

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
July 7, 2020 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Farmers Market will be Thursday, July 23rd from 2:00 pm until 6:00 pm at Singing River Mall**

IV. Presentation Agenda

- 1. Recognition of Retirement for Scott Wilson**
- 2. Recognition of Retirement for Al Stanton**
- 3. Clearwater Solutions Scholarship Presentation**

V. Business Agenda

- 1. Authorization to accept the 2020 Certified Local Government Grant through the Mississippi Department of Archives and History, Historic Preservation Division**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Authorization to Advertise for Bids for the Water Well Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. **Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. **Approval of Permit and Indemnity Agreement relating to 424 Highway 90**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. **Approval of Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. **Approval of minutes from Recessed Council Meeting held June 16, 2020**
2. **Resolution to enter into a loan agreement with Southern Mississippi Planning & Development District (SMPDD) for the purchase of Police vehicles and equipment.**
3. **Order authorizing the advertisement for proposals to select a bank depository for the years 2020 and 2021 pursuant to state laws.**
4. **Receive June 2020 Privilege License Report**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Recess until July 21, 2020 at 6:30 pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
July 7, 2020**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Farmers Market will be Thursday, July 23rd from 2:00 pm until 6:00 pm at the Singing River Mall

NOTES:



Nature's Playground

Gautier

Farmers MARKET



JULY 23TH

2:00 P.M. UNTIL 6:00 P.M.

SR MALL PROPERTY

2800 HWY 90

PLEASE NOTE DATE & LOCATION CHANGE

FOR MORE INFORMATION OR TO BECOME A
VENDOR CONTACT RACHEL HONEA AT 228-219-3259



**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
July 7, 2020**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Recognition of Retirement for Scott Wilson
2. Recognition of Retirement for Al Stanton
3. Clearwater Solutions Scholarship presentation

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:

July 7, 2020

Title:

Authorization to accept a 2020 Certified Local Government Grant through Mississippi Department of Archives and History, and to execute the required grant agreement

Introduced by:

Contact Person/Telephone

April Stennett 497-8000

Summary Explanation: Authorization to accept a 2020 Certified Local Government Grant through Mississippi Department of Archives and History, and to execute the required grant agreement.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the Grants and Projects Department requests authorization to accept a 2020 Certified Local Government Grant through the Mississippi Department of Archives and History, and to execute the required grant agreement; and

WHEREAS, the Certified Local Government Program is a federal-state-local partnership that promotes historic preservation and helps communities deal with preservation needs; and

WHEREAS, Mississippi Department of Archives and History allocates fund for individual Certified Local Governments through a competitive application process; and

WHEREAS, the total grant award is \$1,250.00; and

WHEREAS, this grant will be used for marketing and public education efforts in Gautier, Mississippi; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the 2020 Certified Local Government Grant through Mississippi Department of Archives and Historic is hereby accepted, and execution of the required grant agreement is authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting July 7, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants Administrator
Date: 6/30/2020
Subject: Acceptance of a 2020 Certified Local Government Grant through the Mississippi Department of Archives and History, Historic Preservation Division

REQUEST:

The Grants and Projects Department requests City Council authorization to accept a 2020 Certified Local Government Grant through the Mississippi Department of Archives and History, Historic Preservation Division, to execute the required grant agreement, and to execute other required grant attachments.

BACKGROUND:

The Certified Local Government Program is a federal-state-local partnership that promotes historic preservation at the grassroots level and helps communities deal with preservation needs. Each year the MDAH allocates funds for individual CLGs through a competitive application process.

CLG communities in compliance with the federal regulations are eligible for annual matching grants to undertake small preservation planning projects of importance to the community. Grants may be used for such diverse projects as the restoration of historic buildings; historical, architectural, or archaeological site inventory work; preparation of nominations to the National Register of Historic Places; educational programs; and staff support for new historic preservation commissions.

DISCUSSION:

This project will include the reprinting of 100 copies of the book, *Gautier, Mississippi: A Short Story*, for marketing and public education efforts in Gautier. The City of Gautier applied for the Certified Local Government grant on behalf of the Gautier Historic Preservation Commission. The total grant award is \$1,500. This is a 50/50 grant.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize accepting a 2020 Certified Local Government Grant through the Mississippi Department of Archives and History, Historic Preservation Division, executing the required grant agreement, and executing other required grant attachments.

The City Council may:

- 1) Approve acceptance of the grant award and authorize execution of required attachments as presented; or
- 2) Not approve acceptance of the grant award as presented.

ATTACHMENTS:

1. Gautier 2020 CLG Mayor Notification Letter
2. Gautier MOA 2020



HISTORIC PRESERVATION

Barry White, director
PO Box 571, Jackson, MS 39205-0571
601-576-6850 • Fax 601-576-6955
mdah.ms.gov

June 22, 2020

The Honorable Phil Torjusen
Mayor, City of Gautier
3330 Highway 90
Gautier, MS 39553

Dear Mayor Torjusen:

At its meeting on June 12, 2020, the Board of Trustees of the Mississippi Department of Archives and History (MDAH) approved the following Fiscal Year 2020 Certified Local Government (CLG) grant award to the City of Gautier:

- \$ 1,250 for the Reprint and Shipping of 'Gautier, A Brief History.' (100 copies)

This grant has been allocated under the provisions of the National Historic Preservation Act.

Our office is preparing a Memorandum of Agreement (MOA) for the your project, which will need to be executed by the City of Gautier and MDAH before work can begin. You should receive the MOA no later than July 15, 2020. The grant period will run from the date the MOA is signed through August 1, 2021.

If you have any questions regarding the project, the MOA, or historic preservation in general, please do not hesitate to contact the Mississippi Department of Archives and History staff.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lydia Charles', is written over a horizontal line.

Lydia Charles
CLG Grant Administrator

cc: Ms. April Havens Stennett, Grants and Projects Director, Gautier

Memorandum of Agreement

THIS AGREEMENT between the Historic Preservation Division, **Mississippi Department of Archives and History**, hereinafter called MDAH, by and through the State Historic Preservation Officer, and the **City of Gautier**, hereinafter called the Grantee, relates to a project to be undertaken by the Grantee, assisted by MDAH with a matching Certified Local Government grant-in-aid established under the National Historic Preservation Act of 1966, as amended, and administered through the National Park Service, US Department of the Interior.

MDAH and the Grantee agree as follows:

1. Work Program

This grant is for a Historic marketing/publications project to be completed in Gautier, Jackson County. The Grantee shall carry out project work as specified in the “Work Program” for this project, which is hereby incorporated into and made a part of the Memorandum of Agreement as **Attachment A**.

The approved work program, products, and performance/reporting milestones may not be altered without prior written approval from the Certified Local Government Grants Administrator of the Historic Preservation Division, Department of Archives and History.

All products produced with assistance of this grant must be in compliance with the applicable Secretary of the Interior’s *Standards for Archaeology and Historic Preservation*.

2. Period of Performance

All work carried out as part of this grant-assisted project shall be conducted between the latest date of the signature of either the State Historic Preservation Officer or the Mayor of Gautier and **August 1, 2021**. **Extensions will not be given to late or incomplete projects.**

3. Compensation

Anticipated Project Cost: **\$ 2,500.00**

The Grantee is expected to be able to cover all costs incurred during the course of the project, prior to reimbursement of the grant funds. Compensation to the Grantee shall be on a **matching basis**. The Grantee is required to provide **at least** a 50% of match of the final project cost.

Subject to receipt of funds from the National Park Service and to successful completion of all project work activities, MDAH, agrees to **reimburse** the Grantee **\$1,250.00** or 50% of eligible final project costs, **whichever is less**, based on the following conditions:

- a. Submission of all project completion materials to MDAH, as outlined in Section 9 below no later than **August 1, 2021**. A Project Completion Report shall accompany the completed materials.
- b. **Two (2)** copies of an acceptable reimbursement request and auditable records, as specified in the Historic Preservation Fund Grants Manual, must be submitted to MDAH no later than **August 31, 2021**. Acceptable federal and nonfederal share supporting documentation needed to substantiate billing (i.e., timesheets, copies of front and back of canceled checks, etc.) must be submitted by Grantee prior to reimbursement.

- c. The Grantee agrees to maintain all financial and administrative documents and records pertaining to the full life-cycle of the grant, for a period of not less than five years after completion of the project. The State Department of Audit, the State Historic Preservation Officer, the National Park Service, the Department of the Interior, the Comptroller of the United States, and any of their duly authorized representatives shall have access to grant records for audit purposes.

4. Allowable Costs

Allowable costs are those costs documented to the satisfaction of MDAH, that conform to the approved project budget and that are determined by MDAH to:

- a. Meet federal requirements for the program;
- b. Be necessary and reasonable to the completion of project work;
- c. Have been incurred for project work during the period of the grant.

5. Personnel Selection

Project personnel shall have qualifications appropriate to the major work elements of the project, and may include Grantee staff members, private consultants, or university students and non-paid volunteers, if under the supervision of a qualified principal investigator who must have qualifications in the areas of history and architectural history, preferably with historic preservation experience.

The Grantee may utilize small purchase procedures (as specified in NPS-49, Chapter 17-Procurement Standards, H. 1.) when projects do not exceed \$100,000. Grantees shall further comply with state and local small purchase dollar limits. When the project exceeds the federal, state, or local amount, the Grantee must utilize competitive negotiation procedures (competitive sealed bids) for procurement of architectural/engineering professional services, whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. Resumes, references, and past work experience may be evaluated to assess professional qualifications.

The Grantee shall maintain records sufficient to detail the significant history of procurement. These records shall include, but are not necessarily limited to, information pertinent to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejections, and the basis for the cost or price. Prior to reimbursement for expenditures, the Grantee must forward to the Department of Archives and History evidence of compliance with federal competitive procurement requirements for professional services and subcontracts.

6. Contracts

In addition to provisions defining a sound and complete procurement contract, any recipient of federal grant funds shall include the following contract provisions or conditions in all procurement contracts and subcontract as required by these provisions, Federal law or the National Park Service:

- a. Contracts other than small purchases shall contain provisions or conditions that will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanction and penalties as may be appropriate.
- b. All contracts shall contain suitable provisions for termination by the Grantee, including the manner by which it will be effected and the basis for settlement. In addition, such contracts shall describe conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the contractor.

- c. All contracts awarded by the Grantee shall contain a provision requiring compliance with Executive Order 11246, entitled “Equal Employment Opportunity,” as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60).
- d. All contracts and subgrants for construction or repair shall include a provision for compliance with the Copeland “Anti-Kickback” Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR Part 3). This Act provides that each contractor or subgrantee shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled.

The Grantee shall retain the possibility of reprinting any publications by including in any consultant contract a requirement that the consultant waive any claim to a copyright.

7. Professional Supervision

The Grantee agrees to appoint a **project coordinator** whose professional qualifications have received prior approval of the Historic Preservation Division to ensure that the work conforms to the approved work program and to provide the necessary standard of professional conduct required for this project under the federal program regulations. **The project coordinator will be responsible for completing the grant reports as outlined in Section 8 below and for ensuring that all project materials are submitted by the consultant.** The staff of the Historic Preservation Division will maintain regular contact with the project coordinator and will provide necessary and reasonable amounts of training, advice, or technical assistance as required for the successful completion of project work.

8. Reports

The Grantee will be required to submit Grant Progress Reports (both programmatic and fiscal) on **October 30, 2020; January 29, 2021; and April 30, 2021** as well as the Project Completion Report on **August 1, 2021** and the Reimbursement Request (with supporting materials) by **August 31, 2021**.

The Grantee shall contact MDAH’s Certified Local Government Grants Administrator **immediately** if any situation should arise which will affect the timely or successful completion of this project and/or the final report of materials.

9. Project Completion Materials

The Grantee agrees to submit final completion materials and a summary narrative **Project Completion Report** by **August 1, 2021**, in a format consistent with the Secretary of the Interior’s *Standards for Archaeology and Historic Preservation* and as specified by the Historic Preservation Division.

The Grantee shall submit any materials or reports requiring review or revision by MDAH in a timely manner so as to ensure that final materials are submitted no later than **August 1, 2021**.

A final expense summary, due **August 31, 2021**, shall be detailed by each budget category and indicate which items were charged to each source of funding (federal and non-federal).

Any Grantee that is required to have an audit conducted in accordance with the Single Audit Act (A-128) shall submit to MDAH a copy of the audit (or audits) for the time period covered by this grant, within three months following completion of the audit(s).

10. Acknowledgment of Federal Assistance

Federal grant assistance shall be acknowledged in any public announcements, news releases, articles, publications, audio-visual materials, and pertinent presentations that the Grantee produces or initiates. The acknowledgment format is detailed in the **Attachment B** and shall substantially state that the project has been funded with the assistance of a matching grant-in-aid from the National Park Service of the US Department of the Interior, through the Mississippi Department of Archives and History, under provisions of the National Historic Preservation Act of 1966.

The copyright for any publication resulting from this agreement shall be available to the Grantee. The Grantee agrees to, and awards to the United States Government and its officers, agents, and employees acting within the scope of their official duties, a royalty-free, nonexclusive, and irrevocable license throughout the world for Government purposes, to publish, translate, reproduce, and use all subject data or copyrightable material based on such data covered by the copyright.

11. General Provisions

The Grantee agrees to comply with all federal and state laws and regulations concerning equal opportunity, affirmative action, and fair employment practices. The Grantee further agrees to comply with all applicable regulations, laws, policies, guidelines, and requirements of this federal grant program, including the Single Audit Act of 1984 for state and local governments or the audit requirements of OMB Circular A-110 for universities and nonprofit organizations. In addition to the terms detailed in this agreement, all federal requirements governing grants (OMB Circulars A-87 or A-122, A-102 or A-110, and A-128) are applicable. The Grantee agrees to abide by all assurances made part of this agreement as **Attachments C**.

Grant funds shall not be disbursed for any project of activity that does not evidence that:

- a. Planned work has been accomplished within the scope of the subgrant or contractual agreement summarized in the Work Program (**Attachment A**)
- b. Work was done according to the applicable Secretary's *Standards for Archaeology and Historic Preservation*.
- c. Work was done in accordance with the terms and conditions of the applicable Historic Preservation Fund grant.

In circumstances where funds are disbursed for ineligible activities, such costs shall be returned to the MDAH by the Grantee.

12. Termination of Agreement

This agreement may be terminated short of conclusion due to one of the following situations:

- a. Termination for Cause - MDAH may terminate any grant, in whole or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the terms and conditions of the grant. MDAH will promptly notify the Grantee in writing of the termination and the reasons for the termination, together with the effective date. Payments made to Grantees or recoveries by MDAH under grants terminated for cause will be in accordance with the legal rights and liabilities of the parties.
- b. Termination for Convenience - MDAH or the Grantee may terminate grants of subgrant projects in whole or in part when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties will agree upon the termination conditions, including the effective date, and in the case of partial terminations, the portion to be terminated.

- c. Termination by Grantee - The Grantee may unilaterally cancel the grant at any time prior to the first payment on the grant, although MDAH must be notified in writing. Once initiated, no grant finance with HPF assistance shall be terminated by a Grantee prior to satisfactory completion without the approval of MDAH. After the initial payment, the project may be terminated, modified, or amended by the Grantee only by mutual agreement of the Grantee and MDAH. Requests for termination prior to completion must fully explain the reasons for the action and detail the proposed disposition of the uncompleted work.

When a grant is terminated, the Grantee will not incur new obligations for the terminated portion after the effective date of termination. The Grantee will cancel as many outstanding obligations as possible. The MDAH will allow full credit to the Grantee for the federal share of the noncancelable obligations properly incurred by the Grantee prior to the termination. Costs incurred after the effective date of the terminations will be disallowed.

THIS AGREEMENT becomes effective upon signature of the parties below.

BY _____
Katie Blount
State Historic Preservation Officer
Date _____

BY _____
Honorable Phil Torjusen
Mayor of Gautier
Date _____

Return to:

Lydia Charles
Historic Preservation Division
Mississippi Department of Archives and History
P. O. Box 571
Jackson, MS 39205-0571

ATTACHMENT A: WORK PROGRAM

1. This project will include the reprinting of 100 copies of the book, *Gautier, Mississippi: A Short Story*, for marketing and public education efforts in Gautier.
2. MDAH requires submission of material layout and text before the books are reprinted. An acknowledgment of the National Park Service and Mississippi Department of Archived and History support must be included in the layout (see Attachment B for more information).

ATTACHMENT B: Acknowledging Federal Assistance

An acknowledgment of National Park Service and Mississippi Department of Archives and History support must be made in connection with the publication or dissemination of any printed, audio-visual, or electronic material based on, or developed under, any activity supported by this grant. This acknowledgment shall be in the form of the following statement:

This publication has been financed in part with Federal funds from the National Park Service, U. S. Department of the Interior, through the Historic Preservation Division of the Mississippi Department of Archives and History. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior or the Mississippi Department of Archives and History, nor does the mention of trade names, commercial products or consultants constitute endorsement or recommendation by these agencies. This program received Federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U. S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, disability or age in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to:

Office of Equal Opportunity
National Park Service
1849 C Street, N.W.
Washington, D.C. 20240

Attachments C: Assurances-Non-Construction Programs

OMB Approval No. 0348-0040

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please do not return your completed form to the Office of Management and Budget; send it to the address provided by the sponsoring agency.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances, if such is the case you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, thought any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in the accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. g§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to; (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §(j) 1681-1683, and 1685- 1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.O. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 36701 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a and 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §g 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction sub agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is 510,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91 -190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (e) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State

management program developed under the Coastal Zone Management Act of 1972(16U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the national Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C- 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 or OMB Circular No. A-133, Audits of Institutions of Higher Learning and other Non-profit Institutions.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signature of Authorized Certifying Official	Title
Applicant Organization	Date Submitted

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:

July 7, 2020

Title:

Authorization to Advertise for Bids for the Water Well Project

Introduced by:

Contact Person/Telephone

April Stennett 497-8000

Summary Explanation: Authorization to Advertise for Bids for the Water Well Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier desires a new water well to be installed behind City Hall in order to provide water capacity for the new water treatment plant designed by Waggoner Engineering; and

WHEREAS, the well is projected to provide 1,200 gallons per minute and will also have the capacity to pump into the City's distribution system directly; and

WHEREAS, in order to begin work on this project, the City is required to advertise the project for bids; and

WHEREAS, the advertisement will run in the Sun Herald on July 13, 2020 and July 20, 2020, and bids will be opened on August 5, 2020; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Water Well Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants Administrator
Date: 6/30/2020
Subject: Permission to Advertise for Bid for the Water Well Project

REQUEST:

The Grants and Projects Department requests authorization to advertise for bid for the City Hall Water Well.

BACKGROUND:

This water well will be installed behind City Hall and will be used to provide water capacity for the new water treatment plant being designed by Waggoner Engineering. The well is planned to provide 1,200 gallons per minute and will also have the capability to pump into the City's distribution system directly.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on July 13, 2020 and July 20, 2020. Bids will be opened at 10 a.m. on August 5, 2020.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bid for the City Hall Water Well.

The City Council may:

- 1) Approve the advertisement as presented; or
- 2) Not approve the advertisement as presented.

ATTACHMENTS:

ADVERTISEMENT FOR BIDS

NOTICE is hereby given that the **CITY OF GAUTIER** will receive written sealed bids until the hour of **10:00 AM CST on August 5, 2020** for the furnishing of all labor and materials and for the construction of that certain project designated as **"CITY HALL WATER WELL."**

The project consists of construction of a water supply well, site improvements, and all related appurtenances as shown in the Bid Documents.

Bidders shall submit their bids either in a sealed envelope or electronically. Bids submitted by envelope must be addressed to SHERRY FARABEE, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, MS 39553. A view-only copy of the plans, specifications, and proposal documents are available at the Gautier City Hall, office of the City Clerk. Electronic bids may be submitted in lieu of a sealed bid through www.waggonerengplans.com.

Bid documents are being made available via paper copy or digital copy (CD). Plan holders are required to register for an account and log-in at www.waggonerengplans.com. At this site, plans can be viewed for no charge or physically purchased. All plan holders are required to have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. For questions regarding website registration, online orders, or electronic bidding, please contact Plan House Printing at (662) 407-0193.

A Bid Bond or a Certified Cashiers Check in the amount of 5% of the total bid price is required.

The total Contract Time will be **210** consecutive calendar days and the liquidated damages will be **\$500** per consecutive calendar day thereafter.

The **CITY OF GAUTIER** hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises/woman business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Award will be made to the lowest and best bidder, and the CITY OF GAUTIER reserves the right to reject any and all bids.

BY ORDER OF THE CITY COUNCIL THIS THE 7th DAY OF JULY, 2020.

**PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553**

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

July 7, 2020
Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2020 HIDTA grant and execute the Certification Regarding Lobbying form.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond; and

WHEREAS, the Gautier Police Department has an assigned an officer on the local FBI Task Force; and

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Are (HIDTA) provides certain assets for that officer, such as a vehicle and overtime reimbursement; and

WHEREAS, no reimbursements can be made until the Memorandum of Agreement (MOA) and the Certification Regarding Lobbying are executed; and

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area funds for 2020 total \$12,924.00; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Agreement (MOA) would be in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into the attached Memorandum of Agreement is hereby approved.

IT IS FURTHER ORDERED that execution of the Certification Regarding Lobbying is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants Administrator
Date: 6/30/2020
Subject: Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) 2020 Memorandum of Agreement

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a Memorandum of Agreement with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2020 HIDTA grant and execute the Certification Regarding Lobbying form.

BACKGROUND:

The Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond. The Gautier Police Department has an assigned officer on the local FBI Task Force, and HIDTA provides certain assets for that officer, such as a vehicle and overtime reimbursement.

DISCUSSION:

No reimbursements will be made until this agreement and the attached Certification Regarding Lobbying form is executed. HIDTA funds for 2020 total \$12,924.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a Memorandum of Agreement with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2020 HIDTA grant and execute the Certification Regarding Lobbying form.

The City Council may:

- 1) Approve acceptance of the grant award and authorize entering into a MOA as presented; or
- 2) Not approve acceptance of the grant award as presented.

ATTACHMENTS:

1. Gautier PD 2020 MBN MOA



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
MISSISSIPPI BUREAU OF NARCOTICS

Tate Reeves
GOVERNOR

March 2, 2020

Acting Chief
Gautier PD
3330 Highway 90
Gautier, MS 39553

Dear Sir:

Congratulations! Enclosed is your FY 2020 HIDTA Sub grantee Cooperative Agreement. Please have the appropriate Agency Official sign the agreement acceptance section and return a copy of the agreement to me. A copy of the award letter is also enclosed for your files with your approved budgets.

Please note changes under the 2020 grant awards that are covered in Appendix C which includes the Grant Conditions section that must be signed by your agency head and Certification Regarding Lobbying. Please fill out and sign all of these certifications and return with your MOA.

Also enclosed are blank copies of the Detailed Expenditure. In addition, enclosed is an Overtime Reimbursement Certification and Vehicle Reimbursement form (Appendix B) to be used when claiming overtime reimbursements.

If you have any questions, please call me at 601.371.3625. We look forward to working with you on this project.

Sincerely,

Shauna Powell
Mississippi Bureau of Narcotics

601.371.3625- Work
601.352.4729- Fax
spowell@mbn.ms.gov

Enclosures

MEMORANDUM OF AGREEMENT

BETWEEN THE

MISSISSIPPI BUREAU OF NARCOTICS

AND THE

**MISSISSIPPI GULF COAST HIGH INTENSITY
DRUG TRAFFICKING AREA**

AND THE

GAUTIER POLICE DEPARTMENT

This Agreement between the Mississippi Bureau of Narcotics (MBN), Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the **GAUTIER POLICE DEPARTMENT** (LEO) shall begin on 01/01/2020 and shall not extend beyond 12/31/20 unless the period is extended by written modification to this Agreement.

WHEREAS, MBN has been designated as the fiscal agent for the State of Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through MBN.

NOW THEREFORE, MBN, HIDTA and LEO hereby agree to the disbursement of HIDTA funds in the amount of **\$12,924.00** to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).

2. LEO agrees to abide by and be bound by the attached approved budget (Appendix A) for purchases including future reprogramming requests as approved by MBN and Gulf Coast

HIDTA. All reprogramming requests shall be submitted via e-mail to the Mississippi Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the MBN financial office through the HIDTA State Director of Operations at the following address by the 10th of the following month:

**Shauna Powell, Chief Financial Officer
Mississippi Bureau of Narcotics
P.O. Box 720519
Byram, Mississippi 39272-0519**

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Mississippi Gulf Coast HIDTA State Director no later than the 15th day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items in Appendix C and return to MBN along with the signed agreement.

5. The parties agree and understand that MBN is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

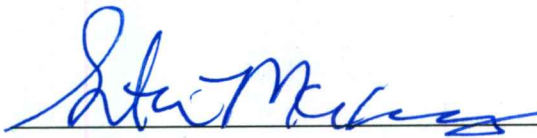
6. MBN agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into MBN special revenue funds.

7. LEO agrees to reimburse MBN for any purchase paid by MBN which is later disallowed after audit or financial review.

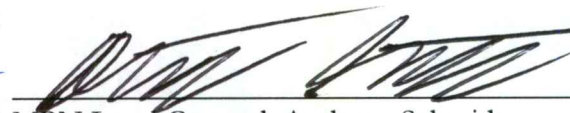
8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.



Steve Maxwell
Acting Director, Mississippi Bureau of Narcotics



MBN Legal Counsel, Anthony Schmidt
Reviewed as to legal form



Tony Sauro
State Director, Mississippi Gulf Coast HIDTA

Law Enforcement Agency Head

Appendix - A

Approved G20-GC0003A Budget

Your spending plan will be comprised of current and previous unused grants and reprograms

Budget Detail

2020 - Gulf Coast

Initiative - Jackson County Major Investigations Team

Investigation

Award Recipient - Mississippi Bureau of Narcotics (G20GC0003A)

Resource Recipient - Gautier Police Department

Current Budget (net of reprogrammed funds) \$12,924.00

Overtime	Quantity	Amount	Comments
Investigative - Law Enforcement Officer	1	\$8,161.00	1-Interdiction officer @ \$10,000 (Less excess PY funds of \$1,839)
Overtime		(\$1,000.00)	
Total Overtime	1	\$7,161.00	
Services	Quantity	Amount	Comments
Services		\$1,000.00	
Vehicle allowance	1	\$4,763.00	1 @ \$8,400/yr (1 TFO assigned) (Less excess PY funds of \$3,637)
Total Services	1	\$5,763.00	
Total		\$12,924.00	

DETAILED EXPENDITURE WORKSHEET



Award #: _____
 Period: _____
 From: _____
 To: _____

Agency: _____
 Initiative: _____

Code	Description	Amount This Period
PERSONNEL	Regular salary, including vacation and holiday, paid to agency employees	_____
FRINGE	FICA, Retirement, Health, Life, Dental, Other Fringe Benefits paid in accordance with agency policies	_____
OVERTIME	Overtime paid to agency employees	_____
TRAVEL	Operational (Witness interview & Managerial meetings), Seminars, Conferences/Training/Local travel costs, including transportation, lodging, meals, and incidentals	_____
FACILITIES	.Lease of office space, warehouse, and other facilities .Facilities-related services, including Utilities (electricity, water, sewer, garbage), Janitorial & Alarm, and Improvements/Upgrades/Maintenance (e.g., repairs, fumigation)	_____
SERVICES	.All lease/rental of equipment [all phones (local/long distance charges), pagers, radios, copiers, vehicles, computers, data lines, audio/visual] .Contractual services [Workforce under contract for specific project, Consultants (computer, investigative, litigation), Photo processing] .Insurance (planes, vehicles, professional) .Repairs/Maintenance (all except facilities) - service agreements .Training/Tuition (fees, course-related books & supplies) .Training/Tuition (fees, course-related books & supplies)	_____
EQUIPMENT	Purchase of Equipment [Communications (audio, phones, pagers, radios); Office (furniture, computer work stations, computers & accessories, copiers, fax machines, & others); Surveillance (electronics, specialized audio/phone, equip., lens, scopes, night vision, pen register, automatic dialed number recorder); Photo (cameras, lenses, and related equipment); Transportation (vehicles, vans, planes, boats, motorcycles, accessories); Video (video & infrared/night vision cameras and lenses, microwave, monitor, VCR, transmitter, others)]	_____
SUPPLIES	Books, directories, subscription to journals, etc.; Computer software/updates, and supplies (paper, toner, etc.); Vehicle fuel, lubricants, repair parts; Uniforms, safety glasses, riot equip.; Films, office and analytical supplies)	_____
OTHER COSTS	Purchase of Information/Evidence; Items not covered elsewhere	_____

\$ _____

Appendix B



High Intensity Drug Trafficking Area

3838 North Causeway Suite 1900 - Metairie, Louisiana 70002 - Phone(504) 840-1400 - Fax (504) 840-1406

VEHICLE ALLOWANCE

AGENCY: _____

GC HIDTA INITIATIVE: _____

GRANT #: _____

MONTH/ YEAR: _____

DESCRIPTION OF VEHICLE DRIVEN BY FULL-TIME GC HIDTA AGENT(S) SEEKING ALLOWANCE:

Make	Model	Year	VIN:	Beginning/ Ending/ Total driven/ driver's name
1.				0
2.				0
3.				0
4.				0
5.				0
6.				0
7.				0
8.				0
9.				0
10.				0

Names of full-time Agents Assined from your department during this reporting period.
(NOTE: List all sworn officers assigned full-time to all GCHIDTA Initiatives).

1.	_____	Appendix B	
2.	_____		
3.	_____		
4.	_____	9.	14.
5.	_____	10.	15.

AMOUNT CLAIMED: \$2,100.00

Name of Agency Certifying Official

Signature of Employee

Signature of Initiative Supervisor

Signature of State Director

Appendix C

CERTIFICATION REGARDING LOBBYING

Each applicant shall file this certification and disclosures form if applicable, with each submission that initiates agency consideration of such applicant for an award of a LETS contract, grant or cooperative agreement of \$100,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here _____ and complete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

Signature of Authorized Official

Date

Title

Certification Regarding Lobbying

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

July 7, 2020
Approval of Permit and Indemnity Agreement relating to
424 Highway 90

Introduced by:

Contact Person/Telephone

Josh Danos 497-8000

Summary Explanation: Approval of Permit and Indemnity Agreement relating to 424 Highway 90

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
									Colledge
									☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
									Colledge
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:
Title:

**July 7, 2020
Approval of Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐ Martin	☐ George	☐ Jackson	☐ Vaughan	☐ Anderson	☐ Colledge	☐
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Second Made by:

Torjusen	☐ Martin	☐ George	☐ Jackson	☐ Vaughan	☐ Anderson	☐ Colledge	☐
----------	---------------------------------	---------------------------------	----------------------------------	----------------------------------	-----------------------------------	-----------------------------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CITY OF GAUTIER 7M BOND ACCT	202438	07/07/2020	06/16/2020			409,817.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-900-969	TR 7M GO BOND 2010		08012020	06/16/2020			365,075.00
	001-900-969	TR 2020 GO BOND REFI		08012020	06/16/2020			44,742.28
001	CABLE ONE INC	202439	07/07/2020	06/12/2020			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUN CABLE BOX: #118476316		06012020	06/08/2020			62.38
001	CABLE ONE INC	202440	07/07/2020	06/12/2020			205.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUN 2020: #107718371		06012020	06/08/2020			205.12
001	CABLE ONE INC	202441	07/07/2020	06/12/2020			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUN 2020 SUBSTN: #107718827		06012020	06/08/2020			83.32
001	MSC 7511	202462	07/07/2020	06/16/2020			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FFO200-01 RENTAL FEE		INV3692928	06/05/2020			470.88
001	MSC 7511	202468	07/07/2020	06/18/2020			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-639	SERVICE: "CHECK" PRINTER		INV3699549	06/10/2020			250.00
001	AT&T	202488	07/07/2020	06/23/2020			3,128.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	06/14/2020			3,128.69
001	DELTA COMPUTER SYSTEMS INC	202490	07/07/2020	06/23/2020			510.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2020 ACCT SOFTWARE MAINT		MN138614	06/18/2020			350.00
	001-092-698	JUL 2020 PRIV LIC SW MAINT		MN138615	06/18/2020			140.00
	001-092-698	JUL 2020 VOTER REG SW MAINT		MNHR002065	06/19/2020			20.00
001	GLOBALSTAR	202491	07/07/2020	06/23/2020			86.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0002610471	06/16/2020			86.50
001	SOUTHERN TIRE MART LLC DEPT 143	202497	07/07/2020	06/24/2020			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	REPR FLAT RF: UNIT S48		2500041352	06/22/2020			40.00
	001-161-638	SERVICE CALL: UNIT S48		2500041352	06/22/2020			85.00
001	AT&T	202503	07/07/2020	06/24/2020			33.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM		2284970262	06/14/2020			33.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	202505	07/07/2020	06/24/2020				
	Account Number	Description		Invoice #	Date	P.O.	164.42	
	001-092-605	MONTHLY SERVICE		2284977070	06/14/2020		Amount	164.42
001	AT&T	202507	07/07/2020	06/25/2020				
	Account Number	Description		Invoice #	Date	P.O.	277.39	
	001-092-605	MONTHLY SERVICE		2284972172	06/14/2020		Amount	277.39
001	PITNEY BOWES INC	202511	07/07/2020	06/25/2020				
	Account Number	Description		Invoice #	Date	P.O.	19.54	
	001-092-698	INK PAD REPLACEMENT KIT		1015842305	06/11/2020		Amount	19.54
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	202513	07/07/2020	06/25/2020				
	Account Number	Description		Invoice #	Date	P.O.	422.97	
	001-092-698	LEASE PMT: POSTAGE MACHINE		3311359248	06/05/2020		Amount	422.97
001	HANCOCK WHITNEY BANK	202514	07/07/2020	06/25/2020				
	Account Number	Description		Invoice #	Date	P.O.	54,725.27	
	001-100-815	LEASE 076390: FINAL PMT		220972	06/11/2020		Amount	54,725.27
001	SUN HERALD	202515	07/07/2020	06/25/2020				
	Account Number	Description		Invoice #	Date	P.O.	525.20	
	001-040-559	52 WK SUBSCRIPTION		BLX2003375	06/11/2020		Amount	525.20
001	SINGING RIVER ELECTRIC COOPERATIVE	202527	07/07/2020	06/26/2020				
	Account Number	Description		Invoice #	Date	P.O.	730.13	
	001-161-631	BROWN FD 95237002		06152020	06/22/2020		Amount	266.96
	001-161-631	MARTIN BLUFF FD 58380001		06172020	06/23/2020			268.44
	001-201-629	SIGNAL LIGHTS 17546		06172020	06/23/2020			33.90
	001-092-631	CITY LIMIT SIGN 17546		06172020	06/23/2020			27.37
	001-100-631	MBLUFF SUB STN 58521002		06172020	06/23/2020			133.46
001	CABLE ONE INC	202530	07/07/2020	06/26/2020				
	Account Number	Description		Invoice #	Date	P.O.	83.32	
	001-161-698	JUL 2020: CFD #122024086		06162020	06/23/2020		Amount	83.32
001	CABLE ONE INC	202531	07/07/2020	06/26/2020				
	Account Number	Description		Invoice #	Date	P.O.	83.32	
	001-161-698	JUL 2020: SFD #122025091		06162020	06/23/2020		Amount	83.32
001	CABLE ONE INC	202532	07/07/2020	06/26/2020				
	Account Number	Description		Invoice #	Date	P.O.	83.32	
	001-161-698	JUL 2020: NFD #122024383		06162020	06/23/2020		Amount	83.32
001	SINGING RIVER ELECTRIC COOPERATIVE	202551	07/07/2020	06/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	8,619.72	
	001-201-633	STREET LIGHTING 10054		06182020	06/25/2020		Amount	5,996.32
	001-201-629	SIGNAL LIGHTS 10054		06182020	06/25/2020			618.99
	001-092-631	CITY HALL 10054		06182020	06/25/2020			874.38
	001-170-631	FRAZIER PARK 10054		06182020	06/25/2020			50.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	202551	07/07/2020	06/29/2020			8,619.72	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-631	SENIOR BLDG 10054	06182020	06/25/2020			162.12	
	001-161-631	CENTRAL FD 10054	06182020	06/25/2020			456.20	
	001-170-631	CITY PARK 10054	06182020	06/25/2020			146.54	
	001-092-631	PUBLIC WORKS 10054	06182020	06/25/2020			287.41	
	001-092-631	HWY 90 SIGN 10054	06182020	06/25/2020			26.98	
001	SINGING RIVER ELECTRIC COOPERATIVE	202552	07/07/2020	06/29/2020			2,505.26	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-631	POLICE STATION 66298004	06182020	06/25/2020			1,776.60	
	001-201-629	SIGNAL LIGHT 89113001	06182020	06/25/2020			63.03	
	001-170-631	CITY PARK RESTRMS 89912001	06182020	06/25/2020			333.20	
	001-201-633	STREET LIGHTS 90345002	06182020	06/25/2020			133.36	
	001-092-631	RECORDS BLDG 90790001	06182020	06/25/2020			158.26	
	001-170-631	FRAZIER RESTRMS 98546001	06182020	06/25/2020			40.81	
001	SINGING RIVER ELECTRIC COOPERATIVE	202553	07/07/2020	06/29/2020			929.24	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-633	DOLPHIN ST 94987002	06182020	06/25/2020			62.34	
	001-201-633	DOLPHIN ST 94988002	06182020	06/25/2020			68.16	
	001-201-633	DOLPHIN ST 94989002	06182020	06/25/2020			60.95	
	001-201-633	DOLPHIN ST 94990002	06182020	06/25/2020			601.05	
	001-201-633	WM PAYNE 100244001	06182020	06/25/2020			57.90	
	001-201-633	WM PAYNE 100245001	06182020	06/25/2020			78.84	
001	SINGING RIVER ELECTRIC COOPERATIVE	202554	07/07/2020	06/29/2020			224.70	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-631	SPORTS PAVILION 66582005	06182020	06/25/2020			171.73	
	001-170-631	ROUNDAABOUT 102311002	06182020	06/25/2020			25.00	
	001-170-631	FITNESS TRAIL 10968001	06182020	06/25/2020			27.97	
001	SINGING RIVER ELECTRIC COOPERATIVE	202555	07/07/2020	06/29/2020			845.28	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-631	SOUTH FD 76008001	06192020	06/26/2020			305.65	
	001-170-631	BACOT PARK 10137	06192020	06/26/2020			384.01	
	001-201-629	SIGNAL LIGHTS 10138	06192020	06/26/2020			130.62	
	001-170-631	BACOT SPLASHPAD 103751001	06192020	06/26/2020			25.00	
001	GULF REGIONAL PLANNING COMMISSION	202565	07/07/2020	06/30/2020			1,204.76	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-021-601	BENE-COST ANALYSIS:BUILD GRANT FY20.GAUTI		06/09/2020			1,204.76	
001	HARTTECH HEATING AND AIR	202566	07/07/2020	06/30/2020			250.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-635	REPL THERMOSTAT: FRAZIER	161271	06/25/2020			250.00	
001	FUELMAN	202567	07/07/2020	06/30/2020			1,808.74	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-525	UNL FUEL	NP58375661	06/15/2020			1,549.94	
	001-161-525	UNL & DSL FUEL	NP58375661	06/15/2020			207.62	
	001-170-525	UNL FUEL	NP58375661	06/15/2020			29.43	
	001-205-525	UNL FUEL	NP58375661	06/15/2020			21.75	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MSC 7511	202568	07/07/2020	06/30/2020			113.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	GEMM00-01 RENTAL FEE	INV3724014	06/25/2020			113.14	
001	FUELMAN	202570	07/07/2020	06/30/2020			1,830.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP58405689	06/22/2020			21.41	
	001-100-525	UNL FUEL	NP58405689	06/22/2020			1,407.71	
	001-161-525	UNL & DSL FUEL	NP58405689	06/22/2020			213.16	
	001-170-525	UNL FUEL	NP58405689	06/22/2020			187.72	
001	FUELMAN	202572	07/07/2020	06/30/2020			2,111.46	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP58425218	06/29/2020			59.07	
	001-100-525	UNL FUEL	NP58425218	06/29/2020			1,533.44	
	001-161-525	UNL & DSL FUEL	NP58425218	06/29/2020			333.58	
	001-170-525	UNL & DSL FUEL	NP58425218	06/29/2020			116.38	
	001-205-525	UNL & DSL FUEL	NP58425218	06/29/2020			68.99	
001	SEYMOUR ENGINEERING PLLC	202578	07/07/2020	06/30/2020			2,240.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-603	LAND-WATER CONS GRANT APP	7657	06/30/2020			1,750.00	
	001-094-603	TOWN COMMONS DRAWINGS	7657	06/30/2020			490.00	
001	MS MUNICIPAL LEAGUE	202588	07/07/2020	06/30/2020			40.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-681	CMO GRAD PKG: TORJUSEN, P	31406	06/25/2020			40.00	
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	202592	07/07/2020	06/30/2020			175.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	FF-EL 101 ENTRY FIRE TEST (7)	55865C4X4K	06/15/2020	200759		83.16	
	001-161-604	ADMIN FEE	55865C4X4K	06/15/2020	200759		92.15	
001	MID SOUTH UNIFORM & SUPPLY INC	202593	07/07/2020	06/30/2020			885.71	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	SS NAVY SHIRT (4)	606121	06/18/2020	200762		187.60	
	001-100-535	LS NAVY UNIFORM SHIRT (2)	606121	06/18/2020	200762		99.82	
	001-100-535	ARMORSKIN BASE SS LARGE (3)	606121	06/18/2020	200762		142.50	
	001-100-535	NAVY PANTS NO STRIPES (6)	606121	06/18/2020	200762		275.04	
	001-100-535	SEW ON PATCH (24)	606121	06/18/2020	200762		24.00	
	001-100-535	ARMORSKIN BASE SS 2XL (3)	606121	06/18/2020	200762		156.75	
001	LAWRENCE PRINTING COMPANY INC	202594	07/07/2020	06/30/2020			122.08	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	MINUTE BOOK PAPER 11X8.5	47839	06/09/2020	200745		110.00	
	001-040-559	SHIPPING	47839	06/09/2020	200745		12.08	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SUNBELT FIRE INC	202595	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	LABOR HIGH PRESSURE AIR LINE	122934	06/15/2020	200768		31.21	
	001-161-639	BARS106CG-4-4 JIC HOSE END	122934	06/15/2020	200768		19.00	
	001-161-639	BARS101CG-4-4 HOSE END RIGID	122934	06/15/2020	200768		6.21	
							6.00	
001	COOPER FAMILY MED CENTER	202596	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PHYSICAL ACADEMY: THOMAS, BEN	39339	06/11/2020	200655		160.00	
	001-100-604	EKG ACADEMY: THOMAS, BEN	39339	06/11/2020	200655		100.00	
							60.00	
001	MS TROPHY LLC	202597	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	NAME-SERVING BAR: THOMAS	13351	06/12/2020	200672		67.70	
	001-100-559	NAME-SERVING BAR: SELOVER	13351	06/12/2020	200672		31.20	
	001-100-559	SHIPPING	13351	06/12/2020	200672		31.20	
							5.30	
001	HENZE ENTERPRISES INC	202598	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-577	15 CY FILL DIRT: BUDDY DAVIS	29409	06/09/2020	200365		135.00	
							135.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	202599	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-045-559	NXT 4FT SURGE PROTECTOR	3448730856	06/11/2020	200753		883.95	
	001-094-559	STAPLES MOUSE PAD	3447784747	05/30/2020	200708		8.81	
	001-094-559	12IN ACRYLIC RULER	3447784747	05/30/2020	200708		2.27	
	001-094-559	COMMAND LARGE HOOK 729035	3447784747	05/30/2020	200708		2.06	
	001-040-500	PLASTIC CLIPBOARD 9X12	3448676843	06/10/2020	200751		5.83	
	001-040-559	OSCILLATING STAND FAN 16IN	3449072030	06/16/2020	200751		6.56	
	001-040-500	BROTHER TN 221Y YELLOW TONER	3449194298	06/18/2020	200773		35.89	
	001-040-500	BROTHER TN 221 BLACK TONER	3449194298	06/18/2020	200773		57.12	
	001-040-500	BROTHER TN 221M MAGENTA TONER	3449194298	06/18/2020	200773		73.08	
	001-040-500	10 CS COPY PAPER 8.5X11	3449194298	06/18/2020	200773		56.12	
	001-010-500	CLASP BRN ENVELOPE 9X12 100/BX	3449194298	06/18/2020	200773		415.30	
	001-010-500	CS 8.5X11 COPY PAPER	3449328434	06/20/2020	200780		6.91	
	001-010-500	STANDARD STAPLES	3449328434	06/20/2020	200780		41.53	
	001-010-500	SCOTCH TAPE 12PK	3449328434	06/20/2020	200780		3.40	
	001-010-500	HP 05A BLACK TONER 2PK	3449328434	06/20/2020	200780		25.99	
							143.08	
001	BARNEYS POLICE AND HUNTING SUPPLIES	202601	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	HP4488G COLLAR BRASS (4)	34119	06/10/2020	200673		237.91	
	001-100-559	SAF77-83 POUCH MAG GLK17 (5)	34008	05/28/2020	200673		47.96	
							189.95	
001	CUPIT SIGNS INC	202603	07/07/2020	06/30/2020				
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	4X8 FARMERS MARKET BANNER (4)	32297A	06/22/2020	200770		800.91	
	001-092-565	12X18 METAL SIGN DELIVERY (8)	32317A	06/25/2020	200700		600.00	
	001-092-565	6X12 PLASTIC SIGN RING SERVICE	32317A	06/25/2020	200700		191.92	
							8.99	

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001	MS GULF COAST COMMUNITY COLLEGE	202606	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	3,900.00	
	001-100-681	BLE CLASS 2020-2: THOMAS,B		20-034	06/08/2020	200653	Amount	
	001-100-681	LE REFRESHER 2020-2: ADKISSON		20-034	06/08/2020	200746		3,600.00
								300.00
001	A-1 TREE SERVICE INC	202607	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	950.00	
	001-170-634	TREE REMV:CITY PARK PLAYGROUND		NV200786	06/26/2020	200786	Amount	
								950.00
001	TRIPLE J LLC	202610	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	19.99	
	001-161-638	TIRE REPR VALVE STEM: R-33		I002622	06/18/2020	200706	Amount	
								19.99
001	FERGUSON ENTERPRISES INC	202611	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	199.75	
	001-092-510	SANITIZE WIPE 80CT(4):COVID19		0586890	06/22/2020	200779	Amount	
	001-092-510	SANITIZE WIPE 80CT(21):COVID19		0586890-01	06/23/2020	200779		31.96
								167.79
001	OCCUPATIONAL HEALTH CENTER INC	202612	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	345.00	
	001-100-604	PRE-EMP DRUG SCREEN: ADKISSON		208843	06/09/2020	200707	Amount	
	001-100-604	PRE-EMP PHYSICAL: ADKISSON		208843	06/09/2020	200707		60.00
	001-100-604	PRE-EMP DRUG SCREEN: FORREST		208843	06/09/2020	200707		65.00
	001-100-604	PRE-EMP PHYSICAL: FORREST		208843	06/09/2020	200707		60.00
	001-022-604	PRE-EMP DRUG SCREEN: PRIEST		208843	06/09/2020	200707		65.00
	001-022-604	PRE-EMP PHYSICAL: PRIEST		208843	06/09/2020			30.00
								65.00
001	ECONOMY BOOTS SALES & SERVICE	202613	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	100.00	
	001-100-535	SZ DUTY BOOTS: DONIGAN		19593	06/02/2020	200192	Amount	
								100.00
001	PERKINS TIRE & POLARIS	202616	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	89.99	
	001-170-639	SWITCH-KEY: POLARIS		34491	06/10/2020	200756	Amount	
								89.99
001	FAMILY FROZEN FOODS	202619	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	515.88	
	001-092-510	DISINFECTANT SPRAY(12):COVID19		0097290	06/22/2020	200778	Amount	
	001-092-559	NON CONTACT THERMOMETER (6)		0087821	05/15/2020	200663		65.88
								450.00
001	MS DEPT OF FINANCE & ADMIN	202625	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	31,105.50	
	001-000-300	MAR 2020 COURT ASSESSMENTS		03312020	04/01/2020		Amount	
								31,105.50
001	MS DEPT OF PUBLIC SAFETY	202626	07/07/2020	06/30/2020				
	Account Number	Description		Invoice #	Date	P.O.	2,339.00	
	001-000-300	MAR 2020 SPECIAL ASSESSMENTS		03312020	04/01/2020		Amount	
								2,339.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	202627	07/07/2020	06/30/2020			400.00	
		Description		Invoice #	Date	P.O.	Amount	
		MAR 2020 INTERLOCK FEES		03312020	04/01/2020			400.00
001	MS DEPT OF FINANCE & ADMIN Account Number 001-000-300	202628	07/07/2020	07/01/2020			30,758.25	
		Description		Invoice #	Date	P.O.	Amount	
		JUN 2020 COURT ASSESSMENTS		06302020	07/01/2020			30,758.25
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	202629	07/07/2020	06/30/2020			2,069.00	
		Description		Invoice #	Date	P.O.	Amount	
		JUN 2020 INTERLOCK FEES		06302020	07/01/2020			2,069.00
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	202630	07/07/2020	06/30/2020			50.00	
		Description		Invoice #	Date	P.O.	Amount	
		JUN 2020 INTERLOCK FEES		06302020	07/01/2020			50.00
FUND TOTAL	1 Claims to	Checks	58 Total	570,951.74	Manual	Held	Total	570,951.74

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	GALLS LLC	202590	07/07/2020	06/30/2020			1,162.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	C-A-T TOURNIQUET FA240BLK (30)	015861478	06/15/2020	200763		810.00	
	156-100-799	CASE G7 CAT RIGID TQ BELT (10)	015861478	06/15/2020	200763		342.00	
	156-100-799	SHIPPING	015861478	06/15/2020	200763		10.84	
156	BARNEYS POLICE AND HUNTING SUPPLIES	202602	07/07/2020	06/30/2020			120.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	12GA BEANBAG DGSTBL SHELL(25)	33987	06/24/2020	200693		120.50	
156	AUDIOWAVE INC	202617	07/07/2020	06/30/2020			3,495.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	FRONT PARTITION (3)	A51697	04/13/2020	200606		1,845.00	
	156-100-799	REAR PARTITION (3)	A51697	04/13/2020	200606		1,155.00	
	156-100-799	SHIPPING (3): PD INTERCEPTOR	A51697	04/13/2020	200606		495.00	
FUND TOTAL 156 Claims	to	Checks	3 Total	4,778.34	Manual	Held	Total	4,778.34

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	202621	07/07/2020	06/30/2020			4,483.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUN 2020	06/18/2020			4,483.46
FUND TOTAL 172 Claims	to	Checks	1 Total	4,483.46	Manual	Held	Total	4,483.46

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	202465	07/07/2020	06/16/2020			501.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE JUN 2020	3631	06/15/2020			36.50	
	176-170-699	SHOPPING CART	3631	06/15/2020			115.00	
	176-170-699	WEB SITE MAINT:5/15-6/14/2020	3631	06/15/2020			350.00	
176	AT&T	202489	07/07/2020	06/23/2020			52.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	JUN 2020: SSP INTERNET	285615432	06/11/2020			52.05	
176	AT&T	202504	07/07/2020	06/24/2020			175.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	06/14/2020			175.41	
176	LYMAN WELL COMPANY	202512	07/07/2020	06/25/2020			1,100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	INSTALL ELEC SERV: DUMP STN	19094	06/22/2020			1,100.00	
176	SINGING RIVER ELECTRIC COOPERATIVE	202556	07/07/2020	06/30/2020			1,734.86	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-631	PARK FACILITIES 76854002	06192020	06/26/2020			1,685.20	
	176-170-631	HOUSE 76855002	06192020	06/26/2020			49.66	
176	FUELMAN	202573	07/07/2020	06/30/2020			24.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP58425218	06/29/2020			24.79	
176	SINGING RIVER ELECTRIC COOPERATIVE	202581	07/07/2020	06/30/2020			480.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	SERVICE: RV DUMP STN	34234	06/18/2020			480.00	
176	LYMAN WELL COMPANY	202614	07/07/2020	06/30/2020			1,200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-720	INSTL PARTS: SSP GRINDER PUMP	20001	06/18/2020	200666		1,200.00	
FUND TOTAL 176 Claims	to	Checks	8 Total	5,268.61 Manual		Held		Total 5,268.61

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC	202582	07/07/2020	06/30/2020			14,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-762	FINAL DESIGN		7650	06/29/2020			14,495.00
304	SEYMOUR ENGINEERING PLLC	202583	07/07/2020	06/30/2020			750.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-762	ENVIRONMENTAL PERMITTING		7646	06/29/2020			750.00
FUND TOTAL 304 Claims	to	Checks	2 Total	15,245.00	Manual	Held	Total	15,245.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
307	HEFLIN ENGINEERING INC	202577	07/07/2020	06/30/2020			28,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	307-300-762	FINAL DESIGN PHASE 70%		3393	06/30/2020			
FUND TOTAL 307 Claims	to	Checks	1 Total	28,000.00	Manual	Held	Total	28,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
308	HEFLIN ENGINEERING INC	202576	07/07/2020	06/30/2020			18,950.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	308-176-762	PERMITTING & STUDIES 100%		3394	06/30/2020		4,750.00	
	308-176-763	CONSTRUCTION PHASE 40%		3394	06/30/2020		7,200.00	
	308-176-762	CULTURAL SURVEY 100%		3394	06/30/2020		7,000.00	
FUND TOTAL 308 Claims	to	Checks	1 Total	18,950.00	Manual	Held	Total	18,950.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
350	SEYMOUR ENGINEERING PLLC	202584	07/07/2020	06/30/2020			6,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	350-721-603	DESIGN/PERMITTING 95%		7645	06/29/2020			
FUND TOTAL 350 Claims	to	Checks	1 Total	6,500.00	Manual	Held	Total	6,500.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	202510	07/07/2020	06/25/2020			17,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-762	DESIGN: WTR SUPPLY & TRMT		36968	06/08/2020			
FUND TOTAL 355 Claims	to	Checks	1 Total	17,000.00	Manual	Held	Total	17,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
360	SEYMOUR ENGINEERING PLLC	202587	07/07/2020	06/30/2020			14,986.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	360-726-787	MDEQ PROJECT MANAGER 70%		7649	06/29/2020			2,500.00
	360-726-762	ENGINEERING DESIGN 90%		7649	06/29/2020			12,486.50
FUND TOTAL 360 Claims	to	Checks	1 Total	14,986.50	Manual	Held	Total	14,986.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	202442	07/07/2020	06/12/2020			67.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	06/06/2020			67.62
400	MSC 7511	202463	07/07/2020	06/16/2020			286.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJ00-01 RENTAL FEE		INV3697293	06/09/2020			166.49
	400-650-698	MPC4504 USAGE:B/W		INV3697293	06/09/2020			14.87
	400-650-698	MPC4504 USAGE:COLOR		ONV3697293	06/09/2020			105.02
400	CITY OF GAUTIER	202464	07/07/2020	06/15/2020			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		06092020	06/09/2020			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		06092020	06/09/2020			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		06092020	06/09/2020			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		06092020	06/09/2020			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		06092020	06/09/2020			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		06092020	06/09/2020			9,665.99
400	ANSER	202466	07/07/2020	06/16/2020			764.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 6/10/20-7/7/20		277-061020	06/10/2020			420.00
	400-650-698	805 MTS 5/13/20-6/9/20		277-061020	06/10/2020			344.35
400	CITY OF GAUTIER	202469	07/07/2020	06/19/2020			129,589.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	MAY 2020 GARBAGE PMTS		05312020	05/31/2020			129,589.07
400	2018-2019 BOND DEBT SERVICE FUND	202471	07/07/2020	06/19/2020			18,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JUL 2020: 2018 BOND DS		07012020	07/01/2020			18,000.00
400	2018-2019 BOND DEBT SERVICE FUND	202472	07/07/2020	06/19/2020			34,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JUL 2020: 2019 BOND DS		07012020	07/01/2020			34,000.00
400	AT&T	202508	07/07/2020	06/25/2020			245.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	06/14/2020			245.25
400	SINGING RIVER ELECTRIC COOPERATIVE	202525	07/07/2020	06/26/2020			2,142.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		06152020	06/22/2020			984.29
	400-651-631	LIFT STATIONS 28779		06152020	06/22/2020			92.55
	400-651-631	LIFT STATIONS 20688		06122020	06/18/2020			201.87
	400-651-631	SCHOONER WELL 20688		06122020	06/18/2020			864.14

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	202526	07/07/2020	06/26/2020			5,926.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		06172020	06/23/2020			73.34
	400-651-631	LIFT STNS 89702001		06172020	06/23/2020			27.17
	400-651-631	LIFT STNS 17881		06172020	06/23/2020			2,841.12
	400-651-631	WATER WELLS 17881		06172020	06/23/2020			2,984.91
400	CABLE ONE INC	202533	07/07/2020	06/26/2020			71.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUL 2020: #107663106		06162020	06/23/2020			71.41
400	SINGING RIVER ELECTRIC COOPERATIVE	202557	07/07/2020	06/30/2020			8,614.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		06182020	06/25/2020			272.10
	400-651-631	LIFT STATIONS 17882		06182020	06/25/2020			2,968.02
	400-651-631	WATER WELLS 17882		06182020	06/25/2020			3,598.08
	400-651-631	CITY HALL SOUTH 17882		06182020	06/25/2020			1,776.17
400	SINGING RIVER ELECTRIC COOPERATIVE	202558	07/07/2020	06/30/2020			4,196.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		06192020	06/26/2020			228.03
	400-651-631	LIFT STNS 17883		06192020	06/26/2020			2,187.30
	400-651-631	LIFT STNS 17884		06192020	06/26/2020			1,781.02
400	FUELMAN	202569	07/07/2020	06/30/2020			78.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58375661	06/15/2020			78.66
400	FUELMAN	202571	07/07/2020	06/30/2020			81.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58405689	06/22/2020			81.87
400	FUELMAN	202574	07/07/2020	06/30/2020			118.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58425218	06/29/2020			118.53
400	ARISTA INFORMATION SYSTEMS INC	202575	07/07/2020	06/30/2020			3,133.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAY 2020 STATEMENTS		29866	06/11/2020			1,133.00
	400-650-698	MAY 2020 POSTAGE		1425202006	06/15/2020			2,000.00
400	SEYMOUR ENGINEERING PLLC	202579	07/07/2020	06/30/2020			1,955.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	ROBINSON STILL CLOSE OUT PKG		7658	06/30/2020			70.00
	400-650-603	MERIDA COVE PROJECT		7658	06/30/2020			1,140.00
	400-650-603	GRAVELINE BRIDGE PROJECT		7658	06/30/2020			745.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	202580	07/07/2020	06/30/2020			760.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	SERVICE: CARTER WATER TANK		34224	06/16/2020			760.00
400	CAN'T MISS EMBROIDERY	202591	07/07/2020	06/30/2020			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	CITY LOGO (12): M/R TEES		24351	06/26/2020	200771		60.00
400	STAPLES BUSINESS ADVANTAGE DEPT	202600	07/07/2020	06/30/2020			243.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	HP 952XL/952 HYBLK 4PK (2)		3448676844	06/10/2020	200750		227.92
	400-650-500	24PK ASSRT HIGHLIGHTERS		3448676845	06/10/2020	200750		10.59
	400-650-500	12PK PERF NOTEPADS		3448676845	06/10/2020	200750		5.02
400	G & O SUPPLY CO, INC	202604	07/07/2020	06/30/2020			1,639.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	60LF DW SOLID PIPE 30X20 (3)		G12409	06/05/2020	200713		1,639.80
400	U S WATER SERVICES INC	202605	07/07/2020	06/30/2020			554.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-582	VALVE COMBO AIR RELEASE		INV526414	06/25/2020	200587		554.00
400	CORE & MAIN LP	202609	07/07/2020	06/30/2020			654.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	3PVC S80 MALE ADAPTER (12)		M387892	06/19/2020	200686		105.48
	400-651-583	3PVC S80 UNION HXH (5)		M387892	06/19/2020	200686		108.50
	400-651-583	4 SCH80 PVC PIPE PE 20' (60)		M387892	06/19/2020	200686		306.60
	400-651-583	MATCO 3/4 GATE VALVE (12)		M387892	06/19/2020	200686		133.68
400	LYMAN WELL COMPANY	202615	07/07/2020	06/30/2020			1,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	PULL MOTOR-REPL: LARK WELL		19113	06/11/2020	200425		800.00
	400-651-581	INSTL MOTOR: MALL WELL		19112	06/11/2020	200583		400.00
400	J H WRIGHT & ASSOCIATES INC	202618	07/07/2020	06/30/2020			2,640.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	NEMA SZ 2 MOTOR STRTR:SPARE		E24418	06/09/2020	200711		560.00
	400-651-584	NEMA SZ 1 MOTOR STRTR(3):SPARE		424418	06/09/2020	200711		1,095.00
	400-651-584	DUPLEX CTRL PANEL:DUBARRY LS		424585	06/15/2020	200766		875.00
	400-651-584	SJE PUMPMASER BOX:SSP L-CABIN		424841	06/24/2020	200774		75.00
	400-651-584	ANCHOR SM30NO CTRL FLOAT		424841	06/24/2020	200774		35.00
FUND TOTAL 400 Claims	to	Checks	26 Total	260,449.95	Manual	Held	Total	260,449.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
421	CODY D DICKERSON	202608	07/07/2020	06/30/2020			4,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	421-652-799	INSTL 170' C-LINK 6' FENCE		06102020	06/18/2020	200715		4,000.00
FUND TOTAL	421 Claims	to	Checks	1 Total	4,000.00	Manual	Held	Total 4,000.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	58 Total	570,951.74 Manual	Held	Total	570,951.74
FUND 156 Claims	to	Checks	3 Total	4,778.34 Manual	Held	Total	4,778.34
FUND 172 Claims	to	Checks	1 Total	4,483.46 Manual	Held	Total	4,483.46
FUND 176 Claims	to	Checks	8 Total	5,268.61 Manual	Held	Total	5,268.61
FUND 304 Claims	to	Checks	2 Total	15,245.00 Manual	Held	Total	15,245.00
FUND 307 Claims	to	Checks	1 Total	28,000.00 Manual	Held	Total	28,000.00
FUND 308 Claims	to	Checks	1 Total	18,950.00 Manual	Held	Total	18,950.00
FUND 350 Claims	to	Checks	1 Total	6,500.00 Manual	Held	Total	6,500.00
FUND 354 Claims	to	Checks	2 Total	7,687.00 Manual	Held	Total	7,687.00
FUND 355 Claims	to	Checks	1 Total	17,000.00 Manual	Held	Total	17,000.00
FUND 360 Claims	to	Checks	1 Total	14,986.50 Manual	Held	Total	14,986.50
FUND 400 Claims	to	Checks	26 Total	260,449.95 Manual	Held	Total	260,449.95
FUND 421 Claims	to	Checks	1 Total	4,000.00 Manual	Held	Total	4,000.00
Total for all Funds		Checks	106 Total	958,300.60 Manual	Held	Total	958,300.60

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

July 7, 2020
Approval of minutes from the Recessed Council Meeting
held June 16, 2020.

Introduced by:

Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from the Regular Council Meeting held June 2, 2020.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
									Colledge
									☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
									Colledge
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held June 16, 2020 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

Tuesday
June 16, 2020
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held June 16, 2020 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, Adam Colledge. Also present were Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Cynthia Russell, City Clerk.

REVISED - AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
June 16, 2020 @ 6:30 PM

- I. Call to Order
 - 1. Prayer
 - 2. Pledge of Allegiance
- II. Agenda Order Approval
- III. Announcements
 - 1. Farmers Market Saturday, June 25th 2:00 pm until 6:00 pm at the Singing River Mall
 - 2. City offices will be closed Friday, July 3rd in observance of Independence Day
- IV. Presentation Agenda
 - 1. Juneteenth Freedom Day Proclamation
 - 2. Paige Roberts, CEO of Jackson County Chamber of Commerce
 - 3. Letter from the American Legion Post 1992
- V. Business Agenda
 - 1. Consider a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive (GPC Case No. 20-06-SE)

	STAFF PRESENTATION		PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)		MOTION COUNCIL DISCUSSION/QUESTIONS		VOTE
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2. Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling at 6008 Allen Road in a C-3 Highway Commercial Zoning District (GPC Case No. 20-07-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling at 3525 Old Spanish Trail in a C-2 Community Commercial Zoning District (GPC Case No. 20-08-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consider a request for a Conditional Use-Major that would allow a Church at 2400 Old Spanish Trail in a TC Town Center Zoning District (GPC Case No. 20-09-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Consider a Property Owner Initiated Rezoning of Property from a split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural located on Brown Road at PID #82429240.000. (GPC 20-10-RZ)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Requesting the approval to change the Captain's position to "Exempt" under Civil Service Rules

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of minutes from Regular Council Meeting held June 2, 2020
2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19
3. Termination of Proclamation of Local Emergency relating to Tropical Storm Cristobal
4. Resolution appointing Mississippi Municipal League 2020 voting delegates
5. Resolution removing broken office equipment from inventory and declaring equipment surplus
6. Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event on October 4, 2020

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Adjourn until July 7, 2020 at 6:30 pm
www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:30pm.

Councilman Vaughan made the motion to approve the agenda order with the following revisions:

1. Correct under Announcements – Farmers Market Thursday, June 25th (Not Saturday)
2. Add to Presentation – Letter from the American Legion Post 1992
3. Revise Consent Agenda Item 3 – Ratification and Termination of Proclamation of Local Emergency
4. Remove Consent Agenda Item 4 – Resolution appointing Mississippi Municipal League 2020 voting delegates

Councilwoman Martin seconded the motion. The vote was carried unanimously.

Announcements

1. Farmers Market Saturday, June 25th 2:00 pm until 6:00 pm at the Singing River Mall
 2. City offices will be closed Friday, July 3rd in observance of Independence Day
-

Presentation

1. Juneteenth Freedom Day Proclamation
 2. Paige Roberts, CEO of Jackson County Chamber of Commerce
 3. Letter from the American Legion Post 1992
-



Gautier

Farmers MARKET



JUNE 25TH

2:00 P.M. UNTIL 6:00 P.M.

SR MALL PROPERTY

2800 HWY 90

PLEASE NOTE DATE & LOCATION CHANGE

FOR MORE INFORMATION OR TO BECOME A
VENDOR CONTACT RACHEL HONEA AT 228-219-3259



STATE OF MISSISSIPPI

Office of the Governor



A PROCLAMATION

BY THE

GOVERNOR

WHEREAS, under the provisions of Miss. Code Ann. Section 3-3-7, Independence Day, the fourth day of July is declared a legal holiday in the State of Mississippi; and

WHEREAS, July 4, 2020, falls on a Saturday; and

WHEREAS, during the Fourth of July holiday, many state employees will spend time with their families in Mississippi and in other states;

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, July 3, 2020, in further observance of Independence Day. This authorization shall be in lieu of any discretionary authority granted executive officers for state holidays falling on a Saturday.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 22nd day of May in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fourth.



TATE REEVES
GOVERNOR

BY THE GOVERNOR



MICHAEL WATSON
SECRETARY OF STATE

PROCLAMATION

A Proclamation of the Mayor and City Council Of The City of Gautier, Mississippi

WHEREAS, the date of June 19 is known as "**Juneteenth**," and it is the oldest nationally celebrated commemoration of the ending of slavery in the United States; and

WHEREAS, the commemoration of June 19th as **Juneteenth** specifically refers to the fact that, even though President Lincoln announced the Emancipation Proclamation in 1863, the joyous news of freedom from slavery did not reach certain Americans in Galveston, Texas, until June 19, 1865;

WHEREAS, **Juneteenth** commemorates freedom from slavery in America, emphasizes education and achievement, and is a time for reflection and rejoicing in the African-American experience; and

WHEREAS, the celebration of **Juneteenth** is inclusive of all races, ethnicities, religions and nationalities, in that citizens across our country join hands in acknowledging a period in our history that has influenced our society--a great society that advances the ideals of liberty and justice for all;

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi do hereby proclaim June 19, 2020 as

Juneteenth Freedom Day

in the City of Gautier, Mississippi and encourage all residents to become more aware of the significance of this celebration in African-American history and in the heritage of our nation and city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Gautier, Mississippi to be affixed on this the 16th day of June 2020.



Phil Torjusen
Mayor of Gautier, Mississippi

Councilman Vaughan made the motion to accept the Planning Commission's recommendation and approve the Special Exception, as presented, that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000 (GPC 20-06-SE). Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 373-2020

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 20-06-SE
DUBARRY DRIVE – CONSTRUCTION OF A SINGLE-FAMILY
DWELLING IN A R-2 HIGH DENSITY MULTI-FAMILY
RESIDENTIAL ZONING DISTRICT
PARCEL ID NO: 87010144.000**

WHEREAS, an application for a Special Exception Permit that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District was submitted by Burl L. Eure, Jr.; and

WHEREAS, the parcel subject to this Permit is located on Dubarry Drive in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its June 4, 2020 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Single-Family Dwelling, requires a Special Exception Permit in the R-2 High Density Multi-Family Residential Zoning District.

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Burl L. Eure, Jr. for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 6/9/2020
Subject: Consider a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive (GPC Case No. 20-06-SE)

REQUEST:

The Planning Department has received a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000.

The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-2 High Density Multi-Family Residential.

Location: Dubarry Drive, PID #87010141.000 (See Exhibit A)

General features of the proposed project:

Site Size: Approximately 2.84 Acres

Potable Water and Wastewater Services: Existing from City

Current Zoning (See Exhibit B): R-2 High Density Multi-Family Residential

Current Surrounding Zoning (See Exhibit B): R-2 High Density Multi-Family Residential

Current Surrounding Existing Land Use (See Exhibit C): Vacant, High Density Residential and Very Low to Low Density Residential.

Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: The City of Gautier's Unified Development Ordinance requires a Special Exception because Dubarry Drive has been zoned Commercial. Without an Exception we cannot build our single-family house on the 2.6 acres.

Staff Finding: The proposed location has been zoned R-2 as far back as 1986, a designation most likely carried over from the County's zoning designation prior to annexation.

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: If not granted a Special Exception we cannot build our single-family home. The general welfare of our neighborhood will not change as there are homes & an apartment complex on Dubarry Drive at this time.

Staff Finding: Staff finds that the Special Exception would not be injurious to the neighborhood or the general welfare. There are currently single-family homes in the immediate vicinity.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: We are required by the City of Gautier's Unified Development Ordinance to apply for a Special Exception.

Staff Finding: There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant.

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception;
or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception based on the Future Land Use Map showing low density residential for the property in question and that it would be a hardship on the applicant if he could not use the property as intended.

The City Council may:

- Approve the Special Exception;
- Approve the Special Exception with changes; or
- Deny the Special Exception.

ATTACHMENTS:

- 1.Excerpt GPC Meeting 6.4.2020 (GPC 20-06-SE)
- 2.Combined Packet 20-06-SE

ATTACHMENTS:

1. Business Agenda Item 1 - Authorization to approve Special Exception for Construction in a R-2
2. GPC Packet 20-06-SE
3. Excerpt GPC Meeting 6.4.20 (GPC 20-06-SE)

Gautier Planning Commission

Regular Meeting Agenda

June 4, 2020

GPC #20-06-SE

Burl L. Eure, Jr.

Dubarry Drive

VII. NEW BUSINESS

1. Consider a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000 (GPC Case No. 20-06-SE)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 16, 2020

Subject: Consider a request for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000 (GPC Case No. 20-06-SE)

REQUEST:

The Planning Department has received a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000. The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-2 High Density Multi-Family Residential.

1. Location: Dubarry Drive, PID #87010141.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: Approximately 2.84 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): R-2 High Density Multi-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-2 High Density Multi-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant, High Density Residential and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *The City of Gautier's Unified Development Ordinance requires a Special Exception because Dubarry Drive has been zoned Commercial. Without an Exception we cannot build our single-family house on the 2.6 acres.*

Staff Finding: *The proposed location has been zoned R-2 as far back as 1986, a designation most likely carried over from the County's zoning designation prior to annexation.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *If not granted a Special Exception we cannot build our single-family home. The general welfare of our neighborhood will not change as there are homes & an apartment complex on Dubarry Drive at this time.*

Staff Finding: *Staff finds that the Special Exception would not be injurious to the neighborhood or the general welfare. There are currently single-family homes in the immediate vicinity.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We are required by the City of Gautier's Unified Development Ordinance to apply for a Special Exception.*

Staff Finding: *There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or

- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

20-06-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Burl L. Eure JR.

Name of Business:

N/A

Address: 6721 Martinique Drive , Biloxi, MS 39532

Mailing Address (if different):

Email Address: johnny.eure@ge.com

Phone: Cell Phone: 228-239-5920

Reason for request, location and intended use of Property: To build a single family home

ATTACHMENTS REQUIRED AS APPLICABLE:

- X 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- X 2. Legal descriptions and street address.
- X 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- X 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- X 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant:

See Attached

FOR OFFICE USE ONLY

Date Received

2/18/2020

Verify as Complete

SA/BL

Fee Amount Received

250.00

CH 1031

Initials of Employee Receiving Application

SB/By

SPECIAL EXCEPTION

Criteria for Approval Special Exception

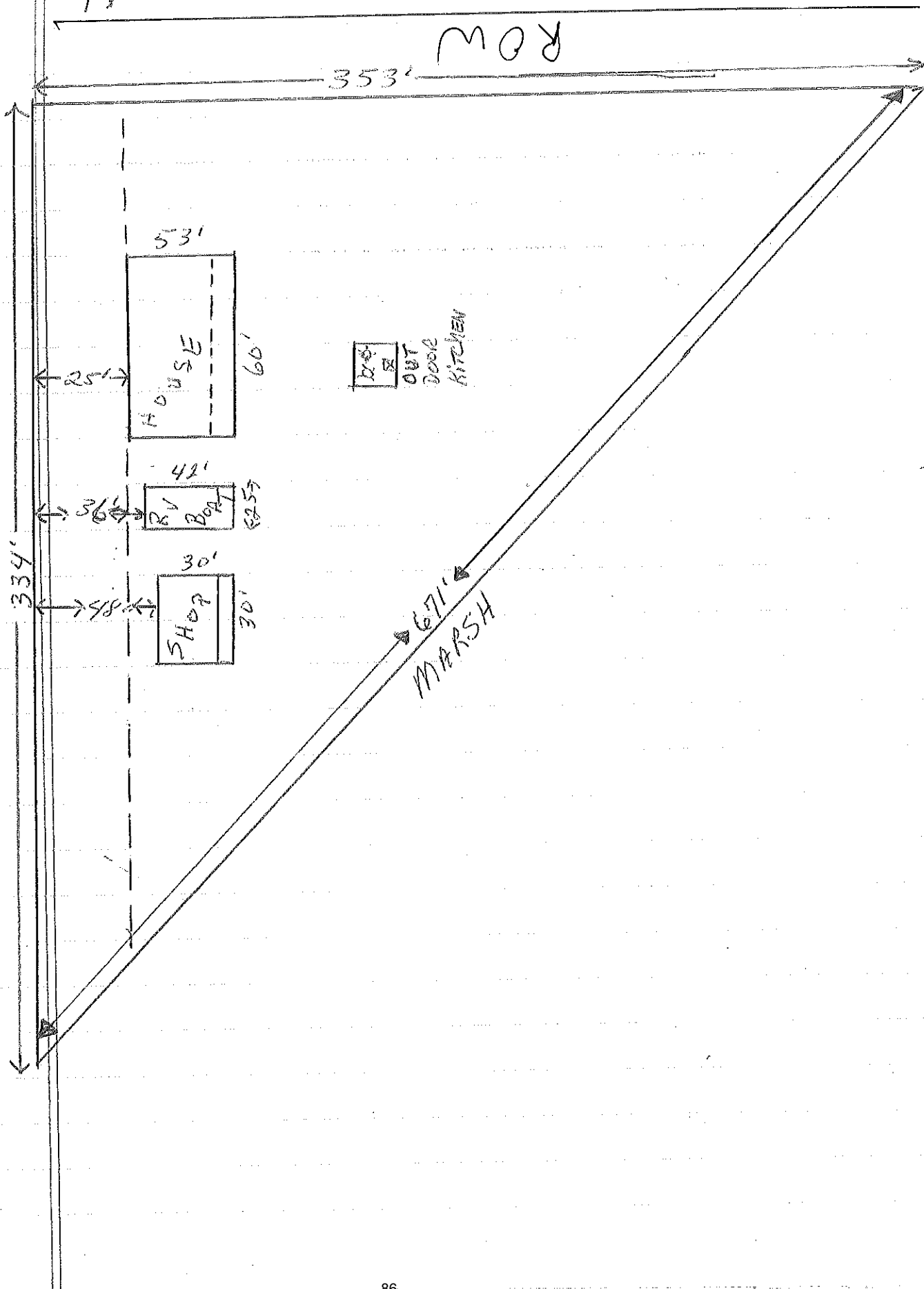
- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

See Attached

- A. The City of Gautier's Unified Development Ordinance requires a Special Exception because Dubarry Drive has been zoned Commercial. Without an Exception we can not build our single family house on the 2.6 acres.
- B. If not granted a Special Exception we can not build our single family home. The general welfare of our neighborhood will not change as there are homes & an apartment complex on Dubarry Drive at this time.
- C. We are required by the City of Gautier's Unified Development Ordinance to apply for a Special Exception.

50660
 116.27
 45000
 -240.00
 19000
 203

Dubarry Drive



Date of Application: _____

I, Johnny Herman Eure, the fee simple owner of the following described property (give legal description):

Tax Parcel Number: 8-70-10-141.000 Tax Area: 3840

Block: Q

Legal Description: BEG NEC BLK Q RIVER OAKS S/D S 83 DEG W ALG S/M AZALEA RD
450' TO MARSH S 49 DEG E THRU MARSH 672.7' M/L TO W/M TITI ST N 500' TO POB
PT BLK Q RIVER OAKS S/D DB
1733-532 (11 MAP863.05-02)

hereby petition to the City of Gautier to Grant a Special Exception of a single family dwelling in an R-2 Multi Family District.

and affirm that Burl I. Eure is hereby

designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Burl I. Eure
(Owner's Signature)

The foregoing instrument was acknowledged before me this 18th day of February, 2020 by Johnny Herman Eure & Burl I. Eure, who is personally known to me or has produced MSDL,

Addie L. Bang as identification and who did take an oath.

Addie L. BANG
(Printed Name of Notary Public)

(Signature of Notary Public)

Commission # 101387. My commission expires Feb 13, 2024.

(Notary's Seal)



Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

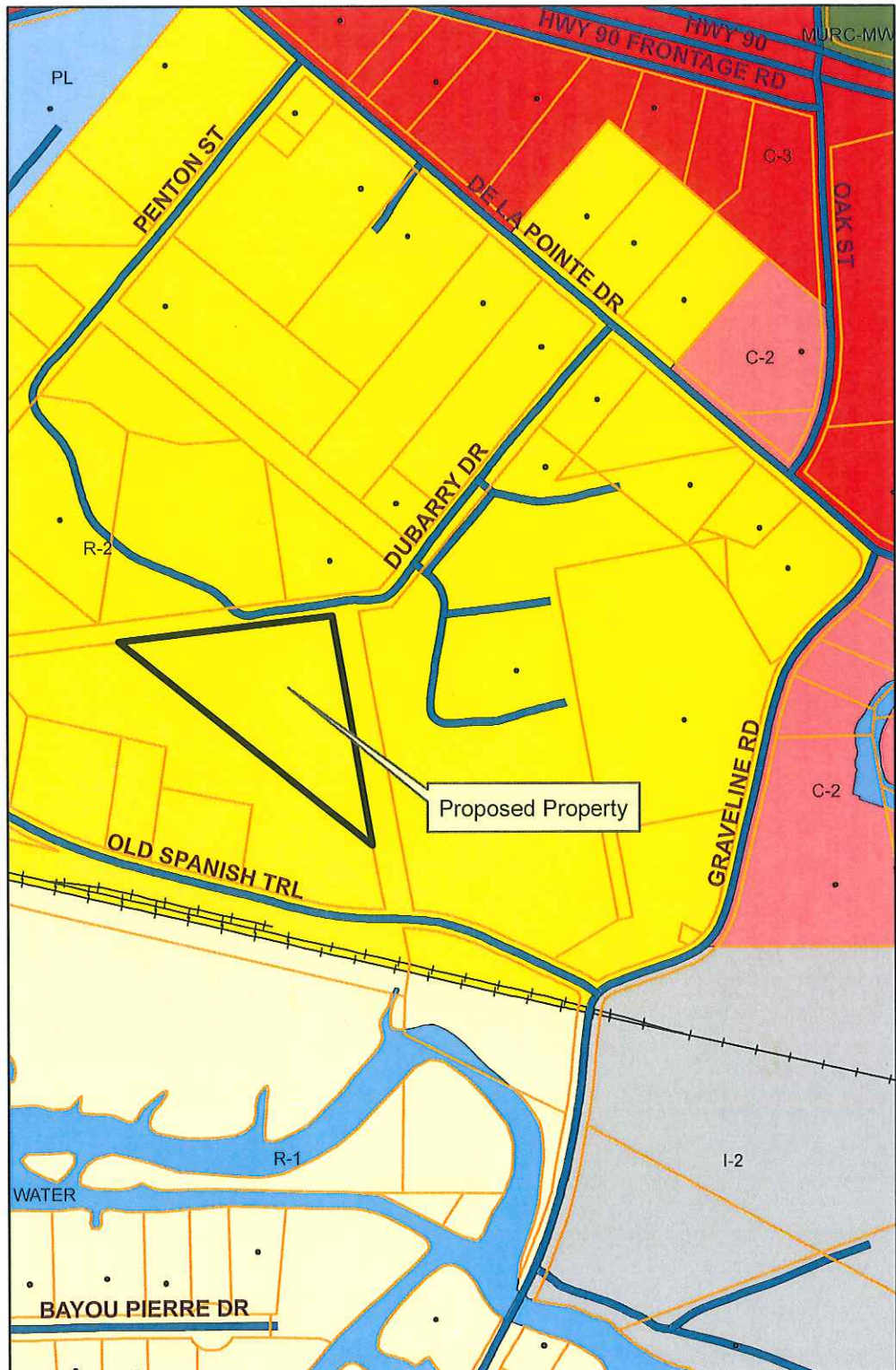


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

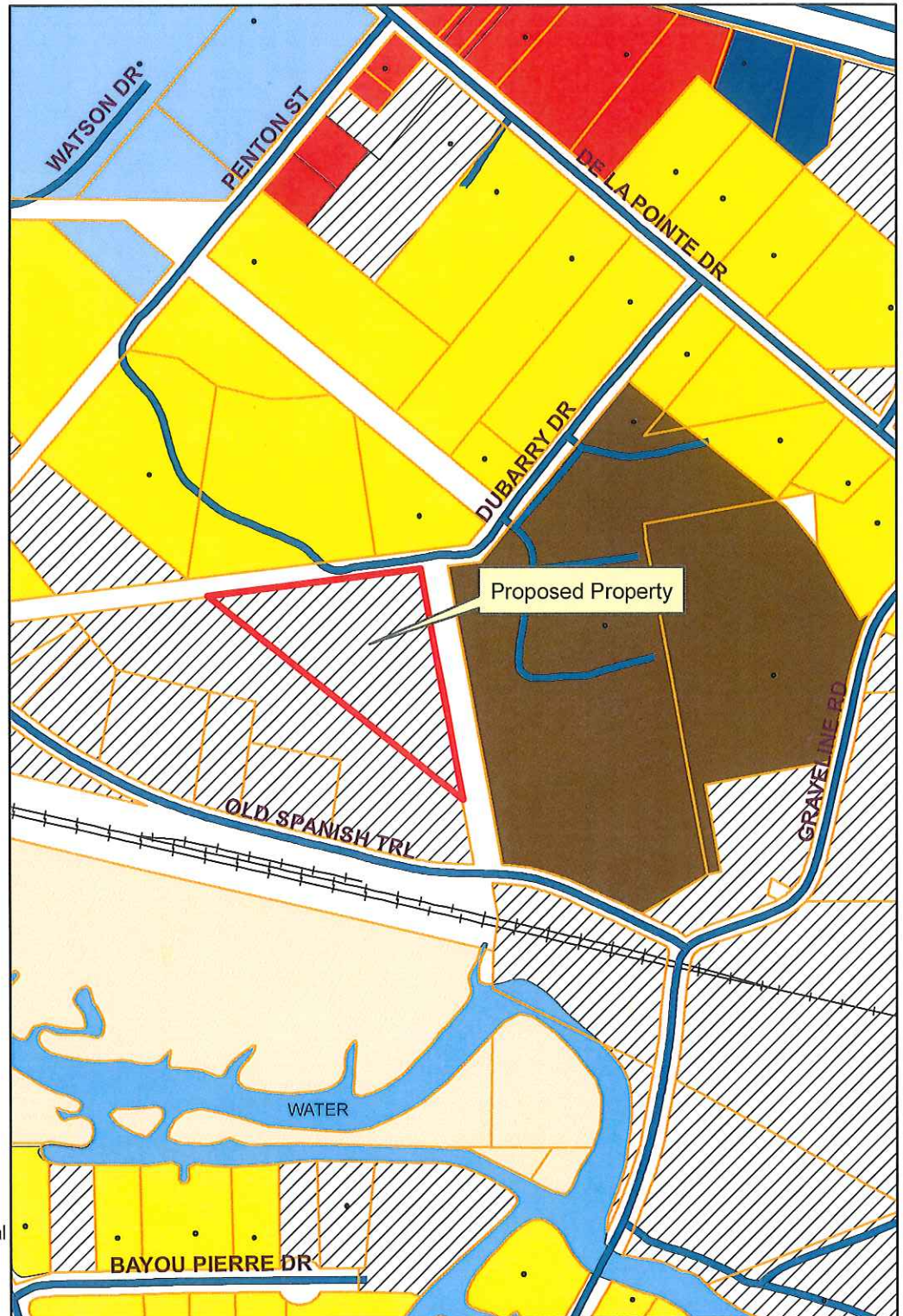


Exhibit D Future Land-Use

Prepared By:

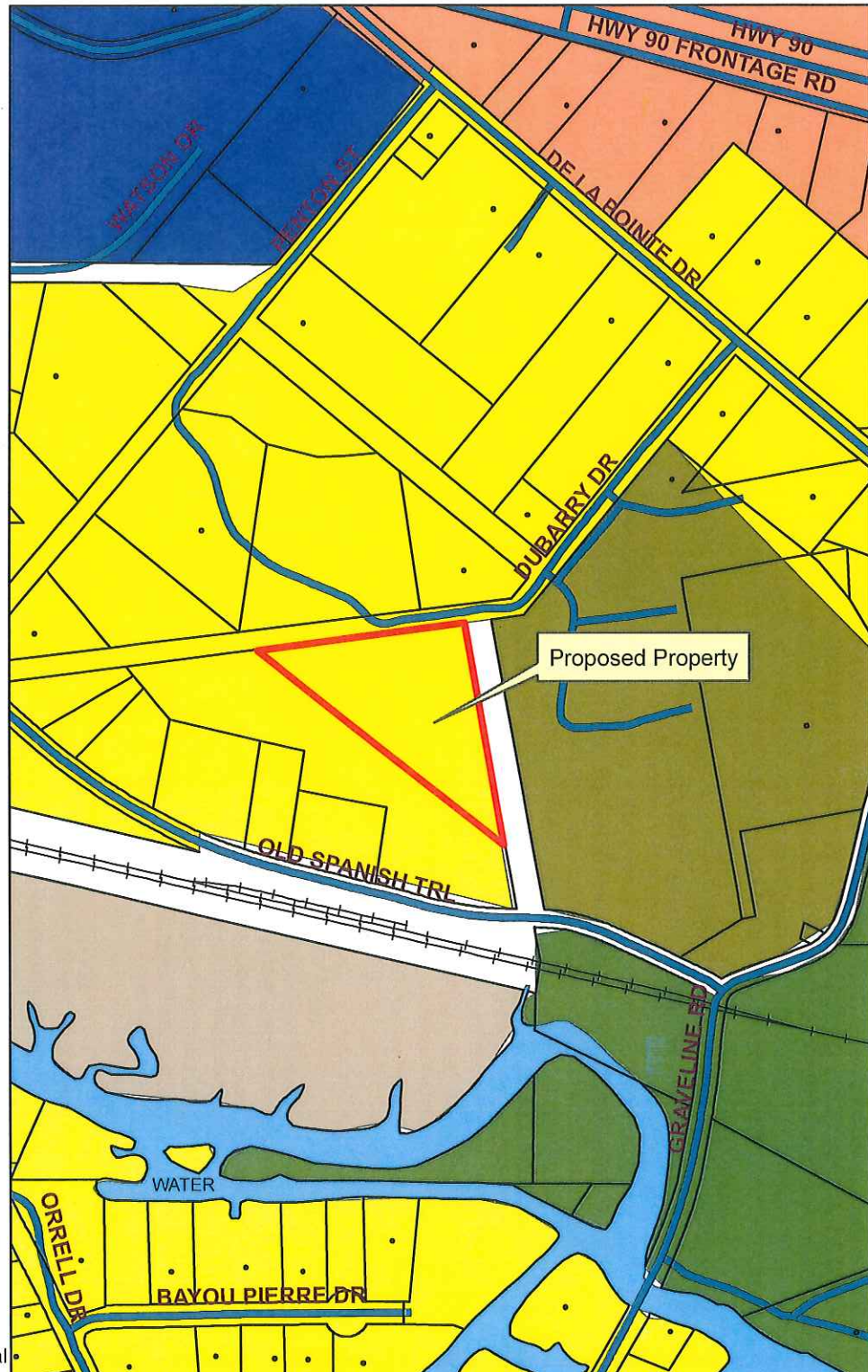
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**Excerpt from June 4, 2020 Planning Commission Meeting:
(GPC 20-06-SE)**

The Planning Department has received a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000. (GPC 20-06-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request by Burl L. Eure, Jr. for a Special Exception that would allow construction of a single-family dwelling located in a R-2 High Density Multi-Family Residential Zoning District on Dubarry Drive, PID #87010141.000.

The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-2 High Density Multi-Family Residential.

1. Location: Dubarry Drive, PID #87010141.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: Approximately 2.84 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): R-2 High Density Multi-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-2 High Density Multi-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant, High Density Residential and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *The City of Gautier's Unified Development Ordinance requires a Special Exception because Dubarry Drive has been zoned Commercial. Without an Exception we cannot build our single-family house on the 2.6 acres.*

Staff Finding: *The proposed location has been zoned R-2 as far back as 1986, a designation most likely carried over from the County's zoning designation prior to annexation.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *If not granted a Special Exception we cannot build our single-family home. The general welfare of our neighborhood will not change as there are homes & an apartment complex on Dubarry Drive at this time.*

Staff Finding: *Staff finds that the Special Exception would not be injurious to the neighborhood or the general welfare. There are currently single-family homes in the immediate vicinity.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We are required by the City of Gautier's Unified Development Ordinance to apply for a Special Exception.*

Staff Finding: *There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

Staff opinion is that the criteria for 4.16.4 of the UDO has been met and Staff recommends approval of the Special Exception.

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Wooten asked the applicant if the new residence would be for his personal use.

Mr. Eure stated that he and his brother would be living in the new residence.

There were none in attendance speaking in opposition.

ACTION TAKEN:

Commissioner Green made a motion to recommend that City Council approve the Special Exception based on the Future Land Use Map showing low density residential for the property in question and that it would be a hardship on the applicant if he could not use the property as intended.

Commissioner Gainer seconded the motion and the following vote was recorded:

AYES:	David Wooten
	Kay C. Jamison
	Jimmy Green
	Paul Gainer
	James Lee
	William Davis

Motion passed.

Councilman Colledge made the motion to approve the request for a Special Exception, as presented, that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District at 6008 Allen Road, PID #81970008.00 (GPC 20-07-SE). Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 374-2020

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 20-07-SE
6008 ALLEN ROAD – EXISTING SINGLE-FAMILY DWELLING IN
A C-3, HIGHWAY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 81970008.000**

WHEREAS, an application for a Special Exception Permit that would allow for an existing Single-Family dwelling in a C-3, Highway Commercial Zoning District was submitted by Sarah Pannell; and

WHEREAS, the parcel subject to this Permit is located at 6008 Allen Road in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its June 4, 2020 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an existing Single-Family dwelling, requires a Special Exception Permit in the C-3 Highway Zoning District.

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the

recommendation of the Planning Commission and approves the application submitted by Sarah Pannell on February 18, 2020 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

Gautier Planning Commission

Regular Meeting Agenda

June 4, 2020

GPC #20-07-SE

Sarah Pannell

6008 Allen Road

VII. NEW BUSINESS

1. Consider a request by Sarah Pannell for a Special Exception that would allow occupancy of an existing single-family dwelling at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 20-07-SE)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 17, 2020

Subject: Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling at 6008 Allen Road in a C-3 Highway Commercial Zoning District (GPC Case No. 20-07-SE)

REQUEST:

The Planning Department has received a request by Sarah Pannell for a Special Exception that would allow occupancy of an existing single-family dwelling at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 20-07-SE). The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 6008 Allen Road, PID #81970008.000 (See Exhibit A)
2. General features of the proposed project:
 - Existing House
 - Site Size: 2.5 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-3 Highway Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial, and AG Agricultural.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *We bought the home from my husband's grandfather's estate as well as the island and half of lake. No family was told of a zoning change and I was not made aware of a change to commercial zoning in the process of purchasing home. My current home is for sale so if we are unable to move into our new home we will be in a severe hardship. We have 2 young children who are ready to move into our new home. It's been in the family since 1977 and is very special to the Pannell family.*

Staff Finding: *This area was annexed into the City in 2002. Prior to the annexation, this area was zoned AG Agricultural.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *All the homes surrounding my property are used for residential use in the same way that we will occupy ours.*

Staff Finding: *There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We were unaware of the situation and it was only brought to our attention when we went to obtain permit to turn power on. My family planned to move in the next 2 weeks and now we are unable to. Our property is now half commercial and half residential. We do not intend to use for business purposes, it is solely for the use of primary residence for our family.*

Staff Finding: *There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant. Staff*

finds that the Special Exception will not negatively affect the surrounding area, or cause a detriment to the surrounding properties. The home was existing when the property was rezoned to C-3 Highway Commercial.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to

grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

20-07-SE

TYPE OF REQUEST:

Special Exception



FEE:

\$250.00

Special Exception-- These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant:

Sarah ~~Wood~~ Pannell

Name of Business:

N/A

Address:

~~6000B~~ 6008 Allen Rd Vanceave, 38515

Mailing Address (if different):

6000B Wooded

Email:

smcarter85@aol.com

PID # 81970008.000

Address:

6008B Wooded
ms
38515

Phone:

228-218-0580

Cell Phone:

Reason for request, location and intended use of Property:

We purchased home from my husband's grandfather estate with intention to move into as primary residence

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☒ 4. Copy of protective covenants or deed restrictions, if any.
- ☒ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant:

Sarah Pannell

FOR OFFICE USE ONLY

Date Received

2-18-2020

Verify as Complete

SA/BL

Fee Amount Received

250.00

104
Initials of Employee Receiving Application

Bhajan

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

A) We bought the home from my husband's grandfather estate as well as the island and half of lake. No family was told of a zoning change and I was not made aware of a change to commercial zoning in the process of purchasing home. My current home is for sale so if we are unable to move into our new home we will be in a severe hardship. We have 2 young children who are ready to move into our new home. It's been in the family since 1977 + is very special to the Pannell family.

B) All the homes surrounding my property are used for residential use in the same way that we will occupy ours.

C) We were unaware of the situation and it was only brought to our attention when we went to obtain permit to turn power.

on. My family planned to move in the next
2 weeks and now we are unable to,
our property is now half commercial +
half residential. we do not intend to
use for business purposes, it is solely
for the use of primary residence
for our family

LEGAL DESCRIPTION

(6012 EAST LAKE ROAD)

A parcel of land being situated in the NW 1/4 of Section 17, Township 7 South, Range 7 West, Jackson County, Mississippi, and being more particularly described as follows:

Commencing at the NE corner of the NW 1/4 of said Section, Township and Range, thence run West 0.35 feet to a found 3/8" iron pin at the East margin of East Lake Road, thence run S 00°03'35" W 658.83 feet to the Point of Beginning, thence run East 0.35 feet to the North margin of East Lake Road, thence run N 89°48'02" W 528.00 feet to the Point of Beginning, thence run N 89°19'33" W 667.34 feet along the North margin of Allen Road, thence run N 89°13'30" E 686.87 feet to a found 3/8" iron pin, thence run S 00°03'35" W 658.83 feet to the Point of Beginning, thence run S 00°01'36" W 893.36 feet back to the Point of Beginning. Containing 9.82 acres, more or less.

SUBJECT TO AN EASEMENT DESCRIBED AS:

Commencing at the NE corner of the NW 1/4 of Section 17, Township 7 South, Range 7 West, Jackson County, Mississippi, thence run West 658.83 feet to the NE corner of the property described in Deed Book 331, Page 45, thence run S 00°03'35" W 25.80 feet to the Point of Beginning, thence continue S 00°03'35" W 658.83 feet to the Point of Beginning, thence run N 89°48'02" W 528.00 feet to the Point of Beginning, thence run N 89°19'33" W 667.34 feet to the Point of Beginning, thence run N 89°13'30" E 686.87 feet to the Point of Beginning, thence run S 00°03'35" W 658.83 feet to the Point of Beginning, thence run S 00°01'36" W 893.36 feet back to the Point of Beginning. Containing 9.82 acres, more or less.

TOGETHER WITH AN EASEMENT DESCRIBED AS:

Commencing at the NE corner of the NW 1/4 of Section 17, Township 7 South, Range 7 West, Jackson County, Mississippi, thence run West 658.83 feet to the NE corner of the property described in Deed Book 331, Page 45, thence run S 00°03'35" W 25.80 feet to the Point of Beginning, thence continue S 00°03'35" W 658.83 feet to the Point of Beginning, thence run N 89°48'02" W 528.00 feet to the Point of Beginning, thence run N 89°19'33" W 667.34 feet to the Point of Beginning, thence run N 89°13'30" E 686.87 feet to the Point of Beginning, thence run S 00°03'35" W 658.83 feet to the Point of Beginning, thence run S 00°01'36" W 893.36 feet back to the Point of Beginning. Containing 9.82 acres, more or less.

LEGAL DESCRIPTION

(DB 1271 PG 225)

Beginning at the Southwest corner of the SE 1/4 of the SW 1/4 of Section 17, Township 7 South, Range 7 West, and running North Thence 15,100 chains, thence East Eight chains, thence South Thence 16,100 chains, thence West Eight chains to the Place of Beginning, less a strip off the West side 40 feet wide for a road way, and being two and one-half acres, more or less.

SCALE 1"=100'
IRF 1/2" IRON ROD FOUND
IRF 1/2" IRON PIPE FOUND
IRF 1/2" WOOD ROD SET

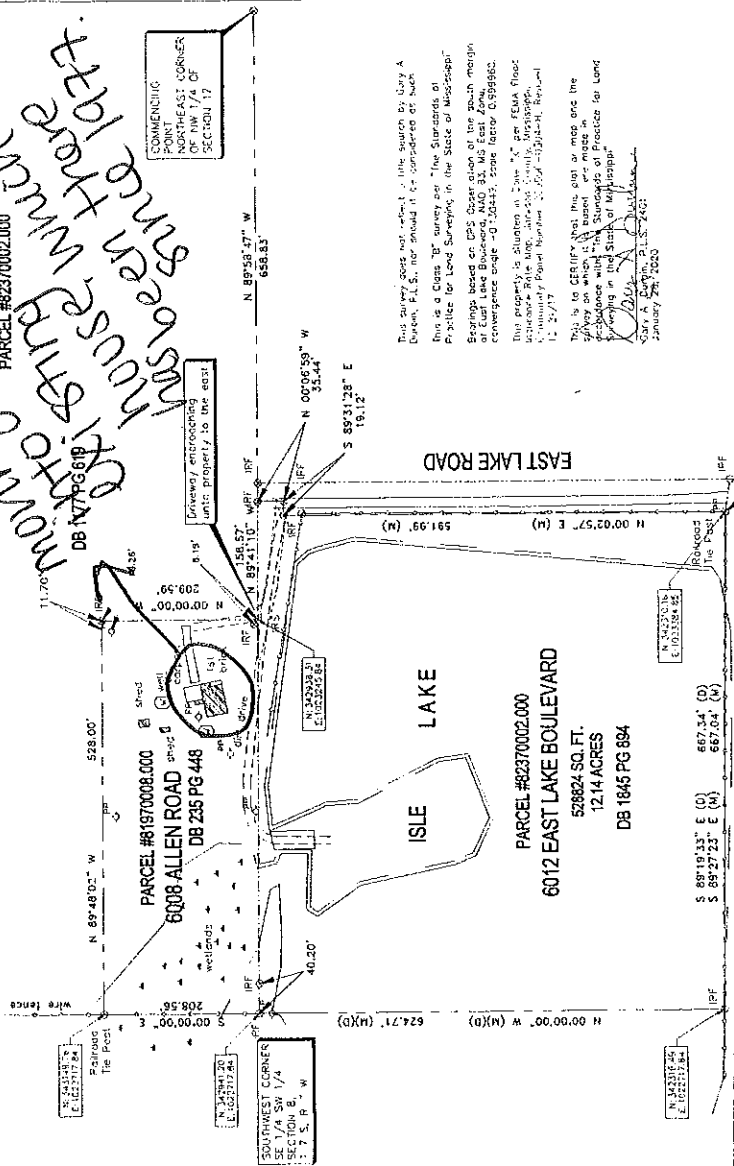
PLAT OF RECORD
M-RECORDED
M-RECORDED

REFERENCE:
SUNNY R. ERM
MICHENET, P.L.S.
DATED 02/27/18
SURVEY BY DEAN
MCCOY, P.L.S. DATED
08/21/17

SURVEY BY DEAN
MCCOY, P.L.S. DATED
08-15-11

6008 ALLEN ROAD
6012 EAST LAKE BOULEVARD
SECTIONS 8 AND 17, TOWNSHIP 7 SOUTH, RANGE 7 WEST
JACKSON COUNTY, MISSISSIPPI
PARCEL #81970008.000
PARCEL #82370002.000

Handwritten: 6012 East Lake Blvd. 6008 Allen Rd. DB 1271 PG 225



This survey does not reflect a title search by Gary A. Durbin, P.L.S., nor should it be considered as such. This is a Class "B" survey per "The Standards of Practice for Land Surveying in the State of Mississippi" as published by the Mississippi Board of Land Surveyors. This property is situated in Zone "A" per FEMA Flood Insurance Rate Map, 1600-01-0001, Jackson County, Mississippi. The survey was completed on 12/27/17. This is to CERTIFY that this plat or map and the accompanying field notes and data were prepared in accordance with the Standards of Practice for Land Surveying in the State of Mississippi. Gary A. Durbin, P.L.S. 2401 January 2nd, 2020

ALLEN ROAD

EAST LAKE BOULEVARD



GARY A. DURBIN, P.L.S.
PROFESSIONAL LAND SURVEYOR
2401 PALMWOOD DRIVE, SUITE 200, JACKSON, MISSISSIPPI 39201
MS. 12281-001-001-001-001-001

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

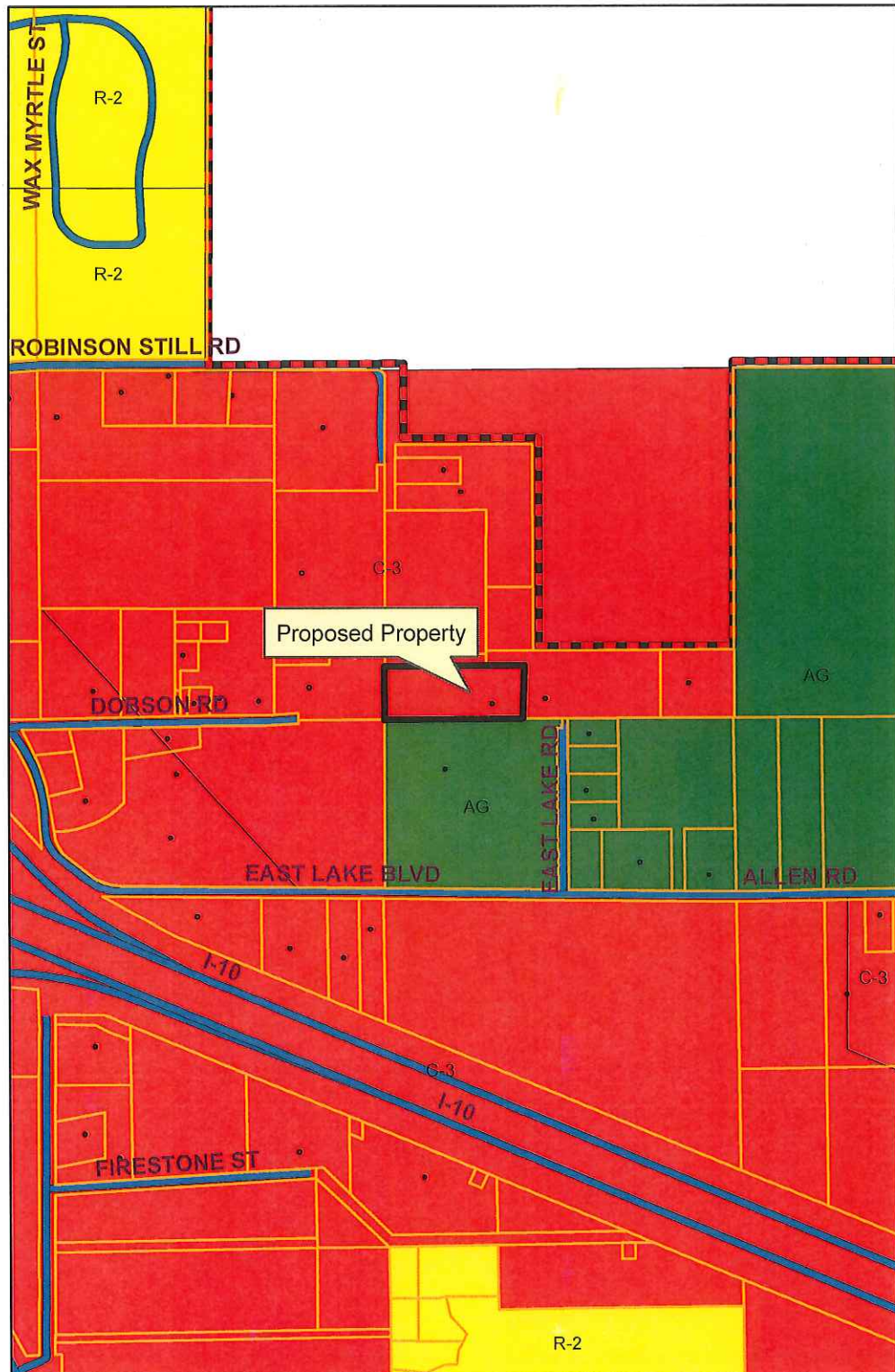


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

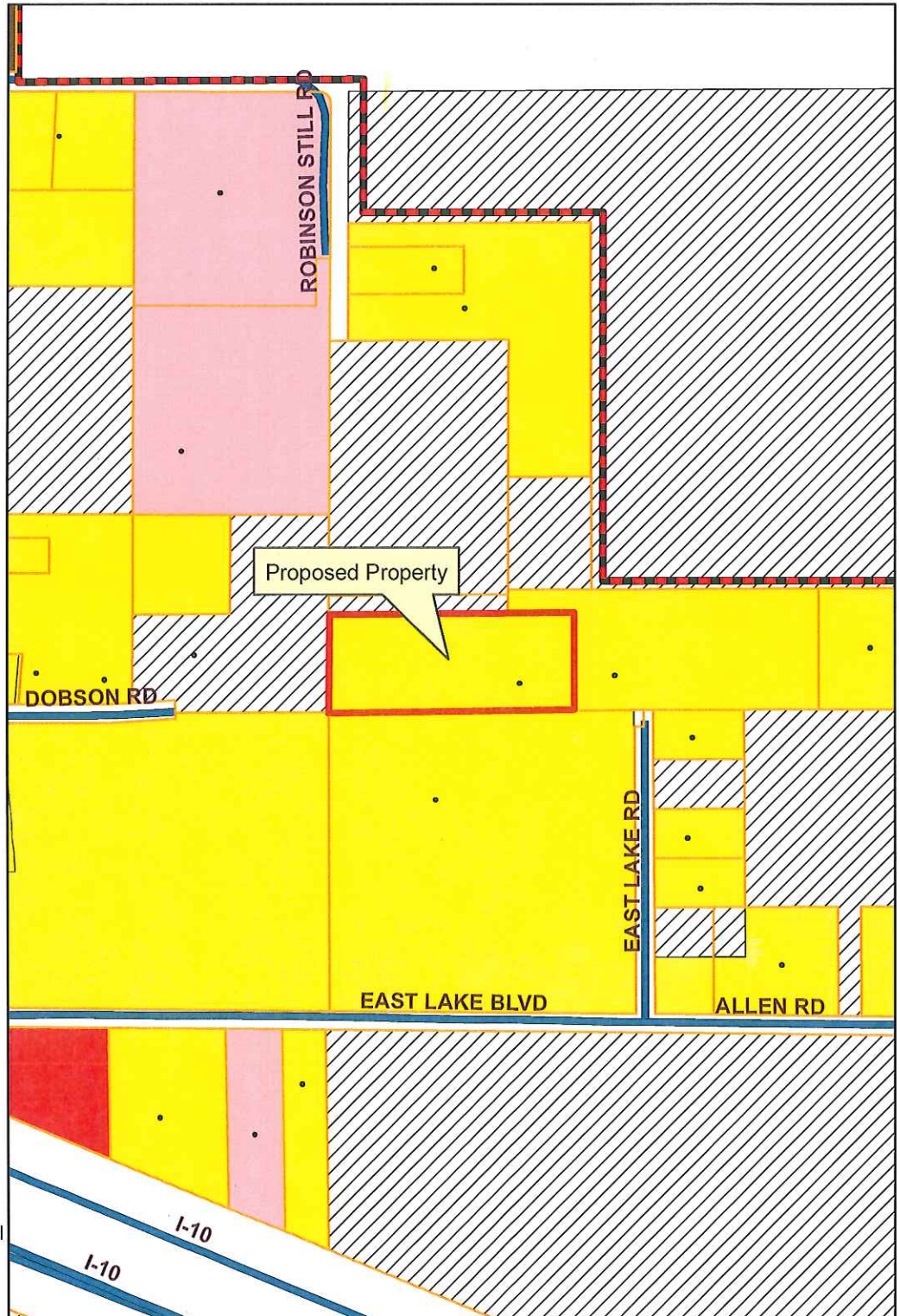


Exhibit D Future Land-Use

Prepared By:

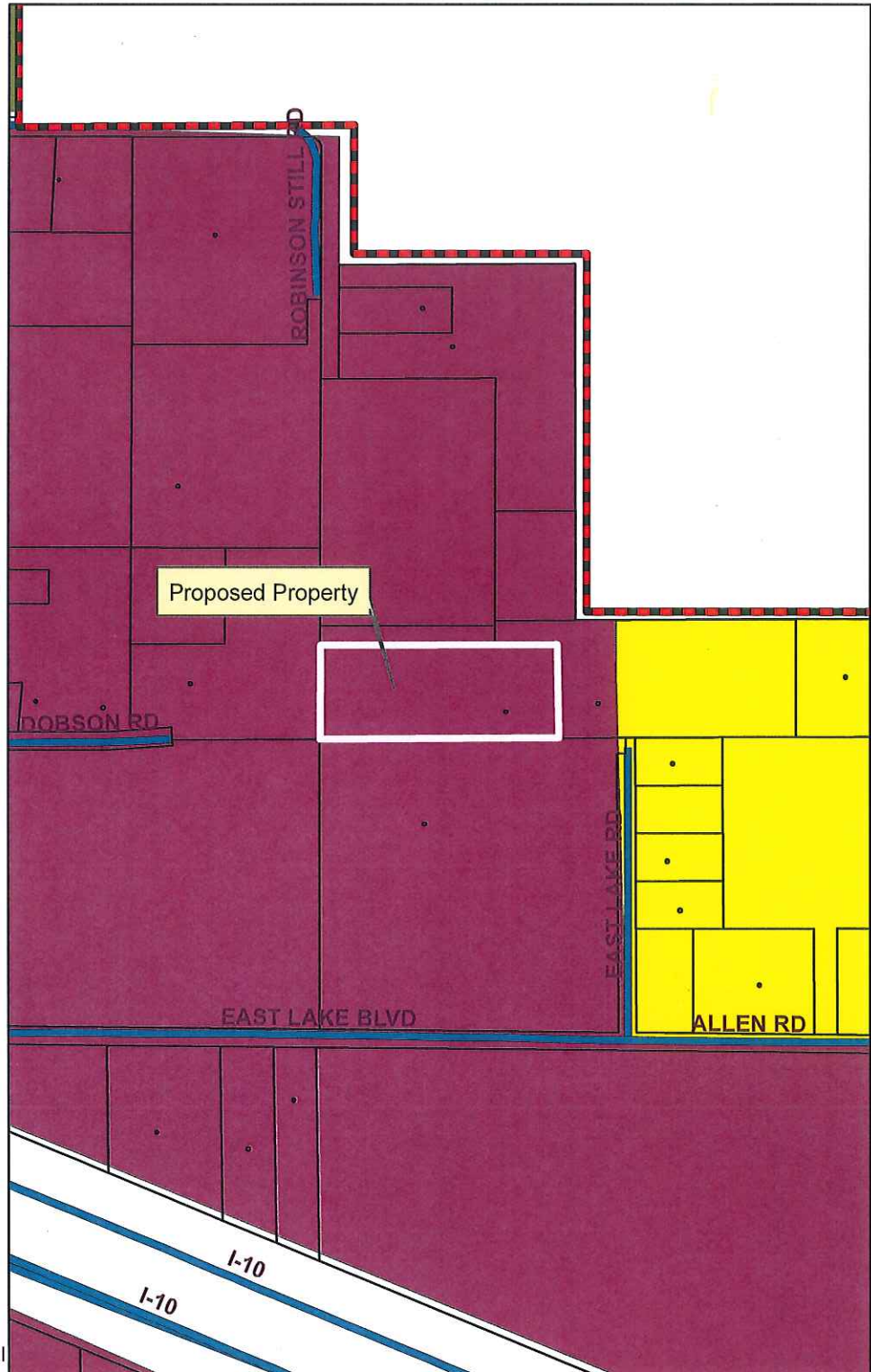
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



Excerpt from June 4, 2020 Planning Commission Meeting (GPC 20-07-SE)

The Planning Department has received a request by Sarah Pannell for a Special Exception that would allow occupancy of an existing single-family dwelling at 6008 Allen Road in a C-3 Highway Commercial Zoning District (GPC Case No. 20-07-SE)

Mr. Ankerson gave a brief overview of the case.

REQUEST:

The Planning Department has received a request by Sarah Pannell for a Special Exception that would allow occupancy of an existing single-family dwelling at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 20-07-SE). The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 6008 Allen Road, PID #81970008.000 (See Exhibit A)
2. General features of the proposed project:
 - Existing House
 - Site Size: 2.5 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-3 Highway Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial, and AG Agricultural.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: We bought the home from my husband's grandfather's estate as well as the island and half of lake. No family was told of a zoning change and I was not made aware of a change to commercial zoning in the process of purchasing home. My current home is for sale so if we are unable to move into our new home we will be in a severe hardship. We have 2 young children who are ready to move into our new home. It's been in the family since 1977 and is very special to the Pannell family.

Staff Finding: This area was annexed into the City in 2002. Prior to the annexation, this area was zoned AG Agricultural.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: All the homes surrounding my property are used for residential use in the same way that we will occupy ours.

Staff Finding: There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: We were unaware of the situation and it was only brought to our attention when we went to obtain permit to turn power on. My family planned to move in the next 2 weeks and now we are unable to. Our property is now half commercial and half residential. We do not intend to use for business purposes, it is solely for the use of primary residence for our family.

Staff Finding: There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant. Staff

finds that the Special Exception will not negatively affect the surrounding area, or cause a detriment to the surrounding properties. The home was existing when the property was rezoned to C-3 Highway Commercial.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
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4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
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 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only

- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

Staff finds that the Special Exception should be approved based on the fact that the existing surrounding land use is low residential. Although the Future Land Use Map does call for Regional Scale Commercial at some point, there has been no move in that direction. The area is just as it was when it was rezoned.

If recommending approval, Planning Commission shall record a “Finding of Fact” regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Mr. Ankerson stated that the area would need a lot of improvements before it could be used as Commercial.

Mr. Pannell stated that the land and house had been in the family for many years and they had purchased it from his grandfather’s estate. He also noted they had bought the lake just south of the property.

Chairman Wooten noted that the portion of the lake just south of the property was zoned AG Agricultural.

There were none in attendance speaking in opposition.

Commissioner Gainer made a motion to recommend that City Council approve the Special Exception allowing the applicants to occupy the existing house.

Commissioner Green seconded the motion and the following vote was recorded:

AYES: David Wooten
Kay C. Jamison
Jimmy Green
Paul Gainer
James Lee
William Davis

Motion passed.

Councilman Vaughan made the motion to accept the Planning Commission's recommendation and approve the Special Exception, as presented, that would allow occupancy of an existing single-family dwelling in a C-2 Community Commercial Zoning District, PID#82434033.00 (GPC 20-08-SE). Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 375-2020

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 20-08-SE
3525 OLD SPANISH TRAIL – EXISTING SINGLE-FAMILY
DWELLING IN A C-2 COMMUNITY COMMERCIAL ZONING
DISTRICT
REGARDING PARCEL ID NO: 82434033.00**

WHEREAS, an application for a Special Exception Permit that would allow occupancy of an existing single-family dwelling in a C-2 Community Commercial District was submitted by Hazel L. Padgett; and

WHEREAS, the parcel subject to this Permit is located at 3525 Old Spanish Trail in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its June 4, 2020 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an existing single-family dwelling, requires a Special Exception Permit in the C-2 Community Commercial Zoning District.

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Hazel L. Padgett on February 18, 2020 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

Gautier Planning Commission

Regular Meeting Agenda

June 4, 2020

GPC #20-08-SE

Hazel L. Padgett

3525 Old Spanish Trail

VII. NEW BUSINESS

1. Consider a request by Hazel L. Padgett for a Special Exception that would allow occupancy of an existing single-family dwelling at 3525 Old Spanish Trail in a C-2 Community Commercial Zoning District, PID #82434033.000 (GPC Case No. 20-08-SE)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 17, 2020

Subject: Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling at 3525 Old Spanish Trail in a C-2 Community Commercial Zoning District (GPC Case No. 20-08-SE)

REQUEST:

The Planning Department has received a request by Hazel L. Padgett for a Special Exception that would allow occupancy of an existing single-family dwelling at 3525 Old Spanish Trail in a C-2 Community Commercial Zoning District, PID #82434033.000 (GPC Case No. 20-08-SE). The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3525 Old Spanish Trail, PID #82434033.000 (See Exhibit A)
2. General features of the proposed project:
Existing House (heated and cooled): approximately 936 square feet
Site Size: 1.85 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial, I-2 Industrial, C-3 Highway Commercial and PUD Planned Unit Development.
6. Current Surrounding Existing Land Use (See Exhibit C): Very Low to Low Density Residential, Industrial, C-3 Highway Commercial, High Density Residential and Vacant.

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *House has been rezoned light commercial; I need permit for electric company because house has been vacant for 6 months.*

Staff Finding: *There are others in the immediate area commonly enjoying single family homes in this same C-2 designated district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *It will not be injurious to the neighborhood because there are other houses in the neighborhood.*

Staff Finding: *There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *House has been rezoned light commercial and has been vacant for 6 months.*

Staff Finding: *Not all single family homes will be leased, rented or purchased with 180 days of the previous occupancy due to various economic circumstances. Staff's opinion is that these circumstances are not results of actions of the applicant.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

20-08-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Hazel L. Padgett

Name of Business:

Address: 3525 Old Spanish Tr. Mailing Address (if different): P.O. Box 1769 Gautier

Email: NA PID # 82434033.000 Address:

Phone: NA Cell Phone: 228-281-2582

Reason for request, location and intended use of Property: To finish my house repairs
so i can move back into my own home.

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☐ 4. Copy of protective covenants or deed restrictions, if any.
- ☐ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Hazel L. Padgett

FOR OFFICE USE ONLY

Date Received 2-18-2020 Verify as Complete SA/BL

Fee Amount Received 250.00

Initials of Employee Receiving Application B. Logan

Date of Application: 2-18-20

I, Hazel L. Padgett, the fee simple owner of the following described property (give legal description):

3525 Old Spanish Trail Gautier, MS 39553 house or Building and land.

hereby petition to the City of Gautier to Grant a Special Exception of 3525
Old Spanish Trail in Gautier, MS 39553

and affirm that Sean Sullivan is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Hazel L. Padgett
(Owner's Signature)

The foregoing instrument was acknowledged before me this 18 day of February
2020,
20 20 by Sean Sullivan, who is personally known to me or has produced Drivers License as identification and who did take an oath.

Jennifer Hinkel
(Printed Name of Notary Public)

Jennifer Hinkel
(Signature of Notary Public)

Commission # 142. My commission expires Sept 26, 2022
(Notary Seal)



SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

8'x12'

Extention of utility room to be built in the future. Finish repairs on house floors, bathroom & Kitchen. Also power restored to house so it can be lived in by my family & myself.

Thank you for your time
Sincerely, Sean Sullivan of
Fosters Heating & Air Conditioning

House has been rezoned Light Com. I need permit for electric comping. Because house has been vacante for 6 months. It will not be ~~inj~~ injours to the neighborhood because there are other houses in the neighborhood.

Driveway is
25' to road

Carport is already
under roof
room utility
bulit to be
12x8'
attention to

Utility
Room

16'

Dining room

Kitchen

11' 4"

6'

Living
Room

BDR1

56'

Bathroom

BDR 3

BDR 2

26'

25'

3525 Old Spanish Trail Gautier, MS 39553



STATE OF MISSISSIPPI
 HALEY BARBOUR, GOVERNOR
MISSISSIPPI DEVELOPMENT AUTHORITY
 GRAY SWOOPE
 EXECUTIVE DIRECTOR

January 9, 2009

HAZEL L PADGETT
 3525 OLD SPANISH TRL
 GAUTIER, MS 39553

Application ID: 06HC029730

SUBJECT: EGP INELIGIBILITY DETERMINATION
 3525 OLD SPANISH TRL; GAUTIER, MS 39553

Dear HAZEL L PADGETT,

We have completed reviewing the eligibility requirements for your Elevation Grant Program (EGP) application. Accordingly, we have made a final determination that you do not qualify for the following reason:

- It appears that your parcel is not located within a Special Flood Hazard Area ("100-year floodplain") based on Advisory Base Flood Elevation (ABFE) mapping and the Digital Flood Insurance Rate Map (DFIRM); therefore there is no requirement to elevate. If you still believe your parcel is located in a SFHA and is required to elevate, you may consult your local building code office or surveyor and provide us with appropriate supporting documentation for our additional consideration.

If you obtain the appropriate documentation and have reason to believe that the Mississippi Development Authority (MDA) erred in this determination, you may file a formal appeal. Attached to this letter is a document that will assist you in identifying, compiling, and presenting this additional information for review. Please be reminded that you only have 60 (sixty) days to submit an appeal.

If you have additional questions, please contact the MDA call center at 866-369-6302, or visit one of the service centers below:

Hancock County Service Center	Harrison County Service Center	Jackson County Service Center
Hancock Government Center 3068 Longfellow Drive Building 27 Bay St. Louis, MS 39520	1641 Popp's Ferry Road Building B Biloxi, MS 39532	15105 Lemoyne Blvd Suites A1-A2 Biloxi, MS 39532
Hours of Service Monday-Friday 8AM to 5PM	Hours of Service Monday-Friday 8AM to 5PM	Hours of Service Monday-Friday 8AM to 5PM

Sincerely,

Mississippi Development Authority

BUILDING CONTRACT
JIM WALTER CORPORATION

THIS AGREEMENT made this 29th day of March, 1962 between

James V. Gilkey, and wife Birdie May Cogswell Gilkey, hereinafter designated "Owner", and JIM WALTER CORPORATION, a Florida Corporation, of Tampa, Florida, hereinafter designated "Builder",

WITNESSETH:

1.

The Builder agrees to build a house, according to the plans and specifications on the sheet attached hereto, which is by reference made a part hereof, on the property of the Owner, located at: Star Route, Canton,
County of Jackson, State of Mississippi

Overall size of home to be 26 x 48' Country Square ~~as described in~~
folder with inside material furnished & installed according
Legal description of property: to attached schedule.

↓ ↓ ↓
1- lot size 60 feet x 100 feet and being more particularly

described as follows: Commencing at the Northwest corner of the property known as the James V. Gilkey and wife Birdie May Cogswell Gilkey land, and lying in and being a part of Section 34, Township 7 South, Range 7 West, Jackson Co., Miss.; thence run 100 feet East or Southeast along the South right-of-way line of Old US Hwy. 90 to the point hereinafter known as the point of beginning, cornering; thence run 100 feet South to a point, cornering; thence run 60 feet East to a point, cornering; thence run 100 feet North to the South right-of-way line of Old US Hwy. 90, cornering; thence run West or Northwest along the South right-of-way line of said US Hwy. 90 to the point of beginning, consisting of a lot or parcel of land 60' x 100' and lying in and being part of that same land described in that deed from Frank L. Jones and wife Dezzie M. Jones to Mrs. Eva Yelverton Lamer, dated January 4, 1952, recorded in book 111, pages 2 and 3 of the land deed records of Jackson County, Mississippi.

2.

The Owner warrants that he owns the property above described, free and clear of all liens and encumbrances.

3.

The Owner agrees to pay for the services and material of the Builder, the sum of \$ 10,454.40

payable as follows:

(a) \$ Nothing upon signing of this agreement, receipt of which is hereby acknowledged.

(b) The balance of \$ 10,454.40 by a promissory note payable in 144 monthly installments of 72.60 which note shall be secured by a first (Mortgage), (Deed to Secure Debt), (Deed of Trust) upon the aforementioned property. The note and (Mortgage), (Deed to Secure Debt), (Deed of Trust), shall have the customary covenants and conditions included therein and shall bear interest from maturity at 6% per annum until paid.

(c) The balance of \$ XXXXXXX when Builder has completed its work on the house.

4.

This written contract contains the price and all the terms and conditions agreed on by the Owner and the Builder, and no statement, representation or promise not set forth in this written contract has been made to induce either party to sign this contract. In the event a credit report on the Owner unsatisfactory to the Builder is received prior to beginning construction of the house, the Owner at its option may within 10 days thereafter cancel this agreement upon returning to Owner all of the deposit except the cost of the credit report and a reasonable fee. In the event the house built by the Builder is damaged or destroyed by the Owner is not entirely on the property of the Owner, then the Owner agrees to pay the Builder the cost of damages, losses and expenses, including attorney's fees and court costs, suffered or incurred as a result thereof by Builder.

IN WITNESS WHEREOF,

the Owner and Builder have hereunto set their hands and seals at Pascagoula

Mississippi this 29th day of March, 1962

James V. Gilkey SEAL
OWNER

JIM WALTER CORPORATION

By: R. B. Richard
BUILDER

CUSTOMER'S COPY

ELEVATION CERTIFICATE

Important: Read the instructions on pages 1-9.

OMB No. 1660-0008
Expiration Date: July 31, 2015

SECTION A - PROPERTY INFORMATION		FOR INSURANCE COMPANY USE
A1. Building Owner's Name Hazel L. Padgett		Policy Number:
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 3525 Old Spanish Trail		Company NAIC Number:
City Gautier	State MS ZIP Code 39553	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) PIDN: 82434033.000		
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>Residential</u>		
A5. Latitude/Longitude: Lat. <u>30°23'25.7003"</u> Long. <u>88°40'05.0979"</u>		Horizontal Datum: ☐ NAD 1927 ☒ NAD 1983
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.		
A7. Building Diagram Number <u>5</u>		
A8. For a building with a crawlspace or enclosure(s):		
a) Square footage of crawlspace or enclosure(s) <u>n/a</u> sq ft		
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>n/a</u>		
c) Total net area of flood openings in A8.b <u>n/a</u> sq in		
d) Engineered flood openings? ☐ Yes ☒ No		
A9. For a building with an attached garage:		
a) Square footage of attached garage <u>n/a</u> sq ft		
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>n/a</u>		
c) Total net area of flood openings in A9.b <u>n/a</u> sq in		
d) Engineered flood openings? ☐ Yes ☒ No		

SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

B1. NFIP Community Name & Community Number Jackson County 285256		B2. County Name Jackson	B3. State MS		
B4. Map/Panel Number 28059C0318	B5. Suffix G	B6. FIRM Index Date March 16, 2009	B7. FIRM Panel Effective/Revised Date March 16, 2009	B8. Flood Zone(s) X & AE	B9. Base Flood Elevation(s) (Zone AO, use base flood depth) 15'
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9. ☐ FIS Profile ☒ FIRM ☐ Community Determined ☐ Other/Source: _____					
B11. Indicate elevation datum used for BFE in Item B9: ☐ NGVD 1929 ☒ NAVD 1988 ☐ Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? Designation Date: <u>n/a</u> ☐ CBRS ☐ OPA ☐ Yes ☒ No					

SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: ☐ Construction Drawings* ☐ Building Under Construction* ☒ Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations - Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO. Complete Items C2.a-h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.
Benchmark Utilized: Fontaine Az Mark GPS ** Vertical Datum: NAVD 1988 Geoid 2009
Indicate elevation datum used for the elevations in items a) through h) below. ☐ NGVD 1929 ☒ NAVD 1988 ☐ Other/Source: _____
Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

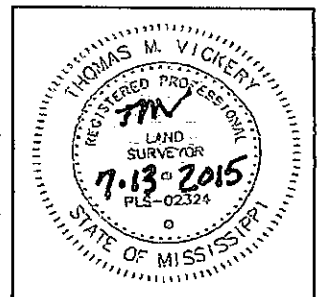
a) Top of bottom floor (including basement, crawlspace, or enclosure floor)	<u>18.7</u>	☒ feet ☐ meters
b) Top of the next higher floor	<u>n/a</u>	☒ feet ☐ meters
c) Bottom of the lowest horizontal structural member (V Zones only)	<u>n/a</u>	☒ feet ☐ meters
d) Attached garage (top of slab)	<u>n/a</u>	☒ feet ☐ meters
e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments)	<u>20.7</u>	☒ feet ☐ meters
f) Lowest adjacent (finished) grade next to building (LAG)	<u>14.6</u>	☒ feet ☐ meters
g) Highest adjacent (finished) grade next to building (HAG)	<u>17.0</u>	☒ feet ☐ meters
h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support	<u>n/a</u>	☒ feet ☐ meters

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

☒ Check here if comments are provided on back of form. Were latitude and longitude in Section A provided by a licensed land surveyor? ☒ Yes ☐ No
☒ Check here if attachments.

Certifier's Name Thomas M "Mike" Vickery, PLS	License Number PS-2324
Title Surveyor	Company Name 1Survey, Inc.
Address 144 Pittman Road A	City Ocean Springs State MS ZIP Code 39564
Signature Thomas M Vickery	Date July 13, 2015 Telephone 228 220 0889



ELEVATION CERTIFICATE, page 2

IMPORTANT: In these spaces, copy the corresponding information from Section A.		FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 3525 Old Spanish Trail		Policy Number:
City Gautier	State MS ZIP Code 39553	Company NAIC Number:

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION (CONTINUED)

Copy both sides of this Elevation Certificate for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments C2. e) = an outside Electrical Box. No Outside AC unit planned per owner. Relying on the data hereon confirms acceptance of the terms of the "Survey Services Agreement" furnished to the client and on file. **Elevations were transferred from the referenced mark, using the historical NAVD 88 elevation, the Trimble VRS network and the indicated GEOID. We believe this best represents the map on which the BFE is based. Email: 7@2282200889.com

Signature *TL M/V/L 7/13/2015*
Thomas M "Mike" Vickery PLS

Date July 13, 2015

SECTION E – BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO AND ZONE A (WITHOUT BFE)

For Zones AO and A (without BFE), complete Items E1–E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1–E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1. Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
a) Top of bottom floor (including basement, crawlspace, or enclosure) is _____ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
b) Top of bottom floor (including basement, crawlspace, or enclosure) is _____ ☐ feet ☐ meters ☐ above or ☐ below the LAG.
- E2. For Building Diagrams 6–9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 8–9 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is _____ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E3. Attached garage (top of slab) is _____ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E4. Top of platform of machinery and/or equipment servicing the building is _____ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? ☐ Yes ☐ No ☐ Unknown. The local official must certify this information in Section G.

SECTION F – PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. The statements in Sections A, B, and E are correct to the best of my knowledge.

Property Owner's or Owner's Authorized Representative's Name

Address City State MS ZIP Code

Signature Date Telephone

Comments

☐ Check here if attachments.**SECTION G – COMMUNITY INFORMATION (OPTIONAL)**

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8–G10. In Puerto Rico only, enter meters.

- G1. ☐ The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2. ☐ A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3. ☐ The following information (Items G4–G10) is provided for community floodplain management purposes.

G4. Permit Number	G5. Date Permit Issued	G6. Date Certificate Of Compliance/Occupancy Issued
-------------------	------------------------	---

G7. This permit has been issued for: ☐ New Construction ☐ Substantial ImprovementG8. Elevation of as-built lowest floor (including basement) of the building: _____ ☐ feet ☐ meters Datum _____G9. BFE or (in Zone AO) depth of flooding at the building site: _____ ☐ feet ☐ meters Datum _____G10. Community's design flood elevation: _____ ☐ feet ☐ meters Datum _____

Local Official's Name Title

Community Name Telephone

Signature Date

Comments

☐ Check here if attachments.

Building Photographs

See Instructions for Item A6.

IMPORTANT: In these spaces, copy the corresponding information from Section A.

FOR INSURANCE COMPANY USE

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
3525 Old Spanish Trail

Policy Number:

City Gautier

State MS

ZIP Code 39553

Company NAIC Number:

If using the Elevation Certificate to obtain NFIP flood insurance, affix at least 2 building photographs below according to the instructions for Item A6. Identify all photographs with date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8. If submitting more photographs than will fit on this page, use the Continuation Page.

13-Jul-2015 2148 UTC | 30.390484, -88.667992
3525 Old Spanish Trail, Gautier, MS 39553, USA



Front

Building Photographs

Continuation Page

IMPORTANT: In these spaces, copy the corresponding information from Section A.

FOR INSURANCE COMPANY USE

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.
3525 Old Spanish Trail

Policy Number:

City Gautier

State MS

ZIP Code 39553

Company NAIC Number:

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8.

13-Jul-2015 2149 UTC | 30.390461, -88.667969
3527-3601 Old Spanish Trail, Gautier, MS 39553, USA



Rear

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

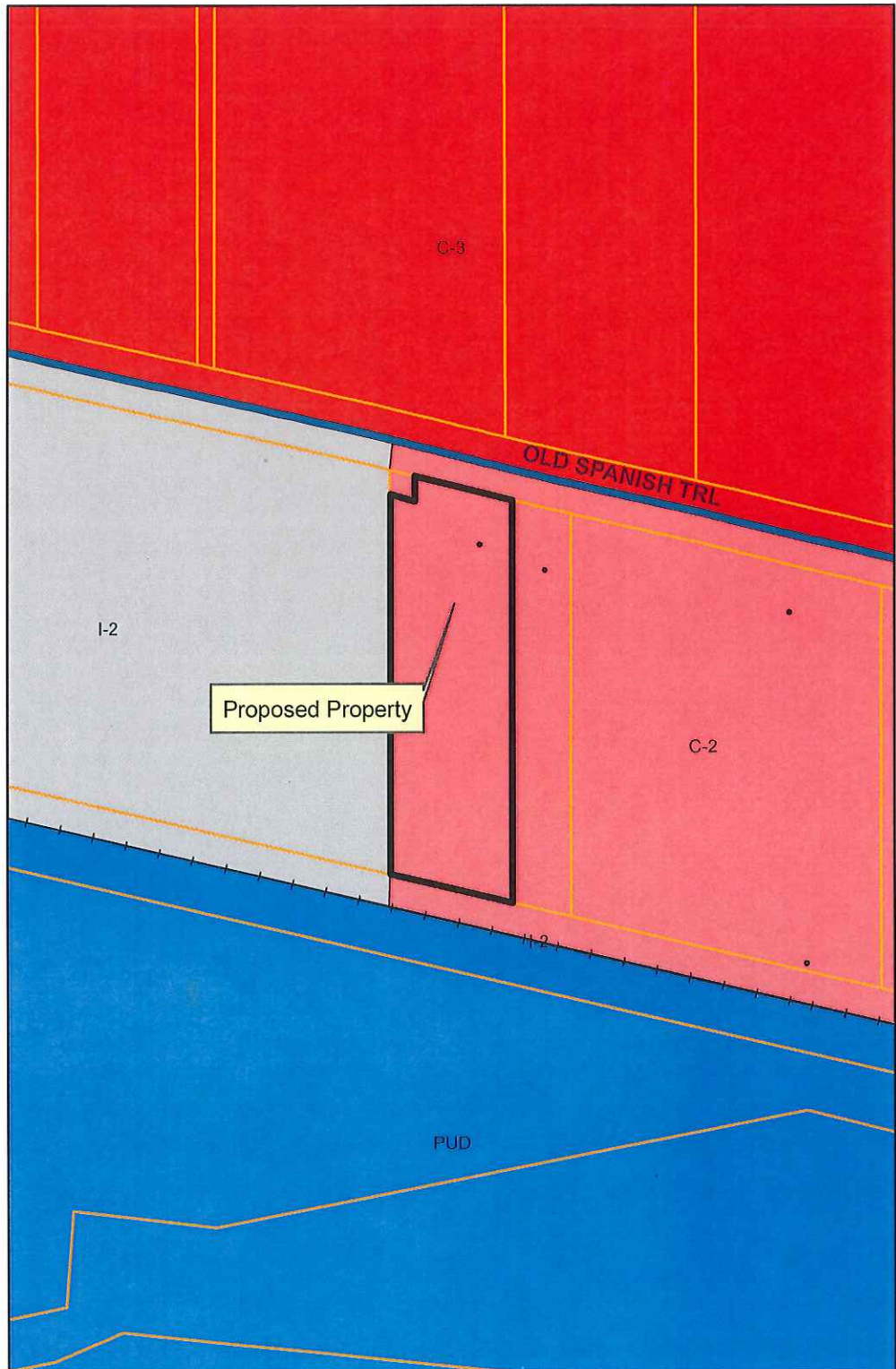


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

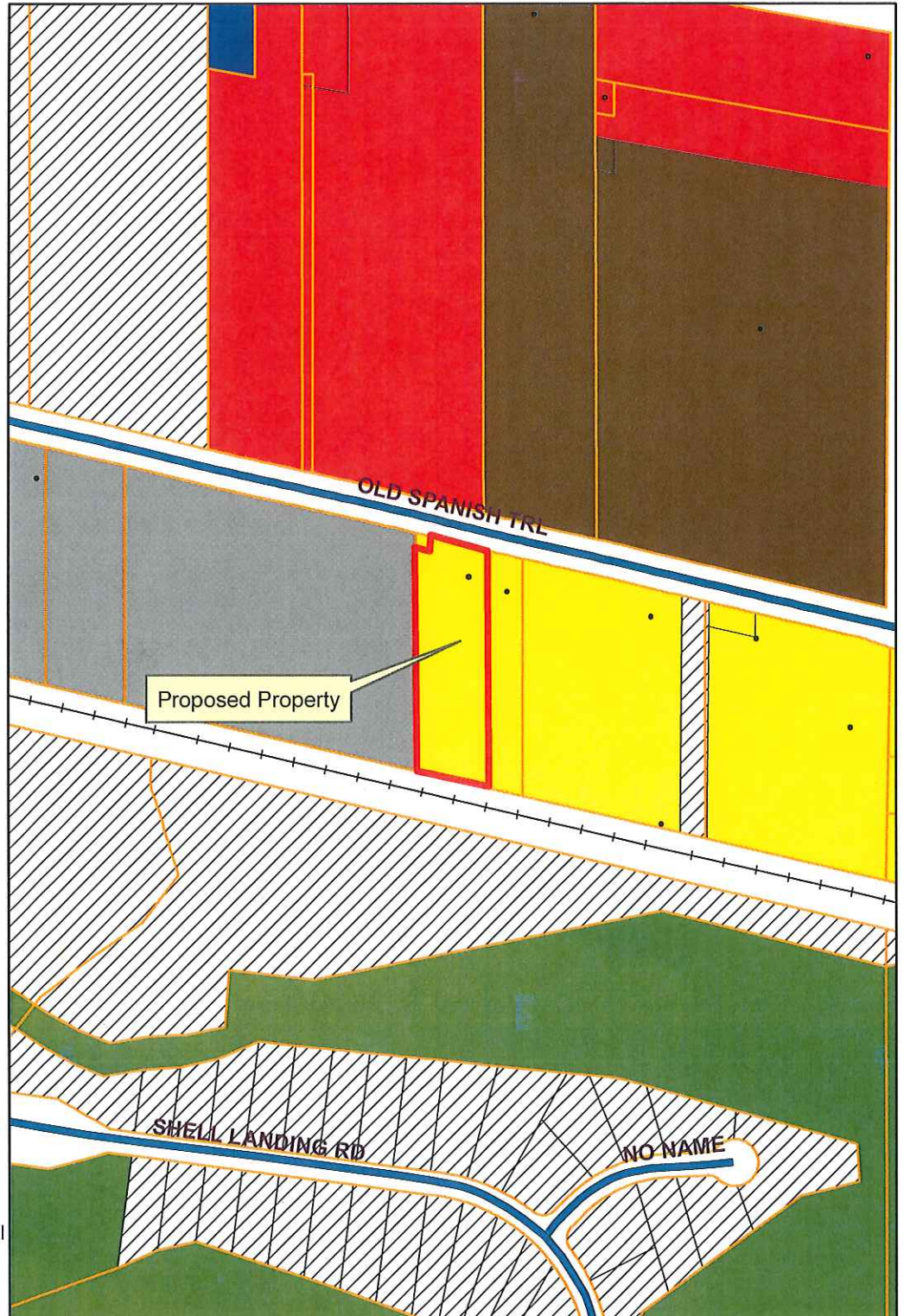


Exhibit D Future Land-Use

Prepared By:

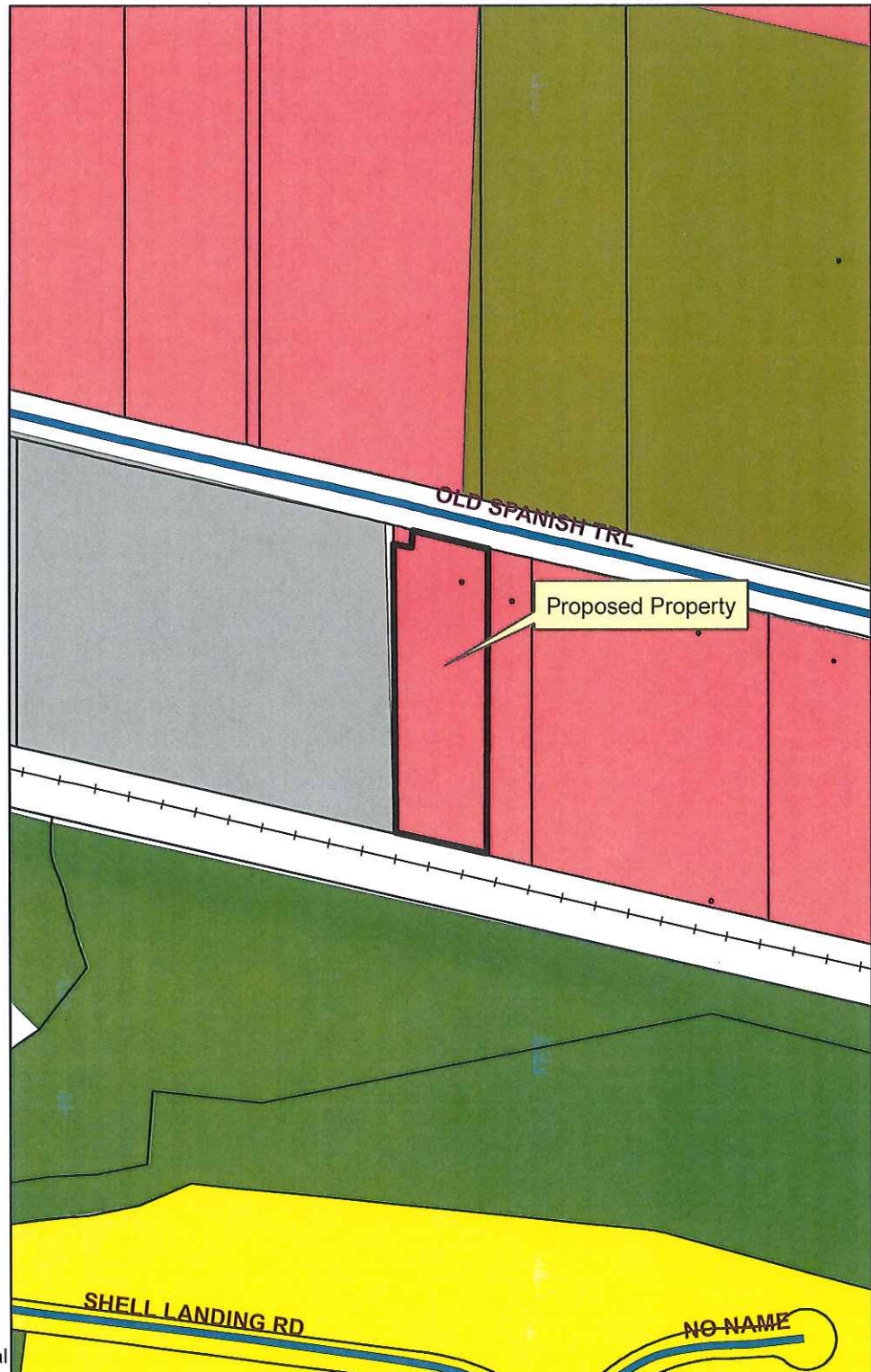
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  high impact commercial
-  Civic
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



**Excerpt form June 4, 2020 Planning Commission Meeting:
(GPC #20-08-SE)**

The Planning Department has received a request by Hazel L. Padgett for a Special Exception that would allow occupancy of an existing single-family dwelling at 3525 Old Spanish Trail in a C-2 Community Commercial Zoning District (GPC Case No. 20-08-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request by Hazel L. Padgett for a Special Exception that would allow occupancy of an existing single-family dwelling at 3525 Old Spanish Trail in a C-2 Community Commercial Zoning District, PID #82434033.000 (GPC Case No. 20-08-SE). The application fee of \$250 was paid on February 18, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3525 Old Spanish Trail, PID #82434033.000 (See Exhibit A)
2. General features of the proposed project:
Existing House (heated and cooled): approximately 936 square feet
Site Size: 1.85 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial, I-2 Industrial, C-3 Highway Commercial and PUD Planned Unit Development.
6. Current Surrounding Existing Land Use (See Exhibit C): Very Low to Low Density Residential, Industrial, C-3 Highway Commercial, High Density Residential and Vacant.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: House has been rezoned light commercial; I need permit for electric company because house has been vacant for 6 months.

Staff Finding: There are others in the immediate area commonly enjoying single family homes in this same C-2 designated district.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: It will not be injurious to the neighborhood because there are other houses in the neighborhood.

Staff Finding: There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: House has been rezoned light commercial and has been vacant for 6 months.

Staff Finding: Not all single family homes will be leased, rented or purchased with 180 days of the previous occupancy due to various economic circumstances. Staff's opinion is that these circumstances are not results of actions of the applicant.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special

Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Mr. Ankerson stated that the house was built in 1970 and because the house had been vacant for 180 days it could not be reoccupied because it was now a nonconforming

structure. Mr. Ankerson also noted that the home was located in a very mixed use area and although it had been included in a rezoning in 2012 there had been no change in the area.

Chairman Wooten asked the applicant why the power had been turned off.

Ms. Padgett, the applicant's daughter, stated that her nephew was living in the house and working on it so that her mother could move back in but that things had not worked out and her nephew had moved out and the power had been turned off. When they did find someone to finish the job it had been over 180 days and they had to get the City's permission to reoccupy the home.

(Commissioner Ward arrived at 6:00 P.M.)

Commissioner Green made a motion to recommend that City Council approve the Special Exception based on the fact that it would be a hardship on the applicant if she could not use the property as intended.

Commissioner Jamison seconded the motion and the following vote was recorded:

AYES:	David Wooten
	Kay C. Jamison
	Jimmy Green
	Paul Gainer
	James Lee
	William Davis
	Josh Ward

Motion passed.

Mayor Torjusen made the motion to approve the Conditional Use-Major, as presented, that would allow a church at 2400 Old Spanish Trail in a TC Town Center Zoning District, PID #82435110.00 (GPC 20-09-CU). Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 376-2020

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 20-09-CU
2400 OLD SPANISH TRAIL – TC TOWN CENTER ZONING DISTRICT
REGARDING PARCEL ID NO: 82435110.00**

WHEREAS, an application for a Conditional Use-Major Permit to allow a church in a TC Town Center Zoning District was submitted by Old Spanish Trail Baptist Church; and

WHEREAS, the parcel subject to this Permit is located at 2400 Old Spanish Trail in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its June 4, 2020 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit is consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Church at 2400 Old Spanish Trail, is permitted as a Conditional Use-Major in the TC Town Center Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation of the Planning Commission and approves the application submitted by Spanish Trail Baptist Church on February 19, 2020 for a Conditional Use-Major Permit.

IT IS FURTHER ORDERED that no specific conditions are required for the permit to be issued.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Mayor Torjusen**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

Councilman Colledge made the motion to waive existing permit fee, contingent upon City Attorney findings. Councilman Anderson seconded the motion. The vote was carried unanimously.

Gautier Planning Commission

Regular Meeting Agenda

June 4, 2020

GPC #20-09-CU

Spanish Trail Baptist Church

2400 Old Spanish Trail

VII. NEW BUSINESS

1. Consider a request from Spanish Trail Baptist Church for a Conditional Use-Major that would allow a church at 2400 Old Spanish Trail in a TC Town Center Zoning District (GPC Case No. 20-09-CU)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 27, 2020

Subject: Consider a request for a Conditional Use-Major that would allow a church at 2400 Old Spanish Trail in a TC Town Center Zoning District (GPC Case No. 20-09-CU)

REQUEST:

The Planning Department has received a request from Spanish Trail Baptist Church for a Conditional Use-Major that would allow a church in a TC Town Center Zoning District at 2400 Old Spanish Trail, PID #82435110.000 (GPC Case No. 20-09-CU). The application fee of \$250 was paid on February 19, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned TC Town Center.

1. Location: 2400 Old Spanish Trail (See Exhibit A)
2. General features of the proposed project:
Total Area: 3 Acres
3. Existing Zoning – TC Town Center (See Exhibit B)
4. Existing Land Use – Civic - Church (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Town Center. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant: Yes.

Staff Finding: Yes, Church or Place of Worship is listed as a Conditional Use-Major in a TC Town Center District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Church building has been there since 1973.

Staff Finding: The proposed use is allowed in a TC zoning district with a Major Conditional Use. The church is existing and operating in a TC zoning district. The applicant is wanting to construct an addition to the existing fellowship building.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant: Yes.

Staff Response: According to the Unified Development Ordinance, "Places of Worship" require a Conditional Use in all districts.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

Staff finds that the proposed use will be compatible and harmonious with the TC Town Center Zoning District and recommends approval with no additional proposed conditions other than the currently existing requirements of the City of Gautier's Unified Development Ordinance.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

20-09-CU

<u>TO BE HEARD BY GAUTIER PLANNING COMMISSION:</u>		<u>FEE:</u>
Conditional Use - Major	<u>X</u>	\$250.00
<u>TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:</u>		<u>FEE:</u>
Conditional Use - Minor	_____	\$250.00

Name of Applicant: H. C. Lewallen - Trustee

Name of Business: Spanish Trail Baptist Church Phone: 228-217-3752

Property Address: 2400 Old Spanish Trail PID # 82435110.000
Mailing Address (if Different): P.O. Box 377

E-Mail Address: hclwlewallen@Cableone.net

Proposed Use Requiring Conditional Use: _____ (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☒ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Answers to the Criteria for Approval (see attached).
- ✓ 2. Project Narrative (see attached).
- ✓ 4. Diagram of intended use (see attached).
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ✓ 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- ✓ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Spanish Trail Baptist Church Date of Application: 2/19/20
H. C. Lewallen - Trustee

FOR OFFICE USE ONLY	
Date Received <u>2/19/20</u>	Verify as Complete <u>SA/BL</u>
Fee Amount Received <u>250.00</u>	Initials of Employee Receiving Application <u>(A Bang)</u>

I, Spanish Trail Baptist Church / H.C. Lewallen - Trustee, the fee simple owner(s) of the

following described property:

Address: 2400 Old Spanish Trail

Parcel ID No.:

hereby petition to the City of Gautier to Grant a Conditional Use Major or Minor of Church bldg addition (state proposed use from Article V of the Unified Development Ordinance) at the above reference property and affirm that H.C. Lewallen (name of agent) is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

H.C. Lewallen - Trustee
(Owner's Signature)

(Owner's Signature)

Notary Information:

The foregoing instrument was acknowledged before me this 19th day of February, 2020 by Spanish Trail Baptist Church, who is personally known to me or has produced MS DL H.C. Lewallen Trustee as identification and who did take an oath.

Addie L. BANG
(Printed Name of Notary Public)

Addie L. Bang
(Signature of Notary Public)

Commission # 101387. My commission expires Feb 13, 2024



CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
Yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.
Yes Church building since 1973
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *No*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.
No
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools? *Yes*
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.
Yes
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *No*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *Yes*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain. *Same construction. Extending present structure 30 feet.*
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain. *No*
3. Is the proposed use consistent with the Comprehensive Plan? Explain how. *No change*
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain. *Yes*

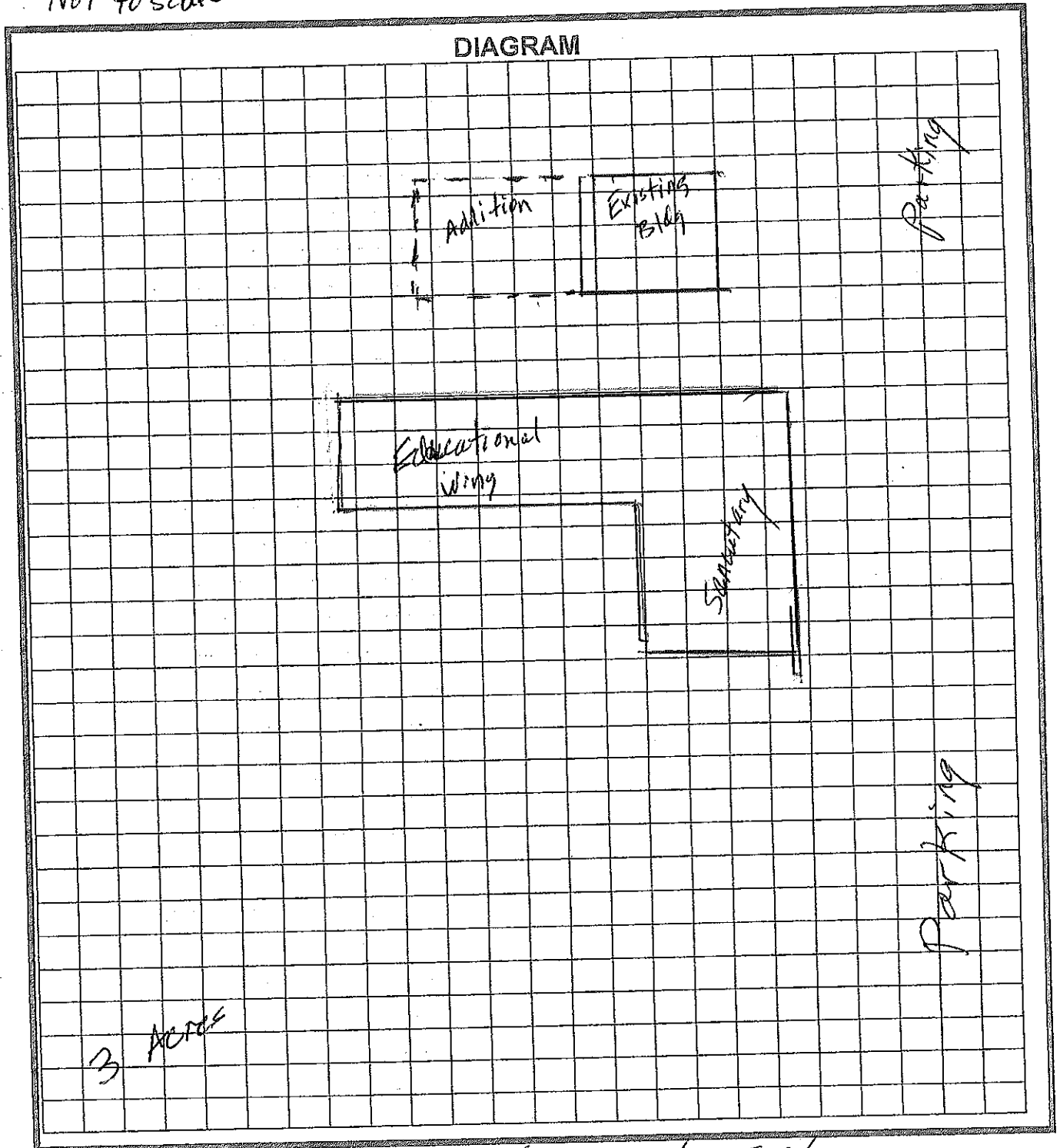
CONDITIONAL USE NARRATIVE — Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

*The existing fellowship building will be enlarged
to accommodate our needs.*

CONDITIONAL USE DIAGRAM — Provide a diagram of the project site. In cases where certain requirements such as parking are triggered by aspects of the interior of the building, the interior building layout will need to be provided also. Include location and dimensions of property lines, buildings, parking spaces, outdoor storage areas, outdoor seating areas, signage, landscape areas, driveways, loading/unloading areas, limits of paving, exterior elevations (if changes are proposed), entrance/exit locations. Include the whole site. Use the space below or provide separate drawings. Staff will provide guidance as needed on additional information needed on the diagram.

Not to scale



2400 Old Spanish Trail

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

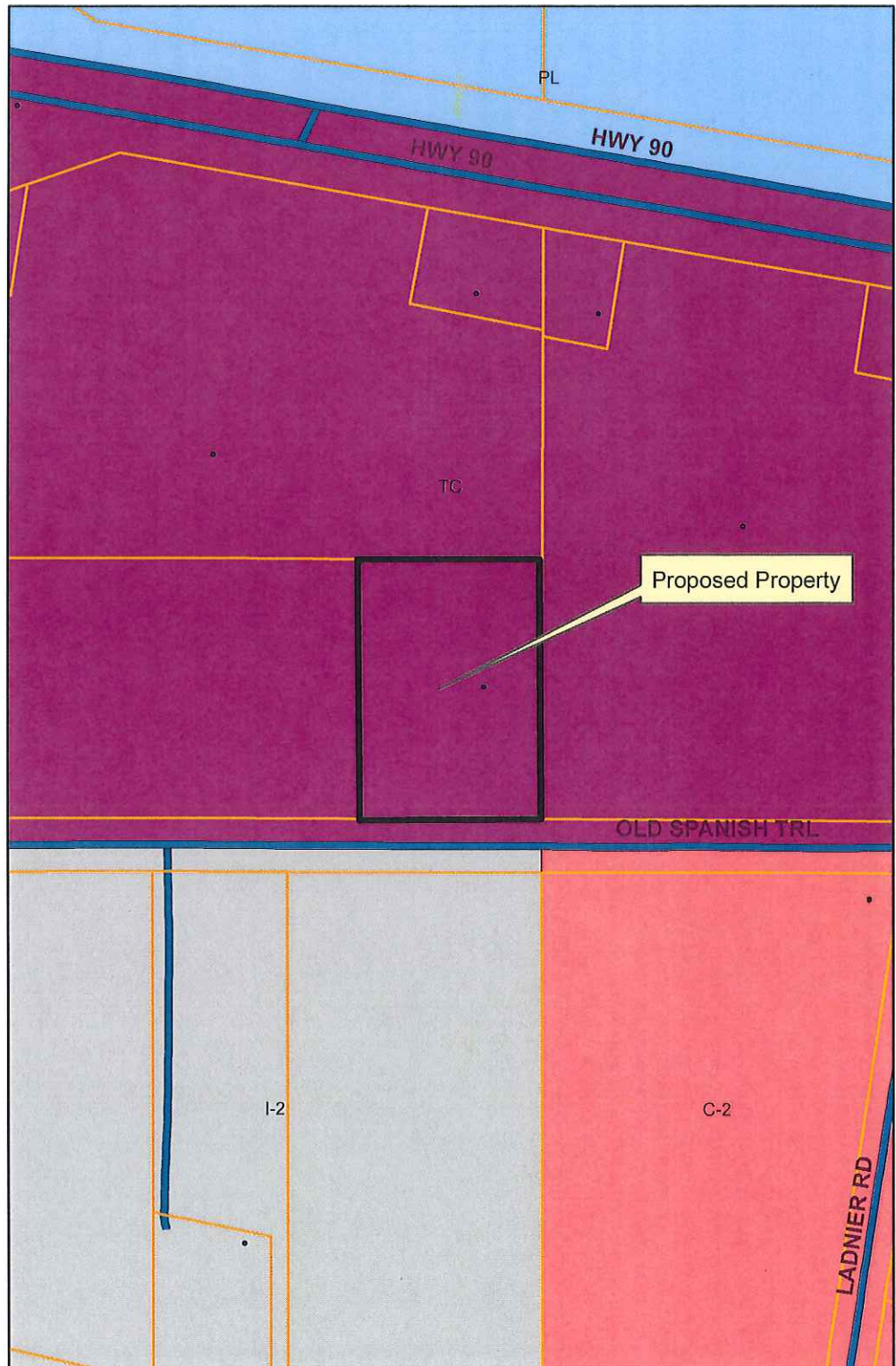


Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

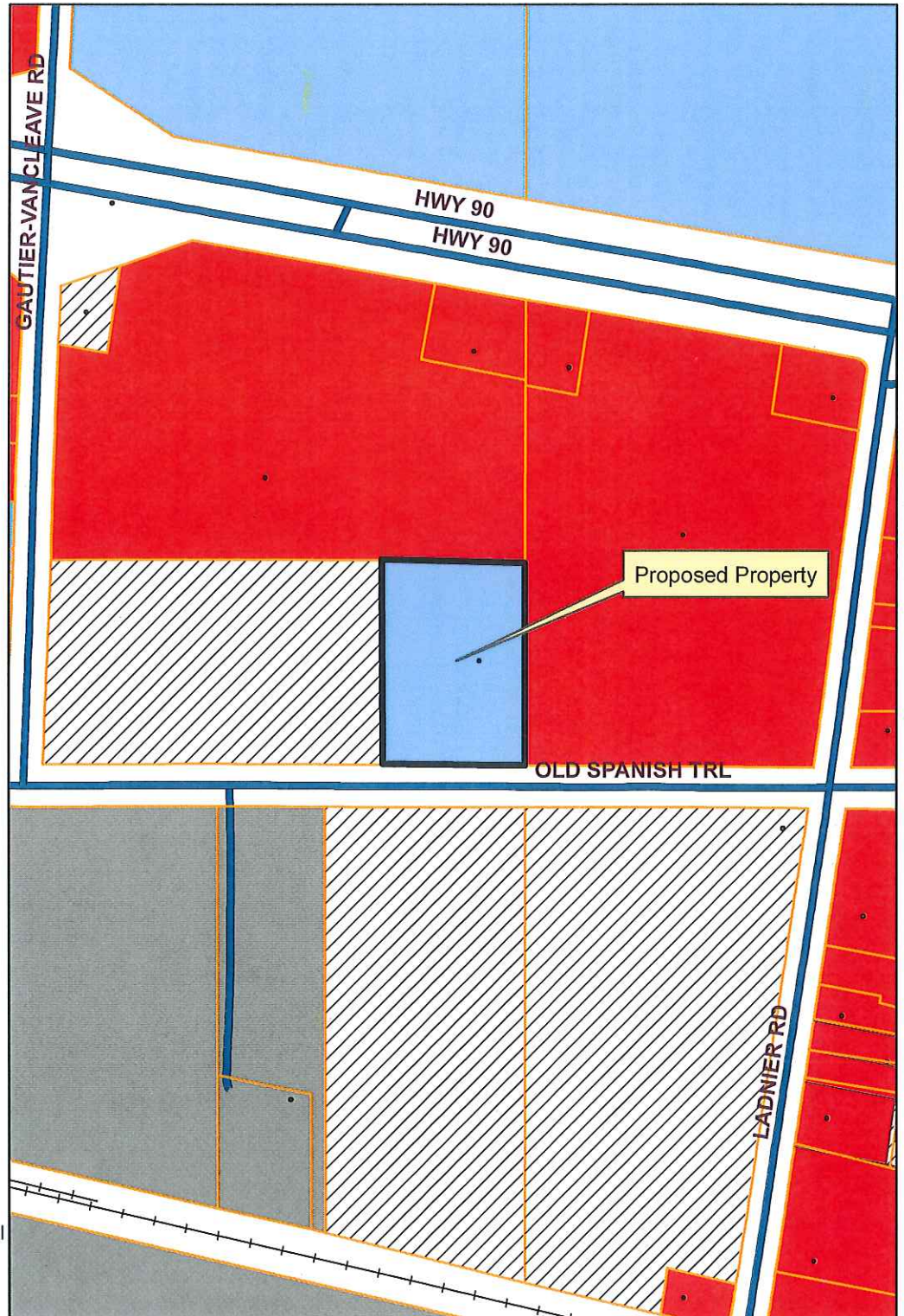


Exhibit D Future Land-Use

Prepared By:

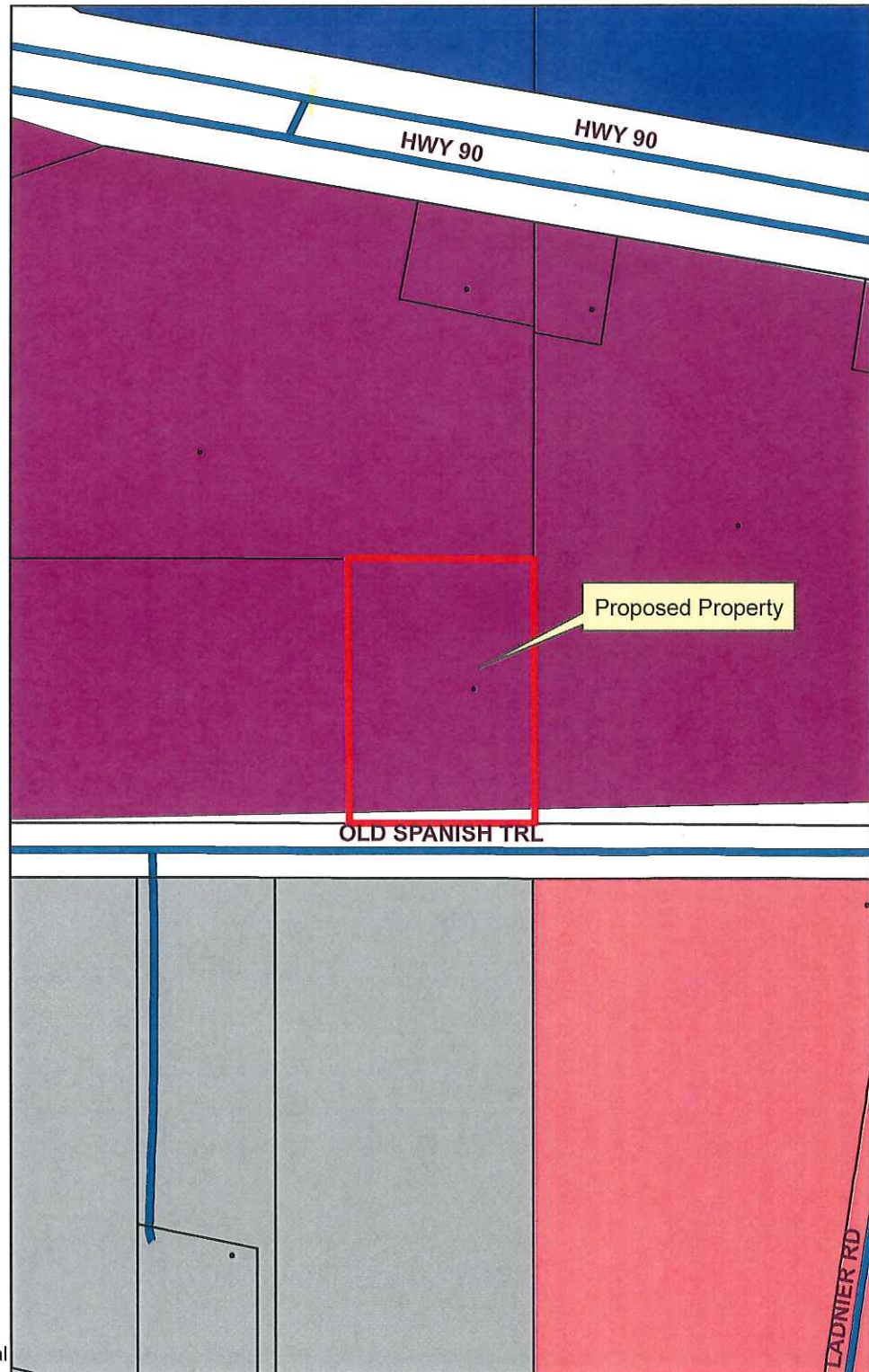
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



Excerpt from June 4, 2020 Planning Commission Meeting (GPC 20-09-CU)

The Planning Department has received a request from Spanish Trail Baptist Church for a Conditional Use-Major that would allow a church at 2400 Old Spanish Trail in a TC Town Center Zoning District (GPC Case No. 20-09-CU)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Spanish Trail Baptist Church for a Conditional Use-Major that would allow a church in a TC Town Center Zoning District at 2400 Old Spanish Trail, PID #82435110.000 (GPC Case No. 20-09-CU). The application fee of \$250 was paid on February 19, 2020. All public notice requirements have been met.

BACKGROUND:

The request property is zoned TC Town Center.

1. Location: 2400 Old Spanish Trail (See Exhibit A)
2. General features of the proposed project:
Total Area: 3 Acres
3. Existing Zoning – TC Town Center (See Exhibit B)
4. Existing Land Use – Civic - Church (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Town Center. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant: Yes.

Staff Finding: Yes, Church or Place of Worship is listed as a Conditional Use-Major in a TC Town Center District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Church building has been there since 1973.

Staff Finding: The proposed use is allowed in a TC zoning district with a Major Conditional Use. The church is existing and operating in a TC zoning district. The applicant is wanting to construct an addition to the existing fellowship building.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant: Yes.

Staff Response: According to the Unified Development Ordinance, "Places of Worship" require a Conditional Use in all districts.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

Staff finds that the proposed use will be compatible and harmonious with the TC Town Center Zoning District and recommends approval with no additional proposed conditions other than the currently existing requirements of the City of Gautier's Unified Development Ordinance.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

Mr. Ankerson explained that the church was an existing structure that was built prior to the adoption of the UDO and therefore was never approved as a Conditional Use. The original building was a grandfathered use but because the church was wanting to expand and was now considered a nonconforming use an approval was needed.

Mr. Lewallen, representative for the church, stated that they were wanting to build an addition to the existing fellowship hall.

There were none in attendance speaking in opposition.

Chairman Wooten made a motion to recommend that City Council approve the Conditional Use based on the evidence in the record that all criteria had been met.

Commissioner Ward seconded the motion and the following vote was recorded:

AYES:	David Wooten
	Kay C. Jamison
	Jimmy Green
	Paul Gainer
	James Lee
	William Davis
	Josh Ward

Motion passed.

Councilman Colledge made the motion to approve the rezoning of property from split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural located on Brown Road at PID #82429240.000 (GPC 20-20-RZ), as presented, based on a mistake in the original zoning. Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDINANCE NUMBER 251-2020

AN ORDINANCE OF THE CITY OF GAUTIER, MISSISSIPPI, RELATING TO THE REZONING OF APPROXIMATELY 4.81 ACRES TO AG AGRICULTURAL; GENERALLY DESCRIBED AS PID #82429240.000; MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; PROVIDING AUTHORITY; MAKING FINDINGS OF FACT; PROVIDING FOR A ZONING MAP AMENDMENT; AND SETTING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. AUTHORITY.

The authority for enactment of this ordinance is Section 17-1-5, Mississippi Code Annotated Section 17-1-15 (1972), Mississippi Statutes.

The City Council of Gautier finds that a rezoning is necessary. A public hearing was held before the Gautier Planning Commission on June 4, 2020, and the Commission recommended that Council approve the change for a zoning map amendment to adopt the 4.81 acres to AG Agricultural.

SECTION 2. PROPERTY REZONED.

The property generally described as Jackson County Parcel ID #82429240.000, which is comprised of approximately 4.81 acres located on Brown Road, is hereby rezoned to AG Agricultural.

SECTION 3. FINDINGS OF FACT.

The City Council finds that there was a mistake in the original zoning and that the property should be zoned AG Agricultural.

SECTION 4. ZONING MAP AMENDMENT. The Official Zoning Map of the City of Gautier is hereby amended to include a change of classification from Split C-3 Highway Commercial/ AG Agricultural to AG Agricultural for the property identified as Jackson County Parcel No. 82429240.000.

SECTION 5. SETTING EFFECTIVE DATE AND APPEAL. This Ordinance shall become effective 30 days after approval by the City Council and signature of the Mayor.

AYES: Phil Torjusen
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

ADOPTED: June 16, 2020

Phil Torjusen, Mayor

ATTEST:

Cynthia Russell, City Clerk

Josh Danos, City Attorney

Codification Instructions: Not Codified.

Gautier Planning Commission

Regular Meeting Agenda

June 4, 2020

GPC #20-10-RZ

Christopher & Anna Jones

Brown Road, PID #82429240.000

VII. NEW BUSINESS

1. Consider a request from Christopher & Anna Jones for a Property Owner Initiated Rezoning of Property from a split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural located on Brown Road at PID #82429240.000. (GPC Case No. 20-10-RZ)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: May 27, 2020

Subject: Consider a Property Owner Initiated Rezoning of Property from a split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural located on Brown Road at PID #82429240.000.

REQUEST:

The Planning Department has received a request from Christopher and Anna Jones for a Rezoning of property generally described as Brown Road, PID #82429240.000 from a split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural. The request for the rezoning consists of approximately 4.81 acres. The application fee of \$300 was paid on April 23, 2020. All public notice requirements have been met.

BACKGROUND:

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the need and justification for the change when the public welfare justifies such action. The GPC shall include in its recommendation to the City Council findings that the required rezoning criteria have been met.

DISCUSSION:

1. Location: Brown Road, PID #82429240.000. (See Exhibit A)
2. Existing Zoning: C-3 Highway Commercial/AG Agricultural. (See Exhibit B)

UDO 5.3.9 C-3, Highway Commercial District- Purpose and intent. The purpose of this district is to provide for areas where relatively high intensity commercial and retail uses, office buildings, medical facilities, automobile car lots and regional shopping areas may be located. C-3 Districts are to be located along major highways or major arterials. Due to the high intensity of some of the permitted uses and the variety of uses, most C-3 uses are not compatible with

low- to medium-density residential uses, but may be adjacent to high-density residential uses if adequately buffered.

UDO 5.3.1 AG, Agricultural District- Purpose and intent. The AG District is intended to provide an area for low density residential development and small scale agricultural uses such as farms, and ponds for livestock or fowl. This zoning district is to encourage large lots, open space and single-family detached dwellings in an agricultural environment.

The provision of these zoning regulations shall not be exercised so as to require permits with reference to land used for agricultural purposes, or for the maintenance, repair or extension of farm buildings or farm structures.

3. Existing Land Use: Vacant. (See Exhibit C)

4. Future Land Use: Medium Density Residential. (See Exhibit D)

DATA AND ANALYSIS:

Property requested for Rezoning: PID #82429240.000, Brown Road.

Location: Ward 1

Current Zoning of the Request Property: C-3 Highway Commercial/AG Agricultural

Current surrounding existing land use and zoning:

	Current Land Use	Zoning District
North	Mobile Home,	C-3 Highway Commercial
South	Very Low to Low Density Residential	R-2 High Density Multi-Family Residential
East	Mobile Home	AG Agricultural
West	Vacant	C-3- Highway Commercial

Surrounding Future Land Use Map (FLUM) designations according to the Comprehensive Plan:

	FLUM Designation
North	Medium Density Residential
South	Medium Density Residential
East	Medium Density Residential
West	Medium Density Residential

HISTORY:

This property is currently a split zoned AG Agriculture and C-3 Hwy Commercial lot. Staff finds that split zoned lots are a mistake in the original zoning and are usually a result of zoning areas based on linear foot distances from a major highway or Arterial roadway, disregarding existing lot lines. It is staff's opinion that when zoning properties, it a much better practice to set the delineations using specific existing lot lines and not linear foot distances only.

REVIEW CRITERIA:

The Planning Commission, in its report and recommendation to the City Council on the appropriateness of the request, shall study and consider the following criteria and recommend Findings of Facts, if applicable.

- A. There was a mistake in the original zoning; **or**
- B. The character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request.

The Planning Commission shall not recommend approval of a rezoning unless the applicant has proven by clear and convincing evidence that either of the required criteria items above have been met.

STAFF RECOMMENDATION:

Staff recommends that Planning Commission recommend to approve the Rezoning based on a mistake in the original zoning.

CONCLUSION:

Based on the required Review Criteria established by Section 4.15 of the Unified Development Ordinance and the appropriateness of the request relevant to the criteria, the Commission may:

- 1. Recommend that City Council approve to Rezone the subject area to AG Agricultural; or
- 2. Recommend that City Council deny the Rezoning.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map

3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

GPC 20-10 RZ

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	<u>X</u>	\$300.00
Major Development	<u> </u>	\$100.00
Variance	<u> </u>	\$175.00
Appeal to Staff Decision	<u> </u>	\$100.00

Name of Applicant: Christopher & Anna Jones
Name of Business: Phone: 228-229-2446
Property Address: Brown Rd Ocean Springs, MS Mailing Address (if Different): 1216 Porter Ave Ocean Springs, MS 39564
E-Mail Address: annalarkin23@gmail.com
Reason for request, location and intended use of Property: want to build a home
PID # 82429240.000

ATTACHMENTS REQUIRED AS APPLICABLE:

- X 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- X 2. A detailed project narrative.
3. Copy of protective covenants or deed restrictions, if any.
4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: *Anna Jones* Date of Application: 4/20/2020

FOR OFFICE USE ONLY

Date Received 4-23-2020 Verify as Complete BL

Fee Amount Received 300.00 Initials of Employee Receiving Application BL

Barbara (Babs) Logan

From: Lark Jones <annalarkin23@gmail.com>
Sent: Friday, April 24, 2020 11:57 AM
To: blogan@gautier-ms.gov
Subject: Re: Zoning Change

Descriptive Narrative for reason of zoning change request:

Part of our property on Brown Rd. (PID: 82429240.000) is currently zoned C-3 Highway Commercial and the other part is AG Agricultural. We would like for the entire parcel to be zoned AG Agricultural so that we can build a single-family dwelling.

-Christopher and Anna Jones

On Fri, Apr 24, 2020 at 11:53 AM Barbara (Babs) Logan <blogan@gautier-ms.gov> wrote:

That would be a good idea. Then I could show that all the important information was provided by you.

Thanks

Babs Logan

Planning Technician

City of Gautier Planning Dept.

Phone: 228-497-1878 ext: 318

Fax: 228-497-1038

Email: blogan@gautier-ms.gov

From: Lark Jones <annalarkin23@gmail.com>
Sent: Friday, April 24, 2020 11:46 AM
To: blogan@gautier-ms.gov
Subject: Re: Zoning Change

Ok thank you! I emailed the PID number. Should I also include that in the narrative?

Project narrative:

We would like to build our primary residential home.

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

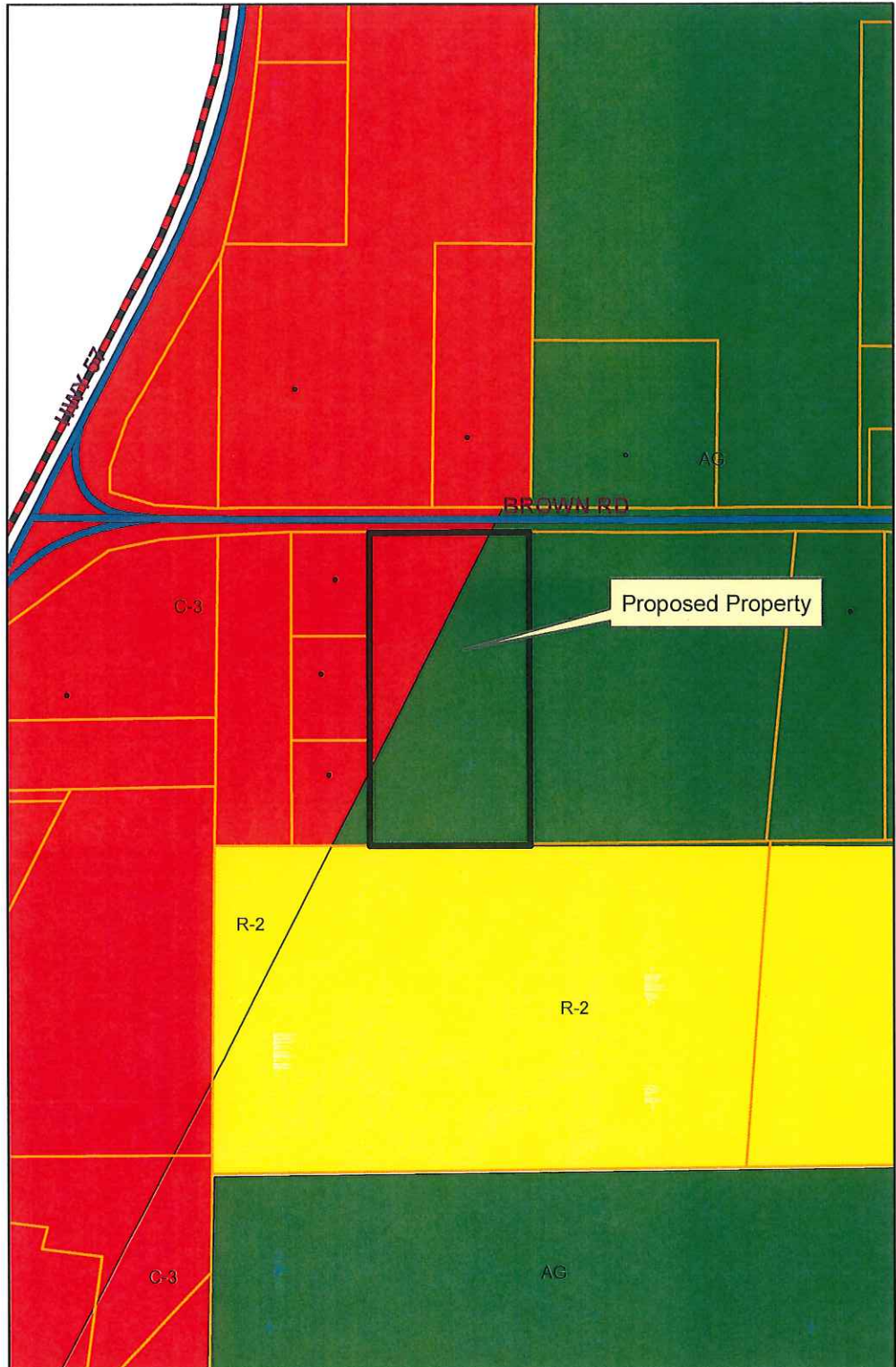


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

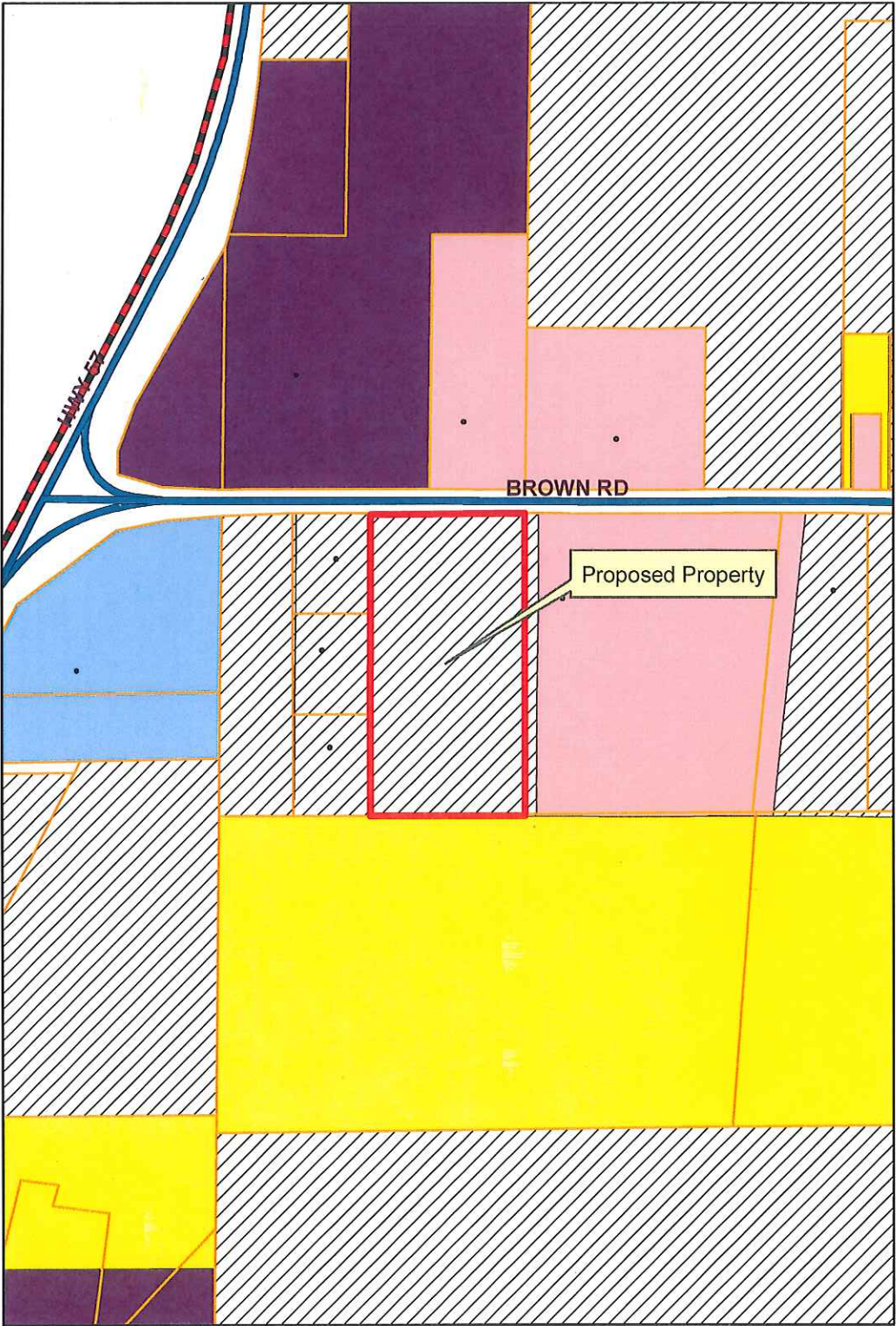


Exhibit D

Future Land-Use

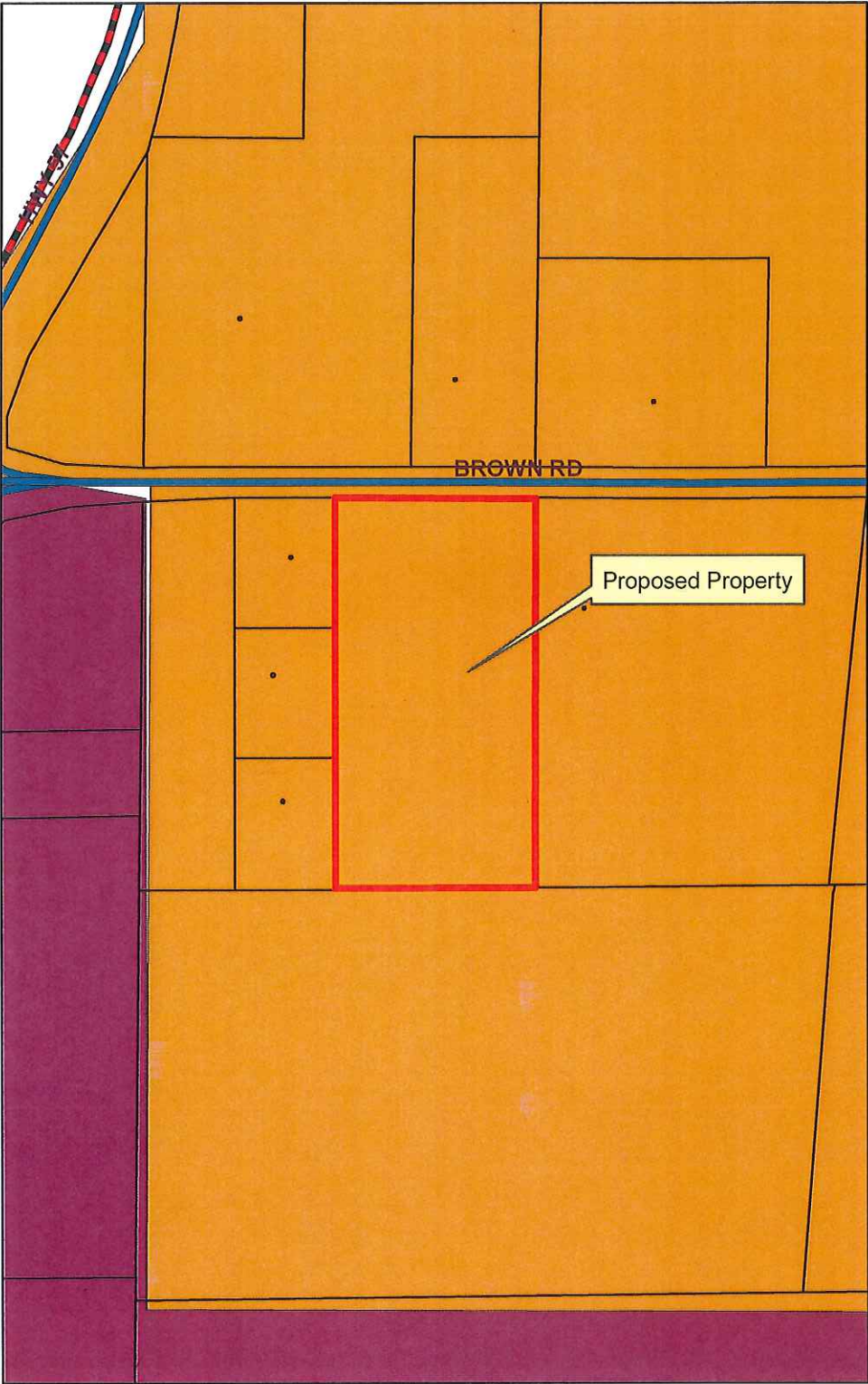
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- 
-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



**Excerpt from June 4, 2020 Planning Commission Meeting:
(GPC 20-10-RZ)**

The Planning Department has received a request from Christopher & Anna Jones for a Property Owner Initiated Rezoning of Property from a split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural located on Brown Road. (GPC Case No. 20-10-RZ)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Christopher and Anna Jones for a Rezoning of property generally described as Brown Road, PID #82429240.000 from a split zoning of C-3 Highway Commercial/AG Agricultural to AG Agricultural. The request for the rezoning consists of approximately 4.81 acres. The application fee of \$300 was paid on April 23, 2020. All public notice requirements have been met.

BACKGROUND:

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the need and justification for the change when the public welfare justifies such action. The GPC shall include in its recommendation to the City Council findings that the required rezoning criteria have been met.

DISCUSSION:

1. Location: Brown Road, PID #82429240.000. (See Exhibit A)
2. Existing Zoning: C-3 Highway Commercial/AG Agricultural. (See Exhibit B)

UDO 5.3.9 C-3, Highway Commercial District- Purpose and intent. The purpose of this district is to provide for areas where relatively high intensity commercial and retail uses, office buildings, medical facilities, automobile car lots and regional shopping areas may be located. C-3 Districts are to be located along major highways or major arterials. Due to the high intensity of some of the permitted uses and the variety of uses, most C-3 uses are not compatible with low-to medium-density residential uses, but may be adjacent to high-density residential uses if adequately buffered.

UDO 5.3.1 AG, Agricultural District- Purpose and intent. The AG District is intended to provide an area for low density residential development and small scale agricultural uses such as farms, and ponds for livestock or fowl. This zoning district is to encourage large lots, open space and single-family detached dwellings in an agricultural environment.

The provision of these zoning regulations shall not be exercised so as to require permits with reference to land used for agricultural purposes, or for the maintenance, repair or extension of farm buildings or farm structures.

3. Existing Land Use: Vacant. (See Exhibit C)

4. Future Land Use: Medium Density Residential. (See Exhibit D)

DATA AND ANALYSIS:

Property requested for Rezoning: PID #82429240.000, Brown Road.

Location: Ward 1

Current Zoning of the Request Property: C-3 Highway Commercial/AG Agricultural

Current surrounding existing land use and zoning:

	Current Land Use	Zoning District
North	Mobile Home,	C-3 Highway Commercial
South	Very Low to Low Density Residential	R-2 High Density Multi-Family Residential
East	Mobile Home	AG Agricultural
West	Vacant	C-3- Highway Commercial

Surrounding Future Land Use Map (FLUM) designations according to the Comprehensive Plan:

	FLUM Designation
North	Medium Density Residential
South	Medium Density Residential
East	Medium Density Residential
West	Medium Density Residential

HISTORY:

This property is currently a split zoned AG Agriculture and C-3 Hwy Commercial lot. Staff finds that split zoned lots are a mistake in the original zoning and are usually a result of zoning areas based on linear foot distances from a major highway or Arterial roadway, disregarding existing lot lines. It is staff's opinion that when zoning properties, it a much better practice to set the delineations using specific existing lot lines and not linear foot distances only.

REVIEW CRITERIA:

The Planning Commission, in its report and recommendation to the City Council on the appropriateness of the request, shall study and consider the following criteria and recommend Findings of Facts, if applicable.

- A. There was a mistake in the original zoning; **or**
- B. The character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request.

The Planning Commission shall not recommend approval of a rezoning unless the applicant has proven by clear and convincing evidence that either of the required criteria items above have been met.

STAFF RECOMMENDATION:

Staff recommends that Planning Commission recommend to approve the Rezoning based on a mistake in the original zoning.

CONCLUSION:

Based on the required Review Criteria established by Section 4.15 of the Unified Development Ordinance and the appropriateness of the request relevant to the criteria, the Commission may:

1. Recommend that City Council approve to Rezone the subject area to AG Agricultural; or
2. Recommend that City Council deny the Rezoning.

Mr. Ankerson advised that the reason he had not gone through the entire zoning map and changed all the properties that were split zoned was because he didn't know what the owner or future owner might want to use the property for. Therefore, he was addressing each property on a case by case basis.

Mr. Ankerson also advised that the reason there were properties that had split zoning was because when the rezoning was done the City decided to rezone from certain roads back a certain number of feet.

Chris Jones stated that there were existing occupied houses west of his property that were in a C-3 Commercial Zone that were grandfathered in.

Chairman Wooten made a motion to recommend that City Council approve the Rezoning because of a mistake in the original zoning.

Commissioner Gainer seconded the motion and the following vote was recorded:

AYES:	David Wooten
	Kay C. Jamison
	Jimmy Green
	Paul Gainer
	James Lee
	William Davis
	Josh Ward

Motion passed.

Councilman Vaughan made the motion to change the Captain's position to "Exempt" under Civil Service Rules, as presented, and that testing no longer be required. Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 377-2020

WHEREAS, the City Manager is requesting the approval by the Council of the City of Gautier to change the Captain of Police position to "Exempt" under Civil Service Rules

WHEREAS, such a change will eliminate the written test requirement for said position; and

WHEREAS, while the tests for basic officer, sergeant, and lieutenant are changed regularly by IPMA, the Captain's test currently used by the City of Gautier was created by IPMA over twenty (20) years ago, and is, by all accounts, outdated; and

WHEREAS, the Captain's position is an upper management, salaried position and is exempt under federal wage and hour law; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the position of Captain will be "Exempt" under Civil Service Rules and that testing will no longer be required.

IT IS FURTHER ORDERED this position will be filled like any other administrative position within the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: June 9, 2020
Subject: Requesting the approval by City Council to change the Captain's position to Exempt under Civil Service Rules and that testing no longer be required.

REQUEST:

The City Manager is requesting the approval by City Council to change the Captain's position to Exempt under Civil Service Rules and that testing no longer be required.

BACKGROUND:

Under the City's current civil service rules, the positions of Captain, Lieutenant, and Sargent in the police department are "Competitive". This means that testing is required and there is a special promotional appointment process as follows:

- 1) The Civil Service Commission (CSC) appoints a Board of Examiners (including the police chief or PD designee, the fire chief or FD designee, and a third member) to conduct and grade written examinations
- 2) If there is a vacant position, the City Manager (CM) must decide whether to fill the vacancy by promotion (in-house) or by recruitment (ie: open to everyone)
- 3) Assuming the relevant position will be filled by promotion, the CM can fill the appointment from an existing promotion register or open the appointment to in-house applicants.
- 4) Once applications are received, HR ensures each applicant meets the minimum qualification requirements and creates an "Eligibility List", which is forwarded to the Commission for approval.
- 5) Once an Eligibility List is created for the promotional appointment, a promotional examination is conducted by the Board of Examiners
- 6) The promotional examination consists of a written examination (50% weight) and a personal evaluation (50% weight). However, the personal evaluation portion is also weighted with review of personnel file being 40%, performance reports 30%, and an oral interview 30%
- 7) The results of the promotional examinations shall be submitted to the CSC, which will prepare a promotional register, ranking each applicant by score.
- 8) The CM may select and promotionally appoint without further Commission approval, from the first three names on the Register, or from the top 10% of the Register whichever is larger.

DISCUSSION:

In addition, the tests for basic officer, sergeant and lieutenant are changed regularly by IPMA; however, the Captain's test currently used by the City was "made" by IPMA over 20 years ago. Having a new updated test made by IPMA is expensive.

While the Captain position is listed as Competitive by Council, it is also a salaried position and is Exempt under Federal Wage and Hour Law. Basically, in short, it is considered an upper management position.

In discussions with Captain/Interim Chief Selover regarding a vacancy in the Captain's position, I inquired about how the process worked. Interim Chief Selover expressed that he would prefer that it not be a competitive position and the Captain's position was not competitive in other Cities of our size. After consulting with Teresa, she also advised that she agreed it should not be a competitive position and provided some history in this regard, that I was not privy to. Apparently, the test is corrupted due to a previous leak, it is out of date, does not fairly assess job knowledge as applicable to our City and historically has a low score rate and high failure rate.

RECOMMENDATION:

For the reasons above, I am recommending Council change the Captain's position to Exempt under Civil Service Rules and that testing no longer be required. Should you do so, this position would be filled like every other administrative position within the City. The Captain's positions are second level management positions and should be treated as such.

The Council may:

1. Approval the request to change the Captain's position to Exempt under Civil Service Rules and that testing no longer be required; or
2. Not approve the request to change the Captain's position to Exempt under Civil Service Rules and that testing no longer be required.

ATTACHMENT(S):

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Mayor Torjusen seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 378-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	202286	06/16/2020	06/01/2020			2,280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2020 NETWORK SERVICES		4171	05/14/2020			2,280.00
001	CABLE ONE INC	202287	06/16/2020	06/01/2020			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JUN 2020: CFD #122024086		05162020	05/23/2020			83.32
001	CABLE ONE INC	202288	06/16/2020	06/01/2020			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JUN 2020: NFD #122024383		05162020	05/23/2020			83.32
001	CABLE ONE INC	202289	06/16/2020	06/01/2020			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JUN 2020: SFD #122025091		05162020	05/23/2020			83.32
001	O'REILLY AUTO PARTS	202308	06/16/2020	06/01/2020			88.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	REFILL KIT: POLICE VEH		1978167108	05/15/2020			4.67
	001-170-638	FILTER (2), 2.5GAL OIL:REC TRK		1978167688	05/20/2020			42.85
	001-170-638	1QT OIL (12): REC TRK		1978167719	05/20/2020			40.68
001	SINGING RIVER ELECTRIC COOPERATIVE	202311	06/16/2020	06/01/2020			149.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		05182020	05/26/2020			97.04
	001-170-631	ROUNDAABOUT 102311002		05182020	05/26/2020			25.00
	001-170-631	FITNESS TRAIL 109268001		05182020	05/26/2020			27.76
001	SINGING RIVER ELECTRIC COOPERATIVE	202312	06/16/2020	06/01/2020			2,069.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		05182020	05/26/2020			1,360.75
	001-201-629	SIGNAL LIGHT 89113001		05182020	05/26/2020			63.03
	001-170-631	CITY PARK RESTRMS 89912001		05182020	05/26/2020			373.11
	001-201-633	STREET LIGHTS 90345002		05182020	05/26/2020			131.29
	001-092-631	RECORDS BLDG 90790001		05182020	05/26/2020			113.02
	001-170-631	FRAZIER RESTRMS 98546001		05182020	05/26/2020			28.16
001	SINGING RIVER ELECTRIC COOPERATIVE	202313	06/16/2020	06/01/2020			946.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		05182020	05/26/2020			66.19
	001-201-633	DOLPHIN ST 94988002		05182020	05/26/2020			69.06
	001-201-633	DOLPHIN ST 94989002		05182020	05/26/2020			64.62
	001-201-633	DOLPHIN ST 94990002		05182020	05/26/2020			608.96
	001-201-633	WM PAYNE 100244001		05182020	05/26/2020			58.59
	001-201-633	WM PAYNE 100245001		05182020	05/26/2020			79.42
001	SINGING RIVER ELECTRIC COOPERATIVE	202314	06/16/2020	06/01/2020			8,203.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		05182020	05/26/2020			5,994.45
	001-201-629	SIGNAL LIGHTS 10054		05182020	05/26/2020			623.63

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001	SINGING RIVER ELECTRIC COOPERATIVE	202314	06/16/2020	06/01/2020			8,203.30	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-631	CITY HALL 10054		05182020	05/26/2020			649.78
	001-170-631	FRAZIER PARK 10054		05182020	05/26/2020			50.40
	001-170-631	SENIOR BLDG 10054		05182020	05/26/2020			104.04
	001-161-631	CENTRAL FD 10054		05182020	05/26/2020			379.84
	001-170-631	CITY PARK 10054		05182020	05/26/2020			146.14
	001-092-631	PUBLIC WORKS 10054		05182020	05/26/2020			228.04
	001-092-631	HWY 90 SIGN 10054		05182020	05/26/2020			26.98
001	SINGING RIVER ELECTRIC COOPERATIVE	202316	06/16/2020	06/01/2020			742.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		05192020	05/27/2020			285.20
	001-170-631	BACOT PARK 10137		05192020	05/27/2020			303.53
	001-201-629	SIGNAL LIGHTS 10138		05192020	05/27/2020			128.65
	001-170-631	BACOT SPLASHPAD 103751001		05192020	05/27/2020			25.00
001	MS DEPT OF FINANCE & ADMIN	202320	06/16/2020	06/01/2020			13,114.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAY 2020 COURT ASSESSMENTS		05312020	06/01/2020			13,114.75
001	MS DEPT OF PUBLIC SAFETY	202321	06/16/2020	06/01/2020			729.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAY 2020 SPECIAL ASSESSMENTS		05312020	06/01/2020			729.00
001	MS DEPT OF PUBLIC SAFETY	202322	06/16/2020	06/01/2020			350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAY 2020 INTERLOCK FEES		05312020	06/01/2020			350.00
001	MSC 7511	202323	06/16/2020	06/01/2020			160.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV3664602	05/19/2020			160.26
001	MSC 7511	202324	06/16/2020	06/01/2020			113.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV3674406	05/22/2020			113.14
001	ENTERPRISE FUND	202325	06/16/2020	06/01/2020			125,562.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDEQ WIRE: FUND 360		06012020	06/01/2020			125,562.25
001	ACE DATA STORAGE INC	202328	06/16/2020	06/02/2020			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAY 2020 SHREDDING SERVICE		71895	06/01/2020			105.00
001	LOWES HOME CENTERS INC	202329	06/16/2020	06/03/2020			258.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	EXTENDABLE DL SHEARS		911531	04/25/2020			47.49
	001-100-559	50FT NEVERKINK HOSE, NOZZLE		91470	04/29/2020			37.97
	001-161-559	32CT NIAGARA BOTTLED WATER(10)		901649	05/04/2020			37.80
	001-170-559	SPRAYER REPR KIT		909036	05/05/2020			7.30
	001-170-635	WALL-CEILING 4IN MINI:M-U FAC		909036	05/05/2020			5.68
	001-161-559	AC FILTER(3),13GAL TRASH LINER		909248	05/07/2020			20.62

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001	LOWES HOME CENTERS INC	202329	06/16/2020	06/03/2020			258.17	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	SOCKET, PLUG: PRESSURE WASHER		911777	05/12/2020			14.22
	001-161-639	18IN & 20IN CHAIN: CHAINSAWS		901842	05/18/2020			52.22
	001-170-634	2X8X8 TREATED LUMBER		901250	05/19/2020			8.15
	001-170-559	ZINC WASHER (100)		923296	05/21/2020			12.00
	001-170-634	2X2X42 DECK BALUSTER (15)		901014	05/22/2020			14.72
001	AUTO TRUCK AND TRAILER PARTS INC	202331	06/16/2020	06/03/2020			500.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	TRACTOR OIL		282725	05/08/2020			28.50
	001-100-639	COIL		282762	05/11/2020			12.00
	001-161-638	STARTER: E1		282787	05/12/2020			332.26
	001-100-570	BULB: U #12405		282791	05/12/2020			3.42
	001-100-559	WIRE TIE (3)		282866	05/14/2020			21.03
	001-100-570	HYPER LUBE (8): POLICE VEH		282451	05/19/2020			103.36
001	BELL AUTO PARTS INC	202332	06/16/2020	06/03/2020			139.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PUMP: TANK WEED SPRAYER		DO58086	05/26/2020			139.00
001	DELTA SANITATION OF MS LLC	202335	06/16/2020	06/04/2020			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001092202	05/31/2020			35.00
001	GOVERNMENT BRANDS SHARED SERVICES	202336	06/16/2020	06/04/2020			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	JUN 2020 COURT SUPPORT		1-45867	06/01/2020			1,475.00
001	CABLE ONE INC	202337	06/16/2020	06/04/2020			147.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUN 2020: #107571481		05252020	06/01/2020			147.06
001	CABLE ONE INC	202338	06/16/2020	06/04/2020			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	JUN 2020: SR BLDG #120793682		05252020	06/01/2020			84.62
001	STEINER SAW & MOWER	202341	06/16/2020	06/05/2020			227.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	REPR PARTS: STIHL WEED EATER		2914533	03/30/2020			141.00
	001-170-639	LABOR		2914533	03/30/2020			80.00
	001-170-639	SHOP SUPPLIES		2914533	03/30/2020			6.00
001	CENTERPOINT ENERGY	202343	06/16/2020	06/09/2020			68.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN:4/23-5/26/20		11000885-1	06/01/2020			37.64
	001-161-630	SOUTH FIRE STN:4/23-5/26/20		11000999-0	06/01/2020			30.71
001	DELTA COMPUTER SYSTEMS INC	202344	06/16/2020	06/09/2020			490.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUN 2020 ACCT SOFTWARE MAINT		MN138214	05/22/2020			350.00
	001-092-698	JUN 2020 PRIV LIC SW MAINT		MN136070	05/22/2020			140.00

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001	AIRGAS USA LLC	202345	06/16/2020	06/09/2020			221.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9971164510	05/31/2020			221.63
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	202346	06/16/2020	06/09/2020			206.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET TI.5 DIGITAL SERV		3118469053	06/01/2020			206.08
001	AT&T GLOBAL NETWORK SERVS LLC	202347	06/16/2020	06/09/2020			229.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GH40784	06/01/2020			229.64
001	SOUTHERN PEST CONTROL INC	202348	06/16/2020	06/09/2020			403.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		17 1-00368627	05/28/2020			403.30
001	ADVANCE AUTO PARTS	202349	06/16/2020	06/09/2020			21.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	LIQUID CLNR WAX(2), CAR WASH		7305	05/07/2020			21.13
001	HANCOCK WHITNEY BANK	202350	06/16/2020	06/09/2020			11,784.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-810	LEASE 076626: PMT 1		220820	06/01/2020			11,784.59
001	HANCOCK WHITNEY BANK	202351	06/16/2020	06/09/2020			13,415.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-815	LEASE 076627: PMT 1		220821	06/01/2020			13,415.10
001	BORDIS & DANOS PLLC	202352	06/16/2020	06/09/2020			10,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	MAY 2020 RETAINER		83	06/01/2020			10,000.00
001	C SPIRE WIRELESS	202354	06/16/2020	06/09/2020			774.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	05/31/2020			47.08
	001-040-605	ADMIN CELL PHONES		0030759348	05/31/2020			128.35
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	05/31/2020			201.22
	001-090-698	IPAD SERVICE (3)		0030759348	05/31/2020			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	05/31/2020			94.16
	001-170-605	RECREATION CELL PHONES		0030759348	05/31/2020			149.84
	001-205-605	MAINT CELL PHONE		0030759348	05/31/2020			51.38
001	DIRECTV LLC	202356	06/16/2020	06/09/2020			152.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (JUL)		06132020	06/14/2020			152.00
001	FEDERAL EXPRESS	202357	06/16/2020	06/09/2020			31.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	OVERNIGHT TO MDWFP		7028-54870	06/03/2020			31.02

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001	AT&T MOBILITY	202358	06/16/2020	06/09/2020			100.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-605	CELL SERVICE (2)		06052020	05/27/2020			100.26
001	FUELMAN	202364	06/16/2020	06/09/2020			1,511.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP58275781	06/01/2020			1,203.38
	001-161-525	UNL & DSL FUEL		NP58275781	06/01/2020			240.97
	001-170-525	UNL FUEL		NP58275781	06/01/2020			66.67
001	FUELMAN	202377	06/16/2020	06/09/2020			2,302.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP58358541	06/08/2020			75.36
	001-100-525	UNL FUEL		NP58358541	06/08/2020			1,737.40
	001-161-525	UNL & DSL FUEL		NP58358541	06/08/2020			253.87
	001-170-525	UNL FUEL		NP58358541	06/08/2020			176.26
	001-205-525	UNL FUEL		NP58358541	06/08/2020			59.96
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	202380	06/16/2020	06/10/2020			417.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-682	AGENCY MEMBERSHIP		55567B7VOY	06/10/2020			417.00
001	JACKSON COUNTY ADULT DETENTION CENTER	202381	06/16/2020	06/10/2020			4,025.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	MAY 2020 ADC CHGS		05312020	06/05/2020			4,025.00
001	LOCAL GOVERNMENT SERVICES LLC	202382	06/16/2020	06/10/2020			2,055.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-601	FF SERVS: CENTERPOINT		1865	05/22/2020			1,925.00
	001-021-601	FF - LEGAL SERVS: CENTERPOINT		1865	05/22/2020			130.50
001	CREDIT CARD CENTER	202383	06/16/2020	06/10/2020			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ANNUAL FEE: P YANCEY		4015	06/21/2020			35.00
001	CREDIT CARD CENTER	202384	06/16/2020	06/10/2020			6,169.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	MAJOR MEDICAL PLAN: CAESAR		04302020	04/30/2020			855.89
	001-001-509	HONOR CORDS: GMYC GRADS		05052020	05/05/2020			52.59
	001-092-559	N95 FACE MASKS (50)		05102020	05/11/2020			185.80
	001-092-559	HS DISPENSER STANDS (9)		05122020	05/13/2020			990.00
	001-092-559	6/CS FOAM SANITIZER (8)		05122020	05/13/2020			1,004.32
	001-092-510	TERMINATOR EQ SANITIZER (3)		05122020	05/13/2020			392.04
	001-092-510	SPIGOT (2)		05122020	05/13/2020			10.00
	001-092-559	4/PK HAND SANI W/PUMP (2)		05202020	05/21/2020			69.98
	001-092-565	COVID-19 SIGNS/BANNERS (7)		05192020	05/21/2020			271.78
	001-092-559	100 DIGITAL TEMP STRIPS (30)		05212020	05/22/2020			659.70
	001-092-559	ESS OIL FRAG SET (HAND SANI)		05242020	05/25/2020			29.98
	001-092-559	6/CS FOAM HAND SANI (12)		05222020	05/25/2020			1,611.93
	001-092-698	ANNUAL FEE		05272020	05/27/2020			35.00

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001	CINTAS CORPORATION NO 2	202392	06/16/2020	06/10/2020			312.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	MAINTENANCE	4049765656	05/06/2020			78.07	
	001-205-535	MAINTENANCE	4050371167	05/13/2020			78.07	
	001-205-535	MAINTENANCE	4050975624	05/20/2020			78.07	
	001-205-535	MAINTENANCE	4051573802	05/28/2020			78.07	
001	AUTOZONE INC	202395	06/16/2020	06/10/2020			155.18	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-638	FUEL PUMP: 2006 DODGE RAM	4907740777	05/06/2020			149.99	
	001-170-638	FUEL CLIP: 2006 DODGE RAM	4907740833	05/06/2020			5.19	
001	ALABAMA MEDIA GROUP	202411	06/16/2020	06/10/2020			88.08	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-615	PUBLIC NOTICE: GPC #20-06-SE	0009605795	05/17/2020	200699		16.80	
	001-090-615	PUBLIC NOTICE: GPC #20-07-SE	0009605803	05/17/2020	200699		16.56	
	001-090-615	PUBLIC NOTICE: GPC #20-08-SE	0009605810	05/17/2020	200699		17.04	
	001-090-615	PUBLIC NOTICE: GPC #20-09-CU	0009605868	05/17/2020	200699		17.52	
	001-090-615	PUBLIC NOTICE: GPC #20-10-RZ	0009605875	05/17/2020	200699		20.16	
001	REYNOLDS WHOLESALE CO	202412	06/16/2020	06/10/2020			625.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	38X58 CAN LINERS 100/CT (2)	66721	05/29/2020	200696		65.90	
	001-092-510	36X36 CAN LINERS 200/CT (2)	66721	05/29/2020	200696		39.90	
	001-092-510	32 OZ TRIGGER SPRAY BOTTLE	66721	05/29/2020	200696		11.40	
	001-092-510	CS MF BROWN TOWELS (6)	66721	05/29/2020	200696		119.70	
	001-092-510	VB PAPER TOWEL 30 ROLLS/CS (5)	66721	05/29/2020	200696		129.50	
	001-092-510	TISSUE 96 ROLLS/CS (2)	66721	05/29/2020	200696		81.00	
	001-092-510	DIAL SOAP 4 GAL/CS (2)	66721	05/29/2020	200696		119.60	
	001-092-510	LOBBY BROOM	66721	05/29/2020	200696		5.95	
	001-092-510	RUBERMAID LOBBY DUST PAN	66721	05/29/2020	200696		16.95	
	001-092-510	25# RAGS CS	66721	05/29/2020	200696		35.55	
001	GULF COAST BUSINESS SUPPLY CO	202413	06/16/2020	06/10/2020			678.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-559	I-C HAND SANITIZER 16OZ (10)	205616	04/10/2020	200596		119.50	
	001-092-510	CS/6 DISINFECT WIPES-DISPR(4)	208070	05/27/2020	200691		316.00	
	001-092-510	CS/12QT DISINFECTANT CLNR (6)	208070	05/27/2020	200691		23.94	
	001-092-510	CS/12QT DISINFECTANT CLNR (30)	208070.1	05/28/2020	200691		119.70	
	001-161-510	GLOVE LATEX XL PF BX (20)	204172.6	05/26/2020	200549		99.80	
001	GULF SALES AND SUPPLY INC	202414	06/16/2020	06/10/2020			89.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	RESPIRATOR 3M MASK (2)	499822	06/02/2020	200712		52.72	
	001-170-559	RESPIRATOR CARTRIDGE 2PK (2)	499822	06/02/2020	200712		37.20	
001	CUSTOM PRODUCTS CORPORATION	202415	06/16/2020	06/10/2020			1,194.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	30X30 LOW HANGING TREE SIGN(2)	335353	05/26/2020	200657		127.04	
	001-201-565	24X18 LOW CLEARANCE SIGN (2)	335353	05/26/2020	200657		49.10	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	202415	06/16/2020	06/10/2020			1,194.75	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	FREIGHT		335353	05/26/2020	200657		50.14
	001-201-576	ADHESIVE EPOXY KIT 2GAL (2)		335356	05/26/2020	200661		254.14
	001-201-576	SHIPPING		335356	05/26/2020	200661		55.00
	001-201-576	RUMBLE STRIP 4X24X.5 YEL (60)		335174	05/20/2020	200661		598.20
	001-201-576	SHIPPING		335174	05/20/2020	200661		61.13
001	GOODYEAR AUTO CENTER	202418	06/16/2020	06/10/2020			2,436.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	P225/60R18 99W EAG: U #34		219091	05/23/2020	200624		547.12
	001-161-638	SET LT245/75R17: UNIT S48		218698	05/07/2020	200625		703.20
	001-161-638	MOUNT-BALANCE: UNIT S48		218698	05/07/2020	200625		64.00
	001-161-638	WASTE TIRE FEE: UNIT S48		218698	05/07/2020	200625		4.00
	001-100-638	P225/60R18 99W EAG: U #44		219155	05/28/2020	200674		559.08
	001-100-638	P225/60R18 99W EAG: U #58		219240	06/03/2020	200716		559.08
001	FASTENAL COMPANY	202420	06/16/2020	06/10/2020			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	3 PLY DUST MASK (100)		MSPAS87003	05/20/2020	200665		120.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	202421	06/16/2020	06/10/2020			823.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-045-500	LEXMARK 501H HY TONER		3447230835	05/20/2020	200681		157.10
	001-045-500	HP 950XL BLACK CARTRIDGE (2)		3447230835	05/20/2020	200681		73.38
	001-045-500	HP 951XL YELLOW CARTRIDGE		3447230835	05/20/2020	200681		27.13
	001-045-500	HP 951XL CYAN CARTRIDGE		3447230835	05/20/2020	200681		27.13
	001-045-500	SWINGLINE OPTIMA STAPLER		3447230835	05/20/2020	200681		28.23
	001-090-500	THERMAL POUCHES 100PK		3447230836	05/20/2020	200682		27.09
	001-090-500	HP 64XL BLACK INK CART		3447230836	05/20/2020	200682		41.96
	001-090-500	HP 64XL TRI-COLOR INK CART		3447230836	05/20/2020	200682		46.01
	001-090-500	HP 305A BLACK TONER CART		3447230836	05/20/2020	200682		71.66
	001-090-500	HP 305A 3PK CYN/MAG/YEL TONER		3447230836	05/20/2020	200682		323.99
001	WARING OIL COMPANY LLC	202425	06/16/2020	06/10/2020			1,580.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-525	1000 GAL'S 87 UNL FUEL		001867036	06/02/2020	200722		1,580.00
001	ECONOMY BOOTS SALES & SERVICE	202430	06/16/2020	06/10/2020			295.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	THOROGOOD WORK BOOT: JONES		19369	03/18/2020	200523		195.00
	001-100-535	SZ DUTY BOOTS: BAXTER		18447	12/03/2019	200192		100.00
001	JERRY LEE'S	202431	06/16/2020	06/10/2020			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	CS NIAGARA BOTTLED WATER (72)		R0007	06/03/2020	200734		180.00
001	PERKINS TIRE & POLARIS	202432	06/16/2020	06/10/2020			289.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BUSHING ARM (16): POLARIS		34237	05/27/2020	200702		55.84
	001-170-639	CABLE-SHIFT		34099	05/20/2020	200687		126.89
	001-170-639	BUSHING ARM (8)		34140	05/21/2020	200689		27.92
	001-170-639	SCR-HXFRL-M10X1.25X95 (4)		34140	05/21/2020	200689		31.16

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PERKINS TIRE & POLARIS	202432	06/16/2020	06/10/2020			289.65	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	NUT-M10X1.25, FLG (4)		34140	05/21/2020	200689		7.16
	001-170-639	SHAFT-PIVOT 73.96MM (4)		34140	05/21/2020	200689		12.76
	001-170-639	BUSHING ARM (8)		34187	05/26/2020	200698		27.92
001	STEINER SAW & MOWER	202433	06/16/2020	06/10/2020			422.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	STIHL BG86 BLOWER:SN 522275447		519135	05/22/2020	200688		211.16
	001-170-559	STIHL BG86 BLOWER:SN 522275478		519135	05/22/2020			211.16
001	SBM REPORTING LLC	202436	06/16/2020	06/11/2020			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	06/04/20 PLANNING MTG		MB1106	06/05/2020			175.00
FUND TOTAL	1 Claims	to	Checks	62 Total	221,610.47	Manual	Held	Total 221,610.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	PEOPLES BANK CORPORATE TRUST SERVS	202386	06/16/2020	06/10/2020			365,075.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	130-680-813		2010 GO BNDS: FINAL INT	3194	05/20/2020		10,075.00	
	130-680-812		2010 GO BNDS: FINAL PRN	3194	05/20/2020		355,000.00	
130	PEOPLES BANK CORPORATE TRUST SERVS	202387	06/16/2020	06/10/2020			44,742.28	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	130-680-813		2020 GO BOND REFI: INT	3322	05/20/2020		17,742.28	
	130-680-812		2020 GO BOND REFI: PRN	3322	05/20/2020		27,000.00	
FUND TOTAL 130 Claims	to	Checks	2 Total	409,817.28	Manual	Held	Total	409,817.28

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	AXON ENTERPRISE INC	202427	06/16/2020	06/10/2020			1,552.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	X26 25'TASER CARTRIDGE (50)		SI-1660393	05/27/2020	200694		1,552.50
FUND TOTAL 157 Claims	to	Checks	1 Total	1,552.50	Manual	Held	Total	1,552.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	CITY ELECTRIC SUPPLY CO	202423	06/16/2020	06/10/2020			379.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	F4P F4P NOOX-X 8 (2)		PAS/065841	05/28/2020	200743		26.98
	171-176-779	3M 35-3/4X66 FT-GN (2)		PAS/065841	05/28/2020	200743		14.98
	171-176-779	3M 35-3/4X66FT-RD (2)		PAS/065841	05/28/2020	200743		14.98
	171-176-779	3M 35-3/4X66 FT-WH (2)		PAS/065841	05/28/2020	200743		14.98
	171-176-779	F4P CSB 4-3 (6)		PAS/065841	05/28/2020	200743		98.40
	171-176-779	F4P CSB 250-3 (2)		PAS/065841	05/28/2020	200743		53.04
	171-176-779	NSI IPLD350-3 (3):SSP PEDESTAL		PAS/065841	05/28/2020	200743		156.57
171	ENGEL ELECTRIC LLC	202426	06/16/2020	06/10/2020			5,760.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	REPL-INSTL ELEC PEDESTAL:LABOR		200690	06/02/2020	200690		5,760.00
FUND TOTAL 171 Claims	to	Checks	2 Total	6,139.93	Manual	Held	Total	6,139.93

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	202342	06/16/2020	06/05/2020			3,039.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		MAY 2020	05/20/2020			3,039.36
FUND TOTAL 172 Claims	to	Checks	1 Total	3,039.36 Manual		Held	Total	3,039.36

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	202319	06/16/2020	06/01/2020			1,170.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		05192020	05/27/2020			1,120.96
	176-170-631	HOUSE 76855002		05192020	05/27/2020			49.66
176	BELL AUTO PARTS INC	202333	06/16/2020	06/04/2020			79.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BELT: EXMARK MOWER		D058078	05/21/2020			79.99
176	C SPIRE WIRELESS	202355	06/16/2020	06/09/2020			51.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	05/31/2020			51.38
176	FUELMAN	202369	06/16/2020	06/09/2020			19.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP58275781	06/01/2020			19.00
176	FUELMAN	202378	06/16/2020	06/09/2020			31.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP58358541	06/08/2020			31.27
176	CITY ELECTRIC SUPPLY CO	202424	06/16/2020	06/10/2020			319.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	1/2" ALUM STEM 120/240V (9)		PAS/065809	05/27/2020	200697		252.00
	176-170-639	15OZ CAN SCOTHCKOTE FD		PAS/065809	05/27/2020	200697		33.49
	176-170-639	3M 33+ (2)		PAS/065809	05/27/2020	200697		12.18
	176-170-639	F4P F4P14-120 MOUNT TIE (100)		PAS/065809	05/27/2020	200697		22.29
176	J H WRIGHT & ASSOCIATES INC	202434	06/16/2020	06/10/2020			1,875.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-702	KEEN 2HP GRINDER PUMP		424136	05/28/2020	200515		1,875.00
FUND TOTAL 176 Claims		to	Checks	7 Total	3,547.22 Manual	Held	Total	3,547.22

Docket of Claims
Release date from 06/16/2020 thru 06/16/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	ABC RENTAL INC	202429	06/16/2020	06/10/2020			168.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-300-721	RENTAL MANLIFT SCISSORS 25'		172510-3	06/02/2020	200709		168.00
FUND TOTAL 305 Claims	to	Checks	1 Total	168.00 Manual		Held		Total 168.00

Release date from 06/16/2020 thru 06/16/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
350	CALDWELL TANKS INC	202435	06/16/2020	06/10/2020			155,898.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	350-721-707	CONSTRUCTION 98.65%		7	06/10/2020		155,898.00	
FUND TOTAL 350 Claims	to	Checks	1 Total	155,898.00	Manual	Held	Total	155,898.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
353	SEYMOUR ENGINEERING PLLC Account Number 353-722-786	202401	06/16/2020	06/10/2020	Invoice # 7637	Date 06/08/2020	P.O. 2,422.74 Amount	2,422.74
353	SEYMOUR ENGINEERING PLLC Account Number 353-726-787	202402	06/16/2020	06/10/2020	Invoice # 7638	Date 06/09/2020	P.O. 22,347.15 Amount	22,347.15
353	DNA UNDERGROUND LLC Account Number 353-722-766	202403	06/16/2020	06/10/2020	Invoice # 4	Date 06/08/2020	P.O. 2,123.13 Amount	2,123.13
353	DNA UNDERGROUND LLC Account Number 353-726-768	202404	06/16/2020	06/10/2020	Invoice # 4	Date 06/08/2020	P.O. 141,926.18 Amount	141,926.18
FUND TOTAL 353 Claims to		Checks	4 Total	168,819.20	Manual	Held	Total	168,819.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CABLE ONE INC	202290	06/16/2020	06/01/2020			71.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUN 2020: #107663106		05162020	05/23/2020			71.41
400	JACKSON COUNTY UTILITY AUTHORITY	202309	06/16/2020	06/01/2020			200,859.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	JUN 2020 TREATMENT CHGS		752	06/01/2020			190,128.00
	400-651-668	FY 2019 ACTUAL FLOW ADJ		752	06/01/2020			10,731.00
400	CLEARWATER SOLUTIONS LLC	202310	06/16/2020	06/01/2020			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	MAY 2020 OPERATION FEE		GAUTIER090	06/01/2020			170,690.75
400	TYLER TECHNOLOGIES INC	202315	06/16/2020	06/01/2020			32,703.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	07/20-06/21 TYLER U MAINT		025-296143	06/01/2020			1,500.00
	400-650-698	07/20-06/21 INCODE USER FEES		025-296143	06/01/2020			6,804.00
	400-650-698	07/20-06/21 INCODE SUBS FEE		025-296143	06/01/2020			24,399.90
400	SINGING RIVER ELECTRIC COOPERATIVE	202317	06/16/2020	06/01/2020			7,780.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		05182020	05/26/2020			221.61
	400-651-631	LIFT STATIONS 17882		05182020	05/26/2020			2,276.31
	400-651-631	WATER WELLS 17882		05182020	05/26/2020			3,707.38
	400-651-631	CITY HALL SOUTH 17882		05182020	05/26/2020			1,575.55
400	SINGING RIVER ELECTRIC COOPERATIVE	202318	06/16/2020	06/01/2020			3,667.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		05192020	05/27/2020			214.87
	400-651-631	LIFT STNS 17883		05192020	05/27/2020			1,836.18
	400-651-631	LIFT STNS 17884		05192020	05/27/2020			1,616.91
400	LOWES HOME CENTERS INC	202330	06/16/2020	06/03/2020			14.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	GORILLA TAPE (2),2CT DUCK TAPE		901974	05/12/2020			14.17
400	COMM-TECH SOLUTIONS INC	202353	06/16/2020	06/09/2020			112.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	PHONE EXT INSTALL: R MORGAN		16614	05/29/2020			112.50
400	FUELMAN	202371	06/16/2020	06/09/2020			79.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58275781	06/01/2020			79.05
400	FUELMAN	202379	06/16/2020	06/09/2020			94.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP58358541	06/08/2020			94.13

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COGENT STRATEGIES LLC	202385	06/16/2020	06/10/2020			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		1904	06/08/2020			7,500.00
400	REGIONS BANK	202388	06/16/2020	06/10/2020			201,613.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-818	PRN PMT: MDB BOND 2013		5703	06/02/2020			145,000.00
	400-680-819	INT PMT: MDB BOND 2013		5703	06/02/2020			58,853.13
	400-680-819	LESS AMOUNT ON DEPOSIT		5703	06/02/2020			-2,239.42
400	REGIONS BANK	202389	06/16/2020	06/10/2020			2,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-803	MDB 2013 BOND ANNUAL FEE		78560	05/28/2020			2,500.00
400	2018-2019 BOND DEBT SERVICE FUND	202390	06/16/2020	06/10/2020			34,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JUN 2020: 2019 BOND DS		06012020	06/01/2020			34,000.00
400	2018-2019 BOND DEBT SERVICE FUND	202391	06/16/2020	06/10/2020			18,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JUN 2020: 2018 BOND DS		06012020	06/01/2020			18,000.00
400	MISSION COMMUNICATIONS LLC	202393	06/16/2020	06/10/2020			1,126.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: GLEN HEATH LS		1040665	06/04/2020			563.40
	400-651-698	RENEWAL: 17MS ION PLANT		1040666	06/04/2020			563.40
400	SOUTHERN LINC	202394	06/16/2020	06/10/2020			88.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUN 2020 SERV CHGS		10657761	06/01/2020			80.00
	400-650-698	TAXES/FEES		10657761	06/01/2020			8.64
400	SOUTHERN PIPE & SUPPLY	202416	06/16/2020	06/10/2020			1,690.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3" MJ 45 BEND C153 (5)		3872947-00	02/26/2020	200433		254.55
	400-651-581	3" MJ TRANS ACCESS (8)		3872947-00	02/26/2020	200433		108.80
	400-651-581	3" MEGALUG PVC (16)		3872947-00	02/26/2020	200433		310.08
	400-651-581	3" MJ 45 BEND C153 (4)		4219594-00	05/29/2020	200433		203.64
	400-651-581	3" MJ TRANS ACCESS (8)		4219594-00	05/29/2020	200433		108.80
	400-651-581	3" MEGALUG PVC (11)		4219594-00	05/29/2020	200433		213.18
	400-651-581	CDT RTN:3" MJ 45 BEND C153 (5)		4219527-00	02/26/2020	200433		-254.55
	400-651-581	CDT RTN:3" MJ TRANS ACCESS (8)		4219527-00	02/26/2020	200433		-108.80
	400-651-581	CDT RTN: 3" MEGALUG PVC (16)		4219527-00	02/26/2020	200433		-310.08
	400-651-581	1 1/4 SCH 40 COUP (24)		4162400-00	05/29/2020	200532		8.64
	400-651-581	3/4 THREAD BALL VALVE (24)		4162400-00	05/29/2020	200532		284.64
	400-651-581	2" SCH 40 PVC SXS COUP (24)		4162400-00	05/29/2020	200532		13.20
	400-651-581	15" JUMBO WATER METER BOX (3)		4192067-00	05/28/2020	200685		96.72
	400-651-583	LOCKING LID RING W/COVER (2)		4189768-00	05/28/2020	200680		761.26

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	202417	06/16/2020	06/10/2020			3,871.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REPR SUB PUMP:ROBINSON STILL		44362	05/28/2020	200714		3,871.00
400	C & M ELECTRIC MOTOR SERVICE INC	202419	06/16/2020	06/10/2020			1,458.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REWIND 1.5HP SUBPUMP:JSSC-1		12235	05/22/2020	200692		798.40
	400-651-584	REWIND 1.5HP SUBPUMP:JSSC-1		12235	05/22/2020	200692		659.80
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	202422	06/16/2020	06/10/2020			316.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	THERMAL LAMINATOR		3447230837	05/20/2020	200684		34.89
	400-650-500	100/PK THERMAL POUCHES		3447230837	05/20/2020	200684		15.89
	400-650-500	PACKING TAPE 4PK		3447230837	05/20/2020	200684		9.39
	400-650-500	HP952XL/ HYBLK/STD 4PK		3447230837	05/20/2020	200684		113.96
	400-650-500	LEXMARK RET MS/X317		3447230837	05/20/2020	200684		82.68
	400-650-559	STEP STOOL		3447634105	05/28/2020	200701		59.99
400	MUSCO-GULFPORT 1227	202428	06/16/2020	06/10/2020			1,195.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	2" NYL 5' WIR MINODE METER(2)		0670985	05/27/2020	200678		1,195.30
FUND TOTAL 400 Claims to		Checks	22 Total	689,434.25	Manual	Held	Total	689,434.25

Docket of Claims
Release date from 06/16/2020 thru 06/16/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	202334	06/16/2020	06/04/2020			105,894.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	MAY 2020 GARBAGE (6292)		0001092114	05/31/2020		105,894.36	
FUND TOTAL 404 Claims	to	Checks	1 Total	105,894.36	Manual		Held	Total 105,894.36

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	62 Total	221,610.47 Manual	Held	Total	221,610.47
FUND 130 Claims	to	Checks	2 Total	409,817.28 Manual	Held	Total	409,817.28
FUND 157 Claims	to	Checks	1 Total	1,552.50 Manual	Held	Total	1,552.50
FUND 171 Claims	to	Checks	2 Total	6,139.93 Manual	Held	Total	6,139.93
FUND 172 Claims	to	Checks	1 Total	3,039.36 Manual	Held	Total	3,039.36
FUND 176 Claims	to	Checks	7 Total	3,547.22 Manual	Held	Total	3,547.22
FUND 305 Claims	to	Checks	1 Total	168.00 Manual	Held	Total	168.00
FUND 350 Claims	to	Checks	1 Total	155,898.00 Manual	Held	Total	155,898.00
FUND 353 Claims	to	Checks	4 Total	168,819.20 Manual	Held	Total	168,819.20
FUND 400 Claims	to	Checks	22 Total	689,434.25 Manual	Held	Total	689,434.25
FUND 404 Claims	to	Checks	1 Total	105,894.36 Manual	Held	Total	105,894.36
Total for all Funds		Checks	104 Total	1,765,920.57 Manual	Held	Total	1,765,920.57

Councilman Vaughan made the motion to approve Consent Agenda Item 1-3 and 5-7, as presented. Mayor Torjusen seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 379-2020

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-3 and 5-7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 380-2020

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held June 2, 2020 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 058-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION NUMBER 059-2020
TERMINATION OF PROCLAMATION OF LOCAL EMERGENCY**

WHEREAS, on June 4, 2020, conditions of extreme peril to the safety of persons and property arose within the City of Gautier, Mississippi due to the impending rain, wind and threat of flood from Tropical Storm Cristobal; and

WHEREAS, the aforesaid conditions of extreme peril warranted and necessitated the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction; and

WHEREAS, on June 4, 2020, Mayor, Phil Torjusen, on behalf of the City of Gautier, Mississippi proclaimed that a local emergency had arisen as a result of the above; and

WHEREAS, on June 7, 2020, Tropical Storm Cristobal made landfall between the mouth of the Mississippi River and Grand Isle, La.; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi find and determine that there is no need for a continued state of local emergency with regard to Tropical Storm Cristobal;

NOW, THEREFORE, pursuant to Miss. Code Ann. 33-15-17, the Mayor and Members of the Council of the City of Gautier, Mississippi hereby proclaim that the state of local emergency is hereby terminated.

Motion was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

**PROCLAMATION OF LOCAL EMERGENCY
BY MAYOR PHIL TORJUSEN
REGARDING TROPICAL STORM CRISTOBAL**

WHEREAS, Mayor, Phil Torjusen, of the City of Gautier, Mississippi does hereby find that conditions of extreme peril to the safety of persons and property have arisen within said City of Gautier, Mississippi due to the impending heavy rain, wind, and flood threat from Tropical Storm Cristobal; and

WHEREAS, at the time of the making of this proclamation, Tropical Storm Cristobal has made landfall in the state of Campeche, Mexico, and could potentially reach the Gulf Coast of the United States by the end of the weekend, bringing with it heavy rain, wind, and flood threat; and

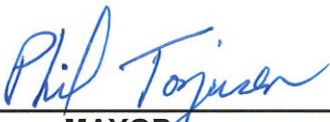
WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction; and

WHEREAS, I find and determine that the public interest requires that I proclaim a state of local emergency as authorized by law;

NOW, THEREFORE, I, MAYOR PHIL TORJUSEN, HEREBY PROCLAIM that a local emergency exists in the City of Gautier, Mississippi as of the 4th day of June 2020 due to the impending landfall of Tropical Storm Cristobal; and

BE IT FURTHER PROCLAIMED that the City shall exercise all powers and authority granted unto it under the laws of the State of Mississippi to address this emergency.

BE IT FURTHER PROCLAIMED, that this state of local emergency shall continue until the next regular meeting of the City Council of the City of Gautier, Mississippi, wherein the same may be ratified, extended, or terminated, if necessary, as provided by law.



MAYOR

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 060-2020

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING VARIOUS CITY OF GAUTIER OFFICE EQUIPMENT FROM INVENTORY AND DECLARING EQUIPMENT SURPLUS

WHEREAS, the City Clerk's Department is requesting the following office equipment and other miscellaneous items from City Hall and the Public Works department storage area be removed from inventory and declared surplus:

1 Sparco Paper Folder Model 18726, 1 Sony Camcorder DCR-DVD650, Sony Cassette Recorder TCS-60DV, 2 Boundary Microphones, 1 Marantz CD Recorder CDR310, 1 First Data Credit Card Machine FD-100, 1 Ricoh Toner black, 2 Ricoh Toner cyan, 1 Xerox Phaser 8400 Maintenance Kit, 1 Olympus Camera B2K552475, 1 Dell Laptop OHY385, 11 boxes of assorted cords, 3 Logitech Keyboards, 2 Microsoft Keyboards, 3 Dell Keyboards, 5 Dell Monitors, 2 Sharp Calculators, 1 Canon Calculator, 1 Dell Soundsystem (1 Sub, 1 Front right/left and 1 rear right/left speakers), 1 Dell Soundbar, 2 Dell speakers, 2 Linksys Switches, 1 Netgear Switch, 1 HP S2031 Monitor and 1 HP 2311X Monitor. Lexmark printer 45145PLM2TW9X located in the Finance Department inventory #2825.

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the office equipment, removal of these items from inventory and declaring surplus, is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED by the Mayor and Council of the City of Gautier, Mississippi that the referenced equipment is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 16th, day of June, 2020.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 6/4/2020
Subject: Resolution removing broken office equipment from inventory and declaring equipment surplus.

REQUEST:

City Council authorization is requested for the City Clerk department to remove the following office equipment from the City of Gautier's inventory and other miscellaneous items from City Hall and Public Works Department and declare the equipment surplus. There are no asset tags on these items: 1 Sparco Paper Folder Model 18726, 1 Sony Camcorder DCR-DVD650, Sony Cassette Recorder TCS-60DV, 2 Boundary Microphones, 1 Marantz CD Recorder CDR310, 1 First Data Credit Card Machine FD-100, 1 Ricoh Toner black, 2 Ricoh Toner cyan, 1 Xerox Phaser 8400 Maintenance Kit, 1 Olympus Camera B2K552475, 1 Dell Laptop OHY385, 11 boxes of assorted cords, 3 Logitech Keyboards, 2 Microsoft Keyboards, 3 Dell Keyboards, 5 Dell Monitors, 2 Sharp Calculators, 1 Canon Calculator, 1 Dell Soundsystem (1 Sub, 1 Front right/left and 1 rear right/left speakers), 1 Dell Soundbar, 2 Dell speakers, 2 Linksys Switches, 1 Netgear Switch, 1 HP S2031 Monitor and 1 HP 2311X Monitor. Lexmark printer 45145PLM2TW9X located in the Finance Department inventory #2825.

BACKGROUND:

The City Clerk's Department has determined that the items are no longer in working order and have been replaced. Removal from inventory is in the best interest of the City of Gautier.

DISCUSSION:

The items have been in storage for several years and they are broken and can no longer be used.

RECOMMENDATION:

The City staff recommends that City Council authorize the removal of these items listed from inventory to surplus.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 061-2020

WHEREAS, the Cruisin' Through the Decades Event will advertise and bring into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Cruisin' Through the Decades Event will be helpful toward advancing the moral, financial and other interests of such municipality;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event scheduled for October 4, 2020 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 16, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 6/9/2020
Subject: Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event

REQUEST:

The Recreation Department requests that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event to be held October 4, 2020.

BACKGROUND:

The 24th Annual Cruisin' the Coast will be held Oct. 4 – 11, 2020 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 4, 2020 from 11 a.m. – 4 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The Gautier Recreation Department has been tasked with planning new activities, more recreational events, and to seek new partnerships to provide more community engagement for the residents of Gautier. The Recreation Department is planning to host a one-day Cruisin' Through the Decades event. The event will consist of musical entertainment, reserved parking for cruisers, an all-out car show, and food vendors.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

The City Council may:

1. Approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.; or
2. Not approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

ATTACHMENTS:

1. Cruisin' 2020 Agreement

**Agreement between
Cruisin' The Coast, Inc. and the City of Gautier**

This Agreement is by and between *Cruisin' the Coast, Inc.* (hereinafter "CTC") and the following business or entity: City of Gautier, MS (hereinafter, "the City") and applies to the "Cruisin the Coast" event to be held on Sunday, October 4, 2020 in the City of Gautier. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. The event schedule is attached hereto as "Exhibit A". In contemplation of the nature of the event, including its date and time, the parties do accept the commitments and assurances of the other as follows:

1. The City of Gautier will provide:

- a. Event fee of \$5,000 (To be paid by the Jackson County Board of Supervisors)
- b. Volunteers to staff the event
- c. Traffic control
- d. Port-o-lets
- e. Signage
- f. A "person in charge" who will coordinate with the "person in charge" designated by CTC to produce the event

2. Cruisin' The Coast will provide:

- a. Promotion and advertisement of the Sunday, October 4, 2020, event in all printed materials and on website.
- b. License to use of the Cruisin' The Coast logo upon approval by CTC until the event is complete
- c. A "person in charge" who will coordinate with the "person in charge" designated by City to produce the event
- d. 6 tickets to the Kickoff Sponsor Party.
- e. 6 Sponsor T-shirts

General:

1. Outside vendors, not associated with a local merchant will be liable for state sales tax. Each vendor will be responsible for submitting the appropriate state reporting form. CTC is not responsible for collection of any applicable taxes.
2. ET Motorgear is acknowledged as the official apparel vendor of Cruisin' The Coast. Other vending of this type is not permitted. CTC reserves the right to approve other apparel vending if ET Motorgear is not present, or not able to participate.
3. All media releases, press conferences and collateral materials promoting the event must be approved in advance by CTC. The parties acknowledge that CTC is a registered trademark and any use of the CTC logo and the words "Cruisin' The Coast" must be approved by CTC.
4. The City will obtain such event insurance as may be available at the time of the event and will furnish CTC with a copy of any policy so obtained. CTC acknowledges, however, that the City's liability for incidents occurring during the event is governed by the Mississippi Tort Claims Act and that the City of Gautier already carries liability coverage that will protect the City in the event of any damages or losses that might be incurred during the event and for which the City would otherwise be liable. CTC also acknowledges that the City, by law, cannot agree to indemnify CTC, or to hold CTC harmless from any claims, damages, or assessments, that might arise as a result of incidents occurring during the event, except to the extent allowed by law pursuant to state statute.

5. The City of Gautier acknowledges that it is sponsoring the CTC licensed event on their own premises or premises of others by permission, and that CTC is merely licensing its logo in order to market the authorized activity.
6. CTC will not be responsible for the condition or safety of any premises where the City of Gautier hosts CTC authorized events.
7. No activity will be allowed, ratified or encouraged by the City of Gautier which diminishes the "good will" and quality of the licensed CTC brand.
8. No activity will be undertaken on the event site or premises or otherwise allowed which is a violation of state or federal law.
9. This agreement may only be changed upon written amendment, approved by both parties.
10. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.
11. Termination of Agreement:
 - a. This agreement may be terminated by either party for any reason more than 90 days prior to the event;
 - b. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."
12. This agreement shall expire at midnight on the last full day of the event as scheduled.
13. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.
14. The Agreement and Memorandum of Understanding constitute the entire agreement of the parties.

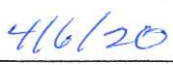
Cruisin' the Coast, Inc.

City of Gautier, MS



Sherwood R. Bailey, Jr.

Paula Yancey, City Manager



Date

Date

EXHIBIT A

City of Gautier, MS
Cruisin' Through the Decades
Sunday, October 4, 2020
11 a.m. – 5 p.m.

Cruisin' Through the Decades Schedule of Activities

11 a.m. Welcome and Reserved Parking Open for Cruisers

11 a.m. - 5 p.m. Cruisin' Through the Decades Entertainment
TBD

3 p.m. All-out Car Show Judging

4 p.m. Car Show Awards Presentation

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 381-2020

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for April 2020 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Mayor Torjusen**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting June 16, 2020.

APRIL 2020 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$4,075,668.21
MS Development Loan Katrina	Depository Account	007-000-001	(\$168.20)
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	(\$2,684.29)
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$114,705.44
U S Justice Equitable Sharing	Depository Account	157-000-001	\$290,929.31
Fire Protection Fund	Depository Account	160-000-001	\$242,526.10
Tidelands Grant	Depository Account	171-000-001	\$19,394.06
Library Support Fund	Depository Account	172-000-001	\$4,404.32
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$64,840.98
USDA NRCS EWP Program	Depository Account	300-000-001	\$43,916.51
Pine Cone Drive Spillway	Depository Account	301-000-001	
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$463,558.98
Solid Waste Fund	Depository Account	404-000-001	\$207,650.03
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$5,527,724.88
General Depository Reconciled Cash Balance			\$5,526,914.42

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	\$321,670.25
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$66,589.25)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,483,399.14
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$51,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$3,790,042.66
Enterprise Reconciled Cash Balance			\$3,785,740.91

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,279,610.09
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$159,113.03
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$726,004.09
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$20,375.56
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$20,375.56
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$491,500.73
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$3,530,543.20
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$115,922.00
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$7,324,441.70
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$273,023.65
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$782,576.27

Total Bond & Restricted Reconciled Cash Balances \$14,723,485.88

**APRIL 2020
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2020	APR 2020	Balance	58.33% % to date
General Fund Revenues	10,464,681.00	7,148,638.16	3,316,042.84	68.3%
Expenditures:				
001 Legislative	161,985.00	102,751.21	59,233.79	63.4%
010 City Court	339,259.00	167,454.49	171,804.51	49.3%
021 City Manager	260,609.00	145,768.55	114,840.45	55.9%
022 Human Resources	67,635.00	36,194.20	31,440.80	53.5%
040 City Clerk	223,582.00	125,847.39	97,734.61	56.2%
045 Finance	273,700.00	189,472.90	84,227.10	69.2%
060 City Attorney	130,000.00	70,284.58	59,715.42	54.0%
090 Economic Dev - Planning	385,274.00	211,899.15	173,374.85	54.9%
092 Building & General Expenses	646,600.00	434,880.13	211,719.87	67.2%
094 Grants & Project Admin	197,862.00	116,602.09	81,259.91	58.9%
100 Police	3,614,040.00	2,036,981.23	1,577,058.77	56.3%
161 Fire	2,650,678.00	1,433,392.01	1,217,285.99	54.0%
170 Recreation	580,676.00	344,521.32	236,154.68	59.3%
201 PW: Streets	264,000.00	77,643.98	186,356.02	29.4%
205 PW: Maintenance	232,837.00	132,605.40	100,231.60	56.9%
900 Interfund Transfers	840,143.00	404,327.09	435,815.91	48.1%
General Fund Expenditures	10,868,880.00	6,030,625.72	4,838,254.28	55.4%
<i>Total Operating Expenditures</i>	<i>9,686,042.00</i>	<i>5,433,311.91</i>	<i>4,252,730.09</i>	
<i>Total Capital Outlay Expenditur</i>	<i>235,425.00</i>	<i>165,644.52</i>	<i>69,780.48</i>	
<i>Total Debt Service</i>	<i>107,270.00</i>	<i>27,342.20</i>	<i>79,927.80</i>	
<i>Total Transfers Out</i>	<i>840,143.00</i>	<i>404,327.09</i>	<i>435,815.91</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,868,880.00</i>	<i>6,030,625.72</i>	<i>4,838,254.28</i>	
<i>Personnel</i>	<i>7,576,527.00</i>	<i>4,408,252.41</i>	<i>3,168,274.59</i>	
<i>Supplies</i>	<i>484,917.00</i>	<i>229,840.52</i>	<i>255,076.48</i>	
<i>Other Services</i>	<i>1,624,598.00</i>	<i>795,218.98</i>	<i>829,379.02</i>	
<i>Capital Outlay</i>	<i>235,425.00</i>	<i>165,644.52</i>	<i>69,780.48</i>	
<i>Debt Service</i>	<i>107,270.00</i>	<i>27,342.20</i>	<i>79,927.80</i>	
<i>Interfund Transfers for DS</i>	<i>840,143.00</i>	<i>404,327.09</i>	<i>435,815.91</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,868,880.00</i>	<i>6,030,625.72</i>	<i>4,838,254.28</i>	

**APRIL 2020
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2020	As of APR 2020	Balance	58.33% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	280,000.00	279,743.75	256.25	99.9%
Expenditures	280,394.00	280,343.75	50.25	99.9%
013 TE-Downtown Revitalization				
Revenues	40,971.45	38,287.16	2,684.29	93.4%
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	2,983.43	0.00	2,983.43	
128 Martin Bluff Road Project				
Expenditures	102,012.64	102,012.64	0.00	100.0%
130 \$7M GO Bond - Capital Improvements				
Revenues	4,347,810.71	97,236.64	4,250,574.07	2.2%
Expenditures	5,654,281.58	125,430.89	5,528,850.69	2.2%
156 SE MS METRO TASK FORCE				
Revenues	0.00	114,705.44	(114,705.44)	
Expenditures	0.00	0.00	0.00	
157 US Justice Equitable Sharing				
Revenues	0.00	1,440.00	(1,440.00)	
Expenditures	152,392.00	106,518.48	45,873.52	69.8%
160 Fire Protection Fund				
Revenues	109,000.00	0.00	109,000.00	
Expenditures	185,991.43	0.00	185,991.43	
171 Combined Tidelands Grant				
Revenues	242,858.31	146,454.88	96,403.43	60.3%
Expenditures	210,775.39	94,977.90	115,797.49	45.0%
172 Library Support Fund				
Revenues	111,724.00	94,618.68	17,105.32	84.6%
Expenditures	111,724.00	95,560.67	16,163.33	85.5%
176 Shepard State Park				
Revenues	105,320.00	56,654.50	48,665.50	53.7%
Expenditures	145,057.00	64,736.71	80,320.29	44.6%
250 2018 W&S Bond Debt Service				
Revenues	352,000.00	163,651.67	188,348.33	46.4%
Expenditures	286,782.00	286,781.26	0.74	99.9%

**APRIL 2020
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2020	As of APR 2020	Balance	58.33% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	15,000.00	12,739.90	2,260.10	84.9%
Expenditures	0.00	8,309.78	(8,309.78)	
252 2019 W&S Bond Debt Service				
Revenues	0.00	136,278.93	(136,278.93)	
Expenditures	0.00	0.00	0.00	
253 2019 W&S Bond Debt Serv Reserve				
Revenues	0.00	437,963.08	(437,963.08)	
300 USDA-NRCS EWP				
Revenues	176,191.78	132,973.25	43,218.53	75.4%
Expenditures	161,250.00	108,863.90	52,386.10	67.5%
301 Pine Cone Drive Spillway				
Expenditures	43,160.53	43,160.53	0.00	100.0%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	602,012.64	102,012.64	500,000.00	16.9%
Expenditures	1,002,864.25	39,305.27	963,558.98	3.9%
304 Town Commons Park Project				
Revenues	794,776.74	4,155.42	790,621.32	0.5%
Expenditures	2,918,589.93	135,481.10	2,783,108.83	4.6%
305 S2019 MPI GO Bond Construction Fund				
Revenues	30,000.00	62,534.97	(32,534.97)	208.4%
Expenditures	137,403.48	144,777.61	(7,374.13)	105.3%
306 Welcome Center PII (SSP)				
Revenues	136,700.00	132,308.70	4,391.30	96.7%
Expenditures	433,425.00	347,180.43	86,244.57	80.1%
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	1,687,250.00	53,500.00	1,633,750.00	3.1%
308 Boardwalk - Shepard State Park				
Revenues	375,050.00	23,700.00	351,350.00	6.3%
Expenditures	570,500.00	12,600.00	557,900.00	2.2%
350 Elevated Water Tank				
Revenues	591,000.00	580,714.25	10,285.75	98.2%
Expenditures	1,216,012.00	884,056.00	331,956.00	72.7%
351 Bemis Sewer Project				
Revenues	290,605.00	382,383.58	(91,778.58)	131.5%
Expenditures	488,923.07	446,063.95	42,859.12	91.2%

**APRIL 2020
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2020	As of APR 2020	Balance	58.33% % to date
352 2018 Bond General Construction/Admin				
Revenues	60,000.00	20,325.83	39,674.17	33.8%
Expenditures	496,854.00	0.00	496,854.00	
353 Hwy 57 Utility Line Relocation				
Revenues	1,031,008.70	11,493.56	1,019,515.14	1.1%
Expenditures	1,996,025.00	243,616.16	1,752,408.84	12.2%
354 Robinson Still Road Utility Extension				
Revenues	0.00	0.00	0.00	
Expenditures	565,898.00	210,947.80	354,950.20	37.2%
355 Water Supply & Treatment Plant				
Revenues	0.00	0.00	0.00	
Expenditures	499,800.00	401,386.00	98,414.00	80.3%
358 2019 Bond General Construction/Admin				
Revenues	0.00	6,025,865.23	(6,025,865.23)	
Expenditures	0.00	543,893.75	(543,893.75)	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,327,950.00	228,323.85	2,099,626.15	9.8%
Expenditures	2,327,950.00	294,913.10	2,033,036.90	12.6%
404 Solid Waste Fund				
Revenues	1,567,440.00	777,323.45	790,116.55	49.5%
Expenditures	1,606,440.00	739,368.19	867,071.81	46.0%
421 MSB - Water Ionization Plant				
Expenditures	56,287.52	4,725.00	51,562.52	8.3%
497 DS Fund: 2013 SO Bond				
Revenues	5,200.00	2,015.38	3,184.62	38.7%
Expenditures	6,000.00	2,212.08	3,787.92	36.8%

**APRIL 2020
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2020	APR 2020	Balance	58.33% % to date
Utility Fund Revenues	9,001,000.00	5,300,292.77	3,700,707.23	58.8%
Administration	2,991,183.00	1,664,624.30	1,326,558.70	55.6%
Water & Sewer O & M	3,336,002.00	1,824,161.10	1,511,840.90	54.6%
Debt Service	1,077,284.00	507,280.68	570,003.32	47.0%
Transfers	1,316,808.00	909,154.00	407,654.00	69.0%
Contingencies	275,000.00	0.00	275,000.00	
Utility Fund Expenditures	8,996,277.00	4,905,220.08	4,091,056.92	54.5%
<i>Total Operating Expenditures</i>	<i>6,215,185.00</i>	<i>3,408,910.42</i>	<i>2,806,274.58</i>	
<i>Total Capital Outlay Expenditures</i>	<i>112,000.00</i>	<i>79,874.98</i>	<i>32,125.02</i>	
<i>Total Debt Service</i>	<i>1,077,284.00</i>	<i>507,280.68</i>	<i>570,003.32</i>	
<i>Total Interfund Transfers</i>	<i>1,316,808.00</i>	<i>909,154.00</i>	<i>407,654.00</i>	
<i>Total Contingency Expenditures</i>	<i>275,000.00</i>	<i>0.00</i>	<i>275,000.00</i>	
<i>Check Total</i>	<i>8,996,277.00</i>	<i>4,905,220.08</i>	<i>4,091,056.92</i>	
 <i>Personnel</i>	 <i>418,444.00</i>	 <i>253,963.62</i>	 <i>164,480.38</i>	
<i>Supplies</i>	<i>304,000.00</i>	<i>122,141.26</i>	<i>181,858.74</i>	
<i>Other Services</i>	<i>5,492,741.00</i>	<i>3,032,805.54</i>	<i>2,459,935.46</i>	
<i>Capital Outlay</i>	<i>112,000.00</i>	<i>79,874.98</i>	<i>32,125.02</i>	
<i>Debt Service</i>	<i>1,077,284.00</i>	<i>507,280.68</i>	<i>570,003.32</i>	
<i>Interfund Transfers</i>	<i>1,316,808.00</i>	<i>909,154.00</i>	<i>407,654.00</i>	
<i>Contingencies</i>	<i>275,000.00</i>	<i>0.00</i>	<i>275,000.00</i>	
<i>Check Total</i>	<i>8,996,277.00</i>	<i>4,905,220.08</i>	<i>4,091,056.92</i>	

Councilman Vaughan made the motion to remove the City of Gautier's Covid Regulations currently in place, including curfews and restrictions and follow the most recent Executive Order from the Governor's office as they are received. **Councilman Jackson** seconded the motion. The vote was carried unanimously.

Mayor Torjusen made the motion to Adjourn until July 7, 2020 at 6:30pm. **Councilwoman Martin** seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

July 7, 2020
Resolution to enter into a loan agreement with Southern Mississippi Planning & Development District (SMPDD) for the purchase of Police vehicles and equipment in the amount of \$126,201.00.

Introduced by:
Contact Person/Telephone

Sherry Farabee 497-8000

Summary Explanation: Resolution to enter into a loan agreement with Southern Mississippi Planning & Development District (SMPDD) for the purchase of Police vehicles and equipment in the amount of \$126,201.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020

WHEREAS, Southern Mississippi Planning & Development offers loans to eligible cities with reasonable interest rates and is through the Economic Development Administration Revolving Loan Fund; and

WHEREAS, the principal amount of the loan will be \$126,201.00 with a 2.75% interest rate and a sixty (60) month term; and

WHEREAS, the loan will be used to three (3) 2020 Police Utility AWD vehicles and all necessary equipment for the Gautier Police Department; and

WHEREAS, these three vehicles have been budgeted; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to enter into a loan agreement with Southern Mississippi Planning & Development District in the amount of \$126,201.00 for the purchase of three (3) Police Utility AWD vehicles and all necessary equipment for the Gautier Police Department.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 6/26/2020
Subject: Resolution to enter into a loan agreement with Southern Mississippi Planning & Development District (SMPDD) for the purchase of Police vehicles and equipment.

REQUEST:

The Police Department requests City Council authorization for the City of Gautier to enter into a Loan Agreement with the Southern Mississippi Planning & Development District (SMPDD) for the purpose of purchasing three (3) police vehicles and equipment for the vehicles. The principal amount of the loan will be \$126,201.00 with a 2.75% interest rate and a 60 month term.

BACKGROUND:

Southern Mississippi Planning & Development District (SMPDD) offers loans to eligible cities with reasonable interest rates and it is through the Economic Development Administration Revolving Loan Fund.

DISCUSSION:

This loan would be used to purchase three(3) 2020 Police Utility AWD vehicles and all necessary equipment, for the Gautier Police Department. These three (3) vehicles have been budgeted. There was a second interest rate quote from Hancock Whitney Bank for 3.13%. It is in the interest of the City of Gautier to acquire the loan with SMPDD. Attached is the Mississippi Code 17-21-51 Authority to incur dept; purposes; restriction that gives the City of Gautier authority to enter in a loan agreement.

RECOMMENDATION:

City staff recommends that City Council approve the authorization and approval of the above SMPDD loan agreement for \$126,201.00 with an 2.75% interest rate.

The City Council may:

1. Authorize and approve the loan agreement.
2. Not approve the loan agreement.

ATTACHMENTS:

1. Miss Code on Authority to incur debt
2. SMPDD loan comment letter
3. Hancock Whitney Bank interest quote

West's Annotated Mississippi Code

Title 17. Local Government; Provisions Common to Counties and Municipalities

Chapter 21. Finance and Taxation

Article 3. Uniform System for Issuance of Negotiable Notes or Certificates of Indebtedness

Miss. Code Ann. § 17-21-51

§ 17-21-51. Authority to incur debt; purposes; restriction

Currentness

(1) The board of supervisors of any county and the governing authorities of any municipality (both referred to in this article as “governing authority”) are hereby authorized and empowered, in their discretion, to borrow money, pursuant to the provisions of this article, for the following purposes:

(a) To accomplish any purpose for which such governing authorities are otherwise authorized by law to issue bonds, notes or certificates of indebtedness;

(b) To pay costs incurred by governing authorities as a result of a natural disaster. Such costs shall include, but not be limited to, debris removal and disposal, overtime wages paid to public employees, and the repair or replacement of public streets, roads and bridges, storm drains, water and sewer facilities and other public buildings, facilities and equipment. Money borrowed pursuant to this paragraph (b) may also be utilized as matching funds for federal or state disaster relief assistance; and

(c) To purchase motor vehicles for public safety.

(2) The total outstanding indebtedness incurred by a governing authority under this article at any one (1) time shall not exceed the greater of one percent (1%) of the assessed value of all taxable property located within the governing authority according to the last completed assessment for taxation or Two Hundred Fifty Thousand Dollars (\$250,000.00) and shall be included in computing the statutory limitation upon indebtedness which may be incurred by such governing authority.

Credits

Laws 1985, Ch. 437, § 1; Laws 1994, Ch. 559, § 1, eff. from and after passage (approved April 4, 1994). Amended by Laws 2000, Ch. 373, § 1, eff. July 1, 2000; Laws 2008, Ch. 485, § 1, eff. July 1, 2008.

Notes of Decisions (24)

Miss. Code Ann. § 17-21-51, MS ST § 17-21-51

The Statutes and Constitution are current with laws from the 2020 Regular Session effective upon passage as approved through June 11, 2020. Some statute sections may be more current, see credits for details. The statutes are subject to changes provided by the Joint Legislative Committee on Compilation, Revision and Publication of Legislation.



VIA EMAIL

June 4, 2020

Mayor and City Council
City of Gautier, Mississippi
C/o Sherry Farabee-City of Gautier Purchase Agent

Re: Lease Purchase Financing – Three (3) New Police SUV's

Council Members:

We understand that the City of Gautier, Mississippi is considering lease-purchase financing for Three (3) New Police SUV's (hereinafter the "Equipment") under the authority of Sec. 31-7-13(e) of the Miss. Code of 1972, as amended. The Equipment has a total cost of \$126,201.00 and 100% of the cost will be lease-purchase financed.

The rates provided below assumes that the debt will be designated as "bank-qualified" tax exempt within the meaning of Sec. 265(b)(3) of the Internal Revenue Code of 1986, as amended. If it is determined that the City is ineligible to issue bank-qualified debt this calendar year, different rates will apply.*

<u>Amount Financed:</u>	<u>Terms**:</u>	<u>Rate:</u>
\$126,201.00	5 annual payments @ \$27,658.93 per year	3.13%

* Determination of taxability would be the responsibility of the City's legal counsel.

** The City will certify that the Equipment will not be replaced by other equipment, performing the same or similar functions, until the term of the financing option expires.



City of Gautier, Mississippi
Page 2

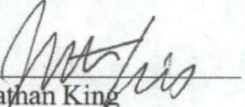
This proposal assumes compliance by the City with applicable state and federal law governing borrowings by political subdivisions. In addition, normal Bank credit approval requirements for lending to these types of entities would apply. Credit approval includes approval of both the manufacturer and vendor of the Equipment to be purchased. Necessary documentation would include, but not be limited to, a legal and tax opinion from issuer's legal counsel. Liability and physical damage insurance would be required with Hancock Whitney Bank being shown as the additional insured and/or loss payee as its interest may appear.

This proposal is good if accepted within 30 days and the obligation is funded within 60 days of the date of this letter.

Thank you for considering Hancock Whitney Bank for your Governmental Leasing needs!

Sincerely,

HANCOCK WHITNEY BANK


Jonathan King
Government Leasing
Public Finance Department



June 29, 2020

City of Gautier
Mr. Josh Danos, City Attorney
3330 Hwy 90
Gautier, MS 39553

RE: Loan Commitment for City of Gautier

Dear Josh:

The Southern Mississippi Planning and Development District (SMPDD), herein after referred to as "Lender", has approved a loan to City of Gautier, MS herein after referred to as "Borrower", subject to all of the following terms and conditions.

1. The purpose of the loan contemplated herein shall be to provide the Borrower with financing for the purchase of three (3) new police cruisers (Ford Explorers) along with all the equipment for each vehicle.
2. The total loan shall be \$126,201.00.
3. The loan extended shall be for a term of 60 months. Interest shall be fixed at a rate of 2.75% per annum. Annual principal and interest payments in the amount of \$27,044.04 shall be due annually from the date of loan closing and shall continue until the loan is fully repaid.
4. The note shall be secured by the full resources of City of Gautier, MS.
5. Prior to closing, the Borrower will provide a Resolution from the City of Gautier approving the Loan and committing the full faith and credit of the City of Gautier, MS.
6. This note shall be non-assumable.
7. An origination fee of \$1,262.01 (1%) and legal fees will be deducted from the loan proceeds. Any third party filing fees are in addition to the above attorney fee.

10441 Corporate Drive, Suite 1, Gulfport, MS 39503 | (228) 868-2311 | Fax (228) 868-2550
P.O. Box 934, Hattiesburg, MS 39403 | (601) 545-2137 | Fax (601) 545-2164

www.smpdd.com

SMPDD is an equal opportunity employer auxiliary aids and services available upon request to individuals with disabilities TTY/TDD: 800-582-2233

8. Prior to disbursement of the loan the Borrower shall agree to comply with:
1. Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6903 et. seq., or regulations adopted or incorporated thereunder.
 2. Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. 9601 et. seq., (CERCLA).
 3. Mississippi Air and Water Pollution Control Law Section 49-17-1 et. seq., Mississippi Code and the Mississippi Underground Storage Tank Act of 1988 Section 49-17-401 et. seq., Mississippi Code or regulations adopted or incorporated thereunder.
9. The Lender reserves the right to recall the loan if the stated specific use of the project is changed.
10. Violations of any of the items in this agreement will constitute a default except when waived in writing by the Lender.
11. Any changes to the proposed project **must** be approved by Lender.
12. Any additional costs incurred shall be injected by Borrower.

This commitment must be accepted by the Borrower and returned to the Southern Mississippi Planning and Development District on or before August 26, 2020.

This loan commitment shall automatically cancel and terminate in the event the Loan is not closed within 60 days subsequent to the acceptance of this Loan Commitment by the borrower. Notwithstanding the foregoing, the District, in its sole discretion, may extend the period of this Loan commitment.

Sincerely,



Marvin Dickey
Special Projects Manager

Borrower's Acceptance

I, the undersigned, do hereby accept the terms and conditions of the Lender's Commitment on this the _____ day of _____, 2020.

Signature

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:

July 7, 2020

Title:

Authorization to advertise for bids to select a bank depository for the years 2020 and 2021 pursuant to state law

Introduced by:

Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Authorization is requested to advertise for bids to select a bank depository(s) for the years 2020 and 2021 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Mississippi state law requires local governments to advertise for bids every two years for municipal depositories;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to advertise for bids to select a bank depository(s) for the years 2020 and 2021 pursuant to Section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 6/29/2020
Subject: Order authorizing the advertisement for proposals to select a bank depository for the years 2020 and 2021 pursuant to state laws.

REQUEST:

City Council authorization is requested for the City to advertise for proposals to select bank depositories for the years 2020 and 2021 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

BACKGROUND:

Every two years the City must advertise for depository services. Hancock Bank currently is the City's lead depository and The People's Bank is the secondary bank depository. The request for proposal specifies that the City desires a variable interest rate, not fixed, for the most competitive savings rate. The City has utilized the current depositories with varying services for more than 10 years.

DISCUSSION:

MCA 27-105-353 and 27-105-363 require municipalities to commission one or more depositories to serve the municipality for two year terms.

RECOMMENDATION:

The City Council shall:

1. Authorize to advertise for proposal bids for the Bank Depository

ATTACHMENTS:

1. Advertisment for Depository 2020
2. City of Gautier depository bid specs 2020 RFP

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Gautier, Mississippi will receive sealed bids at the Gautier Municipal Building, 3330 Highway 90, Gautier, Mississippi, until 10:00 AM on Wednesday, July 29, 2020 for the following:

“Bank Depository Services”

Each bank is directed to Sections 27-105-303, 27-105-305, & 27-105-6, Mississippi Code of 1972 Annotated. Specifications are on file in the Administration (City Clerk) Department. Bids shall be delivered to the Purchasing Agent located at 3330 Hwy 90 Gautier, MS 39553 and the envelope(s) plainly marked “Bid – Bank Depository Services”.

Bids shall apply to bank depository services to be rendered from July 2020 through June 2022.

All bid envelopes should contain the bidder’s name and mailing address on the face of the envelope.

The City reserves the right to reject any and all bids and to waive any informality in the bid accepted.

Sherry Farabee
Purchasing Agent
City of Gautier, MS

Publication Dates: July 12th and 19th, 2020
Open Date: July 29, 2020

Mississippi Press

City of Gautier
Invitation for Bids
(SPECIFICATIONS)

Notice is hereby given to all financial institutions in the City limits of Gautier, Mississippi, whose accounts are insured by Federal Deposit Insurance Corporation of the Federal Savings & Loan Insurance Corporation that the City of Gautier will be accepting sealed bids for the privilege of keeping City funds, for the years 2020 & 2021 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended. Please address submissions to the City of Gautier, Purchasing Department, Attention Sherry Farabee, 3330 Hwy 90, Gautier, MS 39553, and plainly marked on the front of the envelope "Bid City Depository." Proposals may be delivered in person to the Purchasing Department located at 3330 Hwy 90, Gautier, MS. Any proposal sent through the US Mail is done so at the risk of the bank submitting said proposal. The City reserves the right to reject any and all bids.

The intent of the City Council is to select a banking institution that is able to provide all services required to serve as a City Depository / Depositories. The City will continue to solicit investment opportunities from all banks represented in the City limits. Each bank is directed to Sections 27-105-303, 27-105-305, & 27-105-6, Mississippi Code of 1972 Annotated.

The bid proposal shall include the following, with responses indicating the number responding to:

1. Kind of security, as authorized by law, that the bank proposes to give as security for the funds
2. Provide guaranteed minimum interest rate on the NOW and SUPER NOW accounts at 100% of balances (indicating possible rate increase when applicable)
3. Safe deposit box fee (10 X 10 minimum)
4. Minimum balance fee and amount of minimum required if any

5. Demand deposit account fee
6. NOW account fee
7. Money market deposit account fee
8. Stop payment fee
9. Money order processing fee
10. Direct deposit processing fee for payroll and bank's procedure for this service
11. Bank draft fee for processing citizen payments and bank's procedure for this service
12. Acknowledgement that at the beginning of every month a statement will be provided to the City in duplicate showing the daily balances of the City money held during the month next proceeding
13. Designate in your bid if the bank is willing to distribute funds on a daily basis so that all deposits and withdrawals can be made by the City through one bank, in the event the City selects more than one bank as a depository – (indicate if there is a fee)
14. Indicate, if chosen as lead bank, whether your bank will handle opening accounts with other banks
15. Indicate maximum and minimum balance, at any one time, that the City can place on deposit with your financial institution
16. Provide certificate from State Treasurer designating your institution has qualified as an insured by the Federal Deposit Insurance Corporation or any successors to that insurance corporation, may qualify as a depository if the institution qualifies as a public funds depository under Section 27-105-5, or a public fund guaranty pool member under Sections 27-105-5 and 27-105-6.
17. Provide electronic banking services on line such as daily/monthly activity statements, view checks that have been paid, view deposits made, issue stop payments, wire transfers, etc. and any fee associated for such services
18. Interest paid on all funds combined on a daily basis.
19. Provide a complete fee / charge schedule.
20. Rates of interest to be paid on checking accounts. If the rate is

subject to change as market conditions fluctuate, please give the proposed rate.

21. Cancelled checks are required to be provided in bank statements and if any fee is charged for service.
22. Any charges for bank statements reflecting activity through the last working day of the each month.
23. The ability to accept credit cards for payment of fees & services. The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of credit cards.
24. The ability to accept debit cards for payments of fees and services.
The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of debit cards.
25. The ability to accept on line payments from our website for payments for fees and services. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the services will be accommodated for acceptance of on line payments.
26. Please provide a copy of the bank's current depository commission certificate.
27. Please provide information, fees or other information concerning other services your bank provides that may be an advantage to the City.

Note:

- The depository designation will be for a period of two (2) years.
- Submission of bid shall also allow your institution to be considered for the City to purchase certificates of deposit. You may submit bid for this purpose only if you so choose.

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

July 7, 2020
Receive June 2020 Privilege License Reports

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 ext. 302

Summary Explanation: Receive June 2020 Privilege License Reports

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for June 2020 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 7, 2020.

		City of Gautier		
		Business Registry		
		Jun-20		
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
1260	2021-04-0006849	Certification Services	\$22.20	Delinquent
605	2021-06-0006850	Audio Wave	\$20.00	Current
377	2021-06-0006851	HMS Incorporated	\$20.00	Current
777	2021-06-0006852	Larry's Pool & Handyman Service	\$20.00	Current
979	2021-05-0006853	D & S Marine	\$20.00	Current
267	Closed	American Lube Fast	\$0.00	Closed
1269	2021-06-0006854	McCabe Orthodontics	\$30.00	Current
1559	2021-06-0006855	Gulf Coast Gas	\$40.00	Current
789	2021-06-0006856	Quality Aero, Inc.	\$20.00	Current
746	2021-05-0006857	Exotic Nails	\$22.00	Current
1545	2021-05-0006858	Killer Crab & Seafood	\$22.00	Current
622	2021-06-0006859	Handy Lock	\$20.00	Current
551	2021-05-0006860	Norwood Snowballs	\$22.00	Delinquent
379	2021-05-0006861	Bunny Bread Warehouse	\$20.00	Current
618	2021-06-0006862	Handy Lock Self Storage	\$20.00	Current
607	2021-06-0006863	Check Now	\$20.00	Current
536	2021-06-0006864	Lowe's	\$1,840.00	Current
616	2021-06-0006865	Gautier Family Dentistry	\$30.00	Current
1425	2021-04-0006866	Dominos Pizza	\$33.30	Delinquent
769	2021-03-0006867	Delta Sanitation	\$150.00	Current
1486	2021-06-0006868	Dolphin Gautier Holdings	\$30.00	Current
623	2021-06-0006869	Jarmon & Sons Lawn & Contracting	\$20.00	Current
501	2021-05-0006870	Larry Bell Quality Floor Service	\$22.00	Delinquent
1648	2021-06-0006871	Upright Cleaning	\$20.00	New Business
1369	Closed	Southland Log Homes	\$0.00	Closed
1561	2021-06-0006872	Cammies Home Store	\$20.00	Current
626	2021-06-0006873	Andersen-Wells Inc.	\$20.00	Current
634	2021-06-0006874	Robinson Realty	\$20.00	Current
620	2021-06-0006875	Dirt Cheap	\$50.00	Current
1319	2021-05-0006876	Southern Hands Catering	\$22.00	Delinquent
24	2021-06-0006877	Glen Mark Apartments	\$20.00	Current
615	2021-06-0006878	G & S Construction Company	\$20.00	Current
649	2021-07-0006879	Batson & Brown Inc.	\$30.00	Current
1324	2021-06-0006880	Huntington Ingalls - Quadmed	\$98.50	Current
1492	2021-07-0006881	Get Your Sweets On	\$20.00	Current
1649	2021-06-0006882	Hutto's Affordable Glass	\$30.00	New Business
1560	2021-06-0006883	A & B Towing	\$20.00	Current
1152	2021-06-0006884	R & R Lawn Care	\$20.00	Current
1650	2021-06-0006885	Bond Trucking	\$51.00	New Business
331	2021-07-0006886	The Carpet Mart	\$20.00	Current
1485	2021-06-0006887	Martin Tires	\$20.00	Current
1577	2021-06-0006888	Boost Mobile	\$20.00	Current
650	2021-07-0006889	Magnolia Inn of Gautier	\$30.00	Current
1272	2021-06-0006890	Simply Elegant Crafts & Accessories	\$20.00	Current
1490	2021-07-0006891	Singing River Apartments	\$30.00	Current
780	2021-07-0006892	Sailmaker's Supply	\$20.00	Current
1493	2021-06-0006893	NY Liquor	\$45.00	Current
1435	2021-07-0006894	New York Pizza	\$35.00	Current
985	2021-06-0006895	Vivint Security Systems	\$30.00	Current
1562	2021-06-0006896	Gautier Nutrition	\$20.00	Current
1471	2021-04-0006897	Padgett Brothers Janitorial	\$22.20	Delinquent
		Total	\$3,237.20	
		New Business	3	
		Transient Vendor	0	
		Closed Business	2	
		Delinquent Renewals Issued	5	

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
July 7, 2020**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
