

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
March 17, 2020 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. "Tasty Thursday" March 26, 2020 from 11am until 6pm at Singing River Mall.**
- 2. 4th Annual Paint the Town Plein Air Art Competition is March 28, 2020 from 8 A.M - 4 P.M.**
- 3. 4th Annual Paint the Town Plein Air Painter's Social is March 28, 2020 from 4 P.M. - 5:30 P.M.**
- 4. 4th Annual Paint the Town Plein Air Art Show & Reception is March 31, 2020 from 6 P.M. - 8 P.M.**
- 5. Earth Day Celebration is Saturday, April 4, 2020 at George Martin City Park from 10:00 A.M. - 12:00 P.M.**
- 6. 9th Annual Easter Egg Hunt is Saturday, April 4, 2020 at Singing River Mall @ 2:00 P.M.**

IV. Presentation Agenda

- 1. Retirement of Police Chief Dante Elbin**
- 2. Sparklight - Charlie Oaks**

V. Business Agenda

1. Consider a request for a Special Exception that would allow construction of a recycle dump pad at 4205 Beasley Road, PID #82427003.000 in an AG Agricultural Zoning District (GPC Case No. 20-03-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Authorization to approval the final invoice to Magnolia Construction Co. and Change Order No.4 for the Bemis Avenue Sewer project.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of Change Order No. 1 for the Hwy 57 Utilities Relocation project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Approval of Change Order No.3, Pay Application No,5 in the amount of \$4,356.86, and substantial completion for the City Park Fitness Trail project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Authorization to remove four (04) Motorola mobile radios and one (1) View Sonic computer monitor from the Police Department's inventory.
2. Receive January 2020 Finance Report
3. Authorization to accept a monetary donation for The City of Gautier's 9th Annual Easter Egg Hunt
4. Approval to amend Comprehensive Fee Schedule for the Parks and Recreation Department

5. **Authorization for the Mayor to execute the required close-out documentation for the Bemis Avenue sewer project**
6. **Approval of the 2020 Paving List**
7. **Approval of water and sewer adjustments dated March 2020 in the amount of \$2,493.11.**
8. **Request City Council approval to enter into a Lease Purchase Financing Agreement with Hancock Whitney Bank.**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until April 7, 2020 at 6:30 pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
March 17, 2020**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. "Tasty Thursday" March 26, 2020 from 11am until 6pm at Singing River Mall.
2. 4th Annual Paint the Town Plein Air Art Competition is March 28, 2020 at Gautier City Hall from 8 A.M - 4 P.M.
3. 4th Annual Paint the Town Plein Air Painter's Social is March 28, 2020 from 4 P.M. - 5:30 P.M.
4. 4th Annual Paint the Town Plein Air Art Show & Reception is March 31, 2020 from 6 P.M. - 8 P.M.
5. Earth Day Celebration is Saturday, April 4, 2020 at George Martin City Park from 10:00 A.M. - 12:00 P.M.
6. 9th Annual Easter Egg Hunt is Saturday, April 4, 2020 at Singing River Mall @ 2:00 P.M.

NOTES:

4th Annual City of Gautier Paint the Town Plein Air Art Competition



Paint the Town Plein Air Art Competition

Registration:

March 28, 2020

8:00 a.m.—9:00 a.m.

Location:

Gautier City Hall
3330 Hwy 90

Registration Fee:

\$20 if registered by March 20th

\$25 after March 20th

Adult Division

\$250.00 1st Place Cash Prize

Youth Division

\$100.00 1st Place Cash Prize

ART WILL BE JURIED

Paint Location Saturday

9-12 George Martin City
Park 902 De La Pointe

Suggested Painting Locations 1-4

Shepard State Park

1034 Graveline Rd

- Indian Point Birding
Trail 1600 Indian Point
Pkwy
- Sandhill Crane Refuge
7200 Crane Lane
- Pitalo's Marine
704 Sandstone
- Mary Walker Marina
3308 Mary Walker
- Any Location within the
City of Gautier

In conjunction with

La Côte en Plein Air

painting across the coast

Presented by Art Space 86 and Walter Anderson Museum of Art

Calling all Artist!!
Capture the Beauty of Gautier!

Plein Air Art Competition

March 28th 8-4pm

Registration: Gautier City Hall
First location for La Côte en Plein Air

Painter's Social

March 28th 4-5:30pm

Gautier City Hall

Mix & Mingle ~ Light Hors d'oeuvres will be served

La Côte en Plein Air

painting across the coast

March 28th—April 3rd

Art Show & Reception

March 31, 2020

6-8pm Gautier City Hall

Award Ceremony

The public is encouraged to visit City Park on March 28th 9am - 12 noon to view the artists as they capture the beauty of Gautier at the nature fitness trail, which is nestled under the shade of beautiful mature oaks and magnolias with a breathtaking view of the bayou!

For more information/official rules for Paint the Town visit www.gautier-ms.gov or check us out on Facebook @ Gautier Events , Gautier Recreation & Community Events or contact: Chassity Bilbo 228-497-8000 ext. 317 cbilbo@gautier-ms.gov

For information on La Côte en Plein Air - painting across the coast visit Facebook: Art Space 86, La Côte en Plein Air or contact :Jerrold Partridge painterjerrod@gmail.com

City of Gautier

EARTH DAY

CELEBRATION!



Sponsored By



Art Work
Created By
Nateria Wilson
College Park
Elementary



Gautier Recreation
The City of Gautier

Saturday, April 4, 2020

George Martin City Park

10:00 am - 12:00 pm

PLANTS. ECO TOURS . PRODUCE. POTTERY. CHILDREN ACTIVITIES ,
PET ADOPTIONS BY JACKSON COUNTY ANIMAL SHELTER



City of Gautier 9th Annual EASTER EGG HUNT

**Saturday , April 4th
Singing River Mall Property
2:00 P.M.**

Ages 1-10

Free pictures w/ Easter Bunny, hay ride along the Bunny Trail, face painting, and prizes!



**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
March 17, 2020**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Retirement of Police Chief Dante
2. Sparklight - Charlie Oaks

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

March 17, 2020
Consideration of a Special Exception application to allow construction of a recycle dump pad at 4205 Beasley Road (PID #82427003.000) in an AG Agricultural Zoning District (GPC 20-03-SE).

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception application to allow construction of a recycle dump pad at 4205 Beasley Road (PID #82427003.000) in an AG Agricultural Zoning District (GPC 20-03-SE).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 20-03-SE
4205 BEASLEY ROAD – RECYCLE DUMP PAD IN AN
AG AGRICULTURAL ZONING DISTRICT
REGARDING PARCEL ID NO: 82427003.000**

WHEREAS, an application for a Special Exception Permit has been filed by Waste Pro of Mississippi; and

WHEREAS, if granted, the permit would allow for a recycle dump pad in an AG, Agricultural Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 4205 Beasley Road in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its March 5, 2020 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Recycle Dump Pad, requires a Special Exception Permit in the AG Agricultural Zoning District

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance, and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accept the recommendation of the Planning Commission and approve the application submitted by Waste Pro of Mississippi on March 5, 2020 for a Special Exception Permit to allow for a recycle dump pad at 4205 Beasley Road in Gautier, Mississippi which is located in an AG, Agricultural Zoning District.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 3/10/2020
Subject: Consider a request for a Special Exception that would allow construction of a recycle dump pad at 4205 Beasley Road, PID #82427003.000 in an AG Agricultural Zoning District (GPC Case No. 20-03-SE)

REQUEST:

The Planning Department has received a request from Waste Pro of Mississippi for a Special Exception that would allow construction of a recycle dump pad at their current site located in an AG Agricultural Zoning District at 4205 Beasley Road, PID #82427003.000. The application fee of \$250 was paid on January 21, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned AG Agricultural

Location: 4205 Beasley Road (See Exhibit A)

General features of the proposed project:

Recycle Pad: 30' x 30' concrete pad with concrete block walls on three sides (900 square feet)

Site Size: 15 Acres

Potable Water and Wastewater Services: Existing from City

Current Zoning(See Exhibit B):AG Agricultural

Current Surrounding Zoning(See Exhibit B): C-2 Community Commercial, and AG Agricultural.

Current Surrounding Existing Land Use (See Exhibit C): Vacant.

Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant:In the past we had taken collected recycling material to our Material Recycling facility in Gulfport, sorted the material, and then sold off the commodities to reduce the cost. Recently, the market for recycling materials has changed significantly, and made it impossible for us to keep our Recycling Facility operation going due to cost. We have recently moved from the Gulfport location we rented for material recycling to our own property in Gulfport, however, that location is not large enough to run all of the same types of operations. If we are unable to gain approval of this exception, we will have to continue renting the facility in Gulfport, incur those rental costs, and thus could affect our ability to keep the residents costs for Solid Waste as low as

possible.

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: Our location is land locked on our north side by the Applewhite Landfill which we also operate, and the remainder of the area around us is woods. The closest residences to our location are several hundred feet and we have never received any complaints from any of those residents. The only material that will be dumped on this pad is recyclable material, therefore, there is very slim chance of any strong odor coming from the material. There is also no material left on the pad at the close of business, and the pad will be cleaned every day to ensure the area stays as clean and odor free as possible. The operation is approved, as is, by the Mississippi Department of Environmental Quality, however, we will be installing an Oil Water Separator so that we capture and dispose of any liquids from the dumping of the material and washing down the pad daily. Waste Pro trucks are the only trucks that will be utilizing this pad. The only additional traffic that will be added to our operations is one truck coming from Gulfport one time a day.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The circumstances that require this proposed Special Exception stem from the ever changing recycle market and the significant increased cost to run those operations, and thus having to make adjustments to our operations in order to have the ability to offer a recycling option to our community, as it important to them, and us.

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception;

or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception due to the fact that it may cause an economic hardship to the City of Gautier or a loss of recycling service.

The City Council may:

1. Approve the Special Exception;
2. Approve the Special Exception with changes; or
3. Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 3.5.20
2. Combined Packet 20-03-SE

Excerpt from March 5, 2020 Planning Commission Meeting:

The Planning Department has received a request from Waste Pro of Mississippi for a Special Exception that would allow construction of a recycle dump pad at 4205 Beasley Road located in an AG Agricultural Zoning District (GPC Case No. 20-03-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Waste Pro of Mississippi for a Special Exception that would allow construction of a recycle dump pad at their current site located in an AG Agricultural Zoning District at 4205 Beasley Road, PID #82427003.000. The application fee of \$250 was paid on January 21, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned AG Agricultural

1. Location: 4205 Beasley Road (See Exhibit A)
2. General features of the proposed project:
Recycle Pad: 30' x 30' concrete pad with concrete block walls on three sides (900 square feet)
Site Size: 15 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): AG Agricultural
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial, and AG Agricultural.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others

of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant: *In the past we had taken collected recycling material to our Material Recycling facility in Gulfport, sorted the material, and then sold off the commodities to reduce the cost. Recently, the market for recycling materials has changed significantly, and made it impossible for us to keep our Recycling Facility operation going due to cost. We have recently moved from the Gulfport location we rented for material recycling to our own property in Gulfport, however, that location is not large enough to run all of the same types of operations. If we are unable to gain approval of this exception, we will have to continue renting the facility in Gulfport, incur those rental costs, and thus could affect our ability to keep the residents costs for Solid Waste as low as possible.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Our location is land locked on our north side by the Applewhite Landfill which we also operate, and the remainder of the area around us is woods. The closest residences to our location are several hundred feet and we have never received any complaints from any of those residents. The only material that will be dumped on this pad is recyclable material, therefore, there is very slim chance of any strong odor coming from the material. There is also no material left on the pad at the close of business, and the pad will be cleaned every day to ensure the area stays as clean and odor free as possible. The operation is approved, as is, by the Mississippi Department of Environmental Quality, however, we will be installing an Oil Water Separator so that we capture and dispose of any liquids from the dumping of the material and washing down the pad daily. Waste Pro trucks are the only trucks that will be utilizing this pad. The only additional traffic that will be added to our operations is one truck coming from Gulfport one time a day.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *The circumstances that require this proposed Special Exception stem from the ever changing recycle market and the significant increased cost to run those operations, and thus having to make adjustments to our operations in order to have the ability to offer a recycling option to our community, as it important to them, and us.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and

(3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a “Finding of Fact” regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

The applicant was running a few minutes late.

Commissioner Jamison asked Mr. Ankerson if individuals would be able to dump recyclable items at the proposed location.

Mr. Ankerson stated that only the Waste Pro trucks would be dumping at the site. He explained further that because of the rising cost of recycling and the nearest recycle dump pad being in Gulfport, Waste Pro was proposing the construction of the dump pad so they could continue to offer the recycling service at a reasonable cost.

Chairman Wooten asked Mr. Ankerson if Waste Pro had the waste disposal contract for the City of Gautier.

Mr. Ankerson advised that they did have the contract for the city and it had just been renewed last year.

Commissioner Jamison asked where the dump pad would be located and how high the walls would be.

Mr. Geboy, the applicant, had arrived and advised that the proposed pad would be located behind the maintenance building inside the gate. He also stated that the concrete walls would be approximately 8' tall.

Commissioner Davis asked if the pad would be cleaned every day.

Mr. Geboy stated that the pad would be sprayed down every day and that an oil and water separator would be installed so the water would be pumped into the County waste water system and the oil would be put in a vat for Waste Oil to take away.

Commissioner Ward asked if there would be pallets of compacted recycled material stacked in the yard.

Mr. Geboy advised that the sealed compacted material would be stored in a receiver box until it was transported to Florida to be disposed of.

There were none in attendance speaking in opposition.

ACTION TAKEN:

Commissioner Davis made a motion to recommend that City Council approve the Special Exception due to the fact that it may cause an economic hardship to the City of Gautier or a loss of recycling service.

Commissioner Jamison seconded the motion and the following vote was recorded:

AYES:	David Wooten
	Kay C. Jamison
	Jimmy Green
	Joshua Ward
	James Lee
	William Davis

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

March 5, 2020

GPC #20-03-SE

Waste Pro of Mississippi

4205 Beasley Road

VII. NEW BUSINESS

1. Consider a request by Waste Pro of Mississippi for a SPECIAL EXCEPTION that would allow construction of a recycle dump pad at 4205 Beasley Road, PID #82427003.000 located in an AG Agricultural Zoning District (GPC CASE #20-03-SE)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: February 13, 2020

Subject: Consider a request for a Special Exception that would allow construction of a recycle dump pad at 4205 Beasley Road, PID #82427003.000 in an AG Agricultural Zoning District (GPC Case No. 20-03-SE)

REQUEST:

The Planning Department has received a request from Waste Pro of Mississippi for a Special Exception that would allow construction of a recycle dump pad at their current site located in an AG Agricultural Zoning District at 4205 Beasley Road, PID #82427003.000. The application fee of \$250 was paid on January 21, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned AG Agricultural

1. Location: 4205 Beasley Road (See Exhibit A)
2. General features of the proposed project:
 - Recycle Pad: 30' x 30' concrete pad with concrete block walls on three sides (900 square feet)
 - Site Size: 15 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): AG Agricultural
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6. Current Surrounding Existing Land Use (See Exhibit C): Vacant.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant: *In the past we had taken collected recycling material to our Material Recycling facility in Gulfport, sorted the material, and then sold off the commodities to reduce the cost. Recently, the market for recycling materials has changed significantly, and made it impossible for us to keep our Recycling Facility operation going due to cost. We have recently moved from the Gulfport location we rented for material recycling to our own property in Gulfport, however, that location is not large enough to run all of the same types of operations. If we are unable to gain approval of this exception, we will have to continue renting the facility in Gulfport, incur those rental costs, and thus could affect our ability to keep the residents costs for Solid Waste as low as possible.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Our location is land locked on our north side by the Applewhite Landfill which we also operate, and the remainder of the area around us is woods. The closest residences to our location are several hundred feet and we have never received any complaints from any of those residents. The only material that will be dumped on this pad is recyclable material, therefore, there is very slim chance of any strong odor coming from the material. There is also no material left on the pad at the close of business, and the pad will be cleaned every day to ensure the area stays as clean and odor free as possible. The operation is approved, as is, by the Mississippi Department of Environmental Quality, however, we will be installing an Oil Water Separator so that we capture and dispose of any liquids from the dumping of the material and washing down the pad daily. Waste Pro trucks are the only trucks that will be utilizing this pad. The only additional traffic that will be added to our operations is one truck coming from Gulfport one time a day.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *The circumstances that require this proposed Special Exception stem from the ever changing recycle market and the significant increased cost to run those operations, and thus having to make adjustments to our operations in order to have the ability to offer a recycling option to our community, as it important to them, and us.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

20-03-SE

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Commission and approval of the City Council.

Name of Applicant: John Geboy

Name of Business: Waste PRO

Address: 4205 Beasley RD. Gautier Ms. 39553

Mailing Address (if different):

Email Address: JGeboy@wastePROUSA.com PID 82427003.000

Phone: 228-818-5393 Cell Phone: 228-369-0525

Reason for request, location and intended use of Property: Need to add a recycle dump pad in order to load into a compactor and transport to recycle center in FL.

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☒ 4. Copy of protective covenants or deed restrictions, if any.
- ☒ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 1/21/2020 Verify as Complete [Signature]

Fee Amount Received 250

Initials of Employee Receiving Application [Signature]

Date of Application: 1/20/2020

I, John J Jennings, the fee simple owner of the following described property (give legal description):

WASTE PRO OF MISSISSIPPI
4205 BEASLEY RD
GAUTIER, MS 39553
WASTE COLLECTORS

hereby petition to the City of Gautier to Grant a Special Exception of _____

SECTION 4.16 in UNIFIED DEVELOPMENT ORDINANCE

and affirm that John GEBOY is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

John J Jennings
(Owner's Signature)

The foregoing instrument was acknowledged before me this 20 day of _____

January, 20 20 by John J Jennings

✓, who is personally known to me or has produced _____

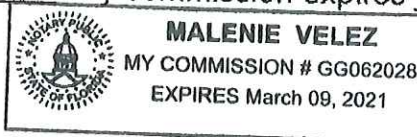
_____ as identification and who did take an oath.

Malenie Velez
(Printed Name of Notary Public)

Malenie
(Signature of Notary Public)

Commission # _____ My commission expires _____

(Notary's Seal)



SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

**EXCERPT FROM GAUTIER'S UNIFIED DEVELOPMENT ORDINANCE
CONCERNING SPECIAL EXCEPTIONS**

SECTION 4.16: Special Exception

A request for a Special Exception may be initiated by the owner or agent of the owner provided that said property has not been denied a previous request for a Special Exception for the same property or portion of property within the past twelve (12) months.

4.16.1 Application for Special Exception

Applications for a Special Exception may be filed on the appropriate application available from the Planning Department and shall include all requested information, attachments, and submittals.

4.16.2 Procedure

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria outlined below, and make a recommendation to City Council pursuant to UDO Section 4.14.4 (A and B). City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall and the effected property for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

4.16.4 Criteria for Approval

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when the following criteria are established:

- A. That a literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and that interpretation of this ordinance would work unnecessary hardship upon the applicant;
- B. That the requested Special Exception will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or the general welfare; and
- C. That the special circumstances are not the result of actions of the applicant.

4.16.5 Limitations and Restrictions

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

- A. The property changes ownership;
- B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
- C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) consecutive days during the existence of the Special Exception.



January 21, 2020

City of Gautier Planning Department

RE: Special Exception to Unified Development Ordinance

Dear Committee,

On behalf of Waste Pro, we would like to request approval for an exception to the Unified Development Ordinance for our property/operations located at 4205 Beasley Rd, Gautier MS. Our location is zoned as Agricultural and we are currently operating under an approved Ordinance exception and the extra exception will not make any significant changes to our current operations nor will it have a negative impact to the community.

We currently collect Recycling for Gautier, Ocean Springs, Pascagoula, and City of Gulfport Residents. In the past we had taken this material to our Material Recycling facility in Gulfport, sorted the material, and then sold off the commodities to reduce the cost, and pass those savings on the Cities. Recently, the market for recycling materials has changed significantly, and made it impossible for us to keep our Recycling Facility operations going due to cost. We continued to use that location, however, eliminated the sorting and selling of the material, and moved to loading the material into a self-contained compactor where, once full, we transport the material to Florida. Recently, we have moved from that Gulfport location (which we rented), to our own property/location in Gulfport. That location is not large enough to run all of the same types of operations, therefore, we are asking to be approved to move the staging operations to Gautier. If we are unable to gain approval of this exception, we will have to continue renting the facility in Gulfport, incur those rental costs, and thus could affect our ability to keep the residents costs for Solid Waste as low as possible.

Our location is land locked on our north side by the Applewhite Landfill which we also operate, and the remainder of the area around us is woods. The closest residences to our location are several hundred feet, and to this day, we have not received one complaint from any of those residents. This additional operation will involve 4-5 trucks dumping on a 30x30 concrete pad with concrete block walls on three sides. Each truck averages approximately 2 tons per load. As soon as the material is dumped it is immediately loaded into a 40-yard total contained compactor receiver box and once the box is full, it is transported to the Emerald Coast Utility Authority Recycling center in Florida. The only material that will be dumped on this pad is recyclable material, therefore, there is very slim chance of any strong odor coming from the material, there is

no material left on the pad at the close of business, and the pad will be cleaned every day to ensure the area stays as clean and order free as possible. Please note, this operation is approved as is by the Mississippi Department of Environmental Quality, however, we will be installing an Oil Water Separator so that we capture and dispose of any liquids from the dumping of the material and washing down the pad daily. Only curbside residential recyclable material will be dumped on this pad, and Waste pro trucks are the only trucks that will be utilizing this pad. An additional positive to this change in operations will be the reduced emissions our trucks will put into the air due to not having to travel to Gulfport Daily. Currently there are four recycle trucks that run daily, One in each city (Gautier, Pascagoula, Ocean Springs, and Gulfport), a three to one beneficial change. The only additional traffic that will be added to our operations is one truck coming from Gulfport one time a day.

The circumstances that require this proposed Special Exception stem from the ever changing recycle market and the significant increased cost to run those operations, and thus having to make adjustments to our operations in order to have the ability to offer a recycling option to our community, as it is important to them, and us.

Thank you for your consideration of this Special Exception.

Sincerely,



John Geboy
Division Manager
Waste Pro of Mississippi, Inc.
(228)369-0525 (cell)
(228) 818-5393 (office)
jgeboy@wasteprousa.com
4205 Beasley St.
Gautier, MS 39553



STATE OF MISSISSIPPI

PHIL BRYANT

GOVERNOR

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

GARY C. RIKARD, EXECUTIVE DIRECTOR

December 13, 2019

Ms. Paula Yancey, City Manager
City of Gautier, MS
3330 Highway 90
Gautier, MS 39553

Re: Proposed Recycling Facility in Gautier, MS

Dear Ms. Yancey:

The Mississippi Department of Environmental Quality (MDEQ) received a letter from Waste Pro of Mississippi, Inc. (Waste Pro) on December 10, 2019 proposing to site a new facility in Jackson County to temporarily store and compact recyclable materials from their curbside recycling collection vehicles prior to off-site transport for processing. This facility would be located on property owned by Waste Pro at 4205 Beasley Road in Gautier, MS just south of the Applewhite Recycling Systems, LLC class I rubbish site. It is the MDEQ's understanding that Waste Pro intends to limit acceptance and management to only pre-sorted recyclable materials such as cardboard and paper products, recyclable plastics, and aluminum cans. As with all curbside recycling collection programs, Waste Pro expects that some incidental amounts of garbage and other non-recyclable materials may be mixed in with some loads, but these materials are to be collected in waste receptacles and transported off-site for proper disposal.

Because Waste Pro intends to receive and manage only recyclable materials at this facility, the facility would not be considered a "processing facility" as defined in the Mississippi Nonhazardous Solid Waste Management Regulations, and as such Waste Pro is not required to obtain a solid waste management permit to begin the proposed operations at this location. These materials will have to be stored and managed in a way that protects the recyclable value of the materials and prevents the recyclables from being "wastes."

However, if at any time the facility proposes to accept and manage non-recyclable wastes on a routine basis, the facility would meet the definition of a "processing facility." In accordance with the Regulations, before Waste Pro could begin receiving such waste, they would first be required to request and be granted formal inclusion of the facility in the Jackson County Solid Waste Management Plan as well as obtain a solid waste processing facility permit from MDEQ. Waste Pro will still be responsible for seeking local government approval and coordinating any local government issues associated with the siting and operation of this facility.

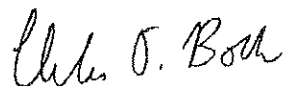
OFFICE OF POLLUTION CONTROL

POST OFFICE BOX 2261 • JACKSON, MISSISSIPPI 39225-2261 • TEL: (601) 961-5171 • FAX: (601) 354-6612 • www.deq.state.ms.us

AN EQUAL OPPORTUNITY EMPLOYER

If you have any questions or comments regarding this matter, please do not hesitate to contact me at (601) 961-5232.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles O. Bock". The signature is fluid and cursive, with the first name "Charles" and last name "Bock" being clearly legible.

Charles Bock, P.E., Manager
Policy, Planning, & Special Programs Branch
Waste Division

cc: Trent Jones – Waste Division
John Geboy – Waste Pro
Jeff Papasan – Waste Pro
Ross Williams – SoilTech Consultants

PRELIMINARY PLANNING
DRAWING
NOT A SURVEY

through staked &
Hogged
7/28/2018
5' from NW
corner of stn

located & flagged	IPF
7/28/2019	REFERENCE
	MONUMENT

N:327.954 01
E 1.036.232.06

APPROPRIATE OWNER:
PLECART LAND HOLDINGS, LLC
DEED BOOK 1421 PAGE 608

FENCE
FENC ROAD

34

EXTENT
APPEAR

30.0' PROPOSED

EN
APP
PUBI
BI

POINT OF
OFF

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29.98'(R)
S89°54'12"W
29.98'(M)

N89°54'09"E
29.96'(M)
S89°59'58"E
29.96'(R)

SOUTH 600.00'(RD)
S00°06'23"E 600.07'(M)
S00°06'14"E 599.91'(R)

rough stked &
flogged
7/29/2019
5' from nw
corner of sign

located &
flogged
7/29/2019
REFERENCE
MONUMENT

PROPOSED 30' EASEMENT
FROM WALNUT ACQUISITION CORP.

PRELIMINARY PLANNING DRAWING NOT A SURVEY

EAST 1089.00'(RD)
N89°54'26"E 1058.96'(R)
N89°54'09"E 1058.90'(M)

GATE

DIRT ROAD ENCROACHES

NE 1/4 SE 1/4
SE 1/4 SE 1/4

located &
flogged
7/29/2019

N00°05'43"W 600.05'(M)
N00°05'46"W 599.99'(R)
NORTH 600.00'(RD)

APPARENT OWNER:
APPLECART LAND HOLDINGS, LLC
DEED BOOK 1421 PAGE 608

FENCE
ENCROACHES

located &
flogged
7/29/2019

N:327,854.91
E:1,036,232.06

S89°54'12"W 1058.99'(M)
S89°54'11"W 1059.02'(R)
WEST 1089.00'(RD)

WOOD FRAME
BUILDING

WELL

ASPHALT PAVEMENT

OFFICE
BUILDING

METAL BUILDING

TANK
PAD

ASPHALT PAVEMENT

POOL

136.1

207.0

302.6

121.3

GATE

GATE

GATE

GATE

GATE

GATE



COASTAL INDUSTRIAL SERVICES, INC.
ENGINEERING
14102 Spring Park, Suite 107
Houston, Texas 77040
Phone: 281.331.1199 Fax: 281.331.1191
www.coastalcs.com



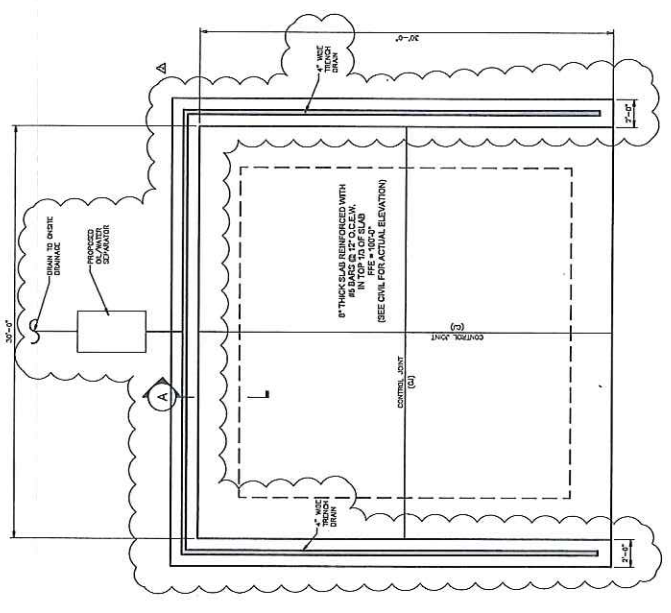
WASTE PRO FOUNDATION
4205 BEASLEY ROAD
GAUTIER, MS 39553

SCALE: AS NOTED
DATE: 12/22/2017
DRAWN BY: JAC
CHECKED BY: JAC
DESIGNED BY: JAC

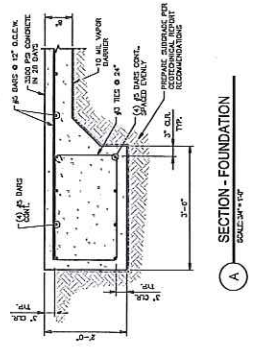
FOUNDATION PLAN & SECTIONS	
ISSUED FOR:	CONSTRUCTION
DATE:	12/22/2017
NO.	1
DATE	12/22/2017
BY	JAC
CHKD	JAC
APP'D	JAC
REVISIONS	
NO.	1
DATE	12/22/2017
BY	JAC
CHKD	JAC
APP'D	JAC

\$100	
DRAWING NO.	
PROJECT NO.	
SHEET NO.	
SHEET TOTAL	
DATE	
BY	
CHKD	
APP'D	

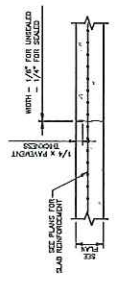
THIS DRAWING, SPECIFICATIONS, AND SCHEDULES ARE THE PROPERTY OF COASTAL INDUSTRIAL SERVICES, INC. NO PART OF THIS DRAWING, SPECIFICATIONS, OR SCHEDULES MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM COASTAL INDUSTRIAL SERVICES, INC. THE USER OF THIS DRAWING, SPECIFICATIONS, OR SCHEDULES SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR COMPLYING WITH ALL APPLICABLE CODES AND REGULATIONS. COASTAL INDUSTRIAL SERVICES, INC. SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE, LOSS, OR INJURY, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS DRAWING, SPECIFICATIONS, OR SCHEDULES. COASTAL INDUSTRIAL SERVICES, INC. SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE, LOSS, OR INJURY, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS DRAWING, SPECIFICATIONS, OR SCHEDULES. COASTAL INDUSTRIAL SERVICES, INC. SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE, LOSS, OR INJURY, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS DRAWING, SPECIFICATIONS, OR SCHEDULES.



1 FOUNDATION PLAN
SCALE: 1/4" = 1'-0"

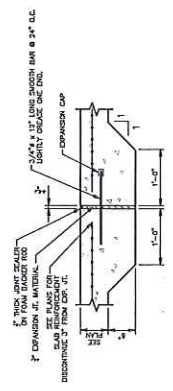


SECTION - FOUNDATION (A)
SCALE: 3/4" = 1'-0"



TYP SECTION CONCRETE SAW CUT CONTROL JOINT (CJ)
SCALE: 1/4" = 1'-0"

NOTES:
1) JOINTS IN GREEN CONCRETE SHALL BE MADE AT THE END OF EACH POUR.
2) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
3) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
4) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
5) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
6) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
7) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
8) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
9) JOINTS SHALL BE MADE AT THE END OF EACH POUR.
10) JOINTS SHALL BE MADE AT THE END OF EACH POUR.

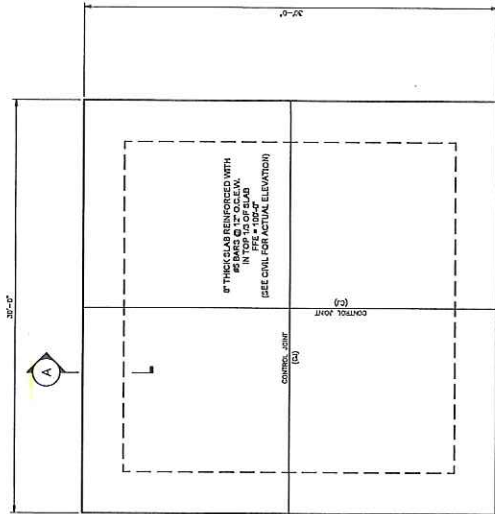


TYP SECTION CONCRETE EXPANSION JOINT (EJ)
SCALE: 1/4" = 1'-0"

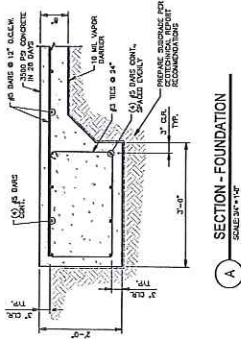
REINFORCING STEEL

1. WELDED WIRE MATERIAL SHALL COMPLY WITH AMERICAN SOCIETY OF TESTING MATERIALS (ASTM) AIRE STANDARD SPECIFICATIONS. SUPPORT WELDED WIRE MATERIAL AT THE PROPOSED DEPTH PRIOR TO PLACING CONCRETE WITH MINIMUM CLEARANCES AS NOTED BELOW AND WITH APPROPRIATELY NOTED EMBED.
2. ALL WELDED WIRE MATERIAL SHALL BE LAPPED ONE FULL BARS PLACES TWO (2) TIMES AT JOINTS AND WELDED TENSILE LAPS AT ALL JOINTS AND ENDS DOW (8) INCHES, MINIMUM.
3. MANUA COVER (CONCRETE PROTECTION) OF ALL CONCRETE REINFORCEMENT MEASURED FROM THE FINISHED CONCRETE FAS TO THE SOIL SHALL BE THREE (3) INCHES FOR FOOTINGS AND GRADE BEAMS (BOTTOM AND SIDE) AND TWO (2) INCHES BOTTOM AND SIDE FOR SLAB ON GRADE.
4. REINFORCEMENT SHALL BE PLACED IN ACCORDANCE WITH THE A.C.I. MANUAL OF PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES, A.C.I. 315.
5. REINFORCING BARS SHALL BE PLACED IN ACCORDANCE (AND) OVER "PLACING REINFORCING BARS", LATEST EDITION.
6. THE LAP SPACE DEVELOPMENT LENGTH OF STEEL SHALL BE ACHIEVED AND MADE TO DEVELOP ACCORDANCE WITH THE A.C.I. MANUAL OF PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES, A.C.I. 315. REINFORCING BARS SHALL BE LAPPED AT MAXIMUM DIAMETER IN STEELS MINIMUM LAP SHALL BE 48 BAR DIAMETER. REINFORCING STEEL SPICES, UNLESS NOTED OTHERWISE, SPICES SHALL COMPLY TO A.C.I. 318, LATEST REVISION.
7. REINFORCEMENT STEEL SHALL BE STORED IN SUCH MANNER TO PREVENT CORROSION TO THE ELEMENTS AND SHALL BE FREE OF RUST BEFORE PLACEMENT. REINFORCEMENT STEEL SHALL NOT BE WELDED.
8. ALL BARS OF REINFORCEMENT SHALL BE PLACED ACCORDING TO THE GROUND UNLESS REMAIN CHAIRS OR OTHER MEANS TO MAINTAIN PROPER CLEARANCE.
9. OUTER BARS OF FOUNDATION REINFORCEMENT SHALL BE CONTINUOUS AROUND CORNERS OR BY BENDING THE BARS THROUGH ONE LAP (1) UP AND ONE LAP (1) DOWN IN SLAB AROUND ALL FLAVOR DRAINS.

[illegible][illegible][illegible]



1 FOUNDATION PLAN
SCALE 1/4" = 1'-0"

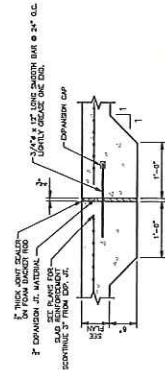


A SECTION - FOUNDATION
SCALE 1/4" = 1'-0"



TYP. SECTION
CONCRETE SAW CUT CONTROL JOINT (CJ)
SCALE 1/4" = 1'-0"

NOTES:
1. SAW JOINTS IN GREEN CONCRETE MUST BE MADE WITH A SAW OPERATOR (APPROX. 1 HOUR IN HOT WEATHER AND 2 HOURS IN COOL WEATHER) TO PREVENT CRACKING. A SAW CUTTING MACHINE SHOULD BE USED TO MAKE THE JOINT. CONCRETE CUTTING (MAKES AS MANUFACTURED BY SOUTHERN, CRACKING, ETC.)



TYP. SECTION
CONCRETE EXPANSION JOINT (EJ)
SCALE 1/4" = 1'-0"

WASTE PRO FOUNDATION
4205 BEASLEY ROAD
GAUTHER, MS 39553

COASTAL INDUSTRIAL SERVICES

FOUNDATION PLAN & SECTIONS

ISSUED FOR CONSTRUCTION DATE: 10/13/24

S100

VERIFY DATES
DATE: 10/13/24
BY: [Signature]

PROJECT NO. 241000
DRAWN BY: [Signature]
CHECKED BY: [Signature]

SCALE: AS SHOWN

DATE: 10/13/24

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

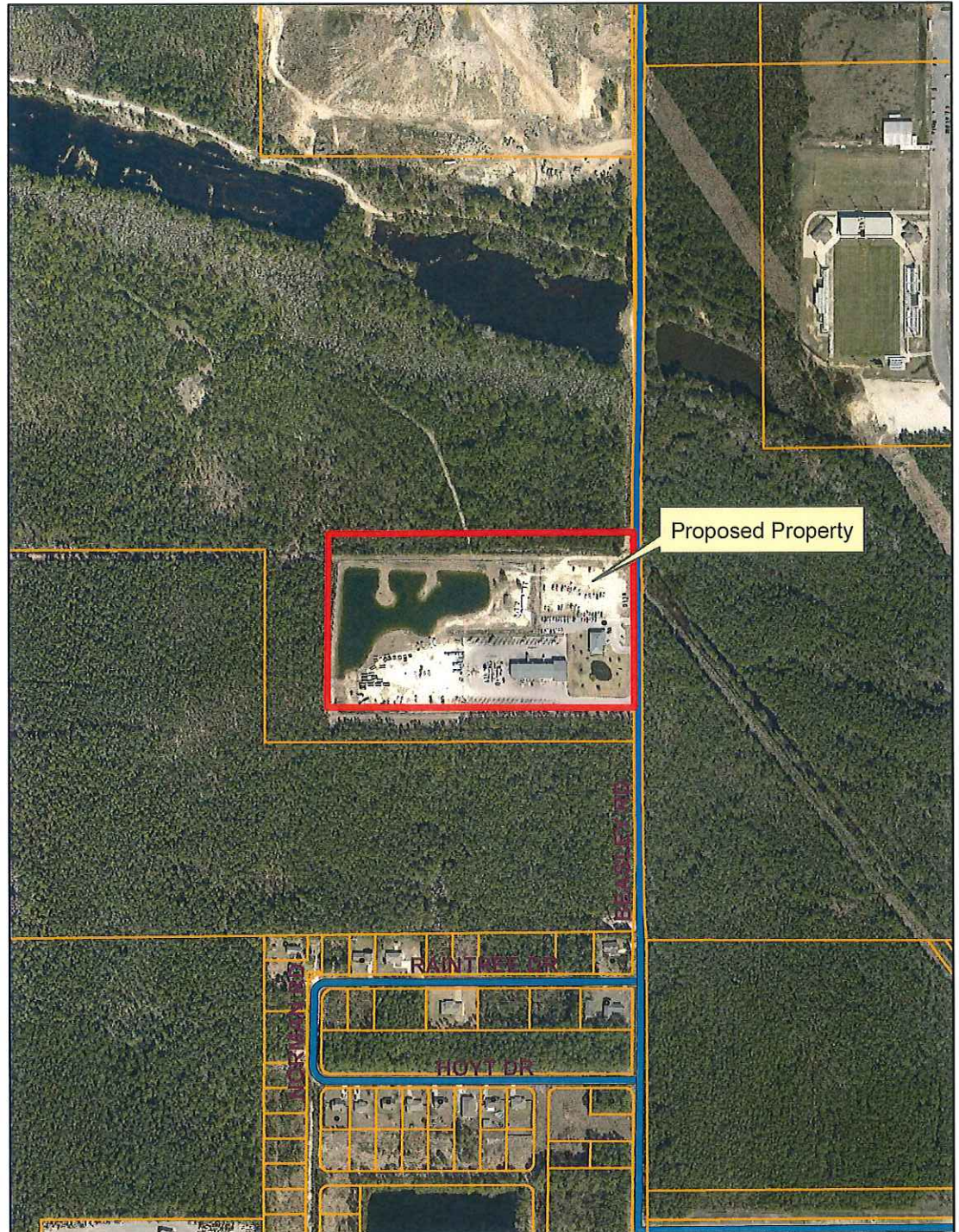


Exhibit B Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

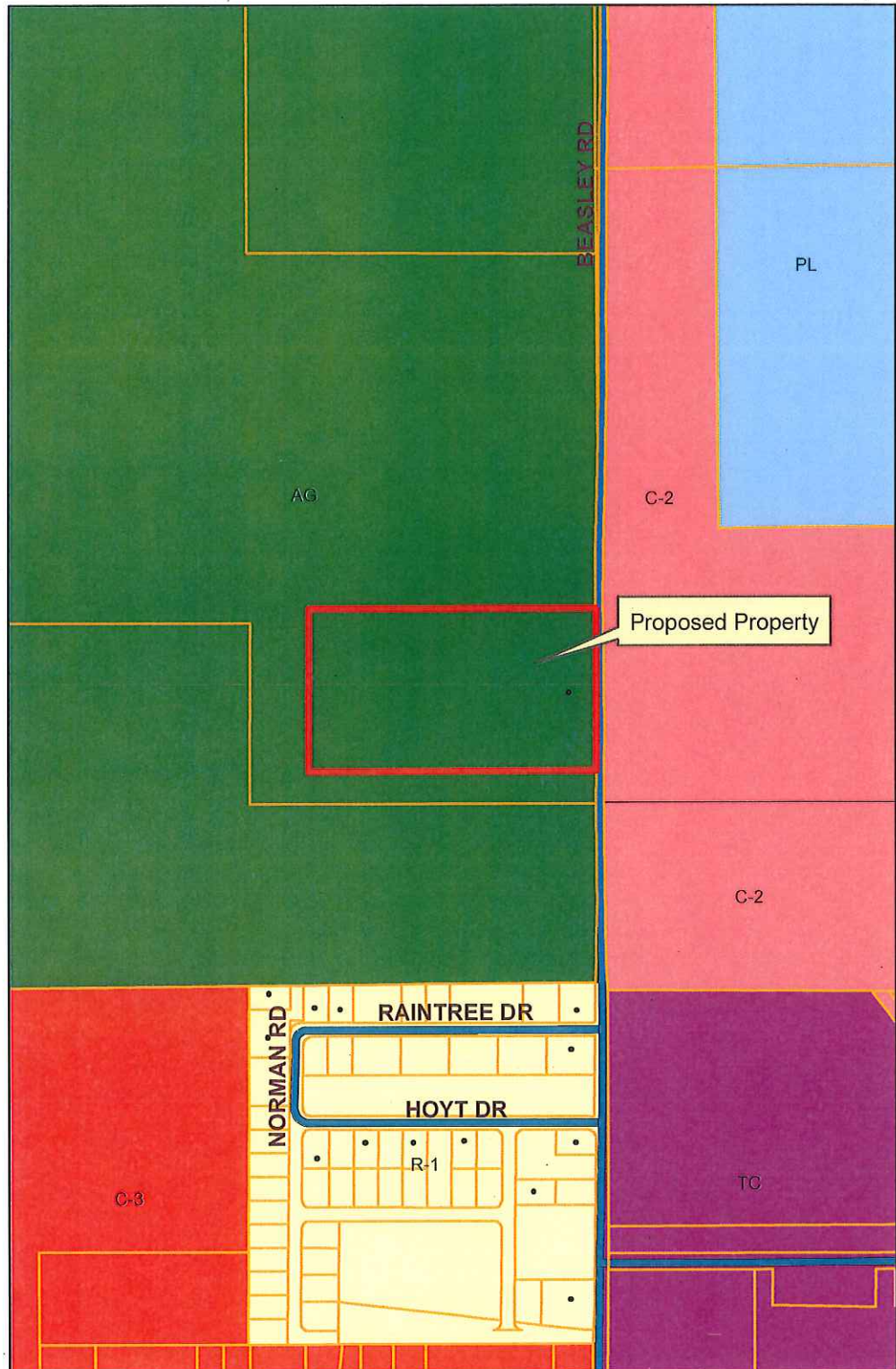


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

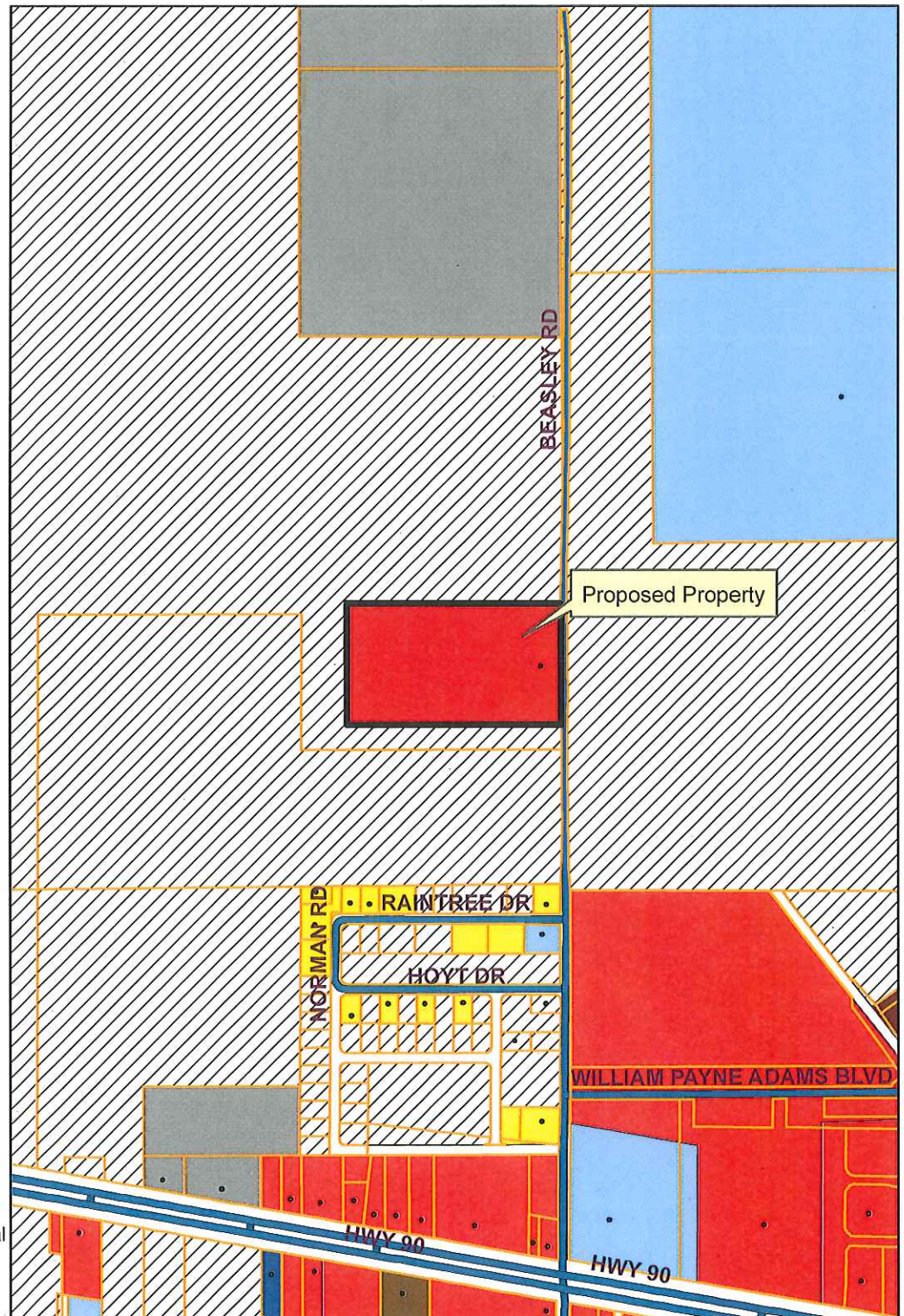


Exhibit D

Future Land-Use

Prepared By:

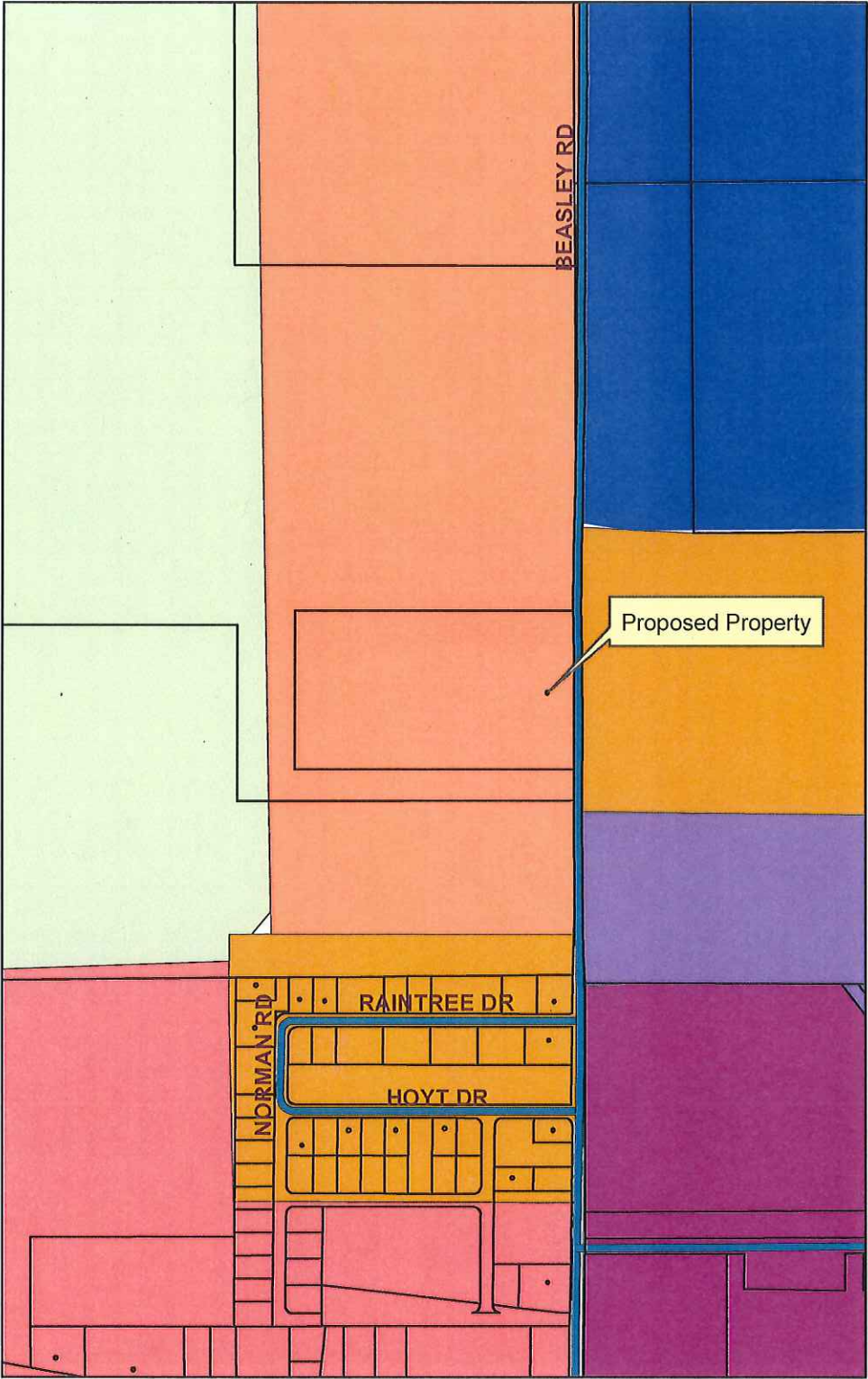
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-
- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Authorization to approve the final invoice from Magnolia Construction Co., and approval of Change Order No.4 for the Bemis Avenue Sewer project.

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Authorization to approve the final invoice from Magnolia Construction Co., and approval of Change Order No.4 for the Bemis Avenue Sewer project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier has been awarded \$590,000 in CDBG Public Facilities funding to support the Bemis Avenue Sewer Project; and

WHEREAS, Magnolia Construction Company LLC (“Magnolia”) entered a contract with the City to perform this project; and

WHEREAS, the quantities utilized in the field were less than estimated which results in a contract reduction by \$26,397.62, from \$660,122 to \$633,724.38; and

WHEREAS, substantial completion was achieved 13 days earlier than anticipated; and

WHEREAS, Change Order No.4 (summary change order) has been submitted, which includes the cost reduction and early completion date; and

WHEREAS, Magnolia has also submitted a final pay invoice for \$64,452.44; and

WHEREAS, the final invoice and summary change order have been reviewed and approved by both Seymour Engineering and by Sample, Hicks & Associates; and

WHEREAS, the Council finds it is in the best interest of the City of Gautier to approve the final invoice from Magnolia Construction Co., and Change Order No.4 for the Bemis Avenue Sewer Project.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No.4 for the Bemis Avenue Sewer Project is approved.

IT IS FURTHER ORDERED that the final invoice from Magnolia Construction Co. is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants & Projects Director
Date: March 10, 2020
Subject: CDBG 2018 Bemis Avenue Sewer-Approval of Final Invoice and Change Order No. 4 (Summary)

REQUEST:

The Grants & Projects Department requests City Council approval of the final invoice to Magnolia Construction Co. and Change Order No. 4 (summary) for the Bemis Avenue sewer project.

BACKGROUND:

The City of Gautier has been awarded \$590,000 in CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

Pay estimate No. 7 (final) is for \$64,452.44. Change Order No. 4 (summary) decreases both the contract amount and the contract time. This summary change order decreases the contract amount by \$26,397.62, from \$660,122 to \$633,724.38. It also reduces the contract time by 13 days.

The final invoice and summary change order has been reviewed and approved by both Seymour Engineering and by Sample, Hicks & Associates, the city's grant administrator for this project.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council approve the final invoice to Magnolia Construction Co. and Change Order No. 4 (summary) for the Bemis Avenue sewer project.

The City Council may:

1. Approve the final invoice to Magnolia Construction Co. and Change Order No. 4 (summary) as presented; or
2. Not approve the final invoice to Magnolia Construction Co. and Change Order No. 4 (summary) as presented.

ATTACHMENT(S):

Final Invoice and Summary Change Order

Pay Estimate

Magnolia Construction Company, L.L.C.

Project Name Bemis Avenue Sewer Improvements
Gautier CDBG 2018 Project
Project Number 1134-18-192-PF-01

Application for Payment No. 7 Final

Work Completed Through 2/7/2020

From Contractor: **Magnolia Construction Company, L.L.C.**
P.O. Box 66096
Baton Rouge LA 70896

To Owner: City of Gautier
3330 Hwy 90
Gautier MS 39553

Via Engineer: Seymour Engineering
925 Tommy Munro Dr Suite G
Biloxi MS 39532

Original Contract Price \$641,514.00

Additions to Date: Change Order # 1 \$ 3,275.00

Change Order # 2 \$ 4,680.00

Change Order # 3 \$ 8,040.00

Deductions to Date: Change Order #'s _____

Total Change Orders	\$	15,995.00
Contract Price to Date	\$	657,509.00
Quantities Not Installed	\$	(23,784.62)
Final Contract Amount	\$	633,724.38

	Month	Thru
		2/7/2020
Work Completed	\$ 1,200.00	\$ 633,724.38
Materials in Inventory	n/a	n/a
Sub-Total	\$ 1,200.00	\$ 633,724.38
Less <u>0%</u> Retainage	\$ 63,252.44	\$ -
Total Amount Due to Date	\$ 64,452.44	\$ 633,724.38
Less Previous Payment(s)		\$ 569,271.94
Amount Due This Application		\$ 64,452.44

Sarah McLellan, E.I.

2/13/2020

**Application for Payment No. 7 Final
City of Gautier MS
Magnolia Construction Company, L.L.C.
Bemis Avenue Sewer Improvements**

For Work Completed Through 2/7/2020

ITEM #	DESCRIPTION	CONTRACT QTY	UNIT PRICE	VALUE	PREVIOUS		THIS PERIOD		TOTAL JOB	
					QUANTITY	VALUE	QUANTITY	VALUE	QUANTITY	VALUE
1	Mobilization	1 ls	\$7,600.00	\$7,600.00	100%	\$7,600.00	0%	\$0.00	100%	\$7,600.00
2	Traffic control	1 ls	\$4,200.00	\$4,200.00	100%	\$4,200.00	0%	\$0.00	100%	\$4,200.00
3	Erosion control	1 ls	\$9,600.00	\$9,600.00	100%	\$9,600.00	0%	\$0.00	100%	\$9,600.00
4	Clearing & grubbing	1 ls	\$3,900.00	\$3,900.00	100%	\$3,900.00	0%	\$0.00	100%	\$3,900.00
5	8" PVC sewer 0-6'	700 lf	\$55.00	\$38,500.00	460.00	\$25,300.00	0.00	\$0.00	460.00	\$25,300.00
6	8" PVC sewer 6-8'	950 lf	\$61.00	\$57,950.00	1,238.00	\$75,518.00	0.00	\$0.00	1,238.00	\$75,518.00
7	8" PVC sewer 8-10'	225 lf	\$88.00	\$19,800.00	178.00	\$15,664.00	0.00	\$0.00	178.00	\$15,664.00
8	8 x 4 service wyes	26 ea	\$126.00	\$3,276.00	27.00	\$3,402.00	0.00	\$0.00	27.00	\$3,402.00
9	4" cleanouts	26 ea	\$114.00	\$2,964.00	22.00	\$2,508.00	0.00	\$0.00	22.00	\$2,508.00
10	Manholes 0-6'	2 ea	\$2,700.00	\$5,400.00	2.00	\$5,400.00	0.00	\$0.00	2.00	\$5,400.00
11	Manholes 6-8'	4 ea	\$3,100.00	\$12,400.00	4.00	\$12,400.00	0.00	\$0.00	4.00	\$12,400.00
12	Manholes 8-10'	1 ea	\$3,600.00	\$3,600.00	1.00	\$3,600.00	0.00	\$0.00	1.00	\$3,600.00
13	4" PVC service lines	800 lf	\$15.00	\$12,000.00	1,101.00	\$16,515.00	0.00	\$0.00	1,101.00	\$16,515.00
14	Connect to existing manhole	1 ea	\$1,900.00	\$1,900.00	1.00	\$1,900.00	0.00	\$0.00	1.00	\$1,900.00
15	Connect to existing lift station	1 ea	\$2,600.00	\$2,600.00	1.00	\$2,600.00	0.00	\$0.00	1.00	\$2,600.00
16	Remove 3hp pumps & install new 5hp pumps	1 ls	\$74,300.00	\$74,300.00	1.00	\$74,300.00	0.00	\$0.00	1.00	\$74,300.00
17	Remove existing manholes from service	4 ea	\$700.00	\$2,800.00	4.00	\$2,800.00	0.00	\$0.00	4.00	\$2,800.00
18	Relocate water service lines	5 ea	\$927.00	\$4,635.00	5.00	\$4,635.00	0.00	\$0.00	5.00	\$4,635.00
19	Flowable fill	100 cy	\$156.50	\$15,650.00	100.00	\$15,650.00	0.00	\$0.00	100.00	\$15,650.00
20	14" PVC force main	1,700 lf	\$66.10	\$112,370.00	1,560.00	\$103,116.00	0.00	\$0.00	1,560.00	\$103,116.00
21	Air release valve w/ MH & odor scrubber	1 ea	\$12,100.00	\$12,100.00	1.00	\$12,100.00	0.00	\$0.00	1.00	\$12,100.00
22	Select backfill	1,200 cy	\$15.70	\$18,840.00	50.00	\$785.00	0.00	\$0.00	50.00	\$785.00
23	610 limestone	1,500 cy	\$0.01	\$15.00	138.00	\$1.38	0.00	\$0.00	138.00	\$1.38
24	Mill existing asphalt	4,000 sy	\$3.90	\$15,600.00	3,874.00	\$15,108.60	0.00	\$0.00	3,874.00	\$15,108.60
25	Asphalt base course 4"	100 sy	\$48.20	\$4,820.00	104.00	\$5,012.80	0.00	\$0.00	104.00	\$5,012.80
26	Asphalt surface course - 1-1/2"	4,000 sy	\$12.00	\$48,000.00	3,912.00	\$46,944.00	0.00	\$0.00	3,912.00	\$46,944.00
27	Roadway striping	1 ls	\$1,200.00	\$1,200.00	0.00	\$0.00	1.00	\$1,200.00	1.00	\$1,200.00
28	Repair concrete driveways	23 ea	\$843.00	\$19,389.00	17.00	\$14,331.00	0.00	\$0.00	17.00	\$14,331.00
29	Repair asphalt driveways	3 ea	\$1,445.00	\$4,335.00	3.00	\$4,335.00	0.00	\$0.00	3.00	\$4,335.00
30	Repair gravel driveways	3 ea	\$382.00	\$1,146.00	1.00	\$382.00	0.00	\$0.00	1.00	\$382.00
31	Replace driveway culverts 12" HDPE	1,000 lf	\$25.30	\$25,300.00	630.00	\$15,939.00	0.00	\$0.00	630.00	\$15,939.00
32	Precast concrete headwalls	42 ea	\$819.00	\$34,398.00	47.00	\$38,493.00	0.00	\$0.00	47.00	\$38,493.00
33	Topsoil	500 cy	\$26.50	\$13,250.00	240.00	\$6,360.00	0.00	\$0.00	240.00	\$6,360.00
34	Riprap	100 tons	\$66.00	\$6,600.00	90.60	\$5,979.60	0.00	\$0.00	90.60	\$5,979.60
35	Re-grade existing ditch	3,200 lf	\$3.00	\$9,600.00	3,200.00	\$9,600.00	0.00	\$0.00	3,200.00	\$9,600.00
36	Sod	1,200 sy	\$6.60	\$7,920.00	4,265.00	\$28,149.00	0.00	\$0.00	4,265.00	\$28,149.00
37	HDPE inlet	1 ea	\$651.00	\$651.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
38	SCADA System	1 ea	\$7,877.00	\$7,877.00	1.00	\$7,877.00	0.00	\$0.00	1.00	\$7,877.00
39	Disconnect & fill abandoned sewer services	26 ea	\$578.00	\$15,028.00	26.00	\$15,028.00	0.00	\$0.00	26.00	\$15,028.00
C.O. 1	Fence at Lift Station	1 ls	\$3,275.00	\$3,275.00	1.00	\$3,275.00	0.00	\$0.00	1.00	\$3,275.00
C.O. 2	Change Asphalt Subcontractor	1 ls	\$4,680.00	\$4,680.00	1.00	\$4,680.00	0.00	\$0.00	1.00	\$4,680.00
C.O. 3	Additional Asphalt Bemis Ave	670 sy	\$12.00	\$8,040.00	628.00	\$7,536.00	0.00	\$0.00	628.00	\$7,536.00
				\$657,509.00	96.20%	\$632,524.38	0.18%	\$1,200.00	96.38%	\$633,724.38

CHANGE ORDER

OWNER:

City of Gautier
3330 US-90
Gautier, MS 39553

CHANGE ORDER NO. 4 (Summary)**DATE:** March 10, 2020**CONTRACTOR:**

Magnolia Construction Company, LLC
P.O. Box 66096
Baton Rouge, LA 70896

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Bemis Avenue Sewer
Improvements

SUMMARY:

This Change Order serves to decrease the contract amount and decrease the contract time to reflect the actual cost and time of completion of the project.

In addition, installed quantities in the field differ from the original estimated quantities in the contract. Likewise, some bid items were not utilized. A detailed summary of the quantity adjustments is included with this Change Order. The net change to the Contract amount with these adjustments is a decrease in the total contract amount by \$26,397.62.

Lastly, the original set Substantial Completion date for this project was December 2, 2019 and the actual Substantial Completion date was November 19, 2019. With that said, the time of completion will decrease by thirteen days.

A BREAKDOWN OF THE CONTRACT CHANGES IS SHOWN ON THE NEXT PAGE

THE CONTRACT IS AMENDED AS SHOWN BELOW:

(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	\$641,514.00
Net Change by previously authorized Change Orders:	\$18,608.00
The Contract Sum prior to this Change Order was:	\$660,122.00
The Contract Sum will now Change (-):	(\$26,397.62)
The New Contract Sum including this Change Order will be:	\$633,724.38

The original Contract Time:	May 6, 2019
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	December 2, 2019
The Contract Time will now Change by (-) days:	(13)
The New Date of Substantial Completion will be:	November 19, 2019

CONTRACTOR:

ENGINEER:

OWNER:

By: _____	By: _____	By: _____
Date: _____	Date: 3/10/2020	Date: _____

BEMIS AVENUE SEWER IMPROVEMENTS
GAUTIER CDBG 2018 PROJECT
PROJECT NUMBER: 1134-18-192-PF-01
CHANGE ORDER #4 (SUMMARY)
SUMMARY OF AMENDED QUANTITIES AND TOTALS

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	ORIGINAL CONTRACT		AMENDED QUANTITIES		CONTRACT REVISIONS		
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	NEW TOTALS
5	8" PVC Gravity Sewer (0/6-ft deep)	LF	\$ 55.00	700	\$ 38,500.00		(240)	460	\$ 25,300.00	\$ (13,200.00)
6	8" PVC Gravity Sewer (6/8-ft deep)	LF	\$ 61.00	950	\$ 57,950.00	288.00		1,238.00	\$ 75,518.00	\$ 17,568.00
7	8" PVC Gravity Sewer (8/10-ft deep)	LF	\$ 88.00	225	\$ 19,800.00		(47)	178	\$ 15,664.00	\$ (4,136.00)
8	8" x 4" Service Wyes	EA	\$ 126.00	26	\$ 3,276.00	1		27	\$ 3,402.00	\$ 126.00
9	4" Clean Outs	EA	\$ 114.00	26	\$ 2,964.00		(4)	22	\$ 2,508.00	\$ (456.00)
13	4" PVC Service Lines	LF	\$ 15.00	800	\$ 12,000.00	301		1,101	\$ 16,515.00	\$ 4,515.00
20	14" PVC Force Main	LF	\$ 66.10	1,700	\$ 112,370.00		(140.00)	1,560.00	\$ 103,116.00	\$ (9,254.00)
22	Select Backfill	CY	\$ 15.70	1,200	\$ 18,840.00		(1150)	50	\$ 785.00	\$ (18,055.00)
23	610 Limestone	CY	\$ 0.01	1,500	\$ 15.00		(1362)	138	\$ 1.38	\$ (13.62)
24	Mill Existing Asphalt- 1 1/2"	SY	\$ 3.90	4,000	\$ 15,600.00		(126.00)	3,874	\$ 15,108.60	\$ (491.40)
25	Asphalt Base Course- 4"	SY	\$ 48.20	100	\$ 4,820.00	4.00		104	\$ 5,012.80	\$ 192.80
26	Asphalt Surface Course- 1 1/2"	SY	\$ 12.00	4,000	\$ 48,000.00		(88)	3,912	\$ 46,944.00	\$ (1,056.00)
28	Repair Concrete Driveways	EA	\$ 843.00	23	\$ 19,389.00		(6)	17	\$ 14,331.00	\$ (5,058.00)
30	Repair Gravel Driveways	EA	\$ 382.00	3	\$ 1,146.00		(2)	1	\$ 382.00	\$ (764.00)
31	Replace Driveway Culverts (12" HDPE)	LF	\$ 25.30	1,000	\$ 25,300.00		(370)	630	\$ 15,939.00	\$ (9,361.00)
32	Pre-Cast Concrete Headwalls	EA	\$ 819.00	42	\$ 34,398.00	5.00		47	\$ 38,493.00	\$ 4,095.00
33	Top Soil	CY	\$ 26.50	500	\$ 13,250.00		(260)	240	\$ 6,360.00	\$ (6,890.00)
34	Rip Rap	TON	\$ 66.00	100	\$ 6,600.00		(9.40)	90.6	\$ 5,979.60	\$ (620.40)
36	Sod	SY	\$ 6.60	1,200	\$ 7,920.00	3065		4,265	\$ 28,149.00	\$ 20,229.00
37	HDPE Inlet	EA	\$ 651.00	1	\$ 651.00		(1.00)	0	\$ -	\$ (651.00)
C.O. 3	Additional Asphalt	SY	\$ 12.00	670	\$ 10,653.00		(42.00)	628	\$ 7,536.00	\$ (3,117.00)
TOTAL CONTRACT CHANGE (DECREASE)									\$	(26,397.62)

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

March 17, 2020
Approval of Change Order No. 1 for the Hwy 57
Utilities Relocation project

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 1 for the Hwy 57 Utilities Relocation project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City entered into a joint project with the Mississippi Department of Transportation (“MDOT”) for the relocation of the City’s sewer and water lines on Hwy 57 due to the expansion of HWY 57; and

WHEREAS, MDOT has agreed to pay 48.4% of the wastewater infrastructure relocation expenses and 54.8% of the water infrastructure relocation expenses; and

WHEREAS, the City has contracted with DNA Underground, LLC to perform the necessary work; and

WHEREAS, Change Order No. 1 to the DNA contract will allow for elevation of gravity sewer over a creek crossing using a timber support system and concrete collars on each bank of the creek. The work will include installation of four pilings with pipe supports (\$3,850.00), 8 cubic yards of #3500 MDOT Class B concrete (\$9,525.00) and 8’ wide x 12’ long x 1.5’ deep #200 rip rap on each side (\$6,875.00); and

WHEREAS, Change Order No. 1 would increase the contract amount by \$20,250.00, but contract time will not change; and

WHEREAS, Seymour Engineering has reviewed the change order and recommends approval; and

WHEREAS, MDOT will participate in the added costs of Change Order No. 1; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order 1; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally bid, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No.1 to the DNA Underground, LLC contract is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Administrative Clerk
Date: 3/11/2020
Subject: Hwy 57 Utilities Relocation - Change Order No. 1

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 1 for the Hwy 57 Utilities Relocation project.

BACKGROUND:

This is a joint project with the Mississippi Department of Transportation for the relocation of the City's sewer and water lines on Hwy 57. The work is necessary due to the MDOT expansion of Hwy 57 (STP-0066-01(007); 103060-201500).

MDOT has agreed to pay 48.4% of the wastewater expenses and 54.8% of the water expenses.

DISCUSSION:

Change Order No. 1 is to elevate gravity sewer over a creek crossing using a timber support system and concrete collars on each bank of the creek. The work will include installation of four pilings with pipe supports (\$3,850.00), 8 cubic yards of #3500 MDOT Class B concrete (\$9,525.00) and 8' wide x 12' long x 1.5' deep #200 rip rap on each side (\$6,875.00).

This change order would increase the contract amount by \$20,250. The contract time will not change.

Seymour Engineering has reviewed the change order and recommends approval. This project is being funded in part by the Mississippi Department of Transportation, and MDOT will participate in the added costs of Change Order No. 1.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 for the Hwy 57 Utilities Relocation.

The City Council may:

- 1) Approve Change Order No. 1 as presented; or
- 2) Not approve Change Order No. 1 as presented.

ATTACHMENTS:

1. 20200310 Change Order 1 - unexecuted 03.10.20



Tuesday, March 10, 2020

April Stennett
Grants and Projects Director
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: Change Order #1 - Highway 57 Utilities Relocation

Ms. Stennett,

For consideration by the Board, I have enclosed Change Order #1 for this project. This Change Order is to elevate gravity sewer over creek crossing using a timber support system and concrete collars on each bank of the creek. The addition of this item will increase the Contract amount by \$20,250.00.

I have reviewed this Change Order and find that it is accurate and correct, and therefore, recommend approval by the Board. Should you have any questions, please do not hesitate to contact me at (228) 223-4588 or rbryant@seymoureneng.com.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in blue ink, appearing to read 'D. Reed Bryant'.

D. Reed Bryant, P.E.
Project Engineer

Enclosures: Change Order #1

CHANGE ORDER

OWNER:

The City of Gautier
3330 U.S.-90
Gautier, MS 39553

CHANGE ORDER NO.**1****DATE:** March 10, 2020**CONTRACTOR:**

DNA Underground, LLC.
16101 South Swan Road
Gulfport, MS 39503

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Highway 57 Utilities Relocatio
Gautier, Mississippi**SUMMARY:**

This change order serves to increase the contract amount.

The following Items have been added to the Contractor's scope of work: elevate gravity sewer over creek crossing using a timber support system and concrete collars on each bank of the creek. The addition of this item will increase the Contract amount by \$20,250.00.

The Net Change to the Contract Amount will therefore be plus (+) \$20,250.00.

The Contract Time will not change.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$690,783.80
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$690,783.80
The Contract Sum will now Change (-):	\$20,250.00
The New Contract Sum including this Change Order will be:	\$711,033.80

The original Contract Time:	1/6/2020
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	7/3/2020
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	7/3/2020

CONTRACTOR:**ENGINEER:****OWNER:**

By:



By:



By:

Date:

03/10/2020

Date:

3-10-2020

Date:



March 10, 2020

D. Reed Bryant, P.E.
Seymour Engineering
925 Tommy Munro Dr., Ste G
Biloxi, MS 39532

**RE; 18-066.04/05 Highway 57 Utilities Relocation - MDOT Proj #STP-0066-01(007);103060-203500
Change Order 1 Request – Creek Crossing**

Dear Reed,

Per the request for changes to the contract for the installation of pilings, pipe supports, concrete anchors and rip rap as per the drawing provided in your change order request. DNA is pleased to provide you with the following quote.

Scope of Work

Installation of 4 each piling, with pipe supports	\$3,850.00
Installation of 8 cubic yards of #3500 MDOT Class B Concrete.	\$9,525.00
Installation of 8' wide x 12' long x 1.5' deep #200 Rip Rap at each side.	\$6,875.00

Total Lump Sum Price - \$20,250.00

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Rice", written over a horizontal line.

Tom Rice
DNA Underground, LLC.
16101 South Swan Road
Gulfport, MS 39503

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

March 17, 2020
Approval of Change Order No.3, Pay Application No.5 in the amount of \$4,356.86, and certificate of substantial completion for the City Park Fitness Trail project.

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Approval of Change Order No.3 (summary change order), Pay Application No.5 (including release of retainage) in the amount of \$4,356.86, and certificate of substantial completion dated January 14, 2020, for the City Park Fitness Trail project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:
Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:
Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier has awarded and executed a contract with Advanced Construction and Development, LLC, to construct the City Park Fitness Trail; and

WHEREAS, Seymour Engineering is providing surveying, engineering plans and specifications, and construction phase services (bidding and construction Administration) for the City Park Fitness Trail; and

WHEREAS, the Grants and Projects Department requests that City Council approve Change Order No. 3 (summary change order), Pay Application No. 5 (including release of retainage) in the amount of \$4,356.86, and certificate substantial completion dated Jan. 14, 2020, for the City Park Fitness Trail project; and

WHEREAS, this project includes a half-mile asphalt trail with outdoor exercise/fitness modules, exercise instructions, trail signage and a small parking area in the undeveloped portion of City Park, east of current amenities; and

WHEREAS, Change Order No. 3 (summary) would decrease the contract amount by \$351.72 (to \$164,524.28) and increase the contract time by 25 days (mostly due to rain delays and site conditions); and

WHEREAS, Seymour Engineering has reviewed the change order, final pay application, and certificate of substantial completion, and recommends approval.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No.3, Pay Application No.5 in the amount of \$4,354.86, and certificate of substantial completion for the City Park Fitness Trail project are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants Administrator
Date: 3/11/2020
Subject: City Park Fitness Trail — Change Order No. 3 (Summary), Pay Application No. 5 (Including Release of Retainage), and Substantial Completion

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 3 (summary), Pay Application No. 5 (including release of retainage) in the amount of \$4,356.86, and substantial completion dated Jan. 14, 2020, for the City Park Fitness Trail project.

BACKGROUND:

This project includes a half-mile asphalt trail with outdoor exercise/fitness modules, exercise instructions, trail signage and a small parking area in the undeveloped portion of City Park, east of current amenities. The trail also ties into the senior center parking area and back side of the playground.

Advanced Construction and Development, LLC received the contract to construct the trail.

DISCUSSION:

Change Order No. 3 (summary) would decrease the contract amount by \$351.72 and increase the contract time by 25 days (mostly due to rain delays and site conditions). One item (constructing concrete footings for a leg press machine) was removed from the contractor's scope of work, as the recreation department had to pour the concrete in place for this piece of equipment. This change in the contractor's scope of work led to the \$351.72 decrease in the contract amount, which is now \$164,524.28.

Seymour Engineering has reviewed the change order and final pay application and recommends approval. This project is being funded through Tidelands and the general obligation bond.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 (summary), Pay Application No. 5 (including release of retainage) in the amount of \$4,356.86, and substantial completion dated Jan. 14, 2020, for the City Park Fitness Trail project.

The City Council may:

- 1) Approve Change Order No. 3, Pay Application No. 5, and substantial completion as presented; or
- 2) Not approve Change Order No. 3, Pay Application No. 5, and substantial completion as presented.

ATTACHMENTS:

1. City Park Nature Trail Closeout Package



Civil Engineers & Professional Land Surveyors

March 10, 2020

April Stennett
Grants and Projects Director
3330 US Highway 90
Gautier, MS 39553

RE: Closeout Package
City Park Nature Trail, City of Gautier
Advanced Construction and Development, LLC

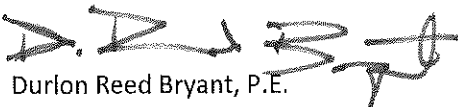
Dear Ms. Stennett,

At this time, all items required by the Contract Documents for this project have been completed. With that said, I request that the City Council consider approval of the following items (each requiring separate approval):

1. Substantial Completion dated January 14, 2019 – This document reflects the actual time of completion for the project. A punch list of items generated at the final inspection is attached to this Certificate, all of which have been resolved. I recommend that the Council approve this Substantial Completion certificate dated January 14, 2020.
2. Change Order #3 (Summary Change Order) – This change order rectifies the project costs and time to reflect the actual costs and time needed to complete the project. It decreases the Contract total cost and increases the Contract time as shown in the Change Order summary. I have reviewed this Change Order and find that it is in order, and therefore, recommend that the Council approve this Change Order #3.
3. Pay Application #5 (Final Pay Application / Releasing of Retainage) – With the rectification of the Substantial Punch list items, the Contractor provided the required waivers including a Consent of Surety to Final Payment as well as an Affidavit of Release of Liens and Payment of Debts and Claims. That said, it is now appropriate to release retainage and pay the Contractor in the amount they have requested. Therefore, I recommend that the Council pay Advanced Construction and Development, LLC in the amount of \$4,356.86.

Approval of these items will effectively release the Contractor from the construction contract with the City. If you have any questions, please do not hesitate to contact me.

Respectfully,
SEYMOUR ENGINEERING


Durlon Reed Bryant, P.E.
Project Manager

Enclosures: Substantial Completion Certificate (3 Copies)
Change Order #3 (3 Copies)
Pay Application #5 (final) (3 Copies)
Contractor's Affidavit of Release of Liens
Contractor's Affidavit of Payment of Debts and Claims
Consent of Surety to Final Payment

Certificate of Substantial Completion

Project: City Park Nature Trail	Owner: The City of Gautier	Owner's Contract No.:
Contract: City Park Nature Trail		Date of Contract: February 5, 2019
Contractor: Advanced Construction and Development, LLC, 619 Hillside Drive, Biloxi, MS 39532		Engineer's Project No.: 18-066.07

This [tentative] [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents:

☐ The following specified portions:

January 14, 2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

☒ Not Amended

Owner's Amended Responsibilities:

N/A

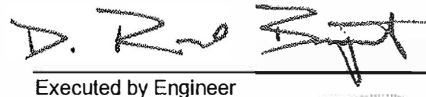
Contractor's Amended Responsibilities:

N/A

The following documents are attached to and made part of this Certificate:

Certificate of Substantial Completion Punch List and Memo

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.



Executed by Engineer

January 14, 2020

Date



Accepted by Contractor

1/14/20
Date

Accepted by Owner

Date

CERTIFICATE OF SUBSTANTIAL COMPLETION

January 14, 2020

MEMO

RE: City Park Nature Trail

This Certificate of Substantial Completion serves to cease the Contract Time on January 14, 2020. It should be noted that this date of Substantial Completion is not definitive until accepted by the Owner and all punch list items below are addressed. The Contractor will have 30 days upon substantial completion to resolve all remaining punch list items. The punch list is as follows:

PUNCH LIST

1. Install stop sign at entrance
2. Install ADA sign
3. Mulch pecan stump on track
4. Remove large water oak on southeast side
5. Remove leaning oak near playground
6. Lip on asphalt patch for pipe crossing at rec center
7. Large ponding area at rec center

*See attached map for punch list item locations



- 12-21-2014

SILT FENCING (SEE C5.0 FOR DETAILS)

DIRECTIONAL FLOW AREA (PROPOSED)

big dip, large
ponding on asphalt

mulch pecan stump

stop sign

remove large water
oak

remove leaning
water oak

correct patch over
pipe- has large lip
> 1/4"

CHANGE ORDER

OWNER:

The City of Gautier
3330 U.S.-90
Gautier, MS 39553

CHANGE ORDER NO. 3 (Summary)**DATE:** February 6, 2020**CONTRACTOR:**

Advanced Construction and Development, LLC
619 Hillside Drive
Biloxi, MS 39532

ENGINEER: Seymour Engineering, PLLC**PROJECT:** City Park Nature Trail,
Gautier, Mississippi

SUMMARY:

This change order serves to reflect the actual time and cost to complete the project as outlined in the Contract Documents, and amended as such. This Summary Change Order Decreases the Contract amount by \$351.72 and increases the Contract Time by 25 days.

The following Items have been deleted from the Contractor's scope of work:

- Construct the concrete footings needed for the Leg Press machine as part of the new fitness equipment installation. The omission of this item from the Contract will decrease the contract amount by \$351.72.

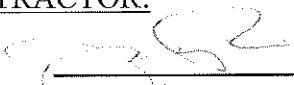
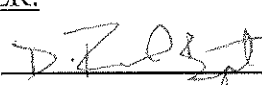
Given rain delays, site conditions due to rain, and the availability of asphalt material for the repairs required for piped crossings, the Contract time will need to be increased by 25 days.

THE CONTRACT AMOUNT IS AS SHOWN ON THE NEXT PAGE:

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$177,000.00
Net Change by previously authorized Change Orders:	(\$12,124.00)
The Contract Sum prior to this Change Order was:	\$164,876.00
The Contract Sum will now Change (-):	(\$351.72)
The New Contract Sum including this Change Order will be:	\$164,524.28

The original Contract Time:	3/25/2019
Net Change by previously authorized Change Orders:	150
The Date of Substantial Completion prior to this Change Order:	12/20/2019
The Contract Time will now Change by (+) days:	25
The New Date of Substantial Completion will be:	1/14/2020

CONTRACTOR:ENGINEER:OWNER:By: By: 

By: _____

Date: 2/6/20Date: 2/6/2020

Date: _____

TO OWNER:

City of Gautier
3330 Hwy 90
Gautier, MS 39553

FROM CONTRACTOR:

ACAD, llc
619 Hillside Dr.
Biloxi, MS 39532
CONTRACT FOR: Gautier City Park Nature Trail

VIA ARCHITECT:

Seymour Engineering
930 Tommy Munro Dr.
Biloxi, MS 39532

APPLICATION NO:

5 & Final

Distribution to:

☒	OWNER
☒	ARCHITECT
☒	CONTRACTOR
☐	
☐	

PERIOD TO: 1/30/2020

PROJECT NOS:

CONTRACT DATE 2/5/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 177,000.00
2. Net change by Change Orders \$ (12,475.72)
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 164,524.28
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 164,524.28
5. RETAINAGE:
 - a. % of Completed Work \$
 - b. % of Stored Material \$

(Column F on G703)
Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 164,524.28
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 160,167.42
8. CURRENT PAYMENT DUE \$ 4,356.86
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$8,793.00	\$20,917.00
Total approved this Month		\$351.72
TOTALS	\$8,793.00	\$21,268.72
NET CHANGES by Change Order	(\$12,475.72)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

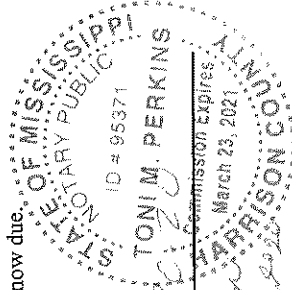
By:  Date: 1/30/20

State of: Mississippi County of: Harrison

Subscribed and sworn to before me this 30th day of January 2020

Notary Public: Toni M. Perkins

My Commission expires: 3/23/21



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,356.86

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By:  Date: 3.6.2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 3

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
 Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
 APPLICATION DATE: 1/30/2020
 PERIOD TO: 1/30/2020
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
1	Mobilization	\$25,601.00	\$25,601.00		\$0.00		\$25,601.00	100%	\$0.00	
2	Clear & Grubbing	\$12,500.00	\$12,500.00		\$0.00		\$12,500.00	100%	\$0.00	
3	Fence Removal	\$150.00	\$150.00		\$0.00		\$150.00	100%	\$0.00	
4	Fill	\$7,200.00	\$7,200.00		\$0.00		\$7,200.00	100%	\$0.00	
5	Asphalt @ 2"	\$22,500.00	\$22,500.00		\$0.00		\$22,500.00	100%	\$0.00	
6	Asphalt @ 4"	\$23,700.00	\$23,700.00		\$0.00		\$23,700.00	100%	\$0.00	
7	610 Crushed Concrete	\$20,160.00	\$20,160.00		\$0.00		\$20,160.00	100%	\$0.00	
8	Fabric	\$3,375.00	\$3,375.00		\$0.00		\$3,375.00	100%	\$0.00	
9	29x18 RCAP	\$5,184.00	\$5,184.00		\$0.00		\$5,184.00	100%	\$0.00	
10	Promote Positive Drainage	\$1,800.00	\$1,800.00		\$0.00		\$1,800.00	100%	\$0.00	
11	Erosion Control	\$4,500.00	\$4,500.00		\$0.00		\$4,500.00	100%	\$0.00	
12	Striping	\$2,600.00	\$2,600.00		\$0.00		\$2,600.00	100%	\$0.00	
13	Wheel Stops	\$1,125.00	\$1,125.00		\$0.00		\$1,125.00	100%	\$0.00	
14	HC & Stop Signs	\$250.00	\$250.00		\$250.00		\$250.00	100%	\$0.00	
15	Surveying	\$4,500.00	\$4,500.00		\$0.00		\$4,500.00	100%	\$0.00	
	CO#1	(\$20,917.00)	(\$20,917.00)		\$0.00		(\$20,917.00)	100%	\$0.00	
	CO#2	\$8,793.00	\$8,793.00		\$351.72		\$8,793.00	100%	\$0.00	
	Summary CO#3	(\$351.72)	(\$351.72)		(\$351.72)		(\$351.72)	100%	\$0.00	
	Alternate A									
16	Mobilization	\$3,160.00	\$3,160.00		\$0.00		\$3,160.00	100%	\$0.00	
17	Fill	\$3,600.00	\$3,600.00		\$0.00		\$3,600.00	100%	\$0.00	
18	Asphalt @ 2"	\$16,150.00	\$16,150.00		\$0.00		\$16,150.00	100%	\$0.00	
19	610 Crushed Concrete	\$11,520.00	\$11,520.00		\$0.00		\$11,520.00	100%	\$0.00	
20	Fabric	\$1,425.00	\$1,425.00		\$0.00		\$1,425.00	100%	\$0.00	
21	Promote Positive Drainage	\$1,200.00	\$1,200.00		\$0.00		\$1,200.00	100%	\$0.00	
22	Erosion Control	\$3,675.00	\$3,675.00		\$0.00		\$3,675.00	100%	\$0.00	
23	Surveying	\$1,125.00	\$1,125.00		\$0.00		\$1,125.00	100%	\$0.00	
	GRAND TOTALS	\$164,524.28	\$164,274.28		\$250.00	\$0.00	\$164,524.28	100.0%	\$0.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Progress Estimate

Contractor's Application

PAGE 3 OF 3

For (contract):		Gautier City Park Nature Trail		Application Number: 3						
Application Period:		1/30/2020		Application Date: 1/30/2020						
A		B	C	D	E	F	Balance to Finish (B - F)			
Bid Item No.	Item Description	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Stored Materials (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
1	Mobilization	1	\$25,601.00	\$25,601.00		\$0.00		\$25,601.00	100.0%	\$0.00
2	Clear & Grubbing	2.5	\$5,000.00	\$12,500.00		\$0.00		\$12,500.00	100.0%	\$0.00
3	Fence Removal	30	\$5.00	\$150.00		\$0.00		\$150.00	100.0%	\$0.00
4	Fill	600	\$12.00	\$7,200.00		\$0.00		\$7,200.00	100.0%	\$0.00
5	Asphalt @ 2"	1250	\$18.00	\$22,500.00		\$0.00		\$22,500.00	100.0%	\$0.00
6	Asphalt @ 4"	790	\$30.00	\$23,700.00		\$0.00		\$23,700.00	100.0%	\$0.00
7	610 Crushed Concrete	280	\$72.00	\$20,160.00		\$0.00		\$20,160.00	100.0%	\$0.00
8	Fabric	2250	\$1.50	\$3,375.00		\$0.00		\$3,375.00	100.0%	\$0.00
9	29x18 RCAP	96	\$54.00	\$5,184.00		\$0.00		\$5,184.00	100.0%	\$0.00
10	Promote Positive Drainage	3	\$600.00	\$1,800.00		\$0.00		\$1,800.00	100.0%	\$0.00
11	Erosion Control	1	\$4,500.00	\$4,500.00		\$0.00		\$4,500.00	100.0%	\$0.00
12	Striping	1	\$2,600.00	\$2,600.00		\$0.00		\$2,600.00	100.0%	\$0.00
13	Wheel Stops	9	\$125.00	\$1,125.00		\$0.00		\$1,125.00	100.0%	\$0.00
14	HC & Stop Signs	2	\$125.00	\$250.00	2	\$250.00		\$250.00	100.0%	\$0.00
15	Surveying	3	\$1,500.00	\$4,500.00		\$0.00		\$4,500.00	100.0%	\$0.00
	CO#1	1	(\$20,917.00)	-\$20,917.00		\$0.00		-\$20,917.00	100.0%	\$0.00
	CO#2	1	\$8,793.00	\$8,793.00	0.04	\$351.72		\$8,793.00	100.0%	\$0.00
	Summary CO#2	1	-\$351.72	-\$351.72	1	-\$351.72		-\$351.72	100.0%	\$0.00
	Alternate A									
16	Mobilization	1	\$3,160.00	\$3,160.00		\$0.00		\$3,160.00	100.0%	\$0.00
17	Fill	300	\$12.00	\$3,600.00		\$0.00		\$3,600.00	100.0%	\$0.00
18	Asphalt @ 2"	850	\$19.00	\$16,150.00		\$0.00		\$16,150.00	100.0%	\$0.00
19	610 Crushed Concrete	160	\$72.00	\$11,520.00		\$0.00		\$11,520.00	100.0%	\$0.00
20	Fabric	950	\$1.50	\$1,425.00		\$0.00		\$1,425.00	100.0%	\$0.00
21	Promote Positive Drainage	2	\$600.00	\$1,200.00		\$0.00		\$1,200.00	100.0%	\$0.00
22	Erosion Control	1	\$3,675.00	\$3,675.00		\$0.00		\$3,675.00	100.0%	\$0.00
23	Surveying	0.75	\$1,500.00	\$1,125.00		\$0.00		\$1,125.00	100.0%	\$0.00
Totals				\$164,524.28		\$250.00	\$0.00	\$164,524.28	100.0%	\$0.00

CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS

AIA DOCUMENT G706A - ELECTRONIC FORMAT

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

TO OWNER: City of Gautier
(Name and address) 3330 Hwy 90
PROJECT: Gautier, MS 39553
(Name and address)
Gautier City Park Nature Trail

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

CONTRACT DATED:

STATE OF:
COUNTY OF:

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR:
(Name and address)

BY:

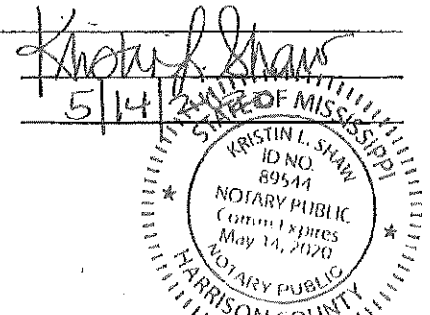
(Signature of authorized representative)

Jana Gibson owner
(Printed name and title)

Subscribed and sworn to before me on this date: 1/14/2020

Notary Public:

My Commission Expires:



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Electronic Format G706A - 1994

**CONTRACTOR'S AFFIDAVIT OF
PAYMENT OF DEBTS AND CLAIMS**
AIA DOCUMENT G706 - ELECTRONIC FORMAT

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

TO OWNER: City of Gautier
(Name and address) 3330 Hwy 90
Gautier, MS 39553
PROJECT: Gautier, MS 39553
(Name and address)
Gautier City Park Nature Trail

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

CONTRACT DATED: 2/5/2019

STATE OF:
COUNTY OF:

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate attachment: ☒ yes ☐ no

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR:
(Name and address)

BY:

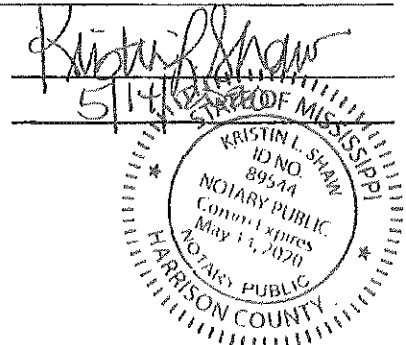
(Signature of authorized representative)

Jason Gibson owner
(Printed name and title)

Subscribed and sworn to before me on this date: 1/14/2020

Notary Public:

My Commission Expires:



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Electronic Format G706-1994



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OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

TROY WAGENER, JIM E. BRASHIER, TEB JONES, DAVID FORTENBERRY, MARY NORVAL, RICHARD HOWELL, KIM BARHUM, KATHLEEN B SCARBOROUGH, DEWEY B. MASON, SUSAN M SKRMETTA, JOSEPH R BEATTIE, LISA R. BUTLER, PATRICK T. MASON, CHRIS BOONE, SHARON TUTEN, CHARLOTTE A. RAMSEY, OF BILOXI, MS

its true and lawful Attorney(s)-in-Fact, with full power and authority, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification there of authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 6TH day of DECEMBER, 2019.

OLD REPUBLIC SURETY COMPANY

Karen J. Haffner

Assistant Secretary



Alan Pavlic

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 6TH day of DECEMBER, 2019

, personally came before me, Alan Pavlic and

Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My commission expires: 9/28/2022

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

87-0829

Signed and sealed at the City of Brookfield, WI this 13th day of January, 2020.



Karen J. Haffner

Assistant Secretary

BXS INSURANCE, INC.

THIS DOCUMENT HAS A COLORED BACKGROUND AND IS MULTI-COLORED ON THE FACE. THE COMPANY LOGO APPEARS ON THE BACK OF THIS DOCUMENT AS A WATERMARK. IF THESE FEATURES ARE ABSENT, THIS DOCUMENT IS VOID.

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:
Title:

**March 17, 2020
Approval of Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	201400	03/17/2020	02/28/2020			651.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		02182020	02/26/2020			267.51
	001-170-631	BACOT PARK 10137		02182020	02/26/2020			233.66
	001-201-629	SIGNAL LIGHTS 10138		02182020	02/26/2020			126.81
	001-170-631	BACOT SPLASHPAD 103751001		02182020	02/26/2020			23.50
001	ENTERPRISE FUND	201413	03/17/2020	03/02/2020			89,613.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDEQ WIRE: FUND 360		01102020	01/10/2020			20,950.00
	001-000-104	TR MDEQ WIRE: FUND 360		03022020	03/02/2020			68,663.00
001	SECURE NETWORKS LLC	201415	03/17/2020	03/02/2020			2,280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	APR 2020 NETWORK SERVICES		4082	02/14/2020			2,280.00
001	DELTA COMPUTER SYSTEMS INC	201418	03/17/2020	03/02/2020			510.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN110174	02/01/2020			350.00
	001-092-698	PRIV LICENSE SOFTWARE MAINT		MN110175	02/01/2020			140.00
	001-092-698	VOTER REG SOFTWARE MAINT		MNHR000566	02/01/2020			20.00
001	BLOSSMAN GAS INC	201421	03/17/2020	03/02/2020			189.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	PROPANE GAS: NORTH STN		9240047	02/06/2020			189.92
001	CENTERPOINT ENERGY	201423	03/17/2020	03/02/2020			134.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN:1/27-2/24/20		11000885-1	03/02/2020			98.89
	001-161-630	SOUTH FIRE STN:1/27-2/24/20		11000999-0	03/02/2020			35.72
001	O'REILLY AUTO PARTS	201424	03/17/2020	03/03/2020			884.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	BLOWER MOTOR: U #14399		1978155688	01/29/2020			44.59
	001-100-570	DISC PAD SET: U #12411		1978156382	02/06/2020			85.88
	001-100-570	14OZ BRAKE CLN (6): U #12411		1978156382	02/06/2020			14.94
	001-161-638	14OZ BRAKE CLN (6): C33		1978156383	02/06/2020			14.94
	001-100-570	HEAD LIGHT BULB		1978156880	02/11/2020			6.96
	001-161-638	OUTLET GASKET (2): C33		1978156928	02/12/2020			17.76
	001-161-638	TENSIONER, IDLER (2), FRGT:C33		1978157036	02/13/2020			187.11
	001-161-638	MICRO-V BELT: C33		1978157037	02/13/2020			72.92
	001-161-638	COOLANT HOSE: C33		1978157522	02/19/2020			84.56
	001-205-638	OIL, FUEL & AIR FILTER		1978157651	02/20/2020			20.69
	001-205-638	WIPER BLADE(2), 1QT & 5QT OIL		1978157651	02/20/2020			25.96
	001-161-638	1GAL OIL (3): FIRE TRKS		1978157981	02/24/2020			59.97
	001-100-570	NEW WATER PUMP: U #12416		1978157982	02/24/2020			96.83
	001-100-570	CDT RTN:NEW WATER PUMP U#12416		1978158004	02/24/2020			-96.83
	001-100-570	THERMOSTAT, OUTLET SEAL:U#14401		1978158085	02/25/2020			10.72
	001-100-570	IDLER PULLEY: U #14405		1978158116	02/25/2020			17.10
	001-100-570	TENSIONER: U #14405		1978158120	02/25/2020			34.64

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	201424	03/17/2020	03/03/2020			884.61	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	CDT RTN: IDLER PULLEY U #14405	1978158120	02/25/2020			-17.10	
	001-100-570	COOLANT HOSE: U #12416	1978158168	02/26/2020			36.24	
	001-100-570	DORMAN OE SOLUTIONS: U #12416	1978158168	02/26/2020			46.79	
	001-100-570	1GAL ANTIFREZ (6): PD CHARGERS	1978158170	02/26/2020			119.94	
001	GOVERNMENT BRANDS SHARED SERVICES	201432	03/17/2020	03/04/2020			1,475.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-698	MAR 2020 COURT SUPPORT	1-45601	03/02/2020			1,475.00	
001	AUTO TRUCK AND TRAILER PARTS INC	201437	03/17/2020	03/04/2020			1,616.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-525	HYD OIL (5): FORKLIFT	280353	02/04/2020			142.50	
	001-161-638	CV FILTER: C33	280394	02/06/2020			120.00	
	001-100-570	WIPER BLADES (4): PD EXPLORERS	280376	02/10/2020			41.56	
	001-100-570	BRAKE PADS (2): U #16223	280373	02/10/2020			68.76	
	001-100-570	WASH BRUSH: POLICE DEPT	280450	02/10/2020			18.70	
	001-161-638	THERMOSTAT: C33	280475	02/11/2020			26.46	
	001-161-638	COMPRESSOR,DRIER,VALVE: C33	280478	02/11/2020			408.88	
	001-100-570	BATT: U #12798	280510	02/13/2020			105.00	
	001-161-638	THERMOSTAT HOUSING	280531	02/14/2020			33.97	
	001-205-570	BATT: RANGER #909	280582	02/18/2020			86.00	
	001-161-638	ANTIFREEZE (5): C33	280583	02/18/2020			57.50	
	001-161-638	FREON,1GAL ROTELLA,FILTER: C33	280587	02/19/2020			103.09	
	001-100-570	AIR CHUCK, AIR HOSE	280645	02/21/2020			88.51	
	001-100-570	BATT: U #14405	280702	02/25/2020			105.00	
	001-100-570	BATT: U #12411	280692	02/25/2020			130.00	
	001-100-570	OIL FILTERS (12): PD VEHICLES	280728	02/26/2020			80.52	
001	LOWES HOME CENTERS INC	201444	03/17/2020	03/05/2020			848.21	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	KOBALT 20GAL COMPRESSOR	901858	01/29/2020			227.05	
	001-205-559	2500CT FRAMING NAILS	901772	01/29/2020			56.04	
	001-170-559	SUPPLIES: SPORTS COMPLEX	901022	01/30/2020			36.21	
	001-170-559	WIRE CUP, CHUCK KEY (2),GAUGE	901973	01/30/2020			27.11	
	001-201-559	GRINDER DISC: SPORTS COMPLEX	902699	01/30/2020			18.02	
	001-161-559	SWV MOUNT PHOTOCCELL	901636	02/07/2020			13.76	
	001-092-635	ASRT SCREWS	901972	02/09/2020			2.76	
	001-092-635	620-FL EGGSHELL PAINT	901310	02/10/2020			93.08	
	001-092-635	116-FL NEUTRAL PAINT (2)	901310	02/10/2020			43.66	
	001-092-635	6PC PAINT KIT,MASK PAPER (2)	901310	02/10/2020			25.78	
	001-092-635	3PK PAINT ROLLER, STL SCRAPER	901310	02/10/2020			19.34	
	001-092-635	PAINT PAIL, PAINT LINERS	901310	02/10/2020			13.55	
	001-092-635	SCOTCH BLUE 1.88WX45L TAPE	901310	02/10/2020			22.79	
	001-092-635	BONDING ADHESIVE (2)	901324	02/10/2020			18.96	
	001-092-635	3CT PAINT ROLL CVR,3PC LINER	901599	02/12/2020			11.94	
	001-001-615	SUPPLIES: MG FLOAT	901265	02/15/2020			54.11	
	001-092-635	JUMBO ELEC WALL PLATE	901695	02/18/2020			2.17	
	001-205-559	HEADLAMP	902600	02/18/2020			18.89	
	001-092-635	EL WALL PLATE (6),125V OUTLET	902600	02/18/2020			25.64	
	001-092-635	EL TAPE, LIGHT SWITCH (7)	902600	02/18/2020			12.13	
	001-161-559	32CT NIAGARA BOTTLE WATER (10)	902700	02/19/2020			37.80	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	201444	03/17/2020	03/05/2020			848.21	(CONTINUED)
	Account Number 001-092-635	Description 1GAL CARPET ADHESIVE (2)		Invoice # 902026	Date 02/24/2020	P.O.	Amount	67.42
001	AT&T GLOBAL NETWORK SERVS LLC	201447	03/17/2020	03/05/2020			229.64	
	Account Number 001-100-699	Description NCIC EQUIPMENT CHARGES		Invoice # GH04492	Date 03/01/2020	P.O.	Amount	229.64
001	TEC	201448	03/17/2020	03/05/2020			92.48	
	Account Number 001-092-605	Description MONTHLY LONG DISTANCE		Invoice # 988273	Date 03/01/2020	P.O.	Amount	92.48
001	MS DEPT OF FINANCE & ADMIN	201454	03/17/2020	03/06/2020			28,482.62	
	Account Number 001-000-300	Description FEB 2020 COURT ASSESSMENTS		Invoice # 02292020	Date 03/02/2020	P.O.	Amount	28,482.62
001	MS DEPT OF PUBLIC SAFETY	201455	03/17/2020	03/06/2020			1,860.00	
	Account Number 001-000-300	Description FEB 2020 SPECIAL ASSESSMENTS		Invoice # 02292020	Date 03/02/2020	P.O.	Amount	1,860.00
001	MS DEPT OF PUBLIC SAFETY	201456	03/17/2020	03/06/2020			105.00	
	Account Number 001-000-300	Description FEB 2020 INTERLOCK FEES		Invoice # 02292020	Date 03/02/2020	P.O.	Amount	105.00
001	JACKSON COUNTY ADULT DETENTION CENTER	201457	03/17/2020	03/06/2020			5,810.00	
	Account Number 001-010-696	Description FEB 2020 ADC CHGS		Invoice # 02292020	Date 03/04/2020	P.O.	Amount	5,810.00
001	MSC 7511	201458	03/17/2020	03/06/2020			113.14	
	Account Number 001-161-698	Description GEMG00-01 RENTAL FEE		Invoice # INV3541698	Date 02/21/2020	P.O.	Amount	113.14
001	MSC 7511	201459	03/17/2020	03/06/2020			271.47	
	Account Number 001-100-699	Description FNK100-01 RENTAL FEE		Invoice # INV3535130	Date 02/19/2020	P.O.	Amount	160.26
	Account Number 001-100-699	Description MPC2504EX USAGE:B/W		Invoice # INV3535130	Date 02/19/2020	P.O.	Amount	2.37
	Account Number 001-100-699	Description MPC2504EX USAGE:COLOR		Invoice # INV3535130	Date 02/19/2020	P.O.	Amount	108.84
001	ACE DATA STORAGE INC	201460	03/17/2020	03/06/2020			105.00	
	Account Number 001-100-699	Description FEB 2020-SHREDDING SERVICE		Invoice # 70409	Date 03/01/2020	P.O.	Amount	105.00
001	BORDIS & DANOS PLLC	201461	03/17/2020	03/06/2020			10,000.00	
	Account Number 001-060-602	Description FEB 2020-RETAINER		Invoice # 79	Date 03/01/2020	P.O.	Amount	10,000.00
001	FOSTERS A/C & HEATING INC	201462	03/17/2020	03/06/2020			176.00	
	Account Number 001-092-635	Description ESA CLEANING:PLANNING(2)		Invoice # P1060765	Date 02/24/2020	P.O.	Amount	176.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	201463	03/17/2020	03/06/2020			147.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAR 2020: #107571481		02232020	03/01/2020			147.06
001	CABLE ONE INC	201464	03/17/2020	03/06/2020			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	MAR 2020: SR BLDG #120793682		02232020	03/01/2020			84.62
001	M & E FEED & SEED	201465	03/17/2020	03/06/2020			85.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5380	02/06/2020			42.99
	001-100-514	DOG FOOD		5384	02/18/2020			42.99
001	FUELMAN	201469	03/17/2020	03/09/2020			2,688.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-525	UNL FUEL		NP57840248	03/02/2020			36.45
	001-100-525	UNL FUEL		NP57840248	03/02/2020			2,131.82
	001-161-525	UNL & DSL FUEL		NP57840248	03/02/2020			402.03
	001-170-525	UNL & DSL FUEL		NP57840248	03/02/2020			118.46
001	PITNEY BOWES PURCHASE POWER	201472	03/17/2020	03/09/2020			1,235.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	POSTAGE METER SN-0861004		0434-6213	02/20/2020			1,235.00
001	DIRECTV LLC	201473	03/17/2020	03/09/2020			172.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (MAR)		03132020	03/14/2020			172.00
001	MIKE'S TRUCK & TRAILER REPAIR INC	201474	03/17/2020	03/09/2020			444.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	FUEL PUMP ASSY: FE LOADER		03012020	03/01/2020			189.00
	001-170-639	EMERG CALL OUT/LABOR		03012020	03/01/2020			255.00
001	C SPIRE WIRELESS	201478	03/17/2020	03/09/2020			774.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	02/29/2020			47.08
	001-040-605	ADMIN CELL PHONES		0030759348	02/29/2020			128.35
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	02/29/2020			201.22
	001-090-698	IPAD SERVICE (3)		0030759348	02/29/2020			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	02/29/2020			94.16
	001-170-605	RECREATION CELL PHONES		0030759348	02/29/2020			149.84
	001-205-605	MAINT CELL PHONE		0030759348	02/29/2020			51.38
001	DANIEL SELOVER, CUSTODIAN	201501	03/17/2020	03/09/2020			380.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	UNL FUEL: CARD NOT WRKG		10102019	10/10/2019			10.00
	001-100-559	CAR TAG: 2010 BK CROWN VIC		10282019	10/28/2019			17.25
	001-100-559	BADGE		11082019	11/08/2019			13.25
	001-100-559	3 KEYS		11212019	11/21/2019			15.00
	001-100-559	4 PORT USB, POWER BANK(2)		12032019	12/03/2019			43.67

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DANIEL SELOVER, CUSTODIAN	201501	03/17/2020	03/09/2020			380.87	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	LT BARS		12032019	12/03/2019			10.65
	001-100-559	NRA RANGE FEE		12022019	12/02/2019			20.00
	001-100-559	UNL FUEL: UNIT 17530		01152020	01/15/2020			34.70
	001-100-559	NOTEBK, PLANNER, POST ITS		01152020	01/15/2020			40.09
	001-100-559	CAR TAGS (2)		02042020	02/04/2020			33.25
	001-100-559	20GAL PLASTIC CONTAINERS (3)		02142020	02/14/2020			44.88
	001-100-559	8PK FOLDER, SPCLTY PAPER		02152020	02/15/2020			48.13
	001-100-559	ACO PATCH (2)		02282020	02/28/2020			20.00
	001-100-559	PLAQUE: ELBIN		03022020	03/02/2020			30.00
001	DEPT PUBLIC SAFETY	201502	03/17/2020	03/10/2020			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTIC FEES		90089807	03/04/2020			60.00
001	AIRGAS USA LLC	201503	03/17/2020	03/10/2020			204.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9969042885	02/29/2020			204.45
001	AT&T INTERSTATE DED PRIVATE LINE SERV	201504	03/17/2020	03/10/2020			208.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET T1.5 DIGITAL SERV		3116145018	03/01/2020			208.84
001	CINTAS CORPORATION NO 2	201507	03/17/2020	03/10/2020			312.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		4041925316	02/05/2020			78.07
	001-205-535	MAINTENANCE		4042519186	02/12/2020			78.07
	001-205-535	MAINTENANCE		4043091788	02/19/2020			78.07
	001-205-535	MAINTENANCE		4043693443	02/26/2020			78.07
001	FUELMAN	201509	03/17/2020	03/10/2020			2,920.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP57879956	03/09/2020			85.37
	001-100-525	UNL FUEL		NP57879956	03/09/2020			2,192.69
	001-161-525	UNL & DSL FUEL		NP57879956	03/09/2020			400.90
	001-170-525	UNL FUEL		NP57879956	03/09/2020			178.88
	001-205-525	UNL & DSL FUEL		NP57879956	03/09/2020			62.84
001	FEDERAL EXPRESS	201511	03/17/2020	03/10/2020			64.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	OVERNIGHT: MDAH PACKET		694636615	03/04/2020			32.05
	001-092-607	OVERNIGHT: MDWFP-RTP APP		694681754	03/04/2020			32.48
001	CREDIT CARD CENTER	201512	03/17/2020	03/10/2020			921.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	FBINAA DUES: BAXTER,C		02052020	02/07/2020			115.00
	001-100-681	HOTEL-USPCA CERT: BEVER		02232020	02/25/2020			268.76
	001-100-681	HOTEL-USPCA CERT: MCQUAGGE		02232020	02/25/2020			268.76
	001-100-681	HOTEL-USPCA CERT: WILLIAMS		02232020	02/25/2020			268.76

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CREDIT CARD CENTER	201513	03/17/2020	03/10/2020			2,015.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	FD-ISO TRNG MANUAL (4)	01282020	01/29/2020			559.19	
	001-170-639	VINYL BUCKET COVER:BUCKET TRK	01292020	01/30/2020			62.54	
	001-001-509	2020 YTH SUMMIT: GMYC (12)	02052020	02/06/2020			300.00	
	001-010-559	POLO SHIRTS (10): COURT	02062020	02/10/2020			230.28	
	001-170-559	WASP SPRAY (7)	02112020	02/12/2020			17.50	
	001-170-511	SUPPLIES: SENIOR SOCK HOP	02112020	02/12/2020			289.90	
	001-001-615	PARADE THROWS: MARDI GRAS	02122020	02/13/2020			321.03	
	001-092-635	WALL BASE, PARABOND:CH CHAMBERS	02202020	02/21/2020			181.93	
	001-170-511	SUPPLIES: WREATH CLASS	02242020	02/25/2020			53.27	
001	DELTA COMPUTER SYSTEMS INC	201515	03/17/2020	03/10/2020			500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	2019 ACA 1095-C UPLOAD	XT100771	02/28/2020			500.00	
001	JERRY KILLINGSWORTH	201519	03/17/2020	03/10/2020			336.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	PER DIEM ADV: ROCIC CONF	03212020	03/10/2020			336.00	
001	CAN'T MISS EMBROIDERY	201525	03/17/2020	03/11/2020			320.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	NAVY MESH POLO	23950	02/13/2020	200455		25.98	
	001-100-535	BLACK MESH POLO	23950	02/13/2020	200455		25.98	
	001-100-535	GRAY MESH POLO	23950	02/13/2020	200455		25.98	
	001-100-535	EMBROIDER GPD BADGE (19)	23950	02/13/2020	200455		147.25	
	001-100-535	EMBROIDER PERSONALIZATION (19)	23950	02/13/2020	200455		95.00	
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	201526	03/17/2020	03/11/2020			298.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-660	PO-EL 102 TEST (3)	53644Y4K8M	02/19/2020	200448		42.75	
	001-022-660	ADMIN FEE	53644Y4K8M	02/19/2020	200448		92.15	
	001-022-660	FF-EL 102 ENTRY-LEVEL TEST (6)	53644Y4K8M	02/19/2020	200449		71.28	
	001-022-660	ADMIN FEE	53644Y4K8M	02/19/2020	200449		92.15	
001	SHERWIN-WILLIAMS COMPANY	201529	03/17/2020	03/11/2020			36.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-560	1GAL EX BOND PRIMER WH	74239	02/26/2020	200459		36.50	
001	A-1 AUTO PARTS & REPAIR INC	201530	03/17/2020	03/11/2020			1,027.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	NEW EVAPORATOR	16448	02/28/2020	200460		108.33	
	001-161-638	DYE AND FREON 12 OZ	16448	02/28/2020	200460		15.50	
	001-161-638	OIL	16448	02/28/2020	200460		5.50	
	001-161-638	R134	16448	02/28/2020	200460		13.00	
	001-161-638	SHOP SUPPLIES	16448	02/28/2020	200460		2.00	
	001-161-638	EVAPORATOR CORE REMV-REPL	16448	02/28/2020	200460		688.00	
	001-161-638	EVAPORATOR EXP VLV REMV-REPL	16448	02/28/2020	200460		77.00	
	001-161-638	REMV AFTERMARKET CONSOLE	16448	02/28/2020	200460		80.00	
	001-161-638	AC VAC AND RECHARGE	16448	02/28/2020	200460		36.95	

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001	A-1 AUTO PARTS & REPAIR INC Account Number 001-161-638	201530	03/17/2020	03/11/2020			1,027.28	(CONTINUED)
		Description		Invoice #	Date	P.O.	Amount	
		HAZARDOUS MATERIALS: C33		16448	02/28/2020	200460		1.00
001	GOODYEAR AUTO CENTER Account Number 001-100-638	201533	03/17/2020	03/11/2020			488.00	
		Description		Invoice #	Date	P.O.	Amount	
		P235/55R17 98W EAG: U #14401		216662	01/29/2020	200361		488.00
001	GREGGS AFFORDABLE AUTO GLASS Account Number 001-100-638	201534	03/17/2020	03/11/2020			400.00	
		Description		Invoice #	Date	P.O.	Amount	
		REPL FRONT WINDSHIED:U #10185		42116	03/04/2020	200465		400.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL Account Number	201536	03/17/2020	03/11/2020			665.64	
	001-100-500	Description		Invoice #	Date	P.O.	Amount	
	001-094-500	CS 8.5X11 COPY PAPER (8)		3440623224	02/29/2020	200466		295.36
	001-094-559	HP952XL/952 HY 4PK COLOR		3440415732	02/28/2020	200463		113.96
	001-090-500	GEL KEYBOARD WRIST REST		3440415732	02/28/2020	200463		12.95
	001-090-500	DIGITAL VOICE RECORDER		3440141219	02/25/2020	200456		38.89
	001-090-500	DESKTOP STAPLER		3440141219	02/25/2020	200456		10.26
	001-090-500	DAB N SEAL MOISTENER 4PK		3440141219	02/25/2020	200456		5.97
	001-090-500	HIGHLIGHTERS ASST 4PK		3440141219	02/25/2020	200456		4.99
	001-090-500	CLEAR PUSH PINS 100CT		3440141219	02/25/2020	200456		1.83
	001-090-500	HP952XL/952 HY 4PK COLOR		3440141219	02/25/2020	200456		113.96
	001-090-500	SHARPIE PERMANENT MARKERS DZ		3440141219	02/25/2020	200456		5.48
	001-090-500	HP64XL BLK INK 2PK		3440256556	02/26/2020	200456		61.99
001	GRAFIX SHOPPE Account Number	201538	03/17/2020	03/11/2020			1,424.90	
	001-100-740	Description		Invoice #	Date	P.O.	Amount	
	001-100-740	ULT 2004 REFLECT GRAPHICS (3)		132562	02/17/2020	200428		1,389.00
		SHIPPING		132562	02/17/2020	200428		35.90
001	COAST FIREWORKS INC Account Number	201539	03/17/2020	03/11/2020			140.00	
	001-161-559	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	DZ KNOBBY BALLS (6)		007071	02/13/2020	200438		72.00
		CS 7MM 33" PGG BEADS (2)		007071	02/13/2020	200438		68.00
001	TRUPOINT TACTICAL LLC Account Number	201541	03/17/2020	03/11/2020			1,750.00	
	001-100-681	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BASIC SWAT FEE: WEAVER, ALLEN		200493	02/25/2020	200493		250.00
	001-100-681	BASIC SWAT FEE: WILLIAMS, TRACE		200493	02/25/2020	200493		250.00
	001-100-681	BASIC SWAT FEE: ETHERIDGE, DEREK		200493	02/25/2020	200493		250.00
	001-100-681	BASIC SWAT FEE: BLEVINS, SHAD		200493	02/25/2020	200493		250.00
	001-100-681	BASIC SWAT FEE: BELL, JORDAN		200493	02/25/2020	200493		250.00
	001-100-681	BARRACK ROOM: WEAVER, ALLEN		200492	02/25/2020	200492		100.00
	001-100-681	BARRACK ROOM: WILLIAMS, TRACE		200492	02/25/2020	200492		100.00
	001-100-681	BARRACK ROOM: ETHERIDGE, DEREK		200492	02/25/2020	200492		100.00
	001-100-681	BARRACK ROOM: BLEVINS, SHAD		200492	02/25/2020	200492		100.00
	001-100-681	BARRACK ROOM: BELL, JORDAN		200492	02/25/2020	200492		100.00
001	MOTOROLA SOLUTIONS INC Account Number	201542	03/17/2020	03/11/2020			41,140.50	
	001-100-597	Description		Invoice #	Date	P.O.	Amount	
	001-100-597	APX 4000 7/800 MHZ MODEL (15)		8280924074	02/29/2020	200458		14,387.25
		ENH TRUNK RADIO TRACE/REM (15)		8280924074	02/29/2020	200458		956.25

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001	MOTOROLA SOLUTIONS INC	201542	03/17/2020	03/11/2020			41,140.50	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-597	ADD HW KEY SUPPL DATA (15)	8280924074	02/29/2020	200458		63.75	
	001-100-597	ADD PROGRAMMING OVER P25 (15)	8280924074	02/29/2020	200458		1,275.00	
	001-100-597	ENH 3600/9600 TRUNK SYSTEM(15)	8280924074	02/29/2020	200458		14,017.50	
	001-100-597	TDMA OPERATION (15)	8280924074	02/29/2020	200458		5,737.50	
	001-100-597	ADD 3Y ESSENTIAL SERVICE (15)	8280924074	02/29/2020	200458		1,350.00	
	001-100-597	MIC IMPRESS RSM 3.5MM JACK(15)	8280923268	02/27/2020	200458		1,542.75	
	001-100-597	CHGR DESKTOP SINGLE UNIT (15)	8280923268	02/27/2020	200458		969.00	
	001-100-597	APX2000/4000 2-KNOB SWV CS(15)	8280923268	02/27/2020	200458		841.50	
001	HICOMP LLC	201543	03/17/2020	03/11/2020			46,760.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-045-704	IBM 8202-E4B, SERVER, BACKUP	7354	03/05/2020	200434		46,760.00	
001	OCCUPATIONAL HEALTH CENTER INC	201544	03/17/2020	03/11/2020			30.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-604	PRE-EMP DRUG SCREEN: LOURY, M	201226	03/03/2020	200424		30.00	
001	CINDY RUSSELL	201545	03/17/2020	03/11/2020			77.38	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-681	PER DIEM REIMB: CLERK TRNG	03062020	03/06/2020			77.38	
FUND TOTAL	1 Claims	to	Checks	54 Total	253,563.94 Manual	Held	Total	253,563.94

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK WHITNEY CORP TRUST SERVS	201475	03/17/2020	03/09/2020			600.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	007-680-803	AGENT/ADMIN FEES:KATRINA BOND	35445	02/20/2020				600.00
FUND TOTAL	7 Claims	to	Checks	1 Total	600.00 Manual	Held		Total 600.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	CREDIT CARD CENTER	201514	03/17/2020	03/10/2020			3,876.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	SURFACE PRO X & KEYBOARD	02132020	02/14/2020			1,198.38	
	157-100-799	SURFACE PRO 7 & KEYBOARD	02132020	02/14/2020			1,401.68	
	157-100-799	SURFACE MOBILE MOUSE (2)	02132020	02/14/2020			69.52	
	157-100-799	THULE GAUNTLET CASE (2)	02132020	02/14/2020			192.50	
	157-100-799	1YR GEEK SQUAD SUPPT: PRO X	02132020	02/14/2020			117.68	
	157-100-799	1YR GEEK SQUAD SUPPT: PRO 7	02132020	02/14/2020			128.38	
	157-100-799	OFFICE 365 HOME 12MTH (3)	02132020	02/14/2020			235.39	
	157-100-799	TACTICAL PANT (2)	02202020	02/21/2020			97.98	
	157-100-799	ASCENT PANT (5)	02202020	02/21/2020			289.95	
	157-100-799	TDU PANT	02202020	02/21/2020			70.12	
	157-100-799	RAPID ASSAULT SHIRT	02202020	02/21/2020			64.83	
	157-100-799	PEPPER, CIVILIAN HARDCASE	02202020	02/21/2020			9.99	
157	MID SOUTH UNIFORM & SUPPLY INC	201527	03/17/2020	03/11/2020			2,936.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	SBA ARMOR SX02 LV2: REID	602424	02/28/2020	200416		636.00	
	157-100-799	SBA ARMOR SX02 LV2: CARTER	602424	02/28/2020	200416		636.00	
	157-100-799	SBA ARMOR SX02 LV2: DONIGAN	602424	02/28/2020	200416		636.00	
	157-100-799	SBA ARMOR SX02 LV2: ETHERIDGE, L	602424	02/28/2020	200416		636.00	
	157-100-799	SBA M1 CONCEALABLE CARRIER (4)	602424	02/28/2020	200416		318.00	
	157-100-799	SBA SOFT TRAUMA PLATE (4)	602424	02/28/2020	200416		74.20	
FUND TOTAL 157 Claims	to	Checks	2 Total	6,812.60	Manual	Held	Total	6,812.60

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	201401	03/17/2020	02/28/2020			2,588.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES	76854002	02182020	02/26/2020			2,540.44
	176-170-631	HOUSE	76855002	02182020	02/26/2020			48.16
176	BELL AUTO PARTS INC	201417	03/17/2020	03/02/2020			24.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	IGN SWITCH: EXMARK MOWER		D057948	02/27/2020			24.15
176	AUTO TRUCK AND TRAILER PARTS INC	201438	03/17/2020	03/04/2020			57.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	HYD OIL (2): SHEP TRACTOR		280682	02/26/2020			57.00
176	LOWES HOME CENTERS INC	201445	03/17/2020	03/05/2020			39.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	MASTER PADLOCK, KEY BLANK (5)		901863	01/29/2020			25.53
	176-170-559	WATER SPRAY NOZZLE		902922	02/10/2020			14.24
176	FUELMAN	201470	03/17/2020	03/09/2020			36.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP57840248	03/02/2020			36.28
176	C SPIRE WIRELESS	201480	03/17/2020	03/09/2020			51.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	02/29/2020			51.38
176	WILLIAM RAY SIEBRASE	201517	03/17/2020	03/10/2020			656.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-616	SETTLE CLAIM:17'CASITA SPIRIT		01312020	03/10/2020			656.54
176	AUTOZONE INC	201521	03/17/2020	03/11/2020			22.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	CLEANER, DI-ELECTRIC GREASE		4907691584	02/10/2020			22.30
176	MALLETTE BROTHERS CONSTRUCTION INC	201524	03/17/2020	03/11/2020			511.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	15.03 LIMESTONE TN		21247	02/29/2020	200440		511.02
176	PITALO'S HARDWARE & BOAT SUPPLY NO. 2	201531	03/17/2020	03/11/2020			1,129.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-702	6.5' X 12' UTILITY TRAILER		62727	03/02/2020	200468		1,129.00
176	CENTRAL BUSINESS FORMS	201537	03/17/2020	03/11/2020			495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	HONOR BOX ENVELOPES (2500)		19457	01/10/2020	200331		468.00
	176-170-559	SHIPPING: SHEP PARK		19457	01/10/2020	200331		27.00
FUND TOTAL 176 Claims	to	Checks	11 Total	5,611.04	Manual		Held	Total 5,611.04

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	THE VERDIN COMPANY INC	201516	03/17/2020	03/10/2020			9,657.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-300-714	BAL DUE: VET TOWER-CLOCK REPR		190888	01/30/2020			9,657.50
305	GULF COAST FENCE COMPANY	201528	03/17/2020	03/11/2020			975.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-300-721	INSTL CHAIN LINK ROLL GATE		34506	03/03/2020	200342		975.00
305	GRAND VIEW SECURITY LLC	201540	03/17/2020	03/11/2020			13,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-300-701	IP CAMERA SYSTEM DEPOSIT		200517	03/10/2020	200517		13,000.00
FUND TOTAL 305 Claims	to	Checks	3 Total	23,632.50	Manual	Held	Total	23,632.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
306	GOODWYN MILLS & CAWOOD INC Account Number 306-176-762	201468	03/17/2020	03/09/2020			3,258.75	
		Description		Invoice #	Date	P.O.	Amount	
		CONSTRN DOCS: WELC CENTER PH3		MOB1900116	03/02/2020			3,258.75
FUND TOTAL 306 Claims	to	Checks	1 Total	3,258.75	Manual	Held	Total	3,258.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
350	CALDWELL TANKS INC	201467	03/17/2020	03/09/2020			204,704.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	350-721-707	CONSTRUCTION 69.71%		4	03/03/2020			204,704.46
FUND TOTAL 350 Claims	to	Checks	1 Total	204,704.46	Manual	Held	Total	204,704.46

Docket of Claims
Release date from 03/17/2020 thru 03/17/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
351	SAMPLE HICKS & ASSOCIATES INC	201522	03/17/2020	03/11/2020			8,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	351-726-601	CONSTRUCTION 90% COMPLETE		0320-2	03/10/2020		5,900.00	
	351-726-601	CLOSE OUT PACKAGE		0320-2	03/10/2020		2,500.00	
351	SEYMOUR ENGINEERING PLLC	201523	03/17/2020	03/11/2020			4,518.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	351-726-787	RES PROJ REP-CONSTR ADMIN		7527	03/10/2020		4,518.60	
FUND TOTAL 351 Claims	to	Checks	2 Total	12,918.60	Manual	Held	Total	12,918.60

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
353	SEYMOUR ENGINEERING PLLC	201476	03/17/2020	03/09/2020			1,652.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	353-722-603	PRELIM & DESIGN ENGINEERING		7525	03/06/2020			1,652.86
FUND TOTAL 353 Claims	to	Checks	1 Total	1,652.86	Manual	Held	Total	1,652.86

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	201402	03/17/2020	02/28/2020			4,103.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		02182020	02/26/2020			233.54
	400-651-631	LIFT STNS 17883		02182020	02/26/2020			1,895.71
	400-651-631	LIFT STNS 17884		02182020	02/16/2020			1,974.72
400	CABLE ONE INC	201416	03/17/2020	03/02/2020			61.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2020: #107663106		02162020	02/23/2020			61.16
400	SINGING RIVER ELECTRIC COOPERATIVE	201419	03/17/2020	03/02/2020			5,815.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		02162020	02/24/2020			2,724.42
	400-651-631	WATER WELLS 17881		02162020	02/24/2020			3,091.08
400	JACKSON COUNTY UTILITY AUTHORITY	201422	03/17/2020	03/02/2020			200,859.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAR 2020 TREATMENT CHGS		679	03/01/2020			190,128.00
	400-651-668	FY 2019 ACTUAL FLOW ADJ		679	03/01/2020			10,731.00
400	O'REILLY AUTO PARTS	201425	03/17/2020	03/03/2020			53.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	FILTER(2),1QT OIL (12):MR TRKS		1978155692	01/29/2020			53.38
400	LOWES HOME CENTERS INC	201446	03/17/2020	03/05/2020			56.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	4PK CR2032 COIN BATT		902390	01/30/2020			9.49
	400-650-635	THERMOSTAT: PUBLIC WORKS BLDG		909550	01/30/2020			47.49
400	FUELMAN	201471	03/17/2020	03/09/2020			118.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP57840248	03/02/2020			118.46
400	BORDIS & DANOS PLLC	201477	03/17/2020	03/09/2020			2,868.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-602	CCR-DEPOSITION: T FAIRFIELD		80	03/01/2020			1,036.38
	400-650-602	PROCESS SUBPOENA: A HEROLD		80	03/01/2020			385.00
	400-650-602	PROCESS SUBPOENA: INVESTIGATNS		80	03/01/2020			150.00
	400-650-602	RECORDS FEE: THE CREEL CO		80	03/01/2020			625.26
	400-650-602	VIDEO FEE: ROBINSON,BOURGEOIS		80	03/01/2020			671.50
400	COGENT STRATEGIES LLC	201479	03/17/2020	03/09/2020			7,540.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		1819	03/05/2020			7,500.00
	400-650-601	TAXI CABS/UBERS: LOCAL		1819	03/05/2020			40.76
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	201481	03/17/2020	03/09/2020			3,485.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	50HP MOTOR REPR:LARK WELL #6		44205	02/19/2020			2,533.00
	400-651-584	3HP PUMP REPR: GARDEN LN LS		44204	02/19/2020			952.36

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	WASTE MANAGEMENT OF MS-GLF COAST INC	201505	03/17/2020	03/10/2020			2,077.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		7122064768	03/02/2020			2,077.94
400	CLEARWATER SOLUTIONS LLC	201506	03/17/2020	03/10/2020			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	FEB 2020 OPERATION FEE		GAUTIER087	03/01/2020			170,690.75
400	SOUTHERN LINC	201508	03/17/2020	03/10/2020			88.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2020 SERV CHGS		10643181	03/01/2020			80.00
	400-650-698	TAXES/FEEES		10643181	03/01/2020			8.84
400	FUELMAN	201510	03/17/2020	03/10/2020			116.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP57879956	03/09/2020			116.60
400	BANCORPSOUTH EQUIPMENT FINANCE	201518	03/17/2020	03/10/2020			143,724.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-831	WATER METERS 002-0070322-002		04042020	03/10/2020			143,724.87
400	MALLETTE BROTHERS CONSTRUCTION INC	201520	03/17/2020	03/11/2020			297.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	9.92 RAP TN		21246	02/29/2020			297.60
400	AMERICAN LEGION POST 1992	201532	03/17/2020	03/11/2020			13.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	US FLAG REPLACEMENT: PW BLDG		200375	03/10/2020	200375		13.95
400	C & M ELECTRIC MOTOR SERVICE INC	201535	03/17/2020	03/11/2020			3,256.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	10HP SUB PUMP: SOUTH HAVEN LS		12217	02/18/2020	200452		3,256.00
400	CITY OF GAUTIER	201546	03/17/2020	03/11/2020			129,415.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	FEB 2020 GARBAGE PMTS		02282020	02/28/2020			129,415.63
400	CITY OF GAUTIER	201547	03/17/2020	03/11/2020			347,654.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-985	BUDGETED TRX: ADMIN/OP COSTS		03312020	03/11/2020			347,654.00
FUND TOTAL 400 Claims to		Checks	20 Total	1,022,298.89	Manual	Held	Total	1,022,298.89

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	201431	03/17/2020	03/04/2020			105,456.78	
		Description		Invoice #	Date	P.O.	Amount	
		FEB 2020 RES GARBAGE (6266)		0001077231	02/29/2020		105,456.78	
FUND TOTAL 404 Claims	to	Checks	1 Total	105,456.78	Manual	Held	Total	105,456.78

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	54 Total	253,563.94 Manual	Held	Total	253,563.94
FUND 7 Claims	to	Checks	1 Total	600.00 Manual	Held	Total	600.00
FUND 157 Claims	to	Checks	2 Total	6,812.60 Manual	Held	Total	6,812.60
FUND 176 Claims	to	Checks	11 Total	5,611.04 Manual	Held	Total	5,611.04
FUND 305 Claims	to	Checks	3 Total	23,632.50 Manual	Held	Total	23,632.50
FUND 306 Claims	to	Checks	1 Total	3,258.75 Manual	Held	Total	3,258.75
FUND 350 Claims	to	Checks	1 Total	204,704.46 Manual	Held	Total	204,704.46
FUND 351 Claims	to	Checks	2 Total	12,918.60 Manual	Held	Total	12,918.60
FUND 353 Claims	to	Checks	1 Total	1,652.86 Manual	Held	Total	1,652.86
FUND 400 Claims	to	Checks	20 Total	1,022,298.89 Manual	Held	Total	1,022,298.89
FUND 404 Claims	to	Checks	1 Total	105,456.78 Manual	Held	Total	105,456.78
Total for all Funds		Checks	97 Total	1,640,510.42 Manual	Held	Total	1,640,510.42

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Authorization to remove four (4) Motorola radios and one (1) View Sonic computer monitor from the Police Department's Inventory

Introduced by:
Contact Person/Telephone

Interim Police Chief Selover 497-8007

Summary Explanation: Authorization to remove four (4) Motorola radios and one (1) View Sonic computer monitor from the Police Department's Inventory and declare them as rubbish

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2020

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING FOUR MOTOROLA RADIOS AND ONE VIEW SONIC COMPUTER MONITORY FROM THE INVENTORY OF GAUTIER POLICE DEPARTMENT AND TO DECLARE THEM AS RUBBISH

WHEREAS, the Gautier Police Department is requesting the following equipment be removed from inventory and declared rubbish:

- Motorola Max Trac s#438TWC1164 Inv. # 1465
- Motorola Max Trac s#159TWSM404
- Motorola Max Trac s#159TWSM402 Inv. # 1579
- Motorola Max Trac s#159TYJN003 Inv. # 1793
- View Sonic Monitor s#TVT1901A1157 Inv. #2922

WHEREAS, the Mayor and Members of the Council have determined that given the age and condition of the equipment, these item have no value, and therefore removal from inventory and declaring them as rubbish is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the equipment described above is hereby removed from inventory and declared rubbish.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 17th of March, 2020.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police
Date: 3/3/2020
Subject: Authorization to remove four (04) Motorola mobile radios and one (1) View Sonic computer monitor from the Police Department's inventory.

REQUEST:

City Council authorization is requested by the Gautier Police Department to remove four (04) Motorola mobile radios and one (1) View Sonic computer monitor from inventory and declare them as rubbish.

BACKGROUND:

The Police Department has determined that, given the age and condition of these radios removal from inventory is in the best interest of the City of Gautier. The computer monitor was destroyed by a prisoner during the booking process.

DISCUSSION:

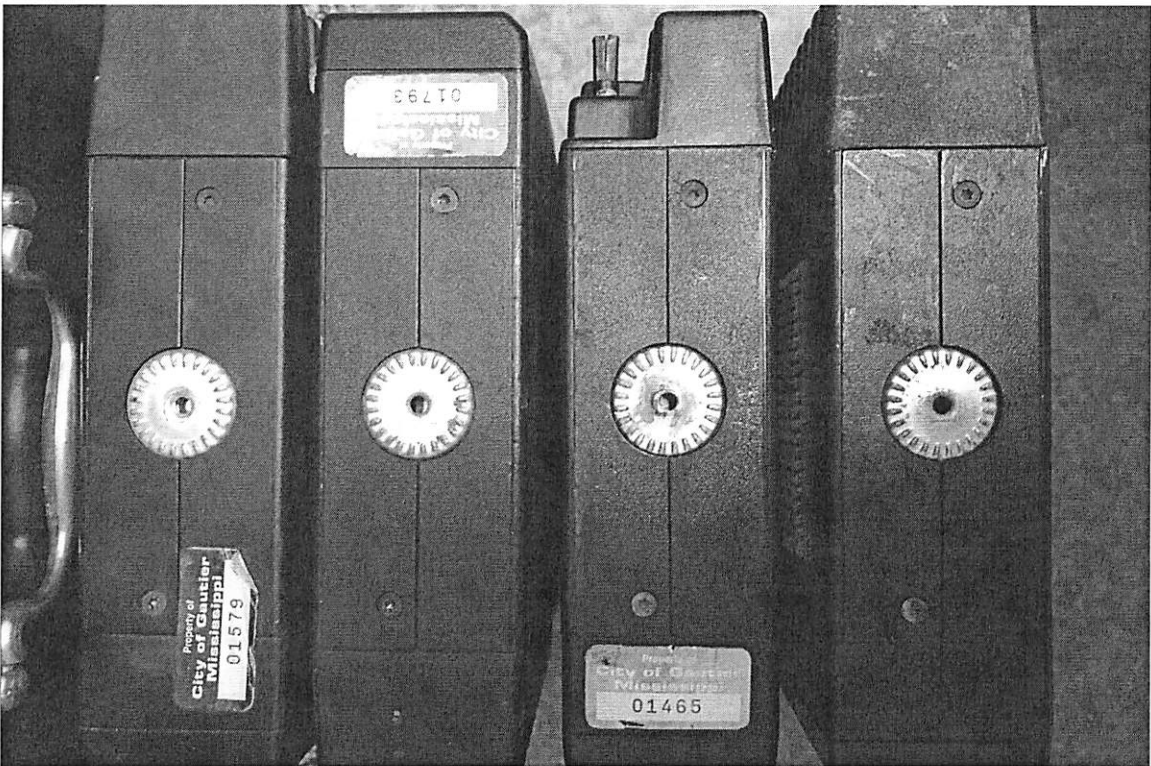
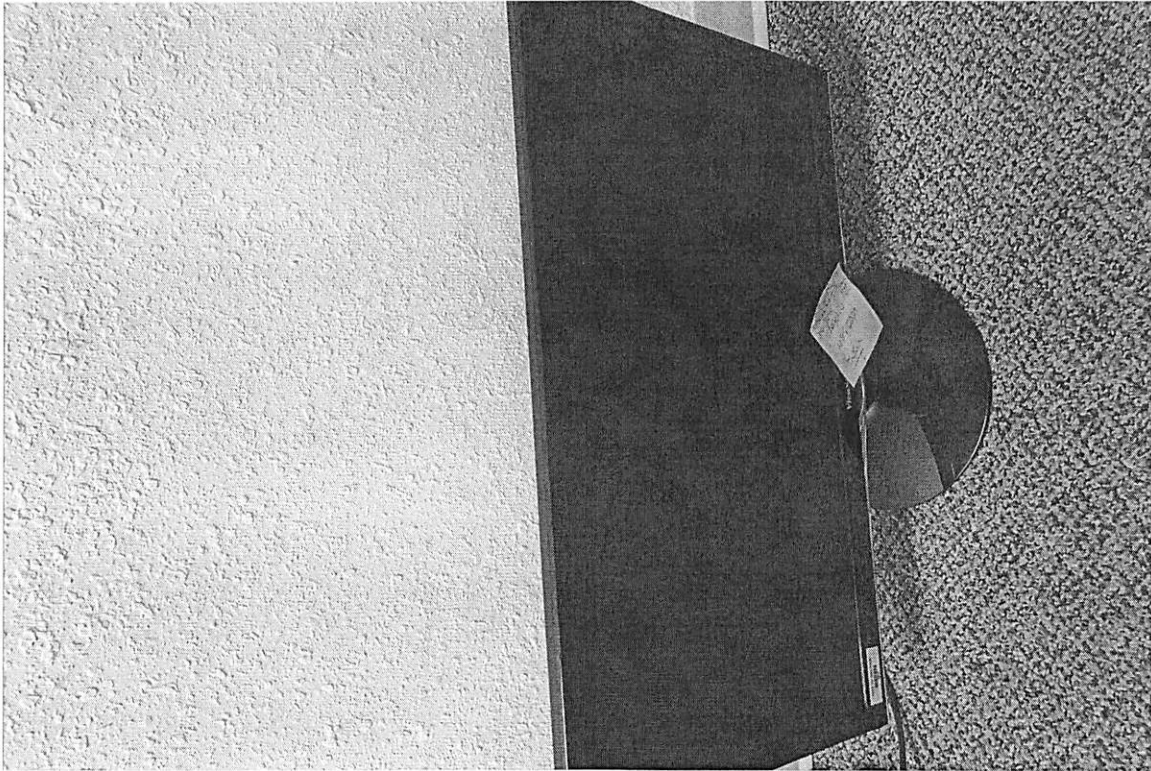
These mobile radios are old, and no longer work. The radios will be destroyed properly. The prisoner responsible for destroying the computer monitor was charged through our city court and will be ordered to pay restitution if found guilty. See attached list for serial and city inventory numbers.

RECOMMENDATION:

Police Department staff recommends that City Council authorize the removal of these items from inventory and authorize them to be deemed as rubbish and destroyed.

ATTACHMENTS:

1. pictures
2. serial numbers



MOBILE RADIOS

MAKE	MODEL	SERIAL	CITY INVENTORY #
Motorola radius	Max Trac	438TWC1164	1465
Motorola radius		159TWSM404	NONE
Motorola radius		159TWSM402	1579
Motorola radius		159TYJN003	1793

COMPUTER MONITOR

View sonic	TVT1901A1157	2922
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CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Receive January 2020 Finance Report

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive January 2020 Finance Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for January 2020 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting March 17, 2020.

JANUARY 2020 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$2,613,996.40
MS Development Loan Katrina	Depository Account	007-000-001	\$431.80
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	(\$40,971.45)
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$27,096.00
U S Justice Equitable Sharing	Depository Account	157-000-001	\$359,992.57
Fire Protection Fund	Depository Account	160-000-001	\$242,526.10
Tidelands Grant	Depository Account	171-000-001	(\$14,661.16)
Library Support Fund	Depository Account	172-000-001	\$35,413.91
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$84,691.87
USDA NRCS EWP Program	Depository Account	300-000-001	(\$89,056.74)
Pine Cone Drive Spillway	Depository Account	301-000-001	\$43,160.53
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$383,900.50
Solid Waste Fund	Depository Account	404-000-001	\$260,870.83
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$4,012,387.23
General Depository Reconciled Cash Balance			\$4,032,526.77

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	\$320,355.50
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$68,663.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,646,839.61
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$56,287.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$3,954,819.63
Enterprise Reconciled Cash Balance			\$3,951,246.90

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,291,748.75
W&S Rev Bond S2018: Debt Service	Debt Service Fund	250/252-000-007	\$215,729.88
W&S Rev Bond S2018: DS Reserve	Restricted Fund	251/253-000-003	\$724,046.16
W&S Rev Bond S2018: Contingency	Restricted Fund	251/253-000-005	\$20,320.61
W&S Rev Bond S2018: Depreciation	Restricted Fund	251/253-000-009	\$20,320.61
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$490,175.21
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$3,926,908.36
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$190,759.54
W&S Rev Bond S2018: Construction	Bond Fund	Funds 351-358	\$7,861,462.33
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$272,347.19
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$770,768.77
Total Bond & Restricted Reconciled Cash Balances			\$15,784,587.41

**JANUARY 2020
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2020	JAN 2020	Balance	33.33% % to date
General Fund Revenues	10,464,681.00	3,034,228.52	7,430,452.48	28.9%
Expenditures:				
001 Legislative	161,985.00	60,640.12	101,344.88	37.4%
010 City Court	339,259.00	91,489.92	247,769.08	26.9%
021 City Manager	260,609.00	87,934.66	172,674.34	33.7%
022 Human Resources	67,635.00	20,389.37	47,245.63	30.1%
040 City Clerk	223,582.00	73,127.79	150,454.21	32.7%
045 Finance	273,700.00	81,650.90	192,049.10	29.8%
060 City Attorney	130,000.00	40,284.58	89,715.42	30.9%
090 Economic Dev - Planning	385,274.00	118,153.36	267,120.64	30.6%
092 Building & General Expenses	646,600.00	351,128.17	295,471.83	54.3%
094 Grants & Project Admin	197,862.00	64,825.46	133,036.54	32.7%
100 Police	3,614,040.00	1,128,771.26	2,485,268.74	31.2%
161 Fire	2,650,678.00	830,102.80	1,820,575.20	31.3%
170 Recreation	580,676.00	175,045.29	405,630.71	30.1%
201 PW: Streets	264,000.00	44,192.84	219,807.16	16.7%
205 PW: Maintenance	232,837.00	74,696.39	158,140.61	32.0%
900 Interfund Transfers	840,143.00	124,583.34	715,559.66	14.8%
General Fund Expenditures	10,868,880.00	3,367,016.25	7,501,863.75	30.9%
<i>Total Operating Expenditures</i>	9,686,042.00	3,175,826.48	6,510,215.52	
<i>Total Capital Outlay Expenditures</i>	235,425.00	66,606.43	168,818.57	
<i>Total Debt Service</i>	107,270.00	0.00	107,270.00	
<i>Total Transfers Out</i>	840,143.00	124,583.34	715,559.66	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,868,880.00	3,367,016.25	7,501,863.75	
<i>Personnel</i>	7,576,527.00	2,494,432.98	5,082,094.02	
<i>Supplies</i>	484,917.00	129,970.23	354,946.77	
<i>Other Services</i>	1,624,598.00	551,423.27	1,073,174.73	
<i>Capital Outlay</i>	235,425.00	66,606.43	168,818.57	
<i>Debt Service</i>	107,270.00	0.00	107,270.00	
<i>Interfund Transfers for DS</i>	840,143.00	124,583.34	715,559.66	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,868,880.00	3,367,016.25	7,501,863.75	

**JANUARY 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of JAN 2020	Balance	33.33% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	280,000.00	0.00	280,000.00	
Expenditures	280,394.00	0.00	280,394.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	2,983.43	0.00	2,983.43	
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,347,810.71	93,765.79	4,254,044.92	2.1%
Expenditures	5,654,281.58	109,821.38	5,544,460.20	1.9%
156 SE MS METRO TASK FORCE				
Revenues	0.00	27,096.00	(27,096.00)	
Expenditures	0.00	0.00	0.00	
157 US Justice Equitable Sharing				
Revenues	0.00	0.00	0.00	
Expenditures	152,392.00	36,015.22	116,376.78	23.6%
160 Fire Protection Fund				
Revenues	109,000.00	0.00	109,000.00	
Expenditures	185,991.43	0.00	185,991.43	
171 Combined Tidelands Grant				
Revenues	242,858.31	92,868.53	149,989.78	38.2%
Expenditures	210,775.39	75,446.77	135,328.62	35.7%
172 Library Support Fund				
Revenues	111,724.00	40,184.27	71,539.73	35.9%
Expenditures	111,724.00	10,116.67	101,607.33	9.0%
176 Shepard State Park				
Revenues	105,320.00	43,471.00	61,849.00	41.2%
Expenditures	145,057.00	31,702.32	113,354.68	21.8%
250 2018 W&S Bond Debt Service				
Revenues	352,000.00	109,119.69	242,880.31	30.9%
Expenditures	286,782.00	73,390.63	213,391.37	25.5%

**JANUARY 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of JAN 2020	Balance	33.33% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	15,000.00	11,853.22	3,146.78	79.0%
Expenditures	0.00	8,309.78	(8,309.78)	
252 2019 W&S Bond Debt Service				
Revenues	0.00	34,037.13	(34,037.13)	
Expenditures	0.00	0.00	0.00	
253 2019 W&S Bond Debt Serv Reserve				
Revenues	0.00	436,781.93	(436,781.93)	
300 USDA-NRCS EWP				
Revenues	176,191.78	0.00	176,191.78	
Expenditures	161,250.00	108,863.90	52,386.10	67.5%
301 Pine Cone Drive Spillway				
Expenditures	43,160.53	0.00	43,160.53	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	602,012.64	0.00	602,012.64	
Expenditures	1,002,864.25	16,951.11	985,913.14	1.6%
304 Town Commons Park Project				
Revenues	794,776.74	2,829.90	791,946.84	0.3%
Expenditures	2,918,589.93	44,531.10	2,874,058.83	1.5%
305 S2019 MPI GO Bond Construction Fund				
Revenues	30,000.00	44,170.83	(14,170.83)	147.2%
Expenditures	137,403.48	9,657.50	127,745.98	7.0%
306 Welcome Center PII (SSP)				
Revenues	136,700.00	17,775.00	118,925.00	13.0%
Expenditures	433,425.00	11,850.00	421,575.00	2.7%
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	1,687,250.00	9,000.00	1,678,250.00	0.5%
308 Boardwalk - Shepard State Park				
Revenues	375,050.00	11,100.00	363,950.00	2.9%
Expenditures	570,500.00	12,600.00	557,900.00	2.2%
350 Elevated Water Tank				
Revenues	591,000.00	0.00	591,000.00	
Expenditures	1,216,012.00	304,656.50	911,355.50	25.0%
351 Bemis Sewer Project				
Revenues	290,605.00	345,577.24	(54,972.24)	118.9%
Expenditures	488,923.07	368,692.91	120,230.16	75.4%

**JANUARY 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of JAN 2020	Balance	33.33% % to date
352 2018 Bond General Construction/Admin				
Revenues	60,000.00	14,549.60	45,450.40	24.2%
Expenditures	496,854.00	0.00	496,854.00	
353 Hwy 57 Utility Line Relocation				
Revenues	1,031,008.70	10,062.57	1,020,946.13	0.9%
Expenditures	1,996,025.00	5,000.00	1,991,025.00	0.2%
354 Robinson Still Road Utility Extension				
Revenues	0.00	0.00	0.00	
Expenditures	565,898.00	70,512.80	495,385.20	12.4%
355 Water Supply & Treatment Plant				
Revenues	0.00	0.00	0.00	
Expenditures	499,800.00	261,800.00	238,000.00	52.3%
358 2019 Bond General Construction/Admin				
Revenues	0.00	6,010,891.22	(6,010,891.22)	
Expenditures	0.00	543,893.75	(543,893.75)	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,327,950.00	20,950.00	2,307,000.00	0.8%
Expenditures	2,327,950.00	89,613.00	2,238,337.00	3.8%
404 Solid Waste Fund				
Revenues	1,567,440.00	514,274.89	1,053,165.11	32.8%
Expenditures	1,606,440.00	423,098.83	1,183,341.17	26.3%
421 MSB - Water Ionization Plant				
Expenditures	56,287.52	0.00	56,287.52	
497 DS Fund: 2013 SO Bond				
Revenues	5,200.00	1,338.92	3,861.08	25.7%
Expenditures	6,000.00	2,212.08	3,787.92	36.8%

**JANUARY 2020
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2020	JAN 2020	Balance	33.33% % to date
Utility Fund Revenues	9,001,000.00	3,088,606.50	5,912,393.50	34.3%
Administration	2,991,183.00	967,278.05	2,023,904.95	32.3%
Water & Sewer O & M	3,336,002.00	1,043,937.78	2,292,064.22	31.2%
Debt Service	1,077,284.00	233,274.48	844,009.52	21.6%
Transfers	1,316,808.00	144,000.00	1,172,808.00	10.9%
Contingencies	275,000.00	0.00	275,000.00	
Utility Fund Expenditures	8,996,277.00	2,388,490.31	6,607,786.69	26.5%
 <i>Total Operating Expenditures</i>	 6,215,185.00	 1,944,063.34	 4,271,121.66	
<i>Total Capital Outlay Expenditures</i>	112,000.00	67,152.49	44,847.51	
<i>Total Debt Service</i>	1,077,284.00	233,274.48	844,009.52	
<i>Total Interfund Transfers</i>	1,316,808.00	144,000.00	1,172,808.00	
<i>Total Contingency Expenditures</i>	275,000.00	0.00	275,000.00	
<i>Check Total</i>	8,996,277.00	2,388,490.31	6,607,786.69	
 <i>Personnel</i>	 418,444.00	 140,741.18	 277,702.82	
<i>Supplies</i>	304,000.00	69,810.73	234,189.27	
<i>Other Services</i>	5,492,741.00	1,733,511.43	3,759,229.57	
<i>Capital Outlay</i>	112,000.00	67,152.49	44,847.51	
<i>Debt Service</i>	1,077,284.00	233,274.48	844,009.52	
<i>Interfund Transfers</i>	1,316,808.00	144,000.00	1,172,808.00	
<i>Contingencies</i>	275,000.00	0.00	275,000.00	
<i>Check Total</i>	8,996,277.00	2,388,490.31	6,607,786.69	

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Authorization to accept monetary donation for The
City of Gautier's 9th Annual Easter Egg Hunt

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Authorization to accept monetary donation from Jason Pilger Hyundai for the City of Gautier's 9th Annual Easter Egg Hunt in the amount of \$800.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier will host its 9th Annual Easter Egg Hunt to be held on April 4th at 2:00 p.m. at Singing River Mall property; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, Jason Pilger Hyundai has offered to provide a monetary donation in the amount of \$800.00 for the purpose of offsetting the costs incurred by the City of Gautier's 9th Annual Easter Egg Hunt ; and

WHEREAS, the Mayor and Council Members have determined that acceptance of this donation is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the monetary donation of \$800.00 from Jason Pilger Hyundai for the City of Gautier's 9th Annual Easter Egg Hunt held on April 4th is hereby approved and accepted.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 3/10/2020
Subject: Authorization to accept a monetary donation for The City of Gautier's 9th Annual Easter Egg Hunt

REQUEST:

The Recreation Department is seeking authorization from City Council to accept a monetary donation from Jason Pilger Hyundai in the amount of \$800 for the City of Gautier's 9th Annual Easter Egg Hunt to be held April 04, 2020 at 2:00 p.m. at Singing River Mall property.

BACKGROUND:

The City of Gautier will host its annual Easter Egg Hunt at Singing River Mall. Historically, Jason Pilger Hyundai is our major sponsor for this event. The year's festivities will include free pictures w/ Easter Bunny, hay ride along the Bunny Trail, face painting, and prizes!

DISCUSSION:

The Easter Egg Hunt will take place at 2:00 p.m. on April 4th at Singing River Mall property. The donation by Jason Pilger Hyundai is in the best interest of the City of Gautier.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the donation in the amount of \$800.00 by Jason Pilger Hyundai for the 9th Annual Easter Egg Hunt at Singing River Mall property.

The City Council may:

1. Approve the monetary donation; or
2. Not approve the monetary donation.

ATTACHMENTS:

1. Jason Pilger Donation 2020

**JASON PILGER HYUNDAI**613 DE LA POINTE DRIVE
GAUTIER, MS 39553
(228) 522-3413WELLS FARGO
61-375/622**041764**

CHECK 041764

PAY Eight Hundred & NO/100 Dollars

TO THE
ORDER OF

CITY OF GAUTIER

DATE
03/10/2020AMOUNT
\$*****800.00JASON PILGER HYUNDAI
VOID AFTER 90 DAYS_____
AUTHORIZED SIGNATURE**JASON PILGER HYUNDAI** 613 DE LA POINTE DR. • GAUTIER, MS 39553

CITY OF GAUTIER

EASTER EGG HUNT - DONATION

49A	264.00	49B
49D	160.00	49F

CHECK

041764

03/10/2020 007545 041764 800.00

264.00

112.00

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:

March 17, 2020

Title:

Authorization to amend Comprehensive Fee Schedule for the Parks and Recreation Department

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Authorization to amend Comprehensive Fee Schedule for the Parks and Recreation Department

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020

**RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE TO REFLECT
CURRENT DEPARTMENT DETAILS AND CHANGES TO VARIOUS FEES**

WHEREAS, the Recreation Department has recommended an amendment to the Comprehensive Fee Schedule to reflect current department details, and to change to various fees; and

WHEREAS, the Recreation Department has recommended increasing the rental fee for Pavilion A & B at George Martin City Park from \$35.00 to \$40.00; and

WHEREAS, the Recreation Department has recommended removing all refundable deposits for Pavilion A & B at George Martin City Park, as detailed in the attached memorandum; and

WHEREAS, the Mayor and Members of City Council hereby find that these changes are in the best interests of the City;

BE IT THEREFORE RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the above amendments to the Comprehensive Fee Schedule are hereby authorized and approved; and

BE IT FURTHER RESOLVED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 3/10/2020
Subject: Approval to amend Comprehensive Fee Schedule for the Parks and Recreation Department

REQUEST:

The Recreation Department requests that Council amend the Comprehensive Fee Schedule to reflect the following changes:

- Increase the rental fee of Pavilion A & B at George Martin City Park from \$35 to \$40
- Remove all refundable deposits for pavilion A&B at George Martin City Park

BACKGROUND:

The Recreation Director has been evaluating the operations of the Recreation Department and has found that the City Clerk's office that handles all reservations for the City is having issues with renters returning to pick up their \$15.00 refundable deposit.

DISCUSSION:

In an effort to make the rental of the pavilions at George Martin City Park more efficient and after discussions with staff, it will be beneficial of staff's and the renters time to remove the refundable deposit requirement with a slight increase in the rental fee.

RECOMMENDATION:

The Recreation Department recommends that City Council amend the Comprehensive Fee Schedule to reflect the following changes:

- Increase the rental fee of the Pavilion A & B at George Martin City Park from \$35 to \$40
- Remove all refundable deposits for pavilion A&B at George Martin City Park

The City Council may:

1. Amend the Comprehensive Fee Schedule as reflected above,
2. Not amend the Comprehensive Fee Schedule as reflected above; or
3. Amend the Comprehensive Fee Schedule with corrections

ATTACHMENTS:

1. March Revised Comprehensive Fee Schedule

City of Gautier Comprehensive Fee Schedule



Nature's Playground

Revised March 17, 2020

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BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation \$0 - 100,000	Each	\$25 for 1st \$1,000 + \$5 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$100,001 - \$500,000	Each	\$520 for \$100,000 + \$4 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$500,001 - up	Each	\$2120 for \$500,000 + \$3 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	\$250.00	
	5,001 - up square feet	Each	\$250.00 for 5,000 sf + \$50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	\$250.00	
	5.01 - Up Acres	Each	\$250.00 for 5 ac + \$50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	\$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	\$50.00	
	5 - Up Acres	Each	\$100.00	
	Bulk Head Construction Permit Fee	Each	\$50.00	
	Protected Tree Removal	Each	\$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	\$150 + \$250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEEES			
	Special Exception Application Fee	Each	\$250.00	
	Commercial Signs	Each	\$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	Temporary Banners (Within Right-of-Way)	Each	\$0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	\$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	\$25.00	
	New Business	Each	\$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/administered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	\$0.00	Commercial Only. No permit required for residential property.
	Temporary Use	Each	\$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/Storage Sheds (per building/structure), Portable Storage Container, Real estate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	
	Off-Site Improvements	Each		Bond required for all off-site improvements over \$10,000 valuation.
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each	\$25.00	
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		\$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		\$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	\$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	\$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	\$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Landfill Site Operating Permit			
	new, expanding and modifications	Each	\$150.00	
	annual renewal only	annually	\$50.00	with no changes in operations
	Appeal Staff Decision to Planning Commission	Each	\$100.00	
	Appeal Planning Commission Decision to Council	Each	\$100.00	
	Right-of-Way Vacation	Each	\$250.00	
	Conditional Use (Major/Minor)	Each	\$250.00	
	Special Exception Application Fee	Each	\$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	\$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	\$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	\$175.00	
	Variance - Administrative	Each	\$100.00	
	Zoning Change	Each	\$300.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Text Amendment	Each	\$250.00	
	Home Occupation	Each	\$125.00	
	Lot Split/Rearrangement (Minor)	Each	\$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	\$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	\$100.00 + \$6 per lot	
	Other Public Hearing Requests	Each	\$100.00	

PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	\$500.00 + \$250 refundable Deposit	
	pavilion (8am to 12pm)	Day	\$35.00 + \$15 refundable deposit	\$40.00
	pavilion (12pm to 4pm)	Day	\$35.00 + \$15 refundable deposit	\$40.00
	pavilion (4pm to dusk)	Day	\$35.00 + \$15 refundable deposit	\$40.00
	pavilion (all day)		\$100.00 + \$30 refundable deposit	
	Senior Center Building			
	resident	Day	\$150.00 + \$100 refundable Deposit	
	non resident	Day	\$150.00 + \$100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	\$500.00 + \$350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	\$75.00 + \$100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	\$150.00 + \$100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	\$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	\$18.00	
	nightly (65 or older/ or disable)	Day	\$13.00	
	monthly	Monthly	\$360.00	
	camping (primitive)	Per Tent/Day	\$13.00	
	Group/Scout Group (primitive)	per person/Day	\$2.00	
	Yearly pass	Yearly	\$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	\$4.00	\$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails, etc.)xx
	Daily Walk In Pass /Bus/Bike	per person/Day	\$0.50	
	Boat Launch	per boat/Day	\$4.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	\$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	\$35.00	
	Multi-purpose Field	per hour	\$6.00	
	Multi-purpose Field w/lights	per hour	\$12.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		\$70.00	
	Tackle Football		\$90.00	
	Youth Cheerleading		\$90.00	
	Youth Basketball		\$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	\$0.30	
	NSF Check Fee	Each	\$40.00	
	Candidate Filing Fee	Each	\$10.00	
	Audio/Video Tape Copies	Each	\$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		\$20.00	
	4 – 10 employees		\$30.00	
	11 and above		\$30.00	the 1 st ten employees and \$3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	\$250.00	(should be renewed after 90 days for \$25.00)
	Privilege License Reprint	Each	\$15.00	
	Badge of Identifying Certificate	Each	\$15.00	
IV.	SUBPOENAS – personal appearance	Each	\$150.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES *			
	¾" meter		\$200.00	
	1" meter		\$250.00	
	1 ½" meter		\$300.00	
	2" meter		\$350.00	
	3" meter and above		meter cost plus two (2) months minimum bill	
*Move without notice will forfeit deposit				
II.	WATER CHARGE			
	Minimum Charge of 3000 Gallons or Less	residential	\$24.75	
	1000 Gallons Over the Minimum	residential	\$8.25	
	Minimum Charge of 3000 Gallons or Less	commercial	\$25.50	
	1000 Gallons Over the Minimum	commercial	\$8.50	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
III.	SEWER CHARGE			
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	residential	\$12.30	
	1000 Gallons Over the Minimum	residential	\$4.10	
	Wastewater Treatment Charge	residential	\$15.45	
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	commercial	\$18.75	
	1000 Gallons Over the Minimum	commercial	\$6.25	
	Wastewater Treatment Charge	commercial	\$15.45	
	1000 Gallons Over the Minimum (wastewater treatment)		\$5.15	
	Sewer Only (Residential) Monthly Charge		\$42.00	
	Sewer Only (Commercial) Monthly Charge		\$100.00	
IV.	GARBAGE CHARGE			
	1 st Cart		\$21.00	
	Cart Delivery Fee (After Initial Set-up)		\$15.00	
	Special pick-up (one lift)	small load	\$50.00	
	Special pick-up (one lift)	large load	\$100.00	
V.	MISCELLANEOUS FEES			
	Capacity Charge (depending on usage)			
	0 to 9,999 gallons monthly		\$0.00	
	10,000 to 19,999 gallons monthly		\$50.00	
	20,000 to 49,999 gallons monthly		\$150.00	
	50,000 to 99,999 gallons monthly		\$350.00	
	100,000 to 199,999 gallons monthly		\$750.00	
	200,000 to 249,999 gallons monthly		\$1,000.00	
	greater than 250,000 gallons monthly		\$1,500.00	
	Reconnect for Lock off		\$65.00	
	Returned Check Fee		\$50.00	
	Late Charge Fee		\$35.00	
	Connection Service Fee		\$50.00	
	Reconnect Fee for Temporary Disconnect		\$30.00	
	Temporary Disconnect		\$30.00	
	Lock off for Non-payment		\$30.00	
	Illegal connection and/or Theft of Utilities		\$600.00 plus associated fees	
	Sewer Cleanout/Cap Tampering Fee		\$100.00	
	Sewer Inspection Fee (customer caused issue)		\$100.00	
	Transfer Fee		\$45.00	
	After Hours Calls - Other		\$50.00	
	3/4" Irrigation Meter - tap		\$255.00	
	1" Irrigation Meter - tap		\$375.00	
	Meter Locks		\$25.00	
	Meter Box Tamper Fee		\$60.00	
	Meter Relocate Fee		\$100.00	
	Meter Reread Fee		\$30.00	
	Pool Fill (Meter Only)		\$100.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water only or sewer only
	3/4" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1 1/2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	3" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	4" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	6" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	8" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	\$20.00	
	Parking Lot Reports	Each	\$10.00	
	Offense Reports	Each	\$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	\$15.00	
	Background Checks	Each	\$15.00	

FINANCE DEPARTMENT COURT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
V-I.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		\$1,095.00	
	DUI 2nd offense		\$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		\$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		\$575.00	
	DUI 2nd offense		\$825.00	
	TRAFFIC			
	following to close		\$172.00	
	handicap parking violation		\$250.00	
	improper parking		\$172.00	
	improper lane use		\$172.00	
	improper turn or failure to sign		\$172.00	
	improper passing		\$172.00	
	driving on wrong side of road		\$172.00	
	obstructing public street (obstruction of city street)		\$172.00	
	failure to chg. lanes stopped emergency vehicle		\$343.00	
	pass stopped school bus		\$343.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	failure to yield blue lights/siren		\$343.00	
	failure to obey police/traffic		\$343.00	
	failure to yield- right of way		\$172.00	
	failure to yield emergency vehicle		\$343.00	
	failure to dim headlights		\$172.00	
	ran red light		\$172.00	
	ran stop sign		\$172.00	
	careless driving		\$212.00	
	reckless driving		\$252.00	
	drag racing		\$252.00	
	no motorcycle endorsement		\$242.00	
	parking in fire lane		\$242.00	
	no seatbelt in use		\$75.00	
	child restraint violation		\$168.00	
	SPEEDING			
	speeding in school zone		\$247.00	
	over (1-9 miles)		\$176.00	
	over (10 miles)		\$186.00	
	over (11 miles)		\$187.00	
	over (12 miles)		\$188.00	
	over (13 miles)		\$189.00	
	over (14 miles)		\$190.00	
	over (15 miles)		\$191.00	
	over (16 miles)		\$198.00	
	over (17 miles)		\$200.00	
	over (18 miles)		\$202.00	
	over (19 miles)		\$204.00	
	over (20 miles)		\$216.00	
	over (23 miles)		\$228.00	
	over (24 miles)		\$231.00	
	over (25 miles)		\$234.00	
	over (26 miles)		\$239.00	
	over (27 miles)		\$244.00	
	over (28 miles)		\$249.00	
	over (29 miles)		\$254.00	
	over (30 miles)		\$269.00	
	over (31 miles)		\$272.00	
	No Motor Vehicle Liability Insurance		\$643.00	
	Running Railroad Crossing Arms		\$363.00	
	Allow Unauthorized unlicensed person to drive		\$172.00	
	No Driver's License		\$342.00	
	Expired Driver's License		\$343.00	
	Suspended Driver's License Alcohol involved		\$568.00	
	Suspended Driver's License		\$343.00	
	Leaving Scene Of An Accident		\$342.00	
	Leaving Scene w/Injuries		\$542.00	
	Improper Equipment		\$172.00	
	Failure To Wear Crash Helmet		\$172.00	
	Improper Load		\$172.00	
	Expired Tag		\$274.00	
	Improper Tag		\$274.00	
	No Tag		\$274.00	
	Switched Tag		\$274.00	
	Improper Display of Tag		\$274.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	TINTED WINDOWS			
	1st offense		\$205.00	
	2nd offense		\$242.00	
	3rd offense		\$342.00	
	ASSAULT AND WEAPONS			
	child neglect		\$553.00	
	domestic violence - 1st		\$553.00	
	domestic violence - 2nd		\$954.00	
	knowingly violate a protective		\$538.00	
	assault & battery		\$553.00	
	assault by threat		\$553.00	
	assault with weapon		\$704.00	
	assault on a minor		\$553.00	
	carry concealed weapon		\$405.00	
	discharge weapon		\$505.00	
	exhibit weapon		\$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		\$254.00	
	use credit card w/intent defraud		\$504.00	
	embezzlement		\$505.00	
	embezzlement (\$500.00 & over)		FELONY	
	false pretense		\$553.00	
	false reporting of a crime		\$553.00	
	home repair fraud		\$804.00	
	gambling		\$305.00	
	operate gambling house		\$490.00	
	trespass less than larceny		\$505.00	
	petit larceny		\$505.00	
	defrauding an innkeeper		\$553.00	
	theft of utilities		\$505.00	
	meter tampering		\$505.00	
	machine, coin oper/breaking in		\$505.00	
	giving away MDSE by employee		\$505.00	
	harassing, profane, telephone		\$490.00	
	bad check		\$553.00	
	uttering forgery		\$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		\$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		\$553.00	
	2nd offense		\$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		\$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		\$304.00	
	simple assault on officer		\$653.00	
	resisting arrest		\$653.00	
	fleeing arrest		\$653.00	
	impersonate a police officer		\$653.00	
	interfere with duties of a police officer		\$304.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		\$605.00	
	sell beer without license		\$605.00	
	unlawful to consume alcohol in public place		\$230.75	
	purchase or possess alcohol for minor		\$369.00	
	public drunk		\$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		\$1,203.25	
	Possession of Marijuana		\$504.00	
	Possession of (Drug) Paraphernalia		\$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1 st Offense		\$209.00	
	2 nd Offense		\$235.00	
	3 rd Offense		\$284.00	
	NO RABIES VACCINATION		\$304.00	
	Confinement Violations		\$304.00	
	General Owner Responsibility Violation		\$283.00	
	Dangerous Animals Non-Compliance		\$505.00	
	Failure to provide Vet care		\$283.00	
	Animal Cruelty		\$553.00	
	Animal Neglect		\$283.00	
	Fowl and Livestock Violation		\$283.00	
	Aggravated animal abuse		\$553.00	
	Smoking in Public Building		\$209.00	
	Public Profanity		\$304.00	
	Disturbing the Peace		\$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		\$304.00	
	Disorderly Conduct refuse to leave premises		\$304.00	
	Disorderly Conduct phys acts/profane language		\$304.00	
	Contempt of Court (Failure to Compile)		\$274.00	
	Contempt of Court (Failure to appear)		\$274.00	
	Contempt of Court (Failure to pay)		\$274.00	
	Aiding & Abetting in Bail Bond Jumping		\$505.00	
	Bail Bond Jumping MISD		\$553.00	
	Disturbance Nuisance - danger neighborhood		\$209.00	
	Disturbing Family Peace		\$304.00	
	Interference with City Officer		\$304.00	
	Care of Premises		\$233.00	
	Extortion		\$505.00	
	Curfew Violation		\$234.00	
	Contribute to Delinquency of Minor		\$505.00	
	Possession of Handgun by a Minor		\$505.00	
	Indecent Exposure		\$505.00	
	Obscene/Harassing Phone Calls		\$505.00	
	Escape		\$505.00	
	911 Abusive Calls		\$515.00	
	Misdemeanor Hindering Prosecution		\$505.00	
	Conspiracy to Commit a Crime		\$505.00	
	Fireworks Inside City Limits		\$219.00	
	Prostitution		\$505.00	
	Vagrancy		\$489.00	
	Hitch-Hiking		\$255.00	
	Trespassing		\$353.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Malicious Mischief (Face Value)		\$203.25	
	Loud Music		\$285.00	
	Litter Law Violation		\$454.00	
	Stalking			
	1 st Offense		\$505.00	
	2 nd Offense		FELONY	
	Boating Under the Influence			
	1 st Offense		\$594.00	
	2 nd Offense		\$794.00	
	3rd Offense		\$1,193.25	
	Sell Tobacco to Minor		\$234.00	
	Abstracts		\$10.00	
	Affidavit		\$10.00	
	Withdrawal Form		\$10.00	

POLICY FOR ADJUSTMENTS ON WATER AND SEWER CHARGES

Pursuant to Mississippi Law, whether a municipality may reduce a utility bill of a customer depends upon the facts and circumstances of each case. Also, by law, the City Council must ultimately approve all such adjustment requests.

LEAK ADJUSTMENTS

If a leak occurs in a portion of the City owned and maintained water system, the Customer will not have to pay for either the water usage or sewer treatment attributable to the leak.

If a leak occurs in a portion of the Customer owned and maintained water system, the Customer will have to pay for the increased water usage. However, in such an instance, the Customer may seek an adjustment from the City Manager relating to the sewer charge for any water that was not routed through the City sewer system. Any adjustment for leaks of sewer usage shall be based on the previous (3) months average.

METER MALFUNCTIONS

If the City water meter malfunctions and results in a reading of increased usage, the Customer will not be required to pay either the water service charge or the sewer charge for any usage in excess of the previous six (6) month average.

POOL AND IRRIGATION OPTIONS

The City offers an irrigation meter (water charge only) for outdoor use. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through the meter.

The City offers a fire hydrant meter for in ground pool filling. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through this meter. When an above ground pool is filled, the Customer may seek an adjustment from the City Manager relating to the sewer charge for any water that was not routed through the City sewer system. Proper and sufficient proof that such an adjustment is warranted must be submitted to the City Manager prior to issuance of such an adjustment.

TAMPERING AND VANDALISM

In cases of a significant increase in usage caused by tampering, vandalism or unforeseen abnormalities, which can be documented to the City's satisfaction, that portion of the bill for water and sewer in excess of the prior six (6) month average may be forgiven at the discretion of the City Manager.

PAYMENT PLANS

Any abnormally high monthly billing may be satisfied through a payment plan, which shall not exceed a twelve (12) month period, and may only be approved by the City Manager.

THIS POLICY IS SUBJECT TO CHANGE AT ANY TIME BY ORDER OF THE CITY COUNCIL

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Authorization for the Mayor to execute the required close-out documentation for the Bemis Avenue sewer project (as required by the CDBG Public Facilities grant)

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Authorization for the Mayor to execute the required close-out documentation for the Bemis Avenue sewer project (as required by the CDBG Public Facilities grant)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier has been awarded \$590,000 in CDBG Public Facilities funding to support the Bemis Avenue Sewer Project; and

WHEREAS, the Grants and Projects Department requests authorization for the Mayor to execute the required close-out documentation for the Bemis Avenue Sewer Project (as required by the CDBG Public Facilities grant); and

WHEREAS, close-out documentation includes the certificate of completion, funding sources summary report, recipient performance certification report, agreement relative to closeout, outstanding claimant's list, inventory and program income, final request for cash consolidated support sheet, Section 3 HUD Form 60002 reports, and a MDEQ letter; and

WHEREAS, upon execution, this documentation will be submitted to the Mississippi Development Authority for close-out; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that authorization for the Mayor to execute the required close-out documentation for the Bemis Avenue Sewer Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Administrative Clerk
Date: 3/10/2020
Subject: CDBG 2018 Bemis Avenue Sewer - Closeout

REQUEST:

The Grants & Projects Department requests City Council authorization for the Mayor to execute the required close-out documentation for the Bemis Avenue sewer project (as required by the CDBG Public Facilities grant).

BACKGROUND:

The City of Gautier has been awarded \$590,000 in CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

Close-out documentation includes the certificate of completion, funding sources summary report, recipient performance certification report, agreement relative to closeout, outstanding claimant's list, inventory and program income, final request for cash consolidated support sheet, Section 3 HUD Form 60002 reports, and a MDEQ letter.

These forms have been completed by Sample, Hicks & Associates, the city's grant administrator for this project. Upon execution, they will be submitted to the Mississippi Development Authority for close-out.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council authorize the Mayor to execute the required close-out documentation for the Bemis Avenue sewer project (as required by the CDBG Public Facilities grant).

The City Council may:

- 1) Approve the Mayor to execute close-out documentation as presented; or
- 2) Not approve the Mayor to execute close-out documentation as presented.

ATTACHMENTS:

1. Closeout Docs

**Mississippi Development Authority
Community Services Division
Recipient's Closeout Checklist**

Recipient: City of Gautier

Contract# 1134-18-192-PF-01

In compliance with the requirements of the MDA, CSD Recipient Close-out procedure and the terms and conditions of the contract, the following close-out documents are enclosed: (Check the appropriate boxes concerning each of the closeout documents. Explain fully any items not submitted or any item to be sent separately. Use separate sheet, if necessary.)

Type of Document	Enclosed	Not Applicable	Sending Separately	Unable to Furnish
1. <u>Certification of Completion</u>	X			
2. <u>Funding Sources Summary Report</u>	X			
3. <u>Recipient Performance Certification Report</u>	X			
4. <u>Agreement Relative to Closeout</u>	X			
5. <u>Outstanding Claimant's List</u>	X			
6. <u>Inventory and Program Income</u>	X			
7. <u>Final Request for Cash Consolidated Support Sheet</u>	X			
8. <u>Refund Check</u>		X		
9. <u>Section 3 - HUD Form 60002 Reports</u>	X			
10. <u>Other (Please Specify) DEQ Letter</u>	X			

Explanation/Comments:

Revised 8/15



Grant Recipient Funding Sources

Recipient: City of Gautier

Contract #: 1134-18-192-PF-01

Program : Community Development Block Grant Program (CDBG) 14.228

Administration

1. MDA Funds (CDBG, HOME,ESG)		
2. Section 108 Loan Guarantee		
3. Other Consolidated Plan Funds	HOME	
	ESG	
	HOPWA	
		\$ -
4. Appalachian Regional Commission		
5. Other Federal Funds		
6. State/Locals Funds		\$ 40,000.00
7. Private Funds		
8. Other		

Total		\$ 40,000.00
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Public Facilities

1. MDA Funds (CDBG, HOME,ESG)		\$ 382,383.58
2. Section 108 Loan Guarantee		
3. Other Consolidated Plan Funds	HOME	
	ESG	
	HOPWA	
		\$ -
4. Appalachian Regional Commission		
5. Other Federal Funds		
6. State/Locals Funds		\$ 432,114.80
7. Private Funds		
8. Other		

Total		\$ 814,498.38
-------	--	---------------

Select Activity Type

1. MDA Funds (CDBG, HOME,ESG)		
2. Section 108 Loan Guarantee		
3. Other Consolidated Plan Funds	HOME	
	ESG	
	HOPWA	
		\$ -
4. Appalachian Regional Commission		
5. Other Federal Funds		
6. State/Locals Funds		
7. Private Funds		
8. Other		

Total		\$ -
-------	--	------

Grand Totals by Funding Sources

1. MDA Funds (CDBG, HOME,ESG)		\$ 382,383.58
2. Section 108 Loan Guarantee		\$ -
3. Other Consolidated Plan Funds	HOME	\$ -
	ESG	\$ -
	HOPWA	\$ -
		\$ -
4. Appalachian Regional Commission		\$ -
5. Other Federal Funds		\$ -
6. State/Locals Funds		\$ 472,114.80
7. Private Funds		\$ -
8. Other		\$ -

Grand Total		\$ 854,498.38
--------------------	--	----------------------



**Mississippi Development Authority
Community Services Division
Recipient Performance Certification Report**

Recipient: City of Gautier
Contract # 1134-18-192-PF-01
National Policy Objective(s) Addressed Low and moderate income

Activity Type(s)	Public Facilities		Select Activity Type		Totals	
	Planned	Actual	Planned	Actual	Planned	Actual
Very Low Income					-	-
Low/Moderate Income	23	23			23	23
Total Low/Mod Income	23	23	0	0	23	23
% of Low/Mod Income	56%	56%	#DIV/0!	#DIV/0!	56%	56%
Non - Low/Moderate Income	18	18			18	18
Total Beneficiaries	41	41	0	0	41	41
Ethnic Background	Total	Hispanic	Total	Hispanic	Total	Hispanic
1. White	34				34	-
2. Black	6				6	-
3. Asian	1				1	-
4. American Indian/Alaskan Native	0				-	-
5. Native Hawaiian/Other Pacific Island	0				-	-
6. American Indian/Alaskan Native & White	0				-	-
7. Asian and White	0				-	-
8. Black/African American & White	0				-	-
9. Amer Indian/Alaskan/Black African Amer	0				-	-
10. Other Multi-Racial	0				-	-
Totals	41	0	0	0	41	0

Objective (Please select one)

- 1 Create Suitable living environments ☒ _____
- 2 Provide decent affordable housing _____
- 3 Create economic opportunities _____

Census or Survey Survey

Outcome (Please select one)

- 1 Availability/Accessibility _____
- 2 Affordability _____
- 3 Sustainability ☒ _____

Total Served

Number of Households Served 23

Number of Female Head of Household Served 3

Number of Elderly Beneficiaries (+62) 12

Number of Handicapped Beneficiaries 6

County Code	Census Tract	Block Groups
59	410	4

Total Served (Please complete only one line)

Now have new access to this type of public facility or infrastructure improvement: _____

Now have improved access to this type of public facility or infrastructure improvement: _____

That are served by public facility or infrastructure that is to longer substandard: 41

Project Physical Address:

Street: 3202 Bemis Ave

City: Gautier

Zip: 39553-6032

Prepared By Sample Hicks & Associates

Phone # 601-932-9050

Accomplishment Narrative:

The City of Gautier utilized CDBG Public Facilities funds to construct new sewer collection lines to serve residents on Bemis Avenue, as well as rehabilitate an existing sewer collection line to prevent sewage bypasses in the project area. These new improvements now provide a more effective means of sewage collection and disposal for the area's residents.



Agreement Relative to Closeout of Community Services Division Grant Programs

RECIPIENT: City of Gautier

CONTRACT #: 1134-18-192-PF-01

This Agreement is between City of Gautier ("Recipient") and the Mississippi Development Authority, Community Services Division ("Division").

Closeouts/Audits

The parties to this Agreement desire to closeout Recipient's CSD Grant (i.e. CDBG, HOME, ESG), contract number 1134-18-192-PF-01 (the "Grant").

Because of regulatory and legislative changes, the Division no longer requires a final audit of an individual grant at closeout. Rather than waiting for Recipient's next periodic audit, the parties desire to closeout the Grant subject to subsequent audit(s).

THEREFORE, in consideration of the mutual promises contained herein, the parties to this Agreement agree as follows:

1. The Division waives the requirement in 24 CFR Subsection 570.512 of the submission of any required audits and/or subsequent audit of the Grant prior to closeout.
2. Recipient will submit to the Division its required audits or subsequent audit which it shall comply with federal and state requirements and which shall cover all periods in which any grant costs have been incurred.
3. Recipient shall remit to the Division the amount of any ineligible costs that are disallowed by any required audits and/or subsequent audit(s) which disallowances are identified by the Federal and/or State Agency(ies).
4. The Agreement contained herein are in addition to any other agreements between the parties relative to the closeout of the grant. Recipient agrees to abide by all governing laws and regulations.

Certificate of Completion

I hereby certify that all activities undertaken by the Recipient with funds provided under the grant agreement, hereof, have, to the best of my knowledge, been carried out in accordance with the grant agreement; that proper provision has been made by the Recipient for the payment of all unpaid costs and unsettled third-party claims identified, hereof; that the United States of America or the State of Mississippi is under no obligation to make any further payment to the Recipient under the grant agreement, hereof; and that every statement and amount set forth in this instrument is, to the best of my knowledge, true and correct as of this date.

Recipient Performance Certification Report

I hereby certify that all planned and actual beneficiaries, the ethic beneficiaries information, census information and the performance measures are correct as stated on the Recipient Performance Certification Report are to the best of my knowledge, true and correct as of this date.

CERTIFICATE OF RECIPIENT'S COMPLIANCE

Release

Pursuant to the terms of said contract and in consideration of the sum of \$ 382,383.58 (Total Amount Paid & Payable by MDA, CSD), upon payment of the said sum does remise, release, and discharge MDA, CSD, its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract, except the following:



Agreement Relative to Closeout of Community Services Division Grant Programs

RECIPIENT: City of Gautier

CONTRACT #: 1134-18-192-PF-01

- a. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible of exact statement by the Contractor, as follows:

None

(If none, so state)

- b. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Contractor to third parties arising out of the performance of the said contract, which are not known to the Contractor on the date of execution of this release and of which the Contractor gives notice in writing to the MDA, CSD within the period specified in the said contract.
- c. Claims, after closeout, for costs which result from the liability to pay Unemployment Insurance costs under a reimbursement system or to settle Worker's Compensation claims.

Assignment of Refunds, Rebates and Credits

Pursuant to the terms of said contract and in consideration of the reimbursement of costs and payment of fees as provided in the said contract and any assignment thereunder, the Contractor hereby does the following:

- a. Assign, transfer, set over and release to MDA, CSD all right, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising or which may hereafter accrue thereunder.
- b. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including interest thereon due or which may become due, and to forward promptly to MDA, CSD) for any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable costs when approved by the MDA, CSD as stated in the said contract and may be applied to reduce any amount otherwise payable to MDA, CSD under the terms hereof.
- c. Agree to cooperate fully with MDA, CSD as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon); to execute any protest, pleading, application, power of attorney or other papers in connection therewith; and to permit MDA, CSD or the Federal Grant of Agency to represent it at any hearing, trial or other proceeding arising out of such claim or suit.

Inventory Certification (Select One)

- a. X The Contractor hereby certifies that all items of materials and equipment purchased, furnished, or transferred for or to said Contractor were done so in accordance with the terms and conditions of said contract.
- b. _____ The Contractor hereby certifies that no equipment was furnished or acquired under the terms and conditions of said contract

General Statement of Compliance

I certify that all the Federal, State and Local requirements of the said contract have been complied with.



Agreement Relative to Closeout of Community Services Division Grant Programs

RECIPIENT: City of Gautier

CONTRACT #: 1134-18-192-PF-01

Outstanding Claimants List

I hereby certify that the information as stated in the Outstanding Claimants List page is to the best of my knowledge, true and correct.

Inventory and Program Income

I hereby certify that the information as stated in the Inventory and Program Income page is to the best of my knowledge, true and correct.

Final Request for Cash Consolidated Support Sheet

I hereby certify that the information as stated on the enclosed in the Final Request for Cash Consolidated Support Sheet is to the best of my knowledge, true and correct.

This Agreement is executed by the Parties on the date indicated by their respective signatures.

IN WITNESS THEREOF, THIS Agreement and Certification of Contract Compliance has been executed
this day of _____ March 17, 2020 .

City of Gautier

WITNESSED BY:

BY SIGNATORY OFFICIAL

1. _____

Mayor

2. _____

TITLE

3/17/2020

DATE _____

**MISSISSIPPI DEVELOPMENT AUTHORITY
COMMUNITY SERVICES DIVISION**

BY SIGNATORY OFFICIAL

TITLE

DATE _____



**Mississippi Development Authority
Community Services Division
Outstanding Claimant's List**

Recipient: City of Gautier **Contract Number:** 1134-18-192-PF-01

Claimant's Name, Address, S.S.# (Where Applicable)	Check #	Amount	Date	Pay Period Hours and Rate	Other Contact Name and Address
1 N/A					
2					
3					
4					
5					
		\$0.00			

Inventory and Program Income

Real Estate: List the property which has been purchased with MDA grant funds and considered to be surplus property, the type of property, (i.e., lots, land, buildings), price paid for each property, the proposed use of the property, and the date the property is expected to be used.

Number or amount	Type of	Purchase price	Proposed use of property	Date to be used
1 N/A				
2				
3				

Equipment: List the equipment which has been purchased with MDA grant funds (i.e., fire truck, bulldozer, file cabinet, calculator, etc.), the price paid for each piece of equipment, and the use of the equipment.

Number or amount	Type of	Purchase price	Use of Equipment
1 N/A			
2			
3			

Program Income: List the amount of program income which has been collected to date, the type of activity generating program income (i.e., public facility, economic development, housing, etc.), the estimated amount of additional program income payments expected, and the proposed use of the program income.

Amount collected to date	Activity	Additional Payment	Proposed use of program income
N/A			



Mississippi Development Authority Consolidated Support Sheet			
Program:	Community Development Block Grant Program	Contract Number:	1134-18-192-PF-01
Recipient	City of Gautier	Total Amount Requested:	\$
Request for Cash Number:	0		

Contract Number: 1134-18-192-PF-01
Total Amount Requested: \$

143

March 17, 2020

\$854,498.38

Total Expenditures

I Herby Certify That the goods sold and/or services rendered have been delivered and/or performed in good order within the time listed above and are in compliance with all statutory requirements and regulations. I certify that this request does not include any advances or funds for future obligations

Phil Torjusen, Mayor

Preparer's Telephone No. 601-932-9050

Typed Name and Title of Authorized Official



STATE OF MISSISSIPPI
TATE REEVES
GOVERNOR
MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

January 23, 2020

Ms. Paula Yancey, City Manager
City of Gautier
3330 US Highway 90
Gautier, Mississippi 39532

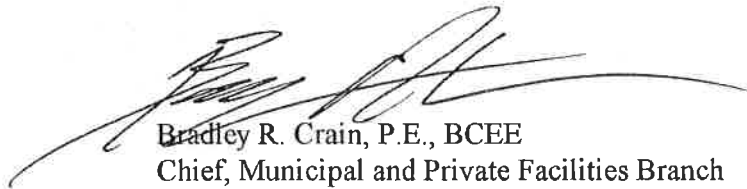
Dear Ms. Yancey:

Re: CDBG 2018 Project
No New Connections
Gautier, Jackson County
Project No. 13274-PLA20190001

We have received the as-built drawings and your consulting engineer's certification that the referenced project has been completed in accordance with the plans and specifications approved by our office. We have no further comments on this project.

Should you have any questions, please contact me at (601) 961-5171.

Sincerely,



Bradley R. Crain, P.E., BCEE
Chief, Municipal and Private Facilities Branch
Environmental Permits Division

cc: William F. Moody, P.E., BCEE, MDOH
Sarah McLellan, E.I., Seymour Engineering

13274 PLA20190001

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:

March 17, 2020

Title:

Authorization to approve and submit the attached prioritized paving list for 2020 County Paving List to Jackson County Board of Supervisors for various resurfacing throughout the City.

Introduced by:

Contact Person/Telephone

City Manager 497-8000

Summary Explanation: Authorization to approve and submit the attached prioritized paving list for 2020 County Paving List to Jackson County Board of Supervisors for various resurfacing throughout the City.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
----------	--------------------------	--------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	----------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City submits an annual prioritized paving list to the Jackson County Board of Supervisors for various resurfacing throughout the City; and

WHEREAS, the City has authority to seek such assistance from the County pursuant to Mississippi law; and

WHEREAS, the Mayor and Members of Council hereby find that submitting the attached prioritized list is in the best interests of the City; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached prioritized paving list is hereby approved and the City is hereby authorized to submit the attached 2020 prioritized paving list to the Jackson County Board of Supervisors for various resurfacing throughout the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Ramona Morgan, Planning Technician
Date: 3/11/2020
Subject: Approval of the 2020 Paving List

REQUEST:

The City Manager and Project Administrator are requesting the City Council to approve and submit the attached prioritized paving list for 2020 County Paving List to Jackson County Board of Supervisors for various resurfacing throughout the City.

BACKGROUND:

The County uses their sub-contractor to perform the work.

DISCUSSION:

The attached list is prioritized based on Council's submittals of roads within each ward and assessment of those roads by Ramona Morgan using the Council's wish list as a guide. The approximate number of residents on each street was considered. Please note, at the direction of the County Road Manager, the list is very liberal and could be in excess of the funds allocated, or it could be less. The figures contained on the list are approximate estimates and could ultimately vary.

RECOMMENDATION:

The City Manager and Project Administrator recommend the City Council approve the attached prioritized paving list.

The City Council May:

1. Approve the attached prioritized paving list; or
2. Not approve the attached prioritized paving list.

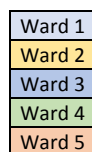
ATTACHMENTS:

1. Paving list revised 2020

Budget \$386,000.00

\$85 Per Ton (Asphalt)
\$3 Per SY (Milling)

TOTAL: \$ 359,722.00



Also need guard rails on eachside of culvert

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Approval of water and sewer adjustments dated March 2020 in the amount of \$2,493.11.

Introduced by:
Contact Person/Telephone

Cynthia Russell 497- 8000 ext. 302

Summary Explanation: Approval of water and sewer adjustments dated March 2020 in the amount of \$2,493.11.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2020

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated March 2020 in the amount of \$2,493.11 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 17, 2020.

MARCH 2020 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	REASON FOR ADJUSTMENT
011-16001-000		189.81	70.00			\$259.81	UNDER SINK
015-01351-003		122.97	70.00			\$192.97	BUSTED PIPE
019-44001-002		287.49	35.00			\$322.49	SPICKET OUTSIDE
021-10901-005		132.17	140.00			\$272.17	WATER LINE
027-22701-000		134.31	35.00			\$169.31	SPICKET OUTSIDE
102-03401-000		173.53				\$173.53	SHUT OFF VALVE
103-16201-000		210.90				\$210.90	PVC FITTINGS
116-28601-000		286.84	35.00			\$321.84	SHUT OFF VALVE
122-11001-001		345.19	70.00	150.00	4.90	\$570.09	UNDER SINK
TOTAL	0.00	1,883.21	455.00	150.00	4.90	\$2,493.11	

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

COMPLETED

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

March 17, 2020
Approval of a lease purchase agreement with Hancock Whitney Bank for the purchase of one (1) new IBM Computer System Upgrade from HiComp (which includes a five year maintenance program) for \$46,760.00

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8007

Summary Explanation: Approval of a lease purchase agreement with Hancock Whitney Bank for the purchase of one (1) new IBM Computer System Upgrade from HiComp (which includes a five year maintenance program) for \$46,760.00

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, effective September 30, 2019, IBM discontinued their standard maintenance support for the City's IBM 8202-E4B server; and

WHEREAS, HiComp was able to obtain a one (1) year extension on maintenance until September 30, 2020, however the server must be replaced; and

WHEREAS, HiComp has proposed purchase of a new server (including maintenance plan) as detailed herein; and

WHEREAS, Hancock Whitney Bank is offering a Lease Purchase Financing Agreement under which the City will acquire a new mission critical server for \$46,760.00, with a five (5) year term of \$10,499.68 annual payments at 3.98% financing; and

WHEREAS, the new server includes a five (5) year warranty and maintenance agreement for both the hardware and software; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to enter into the attached lease purchase agreement with Hancock Whitney Bank for the purchase of a new server and maintenance contract from HiComp.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of March 17, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 3/12/2020
Subject: Request City Council approval to enter into a Lease Purchase Financing Agreement with Hancock Whitney Bank.

REQUEST:

Authorization from the City Council to accept a Lease Purchase Financing Agreement with Hancock Whitney Bank for the purchase of one (1) new IBM Computer System Upgrade from HiComp with a five year maintenance for \$46,760.00.

BACKGROUND:

Hancock Whitney Bank is offering a proposal to the City of Gautier for a Lease Purchase Financing Agreement for \$46,760.00 with a five (5) year term of \$10,499.68 annual payments at 3.98% financing.

DISCUSSION:

Effective September 30, 2019, IBM discontinued their standard maintenance support for the City's IBM 8202-E4B server. HiComp was able to get a one (1) year extension on the maintenance until September 30, 2020, but the server will need to be upgraded to avoid having a situation with no IBM maintenance on the City's mission critical server. This server is running the Delta Software. The new server includes a five (5) year warranty/maintenance for both the hardware and software.

RECOMMENDATION:

City Staff recommends that City Council approve the Lease Purchase Financing Agreement with Hancock Whitney Bank for five (5) years for \$46,760.00 with \$10,499.68 annual payments at 3.98% interest rate.

ATTACHMENTS:

1. hancock lease to purchase agreement quote for IBM equipment



VIA EMAIL

March 6, 2020

Mayor and City Council
City of Gautier, Mississippi
C/o Sherry Farabee-City of Gautier Purchase Agent

Re: Lease Purchase Financing – One (1) New IBM Computer System Upgrade

Council Members:

We understand that the City of Gautier, Mississippi is considering lease-purchase financing for One (1) New IBM Computer System Upgrade (hereinafter the "Equipment") under the authority of Sec. 31-7-13(e) of the Miss. Code of 1972, as amended. The Equipment has a total cost of \$46,760.00 and 100% of the cost will be lease-purchase financed.

The rates provided below assumes that the debt will be designated as "bank-qualified" tax exempt within the meaning of Sec. 265(b)(3) of the Internal Revenue Code of 1986, as amended. If it is determined that the City is ineligible to issue bank-qualified debt this calendar year, different rates will apply.*

<u>Amount Financed:</u>	<u>Terms**:</u>	<u>Rate:</u>
\$46,760.00	5 annual payments @ \$10,499.68 per year	3.98%

* Determination of taxability would be the responsibility of the City's legal counsel.

** The City will certify that the Equipment will not be replaced by other equipment, performing the same or similar functions, until the term of the financing option expires.



City of Gautier, Mississippi
Page 2

This proposal assumes compliance by the City with applicable state and federal law governing borrowings by political subdivisions. In addition, normal Bank credit approval requirements for lending to these types of entities would apply. Credit approval includes approval of both the manufacturer and vendor of the Equipment to be purchased. Necessary documentation would include, but not be limited to, a legal and tax opinion from issuer's legal counsel. Liability and physical damage insurance would be required with Hancock Whitney Bank being shown as the additional insured and/or loss payee as its interest may appear.

This proposal is good if accepted within 30 days and the obligation is funded within 60 days of the date of this letter.

Thank you for considering Hancock Whitney Bank for your Governmental Leasing needs!

Sincerely,

HANCOCK WHITNEY BANK

A handwritten signature in blue ink, appearing to read "Jonathan King", is written over a horizontal line.

Jonathan King
Government Leasing
Public Finance Department

January 27, 2020

City of Gautier Mississippi
ATT: Teresa Montgomery
3330 Hwy 90
Gautier, MS 39553

RE: IBM Computer System Upgrade - Updated Proposal with Five Year Maintenance

Dear Teresa:

This is an updated proposal from the one dated August 27, 2019 to upgrade the City's IBM server that is running the Delta software to current technology. Per our recent discussion, this proposal includes a five year warranty/maintenance for both the hardware and software.

Effective September 30, 2019, IBM discontinued their standard maintenance support for the City's IBM 8202-E4B server. We were able to get a one year extension on the maintenance until September 30, 2020, but the server will need to be upgraded to avoid having a situation with no IBM maintenance on the City's mission critical server.

I have also prepared a comparison chart on the last page to show the difference in performance and capabilities between the current machine and the new one.

Look over the proposal and let me or Shawn know if you have any questions. Please contact me at 601-310-0843.

Thank You.

Mike Purvis

Mike Purvis

**CITY OF GAUTIER MISSISSIPPI
IBM CPU UPGRADE PROPOSAL**

-- Confidential --

Intended for City Personnel Use Only

January 27, 2020

Replace IBM 8202-E4B machine with IBM 9009-41A Power-9 Server

IBM Power 9 processor with minimum of 13,125 CPW
(2) 283GB Mirrored Disk Drives (±283 Usable Storage); 16GB Main Memory
1GBps Ethernet Controller; 2.5/6TB LTO6 External Tape Drive; External DVD w/USB
attachment; 110VAC Quad Power Supplies; Three-year 24x7 IBM On-site warranty

Operating Software Included

IBM System-i Version 7.3 OS Licensed for fifteen concurrent users
DB2 Query Manager and SQL Toolkit
Query1 and Query2 for System-i/OS
Websphere Development Studio
3-years IBM Software Maintenance

UPS Battery Backup Unit for Server

Twelve LTO-6 Backup Tapes

**Five Year Upgrade for IBM Hardware and Software
Maintenance/Extended Warranty- 24x7**

After Hours Setup and Software Migration

System Total \$46,760.00

Gary Jones will be performing the installation of the server and will validate that the Delta software is functioning correctly. (Includes travel and subsistence)

The existing PC currently being utilized as the console should not require replacement and can continue to be utilized.

Due to the increased power requirements of the new server, a new dedicated 110VAC, 30-amp circuit is highly recommended for the new server.

Mike Purvis

Computer System Feature Comparison Chart

Feature	Current System	Proposed System
IBM Model	8202-E4B	9009-41A Power9
Processor CPW Performance Rating	5,900 CPW	Minimum 13,125 CPW/active processor core
Main Memory	16GB	16GB
Disk Storage	139GB Mirrored	283GB Mirrored
Disk Storage Parity	Mirrored Drives	Mirrored Drives
Network Interface Ports	(4) 1GBit Ethernet	(4) 1GBit Ethernet
Tape Backup	Internal LTO5 (1.5/3TB) Tape Cartridge	External LTO6 (2.5/6TB) Tape Cartridge
OS Software Release level	Version 6R1	Version 7R3
Voltage required	110VAC	110VAC

Prepared for
**City of Gautier Mississippi
Gautier, MS**

-- Confidential --
Intended for City Personnel Use Only

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
March 17, 2020**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
