AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 3, 2020 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Offices will be closed Monday, November 11th in observance of Veterans Day.

2. Offices will be closed November 26th and November 27th in observance of Thanksgiving Day.

IV. Presentation Agenda

1. Wounded Warriors Project Presentation

V. Business Agenda

1. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. Consent Agenda (All items approved in one motion)

1. Reappointment of Susan Parol to the Civil Service Commission

2. Approval to renew the Professional Services Agreement with Syscon

3. **Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**

4. **Approval of water and sewer adjustments dated November 2020 in the amount of $16,730.41.**

5. **Authorization for the Chief LPA official to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project**

6. **Authorization to approve and ratify the Proclamation of Local Emergency and Continuation Thereof relating to Tropical Storm Zeta**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Recess until November 17, 2020 at 6:30pm
www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
November 3, 2020

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Offices will be closed November 11th in observance of Veterans Day**
2. **Offices will be closed November 26th and November 27th in observance of Thanksgiving Day.**

NOTES:

STATE OF MISSISSIPPI

Office of the Governor

PROCLAMATION

WHEREAS, under the provisions of Miss. Code Ann. Section 3-3-7(1), Veteran's Day is declared a legal holiday in the State of Mississippi; and

WHEREAS, Veteran's Day annually falls on November 11, which is on Wednesday this year; and

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution and laws of the State of Mississippi, do hereby make known that offices of the State of Mississippi shall be closed on Wednesday November 11, 2020, in further observance of Veteran's Day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 22nd day of October in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fifth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

STATE OF MISSISSIPPI

Office of the Governor

PROCLAMATION

WHEREAS, pursuant to Miss. Code Ann. Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states:

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 26, 2020, in observance of THANKSGIVING DAY; on Friday, December 25, 2020, in observance of CHRISTMAS DAY; and on Friday, January 1, 2021, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 27, 2020, in further observance of the Thanksgiving holiday, on Thursday, December 24, 2020, in further observance of Christmas and on Thursday, December 31, 2020, in further observance of New Year's Day; and to staff their respective agencies as needed during the Thanksgiving holiday and Christmas and New Year's season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fifth.

Tate Reeves

TATE REEVES
GOVERNOR

BY THE GOVERNOR

Michael Watson

MICHAEL WATSON
SECRETARY OF STATE

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
October 20, 2020

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. **Wounded Warriors Project Presentation**

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting: November 3, 2020
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

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MAYOR

ATTEST:

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CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2020.

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QUEITA     GLMCLM17 10/28/2020 09:12  Gautier Current Purchasing                                                    PAGE      1
                                                 Docket of Claims
                                        Release date from 11/03/2020 thru 11/03/2020

                                                Trans  Release    Claim      Claim    Check      Claim
Fund    Name of Claimant                          #      Date      Date      Number   Number     Amount      Approved/Disapproved
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001   CINTAS CORPORATION NO 2                   210164 11/03/2020 10/20/2020                        390.35
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-205-535     MAINTENANCE                  4060443955 09/02/2020                          78.07
                     001-205-535     MAINTENANCE                  4061178297 09/10/2020                          78.07
                     001-205-535     MAINTENANCE                  4061727759 09/17/2020                          78.07
                     001-205-535     MAINTENANCE                  4062413293 09/23/2020                          78.07
                     001-205-535     MAINTENANCE                  4063031947 09/30/2020                          78.07

001   GLOBALSTAR                                210169 11/03/2020 10/23/2020                         88.99
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-092-605     MONTHLY SERVICE              0007008123 10/16/2020                          88.99

001   C SPIRE WIRELESS                          210170 11/03/2020 10/23/2020                        512.84
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-100-605     POLICE CELLS                 0032680896 09/12/2020                         512.84

001   FUELMAN                                   210174 11/03/2020 10/22/2020                      2,015.91
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-090-525     UNL FUEL                     NP58989945 10/12/2020                          43.12
                     001-100-525     UNL & DSL FUEL               NP58989945 10/12/2020                       1,636.12
                     001-161-525     UNL & DSL FUEL               NP58989945 10/12/2020                         221.54
                     001-170-525     UNL FUEL                     NP58989945 10/12/2020                          71.30
                     001-205-525     UNL FUEL                     NP58989945 10/12/2020                          43.83

001   FUELMAN                                   210176 11/03/2020 10/22/2020                      2,022.81
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-090-525     UNL FUEL                     NP59011248 10/19/2020                          27.50
                     001-100-525     UNL & DSL FUEL               NP59011248 10/19/2020                       1,532.42
                     001-161-525     UNL & DSL FUEL               NP59011248 10/19/2020                         349.59
                     001-170-525     UNL FUEL                     NP59011248 10/19/2020                          74.92
                     001-205-525     UNL & DSL FUEL               NP59011248 10/19/2020                          38.38

001   AT&T                                      210185 11/03/2020 10/22/2020                      3,227.34
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-092-605     MONTHLY SERVICE              2284978000 10/14/2020                       3,227.34

001   FOSTERS A/C & HEATING INC                 210204 11/03/2020 10/26/2020                        316.00
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-100-635     FREON LEAK: ADD 2LBS         W1075445   10/12/2020                          60.00
                     001-100-635     DISC FREON-WHILE LOCATE LEAK W1075445   10/12/2020                         -34.00
                     001-100-635     BLOW OUT/CLN RUSTED DRAIN PAN W1075609  10/20/2020                         290.00

001   MUNICIPAL EMERGENCY SERVICES INC          210205 11/03/2020 10/26/2020                        207.50
                   Account Number     Description                 Invoice #    Date     P.O.      Amount
                     001-161-639     SERVICE: BATTERY OP SPREADER IN1506320  10/09/2020                         185.00
                     001-161-639     PINT HYDRAULIC FLUID         IN1506320  10/09/2020                          22.50
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                                                          Trans  Release    Claim      Claim    Check       Claim
Fund     Name of Claimant                                   #      Date      Date      Number   Number      Amount     Approved/Disapproved
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001   MS MUNICIPAL LEAGUE                               210206 11/03/2020 10/26/2020                             25.00  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-100-681      CMO WEBINAR CLASS: D SELOVER     32018        10/14/2020                                25.00

001   SPARKLIGHT                                        210210 11/03/2020 10/26/2020                             83.32  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-161-698      NOV 2020: NFD #122024383         10162020     10/23/2020                                83.32

001   SPARKLIGHT                                        210211 11/03/2020 10/26/2020                             83.32  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-161-698      NOV 2020: CFD #122024086         10162020     10/23/2020                                83.32

001   SPARKLIGHT                                        210212 11/03/2020 10/26/2020                             83.32  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-161-698      NOV 2020: SFD #122025091         10162020     10/23/2020                                83.32

001   SCOTT ANKERSON, CUSTODIAN                         210215 11/03/2020 10/21/2020                            131.28  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-090-559      VINYL FOR TRUCKS                 11212019     11/21/2019                                 9.63
                    001-090-559      LABELS (PLANNING COM)            12082019     12/08/2019                                 4.19
                    001-090-500      TAPE (CODE ENFORCEMENT)          12102019     12/10/2019                                 3.48
                    001-090-500      BINDER (PLANNING COM)            12302019     12/30/2019                                 5.08
                    001-090-559      CLEANING VAN (COUNCIL MML)       01132020     01/13/2020                                 3.00
                    001-090-500      STAMP (CODE ENFORCEMENT)         01082020     01/08/2020                                 8.99
                    001-090-559      SANITIZER (CODE ENFORCEMENT)     01152020     01/15/2020                                 7.47
                    001-090-500      COPY STAMP                       01152020     01/15/2020                                 7.99
                    001-090-500      TAPE(CODE)PENS(PLANNING)         01212020     01/21/2020                                 5.62
                    001-090-559      HIGHLIGHTERS/DESK ORGANIZER      06292020     06/29/2020                                21.72
                    001-090-559      FILE FOLDERS                     07262020     07/26/2020                                 9.08
                    001-090-559      PENS                             07202020     07/20/2020                                 6.67
                    001-090-500      FLOWERS LARRY MORAN              08042020     08/04/2020                                38.36

001   AT&T                                              210216 11/03/2020 10/26/2020                             34.40  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-100-699      NCIC TELECOM                     2284970262 10/14/2020                                  34.40

001   AT&T                                              210217 11/03/2020 10/26/2020                            164.91  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-092-605      MONTHLY SERVICE                  2284977070 10/14/2020                                 164.91

001   AT&T                                              210218 11/03/2020 10/26/2020                            388.92  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-092-605      MONTHLY SERVICE                  2284972172 10/14/2020                                 388.92

001   DANIEL SELOVER, CUSTODIAN                         210219 11/03/2020 10/21/2020                            433.91  ________________
                   Account Number      Description                     Invoice #    Date     P.O.           Amount
                    001-100-559      OFFICER OF THE YR PLATE          03062020     03/06/2020                                 5.35
                    001-100-559      DISINFECTANT SPRAY (6)           03162020     03/16/2020                                12.84
                    001-100-559      ENGRAVE RIFLE                    03182020     03/18/2020                                20.00
                    001-100-559      GAL PUNCH (3), GAL WATER (2)     03202020     03/20/2020                                 7.44
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                                                     Docket of Claims
                                           Release date from 11/03/2020 thru 11/03/2020

                                                 Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date     Number   Number     Amount     Approved/Disapproved
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001   DANIEL SELOVER, CUSTODIAN                 210219 11/03/2020 10/21/2020                          433.91 (CONTINUED)
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    001-100-500       HAND SANITIZER                 03312020   03/31/2020                       29.96
                    001-100-559       1 TAG UNDERCOVER               04062020   04/06/2020                       33.25
                    001-100-559       11 KEYS                        04212020   04/21/2020                       43.61
                    001-100-559       PLAQUE CAPT WILSON             05282020   05/28/2020                       40.00
                    001-100-559       CAR TAG                        06052020   06/05/2020                       49.25
                    001-100-559       CAR TAG                        06222020   06/22/2020                       49.25
                    001-100-559       CAR TAG                        07162020   07/16/2020                       37.25
                    001-100-500       DVD+R (PK 100)                 07162020   07/16/2020                       32.09
                    001-100-559       KEYS 5                         08182020   08/18/2020                       22.50
                    001-100-559       CAR TAG                        09172020   09/17/2020                       46.75
                    001-100-559       POSTAGE                        09242020   09/24/2020                        4.37

001   LOCAL GOVERNMENT SERVICES LLC             210224 11/03/2020 10/27/2020                        2,946.00 _________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    001-021-601       FF SERVS: CENTERPOINT          1887       10/23/2020                    2,200.00
                    001-021-601       FF - LEGAL SERVS: CENTERPOINT  1887       10/23/2020                      746.00

001   MSC 7511                                  210227 11/03/2020 10/27/2020                          302.02 _________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    001-100-699       FNK100-01 RENTAL FEE           INV3903784 10/19/2020                      169.58
                    001-100-699       MPC2504EX USAGE: B/W           INV3903784 10/19/2020                        8.24
                    001-100-699       MPC2504EX USAGE: COLOR         INV3903784 10/19/2020                      124.20

001   ALABAMA MEDIA GROUP                       210230 11/03/2020 10/27/2020                           76.88 _________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    001-040-615       AD:ORDINANCE 253-2020 ADOPTED  0009724749 10/04/2020   200985              59.84
                    001-090-615       PUBLIC NOTICE: GPC 20-22 CU    0009760151 10/18/2020   210071              17.04

001   CAN'T MISS EMBROIDERY                     210231 11/03/2020 10/27/2020                           72.00 _________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    001-100-699       EMBROIDER GPD BADGE (6)        24686      09/14/2020   200989              45.00
                    001-100-699       EMBROIDER GAUTIER POLICE (6)   24686      09/14/2020   200989              27.00

001   REYNOLDS WHOLESALE CO                     210232 11/03/2020 10/27/2020                        1,166.04 _________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    001-170-559       38X58 CAN LINERS 100/CS (6)    67686      10/20/2020   210070             197.70
                    001-170-559       30X39 CAN LINERS 100/CS (4)    67686      10/20/2020   210070              87.80
                    001-170-559       24X32 CAN LINERS 500/CS (2)    67686      10/20/2020   210070              45.90
                    001-170-559       CS MF BROWN TOWELS (3)         67686      10/20/2020   210070              59.85
                    001-170-559       HS TISSUE 96 ROLLS/CS (2)      67686      10/20/2020   210070              81.00
                    001-170-559       JUMBO JR TISSUE 12/CS (6)      67686      10/20/2020   210070             153.00
                    001-170-559       12/8" BROWN TOWELS (6)         67686      10/20/2020   210070             143.70
                    001-170-559       PF LATEX GLOVES 100CT BOX (2)  67686      10/20/2020   210070             139.00
                    001-170-559       ODO BAN 4 GAL/CS (2)           67686      10/20/2020   210070             103.92
                    001-170-559       VB BLEACH 6 GAL/CS (2)         67686      10/20/2020   210070              29.90
                    001-170-559       32OZ TRIGGER SPRAY BOTTLE (8)  67686      10/20/2020   210070              11.92
                    001-170-559       POWER PLUNGER                  67686      10/20/2020   210070               7.95
                    001-170-559       PLASTIC HANDLE BROOM           67686      10/20/2020   210070               7.95
                    001-170-559       LOBBY DUST PAN                 67686      10/20/2020   210070              16.95
                    001-170-559       CS SOAP FOR DISPENSER          67686      10/20/2020   210070              79.50
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                                                   Docket of Claims
                                        Release date from 11/03/2020 thru 11/03/2020

                                            Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                     #      Date      Date      Number   Number     Amount      Approved/Disapproved
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001    STAPLES BUSINESS ADVANTAGE DEPT ATL       210236 11/03/2020 10/27/2020                      579.69  ______________________
                Account Number        Description                   Invoice #    Date     P.O.      Amount
                 001-022-500          PLASTIC BINDING SPINES 25PK   3458670915 10/07/2020  210021                    1.73
                 001-040-500          FOLDER LEGAL PINK 100/BX (4)  3458737856 10/08/2020  210021                  160.88
                 001-040-500          BIC BP MED BLACK PEN 60PK     3458737856 10/08/2020  210021                    3.99
                 001-022-500          MONTHLY EXPAND FILE LETTER    3458737856 10/08/2020  210021                   11.79
                 001-040-500          FILE FOLDERS RED LETTER 24PK  3458936865 10/10/2020  210042                    5.94
                 001-040-500          FILE POCKET 3.5 LEGAL 25PK    3458936865 10/10/2020  210042                   24.99
                 001-040-500          BIC HIGHLIGHTER PINK 12/BX    3458936865 10/10/2020  210042                    4.02
                 001-040-500          BIC HIGHLIGHTER ORANGE 12/BX  3458936865 10/10/2020  210042                    4.02
                 001-040-500          LEXMARK CS417 MAGENTA TONER   3458936865 10/10/2020  210042                  103.22
                 001-040-500          LEXMARK 71B1OYO YEL TONER     3458936865 10/10/2020  210042                  103.72
                 001-040-500          LEXMARK CS417 BLACK TONER HY  3458936865 10/10/2020  210042                  135.95
                 001-040-500          RECEIPT BOOK 3"X8" 2 PART (3) 3458936865 10/10/2020  210042                   19.44

001    CITY ELECTRIC SUPPLY CO                   210238 11/03/2020 10/27/2020                      893.58  ______________________
                Account Number        Description                   Invoice #    Date     P.O.      Amount
                 001-201-637          FERRAZ TR100R FUSE (2)        PAS/068869 10/19/2020  210066                   46.38
                 001-201-637          C-H DG223NRB 100A 240A NMA3R  PAS/068869 10/19/2020  210066                  139.00
                 001-201-637          UAP7040 200A 4T METER SOCKET  PAS/068869 10/19/2020  210066                   59.95
                 001-201-637          A7517 2"HUB STANARD RL OPENING PAS/068869 10/19/2020  210066                  10.09
                 001-201-637          DS125H1 1-1/4 PLATE TYPE HUB  PAS/068869 10/19/2020  210066                   17.29
                 001-201-637          PVC-F TA20 2 TERMINAL ADAPTER PAS/068869 10/19/2020  210066                    1.19
                 001-201-637          GRD ROD GALV 5/8X8 (2)        PAS/068869 10/19/2020  210066                   19.34
                 001-201-637          TPZ ELEC 5/8" GRD ROD CLAMP(2) PAS/068869 10/19/2020  210066                   4.63
                 001-201-637          BARE-SD-4-SOL 1000 REEL (14)  PAS/068869 10/19/2020  210066                   11.17
                 001-201-637          PIPE 2" PVC SCH 80 (10)       PAS/068869 10/19/2020  210066                   29.90
                 001-201-637          TPZ ELEC 2" SE CAP CLAMP-ON   PAS/068869 10/19/2020  210066                   10.51
                 001-201-637          TPZ ELEC 2" RIGID 2 STRAP (3) PAS/068869 10/19/2020  210066                    1.95
                 001-201-637          THHN-3/0-BLK-19STR-CU (40)    PAS/068869 10/19/2020  210066                  132.80
                 001-201-637          THHN-2-BLK-19STR-CU2 (200)    PAS/068869 10/19/2020  210066                  289.40
                 001-201-637          THHN-6-GRN-19STR-CU (50)      PAS/068869 10/19/2020  210066                   27.84
                 001-201-637          PVC125 1-1/4 PVC SCH 40 (40)  PAS/068869 10/19/2020  210066                   53.98
                 001-201-637          PVC-F 1-1/4 90D ELBOW W/BE(2) PAS/068869 10/19/2020  210066                    4.32
                 001-201-637          PVC-F 1-1/4 TERML ADAPTER (4) PAS/068869 10/19/2020  210066                    3.00
                 001-201-637          TPZ ELEC 1-1/4  LOCKNUT (4)   PAS/068869 10/19/2020  210066                    1.36
                 001-201-637          TPZ ELEC 1-1/4 PLASTIC BUSH(4) PAS/068869 10/19/2020  210066                   1.20
                 001-201-637          PVC-F CP12 1-1/4 COUPLING (2) PAS/068869 10/19/2020  210066                    1.10
                 001-201-637          PVC-F CEM20 QUART PVC CEMENT  PAS/068869 10/19/2020  210066                   12.00
                 001-201-637          0210-9879 1/4X1 FENDER WASHER PAS/068869 10/19/2020  210066                    7.59
                 001-201-637          0210-9396 10X1-1/4 HEX WASH   PAS/068869 10/19/2020  210066                    7.59

001    GEO PAVE                                  210239 11/03/2020 10/27/2020                    4,960.00  ______________________
                Account Number        Description                   Invoice #    Date     P.O.      Amount
                 001-201-698          REPR BAYOU PIERRE BRIDGE      G-20-186   10/12/2020  201013                4,960.00

001    BARNEYS POLICE AND HUNTING SUPPLIES       210240 11/03/2020 10/27/2020                       73.99  ______________________
                Account Number        Description                   Invoice #    Date     P.O.      Amount
                 001-100-535          DUTY BELT SAM BROWNE          55124      10/19/2020  210049                   65.99
                 001-100-535          SHIPPING                      55124      10/19/2020  210049                    8.00
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QUEITA     GLMCLM17 10/28/2020 09:12  Gautier Current Purchasing                                                        PAGE     5
                                                        Docket of Claims
                                             Release date from 11/03/2020 thru 11/03/2020
                                                 Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date     Number   Number     Amount     Approved/Disapproved
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001   ENGEL ELECTRIC LLC                        210241 11/03/2020 10/27/2020                          380.00 __________________
                   Account Number       Description                  Invoice #   Date    P.O.      Amount
                    001-170-634       LABOR: CITY PARK PIER LIGHTS   210065    10/21/2020   210065               380.00

001   INSITE SOLUTIONS LLC                      210243 11/03/2020 10/27/2020                        3,186.89 __________________
                   Account Number       Description                  Invoice #   Date    P.O.      Amount
                    001-201-576       TRAFFIC RUMBLE STRIPS 4X96 (4) 0144804-IN 10/21/2020  210047             3,066.12
                    001-201-576       SHIPPING                       0144804-IN 10/21/2020  210047               120.77

001   HUTTO AFFORDABLE AUTO GLASS               210244 11/03/2020 10/27/2020                          125.00 __________________
                   Account Number       Description                  Invoice #   Date    P.O.      Amount
                    001-100-638       REPLACE BACK WINDOW: U #57     657       10/13/2020   210051               125.00

001   STEINER SAW & MOWER                       210245 11/03/2020 10/27/2020                          272.00 __________________
                   Account Number       Description                  Invoice #   Date    P.O.      Amount
                    001-100-570       4 A-FRAME BUSHING REAR: GATORS 453998    10/14/2020   210035               200.00
                    001-100-570       4 A-FRAME BUSHING FRNT: GATORS 453998    10/14/2020   210035                72.00

001   SHERRY FARABEE, CUSTODIAN PETTY CASH      210248 11/03/2020 10/27/2020                           79.96 __________________
                   Account Number       Description                  Invoice #   Date    P.O.      Amount
                    001-001-559       CHRISTMAS BAGS (PARADE)        12052019  10/21/2020                          2.00
                    001-040-559       GLUE GUN/GLUESTICKS            12182019  10/21/2020                          5.89
                    001-040-559       KEY TO CITY PLATE/ELBIN        03122020  10/21/2020                          5.00
                    001-040-559       TITLE: 09 JEEP                 08202020  10/21/2020                         10.00
                    001-040-559       TITLE: 04 FORD F250            08202020  10/21/2020                         10.00
                    001-040-559       TAGS: 09 JEEP & 04 FORD        08202020  10/21/2020                         24.00
                    001-040-559       DOORBELL BATTERY               08212020  10/21/2020                          1.07
                    001-040-559       TITLE: 2020 TRAILER            10142020  10/14/2020                         10.00
                    001-040-559       TAG: TRAILER                   10142020  10/14/2020                         12.00

001   KEVIN FINN, CUSTODIAN PETTY CASH          210249 11/03/2020 10/27/2020                           58.34 __________________
                   Account Number       Description                  Invoice #   Date    P.O.      Amount
                    001-161-559       PHONE CASE: SCREEN PROTECTOR   10222019  10/22/2020                         53.34
                    001-161-559       REIMB CPR CARD                 08192020  10/22/2020                          5.00

FUND TOTAL    1 Claims          to         Checks     32 Total     25,382.51 Manual                Held              Total     25,382.51
```

```
                                              Docket of Claims
                                  Release date from 11/03/2020 thru 11/03/2020

                                                Trans  Release    Claim      Claim    Check      Claim
Fund     Name of Claimant                         #      Date      Date      Number   Number     Amount     Approved/Disapproved
---------------------------------------------------------------------------------------------------------------------------------

156   PRECISION DELTA CORPORATION             210233 11/03/2020 10/27/2020                            64.20 ____________________
                  Account Number        Description                  Invoice #     Date     P.O.       Amount
                   156-100-799        12GA 2-3/4' #7 (250 RD/CS)      17727      10/09/2020   200988                   64.20

FUND TOTAL 156 Claims           to        Checks       1 Total        64.20 Manual                 Held              Total          64.20
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Docket of Claims
Release date from 11/03/2020 thru 11/03/2020

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                                                   Trans  Release     Claim      Claim    Check      Claim
Fund    Name of Claimant                             #      Date       Date      Number   Number     Amount      Approved/Disapproved
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172   JACKSON-GEORGE REGIONAL LIBRARY             210252 11/03/2020 10/28/2020                          1,700.67 __________________
                   Account Number        Description                  Invoice #     Date     P.O.        Amount
                    172-350-650        LIBRARY SUPPORT                OCT 2020   10/22/2020                          1,700.67

FUND TOTAL 172 Claims          to         Checks        1 Total       1,700.67 Manual              Held                 Total       1,700.67
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                                                 Trans  Release   Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date      Number   Number     Amount     Approved/Disapproved
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176   AD2  INC                                  210167 11/03/2020 10/20/2020                         501.50 __________________
                   Account Number       Description                 Invoice #    Date    P.O.      Amount
                    176-170-699       HOSTING FEE OCT 2020          3683       10/14/2020                       36.50
                    176-170-699       SHOPPING CART                 3683       10/14/2020                      115.00
                    176-170-699       WEB SITE MAINT:9/15-10/14/2020 3683      10/14/2020                      350.00

176   AT&T                                      210171 11/03/2020 10/23/2020                          73.45 __________________
                   Account Number       Description                 Invoice #    Date    P.O.      Amount
                    176-170-605       OCT 2020: SSP INTERNET        285615432  10/11/2020                       73.45

FUND TOTAL 176 Claims         to        Checks      2 Total       574.95 Manual               Held              Total        574.95
```

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                                                   Trans  Release    Claim     Claim    Check      Claim
Fund    Name of Claimant                             #      Date      Date     Number   Number     Amount     Approved/Disapproved
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252   FIRST NATIONAL BANK TRUST DEPT              210223 11/03/2020 10/26/2020                     370,408.18 _________________
                  Account Number          Description                     Invoice #    Date    P.O.      Amount
                   252-680-801          PRN PMT: S2019 REV BOND          12012020   10/15/2020                     205,000.00
                   252-680-811          INT PMT: S2019 REV BOND          12012020   10/15/2020                     165,408.18

FUND TOTAL 252 Claims          to          Checks        1 Total     370,408.18 Manual               Held               Total     370,408.18
```

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                                               Trans  Release   Claim     Claim    Check     Claim
Fund   Name of Claimant                          #     Date      Date     Number   Number    Amount     Approved/Disapproved
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300   SEYMOUR ENGINEERING PLLC                210246 11/03/2020 10/27/2020                     7,000.00 __________________
                 Account Number       Description                   Invoice #     Date    P.O.      Amount
                   300-600-603       TOPOGRAPHIC SURVEY 100%          7815      10/26/2020                    7,000.00

FUND TOTAL 300 Claims          to        Checks       1 Total      7,000.00 Manual              Held              Total       7,000.00
```

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QUEITA     GLMCLM17 10/28/2020 09:12  Gautier Current Purchasing                                                    PAGE    11
                                                       Docket of Claims
                                            Release date from 11/03/2020 thru 11/03/2020

                                                Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                         #      Date      Date     Number   Number     Amount      Approved/Disapproved
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303   MICHAEL BAKER INTERNATIONAL              210214 11/03/2020 10/26/2020                       3,429.72 __________________
                  Account Number        Description                    Invoice #    Date     P.O.      Amount
                   303-301-763          CONST PH SERVICES              1097335    10/14/2020                      3,429.72

FUND TOTAL 303 Claims          to         Checks       1 Total      3,429.72 Manual                Held              Total       3,429.72
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QUEITA     GLMCLM17 10/28/2020 09:12  Gautier Current Purchasing                                                   PAGE     12
                                                  Docket of Claims
                                        Release date from 11/03/2020 thru 11/03/2020

                                                        Trans  Release     Claim      Claim    Check       Claim
Fund      Name of Claimant                                #      Date       Date      Number   Number      Amount      Approved/Disapproved
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304    SEYMOUR ENGINEERING PLLC                        210229 11/03/2020 10/27/2020                      43,485.00 __________________
                   Account Number          Description                   Invoice #    Date     P.O.       Amount
                     304-510-762          FINAL DESIGN                   7816       10/26/2020                          43,485.00

FUND TOTAL 304 Claims          to          Checks       1 Total      43,485.00 Manual                Held              Total      43,485.00
```

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                                                        Docket of Claims
                                             Release date from 11/03/2020 thru 11/03/2020

                                                 Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date     Number   Number     Amount     Approved/Disapproved
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308   HEFLIN ENGINEERING INC                    210222 11/03/2020 10/26/2020                        7,200.00 __________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    308-176-763       CONSTRUCTION PHASE 90%         0022       10/14/2020                    7,200.00

308   J E BORRIES INC                           210250 11/03/2020 10/27/2020                      126,998.47 __________________
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    308-176-720       CONSTRUCTION 88.65%            3          10/27/2020                  126,998.47

FUND TOTAL 308 Claims         to        Checks      2 Total    134,198.47 Manual               Held              Total    134,198.47
```

```
                                             Docket of Claims
                                   Release date from 11/03/2020 thru 11/03/2020

                                                   Trans  Release     Claim      Claim    Check      Claim
Fund     Name of Claimant                             #     Date       Date      Number   Number     Amount      Approved/Disapproved
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309   SEYMOUR ENGINEERING PLLC                   210226 11/03/2020 10/27/2020                            2,518.75 _________________
                  Account Number          Description                  Invoice #    Date     P.O.        Amount
                   309-093-699          ENVIRO ASSESSMENTS              7817      10/27/2020                        2,518.75

309   SEYMOUR ENGINEERING PLLC                   210228 11/03/2020 10/27/2020                            2,500.00 _________________
                  Account Number          Description                  Invoice #    Date     P.O.        Amount
                   309-093-699          SURVEY MALL PROPERTY            7706      08/14/2020                        2,500.00

FUND TOTAL 309 Claims           to         Checks      2 Total       5,018.75 Manual                  Held              Total        5,018.75
```

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QUEITA      GLMCLM17 10/28/2020 09:12  Gautier Current Purchasing                                                    PAGE    15
                                                   Docket of Claims
                                          Release date from 11/03/2020 thru 11/03/2020

                                                         Trans  Release    Claim      Claim   Check      Claim
Fund      Name of Claimant                                  #      Date       Date     Number  Number     Amount     Approved/Disapproved
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350    CALDWELL TANKS INC                              210221 11/03/2020 10/26/2020                        88,950.00 __________________
                   Account Number         Description                      Invoice #    Date     P.O.       Amount
                    350-721-707         PROJ COMP-INV NOT RECVD            #9          08/10/2020                      88,950.00

FUND TOTAL 350 Claims           to         Checks        1 Total      88,950.00 Manual               Held               Total      88,950.00
```

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                                              Trans  Release    Claim      Claim    Check      Claim
Fund    Name of Claimant                        #      Date      Date       Number   Number     Amount    Approved/Disapproved
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400   2018-2019 BOND DEBT SERVICE FUND       210101 11/03/2020 10/26/2020                          25,000.00 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-900-950      NOV 2020: 2018 BOND DS        11012020    11/01/2020                      25,000.00

400   2018-2019 BOND DEBT SERVICE FUND       210102 11/03/2020 10/26/2020                          33,000.00 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-900-950      NOV 2020: 2019 BOND DS        11012020    11/01/2020                      33,000.00

400   AT&T                                   210168 11/03/2020 10/20/2020                             155.72 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-650-605      MONTHLY SERVICE               2284972276 10/06/2020                          155.72

400   MSC 7511                               210173 11/03/2020 10/22/2020                             166.49 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-650-698      FGYJ00-01 RENTAL FEE          INV3885432 10/05/2020                          166.49

400   FUELMAN                                210175 11/03/2020 10/22/2020                              65.97 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-650-525      UNL FUEL                      NP58989945 10/12/2020                           65.97

400   FUELMAN                                210177 11/03/2020 10/22/2020                             130.25 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-650-525      UNL FUEL                      NP59011248 10/19/2020                          130.25

400   MISSION COMMUNICATIONS LLC             210207 11/03/2020 10/26/2020                           3,474.00 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-651-698      RENEWAL: DOLPHIN LS           1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: HOLIDAY LS           1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: CAMPBELL LS          1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: SEACLIFF LS          1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: HWY 90 NELSON LS     1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: LAKEWOOD WEST        1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: GUILLOTTEVILLE       1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: HOYT                 1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: BARRACUDA            1045315     10/07/2020                         347.40
                   400-651-698      RENEWAL: FRENCHMAN            1045315     10/07/2020                         347.40

400   MISSION COMMUNICATIONS LLC             210208 11/03/2020 10/26/2020                             250.00 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-651-581      CIRCUIT BOARD: GRAVELINE      1045609     10/13/2020                         250.00

400   ARISTA INFORMATION SYSTEMS INC         210209 11/03/2020 10/26/2020                           3,941.10 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-650-698      SEP 2020 STATEMENTS           30588       10/15/2020                       1,141.10
                   400-650-698      SEP 2020 POSTAGE              1425202010  10/15/2020                       2,800.00

400   SPARKLIGHT                             210213 11/03/2020 10/26/2020                              71.41 __________________
                 Account Number      Description                  Invoice #    Date      P.O.       Amount
                   400-650-698      NOV 2020: #107663106          10162020    10/23/2020                          71.41
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                                             Trans  Release    Claim      Claim    Check      Claim
Fund     Name of Claimant                      #      Date      Date      Number   Number     Amount     Approved/Disapproved
-------------------------------------------------------------------------------------------------------------------------------

400   AT&T                                   210220 11/03/2020 10/26/2020                          346.67 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-650-605       MONTHLY SERVICES             2284975234 10/14/2020                          346.67

400   COG DEPOSITORY ACCOUNT                 210225 11/03/2020 10/27/2020                      434,993.19 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-000-104       TR MEMA WIRE TO GEN FUND     10272020   10/27/2020                      434,993.19

400   GIBSON ELECTRIC MOTOR SALES & SERV INC 210234 11/03/2020 10/27/2020                        1,236.05 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-651-584       250V CAPACITOR (15): LS SPARES 44610    10/21/2020  210073                  190.05
                    400-651-584       REPAIR 3HP PUMP: ENARC LS    44611      10/21/2020  210083                1,046.00

400   COAST CHLORINATOR & PUMP CO INC        210235 11/03/2020 10/27/2020                        6,461.10 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-651-582       BOOSTER PUMP:TREATMENT PLANT 71769      10/13/2020  210050                1,020.00
                    400-651-582       EJECTOR 100PPD, CL2, HOSE THD 71786     10/16/2020  210054                  567.00
                    400-651-582       20% DISCOUNT PURCHASE        71786      10/16/2020  210054                 -113.40
                    400-651-582       PACKAGE SERIES 480 AUTO SWITCH 71800    10/19/2020  210058                6,650.00
                    400-651-582       25% DISCOUNT PURCHASE        71800      10/19/2020  210058               -1,662.50

400   STAPLES BUSINESS ADVANTAGE DEPT ATL    210237 11/03/2020 10/27/2020                          343.74 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-650-500       25/BX HANG FILE FOLDER       3458817531 10/09/2020  210040                    9.99
                    400-650-500       MESH ORGANIZER               3458817531 10/09/2020  210040                   15.11
                    400-650-500       HP950/951 STD CLR 4PK        3458817531 10/09/2020  210040                   89.22
                    400-650-500       3 HOLE ELECTRIC PUNCH        3458817531 10/09/2020  210040                   76.83
                    400-650-500       2PK LETTER OPENER (3)        3458817531 10/09/2020  210040                    4.14
                    400-650-500       2021 7X8.75 PLANNER (5)      3458817531 10/09/2020  210040                   70.60
                    400-650-500       2021 17X22 DESKPAD (3)       3458817531 10/09/2020  210040                   14.67
                    400-650-500       2021 30X20 WALL CALENDAR (3) 3458817531 10/09/2020  210040                   62.16
                    400-650-500       #19 BAG RUBBER BANDS         3458817532 10/09/2020  210040                    1.02

400   MUSCO-GULFPORT 1227                    210242 11/03/2020 10/27/2020                           31.00 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-651-581       3 HBMAG GROUND RNG           06825971   10/12/2020  200747                   31.00

400   SEYMOUR ENGINEERING PLLC               210247 11/03/2020 10/27/2020                        5,428.75 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-650-603       GENERAL ENGINEERING          7818       10/27/2020                        5,428.75

400   COG DEPOSITORY ACCOUNT                 210251 11/03/2020 10/27/2020                       43,427.11 __________________
                   Account Number      Description                 Invoice #   Date     P.O.      Amount
                    400-680-821       ST LNS #3 90/57 SWR          10092020   10/09/2020                        7,877.45
                    400-680-822       ST LNS #4 90/57 WTR          10092020   10/09/2020                       10,948.67
                    400-680-822       ST LNS #4 90/57 SWR          10092020   10/09/2020                        9,019.22
                    400-680-823       ST LNS #5 ALLEN RD           10092020   10/09/2020                        2,149.95
                    400-680-824       ST LNS #6 OLD SPAN TR        10092020   10/09/2020                        3,765.83
                    400-680-825       ST LNS #7 OLD SPAN TR        10092020   10/09/2020                        9,665.99

 FUND TOTAL 400 Claims         to        Checks     18 Total     558,522.55 Manual              Held            Total       558,522.55
```

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	32	Total	25,382.51	Manual	Held	Total	25,382.51
FUND 156 Claims	to	Checks	1	Total	64.20	Manual	Held	Total	64.20
FUND 172 Claims	to	Checks	1	Total	1,700.67	Manual	Held	Total	1,700.67
FUND 176 Claims	to	Checks	2	Total	574.95	Manual	Held	Total	574.95
FUND 252 Claims	to	Checks	1	Total	370,408.18	Manual	Held	Total	370,408.18
FUND 300 Claims	to	Checks	1	Total	7,000.00	Manual	Held	Total	7,000.00
FUND 303 Claims	to	Checks	1	Total	3,429.72	Manual	Held	Total	3,429.72
FUND 304 Claims	to	Checks	1	Total	43,485.00	Manual	Held	Total	43,485.00
FUND 308 Claims	to	Checks	2	Total	134,198.47	Manual	Held	Total	134,198.47
FUND 309 Claims	to	Checks	2	Total	5,018.75	Manual	Held	Total	5,018.75
FUND 350 Claims	to	Checks	1	Total	88,950.00	Manual	Held	Total	88,950.00
FUND 400 Claims	to	Checks	18	Total	558,522.55	Manual	Held	Total	558,522.55
Total for all Funds		Checks	63	Total	1,238,735.00	Manual	Held	Total	1,238,735.00

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**November 3, 2020**
Title:	**Reappointment of Susan Parol to the Civil Service Commission**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Approval of a request to reappoint Susan Parol to the Civil Service Commission for a period of six (6) years, effective November 2020 thru November 2026.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the reappointment of Susan Parol to the Civil Service Commission for a period of six (6) years, effective November 2020 thru November 2026 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting November 3, 2020.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:	**November 3, 2020**
Title:	**Approval to renew the Professional Services Agreement with Syscon**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Approval to renew the Professional Services Agreement with Syscon to provide database server software support and application software support for Court Clerk server software and seven (7) Court Clerk licenses.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:

Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier has previously entered a Professional Services Agreement with Syscon for database server software support and application software support; and

WHEREAS, annual renewal is required for continued services under this agreement; and

WHEREAS, the renewal requires an increase in the monthly rate by $20.00, for a total monthly charge of $1,495.00; and

WHEREAS, the City Council hereby finds that contract renewal and approval of the addendum are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addendum to the Professional Services Agreement with Syscon that includes a $20.00 monthly increase is hereby approved. The new total monthly charge is $1,495.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2020.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 10/26/2020
Subject: Approval of Syscon Professional Services Agreement Extension

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REQUEST:

City Council approval is requested for the renewal of the Syscon Professional Services Agreement Extension. With this agreement, Syscon will provide database server software support and application software support for Court Clerk server software and 7 Court Clerk licenses. The agreement is for 36 months at a price of $1,495.00 monthly, which is an increase of $20.

BACKGROUND:

Syscon will provide (1) database server software support on customer owned server and (2) application software support on customer owned workstations. Applications software licences include; Court Clerk server software and 7 Court Clerk scan/index/search licenses. The three year renewal is required to continue services and support.

DISCUSSION:

The original Agreement was signed May 25, 2010, between Syscon and City of Gautier and the terms and conditions remain unchanged util now with the price increase.

RECOMMENDATION:

City Clerk recommends the renewal of the Syscon Professional Services Agreement Extension.

ATTACHMENTS:

Syscon
Technology...Services...Solutions

94 McFarland Boulevard
Northport, Alabama 35476
www.sysconpremium.com
Phone: (205)758-2000

Professional Services Agreement
Extension

This letter extends the effective dates of the original May 25, 2010 Agreement between Syscon and City of Gautier, Mississippi, for a period of 36 months from the date accepted by Customer below. All terms and conditions remain unchanged except as may be noted below.

Fixed monthly support charge of $1,495.00 and includes Syscon software support. Under this extended agreement, Syscon will provide (1) database server software support on customer owned server and (2) application software support on customer owned workstations.

Application software licenses include:

Court Clerk server software.
7 Court Clerk scan/index/search licenses.

Customer should refresh computer equipment every 3-5 years, a duration that corresponds to industry benchmarks for the useful life. Syscon will make every effort to support customer owned equipment, but cannot guarantee availability of replacement parts outside of the equipment's useful life. Customer understands that the services provided under this Agreement do not include virus removal, equipment relocation, assistance with Internet connectivity issues, or onsite software support necessary because of a failed Internet connection. If provided, such services will be billed at our preferred customer rate.

City of Gautier (Customer)	**Syscon**
______________________	______________________
Name	**Name**
______________________	______________________
Title	**Title**
______________________	______________________
Date	**Date**

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:	**November 3, 2020**
Title:	**Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19 until further notice.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2020.

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:	**November 3, 2020**
Title:	**Approval of water and sewer adjustments dated November 2020 in the amount of $16,730.41.**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497- 8000**

Summary Explanation: Approval of water and sewer adjustments dated November 3, 2020 in the amount of $16,730.41.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2020

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated November 2020 in the amount of $16,730.41 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2020.

NOVEMBER 2020 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

	100	400	195	130	800	TOTAL	REASON FOR
ACCT #	**WATER**	**SEWER**	**L/C**	**CAPACITY**	**TAX**	**ADJ**	**ADJUSTMENT**
003-13501-003		108.23				108.23	Pool Fill
005-19801-001		53.65				53.65	Pool Fill
005-21801-001		70.48				70.48	Pool Fill
005-23301-001		147.34				147.34	Pool Fill
007-10601-000		121.73				121.73	Pool Fill
011-12501-000	49.67	55.68				105.35	Theft
015-14601-002		165.47				165.47	Inside Faucet
016-05901-003	676.91	758.97	70.00			1,505.88	Theft
019-04101-001		56.70				56.70	Pool Fill
019-43901-005	238.67	267.60	35.00			541.27	Theft
025-22901-001		134.13				134.13	Broken Pipe
029-03601-004		153.00				153.00	Pool Fill
029-16201-005		122.01				122.01	Broken Pipe
031-11501-000		52.36				52.36	Water Heater
031-11701-001	222.92	249.94				472.86	Theft
035-03201-000		274.36				274.36	Pool Fill
035-05501-000	487.08	546.12				1,033.20	Line in Yard
035-07201-000		213.10				213.10	Line in Yard
037-34501-000		86.39				86.39	Line in Yard
050-05001-000		168.81				168.81	Line in Yard
056-22301-000	874.74	1,173.18		750.00		2,797.92	Theft
067-01501-000	755.62	847.21				1,602.83	Theft
071-04701-000		140.88				140.88	Line in Yard
077-01501-002		125.06				125.06	Pool Fill
080-10801-001		43.57				43.57	Line in Yard
080-14601-001		299.99				299.99	Pool Fill
083-02601-001		79.18				79.18	Pool Fill
086-13601-001	262.52	294.33				556.85	Theft
089-20601-007		84.08				84.08	Pool Fill
090-03801-004	111.21	124.69				235.90	Line in Yard
095-01901-002		295.20				295.20	Broken Pipe
095-18901-000		227.36	35.00			262.36	Broken Pipe
098-09901-010		294.42				294.42	Line in Yard
101-05901-001	203.37	228.01				431.38	Theft
101-10201-004		112.01				112.01	Pool Fill
101-13101-001		43.62				43.62	Line in Yard
102-00101-000				400.00	28.00	428.00	Line in Yard
102-18501-004		130.05				130.05	Inside Faucet
113-16401-000	223.16	250.22				473.38	Line in Yard
116-22801-000		303.57				303.57	Line in Yard
122-19501-002	813.20	1,090.64		500.00		2,403.84	Theft
TOTAL	4,919.07	9,993.34	140.00	1,650.00	28.00	16,730.41	
COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:	**November 3, 2020**
Title:	**Authorization for the Chief LPA official to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project**
Introduced by:	
Contact Person/Telephone	**April Stennett 497-8000**

Summary Explanation: Authorization for the Chief LPA official to request project activation from Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City was awarded a grant for the installation of a 12’ multiuse concrete path along the north side and a 5’ sidewalk along the south side of Martin Bluff from Gautier-Vancleave Road to Martin Bluff Elementary (Roys Road); and

WHEREAS, federal funds were awarded through the Gulf Regional Planning Commission is $720,000, with a local match of $180,000, for a total of $900,000; and

WHEREAS, the Grants and Projects Department requests the City Council to authorize the Chief LPA to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City authorizes the Chief LPA to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2020.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 10/29/2020
Subject: Martin Bluff Road Multiuse Pathway and Sidewalk – MDOT Project Activation Request

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REQUEST:

The Grants and Projects Department requests City Council authorization for the Chief LPA Official to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project.

BACKGROUND:

The City was awarded a grant for the installation of a 12' multiuse concrete path along the north side and a 5' sidewalk along the south side of Martin Bluff Road from Gautier-Vancleave Road to Martin Bluff Elementary School (Roys Road). The federal funds awarded through the Gulf Regional Planning Commission is $720,000, with a local match of $180,000 for a total cost of $900,000.

DISCUSSION:

The MDOT Project Development Manual outlines the procedures for project activation. The City Council must authorize the Chief LPA Official to request project activation before the project can move forward.

RECOMMENDATION:

Staff recommends that City Council authorize the Chief LPA Official to request project activation from the Mississippi Department of Transportation for the Martin Bluff Road multiuse pathway and sidewalk project.

City Council may:
1) Authorize the Chief LPA Official to request project activation from MDOT for the Martin Bluff Road multiuse pathway and sidewalk project as described above; or
2) Not authorize the Chief LPA Official to request project activation from MDOT for the Martin Bluff Road multiuse pathway and sidewalk project as described above.

ATTACHMENTS:

1. Request to Activate Project

City of Gautier
Gautier, Mississippi

Mayor
Phil Torjusen

Council
At Large Mary F. Martin
Ward 1 Cameron George
Ward 2 Richard Jackson
Ward 3 Casey C. Vaughan
Ward 4 Charles “Rusty” Anderson
Ward 5 Adam D. Colledge

City Manager
Paula Yancey

City Clerk
Teresa Montgomery

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

November 6, 2020

David H. Seyfarth, P.E. District 6, LPA Coordinator
Mississippi Department of Transportation
16499 B Highway 49
Saucier, MS 39574

Re: MARTIN BLUFF ROAD MULTIUSE PATHWAY AND SIDEWALK
CITY OF GAUTIER, MISSISSIPPI
PROJECT INITIATION REQUEST

Dear Mr. Seyfarth,

The City of Gautier respectfully requests that the Mississippi Department of Transportation initiate the above referenced project. Enclosed please find a copy of the resolution adopted by the City on November 3, 2020, which requests that the project be initiated by MDOT. Also enclosed is a project vicinity map.

Please feel free to contact me for additional information concerning this project. Thank you for your attention in this matter.

Sincerely,

Paula Yancey,
City Manager, City of Gautier

Enclosures: City Resolution
Vicinity Map
LPA Training Certificate

“Nature’s Playground!”

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:	**November 3, 2020**
Title:	**Authorization to approve and ratify the Proclamation of Local Emergency and Continuation Thereof relating to Tropical Storm Zeta**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000**

Summary Explanation: Authorization to approve and ratify the Proclamation of Local Emergency and Continuation Thereof relating to Tropical Storm Zeta

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020
PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY, AND CONTINUATION THEREOF

WHEREAS, on October 26, 2020, conditions of extreme peril to the safety of persons and property arose within the City of Gautier, Mississippi; and

WHEREAS, at the time of this proclamation, a severe storm (otherwise known as Tropical Storm Zeta) has been moving along the Gulf Coast of the United States, bringing with it heavy rain and flood threat; and

WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction; and

WHEREAS, on October 26, 2020, Mayor, Phil Torjusen, on behalf of the City of Gautier, Mississippi proclaimed that a local emergency had arisen as a result of the above; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi find and determine that the public interest requires that a state of local emergency be declared as authorized by law;

NOW, THEREFORE, pursuant to Miss. Code Ann. 33-15-17, the Mayor and Members of the Council of the City of Gautier, Mississippi, hereby proclaim, and approve the Mayor's proclamation, that a local emergency exists in the City of Gautier, Mississippi as of the 3rd day of November 2020; and

BE IT FURTHER PROCLAIMED, that the City shall exercise all powers and authority granted unto it under the laws of the State of Mississippi to address this emergency; and

BE IT FURTHER PROCLAIMED, that this state of local emergency shall continue until the next regular meeting of the City Council of the City of Gautier, Mississippi, wherein the same may be ratified, extended, or terminated, if necessary, as provided in the aforesaid statue.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2020.

PROCLAMATION OF LOCAL EMERGENCY
BY MAYOR PHIL TORJUSEN
REGARDING TROPICAL STORM ZETA

WHEREAS, Mayor Phil Torjusen, of the City of Gautier, Mississippi does hereby find that conditions of extreme peril to the safety of persons and property have arisen within said City of Gautier, Mississippi due to the impending heavy rain, wind, and flood threat from Tropical Storm Zeta; and

WHEREAS, at the time of the making of this proclamation, Tropical Storm Zeta has reached 175 miles southeast of Cozumel, Mexico and could potentially reach the Gulf Coast of the United States by Wednesday, bringing heavy rain and flood threat; and

WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for health and safety of the citizens and the proclamation of their property within the affected jurisdiction; and

WHEREAS, I find and determine that the public interest requires that I proclaim a state of local emergency as authorized by law; and

NOW, THEREFORE, I, MAYOR PHIL TORJUSEN, HEREBY PROCLAIM that a local emergency exists in the City of Gautier, Mississippi as of October 26, 2020 due to the impending landfall of Tropical Storm Zeta; and

HEREBY DECLARE, that the City shall exercise all powers and authority granted unto it under the laws of the State of Mississippi to address this emergency.

BE IT FURTHER PROCLAIMED, that this state of local emergency shall continue until next regular meeting of City Council of the City of Gautier, Mississippi, wherein the same may be ratified, extended, terminated, if necessary, as provided in the aforesaid statue.

Phil Torjusen

MAYOR

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
November 3, 2020

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES: