

REVISED - AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 19, 2020 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Office closed Monday, May 25th in observance of Memorial Day/Jefferson Davis Birthday**

IV. Presentation Agenda

- 1. Birthday of the United States Army Proclamation**

V. Business Agenda

1. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Approval of minutes from the Regular Council Meeting held May 5, 2020**
- 2. Receive March 2020 Finance Report**
- 3. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19**

4. Approval of Revised Limited Use Agreement

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Adjourn until June 2, 2020 at 6:30 pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
May 19, 2020**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Office closed Monday, May 25th in observance of Memorial Day/Jefferson Davis Birthday.

NOTES:

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
May 19, 2020**

ITEM DESCRIPTION:

PRESENTATION AGENDA

- 1. Birthday of the United States Army Proclamation**

NOTES:

PROCLAMATION

A Proclamation of the Mayor and City Council Of The City of Gautier, Mississippi

WHEREAS, on June 14, 1775, the Second Continental Congress established a Continental Army to secure the common defense of the original 13 colonies during the War for Independence; and

WHEREAS, the United States Army exists to preserve the Republic and defend the liberty and freedom of its citizens and national security interests; and

WHEREAS, many citizens of Gautier served our country as members of the United States Army and gave the ultimate sacrifice in defense of this nation; and

WHEREAS, it is proper to recognize the United States Army annually on its birthday and thank those who have served and those who are presently serving our nation; and

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi, do hereby proclaim June 14, 2020, as

"Birthday of the United States Army"

in Gautier, Mississippi, and urge all citizens to join me in this worthy observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 19th, day of May, 2020.



Phil Torjusen, Mayor
City of Gautier, Mississippi

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

May 19, 2020
Approval of Docket of Claims

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RETAIL STRATEGIES LLC Account Number 001-021-688	202091	05/19/2020	05/01/2020	Description CONSULTING SERVICES	Invoice # 402-2D	8,750.00 Amount	
					Date 06/19/2020	P.O.		8,750.00
001	DIRECTV LLC Account Number 001-161-698	202092	05/19/2020	05/01/2020	Description WEST STN: 022727663 (JUN)	Invoice # 05132020	162.00 Amount	
					Date 05/14/2020	P.O.		162.00
001	PITNEY BOWES PURCHASE POWER Account Number 001-092-607	202093	05/19/2020	05/01/2020	Description POSTAGE METER SN-0861004	Invoice # 0434-6213	1,235.00 Amount	
					Date 04/20/2020	P.O.		1,235.00
001	MSC 7511 Account Number 001-161-698	202094	05/19/2020	05/04/2020	Description GEMG00-01 RENTAL FEE	Invoice # INV3634597	113.14 Amount	
					Date 04/24/2020	P.O.		113.14
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	202095	05/19/2020	05/04/2020	Description APR 2020 SPECIAL ASSESSMENTS	Invoice # 04302020	953.00 Amount	
					Date 05/01/2020	P.O.		953.00
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	202096	05/19/2020	05/04/2020	Description APR 2020 INTERLOCK FEES	Invoice # 04302020	150.00 Amount	
					Date 05/01/2020	P.O.		150.00
001	SECURE NETWORKS LLC Account Number 001-092-698	202098	05/19/2020	05/06/2020	Description JUN 2020 NETWORK SERVICES	Invoice # 4143	2,280.00 Amount	
					Date 04/14/2020	P.O.		2,280.00
001	DELTA SANITATION OF MS LLC Account Number 001-170-698	202099	05/19/2020	05/06/2020	Description FRAZIER PORT O LET	Invoice # 0001089331	35.00 Amount	
					Date 04/30/2020	P.O.		35.00
001	DELTA COMPUTER SYSTEMS INC Account Number 001-092-698	202102	05/19/2020	05/06/2020	Description JAN 2020 ACCT SOFTWARE MAINT	Invoice # MN108837	1,880.00 Amount	
	001-092-698				Date 01/01/2020	P.O.		350.00
	001-092-698				Date 01/01/2020	P.O.		140.00
	001-092-698				Date 01/01/2020	P.O.		20.00
	001-092-698				Date 01/03/2020	P.O.		350.00
	001-092-698				Date 04/01/2020	P.O.		350.00
	001-092-698				Date 04/01/2020	P.O.		140.00
	001-092-698				Date 04/17/2020	P.O.		20.00
	001-092-698				Date 04/23/2020	P.O.		350.00
	001-092-698				Date 04/23/2020	P.O.		140.00
	001-092-698				Date 04/23/2020	P.O.		20.00
001	GOVERNMENT BRANDS SHARED SERVICES Account Number 001-010-698	202103	05/19/2020	05/06/2020	Description MAY 2020 COURT SUPPORT	Invoice # 1-45766	1,475.00 Amount	
					Date 05/01/2020	P.O.		1,475.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	202104	05/19/2020	05/06/2020			147.06	
	Account Number 001-092-698	Description MAY 2020: #107571481		Invoice # 04242020	Date 05/01/2020	P.O.	Amount	147.06
001	CABLE ONE INC	202105	05/19/2020	05/06/2020			84.62	
	Account Number 001-170-698	Description MAY 2020: SR BLDG #120793682		Invoice # 04242020	Date 05/01/2020	P.O.	Amount	84.62
001	TEC	202107	05/19/2020	05/07/2020			60.75	
	Account Number 001-092-605	Description MONTHLY LONG DISTANCE		Invoice # 993200	Date 05/01/2020	P.O.	Amount	60.75
001	MS DEPT OF FINANCE & ADMIN	202108	05/19/2020	05/07/2020			13,776.00	
	Account Number 001-000-300	Description APR 2020 COURT ASSESSMENTS		Invoice # 04302020	Date 05/01/2020	P.O.	Amount	13,776.00
001	DEPT PUBLIC SAFETY	202123	05/19/2020	05/12/2020			120.00	
	Account Number 001-100-699	Description ANALYTIC FEES		Invoice # 90091709	Date 05/01/2020	P.O.	Amount	120.00
001	AIRGAS USA LLC	202124	05/19/2020	05/12/2020			210.19	
	Account Number 001-205-588	Description CYLINDER RENTAL		Invoice # 9970428821	Date 04/30/2020	P.O.	Amount	210.19
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	202125	05/19/2020	05/12/2020			206.08	
	Account Number 001-100-699	Description ACCUNET TI.5 DIGITAL SERV		Invoice # 3117684653	Date 05/01/2020	P.O.	Amount	206.08
001	CENTERPOINT ENERGY	202126	05/19/2020	05/12/2020			68.17	
	Account Number 001-161-630	Description CENTRAL FIRE STN:3/24-4/23/20		Invoice # 11000885-1	Date 04/30/2020	P.O.	Amount	38.09
	Account Number 001-161-630	Description SOUTH FIRE STN:3/24-4/23/20		Invoice # 11000999-0	Date 04/30/2020	P.O.	Amount	30.08
001	AUTOZONE INC	202127	05/19/2020	05/12/2020			23.39	
	Account Number 001-170-639	Description 9.5IN HD CRIMPER: WEED SPRAYER		Invoice # 4907730459	Date 04/20/2020	P.O.	Amount	23.39
001	CABLE ONE INC	202128	05/19/2020	05/12/2020			83.32	
	Account Number 001-100-699	Description MAY 2020 SUBSTN: #107718827		Invoice # 05012020	Date 05/08/2020	P.O.	Amount	83.32
001	CINTAS CORPORATION NO 2	202130	05/19/2020	05/12/2020			390.35	
	Account Number 001-205-535	Description MAINTENANCE		Invoice # 4046871576	Date 04/01/2020	P.O.	Amount	78.07
	Account Number 001-205-535	Description MAINTENANCE		Invoice # 4047460215	Date 04/08/2020	P.O.	Amount	78.07
	Account Number 001-205-535	Description MAINTENANCE		Invoice # 4048072638	Date 04/15/2020	P.O.	Amount	78.07
	Account Number 001-205-535	Description MAINTENANCE		Invoice # 4048627642	Date 04/22/2020	P.O.	Amount	78.07
	Account Number 001-205-535	Description MAINTENANCE		Invoice # 4049201261	Date 04/29/2020	P.O.	Amount	78.07

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	202131	05/19/2020	05/12/2020			94.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	TOGGLE SWITCH: U #15314		1978161885	03/31/2020			3.99
	001-100-639	3AMP (2) & 5AMP GLASS FUSE(2)		1978162513	04/06/2020			17.16
	001-161-639	1GAL CAR WASH (2)		1978162926	04/10/2020			9.98
	001-100-570	GASKET,SILICONE MAKER:U #14435		1978164036	04/20/2020			23.38
	001-100-570	1QT TRANS FLUID (5):U #14435		1978164185	04/21/2020			39.95
001	JACKSON COUNTY ADULT DETENTION CENTER	202133	05/19/2020	05/12/2020			1,925.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	APR 2020 ADC CHGS		04302020	05/07/2020			1,925.00
001	ACE DATA STORAGE INC	202134	05/19/2020	05/12/2020			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	APR 2020: SHREDDING SERVICE		0071405	05/01/2020			105.00
001	BAYVIEW PET MEDICAL AND DENTAL CENTER	202135	05/19/2020	05/12/2020			397.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	EXAM/VACCS/MEDS: CAESAR		222451	05/05/2020			397.10
001	BXS INSURANCE	202136	05/19/2020	05/12/2020			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	PUBL OFFICIAL BOND: YANCEY,P		334134	05/08/2020			150.00
001	MSC 7511	202137	05/19/2020	05/12/2020			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FFO200-01 RENTAL FEE		INV3646283	05/05/2020			470.88
001	C SPIRE WIRELESS	202139	05/19/2020	05/12/2020			774.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	04/30/2020			47.08
	001-040-605	ADMIN CELL PHONES		0030759348	04/30/2020			128.35
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	04/30/2020			201.22
	001-090-698	IPAD SERVICE (3)		0030759348	04/30/2020			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	04/30/2020			94.16
	001-170-605	RECREATION CELL PHONES		0030759348	04/30/2020			149.84
	001-205-605	MAINT CELL PHONE		0030759348	04/30/2020			51.38
001	AT&T MOBILITY	202141	05/19/2020	05/12/2020			1.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-605	CELL SERVICE (2)		05052020	04/27/2020			100.26
	001-161-605	CR BAL REMAINING		05052020	04/27/2020			-98.92
001	FOSTERS A/C & HEATING INC	202142	05/19/2020	05/12/2020			182.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-635	FAN CYCLE SWITCH: UNIT #1		W1064111	04/01/2020			182.34

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STEINER SAW & MOWER	202143	05/19/2020	05/12/2020			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	CS 2 CYCLE OIL, GATORLINE		080040	04/13/2020			125.00
001	AUTO TRUCK AND TRAILER PARTS INC	202144	05/19/2020	05/12/2020			1,754.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CALIPER: U #15314		281436	04/02/2020			64.02
	001-161-638	22.5 WHEEL: E2		281420	04/07/2020			125.00
	001-100-570	ARM: U #11277		281507	04/07/2020			60.00
	001-161-638	BULB (2)		281569	04/09/2020			13.26
	001-100-570	BATT: U #14435		281572	04/09/2020			105.00
	001-170-639	TONGUE COUPLER (2), BOLT (8)		281634	04/13/2020			57.70
	001-170-639	TERMINAL(2), SPLICE, WIRE (2)		281758	04/20/2020			17.96
	001-170-639	WIRE CONNECTORS		281763	04/20/2020			3.40
	001-090-638	BATT (2): #223		281832	04/22/2020			210.00
	001-161-638	DIESEL KLEAN: C33		281833	04/22/2020			17.40
	001-161-638	BATT (4): E2		281885	04/24/2020			420.00
	001-161-638	BATT: C33		282911	04/27/2020			105.00
	001-161-638	BATT: C33		282915	04/27/2020			105.00
	001-100-570	OIL FILTER, OIL (7): U48		282918	04/27/2020			35.25
	001-100-570	VEH REPR PARTS: PD VEHICLES		282918	04/28/2020			164.94
	001-100-570	WASHER FLUID (15): PD VEHICLES		282953	04/28/2020			39.00
	001-100-570	WIPER(6), FILTER(2):PD VEHICLES		282986	04/29/2020			106.96
	001-100-570	FILTER (24): PD VEHICLES		283011	04/30/2020			104.52
001	FUELMAN	202145	05/19/2020	05/12/2020			1,081.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP58177108	05/04/2020			874.13
	001-161-525	UNL & DSL FUEL		NP58177108	05/04/2020			161.67
	001-170-525	UNL FUEL		NP58177108	05/04/2020			45.94
001	LOWES HOME CENTERS INC	202147	05/19/2020	05/12/2020			190.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	32CT NIAGARA WATER (10)		901225	03/26/2020			37.80
	001-161-559	2CT MOP REFL (2)		910495	03/28/2020			18.58
	001-161-635	COBRA MAINT GRADE TOILET		901512	03/31/2020			31.34
	001-161-559	GROUT BRUSH,TIES,AAA BATT 60CT		912566	04/09/2020			31.48
	001-161-559	CLR RUST REMVR, 64OZ CARWASH		912566	04/09/2020			11.27
	001-170-559	PAIL LNR,PAINT BRUSH(2),WIPES		909086	04/21/2020			38.19
	001-092-510	PVC CEMENT,3/4 SCH40:COVID 19		911226	04/23/2020			8.28
	001-092-510	3/4 PVC BALL,1/2 BARB:COVID 19		911226	04/23/2020			6.04
	001-092-510	3/4 ADAPTER,TAPE,PVC:COVID 19		911226	04/23/2020			7.30
001	FUELMAN	202148	05/19/2020	05/12/2020			1,274.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP58209081	05/11/2020			1,076.93
	001-161-525	UNL & DSL FUEL		NP58209081	05/11/2020			144.29
	001-170-525	UNL FUEL		NP58209081	05/11/2020			29.29
	001-205-525	DSL FUEL		NP58209081	05/11/2020			23.72

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITNEY BOWES INC	202150	05/19/2020	05/12/2020			325.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SUPPLIES: RED INK CART (2)		1015523686	04/28/2020			260.08
	001-092-698	SUPPLIES: TAPE STRIPS		1015523686	04/28/2020			65.44
001	POWELL CONSTRUCTION SERVICES INC	202151	05/19/2020	05/12/2020			3,820.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-698	SIGNAL REPR: LADNER/OST		0390	05/05/2020			3,820.00
001	U S POSTAL SERVICE	202152	05/19/2020	05/12/2020			94.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	BOX 670 SERVICE FEE		670	05/01/2020			94.00
001	CREDIT CARD CENTER	202154	05/19/2020	05/12/2020			375.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-559	VAST CONFERENCE CALL 12 MOS		04032020	04/03/2020			214.07
	001-100-559	KN95 FACE MASK (50)		04222020	04/23/2020			161.70
001	BORDIS & DANOS PLLC	202155	05/19/2020	05/12/2020			10,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	MAY 2020 RETAINER		82	05/01/2020			10,000.00
001	GOODYEAR AUTO CENTER	202157	05/19/2020	05/12/2020			1,035.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	P235/55R17 98W EAG: U #50		218438	04/24/2020	200604		488.00
	001-100-638	P225/60R18 99W EAG: U #66		218393	04/28/2020	200604		547.12
001	OFFICE DEPOT 1104	202158	05/19/2020	05/12/2020			149.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	KINGSTON DATA 16GB USB (15)		4805999661	04/21/2020	200609		149.85
001	CUPIT SIGNS INC	202163	05/19/2020	05/12/2020			567.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-615	4X8 BANNER (3): PLEIN AIR		31997A	03/03/2020	200494		567.00
001	MISSISSIPPI PRISON INDUSTRIES CORP	202165	05/19/2020	05/12/2020			1,075.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	CS12 HAND SANITIZER (10) C-19		118610	04/30/2020	200598		1,000.00
	001-092-510	SHIPPING COVID 19		118610	04/30/2020	200598		75.00
001	OCCUPATIONAL HEALTH CENTER INC	202166	05/19/2020	05/12/2020			30.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	EMPLOYEE DRUG SCREEN		207466	05/05/2020	200617		30.00
001	FAMILY FROZEN FOODS	202167	05/19/2020	05/12/2020			44.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	3 DISINFECTANT SPRAY: COVID19		0084398	05/04/2020	200631		44.85
FUND TOTAL	1 Claims	to	Checks	46 Total	58,246.56 Manual	Held	Total	58,246.56

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	GALLS LLC	202156 05/19/2020 05/12/2020						
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	BLACKINTON LIEUTENANT BARS (5)	015149847	02/29/2020	200461		33.35	
	157-100-799	3/4 SMOOTH 4 STARS CLUTCH (2)	015149847	02/29/2020	200461		31.84	
	157-100-799	SHIPPING	015149847	02/29/2020	200461		1.37	
	157-100-799	B879 BADGE-CUSTOMIZATION (6)	015568094	04/28/2020	200461		825.00	
	157-100-799	BLACKINTON DURA UPCHARGE (6)	015568094	04/28/2020	200461		30.00	
	157-100-799	FULL COLOR STATE SEAL (6)	015568094	04/28/2020	200461		30.00	
	157-100-799	SHIPPING	015568094	04/28/2020	200461		18.63	
157	ULINE INC	202164 05/19/2020 05/12/2020						
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	DYMO LABEL WRITER 4XL PRINTER	119447755	04/29/2020	200619		299.00	
	157-100-799	4X6" 220/ROLL UPS LABEL (10)	119447755	04/29/2020	200619		160.00	
	157-100-799	TABLETOP IMPULSE SEALER 8"	119447755	04/29/2020	200619		88.00	
	157-100-799	30GAL LAWN LEAF BAGS CT/60	119447755	04/29/2020	200619		48.00	
	157-100-799	6X3000' 2MIL POLYTUBING (2)	119447755	04/29/2020	200619		172.00	
	157-100-799	SHIPPING	119447755	04/29/2020	200619		87.99	
FUND TOTAL 157 Claims		to	Checks	2 Total	1,825.18 Manual	Held	Total	1,825.18

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Docket of Claims
Release date from 05/19/2020 thru 05/19/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	C SPIRE WIRELESS	202140	05/19/2020	05/12/2020			51.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	04/30/2020			51.38
176	DIXIE GLASS MS GULF COAST	202160	05/19/2020	05/12/2020			390.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	80-36X1/4 ANN BARRIER COVID19		I043675	05/06/2020	200651		390.00
FUND TOTAL 176 Claims	to	Checks	2 Total	441.38 Manual		Held		Total 441.38

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
306	GOODWYN MILLS & CAWOOD INC Account Number 306-176-762	202171	05/19/2020	05/13/2020			888.75	
		Description		Invoice #	Date	P.O.	Amount	
		SUBMTL REVIEW & RESPONSE		MOB1900119	05/13/2020			888.75
FUND TOTAL 306 Claims	to	Checks	1 Total	888.75 Manual		Held		Total 888.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
353	SEYMOUR ENGINEERING PLLC Account Number 353-722-786	202168	05/19/2020	05/13/2020	Description PH B CONSTRUCTION ENG (WTR)	Invoice # 7600	Date 05/11/2020	P.O. Amount 4,202.00
								4,202.00
353	SEYMOUR ENGINEERING PLLC Account Number 353-726-787	202169	05/19/2020	05/13/2020	Description PH B CONSTRUCTION ENG (SWR)	Invoice # 7601	Date 05/11/2020	P.O. Amount 16,436.95
								16,436.95
FUND TOTAL 353 Claims	to	Checks	2 Total	20,638.95 Manual	Held	Total	20,638.95	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	2018-2019 BOND DEBT SERVICE FUND	202070	05/19/2020	05/01/2020			18,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2020: 2018 BOND DS		05012020	05/01/2020			18,000.00
400	2018-2019 BOND DEBT SERVICE FUND	202071	05/19/2020	05/01/2020			34,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2020: 2019 BOND DS		05012020	05/01/2020			34,000.00
400	SINGING RIVER ELECTRIC COOPERATIVE	202097	05/19/2020	05/04/2020			3,357.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17883		04192020	04/28/2020			2,031.25
	400-651-631	LIFT STNS 17884		04192020	04/28/2020			1,326.20
400	JACKSON COUNTY UTILITY AUTHORITY	202101	05/19/2020	05/06/2020			200,859.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAY 2020 TREATMENT CHGS		734	05/01/2020			190,128.00
	400-651-668	FY 2019 ACTUAL FLOW ADJ		734	05/01/2020			10,731.00
400	CLEARWATER SOLUTIONS LLC	202106	05/19/2020	05/07/2020			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	APR 2020 OPERATION FEE		GAUTIER089	05/01/2020			170,690.75
400	AT&T	202129	05/19/2020	05/12/2020			65.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	05/01/2020			65.56
400	COGENT STRATEGIES LLC	202132	05/19/2020	05/12/2020			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		1876	05/06/2020			7,500.00
400	MSC 7511	202138	05/19/2020	05/12/2020			166.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJOO-01 RENTAL FEE		INV3651540	05/07/2020			166.49
400	FUELMAN	202146	05/19/2020	05/12/2020			34.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58177108	05/04/2020			34.60
400	FUELMAN	202149	05/19/2020	05/12/2020			40.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58209081	05/11/2020			40.23
400	SOUTHERN LINC	202153	05/19/2020	05/12/2020			88.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAY 2020 SERV CHGS		10652935	05/01/2020			80.00
	400-650-698	TAXES/FEES		10652935	05/01/2020			8.64

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON Account Number 400-651-583	202159	05/19/2020	05/12/2020			761.10	
		Description		Invoice #	Date	P.O.	Amount	
		BRASS SADDLE 6X2 IP (6)		1002152401	04/28/2020	200616		761.10
400	SECURE NETWORKS LLC Account Number 400-650-704	202161	05/19/2020	05/12/2020			1,626.00	
		Description		Invoice #	Date	P.O.	Amount	
		HP 15" LAPTOP W10 (2) COVID19		4164	04/30/2020	200621		1,626.00
400	STAPLES BUSINESS ADVANTAGE DEPT ATL Account Number 400-650-500 400-650-500 400-650-500	202162	05/19/2020	05/12/2020			213.84	
		Description		Invoice #	Date	P.O.	Amount	
		EPSON 252 HY BLACK INK		3445646727	04/25/2020	200615		34.99
		HP 950XL/951 CMY INK 4PK		3445646727	04/25/2020	200615		109.84
		HP 952 COLOR CMY INK 3PK		3445646727	04/25/2020	200615		69.01
400	SEYMOUR ENGINEERING PLLC Account Number 400-650-603	202170	05/19/2020	05/13/2020			5,500.00	
		Description		Invoice #	Date	P.O.	Amount	
		GEOTECHNICAL: OST-GV PROJ		7602	05/11/2020			5,500.00
FUND TOTAL 400 Claims	to	Checks	15 Total	442,903.66 Manual		Held		Total 442,903.66

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FUND	1	Claims	to	Checks	46	Total	58,246.56	Manual	Held	Total	58,246.56
FUND	157	Claims	to	Checks	2	Total	1,825.18	Manual	Held	Total	1,825.18
FUND	172	Claims	to	Checks	1	Total	4,404.32	Manual	Held	Total	4,404.32
FUND	176	Claims	to	Checks	2	Total	441.38	Manual	Held	Total	441.38
FUND	306	Claims	to	Checks	1	Total	888.75	Manual	Held	Total	888.75
FUND	353	Claims	to	Checks	2	Total	20,638.95	Manual	Held	Total	20,638.95
FUND	400	Claims	to	Checks	15	Total	442,903.66	Manual	Held	Total	442,903.66
FUND	404	Claims	to	Checks	1	Total	105,894.36	Manual	Held	Total	105,894.36
Total for all Funds				Checks	70	Total	635,243.16	Manual	Held	Total	635,243.16

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

May 19, 2020
Approval of minutes from the Regular Council Meeting
held May 5, 2020.

Introduced by:

Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from the Regular Council Meeting held May 5, 2020.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
									Colledge
									☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
									Colledge
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held May 5, 2020 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2020.

Tuesday
May 5, 2020
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held May 5, 2020 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Phil Torjusen, Council Members Richard Jackson, Casey Vaughan, Rusty Anderson, Adam Colledge and other concerned citizens. Present by teleconference were Councilmembers Mary Martin and Cameron George; Paula Yancey, City Manager; Cynthia Russell, City Clerk and Josh Danos, City Attorney.

REVISED - AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 5, 2020 @ 6:30 PM

- I. Call to Order
 - 1. Prayer
 - 2. Pledge of Allegiance
- II. Agenda Order Approval
- III. Announcements
 - 1. Office closed Monday, May 25th in observance of Memorial Day/Jefferson Davis Birthday
- IV. Presentation Agenda
 - 1. Kids to Parks Day Proclamation
 - 2. Municipal Clerks Week Proclamation
- V. Business Agenda

1. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of Change Order No. 1 for the Shepard State Park Marshwalk Pier Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Annual Renewal of Contract with Singing River Services for the Life Care Plus Program**
- 2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19**
- 3. Resolution requesting additional federal funding in relation to COVID-19, and direct allocation of such funding to local governments.**
- 4. Order approving the minutes from Recessed Council Meeting held April 21, 2020.**
- 5. Approval of the FY 2019 Continuing Disclosure Submission prepared by Butler Snow, LLP**
- 6. Approval to extend the option to purchase real property from Singing River, LLC for an additional period, through October 30, 2020**
- 7. Approval to extend the Preliminary Development Agreement between the City of Gautier and Blackwater Development Company, LLC**

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until May 19, 2020 at 6:30 pm

www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:30pm.

Councilman Colledge made the motion to approve the agenda order with the following revisions:

- 1. Add Business Agenda Item 2 – Approval of Change Order No. 1 for the Shepard State Park Marshwalk Pier Project**

Councilman Vaughan seconded the motion. The vote was carried unanimously.

Announcements

1. Offices closed Monday, May 25th in observance of Memorial Day/Jefferson Davis Birthday
-

Presentation

1. Kids to Parks Day Proclamation
 2. Municipal Clerks Week Proclamation
-

CITY OF GAUTIER PROCLAMATION

WHEREAS, May 16, 2020 is the tenth Kids to Parks Day organized and launched by the National Park Trust, held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

NOW THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi do hereby proclaim May 16, 2020,

KIDS TO PARKS DAY

in the City of Gautier, Mississippi and encourage residents to make time to take the children in their lives to a neighborhood, state or national park.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Gautier, Mississippi to be affixed on this the 5th, day of May 2020.



Mayor Phil Torjusen

CITY OF GAUTIER

Proclamation

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

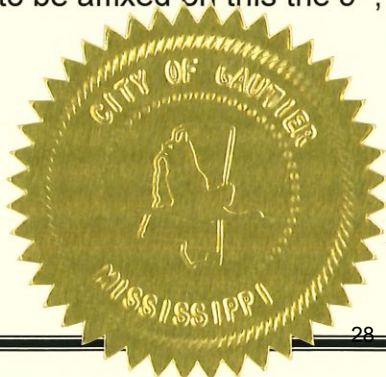
Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi, do recognize the week of May 3 through May 9, 2020, as

Professional Municipal Clerks Week

and further extend appreciation to our Professional Municipal Clerk, Cindy Russell and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 5th, day of May 2020.



Phil Torjusen, Mayor
City of Gautier, Mississippi

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Vaughan seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 351-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	M & E FEED & SEED	201970	05/05/2020	04/22/2020			386.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-514	DOG FOOD	5392	03/06/2020				42.99
	001-100-514	DOG FOOD	5393	03/06/2020				42.99
	001-100-514	DOG FOOD	5396	03/17/2020				42.99
	001-100-514	DOG FOOD	5399	03/21/2020				257.94
001	C SPIRE WIRELESS	201971	05/05/2020	04/22/2020			1,111.89	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-605	POLICE CELLS	0032680896	02/12/2020				524.61
	001-100-605	POLICE CELLS	0032680896	03/12/2020				587.28
001	AT&T GLOBAL NETWORK SERVS LLC	201972	05/05/2020	04/22/2020			229.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC EQUIPMENT CHARGES	GH16603	04/01/2020				229.64
001	CABLE ONE INC	201975	05/05/2020	04/22/2020			213.68	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	APR 2020: #107718371	04012020	04/08/2020				213.68
001	CABLE ONE INC	201976	05/05/2020	04/22/2020			71.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	APR CABLE BOX: #118476316	04012020	04/08/2020				71.37
001	DEPT PUBLIC SAFETY	201977	05/05/2020	04/22/2020			120.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	ANALYTIC FEES	90090331	04/01/2020				120.00
001	AT&T	201980	05/05/2020	04/22/2020			33.16	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC TELECOM	2284970262	04/14/2020				33.16
001	AT&T	201981	05/05/2020	04/22/2020			164.38	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284977070	04/14/2020				164.38
001	AT&T	201983	05/05/2020	04/22/2020			277.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284972172	04/14/2020				277.30
001	AT&T	202003	05/05/2020	04/28/2020			3,226.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284978000	04/14/2020				3,226.19
001	CABLE ONE INC	202004	05/05/2020	04/28/2020			83.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	MAY 2020: CFD #122024086	04162020	04/23/2020				83.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	202005	05/05/2020	04/28/2020			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2020: NFD #122024383		04162020	04/23/2020			83.32
001	CABLE ONE INC	202006	05/05/2020	04/28/2020			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2020: SFD #122025091		04162020	04/23/2020			83.32
001	GLOBALSTAR	202008	05/05/2020	04/28/2020			85.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0003726650	04/16/2020			85.83
001	SINGING RIVER ELECTRIC COOPERATIVE	202009	05/05/2020	04/28/2020			645.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		04152020	04/23/2020			263.20
	001-161-631	MARTIN BLUFF FD		04172020	04/24/2020			230.80
	001-201-629	SIGNAL LIGHTS 17546		04172020	04/24/2020			33.90
	001-092-631	CITY LIMIT SIGN 17546		04172020	04/24/2020			27.37
	001-100-631	MBLUFF SUB STN 58521002		04172020	04/24/2020			90.49
001	FUELMAN	202010	05/05/2020	04/28/2020			952.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP58080602	04/20/2020			763.71
	001-161-525	DSL FUEL		NP58080602	04/20/2020			167.65
	001-170-525	UNL FUEL		NP58080602	04/20/2020			20.66
001	FUELMAN	202012	05/05/2020	04/28/2020			938.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP58107640	04/27/2020			801.73
	001-161-525	UNL & DSL FUEL		NP58107640	04/27/2020			88.98
	001-170-525	UNL & DSL FUEL		NP58107640	04/27/2020			47.73
001	MOTOROLA SOLUTIONS INC	202014	05/05/2020	04/28/2020			585.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-597	DEVICE PROGRAMMING 2/25-26		8230272298	04/22/2020			585.00
001	SOUTHERN TIRE MART LLC DEPT 143	202016	05/05/2020	04/28/2020			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	VALVE STEM REPAIR		250036040	04/22/2020			127.95
001	GULF COAST VETERINARY EMERG HOSPITAL	202017	05/05/2020	04/28/2020			716.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	CAESAR: POSS INGESTED ITEM		199643	04/02/2020			716.38
001	BAYVIEW PET MEDICAL AND DENTAL CENTER	202018	05/05/2020	04/28/2020			482.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	EXAM/VACCS/MEDS: TESS		222139	04/16/2020			482.10

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTERS A/C & HEATING INC	202019	05/05/2020	04/28/2020			157.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-635	SERV CALL-PART ORDERED: U#1		W1064089	03/31/2020			52.50
	001-100-635	SERV CALL-CLOGGED DRAIN		W1064076	03/31/2020			105.00
001	MSC 7511	202024	05/05/2020	04/28/2020			192.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV3624481	04/17/2020			160.26
	001-100-699	MPC2504EX USAGE: CLR		INV3624481	04/17/2020			31.83
001	CAN'T MISS EMBROIDERY	202025	05/05/2020	04/28/2020			111.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NAVY POLO W/BADGE (8)		24223	04/22/2020	200605		62.00
	001-100-699	NAVY POLO W/GAUTIER POLICE(11)		24223	04/22/2020	200605		49.50
001	ACTION PRINTING CENTER INC	202026	05/05/2020	04/28/2020			52.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	BUSINESS CARD (500):LONGSTREET		99227	04/15/2020	200585		52.50
001	GULF COAST BUSINESS SUPPLY CO	202027	05/05/2020	04/28/2020			555.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	MF PAPER TOWELS 12/PK (8)		204172	03/19/2020	200549		135.68
	001-161-510	DAWN LIQUID SOAP 8/CT		204172	03/19/2020	200549		47.92
	001-161-510	COMET CLEANSER (8)		204172	03/19/2020	200549		16.96
	001-161-510	CLEANER WINDEX 32OZ (8)		204172	03/19/2020	200549		39.92
	001-161-510	43X47 CAN LINER 100/CS (4)		204172	03/19/2020	200549		95.80
	001-161-510	BLEACH 1GAL 6/CT (2)		204172.1	03/25/2020	200549		34.42
	001-161-510	TISSUE 96 ROLLS/CS (2)		204172.4	03/31/2020	200549		97.10
	001-161-510	CLEANER PINE 1GAL (8)		204172.5	04/10/2020	200549		47.92
	001-161-510	DISINFECT LYSOL 16.5OZ (8)		204172.7	04/20/2020	200549		39.60
	001-161-510	TISSUE 96 ROLLS/CS (2)		204172.3	04/06/2020	200549		130.00
	001-161-510	CDT RTN:TISSUE 96 ROLLS/CS (2)		14372CM	04/28/2020	200549		-130.00
001	MS PRISON INDUSTRIES	202028	05/05/2020	04/28/2020			136.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-565	36X24 SIGN (2): DO NOT LITTER		118460	04/17/2020	200534		136.50
001	SINGING RIVER PAINT & BODY	202029	05/05/2020	04/28/2020			2,806.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	REPR WRECKED U #11277		200541	04/14/2020	200541		2,806.35
001	SECURE NETWORKS LLC	202033	05/05/2020	04/28/2020			211.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	VIEWSONIC 24" WS LED MONITOR		4161	04/17/2020	200599		146.00
	001-100-559	USB GIGABIT ETHERNET ADAPTER		4161	04/17/2020	200599		50.00
	001-100-559	SHIPPING		4161	04/17/2020	200599		15.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	202034	05/05/2020	04/28/2020			1,248.63	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	LEXMARK BLACK 701HK TONER (2)	3445087762	04/14/2020	200600		211.56	
	001-100-500	LEXMARK CYAN 701C TONER (2)	3445087762	04/14/2020	200600		117.98	
	001-100-500	LEXMARK MAGENTA 701M TONER (2)	3445087762	04/14/2020	200600		115.06	
	001-100-500	LEXMARK YEL 701Y TONER (2)	3445087762	04/14/2020	200600		117.98	
	001-045-500	LEXMARK 64015HA BL TONER HY	345267110	04/17/2020	200603		394.19	
	001-045-500	DAB-N-SEAL 4PK (2)	345267110	04/17/2020	200603		11.94	
	001-045-500	FLAGS #605121 BRT PINK (2)	345267110	04/17/2020	200603		7.14	
	001-045-500	FLAGS #379116 BRT BLUE (2)	345267110	04/17/2020	200603		6.74	
	001-045-500	FLAGS #318865 PURPLE	345267110	04/17/2020	200603		3.57	
	001-040-500	LEXMARK B221HOO BLK TONER (3)	345267110	04/17/2020	200603		262.47	
001	DELTA SANITATION OF MS LLC	202035	05/05/2020	04/28/2020			65.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	DELIVERY FEE	0001080267	03/31/2020	200527		15.00	
	001-170-513	PORT-O-LET: MOVIE NIGHT	0001080267	03/31/2020	200527		50.00	
001	ENGEL ELECTRIC LLC	202036	05/05/2020	04/28/2020			640.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-635	RETROFIT POLE LIGHT (4): LABOR	200574	03/30/2020	200574		640.00	
001	STERLING PETROLEUM PRODUCTS INC	202038	05/05/2020	04/28/2020			317.35	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	SERVICE PRO SYN 5W20 (55)	78586	04/07/2020	200584		317.35	
001	AUDIOWAVE INC	202039	05/05/2020	04/28/2020			2,880.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	INSTL WIFI CAMERA SYSTEM (18)	A51618	04/27/2020	200554		2,700.00	
	001-100-638	SHOP SUPPLIES	A51618	04/27/2020	200554		180.00	
001	FAMILY FROZEN FOODS	202040	05/05/2020	04/28/2020			357.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	DELI CONT & LID 8OZ/24CT (30)	0081491	04/23/2020	200614		118.50	
	001-092-510	CONT DELI 8OZ/50CT (12)	0081491	04/23/2020	200614		54.00	
	001-092-510	LID DELI CONT 50CT (12)	0081491	04/23/2020	200614		35.40	
	001-092-510	3PLY FACE MASKS 50/BX (3)	0080845	04/21/2020	200610		150.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	202047	05/05/2020	04/29/2020			2,102.44	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION 66298004	04182020	04/27/2020			1,395.99	
	001-201-629	SIGNAL LIGHT 89113001	04182020	04/27/2020			65.10	
	001-170-631	CITY PARK RESTRMS 89912001	04182020	04/27/2020			393.18	
	001-201-633	STREET LIGHTS 90345002	04182020	04/27/2020			139.49	
	001-092-631	RECORDS BLDG 90790001	04182020	04/27/2020			68.07	
	001-170-631	FRAZIER RESTRMS 98546001	04182020	04/27/2020			40.61	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	202048	05/05/2020	04/29/2020			999.47	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST 94987002	04182020	04/27/2020			74.50	
	001-201-633	DOLPHIN ST 94988002	04182020	04/27/2020			76.06	
	001-201-633	DOLPHIN ST 94989002	04182020	04/27/2020			69.65	
	001-201-633	DOLPHIN ST 94990002	04182020	04/27/2020			634.83	
	001-201-633	WM PAYNE 100244001	04182020	04/27/2020			61.25	
	001-201-633	WM PAYNE 100245001	04182020	04/27/2020			83.18	
001	SINGING RIVER ELECTRIC COOPERATIVE	202049	05/05/2020	04/29/2020			8,272.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	STREET LIGHTING 10054	04182020	04/27/2020			5,994.45	
	001-201-629	SIGNAL LIGHTS 10054	04182020	04/27/2020			651.41	
	001-092-631	CITY HALL 10054	04182020	04/27/2020			649.78	
	001-170-631	FRAZIER PARK 10054	04182020	04/27/2020			50.50	
	001-170-631	SENIOR BLDG 10054	04182020	04/27/2020			99.50	
	001-161-631	CENTRAL FD 10054	04182020	04/27/2020			403.64	
	001-170-631	CITY PARK 10054	04182020	04/27/2020			147.69	
	001-092-631	PUBLIC WORKS 10054	04182020	04/27/2020			248.18	
	001-092-631	HWY 90 SIGN 10054	04182020	04/27/2020			26.98	
001	SINGING RIVER ELECTRIC COOPERATIVE	202050	05/05/2020	04/29/2020			1,007.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-631	SPORTS PAVILION 66582005	04182020	04/27/2020			95.78	
	001-170-631	ROUNDAABOUT 102311002	04182020	04/27/2020			25.00	
	001-170-631	FITNESS TRAIL 109268001	04182020	04/27/2020			62.56	
	001-161-631	SOUTH FD 76008001	04192020	04/28/2020			294.19	
	001-170-631	BACOT PARK 10137	04192020	04/28/2020			374.34	
	001-201-629	SIGNAL LIGHTS 10138	04192020	04/28/2020			130.53	
	001-170-631	BACOT SPLASHPAD 103751001	04192020	04/28/2020			25.00	
FUND TOTAL	1 Claims	to	Checks	39 Total	32,731.04 Manual	Held	Total	32,731.04

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	HANCOCK WHITNEY BANK	202021	05/05/2020	04/28/2020			102,753.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-815	PMT 3: FERRARA PUMPER		220165	04/22/2020		102,753.70	
FUND TOTAL 160 Claims	to	Checks	1 Total	102,753.70	Manual	Held	Total	102,753.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	201973	05/05/2020	04/22/2020			52.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	APR 2020: SSP INTERNET		285615432	04/11/2020			52.05
176	AD2 INC	201978	05/05/2020	04/22/2020			501.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE APR 2020		3613	04/15/2020			36.50
	176-170-699	SHOPPING CART FEE APR 2020		3613	04/15/2020			115.00
	176-170-699	WEB SITE MAINT:3/15-4/14/2020		3613	04/15/2020			350.00
176	AT&T	201979	05/05/2020	04/22/2020			177.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MONTHLY SERVICE		2284972244	04/14/2020			177.35
176	SINGING RIVER ELECTRIC COOPERATIVE	202059	05/05/2020	04/29/2020			1,127.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		04192020	04/28/2020			1,078.26
	176-170-631	HOUSE 76855002		04192020	04/28/2020			49.66
FUND TOTAL 176 Claims		to	Checks	4 Total	1,858.82 Manual	Held	Total	1,858.82

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-762	202045	05/05/2020	04/28/2020			28,990.00	
		Description		Invoice #	Date	P.O.	Amount	
		FINAL DESIGN 20%		7583	04/27/2020		28,990.00	
FUND TOTAL 304 Claims	to	Checks	1 Total	28,990.00	Manual	Held	Total	28,990.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
306	GOODWYN MILLS & CAWOOD INC	202023	05/05/2020	04/28/2020			3,555.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	306-176-762	SUBMTL REVIEW & RESPONSE		MOB1900117	03/30/2020			1,798.24
	306-176-762	SUBMTL REVIEW & RESPONSE		MOB1900118	04/27/2020			1,756.76
306	DAVID RUSH CONSTRUCTION LLC	202043	05/05/2020	04/28/2020			90,594.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	306-176-721	RENOVATION 86.98%		004	04/22/2020			90,594.62
FUND TOTAL 306 Claims	to	Checks	2 Total	94,149.62	Manual	Held	Total	94,149.62

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
350	CALDWELL TANKS INC	202046	05/05/2020	04/28/2020			26,037.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	350-721-707	CONSTRUCTION 84.04%		6	04/28/2020			26,037.00
FUND TOTAL 350 Claims	to	Checks	1 Total	26,037.00	Manual	Held	Total	26,037.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
353	DNA UNDERGROUND LLC	202053	05/05/2020	04/29/2020			55,405.17	
	Account Number 353-722-766	Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION (WTR) 66.5%		3	04/29/2020			55,405.17
353	DNA UNDERGROUND LLC	202058	05/05/2020	04/29/2020			90,524.86	
	Account Number 353-726-768	Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION (SWR) 47.3%		3	04/29/2020			90,524.86
FUND TOTAL 353 Claims	to	Checks	2 Total	145,930.03	Manual		Held	Total 145,930.03

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
360	SEYMOUR ENGINEERING PLLC	202044	05/05/2020	04/28/2020			38,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	360-726-787	MDEQ PROJECT MANAGER 50%		7582	04/27/2020			7,500.00
	360-726-762	VIDEO EXISTING SWR INF 100%		7582	04/27/2020			6,000.00
	360-726-762	ENGINEERING DESIGN 70%		7582	04/27/2020			24,973.00
FUND TOTAL 360 Claims	to	Checks	1 Total	38,473.00	Manual	Held	Total	38,473.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	201974	05/05/2020	04/22/2020			67.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284972276	04/06/2020			67.50	
400	ANSER	201982	05/05/2020	04/22/2020			945.76	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	BASE RATE: 4/15-5/12/2020	277-041520	04/15/2020			414.00	
	400-650-698	1028 MTS 3/18-4/14/2020	277-041520	04/15/2020			531.76	
400	SINGING RIVER ELECTRIC COOPERATIVE	202001	05/05/2020	04/24/2020			2,033.61	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STATIONS 20649	04152020	04/23/2020			764.51	
	400-651-631	LIFT STATIONS 28779	04152020	04/23/2020			90.67	
	400-651-631	SCHOONER WELL 20688	04122020	04/20/2020			1,002.03	
	400-651-631	LIFT STATIONS 20688	04122020	04/20/2020			176.40	
400	AT&T	202002	05/05/2020	04/28/2020			245.16	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284975234	04/14/2020			245.16	
400	CABLE ONE INC	202007	05/05/2020	04/28/2020			71.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	MAY 2020: #107663106	04162020	04/23/2020			71.41	
400	FUELMAN	202011	05/05/2020	04/28/2020			30.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP58080602	04/20/2020			30.70	
400	FUELMAN	202013	05/05/2020	04/28/2020			63.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP58107640	04/27/2020			63.50	
400	CITY OF GAUTIER	202015	05/05/2020	04/28/2020			43,427.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-821	ST LNS #3 90/57 SWR	04092020	04/09/2020			7,877.45	
	400-680-822	ST LNS #4 90/57 WTR	04092020	04/09/2020			10,948.67	
	400-680-822	ST LNS #4 90/57 SWR	04092020	04/09/2020			9,019.22	
	400-680-823	ST LNS #5 ALLEN RD	04092020	04/09/2020			2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR	04092020	04/09/2020			3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR	04092020	04/09/2020			9,665.99	
400	MISSION COMMUNICATIONS LLC	202020	05/05/2020	04/28/2020			510.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	CIRCUIT BOARD: HWY 57 & WELL	1037188	02/05/2020			250.00	
	400-651-581	CIRCUIT BOARD: SPARE	1037188	02/05/2020			250.00	
	400-651-581	FREIGHT: EMERGE CNY	1037188	02/05/2020			10.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ARISTA INFORMATION SYSTEMS INC	202022	05/05/2020	04/28/2020			1,178.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2020 STATEMENTS		29498	04/14/2020			1,178.34
400	C & M ELECTRIC MOTOR SERVICE INC	202030	05/05/2020	04/28/2020			2,682.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	20HP SUB PUMP:OLD SPANISH TRL		12225	04/15/2020	200582		2,489.90
	400-651-584	CAPACITOR BC460-452 (15)		12224	04/15/2020	200560		192.75
400	CENTRAL PIPE SUPPLY-JACKSON	202031	05/05/2020	04/28/2020			1,653.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 BRASS COUPLING (12)		S100213571	04/08/2020	200595		48.24
	400-651-581	CURB STOP 3/4 METER SWIVEL(12)		S100213571	04/08/2020	200595		576.96
	400-651-581	3/4 STREET 90 ELL THREAD (12)		S100213571	04/08/2020	200595		77.64
	400-651-581	3/4 90 ELL THREAD (12)		S100213571	04/08/2020	200595		59.64
	400-651-581	3/4X6 BRASS NIPPLE (12)		S100213571	04/08/2020	200595		78.72
	400-651-581	BRASS BUSH THREAD 1X3/4 (12)		S100213571	04/08/2020	200595		44.22
	400-651-581	BALL VALVE IMPORT 2" (12)		S100213571	04/08/2020	200595		660.00
	400-651-581	3/4X8 BRASS NIPPLE (12)		S100213572	04/13/2020	200595		103.92
	400-651-581	1X3/4 BRASS BUSH THREAD		S100213572	04/13/2020	200595		4.02
400	COAST CHLORINATOR & PUMP CO INC	202032	05/05/2020	04/28/2020			2,627.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	BOTTOM METER FITTING		71007	04/21/2020	200607		75.00
	400-651-581	TUBING CONNECTOR 3/8X1/4 (2)		71007	04/21/2020	200607		26.00
	400-651-581	KIT PM REMOTE METER		71007	04/21/2020	200607		50.00
	400-651-581	SHOP LABOR REMOTE METER ASSY		71007	04/21/2020	200607		75.00
	400-651-581	BOTTOM METER FITTING		71007	04/21/2020	200607		75.00
	400-651-581	TUBING CONNECTOR 3/8X1/4 (2)		71007	04/21/2020	200607		26.00
	400-651-581	KIT PM REMOTE METER		71007	04/21/2020	200607		50.00
	400-651-581	SHOP LABOR REMOTE METER ASSY		71007	04/21/2020	200607		75.00
	400-651-581	PM KIT AUTOMATIC SWO MODULE		71007	04/21/2020	200607		115.00
	400-651-581	TUBING CONNECT 3/8X1/4 (3)		71007	04/21/2020	200607		39.00
	400-651-581	SHOP LABOR ADVANCE SWO MODULE		71007	04/21/2020	200607		90.00
	400-651-581	ASO PM KIT SP-100 REPR (3)		71007	04/21/2020	200607		405.00
	400-651-581	SHOP LABOR HYDRO SWO MODULE(3)		71007	04/21/2020	200607		285.00
	400-651-581	EJECTOR REPR KIT EJ-1000		71007	04/21/2020	200607		115.00
	400-651-581	SHOP LABOR HYDRO EJECTOR		71007	04/21/2020	200607		95.00
	400-651-581	DIAPHRAGM BOLT ASSY O-RING EJ		71007	04/21/2020	200607		114.00
	400-651-581	EJECTOR NOZZLE GASKET (2)		71007	04/21/2020	200607		8.00
	400-651-581	TUBING CONNECT 3/8X1/4		71007	04/21/2020	200607		13.00
	400-651-581	DIFFUSER		71007	04/21/2020	200607		32.00
	400-651-581	SHOP LABOR ADVANCE EJECT ASSY		71007	04/21/2020	200607		70.00
	400-651-581	TUBING CONNECT 3/8X1/4		71007	04/21/2020	200607		13.00
	400-651-581	SHOP LABOR ADVANCE EJECT ASSY		71007	04/21/2020	200607		70.00
	400-651-581	PM KIT HYDRO VACUUM REG (2)		71007	04/21/2020	200607		336.00
	400-651-581	INLET ADAPTER/SEAL PLUG		71007	04/21/2020	200607		75.00
	400-651-581	SHOP LABOR HYDRO VAC REG (2)		71007	04/21/2020	200607		300.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ENGEL ELECTRIC LLC	202037	05/05/2020	04/28/2020			1,640.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REMV POWER-ADD ELEC VOLT:LABOR		200511	03/30/2020	200511	1,640.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	202051	05/05/2020	04/29/2020			5,649.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		04172020	04/24/2020		69.98	
	400-651-631	LIFT STNS 89702001		04172020	04/24/2020		27.17	
	400-651-631	LIFT STNS 17881		04172020	04/24/2020		2,421.86	
	400-651-631	WATER WELLS 17881		04172020	04/24/2020		3,130.48	
400	SINGING RIVER ELECTRIC COOPERATIVE	202052	05/05/2020	04/29/2020			8,109.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		04182020	04/27/2020		236.54	
	400-651-631	LIFT STATIONS 17882		04182020	04/27/2020		2,550.84	
	400-651-631	WATER WELLS 17882		04182020	04/27/2020		3,649.03	
	400-651-631	CITY HALL SOUTH 17882		04182020	04/27/2020		1,672.65	
400	SINGING RIVER ELECTRIC COOPERATIVE	202060	05/05/2020	04/29/2020			218.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		04192020	04/28/2020		218.63	
FUND TOTAL 400 Claims	to	Checks	17 Total	71,153.28 Manual		Held	Total	71,153.28

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	39 Total	32,731.04 Manual	Held	Total	32,731.04
FUND 160 Claims	to	Checks	1 Total	102,753.70 Manual	Held	Total	102,753.70
FUND 176 Claims	to	Checks	4 Total	1,858.82 Manual	Held	Total	1,858.82
FUND 304 Claims	to	Checks	1 Total	28,990.00 Manual	Held	Total	28,990.00
FUND 306 Claims	to	Checks	2 Total	94,149.62 Manual	Held	Total	94,149.62
FUND 350 Claims	to	Checks	1 Total	26,037.00 Manual	Held	Total	26,037.00
FUND 353 Claims	to	Checks	2 Total	145,930.03 Manual	Held	Total	145,930.03
FUND 360 Claims	to	Checks	1 Total	38,473.00 Manual	Held	Total	38,473.00
FUND 400 Claims	to	Checks	17 Total	71,153.28 Manual	Held	Total	71,153.28
Total for all Funds		Checks	68 Total	542,076.49 Manual	Held	Total	542,076.49

Councilman Colledge made the motion to approve Change Order No. 1, as presented, for the Shepard State Park Marshwalk Pier Project. Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 352-2020

WHEREAS, the City of Gautier has bid out the Shepard State Park Marshwalk Pier Project (hereinafter, "the Project"); and

WHEREAS, the Contractor, J.E. Borries, Inc., has requested approval of Change Order No. 1 as indicated in the attached documentation; and

WHEREAS, Change Order No. 1 would upgrade the 8-inch timber piles used in the Project to 10-inch piles, at a cost of \$19,613.58; and

WHEREAS, Heflin Engineering has reviewed the change order and recommends approval;

WHEREAS, the Mayor and Members of Council hereby find it is in the best interest of the City of Gautier to approve the change order; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally bid, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Order No. 1 for the Shepard State Park Marshwalk Pier Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: May 5, 2020
Subject: Shepard State Park Marshwalk Pier – Change Order No. 1

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 1 for the Shepard State Park Marshwalk Pier project to upgrade the 8-inch timber piles to 10-inch piles at a cost of \$19,613.58.

BACKGROUND:

This project includes approximately 1000 feet of pedestrian boardwalk within Shepard State Park, along the marsh on the northwest side of the park. The boardwalk will include educational panels and birdwatching opportunities. The goal of this project is to provide innovative public access opportunities to the general public for recreational purposes. The project is being funded through Tidelands. The contract was awarded to low bidder J.E. Borries, Inc., with a bid of \$389,945.

DISCUSSION:

Change Order No. 1 would add \$19,613.58 to the contract amount for a new contract total of \$409,558.58. This would upgrade the size of the timber piles from 8-inch to 10-inch piles, which will increase the life of the pier and reduce maintenance.

Heflin Engineering recommends approval of this change order.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 for the Shepard State Park Marshwalk Pier project to upgrade the 8-inch timber piles to 10-inch piles at a cost of \$19,613.58.

The City Council may:

1. Approve Change Order No. 1, as presented; or
2. Not approve Change Order No. 1 as presented.

ATTACHMENT(S):

1. Change Order No. 1

CONTRACT CHANGE ORDER NO.1

CHANGE ORDER NO. 1

DATE: May 4, 2020

CONTRACT FOR: Shepard State Park - Marshwalk Pier

OWNER: City of Gautier

CONTRACTOR: J.E. Borries, Inc.

CONTRACT TIME:

150 Calendar Days

CONTRACT START DATE:

5/25/2020

ORIGINAL COMPLETION DATE:

10/22/2020

CONTRACT TIME (INCREASE/DECREASE):

0 Calendar Days

REVISED COMPLETION DATE:

10/22/2020

STATE: Mississippi

COUNTY: Jackson

<u>ITEM NO.</u>	<u>QUANTITY CHANGE</u>	<u>ITEM</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
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See Attachment

Original Contract Amount: \$ 389,945.00
Total Change (Increase/Decrease): \$ 19,613.58
Revised Amount by Previous Change Order: \$ -
Total Revised Contract Amount: \$ 409,558.58

Justification: Increase timber piles from 8" to 10" to increase life of pier.

This document will become a supplement to the Contract and all provisions will apply hereto.

Executed:

OWNER:

(City of Gautier)

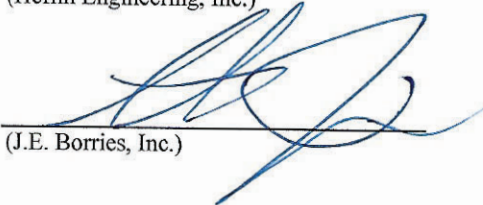
DATE: _____

ENGINEER:


(Heflin Engineering, Inc.)

DATE: 5/5/2020

CONTRACTOR:


(J.E. Borries, Inc.)

DATE: 5/5/20

ATTACHMENT TO CONTRACT CHANGE ORDER #1

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
1	1	LS	Mobilization, Demobilization	\$ 38,000.00	\$ 38,000.00	1	\$ 38,000.00	0	\$ -
2	1	LS	Clearing & Grubbing	12,400.00	\$ 12,400.00	1	\$ 12,400.00	0	\$ -
3	238	EA	Timber Piles	500.00	\$ 119,000.00	238	\$ 119,000.00	0	\$ -
4	1005	LF	Boardwalk Substructure	83.00	\$ 83,415.00	1005	\$ 83,415.00	0	\$ -
5	6270	SF	Boardwalk Light Penetrating Decking	9.00	\$ 56,430.00	6270	\$ 56,430.00	0	\$ -
6	2040	LF	Boardwalk Handrail w/ SS Cabling (1020 ft each side)	20.00	\$ 40,800.00	2040	\$ 40,800.00	0	\$ -
7	220	EA	Solar Rail Lights	170.00	\$ 37,400.00	220	\$ 37,400.00	0	\$ -
8	1	ALLOW	Interpretive Signage	2,500.00	\$ 2,500.00	1	\$ 2,500.00	0	\$ -
CO1-9	0	EA	Timber Piles - Upsize from 8" to 10" Piles	82.41	\$ -	238	\$ 19,613.58	238	\$ 19,613.58
					<u>\$ 389,945.00</u>		<u>\$ 409,558.58</u>		<u>\$ 19,613.58</u>

Councilman Vaughan made the motion to approve Consent Agenda Item 1-7, as presented. Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 353-2020

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 354-2020

WHEREAS, Singing River Services has again offered to provide the services contained in the attached contract, as indicated; and

WHEREAS, the Mayor and Council Members hereby find that entering this contract is in the best interests of the City; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of the contract with Singing River Services for the Employee Assistance Program or Life Care Plus program for the period of April 15, 2020 thru April 15, 2021 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: LaKeisha Hill, Human Resources Generalist
Date: 4/28/2020
Subject: Annual Renewal of Contract with Singing River Services for the Life Care Plus Program

REQUEST:

The Human Resources Department requests City Council approval to renew the Life Care Plus contract between Singing River Services and the City of Gautier for the contract of April 15, 2020 thru April 15, 2021.

BACKGROUND:

The Life Care Plus Program is part of the city's Employee Assistance Program and has been a wellness benefit for employees since it was first approved in 2004. The City of Gautier has adopted a policy to provide these services to our employees as part of our benefit package and renews this contract annually.

DISCUSSION:

The Life Care Plus Program essentially provides our employees with short term counseling for a variety of life issues that effect work performance. The program is also designed to assist city management in handling and resolving employee performance and disciplinary problems.

RECOMMENDATION:

The contract renewal cost is \$3,000 and is a budgeted expense for FY2020. It is recommended that the Gautier City Council approve the contract renewal as budgeted.

ATTACHMENTS:

1. 2020-2021 City of Gautier EAP Contract
2. 2019-2020 Singing River Services EAP Contract (signed)

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the ____ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately ____ employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or, who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER'S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services ("EAP Services") from April 15, 2020 to April 15, 2021 (the "Contract Period") for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an "emergency help line" telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber's insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding

job or employer dissatisfaction to contact the Subscriber's Human Resources Director or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.
2. Quarterly reports regarding employee usage will be submitted to _____.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contract.

3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
 - c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.

5. Hold Harmless: The Provider shall hold harmless and indemnify the Subscriber from any claims, losses, damages, judgements, liabilities, costs expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Provider's gross negligence or willful misconduct in its provisions of mental health and substance abuse services to beneficiaries.
6. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state or federal law, including but not limited to HIPAA.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2020.

SINGING RIVER SERVICES
Tax ID Number 64-0650708

BY: _____
Sherman F. Blackwell, II
Executive Director

CITY OF GAUTIER:

BY: _____
City Manager's Signature

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the 21st day of May 2019 between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as "the Subscriber" in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the "Life Care Plus Program" or "EAP") designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately _____ employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber's intention is to make available to its employees, their dependents and/or family members (collectively "Beneficiaries") who are participating in, or, who are eligible to participate in the Subscriber's self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER'S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services ("EAP Services") from April 15, 2019 to April 15, 2020 (the "Contract Period") for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an "emergency help line" telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber's insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding

job or employer dissatisfaction to contact the Subscriber's Human Resources Director or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.
2. Quarterly reports regarding employee usage will be submitted to _____.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contract.

3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
 - c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.

5. Hold Harmless: The Provider shall hold harmless and indemnify the Subscriber from any claims, losses, damages, judgements, liabilities, costs expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Provider's gross negligence or willful misconduct in its provisions of mental health and substance abuse services to beneficiaries.
6. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state or federal law, including but not limited to HIPAA.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the 21st day of May, 2019.

SINGING RIVER SERVICES
Tax ID Number 64-0650708

BY: _____


Sherman F. Blackwell, II
Executive Director

CITY OF GAUTIER:

BY: _____


City Manager's Signature

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 054-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

**CITY OF GAUTIER, MISSISSIPPI
CITY OF MOSS POINT, MISSISSIPPI
CITY OF OCEAN SPRINGS, MISSISSIPPI
CITY OF PASCAGOULA, MISSISSIPPI**

RESOLUTION NUMBER 055-2020

JOINT RESOLUTION OF THE CITIES OF GAUTIER, MISSISSIPPI; MOSS POINT, MISSISSIPPI; OCEAN SPRINGS, MISSISSIPPI; AND PASCAGOULA, MISSISSIPPI REQUESTING THAT THE UNITED STATES CONGRESS DIRECTLY ALLOCATE COVID-19 RELIEF FUNDS TO MUNICIPALITIES, INCLUDING IN PART, FUNDS TO SATISFY LOST SALES TAX REVENUES, OR IN THE ALTERNATIVE, THAT SUCH RELIEF FUNDING BE PROVIDED TO THE STATE OF MISSISSIPPI OR THE COUNTIES THEREIN WITH SOME MECHANISM FOR ENSURING THAT THE FUNDS REACH THE MUNICIPALITIES IN A RELIABLE AND EQUITABLE MANNER

WHEREAS, in December 2019, a novel coronavirus known as SARS-CoV-2 was first detected in Wuhan, Hubei Province, People’s Republic of China, causing outbreaks of the coronavirus disease (“COVID-19”) that has now spread globally; and

WHEREAS, the Secretary of Health and Human Services (HHS) declared a public health emergency on January 31, 2020, under section 319 of the Public Health Service Act (42 U.S.C. 247d), in response to COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency, permitting the federal government to make available \$50 billion in emergency funding to assist state and local governments in preventing the spread of and addressing the effects of COVID-19; and

WHEREAS, on March 14, 2020, Mississippi Governor Tate Reeves signed a State of Emergency in response to the spread of the COVID-19; and

WHEREAS, in mid-March, 2020, each joining municipality proclaimed and/or declared a state of local emergency due to conditions of extreme peril to the safety of persons and property which had arisen due to the COVID-19 outbreak; and

WHEREAS, as of the date of this resolution, a state of local emergency continues to exist within the boundaries of each joining municipality; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law by President Trump on March 27th, 2020; and

WHEREAS, the CARES Act allocates \$150 billion to state and local governments in an effort to provide relief during the COVID-19 crisis; and

WHEREAS, the CARES Act limits how municipalities with populations under 500,000 receive such funds, requiring them to request funding through the Governor’s office, as opposed to receiving funding directly from the federal government; and

WHEREAS, the CARES Act also prohibits the use of such funds for closing budget gaps created by sales tax revenue shortfalls; and

WHEREAS, with the temporary closure of non-essential businesses during the fight against COVID-19, all Mississippi municipalities will see dramatic losses in sales tax diversion (municipalities receive a diversion of 18.5% of all sales tax collected from their municipality by the State of Mississippi); and

WHEREAS, with restrictions on the operations of restaurants and other businesses selling prepared foods, some Mississippi municipalities will also see dramatic losses in special tax revenues generated by sales of prepared foods; and

WHEREAS, with the restrictions on non-essential travel, including the Shelter in Place Order issued by the Governor, the local hotels and motels have seen a drastic drop in occupancy, which will result in a dramatic loss to the special tax revenue known as the tourism tax and/or bed tax; and

WHEREAS, it is anticipated that additional federal funding for local governments will be provided in future relief measures aimed at curbing the severe economic damages suffered by local governments as a result of the COVID-19 pandemic; and

WHEREAS, such funding is necessary on the municipal level to address unbudgeted expenses, such as overtime pay for first responders, but also for losses in sales tax revenues, and in certain instances, taxes assessed on prepared food; and

WHEREAS, the City of Gautier, the City of Moss Point, the City of Ocean Springs, and the City of Pascagoula (hereinafter, “the Joining Municipalities”) expect to experience shortfalls in sales tax revenues and increases in unbudgeted expenses which warrant federal relief under the existing Congressional measures, and future relief efforts; and

WHEREAS, there are also uncertainties throughout the country as to how the federal funding from the next anticipated relief bill will be administered;

BE IT, THEREFORE, RESOLVED by the City Council of the City of Gautier, Mississippi, the Board of Aldermen of the City of Moss Point, the Board of Aldermen of the City of Ocean Springs, and the City Council of the City of Pascagoula that the United States Congress is urged to provide additional federal relief for local governments.

BE IT FURTHER RESOLVED that the Joining Municipalities seek such relief aimed at satisfying shortfalls in sales tax revenues, prepared food tax revenues, and tourism and/or bed tax revenues, which has not been provided to date.

BE IT FURTHER RESOLVED that the Joining Municipalities respectfully request that the United States Congress directly allocate future relief to local governments such as counties and municipalities.

BE IT FURTHER RESOLVED that the Joining Municipalities ask that, in the alternative, such relief funding be provided to the State of Mississippi or the counties therein with some mechanism for ensuring that the funds reach the municipalities in a reliable and equitable manner.

SO RESOLVED, THIS THE 5th DAY OF MAY, 2020.

Mayor Phil Torjusen
City of Gautier, Mississippi

ATTEST:

City Clerk

Mayor Shea Dobson
City of Ocean Springs, Mississippi

ATTEST:

City Clerk

Mayor Mario King
City of Moss Point, Mississippi

ATTEST:

City Clerk

Mayor Steve Demetropoulos
City of Pascagoula, Mississippi

ATTEST:

City Clerk

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 355-2020

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held April 21, 2020 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 356-2020

WHEREAS pursuant to Securities and Exchange Commission Rule 15c2-12, the City of Gautier is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier, Mississippi FY 2019 Continuing Disclosure Submission prepared by Butler Snow, LLP. is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

Outstanding Water and Sewer Revenue Bond Debt

(as of December 31, 2019)

Issue	Date of Issue	Outstanding Principal
State Revolving Fund Loan #3 ¹	01/06	\$ 481,011.02
State Revolving Fund Loan #4 ¹	09/06	592,257.32
State Revolving Fund Loan #4 ¹	10/06	757,655.37
State Revolving Fund Construction Loan #5 ¹	06/08	194,629.28
State Revolving Fund Construction Loan #6 ¹	09/09	394,721.34
State Revolving Fund Construction Loan #7 ¹	09/09	976,199.18
Promissory Note Relating to Mississippi Development Bank Special Obligation Bonds (Combined Utility System Revenue Project) ³	8/13/13	2,670,000.00
Combined Utility System Revenue Bonds, Series 2018 ²	6/01/18	3,865,000.00
Combined Utility System Revenue Bonds, Series 2019 ²	12/18/19	6,000,000.00
Total		\$15,931,473.51

¹ The SRF Loans of the State to the City were for the benefit of the City combined water and sewer system (the "System"). The SRF Loans have a lien on Revenues of the System; however, the debt service is collected by the Mississippi Department of Revenue by diverting sales tax collections prior to remittance of the sales tax to the City.

² Payable solely from the revenues derived from the operation of the combined utility system of the City, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the payment of the SRF loans.

³ Loan from the Mississippi Development Bank (the "Bank") secured by a Promissory Note under a Loan Agreement between the Bank and the City and is secured by revenues of the City derived from the operation of the combined utility system. The Promissory Note and Loan Agreement secure the Bank's \$3,500,000 Special Obligation Bonds, Series 2013 (Gautier, Mississippi Combined Utility System Revenue Project), dated August 13, 2013.

SOURCE: Office of the City Clerk; December 2019, corrected April 29, 2020.

(Corrected Version posted to EMMA on April 29, 2020)
APPENDIX B
INFORMATION ON THE COMBINED UTILITY SYSTEM
CITY OF GAUTIER, MISSISSIPPI
FISCAL YEAR 2019

THE SYSTEM

General

The Gautier Utility District (the "District") was originally created in 1973 under the provisions of Senate Bill 2251, Local and Private Laws of Mississippi, Regular Session, 1966, as a combined water and sewer utility and a fire protection district. The District's service area was five miles west of the City of Pascagoula, Mississippi, the county seat for Jackson County, Mississippi (the "County"), and 20 miles east of Biloxi, Mississippi.

On July 31, 2002, the City, through an annexation of the property within the District, assumed the operation and maintenance of the District and the System as well as the obligations of the District. The City's service area is bounded on the east by the West Pascagoula River, to the northwest by the Mississippi Sandhill Crane National Wildlife Refuge and to the south by the Gulf of Mexico (the "Service Area"). Opportunity for growth exists to the west, south of the refuge, and to the north. Nearly all of the densely populated areas within the Service Area are being served. The City continues to make a concerted effort to enhance the revenue potential of the System by improved internal control and customer additions.

The Water System

The City currently provides water service to approximately 7,361 customers. The Service Area's water supply source consists of eight ground wells located throughout the Service Area with a combined pumping capacity of 4,410 gallons per minute, the largest well delivering 850 gallons per minute. Treatment of the groundwater is accomplished at the well heads. As the City has developed, it has always utilized water wells for its water source. Currently, the wells supplying the Service Area are all in the Pascagoula Formations (depth 600' to 800'). The Service Area's groundwater sources are of such quality so as to only require chlorination prior to entering the System. Water storage is comprised of four elevated tanks with a capacity of 1,000,000 gallons. The largest storage tank holds 500,000 gallons. At present, the Service Area has approximately 120 miles of water lines in service. The overall condition of the water system is fair to good. The average daily consumption is approximately 1.26 million gallons.

The Sewer System

The City's sewer system is made up of approximately 13.5 miles of interceptors and 103 miles of collection lines. The City's sewer system is connected via two pump stations and a force main to the facilities of the Jackson County Utility Authority (the "Authority"), that, through a contractual arrangement, provides treatment of the collected wastewater. The City is a member of the joint venture of the Authority, which was established by an act of the State Legislature to design and implement a water pollution abatement plan. The Authority is responsible for the operations and maintenance of the wastewater treatment plants for the cities of Gautier, Moss Point, Ocean Springs and Pascagoula. The Authority enters into subscription agreements with each of the governing bodies and districts to fund its operations.

Currently, the City's average flow of wastewater to the Authority's treatment system is 1,500,000 gallons per day. The Authority has a design capacity of 4,000,000 gallons per day.

The City's monthly payment for wastewater treatment is established prior to the beginning of each fiscal year based on a formula used for projecting the City's expected wastewater flows. Because the amount of wastewater actually treated will differ from the amount estimated to be treated, the monthly fee

paid to the Authority is further adjusted by the amount by which the City either overpaid or underpaid in the preceding year.

The City has taken various actions as a precaution to the possibility of volatile wastewater treatment costs in future fiscal years. The City has established a Rate Stabilization Fund. The amounts on hand in the Rate Stabilization Fund may be withdrawn by the City for the purpose of payment of any Current Expenses incurred including the payment of wastewater treatment costs.

Fire Protection

The fire protection facilities of the City include four fire stations. The four fire stations are located within the corporate limits of the City and are owned and operated by the City.

Mandatory Connections

On June 16, 1986, the Board of Supervisors of the County, having previously created the District on July 3, 1973, unanimously adopted a resolution requiring connection to the System of all dwellings and buildings in the Service Area of the District within reasonable proximity to the System. Refusal to connect to the System is a misdemeanor and subjects the offender to a fine not to exceed \$100 to be imposed by any court of competent jurisdiction, with each day that the subject dwelling or building is unconnected constituting a separate offense.

Utility Rate Schedule

The following table sets forth the current utility rate schedule for water and sewer customers in the City:

Service	Current Rates
Gallons	3,000
Water	
First 3,000 Gallons (Residential)	24.75
Over 3,000 Gallons (per 1,000 Gallons) (Residential)	8.25
First 3,000 Gallons (Commercial)	25.50
Over 3,000 Gallons (per 1,000 Gallons) (Commercial)	8.50
Sewer²	
First 3,000 Gallons (Residential)	12.30
Over 3,000 Gallons (per 1,000 Gallons) (Residential)	4.10
First 3,000 Gallons (Commercial)	18.75
Over 3,000 Gallons (per 1,000 Gallons) (Commercial)	6.25
Wastewater Treatment	
First 3,000 Gallons (Commercial & Residential)	15.45
Over 3,000 Gallons (per 1,000 Gallons) (Commercial & Residential)	5.15
Garbage	
Monthly Charge	21.00
Minimum Average Bill	73.50

¹ The City bills their citizens/customers separately for wastewater treatment. Fire protection is provided through the City's general fund budget. Information as of November 1, 2019.

² Sewer only monthly charge is \$100.00 for commercial and \$42.00 for residential.

In the event that the anticipated increase in revenues attributable to the increased customer base and rate schedule is insufficient to pay the capitalization and operating costs of the System in future years, the City is committed to increasing water and sewer rates to the extent necessary to meet any such shortfalls in revenue that may occur.

Management of the System

The System is a division of the City and is operated and maintained by the City. The System is governed by the Governing Body and is administered by the Department of Public Works. The daily operations of the System are performed by the division head and 35 employees. The City prepares financial statements for the System.

Establishment of Rates

Rates for water and sewer services are established by the Governing Body. The City's current rate schedule was adopted by the Governing Body on October 3, 2017. Newly adopted rates become effective as to each user one month after they have been adopted by the Governing Body provided however, that such newly adopted rates may become effective immediately upon the unanimous approval of the Governing Body based on a finding of good cause and a statement in the adopting ordinance of the reason why it is necessary that the new rate become effective immediately.

Customers Served by the City

The following table shows the number of customers served by the City from 2015 to 2019:

FY Ending September 30	Customers
2019	7,361 (Metered Accounts)
2018	7,357 (Metered Accounts)
2017	7,346 (Metered Accounts)
2016	7,326 (Metered Accounts)
2015	7,209 (Metered Accounts)

Ten Largest Water System Users

The below table shows the ten largest water system users in the Service Area for the fiscal year ended September 30, 2019:

TEN LARGEST USERS	TOTAL WATER CHARGES
KLP Toulon	\$202,321.37
Singing River Apts.	144,648.98
River Bend Condo	140,856.85
Forest City	135,415.49
Bayou Village Apts.	111,344.05
Forest City	94,900.98
Sun Suites	88,658.04
Magnolia Oak Apts.	83,464.51

Indian Point	78,866.15
College Villa Apts.	78,457.41

System Capacity

The current capacity of the City's water system is as follows:

Current Water System	Number of Gallons per day
Capacity	640,150,688
Peak daily load	2,500,000
Average daily usage	1,753,837

The current capacity of the City's sewer system is as follows:

Current Sewer System	Number of Gallons per day
Capacity	6,000,000
Peak Daily load	4,000,000
Average daily usage	2,000,000

Revenues Available for Debt Service

The following schedules, based on projections and information supplied by the City, set forth the actual and projected Net Revenues of the System for the period of Fiscal Years 2015 to 2024. Rates for the System are based on a rate schedule adopted by the Governing Body on October 3, 2017. See "THE SYSTEM – Establishment of Rates" herein. Historical calculations for the combined utility system of the City were based on actual data in the City's annual audits (Fiscal Years 2015–2018), unaudited financial data for Fiscal Year 2019 and budgeted financial data for Fiscal Year 2020. Fiscal Years 2021-2024 projections for the System as combined are based on projected growth of 1% per year in revenues plus rate increases and 3% per year in expenses. Historical debt service coverage for the System for Fiscal Years 2015-2018 ranges from a low of 1.23% in Fiscal Year 2015 to a high of 2.16% in Fiscal Year 2018. The following schedules should be reviewed based on the following assumptions:

1. Water rates adopted by the Governing Body in October 3, 2017 are currently in place for the System;
2. Sewer rates adopted by the Governing Body in October 3, 2017 are currently in place for the System;
3. Water and sewer usage are projected to remain constant;
4. Revenue projections of 1% growth, as applicable, and expense projections of 3% growth; and
5. Debt service based on the following:

Bonds Outstanding	Outstanding Principal
\$3,500,000 (original principal amount) City of Gautier, Mississippi Promissory Note (Gautier, Mississippi Combined Utility System Revenue Project)	\$2,670,000.00
\$4,000,000 (original principal amount) City of Gautier, Mississippi Combined Utility System Revenue Bonds, Series 2018	3,865,000.00
\$6,000,000 (original principal amount) City of Gautier, Mississippi Combined Utility System Revenue Bonds, Series 2019	6,000,000.00
Total Bonds Currently Outstanding	<u>\$12,535,000.00</u>

SRF Loans

State Revolving Fund Loan #3	\$ 481,011.02
State Revolving Fund Loan #4	592,257.32
State Revolving Fund Loan #4	757,655.37
State Revolving Fund Construction Loan #5	194,629.28
State Revolving Fund Construction Loan #6	394,721.34
State Revolving Fund Construction Loan #7	<u>976,199.18</u>
Total:	\$3,396,473.51

The Utility Bonds and SRF Loans are payable as to principal and interest solely from the revenue derived by the City from the operation of the System.

The Utility Bonds and SRF Loans are payable as to principal and interest solely from the revenue derived by the City from the operation of the System.

SRF Loans

The SRF Loans are loans from the State to the City which were made by the City to finance improvements to the System. The total amount of SRF Loans currently outstanding is approximately **\$3,396,473.51**. Although the SRF Loans have a lien on the Revenues of the System, they are paid from monies collected by the Mississippi Department of Revenue by diverting sales tax collections prior to remittance of the sales tax to the City and then subsequently reimbursed to the City from the Revenues of the System.

Schedule of Revenues and Expenditures and Debt Service Coverage

The following schedule summarizes the City's audited operating results for the Fiscal Years ended September 30, 2015 through September 30, 2018, unaudited operating results for the Fiscal Year ended September 30, 2019. The schedule also sets forth projected Revenues for the Fiscal Years ending September 30, 2020 through 2024 (based on the current rate schedule).

Historical Statement of Revenues, Expenditures and Debt Service Coverage

	Fiscal Year 2015 Audited	Fiscal Year 2016 Audited	Fiscal Year 2017 Audited	Fiscal Year 2018 Audited	Fiscal Year 2019 Unaudited
Total Revenues	\$8,104,568	\$8,660,502	\$9,826,364	\$11,491,951	\$11,651,051
Total Expenditures	5,198,467	5,592,909	5,331,452	6,202,650	7,118,236
Available for Debt Service	2,906,101	3,067,593	4,494,912	5,289,301	4,532,815
Existing Debt Service	<u>2,370,856</u>	<u>2,476,082</u>	<u>2,472,081</u>	<u>2,471,182</u>	<u>2,270,495</u>
Available Revenue for New Debt Service	\$ <u>535,245</u>	\$ <u>591,511</u>	\$ <u>2,022,831</u>	\$ <u>2,818,119</u>	\$ <u>2,262,320</u>
Debt Service Coverage	1.23	1.24	1.82	2.14	2.00

Projected Statement of Revenues, Expenditures and Debt Service Coverage¹

	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
Total Revenues	\$11,952,584	\$11,054,650	\$11,145,197	\$11,236,648	\$11,329,015
Total Expenditures	7,293,993	7,512,813	7,738,197	7,970,343	8,209,453
Available for Debt Service	4,658,591	3,541,837	3,406,999	3,266,305	3,119,562
Existing Debt Service	<u>1,358,063</u>	<u>1,357,588</u>	<u>1,356,924</u>	<u>1,355,124</u>	<u>1,362,705</u>

Balance	\$ 3,300,528	\$ <u>2,184,250</u>	\$ <u>2,050,075</u>	\$ <u>1,911,181</u>	\$ <u>1,756,856</u>
New Debt Service		\$ <u>454,008</u>	\$ <u>378,706</u>	\$ <u>376,638</u>	\$ <u>379,181</u>

¹ Assumes a 1% annual increase in total revenues for projected years, and 3% annual increase in total expenses for projected years.

51979636.v3

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 357-2020

WHEREAS, on or about March 29, 2019, the City of Gautier entered into an Option to Purchase certain real property from Singing River, LLC; and

WHEREAS, the initial option period was for 180 days, with a possible extension, at the sole discretion of the City, of an additional 180 days; and

WHEREAS, on October 21, 2019 an additional 180 days were added to the contract for an additional period, through June 30, 2020; and

WHEREAS, the City Manager has indicated a desire to extend the option for an additional period, through October 30, 2020; and

WHEREAS, the Mayor and Council Members hereby find that this extension is in the best interests of the City and its citizens; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that extension of the option to purchase real property from Singing River, LLC. for an additional period, through October 30, 2020 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

EXTENSION OF OPTION TO PURCHASE

On or about March 29th, 2019, the City of Gautier (hereinafter, “the City”) and Singing River, LLC (hereinafter, “Optioner”) entered into an Option to Purchase relating to real property designated therein as “the Property”. A copy of the Option to Purchase is attached hereto as “Exhibit A”, and is incorporated herein as if fully reproduced, word for word. The original duration of that Option to Purchase was 180 days.

On or about October 21, 2019, City and the Optioner extended the Option to Purchase for an additional period, through June 30, 2020. A copy of the extension is attached hereto as “Exhibit B”, and is incorporated herein as if fully reproduced, word for word.

The City and the Optioner hereby extend the Option to Purchase for an additional period, through October 30, 2020. All other terms and provisions of the Option to Purchase are hereby incorporated, and shall remain in effect throughout the new duration.

The consideration for this extension shall be the continued obligations of the City under the original Option to Purchase for the additional period.

No other terms of the original Option to Purchase are hereby modified or amended.

WITNESS OUR SIGNATURES this _____ day of May, 2020.

CITY OF GAUTIER

SINGING RIVER, LLC

Paula Yancey, City Manager

W. Lee Brumfield, Member

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named W. Lee Brumfield, who acknowledged to me that he has the authority to bind Singing River, LLC as owner of the above-described property, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of Singing River, LLC, after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2020.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Paula Yancey, who acknowledged to me that she is the City Manager of the City of Gautier, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of the City of Gautier, after first having been duly authorized by said municipality, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2020.

NOTARY PUBLIC

My Commission Expires: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 358-2020

WHEREAS, on or about October 22, 2019, the City of Gautier entered into a Preliminary Development Agreement with Blackwater Development Company, LLC; and

WHEREAS, one of the provisions relating to termination indicates the Agreement “shall... expire in the event the City.. has not acquired the Property on or before July 2020...”; and

WHEREAS, on October 21, 2019 an additional 180 days were added to the contract for an additional period, through June 30, 2020; and

WHEREAS, the City and Developer hereby amend and revise the Agreement to automatically expire on October 30, 2020;

WHEREAS, the Mayor and Council Members hereby find that this extension is in the best interests of the City and its citizens; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that extension of the Preliminary Development Agreement with Blackwater Company, LLC. for an additional period, through October 30, 2020 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

EXTENSION OF PRELIMINARY DEVELOPMENT AGREEMENT

On or about October 22, 2019, the City of Gautier (hereinafter, “the City”) and Blackwater Development Company, LLC (hereinafter, “Developer”) entered into an Preliminary Development Agreement relating to the development and redevelopment of real property designated therein as “the Property”. A copy of the Preliminary Development Agreement (hereinafter, “the Agreement”) is attached hereto as “Exhibit A”, and is incorporated herein as if fully reproduced, word for word.

One of the provisions relating to termination indicates the Agreement “shall ... expire in the event the City ... has not acquired the Property on or before July 2020 ...”. The City and Developer hereby amend and revise the Agreement to automatically expire on October 30, 2020 in the fashion provided in the above provision. All other terms and provisions of the Preliminary Development Agreement are hereby incorporated, and shall remain in effect throughout the new duration.

The consideration for this extension shall be the continued obligations of the City and Developer under the original Preliminary Development Agreement for the additional period.

No other terms of the original Agreement are hereby modified or amended.

WITNESS OUR SIGNATURES this _____ day of May, 2020.

CITY OF GAUTIER

BLACKWATER DEVELOPMENT
COMPANY, LLC

Paula Yancey, City Manager

John Abernathy, President

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named John Abernathy, who acknowledged to me that he has the authority to bind Blackwater Development Company, LLC as owner of the above-described property, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of Blackwater Development Company, LLC, after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2020.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Paula Yancey, who acknowledged to me that she is the City Manager of the City of Gautier, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of The City of Gautier, after first having been duly authorized by said municipality, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2020.

NOTARY PUBLIC

My Commission Expires: _____

The City Manager requested consideration of Change Order No. 2 to the DNA Underground Contract, and a discussion on this item was held.

Councilman Colledge made the motion to approve Change Order No. 2 for the DNA Underground contract, as presented, for installation of a slide rail system in an amount not to exceed \$44,617.05. Councilman Vaughan seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 359-2020

WHEREAS, the City of Gautier has bid out the relocation of utilities on Highway 57 (hereinafter, "the Project"); and

WHEREAS, the Contractor, DNA Underground, LLC, has requested approval of Change Order No. 2 due to unforeseen site conditions; and

WHEREAS, Change Order No. 2 would add the installation of a two bay slide rail system to the Project as described in the attached documentation; and

WHEREAS, the change order will increase the contract amount by up to \$44,617.05; and

WHEREAS, Seymour Engineering has reviewed the change order and recommends approval;

WHEREAS, the Mayor and Members of Council hereby find it is in the best interest of the City of Gautier to approve the change order; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally bid, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Change Order No. 2 for the Highway 57 Utility Relocation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: Phil Torjusen
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 5, 2020.

Councilman Vaughan made the motion to Recess until May 19, 2020 at 6:30pm.
Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of
Gautier, Mississippi, at the meeting of May 19, 2020.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

May 19, 2020
Receive March 2020 Finance Report

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive March 2020 Finance Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for March 2020 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting May 19, 2020.

MARCH 2020 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$4,561,327.64
MS Development Loan Katrina	Depository Account	007-000-001	(\$168.20)
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	(\$40,971.45)
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$114,705.44
U S Justice Equitable Sharing	Depository Account	157-000-001	\$293,449.31
Fire Protection Fund	Depository Account	160-000-001	\$242,526.10
Tidelands Grant	Depository Account	171-000-001	\$24,348.14
Library Support Fund	Depository Account	172-000-001	\$16,250.09
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$81,468.90
USDA NRCS EWP Program	Depository Account	300-000-001	(\$45,896.21)
Pine Cone Drive Spillway	Depository Account	301-000-001	
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$474,491.85
Solid Waste Fund	Depository Account	404-000-001	\$313,190.96
EPA: Brownfields Assessment	Depository Account	409-000-001	

General Ledger Cash Balance \$6,037,706.00

General Depository Reconciled Cash Balance **\$6,036,895.54**

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	\$448,593.29
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$97,710.85)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,309,153.35
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$51,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	

General Ledger Cash Balance \$3,711,598.31

Enterprise Reconciled Cash Balance **\$3,707,699.45**

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,279,463.27
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$320,472.48
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$725,920.79
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$20,373.22
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$20,373.22
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$491,444.33
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$3,694,755.68
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$115,922.00
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$7,486,355.25
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$272,901.96
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$777,285.04

Total Bond & Restricted Reconciled Cash Balances **\$15,205,267.24**

**MARCH 2020
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2020	MAR 2020	Balance	50.00% % to date
General Fund Revenues	10,464,681.00	6,562,345.59	3,902,335.41	62.7%
Expenditures:				
001 Legislative	161,985.00	89,256.19	72,728.81	55.1%
010 City Court	339,259.00	140,348.23	198,910.77	41.3%
021 City Manager	260,609.00	126,902.65	133,706.35	48.6%
022 Human Resources	67,635.00	29,675.83	37,959.17	43.8%
040 City Clerk	223,582.00	103,320.58	120,261.42	46.2%
045 Finance	273,700.00	163,313.11	110,386.89	59.6%
060 City Attorney	130,000.00	60,284.58	69,715.42	46.3%
090 Economic Dev - Planning	385,274.00	171,881.97	213,392.03	44.6%
092 Building & General Expenses	646,600.00	398,783.57	247,816.43	61.6%
094 Grants & Project Admin	197,862.00	95,428.58	102,433.42	48.2%
100 Police	3,614,040.00	1,687,501.59	1,926,538.41	46.6%
161 Fire	2,650,678.00	1,189,047.43	1,461,630.57	44.8%
170 Recreation	580,676.00	242,853.94	337,822.06	41.8%
201 PW: Streets	264,000.00	66,155.84	197,844.16	25.0%
205 PW: Maintenance	232,837.00	107,731.42	125,105.58	46.2%
900 Interfund Transfers	840,143.00	404,327.09	435,815.91	48.1%
General Fund Expenditures	10,868,880.00	5,076,812.60	5,792,067.40	46.7%
<i>Total Operating Expenditures</i>	<i>9,686,042.00</i>	<i>4,557,171.37</i>	<i>5,128,870.63</i>	
<i>Total Capital Outlay Expenditures</i>	<i>235,425.00</i>	<i>115,314.14</i>	<i>120,110.86</i>	
<i>Total Debt Service</i>	<i>107,270.00</i>	<i>0.00</i>	<i>107,270.00</i>	
<i>Total Transfers Out</i>	<i>840,143.00</i>	<i>404,327.09</i>	<i>435,815.91</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,868,880.00</i>	<i>5,076,812.60</i>	<i>5,792,067.40</i>	
<i>Personnel</i>	<i>7,576,527.00</i>	<i>3,625,462.36</i>	<i>3,951,064.64</i>	
<i>Supplies</i>	<i>484,917.00</i>	<i>210,776.94</i>	<i>274,140.06</i>	
<i>Other Services</i>	<i>1,624,598.00</i>	<i>720,932.07</i>	<i>903,665.93</i>	
<i>Capital Outlay</i>	<i>235,425.00</i>	<i>115,314.14</i>	<i>120,110.86</i>	
<i>Debt Service</i>	<i>107,270.00</i>	<i>0.00</i>	<i>107,270.00</i>	
<i>Interfund Transfers for DS</i>	<i>840,143.00</i>	<i>404,327.09</i>	<i>435,815.91</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,868,880.00</i>	<i>5,076,812.60</i>	<i>5,792,067.40</i>	

**MARCH 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of MAR 2020	Balance	50.0% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	280,000.00	279,743.75	256.25	99.9%
Expenditures	280,394.00	280,343.75	50.25	99.9%
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	2,983.43	0.00	2,983.43	
128 Martin Bluff Road Project				
Expenditures	102,012.64	102,012.64	0.00	100.0%
130 \$7M GO Bond - Capital Improvements				
Revenues	4,347,810.71	97,089.82	4,250,720.89	2.2%
Expenditures	5,654,281.58	125,430.89	5,528,850.69	2.2%
156 SE MS METRO TASK FORCE				
Revenues	0.00	114,705.44	(114,705.44)	
Expenditures	0.00	0.00	0.00	
157 US Justice Equitable Sharing				
Revenues	0.00	0.00	0.00	
Expenditures	152,392.00	102,558.48	49,833.52	67.2%
160 Fire Protection Fund				
Revenues	109,000.00	0.00	109,000.00	
Expenditures	185,991.43	0.00	185,991.43	
171 Combined Tidelands Grant				
Revenues	242,858.31	146,454.88	96,403.43	60.3%
Expenditures	210,775.39	90,023.82	120,751.57	42.7%
172 Library Support Fund				
Revenues	111,724.00	90,214.36	21,509.64	80.7%
Expenditures	111,724.00	79,310.58	32,413.42	70.9%
176 Shepard State Park				
Revenues	105,320.00	57,929.50	47,390.50	55.0%
Expenditures	145,057.00	49,383.79	95,673.21	34.0%
250 2018 W&S Bond Debt Service				
Revenues	352,000.00	145,647.20	206,352.80	41.3%
Expenditures	286,782.00	73,390.63	213,391.37	25.5%

**MARCH 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of MAR 2020	Balance	50.00% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	15,000.00	12,702.18	2,297.82	84.6%
Expenditures	0.00	8,309.78	(8,309.78)	
252 2019 W&S Bond Debt Service				
Revenues	0.00	102,252.22	(102,252.22)	
Expenditures	0.00	0.00	0.00	
253 2019 W&S Bond Debt Serv Reserve				
Revenues	0.00	437,912.82	(437,912.82)	
300 USDA-NRCS EWP				
Revenues	176,191.78	43,160.53	133,031.25	
Expenditures	161,250.00	108,863.90	52,386.10	67.5%
301 Pine Cone Drive Spillway				
Expenditures	43,160.53	43,160.53	0.00	100.0%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	602,012.64	102,012.64	500,000.00	16.9%
Expenditures	1,002,864.25	28,372.40	974,491.85	2.8%
304 Town Commons Park Project				
Revenues	794,776.74	4,099.02	790,677.72	0.5%
Expenditures	2,918,589.93	91,866.10	2,826,723.83	3.1%
305 S2019 MPI GO Bond Construction Fund				
Revenues	30,000.00	62,123.72	(32,123.72)	207.0%
Expenditures	137,403.48	117,550.63	19,852.85	85.5%
306 Welcome Center PII (SSP)				
Revenues	136,700.00	132,308.70	4,391.30	96.7%
Expenditures	433,425.00	253,398.68	180,026.32	58.4%
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	1,687,250.00	53,500.00	1,633,750.00	3.1%
308 Boardwalk - Shepard State Park				
Revenues	375,050.00	23,700.00	351,350.00	6.3%
Expenditures	570,500.00	12,600.00	557,900.00	2.2%
350 Elevated Water Tank				
Revenues	591,000.00	580,714.25	10,285.75	98.2%
Expenditures	1,216,012.00	757,132.96	458,879.04	62.2%
351 Bemis Sewer Project				
Revenues	290,605.00	345,577.24	(54,972.24)	118.9%
Expenditures	488,923.07	446,063.95	42,859.12	91.2%

**MARCH 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of MAR 2020	Balance	50.0% % to date
352 2018 Bond General Construction/Admin				
Revenues	60,000.00	20,111.46	39,888.54	33.5%
Expenditures	496,854.00	0.00	496,854.00	
353 Hwy 57 Utility Line Relocation				
Revenues	1,031,008.70	11,493.56	1,019,515.14	1.1%
Expenditures	1,996,025.00	146,115.24	1,849,909.76	7.3%
354 Robinson Still Road Utility Extension				
Revenues	0.00	0.00	0.00	
Expenditures	565,898.00	166,862.80	399,035.20	29.4%
355 Water Supply & Treatment Plant				
Revenues	0.00	0.00	0.00	
Expenditures	499,800.00	343,400.00	156,400.00	68.7%
358 2019 Bond General Construction/Admin				
Revenues	0.00	6,025,227.57	(6,025,227.57)	
Expenditures	0.00	543,893.75	(543,893.75)	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,327,950.00	110,113.00	2,217,837.00	4.7%
Expenditures	2,327,950.00	207,823.85	2,120,126.15	8.9%
404 Solid Waste Fund				
Revenues	1,567,440.00	777,323.45	790,116.55	49.5%
Expenditures	1,606,440.00	633,827.26	972,612.74	39.4%
421 MSB - Water Ionization Plant				
Expenditures	56,287.52	4,725.00	51,562.52	8.3%
497 DS Fund: 2013 SO Bond				
Revenues	5,200.00	1,893.69	3,306.31	36.4%
Expenditures	6,000.00	2,212.08	3,787.92	36.8%

MARCH 2020
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)

	BUDGET FY 2020	MAR 2020	Balance	50.00% % to date
Utility Fund Revenues	9,001,000.00	4,641,759.81	4,359,240.19	51.5%
Administration	2,991,183.00	1,419,998.87	1,571,184.13	47.4%
Water & Sewer O & M	3,336,002.00	1,535,331.95	1,800,670.05	46.0%
Debt Service	1,077,284.00	463,853.57	613,430.43	43.0%
Transfers	1,316,808.00	857,154.00	459,654.00	65.0%
Contingencies	275,000.00	0.00	275,000.00	
Utility Fund Expenditures	8,996,277.00	4,276,338.39	4,719,938.61	47.5%
<i>Total Operating Expenditures</i>	<i>6,215,185.00</i>	<i>2,886,129.84</i>	<i>3,329,055.16</i>	
<i>Total Capital Outlay Expenditures</i>	<i>112,000.00</i>	<i>69,200.98</i>	<i>42,799.02</i>	
<i>Total Debt Service</i>	<i>1,077,284.00</i>	<i>463,853.57</i>	<i>613,430.43</i>	
<i>Total Interfund Transfers</i>	<i>1,316,808.00</i>	<i>857,154.00</i>	<i>459,654.00</i>	
<i>Total Contingency Expenditures</i>	<i>275,000.00</i>	<i>0.00</i>	<i>275,000.00</i>	
<i>Check Total</i>	<i>8,996,277.00</i>	<i>4,276,338.39</i>	<i>4,719,938.61</i>	
 <i>Personnel</i>	 <i>418,444.00</i>	 <i>205,028.52</i>	 <i>213,415.48</i>	
<i>Supplies</i>	<i>304,000.00</i>	<i>109,516.79</i>	<i>194,483.21</i>	
<i>Other Services</i>	<i>5,492,741.00</i>	<i>2,571,584.53</i>	<i>2,921,156.47</i>	
<i>Capital Outlay</i>	<i>112,000.00</i>	<i>69,200.98</i>	<i>42,799.02</i>	
<i>Debt Service</i>	<i>1,077,284.00</i>	<i>463,853.57</i>	<i>613,430.43</i>	
<i>Interfund Transfers</i>	<i>1,316,808.00</i>	<i>857,154.00</i>	<i>459,654.00</i>	
<i>Contingencies</i>	<i>275,000.00</i>	<i>0.00</i>	<i>275,000.00</i>	
<i>Check Total</i>	<i>8,996,277.00</i>	<i>4,276,338.39</i>	<i>4,719,938.61</i>	

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

May 19, 2020
Resolution approving the continuation of a
Declaration of Local Emergency pertaining to
COVID-19.

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 ext. 302

Summary Explanation: Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19 until further notice.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2020.

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

May 19, 2020
Approval of Revised Limited Use Agreement

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Approval of Revised Limited Use Agreement

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, First Methodist Church of Gautier has requested use of a portion of the Singing River Mall Site, currently being leased by the City, for its Social Distance Services on a weekly basis, each Sunday for approximately two (2) hours in the morning, so long as the COVID-19 pandemic is declared a local emergency; and

WHEREAS, pursuant to Miss. Code Ann. 21-17-1, the City has the authority to enter into such an agreement; and

WHEREAS, First Methodist Church of Gautier agrees and represents that it will, at all times during the Services, abide by the Executive Orders of the Governor of Mississippi, in addition to CDC and Mississippi Department of Health recommendations and guidelines with respect to prevention of CoVID-19; and

WHEREAS, the desired Mall Site is not being utilized for any municipal purpose or operation during the times of the proposed Social Distance Services; and

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to permit use of the leased portion of the Singing River Mall Site as more fully described in the Revised Limited Use Agreement; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Limited Use Agreement between the City of Gautier and First Methodist Church of Gautier is hereby approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 19, 2020.

**REVISED LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER,
MISSISSIPPI AND FIRST UNITED METHODIST CHURCH OF GAUTIER,
MISSISSIPPI**

This Revised Limited Use Agreement of Real Property (hereinafter, “the Agreement”) is executed to be effective the ____ day of May, 2020, between the City of Gautier, Mississippi (hereinafter, “the City”) and First United Methodist Church of Gautier, Mississippi (hereinafter “First United Methodist”).

WHEREAS, the former Singing River Mall Site (hereinafter, the “Mall Site”) is leased and maintained by the City of Gautier and owned by Singing River LLC; and

WHEREAS, First United Methodist desires to utilize a portion of the Mall Site for its Social Distance Services (hereinafter, “the Services”) on a weekly basis, each Sunday for approximately two hours in the morning, so long as the COVID-19 pandemic is declared a local emergency, and as further dictated herein; and

WHEREAS, the portion of the Mall Site sought for the Event (hereinafter, “the Service Site”) is graphically depicted on the attached “Exhibit A”; and

WHEREAS, pursuant to Miss. Code Ann. 21-17-1, the City has the authority to enter such an agreement;

WHEREAS, the Service Site is not being utilized for any municipal purpose or operation during the times of proposed Services; and

WHEREAS, due to the short duration of the proposed use, the conventional method of leasing municipal property is not desirable for the financial welfare of the City; and

WHEREAS, this agreement is not a traditional lease, but is instead a use agreement for temporary and extremely short-term use of facilities to which the City has access; and

WHEREAS, the Services will promote and foster the development, safety, and improvement of the local community and the economic welfare thereof; and

WHEREAS, the City desires to allow First United Methodist to utilize the Event Site for this purpose and duration in exchange for, and in consideration of the City's continued use of certain parking facilities located at 2717 HWY 90, Gautier, Mississippi 39553; and

WHEREAS, the City hereby finds that the fair market value of the premises utilized by the City at 2717 HWY 90, Gautier, Mississippi 39553 is greater than the Property subject to this Limited Use Agreement, and as such, proper and just consideration is being afforded to the City in exchange for use of the Property.

THEREFORE, in consideration of the following mutual covenants and conditions the City and First United Methodist agree to the following terms:

1. The Services Site may be utilized by First United Methodist for approximately two hours on each Sunday as referenced above so long as the COVID-19 pandemic is declared a local emergency, and as further dictated herein.
2. First United Methodist agrees and represents that it will, at all times during the Services, abide by the Executive Orders of the Governor of Mississippi, in addition to CDC and Mississippi Department of Health recommendations and guidelines with respect to prevention of COVID-19.
3. First United Methodist agrees and represents that if the above guidelines and recommendations are not adhered to during the Services, the City shall unilaterally terminate this Limited Use Agreement.
4. First United Methodist, in consideration for the use of the property during the above time frame, will permit the City's continued use of certain parking facilities located at 2717

HWY 90, Gautier, Mississippi 39553.

5. First United Methodist, in consideration for the use of the property during the above time frame, agrees to leave the property in the same condition as it existed before the Event.
6. First United Methodist will provide all necessary physical items required to conduct the Event.
7. First United Methodist will not keep or have any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the premises or that might be considered hazardous by a responsible insurance company.
8. If, at any time, the City loses control or rights to the Property, this Agreement shall immediately terminate without further action by either party.
9. First United Methodist agrees to maintain liability insurance with liability limits of \$500,000.00, with said insurance to cover, as a named insured or as an additional insured, the City of Gautier and its employees, agents, representative, and council members for any claims arising, directly or indirectly, from the Services.
10. Both parties acknowledge that this agreement is for the limited purpose of governing the activities described herein, and that any future use will require a separate use agreement as may be appropriate.
11. Both parties acknowledge that this agreement, its enforcement, and the interpretation of its provisions shall be governed by the laws of the State of Mississippi.
12. If the City determines, in its sole discretion, that the Property is required for a municipal purpose, the parties agree this Limited Use Agreement will be immediately terminated.
13. The points of contact for purposes of this agreement are:

Name: Paula Yancey

Entity: City of Gautier

Phone: (228) 497-8000

Name: Ken Taylor

Entity: First United Methodist Church

Phone: (228) _____

In the event of any problems or questions, the parties agree that they will go through the point of contact listed in this agreement to resolve any issues.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

City of Gautier, Mississippi

First United Methodist Church of Gautier,
Mississippi

By: _____
Paula Yancey, City Manager

By: _____
Ken Taylor, Authorized Representative of
First United Methodist Church of Gautier,
Mississippi

Date: _____

Date: _____

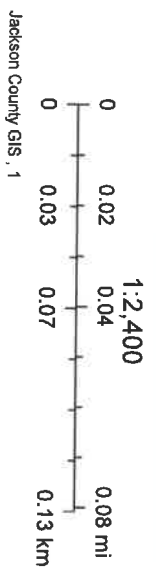
EXHIBIT B

ArcGIS Web Map



May 15, 2020

- Parcels
- PrimaryRoads
- City Limits
- Major
- CenterLines



**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
May 19, 2020**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
