

**Tuesday
July 5, 2017
Gautier, Mississippi**

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held July 5, 2017 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members, Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cindy Russell, City Clerk; and Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
July 5, 2017 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. 2nd Saturday City of Gautier Farmers Market will be held July 8th from 8AM - 12PM at the George Martin City Park (Pavilion B).**
- IV. Presentation Agenda - None**
- V. Public Agenda**
 - 1. Agenda Comments**
- VI. Business Agenda**
 - 1. Appointment and renewal of employment agreement with City Manager for term of office - Paula Yancey.**
 - 2. Appointment of Mayor Pro Tem for term of office.**

3. Appointment and renewal of contractual agreement with City Attorney/City Prosecutor for term of office - Joshua Danos.
4. Appointment and renewal of City Judge for term of office - Jason Thornton.
5. Appointment of Gautier Planning Commission Members.
6. Appointment of Civil Service Commissioner.
7. Appointment of three (3) Election Commissioners.
8. Authorization for City Park Boat Launch Improvements Project — Change Order #1.
9. Approval of Docket of Claims.

VII. Consent Agenda (All items approved in one motion)

1. Approval of minutes from Recessed Council Meeting held June 20, 2017.
2. Appointment of Mississippi Municipal League 2017 Voting Delegates.
3. Approval of a Building Use Agreement with First United Methodist Church Gautier to Host a Free Basketball Camp.
4. Authorization of Mississippi Department of Public Safety, Bureau of Narcotics FY 2017 HIDTA Sub-Grantee Cooperative Agreement.

VIII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until July 18, 2017 at 6:30 PM

www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda as follows:

1. Move Consent Agenda Item #1 - Approval of minutes from Recessed Council Meeting held June 20, 2017 to Business Item #10.

Councilwoman Martin seconded the motion and the vote carried unanimously.

Announcements

1. 2nd Saturday City of Gautier Farmers Market will be held July 8th from 8AM -12PM at the George Martin City Park (Pavilion B).

Presentation

None



Nature's Playground

2nd Saturday



Farmers MARKET



MAY — OCTOBER
2ND SATURDAY MONTHLY
8:00 A.M. UNTIL 12:00 P.M.
GEORGE MARTIN CITY PARK
902 DE LA POINTE DR.

FOR MORE INFORMATION OR TO BECOME A
VENDOR CONTACT RACHEL HONEA AT 228-219-3259



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 125-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment and renewal of employment agreement with City Manager for term of office – Paula Yancey is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 126-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, ~~that the appointment of~~ to appoint Councilwoman at Large Martin as Mayor Pro Tem for term of office under the agreement after one (1) year she resigns for that appointment to allow somebody else on council an opportunity to serve is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 127-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment and renewal of contractual agreement with City Attorney/City Prosecutor for term of office – Joshua Danos is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 128-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment and renewal of City Judge for term of office – Jason Thornton is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 129-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment of the following Gautier Planning Commission Members is hereby approved.

Ward 1 – Jimmy Green
Ward 2 – Terrance Levy
Ward 3 – Christopher W. Scruggs
Ward 4 – Kay C. Jamison
Ward 5 – Larry Dailey
At Large – Sandra Walters
Mayor – John Hunter

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 130-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment of Howard W. Butler as Civil Service Commissioner is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Caesy Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 131-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment of Vivian Dailey, Ja'Leasa Walden and Cynthia Steen as Election Commissioners is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 132-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order #1 for the City Park Boat Launch Improvements is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 06/28/2017
Subject: Authorization for City Park Boat Launch Improvements Project — Change Order #1.

REQUEST:

The Grants and Projects Administrator requests City Council authorization for Change Order #1 for the City Park Boat Launch Improvements Project.

BACKGROUND:

The Dingell-Johnson Sport Fish Restoration Program, authorized under the U.S. Fish and Wildlife Service, supports activities designed to restore, conserve, manage, or enhance sport fish populations; the public use and benefits from these resources; and activities that provide boat access to public waters. The Mississippi Department of Marine Resources applied to the U.S. Fish and Wildlife Service on behalf of the City of Gautier for this sport fish grant. The City was awarded \$190,310 in federal funds, which requires a 25 percent match of \$65,300. Tidelands agreed to cover the local match.

This project includes removing and replacing the two existing deteriorated boat launches, removing and replacing the existing deteriorated boat dock decking, removing and replacing the deteriorated wooden bulkhead, adding an accessible kayak and canoe launch, and installing an accessible route to the dock area.

Bids were opened for this project on April 4, 2017. The engineer's estimate was \$221,120. Three bids were received. M&D Construction Co. offered the lowest and best bid, which was over budget at \$259,316.40. On May 16, 2017, the City Council voted to award the contract to M&D Construction and pick up the extra costs during the next budget year, rather than cut the scope of work or rebid the project. Also awarded at that time was Alternate #3, which added \$1,811.24 for ADA accessible sidewalks to the City Park pavilions. Tidelands will pay 100 percent of the costs for Alternate #3, and City staff will also petition Tidelands to pick up a portion of the project overrun.

DISCUSSION:

This change order adds pile wraps and caps to extend the lifespan of the associated timber piles, at an increased cost of \$1,300. Pile wraps and caps for the timber piles were chosen in lieu of an alternate that would have substituted concrete piles for the timber piles.

RECOMMENDATION:

The Grants & Projects Administrator requests authorization for Change Order #1 for the City Park Boat Launch Improvements Project as presented.

City Council may:

- 1) Authorize Change Order #1; or
- 2) Not Authorize Change Order #1.

ATTACHMENTS:

1. Change Order #1



COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

June 9, 2017

1706 Convent Avenue
P.O. Box 686
Pascagoula, MS 39568

Phone: 228.762.3970
Fax: 228.769.9079

comptonengineering.com

Ms. April M. Havens, Grants & Project Administrator
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: City Park Boat Launch Improvements
(C.E. Job #: 216-055)

Dear Ms. Havens:

Please find enclosed three (3) originals of Change Order No. 1 for the above referenced project dated May 26, 2017. This change order increases the contract amount by \$1,300.00. This change order adds pile wrap and caps on timber piles.

Compton Engineering, Inc. recommends approval of Change Order No. 1 to M&D Construction Co., Inc. increasing the contract in the amount of One Thousand, Three Hundred Dollars and Zero Cents (\$1,300.00).

Once approved and signed, please return two (2) originals to our office for further distribution.

If you have any questions or require additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

W. Andrew Douglass, P.E.
Project Engineer

WAD:kl

pc: M&D Construction Co., Inc.

PASCAGOULA

BILOXI

BAY ST. LOUIS

SECTION 00943-01 CHANGE ORDER NO. 1

Date of Issuance: May 26, 2017

Effective Date: _____

Project: City Park Boat Launch Improvements	Owner: City of Gautier	Funding Agent's Contract No.: N/A
Contract: City Park Boat Launch Improvements		Date of Contract:
Contractor: M&D Construction Co., Inc.		Engineer's Project No.: 216-055
P.O. Box 5047		
Moss Point, MS 39563		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Provide pile wrap and caps on timber piles.Attachments: Attachment No. 1 to Change Order No. 1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☒ Calendar days
\$261,127.65	Substantial completion (date): <u>90 days</u>
	Ready for final payment (date): <u>120 days</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$261,127.65	Substantial completion (date): <u>90 days</u>
	Ready for final payment (date): <u>120 days</u>
Increase as of this Change Order:	Change of this Change Order:
\$1,300.00	Substantial completion (days): <u>0 days</u>
	Ready for final payment (days): <u>0 days</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$262,427.65	Substantial completion (date): <u>90 days</u>
	Ready for final payment (date): <u>120 days</u>

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)Date: 6/7/17

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)Date: June 7, 2017

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

ATTACHMENT NO.1 TO CHANGE ORDER NO. 1

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Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
BID SCHEDULE NO. 1 - CITY PARK BOAT LAUNCH IMPROVEMENTS									
1	Mobilization/Demobilization	LS	\$10,235.00	1.00	\$10,235.00	1.00	\$10,235.00	0%	\$0.00
2	Erosion & Sediment control	LS	\$1,725.00	1.00	\$1,725.00	1.00	\$1,725.00	0%	\$0.00
3	Construction survey	LS	\$4,025.00	1.00	\$4,025.00	1.00	\$4,025.00	0%	\$0.00
4	Temporary silt fence	LF	\$3.45	150.00	\$517.50	150.00	\$517.50	0%	\$0.00
5	Sawcut existing Asphalt/Concrete	LF	\$5.75	40.00	\$230.00	40.00	\$230.00	0%	\$0.00
6	Remove existing Asphalt	SY	\$57.50	5.00	\$287.50	5.00	\$287.50	0%	\$0.00
7	Demolition of existing concrete boat launch and Sidewalk	SY	\$10.47	275.00	\$2,879.25	275.00	\$2,879.25	0%	\$0.00
8	Demolish existing dock decking	SF	\$2.60	1,310.00	\$3,406.00	1,310.00	\$3,406.00	0%	\$0.00
9	Demolish existing structural member	BF	\$2.60	500.00	\$1,300.00	500.00	\$1,300.00	0%	\$0.00
10	Excavate/grade for boat launch improvements	LS	\$65,700.00	1.00	\$65,700.00	1.00	\$65,700.00	0%	\$0.00
11	Excavate for ADA accessible route	LS	\$575.00	1.00	\$575.00	1.00	\$575.00	0%	\$0.00
12	Aggregate base under concrete launches and sidewalks	SY	\$28.92	415.00	\$12,001.80	415.00	\$12,001.80	0%	\$0.00
13	Aggregate base under piers adjacent to launch	SY	\$28.92	90.00	\$2,602.80	90.00	\$2,602.80	0%	\$0.00
14	Provide concrete Boat launch and ramp (incl. curbs)	SY	\$192.22	340.00	\$65,354.80	340.00	\$65,354.80	0%	\$0.00
15	Provide ADA accessible sidewalks and ramp to pier (incl. curbs)	SY	\$90.39	75.00	\$6,779.25	75.00	\$6,779.25	0%	\$0.00
16	Provide vinyl sheetpile bulkhead system (11' long)	SF	\$16.45	1,500.00	\$24,675.00	1,500.00	\$24,675.00	0%	\$0.00
17	Provide new dock structural members (incl. hardware)	BF	\$9.20	500.00	\$4,600.00	500.00	\$4,600.00	0%	\$0.00
18	Provide new dock decking	SF	\$6.27	1,310.00	\$8,213.70	1,310.00	\$8,213.70	0%	\$0.00
19	Provide solar lighting at docks	EA	\$1,150.00	2.00	\$2,300.00	2.00	\$2,300.00	0%	\$0.00
20	Provide new timber piles	LF	\$17.86	80.00	\$1,428.80	80.00	\$1,428.80	0%	\$0.00
21	Provide accessible floating kayak launch	LS	\$40,480.00	1.00	\$40,480.00	1.00	\$40,480.00	0%	\$0.00
TOTAL BID SCHEDULE NO. 1:					\$259,316.40		\$259,316.40		\$0.00

Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
ALTERNATE NO. 3 - CITY PARK BOAT LAUNCH IMPROVEMENTS									
1	Provide ADA accessible sidewalks on-site in locations to be determined by Owner	SY	\$51.75	35.00	\$1,811.25	35.00	\$1,811.25	0%	\$0.00
TOTAL ALTERNATE NO. 3:					\$1,811.25		\$1,811.25		\$0.00

ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1

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Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
CHANGE ORDER NO. 1									
CO1-1	Provide Pile Wrap & Caps on Timber Piles	LS	\$1,300.00	0.00	\$0.00	1.00	\$1,300.00	-	\$1,300.00
TOTAL CHANGE ORDER NO. 1:					\$0.00		\$1,300.00		\$1,300.00

TOTAL BID SCHEDULE NO. 1 + ALTERNATE NO. 3 + CHANGE ORDER NO. 1:				\$261,127.65	\$262,427.65	\$1,300.00
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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 133-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	172173	07/05/2017	06/21/2017			159.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	06/14/2017			159.76
001	AT&T	172174	07/05/2017	06/21/2017			90.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		228497070	06/14/2017			90.09
001	AT&T	172175	07/05/2017	06/21/2017			30.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM SERVS		2284970262	06/14/2017			30.12
001	SECURE NETWORKS LLC	172176	07/05/2017	01/21/2017			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	AUG 2017 NETWORK SERVICES		3093	06/15/2017			2,280.00
	001-092-698	AUG 2017 SYNCHRONIZED EMAIL		3093	06/15/2017			150.00
001	C SPIRE WIRELESS	172184	07/05/2017	06/21/2017			874.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	05/12/2017			874.38
001	DELTA COMPUTER SYSTEMS INC	172185	07/05/2017	06/22/2017			430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN123563	06/15/2017			300.00
	001-092-698	VOTER REG SOFTWARE MAINT		MN123563	06/15/2017			20.00
	001-092-698	PRIV LIC SOFTWARE MAINT		MN123564	06/15/2017			110.00
001	AT&T	172186	07/05/2017	06/22/2017			3,376.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	06/14/2017			3,376.94
001	FORTNEY, TIM	172212	07/05/2017	06/27/2017			123.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: IAFF DIST PROGRAM		07112017	06/05/2017			123.00
001	JOSHUA HILL	172213	07/05/2017	06/27/2017			123.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: IAFF DIST PROGRAM		07112017	06/05/2017			123.00
001	JOSH LATCH	172214	07/05/2017	06/27/2017			123.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: IAFF DIST PROGRAM		07112017	06/05/2017			123.00
001	MAURICE E MCCLURE	172215	07/05/2017	06/27/2017			36.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: FIRE SERV CHAPLAIN		07192017	06/09/2017			36.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SAMANTHA GUTHRIE	172216	07/05/2017	06/27/2017			72.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	PER DIEM: ROPE TECH 1	07172017	06/09/2017			72.00	
001	TIMOTHY P JONES	172217	07/05/2017	06/27/2017			72.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	PER DIEM: ROPE TECH 1	07172017	06/12/2017			72.00	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	172218	07/05/2017	06/27/2017			550.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-645	MENTOR SPONSOR:STEAK & STEAK	06292017	06/29/2017			550.00	
001	FUELMAN OF MS	172219	07/05/2017	06/27/2017			2,519.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP50650756	06/19/2017			85.13	
	001-100-525	UNL FUEL	NP50650756	06/19/2017			1,915.97	
	001-161-525	UNL & DSL FUEL	NP50650756	06/19/2017			310.77	
	001-170-525	UNL & DSL FUEL	NP50650756	06/19/2017			109.31	
	001-205-525	UNL & DSL FUEL	NP50650756	06/19/2017			98.66	
001	FUELMAN OF MS	172221	07/05/2017	06/27/2017			2,251.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP50693996	06/26/2017			39.44	
	001-100-525	UNL FUEL	NP50693996	06/26/2017			1,774.57	
	001-161-525	UNL & DSL FUEL	NP50693996	06/26/2017			290.79	
	001-170-525	UNL FUEL	NP50693996	06/26/2017			109.78	
	001-205-525	UNL FUEL	NP50693996	06/26/2017			36.53	
001	JACKSON COUNTY ADULT DETENTION CENTER	172224	07/05/2017	06/27/2017			12,857.43	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-696	MAY 2017 ADC CHGS	05312017	06/01/2017			12,845.00	
	001-010-696	PHARMACY CHGS	05312017	06/01/2017			12.43	
001	LAMEY ELECTRIC INC	172225	07/05/2017	06/27/2017			855.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-698	SERV CALL: OST-LADNIER TS	214A	06/19/2017			517.50	
	001-201-698	SERV CALL: G/VAN-COLLEGE TS	222A	06/22/2017			337.50	
001	THE SUN HERALD	172226	07/05/2017	06/27/2017			254.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	ANNUAL SUBSCRIPTION 2003375	7DAYC	06/14/2017			254.80	
001	CHARLES R ANDERSON	172227	07/05/2017	06/27/2017			62.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-615	REIMB SHIRTS (3)	06202017	06/20/2017			62.13	
001	RICHARD R JACKSON	172231	07/05/2017	06/27/2017			74.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-615	REIMB SHIRTS (5)	06222017	06/22/2017			74.85	

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001	PHIL TORJUSEN	172232	07/05/2017	06/27/2017			44.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-615	REIMB SHIRTS (3)		06172017	06/17/2017			44.93
001	ROCIC	172233	07/05/2017	06/27/2017			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2017-JUN 2018 SERV FEE		0037582-IN	06/01/2017			300.00
001	GLOBALSTAR	172234	07/05/2017	06/27/2017			66.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0008429752	06/16/2017			66.44
001	PITNEY BOWES PURCHASE POWER	172236	07/05/2017	06/27/2017			621.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	POSTAGE METER		20060869	06/20/2017			621.00
001	SINGING RIVER E P A	172237	07/05/2017	06/28/2017			827.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		06152017	06/22/2017			365.54
	001-161-631	MARTIN BLUFF FD 58380001		06162017	06/23/2017			225.06
	001-201-629	SIGNAL LIGHTS 17546		06162017	06/23/2017			38.41
	001-092-631	CITY LIMIT SIGN 17546		06162017	06/23/2017			28.73
	001-100-631	MBLUFF SUB STN 58521002		06162017	06/23/2017			170.06
001	SINGING RIVER E P A	172238	07/05/2017	06/28/2017			8,488.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10554		06172017	06/26/2017			5,067.82
	001-201-629	SIGNAL LIGHTS 10554		06172017	06/26/2017			923.76
	001-092-631	CITY HALL 10554		06172017	06/26/2017			1,001.58
	001-170-631	FRAZIER PARK 10554		06172017	06/26/2017			53.32
	001-170-631	SENIOR BLDG 10554		06172017	06/26/2017			507.48
	001-161-631	CENTRAL FD 10554		06172017	06/26/2017			431.22
	001-170-631	CITY PARK 10554		06172017	06/26/2017			155.54
	001-092-631	PUBLIC WORKS 10554		06172017	06/26/2017			318.18
	001-092-631	HWY 90 SIGN 10554		06172017	06/26/2017			29.32
001	SINGING RIVER E P A	172239	07/05/2017	06/28/2017			2,412.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		06172017	06/26/2017			1,592.19
	001-201-629	SIGNAL LIGHT 89113001		06172017	06/26/2017			54.61
	001-170-631	CITY PARK RESTRMS 89912001		06172017	06/26/2017			309.73
	001-201-633	STREET LIGHTS 90345002		06172017	06/26/2017			227.66
	001-092-631	RECORDS BLDG 90790001		06172017	06/26/2017			189.04
	001-170-631	FRAZIER RESTRMS 98546001		06172017	06/26/2017			39.70
001	SINGING RIVER E P A	172240	07/05/2017	06/28/2017			1,226.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		06172017	06/26/2017			100.84
	001-201-633	DOLPHIN ST 94988002		06172017	06/26/2017			127.41
	001-201-633	DOLPHIN ST 94989002		06172017	06/26/2017			156.05

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001	SINGING RIVER E P A	172240	07/05/2017	06/28/2017			1,226.64	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST	94990002	06172017	06/26/2017			556.32
	001-201-633	WM PAYNE	100244001	06672017	06/26/2017			131.26
	001-201-633	WM PAYNE	100245001	06172017	06/26/2017			154.76
001	DANTE ELBIN, CUSTODIAN	172244	07/05/2017	06/28/2017			751.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	IPHONE6 BELT CLIP		06232016	06/26/2017			22.46
	001-100-559	PLANNER		06272016	06/26/2017			35.30
	001-100-559	9MM AMMO (3)		06282016	06/26/2017			51.36
	001-100-559	GLOCK GRIP EXT		07072016	06/26/2017			10.99
	001-100-559	VINYL UNIT NUMBERS		07142016	06/26/2017			10.00
	001-100-559	VINYL UNIT NUMBERS		07262016	06/26/2017			20.00
	001-100-559	CAR TAG (HIDTA TRUCK)		07282016	06/26/2017			17.20
	001-100-559	RTN POSTAGE: BODY CAMERA		08022016	06/26/2017			15.46
	001-100-559	SHIPPING: REFINISH BADGES		08162016	06/26/2017			8.70
	001-100-559	VINYL UNIT NUMBERS		08182016	06/26/2017			10.00
	001-100-559	SHIPPING: REFINISH BADGES		08182016	06/26/2017			10.44
	001-100-559	GLOCK GRIP EXTENSION (2)		08262016	06/26/2017			19.98
	001-100-559	BINDERS AND CDS		09122016	06/26/2017			54.27
	001-100-559	CHARGESYNC USB CORD (2)		09262016	06/26/2017			37.42
	001-100-559	SD CARD (CID)		09272016	06/26/2017			16.04
	001-100-559	SHIPPING: WARRANTY REPAIR		10192016	06/26/2017			11.34
	001-100-559	TAGS: 300, CROWN VIC, F-250		11212016	06/26/2017			45.45
	001-100-559	SHIPPING: BODY CAMERA		11212016	06/26/2017			9.92
	001-100-559	PAPER BAGS, BOXES, PAPER		12192016	06/26/2017			19.26
	001-100-559	SHIPPING: WARRANTY REPAIR		01182017	06/26/2017			11.34
	001-100-559	TAG RENEWAL-TRUCK		01182017	06/26/2017			15.95
	001-100-559	PLANNER, MOUSE, MARKERS, CABLE		01262017	06/26/2017			55.06
	001-100-559	VINYL UNIT NUMBERS		02102017	06/26/2017			20.00
	001-100-639	TIRE REPAIR: GATOR		02102017	06/26/2017			20.90
	001-100-559	VINYL UNIT NUMBERS		03032017	06/26/2017			20.00
	001-100-559	RTN SHIPPING: SIREN		03062017	06/26/2017			14.70
	001-100-559	VINYL UNIT NUMBERS		03092017	06/26/2017			10.00
	001-100-559	NAMEPLATE: CID		03142017	06/26/2017			9.50
	001-100-559	TAGS: F150, F250, CHGR, PATHFNR		03212017	06/26/2017			60.20
	001-100-559	RTN SHIPPING: ALLEY LIGHT		04042017	06/26/2017			10.97
	001-100-559	SHIPPING: REFINISH BADGES		05122017	06/26/2017			11.20
	001-100-559	SHIPPING: REFINISH BADGES		05152017	06/26/2017			11.25
	001-100-559	CERTIFIED MAIL		06072017	06/26/2017			19.14
	001-100-559	TAG: NEW EXPLORER		06132017	06/26/2017			13.20
	001-100-559	RECEIPT BOOKS		06132017	06/26/2017			22.43
001	THE SUN HERALD	172245	07/05/2017	06/28/2017			384.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-615	TEST MACHINES: GEN ELECTION		44792364	06/25/2017			384.03
001	ESTABROOK MOTOR CO INC	172246	07/05/2017	06/28/2017			661.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	DIAGNOSTIC AIR BAG: U #10949		425868	06/06/2017	170872		142.42
	001-100-570	SEATBELT KIT ASSY: U #12801		225360	06/08/2017	170871		414.73
	001-100-570	WIRE ASY: U #12801		225360	06/08/2017	170871		104.04

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001	GALLS, LLC	172247	07/05/2017	06/28/2017			37.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	LEATHER BELT (2)		BC04297	06/12/2017	170892	26.72	
	001-100-559	SHIPPING: POLICE EXPLORERS		BC04297	06/12/2017	170892	10.95	
001	REYNOLDS WHOLESALE CO	172248	07/05/2017	06/28/2017			1,014.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	CS HS TISSUE (5)		55457	06/22/2017	170917	192.50	
	001-092-510	CS VB PAPER TOWEL (6)		55457	06/22/2017	170917	155.40	
	001-092-510	CS BROWN MF TOWELS (10)		55457	06/22/2017	170917	199.50	
	001-092-510	CS 4/1GAL NABC CLEANER		55457	06/22/2017	170917	46.00	
	001-092-510	CS/3 144OZ PINE-SOL		55457	06/22/2017	170917	32.85	
	001-092-510	CS 10/100 PF LATEX GLOVES		55457	06/22/2017	170917	59.50	
	001-092-510	CS/100 CAN LINERS 38X58		55457	06/22/2017	170917	32.95	
	001-092-510	CS/200 CAN LINERS 30X36 (2)		55457	06/22/2017	170917	37.90	
	001-092-510	CS/500 CAN LINERS 24X33 (2)		55457	06/22/2017	170917	45.90	
	001-092-510	TOILET BRUSH (2)		55457	06/22/2017	170917	5.98	
	001-092-510	CS/12 LYSOL SPRAY		55457	06/22/2017	170917	68.28	
	001-092-510	CS/12 409 CLEANER		55457	06/22/2017	170917	41.88	
	001-092-510	PLASTIC ANGLE BROOM		55457	06/22/2017	170917	7.95	
	001-092-510	CS RAGS		55457	06/22/2017	170917	35.44	
	001-092-510	BX/12 URINAL SCREEN		55457	06/22/2017	170917	15.00	
	001-092-510	PK/2 D-BATTERY		55457	06/22/2017	170917	3.49	
	001-092-510	CS/6 CLOROX WIPES		55457	06/22/2017	170917	29.70	
	001-092-510	TOILET BRUSH HOLDER (2)		55457	06/22/2017		4.70	
001	ACTION PRINTING CENTER INC	172249	07/05/2017	06/28/2017			50.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	BUSINESS CARDS: KILLINGSWORTH		91962	06/15/2017	170841	50.50	
001	MS FIRE ACADEMY	172250	07/05/2017	06/28/2017			535.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	NFPA 1002 DRIVER/OPERATOR (3)		25414	06/16/2016	170689	535.65	
001	BELL AUTO PARTS INC	172251	07/05/2017	06/28/2017			1,122.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-639	BATTERY: CITY HALL GENERATOR		42063	06/12/2017	170886	236.95	
	001-170-639	SCAG BLADE (12)		42088	06/20/2017	170918	233.52	
	001-092-639	WATER FILTER		42087	06/20/2017	170916	14.82	
	001-092-639	OIL FILTER		42087	06/20/2017	170916	28.93	
	001-092-639	FUEL FILTER		42087	06/20/2017	170916	12.33	
	001-092-639	FUEL FILTER		42087	06/20/2017	170916	10.90	
	001-092-639	1GAL 15W40 SHELL OIL (5)		42087	06/20/2017	170916	107.50	
	001-092-639	4DXHD INTERSTATE BATTERY (2)		42087	06/20/2017	170916	427.90	
	001-092-639	DIESEL TREATMENT		42087	06/20/2017	170916	18.40	
	001-092-639	BIO KLEEN:CITY HALL GENERATOR		42087	06/20/2017	170916	31.60	

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001	GULF COAST BUSINESS SUPPLY CO	172253	07/05/2017	06/28/2017			246.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	100/CT 43X47 CAN LINER (4)		150704	06/15/2017	170906		67.96
	001-092-510	CS BROWN MF TOWELS (4)		150704	06/15/2017	170906		71.48
	001-092-510	1GAL PINE TREE CLEANER (16)		150704	06/15/2017	170906		73.44
	001-092-510	1GAL BLEACH (4)		150704	06/15/2017	170906		8.36
	001-161-500	LABEL TAPE		150704-1	06/16/2017	170906		25.48
001	MUNICIPAL CODE CORPORATION	172256	07/05/2017	06/28/2017			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	PDF COPY CODE: SUPPLEMENT 13		00291449	06/19/2017	170898		150.00
001	CUSTOM PRODUCTS CORPORATION	172257	07/05/2017	06/28/2017			61.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	SPEED LIMIT 5 (2): SIGN		290736	06/16/2017	170914		46.72
	001-201-576	FREIGHT		290736	06/16/2017	170914		14.48
001	MS TROPHY LLC	172258	07/05/2017	06/28/2017			87.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	NAME/SERVING BAR (3)		9635	06/22/2017	170843		87.27
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	172260	07/05/2017	06/28/2017			145.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	2X10 INSERT: MAYOR TORJUSEN		25310	06/13/2017	170895		10.00
	001-001-559	2X10 INSERT: WARD 1 GEORGE		25310	06/13/2017	170896		10.00
	001-001-559	2X10 INSERT: WARD 2 JACKSON		25310	06/13/2017	170820		10.00
	001-021-513	PLAQUE RECOGNITION: GOLLLOTT		25308	06/13/2017			25.00
	001-021-513	PLAQUE RECOGNITION: GUILLOTTE		25308	06/13/2017			25.00
	001-021-513	PLAQUE RECOGNITION: JONES		25308	06/13/2017			25.00
	001-021-513	PLAQUE (2): PLEIN ART EVENT		024750	05/31/2017			40.00
001	SOUTHERN WATERWORKS SUPPLY INC	172262	07/05/2017	06/28/2017			1,012.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	50# BAG PERM-PATCH (63)		70465	06/26/2017	170934		1,012.85
001	NARTEC INC	172264	07/05/2017	06/28/2017			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	BA-1 NARTEC DRUG ID KIT (16)		9487	06/14/2017	170900		400.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	172265	07/05/2017	06/28/2017			285.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-559	3-RING GREEN VIEW BINDER (8)		3342748906	06/10/2017	170881		56.72
	001-021-559	8-TAB INSERT DIVIDER (10)		3342748906	06/10/2017	170881		25.10
	001-021-559	WHITE LETTER CARDSTOCK PK		3342748906	06/10/2017	170881		10.69
	001-001-559	AVERY TAB READY INDEX (5)		3343127750	06/15/2017	170899		51.95
	001-001-559	3-RING BLACK VIEW BINDER (5)		3343127750	06/15/2017	170899		34.90
	001-100-500	32GB FLASH DRIVE 3.0 (5)		3343127752	06/15/2017	170903		54.95
	001-100-500	12/PK PRECISE XFN PEN (2)		3343229150	06/16/2017	170903		27.98
	001-100-500	10/PK ECO STORAGE BOX (3)		3343229150	06/16/2017	170903		23.52

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001	CUPIT SIGNS INC	172267	07/05/2017	06/28/2017			35.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-513	24X18 SIGN (2):FARMERS MARKET		141250	06/15/2017	170905		35.98
001	OUT ON A LIMB TREE SERVICE	172268	07/05/2017	06/28/2017			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	REMV PINE TREE: 1508 EAGLE		170605	06/16/2017	170870		800.00
001	LANDERS CHRYSLER DODGE JEEP	172269	07/05/2017	06/28/2017			129,594.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-740	2017 DODGE CHARGER #29684		LD150069	06/19/2017	170560		21,599.00
	001-100-740	2017 DODGE CHARGER #29685		LD150068	06/19/2017	170560		21,599.00
	001-100-740	2017 DODGE CHARGER #29686		LD150066	06/19/2017	170560		21,599.00
	001-100-740	2017 DODGE CHARGER #29687		LD150063	06/19/2017	170560		21,599.00
	001-100-740	2017 DODGE CHARGER #29688		LD150070	06/19/2017	170560		21,599.00
	001-100-740	2017 DODGE CHARGER #29689		LD150064	06/19/2017	170560		21,599.00
001	PANDLE INC	172271	07/05/2017	06/28/2017			196.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.80 TNS HOT MIX ASPHALT		17-0222	06/26/2017	170930		196.00
001	ECONOMY BOOTS SALES & SERVICE	172272	07/05/2017	06/28/2017			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SZ DUTY BOOTS: PARKER		40657	05/16/2017	170776		100.00
	001-100-535	SZ DUTY BOOTS: ALLDAY		42313	05/23/2017	170809		100.00
FUND TOTAL	1 Claims	to	Checks	50 Total	179,126.48 Manual	Held	Total	179,126.48

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	PEOPLES BANK CORPORATE TRUST SERVS	172208	07/05/2017	06/27/2017			412,959.38	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	130-680-813		GAUTIER GO BNDS 2010	3194	05/22/2017			92,959.38
	130-680-812		GAUTIER GO BNDS 2010	3194	05/22/2017			320,000.00
130	MICHAEL BAKER INTERNATIONAL	172209	07/05/2017	06/27/2017			12,244.06	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	130-130-770		ENGINEERING: MARTIN BLUFF	27FINAL	12/31/2016			12,244.06
FUND TOTAL 130 Claims	to	Checks	2 Total	425,203.44	Manual	Held	Total	425,203.44

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	AUDIOWAVE INC	172273	07/05/2017	06/28/2017			805.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	157-100-799		WINDOW TINT/LABOR: U #19684	A 47710	06/22/2017	170921	180.00	
	157-100-799		WINDOW TINT/LABOR: U #19685	A 47710	06/22/2017	170921	180.00	
	157-100-799		WINDOW TINT/LABOR: U #19686	A 47710	06/22/2017	170921	180.00	
	157-100-799		WINDOW TINT/LABOR: U #19687	A 47710	06/22/2017	170921	180.00	
	157-100-799		WINDOW TINT/LABOR: U #17530	A 47710	06/22/2017	170921	85.00	
FUND TOTAL 157 Claims	to	Checks	1 Total	805.00 Manual		Held	Total	805.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	MERCHANTS & MARINE BANK	172210	07/05/2017	06/27/2017			17,747.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-815	COMMAND VEHICLE PMT 4		320218	06/21/2017			17,747.28
FUND TOTAL 160 Claims	to	Checks	1 Total	17,747.28	Manual	Held	Total	17,747.28

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	BROWN MITCHELL & ALEXANDER INC	172211	07/05/2017	06/27/2017			3,807.75	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	171-021-779		PRELIM ENGINEERING	21927	06/08/2017			3,158.25
	171-021-779		PERMIT COORDINATION	21927	06/08/2017			649.50
FUND TOTAL 171 Claims	to	Checks	1 Total	3,807.75	Manual	Held	Total	3,807.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	172170	07/05/2017	06/20/2017			3,911.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUN 2017	06/20/2017			3,911.15
FUND TOTAL 172 Claims	to	Checks	1 Total	3,911.15 Manual		Held	Total	3,911.15

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	172177	07/05/2017	01/21/2017			151.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE JUN 2017	3087	06/15/2017			36.50	
	176-170-699	SHOPPING CART FEE JUN 2017	3087	06/15/2017			115.00	
176	AT&T	172178	07/05/2017	01/21/2017			286.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	06/14/2017			286.20	
176	AT&T	172179	07/05/2017	01/21/2017			275.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	JUN 2017 DSL	2284970676	06/14/2017			110.00	
	176-170-605	MONTHLY SERVICE	2284970676	06/14/2017			165.80	
176	FUELMAN OF MS	172220	07/05/2017	06/27/2017			70.47	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP50650756	06/19/2017			70.47	
176	FUELMAN OF MS	172222	07/05/2017	06/27/2017			80.21	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP50693996	06/26/2017			80.21	
176	WHITEHEAD CONSTRUCTION CO INC	172254	07/05/2017	06/28/2017			278.03	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-635	10.11 TNS LIMESTONE BASE	5851	06/19/2017	170874		278.03	
FUND TOTAL 176 Claims		to	Checks	6 Total	1,142.21 Manual	Held	Total	1,142.21

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	172149	07/05/2017	06/16/2017			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		06092017	06/09/2017			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		06092017	06/09/2017			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		06092017	06/09/2017			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		06092017	06/09/2017			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		06092017	06/09/2017			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		06092017	06/09/2017			9,665.99
400	AT&T	172180	07/05/2017	06/21/2017			102.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	06/14/2017			102.32
400	AT&T	172181	07/05/2017	06/21/2017			57.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	06/06/2017			57.34
400	SOUTHERN PEST CONTROL INC	172182	07/05/2017	06/21/2017			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	PUBLIC WORKS BLDG: FLEA TRMT		317860	06/09/2017			60.00
400	IRBY'S ANSWERING SERVICE	172183	07/05/2017	06/21/2017			309.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SERVICES 6/14/17 - 7/11/17		277-061417	06/14/2017			309.19
400	AT&T	172187	07/05/2017	06/22/2017			142.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	06/14/2017			142.05
400	2012 GUD BONDS DEBT SERVICE	172201	07/05/2017	06/26/2017			116,516.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	JUL 2017 PRN PMT		07012017	06/30/2017			110,833.34
	400-680-817	JUL 2017 INT PMT		07012017	06/30/2017			5,683.33
400	ARISTA INFORMATION SYSTEMS INC	172202	07/05/2017	06/26/2017			4,123.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAY 2017 STATEMENTS		23425	06/12/2017			1,123.55
	400-650-698	MAY 2017 POSTAGE		1425201706	06/12/2017			3,000.00
400	MISSION COMMUNICATIONS LLC	172203	07/05/2017	06/26/2017			1,079.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	M800 SERVICE RENEWAL (2)		1008937	06/09/2017			1,079.87
400	MSC 7511	172204	07/05/2017	06/26/2017			296.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJ00-01 RENTAL FEE		INV1908700	06/09/2017			166.49
	400-650-698	MPC4504 USAGE: B/W		INV1908700	06/09/2017			58.59
	400-650-698	MPC4504 USAGE: COLOR		INV1908700	06/09/2017			71.66

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MSC 7511	172205	07/05/2017	06/26/2017			375.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SERVICE CALL: LANIER LP222CN		INV1918809	06/16/2017			375.00
400	FUELMAN OF MS	172223	07/05/2017	06/27/2017			1,011.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-559	DSL FUEL FOR GENERATORS		NP50693996	06/26/2017			1,011.35
400	SINGING RIVER E P A	172241	07/05/2017	06/28/2017			1,909.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		06152017	06/22/2017			979.99
	400-651-631	LIFT STATIONS 28779		06152017	06/22/2017			122.67
	400-651-631	SCHOONER WELL 20688		06112017	06/20/2017			638.79
	400-651-631	LIFT STATIONS 20688		06112017	06/20/2017			168.24
400	SINGING RIVER E P A	172242	07/05/2017	06/28/2017			4,677.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		06162017	06/23/2017			2,601.27
	400-651-631	WATER WELLS 17881		06162017	06/23/2017			1,956.18
	400-651-631	LIFT STNS 89627001		06152017	06/25/2017			70.97
	400-651-631	LIFT STNS 89702001		06152017	06/25/2017			49.28
400	SINGING RIVER E P A	172243	07/05/2017	06/28/2017			8,985.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		06172017	06/26/2017			258.92
	400-651-631	LIFT STATIONS 17882		06172017	06/26/2017			2,820.15
	400-651-631	WATER WELLS 17882		06172017	06/26/2017			4,247.05
	400-651-631	CITY HALL SOUTH 17882		06172017	06/26/2017			1,659.47
400	BELL AUTO PARTS INC	172252	07/05/2017	06/28/2017			1,477.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	BATTERY: WELL GENERATOR (8)		42064	06/12/2017	170887		1,263.60
	400-651-584	BATTERY: LIFT STATION		42064	06/12/2017	170887		213.95
400	SHERWIN-WILLIAMS COMPANY	172255	07/05/2017	06/28/2017			340.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	SPRAY PAINT HIGHWAY YEL (22)		2836-7	06/16/2017	170897		88.00
	400-650-635	GAL EXTERIOR LATEX		2836-7	06/16/2017	170897		33.20
	400-650-635	INDUSTRIAL ENAMEL BASE GAL (2)		2836-7	06/16/2017	170897		92.58
	400-650-635	ROLLER FRAME 12"		2836-7	06/16/2017	170897		2.55
	400-650-635	ROLLER COVER 4X3/16 MOHAIR (2)		2836-7	06/16/2017	170897		9.70
	400-650-635	GLOSS BLACK (8)		2836-7	06/16/2017	170897		32.00
	400-650-635	GRAY SANDABLE PRIMER (4)		2836-7	06/16/2017	170897		20.72
	400-650-635	SANDING SPONGE ANGLE (4)		2836-7	06/16/2017	170897		20.36
	400-650-635	SANDING SPONGE FINE/MED (4)		2836-7	06/16/2017	170897		8.36
	400-650-635	MINI ROLLER GAL GRID (6)		2836-7	06/16/2017	170897		11.34
	400-650-635	DESERT STORM RAGS		2836-7	06/16/2017	170897		11.45
	400-650-635	ROLLER CVR 4.5 PJ-COL 2PK (2)		2836-7	06/16/2017	170897		17.18
	400-650-635	SIL AC LTX CAULK (2)		2836-7	06/16/2017	170897		4.78
	400-650-635	HIGHWAY WHITE (2)		2836-7	06/16/2017	170897		8.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SHERWIN-WILLIAMS COMPANY	172255	07/05/2017	06/28/2017			340.19	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	ACR LTX 110Z CAULK (2)		2836-7	06/16/2017	170897		3.98
	400-650-635	DISCOUNT		2836-7	06/16/2017	170897		-9.32
	400-650-635	CRDT RTN: GAL PRO PARK WHITE		2677-5	06/10/2017	170897		-24.69
	400-650-635	HIGHWAY YELLOW (2)		2677-5	06/10/2017	170897		10.00
400	MICRO METHODS INC	172259	07/05/2017	06/28/2017			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-667	BACTI SAMPLE: LARK WELL #1		1706241186	06/15/2017	170889		75.00
	400-651-667	BACTI SAMPLE: LARK WELL #1		1706266186	06/15/2017	170889		75.00
400	SOUTHERN WATERWORKS SUPPLY INC	172263	07/05/2017	06/28/2017			1,449.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	36" ANCHORS W/ACCY (100)		70257	06/12/2017	170883		1,449.50
400	WESCO DISTRIBUTION INC	172266	07/05/2017	06/28/2017			160.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	FUSETRON DUEL ELEMENT (6)		784665	06/09/2017	170818		49.20
	400-651-584	CLASS R REDUCER(6):CAMPBELL LS		785763	06/15/2017	170818		111.00
400	PROFESSIONAL SYSTEMS USA INC	172270	07/05/2017	06/28/2017			780.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-559	WATER QUALITY REPORT (7500)		355495	06/12/2017	170812		780.00
400	J H WRIGHT & ASSOCIATES INC	172274	07/05/2017	06/28/2017			2,979.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-767	M802 WIRELESS ALARM SYSTEM		400228	06/15/2017	170880		2,200.03
	400-651-767	M580 SERVICE PACKAGE 1YEAR		400228	06/15/2017	170880		564.00
	400-651-767	SHIPPING: HOLLY HEATH LS		400228	06/15/2017	170880		30.00
	400-651-584	M651 WET ALARM MODULE		400403	06/22/2017	170920		175.00
	400-651-584	SHIPPING: HOLLY HEATH LS		400403	06/22/2017	170920		10.00
FUND TOTAL 400 Claims	to	Checks	22 Total	190,410.64 Manual		Held	Total	190,410.64

Docket of Claims
Release date from 07/05/2017 thru 07/05/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
421	COAST CHLORINATOR & PUMP CO INC	172261	07/05/2017	06/28/2017			1,219.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	421-652-712	BOOSTER PUMP: MALL WELL		66323	06/14/2017	170902		1,219.00
FUND TOTAL 421 Claims	to	Checks	1 Total	1,219.00	Manual	Held	Total	1,219.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	50 Total	179,126.48 Manual	Held	Total	179,126.48
FUND 130 Claims	to	Checks	2 Total	425,203.44 Manual	Held	Total	425,203.44
FUND 157 Claims	to	Checks	1 Total	805.00 Manual	Held	Total	805.00
FUND 160 Claims	to	Checks	1 Total	17,747.28 Manual	Held	Total	17,747.28
FUND 171 Claims	to	Checks	1 Total	3,807.75 Manual	Held	Total	3,807.75
FUND 172 Claims	to	Checks	1 Total	3,911.15 Manual	Held	Total	3,911.15
FUND 176 Claims	to	Checks	6 Total	1,142.21 Manual	Held	Total	1,142.21
FUND 400 Claims	to	Checks	22 Total	190,410.64 Manual	Held	Total	190,410.64
FUND 421 Claims	to	Checks	1 Total	1,219.00 Manual	Held	Total	1,219.00
Total for all Funds		Checks	85 Total	823,372.95 Manual	Held	Total	823,372.95

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 134-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held June 20, 2017 are hereby approved with the following changes:

Pg. 331 - Consent Agenda Items #1-7, 9 are hereby approved and pulled 8 & 10.

Pg. 409 - Consent Agenda Item #8 – Motion made by Councilwoman Martin and seconded by Councilman Colledge.

Pg. 421 - Consent Agenda Item #10 Motion made by Councilwoman Martin and seconded by Councilman Anderson.

Pg. 433 – Councilwoman Martin made a motion to return to open session, delete executive session.

Pg. 10 of the UDO – Add that Councilman Vaughan voted yes to make it easier for the residents.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Mary Martin**
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSTAIN: **Phil Torjusen**
 Cameron George
 Richard Jackson

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 135-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 2 - 4 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 023-2017

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2017 VOTING DELEGATES FOR THE CITY OF GAUTIER

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a second vice president and to vote on any proposed bylaw changes; and

WHEREAS, the amended bylaws require the governing authority board (Alderman, City Council, City Commission) to designate in its minutes the voting delegate and one alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Members of the Council of the CITY OF GAUTIER.

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2017 Mississippi Municipal League election to be held at the annual convention on July 24-July 26, 2017 are as follows:

Voting Delegate: Casey Vaughan, Councilman Ward 3

First Alternate: Mary Martin, Councilwoman At Large

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by **Councilman Colledge**, seconded by **Councilman Anderson**, and was adopted by the following vote, to-wit:

AYES: Phil Torjusen
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

(SEAL)

ATTEST:

APPROVED:

CITY CLERK

MAYOR

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: June 27, 2017
Subject: Resolution appointing 2017 Mississippi Municipal League Voting Delegates.

REQUEST:

The City Clerk Department requests City Council approval of a resolution appointing 2017 Mississippi Municipal League voting delegates for the City of Gautier.

BACKGROUND:

MML amended the bylaws of the association to provide for a ballot election to be held each year at the summer convention, to elect a Presidents and to vote on any proposed by law changes.

DISCUSSION:

On Tuesday, July 25, 2017, at the MML Annual Conference, an election will be held to select the MML President. Each city in good standing must identify a voting delegate along with one alternate. The voting delegate will vote the will of their city in voting for the MML President at the MML Annual Conference. A list of qualifying candidates will be provided to the nominated delegates. In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2017 Mississippi Municipal League election to be held at the annual conference on July 24th – July 26th, 2017 are as follows:

- **Voting Delegate:** Casey Vaughan, Councilman Ward 3
- **1st Alternate:** Mary Martin, Councilwoman At Large

RECOMMENDATION:

Based on the voting delegates selected, Staff's recommendation the City Council approve the resolution appointing Mississippi Municipal League 2017 Voting Delegates.

ATTACHMENT(S):

2017 MML Voting Delegate/Alternate Information

ATTENTION CITY CLERK

MML 2017 Election of MML President Voting Delegate/Alternates Information



600 East Amite Street

Suite 104

Jackson MS 39201

601.353.5854

800.325.7641

Fax 601.353.6980

www.mmlonline.com

PRESIDENT

Mayor Jimmy Clyde
City of Magee

FIRST VICE PRESIDENT

Mayor Merlin Richardson
Town of Anguilla

SECOND VICE PRESIDENT

Mayor H. Glen Barlow
Town of French Camp

EXECUTIVE DIRECTOR

Shari T. Veazey

On Tuesday, July 25, 2017, at the MML Annual Conference, an election will be held to select the MML President. Each member city in good standing (dues are paid in full by May 15, 2017) must identify a voting delegate, along with an alternate. **The list of qualifying candidates is attached.**

To participate in the election, the MML must receive this completed form by July 14, 2017.

Important: All voting delegates & alternates must text the keyword **MMLvote2017** to **95577** to register as a voting delegate for the 2017 election of MML's President. Voting delegates will be updated on the status of the election by text message.

City/Town of Covington

PLEASE PRINT:

Voting Delegate Name/Title: Casey Vaughan - Councilman

Cell Phone Number: 228-297-3063

Alternate Name/Title: Mary Martin - Councilwoman at Large

Cell Phone Number: 228-217-2792

IF THE APPOINTED VOTING DELEGATE HAS NOT CAST HIS OR HER VOTE BY 3PM ON TUESDAY, JULY 25, 2017, THE ALTERNATE VOTING DELEGATE WILL AUTOMATICALLY BE ALLOWED TO CAST THE VOTE FOR MML PRESIDENT.

IF A RUN-OFF ELECTION IS REQUIRED, AND THE APPOINTED VOTING DELEGATE HAS NOT CAST HIS OR HER VOTE BY 9AM ON WEDNESDAY, JULY 26, 2017, THE ALTERNATE VOTING DELEGATE WILL AUTOMATICALLY BE ALLOWED TO CAST THE VOTE IN THE RUN-OFF ELECTION FOR MML PRESIDENT.

Return by Mail or Fax to:
The Mississippi Municipal League
600 E. Amite Street, Ste. 104
Jackson, Mississippi 39201
OR
FAX: (601) 353-6980

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600 East Amite Street

Suite 104

Jackson MS 39201

601.353.5854

800.325.7641

Fax 601.353.6980

www.mmlonline.com

Candidates for President – Central District

Mayor Cora Burnside, Town of Arcola

Mayor Les Childress, Town of Flora

Mayor Errick D. Simmons, City of Greenville

Mayor Linda W. Short, Town of Mayersville

PRESIDENT

Mayor Jimmy Clyde
City of Magee

FIRST VICE PRESIDENT

Mayor Merlin Richardson
Town of Anguilla

SECOND VICE PRESIDENT

Mayor H. Glen Barlow
Town of French Camp

EXECUTIVE DIRECTOR

Shari T. Veazey

RESOLUTION

RESOLUTION APPOINTING
MISSISSIPPI MUNICIPAL LEAGUE
2017 VOTING DELEGATES
FOR THE CITY/TOWN OF _____

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a President from the Central District; and

WHEREAS, the amended bylaws require the governing authority board (Alderman, City Council, City Commission) to designate in its minutes the voting delegate and alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE (Governing Authority Board) OF THE CITY/TOWN OF _____

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate for the 2017 Mississippi Municipal League election to be held at the annual convention on July 24-July 26, 2017 are as follows:

Voting Delegate: (Name and title)

First Alternate: (Name and title)

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by

_____, seconded by _____, and was adopted by the following vote, to-wit:

YEAS:

NAYS:

The President thereby declared the motion carried and the Resolution adopted, this the (day, month, and year).

(S E A L)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the (day, month and year).

ATTEST:

APPROVED:

CITY CLERK

MAYOR

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 136-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Building Use Agreement with First United Methodist Church of Gautier to host a free basketball camp scheduled for July 24th – 25th from 9 am – 12 pm is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Executive Assistant
Date: 06/27/2017
Subject: Approval of a Building Use Agreement with First United Methodist Church Gautier to Host a Free Basketball Camp.

REQUEST:

The Community Activities Manager requests that City Council approve the attached Building Use Agreement with First United Methodist Church Gautier to host a free basketball camp.

BACKGROUND:

The Gautier Community Recreation and Events Department has been tasked with planning new activities, more recreational events, and to seek new partnerships to provide more community engagement for the residents of Gautier. The Community Recreation and Events Department is planning to host a basketball camp free of charge for youth ages 7-12 years old.

DISCUSSION:

The camp will take place at First United Methodist Church Gautier July 24th - 25th from 9 a.m. – 12 p.m. This is an excellent opportunity for youth to improve their skills as a basketball player. The objective of the camp is to build confidence with all aspects of the game of basketball.

RECOMMENDATION:

The Community Activities Manager recommends that City Council approve the attached Building Use Agreement with First United Methodist Church to host a free basketball camp as presented with the approved strike troughs by the City Attorney.

The City Council may:

1. Approve the attached Building Use Agreement with First United Methodist Church Gautier; or
2. Not approve the attached Building Use Agreement with First United Methodist Church Gautier.

ATTACHMENTS:

1. First United Methodist Church Gautier Building Use Agreement
2. Certificate of Insurance



Building Use Agreement

This agreement by and between FUMC Gautier 2717 Hwy 90-P.O. Box 127—Gautier, MS 39553
Owner's name *Owner's complete address*

("Owner"), and _____ ("User"),
User's name *User's complete address*

will take effect on the _____ day of _____ and will continue for a period of _____,
Day *Month* *Year* *Time period*

WHEREAS, Owner owns premises located at 2717 Hwy 90, Gautier, MS 39553
Complete address

which is normally used for Church activities/functions, and
Type of use

WHEREAS, User desires to use the Family Life Center/Gym area of the building for the
Area of premises (e.g. church building)
purpose of _____, and
Purpose of use

WHEREAS, Owner has agreed to allow User to use the building provided that the following terms and conditions are met.

It is Therefore Agreed By and Between the Parties:

1. Owner agrees to let User use the above described premises for the above described purpose on

Describe times and days of usage *Name and Owner's contact person*
is the contact person for Owner and _____ is the contact person for User to coordinate
the details of usage. *Name of User's contact person*

2. User agrees to pay Owner _____ for the use of the premises.
Amount

3. User agrees that it will not use the premises for any unlawful purposes, and will obey all laws, rules, and regulations of all governmental authorities while using the above described facilities.

4. User agrees to abide by any rules or regulations for the use of the premises that are attached to this agreement.

5. User promises and warrants that it carries liability insurance with a minimum liability occurrence limit of \$1,000,000. The User will provide a certificate of insurance to the Owner at least seven days prior to the date upon which the User begins to use the above described premises. The certificate of insurance will indicate that User has made Owner an "additional insured" on User's policy with respect to the use by User of the above described premises.

~~6. User agrees to hold harmless, indemnify and defend Owner (including Owner's agents, employees, and representatives) from any and all liability for injury or damage including, but not limited to, bodily injury, personal injury, emotional injury or property damage which may result from any person using the above described premises, its entrances and exits, and surrounding areas, for User's purposes, regardless of whether such injury or damage results from the negligence of the Owner (including Owner's agents, employees and representatives) or otherwise.~~

7. User agrees to be responsible for preparing for use and returning to the pre-use condition all areas of the premises which User will use, including entrances and exits.

- Dated this _____ day of _____
day month year

Position with Owner (*title*)Position with User (*title*)



GAUTIER-02

MELMER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Gulf South 12260 Intralex Parkway Gulfport, MS 39503	CONTACT NAME:	
	PHONE (A/C, No, Ext): (228) 897-6700	FAX (A/C, No): (228) 897-6711
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED City of Gautier 3330 Highway 90 Gautier, MS 39553	INSURER A : Argonaut Great Central Insurance Company	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		PE-4632929-02	09/30/2016	09/30/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	X		BA-4632929-02	09/30/2016	09/30/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Ded \$ 1,000
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder as Additional Insured in regards to General Liability and Auto Liability when required by written contract, agreement or permit.

Event:
Basketball Camp
July 24, 2017 - July 25, 2017

CERTIFICATE HOLDER

CANCELLATION

First United Methodist Church 2717 Hwy 90 PO Box 127 Gautier, MS 39553	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Diane L Moore</i>

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 137-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a Cooperative Agreement with the Mississippi Department of Public Safety, Bureau of Narcotics and the Gulf Coast High Intensity Drug Trafficking Area to accept the 2017 HIDTA grant.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 5, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 06/28/2017
Subject: Mississippi Department of Public Safety, Bureau of Narcotics FY 2017 HIDTA Sub-Grantee Cooperative Agreement

REQUEST:

The Grants & Projects Administrator requests City Council authorization to enter into a Cooperative Grant Agreement with the Mississippi Department of Public Safety, Bureau of Narcotics and the Gulf Coast High Intensity Drug Trafficking Area to accept the 2017 HIDTA grant.

BACKGROUND:

The Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond. The Gautier Police Department has an assigned officer on the local FBI Task Force, and HIDTA provides certain assets for that officer, such as a vehicle and overtime reimbursement.

DISCUSSION:

Beginning in FY2016, due to new federal guidelines, Gulf Coast HIDTA began requiring an annual cooperative agreement. All sub recipients enter into a contract with HIDTA's fiduciary, which is the Mississippi Bureau of Narcotics. No reimbursements will be made until this agreement is executed.

RECOMMENDATION:

The Grants & Projects Administrator recommends that City Council authorize acceptance of the Cooperative Grant Agreement with the Mississippi Department of Public Safety, Bureau of Narcotics and the Gulf Coast High Intensity Drug Trafficking Area for the 2017 HIDTA grant.

The City Council may:

- 1) Approve acceptance of the grant award and authorize entering into a Cooperative Agreement as presented; or
- 2) Not approve acceptance of the grant award as presented.

ATTACHMENTS:

1. 2017 Cooperative Agreement with attachments



STATE OF MISSISSIPPI

DEPARTMENT OF PUBLIC SAFETY
MISSISSIPPI BUREAU OF NARCOTICS

MARSHALL FISHER
COMMISSIONER

PHIL BRYANT
GOVERNOR

JOHN DOWDY
DIRECTOR

February 15, 2017

Chief Dante Elbin
Gautier PD
3330 Highway 90
Gautier, MS 39553

Dear Sir:

Congratulations! Enclosed is your FY17 HIDTA Sub grantee Cooperative Agreement. Please have the appropriate Agency Official sign the agreement acceptance section and return a copy of the agreement to me. A copy of the award letter is also enclosed for your files with your approved budgets.

Please note changes under the 2017 grant awards that are covered in Appendix C which includes the Grant Conditions section that must be signed by your agency head. In addition to part 200 of the Uniform Requirements require the sub recipient's to have the following certifications on file with the award recipient: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Certification Requiring Drug Free Workplace, Certification Regarding Lobbying, and EEO Certification. Please fill out and sign all of these certifications and return with your MOA.

Also enclosed are blank copies of the Detailed Expenditure Worksheet and printout of your 2016 spending plan (Appendix A) as well as your awarded 2017 detailed budget. **In addition enclosed is an Overtime Certification form (Appendix B) to be used when claiming overtime reimbursements.**

If you have any questions, please call me at 601.371.3625. We look forward to working with you on this project.

Sincerely,

A handwritten signature in blue ink that reads "Shauna Powell".

Shauna Powell
Mississippi Bureau of Narcotics

601.371.3625- Work
601.352.4729- Fax
spowell@mbn.ms.gov

Enclosures

SAM Search Results
List of records matching your search for :
Record Status: Active
DUNS Number: 964447817

Functional Area: Entity Management, Performance Information

ENTITY	CITY OF GAUTIER	Status:Active
---------------	-----------------	---------------

DUNS: 964447817	+4:	CAGE Code: 1Y0M1	DoDAAC:
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Expiration Date: Aug 10, 2017	Has Active Exclusion?: No	Delinquent Federal Debt?: No
-------------------------------	---------------------------	------------------------------

Address: 3330 HIGHWAY 90

City: GAUTIER

State/Province: MISSISSIPPI

ZIP Code: 39553-5124

Country: UNITED STATES

MEMORANDUM OF AGREEMENT
BETWEEN THE
MISSISSIPPI BUREAU OF NARCOTICS
AND THE
MISSISSIPPI GULF COAST HIGH INTENSITY
DRUG TRAFFICKING AREA
AND THE
Gautier Police Department

This Agreement between the Mississippi Bureau of Narcotics (MBN), Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the Gautier Police Department (LEO) shall begin on 01/01/17 and shall not extend beyond 12/31/17 unless the period is extended by written modification to this Agreement.

WHEREAS, MBN has been designated as the fiscal agent for the State of Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through MBN.

NOW THEREFORE, MBN, HIDTA and LEO hereby agree to the disbursement of HIDTA funds in the amount of \$ 13,400.00 to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).

2. LEO agrees to abide by and be bound by the attached approved budget – spending plan (Appendix A) for purchases including future reprogramming requests as approved by MBN

and Gulf Coast HIDTA. All reprogramming requests shall be submitted via e-mail to the Mississippi Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the MBN financial office through the HIDTA State Director of Operations at the following address by the 10th of the following month:

**Shauna Powell, Chief Financial Officer
Mississippi Bureau of Narcotics
P.O. Box 720519
Byram, Mississippi 39272-0519**

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Mississippi Gulf Coast HIDTA State Director no later than the 15th day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items in Appendix C and return to MBN along with the signed agreement.

5. The parties agree and understand that MBN is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

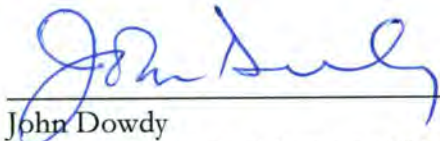
6. MBN agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into MBN special revenue funds.

7. LEO agrees to reimburse MBN for any purchase paid by MBN which is later disallowed after audit or financial review.

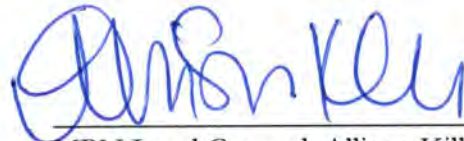
8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.



John Dowdy
Director, Mississippi Bureau of Narcotics



MBN Legal Counsel, Allison Killebrew
Reviewed as to legal form



Tony Sauro
State Director, Mississippi Gulf Coast HIDTA

Law Enforcement Agency (LEO)

Appendix A

Budget Detail

2017 - Gulf Coast

Initiative - Jackson County Major Investigations Team

Award Recipient - Mississippi Bureau of Narcotics (G17GCC0003A)

Resource Recipient - Gautier Police Department

Current Budget (net of reprogrammed funds)			\$13,400.00
Overtime	Quantity	Amount	Comments
Investigative - Law Enforcement Officer	1	\$5,000.00	One Interdiction Officer @ 5,000
Total Overtime	1	\$5,000.00	
Services	Quantity	Amount	Comments
Vehicle allowance	1	\$8,400.00	One vehicle @ 700 each month
Total Services	1	\$8,400.00	
Total		\$13,400.00	

2d. Grant Balance by Initiative and Award and Resource Recipient

Gulf Coast
FY 2016

Group by: Initiative, Award, Resource Recipient

		A P P R O V E D				
		Awarded Budget	Reprogrammed Funds	Current Budget	Disbursed Funds	Current Available
Gautier Police Department		1,091.00	3,909.00	5,000.00	2,048.72	2,951.28
	Overtime	8,400.00	-2,100.00	6,300.00	6,300.00	0.00
	Services	9,491.00	1,809.00	11,300.00	8,348.72	2,951.28

Appendix B

Gulf Coast

3838 N. Causeway Blvd • Suite 1900 • Metairie, Louisiana 70002 • Phone (504)840-1400 • Fax (504)840-1406

Request for Reimbursement of HIDTA Overtime Expenses

Agency :
Address:
HIDTA Initiative:
Period From:
To:

Contact Person:

Phone:[illegible]

I certify to the best of my knowledge that the above is correct: all outlays were for the purposes set forth in the grant agreement or any other agreement; that they were made in accordance with the grant or other agreement conditions

Signature of Authorized Representative of Requesting Agency	Title
---	-------

Date _____

Signature of HIDTA Initiative Supervisor

Title

Date



High Intensity Drug Trafficking Area

3838 N. Causeway Suite 1900 Metairie, Louisiana 70002 Phone (504) 840-1400 Fax (504) 840-1406

VEHICLE ALLOWANCE

AGENCY: _____

GC HIDTA INITIATIVE: _____

Grant NO.: _____

MONTH/YEAR: _____

DESCRIPTION OF VEHICLE DRIVEN BY FULL-TIME GCHIDTA AGENT(S) SEEKING ALLOWANCE:

Make, Model, Year, VIN: Beginning Mileage, Ending Mileage and Total GCHIDTA related mile, Driver's name:

1. None
2. None
3. None
4. None
5. None

Names of all full-time Agents Assigned from your department during this reporting period.
(NOTE: List all sworn officers assigned full-time to all GC HIDTA initiatives).

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AMOUNT CLAIMED: \$ _____

Name of Agency Certifying Official

Signature of Employee

Signature of Initiative Supervisor

Signature of State Operations Director

TO BE SUBMITTED WITH AGENCY REIMBURSEMENT REQUEST

Appendix C

GRANT CONDITIONS

A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
 - 28 CFR Part 69 – "New Restrictions on Lobbying"
 - 2 CFR Part 25 – "Universal Identifier and System of Award Management"
 - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
 - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, "Audit Requirements" must be submitted no later than 9 months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. The recipient gives ONDCP or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent(s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. Conflict of Interest and Mandatory Disclosures

A. Conflict of Interest Requirements

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

7. FFATA / DATA Act Compliance. Each applicant is required to (i) Be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
8. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

9. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
10. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
 - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
 - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

9. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
10. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
- a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
 - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
 - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

- (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Gulf Coast HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <http://www.dpm.psc.gov/>.

8. The grantee or subgrantee may keep interest amounts up to \$500 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Organization: _____

Signature: _____

Date: _____

Name:

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)**

- 1 By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certifications this clause is a materiel representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage section of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participation a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntary excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

This certification is required by the regulations implementing Executive Order 12549, Debarment and suspension, 28 CFR Part 67, Section 67.510, Participants' Responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160 - 19211)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in these certification, such prospective participant shall attach an explanation to this proposal.

(Type or Print Name and Title of Authorized Representative)

(Signature of Authorized Representative)

Date

(Name of Organization)

(Address of Organization)

Page: 8

Grant#G17-GC0003A

Appendix C

Certification Regarding Drug Free Workplace Requirements Grantees Other Than Individuals

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 28 CFR Part 67, subpart F. The regulation, published in the January 31, 1989 Federal Register, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment (see 28 DFR part 67, Sections 67.615 and 67.620).

The grantee certifies that it will provide a drug free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- (b) Establishing a drug free awareness program to inform employees about --
 - 1. The dangers of drug abuse in the workplace.
 - 2. The grantee's policies of maintaining a drug free workplace.
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs.
 - 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - 1. Abide by the terms of the statement.
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction.
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
 - 1. Taking appropriate personnel action against such an employee, up to and including termination.
 - 2. Requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

Place(s) of Performance: The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (Street Address, City, County, State, Zip Code):

Street Address	City	County	State	Zip Code
Street Address	City	County	State	Zip Code
Street Address	City	County	State	Zip Code
Organization Name		Applicant or Grant Number		
Name and Title of Authorizing Representative				
Signature		Date		

Certification Regarding Drug-Free Workplace Requirements

CERTIFICATION REGARDING LOBBYING

Each applicant shall file this certification and disclosures form if applicable, with each submission that initiates agency consideration of such applicant for an award of a LETS contract, grant or cooperative agreement of \$100,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here _____ and complete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

Signature of Authorized Official

Date

Title

CERTIFICATION FORM

Recipient Name and Address: _____

Grant Title: _____ Grant Number: _____ Award Amount: _____

Contact Person Name and Title: _____ Phone Number: () _____

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§ 42.301-.308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete **Section A** below. Recipients that claim the limited exemption from the submission requirement, must complete **Section B** below. **A recipient should complete either Section A or Section B, not both.** If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

Section A- Declaration Claiming Complete Exemption from the EEOP Requirement. *Please check all the boxes that apply.*

- | | |
|--|---|
| ☐ Recipient has less than 50 employees, | ☐ Recipient is an Indian tribe, |
| ☐ Recipient is a non-profit organization, | ☐ Recipient is an educational institution, or |
| ☐ Recipient is a medical institution, | ☐ Recipient is receiving an award less than \$25,000 |

I, _____, [responsible official], certify that _____ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. §42.302. I further certify that _____ [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or type Name and Title	Signature	Date
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Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review.

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, _____, [responsible official], certify that the _____ [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR §42.301, *et seq.*, subpart E. I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: _____ [organization], at _____ [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

Print or type Name and Title	Signature	Date
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Councilwoman Martin made a motion to authorize the City Manager to proceed with an exclusive agent of record letter to HUB International for both property and casualty insurance.

Mayor Torjusen seconded the motion and the vote unanimously carried.

Councilman Colledge made the motion to recess until July 18, 2017 at 6:30pm.

Councilwoman Martin seconded the motion and the vote unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2017.