AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 1, 2020 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Lights and Lagniappe on the Bayou will be on December 5th from 5:00pm until 8:00pm at the Singing River Mall Property.

2. Offices will be closed December 24th and December 25th in observance of the Christmas Holiday.

3. Offices will be closed December 31st and January 1st in observance of the New Year's Holiday

IV. Presentation Agenda

V. Business Agenda

1. Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Town Commons Park Project, and approval of Task Order 4

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

2. Approval of Change Order No.1 for the Bacot Park Improvements Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

3. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. Consent Agenda (All items approved in one motion)

1. **Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**

2. **Resolution removing broken equipment and office furniture from inventory and declare surplus.**

3. **Authorization to remove 1999 Chevy Tahoe from the Fire Department's inventory and insurance and authorize vehicle to be used for the Fire Department training.**

4. **Authorization to enter into FY2021 Tidelands Grant Agreement – Mary Walker Bayou Parks Project (FY21-P618-01)**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Recess until December 15, 2020 at 6:30 pm

www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
December 1, 2020

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Lights and Lagniappe on the Bayou will be on December 5th from 5:00pm until 8:00pm at the Singing River Mall Property.**

2. **Offices will be closed December 24th and December 25th in observance of the Christmas Holiday.**

3. **Offices will be closed December 31st and January 1st in observance of the New Year's Holiday.**

NOTES:

Join
the City of Gautier for
Lights & Lagniappe
on the Bayou
Saturday, December 5th
5:00 p.m.
SR Mall Property

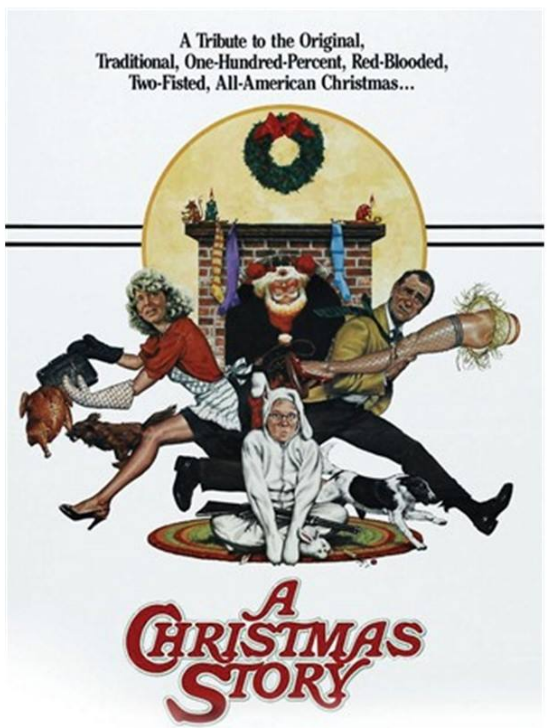
Annual Tree Lighting. Drive– In Movie Featuring: A Christmas Story– Fireworks – Treat bags for the first 250 kids, Delo's Heavenly House of Coffee, Keeping it Tasty , Mann Kettle Corn, and Little Caesars

PYRO SHOWS

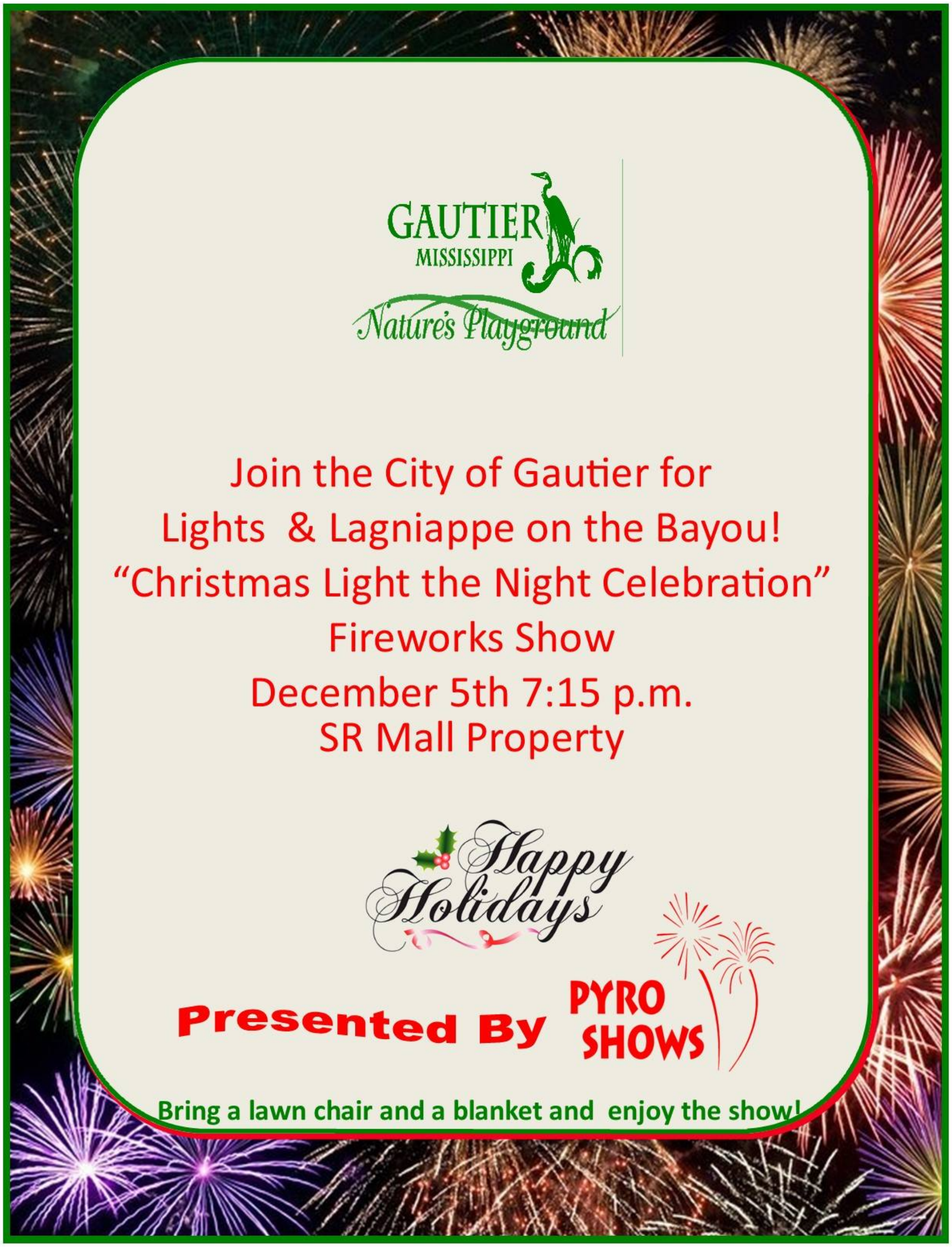
GAUTIER MISSISSIPPI Nature's Playground

FREE EVENT

Drive-In Movie Night
SR Mall Property
December 5th 5:30 p.m.



Annual Tree Lighting. Drive– In Movie Featuring: A Christmas Story– Fireworks– Treat bags for the first 250 kids, Delo's Heavenly House of Coffee, Keeping it Tasty , Mann Kettle Corn, and Little Caesars


GAUTIER
MISSISSIPPI
Nature's Playground
Join the City of Gautier for
Lights & Lagniappe on the Bayou!
"Christmas Light the Night Celebration"
Fireworks Show
December 5th 7:15 p.m.
SR Mall Property
Happy Holidays
Presented By
PYRO SHOWS
Bring a lawn chair and a blanket and enjoy the show!

STATE OF MISSISSIPPI

Office of the Governor

PROCLAMATION

WHEREAS, pursuant to Miss. Code Ann. Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states:

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 26, 2020, in observance of THANKSGIVING DAY; on Friday, December 25, 2020, in observance of CHRISTMAS DAY; and on Friday, January 1, 2021, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 27, 2020, in further observance of the Thanksgiving holiday, on Thursday, December 24, 2020, in further observance of Christmas and on Thursday, December 31, 2020, in further observance of New Year's Day; and to staff their respective agencies as needed during the Thanksgiving holiday and Christmas and New Year's season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fifth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
December 1, 2020

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting:	**December 1, 2020**
Title:	**Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Town Commons Park Project, and approval of Task Order 4**
Introduced by:	
Contact Person/Telephone	**April Stennett 497-8000 Ext. 317**

Summary Explanation: Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Town Commons Park Project, and approval of Task Order 4.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier requires engineering and other professional services in relation to the Town Commons Park Project; and

WHEREAS, Seymour Engineering has offered to provide these services pursuant to the attached Professional Services Agreement; and

WHEREAS, this Professional Services Agreement with Seymour Engineering is formatted in Task Order agreements due to the nature of the work and the need to phase the work; and

WHEREAS, proposed Task Order Agreement No. 4 is for a total of $10,000 for bidding phase services. This lump sum cost is based on a $3,000,000 construction budget. Future amendments may be required to correspond with budget; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

WHEREAS, the Mayor and Council Members hereby find that approval of Task Order 4 to the agreement is in the best interest of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the Professional Services Agreement with Seymour Engineering for work associated with the Town Commons Park Project is approved.

IT IS FURTHER ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Task Order No. 4 is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 1, 2020.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	April Stennett, Grants and Projects Director
Date:	11/23/2020
Subject:	Town Commons Park – Professional Services Agreement (Task Order 4 with Seymour Engineering)

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for work associated with the Town Commons Park Project, with work to be administered through individual task orders. The department seeks authorization for Task Order 4.

BACKGROUND:

Planned amenities for the Town Commons Park include a Town Green (open lawn for public events), amphitheater, pavilion, restrooms, sidewalks, parking, a water feature, pickleball courts, etc. Phase 1 will include site work, parking, and the Town Green.

DISCUSSION:

This agreement is formatted in Task Order agreements due to the nature of the work and the need to phase the work. Task Order Agreement No. 4 is for a total of $10,000 for bidding phase services.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for work associated with the Town Commons Park Project and approve Task Order Agreement No. 4.

The City Council may:
1) Approve entering into a professional services agreement with Seymour Engineering for the Town Commons Park Project and approve Task Order Agreement No. 4 as presented; or
2) Not approve entering into a professional services agreement with Seymour Engineering for the Town Commons Park Project and approve Task Order Agreement No. 4 as presented.

ATTACHMENTS:

1. Task Order 4

EXHIBIT C

Task Order Agreement No. 4

Town Center Development

Scope of Work

- Perform Bidding Services as outlined in Section 1.4 (Bidding or Negotiating Phase) of Contract.

Compensation

Cost: Lump Sum $10,000.00

Schedule

- Services under this Task Order Agreement - No. 4, shall commence upon approval and execution by Seymour Engineering, PLLC and the City of Gautier.

SEYMOUR ENGINEERING, PLLC		**CITY OF GAUTIER**	
11-23-20			
Mark M. Seymour, Jr. P.E.	**Date**	**Paula Yancey**	**Date**
President		**City Manager**	

925 Tommy Munro Dr., Ste. G, Biloxi, MS 39532
Phone: 228-385-2350 Fax: 228-385-2353 Email: se@seymoureng.com

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting: December 1, 2020
Title: Approval of Change Order No. 1 for the Bacot Park Improvements Project

Introduced by:
Contact Person/Telephone April Stennett 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 1 for the Bacot Park Improvements Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the City of Gautier wants to attract more community and recreational activities at Bacot Park; and

WHEREAS, the City has initiated the Bacot Park Improvements Project to upgrade facilities, organize sports fields/courts, children's play area, walking track, covered, open-air basketball court, pavilion, parking, lighting and security and fencing; and

WHEREAS, on October 15, 2020, a sealed proposal for the Bacot Park Improvements Project was received from Starks Contracting Company, Inc., with a base bid of $1,965,732.50. A contract was subsequently awarded for the base bid, additive alternate 1 (picnic pavilion), additive alternate 11 C (wood bollards) and additive alternate 12 A (basketball scoreboard); and

WHEREAS, Change Order No. 1 serves to decrease the contract amount by $146,000 to bring it in line with the project budget;

WHEREAS, the change order reduces the amount of playground equipment that will be purchased, demolishes instead of renovating the old press box, removes equipment such as baseball field marking equipment and a football field striping machine, and reduces the cost of the CCTV system, among other items. The contract amount would be reduced from $2,147,270 to $2,001,270; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally bid, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the decrease in costs is reasonable;

WHEREAS, Heflin Engineering has reviewed the change order and recommends approval of Change Order 1, and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order 1; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No.1 for the Bacot Park Improvements Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 1, 2020.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 11/23/2020
Subject: Bacot Park Improvements Project – Change Order No. 1

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 1 for the Bacot Park Improvements Project.

BACKGROUND:

To attract more community and recreational activities at Bacot Park, upgrades to the facilities are needed. Existing amenities in the park include a football field, baseball fields, multi-purpose fields, concession stand, restrooms, pavilion, splash pad, and playground. Many of these amenities are no longer able to be utilized and need repair or demolition. Master plan amenities are anticipated to include:
•Organized sports fields/courts (baseball, football, basketball)
•Children's play area
•Walking track
•Covered, open-air basketball court
•Pavilion
•Parking
•Lighting and security
•Fencing

On October 15, 2020, a sealed proposal for the Bacot Park Improvements project was received from Starks Contracting Company, Inc., with a base bid of $1,965,732.50. A contract was subsequently awarded for the base bid, additive alternate 1 (picnic pavilion), additive alternate 11□C (wood bollards) and additive alternate 12□A (basketball scoreboard).

DISCUSSION:

Change Order No. 1 serves to decrease the contract amount by $146,000 to bring it in line with the project budget. The change order reduces the amount of playground equipment that will be purchased, demolishes instead of renovating the old press box, removes equipment such as baseball field marking equipment and a football field striping machine, and reduces the cost of the CCTV system, among other items.

The contract amount would be reduced from $2,147,270 to $2,001,270.

Heflin Engineering has reviewed the change order and recommends approval. This project is being funded through the general obligation bond and funds received from the Jackson County Board of Supervisors.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 for the Bacot Park Improvements Project.

The City Council may:
1) Approve Change Order No. 1 as presented; or
2) Not approve Change Order No. 1 as presented.

ATTACHMENTS:

1. Change Order 1

CONTRACT CHANGE ORDER NO.1

CHANGE ORDER NO. 1

STATE: Mississippi

DATE:

COUNTY: Jackson

CONTRACT FOR: Bacot Park Improvements

OWNER: City of Gautier

CONTRACTOR: Starks Contracting Co., Inc.

CONTRACT TIME: 270 Calendar Days
CONTRACT START DATE:
ORIGINAL COMPLETION DATE:
CONTRACT TIME (INCREASE/~~DECREASE~~): 0 Calendar Days
REVISED COMPLETION DATE:

ITEM NO.	QUANTITY CHANGE	ITEM	UNIT PRICE	EXTENSION
		See Attachment		

Original Contract Amount:	$ 2,147,270.00
Total Change (~~Increase~~/Decrease):	$ (146,000.00)
Revised Amount by Previous Change Order:	$ -
Total Revised Contract Amount:	$ 2,001,270.00

Justification: Reduce contract amount to within budgeted funds.

This document will become a supplement to the Contract and all provisions will apply hereto.

Executed:

OWNER: ______________________ DATE: ______________
(City of Gautier)

ENGINEER: [signature] DATE: 11/9/20
(Heflin Engineering, Inc.)

CONTRACTOR: [signature] DATE: 11-6-20
(Starks Contracting Co., Inc.)

ATTACHMENT TO CONTRACT CHANGE ORDER #1

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
General Work Items									
1	1	LS	Mobilization, Demobilization	$ 30,000.00	$ 30,000.00	1	$ 30,000.00	0	$ -
2	1	LS	Erosion & Pollution Control (Silt Fence, Wattles, and Related Items)	$ 15,000.00	$ 15,000.00	1	$ 15,000.00	0	$ -
3	1	LS	Clearing & Grubbing	$ 40,000.00	$ 40,000.00	1	$ 40,000.00	0	$ -
4	2800	SY	Remove Asphalt Pavement, All Depths	$ 4.50	$ 12,600.00	2800	$ 12,600.00	0	$ -
5	450	SY	Remove Concrete Pavement, All Depths	$ 12.00	$ 5,400.00	450	$ 5,400.00	0	$ -
6	1750	SY	Remove Gravel Parking	$ 1.60	$ 2,800.00	1750	$ 2,800.00	0	$ -
7	1	LS	Remove Fencing, All Types & Sizes	$ 20,000.00	$ 20,000.00	1	$ 20,000.00	0	$ -
8	1	LS	Remove Northeast Concession Stand	$ 3,500.00	$ 3,500.00	1	$ 3,500.00	0	$ -
9	1	LS	Remove Northeast Restroom Building	$ 4,000.00	$ 4,000.00	1	$ 4,000.00	0	$ -
10	1	LS	Removal of Structures and Obstructions	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
11	2	EA	Cap and Abandon Water Well	$ 3,750.00	$ 7,500.00	2	$ 7,500.00	0	$ -
12	1800	CY	Undercut Excavation (FM)	$ 10.50	$ 18,900.00	0	$ -	-1800	$ (18,900.00)
12A	0	CY	Undercut Excavation (FM) w/o Fabric	$ 7.35	$ -	1800	$ 13,230.00	1800	$ 13,230.00
12B	0	SY	Woven Geotextile Fabric	$ 3.15	$ -	1800	$ 5,670.00	1800	$ 5,670.00
13	1800	CY	Select Fill, Borrow, Contractor Furnished (FM)	$ 15.00	$ 27,000.00	1800	$ 27,000.00	0	$ -
14	1	LS	General Site Grading	$ 25,000.00	$ 25,000.00	1	$ 25,000.00	0	$ -
15	1	LS	Inlets, Catch Basins, and Drainage Structures (All Types)	$ 40,000.00	$ 40,000.00	1	$ 40,000.00	0	$ -
16	1	EA	Inlet Removal and New Junction Box at 52" Pipe	$ 12,500.00	$ 12,500.00	1	$ 12,500.00	0	$ -
17	1	EA	Inlet Removal and 52" Pipe Splice	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
18	1	LS	Drainage Pipe and Flared End Secitions per Plans	$ 37,500.00	$ 37,500.00	1	$ 37,500.00	0	$ -
19	2	EA	Repair Existing Inlet	$ 1,250.00	$ 2,500.00	2	$ 2,500.00	0	$ -
20	160	CY	South Parking Lot Gravel Overlay	$ 125.00	$ 20,000.00	160	$ 20,000.00	0	$ -
21	1	LS	South Parking Lot ADA Parking Pad	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
22	850	SF	Concrete Driveway Apron	$ 21.00	$ 17,850.00	850	$ 17,850.00	0	$ -
23	1200	SY	Concrete Sidewalks & Ramps	$ 70.00	$ 84,000.00	1200	$ 84,000.00	0	$ -
24	30	LF	Curb & Gutter (All Types)	$ 23.00	$ 690.00	30	$ 690.00	0	$ -
25	1	ALLOW	Materials Testing	$ 6,000.00	$ 6,000.00	1	$ 6,000.00	0	$ -
Baseball Field #1 and #2									
26	1	LS	Baseball Field #1 & #2 - Grading & Preparation	$ 75,000.00	$ 75,000.00	1	$ 75,000.00	0	$ -
27	1	LS	Baseball Field #1 & #2 - Fencing & Gates	$ 67,000.00	$ 67,000.00	1	$ 67,000.00	0	$ -
28	1	LS	Baseball Field #1 & #2 - Dugouts	$ 35,000.00	$ 35,000.00	1	$ 35,000.00	0	$ -
29	1	LS	Baseball Field #1 & #2 - Water Supply	$ 7,500.00	$ 7,500.00	1	$ 7,500.00	0	$ -
30	1	LS	Baseball Field #1 & #2 - Baseball Field Equipment	$ 7,500.00	$ 7,500.00	1	$ 7,500.00	0	$ -
31	1	EA	Baseball Field Marking Equipment	$ 2,500.00	$ 2,500.00	0	$ -	-1	$ (2,500.00)

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
32	1	LS	Baseball Field #1 - Relamp All Fixtures, Repair Non-Working Units, Install	$ 6,250.00	$ 6,250.00	1	$ 6,250.00	0	$ -
33	1	LS	Baseball Field #2 - Relamp All Fixtures, Repair Non-Working Units, Install	$ 6,250.00	$ 6,250.00	1	$ 6,250.00	0	$ -
34	1	LS	Baseball Field #2 - Electrical Feeder, Panel, Distribution & All Related Items	$ 6,250.00	$ 6,250.00	1	$ 6,250.00	0	$ -
Basketball Pavilion									
35	1	LS	Reinforced Concrete Foundation	$ 130,000.00	$ 130,000.00	1	$ 130,000.00	0	$ -
36	1	LS	Basketball Pavilion Structure	$ 180,000.00	$ 180,000.00	1	$ 180,000.00	0	$ -
37	1	LS	Post Tension Concrete Slab	$ 65,000.00	$ 65,000.00	1	$ 65,000.00	0	$ -
38	1	LS	Court Surfacing	$ 12,750.00	$ 12,750.00	1	$ 12,750.00	0	$ -
39	2	EA	Basketball Goal System	$ 10,000.00	$ 20,000.00	2	$ 20,000.00	0	$ -
40	1	LS	Volleyball System	$ 4,000.00	$ 4,000.00	1	$ 4,000.00	0	$ -
41	1	LS	Electrical Feeder, Panel, Distribution, Lighting & All Related Items	$ 7,500.00	$ 7,500.00	1	$ 7,500.00	0	$ -
Football Field									
42	1	LS	Clean, Prep, and Paint Goal Posts	$ 4,000.00	$ 4,000.00	0	$ -	-1	$ (4,000.00)
43	1	EA	Field Striping Machine	$ 5,000.00	$ 5,000.00	0	$ -	-1	$ (5,000.00)
44	1	LS	Football Field - Relamp All Fixtures, Repair Non-Working Units, Install	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
Common Space, Site Furnishings & Miscellaneous Items									
45	880	LF	6' Decorative Fencing & Gates	$ 52.00	$ 45,760.00	880	$ 45,760.00	0	$ -
46	32	EA	Decorative Fence Pilaster	$ 1,500.00	$ 48,000.00	32	$ 48,000.00	0	$ -
47	1975	LF	6' Black Vinyl, Chainlink Perimeter Fencing & Gates	$ 30.00	$ 59,250.00	1975	$ 59,250.00	0	$ -
48	1	LS	Playground Equipment	$ 70,000.00	$ 70,000.00	0	$ -	-1	$ (70,000.00)
48A	0	LS	Playground Equipment, w/ 3-bay Swing, w/o Oodle Swing & Geoplex Navigator	$ 35,000.00	$ -	1	$ 35,000.00	1	$ 35,000.00
49	1	LS	Splash Pad Expansion	$ 100,000.00	$ 100,000.00	1	$ 100,000.00	0	$ -
50	1	LS	Decorative Screen Wall w/ Lighting	$ 20,000.00	$ 20,000.00	1	$ 20,000.00	0	$ -
51	1	ALLOW	Artwork for Screen Wall	$ 9,500.00	$ 9,500.00	1	$ 9,500.00	0	$ -
52	1	LS	Brick Knee Wall at Concession Stand	$ 12,500.00	$ 12,500.00	1	$ 12,500.00	0	$ -
53	4	EA	Picnic Tables	$ 1,700.00	$ 6,800.00	4	$ 6,800.00	0	$ -
54	7	EA	Site Bench w/ Concrete Pad	$ 1,000.00	$ 7,000.00	7	$ 7,000.00	0	$ -
55	8	EA	Trash Receptacles	$ 800.00	$ 6,400.00	8	$ 6,400.00	0	$ -
56	1	ALLOW	Park Signage	$ 5,000.00	$ 5,000.00	1	$ 5,000.00	0	$ -
57	2	EA	Aluminum Player Benches, 15'	$ 1,000.00	$ 2,000.00	2	$ 2,000.00	0	$ -
58	4	EA	Aluminum Player Benches, 21'	$ 1,250.00	$ 5,000.00	4	$ 5,000.00	0	$ -
59	2	EA	Aluminum Player Benches, 27'	$ 1,500.00	$ 3,000.00	2	$ 3,000.00	0	$ -
60	6	EA	Aluminum Bleacher, 4-Row, 7'-6", Tip & Roll	$ 2,335.00	$ 14,010.00	6	$ 14,010.00	0	$ -
Existing Building Renovation & Improvements									
61	1	LS	Police Substation - Renovation & Improvements	$ 15,000.00	$ 15,000.00	1	$ 15,000.00	0	$ -
62	1	LS	Police Substation - Metal Roof System	$ 30,000.00	$ 30,000.00	0	$ -	-1	$ (30,000.00)
62A	0	LS	Police Substation - Metal Roof System, Corrugated Metal	$ 20,000.00	$ -	1	$ 20,000.00	1	$ 20,000.00
63	625	SF	Police Substation - Remove and Replace Roof Sheathing	$ 6.00	$ 3,750.00	625	$ 3,750.00	0	$ -

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
64	1	LS	Police Substation - Alarm System	$ 1,500.00	$ 1,500.00	1	$ 1,500.00	0	$ -
65	1	LS	Press Box - Renovation & Improvements	$ 50,000.00	$ 50,000.00	0	$ -	-1	$ (50,000.00)
65A	0	LS	Press Box - Demolition	$ -	$ -	1	$ 4,000.00	1	$ 4,000.00
66	1	LS	Press Box - Alarm System	$ 1,500.00	$ 1,500.00	0	$ -	-1	$ (1,500.00)
67	1	LS	Concession Stand - Renovation & Improvements	$ 60,000.00	$ 60,000.00	1	$ 60,000.00	0	$ -
68	1	LS	Concession Stand - Alarm System	$ 1,500.00	$ 1,500.00	1	$ 1,500.00	0	$ -
69	1	LS	Existing Maintenance Building - Exterior Improvements	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
Landscape Items									
70	45	EA	Natchez Crepe Myrtle	$ 162.50	$ 7,312.50	45	$ 7,312.50	0	$ -
71	30	EA	Dwarf Pfitzer Juniper	$ 62.50	$ 1,875.00	30	$ 1,875.00	0	$ -
72	112	EA	Big Blue Liriope	$ 22.50	$ 2,520.00	112	$ 2,520.00	0	$ -
73	1100	SF	Pine Bark Mulch	$ 2.00	$ 2,200.00	1100	$ 2,200.00	0	$ -
74	11	ACRE	Seed, Fertilize, Mulch	$ 4,375.00	$ 48,125.00	11	$ 48,125.00	0	$ -
75	3000	SY	Solid Sod, Bermuda	$ 6.50	$ 19,500.00	3000	$ 19,500.00	0	$ -
General Electrical Work Items									
76	1	LS	Electrical Demolition	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
77	1	LS	Remove Sports Lighting Poles & Salvage Fixtures	$ 10,000.00	$ 10,000.00	1	$ 10,000.00	0	$ -
78	15	EA	Pullbox Repair	$ 2,500.00	$ 37,500.00	15	$ 37,500.00	0	$ -
79	35	EA	New Sports Lighting Ballast	$ 357.00	$ 12,495.00	35	$ 12,495.00	0	$ -
80	35	EA	New Sports Lighting Lens	$ 357.00	$ 12,495.00	35	$ 12,495.00	0	$ -
81	1	LS	CCTV System	$ 100,000.00	$ 100,000.00	0	$ -	-1	$ (100,000.00)
81A	0	LS	CCTV System - Revised	$ 58,000.00	$ -	1	$ 58,000.00	1	$ 58,000.00
Additive Alternate #1 - Picnic Pavilion									
A1-1	225	CY	Undercut Excavation (FM)	$ 10.50	$ 2,362.50	0	$ -	-225	$ (2,362.50)
A1-1A	0	CY	Undercut Excavation (FM) w/o Fabric	$ 7.35	$ -	225	$ 1,653.75	225	$ 1,653.75
A1-1B	0	SY	Woven Geotextile Fabric	$ 3.15	$ -	225	$ 708.75	225	$ 708.75
A1-2	225	CY	Select Fill, Borrow, Contractor Furnished (FM)	$ 15.00	$ 3,375.00	225	$ 3,375.00	0	$ -
A1-3	1	LS	Picnic Pavilion Structure with Slab	$ 92,500.00	$ 92,500.00	1	$ 92,500.00	0	$ -
A1-4	4	EA	Picnic Tables	$ 1,700.00	$ 6,800.00	4	$ 6,800.00	0	$ -
A1-5	1	LS	Electrical Distribution, Lighting & All Related Items	$ 20,000.00	$ 20,000.00	1	$ 20,000.00	0	$ -
A1-6	1	ALLOW	Materials Testing	$ 1,500.00	$ 1,500.00	1	$ 1,500.00	0	$ -
Additive Alternate #11 - Miscellaneous Items									
A11-C	150	EA	Wood Bollard	$ 250.00	$ 37,500.00	150	$ 37,500.00	0	$ -
Additive Alternate #12 - Scoreboards									
A12-A	2	EA	Basketball Scoreboard, Complete	$ 8,750.00	$ 17,500.00	2	$ 17,500.00	0	$ -
					$ 2,147,270.00		**$ 2,001,270.00**		**$ (146,000.00)**

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:	**December 1, 2020**
Title:	**Approval of the Docket of Claims**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 1, 2020.

Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Date	P.O.	Claim Number	Check Number	Claim Amount	Amount / Approved/Disapproved
001	RETAIL STRATEGIES LLC			210353	12/01/2020	11/07/2020						1,222.00	
		001-021-688	CONSULTING SERVICES				401-3B	12/19/2020					1,222.00
001	SPARKLIGHT			210436	12/01/2020	11/16/2020						72.64	
		001-100-699	NOV 2020 SUBSTN: #107718827				11012020	11/08/2020					72.64
001	SPARKLIGHT			210437	12/01/2020	11/16/2020						54.33	
		001-100-699	NOV CABLE BOX: #118476316				11012020	11/08/2020					54.33
001	SPARKLIGHT			210438	12/01/2020	11/16/2020						178.72	
		001-100-699	NOV 2020: #107718371				11012020	11/08/2020					178.72
001	DELTA SANITATION OF MS LLC			210441	12/01/2020	11/16/2020						35.00	
		001-170-698	FRAZIER PORT O LET				0001120743	10/31/2020					35.00
001	MSC 7511			210443	12/01/2020	11/16/2020						470.88	
		001-092-698	FFO200-01 RENTAL FEE				INV3933348	11/05/2020					470.88
001	FUELMAN			210445	12/01/2020	11/16/2020						1,775.31	
		001-090-525	UNL FUEL				NP59154147	11/16/2020					22.81
		001-100-525	UNL & DSL FUEL				NP59154147	11/16/2020					1,338.29
		001-161-525	UNL & DSL FUEL				NP59154147	11/16/2020					232.28
		001-170-525	UNL FUEL				NP59154147	11/16/2020					144.20
		001-205-525	UNL FUEL				NP59154147	11/16/2020					37.73
001	M & E FEED & SEED			210448	12/01/2020	11/16/2020						85.98	
		001-100-514	DOG FOOD				5452	08/28/2020					42.99
		001-100-514	DOG FOOD				5460	09/22/2020					42.99
001	ADVANCE AUTO PARTS			210449	12/01/2020	11/16/2020						26.83	
		001-161-559	4PK C BATTERIES				6102	10/18/2020					10.11
		001-161-559	6' CABLE CHARGER				6427	10/26/2020					16.72
001	MS RECREATION & PARK ASSOCIATION			210467	12/01/2020	11/19/2020						65.00	
		001-170-682	MEMBERSHIP DUES: BILBO,C				3378	11/17/2020					65.00
001	PAUL PHILLIPS & ASSOCIATES INC			210468	12/01/2020	11/19/2020						590.00	
		001-100-681	LEADERSHIP TRNG: SELOVER,D				20166	11/16/2020					295.00
		001-100-681	LEADERSHIP TRNG: BOND, L				20166	11/16/2020					295.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	POWELL CONSTRUCTION SERVICES INC	210470	12/01/2020	11/19/2020			1,606.00	
	Account Number: 001-201-751	Description: SIGNAL REPRS: ZETA DAMAGE		Invoice #: 3158	Date: 11/16/2020	P.O.	Amount	1,606.00
001	SHERRY FARABEE, CUSTODIAN PETTY CASH	210475	12/01/2020	11/19/2020			117.80	
	Account Number: 001-161-525	Description: 69.3 GAL DIESEL: WFD GENERATOR		Invoice #: 0302020	Date: 10/30/2020	P.O.	Amount	117.80
001	GLOBALSTAR	210476	12/01/2020	11/20/2020			88.99	
	Account Number: 001-092-605	Description: MONTHLY SERVICE		Invoice #: 0008158795	Date: 11/16/2020	P.O.	Amount	88.99
001	C SPIRE WIRELESS	210482	12/01/2020	11/23/2020			512.33	
	Account Number: 001-100-605	Description: POLICE CELLS		Invoice #: 0032680896	Date: 10/12/2020	P.O.	Amount	512.33
001	FUELMAN	210488	12/01/2020	11/23/2020			1,947.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP59183222	11/23/2020			47.41
	001-100-525	UNL FUEL		NP59183222	11/23/2020			1,435.60
	001-161-525	UNL & DSL FUEL		NP59183222	11/23/2020			336.87
	001-170-525	UNL FUEL		NP59183222	11/23/2020			106.03
	001-205-525	UNL FUEL		NP59183222	11/23/2020			21.69
001	ACTION PRINTING CENTER INC	210501	12/01/2020	11/23/2020			897.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	#10 ENVELOPES (1000): PLANNING		100319	11/09/2020	210094		94.04
	001-010-620	TRI COLOR RECEIPT PAPER (9000)		100337	11/17/2020	210139		803.76
001	PASCAGOULA SHEET METAL WORKS INC	210502	12/01/2020	11/23/2020			650.00	
	Account Number: 001-205-560	Description: WHITE ALUMINUM FLASHING		Invoice #: 12910	Date: 11/10/2020	P.O.: 210144	Amount	650.00
001	GULF COAST BUSINESS SUPPLY CO	210504	12/01/2020	11/23/2020			759.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	MF PAPER TOWELS 12/CT (8)		216159	11/03/2020	210102		127.76
	001-161-510	CLEANER PINE GALLON (8)		216159	11/03/2020	210102		47.92
	001-161-510	BLEACH 128OZ 6/CS (4)		216159	11/03/2020	210102		63.96
	001-161-510	BATHROOM TISSUE 96/CT (4)		216159	11/03/2020	210102		131.96
	001-161-510	COMET CLEANSER (16)		216159	11/03/2020	210102		31.68
	001-161-510	LYSOL DISINFECTANT (8)		216159	11/03/2020	210102		37.68
	001-161-510	CAN LINER 43X47 100/CS (4)		216159	11/03/2020	210102		91.24
	001-161-510	DISH DETERGENT 8/CT (2)		216159	11/03/2020	210102		87.98
	001-161-510	CLEANER WINDEX 32OZ (8)		216159	11/03/2020	210102		59.12
	001-161-510	DISINFECTANT CLEANER 12QT (24)		216159.1	11/05/2020			79.92
001	MS PRISON INDUSTRIES	210505	12/01/2020	11/23/2020			121.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	LYSOL WIPES 80CT 6/CS (2)		120144	11/13/2020	210110		106.00
	001-092-510	SHIPPING		120144	11/13/2020	210110		15.00

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF HYDRAULICS & PNEUMATICS INC	210506	12/01/2020	11/23/2020			189.03	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	CYLINDER REPAIR KIT	174045	11/13/2020	210151	39.03
001-170-639	SHOP LABOR	174045	11/13/2020	210151	150.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PRECISION DELTA CORPORATION	210507	12/01/2020	11/23/2020			1,259.28	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	.223 REM 55 GR 1000 RD (4)	18015	11/12/2020	200850	1,259.28

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS TROPHY LLC	210508	12/01/2020	11/23/2020			68.40	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-535	NAME-SERVING BAR: PAETOW, FRED	14243	11/04/2020	210084	34.20
001-100-535	NAME-SERVING BAR:MCGHEE, JAMES	14242	11/04/2020	210018	34.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	210509	12/01/2020	11/23/2020			27.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-559	2X10 WOOD GRAIN PLATE (3)	205645	11/18/2020	210161	27.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SUN HERALD	210510	12/01/2020	11/23/2020			211.78	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-615	BID: OST WW SYSTEM UPGRADES	I04786836	10/21/2020	210067	211.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	210512	12/01/2020	11/23/2020			3,733.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-799	DELL OPTIPLEX 5080 SFF (2)	4373	11/13/2020	210093	2,780.00
001-100-799	MS HOME AND BUSINESS 2019 (2)	4373	11/13/2020	210093	530.00
001-100-799	DELL 27IN WS MONITOR (2)	4373	11/13/2020	210093	398.00
001-100-799	SHIPPING	4373	11/13/2020	210093	25.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	210513	12/01/2020	11/23/2020			932.13	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-010-500	HP 64X HY BLACK TONER 2PK	3461339145	11/06/2020	210137	478.32
001-010-500	CS 8.5X11 COPY PAPER (6)	3461339145	11/06/2020	210137	239.94
001-010-500	2021 WALL CALENDAR 24X36 (2)	3461339145	11/06/2020	210137	26.74
001-010-500	FINE POINT SHARPIE 12PK	3461339145	11/06/2020	210137	5.48
001-010-500	PEN RETRACTABLE BLACK 12PK	3461339145	11/06/2020	210137	10.99
001-010-500	PEN RETRACTABLE RED 12PK	3461339145	11/06/2020	210137	10.99
001-010-500	2021 MONTHLY PLANNER	3461339145	11/06/2020	210137	8.81
001-010-500	STICKY NOTES 3X3 12PK	3461339145	11/06/2020	210137	2.06
001-010-500	COUNTERFEIT PEN	3461339145	11/06/2020	210137	5.72
001-010-500	HP05A BLACK TONER 2PK	3461466847	11/07/2020	210137	143.08

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE GULF COMPANIES INC	210515	12/01/2020	11/23/2020			125.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-559	33GAL HD TRASH BAGS 100CS (5)	0931174-IN	11/09/2020	210108	125.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ENGEL ELECTRIC LLC	210516	12/01/2020	11/23/2020			5,981.16	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-637	CNTRL BOX HWY 90 BRIDGE:LABOR	210064	11/12/2020	210064	5,981.16

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COAST CONCRETE CO INC	210519	12/01/2020	11/23/2020			984.00	
001	K AND K JANITORIAL SERVICE	210520	12/01/2020	11/23/2020			450.00	
001	INSITE SOLUTIONS LLC	210521	12/01/2020	11/23/2020			4,031.06	
001	ECONOMY BOOTS SALES & SERVICE	210522	12/01/2020	11/23/2020			279.98	
001	AUDIOWAVE INC	210523	12/01/2020	11/23/2020			4,635.00	
001	SBM REPORTING LLC	210540	12/01/2020	11/24/2020			175.00	
001	SECURE NETWORKS LLC	210541	12/01/2020	11/24/2020			110.00	

Claimant	Account Number	Description	Invoice #	Date	P.O.	Amount
COAST CONCRETE CO INC	001-201-576	8 YDS 3000 PSI	155435	11/13/2020	210148	944.00
	001-201-576	MICROFIBER BAG (8)	155435	11/13/2020	210148	40.00
K AND K JANITORIAL SERVICE	001-161-635	STRIP-WAX FLOORS: NFD	32	11/11/2020	210068	150.00
	001-161-635	STRIP-WAX FLOORS: SFD	32	11/11/2020	210068	150.00
	001-161-635	STRIP-WAX FLOORS: CFD	32	11/11/2020	210068	150.00
INSITE SOLUTIONS LLC	001-201-576	TRAFFIC RUMBLE STRIPS 4X96 (5)	0145463-IN	11/09/2020	210115	3,832.65
	001-201-576	FREIGHT	0145463-IN	11/09/2020	210115	198.41
ECONOMY BOOTS SALES & SERVICE	001-161-535	KS ROMEO DUTY BOOTS: FORD, J	10123	11/11/2020	210152	139.99
	001-161-535	KS ROMEO DUTY BOOTS: WELLS, J	10102	11/11/2020	210149	139.99
AUDIOWAVE INC	001-100-699	PUSH BUMPER INSTL (3)	A51435	11/16/2020	200849	450.00
	001-100-699	CENTER CONSOLE INSTL (3)	A51435	11/16/2020	200849	300.00
	001-100-699	BLUE 4 LED INSTL (24)	A51435	11/16/2020	200849	1,440.00
	001-100-699	SIREN CONTROLLER (3)	A51435	11/16/2020	200849	450.00
	001-100-699	LIGHT BAR INSTL (3)	A51435	11/16/2020	200849	750.00
	001-100-699	SHOP SUPPLIES (3)	A51435	11/16/2020	200849	195.00
	001-100-699	LABOR:U #12557, #12558, #1259	A51435	11/16/2020	200849	1,050.00
SBM REPORTING LLC	001-090-698	11/05/20 PLANNING MTG	MB1160	11/12/2020		175.00
SECURE NETWORKS LLC	001-100-559	DELL OPTIPLEX 390 POWER SUPPLY	4375	11/18/2020		100.00
	001-100-559	SHIPPING	4375	11/18/2020		10.00

FUND TOTAL 1 Claims to Checks 36 Total 34,469.25 Manual Held Total 34,469.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	MID SOUTH UNIFORM & SUPPLY INC	210503	12/01/2020	11/23/2020			1,658.05	________________

Account Number	Description	Invoice #	Date	P.O.	Amount
156-100-799	SBA SAC CARRIER: ALEXANDER	610745	11/04/2020	200947	150.00
156-100-799	BACK PATCH LEGACY POLICE (2)	610745	11/04/2020	200947	10.60
156-100-799	ADD VELCRO BACK-POL FLAP (2)	610745	11/04/2020	200947	4.00
156-100-799	ADD VELCRO-SIDES (2)	610745	11/04/2020	200947	4.00
156-100-799	ADD VELCRO-BADGE LF CHEST (2)	610745	11/04/2020	200947	4.00
156-100-799	STANDARD HANDCUFF CASE (2)	610745	11/04/2020	200947	39.90
156-100-799	DOUBLE MAG CASE GLK9/40 (2)	610745	11/04/2020	200947	59.90
156-100-799	SBA SAC CARRIER: ADKISSON	611168	11/18/2020	200822	150.00
156-100-799	SBA SAC CARRIER: THOMAS	611168	11/18/2020	200822	150.00
156-100-799	SBA SAC CARRIER: FORREST	611168	11/18/2020	200822	150.00
156-100-799	ADD VELCRO EMBLEMS-PATCH (3)	611168	11/18/2020	200822	6.00
156-100-799	ADD VELCRO EMBLEMS-BADGE (3)	611168	11/18/2020	200822	6.00
156-100-799	ADD VELCRO EMBLEMS-SIDES (3)	611168	11/18/2020	200822	6.00
156-100-799	STANDARD HANDCUFF CASE (3)	611168	11/18/2020	200822	59.85
156-100-799	DOUBLE MAG CASE GLK9/40 (3)	611168	11/18/2020	200822	89.85
156-100-799	SBA ARMOR SX02 LVL 2: THOMAS	611168	11/18/2020	200822	636.00
156-100-799	SBA M1 CONCEAL CARRIER:THOMAS	611168	11/18/2020	200822	79.50
156-100-799	SOFT TRAUMA PLATE 5X8: THOMAS	611168	11/18/2020	200822	18.55
156-100-799	NAME TAPE HOOK: THOMAS	611168	11/18/2020	200822	6.00
156-100-799	NAME TAPE HOOK: FORREST	611168	11/18/2020	200822	6.00
156-100-799	NAME TAPE HOOK: ADKISSON	611168	11/18/2020	200822	6.00
156-100-799	BACK PATCH LEGACY POLICE (3)	611168	11/18/2020	200822	15.90

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	AUDIOWAVE INC	210524	12/01/2020	11/23/2020			2,180.00	________________

Account Number	Description	Invoice #	Date	P.O.	Amount
156-100-799	INSTL WATCH GUARD EQUIP:U #9	A52520	11/02/2020	200996	450.00
156-100-799	INSTL WATCH GUARD EQUIP:U #10	A52520	11/02/2020	200996	450.00
156-100-799	INSTL WATCH GUARD EQUIP:U #11	A52520	11/02/2020	200996	450.00
156-100-799	SHOP SUPPLIES	A52520	11/02/2020	200996	50.00
156-100-799	INSTL NEW CAGE: U #11	A52520	11/02/2020	200996	615.00
156-100-799	SHIPPING/HANDLING: NEW CAGE	A52520	11/02/2020	200996	165.00

FUND TOTAL 156 Claims to Checks 2 Total 3,838.05 Manual Held Total 3,838.05

Docket of Claims

Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	MPI GO BOND S2019 CONSTRUCTION FUND	210464	12/01/2020	11/19/2020			9,839.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-000-104	TR TIDELANDS REIM: FUND 308		REQ 8	11/12/2020			4,800.00
	171-000-104	TR TIDELANDS REIM: FUND 308		REQ 9	11/12/2020			5,039.05
171	REYNOLDS WHOLESALE CO	210500	12/01/2020	11/23/2020			381.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	JUMBO TISSUE DISPENSER (6)		67824	11/09/2020	210143		137.70
	171-176-779	8" ROLL TOWEL DISPENSER (4)		67824	11/09/2020	210143		180.00
	171-176-779	SOAP DISPENSER (4)		67824	11/09/2020	210143		63.80
171	CODY D DICKERSON	210517	12/01/2020	11/23/2020			4,900.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	INSTL FASCIA BOARD: LABOR		11232020	11/23/2020	210044		1,380.00
	171-176-779	INSTL 26 GA METAL ROOF: LABOR		11232020	11/23/2020	210044		2,390.00
	171-176-779	SET-UP/BREAK-DOWN/BARRICADE		11232020	11/23/2020	210044		1,130.00
171	MPI GO BOND S2019 CONSTRUCTION FUND	210525	12/01/2020	11/23/2020			215,551.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-000-104	TR TLANDS CONST REIM: F 308		REQ 1	11/23/2020			88,553.39
	171-000-104	TR TLANDS CONST REIM: F 308		REQ 2	11/23/2020			126,998.47

FUND TOTAL 171 Claims to Checks 4 Total 230,672.41 Manual Held Total 230,672.41

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	210526	12/01/2020	11/23/2020			1,652.39	______________

Account Number	Description	Invoice #	Date	P.O.	Amount
172-350-650	LIBRARY SUPPORT	NOV 2020	11/23/2020		1,652.39

FUND TOTAL 172 Claims to Checks 1 Total 1,652.39 Manual Held Total 1,652.39

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant			Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T			210440	12/01/2020	11/16/2020			204.48	______
		Account Number	Description			Invoice #	Date	P.O.	Amount	
		176-170-605	MONTHLY SERVICES			2284972244	10/14/2020			204.48
176	AD2 INC			210447	12/01/2020	11/16/2020			501.50	______
		Account Number	Description			Invoice #	Date	P.O.	Amount	
		176-170-699	HOSTING FEE NOV 2020			3691	11/16/2020			36.50
		176-170-699	SHOPPING CART			3691	11/16/2020			115.00
		176-170-699	WEB SITE MAINT: 10/15-11/14			3691	11/16/2020			350.00
176	AT&T			210483	12/01/2020	11/23/2020			73.45	______
		Account Number	Description			Invoice #	Date	P.O.	Amount	
		176-170-605	NOV 2020: SSP INTERNET			285615432	11/11/2020			73.45

FUND TOTAL 176 Claims to Checks 3 Total 779.43 Manual Held Total 779.43

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MICHAEL BAKER INTERNATIONAL	210495	12/01/2020	11/23/2020			3,108.00	________________

Account Number	Description	Invoice #	Date	P.O.	Amount
303-301-763	CONST PH SERVICES	1100609	11/20/2020		3,108.00

FUND TOTAL 303 Claims to Checks 1 Total 3,108.00 Manual Held Total 3,108.00

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
309	SEYMOUR ENGINEERING PLLC	210497	12/01/2020	11/23/2020			637.50	________________

Account Number	Description	Invoice #	Date	P.O.	Amount
309-093-699	ENVIRO ASSESSMENT	7839	11/23/2020		637.50

FUND TOTAL 309 Claims to Checks 1 Total 637.50 Manual Held Total 637.50

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Date	P.O.	Claim Amount	Approved/Disapproved
400	AT&T			210439	12/01/2020	11/16/2020				118.71	
		400-650-605	MONTHLY SERVICE				2284972276	11/06/2020			118.71
400	MSC 7511			210444	12/01/2020	11/16/2020				166.49	
		400-650-698	FGYJ00-01 RENTAL FEE				INV3937500	11/09/2020			166.49
400	FUELMAN			210446	12/01/2020	11/16/2020				51.93	
		400-650-525	UNL FUEL				NP59154147	11/16/2020			51.93
400	COG DEPOSITORY ACCOUNT			210465	12/01/2020	11/19/2020				43,427.11	
		400-680-821	ST LNS #3 90/57 SWR				11092020	11/09/2020			7,877.45
		400-680-822	ST LNS #4 90/57 WTR				11092020	11/09/2020			10,948.67
		400-680-822	ST LNS #4 90/57 SWR				11092020	11/09/2020			9,019.22
		400-680-823	ST LNS #5 ALLEN RD				11092020	11/09/2020			2,149.95
		400-680-824	ST LNS #6 OLD SPAN TR				11092020	11/09/2020			3,765.83
		400-680-825	ST LNS #7 OLD SPAN TR				11092020	11/09/2020			9,665.99
400	ENGEL ELECTRIC LLC			210469	12/01/2020	11/19/2020				722.80	
		400-651-584	REPR CONTL PANEL: B PIERRE LS				11122020	11/12/2020			722.80
400	2018-2019 BOND DEBT SERVICE FUND			210471	12/01/2020	11/19/2020				25,000.00	
		400-900-950	DEC 2020: 2018 BOND DS				12012020	12/01/2020			25,000.00
400	2018-2019 BOND DEBT SERVICE FUND			210472	12/01/2020	11/19/2020				32,000.00	
		400-900-950	DEC 2020: 2019 BOND DS				12012020	12/01/2020			32,000.00
400	ARISTA INFORMATION SYSTEMS INC			210473	12/01/2020	11/19/2020				3,544.10	
		400-650-698	OCT 2020 STATEMENTS				30774	11/13/2020			1,144.10
		400-650-698	OCT 2020 POSTAGE				1425202011	10/15/2020			2,400.00
400	MISSION COMMUNICATIONS LLC			210474	12/01/2020	11/19/2020				260.00	
		400-651-584	CIRCUIT BOARD: HASTINGS LS				1046374	11/09/2020			250.00
		400-651-584	FREIGHT: EMERGENCY PURCHASE				1046374	11/09/2020			10.00
400	FUELMAN			210493	12/01/2020	11/23/2020				103.15	
		400-650-525	UNL FUEL				NP59183222	11/23/2020			103.15

Docket of Claims
Release date from 12/01/2020 thru 12/01/2020

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MISSISSIPPI 811 INC	210494	12/01/2020	11/23/2020			3,744.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	2021 BILLING (1628)		210372	11/17/2020			3,744.40
400	SEYMOUR ENGINEERING PLLC	210496	12/01/2020	11/23/2020			1,758.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	GEN ENG: SEWER-DRAINAGE		7840	11/23/2020			1,758.75
400	CAN'T MISS EMBROIDERY	210499	12/01/2020	11/23/2020			103.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	CITY LOGO TEES (27): M/R		24943	11/18/2020	210119		103.95
400	PRO-LOCK LOCKSMITH SERVICE	210511	12/01/2020	11/23/2020			472.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	#3 PADLOCKS (30):LIFT STATIONS		210141	11/05/2020	210141		360.00
	400-651-581	#1 PADLOCKS (8): WATER WELLS		210141	11/05/2020	210141		112.00
400	CITY ELECTRIC SUPPLY CO	210514	12/01/2020	11/23/2020			268.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-767	12 VDC 5AHR (12): SCADA UNITS		PAS/069227	11/05/2020	210120		268.80
400	CORE & MAIN LP	210518	12/01/2020	11/23/2020			420.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	5/8X3/4 BMV PJCTSX NL (6)		N289376	11/10/2020	210052		292.56
	400-651-581	1 PVC S40 CPLG HXH (24)		N289376	11/10/2020	210052		10.80
	400-651-581	1-1/4X2 BRASS NIPPLE NL (12)		N289376	11/10/2020	210052		50.76
	400-651-581	3/4XCL BRASS NIPPLE NL (3)		N289379	11/10/2020	210002		6.30
	400-651-581	2X4 BRASS NIPPLE NL (4)		N320548	11/12/2020	210052		60.44

FUND TOTAL 400 Claims to Checks 16 Total 112,163.05 Manual Held Total 112,163.05

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	36	Total	34,469.25	Manual		Held	Total	34,469.25
FUND 156	Claims	to	Checks	2	Total	3,838.05	Manual		Held	Total	3,838.05
FUND 171	Claims	to	Checks	4	Total	230,672.41	Manual		Held	Total	230,672.41
FUND 172	Claims	to	Checks	1	Total	1,652.39	Manual		Held	Total	1,652.39
FUND 176	Claims	to	Checks	3	Total	779.43	Manual		Held	Total	779.43
FUND 303	Claims	to	Checks	1	Total	3,108.00	Manual		Held	Total	3,108.00
FUND 309	Claims	to	Checks	1	Total	637.50	Manual		Held	Total	637.50
FUND 400	Claims	to	Checks	16	Total	112,163.05	Manual		Held	Total	112,163.05
Total for all Funds			Checks	64	Total	387,320.08	Manual		Held	Total	387,320.08

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**December 1, 2020**
Title:	**Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19 until further notice.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2020

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 1, 2020.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 11/16/2020
Subject: Resolution removing broken equipment and office furniture from inventory and declare surplus.

REQUEST:

City Council authorization is requested for the Fire Department to remove the following office furniture, exercise equipment, appliances and other miscellaneous items from the City of Gautier's inventory located at the Fire Department and declare the equipment surplus. The office furniture is a book shelf asset number 791, small desk asset number 786, rolling wood desk asset number 784, TV stand asset number 822. large desk asset number 785. They have moisture in the wood and are moldy. Office equipment is a Dell C521 tower asset number 1908. The exercise equipment is a Proform treadmill asset number 1946 and a Proform treadmill asset number 2215. The appliances is a dryer asset number 2248 and a 6 gallon vacuum asset number 2295. These items are broken and do not work. The miscellaneous items are batteries for Hurst Jaws of Life and old radio chargers that will not hold a charge any longer. These are not on the inventory spreadsheet.

BACKGROUND:

The Fire Department has determined that the items are no longer in working order. Removal from inventory is in the best interest of the City of Gautier.

DISCUSSION:

The furniture is wet and moldy, the exercise equipment broken and the office equipment and appliances are broken and cannot be repaired.

RECOMMENDATION:

The Fire Department staff recommends that City Council authorize the removal of these items listed from inventory so the inventory spreadsheet can be updated and items can be surplussed.

ATTACHMENTS:

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**December 1, 2020**
Title:	**Resolution removing broken equipment and office furniture from inventory and declare surplus.**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Authorization to remove broken office equipment and other miscellaneous items from the City of Gautier's inventory, and to declare the same surplus.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2020

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING BROKEN EQUIPMENT, OFFICE FURNITURE, AND OTHER MISCELLANEOUS ITEMS FROM THE CITY OF GAUTIER'S INVENTORY, AND TO DECLARE SURPLUS

WHEREAS, the City Clerk Department is requesting the following equipment and furniture be removed from inventory and declared surplus:

Book Shelf - Asset # 791
Small Desk - Asset #786
Large Desk - Asset #785
Proform Treadmill - Asset #1946 & #2215
Dryer - Asset #2248
Old Radio Chargers
Rolling Wood Desk - Asset #784
TV Stand - Asset #822
Dell C521Tower - Asset #1908
6 Gallon Vacuum - Asset #2295
Batteries for Jaws of Life

WHEREAS, the Mayor and Members of the Council have determined that given the relative age and condition, these items have no value or have been replaced, and therefore removal from inventory and declaring them as surplus is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the items described above are hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 1st of December, 2020.

____
MAYOR

ATTEST:

____
CITY CLERK

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:	**December 1, 2020**
Title:	**Authorization to remove 1999 Chevy Tahoe from the Fire Department's inventory and insurance, and authorization for vehicle to be used for the Fire Department training**
Introduced by:	
Contact Person/Telephone	**Interim Chief Josh Latch 497-1656**

Summary Explanation: Authorization to remove a 1999 Chevy Tahoe, VIN #1GNEC13R8XJ455722 (Inventory Control #2272) from inventory and insurance coverage, and authorization for vehicle to be used for training purposes until such time as it can be deemed surplus.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2019

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING A FIRE DEPARTMENT VEHICLE FROM INVENTORY AND INSURANCE COVERAGE, AND AUTHORIZING VEHICLE TO BE USED FOR TRAINING UNTIL SUCH TIME AS IT CAN BE DEEMED SURPLUS

WHEREAS, the Gautier Fire Department is requesting a 1999 Chevy Tahoe, VIN#1GNEC13R8XJ455722 (Inventory Control #2272) be removed from inventory and insurance coverage, and authorization for same to be used for training purposes until such time as it can be deemed surplus;

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the vehicle, removal from inventory and use for training is the best use of said vehicle, and is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED by the Mayor and Council of the City of Gautier, Mississippi that the 1999 Chevy Tahoe is hereby removed from inventory, removed from insurance coverage, and authorized to be used for training purposes until such time as it can be deemed surplus.

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 1st day of December, 2020.

____
PHIL TORJUSEN, MAYOR

ATTEST:

____
CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 1, 2020.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Sherry Farabee, Purchasing Agent
Date:	11/19/2020
Subject:	Authorization to remove 1999 Chevy Tahoe from the Fire Department's inventory and insurance and authorize vehicle to be used for the Fire Department training.

REQUEST:

City Council authorization is requested by the Gautier Fire Department to remove a 1999 Chevy Tahoe, VIN #1GNEC13R8XJ455722, inventory asset number 2272, from inventory, remove from insurance coverage and authorize vehicle to be used as training purposes for rescue until such time as it can be deemed surplus.

BACKGROUND:

The Fire Department has determined that, given the age and condition of the vehicle, removal from inventory and insurance is appropriate. It is recommended that the vehicle be used as training purposes for rescue until such time it can be declared surplus.

DISCUSSION:

The 1999 Chevy Tahoe is 21 years old and is not in running order. Due to age and condition it is not in the best interest for the City of Gautier to repair it. The Fire Department trains on cutting up the vehicle to learn rescue of trapped persons. It would be in the best interest of the City of Gautier to use this vehicle for that training.

RECOMMENDATION:

Fire Department staff recommends that City Council authorize the removal of this vehicle from inventory and insurance and authorize vehicle to be used in training purposes until such time as it can be deemed surplus.

ATTACHMENTS:

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:	**December 1, 2020**
Title:	**Authorization to enter into FY2021 Tidelands Grant Agreement – Mary Walker Bayou Parks Project (FY21-P618-01)**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 ext. 315**

Summary Explanation: Authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2021 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $100,000.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☐
Other	☒
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, on November 24, 2020, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2021 Tidelands grant award in the amount of $100,000 for the Mary Walker Bayou Parks Project; and

WHEREAS, the goal of the Mary Walker Bayou Parks Project is to provide innovative public access opportunities to the general public for recreational purposes, and this goal can be met through continued work to build amenities at City Park and Town Commons Park; and

WHEREAS, in order to utilize these funds, the City must enter the attached agreement; and

WHEREAS, the Mayor and Council Members find that entering into this agreement is in the best interest of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a grant agreement with Mississippi Department of Marine Resources (MDMR) for FY2021 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $100,000.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 1, 2020.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 11/24/2020
Subject: FY2021 Tidelands Grant Agreement - Mary Walker Bayou Parks Project (FY21-P618-01)

REQUEST:
The Grants and Projects Department requests City Council authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2021 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $100,000.

BACKGROUND:
On November 24, 2020, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2021 Tidelands grant award in the amount of $100,000.00 for the Mary Walker Bayou Parks Project. This project, which affects Town Commons and City Park, was previously known as the City Park Community Center Phase III Project and has been ongoing for several years.

DISCUSSION:
The goal of this project is to provide innovative public access opportunities to the general public for recreational purposes. This goal can be met through continued work to build amenities at City Park and Town Commons Park.

RECOMMENDATION:
The Grants and Projects Department recommends that City Council authorize entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2021 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $100,000.

The City Council may:
1) Approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2021 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $100,000; or
2) Not approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2021 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $100,000.

ATTACHMENTS:
1. Grant Agreement

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement
City of Gautier
FISCAL YEAR 2020

City of Gautier hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1726 2020 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of **$ 100,000.00** for the Mary Walker Bayou Parks Project, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 (Attachment 1) and Form TTF-4 or Form TTF-5.

The **City of Gautier** agrees to:

1) Expend monies for the project as designated by the Legislature in H.B. 1726 2020 Regular Session Mary Walker Bayou Parks Project and Mississippi Code Section 29-15-9 and be subject to an audit by the State Auditor.

2) Provide the Department of Marine Resources with detailed reports beginning June 31, 2021, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include:
   -Final project design and budget
   -Benefits to the public and community
   -Visual presentation (photographs) of project
   -Narrative description of project
   - Description of Work Completed
   - Milestones for Completion
   - Funds expended (to include Tidelands and Matching Funds)

3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms (Attachment 3).

4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read "Funds for this project appropriated by the Mississippi Legislature, 2021 Tidelands Trust Fund, through the Secretary of State, Michael Watson, and the Mississippi Department of Marine Resources."

5) To comply with the Stop Work Order Provisions listed below:

   1. *Order to Stop Work:* The MDMR may, by written order to the Grantee at any time, and without notice to any surety, require Grantee to stop all or any part of the work called for by this Grant Agreement. This order shall be for a specified period not exceeding 90 days after the order is delivered to Grantee, unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, Grantee shall forthwith comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the MDMR shall either:

2. cancel the stop work order; or,
3. terminate the work covered by such order by terminating the Grant Agreement, in whole or in part.
4. *Cancellation or Expiration of the Order:* If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, Grantee shall have the right to resume work. An appropriate adjustment shall be made in the time required for completion of the work, and the Grant Agreement shall be modified in writing accordingly, if the Grantee asserts a claim for such adjustment within 30 days after the period of work stoppage; provided that if the MDMR determines that the facts justify such action, any such claim asserted may be received and acted upon at any time prior to final payment under this Grant Agreement. In no event will the MDMR be responsible for additional costs allocable to the work covered by the order during the period of work stoppage.

On behalf of the **City of Gautier** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

Joe Spraggins (Nov 24, 2020 13:32 CST) — Nov 24, 2020

Joe Spraggins, Executive Director — Date
Department of Marine Resources

Phil Torjusen, Mayor — Date

Grant Agreement 11-23-2020

Final Audit Report 2020-11-24

Created:	2020-11-24
By:	Sonja Slater (sonja.slater@dmr.ms.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABWk-0HB6Fv6V7c8WUuY9FCG4onoiMxk5

"Grant Agreement 11-23-2020" History

Document created by Sonja Slater (sonja.slater@dmr.ms.gov)

2020-11-24 - 6:04:04 PM GMT- IP address: 69.60.32.16

Document emailed to Joe Spraggins (joe.spraggins@dmr.ms.gov) for signature

2020-11-24 - 6:04:42 PM GMT

Email viewed by Joe Spraggins (joe.spraggins@dmr.ms.gov)

2020-11-24 - 7:31:52 PM GMT- IP address: 166.137.19.36

Document e-signed by Joe Spraggins (joe.spraggins@dmr.ms.gov)

Signature Date: 2020-11-24 - 7:32:11 PM GMT - Time Source: server- IP address: 166.137.19.36

Agreement completed.

2020-11-24 - 7:32:11 PM GMT

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
December 1, 2020

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
