

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
February 5, 2019 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier Senior Center Valentine's Day Sock Hop Social February 14, 2019 (2 p.m. - 4 p.m.) at Gautier Senior Center**
- 2. Office will be closed Monday, February 18th in observance of George Washington's birthday.**

IV. Presentation Agenda

- 1. Arbor Day Proclamation**
- 2. Rare Disease Day Proclamation**
- 3. Allen Engineering Stormwater Presentation**

V. Business Agenda

- 1. Approval of Change Order No. 1 for the Robert Hiram Bridge Repair Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Authorization for the Acceptance of Bids and Contract Award for the City Park Fitness Trail

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Approval of Change Orders No. 1, 2, 3 and 4 for the Shepard State Log Cabin, Phase II

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

- 1. Authorization to remove a 2006 Ford F250 from Police Department inventory and insurance coverage, and authorization to be used as parts until such time they can be deemed surplus.**
- 2. Approval of minutes from Recessed Council Meetings held January 15, 2019 & January 29, 2019.**
- 3. Approval to amend the Agreement with Cogent Strategies, LLC**
- 4. Approval to amend the Comprehensive Fee Schedule for the Parks and Recreation Department**
- 5. Authorization and Approval to pay business landlord moving expenses totaling \$270 to Mary L. Merrell for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000**
- 6. Receive December 2018 Finance Report**
- 7. Approval of a Limited Use Agreement between the City of Gautier and Jackson County, Mississippi for the Singing River Mall Site for the 2019 Jackson County Household Hazardous Waste Collection Day**

8. Authorization to remove items from Parks and Recreation inventory, declare as surplus, and allow items to be recycled that are no longer functional.
9. Authorization for Approval to submit the Notification of Intent to Apply for Singing River Health Systems Grant Application.
10. Approval of a sponsorship request from the Gautier Men's Club for the 29th Annual Mardi Gras Parade
11. Approval of the 2019 Gautier Mardi Gras Parade Road Closure
12. Approval of lease purchase agreement with Hancock Bank for two (2) 2019 Ford F350 Trucks for the Recreation Department.
13. Authorization to accept a proposal from AD2, Inc. for Shepard State Park Website
14. Approval of Water and Sewer adjustments dated January, 2019
15. Approval of the Limited Use Agreement between the City of Gautier and Furlan's Marine, INC., for the Singing River Mall Site for its Annual Boat Sale Event

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until February 19, 2019 at 6:30 PM

www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
February 5, 2019**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier Senior Center Valentine's Day Sock Hop Social February 14, 2019 (2 p.m. - 4 p.m.)
at Gautier Senior Center**
2. **Offices will be closed Monday, February 18th in observance of George Washington's
birthday**

NOTES:

Gautier Senior Center Valentine's Day Sock Hop Social



Sock Hop



February 14, 2019

Gautier Senior Center

2:00 PM — 4:00 PM

**Come enjoy great music, dancing, our
delicious ice cream bar and sweet treats!**

**For more information contact the Recreation
Department at 228-497-8000 ext. 320 or 317**



TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of February as the day for the observance of the birthday of GEORGE WASHINGTON, and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, FEBRUARY 18, 2019

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 22nd day of January 2019.



C. Delbert Hosemann, Jr.

C. DELBERT HOSEMAN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
February 5, 2019**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Arbor Day Proclamation
2. Rare Disease Day Proclamation
3. Allen Engineering Stormwater Presentation

NOTES:

City of Gautier Proclamation For Arbor Day

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE BE IT ENACTED by the City of Gautier, Mississippi, do hereby proclaim February 8, 2019 as “**ARBOR DAY**” and urge all Citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well –being for this and other generations.

IN TESTIMONY WHEREOF, I have given under my hand and the seal of the City of Gautier, Mississippi this the **5th** of **February 2019**.

Phil Torjusen, Mayor

CITY OF GAUTIER PROCLAMATION

Whereas, there are nearly 7,000 diseases and conditions considered rare (each affecting fewer than 200,000 Americans) in the United States, according to the National Institutes of Health (NIH);

Whereas, while each of these diseases may affect small numbers of people, rare diseases as a group affect almost 30 million Americans;

Whereas, many rare diseases are serious and debilitating conditions that have a significant impact on the lives of those affected;

Whereas, while more than 450 drugs and biologics have been approved for the treatment of rare diseases according to the Food and Drug Administration (FDA), millions of Americans still have rare diseases for which there is no approved treatment;

Whereas, individuals and families affected by rare diseases often experience problems such as diagnosis delay, difficulty finding a medical expert, and lack of access to treatments or ancillary services;

Whereas, while the public is familiar with some rare diseases, many patients and families affected by less widely known rare diseases bear a large share of the burden of funding research and raising public awareness to support the search for treatments;

Whereas, residents of **Gautier, Mississippi** are among those affected by rare diseases because nearly one in 10 Americans have rare diseases;

Whereas, the National Organization for Rare Disorders (NORD) is organizing a nationwide observance of Rare Disease Day on February 28, 2019;

Therefore, be it resolved that February 28, 2019, will be observed as Rare Disease Day in **Gautier, Mississippi**.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 5th, day of February, 2019.

Phil Torjusen, Mayor

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:

February 5, 2019

Title:

**Authorization to approve Change Order #1 on the
Robert Hiram Bridge Repair Project**

Introduced by:

Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization to approve Change Order #1 on the Robert Hiram Bridge Repair project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the City of Gautier has awarded and executed a contract with K.R. Borries for the Robert Hiram Bridge Repair project; and

WHEREAS, Seymour Engineering is performing engineering services related to the Robert Hiram Bridge project, for which Jackson County is providing funding; and

WHEREAS, during construction of this project, it was discovered that the tieback at the southeast corner was loose; and

WHEREAS, the contractor must now investigate and/or repair the other three tiebacks to confirm they are properly installed; and

WHEREAS, there was a \$10,000.00 contingency written into the contract; and

WHEREAS, the additional work under the change order will cost \$3,128.00, thereby leaving \$6,872.00 in the contingency line item; and

WHEREAS, a change order is required for this additional work, and will add 21 days to the contract; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Order #1 for the Robert Hiram Bridge Repair Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/24/2019
Subject: Robert Hiram Bridge Repair – Approval of Change Order No. 1

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 1 for the Robert Hiram Bridge Repair project.

BACKGROUND:

K.R. Borries was awarded the contract for this work, and Seymour Engineering is performing engineering services. The work consists of furnishing all labor, material, tools, equipment and layout in performing repairs of the southeast, southwest, northeast and northwest corners of the sheet pile at the Robert Hiram Bridge on Robert Hiram Road. Jackson County has provided the funds for this project.

DISCUSSION:

During construction of this project, it was discovered that the tieback at the southeast corner was loose. This change order is to reimburse the contractor for costs associated with fixing the first tieback (\$578) and to allow funds for the contractor to investigate and/or repair the other three tiebacks to make sure they are properly installed, rather than loose as the first one was found to be. The investigation costs are \$272 per tieback, and repairs would be authorized for up to \$578 per tieback. There was a \$10,000 contingency written into the contract. The additional work will cost \$3,128, thereby leaving \$6,872 in the contingency line item.

Depending upon what is found on the next three tiebacks, further investigation and/or repair may be required. If we find that all or some of the three tiebacks do not need repair, a later summary change order will take those unneeded funds out of the contract. Seymour Engineering recommends fixing these while a contractor is on site and contingency funds are available.

If approved, this change order will add 21 days to the contract.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 for the Robert Hiram Bridge Repair project.

The City Council may:

- 1) Approve Change Order No. 1 as presented; or
- 2) Not approve Change Order No. 1 as presented.

ATTACHMENTS:

1. Change Order No. 1

CHANGE ORDER

PROJECT: City of Gautier

Robert Hiram Drive Bridge Sheet Pile Repair CHANGE ORDER NUMBER: 1

DATE: January 22, 2019

To Contractor: K.R. Borries.

CONTRACT DATE: Dec 4., 2018

The Contract is changed as follows:

This is a change order to address concerns with the existing tie-backs. When removing the soils behind the failing bulkhead at the South East Corner we found that the first tieback to the east of that corner on the south side of the road was quite loose and not supporting the wall on the south or north side of the road. After some evaluation the contractor was able to replace the all threaded rods with eyes that connect to a looped cable that transfers the load to the north side bulkhead. This change order request is asking for \$578.00 to reimburse the contractor for expenses incurred while evaluating and making repairs to that first tie-back. We also recommend that the City authorize the contractor to uncover 3 additional tiebacks to the east to make sure that they were properly installed, and if needed make repairs. If these are also found to be loose we will come back to the City asking for further change orders to continue to the east to make sure the bulkhead is left with adequate tiebacks.

This change order is requesting \$272.00 per tieback to investigate the additional 3 tie-backs. If repairs are needed an additional \$578.00 per tieback is requested. This contract has a \$10,000.00 contingency which this change order will reduce to \$6,872.00. If no repairs are needed a summary change order will increase the contingency accordingly and also reduce the contract by the remaining contingency \$ at a later time

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$	72,999.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	72,999.00
The Contract Sum will be increased by the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	72,999.00

The Contract Time will be extended by 21 days changing the contract completion days from 60 to 81 calendar days.

CONTRACTOR

ENGINEER

OWNER

By:

Date:

By:

Date:

By:

Date:

Detailed Cost breakdown:

Contingency	\$10,000.00
Minus:	
Investigate and repair first tie-back to the east	\$578.00
Investigation 3 additional tie-backs to the east @\$272.00	\$816.00
Repair if needed 3 additional tie-backs to the east @\$578.00	<u>\$1,734.00</u>
Total	\$3,128.00

Remaining Contingency in contract = \$10,000 - \$3,128 = \$6,872.00

Note 21 days contract extension is estimated days needed for approval of change order.

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:

February 5, 2019

Title:

**Authorization for acceptance of bids and
contract award for the City Park Fitness Trail**

Introduced by:

Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization to accept bids on the City Park Fitness Trail project and award and execute a contract for the base bid and additive alternate A with the low bidder, Advanced Construction and Development, LLC., in an amount not to exceed \$177,000.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the City of Gautier has requested bids for the City Park Fitness Trail project; and

WHEREAS, sealed bids for this project were received from two contractors and were opened on December 14, 2018; and

WHEREAS, the low bidder was Advanced Construction and Development, LLC., with a bid of \$177,000.00; and

WHEREAS, Seymour Engineering is providing surveying, engineering plans and specifications, construction phase services, bidding, and construction administration for the City Park Fitness Trail project; and

WHEREAS, Seymour Engineering, has tabulated the bid results and recommends awarding this contract to Advanced Construction and Development, LLC., as the lowest and best bid; and

WHEREAS, the Mayor and Council Members hereby find that Advanced Construction and Development, LLC., has submitted the lowest and best bid; and

WHEREAS, this project is funded entirely through a Tideland's grant;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Advanced Construction and Development, LLC., for the City Park Fitness Trail project is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/30/2019
Subject: City Park Fitness Trail – Acceptance of Bids and Contract Award

REQUEST:

The Grants and Projects Department requests that the City Council accept bids on the City Park Fitness Trail project and award and execute a contract for the base bid and additive alternate A with the low bidder, Advanced Construction and Development, LLC., in an amount not to exceed \$177,000.

BACKGROUND:

This project includes a half-mile, 8-foot-wide asphalt trail with outdoor exercise/fitness modules, exercise instructions, trail signage and a small parking area in the undeveloped portion of City Park, east of current amenities. The trail will also tie into the senior center parking area and back side of the playground.

Seymour Engineering is providing surveying, engineering plans and specifications, and construction phase services (bidding and construction administration) for the City Park Fitness Trail.

DISCUSSION:

Sealed bids were received from two contractors and were opened Dec. 14, 2018. The low bidder for the base bid and alternate A was Advanced Construction and Development, LLC., with a bid of \$177,000. The engineer has reviewed the bidder's qualifications and recommends that the contract be awarded. This project is funded entirely through a Tidelands grant. This project came in over budget, but there are enough Tidelands funds to cover the overage.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council accept bids on the City Park Fitness Trail project and award and execute a contract for the base bid and additive alternate A with the low bidder, Advanced Construction and Development, LLC., in an amount not to exceed \$177,000.

The City Council may:

- 1) Accept the bids and authorize the award and execution of the contract; or
- 2) Reject all bids and modify the scope of the project; or
- 3) Reject all bids and re-advertise.

ATTACHMENTS:

1. Award Recommendation Letter and Bid Tabulation



January 29, 2019

April Stennett
Grants & Projects Director
City of Gautier
3330 US-90
Gautier, MS 39553

RE: Acknowledge Receipt of Bids and Recommendation of Award
City Park Nature Trail

Dear Ms. Stennett,

Please be advised that on Friday, December 14, 2018, bids were received for the referenced project. After further discussion, it has been determined that the City would benefit the most from awarding the Total Base Bid + Additive Alternate A. You will notice on the enclosed bid tabulation that the low bidder for this option was Advanced Construction and Development, LLC.

With that said I recommend that the Gautier City Council acknowledge receipt of bids and award this project to Advanced Construction and Development, LLC in the amount of \$177,000.00, which includes the Total Base Bid + Additive Alternate A.

Respectfully,
SEYMOUR ENGINEERING


Durlon Reed Bryant, P.E.
Project Engineer

Enclosed: Certified Bid Tabulation



CITY PARK NATURE TRAIL
PROJECT NO. 18-066.07

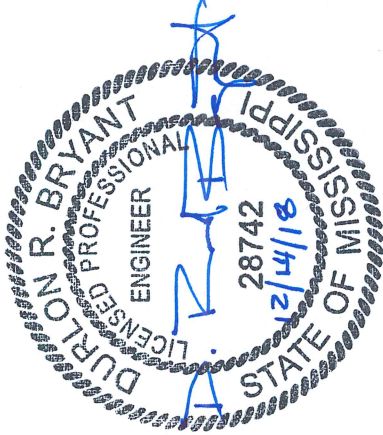
CITY OF GAUTIER, JACKSON COUNTY, MISSISSIPPI

BID TABULATION

Bid Opening: Friday, December 14, 2018
2:00 P.M. - Central Time

Bid Place: Gautier City Hall
3330 Highway 90, Gautier, MS 39553

CONTRACTOR NAME	C.O.R. No.	NON-RESIDENT CONTRACTOR	BID BOND	ADD. #1 ACK.	BASE BID	BASE BID + ADD ALT A	BASE BID + ADD ALT A + ADD ALT B
Advanced Construction and Development 619 Hillside Dr. Biloxi, MS 39532	20916-MC	Resident	Present	Yes	\$135,000.00	\$177,000.00	\$192,000.00
Phoenix Construction, LLC 2190 Popps Ferry Rd Biloxi, MS 39532	19024-MC	Resident	Present	Yes	\$127,000.00	\$185,500.00	\$200,200.00



CERTIFIED BY:

D. Reed Bryant

D. Reed Bryant, P.E.
Project Engineer

SUGGESTED FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly By



PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
a practice division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

AMERICAN COUNCIL OF ENGINEERING COMPANIES

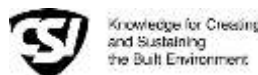
AMERICAN SOCIETY OF CIVIL ENGINEERS

This document has been approved and endorsed by

The Associated General Contractors of America



Construction Specifications Institute



**EJCDC
SUGGESTED FORM OF AGREEMENT
BETWEEN OWNER AND CONTRACTOR FOR
CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between CITY OF GAUTIER

(Owner) and _____

(Contractor).

Owner and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

CITY PARK NATURE TRAIL

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by

Seymour Engineering
925 Tommy Munro Drive, Suite G
Biloxi, MS 39532

(Engineer), who is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 Time of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Days to Achieve Substantial Completion and Final Payment

A. The Work will be substantially completed within 90 days after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within 90 days after the date when the Contract Times commence to run.

NINETY (90) CONSECUTIVE CALENDAR DAYS FOLLOWING THE “NOTICE TO PROCEED”

4.03 Liquidated Damages - “LIQUIDATED DAMAGES IN THE SUM OF \$250.00 FOR EACH CONSECUTIVE CALENDAR DAY THEREAFTER SHALL BE ASSESSED.”

A. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$250.00 for each day that expires after the time specified in Paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$250.00 for each day that expires after the time specified in Paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraphs 5.01.A, 5.01.B, and 5.01.C below:

A. For all Work other than Unit Price Work, a Lump Sum of:

		(\$_____)
(words)		(numerals)
		)

All specific cash allowances are included in the above price and have been computed in accordance with paragraph 11.02 of the General Conditions.

B. ~~For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the estimated quantity of that item as indicated in this paragraph 5.01.B.~~

~~As provided in Paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer as provided in Paragraph 9.07 of the General Conditions. Unit prices have been computed as provided in Paragraph 11.03 of the General Conditions.~~

<u>UNIT PRICE WORK</u>									
<u>Item No.</u>	<u>Description</u>				<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>		<u>Estimated</u>
	N/A								
	TOTAL OF ALL ESTIMATED PRICES								\$ _____
					(words)				(numerals)

~~C. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.~~

ARTICLE 6 - PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments; Retainage

A. Provided that an Application for Payment is received by the Engineer not later than the 20th day of a month, the Owner shall make payment to the Contractor not later than 45 days. If an application for Payment is received by the Engineer after the application date fixed above, payment shall be made by the Owner not later than 60 days after the Engineer receives the Application for Payment. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions:

a. 90% percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, Owner, on recommendation of Engineer, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no additional retainage; and

2. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95% percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less 100% percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.

6.03 Final Payment

A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 0 percent per annum.

ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Agreement Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in Paragraph 4.06 of the General Conditions.

E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.

F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

K. The Contractor will name **Seymour Engineering** and the **City of Gautier** as additional insureds on all general liability insurance provided by this Contractor to complete the scope of work in this Agreement. Contractor shall provide a Waiver of Subrogation to **Seymour Engineering** and the **City of Gautier** in respect to workers compensation.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 Contents

A. The Contract Documents consist of the following:

1. This Agreement (pages 1 to 8, inclusive).
2. Performance bond (pages 1 to 3, inclusive).
3. Payment bond (pages 1 to 3, inclusive).
4. Other bonds (pages ____ to ____, inclusive).
 - a. ____ (pages ____ to ____, inclusive).
 - b. ____ (pages ____ to ____, inclusive).
 - c. ____ (pages ____ to ____, inclusive).
5. General Conditions (pages 1 to 43, inclusive).
6. Supplementary Conditions (pages 1 to 14 inclusive).
7. Specifications as listed in the table of contents of the Project Manual.
8. Drawings consisting of 7 sheets with each sheet bearing the following general title: **City Park Nature Trail, Gautier, Mississippi** (or) the Drawings listed on attached sheet index.
9. Addenda (numbers ____ to ____, inclusive).
10. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid (pages 1 to 2, inclusive).
 - b. Documentation submitted by Contractor prior to Notice of Award (pages ____ to ____, inclusive).
 - c. ____.
11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed (pages 1 to 1 inclusive).
 - b. Work Change Directives.
 - c. Change Order(s).

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.01 Terms

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 Assignment of Contract

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 Other Provisions

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in duplicate. One counterpart each has been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

This Agreement will be effective on _____, 2018 (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR:

THE CITY OF GAUTIER, MISSISSIPPI

By: **PAULA YANCEY**

By: _____

Title: **CITY MANAGER**

Title: _____

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest: _____

Attest: _____

Title: _____

Title: _____

Address for giving notices:

Address for giving notices:

THE CITY OF GAUTIER, MISSISSIPPI

3330 HIGHWAY 90

GAUTIER, MS 39553

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of Owner-Contractor Agreement.)

License No.: _____

(Where applicable)

Agent for service or process: _____

(If Contractor is a corporation or a partnership, attach evidence of authority to sign.)

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

February 5, 2019
Authorization to approve Change Orders No. 1, 2, 3, and 4 on the Shepard State Park Log Cabin, Phase II

Introduced by:
Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization to approve Change Orders No. 1, 2, 3, and 4 on the Shepard State Park Log Cabin, Phase II

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the City of Gautier has awarded and executed a contract with Coastal Development and Construction for the Shepard State Park Log Cabin project, Phase II; and

WHEREAS, the contractor has requested approval of Change Orders 1, 2, 3, and 4 in relation to the project; and

WHEREAS, Change Order No. 1 will add \$1,000.00 to the contract for construction of new door jams and trim for the rear exterior door units; and

WHEREAS, Change Order No. 2 will add \$1,500.00 to the contract for extra demolition and material on the log cabin roof and interior ceiling, all near rear porch area; and

WHEREAS, Change Order No. 3 will add \$2,500.00 to the contract for removal and installation of siding and beam structure; and

WHEREAS, Change Order No. 4 will add \$1,500.00 to the contract for relocation of new block pedestals, installing a support beam, widening of the front stairs, and repairs to front porch railing; and

WHEREAS, a total of \$6,500.00 would be added to the contract, for a new contract total of \$152,428.00; and

WHEREAS, these change orders would not add contract days or affect completion date; and

WHEREAS, Goodwyn, Mills & Cawood has reviewed the Change Orders and recommended approval;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Orders No.1, 2, 3, and 4 for the Shepard State Park Log Cabin Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/30/2019
Subject: Shepard State Park Log Cabin, Phase II — Change Orders No. 1, 2, 3 and 4

REQUEST:

The Grants and Projects Department requests that City Council approve Change Orders No. 1, 2, 3 and 4 for the Shepard State Park Log Cabin, Phase II.

BACKGROUND:

A two-story historic log cabin known as the “Wilson House” was donated to the city by Mr. Brian Britt. The building was originally constructed in the early 1920's alongside US Highway 49 in Gulfport, Mississippi. The structure was built by Walter Alfred Cox and became the homestead of Clark Wilson and his wife, Marjorie Welch Wilson. The 3,000-square-foot cabin is made of southern yellow pine logs, and has been relocated from the northeast corner of Dobson Road and Allen Road to the entrance of Shepard State Park. The first phase included the relocation, foundation, parking, sidewalks, RV dump station, etc. The cabin will be used as a welcome center, classroom space, and general store for campers.

DISCUSSION:

Change Order No. 1 would add \$1,000 to the contract for construction of new door jams and trim for the rear exterior door units. The original door jams were deteriorated beyond repair.

Change Order No. 2 would add \$1,500 to the contract for extra demolition and material on the log cabin roof and interior ceiling, all near the rear porch area.

Change Order No. 3 would add \$2,500 to the contract for removal and installation of siding and beam structure.

Change Order No. 4 would add \$1,500 to the contract for relocation of new block pedestals, installing a support beam, widening of the front stairs, and repairs to front porch railing.

If all change orders are approved, a total of \$6,500 would be added to the contract, for a new contract total of \$152,428. If approved, these change orders would not add contract days or affect the completion date.

Goodwyn, Mills & Cawood has reviewed the change orders and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Orders No. 1, 2, 3 and 4 for the Shepard State Park Log Cabin, Phase II.

The City Council may:

- 1) Approve Change Orders No. 1, 2, 3 and 4 as presented; or
- 2) Approve selected Change Orders; or
- 3) Not approve Change Orders No. 1, 2, 3 and 4 as presented.

ATTACHMENTS:

1. Change Order No. 4, with Recommendation Letter
2. Change Order No. 3, with Recommendation Letter and Photos
3. Change Order No. 2, with Recommendation Letter and Photos
4. Change Order No. 1, with Recommendation Letter and Photos



GMC, PLLC

11 North Water Street
Suite 15250
Mobile, AL 36602

T (251) 460-4006
F (251) 460-4423

www.gmcnetwork.com

January 28, 2019

April Stennett
Grants and Projects Director
City of Gautier
3330 Highway 90
Gautier, MS 39553

**RE: CHANGE ORDER REQUEST No. 01
SHEPARD PARK WELCOME CENTER PHASE II
GAUTIER, MISSISSIPPI
GMC PROJECT NO. AMOB180009**

Mrs. Stennett:

We have reviewed the submitted Change Order Request from Coastal Development & Construction to build and install all new door jams and necessary trim for the rear exterior door units for \$1,000.00, and have found the cost to be reasonable, fair and equitable, and consistent with market rates and therefore should be accepted.

The reason for using the change order method for this work rather than competitive bids are: The General Contractor and his subcontractors are mobilized on site; the General Contractor and subcontractor are capable of performing the work in a workmanship like and rapid manner. Bidding out the work would require a separate group of contractors which would delay the project.

Attached you will find Coastal Development & Construction back-up information for your review and consideration.

If you have any questions regarding the response to the above change order request, please do not hesitate to call.

Sincerely,
GMC, PLLC

Chris Lunsford, AIA
Project Manager

AGREEMENT FOR CONSTRUCTION CONTRACT CHANGE ORDER

CONTRACT NUMBER: GMC# AMOB180009 CHANGE ORDER NO.: 1
CUSTOMER NAME: City of Gautier DATE 1/25/2019
PROJECT NAME: Shepard Park Welcome Center Phase II

The following changes to the contract are hereby made effective as of the date set forth above:

1 EXTRA WORK

Furnish all material, labor to build and install ALL NEW DOOR JAMBS AND NECESSARY TRIM
FOR THE REAR EXTERIOR DOOR UNITS.

2 NOT-TO-EXCEED CHANGES

3 SUMMARY OF CHANGES

THE ORIGINAL CONTRACT LUMP SUM	<u>\$145,928.00</u>
TOTAL OF PREVIOUSLY AUTHORIZED CHANGES	<u>\$0.00</u>
TOTAL CONTRACT LUMP SUM PRIOR TO THIS CHANGE	<u>\$145,928.00</u>
TOTAL AMOUNT OF THIS CHANGE	<u>\$1,000.00</u>
UPDATED TOTAL CONTRACT LUMP SUM PRICE	<u>\$146,928.00</u>

4 CONTRACT TIME

THE CONTRACT TIME IS;

☐ INCREASED ☐ DECREASED ☒ UNCHANGED

NA DAYS

THE DATE FOR COMPLETION INCLUDING THIS CHANGE WILL BE TBA

COASTAL DEVELOPMENT & CONSTRUCTION

City of Gautier

BY: _____
PRINT NAME: Tim Miles
TITLE VP.
DATE 01/25/19

BY: _____
PRINT NAME: _____
TITLE: _____
DATE: _____





GMC, PLLC

11 North Water Street
Suite 15250
Mobile, AL 36602

T (251) 460-4006
F (251) 460-4423

www.gmcnetwork.com

January 28, 2019

April Stennett
Grants and Projects Director
City of Gautier
3330 Highway 90
Gautier, MS 39553

**RE: CHANGE ORDER REQUEST No. 02
SHEPARD PARK WELCOME CENTER PHASE II
GAUTIER, MISSISSIPPI
GMC PROJECT NO. AMOB180009**

Mrs. Stennett:

We have reviewed the submitted Change Order Request from Coastal Development & Construction for the extra demolition and material on the roof and interior ceiling at the rear porch area for \$1,500.00, and have found the cost to be reasonable, fair and equitable, and consistent with market rates and therefore should be accepted.

The reason for using the change order method for this work rather than competitive bids are: The General Contractor and his subcontractors are mobilized on site; the General Contractor and subcontractor are capable of performing the work in a workmanship like and rapid manner. Bidding out the work would require a separate group of contractors which would delay the project.

Attached you will find Coastal Development & Construction back-up information for your review and consideration.

If you have any questions regarding the response to the above change order request, please do not hesitate to call.

Sincerely,
GMC, PLLC

Chris Lunsford, AIA
Project Manager

AGREEMENT FOR CONSTRUCTION CONTRACT CHANGE ORDER

CONTRACT NUMBER: GMC# AMOB180009 CHANGE ORDER NO.: 2
CUSTOMER NAME: City of Gautier DATE 1/25/2019
PROJECT NAME: Shepard Park Welcome Center Phase II

The following changes to the contract are hereby made effective as of the date set forth above:

1 EXTRA WORK

Extra demolition, material, labor on the roof and interior ceiling at the rear porch area
of the building.

2 NOT-TO-EXCEED CHANGES

3 SUMMARY OF CHANGES

THE ORIGINAL CONTRACT LUMP SUM	<u>\$145,928.00</u>
TOTAL OF PREVIOUSLY AUTHORIZED CHANGES	<u>\$1,000.00</u>
TOTAL CONTRACT LUMP SUM PRIOR TO THIS CHANGE	<u>\$146,928.00</u>
TOTAL AMOUNT OF THIS CHANGE	<u>\$1,500.00</u>
UPDATED TOTAL CONTRACT LUMP SUM PRICE	<u>\$148,428.00</u>

4 CONTRACT TIME

THE CONTRACT TIME IS;

☐ INCREASED ☐ DECREASED ☒ UNCHANGED

NA DAYS

THE DATE FOR COMPLETION INCLUDING THIS CHANGE WILL BE TBA

COASTAL DEVELOPMENT & CONSTRUCTION

City of Gautier

BY: _____
PRINT NAME: Tim Miles
TITLE VP.
DATE 01/25/19

BY: _____
PRINT NAME: _____
TITLE: _____
DATE: _____





GMC, PLLC

11 North Water Street
Suite 15250
Mobile, AL 36602

T (251) 460-4006
F (251) 460-4423

www.gmcnetwork.com

January 28, 2019

April Stennett
Grants and Projects Director
City of Gautier
3330 Highway 90
Gautier, MS 39553

**RE: CHANGE ORDER REQUEST No. 03
SHEPARD PARK WELCOME CENTER PHASE II
GAUTIER, MISSISSIPPI
GMC PROJECT NO. AMOB180009**

Mrs. Stennett:

We have reviewed the submitted Change Order Request from Coastal Development & Construction for the removal and installation of the siding and beam structure for \$2,500.00, and have found the cost to be reasonable, fair and equitable, and consistent with market rates and therefore should be accepted.

The reason for using the change order method for this work rather than competitive bids are: The General Contractor and his subcontractors are mobilized on site; the General Contractor and subcontractor are capable of performing the work in a workmanship like and rapid manner. Bidding out the work would require a separate group of contractors which would delay the project.

Attached you will find Coastal Development & Construction back-up information for your review and consideration.

If you have any questions regarding the response to the above change order request, please do not hesitate to call.

Sincerely,
GMC, PLLC

Chris Lunsford, AIA
Project Manager

AGREEMENT FOR CONSTRUCTION CONTRACT CHANGE ORDER

CONTRACT NUMBER: GMC# AMOB180009 CHANGE ORDER NO.: 3
CUSTOMER NAME: City of Gautier DATE 1/25/2019
PROJECT NAME: Shepard Park Welcome Center Phase II

The following changes to the contract are hereby made effective as of the date set forth above:

1 EXTRA WORK

Remove all exterior siding (two layers), remove and replace beam structure (rotten),
furnish and install joist material,plywood sheathing,moisture protection felt,insulation
(interior),new exterior siding and trim to match, prime and paint exterior.

2 NOT-TO-EXCEED CHANGES

3 SUMMARY OF CHANGES

THE ORIGINAL CONTRACT LUMP SUM	<u>\$145,928.00</u>
TOTAL OF PREVIOUSLY AUTHORIZED CHANGES	<u>\$2,600.00</u>
TOTAL CONTRACT LUMP SUM PRIOR TO THIS CHANGE	<u>\$148,528.00</u>
TOTAL AMOUNT OF THIS CHANGE	<u>\$2,500.00</u>
UPDATED TOTAL CONTRACT LUMP SUM PRICE	<u>\$151,028.00</u>

4 CONTRACT TIME

THE CONTRACT TIME IS;

☐ INCREASED ☐ DECREASED ☒ UNCHANGED NA DAYS

THE DATE FOR COMPLETION INCLUDING THIS CHANGE WILL BE TBA

COASTAL DEVELOPMENT & CONSTRUCTION

City of Gautier

BY: _____
PRINT NAME: Tim Miles
TITLE VP.
DATE 01/25/19

BY: _____
PRINT NAME: _____
TITLE: _____
DATE: _____







GMC, PLLC

11 North Water Street
Suite 15250
Mobile, AL 36602

T (251) 460-4006
F (251) 460-4423

www.gmcnetwork.com

January 28, 2019

April Stennett
Grants and Projects Director
City of Gautier
3330 Highway 90
Gautier, MS 39553

**RE: CHANGE ORDER REQUEST No. 04
SHEPARD PARK WELCOME CENTER PHASE II
GAUTIER, MISSISSIPPI
GMC PROJECT NO. AMOB180009**

Mrs. Stennett:

We have reviewed the submitted Change Order Request from Coastal Development & Construction for the relocation of new block pedestals, installation of support beam, widening of the front stairs, and repairs to the front porch railing for \$1,500.00, and have found the cost to be reasonable, fair and equitable, and consistent with market rates and therefore should be accepted.

The reason for using the change order method for this work rather than competitive bids are: The General Contractor and his subcontractors are mobilized on site; the General Contractor and subcontractor are capable of performing the work in a workmanship like and rapid manner. Bidding out the work would require a separate group of contractors which would delay the project.

Attached you will find Coastal Development & Construction back-up information for your review and consideration.

If you have any questions regarding the response to the above change order request, please do not hesitate to call.

Sincerely,
GMC, PLLC

Chris Lunsford, AIA
Project Manager

AGREEMENT FOR CONSTRUCTION CONTRACT CHANGE ORDER

CONTRACT NUMBER: GMC# AMOB180009 CHANGE ORDER NO.: 4
CUSTOMER NAME: City of Gautier DATE 1/25/2019
PROJECT NAME: Shepard Park Welcome Center Phase II

The following changes to the contract are hereby made effective as of the date set forth above:

1 EXTRA WORK

Furnish all material, labor to relocate new block pedestals (as needed), add support material,
add 6x6 support beam, widen front stairs, rework front porch railing as discussed during
on site 1/17/19.

2 NOT-TO-EXCEED CHANGES

3 SUMMARY OF CHANGES

THE ORIGINAL CONTRACT LUMP SUM	<u>\$145,928.00</u>
TOTAL OF PREVIOUSLY AUTHORIZED CHANGES	<u>\$5,000.00</u>
TOTAL CONTRACT LUMP SUM PRIOR TO THIS CHANGE	<u>\$150,928.00</u>
TOTAL AMOUNT OF THIS CHANGE	<u>\$1,500.00</u>
UPDATED TOTAL CONTRACT LUMP SUM PRICE	<u>\$152,428.00</u>

4 CONTRACT TIME

THE CONTRACT TIME IS;

☐ INCREASED ☐ DECREASED ☒ UNCHANGED

NA DAYS

THE DATE FOR COMPLETION INCLUDING THIS CHANGE WILL BE TBA

COASTAL DEVELOPMENT & CONSTRUCTION

City of Gautier

BY: _____
PRINT NAME: Tim Miles
TITLE VP.
DATE 01/25/19

BY: _____
PRINT NAME: _____
TITLE: _____
DATE: _____

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

**February 5, 2019
Approval of Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MSC 7511	190904	02/05/2019	01/14/2019			4,516.51	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	FFO200-01 RENTAL FEE	INV2860848	01/07/2019			470.88	
	001-092-698	MPC8003SP USAGE: B/W	INV2860848	01/07/2019			81.89	
	001-092-698	MPC8003SP USAGE: COLOR	INV2860848	01/07/2019			3,077.39	
	001-090-698	C4502 USAGE: B/W	INV2860848	01/07/2019			75.50	
	001-090-698	C4502 USAGE: COLOR	INV2860848	01/07/2019			810.85	
001	CABLE ONE INC	190921	02/05/2019	01/15/2019			205.12	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	JAN, 2019: #10778371	01012019	01/08/2019			205.12	
001	CABLE ONE INC	190922	02/05/2019	01/15/2019			56.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	JAN CABLE BOX: #118476316	01012019	01/08/2019			56.20	
001	CABLE ONE INC	190923	02/05/2019	01/15/2019			83.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	JAN 2019 SUBSTN: #107718827	01012019	01/08/2019			83.32	
001	ADVANCE AUTO PARTS	190926	02/05/2019	01/15/2019			52.86	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	DUAL FAN ASSM: 2014 DODGE CHG	9277	10/15/2018			154.60	
	001-100-570	CDT RTN: DUAL FAN ASSM	9275	10/15/2018			-155.51	
	001-161-638	ARMOR ALL	2269	11/27/2018			6.25	
	001-161-638	DIESEL EXHAUST FLUID (2)	5962	12/16/2018			27.58	
	001-161-638	5QT OIL 5W20	6653	12/31/2018			19.94	
001	STEINER SAW & MOWER	190929	02/05/2019	01/17/2019			75.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	RECOIL ASSEMBLY	414685	08/06/2018			75.00	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	190931	02/05/2019	01/18/2019			1,666.66	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-642	NOV 2018 CLUB SUPPORT	11302018	01/17/2019			833.33	
	001-170-642	DEC 2018 CLUB SUPPORT	12312018	01/17/2019			833.33	
001	GLOBALSTAR	190944	02/05/2019	01/22/2019			85.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	0010018466	01/16/2019			85.94	
001	AT&T	190945	02/05/2019	01/22/2019			2,856.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284978000	01/14/2019			2,856.79	
001	C SPIRE WIRELESS	190946	02/05/2019	01/22/2019			555.61	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-605	POLICE CELLS	0032680896	12/12/2018			555.61	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	190948	02/05/2019	01/23/2018			211.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	01/14/2019			211.40
001	AT&T	190957	02/05/2019	01/24/2019			129.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	01/14/2019			129.39
001	AT&T	190958	02/05/2019	01/24/2019			31.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM SERVS		2284970262	01/14/2019			31.80
001	SOUTHERN PEST CONTROL INC	190964	02/05/2019	01/25/2019			403.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		340313	01/24/2019			403.30
001	CABLE ONE INC	190970	02/05/2019	01/25/2019			92.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAR 2019: CFD #122024086		01162019	01/23/2019			92.31
001	CABLE ONE INC	190971	02/05/2019	01/25/2019			92.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAR 2019: SFD #122025091		01162019	01/23/2019			92.31
001	CABLE ONE INC	190972	02/05/2019	01/25/2019			92.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAR 2019: NFD #122024383		01162019	01/23/2019			92.31
001	DELTA COMPUTER SYSTEMS INC	190974	02/05/2019	01/25/2019			485.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN133656	01/15/2019			335.00
	001-092-698	VOTER REG SOFTWARE MAINT		MN133656	01/15/2019			20.00
	001-092-698	PRIV LICENSE SOFTWARE MAINT		MN133657	01/15/2019			130.00
001	FUELMAN	190981	02/05/2019	01/29/2019			2,376.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP55156055	01/14/2019			24.47
	001-092-525	UNL FUEL		NP55156055	01/14/2019			28.79
	001-100-525	UNL FUEL		NP55156055	01/14/2019			1,766.57
	001-161-525	UNL & DSL FUEL		NP55156055	01/14/2019			390.63
	001-170-525	UNL FUEL		NP55156055	01/14/2019			166.47
001	APPRAISAL ASSOCIATES LLC	190982	02/05/2019	01/29/2019			1,950.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	APPRAISAL: SPORTS COMPLEX		003689	01/15/2019			1,950.00
001	FUELMAN	190989	02/05/2019	01/29/2019			2,424.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP55198162	01/21/2019			1,841.60
	001-161-525	UNL & DSL FUEL		NP55198162	01/21/2019			432.07

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	190989	02/05/2019	01/29/2019			2,424.45	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-525	DSL FUEL	NP55198162	01/21/2019			42.62	
	001-205-525	UNL & DSL FUEL	NP55198162	01/21/2019			108.16	
001	FUELMAN	190990	02/05/2019	01/29/2019			2,330.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-525	UNL FUEL	NP55226751	01/28/2019			1,805.72	
	001-161-525	UNL & DSL FUEL	NP55226751	01/28/2019			313.11	
	001-170-525	UNL & DSL FUEL	NP55226751	01/28/2019			173.32	
	001-205-525	UNL FUEL	NP55226751	01/28/2019			38.21	
001	REDD PEST CONTROL OF GULFPORT INC	190993	02/05/2019	01/29/2019			115.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	TERMITE INS: SR CENTER	12245	01/14/2019			115.00	
001	SECURE NETWORKS LLC	190994	02/05/2019	01/29/2019			699.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	DELL ON SITE SUPPORT: SERVER	3676	01/09/2019			699.00	
001	MAGNOLIA AD STUDIO LLC	190995	02/05/2019	01/29/2019			750.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-615	FEB 2019 ADVERTISING PKG	1041	01/24/2019			750.00	
001	JUSTIN M FREMIN	190996	02/05/2019	01/29/2019			41.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	TRAVEL REIMB: MEALS	01232019	01/23/2019			41.70	
001	BRASS HANGER CLEANERS INC	190997	02/05/2019	01/29/2019			48.15	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	CLEAN SANTA SUIT	82289	12/14/2018			48.15	
001	MSC 7511	190998	02/05/2019	01/29/2019			153.74	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FNK100-01 RENTAL FEE	INV2880744	01/19/2019			152.15	
	001-100-699	MPC2504EX USAGE: B/W	INV2880744	01/19/2019			1.59	
001	SINGING RIVER ELECTRIC COOPERATIVE	190999	02/05/2019	01/29/2019			552.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	BROWN FD 95237002	01152019	01/23/2019			228.60	
	001-161-631	MARTIN BLUFF FD 58380001	01162019	01/24/2019			197.24	
	001-201-629	SIGNAL LIGHTS 17546	01162019	01/24/2019			32.59	
	001-092-631	CITY LIMIT SIGN 17546	01162019	01/24/2019			25.78	
	001-100-631	MBLUFF SUB STN 58521002	01162019	01/24/2019			67.92	
001	SINGING RIVER ELECTRIC COOPERATIVE	191000	02/05/2019	01/29/2019			2,005.86	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION 66298004	01182019	01/25/2019			1,111.18	
	001-201-629	SIGNAL LIGHT 89113001	01182019	01/25/2019			59.35	
	001-170-631	CITY PARK RESTRMS 89912001	01182019	01/25/2019			506.99	
	001-201-633	STREET LIGHTS 90345002	01182019	01/25/2019			179.03	
	001-092-631	RECORDS BLDG 90790001	01182019	01/25/2019			107.64	
	001-170-631	FRAZIER RESTRMS 98546001	01182019	01/25/2019			41.67	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	191001	02/05/2019	01/29/2019			1,244.24	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST 94987002	01182019	01/25/2019			119.50	
	001-201-633	DOLPHIN ST 94988002	01182019	01/25/2019			102.30	
	001-201-633	DOLPHIN ST 94989002	01182019	01/25/2019			130.05	
	001-201-633	DOLPHIN ST 94990002	01182019	01/25/2019			534.21	
	001-201-633	WM PAYNE 100244001	01182019	01/25/2019			113.37	
	001-201-633	WM PAYNE 100245001	01182019	01/25/2019			244.81	
001	SINGING RIVER ELECTRIC COOPERATIVE	191002	02/05/2019	01/29/2019			8,284.93	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	STREET LIGHTING 10054	01182019	01/25/2019			5,188.82	
	001-201-629	SIGNAL LIGHTS 10054	01182019	01/25/2019			758.77	
	001-092-631	CITY HALL 10054	01182019	01/25/2019			1,109.97	
	001-170-631	FRAZIER PARK 10054	01182019	01/25/2019			51.94	
	001-170-631	SENIOR BLDG 10054	01182019	01/25/2019			395.85	
	001-161-631	CENTRAL FD 10054	01182019	01/25/2019			338.03	
	001-170-631	CITY PARK 10054	01182019	01/25/2019			147.31	
	001-092-631	PUBLIC WORKS 10054	01182019	01/25/2019			265.01	
	001-092-631	HWY 90 SIGN 10054	01182019	01/25/2019			29.23	
001	SINGING RIVER ELECTRIC COOPERATIVE	191018	02/05/2019	01/29/2019			720.21	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	SOUTH FD 76008001	01202019	01/28/2019			258.99	
	001-170-631	BACOT PARK 10137	01202019	01/28/2019			310.92	
	001-201-629	SIGNAL LIGHTS 10138	01202019	01/28/2019			126.80	
	001-170-631	BACOT SPLASH PAD 103751001	01202019	01/28/2019			23.50	
001	BAILEY LUMBER & SUPPLY CO.	191022	02/05/2019	01/30/2019			59.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-577	TREATED PINE (3): BLEACHERS	02698498	01/28/2019			54.27	
	001-170-577	CAUTION TAPE:BUDDY DAVIS FIELD	02698497	01/28/2019			5.69	
001	CAN'T MISS EMBROIDERY	191026	02/05/2019	01/30/2019			663.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	ASST POLO (3):LT KILLINGSWORTH	21680	01/23/2019	190369		77.94	
	001-100-535	ASST POLO (3): DET BROWN	21680	01/23/2019	190369		77.94	
	001-100-535	ASST POLO (3): DET LANGFITT	21680	01/23/2019	190369		77.94	
	001-100-535	ASST POLO (3): SGT HUNTER	21680	01/23/2019	190369		85.44	
	001-100-535	ASST POLO (4): CAPT SELOVER	21708	01/23/2019	190346		103.92	
	001-100-535	ASST POLO (4): CAPT WILSON	21708	01/23/2019	190346		103.92	
	001-100-535	ASST POLO 2XL (4)	21708	01/23/2019	190346		115.96	
	001-100-535	BLANK JACKET, BLACK	21708	01/23/2019	190346		19.99	
001	STUART C IRBY CO INC	191028	02/05/2019	01/30/2019			3,025.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-637	LPT45/850/E39 45W LAMP (50)	11182035.1	01/18/2019	190364		3,025.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	191029	02/05/2019	01/30/2019			228.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	CS JUMBO JR TISSUE (2)	61953	01/11/2019	190359		51.00	
	001-170-559	#2601 DISPENSER (2)	61953	01/11/2019	190359		39.50	
	001-170-559	CS 500/24X33 CAN LINERS	61953	01/11/2019	190359		22.95	
	001-170-511	500/CT 10" STYROFOAM PLATES	61952	01/11/2019	190358		34.50	
	001-170-511	PACKAGED PLASTIC KNIVES (2)	61952	01/11/2019	190358		7.90	
	001-170-511	1000/16OZ PLASTIC CUPS	61952	01/11/2019	190358		59.00	
	001-170-511	1000/8OZ STYROFOAM CUPS	61952	01/11/2019	190358		14.00	
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	191030	02/05/2019	01/30/2019			149.15	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-660	PO-EL 102 POLICE TEST (40)	42093B9P50	12/28/2019	190314		57.00	
	001-022-660	ADMINISTRATION FEE	42093B9P50	12/28/2019	190314		92.15	
001	MID SOUTH UNIFORM & SUPPLY INC	191031	02/05/2019	01/30/2019			1,946.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	SS ARMORSKIN BASE SHIRT (40)	587087	01/22/2019	190273		1,866.80	
	001-100-535	SEW ON PATCHES (80)	587087	01/22/2019	190273		80.00	
001	GULF COAST BUSINESS SUPPLY CO	191033	02/05/2019	01/30/2019			328.27	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-510	100CS/43X47 CAN LINERS	181139	01/09/2019	190347		23.95	
	001-161-510	MF PAPER TOWELS	181139	01/09/2019	190347		21.47	
	001-161-510	8CT 32OZ DAWN DISH DETERGENT	181139	01/09/2019	190347		40.30	
	001-161-510	100CS/43X47 CAN LINERS (3)	181139.1	01/14/2019	190347		71.85	
	001-161-635	LIQUID SOAP DISPENSER (2)	181982	01/23/2019	190388		31.98	
	001-161-510	250PK BMF TOWELS (2)	181982	01/23/2019	190388		38.02	
	001-161-510	24CT COMET CLEANSER 21OZ	181982	01/23/2019	190388		41.88	
	001-161-510	DISINFECTANT AEROSOL (12)	181982	01/23/2019	190388		28.08	
	001-161-500	10RM/CS 8.5X11 COPY PAPER	181982	01/23/2019	190388		30.74	
001	SUNBELT FIRE INC	191034	02/05/2019	01/30/2019			542.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	MSA SCBA UNIT REPAIR	118287	01/17/2019	190280		542.09	
001	CUSTOM PRODUCTS CORPORATION	191036	02/05/2019	01/30/2019			3,772.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	06X(36"MAX) STREET SIGNS (75)	314797	01/22/2019	190352		1,433.25	
	001-201-565	30X30 STOP SIGNS (12)	314797	01/22/2019	190352		518.88	
	001-201-565	POST U CHAN (50)	314797	01/22/2019	190352		915.50	
	001-201-565	BOLT CARRIAGE HEAD (100)	314797	01/22/2019	190352		43.00	
	001-201-565	WASHER NYLON (50)	314797	01/22/2019	190352		10.50	
	001-201-565	NUT BREAK VANDAL RESIST (50)	314797	01/22/2019	190352		45.00	
	001-201-565	BRACKET STAND 5.5 U CHAN (50)	314797	01/22/2019	190352		240.50	
	001-201-565	BRACKET STAND 5.5 CROSS (50)	314797	01/22/2019	190352		244.50	
	001-201-565	12X36 BRIDGE, LEFT & RIGHT (8)	314797	01/22/2019	190352		196.40	
	001-201-565	FREIGHT	314797	01/22/2019	190352		125.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GOODYEAR AUTO CENTER	191038	02/05/2019	01/30/2019			1,644.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	P225/60R18 EAG RS-A: U #48	207205	01/14/2019	190360		533.28	
	001-100-638	P225/60R18 EAG RS-A: U #12416	207275	01/17/2019	190367		581.28	
	001-090-638	265/70R17 TRAILRUNR:CODE ENFRC	207406	01/23/2019	190391		529.76	
001	OFFICE DEPOT 1104	191039	02/05/2019	01/30/2019			140.72	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	32GB USB DATA TRAVELER (10)	2469113730	12/13/2018	190296		175.90	
	001-100-500	CDT RTN:32GB DATA TRAVELER (2)	2539075470	01/03/2019	190296		-35.18	
001	SECURE NETWORKS LLC	191042	02/05/2019	01/30/2019			1,658.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-704	DELL LATITUDE WINDOW COMPUTER	39292	01/22/2019	190354		964.00	
	001-040-704	MS OFFICE 2019 PROFESSIONAL	39292	01/22/2019	190354		440.00	
	001-040-704	DELL WIRELESS MOUSE-LASER	39292	01/22/2019	190354		20.00	
	001-040-704	DELL PROFESSIONAL BACK PACK	39292	01/22/2019	190354		49.00	
	001-040-704	SHIPPING	39292	01/22/2019	190354		20.00	
	001-100-639	250GB 2.5" S/S HARD DRIVE	39293	01/22/2019	190377		150.00	
	001-100-639	SHIPPING: REPL NCIC PC	39293	01/22/2019	190377		15.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	191044	02/05/2019	01/30/2019			198.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-500	25PK 9X12 YEL ENVELOPE (2)	3402124892	01/16/2019	190357		33.98	
	001-010-500	2019 DESK PAD CALENDAR	3401645804	01/11/2019	190357		4.99	
	001-010-500	1-LB BAG RUBBER BANDS	3401645804	01/11/2019	190357		1.80	
	001-010-500	1/4-LB BAG RUBBER BANDS	3401645804	01/11/2019	190357		.50	
	001-045-500	POST IT FLAGS ASST BRIGHT (2)	3401645804	01/11/2019	190357		7.48	
	001-045-500	LEXMARK 501H TONER HY BLACK	3401645804	01/11/2019	190357		149.61	
001	THE FIRE STORE	191047	02/05/2019	01/30/2019			1,003.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	FIRE HELMET FACE SHIELD	E1769034	10/18/2018	190078		240.59	
	001-161-535	BELT CLIP BADGE HOLDER (5)	E176903401	10/25/2018	190078		69.95	
	001-161-535	CUSTOM LEATHER SHIELD (2)	E176903401	10/25/2018	190078		85.98	
	001-161-535	CUSTOM BUILT LT BADGE	E176903402	11/14/2018	190078		77.50	
	001-161-535	CUSTOM BUILT FF BADGE	E176903402	11/14/2018	190078		63.50	
	001-161-535	FIRE HELMET FACE SHIELD	E176903403	12/04/2018	190078		240.59	
	001-161-535	WP BOMBER JACKET 2XL	1915462	01/14/2019	190349		43.59	
	001-161-535	WP BOMBER JACKET LARGE (2)	1915462	01/14/2019	190349		82.78	
	001-161-535	WP BOMBER JACKET MEDIUM (2)	1915462	01/14/2019	190349		82.78	
	001-161-535	SHIPPING	1915462	01/14/2019	190349		15.99	
001	REEVES CO INC	191048	02/05/2019	01/30/2019			30.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	ENGRAVE NAMEPIN: LT FREMIN	379171	01/16/2019	190362		11.49	
	001-161-535	DOUBLE SERVICE ATTACHMENT	379171	01/16/2019	190362		13.68	
	001-161-535	SHIPPING	379171	01/16/2019	190362		4.97	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	USCUTTER INC	191049	02/05/2019	01/30/2019			41.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	INTMD CAL VINYL 12X10 ROLL(4)	118467	01/24/2019	190400		31.96	
	001-100-559	SHIPPING	118467	01/24/2019	190400		9.99	
001	STERLING PETROLEUM PRODUCTS INC	191050	02/05/2019	01/30/2019			317.35	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-525	SERVICE PRO 5W20 OIL (55)	68493	01/22/2019	190361		312.95	
	001-100-525	LUBE TAX: PATROL UNITS	68493	01/22/2019	190361		4.40	
001	OVERWATCH SUPPLY LLC	191051	02/05/2019	01/30/2019			390.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	MICROPHONE LOOP (30): BODYCAM	1085	01/14/2019	190345		390.00	
001	CHANCELLOR INC	191052	02/05/2019	01/30/2019			3,600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-637	45W LED LAMP 120/277V (50)	3016673601	01/11/2019	190341		3,600.00	
001	ECONOMY BOOTS SALES & SERVICE	191053	02/05/2019	01/30/2019			284.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	SZ ZIP DUTY BOOTS: GIBBS	41829	07/25/2018	181040		100.00	
	001-100-535	SZ DUTY BOOTS: BAXTER	43003	11/13/2018	190376		84.00	
	001-100-535	SZ DUTY BOOTS: FORREST	43176	12/27/2018	190376		100.00	
FUND TOTAL	1 Claims	to	Checks	53 Total	55,412.32 Manual	Held	Total	55,412.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK WHITNEY CORP TRUST SERVS	190988	02/05/2019	01/29/2019			274,315.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	007-680-805	BOND PRN GAUTIER210		03012019	01/07/2019			265,000.00
	007-680-807	BOND INT GAUTIER210		03012019	01/07/2019			9,315.00
FUND TOTAL	7 Claims	to	Checks	1 Total	274,315.00	Manual	Held	Total 274,315.00

57

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	BARNEYS POLICE AND HUNTING SUPPLIES	191046	02/05/2019	01/30/2019			3,870.29	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	157-100-799		WATER DISH K9 BRACKET MOUNT	00121694-0	12/21/2018	190221		110.00
	157-100-799		KENNEL EZ RIDER K9	00121694-0	12/21/2018	190221		2,031.76
	157-100-799		SHIPPING: NEW K9 UNIT	00121694-0	12/21/2018	190221		223.94
	157-100-799		KIT K9 DEPLOY HEAT ALERT PAGER	00121694-1	01/17/2019	190221		1,411.75
	157-100-799		FAN, F SERIES 10	00121694-1	01/17/2019	190221		92.84
FUND TOTAL 157 Claims	to	Checks	1 Total	3,870.29	Manual	Held	Total	3,870.29

59

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	190963	02/05/2019	01/24/2019			33,744.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JAN 2019	01/17/2019			33,744.34
FUND TOTAL 172 Claims	to	Checks	1 Total	33,744.34	Manual	Held	Total	33,744.34

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	190924	02/05/2019	01/15/2019			163.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	RENEWAL 2/13/19 - 2/12/2020	3392	01/15/2019			11.95	
	176-170-699	HOSTING FEE FEB 2019	3392	01/15/2019			36.50	
	176-170-699	SHOPPING CART FEE FEB 2019	3392	01/15/2019			115.00	
176	AT&T	190947	02/05/2019	01/22/2019			51.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	JAN 2019: SSP INTERNET	285615432	01/11/2019			51.48	
176	AT&T	190959	02/05/2019	01/24/2019			148.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	01/14/2019			148.28	
176	SINGING RIVER ELECTRIC COOPERATIVE	191019	02/05/2019	01/29/2019			2,228.02	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-631	PARK FACILITIES 76854002	01202019	01/28/2019			2,179.86	
	176-170-631	HOUSE 76855002	01202019	01/28/2019			48.16	
176	BELL AUTO PARTS INC	191032	02/05/2019	01/30/2019			249.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-639	JOHN DEERE STARTER	42926	01/22/2019	190386		249.50	
176	AIRGAS USA LLC	191037	02/05/2019	01/30/2019			83.02	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	OXYGEN IND 125 CG 540	9084737043	01/23/2019	190395		28.20	
	176-170-559	TIP CUTTING VICTOR (3)	9084737043	01/23/2019	190395		50.82	
	176-170-559	HAZMAT CHARGE	9084737043	01/23/2019	190395		4.00	
FUND TOTAL 176 Claims		to	Checks	6 Total	2,923.75 Manual	Held	Total	2,923.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
301	SEYMOUR ENGINEERING PLLC	191023	02/05/2019	01/30/2019			10,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	301-600-603	CONSTRUCTION ADMIN		6903	01/28/2019			3,200.00
	301-600-603	RESIDENT PROJECT REP		6903	01/28/2019			7,500.00
301	ADVANCED CONSTRUCTION & DEVELOPMENT LLC	191071	02/05/2019	01/31/2019			1,868.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	301-600-683	CONSTRUCTION: SPILLWAY		3	01/24/2019			1,868.00
FUND TOTAL 301 Claims	to	Checks	2 Total	12,568.00	Manual		Held	Total 12,568.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
351	SEYMOUR ENGINEERING PLLC	191021	02/05/2019	01/29/2019			29,042.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	351-726-603	FLOW TEST, HYDRAULIC ANALYSIS		6902	01/28/2019			12,500.00
	351-726-603	ENGINEERING DESIGN		6902	01/28/2019			9,062.80
	351-726-603	DESIGN SURVEYS		6902	01/28/2019			7,480.00
FUND TOTAL 351 Claims	to	Checks	1 Total	29,042.80	Manual		Held	Total 29,042.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
354	SEYMOUR ENGINEERING PLLC Account Number 354-722-603	191024	02/05/2019	01/30/2019			10,067.36	
		Description ENGINEERING PLANS & SPECS		Invoice # 6904	Date 01/28/2019	P.O.	Amount	10,067.36
354	SEYMOUR ENGINEERING PLLC Account Number 354-726-603	191025	02/05/2019	01/30/2019			10,608.49	
		Description PRELIM ENG & DESIGN (WW)		Invoice # 6905	Date 01/28/2019	P.O.	Amount	10,608.49
FUND TOTAL	354 Claims to	Checks	2 Total	20,675.85	Manual		Held	Total 20,675.85

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	190913	02/05/2019	01/15/2019			43,427.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-821	ST LNS #3 90/57 SWR	01092019	01/09/2019			7,877.45	
	400-680-822	ST LNS #4 90/57 WTR	01092019	01/09/2019			10,948.67	
	400-680-822	ST LNS #4 90/57 SWR	01092019	01/09/2019			9,019.22	
	400-680-823	ST LNS #5 ALLEN RD	01092019	01/09/2019			2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR	01092019	01/09/2019			3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR	01092019	01/09/2019			9,665.99	
400	AT&T	190930	02/05/2019	01/17/2019			58.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284972276	01/06/2019			58.88	
400	AT&T	190960	02/05/2019	01/24/2019			178.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284974594	01/14/2019			178.00	
400	AT&T	190961	02/05/2019	01/24/2019			186.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284975234	01/14/2019			186.13	
400	MISSION COMMUNICATIONS LLC	190962	02/05/2019	01/24/2019			1,997.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	RADIO/DB ASSEMBLY: FISH HAWK	1025762	01/03/2019			250.00	
	400-651-584	RADIO/DB ASSEMBLY: WHITEWOOD	1025762	01/03/2019			250.00	
	400-651-584	FREIGHT	1025762	01/03/2019			10.00	
	400-651-584	AC CURRENT SWITCH	1026064	01/09/2019			27.00	
	400-651-584	FREIGHT	1026064	01/09/2019			10.00	
	400-651-584	TRANSFORMER	1026139	01/11/2019			15.00	
	400-651-584	FREIGHT	1026139	01/11/2019			10.00	
	400-651-584	TRANSDUCER: DARTMOUTH	1026170	01/15/2019			695.00	
	400-651-584	TRANSDUCER: JOHNSTON	1026170	01/15/2019			695.00	
	400-651-584	FREIGHT	1026170	01/15/2019			10.00	
	400-651-584	5-PKG ELECTRONIC KEYS	1026177	01/15/2019			25.00	
400	MSC 7511	190965	02/05/2019	01/25/2019			166.49	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	FGYJ00-01 RENTAL FEE	INV2863294	01/08/2019			166.49	
400	CABLE ONE INC	190973	02/05/2019	01/25/2019			62.74	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	FEB 2019: #107663106	01162019	01/23/2019			62.74	
400	CITY OF GAUTIER	190979	02/05/2019	01/25/2019			125,626.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-000-104	DEC 2018 GARBAGE PMTS	12282018	12/28/2018			125,626.26	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	IRBY'S ANSWERING SERVICE	190980	02/05/2019	01/28/2019			592.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	HOLIDAY CHARGES		277-012319	01/23/2019			12.00
	400-650-698	631 MTS: 12/26 - 1/22/2019		277-012319	01/23/2019			166.06
	400-650-698	BASE RATE: 01/23 - 02/19/2019		277-012319	01/23/2019			414.00
400	2018 BOND DEBT SERVICE FUND	190983	02/05/2019	01/29/2019			30,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	FEB 2019: 2018 BOND DS		02012019	02/01/2019			30,000.00
400	FUELMAN	190986	02/05/2019	01/29/2019			107.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP55156055	01/14/2019			107.40
400	FUELMAN	190987	02/05/2019	01/29/2019			151.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP55198162	01/21/2019			151.28
400	FUELMAN	190991	02/05/2019	01/29/2019			74.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP55226751	01/28/2019			74.22
400	ARISTA INFORMATION SYSTEMS INC	190992	02/05/2019	01/29/2019			2,192.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2018 STATEMENTS		26785	01/15/2019			1,192.32
	400-650-698	DEC 2018 POSTAGE		1425201901	01/23/2019			1,000.00
400	SINGING RIVER ELECTRIC COOPERATIVE	191003	02/05/2019	01/29/2019			7,298.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		01182019	01/25/2019			205.17
	400-651-631	LIFT STATIONS 17882		01182019	01/25/2019			2,583.78
	400-651-631	WATER WELLS 17882		01182019	01/25/2019			3,702.40
	400-651-631	CITY HALL SOUTH 17882		01182019	01/25/2019			807.31
400	SINGING RIVER ELECTRIC COOPERATIVE	191004	02/05/2019	01/29/2019			5,055.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		01172019	01/24/2019			84.29
	400-651-631	LIFT STNS 89702001		01162019	01/24/2019			25.78
	400-651-631	LIFT STNS 17881		01162019	01/24/2019			2,654.10
	400-651-631	WATER WELLS 17881		01162019	01/24/2019			2,291.59
400	SINGING RIVER ELECTRIC COOPERATIVE	191005	02/05/2019	01/29/2019			2,266.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		01152019	01/23/2019			1,015.64
	400-651-631	LIFT STATIONS 28779		01152019	01/23/2019			93.43
	400-651-631	SCHOONER WELL 20688		01112019	01/21/2019			931.23
	400-651-631	LIFT STATIONS 20688		01112019	01/21/2019			226.30

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	191020	02/05/2019	01/29/2019			4,181.78	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STNS 17875	01202019	01/28/2019			227.70	
	400-651-631	LIFT STNS 17883	01202019	01/28/2019			1,899.95	
	400-651-631	LIFT STNS 17884	01202019	01/28/2019			2,054.13	
400	CAN'T MISS EMBROIDERY	191027	02/05/2019	01/30/2019			94.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-559	TSHIRTS W/LOGO (21):UTIL DEPT	21707	01/14/2019	190350		94.50	
400	CONSOLIDATED PIPE & SUPPLY	191040	02/05/2019	01/30/2019			184.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	12X1 ROMAC CC BRASS SDL (2)	3790071000	01/08/2019	190344		184.00	
400	SOUTHERN WATERWORKS SUPPLY INC	191041	02/05/2019	01/30/2019			30.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-559	#4 HF BARREL LOCK KEY (2)	78445	01/16/2019	190293		30.60	
400	SECURE NETWORKS LLC	191043	02/05/2019	01/30/2019			1,090.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-582	DELL OPTIPLEX 3060 COMPUTER	39297	01/23/2019	190340		794.00	
	400-651-582	MS HOME AND BUSINESS 2019	39297	01/23/2019	190340		250.00	
	400-651-582	DELL DISPLAY TO VGA ADAPTER	39297	01/23/2019	190340		21.00	
	400-651-582	SHIPPING: TRMT PLANT COMPUTER	39297	01/23/2019	190340		25.00	
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	191045	02/05/2019	01/30/2019			698.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	BLUE STANDARD SORTER	3402295197	01/18/2019	190371		6.59	
	400-650-500	WIRELESS MOUSE (2)	3402215952	01/17/2019	190371		26.98	
	400-650-703	MESH FABRIC CHAIR	3402215952	01/17/2019	190371		119.99	
	400-650-703	HAYDEN 3 SHELF BOOKCASE	3402215952	01/17/2019	190371		54.92	
	400-650-703	HAYDEN 2 SHELF BOOKCASE	3402215952	01/17/2019	190371		38.01	
	400-650-500	3/PK FINGERTIP MOISTENER	3401261189	01/05/2019	190339		4.19	
	400-650-500	LEGAL 3 TAB FILE FOLDERS (3)	3401261189	01/05/2019	190339		45.72	
	400-650-559	AA BATTERIES 8PK	3401261189	01/05/2019	190339		7.16	
	400-650-500	CS 11X17 COPY PAPER	3401261189	01/05/2019	190339		46.58	
	400-650-500	LEXMARK MS/X317 TONER	3401261189	01/05/2019	190339		78.74	
	400-650-500	EPSON 252 HY BLK/CMY 4PK	3401261189	01/05/2019	190339		67.59	
	400-650-500	HP 950XL HY BLK/CMY 4PK	3401261189	01/05/2019	190339		106.01	
	400-650-500	HP 312A BLK TONER	3401261189	01/05/2019	190339		96.35	
400	J H WRIGHT & ASSOCIATES INC	191054	02/05/2019	01/30/2019			1,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	LRG FLOAT 40FT CORD (10)	412410	01/17/2019	190337		650.00	
	400-651-584	FLOAT NO NARROW WGT 30FT (10)	412410	01/17/2019	190337		350.00	
400	CITY OF GAUTIER	191061	02/05/2019	01/30/2019			600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-603	SEYMOUR ENG: ERC FUND 304	CK 44785	12/05/2018			600.00	
FUND TOTAL 400 Claims to		Checks	25 Total	227,320.62	Manual	Held	Total	227,320.62

68

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	53 Total	55,412.32 Manual	Held	Total	55,412.32
FUND 7 Claims	to	Checks	1 Total	274,315.00 Manual	Held	Total	274,315.00
FUND 130 Claims	to	Checks	1 Total	10,000.00 Manual	Held	Total	10,000.00
FUND 157 Claims	to	Checks	1 Total	3,870.29 Manual	Held	Total	3,870.29
FUND 160 Claims	to	Checks	1 Total	600.24 Manual	Held	Total	600.24
FUND 172 Claims	to	Checks	1 Total	33,744.34 Manual	Held	Total	33,744.34
FUND 176 Claims	to	Checks	6 Total	2,923.75 Manual	Held	Total	2,923.75
FUND 301 Claims	to	Checks	2 Total	12,568.00 Manual	Held	Total	12,568.00
FUND 351 Claims	to	Checks	1 Total	29,042.80 Manual	Held	Total	29,042.80
FUND 354 Claims	to	Checks	2 Total	20,675.85 Manual	Held	Total	20,675.85
FUND 400 Claims	to	Checks	25 Total	227,320.62 Manual	Held	Total	227,320.62
FUND 602 Claims	to	Checks	1 Total	1,403,900.00 Manual	Held	Total	1,403,900.00
Total for all Funds		Checks	95 Total	2,074,373.21 Manual	Held	Total	2,074,373.21

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Resolution removing a Police Department vehicle from inventory and insurance coverage, and authorizing vehicle to be used for parts until such time as it can be deemed surplus

Introduced by:
Contact Person/Telephone

Chief Dante Elbin 497-8007

Summary Explanation: Approval of a resolution removing a 2006 Ford F250 truck, VIN #1FTSW21586EC45606 (Inventory Control #1630) from inventory, insurance coverage, and authorizing vehicle to be used for parts until such time as it can be deemed surplus.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2019

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING A POLICE DEPARTMENT VEHICLE FROM INVENTORY AND INSURANCE COVERAGE, AND AUTHORIZING VEHICLE TO BE USED FOR PARTS UNTIL SUCH TIME AS IT CAN BE DEEMED SURPLUS

WHEREAS, the Gautier Police Department is requesting a 2006 Ford F250 truck, VIN#1FTSW21586EC45606 (Inventory Control #1630) be removed from inventory and insurance coverage, and be used for parts until such time as it can be deemed surplus;

WHEREAS, the Mayor and Members of the Council [have or have not] determined that, given the age and condition of the vehicle, removal from inventory and use for parts is the best use of said vehicle, and is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED by the Mayor and Council of the City of Gautier, Mississippi that the 2006 Ford F250 Truck is hereby removed from inventory, removed from insurance coverage, and authorized to be used for parts until such time as it can be deemed surplus.

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 5th day of February, 2019.

PHIL TORJUSEN, MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police
Date: 01/16/2019
Subject: Authorization to remove Police Department vehicle from inventory, insurance and authorize vehicle to be used as parts.

REQUEST:

City Council authorization is requested by the Gautier Police Department to remove a 2006 Ford F250 truck, VIN #1FTSW21586EC45606 (city inventory control #1630), from inventory, insurance and authorize vehicle to be used as parts until such time as they can be deemed surplus.

BACKGROUND:

The Police Department has determined that, given the age and condition of the vehicle, removal from inventory, insurance and use for parts is the best use of the vehicle, and is in the best interest of the City of Gautier.

DISCUSSION:

This vehicle was donated to the Gautier Police Department by the Jackson County Sheriff's office years ago and has since had major mechanical issues too costly to repair.

RECOMMENDATION:

Police Department staff recommends that City Council authorize the removal of this vehicle from inventory and authorize vehicle to be used for parts until such time as it can be deemed surplus.

ATTACHMENTS:

1. Consent Agenda Item 1 - Authorization to remove police dept. vehicle from inventory and to be used as parts
2. ID 1630



CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Approval of minutes from Recessed Council
Meetings held January 15th and January 29th, 2019.

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from Recessed Council Meetings held January 15th and January 29th, 2019.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meetings held January 15th and January 29th, 2019 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

Tuesday
January 15, 2019
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESS MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held January 15, 2019 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cindy Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 15, 2019 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Office closed Monday, January 21, 2019 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.**

IV. Presentation Agenda

- 1. Gautier School Choice Week Proclamation**

V. Business Agenda

- 1. Consideration for a variance at 4528 Gautier-Vancleave Rd., allowing a decrease in the south-side property setback from the required fifteen (15) feet to six (6) feet, a decrease in the north-side setback from the required thirty-five (35) feet to six (6) feet, and a decrease in the rear property setback from the required thirty-five (35) feet to twenty (20) feet in a C-2 Community Commercial Zoning District. (GPC Case No. 18-23-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Resolution authorizing the issuance of a General Obligation Bond of the City of Gautier for sale to the Mississippi Development Bank in a total not to exceed 5,000,000.00.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda **(All items approved in one motion)**

1. Resolution to remove a Frigidaire microwave from Police Department inventory and declare surplus
2. Receive December 2018 Privilege License Report
3. Approval of minutes from Regular Council Meeting held January 2, 2019.
4. Approval of water and sewer adjustments dated December 2018 in the amount of \$19, 212.70
5. Authorization to advertise a Request for Qualifications for professional engineering services relating to sewer improvements
6. Authorization to Advertise for Bids for the Bemis Avenue Sewer Project
7. Authorization to advertise a public notice relating to the Mississippi Development Authority Development Block Grant funding for Bemis Avenue Sewer Project.
8. Approval to retain Butler Snow LLP to prepare and submit the City of Gautier's Financial Disclosure Statement

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until Special Call Meeting January 29, 2019 at 6:00 PM

www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:30 PM.

Councilman Colledge made the motion to approve the agenda order with the following revisions:

1. Add revised Business Agenda Item #1- The order should read, "Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case"
2. Add Consent Agenda Item #9- Authorization for Pay Application #2 and Change Order #1 on the Pine Cone Drive Spillway Project
3. Add Consent Agenda Item #10- Authorization for the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold a Grant Writing USA workshop on campus.
4. Add Consent Agenda Item #11- Resolution requesting assistance from Jackson County Board of Supervisors to provide Public Defender services in Municipal Court

Councilman George seconded the motion. The vote was carried unanimously.

Announcements

1. Office closed Monday, January 21, 2019 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.
-

Presentation

1. Gautier School Choice Week Proclamation
-

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of January as the day for the observance of the birthdays of ROBERT E. LEE and DR. MARTIN LUTHER KING, JR., and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, JANUARY 21, 2019

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 19th day of December, 2018.



C. Delbert Hosemann, Jr.

C. DELBERT HOSEMAN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

CITY OF GAUTIER PROCLAMATION

A Proclamation Commemorating Gautier School Choice Week

WHEREAS, all children in the City of Gautier should have access to the highest-quality education possible; and,

WHEREAS, The City of Gautier recognizes the important role that an effective education plays in preparing all students in Gautier to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of the City of Gautier; and,

WHEREAS, The City of Gautier is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, do hereby recognize January 20-26, 2019 as

GAUTIER SCHOOL CHOICE WEEK

in the City of Gautier, Mississippi and call this observance to the attention of all of our citizens.

Mayor Phil Torjusen
City of Gautier, Mississippi

CITY OF GAUTIER
Business Agenda Item #1

Mayor and Council considered a variance at 4528 Gautier, Vancleave Rd., allowing a decrease in the south-side property setback from the required fifteen (15) feet to six (6) feet, a decrease in the north-side setback from the required thirty-five (35) feet to six (6) feet, and a decrease in the rear property setback from the required thirty-five (35) feet to twenty (20) feet in a C-2 Community Commercial Zoning District.

Following discussion, Councilman Anderson made the motion to table Business Agenda Item #1 until January 29, 2019 at 6:00 PM, in order to give notices to adjoining property owners. Councilwoman Martin seconded the motion. The vote was carried unanimously.

To: City Clerk
for minutes

For the City of Gautier, I as a resident of Gautier residing in the area of 4528 Gautier-Vancleave Rd. Gautier, MS, I/we have no problem with Faithfully Yours Learning Center Inc. purpose addition or the Variances that has to be change for the modular building to their property. They have been good neighbors, keep grounds clean, and have increase the aesthetics of the surrounding area.

Name MICHAEL MCENAIR Address 4615 HOLLYHEATH DR.

Name ANTONIO HOPKINS Address 2801 GLENHEATH DRIVE

Name BRENDA HOPKINS Address 2801 GLENHEATH DRIVE

Name Bobby Smith Sr. Address 2709 Glenheath Drive

Name Nelda Smith Address 2709 Glenheath Drive

Name Anna Smith Address 2705 Glenheath Dr.

Name Kokenne FRANK Address 2700 Glenheath Dr.

Name Pam Sawelle Address 4621 Holly Heath

Name Tom Di Carlo Address 4625 HOLLYHEATH DR.

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

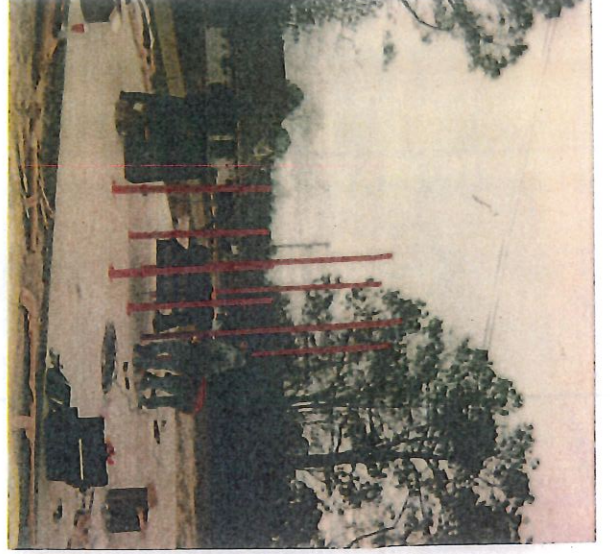
Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____



There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi and, after a discussion of the subject matter, Councilwoman **Mary Martin** offered and moved the adoption of the following resolution:

Resolution Number 002-2019

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI AUTHORIZING THE ISSUANCE OF A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK IN A TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (A) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY, (B) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS, (C) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS, (D) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS, AND (E) FINANCING OTHER RELATED PURPOSES AS AUTHORIZED UNDER SECTIONS 21-33-301 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING; PRESCRIBING THE FORM AND DETAILS OF SAID BOND; PROVIDING CERTAIN COVENANTS OF SAID CITY IN CONNECTION WITH SAID BOND AND DIRECTING THE PREPARATION, EXECUTION AND DELIVERY THEREOF; AUTHORIZING THE SALE OF SAID BOND TO THE MISSISSIPPI DEVELOPMENT BANK; APPROVING THE FORM OF AND THE EXECUTION AND DELIVERY OF A CITY BOND PURCHASE AGREEMENT IN CONNECTION WITH THE SALE OF SAID BOND; APPROVING THE FORM OF AND AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND THE PREPARATION AND DISTRIBUTION OF A FINAL OFFICIAL STATEMENT IN CONNECTION WITH SAID BOND AND THE NOT TO EXCEED \$5,000,000 MISSISSIPPI DEVELOPMENT BANK SPECIAL OBLIGATION BONDS, SERIES 2019 (CITY OF GAUTIER, MISSISSIPPI PUBLIC IMPROVEMENT GENERAL OBLIGATION BOND PROJECT); APPROVING THE FORM OF AN INDENTURE OF TRUST FOR SAID MISSISSIPPI DEVELOPMENT BANK BONDS; AUTHORIZING AND APPROVING THE FORM OF AND THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT AND CERTAIN OTHER DOCUMENTS IN CONNECTION WITH SAID MISSISSIPPI DEVELOPMENT BANK BONDS AND SAID CITY BOND; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the "Governing Body"), acting for and on behalf of the City of Gautier, Mississippi (the "City"), is authorized by Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Bond Act"), to issue general obligation bonds for the purposes set forth therein, including, but not limited, (a) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary, (b) erecting, repairing,

improving, adorning, equipping and furnishing municipal buildings, (c) repairing, improving, and extending public utility plants or distribution systems, (d) repairing, improving and extending sanitary, storm, drainage or sewerage systems, and (e) financing other related purposes as authorized under the City Bond Act, including paying for the cost of such borrowing (collectively, the "City Project"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Bond Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended (the "Bank Act" and together with the City Bond Act, the "Act"), and other applicable laws of the State of Mississippi (the "State"), to issue its general obligation bond for sale to the Mississippi Development Bank (the "Bank") in such amount as it may find necessary and proper in order to provide funds to finance the costs of the City Project and to secure such general obligation bond with the full faith, credit and taxing power of the City; and

WHEREAS, the City Project is in accordance with and in furtherance of the provisions of the Act; and

WHEREAS, the City is a "local governmental unit" under the Bank Act; and

WHEREAS, on November 21, 2017, the Governing Body adopted a resolution (the "Intent Resolution") declaring its intention to either (a) issue and sell general obligation bonds of the City pursuant to the City Bond Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), (b) issue and sell a general obligation bond of the City to the Bank pursuant to the Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), or (c) enter into a loan with the Bank pursuant to the Act in an amount not to exceed Five Million Dollars (\$5,000,000), all for the purpose of providing financing for the City Project; and

WHEREAS, as required by the Intent Resolution and the Act, a copy of the Intent Resolution (the "Notice of Intent") was published in *The Mississippi Press*, a newspaper having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, on December 6, 13, 20, and 27, 2017, said publication being for at least three (3) consecutive weeks, with the first publication of the Notice of Intent being made not less than twenty-one (21) days prior to January 2, 2018, and the last publication being made not more than seven (7) days prior to such date; and

WHEREAS, as of the hour of 6:30 o'clock p.m. on January 2, 2018, (a) no qualified elector of the City had filed a written protest or objection of any kind or character with the City Clerk (the "Clerk") or any member of the Governing Body against the issuance of such general obligation bond or bonds of the City or the sale thereof to the Bank or such loan from the Bank as described in the Notice of Intent pursuant to the Act, and (b) in accordance with the Notice of Intent, all persons present or represented by counsel or otherwise were given the opportunity to be heard concerning the issuance of such general obligation bond or bonds or such loan as described in the Notice of Intent pursuant to the Act and the purposes for which such borrowing is to be obtained and no protest or objection of any kind or character against such borrowing or the purposes for which it is to be obtained was presented; and

WHEREAS, at the hour of 6:30 o'clock p.m. on January 2, 2018, at the usual meeting place of the Governing Body, the Governing Body convened and adopted a resolution finding and determining that the Notice of Intent was duly published as required by law and that no written protest or other objection of any kind or character against the issuance of such general obligation bond or bonds or such loan was filed by qualified electors of the City and authorizing

and approving the issuance of such general obligation bond or bonds or such loan to raise money for the City Project, all in accordance with the Act; and

WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the City Project through the issuance of a general obligation bond of the City to be sold to the Bank in accordance with the Act; and

WHEREAS, after careful study and investigation by the Governing Body, it appears to be in the best interest of the citizens of the City for the City to issue its Public Improvement General Obligation Bond, Series 2019 in the principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "City Bond") and to authorize the sale of the City Bond to the Bank; and

WHEREAS, the Bank will issue its Special Obligation Bonds, Series 2019 (City of Gautier, Mississippi Public Improvement General Obligation Bond Project), in the aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "Bank Bonds") and will use a portion of the proceeds thereof to purchase the City Bond; and

WHEREAS, the issuance of the City Bond and the Bank Bonds for the purpose of providing funding for the City Project will result in a substantial public benefit to the citizens of the City; and

WHEREAS, the Governing Body is now desirous of proceeding with the issuance of the City Bond and the purchase thereof by the Bank with the proceeds of the Bank Bonds; and

WHEREAS, the Bank Bonds will be issued pursuant to and secured by an Indenture of Trust (the "Indenture"), by and between the Bank and the Trustee (as defined herein); and

WHEREAS, the proceeds of the Bank Bonds will be used to (a) purchase the City Bond, (b) pay capitalized interest on the Bank Bonds and the City Bond, if any, and (c) pay the costs incurred by the City and the Bank in connection with the sale and issuance of the Bank Bonds and the City Bond, including, but not limited to, a premium for a municipal bond insurance policy, if any (together, the "Project"); and

WHEREAS, the City Bond will be sold to the Bank pursuant to the terms and provisions of this Bond Resolution (as defined herein), the Act and a City Bond Purchase Agreement by and between the Bank and the City (the "City Bond Purchase Agreement"); and

WHEREAS, the City will make payments on the City Bond in amounts sufficient to pay the principal of, premium, if any, and interest on the Bank Bonds, as and when the same shall become due and payable; and

WHEREAS, the Bank Bonds will be sold to Duncan-Williams, Inc., as underwriter (the "Underwriter"), pursuant to the terms and provisions of a Bond Purchase Agreement, to be dated as of the date of the sale of the Bank Bonds (the "Bond Purchase Agreement"), by and among the Bank, the Underwriter and the City; and

WHEREAS, there have been prepared and submitted to the Governing Body forms of:

- (a) the Indenture under which the Bank Bonds will be issued and by which they will be secured,
- (b) the City Bond Purchase Agreement providing for the sale of the City Bond to the Bank,
- (c) the Bond Purchase Agreement providing for the sale of the Bank Bonds to the Underwriter,
- (d) the Bank's Preliminary Official Statement (the "Preliminary Official Statement") describing the Bank Bonds, the City Bond, the terms of the Indenture and other matters in connection with the sale and issuance of the Bank Bonds and the City Bond, and
- (e) a continuing disclosure agreement (the "Continuing Disclosure Agreement"), in connection with the Bank Bonds, between the City and the Trustee, dated the date of issuance and delivery of the Bank Bonds, in connection with the Bank Bonds; and

WHEREAS, it appears that each of the documents referred to above, which documents are now before the Governing Body, is in appropriate form and is an appropriate document for the purposes identified; and

WHEREAS, upon approval by the Bank, the Preliminary Official Statement will be distributed to the Underwriter for use in connection with the sale of the Bank Bonds; and

WHEREAS, all conditions, acts and things required by the Act and the Constitution and laws of the State to have existed, to have happened and to have been performed precedent to and in connection with the adoption of this Bond Resolution, the sale and issuance of the City Bond to the Bank, the sale and issuance of the Bank Bonds, the execution by the City of the Bond Purchase Agreement, the City Bond Purchase Agreement and the Continuing Disclosure Agreement and the distribution of the Preliminary Official Statement have happened and have been performed in regular and due time, form and manner as required by law; and

WHEREAS, it is proposed that the Governing Body should take all such additional actions, authorize the execution of such certificates, applications, reports and notices, and authorize such other actions and proceedings as shall be necessary in connection with the sale and issuance of the City Bond and the Bank Bonds.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. All of the matters and things recited in the premises sections of this Bond Resolution are found and determined to be true and accurate.

SECTION 2. This Bond Resolution is adopted pursuant to the Act and the Constitution and laws of the State.

SECTION 3. In addition to any words and terms elsewhere defined herein, the following words and terms shall have the following meanings, unless some other meaning is plainly intended:

"Act" shall mean together the City Bond Act and the Bank Act.

"Agent" shall mean any Paying Agent or Transfer Agent, whether serving in either or both capacities. The Agent shall initially be the Trustee.

"Authorized Officer" shall mean the Mayor, the Clerk, the City Manager and any other officer designated from time to time as an Authorized Officer by resolution of the Governing Body, and when used with reference to any act or document also means any other Person authorized by resolution of the Governing Body to perform such act or sign such document.

"Bank" shall mean the Mississippi Development Bank.

"Bank Act" shall mean Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time.

"Bank Bonds" shall mean the not to exceed \$5,000,000 Mississippi Development Bank Special Obligation Bonds, Series 2019 (City of Gautier, Mississippi Public Improvement General Obligation Bond Project), authorized to be issued by the Bank pursuant to the Bank Act and the terms and conditions of the Indenture.

"Bond Counsel" shall mean the law firm selected by the Mayor in connection with the City Bond and the Bank Bonds.

"Bond Resolution" shall mean this resolution.

"Business Day" shall mean any day other than (a) a Saturday, (b) a Sunday, (c) any other day on which banking institutions in New York, New York, or in the city in which the Trustee maintains its principal corporate trust office, are authorized or required not to be open for the transaction of regular banking business, (d) any day the City Hall in Gautier, Mississippi is closed, or (e) a day on which the New York Stock Exchange is closed.

"City" shall mean the City of Gautier, Mississippi.

"City Bond" shall mean the not to exceed \$5,000,000 Public Improvement General Obligation Bond, Series 2019, of the City authorized and directed to be issued by this Bond Resolution.

"City Bond Act" shall mean Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time.

"City Bond Payments" shall mean the payments required of the City hereunder as provided in Sections 9 and 18 hereof.

"City Counsel" shall mean Bordis & Danos, PLLC.

"City Manager: shall mean the City Manager of the City.

"City Project" shall mean providing funds for the purpose of (a) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary, (b) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings, (c) repairing, improving, and extending public utility plants or distribution systems, (d) repairing, improving and extending sanitary, storm, drainage or sewerage systems, and (e) financing other related purposes as authorized under the City Bond Act, including the costs of issuance of the Bank Bonds and the City Bond.

"Clerk" shall mean the Clerk of the City.

"Code" shall mean the Internal Revenue Code of 1986 in effect on the date of issuance of the Bank Bonds and the City Bond, and the applicable regulations or rulings promulgated or proposed thereunder, and any successor thereto, as such may be amended from time to time.

"Governing Body" shall mean the Mayor and City Council of the City.

"Interest Payment Date" shall mean the interest payment dates for the Bank Bonds as described in Section 2.03 of the Indenture.

"Mayor" shall mean the Mayor of the City.

"Municipal Advisor" shall mean Government Consultants, Inc.

"Paying Agent" shall mean any bank, trust company or other institution hereafter designated by the Governing Body for the payment of the principal of and interest on the City Bond. The Paying Agent shall initially be the Trustee.

"Person" shall mean an individual, partnership, corporation, limited liability company, trust or unincorporated organization and a government or agency or political subdivision thereof.

"Project" shall mean providing funds to finance (a) the purchase of the City Bond, (b) capitalized interest on the Bank Bonds and the City Bond, if any, and (c) the costs of issuance of the City Bond and the Bank Bonds.

"Record Date Registered Owner" shall mean the Registered Owner of the City Bond as of the Record Date.

"Record Date" shall have the meaning given to it in Section 1.01 of the Indenture.

"Registered Owner" or "Bondholder" shall mean the Person whose name shall appear in the registration records of the City maintained by the Transfer Agent and shall initially be the Trustee as assignee of the Bank as provided for in the Indenture.

"State" shall mean the State of Mississippi.

"Transfer Agent" shall mean any bank, trust company or other institution hereafter designated by the Governing Body for the registration of the owner of the City Bond and for the performance of such other duties as may be herein or hereafter specified by the Governing Body. The Transfer Agent shall initially be the Trustee.

"Trustee" shall mean the state banking corporation or national banking association with corporate trust powers qualified to act as Trustee under the Indenture approved by the Executive Director of the Bank and the Mayor, as trustee under the Indenture.

"2019 Bond Fund" shall mean the City of Gautier, Mississippi Public Improvement General Obligation Bond, Series 2019 Bond Fund provided for in Section 18 hereof.

"2019 Construction Fund" shall mean the City of Gautier, Mississippi Public Improvement General Obligation Bond, Series 2019 Construction Fund provided for in Section 19 hereof.

"Underwriter" shall mean Duncan-Williams, Inc., Memphis, Tennessee, as underwriter of the Bank Bonds.

Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders. Unless the context shall otherwise indicate, words and terms herein defined shall be equally applicable to the plural as well as the singular form of any such word or term.

SECTION 4. The Governing Body, acting for and on behalf of the City, does hereby find and declare that the sale and issuance of the City Bond pursuant to the Act in an aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) is necessary and advisable and conforms to the City Act.

SECTION 5. The City Bond is hereby authorized and ordered to be prepared and issued in a principal amount of not to exceed Five Million Dollars (\$5,000,000) to provide financing for the City Project as authorized by the Act. The Governing Body is authorized and empowered by the provisions of the City Bond Act to issue the City Bond without an election on the question of the issuance thereof and is authorized to issue the City Bond pursuant to the Act or as may otherwise be provided by law.

SECTION 6. The Governing Body hereby further authorizes and approves the sale of the City Bond to the Bank pursuant to the terms and provisions of the City Bond Purchase Agreement and based upon the terms and conditions of the sale of the Bank Bonds by the Bank to the Underwriter. The Bank Bonds are being sold to the Underwriter pursuant to the terms and provisions of the Bond Purchase Agreement.

SECTION 7. The Governing Body does hereby find and determine that the Bank Bonds are being issued to provide financing for the costs of the Project and the City Bond is being issued to provide financing for the costs of the City Project.

SECTION 8. In consideration of the purchase and acceptance of the City Bond by those who shall hold the same from time to time, this Bond Resolution shall constitute a contract between the City and the Registered Owner from time to time of the City Bond. The pledge made herein and the covenants and agreements herein set forth to be performed on behalf of the City for the benefit of the Registered Owner shall be for the equal benefit, protection and security of the Registered Owner, all of which, regardless of the time or times of its authentication and delivery or maturity, shall be of equal rank without preference, priority or distinction.

SECTION 9. (a) Payments of interest on the City Bond shall be made to the Record Date Registered Owner, and payments of principal shall be made to the Record Date Registered Owner in lawful money of the United States of America upon presentation of the City Bond at the corporate trust office of the Paying Agent.

(b) The City Bond shall be dated the date of its delivery; shall be issued as a fully registered bond in a single denomination equal to the principal amount thereof; shall be numbered R-1; shall bear interest from the date thereof at the rate or rates borne by the Bank Bonds (as provided in the Indenture) which rate or rates shall be reviewed by the Municipal Advisor and determined to be reasonable under then current market conditions, payable on each Interest Payment Date, subject to the limitation that the City Bond shall not bear a greater overall interest rate to maturity than eleven percent (11%) per annum; and shall mature and become due and payable in the same manner and at the same dates and times as provided for the Bank Bonds

in the Indenture; provided, however, that the final maturity for the City Bond shall be no later than twenty-two (22) years from its date of issuance unless earlier redeemed as provided for in this Bond Resolution and the Indenture.

(c) The City Bond is subject to redemption prior to maturity only at the times, to the extent, in the manner and as otherwise provided for the Bank Bonds in the Indenture. If applicable, the City shall provide proper notices to the Bank and the Trustee as provided in the Indenture in the event the City elects to redeem the City Bond or any portion thereof, and redemption of the City Bond or any portion thereof shall be as provided in this Section 9 and Article IV of the Indenture. It is intended that redemption of the City Bond may only occur through the processes provided in the Indenture, and the City hereby accepts such redemption provisions by this reference.

(d) A default in the due and punctual payment of any interest or principal on the City Bond or a default by the City under this Bond Resolution is an Event of Default (as defined in the Indenture) under the Indenture entitling the Trustee to exercise certain remedies under the Indenture, including, but not limited to, the acceleration of all principal and interest due and owing on the Bank Bonds outstanding. In the event the Trustee exercises such remedies under the Indenture, the principal and interest due and owing on the City Bond may be accelerated in accordance with the Indenture and the City shall cause the City Bond to be redeemed and paid in full.

SECTION 10. (a) When the City Bond shall have been validated and executed as herein provided, it shall be registered as an obligation of the City in the office of the Clerk in a record maintained for that purpose, and the Clerk shall cause to be imprinted upon the City Bond, over such official's manual or facsimile signature and manual or facsimile seal, its certificate in substantially the form set out in Section 12 hereof.

(b) The City Bond shall be executed by the manual or facsimile signature of the Mayor and countersigned by the manual or facsimile signature of the Clerk, with the seal of the City imprinted or affixed thereto; provided, however all signatures and seals appearing on the City Bond, other than the signature of an authorized officer of the Transfer Agent hereafter provided for, may be facsimile and shall have the same force and effect as if manually signed or impressed. In case any official of the City whose signature or a facsimile of whose signature shall appear on the City Bond shall cease to be such official before the delivery or reissuance thereof, such signature or such facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such official had remained in office until delivery or reissuance.

(c) The City Bond shall be delivered to the Bank upon payment of the purchase price therefor in accordance with the terms and conditions of the Indenture and the City Bond Purchase Agreement, together with a complete certified transcript of the proceedings had and done in the matter of the authorization, issuance, sale and validation of the City Bond, and the final, unqualified approving opinion of Bond Counsel.

(d) Prior to or simultaneously with the delivery of the City Bond by the Transfer Agent, the City shall file with the Transfer Agent:

(i) a copy, certified by the Clerk, of the transcript of proceedings of the Governing Body in connection with the authorization, issuance, sale and validation of the City Bond;

(ii) an authorization to the Transfer Agent, signed by the Mayor, to authenticate and deliver the City Bond to the Bank; and

(iii) such other documentation, if any, as may be required by this Bond Resolution, the Bond Purchase Agreement, Bond Counsel and the Indenture.

(e) At delivery, the Transfer Agent shall authenticate the City Bond and deliver it to the Bank upon payment of the purchase price of the City Bond to the City in accordance with the City Bond Purchase Agreement.

SECTION 11. (a) The City hereby designates the Trustee as the Paying Agent and Transfer Agent for the City Bond. The City specifically reserves the right to hereafter designate a separate Paying Agent and Transfer Agent in its discretion, subject, however to the terms and conditions of the Indenture, and as hereinafter provided.

(b) So long as the City Bond shall remain outstanding, the City shall maintain with the Agent records for the registration and transfer of the City Bond. The Agent is hereby appointed registrar for the City Bond, in which capacity the Agent shall register in such records and permit to be transferred thereon, under such reasonable regulations as may be prescribed, the City Bond if entitled to registration or transfer.

(c) The City shall pay or reimburse the Agent for reasonable fees and expenses for services normally rendered and expenses normally incurred and customarily paid to paying agents, transfer agents and bond registrars, unless otherwise agreed to by the City and the Agent. Fees and reimbursements for extraordinary services and expenses, so long as not occasioned by the negligence, misconduct or willful default of the Agent, shall be made by the City on a case-by-case basis, subject, where not prevented by emergency or other exigent circumstances, to the prior written approval of the Governing Body.

(d) An Agent may at any time resign and be discharged of the duties and obligations of the function of Trustee, Paying Agent and Transfer Agent pursuant to the terms and conditions stated in Sections 11.05 and 11.06 of the Indenture.

(e) In the event of the resignation or removal of the Agent, a successor Agent shall be selected as provided in Section 11.07 of the Indenture.

(f) In the event of a change of Agent, the predecessor Agent shall cease to be custodian of any funds held pursuant to this Bond Resolution in connection with its role as such Agent, and the successor Agent shall become such custodian; provided, however, that before any such delivery is required to be made, all fees, advances and expenses of the retiring or removed Agent shall be fully paid. Every predecessor Agent shall deliver to its successor Agent all records of account, registration records, list of Registered Owner and all other records, documents and instruments relating to its duties as such Agent.

(g) The provisions of Sections 11.07 and 11.08 of the Indenture shall govern the acceptance of any appointment of a successor Agent.

(h) Should any transfer, assignment or instrument in writing be required by any successor Agent from the City to more fully and certainly vest in such successor Agent the estates, rights, powers and duties hereby vested or intended to be vested in the predecessor Agent, any such transfer, assignment and written instruments shall, on request, be executed, acknowledged and delivered by the City.

(i) The City will provide any successor Agent with certified copies of all resolutions, orders and other proceedings adopted by the Governing Body relating to the City Bond.

(j) All duties and obligations imposed hereby on an Agent or successor Agent shall terminate upon the accomplishment of all duties, obligations and responsibilities imposed by law or required to be performed by this Bond Resolution.

SECTION 12. The City Bond shall be in substantially the following form and the Mayor and the Clerk be and are hereby authorized and directed to make such changes, insertions and omissions therein as may in their opinions be required:

[CITY BOND FORM]

THIS CITY BOND HAS BEEN ASSIGNED TO _____, AS TRUSTEE (THE "TRUSTEE") UNDER AN INDENTURE OF TRUST, (THE "INDENTURE") DATED AS OF _____ 1, 2019, BY AND BETWEEN THE MISSISSIPPI DEVELOPMENT BANK AND THE TRUSTEE. THIS CITY BOND IS REGISTERED IN THE NAME OF THE TRUSTEE AND IS NON-TRANSFERRABLE EXCEPT AS PERMITTED IN THE INDENTURE.

**UNITED STATES OF AMERICA
STATE OF MISSISSIPPI
JACKSON COUNTY**

**CITY OF GAUTIER, MISSISSIPPI
PUBLIC IMPROVEMENT GENERAL OBLIGATION BOND,
SERIES 2019**

NO. R-1 **\$_____**

<i>Rate of Interest</i>	<i>Maturity</i>	<i>Date of Original Issue</i>
<i>Payable as set forth herein</i>	_____ 1, ____	_____, 2019

REGISTERED OWNER: _____,
As Assignee of the Mississippi Development Bank

PRINCIPAL AMOUNT: _____ **MILLION AND NO/100THS DOLLARS**

The City of Gautier, Mississippi (the "City"), a body politic existing under the Constitution and laws of the State of Mississippi, acknowledges itself to owe and for value received, promises to pay in lawful money of the United States of America to the Registered Owner identified above, upon the presentation and surrender hereof, at the corporate trust office of _____, in _____, Mississippi, or its successor, as paying agent (the "Paying Agent") for the Public Improvement General Obligation Bond, Series 2019 of the City (this "City Bond"), on the maturity date identified above, the principal amount identified above.

Payment of the principal amount of this City Bond shall be made to the Registered Owner hereof who shall appear in the registration records of the City maintained by _____, _____, Mississippi, or its successor, as transfer agent for the City Bond (the "Transfer Agent") at the times and periods as provided in the Indenture (as defined herein).

The City further promises to pay interest on such principal amount from the date of this City Bond as hereinafter provided until said principal sum is paid to the Registered Owner hereof who shall appear in the registration records of the City maintained by the Transfer Agent as of the Record Date (as defined in the Indenture).

Payments of principal of and interest on this City Bond shall be made by check or draft mailed to such Registered Owner at its address as such address appears on such registration records in time to reach the Registered Owner at least five (5) days prior to an Interest Payment Date (as defined in the Bond Resolution, as hereinafter defined).

This City Bond is issued under the authority of the Constitution and statutes of the State of Mississippi, including Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Bond Act"), and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (together with the City Bond Act, the "Act"), and by the further authority of proceedings duly had by the Mayor and City Council of the City, including a resolution adopted on January 15, 2019 (the "Bond Resolution").

This City Bond is issued in the aggregate authorized principal amount of _____ Dollars (\$_____) to provide funds for the purposes set forth in the Bond Resolution, including, but not limited to, (a) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary, (b) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings, (c) repairing, improving, and extending public utility plants or distribution systems, (d) repairing, improving and extending sanitary, storm, drainage or sewerage systems, (e) financing other related purposes as authorized under the City Bond Act, (f) paying capitalized interest on the Bank Bonds (as hereinafter defined) and this City Bond, and (g) paying the costs of issuance of this City Bond and the Bank Bonds.

The City will duly and punctually pay the principal of, premium, if any, and interest on this City Bond at the dates and the places and in the manner mentioned in the Bond Resolution, according to the true intent and meaning thereof. Notwithstanding any schedule of payments upon the City Bond, the City agrees to make payments upon the City Bond and be liable therefor at such times and in such amounts (including principal, premium, if any, and interest) so as to provide for payment of the principal of, premium, if any, and interest on the \$_____ Mississippi Development Bank Special Obligation Bonds, Series 2019 (City of Gautier, Mississippi Public Improvement General Obligation Bond Project) (the "Bank Bonds"), outstanding under the Indenture of Trust, by and between the Mississippi Development Bank and _____, _____, Mississippi, as trustee (the "Trustee"), dated as of _____ 1, 2019 (the "Indenture") when due whether upon a scheduled interest payment date, redemption or at maturity.

Reference is hereby made to the Bond Resolution and to all amendments and supplements thereto for the provisions, among others, with respect to the nature and extent of the security for the bondholder, the rights, duties and obligations of the City and the bondholder and the terms upon which this City Bond is or may be issued and secured.

The City and the Paying Agent may deem and treat the Registered Owner hereof as the absolute owner for the purpose of receiving payment of principal hereof and interest due hereon and for all other purposes and neither the City nor the Paying Agent shall be affected by any notice to the contrary.

This City Bond shall be a general obligation of the City payable as to principal of, premium, if any, and interest out of and secured by a special tax to be levied annually by the City, without limitation as to time, rate or amount, upon all of the taxable property within the geographical boundaries of the City adequate and sufficient to provide for the payment of the principal of, premium, if any, and interest on the City Bond as the same becomes due. Said tax shall be extended upon the tax rolls and collected in the same manner and at the same time as other taxes of the City are collected, and the rate of the tax which shall be so extended shall be sufficient in each year fully to produce the sums required as aforesaid, without limitation as to time, rate or amount; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the 2019 Bond Fund (as defined in the Bond Resolution), or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the City Bond due during the ensuing fiscal year of the City, in accordance with the provisions of the Bond Resolution. The avails of said tax are irrevocably pledged by the City under the Bond Resolution for the payment of the principal of, premium, if any, and interest on the City Bond as the same shall mature and accrue. Should there be a failure in any year to comply with the requirements, such failure shall not impair the right of the holder of the City Bond in any subsequent year to have adequate taxes levied and collected to meet the obligations of the City Bond, as to principal of, premium, if any, and interest.

This City Bond is the only evidence of indebtedness issued and outstanding under the Bond Resolution. This City Bond has been purchased by the Mississippi Development Bank and has been assigned to the Trustee under the Indenture. This City Bond is registered in the name of the Trustee and is non-transferrable except as provided in the Indenture.

The City and the Transfer Agent may deem and treat the person in whose name this City Bond is registered as the absolute owner hereof, whether this City Bond shall be overdue or not, for the purpose of receiving payment of the principal of, premium, if any, and interest on this City Bond and for all other purposes. All such payments so made to the Registered Owner shall be valid and effectual to satisfy and discharge the liability upon this City Bond to the extent of the sum or sums paid, and neither the City nor the Transfer Agent shall be affected by any notice to the contrary.

Upon a default in payment under this City Bond, the Trustee may, as provided in the Indenture and the Bond Resolution, declare the principal of and accrued interest on this City Bond to be due and payable immediately.

This City Bond shall only be redeemed under the Bond Resolution to the extent and in the manner required to redeem the Bank Bonds pursuant to the provisions of the Indenture.

Modifications or alterations of the Bond Resolution may be made only to the extent and under the circumstances permitted by the Indenture.

This City Bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Bond Resolution until the certificate of registration and authentication hereon shall have been signed by the Transfer Agent.

Capitalized terms used herein, but not defined herein, shall have the meanings given to such terms in the Bond Resolution and the Indenture.

IT IS HEREBY CERTIFIED, RECITED AND REPRESENTED that all conditions, acts and things required by law to exist, to have happened and to have been performed precedent to and in the issuance of this City Bond, in order to make the same a legal and binding general obligation of the City, according to the terms thereof, do exist, have happened and have been performed in regular and due time, form and manner as required by law. For the performance in apt time and manner of every official act herein required, and for the prompt payment of this City Bond, including principal, premium, if any, and interest, the full faith, credit and taxing power of the City are hereby irrevocably pledged.

IN WITNESS WHEREOF, the City has caused this City Bond to be executed in its name by the manual or facsimile signature of the Mayor of the City, countersigned by the manual or facsimile signature of the City Clerk of the City, under the manual or facsimile seal of the City, which said manual or facsimile signatures and seal said officials adopt as and for their own proper signatures and seal, on this the _____ day of _____, 2019.

(SEAL)

CITY OF GAUTIER, MISSISSIPPI

By _____
Mayor

ATTEST:

City Clerk

CERTIFICATE OF REGISTRATION AND AUTHENTICATION

This City Bond is the City Bond described in the within mentioned Bond Resolution and is the Public Improvement General Obligation Bond, Series 2019, of the City of Gautier, Mississippi.

_____, as Transfer Agent

By _____
Authorized Signatory

Date of Registration and Authentication: _____, 2019

REGISTRATION AND VALIDATION CERTIFICATE

**STATE OF MISSISSIPPI
COUNTY OF JACKSON**

I, the undersigned City Clerk of the City of Gautier, Mississippi, do hereby certify that the within City Bond has been duly registered by me as an obligation of said City pursuant to law

in a record kept in my office for that purpose, and has been validated and confirmed by Decree of the Chancery Court of Jackson County, Mississippi, rendered on the _____ day of _____, 2019.

(SEAL)

City Clerk

[END OF CITY BOND FORM]

SECTION 13. In case the City Bond shall become mutilated or be stolen, destroyed or lost, the City shall, if not then prohibited by law, cause to be authenticated and delivered a new City Bond of like date, number, maturity and tenor in exchange and substitution for and upon cancellation of such mutilated City Bond, or in lieu of and in substitution for such City Bond stolen, destroyed or lost, upon the Registered Owner's paying the reasonable expenses and charges of the City in connection therewith, and in case of a City Bond stolen, destroyed or lost, such Registered Owner's filing with the City or Transfer Agent evidence satisfactory to them that the City Bond was stolen, destroyed or lost, and of its ownership thereof, and furnishing the City or the Transfer Agent with such security and/or indemnity as may be required by law or by them to save each of them harmless from all risks, however remote.

SECTION 14. The City Bond shall be a general obligation of the City and the City hereby irrevocably pledges its full faith, credit and taxing power for the purpose of effectuating and providing for the payment of the principal of, premium, if any, and interest on the City Bond as the same shall respectively mature and accrue. There shall be levied annually by the City, without limitation as to time, rate or amount, upon all of the taxable property within the geographical boundaries of the City adequate and sufficient to provide for the payment of the principal of, premium, if any, and interest on the City Bond as the same becomes due. Said tax shall be extended upon the tax rolls and collected in the same manner and at the same time as other taxes of the City are collected, and the rate of the tax which shall be so extended shall be sufficient in each year fully to produce the sums required as aforesaid, without limitation as to time, rate or amount; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the Series 2019 Bond Fund, or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the City Bond due during the ensuing fiscal year of the City, in accordance with the provisions of this Bond Resolution. The avails of said tax are hereby irrevocably pledged for the payment of the principal of, premium, if any, and interest on the City Bond as the same shall mature and accrue. Should there be a failure in any year to comply with the requirements, such failure shall not impair the right of the holder of the City Bond in any subsequent year to have adequate taxes levied and collected to meet the obligations the City Bond, as to principal of, premium, if any, and interest.

SECTION 15. Only if the City Bond shall have endorsed thereon a certificate of registration and authentication in substantially the form hereinabove set forth, duly executed by the Transfer Agent, shall the City Bond be entitled to the rights, benefits and security of this Bond Resolution. The City Bond shall not be valid or obligatory for any purpose unless and until such certificate of registration and authentication shall have been duly executed by the Transfer Agent, which executed certificate shall be conclusive evidence of registration, authentication and delivery under this Bond Resolution. The Transfer Agent's certificate of registration and authentication on the City Bond shall be deemed to have been duly executed if signed by an authorized officer of the Transfer Agent; provided, however, it shall not be

necessary that the same officer sign said certificate on every City Bond that may be issued hereunder.

SECTION 16. Ownership of the City Bond shall be in the Bank or its assignee. The Person in whose name the City Bond shall be registered in the records of the City maintained by the Transfer Agent may be deemed the absolute owner thereof for all purposes, and payment of or on account of the principal of, premium, if any, or interest on the City Bond shall be made only to or upon the order of the Registered Owner thereof, or its legal representative, but such registration may be changed as hereinafter provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon the City Bond to the extent of the sum or sums so paid.

SECTION 17. The City Bond shall be transferable only as provided in the Indenture. Upon the transfer of the City Bond, the City, acting through the Transfer Agent, shall issue in the name of the transferee a new City Bond of the same aggregate principal amount and maturity and rate of interest as the surrendered City Bond.

SECTION 18. (a) The City hereby establishes the "City of Gautier, Mississippi Public Improvement General Obligation Bond, Series 2019 Bond Fund" (the "2019 Bond Fund") which shall be maintained with a qualified depository in its name for the payment of the principal of, premium, if any, and interest on the City Bond, and the payment of the Agent's fees in connection therewith. There shall be deposited into the 2019 Bond Fund as and when received:

(i) The avails of any of the taxes levied and collected pursuant to Section 14 hereof;

(ii) Any income received from the investment of monies in the 2019 Bond Fund; and

(iii) Any other funds available to the City which may be lawfully used for payment of the principal of, premium, if any, and interest on the City Bond or for other obligations of the City which may be due under the Indenture, and which the Governing Body, in its discretion, may direct to be deposited into the 2019 Bond Fund.

(b) As long as any principal of, premium, if any, and interest on the City Bond or the Bank Bonds remain outstanding and/or other obligations of the City remain outstanding hereunder or under the Indenture, the Clerk is hereby irrevocably authorized and directed to withdraw from the 2019 Bond Fund sufficient monies to make the payments necessary (the "City Bond Payments") to pay (i) the principal of, premium, if any, and interest coming due on the Bank Bonds, and (ii) any additional payments necessary and required as obligations of the City hereunder or under the Indenture, including, but not limited to Program Expenses (as such term is defined in the Indenture), and to transfer same to the account of the Trustee in time to reach the Trustee at least five (5) days prior to the date on which said interest, principal or premium, if any, on the Bank Bonds shall become due, or in such time as may be required for any other payments regarding the Bank Bonds shall become due. The Trustee shall deposit all City Bond Payments received in the General Account of the General Fund of the Indenture (as such terms are defined in the Indenture), or such other fund or account as the Trustee is so directed in the Indenture.

SECTION 19. (a) The City hereby establishes the "City of Gautier, Mississippi Public Improvement General Obligation Bond, Series 2019 Construction Fund" (the "2019 Construction Fund") which shall be maintained with a qualified depository in its name. A portion of the

proceeds received upon the sale of the City Bond as provided in Section 6.07 of the Indenture shall be transferred by the Trustee and deposited in the 2019 Construction Fund. Monies deposited in the 2019 Construction Fund shall be used, to the extent permitted by law, (i) for the City Project; (ii) to pay architectural, engineering, fiscal, paying agent, printing, accounting, construction manager, feasibility consultant, legal expenses and development expenses incurred in connection with the City Project; and (iii) to pay costs related to any suits and proceedings in connection with the City Project, including any costs of settlement thereof. Any income received from investment of monies in the 2019 Construction Fund shall be deposited in the 2019 Construction Fund and shall be used for the costs of the City Project. Any amounts which remain in the 2019 Construction Fund after the completion of the City Project shall be transferred to the 2019 Bond Fund and used as permitted under the Code and State law.

(b) The balance of the proceeds derived from the sale of the City Bond following the deposits to be made pursuant to this Section 19 shall be retained by the Bank and deposited with the Trustee under the Indenture to be used for the payment of capitalized interest on the Bank Bonds and the City Bond, if any, the costs of issuance and sale of the City Bond and the Bank Bonds, all as provided in the Indenture.

SECTION 20. (a) Payment of principal on the City Bond shall be made, upon presentation of the City Bond at the corporate trust office of the Paying Agent, to the Record Date Registered Owner thereof who shall appear in the registration records of the City maintained by the Transfer Agent as of the Record Date.

(b) Payment of each installment of interest on the City Bond shall be made to the Record Date Registered Owner thereof whose name shall appear in the registration records of the City maintained by the Transfer Agent as of the Record Date. Interest shall be payable in the aforesaid manner irrespective of any transfer or exchange of such City Bond subsequent to the Record Date and prior to the due date of the interest.

(c) Principal of and interest on the City Bond shall be paid by the Paying Agent by check or draft mailed to the Registered Owner at the address appearing in the registration records of the Transfer Agent in time to reach the Registered Owner at least five (5) days prior to an Interest Payment Date. Any such address may be changed by written notice from the Registered Owner to the Transfer Agent by certified mail, return receipt requested, or such other method and at the times as may be subsequently prescribed by the Transfer Agent.

SECTION 21. The City may issue refunding bonds, in one or more series, with the consent of the Bank pursuant to a supplement to this Bond Resolution or a separate resolution to provide funds for the refunding of all or a portion of the City Bond so long as: (a) no default has occurred and is continuing under this Bond Resolution or the Indenture; and (b) there shall have been filed with the City and the Trustee an opinion of Bond Counsel that the exclusion from gross income for federal income tax purposes of interest on the Bank Bonds then outstanding under the Indenture shall not be adversely affected.

Such refunding bonds shall be appropriately designated, shall be dated, shall bear interest at a rate or rates not exceeding the maximum rate then permitted by law, shall be numbered, shall have such paying agents and shall have such maturities and redemption provisions, all as may be provided in the supplement to this Bond Resolution or separate resolution of the Governing Body authorizing the issuance of such refunding bonds.

It is intended that this Section 21 allow for the provision of refunding bonds commensurate with the ability of the Bank to issue its refunding bonds as provided in Section 2.05 of the Indenture.

SECTION 22. The City Bond may be submitted to validation in the Chancery Court of Jackson County, Mississippi, in the manner and with the force and effect provided by Sections 31-13-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time. The Clerk is hereby directed to make up a transcript of all legal papers and proceedings relating to the City Bond and to certify and forward the same to the State's Bond Attorney for the institution of validation proceedings.

SECTION 23. The City covenants to comply with each requirement of the Code and the regulations promulgated thereunder necessary to maintain the exclusion of interest on the Bank Bonds from gross income for federal income tax purposes, and in furtherance thereof, to comply with a certificate of the City to be executed and delivered concurrently with the issuance of the City Bond and the Bank Bonds, or such other covenants as may, from time to time, be required to be complied with in order to maintain the exclusion of interest on the Bank Bonds from gross income for federal income tax purposes. The City shall not use or permit the use of any of the proceeds of the City Bond or the Bank Bonds, or any other funds of the City, directly or indirectly, to acquire any securities, obligations or other investment property, and shall not take or permit to be taken any other action or actions, which would cause any Bank Bond to be an "arbitrage bond" as defined in Section 148 of the Code. Notwithstanding any other provisions to the contrary, so long as necessary in order to maintain the exclusion of interest on the Bank Bonds from gross income for federal income tax purposes under the Code, the covenants contained in this Section 23 shall survive the payment of the City Bond and the Bank Bonds and the interest thereon, including any payment or defeasance thereof.

SECTION 24. The City represents as follows:

- (a) The City shall take no action that would cause the Bank Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code;
- (b) The City shall take all necessary action to have the Bank Bonds registered within the meaning of Section 149(a) of the Code; and
- (c) The City will not employ any device or abusive transaction with respect to the investment of the proceeds of the Bank Bonds and, to the extent necessary, the City Bond.

SECTION 25. The City hereby covenants that in connection with the Bank Bonds it shall make, or cause to be timely made to the United States of America, any rebate payment required by Section 148(f) of the Code and the regulations promulgated thereunder and to that end, will enter into the Arbitrage Rebate Agreement (as defined in the Indenture) with the Bank and the Trustee.

SECTION 26. The Mayor is hereby authorized to sign and file or cause to be filed a completed I.R.S. Form 8038-G "Information Return for Governmental Obligations" if required by Section 149(e) of the Code.

SECTION 27. The Mayor is hereby authorized to execute a non-arbitrage certification in order to comply with Section 148 of the Code and the applicable regulations thereunder.

SECTION 28. Pursuant to SEC Rule 15c2-12(b)(5) (the "Rule"), the City, as an "obligated person" under the Rule, covenants and agrees to execute the Continuing Disclosure Agreement, setting forth the City's agreement with regard to continuing disclosure and to comply with the covenants set forth therein and carry out all of the provisions of the Continuing Disclosure Agreement. In the event the City fails to comply with the provisions of the Continuing Disclosure Agreement, the beneficial owners of the Bank Bonds may take such actions as may be necessary and appropriate, including mandamus or specific performance by court order, to cause the City to comply with its obligations set forth in the Continuing Disclosure Agreement and this Section 28.

SECTION 29. (a) The Bank and the City, without the consent of the owners of any of the Bank Bonds outstanding under the Indenture, may enter into supplements to this Bond Resolution which shall not be inconsistent with the terms and provisions hereof for any of the purposes heretofore specifically authorized in this Bond Resolution or the Indenture, and in addition thereto for the following purposes:

- (i) To cure any ambiguity or formal defect or omission in the Indenture;
- (ii) To grant to or confer upon the Trustee for the benefit of the Bondholders any additional benefits, rights, remedies, powers or authorities that may lawfully be granted to or conferred upon the Bondholders or the Trustee, or to make any change which, in the opinion of Bond Counsel, does not materially and adversely affect the interest of the owner of the City Bond and does not require unanimous consent of the Bondholders pursuant to Section 12.01 of the Indenture;
- (iii) To subject to the Indenture additional Revenues (as such term is defined in the Indenture), properties or collateral;
- (iv) To modify, amend or supplement the Indenture or any indenture supplemental thereto in such manner as to permit the qualification thereof under the Trust Indenture Act of 1939 or any similar federal statute hereafter in effect or to permit the qualification of the Bank Bonds for sale under the securities laws of the United States of America or of any of the states of the United States of America, and, if they so determine, to add to the Indenture or any indenture supplemental thereto such other terms, conditions and provisions as may be permitted by said Trust Indenture Act of 1939 or similar federal statute; and
- (v) To evidence the appointment of a separate or co-trustee or the succession of a new Trustee under the Indenture or the succession of a new registrar and/or paying agent.

(b) The provisions of this Bond Resolution may be amended in any particular with the written consent of the Bank to the extent authorized by the Indenture; provided, however, that no such amendment may be adopted which decreases the percentage of owners of Bank Bonds required to approve any amendment, or which permits a change in the date of payment of the principal of or interest on any Bank Bonds or of any redemption price thereof or the rate of interest thereon.

(c) If at any time the Bank and the City shall request the Trustee to consent to a proposed amendment of this Bond Resolution for any of the purposes of this Section 29, the Trustee shall, upon being satisfactorily indemnified and/or secured with respect to expenses, cause notice of the proposed execution of such proposed amendment to be given in the manner

required by the Indenture to redeem Bank Bonds. Such notice shall briefly set forth the nature of the proposed amendment and shall state that copies thereof are on file at the principal corporate trust office of the Trustee for inspection by all holders of Bank Bonds. If, within sixty (60) days or such longer period as shall be prescribed by the Bank following such notice, the owners of not less than a majority in aggregate principal amount of the Bank Bonds outstanding at the time of the execution of any such proposed amendment shall have consented to and approved the execution thereof as herein provided, no owner of any Bank Bond shall have any right to object to any of the terms and provisions contained therein, or the operation thereof, or in any manner to question the propriety of the execution thereof, or to enjoin or restrain the Trustee, the City or the Bank from executing or approving the same or from taking any action pursuant to the provisions thereof. Upon the execution of any such proposed amendment permitted and provided in this Section, this Bond Resolution shall be modified and amended in accordance therewith.

(d) Copies of any such supplement or amendment shall be filed with the Trustee and delivered to the Bank and the City before such supplement or amendment may become effective.

SECTION 30. The Indenture, in the form submitted to this meeting, is hereby made part of this Bond Resolution as though set forth in full herein and shall be, and the same hereby is, approved in substantially said form. The Mayor be, and hereby is, authorized to approve such additional changes as may be requested by the Bank. The City hereby approves and acknowledges the Indenture and the terms and provisions thereof and recognizes that many items governing the terms and conditions of the City Bond are based upon terms, limitations and conditions provided in the Indenture.

SECTION 31. The City Bond Purchase Agreement, in the form submitted to this meeting, is hereby made part of this Bond Resolution as though set forth in full herein and shall be, and the same hereby is, approved in substantially said form. The Mayor and the Clerk are hereby authorized and directed to execute and deliver the City Bond Purchase Agreement with such changes, insertions and omissions as may be approved by such officers, said execution being conclusive evidence of such approval.

SECTION 32. The Bond Purchase Agreement, in the form submitted to this meeting, is hereby made part of this Bond Resolution as though set forth in full herein and shall be, and the same hereby is, approved in substantially said form. Subject to the provisions of Section 9 of this Bond Resolution, the Mayor is hereby authorized and directed to execute the Bond Purchase Agreement for and on behalf of the City, subject to the following conditions: (a) compliance by the City with the provisions of the Act regarding the issuance of the City Bond; (b) the aggregate principal amount of the Bank Bonds shall not exceed \$5,000,000; (c) the Bank Bonds will bear interest at the rates to be provided in the Indenture and the net interest cost on the Bank Bonds will not be more than 11.0% per annum; (d) approval by the City of the proposal for the sale of the Bank Bonds evidenced by the City's execution of the Bond Purchase Agreement; (e) approval by the City of the sale of the City Bond to the Bank evidenced by the City's execution of the City Bond Purchase Agreement; (f) the final maturity of the Bank Bonds does not exceed twenty-two (22) years; and (g) the terms and provisions of the Bank Bonds are in compliance with the Act.

SECTION 33. The Preliminary Official Statement, in the form submitted to this meeting, is hereby made part of this Bond Resolution as though set forth in full herein and shall be, and the same hereby is, approved in substantially said form. The distribution by the Bank of the Preliminary Official Statement to the Underwriter is hereby authorized and approved. The

City hereby deems the Preliminary Official Statement to be "final" as described in the Rule. The Mayor be, and he is hereby, authorized and directed to approve the form of a final Official Statement in substantially the form of the Preliminary Official Statement in connection with the sale and issuance of the Bank Bonds with such changes, insertions and omissions as may be approved by the Mayor.

SECTION 34. The Continuing Disclosure Agreement, in the form attached to the Preliminary Official Statement as submitted to this meeting, is hereby made part of this Bond Resolution as though set forth in full herein and shall be, and the same hereby is, approved in substantially said form. The Mayor and the Clerk are hereby authorized and directed to execute and deliver the Continuing Disclosure Agreement with such changes, insertions and omissions as may be approved by such officers, said execution being conclusive evidence of such approval.

SECTION 35. The G-17 Disclosure Letter of the Underwriter, in the form submitted to this meeting, is hereby made part of this Bond Resolution as though set forth in full herein and shall be, and the same hereby is, approved in substantially said form. The Mayor is hereby authorized and directed to execute and deliver the G-17 Disclosure Letter with such changes, insertions and omissions as may be approved by such officers, said execution being conclusive evidence of such approval.

SECTION 36. Copies of the documents provided for in Sections 30 through 35 of this Bond Resolution in the forms submitted to this meeting and approved in substantially said forms by this Bond Resolution are on file in the office of the Clerk.

SECTION 37. The Mayor and the Clerk are authorized and directed to execute and deliver any additional documents, agreements, instruments, requisitions and certificates, which are required in connection with the sale and issuance of the Bank Bonds and the City Bond. Notwithstanding any other provision herein or in any attachments hereto, the Governing Body further authorizes any necessary changes to the name or title or series designation of the Bank Bonds or the City Bond and corresponding changes to any of the related documents approved hereby if it is determined, after consultation with the Municipal Advisor, that it is in the best interest of the City for the Bank Bonds to be issued at a later date or in one or more tax-exempt series, as municipal bond market conditions may dictate.

SECTION 38. If the City Project or any improvements located thereon shall be damaged or destroyed (in whole or in part) at any time while any of the City Bond remains outstanding, there shall be no abatement or reduction in the amount payable by the City hereunder and under the City Bond. Also, if at any time while any Bank Bonds remain outstanding, and the whole or any part of title to, or the use of, the City Project shall be taken by condemnation there shall be no abatement or reduction in the amount payable by the City hereunder.

SECTION 39. Except as otherwise expressly provided herein, nothing in this Bond Resolution, express or implied, is intended or shall be construed to confer upon any person or firm or corporation other than the City, the Bank and the Trustee, any right, remedy or claim, legal or equitable, under and by reason of this Bond Resolution or any of the provisions hereof or the Indenture or any provision thereof. This Bond Resolution, the Indenture and all of their provisions are intended to be and shall be for the sole and exclusive benefit of the City, the Trustee and the Bank.

SECTION 40. The Mayor is hereby authorized and directed to sign requisitions and perform such other acts as may be necessary to authorize the payment by the Trustee under the

Indenture on the closing date of the Bank Bonds, the costs of issuance for the Bank Bonds and costs of issuance for the City Bond, including, but not limited to, legal, financial advisory, accounting, financial and printing expenses, any premium for bond insurance and all such other expenses, incurred in connection with the sale and issuance of the Bank Bonds and the City Bond.

SECTION 41. The Governing Body hereby approves the designation of Duncan-Williams, Inc., Memphis, Tennessee, as the Underwriter of the Bank Bonds.

SECTION 42. The Authorized Officers are authorized to execute and deliver such resolutions, agreements, certificates and other documents as are required for the sale, issuance and delivery of the City Bond. The Governing Body further authorizes Bond Counsel, City Counsel, the Underwriter and the Municipal Advisor, to prepare and distribute all necessary documents and to do all things required in order to negotiate the sale of the Bank Bonds and to effectuate the sale and issuance of the City Bond and the Bank Bonds.

SECTION 43. The Mayor and/or the Clerk are further authorized and directed to execute and deliver such additional documents and certificates which are required in connection with this Bond Resolution to provide for the sale, issuance and delivery of the City Bond and the Bank Bonds.

SECTION 44. If deemed in the best interest of the City and the marketing of the Bank Bonds by the Municipal Advisor and the Underwriter, the Mayor is hereby authorized to execute and deliver or cause the execution and delivery of a commitment for the provision of a municipal bond insurance policy (the "Policy") in connection with the sale and issuance of the Bank Bonds and any additional documents and certificates which are required by the provider thereof (the "Bond Insurer"), in order to provide credit enhancement in connection with the issuance of the Bank Bonds. Any changes, insertions and omissions as may be required by the Bond Insurer as conditions to the issuance of the Policy to the Bond Purchase Agreement, the Indenture and the Preliminary Official Statement are to be approved by the Mayor, the execution of the commitment for the Policy being conclusive evidence of such approval. The Mayor is hereby authorized and directed to execute and deliver such other documents as may be necessary or appropriate to meet the requirements of the Bond Insurer under the Policy.

SECTION 45. The Mayor is hereby authorized and directed to make all final determinations necessary in connection with the City Bond and the Bank Bonds including, but not limited to, the final principal amount of the City Bond and the Bank Bonds, the maturity schedule relating to the City Bond and the Bank Bonds, the redemption terms of the City Bond and the Bank Bonds, the dated date and payment dates of the City Bond and the Bank Bonds, the interest rate or rates to be borne by the City Bond and the Bank Bonds, and the price to be paid for the City Bond and the Bank Bonds, subject to the provisions of the Act and this Bond Resolution.

SECTION 46. If any one or more of the provisions of this Bond Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this Bond Resolution, but this Bond Resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

SECTION 47. All resolutions and orders or parts thereof in conflict herewith are, to the extent of such conflicts, hereby repealed, and this Bond Resolution shall become effective immediately.

Council Member **Cameron George** seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: <u>Aye</u>
Councilwoman Mary Martin	Voted: <u>Aye</u>
Councilman Cameron B. George	Voted: <u>Aye</u>
Councilman Richard "DJ" Jackson	Voted: <u>Aye</u>
Councilman Casey Vaughan	Voted: <u>Aye</u>
Councilman Charles "Rusty" Anderson	Voted: <u>Aye</u>
Councilman Adam Colledge	Voted: <u>Aye</u>

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this the 15th day of January, 2019.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

45514833.v1

Councilman Vaughan requested for Singing River Electric to be contacted regarding the outstanding utility bill for Bacot Park.

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered, and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 005-2019

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	190791	01/15/2019	01/02/2019			1,952.52	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-631	POLICE STATION 66298004	12182018	12/27/2018				1,093.43
	001-201-629	SIGNAL LIGHT 89113001	12182018	12/27/2018				58.62
	001-170-631	CITY PARK RESTRMS 89912001	12182018	12/27/2018				485.96
	001-201-633	STREET LIGHTS 90345002	12182018	12/27/2018				170.15
	001-092-631	RECORDS BLDG 90790001	12182018	12/27/2018				103.20
	001-170-631	FRAZIER RESTRMS 98546001	12182018	12/27/2018				41.16
001	SINGING RIVER ELECTRIC COOPERATIVE	190792	01/15/2019	01/02/2019			1,190.93	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-633	DOLPHIN ST 94987002	12182018	12/27/2018				117.15
	001-201-633	DOLPHIN ST 94988002	12182018	12/27/2018				101.11
	001-201-633	DOLPHIN ST 94989002	12182018	12/27/2018				126.65
	001-201-633	DOLPHIN ST 94990002	12182018	12/27/2018				498.55
	001-201-633	WM PAYNE 100244001	12182018	12/27/2018				109.60
	001-201-633	WM PAYNE 100245001	12182018	12/27/2018				237.87
001	SINGING RIVER ELECTRIC COOPERATIVE	190793	01/15/2019	01/02/2019			8,234.62	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-633	STREET LIGHTING 10054	12182018	12/27/2018				5,222.64
	001-201-629	SIGNAL LIGHTS 10054	12182018	12/27/2018				760.61
	001-092-631	CITY HALL 10054	12182018	12/27/2018				1,017.14
	001-170-631	FRAZIER PARK 10054	12182018	12/27/2018				52.20
	001-170-631	SENIOR BLDG 10054	12182018	12/27/2018				424.78
	001-161-631	CENTRAL FD 10054	12182018	12/27/2018				310.10
	001-170-631	CITY PARK 10054	12182018	12/27/2018				148.85
	001-092-631	PUBLIC WORKS 10054	12182018	12/27/2018				269.31
	001-092-631	HWY 90 SIGN 10054	12182018	12/27/2018				28.99
001	SECURE NETWORKS LLC	190795	01/15/2019	01/03/2019			2,430.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	FEB 2019 NETWORK SERVICES	3634	12/14/2018				2,280.00
	001-092-698	SYNCHRONIZED EMAIL	3634	12/14/2018				150.00
001	SBM REPORTING LLC	190796	01/15/2019	01/03/2019			175.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-698	12/06/18 PLANNING MTG	MB946	12/28/2018				175.00
001	PASCAGOULA UTILITIES	190798	01/15/2019	01/03/2019			66.84	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-630	CENTRAL FIRE STN	122497	12/26/2018				24.12
	001-161-630	SOUTH FIRE STN	122669	12/26/2018				26.15
	001-161-630	CENTRAL FIRE STN	126368	12/31/2018				7.78
	001-161-630	SOUTH FIRE STN	126540	12/31/2018				8.79
001	BELL AUTO PARTS INC	190801	01/15/2019	01/03/2019			766.21	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-639	SCAG BELT (2)	42891	12/06/2018				95.22
	001-170-639	HYDRO FLUID (4), SCAG BELT	42887	12/10/2018				87.16

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	190801	01/15/2019	01/03/2019			766.21	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	SCAG BELT, AIR FILTER	42892	12/11/2018			84.06	
	001-170-639	KUBOTA BELT	42888	12/12/2018			88.59	
	001-170-639	SCAG BELT, AIR FILTER	42889	12/12/2018			92.09	
	001-170-639	SCAG BELT, AIR FILTER: SPARES	42890	12/13/2018			92.09	
	001-161-638	GAL ROTELLA OIL (3)	42902	12/18/2018			63.00	
	001-161-638	GAL DEXTRON TRANS FLUID (3)	42903	12/21/2018			45.00	
	001-100-570	TOP COP BRAKE PAD (2)	42904	12/21/2018			119.00	
001	O'REILLY AUTO PARTS	190804	01/15/2019	01/03/2019			1,145.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	RETAINER (2): U #10508	1978114858	11/29/2018			5.98	
	001-100-570	RETAINER (3): JEEP	1978114940	11/30/2018			8.97	
	001-170-639	FILTER (2),TUBE,CHASE,STABLZR	1978114942	11/30/2018			34.93	
	001-090-638	RACK & PINION: ACO	1978115151	12/03/2018			506.13	
	001-090-638	CORE CHARGE: ACO	1978115151	12/03/2018			230.00	
	001-090-638	CRDT RTN: CORE ACO	1978115151	12/03/2018			-230.00	
	001-090-638	BRAKE PAD(2),FILTER,1QT OIL(6)	1978115167	12/03/2018			105.03	
	001-090-638	S.PLUG (8),DEEP CREP,FUEL TRMT	1978115202	12/03/2018			39.90	
	001-100-570	22-OZ CARPET CLNR: U #10508	1978115266	12/04/2018			6.79	
	001-100-570	1GAL P/S FLUID	1978115272	12/04/2018			18.99	
	001-090-638	IDLER PULLEY: ACO	1978115292	12/04/2018			26.39	
	001-170-638	BATTERY: REC TRUCK	1978115293	12/04/2018			79.89	
	001-170-638	CORE CHARGE: REC TRUCK	1978115293	12/04/2018			18.00	
	001-170-638	CDT RTN: CORE REC TRUCK	1978115293	12/04/2018			-18.00	
	001-170-559	IAC VALVE, TEMP SENSOR	1978115304	12/04/2018			67.79	
	001-170-559	TEMP SENSOR	1978115323	12/04/2018			13.22	
	001-170-559	SUPPLIES (36): TOOL BOX	1978115352	12/05/2018			41.28	
	001-170-638	1GAL ANTIFREZ (2)	1978115352	12/05/2018			25.98	
	001-161-638	SEALED BEAM: E4	1978115520	12/07/2018			8.61	
	001-170-559	TBI GASKET, TP SENSOR	1978115730	12/10/2018			31.97	
	001-170-638	SEMI-MET PAD, HEADLIGHT SW	1978115892	12/12/2018			39.71	
	001-100-570	SEMI-MET PAD: U #12400	1978115909	12/12/2018			26.52	
	001-100-570	WIPER BLADE (4): U #60	1978116029	12/14/2018			7.96	
	001-100-570	3PK BATT: POLICE CARS	1978116452	12/19/2018			6.99	
	001-205-559	1GAL BRAKE FLD & CLEANER:SHOP	1978116459	12/19/2018			42.87	
001	SINGING RIVER ELECTRIC COOPERATIVE	190807	01/15/2019	01/03/2019			1,278.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	SOUTH FD 76008001	12202018	12/28/2018			234.08	
	001-170-631	BACOT PARK 10137	12202018	12/28/2018			895.24	
	001-201-629	SIGNAL LIGHTS 10138	12202018	12/28/2018			125.66	
	001-170-631	BACOT SPLASHPAD 103751001	12202018	12/28/2018			23.50	
001	DELTA SANITATION OF MS LLC	190810	01/15/2019	01/03/2019			35.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	FRAZIER PORT O LET	0000984621	12/31/2018			35.00	
001	M & E FEED & SEED	190813	01/15/2019	01/04/2019			41.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-514	DOG FOOD	5498	12/07/2018			41.99	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TEC	190814	01/15/2019	01/04/2019			75.17	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY LONG DISTANCE	952375	01/01/2019			75.17	
001	MALLETTE BROTHERS CONSTRUCTION INC	190815	01/15/2019	01/04/2019			767.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	25.59 RAP TN	20074	12/31/2018			767.70	
001	CABLE ONE INC	190817	01/15/2019	01/07/2019			83.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	JAN 2019: CFD #122024086	12162018	12/23/2018			83.32	
001	CABLE ONE INC	190818	01/15/2019	01/07/2019			83.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	JAN 2019: SFD #122025091	12162018	12/23/2018			83.32	
001	CABLE ONE INC	190819	01/15/2019	01/07/2019			83.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	JAN 2019: NFD #122024383	12162018	12/23/2018			83.32	
001	CABLE ONE INC	190820	01/15/2019	01/07/2019			84.62	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	JAN 2019: SR BLDG #120793682	12252018	01/01/2019			84.62	
001	LOWES HOME CENTERS INC	190821	01/15/2019	01/07/2019			1,265.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	FLAT FILE, STRETCH WRAP	902045	11/26/2018			24.66	
	001-205-560	ADAPTER (2), EXT CORD (6)	902010	11/26/2018			75.76	
	001-205-560	OUTLET, WALL PLATE	901180	11/26/2018			28.05	
	001-205-560	WIRE BRUSH (2), SPRAY PAINT	902071	11/27/2018			32.38	
	001-170-513	SUPPLIES: L&L CHRISTMAS	912388	11/27/2018			25.21	
	001-170-559	EXT CORD (7), ADAPTER	915984	11/27/2018			64.42	
	001-161-559	PAINT, BRUSH (2), 8PK SANDPAPER	902177	11/28/2018			57.76	
	001-205-560	50LB QUIKRETE CONCRETE	901535	11/28/2018			3.12	
	001-205-560	50LB QUIKRETE CONCRETE	901534	11/28/2018			3.12	
	001-205-560	ADAPTER (4)	901160	12/01/2018			18.88	
	001-205-560	KRAZY GLUE	912531	12/01/2018			4.07	
	001-170-559	LIGHTING TIMER	918019	12/04/2018			18.98	
	001-205-559	PLASTIC PLUNGER	902557	12/04/2018			6.64	
	001-170-559	LIGHTING TIMER, OUTDOOR TIMER	915152	12/04/2018			35.58	
	001-170-559	CDT RTN: OUTDOOR TIMER	918018	12/04/2018			-16.61	
	001-170-559	REPL BULB (3), PIN, SCREWDRIVER	915149	12/04/2018			49.92	
	001-170-639	REPR UTILITY TRAILERS (3)	978105	12/05/2018			181.40	
	001-170-639	REPR UTILITY TRAILERS (3)	901908	12/06/2018			44.21	
	001-170-639	REPR UTILITY TRAILERS (3)	902742	12/06/2018			175.61	
	001-161-559	PLASTIC RAT SNAP (2)	909077	12/07/2018			10.42	
	001-170-559	32CT NIAGARA WATER (2)	901099	12/07/2018			7.56	
	001-170-639	REPR UTILITY TRAILERS (3)	901623	12/10/2018			58.21	
	001-170-639	RECIP BLADE, VINYL TUBING	901608	12/10/2018			31.79	
	001-161-559	GARLAND, CABLE TIES, COMM STRIP	909995	12/12/2018			21.55	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	190821	01/15/2019	01/07/2019			1,265.33	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	EXT CORD, DUCT TAPE, 8CT BATT		911230	12/13/2018			23.88
	001-170-559	8IN C-CLAMP (2)		901090	12/13/2018			26.94
	001-170-559	ANGLE GRINDER, RECIP SAW		902377	12/17/2018			150.10
	001-170-559	METALLIC SPRAY PAINT (2)		901672	12/17/2018			10.80
	001-170-559	PLASTIC STRETCH WRAP		910120	12/19/2018			20.89
	001-170-559	SD BIT, SCREW, ROPE, SLOT ANGLE		901179	12/20/2018			39.46
	001-170-559	TIRE SEALANT, 2PK CLAMP HOOK		902652	12/21/2018			30.57
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	190824	01/15/2019	01/09/2019			206.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET TI.5 DIGITAL SERV		3106694852	01/01/2019			206.77
001	AIRGAS USA LLC	190825	01/15/2019	01/09/2019			206.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9958641486	12/31/2018			206.53
001	CABLE ONE INC	190826	01/15/2019	01/09/2019			130.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JAN 2019: #107571481		12252018	01/01/2019			130.07
001	SYSCON INC	190827	01/15/2019	01/09/2019			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	JAN 2019 COURT SUPPORT		1-44637	01/02/2019			1,475.00
001	JACKSON COUNTY ADULT DETENTION CENTER	190829	01/15/2019	01/08/2019			5,705.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	DEC 2018 ADC CHGS		12312018	01/04/2019			5,705.00
001	MS DEPT OF PUBLIC SAFETY	190831	01/15/2019	01/08/2019			1,447.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	DEC 2018 SPECIAL ASSESSMENTS		12312018	01/02/2019			1,447.00
001	MS DEPT OF PUBLIC SAFETY	190832	01/15/2019	01/08/2019			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	DEC 2018 INTERLOCK FEES		12312018	01/02/2019			100.00
001	ACE DATA STORAGE INC	190833	01/15/2019	01/08/2019			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	DEC 2018 SHREDDING SERVICE		63158	01/01/2019			105.00
001	AUTO TRUCK AND TRAILER PARTS INC	190834	01/15/2019	01/08/2019			675.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	BATTERY (2)		272443	12/05/2018			198.00
	001-100-570	AIR DAM: U #12405		272462	12/06/2018			185.00
	001-100-570	FASTENERS (10): U #12405		272463	12/06/2018			64.00
	001-161-638	LENS (4)		272548	12/12/2018			65.48
	001-100-570	BATTERY: U #12801		272615	12/17/2018			105.00
	001-170-639	WHEEL: LARGE TRAILER		272701	12/21/2018			58.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	190836	01/15/2019	01/08/2019			1,057.23	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-605	CITY MGR CELL PHONE	0030759348	12/31/2018			50.29	
	001-022-605	HR CELL PHONE	0030759348	12/31/2018			50.29	
	001-040-605	ADMIN CELL PHONES	0030759348	12/31/2018			134.77	
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	12/31/2018			201.16	
	001-090-698	IPAD SERVICE (3)	0030759348	12/31/2018			102.57	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	12/31/2018			100.58	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	12/31/2018			156.86	
	001-170-605	RECREATION CELL PHONES	0030759348	12/31/2018			120.43	
	001-205-605	MAINT CELL PHONE	0030759348	12/31/2018			50.29	
	001-161-559	LIFEPROOF CASE: MCCOY	0030759348	12/31/2018			89.99	
001	MAGNOLIA AD STUDIO LLC	190838	01/15/2019	01/08/2019			750.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-615	JAN 2019: ADVERTISING PKG	1039	01/04/2019			750.00	
001	EMERGENCY EQUIPMENT PROFESSIONALS	190839	01/15/2019	01/08/2019			5,005.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	LABOR-REPAIR: PIERCE ENG 2	439526	12/26/2018			1,998.00	
	001-161-638	ENGINE PARTS: PIERCE ENG 2	439526	12/26/2018			2,922.99	
	001-161-638	SHOP SUPPLIES: PIERCE ENG 2	439526	12/26/2018			85.00	
001	DIRECTV LLC	190840	01/15/2019	01/08/2019			140.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (FEB)	01132019	01/14/2019			140.00	
001	FEDERAL EXPRESS	190841	01/15/2019	01/08/2019			27.27	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-607	OVERNIGHT GRANT PKG	6-41278607	12/26/2018			27.27	
001	FUELMAN	190842	01/15/2019	01/08/2019			1,746.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-525	DSL FUEL	NP55003389	12/31/2018			236.26	
	001-170-525	UNL FUEL	NP55003389	12/31/2018			32.04	
	001-100-525	UNL FUEL	NP55003389	12/31/2018			1,477.70	
001	POWELL CONSTRUCTION SERVICES INC	190844	01/15/2019	01/08/2019			296.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-698	TS REPR: LADNIER-OLD SPAN TRL	2031	01/07/2019			296.00	
001	CREDIT CARD CENTER	190849	01/15/2019	01/08/2019			1,592.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-615	SUPPLIES: CHRISTMAS FLOAT	11272018	11/28/2018			56.96	
	001-001-509	CHRISTMAS PARADE THROWS	11272018	11/28/2018			101.95	
	001-001-615	CHRISTMAS PARADE THROWS	11272018	11/28/2018			114.30	
	001-090-559	LAPTOP BATTERY CABLE:ANKERSON	11282018	11/29/2018			30.99	
	001-170-513	60 BALES HAY: L&L FEST	11282018	11/29/2018			270.00	
	001-001-615	SUPPLIES: CHRISTMAS FLOAT	11292018	11/30/2018			17.38	
	001-001-681	MML WINTER CONF: ANDERSON	11292018	11/30/2018			135.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CREDIT CARD CENTER	190849	01/15/2019	01/08/2019			1,592.50	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-681	MML WINTER CONF: MARTIN	11292018	11/30/2018			135.00	
	001-001-681	MML WINTER CONF: JACKSON	11292018	11/30/2018			135.00	
	001-001-681	MML WINTER CONF: TORJUSEN	11292018	11/30/2018			135.00	
	001-001-681	MML WINTER CONF: VAUGHAN	11292018	11/30/2018			135.00	
	001-021-681	MML WINTER CONF: YANCEY	11292018	11/30/2018			135.00	
	001-170-513	CREDIT RTN: L&L SUPPLIES	12092018	12/11/2018			-21.36	
	001-170-513	CREDIT RTN: L&L SUPPLIES	12092018	12/11/2018			-21.72	
	001-040-682	MAGPPA DUES: FARABEE	12192018	12/20/2018			35.00	
	001-100-559	GE 1200 WATT MICROWAVE OVEN	12202018	12/21/2018			199.00	
001	AT&T GLOBAL NETWORK SERVS LLC	190852	01/15/2019	01/08/2019			229.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC EQUIPMENT CHARGES	GF16933	01/01/2019			229.64	
001	BORDIS & DANOS PLLC	190854	01/15/2019	01/09/2019			10,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	JAN 2019 RETAINER	63	01/10/2019			10,000.00	
001	MSC 7511	190866	01/15/2019	01/08/2019			152.15	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FNK100-01 RENTAL FEE	INV2833591	12/17/2018			152.15	
001	FUELMAN	190867	01/15/2019	01/09/2019			2,325.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-525	UNL FUEL	NP55122450	01/07/2019			1,699.76	
	001-161-525	UNL & DSL FUEL	NP55122450	01/07/2019			456.65	
	001-170-525	UNL & DSL FUEL	NP55122450	01/07/2019			126.16	
	001-205-525	UNL FUEL	NP55122450	01/07/2019			43.03	
001	CINTAS CORPORATION NO 2	190876	01/15/2019	01/09/2019			274.72	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	MAINTENANCE	240554227	12/05/2018			68.68	
	001-205-535	MAINTENANCE	240555153	12/12/2018			68.68	
	001-205-535	MAINTENANCE	240556063	12/19/2018			68.68	
	001-205-535	MAINTENANCE	240556980	12/26/2018			68.68	
001	MS DEPT OF FINANCE & ADMIN	190877	01/15/2019	01/08/2019			19,940.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	DEC 2018 COURT ASSESSMENTS	12312018	01/02/2019			19,940.50	
001	CAN'T MISS EMBROIDERY	190879	01/15/2019	01/09/2019			1,266.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	NAVY POLO W/GPD REG (5)	21445	12/19/2018	190184		166.25	
	001-100-535	NAVY POLO W/GPD 2X	21445	12/19/2018	190184		34.49	
	001-100-535	NAVY POLO W/GPD 3X (3)	21445	12/19/2018	190184		112.47	
	001-100-535	NAVY POLO W/GPD 5X	21445	12/19/2018	190184		41.65	
	001-100-535	ASST POLO W/GPD-NAME (3)	21445	12/19/2018	190184		77.94	
	001-100-535	ASST POLO W/GPD-NAME (5)	21445	12/19/2018	190184		164.90	
	001-100-535	NAVY POLO W/GPD REG (6)	21445	12/19/2018	190184		155.88	
	001-100-535	NAVY POLO W/GPD 2X (2)	21445	12/19/2018	190184		55.96	
	001-100-535	NAVY POLO W/GPD 3X (6)	21445	12/19/2018	190184		173.88	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CAN'T MISS EMBROIDERY	190879	01/15/2019	01/09/2019			1,266.22	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	NAVY POLO W/GPD 4X (2)		21445	12/19/2018	190184		59.96
	001-100-535	BLACK POLO W/GPD REG (3)		21445	12/19/2018	190184		77.94
	001-100-535	BLACK POLO W/GPD 2X		21445	12/19/2018	190184		27.98
	001-100-535	BLACK POLO W/GPD 3X (3)		21445	12/19/2018	190184		86.94
	001-100-535	BLACK POLO W/GPD 4X		21445	12/19/2018	190184		29.98
001	TEAM ONE COMMUNICATIONS INC	190881	01/15/2019	01/09/2019			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	RADIO BATT (5): XTS1500/2500		9020016411	12/31/2018	190301		400.00
001	MID SOUTH UNIFORM & SUPPLY INC	190883	01/15/2019	01/09/2019			1,054.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	MOTORCYCLE BREECHES (2)		586242	12/28/2018	190195		510.00
	001-100-535	MOTORCYCLE BREECHES (2)		586242	12/28/2018	190195		510.00
	001-100-535	NAVY 1" BRAID (4)		586242	12/28/2018	190195		17.00
	001-100-535	BRAID 1-1/4" LT BLUE (4)		586242	12/28/2018	190195		17.00
001	GULF COAST BUSINESS SUPPLY CO	190884	01/15/2019	01/09/2019			196.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	BMF PAPER TOWELS (2)		180333	12/19/2018	190303		43.66
	001-161-510	12CT JR JUMBO TISSUE		180333	12/19/2018	190303		32.99
	001-161-510	96CT STANDARD TISSUE		180333	12/19/2018	190303		32.99
	001-161-510	12CT SOAP DISP REFILL		180333	12/19/2018	190303		67.99
	001-161-510	9PK SPONGE SCRUB PAD (2)		180333.1	12/27/2018	190303		19.08
001	HATTIESBURG COMPUTER SUPPLIES INC.	190885	01/15/2019	01/09/2019			194.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	1099 LASER SHEET (100)		9302	12/23/2018	190213		44.00
	001-040-500	W2 LASER FORMS (300)		9302	12/23/2018	190213		84.00
	001-040-500	W2 ENVELOPES (200)		9302	12/23/2018	190213		52.00
	001-040-500	SHIPPING		9302	12/23/2018	190213		14.99
001	FOSTERS A/C & HEATING INC	190886	01/15/2019	01/09/2019			227.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	REPAIR AC: PLANNING DEPT		P1041560	01/03/2019	190329		227.00
001	WHITEHEAD CONSTRUCTION CO INC	190887	01/15/2019	01/09/2019			2,808.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	23.90 TN COLD MIX ASPHALT		5977	12/20/2018	190305		2,808.25
001	CUSTOM PRODUCTS CORPORATION	190888	01/15/2019	01/09/2019			41.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	SLOW AUTISTIC CHILD		313846	12/20/2018	190294		31.66
	001-201-565	FREIGHT: SIGN 1305 TIMBERLANE		313846	12/20/2018	190294		9.59
001	STAPLES BUSINESS ADVANTAGE DEPT	ATL 190890	01/15/2019	01/09/2019			361.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	CS 8.5X11 COPY PAPER (8)		3399770726	12/21/2018	190307		311.60
	001-040-500	2019 PAD CALENDAR 22X17		3399770725	12/21/2018	190310		4.89
	001-045-500	100PK ADDING MACHINE REGISTER		3399770725	12/21/2018	190310		44.71

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE GULF COMPANIES INC	190892	01/15/2019	01/09/2019			125.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-559	CS100 HD TRASH BAGS 33GAL (5)	0918469-IN	01/07/2019	190311		125.00	
001	PUBLIC SAFETY ACADEMICS AND CONSULTING	190893	01/15/2019	01/09/2019			600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	BEHIND THE BADGE: LANGDON, A	739	12/17/2018	190308		300.00	
	001-100-681	BEHIND THE BADGE: WERNER, T	739	12/17/2018	190308		300.00	
001	SAFETY VISION LLC	190894	01/15/2019	01/09/2019			747.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	BODY CAMERA REPR: ALLMAND	0621204-IN	12/10/2018	190094		139.50	
	001-100-639	BODY CAMERA REPR: HYTER	0621204-IN	12/10/2018	190094		139.50	
	001-100-639	SHIPPING	0621204-IN	12/10/2018	190094		18.50	
	001-100-639	BODY CAMERA REPR: UNASSIGNED	0621220-IN	12/10/2018	190147		139.50	
	001-100-639	SHIPPING	0621220-IN	12/10/2018	190147		12.95	
	001-100-639	BODY CAMERA REPL BATT:HOGGARD	0621199-IN	12/10/2018	190085		139.50	
	001-100-639	BODY CAMERA REPR: HOLTER	0621199-IN	12/10/2018	190085		139.50	
	001-100-639	SHIPPING	0621199-IN	12/10/2018	190085		18.50	
001	MISSISSIPPI PRISON INDUSTRIES CORP	190896	01/15/2019	01/09/2019			148.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-565	36X36 ALUM SIGN: SHEP PARK	114102	12/31/2018	190169		148.90	
001	SENTRY SPORTS A TO Z LLC	190897	01/15/2019	01/09/2019			10,762.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-751	TYPE C STREET POLE-REPL #34	111	12/26/2018	190181		10,762.00	
001	SETON IDENTIFICATION PRODUCTS	190898	01/15/2019	01/09/2019			393.35	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	500 2-PART BAR CODE LABEL (2)	9338953479	12/27/2018	190309		373.40	
	001-040-500	SHIPPING:	9338953479	12/27/2018	190309		19.95	
001	OCCUPATIONAL HEALTH CENTER INC	190899	01/15/2019	01/09/2019			95.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-604	PRE-EMP DRUG SCREEN: FERREIRA	164430	01/03/2019	190285		30.00	
	001-022-604	PRE-EMP PHYSICAL: FERREIRA	164430	01/03/2019	190285		65.00	
001	DANNY'S TOWING	190900	01/15/2019	01/09/2019			350.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	TOW CHARGE: PIERCE ENG 1	18409	11/27/2018	190224		350.00	
FUND TOTAL	1 Claims	to	Checks	58 Total	93,120.29 Manual	Held	Total	93,120.29

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
020	MS DEVELOPMENT AUTHORITY	190609	01/15/2019	12/11/2018			46,323.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	020-201-830	ANNUAL PMT: 12-192-CP-01		GMS: 50758	02/01/2019			46,323.96
FUND TOTAL	20 Claims	to	Checks	1 Total	46,323.96	Manual	Held	Total 46,323.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	ESTABROOK MOTOR CO INC	190878	01/15/2019	01/09/2019			31,953.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	2019 F150 CREW CAB: VIN #06955	SFT1062	12/19/2018	190304		31,953.00	
157	CAN'T MISS EMBROIDERY	190880	01/15/2019	01/09/2019			1,269.62	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	BLK JACKET W/ GPD-BADGE (25)	24194	12/19/2018	190202		831.25	
	157-100-799	BLK JACKET W/ GPD-BADGE (6)	24194	12/19/2018	190202		206.94	
	157-100-799	BLK JACKET W/ GPD-BADGE (2)	24194	12/19/2018	190202		74.98	
	157-100-799	BLK JACKET W/ GPD-BADGE	24194	12/19/2018	190202		39.49	
	157-100-799	BLK JACKET ONLY 3X (3)	24194	12/19/2018	190202		86.97	
	157-100-799	BLK JACKET ONLY 2X	24194	12/19/2018	190202		29.99	
157	TEAM ONE COMMUNICATIONS INC	190882	01/15/2019	01/09/2019			3,074.17	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	JD CONTOUR CONSOLE 2016 FORD	1730001602	01/03/2019	190223		336.77	
	157-100-799	JOTTO DESK CUP HOLDER	1730001602	01/03/2019	190223		45.00	
	157-100-799	JOTTO DESK ARM REST	1730001602	01/03/2019	190223		85.00	
	157-100-799	NFORCE LED LIGHTBAR	1730001602	01/03/2019	190223		1,215.00	
	157-100-799	3 INCH POWER BLUE (2)	1730001602	01/03/2019	190223		160.00	
	157-100-799	4 INCH M POWER BLUE (6)	1730001602	01/03/2019	190223		528.00	
	157-100-799	LICENSE PLATE BRACKET	1730001602	01/03/2019	190223		25.00	
	157-100-799	PB400 PUSH BUMPER ALUM	1730001602	01/03/2019	190223		360.00	
	157-100-799	4IN MPOWER WINDSHIELD (2)	1730001602	01/03/2019	190223		30.00	
	157-100-799	N FORCE SGL BLUE LED (2)	1730001602	01/03/2019	190223		214.40	
	157-100-799	FREIGHT: NEW K9 UNIT	1730001602	01/03/2019	190223		75.00	
157	BARNEYS POLICE AND HUNTING SUPPLIES	190891	01/15/2019	01/09/2019			424.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	SKY KENNEL, PET MATE 40X27X30	00121748-0	12/19/2018	190264		199.98	
	157-100-799	BUNGEE TUGS	00121748-0	12/19/2018	190264		39.98	
	157-100-799	COLLAR, K-9 BUCKLE 16.25IN	00121748-0	12/19/2018	190264		78.55	
	157-100-799	LEASH, K-9 OBEDIENCE	00121748-0	12/19/2018	190264		24.60	
	157-100-799	BUDDY BOWL, 44OZ WATER	00121748-0	12/19/2018	190264		26.13	
	157-100-799	SHIPPING: NEW K-9	00121748-0	12/19/2018	190264		55.29	
FUND TOTAL 157 Claims	to	Checks	4 Total	36,721.32 Manual		Held	Total	36,721.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	190766	01/15/2019	12/27/2018			1,676.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		DEC 2018	12/20/2018			1,676.49
FUND TOTAL 172 Claims	to	Checks	1 Total	1,676.49	Manual	Held	Total	1,676.49

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	STEINER SAW & MOWER	190800	01/15/2019	01/03/2019			54.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	16" CHAINS: CHAINSAW (3)		334848	12/11/2018			54.00
176	BELL AUTO PARTS INC	190802	01/15/2019	01/03/2019			331.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	EXMARK BELT (2), AIR FILTER		42885	12/04/2018			164.42
	176-170-639	EXMARK BELT		42886	12/07/2018			106.99
	176-170-639	IGN SWITCH: JOHN DEERE		42893	12/11/2018			59.70
176	O'REILLY AUTO PARTS	190805	01/15/2019	01/03/2019			99.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-638	VEH MAINT SUPPLIES		1978115787	12/11/2018			27.84
	176-170-639	DSL INJ KIT: PW13		1978116352	12/18/2018			38.19
	176-170-639	FUEL TK LINER: JOHN DEERE		1978116602	12/21/2018			32.99
176	SINGING RIVER ELECTRIC COOPERATIVE	190808	01/15/2019	01/03/2019			1,893.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		12202018	12/28/2018			1,845.51
	176-170-631	HOUSE 76855002		12202018	12/28/2018			48.24
176	LOWES HOME CENTERS INC	190822	01/15/2019	01/07/2019			575.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	14GAL SHOP VAC		910669	12/01/2018			94.99
	176-170-586	ANCHOR, CONDUIT (2), WOOD, BOLT		901544	12/04/2018			20.73
	176-170-586	SUPPLIES: SHEP PARK MAINT		909622	12/04/2018			335.33
	176-170-559	STAKE (3), PLUG KIT, ARMOR PLUG		901572	12/10/2018			26.64
	176-170-639	CIRCULAR SAW BLADE		902893	12/11/2018			13.05
	176-170-635	THERMOPLASTIC, NAILS, BLADES		901989	12/12/2018			11.30
	176-170-586	50LB QUIKRETE CONCRETE		901233	12/14/2018			3.12
	176-170-559	K.RING, GRD WHL (6), RECI BLADE		902378	12/17/2018			42.12
	176-170-559	PICKUP TOOL (5), AUTO COUPLER		914699	12/20/2018			80.14
	176-170-559	CDT RTN: PICKUP TOOL (5)		914698	12/20/2018			-52.21
176	AUTO TRUCK AND TRAILER PARTS INC	190835	01/15/2019	01/08/2019			255.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BATTERY (2): LAWN MOWERS		272568	12/13/2018			126.00
	176-170-639	HITCH PIN (2), EMERY CLOTH (2)		272668	12/19/2018			18.24
	176-170-639	WHEEL TIRE: SMALL TRAILER		272700	12/21/2018			89.00
	176-170-639	DEEP CREEP (2), PB BLASTER (2)		272702	12/21/2018			22.30
176	C SPIRE WIRELESS	190837	01/15/2019	01/08/2019			50.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	12/31/2018			50.29
176	CREDIT CARD CENTER	190851	01/15/2019	01/08/2019			199.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-702	750LB ATV/MOWER LIFT		12172018	12/18/2018			199.99
FUND TOTAL 176 Claims		to	Checks	8 Total	3,458.91 Manual	Held	Total	3,458.91

Fund Name of Claimant		Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
352 WAGGONER ENGINEERING INC		190848	01/15/2019	01/08/2019			2,420.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	352-700-601	W&S CAPITAL IMP PLAN FINAL		35324	12/10/2018			2,420.00
FUND TOTAL 352 Claims		to	Checks	1 Total	2,420.00 Manual	Held	Total	2,420.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	190794	01/15/2019	01/02/2019			7,029.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		12182018	12/27/2018			214.06
	400-651-631	LIFT STATIONS 17882		12182018	12/27/2018			2,385.71
	400-651-631	WATER WELLS 17882		12182018	12/27/2018			3,616.68
	400-651-631	CITY HALL SOUTH 17882		12182018	12/27/2018			813.21
400	IRBY'S ANSWERING SERVICE	190797	01/15/2019	01/03/2019			573.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	HOLIDAY CHARGES		277-122618	12/26/2018			12.00
	400-650-698	611 MTS: 11/28-12/25/18		277-122618	12/26/2018			147.66
	400-650-698	BASE RATE: 12/26-1/22/19		277-122618	12/26/2018			414.00
400	JACKSON COUNTY UTILITY AUTHORITY	190799	01/15/2019	01/03/2019			180,418.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	JAN 2019 TREATMENT CHGS		239	01/01/2019			181,416.00
	400-651-668	FY 2018 ACTUAL FLOW ADJ		239	01/01/2019			-998.00
400	SINGING RIVER ELECTRIC COOPERATIVE	190809	01/15/2019	01/03/2019			4,482.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		12202018	12/28/2018			262.12
	400-651-631	LIFT STNS 17883		12202018	12/28/2018			2,432.18
	400-651-631	LIFT STNS 17884		12202018	12/28/2018			1,788.13
400	CLEARWATER SOLUTIONS LLC	190816	01/15/2019	01/07/2019			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	DEC 2018 OPERATION FEE		GAUTIER073	01/01/2019			170,690.75
400	LOWES HOME CENTERS INC	190823	01/15/2019	01/07/2019			278.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	SUPPLIES: LIFT STN		901564	11/28/2018			129.25
	400-650-635	DRYWALL MIX		902532	12/03/2018			5.97
	400-651-584	SUPPLIES: LIFT STN		901432	12/03/2018			56.85
	400-650-635	BATH FAN		901409	12/03/2018			18.99
	400-650-635	DOOR KNOB&CASING, 1X6X16 BOARD		901017	12/06/2018			54.61
	400-650-635	REPR ROOF: PW BLDG		901029	12/19/2018			12.38
400	FUELMAN	190843	01/15/2019	01/08/2019			62.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP55003389	12/31/2018			62.28
400	SOUTHERN LINC	190845	01/15/2019	01/08/2019			109.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2018 SERV CHGS		10558701	01/01/2019			12.92
	400-650-698	JAN 2019 SERV CHGS		10558701	01/01/2019			80.00
	400-650-698	TAXES/FEES		10558701	01/01/2019			12.32
	400-650-698	EQUIPMENT CHARGE		10558701	01/01/2019			3.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FIRST NATIONAL BANK TRUST DEPT Account Number 400-680-803	190846	01/15/2019	01/08/2019			1,940.00	
	Description S2012 BOND FEES CY 2018			Invoice # 12312018	Date 12/31/2018	P.O.	Amount	1,940.00
400	FIRST NATIONAL BANK TRUST DEPT Account Number 400-680-803	190847	01/15/2019	01/08/2019			1,240.00	
	Description S2018 BOND FEES CY 2018			Invoice # 12312018	Date 12/31/2018	P.O.	Amount	1,240.00
400	WASTE MANAGEMENT OF MS-GLF COAST INC Account Number 400-651-698	190850	01/15/2019	01/08/2019			672.98	
	Description ROLL - OFF TIMBERLANE			Invoice # 06 8289147685	Date 01/02/2019	P.O.	Amount	672.98
400	FUELMAN Account Number 400-650-525	190868	01/15/2019	01/09/2019			101.69	
	Description UNL FUEL			Invoice # NP55122450	Date 01/07/2019	P.O.	Amount	101.69
400	CENTRAL PIPE AND SUPPLY Account Number 400-651-583 400-651-583 400-651-583 400-651-583	190889	01/15/2019	01/09/2019			448.96	
	Description COLLAR LEAK 2"X7.5" (4)			Invoice # S100164719	Date 01/02/2019	P.O. 190324	Amount	212.92
	PRESSURE REPAIR COUP 2" (12)			S100164719	01/02/2019	190324		175.80
	PVC SDR-35 COUP 4" (12)			S100164719	01/02/2019	190324		32.16
	PVC SDR-35 CAP 4" (12)			S100164719	01/02/2019	190324		28.08
400	CORE & MAIN LP Account Number 400-651-581 400-651-581 400-651-583	190895	01/15/2019	01/09/2019			137.28	
	Description WHITE MARKING PAINT (24)			Invoice # J936374	Date 12/28/2018	P.O. 190277	Amount	68.64
	BLUE MARKING PAINT (12)			J936374	12/28/2018	190277		34.32
	GREEN MARKING PAINT (12)			J936374	12/28/2018	190277		34.32
400	J H WRIGHT & ASSOCIATES INC Account Number 400-651-581 400-651-581 400-651-584 400-651-584	190901	01/15/2019	01/09/2019			950.00	
	Description SQUARE D SIZE 3 MOTOR			Invoice # 411913	Date 12/21/2018	P.O. 190158	Amount	675.00
	SHIPPING: LARK WELL #1			411913	12/21/2018	190158		35.00
	PMPU PHASE MONITOR: OCEAN EST			411976	12/26/2018	190325		120.00
	PMPU PHASE MONITOR: SPARE			411976	12/26/2018			120.00
400	COGENT STRATEGIES LLC Account Number 400-650-601	190902	01/15/2019	01/10/2019			7,500.00	
	Description PROFESSIONAL FEES			Invoice # 1402	Date 01/09/2019	P.O.	Amount	7,500.00
400	MALLETTE BROTHERS CONSTRUCTION INC Account Number 400-651-683	190903	01/15/2019	01/10/2019			609.00	
	Description 8.12 ASPHALT TN			Invoice # 20074	Date 12/31/2018	P.O.	Amount	609.00
FUND TOTAL 400 Claims to		Checks	17 Total	377,243.94	Manual	Held	Total	377,243.94

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	190811	01/15/2019	01/03/2019			140,554.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	DEC 2018 RES GARBAGE (6254)		0000984538	12/31/2018		144,654.82	
	404-677-693	NOV 2018 DAMAGES		11302018	12/03/2018		-4,100.00	
FUND TOTAL 404 Claims	to	Checks	1 Total	140,554.82	Manual		Held	Total 140,554.82

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	58 Total	93,120.29 Manual	Held	Total	93,120.29
FUND 20 Claims	to	Checks	1 Total	46,323.96 Manual	Held	Total	46,323.96
FUND 157 Claims	to	Checks	4 Total	36,721.32 Manual	Held	Total	36,721.32
FUND 172 Claims	to	Checks	1 Total	1,676.49 Manual	Held	Total	1,676.49
FUND 176 Claims	to	Checks	8 Total	3,458.91 Manual	Held	Total	3,458.91
FUND 352 Claims	to	Checks	1 Total	2,420.00 Manual	Held	Total	2,420.00
FUND 400 Claims	to	Checks	17 Total	377,243.94 Manual	Held	Total	377,243.94
FUND 404 Claims	to	Checks	1 Total	140,554.82 Manual	Held	Total	140,554.82
Total for all Funds			91 Total	701,519.73 Manual	Held	Total	701,519.73

Councilman Colledge requested for Consent Agenda #9 to be pulled for further discussion.

Councilwoman Martin made the motion to approve Consent Agenda Items 1-8, 10, and 11, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 006-2019

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-8, 10, and 11 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 003-2019

**RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING POLICE
DEPARTMENT EQUIPMENT FROM INVENTORY AND DECLARING
EQUIPMENT SURPLUS**

WHEREAS, the Gautier Police Department is requesting the following equipment be removed from inventory and declared surplus:

<u>ITEM</u>	<u>SERIAL NUMBER</u>
(1) Frigidaire Microwave	KG54187606

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the equipment, removal from inventory and declaring surplus, is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the Mayor and Council of the City of Gautier, Mississippi has determined that the equipment is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilwoman Martin**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 15th, January, 2019.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police
Date: 01/07/2019
Subject: Authorization to remove a Frigidaire microwave from inventory and declare surplus.

REQUEST:

City Council authorization is requested for the City to remove and surplus (1) Frigidaire microwave, serial number KG54187606, inventory number 969 from the Police Department Inventory.

BACKGROUND:

The microwave was utilized by employees in the Police Departments kitchen.

DISCUSSION:

The microwave had recently quit working and has been replaced with a new one.

RECOMMENDATION:

Police Department Staff recommends the City Council authorize the removal of the above described item from the Police Department Inventory and declare it as surplus.

ATTACHMENTS:

picture

CITY OF GAUTIER
969

FRIGIDAIRE

AUTO COOK AUTO REHEAT DEFROST

1 2 3
easy set
4 5 6

7 8 9
POWER LEVEL 0 TIMER

POPCORN START
BAKED POTATO +30 sec BEVERAGE
FRESH VEGGIES

SAFETY LOCK STOP CLOCK

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 007-2019

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for December 2018 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

		City of Gautier		
		Business Registry		
		December 2018		
<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
179	2019-12-0006133	Vulcan Construction Materials	\$300.00	Current
158	2019-12-0006134	Mallette Bros Construction	\$150.00	Current
166	2019-12-0006135	Southern Hideaway Estates	\$20.00	Current
23	2019-10-0006136	Gautier Animal Clinic	\$22.20	Delinquent
1438	Closed	El Tapatio Mexican Restaurant	\$0	Closed
149	2019-12-0006137	Fitness Massage Therapy	\$20.00	Current
1288	2019-11-0006138	Community Services For Vision	\$22.00	Current
1510	2019-12-0006139	The Latin Spot	\$20.00	New Business
878	2019-10-0006140	Pearson Builders	\$22.00	Delinquent
422	2019-12-0006143	422	\$20.00	Current
135	2019-12-0006144	Advanaced Auto Parts	\$92.50	Current
150	2019-12-0006145	Flowers By Evelyn/ T&E Appr	\$20.00	Current
39	2019-12-0006146	Magnolia Oaks Apt.	\$20.00	Delinquent
1456	2019-12-0006147	Barnlight Property Solutions	\$20.00	Current
1343	2019-12-0006148	Matresses of Mississippi	\$20.00	Current
134	2019-11-0006149	United Parcel Services	\$87.00	Delinquent
1511	2019-11-0006150	One Stop of Gautier Inc	\$40.00	New Business
809	2019-12-000651	Cash, INC	\$20.00	Current
173	2019-12-0006153	Always Money	\$20.00	Current
1393	2019-12-0006154	Rita's Wholesale	\$20.00	Current
1398	2019-12-0006155	Harwell's A/C Installation/Repair	\$20.00	Current
1457	2019-12-0006156	Mississippi Mosquito Control	\$30.00	Current
161	2019-12-0006157	Allen Beverages, INC/ DBA Pepsi	\$150.00	Current
148	2019-12-0006158	Dodge Store # 39/ Royal Oil Cmpy	\$82.50	Current
1392	Closed acct 12/26/18	Tolbert's Genie Bottle	\$0.00	Closed
946	2019-12-0006159	Sarah Bragg Real Estate	\$20.00	Current
1512	2019-12-0006160	Evapes, LLC	\$20.00	New Business
1514	2019-12-0006163	Extreme Tax Service	\$20.00	New Business
1513	2019-12-0006162	MS Lock St. DBA Gautier L. Stge	\$20.00	Current

		Total	\$1,318.20	
		New Business	4	
		Slot Amusement	0	
		Due Refund	0	
		Transient Vendor	0	
		Closed Business	2	
		Delinquent Renewals Issued	4	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 008-2019

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held January 2, 2019 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 009-2019

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated December 2018 in the amount of \$19,212.70 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

DECEMBER 2018 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	TOTAL ADJ	REASON FOR ADJUSTMENT
013-26301-001		252.07	210.00			\$462.07	LEAK BEHIND SHOWER
021-03901-006		124.20	175.00			\$299.20	LEAK UNDER SINK
027-05201-002		7,162.29	35.00	2,250.00	2.45	\$9,449.74	AT FIRE HYDRANT INSIDE
038-13101-002		182.19	175.00			\$357.19	BUSTED PIPE
038-26001-000		245.54	35.00	100.00	2.45	\$382.99	WATER SPIGOT
044-03101-000		109.43	140.00			\$249.43	OUTSIDE FAUCET
047-00801-001		1,148.61	140.00	400.00	9.80	\$1,698.41	LEAKING VALVE
062-04001-000		193.76	35.00			\$228.76	BUSTED PIPE
062-15801-000		126.05	105.00			\$231.05	UNDER HOUSE
062-29001-000		230.69				\$230.69	UNDER HOUSE
065-21301-001		88.15	105.00			\$193.15	FAUCET LEAKING
071-07101-000		76.97	210.00			\$286.97	PIPE IN BACKYARD
074-04701-001		99.91	210.00			\$309.91	UNDER FOUNDATION
074-05701-000		68.03				\$68.03	LEAK IN WALL
077-03901-000		223.58	175.00			\$398.58	BUSTED PIPE
077-08201-001		114.79				\$114.79	POOL FILL
080-16901-001		33.48				\$33.48	BUSTED PIPE
080-17201-000		108.29				\$108.29	POOL FILL
083-02601-001		164.46				\$164.46	BUSTED PIPE
086-10301-000		283.52	140.00			\$423.52	SHOWER HEAD
086-11601-000	85.79	97.78				\$183.57	THEFT POLICE REPORT
089-13101-004		94.06	175.00			\$269.06	UNDER DRIVEWAY
089-16601-006		97.69	70.00			\$167.69	HOT WATER HEATER
101-15001-002	339.25	577.38		150.00		\$1,066.63	THEFT POLICE REPORT
103-11501-000	850.26	925.27			59.51	\$1,835.04	THEFT POLICE REPORT
TOTAL	1,275.30	12,828.19	2,135.00	2,900.00	74.21	\$19,212.70	

COMPLETED

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 010-2019

WHEREAS, the City desires to initiate sewer improvements along Gautier Vancleave Rd. and Old Spanish Trail; and

WHEREAS, the City is seeking funding for this project through the RESTORE Act; and

WHEREAS, submittal of the Request for Qualifications for professional engineering services and RESTORE Act Direct Component Applicant Certifications is required to further the funding application; and

WHEREAS, the responses to this request will be evaluated based on Capabilities, Experience, and Past Performance, Key Personnel, Ability to Accomplish Work, Local Experience, Federal Grant Project Experience, and other relevant factors.

IT IS HEREBY ORDERED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager is hereby authorized to execute a Request for Qualifications for professional engineering services related to a RESTORE Act funding request for sewer improvements along Gautier Vancleave Road and Old Spanish Trail.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/08/2019
Subject: Advertisement for Request for Qualifications for Professional Engineering Services-Sewer Improvements

REQUEST:

The Grants and Projects Department requests City Council authorization to advertise a Request for Qualifications for professional engineering services related to a RESTORE Act funding request for Old Spanish Trail/Gautier-Vancleave Road sewer improvements.

BACKGROUND:

This process is required to further the funding application.

DISCUSSION:

This advertisement and RFQ is related to the City of Gautier's funding application for sewer improvements along Gautier-Vancleave Road and Old Spanish Trail. The advertisement will be published and RFQ disseminated to interested engineering firms, pending approval by MDEQ.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize staff to advertise a Request for Qualifications for professional engineering services related to a RESTORE Act funding request for Old Spanish Trail/Gautier-Vancleave Road sewer improvements.

The City Council may:

- 1) Authorize staff to advertise a Request for Qualifications as presented; or
- 2) Not authorize staff to advertise a Request for Qualifications as presented.

ATTACHMENTS:

1. Advertisement
2. RFQ Information Packet

CITY OF GAUTIER
ADVERTISEMENT - REQUEST FOR QUALIFICATIONS

City of Gautier, Mississippi ("Owner") will accept sealed statements of qualifications from qualified firms for professional engineering services in connection with the OLD SPANISH TRAIL/GAUTIER-VANCLEAVE ROAD SEWER IMPROVEMENTS, CITY OF GAUTIER, MISSISSIPPI ("Project") until 12:00 p.m., February 18, 2019 at Gautier City Hall, 3330 Highway 90, Gautier, MS 39553.

Engineering services may include, but are not limited to, providing permitting, preliminary engineering study/design, funding support, surveying, engineering design, preparing engineering estimates, preparing construction documents, preparing easement documents, easement acquisition, bidding services, construction administration, resident project representative services, and close-out documentation.

The responses to this request will be evaluated based on Capabilities, Experience, and Past Performance, Key Personnel, Ability to Accomplish Work, Local Experience, Federal Grant Project Experience, and other relevant factors.

The selected firm shall provide engineering services related to the scope of work described.

Information packets will be located at Gautier City Hall, 3330 Highway 90, Gautier, Mississippi, 39553, Monday through Friday, 8:00 a.m. to 5:00 p.m. Engineering firms/individuals should submit a list of their qualifications, experience, and capacity for performance. Firms/Individuals must submit the name of the primary contact person and the person within the firm (if applicable) who shall be the Owner's contact and party primarily responsible for rendering services, if selected.

Additional information regarding the scope of work for this solicitation may also be examined at the following locations:

- A. Mississippi Procurement Technical Assistance Program (MPTAP)
Mississippi Development Authority, Minority & Small Business Development
Woolfolk Building
501 North West Street
Suite B 01
Jackson, MS 39201
- B. South MS Contract Procurement Center
1636 Popps Ferry Road, Suite 203
Biloxi, MS 39532
Phone (228) 396-1288

Any contract awarded under this solicitation may be paid for in whole or in part with grant funding from the Department of the Treasury and the Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived

Economies of the Gulf Coast States Act of 2012 (RESTORE Act). Any contract resulting from this solicitation will be subject to the terms and conditions of said funding award, the RESTORE Act Financial Assistance Standard Terms and Conditions and Program-Specific Terms and Conditions, the Standard Sub-Award Terms and Conditions, the RESTORE Act, 33 U. S. C. 1321(t), Treasury Regulations 31 C. F. R. § 34 et seq., including 31 C. F. R. §§ 34, Subpart D, all applicable terms and conditions in 2 C. F. R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations, as applicable. The Mississippi Department of Environmental Quality, the United States, or any of its departments, agencies or employees is not and will not be a party to this solicitation or any resulting contract.

Minority and women's business enterprises are solicited to submit a statement of qualifications and are encouraged to make inquiries regarding potential subcontracting opportunities. When subcontracting, all potential contractors must make positive efforts to use small and minority owned business and women business enterprises. See 2. C. F. R. §200.321.

If you have any questions concerning the Request for Qualifications, please call April Stennett, Grants and Projects Director, City of Gautier, at (228) 497-1878 ext. 315.

CITY OF GAUTIER
REQUEST FOR QUALIFICATIONS INFORMATION PACKET

City of Gautier, Mississippi (“Owner”) will accept sealed statements of qualifications from qualified firms for professional engineering services in connection with the OLD SPANISH TRAIL/GAUTIER-VANCLEAVE ROAD SEWER IMPROVEMENTS, CITY OF GAUTIER, MISSISSIPPI (“Project”) until 12:00 p.m., February 18, 2019 at Gautier City Hall, 3330 Highway 90, Gautier, MS 39553.

The Owner is seeking funding for the Project from the United States Department of the Treasury, through the Mississippi Department of Environmental Quality, as more thoroughly described herein.

If you have any questions concerning the request for qualifications, please call April Stennett, Grants and Projects Director, City of Gautier, at (228) 497-1878 ext. 315.

The services required for this project are:

ENGINEERING: The selected Engineer shall complete engineering services in accordance with applicable State and Federal laws, regulations and procedures. Engineer shall provide professional engineering services, including serving as the Owner’s professional engineering representative for the Project, and providing professional engineering consultation and advice. Activities will include engineering services for the OLD SPANISH TRAIL/GAUTIER-VANCLEAVE ROAD SEWER IMPROVEMENTS, CITY OF GAUTIER, MISSISSIPPI.

Engineering firms proposing to perform engineering services should submit a list of their qualifications, experience, and capacity for performance. Firms must submit the name of the person within the firm who will be the Owner’s contact and will be primarily responsible for rendering services if the firm is selected.

Statements of Qualifications must include the following information:

1. Capabilities, Experience, and Past Performance: Each firm or individual will be evaluated on its demonstrated capabilities and experience to provide engineering services to the Owner. Proposers are encouraged to elaborate on their qualifications and performance data or staff pertinent to the proposed project. Familiarity with the City’s infrastructure system for the proposed project will be evaluated.
2. Key Personnel: Each firm or individual will be evaluated on the experience and education of the key personnel that will be assigned to the Owner’s project.
3. Ability to Accomplish Work: Each firm or individual will be evaluated on its ability to provide engineering services in a timely manner. Items to be considered include number of qualified staff (emphasis on local staffing), supporting technical staff, availability of equipment and facilities. Registration as a professional engineer in the State of Mississippi is considered a requirement in the ability to complete the work.

4. Local Experience: Each firm or individual will be evaluated on its familiarity with the state and local regulations and procedures.
5. Federal Grant Project Experience: The experience of the firm or individual with federal grant programs. The information submitted should, as a minimum, include: (1) type of federal program, (2) the amount of federal funds; and (3) types of project activities undertaken, pertinent to federally-assisted projects.
6. Other: Each firm or individual will be evaluated on any supportive information that demonstrates their capabilities to best suit the needs of the Owner.

All statements of qualifications will be rated on the following system to determine the best qualified proposer:

Maximum Points - Description

30 points - Capabilities, Experience, and Past Performance
20 points - Key Personnel
10 points - Ability to Accomplish Work
10 points - Local Experience
10 points - Federal Grant Project Experience
20 points - Other

Total – 100 points

The Selection Committee will open and review each statement and select a qualified firm or individual with which to negotiate. Six (6) copies of the statement of qualifications should be packaged, sealed, and properly labeled as follows:

NAME OF FIRM OR INDIVIDUAL

STATEMENT OF QUALIFICATIONS FOR ENGINEERING SERVICES OLD SPANISH TRAIL/GAUTIER-VANCLEAVE ROAD SEWER IMPROVEMENTS, CITY OF GAUTIER, MISSISSIPPI

and delivered or mailed to the address below no later than 12:00 p.m., February 18, 2019:

City of Gautier, Mississippi at Gautier City Hall, 3330 Highway 90, Gautier, Mississippi, 39553

Firms submitting Statements of Qualifications are solely responsible for meeting submittal deadlines. Statements of Qualifications received after the stated deadline will be deemed non-responsive and will not be considered for any contract awarded as a result of this solicitation.

Statements may be held by the Owner for a period of not to exceed ninety (90) days from the date of opening of statements for the purpose of reviewing the statements and investigating qualifications of the applicants prior to awarding. A contract will be awarded to the qualified firm whose statement of qualifications is determined to be most advantageous to the Owner. The Owner reserves the right to waive any irregularities or informalities in the statement(s) of qualifications submitted, reject any and all statements of qualifications, or terminate the solicitation with no contract awarded.

Warranties

By applying to this RFQ, firms/individuals submitting Statements of Qualifications warrant and represent the following:

1. The firm/individual does not have any unpaid Federal tax liability for which all judicial and administrative remedies have been exhausted.
2. The firm/individual has a valid DUNS number and active registration with the General Services Administration's, government-wide System for Award Management Exclusions (SAM exclusions). The SAM Exclusions can be found at <https://www.sam.gov/portal/public/SAM/>.

Statements of Qualifications are being requested in accordance with Item (d)(5) of 2 C. F. R. §200.320 "Methods of procurement."

The Owner is an equal opportunity employer.

Any contract awarded must comply with the Minority Business Enterprise and Women Business Enterprise contracting requirements outlined in "Attachment B" to this solicitation. MBE and/or WBE individuals/firms are encouraged to respond to this solicitation.

ATTACHMENT A: ADVERTISEMENT – REQUEST FOR QUALIFICATIONS

CITY OF GAUTIER ADVERTISEMENT - REQUEST FOR QUALIFICATIONS

City of Gautier, Mississippi (“Owner”) will accept sealed statements of qualifications from qualified firms for professional engineering services in connection with the OLD SPANISH TRAIL/GAUTIER-VANCLEAVE ROAD SEWER IMPROVEMENTS, CITY OF GAUTIER, MISSISSIPPI (“Project”) until 12:00 p.m., February 18, 2019 at Gautier City Hall, 3330 Highway 90, Gautier, MS 39553.

Engineering services may include, but are not limited to, providing permitting, preliminary engineering study/design, funding support, surveying, engineering design, preparing engineering estimates, preparing construction documents, preparing easement documents, easement acquisition, bidding services, construction administration, resident project representative services, and close-out documentation.

The selected firm shall provide engineering services related to the scope of work described.

Information packets will be located at Gautier City Hall, 3330 Highway 90, Gautier, Mississippi, 39553, Monday through Friday, 8:00 a.m. to 5:00 p.m. Engineering firms/individuals should submit a list of their qualifications, experience, and capacity for performance. Firms/Individuals must submit the name of the primary contact person and the person within the firm (if applicable) who shall be the Owner’s contact and party primarily responsible for rendering services, if selected.

Additional information regarding the scope of work for this solicitation may also be examined at the following locations:

- A. Mississippi Procurement Technical Assistance Program (MPTAP)
Mississippi Development Authority, Minority & Small Business Development
Woolfolk Building
501 North West Street
Suite B 01
Jackson, MS 39201
- B. South MS Contract Procurement Center
1636 Popps Ferry Road, Suite 203
Biloxi, MS 39532
Phone (228) 396-1288

Any contract awarded under this solicitation may be paid for in whole or in part with grant funding from the Department of the Treasury and the Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act). Any contract resulting from this solicitation will be subject to the terms and conditions of said funding award, the RESTORE Act

Financial Assistance Standard Terms and Conditions and Program-Specific Terms and Conditions, the Standard Sub-Award Terms and Conditions, the RESTORE Act, 33 U. S. C. 1321(t), Treasury Regulations 31 C. F. R. § 34 et seq., including 31 C. F. R. §§ 34, Subpart D, all applicable terms and conditions in 2 C. F. R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations, as applicable. The Mississippi Department of Environmental Quality, the United States, or any of its departments, agencies or employees is not and will not be a party to this solicitation or any resulting contract.

Minority and women's business enterprises are solicited to submit a statement of qualifications and are encouraged to make inquiries regarding potential subcontracting opportunities. When subcontracting, all potential contractors must make positive efforts to use small and minority owned business and women business enterprises. See 2. C. F. R. §200.321.

If you have any questions concerning the Request for Qualifications, please call April Stennett, Grants and Projects Director, City of Gautier, at (228) 497-1878 ext. 315.

**ATTACHMENT B: CONTRACTING WITH SMALL AND MINORITY BUSINESSES,
WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS**

Documentation of compliance with the following requirements is a matter of contractor responsibility. When subcontracting, the contractor must submit documentation of good faith efforts to meet the project's MBE/WBE requirements before contracted work can commence. (MBE/WBE requirements are outlined below and can be found at 2 C. F. R. §200.321.) Failure on the part of the contractor to submit proper documentation may cause the Owner not to execute or to terminate the contract.

(a) The prime contractor must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and,
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The prime contractor should note that this requirement mandates two responsibilities. Separate solicitations must be made of minority **and** women's business enterprises.

**SUBMITTAL OF MINORITY BUSINESS ENTERPRISE AND
WOMEN'S BUSINESS ENTERPRISE (MBE/WBE) DOCUMENTATION**

Prior to contract execution, the prime contractor must submit:

- A written certification that no subcontracts will be issued.
- OR -
- The Subcontractor Listing Form detailing all subcontractors from whom quotes were received including name, contact person, address, phone, and status (MBE, WBE or Non).

If subcontractors will be utilized, the prime contractor must submit the following for subcontracts proposed to be awarded to MBE/WBE enterprises:

- A certification from each MBE and/or WBE firm declaring its status as a MBE or WBE firm. This can be an MDOT, SBA or MDA certification. A self-certification is acceptable, if the certification specifies the basis for MBE/WBE designation (e.g., the business is 51% owned and daily operation is controlled by one or more women or minority owners).

If subcontractors will be utilized, the prime contractor must submit the following for subcontracts proposed to be awarded to Non-MBE/WBE:

- For all subcontracts for which there are capable certified MBE/WBE firms existing to potentially perform the work, letters transmitted to MBE and WBE firms requesting quotes or proposals for specific subcontracting opportunities and encouraging inquiries for further details. Solicitations should have been sent in a timely manner, including allowed response time. (See "Sample Letter from Contractor to MBE/WBE Firms" below.)
- A listing of certified MBE and WBE firms from whom quotes or proposals were received, if any, who were not awarded subcontracts.
- Evidence that each Non-MBE/WBE subcontractor selected for the scope of work, was lower in price than each MBE/WBE proposal (or that there is some other acceptable reason to select the Non-MBE/WBE) and that the scope of work was the same for both the MBE/WBE and Non-MBE/WBE.

The contractor may utilize the following resources to assist in MBE/WBE affirmative outreach:

-MDOT Disadvantaged Business Entity (DBE) Website:

<http://sp.mdot.ms.gov/Civil%20Rights/Pages/DBE.aspx>

-MDA Minority Business Enterprise/Women Business Enterprise (MBE/WBE) Directory:

<https://minority.mississippi.org/MinorityBusinessDirectory.aspx>

Should the Prime Contractor intend to later issue a subcontract, the above affirmative steps must be followed and documentation of such submitted to the Owner for review as described under this section.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 011-2019

WHEREAS, the City of Gautier desires to begin work on the Bemis Avenue Sewer Project; and

WHEREAS, the City has been awarded \$590,000 in CDBG Public Facilities funding to support this project; and

WHEREAS, in order to begin work on this project, the City is required to advertise the project for bids; and

WHEREAS, the attached advertisement will run in the Sun Herald on January 24 and January 31, 2019, and bids will be opened on March 8, 2019; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Bemis Avenue Sewer Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/09/2019
Subject: Authorization to Advertise for Bid for the Bemis Avenue Sewer Project

REQUEST:

The Grants & Projects Department requests City Council authorization to advertise for bid for the Bemis Avenue sewer project (CDBG Public Facilities grant).

BACKGROUND:

The City of Gautier has been awarded \$590,000 in CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

This ad will run in the *Sun Herald* on January 24 and January 31. Bids will be opened March 8, 2019.

RECOMMENDATION:

The Grants & Projects Director recommends that City Council authorize advertising for bid for the Bemis Avenue sewer project (CDBG Public Facilities grant).

The City Council may:

- 1) Approve the advertisement as presented; or
- 2) Not approve the advertisement as presented.

ATTACHMENTS:

1. Consent Agenda Item 6 -Authorization to Advertise for Bids for the Bemis Avenue Sewer Project
2. Advertisement

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 a.m. (Local Time) on Friday, March 8, 2019, for the following:

GAUTIER CDBG 2018 PROJECT PROJECT NUMBER: 1134-18-192-PF-01 BEMIS AVENUE SEWER IMPROVEMENTS

A Pre-Bid meeting will be held at 10:00 a.m. on Thursday, February 21, 2019 at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. It is strongly suggested that all prospective Bidders attend this meeting.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors.

Bid documents are being made available via paper copy or digital copy (CD). All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Shawn Wozencraft, P.E. and can be contacted at the listed address or at (228) 385-2350 regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to SHERRY FARABEE, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533 and designated as Bid for:

GAUTIER CDBG 2018 PROJECT PROJECT NUMBER: 1134-18-192-PF-01 BEMIS AVENUE SEWER IMPROVEMENTS

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed sixty (60) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

The successful bidder must comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u). CDBG regulations governing the grant require that, to the greatest extent feasible opportunities for contracting, subcontracting, training and employment arising in connection with this CDBG project will be extended to Section 3 businesses and Section 3 residents.

Minority and Woman Owned Business Enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities, equipment, material and/or supply needs.

The **City of Gautier** is an Equal Opportunity Employer, and hereby notifies all bidders will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, national origin, age, disability, sexual preference, marital or veteran status, or any other legally protected status in consideration for an award.

The successful bidder must comply with the Davis-Bacon Act which requires that all laborers and mechanics shall be paid at rates not less than those determined by the Department of Labor to be prevailing for the locality in which the project is located.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2019.

PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Run 2 times - 1/24/2019
 - 1/31/2019
Open - 3/8/2019

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 012-2019

WHEREAS, under the CDBG Program, the City is required by Section 3 of the Housing and Urban Development Act of 1968 to adopt a Section 3 Plan; and

WHEREAS, the Section 3 Plan was adopted by Council on August 21, 2018; and

WHEREAS, the Section 3 Plan is intended to ensure, to the greatest extent feasible, that training and employment opportunities generated by CDBG projects be given to low income residents of the Section 3 project area and that contracts for work in connection with this project be awarded to qualified Section 3 Business Concerns; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise a public notice to Section 3 businesses and residents related to the Mississippi Development Authority Development Block Grant funding for the Bemis Avenue Sewer Project.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/10/2019
Subject: CDBG Public Facilities 2018 Grant-Bemis Sewer Project Section 3 Advertisement

REQUEST:

The Grants & Projects Department requests City Council approval to advertise a public notice to Section 3 businesses and residents related to the Mississippi Development Authority Development Block Grant funding for the Bemis Avenue Sewer Project, in accordance with Section 3 requirements Community.

BACKGROUND:

Under the CDBG Program, the City was required by Section 3 of the Housing and Urban Development Act of 1968 to adopt a Section 3 Plan. This was previously approved by the City Council. The Section 3 Plan is intended to ensure, to the greatest extent feasible, that training and employment opportunities generated by CDBG projects be given to low income residents of the Section 3 project area and that contracts for work in connection with this project be awarded to qualified Section 3 Business Concerns.

DISCUSSION:

This advertisement is meant to give public notice to Section 3 businesses and residents of the pending project. It will be advertised one time in the Sun Herald.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council authorize the advertising of a public notice to Section 3 businesses and residents related to the Mississippi Development Authority Community Development Block Grant funding for the Bemis Avenue Sewer Project, in accordance with Section 3 requirements.

The City Council may:

- 1) Approve the advertisement as presented; or
- 2) Not approve the advertisement as presented.

ATTACHMENTS:

1. Section 3 Public Notice
2. Consent Agenda Item 7 - Authorization to advertise a public notice relating to the Mississippi Development Authority Development Block Grant

PUBLIC NOTICE
SECTION 3 BUSINESSES AND SECTION 3 RESIDENTS

The **City of Gautier** has received Community Development Block Grant Program (CDBG) Funds from the Mississippi Development Authority for construction projects that may include: street and utility improvements, public building improvements / construction, rail spurs, engineering, architectural, and other professional services in connection with the projects.

In keeping with the requirements of Section 3 of the Housing and Urban Development (HUD) Act of 1968 and the CDBG program, the City is seeking to identify the following eligible participants:

Section 3 Business Concerns that may be interested in contracting opportunities in connection with CDBG projects within the City. A Section 3 Business Concern is defined by HUD as one that is (1) 51% or more owned by Section 3 residents; or (2) whose permanent, full-time employees include persons at least 30% of whom are currently Section 3 residents or within three years of the date of first employment with the business were Section 3 residents; or (3) that provides evidence of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to be award to business concerns that meet the qualifications of (1) or (2) above.

Section 3 Residents that may be interested in training and employment opportunities in connection with the CDBG projects within the City. A Section 3 Resident is defined by HUD as (1) a public housing resident; or (2) a person who resides in the Project Area whose income does not exceed 80% of the median income for the County, as determined by The Department of Housing and Urban Development (HUD).

Interested Residents or Businesses should contact **City Clerk**
at the following address:

City of Gautier
3330 Hwy 90
Gautier, MS 39553
228-497-8000

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 013-2019

WHEREAS pursuant to Securities and Exchange Commission Rule 15c2-12, the City of Gautier is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the retention of Butler Snow LLP to prepare and submit the City of Gautier's Continuing Financial Disclosure Statement, pursuant to Securities and Exchange Commission Rule 15c2-12, is hereby approved.

IT IS FURTHER ORDERED that the total cost of the preparation and submission is not expected to exceed \$3,000.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: January 10, 2019
Subject: City of Gautier, Retention of Butler Snow LLP for Financial Disclosures

REQUEST:

City Council action is requested to approve retaining Butler Snow LLP for preparing and submitting the City of Gautier's Financial Disclosures.

BACKGROUND:

In the past, the City of Gautier has retained Butler Snow LLP to prepare and submit the Continuing Disclosure Statement in connection with the bonds.

DISCUSSION:

Pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule. This year's filing is due on or before March 29, 2019. Total cost is not expected to exceed \$3,000.00. This is a budgeted item.

RECOMMENDATION:

Staff recommends approval to retain Butler Snow, LLP to prepare and submit the City of Gautier's Financial Disclosures.

ATTACHMENT(S):

2018 Continuing Disclosure Submission
Exhibit A – Event Notice



January 9, 2019

VIA E-MAIL AT CRUSSELL@GAUTIER-MS.GOV

City of Gautier, Mississippi
Attn: Cynthia Russell, City Clerk
3330 Highway 90
Gautier, MS 39553

Re: City of Gautier, Mississippi Fiscal Year 2018 Continuing Disclosure

Dear Cindy:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to The City of Gautier, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing for fiscal year ended September 30, 2018.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the Annual Filing for fiscal year 2018 to be filed on or before March 29, 2019.

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions, litigation, or other matters with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. The City's local counsel is hereby authorized to discuss and/or review with Butler Snow any such matters described in this paragraph (including any form of potential conflict waiver, if applicable). Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be \$3,000.00. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not

limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

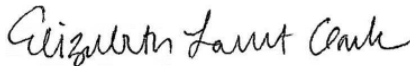
RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP



By: _____
Elizabeth Lambert Clark

Accepted and Approved:

THE CITY OF GAUTIER, MISSISSIPPI

BY: _____
Mayor

Dated: _____

cc: Joshua W. Danos, Esq., City of Gautier, Mississippi City Attorney
(Via email: jdanos@bordisdanos.com)
Paula Yancey, City Manager (Via email: pyancey@gautier-ms.gov)

EXHIBIT A

Event Notice

The City certifies that none of the event notices have occurred with respect to the Bonds:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves, if any, reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of Bondholders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property, if any, securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership, or similar event of the Issuer;
- (13) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and/or
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

THE CITY OF GAUTIER, MISSISSIPPI

BY: _____
Mayor

Dated: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 014-2019

WHEREAS, the Grants and Projects Department would like to host a Grant Writing USA Workshop at MGCCC on March 21st – 22nd, 2019. There is no cost to host the workshop, and the City will be given a free seat at the workshop; and

WHEREAS, in order to host the workshop, MGCCC is requiring the City to execute the attached documentation; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City Manager be given authority to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, contingent upon approval by the City Attorney.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: January 14, 2018
Subject: MGCCC Rules and Regulations Pertaining to the Use of College Facilities

REQUEST:

The Grants and Projects Department requests that City Council authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold a Grant Writing USA workshop on campus.

BACKGROUND:

The Grants and Projects Department would like to host a Grant Writing USA Workshop at MGCCC on March 21-22, 2019. There is no cost to host the workshop, and the City will be given a free seat at the workshop.

DISCUSSION:

There is no cost to use the MGCCC lecture hall, but the Rules and Regulations Pertaining to the Use of College Facilities form must be executed before the meeting room is scheduled. The City Attorney has reviewed the required form.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold a Grant Writing USA workshop on campus.

The City Council may:

1. Authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form as presented; or
2. Not authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form as presented

ATTACHMENT(S):

1. MGCCC Rules and Regulations Pertaining to the Use of College Facilities form

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 004-2019

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, REQUESTING ASSISTANCE FROM THE JACKSON COUNTY BOARD OF SUPERVISORS TO PROVIDE PUBLIC DEFENDER SERVICES IN MUNICIPAL COURT

WHEREAS, the City of Gautier requires the services of a public defender in municipal court to represent indigent defendants, as determined by the City Judge; and

WHEREAS, the Public Defender's office of Jackson County has indicated it has the personnel and ability to provide public defender services to the City of Gautier municipal court;

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

WHEREAS, the best interests of the citizens of Jackson County and the City of Gautier would be served if public defender services were provided by the County Public Defender office;

BE IT, THEREFORE, RESOLVED that the City of Gautier hereby requests the services of a public defender in municipal court to represent indigent defendants, as determined by the City Judge.

BE IT, FURTHER RESOLVED that the Council authorizes the City Clerk and City Manager to execute all documents necessary for these purposes.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

Councilman Colledge made the motion to approve Pay Application #2 in the amount of \$13,340 and Change Order #1 on the Pine Cone Drive Spillway Project, as presented. Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 015-2019

WHEREAS, on October 16, 2018, the City of Gautier awarded and execute a contract with Advanced Construction and Development for the Pine Cone Drive Spillway project; and

WHEREAS, Seymour Engineering is performing engineering services related to the Pine Cone Drive Spillway project, for which Jackson County is providing funding; and

WHEREAS, during the project's final walkthrough, it was discovered that additional rip-rap was necessary on the upstream side of the road bed, on both sides of the spillway; and

WHEREAS, there was a \$10,000 contingency written into the contract. The additional work will cost \$1,868, resulting in a net deduction of \$8,132. The contract sum will be reduced to a total of \$93,868; and

WHEREAS, a change order is required for this additional work, and will add 10 days to the contract; and

WHEREAS, the contractor has submitted the attached pay application for council consideration; and

WHEREAS, Seymour Engineering has reviewed the pay application and work associated therewith, and has recommended approval;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the payment of the attached Pay Application to Advanced Construction is hereby authorized and Change Order #1 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 15, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: January 14, 2018
Subject: Pine Cone Drive Spillway – Approval of Pay Application No. 2 and Change Order No. 1

REQUEST:

The Grants and Projects Department requests that City Council approve and authorize payment of Advanced Construction and Development's Pay Application No. 2 in the amount of \$13,340 and approve Change Order No. 1 on the Pine Cone Drive Spillway project.

BACKGROUND:

The concrete spillway across Pine Cone is a 50-year-old (or older) concrete slab that is shaped to guide the water across the road. Over the years, the base below the slab has settled or washed away. This lack of base support has left the slab vulnerable to failure from heavy loads that drive across it. A portion of the existing slab is displaying shear failure, which could lead to a larger failure forcing closure of the road. This project will remove the existing spillway slab, repair the base beneath the slab, and pour a new slab with some improvements on the downstream side. Seymour Engineering is performing engineering services related to this project. Jackson County is providing funding.

DISCUSSION:

During the project's final walkthrough, Councilman Adam Colledge asked for additional rip-rap to be placed on the upstream side of the road bed, on both sides of the spillway. There was a \$10,000 contingency written into the contract. The additional work will cost \$1,868, resulting in a net deduct of \$8,132. The contract sum will be reduced to a total of \$93,868. If approved, this change order will add 10 days to the contract.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve and authorize payment of Advanced Construction and Development's Pay Application No. 2 in the amount of \$13,340 and approve Change Order No. 1 on the Pine Cone Drive Spillway project.

The City Council may:

1. Approve and authorize payment of Pay Application No. 2 and approve Change Order No. 1 as presented; or
2. Not approve and authorize payment of Pay Application No. 2 and not approve Change Order No. 1 as presented.

ATTACHMENT(S):

1. Recommendation Letter
2. Pay Application No. 2
3. Change Order No. 1



January 10, 2019

Ms. April Stennett
Grants & Project Administrator
City of Gautier
3330 US 90
Gautier, MS 39553

RE: Pine Cone Drive Spillway-Pay Request no 2 and Change order no 1

Dear April,

Attached please find pay request no 2 and change order no 1 for the above referenced project. Initially this pay request was submitted as a final, but with the requested change to add 20-pound rip rap on the upstream side of the road bed on either side of the concrete spillway it is no longer the final, but I am recommending paying retention as the project was completed well as initially bid. The change order reduces the overall contract by the contingency dollars (\$10,000.00) minus the \$1,868.00 that is requested to add the requested rip rap. This change order is essentially a summary change order and it is adding 10 days to the contract for the time it will take to reach approval and perform the additional rip rap work.

Respectfully submitted,
SEYMOUR ENGINEERING

Edward "Ned" L. Hogg, P.E.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 3

TO OWNER:
City of Gautier
3330 US 90
Gautier, MS 39553

VIA ARCHITECT:
Seymour Engineering
930 Tommy Munro Dr.
Biloxi, MS 39532

APPLICATION NO: 2

Distribution to:

OWNER
ARCHITECT
CONTRACTOR

PERIOD TO: 1/5/2018

FROM CONTRACTOR:

ACAD, llc
619 Hillside Dr.
Biloxi, MS 39532
CONTRACT FOR: BHS PAC Road and Utility Relocation

PROJECT NOS:

CONTRACT DATE 10/16/2018

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

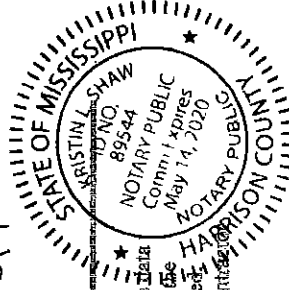
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 102,000.00
2. Net change by Change Orders \$ (8,132.00)
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 93,868.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 92,000.00
5. RETAINAGE:
 - a. 0 % of Completed Work (Column D + E on G703) \$
 - b. % of Stored Material (Column F on G703) \$
 - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 92,000.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 78,660.00
8. CURRENT PAYMENT DUE \$ 13,340.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 1,808.00

CONTRACTOR:

By: [Signature] Date: 1-3-19

State of MS County of Harrison day of January 2019
Subscribed and sworn to before me this 3 day of January 2019
Notary Public: Kristin L Shaw
My Commission Expires 5/14/2020



AMOUNT CERTIFIED FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 13,340.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: [Signature] Date: 1/10/2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA® - © 1992
Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Documents' Authenticity from the licensee.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$8,132.00
NET CHANGES by Change Order		(\$8,132.00)

CHANGE ORDER

PROJECT: City of Gautier
Pine Cone Drive Spillway

CHANGE ORDER NUMBER: 1

DATE: January 10, 2018

To Contractor: ACAD LLC.

CONTRACT DATE: Oct 16, 2018

The Contract is changed as follows:

This is a summary change order to adjust the contract costs to eliminate most of the contingency dollars except for a late request to add rip rap on the upstream side of the road way either side of the spillway as heavy rains raise the pond level so that spillway flow width exceeds the concrete spillway width on occasion. This late request is adding \$1,868.00 to the original pre-contingency costs. Also an additional 10 days is added to the time to complete this project.

TOTAL THIS CHANGE ORDER _____

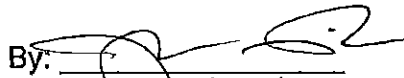
Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$ 102,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 102,000.00
The Contract Sum will be decreased by the amount of	\$ 8,132.00
The new Contract Sum including this Change Order will be	\$ 93,868.00
The Contract Time will be extended by <u>10</u> days changing the contract completion days from 60 to <u>70</u> calendar days.	

CONTRACTOR

ENGINEER

OWNER

By: 
Date: 1/10/19

By: 
Date: 1/10/2019

By: _____
Date: _____

Councilman Vaughan made the motion to appoint Josh Ward as a member of the City of Gautier's Planning Commission. **Councilman Colledge** seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to enter closed session to determine if executive session is necessary and proper. **Councilman Anderson** seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to enter executive session to discuss the Crawford Litigation. **Councilman Jackson** seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to approve Full and Final Release and Settlement Agreement in the Crawford Litigation provided by Michael Whitehead on January 4, 2019. **Councilman Vaughan** seconded the motion. The vote was carried unanimously.

Councilman Vaughan made the motion to re-enter open session. **Councilman Jackson** seconded the motion. The vote was carried unanimously.

Councilman Vaughan made the motion to recess until January 29, 2019 at 6:00 PM. **Councilman Jackson** seconded the motion. The vote was carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.



CITY OF GAUTIER



BOARD AND COMMISSION CANDIDATE PROFILE FORM

Contact Information

Name	Joshua Neal Ward
Street Address	2361 Sandalwood Place
City, St., Zip code	Gautier, MS 39553
Home Phone	228-217-3862
Work Phone	228-223-9726
E-Mail Address	joshuward@yahoo.com
Place of Employment	Wharton-Smith Inc.

Background Information

Position Applying for : **Planning Committee**
Reason for interest in position: **Help My City/Ward Advance In A Positive Direction**
Prior involvement with the City: **None**

Commissions / Board and Committees

Please mark a (x) next to the following commissions, committees or board that you wish to participate in. You will be notified which commission, committee or board that you've been chosen to serve on.

- | | |
|--|---|
| ☐ Recreation Advisory Committee | ☐ Historic Preservation Commission |
| ☐ Technical Review Committee | ☐ Municipal Election Commission |
| ☐ Waterfront Development Advisory Committee | ☐ Library Board |
| ☒ Planning Commission | |

Previous Volunteer Experience

Summarize your previous volunteer experience.

As a Construction Professional and Assistant Pastor. I have volunteered my time to help the handicap/elderly in our community with home projects and needs. Over the last 12 years as Assistant Pastor I have spend hours in outreach for our community in different areas. I have also worked with Lowe's in the Community outreach projects, helping to give back to the City of Gautier, community, and schools. Several years ago I was involved in two landscaping projects for our City. One at Gautier City Hall and the other at River Chase Nursing Home. I also help build a playground at The Salvation Army in Pascagoula for children of the families in need.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Josh Ward
Signature	
Date	1/15/19

Our Policy

It is the policy of the City of Gautier to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for your interest in volunteering with the City of Gautier.

Tuesday
January 29, 2019
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held January 29, 2019 at 6:00 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Recording minutes was Emily Cumbest, Administrative Assistant. Absent was Cynthia Russell, City Clerk.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 29, 2019 @ 6:00 PM**

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

IV. Presentation Agenda

V. Business Agenda

- 1. Consideration for a variance at 4528 Gautier-Vancleave Rd., allowing a decrease in the south-side property setback from the required fifteen (15) feet to six (6) feet, a decrease in the north-side setback from the required thirty-five (35) feet to six (6) feet, and a decrease in the rear property setback from the required thirty-five (35) feet to twenty (20) feet in a C-2 Community Commercial Zoning District.
(GPC Case No. 18-23-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

Adjourn until February 5, 2019 at 6:30 PM

www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:00 PM.

Councilman Colledge made the motion to approve the agenda order. Councilman Vaughan seconded the motion. The vote was carried unanimously.

Announcements

1. None
-

Presentation

1. None
-

CITY OF GAUTIER Business Agenda Item #1

Mayor and Council considered a variance at 4528 Gautier-Vancleave Rd., allowing a decrease in the south-side property setback from the required fifteen (15) feet to six (6) feet, a decrease in the north-side setback from the required thirty-five (35) feet to six (6) feet, and a decrease in the rear property setback from the required thirty-five (35) feet to twenty (20) feet in a C-2 Community Commercial Zoning District.

Following discussion, Councilman Colledge made the motion to remand (GPC Case No. 18-23-VAR) back to the Planning Commission to hear the request for variances based on revised site plans, as soon as practically possible, in compliance with notice provisions regarding UDO and State protocol. Councilman Anderson seconded the motion. The vote was carried unanimously.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager
From: Scott Ankerson, Planning Director
Date: January 15, 2019
Subject: 4528 Gautier-Vancleave Rd. – Request for a variance allowing a decrease in the south side property set back from the required fifteen feet to six feet; a decrease in the north side setback from the required thirty-five feet to six feet; and a decrease in the rear property setback from the required thirty-five feet to twenty feet in a C-2 Community Commercial Zoning District. (GPC Case No. 18-23-VAR)

REQUEST:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center for a Variance allowing the decrease in the south side property set back from the required fifteen feet to six feet; a decrease in the north side setback from the required thirty-five feet to six feet; and a decrease in the rear property setback from the required thirty-five feet to twenty feet in a C-2 Community Commercial Zoning District at 4528 Gautier-Vancleave Road, PID #82426190.050. The application fee of \$175 was paid on November 27, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial Zoning District. The property currently houses an existing 2015 sq. ft. day care facility. The day care proposes to expand their facility by adding a mobile unit on their existing property behind the existing building to include “After School Scholars” tutoring program and after school care for school age children. The proposed mobile unit will be made to look like it is part of the existing building. The addition of the new mobile unit would not meet the current minimum setback requirements as specified in the City of Gautier UDO, so the applicant is seeking a Variance on minimum set back requirements to accommodate this proposed new mobile unit.

DISCUSSION:

The property owner requests a variance to decrease the minimum property setbacks for his facility located in a C-2 Zoning District to six (6) feet on each side and twenty (20) feet for the rear property setback. The UDO specifies that the minimum property setbacks in a C-2 district be: **Side**—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet.

Rear—None; however, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet. The outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI.

The property at 4528 Gautier Vancleave Rd. is a corner lot, and is adjacent to a residential district calling for more stringent setbacks that are described above. The setbacks in the City of Gautier Unified Development Ordinance for this C-2 property will not allow the owners to purchase this mobile unit and expand their existing facility and business.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.

- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and

- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

Planning Commission recommends that Council deny the Variance request because the applicant did not identify a need or hardship associated with the request, and had not demonstrated proof of the criteria required by the UDO for approval of such a request.

The City Council may:

1. Approve the Variance request as presented;
2. Approve the Variance requests with changes; or
3. Deny the Variance Request.

ATTACHMENTS:

1. Memo
2. GPC Minute Excerpt
3. Staff Report with back-up
4. Affidavit
5. Exhibit A
6. Exhibit B
7. Exhibit C
8. Exhibit D

Excerpt from January 3, 2019 Gautier Planning Commission Meeting:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center at 4528 Gautier Vancleave Road for a Variance allowing a decrease in the south side property setback from the required fifteen (15) feet to six (6) feet; the north side setback from the required thirty-five (35) feet to six (6) feet; and the rear property setback from the required thirty-five (35) feet to twenty (20) feet in a Community Commercial, C-2, zoning district. (GPC Case No. 18-23-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center for a Variance allowing the decrease in the south side property set back from the required fifteen feet to six feet; a decrease in the north side setback from the required thirty-five feet to six feet; and a decrease in the rear property setback from the required thirty-five feet to twenty feet in a C-2 Community Commercial Zoning District at 4528 Gautier-Vancleave Road, PID #82426190.050. The application fee of \$175 was paid on November 27, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial Zoning District. The property currently houses an existing 2015 sq. ft. day care facility. The day care proposes to expand their facility by adding a mobile unit on their existing property behind the existing building to include "After School Scholars" tutoring program and after school care for school age children. The proposed mobile unit will be made to look like it is part of the existing building. The addition of the new mobile unit would not meet the current minimum setback requirements as specified in the City of Gautier UDO, so the applicant is seeking a Variance on minimum set back requirements to accommodate this proposed new mobile unit.

DISCUSSION:

The property owner requests a variance to decrease the minimum property setbacks for his facility located in a C-2 Zoning District to six (6) feet on each side and twenty (20) feet for the rear property setback. The UDO specifies that the minimum property setbacks in a C-2 district be:

Side—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet.

Rear—None; however, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet. The outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI.

The property at 4528 Gautier Vancleave Rd. is a corner lot, and is adjacent to a residential district calling for more stringent setbacks that are described above. The setbacks in the City of Gautier Unified Development Ordinance for this C-2 property will not allow the owners to purchase this mobile unit and expand their existing facility and business.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.
- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION AND CONCLUSION:

Staff has been presented with no evidence or information indicating that variance criteria 4.18.4 A or B have been met. Planning Commission must also record a Finding of Fact regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve variance request as presented;
2. Recommend that City Council approve the variance requests with changes; or
3. Recommend that City Council deny variance request.

ACTION TAKEN:

Chairman Wooten made the motion to deny the variance request because the applicant did not identify a need or hardship associated with the request, and had not demonstrated proof of the criteria required by the UDO for approval of such a request.

Commissioner Lee seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Kay C. Jamison
 James Lee

NAYS: **Paul Gainer**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

January 3, 2019

GPC #18-23-VAR

4528 Gautier-Vancleave Rd. Variance Request

VII. NEW BUSINESS

1. 4528 GAUTIER-VANCLEAVE RD. – REQUEST FOR A VARIANCE ALLOWING A DECREASE IN THE SOUTH SIDE PROPERTY SETBACK FROM THE REQUIRED FIFTEEN (15) FEET TO SIX (6) FEET; THE NORTH SIDE SETBACK FROM THE REQUIRED THIRTY- FIVE (35) FEET TO SIX (6) FEET; AND THE REAR PROPERTY SETBACK FROM THE REQUIRED THIRTY-FIVE (35) FEET TO TWENTY (20) FEET IN A C-2 COMMUNITY COMMERCIAL ZONING DISTRICT (GPC CASE #18-23-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: January 3, 2019

Subject: 4528 Gautier-Vancleave Rd. – Request for a variance allowing a decrease in the south side property set back from the required fifteen feet to six feet; a decrease in the north side setback from the required thirty-five feet to six feet; and a decrease in the rear property setback from the required thirty-five feet to twenty feet in a C-2 Community Commercial Zoning District. (GPC Case No. 18-23-VAR)

REQUEST:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center for a Variance allowing the decrease in the south side property set back from the required fifteen feet to six feet; a decrease in the north side setback from the required thirty-five feet to six feet; and a decrease in the rear property setback from the required thirty-five feet to twenty feet in a C-2 Community Commercial Zoning District at 4528 Gautier-Vancleave Road, PID #82426190.050. The application fee of \$175 was paid on November 27, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial Zoning District. The property currently houses an existing 2015 sq. ft. day care facility. The day care wants to expand their facility by adding a mobile unit on their existing property behind the existing building to include “After School Scholars” tutoring program and after school care for school age children. The proposed mobile unit will be made to look like it is part of the existing building. The addition of the new mobile unit would not meet the current minimum setback requirements as specified in the City of Gautier UDO, so the applicant is seeking a Variance on minimum set back requirements to accommodate this proposed new mobile unit.

DISCUSSION:

The property owner requests a variance to decrease the minimum property setbacks for his facility located in a C-2 Zoning District to six (6) feet on each side and twenty (20) feet for the rear property setback. The UDO specifies that the minimum property setbacks in a C-2 district be: **Side**—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet.

Rear—None; however, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet. The outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI.

The property at 4528 Gautier Vancleave Rd. is a corner lot, and is adjacent to a residential district calling for more stringent setbacks that are described above. The setbacks in the City of Gautier Unified Development Ordinance for this C-2 property will not allow the owners to purchase this modular unit and expand their existing facility and business.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.

- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;

- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that variance criteria 4.18.4 A or B have been met. Planning Commission must also record a Finding of Fact regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve variance request as presented;
- 2. Recommend that City Council approve the variance requests with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant’s Exhibit 1 – Application
- 2. City’s Exhibit A – Location Map
- 3. City’s Exhibit B – Existing Zoning Map
- 4. City’s Exhibit C – Existing Land Use Map
- 5. City’s Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

18-23-VAR.

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>X</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: Anthony York
Name of Business: Faithfully Yours Learning Center Phone: 228-249-6773
Property Address: 4528 Gautier-Vandewater Rd Mailing Address (if Different): _____
E-Mail Address: visionpainting7@gmail.com
Reason for request, location and intended use of Property: _____

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. A detailed project narrative.
- N/A 3. Copy of protective covenants or deed restrictions, if any.
- N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant Anthony York Date of Application: 11/19/18

FOR OFFICE USE ONLY

Date Received 11-20-18 Verify as Complete JA

Fee Amount Received 175 186 Initials of Employee Receiving Application JBW

To who may concern, Anthony & Sarah York requested a special variances to install a modular building at our existing location 4528 Gautier-Vancleave Rd. If you approve we are gone to make this unit look as if it is a part of the existing building. We have continued to improve this location, since we bought it. This addition will serve Gautier community better, as we are getting suited for after scholars. Tutor programs will be offer here also. We are still committed to improve Gautier with hour businesses growing we just want to make a move that will make us a better premier Child Development environment for Gautier. It's my hope that you will look over the plans and lets us know soon as possible. We have a sell pending on the decision. With Anthony owning Vision Painting & Construction the aesthetics of the modular will be of high standard and quality work, providing an improve larger location to serve Gautier & surround areas.

Thanks,

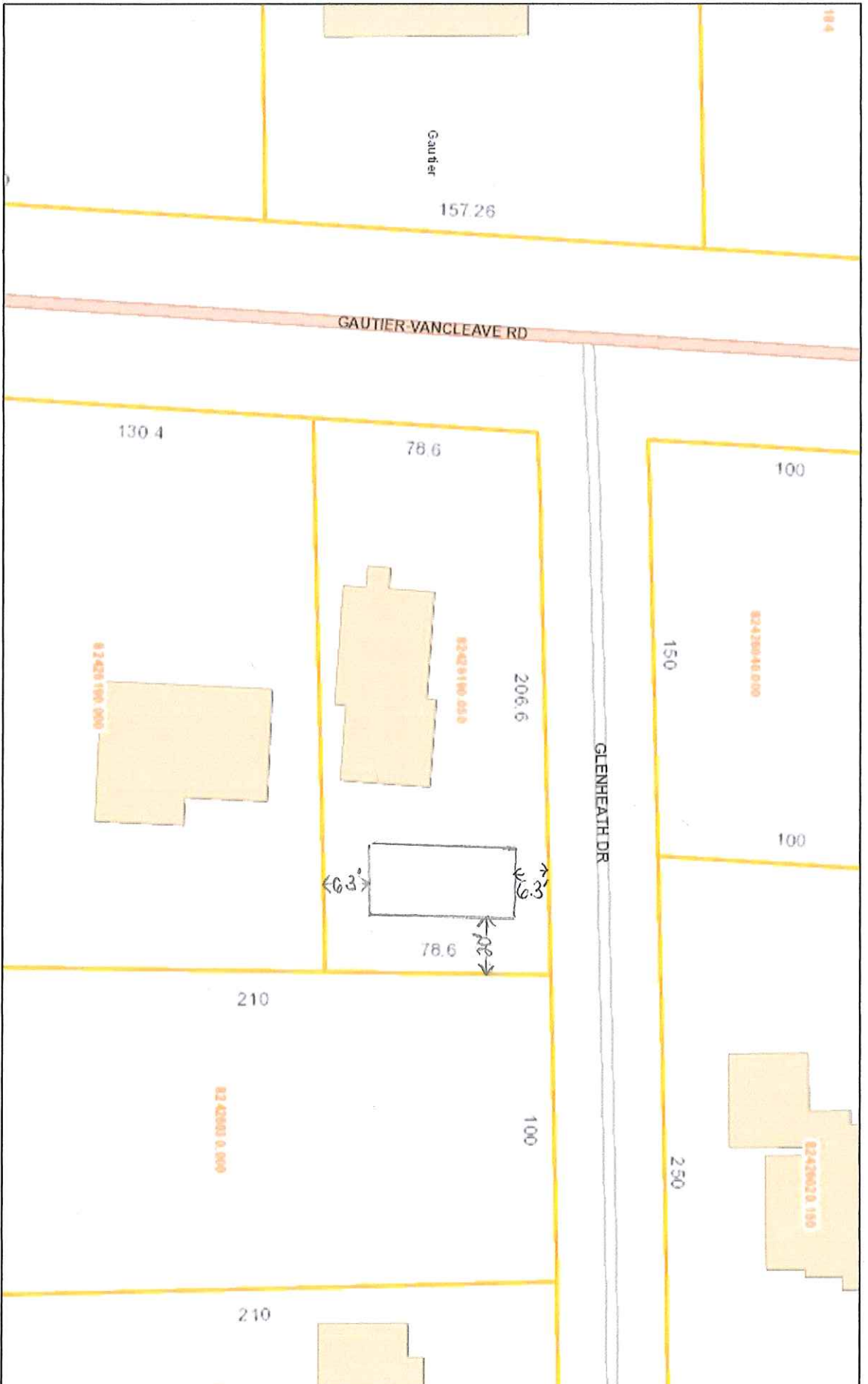
Anthony & Sarah York Owners

Faithfully Yours Learning Center Incorporated

& Vision Painting & Construction LLC

Contact Anthony 228-249-6773 or Sarah 228-217-3293

ArcGIS Web Map



November 19, 2018

- Parcels
- CenterLines
- City Limits
- Major
- PrimaryRoads

1:600

0 0.005 0.01 0.015 0.02 0.03

mi km

Jackson County GIS

Exhibit A Location Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department



Exhibit B Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

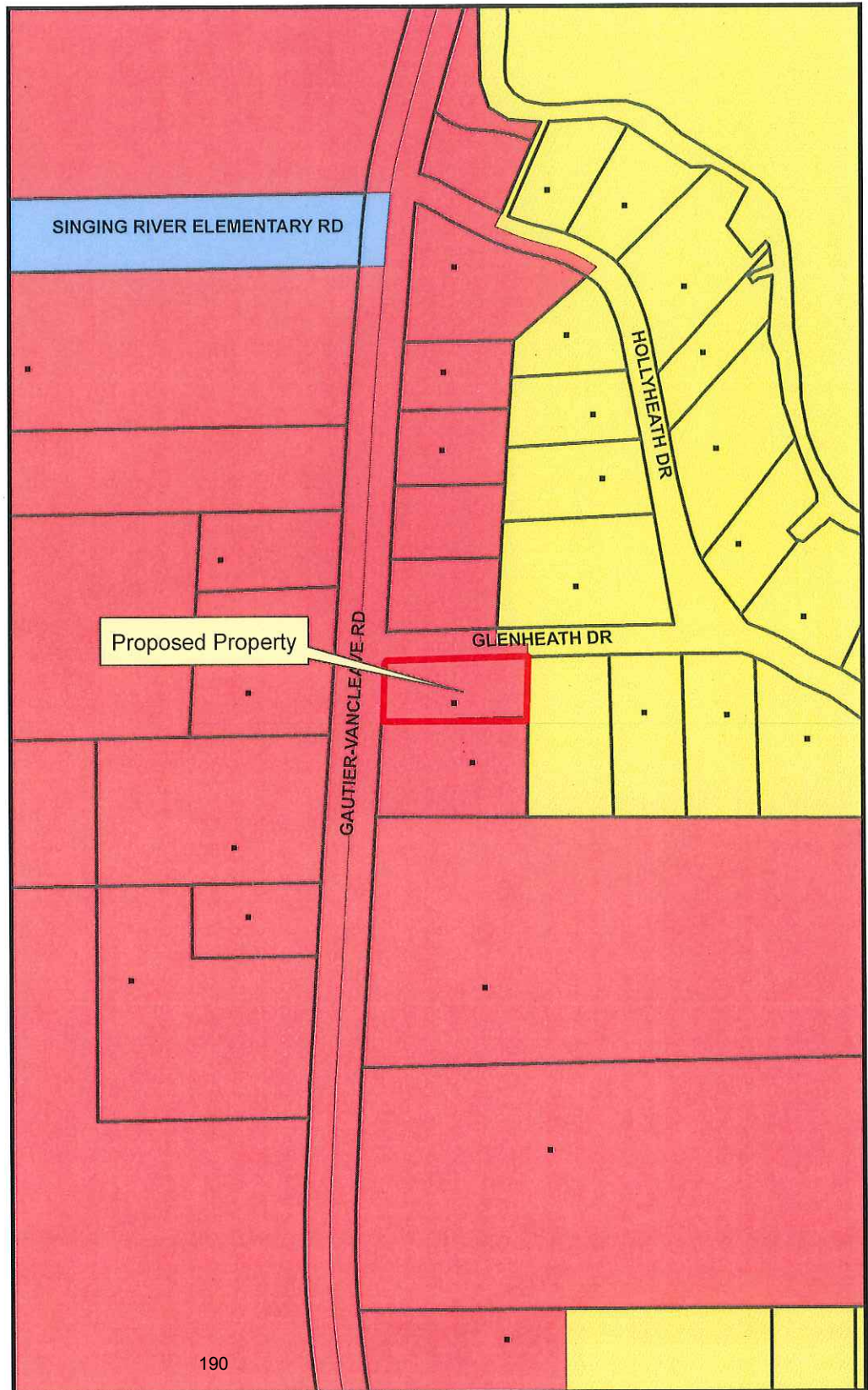


Exhibit C Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

Gautier_Parcels_Trimmed_0617

City_Limits

CorOverlay

EXISTING LAND USE

Commercial-Retail

Conservation

Civic

Industrial

Marina/Fish Camps

High Density Residential

Mobile Home

Mobile Home Park

Medium Density Residential

Office

Recreation

Very Low to Low Density Residential

Utility

Vacant

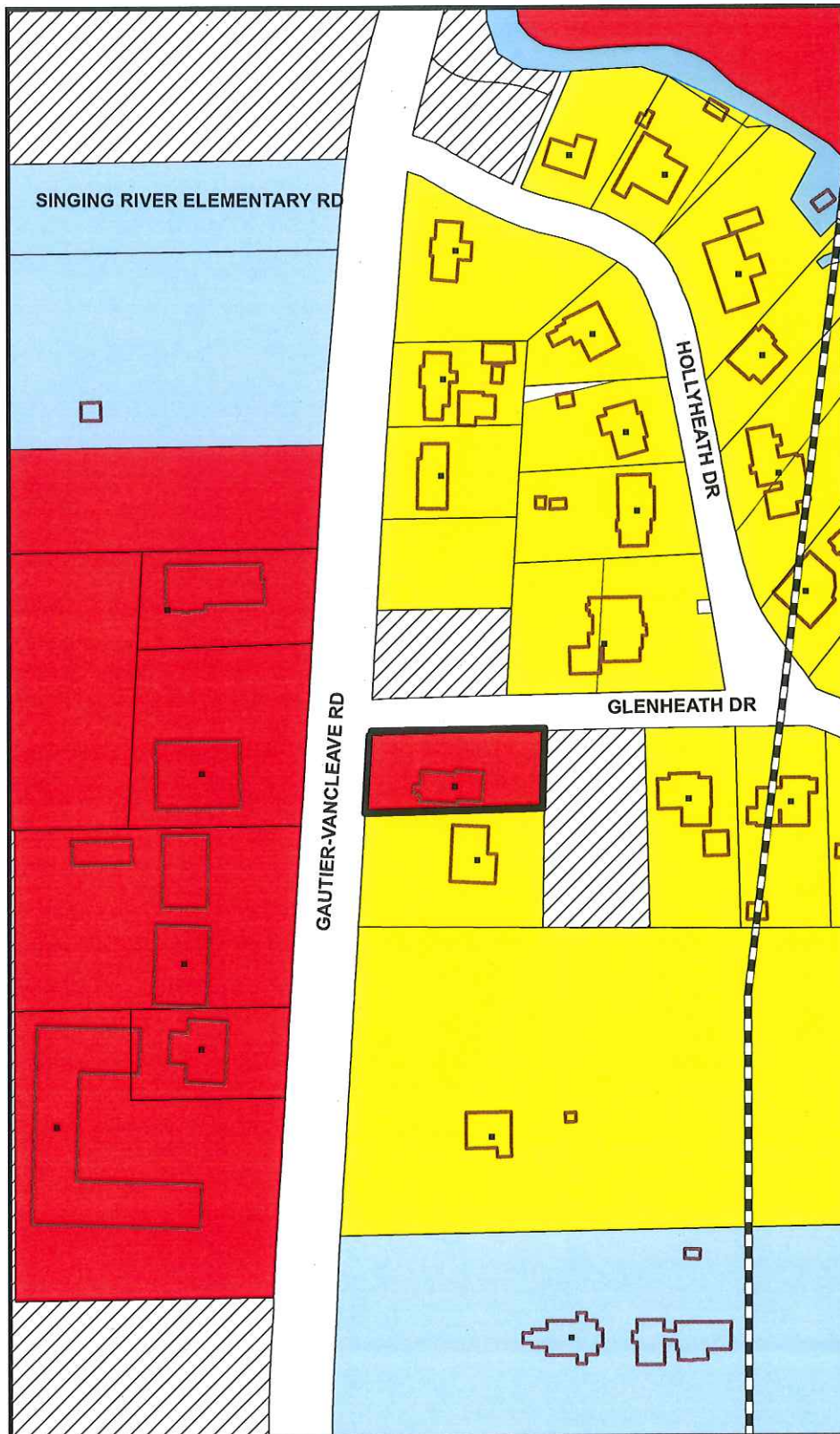


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



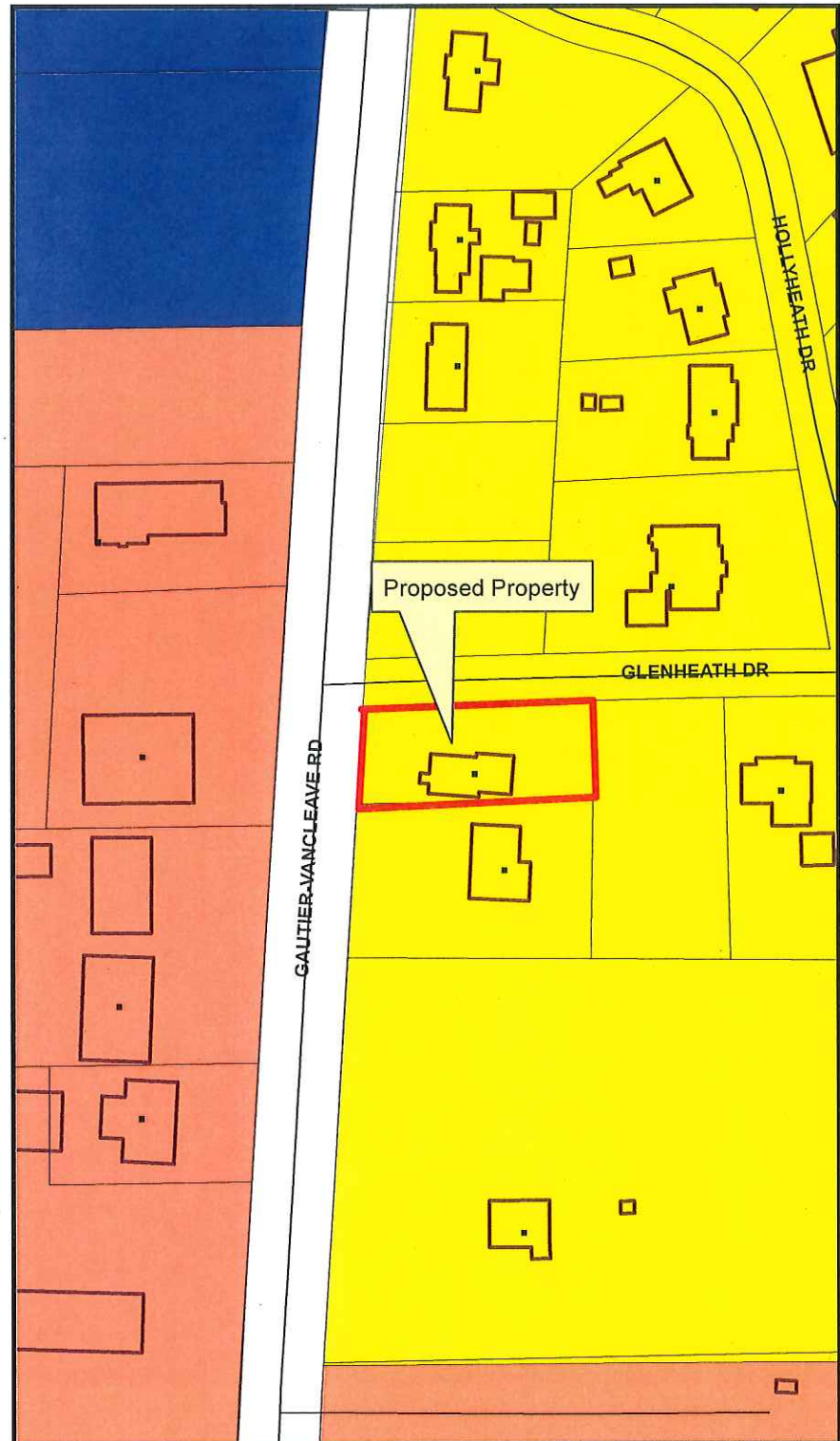
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



AFFIDAVIT OF RAMONA MORGAN

STATE OF MISSISSIPPI

COUNTY OF JACKSON

I, **Ramona Morgan**, do hereby certify, swear or affirm, and declare that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts and things are true and correct to the best of my knowledge:

1. I am a Planning Technician in the Planning Department of the City of Gautier, Mississippi.
2. My responsibilities in that position include mailing and publishing any notice required for public hearings on a variety of matters considered by the Gautier Planning Commission.
3. Our office received an application for Variance from Anthony York on 11/20/18.
4. Applications of this nature require a public hearing to be conducted by the Planning Commission.
5. The City of Gautier's Unified Development Ordinance requires notice of the public hearing to be provided to Adjoining Property Owners by first class mail.
6. On or about 12/17/18, I provided notice to such individuals at the addresses attached hereto as "Exhibit A".
7. The notice provided to such individuals is attached as "Exhibit B" to this affidavit.
8. I also provided notice by publication in the Mississippi Press on 12-16-18.
9. Proof of publication is attached hereto as "Exhibit C".
10. Such notice was provided in accordance with the provisions of Gautier's Unified Development Ordinance, and satisfies all such requirements.

11. As of the date of execution of this affidavit, I have received 0 written objections to the application.
12. As of the date of execution of this affidavit, I have received 0 verbal objections to the application.

Ramona Morgan
RAMONA MORGAN

Sworn to and subscribed before me this the 16th day of January, 2019.

Addie L. Bang
NOTARY PUBLIC



DUKE ZACHARY E
4500 GAUTIER-VANCELEAVE RD
GAUTIER MS
39553

DUKE ZACHARY E
4526 GAUTIER VANCELEAVE RD GAUTIER
GAUTIER MS
39553

ADAMS VERA MARTIN
4500 GAUTIER VANCELEAVE RD
GAUTIER MS
39553

*Mayor
Phil Forjussen*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*City Clerk
Cynthia Russell*

Council

At Large Mary F. Martin

Ward 1 Cameron George

Ward 2 Richard Jackson

Ward 3 Casey C. Vaughan

Ward 4 Charles "Rusty" Anderson

Ward 5 Adam D. Colledge



3330 Highway 90

Gautier, MS 39553

Phone: (228) 497-8000

Fax: (228) 497-8028

Email: gautier@gautier-ms.gov

Website: www.gautier-ms.gov

December 17, 2018

RE: Public Hearing Application Request for a Variance allowing a decrease of the minimum side and rear property setbacks for a structure in a C-2 zoning district.
(GPC Case No. 18-23-VAR)

Dear Adjoining Property Owner:

Public notice is hereby given that the Planning Commission for the City of Gautier will hold a public hearing in the Council Chambers of City Hall, 3330 Highway 90, Gautier, MS at 5:00 P.M. on Thursday, January 3, 2019 to hear a request for a **VARIANCE ALLOWING A DECREASE OF MINIMUM SIDE AND REAR SETBACK REQUIREMENTS FOR A STRUCTURE** in a C-2 Community Commercial zoning district at the following location:

4528 GAUTIER VANCELEAVE ROAD

PID #82426190.050

GAUTIER, MS

The Planning Department can be reached at 228-497-1878 or rmorgan@gautier-ms.gov should you have any questions.

At the aforementioned time and place, all parties in interest shall have an opportunity to be heard.

67h c

PUBLIC NOTICE
GPC # 18-23-VAR
4528 GAUTIER VANCELEAVE RD
MINIMUM SIDE AND REAR SET-BACK RE-
QUIREMENT FOR A STRUCTURE IN A
C-2 DISTRICT
Public notice is hereby given that the Plan-
ning Commission for the City of Gautier will
hold a public hearing in the Council Cham-
bers of City Hall, 3330 Highway 90, Gautier,
MS at 5:00 P.M. on Thursday, January 3,
2019, to hear a request for a Variance allow-
ing a decrease in the minimum side and rear
property setback requirements for a struc-
ture in a C-2 Community Commercial zoning
district at the following location:
4528 GAUTIER VANCELEAVE ROAD
PID #82426190.050
GAUTIER, MS
The Planning Department can be reached at
228-497-1878 or sankerson@gautier-ms.gov
y should you have any questions.
At the aforementioned time and place, all
parties in interest shall have an opportunity
to be heard.
WITNESS my hand this 16th day of
December 2018.
Scott Ankerson, Director
Gautier Planning Department
MISSISSIPPI PRESS
December 16, 2018

EXH D
MAP



Pidn 82426190.000
Location-4526 G/V Rd.
Address-4500 G/V Rd.
Duke, Zachary E

Variance Request Property

Pidn 82426030.000
Location-Glen Heath Dr
Address- 4500 G/V Rd.
Name-Adams, Vera Martin

Pidn 82426200.000
Location-4500 G/V Rd.
Address-4500 G/V Rd.
Duke, Debra K









Councilman Colledge made the motion to enter closed session to determine whether it was necessary and proper to enter into executive session. Councilwoman Martin seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to enter executive session to discuss potential acquisition of property. Councilman Anderson seconded the motion. The vote was carried unanimously.

No action was taken during executive session.

Councilman Colledge made the motion to reenter open session. Councilman Vaughan seconded the motion. The vote was carried unanimously.

Councilman Vaughan made the motion to adjourn until February 5, 2019 at 6:30 PM. Councilwoman Martin seconded the motion. The vote was carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting: February 5, 2019

Title: Approval to amend the Agreement with Cogent Strategies, LLC

Introduced by:
Contact Person/Telephone City Manager 497-8000 ext. 305

Summary Explanation: Approval to amend the Agreement with Cogent Strategies, LLC and the City of Gautier in order to extend the contract.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Cogent Strategies is a team of top-ranked government relations and strategic communications professionals; and

WHEREAS, the City entered into a one-year agreement with Cogent Strategies, LLC February 6, 2018;

WHEREAS, the city hereby finds that extending the agreement with Cogent Strategies to assist in securing federal dollars for the City's infrastructure projects, specifically sewer repair and water treatment plant requirements is in the best interest of the City;

WHEREAS, this amendment would be in the best interest of the City of Gautier;

WHEREAS, the agreement will be extended to February 5, 2020;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the extension of the agreement with Cogent Strategies, on the same terms and conditions, is hereby authorized and approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: February 5, 2019
Subject: Approval to amend the agreement with Cogent Strategies

REQUEST:

The City Manager requests to amend the agreement executed February 23, 2018 between Cogent Strategies LLC and the City of Gautier in order to extend the contract.

BACKGROUND:

Cogent Strategies has worked well the past year assisting the City of Gautier's efforts to secure federal dollars for the City's infrastructure projects, specifically sewer repair and water treatment plant requirements.

DISCUSSION:

Cogent Strategies, LLC agrees to extend the term of the Agreement through February 5, 2020. All other terms and conditions of the Agreement will remain in effect. The monthly retainer will remain \$7,500 per month, which is very reasonable for the sources we receive.

RECOMMENDATION:

The City Manager recommends that the City Council approve to amend the agreement between the City of Gautier and Cogent Strategies, LLC.

The Council May:

1. Approve to amend the agreement between the City of Gautier and Cogent Strategies, LLC; or
2. Not approve to amend the agreement between the City of Gautier and Cogent Strategies, LLC

ATTACHMENTS:

1. Cogent Strategies Letter (Amendment to Agreement)



January 23, 2019

Paula Yancey
City Manager
City of Gautier
3330 US-90
Gautier, MS 39553

Dear Paula,

I am writing to amend the agreement executed February 23, 2018 between Cogent Strategies LLC and the City of Gautier ("the Agreement"), hereinafter referred to collectively as "the Parties".

Summary and Terms of this Amendment

1. The Parties hereby agree to extend the term of the Agreement through February 5, 2020.
2. Notwithstanding the changes above, all other terms and conditions of the Agreement shall remain in full force and effect.

We look forward to continuing our work with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Kimberley Fritts
Founder & CEO



AGREED TO:

On behalf of the City of Gautier

Date

On behalf of Cogent Strategies, LLC

Date

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Approval to amend the Comprehensive Fee Schedule to reflect current department details and changes to various fees

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Approval to amend the Comprehensive Fee Schedule to reflect current department details and changes to various fees

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2019

**RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE TO REFLECT
CURRENT DEPARMTENT DETAILS AND CHANGES TO VARIOUS FEES**

WHEREAS, City Staff has recommended that the City of Gautier Comprehensive Fee Schedule be amended to reflect current department details, and changes to various fees; and

WHEREAS, the changes to department details in the attached Comprehensive Fee Schedules reflect updates accurately depicting recent changes made by the Council to the organization of the City; and

WHEREAS, City Staff has recommended removing all Special Event Fees from the Comprehensive Fee Schedule; and

WHEREAS, City Staff has recommended increasing the rental fee for the Senior Center from \$100.00 to \$150.00; and

WHEREAS, City Staff has recommended reducing the boat launch fee at Shepard State Park from \$7.00 to \$4.00; and

WHEREAS, the Mayor and Members of City Council hereby find that these changes are in the best interests of the City;

BE IT THEREFORE RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the above amendments to the Comprehensive Fee Schedule are hereby authorized and approved; and

BE IT FURTHER RESOLVED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: January 24, 2019
Subject: Approval to amend Comprehensive Fee Schedule for the Parks and Recreation Department

REQUEST:

The Recreation Department requests that Council amend the Comprehensive Fee Schedule to reflect the following changes:

- Delete Cultural Services and replace with Parks & Recreation
- Remove all Special Event Fees from Comprehensive Fee Schedule
- Increase the rental fee of the Senior Center from \$100 to \$150
- Reduce the boat launch fee at Shepard State Park from \$7.00 to \$4.00
- Remove Parks & Recreation from under Economic Development on the Table of Contents and list as its own department
- Delete Economic Development and replace with Building and Planning
- Add Finance Department above Municipal Court Fines
- Add Public Works/Utilities under City Clerk

BACKGROUND:

The Recreation Director has been evaluating the operations of the Recreation Department and has found that several items on the Comprehensive Fee schedule need to be revised/ updated.

DICUSSION:

- Delete Cultural Services and replace with Parks & Recreation - the City reorganized and no longer has a Cultural Services Division.
- Remove all Special Event Fees from Comprehensive Fee Schedule - due to limited inventory and the increased needs of the Recreation Department this is no longer a viable option for the Recreation Department.
- Increase the rental fee of the Senior Center from \$100 to \$150 - after meeting with staff members and the Senior Steer Committee both felt that the rental fee for the Senior Center should be increased to help with the maintenance and operation of the Senior Center. Staff also checked with other rental facilities and found that the increase in fee would still be comparable to other surrounding facilities.
- Reduce the boat launch fee at Shepard State Park from \$7.00 to \$4.00 - reducing the boat launch fee would put the launch fee in line with surrounding boat launches in the area.
- Remove Parks & Recreation from under Economic Development on the Table of Contents and list as its own department
- Delete Economic Development and replace with Building and Planning
- Add Finance Department above Municipal Court Fines
- Add Public Works/Utilities under City Clerk

RECOMMENDATION:

The Recreation Department recommends that City Council amend the Comprehensive Fee Schedule to reflect the following changes:

- Delete Cultural Services and replace with Parks & Recreation
- Remove all Special Event Fees from Comprehensive Fee Schedule
- Increase the rental fee of the Senior Center from \$100 to \$150
- Reduce the boat launch fee at Shepard State Park from \$7.00 to \$4.00
- Remove Parks & Recreation from under Economic Development on the Table of Contents and list as its own department
- Delete Economic Development and replace with Building and Planning
- Add Finance Department above Municipal Court Fines
- Add Public Works/Utilities under City Clerk

The City Council may:

1. Amend the Comprehensive Fee Schedule as reflected above,
2. Not amend the Comprehensive Fee Schedule as reflected above; or
3. Amend the Comprehensive Fee Schedule with corrections

ATTACHMENT(S):

Comprehensive Fee Schedule

City of Gautier Comprehensive Fee Schedule



Revised February 5, 2019

TABLE OF CONTENTS

BUILDING AND PLANNING	1-3
PARKS AND RECREATION.....	3-2
CITY CLERK.....	
ADMINISTRATION	4
PUBLIC WORKS/UTILITIES.....	5-6
POLICE DEPARTMENT	6
FINANCE DEPARTMENT.....	
MUNICIPAL COURT.....	7-10
ADJUSTMENT POLICY	11

ECONOMIC DEVELOPMENT

BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation \$0 - 100,000	Each	\$25 for 1st \$1,000 + \$5 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$100,001 - \$500,000	Each	\$520 for \$100,000 + \$4 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$500,001 - up	Each	\$2120 for \$500,000 + \$3 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	\$250.00	
	5,001 - up square feet	Each	\$250.00 for 5,000 sf + \$50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	\$250.00	
	5.01 - Up Acres	Each	\$250.00 for 5 ac + \$50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	\$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	\$50.00	
	5 - Up Acres	Each	\$100.00	
	Protected Tree Removal	Each	\$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	\$150 + \$250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	Special Exception Application Fee	Each	\$250.00	
	Commercial Signs	Each	\$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	Temporary Banners (Within Right-of-Way)	Each	\$0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	\$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	\$25.00	
	New Business	Each	\$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/administered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	\$0.00	Commercial Only. No permit required for residential property.
	Temporary Use	Each	\$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/Storage Sheds (per building/structure), Portable Storage Container, Realestate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	Bond required for all off-site improvements over \$10,000 valuation.
	Off-Site Improvements	Each		
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each		\$25.00
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		\$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		\$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	\$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	\$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	\$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Landfill Site Operating Permit			
	new, expanding and modifications	Each	\$150.00	
	annual renewal only	annually	\$50.00	with no changes in operations
	Appeal Staff Decision to Planning Commission	Each	\$100.00	
	Appeal Planning Commission Decision to Council	Each	\$100.00	
	Right-of-Way Vacation	Each	\$250.00	
	Conditional Use (Major/Minor)	Each	\$250.00	
	Special Exception Application Fee	Each	\$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	\$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	\$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	\$175.00	
	Variance - Administrative	Each	\$100.00	
	Zoning Change	Each	\$300.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Text Amendment	Each	\$250.00	
	Home Occupation	Each	\$125.00	
	Lot Split/Rearrangement (Minor)	Each	\$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	\$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	\$100.00 + \$6 per lot	
	Other Public Hearing Requests	Each	\$100.00	

-CULTURAL SERVICES PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	\$500.00 + \$250 refundable Deposit	
	pavilion -(8am to 12pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(12pm to 4pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(4pm to dusk)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(all day)		\$100.00 + \$30 refundable deposit	
	Senior Center Building			
	resident	Day	\$100.00 + \$100 refundable Deposit	\$150.00 + \$100 refundable Deposit
	non resident	Day	\$100.00 + \$100 refundable Deposit	\$150.00 + \$100 refundable Deposit
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	\$500.00 + \$350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	\$75.00 + \$100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	\$150.00 + \$100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	\$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	\$18.00	
	nightly (65 or older/ or disable)	Day	\$13.00	
	monthly	Monthly	\$360.00	
	camping (primitive)	Per Tent/Day	\$13.00	
	Group/Scout Group (primitive)	per person/Day	\$2.00	
	Yearly pass	Yearly	\$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	\$4.00	\$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails., etc.)xx
	Daily Walk In Pass /Bus/Bike	per person/Day	\$0.50	
	Boat Launch	per boat/Day	\$7.00 \$4.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	\$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	\$35.00	
	Multi-purpose Field	per hour	\$6.00	
	Multi-purpose Field w/lights	per hour	\$12.00	
	SPECIAL EVENTS FEES			
	Bleacher Rental/ Setup-			
	resident	Each	\$75.00 + \$75 refundable Deposit	No charge if bleachers are being used in conjunction with a field rental and the bleachers do not need to be moved. Must leave copy of valid driver's license with City Hall until fee is paid.
	non-resident	Each	\$95.00 + \$95 refundable Deposit	Must leave copy of valid driver's license with City Hall until fee is paid.
	Chair Rental			
	resident	Each	\$1.00	Refundable Deposit \$10 for each set of 20 chairs (\$10 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non-resident	Each	\$2.00	Must leave copy of valid driver's license with City Hall until fee is paid.
	Table 6FT./8FT Rentals			
	resident	Each	\$5.00	Refundable Deposit \$20 for each set of 20 Tables (\$20 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non-resident	Each	\$7.50	Must leave copy of valid driver's license with City Hall until fee is paid.
	Barricades Delivery			
	resident	Each	\$10.00	Refundable Deposit \$50 for each set of 20 Barricades (\$50 minimum)
	non-resident	Each	\$15.00	Must leave copy of valid driver's license with City Hall until fee is paid.
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		\$70.00	
	Tackle Football		\$90.00	
	Youth Cheerleading		\$90.00	
	Youth Basketball		\$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	\$0.30	
	NSF Check Fee	Each	\$40.00	
	Candidate Filing Fee	Each	\$10.00	
	Audio/Video Tape Copies	Each	\$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		\$20.00	
	4 – 10 employees		\$30.00	
	11 and above		\$30.00	the 1 st ten employees and \$3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	\$250.00	(should be renewed after 90 days for \$25.00)
	Privilege License Reprint	Each	\$15.00	
	Badge of Identifying Certificate	Each	\$15.00	
IV.	SUBPOENAS – personal appearance	Each	\$150.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES *			
	¾" meter		\$200.00	
	1" meter		\$250.00	
	1 ½" meter		\$300.00	
	2" meter		\$350.00	
	3" meter and above		meter cost plus two (2) months minimum bill	
*Move without notice will forfeit deposit				
II.	WATER CHARGE			
	Minimum Charge of 3000 Gallons or Less	residential	\$24.75	
	1000 Gallons Over the Minimum	residential	\$8.25	
	Minimum Charge of 3000 Gallons or Less	commercial	\$25.50	
	1000 Gallons Over the Minimum	commercial	\$8.50	
III.	SEWER CHARGE			
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	residential	\$12.30	
	1000 Gallons Over the Minimum	residential	\$4.10	
	Wastewater Treatment Charge	residential	\$15.45	
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	commercial	\$18.75	
	1000 Gallons Over the Minimum	commercial	\$6.25	
	Wastewater Treatment Charge	commercial	\$15.45	
	1000 Gallons Over the Minimum (wastewater treatment)		\$5.15	
	Sewer Only (Residential) Monthly Charge		\$42.00	
	Sewer Only (Commerical) Monthly Charge		\$100.00	
IV.	GARBAGE CHARGE			
	1 st Cart		\$21.00	
	Cart Delivery Fee (After Initial Set-up)		\$15.00	
	Special pick-up (one lift)	small load	\$50.00	
	Special pick-up (one lift)	large load	\$100.00	
V.	MISCELLANEOUS FEES			
	Capacity Charge (depending on usage)			
	0 to 9,999 gallons monthly		\$0.00	
	10,000 to 19,999 gallons monthly		\$50.00	
	20,000 to 49,999 gallons monthly		\$150.00	
	50,000 to 99,999 gallons monthly		\$350.00	
	100,000 to 199,999 gallons monthly		\$750.00	
	200,000 to 249,999 gallons monthly		\$1,000.00	
	greater than 250,000 gallons monthly		\$1,500.00	
	Reconnect for Lock off		\$65.00	
	Returned Check Fee		\$50.00	
	Late Charge Fee		\$35.00	
	Connection Service Fee		\$50.00	
	Reconnect Fee for Temporary Disconnect		\$30.00	
	Temporary Disconnect		\$30.00	
	Lock off for Non-payment		\$30.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Illegal connection and/or Theft of Utilities		\$600.00 plus associated fees	
	Sewer Cleanout/Cap Tampering Fee		\$100.00	
	Sewer Inspection Fee (customer caused issue)		\$100.00	
	Transfer Fee		\$45.00	
	After Hours Calls - Other		\$50.00	
	3/4" Irrigation Meter - tap		\$255.00	
	1" Irrigation Meter - tap		\$375.00	
	Meter Locks		\$25.00	
	Meter Box Tamper Fee		\$60.00	
	Meter Relocate Fee		\$100.00	
	Meter Reread Fee		\$30.00	
	Pool Fill (Meter Only)		\$100.00	
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water only or sewer only
	3/4" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1 1/2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	3" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	4" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	6" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	8" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	\$20.00	
	Parking Lot Reports	Each	\$10.00	
	Offense Reports	Each	\$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	\$15.00	
	Background Checks	Each	\$15.00	

FINANCE DEPARTMENT COURT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
✓. I.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		\$1,095.00	
	DUI 2nd offense		\$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		\$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		\$575.00	
	DUI 2nd offense		\$825.00	
	TRAFFIC			
	following to close		\$172.00	
	handicap parking violation		\$250.00	
	improper parking		\$172.00	
	improper lane use		\$172.00	
	improper turn or failure to sign		\$172.00	
	improper passing		\$172.00	
	driving on wrong side of road		\$172.00	
	obstructing public street (obstruction of city street)		\$172.00	
	failure to chg. lanes-stopped emergency vehicle		\$343.00	
	pass stopped school bus		\$343.00	
	failure to yield blue lights/siren		\$343.00	
	failure to obey police/traffic		\$343.00	
	failure to yield- right of way		\$172.00	
	failure to yield emergency vehicle		\$343.00	
	failure to dim headlights		\$172.00	
	ran red light		\$172.00	
	ran stop sign		\$172.00	
	careless driving		\$212.00	
	reckless driving		\$252.00	
	drag racing		\$252.00	
	no motorcycle endorsement		\$242.00	
	parking in fire lane		\$242.00	
	no seatbelt in use		\$75.00	
	child restraint violation		\$168.00	
	SPEEDING			
	speeding in school zone		\$247.00	
	over (1-9 miles)		\$176.00	
	over (10 miles)		\$186.00	
	over (11 miles)		\$187.00	
	over (12 miles)		\$188.00	
	over (13 miles)		\$189.00	
	over (14 miles)		\$190.00	
	over (15 miles)		\$191.00	
	over (16 miles)		\$198.00	
	over (17 miles)		\$200.00	
	over (18 miles)		\$202.00	
	over (19 miles)		\$204.00	
	over (20 miles)		\$216.00	
	over (23 miles)		\$228.00	
	over (24 miles)		\$231.00	
	over (25 miles)		\$234.00	
	over (26 miles)		\$239.00	
	over (27 miles)		\$244.00	
	over (28 miles)		\$249.00	
	over (29 miles)		\$254.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	over (30 miles)		\$269.00	
	over (31 miles)		\$272.00	
	No Motor Vehicle Liability Insurance		\$643.00	
	Running Railroad Crossing Arms		\$363.00	
	Allow Unauthorized unlicensed person to drive		\$172.00	
	No Driver's License		\$342.00	
	Expired Driver's License		\$343.00	
	Suspended Driver's License-Alcohol involved		\$568.00	
	Suspended Driver's License		\$343.00	
	Leaving Scene Of An Accident		\$342.00	
	Leaving Scene w/Injuries		\$542.00	
	Improper Equipment		\$172.00	
	Failure To Wear Crash Helmet		\$172.00	
	Improper Load		\$172.00	
	Expired Tag		\$274.00	
	Improper Tag		\$274.00	
	No Tag		\$274.00	
	Switched Tag		\$274.00	
	Improper Display of Tag		\$274.00	
	TINTED WINDOWS			
	1st offense		\$205.00	
	2nd offense		\$242.00	
	3rd offense		\$342.00	
	ASSAULT AND WEAPONS			
	child neglect		\$553.00	
	domestic violence - 1st		\$553.00	
	domestic violence - 2nd		\$954.00	
	knowingly violate a protective		\$538.00	
	assault & battery		\$553.00	
	assault by threat		\$553.00	
	assault with weapon		\$704.00	
	assault on a minor		\$553.00	
	carry concealed weapon		\$405.00	
	discharge weapon		\$505.00	
	exhibit weapon		\$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		\$254.00	
	use credit card w/intent defraud		\$504.00	
	embezzlement		\$505.00	
	embezzlement (\$500.00 & over)		FELONY	
	false pretense		\$553.00	
	false reporting of a crime		\$553.00	
	home repair fraud		\$804.00	
	gambling		\$305.00	
	operate gambling house		\$490.00	
	trespass less than larceny		\$505.00	
	petit larceny		\$505.00	
	defrauding an innkeeper		\$553.00	
	theft of utilities		\$505.00	
	meter tampering		\$505.00	
	machine, coin oper/breaking in		\$505.00	
	giving away MDSE by employee		\$505.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	harassing, profane, telephone		\$490.00	
	bad check		\$553.00	
	uttering forgery		\$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		\$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		\$553.00	
	2nd offense		\$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		\$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		\$304.00	
	simple assault on officer		\$653.00	
	resisting arrest		\$653.00	
	fleeing arrest		\$653.00	
	impersonate a police officer		\$653.00	
	interfere with duties of a police officer		\$304.00	
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		\$605.00	
	sell beer without license		\$605.00	
	unlawful to consume alcohol in public place		\$230.75	
	purchase or posses alcohol for minor		\$369.00	
	public drunk		\$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		\$1,203.25	
	Possession of Marijuana		\$504.00	
	Possession of (Drug) Paraphernalia		\$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1 st Offense		\$209.00	
	2 nd Offense		\$235.00	
	3 rd Offense		\$284.00	
	NO RABIES VACCINATION		\$304.00	
	Confinement Violations		\$304.00	
	General Owner Responsibility Violation		\$283.00	
	Dangerous Animals Non-Compliance		\$505.00	
	Failure to provide Vet care		\$283.00	
	Animal Cruelty		\$553.00	
	Animal Neglect		\$283.00	
	Fowl and Livestock Violation		\$283.00	
	Aggravated animal abuse		\$553.00	
	Smoking in Public Building		\$209.00	
	Public Profanity		\$304.00	
	Disturbing the Peace		\$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		\$304.00	
	Disorderly Conduct refuse to leave premises		\$304.00	
	Disorderly Conduct phys acts/profane language		\$304.00	
	Contempt of Court (Failure to Compile)		\$274.00	
	Contempt of Court (Failure to appear)		\$274.00	
	Contempt of Court (Failure to pay)		\$274.00	
	Aiding & Abetting in Bail Bond Jumping		\$505.00	
	Bail Bond Jumping MISD		\$553.00	
	Disturbance Nuisance - danger neighborhood		\$209.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Disturbing Family Peace		\$304.00	
	Interference with City Officer		\$304.00	
	Care of Premises		\$233.00	
	Extortion		\$505.00	
	Curfew Violation		\$234.00	
	Contribute to Delinquency of Minor		\$505.00	
	Possession of Handgun by a Minor		\$505.00	
	Indecent Exposure		\$505.00	
	Obscene/Harassing Phone Calls		\$505.00	
	Escape		\$505.00	
	911 Abusive Calls		\$515.00	
	Misdemeanor Hindering Prosecution		\$505.00	
	Conspiracy to Commit a Crime		\$505.00	
	Fireworks Inside City Limits		\$219.00	
	Prostitution		\$505.00	
	Vagrancy		\$489.00	
	Hitch-Hiking		\$255.00	
	Trespassing		\$353.00	
	Malicious Mischief (Face Value)		\$203.25	
	Loud Music		\$285.00	
	Litter Law Violation		\$454.00	
	Stalking			
	1 st Offense		\$505.00	
	2 nd Offense		FELONY	
	Boating Under the Influence			
	1 st Offense		\$594.00	
	2 nd Offense		\$794.00	
	3rd Offense		\$1,193.25	
	Sell Tobacco to Minor		\$234.00	
	Abstracts		\$10.00	
	Affidavit		\$10.00	
	Withdrawal Form		\$10.00	

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Approval and authorization to pay business
landlord moving expenses totaling \$270.00 to Mary
L. Merrell for the Martin Bluff Road Widening
Project STP-9194-00(001) LPA/105069-801000

Introduced by:
Contact Person/Telephone

April Havens 497-8000 Ext. 315

Summary Explanation: Approval and authorization to pay business landlord moving expenses totaling \$270.00 to Mary L. Merrell for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the Martin Bluff Widening Project requires payment of moving expenses to Mary L. Merrell; and

WHEREAS, Right of Way Technologies has recommended that the City pay business landlord moving expenses totaling \$270.00 to Mary L. Merrell for the Martin Bluff Widening Project

WHEREAS, the Mayor and Members of the Council hereby find that such payment is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the business landlord moving expenses totaling \$270.00 to Mary L. Merrell for the Martin Bluff Widening Project STP-9194-00(001) LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/24/2019
Subject: Martin Bluff Road Widening Project - Approval and authorization to pay business landlord moving expenses totaling \$270 to Mary L. Merrell for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

REQUEST:

The Grants & Projects Department requests that City Council approve and authorize payment for business landlord moving expenses totaling \$270 to Mary L. Merrell for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10.

DISCUSSION:

This cost includes business landlord moving expenses totaling \$270. This is the final payment to Ms. Merrell to close out her relocation file.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council approve and authorize payment for business landlord moving expenses totaling \$270 to Mary L. Merrell for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

The City Council may:

- 1) Approve business landlord moving expenses totaling \$270 for the Martin Bluff Road Widening Project; or
- 2) Not approve business landlord moving expenses totaling \$270 for the Martin Bluff Road Widening Project.

ATTACHMENTS:

1. Right of Way Invoice

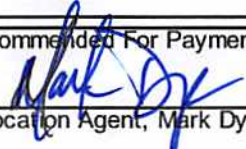
Date January 19, 2019**INVOICE - RIGHT OF WAY**

P.O. Number 941/

State _____		Acquired By:		Nature of Title	
Vendor No. <u>V99941ROWY0</u> Customer Acct. No. _____		Agreement _____		Fee Simple _____	
Payee <u>Mary L. Merrell</u>		Settlement _____		Perm. Ease _____	
_____		Condemnation _____		Temp. Ease _____	
_____		Special _____		D.E. _____	
Mortgagee <u>N/A</u>		Circuit _____		84-01 RELOCATION	
_____		Supreme _____			
Address <u>4300 Robinway Drive</u>		TIN NO. <u>587-56-1257</u>			
<u>Moss Point, MS 39563</u>					

Project No. <u>STP 9194-00-(001)</u>	County <u>Jackson</u>	32-1
<u>LPA/105069-801000</u>		File No. <u>Mary L. Merrell</u>

Description	Amount
BUSINESS LANDLORD Moving Expenses - Actual Cost W-9 SIGNED 04-05-16 HOLD CHECK FOR RELOCATION AGENT	\$ 270.00
TOTAL INVOICE	\$ 270.00

Recommended For Payment  Relocation Agent, Mark Dye				Approved <u>Paula Yancey, City Manager</u>		Paid By Warrant No. _____	
Relocation Reviewer, Bruce Fogg				Signature _____		Req. No. _____	
						Date _____	
OCA	Object Level 3	User Code 1 (Function)	User Code 2 Part. Code	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Receive December 2018 Finance Report

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive December 2018 Finance Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for December 2018 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting February 5, 2019.

DECEMBER 2018 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$847,094.32
MS Development Loan Katrina	Depository Account	007-000-001	\$240.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	(\$40,971.45)
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$1,158.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$576,755.52
Fire Protection Fund	Depository Account	160-000-001	\$237,831.76
Tidelands Grant	Depository Account	171-000-001	(\$15,460.00)
Library Support Fund	Depository Account	172-000-001	\$1,676.49
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$73,174.84
USDA NRCS EWP Program	Depository Account	300-000-001	(\$153,497.80)
Pine Cone Drive Spillway	Depository Account	301-000-001	\$159,625.60
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	\$73,681.71
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$433,305.59
Town Commons Park Project	Depository Account	304-000-001	\$499,400.00
Solid Waste Fund	Depository Account	404-000-001	\$128,330.62
EPA: Brownfields Assessment	Depository Account	409-000-001	\$0.00

General Ledger Cash Balance \$2,924,358.47

General Depository Reconciled Cash Balance **\$2,923,718.01**

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	(\$58,988.00)
Bemis Sewer Project	Enterprise Account	351-000-002	(\$2,642.50)
Water & Sewer Utility	Enterprise Account	400-000-002	\$2,872,016.62
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$56,287.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	

General Ledger Cash Balance \$2,866,673.64

Enterprise Reconciled Cash Balance **\$2,862,943.20**

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$312,155.64
W&S Rev Bond S2018: Debt Service	Debt Service Fund	250-000-007	\$173,293.32
W&S Rev Bond S2018: DS Reserve	Restricted Fund	251-000-003	\$298,609.04
W&S Rev Bond S2018: Contingency	Restricted Fund	251-000-005	\$10,060.77
W&S Rev Bond S2018: Depreciation	Restricted Fund	251-000-009	\$10,060.77
W&S Rev Bond S2018: Construction	Bond Fund	Funds 352-354	\$3,393,140.78
S2012 W&S Refunding Bonds: Debt Service	Debt Service Fund	602-000-007	\$896,310.93
S2012 W&S Refunding Bonds: DS Reserve	Restricted Fund	495-000-001	\$493,681.83
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$276,116.31
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$702,913.75

Total Bond & Restricted Reconciled Cash Balances **\$6,566,343.14**

**DECEMBER 2018
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2019	DEC 2018	Balance	25.00% % to date
General Fund Revenues	10,220,685.00	1,122,760.26	9,097,924.74	10.9%
Expenditures:				
001 Legislative	158,969.00	42,477.47	116,491.53	26.7%
010 City Court	322,255.00	61,112.24	261,142.76	18.9%
021 City Manager	259,533.00	65,779.66	193,753.34	25.3%
022 Human Resources	125,631.00	25,825.82	99,805.18	20.5%
040 City Clerk	291,241.00	54,246.44	236,994.56	18.6%
045 Finance	225,702.00	62,199.85	163,502.15	27.5%
060 City Attorney	130,000.00	30,013.00	99,987.00	23.0%
090 Economic Dev - Planning	371,209.00	94,380.11	276,828.89	25.4%
092 Building & General Expenses	569,200.00	289,116.76	280,083.24	50.7%
094 Grants & Project Admin	154,639.00	39,975.34	114,663.66	25.8%
100 Police	3,471,472.00	800,594.10	2,670,877.90	23.0%
161 Fire	2,562,288.00	636,360.27	1,925,927.73	24.8%
170 Recreation	585,705.00	136,773.21	448,931.79	23.3%
201 PW: Streets	286,420.00	29,295.94	257,124.06	10.2%
205 PW: Maintenance	245,788.00	65,434.72	180,353.28	26.6%
900 Interfund Transfers	830,452.00	0.00	830,452.00	
General Fund Expenditures	10,590,504.00	2,433,584.93	8,156,919.07	22.9%
<i>Total Operating Expenditures</i>	9,404,276.00	2,408,963.78	6,995,312.22	
<i>Total Capital Outlay Expenditures</i>	291,800.00	24,621.15	267,178.85	
<i>Total Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Total Transfers Out</i>	830,452.00	0.00	830,452.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,590,504.00	2,433,584.93	8,156,919.07	
<i>Personnel</i>	7,389,434.00	1,889,913.10	5,499,520.90	
<i>Supplies</i>	474,867.00	81,671.87	393,195.13	
<i>Other Services</i>	1,539,975.00	437,378.81	1,102,596.19	
<i>Capital Outlay</i>	291,800.00	24,621.15	267,178.85	
<i>Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Interfund Transfers for DS</i>	830,452.00	0.00	830,452.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,590,504.00	2,433,584.93	8,156,919.07	

**DECEMBER 2018
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2018	As of DEC 2018	Balance	25.00% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	280,259.00	0.00	280,259.00	
Expenditures	280,309.00	0.00	280,309.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
020 Allen Road Widening				
Revenues	46,324.00	0.00	46,324.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	27,155.81	0.00	27,155.81	
030 MDAH 2014 Community Heritage				
Expenditures	0.00	0.00	0.00	
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	5,428,367.47	7,980.35	5,420,387.12	0.1%
Expenditures	5,665,471.60	3,547.70	5,661,923.90	
157 US Justice Equitable Sharing				
Revenues	0.00	173,209.60	(173,209.60)	
Expenditures	50,000.00	14,207.37	35,792.63	28.4%
160 Fire Protection Fund				
Revenues	104,000.00	0.00	104,000.00	
Expenditures	179,915.06	29.50	179,885.56	
171 Combined Tidelands Grant				
Revenues	707,700.99	0.00	707,700.99	
Expenditures	697,199.49	8,960.00	688,239.49	1.2%
172 Library Support Fund				
Revenues	110,096.00	4,967.60	105,128.40	4.5%
Expenditures	110,096.00	3,291.11	106,804.89	2.9%
176 Shepard State Park				
Revenues	95,500.00	26,824.50	68,675.50	28.0%
Expenditures	128,450.00	20,124.92	108,325.08	15.6%
250 2018 W&S Bond Debt Service				
Revenues	335,200.00	90,750.67	244,449.33	27.0%
Expenditures	274,964.00	0.00	274,964.00	

**DECEMBER 2018
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2018	As of DEC 2018	Balance	25.00% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,200.00	11,809.21	(609.21)	105.4%
300 USDA-NRCS EWP				
Revenues	344,795.00	0.00	344,795.00	
Expenditures	161,250.00	25,668.48	135,581.52	15.9%
301 Pine Cone Drive Spillway				
Expenditures	164,525.60	4,900.00	159,625.60	2.9%
302 Robert Hiram Bridge Sheet Pile Wall				
Revenues	0.00	0.00	0.00	
Expenditures	76,261.71	2,580.00	73,681.71	3.3%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	578,784.00	0.00	578,784.00	
Expenditures	1,060,348.40	48,258.81	1,012,089.59	4.5%
304 Town Commons Park Project				
Revenues	0.00	500,000.00	(500,000.00)	
Expenditures	0.00	600.00	(600.00)	
350 Elevated Water Tank				
Revenues	1,086,500.00	0.00	1,086,500.00	
Expenditures	1,044,000.00	16,488.00	1,027,512.00	1.5%
351 Bemis Sewer Project				
Revenues	1,302,014.00	0.00	1,302,014.00	
Expenditures	1,302,014.00	2,642.50	1,299,371.50	0.2%
352 2018 Bond General Construction/Admin				
Revenues	10,000.00	19,505.54	(9,505.54)	195.0%
Expenditures	1,446,448.00	58,080.00	1,388,368.00	4.0%
353 Hwy 57 Utility Line Relocation				
Revenues	2,143,479.00	0.00	2,143,479.00	
Expenditures	2,143,479.00	0.00	2,143,479.00	
354 Robinson Still Road Utility Extension				
Revenues	336,318.00	0.00	336,318.00	
Expenditures	336,318.00	12,277.50	324,040.50	3.6%
404 Solid Waste Fund				
Revenues	1,567,944.00	337,846.73	1,230,097.27	21.5%
Expenditures	1,484,526.00	274,502.25	1,210,023.75	18.4%

**DECEMBER 2018
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2018	As of DEC 2018	Balance	25.00% % to date
421 MSB - Water Ionization Plant				
Expenditures	56,287.52	0.00	56,287.52	
495 DS Reserve Fund: 2012 Bond				
Revenues	600.00	2,797.69	(2,197.69)	466.2%
Expenditures	491,325.00	0.00	491,325.00	
497 DS Fund: 2013 SO Bond				
Revenues	1,000.00	1,201.62	(201.62)	120.1%
Expenditures	2,000.00	0.00	2,000.00	
602 DS Fund: 2012 Bond Refinance				
Revenues	575,280.00	67,119.18	508,160.82	11.6%
Bonds Payable	1,403,900.00	0.00	1,403,900.00	

**DECEMBER 2018
YEAR TO DATE TOTALS**

ENTERPRISE (400)

	BUDGET FY 2019	DEC 2018	Balance	25.00% % to date
Utility Fund Revenues	9,124,000.00	2,247,575.76	6,876,424.24	24.6%
Administration	3,187,726.00	799,356.68	2,388,369.32	25.0%
Water & Sewer O & M	3,020,016.00	647,190.54	2,372,825.46	21.4%
Debt Service	1,164,489.00	397,102.45	767,386.55	34.1%
Transfers	2,435,335.00	100,000.00	2,335,335.00	4.1%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,007,566.00	1,943,649.67	8,063,916.33	19.4%
<i>Total Operating Expenditures</i>	<i>5,995,742.00</i>	<i>1,332,337.22</i>	<i>4,663,404.78</i>	
<i>Total Capital Outlay Expenditures</i>	<i>212,000.00</i>	<i>114,210.00</i>	<i>97,790.00</i>	
<i>Total Debt Service</i>	<i>1,164,489.00</i>	<i>397,102.45</i>	<i>767,386.55</i>	
<i>Total Interfund Transfers</i>	<i>2,435,335.00</i>	<i>100,000.00</i>	<i>2,335,335.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,007,566.00</i>	<i>1,943,649.67</i>	<i>8,063,916.33</i>	
 <i>Personnel</i>	 <i>487,033.00</i>	 <i>88,894.77</i>	 <i>398,138.23</i>	
<i>Supplies</i>	<i>305,000.00</i>	<i>41,031.26</i>	<i>263,968.74</i>	
<i>Other Services</i>	<i>5,203,709.00</i>	<i>1,202,411.19</i>	<i>4,001,297.81</i>	
<i>Capital Outlay</i>	<i>212,000.00</i>	<i>114,210.00</i>	<i>97,790.00</i>	
<i>Debt Service</i>	<i>1,164,489.00</i>	<i>397,102.45</i>	<i>767,386.55</i>	
<i>Interfund Transfers</i>	<i>2,435,335.00</i>	<i>100,000.00</i>	<i>2,335,335.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,007,566.00</i>	<i>1,943,649.67</i>	<i>8,063,916.33</i>	

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Approval of a Limited Use Agreement between the
City of Gautier and Jackson County, Mississippi
for the Singing River Mall Site for the 2019
Jackson County Household Hazardous Waste
Collection Day

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Approval of a Limited Use Agreement between the City of Gautier and Jackson County, Mississippi for the Singing River Mall Site for the 2019 Jackson County Household Hazardous Waste Collection Day.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Jackson County, Mississippi has requested use of the Singing River Mall Site, currently being leased by the City, for the 2019 Jackson County Household Hazardous Waste Collection Day; and

WHEREAS, the Jackson County Household Hazardous Waste Collection Day is held annually, and provides a benefit to the citizens of the City of Gautier; and

WHEREAS, House Bill 35, 2002, is a Local and Private law authorizing Jackson County and its incorporated municipalities to share governmental equipment, manpower, services and resources as mutually agreed upon; and

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to permit use of the leased portion of the Singing River Mall Site as more fully described in the Limited Use Agreement; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Limited Use Agreement between the City of Gautier and Jackson County Mississippi for the 2019 Jackson County Household Hazardous Waste Collection Day is hereby approved; and

IT IS FURTHER ORDERED that the Singing River Mall Site will be made available as the location for the 2019 Jackson County Household Hazardous Waste Collection site pursuant to the attached Limited Use Agreement; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: February 5, 2019
Subject: Limited Use Agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall Site for the Jackson County Household Hazardous Waste Collection Day

REQUEST:

The Recreation Department is requesting approval of a limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2019 Jackson County Household Hazardous Waste Collection Day.

BACKGROUND:

The City of Gautier is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall). The City of Gautier received a request from Jackson County Solid Waste Department to use the Singing River Mall Site for its annual Household Hazardous Waste Collection Day.

DICUSSION:

The Jackson County Household Hazardous Waste Collection Day is held annually countywide. Singing River, LLC granted permission to the Jackson County Solid Waste Department to use the parking area located at Gautier Town Center (formerly Singing River Mall). The dates of use are April 20- 22, 2019.

RECOMMENDATION:

The Recreation Department recommends that City Council approve a limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2019 Jackson County Household Hazardous Waste Collection Day.

City Council May:

1. Approve the limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2019 Jackson County Household Hazardous Waste Collection Day; or
2. Not approve the limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2019 Jackson County Household Hazardous Waste Collection Day.

ATTACHMENT(S): Limited Use Agreement

RESOLUTION OF THE BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI
APPROVING HOSTING AND REQUEST FOR QUOTES FOR CONTRACTOR FOR
HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT APRIL 13, 2019

WHEREAS, the Solid Waste Director, requests approval from the Board of Supervisors to host Jackson County's Annual "Amnesty Day" Household Hazardous Waste Collection Event on Saturday, April 13, 2019, at the parking area located at Gautier Town Center (formerly Singing River Mall); and

WHEREAS, the Solid Waste Director requests approval of the *Limited use Agreement Between the City of Gautier, Mississippi and Jackson County, Mississippi* for the use of the parking area located at Gautier Town Center (formerly Singing River Mall); and

WHEREAS, the Solid Waste Director requests approval to request quotes for the contract for Household Hazardous Waste Collection Removal Event, a copy attached hereto;

BE IT, THEREFORE, RESOLVED that the Board of Supervisors hereby approves the Solid Waste Directors' request to host the County's Annual "Amnesty Day" Household Hazardous Waste Collection Event on Saturday, April 13, 2019 at the parking area located at Gautier Town Center (formerly Singing River Mall);

BE IT, FURTHER, RESOLVED that the Board of Supervisors hereby approves the *Limited Use Agreement Between the City of Gautier, Mississippi and Jackson County, Mississippi*, attached hereto, for the use of the parking area located at Gautier Town Center (formerly Singing River Mall) and authorizes the President of the Board to execute same;

BE IT, FURTHER, RESOLVED that the Board of Supervisors hereby approves the request from the Solid Waste Director to request quotes for the contract for the Household Hazardous Waste Collection Event on Saturday, April 13, 2019, at the parking area located at Gautier Town Center (formerly Singing River Mall).

The motion to approve the foregoing resolution was made by Supervisor Cumbest, seconded by Supervisor Harris, and the following vote was recorded:

Supervisor Cumbest

Supervisor Harris

Supervisor Taylor

Supervisor Ross

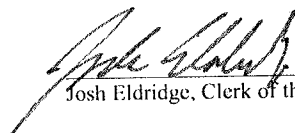
Supervisor Bosarge

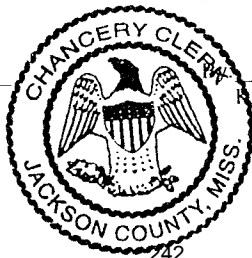
RESOLVED, this the 22nd day of January, 2019.

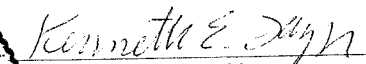
yes
yes
yes
yes
yes

ATTEST:

BOARD OF SUPERVISORS OF
JACKSON COUNTY, MISSISSIPPI


Josh Eldridge, Clerk of the Board




Kenneth E. Taylor, President

**LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND JACKSON COUNTY, MISSISSIPPI**

This Limited Use Agreement of Real Property ("Agreement") is executed to be effective the 22nd day of January, 2019, between the City of Gautier, Mississippi ("City") and Jackson County, Mississippi ("County").

WHEREAS, the City is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall); and

WHEREAS, the County desires to host Jackson County's Annual "Amnesty Day" Household Hazardous Waste Collection Event on Saturday, April 13, 2019, at the parking area located at Gautier Town Center (formerly Singing River Mall) ("Parking Area"); and

WHEREAS, the County has previously obtained written authorization from the property owner for such use of the premises; and

WHEREAS, the City desires to allow the County to utilize this Parking Area for the purpose of hosting its annual "Amnesty Day" Household Hazardous Waste Collection Event held on Saturday, April 13, 2019.

THEREFORE, in consideration of the following mutual covenants and conditions it is hereby agreed as follows:

1. PARKING AREA

The Parking Area is graphically depicted on attached Exhibit A.

2. REPRESENTATIONS

The Parties represent and warrant that (i) each, and its authorized signatory, has full right, power and authority to execute this Agreement; and (ii) execution and performance of this Agreement will not violate any laws, ordinances, covenants, mortgages, licenses or other agreements

binding on either Party.

3. TIME FRAME

The Parking Area may be utilized by the County on Saturday, April 13, 2019.

4. LIMITED USE

A. The use of the Parking Area by the County shall be solely for the purpose of hosting its annual "Amnesty Day" Household Hazardous Waste Collection Event.

B. The County, in consideration for the use of the property during the above time frame, agrees to perform any necessary limited preparation for use of the property for the Event but agrees not to damage the property or make any permanent alterations to said property.

C. The County, in consideration for the use of the property during the above time frame, agrees to leave the property in the same condition as it existed before the Event.

5. COMPENSATION

The Parties agree that due to the benefit provided to their citizens, the City grants the County the use of the Parking Area without monetary compensation.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

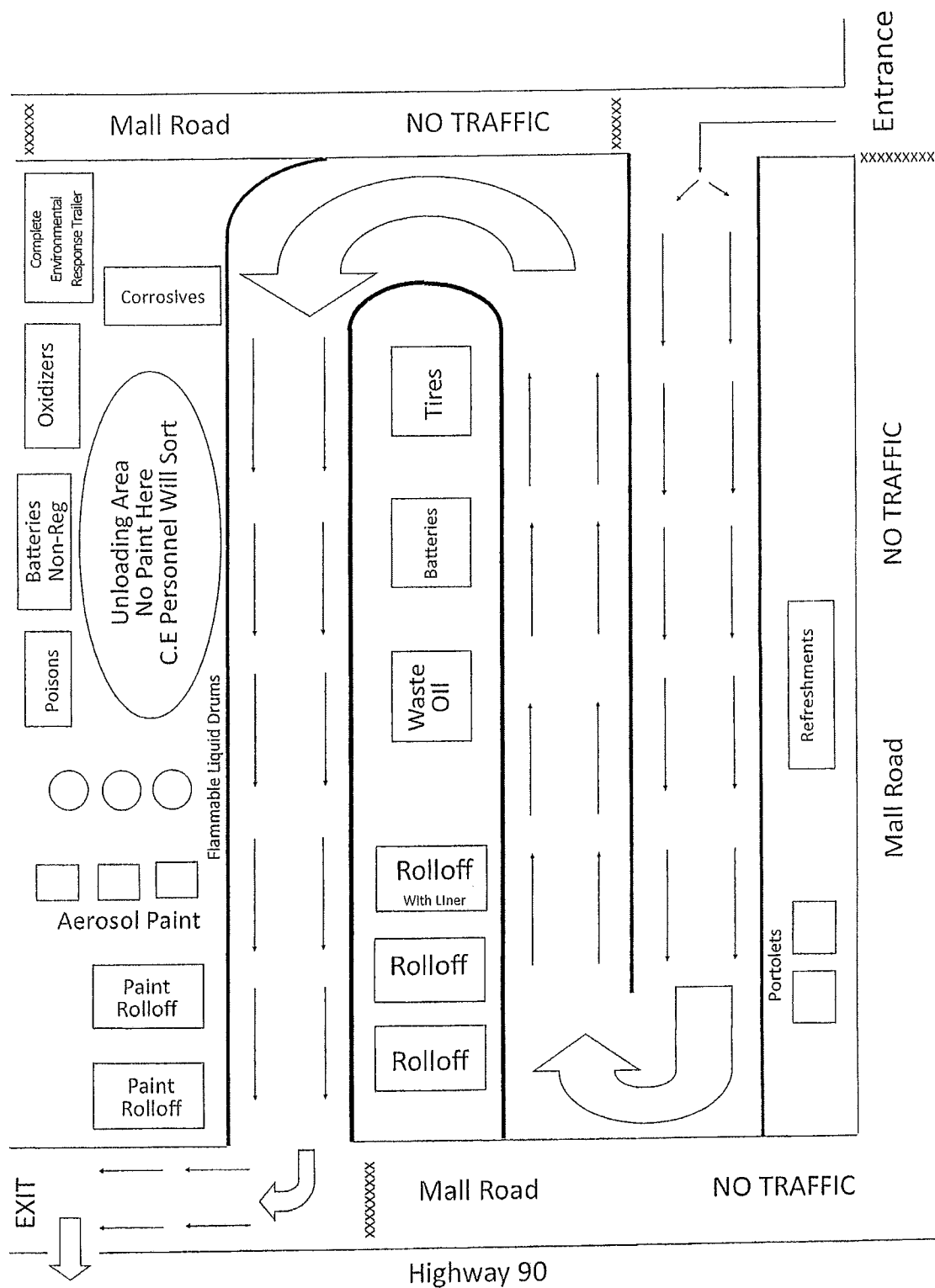
JACKSON COUNTY, MISSISSIPPI

By: Kenneth E. Taylor
KENNETH E. TAYLOR,
PRESIDENT
BOARD OF SUPERVISORS

CITY OF GAUTIER, MISSISSIPPI

By: _____
PHIL TORJUSEN, MAYOR

Page 3 of 3



CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Resolution to remove items from Parks and Recreation Department inventory, declare items as surplus, and allow items to be recycled that are no longer functional

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8007 Ext. 317

Summary Explanation: Approval of a resolution removing items from Parks and Recreation Department inventory, declaring such items as surplus, and allowing items to be recycled that are no longer functional

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2019

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING PARKS AND RECREATION DEPARTMENT ITEMS FROM INVENTORY, DECLARING ITEMS SURPLUS, AND APPROVING ITEMS TO BE RECYCLED THAT ARE NO LONGER FUNCTIONAL

WHEREAS, the Gautier Parks and Recreation Department is requesting the following Items be removed from inventory, declared surplus, and recycled as they are no longer functional: BBQ Grills, Ice Machine, Deep Fryer, Mini Refrigerator, Electrical Pedestals, Misc. Metal Pieces and Christmas Decorations; and

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the equipment, removal from inventory, declaring as surplus, and recycling items no longer functional, is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the Mayor and Council of the City of Gautier, Mississippi has determined that the items are hereby removed from inventory, declared surplus, and approved to be recycled.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 5th, February, 2019.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/25/2019
Subject: Authorization to deem items in the Parks and Recreation Department as surplus and allow staff to recycle items that are no longer functional

REQUEST:

The Recreation Department requests that Council deem the items listed below in the Parks and Recreation Department as surplus and allow staff to recycle items that are no longer functional.

BACKGROUND:

The Recreation Director has been evaluating the operations of the Recreation Department and is implementing ways for the department to operate more efficiently. Staff has begun to organize and identify inventory that is no longer functional or being used in the department.

DISCUSSION:

The following items are in disrepair and can no longer be used in the Recreation Department:

- BBQ Grills
- Ice Machine
- Deep Fryer
- Mini Refrigerator
- Electrical Pedestals
- Misc. Metal Pieces
- Christmas Decorations

Staff has received quotes from Hickman's Metal Recycling and Pascagoula Scrap Inc. to recycle the items listed above.

RECOMMENDATION:

The Recreation Department recommends that City Council deem the items listed above in the Parks and Recreation Department as surplus and allow staff to recycle items that are no longer functional.

The City Council may:

1. Deem the items listed above in the Parks and Recreation Department as surplus and allow staff to recycle items that are no longer functional,
2. Not deem the items listed above in the Parks and Recreation Department as surplus and not allow staff to recycle items that are no longer functional.

ATTACHMENTS:

1. Recycle Quotes
2. Surplus Pictures

Hickman Metal Recycling

Per Hundred

Short Steel	\$11.00
Long Steel	\$10.00
Tin	\$9.00
Cast Iron	
Vehicles	\$7.00

Per Pound

#1 copper	\$2.15
#2 copper	\$1.85
Sheet Copper	\$1.75
dirty a copper	\$ 0.70
dirty b copper	\$0.15
Copper Ends	\$ 0.25
Clean ac coils	\$0.90
dirty ac coils	\$0.70
clean brass	\$ 1.25
dirty brass	\$ 0.50
stainless steel	\$0.30
dirty stainless	\$ 0.08
alum cans	\$0.50
clean alum	\$0.30
dirty alum	\$0.12
10% alum	\$ 0.10
soft lead	\$ 0.40
hard lead	\$ 0.20
alum wheels	\$ 0.50
chrome wheels	\$ 0.40
electric motors	\$0.05
zinc	\$ 0.20
heater cores	\$ 0.40
batteries	\$0.20

HICKMAN'S METAL RECYCLING

(228) 273-4048 • (228) 392-6070

HickmanMetalRecycling589@yahoo.com

OPEN MONDAY-FRIDAY • 8am - 4pm

www.HickmanMetalRecycling.com

Follow us on Facebook

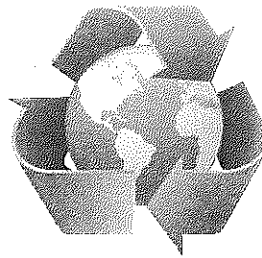
automatic trans	\$ 10 each
standard trans	\$ 5 each

If standard size price is \$1.50 for each:

Torq Con.	\$ 0.25
Alternator	\$ 0.25
A/C Compressor	\$ 0.25
Starters	\$ 0.18

ascr wire	\$ 0.08
ballast	\$ 0.08

cleancopper car rad.	\$ 1.05
dirty copper car rad	\$0.70
clean alum car rad.	\$ 0.30
dirty alum car rad.	\$0.12



**PASCAGOULA SCRAP
INC.**

KARIE L. OWENS
VICE PRESIDENT

10820 TUCKER RD
OCEAN SPRINGS, MS 39565

PHONE: 228-392-615
FAX: 228-392-637
bessiemy69camaro@yahoo.com

#1 copper 2.08¢
#2 " 1.93¢
tin \$8.00 per 100#
unp. steel ~~\$9.50~~ 9.50¢
per 100#
p. steel \$11.00 per
100#







**CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet**

Council Meeting:
Title:

February 5, 2019
Authorization for approval to submit the Notification of Intent to Apply for Singing River Health Systems grant application

Introduced by:
Contact Person/Telephone

City Manager 497-8000 Ext. 306

Summary Explanation: Authorization for approval to submit the Notification of Intent to Apply for Singing River Health Systems grant application

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

AUTHORIZATION TO SUBMIT THE NOTIFICATION OF INTENT TO APPLY FOR SINGING RIVER HEALTH SYSTEMS GRANT APPLICATION

ORDER NUMBER 000-2019

WHEREAS, Singing River Health Systems will be submitting a section 5310/5317 grant application to the Mississippi Department of Transportation for continued services in providing medical transportation to the residents of the City of Gautier; and

WHEREAS, Singing River Health Systems is required to supply the City of Gautier with a Notification of Intent to Apply along with a summary of services proposed in order to fulfill this process; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to submit a Notice of Intent to Apply for Singing River Health Systems to apply for a 5310/5317 grant to MDOT for continued medical transportation services;

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**City of Gautier
Memorandum**

To: City Council
From: Paula Yancey, City Manager
Date: February 5, 2019
Subject: Authorization for approval to submit the Notification of Intent to Apply for Singing River Health System's grant application.

REQUEST:

The City Manager requests the authorization for approval to submit the Notification of Intent to Apply for Singing River Health System's grant application.

BACKGROUND:

Singing River Health Systems will be submitting a section 5310/5317 grant application to the Mississippi Department of Transportation for continued services in providing medical transportation to the residents of the City of Gautier.

DISCUSSION:

SRHS is required to supply the City with a Notification of Intent to Apply along with a summary of services proposed in order to fulfill this process.

RECOMMENDATION:

The City Manager recommends that the City Council authorize the approval to submit the Notification of Intent to Apply for Singing River Health Transportation Services.

The Council May:

1. Authorize the approval to submit the Notification of Intent to Apply for Singing River Health Transportation Services; or
2. Not Authorize the approval to submit the Notification of Intent to Apply for Singing River Health Transportation Services.

ATTACHMENTS:

1. Letter requesting approval
2. Exhibit E- Notification of Intent to Apply

January 21, 2019

Dear City leader:

SRHS will be submitting a section 5310/5317 grant application to the Mississippi Department of Transportation for continued services in providing medical transportation to the residents of your city. We are required to supply you with a Notification of Intent to Apply along with a summary of services proposed. Please take a minute to read over the proposed service and fill out the attached form. If you have any questions or concerns, please contact me. My business card is enclosed with my contact number. I will be more than happy to pick this documents up once you have had an opportunity to complete it.

Sincerely,



Carolyn Morrow, Manager

EXHIBIT E
NOTIFICATION OF INTENT TO APPLY FOR FEDERAL CAPITAL
ASSISTANCE AVAILABLE TO PRIVATE NON-PROFIT ORGANIZATIONS
TO PROVIDE TRANSPORTATION SERVICES FOR
ELDERLY AND DISABLED PERSONS

Applicant: Singing River Health System
 (Name of Organization)

<u>P.O. Box 1597</u>	<u>Gautier</u>	<u>MS.</u>	<u>39553</u>
Address 1 or P.O. Box	City	State	Zip Code

<u>Address 2</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
<u>Cardyn Morrow</u>		<u>(228) 809-5574</u>	
Name of Contact Person		(Area Code & Phone Number)	

I have been afforded the opportunity to review the transportation service proposal of the above named organization. Based on the review: (check one)

☐ I do believe that this type of service is needed at this time.

☐ I do not believe that this type of service is needed at this time.

COMMENTS:

REVIEWER:

<u>Date</u>	<u>Signature</u>	<u>Title</u>
	<u>City of Gautier</u>	
Name of Organization		

<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
----------------	-------------	--------------	-----------------

(Area Code & Phone Number)

NOTE: Notification of Intent to Apply for Federal Capital Assistance must be submitted to the City and County elected officials of all counties served.

II. SECTION 5310 PROJECT ABSTRACT

Applicant Organization: Singing River Health System

Service Provider: Patient Transportation

A. PROJECT SUMMARY

Provide a description of your agency and the type of service currently offered and/or being proposed. Please include the following in the information: Singing River Health System ("Singing River, or we, or our, or us") began as Jackson County Hospital and was the first community owned and operated hospital in Mississippi with 23 beds, providing jobs to residents of the county while paving the way for world class care that would be provided to members of the community and surrounding areas for generations to come. In 1958, a new 122-bed hospital was constructed and opened as Singing River Hospital and in 1968, Ocean Springs Hospital was included and made part of Singing River, further solidifying our position to provide the care and treatment that the county deserves. Fast forward to 2019 and Jackson County has over 140,000 residents and Singing River is currently comprised of the two hospitals as previously mentioned above and owns and operates community medical clinics throughout the area, state-of-the-art neuroscience centers, cancer centers and Singing River Hospice of Light while providing inpatient and outpatient rehabilitation services, heart and vascular services, women's and children's services and behavioral health services. To date, we are the second largest employer in Jackson County with an economic impact exceeding \$270 million annually.

While we offer an array of services to members of the community, those patients and residents of Jackson County that are either elderly or handicapped may depend on us more than anyone else. As a result and since the inception of the Patient Transportation Program ("Program") in 1995, the elderly and handicapped patients in the community have taken advantage of such a great benefit in which we have been able to offer. While the Program was originally designed to serve the residents of Jackson County, the Program has extended to the neighboring counties of Harrison and George. The Program is free of charge to the individual in need as well as the healthcare providers within our service area to ensure the best quality of care and treatment is being provided to such individuals in need. The Program is the only transportation provider currently operating in Jackson County that offers ADA accessible vehicles with the levels of service needed to meet the demand for healthcare transportation. Further, the Program is the only one in the state of Mississippi that not only transports patients to those facilities located in Jackson County, but also transports those patients to facilities in Harrison and George County that are outside of our service area in which such facilities are not even owned and operated by Singing River. This alone speaks to our commitment to go the extra length in assisting those in need as we believe that we must serve our community day in and day out as this is our greatest duty.

To achieve this mission in fulfilling the duties of the Program, we operate 14 vehicles Monday through Friday from 7:30 a.m. to 4:00 p.m. This specifically includes patient transportation from the emergency department, transportation to pharmacies and medical supply stores, transportation for life sustaining services such as dialysis, hyperbarics, wound care, cardiac rehab, congestive heart failure clinic, etc., transportation of hospice patients to Singing River Hospice of Light, providing taxi services via a voucher program for ambulatory patients that we cannot accommodate, and providing medically necessary ambulance transfers for indigent patients through a purchase of services with Acadian Ambulance. As a result, the Program provides 24,000 trips annually in which funding is provided by Jackson County at \$53,000 annually for fuel costs and a local match provided by Singing River.

While we have a plan set forth in sustaining the current services provided by the Program, it is our desire to extend the Program in further by accomplishing the following goals:

- Close the gap in services within George, Jackson and Harrison counties
- Add additional staff and drivers in efforts to accommodate needed transportation services for dialysis patients.
- Secure contract with Medicaid brokers to provide transportation services for Jackson County.
- Implement new state wide software to assure connectivity within our region.
- Investigate possibilities of hosting regional call center.
- Find additional funding through partnerships with local government and businesses.
- Extend days and hours of operation for late appointments and Saturday's.
- Increase ridership by 10%.
- Coordinate training and maintenance needs with regional partners.

We are requesting xxxxx dollars.....

goals/objectives for 2019-2020

- actual service area(s)
- proposed number of vehicles for service
- (if applicable) increases or expansions in services
- estimated units of services for 2019-2020
- justification of staff resources/capital needs

B. Performance Data

Performance Information (2016-2017)		Performance Information (2017-2018)		Performance Information (2018-2019) As of December 31, 2018	
General Public Trips	3,764	General Public Trips	2,278	General Public Trips	490
Elderly and Disabled	18,060	Elderly/Disabled Trips	19,456	Elderly/Disabled Trips	5,417
Health/Human Services		Health/Human Services		Health/Human Services	
Employment		Employment		Employment	
Other		Other		Other	
TOTAL TRIPS	21,824	TOTAL TRIPS	21,734	TOTAL TRIPS	5,907

C. Year Service Initiated:

1995

D. Type(s) of Service:

Demand Response, medical

E. Days and Hours of Operation.

Sunday: hours of operation: closed

Monday: hours of operation: 07:30a.m. - 4:00 p.m.

Tuesday: hours of operation: 07:30 a.m. - 4:00 p.m.

Wednesday: hours of operation: 07:30 a.m. - 4:00 p.m.

Thursday: hours of operation: 07:30 a.m. - 4:00 p.m.

Friday: hours of operation: 07:30 a.m. - 4:00 p.m.

Saturday: hours of operation: closed

F. Vehicles

Program Vehicles	Total No. existing vehicles	Total Capacity existing vehicles	Total No. on order	Location (existing vehicles)
5311				
5310	14	170	2	Singing River Health System property
ARRA				
5316				
5311(f)				
TOTAL				

G. CAPITAL EQUIPMENT REQUESTED:

No. of Units	Equipment Description (i.e. Computers, Radios, vehicles)	*E / R	Total Cost	Federal Cost	Justification
2	17 passenger buses	R			High mileage, major repairs, reached EOUL.
16	Security cameras	N			
10	Tablets	R			Old tablet are obsolete, need upgrading

* E – EXPANSION

* R – REPLACEMENT

CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Resolution approving the sponsorship request for
Gautier Men's Club's 29th Annual Mardi Gras
Parade to be held on February 23, 2019

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Resolution approving the sponsorship request from Gautier Men's Club in the amount of \$1,000.00 for the 29th Annual Mardi Gras Parade to be held on February 23, 2019.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING SPONSORSHIP OF GAUTIER MEN'S CLUB'S
29TH ANNUAL MARDI GRAS PARADE TO BE HELD ON FEBRUARY 23, 2019**

RESOLUTION NUMBER 000-2019

WHEREAS, the Gautier Men's Club has requested that the City sponsor its annual Mardi Gras Parade to be held on February 23, 2019; and

WHEREAS, the sponsorship costs \$1,000.00, in addition to provision of certain city services; and

WHEREAS, the sponsorship includes advertisement of City resources and allows the Gautier Police Department to lead the parade; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

BE IT THEREFORE RESOLVED, by the Mayor and Members of the Council that sponsorship of the Gautier Men's Club's 29th Annual Mardi Gras Parade in the amount of \$1,000.00 is hereby authorized.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/25/2019
Subject: 2019 Gautier Mardi Gras Parade Request

REQUEST:

The Recreation Department requests City Council approval of a sponsorship request from the Gautier Men's Club in the amount of \$1,000.00 for the 29th Annual Gautier Mardi Gras Parade.

BACKGROUND:

The Gautier Men's Club's 29th Annual Mardi Gras Parade will be held on Saturday, February 23rd at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

The Mardi Gras Parade organizers have submitted a request for sponsorship of the 29th Annual Gautier Men's club Mardi Gras Parade. Municipalities may set aside, appropriate and expend moneys, not to exceed one mill of their respective valuation and assessment for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of such municipality.

DISCUSSION:

Gautier Men's Club has requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

1. Advertisement of the event on the City's electronic signs
2. Provision of traffic control night of the parade
3. Police participation in parade as in past years
4. Firefighters and Fire Truck participation in parade
5. Two sets of bleachers
6. Barricade set up and take down
7. 20X20 Tent
8. Four night light plants
9. Street and street apron clean-up after parade
10. \$1,000 sponsorship
11. Portalets

RECOMMENDATION:

The Recreation Department recommends that City Council authorize the sponsorship request from the Gautier Men's Club in the amount of \$1,000.00 for the 29th Annual Gautier Mardi Gras Parade as the City has determined that this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve the sponsorship request from the Gautier Men's Club in the amount of \$1, 000, or
- 2) Not approve the sponsorship request from the Gautier Men's Club in the amount of \$1,000.

ATTACHMENTS:

1. Special Event, Inkind Request
2. GMC Parade Certificate of Liability Insurance



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:
Date of Event: 2/23/19 Day or Week: SAT. Starting Time: 6:00 AM/PM
Ending Time: 9:00 AM/PM Proposed Location of the Event: CD MALL ROADWAYS
Describe the type of event to be conducted: GAUTIER MARDI GRAS NIGHT PARADE
Reason for Event, Demonstration or March: ANNUAL PARADE

If Event includes a city property or streets, give proposed route:
(Street) (Direction Turn)

(Street)	(Direction Turn)	(Street)
1. WILLIAM PAYNE		DOLPHIN
2. DOLPHIN	RIGHT	GAUTIER-VAN KEELE
3. GAUTIER-VAN KEELE	RIGHT	NWY 90
4. HWY 90	RIGHT	DOLPHIN
5. DOLPHIN	LEFT	WILLIAM PAYNE

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization Name: GAUTIER MEN'S CLUB Phone: (228) 218-6649
Address: PO BOX 185 SHAMROCK, GAUTIER, MS 39553
City State Zip
Type of Organization: CIVIC Profit: Non-Profit Federal ID#

Individual Making Application for Organization:

Name: GUY CAGNOLATTI Cell: (228) 218-6649
Address: 1908 SANDY POINT CIRCLE Phone (Home): (228) 218-6649
City: GAUTIER State: MS Phone (Work): ()
Position with Organization: PRESIDENT Zip Code: 39553

Individual(s) Responsible for keeping order and maintenance:

Name: TYLER JOINER Phone (H): (228) 219-8290 (W) (228) 327-1755
Name: () Phone (W): () (W) ()

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☒ Security	☐ Clean up During Event	☐ Staging
☒ Traffic Direction	☒ Clean up After Event	☒ Fencing <u>AS NEEDED</u>
☒ Barricades	☒ Trash Receptacles/Bag	☐ Other
☒ Set Up Barricades		

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: Guy Cagnolatti

Date: 1/8/19

FOR OFFICE USE ONLY

Date Rec'd: 01-08-19 Received By: [Signature]
Event has been: Approved
Approval/Disapproval Authority: [Signature]

Date:

GAUTIER MEN's CLUB MARDI GRAS PARADE FEBRUARY 23, 2019

List of "In Kind" services from the City of Gautier that GMC is requesting:

1. Parade announcement on Flashing yellow signs on Gautier Vancleave Rd. and Hwy. 90 two weeks prior to parade. Also, City Hall "Movie" sign.
2. Security/Traffic control night of parade.
3. Police participation in parade as in past years.
4. Firefighters and Fire Truck participation in parade.
5. Ambulance service – arranging through Acadian Ambulance Service
6. Bleachers – 2 sets for Judges Stand
7. Setting up and taking down barricades, orange plastic fencing as required.
8. Small tent set up, take down – 20X20? Parade Registration
9. 4 Night Light Plants, strategically placed for safety and security
10. Street and street apron clean-up after parade.
11. \$1,000 sponsorship to help cover expenses.
12. *Portolets*

Administrative

12. Special Event Permit Approval
13. Old Mall Property Use Agreement if required
14. Parade Route approval, same as last year.



CERTIFICATE OF LIABILITY INSURANCE

Fax: (228) 497-1038

DATE (MM/DD/YYYY)

01/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beacon Insurance Services, Inc. 1009 Howard Avenue Biloxi, MS 39530 License #: 205172	CONTACT NAME: Karleen Morgan	FAX (A/C, No): (228)374-0068	
	PHONE (A/C, No, Ext): (228)374-0067	E-MAIL ADDRESS: karleen@beaconins.biz	
INSURED Guy Cagnolatti DBA: Gautier Men's Club PO Box 185 Gautier, MS 39553	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Western World Insurance		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 00000000-110461

REVISION NUMBER: 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	TBA	02/23/2019	03/03/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PARADE SPECTATOR LIABILITY ONLY (DOES NOT INCLUDE THROW LIABILITY)

Certificate Holder is also Additional Insured in Regard to GL

CERTIFICATE HOLDER**CANCELLATION**

City of Gautier 3330 Hwy 90 P O BOX 670 Gautier, MS 39553-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE (KBM)

CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Resolution approving closure of roads and traffic control measures as described in the application for special permit submitted by the Gautier Men's Club on January 8, 2019.

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Resolution approving closure of roads and traffic control measures as described in the application for special permit submitted by the Gautier Men's Club on January 8, 2019.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING CLOSURE OF ROADS AND TRAFFIC CONTROL MEASURES AS DESCRIBED IN THE APPLICATION FOR SPECIAL EVENT PERMIT SUBMITTED BY THE GAUTIER MEN'S CLUB ON DECEMBER JANUARY 8, 2019

RESOLUTION NUMBER 000-2019

WHEREAS, the Gautier Men's Club has made a request for road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vancleave Rd., and Highway 90 as more fully described in an application for special permit submitted on January 8, 2019; and

WHEREAS, the purpose of the road closure is to conduct a Mardi Gras parade and block party; and

WHEREAS, pursuant to Miss. Code Ann. 21-27-3, municipalities have full jurisdiction over city streets; and

WHEREAS, pursuant to that jurisdiction, cities may close public streets temporarily for public purposes, e.g., parades, festivals, regulation of traffic or other valid purposes under the police power; and

WHEREAS, this authority would include the ability to temporarily close streets to prevent injury to, destruction of, or interference with public or private property, based upon a finding of necessity; and

WHEREAS, based on the application submitted by the Gautier Men's Club, the Mayor and Members of Council hereby find that closure of the relevant public streets for the time period requested is necessary to prevent injury to, destruction of, or interference with public or private property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gautier, Mississippi that the request for road closure of portions of William Payne Adams Blvd., Dolphin Ave., Gautier-Vancleave Rd., and Highway 90 as more fully described in an application for special permit dated January 8, 2019 is hereby approved.

BE IT, FURTHER RESOLVED that associated traffic and crowd control is hereby approved, subject to the discretion and judgment of the Police Chief;

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the **5th** day of February, 2019.

PHIL TORJUSEN, MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/25/2019
Subject: 2019 Gautier Mardi Gras Parade Road Closure

REQUEST:

The Recreation Department requests City Council approval of a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vancleave Rd., and Highway 90 as more fully described in the attached application for special permit submitted on January 8, 2019.

BACKGROUND:

The Gautier Men's Club's 29th Annual Mardi Gras Parade will be held on Saturday, February 23rd at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

DISCUSSION:

The Mardi Gras Parade organizers have submitted an application for special event permit for the Annual Gautier Men's club Mardi Gras Parade .

RECOMMENDATION:

The Recreation Department recommends that City Council approve a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vancleave Rd., and Highway 90 as more fully described in an application for special permit submitted on January 8, 2019. The City has determined that this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vancleave Rd., and Highway 90.
- 2) Not approve a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vancleave Rd., and Highway 90.

ATTACHMENTS:

1. Special Event, Inkind Request
2. GMC Parade Certificate of Liability Insurance



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:
Date of Event: 2/23/19 Day or Week: SAT. Starting Time: 6:00 AM/PM
Ending Time: 9:00 AM/PM Proposed Location of the Event: CD MALL ROADWAYS
Describe the type of event to be conducted: GAUTIER MARDI GRAS NIGHT PARADE
Reason for Event, Demonstration or March: ANNUAL PARADE

If Event includes a city property or streets, give proposed route:
(Street) (Direction Turn)

(Street)	(Direction Turn)	(Street)
1. WILLIAM PAYNE		DOLPHIN
2. DOLPHIN	RIGHT	GAUTIER-VAN KEELE
3. GAUTIER-VAN KEELE	RIGHT	HWY 90
4. HWY 90	RIGHT	DOLPHIN
5. DOLPHIN	LEFT	WILLIAM PAYNE

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization Name: GAUTIER MEN'S CLUB Phone: (228) 218-6649
Address: PO BOX 185 SHAMROCK, GAUTIER, MS 39553
City State Zip
Type of Organization: CIVIC Profit: Non-Profit Federal ID#

Individual Making Application for Organization:

Name: GUY CAGNOLATTI Cell: (228) 218-6649
Address: 1908 SANDY POINT CIRCLE Phone (Home): (228) 218-6649
City: GAUTIER State: MS Phone (Work): ()
Position with Organization: PRESIDENT Zip Code: 39553

Individual(s) Responsible for keeping order and maintenance:

Name: TYLER JOINER Phone (H): (228) 219-8290 (W) (228) 327-1755
Name: () Phone (W): () (W) ()

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☒ Security ☐ Clean up During Event
☒ Traffic Direction ☒ Clean up After Event
☒ Barricades ☒ Trash Receptacles/Bag
☒ Set Up Barricades

☐ Staging
☒ Fencing AS NEEDED
☐ Other

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: Guy Cagnolatti

Date: 1/8/19

FOR OFFICE USE ONLY

Date Rec'd: 01-08-19 Received By: [Signature]
Event has been: Approved
Approval/Disapproval Authority: [Signature]

Date:

GAUTIER MEN's CLUB MARDI GRAS PARADE FEBRUARY 23, 2019

List of "In Kind" services from the City of Gautier that GMC is requesting:

1. Parade announcement on Flashing yellow signs on Gautier Vancleave Rd. and Hwy. 90 two weeks prior to parade. Also, City Hall "Movie" sign.
2. Security/Traffic control night of parade.
3. Police participation in parade as in past years.
4. Firefighters and Fire Truck participation in parade.
5. Ambulance service – arranging through Acadian Ambulance Service
6. Bleachers – 2 sets for Judges Stand
7. Setting up and taking down barricades, orange plastic fencing as required.
8. Small tent set up, take down – 20X20? Parade Registration
9. 4 Night Light Plants, strategically placed for safety and security
10. Street and street apron clean-up after parade.
11. \$1,000 sponsorship to help cover expenses.
12. *Porto lets*

Administrative

12. Special Event Permit Approval
13. Old Mall Property Use Agreement if required
14. Parade Route approval, same as last year.



CERTIFICATE OF LIABILITY INSURANCE

Fax: (228) 497-1038

DATE (MM/DD/YYYY)

01/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beacon Insurance Services, Inc. 1009 Howard Avenue Biloxi, MS 39530 License #: 205172	CONTACT NAME: Karleen Morgan	FAX (A/C, No): (228)374-0068	
	PHONE (A/C, No, Ext): (228)374-0067	E-MAIL ADDRESS: karleen@beaconins.biz	
INSURED Guy Cagnolatti DBA: Gautier Men's Club PO Box 185 Gautier, MS 39553	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Western World Insurance		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 00000000-110461 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	TBA	02/23/2019	03/03/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PARADE SPECTATOR LIABILITY ONLY (DOES NOT INCLUDE THROW LIABILITY)

Certificate Holder is also Additional Insured in Regard to GL

CERTIFICATE HOLDER

City of Gautier 3330 Hwy 90 P O BOX 670 Gautier, MS 39553-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE (KBM)

**CITY OF GAUTIER
Consent Agenda Item #12
Fact Sheet**

Council Meeting:
Title:

February 5, 2019
**Approval of lease purchase agreement with
Hancock Bank for the purchase of two (2) 2019
Ford F350 Trucks for the Parks & Recreation
Department**

Introduced by:
Contact Person/Telephone

Sherry Farabee 497-8007 ext, 304

Summary Explanation: Approval for the City of Gautier to enter into a lease purchase agreement with Hancock Bank in the amount of \$53,192.00 for the purchase of two (2) 2019 Ford F350 Trucks for the Parks and Recreation Department. These vehicles are on State Contract.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the Parks and Recreation Department desires to purchase two (2) Ford F350 Trucks from Butch Oustalet Ford; and

WHEREAS, these vehicles will be purchased under State contract; and

WHEREAS, in accordance with this year's budget, the purchase will be financed under a lease purchase agreement for \$53,192.00 through Hancock Bank for a three (3) year term at a 4.53% interest rate; and

WHEREAS, the purchase was budgeted to minimize impact on the general fund budget;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to enter into a lease purchase agreement with Hancock Bank in the amount of \$53,192.00 for the purchase of two (2) Ford F350 Trucks.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 01/28/2019
Subject: Approval of lease purchase agreement with Hancock Bank for two (2) 2019 Ford F350's for the Recreation Department.

REQUEST:

City Council approval is requested for the City to enter into a lease purchase agreement with Hancock Bank in the amount of \$53,192.00 for two (2) Ford F350 trucks. These trucks are on the State Contract and will be for the Recreation Department.

BACKGROUND:

These vehicles will be purchased under State of Mississippi Contract from Butch Oustalet Ford. In accordance with this year's budget, we will be financing \$53,192.00 by a lease purchase agreement from Hancock Bank for a three (3) year term at 4.53% interest rate.

DISCUSSION:

This purchase was discussed and approved during the budget process. The purchase was budgeted this way to minimize impact on the general fund budget.

RECOMMENDATION:

Based on the interest rate of 4.53% from Hancock Bank, City staff recommends the City Council authorize the lease purchase agreement in the amount of \$53,192.00.

ATTACHMENTS:

1. lease to purchase agenda item 01282019



VIA EMAIL

January 25, 2019

Mayor and City Council
City of Gautier, Mississippi
C/o Sherry Farabee-City of Gautier Purchase Agent

Re: Lease Purchase Financing – Two (2) New Ford Trucks

Gentlemen:

We understand that the City of Gautier, Mississippi is considering lease-purchase financing for Two (2) New Ford Trucks (hereinafter the "Equipment") under the authority of Sec. 31-7-13(e) of the Miss. Code of 1972, as amended. The Equipment has a total cost of \$53,192.00 and 100% of the cost will be lease-purchase financed.

The rates provided below assumes that the debt will be designated as "bank-qualified" tax exempt within the meaning of Sec. 265(b)(3) of the Internal Revenue Code of 1986, as amended. If it is determined that the City is ineligible to issue bank-qualified debt this calendar year, different rates will apply.*

<u>Amount Financed:</u>	<u>Terms**:</u>	<u>Rate:</u>
\$53,192.00	3 Annual payments @ \$19,360.78 per Year	4.53%

* Determination of taxability would be the responsibility of the City's legal counsel.

** The City will certify that the Equipment will not be replaced by other equipment, performing the same or similar functions, until the term of the financing option expires.



City of Gautier, Mississippi
Page 2

This proposal assumes compliance by the City with applicable state and federal law governing borrowings by political subdivisions. In addition, normal Bank credit approval requirements for lending to these types of entities would apply. Credit approval includes approval of both the manufacturer and vendor of the Equipment to be purchased. Necessary documentation would include, but not be limited to, a legal and tax opinion from issuer's legal counsel. Liability and physical damage insurance would be required with Hancock Whitney Bank being shown as the additional insured and/or loss payee as its interest may appear.

This proposal is good if accepted within 30 days and the obligation is funded within 60 days of the date of this letter.

Thank you for considering Hancock Whitney Bank for your Governmental Leasing needs!

Sincerely,

HANCOCK WHITNEY BANK

A handwritten signature in blue ink, appearing to read 'Jonathan King', is written over a horizontal line.

Jonathan King
Government Leasing
Public Finance Department

Sherry Farabee

From: David A. Thompson | NMLS ID#640685 <dthompson@thepeoples.com>
Sent: Friday, January 25, 2019 11:18 AM
To: sfarabee@gautier-ms.gov
Cc: CJ Dunaway
Subject: RE: Lease to purchase agreement quote

Sherry,

The Peoples Bank will give you a tentative bid of 4.35% for 36 months on 2 new trucks with a 10% down payment. Once we have the actual bid request showing the actual details, payment plan, and appropriate financial information we will be able to confirm the bid.

From: Sherry Farabee <sfarabee@gautier-ms.gov>
Sent: Friday, January 25, 2019 8:47 AM
To: David A. Thompson | NMLS ID#640685 <dthompson@thepeoples.com>
Cc: 'Sherrill Edwards' <sherrill.edwards@mandmbank.com>
Subject: RE: Lease to purchase agreement quote

Oh I am so sorry I forgot to put the amount. I have attached the purchase order for them. We should receive these around February 11th.

Sherry Farabee
Purchasing Agent
The City of Gautier
3330 Hwy 90
Gautier, MS 39553
228-497-8000 ext 304
228-497-8028 fax
sfarabee@gautier-ms.gov



From: David A. Thompson | NMLS ID#640685 [<mailto:dthompson@thepeoples.com>]
Sent: Friday, January 25, 2019 8:25 AM
To: sfarabee@gautier-ms.gov
Subject: RE: Lease to purchase agreement quote

Sherry,

Good morning to you as well. By the way what type of truck (Make, Model, etc.) are they and what year? Also how much?

From: Sherry Farabee <sfarabee@gautier-ms.gov>

Sent: Friday, January 25, 2019 8:12 AM

To: 'Sherrill Edwards' <sherrill.edwards@mandmbank.com>; David A. Thompson | NMLS ID#640685 <dthompson@thepeoples.com>

Subject: Lease to purchase agreement quote

The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

Good morning,

Can you please give me a quote on a lease to purchase agreement interest rate? It will be for 3 years for 2 trucks

Thank you,

Sherry Farabee
Purchasing Agent
The City of Gautier
3330 Hwy 90
Gautier, MS 39553
228-497-8000 ext 304
228-497-8028 fax
sfarabee@gautier-ms.gov



Sherry Farabee

From: Sherrill Edwards <sherrill.edwards@mandmbank.com>
Sent: Friday, January 25, 2019 11:17 AM
To: sfarabee@gautier-ms.gov
Subject: RE: Lease to purchase agreement quote

Sherry,
Thank you for this request but M&M doesn't do lease purchase loans.
Thank You,

Sherrill Edwards
Assistant Vice President
Merchants & Marine Bank
2235 Hwy 90
Gautier MS 39553
NMLS ID: 716715
BANK NMLS: 635768
228-934-1259 Phone
228-497-5087 Fax

From: Sherry Farabee [<mailto:sfarabee@gautier-ms.gov>]
Sent: Friday, January 25, 2019 8:47 AM
To: 'David A. Thompson | NMLS ID#640685'
Cc: Sherrill Edwards
Subject: RE: Lease to purchase agreement quote

Oh I am so sorry I forgot to put the amount. I have attached the purchase order for them. We should receive these around February 11th.

Sherry Farabee
Purchasing Agent
The City of Gautier
3330 Hwy 90
Gautier, MS 39553
228-497-8000 ext 304
228-497-8028 fax
sfarabee@gautier-ms.gov

GAUTIER
MISSISSIPPI



Nature's Playground

CITY OF GAUTIER
Consent Agenda Item #13
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Authorization to accept a Proposal from AD2, Inc.
for Shepard State Park Website.

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 Ext. 317

Summary Explanation: Authorization to accept a proposal from AD2, Inc., to provide updates and maintenance for the Shepard State Park website including reservation and booking amenities.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the Shepard State Park website requires an update on a regular basis to allow the park to operate more efficiently; and

WHEREAS, the website has not been maintained regularly since 2013, current information conflicts with our Comprehensive Fee Schedule, and the City does not own the domain for the site; and

WHEREAS, the AD2 proposal is included in the FY19 budget; and

WHEREAS, the proposal includes the following for the Shepard State Park website: website redesign, restructure, additional security features, online information management, and website maintenance; and

WHEREAS, the Mayor and Council Members hereby find that entering this agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the acceptance of a Proposal from AD2, Inc. for Shepard State Park website is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/28/2019
Subject: Authorization to accept a proposal from AD2, Inc. for Shepard State Park Website

REQUEST:

The Recreation Department requests City Council authorization to accept a proposal from AD2, Inc. to provide updates and maintenance for the Shepard State Park website including reservation and booking amenities.

BACKGROUND:

The Shepard State Park website is out of date and requires updating on a regular basis to allow the park to operate more efficiently. The website hasn't been maintained regularly since 2013. Current information on the site conflicts with the Comprehensive Fee Schedule set by Council. After completing due diligence on the current site, the City does not own the domain name for the site. Staff met with AD2 Inc., the current site host and discussed the needs for the Shepard Park site.

DISCUSSION:

The Scope of work will include website redesign, restructure, additional security features, online information management, and website maintenance. AD2 Inc. proposal is included in the FY19 budget and charges are listed below:

Services One Time Charge Subscription
Website Redesign and Restructure \$2,575.00
Security Features – SSL Certificate \$65.00/Year Hosting \$36.50/Month
Online Management (4 hours) \$ 350.00/Mo
OR
Website Editing, Maintenance \$125.00/hour
Up to 4 hours Training of City Staff \$125.00/hour

Additional Charges:

Domain Name Renewals: \$60/5 Years/Domain Name
Shopping Cart: \$115/month up to 3,000 reservations / year
\$230/month up to 6,000 reservations / year

RECOMMENDATION:

The Recreation Department recommends that City Council accept a proposal from AD2, Inc. to provide updates and maintenance for Shepard State Park website including reservation and booking amenities.

City Council May:

1. Accept a proposal from AD2, Inc. to provide updates and maintenance for Shepard State Park website including reservation and booking amenities, or
2. Not accept a proposal from AD2, Inc. to provide updates and maintenance for Shepard State Park website including reservation and booking amenities.

ATTACHMENTS:

1. AD2 Agreement



**Proposal for Consideration
Attn. Chassity Bilbo
Updating & Maintenance of ShepardStatePark.com**

Job# 29-968-0119

January 28, 2019

Ad2, Inc has been contracted for the updates and maintenance of the Shepard State Park website, including reservations and booking of amenities as follows:

Scope of Work:

- I. Website Redesign & Restructure
 - A. Theme Update and Testing
 - B. Software and Plug-In Update and Testing
 - C. Content Updates
 - D. SEO - to include Organic and PPC Features
 - E. Update to Header and Footer Content
 - F. Inclusion in and updates to GMB and Directory / Review Sites
 - G. File Update and Testing
 - H. Site Launch and Cross Platform Testing
- II. Additional Security Features:
 - A. Site Back-Up: automatic backup of site files; storing 2 copies for security purposes.
 - B. Enhanced Site Security to protect against hackers, viruses and web crawlers.

The above listed updates for site backup and security would protect your site from the ever-increasing risk of hackers, human error and/or some acts of God that cannot be foreseen.
- III. Online Information Management
 - A. Website, Social Media, Search Engine Optimization, Directory Inclusion and Maintenance:
 - i. Creation, Integration and Management of Accounts for each of the major search engines, Social Media Network, GMB, and Local Search Directories.
 - ii. Updates and maintenance of software, plug ins and content, to include text and graphics provided by City, directory and review sites and social media information designed to increase your ranking on the major search engines, increasing your visibility to the public searching for your products and services.
 - iii. Addition of pertinent content, uploading and management of photography and video files.



IV. Website Maintenance: Updating text and photographs, uploading and transferring of new files to the server, restoration of file backups as needed, updating contact information, adding products/services, installing and updating Content Management Software and plug ins, troubleshooting plug in errors, adding or removing search engine tags, adding or removing links to other sites, etc.

The cost and specifications for the design and development of the website & online reservations application for Shepard Park & Campground is as follows

Specifications:

Domain Management

Update Site Theme including management of Reservations Software

Proof for client approval - Graphic comps and design

Modify and Update Reservations Software SMN Integration

Plug-In Updates and Modifications as Needed

Coding, as needed

Application Development Browser Testing

Update of SEO/Analytics

Assist in and edit content creation/copywriting

Social Media Integration Submission to Web Crawlers

Product/Service Updates (pavilion rental, boat rental, field rental etc...)

Reservation & Payment Cart Maintenance *

Manage integration and updates as needed to Authorize.net software integration with financial institution*

	Services	One Time Charge	Subscription	Approval
I.	Website Redesign and Restructure	\$2,575.00		
II.	Security Features - SSL Certificate		\$65.00/Year	
	Hosting		\$36.50/Month	_____
III.	*Online Management (4 hours)	\$ 0.00	\$ 350.00/Mo.	_____
	OR			
IV.	*Website Editing, Maintenance	\$125.00/hour		_____
V.	Up to 4 hours Training of City Staff	\$125.00/hour		_____

**Schedule:**

Regular meetings would be scheduled to discuss additional park features, events, offers, marketing opportunities, modifications, etc. at time of contract approval. Updates would be made based upon agreed upon timeline for each, dependant on the needed schedule, complexity and demand of service. Photography choices provided by City of Gautier.*

Additional charges:

Domain Name Renewals: \$60/5 Years/Domain Name

Shopping Cart: \$115/month up to 3,000 reservations / year
 \$230/month up to 6,000 reservations / year

*Online Management and Website Editing detailed in correlating paragraphs under Scope of Work.

PPC digital advertising budget not included and would be in addition to the above services and costs.

Please indicate your approval below and fax to 228-522-1800.

Approved by _____

Authorized Signature

_____ Date

_____ Authorized Signer's Printed Name

_____ Title

_____ Printed Name,

_____ Title

City of Gautier, P O Box 670, Gautier, MS 39553

The costs and schedule presented is based on current information. It does not represent a firm or locked bid.

Hosting fees listed above provide up to 1.5GB. Change orders must be received and approved in writing by an authorized representative of the City of Gautier. Changes in the scope of work will be reflected in the actual billing and or may effect the schedule of work. Billing may be more or less, in the event changes occur that will increase the cost, the client will be notified in writing for preapproval. Terms are net 20, standard terms for site design are 1/2 at agreement approval, 1/4 upon beta version approval; balance due upon site completion. If other terms are required, please contact your representative and make the appropriate changes. Finance charges of 1.5% will be applied to any/all past due balances. *Additional fees, such as your financial institution's processing fees, are not included in this agreement and will be billed / charged to the client seperately.

Cc: Kimberlie Ritter

CITY OF GAUTIER
Consent Agenda Item #14
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Approval of water and sewer adjustments dated
January 2019 in the amount of \$29,627.30

Introduced by:
Contact Person/Telephone

Cynthia Russell 497- 8000 ext. 302

Summary Explanation: Approval of water and sewer adjustments dated January 2019 in the amount of \$29,627.30

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2019

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated January, 2019 in the amount of \$29,627.30 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

JANUARY 2019 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	REASON FOR ADJUSTMENT
003-06201-001		\$147.81				\$147.81	PIPE UNDER GROUND
003-30301-000	\$514.29	\$578.30	\$105.00			\$1,197.59	THEFT POLICE REPORT
015-12501-002		\$306.90	\$70.00			\$376.90	WATER LINE BUSTED
017-11001-004		\$168.81	\$210.00			\$378.81	PIPE UNDER GROUND
017-18401-002		\$656.56	\$105.00			\$751.56	FAUCET BUSTED
019-44101-002		\$689.31	\$105.00			\$794.31	FAUCET BUSTED
019-45611-000		\$239.63	\$105.00	\$150.00	\$7.35	\$501.98	SINK LEAKING
020-16601-000		\$363.27	\$140.00			\$503.27	PIPE UNDER GROUND
021-13201-002		\$599.85	\$105.00			\$704.85	UNDER SINK
027-01101-002		\$455.28	\$175.00			\$630.28	PIPE UNDER GROUND
027-26401-000		\$524.25				\$524.25	PIPE UNDER GROUND
029-01301-000		\$125.06	\$70.00			\$195.06	BUSTED PIPE
029-15101-002		\$282.22	\$175.00			\$457.22	UNDER SINK
031-10701-000		\$92.04	\$70.00			\$162.04	PIPE UNDER GROUND
033-01601-003		\$635.94	\$35.00			\$670.94	PIPE UNDER GROUND
036-30901-000		\$1,140.00	\$70.00		\$4.90	\$1,214.90	WATER LINE BUSTED
044-16201-000		\$224.42	\$105.00			\$329.42	PIPE UNDER GROUND
047-24201-006		\$198.32	\$140.00			\$338.32	POOL FILL
053-23601-001		\$1,834.62	\$35.00	\$650.00	\$2.45	\$2,522.07	WATER LINE BUSTED
056-21501-009		\$274.55	\$70.00			\$344.55	FAUCET BUSTED
059-02401-000		\$133.55				\$133.55	SUPPLY LINE LEAK
062-13001-000		\$139.63	\$140.00			\$279.63	PIPE UNDER GROUND
080-23201-004		\$220.34	\$35.00			\$255.34	FAUCET BUSTED
086-11001-004		\$127.55	\$70.00			\$197.55	WATER LINE BUSTED
086-12201-002	\$141.07	\$159.01				\$300.08	THEFT POLICE REPORT
092-02301-001		\$190.57	\$70.00			\$260.57	POOL FILL
092-14701-002	\$196.62	\$263.70	\$105.00	\$100.00	\$7.35	\$672.67	THEFT POLICE REPORT
095-02701-006		\$196.38	\$245.00			\$441.38	FAUCET BUSTED
098-15301-000		\$143.18				\$143.18	BUSTED PIPE
101-07401-002		\$221.41	\$350.00			\$571.41	PIPE UNDER GROUND
101-10501-000		\$96.15				\$96.15	POOL FILL
102-14201-000		\$211.27				\$211.27	BUSTED PIPE
103-01501-000		\$249.10	\$280.00	\$100.00	\$19.60	\$648.70	WATER LINE BUSTED
103-16301-000		\$129.97	\$70.00			\$199.97	FAUCET BUSTED

113-05001-001	\$2,951.26	\$3,312.69	\$140.00			\$6,403.95	THEFT POLICE REPORT
113-31901-000		\$66.04	\$210.00			\$276.04	POOL FILL
116-13501-000		\$234.03	\$140.00			\$374.03	FAUCET BUSTED
116-36201-002		\$59.48				\$59.48	FAUCET BUSTED
116-39901-001		\$155.14	\$245.00			\$400.14	FAUCET BUSTED
119-07101-002		\$244.08				\$244.08	WATER LINE BUSTED
122-20901-000	\$338.30	\$453.73	\$280.00	\$200.00	\$19.60	\$1,291.63	THEFT POLICE REPORT
125-01001-000		\$424.33		\$250.00		\$674.33	FAUCET BUSTED
125-10101-002		\$117.24	\$35.00			\$152.24	POOL FILL
125-18501-003	\$270.30	\$362.52	\$105.00	\$150.00	\$7.35	\$895.17	THEFT POLICE REPORT
130-22701-001		\$122.41				\$122.41	WATER LINE BUSTED
139-09801-000		\$490.46				\$490.46	PIPE UNDER GROUND
139-12401-001		\$118.22	\$210.00			\$328.22	POOL FILL
139-42001-000		\$221.75	\$70.00			\$331.75	FAUCET BUSTED
139-45251-001		\$180.79	\$245.00			\$425.79	HOT WATER TANK LEAK
TOTAL	\$4,411.84	\$18,581.86	\$4,935.00	\$1,600.00	\$68.60	\$29,627.30	

COMPLETED

CITY OF GAUTIER
Consent Agenda Item #15
Fact Sheet

Council Meeting:
Title:

February 5, 2019
Approval of a Limited Use Agreement between the City of Gautier and Furlan's Marine, Inc., for the Singing River Mall Site for its Annual Boat Sale Event

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Approval of a Limited Use Agreement between the City of Gautier and Furlan's Marine, Inc., for the Singing River Mall Site for its Annual Boat Sale Event

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Furlan's Marine, Inc. has requested to utilize a small portion of the Singing River Mall Site, currently being leased by the City, for its Annual Boat Sale Event; and

WHEREAS, Furlan's Marine, Inc. agrees to pay the City of Gautier \$750.00 for the exclusive use of a portion of the Event Site for the time period March 1, 2019-March 10, 2019; and

WHEREAS, Miss. Code Ann. 21-17-1, the City has the authority to enter into such an agreement; and

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to permit use of the leased portion of the Singing River Mall Site as more fully described in the Limited Use Agreement; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Limited Use Agreement between the City of Gautier and Furlan's Marine, Inc. for its Annual Boat Sale Event is hereby approved; and

IT IS FURTHER ORDERED that the Singing River Mall Site will be made available as the location for the Furlan's Marine, Inc., Annual Boat Sale Event pursuant to the attached Limited Use Agreement; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: February 5, 2019
Subject: Limited Use Agreement between the City of Gautier and Furlan Marine, Inc., for the Singing River Mall Site for its Annual Boat Sale Event

REQUEST:

The City Manager is requesting approval of a limited use agreement between the City of Gautier and Furlan's Marine, Inc., for the Singing River Mall site for its Annual Boat Sale Event

BACKGROUND:

The City of Gautier is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall). Furlan's Marine, Inc. requests to exclusively use the Event Site from March 1, 2019 – March 10, 2019. Furlan's has previously obtained written authorization from the property owner for such use of the premises. The Site is not being used for any municipal purpose during this period of time.

DICUSSION:

The event will promote and foster development of the local community and economic welfare. Furlan's Marine agrees to pay \$750.00 for the exclusive portion of the Event Site for March 1, 2019-March 10, 2019.

RECOMMENDATION:

The City Manager recommends that City Council approve a limited use agreement between the City of Gautier and Furlan's Marine, Inc., for the Singing River Mall site for its Annual Boat Sale Event.

City Council May:

1. Approve the limited use agreement between the City of Gautier and Furlan's Marine, Inc. for the Singing River Mall site for its Annual Boat Sale Event; or
2. Not Approve the limited use agreement between the City of Gautier and Furlan's Marine, Inc. for the Singing River Mall site for its Annual Boat Sale Event.

ATTACHMENT(S):

1. Limited Use Agreement

**LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND FURLAN'S MARINE, INC.**

This Limited Use Agreement of Real Property (hereinafter, "Agreement") is executed to be effective the ____ day of February, 2019, between the City of Gautier, Mississippi (hereinafter, "the City") and Furlan's Marine, Inc.

WHEREAS, the former Singing River Mall Site (hereinafter, the "Mall Site") is leased and maintained by the City of Gautier and owned by Singing River LLC; and

WHEREAS, Furlan's Marine, Inc. desires to utilize a small portion of the Mall Site for its Annual Boat Sale Event (hereinafter, "the Event"); and

WHEREAS, the portion of the Mall Site sought for the Event (hereinafter, "the Event Site") is graphically depicted on the attached "Exhibit A"; and

WHEREAS, pursuant to Miss. Code Ann. 21-17-1, the City has the authority to enter such an agreement;

WHEREAS, Furlan's Marine, Inc. desires exclusive use of the Event Site from March 1, 2019 through March 10, 2019 for the Event and mobilization/demobilization associated with the Event; and

WHEREAS, the Event Site is not being utilized for any municipal purpose or operation during this period; and

WHEREAS, due to the short duration of the Event, the conventional method of leasing municipal property is not desirable for the financial welfare of the City; and

WHEREAS, the Event will promote and foster the development and improvement of the local community and the economic welfare thereof; and

WHEREAS, Furlan's Marine, Inc. has previously obtained written authorization from the property owner for such use of the premises; and

WHEREAS, Furlan's Marine, Inc. hereby agrees to pay the City the sum of seven hundred fifty dollars (\$750.00) for the exclusive use of a portion of the Event Site for the above time period; and

WHEREAS, the City desires to allow Furlan's Marine, Inc. to utilize the Event Site for this purpose and duration;

THEREFORE, in consideration of the following mutual covenants and conditions the City and Furlan's Marine, Inc. agree to the following terms which constitute a Limited Use Agreement of the Event Site :

1. The Event Site is graphically depicted on the attached "Exhibit A".
2. The Parties represent and warrant that (i) each, and its authorized signatory, has full right, power and authority to execute this Agreement; and (ii) execution and performance of this Agreement will not violate any laws, ordinances, covenants, mortgages, licenses or other agreements binding on either Party.
3. The Event Site may be utilized by Furlan's Marine, Inc. from 6:00 a.m. on March 1, 2019 through 8:00 p.m. on March 10, 2019.
4. The use of the Event Site by Furlan's Marine, Inc. shall be solely for the purpose of hosting its Annual Boat Sale Event.
5. Furlan's Marine, Inc., in consideration for the use of the property during the above time frame, agrees to perform any necessary limited preparation for use of the property for the Event but agrees not to damage the property or make any permanent alterations to said

property.

6. Furlan's Marine, Inc., in consideration for the use of the property during the above time frame, agrees to leave the property in the same condition as it existed before the Event.
7. Furlan's Marine, Inc., in consideration for the use of the property during the above time frame, agrees to pay unto the City the amount of seven hundred fifty dollars (\$750.00) prior to taking possession of the Event Site.
8. Furlan's Marine, Inc. will provide all necessary physical items required to conduct the Event.
9. Furlan's Marine, Inc. will not keep or have any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the premises or that might be considered hazardous by a responsible insurance company.
10. Furlan's Marine, Inc. agrees to procure event insurance with liability limits of \$500,000.00, with said insurance to cover, as a named insured or as an additional insured, the City of Gautier and its employees, agents, representative, and council members for any claims arising, directly or indirectly, from the Event.
11. Both parties acknowledge that this agreement is for the limited purpose of governing the activities being conducted by the Association from March 1, 2019 through March 10, 2019, and that any future use will require a separate use agreement as may be appropriate.
12. Both parties acknowledge that this agreement, its enforcement, and the interpretation of its provisions shall be governed by the laws of the State of Mississippi.

13. The points of contact for purposes of this agreement are:

Name: Paula Yancey

Name: Lisa Furlan

Entity: City of Gautier

Entity: Furlan's Marine, Inc.

Phone: (228) 497-8000

Phone: (228) 497-7444

In the event of any problems or questions, the parties agree that they will go through the point of contact listed in this agreement to resolve any issues.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

CITY OF GAUTIER, MISSISSIPPI

FURLAN'S MARINE, INC.

By: _____
Paula Yancey, City Manager

By: _____
Lisa Furlan, Owner of Furlan's Marine, Inc.



SINGING RIVER MALL

DOLPHIN DR

HWY 90

Proposed Area

305

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
February 5, 2019**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
