

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 18, 2021 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier Market Day will include Tasty Thursday and Farmer's Market on May 27th from 11:00 am until 6:00 pm at the Singing River Mall Property**
- 2. Outdoor Movie Night (featuring Trolls World Tour) will be June 11th starting at 8:00pm at the Singing River Mall Property**
- 3. Memorial Day Avenue of Flags Ceremony will be held at the Veterans Tribute Tower on May 31, 2021 at 11:00am**
- 4. Offices will be closed May 31, 2021 in observance of Memorial Day.**

IV. Presentation Agenda

- 1. Scholarship Presentation from ClearWater Solutions**

V. Business Agenda

- 1. Consideration of a request for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in at R-1 Low Density Single-Family Residential Zoning District at 1804 Seacliffe Drive, Gautier, MS. (GPC #21-19-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Consideration of a request for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots located on Old Spanish Trail. (GPC #21-20-SUB)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consider a request for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, (GPC #21-22-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Regular Council Meeting held May 4, 2021.
2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.
3. Receive April 2021 Privilege License Report
4. Authorization is requested from Community Organization for Responsible Engagement (CORE) to waive the \$200.00 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City
5. Authorization to accept a monetary donation from Woodmen Life for the City of Gautier's Fire Department
6. Authorization for the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold the Mayor and Council Swearing in Ceremony.
7. Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event

8. Receive March 2021 Finance Report

9. Approval of water and sewer adjustments dated May 2021 in the amount of \$8,939.10

VII. STUDY AGENDA

1. Discuss Citizen Comments

2. Discuss Council Comments

3. Discuss City Manager Comments

4. Discuss City Clerk Comments

5. Discuss City Attorney Comments

Adjourn until June 1, 2021 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
May 18, 2021**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier Market Day will include Tasty Thursday and Farmer's Market on May 27th from 11:00am until 6:00pm at the Singing River Mall Property.**
2. **Outdoor Movie Night (Featuring Trolls World Tour) will be June 11th starting at 8:00pm at the Singing River Mall Property.**
3. **Memorial Day Avenue of Flags Ceremony will be held at the Veterans Tribute Tower on May 31, 2021 at 11:00am.**
4. **Offices will be closed May 31, 2021 in observance of Memorial Day.**

NOTES:



GAUTIER PRESENTS

TASTY THURSDAY!



GOOD EATS FROM AWESOME

FOOD TRUCKS

**MANN KETTLE CORN - HAVENS CREAMERY - TRUE WINGS-
THE SCRATCH KITCHEN- NORWOODS FAMOUS SKINS, TOBY'S
SUBS, KEEPIN' IT TASTY, KLASSY WRAPPERS,
FRANKIE FAYE'S, ISLAND ICE, CHICKEN SHACK**

27
MAY
11 AM

SINGING RIVER
MALL PROPERTY

2800 HWY 90 GAUTIER, MS

City of Gautier

Farmer's Market



Vendors Welcome!

BUY LOCALLY

4th Thursday May-October

SR Mall Property 2800 Hwy 90 11am-6pm

To become a vendor call: Rachel Honea 228-219-3259

e-mail: rhonea @ gautier-ms.gov

GAUTIER OUTDOOR MOVIE NIGHT FREE EVENT



**FRIDAY
JUNE 11th
8pm**

GAUTIER
MISSISSIPPI
Nature's Playground

SR MALL PROPERTY 2800 HWY 90

You're Invited!



Memorial Day
Avenue of Flags Ceremony
Hosted by
American Legion Post 1992
Family
&
The City of Gautier
May 31, 2021
11:00 A.M.
Veterans Tribute Tower
3330 Hwy 90 Gautier, MS
For More Information Contact
American Legion Post 1992
228-497-6422

STATE HOLIDAYS

MISS. CODE ANN. § 3-3-7:

(1) Except as otherwise provided in subsection (2) of this section, the following are declared to be legal holidays, viz: the first day of January (New Year's Day); the third Monday of January (Robert E. Lee's birthday and Dr. Martin Luther King, Jr.'s birthday); the third Monday of February (Washington's birthday); the last Monday of April (Confederate Memorial Day); the last Monday of May (National Memorial Day and Jefferson Davis' birthday); the fourth day of July (Independence Day); the first Monday of September (Labor Day); the eleventh day of November (Armistice or Veterans' Day); the day fixed by proclamation by the Governor of Mississippi as a day of Thanksgiving, which shall be fixed to correspond to the date proclaimed by the President of the United States (Thanksgiving Day); and the twenty-fifth day of December (Christmas Day). In the event any holiday hereinbefore declared legal shall fall on Sunday, then the next following day shall be a legal holiday.

(2) In lieu of any one (1) legal holiday provided for in subsection (1) of this section, with the exception of the third Monday in January (Robert E. Lee's and Martin Luther King, Jr.'s birthday) and the eleventh day of November (Armistice or Veterans Day), the governing authorities of any municipality or county may declare, by order spread upon its minutes, Mardi Gras Day or any one (1) other day during the year, to be a legal holiday.

(3) August 16 is declared to be Elvis Aaron Presley Day in recognition and appreciation of Elvis Aaron Presley's many contributions, international recognition and the rich legacy left to us by Elvis Aaron Presley. This day shall be a day of recognition and observation and shall not be recognized as a legal holiday.

(4) May 8 is declared to be Hernando de Soto Day in recognition, observation and commemoration of Hernando de Soto, who led the first and most imposing expedition ever made by Europeans into the wilds of North America and the State of Mississippi, and in further recognition of the Spanish explorer's 187-day journey from the Tombigbee River basin on our state's eastern boundary, westward to the place of discovery of the Mississippi River on May 8, 1541. This day shall be a day of commemoration, recognition and observation of Hernando de Soto and European exploration and shall not be recognized as a legal holiday.

(5) Armistice Day (Veterans Day) shall be observed by appropriate exercises in all the public schools in the State of Mississippi. The superintendent of schools of each public school district is authorized to provide for the appearance of uniformed military personnel, uniformed veterans or the families of fallen military personnel/veterans at such public school exercises in honor of Armistice (Veterans) Day. The superintendent of schools is also authorized to permit the school band and its director(s) at any public school in the district to perform at Armistice (Veterans) Day exercises in the school district upon the request of public officials or veterans associations without loss of any program credit by participating students and without loss of leave by participating school personnel.

Holiday Proclamations from the Governor:

- New Year's Day (/Education-Publications/Pages/Proclamation-New-Years-Day.aspx)
- Independence Day -- July Fourth (/content/documents/ed_pubs/holidays/Proclamation_July42020.pdf)
- Veteran's Day -- November 11 (/content/documents/ed_pubs/holidays/Veteran%27s%20Day%202019%20Holiday%20Notice.pdf)
- Thanksgiving Day, Christmas Day, and New Year's Day (/content/documents/ed_pubs/holidays/Thanksgiving%20Christmas%20and%20New%20Year%27s%20Holidays%202019.pdf)

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
May 18, 2021**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Scholarship Presentation from ClearWater Solutions

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting: May 18, 2021
Title: Consideration of a request for an eight-foot, eight-inch (8'8") variance to side yard set-back requirements for an accessory building in an R-1 Low Density Single-Family Residential Zoning District at 1804 Seacliffe Drive, Gautier, MS. (GPC #21-19-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a request for an 8'8" variance to side yard set-back requirements for an accessory building in an R-1 Low Density Single-Family Residential Zoning District at 1804 Seacliffe Drive, Gautier MS (PID #87110202.000) (GPC #21-19-VAR).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the homeowner of 1804 Seacliffe Drive, (PID# 87110202.000) has requested a variance to allow an accessory building in an R-1 Low Density Single-Family Residential Zoning District; and

WHEREAS, the property is zoned R-1 Low Density Single-Family Residential; and

WHEREAS, the applicants replaced an old non-conforming accessory structure with a new one in the same location

WHEREAS, the new structure is sixteen (16") from the side property line; and

WHEREAS, the applicants request an eight-foot, eight-inch (8'8") variance that would allow the accessory building to be sixteen inches (16") from the side property line instead of the required ten feet (10'); and

WHEREAS, the Mayor and Council Members hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 5/12/2021
Subject: Consider a request for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1804 Seacliffe Drive, (GPC #21-19-VAR)

REQUEST:

The Planning Department has received a request from Donna Hammond for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1804 Seacliffe Drive, PID #87110202.000. The application fee of \$175 was paid on March 23, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicants replaced an old, non-conforming accessory building with a new one in the same location. The building is sixteen inches (16") from the side property line. They did not obtain a permit prior to placement of the new building.

DISCUSSION:

The applicants request an eight-foot eight-inch (8'8") variance that would allow an accessory building to be sixteen inches (16") from the side property line instead of the required ten feet (10'). The proposed property is located in a R-1 Low Density Single-Family Residential District. The applicant tore down an old shed and replaced it with a new one that was the same size (10' x 16') and placed in the same location. They said they were not aware they needed a permit for the replacement.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines Variances as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and

(3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with Section 4.18.3 below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

30% of required off-street parking spaces and/or

30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;

That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;

That the special conditions and circumstances do not result from actions of the applicant; and

That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the variance due to hardship imposed by having to cut down shrubbery and moving a concrete slab on the property.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny the variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 5.6.21 (#21-19-VAR)
2. Complete Packet 21-19-VAR

Excerpt from May 6, 2021 Planning Commission Meeting:

The Planning Department has received a request from Donna Hammond for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District at 1804 Seacliffe Drive. (GPC #21-19-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Donna Hammond for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1804 Seacliffe Drive, PID #87110202.000. The application fee of \$175 was paid on March 23, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicants replaced an old, non-conforming accessory building with a new one in the same location. The building is sixteen inches (16") from the side property line. They did not obtain a permit prior to placement of the new building.

DISCUSSION:

The applicants request an eight-foot eight-inch (8'8") variance that would allow an accessory building to be sixteen inches (16') from the side property line instead of the required ten feet (10'). The proposed property is located in a R-1 Low Density Single-Family Residential District. The applicant tore down an old shed and replaced it with a new one that was the same size (10' x 16') and placed in the same location. They said they were not aware they needed a permit for the replacement.

DETERMINATION OF APPLICABLE LAW:

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 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant’s Exhibit 1 – Application
- 2. City’s Exhibit A – Location Map
- 3. City’s Exhibit B – Existing Zoning Map
- 4. City’s Exhibit C – Existing Land Use Map
- 5. City’s Exhibit D – Future Land Use Map

Chairman Wooten asked the applicant to tell the Commissioners what she was wanting to do.

Donna Hammond stated that Code Enforcement told her they had received complaints

about the condition of her fence and sheds. She said after the visit from Code Enforcement she fixed the fence and tore down the old sheds. She later put a new shed, of the same size, in the same location where the old shed had been. The next day someone with Code Enforcement came by and asked if she had a permit for the shed and advised her that the shed had to be at least ten (10) feet from the side property line. She stated that she did not realize she needed a permit or that she couldn't put the shed where the old one had been. She was then told she would have to get a variance to side yard setback requirements to leave the new shed where it was.

Commissioner Jamison asked when the old shed had been torn down. The applicant stated that she did not remember exactly when it was torn down. Mr. Ankerson stated that he would need to research the Code Enforcement file in order to provide a time frame of when the Code Enforcement case was opened. **Commissioner Jamison** noted the structure was probably grandfathered.

Chairman Wooten asked Mr. Ankerson if the old shed could have been repaired. Mr. Ankerson advised that it could have been because it was a legal non-conforming structure, but once it was torn down any new structure would have to meet the new regulations.

Ms. Hesse, the applicant's neighbor, stated that she did not want the shed that close to her garage and that it was too close to the property line.

Chairman Wooten explained to Ms. Hesse that one of the reasons the shed was so close to her garage was because her garage was only three (3) feet from her side property line. He also explained that her garage was a legal non-conforming structure and that if it was torn down or destroyed it could not be built back in the same location without receiving a variance.

Commissioner Green asked Ms. Hammond if the shed could be moved back further on the property.

Robert Stratton, a friend of Ms. Hammond, stated that it was not feasible to move it back because there was a privacy fence and several sago palms in the area. He also said that if he moved the shed back on the property, he would have trouble getting the lawn mower in it.

ACTION TAKEN:

Chairman Wooten made a motion to recommend approval of the variance due to hardship imposed by having to cut down shrubbery and moving a concrete slab on the property.

Commissioner Green seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Claude Stubbs
 William Davis
 Kay C. Jamison
 Jimmy Green

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

May 6, 2021

GPC #21-19-VAR

1804 Seacliffe Drive

VII. NEW BUSINESS

1. CONSIDER A REQUEST FOR AN EIGHT-FOOT EIGHT-INCH (8'8") VARIANCE TO SIDE YARD SET-BACK REQUIREMENTS FOR AN ACCESSORY BUILDING IN A R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT. 1804 SEACLIFFE DRIVE, (GPC #21-19-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: April 20, 2021

Subject: Consider a request for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1804 Seacliffe Drive, (GPC #21-19-VAR)

REQUEST:

The Planning Department has received a request from Donna Hammond for an eight-foot eight-inch (8'8") variance to side yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1804 Seacliffe Drive, PID #87110202.000. The application fee of \$175 was paid on March 23, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicants replaced an old, non-conforming accessory building with a new one in the same location. The building is sixteen inches (16") from the side property line. They did not obtain a permit prior to placement of the new building.

DISCUSSION:

The applicants request an eight-foot eight-inch (8'8") variance that would allow an accessory building to be sixteen inches (16') from the side property line instead of the required ten feet (10'). The proposed property is located in a R-1 Low Density Single-Family Residential District. The applicant tore down an old shed and replaced it with a new one that was the same size (10' x 16') and placed in the same location. They said they were not aware they needed a permit for the replacement.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map

4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

21-19-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>X</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant : Donna Hammond

Name of Business: _____ Phone: _____

Property Address: 1804 Seaclyffe Dr. Mailing Address (if Different): _____

E-Mail Address: donna.g.2544@gmail.com

Reason for request, location and intended use of Property: I had to tear down my old shed because of complaint from neighbor. The new shed is the replacement.

ATTACHMENTS REQUIRED AS APPLICABLE: Need 8'8" variance from side property line.

- ✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. A detailed project narrative.
- _____ 3. Copy of protective covenants or deed restrictions, if any.
- _____ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: Donna Hammond Date of Application: 3/22/21

FOR OFFICE USE ONLY

Date Received 3-23-21 Verify as Complete Babus ISA

Fee Amount Received 175.00 Initials of Employee Receiving Application Babus

1804 Seaciffe Dr.

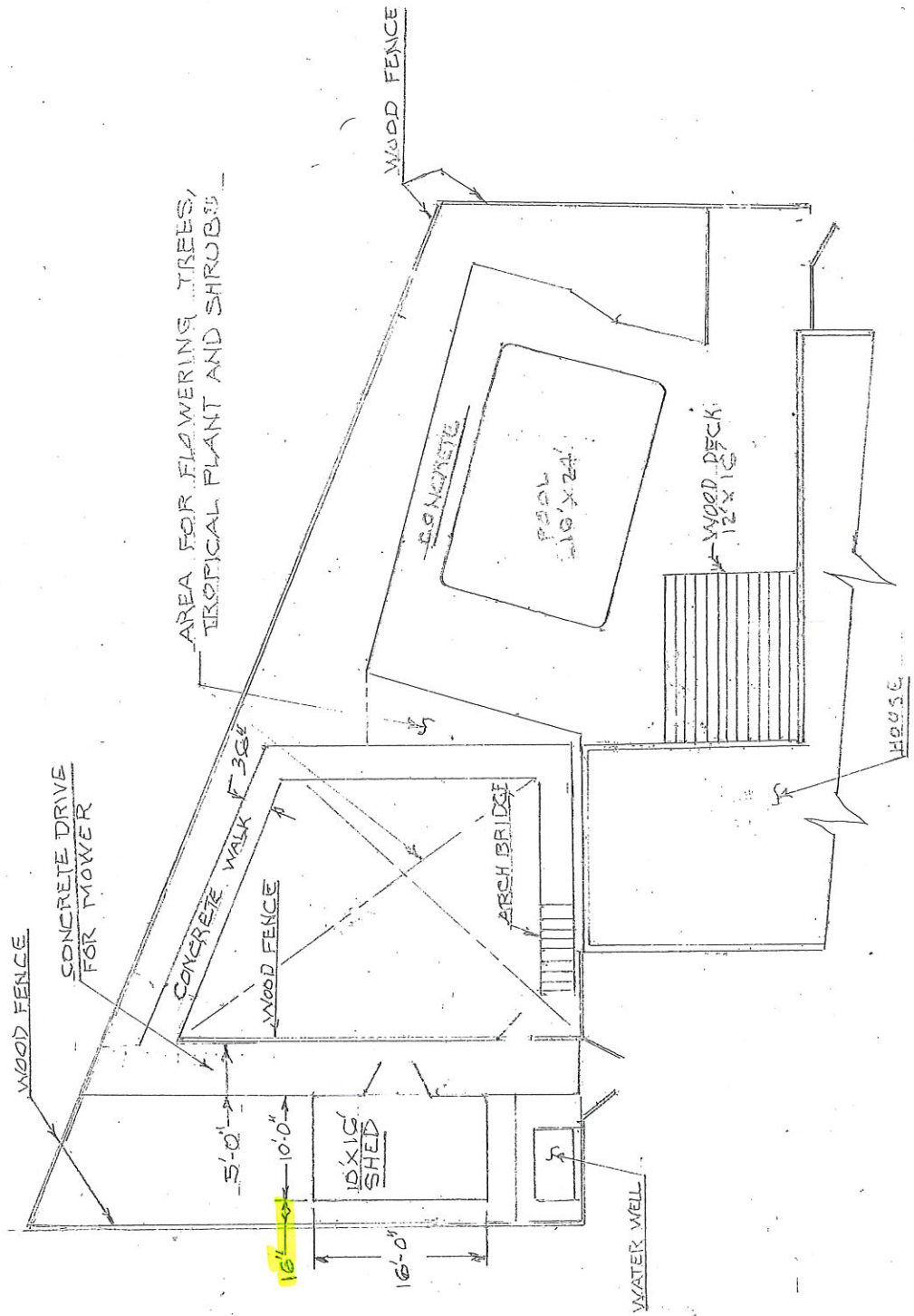
The neighbor complained to the city about my fence and shed. I was told I had 30 days to do something.

The fence was repaired and eventually replaced. The shed was torn down. I later replaced the shed with one the same size (10x16) and it was put in the same spot the old one was before.

I didn't have any idea I needed a permit to put a replacement until someone from the City knocked on the door asking if I had a permit. I've been living in my home 54 yrs. and had no idea.

Donna Hammond.





DETAIL OF BACKYARD
 1804 SEACLIFF DR.
 SCALE 3/32" = 1'-0"

87110202.000 HAMMOND DONNA

PIDN: 87110202.000

GISP: 871.12-03-0231.00

Owner Information

Percent of Ownership: PERCENT_OF

Name: HAMMOND DONNA

Name 2:

Mailing Address: 1804 SEACLIFFE DR

GAUTIER MS

39553

Site Address: 1804 SEACLIFFE DR GAUTIER

Land Information

Section: 12 Acreage: .00

Township: 8S

Range: 7W

Street Name SEACLIFFE
DR

Value and Tax Information

Total Assessed Value: 9275

Total Appraised Value: 92750

Improvement Value: 79600

Land Value: 13150

Tax Amount: 260

SQ FT: 1776 Year Built: 1967

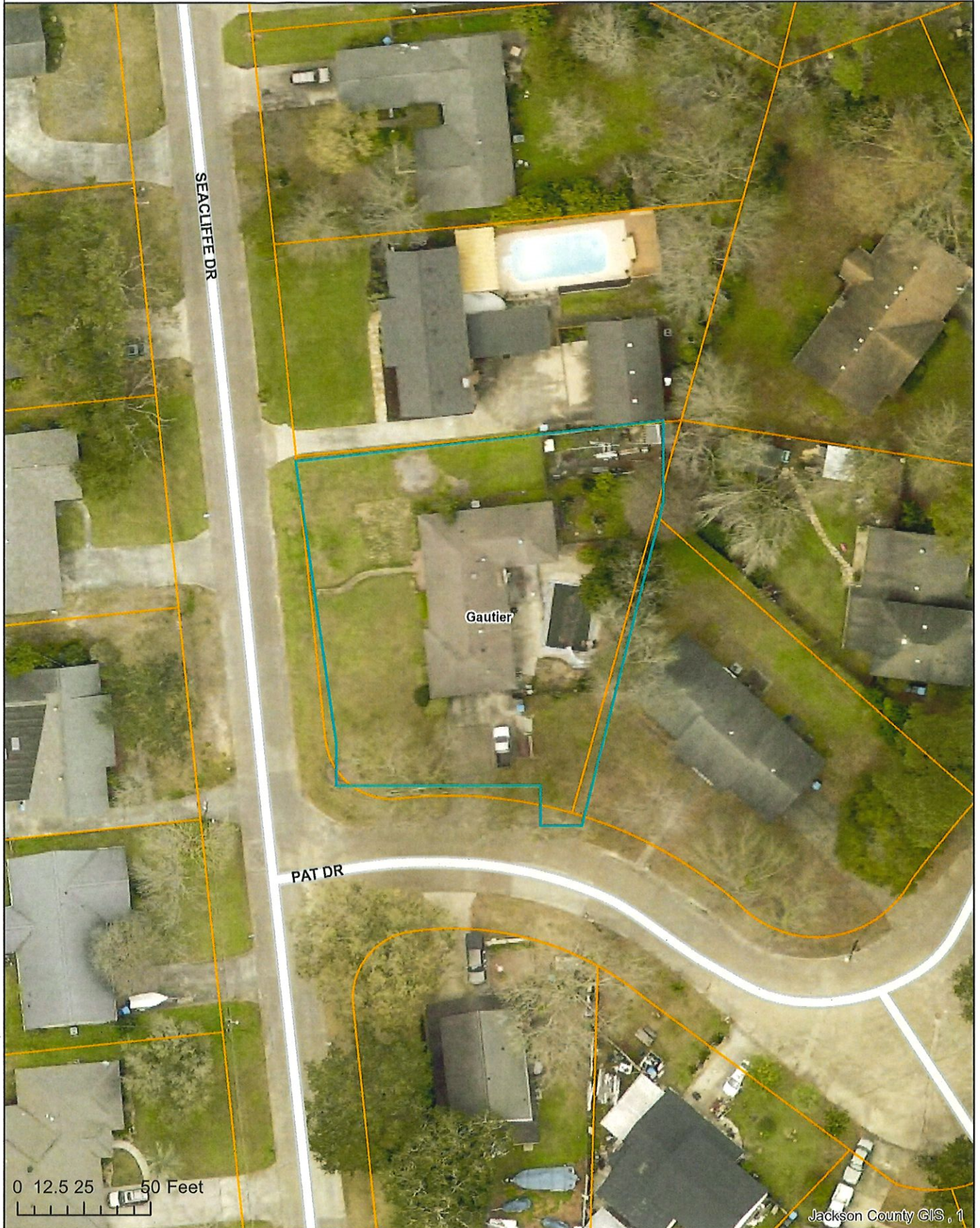
Legal Description

Description: LOT 97 SEACLIFF S/D 2ND ADD

DB 317-550 (231 MAP871.12-03)

Deed Book / Page: 317 / 582

87110202.000 HAMMOND DONNA



0 12.5 25 50 Feet

Jackson County GIS, 1

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

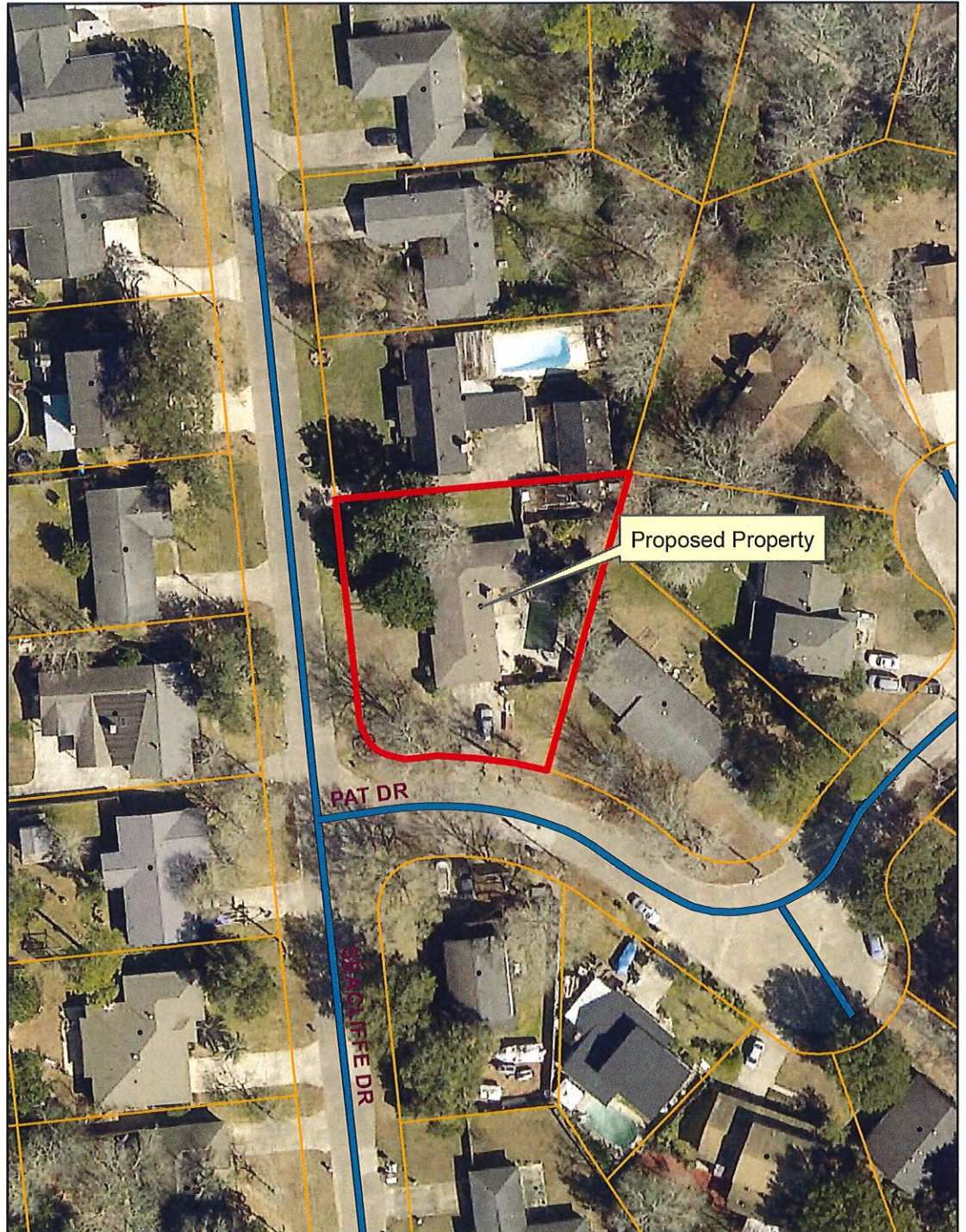


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

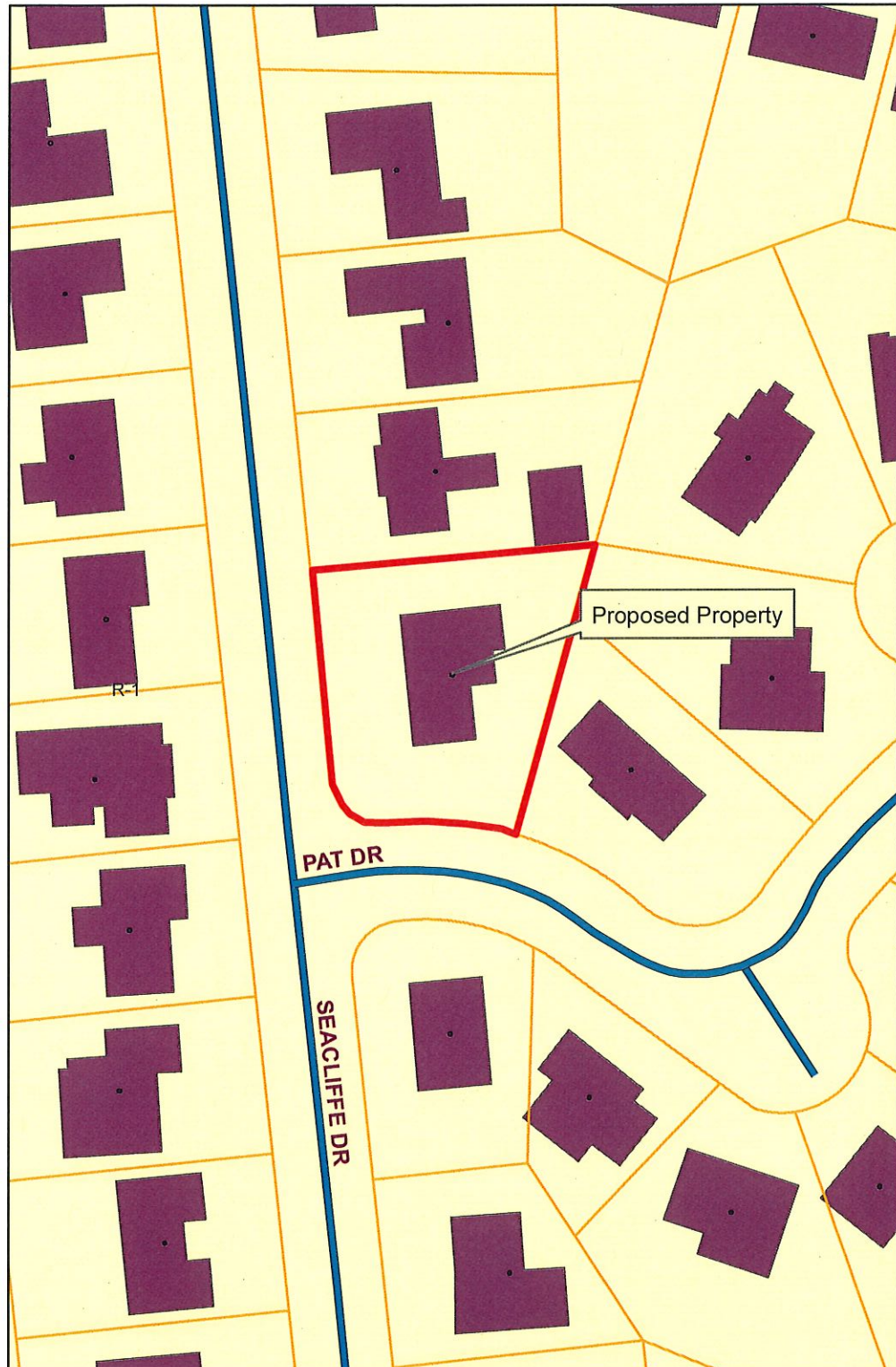


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant



Exhibit D Future Land-Use

Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting: May 18, 2021
Title: Consideration of a request for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots located on Old Spanish Trail. (GPC #21-20-SUB)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a request for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots on Old Spanish Trail (PID #82438100.150) (GPC #21-20-SUB).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, TNT Investing, LLC has requested for a preliminary subdivision plat to subdivide approximately 10 acres into 6 lots located on Old Spanish Trail; and

WHEREAS, pursuant to Section 9.5.1 of the UDO, the applicant has requested a preliminary plat approval and has submitted drawings that indicate the concept for the proposed subdivision in terms of lot sizes, street frontage, etc.; and

WHEREAS, the property is zoned R-1 Low Density Single-Family Residential, which requires the minimum lot size to be 9,600 square feet, and all six (6) proposed lots will exceed the minimum square footage; and

WHEREAS, there is also an additional set-back required along Old Spanish Trail of 15' and a fence and landscaping is required as a buffer between the residential home and arterial street; and

WHEREAS, the Mayor and Councilmembers hereby find that all criteria under Section 9.5.1 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve the preliminary plat, as presented;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 5/12/2021
Subject: Consider a request for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots. The subdivision is to be known as Sweetwater Cove and will be located on Old Spanish Trail, PID #82438100.150, (GPC #21-20-SUB)

REQUEST:

The Planning Department has received a request from TNT Investing, LLC for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots. The subdivision is to be known as Sweetwater Cove and will be located on Old Spanish Trail, PID #82438100.150. The application fee of \$136 was paid on March 16, 2021. All public notice requirements have been met.

BACKGROUND:

Pursuant to Section 9.5.1 of the UDO, the applicant has requested a preliminary plat approval and has submitted drawings indicating the concept of the proposed subdivision regarding lot sizes, street frontage, etc.

Once Preliminary Plat approval is granted, the owner is required to prepare construction drawings for any needed infrastructure improvements. Once the construction drawings are approved by city staff and all permits/approval for construction are obtained, the owner may begin installation of infrastructure.

Prior to Final Plat review, the owner will need to provide additional documentation showing compliance with the UDO and City requirements.

DISCUSSION:

Staff has reviewed the proposed development and has determined that the proposed development meets the requirements of the current zoning district and will not impose an unnecessary impact on the city's infrastructure or levels of service.

The site is currently served by public water and sewer, and is comprised of one parcel containing 10 acres, located on the west end of Old Spanish Trail. The property is zoned R-1 Low Density Single-Family Residential.

The developer understands that if Preliminary Plat Approval is granted by the City Council, a full set of construction drawings detailing the proposed installation of subdivision infrastructure will need to be submitted for approval. Infrastructure installation may not begin until approval is granted by City Staff and the appropriate permits are obtained.

Characteristics of the site and surrounding area, including important natural and manmade features, the size and accessibility of the site and surrounding land uses.

Analysis:

Current Land Use
Zoning District
North

Vacant
R-1 Low Density Single-Family Residential
South
Very low to low density residential
PUD Planned Unit Development
East
Very low to low density residential
R-1 Low Density Single-Family Residential
West
Very low to low density residential
R-1 Low Density Single-Family Residential

The property is approximately 10 acres and is directly served by Old Spanish Trail which is an arterial transportation corridor. There is no proposed cross-connection between the proposed subdivision and adjacent properties.

Impact on concurrency requirements and level of service standards (LOS).

Analysis:

The City has adequate levels of service for the proposed subdivision, including fire and police. The proposed subdivision is located within the limits of the Ocean Springs School District.

The nature of the proposed development, including land use types and densities; the placement of proposed buildings and other improvements on the site; the location, type and method of maintenance of open space and public use areas, if any; the preservation of natural features or protection of sensitive lands, if any; proposed parking areas; internal traffic circulation systems, if any; the approximate total ground coverage of paved areas and structures; stormwater management, and water and sewage distribution, collection and treatment systems.

Analysis:

The property is zoned R-1 Low Density Single-Family Residential. The minimum required lot size for the R-1 district is 9,600 square feet. All of the 6 proposed lots will exceed the minimum square footage. The smallest lot proposed is 13,373 square feet. There is an additional set-back required along Old Spanish Trail of 15' and a fence and landscaping is required along Old Spanish Trail as a buffer between the residential homes and the arterial street.

The developer will be required to provide drainage calculations showing that the post development runoff will not exceed predevelopment runoff and that any off-site drainage currently stored on site or that crosses the site, will continue to be accommodated.

The development will have 1 entrance and the new street and utilities will meet the requirements of the Unified Development Ordinance, state/federal mandates, and City policies.

4. Conformity of the proposed development with the Comprehensive Plan, this Code and other applicable regulations.

Analysis:

The UDO requires the following setbacks and density for the R-1 zoning district:

Minimum lot area of 9,600 square feet. Front setbacks 25', Side setbacks 10'(an additional 15' must be added to the side yard setback along Old Spanish Trail per the UDO making the side yard setbacks 25'), Rear setbacks 25', and minimum living area 1,325 S.F. The proposed development conforms to the requirements of the UDO and zoning district.

No direct access for individual lots will be made to Old Spanish Trail.

The existing zoning district does comply with the City's Comprehensive Plan.

RECOMMENDATION:

The Planning Commission recommends approval of the preliminary plat as presented.

The City Council may:

Approve the Preliminary Plat;

Approval the Preliminary Plat with changes; or

Deny the Preliminary Plat.

ATTACHMENTS:

1. Complete Packet 21-20-SUB
2. Excerpt GPC Meeting 5.6.21 (#21-20-SUB)

Excerpt from May 6, 2021 Planning Commission Meeting:

The Planning Department has received a request from TNT Investing, LLC for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots. The subdivision is to be known as Sweetwater Cove and will be located on Old Spanish Trail, PID #82438100.150, (GPC #21-20-SUB)

Scott Ankerson, Planning Director, gave a brief overview of the case. He also explained that the development is planned to be two phased. The first phase will be the proposed six lots which will be located outside the wetlands area. There will be a temporary cul-de-sac that will continue through when Phase 2 is started. The applicant will have to mitigate the wetlands area prior to the second phase.

REQUEST:

The Planning Department has received a request from TNT Investing, LLC for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots. The subdivision is to be known as Sweetwater Cove and will be located on Old Spanish Trail, PID #82438100.150. The application fee of \$136 was paid on March 16, 2021. All public notice requirements have been met.

BACKGROUND:

Pursuant to Section 9.5.1 of the UDO, the applicant has requested a preliminary plat approval and has submitted drawings indicating the concept of the proposed subdivision regarding lot sizes, street frontage, etc.

Once Preliminary Plat approval is granted, the owner is required to prepare construction drawings for any needed infrastructure improvements. Once the construction drawings are approved by city staff and all permits/approval for construction are obtained, the owner may begin installation of infrastructure.

Prior to Final Plat review, the owner will need to provide additional documentation showing compliance with the UDO and City requirements.

DISCUSSION:

Staff has reviewed the proposed development and has determined that the proposed development meets the requirements of the current zoning district and will not impose an unnecessary impact on the city's infrastructure or levels of service.

The site is currently served by public water and sewer, and is comprised of one parcel containing 10 acres, located on the west end of Old Spanish Trail. The property is zoned R-1 Low Density Single-Family Residential.

The developer understands that if Preliminary Plat Approval is granted by the City Council, a full set of construction drawings detailing the proposed installation of subdivision infrastructure will need to be submitted for approval. Infrastructure installation may not begin until approval is granted by City Staff and the appropriate permits are obtained.

1. Characteristics of the site and surrounding area, including important natural and manmade features, the size and accessibility of the site and surrounding land uses.

Analysis:

	Current Land Use	Zoning District
North	Vacant	R-1 Low Density Single-Family Residential
South	Very low to low density residential	PUD Planned Unit Development
East	Very low to low density residential	R-1 Low Density Single-Family Residential
West	Very low to low density residential	R-1 Low Density Single-Family Residential

The property is approximately 10 acres and is directly served by Old Spanish Trail which is an arterial transportation corridor. There is no proposed cross-connection between the proposed subdivision and adjacent properties.

2. Impact on concurrency requirements and level of service standards (LOS).

Analysis:

The City has adequate levels of service for the proposed subdivision, including fire and police. The proposed subdivision is located within the limits of the Ocean Springs School District.

3. The nature of the proposed development, including land use types and densities; the placement of proposed buildings and other improvements on the site; the location, type and method of maintenance of open space and public use areas, if any; the preservation of natural features or protection of sensitive lands, if any; proposed parking areas; internal traffic circulation systems, if any; the approximate total ground coverage of paved areas and structures; stormwater management, and water and sewage distribution, collection and treatment systems.

Analysis:

The property is zoned R-1 Low Density Single-Family Residential. The minimum required lot size for the R-1 district is 9,600 square feet. All of the 6 proposed lots will exceed the minimum square footage. The smallest lot proposed is 13,373 square feet. There is an additional set-back required along Old Spanish Trail of 15' and a fence and landscaping is required along Old Spanish Trail as a buffer between the residential homes and the arterial street.

The developer will be required to provide drainage calculations showing that the post development runoff will not exceed predevelopment runoff and that any off-site drainage currently stored on site or that crosses the site, will continue to be accommodated.

The development will have 1 entrance and the new street and utilities will meet the requirements of the Unified Development Ordinance, state/federal mandates, and City policies.

4. Conformity of the proposed development with the Comprehensive Plan, this Code and other applicable regulations.

Analysis:

The UDO requires the following setbacks and density for the R-1 zoning district: Minimum lot area of 9,600 square feet. Front setbacks 25', Side setbacks 10' (an additional 15' must be added to the side yard setback along Old Spanish Trail per the UDO making the side yard setbacks 25'), Rear setbacks 25', and minimum living area 1,325 S.F. The proposed development conforms to the requirements of the UDO and zoning district.

No direct access for individual lots will be made to Old Spanish Trail.

The existing zoning district does comply with the City's Comprehensive Plan.

CONCLUSION AND RECOMMENDATION:

The staff recommends approval of the Preliminary Subdivision Plat.

Based on the staff's review, the analysis of the site data, zoning, existing and future land use maps, impact on the availability of infrastructure, consistency with the Comprehensive Plan, and the appropriateness of the request relevant to the criteria established by Section 9.5 of the Unified Development Ordinance, the Planning Commission may:

1. Recommend approval of the Preliminary Plat;
2. Recommend approval of the Preliminary Plat with changes; or
3. Recommend denial of the Preliminary Plat.

ATTACHMENTS:

1. Application
2. Preliminary Plat (Phase I)
3. Exhibit A – Location Map
4. Exhibit B – Existing Zoning Map
5. Exhibit C – Existing Land Use Map
6. Exhibit D – Future Land Use Map

Chairman Wooten asked Mr. Ankerson who had been notified of the request.

Mr. Ankerson advised that the UDO does not require notification of other property owners for a preliminary plat approval. He also noted that both phases would have to meet the R-1 zoning requirements for lot size, setbacks, etc.

Jason Gibson, representative for TNT Investing LLC, stated the proposed six lots of Phase 1 would cover approximately two acres of the ten-acre parcel. The applicant's plan is to have twenty-two lots on the ten-acre parcel when Phase 2 is completed. Mr. Gibson also stated that the size of the lots ranged from 14,000 to 17,000 square feet.

Commissioner Green noted that sidewalks were required by the UDO and asked Mr. Gibson when they would be constructed.

Mr. Gibson stated that the home owners would have the sidewalks installed during construction of each home. He noted that typically a Certificate of Occupancy would not be given for the home if everything was not complete, including the driveway and the sidewalk.

Mr. Ankerson advised that the development section of the UDO does require sidewalks and that there is a provision where the City Manager can waive the sidewalk requirement but generally that would not be the case. He also stated that the City would require a bond for all the infrastructure and would be used to complete the temporary cul-de-sac if the wetlands could not be mitigated and Phase 2 was not completed.

There were none in attendance speaking in opposition and Staff had received no calls or letters opposing the request.

ACTION TAKEN:

Commissioner Jamison made a motion to recommend approval of the preliminary plat as presented.

Commissioner Green seconded the motion and the following vote was recorded:

AYES: **David Wooten**
 Claude Stubbs
 William Davis
 Kay C. Jamison
 Jimmy Green

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

May 6, 2021

GPC #21-20-SUB

Old Spanish Trail, PID #82438100.150

VII. NEW BUSINESS

1. CONSIDER A REQUEST FOR A PRELIMINARY SUBDIVISION PLAT APPROVAL TO SUBDIVIDE APPROXIMATELY 10 ACRES INTO 6 LOTS. THE SUBDIVISION IS TO BE KNOWN AS SWEETWATER COVE AND WILL BE LOCATED ON OLD SPANISH TRAIL, PID #82438100.150, (GPC #21-20-SUB)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: April 20, 2021

Subject: Consider a request for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots. The subdivision is to be known as Sweetwater Cove and will be located on Old Spanish Trail, PID #82438100.150, (GPC #21-20-SUB)

REQUEST:

The Planning Department has received a request from TNT Investing, LLC for a preliminary subdivision plat approval to subdivide approximately 10 acres into 6 lots. The subdivision is to be known as Sweetwater Cove and will be located on Old Spanish Trail, PID #82438100.150. The application fee of \$136 was paid on March 16, 2021. All public notice requirements have been met.

BACKGROUND:

Pursuant to Section 9.5.1 of the UDO, the applicant has requested a preliminary plat approval and has submitted drawings indicating the concept of the proposed subdivision regarding lot sizes, street frontage, etc.

Once Preliminary Plat approval is granted, the owner is required to prepare construction drawings for any needed infrastructure improvements. Once the construction drawings are approved by city staff and all permits/approval for construction are obtained, the owner may begin installation of infrastructure.

Prior to Final Plat review, the owner will need to provide additional documentation showing compliance with the UDO and City requirements.

DISCUSSION:

Staff has reviewed the proposed development and has determined that the proposed development meets the requirements of the current zoning district and will not impose an unnecessary impact on the city's infrastructure or levels of service.

The site is currently served by public water and sewer, and is comprised of one parcel containing 10 acres, located on the west end of Old Spanish Trail. The property is zoned R-1 Low Density Single-Family Residential.

The developer understands that if Preliminary Plat Approval is granted by the City Council, a full set of construction drawings detailing the proposed installation of subdivision infrastructure will need to be submitted for approval. Infrastructure installation may not begin until approval is granted by City Staff and the appropriate permits are obtained.

1. Characteristics of the site and surrounding area, including important natural and manmade features, the size and accessibility of the site and surrounding land uses.

Analysis:

	Current Land Use	Zoning District
North	Vacant	R-1 Low Density Single-Family Residential
South	Very low to low density residential	PUD Planned Unit Development
East	Very low to low density residential	R-1 Low Density Single-Family Residential
West	Very low to low density residential	R-1 Low Density Single-Family Residential

The property is approximately 10 acres and is directly served by Old Spanish Trail which is an arterial transportation corridor. There is no proposed cross-connection between the proposed subdivision and adjacent properties.

2. Impact on concurrency requirements and level of service standards (LOS).

Analysis:

The City has adequate levels of service for the proposed subdivision, including fire and police. The proposed subdivision is located within the limits of the Ocean Springs School District.

3. The nature of the proposed development, including land use types and densities; the placement of proposed buildings and other improvements on the site; the location, type and method of maintenance of open space and public use areas, if any; the preservation of natural features or protection of sensitive lands, if any; proposed parking areas; internal traffic circulation systems, if any; the approximate total ground coverage of paved areas and structures; stormwater management, and water and sewage distribution, collection and treatment systems.

Analysis:

The property is zoned R-1 Low Density Single-Family Residential. The minimum required lot size for the R-1 district is 9,600 square feet. All of the 6 proposed lots will exceed the minimum square footage. The smallest lot proposed is 13,373 square feet. There is an additional set-back required along Old Spanish Trail of 15' and a fence and landscaping is required along Old Spanish Trail as a buffer between the residential homes and the arterial street.

The developer will be required to provide drainage calculations showing that the post development runoff will not exceed predevelopment runoff and that any off-site drainage currently stored on site or that crosses the site, will continue to be accommodated.

The development will have 1 entrance and the new street and utilities will meet the requirements of the Unified Development Ordinance, state/federal mandates, and City policies.

4. Conformity of the proposed development with the Comprehensive Plan, this Code and other applicable regulations.

Analysis:

The UDO requires the following setbacks and density for the R-1 zoning district: Minimum lot area of 9,600 square feet. Front setbacks 25', Side setbacks 10' (an additional 15' must be added to the side yard setback along Old Spanish Trail per the UDO making the side yard setbacks 25'), Rear setbacks 25', and minimum living area 1,325 S.F. The proposed development conforms to the requirements of the UDO and zoning district.

No direct access for individual lots will be made to Old Spanish Trail.

The existing zoning district does comply with the City's Comprehensive Plan.

CONCLUSION AND RECOMMENDATION:

The staff recommends approval of the Preliminary Subdivision Plat.

Based on the staff's review, the analysis of the site data, zoning, existing and future land use maps, impact on the availability of infrastructure, consistency with the Comprehensive Plan, and the appropriateness of the request relevant to the criteria established by Section 9.5 of the Unified Development Ordinance, the Planning Commission may:

1. Recommend approval of the Preliminary Plat;
2. Recommend approval of the Preliminary Plat with changes; or
3. Recommend denial of the Preliminary Plat.

ATTACHMENTS:

1. Application
2. Preliminary Plat (Phase I)
3. Exhibit A – Location Map
4. Exhibit B – Existing Zoning Map
5. Exhibit C – Existing Land Use Map
6. Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
SUBDIVISION APPLICATION

Public Hearing Number

21-20-SUB

(major)

TO BE REVIEWED BY GAUTIER PLANNING COMMISSION/CITY COUNCIL:		FEE:
Subdivision - Major	<u>\$176.00</u>	\$100.00 + \$6/Lot
TO BE REVIEWED BY PLANNING DIRECTOR:		FEE:
Subdivision - Minor	_____	\$50.00 + \$6/Lot

Name of

Subdivision: Sweetwater Cove No. Proposed Lots: 6

Name of Applicant(s): TNT Investing LLC

Property Address/Location: Old Spanish Trail

Mailing Address (if Different): 3208 Joy LN Ocean Springs MS 39564

E-Mail Address: tjhay3@yahoo.com

Phone: 2286975971

The request will require: ☐ Preliminary Plat Review ☐ Infrastructure Improvements ☐ Final Plat Review

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Plat/Legal Description
- ✓ 2. Project Narrative
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources. need well serve letter to apply for permits.
- ✓ 6. Any other information requested by the Economic Development/Planning Director.
- N/A 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Thomas Hay Date of Application: 3/15/2021

FOR OFFICE USE ONLY	
Date Received <u>3-16-21</u>	Verify as Complete <u>SA</u>
Fee Amount Received <u>136.00</u>	Initials of Employee Receiving Application <u>BS</u>

OWNERS CONSENT AND DESIGNATION OF AGENT – SUBDIVISION OF LAND

I, Thomas Hay, the fee simple owner(s) of the following described property:

Address:

Parcel ID No.: 82438100.150

hereby petition to the City of Gautier to *Subdivide* the above reference property and affirm that Jason Gibson (name of agent) is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Thomas Hay
(Owner's Signature)

(Owner's Signature)

Notary Information:

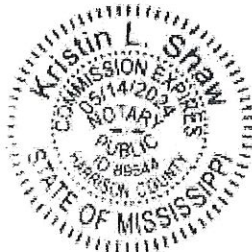
The foregoing instrument was acknowledged before me this 15th day of March, 2021 by Thomas Hay, who is personally known to me or has produced Driver's License as identification and who did take an oath.

Kristin L. Shaw
(Printed Name of Notary Public)

Kristin L. Shaw
(Signature of Notary Public)

Commission # 89544. My commission expires 5/14/2024.

(Notary's Seal)





202018271 4 PGS

OFFICIAL RECORDS JACKSON COUNTY
Josh Eldridge
CHANCERY CLERK
RECORDING FEE: \$26.00
#202018271 BK:1990 PG:334-337
08/25/2020 10:20:29 AM 4 PGS
JFREEMAN,DC Rcp1#18695

Prepared by:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Grantor:
First State Bank
P.O Box 506
Waynesboro, MS 39367
(601) 671-2085

Return To:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Grantee:
Thomas Hay
12920 Dixie Hill Dr.
Moss Point, MS 39562
(228) 697-5971

File No. G207826N

INDEXING INSTRUCTIONS: A parcel of land in Claim Sec. 38, T7S, R7W, Jackson County, MS

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, **First State Bank**, a Mississippi Corporation, does hereby sell, convey and warrant unto **Thomas Hay**, all of that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

Legal Description attached hereto as Exhibit "A"

This being the same property as that conveyed to First State Bank, by instrument recorded in Deed Book 1970, at Page 336, Land Deed Records of Jackson County, Mississippi.

If this property is bounded by water, this conveyance includes any natural accretion, and is subject to any erosion due to the action of the elements. Such riparian and littoral rights as exist are conveyed herewith but without warranty as to their nature or extent. If any portion of the property is below the mean high tide watermark or is coastal wetlands as defined in the Mississippi Coastal Wetlands Protection Act it is conveyed by quitclaim only.

Grantor~~s~~ quitclaim any and all oil, gas, and other minerals owned, if any, to Grantee~~s~~. No mineral search was requested or performed by preparer.

This conveyance is subject to any and all covenants, rights of way, easements, restrictions and reservations of record in the office of the Chancery Clerk of Jackson County, Mississippi.

It is agreed and understood that the taxes for the current year have been pro-rated as of this date on an estimated basis, and when said taxes are actually determined, if the proration as of this date is incorrect, the Parties hereto agree to make all necessary adjustments on the basis of an actual proration.

WITNESS MY SIGNATURE, on this the 21st day of August, 2020.

First State Bank

Byron C. Jordan, cco
By: Byron C. Jordan, cco
Its: Chief Credit Officer

C O R P O R A T E A C K N O W L E D G M E N T

STATE OF MISSISSIPPI

COUNTY OF Wayne

Personally appeared before me, the undersigned authority in and for the said county and state, on this 29th day of June, 2020, within my jurisdiction, the within named Byron C. Jordan, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his dual representative capacity, and that by his signature on the instrument, and as the act and deed of the person or entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.



GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 21st day of August, 2020.

J. G. Brown
NOTARY PUBLIC

My commission expires: 6-8-21

CORPORATE RESOLUTION

In a duly called meeting of all of the Members of the below named Company, it was unanimously approved by all of the Members that Byron C. Jordan it's Chief Credit Officer has complete authority to sell on behalf of the below named company the property located at, or described as:

Property Address: NHN Old Spanish Trail, Ocean Springs, MS 39564

Legal Description: That parcel of land situated in Claim Section 38, Township 7 South, Range 7 West, described as commencing at the Southeast corner of the West ¼ of said Claim Section 38; and running thence North 0 degrees 14 minutes East a distance of 1632.69 feet; thence running North 76 degrees 38 minutes West a distance of 3300 feet to the Point of Beginning; thence running North 0 degrees 14 minutes East 1356 feet to the South margin of Old Highway 90 (Spanish Trail); thence running North 76 degrees 38 minutes West along the South margin of said highway a distance of 330 feet; thence running South 0 degrees 14 minutes West a distance of 1356 feet; thence running South 76 degrees 38 minutes East a distance of 330 feet to the Point of Beginning.

The South 30 feet and the East 12 ½ feet and the North 20 feet of the above-described property are subject to an easement for drainage and utility purposes.

So approved and acknowledged this, the 21st day of August, 2020.

First State Bank

[Signature] CEO
By: _____

CORPORATE ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF Wayne

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Jeff Urey the duly appointed CEO of First State Bank, a Mississippi Corporation, who acknowledged before me that he signed, executed and delivered the above and foregoing instrument on the day and year thereof, for the use and purposes therein mentioned, for and on behalf of the aforesaid company, after first having been duly authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 21st day of August, 2020.



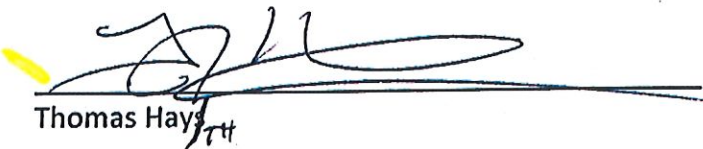
[Signature]
NOTARY PUBLIC

Exhibit "A"

Legal Description

That parcel of land situated in Claim Section 38, Township 7 South, Range 7 West, described as commencing at the Southeast corner of the West $\frac{3}{4}$ of said Claim Section 38; and running thence North 0 degrees 14 minutes East a distance of 1632.69 feet; thence running North 76 degrees 38 minutes West a distance of 3300 feet to the Point of Beginning; thence running North 0 degrees 14 minutes East 1356 feet to the South margin of Old Highway 90 (Spanish Trail); thence running North 76 degrees 38 minutes West along the South margin of said highway a distance of 330 feet; thence running South 0 degrees 14 minutes West a distance of 1356 feet; thence running South 76 degrees 38 minutes East a distance of 330 feet to the Point of Beginning.

The South 30 feet and the East 12 $\frac{1}{2}$ feet and the North 20 feet of the above-described property are subject to an easement for drainage and utility purposes.


Thomas Hay

8/21/2020
Date

Barbara (Babs) Logan

From: abang@securenetworksllc.com on behalf of Addie Bang <abang@gautier-ms.gov>
Sent: Monday, March 22, 2021 4:55 PM
To: blogan@gautier-ms.gov
Subject: FW: Sweetwater Cove Subdivision - Project Narrative for Parcel 82438100.150

From: Jason Gibson, P.E. in AL & MS <jason.acad@gmail.com>
Sent: Monday, March 22, 2021 3:42 PM
To: Addie Bang <abang@gautier-ms.gov>
Subject: Sweetwater Cove Subdivision - Project Narrative for Parcel 82438100.150

Shanda,

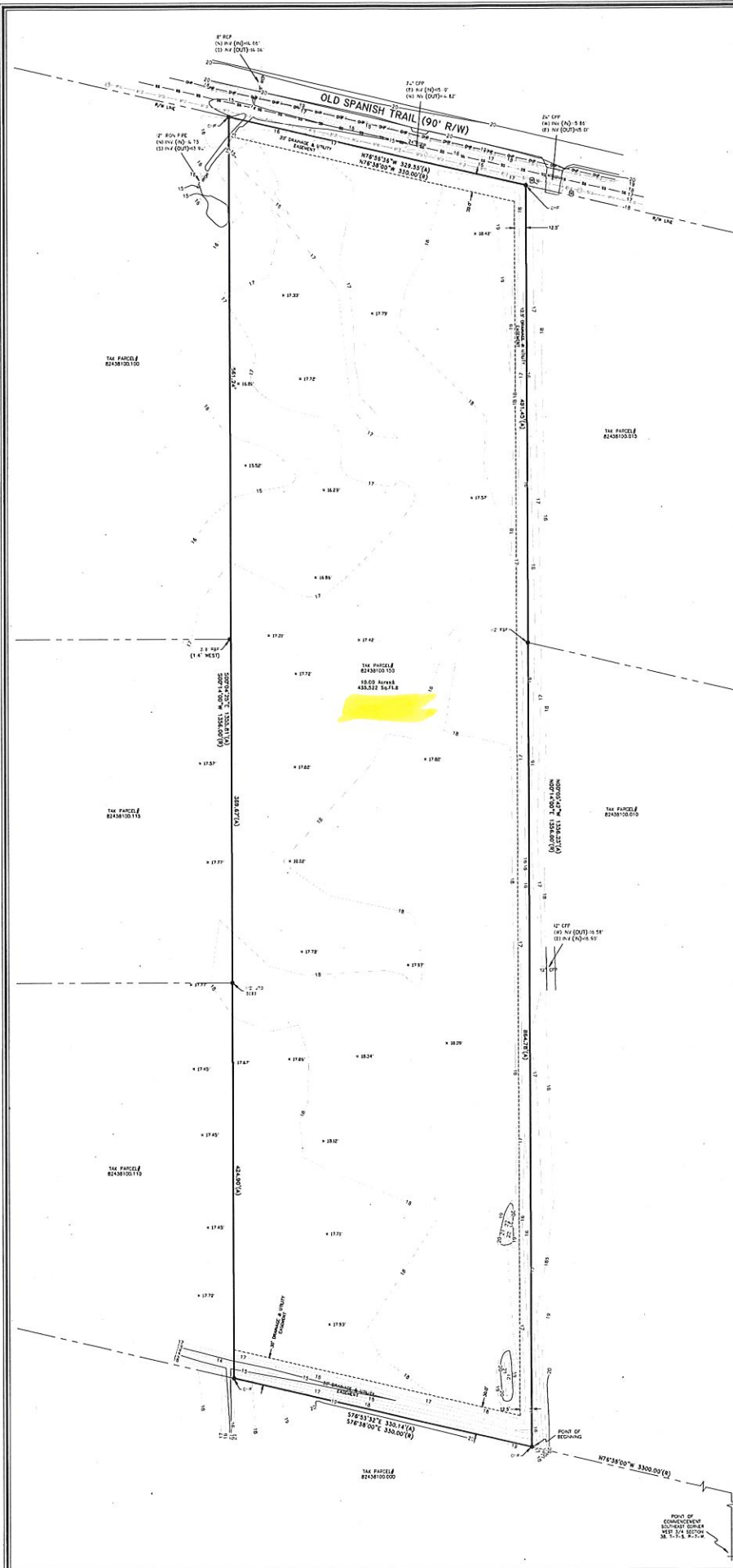
The owner wishes to subdivide the 10 acre parcel into 22 single family residential lots over the course of two phases. Firstly, Phase I will consist of 6 lots (property adjacent to Old Spanish Trail) and will not impact wetlands. The second phase will consist of the remaining 16 lots and will require mitigation and a lengthy individual permit.

Phasing allows the owners to get started on construction while permits are being acquired for Phase II. Both phases have been designed using Gautier's UDO standards.

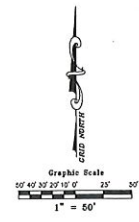
Thank you,

Jason Gibson, P.E. in MS & AL
President
ACAD, llc
C: 228-437-7533
E: jason.acad@gmail.com





SURVEY LEGEND			
●	PROPERTY CORNER	---	UNDEVELOPED POWER
○	RECORD EJECTION	---	CONCRETE W/PAVEMENT FOUND
○	ACTUAL EJECTION	---	CONCRETE W/PAVEMENT FOUND
---	RIGHT-OF-WAY	---	CONCRETE W/PAVEMENT FOUND
---	BLVD - BLVD TRACK LINE	---	CONCRETE W/PAVEMENT FOUND
---	UNDERGROUND TELEPHONE	---	CONCRETE W/PAVEMENT FOUND
---	UNDERGROUND POWER	---	CONCRETE W/PAVEMENT FOUND
---	SANITARY SEWER LINE	---	CONCRETE W/PAVEMENT FOUND
---	STORM SEWER LINE	---	CONCRETE W/PAVEMENT FOUND
---	WATER LINE	---	CONCRETE W/PAVEMENT FOUND
---	DIAPHRAGM POWER LINE	---	CONCRETE W/PAVEMENT FOUND
---	CONCRETE	---	CONCRETE W/PAVEMENT FOUND
---	ASPHALT	---	CONCRETE W/PAVEMENT FOUND
---	GRAVEL	---	CONCRETE W/PAVEMENT FOUND
---	CEMENTED AREA	---	CONCRETE W/PAVEMENT FOUND



SURVEYOR'S NOTES:

- UNLESS STATED OTHERWISE HEREON, THIS PLAN WAS PREPARED WITHOUT BENEFIT OF AN ABSTRACT OF TITLE. NO LIABILITY IS ASSUMED BY THE UNDERSIGNED FOR LOSS RELATING TO ANY MATTER THAT MIGHT BE DISCOVERED BY AN ABSTRACT OR TITLE SEARCH OF THE PROPERTY.
- REPRODUCTIONS OF THIS PLAN ARE NOT VALID UNLESS SEALED WITH AN ORIGINAL SURVEYOR'S SEAL.
- TYPE OF SURVEY - CLASS "C" BOUNDARY & TOPOGRAPHIC SURVEY.
- ALL BEARINGS BASED ON GLOBAL POSITIONING SYSTEM OBSERVATION USING THE NORTH AMERICAN DATUM OF 1983. ALL DISTANCES SHOWN ARE GROUND DISTANCES. ALL MEASUREMENTS WERE MADE IN ACCORDANCE WITH U.S. STANDARD FEET.
- FIELD WORK WAS PERFORMED 10/21/2020.
- THE 1" CONTOURS AND SPOT ELEVATIONS SHOWN HEREON ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988, ADJUSTED TO GEOID 128, ARE REFERENCED TO THE OCCC CORN STATION "GAUTIER" AND HAVE A VERTICAL ACCURACY OF 0.5".
- THIS IS A CLASS "C" SURVEY.

RECORD PROPERTY DESCRIPTION:

THAT PARCEL OF LAND SITUATED IN CLAW SECTION 38, TOWNSHIP 7 SOUTH, RANGE 7 WEST, DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF THE WEST 3/4 OF SAID CLAW SECTION 38, AND RUNNING THENCE NORTH 0 DEGREES 14 MINUTES EAST A DISTANCE OF 1832.60 FEET; THENCE RUNNING NORTH 78 DEGREES 38 MINUTES WEST A DISTANCE OF 3300 FEET TO THE POINT OF BEGINNING; THENCE RUNNING NORTH 0 DEGREES 14 MINUTES EAST 1356 FEET TO THE SOUTH MARSH OF OLD U.S. HIGHWAY 90 (SPANISH TRAIL); THENCE RUNNING NORTH 78 DEGREES 38 MINUTES WEST ALONG THE SOUTH MARSH OF SAID HIGHWAY A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING; THENCE RUNNING SOUTH 0 DEGREES 14 MINUTES WEST A DISTANCE OF 1356 FEET; THENCE RUNNING SOUTH 78 DEGREES 38 MINUTES EAST A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING; THE SOUTH 30 FEET AND THE EAST 12 1/2 FEET AND THE NORTH 20 FEET OF THE ABOVE-DESCRIBED PROPERTY ARE SUBJECT TO AN EASEMENT FOR DRAINAGE AND UTILITY PURPOSES.

SURVEYOR'S CERTIFICATION:

STATE OF MISSISSIPPI, COUNTY OF JACKSON
I, JUSTIN PALMER, A LICENSED PROFESSIONAL SURVEYOR IN JACKSON COUNTY, MISSISSIPPI, HEREBY CERTIFY THAT ALL PARTS OF THIS PLAN AND DRAWING HAVE BEEN COMPLETED IN ACCORDANCE WITH THE CURRENT REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN THE STATE OF MISSISSIPPI TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF.

JUSTIN PALMER, JLS
DATE 11/13/2020
MISSISSIPPI
P.O. BOX 848, OGDEN SPRINGS, MS 39366
PHONE: 228-818-4733

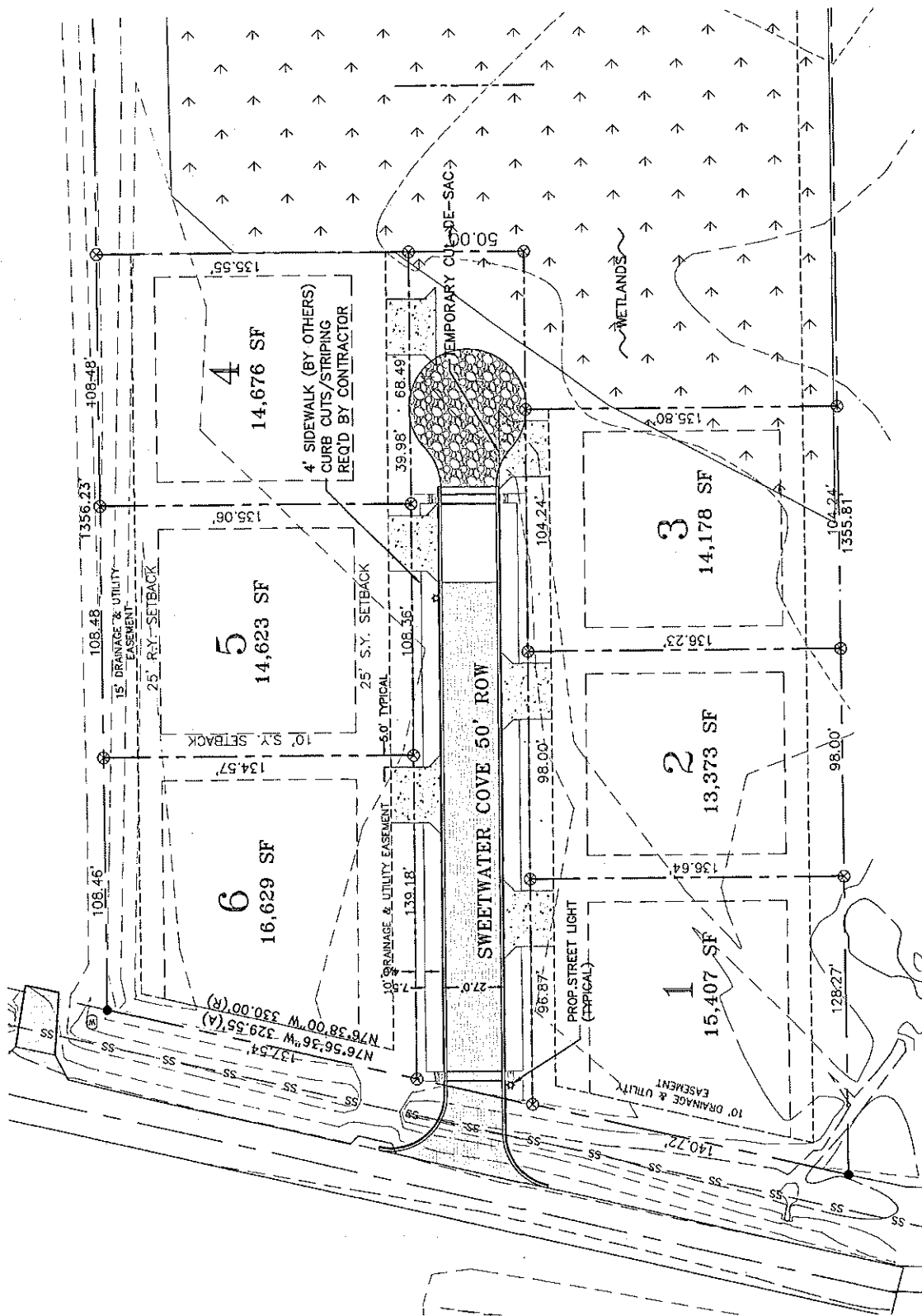


REFERENCE MATERIAL		DATE
1.	RECORD DEED BOOK 1970, PAGE 336	3/3/2020
2.		
3.		
4.		

BOUNDARY & TOPOGRAPHIC SURVEY
TAX PARCEL #82438105950, OLD SPANISH TRAIL,
JACKSON COUNTY, MISSISSIPPI
SECTION-38, TOWNSHIP-7-SOUTH, RANGE-7-WEST

CLIENT: WY
FIELD WORK BY: J. P. DATE: 10/21/2020
DRAWN BY: J. P. DRAWING NO: 20088
CHECKED BY: J. P. SHEET 1 OF 1
SCALE: 1"=50'





SITE PLAN SCALE: 1"=30'

SITE INFORMATION

ZONING R-1
ACREAGE 435,522 SF OR 10 AC

SETBACKS
FRONT YARD 25 FT
SIDE YARD 25 FT
REAR YARD 25 FT

PROPOSED TOTAL # OF LOTS - 6 W/1 OUTPARCEL

MINIMUM LOT SIZE 9,600 SF

WETLANDS TO BE IMPACTED 0 AC

BUILDING HEIGHT <35 FT
BUILDING FOOTPRINT 1,325 SF MIN.

MIN. ROAD WIDTH 24 FT
LANE WIDTH 12 FT

SITE LEGEND

2" ASPHALT SURFACE COURSE &
5" 610 CRUSHED CONCRETE BASE

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

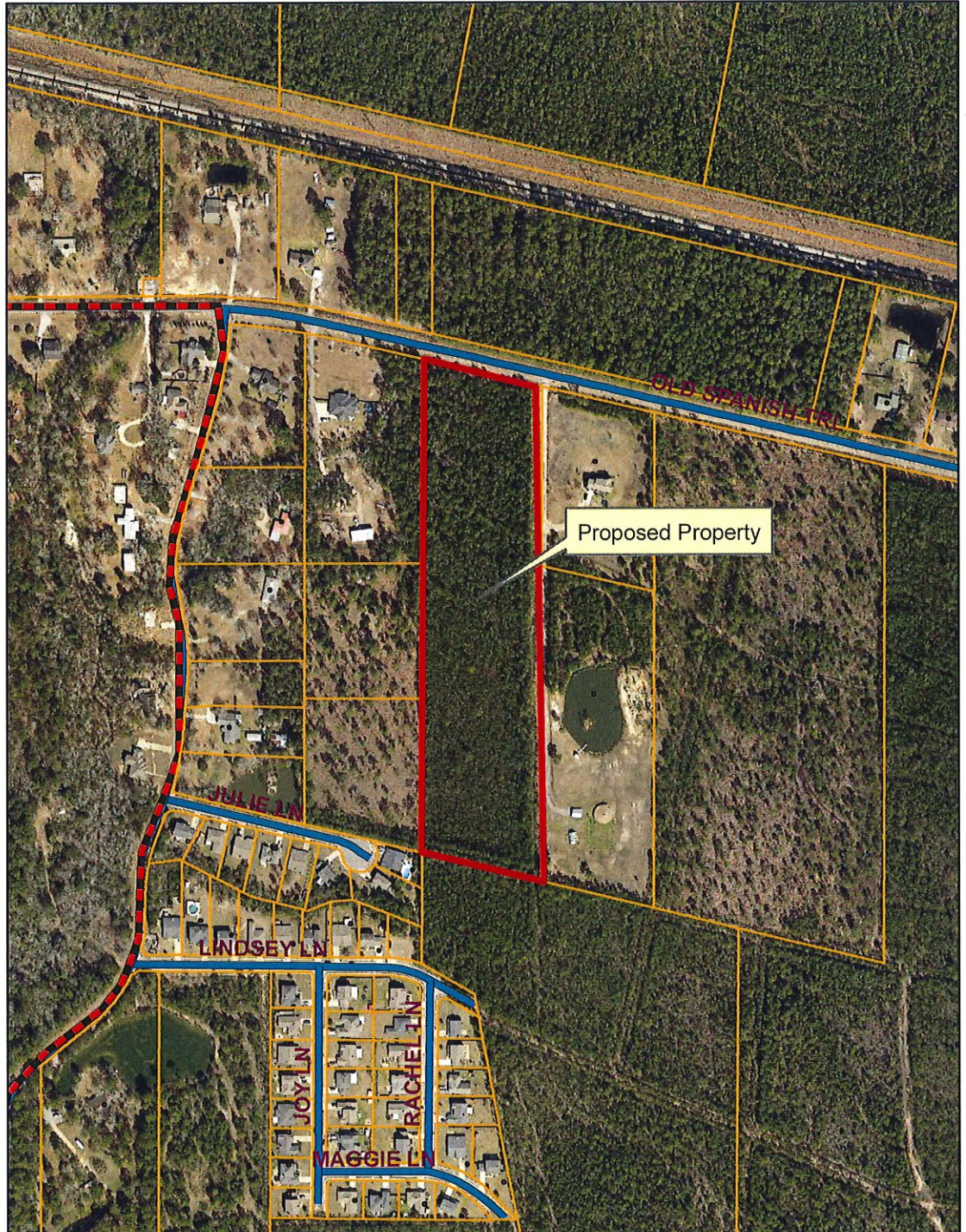


Exhibit B Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

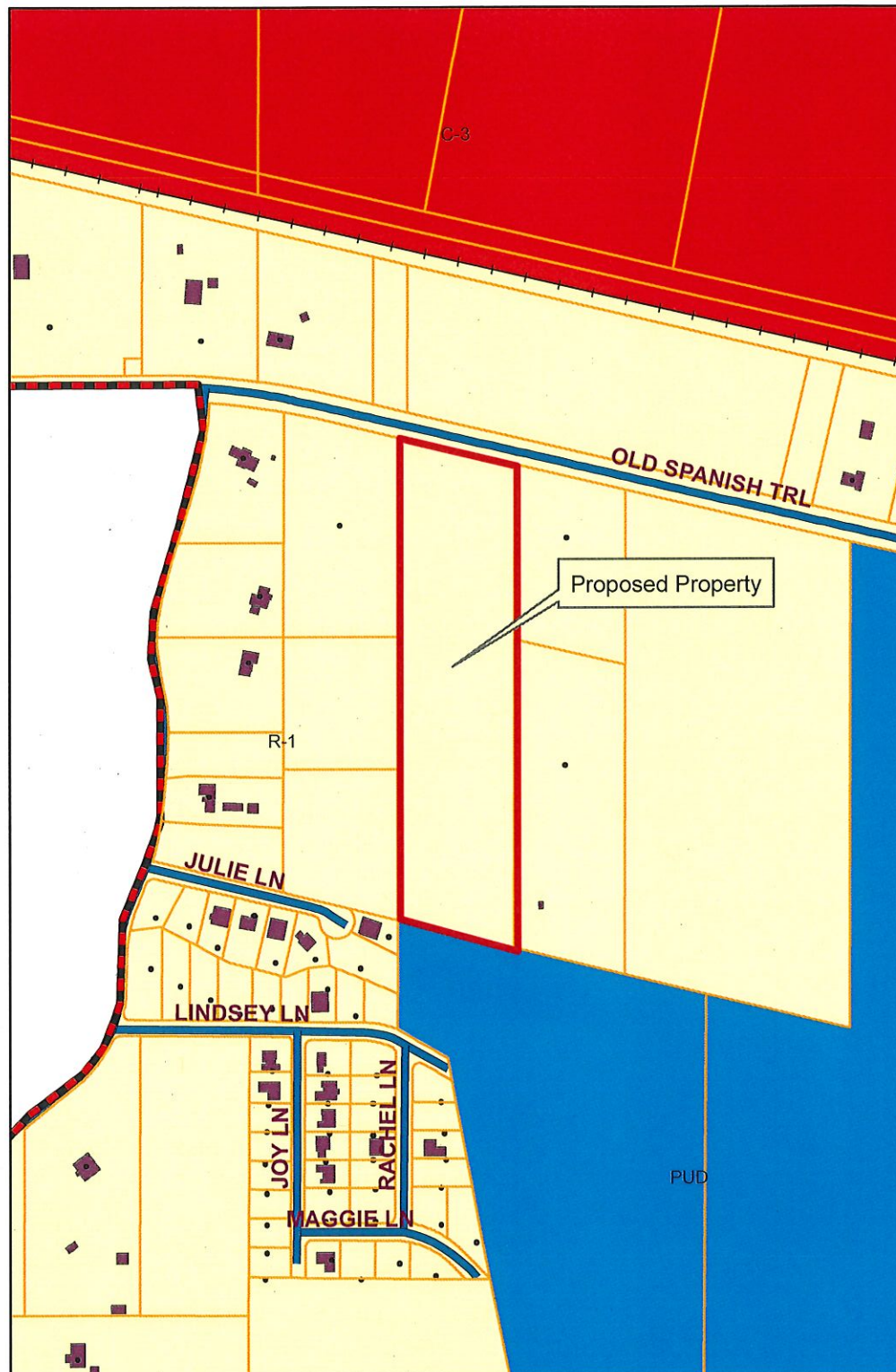


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

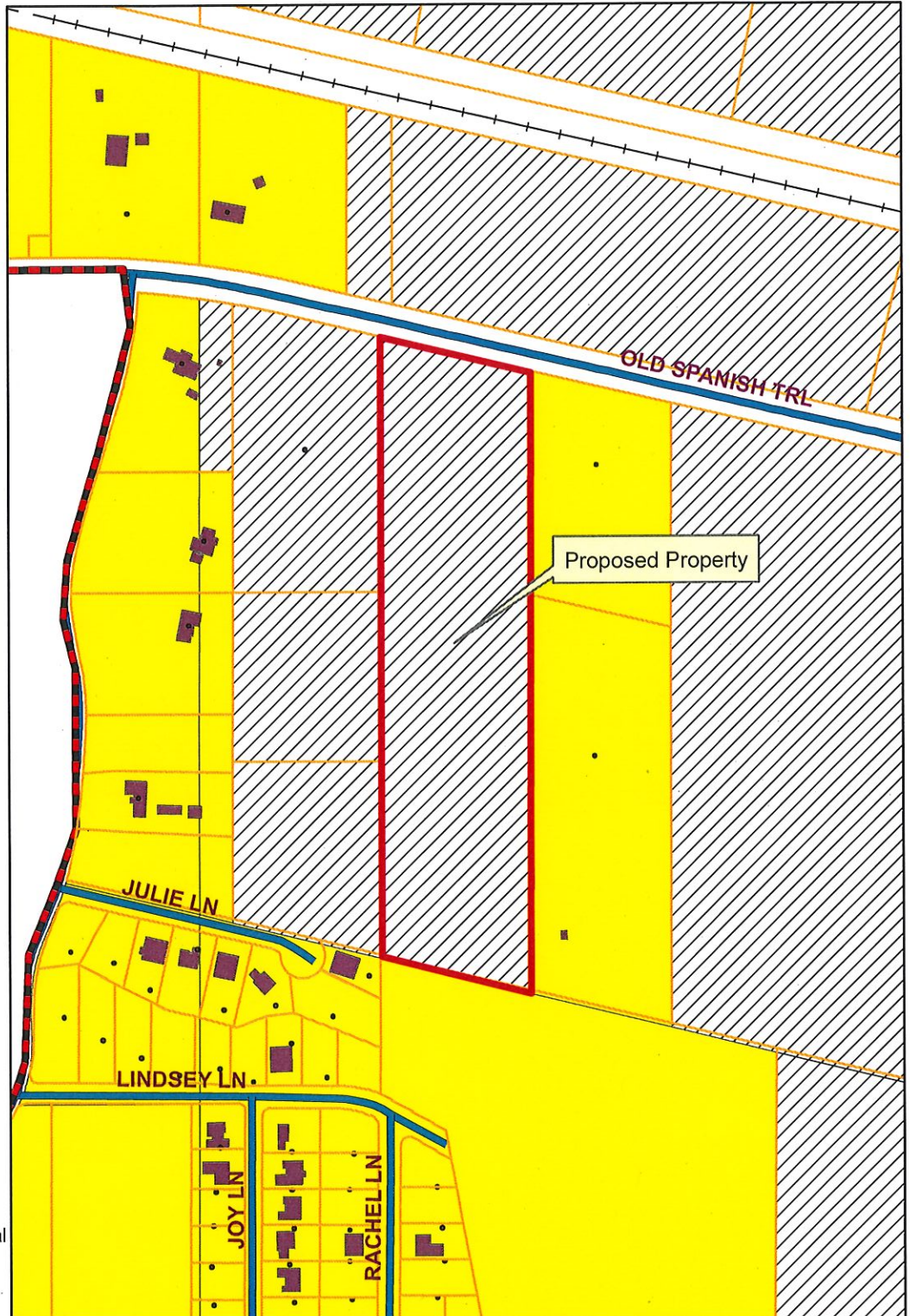


Exhibit D Future Land-Use

Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting: May 18, 2021
Title: Consideration of a request for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in at R-1 Low Density Single-Family Residential Zoning District at 2000 Janel Circle, Gautier, MS. (GPC #21-22-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a request for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in an R-1 Low Density Single-Family Residential Zoning District at 2000 Janel Circle, Gautier MS (PID #87110207.000) (GPC #21-22-VAR).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the homeowner of 2000 Janel Circle, (PID# 87110207.000) has requested a variance to allow a portico addition in an R-1 Low Density Single-Family Residential Zoning District; and

WHEREAS, the applicant wants to build a portico that will be attached to the front of the home; and

WHEREAS, the proposed portico will extend to two and one-half feet (2.5') from the front property line; and

WHEREAS, the existing house is currently a "Legal Non-Conforming Structure" as it does not meet the front set-back requirements for a primary structure in an R-1 Single Family Residential District as it is only approximately 12 feet from the front property line. The required set-back from the front property line is 25 feet; and

WHEREAS, a twenty-two and one-half foot (22.5') variance will allow an attached portico (addition) to be two and one-half feet (2.5') from the front property line In lieu of the required twenty-five feet 25'); and

WHEREAS, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 5/12/2021
Subject: Consider a request for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, (GPC #21-22-VAR)

REQUEST:

The Planning Department has received a request from David Riley for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, PID #87110207.000. The application fee of \$175 was paid on March 29, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant wants to build a portico that will be attached to the front of his house. The proposed portico will extend to two and one-half feet (2.5') from the front property line. The existing house is currently a "Legal Non-Conforming Structure" as it does not meet the front set-back requirements for a primary structure in an R-1 Single Family Residential District. The required set-back from the front property line is 25 ft. The current structure is only approximately 12' feet from the front property line.

DISCUSSION:

The applicant requests a twenty-two and one-half foot (22.5) variance that would allow an attached portico (addition) to be two and one-half feet (2.5') from the front property line in lieu of the required twenty-five feet (25').

The current distance from the drive to the front porch is difficult for the applicant's son, who has Becker's Muscular Dystrophy, to manage. The portico would shorten the distance from the car to the house for his son and it would be an asset during inclement weather.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines Variances as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
- (a) for a purpose allowed in that zone (applicable to special exceptions), or

- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with Section 4.18.3 below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

30% of required off-street parking spaces and/or

30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;

That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;

That the special conditions and circumstances do not result from actions of the applicant; and

That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the variance based on the evidence in the record that all criteria had been met.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny the variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 5.6.21 (#21-22-VAR)
2. Complete Packet 21-22-VAR

Excerpt from May 6, 2021 Planning Commission Meeting:

The Planning Department has received a request from David Riley for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, (GPC #21-22-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from David Riley for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, PID #87110207.000. The application fee of \$175 was paid on March 29, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant wants to build a portico that will be attached to the front of his house. The proposed portico will extend to two and one-half feet (2.5') from the front property line. The existing house is currently a "Legal Non-Conforming Structure" as it does not meet the front set-back requirements for a primary structure in an R-1 Single Family Residential District. The required set-back from the front property line is 25 ft. The current structure is only approximately 12' feet from the front property line.

DISCUSSION:

The applicant requests a twenty-two and one-half foot (22.5) variance that would allow an attached portico (addition) to be two and one-half feet (2.5') from the front property line in lieu of the required twenty-five feet (25').

The current distance from the drive to the front porch is difficult for the applicant's son, who has Becker's Muscular Dystrophy, to manage. The portico would shorten the distance from the car to the house for his son and it would be an asset during inclement weather.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation

of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

Chairman Wooten asked the applicant to tell the Commissioners what he was wanting to do.

David Riley explained that his adult son had Becker's Muscular Dystrophy and that he and his son were moving here from Alaska. Mr. Riley is in the process of making the house he recently purchased handicap accessible. Because of the difficulty his son would have walking the distance from the existing drives, he plans is to connect the two driveways to make a half-circle drive that will allow his son to exit the car within ten feet of the front door. The proposed portico is for inclement weather situations.

Mr. Riley stated that the addition would have the same roofing shingles that are on the house and would architecturally match the permitted improvements he is currently making.

Commissioner Davis asked if the City would have any problems with the addition being so close to the property line if work needed to be done on the City easement.

Mr. Ankerson said that the City Utilities should not be on the applicant's private property therefore there wouldn't be any problems.

ACTION TAKEN:

Commissioner Green made a motion to recommend approval of the variance based on the evidence in the record that all criteria had been met.

Commissioner Jamison seconded the motion and the following vote was recorded:

AYES:	David Wooten
	Claude Stubbs
	William Davis
	Kay C. Jamison
	Jimmy Green

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

May 6, 2021

GPC #21-22-VAR

2000 Janel Circle

VII. NEW BUSINESS

1. CONSIDER A REQUEST FOR A TWENTY-TWO AND ONE-HALF FOOT (22.5') VARIANCE TO FRONT YARD SET-BACK REQUIREMENTS FOR A PORTICO ADDITION IN A R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT. 2000 JANEL CIRCLE, (GPC #21-22-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: April 20, 2021

Subject: Consider a request for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, (GPC #21-22-VAR)

REQUEST:

The Planning Department has received a request from David Riley for a twenty-two and one-half foot (22.5') variance to front yard set-back requirements for a portico addition in a R-1 Low Density Single-Family Residential Zoning District. 2000 Janel Circle, PID #87110207.000. The application fee of \$175 was paid on March 29, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant wants to build a portico that will be attached to the front of his house. The proposed portico will extend to two and one-half feet (2.5') from the front property line. The existing house is currently a "Legal Non-Conforming Structure" as it does not meet the front set-back requirements for a primary structure in an R-1 Single Family Residential District. The required set-back from the front property line is 25 ft. The current structure is only approximately 12' feet from the front property line.

DISCUSSION:

The applicant requests a twenty-two and one-half foot (22.5) variance that would allow an attached portico (addition) to be two and one-half feet (2.5') from the front property line in lieu of the required twenty-five feet (25').

The current distance from the drive to the front porch is difficult for the applicant's son, who has Becker's Muscular Dystrophy, to manage. The portico would shorten the distance from the car to the house for his son and it would be an asset during inclement weather.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

21-22-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>X</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: David Riley
Name of Business: _____ Phone: 907-740-8677
Property Address: 2000 Janel Cir Mailing Address (if Different): PID 87110207.000
E-Mail Address: daverileyak@gmail.com
Reason for request, location and intended use of Property: Build covered portico; front of house at 2000 Janel; variance for setback; residential. 22.5' front yard variance

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- _____ 3. Copy of protective covenants or deed restrictions, if any.
- _____ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: [Signature] Date of Application: 3/29/2021

FOR OFFICE USE ONLY

Date Received 3-29-21 Verify as Complete [Signature]

Fee Amount Received 175.00 ⁷⁹Initials of Employee Receiving Application Bahs

VARIANCE CRITERIA for APPROVAL — Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

Yes. Existing structure is situated so that proposed portico needs variance for front setback requirement.

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

Yes, as long as the other properties would have sufficient distance for planned covered walkway. If distance to property line is insufficient on other properties due to placement of existing house, other properties would need variance as well.

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

No.

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

Being granted a variance does, by its very nature, confer a privilege that doesn't apply to similar sites or structures in the area. Other home owners who want to build a cover over a driveway or entrance walkway onto an existing house which was built with insufficient setback clearance for a similar plan, would also need a variance.

Application for Variance - Description of Project

2000 Janel is at the end of a three house cul-de-sac. It has two driveways, one on each side of the front yard and the house. The south driveway leads to a two-car garage which is at the SE rear corner of the house, below street level and below the levels of the main parts of the house. From the garage level there is a half-flight of stairs to the main level.

My adult son, who has Becker's Muscular Dystrophy, and I have lived in Alaska for 15 years. Due to his continuing loss of strength and mobility, he has decided that this past winter would be his last winter in Alaska. Our plan is for him to continue living with me, but here on the Gulf Coast. I am remodeling 2000 Janel to make it more handicap accessible.

He can't climb stairs, so the garage isn't a viable option for him to use. The 50 foot or so distance to walk from either driveway to the front door would be a tremendous difficulty for him to manage. The plan is to connect the two driveways, making essentially a half-circle drive. This will allow Scott to exit the car within 10 feet of the front door. The planned portico for inclement weather would not meet setback rules without being granted a variance.

The basic structure of the portico will be four posts spaced 12' x 20' and a roof. The two posts nearest the front will be 12 feet from the front porch and 3 feet back from the surveyed property line; the front property line itself is 12 feet back from the street. Put another way, the portico will cover only one-half the distance from the front porch to the street.

In order to blend architecturally with the house and the surrounding area, a stuccoed arch will connect the two front posts. This arch allows sight lines through the portico from every angle and unhindered direct pedestrian access from the street to the house via the existing sidewalk.

OFFICIAL RECORDS JACKSON COUNTY, MS
Josh Eldridge, Chancery Clerk
Electronically Recorded
RECORDING FEE: \$ 26.00
MINERAL TAX: \$0.00
202101225
BK: 2007 PG: 428 - 429
01/19/2021 08:34:06 AM 2 PG(S)
Receipt # 1483

INDEXING INSTRUCTIONS: Lots 105 and 106, Second Addition to Seacliffe Subdivision

Prepared By:
Andy J. Alfonso, III
Attorney at Law
2112 Bienville Blvd., Suite H1
Ocean Springs, MS 39564
(228) 818-5552

Return to:
Andy J. Alfonso, III
Attorney at Law
2112 Bienville Blvd., Suite H1
Ocean Springs, MS 39564
(228) 818-5552

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

FOR AND CONSIDERATION of the sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid and other good, legal and valuable considerations, the receipt of all of which is hereby acknowledged, the undersigned

Gerald Granville Sorrell, II and Gerald Granville Sorrell
2000 Janel Circle, Gautier, MS 39553
c/o (228) 818-5552

do hereby sell, convey and warrant unto

David Riley Real Property, LLC
P.O. Box 921, Kasilof, AK 99610
c/o (228) 818-5552

the land and property situated in the County of Jackson, State of Mississippi, described as follows, to-wit:

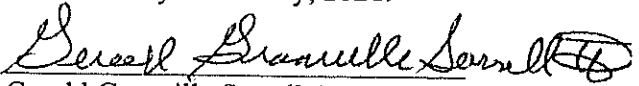
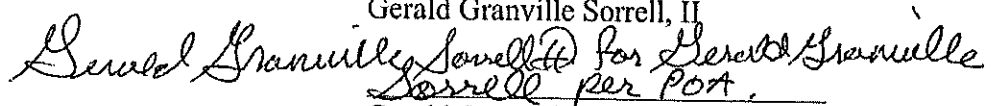
Lots 105 and 106, Second Addition to Seacliffe Subdivision, in Claim Section 12, Township 8 South, Range 7 West, as per map or plat thereof on file and of record in the Office of the Chancery Clerk of Jackson County, Mississippi in Plat Book 9, Page 17,

and also any portion of land existing between the East boundary of said lots to the mean high tide of the existing canal (being the West bank of said canal), together with all riparian rights thereto.

THIS CONVEYANCE is made subject to all applicable building restrictions, restrictive covenants, easements and mineral reservations of record.

IT IS AGREED and understood that the taxes for the current year have been prorated as of this date on an estimated basis. When said taxes are actually determined, if the proration as of this date is incorrect, the Grantor agrees to pay to the Grantee or his/her assigns any amount which is a deficit on an actual proration and likewise, the Grantee agrees to pay to the Grantor any amount overpaid by the Grantor.

WITNESS THE SIGNATURES of the Grantors, this the 14th day of January, 2021.


Gerald Granville Sorrell, II

Gerald Granville Sorrell

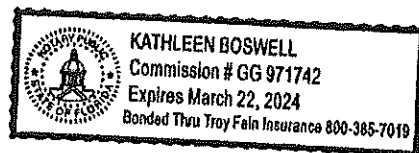
STATE OF MISSISSIPPI
COUNTY OF JACKSON

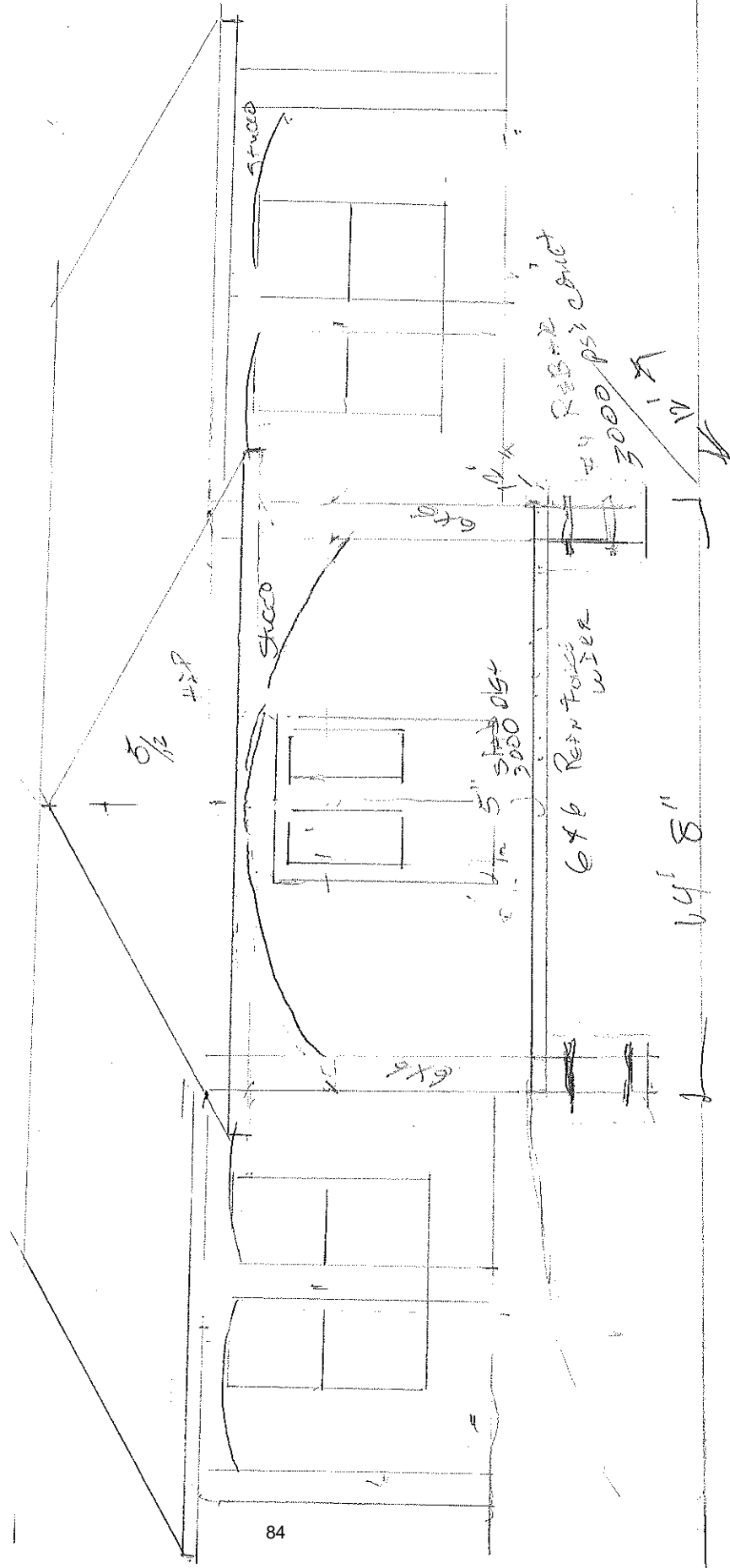
PERSONALLY appeared before me, the undersigned authority in and for the said county and state on this 14th day of January, 2021, within my jurisdiction, the within named Gerald Granville Sorrell, II and Gerald Granville Sorrell, who acknowledged that they executed the above and foregoing instrument.

GIVEN under my hand and the official seal of my office.


NOTARY PUBLIC

File #200815

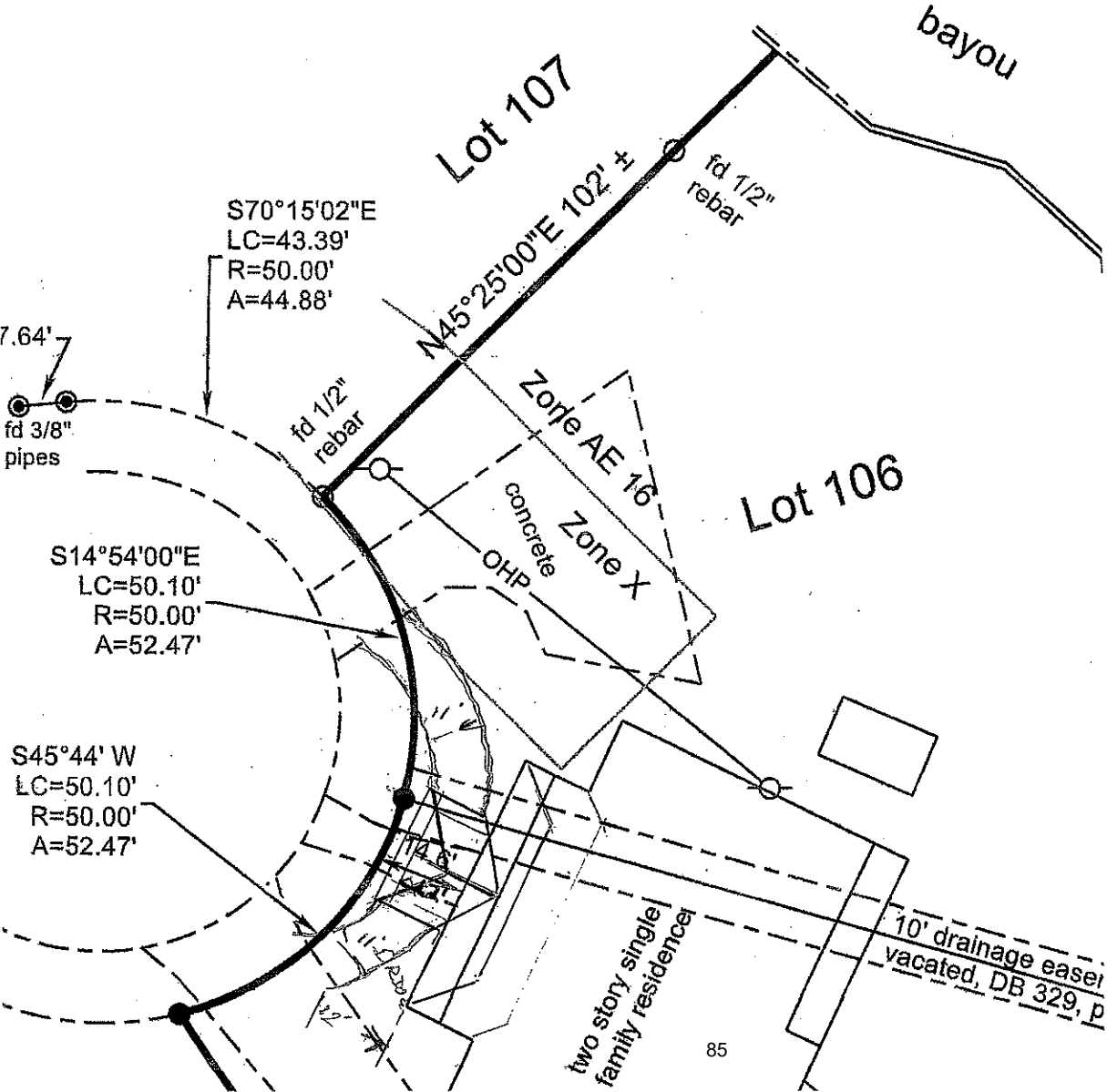




Second Addition to Seaciff Subdivision, Gautier, Jackson County, Mississippi
Office of Chancery Clerk, Jackson County Courthouse.

Zone AE 16 and Zone X according to Flood Insurance Rate Map #28059C

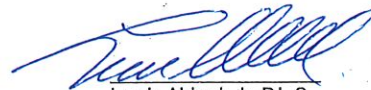
[Signature]
Lewis Aldridge
February 2



Description: Lots 105-106, Second Addition to Seacliff Subdivision, Gautier, Jackson County, Mississippi, as recorded in Plat Book 9, page 17, Office of Chancery Clerk, Jackson County Courthouse.

This property is located in Zone AE 16 and Zone X according to Flood Insurance Rate Map #28059C 0407 G, Revised March 16, 2009.

Aldred Surveying Co.
P.O. Box 2201
Pascagoula, Ms. 39569
228-762-7374
A21059


Lewis Aldred, Jr. P.L.S.
February 26, 2021

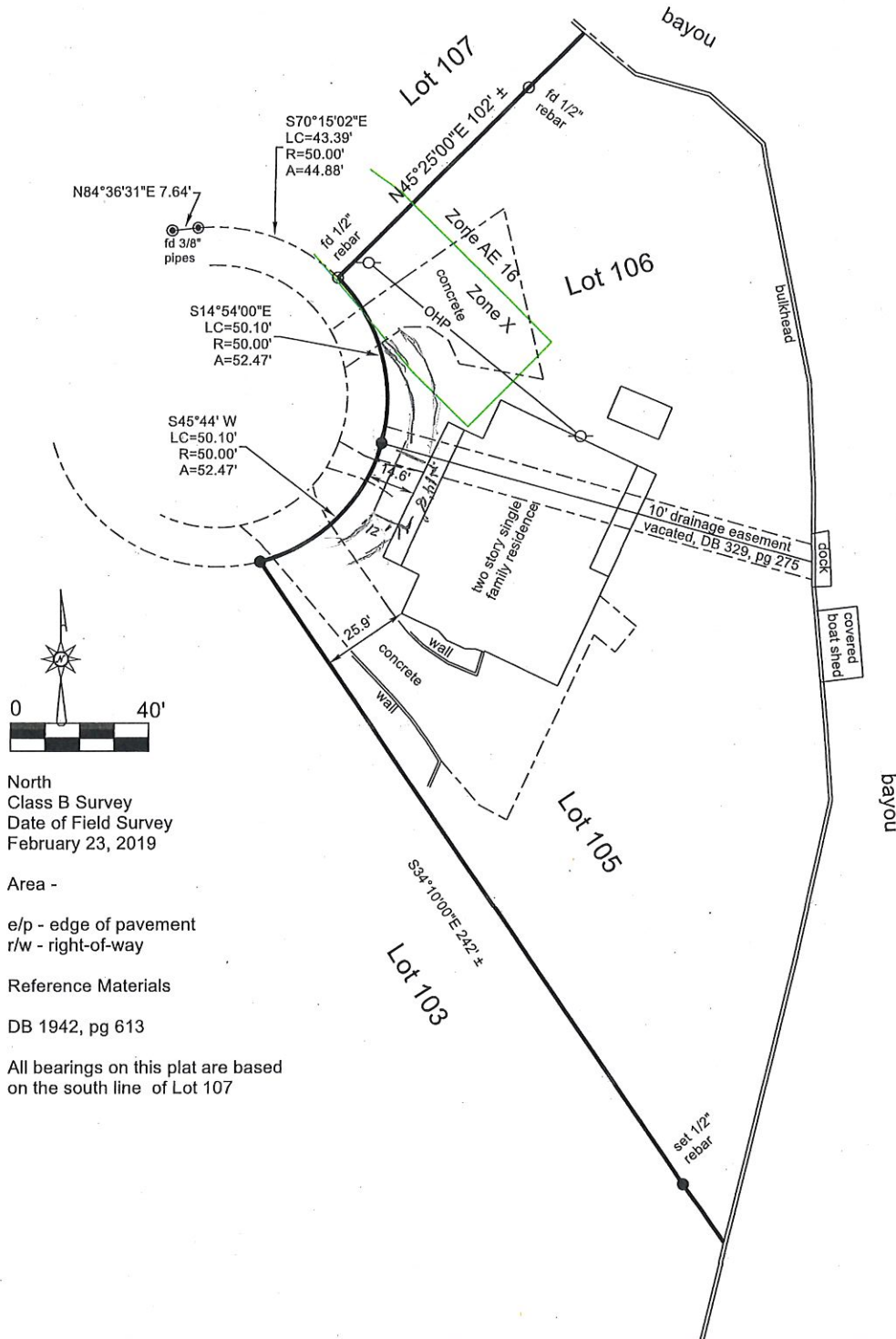


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

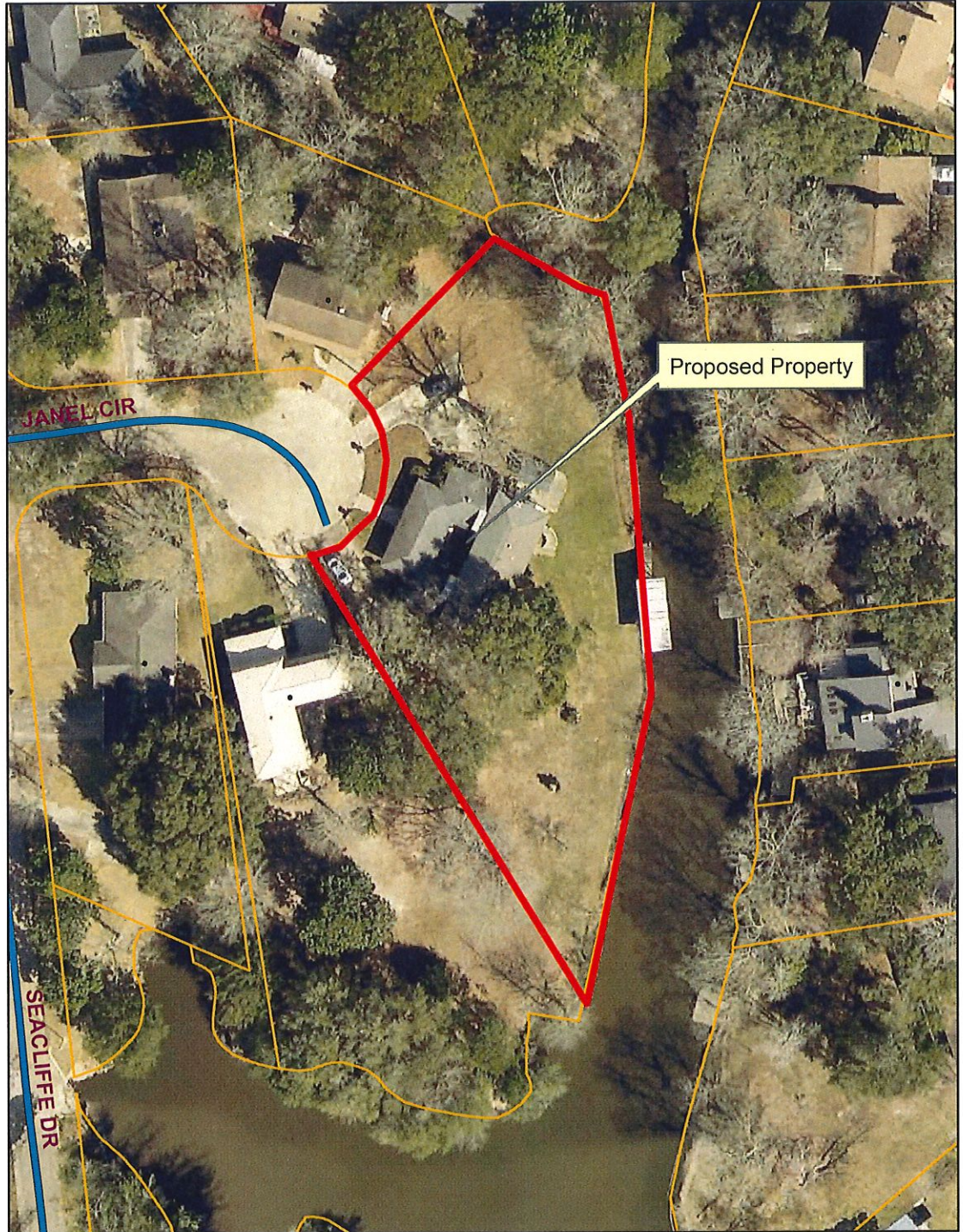


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

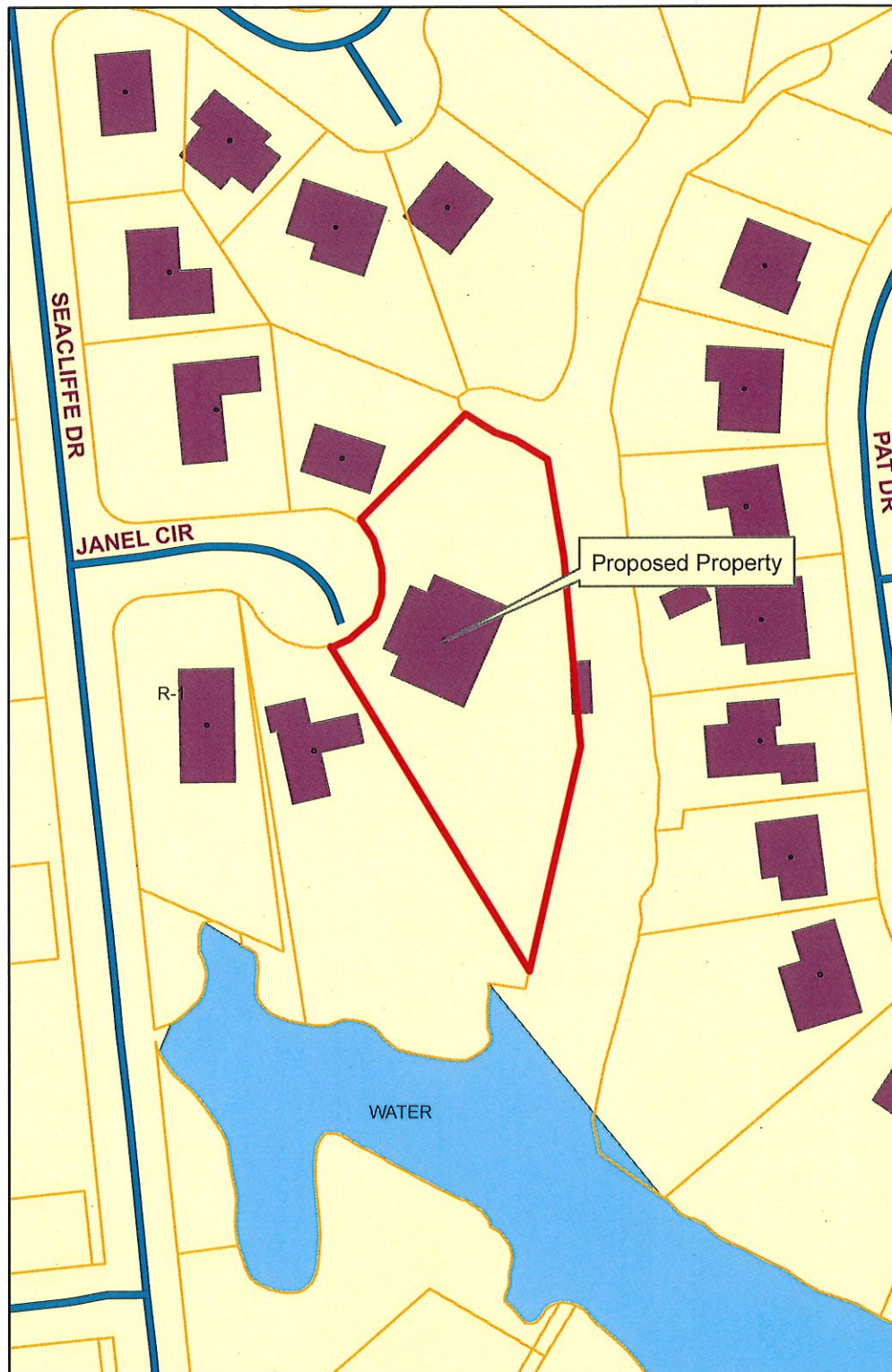


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant



Exhibit D

Future Land-Use

Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

May 18, 2021
Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CENTERPOINT ENERGY	212088	05/18/2021	05/03/2021			83.14	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-630	CENTRAL FIRE STN: 3/25-4/23/21	11000885-1	04/30/2021				44.57
	001-161-630	SOUTH FIRE STN: 3/25-4/23/21	11000999-0	04/30/2021				38.57
001	O'REILLY AUTO PARTS	212089	05/18/2021	05/03/2021			280.90	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-638	1 GAL CAR WASH (4)	1978202743	04/01/2021				19.96
	001-100-570	HEADLIGHT	1978203172	04/04/2021				7.31
	001-170-639	FILTER, FUEL HOSE, HOSE CLAMPS	1978204265	04/13/2021				9.64
	001-170-639	OIL FILTER, 5QT OIL: MOWER	1978204335	04/14/2021				20.47
	001-100-570	WINDOW REG ASSEMBLY: U #15804	1978204339	04/14/2021				76.39
	001-100-570	BUSHING KIT: U #15504	1978204892	04/19/2021				7.76
	001-100-570	FUEL TANK, SOCKET: U #62	1978205015	04/20/2021				38.50
	001-100-570	COPPER PLUG (16): U #64	1978205048	04/20/2021				54.24
	001-170-639	FUEL FILTER: POLARIS	1978205173	04/21/2021				4.99
	001-170-639	VPOWER PLUG, SPARK TESTER	1978205229	04/21/2021				21.28
	001-170-638	WIPER BLADE (2)	1978205229	04/21/2021				3.98
	001-100-570	CABIN FILTER: U #17530	1978205885	04/26/2021				9.91
	001-170-639	HEATER HOSE, HOSE CLAMPS (2)	1978206096	04/28/2021				6.47
001	TEC	212092	05/18/2021	05/04/2021			169.60	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY LONG DISTANCE	1021158	05/01/2021				169.60
001	M & E FEED & SEED	212094	05/18/2021	05/04/2021			85.98	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-514	DOG FOOD	5496	03/24/2021				42.99
	001-100-514	DOG FOOD	5503	04/20/2021				42.99
001	SPARKLIGHT	212095	05/18/2021	05/04/2021			84.62	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-698	MAY 2021: SR BLDG #120793682	04242021	05/01/2021				84.62
001	FUELMAN	212096	05/18/2021	05/04/2021			3,068.39	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP60023803	05/03/2021				92.14
	001-100-525	UNL & DSL FUEL	NP60023803	05/03/2021				2,118.47
	001-161-525	UNL & DSL FUEL	NP60023803	05/03/2021				590.12
	001-170-525	UNL & DSL FUEL	NP60023803	05/03/2021				267.66
001	SINGING RIVER ELECTRIC COOPERATIVE	212098	05/18/2021	05/04/2021			641.50	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-631	SOUTH FD 76008001	04192021	04/28/2021				275.90
	001-170-631	BACOT PARK 10137	04192021	04/28/2021				214.42
	001-201-629	SIGNAL LIGHTS 10138	04192021	04/28/2021				126.18
	001-170-631	BACOT SPLASHPAD 103751001	04192021	04/28/2021				25.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	212102	05/18/2021	05/04/2021			318.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	3FT HIGH SPEED CABLE		909726	03/26/2021			9.49
	001-161-635	12PK 4FT LIGHT BULBS		910789	04/02/2021			28.49
	001-170-559	CRDT RTN: WHITE PAINT		918100	04/06/2021			-4.73
	001-170-634	ANCHOR SHACKLES (6)		902585	04/07/2021			27.24
	001-161-635	FLUORESCENT LIGHT BALLAST		909686	04/08/2021			14.24
	001-170-559	TENSION WIRE		909197	04/12/2021			32.29
	001-170-559	LEATHER (2), RUBBER GLOVES (2)		902678	04/13/2021			36.88
	001-170-559	EXT TREE CUTTERS		920901	04/14/2021			28.49
	001-100-559	ADJUSTABLE DESK LAMP (3)		992397	04/15/2021			71.19
	001-205-559	UTL KNIFE, TAPE MSR, TRASH BAGS		901502	04/15/2021			37.00
	001-170-634	CABLE TIES		901332	04/21/2021			28.49
	001-040-559	PICTURE HANGERS, HOOKS		901334	04/21/2021			9.28
001	SPARKLIGHT	212104	05/18/2021	05/04/2021			147.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAY 2021: #107571481		04242021	05/01/2021			147.06
001	BORDIS & DANOS PLLC	212108	05/18/2021	05/05/2021			10,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	MAY 2021-RETAINER		94	05/03/2021			10,000.00
001	JACKSON COUNTY ADULT DETENTION CENTER	212109	05/18/2021	05/05/2021			5,530.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	APR 2021 ADC CHGS		04302021	05/03/2021			5,530.00
001	U S POSTAL SERVICE	212110	05/18/2021	05/05/2021			122.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	BOX 670 RENTAL FEE		670	05/01/2021			122.00
001	BUTLER SNOW LLP	212111	05/18/2021	05/05/2021			3,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	CONT DISCLOSURE		10297342	04/30/2021			3,000.00
001	RELX INC DBA LEXISNEXIS	212112	05/18/2021	05/05/2021			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	APR 2021 SERVICE		3093226580	04/30/2021			120.00
001	ACE DATA STORAGE INC	212113	05/18/2021	05/05/2021			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	APR 2021-SHREDDING SERVICE		77803	05/01/2021			105.00
001	SECURE NETWORKS LLC	212114	05/18/2021	05/05/2021			2,280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUN 2021 NETWORK SERVICES		4508	04/14/2021			2,280.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	212116	05/18/2021	05/06/2021			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	APR 2021 CLUB SUPPORT		04302021	05/05/2021			833.33
001	MS DEPT OF FINANCE & ADMIN	212117	05/18/2021	05/06/2021			24,718.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	APR 2021 COURT ASSESSMENTS		04302021	05/03/2021			24,718.00
001	MS DEPT OF PUBLIC SAFETY	212118	05/18/2021	05/06/2021			1,510.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	APR 2021 SPECIAL ASSESSMENTS		04302021	05/03/2021			1,510.00
001	MS DEPT OF PUBLIC SAFETY	212119	05/18/2021	05/06/2021			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	APR 2021 INTERLOCK FEES		04302021	05/03/2021			100.00
001	ELEKTRA TECH ENTERTAINMENT	212136	05/18/2021	05/11/2021			500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-597	SEAN GASAWAY CONCERT 05/01/21		184	04/09/2021			500.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	212137	05/18/2021	05/11/2021			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	APR 2021 ACCT 6006920		202104-1	05/01/2021			250.00
001	DIRECTV LLC	212138	05/18/2021	05/11/2021			170.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (JUN)		05132021	05/14/2021			170.00
001	DELTA SANITATION OF MS LLC	212145	05/18/2021	05/11/2021			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001153731	04/30/2021			35.00
001	CARDMEMBER SERVICES	212146	05/18/2021	05/11/2021			2,097.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-597	CONCERT AD-FACEBOOK: APRIL		04042021	04/05/2021			75.00
	001-161-681	FIRE-EMERG SERV INSTR MANUAL		04122021	04/13/2021			89.25
	001-170-513	EARTH DAY GIVEAWAYS		04122021	04/14/2021			58.72
	001-022-559	RETIREMENT AWARD: RODRIGUEZ		04132021	04/14/2021			83.52
	001-100-699	REFUND MS 365 BASIC (6)		04132021	04/14/2021			-540.00
	001-100-699	MS OFFICE 365 GCC G1 (4)		04132021	04/14/2021			384.00
	001-100-699	MS OFFICE 365 GCC G3 (2)		04132021	04/14/2021			480.00
	001-170-597	CONCERT AD-FACEBOOK: APRIL		04142021	04/15/2021			75.58
	001-170-513	RIBBON CUTTING REFRESHMENTS		04152021	04/16/2021			38.40
	001-021-559	VAST CONFERENCE CALL 12 MOS		04212021	04/22/2021			227.31
	001-170-597	CONCERT AD-FACEBOOK: APRIL		04282021	04/28/2021			125.00
	001-092-625	NATIONWIDE PET INS: CAESAR		05012021	05/03/2021			952.68
	001-170-597	CONCERT AD-FACEBOOK: APRIL		04302021	05/03/2021			48.53

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CREDIT CARD CENTER	212147	05/18/2021	05/11/2021			867.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	CPR CLASS: HUDGINS,M		04012021	04/02/2021			14.95
	001-100-681	CPR CLASS: PAETOW,F		04012021	04/02/2021			14.95
	001-001-681	HOTEL-MML CONF: JACKSON,R		03312021	04/01/2021			122.00
	001-001-681	HOTEL-MML CONF: COLLEDGE,A		03312021	04/01/2021			122.00
	001-001-681	HOTEL-MML CONF: TORJUSEN,P		03312021	04/02/2021			244.00
	001-100-681	MS ASSOC-CHIEFS CONF: SELOVER		04152021	04/16/2021			350.00
001	STEINER SAW & MOWER	212148	05/18/2021	05/11/2021			42.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	61" STR BLADES		761147	04/22/2021			42.00
001	AUTO TRUCK AND TRAILER PARTS INC	212149	05/18/2021	05/11/2021			2,401.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	HYD OIL (4)		288828	04/08/2021			114.00
	001-170-559	WELDING SHIELD		288828	04/08/2021			37.33
	001-100-570	WIPER BLADES:U# 11		288866	04/09/2021			10.24
	001-100-570	BATTERY: U #46		288823	04/09/2021			164.00
	001-100-570	BATTERY: U #34		288751	04/09/2021			164.00
	001-100-570	BATTERY: U #64		288706	04/09/2021			164.00
	001-100-570	WIPER BLADES (4): PD CHARGERS		288890	04/12/2021			30.00
	001-100-570	WIPER BLADES (6): PD EXPLORERS		288891	04/12/2021			87.09
	001-161-638	WATER PUMP: NFS GENERATOR		288941	04/13/2021			110.00
	001-205-638	REGULATOR: FORD ESCAPE		288759	04/13/2021			64.44
	001-100-570	RADIATOR: U #60		288981	04/14/2021			135.00
	001-100-570	FAN BLADES (2): U #60		288982	04/14/2021			119.42
	001-100-570	ANTIFRZ (6),CAP (3): U #60		289011	04/15/2021			86.82
	001-205-570	BATTERY: FORD ESCAPE		288984	04/19/2021			169.00
	001-170-639	LOCTITE : EXMARK MOWER		289088	04/20/2021			23.52
	001-100-570	LIGHT: RED F150		289097	04/21/2021			79.95
	001-100-570	LINKAGE: U# 15804		289117	04/21/2021			32.50
	001-100-570	DIESEL KLN,INJ CLNR:U #15314		289139	04/22/2021			26.02
	001-205-638	ALTERNATOR: PW 223		289126	04/23/2021			188.00
	001-161-638	ROTELLA (6): FIRE TRUCKS		289182	04/25/2021			99.00
	001-100-638	BATTERY : U #65		289230	04/27/2021			136.00
	001-161-638	CLY KIT (2): FIRE ENG		289238	04/27/2021			139.42
	001-205-638	BELT: PW223		289181	04/28/2021			61.93
	001-205-638	VEH MAINT: #908		289205	04/28/2021			48.22
	001-205-638	WIX, OIL (6): #465 MAINT		289242	04/28/2021			32.10
	001-170-638	FREON (6), FREON W/DYE (2)		289269	04/28/2021			71.34
	001-170-559	WIRE (2): WEED SPRAYER		289269	04/28/2021			7.76
001	C SPIRE WIRELESS	212153	05/18/2021	05/11/2021			917.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	04/30/2021			47.21
	001-040-605	ADMIN CELL PHONES		0030759348	04/30/2021			128.61
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	04/30/2021			201.65
	001-090-698	IPAD SERVICE (3)		0030759348	04/30/2021			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	04/30/2021			94.42

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	212153	05/18/2021	05/11/2021			917.74	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-605	FIRE DEPT CELL PHONES		0030759348	04/30/2021			141.63
	001-170-605	RECREATION CELL PHONES		0030759348	04/30/2021			150.17
	001-205-605	MAINT CELL PHONE		0030759348	04/30/2021			51.48
001	FUELMAN	212155	05/18/2021	05/11/2021			2,971.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60070381	05/10/2021			74.35
	001-100-525	UNL FUEL		NP60070381	05/10/2021			2,306.95
	001-161-525	DSL FUEL		NP60070381	05/10/2021			322.39
	001-170-525	UNL FUEL		NP60070381	05/10/2021			194.86
	001-205-525	UNL FUEL		NP60070381	05/10/2021			72.52
001	AIRGAS USA LLC	212157	05/18/2021	05/12/2021			224.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9979316600	04/30/2021			224.70
001	BELL AUTO PARTS INC	212158	05/18/2021	05/12/2021			1,204.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	EXMARK BELT(2), SPRAY PUMPER(2)		44031	04/12/2021			369.04
	001-170-639	EXMARK BLADES(2), SPRAY WAND(2)		44031	04/12/2021			166.00
	001-170-639	OIL FILTER (3), PTO SWITCH		D058575	04/14/2021			63.90
	001-170-639	CLUTCH: EXMARK MOWER		D058585	04/20/2021			389.00
	001-170-639	REPAIR KIT: WEED SPRAY PUMP		D058586	04/20/2021			38.00
	001-170-639	SPRAYER PUMP		D058597	04/23/2021			179.00
001	CINTAS CORPORATION NO 2	212169	05/18/2021	05/12/2021			263.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		4080752592	04/07/2021			78.07
	001-205-535	MAINTENANCE		4081392162	04/14/2021			61.87
	001-205-535	MAINTENANCE		4082074070	04/21/2021			61.87
	001-205-535	MAINTENANCE		4082719887	04/28/2021			61.87
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	212170	05/18/2021	05/12/2021			229.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET T1.5 DIGITAL SERV		3127425136	05/01/2021			229.86
001	BLACKWATER CONSULTING LLC	212171	05/18/2021	05/12/2021			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	SERVICES: 4/16-5/16/21		1003	04/25/2021			7,500.00
001	MALLETTE BROTHERS CONSTRUCTION INC	212172	05/18/2021	05/13/2021			348.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	29.04 FILL SAND CY		22475	04/30/2021	210671		348.48
001	ACTION PRINTING CENTER INC	212175	05/18/2021	05/13/2021			320.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	SEC REG TINT ENVELOPES (5000)		101199	05/04/2021	210639		320.35

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF STATES DISTRIBUTORS	212177	05/18/2021	05/13/2021			2,835.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	9MM M147 GR TMJ AMMO CS (15)	1382613-IN	04/26/2021	210313		2,835.00	
001	BSN SPORTS	212178	05/18/2021	05/13/2021			623.18	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-577	PRE-CUT BNDRY 12X50 NET (2)	912538394	04/29/2021	210676		623.18	
001	CUSTOM PRODUCTS CORPORATION	212179	05/18/2021	05/13/2021			4,392.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	STREET SIGNS (32)	349137	03/24/2021	210534		934.40	
	001-201-565	30X30 NO OUTLET (5)	349137	03/24/2021	210534		168.15	
	001-201-565	30X30 DEAD END (5)	349137	03/24/2021	210534		168.15	
	001-201-565	30X30 STOP SIGN (15)	349137	03/24/2021	210534		487.80	
	001-201-565	POST U CHANNELS GREEN (50)	349137	03/24/2021	210534		911.50	
	001-201-565	NUT BA VANDAL RESISTANT (100)	349137	03/24/2021	210534		87.00	
	001-201-565	BOLT CARRIGE HEAD ZINC (100)	349137	03/24/2021	210534		43.00	
	001-201-565	FREIGHT	349137	03/24/2021	210534		106.40	
	001-201-565	STREET SIGNS (22)	350118	04/12/2021	210587		670.12	
	001-201-565	36X36X36 YIELD SIGNS (5)	350118	04/12/2021	210587		175.25	
	001-201-565	U-CHANNEL BRACKETS 50/BOX	350118	04/12/2021	210587		259.50	
	001-201-565	CROSS PIECE BRACKETS 50/BOX	350118	04/12/2021	210587		263.50	
	001-201-565	FREIGHT	350118	04/12/2021	210587		117.45	
001	COOPER FAMILY MED CENTER	212180	05/18/2021	05/13/2021			175.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PHYSICAL EXAM W/EKG:GONZALEZ	39829	05/05/2021	210696		175.00	
001	MS TROPHY LLC	212181	05/18/2021	05/13/2021			130.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	NAME-SERVING BARS (4)	13760	04/30/2021	210645		124.80	
	001-100-535	SHIPPING	13760	04/30/2021	210645		5.50	
001	SOUTHERN PIPE & SUPPLY CO INC	212182	05/18/2021	05/13/2021			1,000.24	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-634	PS80H 1 PVC S80 PE PIPE FT(20)	5269019-00	04/29/2021	210643		40.20	
	001-170-634	PV80MAH 1 SCH 80 PVC SXMIP(35)	5269019-00	04/29/2021	210643		281.05	
	001-170-634	PV80FAH 1 SCH 80 PVC FEMA (35)	5269019-00	04/29/2021	210643		255.50	
	001-170-634	PV80CH 1 SCH 80 PVC CPLG (65)	5269019-00	04/29/2021	210643		304.20	
	001-170-634	IPS7908OZ ALL PURPOSE CMT (4)	5269019-00	04/29/2021	210643		37.76	
	001-170-634	TFTD520 1/2X250 TEFLON TAPE(4)	5269019-00	04/29/2021	210643		4.80	
	001-170-635	S25 PVC CUTTING TOOL (1)	5269019-00	04/29/2021	210643		25.88	
	001-170-634	PV804H 1 SCH 80 PVC 45 DEG(2)	5269019-00	04/29/2021	210643		16.06	
	001-170-634	SC5M 5YD ROLL MESH SANDCLTH(1)	5269019-00	04/29/2021	210643		7.47	
	001-170-634	PV809H 1 SCH 80 PVC DEG EL(4)	5269019-00	04/29/2021	210643		16.28	
	001-170-634	IPSC65PT PT CLEAR CLEANER	5269019-00	04/29/2021	210643		11.04	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	NAFECO INC	212183	05/18/2021	05/13/2021			117.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	F52525 34X30 PRO TACT PANT (3)		1086082	04/29/2021	210670		104.55
	001-161-535	SHIPPING		1086082	04/29/2021	210670		12.78
001	GOODYEAR AUTO CENTER	212184	05/18/2021	05/13/2021			104.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-638	ALIGNMENT:2010 CHEVY SILV 2500		226161	05/06/2021	210719		104.99
001	OFFICE DEPOT 1104	212185	05/18/2021	05/13/2021			64.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	BROTHER TONER TN450 #695769		1702359870	04/26/2021	210658		64.01
001	MS TOOL SUPPLY	212187	05/18/2021	05/13/2021			494.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	LIME PU ANSI CL RAINCOAT (11)		6952600	04/28/2021	210636		472.45
	001-100-559	SHIPPING		6952600	04/28/2021	210636		21.58
001	CAMPER CITY TRUCK ACCESS INC	212188	05/18/2021	05/13/2021			199.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	WINDOW RAINGUARDS:'21 CHEVY CC		69072	04/28/2021	210668		79.00
	001-100-638	FRT FLOOR MATS: INTERDICTION		69072	04/28/2021	210668		120.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	212190	05/18/2021	05/13/2021			500.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	AVERY FILE FOLDER LABELS		3475030745	04/20/2021	210642		17.48
	001-100-500	PRESENTATION COVERS		3475030745	04/20/2021	210642		17.19
	001-100-500	COMB PLASTIC BINDING SPINE		3475030745	04/20/2021	210642		2.99
	001-100-500	FELLOWES BINDMACHINE		3475030745	04/20/2021	210642		68.80
	001-022-500	HP 951XL MAGENTA HY CARTRIDGE		3475227323	04/23/2021	210656		26.59
	001-022-500	HP 951XL YELLOW HY CARTRIDGE		3475227323	04/23/2021	210656		26.59
	001-022-500	HP 951XL YELLOW HY CARTRIDGE		3475227323	04/23/2021	210656		26.59
	001-022-500	HP 951XL CYAN HY CARTRIDGE		3475227323	04/23/2021	210656		26.59
	001-040-500	HP 951XL CYAN HY CARTRIDGE		3475227323	04/23/2021	210656		26.59
	001-040-500	LEXMARK B221HOO HY CARTRIDGE		3475227323	04/23/2021	210656		92.99
	001-022-500	LGL CLASSIFICATION FOLDER (2)		3475227323	04/23/2021	210656		75.86
	001-022-500	DYMO LETRATAG 1/2 WHT TAPE 6PK		3475227324	04/23/2021	210656		19.99
	001-161-500	STORAGE BOX LETTER 10PK		3475799615	04/30/2021	210681		8.59
	001-161-500	LETTER NOTEPAD 8.5X11.75 DZ		3475799615	04/30/2021	210681		7.60
	001-161-500	RETRACTABLE BALLPOINT PEN DZ		3475799615	04/30/2021	210681		2.69
	001-161-500	PILOT G2 RETRACTABLE PENS DZ		3475799615	04/30/2021	210681		10.99
	001-161-500	1" 3-RING BINDER (2)		3475799615	04/30/2021	210681		4.16
	001-161-500	1" 3-RING VIEW BINDERS 12CT		3475799615	04/30/2021	210681		18.48
	001-161-500	FILE FOLDER LEGAL MANILA 100BX		3475799615	04/30/2021	210681		8.24
	001-161-500	HANG FILE FOLDER LGL GRN 50BX		3475799615	04/30/2021	210681		11.42
001	APOSTC LAW ENFORCEMENT ACADEMY	212193	05/18/2021	05/13/2021			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	PATROL SUP CRS: BELL		1538	03/03/2021	210522		100.00
	001-100-681	PATROL SUP CRS: ETHERIDGE		1538	03/03/2021	210522		100.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	APOSTC LAW ENFORCEMENT ACADEMY	212193	05/18/2021	05/13/2021			300.00	(CONTINUED)
	Account Number 001-100-681	Description	Invoice #	Date	P.O.	Amount		
		PATROL SUP CRS: WILLIAMS	1538	03/03/2021	210522		100.00	
001	AXON ENTERPRISE INC	212194	05/18/2021	05/13/2021			1,012.50	
	Account Number 001-100-559	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	XDPM SPR CARTRIDGE BATT PK (5)	SI-1712289	01/27/2021	210297		275.00	
	001-100-559	PPM STANDARD BATT X2/X26P (5)	SI-1712289	01/27/2021	210297		340.00	
	001-100-559	XPPM SPARE CARTRIDGE BATT (5)	SI-1712289	01/27/2021	210297		397.50	
001	HURRICANE ELECTRONICS INC	212198	05/18/2021	05/13/2021			200.00	
	Account Number 001-100-638	Description	Invoice #	Date	P.O.	Amount		
		REMOVE LPR SYSTEM: U #17530	PI133436	03/30/2021	210504		200.00	
001	AMAZON COM SALES INC	212199	05/18/2021	05/13/2021			32.32	
	Account Number 001-090-500	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	CARDSTOCK, GREEN (2)	1G7QT7C9VX	05/08/2021	210718		15.96	
	001-090-500	CARDSTOCK, IVORY (2)	1G7QT7C9VX	05/08/2021	210718		16.36	
001	OCCUPATIONAL HEALTH CENTER INC	212200	05/18/2021	05/13/2021			190.00	
	Account Number 001-022-604	Description	Invoice #	Date	P.O.	Amount		
	001-022-604	PRE-EMPLOYEE PHYS: MAY, FRANK	237653	05/06/2021	210638		75.00	
	001-022-604	PRE-EMPLOYEE DRG SCR:MAY,FRANK	237653	05/06/2021	210638		35.00	
	001-022-604	DRUG SCR CONFIRM: MAY. FRANK	237653	05/06/2021	210638		45.00	
	001-100-604	C.O.C DRG SCR:WILLIAMS, RONALD	235961	05/06/2021	210585		35.00	
001	AUDIOWAVE INC	212201	05/18/2021	05/13/2021			600.00	
	Account Number 001-100-638	Description	Invoice #	Date	P.O.	Amount		
		REMOV K-9 KENNEL/HEAT ALARM	A53308	04/01/2021	210532		600.00	
001	SPARKLIGHT	212203	05/18/2021	05/13/2021			205.12	
	Account Number 001-100-699	Description	Invoice #	Date	P.O.	Amount		
		MAY 2021: #107718371	05012021	05/08/2021			205.12	
001	SPARKLIGHT	212204	05/18/2021	05/13/2021			62.38	
	Account Number 001-100-699	Description	Invoice #	Date	P.O.	Amount		
		MAY CABLE BOX: #118476316	05012021	05/08/2021			62.38	
001	AT&T GLOBAL NETWORK SERVS LLC	212205	05/18/2021	05/13/2021			229.64	
	Account Number 001-100-699	Description	Invoice #	Date	P.O.	Amount		
		NCIC EQUIPMENT CHARGES	G171262	05/01/2021			229.64	
001	SPARKLIGHT	212206	05/18/2021	05/13/2021			83.32	
	Account Number 001-100-699	Description	Invoice #	Date	P.O.	Amount		
		MAY 2021 SUBSTN: #107718827	05012021	05/08/2021			83.32	
FUND TOTAL	1 Claims to	Checks	59 Total	87,093.68	Manual	Held	Total	87,093.68

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	THE SOUTHERN CONNECTION POLICE SUPPLIES	212197	05/18/2021	05/13/2021			10,732.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	GLOCK MDL 17 GEN 5 (45)		68764	05/05/2021	210348		19,282.50
	157-100-799	TRADE: GLOCK 23 W/ 3 MAGS(38)		68764	05/05/2021	210348		-8,550.00
FUND TOTAL 157 Claims	to	Checks	1 Total	10,732.50	Manual	Held	Total	10,732.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	MPI GO BOND S2019 CONSTRUCTION FUND	212120	05/18/2021	05/07/2021			67,745.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-000-104	TR TLANDS CONST REIM: F 308		REQ 3	04/30/2021			67,745.48
FUND TOTAL 171 Claims	to	Checks	1 Total	67,745.48	Manual	Held	Total	67,745.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	212132	05/18/2021	05/07/2021			6,192.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		APR 2021	04/21/2021			6,192.45
FUND TOTAL 172 Claims	to	Checks	1 Total	6,192.45	Manual	Held	Total	6,192.45

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	212099	05/18/2021	05/04/2021			2,144.61	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-631	PARK FACILTITES 76854002	04192021	04/28/2021			1,854.72	
	176-170-631	HOUSE 76855002	04192021	04/28/2021			49.66	
	176-170-631	SSP WELCOME CENTER 108928002	04192021	04/28/2021			215.13	
	176-170-631	DUMP STATION 109931001	04192021	04/28/2021			25.10	
176	LOWES HOME CENTERS INC	212103	05/18/2021	05/04/2021			513.57	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-586	WEATHER RESISTANT OUTLET	902784	03/25/2021			23.36	
	176-170-586	15 AMP OUTLET	902821	03/25/2021			4.74	
	176-170-586	STENCIL KIT	901599	03/30/2021			6.16	
	176-170-586	ANT POISON(7), BRUSH (2), PAINT	909575	03/31/2021			110.01	
	176-170-586	BLACK PAINT	918102	04/06/2021			4.74	
	176-170-586	STEEL CABLE, CABLE CLAMPS (12)	923591	04/06/2021			43.43	
	176-170-586	AAA BATT, PADLOCK (2), BOLTS (6)	909455	04/06/2021			59.47	
	176-170-586	CAULK, CAP LIGHT (2), WAX RING (2)	909455	04/06/2021			36.97	
	176-170-586	DECK POST CAPS (4)	901550	04/06/2021			35.64	
	176-170-635	TOILET	909535	04/06/2021			189.05	
176	C SPIRE WIRELESS	212154	05/18/2021	05/11/2021			51.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	CELL PHONE	0030759348	04/30/2021			51.48	
176	MALLETTE BROTHERS CONSTRUCTION INC	212173	05/18/2021	05/13/2021			1,121.63	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	29.10 LIMESTONE: SHEPARD PARK	22474	04/30/2021	210672		1,121.63	
176	REYNOLDS WHOLESALE CO	212174	05/18/2021	05/13/2021			129.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	38X58 CAN LINER 100/CS	68631	03/10/2021	210527		32.95	
	176-170-559	GAL VB HAND SOAP (2)	68631	03/10/2021	210527		21.90	
	176-170-559	JUMBO JR TISSUE 12 ROLL/CS (2)	68631	03/10/2021	210527		51.00	
	176-170-559	8" BROWN ROLL TOWELS 12 ROLLS	68631	03/10/2021	210527		23.95	
176	DIXIE GLASS MS GULF COAST	212189	05/18/2021	05/13/2021			1,714.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	103X48 FXD FRM BRONZE PANEL (2)	I046878	04/12/2021	210578		972.00	
	176-170-559	40X48 GLASS PANEL (1)	I046878	04/12/2021	210578		261.00	
	176-170-559	FABRICATION CHARGE (3)	I046878	04/12/2021	210578		121.50	
	176-170-559	DELIVERY/INSTL CHR: LOG CABIN	I046878	04/12/2021	210578		360.00	
FUND TOTAL 176 Claims	to	Checks	6 Total	5,675.59 Manual		Held	Total	5,675.59

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MICHAEL BAKER INTERNATIONAL Account Number 303-301-763	212140	05/18/2021	05/11/2021			6,522.50	
		Description		Invoice #	Date	P.O.	Amount	
		CONST PH SERVICES		1113715	04/21/2021			6,522.50
FUND TOTAL 303 Claims	to	Checks	1 Total	6,522.50	Manual	Held	Total	6,522.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	THE PEOPLES BANK	212142	05/18/2021	05/11/2021			1,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-680-803	ANNUAL TRUSTEE ADMIN FEE		1613	04/26/2021			1,000.00
FUND TOTAL 305 Claims	to	Checks	1 Total	1,000.00	Manual	Held	Total	1,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	212139	05/18/2021	05/11/2021			12,529.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-762	DESIGN: WTR SUPPLY & TRMT		37993	05/06/2021		2,176.00	
	355-723-763	WELL CONST ENG		37993	05/06/2021		10,353.00	
FUND TOTAL 355 Claims	to	Checks	1 Total	12,529.00	Manual	Held	Total	12,529.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	212083	05/18/2021	04/30/2021			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		04092021	04/09/2021			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		04092021	04/09/2021			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		04092021	04/09/2021			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		04092021	04/09/2021			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		04092021	04/09/2021			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		04092021	04/09/2021			9,665.99
400	2018-2019 BOND DEBT SERVICE FUND	212084	05/18/2021	04/30/2021			25,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2021: 2018 BOND DS		05012021	05/01/2021			25,000.00
400	2018-2019 BOND DEBT SERVICE FUND	212085	05/18/2021	04/30/2021			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2021: 2019 BOND DS		05012021	05/01/2021			32,000.00
400	CLEARWATER SOLUTIONS LLC	212091	05/18/2021	05/03/2021			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	APR 2021 OPERATION FEE		GAUTIER101	05/01/2021			170,690.75
400	FUELMAN	212097	05/18/2021	05/04/2021			143.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60023803	05/03/2021			143.08
400	SINGING RIVER ELECTRIC COOPERATIVE	212100	05/18/2021	05/04/2021			4,454.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		04192021	04/28/2021			235.83
	400-651-631	LIFT STNS 17883		04192021	04/28/2021			2,432.09
	400-651-631	LIFT STNS 17884		04192021	04/28/2021			1,786.53
400	JACKSON COUNTY UTILITY AUTHORITY	212115	05/18/2021	05/06/2021			235,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAY 2021 TREATMENT CHGS		1069	05/01/2021			235,473.00
400	COG DEPOSITORY ACCOUNT	212133	05/18/2021	05/10/2021			137,092.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	APR 2021 GARBAGE PMTS		04302021	04/30/2021			137,092.66
400	COG DEPOSITORY ACCOUNT	212134	05/18/2021	05/10/2021			470,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-985	BUDGETED TRX: FUND 001		05302021	05/10/2021			470,000.00
400	COGENT STRATEGIES LLC	212141	05/18/2021	05/11/2021			8,216.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		2240	05/10/2021			7,500.00
	400-650-601	AIR TRAVEL/HOTEL		2240	05/10/2021			716.18

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	WASTE MANAGEMENT OF MS-GLF COAST INC	212143	05/18/2021	05/11/2021			2,140.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	ROLL OFF TIMBERLANE		07 4116647681	05/03/2021			2,140.07
400	ARISTA INFORMATION SYSTEMS INC	212150	05/18/2021	05/11/2021			7,993.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2021 PRINTING	2067001	0002204	03/31/2021			1,552.69
	400-650-698	MAR 2021 POSTAGE	2067001	0002204	03/31/2021			2,508.44
	400-650-698	APR 2021 PRINTING	2067001	0002385	04/30/2021			1,146.05
	400-650-698	APR 2021 POSTAGE	2067001	0002385	04/30/2021			2,786.29
400	SOUTHERN LINC	212151	05/18/2021	05/11/2021			111.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAY 2021 SERV CHGS		10708170	05/01/2021			80.00
	400-650-698	TAXES/FEES		10708170	05/01/2021			10.16
	400-650-698	CHARGING CORD		10708170	05/01/2021			20.95
400	AUTO TRUCK AND TRAILER PARTS INC	212152	05/18/2021	05/11/2021			210.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-639	BATTERY: WTR DEPT GENERATOR		288693	04/19/2021			210.00
400	FUELMAN	212156	05/18/2021	05/11/2021			140.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60070381	05/10/2021			140.19
400	MALLETTE BROTHERS CONSTRUCTION INC	212165	05/18/2021	05/12/2021			8,435.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	13.50 ASPHALT TN		22476	04/30/2021			1,012.50
	400-651-585	43.54 RIP RAP TN		22476	04/30/2021			2,568.86
	400-651-585	136.74 RAP TN		22476	04/30/2021			4,102.20
	400-651-585	62.67 FILL SAND CY		22476	04/30/2021			752.04
400	ACTION PRINTING CENTER INC	212176	05/18/2021	05/13/2021			189.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	WATER/SEWER APPLICATIONS (750)		101269	04/29/2021	210647		189.61
400	CONSOLIDATED PIPE & SUPPLY	212186	05/18/2021	05/13/2021			207.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 MCDONALD COMP PJ 25BX (9)		3711172002	05/04/2021	210470		207.00
400	STAPLES BUSINESS ADVANTAGE DEPT	ATL 212191	05/18/2021	05/13/2021			158.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	5PK COUNTERFEIT PENS (2)		3475227325	04/23/2021	210648		14.98
	400-650-500	HP 952XL/952 C/M/Y 4PK (1)		3475159400	04/22/2021	210648		89.09
	400-650-500	LEXMARK B211000 TONER (1)		3475159400	04/22/2021	210648		53.99
400	G & O SUPPLY CO, INC	212192	05/18/2021	05/13/2021			2,750.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	24X20 HDPE PIPE LF(120)		G13420	04/26/2021	210661		2,750.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CORE & MAIN LP	212195	05/18/2021	05/13/2021			1,089.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	2 PVC BALL VALVE HXH (8)	N762987	03/05/2021	210376		61.60	
	400-651-581	3 SCH40 M ADP HXMIPT (6)	N762987	03/05/2021	210376		20.70	
	400-651-581	4PVC S40 TRD PLG MIPT (12)	N762987	03/05/2021	210376		81.72	
	400-651-581	3 PVC S40 CPLG HXH 429-030 (6)	N762987	03/05/2021	210376		15.42	
	400-651-581	4 SDR35 C/O THD PLG RECESS (12)	N831759	03/17/2021	210376		88.56	
	400-651-581	FREIGHT	N831759	03/17/2021	210376		14.32	
	400-651-581	STD PLS LID ONLY 1015-3 (25)	N833992	04/21/2021	210376		477.75	
	400-651-581	4PVC S40 TRD PLG MIPT (12)	O069368	04/19/2021	210376		-81.72	
	400-651-581	4 PVC SCH40 45 BEND HXSP (6)	O087811	04/30/2021	210641		63.90	
	400-651-581	2 PVC S40 CPLG DEEP SOCKET (12)	O087811	04/30/2021	210641		31.20	
	400-651-581	QUIK MARK BLUE PAINT (48)	O101029	04/30/2021	210651		156.00	
	400-651-581	3/4 PVC SCH40 90 HXH (12)	O101029	04/30/2021	210651		3.00	
	400-651-581	3/4 PVC SCH40 CPLG HXH (12)	O101029	04/30/2021	210651		2.40	
	400-651-581	3/4 SCH40 FE ADP HXF (12)	O101029	04/30/2021	210651		3.84	
	400-651-581	3/4 PVC SCH40 PIPE SWB 20' (40)	O101029	04/30/2021	210651		30.40	
	400-651-581	1" PVC SCH40 PIPE SWB 20' (100)	O101029	04/30/2021	210651		120.00	
400	MUSCO-GULFPORT 1227	212196	05/18/2021	05/13/2021			1,133.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	10 C900 DR18 PVC BLUE PIPE (20)	0702108	04/15/2021	210630		423.00	
	400-651-581	10X12 MJ C153 LONG SLV L/A (2)	0702108	04/15/2021	210630		270.00	
	400-651-581	10 PVC WDG REST GLND PK (4)	0702108	04/15/2021	210630		440.00	
400	J H WRIGHT & ASSOCIATES INC	212202	05/18/2021	05/13/2021			1,150.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	KEEN KG2-2301CSL GRINDR PMP (1)	432643	04/27/2021	210652		1,150.00	
FUND TOTAL 400 Claims	to	Checks	23 Total	1,152,204.83	Manual	Held	Total	1,152,204.83

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	212144	05/18/2021	05/11/2021			106,853.67	
		Description	Invoice #	Date	P.O.		Amount	
		APR 2021 RES GARBAGE (6349)	0001153675	04/30/2021			106,853.67	
FUND TOTAL 404 Claims	to	Checks	1 Total	106,853.67	Manual	Held	Total	106,853.67

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	59 Total	87,093.68 Manual	Held	Total	87,093.68
FUND 157 Claims	to	Checks	1 Total	10,732.50 Manual	Held	Total	10,732.50
FUND 171 Claims	to	Checks	1 Total	67,745.48 Manual	Held	Total	67,745.48
FUND 172 Claims	to	Checks	1 Total	6,192.45 Manual	Held	Total	6,192.45
FUND 176 Claims	to	Checks	6 Total	5,675.59 Manual	Held	Total	5,675.59
FUND 303 Claims	to	Checks	1 Total	6,522.50 Manual	Held	Total	6,522.50
FUND 305 Claims	to	Checks	1 Total	1,000.00 Manual	Held	Total	1,000.00
FUND 355 Claims	to	Checks	1 Total	12,529.00 Manual	Held	Total	12,529.00
FUND 400 Claims	to	Checks	23 Total	1,152,204.83 Manual	Held	Total	1,152,204.83
FUND 404 Claims	to	Checks	1 Total	106,853.67 Manual	Held	Total	106,853.67
Total for all Funds		Checks	95 Total	1,456,549.70 Manual	Held	Total	1,456,549.70

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: May 18, 2021
Title: Approval of Minutes from Regular Council Meeting held May 4, 2021

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from Regular Council Meeting held May 4, 2021.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held May 4, 2021 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**Tuesday
May 4, 2021
Gautier, Mississippi**

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held May 4, 2021 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Recording minutes was Emily Cumbest, Deputy City Clerk. Present by teleconference was Teresa Montgomery, City Clerk.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 4, 2021 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Outdoor Movie Night (Featuring DoLittle) will be May 7th starting at 7:30pm at the Singing River Mall Property**
 - 2. Shepard State Park Welcome Center and Marsh Walk Ribbon Cutting Ceremony will be May 11th starting at 10:00am at Shepard State Park.**
 - 3. Jackson County Household Hazardous Waste Collection Day will be May 15th from 8:00am until 12:00pm at the Singing River Mall Property.**
 - 4. Gautier Market Day will include Tasty Thursday and Farmer's Market on May 27th from 11:00am until 6:00pm at the Singing River Mall Property**
- IV. Presentation Agenda**
 - 1. Professional Municipal Clerks Week**
 - 2. Kids to Park Day Proclamation**

V. Business Agenda

1. Approval of Change Order No. 3 for the Bacot Park Improvements Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Resolution requesting the Jackson County Board of Supervisors to pave Bond Road in the City of Gautier, Ward 1

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Approval of Minutes from Recessed Council Meeting held April 20, 2021.**
- 2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**
- 3. Authorization is requested for fees to be waived for the use of barricades to be utilized by Gautier Pride for an organizational celebration at Aztecas Restaurant.**
- 4. Approval of the Contract Agreement between the City of Gautier and Jackson County Election Commission**
- 5. Authorization to enter into a Memorandum of Agreement with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area**

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until May 18, 2021 at 6:30 pm

www.gautier-ms.gov

Meeting was called to order by Mayor Torjusen at 6:30pm.

Councilman Colledge made the motion to approve the agenda order with the following revisions:

1. Correct page 203 in the Recessed Council Meeting Minutes for April 20, 2021.

Councilwoman Martin seconded the motion. The vote was carried unanimously.

Announcements

1. Outdoor Movie Night (Featuring DoLittle) will be May 7th starting at 7:30pm at the Singing River Mall Property
2. Shepard State Park Welcome Center and Marsh Walk Ribbon Cutting Ceremony will be May 11th starting at 10:00am at Shepard State Park.
3. Jackson County Household Hazardous Waste Collection Day will be May 15th from 8:00am until 12:00pm at the Singing River Mall Property.
4. Gautier Market Day will include Tasty Thursday and Farmer's Market on May 27th from 11:00am until 6:00pm at the Singing River Mall Property

Presentation

1. Professional Municipal Clerks Week
 2. Kids to Park Day Proclamation
-

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
May 4, 2021**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Outdoor Movie Night (Featuring DoLittle) will be May 7th starting at 7:30pm at the Singing River Mall Property.**
2. **Shepard State Park Welcome Center and Marsh Walk Ribbon Cutting Ceremony will be May 11th starting at 10:00am at Shepard State Park.**
3. **Jackson County Household Hazardous Waste Collection Day will be May 15th from 8:00am until 12:00pm at the Singing River Mall Property.**
4. **Gautier Market Day will include Tasty Thursday and Farmer's Market on May 27th from 11:00am until 6:00pm at the Singing River Mall Property.**

NOTES:

CITY OF GAUTIER PRESENTS

OUTDOOR MOVIE NIGHT



**FREE
EVENT**



FRIDAY MAY 7TH 7:30 PM

**BRING YOUR LAWN CHAIRS & BLANKETS AND ENJOY A MOVIE ON THE BIG SCREEN
SR MALL PROPERTY 2800 HWY 90**

You're Invited



Shepard State Park
Welcome Center & Marsh Walk

RIBBON CUTTING CEREMONY



Shepard State Park

May 11, 2021

10:00 a.m.

1034 Graveline Rd. Gautier, MS



JACKSON COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

ACCEPTABLE ITEMS

Aerosols, All Purpose Cleaners, Ammonia, Anti-Freeze, Automobile Cleaners, Batteries, Brake Fluid, Charcoal Lighter Fluid, Chlorine Bleach, Detergents, Disinfectants, Drain Opener, Fluorescent Bulbs, Furniture Polish, Gasoline, Glass Cleaner, Herbicides, Insecticides, Mothballs, Motor Oil, Oven Cleaner, Paint, Paint Thinner, Pesticides, Pool Chemicals, Rodent Poisons, Rubber Cement, Rug & Upholstery Cleaner, Scouring Powder, Silver Polish, Snail & Slug Killers, Toilet Bowl Cleaner, Transmission Fluid, Tub & Tile Cleaner, Turpentine, Varnish, Water Seal, Wood Finish

DO NOT BRING

Explosive Materials,
Radioactive Materials,
PCB's, Medical Waste,
Syringes, Compressed
Cylinders, Electronic Waste
****NO CONTRACTORS
NO WASTE FROM
BUSINESSES****

A One Day FREE
Proper Disposal Turn-in Event

Saturday
May 15, 2021
8 a.m. - 12 noon
Singing River Mall
Parking Lot
HWY 90, Gautier



Put Toxic Waste In Its Place

Household Hazardous Waste

Unused or leftover portions of products containing toxic chemicals. Any product which is labeled

CAUTION, POISONOUS, TOXIC, FLAMMABLE or CORROSIVE
is considered a household hazardous waste.

A Safe Substitute

A safe alternative to a toxic product. Fact sheets are available to help you reduce the use of toxics and minimize health risks.

Legal Transportation

Leaving products in the original containers and making sure that the containers are sealed so that they will not leak. Transport containers in the trunk or in the back of the vehicle away from passengers.

NO DRUMS - WE WILL NOT ACCEPT 55 GALLON DRUMS

**DO NOT TRANSPORT OVER 5 GALLONS
OR 50 POUNDS AT ONE TIME.**

Proper Disposal

Extremely Important

It is dangerous and illegal to discard hazardous household materials in the trash or down the drain. Instead; use up the product as intended or take to a household hazardous waste event.

The collection event is a community service funded by the MS Department of Environmental Quality in cooperation with the Jackson County Board of Supervisors, Municipalities and the Jackson County Solid Waste Department. **For Jackson County Residents Only**

SAFETY INSTRUCTIONS: DO NOT EXIT VEHICLE. PLACE WASTE IN TRUNK, CARGO SPACE INSUV OR BED OF TRUCK FOR COLLECTION. DO NOT ROLL WINDOWS DOWN.



For More Information Call 228-872-8340 or visit
<http://www.co.jackson.ms.us/departments/solid-waste/>

GAUTIER PRESENTS

TASTY

THURSDAY!



**GOOD EATS FROM AWESOME
FOOD TRUCKS**

**MANN KETTLE CORN - HAVENS CREAMERY - TRUE WINGS-
THE SCRATCH KITCHEN- NORWOODS FAMOUS SKINS, TOBY'S
SUBS, KEEPIN' IT TASTY, KLASSY WRAPPERS,
FRANKIE FAYE'S, ISLAND ICE, CHICKEN SHACK**

**27
MAY
11 AM**

**SINGING RIVER
MALL PROPERTY**

2800 HWY 90 GAUTIER, MS

City of Gautier

Farmer's Market



Vendors Welcome!

BUY LOCALLY

4th Thursday May-October

SR Mall Property 2800 Hwy 90 11am-6pm

To become a vendor call: Rachel Honea 228-219-3259

e-mail: rhonea @ gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
May 4, 2021**

ITEM DESCRIPTION:

PRESENTATION AGENDA

- 1. Professional Municipal Clerks Week**
- 2. Kids to Park Day Proclamation**

NOTES:

CITY OF GAUTIER

Proclamation

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants and is a vital part of local government that exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations, and

Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi, do recognize the week of May 2 through May 8, 2021, as

Professional Municipal Clerks Week

and further extend appreciation to our Professional Municipal Clerk, Teresa Montgomery and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 4th, day of May 2021.





Phil Torjusen, Mayor
City of Gautier, Mississippi

CITY OF GAUTIER PROCLAMATION

WHEREAS, May 15, 2021 is the tenth Kids to Parks Day organized and launched by the National Park Trust, held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

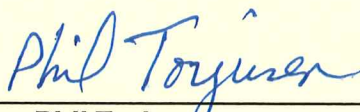
NOW THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi do hereby proclaim May 15, 2021,

KIDS TO PARKS DAY

in the City of Gautier, Mississippi and encourage residents to make time to take the children in their lives to a neighborhood, state or national park.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Gautier, Mississippi to be affixed on this the 4th, day of May 2021.





Mayor Phil Torjusen

Councilman Vaughan made the motion to approve Change Order No. 3, as presented, for the Bacot Park Improvements Project. Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 087-2021

WHEREAS, the City of Gautier wants to attract more community and recreational activities at Bacot Park; and

WHEREAS, the City has initiated the Bacot Park Improvements Project to upgrade facilities, organize sports fields/courts, children's play area, walking track, covered, open-air basketball court, pavilion, parking, lighting and security and fencing; and

WHEREAS, following the bidding process, a contract was awarded to Starks Contracting Company, Inc. for the base bid, additive alternate 1 (picnic pavilion), additive alternate 11 C (wood bollards) and additive alternate 12 A (basketball scoreboard); and

WHEREAS, Change Order No. 1 decreased the contract amount by \$146,000 to bring it in line with the project budget, bringing the total contract amount to \$2,001,270; and

WHEREAS, Change Order No. 2 was a "no cost" change order that allowed the contractor to replace faulty electrical panelboard, add additional reinforcing steel cages to the foundation of the basketball and picnic pavilion, and replace the concession stand metal doors and frames; and

WHEREAS, Change Order No. 3 is a "no cost" change order that allows the contractor to provide and/or perform the following:

- 1) remove the existing south parking lot and restore it as a grass area;
- 2) adjust south side fencing and gates due to entrance changes;
- 3) Build a construction access road from the Boys and Girls Club parking lot to the basketball pavilion;
- 4) remove shed and old fencing at maintenance building;
- 5) remove and replace failed section of drainage pipe and inlet inspected during construction;
- 6) construct additional concrete sidewalk to connect basketball pavilion to South Haven pedestrian entrance; and
- 7) restore electrical service to existing maintenance building and additional undercut and select fill required at the picnic pavilion due to weak subsurface soils encountered during excavation; and

WHEREAS, the costs of these additional items have been offset by material changes in the contract, therefore the contract amount will remain the same; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally bid, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the cost is reasonable;

WHEREAS, Heflin Engineering has reviewed the change order and recommends approval of Change Order 3, and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order 3; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 for the Bacot Park Improvements Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 4/28/2021
Subject: Bacot Park Improvements Project – Change Order No. 3

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 3 (no cost) for the Bacot Park Improvements Project.

BACKGROUND:

Master plan amenities in this Bacot Park renovation will include: organized sports fields/courts (baseball, football, basketball); children's play area; covered, open-air basketball court; pavilion; parking; lighting and security; fencing; and other improvements.

On October 15, 2020, a sealed proposal for the Bacot Park Improvements project was received from Starks Contracting Company, Inc., with a base bid of \$1,965,732.50. A contract was subsequently awarded for the base bid, additive alternate 1 (picnic pavilion), additive alternate 11C (wood bollards) and additive alternate 12A (basketball scoreboard). The total contract amount was \$2,147,270.

Change Order No. 1 (approved by Council in December 2020) decreased the contract amount by \$146,000 to bring it in line with the project budget. The change order reduced the amount of playground equipment to be purchased, removed equipment such as baseball field marking equipment and a football field striping machine, and reduced the cost of the CCTV system, among other items. CO#1 reduced the contract amount from \$2,147,270 to \$2,001,270.

Change Order No. 2 (approved by Council in April 2021) was a “no cost” change order that replaced a faulty electrical panelboard, added additional reinforcing steel cages to the foundation of the basketball pavilion and picnic pavilion, and replaced the concession stand metal doors and frames.

DISCUSSION:

Change Order No. 3 is a “no cost” change order that allows the contractor to: remove the existing south parking lot and restore it as a grass area; adjust south side fencing and gates due to entrance changes; build a construction access road from the Boys and Girls Club parking lot to the basketball pavilion (road to serve as the base material for new sidewalk); remove shed and old fencing at maintenance building; remove and replace a failed section of drainage pipe and inlet inspected during construction; construct additional concrete sidewalk to connect basketball pavilion to South Haven pedestrian entrance; restore electrical service to existing maintenance building (original service was removed during sports lighting demolition); and additional undercut and select fill required at the picnic pavilion due to weak subsurface soils encountered during excavation.

The costs of these additional items have been offset by material and scope changes within the contract, therefore the contract amount will remain the same.

Heflin Engineering has reviewed the change order and recommends approval. This project is being funded through the general obligation bond and funds received from the Jackson County Board of Supervisors.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 for the Bacot Park Improvements Project.

The City Council may:

- 1) Approve Change Order No. 3 as presented; or
- 2) Not approve Change Order No. 3 as presented.

ATTACHMENTS:

CONTRACT CHANGE ORDER NO.3

CHANGE ORDER NO. 3

STATE: Mississippi

DATE: April 28, 2021

COUNTY: Jackson

CONTRACT FOR: Bacot Park Improvements

OWNER: City of Gautier

CONTRACTOR: Starks Contracting Co., Inc.

CONTRACT TIME: 278 Calendar Days

CONTRACT START DATE: 1/11/2021

ORIGINAL COMPLETION DATE: 10/16/2021

CONTRACT TIME (INCREASE/DECREASE): 12 Calendar Days

REVISED COMPLETION DATE: 10/28/2021

<u>ITEM NO.</u>	<u>QUANTITY CHANGE</u>	<u>ITEM</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
See Attachment				

Original Contract Amount: \$ 2,147,270.00
Revised Amount by Previous Change Order(s): \$ (146,000.00)
Previous Revised Contract Amount: \$ 2,001,270.00
Total This Change - Increase/(Decrease): \$ (0.00)
Total Revised Contract Amount: \$ 2,001,270.00

Justification: Changes required to reflect actual field conditions. Owner requested changes to remove south access and parking lot and remove additional fencing and shed.

This document will become a supplement to the Contract and all provisions will apply hereto.

Executed:

OWNER:

(City of Gautier)

DATE: _____

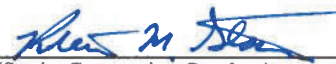
ENGINEER:



(Heflin Engineering, Inc.)

DATE: 4/28/2021

CONTRACTOR:



(Starks Contracting Co., Inc.)

DATE: 4/28/21

ATTACHMENT TO CONTRACT CHANGE ORDER NO.3

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
<i>General Work Items</i>									
1	1	LS	Mobilization, Demobilization	\$ 30,000.00	\$ 30,000.00	1	\$ 30,000.00	0	\$ -
2	1	LS	Erosion & Pollution Control (Silt Fence, Wattles, and Related Items)	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00	0	\$ -
3	1	LS	Clearing & Grubbing	\$ 40,000.00	\$ 40,000.00	1	\$ 40,000.00	0	\$ -
4	2800	SY	Remove Asphalt Pavement, All Depths	\$ 4.50	\$ 12,600.00	2800	\$ 12,600.00	0	\$ -
5	450	SY	Remove Concrete Pavement, All Depths	\$ 12.00	\$ 5,400.00	360	\$ 4,320.00	-90	\$ (1,080.00)
6	1750	SY	Remove Gravel Parking	\$ 1.60	\$ 2,800.00	1750	\$ 2,800.00	0	\$ -
7	1	LS	Remove Fencing, All Types & Sizes	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	0	\$ -
8	1	LS	Remove Northeast Concession Stand	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	0	\$ -
9	1	LS	Remove Northeast Restroom Building	\$ 4,000.00	\$ 4,000.00	1	\$ 4,000.00	0	\$ -
10	1	LS	Removal of Structures and Obstructions	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
10-CO3	0	LS	Remove Shed & Fencing at Existing Maintenance Building	\$ 1,080.00	\$ -	1	\$ 1,080.00	1	\$ 1,080.00
11	2	EA	Cap and Abandon Water Well	\$ 3,750.00	\$ 7,500.00	2	\$ 7,500.00	0	\$ -
12	0	CY	Undercut Excavation (FM)	\$ 10.50	\$ -	0	\$ -	0	\$ -
12A	1800	CY	Undercut Excavation (FM) w/o Fabric	\$ 7.35	\$ 13,230.00	1800	\$ 13,230.00	0	\$ -
12B	1800	SY	Woven Geotextile Fabric	\$ 3.15	\$ 5,670.00	1800	\$ 5,670.00	0	\$ -
13	1800	CY	Select Fill, Borrow, Contractor Furnished (FM)	\$ 15.00	\$ 27,000.00	1800	\$ 27,000.00	0	\$ -
13-CO3	0	LS	6" Thick Crushed Limestone Construction Access Road, 8' Wide	\$ 9,000.00	\$ -	1	\$ 9,000.00	1	\$ 9,000.00
14	1	LS	General Site Grading	\$ 25,000.00	\$ 25,000.00	1	\$ 25,000.00	0	\$ -
15	1	LS	Inlets, Catch Basins, and Drainage Structures (All Types)	\$ 40,000.00	\$ 40,000.00	1	\$ 40,000.00	0	\$ -
16	1	EA	Inlet Removal and New Junction Box at 52" Pipe	\$ 12,500.00	\$ 12,500.00	1	\$ 12,500.00	0	\$ -
17	0	EA	Inlet Removal and 52" Pipe Splice	\$ 10,000.00	\$ -	0	\$ -	0	\$ -
18	1	LS	Drainage Pipe and Flared End Sections per Plans	\$ 37,500.00	\$ 37,500.00	1	\$ 37,500.00	0	\$ -
18-CO3	0	LS	Replace Failed Drainage Pipe & Inlet (150 LF - 15" RCP & Inlet)	\$ 10,000.00	\$ -	1	\$ 10,000.00	1	\$ 10,000.00
19	2	EA	Repair Existing Inlet	\$ 1,250.00	\$ 2,500.00	2	\$ 2,500.00	0	\$ -
20	160	CY	South Parking Lot Gravel Overlay	\$ 125.00	\$ 20,000.00	0	\$ -	-160	\$ (20,000.00)
20-CO3	0	LS	South Parking Lot - Remove Existing Gravel, Grade to Drain, Dress w/ Topsoil, Seed/Mulch	\$ 17,000.00	\$ -	1	\$ 17,000.00	1	\$ 17,000.00
21	1	LS	South Parking Lot ADA Parking Pad	\$ 10,000.00	\$ 10,000.00	0	\$ -	-1	\$ (10,000.00)
21-CO3	0	LS	Provide ADA Striping for (2) ADA Spaces at Boys & Girls Club	\$ 3,000.00	\$ -	1	\$ 3,000.00	1	\$ 3,000.00
22	850	SF	Concrete Driveway Apron	\$ 21.00	\$ 17,850.00	0	\$ -	-850	\$ (17,850.00)
23	1200	SY	Concrete Sidewalks & Ramps	\$ 70.00	\$ 84,000.00	1350	\$ 94,500.00	150	\$ 10,500.00
24	30	LF	Curb & Gutter (All Types)	\$ 23.00	\$ 690.00	0	\$ -	-30	\$ (690.00)
25	1	ALLOW	Materials Testing	\$ 6,000.00	\$ 6,000.00	1	\$ 6,000.00	0	\$ -
<i>Baseball Field #1 and #2</i>									
26	1	LS	Baseball Field #1 & #2 - Grading & Preparation	\$ 75,000.00	\$ 75,000.00	1	\$ 75,000.00	0	\$ -
27	1	LS	Baseball Field #1 & #2 - Fencing & Gates	\$ 67,000.00	\$ 67,000.00	1	\$ 67,000.00	0	\$ -
28	1	LS	Baseball Field #1 & #2 - Dugouts	\$ 35,000.00	\$ 35,000.00	1	\$ 35,000.00	0	\$ -
29	1	LS	Baseball Field #1 & #2 - Water Supply	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00	0	\$ -
30	1	LS	Baseball Field #1 & #2 - Baseball Field Equipment	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00	0	\$ -

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
31	0	EA	Baseball Field Marking Equipment	\$ 2,500.00	\$ -	0	\$ -	0	\$ -
32	1	LS	Baseball Field #1 - Relamp All Fixtures, Repair Non-Working Units, Install Salvaged Sports Lighting Fixtures Where Required	\$ 6,250.00	\$ 6,250.00	1	\$ 6,250.00	0	\$ -
32-CO2	1	LS	Baseball Field #1 - Replace Electrical Panelboard	\$ 1,985.00	\$ 1,985.00	1	\$ 1,985.00	0	\$ -
33	1	LS	Baseball Field #2 - Relamp All Fixtures, Repair Non-Working Units, Install Salvaged Sports Lighting Fixtures Where Required	\$ 6,250.00	\$ 6,250.00	1	\$ 6,250.00	0	\$ -
34	1	LS	Baseball Field #2 - Electrical Feeder, Panel, Distribution & All Related Items	\$ 6,250.00	\$ 6,250.00	1	\$ 6,250.00	0	\$ -
<i>Basketball Pavilion</i>									
35	1	LS	Reinforced Concrete Foundation	\$ 130,000.00	\$ 130,000.00	1	\$ 130,000.00	0	\$ -
35-CO2	1	LS	Reinforced Concrete Foundation - Additional Reinforcing Steel Cages	\$ 3,125.00	\$ 3,125.00	1	\$ 3,125.00	0	\$ -
36	1	LS	Basketball Pavilion Structure	\$ 180,000.00	\$ 180,000.00	1	\$ 180,000.00	0	\$ -
37	1	LS	Post Tension Concrete Slab	\$ 65,000.00	\$ 65,000.00	1	\$ 65,000.00	0	\$ -
38	1	LS	Court Surfacing	\$ 12,750.00	\$ 12,750.00	1	\$ 12,750.00	0	\$ -
39	2	EA	Basketball Goal System	\$ 10,000.00	\$ 20,000.00	2	\$ 20,000.00	0	\$ -
40	1	LS	Volleyball System	\$ 4,000.00	\$ 4,000.00	1	\$ 4,000.00	0	\$ -
41	1	LS	Electrical Feeder, Panel, Distribution, Lighting & All Related Items	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00	0	\$ -
<i>Football Field</i>									
42	0	LS	Clean, Prep, and Paint Goal Posts	\$ 4,000.00	\$ -	0	\$ -	0	\$ -
43	0	EA	Field Striping Machine	\$ 5,000.00	\$ -	0	\$ -	0	\$ -
44	1	LS	Football Field - Relamp All Fixtures, Repair Non-Working Units, Install Salvaged Sports Lighting Fixtures Where Required	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
<i>Common Space, Site Furnishings & Miscellaneous Items</i>									
45	880	LF	6' Decorative Fencing & Gates	\$ 52.00	\$ 45,760.00	880	\$ 45,760.00	0	\$ -
46	32	EA	Decorative Fence Pilaster	\$ 1,500.00	\$ 48,000.00	32	\$ 48,000.00	0	\$ -
47	1975	LF	6' Black Vinyl, Chainlink Perimeter Fencing & Gates	\$ 30.00	\$ 59,250.00	1975	\$ 59,250.00	0	\$ -
47-CO3	0	LS	Perimeter Fencing - Deduct (1) 24' Swing Gate, (2) 30' Slide Gates; Add (1) 8'w Pedestrian Gate	\$ (5,500.00)	\$ -	1	\$ (5,500.00)	1	\$ (5,500.00)
48	0	LS	Playground Equipment	\$ 70,000.00	\$ -	0	\$ -	0	\$ -
48A	1	LS	Playground Equipment, w/ 3-bay Swing, w/o Oodle Swing & Geoplex Navigator	\$ 35,000.00	\$ 35,000.00	1	\$ 35,000.00	0	\$ -
49	1	LS	Splash Pad Expansion	\$ 100,000.00	\$ 100,000.00	1	\$ 100,000.00	0	\$ -
50	1	LS	Decorative Screen Wall w/ Lighting	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	0	\$ -
51	1	ALLOW	Artwork for Screen Wall	\$ 9,500.00	\$ 9,500.00	1	\$ 9,500.00	0	\$ -
52	1	LS	Brick Knee Wall at Concession Stand	\$ 12,500.00	\$ 12,500.00	1	\$ 12,500.00	0	\$ -
53	4	EA	Picnic Tables	\$ 1,700.00	\$ 6,800.00	4	\$ 6,800.00	0	\$ -
54	7	EA	Site Bench w/ Concrete Pad	\$ 1,000.00	\$ 7,000.00	7	\$ 7,000.00	0	\$ -
55	8	EA	Trash Receptacles	\$ 800.00	\$ 6,400.00	8	\$ 6,400.00	0	\$ -
56	1	ALLOW	Park Signage	\$ 4,375.00	\$ 4,375.00	1	\$ 4,890.95	0	\$ 515.95
57	2	EA	Aluminum Player Benches, 15'	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00	0	\$ -
58	4	EA	Aluminum Player Benches, 21'	\$ 1,250.00	\$ 5,000.00	4	\$ 5,000.00	0	\$ -
59	2	EA	Aluminum Player Benches, 27'	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00	0	\$ -
60	6	EA	Aluminum Bleacher, 4-Row, 7'-6", Tip & Roll	\$ 2,335.00	\$ 14,010.00	6	\$ 14,010.00	0	\$ -
<i>Existing Building Renovation & Improvements</i>									
61	1	LS	Police Substation - Renovation & Improvements	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00	0	\$ -
62	0	LS	Police Substation - Metal Roof System	\$ 30,000.00	\$ -	0	\$ -	0	\$ -
62A	1	LS	Police Substation - Metal Roof System, Corrugated Metal	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	0	\$ -

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	UNIT PRICE	CONTRACT EXTENSION	REVISED QTY	REVISED EXTENSION	CHANGE ORDER QTY	CHANGE ORDER EXTENSION
63	625	SF	Police Substation - Remove and Replace Roof Sheathing	\$ 6.00	\$ 3,750.00	625	\$ 3,750.00	0	\$ -
64	1	LS	Police Substation - Alarm System	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	0	\$ -
65	0	LS	Press Box - Renovation & Improvements	\$ 50,000.00	\$ -	0	\$ -	0	\$ -
65A	1	LS	Press Box - Demolition	\$ 4,000.00	\$ 4,000.00	1	\$ 4,000.00	0	\$ -
66	0	LS	Press Box - Alarm System	\$ 1,500.00	\$ -	0	\$ -	0	\$ -
67	1	LS	Concession Stand - Renovation & Improvements	\$ 60,000.00	\$ 60,000.00	1	\$ 60,000.00	0	\$ -
67-CO2	1	LS	Concession Stand - Replace Exterior Hollow Metal Frames and Door	\$ 3,950.00	\$ 3,950.00	1	\$ 3,950.00	0	\$ -
68	1	LS	Concession Stand - Alarm System	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	0	\$ -
69	1	LS	Existing Maintenance Building - Exterior Improvements	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
<i>Landscape Items</i>									
70	45	EA	Natchez Crepe Myrtle	\$ 162.50	\$ 7,312.50	45	\$ 7,312.50	0	\$ -
71	30	EA	Dwarf Pfitzer Juniper	\$ 62.50	\$ 1,875.00	30	\$ 1,875.00	0	\$ -
72	112	EA	Big Blue Liriope	\$ 22.50	\$ 2,520.00	112	\$ 2,520.00	0	\$ -
73	1100	SF	Pine Bark Mulch	\$ 2.00	\$ 2,200.00	1100	\$ 2,200.00	0	\$ -
74	11	ACRE	Seed, Fertilize, Mulch	\$ 4,375.00	\$ 48,125.00	11	\$ 48,125.00	0	\$ -
75	3000	SY	Solid Sod, Bermuda	\$ 6.50	\$ 19,500.00	3000	\$ 19,500.00	0	\$ -
<i>General Electrical Work Items</i>									
76	1	LS	Electrical Demolition	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
77	1	LS	Remove Sports Lighting Poles & Salvage Fixtures	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
78	15	EA	Pullbox Repair	\$ 2,500.00	\$ 37,500.00	15	\$ 37,500.00	0	\$ -
79	35	EA	New Sports Lighting Ballast	\$ 357.00	\$ 12,495.00	35	\$ 12,495.00	0	\$ -
80	35	EA	New Sports Lighting Lens	\$ 357.00	\$ 12,495.00	35	\$ 12,495.00	0	\$ -
81	0	LS	CCTV System	\$ 100,000.00	\$ -	0	\$ -	0	\$ -
81A	1	LS	CCTV System - Revised	\$ 58,000.00	\$ 58,000.00	1	\$ 58,000.00	0	\$ -
82-CO3	0	LS	New Electrical Service to Ex. Maintenance Bldg	\$ 3,000.00	\$ -	1	\$ 3,000.00	1	\$ 3,000.00
<i>Additive Alternate #1 - Picnic Pavilion</i>									
A1-1	0	CY	Undercut Excavation (FM)	\$ 10.50	\$ -	0	\$ -	0	\$ -
A1-1A	225	CY	Undercut Excavation (FM) w/o Fabric	\$ 7.35	\$ 1,653.75	268	\$ 1,969.80	43	\$ 316.05
A1-1B	225	SY	Woven Geotextile Fabric	\$ 3.15	\$ 708.75	245	\$ 771.75	20	\$ 63.00
A1-2	225	CY	Select Fill, Borrow, Contractor Furnished (FM)	\$ 15.00	\$ 3,375.00	268	\$ 4,020.00	43	\$ 645.00
A1-3	1	LS	Picnic Pavilion Structure with Slab	\$ 92,500.00	\$ 92,500.00	1	\$ 92,500.00	0	\$ -
A1-3-CO2	1	LS	Picnic Pavilion Structure with Slab - Additional Reinforcing Steel Cages	\$ 1,565.00	\$ 1,565.00	1	\$ 1,565.00	0	\$ -
A1-4	4	EA	Picnic Tables	\$ 1,700.00	\$ 6,800.00	4	\$ 6,800.00	0	\$ -
A1-5	1	LS	Electrical Distribution, Lighting & All Related Items	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	0	\$ -
A1-6	1	ALLOW	Materials Testing	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	0	\$ -
<i>Additive Alternate #11 - Miscellaneous Items</i>									
A11-C	150	EA	Wood Bollard	\$ 250.00	\$ 37,500.00	150	\$ 37,500.00	0	\$ -
<i>Additive Alternate #12 - Scoreboards</i>									
A12-A	2	EA	Basketball Scoreboard, Complete	\$ 8,750.00	\$ 17,500.00	2	\$ 17,500.00	0	\$ -
					\$ 2,001,270.00		\$ 2,001,270.00		\$ (0.00)



STARKS CONTRACTING CO., INC.

1538 POPPS FERRY RD/PO BOX 7149, BILOXI, MISSISSIPPI 39540-7149
PHONE (228) 392-4584 FAX (228) 392-4565

TITLE: Provide New Electrical Service Entrance To Maintenance Shed

PROPOSED CHANGE ORDER

NO. 4

PROJECT: 728
728 Bacot Park Improvements

DATE: 04/13/2021

TO: Attn: Austin Moore, P.E.
Heflin Engineering
PO BOX 47
BRANDON, MS 39043-0047
Phone:601/824-7569 Fax:601/824-0590

ORIG: Field Directive

DESCRIPTION

We hereby submit specifications and estimates for:

Furnishing all labor, material and equipment necessary to provide a new electrical service entrance to the existing maintenance shed that was removed during light pole demolition work which work includes installing a new meter socket with main CB and the branch panel all in accordance with our discussions with Mr. Austin Moore for the sum of THREE THOUSAND, AND 00/100 DOLLARS.

The time required to complete these modifications will be two (2) days from the date of approval. If accepted this will extend the contract time by this time.

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
4	Provide New Electrical Service Entrance To Maintenance Shed		1.000	3,000.00	3,000.00
Total:					\$3,000.00

CC: File

APPROVAL

By: _____

Robert M. Starks

By: _____

Date: 04/13/2021

Date: _____

ESTIMATE RECAPITULATION

Project: Bacot Park Improvements
 Location: 2617 Ladnier Road, Gautier, MS 39553
 Project Engineer: Heflin Engineering

Estimate #1
 Sheet #CO #4
 Date: 04/12/21

(Add)Provide New Service Entrance To The Existing Maintenance Shed - CO #4

DESCRIPTION	QU.	UNIT	PRICE	MATERIAL/SUB COST	PRICE	LABOR COST	TOTAL COST
Electrical	1	LS	2385.70	2385.70	0.00	0.00	2385.70
SUB-TOTAL C.O. #4				2385.70		0.00	2385.70
LABOR BURDEN		40%				0.00	0.00
						0.00	2385.70
TAXES, BONDS, INSURANCE & FEES		8%					190.86
							2576.56
OVERHEAD & PROFIT		15%					386.48
TOTAL C.O. #4							2963.04



STARKS CONTRACTING CO., INC.

1538 POPPS FERRY RD/PO BOX 7149, BILOXI, MISSISSIPPI 39540-7149
PHONE (228) 392-4584 FAX (228) 392-4565

TITLE: Drainage Improvements

PROJECT: 728
728 Bacot Park Improvements

PROPOSED CHANGE ORDER

NO. 5

DATE: 04/13/2021

TO: Attn: Austin Moore, P.E.
Heflin Engineering
PO BOX 47
BRANDON, MS 39043-0047
Phone:601/824-7569 Fax:601/824-0590

DESCRIPTION

We hereby submit specifications and estimates for:

Furnishing all labor, material and equipment necessary remove and replace (1ea.) concrete drain inlet to match existing and remove approximately 150' of failed corrugated metal drain pipe (12") and replace with new schedule 40 PVC drain pipe (12") to be located just North of the new Picnic Pavilion all in accordance with our discussions with Mr. Austin Moore for the sum of TEN THOUSAND, AND 00/100 DOLLARS.

The time required to complete these modifications will be five (5) days from the date of approval. If accepted this will extend the contract time by this time.

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
5	Provide Drainage Improvements		1.000	10,000.00	10,000.00
				Total:	\$10,000.00

CC: File

APPROVAL

By: 
Robert M. Starks

Date: 04/13/2021

By: _____

Date: _____

ESTIMATE RECAPITULATION

Project: Bacot Park Improvements
 Location: 2617 Ladnier Road, Gautier, MS 39553
 Project Engineer: Heflin Engineering

Estimate #1
 Sheet #CO #5
 Date: 04/12/21

(Add)Replace Existing Drainage Inlet / RCP North of Picnic Pavilion - CO #5

DESCRIPTION	QU.	UNIT	PRICE	MATERIAL/SUB COST	PRICE	LABOR COST	TOTAL COST
Remove Drain Inlet	1	EA	500.00	500.00	125.00	125.00	625.00
Remove CMP (12")	150	L/F	2.00	300.00	0.50	75.00	375.00
Conc. Drain Inlet	1	EA	1500.00	1500.00	750.00	750.00	2250.00
PVC Drain Pipe (12")	150	L/F	15.00	2250.00	5.00	750.00	3000.00
Equip./Filter Cloth/Bedding Material/Etc.	1	LS	750.00	750.00	250.00	250.00	1000.00
SUB-TOTAL C.O. #5				5300.00		1950.00	7250.00
LABOR BURDEN		40%				780.00	780.00
						2730.00	8030.00
TAXES, BONDS, INSURANCE & FEES		8%					642.40
							8672.40
OVERHEAD & PROFIT		15%					1300.86
TOTAL C.O. #5							9973.26



STARKS CONTRACTING CO., INC.

1538 POPPS FERRY RD/PO BOX 7149, BILOXI, MISSISSIPPI 39540-7149
PHONE (228) 392-4584 FAX (228) 392-4565

TITLE: Limestone Access Road

PROJECT: 728
728 Bacot Park Improvements

PROPOSED CHANGE ORDER

NO. 6

DATE: 04/22/2021

TO: Attn: Austin Moore, P.E.
Heflin Engineering
PO BOX 47
BRANDON, MS 39043-0047
Phone:601/824-7569 Fax:601/824-0590

ORIG: Owner Request

DESCRIPTION

We hereby submit specifications and estimates for:

Furnishing all labor, material and equipment necessary to install approximately 340s/y of temporary limestone access drive (6") thick from the Boys and Girls Club parking lot over to the new basketball pavilion which will remain in place and serve as a permanent base material for the new 8' wide concrete sidewalk shown to be constructed under this contract all in accordance with my discussions with Mr. Austin Moore for the sum of NINE THOUSAND, AND 00/100 DOLLARS.

The time required to complete these modifications will be five (5) days from the date of approval. If accepted this will extend the contract time by this time.

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
6	Limestone Access Drive		1.000	9,000.00	9,000.00
				Total:	\$9,000.00

CC: File

APPROVAL

By: 
Robert M. Starks

Date: 04/13/2021

By: _____

Date: _____

ESTIMATE RECAPITULATION

Project: Bacot Park Improvements
 Location: 2617 Ladnier Road, Gautier, MS 39553
 Project Engineer: Heflin Engineering

Estimate #1
 Sheet #CO #6
 Date: 04/22/21

(Add)Limestone Access Road To Basketball Pavilion - CO #6

DESCRIPTION	QU.	UNIT	PRICE	MATERIAL/SUB COST	PRICE	LABOR COST	TOTAL COST
Limestone Road Base (6")	340	S/Y	17.50	5950.00	2.75	935.00	6885.00
SUB-TOTAL C.O. #6				5950.00		935.00	6885.00
LABOR BURDEN		40%				374.00	374.00
						1309.00	7259.00
TAXES, BONDS, INSURANCE & FEES		8%					580.72
							7839.72
OVERHEAD & PROFIT		15%					1175.96
TOTAL C.O. #6							9015.68

Councilman George made the motion to approve the resolution that requests funding and paving for Bond Road in the City of Gautier, Ward 1 from the Jackson County Board of Supervisors. Councilman Jackson seconded the motion. The vote was carried unanimously.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 105-2021

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REQUESTING THE JACKSON COUNTY BOARD OF SUPERVISORS PAVE BOND ROAD, WARD 1

WHEREAS, there have been citizen requests for paving on Bond Road in Ward 1; and

WHEREAS, the Jackson County Board of Supervisors has authority to pave Bond Road, pursuant to Miss. Code Ann. Section 31-7-13(m)(iv); and

WHEREAS, the Mayor and Council Members hereby find that paving Bond Road would be in the best interests of the City; and

BE IT THEREFORE RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City hereby requests that the Jackson County Board of Supervisors pave Bond Road in the City of Gautier, Ward 1.

IT IS FURTHER RESOLVED that this resolution will be forwarded to the Jackson County Road Manager after passage; and

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Vaughan seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 088-2021

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CINTAS CORPORATION NO 2	211920	05/04/2021	04/16/2021			390.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		4077502796	03/03/2021			78.07
	001-205-535	MAINTENANCE		4078125895	03/10/2021			78.07
	001-205-535	MAINTENANCE		4078767713	03/17/2021			78.07
	001-205-535	MAINTENANCE		4079433080	03/24/2021			78.07
	001-205-535	MAINTENANCE		4080076995	03/31/2021			78.07
001	C SPIRE WIRELESS	211922	05/04/2021	04/19/2021			2,402.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	03/11/2021			678.82
	001-100-699	DATA CARDS (12)		0032680896	03/11/2021			410.28
	001-100-699	REMOTE DEVICE MGT 2YRS		0032680896	03/11/2021			288.00
	001-100-605	POLICE CELLS		0032680896	04/11/2021			615.32
	001-100-699	DATA CARDS (12)		0032680896	04/11/2021			410.28
001	AT&T	211923	05/04/2021	04/19/2021			3,524.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	04/14/2021			3,524.01
001	AT&T	211924	05/04/2021	04/19/2021			36.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM		2284970262	04/14/2021			36.96
001	DELTA COMPUTER SYSTEMS INC	211928	05/04/2021	04/20/2021			541.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	APR 2021 ACCT SOFTWARE MAINT		DHLMN00963	05/01/2021			370.00
	001-092-698	APR 2021 PRIV LIC SW MAINT		DHLMN00964	05/01/2021			150.00
	001-092-698	APR 2021 VOTER REG SW MAINT		HRMNOO4212	05/01/2021			21.00
001	AT&T	211934	05/04/2021	04/22/2021			382.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	04/14/2021			382.36
001	GLOBALSTAR	211955	05/04/2021	04/26/2021			90.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0014274775	04/16/2021			90.86
001	SPARKLIGHT	211959	05/04/2021	04/26/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2021: SFD #122025091		04162021	04/23/2021			83.32
001	SPARKLIGHT	211960	05/04/2021	04/26/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2021: NFD #122024383		04162021	04/23/2021			83.32
001	SPARKLIGHT	211961	05/04/2021	04/26/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2021: CFD #122024086		04162021	04/23/2021			83.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	211964	05/04/2021	04/27/2021			2,712.98	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-525	UNL & DSL FUEL	NP59940837	04/19/2021				2,189.53
	001-161-525	UNL & DSL FUEL	NP59940837	04/19/2021				339.43
	001-170-525	UNL FUEL	NP59940837	04/19/2021				125.00
	001-205-525	UNL FUEL	NP59940837	04/19/2021				59.02
001	RJ YOUNG COMPANY LLC	211968	05/04/2021	04/27/2021			470.88	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	GSHZ00-01 RENTAL FEE	INV4181452	04/15/2021				470.88
001	SOUTHERN TIRE MART LLC DEPT 143	211971	05/04/2021	04/27/2021			752.38	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-638	SERVICE CALL: E4	2500065963	04/27/2021				85.00
	001-161-638	315/80R22.5 FS860	2500065963	04/27/2021				431.00
	001-161-638	FETGOV	2500065963	04/27/2021				61.43
	001-161-638	TIRE CHANGE MED TRUCK	2500065963	04/27/2021				35.00
	001-161-638	TIRE DISPOSAL MED TRUCK	2500065963	04/27/2021				7.00
	001-161-638	SERVICE CALL: E2	2500065217	04/27/2021				85.00
	001-161-638	FLAT REPAIR MED TRUCK	2500065217	04/27/2021				40.00
	001-161-638	VALVE STEM MED TRUCK	2500065217	04/27/2021				7.95
001	RJ YOUNG COMPANY LLC	211972	05/04/2021	04/27/2021			200.45	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-699	FNK100-01 RENTAL FEE	INV4185015	04/19/2021				169.58
	001-100-699	MPC2504EX USAGE: COLOR	INV4185015	04/19/2021				30.87
001	SINGING RIVER ELECTRIC COOPERATIVE	211973	05/04/2021	04/27/2021			588.90	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-631	BROWN FD 95237002	04152021	04/22/2021				260.81
	001-161-631	MARTIN BLUFF FD 58380001	04172021	04/26/2021				206.86
	001-201-629	SIGNAL LIGHTS 17546	04172021	04/26/2021				33.39
	001-092-631	CITY LIMIT SIGN 17546	04172021	04/26/2021				27.37
	001-100-631	MBLUFF SUB STN 58521002	04172021	04/26/2021				60.47
001	PAUL PHILLIPS & ASSOCIATES INC	211992	05/04/2021	04/28/2021			590.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-681	LEADERSHIP TRNG: ALLMAND,J	21147	04/15/2021				295.00
	001-100-681	LEADERSHIP TRNG: WILLIAMS,C	21147	04/15/2021				295.00
001	HANCOCK WHITNEY BANK	211993	05/04/2021	04/28/2021			19,360.78	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-815	PMT 2: LEASE 076615 F150 (2)	225288	04/19/2021				19,360.78
001	SINGING RIVER ELECTRIC COOPERATIVE	211994	05/04/2021	04/28/2021			128.19	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-631	SPORTS PAVILION 66582005	04182021	04/27/2021				64.16
	001-170-631	ROUNABOUT 102311002	04182021	04/27/2021				25.00
	001-170-631	FITNESS TRAIL 109268001	04182021	04/28/2021				27.76
	001-170-631	SRM VENUE 1104312006	04182021	04/27/2021				11.27

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	211996	05/04/2021	04/28/2021			1,989.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		04182021	04/27/2021			1,234.75
	001-201-629	SIGNAL LIGHT 89113001		04182021	04/27/2021			54.75
	001-170-631	CITY PARK RESTRMS 89912001		04182021	04/27/2021			427.88
	001-201-633	STREET LIGHTS 90345002		04182021	04/27/2021			124.81
	001-092-631	RECORDS BLDG 90790001		04182021	04/27/2021			107.42
	001-170-631	FRAZIER RESTRMS 98546001		04182021	04/27/2021			40.03
001	DIXIE GLASS MS GULF COAST	211997	05/04/2021	04/28/2021			549.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-635	REPR DOOR: SR CENTER		1046905	04/13/2021			549.69
001	SINGING RIVER ELECTRIC COOPERATIVE	211998	05/04/2021	04/28/2021			754.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		04182021	04/27/2021			54.54
	001-201-633	DOLPHIN ST 94988002		04182021	04/27/2021			57.81
	001-201-633	DOLPHIN ST 97989002		04182021	04/27/2021			49.80
	001-201-633	DOLPHIN ST 94990002		04182021	04/27/2021			452.23
	001-201-633	WM PAYNE 100244001		04182021	04/27/2021			50.59
	001-201-633	WM PAYNE 100245001		04182021	04/27/2021			89.52
001	VIVIAN MARCEAUX	211999	05/04/2021	04/28/2021			42.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POST VOTED HISTORY: PRIMARY		04062021	04/16/2021			42.00
001	SINGING RIVER ELECTRIC COOPERATIVE	212001	05/04/2021	04/28/2021			8,188.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		04182021	04/27/2021			6,007.00
	001-201-629	SIGNAL LIGHTS 10054		04182021	04/27/2021			559.29
	001-092-631	CITY HALL 10054		04182021	04/27/2021			731.50
	001-170-631	FRAZIER PARK 10054		04182021	04/27/2021			52.08
	001-170-631	SENIOR BLDG 10054		04182021	04/27/2021			98.02
	001-161-631	CENTRAL FD 10054		04182021	04/27/2021			318.98
	001-170-631	CITY PARK 10054		04182021	04/27/2021			151.50
	001-092-631	PUBLIC WORKS 10054		04182021	04/27/2021			243.62
	001-092-631	HWY 90 SIGN 10054		04182021	04/27/2021			26.98
001	AT&T	212003	05/04/2021	04/28/2021			630.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	04/14/2021			630.82
001	BXS INSURANCE	212006	05/04/2021	04/28/2021			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	PUBL OFFICIAL BOND: SELOVER,D		374367	04/27/2021			150.00
001	SEYMOUR ENGINEERING PLLC	212007	05/04/2021	04/28/2021			587.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-603	SSP MAP/AERIAL:EST COST-UPGRDS		8053	04/27/2021			75.00
	001-094-603	SSP SITE VISIT: GRANT APPL		8053	04/27/2021			512.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ALABAMA MEDIA GROUP	212011	05/04/2021	04/28/2021			51.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-615	PUBLIC NOTICE: GPC 21-19-VAR	0009945411	04/18/2021	210654		17.16	
	001-090-615	PUBLIC NOTICE: GPC 21-22-VAR	0009945433	04/18/2021	210654		16.80	
	001-090-615	PUBLIC NOTICE: GPC 21-20-SUB	0009945429	04/18/2021	210654		17.88	
001	CAN'T MISS EMBROIDERY	212012	05/04/2021	04/28/2021			132.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-535	CITY LOGO SHIRTS (22)	25604	04/01/2021	210594		132.00	
001	PASCAGOULA SHEET METAL WORKS INC	212013	05/04/2021	04/28/2021			95.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	3/4" X #9 SHEET METAL:TRL GATE	78399	04/13/2021	210596		95.00	
001	MID SOUTH UNIFORM & SUPPLY INC	212014	05/04/2021	04/28/2021			1,880.54	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	SBA ARMOR LVL II: HUTCHINS	615930	04/13/2021	210493		674.16	
	001-100-799	SBA ARMOR LVL II: WOOD	615930	04/13/2021	210493		674.16	
	001-100-559	SBA M2 CONCEALABLE CARRIER (2)	615930	04/13/2021	210493		168.54	
	001-100-799	SBA SOFT TRAUMA PLATE (2)	615930	04/13/2021	210493		39.32	
	001-100-559	NAME TAPE (2)	615930	04/13/2021	210493		12.00	
	001-100-559	FRNT ID PATCH LEGACY POL (4)	615930	04/13/2021	210493		22.48	
	001-100-559	ADD VELCRO BACK EMBLEMS (6)	615930	04/13/2021	210493		12.00	
	001-100-559	DOUBLE MAG CS GLK 9/40 (2)	615930	04/13/2021	210493		59.90	
	001-100-559	STANDARD CUFF CASE (2)	615930	04/13/2021	210493		39.90	
	001-100-559	SBA SAC CARRIER (2)	615930	04/13/2021	210493		178.08	
001	BELL AUTO PARTS INC	212015	05/04/2021	04/28/2021			535.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	123-9371 BELT: EXMARK MOWER	44031	04/12/2021	210598		99.95	
	001-170-639	116-8187 BELT: EXMARK MOWER	44031	04/12/2021	210598		83.99	
	001-170-639	CHEMICAL SPRAY PUMPER (2)	44031	04/12/2021	210598		185.10	
	001-170-639	BLADES (2): EXMARK MOWER	44031	04/12/2021	210598		110.00	
	001-170-639	18" SPRAY WAND (2)	44031	04/12/2021	210598		56.00	
001	SUNBELT FIRE INC	212016	05/04/2021	04/28/2021			85,455.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-702	SCBA AIR PACK MSAG1FS (15)	326979	03/15/2021	210309		73,500.00	
	001-161-702	SPARE FACEPIECES MSAG1FP (39)	326979	03/15/2021	210309		11,271.00	
	001-161-639	BCN25326 OIL FILTER	125469	04/22/2021	210546		22.50	
	001-161-639	060037A PURIFICATION FILTER	125469	04/22/2021	210546		160.00	
	001-161-639	1GAL CHEMLUBE 800	125469	04/22/2021	210546		82.00	
	001-161-639	BCN04736 BACK UP O-RING	125469	04/22/2021	210546		10.00	
	001-161-639	BCN04735 O-RING	125469	04/22/2021	210546		19.00	
	001-161-639	GRADE-E AIR QUALITY TEST	125469	04/22/2021	210546		98.00	
	001-161-639	FREIGHT AIR TEST TO LAB	125469	04/22/2021	210546		15.00	
	001-161-639	BA-TECH SERVICES COMPRESSOR (2)	125469	04/22/2021	210546		110.00	
	001-161-639	WASTE OIL DISPOSAL	125469	04/22/2021	210546		5.00	
	001-161-639	BA-TECH TRAVEL	125469	04/22/2021	210546		162.50	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF COAST ARMY NAVY STORE	212020	05/04/2021	04/28/2021			164.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	TACTICAL PANTS (3): ACO		484774	04/21/2021	210646		164.85
001	INTAB LLC	212024	05/04/2021	04/28/2021			250.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-559	TITAN TRANSFER BAGS (5)		179512	04/09/2021	210626		149.75
	001-030-559	TITAN TOTE BAG		179512	04/09/2021	210626		29.95
	001-030-559	BALLOT TRANSFER BAG		179512	04/09/2021	210626		42.95
	001-030-559	SHIPPING		179512	04/09/2021	210626		27.59
001	SEAN GASAWAY	212025	05/04/2021	04/28/2021			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-597	LIVE PERFORMANCE		210637	04/15/2021	210637		400.00
001	SECURE NETWORKS LLC	212026	05/04/2021	04/28/2021			1,973.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-704	DELL OPTIPLEX 3080 SFF		4496	03/23/2021	210495		1,033.00
	001-040-704	MS OFFICE PRO 2019		4496	03/23/2021	210495		450.00
	001-040-704	SHIPPING		4496	03/23/2021	210495		25.00
	001-100-639	HP 8 PORT GB LAYER 2 SWITCH		4521	04/13/2021	210619		450.00
	001-100-639	SHIPPING: NCIC NETWORK		4521	04/13/2021	210619		15.00
001	MS ASSN CHIEFS OF POLICE	212027	05/04/2021	04/28/2021			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-682	2021 ANNUAL DUES: SELOVER, D		210635	02/24/2021	210635		100.00
001	A-1 TREE SERVICE INC	212028	05/04/2021	04/28/2021			5,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	REMV TREE/STUMP(16):FIT TRAIL		210588	04/27/2021	210588		4,200.00
	001-170-698	CUT/REMV TREE: FIT TRAIL		04272021	04/27/2021			1,200.00
001	CODY D DICKERSON	212029	05/04/2021	04/28/2021			10,100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-601	DEMO/ABATED: 1701 SUNRISE		62927	04/19/2021	210095		7,300.00
	001-092-698	REPR GATES (2): MAINT SHOP		62926	04/19/2021	210542		2,800.00
001	PROFESSIONAL SOLUTIONS USA INC	212030	05/04/2021	04/28/2021			1,047.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-620	PRINT MAR 2021 NEWSLTR (6750)		387782	03/08/2021	210454		1,047.00
001	K AND K JANITORIAL SERVICE	212031	05/04/2021	04/28/2021			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	STRIP-WAX FLOORS: NFD		1124	04/20/2021	210644		150.00
	001-161-635	STRIP-WAX FLOORS: SFD		1124	04/20/2021	210644		150.00
	001-161-635	STRIP-WAX FLOORS: CFD		1124	04/20/2021	210644		150.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	212032	05/04/2021	04/28/2021			599.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	LEATHER HANDCUFF CASE (4)	67501	03/29/2021	210467		159.96	
	001-100-559	LEATHER BELT KEEPER (5)	67501	03/29/2021	210467		84.95	
	001-100-559	SAM BROWN VELCRO DUTY BELT	67501	03/29/2021	210467		59.00	
	001-100-559	SAM BROWN VELCRO DUTY BELT	67501	03/29/2021	210467		59.00	
	001-100-559	MED GARRISON REVERSIBLE BELT	67501	03/29/2021	210467		29.95	
	001-100-559	LARGE GARRISON REVERSIBLE BELT	67501	03/29/2021	210467		29.95	
	001-100-535	WOMEN NAVY TACTICAL PANT (3)	67501	03/29/2021	210467		177.00	
001	ECONOMY BOOTS SALES & SERVICE	212034	05/04/2021	04/28/2021			1,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	ROCKY DUTY BOOTS: BOND	19993	10/20/2020	210061		100.00	
	001-100-535	SZ DUTY BOOTS: BEVER	10117	11/13/2020	210061		100.00	
	001-100-535	SZ DUTY BOOTS: KILLINGSWORTH	10118	11/15/2020	210061		100.00	
	001-100-535	THOROGOOD DUTY BOOTS: SELOVER	10268	12/11/2020	210061		100.00	
	001-100-535	SZ DUTY BOOTS: WILLETT	10140	11/19/2020	210061		100.00	
	001-100-535	THOROGOOD DUTY BOOTS: ALEXANDER	10148	11/24/2020	210061		100.00	
	001-100-535	SZ DUTY BOOTS: ETHERIDGE	14841	03/26/2021	210061		100.00	
	001-100-535	THOROGOOD DUTY BOOTS: GIBBS	10137	11/19/2020	210061		100.00	
	001-100-535	ROCKY DUTY BOOTS: SEYMOUR	10141	11/19/2020	210061		100.00	
	001-100-535	ROCKY DUTY BOOTS: SLOVER	10176	12/02/2020			100.00	
001	AUDIOWAVE INC	212035	05/04/2021	04/28/2021			226.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	WINDOW TINT: U #10636	A53549	04/15/2021	210628		225.00	
	001-100-638	SHOP SUPPLIES	A53549	04/15/2021	210628		1.50	
001	FUELMAN	212036	05/04/2021	04/29/2021			2,816.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP59967397	04/26/2021			39.76	
	001-100-525	UNL & DSL FUEL	NP59967397	04/26/2021			2,202.47	
	001-161-525	DSL FUEL	NP59967397	04/26/2021			267.72	
	001-170-525	UNL FUEL	NP59967397	04/26/2021			228.91	
	001-205-525	UNL & DSL FUEL	NP59967397	04/26/2021			77.56	
001	RJ YOUNG COMPANY LLC	212050	05/04/2021	04/29/2021			113.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	GEMG00-01 RENTAL FEE	INV4193190	04/22/2021			113.14	
001	AT&T GLOBAL NETWORK SERVS LLC	212052	05/04/2021	04/29/2021			229.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC EQUIPMENT CHARGES	G159633	04/01/2021			229.64	
001	CLYDE C SCOTT INSURANCE AGENCY INC	212053	05/04/2021	04/29/2021			6,225.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-625	SURETY BOND RENEWAL	39329	04/27/2021			6,225.00	
FUND TOTAL	1 Claims	to	Checks	48 Total	164,560.89 Manual	Held	Total	164,560.89

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	PRECISION DELTA CORPORATION	212018	05/04/2021	04/28/2021			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	12GA 2-3/4' PELLET 250 RD/CS		19694	04/19/2021	200988		120.00
FUND TOTAL 156 Claims	to	Checks	1 Total	120.00 Manual		Held	Total	120.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	HANCOCK WHITNEY BANK	211995	05/04/2021	04/28/2021			102,753.70	
	Account Number 160-161-815	Description		Invoice #	Date	P.O.	Amount	
		PMT 4: FERRARA PUMPER		225379	04/22/2021			102,753.70
160	SUNBELT FIRE INC	212017	05/04/2021	04/28/2021			26,400.00	
	Account Number 160-161-702	Description		Invoice #	Date	P.O.	Amount	
		MSA SCBA CYLINDER CARBON (32)		326925	03/15/2021	210146		26,400.00
FUND TOTAL 160 Claims	to	Checks	2 Total	129,153.70	Manual	Held		Total 129,153.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	211919	05/04/2021	04/16/2021			655.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE APR 2021	3749	04/15/2021			36.50	
	176-170-699	SHOPPING CART FEE APR 2021	3749	04/15/2021			268.50	
	176-170-699	WEB SITE MAINT:3/15-4/14/2021	3749	04/15/2021			350.00	
176	AT&T	211925	05/04/2021	04/19/2021			192.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	04/14/2021			192.33	
176	SPARKLIGHT	211957	05/04/2021	04/26/2021			253.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	APR 2021 SSP: INET #132698937	04132021	04/23/2021			253.36	
176	FUELMAN	212037	05/04/2021	04/29/2021			77.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP59967397	04/26/2021			77.45	
FUND TOTAL 176 Claims	to	Checks	4 Total	1,178.14	Manual	Held	Total	1,178.14

Docket of Claims

Release date from 05/04/2021 thru 05/04/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
252	FIRST NATIONAL BANK TRUST DEPT	211921	05/04/2021	04/19/2021			83,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	252-680-811	INT PMT: S2019 REV BOND		06012021	04/15/2021		83,600.00	
FUND TOTAL 252 Claims	to	Checks	1 Total	83,600.00	Manual	Held	Total	83,600.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-763	212005	05/04/2021	04/28/2021			14,650.00	
		Description		Invoice #	Date	P.O.	Amount	
		TO #5: CONS ADM/RES PROJ REP		8051	04/27/2021		14,650.00	
304	JE TALLEY CONSTRUCTION INC Account Number 304-510-778	212054	05/04/2021	04/29/2021			64,337.63	
		Description		Invoice #	Date	P.O.	Amount	
		PH 1 SITEWORK		1	04/28/2021		64,337.63	
FUND TOTAL 304 Claims	to	Checks	2 Total	78,987.63	Manual	Held	Total	78,987.63

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
309	SEYMOUR ENGINEERING PLLC	212000	05/04/2021	04/28/2021			256.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	309-093-699	PAST CONCEPTUAL DRWGS INFO		8054	04/27/2021			75.00
	309-093-699	REDEV SITE PLANNING		8054	04/27/2021			131.25
	309-093-699	SERVS: MALL PROPRTY PII ESA		8054	04/27/2021			50.00
309	ENVIRONMENTAL MANAGEMENT SERVICES INC	212033	05/04/2021	04/28/2021			19,080.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	309-093-699	ENVIRONMENTAL SITE ASSESSMENT		012910	04/14/2021	210254		19,080.00
FUND TOTAL 309 Claims	to	Checks	2 Total	19,336.25	Manual	Held	Total	19,336.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	211986	05/04/2021	04/28/2021			5,374.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-762	DESIGN: WTR SUPPLY & TRMT		37892	04/06/2021			476.00
	355-723-763	WELL CONST ENG		37892	04/06/2021			4,898.10
FUND TOTAL 355 Claims	to	Checks	1 Total	5,374.10	Manual	Held	Total	5,374.10

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ANSER	211932	05/04/2021	04/20/2021			577.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 4/14/21-5/11/21		277-041421	04/14/2021			420.00
	400-650-698	613 MTS 3/17/21-4/13/21		277-041421	04/14/2021			157.63
400	AT&T	211933	05/04/2021	04/22/2021			566.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	04/14/2021			566.62
400	SPARKLIGHT	211958	05/04/2021	04/26/2021			82.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	APR 2021: #10663106		04162021	04/23/2021			82.85
400	FUELMAN	211965	05/04/2021	04/27/2021			71.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP59940837	04/19/2021			71.59
400	SINGING RIVER ELECTRIC COOPERATIVE	211966	05/04/2021	04/27/2021			26.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TANK 109812001		04152021	04/22/2021			26.19
400	SINGING RIVER ELECTRIC COOPERATIVE	211967	05/04/2021	04/27/2021			3,382.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		04152021	04/22/2021			2,124.62
	400-651-631	LIFT STATIONS 28779		04152021	04/22/2021			100.86
	400-651-631	SCHOONER WELL 20688		04122021	04/20/2021			759.91
	400-651-631	LIFT STATIONS 20688		04122021	04/20/2021			397.58
400	RJ YOUNG COMPANY LLC	211969	05/04/2021	04/27/2021			248.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV4181453	04/15/2021			166.49
	400-650-698	IMC4500 USAGE: B/W		INV4181453	04/15/2021			12.04
	400-650-698	IMC4500 USAGE: COLOR		INV4181453	04/15/2021			70.41
400	SINGING RIVER ELECTRIC COOPERATIVE	211974	05/04/2021	04/27/2021			6,214.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		04172021	04/26/2021			80.07
	400-651-631	LIFT STNS 89702001		04172021	04/26/2021			26.39
	400-651-631	LIFT STNS 17881		04172021	04/26/2021			2,841.47
	400-651-631	WATER WELLS 17881		04172021	04/26/2021			3,266.57
400	J H WRIGHT & ASSOCIATES INC	211985	05/04/2021	04/28/2021			385.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	PANEL S2-2HP SIMPLEX 240V		432461	04/20/2021			310.00
	400-651-584	PUMPMSTRPLUS 5A 240V NOPLUG		432461	04/20/2021			75.00
400	COG DEPOSITORY ACCOUNT	211987	05/04/2021	04/28/2021			145,691.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	MAR 2021 GARBAGE PMTS		03312021	03/31/2021			145,691.29

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LYMAN WELL COMPANY	211988	05/04/2021	04/28/2021			940.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	EMERGENCY WELL REPAIR: LARK ST		20102	01/05/2021			940.00
400	SEYMOUR ENGINEERING PLLC	212002	05/04/2021	04/28/2021			127.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	INSP C-MCRAE RD ELEV WTR LINE		8052	04/27/2021			127.50
400	SINGING RIVER ELECTRIC COOPERATIVE	212004	05/04/2021	04/28/2021			8,301.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		04182021	04/27/2021			210.51
	400-651-631	LIFT STATIONS 17882		04182021	04/27/2021			2,817.05
	400-651-631	WATER WELLS 17882		04182021	04/27/2021			3,668.85
	400-651-631	CITY HALL SOUTH 17882		04182021	04/27/2021			1,605.12
400	SOUTHERN PIPE & SUPPLY CO INC	212019	05/04/2021	04/28/2021			2,644.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	2" IPS COMPMIP CPLG (4)		5198900-00	04/13/2021	210579		407.76
	400-651-581	4" SCH 40 PVC 90 DEG ELL (6)		5198900-00	04/13/2021	210579		80.76
	400-651-581	4" SCH 40 PVC COUPLING (6)		5198900-00	04/13/2021	210579		37.26
	400-651-581	4" SCH 80 PVC 90 DEG ELL (6)		5198900-00	04/13/2021	210579		110.58
	400-651-581	2" SCH 40 PVC 90 DEG ELL (12)		5198900-00	04/13/2021	210579		18.00
	400-651-581	6" CPLG 6.42-7.68 2000 S (2)		5198900-00	04/13/2021	210579		526.70
	400-651-581	C14-NL 3/4 CTS PJXFIP CPLG (50)		5198900-00	04/13/2021	210579		957.00
	400-651-581	C44-33-NL 3/4 PJXPJ CPLG (28)		5198900-00	04/13/2021	210579		505.96
400	CONSOLIDATED PIPE & SUPPLY	212021	05/04/2021	04/28/2021			2,024.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 MCDONALD COMP UN PJ (41)		3711172001	04/14/2021	210470		943.00
	400-651-581	3/4 MCDONALD FEM ADPT (50)		3711172001	04/14/2021	210470		1,050.00
	400-651-583	3 PVC SCH80 SW CPLG		3711172001	04/14/2021	210470		14.00
	400-651-583	4 PVC SCH80 SW CPLG		3711172001	04/14/2021	210470		17.00
400	SOUTHERN LINC	212022	05/04/2021	04/28/2021			20.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	WALL CHARGER ADAPTER		495568	04/22/2021	210649		20.95
400	C & M ELECTRIC MOTOR SERVICE INC	212023	05/04/2021	04/28/2021			2,578.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	3HP SUB PUMP: HOYT LS		12328	04/20/2021	210650		1,289.00
	400-651-584	3HP SUB PUMP: WHITEWOOD LS		12328	04/20/2021	210650		1,289.00
400	FUELMAN	212038	05/04/2021	04/29/2021			206.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP59967397	04/26/2021			206.49
FUND TOTAL 400 Claims to		Checks	18 Total	174,090.07	Manual	Held	Total	174,090.07

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	48 Total	164,560.89 Manual	Held	Total	164,560.89
FUND 156 Claims	to	Checks	1 Total	120.00 Manual	Held	Total	120.00
FUND 160 Claims	to	Checks	2 Total	129,153.70 Manual	Held	Total	129,153.70
FUND 176 Claims	to	Checks	4 Total	1,178.14 Manual	Held	Total	1,178.14
FUND 252 Claims	to	Checks	1 Total	83,600.00 Manual	Held	Total	83,600.00
FUND 304 Claims	to	Checks	2 Total	78,987.63 Manual	Held	Total	78,987.63
FUND 309 Claims	to	Checks	2 Total	19,336.25 Manual	Held	Total	19,336.25
FUND 355 Claims	to	Checks	1 Total	5,374.10 Manual	Held	Total	5,374.10
FUND 400 Claims	to	Checks	18 Total	174,090.07 Manual	Held	Total	174,090.07
Total for all Funds			Checks	79 Total	656,400.78 Manual	Held	Total 656,400.78

Councilman Vaughan made the motion to approve Consent Agenda Items 1-5, as presented. Councilwoman Martin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 089-2021

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-5 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 090-2021

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held April 20, 2021 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES:	Phil Torjusen
	Mary Martin
	Cameron George
	Richard Jackson
	Casey Vaughan
	Rusty Anderson
	Adam Colledge

NAYS:	None
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MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 106-2021

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 091-2021

WHEREAS, Gautier Pride has requested use of city barricades for an organizational celebration at Azteca's on May 5, 2021 from 11:00 AM until 12:00 AM on May 6, 2021;

WHEREAS, Gautier Pride is a community service entity, and is tax exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code;

WHEREAS, the City usually charges \$200.00 for the use of the barricades;

WHEREAS, Gautier Pride is receiving matching funds and/or contributions for the celebration in excess of \$200.00 in the form of federal, state or private funding which will be used for this event;

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

IT IS THEREFORE ORDERED that the Mayor and Members of the Council of the City of Gautier, Mississippi that the use of the barricades by Gautier Pride is hereby authorized, and the fee of \$200.00 is hereby waived

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:
Date of Event 05/05/2021 Day or Week Wednesday Starting Time 11:00 AM/PM
Ending Time: 12:00 AM/PM Proposed Location of the Event: 2405 Hwy. 90
Describe the type of event to be conducted: Block Party
Reason for Event, Demonstration or March: Cinco de Mayo - Luis Mendoza

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:
Name: Aztecas Restaurant & Cantina Phone: (228) 497-2100
Address: 2405 Hwy. 90 GAUTIER MS 39153
City State Zip
Type of Organization: Restaurant Profit: ☒ Non-Profit Federal ID# _____
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: _____ Phone (Home): () _____
Address: _____ Phone (Work): () _____
City: _____ State: _____ Zip Code: _____
Position with Organization: _____

Individual(s) Responsible for keeping order and maintenance:

Name: Luis Mendoza Phone (H): (228) 249-3890 (228) 497-2100
Name: _____ Phone (W): () _____ (W) () _____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☒ Security	☐ Clean up During Event	☐ Staging
☐ Traffic Direction	☐ Clean up After Event	☐ Fencing
☒ Barricades	☐ Trash Receptacles/Bag	☐ Other
☒ Set Up Barricades		

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

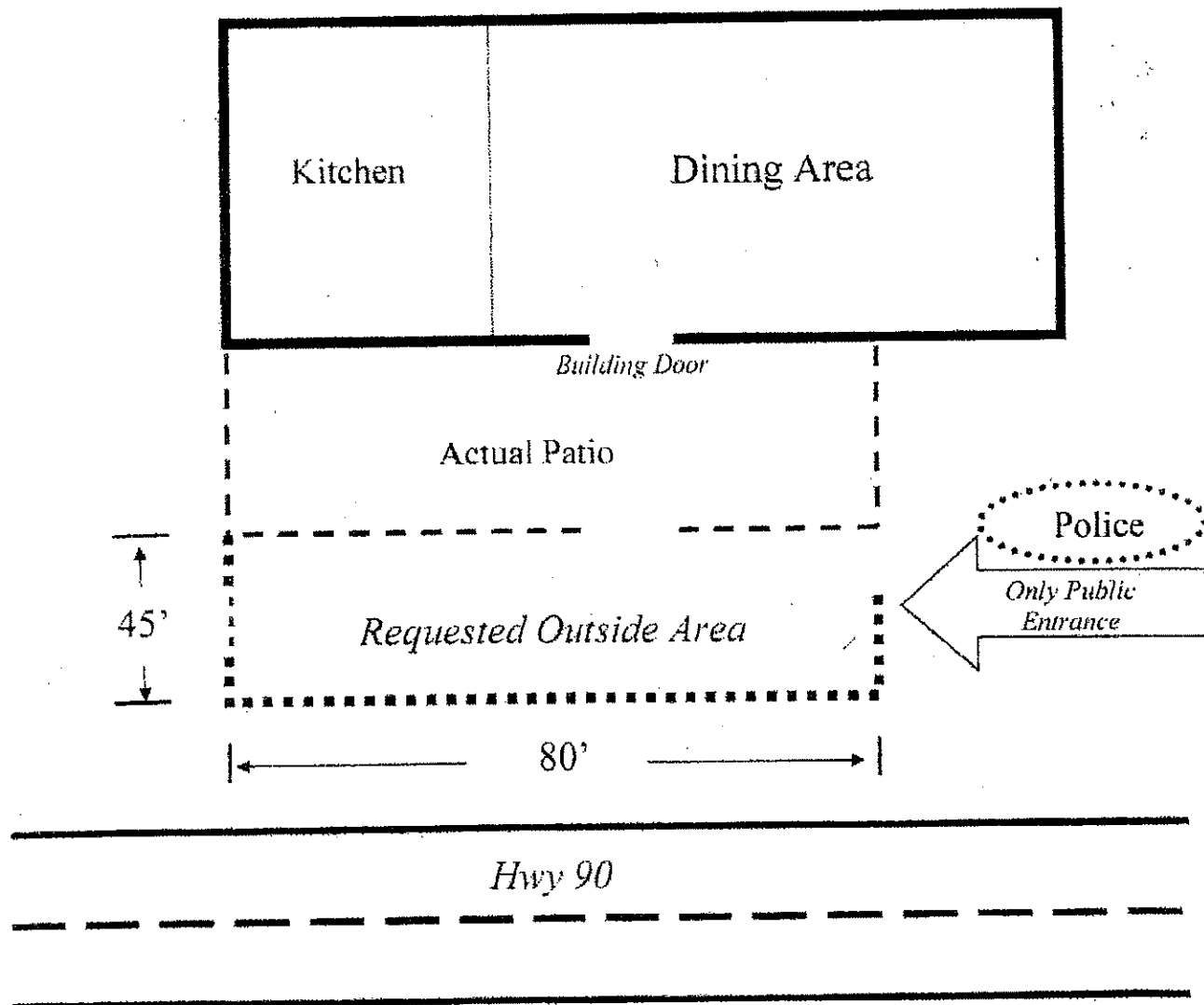
Applicant's Signature: [Signature]

Date: 03/25/2021

FOR OFFICE USE ONLY

Date Rec'd: 3/20/2021 Received By: [Signature]
Event has been: Approved Disapproved: _____
Approval/Disapproval Authority: _____
Date: _____

Estimated Area



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 092-2021

WHEREAS, the City of Gautier abolished its Municipal Election Commission by Ordinance on September 1, 2020; and

WHEREAS, following abolition of the Municipal Election Commission, the City entered into an Agreement for Services with Jackson County, Mississippi to have the Jackson County Election Commission conduct the municipal election and other functions performed by municipal election commissioners; and

WHEREAS, the City desires to enter into a Contract with the Jackson County Election Commission to conduct municipal elections as well as other duties authorized by statute; and

WHEREAS, the total cost of the Commission's service is \$5,500.00, plus expenses; and

IT IS HEREBY ORDERED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Contract between the City of Gautier and the Jackson County Election Commission is approved in an amount not to exceed \$5,500.00, plus expenses.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

TO: CITY OF **GAUTIER**

DATE: 4/26/2021

SUB: CITY MUNICIPAL ELECTION CONTRACT

Danny Glaskox, Jerry Sims, Debbie Hodges, Michael Dickinson and Deborah Parker of the Jackson County Election Commission agree to conduct Gautier's Municipal General Election to be held on June 8, 2021. Danny Glaskox will build the election in SEMS & GEMS and prepare for the City a "master" paper ballot for "hand counted" absentee and affidavit ballots. All Commissioners will be available for technical assistance the entire day of the election. Danny Glaskox will upload the City's election results at the end of the day into the Commission's GEMS system and give the City an "Unofficial" count on the night of the election. The City will receive an update of the final count with absentee and affidavit ballots counted after the election and at that time we will give you an "Official" results afterwards. The total cost to the City of Gautier will not exceed **\$5500.00** for the Commission's services.

ALL voting machines will be tested by the Commission with the City representative present to observe, if requested. The Commission will deliver and pick-up the TSX voting machines with the assistance of City workers and a City vehicle. The associated cost of paying an adequate number of poll managers, receiving and returning managers, resolution board members (if needed) and any other cost associated with the election is the responsibility of the City of Gautier. The City Clerk may print the poll books and address libraries for this election or may contract with the Circuit Clerk's office at a cost determined by the number of pages required. **Adding voter history in SEMS after the election is recommended and will also be at a cost determined by Circuit Clerk Randy Carney's office.**

We, the Commissioners, agree to perform all the duties of municipal election commissioners pursuant to the Mississippi Elections Code, including, but not limited to:

- Build the General election in SEMS and GEMS.
- Provide Logic and Accuracy testing on the TSX voting machines used.
- Set-up the machines the day prior to the election date.
- Break down the machines the day after the election.
- Provide technical assistance for the operation of the voting machines during the day of the election.
- Provide the city with a PDF copy of the ballot for use in printing their absentee ballots and affidavit ballots.
- Provide "Unofficial" voting accumulation at the end of the election at our office facility located at 4111 Amonett St. in Pascagoula.
- Hire poll managers; provided, however, that the City will pay the cost of said poll managers.
- Hire "Resolution" board members, provided, however, that the City will pay the cost of said Resolution board members.

The City agrees to:

- Provide a safe and secure facility for the TSX voting machines prior to, during, and after the election.
- Provide two City workers & City-owned vehicle to transport and help unload the TSX machines to each ward prior to Election Day (if needed).
- Provide two City workers & City-owned vehicle to transport and help load the TSX machines & return back to our office after the election.
- Pay mileage reimbursement for any travel in private vehicles at the rate of \$.56 per mile for each commissioner.
- Provide a City representative to pick up TSX memory packs prior to the election and to return the memory packs to our office at 4111 Amonett for tally of the “UNOFFICIAL” results after the election.
- Print its own poll books from the SEMS program OR contract with the CC’s office to do so at a cost determined by his office.
- Print its own address libraries from the SEMS program OR contract with the CC’s office to do so at a cost determined by his office.
- Print or provide its own voting supplies (regular receipt, affidavit with I.D. & affidavit without I.D. receipt books, affidavit ballot envelopes, black & red ink pens, any other items necessary for the election)
- Pay the cost of “training” an adequate number of poll managers **(if necessary)** at a cost of \$250.00 for EACH class of no more than 20 people.
- Pay the cost of hiring an adequate number of poll managers for each ward.
- Pay the cost to of hiring an adequate number of “resolution” board members to process absentee ballots after the election. (# of members is determined by number of absentee ballots to process)
- Pay the cost of posting voter history to the SEMS program (cost to be determined by voter turn-out).
- Pay any & all cost related to Covid 19 supplies necessary in each ward, ie, cleaning supplies **and** all supplies necessary for the protection of all poll managers & voters in each ward.
- **To the extent authorized and permitted by Mississippi law, the city further agrees to be liable for any damage to the commission’s voting machines caused solely by the city.**

Danny Glaskox _____ Chairman, Jackson County Election Commission

Teresa Montgomery _____ Gautier City Clerk

Date: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 093-2021

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond; and

WHEREAS, the Gautier Police Department has an assigned officer on the local FBI Task Force; and

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) provides certain assets through the attached grant agreement for the assigned officer, such as a vehicle and overtime reimbursement; and

WHEREAS, no reimbursements can be made until the Memorandum of Agreement (MOA) and the Certification Regarding Lobbying are executed; and

WHEREAS, the total amount of funding for the City in 2021 totals \$12,588.00; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Agreement (MOA) is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into the attached Memorandum of Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Vaughan**, seconded by **Councilwoman Martin**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 4, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 4/28/2021
Subject: Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) 2021 Memorandum of Agreement

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a Memorandum of Agreement with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2021 HIDTA grant and execute the Certification Regarding Lobbying form.

BACKGROUND:

The Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond. The Gautier Police Department has an assigned officer on the local FBI Task Force, and HIDTA provides certain assets for that officer, such as a vehicle and overtime reimbursement.

DISCUSSION:

No reimbursements will be made until this agreement and the attached Certification Regarding Lobbying form is executed. HIDTA funds for 2021 total \$12,588.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a Memorandum of Agreement with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2021 HIDTA grant and execute the Certification Regarding Lobbying form.

The City Council may:

- 1) Approve acceptance of the grant award and authorize entering into a MOA as presented; or
- 2) Not approve acceptance of the grant award as presented.

ATTACHMENTS:

1. Gautier PD 2021 MOA



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
MISSISSIPPI BUREAU OF NARCOTICS

Tate Reeves
GOVERNOR

March 2, 2021

Chief Danny Selover
Gautier PD
3330 Highway 90
Gautier, MS 39553

Dear Sir:

Congratulations! Enclosed is your FY 2021 HIDTA Sub grantee Cooperative Agreement. Please have the appropriate Agency Official sign the agreement acceptance section and return a copy of the agreement to me. A copy of the award letter is also enclosed for your files with your approved budgets.

Please note changes under the 2021 grant awards that are covered in Appendix C which includes the Grant Conditions section that must be signed by your agency head and Certification Regarding Lobbying. Please fill out and sign all of these certifications and return with your MOA.

Also enclosed are blank copies of the Detailed Expenditure. In addition, enclosed is an Overtime Reimbursement Certification and Vehicle Reimbursement form (Appendix B) to be used when claiming overtime reimbursements.

If you have any questions, please call me at 601.371.3625. We look forward to working with you on this project.

Sincerely,

A handwritten signature in blue ink that reads "Shauna Powell".

Shauna Powell
Mississippi Bureau of Narcotics

601.371.3625- Work
601.352.4729- Fax
spowell@mbn.ms.gov

Enclosures

MEMORANDUM OF AGREEMENT

BETWEEN THE

MISSISSIPPI BUREAU OF NARCOTICS

AND THE

**MISSISSIPPI GULF COAST HIGH INTENSITY
DRUG TRAFFICKING AREA**

AND THE

GAUTIER POLICE DEPARTMENT

This Agreement between the Mississippi Bureau of Narcotics (MBN), Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the **GAUTIER POLICE DEPARTMENT** (LEO) shall begin on 01/01/2021 and shall not extend beyond 12/31/21 unless the period is extended by written modification to this Agreement.

WHEREAS, MBN has been designated as the fiscal agent for the State of Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through MBN.

NOW THEREFORE, MBN, HIDTA and LEO hereby agree to the disbursement of HIDTA funds in the amount of \$ **12,588.00** to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).

2. LEO agrees to abide by and be bound by the attached approved budget (Appendix A) for purchases including future reprogramming requests as approved by MBN and Gulf Coast

HIDTA. All reprogramming requests shall be submitted via e-mail to the Mississippi Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the MBN financial office through the HIDTA State Director of Operations at the following address by the 10th of the following month:

**Shauna Powell, Chief Financial Officer
Mississippi Bureau of Narcotics
P.O. Box 720519
Byram, Mississippi 39272-0519**

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Mississippi Gulf Coast HIDTA State Director no later than the 15th day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items in Appendix C and return to MBN along with the signed agreement.

5. The parties agree and understand that MBN is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

6. MBN agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into MBN special revenue funds.

7. LEO agrees to reimburse MBN for any purchase paid by MBN which is later disallowed after audit or financial review.

8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.



Steve Maxwell
Mississippi Bureau of Narcotics



MBN Legal Counsel, Anthony Schmidt
Reviewed as to legal form



Tony Sauro
State Director, Mississippi Gulf Coast HIDTA

Law Enforcement Agency Head

Budget Detail

2021 - Gulf Coast

Initiative - Jackson County Major Investigations Team

Investigation

Award Recipient - Mississippi Bureau of Narcotics (G21GCC0003A)

Resource Recipient - Gautier Police Department

Current Budget (net of reprogrammed funds)		\$12,588.00	
Overtime	Quantity	Amount	Comments
Investigative - Law Enforcement Officer	1	6,288.00	1-Interdiction officer @ \$10,000 (Less excess PY funds of \$3,712)
Total Overtime	1	\$6,288.00	
Services	Quantity	Amount	Comments
Vehicle allowance	1	6,300.00	1 @ \$8,400/yr (1 TFO assigned) (Less excess PY funds of \$2,100)
Total Services	1	\$6,300.00	
Total		\$12,588.00	

APPENDIX A of MOA

Gautier PD

2021 Expenditure Plan *

Gautier Police Department	Overtime	10,000.00
Gautier Police Department	Services	8,400.00
		18,400.00

* Expenditure Plan is for the calendar year 2021, and may be comprised of unexpended balances from previous years Awards

DETAILED EXPENDITURE WORKSHEET



Award #: _____
 Period: _____
 From: _____
 To: _____

Agency: _____
 Initiative: _____

Code	Description	Amount This Period
PERSONNEL	Regular salary, including vacation and holiday, paid to agency employees	_____
FRINGE	FICA, Retirement, Health, Life, Dental, Other Fringe Benefits paid in accordance with agency policies	_____
OVERTIME	Overtime paid to agency employees	_____
TRAVEL	Operational (Witness interview & Managerial meetings), Seminars, Conferences/Training/Local travel costs, including transportation, lodging, meals, and incidentals	_____
FACILITIES	.Lease of office space, warehouse, and other facilities .Facilities-related services, including Utilities (electricity, water, sewer, garbage), Janitorial & Alarm, and Improvements/Upgrades/Maintenance (e.g., repairs, fumigation)	_____
SERVICES	.All lease/rental of equipment [all phones (local/long distance charges), pagers, radios, copiers, vehicles, computers, data lines, audio/visual] .Contractual services [Workforce under contract for specific project, Consultants (computer, investigative, litigation), Photo processing] .Insurance (planes, vehicles, professional) .Repairs/Maintenance (all except facilities) - service agreements .Training/Tuition (fees, course-related books & supplies) .Training/Tuition (fees, course-related books & supplies)	_____
EQUIPMENT	Purchase of Equipment [Communications (audio, phones, pagers, radios); Office (furniture, computer work stations, computers & accessories, copiers, fax machines, & others); Surveillance (electronics, specialized audio/phone, equip., lens, scopes, night vision, pen register, automatic dialed number recorder); Photo (cameras, lenses, and related equipment); Transportation (vehicles, vans, planes, boats, motorcycles, accessories); Video (video & infrared/night vision cameras and lenses, microwave, monitor, VCR, transmitter, others)]	_____
SUPPLIES	Books, directories, subscription to journals, etc.; Computer software/updates, and supplies (paper, toner, etc.); Vehicle fuel, lubricants, repair parts; Uniforms, safety glasses, riot equip.; Films, office and analytical supplies)	_____
OTHER COSTS	Purchase of Information/Evidence; Items not covered elsewhere	_____

\$ _____

Appendix B



Gulf Coast
High Intensity Drug Trafficking Area
3838 North Causeway Boulevard Suite 1900 Metairie, Louisiana 70002 Phone (571) 362-4851 Fax (571) 362-4915

Agency:
Address:

HIDTA Initiative:
Period From:
To:

Contact Person:

Phone:

	A	B	C	D	E					
Employee Name	OT Hrs. this period	Is the officer eligible for agency overtime? Yes/No	Case Number or DHE Operation Number	OCDETf case? Yes/No	Current claim					
Appendix B										
TOTALS	0.00				\$0.00					

I certify to the best of my knowledge that the above is correct: all outlays were for the purposes set forth in the grant agreement or any other agreement; that they were made in accordance with the grant or other agreement conditions

Signature of Authorized Representative of Requesting Agency
Print name and
Title:
Signature of HIDTA Initiative Supervisor
Print name and
Title:

Date



High Intensity Drug Trafficking Area

3838 North Causeway Suite 1900 - Metairie, Louisiana 70002 - Phone(504) 840-1400 - Fax (504) 840-1406

VEHICLE ALLOWANCE

AGENCY: _____

GC HIDTA INITIATIVE: _____

GRANT #: _____

MONTH/ YEAR: _____

DESCRIPTION OF VEHICLE DRIVEN BY FULL-TIME GC HIDTA AGENT(S) SEEKING ALLOWANCE:

	Make	Model	Year	VIN:	Beginning/ Ending/ Total driven/ driver's name
1.					0
2.					0
3.					0
4.					0
5.					0
6.					0
7.					0
8.					0
9.					0
10.					0

Names of full-time Agents Assined from your department during this reporting period.
(NOTE: List all sworn officers assigned full-time to all GCHIDTA Initiatives).

1.	_____	Appendix B	
2.	_____		
3.	_____		
4.	_____	9.	14.
5.	_____	10.	15.

AMOUNT CLAIMED: \$2,100.00

Name of Agency Certifying Official

Signature of Employee

Signature of Initiative Supervisor

Signature of State Director

Appendix C

CERTIFICATION REGARDING LOBBYING

Each applicant shall file this certification and disclosures form if applicable, with each submission that initiates agency consideration of such applicant for an award of a LETS contract, grant or cooperative agreement of \$100,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here _____ and complete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

Signature of Authorized Official

Date

Title

Certification Regarding Lobbying

During City Manager Comments, Councilman George made the motion to reject all proposals for the 3.5 million dollars, City of Gautier Mississippi Taxable Grant anticipation series 2021. Councilman Vaughan second the motion. The vote was carried unanimously.

During City Attorney Comments, Councilman Colledge made the motion to extend the closing date for the Singing River Mall property until June 15, 2021. Councilwoman Martin seconded the motion. The vote was carried unanimously.

Councilman Vaughan made the motion to Recess until May 18, 2021 at 6:30pm. Councilwoman Martin seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

May 18, 2021
**Resolution approving the continuation of a
Declaration of Local Emergency pertaining to
COVID-19.**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same (see attached); and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in the attached resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Receive April 2021 Privilege License Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive April 2021 Privilege License Reports

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
-----------------	--------------------------	---------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	-----------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for April 2021 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

		City of Gautier		
		Business Registry		
		Apr-21		
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
432	2022-04-0007258	Thomas Transmission & Auto Repair	\$20.00	Current
1704	2022-04-0007259	All Dolled Up	\$30.00	New Business
1210	2022-03-0007260	Kingdom Lawn Care	\$22.00	Current
435	2022-04-0007261	Waste Oil Collectors	\$30.00	Current
1477	2022-04-0007262	Richard Houghton Real Estate	\$20.00	Current
409	2022-04-0007263	Hickory Hills Crown Resorts	\$30.00	Current
411	2022-04-0007264	Magnolia Mini Warehouses	\$20.00	Current
414	2022-04-0007265	J.B. Morgan Engine Sales & Consulting	\$20.00	Current
1705	2022-04-0007266	Coney's Classic Mobile Detail	\$20.00	New Business
296	2022-02-0007267	Sims Landscaping & Painting	\$22.20	Current
1478	2022-04-0007268	Dollar General	\$112.50	Current
1706	2022-04-0007269	Simple Clean Pressure Washing	\$20.00	New Business
1308	2022-04-0007270	Cooks Contracting	\$20.00	Current
324	2022-03-0007271	Faithfully Yours Learning Center	\$22.00	Current
1707	2022-04-0007272	Partner In Grime Services	\$20.00	New Business
1297	2022-02-0007273	Dollar Tree	\$126.54	Current
1646	2022-05-0007274	Lucky Clover	\$50.00	Current
602	2022-05-0007275	Advanced America	\$20.00	Current
479	2022-05-0007276	River Chase Village	\$150.00	Current
591	2022-05-0007277	Cochran Pools	\$20.00	Current
841	2022-05-0007278	Trinity House	\$20.00	Current
1552	2022-05-0007279	Fresh Cutz	\$20.00	Current
481	2022-05-0007280	Shell Landing Golf Club	\$75.00	Current
601	2022-05-0007281	A & V Cleaning Service	\$20.00	Current
1367	2022-05-0007282	Gautier Little Caesars	\$60.00	Current
1433	2022-05-0007283	Cypress Point Outfitters	\$20.00	Current
360	2022-03-0007284	J T Martin Contractors	\$22.00	Current
483	2022-05-0007285	The G.I. Museum	\$20.00	Current
1074	2022-05-0007286	Circle K Stores/Subway	\$30.00	Current
1429	2022-05-0007287	Big Dog Liquor Store	\$40.00	Current
494	2022-05-0007288	Chuck Stevens Automotive	\$75.00	Current
1708	2022-04-0007289	Brock Services	\$30.00	Current
502	2022-05-0007290	Sonic Drive In of Gautier	\$30.00	Current
379	2022-05-0007291	Bunny Bread Warehouse	\$20.00	Current
1647	2022-05-0007292	Block Therapy Quilt Shop	\$20.00	Current
947	2021-12-0007293	Redbox Retail	\$50.85	Current
1417	2022-04-0007294	Redbox Retail	\$45.00	Current
220	2022-05-0007295	Noble Reality	\$20.00	Current
1709	2022-04-0007296	Mary Walker Marina (New Owners)	\$35.00	Current
1471	2022-04-0007297	Padgett Brothers Janitorial	\$20.00	Current
1260	2022-04-0007299	Certification Services	\$20.00	Current
397	2022-04-0007301	Dr. Edward R. Cohen, Podiatry	\$30.00	Current
1549	2022-05-0007302	Dreamtree Enterprises	\$30.00	Current
1544	2022-04-0007303	Dreamtree Enterprises	\$60.00	Current
1315	2022-04-0007304	Edward Jones Investments	\$20.00	Current
916	2022-05-0007305	Lurking Gulf Coast	\$62.50	Current
		TOTAL	\$1,690.59	
		New Business	4	
		Transient Vendor	0	
		Closed Business	0	

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Authorization is requested from Community Organization for Responsible Engagement (CORE) to waive the \$200.00 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Authorization is requested from Community Organization for Responsible Engagement (CORE) to waive the \$200.00 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park on June 19, 2021 from 8:00am - dusk.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
		Anderson	☐	Colledge	☐				☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
		Anderson	☐	Colledge	☐				☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

WHEREAS, Community Organization for Responsible Engagement (CORE) will host its annual Community Juneteenth Celebration at George Martin City Park on June 19, 2021 from 8:00am – dusk; and

WHEREAS, CORE has requested that the City waive the pavilion rental fee for pavilions A and B in the amount of \$200.00 that will cover all time periods for each pavilion; and

WHEREAS, the Mayor and Members of the Council have determined that CORE is tax exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, the governing authority of any municipality, in its discretion, may expend municipal funds to match any state, federal or private funding for any program administered by the State of Mississippi, the United States government or any nonprofit organization that is exempt under USCA 501(c)(3); and

WHEREAS, CORE has received more than the total amount waived by the City (\$200.00) in the form of federal, state or private funding which will be used for this event;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Community Organization for Responsible Engagement (CORE) to waive the pavilion rental fee for both pavilions A and B in the amount of \$200.00 for the Community Juneteenth Celebration to be held at the George Martin City on June 19, 2021 from 8:00am until dusk is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of May 18, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Chassity Bilbo, Parks and Recreation Director

Date May 18, 2021

Subject: Request to waive rental fees at George Martin City Park for Pavilion A & B for Community Organization for Responsible Engagement (CORE) Community Juneteenth Celebration

REQUEST:

Community Organization for Responsible Engagement (CORE) requests City Council to waive the \$200 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park on June 19, 2021 from 8:00 a.m. – to dusk.

BACKGROUND:

CORE is a community organization responsible for engaging youth and young adults in the Jackson County area through community service, education, and information. CORE is a 501c3 organization and has held free community events throughout The City of Gautier in the past.

CORE would like to host its annual Community Juneteenth Celebration at George Martin City Park on June 19, 2021 from 8:00 a.m. – to dusk. The City currently reserves the pavilions in the following time slots: 8-12, 12-4, and 4-8. The request to waive rental fee will cover all time periods for pavilion A&B.

DISCUSSION:

The City recognizes events, such as the Community Juneteenth Celebration, as it promotes a sense of unity and pride within the community. Furthermore, activities such as this help keep our youth and residents inside our beautiful city and help promote the resources available at George Martin City Park.

RECOMMENDATION:

The Recreation Department has determined that it is in the best interest of the City to waive all associated fees, as this event is an economic tool that brings into favorable notice the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

1. Approve the fee waivers for the Community Juneteenth Celebration as requested; or
2. Not approve to waive fees for the Community Juneteenth Celebration as requested.



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 6-19-21 Day or Week _____ Starting Time _____ AM/PM

Ending Time: _____ AM/PM Proposed Location of the Event: _____

Describe the type of event to be conducted: _____

Reason for Event, Demonstration or March:

Juneteenth is a celebration in honor of the emancipation proclamation reaching Texas on June 19 1865 Freeing the remaining slaves.

If Event includes a city property or streets, give proposed route:

(Street)

(Direction Turn)

(Street)

1. _____
2. _____
3. _____
4. _____
5. _____

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Community Organization Responsible For Engagement Phone: (228) 234-1026

Address: P.O. Box 181 Gautier MS 39553

City

State

Zip

Type of Organization: _____ Profit: _____ Non-Profit Federal ID# 85-0554274

(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Seneca Hampton Phone (Home): (228) 234-1026

Address: 6888 Sweetclover Dr. Phone (Work): (228) 935-5403

City: Ocean Springs State: MS Zip Code: 39564

Position with Organization: Board member/founder

Individual(s) Responsible for keeping order and maintenance:

Name: Seneca Hampton Phone (H): (228) 234-1026 (W) (228) 935-5403

Name: April Harris Phone (W): (228) 249-9586 (W) () _____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☐ Security ☐ Clean up During Event
☐ Traffic Direction ☐ Clean up After Event
☐ Barricades ☐ Trash Receptacles/Bag
☐ Set Up Barricades

☐ Staging
☐ Fencing

☒ Other Application Fee waiver

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____

Event has been: _____

Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____

Date: _____

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

Date: _____



[Home](#) > [Tax Exempt Organization Search](#) > Community Organization For Responsible Engagement

[Back to Search Results](#)

Community Organization For Responsible Engagement

EIN: 85-0554274 | Gautier, MS, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC

Page Last Reviewed or Updated: 20-November-2020

Share

Print

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Admin. Assistant
Date: 5/6/2021
Subject: Authorization to accept a monetary donation from Woodmen Life for the City of Gautier's Fire Department

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

1. Consent Agenda Item 5 - Authorization to accept a Monetary Donation from WoodmenLife for the Gautier Fire Department
2. WoodmenLife

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Authorization for the Gautier Fire Department to accept a monetary donation from WoodmenLife for the purchase of safety gloves

Introduced by:
Contact Person/Telephone

Josh Latch 497-8000

Summary Explanation: Authorization for the Gautier Fire Department to accept a monetary donation from WoodmenLife Chapter 63 for the purchase of safety gloves in the amount of \$500.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, WoodmenLife Chapter 63 is one of nearly 1,300 locally chartered units nationwide; and

WHEREAS, WoodmenLife Chapter 63 has elected to provide funds to purchase safety gloves for the Gautier Fire Department; and

WHEREAS, the Mayor and Council Members have determined that acceptance of this monetary donation is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donation from WoodmenLife Chapter 63 Team to purchase safety gloves is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.



Mississippi-South Regional Office

PO Box 321382, Flowood, MS 39232

601-932-0800

601-665-5163

**Gautier Fire Department
Chief Josh Latch
2502 College Circle
Gautier, MS 39553**

Chief Latch

It's my pleasure to present Gautier Fire Department and you with this check on behalf of WoodmenLife Chapter 63.

Day and night, First Responders like you selflessly safeguard our homes, our families and our community. We recognize your efforts, and we've been a long-time supporter of First Responders. We hold special events in honor of First Responders, we make donations to benefit First Responders, and we offer an extra benefit if a member First Responder dies in the line of duty.

Still, there's always more we can do to be of service to those who serve us. We want to be a leader in our community by identifying the needs of our local First Responders. And we want to be a leader by providing them with funds to meet those needs.

By stepping up, we can show how WoodmenLife takes care of those taking care of all of us – like you do. It's how we live out our values.

We've been helping to protect the financial future of families like yours, making a difference in hometowns across America and honoring our country since 1890. As a not-for-profit life insurance company, we put money back into the community. We're here when you need us most.

Sincerely,

Jerry Blackman

A handwritten signature in black ink that reads "Jerry Blackman".

3906 Riverpine Dr

Moss Point, MS 39563

SCRANTON CAMP NO. 63

W. O. W.

5700 PLYMOUTH DR
OCEAN SPRINGS, MS 39564
PH. (228) 872-3044

2192

85-138/653

4-29-25 Date

Pay to the
Order of

Gautier

\$ 500.00

Five hundred & No/100

Dollars



Security
Features
Details on
Back.

M&M
BANK

PASCAGOULA/MOSS POINT/OCEAN SPRINGS
GAUTIER/ESCATAWPA/WADE/HURLEY
ST. MARTIN/LUCEDALE, MS
PASCAGOULA, MS 39568-0729

For

Fire Department

Joseph Z. Langhain

2192

GUARDIAN SAFETY® BLUE

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Authorization for the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold the Mayor and Council Swearing in Ceremony.

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497- 8000 ext. 315

Summary Explanation: Authorization for the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold the Mayor and Council Swearing in Ceremony on June 29, 2021 at 6:00pm.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, the Recreation Department would like to host Mayor and Council Swearing in Ceremony at MGCCC on June 29, 2021; and

WHEREAS, there is no cost to use the MGCCC facility, but in order to host the ceremony, the Rules and Regulations Pertaining to the Use of College Facilities form must be executed before the campus dining room can be reserved; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City Manager be given authority to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, contingent upon approval by the City Attorney.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: May 18, 2021
Subject: Authorization for the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold the Mayor and Council Swearing in Ceremony.

REQUEST:

The Recreation Department requests that City Council authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold the Mayor and Council Swearing in Ceremony on June 29, 2021 at 6pm.

BACKGROUND:

The Recreation Department is preparing for the Mayor and Council Installation Ceremony on June 29, 2021 at 6pm to be held a MGCCC Jackson County Campus.

Discussion:

There is no cost to use the MGCCC facility, but the Rules and Regulations Pertaining to the Use of College Facilities form must be executed before the campus dining room can be reserved.

RECOMMENDATION:

The Recreation Department recommends that City Council authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form, as required to hold the Mayor and Council Swearing in Ceremony on June 29, 2021 at 6pm.

The City Council may:

1. Authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form as presented; or
2. Not authorize the City Manager to execute a MGCCC Rules and Regulations Pertaining to the Use of College Facilities form as presented



EXTERNAL CAMPUS/CENTER ACTIVITY REQUEST

CAMPUS/CENTER REQUESTED

☒ Jackson County
 ☐ Harrison County
 ☐ Perkinston
 ☐ George County
 ☐ West Harrison County
 ☐ AMTC
 ☐ Bryant Center

ACTIVITY / MEETING ROOM REQUEST

REQUESTED BY: Chassity Bilbo
 TELEPHONE: EXT: 228-219-7644
 ACTIVITY: Mayor and Council Installtion Ceremony

REQUESTERS EMAIL ADDRESS:
 cbilbo@gauttier-ms.gov

DATE SUBMITTED: 5/19/2021
 DATE(S) NEEDED: 6/29/2021
 TIME(S) NEEDED: From: 12 To: 8 ☐ AM ☒ PM

PARTICIPANTS: 150
 NUMBER TO BE ACCOMMODATED:
 EVENT TIME(S): From: 6 To: 8 ☐ AM ☒ PM

BUILDING: Campus Dining Room
 ROOM(S):

ROOM ARRANGEMENTS

☐ Classroom Style ☐ U-Shape Style
☒ Round Table Style ☐ Other Style _____
 20 No. of Tables 150 No. of Chairs
☐ Registration Table ☐ Refreshment Table(s) _____

EQUIPMENT NEEDS

☐ Laptop ☒ Internet Connectivity ☐ LCD Projector
☐ TV/DVD/VCR ☒ Overhead Projector/Screen
☐ Flip Chart Stand ☒ Portable Sound System/Podium
☐ None ☐ Other: _____

FOOD ARRANGEMENTS

MEALS: (The College Food Service Provider must be used for Jackson County, Jefferson Davis & Perkinston Campuses)

☐ Yes ☒ No ☐ Tablecloths Needed (charge applied)

REFRESHMENTS: (The College Food Service Provider must be used for Jackson County, Jefferson Davis & Perkinston Campuses)

☐ Yes ☒ No ☐ Tablecloths Needed (charge applied)

SERVING TIME:
 _____ ☐ AM ☐ PM

BUDGET ACCOUNT NUMBER:

EXTERNAL GROUPS – (IF APPLICABLE)

CHARGE INCURRED: ☐ Yes ☐ No Amount: \$ _____
HOLD HARMLESS AGREEMENT/RELEASE FROM LIABILITY: ☐ Yes ☐ No

AUTHORIZATION

COORDINATOR OF REQUESTED AREA _____ DATE: _____
 SUPERVISOR/DEPARTMENT CHAIR _____ DATE: _____
 DEAN _____ DATE: _____
 CAMPUS VICE PRESIDENT _____ DATE: _____

DISTRIBUTION:

☐ Campus Vice President ☐ Student Services ☐ Athletic Director ☐ Cafeteria
☐ Dean(s) ☐ Media Center ☐ Head Coach(es) ☐ Campus Police/Safety
☐ Assistant Dean(s) ☐ Evening Office ☐ Maintenance
☐ Department Chairperson(s) ☐ Switchboard ☐ Grounds
☐ Janitorial
☐ Other: _____

AD-ADM-13 (R-8/2020)



RULES AND REGULATIONS PERTAINING TO THE USE OF COLLEGE FACILITIES

1. The Contracting Organization/Individual assumes responsibility for the preservation of order in the college facility(ies) being utilized. Uniformed Police Officers must be provided, as deemed appropriate by the Campus Vice President, for all activities/events by those renting the college facilities. The college may provide this service for an additional fee.
2. Smoking and use of tobacco products will not be permitted anywhere on the campus, including centers, campus buildings, sidewalks, parking lots, building entrances and common areas.
3. Intentional and unintentional littering at any college location will not be tolerated. Mississippi State Code Section 97-15-29 prohibits littering; therefore, Campus Police will issue county citation to visitors who violate this law.
4. The Contracting Organization/Individual assumes any and all liability for damage to the facility(ies) being used for an activity/event as well as property damage or loss of college property. Further, the Contracting Organization/Individual agrees to promptly pay, on demand, for any damage(s) or loss of property that occurs before, during, or after the scheduled activity/event.
5. The Contracting Organization/Individual understands that the use of the college's approved food service provider is required for events held on any of the three comprehensive campuses of MGCCC that involve the serving of food.
6. The Contracting Organization/Individual hereby accepts responsibility for the enforcement of Mississippi Code, Section 67-1-37, sub-section (g), which prohibits the sale or consumption of alcoholic beverages in or on the campus of any public college.
7. The Contracting Organization/Individual hereby accepts total responsibility for the payment of all royalties or other fees which might become due to any third party because of the performance of any drama, musical composition, or other copyrighted work.
8. No permit for use of college facilities will be granted if the purpose or result of such use is personal gain to any individual or individuals or of a political or sectarian nature.
9. Permission to utilize college facilities for an activity/event shall be revocable and shall not be considered as a lease.
10. No pianos, movie or video machines, scenery or other apparatus are to be moved into a college facility unless special permission is granted.
11. Persons and/or organizations who use their own equipment or properties and which they consider valuable, must remove said equipment immediately after the performance unless special permission is given. The college will not be responsible for any equipment left in the facility(ies).
12. Official College Representatives shall at all times have free access to all parts of the facilities. Representatives reserve the right to revoke any meeting permit should the action be deemed necessary or desirable and in the best interests of MGCCC.
13. The college, at its discretion, may require organizations filing an application for use of college facilities to submit details of the program and/or participants. Also, additional regulations specific to the campus/center or college facility(ies) utilized may be attached to this form and will be considered applicable.

Failure to comply with any policy stated above can result in termination of the facility rental agreement at any time.

**I HEREBY CERTIFY THAT I HAVE READ THE ABOVE RULES AND REGULATIONS
AND ACCEPT ALL RESPONSIBILITIES THEREOF.**

Signature

Date

AD-ADM-11 (Rev. 8/20)

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Approval of an agreement between the City of
Gautier and Cruisin' the Coast, Inc. to host a one
day Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one day Cruisin' Through the Decades Event to be held October 3, 2021.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

WHEREAS, the Cruisin' Through the Decades Event will advertise and bring into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Cruisin' Through the Decades Event will be helpful toward advancing the moral, financial and other interests of such municipality;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one day Cruisin' Through the Decades Event scheduled for October 3, 2021 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: May 18, 2021
Subject: Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event

REQUEST:

The Recreation Department requests that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event to be held October 3, 2021.

BACKGROUND:

The 25th Annual Cruisin' the Coast will be held Oct. 3 – 10, 2021 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 3, 2021 with a car cruise-in starting at 4p.m. and a drive-in movie featuring Grease 2 at 6:30 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The Gautier Recreation Department has been tasked with planning new activities, more recreational events, and to seek new partnerships to provide more community engagement for the residents of Gautier. The Recreation Department is planning to host a one-day Cruisin' Through the Decades event. The event will consist of musical entertainment, reserved parking for cruisers, food vendors, and a drive-in movie on the big screen.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

The City Council may:

1. Approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.; or
2. Not approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

**Agreement between
Cruisin' The Coast, Inc. and the City of Gautier**

This Agreement is by and between *Cruisin' the Coast, Inc.* (hereinafter "CTC") and the following business or entity: City of Gautier, MS (hereinafter, "the City") and applies to the "Cruisin the Coast" event to be held on Sunday, October 3, 2021 in the City of Gautier. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. The event schedule is attached hereto as "Exhibit A". In contemplation of the nature of the event, including its date and time, the parties do accept the commitments and assurances of the other as follows:

1. The City of Gautier will provide:

- a. Event fee of \$5,000 (To be paid by the Jackson County Board of Supervisors)
- b. Volunteers to staff the event
- c. Traffic control
- d. Port-o-lets
- e. Signage
- f. A "person in charge" who will coordinate with the "person in charge" designated by CTC to produce the event

2. Cruisin' The Coast will provide:

- a. Promotion and advertisement of the Sunday, October 3, 2021, event in all printed materials and on website.
- b. License to use of the Cruisin' The Coast logo upon approval by CTC until the event is complete
- c. A "person in charge" who will coordinate with the "person in charge" designated by City to produce the event
- d. 6 tickets to the Kickoff Sponsor Party.
- e. 6 Sponsor T-shirts

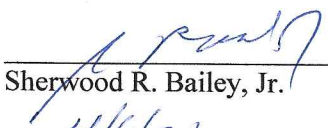
General:

1. Outside vendors, not associated with a local merchant will be liable for state sales tax. Each vendor will be responsible for submitting the appropriate state reporting form. CTC is not responsible for collection of any applicable taxes.
2. ET Motorgear is acknowledged as the official apparel vendor of Cruisin' The Coast. Other vending of this type is not permitted. CTC reserves the right to approve other apparel vending if ET Motorgear is not present, or not able to participate.
3. All media releases, press conferences and collateral materials promoting the event must be approved in advance by CTC. The parties acknowledge that CTC is a registered trademark and any use of the CTC logo and the words "Cruisin' The Coast" must be approved by CTC.
4. The City will obtain such event insurance as may be available at the time of the event and will furnish CTC with a copy of any policy so obtained. CTC acknowledges, however, that the City's liability for incidents occurring during the event is governed by the Mississippi Tort Claims Act and that the City of Gautier already carries liability coverage that will protect the City in the event of any damages or losses that might be incurred during the event and for which the City would otherwise be liable. CTC also acknowledges that the City, by law, cannot agree to indemnify CTC, or to hold CTC harmless from any claims, damages, or assessments, that might arise as a result of incidents occurring during the event, except to the extent allowed by law pursuant to state statute.

5. The City of Gautier acknowledges that it is sponsoring the CTC licensed event on their own premises or premises of others by permission, and that CTC is merely licensing its logo in order to market the authorized activity.
6. CTC will not be responsible for the condition or safety of any premises where the City of Gautier hosts CTC authorized events.
7. No activity will be allowed, ratified or encouraged by the City of Gautier which diminishes the "good will" and quality of the licensed CTC brand.
8. No activity will be undertaken on the event site or premises or otherwise allowed which is a violation of state or federal law.
9. This agreement may only be changed upon written amendment, approved by both parties.
10. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.
11. Termination of Agreement:
 - a. This agreement may be terminated by either party for any reason more than 90 days prior to the event;
 - b. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."
12. This agreement shall expire at midnight on the last full day of the event as scheduled.
13. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.
14. The Agreement and Memorandum of Understanding constitute the entire agreement of the parties.

Cruisin' the Coast, Inc.

City of Gautier, MS



Sherwood R. Bailey, Jr.

Paula Yancey, City Manager

Date

Date

EXHIBIT A

City of Gautier, MS
Cruisin' Through the Decades
Sunday October 3, 2021
4pm

Cruisin' Through the Decades Schedule of Activities

4pm-6pm Car Cruise-In

6:15 pm Crowd Favorite Trophy Award

6:30pm Drive-In Movie featuring Grease 2

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Receive March 2021 Finance Report

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive March 2021 Finance Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for March 2021 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting May 18, 2021.

MAR 2021 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,922,088.90
MS Development Loan Katrina	Depository Account	007-000-001	
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$352,329.93
U S Justice Equitable Sharing	Depository Account	157-000-001	\$84,533.87
Fire Protection Fund	Depository Account	160-000-001	\$249,678.21
Tidelands Grant	Depository Account	171-000-001	(\$1,263.27)
Library Support Fund	Depository Account	172-000-001	\$14,150.03
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$83,577.10
USDA NRCS EWP Program	Depository Account	300-000-001	\$22,316.51
Pine Cone Drive Spillway	Depository Account	301-000-001	
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$434,097.21
Town Center Retail Dev Complex	Depository Account	309-000-001	\$475,178.75
Solid Waste Fund	Depository Account	404-000-001	(\$40,072.78)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,599,597.89
General Depository Reconciled Cash Balance			\$7,598,907.87

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	\$4,012.00
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	\$10,895.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,387,751.28
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,450,220.80
Enterprise Reconciled Cash Balance			\$4,446,301.08

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,252,100.56
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$326,322.27
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$723,796.95
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$30,419.38
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$30,419.38
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$492,355.55
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$3,569,904.28
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$109,728.70
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$3,251.38
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$6,974,067.22
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,077.69
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$253,932.77
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$834,217.26

Total Bond & Restricted Reconciled Cash Balances \$14,766,593.39

**MARCH 2021
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2021	MAR 2021	Balance	50.00% % to date
General Fund Revenues	10,963,310.00	6,909,335.58	4,053,974.42	63.0%
Expenditures:				
001 Legislative	175,563.00	84,488.29	91,074.71	48.1%
010 City Court	315,216.00	124,926.30	190,289.70	39.6%
021 City Manager	251,300.00	99,943.97	151,356.03	39.7%
022 Human Resources	71,504.00	33,664.63	37,839.37	47.0%
030 Elections	46,500.00	129.58	46,370.42	0.2%
040 City Clerk	528,656.00	237,770.41	290,885.59	44.9%
060 City Attorney	130,000.00	60,000.00	70,000.00	46.1%
090 Economic Dev - Planning	427,516.00	191,119.04	236,396.96	44.7%
092 Building & General Expenses	684,600.00	394,973.21	289,626.79	57.6%
094 Grants & Project Admin	198,415.00	99,249.29	99,165.71	50.0%
100 Police	3,631,698.00	1,605,150.41	2,026,547.59	44.1%
161 Fire	2,837,117.00	1,305,828.72	1,531,288.28	46.0%
170 Recreation	643,090.00	267,269.79	375,820.21	41.5%
201 PW: Streets	381,000.00	72,707.83	308,292.17	19.0%
205 PW: Maintenance	248,272.00	118,713.50	129,558.50	47.8%
900 Interfund Transfers	876,319.00	378,129.96	498,189.04	43.1%
General Fund Expenditures	11,446,766.00	5,074,064.93	6,372,701.07	44.3%
<i>Total Operating Expenditures</i>	10,161,680.00	4,618,298.87	5,543,381.13	
<i>Total Capital Outlay Expenditures</i>	281,000.00	39,956.77	241,043.23	
<i>Total Debt Service</i>	127,767.00	37,679.33	90,087.67	
<i>Total Transfers Out</i>	876,319.00	378,129.96	498,189.04	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	5,074,064.93	6,372,701.07	
<i>Personnel</i>	7,801,893.00	3,782,692.24	4,019,200.76	
<i>Supplies</i>	511,117.00	151,435.36	359,681.64	
<i>Other Services</i>	1,848,670.00	684,171.27	1,164,498.73	
<i>Capital Outlay</i>	281,000.00	39,956.77	241,043.23	
<i>Debt Service</i>	127,767.00	37,679.33	90,087.67	
<i>Interfund Transfers for DS</i>	876,319.00	378,129.96	498,189.04	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	5,074,064.93	6,372,701.07	

**MAR 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of MAR 2021	Balance	50.00% % to date
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00		0.00	
Expenditures	2,983.43		2,983.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	6,504,376.00	191,094.45	6,313,281.55	2.9%
Expenditures	7,795,740.10	228,232.75	7,567,507.35	2.9%
156 SE MS METRO TASK FORCE				
Revenues	0.00	161,356.00	(161,356.00)	
Expenditures	298,356.01	108,766.93	189,589.08	36.4%
157 US Justice Equitable Sharing				
Revenues	0.00	2,941.92	(2,941.92)	
Expenditures	86,273.95	4,682.00	81,591.95	5.4%
160 Fire Protection Fund				
Revenues	111,000.00		111,000.00	
Expenditures	189,097.30	2,135.96	186,961.34	1.1%
171 Combined Tidelands Grant				
Revenues	353,614.31	23,300.25	330,314.06	6.5%
Expenditures	378,575.26	49,524.47	329,050.79	13.0%
172 Library Support Fund				
Revenues	114,998.00	93,306.96	21,691.04	81.1%
Expenditures	114,998.00	79,156.93	35,841.07	68.8%
176 Shepard State Park				
Revenues	111,650.00	84,205.29	27,444.71	75.4%
Expenditures	147,048.00	57,067.52	89,980.48	38.8%
250 2018 W&S Bond Debt Service				
Revenues	301,563.00	150,113.16	151,449.84	49.7%
Expenditures	285,657.00	70,328.13	215,328.87	24.6%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,316.92	283.08	97.3%
Expenditures	1,263.00		1,263.00	
252 2019 W&S Bond Debt Service				
Revenues	387,144.00	194,142.96	193,001.04	50.1%
Expenditures	454,009.00	370,408.18	83,600.82	81.5%

**MAR 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of MAR 2021	Balance	50.00% % to date
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,419.88	180.12	98.3%
Expenditures	844.00		844.00	
300 USDA-NRCS EWP				
Revenues	191,433.49		191,433.49	
Expenditures	235,350.00	21,600.00	213,750.00	9.1%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	808,000.00		808,000.00	
Expenditures	1,152,085.49	15,343.65	1,136,741.84	1.3%
304 Town Commons Park Project				
Revenues	1,035,860.98	463.64	1,035,397.34	
Expenditures	3,102,760.98	78,594.00	3,024,166.98	2.5%
305 S2019 MPI GO Bond Construction Fund				
Revenues	297,307.00	307,715.63	(10,408.63)	103.5%
Expenditures	350,390.37	231,627.28	118,763.09	66.1%
307 Bacot Park Improvements				
Revenues	512,926.33	500,000.00	12,926.33	97.4%
Expenditures	2,118,676.33	26,426.33	2,092,250.00	1.2%
308 Boardwalk - Shepard State Park				
Revenues	444,909.00	360,402.72	84,506.28	81.0%
Expenditures	221,404.75	136,898.47	84,506.28	61.8%
309 Town Center Retail Dev Complex				
Revenues	5,540,000.00	494,210.00	5,045,790.00	8.9%
Expenditures	5,540,000.00	19,031.25	5,520,968.75	0.3%
350 Elevated Water Tank				
Revenues	0.00		0.00	
Expenditures	129,112.00	88,950.00	40,162.00	68.8%
352 2018 Bond General Construction/Admin				
Revenues	1,200.00	4,971.10	(3,771.10)	414.2%
Expenditures	1,334,486.36		1,334,486.36	
353 Hwy 57 Utility Line Relocation				
Revenues	229,805.70	62,664.91	167,140.79	27.2%
Expenditures	272,125.86		272,125.86	
355 Water Supply & Treatment Plant				
Revenues	1,553,741.08		1,553,741.08	
Expenditures	7,084,827.71	98,057.55	6,986,770.16	1.3%

**MAR 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of MAR 2021	Balance	50.00% % to date
358 2019 Bond General Construction/Admin				
Revenues	1,500.00	1,659.35	(159.35)	110.6%
Expenditures	2,021.00		2,021.00	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,076,077.40	32,473.00	2,043,604.40	1.5%
Expenditures	2,081,590.90	9,605.00	2,071,985.90	0.4%
404 Solid Waste Fund				
Revenues	1,562,400.00	653,805.61	908,594.39	41.8%
Expenditures	1,608,318.00	798,704.76	809,613.24	49.6%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52		47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	500.00	26.76	473.24	5.3%
Expenditures	504.00		504.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	0.00	253,932.77	(253,932.77)	

**MARCH 2021
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2021	MAR 2021	Balance	50.00% % to date
Utility Fund Revenues	9,080,000.00	4,588,327.58	4,491,672.42	50.5%
Administration	2,991,714.00	1,442,820.60	1,548,893.40	48.2%
Water & Sewer O & M	3,736,370.00	1,639,783.92	2,096,586.08	43.8%
Debt Service	1,079,934.00	416,809.21	663,124.79	38.5%
Transfers	2,377,403.00	364,000.00	2,013,403.00	15.3%
Contingencies	183,000.00	0.00	183,000.00	
Utility Fund Expenditures	10,368,421.00	3,863,413.73	6,505,007.27	37.2%
<i>Total Operating Expenditures</i>	<i>6,595,084.00</i>	<i>3,077,346.72</i>	<i>3,517,737.28</i>	
<i>Total Capital Outlay Expenditures</i>	<i>133,000.00</i>	<i>5,257.80</i>	<i>127,742.20</i>	
<i>Total Debt Service</i>	<i>1,079,934.00</i>	<i>416,809.21</i>	<i>663,124.79</i>	
<i>Total Interfund Transfers</i>	<i>2,377,403.00</i>	<i>364,000.00</i>	<i>2,013,403.00</i>	
<i>Total Contingency Expenditures</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>3,863,413.73</i>	<i>6,505,007.27</i>	
 <i>Personnel</i>	 <i>422,375.00</i>	 <i>228,161.18</i>	 <i>194,213.82</i>	
<i>Supplies</i>	<i>270,000.00</i>	<i>65,651.19</i>	<i>204,348.81</i>	
<i>Other Services</i>	<i>5,902,709.00</i>	<i>2,783,534.35</i>	<i>3,119,174.65</i>	
<i>Capital Outlay</i>	<i>133,000.00</i>	<i>5,257.80</i>	<i>127,742.20</i>	
<i>Debt Service</i>	<i>1,079,934.00</i>	<i>416,809.21</i>	<i>663,124.79</i>	
<i>Interfund Transfers</i>	<i>2,377,403.00</i>	<i>364,000.00</i>	<i>2,013,403.00</i>	
<i>Contingencies</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>3,863,413.73</i>	<i>6,505,007.27</i>	

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:
Title:

May 18, 2021
Approval of water and sewer adjustments dated May 2021 in the amount of \$8,939.10

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497- 8000

Summary Explanation: Approval of water and sewer adjustments dated May 18, 2021 in the amount of \$8,939.10

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated May 2021 in the amount of \$8,939.10 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 18, 2021.

May 2021 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
027-01101-002		202.85	105.00			307.85	valve at meter
027-28201-002		990.78	140.00			1,130.78	valve at meter
031-07201-010		562.20	140.00			702.20	Zeta busted pipe
053-15601-000	152.26	219.80	35.00	100.00	13.11	520.17	theft
056-22301-001		474.04	140.00	300.00		914.04	behind wall
062-30801-000	1,072.74	1,197.09	35.00			2,304.83	freeze cracked pipe
083-03001-003		220.68	105.00			325.68	freeze cracked pipe
101-05201-005		28.11				28.11	pool fill
110-21501-000		215.24				215.24	new sod
119-34601-000	75.49	141.53				217.02	at meter
130-07001-001	510.80	1,374.55	105.00			1,990.35	line under ground
139-01362-000	177.83		105.00			282.83	line under ground
TOTAL	1,989.12	5,626.87	910.00	400.00	13.11	8,939.10	
COMPLETED							

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
May 18, 2021**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
