

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
March 5, 2019 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier Mayor's Youth Council presents "Drive in Movie Night," March 30th at 7:30 P.M. at Singing River Mall.**
- 2. Jackson County Household Hazardous Waste Collection Day is Saturday, April 13, 2019 from 8 A.M. - 12 P.M. at Singing River Mall Parking Lot.**
- 3. 8th Annual Easter Egg Hunt & Outdoor Movie Night is Saturday, April 13, 2019 6:00 PM at Shepard State Park.**
- 4. Earth Day Celebration is Saturday, April 13, 2019 at George Martin City Park from 10:00 A.M. - 12:00 P.M.**
- 5. 3rd Annual Paint the Town Plein Air Art Competition is April 26, 2019 at Gautier City Hall from 9 A.M. - 2 P.M.**

IV. Presentation Agenda

V. Business Agenda

1. Consideration for a variance at 4528 Gautier-Vancleave Rd., allowing a decrease in the rear property setback from the required thirty-five (35) feet to four (4) feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District. (GPC Case No. 19-03-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Authorization to approve Change Order #3 on the Robert Hiram Bridge Repair Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda **(All items approved in one motion)**

1. Approval to amend the Comprehensive Fee Schedule to include a Bulk Head Permit Fee of \$50.00.
2. Approval of minutes from Recessed Council Meeting held February 19, 2019.
3. Receive January 2019 Finance Report
4. Approval of a revised Agreement between the Jackson County Board of Supervisors and the City of Gautier regarding Public Defender services.
5. Authorization to enter into a Water Tank Maintenance Agreement between the City of Gautier and American Tank Maintenance LLC
6. Authorization to accept monetary donation from Gautier Pride for The Gautier Historic Schoolhouse & Cultural Museum Project in the amount of \$1,825.00.

VII. STUDY AGENDA

1. Discuss Citizen Comments

- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until March 19, 2019 at 6:30 PM
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
March 5, 2019**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier Mayor's Youth Council presents "Drive in Movie Night," March 30th at 7:30 P.M. at Singing River Mall.**
2. **Jackson County Household Hazardous Waste Collection Day is Saturday, April 13, 2019 from 8 A.M. - 12 P.M. at Singing River Mall Parking Lot.**
3. **8th Annual Easter Egg Hunt & Outdoor Movie Night is Saturday, April 13, 2019 6:00 P.M. at Shepard State Park.**
4. **Earth Day Celebration is Saturday, April 13, 2019 at George Martin City Park from 10:00 A.M. - 12:00 P.M.**
5. **3rd Annual Paint the Town Plein Air Art Competition is April 26, 2019 at Gautier City Hall from 9 A.M. - 2 P.M.**

NOTES:

Gautier Mayor's Youth Council presents

Drive-in Movie Night



ENTER THE CAR SHOW

Win Trophies for

- **Hottest Ride**
- **Most Busted Car**
- **People's Choice**
- **Avengers Aesthetic**
(decorated for theme)

NO ENTRY FEE



March 30

Singing River Mall Property

-FREE EVENT-

Judging/Voting begins at 7 p.m.

Show time at 7:30 p.m.



JACKSON COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

ACCEPTABLE ITEMS

Aerosols, All Purpose Cleaners, Ammonia, Anti-Freeze, Automobile Cleaners, Batteries, Brake Fluid, Charcoal Lighter Fluid, Chlorine Bleach, Detergents, Disinfectants, Drain Opener, Furniture Polish, Gasoline, Glass Cleaner, Herbicides, Insecticides, Mothballs, Motor Oil, Oven Cleaner, Paint, Paint Thinner, Pesticides, Pool Chemicals, Rodent Poisons, Rubber Cement, Rug & Upholstery Cleaner, Scouring Powder, Silver Polish, Snail & Slug Killers, Toilet Bowl Cleaner, Transmission Fluid, Tub & Tile Cleaner, Turpentine, Varnish, Water Seal, Wood Finish

A One Day FREE

Proper Disposal Turn-in Event

SATURDAY

APRIL 13, 2019

8 A.M. - 12 NOON

SINGING RIVER MALL

PARKING LOT

HWY 90, GAUTIER

DO NOT BRING

Explosive Materials,
Radioactive Materials,
PCB's, Medical Waste,
Syringes, Compressed
Cylinders, Electronic Waste
****NO CONTRACTORS**
NO WASTE FROM
BUSINESSES**



Put Toxic Waste In Its Place

Household Hazardous Waste

Unused or leftover portions of products containing toxic chemicals. Any product which is labeled

CAUTION, POISONOUS, TOXIC, FLAMMABLE or CORROSIVE
is considered a household hazardous waste.

A Safe Substitute

A safe alternative to a toxic product. Fact sheets are available to help you reduce the use of toxics and minimize health risks.

Legal Transportation

Leaving products in the original containers and making sure that the containers are sealed so that they will not leak. Transport containers in the trunk or in the back of the vehicle away from passengers.

**DO NOT TRANSPORT OVER 5 GALLONS
OR 50 POUNDS AT ONE TIME.**

Proper Disposal

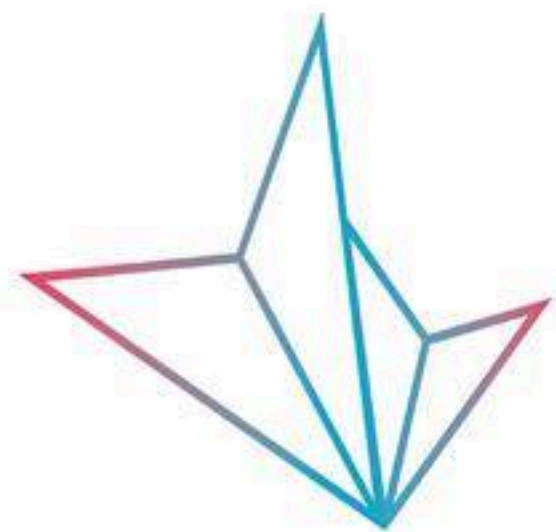
Extremely Important

It is dangerous and illegal to discard hazardous household materials in the trash or down the drain. Instead; use up the product as intended or take to a household hazardous waste event.

The collection event is a community service funded by the MS Department of Environmental Quality in cooperation with the Jackson County Board of Supervisors, Municipalities and the Jackson County Solid Waste Department. (For Jackson County Residents' Only)



For More Information Call 228-872-8340 or visit
<http://www.co.jackson.ms.us/departments/solid-waste/>



City of Gautier 8th Annual

EASTER EGG HUNT

SATURDAY, APRIL 13TH @ SHEPARD STATE PARK

6:00 P.M. Followed by Free Outdoor Movie ~The Dog Who Saved Easter~

Ages 1-10

Free pictures w/ Easter Bunny, hay ride along the Bunny Trail, face painting, and prizes!



City of Gautier EARTH DAY CELEBRATION!



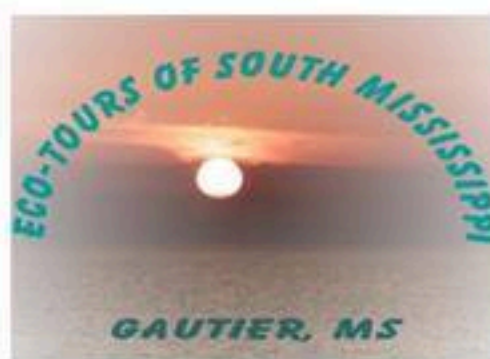
Gautier Cultural Services
The City of Gautier



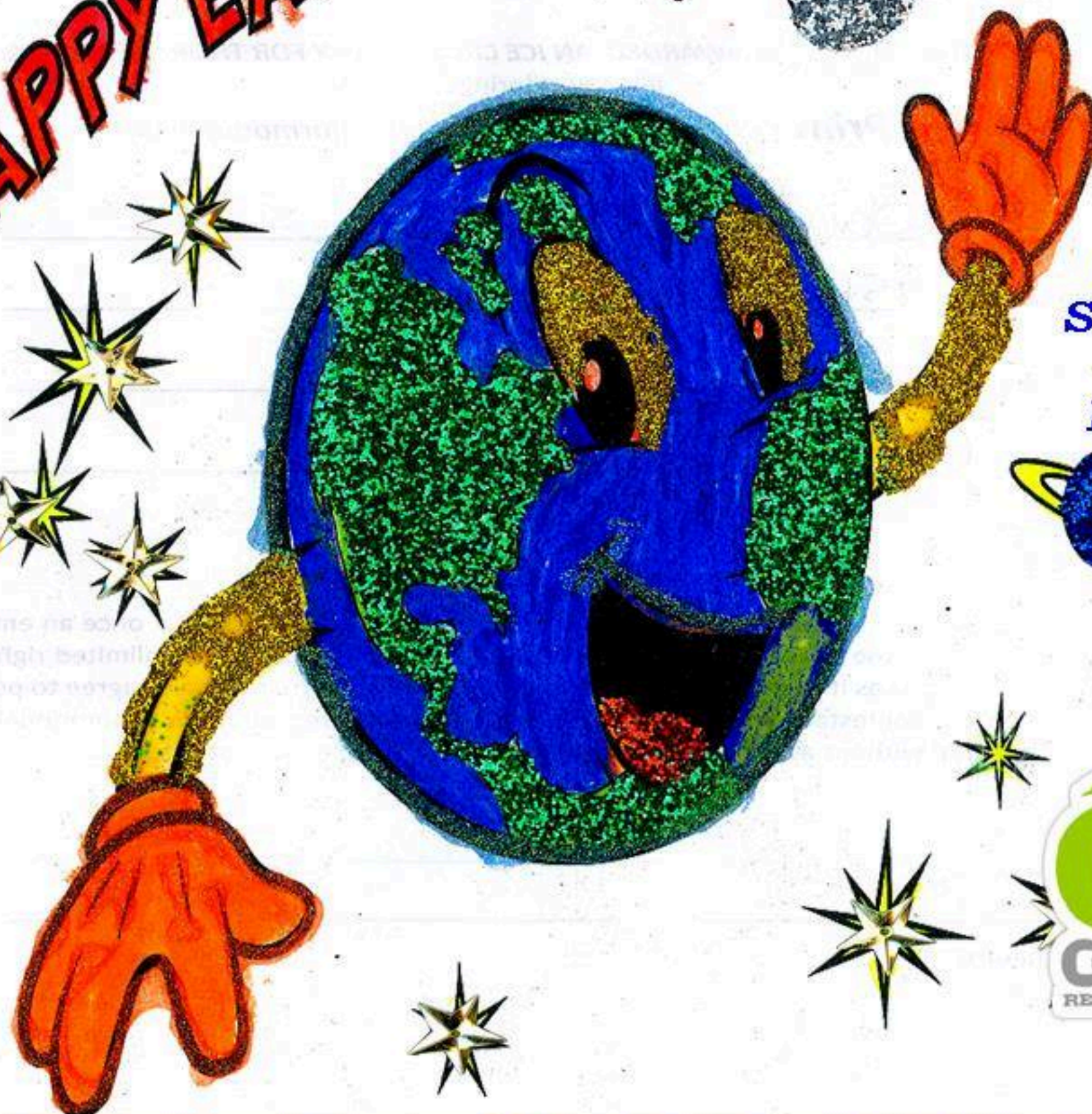
Animal Shelter

Make the day brighter for all of Earth's animals!
Adopt Today!

Sponsored By



HAPPY EARTH DAY!



*Art Work
Created By
Saul Montoya
Gautier
Elementary*



Saturday, April 13, 2019

George Martin City Park

10:00 am - 12:00 pm

FARMERS MARKET. ECO TOURS. VENDORS. CHILDREN ACTIVITIES,
TINY TAILS PETTING ZOO



APRIL 27TH
REGISTRATION:
9:00 A.M.—10: 00 A.M.

LOCATION:
GAUTIER CITY HALL

\$250.00 CASH PRIZE
ADULT DIVISION

\$100.00 CASH PRIZE
YOUTH DIVISION

PHOTOGRAPHY
1ST PLACE
\$100.00
WALMART GIFT CARD

REGISTRATION FEE:
PLEIN AIR WORKSHOP
\$50.00
PLEIN AIR COMPETITION
\$25.00
NATURE PHOTOGRAPHY
\$35.00

ART WILL BE JURIED

PHOTOS WILL BE JUDGED

Suggested Painting Locations

- **George Martin City Park**
902 De La Pointe
- **Shepard State Park**
1034 Graveline Rd
- **Indian Pointe Birding Trail**
1600 Indian Point Pkwy
- **Sandhill Crane Refuge**
7200 Crane Lane
- **Any Location within the City of Gautier**

For more information
Contact the Recreation Dept.
228-497-8000 ext. 317

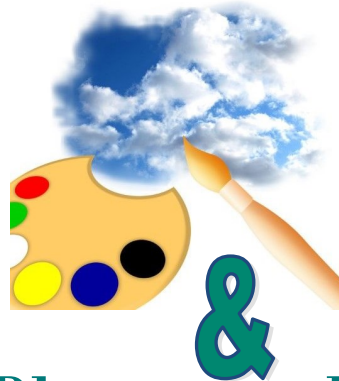


City of Gautier's 3rd Annual

PAINT theTOWN

Plein Air Art Competition

April 27th 9am-4pm



Nature Photography Workshop

April 27th 9am-2pm

By: Robert Smith, WILDLIFE MISSISSIPPI

April 26th

Plein Air Work Shop By:

Jerrold Partridge (limited spaces available)

9 am - 4 pm (Gautier Senior Center)

Plein Air Art Competition & Nature Photography
Capture the beauty of the City of Gautier!

For official rules and guidelines, visit: www.gautier-ms.gov or
Facebook: City of Gautier Recreation & Community Events or The City of Gautier

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
March 5, 2019**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting:
Title:

March 5, 2019
Consideration for a variance at 4528 Gautier-Vancleave Rd., allowing a decrease in the rear property setback from the required thirty-five (35) feet to four (4) feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District. (GPC Case No. 19-03-VAR)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration for a variance at 4528 Gautier-Vancleave Rd., allowing a decrease in the rear property setback from the required thirty-five (35) feet to four (4) feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District. (GPC Case No. 19-03-VAR) All public notice requirements have been met.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the owner of 4528 Gautier-Vancleave Rd, (PID# 82426190.050) has requested a variance to allow a decrease in the rear property setback from the required thirty-five (35) feet to four (4) feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District; and

WHEREAS, the request property is zoned C-2 Community Commercial Zoning District; and

WHEREAS, the UDO specifies that the minimum property setbacks in a C-2 district be: Side—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet; and

WHEREAS, the property at 4528 Gautier Vancleave Rd. is a corner lot and is adjacent to a residential district calling for more stringent setbacks that are described above. Pursuant to the UDO, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet, and the outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI; and

WHEREAS, the property owner requests a variance to decrease the minimum rear property setbacks for his facility located in a C-2 Zoning District to four (4) feet for the rear property setback and reduce the required ten (10) foot landscape buffer; and

WHEREAS, after duly noticed public hearing, the Gautier Planning Commission has recommended to deny the requested variance; and

WHEREAS, the Mayor and Council Members hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to deny a variance requesting a decrease in the rear property setback from the required thirty-five (35) feet to four (4) feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District at PID# 82426190.050;

IT IS FURTHER ORDERED that said Variance is hereby (approved or denied);

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of March 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Ramona Morgan, Planning Technician
Date: 02/25/2019
Subject: Faithfully Yours Daycare Center 4528 Gautier-Vancleave Rd request for a variance allowing a decrease in the rear property setback from the required thirty-five feet to four feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District. (GPC Case No. 19-03-VAR)

REQUEST:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center for a Variance allowing the decrease in the rear property setback from the required thirty-five feet to four feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District at 4528 Gautier-Vancleave Road, PID #82426190.050. The application fee of \$175 was paid on November 27, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial Zoning District. The property currently houses an existing 2015 sq. ft. day care facility. Faithfully Yours Day Care wish to expand their facility by adding a mobile unit on their existing property behind the existing building to include "After School Scholars" tutoring program and after school care for school age children. The proposed mobile unit will be made to look like it is part of the existing building. The addition of the new mobile unit would not meet the current minimum setback requirements as specified in the City of Gautier UDO, so the applicant is seeking a Variance on minimum set back requirements to accommodate this proposed new mobile unit.

DISCUSSION:

The property owner requests a variance to decrease the minimum rear property setbacks for his facility located in a C-2 Zoning District to four (4) feet for the rear property setback and reduce the required ten (10) foot landscape buffer. The UDO specifies that the minimum property setbacks in a C-2 district be:
Side—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet. Rear—None; however, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet. The outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI in the City of Gautier Unified Development Ordinance.

The property at 4528 Gautier Vancleave Rd. is a corner lot, and is adjacent to a residential district calling for more stringent setbacks that are described above. The setbacks in the City of Gautier Unified Development Ordinance for this C-2 property will not allow the owners to purchase this modular unit and expand their existing facility and business.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines Variances as:
A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-

street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

The UDO defines Setback as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

A. SETBACK, FRONT: The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.

B. SETBACK, REAR: The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.

C. SETBACK, SIDE: The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with Section 4.18.3 below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a

requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

Planning Commission recommends that Council deny the Variance request because the applicant did not identify a need or hardship associated with the request, and had not demonstrated proof of the criteria required by the UDO for approval of such a request.

The City Council may:

- 1. Approve the Variance request as presented;
- 2. Approve the Variance requests with changes; or
- 3. Deny the Variance Request.

ATTACHMENTS:

- 1. Combined 19-03-VAR
- 2. Excerpt GPC Case #19-03 VAR 4528 Gautier Vancleave

Gautier Planning Commission

Special Meeting Agenda

February 21, 2019

GPC #19-03-VAR

4528 Gautier-Vancleave Rd. Variance Request

VII. NEW BUSINESS

1. 4528 GAUTIER-VANCELEAVE RD. – REQUEST FOR A VARIANCE ALLOWING A DECREASE IN THE REAR PROPERTY SETBACK FROM THE REQUIRED THIRTY-FIVE (35) FEET TO FOUR (4) FEET AND REDUCING THE REQUIRED TEN (10) FOOT LANDSCAPE BUFFER IN A C-2 COMMUNITY COMMERCIAL ZONING DISTRICT (GPC CASE #19-03-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: February 21, 2019

Subject: 4528 Gautier-Vancleave Rd. – Request for a variance allowing a decrease in the rear property setback from the required thirty-five feet to four feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District. (GPC Case No. 19-03-VAR)

REQUEST:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center for a Variance allowing the decrease in the rear property setback from the required thirty-five feet to four feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District at 4528 Gautier-Vancleave Road, PID #82426190.050. The application fee of \$175 was paid on November 27, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial Zoning District. The property currently houses an existing 2015 sq. ft. day care facility. Faithfully Yours Day Care wish to expand their facility by adding a mobile unit on their existing property behind the existing building to include “After School Scholars” tutoring program and after school care for school age children. The proposed mobile unit will be made to look like it is part of the existing building. The addition of the new mobile unit would not meet the current minimum setback requirements as specified in the City of Gautier UDO, so the applicant is seeking a Variance on minimum set back requirements to accommodate this proposed new mobile unit.

DISCUSSION:

The property owner requests a variance to decrease the minimum rear property setbacks for his facility located in a C-2 Zoning District to four (4) feet for the rear property setback and reduce the required ten (10) foot landscape buffer. The UDO specifies that the minimum property setbacks in a C-2 district be: **Side**—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet. **Rear**—None; however, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet. The outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI in the City of Gautier Unified Development Ordinance.

The property at 4528 Gautier Vancleave Rd. is a corner lot, and is adjacent to a residential district calling for more stringent setbacks that are described above. The setbacks in the City of Gautier Unified Development Ordinance for this C-2 property will not allow the owners to purchase this modular unit and expand their existing facility and business.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.

- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and

- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that variance criteria 4.18.4 A or B have been met. Planning Commission must also record a Finding of Fact regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve variance request as presented;
2. Recommend that City Council approve the variance requests with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant’s Exhibit 1 – Application
2. City’s Exhibit A – Location Map
3. City’s Exhibit B – Existing Zoning Map
4. City’s Exhibit C – Existing Land Use Map
5. City’s Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT

PUBLIC HEARING APPLICATION

* Resubmit 1/31/19
New Number
19-03-VAR

Public Hearing Number

18-23-VAR.

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>X</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: Anthony York PIDN# 82426190.050
Name of Business: Faithfully Yours Learning Center Phone: 228-249-6773
Property Address: 4528 Gautier-Vandewer Rd Mailing Address (if Different): _____
E-Mail Address: visionpainting7@gmail.com
Reason for request, location and intended use of Property: _____

ATTACHMENTS REQUIRED AS APPLICABLE:

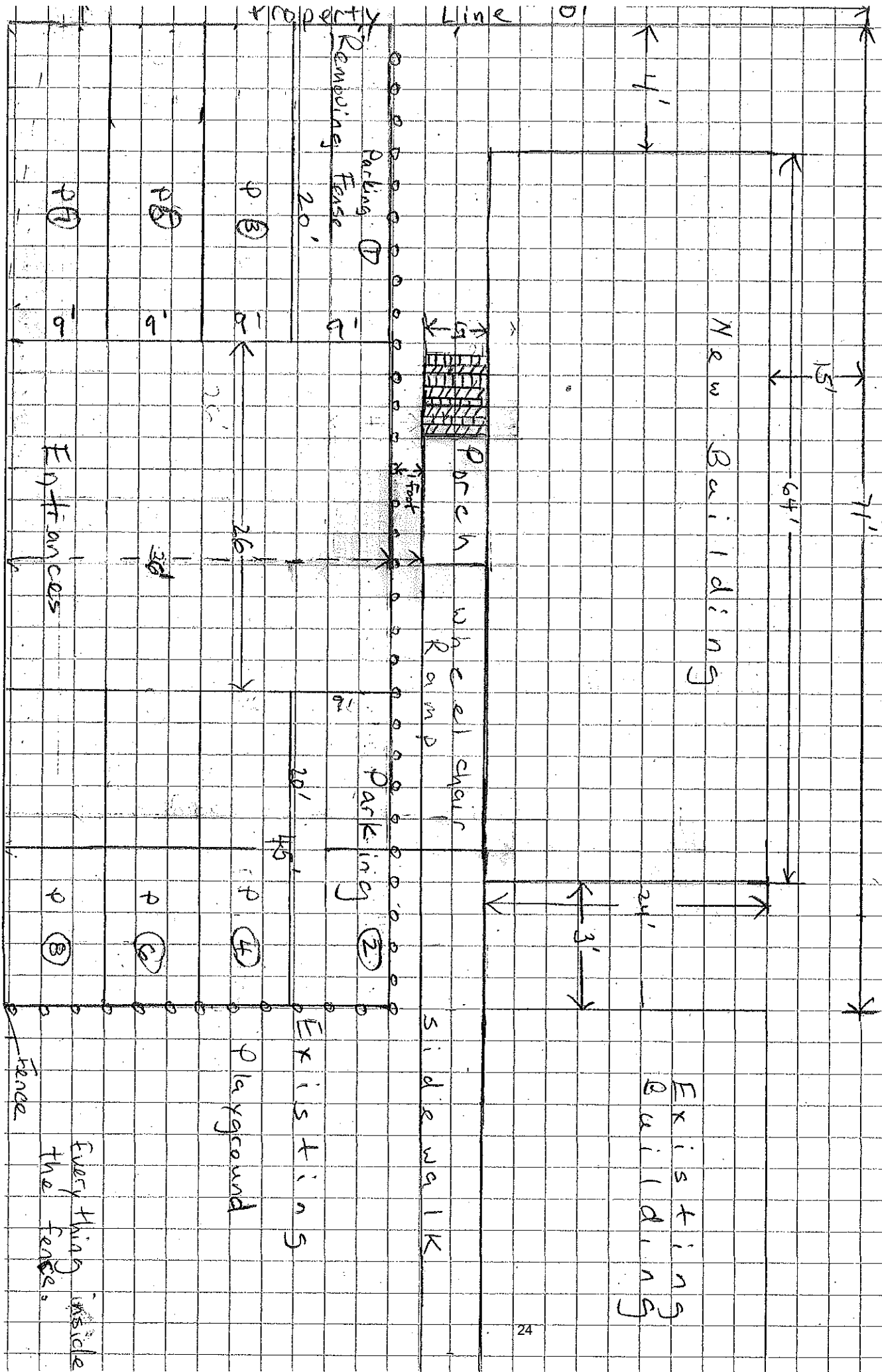
- ✓ ✓ 803 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ ✓ 806 2. A detailed project narrative.
- n/A 3. Copy of protective covenants or deed restrictions, if any.
- n/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- n/A 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant Anthony York Date of Application: 11/19/18

1/31/19	FOR OFFICE USE ONLY	
<u>Anthony York</u>	Date Received <u>11-20-18</u>	Verify as Complete <u>✓</u>
<u>SPB</u>	Fee Amount Received <u>175</u>	23
	Initials of Employee Receiving Application <u>SPB</u>	

Faithully Yours Learning Center Inc.
 4528 Gaither Vantage Rd

Gaither MS 39553
 Parking Lot Proposal



VARIANCE CRITERIA for APPROVAL – Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A.** Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.
- B.** Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.
- C.** Do the special conditions and circumstances result from actions of the applicant (you)?
- D.** Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

A. Does not apply to our site because our site is unique as in our parcel is the only of its kind on Gautier- Vancleave Road.

B. Again this is the same as A.

C. This has always a childcare center. The original builder built this as a childcare center. We have not made any changes that places our center in this circumstances. Because it was built like this it does place our business in a disadvantage for growth.

D. Because our parcel unique and 1 of a kind as it sits on Gautier- Vancleave Rd. I can't see where this would apply.

To who may concern, Anthony & Sarah York requested a special variances to install a modular building at our existing location 4528 Gautier-Vancleave Rd. If you approve we are gone to make this unit look as if it is a part of the existing building. We have continued to improve this location, since we bought it. This addition will serve Gautier community better, as we are getting suited for after scholars. Tutor programs will be offer here also. We are still committed to improve Gautier with hour businesses growing we just want to make a move that will make us a better premier Child Development environment for Gautier. It's my hope that you will look over the plans and lets us know soon as possible. We have a sell pending on the decision. With Anthony owning Vision Painting & Construction the aesthetics of the modular will be of high standard and quality work, providing an improve larger location to serve Gautier & surround areas.

Thanks,

Anthony & Sarah York Owners

Faithfully Yours Learning Center Incorporated

& Vision Painting & Construction LLC

Contact Anthony 228-249-6773 or Sarah 228-217-3293







Exhibit A Location Map

City Of Gautier
Planning Department

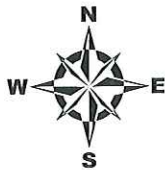


Prepared by the
City of Gautier
Planning Department



Exhibit B Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

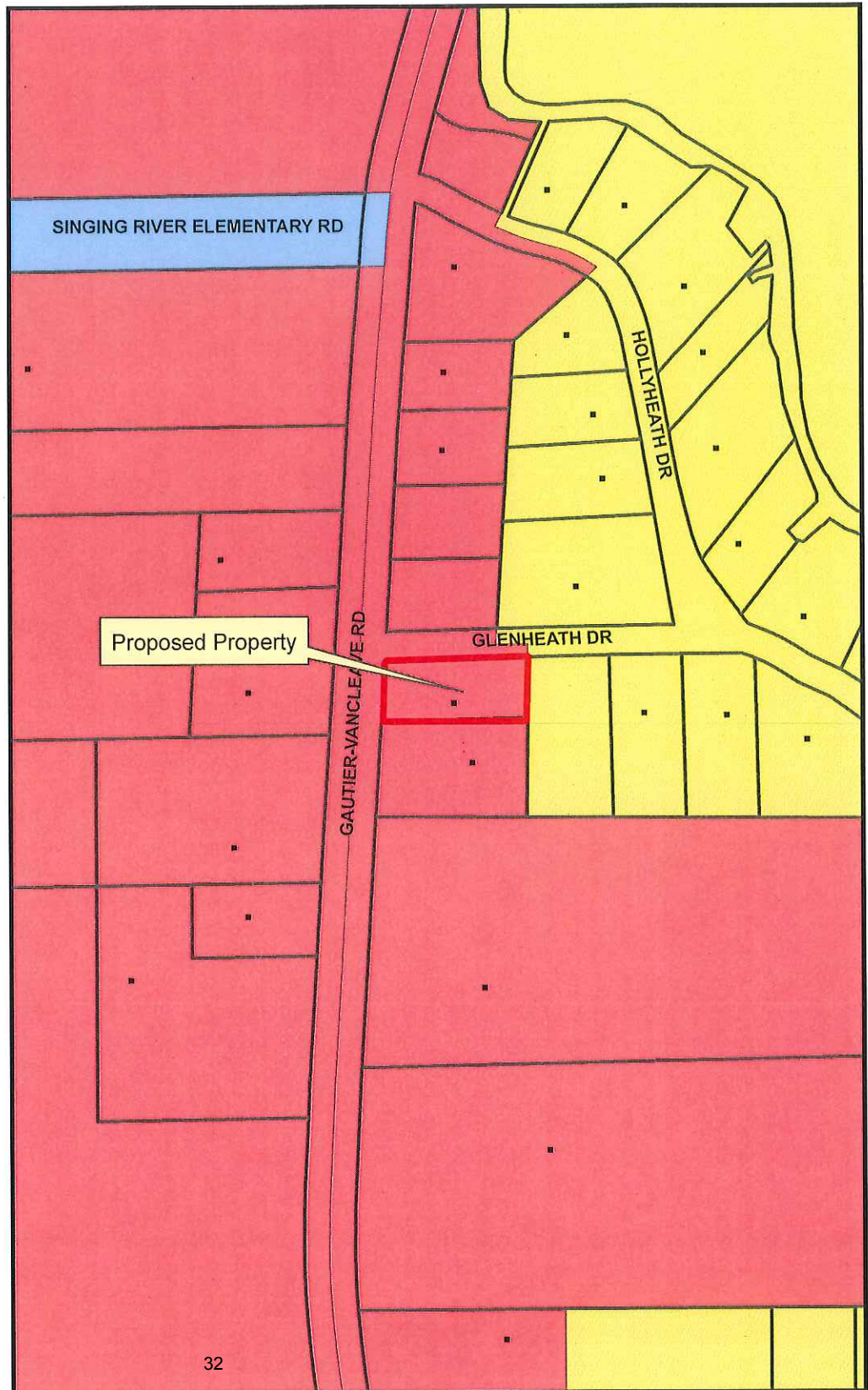


Exhibit C Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

- Gautier_Parcels_Trimmed_0617
- City_Limits
- CorOverlay

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

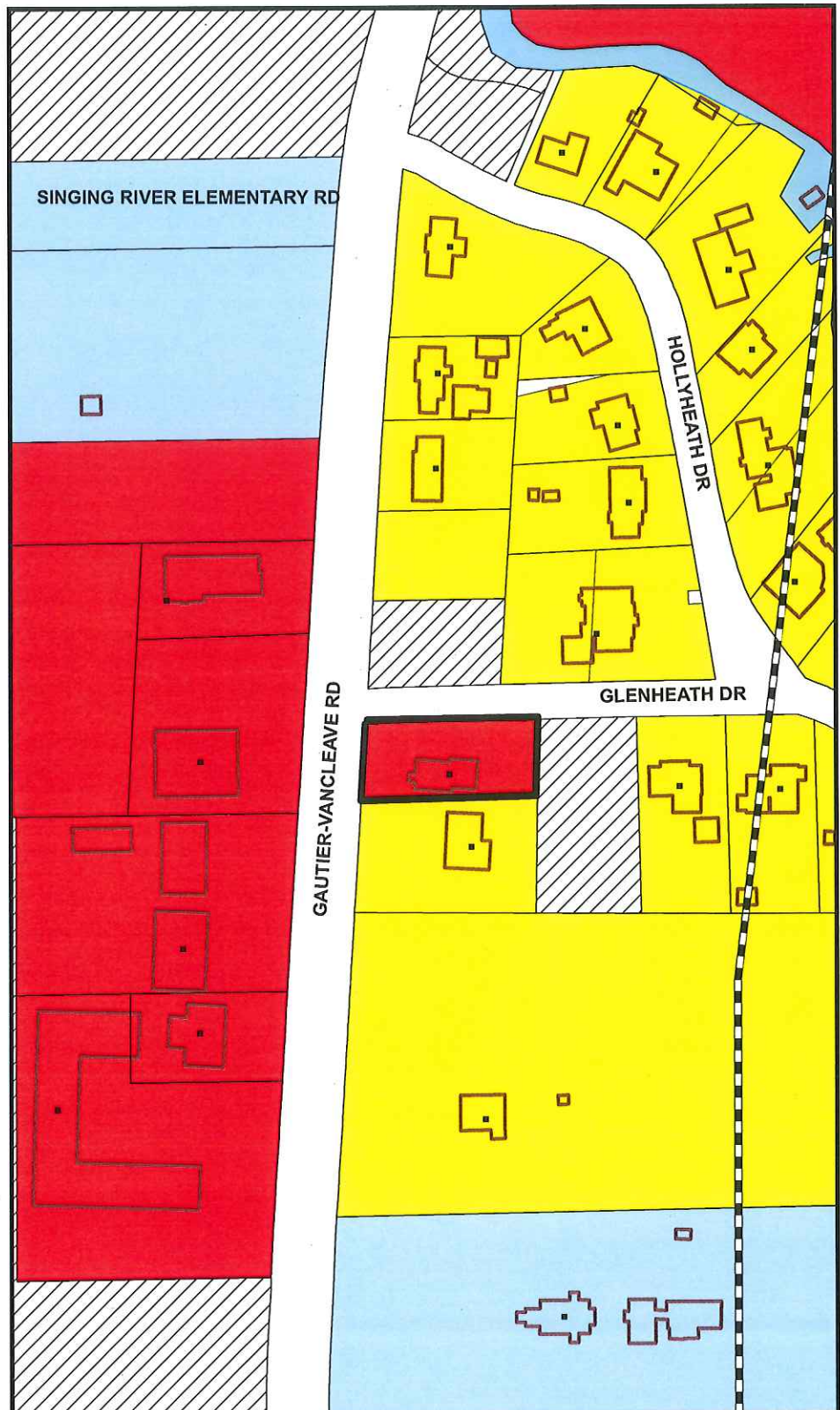


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



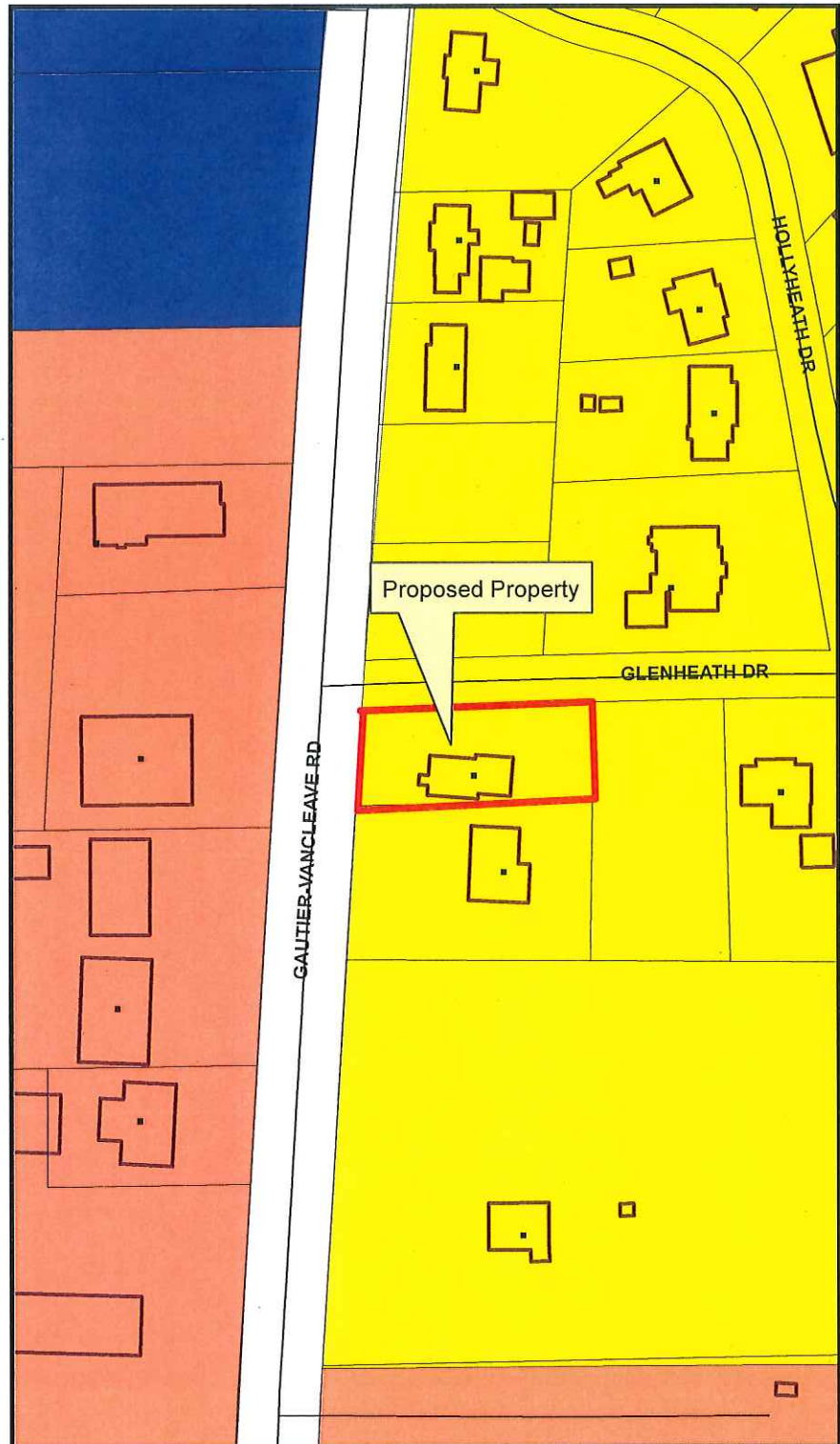
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



AFFIDAVIT OF RAMONA MORGAN

STATE OF MISSISSIPPI

COUNTY OF JACKSON

I, **Ramona Morgan**, do hereby certify, swear or affirm, and declare that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts and things are true and correct to the best of my knowledge:

1. I am a Planning Technician in the Planning Department of the City of Gautier, Mississippi.
2. My responsibilities in that position include mailing and publishing any notice required for public hearings on a variety of matters considered by the Gautier Planning Commission.
3. Our office received an application for Variance from Anthony York on 1/31/19.
4. Applications of this nature require a public hearing to be conducted by the Planning Commission.
5. The City of Gautier's Unified Development Ordinance requires notice of the public hearing to be provided to Adjoining Property Owners by U S MAIL.
6. On or about 2/15/19, I provided notice to such individuals at the addresses attached hereto as "Exhibit A".
7. The notice provided to such individuals is attached as "Exhibit B" to this affidavit.
8. I also provided notice by publication in the MS PRESS on Feb. 17th 2019.
9. Proof of publication is attached hereto as "Exhibit C".
10. Such notice was provided in accordance with the provisions of Gautier's Unified Development Ordinance, and satisfies all such requirements.

11. As of the date of execution of this affidavit, I have received 0 written objections to the application.
12. As of the date of execution of this affidavit, I have received 0 verbal objections to the application.

Ramona Morgan
RAMONA MORGAN

Sworn to and subscribed before me this the 14th day of February, 2019.

Addie L Bang
NOTARY PUBLIC



DUKE ZACHARY E
4500 GAUTIER-VANCLEAVE RD
GAUTIER MS
39553

DUKE ZACHARY E
4526 GAUTIER VANCLEAVE RD GAUTIER
GAUTIER MS
39553

ADAMS VERA MARTIN
4500 GAUTIER VANCLEAVE RD
GAUTIER MS
39553

EXH A

*Mayor
Phil Forjussen*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*City Clerk
Cynthia Russell*

*Council
At Large Mary F. Martin
Ward 1 Cameron George
Ward 2 Richard Jackson
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge*



*3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

February 5, 2019

RE: Public Hearing Application Request for a Variance allowing a decrease of the minimum rear property setback and decrease of landscape buffer for a structure in a C-2 zoning district. (GPC Case No. 19-03-VAR)

Dear Adjoining Property Owner:

Public notice is hereby given that the Planning Commission for the City of Gautier will hold a public hearing in the Council Chambers of City Hall, 3330 Highway 90, Gautier, MS at 5:00 P.M. on Thursday, February 21, 2019 to hear a request for a **VARIANCE ALLOWING A DECREASE OF MINIMUM REAR SETBACK REQUIREMENTS AND DECREASE IN 10 FOOT LANDSCAPE BUFFER FOR A STRUCTURE** in a C-2 Community Commercial zoning district at the following location:

**4528 GAUTIER VANCLEAVE ROAD
PID #82426190.050
GAUTIER, MS**

The Planning Department can be reached at 228-497-1878 or rmorgan@gautier-ms.gov should you have any questions.

At the aforementioned time and place, all parties in interest shall have an opportunity to be heard.

EXH B

Ramona Morgan

From: AMG Legals Mobile <lmobile@al.com>
Sent: Tuesday, February 12, 2019 9:44 AM
To: rmorgan@gautier-ms.gov
Subject: RE: City of Gautier Public Notice 19-03-VAR

Hello Ramona,

AD#0009027869 will run February 17, 2019 in the legal section of the Mississippi Press. Cost is \$20.40. Text:

PUBLIC NOTICE

GPC # 19-03-VAR

4528 GAUTIER VANCLEAVE RD

VARIANCE FOR MINIMUM REAR SET-BACK REQUIREMENT INCLUDING A DECREASE OF TEN FOOT LANDSCAPE BUFFER FOR A STRUCTURE IN A C-2 DISTRICT

Public notice is hereby given that the Planning Commission for the City of Gautier will hold a public hearing in the Council Chambers of City Hall, 3330 Highway 90, Gautier, MS at 5:00 P.M. on

Thursday, February 21, 2019, to hear a request for a Variance allowing a decrease in the minimum rear property setback requirements including a decrease in a ten foot landscape buffer for a s structure in a C-2 Community Commercial zoning district at the following location:

4528 GAUTIER VANCLEAVE ROAD

PID #82426190.050

GAUTIER, MS

The Planning Department can be reached at 228-497-1878 or sankerson@gautier-ms.gov should you have any questions.

At the aforementioned time and place, all parties in interest shall have an opportunity to be heard.

WITNESS my hand this 17th day of February 2019.

Scott Ankerson, Director

Gautier Planning Department

MISSISSIPPI PRESS

February 17, 2019

Thank you,

Cristy Boyington

****Please review your ad confirmation proof carefully and reply with edits or corrections immediately. If no corrections are received, ad is considered approved for publication.****

Cristy Boyington

Legal Advertising Representative

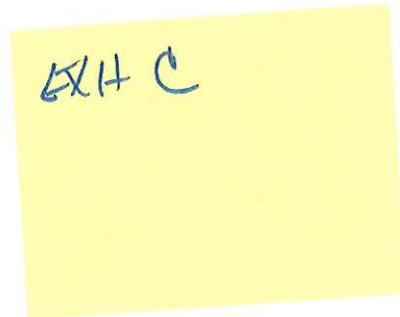


+1 251.219.5301

CBoyington@al.com

www.al.com

[About Us](#)



Excerpt from February 21, 2019 Gautier Planning Commission Meeting:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center at 4528 Gautier Vancleave Road for a variance allowing a decrease in the rear property setback from the required thirty-five feet to four feet and reducing the required ten foot landscape buffer in a C-2 Community Commercial Zoning District. (GPC Case No. 19-03-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Anthony York dba Faithfully Yours Learning Center for a Variance allowing a decrease in the minimum rear property setback from the required thirty-five feet to four feet in a C-2 Community Commercial Zoning District at 4528 Gautier-Vancleave Road, PID #82426190.050. The application fee of \$175 was paid on November 27, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial Zoning District. The property currently houses an existing 2015 sq. ft. day care facility. The day care proposes to expand their facility by adding a mobile unit on their existing property behind the existing building to include "After School Scholars" tutoring program and after school care for school age children. The proposed mobile unit will be made to look like it is part of the existing building. The addition of the new mobile unit would not meet the current minimum setback requirements as specified in the City of Gautier UDO, so the applicant is seeking a Variance on minimum set back requirements to accommodate this proposed new mobile unit.

DISCUSSION:

The property owner requests a variance to decrease the minimum rear property setback for his facility located in a C-2 Zoning District from the required thirty-five feet to four feet. The UDO specifies that the minimum property setbacks in a C-2 district be:

Side—Fifteen (15) feet on interior lots and in the case of a corner lot abutting a public street the side setback shall be thirty-five (35) feet.

Rear—None; however, if the commercial lot is adjacent to residentially zoned property, the rear yard requirement shall be increased to thirty-five (35) feet. The outside ten (10) feet of the setback shall be a landscaped buffer area in accordance with Article XI.

The property at 4528 Gautier Vancleave Rd. is a corner lot, and is adjacent to a residential district calling for more stringent setbacks that are described above. The setbacks in the City of Gautier Unified Development Ordinance for this C-2 property will not allow the owners to purchase this mobile unit and expand their existing facility and business.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship: Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.
- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of

structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION AND CONCLUSION:

Staff has been presented with no evidence or information indicating that variance criteria 4.18.4 A or B have been met. Planning Commission must also record a Finding of Fact regarding the “Criteria for Approval” from the UDO as listed above.

In attendance were people who spoke to Mr. York's Variance request.

Keith McQueen 2624 Glenheath Drive Gautier spoke in opposition to having a Mobile Unit so close to his property.

Jeremy Eubanks 4616 Hollyheath Drive Gautier spoke in opposition to a mobile unit so close to his property.

Joey Langford 2704 Glenheath Drive Gautier opposed the daycare expanding due to traffic issues that he believed would arise.

Holly Eubanks 4616 Hollyheath Drive Gautier opposed the daycare expanding due to traffic.

Molly Hillburn 2616 Glenheath Drive Gautier spoke in opposition that the Variance did not meet the criteria to be granted.

Pierre McNair 4615 Hollyheath Drive Gautier spoke in favor of the Variance for the York's.

The Planning Commission may:

1. Recommend that City Council approve variance request as presented;
2. Recommend that City Council approve the variance requests with changes; or
3. Recommend that City Council deny variance request.

ACTION TAKEN:

Chairman Wooten made the motion to recommend that City Council deny the variance request because the applicant did not identify a need or hardship associated with the request, and had not demonstrated proof of the criteria required by the UDO for approval of such a request.

Commissioner Jamison seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Kay C. Jamison
 Jimmy Green
 Joshua Ward

NAYS: **Paul Gainer**

Motion passed.

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:

March 5, 2019

Title:

**Authorization to approve Change Order #3 on the
Robert Hiram Bridge Repair Project**

Introduced by:

Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization to approve Change Order #3 on the Robert Hiram Bridge Repair project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the City of Gautier has awarded and executed a contract with K.R. Borries for the Robert Hiram Bridge Repair project; and

WHEREAS, Seymour Engineering is performing engineering services related to the Robert Hiram Bridge project, for which Jackson County is providing funding; and

WHEREAS, when tightening all seven of the tie-backs, the contractor found that the black iron cable was failing. Change Order No. 3 would allow for the installation of seven new stainless steel cables to be worked under the road to allow repair; and

WHEREAS, there was a \$10,000.00 contingency written into the contract; and

WHEREAS, the additional work under the change order will cost \$9,901.78, and will add 40 days to the contract; and

WHEREAS, after Change Order No. 1 and 2, there was \$4,322 left in the contingency line item. Change Order No. 3 would increase the contract amount by \$5,579.78. Therefore, increasing the contract amount from \$72,999 to \$78,578.78; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Order #3 for the Robert Hiram Bridge Repair Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 02/26/2019
Subject: Robert Hiram Bridge Repair – Approval of Change Order No. 3

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 3 for the Robert Hiram Bridge Repair project.

BACKGROUND:

K.R. Borries was awarded the contract for this work, and Seymour Engineering is performing engineering services. The work consists of furnishing all labor, material, tools, equipment and layout in performing repairs of the southeast, southwest, northeast and northwest corners of the sheet pile at the Robert Hiram Bridge on Robert Hiram Road. Jackson County has provided the funds for this project.

During construction of this project, it was discovered that the tieback at the southeast corner was loose. Change Order No. 1 was approved to reimburse the contractor for costs associated with fixing the first tieback (\$578) and to allow funds for the contractor to investigate three other tiebacks to make sure they were properly installed and to make repairs if necessary. The three additional tiebacks were investigated and were found to be loose. They were repaired.

Change Order No. 2 was approved to allow funds for the contractor to investigate the final three tiebacks to make sure they were properly installed and to make repairs if necessary. The final three tiebacks were investigated and were found to be loose. They were repaired.

DISCUSSION:

When tightening all seven of the tie-backs, the contractor found that the black iron cable was failing. Change Order No. 3 would allow for the installation of seven new stainless steel cables to be worked under the road to allow repair. This change order totals \$9,901.78.

There was a \$10,000 contingency written into the contract. After the approval of Change Orders No. 1 and 2, there was \$4,322 left in the contingency line item. Therefore, if approved, Change Order No. 3 would increase the contract amount by \$5,579.78.

The total contract amount would be increased from \$72,999 to \$78,578.78.

If approved, this change order will add 40 days to the contract.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 for the Robert Hiram Bridge Repair project.

The City Council may:

- 1) Approve Change Order No. 3 as presented; or
- 2) Not approve Change Order No. 3 as presented.

ATTACHMENTS:

Change Order No. 3

CHANGE ORDER

PROJECT: City of Gautier

Robert Hiram Drive Bridge Sheet Pile Repair

CHANGE ORDER NUMBER: 3

DATE: February 26, 2019

To Contractor: K.R. Borries.

CONTRACT DATE: Dec 4., 2018

The Contract is changed as follows:

This is a third change order to address concerns with the existing tie-backs. When tightening the failure of the existing black iron cable became evident. All 7 tiebacks previously addressed in change order no 1 and 2 have this same problem. This change order will work 7 new stainless steel cables under the road to allow repair of these seven tiebacks. This change order is requesting \$9,901.7 for this work. This contract has a \$4,322.00. contingency remaining. So this change order will increase the contract dollar amount by \$5,579.78. Additional contract time for approval and the work is also included.

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$ 72,999.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 72,999.00
The Contract Sum will be increased by the amount of	\$ 5,579.78
The new Contract Sum including this Change Order will be	\$ 78,578.78

The Contract Time will be extended by 40 days changing the contract completion days from 102 to 142 calendar days.

CONTRACTOR

ENGINEER

OWNER

By: _____

By: [Signature]

By: _____

Date: _____

Date: 2/26/19

Date: _____

Detailed Cost breakdown:

Contingency		\$10,000.00
-------------	--	-------------

Minus:

Change Order number 1	Total	- \$3,128.00
-----------------------	-------	--------------

Change Order Number 2		- \$2,550.00
-----------------------	--	--------------

Change Order number 3	Total	\$9,901.78 = \$5,579.78+\$4,322
-----------------------	-------	---------------------------------

Remaining Contingency in contract = $\$10,000 - (\$3,128 + \$2,550 + \$4,322) = \$0.00$

This change order increases contract dollar amount by \$5,579.78

Note 40 days contract extension is estimated days needed for approval of change order
And the field work.

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

March 5, 2019
Approval of Docket of Claims

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AFFORDABLE TIRE & AUTO CENTER LLC	191105	03/05/2019	02/07/2019			604.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	PATCH DISMT, MOUNT, BAL: TIRE		190368	01/24/2019			50.00
	001-100-638	PATCH DISMT, MOUNT, BAL: TIRE		190368	01/24/2019			50.00
	001-170-639	TRAILER TIRE, PATCH MOWER TIRE		190378	01/24/2019			105.00
	001-170-639	TRAILER TIRE, PATCH MOWER TIRE		190378	01/24/2019			105.00
	001-170-639	TRAILER TIRE, PATCH TIRE, DISP		190378	01/26/2019			114.00
	001-170-639	MOWER TIRE (2), TIRE MOUNT (2)		190378	01/26/2019			180.00
001	CABLE ONE INC	191220	03/05/2019	02/19/2019			71.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB CABLE BOX: #118476316		02012019	02/08/2019			71.37
001	CABLE ONE INC	191221	03/05/2019	02/19/2019			214.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB 2019: #107718371		02012019	02/08/2019			214.11
001	C SPIRE WIRELESS	191235	03/05/2019	02/20/2019			555.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	02/11/2019			555.61
001	AT&T	191237	03/05/2019	02/21/2019			124.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	02/14/2019			124.09
001	AT&T	191238	03/05/2019	02/21/2019			3,095.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	02/14/2019			3,095.17
001	AT&T	191239	03/05/2019	02/21/2019			202.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	02/14/2019			202.44
001	AT&T	191240	03/05/2019	02/21/2019			31.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM SERVS		2284970262	02/14/2019			31.80
001	SBM REPORTING LLC	191251	03/05/2019	02/25/2019			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	2/21/19 PLANNING MTG		LM 022219	02/22/2019			175.00
001	GLOBALSTAR	191252	03/05/2019	02/25/2019			85.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0010087227	02/16/2019			85.94
001	SINGING RIVER ELECTRIC COOPERATIVE	191255	03/05/2019	02/25/2019			541.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		02152019	02/21/2019			247.86
	001-161-631	2018 MEMBER CREDIT 95237002		02152019	02/21/2019			-26.07
	001-161-631	MARTIN BLUFF FD 58380001		02162019	02/22/2019			222.59

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	191255	03/05/2019	02/25/2019			541.63	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	2018 MEMBER CREDIT 58380001	02162019	02/22/2019			-21.16	
	001-201-629	SIGNAL LIGHTS 17546	02162019	02/22/2019			32.69	
	001-092-631	CITY LIMIT SIGN 17546	02162019	02/22/2019			25.67	
	001-201-629	2018 MEMBER CREDIT 17546	02162019	02/22/2019			-1.23	
	001-100-631	MBLUFF SUB STN 58521002	02162019	02/22/2019			66.85	
	001-100-631	2018 MEMBER CREDIT 58521002	02162019	02/22/2019			-5.57	
001	FUELMAN	191256	03/05/2019	02/26/2019			2,878.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP55417874	02/18/2019			44.26	
	001-100-525	UNL FUEL	NP55417874	02/18/2019			2,182.04	
	001-161-525	UNL & DSL FUEL	NP55417874	02/18/2019			506.18	
	001-170-525	UNL FUEL	NP55417874	02/18/2019			111.64	
	001-205-525	UNL FUEL	NP55417874	02/18/2019			34.30	
001	FUELMAN	191258	03/05/2019	02/26/2019			2,405.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP55447958	02/25/2019			27.73	
	001-100-525	UNL FUEL	NP55447958	02/25/2019			2,015.75	
	001-161-525	UNL & DSL FUEL	NP55447958	02/25/2019			362.05	
001	BORDIS & DANOS PLLC	191260	03/05/2019	02/26/2019			1,813.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	BRANDYWINE LITIGATION	65	02/25/2019			1,813.00	
001	PHIL TORJUSEN	191262	03/05/2019	02/26/2019			103.43	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-681	MML BOARD MTG: LUNCH	09272018	02/25/2019			13.09	
	001-001-681	SM TOWN CONF: DINNER (4)	10232018	02/25/2019			90.34	
001	AMERICAN BANKERS INSURANCE COMPANY	191265	03/05/2019	02/26/2019			2,568.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-625	FLOOD INS: SENIOR CENTER	8705556391	02/04/2019			2,568.00	
001	CABLE ONE INC	191287	03/05/2019	02/27/2019			83.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	APR 2019: NFD #122024383	02162019	02/23/2019			83.32	
001	ALABAMA MEDIA GROUP	191288	03/05/2019	02/27/2019			20.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-615	NOTICE: GPC #19-03-VAR	0009027869	02/17/2019	190473		20.40	
001	CAN'T MISS EMBROIDERY	191289	03/05/2019	02/27/2019			475.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	NAVY SHIRTS W/ GPD-BADGE (36)	21768	02/13/2019	190417		270.00	
	001-161-535	PERSONALIZATIONS (36)	21888	02/22/2019	190470		180.00	
	001-161-535	JACKETS W/ GFD (5)	21888	02/22/2019			25.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS FIRE INVESTIGATORS ASSN	191291	03/05/2019	02/27/2019			175.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	MFIA SPRING SEMINAR:MCCOY, D	20190304	02/25/2019	190486		175.00	
001	CUSTOM PRODUCTS CORPORATION	191292	03/05/2019	02/27/2019			1,087.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	POST REFLECTOR RED (12)	315720	02/14/2019	190459		188.52	
	001-201-565	POST REFLECTOR YELLOW (12)	315720	02/14/2019	190459		188.52	
	001-201-565	DO NOT ENTER SIGNS (2)	315720	02/14/2019	190459		223.52	
	001-201-565	FREIGHT	315720	02/14/2019	190459		125.00	
	001-201-565	WATCH FOR PEDESTRIANS (2)	315920	02/19/2019	190466		78.62	
	001-201-565	BAYOU OAK RD SIGN (2)	315920	02/19/2019	190466		43.70	
	001-201-565	SPEED LIMIT 45 SIGN (5)	315920	02/19/2019	190466		204.25	
	001-201-565	FREIGHT	315920	02/19/2019	190466		35.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	191294	03/05/2019	02/27/2019			120.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	BROTHER TN-221Y YEL	3404565526	02/07/2019	190447		55.45	
	001-040-500	2019 STAPLES PLANNER BOOK	3404565526	02/07/2019	190447		13.79	
	001-040-500	LETTER OPENER	3404565526	02/07/2019	190447		.32	
	001-094-500	DZ MED RUBBER FINGER PADS	3404565527	02/07/2019	190453		1.35	
	001-094-500	POST-IT SELF-STICK WALL PAD	3404565527	02/07/2019	190453		22.89	
	001-094-559	LETTER EXPAND WALL POCKET (2)	3404565528	02/07/2019	190453		3.90	
	001-094-500	2019 ATAGLNC MONTHLY PLANNER	3404645791	02/08/2019	190453		22.39	
001	AFFORDABLE PAINT & BODY	191296	03/05/2019	02/27/2019			275.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	INSTALL GRAFIX: U #17823	601	02/20/2019	190429		275.00	
001	GRAFIX SHOPPE	191297	03/05/2019	02/27/2019			63.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	CAUTION K-9 DECALS RED (3)	125910	02/13/2019	190463		45.00	
	001-100-559	SHIPPING: U #17823	125910	02/13/2019	190463		18.31	
001	SAFETY VISION LLC	191300	03/05/2019	02/27/2019			152.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	BODY CAMERA REPAIR	0624198-IN	02/11/2019	190355		139.50	
	001-100-639	SHIPPING		02/11/2019			12.95	
001	USPCA REGION 26	191303	03/05/2019	02/27/2019			225.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-682	USPCA RENEW FEE: BEVER, DAVID	20192502	02/25/2019	190490		50.00	
	001-100-682	USPCA RENEW FEE:MCQUAGGE, BEN	20192502	02/25/2019	190490		50.00	
	001-100-681	USPCA REG FEE: BEVER, DAVID	02272019	02/25/2019	190489		125.00	
001	ECONOMY BOOTS SALES & SERVICE	191305	03/05/2019	02/27/2019			800.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	SZ DUTY BOOTS: GREEN	43037	11/19/2018	190145		100.00	
	001-100-535	SZ DUTY BOOTS: BOND	42975	11/06/2018	190145		100.00	
	001-100-535	SZ DUTY BOOTS: HOLTER	43236	01/17/2019	190145		100.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ECONOMY BOOTS SALES & SERVICE	191305	03/05/2019	02/27/2019			800.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SZ DUTY BOOTS: BURKES		43036	11/19/2018	190145	100.00	
	001-100-535	SZ DUTY BOOTS: WEAVER		43235	01/16/2019	190145	100.00	
	001-100-535	SZ DUTY BOOTS: SELOVER		42990	11/09/2018	190145	100.00	
	001-100-535	SZ DUTY BOOTS: ALLMAND		43027	11/16/2018	190145	100.00	
	001-100-535	SZ DUTY BOOTS: HODGES		42994	11/09/2018	190145	100.00	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	191307	03/05/2019	02/27/2019			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	JAN 2019 CLUB SUPPORT		01312019	02/18/2019		833.33	
001	TARGETSOLUTIONS LEARNING LLC	191308	03/05/2019	02/27/2019			2,447.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	ALL COURSE CATALOGS		04132019	02/27/2019		1,140.00	
	001-161-681	ONLINE TRAINING PLATFORM		04132019	02/27/2019		912.00	
	001-161-681	MAINTENANCE FEE		04132019	02/27/2019		395.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	191309	03/05/2019	02/27/2019			615.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		02182019	02/25/2019		117.06	
	001-201-633	DOLPHIN ST 94988002		02182019	02/25/2019		93.34	
	001-201-633	DOLPHIN ST 94989002		02182019	02/25/2019		108.16	
	001-201-633	DOLPHIN ST 94990002		02182019	02/25/2019		73.34	
	001-201-633	WM PAYNE 100244001		02182019	02/25/2019		110.04	
	001-201-633	WM PAYNE 100245001		02182019	02/25/2019		235.91	
	001-201-633	2018 MEMBER CREDIT 94987002		02182019	02/25/2019		-11.08	
	001-201-633	2018 MEMBER CREDIT 94988002		02182019	02/25/2019		-8.89	
	001-201-633	2018 MEMBER CREDIT 94989002		02182019	02/25/2019		-11.82	
	001-201-633	2018 MEMBER CREDIT 94990002		02182019	02/25/2019		-56.31	
	001-201-633	2018 MEMBER CREDIT 100244001		02182019	02/25/2019		-9.83	
	001-201-633	2018 MEMBER CREDIT 100245001		02182019	02/25/2019		-24.66	
001	SINGING RIVER ELECTRIC COOPERATIVE	191310	03/05/2019	02/27/2019			1,815.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		02182019	02/25/2019		1,114.93	
	001-100-631	2018 MEMBER CREDIT 66298004		02182019	02/25/2019		-132.50	
	001-201-629	SIGNAL LIGHT 89113001		02182019	02/25/2019		58.87	
	001-201-629	2018 MEMBER CREDIT 89113001		02182019	02/25/2019		-4.08	
	001-170-631	CITY PARK RESTRMS 89912001		02182019	02/25/2019		509.35	
	001-170-631	2018 MEMBER CREDIT 89912001		02182019	02/25/2019		-54.71	
	001-201-633	STREET LIGHTS 90345002		02182019	02/25/2019		180.98	
	001-201-633	2018 MEMBER CREDIT 90345002		02182019	02/25/2019		-17.26	
	001-092-631	RECORDS BLDG 90790001		02182019	02/25/2019		132.67	
	001-092-631	2018 MEMBER CREDIT 90790001		02182019	02/25/2019		-10.52	
	001-170-631	FRAZIER RESTRMS 98546001		02182019	02/25/2019		39.90	
	001-170-631	2018 MEMBER CREDIT 98546001		02182019	02/25/2019		-2.01	
001	SINGING RIVER ELECTRIC COOPERATIVE	191311	03/05/2019	02/27/2019			655.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH PD 76008001		02202019	02/26/2019		262.14	
	001-161-631	2018 MEMBER CREDIT 76008001		02202019	02/26/2019		-24.05	
	001-170-631	BACOT PARK 10137		02202019	02/26/2019		291.01	

55

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	TEAM ONE COMMUNICATIONS INC	191290	03/05/2019	02/27/2019			3,818.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	4 INCH M POWER BLUE (14)	1730002091	02/12/2019	190402		1,232.00	
	157-100-799	BLUE LED UNDERCOVER (4)	1730002091	02/12/2019	190402		330.00	
	157-100-799	400 SERIES HD SIREN 100W (2)	1730002091	02/12/2019	190402		660.00	
	157-100-799	100N SERIES SPEAKER 100W (2)	1730002091	02/12/2019	190402		330.00	
	157-100-799	NFORCE 8 MOD INT WSHLD BAR (2)	1730002091	02/12/2019	190402		1,236.48	
	157-100-799	4 INCH MPOWER WINDOW SHROUD (2)	1730002091	02/12/2019	190402		30.00	
FUND TOTAL 157 Claims	to	Checks	1 Total	3,818.48	Manual	Held	Total	3,818.48

Docket of Claims
Release date from 03/05/2019 thru 03/05/2019

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762	191278	03/05/2019	02/27/2019			200.00	
		Description		Invoice #	Date	P.O.	Amount	
		SUBMITTAL AND RFI'S		A MOB1800095	02/20/2019		200.00	
FUND TOTAL 171 Claims	to	Checks	1 Total	200.00 Manual		Held	Total	200.00

Docket of Claims
Release date from 03/05/2019 thru 03/05/2019

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	191234	03/05/2019	02/20/2019			38,311.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		FEB 2019	02/20/2019			38,311.53
FUND TOTAL 172 Claims	to	Checks	1 Total	38,311.53	Manual	Held	Total	38,311.53

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	191223	03/05/2019	02/19/2019			51.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	FEB 2019: SSP INTERNET		285615432	02/11/2019			51.48
176	AT&T	191241	03/05/2019	02/21/2019			148.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MONTHLY SERVICE		2284972244	02/14/2019			148.23
176	PERKINS TIRE & POLARIS	191306	03/05/2019	02/27/2019			39.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-702	CAP-GAS W/GAUGE		27264	02/27/2019	190500		39.99
176	SINGING RIVER ELECTRIC COOPERATIVE	191312	03/05/2019	02/27/2019			2,335.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		02202019	02/26/2019			2,440.58
	176-170-631	2018 MEMBER CREDIT 76854002		02202019	02/26/2019			-152.17
	176-170-631	HOUSE 76855002		02202019	02/26/2019			48.16
	176-170-631	2018 MEMBER CREDIT 76855002		02202019	02/26/2019			-1.00
FUND TOTAL 176 Claims	to	Checks	4 Total	2,575.27	Manual	Held	Total	2,575.27

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
300	SEYMOUR ENGINEERING PLLC Account Number 300-600-603	191283	03/05/2019	02/27/2019			2,500.00	
		Description ENVIRONMENTAL PERMITTING		Invoice # 6939	Date 02/26/2019	P.O.	Amount	
								2,500.00
FUND TOTAL	300 Claims	to	Checks	1 Total	2,500.00 Manual		Held	Total 2,500.00

61

Release date from 03/05/2019 thru 03/05/2019

62

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
353	SEYMOUR ENGINEERING PLLC Account Number 353-722-603	191281	03/05/2019	02/27/2019			9,723.82	
		Description PRELIM & DESIGN ENGINEERING		Invoice # 6942	Date 02/26/2019	P.O.	Amount	9,723.82
353	SEYMOUR ENGINEERING PLLC Account Number 353-726-603	191282	03/05/2019	02/27/2019			15,410.33	
		Description PRELIM & DESIGN ENGINEERING		Invoice # 6943	Date 02/26/2019	P.O.	Amount	15,410.33
FUND TOTAL	353 Claims to	Checks	2 Total	25,134.15	Manual		Held	Total 25,134.15

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	191219	03/05/2019	02/15/2019			43,427.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-821	ST LNS #3 90/57 SWR	02112019	02/11/2019		7,877.45		
	400-680-822	ST LNS #4 90/57 WTR	02112019	02/11/2019		10,948.67		
	400-680-822	ST LNS #4 90/57 SWR	02112019	02/11/2019		9,019.22		
	400-680-823	ST LNS #5 ALLEN RD	02112019	02/11/2019		2,149.95		
	400-680-824	ST LNS #6 OLD SPAN TR	02112019	02/11/2019		3,765.83		
	400-680-825	ST LNS #7 OLD SPAN TR	02112019	02/11/2019		9,665.99		
400	AT&T	191222	03/05/2019	02/19/2019			57.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284972276	02/06/2019		57.79		
400	CITY OF GAUTIER	191224	03/05/2019	02/20/2019			136,090.65	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-000-104	JAN 2019 GARBAGE PMTS	01312019	01/31/2019		136,090.65		
400	AT&T	191242	03/05/2019	02/21/2019			146.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284974594	02/14/2019		146.80		
400	AT&T	191249	03/05/2019	02/25/2019			178.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284975234	02/14/2019		178.80		
400	SINGING RIVER ELECTRIC COOPERATIVE	191253	03/05/2019	02/25/2019			2,016.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STATIONS 20649	02152019	02/21/2019		845.82		
	400-651-631	LIFT STATIONS 28779	02152019	02/21/2019		91.27		
	400-651-631	SCHOONER WELL 20688	02112019	02/19/2019		1,108.23		
	400-651-631	LIFT STATIONS 20688	02112019	02/19/2019		194.36		
	400-651-631	MEMBER CREDIT 20649	02152019	02/21/2019		-102.63		
	400-651-631	MEMBER CREDIT 28779	02152019	02/21/2019		-2.18		
	400-651-631	MEMBER CREDIT 20688	02112019	02/19/2019		-118.04		
400	SINGING RIVER ELECTRIC COOPERATIVE	191254	03/05/2019	02/25/2019			4,466.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STNS 89627001	02162019	02/22/2019		66.63		
	400-651-631	2018 MEMBER CREDIT 89627001	02162019	02/22/2019		-3.89		
	400-651-631	LIFT STNS 89702001	02162019	02/22/2019		25.78		
	400-651-631	2018 MEMBER CREDIT 89702001	02162019	02/22/2019		-1.10		
	400-651-631	LIFT STNS 17881	02162019	02/22/2019		2,327.12		
	400-651-631	WATER WELLS 17881	02162019	02/22/2019		2,515.08		
	400-651-631	2018 MEMBER CREDIT 17881	02162019	02/22/2019		-462.63		
400	FUELMAN	191257	03/05/2019	02/26/2019			131.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP55417874	02/18/2019		131.50		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	191259	03/05/2019	02/26/2019			116.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP55447958	02/25/2019			116.53
400	BORDIS & DANOS PLLC	191261	03/05/2019	02/26/2019			962.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-602	FEES: CRAWFORD EASEMENT		65	02/25/2019			962.00
400	2018 BOND DEBT SERVICE FUND	191266	03/05/2019	02/26/2019			30,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAR 2019: 2018 BOND DS		03012019	03/01/2019			30,000.00
400	COGENT STRATEGIES LLC	191267	03/05/2019	02/26/2019			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		1448	02/14/2019			7,500.00
400	ARISTA INFORMATION SYSTEMS INC	191268	03/05/2019	02/26/2019			3,623.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2019 STATEMENTS		26966	02/13/2019			1,123.55
	400-650-698	JAN 2019 POSTAGE		1425201902	02/13/2019			2,500.00
400	SEYMOUR ENGINEERING PLLC	191284	03/05/2019	02/27/2019			2,321.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	GEN ENG: MALL SITE W&S		6941	02/26/2019			512.50
	400-650-603	GEN ENG: COLLEGE PK DRAINAGE		6941	02/26/2019			131.25
	400-650-603	GEN ENG: CRAWFORD DRAINAGE		6940	02/26/2019			1,677.50
400	IRBY'S ANSWERING SERVICE	191285	03/05/2019	02/27/2019			504.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 2/20-3/1/19		277-022019	02/20/2019			414.00
	400-650-698	548 MTS: 1/23-2/19/19		277-022019	02/20/2019			90.16
400	CABLE ONE INC	191286	03/05/2019	02/27/2019			61.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2019: #107663106		02162019	02/23/2019			61.16
400	SOUTHERN WATERWORKS SUPPLY INC	191293	03/05/2019	02/27/2019			741.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	1"X14' MANHOLE JOINT RAP (16)		78928	02/22/2019	190474		192.00
	400-651-581	NON WOVEN GEOTEX FABRIC (5)		78936	02/25/2019	190454		477.90
	400-651-581	QUART PIPE LUBE (12)		78936	02/25/2019	190454		72.00
400	STAPLES BUSINESS ADVANTAGE DEPT	ATL 191295	03/05/2019	02/27/2019			432.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	#2715778 LEXMARK BLACK TONER		3405113143	02/14/2019	190468		78.74
	400-650-500	4PK BIC WHITE OUT TAPE		3404489278	02/06/2019	190446		11.89
	400-650-559	4 DRAWER LEGAL FILE CABINET		3404489278	02/06/2019	190446		199.99
	400-650-500	4PK HP951XL HYBLK/STDCLR		3404489278	02/06/2019	190446		108.96
	400-650-500	COUNTERFEIT PENS 3PK		3404489278	02/06/2019	190446		1.00
	400-650-500	WIRELESS MOUSE		3404489278	02/06/2019	190446		17.49

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	191295	03/05/2019	02/27/2019			432.34	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	2019 MTH WALL CALENDAR 15X22		3404645792	02/08/2019	190446		14.27
400	THE GULF COMPANIES INC	191298	03/05/2019	02/27/2019			299.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	POWER SONIC 12V BATT (10)		0919167-IN	02/20/2019	190423		299.80
400	MUELLER CO LLC	191299	03/05/2019	02/27/2019			6,709.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	MINETM MOBILE TRANSCEIVER KIT		3963034	02/13/2019	190383		6,709.30
400	CORE & MAIN LP	191301	03/05/2019	02/27/2019			530.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	VALVE BOX SCREW TOP (4)		K084695	02/11/2019	190407		56.48
	400-651-581	BELL JOINT 6"/710 (2)		K084695	02/11/2019	190407		250.10
	400-651-581	BELL JOINT 6"/663 (2)		K084695	02/11/2019	190407		223.54
400	MUSCO-GULFPORT 1227	191302	03/05/2019	02/27/2019			4,820.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	4" METER MVR 650 SG NO TP (2)		0625000-1	02/18/2019	190351		4,820.00
400	DNA UNDERGROUND LLC	191304	03/05/2019	02/27/2019			4,790.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MANHOLE REHAB		MP7244	02/15/2019	190091		4,790.00
400	SINGING RIVER ELECTRIC COOPERATIVE	191313	03/05/2019	02/27/2019			3,222.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		02202019	02/26/2019			221.60
	400-651-631	2018 MEMBER CREDIT 17875		02202019	02/26/2019			-7.29
	400-651-631	LIFT STNS 17883		02202019	02/26/2019			1,506.28
	400-651-631	2018 MEMBER CREDIT 17883		02202019	02/26/2019			-168.32
	400-651-631	LIFT STNS 17884		02202019	02/26/2019			1,794.86
	400-651-631	2018 MEMBER CREDIT 17884		02202019	02/26/2019			-125.07
400	SINGING RIVER ELECTRIC COOPERATIVE	191321	03/05/2019	02/28/2019			7,175.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		02182019	02/25/2019			230.03
	400-651-631	2018 MEMBER CREDIT 99216002		02182019	02/25/2019			-23.56
	400-651-631	LIFT STATIONS 17882		02182019	02/25/2019			2,326.22
	400-651-631	WATER WELLS 17882		02182019	02/25/2019			3,877.09
	400-651-631	CITY HALL SOUTH 17882		02182019	02/25/2019			1,319.97
	400-651-631	2018 MEMBER CREDIT 17882		02182019	02/25/2019			-554.46
FUND TOTAL 400 Claims	to	Checks	25 Total	260,325.93	Manual	Held	Total	260,325.93

FUND 1	Claims	to	Checks	35	Total	34,069.27	Manual	Held	Total	34,069.27
FUND 157	Claims	to	Checks	1	Total	3,818.48	Manual	Held	Total	3,818.48
FUND 171	Claims	to	Checks	1	Total	200.00	Manual	Held	Total	200.00
FUND 172	Claims	to	Checks	1	Total	38,311.53	Manual	Held	Total	38,311.53
FUND 176	Claims	to	Checks	4	Total	2,575.27	Manual	Held	Total	2,575.27
FUND 300	Claims	to	Checks	1	Total	2,500.00	Manual	Held	Total	2,500.00
FUND 304	Claims	to	Checks	1	Total	9,725.00	Manual	Held	Total	9,725.00
FUND 351	Claims	to	Checks	1	Total	18,125.60	Manual	Held	Total	18,125.60
FUND 353	Claims	to	Checks	2	Total	25,134.15	Manual	Held	Total	25,134.15
FUND 400	Claims	to	Checks	25	Total	260,325.93	Manual	Held	Total	260,325.93
Total for all Funds			Checks	72	Total	394,785.23	Manual	Held	Total	394,785.23

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

March 5, 2019
Approval to amend the Comprehensive Fee
Schedule to include a Bulk Head Permit Fee of
\$50.00

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Approval to amend the Comprehensive Fee Schedule to include a Bulk Head Permit Fee of \$50.00

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2019

**RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE TO
INCLUDE A BULK HEAD PERMIT FEE**

WHEREAS, City Staff has recommended that the City of Gautier Comprehensive Fee Schedule be amended to include a Bulk Head Permit Fee of \$50.00; and

WHEREAS, the changes to department details in the attached Comprehensive Fee Schedules reflect updates accurately depicting recent changes made by the Council to the organization of the City; and

WHEREAS, City Staff has recommended adding a Bulk Head Permit Fee under the Site Preparation Permits Title in the Comprehensive Fee Schedule; and

WHEREAS, the Mayor and Members of City Council hereby find that these changes are in the best interests of the City;

BE IT THEREFORE RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the above amendment to the Comprehensive Fee Schedule is hereby authorized and approved; and

BE IT FURTHER RESOLVED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Ramona Morgan, Planning Technician
Date: 02/25/2019
Subject: Approval to amend the Comprehensive Fee Schedule to include a Bulk Head Permit Fee of \$50.00.

REQUEST:

The Planning Department requests that Council amend the Comprehensive Fee Schedule to include a Bulk Head Permit Fee of \$50.00 under the title Site Preparation Permits above the Protected Tree Removal Permit

BACKGROUND:

The Planning Director has been made aware of the lack of a permit fee to obtain a permit for a bulk head in the Comprehensive Fee Schedule. The Planning Director feels that to base the permit fee for a bulk head on construction valuation creates an unnecessary hardship on the applicant due to the high cost of materials, and asks that Council add this permit fee to the Comprehensive Fee Schedule.

DISCUSSION:

Add \$50.00 Bulk Head Construction Permit Fee above Protected Tree Removal section

RECOMMENDATION:

The Planning Department recommends that City Council amend the Comprehensive Fee Schedule to reflect the following addition:

Add \$50.00 Bulk Head Construction Permit Fee above Protected Tree Removal section

The City Council may:

1. Amend the Comprehensive Fee Schedule as reflected above,
2. Not amend the Comprehensive Fee Schedule as reflected above; or
3. Amend the Comprehensive Fee Schedule with corrections

ATTACHMENTS:

1. Consent Agenda Item 1- Approval to amend the Comprehensive Fee Schedule for Building and Planning
2. March Revised Comprehensive Fee Schedule

City of Gautier Comprehensive Fee Schedule



Revised March 5, 2019

TABLE OF CONTENTS

BUILDING AND PLANNING	1-3
PARKS AND RECREATION.....	3-4
CITY CLERK.....	
ADMINISTRATION	4
PUBLIC WORKS/UTILITIES.....	4-6
POLICE DEPARTMENT	6
FINANCE DEPARTMENT.....	
MUNICIPAL COURT.....	6-10
ADJUSTMENT POLICY	11

BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation \$0 - 100,000	Each	\$25 for 1st \$1,000 + \$5 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$100,001 - \$500,000	Each	\$520 for \$100,000 + \$4 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$500,001 - up	Each	\$2120 for \$500,000 + \$3 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	\$250.00	
	5,001 - up square feet	Each	\$250.00 for 5,000 sf + \$50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	\$250.00	
	5.01 - Up Acres	Each	\$250.00 for 5 ac + \$50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	\$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	\$50.00	
	5 - Up Acres	Each	\$100.00	
	Bulk Head Construction Permit Fee	Each	\$50.00	
	Protected Tree Removal	Each	\$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	\$150 + \$250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	Special Exception Application Fee	Each	\$250.00	
	Commercial Signs	Each	\$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	Temporary Banners (Within Right-of-Way)	Each	\$0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	\$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	\$25.00	
	New Business	Each	\$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/administered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	\$0.00	Commercial Only. No permit required for residential property.
	Temporary Use	Each	\$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/Storage Sheds (per building/structure), Portable Storage Container, Realestate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	Bond required for all off-site improvements over \$10,000 valuation.
	Off-Site Improvements	Each		
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each		\$25.00
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		\$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		\$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	\$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	\$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	\$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Landfill Site Operating Permit			
	new, expanding and modifications	Each	\$150.00	
	annual renewal only	annually	\$50.00	with no changes in operations
	Appeal Staff Decision to Planning Commission	Each	\$100.00	
	Appeal Planning Commission Decision to Council	Each	\$100.00	
	Right-of-Way Vacation	Each	\$250.00	
	Conditional Use (Major/Minor)	Each	\$250.00	
	Special Exception Application Fee	Each	\$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	\$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	\$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	\$175.00	
	Variance - Administrative	Each	\$100.00	
	Zoning Change	Each	\$300.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Text Amendment	Each	\$250.00	
	Home Occupation	Each	\$125.00	
	Lot Split/Rearrangement (Minor)	Each	\$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	\$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	\$100.00 + \$6 per lot	
	Other Public Hearing Requests	Each	\$100.00	

PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	\$500.00 + \$250 refundable Deposit	
	pavilion -(8am to 12pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(12pm to 4pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(4pm to dusk)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(all day)		\$100.00 + \$30 refundable deposit	
	Senior Center Building			
	resident	Day	\$150.00 + \$100 refundable Deposit	
	non resident	Day	\$150.00 + \$100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	\$500.00 + \$350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	\$75.00 + \$100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	\$150.00 + \$100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	\$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	\$18.00	
	nightly (65 or older/ or disable)	Day	\$13.00	
	monthly	Monthly	\$360.00	
	camping (primitive)	Per Tent/Day	\$13.00	
	Group/Scout Group (primitive)	per person/Day	\$2.00	
	Yearly pass	Yearly	\$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	\$4.00	\$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails., etc.)xx
	Daily Walk In Pass /Bus/Bike	per person/Day	\$0.50	
	Boat Launch	per boat/Day	\$4.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	\$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	\$35.00	
	Multi-purpose Field	per hour	\$6.00	
	Multi-purpose Field w/lights	per hour	\$12.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		\$70.00	
	Tackle Football		\$90.00	
	Youth Cheerleading		\$90.00	
	Youth Basketball		\$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	\$0.30	
	NSF Check Fee	Each	\$40.00	
	Candidate Filing Fee	Each	\$10.00	
	Audio/Video Tape Copies	Each	\$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		\$20.00	
	4 – 10 employees		\$30.00	
	11 and above		\$30.00	the 1 st ten employees and \$3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	\$250.00	(should be renewed after 90 days for \$25.00)
	Privilege License Reprint	Each	\$15.00	
	Badge of Identifying Certificate	Each	\$15.00	
IV.	SUBPOENAS – personal appearance	Each	\$150.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES *			
	¾" meter		\$200.00	
	1" meter		\$250.00	
	1 ½" meter		\$300.00	
	2" meter		\$350.00	
	3" meter and above		meter cost plus two (2) months minimum bill	

*Move without notice will forfeit deposit

II.	WATER CHARGE			
	Minimum Charge of 3000 Gallons or Less	residential	\$24.75	
	1000 Gallons Over the Minimum	residential	\$8.25	
	Minimum Charge of 3000 Gallons or Less	commercial	\$25.50	
	1000 Gallons Over the Minimum	commercial	\$8.50	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
III.	SEWER CHARGE			
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	residential	\$12.30	
	1000 Gallons Over the Minimum	residential	\$4.10	
	Wastewater Treatment Charge	residential	\$15.45	
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	commercial	\$18.75	
	1000 Gallons Over the Minimum	commercial	\$6.25	
	Wastewater Treatment Charge	commercial	\$15.45	
	1000 Gallons Over the Minimum (wastewater treatment)		\$5.15	
	Sewer Only (Residential) Monthly Charge		\$42.00	
	Sewer Only (Commerical) Monthly Charge		\$100.00	
IV.	GARBAGE CHARGE			
	1 st Cart		\$21.00	
	Cart Delivery Fee (After Initial Set-up)		\$15.00	
	Special pick-up (one lift)	small load	\$50.00	
	Special pick-up (one lift)	large load	\$100.00	
V.	MISCELLANEOUS FEES			
	Capacity Charge (depending on usage)			
	0 to 9,999 gallons monthly		\$0.00	
	10,000 to 19,999 gallons monthly		\$50.00	
	20,000 to 49,999 gallons monthly		\$150.00	
	50,000 to 99,999 gallons monthly		\$350.00	
	100,000 to 199,999 gallons monthly		\$750.00	
	200,000 to 249,999 gallons monthly		\$1,000.00	
	greater than 250,000 gallons monthly		\$1,500.00	
	Reconnect for Lock off		\$65.00	
	Returned Check Fee		\$50.00	
	Late Charge Fee		\$35.00	
	Connection Service Fee		\$50.00	
	Reconnect Fee for Temporary Disconnect		\$30.00	
	Temporary Disconnect		\$30.00	
	Lock off for Non-payment		\$30.00	
	Illegal connection and/or Theft of Utilities		\$600.00 plus associated fees	
	Sewer Cleanout/Cap Tampering Fee		\$100.00	
	Sewer Inspection Fee (customer caused issue)		\$100.00	
	Transfer Fee		\$45.00	
	After Hours Calls - Other		\$50.00	
	3/4" Irrigation Meter - tap		\$255.00	
	1" Irrigation Meter - tap		\$375.00	
	Meter Locks		\$25.00	
	Meter Box Tamper Fee		\$60.00	
	Meter Relocate Fee		\$100.00	
	Meter Reread Fee		\$30.00	
	Pool Fill (Meter Only)		\$100.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water only or sewer only
	3/4" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1 1/2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	3" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	4" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	6" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	8" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	\$20.00	
	Parking Lot Reports	Each	\$10.00	
	Offense Reports	Each	\$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	\$15.00	
	Background Checks	Each	\$15.00	

FINANCE DEPARTMENT COURT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
✓ I.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		\$1,095.00	
	DUI 2nd offense		\$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		\$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		\$575.00	
	DUI 2nd offense		\$825.00	
	TRAFFIC			
	following to close		\$172.00	
	handicap parking violation		\$250.00	
	improper parking		\$172.00	
	improper lane use		\$172.00	
	improper turn or failure to sign		\$172.00	
	improper passing		\$172.00	
	driving on wrong side of road		\$172.00	
	obstructing public street (obstruction of city street)		\$172.00	
	failure to chg. lanes-stopped emergency vehicle		\$343.00	
	pass stopped school bus		\$343.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	failure to yield blue lights/siren		\$343.00	
	failure to obey police/traffic		\$343.00	
	failure to yield- right of way		\$172.00	
	failure to yield emergency vehicle		\$343.00	
	failure to dim headlights		\$172.00	
	ran red light		\$172.00	
	ran stop sign		\$172.00	
	careless driving		\$212.00	
	reckless driving		\$252.00	
	drag racing		\$252.00	
	no motorcycle endorsement		\$242.00	
	parking in fire lane		\$242.00	
	no seatbelt in use		\$75.00	
	child restraint violation		\$168.00	
	SPEEDING			
	speeding in school zone		\$247.00	
	over (1-9 miles)		\$176.00	
	over (10 miles)		\$186.00	
	over (11 miles)		\$187.00	
	over (12 miles)		\$188.00	
	over (13 miles)		\$189.00	
	over (14 miles)		\$190.00	
	over (15 miles)		\$191.00	
	over (16 miles)		\$198.00	
	over (17 miles)		\$200.00	
	over (18 miles)		\$202.00	
	over (19 miles)		\$204.00	
	over (20 miles)		\$216.00	
	over (23 miles)		\$228.00	
	over (24 miles)		\$231.00	
	over (25 miles)		\$234.00	
	over (26 miles)		\$239.00	
	over (27 miles)		\$244.00	
	over (28 miles)		\$249.00	
	over (29 miles)		\$254.00	
	over (30 miles)		\$269.00	
	over (31 miles)		\$272.00	
	No Motor Vehicle Liability Insurance		\$643.00	
	Running Railroad Crossing Arms		\$363.00	
	Allow Unauthorized unlicensed person to drive		\$172.00	
	No Driver's License		\$342.00	
	Expired Driver's License		\$343.00	
	Suspended Driver's License-Alcohol involved		\$568.00	
	Suspended Driver's License		\$343.00	
	Leaving Scene Of An Accident		\$342.00	
	Leaving Scene w/Injuries		\$542.00	
	Improper Equipment		\$172.00	
	Failure To Wear Crash Helmet		\$172.00	
	Improper Load		\$172.00	
	Expired Tag		\$274.00	
	Improper Tag		\$274.00	
	No Tag		\$274.00	
	Switched Tag		\$274.00	
	Improper Display of Tag		\$274.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	TINTED WINDOWS			
	1st offense		\$205.00	
	2nd offense		\$242.00	
	3rd offense		\$342.00	
	ASSAULT AND WEAPONS			
	child neglect		\$553.00	
	domestic violence - 1st		\$553.00	
	domestic violence - 2nd		\$954.00	
	knowingly violate a protective		\$538.00	
	assault & battery		\$553.00	
	assault by threat		\$553.00	
	assault with weapon		\$704.00	
	assault on a minor		\$553.00	
	carry concealed weapon		\$405.00	
	discharge weapon		\$505.00	
	exhibit weapon		\$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		\$254.00	
	use credit card w/intent defraud		\$504.00	
	embezzlement		\$505.00	
	embezzlement (\$500.00 & over)		FELONY	
	false pretense		\$553.00	
	false reporting of a crime		\$553.00	
	home repair fraud		\$804.00	
	gambling		\$305.00	
	operate gambling house		\$490.00	
	trespass less than larceny		\$505.00	
	petit larceny		\$505.00	
	defrauding an innkeeper		\$553.00	
	theft of utilities		\$505.00	
	meter tampering		\$505.00	
	machine, coin oper/breaking in		\$505.00	
	giving away MDSE by employee		\$505.00	
	harassing, profane, telephone		\$490.00	
	bad check		\$553.00	
	uttering forgery		\$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		\$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		\$553.00	
	2nd offense		\$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		\$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		\$304.00	
	simple assault on officer		\$653.00	
	resisting arrest		\$653.00	
	fleeing arrest		\$653.00	
	impersonate a police officer		\$653.00	
	interfere with duties of a police officer		\$304.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		\$605.00	
	sell beer without license		\$605.00	
	unlawful to consume alcohol in public place		\$230.75	
	purchase or posses alcohol for minor		\$369.00	
	public drunk		\$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		\$1,203.25	
	Possession of Marijuana		\$504.00	
	Possession of (Drug) Paraphernalia		\$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1 st Offense		\$209.00	
	2 nd Offense		\$235.00	
	3 rd Offense		\$284.00	
	NO RABIES VACCINATION		\$304.00	
	Confinement Violations		\$304.00	
	General Owner Responsibility Violation		\$283.00	
	Dangerous Animals Non-Compliance		\$505.00	
	Failure to provide Vet care		\$283.00	
	Animal Cruelty		\$553.00	
	Animal Neglect		\$283.00	
	Fowl and Livestock Violation		\$283.00	
	Aggravated animal abuse		\$553.00	
	Smoking in Public Building		\$209.00	
	Public Profanity		\$304.00	
	Disturbing the Peace		\$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		\$304.00	
	Disorderly Conduct refuse to leave premises		\$304.00	
	Disorderly Conduct phys acts/profane language		\$304.00	
	Contempt of Court (Failure to Compile)		\$274.00	
	Contempt of Court (Failure to appear)		\$274.00	
	Contempt of Court (Failure to pay)		\$274.00	
	Aiding & Abetting in Bail Bond Jumping		\$505.00	
	Bail Bond Jumping MISD		\$553.00	
	Disturbance Nuisance - danger neighborhood		\$209.00	
	Disturbing Family Peace		\$304.00	
	Interference with City Officer		\$304.00	
	Care of Premises		\$233.00	
	Extortion		\$505.00	
	Curfew Violation		\$234.00	
	Contribute to Delinquency of Minor		\$505.00	
	Possession of Handgun by a Minor		\$505.00	
	Indecent Exposure		\$505.00	
	Obscene/Harassing Phone Calls		\$505.00	
	Escape		\$505.00	
	911 Abusive Calls		\$515.00	
	Misdemeanor Hindering Prosecution		\$505.00	
	Conspiracy to Commit a Crime		\$505.00	
	Fireworks Inside City Limits		\$219.00	
	Prostitution		\$505.00	
	Vagrancy		\$489.00	
	Hitch-Hiking		\$255.00	
	Trespassing		\$353.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Malicious Mischief (Face Value)		\$203.25	
	Loud Music		\$285.00	
	Litter Law Violation		\$454.00	
	Stalking			
	1 st Offense		\$505.00	
	2 nd Offense		FELONY	
	Boating Under the Influence			
	1 st Offense		\$594.00	
	2 nd Offense		\$794.00	
	3rd Offense		\$1,193.25	
	Sell Tobacco to Minor		\$234.00	
	Abstracts		\$10.00	
	Affidavit		\$10.00	
	Withdrawal Form		\$10.00	

POLICY FOR ADJUSTMENTS ON WATER AND SEWER CHARGES

Pursuant to Mississippi Law, whether a municipality may reduce a utility bill of a customer depends upon the facts and circumstances of each case. Also, by law, the City Council must ultimately approve all such adjustment requests.

LEAK ADJUSTMENTS

If a leak occurs in a portion of the City owned and maintained water system, the Customer will not have to pay for either the water usage or sewer treatment attributable to the leak.

If a leak occurs in a portion of the Customer owned and maintained water system, the Customer will have to pay for the increased water usage. However, in such an instance, the Customer may seek an adjustment from the City Manager relating to the sewer charge for any water that was not routed through the City sewer system. Any adjustment for leaks of sewer usage shall be based on the previous (3) months average.

METER MALFUNCTIONS

If the City water meter malfunctions and results in a reading of increased usage, the Customer will not be required to pay either the water service charge or the sewer charge for any usage in excess of the previous six (6) month average.

POOL AND IRRIGATION OPTIONS

The City offers an irrigation meter (water charge only) for outdoor use. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through the meter.

The City offers a fire hydrant meter for in ground pool filling. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through this meter. When an above ground pool is filled, the Customer may seek an adjustment from the City Manager relating to the sewer charge for any water that was not routed through the City sewer system. Proper and sufficient proof that such an adjustment is warranted must be submitted to the City Manager prior to issuance of such an adjustment.

TAMPERING AND VANDALISM

In cases of a significant increase in usage caused by tampering, vandalism or unforeseen abnormalities, which can be documented to the City's satisfaction, that portion of the bill for water and sewer in excess of the prior six (6) month average may be forgiven at the discretion of the City Manager.

PAYMENT PLANS

Any abnormally high monthly billing may be satisfied through a payment plan, which shall not exceed a twelve (12) month period, and may only be approved by the City Manager.

THIS POLICY IS SUBJECT TO CHANGE AT ANY TIME BY ORDER OF THE CITY COUNCIL

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

March 5, 2019
Approval of minutes from Recessed Council
Meeting held February 19, 2019.

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from Recessed Council Meeting held February 19, 2019.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held February 19, 2019 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

Tuesday
February 19, 2019
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held February 19, 2019 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cindy Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
February 19, 2019 @ 6:30 PM**

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

IV. Presentation Agenda

1. Gautier Mayor's Youth Council Presentation by President Jodi Crabtree and Vice President Ronald Myers

V. Business Agenda

1. Approval of Change Order No. 2 for the Robert Hiram Bridge Repair Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Approval of minutes from Regular Council Meeting held February 5, 2019.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda **(All items approved in one motion)**

1. Authorization to remove six (6) Stalker radar units and two (2) Kodak easy share cameras from the Police Department's inventory.
2. Authorization requesting approval for the City Manager to travel to Dallas, Texas and attend the 2019 P3C Public – Private Partnership Conference & Expo
3. Authorization for Mayor Phil Torjusen to travel to Jackson, Mississippi to attend the required Mississippi Development Bank meeting regarding the Issuance of Gautier's GO Bond

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until March 5, 2019 at 6:30 PM
www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:30 PM.

Councilwoman Martin made the motion to approve the agenda order with the following revisions:

1. Add Corrected Docket of Claims to Business Agenda Item #3
2. Add Business Agenda Item #4 – Authorization to approve Change Orders No. 5 on the Shepard State Park Log Cabin, Phase II
3. Add Consent Agenda Item #4 – Order authorizing City Manager, Paula Yancey, Mayor Phil Torjusen, City Engineer Mark Seymour, Councilman Adam Colledge, and City Attorney Josh Danos to travel to Washington D.C. to meet with Congressional Delegates and other administrative agencies regarding City of Gautier utility projects

4. Add Consent Agenda Item #5 – Consideration of a Resolution requesting Local and Private legislation authorizing the governing authorities of the City of Gautier, MS to impose a special assessment on tenants, owners, or occupiers of the Singing River Mall site
5. Add Consent Agenda Item #6 – Consideration of a Resolution requesting Local and Private legislation authorizing the governing authorities of the City of Gautier, MS to enter into a long-term agreement related to the financing and development of the Singing River Mall site and related ancillary facilities
6. Add Consent Agenda Item #7 – Approval of an Agreement between the City of Gautier and Jackson County, Mississippi regarding services of a public defender in Municipal Court
7. Add Consent Agenda Item #8 – Authorization for the Chief LPA Official to request project activation from MDOT for the Martin Bluff Road Sidewalk Project
8. Councilman Colledge requested to add Business Agenda #5 – Request to appoint William M. Davis to the Planning Commission for Ward 5

Councilman Vaughan seconded the motion. The vote was carried unanimously.

Announcements

None

Presentation

1. Gautier's Mayors Youth Council Presentation by President Jodi Crabtree and Vice President Ronald Myers
-

Councilwoman Martin made the motion to approve Change Order No. 2 on the Robert Hiram Bridge Repair Project, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 030-2019

WHEREAS, the City of Gautier has awarded and executed a contract with K.R. Borries for the Robert Hiram Bridge Repair project; and

WHEREAS, Seymour Engineering is performing engineering services related to the Robert Hiram Bridge project, for which Jackson County is providing funding; and

WHEREAS, there are three remaining tiebacks on the south side of the bridge that require investigation and possibly repair; and

WHEREAS, Seymour Engineering recommends approval of Change Order No. 2 to allow the additional work on the final three tiebacks; and

WHEREAS, there was a \$10,000.00 contingency written into the contract; and

WHEREAS, the additional work under the change order will cost \$2,550.00, thereby leaving \$4,322.00 in the contingency line item; and

WHEREAS, a change order is required for this additional work, and will add 21 days to the contract; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Order #2 for the Robert Hiram Bridge Repair Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 02/12/2019
Subject: Robert Hiram Bridge Repair – Approval of Change Order No. 2

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 2 for the Robert Hiram Bridge Repair project.

BACKGROUND:

K.R. Borries was awarded the contract for this work, and Seymour Engineering is performing engineering services. The work consists of furnishing all labor, material, tools, equipment and layout in performing repairs of the southeast, southwest, northeast and northwest corners of the sheet pile at the Robert Hiram Bridge on Robert Hiram Road. Jackson County has provided the funds for this project.

During construction of this project, it was discovered that the tieback at the southeast corner was loose. Change Order No. 1 was approved to reimburse the contractor for costs associated with fixing the first tieback (\$578) and to allow funds for the contractor to investigate three other tiebacks to make sure they were properly installed and to make repairs if necessary. The investigation costs were \$272 per tieback, and repairs were authorized for up to \$578 per tieback. After approval of Change Order No. 1, the three additional tiebacks were investigated and were found to be loose as well. Repairs were made to those three tiebacks, and they are now properly installed.

DISCUSSION:

There are three remaining tiebacks on the south side of the bridge that require investigation and possibly repair. Seymour Engineering recommends approval of Change Order No. 2 to allow the additional work on the final three tiebacks. As with Change Order No. 1, the investigation costs are \$272 per tieback, and repairs will be authorized for up to \$578 per tieback. Change Order No. 2 would add \$2,550 to the contract, if approved.

There was a \$10,000 contingency written into the contract. Change Order No. 1 added \$3,128 to the contract, thereby leaving \$6,872 in the contingency line item. If Change Order No. 2 is approved, that would leave \$4,322 in the contingency line item.

Depending upon what is found on the next three tiebacks, further investigation and/or repair may be required. If we find that all or some of the three tiebacks do not need repair, a later summary change order will take those unneeded funds out of the contract.

If approved, this change order will add 21 days to the contract.

There were a total of seven tiebacks on the south side of the bridge. Per the engineer, the tiebacks on the north side of the bridge appear to be functional and do not require any investigation.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 2 for the Robert Hiram Bridge Repair project.

The City Council may:

- 1) Approve Change Order No. 2 as presented; or
- 2) Not approve Change Order No. 2 as presented.

ATTACHMENTS:

1. Change Order No. 2
2. Business Agenda Item 1 - Approval of Change order #2 Robert Hiram Bridge Repair

CHANGE ORDER

PROJECT: City of Gautier

Robert Hiram Drive Bridge Sheet Pile Repair CHANGE ORDER NUMBER: 2

DATE: February 7, 2019

To Contractor: K.R. Borries.

CONTRACT DATE: Dec 4,, 2018

The Contract is changed as follows:

This is a second change order to address concerns with the existing tie-backs. When removing the soils behind the failing bulkhead at the South East Corner we found that the first four tiebacks to the east of that corner on the south side of the road were quite loose and not supporting the wall on the south or north side of the road. We also recommend that the City authorize the contractor to uncover the final 3 tiebacks to the east to make sure that they were properly installed, and if needed make repairs. This change order is requesting \$272.00 per tieback to investigate the additional 3 tiebacks. If repairs are needed an additional \$578.00 per tieback is requested. This contract has a \$6,872.00 remaining contingency which this change order will reduce to \$4,322.00. If no repairs are needed a summary change order will increase the contingency accordingly and also reduce the contract by the remaining contingency \$ at a later time

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$	72,999.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	72,999.00
The Contract Sum will be increased by the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	72,999.00

The Contract Time will be extended by 21 days changing the contract completion days from 81 to 102 calendar days.

CONTRACTOR

ENGINEER

OWNER

By: [Signature]

By: [Signature]

By: _____

Date: 2/12/19

Date: 2/7/19

Date: _____

Detailed Cost breakdown:

Contingency		\$10,000.00
-------------	--	-------------

Minus:

Change Order number 1	Total	- \$3,128.00
-----------------------	-------	--------------

If this Change Order Number 2 is approved	- \$2,550.00
---	--------------

Remaining Contingency in contract = $\$10,000 - (\$3,128 + \$2,550) = \$4,322.00$

Note 21 days contract extension is estimated days needed for approval of change order.

Councilwoman Martin made the motion to approve the minutes from Regular Council Meeting held February 5, 2019, as presented. Councilman Jackson seconded the motion. The vote was carried by all ayes, with Councilman Colledge abstaining.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 031-2019

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held February 5, 2019 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson

NAYS: **None**

ABSTAIN: **Adam Colledge**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered, and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 032-2019

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	191073	02/19/2019	02/01/2019			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAR 2019 NETWORK SERVICES		3680	01/14/2019			2,280.00
	001-092-698	SYNCHRONIZED EMAIL		3680	01/14/2019			150.00
001	O'REILLY AUTO PARTS	191074	02/19/2019	02/01/2019			830.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	1QT MOTOR OIL: E1		1978117413	12/31/2018			5.49
	001-100-570	WIPER BLADE (2): U #19689		1978117476	01/01/2019			3.98
	001-100-570	WIPER BLADE (2): U #16808		1978118531	01/12/2019			29.05
	001-100-570	STOPLIGHT SW: WHITE EXP		1978118676	01/14/2019			44.88
	001-100-570	VACUUM CAP (2): U #12416		1978118958	01/17/2019			5.72
	001-100-570	TIE ROD END (2): U #12799		1978119367	01/22/2019			112.84
	001-100-570	3OZ SILICONE (2): U #12799		1978119373	01/22/2019			15.98
	001-100-570	BRK ROTOR (2), CER PAD: U #56		1978119457	01/23/2019			84.99
	001-090-638	SEMI-MET PAD, BRK ROTOR (2)		1978119619	01/25/2019			104.99
	001-090-638	SPARK PLUG (8), OIL FILTER		1978119619	01/25/2019			98.61
	001-090-638	MOTOR OIL: 1QT (2) & 5QT		1978119619	01/25/2019			24.57
	001-100-570	BARREL PUMP		1978119620	01/25/2019			53.99
	001-170-638	HD RLS CABLE, 1QT MOTOR OIL		1978119621	01/25/2019			89.40
	001-090-638	CER PAD, BRK ROTOR (2)		1978119920	01/28/2019			104.99
	001-170-638	PULLEY, DEEP CREEP: WHITE GMC		1978119963	01/28/2019			67.10
	001-090-638	SPARK PLUG (8)		1978119966	01/28/2019			79.92
	001-090-638	CDT RTN: SPARK PLUG (8)		1978119966	01/28/2019			-95.92
001	SYSCON INC	191079	02/19/2019	02/05/2019			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	FEB 2019 COURT SUPPORT		1-44758	02/01/2019			1,475.00
001	DELTA SANITATION OF MS LLC	191080	02/19/2019	02/05/2019			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0000992990	01/31/2019			35.00
001	CABLE ONE INC	191083	02/19/2019	02/05/2019			130.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FEB 2019: #107571481		01252019	02/01/2019			130.07
001	TEC	191085	02/19/2019	02/05/2019			120.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		955052	02/01/2019			120.21
001	AUTO TRUCK AND TRAILER PARTS INC	191086	02/19/2019	02/05/2019			898.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	BATT: U #12726		272821	01/03/2019			105.00
	001-100-570	OIL FILTER (12)		272883	01/08/2019			71.40
	001-161-638	EXHAUST FLUID (6)		273002	01/14/2019			72.78
	001-100-570	AXLE KIT: U #12799		273143	01/22/2019			150.74
	001-205-639	SMART CORD/BATTERY: SCANNER		273149	01/22/2019			384.00
	001-161-638	ROTELLA (3)		273191	01/25/2019			49.50
	001-100-570	FILTER (12)		273244	01/28/2019			22.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	191086	02/19/2019	02/05/2019			898.16	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	FILTER (12), NOZZLE (2)		273262	01/28/2019			42.54
001	CABLE ONE INC	191097	02/19/2019	02/06/2019			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FEB 2019: SR BLDG #120793682		01252019	02/01/2019			84.62
001	LOWES HOME CENTERS INC	191098	02/19/2019	02/07/2019			806.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	12OZ FIRE ANT KILLER (4)		901126	12/26/2018			41.68
	001-205-559	TOILET FLAPPER		901738	01/04/2019			4.37
	001-170-635	FLUSH LEVER: FRAZIER PARK		914858	01/04/2019			7.59
	001-161-559	2X5 YD OUTDOOR TREAD		910670	01/07/2019			9.49
	001-170-559	SCHLAGE BRASS KEY		909632	01/07/2019			2.27
	001-170-634	50CT SCREWS, 8FT TIMBER (7)		901751	01/09/2019			53.80
	001-170-634	QUICK LINK (4)		902499	01/10/2019			8.52
	001-170-559	WET MOP		914858	01/14/2019			16.13
	001-161-559	24IN SQUEEGEE		909004	01/15/2019			24.69
	001-170-634	120V SINGLE POLE TIME		902832	01/15/2019			49.01
	001-170-559	24OZ WHL/TIRE, HEX KEY		911301	01/16/2019			14.22
	001-100-559	120V S/POLE TIME: POLICE DEPT		901091	01/16/2019			49.01
	001-170-559	BOWL BRUSH, MIST SPRAY MOP		914961	01/16/2019			25.62
	001-161-635	MAT (2), MUR ACID, SWF DUSTER		915321	01/19/2019			47.41
	001-201-559	SEAL SILICONE		909414	01/22/2019			9.49
	001-170-577	REPR FENCE: BACOT PARK		901074	01/22/2019			35.22
	001-170-559	CDT RTN: SAW BLADE		901073	01/22/2019			-12.33
	001-170-639	20V BATT: DW GRINDER		902303	01/22/2019			113.05
	001-161-559	TAPE, CURTAIN, ROD, BLINDS, MOUNTS		901149	01/22/2019			81.21
	001-170-559	SAW BLADE, HAND SAW, CONCRETE (2)		901060	01/22/2019			42.36
	001-161-510	BRUSH, FLOOR SHINE, MUR ACID		914312	01/23/2019			36.79
	001-161-510	8CT ALL-PURPOSE CLNR		909612	01/23/2019			7.59
	001-205-560	125V OUTLET (2), PADLOCK		901371	01/24/2019			32.63
	001-170-639	REPR PICNIC TABLES		901445	01/24/2019			106.93
001	CINTAS CORPORATION NO 2	191101	02/19/2019	02/07/2019			343.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		240557886	01/02/2019			68.68
	001-205-535	MAINTENANCE		240558799	01/09/2019			68.68
	001-205-535	MAINTENANCE		240559698	01/16/2019			68.68
	001-205-535	MAINTENANCE		240560615	01/23/2019			68.68
	001-205-535	MAINTENANCE		240561516	01/30/2019			68.68
001	BELL AUTO PARTS INC	191103	02/19/2019	02/07/2019			927.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	1GAL TRANS FLUID(3), OIL (3)		42929	01/10/2019			109.30
	001-170-639	BELT: JD GATOR		42930	01/16/2019			63.58
	001-170-639	BELT: JD GATOR		42931	01/18/2019			63.58
	001-100-570	HONDA CARB TRX		42932	01/22/2019			98.50
	001-100-570	FRONT ROTOR: K9 UNIT		42941	01/22/2019			84.50
	001-100-570	FRONT ROTOR: K9 UNIT		42942	01/23/2019			84.50
	001-100-570	REAR ROTOR: PD EXPLORER		42943	01/24/2019			81.75
	001-100-570	REAR ROTOR: PD EXPLORER		42944	01/24/2019			81.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	191103	02/19/2019	02/07/2019			927.91	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	FRONT PADS: K9 UNIT		42945	01/22/2019			65.75
	001-100-570	REAR PADS: K9 UNIT		42946	01/25/2019			59.95
	001-100-570	FRONT PADS: PD EXPLORER		42947	01/25/2019			65.75
	001-161-638	SEAL BEAM LIGHT (6)		42948	01/28/2019			69.00
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC	191106	02/19/2019	02/07/2019			198.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MX-M654N SERV AGRMNT (6MO)		340884	01/30/2019			198.00
001	TERRENCE DOSSETT	191107	02/19/2019	02/07/2019			72.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: ROPE RESCUE		02072019	02/07/2019			72.00
001	MICAH HANCOCK	191108	02/19/2019	02/07/2019			504.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF-1001		02072019	02/07/2019			504.00
001	GLENN PUZZ	191109	02/19/2019	02/07/2019			504.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF-1001		02072019	02/07/2019			504.00
001	WASTE OIL COLLECTORS INC	191110	02/19/2019	02/07/2019			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	STOP CHARGE: PUMP USED OIL		22668	02/04/2019			80.00
001	ACE DATA STORAGE INC	191111	02/19/2019	02/07/2019			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JAN 2019 SHREDDING SERVICE		63673	02/01/2019			105.00
001	MS DEPT OF FINANCE & ADMIN	191112	02/19/2019	02/07/2019			28,336.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JAN 2019 COURT ASSESSMENTS		01312019	02/01/2019			28,336.50
001	MS DEPT OF PUBLIC SAFETY	191113	02/19/2019	02/07/2019			1,663.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JAN 2019 SPECIAL ASSEMENTS		01312019	02/01/2019			1,663.00
001	MS DEPT OF PUBLIC SAFETY	191114	02/19/2019	02/07/2019			103.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JAN 2019 INTERLOCK FEES		01312019	02/01/2019			103.00
001	JACKSON COUNTY ADULT DETENTION CENTER	191115	02/19/2019	02/07/2019			9,138.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	JAN 2019 ADC CHGS		01312019	02/04/2019			9,030.00
	001-010-696	PHARMACY CHGS		01312019	02/04/2019			108.68
001	C SPIRE WIRELESS	191116	02/19/2019	02/07/2019			967.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	01/31/2019			50.29
	001-022-605	HR CELL PHONE		0030759348	01/31/2019			50.29
	001-040-605	ADMIN CELL PHONES		0030759348	01/31/2019			134.77

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	191116	02/19/2019	02/07/2019			967.24	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	01/31/2019			201.16	
	001-090-698	IPAD SERVICE (3)	0030759348	01/31/2019			102.57	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	01/31/2019			100.58	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	01/31/2019			156.86	
	001-170-605	RECREATION CELL PHONES	0030759348	01/31/2019			120.43	
	001-205-605	MAINT CELL PHONES	0030759348	01/31/2019			50.29	
001	GOODYEAR AUTO CENTER	191117	02/19/2019	02/07/2019			173.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	INSP FLAT TIRE, REPR: SPARES	206564	12/19/2018			16.00	
	001-100-638	PATCH: RR TIRE (2)	207425	01/24/2019			16.00	
	001-100-638	P255/60R18 EAG RS-A (2): U #6	207824	02/11/2019			128.32	
	001-100-638	MOUNT, BALANCE: U #6	207824	02/11/2019			13.00	
001	ROBERT JONES, CUSTODIAN	191120	02/19/2019	02/07/2019			115.27	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-500	KAUPPI BRASS PLATE	10302018	02/07/2019			7.00	
	001-161-639	WATER PROOF UTILITY CASE (2)	11072018	02/07/2019			42.78	
	001-161-681	CPR CERTIFICATION (5)	11262018	02/07/2019			25.00	
	001-161-681	CPR CERTIFICATION (4)	11292018	02/07/2019			20.00	
	001-161-535	TURNOUT GEAR SHIPPING CHARGES	12102018	02/07/2019			20.49	
001	AIRGAS USA LLC	191135	02/19/2019	02/11/2019			206.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-588	CYLINDER RENTAL	9959415837	01/31/2019			206.53	
001	AT&T GLOBAL NETWORK SERVS LLC	191136	02/19/2019	02/11/2019			229.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC EQUIPMENT CHARGE	GF31846	02/01/2019			229.64	
001	CABLE ONE INC	191141	02/19/2019	02/11/2019			92.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FEB 2019 SUBSTN: #107718827	02012019	02/08/2019			92.31	
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	191142	02/19/2019	02/11/2019			206.77	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	ACCUNET T1.5 DIGITAL SERV	3107285668	02/01/2019			206.77	
001	BLOSSMAN GAS INC	191143	02/19/2019	02/11/2019			12.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-630	TANK RENTAL: NORTH STN	5836717	01/04/2019			12.00	
001	DIRECTV LLC	191144	02/19/2019	02/11/2019			135.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (MAR)	02132019	02/14/2019			135.00	
001	BORDIS & DANOS PLLC	191145	02/19/2019	02/11/2019			10,076.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	FEB 2019 RETAINER	64	02/11/2019			10,000.00	
	001-060-602	SEARCH-DEED COPY (3)	02012019	02/01/2019			28.50	
	001-060-602	DEED COPY-EASEMENT SEARCH (3)	02012019	02/01/2019			35.50	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BORDIS & DANOS PLLC	191145	02/19/2019	02/11/2019			10,076.00	(CONTINUED)
	Account Number 001-060-602	Description		Invoice #	Date	P.O.	Amount	
		RECORDING FEE: CRAWFORD ESMINT		02022019	02/01/2019			12.00
001	ADVANCE AUTO PARTS	191148	02/19/2019	02/11/2019			45.22	
	Account Number 001-161-638	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	SYLVANIA MINI BULB (2)		6980	01/07/2019			13.98
		CAR WASH (2), CHAMOIS CLOTH (2)		7060	01/09/2019			31.24
001	RETAIL STRATEGIES LLC	191152	02/19/2019	02/12/2019			15,000.00	
	Account Number 001-021-688	Description		Invoice #	Date	P.O.	Amount	
		CONSULTING SERVICES		401-1B	12/20/2018			15,000.00
001	MSC 7511	191155	02/19/2019	02/12/2019			470.88	
	Account Number 001-092-698	Description		Invoice #	Date	P.O.	Amount	
		FFO200-01 RENTAL FEE		INV2906899	02/05/2019			470.88
001	FUELMAN	191156	02/19/2019	02/12/2019			2,658.37	
	Account Number 001-090-525	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP55344568	02/04/2019			69.96
	001-161-525	UNL FUEL		NP55344568	02/04/2019			1,997.31
	001-170-525	UNL & DSL FUEL		NP55344568	02/04/2019			373.19
	001-205-525	UNL & DSL FUEL		NP55344568	02/04/2019			158.99
		UNL FUEL		NP55344568	02/04/2019			58.92
001	FUELMAN	191160	02/19/2019	02/12/2019			2,429.00	
	Account Number 001-100-525	Description		Invoice #	Date	P.O.	Amount	
	001-161-525	UNL FUEL		NP55377491	02/11/2019			1,971.44
	001-170-525	UNL & DSL FUEL		NP55377491	02/11/2019			282.76
	001-205-525	UNL FUEL		NP55377491	02/11/2019			125.30
		DSL FUEL		NP55377491	02/11/2019			49.50
001	CREDIT CARD CENTER	191161	02/19/2019	02/12/2019			3,209.70	
	Account Number 001-170-559	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	55 GAL BARRELS (10)		01102019	01/11/2019			160.00
	001-090-500	30 GAL BARRELS (25)		01102019	01/11/2019			250.00
	001-021-681	FINAL NOTICE STAMP		01122019	01/14/2019			8.99
	001-001-681	HOTEL-MML CONF: YANCEY		01102019	01/14/2019			327.00
	001-001-681	HOTEL-MML CONF: GEORGE		01102019	01/14/2019			218.00
	001-001-681	HOTEL-MML CONF: JACKSON		01102019	01/14/2019			218.00
	001-001-681	HOTEL-MML CONF: MARTIN		01102019	01/14/2019			218.00
	001-001-681	HOTEL-MML CONF: ANDERSON		01102019	01/14/2019			218.00
	001-001-681	HOTEL-MML CONF: TORJUSEN		01102019	01/14/2019			218.00
	001-100-682	MACP DUES: ELBIN, D		01102019	01/14/2019			100.00
	001-021-681	FLIGHT-DALLAS: YANCEY, P		01182019	01/21/2019			301.60
	001-021-681	FLIGHT-DALLAS: SPOUSE (REIMB)		01182019	01/21/2019			301.60
	001-021-681	TRVL INS: YANCEY (PRTL REIMB)		01182019	01/21/2019			42.00
	001-021-681	P3C 2019 CONF: YANCEY, P		01182019	01/21/2019			550.00
	001-170-511	SLIDE BINGO CARDS (50)		01182019	01/21/2019			49.99
	001-161-635	PUSH BUTTON TOILET LEVER		01222019	01/23/2019			28.52

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OVERHEAD DOOR COMPANY OF HATTIESBURG INC	191166	02/19/2019	02/12/2019			463.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	REPAIR DOOR: CENTRAL STN		101421	02/11/2019			463.50
001	FOSTERS A/C & HEATING INC	191167	02/19/2019	02/12/2019			176.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	ESA CLNG: PLANNING		P1042713	02/01/2019			176.00
001	ALABAMA MEDIA GROUP	191173	02/19/2019	02/13/2019			14.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	PUBLIC NOTICE: EPA GRANT		0008998349	01/27/2019	190396		14.40
001	GALLS LLC	191174	02/19/2019	02/13/2019			280.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	STETHOSCOPE KIT (10)		BC0757689	01/23/2019	190392		269.90
	001-161-681	SHIPPING		BC0757689	01/23/2019			10.95
001	ACTION PRINTING CENTER INC	191175	02/19/2019	02/13/2019			340.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-620	TRI COLOR RECEIPTS (3000)		95987	02/01/2019	190330		340.45
001	MID SOUTH UNIFORM & SUPPLY INC	191176	02/19/2019	02/13/2019			394.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	LS SHIRTS NAVY (2)		587402	01/31/2019	190401		94.92
	001-100-535	SS SHIRTS NAVY (3)		587402	01/31/2019	190401		133.77
	001-100-535	PANTS W/BLEU STRIPES (3)		587402	01/31/2019	190401		130.62
	001-100-535	SEW ON PATCHES (10)		587402	01/31/2019	190401		10.00
	001-100-535	NAVY BRAID (3)		587402	01/31/2019	190401		12.75
	001-100-535	LT BLUE BRAID (3)		587402	01/31/2019	190401		12.75
001	BELL AUTO PARTS INC	191177	02/19/2019	02/13/2019			550.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CASE NC LUBE SPRAY: POLICE		42938	01/24/2019	190405		275.40
	001-161-638	CASE NC LUBE SPRAY: FIRE		42952	01/31/2019	190426		275.40
001	BSN SPORTS	191178	02/19/2019	02/13/2019			140.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	6" RUBBER SWING SEAT (6)		904347215	01/29/2019	190408		140.34
001	GULF COAST BUSINESS SUPPLY CO	191179	02/19/2019	02/13/2019			50.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	16/CT MF BROWN TOWELS (2)		1828274	02/06/2019	190437		38.02
	001-161-559	12OZ HAND SANITIZER		1828274	02/06/2019	190437		6.28
	001-161-500	PHONE MESSAGE PAD		1828274	02/06/2019	190437		5.71
001	A-1 AUTO PARTS	191180	02/19/2019	02/13/2019			663.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	REMV & REPL HEATER CORE		15504	01/29/2019	190413		546.00
	001-100-570	PARTS		15504	01/29/2019			116.95
	001-100-570	HAZMAT: U #130		15504	01/29/2019			1.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	191181	02/19/2019	02/13/2019			18.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-620	NAME PLATE INSERT: MORGAN, R	28283	02/07/2019	190455		9.00	
	001-090-620	NAME PLATE INSERT: WARD, J	28283	02/07/2019			9.00	
001	GOODYEAR AUTO CENTER	191184	02/19/2019	02/13/2019			931.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-638	235/60R16 ASSURANCE ALL-SEASON	207561	01/31/2019	190421		331.64	
	001-170-638	MOUNT AND BALANCE	207561	01/31/2019	190421		64.00	
	001-170-638	WASTE TIRE FEE: UNIT A-2	207561	01/31/2019	190421		4.00	
	001-100-638	P235 55R17 98W EAG RS-A	206885	01/02/2019	190306		476.00	
	001-100-638	MOUNT AND BALANCE	206885	01/02/2019	190306		52.00	
	001-100-638	WASTE TIRE FEE: U #14404	206885	01/02/2019	190306		4.00	
001	COMM-TECH SOLUTIONS INC	191186	02/19/2019	02/13/2019			1,267.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-635	BATT PACK 6V 7AH (13)	16242	01/30/2019	190265		1,267.50	
001	SUN HERALD	191187	02/19/2019	02/13/2019			318.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	PUBLIC NOTICE: CDBG PROJECT	0004045387	01/31/2019	190372		113.00	
	001-040-615	BID: CDBG #1134-18-192-PF-01	0004045736	01/24/2019	190374		37.80	
	001-040-615	AD: RFQ SEWER IMPROVEMENTS	0004044450	01/31/2019	190370		167.34	
001	SECURE NETWORKS LLC	191188	02/19/2019	02/13/2019			3,023.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-704	DELL LATITUDE 3590	3699	01/31/2019	190394		964.00	
	001-170-704	MS OFFICE 2019	3699	01/31/2019	190394		440.00	
	001-170-704	DELL WIRELESS MOUSE	3699	01/31/2019	190394		20.00	
	001-170-704	DELL PRO BACK PACK-15	3699	01/31/2019	190394		49.00	
	001-170-704	SHIPPING	3699	01/31/2019	190394		20.00	
	001-010-704	DELL OPTIPLEX 3060	3701	01/31/2019	190389		1,080.00	
	001-010-704	MS OFFICE 2019	3701	01/31/2019	190389		250.00	
	001-010-704	24" MONITOR & ADAPTER	3701	01/31/2019	190389		175.00	
	001-010-704	SHIPPING	3701	01/31/2019	190389		25.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	191189	02/19/2019	02/13/2019			516.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-500	BROTHER TN221Y YEL TONER (2)	3403264024	01/29/2019	190412		110.90	
	001-021-500	BROTHER TN221M MAGENTA TONER	3403264024	01/29/2019	190412		54.48	
	001-021-500	BROTHER TN221C CYAN TONER	3403264024	01/29/2019	190412		54.48	
	001-021-500	BROTHER TN221BK BLACK TONER	3403264024	01/29/2019	190412		70.95	
	001-170-500	CS 11X17 COPY PAPER	3403663579	01/31/2019	190425		46.58	
	001-170-500	CS 8.5X14 COPY PAPER (3)	3403663579	01/31/2019	190425		179.46	
001	CITY ELECTRIC SUPPLY CO	191190	02/19/2019	02/13/2019			418.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-637	600V MIDGET FUSE (30)	PAS/055833	01/28/2019	190397		418.50	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BARNEYS POLICE AND HUNTING SUPPLIES	191191	02/19/2019	02/13/2019			1,306.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	S34 PANT-HIDN CARGO PKTS (7)	30299	01/14/2019	190274		331.45	
	001-100-535	S36 PANT-HIDN CARGO PKTS (12)	30299	01/14/2019	190274		568.20	
	001-100-535	S38 PANT-HIDN CARGO PKTS (2)	30299	01/14/2019	190274		94.70	
	001-100-535	S44 PANT-HIDN CARGO PKTS (2)	30299	01/14/2019	190274		94.70	
	001-100-535	S48 PANT-HIDN CARGO PKTS (2)	30299	01/14/2019	190274		94.70	
	001-100-535	SHIPPING	30299	01/14/2019	190274		48.00	
	001-100-535	ALTERATIONS (25)	30299	01/14/2019	190274		75.00	
001	COAST FIREWORKS INC	191192	02/19/2019	02/13/2019			140.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	CS 7MM 33" PGG BEADS (2)	34569	01/23/2019	190398		68.00	
	001-161-559	DZ KNOBBY BALLS (6)	34569	01/23/2019	190398		72.00	
001	BAILEY LUMBER & SUPPLY CO.	191193	02/19/2019	02/13/2019			36.18	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-634	TREATED YEL PINE 2X8X20 (2)	02698655	01/31/2019	190418		36.18	
001	APOSTC LAW ENFORCEMENT ACADEMY	191194	02/19/2019	02/13/2019			160.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	FBI BASIC CSI: SGT J HUNTER	1361	01/15/2019	190380		80.00	
	001-100-681	FBI BASIC CSI: DET A LANFITT	1361	01/15/2019	190380		80.00	
001	ULINE INC	191195	02/19/2019	02/13/2019			127.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	2.5X3' SCRAPER ENTRY MAT (3)	105148922	01/22/2019	190390		105.00	
	001-161-559	SHIPPING	105148922	01/22/2019	190390		22.94	
001	FIREPENNY	191196	02/19/2019	02/13/2019			240.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	FF BOLT CUTTER: ENG 2	ORD# 17704	01/23/2019	190393		64.00	
	001-161-559	RES-Q-ME TOOL (5):ALL ENGINES	ORD# 17704	01/23/2019	190393		45.00	
	001-161-559	PRC SKULL SAVER: ENG 2	ORD# 17704	01/23/2019	190393		92.00	
	001-161-559	SHIPPING	ORD# 17704	01/23/2019	190393		39.30	
001	OVERWATCH SUPPLY LLC	191201	02/19/2019	02/13/2019			81.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	DUTY BELTS SILVER BUCKLE	1087	01/31/2019	190410		47.00	
	001-100-559	INNER TROUSER BELT LARGE	1087	01/31/2019	190410		34.99	
001	SENTRY SPORTS A TO Z LLC	191202	02/19/2019	02/13/2019			1,360.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-637	TWIST & SEAL SOCKETS (20)	121	02/07/2019	190416		1,360.00	
001	EMERGENCY EQUIPMENT SERVICE LLC	191204	02/19/2019	02/13/2019			1,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	ANNUAL PUMP TEST: ENG 1	5825	12/12/2018	190287		250.00	
	001-161-638	ANNUAL PUMP TEST: ENG 3	5825	12/12/2018	190287		250.00	
	001-161-638	ANNUAL PUMP TEST: ENG 4	5825	12/12/2018	190287		250.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	EMERGENCY EQUIPMENT SERVICE LLC	191204	02/19/2019	02/13/2019			1,000.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	ANNUAL PUMP TEST: ENG 5		5825	12/12/2018	190287		250.00
001	GALLS LLC	191205	02/19/2019	02/13/2019			1,343.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	5.11 TACTICAL PANTS (12)		BC0760162	01/28/2019	190196		599.88
	001-100-535	SAM BROWNE DUTY BELT		BC0760162	01/28/2019	190196		39.99
	001-100-535	ALS DUTY HOLSTER LEVEL III		BC0760162	01/28/2019	190196		339.98
	001-100-535	SW PUSH PIN DB LOCK CUFFS (4)		BC0760162	01/28/2019	190196		103.96
	001-100-535	SAM BROWNE DUTY BELT		BC0760162	01/28/2019	190196		79.98
	001-100-535	SHIPPING		BC0760162	01/28/2019	190196		9.56
	001-100-535	ALS DUTY HOLSTER LEVEL III		BC0761971	01/29/2019	190196		169.99
001	OCCUPATIONAL HEALTH CENTER INC	191206	02/19/2019	02/13/2019			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP DRUG SCR: ALEXANDER, C		166903	02/05/2019	190366		60.00
	001-100-604	PRE-EMP PHY: ALEXANDER, C		166903	02/05/2019	190366		65.00
001	ECONOMY BOOTS SALES & SERVICE	191207	02/19/2019	02/13/2019			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SZ DUTY BOOTS: LANGFITT		43303	02/05/2019	190414		100.00
001	AUDIOWAVE INC	191208	02/19/2019	02/13/2019			2,490.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	INSTL EQUIPMENT: U #17530		A49913	02/05/2019	190290		2,435.00
	001-100-638	CHECK OVERHEAD LIGHTBAR:U #59		A50128	02/05/2019	190430		55.00
001	RED RIVER SPECIALTIES INC	191209	02/19/2019	02/13/2019			323.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-577	RRSI NIS 2X2.5 GAL (20)		661778	01/28/2019	190406		240.00
	001-170-577	FREIGHT		661778	01/28/2019	190406		83.48
FUND TOTAL	1 Claims	to	Checks	68 Total	103,216.85 Manual	Held	Total	103,216.85

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	EMS SAFETY SERVICES INC	191203	02/19/2019	02/13/2019			1,360.00	
	Account Number 157-100-799	Description		Invoice #	Date	P.O.	Amount	
		SMALL BUSINESS INSTR: CPR PKG		IN00054959	02/01/2019	190420		1,360.00
FUND TOTAL 157 Claims	to	Checks	1 Total	1,360.00 Manual		Held	Total	1,360.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762	191149	02/19/2019	02/12/2019			400.00	
		Description		Invoice #	Date	P.O.	Amount	
		SUBMITTAL AND RFI'S		A MOB1800094	02/01/2019			400.00
171	MISSISSIPPI PRISON INDUSTRIES CORP Account Number 171-176-779 171-176-779	191200	02/19/2019	02/13/2019			7,308.00	
		Description		Invoice #	Date	P.O.	Amount	
		SINGLE BELOW GROUND GRILL (32)		114396	02/07/2019	190382		7,008.00
		FREIGHT: SHEPARD STATE PARK		114396	02/07/2019	190382		300.00
171	COASTAL DEVELOPMENT AND CONSTRUCTION Account Number 171-176-779	191213	02/19/2019	02/14/2019			44,006.85	
		Description		Invoice #	Date	P.O.	Amount	
		WELCOME CENTER PH II		001	02/08/2019			44,006.85
FUND TOTAL 171 Claims to		Checks	3 Total	51,714.85 Manual		Held	Total	51,714.85

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	O'REILLY AUTO PARTS	191075	02/19/2019	02/01/2019			198.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	MANIFOLD (2), VALVE TOOL		1978118354	01/01/2019			21.40
	176-170-638	IGN MDL, TESTER, CONNECTOR (2)		1978118893	01/17/2019			63.90
	176-170-638	ECM HRNS CN, FUSE ASSRTMT		1978118893	01/17/2019			43.85
	176-170-639	UL GASKET MAKER(2), THR KIT		1978119386	01/22/2019			53.17
	176-170-639	DRILL BIT, ENGINE CLN(2), CLAMP		1978119386	01/22/2019			16.28
176	AUTO TRUCK AND TRAILER PARTS INC	191087	02/19/2019	02/05/2019			95.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	15" WHEEL: TRAILER		272961	01/10/2019			77.40
	176-170-639	CUTTING TIP, BOLT (4), PLUG		273051	01/19/2019			18.50
176	STEINER SAW & MOWER	191088	02/19/2019	02/05/2019			54.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BATT, 1FT FUEL LINE: EXMARK		335460	01/24/2019			54.00
176	LOWES HOME CENTERS INC	191100	02/19/2019	02/07/2019			282.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	WELD STICK (2), STORAGE BIN (8)		901477	01/03/2019			115.89
	176-170-586	TOILET FLAPPER (2)		901709	01/04/2019			8.72
	176-170-586	DOOR KNOB COMBO		901337	01/07/2019			17.08
	176-170-559	GLOVES, KEY (2), KOBALT 3PC SET		901413	01/07/2019			33.46
	176-170-586	CAMP SITE REPR: LOT 5		902903	01/17/2019			16.92
	176-170-559	DEWALT TABLE SAW BLADE		910189	01/17/2019			20.17
	176-170-586	CAMP SITE REPR: LOT 2		902259	01/22/2019			19.20
	176-170-559	TIP CLNR KIT, HAMMER, ROPE (2)		901273	01/23/2019			51.03
176	BELL AUTO PARTS INC	191104	02/19/2019	02/07/2019			63.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BELT: SCAG MOWER		42934	01/22/2019			63.62
176	C SPIRE WIRELESS	191118	02/19/2019	02/07/2019			50.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	01/31/2019			50.29
176	SOUTHERN TIRE MART LLC DEPT 143	191140	02/19/2019	02/11/2019			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	MNT/DMNT FLAT- IND 15" - 16"		2500000292	02/11/2019			25.00
	176-170-639	SERV CALL		2500000292	02/11/2019			50.00
	176-170-639	FEE, FUEL SURCHARGE: BACKHOE		2500000292	02/11/2019			5.00
176	FUELMAN	191157	02/19/2019	02/12/2019			69.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP55344568	02/04/2019			69.42
176	FOSTERS A/C & HEATING INC	191168	02/19/2019	02/12/2019			278.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	SERV CALL: SHEP MOBILE HOME		W1041206	12/11/2018			105.00
	176-170-635	INSTALL T6 THERMOSTAT		W1041206	12/11/2018			173.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	191169	02/19/2019	02/12/2019				
	Account Number	Description	Invoice #	Date	P.O.		1,504.00	
	176-170-704	WEB SITE REDESIGN	3401	02/15/2019			Amount	
	176-170-704	ANNUAL SSL CERTIFICATE	3401	02/15/2019				1,287.50
	176-170-704	HOSTING FEE MAR 2019	3401	02/15/2019				65.00
	176-170-704	SHOPPING CART FEE MAR 2019	3401	02/15/2019				36.50
								115.00
FUND TOTAL 176 Claims	to	Checks	10 Total	2,676.30	Manual	Held	Total	2,676.30

QUEITA

GLMCLM17 02/14/2019 14:56 Gautier Current Purchasing

PAGE 14

Docket of Claims
Release date from 02/19/2019 thru 02/19/2019

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
302	K.R. BORRIES CONSTRUCTION COMPANY	191150	02/19/2019	02/12/2019			36,499.50	
	Account Number 302-301-678	Description		Invoice #	Date	P.O.	Amount	
		SHEET PILE REPAIR		1	02/01/2019			36,499.50
FUND TOTAL 302 Claims	to	Checks	1 Total	36,499.50 Manual		Held	Total	36,499.50

QUEITA

GLMCLM17 02/14/2019 14:56 Gautier Current Purchasing

Docket of Claims
Release date from 02/19/2019 thru 02/19/2019

PAGE 15

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MICHAEL BAKER INTERNATIONAL	191151	02/19/2019	02/12/2019			9,694.18	
	Account Number	Description			Invoice #	Date	P.O.	
	303-301-603	DESIGN SERVICES			1035035	12/20/2018		7,013.18
	303-301-603	DESIGN SERVICES			1036568	01/09/2019		2,681.00
FUND TOTAL 303 Claims		Checks	1 Total		9,694.18 Manual		Held	Total 9,694.18

QUEBITA GLMCLM17 02/14/2019 14:56 Gautier Current Purchasing
 Release date from 02/19/2019 thru 02/19/2019

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC Account Number 400-650-672	191081	02/19/2019	02/05/2019	Invoice # GAUTIER074	Date 02/01/2019	170,690.75 Amount	170,690.75
400	JACKSON COUNTY UTILITY AUTHORITY Account Number 400-651-668 400-651-668	191084	02/19/2019	02/05/2019	Invoice # 276 276	Date 02/01/2019 02/01/2019	180,418.00 Amount	181,416.00 -998.00
400	LOWES HOME CENTERS INC Account Number 400-650-635	191099	02/19/2019	02/07/2019	Invoice # 903982	Date 01/09/2019	10.24 Amount	10.24
400	WASTE MANAGEMENT OF MS-GLF COAST INC Account Number 400-651-698	191102	02/19/2019	02/07/2019	Invoice # 6847944768	Date 02/01/2019	672.98 Amount	672.98
400	MALLETTE BROTHERS CONSTRUCTION INC Account Number 400-651-683 400-651-683	191119	02/19/2019	02/07/2019	Invoice # 20127 20127	Date 02/01/2019 02/01/2019	596.61 Amount	204.36 392.25
400	AMERICAN TANK MAINTENANCE LLC Account Number 400-651-698	191146	02/19/2019	02/11/2019	Invoice # 6213	Date 02/01/2019	3,427.50 Amount	3,427.50
400	SOUTHERN LINC Account Number 400-650-698 400-650-698	191147	02/19/2019	02/11/2019	Invoice # 10566284 10566284	Date 02/01/2019 02/01/2019	91.44 Amount	80.00 11.44
400	FUELMAN Account Number 400-650-525	191158	02/19/2019	02/12/2019	Invoice # NP55344568	Date 02/04/2019	180.81 Amount	180.81
400	CREDIT CARD CENTER Account Number 400-650-559	191159	02/19/2019	02/12/2019	Invoice # 01092019	Date 01/10/2019	24.95 Amount	24.95
400	FUELMAN Account Number 400-650-525	191162	02/19/2019	02/12/2019	Invoice # NP55377491	Date 02/11/2019	170.11 Amount	170.11
400	HENZE ENTERPRISES INC Account Number 400-651-683	191182	02/19/2019	02/13/2019	Invoice # 28131	Date 02/02/2019	1,260.00 Amount	1,260.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	GRAHAM CONSTRUCTION INC Account Number 400-651-698	191183	02/19/2019	02/13/2019	Invoice # 2019-7	Date 02/08/2019	P.O. 190403	4,000.00 Amount 4,000.00
400	C & M ELECTRIC MOTOR SERVICE INC Account Number 400-651-584 400-651-584 400-651-584	191185	02/19/2019	02/13/2019	Invoice # 12091 12092 12100	Date 01/28/2019 01/28/2019 01/31/2019	P.O. 190385 190409 190428	2,578.15 Amount 192.75 987.40 1,398.00
400	CORE & MAIN LP Account Number 400-651-683 400-651-683 400-651-683	191197	02/19/2019	02/13/2019	Invoice # K902621 K902621 K902621	Date 02/01/2019 02/01/2019 02/01/2019	P.O. 190323 190323 190323	591.36 Amount 449.18 67.18 75.00
400	MUSCO-GULFPORT 1227 Account Number 400-651-709	191198	02/19/2019	02/13/2019	Invoice # 0625000	Date 01/21/2019	P.O. 190351	1,400.00 Amount 1,400.00
400	COAST CONCRETE CO INC Account Number 400-651-585 400-651-585	191199	02/19/2019	02/13/2019	Invoice # 72 72	Date 01/07/2019 01/07/2019	P.O. 190342 190342	480.00 Amount 330.00 150.00
400	MSC 7511 Account Number 400-650-698	191210	02/19/2019	02/14/2019	Invoice # INV2915579	Date 02/10/2019	P.O.	166.49 Amount 166.49
400	MISSION COMMUNICATIONS LLC Account Number 400-651-698 400-651-698 400-651-698 400-651-698 400-651-698 400-651-698 400-651-698 400-651-698 400-651-698	191212	02/19/2019	02/14/2019	Invoice # 1026591 1026591 1026591 1026591 1026591 1026591 1026591 1026591 1026591 1026591 1026591	Date 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019 02/06/2019	P.O.	5,070.60 Amount 563.40 563.40 563.40 563.40 563.40 563.40 563.40 563.40 563.40 563.40
FUND TOTAL 400 Claims		Checks	18 Total	371,829.99	Manual	Held	Total	371,829.99

QUEITA GLMCLM17 02/14/2019 14:56 Gautier Current Purchasing
 Docket of Claims
 Release date from 02/19/2019 thru 02/19/2019

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	191082	02/19/2019	02/05/2019			105,389.46	
	Description			Invoice #	Date	P.O.	Amount	
	JAN 2019 RES GARBAGE (6262)			0000992911	01/31/2019		105,389.46	
404	APPLEWHITE INDUSTRIES INC Account Number 404-677-695	191170	02/19/2019	02/12/2019			186.00	
	Description			Invoice #	Date	P.O.	Amount	
	JAN 2019 62 @ 3.00			3622	01/31/2019		186.00	
FUND TOTAL 404 Claims	to	Checks	2 Total	105,575.46	Manual	Held	Total	105,575.46

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	68 Total	103,216.85 Manual	Held	Total	103,216.85
FUND 157 Claims	to	Checks	1 Total	1,360.00 Manual	Held	Total	1,360.00
FUND 171 Claims	to	Checks	3 Total	51,714.85 Manual	Held	Total	51,714.85
FUND 176 Claims	to	Checks	10 Total	2,676.30 Manual	Held	Total	2,676.30
FUND 302 Claims	to	Checks	1 Total	36,499.50 Manual	Held	Total	36,499.50
FUND 303 Claims	to	Checks	1 Total	9,694.18 Manual	Held	Total	9,694.18
FUND 400 Claims	to	Checks	18 Total	371,829.99 Manual	Held	Total	371,829.99
FUND 404 Claims	to	Checks	2 Total	105,575.46 Manual	Held	Total	105,575.46
Total for all Funds		Checks	104 Total	682,567.13 Manual	Held	Total	682,567.13

Councilwoman Martin made the motion to approve Change Order No. 5 on the Shepard State Park Log Cabin, Phase II. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 033-2019

WHEREAS, the City of Gautier has awarded and executed a contract with Coastal Development and Construction for the Shepard State Park Log Cabin project, Phase II; and

WHEREAS, the contractor has requested approval of Change Order No. 5 in relation to the project; and

WHEREAS, Change Order No. 5 will add \$6,400 to the contract for roof framing work to include cutting back and installing new sub fascia; roof flashing work to include cutting the roof back, fixing roof flashing and securing roof panels; and adding a column on the side porch by the new ADA ramp (includes jacking up the roof); and

WHEREAS, a total of \$6,400.00 would be added to the contract, for a new contract total of \$158,828.00; and

WHEREAS, this change order would not add contract days or affect completion date; and

WHEREAS, Goodwyn, Mills & Cawood has reviewed the Change Order and recommends approval;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Order No.5 for the Shepard State Park Log Cabin Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants & Projects Director
Date: February 19, 2019
Subject: Shepard State Park Log Cabin, Phase II — Change Order No. 5

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 5 for the Shepard State Park Log Cabin, Phase II.

BACKGROUND:

A two-story historic log cabin known as the "Wilson House" was donated to the city by Mr. Brian Britt. The building was originally constructed in the early 1920's alongside US Highway 49 in Gulfport, Mississippi. The structure was built by Walter Alfred Cox and became the homestead of Clark Wilson and his wife, Marjorie Welch Wilson. The 3,000-square-foot cabin is made of southern yellow pine logs, and has been relocated from the northeast corner of Dobson Road and Allen Road to the entrance of Shepard State Park. The first phase included the relocation, foundation, parking, sidewalks, RV dump station, etc. The cabin will be used as a welcome center, classroom space, and general store for campers.

DISCUSSION:

Change Order No. 5 would add roof framing work to include cutting back and installing new sub fascia; roof flashing work to include cutting the roof back, fixing roof flashing and securing roof panels; and adding a column on the side porch by the new ADA ramp (includes jacking up the roof).

If approved, a total of \$6,400 would be added to the contract, for a new contract total of \$158,828. This change order would not add contract days or affect the completion date.

Goodwyn, Mills & Cawood has reviewed the change order and recommends approval. This project is being funded through Tidelands and Legislative funds.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 5 for the Shepard State Park Log Cabin, Phase II.

The City Council may:

1. Approve Change Order No. 5 as presented; or
2. Not approve Change Order No. 5 as presented.

ATTACHMENT(S):

1. Change Order No. 5

AGREEMENT FOR CONSTRUCTION CONTRACT CHANGE ORDER

CONTRACT NUMBER: AMOB180009 CHANGE ORDER NO.: 5
CUSTOMER NAME: CITY OF GAUTIER DATE _____
PROJECT NAME: SHEPARD PARK WELCOME CENTER

The following changes to the contract are hereby made effective as of the date set forth above:

1 EXTRA WORK

ROOF FRAMING: CUT BACK AND INSTALL NEW SUB FASCIA

ROOF FLASHING: CUT ROOF BACK, FIX ROOF FLASHING & SECURE ROOF PANELS

PAINT, AND ADD A COLUMN BY HANDICAP RAMP, JACK ROOF UP.

2 NOT-TO-EXCEED CHANGES

N/A

3 SUMMARY OF CHANGES

THE ORIGINAL CONTRACT LUMP SUM	\$ 145,928.00
TOTAL OF PREVIOUSLY AUTHORIZED CHANGES	\$ 6,500.00
TOTAL CONTRACT LUMP SUM PRIOR TO THIS CHANGE	\$ 152,428.00
TOTAL AMOUNT OF THIS CHANGE	\$ 6,400.00
UPDATED TOTAL CONTRACT LUMP SUM PRICE	\$ 158,828.00

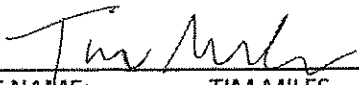
4 CONTRACT TIME

THE CONTRACT TIME IS;

☐ INCREASED ☐ DECREASED ☒ UNCHANGED NA DAYS

THE DATE FOR COMPLETION INCLUDING THIS CHANGE WILL BE TBA

COASTAL DEVELOPMENT & CONSTRUCTION

BY: 
PRINT NAME: TIM MILES
TITLE: PROJECT SUPERVISOR
DATE: 2/18/2019

GOODWYN, MILLS, & CAWOOD, INC

BY: _____
PRINT NAME: Paula Yancey
TITLE: City Manager
DATE: 2/19/2019

PREPARED ON: 2/18/2019 AT 12:18 PM

Councilman Colledge made the motion to appoint William M. Davis to the City of Gautier's Planning Commission for Ward 5. Councilwoman Martin seconded the motion. The vote was carried unanimously.



CITY OF GAUTIER



BOARD AND COMMISSION CANDIDATE PROFILE FORM

Contact Information

Name William W. Davis
Street Address 8916 Ferry Point Rd.
City, St., Zip code Gautier Ms 39553
Home Phone 228-497-0584
Work Phone 228-935-5353
E-Mail Address WWD1030@gmail.com
Place of Employment Ingalls

Background Information

Position Applying for: Planning Commission
Reason for interest in position: Help the community
Prior involvement with the City: none

Commissions / Board and Committees

Please mark a (x) next to the following commissions, committees or board that you wish to participate in. You will be notified which commission, committee or board that you've been chosen to serve on.

- | | |
|--|---|
| ☐ Recreation Advisory Committee | ☐ Historic Preservation Commission |
| ☐ Technical Review Committee | ☐ Municipal Election Commission |
| ☐ Waterfront Development Advisory Committee | ☐ Library Board |
| ☒ Planning Commission | |
| ☐ Senior Center Steering Committee | |

Previous Volunteer Experience

Summarize your previous volunteer experience.

Volunteered Parents for Public schools
Volunteered Coach Girls Softball.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) William W. Davis
Signature William W. Davis
Date 2-18-19

Our Policy

It is the policy of the City of Gautier to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Applications can be dropped off at City Hall or emailed to crussell@gautier-ms.gov

Thank you for your interest in volunteering with the City of Gautier.

Councilman Colledge made the motion to approve Consent Agenda Items 1-8, as presented. Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 034-2019

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-8 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 010-2019

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING POLICE DEPARTMENT EQUIPMENT FROM INVENTORY AND DECLARING EQUIPMENT SURPLUS

WHEREAS, the Gautier Police Department is requesting the following equipment be removed from inventory and declared surplus: Stalker Radar Units Serial numbers DC100296 (1189), DC104106 (1190), DC100382 (1241), DC105128 (1227), DC101841 (1167) and DC101845 (1028), and Kodak Easy Share Cameras Serial numbers are KCGAW13909111 (1231) and KCGAW13909125 (1562); and

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the equipment, removal from inventory and declaring surplus, is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED by the Mayor and Council of the City of Gautier, Mississippi that the referenced equipment is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 19th, February, 2019.

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police
Date: 02/04/2019
Subject: Authorization to remove six (6) Stalker radar units and two (2) Kodak easy share cameras from the Police Department's inventory.

REQUEST:

City Council authorization is requested by the Gautier Police Department to remove six (6) Stalker radar units and two (2) Kodak easy share cameras from inventory and declare them as surplus.

BACKGROUND:

The Police Department has determined that, given the age and condition of these radar units and cameras, removal from inventory is in the best interest of the City of Gautier. Serial numbers on radars are DC100296 (city inventory #1189), DC104106 (city inventory #1190), DC100382 (city inventory #1241), DC105128 (city inventory #1227), DC101841 (city inventory #1167), and DC101845 (city inventory #1028). Camera serial numbers are KCGAW13909111 (city inventory #1231) and KCGAW13909125 (city inventory #1562).

DISCUSSION:

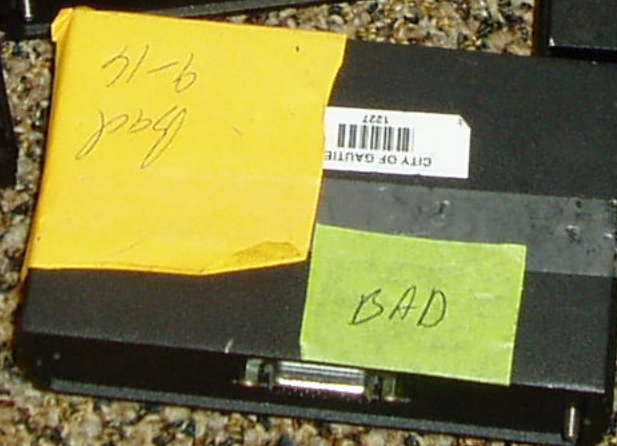
These items no longer work and are being replaced as needed.

RECOMMENDATION:

Police Department staff recommends that City Council authorize the removal of these items from inventory and authorize them to be deemed surplus.

ATTACHMENTS:

1. Consent Agenda Item 1 - SURPLUS (1)



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 035-2019

AN ORDER AUTHORIZING THE CITY MANAGER TO TRAVEL TO DALLAS, TEXAS TO ATTEND THE 2019 P3C PUBLIC-PRIVATE PARTNERSHIP CONFERENCE & EXPO.

WHEREAS, the 2019 P3C Public – Private Partnership Conference & Expo unites leaders from states and localities with industry to discuss infrastructure challenges faced nationwide; and how innovations in project delivery, procurement, life cycle, asset management, and technology can help solve them.

WHEREAS, the City Council finds it is in the best interest of the City for the City Manager to attend the 2019 P3C Public – Private Partnership Conference & Expo;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager shall be authorized to travel to Dallas, Texas to attend the 2019 P3C Public – Private Partnership Conference & Expo.

IT IS FURTHER ORDERED that all necessary travel costs known prior to the trip, including but not limited to accommodations and flights, will be paid for by the City.

IT IS FURTHER ORDERED that all necessary travel costs incurred by this individual, as outlined in Miss. Code Ann. 25-3-41, which are actually incurred during this trip will be reimbursed by the City upon submission of receipts for such expenses.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: February 13, 2019
Subject: Request for approval to travel to Dallas, Texas and attend the 2019 P3C Public – Private Partnership Conference & Expo

REQUEST:

Approval for City Manager to travel to Dallas, Texas March 3- 7, 2019 for the 2019 P3C Public- Private Partnership Conference & Expo and that all travel and hotel accommodations be paid for by the City.

BACKGROUND:

The Public- Private Partnership Conference & Expo (P3s) is delivering critical infrastructure across the Country. P3s provide communities with new tools and ways to address their infrastructure challenges.

DISCUSSION:

This Conference unites leaders from states and localities with industry to discuss infrastructure challenges faced nationwide; and how innovations in project delivery, procurement, life cycle asset management, and technology can help solve them.

RECOMMENDATION:

The City Manager recommends approval to travel to Dallas, Texas and attend the 2019 P3C Public- Private Partnership Conference & Expo.

The City Council may:

1. Approve travel to Dallas, Texas and attend the 2019 P3C Public-Private Partnership Conference & Expo; or
2. Not approve travel to Dallas, Texas and attend the 2019 P3C Public-Private Partnership Conference & Expo

Attachments:

1. P3C Flyer



PUBLIC-PRIVATE PARTNERSHIP
**CONFERENCE
& EXPO 2019**

ATTENDEE PROSPECTUS



2019 P3 Conference

March 4–6, 2019

Sheraton Hotel | **Dallas, Texas**

WHERE THE PUBLIC AND PRIVATE SECTOR MEET

Public-private partnerships (P3s) are delivering critical infrastructure across the country. Today P3s provide communities with new tools and ways to address their infrastructure challenges.

The Public-Private Partnership Conference & Expo unites leaders from states and localities, higher education institutions, and public agencies with industry to discuss infrastructure challenges faced nationwide and how innovations in project delivery, procurement, life cycle asset management, and technology can help solve them.

Our 2019 agenda will provide a review of the most notable events that shaped the P3 landscape in the past year, and address some of the major political, policy, and project developments that are likely to define the P3 experience moving forward.

The conference attracts senior management from firms in the construction, engineering, architecture, legal and consulting industries as well as public leaders, higher education officers and development agency officials at the municipal, state, and federal levels of government.

Join us for three important days on the latest modes of infrastructure delivery. Connect with over 1,200 participating delegates from around the world for in-depth learning, business development, and networking opportunities with an elite mix of owners, developers, contractors and service providers engaged in public-private partnerships.

For the latest updates, please visit www.thep3conference.com.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 036-2019

AN ORDER AUTHORIZING MAYOR TORJUSEN TO TRAVEL TO JACKSON, MISSISSIPPI TO ATTEND REQUIRED MISSISSIPPI DEVELOPMENT BANK MEETING REGARDING THE ISSUANCE OF GAUTIER'S GO BOND

WHEREAS, Bond Counsel has advised that Mayor Torjusen's attendance is necessary at a Mississippi Development Bank Meeting in Jackson, Mississippi regarding the issuance of Gautier's GO Bond; and

WHEREAS, the City Council finds it is in the best interests of the City for the Mayor to attend this meeting;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Mayor Torjusen is hereby authorized to travel to Jackson, Mississippi to attend required Mississippi Development Bank meeting regarding the issuance of Gautier's GO Bond.

IT IS FURTHER ORDERED that all necessary travel costs, including but not limited to accommodations, will be paid for by the City.

IT IS FURTHER ORDERED that all necessary travel costs incurred by the Mayor Torjusen, as outlined in Miss. Code Ann. 25-3-41, which are actually incurred during this trip will be reimbursed by the City upon submission of receipts for such expenses.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: February 12, 2019
Subject: Authorization for Mayor Phil Torjusen to travel to Jackson, Mississippi to attend the required Mississippi Development Bank meeting regarding the Issuance of Gautier's GO Bond

REQUEST:

Approval for Mayor Phil Torjusen to travel to Jackson, MS to attend the Mississippi Development Bank meeting and that all travel and hotel accommodations will be paid for by the City.

BACKGROUND:

The Bond Counsel has advised that Mayor Phil Torjusen's attendance is necessary at the Mississippi Development Bank Meeting in Jackson, Mississippi regarding the issuance of Gautier's GO Bond.

DISCUSSION:

The Mayor was asked to travel to Jackson, Mississippi in his personal vehicle for the Mississippi Development Bank Meeting regarding the issuance of Gautier's GO Bond.

RECOMMENDATION:

City Staff recommends that the City Council authorize all necessary travel cost for the Mayor's trip to Jackson, MS, including but not limited to accommodations and mileage to be paid by the City.

The City Council may:

1. Approve the authorization for Mayor Phil Torjusen to travel to Jackson, Mississippi to attend the required Mississippi Development Bank meeting regarding the Issuance of Gautier's GO Bond; or
2. Not approve the authorization for Mayor Phil Torjusen to travel to Jackson, Mississippi to attend the required Mississippi Development Bank meeting regarding the Issuance of Gautier's GO Bond

Attachments:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 037-2019

ORDER OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING TRAVEL OF CITY MANAGER PAULA YANCEY, MAYOR PHIL TORJUSEN, CITY ENGINEER MARK SEYMOUR, COUNCILMAN ADAM COLLEDGE AND CITY ATTORNEY JOSH DANOS IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES

WHEREAS, the City Council finds it is in the best interests of the City of Gautier for the City Manager, Mayor, City Engineer Mark Seymour, Councilman Colledge, and the City Attorney to travel to Washington D.C. to meet with Congressional Delegates and other administrative agencies regarding City of Gautier utility projects; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager, Mayor, City Engineer Mark Seymour, Councilman Colledge, and the City Attorney shall be authorized to travel to Washington D.C. to meet with Congressional Delegates and other administrative agencies regarding City of Gautier utility projects.

IT IS FURTHER ORDERED that all necessary travel costs known prior to the trip, including but not limited to accommodations and flights, will be paid for by the City.

IT IS FURTHER ORDERED that all necessary travel costs incurred during this trip, as outlined in Miss. Code Ann. 25-3-41, which are actually incurred during this trip will be reimbursed by the City upon submission of receipts for such expenses.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 011-2019

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GAUTIER
REQUESTING LOCAL AND PRIVATE LEGISLATION AUTHORIZING THE
GOVERNING AUTHORITIES OF THE CITY OF GAUTIER, MISSISSIPPI, TO IMPOSE
A SPECIAL ASSESSMENT ON TENANTS, OWNERS, OR OCCUPIERS OF THE
SINGING RIVER MALL SITE IN THE AMOUNT OF ONE PERCENT (1%) OF THE
TOTAL RETAIL SALES GENERATED BY THE OPERATIONS OF EACH TENANT,
OWNER, OR OCCUPIER FOR THE PURPOSE OF PROVIDING FUNDS FOR THE
ACQUISITION, CONSTRUCTION, RECONSTRUCTION, EXPANSION,
IMPROVEMENT, FURNISHING, EQUIPPING, MAINTAINING AND REPAIRING OF
PROPERTIES, INFRASTRUCTURE, AND IMPROVEMENTS RELATED TO THE
SINGING RIVER MALL SITE; AND FOR RELATED PURPOSES.**

WHEREAS, the City of Gautier requires the ability to incentivize economic development within the Singing River Mall Site; and

WHEREAS, current legislative restrictions have hindered the City's ability to successfully develop and/or redevelop said property; and

WHEREAS, adoption of the attached local and private legislation would greatly assist the City in achieving these goals; and

NOW THEREFORE IT IS HEREBY RESOLVED by the Mayor and Council of the City of Gautier, Mississippi, that the Legislature is urged to adopt the attached local and private legislation authorizing the governing authorities of the City of Gautier, Mississippi, to impose a special assessment on tenants, owners, or occupiers of the Singing River Mall site in the amount of one percent (1%) of the total retail sales generated by the operations of each tenant, owner, or occupier for the purpose of providing funds for the acquisition, construction, reconstruction, expansion, improvement, furnishing, equipping, maintaining and repairing of properties, infrastructure, and improvements related to the Singing River Mall site; and for related purposes.

IT IS FURTHER RESOLVED that the City Clerk is directed to send a certified copy of this Resolution to the Speaker of the House, the Lieutenant Governor, and all members of the State Senate and House of Representatives who represent the City of Gautier.

The motion to approve the foregoing resolution was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Phil Torjusen
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

By:

To: Local and Private

_____ BILL NO.

AN ACT TO AUTHORIZE THE GOVERNING AUTHORITIES OF THE CITY OF GAUTIER, MISSISSIPPI, IMPOSE A SPECIAL ASSESSMENT ON TENANTS, OWNERS, OR OCCUPIERS OF THE SINGING RIVER MALL SITE IN THE AMOUNT OF ONE PERCENT (1%) OF THE TOTAL RETAIL SALES GENERATED BY THE OPERATIONS OF EACH TENANT, OWNER, OR OCCUPIER FOR THE PURPOSE OF PROVIDING FUNDS FOR THE ACQUISITION, CONSTRUCTION, RECONSTRUCTION, EXPANSION, IMPROVEMENT, FURNISHING, EQUIPPING, MAINTAINING AND REPAIRING OF PROPERTIES, INFRASTRUCTURE, AND IMPROVEMENTS RELATED TO THE SINGING RIVER MALL SITE; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. As used in this act, the following terms shall have the following meanings unless a different meaning is clearly indicated by the context in which they are used:

- (a) "City" means the City of Gautier, Mississippi.
- (b) "Singing River Mall Site" means real property within the City of Gautier comprised of approximately 88 acres more accurately identified by Jackson County, Mississippi Parcel Identification Numbers 82435270.100, 82435270.109, 82435270.101, 82435270.107 82435270.040 and 82426590.020.
- (c) "Tenant" means any individual or entity possessing a leasehold for any portion of the Singing River Mall Site.

- (d) "Owner" means any individual or entity possessing fee simple interest in any portion of the Singing River Mall Site.
- (e) "Occupier" means any individual or entity possessing a legal right to occupy and operate within any portion of the Singing River Mall Site.
- (f) "Governing authorities" means the Mayor and Council Members of the City.
- (g) "The Property" means the Singing River Mall Site.
- (h) "Special Assessment" means a levy imposed upon tenants, owners, or occupiers of the Singing River Mall Site based upon the retail sales generated within said area.
- (i) "Retail Sales" shall mean and include all sales of tangible personal property as defined under Miss. Code Ann. § 27-65-7 or other applicable law.

SECTION 2. The City, acting through its governing authorities, is authorized and empowered to impose a special assessment upon any tenant, owner, or occupier of any portion of the Singing River Mall Site, equal to one percent (1%) of the retail sales generated by such tenant, owner, or occupier of the relevant property.

SECTION 3. (1) The City acting through its governing authorities, is authorized and empowered to utilize the revenue from such special assessment for the purpose of providing funds for the acquisition, construction, reconstruction, expansion, improvement, furnishing, equipping, maintaining and repairing of properties, infrastructure, and improvements related to the Singing River Mall Site; for the purpose of providing funds for the payment of debt service on any bonds issued by the City in connection therewith, including the pledging of such special assessment for such bonds; and for related purposes.

(2) The City acting through its governing authorities, is authorized and empowered to enter into a contract or written agreement with the owner of any portion of the Singing River Mall

Site wherein the City, in its sole discretion, may provide to the owner a portion of the special special assessment authorized by this Act for the construction, reconstruction, expansion, improvement, furnishing, equipping, maintaining and repairing of the relevant property; and for related purposes. Under such an agreement, the City shall require the owner receiving such funds to provide to the City a detailed accounting of funds expended in relation to said construction, reconstruction, expansion, improvement, furnishing, equipping, maintaining and repairing.

SECTION 4. (1) The special assessment shall paid to the City by such tenants, owners, or occupiers of the Singing River Mall Site on or before the fifteenth day of the month following the month in which the relevant sales were made.

(2) Accounting for receipts and expenditures of the revenue from the special assessment shall be made separately from the accounting of receipts and expenditures of the general fund and any other funds of the City. The records reflecting the receipts and expenditures of the revenue from the special assessment shall be audited annually by an independent certified public accountant, and the accountant shall make a written report of his audit to the governing authorities. The audit shall be made and completed as soon as practicable after the close of the fiscal year, and expenses of the audit shall be paid from the funds derived from this Act.

(3) The proceeds of the special assessment shall not be considered by the City as general fund revenues and shall be placed into a special fund created separate and apart from any other fund of the City.

(4) Any lease of the Property shall contain a provision requiring payment of any special assessment imposed by the City of Gautier pursuant to this Act.

SECTION 5. Any such special assessment imposed under this Act must be approved by the governing authorities by resolution or order.

SECTION 6. The amount of such special assessment shall be based on the retail sales reported to the Mississippi Department of Revenue by such tenant, owner or occupier under Miss. Code Ann. § 27-65-1, et seq, or other applicable law.

SECTION 6. This Act shall be deemed to be full and complete authority for the exercise of powers granted under this Act and shall not be in derogation of any existing law of this state, but shall be considered additional, supplemental, and alternative to any other authority granted by law.

SECTION 6. This Act shall take effect and be in force from and after its passage.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 012-2019

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI REQUESTING LOCAL AND PRIVATE LEGISLATION AUTHORIZING THE GOVERNING AUTHORITIES OF THE CITY OF GAUTIER, MISSISSIPPI, TO ENTER INTO LONG-TERM AGREEMENTS RELATED TO THE FINANCING AND DEVELOPMENT OF THE SINGING RIVER MALL SITE AND RELATED ANCILLARY FACILITIES; AND FOR RELATED PURPOSES.

WHEREAS, the City of Gautier requires the ability to incentivize economic development within the Singing River Mall Site; and

WHEREAS, current legislative restrictions have hindered the City's ability to successfully develop and/or redevelop said property; and

WHEREAS, adoption of the attached local and private legislation would greatly assist the City in achieving these goals; and

NOW THEREFORE IT IS HEREBY RESOLVED by the Mayor and Council of the City of Gautier, Mississippi, that the Legislature is urged to adopt the attached local and private legislation authorizing the governing authorities of the City of Gautier, Mississippi, to enter into long-term agreements related to the financing and development of the Singing River Mall Site and related ancillary facilities; and for related purposes.

IT IS FURTHER RESOLVED that the City Clerk is directed to send a certified copy of this Resolution to the Speaker of the House, the Lieutenant Governor, and all members of the State Senate and House of Representatives who represent the City of Gautier.

The motion to approve the foregoing resolution was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

By:

To: Local and Private

SENATE BILL NO.

AN ACT TO AUTHORIZE THE GOVERNING AUTHORITIES OF THE CITY OF GAUTIER, MISSISSIPPI, TO ENTER INTO LONG-TERM AGREEMENTS RELATED TO THE FINANCING AND DEVELOPMENT OF THE SINGING RIVER MALL SITE AND RELATED ANCILLARY FACILITIES; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. As used in this act, the following terms shall have the following meanings unless a different meaning is clearly indicated by the context in which they are used:

- (a) "City" means the City of Gautier, Mississippi.
- (b) "Singing River Mall Site" means real property within the City of Gautier comprised of approximately 88 acres more accurately identified by Jackson County, Mississippi Parcel Identification Numbers 82435270.100, 82435270.109, 82435270.101, 82435270.107 82435270.040 and 82426590.020.
- (c) "Developer" means an individual, partnership, limited liability company or corporation with demonstrable experience with similar projects, including structuring and securing a variety of public and private financings, turn-key developments or redevelopment projects including, but not limited to, retail stores, full-service hotels, offices, medical facilities, commercial space,

residential properties, and other related properties, as well as ownership, management, and operation of such properties.

(d) "Governing authorities" means the Mayor and Council Members of the City.

(e) "Property" means the Singing River Mall Site.

(f) "Project" means development or redevelopment projects to be undertaken at the Singing River Mall Site, including, but not limited to, construction, management, operation, ownership, leasing, and maintenance of retail stores, full-service hotels, offices, medical facilities, commercial space, residential properties, and other related properties, and which may be part of an urban renewal project under Title 43, Article 35, Mississippi Code of 1972, as amended from time to time.

SECTION 2. The City, acting through its governing authorities, is authorized and empowered to acquire by purchase, lease or other means the "Property".

SECTION 3. The City, acting through its governing authorities, is authorized and empowered to negotiate and to enter into an agreement or agreements with any developer whereby the developer will agree to acquire, construct, develop, manage, operate and/or own the Project, or any portion thereof. Thereafter, the City, acting through its governing authorities, may execute such contract and deliver deeds, leases and other instruments and take all steps necessary to effectuate such contract or contracts. Prior to entering into such an agreement or agreements, the City shall find that the entry of such contract or contracts is in the best interest of the public.

SECTION 4. The City, acting through its governing authorities, is authorized and empowered to sell, lease, trade, exchange, or otherwise dispose of any real property, including the Property, and/or the improvements thereon owned by the City in connection with the Project, upon such terms and conditions as the City deems necessary and proper, including the

authority and power to enter into a binding lease agreement, management contract or other such agreement related to the Project for a term not to exceed seventy-five (75) years concerning all or any portion of the Project, including the Property. The City is further authorized to enter into such agreements to sell, lease, trade, exchange, or otherwise dispose of any real property, including the Property, and/or the improvements thereon owned by the City in connection with the Project for consideration less than fair market value, the sufficiency of such consideration being within the sole discretion of the City. Prior to entering into any agreement involving consideration which is less than fair market value, the City must first determine and find that the proposed development and/or redevelopment will create economic growth in and surrounding the Singing River Mall Site, and that the City will realize economic, social, and community benefits from the development and/or redevelopment. The City is further authorized, in connection with the Project, to acquire by gift, purchase or otherwise any real property and/or improvements thereon and to own, hold, maintain, control, and develop such real property, including the Property, and/or the improvements thereon for any purpose, including the authority and power to enter into a binding lease agreement, management contract or other such agreement related to the Project for a term not to exceed seventy-five (75) years concerning all or any portion of the Project, including the Property.

SECTION 5. In the event the City elects to issue bonds to finance the acquisition, development, construction, ownership, or operation of the Project, including the Property, then bonds issued shall never constitute an indebtedness of the City within the meaning of any state constitutional provision or statutory limitation including, but not limited to, the limitation on indebtedness imposed by Section 21-33-303, Mississippi Code of 1972.

SECTION 6. This Act shall be deemed to be full and complete authority for the exercise of powers granted under this Act and shall not be in derogation of any existing law of this state,

but shall be considered additional, supplemental, and alternative to any other authority granted by law.

SECTION 7. This Act shall take effect and be in force from and after its passage.

Councilman Colledge made the motion to approve an agreement between the City of Gautier and Jackson County, Mississippi regarding services of a public defender in Municipal Court. Councilman Anderson seconded the motion. The vote was carried unanimously.

**AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND JACKSON COUNTY, MISSISSIPPI
REGARDING PUBLIC DEFENDER SERVICES**

This Agreement Regarding Public Defender Services (“Agreement”) is executed to be effective the 19th day of February, 2019, between the City of Gautier, Mississippi (“City”) and Jackson County, Mississippi (“County”).

WHEREAS, the City of Gautier requires the services of a public defender in municipal court to represent indigent defendants, as determined by the City Judge; and

WHEREAS, the Public Defender’s office of Jackson County has indicated it has the personnel and ability to provide public defender services to the City of Gautier municipal court;

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

WHEREAS, the best interests of the citizens of Jackson County and the City of Gautier would be served if public defender services were provided by the County Public Defender office;

THEREFORE, Jackson County, through its Board of Supervisors, and the City of Gautier, through its Council, hereby agree that the Public Defender’s office of Jackson County will provide public defender services to the City of Gautier municipal court until such time as the Board of Supervisors notifies the City of Gautier that the Public Defender’s office is unable to continue such services.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

ATTEST:

JACKSON COUNTY, MISSISSIPPI

JOSH ELDRIDGE
CLERK OF THE BOARD

By: _____
KEN TAYLOR, PRESIDENT
BOARD OF SUPERVISORS

DATED: _____

ATTEST:

CITY OF GAUTIER, MISSISSIPPI

CYNTHIA RUSSELL
CITY CLERK

By: _____
PHIL TORJUSEN, MAYOR

DATED: February 19, 2019

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 038-2019

WHEREAS, the City was awarded a Transportation Alternative (TA) grant for a project to construct sidewalks along Martin Bluff Road from the elementary school, north to Little Bend subdivision; and

WHEREAS, The Mississippi Department of Transportation Project Development Manual outlines the procedures for project activation and the City Council must authorize the Chief LPA official to request project activation before the project can move forward; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the Chief LPA Official is authorized to request project activation from the Mississippi Department of Transportation.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary as presented.

Motion was made by **Councilman Colledge** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 19, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: February 19, 2019
Subject: Martin Bluff Road Sidewalk Project – MDOT Project Activation Request

REQUEST:

The Grants and Projects Department requests City Council authorization for the Chief LPA Official to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road Sidewalk Project.

BACKGROUND:

The City was awarded a Transportation Alternatives (TA) grant for a project to construct sidewalks along Martin Bluff Road from the elementary school, north to Little Bend subdivision. This would tie into the Martin Bluff Road widening project.

This is an 80/20 grant. The City is responsible for all Preliminary Engineering costs and at least 20% of the total project cost. Jackson County has provided funds to assist with the City's local match.

TA projects are eligible for funding under the Surface Transportation Block Grant (STBG) program. The FAST Act eliminates the MAP-21 Transportation Alternative Program (TAP) and replaces it with a set-aside of STBG program funding for TA projects. These set aside funds include all projects and activities that were previously eligible under TAP, encompassing a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management and environmental mitigation related to stormwater and habitat connectivity.

DISCUSSION:

The MDOT Project Development Manual outlines the procedures for project activation. The City Council must authorize the Chief LPA Official to request project activation before the project can move forward.

RECOMMENDATION:

Staff recommends that City Council authorize the Chief LPA Official to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road Sidewalk Project.

City Council may:

1. Authorize the Chief LPA Official to request project activation from MDOT for the Martin Bluff Road Sidewalk Project as described above; or
2. Not authorize the Chief LPA Official to request project activation from MDOT for the Martin Bluff Road Sidewalk Project as described above.

ATTACHMENT(S):

1. Project Activation Request

*Mayor
Phil Forjusen*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*City Clerk
Cynthia Russell*

*Council
At Large Mary F. Martin
Ward 1 Cameron George
Ward 2 Richard Jackson
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge*



*3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

February 19, 2019

David H. Seyfarth, P.E. District 6, LPA Coordinator
Mississippi Department of Transportation
16499 B Highway 49
Saucier, MS 39574

Re: MARTIN BLUFF ROAD SIDEWALK IMPROVEMENTS TRANSPORTATION
ENHANCEMENT PROJECT
CITY OF GAUTIER, MISSISSIPPI
PROJECT INITIATION REQUEST

Dear Mr. Seyfarth,

The City of Gautier respectfully requests that the Mississippi Department of Transportation initiate the above referenced project. Enclosed please find a copy of the resolution adopted by the City on February 19, 2019, which requests that the project be initiated by MDOT. Also enclosed is a project vicinity map.

Please feel free to contact me for additional information concerning this project. Thank you for your attention in this matter.

Sincerely,

Paula Yancey,
City Manager, City of Gautier

Enclosures: City Resolution
Vicinity Map
LPA Training Certificate

Councilman Vaughan made the motion to adjourn until March 5, 2019 at 6:30 PM.
Councilman Jackson seconded the motion. The vote was carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of
Gautier, Mississippi, at the meeting of March 5, 2019.

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

March 5, 2019
Receive January 2019 Finance Report

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive January 2019 Finance Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for January 2019 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting March 5, 2019.

JANUARY 2019 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$1,862,735.00
MS Development Loan Katrina	Depository Account	007-000-001	\$240.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	(\$40,971.45)
Allen Road Widening	Depository Account	020-000-001	(\$46,323.96)
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$1,158.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$538,024.20
Fire Protection Fund	Depository Account	160-000-001	\$237,831.76
Tidelands Grant	Depository Account	171-000-001	(\$15,460.00)
Library Support Fund	Depository Account	172-000-001	\$33,744.34
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$77,803.44
USDA NRCS EWP Program	Depository Account	300-000-001	(\$153,497.80)
Pine Cone Drive Spillway	Depository Account	301-000-001	\$67,625.60
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	\$73,681.71
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$433,305.59
Town Commons Park Project	Depository Account	304-000-001	\$489,675.00
Solid Waste Fund	Depository Account	404-000-001	(\$12,224.20)
EPA: Brownfields Assessment	Depository Account	409-000-001	\$0.00

General Ledger Cash Balance \$3,649,360.50

General Depository Reconciled Cash Balance \$3,648,550.04

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	(\$79,488.00)
Bemis Sewer Project	Enterprise Account	351-000-002	(\$30,622.50)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,251,687.54
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$56,287.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	

General Ledger Cash Balance \$3,197,864.56

Enterprise Reconciled Cash Balance \$3,197,772.39

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$312,884.13
W&S Rev Bond S2018: Debt Service	Debt Service Fund	250-000-007	\$203,710.33
W&S Rev Bond S2018: DS Reserve	Restricted Fund	251-000-003	\$299,230.44
W&S Rev Bond S2018: Contingency	Restricted Fund	251-000-005	\$10,081.71
W&S Rev Bond S2018: Depreciation	Restricted Fund	251-000-009	\$10,081.71
W&S Rev Bond S2018: Construction	Bond Fund	Funds 352-354	\$3,392,135.57
S2012 W&S Refunding Bonds: Debt Service	Debt Service Fund	602-000-007	\$915,572.53
S2012 W&S Refunding Bonds: DS Reserve	Restricted Fund	495-000-001	\$494,709.18
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$272,347.19
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$709,498.12

Total Bond & Restricted Reconciled Cash Balances \$6,620,250.91

**JANUARY 2019
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2019	JAN 2019	Balance	33.33% % to date
General Fund Revenues	10,220,685.00	2,898,162.20	7,322,522.80	28.3%
Expenditures:				
001 Legislative	158,969.00	55,232.11	103,736.89	34.7%
010 City Court	322,255.00	77,384.01	244,870.99	24.0%
021 City Manager	259,533.00	80,545.07	178,987.93	31.0%
022 Human Resources	125,631.00	29,720.60	95,910.40	23.6%
040 City Clerk	291,241.00	69,507.65	221,733.35	23.8%
045 Finance	225,702.00	79,437.76	146,264.24	35.1%
060 City Attorney	130,000.00	40,013.00	89,987.00	30.7%
090 Economic Dev - Planning	371,209.00	122,134.62	249,074.38	32.9%
092 Building & General Expenses	569,200.00	300,685.54	268,514.46	52.8%
094 Grants & Project Admin	154,639.00	51,082.14	103,556.86	33.0%
100 Police	3,471,472.00	1,053,843.32	2,417,628.68	30.3%
161 Fire	2,562,288.00	846,394.33	1,715,893.67	33.0%
170 Recreation	585,705.00	168,880.31	416,824.69	28.8%
201 PW: Streets	286,420.00	51,790.66	234,629.34	18.0%
205 PW: Maintenance	245,788.00	83,409.91	162,378.09	33.9%
900 Interfund Transfers	830,452.00	83,285.00	747,167.00	10.0%
General Fund Expenditures	10,590,504.00	3,193,346.03	7,397,157.97	30.1%
<i>Total Operating Expenditures</i>	9,404,276.00	3,070,762.88	6,333,513.12	
<i>Total Capital Outlay Expenditures</i>	291,800.00	39,298.15	252,501.85	
<i>Total Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Total Transfers Out</i>	830,452.00	83,285.00	747,167.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,590,504.00	3,193,346.03	7,397,157.97	
<i>Personnel</i>	7,389,434.00	2,455,627.62	4,933,806.38	
<i>Supplies</i>	474,867.00	106,024.29	368,842.71	
<i>Other Services</i>	1,539,975.00	509,110.97	1,030,864.03	
<i>Capital Outlay</i>	291,800.00	39,298.15	252,501.85	
<i>Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Interfund Transfers for DS</i>	830,452.00	83,285.00	747,167.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,590,504.00	3,193,346.03	7,397,157.97	

**JANUARY 2019
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2018	As of JAN 2019	Balance	33.33% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	280,259.00	0.00	280,259.00	
Expenditures	280,309.00	0.00	280,309.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
020 Allen Road Widening				
Revenues	46,324.00	0.00	46,324.00	
Expenditures	46,324.00	46,323.96	0.04	100.0%
029 MDOT Safe Routes to School				
Revenues	27,155.81	0.00	27,155.81	
030 MDAH 2014 Community Heritage				
Expenditures	0.00	0.00	0.00	
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	5,428,367.47	91,993.22	5,336,374.25	1.6%
Expenditures	5,665,471.60	86,832.08	5,578,639.52	1.5%
157 US Justice Equitable Sharing				
Revenues	0.00	173,209.60	(173,209.60)	
Expenditures	50,000.00	52,938.69	(2,938.69)	105.8%
160 Fire Protection Fund				
Revenues	104,000.00	0.00	104,000.00	
Expenditures	179,915.06	29.50	179,885.56	
171 Combined Tidelands Grant				
Revenues	707,700.99	0.00	707,700.99	
Expenditures	697,199.49	8,960.00	688,239.49	1.2%
172 Library Support Fund				
Revenues	110,096.00	38,711.94	71,384.06	35.1%
Expenditures	110,096.00	4,967.60	105,128.40	4.5%
176 Shepard State Park				
Revenues	95,500.00	41,506.50	53,993.50	43.4%
Expenditures	128,450.00	30,178.32	98,271.68	23.4%
250 2018 W&S Bond Debt Service				
Revenues	335,200.00	121,167.68	214,032.32	36.1%
Expenditures	274,964.00	0.00	274,964.00	

**JANUARY 2019
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2018	As of JAN 2019	Balance	33.33% % to date
421 MSB - Water Ionization Plant				
Expenditures	56,287.52	0.00	56,287.52	
495 DS Reserve Fund: 2012 Bond				
Revenues	600.00	3,825.04	(3,225.04)	637.5%
Expenditures	491,325.00	0.00	491,325.00	
497 DS Fund: 2013 SO Bond				
Revenues	1,000.00	1,655.78	(655.78)	165.5%
Expenditures	2,000.00	4,223.28	(2,223.28)	211.1%
602 DS Fund: 2012 Bond Refinance				
Revenues	575,280.00	86,380.78	488,899.22	15.0%
Bonds Payable	1,403,900.00	0.00	1,403,900.00	

**JANUARY 2019
YEAR TO DATE TOTALS**

ENTERPRISE (400)

	BUDGET FY 2019	JAN 2019	Balance	33.33% % to date
Utility Fund Revenues	9,124,000.00	3,028,168.87	6,095,831.13	33.1%
Administration	3,187,726.00	1,040,165.01	2,147,560.99	32.6%
Water & Sewer O & M	3,020,016.00	850,671.02	2,169,344.98	28.1%
Debt Service	1,164,489.00	461,073.31	703,415.69	39.5%
Transfers	2,435,335.00	130,000.00	2,305,335.00	5.3%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,007,566.00	2,481,909.34	7,525,656.66	24.8%

<i>Total Operating Expenditures</i>	5,995,742.00	1,772,876.03	4,222,865.97	
<i>Total Capital Outlay Expenditures</i>	212,000.00	117,960.00	94,040.00	
<i>Total Debt Service</i>	1,164,489.00	461,073.31	703,415.69	
<i>Total Interfund Transfers</i>	2,435,335.00	130,000.00	2,305,335.00	
<i>Total Contingency Expenditures</i>	200,000.00	0.00	200,000.00	
<i>Check Total</i>	10,007,566.00	2,481,909.34	7,525,656.66	

<i>Personnel</i>	487,033.00	122,910.45	364,122.55	
<i>Supplies</i>	305,000.00	45,026.43	259,973.57	
<i>Other Services</i>	5,203,709.00	1,604,939.15	3,598,769.85	
<i>Capital Outlay</i>	212,000.00	117,960.00	94,040.00	
<i>Debt Service</i>	1,164,489.00	461,073.31	703,415.69	
<i>Interfund Transfers</i>	2,435,335.00	130,000.00	2,305,335.00	
<i>Contingencies</i>	200,000.00	0.00	200,000.00	
<i>Check Total</i>	10,007,566.00	2,481,909.34	7,525,656.66	

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

March 5, 2019
Approval to revise the Agreement with Jackson
County Board of Supervisors and the City of Gautier
regarding Public Defender services.

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 305

Summary Explanation: Approval to revise the Agreement with Jackson County Board of Supervisors and the City of Gautier regarding Public Defender services.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

ORDER OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, APPROVING A REVISED AGREEMENT WITH THE JACKSON COUNTY BOARD OF SUPERVISORS FOR PROVISION OF PUBLIC DEFENDER SERVICES IN MUNICIPAL COURT

WHEREAS, the City of Gautier requires the services of a public defender in municipal court to represent indigent defendants, as determined by the City Judge; and

WHEREAS, the Public Defender's office of Jackson County has indicated it has the personnel and ability to provide public defender services to the City of Gautier municipal court;

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

WHEREAS, the best interests of the citizens of Jackson County and the City of Gautier would be served if public defender services were provided by the County Public Defender office;

WHEREAS, the Jackson County Board of Supervisors has made minor revisions to the Public Defender Agreement, including specification of the times said services will be provided, and the duration of the agreement;

BE IT, THEREFORE, ORDERED that the City of Gautier hereby approves the attached revised Agreement.

BE IT, FURTHER ORDERED that the Council authorizes the City Clerk and City Manager to execute all documents necessary for these purposes.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council

From: Paula Yancey, City Manager

Date: February 26, 2019

Subject: Approval of the agreement between the City of Gautier and Jackson County Board of Supervisors regarding Public Defender Services

REQUEST:

The City Manager requests the Council to again approve the agreement between the City of Gautier and Jackson County Board of Supervisors regarding Public Defender Services, as the County desires additional changes in the agreement subsequent to the Council approving it on February 19, 2019.

BACKGROUND:

The City of Gautier requires the services of a public defender in municipal court to represent indigent defendants, as determined by the City Judge. The Public Defender's office of Jackson County has indicated it has the personnel and ability to provide public defender services to the City of Gautier municipal court.

DISCUSSION:

It is within the best interest of the citizens of Jackson County and the City of Gautier if public defender services were provided by the County Public Defender Office. The County Board Attorney requested changes to the original agreement approved by Council on February 19, 2019.

The changes are as follows:

1. The Public Defender's office of Jackson County will provide services to the City of Gautier municipal court on Mondays when Court is in session, between 2:00 p.m. and 5:00 p.m., and for any continuing representation that may be required to those defendants represented in court.
2. Renewal for this agreement will be required in two years.

RECOMMENDATION:

The City Manager recommends the approval of the agreement between the City of Gautier and Jackson County regarding Public Defender Services.

The Council May:

1. Approve the agreement between the City of Gautier and Jackson County regarding Public Defender Services; or
2. Not approve the agreement between the City of Gautier and Jackson County regarding Public Defender Services.

**AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND JACKSON COUNTY, MISSISSIPPI
REGARDING PUBLIC DEFENDER SERVICES**

This Agreement Regarding Public Defender Services (“Agreement”) is executed to be effective the ____ day of March, 2019, between the City of Gautier, Mississippi (“City”) and Jackson County, Mississippi (“County”).

WHEREAS, the City of Gautier requires the services of a public defender in municipal court to represent indigent defendants, as determined by the City Judge; and

WHEREAS, the Public Defender’s office of Jackson County has indicated it has the personnel and ability to provide public defender services to the City of Gautier municipal court; and

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

WHEREAS, the best interests of the citizens of Jackson County and the City of Gautier would be served if public defender services were provided by the County Public Defender office;

THEREFORE, Jackson County, through its Board of Supervisors, and the City of Gautier, through its Council, hereby agree that the Public Defender’s office of Jackson County will provide public defender services to the City of Gautier municipal court on Mondays when Court is in session, between 2:00 p.m. and 5:00 p.m., and for any continuing representation that may be required as a result of the public defender’s ethical obligations to those defendants represented in court.

THIS AGREEMENT will continue for a period of two years, unless the Board of

Supervisors notifies the City it is unable to continue to provide such services, or the City should decide it no longer desires said services. The parties may renew the Agreement by mutual agreement after review at the end of the original two-year period, upon execution of a new Agreement.

ATTEST:

JACKSON COUNTY, MISSISSIPPI

JOSH ELDRIDGE
CLERK OF THE BOARD

By:

KEN TAYLOR, PRESIDENT, JACKSON
COUNTY BOARD OF SUPERVISORS

DATED: _____

ATTEST:

CITY OF GAUTIER, MISSISSIPPI

CYNTHIA RUSSELL
CITY CLERK

By:

PHIL TORJUSEN, MAYOR

DATED: _____

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

March 5, 2019
Authorization to enter into a Water Tank
Maintenance Agreement with American Tank
Maintenance LLC

Introduced by:
Contact Person/Telephone

Cody Dickerson 497-2276

Summary Explanation: Authorization to enter into a Water Tank Maintenance Agreement with American Tank Maintenance LLC.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2019

WHEREAS, the City of Gautier requires water tank maintenance services; and

WHEREAS, the American Tank Maintenance has offered to provide such services pursuant to the attached Water Tank Maintenance Agreement; and

WHEREAS, the Mayor and Members of Council find that entry of this Agreement is in the best interests of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Water Tank Maintenance Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 02/12/2019

Subject: Authorization to enter into a Water Tank Maintenance Agreement with American Tank Maintenance LLC.

REQUEST:

The City Council shall enter into a Water Tank Maintenance Agreement between the City of Gautier and American Tank Maintenance in the amount of \$63,386.00 for the first year and \$68,894.00 for the last four years.

BACKGROUND:

The City of Gautier has five water tanks, consisting of four elevated and one pressure vessel on Highway 57. American Tank Maintenance has held the contract for the past five years. They have conducted the on-site inspections and has provided emergency services for all tanks. American Tank has conducted exterior renovations on three tanks and wash out inspections on four tanks. The contract will expire on April 30, 2019, and does not require that the tank maintenance have to go to bid.

DISCUSSION:

American Tank Maintenance has provided a maintenance schedule for the next five years that include the exterior renovation of four tanks, interior renovation on three tanks, wash out inspections on four tanks, and visual inspections and emergency services for all five tanks. This is an appropriate schedule given the condition and maintenance of the tanks to date.

RECOMMENDATION:

The City Manager recommends approval to enter into a Water Tank Maintenance Agreement between the City of Gautier and American Tank Maintenance in the amount of \$63,386.00 for the first year and \$68,894.00 for the last four years.

ATTACHMENTS:

American Tank Contract and pricing schedule



Water Tank Maintenance Agreement

Tank Owner: City of Gautier, Mississippi

Tank Location: Various

Tank Size and Style: Various

This agreement entered into by and between the **City of Gautier, Mississippi** hereinafter known as the Owner, and American Tank Maintenance, LLC hereinafter known as the Company.

The Owner agrees to employ the Company to provide the professional services needed to maintain its various water storage tanks identified in attached **Schedule "A"**.

This agreement outlines the Company's responsibility and accountability for the care and maintenance of the above referenced water storage tanks as presented in Company's "Water Tank Maintenance Program Proposal" which is attached as **Schedule "A"** and incorporated as part of this Agreement. The Company's care and maintenance shall be as identified in **Schedule "A"**.

The Company shall perform annual service to the water storage tanks as identified in **Schedule "A"** beginning in the year **2019**. The water storage tanks and their components including the safety, sanitary, structure, security, and coatings aspects of the water storage tanks shall be inspected and the findings documented to ensure that the water storage tanks are in a sound and watertight condition.

The Company shall schedule and coordinate a washout inspection of the water storage tanks as outlined in **Schedule "A"** with the Owner beginning in the year **2019**. The Owner is responsible for draining the water storage tanks. The Company shall clean the water storage tanks of all mud, silt, and other accumulations which may be harmful to the water storage tank and/or its contents. The Company shall utilize high pressure equipment to perform this operation. Upon cleaning the water storage tanks the Company shall inspect and document the condition as outlined in the preceding paragraph. Once the cleaning and inspection services are completed the Company shall disinfect the interior surfaces of the water storage tanks utilizing AWWA Spray Method #2. A written report of the documented findings including photographs shall be made available to the Owner via mail or electronically.

The Company shall perform surface preparation and paint the exterior and/or interior surfaces of the water storage tank at such time as identified in **Schedule "A"**.

The Company shall perform all services and utilize products which shall be equal to, or exceed the standards of the **State of Mississippi**, the American Water Works Association, and the Steel Structures Painting Council. The Company shall perform all services relating to the interior of the water storage tank in accordance with procedures outlined in American Water Works Association D-102 standards.

The Company shall utilize coating systems which best suit the site conditions, environment, and general location of the water storage tank and are in compliance with local, state and federal statutes.

The Company shall install and maintain an anti-climb deterrent device on the access ladder to deter unauthorized access to the water storage tanks. The Company shall install and maintain locks on all hatches of the water storage tank to deter unauthorized entry. The keys to the locks shall remain in the possession of the Owner and the Company.

The Company shall provide emergency service to handle any problems covered by this agreement with the water storage tank. Reasonable mobilization time shall be acceptable to the Owner. In no event shall Company wait longer than 10 days from notification to respond to Customer.

If the Owner needs and requests, then the Company shall provide pressure relief valves to the Owner for the Owner's use during service events which require the water storage tank to be drained.

This Agreement shall continue for **five (5) years** from May 1, 2019 and shall terminate thereafter.

The Company shall maintain and furnish current certificates of insurance coverage to the Owner during the duration of this agreement. The Company acknowledges and understands that under Mississippi law, this contract is subject to cancellation by any newly elected City Council pursuant to Miss. Code Ann. 31-7-13(n)(i).

This agreement shall be managed by “Contract Years”. “Contract Years” shall be defined as the consecutive 12 month periods beginning May 1, 2019. However this agreement shall become effective as of date of signature until May 1, 2019 at no cost to Owner. The annual fee for Contract Years 1 shall be \$63,386.00. The annual fee for Contract Years 2, 3, 4 & 5 shall be \$68,894.00 per year. Any applicable taxes shall be the responsibility of the Owner.

The first annual fee for Contract Year 1 shall be due and payable in semiannual installments beginning October 1, 2019 and April 1, 2020. The annual fee for Contract Years 2-5 shall be due and payable in semiannual installments each following October 1st & April 1st.

The Owner and the Company agree that any future mandated environmental, health or safety requirements which cause significant changes in cost of services provided under this agreement shall be cause for modification of this agreement. The Company is accepting this water storage tank under this agreement based on the current existing structure, components, location and surroundings. Any modification to the water storage tank, including antenna installations, and changes in surroundings especially real estate development shall be cause for modification of this agreement. This agreement does not include the cost on the part of the Company for: containment, disposal of any hazardous waste materials, operational problems due to cold weather, Acts of God, structural damage due to antenna installations or other attachments for which the tanks was not originally designed, repairs to the foundation of the water storage tank, operational or structural problems caused by physical conditions below the surface of the ground, acts of terrorism, or other conditions which are beyond the Owner’s and/or Company’s control.

The Company reserves the right to assign any outstanding receivables from this agreement to its bank or other lending institution as collateral for any loans or lines of credit.

This Agreement is signed this _____ day of _____, _____.

Owner: American Tank Maintenance, LLC

By: _____ By: _____

Witness: _____ Witness: _____

The above signatories certify that they are duly authorized to sign the Agreement on behalf of the entities represented.

Schedule "A"

Water Tank Maintenance Agreement

The City of Gautier, MS

	2019	2020	2021	2022	2023
	Year 1	Year 2	Year 3	Year 4	Year 5
500,000 Elevated - Central Fire Station	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Interior Renovation	Visual Inspection & Emergency Service
	\$ 18,429	\$ 20,031	\$ 20,031	\$ 20,031	\$ 20,031
150,000 Elevated - Mall Tank	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Exterior & Interior Renovation	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service
	\$ 16,821	\$ 18,283	\$ 18,283	\$ 18,283	\$ 18,283
300,000 Elevated - Martin Bluff Tank	Exterior Touch Up Riser Rods & Float Repair & Washout	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Exterior Renovation & Emergency Service
	\$ 12,696	\$ 13,799	\$ 13,799	\$ 13,799	\$ 13,799
50,000 Elevated - Lark Street	Exterior & Interior Renovation	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service
	\$ 13,682	\$ 14,870	\$ 14,870	\$ 14,870	\$ 14,870
10,000 PV - Hwy 57	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Exterior Renovation & Emergency Service
	\$ 1,759	\$ 1,912	\$ 1,912	\$ 1,912	\$ 1,912
YEARLY TOTAL	\$ 63,386	\$ 68,894	\$ 68,894	\$ 68,894	\$ 68,894

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

March 5, 2019
Authorization to accept monetary donation from
Gautier Pride for The Gautier Historic
Schoolhouse & Cultural Museum Project in the
amount of \$1,825.00.

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Authorization to accept monetary donation from Gautier Pride for The Gautier Historic Schoolhouse & Cultural Museum Project in the amount of \$1,825.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2019

WHEREAS, the City of Gautier is moving forward with the Gautier Historic Schoolhouse & Cultural Museum Project; and

WHEREAS, a steering committee was formed to conduct fundraising and marketing activities, and Gautier Pride agreed to assist with fundraising for the grant match since the schoolhouse project relates to their mission to support the beautification and community development of the city; and

WHEREAS, Gautier Pride has raised \$1825.00 for this purpose, and has offered to donate said sum to the City for use to match the grant funds; and

WHEREAS, the Mayor and Council Members have determined that acceptance of this donation is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the monetary donation of \$1,825.00 from Gautier Pride for the Gautier Historic Schoolhouse & Cultural Museum Project is hereby approved and accepted.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2019.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 02/26/2019
Subject: Monetary Donation from Gautier Pride for the Gautier Historic Schoolhouse & Cultural Museum Project

REQUEST:

The Grants and Projects Department requests City Council authorization to accept a monetary donation from Gautier Pride to be used toward the Gautier Historic Schoolhouse & Cultural Museum Project.

BACKGROUND:

The City of Gautier received a Community Heritage Preservation Grant from the Mississippi Department of Archives and History in 2013. The grant award amount was \$80,000, with a required local cash match of \$20,000. A steering committee was formed to conduct fundraising and marketing activities. Gautier Pride agreed to assist with fundraising for the grant match since the schoolhouse project relates to their mission to support the beautification and community development of the city. The group made two donations toward the grant's local match. The first donation totaled \$8,911.15, and a second donation totaled \$1,746.

DISCUSSION:

Although the original grant has been closed out and the Phase I stabilization work completed, fundraising efforts continue in order to perform future phases of work on the schoolhouse.

The Grants and Projects Department has determined that it is in the best interest of the City of Gautier to accept this monetary donation of \$1,825 from Gautier Pride.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the acceptance of this donation from Gautier Pride as described above.

City Council may:

- 1) Authorize acceptance of the monetary donation of \$1,825 as presented; or
- 2) Not approve acceptance of the monetary donation.

ATTACHMENTS:

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
March 5, 2019**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
