AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 17, 2017 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. 2017 Gautier Mullet and Music Fest Saturday, October 21, 2017 9:00 A.M. - 9:00 P.M.

2. Mississippi Gulf Coast Community College Fall Festival and Trunk -or- Treat October 30, 2017 6:00 P.M.- 8:00 P.M.

3. Mississippi Masterpieces Bicentennial Celebration of the Arts November 10, 2017 6:00 P.M.- 9:00 P.M.

4. Office closed Friday, November 10, 2017 in observance of Veterans Day.

IV. Presentation Agenda

1. Brownfields Grant Presentation by Jymalyn Redmond, of Goodwyn, Mills & Cawood.

V. Business Agenda

1. Consideration of a City-Initiated Rezoning of six (6) Split-Zoned C-2/R-1 properties to R-1 Low Density Single-Family Residential. (GPC CASE #17-13-RZ)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

2. **Approval of Proclamation of Local Emergency and Continuation Thereof relating to Hurricane Nate.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

3. **Approval of Docket of Claims.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

4. **Authority to Advertise for Bids for Martin Bluff Road Widening Right of Way Demolition Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. Consent Agenda (All items approved in one motion)

1. **Approval to accept a monetary donation from Chevron Pascagoula Refinery for the City of Gautier's Bicentennial Celebration.**

2. **Approval to accept a monetary donation from Waste Pro USA for The City of Gautier's Cruisin' Through the Decades Event.**

3. **Receive September 2017 Privilege License Report.**

4. **Authorization to accept a Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting Grant.**

5. **Approval of a request to waive entrance and use fees for Shepard State Park.**

6. **Approval of a request from Mississippi Gulf Coast Community College for the use of two portable lights.**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Adjourn until November 7, 2017 at 6:30 P.M.
www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
October 17, 2017

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **2017 Gautier Mullet and Music Fest Saturday, October 21, 2017 9:00 A.M. – 9:00 P.M.**

2. **Mississippi Gulf Coast Community College Fall Festival and Trunk -or- Treat October 30, 2017 6:00 P.M. - 8:00 P.M.**

3. **Mississippi Masterpieces Bicentennial Celebration of the Arts November 10, 2017 6:00 P.M. - 9:00 P.M.**

4. **Office closed Friday, November 10, 2017 in observance of Veterans Day.**

NOTES:

27TH ANNUAL GAUTIER Mullet & Music Fest

FEATURING
COUNTRY MUSIC LEGEND

Ronnie McDowell

7PM - 9PM

WASTE PRO • BUDWEISER MAIN STAGE

KRISTIAN COWART
HIGHWAY SISTERS
AMANDA JONES BAND
SMOKING MULLET BAND
FEATURING MS SONGWRITERS

KEESLER COMMUNITY STAGE

RAZOO UNPLUGGED
DEUCES WILD LIVE
THE BEACHCOMERS
MIKE MOSS
TEDDY BAXTER
TOMMY CRAWFORD
DANA WOODS
ROBERT JOSEPHS
CARL EDWARDS

THANKS
TO OUR SPONSORS

WASTE PRO
BUD LIGHT
GAUTIER
JACKSON

9AM - 9PM FREE ADMISSION
DOLPHIN DRIVE NORTH GAUTIER, MS

OCT 21

CAR & TRUCK SHOW

FIREWORKS
@ 9PM BRING A BLANKET & CHAIRS

BICENTENNIAL
COSTUME CONTEST

Glo Stick DISCO PARTY
7PM - 9PM
CHILDREN 12 & UNDER

O'Reilly AUTO PARTS
GUERRILLA WRAPS
BURNHAM
KEESLER FEDERAL CREDIT UNION
AZTECAS Restaurant & Cantina
Ingalls Shipbuilding
Chevron
M&M BANK
Pascagoula River Services

Indian Point RV Resort
Fosters Heating and Air
Southern Pest Control
Town & Country Vet
Gautier Family Dental
Formal Affair
Jerry Lee's
Huck's Cove
The Peoples Bank
Coldwell Banker

FOR MORE INFORMATION CONTACT JAN 228-215-0828 GAUTIERMULLETFEST@GMAIL.COM FACEBOOK.COM/GAUTIERMULLETFEST

MGCCC PRESENTS THE 5TH ANNUAL

FALL FESTIVAL

and Trunk or Treat

MONDAY, OCTOBER 30, 2017 • 6 – 8 P.M.

FREE ENTRY

Mississippi Gulf Coast Community College
Jackson County Campus
2300 Highway 90 • Gautier, Mississippi

FUN & FREE ACTIVITIES

Trunk or Treat • Children's Games & Activities
Arts & Crafts • Face Painting • Children's Costume Contest
Concessions for Sale *(Cash Only)*

For more information:
Brandi Martino
brandi.martino@mgccc.edu or 228.497.7680

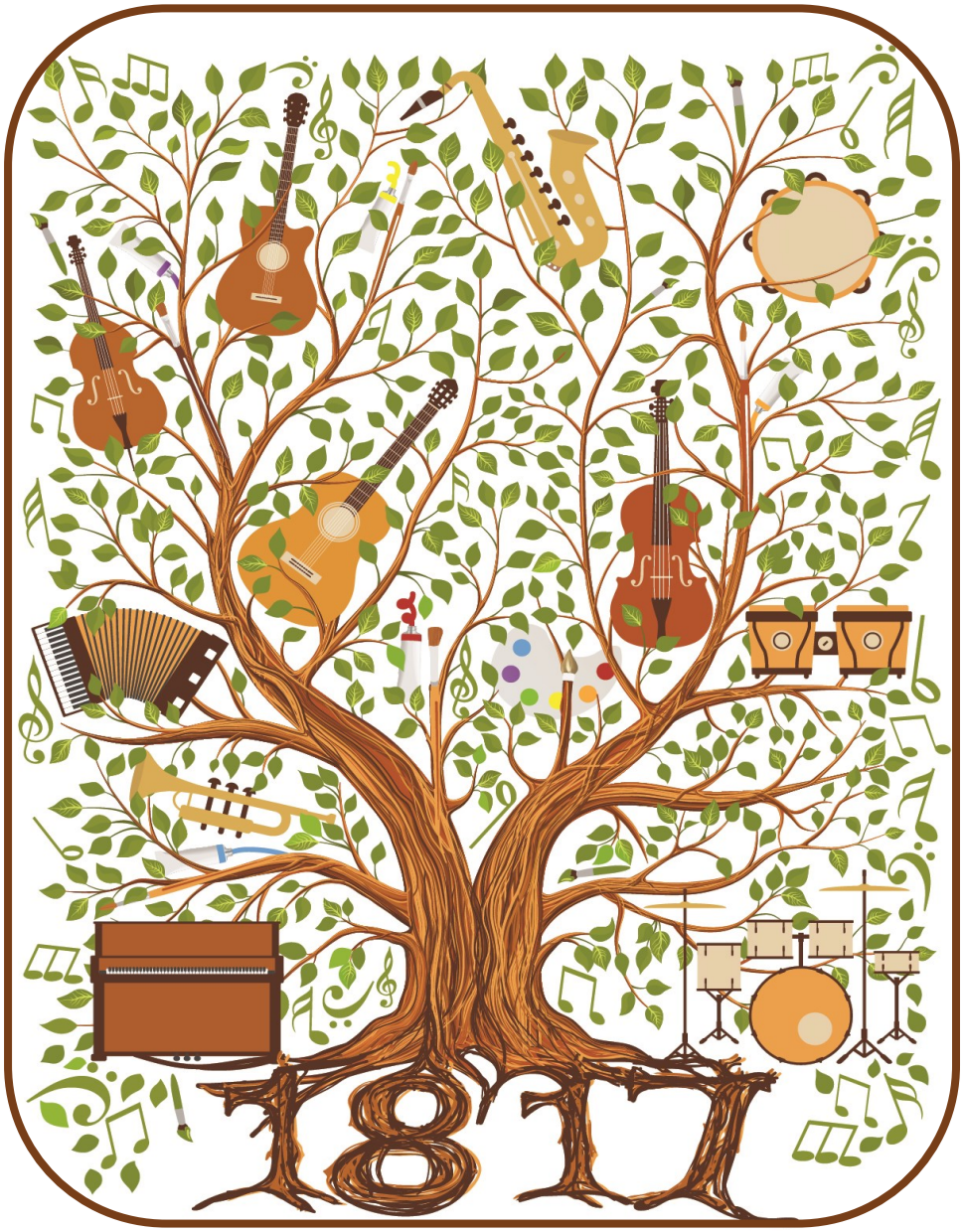
MGCCC®
Mississippi Gulf Coast Community College

#intheblue
CONNECT WITH US

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, religion, color, national origin, sex, age or qualified disability in its programs and activities. For further information, contact the Equal Employment Opportunity Officer at a Mississippi Gulf Coast Community College Campus, Center or the District Office. Compliance is coordinated by the Associate Vice President of Administration, P.O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-6672, email address compliance@mgccc.edu.

Mississippi Masterpieces

Bicentennial Celebration of the Arts



Gautier Convention Center

Nov. 10, 2017 6-9 p.m.

Art. Music. Literature. Food.

STATE OF MISSISSIPPI

Office of the Governor

PROCLAMATION

WHEREAS, under the provisions of Miss. Code Ann. Section 3-3-7(1), Veterans Day is declared a legal holiday in the State of Mississippi; and

WHEREAS, Veterans Day annually falls on November 11, which is a Saturday this year; and

WHEREAS, the Veterans Day holiday will be observed by the Federal Government by closing offices on Friday, November 10:

NOW, THEREFORE, I, Phil Bryant, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution and laws of the State of Mississippi, do hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 10, 2017, in further observance of Veterans Day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE at the Capitol, in the City of Jackson, this the 18th day of September, in the year of our Lord two thousand and seventeen, and in the two hundred and forty-second year of the Independence of the United States of America.

Phil Bryant

PHIL BRYANT
GOVERNOR

BY THE GOVERNOR

C. Delbert Hosemann, Jr.

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
October 17, 2017

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. **Brownfields Grant Presentation by Jymalyn Redmond, of Goodwyn, Mills & Cawood.**

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting: October 17, 2017
Title: Consideration of a City-Initiated Rezoning of six (6) Split-Zoned C-2/R-1 properties to R-1 Low Density Single-Family Residential. (GPC Case #17-13-RZ)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a City-Initiated Rezoning of six (6) parcels on Gautier Vancleave Road, Robertsdale Road, Fairley Road, and Bayou Bend Road (PIN #82423580.000, 82423563.000, 82424480.050, 82423410.000, 82423520.000, and 82423500.000. These properties are currently split-zoned as C-2 Community Commercial and R-1 Low Density Single Family Residential. Staff requests approval to rezone these parcels to R-1 Low Density Single Family Residential. The purpose of this city-initiated rezoning is to rezone these parcels based on a mistake in the original zoning designation.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☒
Contract	☐
Minutes	☐
Plan Maps	☒
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDINANCE NUMBER 000-2017

AN ORDINANCE OF THE CITY OF GAUTIER, MISSISSIPPI, RELATING TO THE REZONING OF 2.96 ACRES MORE OR LESS TO R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT; GENERALLY DESCRIBED AS PIDN# 82423580.000, 82423563.000, 82424480.050, 82423410.000, 82423520.000, and 82423500.000; MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; PROVIDING AUTHORITY; MAKING FINDINGS OF FACT; PROVIDING FOR A ZONING MAP AMENDMENT; AND SETTING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. AUTHORITY.
The authority for enactment of this ordinance is Section 17-1-5, Mississippi Code Annotated Section 17-1-15 (1972), Mississippi Statutes.

The City Council of Gautier finds that a rezoning is necessary. A public hearing was held before the Gautier Planning Commission on October 5, 2017, and the Commission recommended that Council approve the change for a zoning map amendment to adopt the R-1 Low Density Single-Family Residential.

SECTION 2. PROPERTY REZONED.
The properties generally described as (1) COM NEC S 1335' N 89 DEG W 5.2' N 89 DEG W 336.9' S 425.9' N 89 DEG W 105.89' TO POB N 89 DEG W 144.91' S 233.48' S 84 DEG E DB 1706-825 (22 MAP776.23-01) 1706 / 'PER SURVEY' 145.36' N 244.88' TO POB Deed Book / Page: 825, PIDN 82423580.000 (2) COM NEC SEC 23 S 1335' W 5.2' W 336.9' S 425.9' SE 258.3' SE 38' N 84 DEG W 164.01' TO POB N 84 DEG W 125.39' S 172.9' E 125' N (25 Map776.23-01) 1599 / 163.07' TO POB DB 1599-97 Deed Book / Page: 97, PIDN 82423563.000, (3) COM NW COR NW1/4 SW1/4 S 150' TO POB CONT S 150' TO N/MARGIN OF ROBERTS RD E 145.2' N 150' W 145.2' TO POB DB 1539-1 1645 / DB 1645-283 (199 MAP776.24-03) Deed Book / Page: 283, PIDN 82424480.050, (4) COM NEC NE1/4 SE1/4 W 241.6' TO W/M GAUTIER-VANCLEAVE RD S 12DEG W 291.2' TO S/M FAIRLEY RD W 219.3' TO POB W 95.5' S 254.4' DB 1786-844 (87 MAP776.23-04) 1786 / N 74DEG E 99.8' N 224.4' TO POB Deed Book / Page: 844, PIDN 82423410.000, (5) BEG NEC OF NE1/4 OF SE1/4 SEC 23-7-7 S 350' W 58.6' TO POB W 100' S 140' E 100' N 132' TO POB DB 1673-650 1673 / (70 MAP776.23-04) Deed Book / Page: 650, PIDN 82423520.000, (6) COM NEC NE1/4 SE1/4 SEC 23 S 849.3' TO N/M RD N79 DEG W ALG RD 190.8' TO POB N79 DEG W70' N 11 DEG E 210' S 79 DEG E70' (66 Map776.23-04) 804 / DB 804-453 DB 804-357 S 11 DEG W 210' TO POB Deed Book / Page: 453, PIDN 82423500, Jackson County which are comprised of approximately 2.96 acres, is hereby rezoned to R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL.

SECTION 3. FINDINGS OF FACT.
The City Council finds that there was a mistake in the original zoning and that the property should be zoned R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL.

SECTION 4. ZONING MAP AMENDMENT. The Official Zoning Map of the City of Gautier is hereby amended to include a change of classification from Split C-2 Community commercial/R-1 Low Density Residential to R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL for property identified as Jackson County Parcel No. 82423580.000, 82423563.000, 82424480.050, 82423410.000, 82423520.000, and 82423500.000

SECTION 5. SETTING EFFECTIVE DATE AND APPEAL. This Ordinance shall become effective 30 days after approval by the City Council and signature of the Mayor.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

ADOPTED: _____ _____
Phil Torjusen, Mayor

ATTEST:

_____ _____
Cynthia Russell, City Clerk **Josh Danos, City Attorney**

Codification Instructions: Not Codified.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director/Building Official

Date: September 13, 2017

Subject: Consideration of a City-Initiated Rezoning of six (6) Split-Zoned C-2/R-1 properties to R-1 Low Density Single-Family Residential.

REQUEST:

The Planning Department requests a City-Initiated Rezoning of six (6) parcels on Gautier Vancleave Road, Robertsdale Road, Fairley Road, and Bayou Bend Road (PIN # 82423580.000, 82423563.000, 82424480.050, 82423410.000, 82423520.000, and 82423500.000. These properties are currently split-zoned as C-2 Community Commercial and R-1 Low Density Single Family Residential. Staff requests approval to rezone these parcels to R-1 Low Density Single Family Residential.

The purpose of this city-initiated rezoning is to rezone these parcels based on a mistake in the original zoning designation.

BACKGROUND:

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the justification for the change. The GPC shall include in its recommendation to the City Council findings and any information which it deems relevant to issues relating to the proposed rezoning.

DISCUSSION:

Upon the City's 2002 annexation, the City zoned many parcels near and adjacent to Gautier Vancleave Road to C-2 Community Commercial. Upon annexation, these parcels were zoned into a split designation of C-2 Community Commercial and R-1 Single Family Residential.

At the time of the 2002 zoning, the parcels at issue (except for Tract 5 PIDN 82423520.000) held residential structures. More importantly, as zoned in 2002, the relevant lots only contain partial sections of C-2 which are not adjacent to the main arterial roadway (Gautier Vancleave Road), but are adjacent to local or minor streets which provide access to residential districts and

residential structures. Furthermore, without the removal of existing residential structures from these parcels, (with the exception of Tract 5), no commercial structure could be built.

Tract 5, as shown on exhibits A-D, does not contain a structure of any designation, however also is not adjacent to the main arterial roadway (Gautier Vancleave Road), but is adjacent to a local or minor street which provides access to a residential district and residential structures.

Based on the above, it is the position of staff that the 2002 zoning of these lots was a mistake, and as such, these lots should be rezoned as R-1 in their entirety.

The table on page 3 shows the density and intensity for the R-1 District as well as existing zoning districts.

DATA AND ANALYSIS:

PIDN	NAME	LOCATION	Tract
82423580.000	Stubbs, Claude D & Myrtle W	2501 Bayou Bend Road	1
82423563.000	Lyle, Gordon G & Paula D	5601 Gautier Vancleave Road	2
82423410.000	Clark, Jeffrey Scott	2505 Fairley Road	3
82424480.050	Johnson, Catherine A	2416 Robertsdale Road	4
824243520.000	Crawford, William F (EST OF)	Robertsdale Road	5
82423500.000	McKenzie, A W	2412 Callie Road	6

Location: Tract 1 & 2 – Ward 3
Tract 3-6 – Ward 4

Current Existing Zoning, Existing Land Use and Future Land use.

Tract	Location	Existing Zoning	Existing Land use	Future Land Use
1	2501 Bayou Bend	Split C-2/R-1	Low Density Residential	Low Density Residential
2	5601 Gautier Vancleave	Split C-2/R-1	Low Density Residential	Low Density Residential
3	2505 Fairley	Split C/2-R-1	Low Density Residential	Low Density Residential
4	2416 Robertsdale	Split C-2/R-1	Low Density Residential	Low Density Residential
5	Robertsdale(No Address)	Split C-2/R-1	Vacant	Low Density Residential
6	2412 Callie	Split C-2/R-1	Low Density Residential	Low Density Residential

REVIEW CRITERIA:

The Planning Department Staff, in its report and recommendation to the Planning Commission on the appropriateness of the request, has studied and considered the following criteria and recommends that Planning Commission make a recommendation of approval for the rezoning of said four (6) parcels. Staff's recommendations are included for consideration.

According to UDO 4.15.3, a rezoning may occur when it is proven by clear and convincing evidence that there "was a mistake in the original rezoning".

> ***Staff finds that, based on the above evidence, there was a mistake in the 2002 zoning, and recommends rezoning the relevant properties to R-1 in their entireties.***

The Planning Commission agrees with Staff and finds that, based on the above evidence, there was a mistake in the 2002 zoning, and recommends rezoning the relevant properties to R-1 Low Density Single Family District in their entireties.

CONCLUSION AND RECOMMENDATION:

The Planning Commission recommends that based on Staff's findings, clear and convincing evidence during the public hearing that there was no opposition to the request, and that it is in keeping with the Comprehensive Plan Future Use Map, that City Council approve the rezoning request.

Based on the required Review Criteria established by Section 4.15 of the Unified Development Ordinance and the appropriateness of the request relevant to the criteria, the City Council may:

1. Find that there was a mistake in the original zoning **AND THEREFORE** approve the Ordinance to Rezone the subject area to R-1 Single-Family Residential District; or
2. Deny the Rezoning.

ATTACHMENTS:

1. Draft Ordinance
2. Staff Report as Submitted to the GPC with Back-Up
3. GPC Minutes Excerpt Dated

Gautier Planning Commission

Regular Meeting Agenda

October 5, 2017

City Initiated Rezoning

VII. NEW BUSINESS

1. Consideration of a City-Initiated Rezoning of six (6) Split-Zoned C-2/R-1 properties to R-1 Low Density Single-Family Residential. (GPC CASE #17-13-RZ)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.

2. Chairman makes statement, “This is a Public Hearing and all statements to be made need to be true and accurate for the record.”

3. Staff gives brief overview of case.

4. Applicant presents their case.

5. Anyone to speak in support of the Request? Please state your name and address for the record.

6. Anyone to speak in opposition of the Request? Please state your name and address for the record.

7. Any final comments from the applicant?

8. Questions from Commission?

9. Chairman closes public hearing – “This closes the Public Hearing portion of this case” bang of gavel

10. Motion/Deliberation/Vote

CITY OF GAUTIER
STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director/Building Official

Date: September 13, 2017

Subject: Consideration of a City-Initiated Rezoning of six (6) Split-Zoned C-2/R-1 properties to R-1 Low Density Single-Family Residential.

REQUEST:

The Planning Department requests a City-Initiated Rezoning of six (6) parcels on Gautier Vancleave Road, Robertsdale Road, Fairley Road, and Bayou Bend Road (PIN # 82423580.000, 82423563.000, 82424480.050, 82423410.000, 82423520.000, and 82423500.000. These properties are currently split-zoned as C-2 Community Commercial and R-1 Low Density Single Family Residential. Staff requests approval to rezone these parcels to R-1 Low Density Single Family Residential.

The purpose of this city-initiated rezoning is to rezone these parcels based on a mistake in the original zoning designation.

BACKGROUND:

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the justification for the change. The GPC shall include in its recommendation to the City Council findings and any information which it deems relevant to issues relating to the proposed rezoning.

DISCUSSION:

Upon the City's 2002 annexation, the City zoned many parcels near and adjacent to Gautier Vancleave Road to C-2 Community Commercial. Upon annexation, these parcels were zoned into a split designation of C-2 Community Commercial and R-1 Single Family Residential.

At the time of the 2002 zoning, the parcels at issue (except for Tract 5 PIDN 82423520.000) held residential structures. More importantly, as zoned in 2002, the relevant lots only contain partial sections of C-2 which are not adjacent to the main arterial roadway (Gautier Vancleave Road), but are adjacent to local or minor streets which provide access to residential districts and

residential structures. Furthermore, without the removal of existing residential structures from these parcels, (with the exception of Tract 5), no commercial structure could be built.

Tract 5, as shown on exhibits A-D, does not contain a structure of any designation, however also is not adjacent to the main arterial roadway (Gautier Vancleave Road), but is adjacent to a local or minor street which provides access to a residential district and residential structures.

Based on the above, it is the position of staff that the 2002 zoning of these lots was a mistake, and as such, these lots should be rezoned as R-1 in their entirety.

The table on page 3 shows the density and intensity for the R-1 District as well as existing zoning districts.

DATA AND ANALYSIS:

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Location: Tract 1 & 2 – Ward 3
Tract 3-6 – Ward 4

Current Existing Zoning, Existing Land Use and Future Land use.

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4	2416 Robertsdale	Split C-2/R-1	Low Density Residential	Low Density Residential
5	Robertsdale(No Address)	Split C-2/R-1	Vacant	Low Density Residential
6	2412 Callie	Split C-2/R-1	Low Density Residential	Low Density Residential

REVIEW CRITERIA:

The Planning Department Staff, in its report and recommendation to the Planning Commission on the appropriateness of the request, has studied and considered the following criteria and recommends that Planning Commission make a recommendation of approval for the rezoning of said six (6) parcels. Staff's recommendations are included for consideration.

According to UDO 4.15.3, a rezoning may occur when it is proven by clear and convincing evidence that there "was a mistake in the original zoning".

> ***Staff finds that, based on the above evidence, there was a mistake in the 2002 zoning, and recommends rezoning the relevant properties to R-1 in their entireties.***

CONCLUSION AND RECOMMENDATION:

Based on the above, and the criteria established by Section 4.15 of the Unified Development Ordinance, the Planning Commission may:

1. Recommend to approve the Rezoning of the subject area to R-1 Low Density Single Family Residential; or
2. Recommend to deny the Rezoning.

ATTACHMENTS:

Exhibit A. Location Map

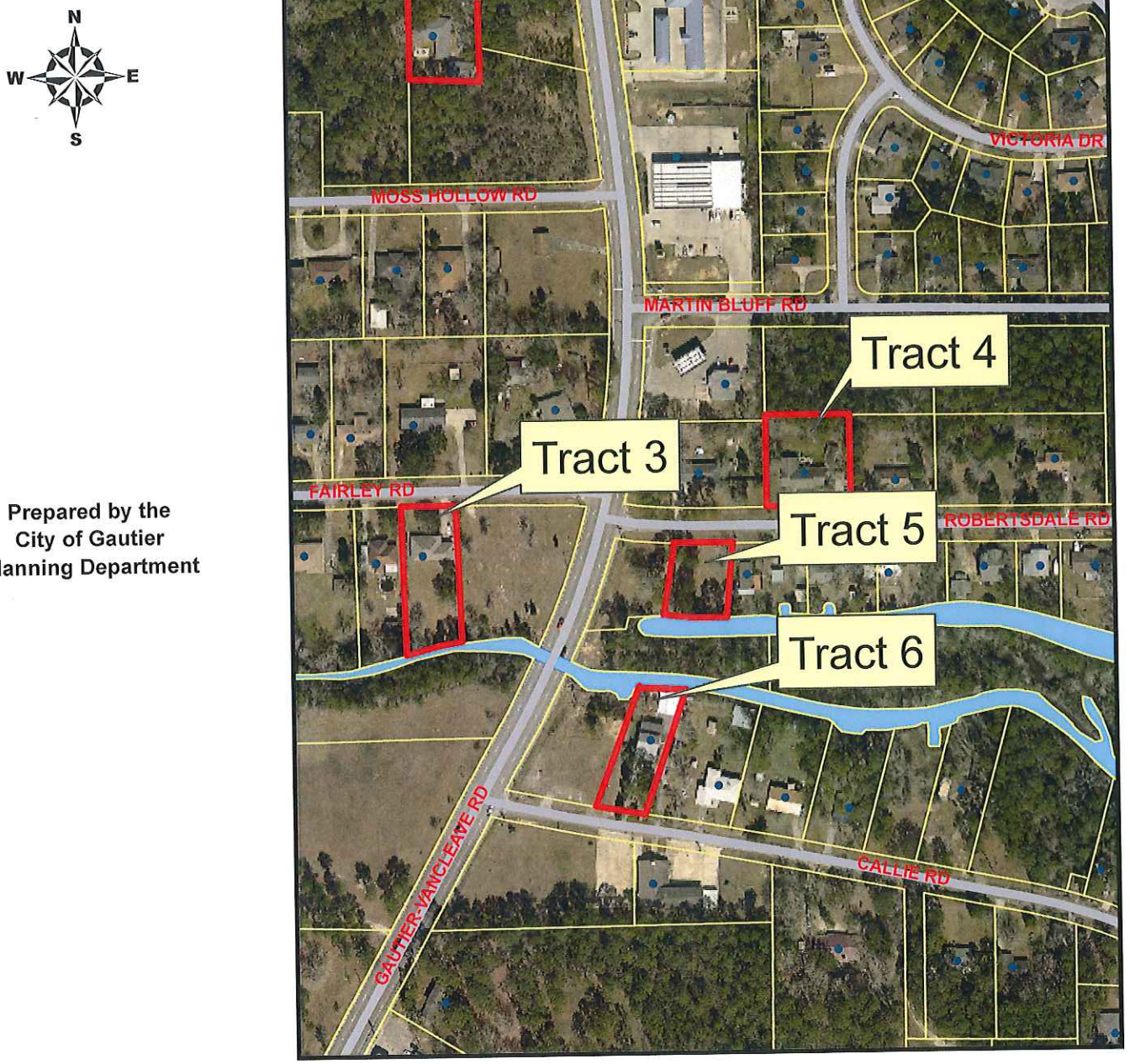
Exhibit B. Existing Zoning Map

Exhibit C. Existing Land Use Map

Exhibit D. Future Land Use Map

Exhibit A
Location Map

City Of Gautier
Planning Department

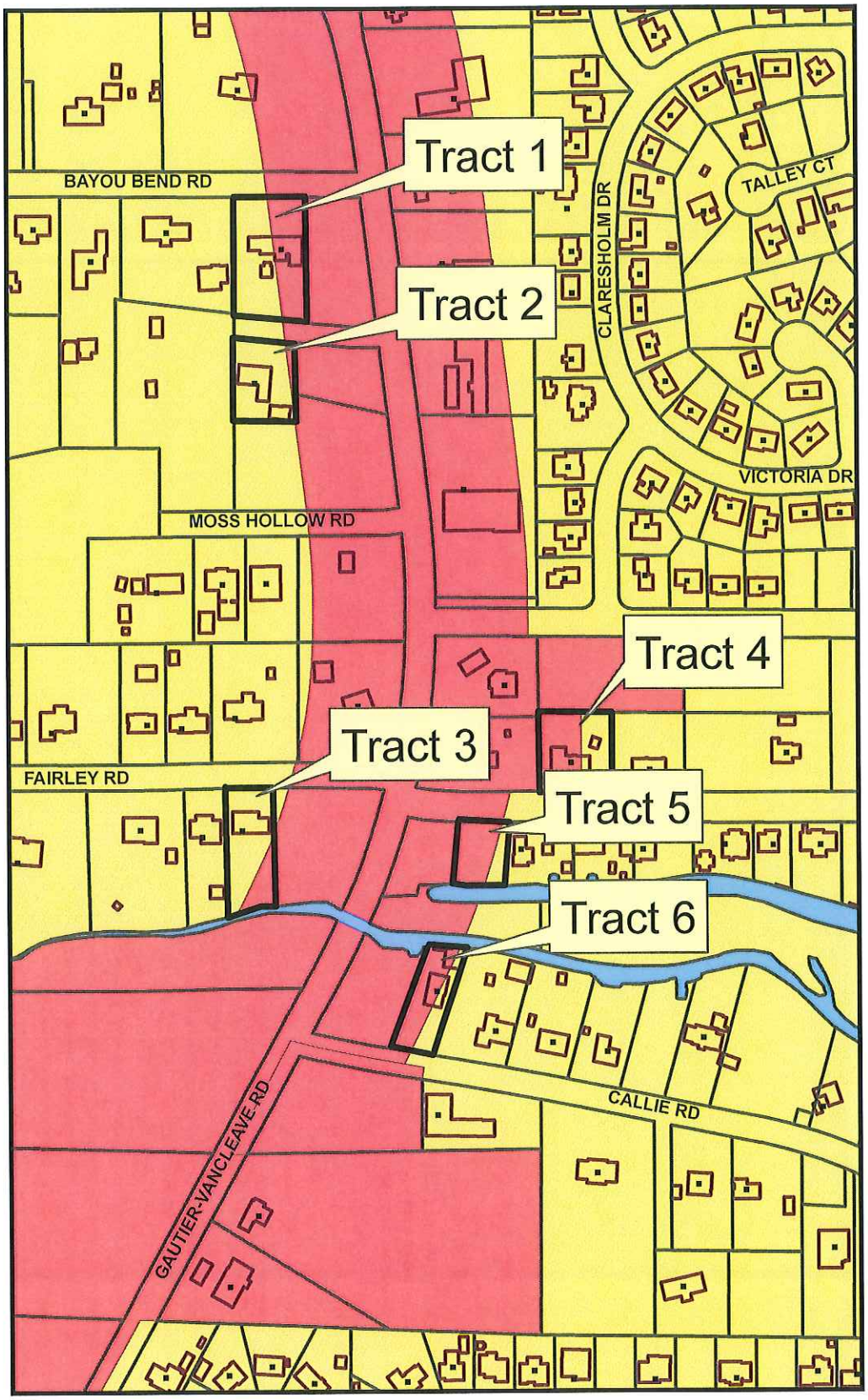


Prepared by the
City of Gautier
Planning Department

Exhibit B
Existing Zoning Map

City Of Gautier
Planning Department

Prepared by the
City of Gautier
Planning Department



Legend

- <all other values>

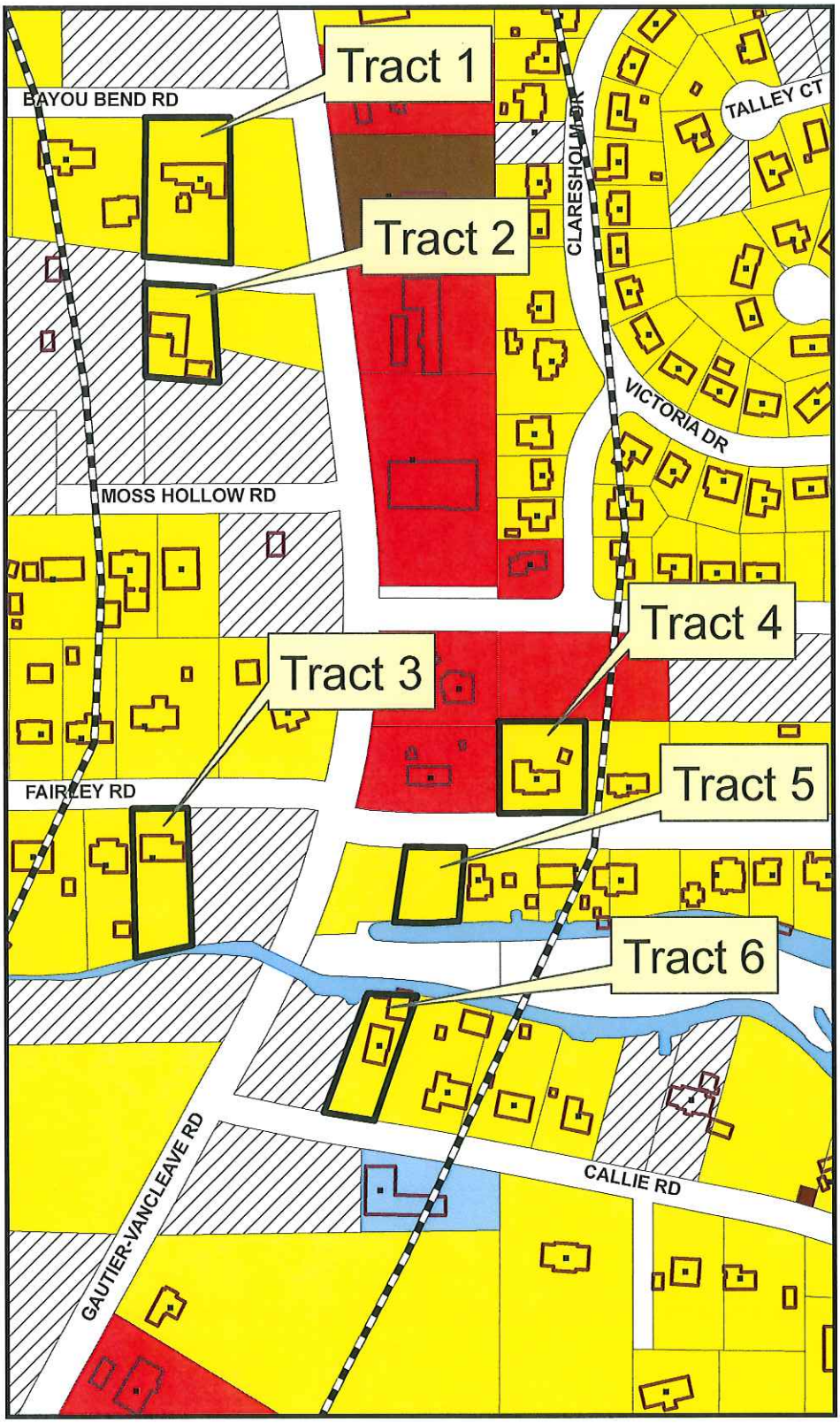
ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

Exhibit C
Existing Land Use Map

City Of Gautier
Planning Department

Prepared by the
City of Gautier
Planning Department



Legend

- City_Limits
- CorOverlay
- GautierParTrimmed

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

Exhibit D
Future Land Use Map

City Of Gautier
Planning Department

0 400 800
Feet

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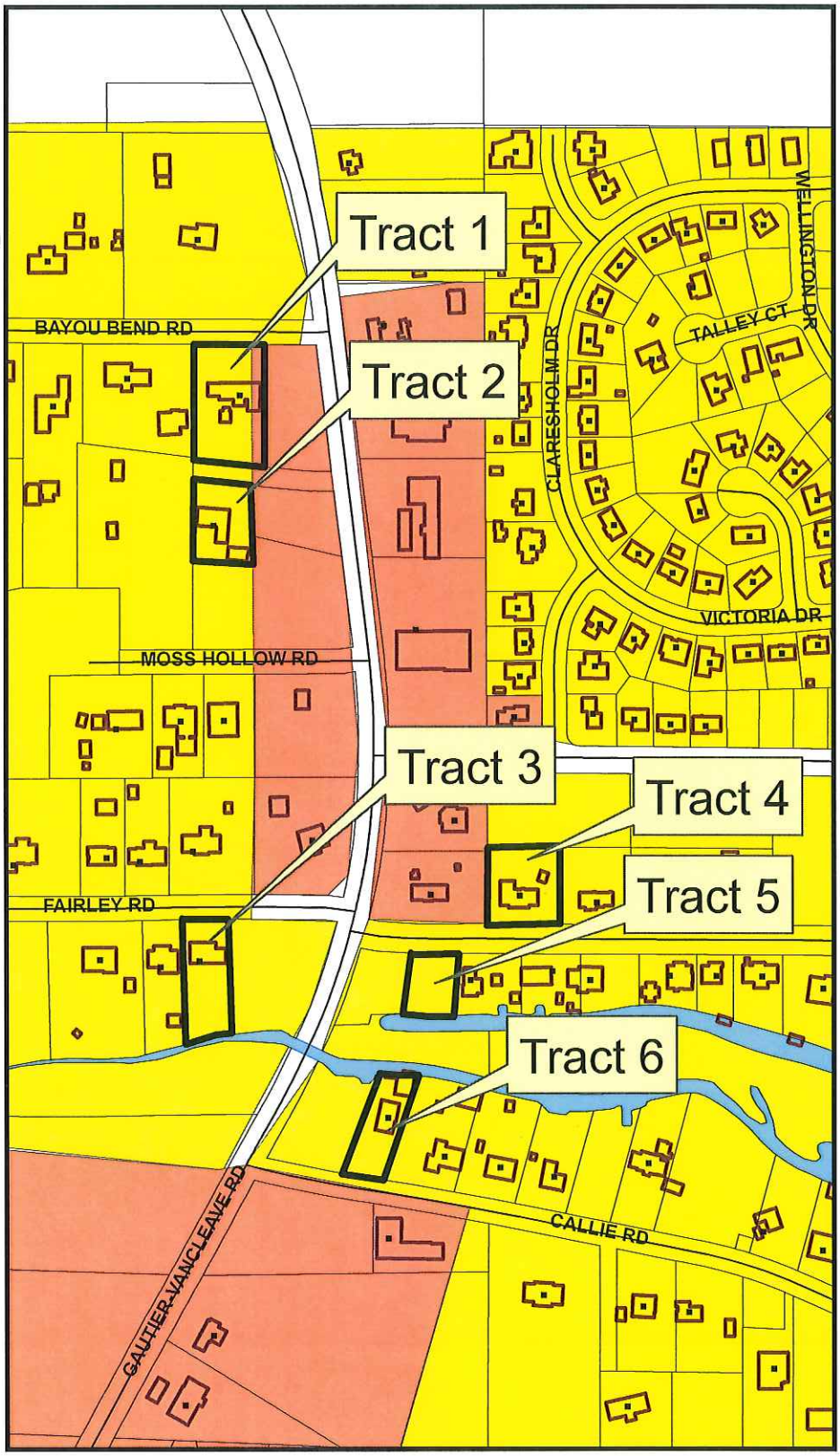
Prepared by the
City of Gautier
Planning Department



Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential

Excerpt from October 5, 2017 GPC Meeting

REQUEST: Consideration of a City-Initiated Rezoning of six (6) Split-Zoned C-2/R-1 properties to R-1 Low Density Single-Family Residential. (GPC Case #17-13-RZ)

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the case. The Planning Department requests a City-Initiated Rezoning of six (6) parcels on Gautier Vancleave Road, Robertsdale Road, Fairley Road, and Bayou Bend Road (PIN # 82423580.000, 82423563.000, 82424480.050, 82423410.000, 82423520.000, and 82423500.000. These properties are currently split-zoned as C-2 Community Commercial and R-1 Low Density Single Family Residential. Staff requests approval to rezone these parcels to R-1 Low Density Single Family Residential.

The purpose of this city-initiated rezoning is to rezone these parcels based on a mistake in the original zoning designation.

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the justification for the change. The GPC shall include in its recommendation to the City Council findings and any information which it deems relevant to issues relating to the proposed rezoning.

Upon the City's 2002 annexation, the City zoned many parcels near and adjacent to Gautier Vancleave Road to C-2 Community Commercial. Upon annexation, these parcels were zoned into a split designation of C-2 Community Commercial and R-1 Single Family Residential.

At the time of the 2002 zoning, the parcels at issue (except for Tract 5 PIDN 82423520.000) held residential structures. More importantly, as zoned in 2002, the relevant lots only contain partial sections of C-2 which are not adjacent to the main arterial roadway (Gautier Vancleave Road), but are adjacent to local or minor streets which provide access to residential districts and 2 residential structures. Furthermore, without the removal of existing residential structures from these parcels, (with the exception of Tract 5), no commercial structure could be built.

Tract 5, as shown on exhibits A-D, does not contain a structure of any designation, however also is not adjacent to the main arterial roadway (Gautier Vancleave Road), but is adjacent to a local or minor street which provides access to a residential district and residential structures.

Based on the above, it is the position of staff that the 2002 zoning of these lots was a mistake, and as such, these lots should be rezoned as R-1 in their entirety.

After a brief discussion, the following motion was made:

Commissioner Jamison made the motion to approve the Rezoning of the subject area to R-1 Low Density Single Family Residential. **Commissioner Lee** seconded the motion.

Chairman Dailey added to the motion the Finding of Fact that based on clear and convincing evidence during the public hearing and that there was no opposition to the request, it is in keeping with the Comprehensive Plan Future Use Map.

The following vote was recorded:

AYES:	**Larry Dailey** **Jimmy Green** **Paul Gainer** **Christopher Scruggs** **Kay C. Jamison** **James Lee**
NAYS:	**None**
ABSENT:	**John Hunter**

Motion passed.

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Approval of Proclamation of Local Emergency and Continuation Thereof relating to Hurricane Nate**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000 Ext. 306**

Summary Explanation: Approval of Proclamation of Local Emergency and Continuation thereof relating to Hurricane Nate.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2017
PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY,
AND CONTINUATION THEREOF RELATING TO HURRICANE NATE

WHEREAS, on October 5, 2017, conditions of extreme peril to the safety of persons and property arose within the City of Gautier, Mississippi due to the impending heavy rain, wind, and flood threat from the Hurricane Nate; and

WHEREAS, the aforesaid conditions of extreme peril warranted and necessitated the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction; and

WHEREAS, on October 5, 2017, Mayor, Phil Torjusen, on behalf of the City of Gautier, Mississippi proclaimed that a local emergency had arisen as a result of the above; and

WHEREAS, on October 7, 2017, Hurricane Nate made landfall on the Mississippi Gulf Coast, causing heavy rain, wind, and flooding in the City of Gautier; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi find and determine that the public interest requires that a state of local emergency be declared as authorized by law;

NOW, THEREFORE, pursuant to Miss. Code Ann. 33-15-17, the Mayor and Members of the Council of the City of Gautier, Mississippi, hereby proclaim, and approve the Mayor's proclamation that a local emergency existed as of the 5th day of October, and continues as of the 17th day of October, 2017 within the City of Gautier, Mississippi due to the landfall of Hurricane Nate; and

BE IT FURTHER PROCLAIMED, that the City shall exercise all powers and authority granted unto it under the laws of the State of Mississippi to address this emergency; and

BE IT FURTHER PROCLAIMED, that this state of local emergency shall continue until the next regular meeting of the City Council of the City of Gautier, Mississippi, wherein the same may be ratified, extended, or terminated, if necessary, as provided in the aforesaid statue.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

DECLARATION OF LOCAL EMERGENCY
(BY MAYOR PHIL TORJUSEN)

WHEREAS, Mayor, Phil Torjusen, of the City of Gautier, Mississippi does hereby find that conditions of extreme peril to the safety of persons and property have arisen within said City due to the impending landfall of Tropical Storm Nate, and

WHEREAS, at the time of the making of this proclamation, Tropical Storm Nate is moving toward the Gulf Coast of the United States, bringing with it heavy rain, wind and flood threat; and

WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction; and

WHEREAS, I find and determine that the public interest requires that I proclaim a state of local emergency as authorized by law;

NOW, THEREFORE, I, MAYOR PHIL TORJUSEN, HEREBY PROCLAIM that a local emergency exists in the City of Gautier, Mississippi as of the 5th day of October 2017 and

HEREBY DECLARE that the City shall exercise all powers and authority granted unto it under the laws of the State of Mississippi to address this emergency.

BE IT FURTHER PROCLAIMED, that this state of local emergency shall continue until the next regular meeting of the City Council of the City of Gautier, Mississippi, wherein the same may be ratified, extended, or terminated, if necessary, as provided in the aforesaid statue.

Phil Torjusen 10/05/17

MAYOR PHIL TORJUSEN

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting: October 17, 2017
Title: Approval of Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000 ext. 309

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STEINER SAW & MOWER	180001	10/17/2017	10/02/2017			276.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	FILTER: OIL (3) & AIR, GAS CAP		987248	09/11/2017		41.00	
	001-170-639	WEEDEATER HEAD (3)		387236	09/21/2017		75.00	
	001-170-639	INTERLOCK SWITCH (2), SWITCH		487256	09/25/2017		38.00	
	001-170-639	SWITCH: PTO, IGNITION & SEAT		487255	09/26/2017		57.00	
	001-170-639	CARB, GASKET (2), 12" CHAIN		487260	09/27/2017		65.00	
001	BELL AUTO PARTS INC	180002	10/17/2017	10/02/2017			182.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	SPRAYER PUMP		42240	09/19/2017		89.25	
	001-170-639	SPRAYER PUMP REGULATOR,PICO(2)		42241	09/22/2017		44.20	
	001-100-570	OIL PUMP P/U TUBE: DODGE CHGR		42242	09/26/2017		49.50	
001	ALLENS TIRE AND WHEEL	180005	10/17/2017	10/02/2017			140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	TIRE, MOUNT & BAL: TRAILER		171186	09/13/2017		90.00	
	001-100-638	ROTATE & BAL (4): GRAY F250		171192	09/28/2017		50.00	
001	SECURE NETWORKS LLC	180006	10/17/2017	10/02/2017			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	NOV 2017 NETWORK SERVICES		3199	09/15/2017		2,280.00	
	001-092-698	SYNCRONIZED EMAIL		3199	09/15/2017		150.00	
001	LOWES HOME CENTERS INC	180007	10/17/2017	10/03/2017			964.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	12" COUPLER,12X12 CULV COR (2)		919937	08/25/2017		384.49	
	001-170-559	CDT RTN (4): REACH TOOL		917333	08/30/2017		-63.43	
	001-170-559	REACH TOOL (4)		917334	08/30/2017		66.95	
	001-170-559	REACH TOOL (2), ADH, LED BULB		909966	08/30/2017		35.30	
	001-205-559	HD STEEL DOLLY		902960	08/31/2017		55.86	
	001-161-559	24-PK BOTTLED WATER (20)		910486	09/05/2017		73.89	
	001-205-559	BULBS (3)		902981	09/05/2017		32.54	
	001-161-559	40W T8 APPLIANCE BULB (4)		902073	09/05/2017		29.71	
	001-092-510	5-GAL FLOOR POLISH		915462	08/09/2017		66.81	
	001-092-510	TAX CRDT: 5-GAL FLOOR POLISH		901209	09/07/2017		-4.45	
	001-021-513	KNIFE,LIMESTONE: CRUISIN EVENT		919676	09/13/2017		34.37	
	001-161-635	1-GAL MILDEW CLEANER		914330	09/13/2017		19.94	
	001-021-513	ZINC LINK (24): CRUISIN EVENT		910299	09/14/2017		54.56	
	001-170-559	BLANK KEY, WASP SPRAY		902061	09/14/2017		7.44	
	001-205-559	4/PK AA BATTERIES		902131	09/14/2017		5.49	
	001-170-559	FLUSH LEVER		902846	09/18/2017		5.28	
	001-170-638	TAX CRDT: TIRE SLNT,WASP SPRAY		914585	09/19/2017		-2.32	
	001-170-638	TIRE SLNT, WASP SPRAY		909408	09/19/2017		34.87	
	001-201-559	CDT RTN:5X50 CHN LINK FENCE(2)		920538	09/22/2017		-124.75	
	001-201-559	5X50 CHN LINK FENCE,POST,CAP		901197	09/22/2017		146.55	
	001-201-559	4X50 CHAIN LINK FENCE (2)		920540	09/22/2017		105.17	

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PASCAGOULA UTILITIES	180009	10/17/2017	10/03/2017			28.92	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-630	CENTRAL FIRE STN	1901549	09/27/2017		14.46
001-161-630	SOUTH FIRE STN	1901733	09/27/2017		14.46

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TEC	180014	10/17/2017	10/04/2017			141.62	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-605	MONTHLY LONG DISTANCE	909991	10/01/2017		141.62

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA SANITATION OF MS LLC	180015	10/17/2017	10/04/2017			35.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-698	FRAZIER PORT O LET	0000856008	09/30/2017		35.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	180018	10/17/2017	10/05/2017			1,231.80	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-570	BUSHING	264031	09/01/2017		16.91
001-100-570	PLUG (16), ATF (12): U #31	264117	09/07/2017		105.96
001-161-638	BULB, PLUG: E4	264168	09/11/2017		10.26
001-161-638	LIGHT (2): E4	264059	09/11/2017		140.20
001-170-639	FUEL FILTER	264187	09/12/2017		13.72
001-161-638	RIVETS (20): E3	264226	09/14/2017		12.40
001-100-570	AXLE KIT: U #15804	264225	09/14/2017		163.00
001-161-638	AIR CYL (3, FREIGHT: E3	264261	09/15/2017		111.04
001-100-570	AXLE: U #55	264259	09/15/2017		135.44
001-100-570	WASHER FLUID (36)	264288	09/18/2017		66.60
001-100-570	INTAKE: U #59	264315	09/19/2017		190.00
001-170-639	ANCO WIPER BLADES(2):DUMP TRK	264428	09/26/2017		13.00
001-161-638	BUTT SPLICE (2): R33	264455	09/26/2017		15.00
001-161-638	DCA (2), ANTIFREEZE (4): R33	264476	09/27/2017		52.20
001-161-638	RADIATOR: R33	264465	09/27/2017		150.32
001-170-638	PIN, HITCH	264521	09/30/2017		35.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SYSCON INC	180021	10/17/2017	10/05/2017			1,475.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-010-698	OCT 2017 COURT SUPPORT	1-43037	10/02/2017		1,475.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	180025	10/17/2017	10/05/2017			452.87	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-570	RUB COMPOUND, MICRO BONNET	1978469383	08/31/2017		15.28
001-100-570	METALLIC PAD: U #57	1978469921	09/05/2017		23.87
001-100-570	HOSE CLAMP (4): U #31	1978470102	09/07/2017		1.96
001-170-639	GASKET, BOLT, BATT TERMINAL	1978470163	09/08/2017		15.77
001-161-638	1GAL CAR WASH (4)	1978470489	09/11/2017		15.96
001-170-638	FILTER, 5QT & 1QT MOTOR OIL	1978470682	09/13/2017		24.28
001-100-570	BB 745, GASKET MAKER: U #15804	1978470780	09/14/2017		28.08
001-100-570	BRK SHOE, CDT RTN: BB 745	1978470806	09/14/2017		-4.77
001-100-570	EGR TUBE	1978471319	09/19/2017		70.66
001-100-570	COP BOOT KIT	1978471414	09/20/2017		35.33
001-100-570	EGR TUBE: U #14401	1978471483	09/21/2017		70.66
001-100-570	OIL FILTER (2)	1978471901	09/25/2017		5.42

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	180025	10/17/2017	10/05/2017			452.87	(CONTINUED)
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-100-570 OIL FILTER (2)				1978472049	09/26/2017		7.38
	001-100-570 CS OIL FILTER				1978472059	09/26/2017		19.92
	001-170-639 BRAKE CLN (12), TAIL LIGHT				1978472106	09/27/2017		30.27
	001-100-570 BATTERY: U #46				1978472173	09/27/2017		92.80
001	ZACHARY NORTHINGTON	180029	10/17/2017	10/09/2017			504.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-161-681 PER DIEM: FF 1001-I-II				10232017	10/09/2017		504.00
001	JAYDEN GILLESPIE	180030	10/17/2017	10/09/2017			40.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-161-681 CPAT FEE				11072017	09/19/2017		40.00
001	DEREK C MCCOY	180031	10/17/2017	10/09/2017			123.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-161-681 PER DIEM: MFIA FALL SEMINAR				10252017	09/06/2017		123.00
001	JACKSON COUNTY ADULT DETENTION CENTER	180032	10/17/2017	10/09/2017			11,799.11	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-010-696 SEP 2017 ADC CHGS				09302017	10/05/2017		11,795.00
	001-010-696 PHARMACY CHARGES				09302017	10/05/2017		4.11
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	180033	10/17/2017	10/09/2017			833.33	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-170-642 SEP 2017 CLUB SUPPORT				09302017	10/06/2017		833.33
001	JACKSON COUNTY BOARD OF SUPERVISORS	180034	10/17/2017	10/09/2017			10,560.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-090-697 FY18 ANIMAL SHELTER FEES				FY 2018	10/04/2017		10,560.00
001	MS DEPT OF FINANCE & ADMIN	180035	10/17/2017	10/09/2017			21,592.05	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-000-300 SEP 2017 COURT ASSESSMENT				09302017	10/03/2017		21,592.05
001	MS DEPT OF PUBLIC SAFETY	180036	10/17/2017	10/09/2017			1,174.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-000-300 SEP 2017 SPECIAL ASSESSMENTS				09302017	10/03/2017		1,174.00
001	MS DEPT OF PUBLIC SAFETY	180037	10/17/2017	10/09/2017			315.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-000-300 SEP 2017 INTERLOCK FEES				09302017	10/03/2017		315.00
001	PITNEY BOWES PURCHASE POWER	180038	10/17/2017	10/09/2017			621.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-092-607 POSTAGE METER				0434-6213	09/20/2017		621.00
001	FUELMAN OF MS	180039	10/17/2017	10/09/2017			3,416.92	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-090-525 UNL FUEL				NP51515631	10/02/2017		98.61
	001-092-525 UNL FUEL				NP51515631	10/02/2017		36.79
	001-100-525 UNL FUEL				NP51515631	10/02/2017		2,629.46

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	180039	10/17/2017	10/09/2017			3,416.92	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-525	UNL & DSL FUEL		NP51515631	10/02/2017		440.50	
	001-170-525	UNL & DSL FUEL		NP51515631	10/02/2017		211.56	
001	SBM REPORTING LLC	180041	10/17/2017	10/09/2017			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	10/5/17 PLANNING MTG		MB830	10/06/2017		175.00	
001	C SPIRE WIRELESS	180042	10/17/2017	10/09/2017			920.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONES		0030759348	09/30/2017		100.54	
	001-022-605	HR CELL PHONES		0030759348	09/30/2017		50.27	
	001-040-605	ADMIN CELL PHONES		0030759348	09/30/2017		134.73	
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	09/30/2017		150.81	
	001-090-698	IPAD SERVICE (3)		0030759348	09/30/2017		102.57	
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	09/30/2017		50.27	
	001-161-605	FIRE DEPT CELL PHONES		0030759348	09/30/2017		156.80	
	001-170-605	RECREATION CELL PHONES		0030759348	09/30/1017		154.57	
	001-205-605	MAINT CELL PHONES		0030759348	09/30/2017		19.84	
001	CREDIT CARD CENTER	180045	10/17/2017	10/09/2017			2,699.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	NOTARY SUPPLIES: AGUILAR		08292017	08/31/2017		150.00	
	001-001-681	MML SMALL TOWN CONF: ANDERSON		09092017	09/11/2017		85.00	
	001-001-681	MML SMALL TOWN CONF: VAUGHAN		09092017	09/11/2017		85.00	
	001-001-681	MML SMALL TOWN CONF: TORJUSEN		09092017	09/11/2017		85.00	
	001-170-502	CHEER TOPS (10): SKIRTS (4)		09112017	09/12/2017		452.66	
	001-170-502	RTN CREDIT: CHEER FIT KIT		09132017	09/14/2017		-150.00	
	001-170-681	CREDIT REVERSAL: DUPL CHG		08182017	09/14/2017		-255.00	
	001-021-513	CRUISIN:COFFEE MUGS (324)		09202017	09/21/2017		567.56	
	001-021-513	CRUISIN:BEVERAGE WRENCH (250)		09202017	09/21/2017		170.98	
	001-040-681	HOTEL-CLERK TRNG: RUSSELL		09222017	09/25/2017		425.07	
	001-001-681	HOTEL-DC TRIP: TORJESEN		09242017	09/26/2017		793.50	
	001-021-513	CRUISIN:MICROFIBER CLOTH (150)		09272017	09/27/2017		49.97	
	001-021-513	CRUISIN SUPPLIES		09262017	09/27/2017		65.05	
	001-040-681	MAGPPA CONF REG: FARABEE		09262017	09/27/2017		175.00	
001	CABLE ONE INC	180046	10/17/2017	10/09/2017			129.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2017: #107571481		09252017	10/01/2017		129.01	
001	CABLE ONE INC	180047	10/17/2017	10/09/2017			91.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	OCT 2017: #120793682		09212017	09/28/2017		91.92	
001	FUELMAN OF MS	180048	10/17/2017	10/09/2017			3,595.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP51573472	10/09/2017		62.85	
	001-092-525	UNL FUEL		NP51573472	10/09/2017		23.48	
	001-100-525	UNL FUEL		NP51573472	10/09/2017		2,576.60	
	001-161-525	UNL & DSL FUEL		NP51573472	10/09/2017		599.61	
	001-170-525	UNL & DSL FUEL		NP51573472	10/09/2017		265.74	

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001	FUELMAN OF MS	180048	10/17/2017	10/09/2017			3,595.83	(CONTINUED)
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-205-525 UNL FUEL NP51573472 10/09/2017						67.55	
001	SPORTSCONDUCTOR LLC	180050	10/17/2017	10/09/2017			3.95	
	001-170-502 2017 FOOTBALL (1) 4095 10/01/2017						3.95	
001	AIRGAS USA LLC	180052	10/17/2017	10/09/2017			199.43	
	001-205-588 CYLINDER RENTAL 9948119358 09/30/2017						199.43	
001	G&K SERVICES INC	180054	10/17/2017	10/09/2017			340.97	
	001-205-535 MAINTENANCE 6033425950 09/04/2017						67.49	
	001-205-535 MAINTENANCE 6033428134 09/11/2017						71.47	
	001-205-535 MAINTENANCE 6033430278 09/18/2017						71.47	
	001-205-535 MAINTENANCE 6033432448 09/25/2017						71.47	
	001-205-535 MAINTENANCE 6033434583 10/02/2017						71.47	
	001-205-535 CREDIT: CONTRACT DISPUTE 16170-01 10/11/2017						-12.40	
001	A GARNER RUSSELL & ASSOC INC	180055	10/17/2017	10/09/2017			1,200.00	
	001-090-698 PLAN REVIEW 10022017 10/02/2017						1,200.00	
001	JACKSON CO BOARD OF SUPERVISORS	180057	10/17/2017	10/09/2017			4,600.00	
	001-092-698 RESEARCH-TAX SALE (920) 1 10/05/2017						4,600.00	
001	ADVANCE AUTO PARTS	180067	10/17/2017	10/10/2017			48.88	
	001-161-638 TURTLE WAX, CAR WASH 8077 09/13/2017						13.78	
	001-100-570 BATT POST (2) 4921 09/18/2017						33.48	
	001-161-638 HOSE CLAMP 5269 09/26/2017						1.62	
001	MALLETTE BROTHERS CONSTRUCTION INC	180068	10/17/2017	10/10/2017			2,704.50	
	001-201-576 8.19 WASH GRAVEL TN 19446 09/30/2017						245.70	
	001-201-576 8.62 RAP TN 19446 09/30/2017						258.60	
	001-201-576 73.34 SACTUN A-BASE TN 19446 09/30/2017						2,200.20	
001	BORDIS & DANOS PLLC	180070	10/17/2017	10/11/2017			7,916.67	
	001-060-602 OCT 2017 RETAINER 46 10/11/2017						7,916.67	
001	JONATHAN W MIRE	180071	10/17/2017	10/11/2017			200.00	
	001-021-513 ENTERTAINMENT: CRUISIN 10012017 10/10/2017						200.00	
001	M & E FEED & SEED	180072	10/17/2017	10/11/2017			83.98	
	001-100-514 DOG FOOD 5151 09/15/2017						41.99	
	001-100-514 DOG FOOD 5153 09/19/2017						41.99	

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001	DANTE ELBIN,CUSTODIAN	180073	10/17/2017	10/11/2017			59.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	GROCERY ITEMS: HURRICANE NATE		10062017	10/06/2017		59.95	
001	ALABAMA MEDIA GROUP	180074	10/17/2017	10/11/2017			2,217.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	FY 2018 BUDGET PUBLICATION		0008356708	09/24/2017	171220	882.90	
	001-040-615	FY 2018 BUDGET PUBLICATION		0008336472	09/24/2017	171220	1,316.50	
	001-090-615	PUBLIC NOTICE: GPC #17-13-RZ		0008346424	09/30/2017	171209	18.36	
001	ESTABROOK MOTOR CO INC	180075	10/17/2017	10/11/2017			94.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-638	PROGRAM ABS MODULE: PUGH, J		429869	09/26/2017	171235	94.95	
001	ACTION PRINTING CENTER INC	180078	10/17/2017	10/11/2017			82.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	REG ENVELOPE (1000): PLANNING		92620	10/11/2017	180028	82.16	
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	180079	10/17/2017	10/11/2017			481.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-660	FF-EL101 FIREFIGHTER TEST (11)		31270L1S94	09/20/2017	171213	130.68	
	001-022-660	ADMIN FEE		31270L1S94	09/20/2017	171213	92.15	
	001-022-660	ECC-EL301 EMY COM CTR TEST(14)		31270L1S94	09/20/2017	171214	166.32	
	001-022-660	ADMIN FEE		31270L1S94	09/20/2017	171214	92.15	
001	BELL AUTO PARTS INC	180080	10/17/2017	10/11/2017			610.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-639	NEW DELCO STARTER: FORK LIFT		42249	10/03/2017	180013	345.00	
	001-100-570	NEW STARTER: HARLEY MOTORCYCLE		42244	10/03/2017	180025	265.50	
001	NAFECO INC	180082	10/17/2017	10/11/2017			170.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	LEATHER BELT (3)		P-932475	09/08/2017	171055	59.07	
	001-161-535	PROPPER TACTICAL PANT (3)		P-932475	09/08/2017	171055	96.81	
	001-161-535	SHIPPING		P-932475	09/08/2017	171055	15.00	
001	VERNON W DOSTER MD	180084	10/17/2017	10/11/2017			245.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP DRUG SCREEN: PARKER, J		23410	08/31/2017	171166	45.00	
	001-100-604	PRE-EMP PHYSICAL: PARKER, J		23429	09/05/2017	171166	50.00	
	001-100-604	PRE-EMP PHYSICAL: BROWN, G		23457	09/12/2017	171205	50.00	
	001-100-604	PRE-EMP DRUG SCRN: BROWN, G		23457	09/12/2017	171205	25.00	
	001-022-604	PRE-EMP DRUG SCREEN: ABERL, S		23475	09/13/2017	171206	25.00	
	001-022-604	PRE-EMP PHYSICAL: ABERL, S		23475	09/13/2017	171206	50.00	
001	FASTENAL COMPANY	180086	10/17/2017	10/11/2017			992.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	50LB BAG ASPHALT PATCH (63)		MSPAS70534	10/02/2017	171193	992.25	

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001	BAYOU CONCRETE LLC	180087	10/17/2017	10/11/2017			1,190.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-201-576 10 YDS 3000 PSI			147929	09/28/2017	171242	1,080.00	
	001-201-576 BAG OF FIBER (10)			147929	09/28/2017	171242	50.00	
	001-201-576 DROP CHARGE (2)			147929	09/28/2017	171242	60.00	
001	POWELL CONSTRUCTION SERVICES INC	180088	10/17/2017	10/11/2017			14,206.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-201-751 LA#35 LIGHT POLE @ STN#78+50			1111	09/25/2017	170471	10,474.00	
	001-201-751 EQUIPMENT			1111	09/25/2017	170471	395.00	
	001-201-751 LABOR TO INSTALL			1111	09/25/2017	170471	825.00	
	001-201-751 PROF & OH			1111	09/25/2017	170471	2,017.00	
	001-201-751 CONTRACTOR TAX			1111	09/25/2017	170471	495.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180090	10/17/2017	10/11/2017			152.97	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-100-500 BROTHER TN660 HY TONER (3)			3353818654	09/27/2017	171234	152.97	
001	DRISKEL TURF	180091	10/17/2017	10/11/2017			214.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-201-559 50 YD CENTIPEDE PALLET (2)			13800	09/26/2017	171236	200.00	
	001-201-559 PALLET FEE: CAMINO GRANDE (2)			13800	09/26/2017	171236	14.00	
001	SPORTABOUT	180092	10/17/2017	10/11/2017			184.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-021-513 STAFF T-SHIRT (23): CRUISIN			5336	09/29/2017	171246	184.00	
001	THE GULF COMPANIES INC	180093	10/17/2017	10/11/2017			212.65	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-201-576 CS TRASH BAG LINER (5)			0909262-IN	08/22/2017	171141	212.65	
001	MS GULF COAST COMMUNITY COLLEGE	180094	10/17/2017	10/11/2017			400.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-100-681 FIELD TRN OFCR CERT: ETHERIDGE			17-042	09/26/2017	180034	100.00	
	001-100-681 FIELD TRN OFCR CERT: HYTER			17-042	09/26/2017		100.00	
	001-100-681 FIELD TRN OFCR CERT: LANGFITT			17-042	09/26/2017		100.00	
	001-100-681 FIELD TRN OFCR CERT: WILSON			17-042	09/26/2017		100.00	
001	BIS OFFICE SYSTEMS LLC	180095	10/17/2017	10/11/2017			65.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-161-639 PRINTER MAINTENANCE			INV38349	09/27/2017	171237	65.00	
001	MTOA	180096	10/17/2017	10/11/2017			425.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	001-100-681 REG SWAT COURSE:BLEVINS, SHAD			09271701	10/02/2017	170891	300.00	
	001-100-681 LODGING			09271701	10/02/2017	170891	125.00	

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001	DONNA W FOX	180097	10/17/2017	10/11/2017			395.00	
	Account Number: 001-100-681	Description: BASIC COM COURSE:GODWIN,TERESA		Invoice #: 17-131	Date: 09/07/2017	P.O.: 171195	Amount: 395.00	
001	COASTAL FIRE SAFETY LLC	180098	10/17/2017	10/11/2017			1,500.00	
	Account Number: 001-100-635	Description: REMV/REPL FACP MOTHERBOARD		Invoice #: 1604	Date: 09/29/2017	P.O.: 171132	Amount: 1,500.00	
001	FOUR SEASONS LAWN CARE LLC	180099	10/17/2017	10/11/2017			320.00	
	Account Number: 001-021-513	Description: 8 CU YD RED MULCH		Invoice #: 6189	Date: 09/16/2017	P.O.: 171227	Amount: 320.00	
001	SUNBELT RENTALS INC	180102	10/17/2017	10/11/2017			253.60	
	Account Number: 001-021-513	Description: 8' STREET SWEEPER RENTAL		Invoice #: 7279576501	Date: 09/29/2017	P.O.: 171243	Amount: 253.60	
001	AUDIOWAVE INC	180103	10/17/2017	10/11/2017			2,200.00	
	Account Number: 001-100-638	Description: INSTALL EQUIPMENT: K9 UNIT		Invoice #: A46934	Date: 10/10/2017	P.O.: 170910	Amount: 2,200.00	

FUND TOTAL 1 Claims to Checks 61 Total 109,920.14 Manual Held Total 109,920.14

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
029	GOODWYN MILLS & CAWOOD INC	180044	10/17/2017	10/09/2017			268.09	

Account Number	Description		Invoice #	Date	P.O.	Amount
029-201-750	REIMB EXPENSE: TRAVEL	T	MGM1600372	05/20/2017		212.73
029-201-750	SUB-CONSULTANT:BURNS COOLEY	T	MGM1600372	05/20/2017		55.36

FUND TOTAL 29 Claims to Checks 1 Total 268.09 Manual Held Total 268.09

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	PEOPLES BANK CORPORATE TRUST SERVS	180056	10/17/2017	10/09/2017			2,250.00	

Account Number	Description	Invoice #	Date	P.O.	Amount	
130-680-686	ANNUAL ADMIN FEE	8517	09/30/2017			2,250.00

FUND TOTAL 130 Claims to Checks 1 Total 2,250.00 Manual Held Total 2,250.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	CAN'T MISS EMBROIDERY	180076	10/17/2017	10/11/2017			109.92	

Account Number	Description	Invoice #	Date	P.O.	Amount
157-100-799	4 POLO W/GPD BADGE: HUNTER	19503	10/09/2017	171222	109.92

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	GALLS LLC	180101	10/17/2017	10/11/2017			1,290.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
157-100-799	UNIFORM PATCH (1000): POLICE	008405815	09/30/2017	171210	1,270.00
157-100-799	SHIPPING	008405815	09/30/2017	171210	20.00

FUND TOTAL 157 Claims to Checks 2 Total 1,399.92 Manual Held Total 1,399.92

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	FUELMAN OF MS	180040	10/17/2017	10/09/2017			47.55	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-525	UNL FUEL	NP51515631	10/02/2017		47.55

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	C SPIRE WIRELESS	180043	10/17/2017	10/09/2017			50.27	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-605	CELL PHONE	0030759348	09/30/2017		50.27

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	FUELMAN OF MS	180049	10/17/2017	10/09/2017			35.09	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-525	UNL FUEL	NP51573472	10/09/2017		35.09

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	FOSTERS A/C & HEATING INC	180051	10/17/2017	10/09/2017			68.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-635	DRAIN CLOG:REFER TO PLUMBER	W1022029	10/09/2017		68.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	REYNOLDS WHOLESALE CO	180077	10/17/2017	10/11/2017			347.88	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-559	CS JUMBO JR TISSUE	56628	10/11/2017	180030	25.50
176-170-559	CS 38X58 BLACK CAN LINER (4)	56628	10/11/2017	180030	111.80
176-170-559	CS 24X33 WHITE CAN LINER	56628	10/11/2017	180030	23.95
176-170-559	CS BMF TOWELS	56628	10/11/2017	180030	19.95
176-170-559	CS 8" BROWN ROLL TOWELS	56628	10/11/2017	180030	23.95
176-170-559	CS 4/1GAL ODO BAN	56628	10/11/2017	180030	51.80
176-170-559	CS 6/1GAL BLEACH	56628	10/11/2017	180030	10.95
176-170-559	TRIGGER SPRAY BOTTLES (2)	56628	10/11/2017	180030	2.98
176-170-559	CS/96 TISSUE ROLLS (2)	56628	10/11/2017	180030	77.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BELL AUTO PARTS INC	180081	10/17/2017	10/11/2017			860.50	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-639	WOOD BLADE KIT	42255	10/09/2017	180041	89.00
176-170-639	KUBOTA BLADE (9)	42255	10/09/2017	180041	144.00
176-170-639	EXMARK BLADE LH (8)	42255	10/09/2017	180041	132.00
176-170-639	EXMARK BLADE RH (20)	42255	10/09/2017	180041	320.00
176-170-639	SCAG BLADE (9)	42255	10/09/2017	180041	175.50

FUND TOTAL 176 Claims to Checks 6 Total 1,409.29 Manual Held Total 1,409.29

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400	CABLE ONE INC	180004	10/17/2017	10/02/2017			42.62	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-698 SEPT 2017: #107663106				09162017	09/23/2017		42.62
400	LOWES HOME CENTERS INC	180008	10/17/2017	10/03/2017			208.19	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-683 80-LB CONCRETE MIX (42)				979096	09/01/2017		174.43
	400-651-683 1X20 FT SCH40 PIPE/CAP				980364	09/20/2017		33.76
400	JACKSON COUNTY UTILITY AUTHORITY	180016	10/17/2017	10/04/2017			174,032.00	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-668 OCT 2017 TREATMENT CHGS				117801	10/03/2017		168,061.00
	400-651-668 FY 2017 ACTUAL FLOW ADJ				117801	10/03/2017		5,971.00
400	CLEARWATER SOLUTIONS LLC	180024	10/17/2017	10/05/2017			199,107.75	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-672 SEP 2017 OPERATION FEE				GAUTIER058	10/01/2017		199,107.75
400	SINGING RIVER ELECTRIC COOPERATIVE	180026	10/17/2017	10/05/2017			347.33	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-631 IONIZATION PLANT 99216002				09182017	09/26/2017		347.33
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180053	10/17/2017	10/09/2017			596.66	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-698 ROLL - OFF TIMBERLANE				6000721341	10/02/2017		596.66
400	MALLETTE BROTHERS CONSTRUCTION INC	180069	10/17/2017	10/10/2017			501.12	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-585 6.01 FILL SAND CY				199446	09/30/2017		72.12
	400-651-585 14.30 SACTUN A-BASE TN				199446	09/30/2017		429.00
400	COAST BATTERY SPECIALIST INC	180083	10/17/2017	10/11/2017			130.00	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-581 12V 5 AMP BATTERY (10)				58488	08/31/2017 171165		130.00
400	C & M ELECTRIC MOTOR SERVICE INC	180085	10/17/2017	10/11/2017			987.40	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-584 5HP SUB PUMP MOTOR				11957	10/03/2017 180043		987.40
400	SOUTHERN WATERWORKS SUPPLY INC	180089	10/17/2017	10/11/2017			1,700.83	_____
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-581 3/4 BRASS COUP (7)				71940	09/29/2017 171219		103.43
	400-651-581 3/4 BRASS COUP CTS X MIPT (6)				71939	10/03/2017 180027		80.10
	400-651-581 3/4 BRASS COUP PVC X MIPT (6)				71939	10/03/2017 180027		111.75
	400-651-581 3/4 BRASS COUP CTS X FIPT (6)				71939	10/03/2017 180027		88.65
	400-651-581 3/4 BRASS COUP PVC X FIPT (6)				71939	10/03/2017 180027		110.85
	400-651-581 3/4 BRASS COUP PVC X PVC (6)				71939	10/03/2017 180027		149.85
	400-651-581 3/4 BRASS OUP CTS X PVC (6)				71939	10/03/2017 180027		148.13
	400-651-581 1X3/4 CURB STOP CTS X M/C (12)				71939	10/03/2017 180027		885.75
	400-651-581 1" SCH 40 FEMALE ADAPTER (12)				71939	10/03/2017 180027		5.76

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN WATERWORKS SUPPLY INC	180089	10/17/2017	10/11/2017			1,700.83	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-581	3/4 SCH 40 MALE ADAPTER (12)	71939	10/03/2017	180027	3.36
400-651-581	2" SCH40 MALE ADAPTER (12)	71939	10/03/2017	180027	13.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CORE & MAIN LP	180100	10/17/2017	10/11/2017			51.78	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-583	QUART PURPLE PRIMER (6)	H838805	09/22/2017	171020	51.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC	180104	10/17/2017	10/11/2017			2,350.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-584	PRIMEX LEVEL TRANSDUCER W/CORD	402578	10/03/2017	171245	510.00
400-651-584	VENT FILTER	402578	10/03/2017	171245	40.00
400-651-584	SQUARE D NEMA 2 MOTOR (2)	402612	10/04/2017	171212	1,070.00
400-651-584	SQUARE D NEMA 1 STARTER (2)	402612	10/04/2017	171212	730.00

FUND TOTAL 400 Claims to Checks 12 Total 380,055.68 Manual Held Total 380,055.68

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	180017	10/17/2017	10/04/2017			82,742.20	

Account Number	Description	Invoice #	Date	P.O.	Amount
404-677-693	SEPT 2017 RES GARBAGE SERV	0000855843	09/30/2017		80,199.59
404-677-693	SEPT 2017 CART RENTAL	0000855843	09/30/2017		2,291.41
404-677-693	SEPT 2017 COM CART RENTAL	0000855843	09/30/2017		251.20

FUND TOTAL 404 Claims to Checks 1 Total 82,742.20 Manual Held Total 82,742.20

Docket of Claims
Release date from 10/17/2017 thru 10/17/2017

SUMMARY OF ALL FUNDS

FUND	1	Claims	to	Checks	61	Total	109,920.14	Manual	Held	Total	109,920.14
FUND	29	Claims	to	Checks	1	Total	268.09	Manual	Held	Total	268.09
FUND	130	Claims	to	Checks	1	Total	2,250.00	Manual	Held	Total	2,250.00
FUND	157	Claims	to	Checks	2	Total	1,399.92	Manual	Held	Total	1,399.92
FUND	176	Claims	to	Checks	6	Total	1,409.29	Manual	Held	Total	1,409.29
FUND	400	Claims	to	Checks	12	Total	380,055.68	Manual	Held	Total	380,055.68
FUND	404	Claims	to	Checks	1	Total	82,742.20	Manual	Held	Total	82,742.20
		Total for all Funds		Checks	84	Total	578,045.32	Manual	Held	Total	578,045.32

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Authorization to Advertise for Bids for Martin Bluff Road Widening Right of Way Demolition Project.**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 ext. 315**

Summary Explanation: Authorization to Advertise for Bids for Martin Bluff Road Widening Right of Way Demolition Project, Federal Aid Project Number STP-9194-00(001)LPA/105069-811000.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Michael Baker International Inc. is hereby authorized to advertise for bids for the demolition of all structures purchased along Martin Bluff Road during the Right of Way acquisition phase of the improvements to Martin Buff Road, Federal Aid Project No. STP-9194-00(001)LPA 105069 811000.

IT IS FURTHER ORDERED that the award of this contract will be contingent upon the Contractor satisfying the DBE/WBE requirements.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 10/12/2017
Subject: Authority to Advertise for Bids for Martin Bluff Road Widening Right of Way Demolition Project

---

REQUEST:
The Grants and Projects Director requests that City Council authorize staff to advertise for bids for the Martin Bluff Road Widening Right of Way Demolition Project.

BACKGROUND:
This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:
On Oct. 11, 2017, the City received approval from MDOT to move forward with advertising for bids the right of way demolition project for Martin Bluff Road Widening Project.

RECOMMENDATION:
The Grants and Projects Director recommends that City Council authorize staff to advertise for bids for the Martin Bluff Road Widening Right of Way Demolition Project.

City Council may:
1) Authorize staff to advertise for bid; or
2) Not authorize staff to advertise for bid.

ATTACHMENTS:
1. Consultant Request and Advertisement for Bids

Michael Baker
INTERNATIONAL

We Make a Difference

October 12, 2017

April Havens, Grants and Project Administrator
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: **Martin Bluff Roadway Improvements**
STP-9194-00(001)LPA / 105069-811000
Right of Way Demolition Project
Martin Bluff Road, Gautier, MS

Ms. Havens,

We have received approval from the Mississippi Department of Transportation (MDOT) to move forward with advertising for bids the Right of Way Demolition Project for Martin Bluff Road. I have attached a copy of the advertisement, and respectfully request approval from the City Council to advertise the project.

Upon approval by the City Council, the project shall be advertised in a newspaper of state wide circulation. We will coordinate with your staff on the advertisement dates, and provide bid packages to the respective bidders.

Should you have any questions, or require any additional information, please feel free contacting me at (228) 818-2839.

Respectfully,

Jeffrey D. May, P.E., P.M.P.
Project Manager
File No. 124183

2113 Government Street., Suite D-3 | Ocean Springs, MS 39564
Office: 228.818.2839 | Fax:228.875.5187

Section 901

ADVERTISEMENT FOR BIDS

City of Gautier, Mississippi

Federal Aid Project No. STP-9194-00(001) LPA 105069 811000
Gautier, Mississippi

The CITY OF GAUTIER, MISSISSIPPI will receive bids for the demolition of all structures purchased along Martin Bluff Road during the Right-of-Way acquisition phase of the improvements to Martin Bluff Road, *Federal Aid Project No. STP-9194-00(001) LPA 105069 811000* **no later than 10:00 AM, local time, on _____, 2017** at the Council Room located at 333 US-90, Gautier, Mississippi 39553. All bids so received will be publicly opened and read aloud.

The work shall consist essentially of the following items: Site clearing, demolition of houses, slabs, driveways, and obstructions as noted in the plans along Martin Bluff Road in Gautier, MS.

The above general outline of features of the work does not in any way limit the responsibility of the contractor to perform all work and furnish all plant, labor, equipment and materials required by the specifications and the drawings referred to therein.

The attention of bidders is directed to the Contract Provisions governing selection and employment of labor. Minimum wage rates for Federal-Aid projects have been predetermined by the Secretary of Labor and are subject to Public Law 87-581 Work Hours Act of 1962, as set forth in the Contract Provisions.

The City of Gautier hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged and women's business enterprises will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The award of this contract will be contingent upon the Contractor satisfying the DBE/WBE requirements.

The contract Documents are on file and may be examined at the following locations:

1. Gautier City Hall, 3330 US-90 , Gautier, MS, 39553
2. Michael Baker International, Inc., 2113 Government Street, Suite D-3, Ocean Springs, MS 39564

Copies of the Proposal and Contract Documents may be obtained at Michael Baker International, Inc. upon payment of One Hundred Fifty Dollars ($150.00) for each set, none of which is refundable. Each bid shall be accompanied by a Certified Check on a solvent bank or a Bidder's Bond issued by a Surety Company licensed to operate in the State of Mississippi, in the amount of five percent (5%) of the total bid price, payable to the City of Gautier as bid security. Bidders shall also submit a current financial statement, if requested by the City. The successful bidder will be required to furnish a Performance Bond and a Payment Bond each in the amount of one hundred percent (100%) of the

contract amount.

The Proposal and Contract Documents in its entirety shall be submitted in a sealed envelope and deposited with the **Office of the Mayor, City of Gautier City Hall, 3330 US-90, Gautier, MS, 39553** prior to the hour and date above designated.

Work to be performed shall be in accordance with the "Mississippi State Highway Standard Specifications for Road and Bridge Construction, 2004", together with all amendments and/or special provisions and/or addenda to the standards duly approved and adopted, unless otherwise noted in these specifications.

The attention of bidders is directed to the provisions of Subsection 102.07 pertaining to irregular proposals and rejection of bids.

THE CITY OF GAUTIER, MISSISSIPPI

BY: _____
Phil Torjusen, Mayor, City of Gautier

PUBLISH: _____, 2017 and _____, 2017

May, Jeff

From: Altman, Jeff <JAltman@mdot.ms.gov>
Sent: Wednesday, October 11, 2017 9:24 AM
To: May, Jeff
Cc: Baker, Necole E.; Willis, Sharen
Subject: Re: Martin Bluff Road - ROW Reports

You can move forward with advertising.

Jeffrey Altman

Sent from my iPhone

On Oct 11, 2017, at 8:24 AM, May, Jeff <JMay@mbakerintl.com> wrote:

> Jeff
>
> I am just following up on the Demo Project. The City of Gautier approved the contract(revisions due to expiration) last Tuesday and are really anxious to get the demolition of houses done. The structures are empty and becoming a blight on the community.
>
> Thanks,
>
> **Jeffrey D. May, PE, PMP** | Associate Vice President / Operations Manager | Michael Baker International
> 2113 Government Street, Suite D-3 | Ocean Springs, MS 39564 | [O] 228-872-3416 | [M] 228-233-7743
> jmay@mbakerintl.com | www.mbakerintl.com
>
> Michael Baker INTERNATIONAL
> Connect with us:
> GREAT PLACE TO WORK CERTIFIED
> *We Make a Difference*

From: Altman, Jeff [mailto:JAltman@mdot.ms.gov]
Sent: Thursday, September 28, 2017 4:21 PM
To: May, Jeff <JMay@mbakerintl.com>
Subject: RE: Martin Bluff Road - ROW Reports

I am very close to having this worked out. There are a few remaining bureaucratic issue to solve and then we should be good to go.

Jeffrey C. Altman, P.E.
State Engineer, Local Projects
Local Public Agency Division, 3rd Floor
401 North West Street, Jackson
601.359.7675 (Office)
601.946.7697 (Cell)
jaltman@mdot.ms.gov

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Authorization to accept a monetary donation from Chevron Pascagoula Refinery for the City of Gautier's Bicentennial Celebration**

Introduced by:
Contact Person/Telephone **Chassity Bilbo 497-8000 ext. 317**

Summary Explanation: Authorization to accept a monetary donation from Chevron Pascagoula Refinery in the amount of $500.00 for the City of Gautier's Bicentennial Celebration to be held November 10, 2017, 6:00 P.M. – 9:00 P.M. at the Gautier Convention Center.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the monetary donation from Chevron Pascagoula Refinery in the amount of $500.00 for the City of Gautier's Bicentennial Celebration to be held November 10, 2017, 6:00 P.M. – 9:00 P.M. at the Gautier Convention Center is hereby approved.

IT IS FURTHER ORDERED the monetary donation from Chevron Pascagoula Refinery is in the best interest of the City of Gautier.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Recreation Director
Date:	10/10/2017
Subject:	Approval to accept a monetary donation from Chevron Pascagoula Refinery for the City of Gautier's Bicentennial Celebration.

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donation in the amount of $500.00 from Chevron Pascagoula Refinery for the City of Gautier's Bicentennial Celebration to be held November 10, 2017 6:00 P.M. - 9:00 P.M. at the Gautier Convention Center.

BACKGROUND:

The City of Gautier proposes an engaging, months-long bicentennial celebration that explores Mississippi's deep cultural roots through art and song. The City hosted Mississippi Masterpieces, an art and songwriting competition open to residents and non-residents alike. The contest and bicentennial celebration will culminate with a final reception on Nov. 10, 2017. This event will offer artists the opportunity to sell and display their submitted art and will feature live performances of the winning songs. Additionally, the event will offer a selection of readings from the works of Mississippi literary icons such as Eudora Welty, Richard Wright, and William Faulkner. The event will also highlight an appearance by former Mississippi Supreme Court Associate Justice and novelist Randy Pierce, who will read from his latest novel, The Peter Bay.

DISCUSSION:

The City of Gautier has received a monetary donation in the amount of $500.00 from Chevron Pascagoula Refinery (Please note, check # 0024171265 from Chevron Pascagoula Refinery reflects a total of $1,500. $1,000 for Cruisin' Through the Decades and $500 sponsorship for the City's Bicentennial Celebration.)

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the City of Gautier's Bicentennial Celebration.

The City Council may:
1. Approve the monetary donation; or
2. Not approve the monetary donation

ATTACHMENTS:

1. Chevron- Pascagoula Refinery

Chevron

Chevron Products Company
A Division of Chevron U.S.A. Inc.
P.O. Box 6042
San Ramon CA 94583

62-20
311

No. 0024171265

09/05/2017

PAY TO
ORDER OF

CITY OF GAUTIER MISSISSIPPI
3330 HWY 90
GAUTIER MS 39553

$$$$$$$$$$1,500.00

NOT VALID AFTER 1 YEAR

Chevron

AUTHORIZED SIGNATURE

One Thousand Five Hundred and 00/100 Dollars

CITIBANK, N.A.
ONE PENN'S WAY, NEW CASTLE, DE 19720

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Approval to accept a monetary donation from Waste Pro USA for the City of Gautier's Cruisin' Through the Decades Event**

Introduced by:
Contact Person/Telephone **Chassity Bilbo 497-8000 ext. 317**

Summary Explanation: Approval to accept a monetary donation from Waste Pro USA in the amount of $1,500 for the City of Gautier's Cruisin' Through the Decades Event held October 1, 2017 11:00 A.M. – 5:00 P.M.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the monetary donation from Waste Pro USA in the amount of $1,500 for the City of Gautier's Cruisin' Through the Decades Event held October 1, 2017 11:00 A.M. – 5:00 P.M. is hereby approved.

IT IS FURTHER ORDERED these monetary donations are in the best interest of the City of Gautier.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Recreation Director
Date:	10/10/2017
Subject:	Approval to accept a monetary donation from Waste Pro USA for The City of Gautier's Cruisin' Through the Decades Event.

REQUEST:

The Recreation Department is seeking approval from City Council to accept the following monetary donation from Waste Pro USA in the amount of $1,500 for the City of Gautier's Cruisin' Through the Decades Event held on October 1, 2017.

BACKGROUND:

The 21st Annual Cruisin' the Coast will be held October 1-8, 2017 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one day event called, Cruisin' Through the Decades that will take place October 1, 2017 from 11 a.m. – 5 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received a monetary donation from Waste Pro in the amount of $1,500 for Cruisin' Through the Decades Event.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:
1.Approve the monetary donation in the amount of $1,500 ; or
2.Not approve the monetary donation in the amount of $1,500

ATTACHMENTS:

1. Waste Pro

CIT0180 Ref Nbr	CITY OF GAUTIER Invoice Nbr	Invc Date	WASTE PRO USA Invoice Amount	Amount Paid	10/3/2017 Disc Taken	50148678 Net Check Amt
01247217	09222017	09/27/17	1,500.00	1,500.00	0.00	1,500.00

WASTE PRO
Caring For Our Communities

2101 W. State Road 434 Suite 315
Longwood, FL 32779

Wells Fargo Bank
11-24/1210

CHECK # 50148678

DATE 10/3/2017

Check Amount

********1,500.00

PAY One Thousand Five Hundred and 00/100---------- US Dollars

TO THE ORDER OF

CITY OF GAUTIER
CITY TAX COLLECTOR
3330 HWY 90
GAUTIER, MS 39553-5124

VOID AFTER 90 DAYS

Authorized Signature

VOID VOID VOID VOID VOID VOID

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**September 2017 Privilege License Report**

Introduced by:
Contact Person/Telephone **Cynthia Russell 497-8000 ext. 302**

Summary Explanation: Receive September 2017 Privilege License Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for September 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

City of Gautier
Business Registry
September 2017

ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT
******1006	2018-08-0005578	Inifinty & Beyond Hair Essential	$22.00
*1446	2018-09-0005579	Home Port Qwik Stop	$40.00
862	2018-09-0005580	Studio 1 Productions	$20.00
******1275	2018-08-0005581	Ameriforce Craft Services	$30.00
*1447	2018-09-0005582	Merideth Dickerson State Farm	$20.00
1231	2018-09-0005583	Jeffrey Knight DDS Family Dentistry	$20.00
*1448	2018-09-0005584	K & A	$60.00
1170	2018-09-0005585	Grandview Security LLC	$20.00
1165	2018-09-0005586	Quality Coin Laundry	$35.00
******1253	2018-02-0005587	Wrecking Brew Vapors LLC	$23.20
1282	2018-09-0005588	Jennart Ad Design	$20.00
513	2018-09-0005589	Mcdonald's #5595	$30.00
*1449	2018-09-0005590	Happy Noodle Asian Cuisine	$35.00
791	2018-09-0005591	Walgreen Company	$580.00
511	2018-09-0005592	Primo Engineering	$20.00
******1184	2017-10-0005593	Toulon Apartments	$36.00
1184	2018-10-0005594	Toulon Apartments	$30.00
516	2018-09-0005595	Conrad Yelvington Distributors Inc	$30.00
1334	2018-09-0005596	Food Express	$40.00
1335	2018-09-0005597	Fred's Store #2028	$395.00
1373	2018-09-0005598	National Entertainment Network	$90.00
1327	2018-09-0005599	Dollar General #15710	$70.00
1383	2018-09-0005600	B & D Plastics	$150.00
1336	2018-09-0005601	Martin Bluff Laundromat	$20.00
1384	2018-09-0005602	Just Relax Theraputic Massage	$20.00
557	2018-09-0005603	Awesome Maint & Janitorial SVC	$20.00
		Total	**$1,876.20**

*	New Business	4
**	Slot Amusement	0
***	Due Refund	0
****	Transient Vendor	0
*****	Closed Business	0
******	Delinquent Renewals Issued	4

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Authorization to accept a Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting Grant**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 ext. 315**

Summary Explanation: Authorization to accept a Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting grant through the U.S. Department of Justice's Office of Justice Programs and the National Institute of Justice. The City of Gautier was awarded a $21,478 grant for the purchase of inventory tracking equipment and software. There is no local match.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City is hereby authorized to accept a Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting grant through the U.S. Department of Justice's Office of Justice Programs and the National Institute of Justice.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 10/10/2017
Subject: Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting Grant Acceptance

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REQUEST:
The Grants and Projects Director requests City Council authorization to accept a Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting grant through the U.S. Department of Justice's Office of Justice Programs and the National Institute of Justice.

BACKGROUND:
Under the program Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting (SAFE-ITR) program, NIJ funds States, units of local government, and tribal governments to implement an evidence management program to inventory, track, and report untested and unsubmitted sexual assault kits (SAKs).

Evidence from sexual assaults like weapons, bedding, clothing, and SAKs can be used to corroborate that a crime occurred, identify or eliminate a possible perpetrator, and ascertain whether a suspect may have been involved in other crimes. SAKs contain biological and trace evidence along with other physical evidence collected from a victim. While all evidence from sexual assaults is important, this program focuses on SAKs. SAKs may be stored in a number of places such as crime laboratories, police department evidence storage units, hospitals and clinics. Many law enforcement agencies do not have computerized systems to track the processing of a SAK.

The goal of NIJ's SAFE-ITR program is to establish and maintain accountability for participants in the criminal justice system as it relates to sexual assaults and sexual assault evidence collection and analysis. Establishing and maintaining accountability for law enforcement and laboratories will help ensure that evidence is promptly submitted to and analyzed by an accredited laboratory. Once analyzed, sexual assault evidence can provide investigative leads to the law enforcement agency, allowing the perpetrator to be apprehended before more crimes are committed.

DISCUSSION:
The City of Gautier was awarded a $21,478 grant for the purchase of inventory tracking equipment and software. There is no local match. Currently, the Gautier Police Department tracks SAKs and all other inventory manually. This equipment will streamline the process, making it less prone to human error and more efficient.

RECOMMENDATION:
The Grants and Projects Director recommends that City Council authorize acceptance of a Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting grant through the U.S. Department of Justice's Office of Justice Programs and the National Institute of Justice, as outlined above.

The City Council may:
1) Accept the above SAFE-ITR grant as presented; or
2) Not accept the SAFE-ITR grant.

ATTACHMENTS:

1. Grant Agreement and Conditions

U.S. Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General *Washington, D.C. 20531*

September 29, 2017

Mr. Paula Yancey
City of Gautier
3330 Hwy. 90
Gautier, MS 39553-5124

Dear Mr. Yancey:

On behalf of Attorney General Jefferson Sessions III, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY17 Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting Program (SAFE-ITR) in the amount of $21,478 for City of Gautier. This funding supports the FY 2017 Sexual Assault Forensic Evidence-Inventory, Tracking, and Reporting Program (SAFE-ITR) project titled "Gautier Police Department SAK Inventory, Tracking, and Reporting."

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Theodore D. Robinson, Grant Manager at (202) 616-1739; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Alan R. Hanson
Acting Assistant Attorney General

Enclosures

OFFICE FOR CIVIL RIGHTS

Office of Justice Programs

U.S. Department of Justice

810 7th Street, NW
Washington, DC 20531

Tel: (202) 307-0690
TTY: (202) 307-2027
E-mail: askOCR@usdoj.gov
Website: www.ojp.usdoj.gov/ocr

September 29, 2017

Mr. Paula Yancey
City of Gautier
3330 Hwy. 90
Gautier, MS 39553-5124

Dear Mr. Yancey:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at http://ojp.gov/about/ocr/vawafaqs.htm.

Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website http://www.lep.gov.

Ensuring Equal Treatment for Faith-Based Organizations

The DOJ regulation, Equal Treatment for Faith-Based Organizations, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

Using Arrest and Conviction Records in Making Employment Decisions

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://www.ojp.usdoj.gov//about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOPs) (see below).

Complying with the Safe Streets Act

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEOP (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c), .205(c)(5)).

Meeting the EEOP Requirement

If your organization has less than fifty employees or receives an award of less than $25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEOP requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf.

If your organization is a government agency or private business and receives an award of $25,000 or more, but less than $500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf.

If your organization is a government agency or private business and has received an award for $500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at http://www.ojp.usdoj.gov/about/ocr/eeop.htm. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf.

To comply with the EEOP requirements, you may request technical assistance from an EEOP specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOsubmisson@usdoj.gov.

Meeting the Requirement to Submit Findings of Discrimination

If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

Ensuring the Compliance of Subrecipients

SAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see http://www.ojp.usdoj.gov/funding/other_requirements.htm.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

U.S. Department of Justice
Office of Justice Programs
National Institute of Justice

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

City of Gautier
3330 Hwy. 90
Gautier, MS 39553-5124

4. AWARD NUMBER: 2017-AK-BX-0132

5. PROJECT PERIOD: FROM 01/01/2018 TO 12/31/2019

BUDGET PERIOD: FROM 01/01/2018 TO 12/31/2019

6. AWARD DATE 09/29/2017

7. ACTION
Initial

2a. GRANTEE IRS/VENDOR NO.
640732369

8. SUPPLEMENT NUMBER
00

2b. GRANTEE DUNS NO.
964447817

9. PREVIOUS AWARD AMOUNT $ 0

3. PROJECT TITLE
Gautier Police Department SAK Inventory, Tracking, and Reporting

10. AMOUNT OF THIS AWARD $ 21,478

11. TOTAL AWARD $ 21,478

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under FY17(NIJ - BJA Sexual Assault Kit Initiative (SAFE-ITR grants)) Pub. L. No. 115-31, 131 Stat. 135, 204; 28 USC 530C

14 . CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)

16.741 - DNA Backlog Reduction Program

15. METHOD OF PAYMENT

GPRS

[redacted] AGENCY APPROVAL [redacted]

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Alan R. Hanson

Acting Assistant Attorney General

17. SIGNATURE OF APPROVING OFFICIAL

Alan R. Hanson

[redacted] GRANTEE ACCEPTANCE [redacted]

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Paula Yancey
City Manager

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

[redacted] AGENCY USE ONLY [redacted]

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	AK	60	00	00		21478

21. SAKSGT0437

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

PROJECT NUMBER 2017-AK-BX-0132 AWARD DATE 09/29/2017

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

   The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

   Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

   Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 42 U.S.C. 3795a), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

   Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

   The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2017 award from OJP.

   The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2017 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2017 award.

   For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

   In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

   The recipient agrees to comply with the DOJ Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance.

PROJECT NUMBER 2017-AK-BX-0132 AWARD DATE 09/29/2017

SPECIAL CONDITIONS

4. Required training for Point of Contact and all Financial Points of Contact

   Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

   In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after-- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

   A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://www.ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

   The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

5. Requirements related to "de minimis" indirect cost rate

   A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

   If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

SPECIAL CONDITIONS

7. Requirements related to System for Award Management and Universal Identifier Requirements

   The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

   The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

   The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

   This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

8. All subawards ("subgrants") must have specific federal authorization

   The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

   The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

9. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $150,000

   The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

   The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $150,000)), and are incorporated by reference here.

SPECIAL CONDITIONS

10. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

    The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

    The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

11. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

    The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

    Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

12. Requirement for data on performance and effectiveness under the award

    The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13. OJP Training Guiding Principles

    Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/ojptrainingguidingprinciples.htm.

14. Effect of failure to address audit issues

    The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

15. Potential imposition of additional requirements

    The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

SPECIAL CONDITIONS

16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

17. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

19. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

SPECIAL CONDITIONS

20. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2017)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2017, are set out at https://ojp.gov/funding/Explore/FY17AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

21. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://www.usdoj.gov/oig.

SPECIAL CONDITIONS

22. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

SPECIAL CONDITIONS

23. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

24. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

25. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

SPECIAL CONDITIONS

26. (a) Use of Funds (no DNA testing expenses); No Research

Funds provided under this award shall be used only for the purposes and types of expenses set forth in the fiscal year 2017 program solicitation. The recipient shall ensure that none of the funds under this award are used for DNA testing (such as DNA testing expenses for personnel, equipment, supplies, procurement contracts).

The recipient shall ensure that none of the funds provided under this award are used for research or statistical projects or activities as defined by 28 CFR Part 22 or for research as defined by 28 CFR Part 46. Any questions concerning this provision should be directed to the NIJ grant manager for the award.

(b) Sexual Assault Kit Tracking Requirements

The recipient shall ensure that it tracks and reports on any sexual assault kit within its inventory for a period of not less than twelve months. The recipient shall ensure that any "new" sexual assault kit is incorporated into its inventory within 90 days of possession as set forth in the FY 2017 program solicitation.

The recipient shall ensure that a unique identifier is assigned to each sexual assault kit tracked with funding under this award. The recipient must identify the date upon which the prosecution of the person(s) to whom any sexual assault kit tracked with funding under this award relates would be time-barred by an applicable statute(s) of limitations.

(c) Reporting of sexual assault kit metrics (posting on appropriate public website required); reports must not include personally identifiable information

The recipient shall ensure that it posts sexual assault kit metrics to an appropriate website hosted by the recipient and open (accessible) to the public every 60 days. The recipient agrees that it will post the first such "60-day" report to its website not later than 60 days after the date of inventory completion specified on a properly-executed inventory certification submitted to NIJ in accordance with the FY 2017 program solicitation.

The recipient shall ensure that "60-day" reports (or any other reports or documentation published under this program) do not contain personally identifiable information or any details about a sexual assault that might lead to the identification of the individuals involved.

The recipient shall provide its "60-day" reports (captured during the applicable semi-annual progress reporting period) in its semi-annual progress reports submitted during the life of this award.

27. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at https://grants.ojp.usdoj.gov) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.

28. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/.

29. The recipient shall submit a report within 90 days of the end of the award period documenting all relevant project activities during the entire period of support under this award. At a minimum, with respect to funds provided under this FY 2017 award, the final report shall provide: (1) a summary and assessment of the program carried out with the funds made available under this FY 2017 award; (2) data associated with the performance measures set out in the FY 2017 program solicitation. The recipient shall ensure that all data and information necessary for the report are collected throughout the award period. The report must be submitted to the Office of Justice Programs, on-line through https://grants.ojp.usdoj.gov/.

SPECIAL CONDITIONS

30. To assist in information sharing, the award recipient shall provide the NIJ grant manager with a copy of publications (including those prepared for conferences and other presentations) resulting from this award, prior to or simultaneous with their public release. NIJ defines publications as any written, visual or sound material substantively based on the project, formally prepared by the award recipient for dissemination to the public. Submission of publications prior to or simultaneous with their public release aids NIJ in responding to any inquiries that may arise. Any publications - excluding press releases and newsletters - whether published at the recipient's or government's expense, shall contain the following statement: "This project was supported by Award No. _____, awarded by the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect those of the Department of Justice." This statement shall appear on the first page of written publications. For audio and video publications, it shall be included immediately after the title of the publication in the audio or video file.

31. The recipient shall transmit to the NIJ grant manager copies of all official award-related press releases at least ten (10) working days prior to public release. Advance notice permits time for coordination of release of information by NIJ where appropriate and to respond to press or public inquiries.

32. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

33. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.

34. Pursuant to 28 C.F.R. Part 18, OJP may suspend or terminate funding under this award before the completion of the project funded by this award, for the recipient's failure to comply with these special conditions or with the project's goals, plans and methodology set forth in the approved application. In the case of suspension, the recipient will be unable to draw down funds until OJP determines that the recipient is in compliance.

35. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

    The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

    It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

    The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

SPECIAL CONDITIONS

36. Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.

37. The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

    Categorical Exclusion: Based upon the information provided by the recipient in its application for these funds, NIJ has determined and the recipient understands that the proposed activities meet the definition of a categorical exclusion, as defined in the Department of Justice Procedures for Implementing the National Environmental Policy Act found at 28 CFR Part 61 (including Appendix D). A categorical exclusion is an action that because of the proposed activities' very limited and predictable potential environmental impacts, both on an individual and a cumulative basis, does not have a significant impact on the quality of the human environment. Consequently, no further environmental impact analysis is necessary under the requirements of the National Environmental Policy Act, 42 U.S.C. 4321, for these categorically excluded activities.

    Modifications: Throughout the term of this award, the recipient agrees that for any activities that are the subject of this categorical exclusion, it will inform NIJ of-- (1) any change(s) that it is considering making to the previously assessed activities that may be relevant to the environmental impacts of the activities; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until NIJ, with the assistance of the recipient, has completed any applicable environmental impact review requirements necessitated by the proposed change or new activity (or changed circumstances) and NIJ has concurred in the proposed change or new activity. This approval will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an NIJ-conducted environmental impact review process.

38. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.

39. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

    "This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

    The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

PROJECT NUMBER 2017-AK-BX-0132 AWARD DATE 09/29/2017

SPECIAL CONDITIONS

40. High risk: Withholding - Completion of "OJP financial management and grant administration training" required

    The recipient may not obligate, expend, or draw down funds under this award until-- (1) OJP determines that the recipient's Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award have successfully completed an "OJP financial management and grant administration training" on or after January 1, 2015, and (2) OJP issues a Grant Adjustment Notice (GAN) to modify or remove this special condition.

    Once both the POC and all FPOCs have successfully completed the training required by this condition, the recipient may contact the designated grant manager for the award to request initiation of a GAN to remove this condition.

    A list of the OJP trainings that OJP will consider an "OJP financial management and grant administration training" for purposes of this condition is available at https://ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

41. The recipient agrees promptly to provide, upon request, financial or programmatic-related documentation related to this award, including documentation of expenditures and achievements.

42. The recipient understands that it will be subject to additional financial and programmatic on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring.

U.S. Department of Justice

Office of Justice Programs

National Institute of Justice

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Steven Schuetz, Physical Scientist

Subject: Categorical Exclusion for City of Gautier

The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

Categorical Exclusion: Based upon the information provided by the recipient in its application for these funds, NIJ has determined and the recipient understands that the proposed activities meet the definition of a categorical exclusion, as defined in the Department of Justice Procedures for Implementing the National Environmental Policy Act found at 28 CFR Part 61 (including Appendix D).

A categorical exclusion is an action that because of the proposed activities' very limited and predictable potential environmental impacts, both on an individual and a cumulative basis, does not have a significant impact on the quality of the human environment. Consequently, no further environmental impact analysis is necessary under the requirements of the National Environmental Policy Act, 42 U.S.C. 4321, for these categorically excluded activities.

Modifications: Throughout the term of this award, the recipient agrees that for any activities that are the subject of this categorical exclusion, it will inform NIJ of-- (1) any change(s) that it is considering making to the previously assessed activities that may be relevant to the environmental impacts of the activities; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until NIJ, with the assistance of the recipient, has completed any applicable environmental impact review requirements necessitated by the proposed change or new activity (or changed circumstances) and NIJ has concurred in the proposed change or new activity. This approval will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an NIJ-conducted environmental impact review process.

U.S. Department of Justice
Office of Justice Programs

National Institute of Justice

GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

Grant

PROJECT NUMBER
2017-AK-BX-0132

This project is supported under FY17(NIJ - BJA Sexual Assault Kit Initiative (SAFE-ITR grants)) Pub. L. No. 115-31, 131 Stat. 135, 204; 28 USC 530C

1. STAFF CONTACT (Name & telephone number)

Theodore Robinson
(202) 616-1739

2. PROJECT DIRECTOR (Name, address & telephone number)

April Havens
Grants and Projects Administrator
3330 Hwy. 90
Gautier, MS 39553
(228) 219-8016

3a. TITLE OF THE PROGRAM

NIJ FY17 Sexual Assault Forensic Evidence - Inventory, Tracking, and Reporting Program (SAFE-ITR)

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

4. TITLE OF PROJECT

Gautier Police Department SAK Inventory, Tracking, and Reporting

5. NAME & ADDRESS OF GRANTEE

City of Gautier
3330 Hwy. 90
Gautier, MS 39553-5124

6. NAME & ADRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 01/01/2018 TO: 12/31/2019

8. BUDGET PERIOD

FROM: 01/01/2018 TO: 12/31/2019

9. AMOUNT OF AWARD

$ 21,478

10. DATE OF AWARD

09/29/2017

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The City of Gautier Police Department has 40 sworn officers and serves more than 18,500 residents and a heavy load of day visitors/student commuters within its 32 square miles. The young city (incorporated in 1986) has faced natural disaster and economic hardship, and it struggles to find funding for needed equipment. Often, the department must make due with outdated technology or manual methods of record-keeping.

The department currently has no sexual assault kit (SAK) evidence tracking system; or even a formal and functional inventory system. Each piece of evidence is accepted and tracked manually, with only the help of a general incident reporting software that is not intended to be used for inventory.

There is a crucial need for the integration of a software-based SAK tracking system with barcode printing and scanning technology. A new system, complete with a new computer system that is compatible with the software, will allow the small city to better maintain the chain-of-custody on all SAKs and allow the department

to better serve victims when responding to, investigating, and prosecuting sexual assault. Those are the two main goals of this project.

The requested equipment would create an inventory and tracking system through which older cold-case SAKs, current SAKs, and future SAKs will be input, coded, and tracked appropriately. It would help eliminate the possibility of human error when checking in and out the SAK evidence. The data gathered by a SAK tracking system will also allow the evidence technician to easily report SAK numbers to the granting agency and to the general public through the city's newly redesigned and user-friendly website.

The resulting electronic inventory, expected to be complete within six months, would also be easily searchable, which is a major asset since the current system in not searchable by specific piece of evidence or type of evidence.

ca/ncf

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Approval of a request to waive entrance and use fees for Shepard State Park**
Introduced by:	
Contact Person/Telephone	**Chassity Bilbo 497-8000 Ext. 306**

Summary Explanation: Approval of a request from East Central Middle School to waive entrance and use fees for Shepard State Park to host its Field Trip Picnic at Shepard State Park on October 27, 2017.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, the East Central Middle School has requested that the City waive all fees associated with entrance to Shepard State Park, and the use of the pavilion area on October 27, 2017; and

WHEREAS, the City has authority to waive such fees to a governmental entity such as the school district;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by East Central Middle School to waive entrance and use fees for Shepard State Park to host its Field Trip Picnic on October 27, 2017 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____

MAYOR

ATTEST:

_____

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 10/10/2017
Subject: Approval of a request to waive entrance and use fees for Shepard State Park

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REQUEST:

The Recreation Department has received a request from East Central Middle School to waive entrance and use fees for Shepard State Park to host its Field Trip Picnic at Shepard State Park on October 27, 2017.

BACKGROUND:

East Central Middle School 6th grade students will be visiting the Mississippi Gulf Coast Community College Jackson County Campus on October 27th for a career and college day. The school would like to visit Shepard State Park to have a picnic lunch.

DISCUSSION:

In an effort to make this trip affordable for East Central Middle School 6th graders a waiver of entrance and use fees has been requested.

RECOMMENDATION:

The Recreation Department recommends that City Council waive entrance and use fees for Shepard State Park for East Central Middle School Field Trip Picnic. The Recreation Department has determined that it is in the best interest of the City to waive entrance and use fees, as this event is an economic tool that brings favorable notice the opportunities, possibilities, and resources of Shepard State Park and to the City of Gautier.

The City Council may:

1. Approve waiver of entrance and use fees for Shepard State Park for East Central Middle School Field Trip Picnic; or
2. Not approve wavier of entrance and use fees for Shepard State Park for East Central Middle School Field Trip Picnic

ATTACHMENT:

1. Use Fee Waiver Request

East Central Middle School

Jackson County School District
21725 Slider Road
Moss Point, MS 39562
228-588-7009

Principal	Guidance	Assistant Principal
Monique Farrington	L.Guaggenti	Sherie Tanner

October 4, 2017

City of Gautier - City Council
3330 Highway 90
Gautier, MS 39553

Dear Ms. Bilbo,

On October 27, 2017 our East Central Middle School 6th grade students will be visiting the Mississippi Gulf Coast Community College Jackson County Campus for a career and college day. At the end of our visit, around 12:30, we would like to visit Shepard State Park to have a picnic lunch. I understand you have a beautiful pavilion area in the park that can accommodate our 200 students.

In order to reduce the cost to our students, I would like to request the waiver of all fees associated with a visit to your park. I would certainly appreciate any consideration you could give us in this matter. I look forward to your response. Thank you again for this opportunity for our students to visit your park.

Sincerely,

Monique Farrington

Monique Farrington
Principal
East Central Middle School

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:	**October 17, 2017**
Title:	**Approval of a request from Mississippi Gulf Coast Community College for the use of two portable lights**
Introduced by:	
Contact Person/Telephone	**Chassity Bilbo 497-8000 Ext. 316**

Summary Explanation: Approval of a request from Mississippi Gulf Coast Community College for the use of two portable lights for a period of no more than five days beginning October 27th and ending October 31st for security purposes during the annual Trunk or Treat.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, the Mississippi Gulf Coast Community College has requested from the City the use of two portable lights for the annual Trunk or Treat from October 27, 2017 through October 31, 2017 for security purposes: and

WHEREAS, the City has authority to provide said equipment to a governmental entity such as the community college as described above;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Mississippi Gulf Coast College for the use of two portable lights for the annual Trunk or Treat from October 27, 2017 through October 31, 2017 for security purposes is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 17, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Chassity Bilbo, Community Activities Manager

Date: October 10, 2017

Subject: Approval of a request from Mississippi Gulf Coast Community College for the use of two portable lights

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REQUEST:
The Recreation Department received a request from Mississippi Gulf Coast Community College for the use of two portable lights for a period of no more than five days beginning on October 27th and ending October 31st. for the purpose of providing lighting for security purposes during the annual Trunk or Treat

BACKGROUND:
Mississippi Gulf Coast Community College is the host location for the annual Trunk or Treat for the local community. Last year's event had over 2,000 attendees. The event offers fun & free activities including: trunk or treat, children's games & activities arts & crafts, face painting, and children's costume contest.

DICUSSION:
In an effort to have a safe event for the community, Mississippi Gulf Coast Community College is in need of additional lighting for security purposes during the annual community Fall Festival and Trunk-or-Treat.

RECOMMENDATION:
The Recreation Department recommends that City Council approve the use of two portable lights for a period of no more than five days beginning on October 27th and ending October 31st.

The City Council may:

1. Approve the use of two portable lights for a period of no more than five days beginning on October 27th and ending October 31st ; or

2. Not approve the use of two portable lights for a period of no more than five days beginning on October 27th and ending October 31st

ATTACHMENT(S):
Letter of Request MGCCC

Mary S. Graham, *President*
www.mgccc.edu

MGCCC
Mississippi Gulf Coast Community College

"Making a positive difference..."

Supported by Harrison, Stone, Jackson and George Counties

October 5, 2017

Ms. Chassity Bilbo
City of Gautier
3330 Hwy 90
Gautier, MS 39553

Dear Ms. Bilbo,

We are requesting the temporary use of two sets of portable lights to assist with our lighting needs for our Fall Festival/Trunk-or-Treat. We would need the lights to be delivered on Friday, October 27th for use on Monday, October 30th. They will be ready for pick up on October 31st.

This is a community event that we hold annually. Last year, we had over 2,000 attendees. This year, we are expecting it to be even bigger with even more attendees.

Thank you in advance for your consideration in honoring this request.

Sincerely,

Tammy Franks

Tammy Franks, Ph.D.
Vice President
Jackson County Campus

TF/ad

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
October 17, 2017

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES: