

REVISED - AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 18, 2020 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Offices closed September 7, 2020 in observance of Labor Day

IV. Presentation Agenda

1. Proclamation Declaring Airbag Recall Repair Month

V. Business Agenda

1. Authorization to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for the golf cart and low speed vehicle application

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Discuss and Select Municipal Depositories for FY 2020-2021

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Approval of Services Agreement with EvoArmor, LLC to disinfect City Buildings and City vehicles.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. **Approval of combination of positions (City Clerk and Comptroller) on Revised Schedule of Authorized Positions**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. **Consent Agenda (All items approved in one motion)**

1. **Approval of minutes from Regular Council Meeting held August 4, 2020**
2. **Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**
3. **Receive July 2020 Privilege License Report**
4. **Approval of a Business Service Agreement with Sparklight for Shepard State Park**
5. **Approval of water and sewer adjustments dated August 2020 in the amount of \$12,949.29.**
6. **Approval of Amendment 1 to the Tri-Party Agreement for Commercial Redevelopment Incentive Grant and Related Services**

VII. **STUDY AGENDA**

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**

5. Discuss City Attorney Comments

Recess until August 20, 2020 at 6:00 pm

www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
August 18, 2020**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Offices closed September 7, 2020 in observance of Labor Day.

NOTES:

STATE HOLIDAYS

MISS. CODE ANN. § 3-3-7:

(1) Except as otherwise provided in subsection (2) of this section, the following are declared to be legal holidays, viz: the first day of January (New Year's Day); the third Monday of January (Robert E. Lee's birthday and Dr. Martin Luther King, Jr.'s birthday); the third Monday of February (Washington's birthday); the last Monday of April (Confederate Memorial Day); the last Monday of May (National Memorial Day and Jefferson Davis' birthday); the fourth day of July (Independence Day); the first Monday of September (Labor Day); the eleventh day of November (Armistice or Veterans' Day); the day fixed by proclamation by the Governor of Mississippi as a day of Thanksgiving, which shall be fixed to correspond to the date proclaimed by the President of the United States (Thanksgiving Day); and the twenty-fifth day of December (Christmas Day). In the event any holiday hereinbefore declared legal shall fall on Sunday, then the next following day shall be a legal holiday.

(2) In lieu of any one (1) legal holiday provided for in subsection (1) of this section, with the exception of the third Monday in January (Robert E. Lee's and Martin Luther King, Jr.'s birthday) and the eleventh day of November (Armistice or Veterans Day), the governing authorities of any municipality or county may declare, by order spread upon its minutes, Mardi Gras Day or any one (1) other day during the year, to be a legal holiday.

(3) August 16 is declared to be Elvis Aaron Presley Day in recognition and appreciation of Elvis Aaron Presley's many contributions, international recognition and the rich legacy left to us by Elvis Aaron Presley. This day shall be a day of recognition and observation and shall not be recognized as a legal holiday.

(4) May 8 is declared to be Hernando de Soto Day in recognition, observation and commemoration of Hernando de Soto, who led the first and most imposing expedition ever made by Europeans into the wilds of North America and the State of Mississippi, and in further recognition of the Spanish explorer's 187-day journey from the Tombigbee River basin on our state's eastern boundary, westward to the place of discovery of the Mississippi River on May 8, 1541. This day shall be a day of commemoration, recognition and observation of Hernando de Soto and European exploration and shall not be recognized as a legal holiday.

(5) Armistice Day (Veterans Day) shall be observed by appropriate exercises in all the public schools in the State of Mississippi. The superintendent of schools of each public school district is authorized to provide for the appearance of uniformed military personnel, uniformed veterans or the families of fallen military personnel/veterans at such public school exercises in honor of Armistice (Veterans) Day. The superintendent of schools is also authorized to permit the school band and its director(s) at any public school in the district to perform at Armistice (Veterans) Day exercises in the school district upon the request of public officials or veterans associations without loss of any program credit by participating students and without loss of leave by participating school personnel.

Holiday Proclamations from the Governor:

- New Year's Day (/Education-Publications/Pages/Proclamation-New-Years-Day.aspx)
- Independence Day -- July Fourth (/content/documents/ed_pubs/holidays/Proclamation_July42020.pdf)
- Veteran's Day -- November 11 (/content/documents/ed_pubs/holidays/Veteran%27s%20Day%202019%20Holiday%20Notice.pdf)
- Thanksgiving Day, Christmas Day, and New Year's Day (/content/documents/ed_pubs/holidays/Thanksgiving%20Christmas%20and%20New%20Year%27s%20Holidays%202019.pdf)

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
August 18, 2020**

ITEM DESCRIPTION:

PRESENTATION AGENDA

- 1. Proclamation Declaring Airbag Recall Repair Month**

NOTES:

PROCLAMATION
A PROCLAMATION OF THE MAYOR AND CITY COUNCIL
OF
THE CITY OF GAUTIER, MISSISSIPPI

WHEREAS, 166,000 vehicles in Mississippi have unrepaired, recalled airbags that put drivers and passengers at risk of death and injury; and

WHEREAS, residents of Gautier are at higher risk because of the increased high heat and humidity, potentially transforming these recalled airbags from life-saving devices to life-threatening ones, leaving local drivers passengers more vulnerable to injury or death in a crash than others; and

WHEREAS, the National Safety Council's *Check To Protect* program is educating residents about these defective airbags through a comprehensive approach to vehicle recall awareness; and

WHEREAS, local businesses and organizations in Mississippi are taking action to help ensure drivers and passengers know about free recall repairs, and remain safe in the event of a crash; and

WHEREAS, it is the responsibility of all who put themselves behind the wheel to check their vehicles regularly for open recalls, and to make safety a priority by getting their defective airbags repaired immediately; and

WHEREAS, urging all citizens of our community to become aware of the inherent danger of unrepaired airbag recalls, and for drivers and passengers alike to ensure each other's safety through a commitment to recall awareness and immediate action to fix open recalls; and

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi do hereby proclaim September 2020 as Airbag Recall Repair Month, and encourage all residents to do their part to increase safety and recall awareness in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Gautier, Mississippi to be affixed on this the 18th day of August 2020.



Phil Torjusen
Mayor of Gautier, Mississippi

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting:
Title:

August 18, 2020
Authorization to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for the golf cart and low speed vehicle application

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Authorization to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for the golf cart and low speed vehicle application

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, on August 4, 2020, the City Council approved an Ordinance to allow the operation of golf carts and low-speed vehicles on certain public roads and streets within the City; and

WHEREAS, the cost for registration of such vehicles with the City will be \$25.00; and

WHEREAS, this fee represents administrative time and expenses associated with this process;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addition of a \$25.00 Registration Fee for golf carts and low speed vehicles to the Comprehensive Fee Schedule is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council

From: Paula Yancey, City Manager

Date: August 12, 2020

Subject: Authorization to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for golf carts/low speed vehicles

REQUEST:

The City Manager requests to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for golf carts/low speed vehicles

BACKGROUND:

An ordinance was adopted by the Mayor and members of the Council on August 4, 2020 allowing the operation of Golf Carts and Low Speed vehicles on certain public roads and streets within the City of Gautier with registration requirements.

DISCUSSION:

The cost for registration will be \$25.00 and will be deposited into the municipal general fund. Upon registration, a decal will be provided that must be displayed in the left rear fender of the vehicle. The registration will remain valid, as long as the registering owner owns the low speed vehicle or golf cart.

RECOMMENDATION:

The City Manager recommends that the City Council approve to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for golf carts/low speed vehicles

The Council May:

1. Approve to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for golf carts/low speed vehicles, or;
2. Not approve to amend the Comprehensive Fee Schedule to add a \$25.00 registration fee for golf carts/low speed vehicles

ATTACHMENTS:

1. Revised Comprehensive Fee Schedule
2. Registration Application

City of Gautier Comprehensive Fee Schedule



Nature's Playground

Revised August 18, 2020

TABLE OF CONTENTS

BUILDING AND PLANNING	1-3
PARKS AND RECREATION.....	3-4
CITY CLERK.....	
ADMINISTRATION	4
PUBLIC WORKS/UTILITIES.....	4-6
POLICE DEPARTMENT	6
FINANCE DEPARTMENT.....	
MUNICIPAL COURT.....	6-10
ADJUSTMENT POLICY	11

BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation \$0 - 100,000	Each	\$25 for 1st \$1,000 + \$5 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$100,001 - \$500,000	Each	\$520 for \$100,000 + \$4 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation \$500,001 - up	Each	\$2120 for \$500,000 + \$3 each add'l \$1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	\$250.00	
	5,001 - up square feet	Each	\$250.00 for 5,000 sf + \$50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	\$250.00	
	5.01 - Up Acres	Each	\$250.00 for 5 ac + \$50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	\$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	\$50.00	
	5 - Up Acres	Each	\$100.00	
	Bulk Head Construction Permit Fee	Each	\$50.00	
	Protected Tree Removal	Each	\$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	\$150 + \$250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	Special Exception Application Fee	Each	\$250.00	
	Commercial Signs	Each	\$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	Temporary Banners (Within Right-of-Way)	Each	\$0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	\$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	\$25.00	
	New Business	Each	\$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/administered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	\$0.00	Commercial Only. No permit required for residential property.
	Temporary Use	Each	\$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/Storage Sheds (per building/structure), Portable Storage Container, Realestate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	
	Off-Site Improvements	Each		Bond required for all off-site improvements over \$10,000 valuation.
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each	\$25.00	
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
	Golf Cart Registration		\$25.00	One time fee
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		\$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		\$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	\$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	\$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	\$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Landfill Site Operating Permit			
	new, expanding and modifications	Each	\$150.00	
	annual renewal only	annually	\$50.00	with no changes in operations
	Appeal Staff Decision to Planning Commission	Each	\$100.00	
	Appeal Planning Commission Decision to Council	Each	\$100.00	
	Right-of-Way Vacation	Each	\$250.00	
	Conditional Use (Major/Minor)	Each	\$250.00	
	Special Exception Application Fee	Each	\$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	\$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	\$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	\$175.00	
	Variance - Administrative	Each	\$100.00	

	Zoning Change	Each	\$300.00	
	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Text Amendment	Each	\$250.00	
	Home Occupation	Each	\$125.00	
	Lot Split/Rearrangement (Minor)	Each	\$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	\$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	\$100.00 + \$6 per lot	
	Other Public Hearing Requests	Each	\$100.00	

PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	\$500.00 + \$250 refundable Deposit	
	pavilion -(8am to 12pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(12pm to 4pm)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(4pm to dusk)	Day	\$35.00 + \$15 refundable deposit	
	pavilion -(all day)		\$100.00 + \$30 refundable deposit	
	Senior Center Building			
	resident	Day	\$150.00 + \$100 refundable Deposit	
	non resident	Day	\$150.00 + \$100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	\$500.00 + \$350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	\$50.00 + \$50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	\$75.00 + \$100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	\$150.00 + \$100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	\$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	\$18.00	
	nightly (65 or older/ or disable)	Day	\$13.00	
	monthly	Monthly	\$360.00	
	camping (primitive)	Per Tent/Day	\$13.00	
	Group/Scout Group (primitive)	per person/Day	\$2.00	
	Yearly pass	Yearly	\$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	\$4.00	\$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails., etc.)
	Daily Walk In Pass /Bus/Bike	per person/Day	\$0.50	
	Boat Launch	per boat/Day	\$4.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	\$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	\$35.00	
	Multi-purpose Field	per hour	\$6.00	
	Multi-purpose Field w/lights	per hour	\$12.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		\$70.00	
	Tackle Football		\$90.00	
	Youth Cheerleading		\$90.00	
	Youth Basketball		\$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	\$0.30	
	NSF Check Fee	Each	\$40.00	
	Candidate Filing Fee	Each	\$10.00	
	Audio/Video Tape Copies	Each	\$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		\$20.00	
	4 – 10 employees		\$30.00	
	11 and above		\$30.00	the 1 st ten employees and \$3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	\$250.00	(should be renewed after 90 days for \$25.00)
	Privilege License Reprint	Each	\$15.00	
	Badge of Identifying Certificate	Each	\$15.00	
IV.	SUBPOENAS – personal appearance	Each	\$150.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES *			
	¾" meter		\$200.00	
	1" meter		\$250.00	
	1 ½" meter		\$300.00	
	2" meter		\$350.00	
	3" meter and above		meter cost plus two (2) months minimum bill	
*Move without notice will forfeit deposit				
II.	WATER CHARGE			
	Minimum Charge of 3000 Gallons or Less	residential	\$24.75	
	1000 Gallons Over the Minimum	residential	\$8.25	
	Minimum Charge of 3000 Gallons or Less	commercial	\$25.50	
	1000 Gallons Over the Minimum	commercial	\$8.50	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
III.	SEWER CHARGE			
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	residential	\$12.30	
	1000 Gallons Over the Minimum	residential	\$4.10	
	Wastewater Treatment Charge	residential	\$15.45	
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge	commercial	\$18.75	
	1000 Gallons Over the Minimum	commercial	\$6.25	
	Wastewater Treatment Charge	commercial	\$15.45	
	1000 Gallons Over the Minimum (wastewater treatment)		\$5.15	
	Sewer Only (Residential) Monthly Charge		\$42.00	
	Sewer Only (Commerical) Monthly Charge		\$100.00	
IV.	GARBAGE CHARGE			
	1 st Cart		\$21.00	
	Cart Delivery Fee (After Initial Set-up)		\$15.00	
	Special pick-up (one lift)	small load	\$50.00	
	Special pick-up (one lift)	large load	\$100.00	
V.	MISCELLANEOUS FEES			
	Capacity Charge (depending on usage)			
	0 to 9,999 gallons monthly		\$0.00	
	10,000 to 19,999 gallons monthly		\$50.00	
	20,000 to 49,999 gallons monthly		\$150.00	
	50,000 to 99,999 gallons monthly		\$350.00	
	100,000 to 199,999 gallons monthly		\$750.00	
	200,000 to 249,999 gallons monthly		\$1,000.00	
	greater than 250,000 gallons monthly		\$1,500.00	
	Reconnect for Lock off		\$65.00	
	Returned Check Fee		\$50.00	
	Late Charge Fee		\$35.00	
	Connection Service Fee		\$50.00	
	Reconnect Fee for Temporary Disconnect		\$30.00	
	Temporary Disconnect		\$30.00	
	Lock off for Non-payment		\$30.00	
	Illegal connection and/or Theft of Utilities		\$600.00 plus associated fees	
	Sewer Cleanout/Cap Tampering Fee		\$100.00	
	Sewer Inspection Fee (customer caused issue)		\$100.00	
	Transfer Fee		\$45.00	
	After Hours Calls - Other		\$50.00	
	3/4" Irrigation Meter - tap		\$255.00	
	1" Irrigation Meter - tap		\$375.00	
	Meter Locks		\$25.00	
	Meter Box Tamper Fee		\$60.00	
	Meter Relocate Fee		\$100.00	
	Meter Reread Fee		\$30.00	
	Pool Fill (Meter Only)		\$100.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water only or sewer only
	3/4" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1" tap connection	plus meter deposit	\$640.00	plus time and material cost
	1 1/2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	2" tap connection	plus meter deposit	\$640.00	plus time and material cost
	3" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	4" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	6" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost
	8" tap connection	meter cost plus two (2) months minimum bill	\$640.00	plus time and material cost

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	\$20.00	
	Parking Lot Reports	Each	\$10.00	
	Offense Reports	Each	\$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	\$15.00	
	Background Checks	Each	\$15.00	

FINANCE DEPARTMENT COURT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
✓ I.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		\$1,095.00	
	DUI 2nd offense		\$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		\$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		\$575.00	
	DUI 2nd offense		\$825.00	
	TRAFFIC			
	following to close		\$172.00	
	handicap parking violation		\$250.00	
	improper parking		\$172.00	
	improper lane use		\$172.00	
	improper turn or failure to sign		\$172.00	
	improper passing		\$172.00	
	driving on wrong side of road		\$172.00	
	obstructing public street (obstruction of city street)		\$172.00	
	failure to chg. lanes-stopped emergency vehicle		\$343.00	
	pass stopped school bus		\$343.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	failure to yield blue lights/siren		\$343.00	
	failure to obey police/traffic		\$343.00	
	failure to yield- right of way		\$172.00	
	failure to yield emergency vehicle		\$343.00	
	failure to dim headlights		\$172.00	
	ran red light		\$172.00	
	ran stop sign		\$172.00	
	careless driving		\$212.00	
	reckless driving		\$252.00	
	drag racing		\$252.00	
	no motorcycle endorsement		\$242.00	
	parking in fire lane		\$242.00	
	no seatbelt in use		\$75.00	
	child restraint violation		\$168.00	
	SPEEDING			
	speeding in school zone		\$247.00	
	over (1-9 miles)		\$176.00	
	over (10 miles)		\$186.00	
	over (11 miles)		\$187.00	
	over (12 miles)		\$188.00	
	over (13 miles)		\$189.00	
	over (14 miles)		\$190.00	
	over (15 miles)		\$191.00	
	over (16 miles)		\$198.00	
	over (17 miles)		\$200.00	
	over (18 miles)		\$202.00	
	over (19 miles)		\$204.00	
	over (20 miles)		\$216.00	
	over (23 miles)		\$228.00	
	over (24 miles)		\$231.00	
	over (25 miles)		\$234.00	
	over (26 miles)		\$239.00	
	over (27 miles)		\$244.00	
	over (28 miles)		\$249.00	
	over (29 miles)		\$254.00	
	over (30 miles)		\$269.00	
	over (31 miles)		\$272.00	
	No Motor Vehicle Liability Insurance		\$643.00	
	Running Railroad Crossing Arms		\$363.00	
	Allow Unauthorized unlicensed person to drive		\$172.00	
	No Driver's License		\$342.00	
	Expired Driver's License		\$343.00	
	Suspended Driver's License-Alcohol involved		\$568.00	
	Suspended Driver's License		\$343.00	
	Leaving Scene Of An Accident		\$342.00	
	Leaving Scene w/Injuries		\$542.00	
	Improper Equipment		\$172.00	
	Failure To Wear Crash Helmet		\$172.00	
	Improper Load		\$172.00	
	Expired Tag		\$274.00	
	Improper Tag		\$274.00	
	No Tag		\$274.00	
	Switched Tag		\$274.00	
	Improper Display of Tag		\$274.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	TINTED WINDOWS			
	1st offense		\$205.00	
	2nd offense		\$242.00	
	3rd offense		\$342.00	
	ASSAULT AND WEAPONS			
	child neglect		\$553.00	
	domestic violence - 1st		\$553.00	
	domestic violence - 2nd		\$954.00	
	knowingly violate a protective		\$538.00	
	assault & battery		\$553.00	
	assault by threat		\$553.00	
	assault with weapon		\$704.00	
	assault on a minor		\$553.00	
	carry concealed weapon		\$405.00	
	discharge weapon		\$505.00	
	exhibit weapon		\$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		\$254.00	
	use credit card w/intent defraud		\$504.00	
	embezzlement		\$505.00	
	embezzlement (\$500.00 & over)		FELONY	
	false pretense		\$553.00	
	false reporting of a crime		\$553.00	
	home repair fraud		\$804.00	
	gambling		\$305.00	
	operate gambling house		\$490.00	
	trespass less than larceny		\$505.00	
	petit larceny		\$505.00	
	defrauding an innkeeper		\$553.00	
	theft of utilities		\$505.00	
	meter tampering		\$505.00	
	machine, coin oper/breaking in		\$505.00	
	giving away MDSE by employee		\$505.00	
	harassing, profane, telephone		\$490.00	
	bad check		\$553.00	
	uttering forgery		\$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		\$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		\$553.00	
	2nd offense		\$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		\$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		\$304.00	
	simple assault on officer		\$653.00	
	resisting arrest		\$653.00	
	fleeing arrest		\$653.00	
	impersonate a police officer		\$653.00	
	interfere with duties of a police officer		\$304.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		\$605.00	
	sell beer without license		\$605.00	
	unlawful to consume alcohol in public place		\$230.75	
	purchase or posses alcohol for minor		\$369.00	
	public drunk		\$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		\$1,203.25	
	Possession of Marijuana		\$504.00	
	Possession of (Drug) Paraphernalia		\$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1 st Offense		\$209.00	
	2 nd Offense		\$235.00	
	3 rd Offense		\$284.00	
	NO RABIES VACCINATION		\$304.00	
	Confinement Violations		\$304.00	
	General Owner Responsibility Violation		\$283.00	
	Dangerous Animals Non-Compliance		\$505.00	
	Failure to provide Vet care		\$283.00	
	Animal Cruelty		\$553.00	
	Animal Neglect		\$283.00	
	Fowl and Livestock Violation		\$283.00	
	Aggravated animal abuse		\$553.00	
	Smoking in Public Building		\$209.00	
	Public Profanity		\$304.00	
	Disturbing the Peace		\$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		\$304.00	
	Disorderly Conduct refuse to leave premises		\$304.00	
	Disorderly Conduct phys acts/profane language		\$304.00	
	Contempt of Court (Failure to Compile)		\$274.00	
	Contempt of Court (Failure to appear)		\$274.00	
	Contempt of Court (Failure to pay)		\$274.00	
	Aiding & Abetting in Bail Bond Jumping		\$505.00	
	Bail Bond Jumping MISD		\$553.00	
	Disturbance Nuisance - danger neighborhood		\$209.00	
	Disturbing Family Peace		\$304.00	
	Interference with City Officer		\$304.00	
	Care of Premises		\$233.00	
	Extortion		\$505.00	
	Curfew Violation		\$234.00	
	Contribute to Delinquency of Minor		\$505.00	
	Possession of Handgun by a Minor		\$505.00	
	Indecent Exposure		\$505.00	
	Obscene/Harassing Phone Calls		\$505.00	
	Escape		\$505.00	
	911 Abusive Calls		\$515.00	
	Misdemeanor Hindering Prosecution		\$505.00	
	Conspiracy to Commit a Crime		\$505.00	
	Fireworks Inside City Limits		\$219.00	
	Prostitution		\$505.00	
	Vagrancy		\$489.00	
	Hitch-Hiking		\$255.00	
	Trespassing		\$353.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Malicious Mischief (Face Value)		\$203.25	
	Loud Music		\$285.00	
	Litter Law Violation		\$454.00	
	Stalking			
	1 st Offense		\$505.00	
	2 nd Offense		FELONY	
	Boating Under the Influence			
	1 st Offense		\$594.00	
	2 nd Offense		\$794.00	
	3rd Offense		\$1,193.25	
	Sell Tobacco to Minor		\$234.00	
	Abstracts		\$10.00	
	Affidavit		\$10.00	
	Withdrawal Form		\$10.00	

POLICY FOR ADJUSTMENTS ON WATER AND SEWER CHARGES

Pursuant to Mississippi Law, whether a municipality may reduce a utility bill of a customer depends upon the facts and circumstances of each case. Also, by law, the City Council must ultimately approve all such adjustment requests.

LEAK ADJUSTMENTS

If a leak occurs in a portion of the City owned and maintained water system, the Customer will not have to pay for either the water usage or sewer treatment attributable to the leak.

If a leak occurs in a portion of the Customer owned and maintained water system, the Customer will have to pay for the increased water usage. However, in such an instance, the Customer may seek an adjustment from the City Manager relating to the sewer charge for any water that was not routed through the City sewer system. Any adjustment for leaks of sewer usage shall be based on the previous (3) months average.

METER MALFUNCTIONS

If the City water meter malfunctions and results in a reading of increased usage, the Customer will not be required to pay either the water service charge or the sewer charge for any usage in excess of the previous six (6) month average.

POOL AND IRRIGATION OPTIONS

The City offers an irrigation meter (water charge only) for outdoor use. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through the meter.

The City offers a fire hydrant meter for in ground pool filling. This meter will result in charges for the water usage only; there will be no sewer charges on water usage through this meter. When an above ground pool is filled, the Customer may seek an adjustment from the City Manager relating to the sewer charge for any water that was not routed through the City sewer system. Proper and sufficient proof that such an adjustment is warranted must be submitted to the City Manager prior to issuance of such an adjustment.

TAMPERING AND VANDALISM

In cases of a significant increase in usage caused by tampering, vandalism or unforeseen abnormalities, which can be documented to the City's satisfaction, that portion of the bill for water and sewer in excess of the prior six (6) month average may be forgiven at the discretion of the City Manager.

PAYMENT PLANS

Any abnormally high monthly billing may be satisfied through a payment plan, which shall not exceed a twelve (12) month period, and may only be approved by the City Manager.

THIS POLICY IS SUBJECT TO CHANGE AT ANY TIME BY ORDER OF THE CITY COUNCIL



City of Gautier

Registration Application for Golf Cart/Low-Speed Vehicles

ANY OWNER OF A GOLF CART/LOW SPEED VEHICLE BEING OPERATED IN THE CITY OF GAUTIER MUST COMPLETE AND SIGN THE FOLLOWING AGREEMENT BEFORE THE APPLICATION CAN BE PROCESSED AND A REGISTRATION DECAL ISSUED

Name: _____ Application Date: _____

Physical Address: _____, _____, _____, _____
(City) (State) (Zip)

Mailing Address: _____, _____, _____, _____
(City) (State) (Zip)

Phone Number: _____

Birth Date: _____ Driver's License # State Issued: _____

Make/Model of Golf Cart/Vehicle: _____ Year: _____

VIN/Serial Number: _____

Insurance Co. Name and Policy #: _____

Office Use Only:

Receipt Number: _____

Cash/Check/Money Order

Decal Number: _____

Date of Issuance: _____

Issued By: _____



Upon Approval of this application, it is understood the permit decal shall be displayed on the left rear fender of the vehicle at all times and shall be effective as long as the registered owner owns the golf cart or low-speed vehicle.

I have received and understand the Ordinance pertaining to Golf Carts and/or Low Speed Vehicles. I acknowledge that I will assume all liability and take full responsibility for the registered golf cart or low-speed vehicle on the designated streets and roads of the City of Gautier, Mississippi. The City providing this privilege is in no way endorsing the operation of this golf cart or low-speed vehicle on the public street and roads that are not designated on the Golf Cart Pathways Map, and will not assume any liability in the operation of the cart or low-speed vehicle. I agree to indemnify and hold harmless the City of Gautier, its officials, agents, and employees, for all claims of action arising from the use or operation of this golf cart or low-speed vehicle. Furthermore, I ensure that I will obey all laws and regulations pertaining to the operation of the golf cart or low-speed vehicle.

Applicants Signature (Full Name)

By initialing each item below and signing this application, I am affirming that the information given is true and correct.

_____ I am the owner of the golf cart/low speed vehicle identified above.

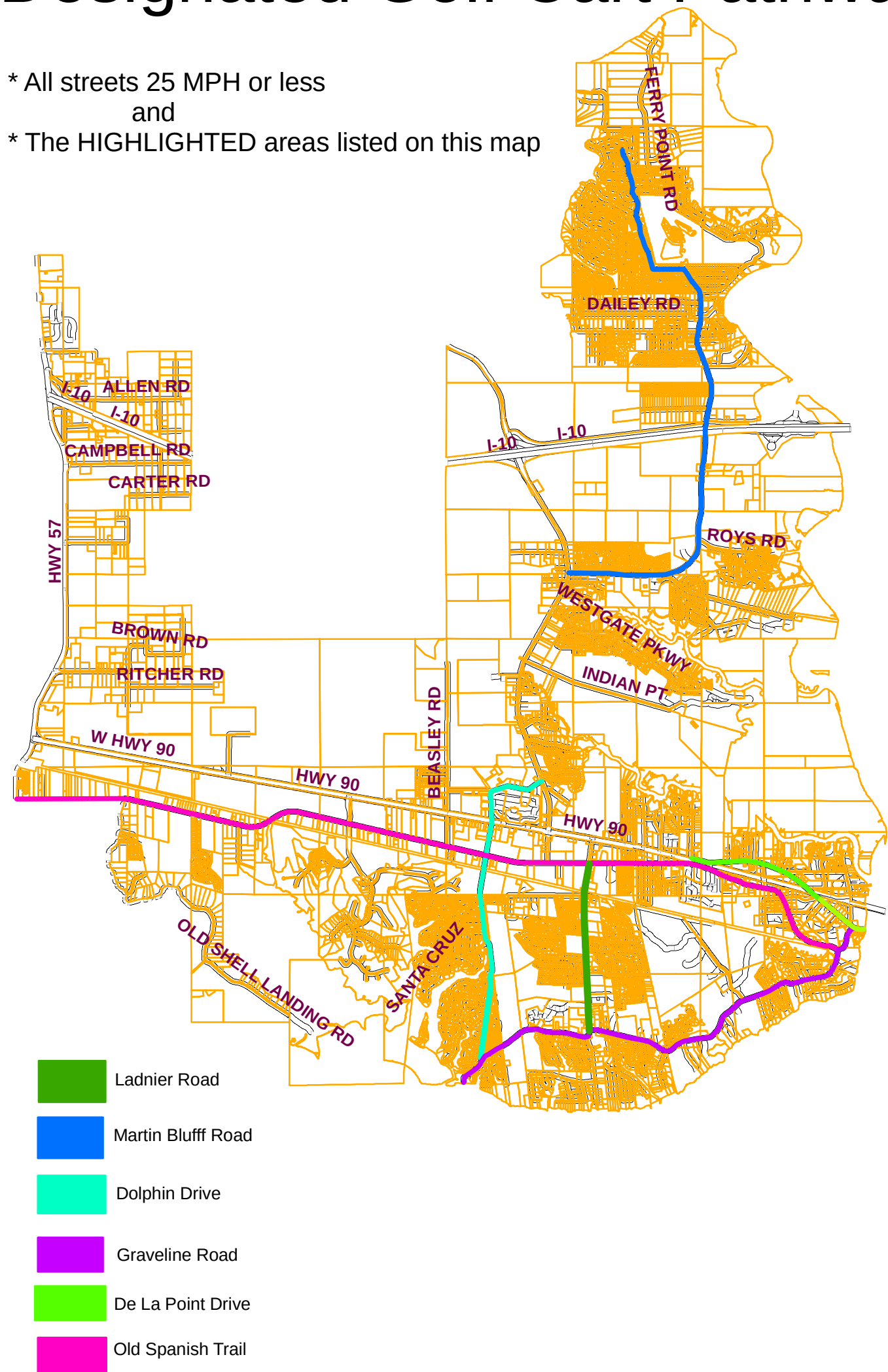
_____ I have been provided with a copy of an Ordinance #251-2020, along with a designated Golf Cart Pathways Map, as adopted on August 4, 2020.

_____ I have signed the Waiver of Liability of Insurance as required.

_____ I understand the acceptance of this application and the issuance of a decal by the City of Gautier does not make legal any act declared illegal by the State of Mississippi.

Designated Golf Cart Pathways

- * All streets 25 MPH or less
and
- * The HIGHLIGHTED areas listed on this map



**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

August 18, 2020
Discuss and Select Municipal Depositories for
FY 2020-2021

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Selection of Municipal Depositories for FY 2020-2021

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. Sections 27-105-353 and 27-105-363 require municipalities to commission one or more depositories to serve the municipality for two-year terms; and

WHEREAS, the City received responses from Community Bank, Hancock Whitney Bank, First Federal Bank and The Peoples Bank; and

WHEREAS, Community Bank offered the best fixed rate of APY (.19%), and their fee structure and available services were also equal to or exceeded those offered by the other financial institutions; and

WHEREAS, the Mayor and Council Members hereby find that Community Bank offers the best terms for serving as the primary municipal depository, and that The Peoples Bank offers the best terms for serving as the depository for the meter deposit account, the unemployment account and the travel account; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to engage and enter into a contract with Community Bank as the City's primary bank depository for FY 2020-2021 per the terms of the submitted bid.

IT IS FURTHER ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to engage and enter into a contract with The Peoples Bank for the meter deposit account, the unemployment account and the travel account for FY 2020-2021.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of August 18, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 8/10/2020
Subject: Discuss and Select Municipal Depository for FY 2020-2021

REQUEST:

City Council authorization is requested to retain Community Bank as the City's primary depository for FY 2020-2021. This authorization should include a fixed rate of APY .19% with all fees and charges waived on their services. Furthermore, it is requested that The Peoples Bank retain the following accounts: Meter Deposit Account, Unemployment Account, and Travel Account. The Peoples Bank is APY .06% and no charge on basic services.

BACKGROUND:

MCA § 27-105-353 and § 27-105-363 require municipalities to commission one or more depositories to serve the municipality for two year terms. Hancock currently serves as the City's primary depository with The Peoples Bank retaining three secondary accounts.

DISCUSSION:

Bids were received from four qualified financial institutions: Hancock Whitney Bank, Community Bank, The Peoples Bank, and First Federal (which they would like us to consider them for ancillary deposits and investments. They are not structured nor desire to be a primary depository). Community Bank offered the best fixed rate (.19%) and options. Their fee structure and available services exceeded those offered by the other financial institutions.

RECOMMENDATION:

The City Council Shall:

1. Chose the municipal depository and enter into a contract
2. Rebid Bank Depository.

ATTACHMENTS:

1. Community Bank 2020 Proposal
2. Hancock Whitney Bank 2020 Proposal
3. First Federal 2020 Proposal
4. The Peoples Bank 2020 Proposal



DEPOSIT PROPOSAL FOR THE CITY OF GAUTIER



COMMUNITY BANK

2314 BIENVILLE BLVD | OCEAN SPRINGS, MS 39564 | 228.875.7755

COMMUNITYBANK.NET • MEMBER FDIC



INTRODUCTION



OLIVER LATIL

CEO, COAST REGION

(251) 338.7707 | OLIVER.LATIL@COMMUNITYBANK.NET



ERIC CHAMBLESS

PRESIDENT, MISSISSIPPI DIVISION

(228) 396.7888 | ERIC.CHAMBLESS@COMMUNITYBANK.NET



RANDALL TYNES

PRESIDENT, JACKSON, GEORGE AND GREENE COUNTIES

(228) 872-6752 | RANDALL.TYNES@COMMUNITYBANK.NET



LESLIE KELLEY

SENIOR VICE PRESIDENT

(228) 872.6755 | LESLIE.KELLEY@COMMUNITYBANK.NET



OFFERINGS

July 29, 2020

The City of Gautier
Attn: Sherry Farabee, Purchasing Agent
3330 Hwy 90
Gautier, MS 39553

Re: Banking Services Proposal

Dear Members of the City Council:

Thank you for taking interest in Community Bank of MS to assist you with the financial needs for The City of Gautier. Community Bank has 51 offices in 4 states - Mississippi, Alabama, Tennessee, and Florida, with 9 of those being right here on the Mississippi Gulf Coast. We pride ourselves in offering reliable financial services to each of our customers in a timely manner. Above all, we aim to offer the highest standard of customer service possible.

Please accept the enclosed proposal for deposit services for the City of Gautier:

We are committed to providing the highest level of Customer Service. You have our promise to assist you with making the transition as easy as possible with a dedicated team to ensure all facets of your account move are promptly handled, including training on all the Treasury Management services.

We appreciate the opportunity you have afforded Community Bank of MS in submitting this proposal and look forward to working together soon.

Sincerely,

Leslie A. Kelley
Senior Vice President, Business Development



OFFERINGS

1. Community Bank of MS agrees to place on deposit for the City of Gautier as security with the State Treasurer any of the securities eligible for securing of state funds as provided in Section 27-105-5, Mississippi Code Ann. (1972) in an amount at least equal to one hundred five percent (105%) of the maximum sum to be placed on deposit in such financial institution at any one time exclusive of that portion of accounts insured by the Federal Deposit Insurance Corporation or any successors to such insurance corporation.
2. Community Bank of MS would like to offer you our standard Business Checking accounts paying an interest rate of 0.19% apy.
3. There will be no fee for a 10 x 10 Safe Deposit Box Rental.
4. There will be no minimum balance requirement nor fee.
5. There will be no fee for a demand deposit account.
6. There will be no fee for a Now Account.
7. There will be no Money Market Account fees.
8. There will be no fees for stop payments.
9. There will be no money order processing fees.
10. All Fees associated with Treasury Management payroll products to include ACH for payroll and customer drafts will be waived. Our Treasury Management system is built into our Online Banking portal. There are additional agreements to be signed for this service and we will also establish monthly limits for added security measures. Each user will utilize a token for log in and files will be uploaded in order to initiate a batch file. For added security measures, a call back will be made to further approve the initiation before the file is sent.
11. All Fees associated with Treasury Management payroll products to include ACH for payroll and customer drafts will be waived. Our Treasury Management system is built into our Online Banking portal. There are additional agreements to be signed for this service and we will also establish monthly limits for added security measures. Each user will utilize a token for log in and files will be uploaded in order to initiate a batch file. For added security measures, a call back will be made to further approve the initiation before the file is sent.
12. A duplicate statement will be provided to the city.
13. Community Bank of MS is willing to distribute funds on a daily basis so that all deposits and withdrawals can be made by the city through one bank.
14. If Community Bank of MS is chosen as the lead bank, we will handle opening accounts with other banks.
15. There is no minimum or maximum required to be held on deposit with Community Bank of MS.



OFFERINGS

16. Please see enclosed certificate from State Treasurer designating Community Bank of MS is qualified to be insured by the Federal Deposit Insurance Corporation (FDIC).
17. Community Bank of MS offers a full service website that enables you to process ACH's, wire transfers, stop payments, view balances, print statements, view cleared checks, upload Positive Pay items, etc. As mentioned earlier, Community Bank of MS will waive fees associated with these services.
18. Interest shall be earned on the average daily investable balance.
19. Enclosed is Community Bank of MS complete fee and charge schedule. Please note that all fees associated (excluding Merchant Services) will be waived.
20. Community Bank of MS would like to offer 0.19% apy on all checking accounts.
21. Imaged copies of all checks will be provided via bank statement with no additional fees.
22. Community Bank of MS agrees to prepare monthly statements beginning with the first day of the month and ending with the last day of the month, showing debits, credits, balances, and sequential listing of cashed checks within five (5) business days of the statement closing date.
23. and 24. Merchant Program Overview
 - Community Bank of MS has a partnership with Banc Card. Here are the details
 - surrounding their program.
 - Process Credit/Debit Cards and ACH/Echeck in one system
 - Internet based, no software or program installation
 - Online Portal: Allows merchants to run reports, view transactions, run transactions (for walk in customers), unlimited users, point-of-sales capabilities, and much more.
 - Website payment portal: Allows your customers to pay seamlessly on your website, which can be customized to your liking
 - Regardless of payment source, all your transactions information is in one place for unified reporting
 - Real time access to payment data-Know when your customers have paid
 - Transaction Tokenization is supported to allow integration merchants to process subsequent transactions without having to store bank account or credit card data
 - Meets all necessary security and regulated compliance



OFFERINGS

25. E-Commerce Capabilities

- Settlement: This can be set up to auto-settle in which you can select the time that you want the batches to close and start a new day.
- Merchant Account Options: Based off the above program I have mentioned the e-commerce part of your merchant account will just be an addition to the program you choose. Most common options:
 1. Traditional Merchant Account- Our traditional account is one in which you will run transactions and be billed out the processing costs at the end of the month (I know the city may not be assessed a fee, you would pass along these fees to outweigh the costs charged to you). Traditional accounts have more flexibility when it comes to processing costs-before a quote can be given, we would need to assess your current activity and average sale. (Has all features of Overview above).
 2. Convenience Pay Accounts- Our convenience pay account will still function as a traditional account would (the way transactions are run and all functionality), the primary difference is the billing. With this type of account, you will have "two accounts", one for depositing the gross amount of the transaction and the other for the processing fees that have been passed along to the customer. You will only "see" the gross amount of the transaction deposited and the processing costs will be "swept" away to the other account. This usually makes accounting easier for some. Processing costs are fixed for this type of account (Credit/debit cards: 3.5%. ACH/Echeck: \$2.95 flat fee-both per transaction). (Has all features of Overview above).
- Payment Validation: All credit/debit cards are "validated" immediately when processed. You (or your customer if paying online) will receive an approval or denial as soon as the transaction is processed. If you choose to run E-checks/ACH, you will be able to see the transaction in real time, but it will take around 48 hours to "clear" and be processed into your account.
- Since this will be a custom built payment option, costs (one-time fee) can vary depending on the customization you need for your business-our basic payment portals start at \$300 (again, this is a one-time fee) which includes almost all the options in the Program Overview.
- Merchant Services
- Fund Availability: Please see the end of "Options 1 & 2" above
- Settlement deadline: This will depend on your selection of Merchant account I have labeled above. Traditional accounts can be funded the very next day (settlement time does not matter) for credit/debit cards. Our convenience pay accounts are two day funding (Monday's batch will deposit Wednesday).



OFFERINGS

- Reports: You will have the ability to run reports anytime you wish, taking about 3 clicks in your online portal. These reports can be as detailed or generic as you need.
- Recurring Billing: Yes, you can set customers up to have recurring transactions or installment payments.

26. Enclosed

27. Community Bank of MS would also like to offer My Deposit/Merchant Capture, which will allow you to deposit checks securely from the convenience of your office. This service will also be offered at no cost to the City of Gautier.



SERVICE FEES

The following fees may apply for additional services or account features.

Account Closing (if within 1st 60 days)	\$50	Paid Item Fee**	\$35
CD ROM Monthly Statement	\$10	(Overdraft fee charged for each item paid against insufficient funds)	
Check Printing	fee depends on style of check ordered	Photostatic Copies (each, if over 3 pages)	\$5
Collection Item	\$15	Positive Pay Exception Fee (per item)	\$2
Consumer ACH Origination Fee	\$5	Positive Pay Monthly Fee	\$50
Debit Card Special Request	\$20	Research (per hour)	\$20
Debit Card Replacement	\$5	Return Item Fee**	\$35
Deposit item Returned Fee	\$4	(Overdraft fee charged for each item returned due to insufficient funds)	
Dormant Account Fee (per month)	\$5/month	Safe Deposit Box (key replacement)	Cost of drilling
Early Withdrawal of Christmas Club	\$10	Snapshot Statement	\$2
Fax Transmission	\$1	Statement Reconciliation	\$20
Garnishments	\$100	Stop Payment Fee	\$25
Locked Deposit Bag	\$25	Tax Levies (if available after paying levy)	\$100
Money Order	\$4	Wire Transfer Fee (domestic)	\$15
Non Community Bank ATM Withdrawal	\$1	Wire Transfer Fee (international) Outgoing	\$50
Notary Fee for Non Customer	\$5	Wire Transfer Fee (International) Incoming	\$25
Official Check	\$5	Zipper Deposit Bag	\$5

Interest on uncollected funds...charged at 8.00% per annum.
Interest on overdrawn balances...charged at 8.00% per annum.
**Overdraft fee applies to overdrafts created by check, in-person withdrawal, ATM withdrawal or other electronic means.
Fee amounts may change.



CERTIFICATE



OFFICE OF THE STATE TREASURER
LYNN FITCH
TREASURER

Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Community Bank of Mississippi is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2020**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2019**.

Lynn Fitch

Treasurer of the State of Mississippi

[Faint circular stamp, likely a date stamp, partially visible.]



Request for Proposal

City of Gautier

SUBMITTED BY

Jennifer Papania King

Relationship Manager

Gulfport, MS

(228) 563-5706

jennifer.papania@hancockwhitney.com

07/29/2020

Ms. Sherry Farabee
Purchasing Agent
City of Gautier (the City)
Gautier Municipal Building
3330 Highway 90
Gautier, MS 39553

7/29/2020

Dear Ms. Farabee,

Pursuant to your request for bids to be submitted for the privilege of acting as your depository, the undersigned Hancock Whitney Bank (the Bank), submits this bid and application to be designated as your sole depository for the accounts now with the Bank and any other accounts for which the Bank may be designated sole depository in the future. The following bid is based up the Bank being selected as the sole institution of the City.

The Bank agrees to furnish legal security for the faithful performance of such duties as depository as provided by statute in the sum required by the laws of the State of Mississippi, the securities pledged to be of proper type and amount as required by law.

The Bank will clear all checks and warrants against sufficient funds on a par basis and all transfers of funds and receipts will be handled at par.

The Bank agrees to pay interest on the deposits in accordance with Mississippi statutes.

The Bank wishes to offer the following two contract options for a period of two (2) years beginning July 1, 2020 and ending June 30, 2022. These options are valid for 60 days from the bid submission date:

Depository Interest Rate & Fees

Option 1: The Bank offers the City a fixed interest rate of 0.15% on the first \$30 million in interest bearing deposits. The City will be paid a market rate of the 4-week Treasury Bill as reported by the Federal Reserve on interest bearing deposits exceeding \$30 million. This rate shall be effective on the first day of each month based upon the 4-week Treasury Bill as of the last business day of the immediately preceding month.

For example: The 4-week Treasury Bill, as of May 31, 2020, was 0.13%. In this case, the City's interest rate would be 0.13% for the month of June on balances that exceed the maximum \$30 million.

Option 2: The 4-week Treasury Bill as reported by the Federal Reserve. This rate shall be effective on the first day of each month based upon the 4-week Treasury Bill as of the last business day of the immediately preceding month.

For example: The 4-week Treasury Bill, as of May 31, 2020, was 0.13%. In this case, the City's interest rate would be 0.13% for the month of June.

Fees will apply to all Treasury Management and banking services.

The Bank appreciates the opportunity to respond to your Request for Banking Services. We look forward to presenting our solutions to the City and to implementing our recommendations.

Respectfully Submitted,



Jennifer Papania King
Relationship Manager
Institutional Banking
jennifer.papania@hancockwhitney.com
(228) 563-5706

Request for Proposal

City of Gautier

Table of Contents

Executive Summary	2
Strength and Stability	2
Premier Gulf Coast Bank	3
Outstanding Customer Service	3
Community Commitment.....	3
Dedicated Relationship Team.....	4
Best-In-Class Treasury Services	4
We've Got You Covered	5
Conclusion	5
Bid Proposal Response	6
Pro Forma.....	11
Pricing on Lockbox and Biller Express.....	12
LockBox	13
Biller Express Pay	14
Depository Commission Certificate.....	16



Request for Proposal

City of Gautier

Executive Summary

Hancock Whitney is pleased to have the opportunity to present the City the following RFP proposal for Banking Services. Hancock Whitney believes creating strong partnerships with clients is the first step to understanding the financial challenges and issues the City deals with on a daily basis. It is Hancock Whitney's hope the proposed solutions in this RFP are just a starting point to providing the City with the financial strength, pro-active product and service recommendations, and most of all, outstanding customer service the City should expect from Hancock Whitney. The dedicated Institutional Banking Team looks forward to partnering with the City in order to develop a custom tailored solution to address all requirements and needs. Hancock Whitney believes the information detailed in this response will demonstrate our sincere interest in becoming the financial institution of choice for the City.

Hancock Whitney understands the City has many choices when selecting an organization to provide banking solutions. Hancock Whitney believes there are a number of factors that separate us from the rest of the pack. Below the City will find a number of highlights that will help answer the question; "Why Hancock Whitney?"

Strength and Stability

Hancock Whitney Corporation is a multi-faceted financial services company with regional business headquarters and locations throughout the growing Gulf South corridor. With a heritage dating to the late 1800s, the company's banking subsidiary provides a comprehensive network of full-service financial locations in Alabama, Florida, Louisiana, Mississippi, Tennessee, and Texas and locations in New Jersey, New York and Tennessee. That solid foundation has literally and figuratively weathered storms for more than a century because of an unwavering commitment to strong capital, common-sense business practices, and proactive risk management.

Hancock Whitney is listed among America's strongest, safest financial institutions, with a 4-Star rating from BauerFinancial Inc. for the quarter ending March 31, 2020. This rating affirms the bank's longstanding stability for over 123 consecutive quarters.

Since 1883, the Hancock Whitney name has embodied core values of Honor & Integrity, Strength & Stability, Commitment to Service, Teamwork, and Personal Responsibility.



Request for Proposal

City of Gautier

Premier Gulf Coast Bank

Financial Snapshot

- 215 Financial Centers
- 287 ATMs
- \$31 Billion in Total Assets
- \$21 Billion in Total Loans
- \$25 Billion in Total Deposits
- Approximately 4,100 Associates

The merger of Hancock and Whitney Bank in 2011 was executed with one important goal in mind; become the Preeminent Gulf Coast Bank. Both Hancock Bank and Whitney Bank had endured 100-plus years of economic ups and downs. Both banks were founded in the late 1800s, just 65 miles apart, to facilitate commerce and opportunities for people. Today, Hancock and Whitney have come together under Hancock Whitney's corporate banner to create one solid company and Bank with a contiguous six-state Gulf South footprint and over \$31 billion in assets.

Hancock Whitney is well positioned to help businesses of all sizes invest and thrive in the region. The company is the only financial institution with a significant presence in every major port city on the Gulf Coast as well as Jacksonville on the East Coast.

Outstanding Customer Service

Trust isn't something that's easily built over video screens or long-distance calls. That's why, at Hancock Whitney, it's a priority to be there for the City. Hancock Whitney Bankers listen to the City's goals and have what it takes to help achieve them. The Hancock Whitney brand stems from a century-old mission to help people achieve their financial goals and dreams. While it's gratifying to receive prestigious honors based on feedback from business clients, Hancock Whitney's true honor is serving those who have put their trust in Hancock Whitney as their financial services partner.

Developing that trust starts with providing you with outstanding customer service. Hancock Whitney has a long history of providing exceptional customer service and it's part of the tradition and culture promoted in our Bank on a daily basis. To support our efforts, the Bank was recently awarded 23 Greenwich Excellence Awards for 2019 in the areas of Overall Satisfaction, Likelihood to Recommend, Relationship Manager Capability, Branch Satisfaction, Cash Management-Overall Satisfaction and Cash Management – Product Capabilities.

The City's relationship manager, Jennifer Papania King, is looking forward to showing the type of customer service for which Hancock Whitney has been nationally recognized.

Community Commitment

Hancock Whitney associates live and work in the same Gulf Coast communities as the City. Hancock Whitney realizes it has a big

9 Small Business Banking

AREAS

- Branch Satisfaction
- Cash Management-Customer Service
- Cash Management-Overall Satisfaction
- Likelihood to Recommend
- Overall Satisfaction
- Overall Satisfaction with Relationship Manager
- Trust

14 Middle Market Banking

AREAS

- Cash Management-Customer Service
- Cash Management-Ease of Product Implementation
- Cash Management-Overall Satisfaction
- Cash Management-Product Capabilities
- Ease of Doing Business
- Likelihood to Recommend
- Overall Satisfaction
- Overall Satisfaction with Relationship Manager
- RM Proactively Provides Advice
- Trust



Request for Proposal

City of Gautier

responsibility to the communities served and encourages associates to volunteer and be active participants in their communities. Hancock Whitney realizes the goal of being the “Preeminent Gulf Coast Bank” cannot be achieved without commitment to the communities where the bank operates. Many Hancock Whitney associates sit on local boards and committees in order to better understand the needs and issues within the communities served. Hancock Whitney donates funds annually to several charitable organizations and non-profits in its footprint, and looks forward to continuing this commitment in the future.

5
TIMELESS
CORE VALUES

Honor & Integrity, Strength & Stability,
Commitment to Service, Teamwork,
Personal Responsibility



1,200 Total financial education
activities supporting 230+
organizations



\$7 MILLION

Charitable contributions in
2018 to help people and the
communities we serve



\$177 MILLION

New Markets Tax Credit allocations
deployed to help low-income
communities since 2007

Dedicated Relationship Team

Hancock Whitney has a dedicated group of professionals who concentrate solely on delivering products and services to the governmental sector. The team has decades of combined experience serving the public sector, providing extensive knowledge and insight into what clients like the City need and providing a tailored approach to products to meet those needs.

This team of professionals is responsible for implementation, product training, on-going product support and, as always, providing the City outstanding customer service. The Relationship Manager, Jennifer Papania King, will be the primary contact for all of the City's Banking Service needs along with assistance from members of the Treasury Management, Institutional Banking Support, and Merchant Services teams.

Hancock Whitney believes this commitment to servicing the City with a dedicated team helps to set the bank apart from other financial institutions.

Best-In-Class Treasury Services

Having funds where the City needs them, when the City needs them – not a moment too soon and not a moment too late – can mean the difference between success and failure in the business world. The Treasury Management Service Team has a track record of proven performance. Hancock Whitney provides products that help the City manage payments and deposits more efficiently.

Hancock Whitney's **Treasury Solution** platform features powerful tools all in one place, enabling the City to manage banking needs securely and easily, whether at the desk or on the go. Treasury Solution's modular design allows the City to enroll in only those components that make sense for the City. What's more, the City can assign different levels of access to associates based on the functions they perform.

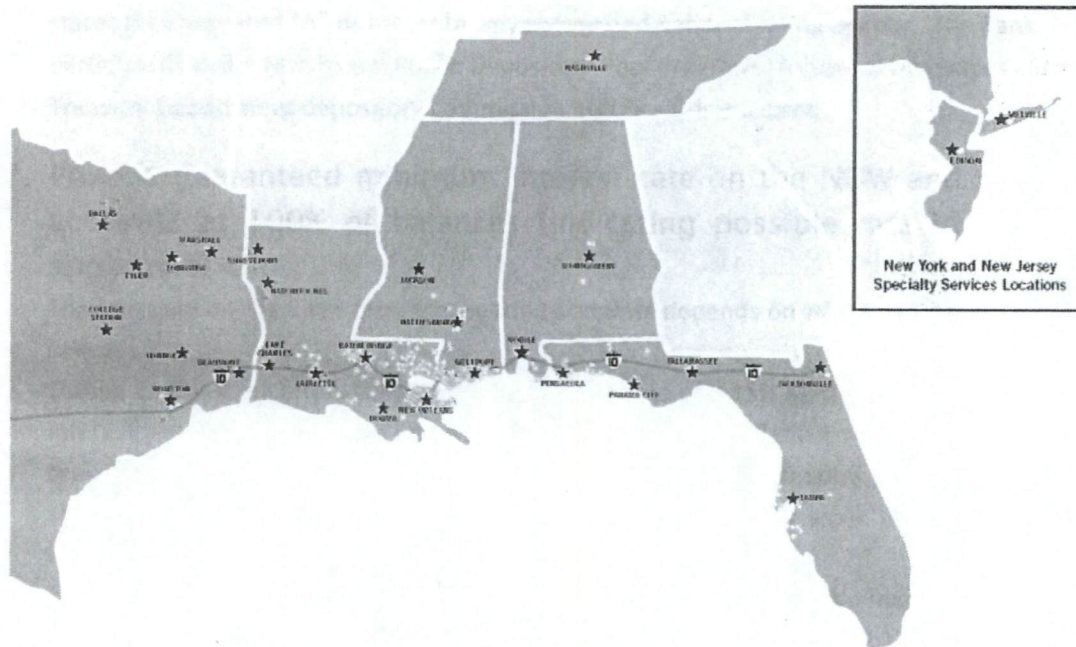


Request for Proposal

City of Gautier

We've Got You Covered

With offices and branches stretching across the Gulf Coast, Hancock Whitney looks forward to servicing all the City's local banking needs. Hancock Whitney enjoys a large presence in the communities serviced, allowing customers multiple avenues to accessing over 4,000 employees that stand ready to serve. With deep traditions and a customer service culture that stands out from the crowd, Hancock Whitney is glad to have a branch footprint that guarantees "We've Got You Covered."



Conclusion

Hancock Whitney would like to once again express our commitment and strong interest in providing the City with the solutions to help achieve the City's goals. The team of experienced bankers coupled with Hancock Whitney's broad suite of treasury products and services will help to deliver what the City needs to be successful and drive efficiency. Hancock Whitney is positive that this response presents a compelling offering that not only meets, but exceeds the City's requirements and objectives.

the City should be confident in selecting Hancock Whitney and assured that it will be supported by an experienced governmental banking relationship manager, provided unmatched customer service, have access to the advanced banking platforms and most of all, a commitment to meeting all the City's banking needs.



Request for Proposal

City of Gautier

The bid proposal shall include the following, with responses indicating the number responding to:

1. Kind of security, as authorized by law, that the bank proposes to give as security for the funds

United States Treasury, US Govt Agency, State of Mississippi, or legal obligations issued by other states that are rated "A" or better by any recognized national rating agency. The Bank participates in the Mississippi Public Depository Pool Program. A copy of the Bank's current Treasury Department depository commission certificate is enclosed.

2. Provide guaranteed minimum interest rate on the NOW and SUPER NOW accounts at 100% of balances (indicating possible rate increase when applicable)

The rate paid on the City's interests bearing accounts depends on which rate option the City selects.

Option 1: The Bank offers the City a fixed interest rate of 0.15% on the first \$30 million in interest bearing deposits. The City will be paid a market rate of the 4-week Treasury Bill as reported by the Federal Reserve on interest bearing deposits exceeding \$30 million. This rate shall be effective on the first day of each month based upon the 4-week Treasury Bill as of the last business day of the immediately preceding month.

For example: The 4-week Treasury Bill, as of May 31, 2020, was 0.13%. In this case, the City's interest rate would be 0.13% for the month of June on Interest bearing balances that exceed \$30 million.

Option 2: The 4-week Treasury Bill as reported by the Federal Reserve. This rate shall be effective on the first day of each month based upon the 4-week Treasury Bill as of the last business day of the immediately preceding month.

For example: The 4-week Treasury Bill, as of May 31, 2020, was 0.13%. In this case, the City's interest rate would be 0.13% for the month of June.

3. Safe deposit box fee (10 X 10 minimum)

Safe deposit box pricing varies by size. The pricing is listed below:

3 x 5 \$25 per year

3 x 10 \$40

5 x 5 \$35

5 x 10 \$60

10 x 10 \$110



Request for Proposal

City of Gautier

4. Minimum balance fee and amount of minimum required if any
Account fees shown in the attached pro forma.
5. Demand deposit account fee
Account fees shown in the attached pro forma.
6. NOW account fee
Account fees shown in the attached pro forma.
7. Money market deposit account fee
Account fees shown in the attached pro forma.
8. Stop payment fee
\$36 flat fee
8. Money order processing fee
\$5 flat fee
10. Direct deposit processing fee for payroll and bank's procedure for this service
Account fees shown in the attached pro forma. The City currently uses the Bank's ACH service for direct deposit processing.
11. Bank draft fee for processing citizen payments and bank's procedure for this service
Account fees shown in the attached pro forma.
12. Acknowledgement that at the beginning of every month a statement will be provided to the City in duplicate showing the daily balances of the City money held during the month next proceeding
Bank statements can be mailed at the beginning of every month. The City also has the option to pull statements through the Bank's online portal, Treasury Solutions.
13. Designate in your bid if the bank is willing to distribute funds on a daily basis so that all deposits and withdrawals can be made by the City through one bank, in the event the City selects more than one bank as a depository - (indicate if there is a fee)
The Bank does not wish to participate in a split relationship. The Bank's bid is for the sole relationship of the City.



Request for Proposal

City of Gautier

14. Indicate, if chosen as lead bank, whether your bank will handle opening accounts with other banks

The Bank does not wish to participate in a split relationship. The Bank's bid is for the sole relationship of the City.

15. Indicate maximum and minimum balance, at any one time, that the City can place on deposit with your financial institution

There is no maximum or minimum balance that the City is required to keep.

16. Provide certificate from State Treasurer designating your institution has qualified as an insured by the Federal Deposit Insurance Corporation or any successors to that insurance corporation, may qualify as a depository if the institution qualifies as a public funds depository under Section 27-105-5, or a public fund guaranty pool member under Sections 27-105-5 and 27-105-6.

A copy of the Bank's current Treasury Department depository commission certificate is enclosed.

17. Provide electronic banking services on line such as daily/monthly activity statements, view checks that have been paid, view deposits made, issue stop payments, wire transfers, etc. and any fee associated for such services

The Bank is pleased to offer all the above services through our online portal, Treasury Solutions. The attached pro forma outlines the fees. All services and charges not shown on the pro forma will be negotiated at the time of request.

18. Interest paid on all funds combined on a daily basis.

Interest is accrued daily and paid monthly on interest bearing accounts. The interest earned on interest bearing accounts is paid at the account level and not at a combined total level.

19. Provide a complete fee / charge schedule.

The attached pro forma outlines fee schedule based on the City's usage. All services and charges not shown on the pro forma will be negotiated at the time of request.

Request for Proposal

City of Gautier

20. Rates of interest to be paid on checking accounts. If the rate is subject to change as market conditions fluctuate, please give the proposed rate.

The rate paid on the City's interests bearing accounts depends on which rate option the City selects.

Option 1: The Bank offers the City a fixed interest rate of 0.15% on the first \$30 million in interest bearing deposits. The City will be paid a market rate of the 4-week Treasury Bill as reported by the Federal Reserve on interest bearing deposits exceeding \$30 million. This rate shall be effective on the first day of each month based upon the 4-week Treasury Bill as of the last business day of the immediately preceding month.

For example: The 4-week Treasury Bill, as of May 31, 2020, was 0.13%. In this case, the City's interest rate would be 0.13% for the month of June on Interest bearing balances that exceed \$30 million.

Option 2: The 4-week Treasury Bill as reported by the Federal Reserve. This rate shall be effective on the first day of each month based upon the 4-week Treasury Bill as of the last business day of the immediately preceding month.

For example: The 4-week Treasury Bill, as of May 31, 2020, was 0.13%. In this case, the City's interest rate would be 0.13% for the month of June.

21. Cancelled checks are required to be provided in bank statements and if any fee is charged for service.

The City can pull statements on Treasury Solutions where statements are available for no charge.

22. Any charges for bank statements reflecting activity through the last working day of the each month.

The City can pull statements on Treasury Solutions for no charge. Account fees are shown in attached pro forma. Charges associated with Treasury Solutions are reflected in the following months statement. Bank statements reflect the activity through the last calendar day of the month.

Request for Proposal

City of Gautier

23. The ability to accept credit cards for payment of fees & services.

The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of credit cards.

First Data/FISERV in alliance with Hancock Whitney Bank currently provides Merchant Services for the City of Gautier. For any changes to the existing program for the City of Gautier please contact the Partner Priority Team at (877) 273-8191 and reference Merchant Account # 669200549998.

24. The ability to accept debit cards for payments of fees and services.

The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of debit cards.

First Data/FISERV in alliance with Hancock Whitney Bank currently provides Merchant Services for the City of Gautier. For any changes to the existing program for the City of Gautier please contact the Partner Priority Team at (877) 273-8191 and reference Merchant Account # 669200549998.

25. The ability to accept on line payments from our website for payments for fees and services. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the services will be accommodated for acceptance of on line payments.

Additional information and pricing on Biller Express and Quick Pay have been included.

26. Please provide a copy of the bank's current depository commission certificate.

A copy of the Bank's current Treasury Department depository commission certificate is enclosed.

27. Please provide information, fees or other information concerning other services your bank provides that may be an advantage to the City.

The attached pro forma outlines fee schedule based on the City's usage. All services and charges not shown on the pro forma will be negotiated at the time of request.





Pro Forma Account Analysis for:
Relationship Manager:
TM Sales Rep:

City of Gautier
Jennifer King
Heather Olivier

State: **MS**
7/23/2020

Average Ledger Balance \$24,300,000.00
Less Average Uncollected Funds \$0.00
Average Collected Balance \$24,300,000.00
Less Reserve Requirement \$2,430,000.00
Average Available Balance \$21,870,000.00

Earnings Credit 0.00%
Negative Collected Balance Rate 8.75%
Reserve Requirement 10.00%
Number of Days in Cycle 30

Earnings Credit Allowance \$0.00
Total Analyzed Services \$1,010.16
Analysis Surplus or Deficit -\$1,010.16

**This proposal, the prices and descriptions of services contained herein are considered proprietary information.
Prices quoted will be offered for 90 days from the date of this proposal.*

Should the proposal be accepted after that time, the Bank reserves the right to revise any or all prices quoted.

Any services not specifically listed will be charged according to the Bank's current Business Account Fee Schedule.

SERVICE	VOLUME	PRICE	TOTAL
01 - Depository Services			
Account Maintenance	15	\$12.00	\$180.00
Supervision & Assessment Fee (volume is per \$1,000)	24,300	\$0.02	\$486.00
Deposits and Other Credits	90	\$0.50	\$45.00
Deposited Items - On Us	30	\$0.08	\$2.40
Deposited Items - Other	293	\$0.08	\$23.44
ACH Credits Received	37	\$0.10	\$3.70
Deposit Correction Fee	1	\$7.50	\$7.50
02 - Disbursement Services			
Checks and Other Debits	156	\$0.10	\$15.60
ACH Debits Received	4	\$0.10	\$0.40
04 - Cash Services			
Currency Deposited per \$1,000	42	\$1.50	\$62.39
Change Order Fee - Per Order	0	\$5.00	\$0.00
Currency Provided - Per Strap	0	\$0.50	\$0.00
Currency Provided - Per Roll	0	\$0.10	\$0.00
05 - Treasury Solution Online Banking			
TS - Monthly Maintenance	0	\$55.00	\$0.00
Per Account - 3 to 5 Accounts	0	\$5.00	\$0.00
Per Account - 6+ Accounts	0	\$12.50	\$0.00
Previous Day Per Item (over 400 Items)	0	\$0.10	\$0.00
TS Suite Monthly Maintenance (unlimited accounts)	1	\$50.00	\$50.00
TS Suite - Previous Day Per Item	581	\$0.05	\$29.05
08 - ACH Origination			
TS - ACH Module Monthly Maintenance	1	\$35.00	\$35.00
TS - ACH Same Day Module Monthly Maintenance	0	\$0.00	\$0.00
ACH - Origination - Per Item	0	\$0.10	\$0.00
ACH - Same Day Origination - Per Item	0	\$2.00	\$0.00
13 - Image Archive Services			
CD-ROM - Monthly Maintenance	0	\$25.00	\$0.00
CD-ROM - Annual Maintenance	0	\$50.00	\$0.00
CD-ROM - Additional Account (each)	0	\$5.00	\$0.00
CD-ROM - Per item (debit)	0	\$0.04	\$0.00
CD-ROM - Per item (credit)	0	\$0.04	\$0.00
Memo: Image Direct - Not Active			
Image Direct - Monthly Maintenance	2	\$15.00	\$30.00
Image Direct - Additional Account (each)	4	\$2.50	\$10.00
Image Direct - Per item (debit)	156	\$0.03	\$4.68
Image Direct - Per item (credit)	0	\$0.03	\$0.00
29 - Treasury Access Services			
ACH - EDI Report (prior day)	1	\$15.00	\$15.00
ACH - EDI Report (current day)	0	\$40.00	\$0.00
Incoming ACH Report (prior day)	1	\$10.00	\$10.00

Total Estimated Monthly Fees

\$1,010.16

**Biller Express Services and Fees****Biller Express Basic**

BE – Basic – Implementation	\$500.00
BE – Basic – Monthly Maintenance	\$100.00
BE – Basic – Bill Load/Presentation Fee (per record)	\$0.20
BE – Basic – ACH Payment (each)	\$0.40
BE – Basic – Card Payment (each)	\$0.40

Biller Express Quick Pay

BE – Quick Pay – Implementation	\$500.00
BE – Quick Pay – Monthly Maintenance	\$100.00
BE – Quick Pay – ACH Payment (each) **	\$1.00
BE – Quick Pay – Card Payment (each) **	\$1.00

** ACH/Card Payments fee apply for volume greater than 100

Biller Express Misc Fees

BE – Files Sent to Biller via FTP – Mo. Maintenance	\$150.00
BE – Files Sent By Biller via FTP (each)	\$15.00
BE – Bill Notification Fee (Google Pay)	\$0.20
BE – Bill Notification Fee (Apple Pay)	\$0.20
Other Specialty Use Fees Quoted Upon Request	

General Lockbox Services and Fees**Implementation**

LBX - Implementation-Standard	\$150.00
-------------------------------	----------

Imaging

LBX - Image - Monthly Maintenance	\$100.00
LBX - Image - Per Remittance Document	\$0.15
LBX - PDF Print Transaction - Per Item	\$0.04
LBX - Image - Per Correspondence Only	\$0.40
LBX - Image - DVD Output	\$50.00
LBX - Image - CD-ROM Output	\$25.00
LBX - PDF Print Monthly Maintenance	\$30.00
LBX - PDF Print Batch Level Per Item	\$0.06
LBX - Image - Back Side - Mo Maintenance	\$35.00

File Transmission

LBX - Transmission - Data	\$250.00
LBX - Transmission - Image	\$250.00

Exception Manager Module

LBX - Exception Manager Portal Fee	\$125.00
LBX - Exception Manager Per Item	\$0.45

Bill Pay Direct Service and Fees

BPDP - Implementation Fee	\$500.00
---------------------------	----------

BPDP Standard

BPDP - Monthly Maintenance - Standard	\$250.00
BPDP -Bill Pay Item Transmitted - Standard	\$0.20

BPDP Package

BPDP - Monthly Maintenance - Package	\$0.00
BPDP -Bill Pay Item Transmitted - Package	\$0.50
BPDP - Monthly Minimum - Package	\$50.00
BPDP - FTP	\$50.00



Wholesale & Retail Lockbox Services

ADD EFFICIENCY TO YOUR COLLECTIONS

With a Lockbox Service, you can outsource your receivables process and take advantage of electronic capture of payments and remittance details. Payments are collected, processed and deposited to your account each day. Our Lockbox Service provides the earliest possible use of funds while reducing the clerical time and expense involved in payment processing.

WHOLESALE LOCKBOX

Wholesale Lockbox is generally used for business-to-business payments. Typically, the payment is accompanied by additional information. Because of this, correspondence, remittance documents and deposit information are available to you as image documents. You will have access to data needed for automated Accounts Receivable posting through Treasury Solution, our commercial online banking service, or direct transmission.

RETAIL LOCKBOX

Our Retail Lockbox service follows the same basic lockbox process, but it is designed to support a high volume of consumer payments. Retail Lockbox operates in a high-speed processing environment in which almost the entire process is automated. This service relies on a scannable payment coupon to provide the payment details that are captured for transmission to the client.

How Does Lockbox Service Operate?

The standard Lockbox Service provides end-to-end processing:

1. Set up your billing process to remit to one of our regional processing centers.
2. The Lockbox processor retrieves all payments from the post office throughout the day.
3. Payments are processed based on your firm's instructions.
4. The daily bank deposit is made to the client's designated account.
5. Online access for each payment and check deposited is provided.

How Can Your Business Benefit from a Lockbox?

- **Enhanced Funds Availability** – Lockbox reduces both receipt float (the time payments spend in the mail) and collection float (the time each check takes to clear) to speed the collection of receivables.
- **Timely Reports & Research** – Receive full details of your payments, including check images, invoices, envelopes and other documents. You have electronic reporting with Treasury Solution so your internal accounts receivable system can be updated quickly.

Reporting & Access Options

- Information detailing payment and deposit transactions available to you through Treasury Solution, our online banking module.
- Direct transmission of file data is available upon request.



Biller Express

**TRANSFORM YOUR WEBSITE SO CLIENTS
CAN VIEW & PAY BILLS**

Today, customers desire multiple payment choices including the ability to make online payments from your website.

Biller Express allows your customers to review their statement and make the payment from your website. The system has the option to send a reminder to your customer's email to notify them an invoice is ready to pay. We will provide you a secure, trustworthy platform to deliver a self-service invoice and online payment options without incurring the cost of a major investment or project.

Reduce the Costs of Your Legacy Billing Process

You will gain efficiency and improve cash flow because your legacy billing system costs can be reduced. Biller Express offers configuration options that augment the traditional paper-based payment model.

Streamline Your Payment Process

Biller Express can replace inefficient, costly paper bills, statements, and check payments with more efficient digital alternatives to reduce your cost. Plus, you define how your customer payment data is reported to you. With Biller Express your customer visits a secure website where they can see their invoices and make online payments.



Upload Bill File
(From Accounting System)



Create eBills
(From Bill File)



Client Reminder
(Via Email Alert)



eBill Presentment
(Upon Client Login)



eBill Payment
(Client Pays Bill Online)



Reconciliation
(Sends A/R File to Accounting System)

With Biller Express, your customer visits a secure website where they can see their invoices and make online payments.

Delight Your Customers

You will meet that demand because Biller Express features online enrollment, statement viewing and multiple payment options. The system also helps you manage your customer payment process because you can send email reminders when bills are due or become past due.

Customized for Your Business

With Biller Express, your business will have a custom-branded website featuring your logo, colors and menu options. You will be able to furnish customers eBills, and they can make payments through a secure link right on your homepage. We will help you with setup and maintenance of your Biller Express portal.

Biller Express is an integrated turn-key solution. Your business will be able to offer multiple online payment options – 1) debit card, 2) credit card or 3) checking/ Savings (ACH). You select the eBill presentment format (summary, detail or pdf statements). You select the payment channels to accept – 1) web site (including mobile access), 2) IVR and/or 3) CSR at a customer service center. The system provides a payments report or daily receivables file for your accounting reconciliation.

Three Biller Express Plans

Choose a Biller Express plan based on your company's volume of payments and billing process.

- **Biller Express Select Plan** – Customized to your specifications, the Select Plan offers multiple billing and payment channels, plus, advanced options for file delivery and client sign on. The typical Select Plan client will process 500+ invoices each month.
- **Biller Express Basic Plan** – The Basic Plan provides a standard program featuring summary invoice delivery and a web-based payment channel portal. The typical Basic Plan client will process under 500 invoices each month.
- **Biller Express Quick Pay Plan** – The Quick Pay plan allows you to use the Biller Express platform to allow customers to make

online payments only. No bill will be presented. This limited Quick Pay Plan can be a solution if you only want to accept online payments. Quick Pay is ideal for non-profits, schools, churches and organizations where a bill is not presented.

Biller Express – One Integration Point for eBills with Online Payments

Biller Express provides a secure, end-to-end system designed so your customers can go to your website to view and pay your bills directly.

We're Looking Forward to Working with You

We're ready to be your financial partner by providing access to industry-leading products, expertise and 5-star service. Contact your Relationship Manager or Treasury Specialist at 866-594-2304.

5/18

Business deposit and treasury fees may apply; please see our Treasury Services Fee Schedule for additional information.

Hancock Whitney Bank, Member FDIC. Terms and conditions apply.





OFFICE OF THE STATE TREASURER
LYNN FITCH
TREASURER

Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Hancock Whitney Bank is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2020**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2019**.

A handwritten signature in dark ink, appearing to read "Lynn Fitch", is written over a horizontal line.

Lynn Fitch

Treasurer of the State of Mississippi



July 21, 2020

City of Gautier
Purchasing Department
Attn: Sherry Farabee, Purchasing Agent
3330 Hwy 90
Gautier, Mississippi 39553

RE: City Depository

Please accept this letter as notice that it is the desire of First Federal Savings and Loan Association of Pascagoula-Moss Point to serve as a depository bank for the city of Gautier for the period of July 2020 through June 2022. First Federal does not wish to serve as the lead depository but only as a secondary depository for the city in order to offer bids and accept ancillary deposits and investments as may become available.

We submit the following information as of June 30, 2020, to support our bid:

Total Capital: \$30,525,000

Total Deposits in Jackson County: \$204,787,000

Total Employees in Jackson County: 59

Total 2019 Tax Liability to City of Gautier: \$10,539

Capital Accounts Subject to Taxation: \$0

Total Loans Outstanding: \$255,039,000

Qualifying collateral including securities issued by Government National Mortgage Association (GNMA), Federal National Mortgage Association (FNMA) and the Federal Home Loan Mortgage Corporation (FHLMC), municipal bonds issued by Mississippi municipalities and obligations of the United States government, will be pledged as required.

Phone 762-4034
903 Jackson Avenue
P. O. Box 640
Pascagoula, Mississippi
39568-0640

Phone 475-6151
4201 Bellview Street
P. O. Box 8645
Moss Point, Mississippi
39562-8645

Phone 497-9130
1414 Highway 90
P. O. Box 790
Gautier, Mississippi
39553-0790

Phone 818-1226
3905 Bienville Blvd.
P. O. Box 1170
Ocean Springs, Mississippi
39566-1170

Phone 588-9500
21505 Hwy 613
P. O. Box 580
Hurley, Mississippi
39555-0580

Phone 826-9130
10900 Hwy. 57
P. O. Box 5397
Vancleave, Mississippi
39565-5397

It would be a privilege to serve as a depository for the city of Gautier.
If you have any questions, you may reach me at 762-4034 or by email
at arenfro@firstwithus.com.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Alan Renfro', with a long horizontal flourish extending to the left.

Alan Renfro
Executive VP/CFO

First Federal Savings & Loan
PO Box 640
Pascagoula MS 39568-0640



OFFICE OF THE STATE TREASURER
LYNN FITCH
TREASURER

Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, First Federal Savings and Loan Association is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2020**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2019**.

A handwritten signature in dark ink, appearing to read "Lynn Fitch", is written over a horizontal line.

Lynn Fitch

Treasurer of the State of Mississippi

ESTABLISHED 1896

THE PEOPLES BANK

MEMBER FDIC

"Where PEOPLE come first"

P.O. DRAWER 529 BILOXI, MISSISSIPPI 39533-0529
(228) 435-5511 • (228) 864-2252 • (800) USE MINT (873-6468)
FAX (228) 435-8418

July 29, 2020

City of Gautier, MS
Ms. Sherry Farabee, Purchasing Department
3330 Highway 90
Gautier, MS 39553

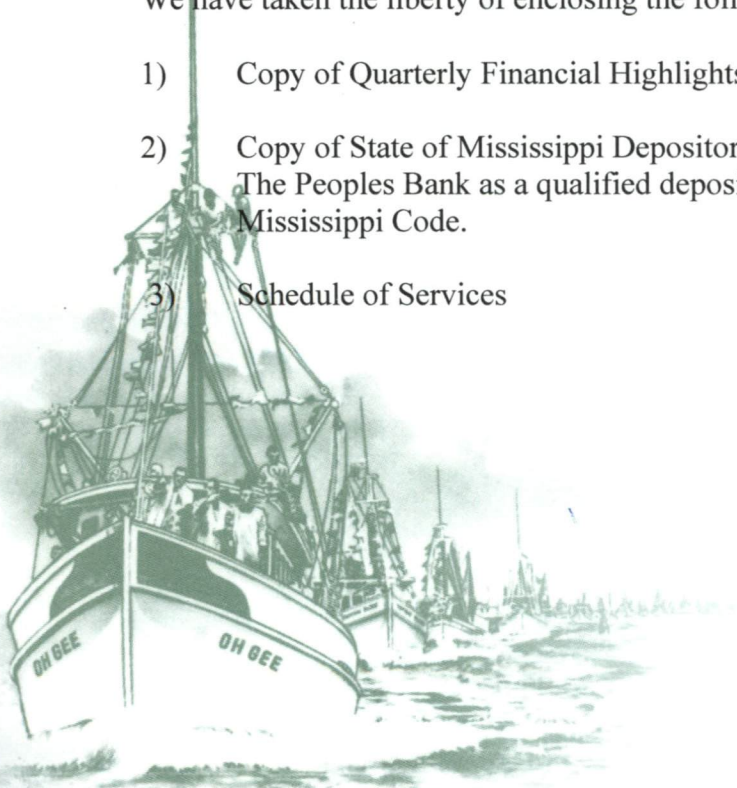
Re: Depository Bid for the City of Gautier for the years 2020 - 2021

Dear Ms. Farabee:

Please consider this letter as our bid proposal pursuant to Section 27-105-303, Section 27-105-305 and other applicable sections of the Mississippi Code.

We have taken the liberty of enclosing the following items:

- 1) Copy of Quarterly Financial Highlights dated March 30, 2020.
- 2) Copy of State of Mississippi Depository Commission dated December 1, 2019, showing The Peoples Bank as a qualified depository as required by section 27-105-353 of the Mississippi Code.
- 3) Schedule of Services



Pursuant to your bid request, we submit the following:

1. The securities we would pledge for funds on deposit would be direct obligations of the United States Treasury and other fully guaranteed obligations of the United States Government. In addition, the bank may also pledge other obligations as described in Section 27-105-5 of the Mississippi Code.

All collateral securities are pledged to the State Treasurer, who acts as agent for all depositors of public funds. We report our public fund balances and collateral pledged to the State Treasurer on a monthly basis. The State then confirms that we are in compliance with the pool program, and have sufficient collateral pledged to secure all public funds on deposit.

2. Rates are subject to change based on prevailing market rates. Current NOW account rate is 0.06% with an annual percentage yield of 0.06%. Current money market account (CIA) rate is 0.06 with an APY of 0.06% for balances over 25,000.00.

3. Safe Deposit Box Fee - No Charge

4. No minimum balance fee; no minimum amount required

5. Demand Deposit Account Fee - No Charge

6. NOW account fee - No Charge

7. Money Market Deposit Account

- a. Cash Investment Account

Minimum balance to open account is \$2,500.00. Interest rate adjusted weekly. If balance drops below \$2,500.00, interest accrues at current NOW account rate.

- b. NOW Accounts

\$1,500.00 minimum balance to earn interest.

8. Stop Payment Fee - No Charge

9. No fee will be charged for processing money orders.

10. No direct deposit fee for payroll will be charged.

11. No fee for processing bank drafts.

12. Each month a bank statement will be provided to the City.

13. Our bank is willing to act as a lead bank for the city for daily distributions of funds should the city select more than one bank as depository. No fee.
14. If chosen as the lead bank, we will handle opening accounts with other banks at no charge.
15. The Peoples Bank can secure any amount of deposits that the City of Gautier chooses to place with the bank.
16. A copy of the State Treasurer Certification is attached.
17. On-line banking is available at no charge.
18. Our "sweep" account allows excess funds to be swept each day into an interest bearing account at current rates of interest. Our funds management accounts are currently paying .07% for balances over \$100,000 to \$499,000; .08% for balances \$500,000 to \$999,000; and .09% for balances over \$1,000,000. These rates are subject to change on the first Tuesday of every month.

Under our sweep account arrangements, we either sweep to a zero-balance arrangement or retain a floor/ceiling balance. The investment side of the sweep offers short term investments from FDIC insured products through direct purchase of U. S. Treasury securities and U. S. Government Agency obligations. We reserve the right to place funds in ICS (Insured Cash Sweep).

19. Fees are listed in the enclosed service brochure. However, fees would be determined for the City on an analysis basis, based on balances maintained and volume of activity.
20. Please refer to item #2.
21. Due to Check 21 legislation, no bank will be able to provide you with your cancelled checks. This information is available on line, or compact discs of the front and back of cancelled checks can be provided.
22. No charge for bank statements reflecting activity through the last working day of each month.
- 23/24/25. We offer merchant services through Elavon, a third party provider; therefore we can provide merchant services, but not without a fee. The Peoples Banks has no objection with the City continuing to use your current provider as we cannot waive fee, and it is very difficult to change processor.
26. A copy of the State Treasurer Certification is attached.
27. The Peoples Bank offers many services that could be beneficial to the City of Gautier. Our bank is the trustee, registrar, or paying agent for county or municipal bond issues

throughout the state of Mississippi. Our corporate trust area will be happy to discuss your specific needs and assist you in any investment matters that may arise.

Our Gautier branch is located at 2609 Highway 90 in Gautier and is managed by David Thompson. We would appreciate being named a depository for the City of Gautier. We invite you to compare our capital account against the capital account of any bidder which you may receive. We feel our strength, stability, security and integrity speak for us.

Please call on us anytime if you have questions concerning this proposal at 435-5511, or the Gautier branch at 497-1766. Be sure to visit our web site at www.thepeoples.com.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Chevis C. Swetman", with a stylized flourish at the end.

Chevis C. Swetman
President and CEO



OFFICE OF THE STATE TREASURER
LYNN FITCH
TREASURER

Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, **The Peoples Bank, Biloxi** is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2020**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2019**.

A handwritten signature of Lynn Fitch in cursive script, positioned above a horizontal line.

Lynn Fitch

Treasurer of the State of Mississippi





PEOPLES FINANCIAL CORPORATION

FOR IMMEDIATE RELEASE

For more information, contact:
Paul D. Guichet, Vice President
228-435-8761
pguichet@thepeoples.com

PEOPLES FINANCIAL CORPORATION REPORTS RESULTS FOR FIRST QUARTER OF 2020 AND ANNOUNCES DIVIDEND

BILOXI, MS (April 22, 2020)—Peoples Financial Corporation (OTCQX Best Market: PFBX), parent of The Peoples Bank, announced earnings for the first quarter ending March 31, 2020. Additionally, the company declared a cash dividend of \$0.02 per common share, payable May 8, 2020 to shareholders of record as of May 4, 2020.

Net income for the first quarter of 2020 was \$1,123,000 compared to \$405,000 for the first quarter of 2019. Earnings per weighted average common share for the first quarter of 2020 were \$0.23 compared to earnings of \$0.08 for the first quarter of 2019. Per share figures are based on weighted average common shares outstanding of 4,927,616 and 4,943,186 for the quarters ended March 31, 2020 and 2019, respectively.

Favorably impacting the company's financial performance in first quarter of 2020 was a \$822,000 increase in non-interest income, including a gain on the sale of securities and a gain on the sale of bank-owned real estate. Additionally, the company's non-interest expense decreased \$131,000 as strategies to improve efficiency continue to be implemented.

"We are pleased with our continued financial progress in the first quarter," said Chevis C. Swetman, chairman and chief executive officer of the holding company and the bank. He added, "The safety, health and well-being of customers and employees is of the utmost importance. Given the unique challenges resulting from COVID-19, we have modified our banking operations to meet our customer's needs."

We are actively participating in the Small Business Administration's Paycheck Protection Program and assisting our small business customers with their applications. At this point in the program, we have funded 227 loans totaling \$17,800,000. This has been a tremendous benefit for our small business customers."

As we celebrate the 124th anniversary of the founding of The Peoples Bank this month, we continue to represent strength, security and stability in our community. The company's primary capital ratio was 16.61% at March 31, 2020, one of the highest ratios in the Southeast United States, compared to 15.24% at March 31, 2019. The company's book value per share was \$20.34 and \$18.35 at March 31, 2020 and 2019, respectively.

Founded in 1896, with \$646 million in assets as of March 31, 2020, The Peoples Bank operates 18 branches along the Mississippi Gulf Coast in Hancock, Harrison, Jackson and Stone counties. In addition to offering a comprehensive range of retail and commercial banking services, the bank also operates a trust and investment services department that has provided customers with financial, estate and retirement planning services since 1936.

The Peoples Bank is a wholly-owned subsidiary of Peoples Financial Corporation, listed on the OTCQX Best Market under the symbol PFBX. Additional information is available on the Internet at www.thepeoples.com.

This news release contains forward-looking statements and reflects industry conditions, company performance and financial results. These forward-looking statements are subject to a number of risk factors and uncertainties which could cause the Company's actual results and experience to differ from the anticipated results and expectation expressed in such forward-looking statements.

PEOPLES FINANCIAL CORPORATION

(In thousands, except per share figures) (Unaudited)

EARNINGS SUMMARY

Three Months Ended March 31,	2020	2019
Net interest income	\$ 4,396	\$ 4,620
Provision for loan losses	64	54
Non-interest income	2,266	1,466
Non-interest expense	5,475	5,627
Net income	1,123	405
Earnings per share	.23	.08

TRANSACTIONS IN THE ALLOWANCE FOR LOAN LOSSES

Three Months Ended March 31,	2020	2019
Allowance for loan losses, beginning of period	\$ 4,207	\$ 5,340
Recoveries	62	58
Charge-offs	(142)	(76)
Provision for loan losses	64	54
Allowance for loan losses, end of period	<u>\$ 4,191</u>	<u>\$ 5,376</u>

PERFORMANCE RATIOS

March 31,	2020	2019
Return on average assets	0.72%	0.26%
Return on average equity	4.62%	1.82%
Net interest margin	3.10%	3.30%
Efficiency ratio	83%	93%

BALANCE SHEET SUMMARY

March 31,	2020	2019
Total assets	\$ 646,149	\$ 632,961
Loans	270,928	267,492
Securities	293,111	281,579
Other real estate (ORE)	6,573	8,873
Total deposits	525,825	521,337
Shareholders' equity	99,543	90,685
Book value per share	20.34	18.35
Weighted average shares	4,927,616	4,943,186

PERIOD END DATA

March 31,	2020	2019
Allowance for loan losses as a percentage of loans	1.55%	2.01%
Loans past due 90 days and still accruing	39	
Nonaccrual loans	8,833	6,102
Primary capital	16.61%	15.24%

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

August 18, 2020
Approval of Services Agreement with EvoArmor, LLC to disinfect City Buildings and City vehicles.

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approval of Services Agreement with EvoArmor, LLC to disinfect and apply an antimicrobial in City Buildings and City vehicles.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, EvoArmor, LLC provides disinfecting services using an antimicrobial to prevent viruses, including Covid-19, from living on surfaces; and

WHEREAS, EvoArmor, LLC has offered to provide such services to the City of Gautier pursuant to the terms included in the attached Services Agreement; and

WHEREAS, the Mayor and Members of the Council hereby find that entering this Services Agreement is in the best interest of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the approval of the attached Services Agreement with EvoArmor, LLC is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council

From: Paula Yancey, City Manager

Date: August 11, 2020

Subject: Authorization to approve the contract services with EvoArmor, LLC to disinfect and apply an antimicrobial in City buildings and City vehicles

REQUEST:

The City Manager requests to approve the contract for services with EvoArmor, LLC to disinfect City buildings and City vehicles and apply an antimicrobial to prevent viruses from living on surfaces.

BACKGROUND:

EvoArmor, LLC introduced themselves during a Council meeting in June. Subsequently, given a rise in numbers and upswing in cases, we had a conference call to obtain a quote and explore the services they offered. A handout explaining the process used is attached. In short, once the surfaces of the buildings or vehicles are disinfected, an antimicrobial is applied, which forms a covalent bond to the surface and prevents viruses, including Covid-19, from living on the surface. The application lasts for 90 days.

The Contract is for the following City Buildings and vehicles:

City Hall – 11,000 sq. ft.
Utility Building – 4,500 sq. ft.
Police Station – 11,500 sq. ft.
Central Fire Station – 4,600 sq. ft.
South Fire Station – 3,450 sq. ft.
North Fire Station – 3,450 sq. ft.
West Fire Station – 5,000 sq. ft.
Senior Center – 3,500 sq. ft.
Shepard Park Office – 1,000 sq. ft.

City Hall Vehicles – 10
Utility Department Vehicles - 4
Parks and Recs Vehicles - 8
Police Vehicles – 46
Fire Department Vehicles – 15

The initial application to emergency responder vehicles will be free. In addition, the contract includes free cleaning in the event of an outbreak.

Of additional note, EvoArmor, LLC has performed applications at hospitals, and some local Jackson County municipalities.

DISCUSSION:

I received a one-time application quote, as well as a quote for a one-year contract with an application every 90 days (which is how long the application lasts). The one-time application was \$9,390.00. The yearly contract was \$7,420.00. I have confirmed with April Stennett that this is eligible for reimbursement under both the CARES act and MEMA/FEMA reimbursement.

RECOMMENDATION:

The City Manager recommends that the City Council approve the one-year contract for services with EvoArmor, LLC to disinfect City buildings and vehicles.

The Council May:

1. Approve the one-time contract services with EvoArmor, LLC to disinfect City buildings and vehicles;
 2. Approve the one-year contract services with EvoArmor, LLC to disinfect City buildings and vehicles,
- Or;
3. Not approve the contract services with EvoArmor, LLC to disinfect City Buildings and vehicles

ATTACHMENTS:

1. EvoArmor, LLC Handout
2. EvoArmor, LLC Contract



90 Day Protection for our Local Community

Tommy Krumland
228-218-3005
Brian Bounds
601-201-0188
EvoArmor@gmail.com

Our Story

Amerify, (Our Parent Company) is an innovator and leader in the disinfection industry. Our locally owned and operated company was founded in the Ocean Springs, MS communities for one reason: to help protect our loved ones. The founding partners designed a comprehensive process that protects their most at risk family members from contracting COVID-19. After proving that our process worked and that the community could also benefit from what we have to offer, EvoArmor was born. By atomizing an EPA-Approved and FDA-Approved disinfectant solution, we have commercialized what was previously only available to health care centers and food production facilities.

The current disinfection processes being used in businesses, homes, schools, etc. are not sufficient to stop this virus. Our process, when used in conjunction with other protective measures such as social distancing, frequent handwashing and facemasks, is a critical piece of the puzzle to get our communities, lives, and economy back on track.

We believe that extraordinary change requires extraordinary people. Our extensive training process allows each member of our team to use our advanced atomizing equipment and an effective spray pattern to disinfect every corner of the facilities we serve. Our focus on the quality of leadership and management ensures that each one of our specialists is providing a uniform and effective service to each location. With our compact atomizers and vehicle fleet, we can swiftly service a vast area in a relatively short amount of time.

We can begin protecting your business and your community today. Our unprecedented product and service is here to battle COVID-19* and any future microscopic threats to our world.



Our Products and Methods

EPA Registered List N Disinfectant

Our disinfectant is hospital grade and registered by the EPA to kill the COVID-19 virus. The solution also destroys an array of other microorganisms such as bacteria, mold, and mildew. While the disinfectant is tough on microorganisms, it is safe for an array of applications including food prep areas, nurseries, and several other environments. The product specifies that after an atomized application, a 2 hour wait time, or 4 full air exchanges are required before reentering the serviced environment.

Atomization

By applying a high pressure behind our solution and forcing it through a tiny orifice, we are breaking individual parts of the solution down to the micron level. To give an idea of how tiny we are talking, a human hair is 100 microns in diameter. Through our methods, we are reaching the 30-50-micron level. This allows for the solution to blanket the entire area with a greater coverage of the service environment. Second, since these particles are so small, they have a drift value and fall at a different rate than particles larger than 180 microns.

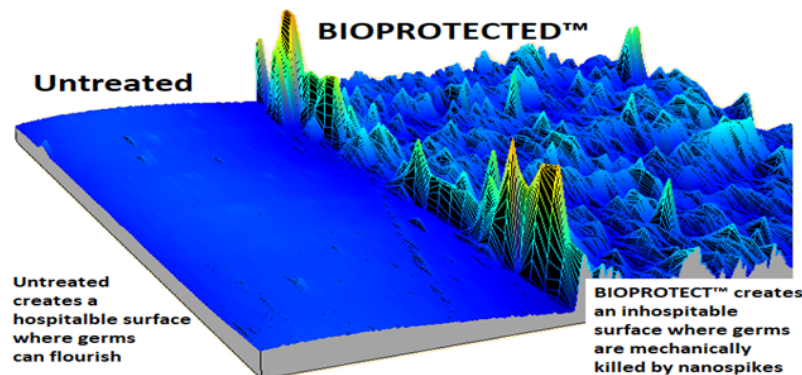
The atomized solution can then draw contaminants out of the air and re-blanket the already sprayed environment ensuring complete coverage.

Antimicrobial 90 Day Surface Protection

Developed by a domestic Bio-Tech company year's back, this patented and EPA-Registered solution has found its place in today's world as a front-line protection layer against viruses and microorganisms. Typical antimicrobial solutions use a 'poison' method to destroy these microorganisms. This method allows for the RNA of the surviving cells to mutate and develop into "superbugs". Our antimicrobial BioProtect uses a "mechanical" kill to puncture the cells on contact. When the antimicrobial solution is applied to the surface it forms a covalent bond with the substrate and creates mono-layer coating. After 60 seconds, nano spikes protrude away from the surface and assemble in uniform beds allowing complete protective coverage. Once the solution has been applied, it will last on the surface up to 90 days even with multiple cleanings after its application.

The EvoArmor process protects your facility and surfaces against viruses and microorganisms for 90 days. However, if a sick individual comes in and coughs on someone, for example, disease can spread to that person.

When microorganisms land on the table or floor, that is where our process kicks in and remains effective.



Our Company

Our Mission

...is to create safer, healthier communities and an open, thriving economy by disinfecting spaces, quelling public anxiety, and enabling businesses to reopen with reduced exposure to harmful viruses and bacteria.

Our Vision

...is a world in which people thrive without the fear of micro-contaminants such as COVID-19; in which our loved ones, businesses, and communities are protected from harmful microscopic threats; in which our economy can thrive.

Organizational Structure

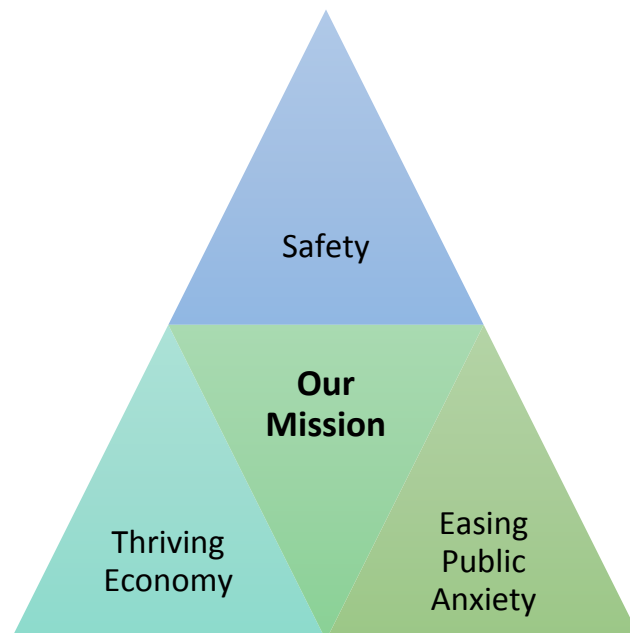
As the organization grows and evolves, EvoArmor will shift towards a matrix organization with both regional and functional dimensions to balance the need for both consistency and local control. Under this structure, the Home Office will set strategy and design core systems and processes, as well as provide some services that are best managed centrally. The Regional Offices will provide local support for implementation.

Our Values

Safety: From the services that we provide to the Personal Protective Equipment for our staff, we are here to prevent contamination and protect our community.

Consistency: Our training procedures from our leaders down to our boots on the ground will create a consistent and effective disinfection of any facility that we service.

Transformational Change: The need for change in the current environment is urgent, and transformation is possible given the opportunity and support of the community to assist in all additional measures.



***A CLEAN ENVIRONMENT IS NECESSARY FOR OUR SERVICES TO BE EFFECTIVE.**

***IF YOU, OR YOUR ORGANIZATION, HAVE THE ABILITY TO MAKE THE ENVIRONMENT CLEAN AND DUST FREE THERE WILL BE NO CLEANING CHARGE.**

***OUR TRAINED TECHNICIANS WILL MAKE AN ASSESSMENT OF THE AREA UPON ARRIVAL, AND CONDUCT THE NECESSARY CLEANING PROTOCOL.**

***THE DISINFECTANT PRODUCTS WE USE ARE LISTED BY THE EPA AS APPROVED DISINFECTANTS FOR THE SARS-COV-2 (THE CAUSE OF THE COVID-19).**

EvoArmor LLC.

10470 D'Iberville Blvd
D'Iberville, Mississippi 39540
(228) 218-3005
evoarmordefense@gmail.com



Service address: City Hall of Gautier (including other areas and property described herein)

Customer Name: City of Gautier
3330 US-90
Gautier MS 39553

Phone: (228) 497-8000

Email Address: pyancey@gautier-ms.gov

This Agreement dated August 19, 2020 by and between EvoArmor (hereinafter referred to as EvoArmor or "Company") and City of Gautier (hereinafter referred to as ("Customer")).

SCOPE OF SERVICES TO BE PERFORMED

One application of Disinfectant and Antimicrobial solution to each of the following buildings and vehicles every 90 days after date of initial application for a period of 1 year:

City Hall –11,000 sqft. Utility Building –4,500 sqft. Police Station –11,500 sqft. Central Fire Station –4,600 sqft. South Fire Station –3,450 sqft. North Fire Station –3,450 sqft. West Fire Station –5,000 sqft. Senior Center –3,500 sqft. Shepard Park Office –1,000 sqft.
City Hall Vehicles – 10 Utility Department Vehicles – 4 Parks and Recs Vehicles – 8 Police Vehicles – 46 Fire Department Vehicles – 15

The initial application of disinfectant and antimicrobial solution to the 46 police vehicles and 15 fire dept vehicles will be applied at ZERO cost as a sign of EvoArmor's appreciation for police officers and fire fighters continued service during this pandemic. The remaining 3 applications will be charged at agreed contract rate of \$20 per vehicle.

EvoArmor agrees to apply disinfectant services upon request in the event of a confirmed outbreak at any single location. Outbreak is defined as two or more employees testing positive for Covid-19 while working at any one location. A 24 hour notification is requested by not mandatory. EvoArmor agrees to apply said services at a rate of .12 cents per sqft for all buildings listed in scope, and \$20 per vehicle listed in scope, per application.

TERM: The term of this contract will begin on date of signed contract by both parties and end on the final (4th application) the 270th day from initial application unless prior arrangements have been agreed by both parties. Should either party wish to cancel ongoing service, a 30-day notice will be required from the cancelling party to the other party and any monthly premiums will be prorated.

SERVICE CHARGES: Customer will be invoiced for the described services listed above following application, as follows, and same shall be paid within 30 days after receiving an invoice:

- A. 1st Application: \$6,200.00
- B. 2nd Application: \$7,420.00
- C. 3rd Application: \$7,420.00
- D. 4th Application: \$7,420.00

An invoice will be sent to the Service Address and confirmed email address following the date and performance of service.

MATERIALS, TREATMENT, ETC.: EvoArmor shall apply the disinfectant and anti-microbial application (if/when applicable) and take reasonable measures to protect Customer's property during all treatment times.

MATERIALS SAFETY: All applications used by EvoArmor are registered by the U.S. EPA for commercial and/or residential use and are applied per the manufacturer's label instructions and in compliance with all applicable local, state and federal laws and regulations. The products used by EvoArmor are used in the appropriate quantity using best efforts not to harm pets and children within the service location. Customer acknowledges that the antimicrobial formula is an additional application administered at Customer's instruction, and that the same indemnity, disclaimer, and hold harmless terms contained herein apply to the antimicrobial application.

ACCESS TO SERVICE LOCATION: It is Customer's responsibility to ensure EvoArmor has access to the property during the agreed-upon hours for services. Customer will provide EvoArmor with a key to the service location and any relevant security codes and/or alarm codes. EvoArmor agrees to keep this information confidential and keep the access key in a secure location while not in use.

SPECIAL INSTRUCTIONS: It is the Customer's responsibility to provide any special instructions, and to cover any areas they do not want having contact with applicable applications. The areas Customer does not want applications to contact shall be documented by Customer on the Description of Service, based upon the customer service interaction (whether phone call, email, or other medium). EvoArmor will follow all specified instructions as set forth in writing: including, but not limited to, locking procedures and requirements, ventilation requirements upon leaving home or business, rooms exempt from disinfecting (example: server rooms, basements, food lockers, fish tanks, etc.). Special instructions will be reviewed by management prior to acceptance of any job.

NO WARRANTIES OR REPRESENTATIONS: Some services, such as the use of dispensers, are designed to reduce certain risks associated with the spread of bacteria and viruses. EvoArmor does not represent nor warrant its services will prevent any injury or illness to any individual, by reason of illness or infection caused by bacteria and viruses. While EvoArmor stands by the effectiveness of its products, it cannot guarantee that they will in all cases provide total protection. Customer acknowledges that EvoArmor is not an insurer. This service is an additional safety measure. This service does not alleviate necessity for social distancing and other such safety measures. To the extent permissible under Mississippi state law, Customer assumes all risk for loss or damage to Customer's premises or its contents, and Customer is responsible for maintaining appropriate insurance to cover potential losses. To the extent permissible under Mississippi state law, by signing this Agreement, Customer releases EvoArmor, its heirs, successors, legal representatives, and assigns from any and all claims it has now or may have in the future regarding any loss pertaining to EvoArmor's services, or otherwise.

CONDITION OF PREMISES FOR SERVICES: EvoArmor has the right to refuse service to any Customer should the service address pose any hazards to EvoArmor employees, including but not limited to, aggressive animals, unsanitary living conditions, excessive visible mold, exposed cords and or electrical wires, or other risks. EvoArmor is not responsible for moving furniture, toys, animal excrement or excessive decorative items to perform its cleaning services. Failure to have the premises clear and free of obstructions for service will result in additional fees.

CUSTOMER'S DUTY TO PREPARE SERVICE LOCATION FOR CLEANING SERVICES:

- A. Remove any items covering surfaces Customer desires to disinfect.
- B. Clean dust from any surfaces that Customer wants disinfected.
- C. Make sure all windows are closed. Turn off all AC units, fans, forced air, purifiers, and/or anything else that causes air to circulate.
- D. Store/cover any exposed edible items that do not have protective wrapping.
- E. Make sure all pets and individuals are out of the home/business, and that they do not have access into the areas being serviced/treated by EvoArmor during the time of treatment.
- F. **Store any valuable items away in a safe location where we will not be spraying disinfectants. To the extent permissible under Mississippi state law, EvoArmor shall not be responsible for damage to any personal property associated with EvoArmor's services. It shall be the exclusive responsibility of the Customer to secure/safeguard property prior to treatment.**
- G. Turn off and unplug any electronics.
- H. Empty pet water and food bowls and flip upside down. (Cover Fish Tanks)
- I. Any surfaces that are exposed **will** be sprayed and be disinfected. Customer is solely responsible for safeguarding and covering property and other items Customer does not wish to be sprayed/treated.

EVOARMOR RIGHT TO SUBCONTRACT SPECIAL SERVICES: Customer agrees that EvoArmor is authorized and permitted to subcontract any services to be provided by EvoArmor to third parties who may be independent of EvoArmor, and to the extent permissible under Mississippi law, that EvoArmor shall not be liable for any loss or damage sustained by Customer by reason of fire, theft, burglary or any other cause whatsoever related to third parties. To extent possible under Mississippi state law. Customer acknowledges that this agreement, in its entirety, exempts EvoArmor from any liability for the acts and/or omissions of any and all third parties, agents, persons and entities, whether engaged by EvoArmor or not.

VENUE: Customer and EvoArmor submit to the jurisdiction of Jackson County, Mississippi, and agree that any disputes or litigation between the parties (and/or arising from this agreement) must be commenced and maintained exclusively in Jackson County, Mississippi. The prevailing party shall be awarded all reasonable attorney's fees and costs. Any service of process or papers in any action, proceeding or arbitration must be made in accordance of state law.

DISCLAIMER:

J. To the extent permissible under Mississippi state law, EvoArmor's responsibilities under this agreement shall be terminated if EvoArmor is prevented from fulfilling responsibilities under this Agreement due to lack of cooperation or delays caused by Customer, in whole or in part. In addition, EvoArmor shall not be liable for any delays caused by transportation issues, weather conditions affecting travel, shortages of materials, strikes, fires, floods, quarantine restrictions, or other acts of God.

K. To extent permissible under Mississippi state law, EvoArmor disclaims any liability for special, incidental, or consequential damages. The guarantees stated in this Agreement are given in lieu of any other guarantee, or warranties, express or implied, including any warranty or merchantability or fitness for a particular purpose.

C. EvoArmor makes no representation as to ever having previously treated this property.

D. EvoArmor is not responsible for any future treatment or disinfectant after completion of services or termination of this Agreement, and makes no claims to the effectiveness of prior treatments (if applicable).

FULL AGREEMENT/SEVERABILITY/CONFLICTING DOCUMENTS: This agreement constitutes the full understanding of the parties and may not be amended or modified or canceled except in writing signed by both parties. Should there arise conflict between this agreement and Customer's purchase order or other document, this agreement shall govern, whether such purchase order or document is prior to or subsequent to this agreement. This contract shall be governed by the laws of the State of Mississippi. Should any provision of this agreement be deemed void, all other provisions will remain in effect.

This agreement shall be deemed accepted by the Customer by the execution of this agreement or by the use of the services provided by the company or by payments, either partial or full, for the services.

CUSTOMER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS CONTRACT AT TIME
OF EXECUTION.

EVOARMOR LLC

CITY OF GAUTIER

BY: _____

BY: _____

NAME: _____

NAME: Paula Yancey

TITLE: _____

TITLE: City Manager

DATE: _____

DATE: _____

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

**August 18, 2020
Approval of combination of positions (City Clerk
and Comptroller) on Revised Schedule of
Authorized Positions**

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approval of combination of positions (City Clerk and Comptroller) on Revised Schedule of Authorized Positions.

EXHBITS FOR REVIEW

Resolution	☐
Ordinance	☒
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
----------	--------------------------	--------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	----------	--------------------------

Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
----------	--------------------------	--------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	----------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 000-2020

**ORDINANCE APPROVING COMBINATION OF SPECIFIED POSITIONS,
AND A REVISED SCHEDULE OF AUTHORIZED POSITIONS**

**AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI,
PROVIDING AUTHORITY & INTENT; PURSUANT TO MISSISSIPPI
ANNOTATED CODE 21-9-45, AUTHORIZING THE CITY COUNCIL TO
COMBINE SPECIFIED POSITIONS, AND TO APPROVE THE REVISED
SCHEDULE OF AUTHORIZED POSITIONS.**

WHEREAS, the City Manager has recommended combining the city clerk and comptroller positions, as follows, pursuant to Miss. Code Ann. 21-9-45:

1. City Clerk/Comptroller

WHEREAS, the City Manager recommends the approval of the attached Revised Schedule of Authorized Positions including the necessary funding to reflect these changes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

SECTION 1. Authority & Intent

- A. The Gautier City Council held a public meeting on August 18, 2020 to consider creation of the specified position, and the Revised Schedule of Authorized Positions.

SECTION 2.

- A. The Gautier City Council combines the city clerk and comptroller position into the following position:

1. City Clerk/Comptroller

- B. The Official Schedule of Authorized Positions shall be amended as Attached.

SECTION 3. This Article shall be effective upon advertisement and adoption, pursuant to Mississippi Annotated Code.

Thereupon, upon motion duly made by _____, seconded by _____ to adopt the foregoing ordinance and received the following votes:

AYES:

NAYS:

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the **18th** day of August, 2020.

Mayor

Attest: _____
City Clerk

The Ordinance and Schedule of Authorized Positions will be available for viewing at Gautier City Hall, Gautier Public Library and Gautier Utilities Department.

SCHEDULE OF AUTHORIZED POSITIONS

FY 2020

	Pay Scale	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Reserve Authorized Positions (Not Paid)
<u>JUDICIAL DEPARTMENT</u>					
City Judge	N/A	N/A		1	
Public Defender				Unfunded (1)	
Total Funded				1	
Total Non-Funded				1	
<u>EXECUTIVE DEPARTMENT</u>					
City Manager	N/A	N/A	1		
Administrative Assistant III - DCC	2080	11	1		
Economic Developer			Unfunded (1)		
Total Funded			2		
Total Non-Funded			1		
<u>GRANTS AND PROJECTS DEPT.</u>					
Director	2080	19	1		
Contract and Project Administrator	2080	17	1		
Administrative Clerk	2080	8	1		
Total Funded			3		
Total Non-Funded					
<u>RECREATION DEPT.</u>					
Director	2080	19	1		
Recreation Coordinator	2080	12	1		

Parks Supervisor	2080	12	1	
Grounds and Maint. Oper. Crew Ldr	2080	9	1	
Grounds and Maintenance Oper.	2080	7	3	1
Student Administrative Clerk	N/A	N/A		1
Park Attendant	N/A	N/A		3
Custodian	2080	7	1	

Total Funded			8	5
Total Non-Funded				

FINANCE DEPARTMENT

Comptroller	2080	21	1	
Assistant Comptroller	2080	17	1	
Accounting Generalist	2080	11	1	

Court Division

Court Clerk	2080	13	1	
Deputy Court Clerk I	2080	9	1	
Deputy Court Clerk II	2080	10	1	

Total Funded			6	5
Total Non-Funded				

HUMAN RESOURCES DEPARTMENT

Director			Unfunded (1)	
HR Specialist	2080	12	1	

Total Funded			1	
Total Non-Funded			1	

CITY CLERK DEPARTMENT

City Clerk/Comptroller	2080	21	1
Deputy City Clerk			Unfunded (1)
Purchasing Agent	2080	12	1
Administrative Clerk	2080	8	1
 Utility Services Division			
Utility Services Manager	2080	15	1
Utility Billing Supervisor	2080	13	1
Utility Billing Clerk	2080	12	1
Customer Service Representative	2080	8	3
Meter Reader Crew Leader	2080	8	1
Meter Reader	2080	7	2
 Total Funded			12
Total Non-Funded			1

<u>PLANNING DEPARTMENT</u>			
Director/Building Official	2080	21	1
Planning Technician	2080	11	1
Administrative Clerk	2080	8	1
Building and Code Inspector	2080	13	1
Code Enforcement Officer	2080	10	2
 Maintenance Division			
Mechanic	2080	14	2
Multi-Craft Maintenance Worker	2080	12	1
 Total Funded			9
Total Non-Funded			

<u>POLICE DEPARTMENT</u>			
Police Chief	2080	22	1

Administrative Assistant IV	2080	12	1
Captain	2080	15	3

CID

Detective Lieutenant	2080	14	1
Detective Sergeant	2080	13	1
Detective	2080	12	2
Detective	2080	12	Unfunded (1)
FBI Task Force Officer	2080	12	1
Narcotics Officer	2080	12	1
Crime Prevention Officer	2080	12	Unfunded (1)
Records Clerk	2080	8	1
Animal Control Officer	2080	9	1

Patrol

Patrol Lieutenant	2184	11	4
Patrol Sergeant	2184	10S	4
Patrol Officer	2184	9 or 10*	15
Dispatcher/TAC Officer	2080	11	1
Dispatcher	2184	7 or 8	8

Traffic

Traffic Sergeant	2184	10S	Unfunded (1)
K9 Officer	2184	10	1
Traffic Officer	2184	10	3
Traffic Officer	2184	10	Unfunded (1)
School Crossing Guard	N/A	N/A	4
Reserve Officer	N/A	N/A	21

Total Funded		49	4	21
Total Non-Funded		4		

* Probationary Grade 9

FIRE DEPARTMENT

Fire Chief	2080	22	1
Deputy Fire Chief/Fire Marshall	2080	20	1
Fire Training Officer	2080	18	1
Fire Captain	2496	12	3
Fire Lieutenant	2496	11	9
Firefighter	2496	9 or 10*	24

Total Funded			39
---------------------	--	--	-----------

Total Non-Funded			
-------------------------	--	--	--

**Probationary Firefighter/Grade 9*

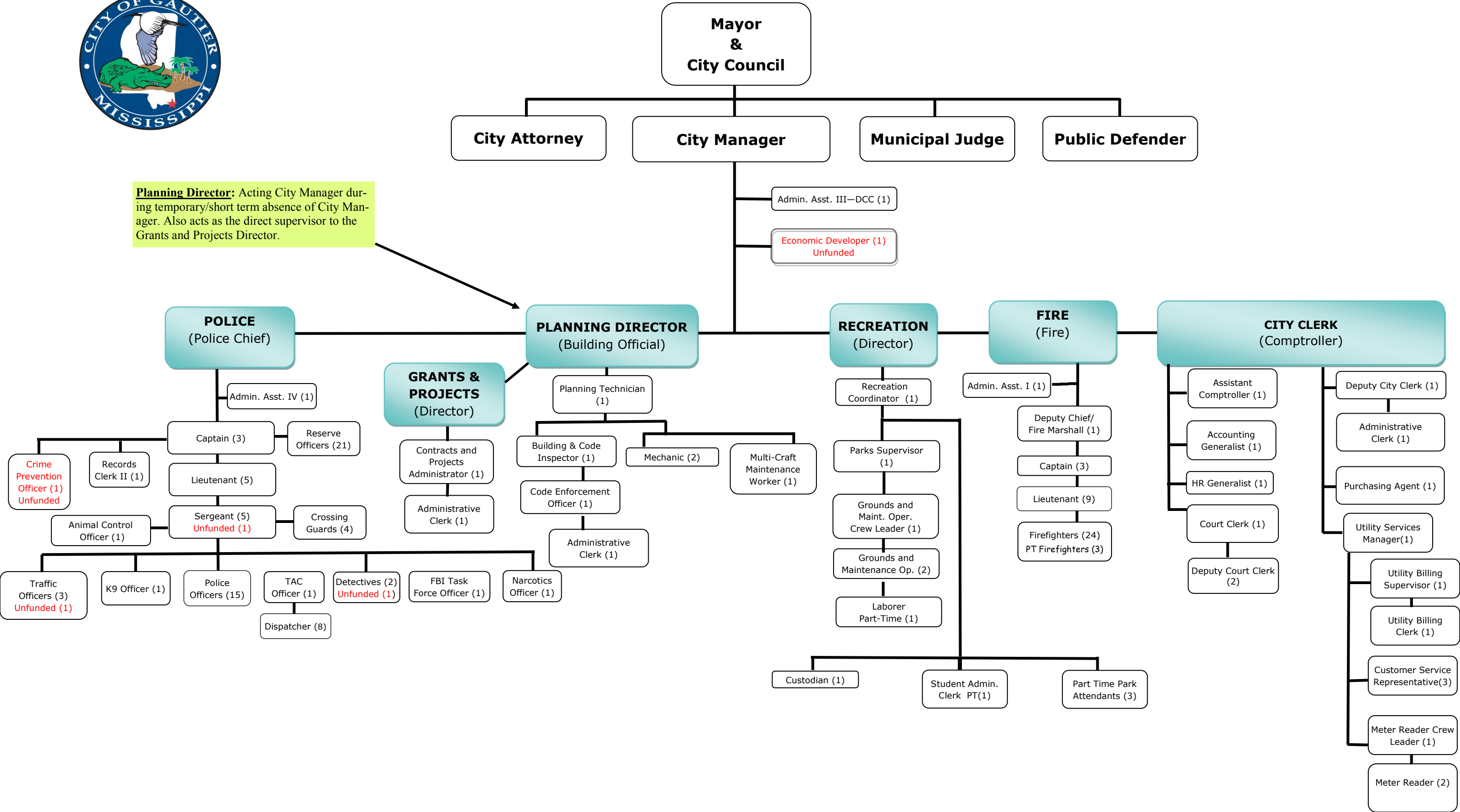
Certified Firefighter/Grade 10

<u>Summary of Authorized Positions</u>	<u>Full Time</u>	<u>Part Time</u>	<u>Reserve Positions</u>
Judicial: Funded		1	
Judicial: Unfunded		1	
Executive Dept: Funded	2		
Executive Dept: Unfunded	1		
Grants and Projects Dept.	3		
Recreation Dept.	8	5	
Finance Dept: Funded	6		
Human Resources Dept: Funded	1		
Human Resources Dept: Unfunded	1		
City Clerk Dept: Funded	12		
City Clerk Dept: Unfunded	1		
Planning Dept: Funded	9		
Police Department: Funded	49	4	21
Police Department: Unfunded	4		
Fire Dept: Funded	39		
TOTAL	129	10	21
TOTAL UNFUNDED	7	1	

CITY OF GAUTIER ORGANIZATION CHART

FY 2020

Effective August 18, 2020



**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:
Title:

**August 18, 2020
Approval of the Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	202858	08/18/2020	07/31/2020			978.06	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001	07192020	07192020	07/28/2020		330.34	
	001-170-631	BACOT PARK 10137	07192020	07192020	07/28/2020		494.17	
	001-201-629	SIGNAL LIGHTS 10138	07192020	07192020	07/28/2020		128.55	
	001-170-631	BACOT SPLASHPAD 103751001	07192020	07192020	07/28/2020		25.00	
001	BORDIS & DANOS PLLC	202869	08/18/2020	08/05/2020			10,000.00	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-060-602	AUG 2020 RETAINER	85	85	08/03/2020		10,000.00	
001	CREDIT CARD CENTER	202883	08/18/2020	08/05/2020			996.33	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-161-535	BUNKER BOOT:MCGARVEY	06302020	06302020	07/02/2020		321.00	
	001-161-535	BUNKER BOOT:HOLLAND	06302020	06302020	07/02/2020		321.00	
	001-092-559	50PK DISP MASK (2)	07102020	07102020	07/13/2020		113.40	
	001-170-513	DVD:ABOMINABLE	07212020	07212020	07/22/2020		20.93	
	001-094-682	GPA DUES:STENNETT	07232020	07232020	07/24/2020		220.00	
001	SECURE NETWORKS LLC	202884	08/18/2020	08/05/2020			2,280.00	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-092-698	SEPT 2020 NETWORK SERVICES	4234	4234	07/14/2020		2,280.00	
001	SOUTHERN PEST CONTROL INC	202885	08/18/2020	08/05/2020			403.30	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES	17 1-00372979	17 1-00372979	07/28/2020		403.30	
001	MS DEPT OF FINANCE & ADMIN	202887	08/18/2020	08/05/2020			17,695.00	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2020 COURT ASSESSMENTS	07312020	07312020	08/03/2020		17,695.00	
001	MS DEPT OF PUBLIC SAFETY	202889	08/18/2020	08/05/2020			1,165.00	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2020 SPECIAL ASSESSMENTS	07312020	07312020	08/03/2020		1,165.00	
001	MS DEPT OF PUBLIC SAFETY	202890	08/18/2020	08/05/2020			400.00	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2020 INTERLOCK FEES	07312020	07312020	08/03/2020		400.00	
001	MSC 7511	202891	08/18/2020	08/05/2020			113.14	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE	INV3773611	INV3773611	07/28/2020		113.14	
001	AT&T MOBILITY	202892	08/18/2020	08/05/2020			100.60	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-161-605	CELL SERV(2):287294177255X	08052020	08052020	07/27/2020		100.60	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	202893	08/18/2020	08/05/2020	Invoice # NP58637298 NP58637298 NP58637298	Date 08/03/2020 08/03/2020 08/03/2020	1,533.26 Amount	38.32 1,242.10 252.84
001	CABLE ONE INC	202895	08/18/2020	08/05/2020	Invoice # AUG 2020: SR BLDG #120793682	Date 08/01/2020	84.62 Amount	84.62
001	CABLE ONE INC	202896	08/18/2020	08/05/2020	Invoice # AUG 2020: #107571481	Date 08/01/2020	147.06 Amount	147.06
001	GRAND VIEW SECURITY LLC	202898	08/18/2020	08/07/2020	Invoice # ALARM MONITORING: BUDDY DAVIS	Date 08/03/2020	300.00 Amount	300.00
001	BAYVIEW PET MEDICAL AND DENTAL	202899	08/18/2020	08/07/2020	Invoice # EXAM/VACCS/MEDS: JUSTICE	Date 08/05/2020	476.68 Amount	476.68
001	CENTERPOINT ENERGY	202901	08/18/2020	08/07/2020	Invoice # CENTRAL FIRE STN:6/24-7/28/20 SOUTH FIRE STN:6/24-7/28/20	Date 08/03/2020 08/03/2020	72.72 Amount	39.42 33.30
001	MALLETTE BROTHERS CONSTRUCTION INC	202902	08/18/2020	08/07/2020	Invoice # 8.39 RIP RAP TN	Date 08/03/2020	461.45 Amount	461.45
001	O'REILLY AUTO PARTS	202905	08/18/2020	08/07/2020	Invoice # 1GAL MOTOR OIL: E4 FUSE ASRT	Date 07/06/2020 07/28/2020	24.98 Amount	19.99 4.99
001	AUTO TRUCK AND TRAILER PARTS INC	202915	08/18/2020	08/07/2020	Invoice # BLOW RESISTOR: R33 BELT (2): COMM UNIT MIRROR: E4 BOLTS, LOCK NUT (12), WASHER (24) GAS CAP: E5 OIL FILTER, OIL (6), ANTIFRZ (3) WIRE CONNECTOR: DODGE CHRG BALL JOINT (2): U #12411 CDT RTN: MIRROR E4 ROTOR (2), BRAKE PADS: DODGE CHG HYPER LUBE (8), OIL FILTER (12) BULB	Date 07/02/2020 07/02/2020 07/07/2020 07/09/2020 07/09/2020 07/13/2020 07/13/2020 07/14/2020 07/21/2020 07/21/2020 07/29/2020 07/29/2020	620.55 Amount	21.00 57.59 45.00 33.00 18.17 65.66 5.50 85.00 -45.00 197.76 127.36 9.51

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ENTERPRISE FUND Account Number 001-000-104	202917	08/18/2020	08/11/2020	Invoice # 07292020	Date 07/29/2020	P.O. Amount	14,986.50 Amount 14,986.50
001	CINTAS CORPORATION NO 2 Account Number 001-205-535	202919	08/18/2020	08/10/2020	Invoice # 4054655149	Date 07/01/2020	P.O. Amount	390.35 Amount 78.07
					4055275574	07/08/2020		78.07
					4055987760	07/15/2020		78.07
					4056555748	07/22/2020		78.07
					4057187046	07/29/2020		78.07
001	AT&T INTERSTATE DED PRIVATE Account Number 001-100-699	202922	08/18/2020	08/10/2020	Invoice # 3120054760	Date 08/01/2020	P.O. Amount	217.97 Amount 217.97
001	AIRGAS USA LLC Account Number 001-205-588	202924	08/18/2020	08/10/2020	Invoice # 9972665586	Date 07/31/2020	P.O. Amount	221.63 Amount 221.63
001	JARRETT TYLER COX Account Number 001-010-602	202930	08/18/2020	08/10/2020	Invoice # 07062020	Date 08/03/2020	P.O. Amount	200.00 Amount 200.00
001	DIRECTV LLC Account Number 001-161-698	202931	08/18/2020	08/10/2020	Invoice # 08132020	Date 08/14/2020	P.O. Amount	155.00 Amount 155.00
001	LOWES HOME CENTERS INC Account Number 001-170-635	202935	08/18/2020	08/10/2020	Invoice # 991406	Date 06/16/2020	P.O. Amount	1,467.17 Amount 625.74
					901744	06/25/2020		21.82
					901302	06/26/2020		14.17
					901888	06/29/2020		5.29
					901869	06/29/2020		41.48
					901138	06/30/2020		27.36
					901245	06/30/2020		16.62
					964512	07/01/2020		8.52
					964519	07/02/2020		21.30
					901070	07/08/2020		8.19
					902073	07/08/2020		42.72
					901491	07/10/2020		21.36
					901462	07/10/2020		34.55
					916440	07/13/2020		502.55
					901232	07/13/2020		63.55
					901423	07/14/2020		7.21
					901632	07/24/2020		4.74

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	JACKSON COUNTY ECONOMIC DEVELOPMENT Account Number 001-021-688	202936	08/18/2020	08/11/2020	Invoice # 800	Date 08/03/2020 P.O.	500.00 Amount	500.00
001	MUNICIPAL CODE CORPORATION Account Number 001-040-699	202938	08/18/2020	08/11/2020	Invoice # 00346783	Date 08/05/2020 P.O.	550.00 Amount	550.00
001	BUTLER SNOW LLP Account Number 001-040-699	202939	08/18/2020	08/11/2020	Invoice # 10258012	Date 03/31/2020 P.O.	3,000.00 Amount	3,000.00
001	JACKSON COUNTY ADULT DETENTION CENTER Account Number 001-010-696	202942	08/18/2020	08/11/2020	Invoice # 07312020	Date 08/05/2020 P.O.	6,755.00 Amount	6,755.00
001	MSC 7511 Account Number 001-092-698	202943	08/18/2020	08/11/2020	Invoice # INV3787001	Date 08/05/2020 P.O.	470.88 Amount	470.88
001	MSC 7511 Account Number 001-100-699	202944	08/18/2020	08/11/2020	Invoice # INV3759143	Date 07/20/2020 P.O.	246.91 Amount	160.26 1.58 85.07
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC Account Number 001-100-699	202945	08/18/2020	08/11/2020	Invoice # 375014	Date 07/30/2020 P.O.	212.00 Amount	212.00
001	ACE DATA STORAGE INC Account Number 001-100-699	202946	08/18/2020	08/11/2020	Invoice # 72911	Date 08/01/2020 P.O.	105.00 Amount	105.00
001	C SPIRE WIRELESS Account Number 001-021-605	202947	08/18/2020	08/11/2020	Invoice # 0030759348	Date 07/31/2020 P.O.	775.91 Amount	47.19 128.57 201.60 102.57 94.38 150.13 51.47
001	OCCUPATIONAL HEALTH CENTER INC Account Number 001-022-604	202952	08/18/2020	08/11/2020	Invoice # 213496	Date 08/06/2020 P.O.	95.00 Amount	30.00 65.00

Release date from 08/18/2020 thru 08/18/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	202953	08/18/2020	08/11/2020	Invoice #	Date	P.O.	1,816.05
	Account Number	Description		Invoice #				Amount
	001-100-525	UNL FUEL		BG224250		08/10/2020		1,440.44
	001-161-525	UNL&DSL FUEL		BG224250		08/10/2020		246.12
	001-170-525	UNL&DSL FUEL		BG224250		08/10/2020		107.54
	001-205-525	UNL&DSL FUEL		BG224250		08/10/2020		21.95
001	DELTA SANITATION OF MS LLC	202957	08/18/2020	08/11/2020	Invoice #	Date	P.O.	35.00
	Account Number	Description		Invoice #				Amount
	001-170-698	FRAZIER PORT O LET		0001103765		07/31/2020		35.00
001	ALABAMA MEDIA GROUP	202958	08/18/2020	08/11/2020	Invoice #	Date	P.O.	51.90
	Account Number	Description		Invoice #				Amount
	001-090-615	NOTICE:AMENDMENT GPC20-12-UDO		0009666067		07/19/2020	200843	16.92
	001-040-615	BID AD: DEPOSITORY SERV		00096661180		07/19/2020	200825	34.98
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	202960	08/18/2020	08/11/2020	Invoice #	Date	P.O.	412.30
	Account Number	Description		Invoice #				Amount
	001-022-660	PL 501 POLICE LT TEST (5)		5655115V4S		07/21/2020	200839	76.00
	001-022-660	ADMIN FEE		5655115V4S		07/21/2020	200839	92.15
	001-022-660	PSUP 501 POL CPL/SGT TEST (5)		5655115V4S		07/21/2020	200839	152.00
	001-022-660	ADMIN FEE		5655115V4S		07/21/2020	200839	92.15
001	ANIMAL CARE EQUIPMENT & SERV	202961	08/18/2020	08/11/2020	Invoice #	Date	P.O.	169.50
	Account Number	Description		Invoice #				Amount
	001-100-514	REPL CABLE 5' KETCH-ALL POLE(2)		82491		05/26/2020	200695	48.00
	001-100-514	5' STANDARD KETCH-ALL POLE		82491		05/26/2020	200695	89.00
	001-100-514	SHIPPING		82491		05/26/2020	200695	32.50
001	CUSTOM PRODUCTS CORPORATION	202962	08/18/2020	08/11/2020	Invoice #	Date	P.O.	1,159.23
	Account Number	Description		Invoice #				Amount
	001-201-565	STREET SIGNS (16)		338050		08/03/2020	200853	320.80
	001-201-565	WORK AHEAD MESH SIGN (3)		338050		08/03/2020	200853	123.33
	001-201-565	U-CHANNEL BRACKET 50/BX (50)		338050		08/03/2020	200853	240.50
	001-201-565	5.5 CROSS BRACKET (50)		338050		08/03/2020	200853	244.50
	001-201-565	BA NUTS VANDAL RESISTANT (100)		338050		08/03/2020	200853	82.00
	001-201-565	BOLT CARRIAGE HEAD (100)		338050		08/03/2020	200853	43.00
	001-201-565	NYLON WASHER (100)		338050		08/03/2020	200853	16.00
	001-201-565	FREIGHT		338050		08/03/2020	200853	89.10
001	GOODYEAR AUTO CENTER	202964	08/18/2020	08/11/2020	Invoice #	Date	P.O.	551.00
	Account Number	Description		Invoice #				Amount
	001-100-638	SET 245/55R18 103V EAG: U #8		220568		08/03/2020	200836	551.00
001	OFFICE DEPOT 1104	202965	08/18/2020	08/11/2020	Invoice #	Date	P.O.	144.50
	Account Number	Description		Invoice #				Amount
	001-100-500	DVD-R RECORD MEDIA 100/PK (2)		1137786601		07/30/2020	200857	89.98
	001-100-500	100/PK CD/DVD PAPER (2)		1137786601		07/30/2020	200857	11.98
	001-100-500	EXPO DRY ERASE MARKER 8/PK (2)		1137786601		07/30/2020	200857	18.04
	001-100-500	FILE FOLDER LETTER 100EX (5)		1137786601		07/30/2020	200857	24.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SUN HERALD	202968	08/18/2020	08/11/2020	Invoice #	Date	P.O.	196.46
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	NOTICE:OST WW SYS UPGRADE PROJ	0004684279	06/29/2020	200790	42.24		
	001-040-615	BID: CITY HALL WATER WELL PROJ	0004694293	07/13/2020	200827	83.30		
	001-040-615	NOTICE: 100-YEAR FLOODPLAIN	0004714532	07/31/2020	200860	70.92		
001	STAPLES BUSINESS ADVANTAGE DEPT	202969	08/18/2020	08/11/2020	Invoice #	Date	P.O.	1,468.11
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	CS 8.5X11 COPY PAPER (10)	3451852448	07/22/2020	200842	415.30		
	001-040-500	8.5X11 NOTEBOOK 3 SUBJ	3451989236	07/24/2020	200848	6.07		
	001-040-500	MEAD NOTEBOOK 6X9.5 3 SUBJ	3451989236	07/24/2020	200848	2.20		
	001-040-500	GOLDENROD PAPER 500/REAM (5)	3451989236	07/24/2020	200848	28.20		
	001-040-500	POST-IT SIGN HERE FLAG 100/PK	3451989236	07/24/2020	200848	4.36		
	001-040-500	HP 950XL/951 CARTRIDGE 4/PK	3451989236	07/24/2020	200848	109.84		
	001-100-500	PILOT RETRACT GEL PEN DZ (2)	3452430676	07/30/2020	200856	21.98		
	001-100-500	BIC WITE-OUT CORRECT 10/PK (2)	3452430676	07/30/2020	200856	24.80		
	001-100-500	BROTHER TN630 TONER (8)	3452430676	07/30/2020	200856	321.28		
	001-100-500	3-PART RECEIPT BOOK (2)	3452430676	07/30/2020	200856	16.20		
	001-100-500	UNIBALL RETRACT PEN 8/PK (2)	3452430676	07/30/2020	200856	17.54		
	001-100-500	POST-IT 3X3 CANARY DZ (2)	3452430676	07/30/2020	200856	19.74		
	001-100-500	EPSON T127 BLACK INK (2)	3452430676	07/30/2020	200856	53.80		
	001-100-500	EPSON T127 COLOR INK 3/PK (2)	3452430676	07/30/2020	200856	100.98		
	001-100-500	BROTHER TN360 TONER 2/PK (2)	3452430676	07/30/2020	200856	259.88		
	001-100-500	PILOT RETRACT BLUE DZ (4)	3452430676	07/30/2020	200856	43.96		
	001-100-500	PILOT RETRACT BLACK DZ (2)	3452430676	07/30/2020	200856	21.98		
001	ASTRO FORD	202972	08/18/2020	08/11/2020	Invoice #	Date	P.O.	360.25
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	WIRE ASY-LABOR: CHIEF TRUCK	148010/1	07/17/2020	200840	360.25		
001	BARNEYS POLICE AND HUNTING SUPPLIES	202973	08/18/2020	08/11/2020	Invoice #	Date	P.O.	144.95
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	SAF35 HOLDER EATON (5)	00526618-3	08/10/2020	200673	144.95		
001	AFFORDABLE PAINT & BODY	202974	08/18/2020	08/11/2020	Invoice #	Date	P.O.	945.00
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	INSTL DECALS: U #12557	208650	08/03/2020	200833	315.00		
	001-100-638	INSTL DECALS: U #12558	208650	08/03/2020	200833	315.00		
	001-100-638	INSTL DECALS: U #12559	208650	08/03/2020	200833	315.00		
FUND TOTAL	1 Claims	49 Total	75,656.32	Manual	Held	Total		75,656.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	GALLS LLC	202959	08/18/2020	08/11/2020			447.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	EXTRA LARGE STRONG SAFE (4)	016010446	07/07/2020	200763	443.48		
	156-100-799	SHIPPING	016010446	07/07/2020	200763	4.16		
FUND TOTAL	156 Claims	1 Total	447.64 Manual		Held	Total	447.64	

Release date from 08/18/2020 thru 08/18/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	LOWES HOME CENTERS INC	202933	08/18/2020	08/10/2020			1,139.05	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	171-176-779	25.5-CU FT FRIDGE: LOG CABIN	914221	07/02/2020			1,139.05	
FUND TOTAL	171 Claims	Checks	1 Total	1,139.05	Manual	Held	Total	1,139.05

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY Account Number 172-350-650	202929	08/18/2020	08/10/2020			4,309.91	
		Description LIBRARY SUPPORT		Invoice # JUL 2020		Date 07/21/2020	Amount	
FUND TOTAL	172 Claims	1	Total	4,309.91	Manual	Held	Total	4,309.91

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE Account Number 176-170-631 176-170-631	202859	08/18/2020	07/31/2020 Invoice # 07192020 07192020	Date P.O. 07/28/2020 07/28/2020	2,647.04 Amount	2,597.38 49.66
176	SINGING RIVER ELECTRIC COOPERATIVE Account Number 176-170-631	202878	08/18/2020	08/05/2020 Invoice # 07192020	Date P.O. 07/28/2020	229.52 Amount	229.52
176	LOWES HOME CENTERS INC Account Number 176-170-635 176-170-586 176-170-586 176-170-500	202934	08/18/2020	08/10/2020 Invoice # 964517 901623 901255 909379	Date P.O. 07/02/2020 07/06/2020 07/17/2020 07/20/2020	66.91 Amount	8.54 26.00 23.36 9.01
176	C SPIRE WIRELESS Account Number 176-170-605	202948	08/18/2020	08/11/2020 Invoice # 0030759348	Date P.O. 07/31/2020	51.47 Amount	51.47
176	STAPLES BUSINESS ADVANTAGE DEPT ATL Account Number 176-170-500	202970	08/18/2020	08/11/2020 Invoice # 3451989237	Date P.O. 07/24/2020	16.10 Amount	16.10
FUND TOTAL 176 Claims		to	Checks	5 Total	3,011.04 Manual	Held	Total 3,011.04

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
308	HEFLIN ENGINEERING INC Account Number 308-176-763	202870	08/18/2020	08/05/2020			4,800.00	
		Description	Invoice #	Date	P.O.		Amount	
		CONSTRUCTION PHASE 60%	0007	08/03/2020			4,800.00	
FUND TOTAL	308 Claims	Checks	1 Total	4,800.00	Manual	Held	Total	4,800.00

Release date from 08/18/2020 thru 08/18/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
353	DNA UNDERGROUND LLC Account Number 353-722-766	202923	08/18/2020 100%	08/10/2020 Invoice # 6	Date 08/10/2020	841.17 Amount	841.17
353	DNA UNDERGROUND LLC Account Number 353-726-768	202925	08/18/2020 100%	08/10/2020 Invoice # 6	Date 08/10/2020	7,230.30 Amount	7,230.30
353	DNA UNDERGROUND LLC Account Number 353-722-766	202927	08/18/2020 100%	08/10/2020 Invoice # 7	Date 08/10/2020	17,286.20 Amount	17,286.20
353	DNA UNDERGROUND LLC Account Number 353-726-768	202928	08/18/2020 100%	08/10/2020 Invoice # 7	Date 08/10/2020	47,414.43 Amount	47,414.43
353	SEYMOUR ENGINEERING PLLC Account Number 353-722-786	202940	08/18/2020 100%	08/11/2020 Invoice # 7703	Date 08/11/2020	829.74 Amount	829.74
353	SEYMOUR ENGINEERING PLLC Account Number 353-726-787	202941	08/18/2020 100%	08/11/2020 Invoice # 7704	Date 08/11/2020	14,271.11 Amount	14,271.11
FUND TOTAL 353 Claims		6	Total	87,872.95	Manual	Held	Total 87,872.95

Release date from 08/18/2020 thru 08/18/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC Account Number 355-723-762 355-723-763	202918	08/18/2020	08/10/2020			7,678.05	
		Description	Invoice #	Date	P.O.		Amount	
		DESIGN: WTR SUPPLY & TRMT	37142	08/06/2020			3,523.05	
		BID PHASE: WTR SUPPLY & TRMT	37142	08/06/2020			4,155.00	
FUND TOTAL 355 Claims	to	Checks	1 Total	7,678.05 Manual		Held	Total	7,678.05

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	202860	08/18/2020	07/31/2020		3,736.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875	07192020	07/28/2020		225.06	
	400-651-631	LIFT STNS 17883	07192020	07/28/2020		1,864.55	
	400-651-631	LIFT STNS 17884	07192020	07/28/2020		1,646.49	
400	CITY OF GAUTIER	202871	08/18/2020	08/05/2020		43,427.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR	07092020	07/09/2020		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR	07092020	07/09/2020		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR	07092020	07/09/2020		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD	07092020	07/09/2020		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR	07092020	07/09/2020		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR	07092020	07/09/2020		9,665.99	
400	JACKSON COUNTY UTILITY AUTHORITY	202886	08/18/2020	08/05/2020		200,859.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-651-668	AUG 2020 TREATMENT CHGS	807	08/01/2020		190,128.00	
	400-651-668	FY 2019 ACTUAL FLOW ADJ	807	08/01/2020		10,731.00	
400	FUELMAN	202894	08/18/2020	08/05/2020		94.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL	NF58637298	08/03/2020		94.84	
400	CLEARWATER SOLUTIONS LLC	202897	08/18/2020	08/07/2020		170,690.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-650-672	JUL 2020 OPERATION FEE	GAUTIER092	08/01/2020		170,690.75	
400	POSTERS A/C & HEATING INC	202900	08/18/2020	08/07/2020		138.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-650-635	SERV CALL-CLOGGED DRAIN	W1070553	07/27/2020		138.00	
400	MALLETTE BROTHERS CONSTRUCTION INC	202903	08/18/2020	08/07/2020		123.12	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-651-585	10.26 FILL SAND CY	21659	08/03/2020		123.12	
400	COGENT STRATEGIES LLC	202916	08/18/2020	08/08/2020		7,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES	1967	08/06/2020		7,500.00	
400	WASTE MANAGEMENT OF MS-GLF COAST INC	202926	08/18/2020	08/10/2020		2,077.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE	7216784768	08/03/2020		2,077.94	
400	LOWES HOME CENTERS INC	202932	08/18/2020	08/10/2020		298.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	400-650-635	CEILING TILE 24X48X5/8 SQ (2)	990892	06/11/2020		298.48	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MSC 7511	202949	08/18/2020	08/11/2020	Invoice # INV3790191	Date 08/06/2020	P.O. Amount 166.49	166.49
	Account Number 400-650-698	Description FGYJ00-01 RENTAL FEE						
400	SOUTHERN LINC	202951	08/18/2020	08/11/2020	Invoice # 10667196	Date 08/01/2020	P.O. Amount 89.48	89.48
	Account Number 400-650-698	Description AUG 2020 SERV CHGS TAXES/FEES						
400	CONSOLIDATED PIPE & SUPPLY	202954	08/18/2020	08/11/2020	Invoice # 3702145000	Date 07/31/2020	P.O. Amount 54.00	54.00
	Account Number 400-651-584	Description 10-1/8 FLG ACC SET (2): LS-3						
400	FUELMAN	202955	08/18/2020	08/11/2020	Invoice # BG224250	Date 08/10/2020	P.O. Amount 104.58	104.58
	Account Number 400-650-525	Description UNL FUEL						
400	ANSER	202956	08/18/2020	08/11/2020	Invoice # 277-080520	Date 08/05/2020	P.O. Amount 420.00	420.00
	Account Number 400-650-698	Description BASE RATE: 8/5/20-9/1/20						
400	SOUTHERN PIPE & SUPPLY	202963	08/18/2020	08/11/2020	Invoice # 4424498-00	Date 08/05/2020	P.O. Amount 1,096.46	1,096.46
	Account Number 400-651-583	Description 8 PVC SDR26 GASKET PIPE (112FT)						
	Account Number 400-651-581	Description 2 SCH 40 PVC SXS 45 ELL (6)						
	Account Number 400-651-583	Description 2X3/4 CC BRASS SADDLE (6)						
	Account Number 400-651-581	Description 4 PVC DWV FEMALE ADAPTER (6)						
	Account Number 400-651-583	Description 4 SOUTHERN CODE BRASS PLUG (6)						
	Account Number 400-651-583	Description 1 PVC DWV WYE (6)						
	Account Number 400-651-581	Description 1 SCH 40 PVC FEMALE ADAPT(12)						
	Account Number 400-651-581	Description 8 HVY DUTY NO-HUB COUPLING(6)						
400	COAST BATTERY SPECIALIST INC	202966	08/18/2020	08/11/2020	Invoice # 0730200931	Date 07/30/2020	P.O. Amount 140.00	140.00
	Account Number 400-651-767	Description CB1250 12V 5AH BATT(10):SCADA						
400	M T DEASON COMPANY INC	202967	08/18/2020	08/11/2020	Invoice # 87803	Date 08/07/2020	P.O. Amount 914.75	914.75
	Account Number 400-651-581	Description #4 METER LOCK W/CAP (200)						
	Account Number 400-651-581	Description FREIGHT						
400	STAPLES BUSINESS ADVANTAGE DEPT	202971	08/18/2020	08/11/2020	Invoice # 3452309233	Date 07/28/2020	P.O. Amount 393.66	393.66
	Account Number 400-650-500	Description 8.5X11 COPY PAPER 10/REAM (4)						
	Account Number 400-650-500	Description HP 952XL HY BLK 4/PK						
	Account Number 400-650-500	Description LEXMARK MX 317 TONER						
	Account Number 400-650-559	Description AAA BATT 10PK						

Fund		Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC	Account Number 400-651-584	202975	08/18/2020	08/11/2020			930.00	
			Description	Invoice #	Date	P.O.		Amount	
			CONERY ROTO FLOAT-40'CORD (15)	425996	07/24/2020	200831		930.00	
FUND TOTAL	400 Claims	to	Checks	20 Total	433,254.76 Manual	Held		Total	433,254.76

Release date from 08/18/2020 thru 08/18/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Invoice #	Check Number	Check Date	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	202888	08/18/2020	08/05/2020	0001103685	07/31/2020	P.O.	106,113.15 Amount	106,113.15
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	202937	08/18/2020	08/11/2020	08102020	08/10/2020	P.O.	27,800.00 Amount	27,800.00
FUND TOTAL 404 Claims	to	Checks	2 Total	133,913.15	Manual	Held	Total	133,913.15	

Release date from 08/18/2020 thru 08/18/2020

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	49	Total	75,656.32	Manual	Held	Total	75,656.32
FUND 156	Claims	to	Checks	1	Total	447.64	Manual	Held	Total	447.64
FUND 171	Claims	to	Checks	1	Total	1,139.05	Manual	Held	Total	1,139.05
FUND 172	Claims	to	Checks	1	Total	4,309.91	Manual	Held	Total	4,309.91
FUND 176	Claims	to	Checks	5	Total	3,011.04	Manual	Held	Total	3,011.04
FUND 308	Claims	to	Checks	1	Total	4,800.00	Manual	Held	Total	4,800.00
FUND 353	Claims	to	Checks	6	Total	87,872.95	Manual	Held	Total	87,872.95
FUND 355	Claims	to	Checks	1	Total	7,678.05	Manual	Held	Total	7,678.05
FUND 400	Claims	to	Checks	20	Total	433,254.76	Manual	Held	Total	433,254.76
FUND 404	Claims	to	Checks	2	Total	133,913.15	Manual	Held	Total	133,913.15
Total for all Funds			Checks	87	Total	752,082.87	Manual	Held	Total	752,082.87

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:

August 18, 2020

Title:

Approval of minutes from Regular Council Meeting held August 4, 2020.

Introduced by:

Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from Regular Council Meeting held August 4, 2020.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
-----------------	--------------------------	---------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	-----------------	--------------------------

Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
-----------------	--------------------------	---------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	-----------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held August 4, 2020 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

Tuesday
August 4, 2020
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held August 4, 2020 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, Adam Colledge. Also present was Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Paula Yancey, City Manager and Cynthia Russell, City Clerk.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 4, 2020 @ 6:30 PM**

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

IV. Presentation Agenda

V. Business Agenda

- 1. Consideration of an Ordinance of the City of Gautier, Mississippi to allow the operation of golf carts and low-speed vehicles on certain public roads and streets within the City.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

- 2. Approval of Change Order No. 3 for the Hwy 57 Utilities Relocation Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

- 3. Approval of Change Order No. 4 for the Hwy 57 Utilities Relocation Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. Resolution approving Budget Amendments for FY 2020

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. Approval of minutes from Special Call Meeting held July 14, 2020 and Recessed Council Meeting held July 21, 2020
2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19
3. Approval of water and sewer adjustments dated August 2020 in the amount of \$11,449.62
4. Approval for an addendum to Delta Computer Systems Software Support Agreement for fiscal year 2020-2021

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until August 18, 2020 at 6:30 pm

www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:30pm.

Mayor Torjusen made the motion to approve the agenda order with the following revisions:

1. Add Designated Golf Cart Pathways Map to Business Agenda Item #1 – Consideration of an Ordinance of the City of Gautier, Mississippi to allow the

operation of golf carts and low-speed vehicles on certain public roads and streets within the City.

Councilman Colledge seconded the motion. The vote was carried unanimously.

Announcements

None

Presentation

None

Councilman Colledge made the motion to consider an Ordinance of the City of Gautier, Mississippi, as presented, to allow the operation of golf carts and low-speed vehicles on certain public roads and streets within the City, in accordance with the Golf Cart Pathways Map provided. Councilwoman Martin seconded the motion.

Councilman Jackson made the motion to amend the original motion to approve the golf cart ordinance, in order to revise the Golf Cart Pathway Map to include Ladnier Rd., from Graveline to Old Spanish Trail, as one of the designated golf cart pathways. Councilman Colledge seconded the motion. The vote was carried unanimously.

After further discussion, a vote was called on the original motion, as amended. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 251-2020

GOLF CART ORDINANCE

**AN ORDINANCE OF THE CITY OF GAUTIER, MISSISSIPPI, TO ALLOW THE
OPERATION OF GOLF CARTS AND LOW-SPEED VEHICLES ON CERTAIN PUBLIC
ROADS AND STREETS WITHIN THE CITY**

WHEREAS, the Mississippi Legislature passed Senate Bill 3303 during the 2020 regular session. *See Exhibit "A" attached hereto; and*

WHEREAS, Senate Bill 3303 allows the legal use of golf carts and low-speed vehicles on selected public roads and streets within the City of Gautier, so long as certain requirements are met; and

WHEREAS, the City of Gautier desires to authorize lawful operation of golf carts and low-speed vehicles on selected public roads and streets within city limits.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
GAUTIER, MISSISSIPPI:**

SECTION I.

Chapter 14, Article IV is hereby created and titled "Golf Carts and Low Speed Vehicles" and is to read as follows:

SECTION II.

Section 14-33 shall be added to the Code of Ordinances and shall read as follows:

14-33. – Definitions

The following terms and phrases, when used in this chapter, shall have the meaning ascribed, except where the context clearly indicates a different meaning

- (a) "City" means the City of Gautier, Mississippi.*
- (b) "Governing authorities" means the Mayor and City Council of the City of Gautier Mississippi.*
- (c) "Golf cart" means a motor vehicle designated and manufactured for operation on a golf course for sporting or recreational purposes, is not capable of exceeding speeds of twenty-five (25) miles per hour, and is equipped with a parking brake, head lamps, tail lamps, seat belts, and front and rear turn signals.*
- (d) "Low-speed vehicle" means any four-wheeled electric or gasoline powered vehicle that has a top speed greater than twenty (20) miles per hour but less than twenty-five (25) miles per hour and is equipped with safety equipment as required under 49 CFR Section 571.500.*
- (e) "Designated cart pathways" means any and all City streets and roads so designated on the map attached hereto as "Exhibit B".*

SECTION III.

Section 14-34 shall be added to the Code of Ordinances and shall read as follows:

14-34. – Permissible Operation and Registration Requirements

- (a) Golf carts and/or low-speed vehicles may be operated on all City streets and roads where the posted speed limit does not exceed twenty-five (25) miles per hour and designated cart pathways.*
- (b) Any person operating a golf cart or low-speed vehicle on the public roads and streets must have in his or her possession a valid driver's license or temporary driver's permit and proof of insurance as required under Section 63-15-1 et seq., Mississippi Code of 1972.*
- (c) Golf carts and low speed vehicles may not be operated on interstate highway or state highways except for the crossing of these streets, in which case the shortest traveling distance to do so shall be required.*
- (d) Drivers of golf carts and/or low-speed vehicles are required to operate said vehicles in the outside lane of multi-lane streets and roads, where applicable.*

(e) Operation of golf carts and/or low-speed vehicles is subject to all other applicable laws of the State of Mississippi and the City related to traffic and parking, along with corresponding penalties, not specifically addressed herein.

(f) Every low-speed vehicle and golf cart to be operated on a public road or street shall be required to register the vehicle with the City of Gautier. The Planning Department for the City of Gautier shall issue said registrations and collect the funds for same as outlined below to be provided to the City Clerk for deposit into the municipal general fund. Cost for the registration shall be twenty-five dollars and no/100 (\$25.00) to cover administrative time and expenses, payable to the City of Gautier. Upon registration a decal shall be provided by the Planning Department that must be displayed on the left rear fender of the vehicle. The registration shall remain valid for as long as the registering owner owns the low-speed vehicle or golf cart.

SECTION IV

Any and all ordinances or parts thereof in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION V

It is hereby declared to be the intention of the City Council that the actions, paragraphs, clauses and phrases of this ordinance, when adopted, are severable, and if any sections, paragraphs, clauses, sentences or provisions of this ordinance as adopted shall be declared unconstitutional or otherwise invalid, same shall not affect any of the remaining sections, paragraphs, clauses and phrases of this ordinance.

SECTION VI

This Ordinance shall take effect in the manner prescribed by law.

SECTION VII

That upon adoption, the City Clerk shall cause this Ordinance to be recorded in the Book of Ordinances of the City of Gautier, Mississippi, and published in the manner prescribed by law.

SECTION VIII

The provisions of this Ordinance may be included and incorporated in the Code of Ordinances of the City of Gautier, Mississippi, as an addition thereto, and appropriately renumbered to conform to the uniform numbering system of the Code.

Thereupon, upon motion duly made by Councilman Colledge, seconded by Councilwoman Martin to adopt the foregoing ordinance and received the following votes:

AYES: Phil Torjusen
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the 4th day
of August, 2020.



Phil Torjusen, Mayor

Attest: 

Cynthia Russell
City Clerk

By: Senator(s) Wiggins, England

To: Local and Private

SENATE BILL NO. 3033

1 AN ACT TO AUTHORIZE THE GOVERNING AUTHORITIES OF THE CITY OF
2 GAUTIER, MISSISSIPPI, TO ALLOW THE OPERATION OF LOW-SPEED VEHICLES
3 AND GOLF CARTS ON CERTAIN PUBLIC ROADS AND STREETS WITHIN THE
4 CITY; TO REQUIRE INDIVIDUALS OPERATING A GOLF CART OR LOW-SPEED
5 VEHICLE TO HAVE A VALID DRIVER'S LICENSE AND PROOF OF INSURANCE;
6 TO REQUIRE LOW-SPEED VEHICLES AND GOLF CARTS TO BE REGISTERED WITH
7 THE CITY; TO AUTHORIZE THE CITY TO CHARGE A REGISTRATION FEE; AND
8 FOR RELATED PURPOSES.

9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

10 **SECTION 1.** As used in this act, unless a different meaning
11 clearly appears in the context, the following terms shall have the
12 following meanings:

13 (a) "City" means the City of Gautier, Mississippi.

14 (b) "Governing authorities" means the Mayor and Board
15 of Aldermen of the city.

16 (c) "Golf cart" means a motor vehicle that is
17 designated and manufactured for operation on a golf course for
18 sporting or recreational purposes, is not capable of exceeding
19 speeds of twenty (20) miles per hour, and is equipped with safety
20 equipment as required under 49 CFR Section 571.500.



21 (d) "Low-speed vehicle" means a four-wheeled electric
22 or gasoline-powered vehicle that has a top speed greater than
23 twenty (20) miles per hour but less than twenty-five (25) miles
24 per hour and is equipped with safety equipment as required under
25 49 CFR Section 571.500.

26 **SECTION 2.** (1) The governing authorities may, in their
27 discretion, by ordinance, authorize the operation of golf carts
28 and low-speed vehicles only on public roads and streets with a
29 speed limit of twenty-five (25) miles per hour or less in the
30 city. The authorization must be embodied in an ordinance and
31 recorded on the minutes of the Board of Aldermen. The
32 authorization may be accompanied by conditions not inconsistent
33 with this act and may be revoked, in whole or in part, by the
34 governing authorities at any time.

35 (2) Any person operating a golf cart or low-speed vehicle on
36 the public roads and streets in the city under this act must have
37 in his or her possession a valid driver's license from this state
38 or another state and proof of insurance, and follow the applicable
39 requirements of Section 63-15-1 et seq., Mississippi Code of 1972.

40 **SECTION 3.** (1) Any person operating a golf cart or
41 low-speed vehicle as authorized under this act on a public road or
42 street shall be required to register the vehicle with the city.
43 The owner of the golf cart or low-speed vehicle shall be issued a
44 registration decal by the city that must be displayed as
45 determined by the city. The registration shall remain valid for



46 as long as the registering owner owns the golf cart or low-speed
47 vehicle. The operator shall be required to have proof of
48 insurance and a valid driver's license in his or her possession at
49 all times while operating the golf cart or low-speed vehicle on
50 public roads and streets of the city.

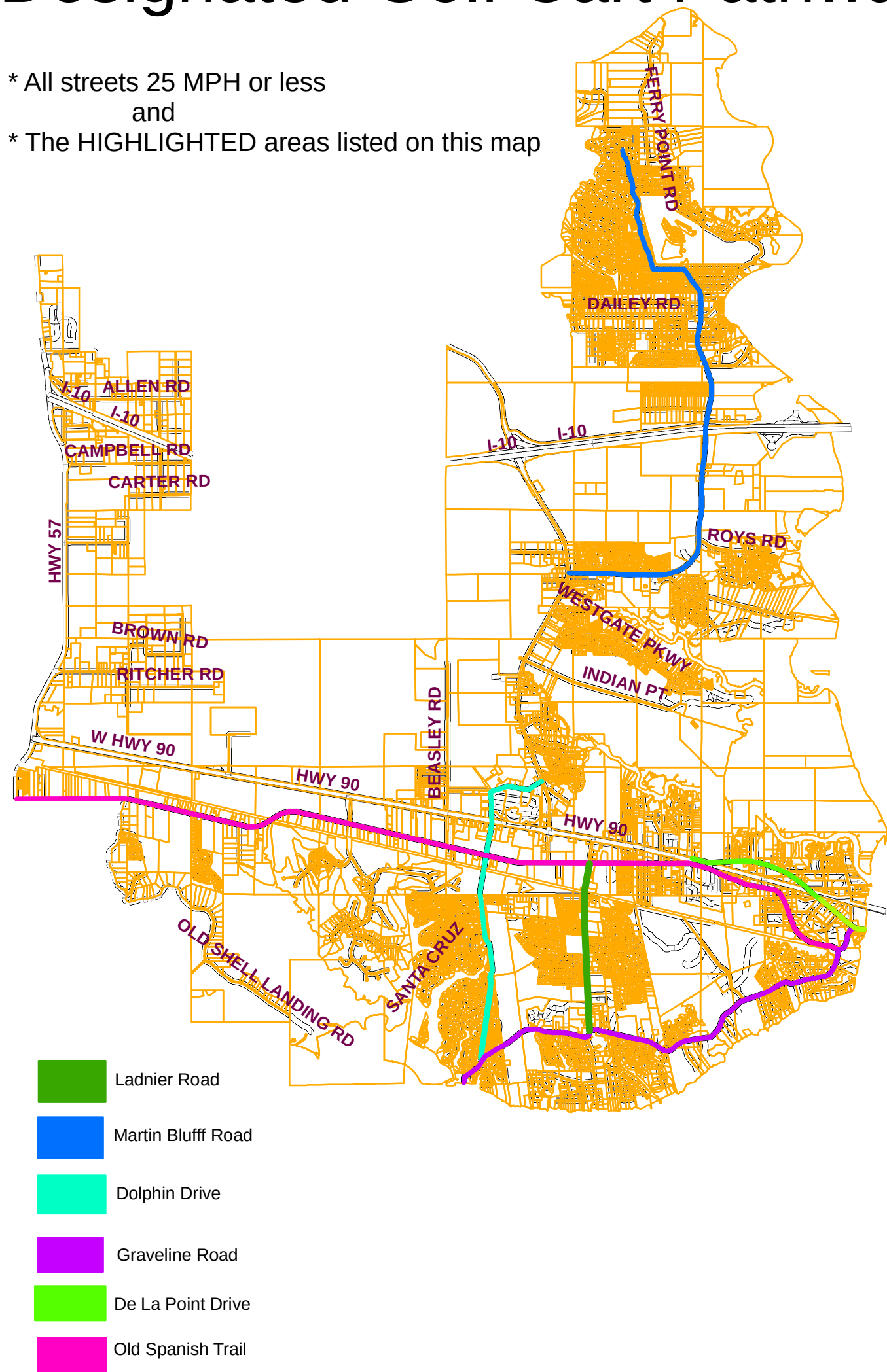
51 (2) The city may, by ordinance, establish a registration fee
52 for golf carts and low-speed vehicles. The registration fee shall
53 be retained by the municipal clerk and deposited into the
54 municipal general fund.

55 **SECTION 4.** This act shall take effect and be in force from
56 and after its passage.



Designated Golf Cart Pathways

- * All streets 25 MPH or less
and
- * The HIGHLIGHTED areas listed on this map



Councilwoman Martin made the motion to approve Change Order No. 3, as presented, for the Hwy 57 Utilities Relocation Project. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 399-2020

WHEREAS, the City of Gautier has bid out the relocation of utilities on Highway 57 (hereinafter, "the Project"); and

WHEREAS, the Contractor, DNA Underground, LLC, has requested approval of Change Order No. 3 due to unforeseen site conditions; and

WHEREAS, Change Order No. 3 would include all labor and materials to remove portions of concrete slurry filled abandoned water mains and to modify proposed manholes that were to be adjusted due to a conflict regarding the proposed gravity sewer with another utility company's sewer force main; and

WHEREAS, the change order will increase the contract amount by \$7,349.03; and

WHEREAS, Seymour Engineering has reviewed the change order and recommends approval;

WHEREAS, the Mayor and Members of Council hereby find it is in the best interest of the City of Gautier to approve the change order; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally bid, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 for the Highway 57 Utility Relocation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants Administrator
Date: 7/28/2020
Subject: Hwy 57 Utilities Relocation — Change Order No. 3

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 3 for the Hwy 57 Utilities Relocation project.

BACKGROUND:

This is a joint project with the Mississippi Department of Transportation for the relocation of the City's sewer and water lines on Hwy 57. The work is necessary due to the MDOT expansion of Hwy 57 (STP-0066-01(007); 103060-201500).

MDOT has agreed to pay 48.4% of the wastewater expenses and 54.8% of the water expenses.

DISCUSSION:

Change Order No. 3 is to cover changes that were necessary due to changes in the site conditions. These items include all labor/materials to remove portions of concrete slurry filled abandoned water mains and to modify proposed manholes that were to be adjusted due to a conflict regarding the proposed gravity sewer with another utility company's sewer force main.

While excavating for the installation of the gravity sewer, the contractor uncovered a 24" sewer force main that had recently been relocated and was in the same location as the proposed gravity sewer. According to the contract, this would be considered a change in site conditions, warranting additional pay items to be included within the contract.

This change order would increase the contract amount by \$7,349.03. The contract time will not change.

Seymour Engineering has reviewed the change order and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 for the Hwy 57 Utilities Relocation.

The City Council may:

- 1) Approve Change Order No. 3 as presented; or
- 2) Not approve Change Order No. 3 as presented.

ATTACHMENTS:

1. DNA Seymour Signed Change Order #3 with cover letter



Civil Engineers & Professional Land Surveyors

Tuesday, July 28, 2020

Paula Yancey
City Manager
3330 Highway 90
Gautier, MS 39553

Re: Change Order #3 - Highway 57 Utilities Relocation

Dear Ms. Yancey,

For consideration by the Council, I have enclosed Change Order #3 for this project. This Change Order serves to increase the contract amount by adding pay items to the Contract. These items include all labor/materials to remove portions of concrete slurry filled abandoned water mains and to modify proposed manholes that were to be adjusted due to a conflict regarding the proposed gravity sewer with another utility company's sewer force main.

These items needed to be rectified immediately in the field in order to prevent loss of production which would incur an additional mobilization charge to the City from the Contractor. That being said, I gave the Contractor notice to proceed via a Work Change Directive, with the cost of all labor and incidentals to be negotiated at a later time. This amount noted in the Change Order summary is the total sum of all negotiated items concerning these unforeseen conflicts. Backup documentation regarding the conflict and all negotiated items can be provided upon request.

With that said, I recommend that the Council approve this Change Order #3 in the amount of \$7,349.03. Should you have any questions, please do not hesitate to contact me at (228) 223-4588 or rbryant@seymoureng.com .

Sincerely,
SEYMOUR ENGINEERING

D. Reed Bryant, P.E. Project
Engineer

Enclosures: Change Order #3

CHANGE ORDER

OWNER:

The City of Gautier
3330 U.S.-90
Gautier, MS 39553

CHANGE ORDER NO.**3****DATE:** July 14, 2020**CONTRACTOR:**

DNA Underground, LLC.
16101 South Swan Road
Gulfport, MS 39503

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Highway 57 Utilities Relocation
Gautier, Mississippi**SUMMARY:**

This change order serves to increase the Contract Amount.

While excavating for the installation of the Gravity Sewer between Sewer Manholes #9 and #9A, the Contractor uncovered a 24" sewer force main that had recently been relocated and was in the same location as the proposed gravity sewer. According to the Contract, this would be considered a change in site conditions, warranting additional pay items to be included within the Contract. The pay items summarized on page 2 of this Change Order reflect the additional labor/materials and traffic control required to modify and install these materials as required in the Contract Documents.

The Net Change to the Contract Amount will therefore be an increase of (+) \$7,349.03.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum: \$690,783.80

Net Change by previously authorized Change Orders: \$64,867.46

The Contract Sum prior to this Change Order was: \$755,651.26

The Contract Sum will now Change (+): \$7,349.03

The New Contract Sum including this Change Order will be: \$763,000.29

The original Contract Time: 1/6/2020

Net Change by previously authorized Change Orders: 0

The Date of Substantial Completion prior to this Change Order: 7/3/2020

The Contract Time will now Change by (+) days: 0

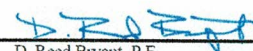
The New Date of Substantial Completion will be: 7/3/2020

CONTRACTOR:**ENGINEER:****OWNER:**

By:



By:


D. Reed Brvant, P.E.

By:

Date:

7/17/2020

Date:

7/14/2020

Date:

HIGHWAY 57 UTILITIES RELOCATION
STP-0066-01(007); 103060-203500
GAUTIER, MISSISSIPPI

CHANGE ORDER #3

It is understood by all parties, that the total of this Change Order is not guaranteed for payout and that it is a not-to-exceed figure. Likewise, payment of these line items will be made in accordance to the unit price shown herein according to the actual quantity of the unit utilized in the field. It is also understood that the Contractor may not work on nights or weekends without written consent from the Owner.

CHANGE ORDER #3 - LINE ITEM SCHEDULE

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	ITEM TOTAL
CO3-1	Core (2) holes - Modify Manholes Gulf Coast Concrete LLC.	2	LS	\$ 402.50	\$ 805.00
CO3-2	Materials for New Inverts Bag Concrete	12	EA	\$ 5.00	\$ 60.03
CO3-3	Traffic Control Flagger (2- Flaggers)	24	HOUR	\$ 45.00	\$ 1,080.00
CO3-4	Personnel Foreman Straight Time (0-8 Hours in one Day)	4	HOUR	\$ 67.00	\$ 268.00
CO3-5	Personnel (Two Operators) Operator Straight Time (0-8 Hours in one Day)	10	HOUR	\$ 57.00	\$ 570.00
CO3-6	Personnel Pipelayer Straight Time (0-8 Hours in one Day)	4	HOUR	\$ 47.00	\$ 188.00
CO3-7	Personnel Laborer Straight Time (0-8 Hours in one Day)	4	HOUR	\$ 42.00	\$ 168.00
CO3-8	Haul and Disposal Removal of 18" flow filled watermain	1	LS	\$ 1,500.00	\$ 1,500.00
CO3-9	Removal 8" water main	50	LF	\$ 33.00	\$ 1,650.00
CO3-10	Reshaping/grading the ditch	1	LS	\$ 400.00	\$ 400.00
CO3-11	Removal 12" water main and steel casing	20	LF	\$ 33.00	\$ 660.00
TOTAL CHANGE ORDER #3					\$ 7,349.03

Councilwoman Martin made the motion to approve Change Order No. 4, as presented, for the Hwy 57 Utilities Relocation Project. Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 400-2020

WHEREAS, the City of Gautier has bid out the relocation of utilities on Highway 57 (hereinafter, "the Project"); and

WHEREAS, the Contractor, DNA Underground, LLC, has requested approval of Change Order No. 4 which serves to decrease the contract amount to reflect the actual amount based on quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal; and

WHEREAS, the change order will decrease the contract amount by \$115,993.95, for a new contract amount of \$647,006.34; and

WHEREAS, Seymour Engineering has reviewed the change order and recommends approval; and

WHEREAS, the Mayor and Council Members the Council finds it is in the best interest of the City of Gautier to approve Change Order No.4 for the Hwy 57 Utilities Relocation Project;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 4 for the Highway 57 Utility Relocation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants Administrator
Date: 7/28/2020
Subject: Hwy 57 Utilities Relocation — Change Order No. 4

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 4 (Summary) for the Hwy 57 Utilities Relocation project.

BACKGROUND:

This is a joint project with the Mississippi Department of Transportation for the relocation of the City's sewer and water lines on Hwy 57. The work is necessary due to the MDOT expansion of Hwy 57 (STP-0066-01(007); 103060-201500).

MDOT has agreed to pay 48.4% of the wastewater expenses and 54.8% of the water expenses.

DISCUSSION:

Change Order No. 4 serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal.

This change order would decrease the contract amount by \$115,993.95. The contract time will not change. The new contract amount will be \$647,006.34.

Seymour Engineering has reviewed the change order and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 4 for the Hwy 57 Utilities Relocation.

The City Council may:

- 1) Approve Change Order No. 4 as presented; or
- 2) Not approve Change Order No. 4 as presented.

ATTACHMENTS:

1. Change Order 4 - Signed BY ENGINEER AND DNA

CHANGE ORDER**OWNER:**

The City of Gautier
3330 U.S.-90
Gautier, MS 39553

CHANGE ORDER NO. 4 (Summary)**DATE:** July 28, 2020**CONTRACTOR:**

DNA Underground, LLC.
16101 South Swan Road
Gulfport, MS 39503

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Highway 57 Utilities Relocation
Gautier, Mississippi**SUMMARY:**

This Change Order serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal. With that said, this Change Order will decrease the contract amount by \$115,993.95.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$690,783.80
Net Change by previously authorized Change Orders:	\$72,216.49
The Contract Sum prior to this Change Order was:	\$763,000.29
The Contract Sum will now Change (-):	(\$115,993.95)
The New Contract Sum including this Change Order will be:	\$647,006.34

The original Contract Time:	1/6/2020
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	7/3/2020
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	7/3/2020

CONTRACTOR:**ENGINEER:****OWNER:**

By:


Date: 7/28/2020

By:

D. Reed Bryant

By:

Date:

Date:

July 28, 2020

Date:

HIGHWAY 57 UTILITIES RELOCATION

STP-0066-01(007); 103060-203500

CHANGE ORDER #4 (SUMMARY)

SUMMARY OF AMENDED QUANTITIES AND TOTAL

				ORIGINAL CONTRACT		AMENDED QUANTITIES		CONTRACT REVISIONS		Total
				Quantity	Extension	Increase	Decrease	Quantity	Extension	
Item. No.	Description	Unit	Price	WATERWORKS BID ITEMS						
4	Clearing & Grubbing	AC	\$ 2,690.00	0.225	\$ 605.25	0.60		0.825	\$ 2,219.25	\$ 1,614.00
6	Plant Establishment	AC	\$ 6,722.00	0.625	\$ 4,201.25	0.16555		0.79055	\$ 5,314.08	\$ 1,112.83
7	Solid Sod	SY	\$ 6.00	750	\$ 4,500.00		-750	0	\$ -	\$ (4,500.00)
8	Top Soil	CY	\$ 20.00	50	\$ 1,000.00		-50	0	\$ -	\$ (1,000.00)
9	Dewatering	LF	\$ 15.00	500	\$ 7,500.00		-372	128	\$ 1,920.00	\$ (5,580.00)
11	Silt Fence	LF	\$ 2.00	300	\$ 600.00	405		705	\$ 1,410.00	\$ 810.00
12	Erosion Control Blanket	SY	\$ 3.00	175	\$ 525.00		-175	0	\$ -	\$ (525.00)
13	Wattles (20" Diameter)	LF	\$ 4.00	375	\$ 1,500.00	5		380	\$ 1,520.00	\$ 20.00
14	Utility Allowance	LS	\$ 10,000.00	0.5	\$ 5,000.00		0.5	0	\$ -	\$ (5,000.00)
15	Undercut Excavation	CY	\$ 4.00	100	\$ 400.00		-100	0	\$ -	\$ (400.00)
16	Cut & Cap 2.5" Water Main	EA	\$ 250.00	2	\$ 500.00		-1	1	\$ 250.00	\$ (250.00)
17	Cut & Cap 8" Water Main	EA	\$ 500.00	2	\$ 1,000.00	2		4	\$ 2,000.00	\$ 1,000.00
19	Saw Cut Pavement (All Types & Thicknesses)	LF	\$ 4.00	105	\$ 420.00		-55	50	\$ 200.00	\$ (220.00)
20	Remove Existing Pavement (All Types & Thicknesses)	SY	\$ 10.00	75	\$ 750.00		-43.2	31.8	\$ 318.00	\$ (432.00)

23	2.5" HDPE Water Service	LF	\$	4.00	275	\$	1,100.00	5		280	\$	1,120.00	\$	20.00
24	1" HDPE Water Service	LF	\$	2.00	145	\$	290.00		-5	140	\$	280.00	\$	(10.00)
26	Crushed Limestone (610)	CY	\$	65.00	18	\$	1,170.00		-3.5	14.5	\$	942.50	\$	(227.50)
27	Hot Bituminous Pavement (MDOT ST, 9.5 mm mix, 4" Thick)	TON	\$	281.00	10	\$	2,810.00		-3.87	6.13	\$	1,722.53	\$	(1,087.47)
28	Hot Bituminous Pavement (MDOT ST, 12.5 mm mix, 4" Thick)	TON	\$	281.00	10	\$	2,810.00		-5.92	4.08	\$	1,146.48	\$	(1,663.52)
29	Thermoplastic Striping (At Trenched Asphalt Crossings)	LS	\$	500.00	1	\$	500.00		-1	0	\$	-	\$	(500.00)
30	Geogrid	SY	\$	15.00	75	\$	1,125.00		-60	15	\$	225.00	\$	(900.00)
31	Flowable Fill	CY	\$	200.00	45	\$	9,000.00	5		50	\$	10,000.00	\$	1,000.00
32	Select Bedding	CY	\$	14.00	160	\$	2,240.00		-154	6	\$	84.00	\$	(2,156.00)
33	Class 9 Backfill	CY	\$	14.00	350	\$	4,900.00		-333	17	\$	238.00	\$	(4,662.00)
35	12" C-900 PVC Water Main	LF	\$	26.00	1,000	\$	26,000.00		-110	890	\$	23,140.00	\$	(2,860.00)
40	Reconfigure Existing 12" Water Main Around Proposed Manhole	LS	\$	2,500.00	1	\$	2,500.00		-1	0	\$	-	\$	(2,500.00)
44	Ductile Iron Fittings	TON	\$	13,980.00	1.62	\$	22,647.60		-1.078	0.542	\$	7,577.16	\$	(15,070.44)
WASTEWATER BID ITEMS														
4	Clearing & Grubbing	AC	\$	2,690.00	0.225	\$	605.25	0.60		0.825	\$	2,219.25	\$	1,614.00
6	Plant Establishment	AC	\$	6,722.00	0.625	\$	4,201.25	0.16555		0.79055	\$	5,314.08	\$	1,112.83
7	Solid Sod	SY	\$	6.00	750	\$	4,500.00		-750	0	\$	-	\$	(4,500.00)
8	Top Soil	CY	\$	20.00	50	\$	1,000.00		-50	0	\$	-	\$	(1,000.00)
9	Dewatering	LF	\$	15.00	500	\$	7,500.00		-145	355	\$	5,325.00	\$	(2,175.00)
11	Silt Fence	LF	\$	2.00	300	\$	600.00	1077		1377	\$	2,754.00	\$	2,154.00

12	Erosion Control Blanket	SY	\$	3.00	175	\$	525.00		-175	0	\$	-	\$	(525.00)
13	Wattles (20" Diameter)	LF	\$	4.00	375	\$	1,500.00	75		450	\$	1,800.00	\$	300.00
14	Utility Allowance	LS	\$	10,000.00	0.5	\$	5,000.00		0.5	0	\$	-	\$	(5,000.00)
45	Undercut Excavation*	CY	\$	4.00	225	\$	900.00		-81.7	143.3	\$	573.20	\$	(326.80)
46	Cut & Cap Existing 8" Gravity Sewer	EA	\$	500.00	2	\$	1,000.00	1		3	\$	1,500.00	\$	500.00
48	Cut & Cap Existing 2" Force Main	EA	\$	500.00	4	\$	2,000.00		-2	2	\$	1,000.00	\$	(1,000.00)
49	Remove Existing 8" Gravity Sewer (Preparation for SMH #10)	LF	\$	120.00	10	\$	1,200.00		-10	0	\$	-	\$	(1,200.00)
50	Remove 4" PVC Sewer Lateral	LF	\$	40.00	35	\$	1,400.00		-19	16	\$	640.00	\$	(760.00)
53	Remove 12" Gravity Sewer (On North End)	LF	\$	33.00	30	\$	990.00		-5	25	\$	825.00	\$	(165.00)
54	Saw Cut Pavement (All Types & Thicknesses)	LF	\$	4.00	275	\$	1,100.00		-4	271	\$	1,084.00	\$	(16.00)
55	Remove Existing Pavement (All Types & Thicknesses)	SY	\$	10.00	175	\$	1,750.00		-3	172	\$	1,720.00	\$	(30.00)
56	Demo Existing Manhole	EA	\$	1,138.00	5	\$	5,690.00		-1	4	\$	4,552.00	\$	(1,138.00)
57	8" Line Stop- Sewer Force Main	EA	\$	7,037.00	2	\$	14,074.00		-2	0	\$	-	\$	(14,074.00)
58	2" HDPE Sewer Service	LF	\$	9.00	270	\$	2,430.00	110		380	\$	3,420.00	\$	990.00
61	Concrete Driveway with Reinforcement (6" Thick)	SY	\$	70.00	50	\$	3,500.00	22		72	\$	5,040.00	\$	1,540.00
62	Crushed Limestone (610)	CY	\$	65.00	40	\$	2,600.00	15.65		55.65	\$	3,617.25	\$	1,017.25

63	Hot Bituminous Pavement (MDOT ST, 9.5 mm mix, 4" Thick)	TON	\$ 281.00	22	\$ 6,182.00		-9.74	12.26	\$ 3,445.06	\$ (2,736.94)
64	Hot Bituminous Pavement (MDOT ST, 12.5 mm mix, 4" Thick)	TON	\$ 281.00	22	\$ 6,182.00		-13.84	8.16	\$ 2,292.96	\$ (3,889.04)
65	Thermoplastic Striping (At Trenched Asphalt Crossings)	LS	\$ 500.00	1	\$ 500.00		-1	0	\$ -	\$ (500.00)
66	Geogrid	SY	\$ 15.00	175	\$ 2,625.00		-175	0	\$ -	\$ (2,625.00)
67	Flowable Fill	CY	\$ 200.00	35	\$ 7,000.00	12		47	\$ 9,400.00	\$ 2,400.00
68	Select Bedding*	CY	\$ 14.00	425	\$ 5,950.00		-179.79	245.21	\$ 3,432.94	\$ (2,517.06)
69	Class 9 Backfill*	CY	\$ 14.00	850	\$ 11,900.00		-605	245	\$ 3,430.00	\$ (8,470.00)
70	8" C-900 PVC Sewer Force Main	LF	\$ 15.00	780	\$ 11,700.00		-24	756	\$ 11,340.00	\$ (360.00)
74	Sewer Manhole (8'-10' Deep)(48" Diameter)	EA	\$ 4,000.00	3	\$ 12,000.00		-1	2	\$ 8,000.00	\$ (4,000.00)
77	8" PVC Sewer Pipe-SDR 26 (0'-6' Deep)	LF	\$ 28.00	85	\$ 2,380.00		-5	80	\$ 2,240.00	\$ (140.00)
78	10" PVC Sewer Pipe-SDR 26 (0'-6' Deep)	LF	\$ 30.00	350	\$ 10,500.00		-67	283	\$ 8,490.00	\$ (2,010.00)
79	10" PVC Sewer Pipe-SDR 26 (6'-8' Deep)	LF	\$ 32.00	178	\$ 5,696.00	105		283	\$ 9,056.00	\$ 3,360.00
80	10" PVC Sewer Pipe-SDR 26 (8'-10' Deep)	LF	\$ 34.00	40	\$ 1,360.00		-40	0	\$ -	\$ (1,360.00)
81	12" PVC Sewer Pipe-SDR 26 (8'-10' Deep)	LF	\$ 40.00	480	\$ 19,200.00		-424	56	\$ 2,240.00	\$ (16,960.00)
82	12" PVC Sewer Pipe-SDR 26 (10'-12' Deep)	LF	\$ 45.00	552	\$ 24,840.00		-63	489	\$ 22,005.00	\$ (2,835.00)

83	12" PVC Sewer Pipe- SDR 26 (12'-14' Deep)	LF	\$ 50.00	168	\$ 8,400.00	9		177	\$ 8,850.00	\$ 450.00
84	12" PVC Sewer Pipe- SDR 26 (14'-16' Deep)	LF	\$ 60.00	108	\$ 6,480.00	45		153	\$ 9,180.00	\$ 2,700.00
86	15" PVC Sewer Pipe- SDR 26 (8'-10' Deep)	LF	\$ 70.00	152	\$ 10,640.00	8		160	\$ 11,200.00	\$ 560.00
87	10" Ductile Iron Pipe Gravity Sewer (0'-6' Deep)(Approx. 60 LF)(Includes all bypassing or damming of stream to perform install)	LS	\$ 15,000.00	1	\$ 15,000.00		-0.45	0.55	\$ 8,250.00	\$ (6,750.00)
90	24" Steel Casing	LF	\$ 120.00	173	\$ 20,760.00	7		180	\$ 21,600.00	\$ 840.00
95	4" PVC Sewer Service Lateral (Including Cleanout)	LF	\$ 28.00	10	\$ 280.00	2		12	\$ 336.00	\$ 56.00
100	Ductile Iron Fittings*	TON	\$ 13,980.00	0.6	\$ 8,388.00		-0.102	0.498	\$ 6,962.04	\$ (1,425.96)
101	Castings/Gratings	TON	\$ 4,580.00	2.89	\$ 13,236.20		-0.26	2.63	\$ 12,045.40	\$ (1,190.80)
CO2-1	Original Pay Item 82 Deduct 12" SDR 26 Gravity Sewer (10'-12')	LS	\$ 45.00	-275	\$ (12,375.00)	176		-99	\$ -	\$ 7,920.00
CO2-2	12" SDR 26 Gravity Sewer (10'-12')(Pipe Materials Only)	LS	\$ 10.57	275	\$ 2,906.75		-176	99	\$ 1,046.43	\$ (1,860.32)
CO2-4	Equipment Komatsu 200 (50,000 pound) Excavator	HOUR	\$ 150.00	60	\$ 9,000.00		-11	49	\$ 7,350.00	\$ (1,650.00)

CO2-5	Equipment Komatsu 200 (80,000 pound) Excavator	HOUR	\$ 225.00	60	\$ 13,500.00		-11	49	\$ 11,025.00	\$ (2,475.00)
CO2-6	Equipment Pickup/Work Truck	HOUR	\$ 10.00	60	\$ 600.00		-11	49	\$ 490.00	\$ (110.00)
CO2-7	Equipment Tool/Utility Trailer Personnel	HOUR	\$ 12.00	60	\$ 720.00		-11	49	\$ 588.00	\$ (132.00)
CO2-8	Foreman Straight Time (0-8 Hours in one Day)	HOUR	\$ 67.00	40	\$ 2,680.00		-3	37	\$ 2,479.00	\$ (201.00)
CO2-9	Personnel Foreman Overtime (8+ Hours in one Day as approved by Owner)	HOUR	\$ 82.00	20	\$ 1,640.00		-8	12	\$ 984.00	\$ (656.00)
CO2-10	Personnel (Two Operators) Operator Straight Time (0-8 Hours in one Day)	HOUR	\$ 57.00	80	\$ 4,560.00		-6	74	\$ 4,218.00	\$ (342.00)
CO2-11	Personnel Operator Overtime (Two Operators) (8+ Hours in one Day as approved by Owner)	HOUR	\$ 70.00	40	\$ 2,800.00		-16	24	\$ 1,680.00	\$ (1,120.00)
CO2-12	Personnel Pipe Layer Straight Time (0-8 Hours in one Day)	HOUR	\$ 47.00	40	\$ 1,880.00		-3	37	\$ 1,739.00	\$ (141.00)
CO2-13	Personnel Pipe Layer Overtime (8+ Hours in one Day as approved by Owner)	HOUR	\$ 58.00	20	\$ 1,160.00		-8	12	\$ 696.00	\$ (464.00)

CO2-14	Personnel Laborer Straight Time (0-8 Hours in one Day)	HOUR	\$ 42.00	40	\$ 1,680.00		-7	33	\$ 1,386.00	\$ (294.00)
CO2-15	Personnel Laborer Overtime (8+ Hours in one Day as approved by Owner)	HOUR	\$ 52.00	20	\$ 1,040.00		-8	12	\$ 624.00	\$ (416.00)

TOTAL CONTRACT CHANGE (DECREASE) \$ (115,993.95)

Councilman Vaughan made the motion to approve the Budget Amendments, as presented, for fiscal year 2020. Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 065-2020

WHEREAS, pursuant to Miss. Code Ann. 21-35-25, the City is authorized to revise its budget from time to time as it deems necessary to meet the requirements of Mississippi law; and

WHEREAS, the Mayor and Members of the City Council hereby find that amendment of the current budget as presented is in the best interests of the City;

BE IT RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Budget Amendments for FY 2020 are hereby approved.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

This resolution shall take effect and be in full force on August 4, 2020.

Motion made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

**FY 2020
BUDGET AMENDMENTS**

GENERAL FUND: FUND 001	Budget	Amendment	New Budget
REVENUES			
Licenses & Permits	10,000.00	(2,500.00)	7,500.00
In Lieu of Taxes	352,000.00	(2,500.00)	349,500.00
Modernization Use Tax	0.00	130,900.00	130,900.00
Wireless Comm 63-9-31	0.00	50,000.00	50,000.00
FEMA/MEMA Reimbursement	54,087.00	28,665.00	82,752.00
Fine & Forfeits	530,000.00	(135,000.00)	395,000.00
Grants	36,759.00	43,623.00	80,382.00
Loan - Public Safety Vehicles	121,500.00	2,500.00	124,000.00
Loan - IBM Server	42,500.00	4,260.00	46,760.00
Miscellaneous	180,200.00	(21,923.00)	158,277.00
		98,025.00	
EXPENDITURES			
CITY COUNCIL			
Personnel Services	142,460.00	11,880.00	154,340.00
Supplies	3,000.00	(1,000.00)	2,000.00
CITY COURT			
Other Services & Charges	145,050.00	(18,000.00)	127,050.00
CITY MANAGER			
Other Services & Charges	87,800.00	(7,500.00)	80,300.00
HUMAN RESOURCES			
Supplies	3,500.00	(1,000.00)	2,500.00
Other Services & Charges	8,600.00	(2,000.00)	6,600.00
CITY CLERK			
Personnel Services	189,932.00	4,795.00	194,727.00
FINANCE			
Capital Outlay	42,500.00	4,260.00	46,760.00
CITY ATTORNEY			
Other Services & Charges	130,000.00	(4,000.00)	126,000.00
BUILDING & PLANNING			
Personnel Services	340,404.00	(10,000.00)	330,404.00
Supplies	10,900.00	(2,000.00)	8,900.00
GENERAL EXPENSES & FACILITIES			
Supplies	14,000.00	20,000.00	34,000.00
Other Services & Charges	632,600.00	(60,000.00)	572,600.00
Capital Outlay	0.00	11,500.00	11,500.00
POLICE			
Personnel Services	3,048,104.00	(17,800.00)	3,030,304.00
Supplies	204,000.00	36,095.00	240,095.00
Capital Outlay	128,025.00	51,315.00	179,340.00
RECREATION			
Personnel Services	373,733.00	510.00	374,243.00
Supplies	67,000.00	7,900.00	74,900.00
Capital Outlay	23,100.00	1,500.00	24,600.00
INTERFUND TRANSFERS			
Unallocated	840,143.00	71,570.00	911,713.00
		98,025.00	

Adjust for anticipated shortfalls and expenditures related to COVID 19.

Allocate new revenue to appropriate departments.

**FY 2020
BUDGET AMENDMENTS**

FUND 013: TRANSPORTATION ENHANCEMENT-DOWNTOWN	Budget	Amendment	New Budget
REVENUES			
Grant	40,971.45	(2,684.29)	38,287.16
Transfer from General Fund	0.00	2,684.29	2,684.29

Budget grant shortfall.

FUND 130: \$7M CAPITAL IMPROVEMENT BOND	Budget	Amendment	New Budget
REVENUES			
Interest	3,000.00	8,500.00	11,500.00
EXPENDITURES			
Capital Outlay	5,140,462.58	8,500.00	5,148,962.58

Budget additional interest.

FUND 156: LOCAL FORFEITURES (SE MS METRO TF)	Budget	Amendment	New Budget
REVENUES			
Local Forfeitures	0.00	114,705.00	114,705.00
Transfers In	0.00	206,209.60	206,209.60
		<u>320,914.60</u>	
EXPENDITURES			
Capital Outlay	0.00	320,914.60	320,914.60

Budget Local Forfeitures in separate fund.

FUND 157: US JUSTICE EQUITABLE SHARING	Budget	Amendment	New Budget
REVENUES			
Local Forfeitures	0.00	1,440.00	1,440.00
Other Financing Sources (Cash)	0.00	206,209.60	206,209.60
		<u>207,649.60</u>	
EXPENDITURES			
Supplies	1,000.00	(1,000.00)	0.00
Capital Outlay	100,000.00	2,440.00	102,440.00
Transfers Out (Fund 156)	0.00	206,209.60	206,209.60
		<u>207,649.60</u>	

Separate Local Forfeitures from Equitable Sharing Funds.

FUND 171: TIDELANDS PROJECTS	Budget	Amendment	New Budget
REVENUES			
Grant: Public Access	124,502.54	114,483.00	238,985.54
Grant: Town Center	118,355.77	806.76	119,162.53
		<u>115,289.76</u>	
EXPENDITURES			
Capital Outlay: Shepard State Park	128,945.44	114,483.00	243,428.44
Capital Outlay: Mary Walker Bayou Parks	81,829.95	806.76	82,636.71
		<u>115,289.76</u>	

Budget FY 2020 Tidelands Funding. Adjust funding on individual projects.

FUND 176: SHEPARD STATE PARK	Budget	Amendment	New Budget
EXPENDITURES			
Other Services & Charges	53,550.00	(3,100.00)	50,450.00
Capital Outlay	9,000.00	3,100.00	12,100.00

Reallocate budget for purchase of new computer and grinder pump.

**FY 2020
BUDGET AMENDMENTS**

FUND 250: S2018 UTILITY REVENUE BOND - DEBT SERVICE	Budget	Amendment	New Budget
REVENUES			
Transfers In (Fund 251 & 400)	350,000.00	(96,242.00)	253,758.00
Other Financing Sources (Cash)	0.00	96,242.00	96,242.00

Adjust funding for debt service due to S2019 Bond issue.

FUND 251: S2018 UTILITY REVENUE BOND - DS RESERVE	Budget	Amendment	New Budget
REVENUES			
Other Financing Sources (Cash)	0.00	9,758.00	9,758.00
EXPENDITURES			
Transfer Out (Fund 250)	0.00	9,758.00	9,758.00

Transfer accrued interest on Reserves to Debt Service.

FUND 252: S2019 UTILITY REVENUE BOND - DEBT SERVICE	Budget	Amendment	New Budget
REVENUES			
Interest	0.00	400.00	400.00
Transfer In	0.00	308,400.00	308,400.00
		<u>308,800.00</u>	
EXPENDITURES			
Debt Service	0.00	308,800.00	308,800.00

Budget Debt Service Funding for S2019 Bonds.

FUND 253: S2019 UTILITY REVENUE BOND - DS RESERVE	Budget	Amendment	New Budget
REVENUES			
Interest	0.00	2,400.00	2,400.00
Transfer In	0.00	435,894.00	435,894.00
		<u>438,294.00</u>	
EXPENDITURES			
Restricted Funds	0.00	435,894.00	435,894.00
Transfers Out (Fund 252)	0.00	2,400.00	2,400.00
		<u>438,294.00</u>	

Budget Debt Service Reserve, Contingency and Depreciation Funds for S2019 Bonds.

FUND 304: TOWN COMMONS PARK PROJECT	Budget	Amendment	New Budget
REVENUES			
Tidelands Funding	565,176.74	371,184.24	936,360.98
Transfers In	220,000.00	(58,370.00)	161,630.00
		<u>312,814.24</u>	
EXPENDITURES			
Capital Outlay: Phase I	2,918,589.93	312,814.24	3,231,404.17

Adjust PY Tidelands and budget new Tidelands funding. Adjust transfer amount to actual.

**FY 2020
BUDGET AMENDMENTS**

FUND 305: 2019 MPI GO BOND CONSTRUCTION	Budget	Amendment	New Budget
REVENUES			
Tidelands Grant	0.00	28,009.00	28,009.00
Interest	30,000.00	7,500.00	37,500.00
Other Financing Sources (Cash)	0.00	<u>149,332.00</u>	149,332.00
		184,841.00	

EXPENDITURES			
Capital Outlay (Recreation)	70,000.00	63,210.00	133,210.00
Contingency: Unallocated	67,403.48	(60,972.30)	6,431.18
Debt Service (At Fiscal Agent)	0.00	152,082.00	152,082.00
Transfer Out (to Project Funds)	0.00	<u>30,521.30</u>	30,521.30
		184,841.00	

Allocate new revenue and budget unallocated cash to Fund 306. Budget debt service paid by Fiscal Agent.

FUND 306: SSP WELCOME CENTER PH III	Budget	Amendment	New Budget
REVENUES			
Transfer In (Fund 305 GO Bond Construction)	0.00	88,891.30	88,891.30
EXPENDITURES			
Capital Outlay	433,425.00	88,891.30	522,316.30

Budget reallocations from Fund 305 and Fund 308 to clear project overage.

FUND 308: SSP BOARDWALK PROJECT	Budget	Amendment	New Budget
REVENUES			
Tidelands Funding	375,050.00	93,559.00	468,609.00
Other Financing Sources (Cash)	0.00	<u>13,450.00</u>	13,450.00
		107,009.00	
EXPENDITURES			
Capital Outlay	350,500.00	107,009.00	457,509.00

Budget additional Tidelands funding and prior year unexpended cash.

FUND 351: BEMIS SEWER PROJECT	Budget	Amendment	New Budget
REVENUES			
CDBG Grant Funds	290,605.00	91,778.58	382,383.58
EXPENDITURES			
Other Services and Charges	29,057.50	(8,857.50)	20,200.00
Capital Outlay	459,865.57	(34,001.62)	425,863.95
Transfers Out	0.00	<u>134,637.70</u>	134,637.70
		91,778.58	

Allocate additional CDBG funds received. Close out fund balance to Fund 352.

FUND 352: 2018 BOND - GENERAL CONSTRUCTION	Budget	Amendment	New Budget
REVENUES			
Interest	60,000.00	(38,300.00)	21,700.00
Transfers In	0.00	<u>818,671.70</u>	818,671.70
		780,371.70	
EXPENDITURES			
Unallocated	486,854.00	780,371.70	1,267,225.70

Appropriate reallocations from Project Funds 351, 354, 355.

**FY 2020
BUDGET AMENDMENTS**

FUND 353: HWY 57 UTILITY LINE RELOCATION	Budget	Amendment	New Budget
REVENUES			
MDOT Reimbursements	1,031,008.70	(801,203.00)	229,805.70
EXPENDITURES			
Water Lines: Other Services & Charges	0.00	1,653.00	1,653.00
Water Lines: Capital Outlay	821,439.00	(566,610.00)	254,829.00
Sewer Lines: Other Services & Charges	0.00	5,000.00	5,000.00
Sewer Lines: Capital Outlay	1,174,586.00	(604,381.00)	570,205.00
Transfers Out	0.00	363,135.00	363,135.00
		(801,203.00)	

Amend Budget to estimated project cost and transfer overage to Fund 352.

FUND 354: ROBINSON STILL RD UTILITY EXTENSION	Budget	Amendment	New Budget
EXPENDITURES			
Sewer Lines: Other Services & Charges	10,750.00	(575.00)	10,175.00
Sewer Lines: Capital Outlay	293,878.00	(135,153.50)	158,724.50
Sewer Lines: Other Services & Charges	11,914.00	(6,002.00)	5,912.00
Sewer Lines: Capital Outlay	249,356.00	(179,168.50)	70,187.50
Transfers Out	0.00	320,899.00	320,899.00
		0.00	

Amend Budget to actual project cost and transfer overage to Fund 352.

FUND 355: WATER SUPPLY & TREATMENT PLANT	Budget	Amendment	New Budget
REVENUES			
Transfer In (Fund 358 - S19 Utility Bond)	0.00	5,486,506.00	5,486,506.00
EXPENDITURES			
Capital Outlay: Construction	0.00	5,486,506.00	5,486,506.00

Budget S2019 Bond proceeds to project construction.

FUND 358: S2019 BOND: GEN CONSTRUCTION/ADMIN	Budget	Amendment	New Budget
REVENUES			
Interest	0.00	30,400.00	30,400.00
Bond Proceeds	0.00	6,000,000.00	6,000,000.00
		6,030,400.00	
EXPENDITURES			
Issuance Costs	0.00	108,000.00	108,000.00
Transfers Out	0.00	5,922,400.00	5,922,400.00
		6,030,400.00	

Budget issuance of S2019 Utility Revenue Bond.

FUND 400: WATER & SEWER	Budget	Amendment	New Budget
EXPENDITURES			
ADMIN: Supplies	24,000.00	(5,000.00)	19,000.00
ADMIN: Other Services & Charges	2,536,739.00	(70,000.00)	2,466,739.00

**FY 2020
BUDGET AMENDMENTS**

OP-MAINT: Supplies	280,000.00	(30,000.00)	250,000.00
OP-MAINT: Other Services & Charges	2,956,002.00	(30,000.00)	2,926,002.00
OP-MAINT: Capital Outlay	100,000.00	10,000.00	110,000.00
Contingency Fund	275,000.00	(75,000.00)	200,000.00
Transfer to Debt Service & Reserve Funds	360,000.00	<u>200,000.00</u>	560,000.00
		0.00	

Reallocate Budget to fund additional debt service and COVID 19 expenditures.

FUND 404: SOLID WASTE FUND	Budget	Amendment	New Budget
REVENUES			
Garbage Collection Fees	1,567,440.00	(18,000.00)	1,549,440.00
Other Financing Sources (Cash)	0.00	<u>36,800.00</u>	36,800.00
		18,800.00	18,800.00
EXPENDITURES			
Other Services and Charges	1,279,270.00	18,800.00	1,298,070.00

Budget anticipated shortfall and additional service costs.

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 401-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	202752	08/04/2020	07/22/2020				
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	205.12	
		JUL 2020: #107718371		07012020	07/08/2020		Amount	205.12
001	CABLE ONE INC	202753	08/04/2020	07/22/2020				
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	62.38	
		JUL CABLE BOX: #118476316		07012020	07/08/2020		Amount	62.38
001	M & E FEED & SEED	202755	08/04/2020	07/22/2020				
	Account Number 001-100-514	Description		Invoice #	Date	P.O.	128.97	
	001-100-514	DOG FOOD		5412	05/06/2020		Amount	42.99
	001-100-514	DOG FOOD		5429	06/18/2020			42.99
		DOG FOOD		5431	07/02/2020			42.99
001	AT&T	202756	08/04/2020	07/22/2020				
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	3,118.89	
		MONTHLY SERVICE		2284978000	07/14/2020		Amount	3,118.89
001	C SPIRE WIRELESS	202761	08/04/2020	07/24/2020				
	Account Number 001-100-605	Description		Invoice #	Date	P.O.	558.80	
		POLICE CELLS		0326808960	06/12/2020		Amount	558.80
001	AT&T	202763	08/04/2020	07/24/2020				
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	277.39	
		MONTHLY SERVICE		2284972172	07/14/2020		Amount	277.39
001	AT&T	202764	08/04/2020	07/24/2020				
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	33.25	
		NCIC TELECOM		2284970262	07/14/2020		Amount	33.25
001	AT&T	202765	08/04/2020	07/24/2020				
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	164.42	
		MONTHLY SERVICE		2284977070	07/14/2020		Amount	164.42
001	GLOBALSTAR	202767	08/04/2020	07/24/2020				
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	88.54	
		MONTHLY SERVICE		0003658843	07/16/2020		Amount	88.54
001	PTS SOLUTIONS INC	202768	08/04/2020	07/27/2020				
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	18,600.00	
		ANNUAL SOFTWARE MAINT		20020048-M	07/24/2020		Amount	18,600.00
001	DELTA COMPUTER SYSTEMS INC	202770	08/04/2020	07/27/2020				
	Account Number 001-092-698	Description		Invoice #	Date	P.O.	510.00	
	001-092-698	AUG 2020 ACCTG SOFTWARE MAINT		MN138924	07/21/2020		Amount	350.00
	001-092-698	AUG 2020 PRIV LIC SW MAINT		MN138925	07/21/2020			140.00
		AUG 2020 VOTER REG SW MAINT		MNHR002288	07/15/2020			20.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	202774	08/04/2020	07/27/2020				
	Account Number	Description		Invoice #	Date	P.O.	83.32	
	001-161-698	AUG 2020: CFD #122024086		07162020	07/23/2020		Amount	83.32
001	CABLE ONE INC	202775	08/04/2020	07/27/2020				
	Account Number	Description		Invoice #	Date	P.O.	83.32	
	001-161-698	AUG 2020: NFD #122024383		07162020	07/23/2020		Amount	83.32
001	CABLE ONE INC	202776	08/04/2020	07/27/2020				
	Account Number	Description		Invoice #	Date	P.O.	83.32	
	001-161-698	AUG 2020: SFD #122025091		07162020	07/23/2020		Amount	83.32
001	SINGING RIVER ELECTRIC COOPERATIVE	202778	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	748.30	
	001-161-631	BROWN FD 95237002		07152020	07/22/2020		Amount	260.53
	001-161-631	MARTIN BLUFF FD 58380001		07172020	07/23/2020			270.72
	001-201-629	SIGNAL LIGHTS 17546		07172020	07/23/2020			33.49
	001-092-631	CITY LIMIT SIGN 17546		07172020	07/23/2020			27.28
	001-100-631	MBLUFF SUB STN 58521002		07172020	07/23/2020			156.28
001	TEC	202787	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	219.38	
	001-092-605	MONTHLY LONG DISTANCE		995623	06/01/2020		Amount	90.23
	001-092-605	MONTHLY LONG DISTANCE		998021	07/01/2020			129.15
001	SINGING RIVER ELECTRIC COOPERATIVE	202791	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	2,681.18	
	001-100-631	POLICE STATION 66298004		07182020	07/27/2020		Amount	1,886.72
	001-201-629	SIGNAL LIGHT 89113001		07182020	07/27/2020			54.74
	001-170-631	CITY PARK RESTRMS 89912001		07182020	07/27/2020			273.63
	001-201-633	STREET LIGHTS 90345002		07182020	07/27/2020			128.53
	001-092-631	RECORDS BLDG 90790001		07182020	07/27/2020			196.59
	001-170-631	FRAZIER RESTRMS 98546001		07182020	07/27/2020			140.97
001	SINGING RIVER ELECTRIC COOPERATIVE	202792	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	866.40	
	001-201-633	DOLPHIN ST 94987002		07182020	07/27/2020		Amount	59.86
	001-201-633	DOLPHIN ST 94988002		07182020	07/27/2020			65.70
	001-201-633	DOLPHIN ST 94989002		07182020	07/27/2020			55.92
	001-201-633	DOLPHIN ST 94990002		07182020	07/27/2020			553.13
	001-201-633	WM PAYNE 100244001		07182020	07/27/2020			55.53
	001-201-633	WM PAYNE 100245001		07182020	07/27/2020			76.26
001	SINGING RIVER ELECTRIC COOPERATIVE	202793	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	256.49	
	001-170-631	SPORTS PAVILION 66582005		07182020	07/27/2020		Amount	203.73
	001-170-631	ROUNDAABOUT 102311002		07182020	07/27/2020			25.00
	001-170-631	FITNESS TRAIL 109268001		07182020	07/27/2020			27.76

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	202794	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		8,712.63	
	001-201-633	STREET LIGHTING 10054	07182020	07/27/2020			Amount	
	001-201-629	SIGNAL LIGHTS 10054	07182020	07/27/2020				5,998.19
	001-092-631	CITY HALL 10054	07182020	07/27/2020				598.95
	001-170-631	FRAZIER PARK 10054	07182020	07/27/2020				956.36
	001-170-631	SENIOR BLDG 10054	07182020	07/27/2020				51.67
	001-161-631	CENTRAL FD 10054	07182020	07/27/2020				177.03
	001-170-631	CITY PARK 10054	07182020	07/27/2020				463.60
	001-092-631	PUBLIC WORKS 10054	07182020	07/27/2020				109.29
	001-092-631	HWY 90 SIGN 10054	07182020	07/27/2020				330.68
								26.86
001	REYNOLDS WHOLESALE CO	202803	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		696.45	
	001-092-510	PAPER TOWELS 30 ROLLS/CS (4)	67097	07/23/2020	200846		Amount	
	001-092-510	MF BROWN TOWELS CS (6)	67097	07/23/2020	200846			103.60
	001-092-510	TISSUE ROLL 96 ROLLS/CS (5)	67097	07/23/2020	200846			119.70
	001-092-510	24X33 CAN LINERS 500CT/CS (4)	67097	07/23/2020	200846			202.50
	001-092-510	30X36 CAN LINERS 200CT/CS (3)	67097	07/23/2020	200846			91.80
	001-092-510	PF LATEX GLOVES 10/100CT (2)	67097	07/23/2020	200846			59.85
								119.00
001	GULF COAST BUSINESS SUPPLY CO	202805	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		406.15	
	001-092-510	DISINFECT SPRAY (24):COVID 19	210329	07/23/2020	200824		Amount	
	001-161-510	MF PAPER TOWELS 12PK/CT (4)	210750	07/17/2020	200835			118.80
	001-161-510	DAWN LIQUID SOAP 38OZ (4)	210750	07/17/2020	200835			67.84
	001-161-510	1GAL PINE CLEANER (4)	210750	07/17/2020	200835			23.00
	001-161-510	1GAL LIQUID BLEACH 6CT	210750	07/17/2020	200835			23.96
	001-161-510	COMET POWDER 21OZ (8)	210750	07/17/2020	200835			18.00
	001-161-510	43X47 CAN LINER 100/CS (8)	210750	07/17/2020	200835			16.96
	001-161-510	CLEANER DEGREASER 12QT/CS	210750.1	07/27/2020	200835			95.80
								41.79
001	LAWRENCE PRINTING COMPANY INC	202806	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		272.14	
	001-040-559	MINUTE BOOKS #52 & #53 (2)	48818	07/21/2020	200745		Amount	
	001-040-559	SHIPPING	48818	07/21/2020	200745			252.00
								20.14
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	202808	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		45.00	
	001-090-559	WALNUT PLAQUE:EXCELLENCE AWARD	205198	07/15/2020	200844		Amount	
	001-090-559	ENGRAVED PLATE: LARRY MORAN	205198	07/15/2020	200844			40.00
								5.00
001	GOODYEAR AUTO CENTER	202809	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		559.08	
	001-100-638	SET P225/60R18 99W EAG: U #9	220306	07/22/2020	200836		Amount	
								559.08
001	OUT ON A LIMB TREE SERVICE	202812	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		1,400.00	
	001-201-576	REMOV PINE TREE-STUMP: BAHAMA	200715	07/15/2020	200832		Amount	
								1,400.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE GULF COMPANIES INC	202813	08/04/2020	07/28/2020				
	Account Number 001-201-559	Description	33GAL HD CAN LINER 100/CS (5)	Invoice # 0929460-IN	Date 07/27/2020	P.O. 200838	125.00	
							Amount	125.00
001	STERLING PETROLEUM PRODUCTS INC	202816	08/04/2020	07/28/2020				
	Account Number 001-100-570	Description	SERVICE PRO SYN 5W20 OIL (55)	Invoice # 80577	Date 07/07/2020	P.O. 200795	317.35	
	Account Number 001-100-570	Description	LUBE TAX	Invoice # 80577	Date 07/07/2020	P.O. 200795	312.95	
							4.40	
001	MS MUNICIPAL LEAGUE	202820	08/04/2020	07/29/2020				
	Account Number 001-001-681	Description	CMO GRAD PKG: JACKSON,R	Invoice # 31545	Date 07/22/2020	P.O.	40.00	
							Amount	40.00
001	FUELMAN	202821	08/04/2020	07/29/2020				
	Account Number 001-100-525	Description	UNL FUEL	Invoice # NP58554572	Date 07/20/2020	P.O.	1,704.48	
	Account Number 001-161-525	Description	DSL FUEL	Invoice # NP58554572	Date 07/20/2020	P.O.	Amount	1,479.59
	Account Number 001-170-525	Description	UNL FUEL	Invoice # NP58554572	Date 07/20/2020	P.O.	Amount	186.97
								37.92
001	FUELMAN	202825	08/04/2020	07/29/2020				
	Account Number 001-090-525	Description	UNL FUEL	Invoice # NP58574008	Date 07/27/2020	P.O.	2,033.07	
	Account Number 001-100-525	Description	UNL FUEL	Invoice # NP58574008	Date 07/27/2020	P.O.	Amount	62.01
	Account Number 001-161-525	Description	UNL FUEL	Invoice # NP58574008	Date 07/27/2020	P.O.	Amount	1,668.65
	Account Number 001-170-525	Description	UNL FUEL	Invoice # NP58574008	Date 07/27/2020	P.O.	Amount	166.54
	Account Number 001-205-525	Description	UNL FUEL	Invoice # NP58574008	Date 07/27/2020	P.O.	Amount	98.01
								37.86
001	WRIGHT WARD HATTEN & GUEL PLLC	202826	08/04/2020	07/29/2020				
	Account Number 001-092-600	Description	INTERIM BILL: FY19 AUDIT	Invoice # 3667	Date 07/24/2020	P.O.	20,000.00	
							Amount	20,000.00
001	SECURE NETWORKS LLC	202827	08/04/2020	07/29/2020				
	Account Number 001-092-698	Description	DOT GOV DOMAIN RENEWAL	Invoice # 4253	Date 07/29/2020	P.O.	425.00	
							Amount	425.00
001	SEYMOUR ENGINEERING PLLC	202829	08/04/2020	07/29/2020				
	Account Number 001-201-698	Description	REVIEW GRAVELINE BRIDGE INSP	Invoice # 7693	Date 07/29/2020	P.O.	255.00	
	Account Number 001-201-698	Description	CK BULKHEAD/ROADWAY EROSION	Invoice # 7693	Date 07/29/2020	P.O.	Amount	85.00
								170.00
FUND TOTAL	1 Claims	to	Checks 34 Total	65,760.82	Manual	Held	Total	65,760.82

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	MID SOUTH UNIFORM & SUPPLY INC	202804	08/04/2020	07/28/2020			6,496.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	NAME TAPE (HOOK) (31)	606915	07/15/2020	200620		186.00	
	156-100-799	BACK PATCH LEGACY POLICE (29)	606915	07/15/2020	200620		153.70	
	156-100-799	ADD VELCRO BACK EMBLEM (29)	606915	07/15/2020	200620		58.00	
	156-100-799	ADD VELCRO BACK EMBLEM SD (29)	606915	07/15/2020	200620		58.00	
	156-100-799	ADD VELCRO BADGE BACK (29)	606915	07/15/2020	200620		58.00	
	156-100-799	HANDCUFF CASE (29)	606915	07/15/2020	200620		578.55	
	156-100-799	DBL MAG CASE HOLDER (29)	606915	07/15/2020	200620		868.55	
	156-100-799	SBA VEST CARRIER (DN6701) (28)	606914	07/15/2020	200437		4,452.00	
	156-100-799	SBA VEST CARRIER (DN6700)	606914	07/15/2020	200437		84.00	
FUND TOTAL 156 Claims	to	Checks	1 Total	6,496.80	Manual	Held	Total	6,496.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	GRAND VIEW SECURITY LLC	202814	08/04/2020	07/28/2020			3,900.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	171-176-779		QOLSYS IQ PANEL 2 KIT AT&T	2006101219	07/16/2020	200784	499.00	
	171-176-779		QOLSYS GLASS BREAK DETECTOR (8)	2006101219	07/16/2020	200784	600.00	
	171-176-779		QOLSYS WIRELESS SIREN	2006101219	07/16/2020	200784	79.00	
	171-176-779		QOLSYS PIR MOTION DETECTOR (2)	2006101219	07/16/2020	200784	140.00	
	171-176-779		DSC-PG DOOR/WIND CONTACT (2)	0006101219	07/16/2020	200784	74.00	
	171-176-779		ALARM.COM VIDEO RECORD SVR	2006101219	07/16/2020	200784	299.00	
	171-176-779		DSC-PGO SMOKE/HEAT DETECTOR	2006101219	07/16/2020	200784	90.00	
	171-176-779		LABOR	2006101219	07/16/2020	200784	1,125.00	
	171-176-779		ALARM.COM CAMERA ADC-V722W (5)	2006101219	07/16/2020	200784	895.00	
	171-176-779		8 PORT NETWORK SWITCH	2006101219	07/16/2020	200784	99.00	
FUND TOTAL 171 Claims	to	Checks	1 Total	3,900.00	Manual	Held	Total	3,900.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	202754	08/04/2020	07/22/2020				
	Account Number	Description	Invoice #	Date	P.O.		501.50	
	176-170-699	HOSTING FEE JUL 2020	3648	07/15/2020			Amount	36.50
	176-170-699	SHOPPING CART	3648	07/15/2020				115.00
	176-170-699	WEB SITE MAINT:6/15-7/14/2020	3648	07/15/2020				350.00
176	AT&T	202762	08/04/2020	07/24/2020				
	Account Number	Description	Invoice #	Date	P.O.		80.58	
	176-170-605	JUL 2020: SSP INTERNET	285615432	07/11/2020			Amount	
176	AT&T	202766	08/04/2020	07/24/2020				
	Account Number	Description	Invoice #	Date	P.O.		175.41	
	176-170-605	MONTHLY SERVICE	2284972244	07/14/2020			Amount	80.58
176	SECURE NETWORKS LLC	202811	08/04/2020	07/28/2020				
	Account Number	Description	Invoice #	Date	P.O.		1,315.00	
	176-170-704	DELL OPTPX 3070 BTX COMPUTER	4243	07/15/2020	200828		Amount	876.00
	176-170-704	MS HOME AND BUSINESS 2019	4243	07/15/2020	200828			265.00
	176-170-704	VIEW SONIC 24 WIDE MONITOR	4243	07/15/2020	200828			149.00
	176-170-704	SHIPPING: SHEPARD PARK	4243	07/15/2020	200828			25.00
176	FUELMAN	202824	08/04/2020	07/29/2020				
	Account Number	Description	Invoice #	Date	P.O.		31.91	
	176-170-525	UNL FUEL	NP58574008	07/27/2020			Amount	
FUND TOTAL 176 Claims		Checks	5 Total	2,104.40	Manual	Held		
							Total	2,104.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MICHAEL BAKER INTERNATIONAL	202832	08/04/2020	07/29/2020			8,036.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	303-301-603	DESIGN SERVICES		1089126	07/15/2020			
FUND TOTAL 303 Claims	to	Checks	1 Total	8,036.72	Manual	Held	Total	8,036.72

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC	202831	08/04/2020	07/29/2020			14,495.00	
	Account Number 304-510-762	Description		Invoice #	Date	P.O.	Amount	
		FINAL DESIGN		7692	07/29/2020			
FUND TOTAL 304 Claims	to	Checks	1 Total	14,495.00	Manual	Held	Total	14,495.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
308	J E BORRIES INC	202833	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	111,200.86	
	308-176-720	CONSTRUCTION 12.1%		1	07/15/2020		Amount	111,200.86
308	J E BORRIES INC	202834	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	88,553.39	
	308-176-720	CONSTRUCTION 41.19%		2	07/28/2020		Amount	88,553.39
FUND TOTAL 308 Claims	to	Checks	2 Total	199,754.25	Manual	Held		Total 199,754.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
350	CALDWELL TANKS INC	202835	08/04/2020	07/29/2020			14,409.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	350-721-707	CONSTRUCTION 100% (-RETN)		8	06/10/2020			
FUND TOTAL 350 Claims	to	Checks	1 Total	14,409.00	Manual			14,409.00
						Held		Total 14,409.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MS STATE DEPT OF HEALTH Account Number 400-651-698	202769	08/04/2020	07/27/2020			22,473.00	
		Description FY20 WATER QUALITY ANALYSIS		Invoice # MS0300004	Date 07/24/2020	P.O.	Amount	22,473.00
400	CABLE ONE INC Account Number 400-650-698	202771	08/04/2020	07/27/2020			71.41	
		Description AUG 2020: #107663106		Invoice # 07162020	Date 07/23/2020	P.O.	Amount	71.41
400	AT&T Account Number 400-650-605	202777	08/04/2020	07/27/2020			245.25	
		Description MONTHLY SERVICE		Invoice # 2284975234	Date 07/14/2020	P.O.	Amount	245.25
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	202779	08/04/2020	07/28/2020			60.00	
		Description CARTER RD WTR TANK 109812001		Invoice # 07152020	Date 07/22/2020	P.O.	Amount	60.00
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	202780	08/04/2020	07/28/2020			2,060.41	
		Description LIFT STATIONS 20649		Invoice # 07152020	Date 07/22/2020	P.O.	Amount	704.04
		400-651-631 LIFT STATIONS 28779		07152020	07/22/2020			86.30
		400-651-631 SCHOONER WELL 20688		07152020	07/20/2020			1,107.42
		400-651-631 LIFT STATIONS 20688		07152020	07/20/2020			162.65
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	202781	08/04/2020	07/28/2020			5,686.65	
		Description LIFT STNS 89627001		Invoice # 07172020	Date 07/23/2020	P.O.	Amount	66.63
		400-651-631 LIFT STNS 89702001		07172020	07/23/2020			27.17
		400-651-631 LIFT STNS 17881		07172020	07/23/2020			2,659.29
		400-651-631 WATER WELLS 17881		07172020	07/23/2020			2,933.56
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	202795	08/04/2020	07/28/2020			8,470.39	
		Description IONIZATION PLANT 99216002		Invoice # 07182020	Date 07/27/2020	P.O.	Amount	261.72
		400-651-631 LIFT STATIONS 17882		07182020	07/27/2020			2,727.02
		400-651-631 WATER WELLS 17882		07182020	07/27/2020			3,924.40
		400-651-631 CITY HALL SOUTH 17882		07182020	07/27/2020			1,557.25
400	AT&T Account Number 400-650-605	202799	08/04/2020	07/28/2020			254.82	
		Description MONTHLY SERVICE		Invoice # 2284972276	Date 07/06/2020	P.O.	Amount	254.82
400	SOUTHERN PIPE & SUPPLY Account Number 400-651-581	202807	08/04/2020	07/28/2020			363.14	
		Description 3X330 SILT FENCE FABRIC (2)		Invoice # 4301635-00	Date 07/10/2020	P.O.	Amount	61.46
		400-651-581 4 SDR26 PVC GASKET PIPE 210FT		4301635-00	07/10/2020	200749		266.70
		400-651-581 2 SCH 40 PVC SXS 1/16 BEND (6)		4301635-00	07/10/2020	200749		34.98

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	C & M ELECTRIC MOTOR SERVICE INC	202810	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	1,636.35	
	400-651-584	3HP SUB PUMP: COTITA LS		12259	07/10/2020	200830	Amount	1,498.60
	400-651-584	CAPACITOR: LS SPARES		12263	07/20/2020	200837		137.75
400	CORE & MAIN LP	202815	08/04/2020	07/28/2020				
	Account Number	Description		Invoice #	Date	P.O.	696.22	
	400-651-583	4PVC S80 UNION HXH 857-040 (12)		M540940	07/13/2020	200686	Amount	473.52
	400-651-583	3PVC S80 UNION HXH 857-030 (7)		M540940	07/13/2020	200686		151.90
	400-651-581	BLUE MARK PAINT (24)		M540940	07/13/2020	200686		70.80
400	ARISTA INFORMATION SYSTEMS INC	202817	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	4,219.97	
	400-650-698	JUN 2020 STATEMENTS		30047	07/15/2020		Amount	1,219.97
	400-650-698	JUN 2020 POSTAGE		1425202007	07/16/2020			3,000.00
400	2018-2019 BOND DEBT SERVICE FUND	202818	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	18,000.00	
	400-900-950	AUG 2020: 2018 BOND DS		08012020	08/01/2020		Amount	18,000.00
400	2018-2019 BOND DEBT SERVICE FUND	202819	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	34,000.00	
	400-900-950	AUG 2020: 2019 BOND DS		08012020	08/01/2020		Amount	34,000.00
400	FUELMAN	202822	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	108.26	
	400-650-525	UNL FUEL		NP58554572	07/20/2020		Amount	108.26
400	SEYMOUR ENGINEERING PLLC	202830	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	515.00	
	400-650-603	DRAINAGE ON MERIDA		7693	07/29/2020		Amount	127.50
	400-650-603	SR MALL PROPERTY UTILITIES		7693	07/29/2020			387.50
400	CONSOLIDATED PIPE & SUPPLY	202836	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	48.00	
	400-651-581	CDI 06 MJ TEE		3701964000	07/09/2020		Amount	48.00
	400-651-581	2004PV MEGALUG (3)		3701964000	07/09/2020			105.00
	400-651-581	CR MEMO: 2004PV MEGALUG (3)		3701964001	07/17/2020			-105.00
400	FUELMAN	202837	08/04/2020	07/29/2020				
	Account Number	Description		Invoice #	Date	P.O.	99.22	
	400-650-525	UNL FUEL		NP58574008	07/27/2020		Amount	99.22
FUND TOTAL 400 Claims		Checks	18 Total	99,008.09	Manual	Held	Total	99,008.09

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	34 Total	65,760.82 Manual	Held	Total	65,760.82
FUND 156 Claims	to	Checks	1 Total	6,496.80 Manual	Held	Total	6,496.80
FUND 171 Claims	to	Checks	1 Total	3,900.00 Manual	Held	Total	3,900.00
FUND 176 Claims	to	Checks	5 Total	2,104.40 Manual	Held	Total	2,104.40
FUND 303 Claims	to	Checks	1 Total	8,036.72 Manual	Held	Total	8,036.72
FUND 304 Claims	to	Checks	1 Total	14,495.00 Manual	Held	Total	14,495.00
FUND 308 Claims	to	Checks	2 Total	199,754.25 Manual	Held	Total	199,754.25
FUND 350 Claims	to	Checks	1 Total	14,409.00 Manual	Held	Total	14,409.00
FUND 400 Claims	to	Checks	18 Total	99,008.09 Manual	Held	Total	99,008.09
Total for all Funds				413,965.08 Manual	Held	Total	413,965.08

Councilwoman Martin made the motion to approve Consent Agenda Items 1-4, as presented. Councilman Vaughan seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 402-2020

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-4, are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 403-2020

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Special Call Council Meeting held July 14, 2020 and the Recessed Council Meeting held July 21, 2020 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 066-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 404-2020

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 2020 in the amount of \$11,449.62 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

AUGUST 2020 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

	100	400	195	130	800	TOTAL	REASON FOR
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
003-11101-000		261.31				261.31	POOL FILL
003-28101-002		478.33				478.33	POOL FILL
011-24001-000		164.38				164.38	POOL FILL
023-13901-005		61.61				61.61	POOL FILL
037-00101-002		358.11		300.00		658.11	LEAK IN LINE
041-14901-000		56.89				56.89	POOL FILL
044-09301-002	109.07	122.28				231.35	THEFT
044-16701-002		138.18				138.18	POOL FILL
047-22901-000		233.37				233.37	LEAK IN LINE
050-12001-002		107.76				107.76	POOL FILL
056-03221-000		51.89				51.89	POOL FILL
065-00701-000		162.53				162.53	POOL FILL
062-13001-000		382.87	140.00			522.87	BUSTED PIPE IN GROUND
065-11401-000		318.86	70.00	200.00	4.90	593.76	BUSTED PIPE IN GROUND
065-19701-000		41.81				41.81	POOL FILL
071-07801-005		315.98				315.98	POOL FILL
074-12401-000		213.21	35.00			248.21	BUSTED PIPE IN GROUND
080-02301-007		68.18				68.18	POOL FILL
080-02301-007		122.37	35.00			157.37	BUSTED PIPE IN GROUND
083-04501-000		27.19				27.19	WATER HEATER
083-09101-008		154.57	35.00			189.57	BATHROOM FAUCET
086-07501-000		79.45				79.45	POOL FILL
086-08301-002		108.88				108.88	POOL FILL
086-10301-000	63.77	71.50				135.27	THEFT
089-00801-000		349.65				349.65	LEAK IN LINE
089-12101-006		102.68				102.68	BATHROOM FAUCET
089-24001-000		215.80		150.00		365.80	BATHROOM FAUCET

092-14701-002	135.82	187.59		50.00		373.41	THEFT
092-12201-000		817.13				817.13	LEAK IN LINE
095-10901-000		498.11				498.11	LEAK IN LINE
098-01801-007		45.33				45.33	POOL FILL
102-17901-000	84.65	94.91				179.56	THEFT
103-24801-000		48.10				48.10	LEAK AT VALVE
105-00301-000	553.74	620.87				1,174.61	THEFT
110-25301-000		54.12				54.12	LEAK AT VALVE
113-21201-000		94.82				94.82	POOL FILL
113-24901-000		423.11				423.11	LEAK IN LINE
113-30501-000		202.94	105.00			307.94	LEAK AT VALVE
116-08501-001		313.76	140.00			453.76	UNDER SLAB
116-13401-000		161.42				161.42	POOL FILL
119-10001-002	86.87	97.40				184.27	THEFT
128-08101-001	156.76	175.75				332.51	THEFT
139-62301-000		389.04				389.04	LEAK IN LINE
TOTAL	1,190.68	8,994.04	560.00	700.00	4.90	11,449.62	
COMPLETED							

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 405-2020

WHEREAS, the City of Gautier has previously entered a contract with Delta Computer Systems, Inc. for computer software customer support; and

WHEREAS, annual renewal is required for continued services under this agreement; and

WHEREAS, the renewal and addendum require an increase in the monthly rate by \$30.00, for a total monthly charge of \$540.00; and

WHEREAS, the City Council hereby finds that contract renewal and approval of the addendum are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addendum to the Computer Software Support Agreement with Delta Computer Systems, Inc. is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 4, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 7/27/2020
Subject: Approval of Delta Computer Systems, Inc. Computer Software Support Agreement Addendum

REQUEST:

City Council approval is requested for an addendum to the Delta Computer Systems, Inc. Computer Software Support Agreement Addendum. The addendum includes an increase of \$30.00. The monthly charge of \$540.00 for the Accounting Software Maintenance, Voter Registration Software Maintenance and Privilege License System Support for the upcoming fiscal year 2020-2021.

BACKGROUND:

Delta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The annual renewal is required to continue services and support.

DISCUSSION:

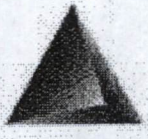
None.

RECOMMENDATION:

City Clerk recommends the renewal of the Delta Computer Systems Software Agreement Addendum.

ATTACHMENTS:

1. Delta Computer Systems Inc Computer Software Support Agreement Addendum



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive
Biloxi, MS 39532
Phone : (228) 388-7688
Fax: (228) 388-7689

Computer Software Support Agreement ADDENDUM

RECEIVED
JUL 24 2020

BY: *ad*

For: CITY OF GAUTIER-CITY CLERK

MSC301

Below is a current list of maintenance/support/web hosting charges for the upcoming fiscal year 10/ 1/2020 These charges will be billed on 9/15/2020 due for payment 10/ 1/2020.

Delta Contract Number	Description	Date of Last Increase	Current Rate	New Rate	Rate Type
169	Accounting Software Maintenance	09/2019	350.00	370.00	
170	Voter Registration Software Maintenance	01/1991	20.00	20.00	
2495	Privilege License System Support	09/2019	140.00	150.00	
IVMCBP03(1)			TOTAL:	510.00	540.00 MONTHLY

Agreed this _____ day of _____, 2020.

CITY OF GAUTIER
County/Office Name

Accepted: Delta Computer Systems, Inc.

Client Signature

Printed Name

TO: CITY OF GAUTIER
ACCOUNTS PAYABLE DEPT.
P.O.BOX 670
GAUTIER MS 39553



Delta Computer Systems, Inc.

Computer Software Support Agreement

Purpose

The purpose of this agreement is to assure you that all software provided by Delta Computer Systems, Inc. (Delta) as listed on the addendum(s) to this agreement is in compliance with applicable laws, rules and regulations as they pertain to the software. As the laws change, Delta will provide updated programs to meet the demands of the legislation.

Delta's Obligations

Delta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The modifications shall be limited to existing licensed software which you have purchased and shall not include new systems. New programs required to meet new, additional requirements shall not be provided under this agreement. For example, if you licensed the magnetic payroll tax reporting system and IRS initiates a change to the method of reporting, the changes will be provided under this agreement. However, if you had not purchased the magnetic reporting software initially, there would be an additional charge for the program.

Problem resolution is handled on a first come first serve basis within a priority group. Priority groups are determined by user need and externally defined deadlines. Completely down systems have priority over operational systems. Externally defined deadlines (IRS, State, Federal, etc.) have priority over non-deadline items. Average response for critical items is two hours or less depending upon the complexity of the request.

All software updates will be delivered to you electronically or by mail depending upon the size and urgency of the update. Delta shall provide installation instructions and/or telephone assistance for loading updates as appropriate. Delta shall not be responsible for maintaining any of your modifications. Corrections of difficulties or defects traceable to your errors or system changes will be billed at triple the standard rate.

Client's Obligations

Client shall inform Delta as soon as reasonably possible as to the nature and impact of upcoming legislative changes that affect the software system. Client shall provide copies of all pertinent documentation and shall assist Delta in understanding the new requirements and developing a method of meeting the requirements. During the term of the software support agreement, Client shall at Client's expense, provide Delta with secure telnet and ftp internet access to Client's server from Delta's server for the purpose of diagnosing problems and to facilitate software updates.

General Terms

This contract shall commence on the first day of delivery of the software or upon acceptance of the addendum(s) by both parties and shall remain in effect for one year. Fees for software support shall be payable monthly or annually in advance. A penalty of 1.5 percent per month of the outstanding balance will be assessed to accounts that remain past due more than 60 days. Delta reserves the right to withhold services for any account which is past due more than 60 days.

Client shall be responsible for all incidental costs such as mail, telephone, travel and subsistence in connection with support services.

Client shall use Delta's prescribed reporting procedures to outline software problems.

Either party may terminate this agreement after a 60 day written notice and payment of all outstanding amounts due.

This agreement shall automatically renew at each annual period. Delta reserves the right to modify its fees by providing notice of such 60 days prior to the renewal period.

Services provided by Delta that are above and beyond the scope of this agreement shall be billable at Delta's current rate at the time such services are rendered.

This agreement is binding on, the parties hereto and their successors, and to Seller's assigns, sub-lessees and transferees.

Agreed this _____ day of _____, _____

CITY OF GAUTIER

Client Name

Client Signature

Printed Name

Accepted: Delta Computer Systems, Inc.
1085 Tommy Munro Drive
Biloxi, MS 39532

Councilman Colledge made the motion to enter close session to determine if executive session was necessary and proper. **Councilman Jackson** seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to enter executive session to discuss JCUA litigation and personnel matter relating to the city clerk position. **Councilwoman Martin** seconded the motion. The vote was carried unanimously.

The City Attorney announced the reasons for executive session to the public

Councilman Colledge made the motion to file supplemental ethics violation. **Councilman Jackson** seconded the motion. The vote was carried by majority. Those in favor were Councilmembers Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Those who opposed were Mayor Phil Torjusen and Councilwoman Mary Martin.

Councilman Colledge made the motion to return to open session. **Councilman Anderson** seconded the motion. The vote was carried unanimously.

Councilman Vaughan made the motion to Recess until August 18, 2020 at 6:30 pm. **Councilwoman Martin** seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

August 18, 2020
**Resolution approving the continuation of a
Declaration of Local Emergency pertaining to
COVID-19.**

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 ext. 302

**Summary Explanation: Resolution approving the continuation of a Declaration of Local
Emergency pertaining to COVID-19 until further notice.**

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

August 18, 2020
Receive July 2020 Privilege License Reports

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 ext. 302

Summary Explanation: Receive July 2020 Privilege License Reports

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
----------	--------------------------	--------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	----------	--------------------------

Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
----------	--------------------------	--------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	----------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for July 2020 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

		City of Gautier		
		Business Registry		
		Jul-20		
<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
772	2021-06-0006898	G.T. Enterprises	\$22.00	Delinquent
1368	2021-05-0006899	Brock Services	\$22.20	Delinquent
1614	Closed	CBD Medical Center	\$0.00	Closed
1555	2021-05-0006900	All God's Children Learning Center	\$22.00	Delinquent
1651	2021-07-0006901	Duke Land Surveying	\$20.00	New Business
1330	2021-07-0006902	Circle K Stores	\$95.00	Current
1606	2021-07-0006903	MS Coast Garment Printing	\$20.00	Current
1325	2021-06-0006904	CVS Pharmacy	\$407.00	Delinquent
1525	2021-07-0006905	Casual Cuts	\$20.00	Current
1652	2021-07-0006906	Studio 92 Salon & Spa	\$20.00	New Business
611	2021-06-0006907	Crown of Glory Beauty Salon	\$22.00	Delinquent
1590	2021-07-0006908	Merchants & Marine Bank	\$30.00	Current
896	2021-02-0006909	A.L.L. Plumbing	\$22.80	Delinquent
653	2021-07-0006910	College Villa Apartments	\$20.00	Current
1363	2021-04-0006911	Templet Towing & Transport	\$22.40	Delinquent
1541	2021-04-0006912	Just 1 More	\$56.00	Delinquent
1653	2021-07-0006913	Killer Krab & Seafood (New Location)	\$45.00	Current
998	2121-07-0006914	Hanger Prosthetics & Orthotics	\$20.00	Current
1586	2021-06-0006915	Larry Wilson Dental	\$22.00	Delinquent
654	2021-07-0006916	Delo's Heavenly House of Coffee	\$20.00	Current
1654	2021-07-0006917	Peace of Mind Homecare Services	\$20.00	Current
1444	2021-08-0006918	Jelly Doughnuts & Kolaches	\$20.00	Current
685	2021-08-0006919	C. West Realty	\$20.00	Current
1373	2021-07-0006920	National Entertainment Network	\$70.00	Current
1003	2021-07-0006921	AD2 Marketing & Consulting	\$20.00	Current
1092	2021-08-0006922	The Disability Consulting Clinic	\$20.00	Current
1494	2021-08-0006923	Magnolia Oaks Apartments	\$30.00	Current
1327	2021-07-0006924	Dollar General	\$70.00	Current
924	2021-07-0006925	Furlan's Marine	\$39.00	Current
88	Closed	Attorney Barbara Harvey	\$0.00	Closed
1445	2021-08-0006926	A.M.P. Designs	\$20.00	Current
389	2021-04-0006927	Advanced Security	\$22.40	Delinquent
1381	2021-08-0006928	Deaconess Home Care	\$141.00	Current
1210	2021-03-0006929	Kingdom Lawn Care	\$22.60	Delinquent
1276	2021-08-0006930	Ice Cream & More	\$20.00	Current
1607	2021-07-0006931	Patrick's Fine Spirits	\$45.00	Current
1162	Closed	Coral Boutique	\$0.00	Closed
1655	2021-07-0006932	MPC Gautier Walk -In Clinic	\$20.00	New Business
1443	2021-08-0006933	Austin Life Consultants	\$20.00	Current
1002	2021-07-0006934	Stuart's Spicy Business	\$20.00	Current
1496	2021-08-0006935	Triples J's Auto Repair	\$20.00	Current
778	2021-07-0006936	Collision Depot	\$20.00	Delinquent
		Total	\$1,608.40	
		New Business		3
		Transient Vendor		0
		Closed Business		3
		Delinquent Renewals Issued		12

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

August 18, 2020
Approval of a Business Service Agreement with
Sparklight for Shepard State Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a Business Service Agreement with Sparklight for Shepard State Park

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the Shepard Park Welcome Center is nearing completion and will need internet for the cabin; and

WHEREAS, Sparklight will incur the construction infrastructure cost associated with running internet to the cabin; and

WHEREAS, the City will enter into a 36-month term for internet services at a rate of \$255.23 monthly, lease a modem for \$8.99 monthly, and 4 Wi-Fi extenders for \$23.80 monthly; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Business Service Agreement with Sparklight for Shepard State Park is hereby approved, contingent upon general counsel's review and/or revisions relating to legal requirements.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 8/11/2020
Subject: Authorization to approve a Business Service Agreement with Sparklight for Shepard State Park

REQUEST:

The Recreation Department requests City Council authorization to approve a Business Service Agreement with Sparklight for internet service for Shepard State Park.

BACKGROUND:

The Shepard Park Welcome Center is nearing completion and we are now to the phase of getting ready to move offices to the welcome center and will need internet for the cabin.

DISCUSSION:

Sparklight will incur the construction infrastructure cost associated with running internet to the cabin. The City will enter into a 36-month term for internet service at a rate of \$255.23 monthly and will lease a modem for \$8.99 monthly and 4 Wi-Fi extenders for \$23.80 monthly.

RECOMMENDATION:

The Recreation Department recommends that City Council approve a Business Service Agreement with Sparklight for internet service for Shepard State Park

City Council May:

1. Approve a Business Service Agreement with Sparklight for internet service for Shepard State Park
2. Not approve a Business Service Agreement with Sparklight for internet service for Shepard State Park.

ATTACHMENTS:

1. Sparklight Quote_Document_-Q-81014 (1)

		Business Service Agreement	
		Date: 8/6/2020 2:00 PM	
Sparklight Business Account Rep:		Jeffery Marion	Sparklight System Address:
Phone Number:		(228)323-1060	210 E Earll Drive
Fax Number:			Phoenix, AZ 85012
Customer Information		Authorized Customer Representative	
Company Name:	Shepard State Park	Full Name:	Sherry Farabee
Street Address:	1034 Graveline Rd.	Billing Telephone:	228-497-8000 x304
City/State/Zip:	Gautier, MS, 39553	Fax:	
Billing Address:	PO Box 670	Contact Number:	228-497-8000 x304
City/State/Zip:	Gautier, MS 39553	Email:	sfarabee@gautier-ms.gov
Sparklight Account#			

Taxes and Fees Not Included

Service

Service Description	Quantity
Business Internet 300	1
Business Wi-Fi	1
Installation Charge(May Include Construction):	\$50.00
Term (In Months):	36
Total:	\$255.23

Equipment

Description	Quantity	Unit Price	Total Fee
Modem Lease	1	\$8.99	\$8.99
Wi-Fi Extender	4	\$5.95	\$23.80

Special Conditions

Customer acknowledges that Cable One, Inc. d/b/a Sparklight Business ("Sparklight") will incur significant construction costs processing this service order. Customer agrees to reimburse Sparklight for all of its construction costs if Customer terminates service before the end of the contract term. If Customer cancels the contract before the construction has been completed and service initiated, Customer will reimburse Sparklight for its construction costs, that are estimated at \$3,697.50, incurred up to the date of cancellation.

Agreement

THE SERVICE CHARGES AND FEES TOTAL \$255.23 PER MONTH FOR THE DURATION OF THE INITIAL TERM AND MAY BE REVISED AFTERWARD. THOUGH VIDEO SERVICE FEES MAY BE INCREASED, HSD AND PHONE SERVICE

FEES WILL NOT BE INCREASED DURING THE TERM. SEPARATELY, THE EQUIPMENT FEES MAY BE REVISED. ALL SERVICE CHARGES ARE SUBJECT TO ADDITIONAL APPLICABLE LOCAL, STATE AND FEDERAL TAXES, FEES OR SURCHARGES AS REQUIRED OR PERMITTED BY LAW.

By signing below, Customer represents and warrants to Sparklight that Customer has the authority to execute, deliver, and agrees to be bound by and comply with the terms of this Business Services Agreement and the General Terms and Conditions available at <https://business.sparklight.com/legal/general-terms>, which are incorporated herein by this reference (the "General Terms"). THE GENERAL TERMS INCLUDE AN ARBITRATION SECTION, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THE BUSINESS SERVICES AGREEMENT THROUGH ARBITRATION, AND BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP CERTAIN RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY. Sparklight may accept this Business Services Agreement by (a) countersigning below; or (b) commencing to deliver the Service(s) specified in this Business Services Agreement.

Customer Authorized Signature

Name (Print)

Date

**CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet**

Council Meeting:

August 18, 2020

Title:

**Approval of water and sewer adjustments dated
August 2020 in the amount of \$12,949.29.**

Introduced by:

Contact Person/Telephone

Cynthia Russell 497- 8000 ext. 302

Summary Explanation: Approval of water and sewer adjustments dated August 2020 in the amount of \$12,949.29.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2020

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 2020 in the amount of \$12,949.29 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

AUGUST 2020 UTILITY ADJUSTMENTS #2

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

	100	400	195	130	800	TOTAL	REASON FOR
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
005-11201-001		121.73				121.73	POOL FILL
005-13601-002		76.41				76.41	POOL FILL
007-02701-001		238.74				238.74	POOL FILL
011-10401-000		209.70				209.70	OUTSIDE FAUCET
013-25701-000		82.60				82.60	POOL FILL
013-71801-001	341.92	758.88				1,100.80	THEFT
015-17001-000		105.36				105.36	POOL FILL
019-49401-000		62.62				62.62	POOL FILL
025-17601-000		111.65				111.65	POOL FILL
062-20601-000		7,439.68		3,400.00		10,839.68	PIPE BURST
TOTAL	341.92	9,207.37	0.00	3,400.00	0.00	12,949.29	

COMPLETED

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

August 18, 2020
Approval of Amendment 1 to the Tri-Party Agreement for
Commercial Redevelopment Incentive Grant and Related
Services

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approval of Amendment 1 to the Tri-Party Agreement for Commercial Redevelopment Incentive Grant and Related Services located at 2029 Hwy 90, Gautier, MS 39553

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City has authority to appropriate and provide to SMPDD such sums as it deems necessary and desirable pursuant to Miss. Code Ann. § 17-19-1; and

WHEREAS, the City approved a Resolution, which adopted the Tri-Party Agreement for Commercial Incentive Grant and Related Services on January 16, 2018; and

WHEREAS, SMPDD and ERM entered into a Program Agreement for Commercial Redevelopment Incentive Grant and Related Services on February 13, 2018 which set the terms and conditions of the administration of the commercial redevelopment incentive grant related to the Redevelopment Project; and

WHEREAS, the Tri-Party Agreement and Program Agreement allow for the transference of ownership for purposes of the Commercial Redevelopment Incentive Grant; and

WHEREAS, it is a requirement for the City and SMPDD to authorize such conveyance, that the party to which the Redevelopment Project is conveyed, transferred or assigned will assume the rights, duties and obligations of ERM; and

WHEREAS, ERM requests to transfer ownership of the Redevelopment Project to 2029 Gautier MS LLC, a Mississippi Limited Liability Company; and

NOW THEREFORE, BE IT ORDERED by the Mayor and City Council of the City of Gautier, Mississippi that the Amendment 1 to the Tri-Party Agreement for Commercial Redevelopment Incentive Grant and Related Services is hereby approved.

NOW THEREFORE, BE IT FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 18, 2020.

AMENDMENT 1
TRI-PARTY AGREEMENT
FOR COMMERCIAL REDEVELOPMENT INCENTIVE GRANT
AND RELATED SERVICES

This Amendment 1 to the Tri-Party Agreement for Commercial Redevelopment Incentive Grant and Related Services is entered into as of the ____ day of _____, 2020, by and among the City of Gautier (hereinafter, "City"), ERM Properties, LLC (hereinafter, "ERM"), Southern Mississippi Planning and Development District, Inc. (hereinafter, "SMPDD") and 2029 Gautier MS LLC, a Mississippi limited liability company ("New Owner"). Each above entity is a "Party" and collectively they shall be referred to as the "Parties".

WHEREAS, Amendment 1 is regarding the transference of ownership of the commercial property located at 2029 Highway 90, Gautier, Mississippi 39553 (the "Redevelopment Project"); and

WHEREAS, the City approved Resolution Number 006-2018 which adopted the Tri-Party Agreement for Commercial Redevelopment Incentive Grant and Related Services (herein the "Tri-Party Agreement") on the 16th day of January, 2018; and

WHEREAS, SMPDD and ERM entered into a Program Agreement for Commercial Redevelopment Incentive Grant and Related Services dated February 13, 2018 (the "Program Agreement") which set forth the terms and conditions of the administration of the commercial redevelopment incentive grant related to the Redevelopment Project; and

WHEREAS, the Tri-Party Agreement and Program Agreement allow for the transference of ownership for purposes of the Commercial Redevelopment Incentive Grant, granted that prior written consent occurs between the Parties to the conveyance, transfer or assignment, which consent shall not be unreasonably withheld; and

WHEREAS, it is a requirement for the City and SMPDD to authorize such conveyance, transfer or assignment, that the party to which the Redevelopment Project is conveyed, transferred or assigned will assume the rights, duties and obligations of ERM; and

WHEREAS, in the event the Redevelopment Project is leased by an entity other than Harbor Freight Tools, the City's obligations under this Amendment 1 and the adopted Tri-Party Agreement shall automatically terminate; and

WHEREAS, ERM wishes to transfer ownership of the Redevelopment Project to the following party:

2029 Gautier MS LLC, a Mississippi limited liability company

Mailing Address
P.O. Box 331645
Miami, Florida 33233

Physical Address

15343 SW 37 St.
Davie, Florida 33331

NOW THEREFORE, the Parties agree as follows:

1. Subject to the actual assignment, conveyance or transference of the Redevelopment Project by ERM to New Owner, New Owner agrees to maintain the Representations and Responsibilities set forth in the Tri-Party Agreement and Program Agreement associated with the Redevelopment Project, and assume the duties and obligations of ERM under the Tri-Party Agreement and Program Agreement.

2. With the adoption of Amendment 1 to the Tri-Party Agreement the City and SMPDD consent and agree to the assignment, conveyance or transference of the Redevelopment Project from ERM to New Owner.

3. In the event the assignment, conveyance or transference of the Redevelopment Project By ERM to New Owner does not occur for any reason, the terms and conditions of the Tri-Party Agreement and the Program Agreement (including ERM's right to Grant Awards as defined in the Program Agreement) shall remain in full force and effect and unmodified.

[SIGNATURES ON FOLLOWING PAGE]

AGREED:

City of Gautier:

DATE: _____

By: Paula Yancey, City Manager

ERM Properties, LLC:

DATE: _____

By: Ryan Markle, Member

Southern Mississippi Planning and Development District, Inc.

DATE: _____

By: Leonard Bentz, Executive Director

New Owner: 2029 Gautier MS LLC

DATE: _____

By: Maria Colon, Manager

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
August 18, 2020**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
