

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 3, 2021 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier Market Day will include Tasty Thursday and Farmer's Market on August 26th from 11:00am until 6:00pm at the Singing River Mall Property**

IV. Presentation Agenda

- 1. Recognition of Retirement for Tim Fortney**

V. Business Agenda

- 1. Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Gautier Vancleave Sewer Improvements project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Authorization to enter into a Professional Services Agreement with Seymour Engineering for the Gautier Vancleave Sewer Improvements Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 3. Appointment of Gautier Senior Steer Committee Members**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consideration for an abatement at 2506 Ridgeway Drive, Gautier, MS
(Michael Stringfield)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (**All items approved in one motion**)

1. Approval of Minutes from Recessed Council Meeting held July 20, 2021
2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.
3. Approval of water and sewer adjustments dated August 2021 in the amount of \$5,955.47
4. Receive June 2021 Privilege License Reports

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until August 17, 2021 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
August 3, 2021**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier Market Day will include Tasty Thursday and Farmer's Market on August 26th from 11:00am until 6:00pm at the Singing River Mall Property.**

NOTES:



GAUTIER PRESENTS **TASTY** **THURSDAY!**

26
AUG
11 AM



GOOD EATS FROM AWESOME
FOOD TRUCKS

**MANN KETTLE CORN - HAVENS CREAMERY - TRUE WINGS-
THE SCRATCH KITCHEN- NORWOODS FAMOUS SKINS, TOBY'S SUBS,
KEEPIN' IT TASTY, KLASSY WRAPPERS, L AND D CATERING,
FRANKIE FAYE'S, ISLAND ICE, CHICKEN SHACK, HOT BOX HIB
VEGAN TIME, COASTY'S FOOD TRUCK,
JAI'S CRAWFISH AND SNOWBALLS**

SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS

City of Gautier

Farmer's Market



Vendors Welcome!

BUY LOCALLY

4th Thursday May-October

SR Mall Property 2800 Hwy 90 11am-6pm

To become a vendor call: Rachel Honea 228-219-3259

e-mail: rhonea @ gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
August 3, 2021**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Recognition of Retirement for Tim Fortney

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

August 3, 2021
Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Gautier Vancleave Sewer Improvements project

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Gautier Vancleave Sewer Improvements Project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City of Gautier was awarded a grant for the Gautier Vancleave Sewer Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems; and

WHEREAS, federal funds were awarded through the Gulf of Mexico Energy Security Act (GOMESA) in the amount of \$2,668,265; and

WHEREAS, the project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station located near Robertsedale Road and will install 1,000 linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90; and

WHEREAS, a Memorandum of Understanding is required before the project can move forward; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Understanding is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 07/26/2021
Subject: GOMESA – Gautier Vancleave Sewer Improvements Memorandum of Understanding with Mississippi Department of Marine Resources

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a Memorandum of Understanding with the Mississippi Department of Marine Resources to accept GOMESA funding for the Gautier Vancleave Sewer Improvements project.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

DISCUSSION:

The City was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Sewer Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems.

The project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station located near Robertsedale Road. Additionally, the project will install 1,000 linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90.

These new sewer lines will alleviate the pressure on an aging 30-inch concrete pipe that is corroded and in poor condition. This project will also eliminate lift station capacity issues and prevent raw sanitary sewer from backing into homes, front yards and the road.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a Memorandum of Understanding with the Mississippi Department of Marine Resources to accept GOMESA funding for the Gautier Vancleave Sewer Improvements project.

The City Council may:

1. Approve acceptance of the grant award and authorize entering into a Memorandum of Understanding as presented; or
2. Not approve acceptance of the grant award as presented.

ATTACHMENTS:

1. Memorandum of Understanding



STATE OF MISSISSIPPI

Tate Reeves
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Joe Spraggins, Executive Director

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES
AND
THE CITY OF GAUTIER**

This Memorandum of Understanding (the "MOU") is entered into between the Mississippi Department of Marine Resources (hereinafter "MDMR") and the City of Gautier (hereinafter "COG") for the purpose of establishing the agreed upon conditions under which MDMR may allocate funds to COG for the Restoration of Water Quality and Sanitary Sewer Improvements ("the Project") pursuant to the Gulf of Mexico Energy Security Act of 2006, Public Law 109-432 (hereinafter "GOMESA"). This MOU is entered into pursuant to and subject to the terms of GOMESA and relates to MDMR funds obtained through GOMESA, in the amount of Two Million Six Hundred and Sixty-Eight Thousand Two Hundred and Sixty-Five Dollars and No/100 (\$2,668,265.00). The COG will use some or all of the funds, which will be provided on a reimbursement basis, to advance the Project.

RECITALS

WHEREAS, GOMESA authorizes the disbursement of funds for projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, infrastructure directly affected by coastal wetland losses, as well as mitigation of damage to fish, wildlife, or natural resources; and,

WHEREAS, funding for GOMESA is directed to the State of Mississippi through the Bureau of Ocean Energy Management within the Department of Interior; and,

WHEREAS, the Governor of the State of Mississippi has directed that MDMR will administer GOMESA funding for the State; and,

WHEREAS, MDMR is authorized to allocate and disburse GOMESA funds in accordance with GOMESA in a manner as determined by the MDMR; and,

WHEREAS, GOMESA funds are federal funds and cannot be used to match any other federal funds unless those programs specifically state that such funds can be used for matching; and,

WHEREAS, the primary goals of the Project will include installing ten thousand (10,000) linear feet of new force main from the pump station on the corner of Gautier Vancleave Road and

Old Spanish Trail to the pump station located near Robertsdale Road and also installing one thousand (1,000) linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90 to alleviate the pressure on the thirty inch (30”) concrete pipe that is in poor condition; and,

WHEREAS, COG proposes that the Project’s restoration component will improve water quality, protect natural resources, and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems due to an insufficient sewer system; and,

WHEREAS, the MDMR requests COG maintain on file all documentation related to the receipt, investment and expenditure of the funds provided for the Project, and furnish any such documentation to the MDMR upon request; and,

WHEREAS, COG agrees to expend the funds in accordance with the purposes as outlined in GOMESA; and,

WHEREAS, COG agrees to provide quarterly and final reports to MDMR that summarize the expenditure of the funds reimbursed by MDMR and the status of the Project until such time as the final expenditure of these funds has been made; and,

WHEREAS, MDMR finds, consistent with GOMESA, that it is in the best interest of the State of Mississippi that funds made available from GOMESA should be allocated to COG, on a reimbursement basis, for the Project.

NOW THEREFORE, IT IS MUTUALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND THE CITY OF GAUTIER, AS FOLLOWS:

SECTION 1. Each and all of the facts and findings set forth in the preamble clauses of this memorandum are hereby found and determined to be true and accurate and are incorporated herein by this reference thereto as though set forth again in words and figures.

SECTION 2. This MOU shall be effective upon execution by both parties and shall remain in effect for a term of three years (36 months) with one optional one-year (12 months) renewal, for a total of four (4) years, unless terminated earlier. The term may be extended prior to expiration upon the written agreement of both parties.

SECTION 3. MDMR, pursuant to GOMESA, shall provide funds received from Mississippi’s allocation of GOMESA funding in an amount up to Two Million Six Hundred and Sixty-Eight Thousand Two Hundred and Sixty-Five Dollars and No/100 (\$2,668,265.00) to COG, on a reimbursement basis, for the purpose of providing funds to accomplish the Project as described herein.

SECTION 4. COG shall request payment of funds hereunder for Project costs on a reimbursement basis (such requests, “Reimbursement Requests”), unless otherwise directed by MDMR. COG shall submit written Reimbursement Requests no more frequently than monthly and no less frequently than quarterly. Each Reimbursement Request must be accompanied by detailed supporting documentation of costs incurred as required by MDMR. All Reimbursement Requests for time periods ending June 30 of any year during the term of this MOU shall be submitted no later than July 31 of that same year. MDMR will pay all properly documented Reimbursement

Requests within forty-five (45) days after MDMR's receipt of same, except for any amounts disputed by MDMR in good faith. Reimbursement Requests shall be sent to Russell Weatherly, Project Manager – Office of Tidelands/GOMESA, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 5. COG agrees to use all funds received from MDMR as allocated from GOMESA funding **solely** for the purposes set forth herein and authorized by GOMESA and upon the terms and provisions of this MOU; and further, by execution of this MOU, COG does hereby certify that all GOMESA funds it receives from the MDMR shall be used exclusively for the Project. COG understands that failure on its part to adhere to any provision within this MOU may result in termination of this MOU by the MDMR and in immediate action by the State to recover any improperly expended funds.

SECTION 6. COG agrees to comply with the provisions of CFR 2 §200.501, which states that a non-Federal entity that expends Seven Hundred Fifty Thousand Dollars and No/100 (\$750,000.00) or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year.

SECTION 7. COG agrees to maintain on file all documentation in accordance with the recitals of this MOU and to submit such documentation to MDMR upon request.

SECTION 8. COG agrees to provide MDMR quarterly reports summarizing expenditure of GOMESA funds received from MDMR for the Project and the status of the Project until such time as the final expenditure or final investment of the funds has been made. The first quarterly report shall be provided within ninety (90) days of the effective date of this MOU, and thereafter within thirty (30) days of each calendar quarter end. COG shall also provide MDMR with a final report summarizing the expenditures and use of the funds upon completion of the Project and final expenditure. Failure to timely submit reports may result in delay of payment of Reimbursement Requests. Reports shall be sent to Russell Weatherly, Project Manager – Office of Tidelands/GOMESA, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 9. COG agrees to maintain copies of all invoices and documentation related to the funds allocated by MDMR for the Project sufficient to satisfy and confirm, to MDMR's satisfaction, that such funds have been expended **solely** for the purposes provided in GOMESA.

SECTION 10. COG shall comply with and all activities under this MOU shall be subject to all applicable Federal, State, and local laws and regulations, as now existing and as may be amended or modified.

SECTION 11. COG shall comply with the requirements of Senate Bill 2824 of the 2021 Mississippi Legislature Regular Session. COG shall provide to the MDMR, on or before December 31st of each year, a written description and an itemized report detailing the expenditure of GOMESA funds, or the intended expenditure of the funds that have not been spent. Additionally, COG shall provide to the MDMR a final written itemized report when all the GOMESA funds are spent. MDMR will provide these reports to the Lieutenant Governor, Speaker of the House of Representatives, Chairman of the Senate Appropriations Committee, Chairman of the House

Appropriations Committee, and the Governor.

SECTION 12. COG understands and acknowledges that if the Mississippi State Legislature fails to pass an appropriation bill for the MDMR and the prior year's appropriation bill expires, or if the Legislature fails to give MDMR the authority to expend funds, or if funds are otherwise unavailable, then the MDMR may, in its sole discretion, terminate this agreement or issue a Stop Work Order to COG in lieu of termination. If a Stop Work Order is issued, COG agrees to adhere to its terms.

SECTION 13. This MOU shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of laws provisions, and any litigation with respect thereto shall be brought in the state courts of Harrison County, Mississippi.

SECTION 14. Attached hereto as [Attachment A](#) and incorporated herein by reference is the document supporting the request for GOMESA funding submitted by COG. This document outlines the scope of work to be completed for the Project. Any change in the scope of work is subject to approval by the MDMR in writing and may require an amendment to this MOU and written approval of the GOMESA Committee and others.

SECTION 15. Attached hereto as [Attachment B](#) and incorporated herein by reference is the budget for the Project submitted by COG.

SECTION 16. Attached hereto as [Attachment C](#) and incorporated herein by reference is the Project Selection Form approved and executed by the GOMESA Committee. In the event of a discrepancy between Attachment A and Attachment C, Attachment C will govern.

SECTION 17. All notices or information required or permitted to be given pursuant to this MOU shall be in writing and personally delivered or sent by Certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For COG:

City of Gautier
Attention: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
citymanager@gautier-ms.gov

For MDMR:

Mississippi Department of Marine Resources
Attention: Joe Spraggins, Executive Director
1141 Bayview Ave.
Biloxi, Mississippi 39530
Email: crystal.matta@dmr.ms.gov

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

By: _____
Joe Spraggins, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____



Civil Engineers & Professional Land Surveyors

April 24, 2020

General Joe Spraggins
Executive Director
Mississippi Department of Marine Resources
1141 Bayview Avenue
Biloxi, MS 39530

Re: City of Gautier
Water Quality & Infrastructure Sanitary Sewer Project - Gautier Vancleave Road

Dear General Spraggins:

Please find attached for review, a **SHOVEL READY** project designed to improve Coastal Water Quality, protect our natural resources, and mitigate damage to fish and wildlife. Utilizing a combination of City funds and CDBG grant money, the City has successfully completed construction of the downstream portion of this project (Bemis Avenue Sewer Improvements). We have also successfully completed the topographic surveying, CCTV video pipeline inspections, flow monitoring, and engineering design for the remaining sections of the project (Old Spanish Trail and Gautier Vancleave Road). Due to funding constraints, we will be advertising for bids in the upcoming weeks for only a portion of the needed repairs. This portion of the work is being paid for through a combination of City funds and RESTORE dollars.

The remaining portion of the project will require \$2,668,265.00 to complete. We are requesting this amount in GOMESA funds to fully address the Water Quality needs to properly maintain our Coastal waters, mitigate damage to wildlife, and protect our natural resources.

Best regards,

A handwritten signature in blue ink, appearing to read 'Mark M. Seymour, Jr.'.

Mark M. Seymour, Jr., P.E.
President

MMS/tmp

Attachment

Project Name: Gautier Vancleave Sewer Improvements
Primary Contact: April Stennett, Grants and Projects Director
City of Gautier Office: 228-497-8000 ext. 315
3330 Hwy. 90 Cell: 228-219-8016
Gautier, MS 39553 Email: astennett@gautier-ms.gov
Project Location: Jackson County, MS
Gautier Vancleave Road
30.391313, -88.651795

Project Description

The Gautier Vancleave Sewer Improvements project will improve Coastal Water Quality, protect our natural resources, and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems due to an insufficient sewer system.

The location for the project is Gautier Vancleave Road beginning at Old Spanish Trail and heading north to the pump station located near Robertsedale Road that pumps to the treatment plant.

The proposed project will include installing 10,000 linear foot of new force main from the pump station on the corner of Gautier Vancleave Road and Old Spanish Trail to the pump station located near Robertsedale Road. Additionally, the project includes installing 1,000 linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90. These new sewer lines will alleviate the pressure on the 30-inch concrete pipe that is in poor condition.

Please see attached conceptual plan for project layout.

Justification

The proposed project is one with both conservation and coastal restoration benefits, as the project has been specifically designed to minimize impacts to wetlands and mitigate damage to wildlife.

Currently, the existing sanitary sewer system has significant inflow and infiltration problems. The existing lift stations and lines also have capacity issues. These conditions result in sewer overflows. The existing systems become surcharged and raw sanitary sewer is released inside homes, front yards, roads, and ditches. These events create significant health hazards to the residents. Due to its proximity to the MS Sound, significant water quality issues also occur.

The City hired an engineering firm to perform a Hydraulic Analysis of the system. Drawdown tests of the existing lift stations have been conducted. This data has been used to analyze the system as a whole. Significant capacity issues have been identified in the downstream system running along Old Spanish Trail, Gautier Vancleave Road, and then North to the sewer treatment facility.

An additional issue that was identified is the poor condition of the 30-inch concrete sewer pipe that carries the sewage south of Highway 90 in Gautier to the treatment plant north. The sewer line is old and has corroded due to the gases in the line. If the line experiences high pressure, it

will fail. We propose to continue a new main north along Gautier Vancleave Road to the pump station at Robertsedale Road that pumps to the treatment plant.

The enormous number of sanitary sewer overflows that occur due to the infrastructure needs has a tremendous impact on the environment. The majority of the overflows that occur are within only a few hundred feet of a wetland marsh. This marsh contains vegetative species and wildlife critical to the local ecology. These marsh canals outfall within approximately 7,000 feet to the MS Sound. The raw sewage entering the MS Sound negatively affects recreational activities and poses serious health hazards.

Estimated Cost

This project is expected to cost approximately \$2,668,265.00. This includes installing 10,000 linear feet of new force main, 1,000 linear foot of new gravity sewer, jack and bore under Highway 90, directional boring, precast manholes, traffic control, relocating existing utilities, and removing and repairing roadways.

Please see the attached engineer's opinion of probable cost for detailed line-item estimates. This is based on current bid price information from projects of similar scope in South Mississippi. These costs are subject to fluctuation based on current work loads of bidding contractors and seasonal variations.

Goals and Objectives

The proposed environmental objectives to be incorporated within this project, as described above, are to enhance and support the following projects objectives:

- Protect the wetland marsh and the vegetative species and wildlife critical to the local ecology from damage occurring due to sewer overflows.
- Eliminate lift station capacity issues by pumping the sewage to the pump station that pumps to the treatment plant.
- Prevent raw sanitary sewer backing into homes, front yards, road, etc. and creating hazards that are costly and unhealthy.
- Alleviate pressure on the old, corroded 30-inch concrete pipe that carries Gautier's sewer south of Highway 90 to the treatment plant.

Project Schedule and Key Milestones

Please see attached projected timeline, provided by Seymour Engineering.

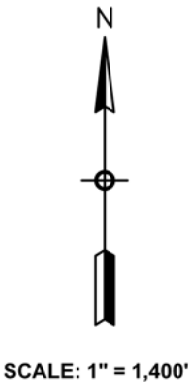
Cost Sharing

The City of Gautier is seeking funds from a variety of sources for this important project. Funds were secured through Community Development Block Grant (CDBG) in 2018 for the sanitary sewer improvement on Bemis Avenue. CDBG funded \$382,383.00 and the City matched \$472,114.00. Also, the RESTORE program funded \$2.3 million in 2019 to construct a new lift station and improve the sanitary sewer system on Old Spanish Trail.

GOMESA funding in the amount of \$2,668,265.00 is being sought to complete this project.

Relationship with Other Programs

Previous RESTORE and Community Development Block Grant (CDBG) funds were used to improve this sanitary sewer system as mentioned above.



Revised	
Drawn	K. NETO
Checked	S. MCLELLAN
Approved	M. SEYMOUR
Date	04/24/2020

Project Name

GAUTIER VANCLEAVE ROAD
SEWER IMPROVEMENTS
CITY of GAUTIER, MISSISSIPPI

SEYMOUR ENGINEERING

PHONE: 228-385-2350 925 TOMMY MUNRO DRIVE, SUITE G FAX: 228-385-2353
BILOXI, MISSISSIPPI 39532

Sheet

C1

Project No.

xx-xxx



**PRELIMINARY OPINION OF PROBABLE COST
GAUTIER VANCLEAVE ROAD SEWER IMPROVEMENTS PROJECT
THE CITY OF GAUTIER**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
1	Mobilization	1	LS	\$ 20,000.00	\$ 20,000.00
2	Traffic Control	1	LS	\$ 40,000.00	\$ 40,000.00
3	Relocate Existing Utilities	1	LS	\$ 50,000.00	\$ 50,000.00
4	10" PVC Sanitary Sewer Main	1,000	LF	\$ 65.00	\$ 65,000.00
5	Precast Concrete Sewer Manholes	5	EA	\$ 2,000.00	\$ 10,000.00
6	14" Force Main	10,000	LF	\$ 95.00	\$ 950,000.00
7	Jack & Bore (27" Casing)	500	LF	\$ 500.00	\$ 250,000.00
8	Directional Bore - 14" Force Main	4,000	LF	\$ 150.00	\$ 600,000.00
9	Select Fill	1,500	CY	\$ 20.00	\$ 30,000.00
10	Limestone Base	1,000	CY	\$ 30.00	\$ 30,000.00
11	Sawcut Existing Asphalt Driveways	20	EA	\$ 1,000.00	\$ 20,000.00
12	Sawcut Existing Concrete Driveways	6	EA	\$ 1,500.00	\$ 9,000.00
13	Asphalt for Driveways and Road Repair	500	TON	\$ 100.00	\$ 50,000.00
COST					\$ 2,124,000.00
CONTINGENCY (5%)					\$ 106,200.00
SUBTOTAL PART "A"					\$ 2,230,200.00

PART B: ENGINEERING FEES				
1	Geotechnical			\$ 10,000.00
2	Design Surveys			\$ 27,400.00
3	Engineering Design (10.07%)			\$ 224,665.00
4	RPR Services (9-months)			\$ 176,000.00
SUBTOTAL PART "B"				\$ 438,065.00

TOTAL ESTIMATED PROJECT COST	\$ 2,668,265.00
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SEYMOUR ENGINEERING, PLLC

Mark M. Seymour, Jr., P.E.

Principal



GAUTIER VANCLEAVE ROAD SEWER IMPROVEMENTS PROJECT CITY OF GAUTIER

PROJECT SCHEDULE

SCHEDULE OF WORK	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.
	1-31, 2020	1-31, 2020	1-30, 2020	1-31, 2020	1-30, 2020	1-31, 2020	1-30, 2020	1-31, 2020	1-31, 2021	1-28, 2021	1-31, 2021	1-30, 2021	1-31, 2021	1-30, 2021	1-31, 2021	1-31, 2021	1-30, 2021	1-31, 2021
GOMESA PROJECT APPROVAL	■	■	■															
FINALIZE SURVEY DRAWINGS & ENGINEERING CONTRACT DOCUMENTS	■	■	■															
MDEQ APPROVAL		■	■	■	■													
ADVERTISEMENT FOR BIDS				■	■	■	■	■										
NOTICE TO PROCEED						■	■	■										
CONSTRUCTION							■	■	■	■	■	■	■	■	■	■	■	■
PROJECT CLOSEOUT																■	■	■



PRELIMINARY OPINION OF PROBABLE COST
GAUTIER VANCLEAVE ROAD SEWER IMPROVEMENTS PROJECT
THE CITY OF GAUTIER

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
1	Mobilization	1	LS	\$ 20,000.00	\$ 20,000.00
2	Traffic Control	1	LS	\$ 40,000.00	\$ 40,000.00
3	Relocate Existing Utilities	1	LS	\$ 50,000.00	\$ 50,000.00
4	10" PVC Sanitary Sewer Main	1,000	LF	\$ 65.00	\$ 65,000.00
5	Precast Concrete Sewer Manholes	5	EA	\$ 2,000.00	\$ 10,000.00
6	14" Force Main	10,000	LF	\$ 95.00	\$ 950,000.00
7	Jack & Bore (27" Casing)	500	LF	\$ 500.00	\$ 250,000.00
8	Directional Bore - 14" Force Main	4,000	LF	\$ 150.00	\$ 600,000.00
9	Select Fill	1,500	CY	\$ 20.00	\$ 30,000.00
10	Limestone Base	1,000	CY	\$ 30.00	\$ 30,000.00
11	Sawcut Existing Asphalt Driveways	20	EA	\$ 1,000.00	\$ 20,000.00
12	Sawcut Existing Concrete Driveways	6	EA	\$ 1,500.00	\$ 9,000.00
13	Asphalt for Driveways and Road Repair	500	TON	\$ 100.00	\$ 50,000.00
COST					\$ 2,124,000.00
CONTINGENCY (5%)					\$ 106,200.00
SUBTOTAL PART "A"					\$ 2,230,200.00

PART B: ENGINEERING FEES				
1	Geotechnical			\$ 10,000.00
2	Design Surveys			\$ 27,400.00
3	Engineering Design (10.07%)			\$ 224,665.00
4	RPR Services (9-months)			\$ 176,000.00
SUBTOTAL PART "B"				\$ 438,065.00

TOTAL ESTIMATED PROJECT COST				\$ 2,668,265.00
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SEYMOUR ENGINEERING, PLLC

A blue ink signature of Mark M. Seymour, Jr.

Mark M. Seymour, Jr., P.E.

Principal



ENHANCE • PROTECT • CONSERVE

Attachment C

GOMESA Phase II Funding Project Selection Form

Applicant: April Stennett - Grants and Projects Director
First Name *Last Name*

Business/Agency: City of Gautier

Address: 3330 Highway 90 - Gautier, MS 39553

Phone: 2284978000 Email: astennett@gautier-ms.gov

Project Name: Water Quality and Sanitary Sewer Improvements

Anticipated Budget: 2668265.00 Anticipated Timeline: 7/1/2021 to 6/30/2024

Projects must meet at least one of the GOMESA criteria listed below. Please check all that apply.
Additional justification may be requested.

Column A

- ☒ Coastal protection of natural resources
- ☒ Mitigation of natural or marine resources
- ☐ Conservation management
- ☐ Onshore infrastructure projects resulting from coastal damage

Column B

- ☐ Coastal restoration and resiliency efforts
- ☐ Ecological restoration
- ☒ Economic improvements
- ☒ Quality of life improvements

PROPOSED PROJECT NARRATIVE

The Gautier Vancleave Sewer Improvements project will improve coastal water quality, protect our natural resources, and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems due to an insufficient sewer system. The location for the project is Gautier-Vancleave Road beginning at Old Spanish Trail and heading north to the pump station located near Robertsdale Road that pumps to the treatment plant. The proposed project will include installing 10,000 linear foot of new force main from the pump station on the corner of Gautier Vancleave Road and Old Spanish Trail to the pump station located near Robertsdale Road. Additionally, the project includes installing 1,000 linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90. These new sewer lines will alleviate the pressure on the 30-inch concrete pipe that is in poor condition.

REQUIRED SIGNATURES

GOMESA Committee:

MDMR Committee Representative	 Joe S. Aggins (May 3, 2021 13:57 CDT) <i>Signature</i>	Executive Director	5/3/2021 <i>Date</i>
MDA Committee Representative	 Jamie M. Miller (May 7, 2021 10:20 CDT) <i>Signature</i>	Chief Operations Officer	05/07/2021 <i>Date</i>
MDEQ Committee Representative	 Chris Wells (May 18, 2021 17:28 CDT) <i>Signature</i>	Executive Director	05/08/21 <i>Date</i>

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

August 3, 2021
Authorization to enter into a Professional Services Agreement with Seymour Engineering for the Gautier Vancleave Sewer Improvements Project

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 Ext. 315

Summary Explanation: Authorization to enter into a Professional Services Agreement with Seymour Engineering for the work associated with the Gautier Vancleave Sewer Improvements Project in an amount not to exceed \$438,065.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City of Gautier requires engineering and other professional services in relation to the Gautier Vancleave Sewer Improvements Project; and

WHEREAS, Seymour Engineering has offered to provide these services pursuant to the attached Professional Services Agreement; and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide professional engineering, environmental permitting, design engineering, inspections, bidding consultations and construction phase engineering; and

WHEREAS, the cost of the contract is not to exceed \$438,065; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering for work associated with the Gautier Vancleave Sewer Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 07/26/2021
Subject: GOMESA – Gautier Vancleave Sewer Improvements Professional Services Agreement with Seymour Engineering

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for the Gautier Vancleave Sewer Improvements project in an amount not to exceed \$438,065.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

DISCUSSION:

The City was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Sewer Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems.

The project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station located near Robertsedale Road. Additionally, the project will install 1,000 linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90.

These new sewer lines will alleviate the pressure on an aging 30-inch concrete pipe that is corroded and in poor condition. This project will also eliminate lift station capacity issues and prevent raw sanitary sewer from backing into homes, front yards and the road.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for the Gautier Vancleave Sewer Improvements project in an amount not to exceed \$438,065.

The City Council may:

1. Approve the professional services agreement, as presented; or
2. Not approve the professional services agreement as presented.

ATTACHMENTS:

1. Professional Services Agreement

**STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT made as of _____, 2021, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to construct a new sanitary sewer system along Gautier Vancleave Road in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1-BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by an governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

1.2 Preliminary Design.

1.2.1 ENGINEER shall provide preliminary design for the project. Upon completion of preliminary design, ENGINEER shall meet with OWNER to review documents. Upon acceptance by OWNER, ENGINEER shall commence with Final Design Documents.

1.3. Final Design Phase.

After written authorization to proceed with the Final Design Phase, ENGINEER shall:

1.3.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Project Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the construction specifications Institute).

1.3.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities.

1.3.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications. Total project cost for purposes of determining engineering fees excludes mitigation, relocation or any other costs not directly involving the actual construction or building of the project.

1.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.3.5 Furnish copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.4 Bidding or Negotiating Phase.

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

1.4.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.4.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.4.3 Advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.4.4 Advise OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.5. Construction Phase.

During the Construction Phase:

1.5.1 General Administration of Construction Contract. ENGINEER shall consult with and advise OWNER and act as OWNER's representative. All of OWNER's instructions to Contractor(s) will be issued through ENGINEER as instructed by Owner.

1.5.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

1.5.2.1. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Project Documents and ENGINEER shall keep OWNER informed of the progress of the work.

1.5.2.2. The Resident Project Representative (and any assistants) will be ENGINEER's agent or employee and under ENGINEER's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit A "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

1.5.2.3. The purpose of Engineer's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Project Documents and that the integrity of the design concept as reflected in the Project Documents has been implemented and preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Project Documents.

1.5.3 Defective Work. During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Project Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Project Documents.

1.5.4 Interpretations and Clarifications. ENGINEER shall issue necessary interpretations and clarifications of the Project Documents and in connection therewith and prepare work directive changes and change orders as required.

1.5.5 Shop Drawings. ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings, samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Project Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.5.6 Substitutes. ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).

1.5.7 Inspections and Tests. ENGINEER shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Project Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Project Documents).

1.5.8 Disputes between OWNER and Contractor. Engineer shall act as initial interpreter of the requirements of the Project Documents and judge of the acceptability of the work thereunder and make recommendations on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Project Documents pertaining to the execution and progress of the work. To the extent allowable under Mississippi law, ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.5.9 Applications for Payment. Based on on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.5.9.1. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payment to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Project Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for

in the Project Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Project Documents).

1.5.9.2. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Project Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

1.5.10 Contractor(s)' Completion Documents. ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Project Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Project Documents); and shall transmit them to OWNER with written comments. Engineer shall provide record drawings to the Owner and provide written certification that the project was constructed according to the approved plans, specifications, and contract documents.

1.5.11 Inspections. ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.4.9.2.

1.5.12 Limitation of Responsibilities. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work: however, nothing contained in paragraphs 1.1 thru 1.4.12 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Project Documents.

1.5.13 Indemnification. ENGINEER shall defend, indemnify and hold harmless OWNER, its agents, servants, employees, successors and assigns from actions, causes, suits, costs, claims, damages, expenses and demands whatsoever in law or in equity, including but not limited to attorneys' fees, with respect to, or on account of, any injury, including bodily injury, disability or death, or damages to property, including loss of the use thereof, in any way attributable to or in connection with performance of Engineer under this Contract.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance.

If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed in paragraphs 2.1.1 through 2.1.6, inclusive. These services are not included as part of Basic Services; these will be paid for by OWNER, as indicated in Section 3.

2.1.1. Assistance in connection with bid protests, rebidding or renegotiating Project for construction, materials, equipment or services.

2.1.2. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.3. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.

2.1.4. Topographic Survey to assist with Design Phase.

2.1.5. Geotechnical Engineering.

SECTION 3 - PAYMENTS TO ENGINEER

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

3.1.1.1. Payment to Engineer for Basic Services. ENGINEER shall be paid the total amount outlined in Exhibit C:

3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

3.1.2.1. *General.* For Additional Services of ENGINEER's principals and employees engaged directly on the Project and rendered pursuant to paragraph 2.1. (except services as a consultant or witness under paragraph 2.1.3), at standard hourly rates for services rendered by principals and employees for Items 2.1.1 and 2.1.2 as shown in Exhibit B. Item numbers 2.1.4, 2.1.5 and 2.1.6 shall be paid monthly based on percentage complete of the Lump Sum Amount.

3.1.2.2. *Serving as a Witness.* For services rendered by ENGINEER's principals and employees as consultants or witnesses in any litigation, arbitration or other legal or administrative proceeding in accordance with paragraph 2.1.3. at the rate agreed to by both parties before the start of such additional service.

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements for Basic Services will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt undisputed payments in response to ENGINEER's statements in accordance with its claims docket and state law.

SECTION 4 - GENERAL CONSIDERATION

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNER'S sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of \$1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

- 5.1 This Agreement is subject to the following special provisions.
- 5.1.1 The Final Design and Construction Phases of this Contract between the the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.
- 5.2 The following Exhibits are attached to and made a part of this Agreement:
- 5.2.1 **Exhibit A** Duties, Responsibilities and Limitations of Authority of Resident Project Representative consisting of 3 pages.
- 5.2.2 **Exhibit B** Seymour Engineering Man-Hour Fee Schedule, consisting of 1 page.
- 5.2.3 **Exhibit C** Payments to Engineer, consisting of 2 pages.
- 5.3 This Agreement (consisting of pages 1 to 7, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

DATE:

**PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER**

ADDRESS FOR GIVING NOTICES:

**3330 HIGHWAY 90
GAUTIER, MS 39553**

ENGINEER:

DATE:

**MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING**

ADDRESS FOR GIVING NOTICES:

**925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532**

EXHIBIT A
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
(for use with No. 1910-1. 1984 Edition)

A LISTING OF THE DUTIES, RESPONSIBILITIES AND
LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on _____2020, between the City of Gautier (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to ENGINEER in observing performance of the work of Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants. ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Project Documents.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the Project Contract Documents, and are further limited and described as follows:

A. GENERAL

RPR is ENGINEER's agent at the site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and CONTRACTOR keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge of and under the direction of the ENGINEER.

B. DUTIES AND RESPONSIBILITIES OF RPR

1. Schedules: Review the progress schedules, schedule of Shop Drawing submittals and schedule of values prepared by CONTRACTOR and consult with ENGINEER concerning acceptability.
2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - a. Serve as ENGINEER's liaison with CONTRACTOR, working principally through CONTRACTOR's superintendent and assist in understanding the intent of the Project Documents; and assist ENGINEER in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's on-site operations.
 - b. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.
4. Shop Drawings and Samples:
 - a. Record date of receipt of Shop Drawings and samples.

- b. Receive samples which are furnished at the site by CONTRACTOR, and notify ENGINEER of availability of samples for examination.
 - c. Advise ENGINEER and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.
- 5. Review of Work, Rejection of Defective Work, Inspections and Tests:
 - a. Conduct on-site observations of the Work in progress to assist ENGINEER in determining if the Work is in general proceeding in accordance with the Project Documents.
 - b. Report to ENGINEER whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Project Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER or Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.
 - d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to ENGINEER.
- 6. Interpretation of Project Documents: Report to ENGINEER when clarifications and interpretations of the Project Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by ENGINEER.
- 7. Modifications: Consider and evaluate CONTRACTOR's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER. Transmit to CONTRACTOR decisions as issued by ENGINEER.
- 8. Records
 - a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Project Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Project Documents, progress reports, and other Project related documents.
 - b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.
 - c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
- 9. Reports
 - a. Furnish ENGINEER periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - b. Consult with ENGINEER in advance of scheduled major tests, inspections or start of important phases of the Work.
 - c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to ENGINEER Change Orders, Work Directive Changes, and Field Orders.
 - d. Report immediately to ENGINEER and OWNER upon the occurrence of any accident.
- 10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to ENGINEER, noting particularly the relationship

of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site, but not incorporated in the Work.

11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Project Documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the Work.
12. Completion
 - a. Before ENGINEER issues a Certificate of Substantial Completion, submit to CONTRACTOR a list of observed items requiring completion or correction.
 - b. Conduct final inspection in the company of ENGINEER, OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.
 - c. Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

C. LIMITATIONS OF AUTHORITY - Resident Project Representative:

1. Shall not authorize any deviation from the Project Documents or substitution of materials or equipment, unless authorized by ENGINEER.
2. Shall not exceed limitations of ENGINEER's authority as set forth in the Project Documents.
3. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advise or directions are specifically required by the Project Documents.
5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Shall not accept Shop Drawings or sample submittals from anyone other than Contractor.
7. Shall not authorize OWNER to occupy the Project in whole or in part.
8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

EXHIBIT B
STANDARD HOURLY RATES

PRINCIPAL ENGINEER (P.E.).....	\$200.00/HOUR
SENIOR STRUCTURAL/CIVIL ENGINEER (P.E.).....	\$175.00/HOUR
ENGINEER (P.E.).....	\$160.00/HOUR
PROJECT MANAGER.....	\$150.00/HOUR
ENGINEER (E.I.T.).....	\$140.00/HOUR
ENVIRONMENTAL SCIENTIST.....	\$125.00/HOUR
SENIOR ENGINEERING TECHNICIAN.....	\$105.00/HOUR
ENGINEERING TECHNICIAN.....	\$75.00/HOUR
DESIGN/CADD TECHNICIAN.....	\$95.00/HOUR
DRAFTSMAN (CADD).....	\$75.00/HOUR
ADMINISTRATIVE ASSISTANT/SPECIFICATIONS TECHNICIAN.....	\$60.00/HOUR
CLERICAL.....	\$50.00/HOUR
SURVEY TECHNICIAN (P.L.S.).....	\$120.00/HOUR
SURVEY ASSISTANT.....	\$75.00/HOUR
SURVEY CREW (TWO-MAN).....	\$140.00/HOUR
SURVEY CREW (THREE-MAN).....	\$150.00/HOUR
SURVEY CREW (GLOBAL POSITIONING SYSTEM).....	\$150.00/HOUR
HYDROGRAPHIC SURVEY CREW.....	\$175.00/HOUR
BOAT RENTAL AND OPERATOR (minimum 4 hours).....	\$135.00/HOUR

REIMBURSABLE:

TRAVEL, LODGING, SHIPPING AND REPRODUCTION COSTS SHALL BE REIMBURSABLE EXPENSES BILLED TO THE PROJECT.

NOTE: ALL TRAVEL COSTS SHALL NOT EXCEED THE ALLOWABLE REIMBURSEMENTS AS ADOPTED BY THE STATE OF MISSISSIPPI.

EXHIBIT C
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated _____ (for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _____, 2021 between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

1. ADDITIONAL SERVICES:

A. Topographic Survey

Conduct a topographic survey of the project area with elevation cross-sections, existing structures, and pertinent drainage data will be collected. Existing sanitary sewer and water distribution lines will be located. A Topographic Survey drawing will be provided depicting existing conditions.

COST: LUMP SUM \$27,400.00

B. Geotechnical Engineering

Soil borings of adequate depth shall be performed to assist in the design of the facility.

COST: LUMP SUM \$10,000.00

2. BASIC SERVICES:

A. Engineering Design / Bidding

1. Engineering Design

Construction drawings and specifications will be prepared for the Project, taking into consideration the fees and costs associated with the construction and the professional services and administration of the Project. The Project concept includes installing new sewer lines along Gautier Vancleave Road.

2. Bidding

Assist Owner in obtaining bids for the construction contract. Review submitted bids and recommend a contractor to perform the project. Consult with the Owner in the execution of Contract Documents.

COST: LUMP SUM \$224,665.00

B. Construction Administration / Resident Project Representative

1. Construction Administration

- a. Review the contractor's shop drawings and materials submittals for conformance with the construction documents.
- b. Serve as OWNER'S liaison with CONTRACTOR, work principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents.
- c. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to OWNER.
- d. Conduct final inspection in the company of OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.

2. Resident Project Representative

ENGINEER shall furnish a Resident Project Representative (RPR), in observing performance of the work of Contractor. (See Exhibit A)

COST: \$176,000.00

TOTAL COST: \$438,065.00

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

August 3, 2021
Appointment of Gautier Senior Steer Committee Members

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Appointment of Gautier Senior Steer Committee Members

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City Council is responsible for appointing Gautier Senior Steer Committee Members to serve during its term of office; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment of the following Gautier Senior Steer Committee Members is hereby approved.

Ward 1 –
Ward 2 –
Ward 3 –
Ward 4 –
Ward 5 –
At Large –
Mayor –

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting:

August 3, 2021

Title:

Consideration for an abatement at 2506 Ridgeway Drive, Gautier, MS (Michael Stringfield)

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration for an abatement at 2506 Ridgeway Drive, Gautier, MS. (Michael Stringfield) (PID #85106016.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, after proper notice, on or about August 3, 2021, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 2506 Ridgeway Drive, Gautier, MS 39553 (further described as PID #85106016.000, as recorded in Deed Book 1960, Page 78, record of official plats on file in the office of the Chancery Clerk of Jackson County, MS); and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is in such a state of uncleanness as to be a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the property located at 2506 Ridgeway Drive, Gautier, MS 39553, by cleaning and maintaining the overgrown property, removing the dilapidated, deteriorating, and unsafe accessory structures and securing the exterior of the principal structure as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty (is or is not) assessed to the property in the amount of \$_____ (up to \$1500.00 or 50% of the actual cost of cleaning the property).

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Joe Franklin, Code Enforcement Officer
Through: Scott Ankerson, Planning Director
Date: July 9, 2021
Subject: 2506 Ridgeway Drive Gautier, Mississippi 39553.

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to clean this private property and remove the dilapidated, deteriorating, and unsafe structure.

BACKGROUND:

A complaint came from a concerned citizen regarding multiple code violations of the care and maintenance of this property. The code violations were reviewed and substantiated by the City's Code Enforcement Department, and a code violation file was opened against the property on September 11, 2018

The house caught fire in a bedroom on September 10, 2018 and Code Enforcement was called to the location on September 11, 2018. After inspecting the damage to the house, Code Enforcement condemned the structure for safety issues on September 11, 2018. Michael Stringfield became the owner of the property on December 18, 2019. The house burned a second time on April 7, 2020. Michael Stringfield was notified of the safety violations from the debris left on the property from the fire. After several conversations with Mr. Stringfield about the conditions of the property, he applied for and was issued a permit to demolish the remains of the structure and remove the debris from the property on June 19, 2020. Mr. Stringfield began removing the debris, but the work stopped sometime in August of 2020. At that time, Code Enforcement attempted to contact Mr. Stringfield several times between August 2020 and November 2020 with no success. The permit expired December 16, 2020. Numerous Code complaints have been received for this property concerning the burned materials and debris on the property and the safety of the structure.

On July 9, 2021 Code Enforcement sent an abatement notice informing the owner of the City's intent to abate the property. Code Enforcement has posted a Public Notice on the property and gathered pictures of the property on July 12, 2021. The vacant property continues to show signs of disrepair and deterioration. Property owners in the vicinity remain concerned with the visible appearance of this property and the unsecured/unsafe structure. Citizens are concerned for the health, safety, and welfare of their neighborhood. The property and City Hall bulletin board have been posted with a copy of the public hearing notice two weeks prior to the scheduled hearing.

DISCUSSION:

The primary goal is to clean up and maintain the overgrown property and remove the unsafe, remains of the burned structure pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Abatement Public Notice Document Posted
4. Abatement Property Notification Letter
5. Pictures of Property and Posting

Jul 9, 2021 at 3:55:17 PM
3330 US-90
Gautier MS 39555
United States

Mayor
George C. Vaughan

Council
W. Arney Wilson, College
Wood J. Robinson, 4th
Wood J. Robinson, 5th
Wood J. Robinson, 6th
Wood J. Robinson, 7th

City of Gautier
Gautier, Mississippi



City Manager
Paula Young

City Clerk
Jenna L. Montgomery

3330 Highway 90
Gautier, MS 39555
Phone: (228) 497-4600
Fax: (228) 497-4600
Email: paula@cityofgaulier.ms.gov

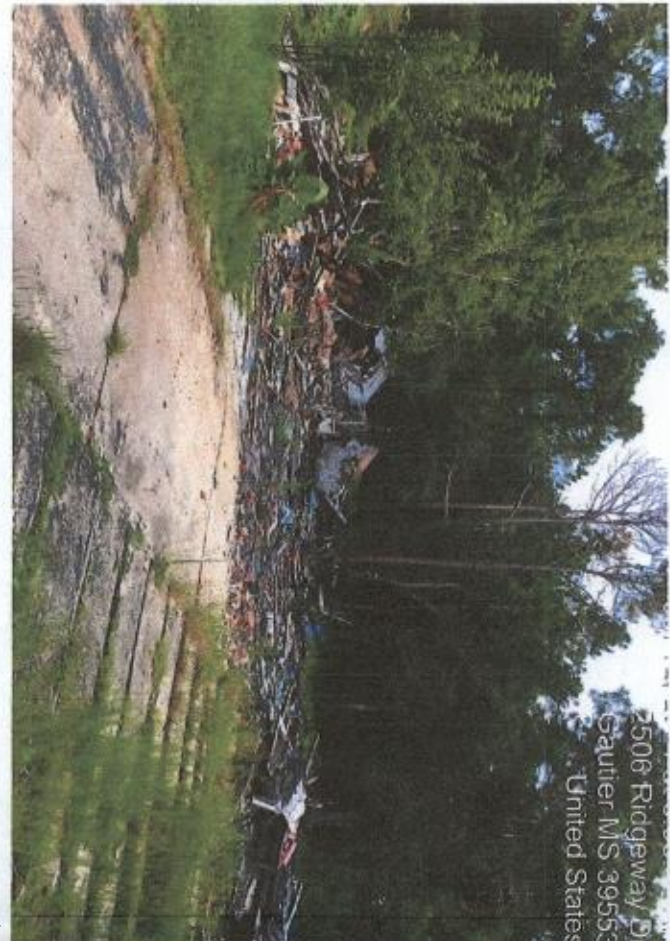
PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at 6:30 PM on **AUGUST 3, 2021**, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community.

2506 RIDGEWAY DRIVE

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

"Nature's Playground"



85106016.000 STRINGFIELD MICHAEL JR

PIDN: 85106016.000

GISP: 871.02-01-0311.00

Owner Information

Percent of Ownership: PERCENT_OF

Name: STRINGFIELD MICHAEL JR

Name 2:

Mailing Address: 3906 MCCALL ST
MOSS POINT MS
39562

Site Address: 2506 RIDGEWAY DR GAUTIER

Land Information

Section: 02 Acreage: .00

Township: 8S

Range: 7W

Street Name RIDGEWAY
DR

Value and Tax Information

Total Assessed Value: 10125

Total Appraised Value: 67500

Improvement Value: 63280

Land Value: 4220

Tax Amount: 1486

SQ FT: 2774 Year Built: 1972

Legal Description

Description: LOT 16 COLLEGE PARK WEST S/D

PB 12-37 DB 1960-78

(311 MAP871.02-01)

Deed Book / Page: 1960 / 78

*Mayor
Casey C. Vaughan*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*

City of Gautier Gautier, Mississippi



*City Manager
Paula Yancey*

*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

July 9, 2021

Joe Franklin
Code Enforcement Officer
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

Re: 2506 Ridgeway Drive
Notice of Public Hearing

To whom it may concern,

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 2506 Ridgeway Drive. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on August 3, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Joe Franklin
City of Gautier
Code Enforcement Officer

*Mayor
Casey C. Vaughan*

City of Gautier Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elkin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov*

PUBLIC NOTICE

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2506 RIDGEWAY DRIVE

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

CODE CASE DETAILED REPORT CODE-000436-2018
FOR CITY OF GAUTIER

Case Type: Code Project: Opened Date: 09/11/2018
Status: Active District: Closed Date: NOT CLOSED
Assigned To: CODE ENFORCEMENT Description: condemned after house fire

Parcel: 85106016.000	Main	Address: 2506 Ridgeway Dr Gautier, MS 39553	Main	Zone: R-1 (Residential - Single Family)
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CODE CASE DETAILED REPORT (CODE-000436-2018)

Note	Created By	Date and Time Created
1. The house had a fire in bed room and we were called out by fire department to check for life safety issues in house. We condemned the house 9/11/18 for the fire damage and life safety issues . The power company pulled the meter the night of the fire for safety reasons . We talked to Micheal Stringfield 228-249-8894 who said he has power of attorney for owner of house.	CODE ENFORCEMENT	9/11/2018 3:02 pm
2. The owner Fred David Padgett passed away 8/27/2018. On 12/18/2019 Michael Stringfield 3906 McCall St. Moss Point, Ms. 39562 became the new owner of the property. April 7,2020 the house burned down. The remains of the house are a safety hazard to the neighborhood. I will send a notice to Mr. Stringfield about the property's condition and the need for the house to be demolished and the property cleared of all debris.	CODE ENFORCEMENT	6/4/2020 9:22 am
3. Michael Stringfield phone numbers 228-249-8894 662-398-8855	CODE ENFORCEMENT	6/4/2020 9:36 am
4. I left a message for Mr. Stringfield to call me back about the property. I sent a notice to both addresses.	CODE ENFORCEMENT	6/4/2020 10:12 am
5. I spoke to Mr. Stringfield about the property. He received the notice about the property needing to be cleared. I gave him till 6/19/2020 to give my a date as to when the property will be demolished and cleared or the City would move forward with Abatement. 662-398-8855	CODE ENFORCEMENT	6/10/2020 10:44 am
6. I left a voice message for Mr. Stringfield to call me back about the property.	CODE ENFORCEMENT	6/19/2020 9:30 am
7. I spoke to Mr. Stringfield is supposed to come get a Demo Permit today for the property.	CODE ENFORCEMENT	6/19/2020 10:00 am
8. Mr. Stringfield received the Demo Permit and we explained everything to him about what is expected to be removed from the property.	CODE ENFORCEMENT	6/19/2020 10:27 am
9. I went by the property on 6/29/2020 and the dumpster had been removed from the driveway. I left a message for Mr. Stringfield 7/1/2020 about this to make sure he was going to continue the demo of the house. 662-398-8855	CODE ENFORCEMENT	7/1/2020 3:37 pm
10. The owner is continuing to clean up the debris from the burned house.	CODE ENFORCEMENT	7/17/2020 10:22 am
11. The owner is continuing to clean up the property.	CODE ENFORCEMENT	7/21/2020 11:10 am
12. The owner is continuing to clean up the property.	CODE ENFORCEMENT	8/10/2020 11:08 am
13. I left another message for the owner to call me about the clean up progress on the property.	CODE ENFORCEMENT	10/5/2020 9:08 am
14. I left a message for the owner to call me back.	CODE ENFORCEMENT	10/26/2020 8:18 am
15. I have left several messages for Mr. Stringfield to call me back. His Demo permit expires 12/16/2020. No work has been done on the property lately and he is not responding to my efforts to reach him. I will start the Abatement process once the permit has expired.	CODE ENFORCEMENT	11/10/2020 2:21 pm
16. i sent the Abatement Notice to the owner's mailing address and address of location. The Abatement Hearing is set for March 16, 2021. I posted the notice on the property and City Hall's Public Notice board. I took pictures of the property and the notices once they were posted.	CODE ENFORCEMENT	2/11/2021 1:58 pm
17. Council pulled the Abatement from the meeting on March16,2021. A notice will be sent to the owner and the process will start again in July 2021.	CODE ENFORCEMENT	7/1/2021 12:05 pm
18. I sent an Abatement Notice to the owner and the location about the August 3,2021 Abatement Hearing and posted the property and public notice board in City Hall on July 9,2021.	CODE ENFORCEMENT	7/27/2021 10:10 am

CODE CASE DETAILED REPORT (CODE-000436-2018)

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:
Title:

**August 3, 2021
Approval of the Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	M & E FEED & SEED	212835	08/03/2021	07/15/2021			85.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5511	05/18/2021			42.99
	001-100-514	DOG FOOD		5514	06/03/2021			42.99
001	SPARKLIGHT	212842	08/03/2021	07/19/2021			205.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2021: #107718371		07012021	07/08/2021			205.68
001	SPARKLIGHT	212843	08/03/2021	07/19/2021			71.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL CABLE BOX: #118476316		07012021	07/08/2021			71.37
001	AT&T	212847	08/03/2021	07/20/2021			36.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM		2284970262	07/14/2021			36.57
001	C SPIRE WIRELESS	212854	08/03/2021	07/20/2021			954.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	07/11/2021			542.16
	001-100-699	DATA CARDS (12)		0032680896	07/11/2021			411.96
001	DELTA COMPUTER SYSTEMS INC	212858	08/03/2021	07/20/2021			541.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	AUG 2021 ACCT SOFTWARE MAINT		DHLMN01877	08/01/2021			370.00
	001-092-698	AUG 2021 PRIV LIC SW MAINT		DHLMN01878	08/01/2021			150.00
	001-092-698	AUG 2021 VOTER REG SW MAINT		HRMN005457	08/01/2021			21.00
001	CAMERON GEORGE	212878	08/03/2021	07/22/2021			133.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	REIMB DRESS SHIRTS (3)		07072021	07/07/2021			133.22
001	RICHARD R JACKSON	212879	08/03/2021	07/22/2021			71.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	REIMB POLO SHIRTS (3)		07132021	07/13/2021			71.91
001	CAN'T MISS EMBROIDERY	212881	08/03/2021	07/22/2021			67.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-615	EMBROIDER LOGO/INFO (4)		26063	07/21/2021			40.00
	001-001-615	EMBROIDER LOGO/INFO (2)		26102	07/26/2021			27.00
001	AT&T	212883	08/03/2021	07/22/2021			3,409.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	07/14/2021			3,409.58
001	FUELMAN	212901	08/03/2021	07/26/2021			2,649.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60396158	07/12/2021			46.30
	001-100-525	UNL FUEL		NP60396158	07/12/2021			2,122.36
	001-161-525	DSL FUEL		NP60396158	07/12/2021			264.55

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	212901	08/03/2021	07/26/2021			2,649.95	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-525	UNL FUEL		NP60396158	07/12/2021			160.80
	001-205-525	DSL FUEL		NP60396158	07/12/2021			55.94
001	PTS SOLUTIONS INC	212903	08/03/2021	07/26/2021			28,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANNUAL SW MAINT 9/21-9/22		2021048-M	07/22/2021			28,500.00
001	COMM-TECH SOLUTIONS INC	212904	08/03/2021	07/26/2021			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-639	REPROGRAM-NAME CHGS: C HALL		16837	07/13/2021			75.00
001	GORDON T GOLLOTT	212905	08/03/2021	07/26/2021			176.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	REIMB POLO SHIRTS (6)		26011	07/21/2021			128.34
	001-001-559	REIMB DRESS SHIRT (2)		26011	07/21/2021			48.13
001	FUELMAN	212908	08/03/2021	07/26/2021			3,356.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60424846	07/19/2021			114.62
	001-100-525	UNL & DSL FUEL		NP60424846	07/19/2021			2,401.57
	001-161-525	UNL & DSL FUEL		NP60424846	07/19/2021			494.81
	001-170-525	UNL & DSL FUEL		NP60424846	07/19/2021			309.60
	001-205-525	UNL FUEL		NP60424846	07/19/2021			35.49
001	SPARKLIGHT	212911	08/03/2021	07/26/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2021: SFD #122025091		07162021	07/23/2021			83.32
001	FUELMAN	212912	08/03/2021	07/26/2021			4,041.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60445556	07/26/2021			214.07
	001-100-525	UNL & DSL FUEL		NP60445556	07/26/2021			2,694.41
	001-161-525	UNL & DSL FUEL		NP60445556	07/26/2021			649.87
	001-170-525	UNL & DSL FUEL		NP60445556	07/26/2021			421.88
	001-205-525	UNL FUEL		NP60445556	07/26/2021			61.24
001	SPARKLIGHT	212913	08/03/2021	07/26/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2021: CFD #122024086		07062021	07/23/2021			83.32
001	SPARKLIGHT	212915	08/03/2021	07/26/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2021: NFD #122024383		07162021	07/23/2021			83.32
001	RJ YOUNG COMPANY LLC	212920	08/03/2021	07/26/2021			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV4325028	07/15/2021			470.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DANIEL SELOVER, CUSTODIAN	212936	08/03/2021	07/27/2021			616.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	HALLOWEEN DECO	10262020	10/26/2020			16.69	
	001-100-559	HALLOWEEN DECO	10262020	10/26/2020			7.49	
	001-100-559	HALLOWEEN DECO	10262020	10/26/2020			2.94	
	001-100-559	PLAQUE HINES	11172020	11/17/2020			60.00	
	001-100-559	CAR TAG	12112020	12/11/2020			16.00	
	001-100-559	OFFICE KEYS (6)	12152020	12/15/2020			27.00	
	001-100-559	DISPLAY CABLE	01052021	01/05/2021			13.00	
	001-100-559	COURT DIRECTIONAL SIGN	01082021	01/08/2021			24.00	
	001-100-559	FENCE BOARD	01082021	01/08/2021			2.12	
	001-100-635	KITCHEN PVC PIPE	01152021	01/15/2021			5.33	
	001-100-635	ICE MAKER PARTS	01152021	01/15/2021			42.32	
	001-100-559	COURT DIRECTIONAL SIGN	01262021	01/26/2021			25.00	
	001-100-525	KILLINGSWORTH GAS	01282021	01/28/2021			41.00	
	001-100-559	HDMI CABLE & ADAPTER	03042021	03/04/2021			28.85	
	001-100-559	COAX CABLE	03042021	03/04/2021			28.85	
	001-100-559	CAR TAG	03112021	03/11/2021			13.30	
	001-100-559	OFFICER OF THE YR PLATE	04082021	04/08/2021			5.00	
	001-100-559	POWER ADAPTER (2)	04222021	04/22/2021			40.66	
	001-100-559	BRASS KEYS (4)	05252021	05/25/2021			12.75	
	001-100-559	CAR TAGS (2)	06082021	06/08/2021			121.85	
	001-100-559	ROYAL BAGS (2)	06082021	06/08/2021			1.07	
	001-100-559	DISPLAY PORT CABLE	06242021	06/24/2021			32.09	
	001-100-559	APOSTC ACADEMY PHOTO CLASS	07122021	07/12/2021			20.00	
	001-100-559	BATTERIES	07232021	07/23/2021			28.88	
001	GLOBALSTAR	212961	08/03/2021	07/28/2021			90.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	0018129673	07/16/2021			90.39	
001	BLACKWATER CONSULTING LLC	212962	08/03/2021	07/28/2021			7,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-688	SERVICES: 7/16-8/15/21	1006	07/25/2021			7,500.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	212966	08/03/2021	07/28/2021			2,461.18	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION 66298004	07182021	07/26/2021			1,756.11	
	001-201-629	SIGNAL LIGHT 89113001	07182021	07/26/2021			52.78	
	001-170-631	CITY PARK RESTRMS 89912001	07182021	07/26/2021			262.95	
	001-201-633	STREET LIGHTS 90345002	07182021	07/26/2021			113.24	
	001-092-631	RECORDS BLDG 90790001	07182021	07/26/2021			193.39	
	001-170-631	FRAZIER RESTRMS 98546001	07182021	07/26/2021			82.71	
001	SINGING RIVER ELECTRIC COOPERATIVE	212967	08/03/2021	07/28/2021			821.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	BROWN RD 95237002	07152021	07/22/2021			417.24	
	001-161-631	MARTIN BLUFF FD 58380001	07172021	07/23/2021			215.25	
	001-201-629	SIGNAL LIGHTS 17546	07172021	07/23/2021			33.11	
	001-092-631	CITY LIMIT SIGN 17546	07172021	07/23/2021			27.37	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	212967	08/03/2021	07/28/2021			821.83	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	MBLUFF SUB STN 58521002		07172021	07/23/2021			128.86
001	SEYMOUR ENGINEERING PLLC	212968	08/03/2021	07/28/2021			412.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-603	SIDEWALK EXT: EAST SIDE G-V		8181	07/27/2021			412.50
001	SINGING RIVER ELECTRIC COOPERATIVE	212969	08/03/2021	07/28/2021			203.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		07182021	07/26/2021			125.44
	001-170-631	ROUNDAABOUT 102311002		07182021	07/26/2021			25.00
	001-170-631	FITNESS TRAIL 109268001		07182021	07/26/2021			27.57
	001-170-631	SRM VENUE 104312006		07182021	07/26/2021			25.00
001	SINGING RIVER ELECTRIC COOPERATIVE	212970	08/03/2021	07/28/2021			652.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		07182021	07/26/2021			49.72
	001-201-633	DOLPHIN ST 94988002		07182021	07/26/2021			43.48
	001-201-633	DOLPHIN ST 94989002		07182021	07/26/2021			45.65
	001-201-633	DOLPHIN ST 94990002		07182021	07/26/2021			397.79
	001-201-633	WM PAYNE 100244001		07182021	07/26/2021			45.06
	001-201-633	WM PAYNE 100245001		07182021	07/26/2021			70.36
001	SINGING RIVER ELECTRIC COOPERATIVE	212972	08/03/2021	07/28/2021			8,820.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		07182021	07/26/2021			6,016.35
	001-201-629	SIGNAL LIGHTS 10054		07182021	07/26/2021			489.61
	001-092-631	CITY HALL 10054		07182021	07/26/2021			960.43
	001-170-631	FRAZIER PARK 10054		07182021	07/26/2021			53.25
	001-170-631	SENIOR BLDG 10054		07182021	07/26/2021			348.23
	001-161-631	CENTRAL FD 10054		07182021	07/26/2021			447.36
	001-170-631	CITY PARK 10054		07182021	07/26/2021			151.57
	001-092-631	PUBLIC WORKS 10054		07182021	07/26/2021			326.92
	001-092-631	HWY 90 SIGN 10054		07182021	07/26/2021			26.98
001	RJ YOUNG COMPANY LLC	212977	08/03/2021	07/28/2021			219.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV4328174	07/19/2021			169.58
	001-100-699	MPC2504EX USAGE:COLOR		INV4328174	07/19/2021			49.57
001	ALABAMA MEDIA GROUP	212980	08/03/2021	07/28/2021			64.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	AD:ADOPTED ORDINANCE #259-2021		0010028140	07/04/2021	210889		12.24
	001-090-615	PUBLIC NOTICE: GPC #21-38-CU		0010036490	07/18/2021	210923		17.76
	001-090-615	PUBLIC NOTICE: GPC #21-39-VAR		0010036495	07/18/2021	210923		17.04
	001-090-615	PUBLIC NOTICE: GPC #21-40-VAR		0010036505	07/18/2021	210923		17.52
001	CAN'T MISS EMBROIDERY	212981	08/03/2021	07/28/2021			90.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-535	EMBROIDER LOGO (18)		25966	07/08/2021	210904		90.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TEAM ONE COMMUNICATIONS INC	212982	08/03/2021	07/28/2021			95.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	TROUBLESHOOT CONSOLE SETTINGS		9080164361	07/22/2021	210890		95.00
001	ACTION PRINTING CENTER INC	212984	08/03/2021	07/28/2021			709.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-620	BUSINESS CARDS (500): HUNTER		101587	07/15/2021	210855		52.50
	001-100-620	BUSINESS CARDS (500): WALKER		101587	07/15/2021	210855		52.50
	001-100-620	BUSINESS CARDS (500): MCGHEE		101587	07/15/2021	210855		52.50
	001-100-620	BUSINESS CARDS (500): SEYMOUR		101587	07/15/2021	210855		52.50
	001-100-620	CASE CARDS (4000)		101588	07/15/2021	210855		90.00
	001-001-559	BUSINESS CARDS (250): VAUGHAN		1014221	07/19/2021	210836		58.50
	001-001-559	BUSINESS CARDS (250): COLLEDGE		1014221	07/19/2021	210836		58.50
	001-001-559	BUSINESS CARDS (250): GEORGE		1014221	07/19/2021	210836		58.50
	001-001-559	BUSINESS CARDS (250): JACKSON		1014221	07/19/2021	210836		58.50
	001-001-559	BUSINESS CARDS (250): GOLLOTT		1014221	07/19/2021	210836		58.50
	001-001-559	BUSINESS CARDS (250): ANDERSON		1014221	07/19/2021	210836		58.50
	001-001-559	BUSINESS CARDS (250): ELBIN		1014221	07/19/2021	210836		58.50
001	MID SOUTH UNIFORM & SUPPLY INC	212985	08/03/2021	07/28/2021			323.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	NAVY SS UNIFORM SHIRT (3)		619035	07/12/2021	210868		148.08
	001-100-535	NAVY PANTS W/GOLD STRIPES (3)		619035	07/12/2021	210868		145.29
	001-100-535	SEW ON PATCHES (3)		619035	07/12/2021	210868		3.00
	001-100-535	NAVY 1" BRAID (3)		619035	07/12/2021	210868		12.75
	001-100-535	BRAID OLD GOLD 1-1/4" (3)		619035	07/12/2021	210868		14.25
001	MURRAY'S NURSERY	212986	08/03/2021	07/28/2021			6,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-520	VINTAGE JADE PLANTS (360)		4267	07/12/2021	210911		4,500.00
	001-170-520	VINTAGE JADE PLANTS (160)		8071	07/26/2021	210947		2,000.00
001	GOODYEAR AUTO CENTER	212989	08/03/2021	07/28/2021			1,260.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	P225/60R18 (4): U #12411		227749	07/23/2021	210938		600.00
	001-100-638	275/65R18 (4): U #13408		227846	07/27/2021	210938		660.88
001	PRO-LOCK LOCKSMITH SERVICE	212990	08/03/2021	07/28/2021			69.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	DUPLICATE KEY: U #19414		072021	07/20/2021	210891		69.95
001	STAPLES BUSINESS ADVANTAGE DEPT	ATL 212991	08/03/2021	07/28/2021			1,637.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-703	UTILITY TABLE WALNUT		3481616293	07/09/2021	210909		192.99
	001-040-559	STANDARD CD CASES 24PK		3481616293	07/09/2021	210909		9.49
	001-040-500	REFILL ERASERS WHITE 3PK (2)		3481616293	07/09/2021	210909		3.08
	001-040-500	HP 951XL YELLOW HY CARTRIDGE		3481616293	07/09/2021	210909		26.59
	001-040-500	HP 951XL MAGENTA HY CARTRIDGE		3481616293	07/09/2021	210909		26.59
	001-040-500	HP 951XL CYAN HY CARTRIDGE		3481616293	07/09/2021	210909		53.18
	001-040-500	UNIVERSAL RIBBON BLACK/RED (3)		3481616293	07/09/2021	210909		5.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	212991	08/03/2021	07/28/2021			1,637.75	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	CASH REGISTER/POS ROLLS 100PK	3481616293	07/09/2021	210909		56.56	
	001-040-500	PENTEL TWIST-ERASE III 2PK	3481616293	07/09/2021	210909		5.31	
	001-040-500	BROTHER DR-221 DRUM UNIT 4PK	3481616293	07/09/2021	210909		145.49	
	001-040-500	CATALOG ENVELOPES 100/BX	3481616293	07/09/2021	210909		102.52	
	001-040-500	NOTEPAD WIDE RULED	3481616293	07/09/2021	210909		5.02	
	001-040-500	DAB'N SEAL 4PK (2)	3481616294	07/09/2021	210909		11.94	
	001-040-500	EXPO DRY ERASE MARKERS 5PK	3481616294	07/09/2021	210909		13.31	
	001-100-500	LEXMARK 521 BLK YIELD TONER(2)	3481479965	07/07/2021	210892		291.18	
	001-100-500	LEXMARK 701 STDRD YIELD CYAN	3481479965	07/07/2021	210892		58.99	
	001-100-500	BLACK HY TONER CARTRIDGE (2)	3481479965	07/07/2021	210892		254.98	
	001-100-500	LEXMARK BLK STANDARD TONER (2)	3481479965	07/07/2021	210892		83.92	
	001-100-500	LEXMARK 701 YEL STANDARD TONER	3481479965	07/07/2021	210892		58.99	
	001-100-500	CARBONLESS RECEIPT BOOK (3)	3481479965	07/07/2021	210892		23.97	
	001-100-500	CS 8.5X11 COPY PAPER (5)	3481479965	07/07/2021	210892		207.95	
001	CUPIT SIGNS INC	212993	08/03/2021	07/28/2021			669.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-615	FARMERS MARKET TODAY 18X24 (6)	33294A	06/08/2021	210798		107.94	
	001-170-615	FARMERS MARKET THURS 3X5 (2)	33294A	06/08/2021	210798		180.00	
	001-170-615	PARKING SIGN 18X24 (4)	33294A	06/08/2021	210798		71.96	
	001-170-702	NO PARKING SIGN 18X24 (5)	33294A	06/08/2021	210798		69.95	
	001-170-702	NO DUMPING REFLECTIVE SIGN (2)	33294A	06/08/2021	210798		93.98	
	001-170-615	CAMERAS IN USE REFLECTIVE (2)	33294A	06/08/2021	210798		93.98	
	001-170-615	CHANGE FOOTBALL DECALS BANNER	33412A	07/15/2021	210915		52.00	
001	SUNSOUTH LLC	212998	08/03/2021	07/28/2021			58.62	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	CABLE: GATOR	4000913	07/14/2021	210907		58.62	
001	INDUSTRIAL PLASTIC VALVES COMPANY	212999	08/03/2021	07/28/2021			638.27	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-634	SOLENOID BUNA-N RUBR SEAL (20)	21-24332	05/17/2021	210742		396.00	
	001-170-634	BUNA-N RUBR SEAT SEAL (2)	21-24332	05/17/2021	210742		134.62	
	001-170-634	SHIPPING	21-24332	05/17/2021	210742		107.65	
001	INSITE SOLUTIONS LLC	213000	08/03/2021	07/28/2021			1,598.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	TRAFFIC RUMBLE STRIPS 4X96 (2)	0152263-IN	07/21/2021	210926		1,533.06	
	001-201-576	SHIPPING	0152263-IN	07/21/2021	210926		65.07	
001	R TEE HUT LLC	213001	08/03/2021	07/28/2021			12.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	TEA TOWELS (3)	001214	07/20/2021	210869		12.00	
001	JERRY LEE'S	213002	08/03/2021	07/28/2021			360.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	2 PALLETS OF WATER RECREATION	07202021	07/21/2021	210834		360.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUDIOWAVE INC	213004	08/03/2021	07/28/2021			3,455.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-638	PRISONER TRANSPORT WINDOW BARS	A53882	07/26/2021	210908		250.00	
	001-100-638	INSTL: LABOR	A53882	07/26/2021	210908		35.00	
	001-100-638	SHIPPING AND HANDLING	A53882	07/26/2021	210908		65.00	
	001-100-699	INSTL LAPTOP MNTS UNITS (27)	A52729	07/26/2021	210330		2,700.00	
	001-100-699	SHOP SUPPLIES	A52729	07/26/2021	210330		405.00	
FUND TOTAL	1 Claims	to	Checks	46 Total	84,436.10 Manual	Held	Total	84,436.10

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	KUSTOM SIGNALS INC	212988	08/03/2021	07/28/2021			2,013.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	RAPTOR RP DUAL KA BAND ANTENNA		586071	07/20/2021	210903		1,975.00
	156-100-799	SHIPPING		586071	07/20/2021	210903		38.00
FUND TOTAL 156 Claims	to	Checks	1 Total	2,013.00	Manual	Held	Total	2,013.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	SUNBELT FIRE INC	212987	08/03/2021	07/28/2021			23,190.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	160-161-702	GLOBE TURNOUT GEAR COAT (10)	327934	07/22/2021	210311		12,850.00	
	160-161-702	GLOBE GPS TURNOUT PANTS (10)	327934	07/22/2021	210311		10,340.00	
FUND TOTAL 160 Claims	to	Checks	1 Total	23,190.00 Manual		Held	Total	23,190.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	212876	08/03/2021	07/22/2021			3,360.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUL 2021	07/22/2021			3,360.43
FUND TOTAL 172 Claims	to	Checks	1 Total	3,360.43	Manual	Held	Total	3,360.43

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	212845	08/03/2021	07/19/2021			655.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE JUL 2021	3778	07/15/2021			36.50	
	176-170-699	SHOPPING CART FEE JUL 2021	3778	07/15/2021			268.50	
	176-170-699	WEB SITE MAINT:6/15-7/14/2021	3778	07/15/2021			350.00	
176	AT&T	212846	08/03/2021	07/19/2021			225.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	07/14/2021			225.58	
176	FUELMAN	212909	08/03/2021	07/26/2021			40.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP60424846	07/19/2021			40.70	
176	SPARKLIGHT	212923	08/03/2021	07/26/2021			244.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	AUG 2021 SSP: INET #132698937	07132021	07/20/2021			244.80	
176	REYNOLDS WHOLESALE CO	212983	08/03/2021	07/28/2021			150.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	BANANA LAFFY TAFFY JAR	69685	07/27/2021	210950		10.75	
	176-170-541	PEANUT BUTTER BAR 48/BX (3)	69685	07/27/2021	210950		19.50	
	176-170-541	ASSORTED SKITTLES 30/BX (2)	69685	07/27/2021	210950		48.00	
	176-170-541	ASSORTED MARS CANDY 30/BX (3)	69685	07/27/2021	210950		72.00	
176	SHIELDS SEPTIC TANKS INC	212997	08/03/2021	07/28/2021			285.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-586	SUMP PUMP CLEAN OUT	23917	07/21/2021	210934		285.00	
FUND TOTAL 176 Claims	to	Checks	6 Total	1,601.33 Manual		Held	Total	1,601.33

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC	212963	08/03/2021	07/28/2021			14,650.00	
	Account Number 304-510-763	Description		Invoice #	Date	P.O.	Amount	
		TO #5: CONS ADM/RES PROJ REP		8183	07/27/2021			14,650.00
304	JE TALLEY CONSTRUCTION INC	213006	08/03/2021	07/29/2021			93,814.20	
	Account Number 304-510-778	Description		Invoice #	Date	P.O.	Amount	
		PH 1 SITEWORK		4	07/28/2021			93,814.20
FUND TOTAL 304 Claims	to	Checks	2 Total	108,464.20	Manual	Held	Total	108,464.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	THE PEOPLES BANK	212791	08/03/2021	07/13/2021			72,364.16	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	305-680-809	SEP 2021 INT: MPI GO BOND 3310 MSDVBK2019	06/23/2021				72,364.16	
FUND TOTAL 305 Claims	to	Checks	1 Total	72,364.16	Manual	Held	Total	72,364.16

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
307	STARKS CONTRACTING COMPANY INC	212906	08/03/2021	07/26/2021			224,359.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	307-300-779	CONSTRUCTION 29%		3	07/22/2021			224,359.75
307	HEFLIN ENGINEERING INC	212907	08/03/2021	07/26/2021			12,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	307-300-763	CONST PH SERVS 45%		0098	07/22/2021			12,000.00
FUND TOTAL 307 Claims	to	Checks	2 Total	236,359.75	Manual		Held	Total 236,359.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
360	DNA UNDERGROUND LLC	212914	08/03/2021	07/26/2021			136,319.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	360-726-768	CONSTRUCTION 30.3%		2	07/23/2021			136,319.30
360	SEYMOUR ENGINEERING PLLC	212964	08/03/2021	07/28/2021			34,363.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	360-726-787	CONSTRUCTION ADMIN 20%		8182	07/27/2021			5,763.00
	360-726-787	RESIDENT PROJ REP 20%		8182	07/27/2021			28,600.00
FUND TOTAL 360 Claims	to	Checks	2 Total	170,682.30	Manual		Held	Total 170,682.30

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	212844	08/03/2021	07/19/2021			64.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	07/06/2021			64.96
400	AT&T	212855	08/03/2021	07/20/2021			136.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	07/14/2021			136.76
400	COG DEPOSITORY ACCOUNT	212863	08/03/2021	07/16/2021			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		07092021	07/09/2021			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		07092021	07/09/2021			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		07092021	07/09/2021			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		07092021	07/09/2021			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		07092021	07/09/2021			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		07092021	07/09/2021			9,665.99
400	2018-2019 BOND DEBT SERVICE FUND	212864	08/03/2021	07/20/2021			25,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2021: 2018 BOND DS		08012021	08/01/2021			25,000.00
400	2018-2019 BOND DEBT SERVICE FUND	212865	08/03/2021	07/20/2021			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2021: 2019 BOND DS		08012021	08/01/2021			32,000.00
400	MISSION COMMUNICATIONS LLC	212866	08/03/2021	07/20/2021			1,737.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: CORMORANT PS		1053479	07/13/2021			347.40
	400-651-698	RENEWAL: WESTGATE #1 PS		1053479	07/13/2021			347.40
	400-651-698	RENEWAL: ROLLING MEADOWS PS		1053479	07/13/2021			347.40
	400-651-698	RENEWAL: SOUTHHAVEN PS		1053479	07/13/2021			347.40
	400-651-698	RENEWAL: PERKINGSTON PS		1053479	07/13/2021			347.40
400	BEST CHOICE BACKFLOW SERVICES	212880	08/03/2021	07/22/2021			2,568.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	REPAIR BACKFLOW PREV: SR MALL		6705	07/20/2021			2,568.18
400	FUELMAN	212902	08/03/2021	07/26/2021			202.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60396158	07/12/2021			202.76
400	FUELMAN	212910	08/03/2021	07/26/2021			157.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60424846	07/19/2021			157.99
400	FUELMAN	212916	08/03/2021	07/26/2021			233.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60445556	07/26/2021			233.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	212917	08/03/2021	07/26/2021			137,775.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	JUN 2021 GARBAGE PMTS		06302021	06/30/2021			137,775.44
400	SINGING RIVER ELECTRIC COOPERATIVE	212918	08/03/2021	07/26/2021			25.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TANK 109812001		07152021	07/22/2021			25.89
400	SINGING RIVER ELECTRIC COOPERATIVE	212919	08/03/2021	07/26/2021			2,728.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		07152021	07/22/2021			1,212.54
	400-651-631	LIFT STATIONS 28779		07152021	07/22/2021			110.24
	400-651-631	SCHOONER WELL 20688		07122021	07/20/2021			907.77
	400-651-631	LIFT STATIONS 20688		07122021	07/20/2021			498.18
400	RJ YOUNG COMPANY LLC	212921	08/03/2021	07/26/2021			202.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV4325029	07/15/2021			166.49
	400-650-698	IMC4500 USAGE:B/W		INV4325029	07/15/2021			5.19
	400-650-698	IMC4500 USAGE:COLOR		INV4325029	07/15/2021			30.94
400	SPARKLIGHT	212924	08/03/2021	07/26/2021			77.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	AUG 2021: #107663106		07162021	07/23/2021			77.13
400	SEYMOUR ENGINEERING PLLC	212965	08/03/2021	07/28/2021			5,101.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	HICKORY HILL DRAINAGE PROJECT		8181	07/27/2021			1,742.50
	400-650-603	SEWER SURCHARGING/FLOW METERS		8181	07/27/2021			868.75
	400-650-603	DRAINAGE: JOHNSTON/SANTA CRUZ		8181	07/27/2021			1,002.50
	400-650-603	GENERAL DRAINAGE ISSUES		8181	07/27/2021			525.00
	400-650-603	TS CLAUDETTE FLOODING INV		8181	07/27/2021			962.50
400	COG DEPOSITORY ACCOUNT	212971	08/03/2021	07/28/2021			234,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-985	BUDGETED TRX: FUND 001		08012021	08/01/2021			234,000.00
400	SINGING RIVER ELECTRIC COOPERATIVE	212974	08/03/2021	07/28/2021			9,348.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		07182021	07/26/2021			302.61
	400-651-631	LIFT STATIONS 17882		07182021	07/26/2021			2,889.92
	400-651-631	WATER WELLS 17882		07182021	07/26/2021			4,123.78
	400-651-631	CITY HALL SOUTH 17882		07182021	07/26/2021			2,032.60
400	SINGING RIVER ELECTRIC COOPERATIVE	212976	08/03/2021	07/28/2021			5,457.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 89627001		07172021	07/23/2021			78.59
	400-651-631	LIFT STATIONS 89702001		07172021	07/23/2021			26.39
	400-651-631	LIFT STATIONS 17881		07172021	07/23/2021			2,776.03
	400-651-631	WATER WELLS 17881		07172021	07/23/2021			2,576.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	212992	08/03/2021	07/28/2021			196.29	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	LEXMARK 51 TONER CARTRIDGE	3481546235	07/08/2021	210901		82.68	
	400-650-500	HP 952 3PK C/M/Y	3481546235	07/08/2021	210901		53.24	
	400-650-500	3PK SORTKWIK (2)	3481546235	07/08/2021	210901		8.38	
	400-650-500	4X3 CORK BOARD	3481546236	07/08/2021	210901		51.99	
400	THE SPECTRUM GROUP INC	212994	08/03/2021	07/28/2021			1,274.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-582	ATI CONSTANT HEAD FC ASSY (3)	10309	07/27/2021	210768		1,125.00	
	400-651-582	ATI CONV PH REFERENCE SOLN (5)	10309	07/27/2021	210768		125.00	
	400-651-582	FREIGHT	10309	07/27/2021	210768		24.42	
400	MARK CARTER	212995	08/03/2021	07/28/2021			2,706.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-683	REPAIR DRIVEWAY:8341 PINE CONE	MC008514	07/23/2021	210933		2,706.00	
400	MUSCO-GULFPORT 1227	212996	08/03/2021	07/28/2021			2,850.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-709	5/8X3/4 BRZ MTR SSR 5' (15)	0711587	07/20/2021	210917		2,850.00	
400	LYMAN WELL COMPANY	213003	08/03/2021	07/28/2021			600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	PULL MOTOR: MALL WELL	21-230	07/19/2021	210927		600.00	
400	J H WRIGHT & ASSOCIATES INC	213005	08/03/2021	07/28/2021			800.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	M472S TRANSDUCER: MALL WELL	434910	07/13/2021	210913		200.00	
	400-651-581	M472S TRANSDUCER: SPARES (2)	434910	07/13/2021	210913		400.00	
	400-651-584	MARS 64 RELAY: ENARC LS-38	435045	07/19/2021	210928		25.00	
	400-651-584	MARS 64 RELAYS (6): SPARES	435045	07/19/2021	210928		150.00	
	400-651-584	FREIGHT	435045	07/19/2021	210928		25.00	
FUND TOTAL 400 Claims to		Checks	25 Total	508,672.84	Manual	Held	Total	508,672.84

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	46 Total	84,436.10 Manual	Held	Total	84,436.10
FUND 156 Claims	to	Checks	1 Total	2,013.00 Manual	Held	Total	2,013.00
FUND 160 Claims	to	Checks	1 Total	23,190.00 Manual	Held	Total	23,190.00
FUND 172 Claims	to	Checks	1 Total	3,360.43 Manual	Held	Total	3,360.43
FUND 176 Claims	to	Checks	6 Total	1,601.33 Manual	Held	Total	1,601.33
FUND 304 Claims	to	Checks	2 Total	108,464.20 Manual	Held	Total	108,464.20
FUND 305 Claims	to	Checks	1 Total	72,364.16 Manual	Held	Total	72,364.16
FUND 307 Claims	to	Checks	2 Total	236,359.75 Manual	Held	Total	236,359.75
FUND 360 Claims	to	Checks	2 Total	170,682.30 Manual	Held	Total	170,682.30
FUND 400 Claims	to	Checks	25 Total	508,672.84 Manual	Held	Total	508,672.84
Total for all Funds		Checks	87 Total	1,211,144.11 Manual	Held	Total	1,211,144.11

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: August 3, 2021
Title: Approval of Minutes from Recessed Council Meeting held July 20, 2021

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from Recessed Council Meeting held July 20, 2021.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held July 20, 2021 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

Tuesday
July 20, 2021
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held July 20, 2021 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, Rusty Anderson, and Dante Elbin. Also present were Paula Yancey, City Manager; Teresa Montgomery, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
July 20, 2021 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Gautier Market Day will include Tasty Thursday and Farmer's Market on July 22nd from 11:00am until 6:00pm at the Singing River Mall Property.**
 - 2. Outdoor Movie Night (Featuring Norm of the North Family Vacation) will be July 23, 2021 starting at 8:00pm at the Singing River Mall Property.**
 - 3. Gautier Youth Football Camp will be held July 28th from 8:30am until 11:00am at the Gautier High School Football Field.**
 - 4. National Night Out Against Crime will be August 3rd from 4:30pm until 6:30pm at Pascagoula Beach Park.**
- IV. Presentation Agenda**
- V. Business Agenda**
 - 1. Appointment of Gautier Planning Commission Member, Ward 5.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Appointment of Gautier Senior Steer Committee Members

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consideration of a request for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District located at 2100 Tulane Drive, Gautier, MS (GPC #21-33-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consideration of a request for a Special Exception for a commercial warehouse, mini-warehouses and boat storage in a C-2 Community Commercial Zoning District located at 5312 Gautier Vancleave Road, Gautier, MS (GPC Case No. 21-34-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. Consideration of a request for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District located at 2201 Parkview Drive, Gautier, MS (GPC #21-35-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

6. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

- 1. Approval of Minutes from Regular Council Meeting held July 6, 2021.**
- 2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**
- 3. Approval for an addendum to Delta Computer Systems, Inc. Computer Software Support Agreement for fiscal year 2021-2022**
- 4. Resolution to remove broken shredder from the City of Gautier's Inventory and to declare the same surplus.**
- 5. Letter of Support for Jackson County's Emergency Road and Bridge Repair Program Application for Graveline Road/Lamotte Bayou Bridge**
- 6. Resolution to remove 2006 Ford Fusion from the City of Gautier's inventory and insurance and to declare the same surplus**

7. **Authorization to approve a planned maintenance agreement with The Verdin Company**
8. **Authorization to execute any and all documents necessary to obtain Senate Bill 2971, 2021 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with construction of an amphitheater and a songwriters museum.**
9. **Approval to transfer 29 Safety Vision Body Cameras and 1 Docking Station to the Singing River Police Department in exchange for \$10.00.**
10. **Approval to extend the contract to purchase real property from Singing River, LLC for an additional period, through August 8, 2021.**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until August 3, 2021 at 6:30 pm

www.gautier-ms.gov

Meeting was called to order by Mayor Vaughan at 6:30pm.

Councilman George made the motion to approve the agenda order, as amended, to include:

1. Add Corrected Football Flyer to the announcements
2. Add updated of Docket of Claims to Business Agenda Item 6
3. Add a correction to page 67 of the Minutes

Councilman George seconded the motion. The vote was carried unanimously.

Announcements

1. Gautier Market Day will include Tasty Thursday and Farmer's Market on July 22nd from 11:00am until 6:00pm at the Singing River Mall Property.
2. Outdoor Movie Night (Featuring Norm of the North Family Vacation) will be July 23, 2021 starting at 8:00pm at the Singing River Mall Property.

3. Gautier Youth Football Camp will be held July 28th from 8:30am until 11:00am at the Gautier High School Football Field.
4. National Night Out Against Crime will be August 3rd from 4:30pm until 6:30pm at Pascagoula Beach Park.

Presentation

None

GAUTIER PRESENTS

TASTY THURSDAY!

**22
JUL**

11 AM



**GOOD EATS FROM AWESOME
FOOD TRUCKS**

**MANN KETTLE CORN - HAVENS CREAMERY - TRUE WINGS-
THE SCRATCH KITCHEN- NORWOODS FAMOUS SKINS, TOBY'S SUBS,
KEEPIN' IT TASTY, KLASSY WRAPPERS, FILIPINO CUISINE,
FRANKIE FAYE'S, ISLAND ICE, CHICKEN SHACK, HOT BOX HIBACHI,
VEGAN TIME**

**SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS**

City of Gautier

Farmer's Market



Vendors Welcome!

BUY LOCALLY

4th Thursday May-October

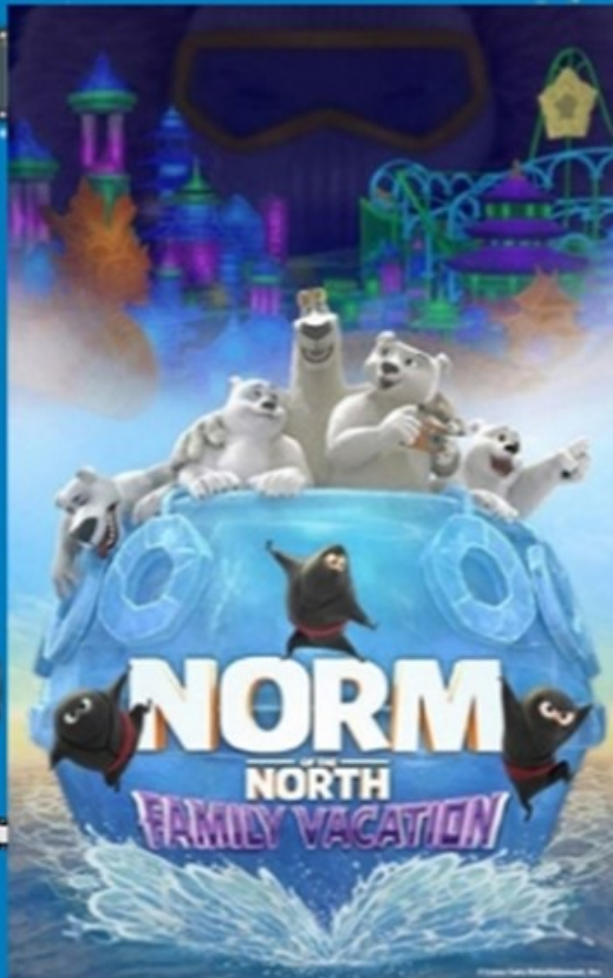
SR Mall Property 2800 Hwy 90 11am-6pm

To become a vendor call: Rachel Honea 228-219-3259

e-mail: rhonea @ gautier-ms.gov

CITY OF GAUTIER PRESENTS OUTDOOR MOVIE NIGHT

GAUTIER
MISSISSIPPI
Nature's Playground



FREE
EVENT



FRIDAY JULY 23RD 8 PM

BRING YOUR LAWN CHAIRS & BLANKETS AND ENJOY A MOVIE ON THE BIG SCREEN
SR MALL PROPERTY 2800 HWY 90



POLICE-COMMUNITY PARTNERSHIPS

DISTRICT ATTORNEY ANGEL MYERS MCILRATH
JACKSON COUNTY SHERIFF'S DEPARTMENT
GAUTIER POLICE DEPARTMENT
MOSS POINT POLICE DEPARTMENT
OCEAN SPRINGS POLICE DEPARTMENT
PASCAGOULA POLICE DEPARTMENT AND
SINGING RIVER HOSPITAL CAMPUS POLICE PRESENT:

NATIONAL NIGHT OUT AGAINST CRIME

AUGUST 3, 2021

4:30 PM - 6:30 PM

PASCAGOULA BEACH PARK

600 CITY PARK STREET

PASCAGOULA, MS

FREE FOOD, GAMES AND ACTIVITIES FOR KIDS!
LOCAL FOOD TRUCKS!
FUN FOR THE FAMILY!

TOGETHER, WE ARE MAKING COMMUNITIES
SAFER AND MORE CARING PLACES TO LIVE AND WORK

Councilman Elbin made the motion to appoint Rickey Decoteau to the City of Gautier Planning Commission as the Ward 5 representative. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 135-2021

WHEREAS, pursuant to statute, in a Council-Manager form of government, the City Council is responsible for appointing Planning Commissioners to serve during its term of office; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment of the following Gautier Planning Commission Member is hereby approved.

Ward 5 – Rickey Decoteau

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Elbin**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

Councilman Colledge made the motion to table Business Agenda Item 2, to appoint the City of Gautier's Senior Steer Committee until next scheduled council meeting. Councilman Gollott seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to accept the Planning Commission's recommendation, as presented, and accept the request for an approximately five-foot three-inch (5'3") variance to side yard setback requirements for a garage addition, as presented. in a R-1 Low Density Single-Family Residential Zoning District located at 2100 Tulane Drive, Gautier, MS (GPC #21-33-VAR). Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 136-2021

WHEREAS, the homeowner of 2100 Tulane Drive, (PID# 85105701.000) has requested a variance to allow a garage addition in an R-1 Low Density Single-Family Residential Zoning District; and

WHEREAS, the applicant built a 26' x 15'6" garage addition without obtaining a permit; and

WHEREAS, the garage addition extends to four feet nine inches (4'9") from the side property line; and

WHEREAS, the garage addition is currently extending to four feet nine inches (4'9") from the side property line in lieu of the required ten feet (10'); and

WHEREAS, a five-foot three-inch (5'3") variance to the minimum side yard will allow a garage (addition) to be four feet nine inches (4'9") from the side property line in lieu of the required ten feet (10'); and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 7/14/2021
Subject: Consider a request for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-33-VAR)

REQUEST:

The Planning Department has received a request from Mary B. Funchess for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, PID #85105701.000. The application fee of \$175 was paid on May 14, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant has built a 26' x 15'6" garage addition without obtaining a permit. The garage addition extends to four feet nine inches (4'9") from the side property line. The required set-back from the side property line is ten feet (10').

DISCUSSION:

The applicant requests an approximately five-foot three-inch (5'3") variance to the minimum side yard setback requirements in a R-1 Low Density Single-Family Residential District that would allow a garage addition to be four feet nine inches (4'9") from the side property line in lieu of the required ten feet (10'). The garage was built without a permit.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines Variances as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage)

of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with Section 4.18.3 below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

30% of required off-street parking spaces and/or

30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;

That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;

That the special conditions and circumstances do not result from actions of the applicant; and

That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends City Council approve the variance based on the evidence in the record that all criteria has been met.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny the variance request.

ATTACHMENTS:

1. Complete Packet 21-33-VAR
2. Excerpt GPC Meeting 7.1.21 (#21-33-VAR)

Gautier Planning Commission

Regular Meeting Agenda

July 1, 2021

GPC #21-33-VAR

2100 Tulane Drive

VII. NEW BUSINESS

1. CONSIDER A REQUEST FOR AN APPROXIMATELY FIVE FOOT THREE INCH (5'3") VARIANCE TO SIDE YARD SET-BACK REQUIREMENTS FOR A GARAGE ADDITION IN A R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT. 2100 TULANE DRIVE, (GPC #21-33-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: June 22, 2021

Subject: Consider a request for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-33-VAR)

REQUEST:

The Planning Department has received a request from Mary B. Funchess for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, PID #85105701.000. The application fee of \$175 was paid on May 14, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant has built a 26' x 15'6" garage addition without obtaining a permit. The garage addition extends to four feet nine inches (4'9") from the side property line. The required set-back from the side property line is ten feet (10').

DISCUSSION:

The applicant requests an approximately five-foot three-inch (5'3") variance to the minimum side yard setback requirements in a R-1 Low Density Single-Family Residential District that would allow a garage addition to be four feet nine inches (4'9") from the side property line in lieu of the required ten feet (10'). The garage was built without a permit.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a

Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor

Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

GDC

21-33-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>✓</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: Mary B. Funchess
Name of Business: _____ Phone: 228/627/8730
Property Address: 2100 Tulane Street Mailing Address (if Different): Same
E-Mail Address: marybe3043@gmail.com
Reason for request, location and intended use of Property: carport / garage
approximately 5'3" side yard variance for garage addition

ATTACHMENTS REQUIRED AS APPLICABLE:

- Included
drawing 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- Included 2. A detailed project narrative.
- none 3. Copy of protective covenants or deed restrictions, if any.
- none 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- none 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: Mary B. Funchess Date of Application: May 14, 2021

FOR OFFICE USE ONLY

Date Received 5-14-21 Verify as Complete BR/SA

Fee Amount Received 175.00 Initials of Employee Receiving Application AB

VARIANCE CRITERIA for APPROVAL — Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

no

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

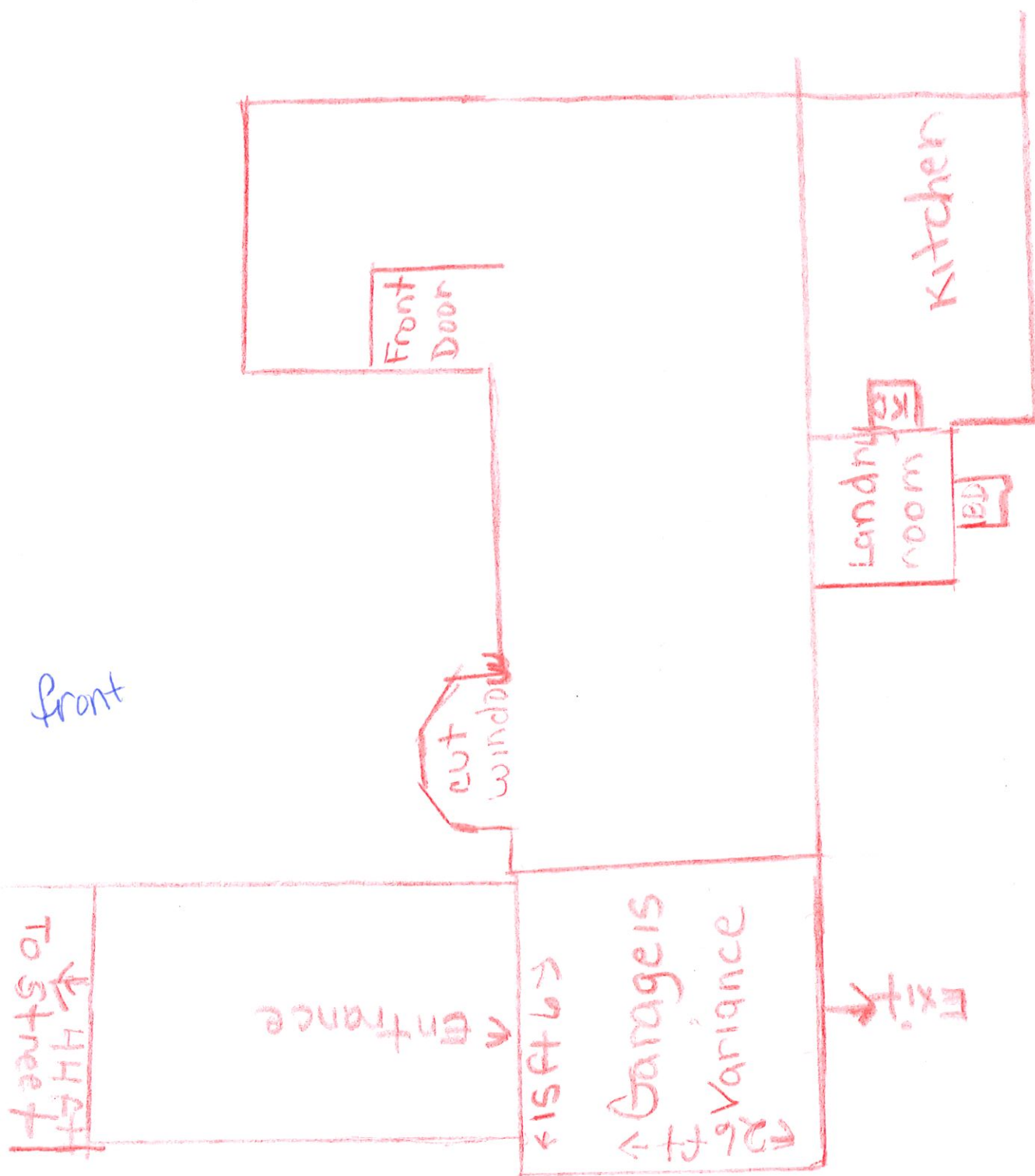
no

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

yes

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

no



Fench $2\text{ft} + 9\text{inches}$

Property line $4\text{ft} + 9\text{inches}$ from garage

98 Side

NARRATIVE

I obtain a building permit for construction on my house the contractor messed up the concrete and flooded my house I fired him and hired a new one who used the old permit after he tore down what the first contractor did he built according to the permit the variance occurred when after he finished I added the garage and didn't no I had to go get another permit I made several attempts to contact for a permit I could not reach anyone doing the building a tax person came out and did my footage to raise my taxes for the add on by the city police she said the garage wouldn't matter since it was not to my dwelling footage, during the add on I only had one city inspection and they passed everything so I thought the garage was ok after it was completed I got a note from the city about it I'm willing to do whatever is necessary to city standards. The additions went on during the pandemic last year in July and was not complete until November of last year.

85105701.000 FUNCHESS MARY B

PIDN: 85105701.000

GISP: 871.01-02-0300.00

Owner Information

Percent of Ownership: PERCENT_OF

Name: FUNCHESS MARY B

Name 2:

Mailing Address: 2100 TULANE DR

GAUTIER MS

39553

Site Address: 2100 TULANE DR GAUTIER

Land Information

Section: 01 Acreage: .00

Township: 8S

Range: 7W

Street Name TULANE
DR

Value and Tax Information

Total Assessed Value: 3139

Total Appraised Value: 31390

Improvement Value: 27360

Land Value: 4030

Tax Amount: 334

SQ FT: 1244 Year Built: 1970

Legal Description

Description: LOT 199 COLLEGE PARK S/D 2ND

ADD SEC 12/13-8-7 DB 1755-742

(300 Map871.01-02)

Deed Book / Page: 1755 / 742

85105701.000 FUNCHESS MARY B

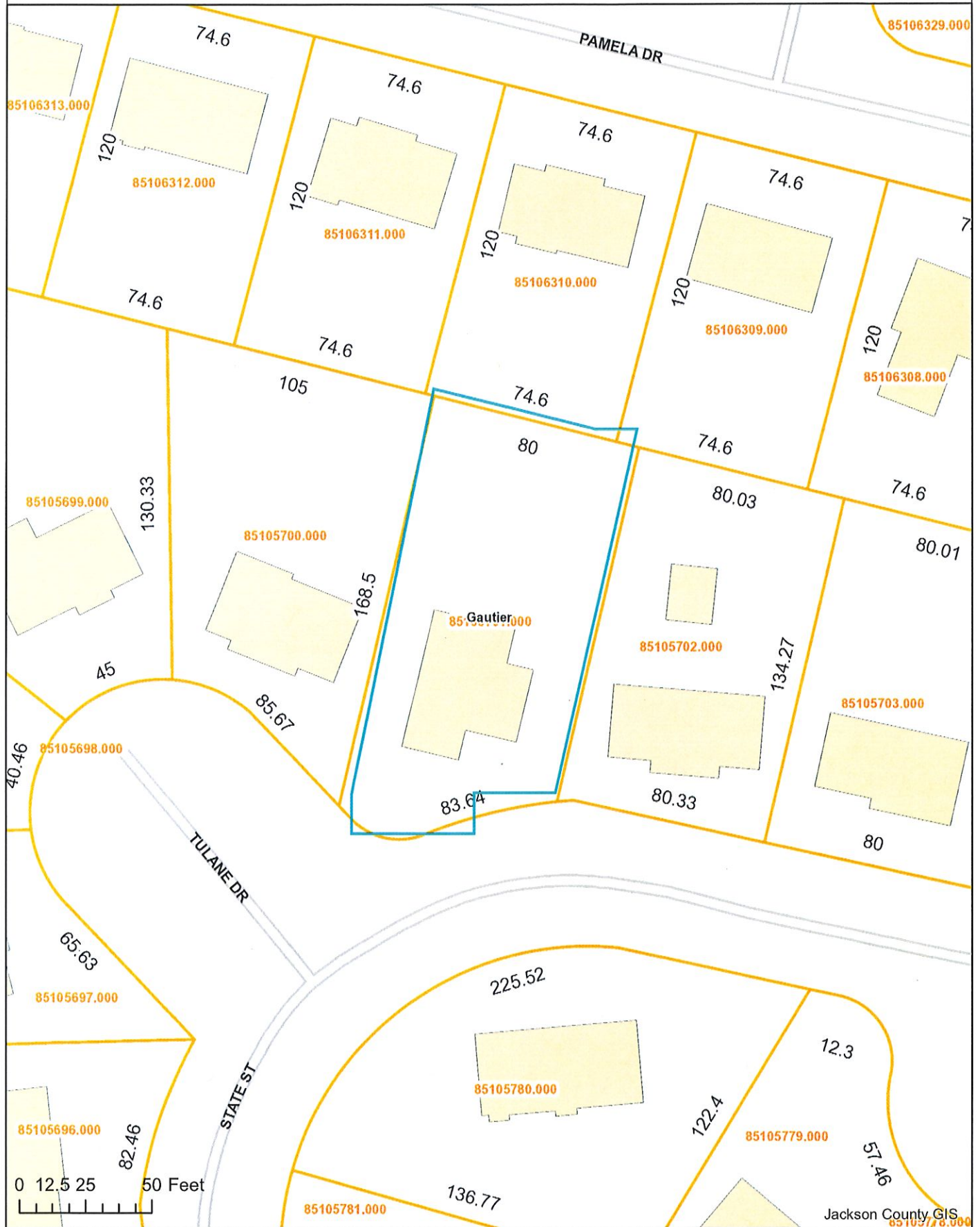


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

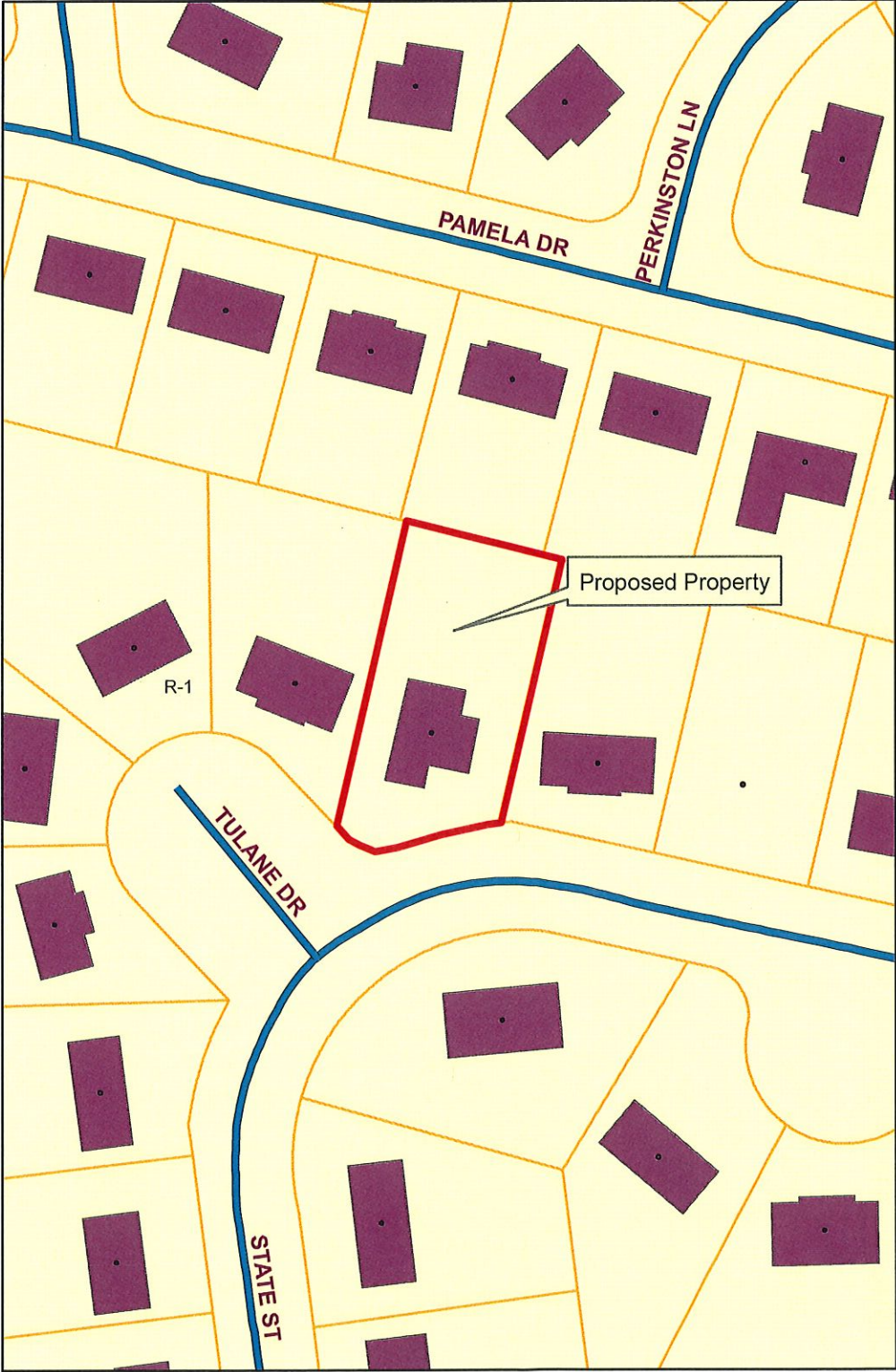


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE
ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

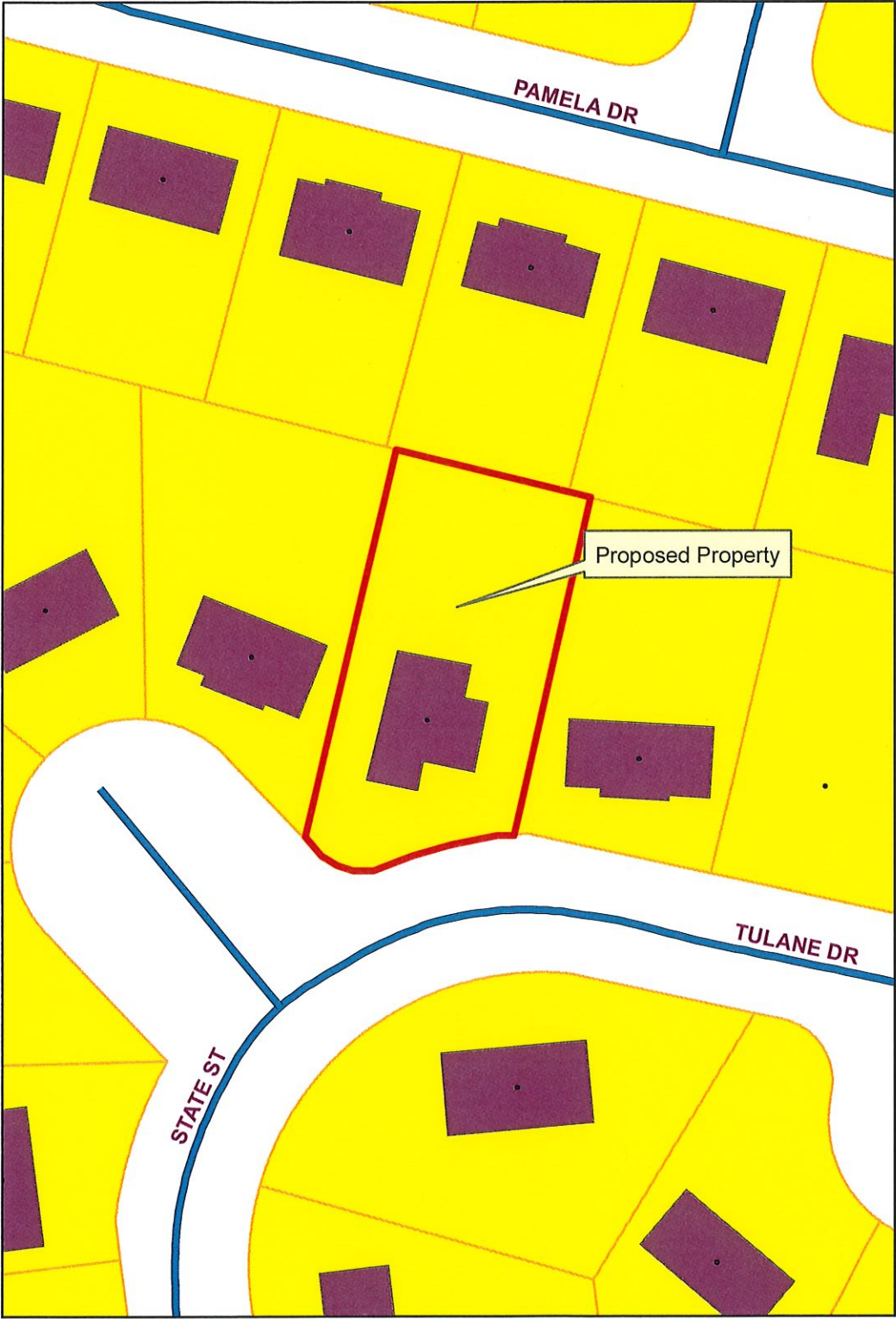


Exhibit D Future Land-Use

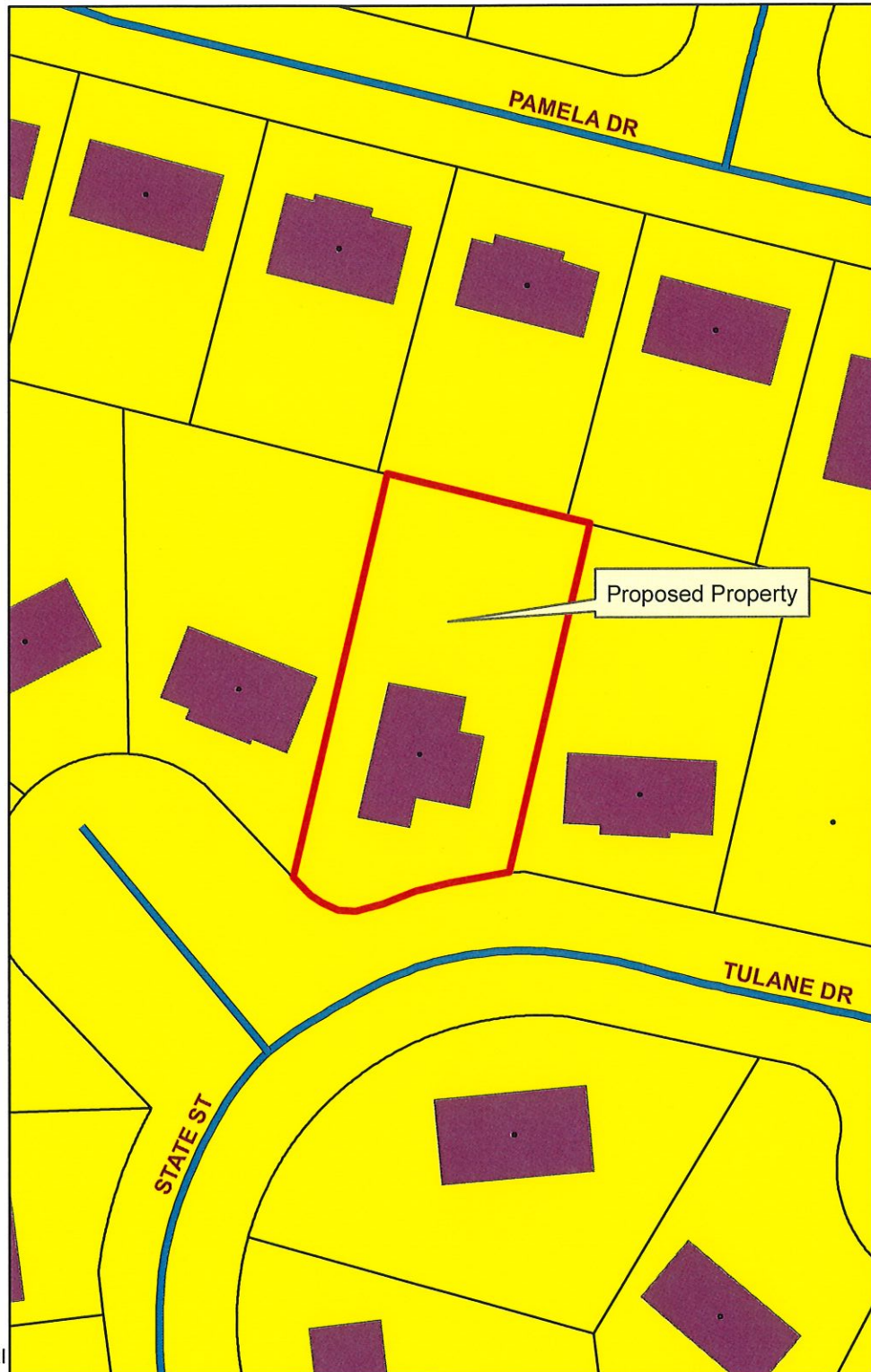
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Excerpt from July 1, 2021 Planning Commission Meeting:

The Planning Department has received a request from Mary B. Funchess for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-33-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Mary B. Funchess for an approximately five-foot three-inch (5'3") variance to side yard set-back requirements for a garage addition in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, PID #85105701.000. The application fee of \$175 was paid on May 14, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant has built a 26' x 15'6" garage addition without obtaining a permit. The garage addition extends to four feet nine inches (4'9") from the side property line. The required set-back from the side property line is ten feet (10').

DISCUSSION:

The applicant requests an approximately five-foot three-inch (5'3") variance to the minimum side yard setback requirements in a R-1 Low Density Single-Family Residential District that would allow a garage addition to be four feet nine inches (4'9") from the side property line in lieu of the required ten feet (10'). The garage was built without a permit.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant’s Exhibit 1 – Application
- 2. City’s Exhibit A – Location Map
- 3. City’s Exhibit B – Existing Zoning Map
- 4. City’s Exhibit C – Existing Land Use Map
- 5. City’s Exhibit D – Future Land Use Map

Commissioner Jamison, Acting Chairman, asked the applicant to tell the Commissioners what she was wanting to do.

Stanley Parker, the applicant's husband, stated that they had gotten a permit to add on to their house. After finishing the addition, they decided to add on to their single car garage and turn it into a double car garage. Their contractor told them that he didn't think they needed another permit for the garage extension and that he thought the setback for the garage addition was about 2'9" from the fence. Mr. Parker also stated that his wife did decide to come check with the Planning Department to see if a permit for the garage extension was needed but could not get in the building because of the Corona Virus pandemic.

Mr. Ankerson advised Commissioners that unfortunately this was in the middle of the pandemic and our office was shut down. We were not issuing permits or making any inspections during that time so the applicant may have called to make a change and we weren't open.

There were none in attendance speaking in opposition of the request and Staff had received no calls or letters opposing the request.

ACTION TAKEN:

Commissioner Davis made a motion to recommend approval of the variance based on the evidence in the record that all criteria had been met.

Commissioner Ward seconded the motion and the following vote was recorded:

AYES:	Claude Stubbs
	William Davis
	Kay C. Jamison
	Josh Ward

Motion passed.

Councilman Colledge made the motion to consider a request for a special exception for a commercial warehouse, mini-warehouses and boat storage in a C-2 Community Commercial Zoning District located at 5312 Gautier Vancleave Road, Gautier, MS (GPC Case No. 21-34-SE), based on the Planning Commission's recommendation that the applicant is bound by letter that he has included in his application that two (2) vehicles are limited to two (2) axles, with the exception of boat trailers, which are limited to three (3) axles. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 137-2021

WHEREAS, the owner of 5312 Gautier Vancleave Road, (PID# 82423450.000) has requested a Special Exception for a commercial warehouse, mini-warehouses and boat storage; and

WHEREAS, the property is zoned C-2 Community Commercial, and site size is 4-acre parcel. It will be used as a home base for a construction company including an administrative building and warehouse storage for surplus materials. There will be built a mini-storage units and boat/RV stalls to rent to the public; and

WHEREAS, the property current surrounding zoning is C-2 Community Commercial and R-a Low Density Single Family Residential to the North, R-1 Low Density Single Family Residential to the East, C-2 Community Commercial and R-1 Low Density Single Family Residential to the South; and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.16.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this Special Exception;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 7/14/2021
Subject: Consider a request for a Special Exception for a commercial warehouse, mini-warehouses and boat storage at 5312 Gautier Vancleave Road in a C-2 Community Commercial Zoning District, (GPC Case No. 21-34-SE)

REQUEST:

The Planning Department has received a request from J.T. Martin Enterprises, LLC for a Special Exception for a commercial warehouse, mini-warehouses and boat storage at 5312 Gautier Vancleave Road in a C-2 Community Commercial Zoning District, PID #82423450.000 (GPC Case No. 21-34-SE). The application fee of \$250 was paid on May 19, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

Location: 5312 Gautier Vancleave Road, PID #82423450.000 (See Exhibit A)

General features of the proposed project:

Site Size: 4-acre parcel

Potable Water and Wastewater Services: Existing from City

Current Zoning (See Exhibit B): C-2 Community Commercial.

Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial and R-1 Low Density Single Family Residential to the North, R-1 Low Density Single Family Residential to the East, C-2 Community Commercial and R-1 Low Density Single Family Residential to the South.

Current Surrounding Existing Land Use (See Exhibit C): Vacant property and a Church to the North, Single Family Residential to the East, and Automobile Gas Station and Single Family Residential to the South.

Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant.

Applicant Response: Currently, the City of Gautier Unified Development Ordinance does not allow for the development of J.T. Martin Enterprises, LLC's vision for the use of property at 5312 Gautier-Vancleave Road. The property is zoned as C-2, Community Commercial District. Our intent is to use this property for the home base of our construction company including an administrative building and warehouse storage for surplus materials as well as external storage for light equipment such as vans, utility trailers, enclosed trailers, and

mini-ex equipment. There is an existing building on site and we intend to build a storage warehouse and develop external storage area enclosed with chain-link fence and privacy slats. We also intend to build mini-storage units and boat/RV stalls to rent to public. Similar types of businesses with like structures and uses are currently in operation on Gautier-Vancleave Road and within one mile of property. To deny our request to bring our vision to fruition would be an unnecessary hardship upon our company as we would be unable to conduct any type of our current business along with our planned ventures.

Staff Finding: Staff finds that there are currently legal non-conforming uses within the C-2 District. However, based on the Unified Development Ordinance's definition of "hardship", staff does not agree that not granting the request Special Exception would work unnecessary hardship upon the applicant as there are many uses allowed by right that could yield a reasonable return and that there are no unique circumstances of the land which would cause plight to the owner.

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare.

Applicant Response: J.T. Martin Enterprises, LLC hopes to bring new business to the City of Gautier and in turn encourage traffic on Gautier-Vancleave Road that could lead to increased sales of surrounding businesses as well, thus enhancing economic development. We believe this to be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance. We do not believe our intended activities to be injurious to the neighborhood or general welfare for the following reasons:

- a. The proposed construction company warehouse and external storage will be situated on the property in closer proximity to neighboring commercial property as opposed to any residential surroundings.
- b. Landscaping will beautify the property and enhance visual aspect of area.
- c. We intend to provide adequate buffer as prescribed in city ordinances.
- d. We also intend to erect chain-link fence with privacy slats around exterior storage areas in effort to hide potential unsightly areas.
- e. Business activities will be conducted during normal business hours and noise level is expected to be minimal. Normal business activities will not include fabrication of materials.

Staff Finding: Staff finds that the proposed use will not be in harmony with the Unified Development Ordinance or the City's Comprehensive Plan.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: J.T. Martin Enterprises, LLC purchased the property on May 13, 2021. It was unknown at the time of purchase the current commercial zoning requirements would not permit intended use.

Staff Finding: Staff finds that lack of due diligence by a potential land buyer or future land owner, such as; not checking current zoning and allowed land uses, should not be considered as "not results of actions of the applicant".

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

(1) the land in question cannot yield a reasonable return if used only

(a) for a purpose allowed in that zone (applicable to special exceptions), or

(b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

(2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and

(3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception as written with the following stipulations: 1) the applicant is bound by the letter he has included in his application; and 2) that vehicles are limited to 2 axles with the exception of boat trailers which are limited to 3 axles.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception

ATTACHMENTS:

1. Complete Packet 21-34-SE
2. Excerpt GPC Meeting 7.1.21 (#21-34-SE)

Gautier Planning Commission

Regular Meeting Agenda

July 1, 2021

GPC #21-34-SE

J.T. Martin Enterprises, LLC

5312 Gautier Vancleave Road

VII. NEW BUSINESS

1. CONSIDER A REQUEST BY J.T. MARTIN ENTERPRISES, LLC FOR A SPECIAL EXCEPTION FOR A COMMERCIAL WAREHOUSE, MINI-WAREHOUSES AND BOAT STORAGE AT 5312 GAUTIER VANCLEAVE ROAD IN A C-2 COMMUNITY COMMERCIAL ZONING DISTRICT, PID #82423450.000 (GPC CASE NO. 21-34-SE)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: June 22, 2021

Subject: Consider a request for a Special Exception for a commercial warehouse, mini-warehouses and boat storage at 5312 Gautier Vancleave Road in a C-2 Community Commercial Zoning District, (GPC Case No. 21-34-SE)

REQUEST:

The Planning Department has received a request from J.T. Martin Enterprises, LLC for a Special Exception for a commercial warehouse, mini-warehouses and boat storage at 5312 Gautier Vancleave Road in a C-2 Community Commercial Zoning District, PID #82423450.000 (GPC Case No. 21-34-SE). The application fee of \$250 was paid on May 19, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 5312 Gautier Vancleave Road, PID #82423450.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: 4-acre parcel
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial.
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial and R-1 Low Density Single Family Residential to the North, R-1 Low Density Single Family Residential to the East, C-2 Community Commercial and R-1 Low Density Single Family Residential to the South.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant property and a Church to the North, Single Family Residential to the East, and Automobile Gas Station and Single Family Residential to the South.

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant.

Applicant Response: *Currently, the City of Gautier Unified Development Ordinance does not allow for the development of J.T. Martin Enterprises, LLC's vision for the use of property at 5312 Gautier-Vancleave Road. The property is zoned as C-2, Community Commercial District. Our intent is to use this property for the home base of our construction company including an administrative building and warehouse storage for surplus materials as well as external storage for light equipment such as vans, utility trailers, enclosed trailers, and mini-ex equipment. There is an existing building on site and we intend to build a storage warehouse and develop external storage area enclosed with chain-link fence and privacy slats. We also intend to build mini-storage units and boat/RV stalls to rent to public. Similar types of businesses with like structures and uses are currently in operation on Gautier-Vancleave Road and within one mile of property. To deny our request to bring our vision to fruition would be an unnecessary hardship upon our company as we would be unable to conduct any type of our current business along with our planned ventures.*

Staff Finding: *Staff finds that there are currently legal non-conforming uses within the C-2 District. However, based on the Unified Development Ordinance's definition of "hardship", staff does not agree that not granting the request Special Exception would work unnecessary hardship upon the applicant as there are many uses allowed by right that could yield a reasonable return and that there are no unique circumstances of the land which would cause plight to the owner.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare.

Applicant Response: *J.T. Martin Enterprises, LLC hopes to bring new business to the City of Gautier and in turn encourage traffic on Gautier-Vancleave Road that could lead to increased sales of surrounding businesses as well, thus enhancing economic development. We believe this to be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance.*

We do not believe our intended activities to be injurious to the neighborhood or general welfare for the following reasons:

- a. The proposed construction company warehouse and external storage will be situated on the property in closer proximity to neighboring commercial property as opposed to any residential surroundings.*
- b. Landscaping will beautify the property and enhance visual aspect of area.*
- c. We intend to provide adequate buffer as prescribed in city ordinances.*
- d. We also intend to erect chain-link fence with privacy slats around exterior storage areas in effort to hide potential unsightly areas.*
- e. Business activities will be conducted during normal business hours and noise level is expected to be minimal. Normal business activities will not include fabrication of materials.*

Staff Finding: *Staff finds that the proposed use will not be in harmony with the Unified Development Ordinance or the City's Comprehensive Plan.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *J.T. Martin Enterprises, LLC purchased the property on May 13, 2021. It was unknown at the time of purchase the current commercial zoning requirements would not permit intended use.*

Staff Finding: *Staff finds that lack of due diligence by a potential land buyer or future land owner, such as; not checking current zoning and allowed land uses, should not be considered as "not results of actions of the applicant".*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City

Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

GPC

21-34-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Timothy Martin

Name of Business: J.T. Martin Enterprises, LLC

Address: 1000000 5312 Gautier-Vandave Road

Mailing Address (if different): 1008 Conkey Circle, Ocean Springs, MS 39564

Email Address: tipmartin1@yahoo.com

Phone: _____ Cell Phone: 228-217-0403

Reason for request, location and intended use of Property: ① Build Metal building for construction

company storage (No fabrication activities) ② Build Mini-Warehouses & Boat Storage

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- None 4. Copy of protective covenants or deed restrictions, if any.
- None 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- None 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- _____ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 5-19-21 Verify as Complete BZ | SA

Fee Amount Received 250.00

Initials of Employee Receiving Application BZ

Date of Application: May 18, 2021

I, Kyriaki Martin, the fee simple owner of the following described property (give legal description):

5312 Gautier-Vandave Road

hereby petition to the City of Gautier to Grant a Special Exception of storage
units & comm. warehouse in Gautier

and affirm that Timothy Martin is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Kyriaki Martin
(Owner's Signature)

The foregoing instrument was acknowledged before me this 18 day of may, 2021 by Kyriaki martin, who is personally known to me or has produced driver license as identification and who did take an oath.

Jennifer Alford
(Printed Name of Notary Public)

Jennifer Alford
(Signature of Notary Public)

Commission # 199526. My commission expires June 15, 2024

(Notary's Seal)



SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

Special Exception

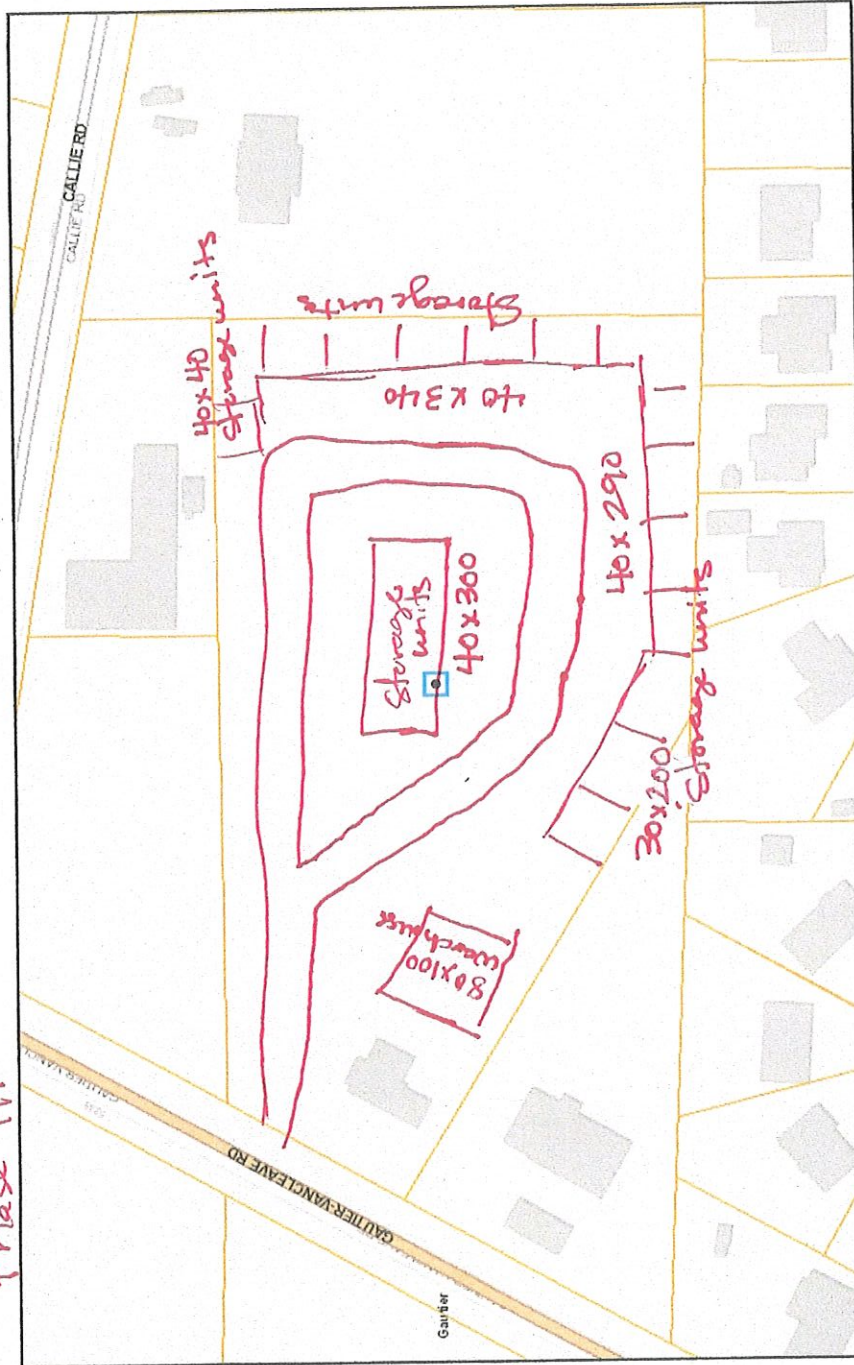
- A. Currently, the City of Gautier Unified Development Ordinance does not allow for the development of J. T. Martin Enterprises, LLC's vision for the use of property at 5312 Gautier-Vancleave Road. The property is zoned as C-2, Community Commercial District. Our intent is to use this property for the home base of our construction company including an administrative building and warehouse storage for surplus materials as well as external storage for light equipment such as vans, utility trailers, enclosed trailers, and mini-ex equipment. There is an existing building on site and we intend to build a storage warehouse and develop external storage area enclosed with chain-link fence and privacy slats. We also intend to build mini-storage units and boat/RV stalls to rent to public. Similar types of businesses with like structures and uses are currently in operation on Gautier-Vancleave Road and within one mile of property. To deny our request to bring our vision to fruition would be an unnecessary hardship upon our company as we would be unable to conduct any type of our current business along with our planned ventures.
- B. J. T. Martin Enterprises, LLC hopes to bring new business to the City of Gautier and in turn encourage traffic on Gautier-Vancleave Road that could lead to increased sales of surrounding businesses as well, thus enhancing economic development. We believe this to be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance.

We do not believe our intended activities to be injurious to the neighborhood or general welfare for the following reasons:

- a. The proposed construction company warehouse and external storage will be situated on the property in closer proximity to neighboring commercial property as opposed to any residential surroundings.
 - b. Landscaping will beautify the property and enhance visual aspect of area
 - c. We intend to provide adequate buffer as prescribed in city ordinances
 - d. We also intend to erect chain-link fence with privacy slats around exterior storage areas in effort to hide potential unsightly areas.
 - e. Business activities will be conducted during normal business hours and noise level is expected be minimal. Normal business activities will not include fabrication of materials.
- C. J. T. Martin Enterprises, LLC purchased the property on May 13, 2021. It was unknown at the time of purchase the current commercial zoning requirements would not permit intended use.

Phase II

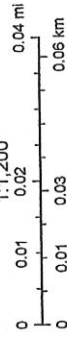
ArcGIS Web Map



May 17, 2021

- Parcels
- Primary Roads
- City Limits
- Major
- Center Lines

1:1,200



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kadaster NL, Ordnance Survey, Esri, Web AppBuilder for ArcGIS

© Jackson County GIS | Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kadaster NL, Ordnance Survey, Esri, Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User

Prepared by:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Grantor:
Jean Bounds
1611 Morning Park Dr.
Katy, TX 77494
Telephone: (281) 382-1409

Return To:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Grantee:
J.T. Martin Enterprises, LLC
a Mississippi Limited Liability Company
1008 Conley Circle
Ocean Springs, MS 39564
Telephone: (228) 217-0403

File No. G218160N

INDEXING INSTRUCTIONS: A parcel of land in Sec. 23, T7S, R7W, Jackson County, MS

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, I, **Jean Bounds, a/k/a Jean Kelly Bounds**, do hereby sell, convey and warrant unto **J.T. Martin Enterprises, LLC, a Mississippi Limited Liability Company**, all of that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

Legal Description attached hereto as Exhibit "A"

This being the same property as that conveyed to Joe Bounds and Jean Kelly Bounds, by instrument recorded in Deed Book 242, Page 342, Land Deed Records of Jackson County, Mississippi.

If this property is bounded by water, this conveyance includes any natural accretion, and is subject to any erosion due to the action of the elements. Such riparian and littoral rights as exist are conveyed herewith but without warranty as to their nature or extent. If any portion of the property is below the mean high tide watermark, or is coastal wetlands as defined in the Mississippi Coastal Wetlands Protection Act it is conveyed by quitclaim only.

Grantor quitclaims any and all oil, gas, and other minerals owned, if any, to Grantee. No mineral search was requested or performed by preparer.

This conveyance is subject to any and all covenants, rights of way, easements, restrictions and reservations of record in the office of the Chancery Clerk of Jackson County, Mississippi.

It is agreed and understood that the taxes for the current year have been pro-rated as of this date on an estimated basis, and when said taxes are actually determined, if the proration as of this date is incorrect, the Parties hereto agree to make all necessary adjustments on the basis of an actual proration.

The death certificate of Joe Bounds is recorded in Book 1304, Page 353, Land Deed Records of Jackson County, Mississippi.

WITNESS MY SIGNATURE, on this the 12th day of May, 2021.



Jean Bounds
Jean Bounds

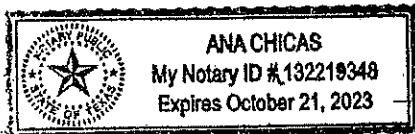
ACKNOWLEDGMENT

STATE OF TEXAS
COUNTY OF Fort Bend

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, Jean Bounds, a/k/a Jean Kelly Bounds, who acknowledged before me that she signed, executed and delivered the above and foregoing instrument on the day and year thereof, for the use and purposes therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 12th day of May, 2021.

(AFFIX SEAL)



[Signature]
NOTARY PUBLIC

My commission expires: Oct 21, 2023

DEED ACCEPTED BY:

JT Martin Enterprises, LLC

[Signature]
Jamson T. Martin, Managing Member

[Signature]
Kyriaki Jessica Martin, Managing Member

Exhibit "A"

Legal Description

That certain parcel of land situated in the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 23, Township 7 South, Range 7 West, Jackson County, Mississippi, and described more in particular as follows, to-wit: Commencing at the Northeast corner of the Southeast $\frac{1}{4}$ of said Section 23, thence run South 999 feet to the point of beginning. Thence from said point of beginning run South 321 feet to the Southeast corner of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 23; thence run West along the south line of said Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ 771 feet to the East margin of the Gautier-Vancleave Road; thence run North 30° , $0''$ East along said East margin of said road 371 feet; thence run East 586 feet to the point of beginning. Containing 5 acres.

An undivided $\frac{1}{2}$ of all oil, gas and other minerals in or under the herein described property, together with the right of ingress and egress to develop the same was reserved by Callie E. Roberts and Esther A. Roberts by conveyance dated March 30, 1956, as recorded in Book 164, Page 204, of the Land Deed Records of Jackson County, Mississippi.

Less and Except: That certain tract, piece, or parcel of land situated in the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 23, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows: Commencing at the Southeast corner of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 23; thence run West 307.05 feet to the point of beginning; thence run West 458.75 feet to the East margin of Gautier Vancleave Road; thence run North 27° , $56'$, $40''$ East along the East margin of the Gautier Vancleave Road 214.98 feet; thence run South 62° $03'$ $20''$ East 414.73 feet to the point of beginning. Said tract containing one (1) acre and being part of the same land as conveyed to Joe Bounds and wife Jean Kelly Bounds by Warranty Deed, dated June 27, 1963, recorded in Deed Book 242, Page 342, Land Deed Records of Jackson County, Mississippi.

82423450.000 BOUNDS JEAN

PIDN: 82423450.000

GISP: 776.23-04-0061.00

Owner Information

Percent of Ownership: PERCENT_OF

Name: BOUNDS JEAN

Name 2:

Mailing Address: 5312 VANCLEAVE RD

GAUTIER MS

39553

Site Address: 5312 GAUTIER VANCLEAVE RD GAUTIER

Land Information

Section: 23 Acreage: 4.00

Township: 7S

Range: 7W

Street Name GAUTIER VANCLEAVE
RD

Value and Tax Information

Total Assessed Value: 9663

Total Appraised Value: 96630

Improvement Value: 78220

Land Value: 18410

Tax Amount: 317

SQ FT: 2482 Year Built: 1963

Legal Description

Description: COM NEC SE1/4 S 999' FOR POB S
321' W TO E/M GAUTIER-VANCLEAVE
RD N 30 DEG E ALG RD 371' E 586'
TO POB LESS 1 AC FOR SHOP &
STORE DB 242-342 (61 Map776.23-0
4)

Deed Book / Page: 242 / 342

82423450.000 BOUNDS JEAN

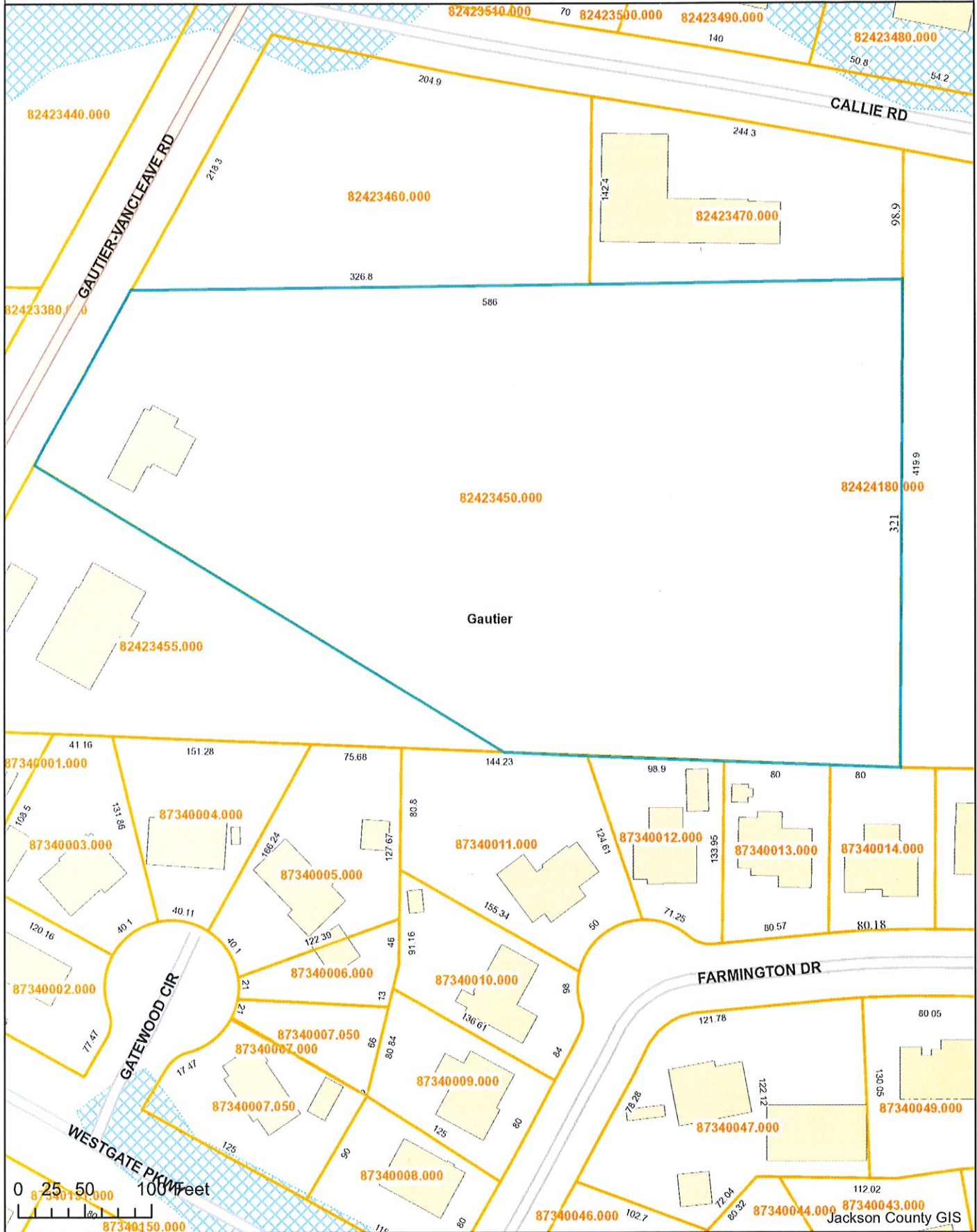


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

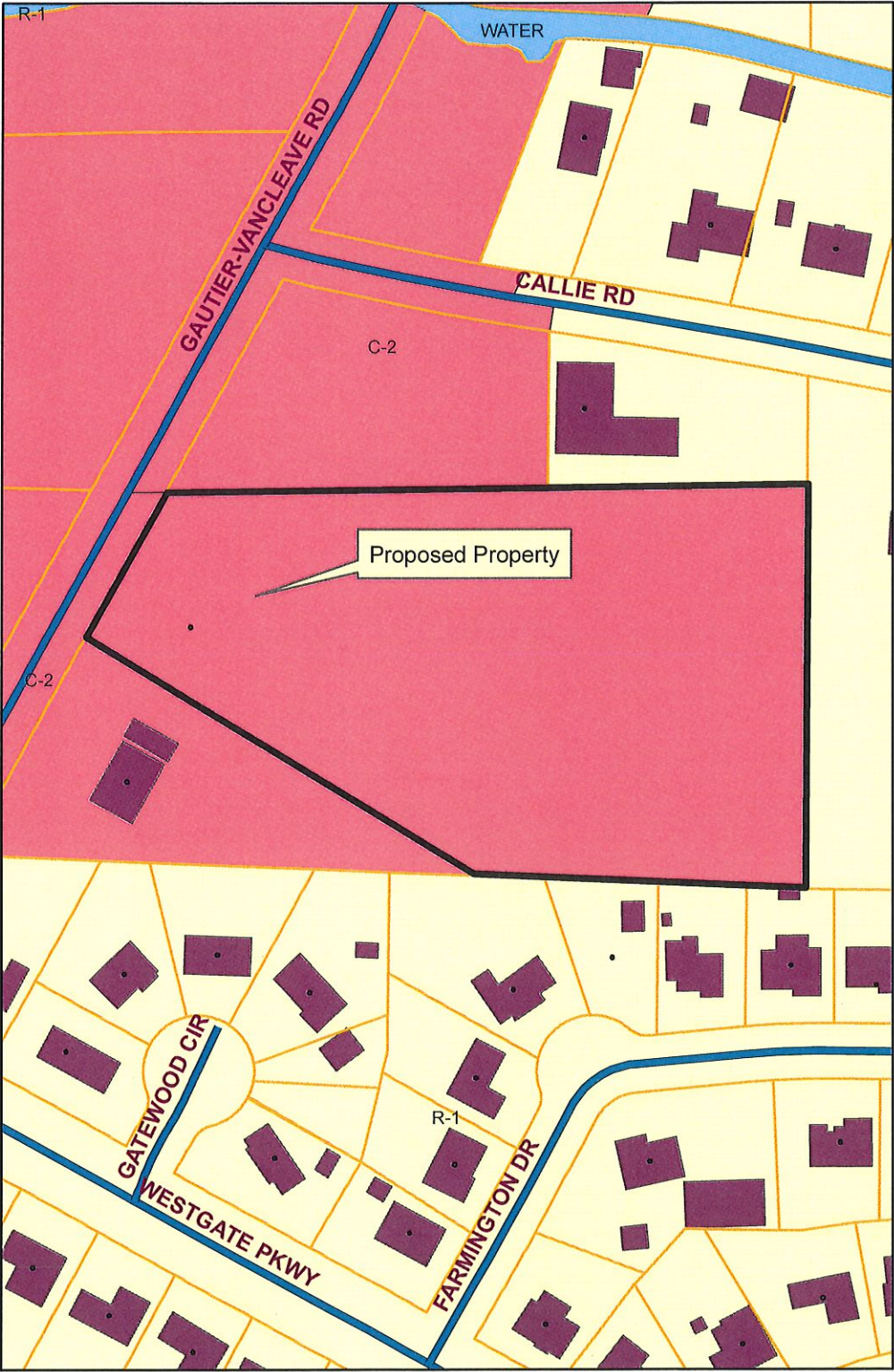


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

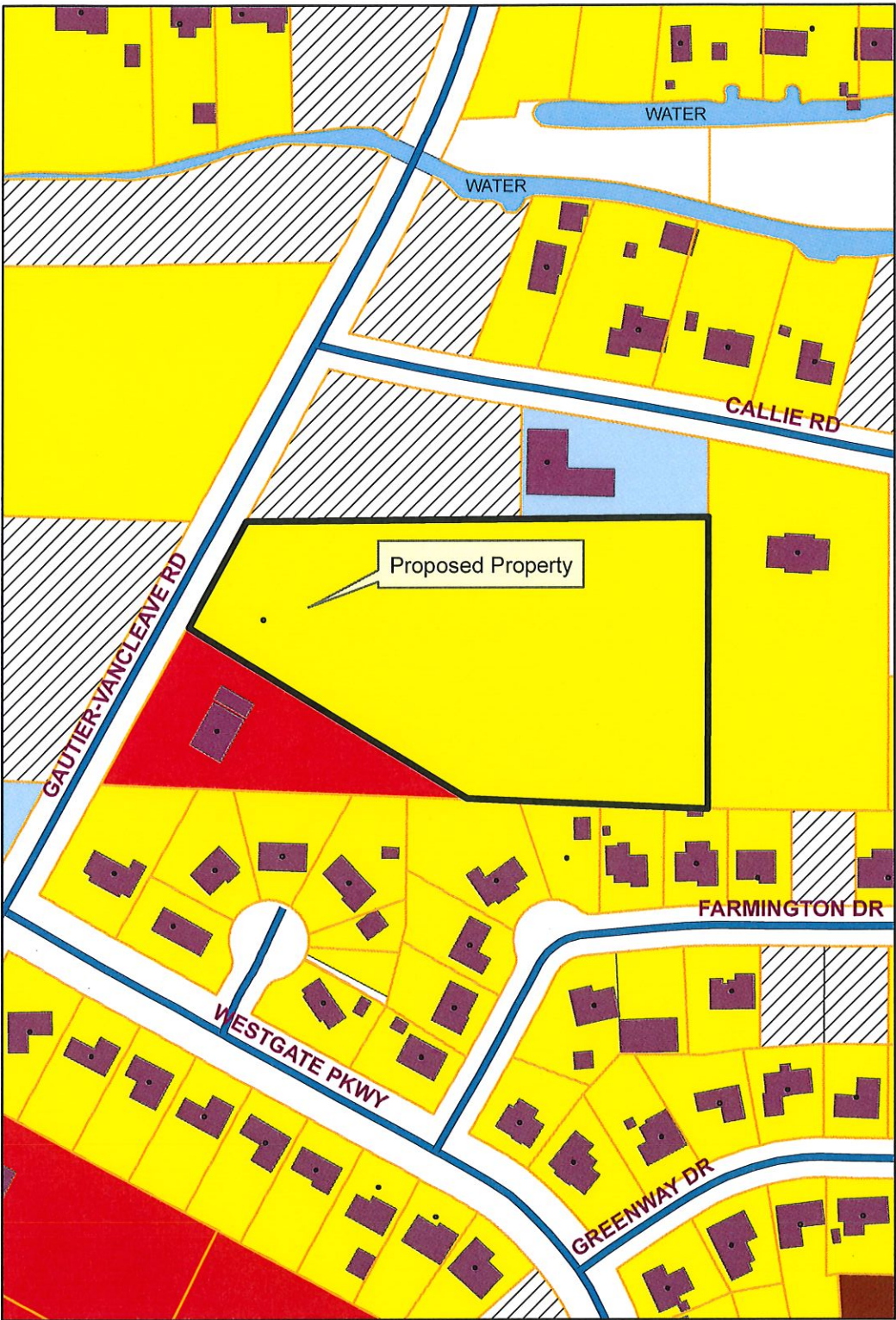


Exhibit D

Future Land-Use

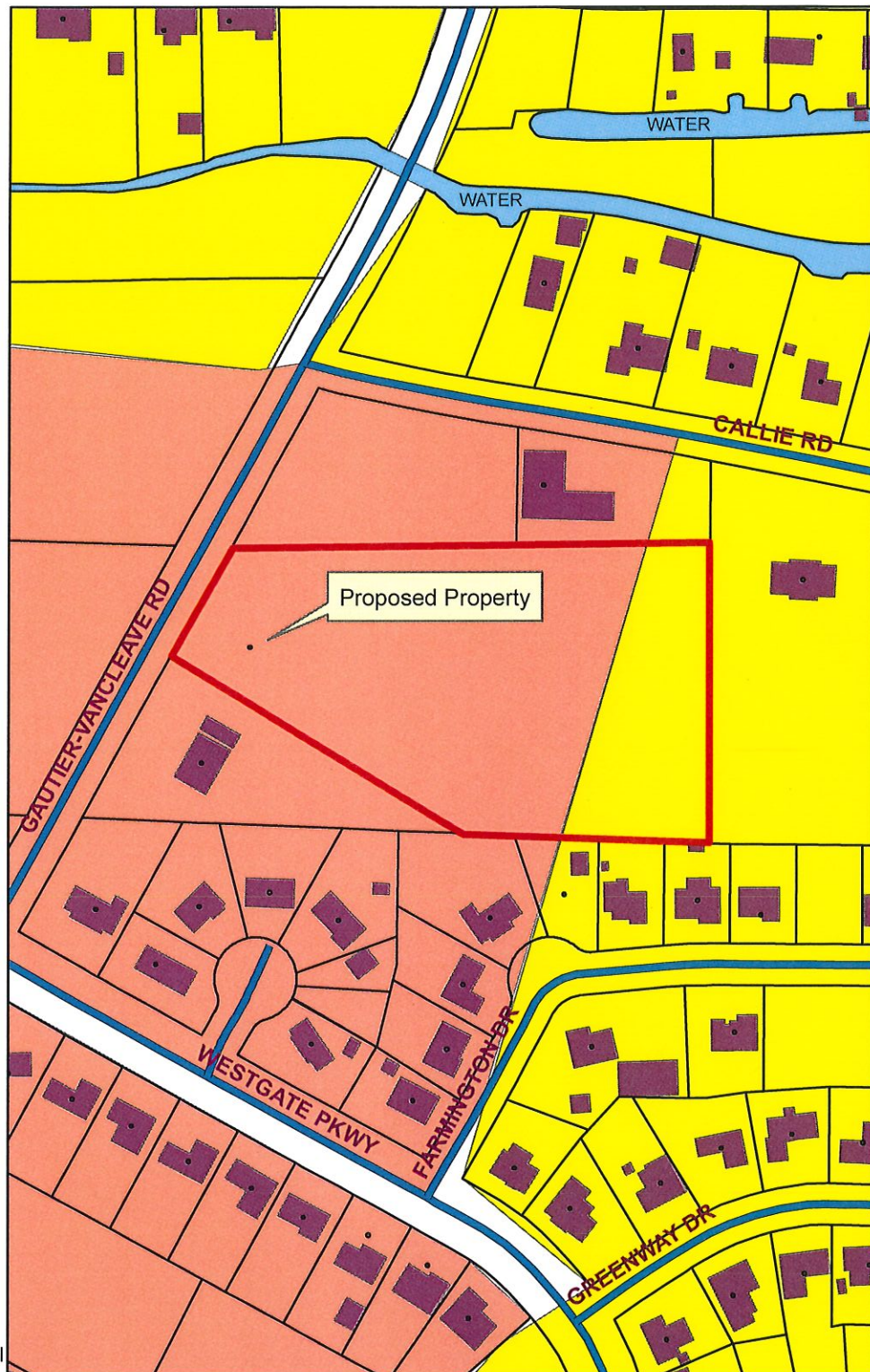
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Excerpt from July 1, 2021 Gautier Planning Commission Meeting:

The Planning Department has received a request from J.T. Martin Enterprises, LLC for a Special Exception for a commercial warehouse, mini-warehouses and boat storage at 5312 Gautier Vancleave Road in a C-2 Community Commercial Zoning District, PID #82423450.000 (GPC Case No. 21-34-SE).

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from J.T. Martin Enterprises, LLC for a Special Exception for a commercial warehouse, mini-warehouses and boat storage at 5312 Gautier Vancleave Road in a C-2 Community Commercial Zoning District, PID #82423450.000 (GPC Case No. 21-34-SE). The application fee of \$250 was paid on May 19, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 5312 Gautier Vancleave Road, PID #82423450.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: 4-acre parcel
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial.
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial and R-1 Low Density Single Family Residential to the North, R-1 Low Density Single Family Residential to the East, C-2 Community Commercial and R-1 Low Density Single Family Residential to the South.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant property and a Church to the North, Single Family Residential to the East, and Automobile Gas Station and Single Family Residential to the South.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant.

Applicant Response: *Currently, the City of Gautier Unified Development Ordinance does not allow for the development of J.T. Martin Enterprises, LLC's vision for the use of property at 5312 Gautier-Vancleave Road. The property is zoned as C-2, Community Commercial District. Our intent is to use this property for the home base of our construction company including an administrative building and warehouse storage for surplus materials as well as external storage for light equipment such as vans, utility trailers, enclosed trailers, and mini-ex equipment. There is an existing building on site and we intend to build a storage warehouse and develop external storage area enclosed with chain-link fence and privacy slats. We also intend to build mini-storage units and boat/RV stalls to rent to public. Similar types of businesses with like structures and uses are currently in operation on Gautier-Vancleave Road and within one mile of property. To deny our request to bring our vision to fruition would be an unnecessary hardship upon our company as we would be unable to conduct any type of our current business along with our planned ventures.*

Staff Finding: *Staff finds that there are currently legal non-conforming uses within the C-2 District. However, based on the Unified Development Ordinance's definition of "hardship", staff does not agree that not granting the request Special Exception would work unnecessary hardship upon the applicant as there are many uses allowed by right that could yield a reasonable return and that there are no unique circumstances of the land which would cause plight to the owner.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare.

Applicant Response: *J.T. Martin Enterprises, LLC hopes to bring new business to the City of Gautier and in turn encourage traffic on Gautier-Vancleave Road that could lead to increased sales of surrounding businesses as well, thus enhancing economic development. We believe this to be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance.*

We do not believe our intended activities to be injurious to the neighborhood or general welfare for the following reasons:

- a. The proposed construction company warehouse and external storage will be situated on the property in closer proximity to neighboring commercial property as opposed to any residential surroundings.*
- b. Landscaping will beautify the property and enhance visual aspect of area.*
- c. We intend to provide adequate buffer as prescribed in city ordinances.*
- d. We also intend to erect chain-link fence with privacy slats around exterior storage areas in effort to hide potential unsightly areas.*

- e. *Business activities will be conducted during normal business hours and noise level is expected to be minimal. Normal business activities will not include fabrication of materials.*

Staff Finding: *Staff finds that the proposed use will not be in harmony with the Unified Development Ordinance or the City's Comprehensive Plan.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *J.T. Martin Enterprises, LLC purchased the property on May 13, 2021. It was unknown at the time of purchase the current commercial zoning requirements would not permit intended use.*

Staff Finding: *Staff finds that lack of due diligence by a potential land buyer or future land owner, such as; not checking current zoning and allowed land uses, should not be considered as "not results of actions of the applicant".*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)

5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Commissioner Jamison, Acting Chairman, asked the applicant to explain what he was wanting to do.

Timothy Martin, owner of J.T. Martin Enterprises, LLC, explained that he has cleared the land and is repairing/remodeling an old structure currently on the property to use as his administrative building. He plans to rent the upstairs of the building to another business. He stated that he has talked to all but three neighbors and their only concern was drainage and making sure run off doesn't go into their yard. He is wanting to have a covered boat storage area and a section of mini warehouses, for wave runners and such, that would be located in the center of the property. The boat storage area would have security cameras and would be gated with the fence having privacy slats.

Mr. Martin also stated he would like to have a construction warehouse for his vans, cargo trailers, mini track hoe, etc. and that there would not be any heavy equipment stored there.

Commissioner Jamison asked Mr. Ankerson what the criteria was for a C-2 Community Commercial Zoning District.

Mr. Ankerson explained that a C-2 District was more restrictive than a C-3 Highway Commercial District. A C-2 requires smaller footprint buildings with less impact because it would be closer to residential neighborhoods.

Mr. Martin stated that he would have a 10' buffer on all three sides of the property as required by the City. He explained that he would be leaving the trees at the rear of the property and that he would be planting azaleas or something similar on the sides.

Commissioner Stubbs voiced concern over the traffic flow from Gautier Vancleave Road into the proposed boat storage.

Mr. Martin stated that most boat traffic is usually early mornings and weekends. He noted that most of the traffic on Gautier Vancleave Road was on weekday afternoons around 4:00 from Ingalls traffic.

Commissioner Davis noted that everyone along Gautier-Vancleave Road faced the same traffic issues and though he understood the concern about the traffic he did not feel it should have any bearing on the Commission's decision.

John Robbins, an adjoining property owner, stated that he had some concerns about security, drainage, and the use changing to something industrial at a later date. He noted that his concerns regarding security and drainage had already been addressed by Mr. Martin.

Mr. Ankerson explained to him that the Special Exception went with the owner not the land. If the owner changed the new owner would have to request a Special Exception to continue the business at that location.

Commissioner Jamison asked about the lighting. She was concerned about the lights shining into the homes in the residential areas.

Mr. Martin stated the lighting would be located on the columns at the corners and center of the buildings, and at the road front by the gate. The lights would stay on during the night for security reasons but would not be too bright. He

Mr. Ankerson advised that the UDO has a Section in Article 7 regarding lighting requirements and limitations, including the angle of the lighting so that it does not cast light beyond the property's boundaries.

Commissioner Jamison voiced concerns regarding what building materials would be used for the shed and what it would look like.

Mr. Ankerson stated that the UDO has a Section on Architectural Standards regarding building materials allowed in Commercial Districts. A metal building would be allowed but he may be required to have a certain façade on the side facing the road.

Commissioner Davis asked Mr. Danos if the applicant was bound by the outlined plans he had presented in his application as to what he was going to do with the property such as no fabrication of materials.

Mr. Danos stated that he could be if the Commission bound him to it.

ACTION TAKEN:

Commissioner Davis made a motion to recommend that City Council approve the Special Exception as written with the following stipulations: 1) the applicant is bound by the letter he has included in his application; and 2) that vehicles are limited to 2 axles with the exception of boat trailers which are limited to 3 axles.

Commissioner Jamison seconded the motion and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 William Davis
 Claude Stubbs

Motion passed.

Councilman Colledge made the motion to consider a request for a two-foot (2') variance to rear yard set-back requirements for an accessory building in an R-1 Low Density Single-Family Residential Zoning District located at 2201 Parkview Drive, Gautier, MS (GPC #21-35-VAR), based on the information presented, all relevant criteria are met and therefore the variance, as recommended by Planning Commission, is approved. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 138-2021

WHEREAS, the homeowner of 2201 Parkview Drive, (PID# 85440701.000) has requested to allow a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District; and

WHEREAS, the property is zoned R-1 Low Density Single-Family Residential, and the property owners would like to place a 10' x 16' storage shed three feet (3') from the rear property line. The rear set-back for an accessory building in an R-1 District is five feet (5'); and

WHEREAS, the property owner requests a two-foot (2') variance to the minimum rear yard set-back requirements in a R-1 Low Density Single-Family Residential District. This would allow an accessory building three feet (3') from the rear property line in lieu of the required five feet (5'); and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 7/14/2021
Subject: Consider a request for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 2201 Parkview Drive, (GPC #21-35-VAR)

REQUEST:

The Planning Department has received a request from Kenneth Gramm for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 2201 Parkview Drive, PID #85440701.000. The application fee of \$175 was paid on June 7, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant would like to place a 10' x 16' storage shed three feet (3') from the rear property line. The required rear set-back for an accessory building in an R-1 District is five feet (5').

DISCUSSION:

The applicant requests a two-foot (2') variance to the minimum rear yard setback requirements in a R-1 Low Density Single-Family Residential District that would allow an accessory building three feet (3') from the rear property line in lieu of the required five feet (5').

The applicant's house is not considered a corner lot because it is not located at the intersection of two public streets. His house is located in the curve of Parkview Drive.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines Variances as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines Hardship as:

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- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
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- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with Section 4.18.3 below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

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The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

30% of required off-street parking spaces and/or

30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;

That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;

That the special conditions and circumstances do not result from actions of the applicant; and

That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the variance as written for a 2' rear yard variance.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Complete Packet 21-35-VAR
2. Excerpt GPC Meeting 7.1.21 (#21-35-VAR)

Gautier Planning Commission

Regular Meeting Agenda

July 1, 2021

GPC #21-35-VAR

2201 Parkview Drive

VII. NEW BUSINESS

1. CONSIDER A REQUEST FOR A TWO FOOT (2') VARIANCE TO REAR YARD SET-BACK REQUIREMENTS FOR AN ACCESSORY BUILDING IN A R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT. 2201 PARKVIEW DRIVE, (GPC #21-35-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: June 22, 2021

Subject: Consider a request for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 2201 Parkview Drive, (GPC #21-35-VAR)

REQUEST:

The Planning Department has received a request from Kenneth Gramm for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 2201 Parkview Drive, PID #85440701.000. The application fee of \$175 was paid on June 7, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant would like to place a 10' x 16' storage shed three feet (3') from the rear property line. The required rear set-back for an accessory building in an R-1 District is five feet (5').

DISCUSSION:

The applicant requests a two-foot (2') variance to the minimum rear yard setback requirements in a R-1 Low Density Single-Family Residential District that would allow an accessory building three feet (3') from the rear property line in lieu of the required five feet (5').

The applicant's house is not considered a corner lot because it is not located at the intersection of two public streets. His house is located in the curve of Parkview Drive.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

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 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
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Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

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A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

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Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map

3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

CDC

21-35-YAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	_____✓_____	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant : KORAMMA, Kenneth

Name of Business: _____ Phone: (405) 550-1905

Property Address: 2201 ParkVIEW Mailing Address (if Different): _____

E-Mail Address: realities-inc@yahoo.com

Reason for request, location and intended use of Property: variance for shed setbacks
(2 options) 2' rear yard variance

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- _____ 3. Copy of protective covenants or deed restrictions, if any.
- _____ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: [Signature] Date of Application: 6/7/21

FOR OFFICE USE ONLY

Date Received 6-7-21 Verify as Complete BL SA

Fee Amount Received 175.00 Initials of Employee Receiving Application BL

VARIANCE CRITERIA for APPROVAL – Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

PLACEMENT of ^(house) HAN TO PROPERTY LINE ~~WAS~~ DOES NOT
NOT allow PLACEMENT of SHED IN BACK YARD DUE
TO Limitations of Building Code

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

~~PLACEMENT of SHED~~ would BTOrage SHED would
allow me to move yard car I can out of my GARAGE
And Return use of GARAGE TO proper use for my car.

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

NO

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

NOT to my knowledge

To Whom It May Concern

Good day, I am Kenneth Gramm a retired US Airforce disabled veteran. I wish to build a shed on my property at 2201 Parkview drive. The reason for the this request to allow me to move yard care and other items out of my garage and return the garage to its intended use, storing my cars.

The purposed shed will be built to code on a 10x16 foot concrete foundation with vapor barrier, rebar, wire mesh, and anchor bolts. The frame will be 2x4 wood with ½ inch plywood walls covered in either Hardie siding or Thin Brick siding. The Roof will be to code and covered with residential shingles.

In addition, I wish to remove and replace the privacy fence as the existing fence is weathered and in need of maintenance.

Property Lines:

I have been informed that there are set back requirements from the property lines, 10 feet from the sides, and 5 feet from the back.

Through the use of webmap.co.jacons.ms.us and a metal detector I have located my property markers. Included in the package are several images that lay out the placement and property lines point to point.

- Using information listed on Mapco, I have several images form this site showing the property lines listed there.
 - The first is a block line top-down view
 - The second a satellite view of the property.
- The Next image is a modified satellite view showing the locations of the property markers found by use of a metal detector
 - The image has the property markers listed 1 to 4 with markers 1 and 2 being the front side of the house.
 - The red lines were added to show point to point property lines with little variance except between makers 3 and 4 which show the actual property line closer to my home than shown in the Mapco image.
 - Included on this image is the preferred (P) and alternate locations for the shed (B) shown in Blue blocks.
- Next are a series of photos take for the property markers
 - The images have the property markers and direction of the property lines added for clarification.
 - Image 6 show the preferred location of the shed with back property line shown.
 - The shed location is placed 36 inches from this back property line post 3 & 4.
 - Image 7 shows the shed location with back of the shed 14 feet from side property marker 3 to 2.

Purposed locations:

I have two locations that I would like to place the purposed shed.

The preferred located more toward property post 3 and the road. In this location I may need a variance to place the shed closer to the property line. This would allow for better curb appeal in that the shed would not appear to be placed in the middle of the yard. The excel diagram provided will show the location in relation to the fence I wish to replace.

Location 2 is my second choice for placement. The shed would be place in the back corner near maker 4. This location given on excel diagram 2 shows this and its proximity to the fence, again this is for curb appeal. This location is less than desirable due to a large tree on my neighbor's property. This tree's root system as already caused my fence to become displace and placement of the shed here would cause future issues with the shed foundation. In addition to this the cost of leveling the ground around the tree would increase the cost of the project.

Variance Request:

I am requesting a variance to allow the preferred placement for this project. If you have any questions, you can contact me at **(405) 550-1905** or through E-mail at **realities_inc@yahoo.com**.

Thank you for your time
TSGT Kenneth Gramm
USAF retired

To Whom It May Concern

I writing this on behalf of my neighbor Kenneth Gramm. He approached me with his plans to build a storage/workshop building adjacent to my property located at 2412 Parkview Dr, Gautier. After Mr. Gramm point out the location and scope of the project, I have no objections to this storage building being built.

Thank you for your time.

Michelle Green

~~Aitch~~ Michelle Green







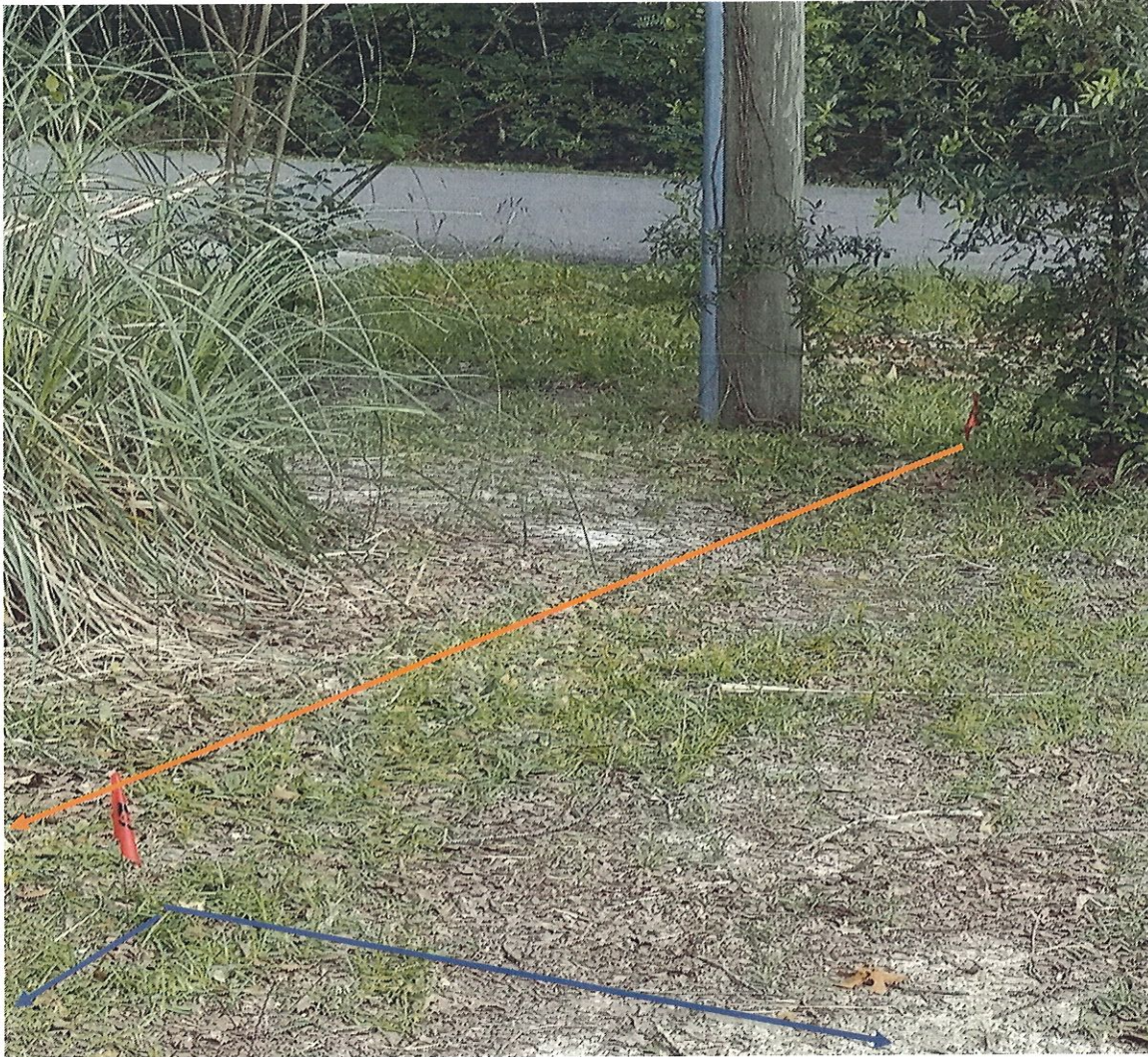












2 4 6 8 10 12 14 16 18 20 22 24 26 28 30

Back Yard
30x64

Patio
12x16

Storage
Shop
10x16

3'

14'

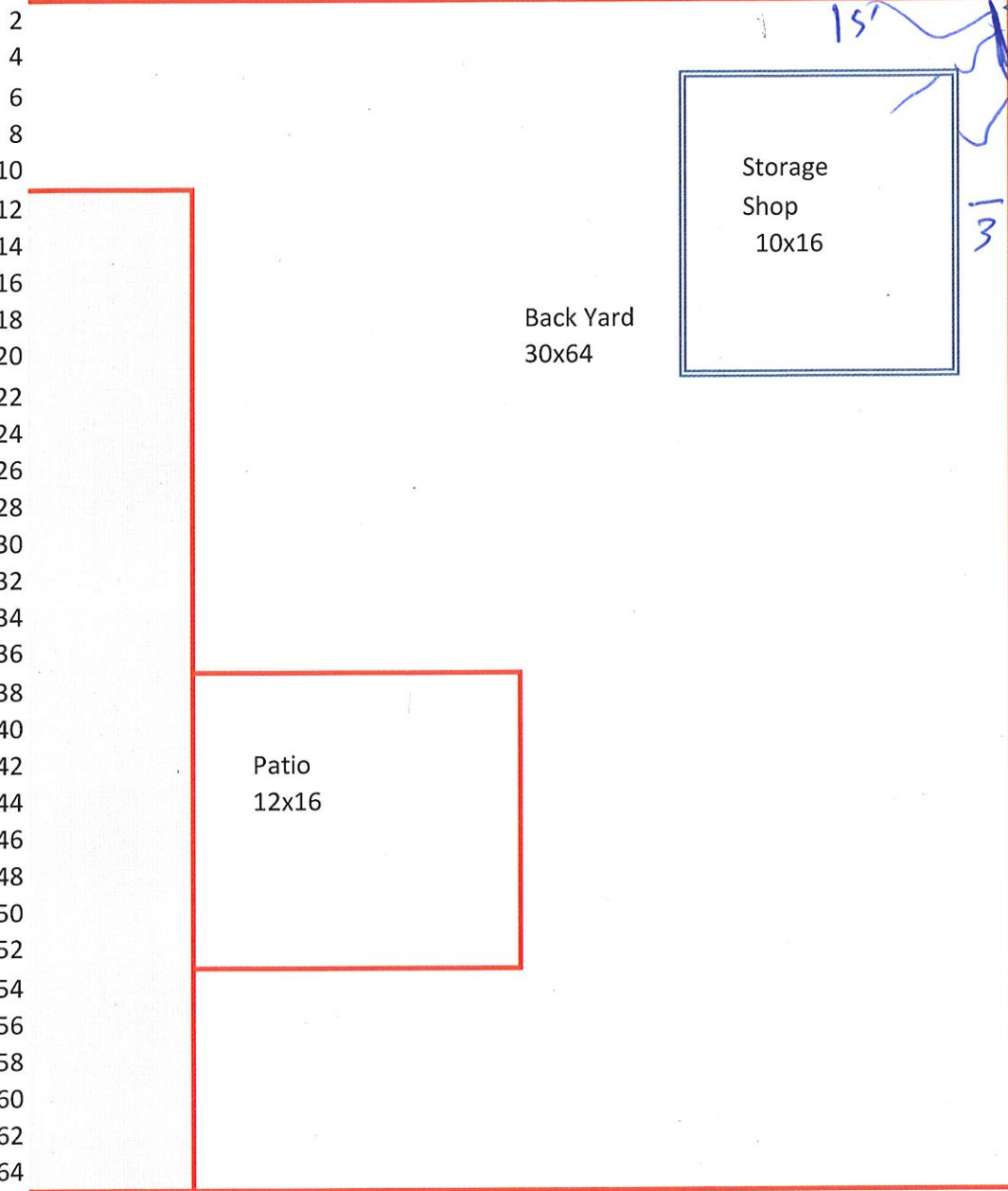
Dock

Per
Perferred

Side

Street

2 4 6 8 10 12 14 16 18 20 22 24 26 28 30



Flow Street

22
23
24
25
1
2
3
4
5
6
7
8
9
10
11

Straw

Alt
Alternative

85440701.000 GRAMM KENNETH LEE

PIDN: 85440701.000

GISP: 771.01-03-0137.00

Owner Information

Percent of Ownership: PERCENT_OF

Name: GRAMM KENNETH LEE

Name 2:

Mailing Address: 2201 PARKVIEW DR

GAUTIER MS

39553

Site Address: 2201 PARKVIEW DR GAUTIER

Land Information

Section: 01 Acreage: .00

Township: 7S

Range: 7W

Street Name PARKVIEW
DR

Value and Tax Information

Total Assessed Value: 9697

Total Appraised Value: 96970

Improvement Value: 87840

Land Value: 9130

Tax Amount: 0

SQ FT: 1555 Year Built: 1999

Legal Description

Description: LOT 111 HICKORY HILL EST S/D

UNIT #7 PB 11-22 DB 1922-117

(137 Map771.01-03)

Deed Book / Page: 1922 / 117

85440701.000 GRAMM KENNETH LEE



Exhibit A Location Map



Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

AG	AG
C-1	C-1
C-2	C-2
C-3	C-3
I-2	I-2
MURC-1	MURC-1
MURC-2	MURC-2
MURC-MW	MURC-MW
PL	PL
PUD	PUD
R-1	R-1
R-2	R-2
R-3	R-3
RE	RE
TC	TC

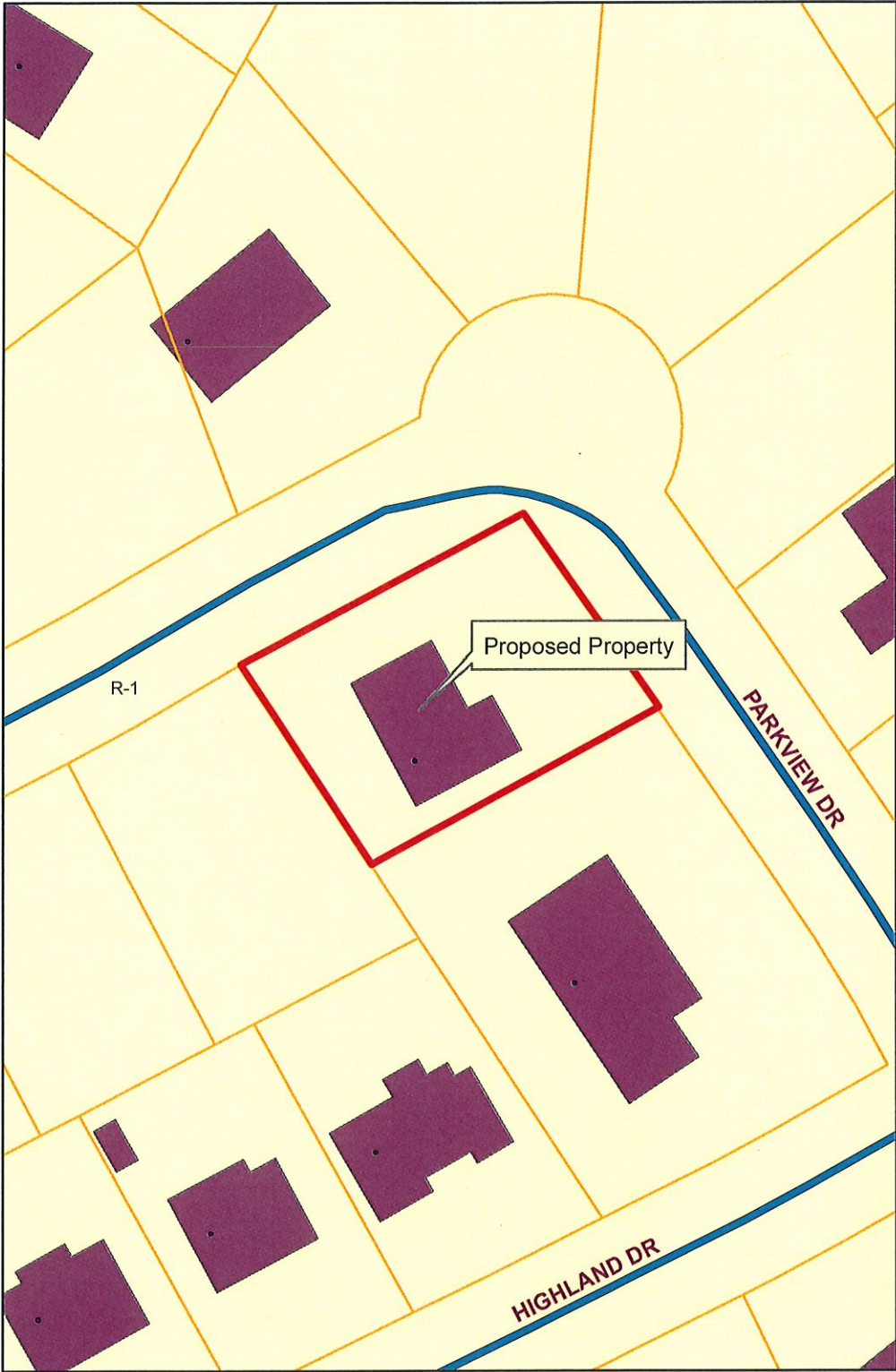


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

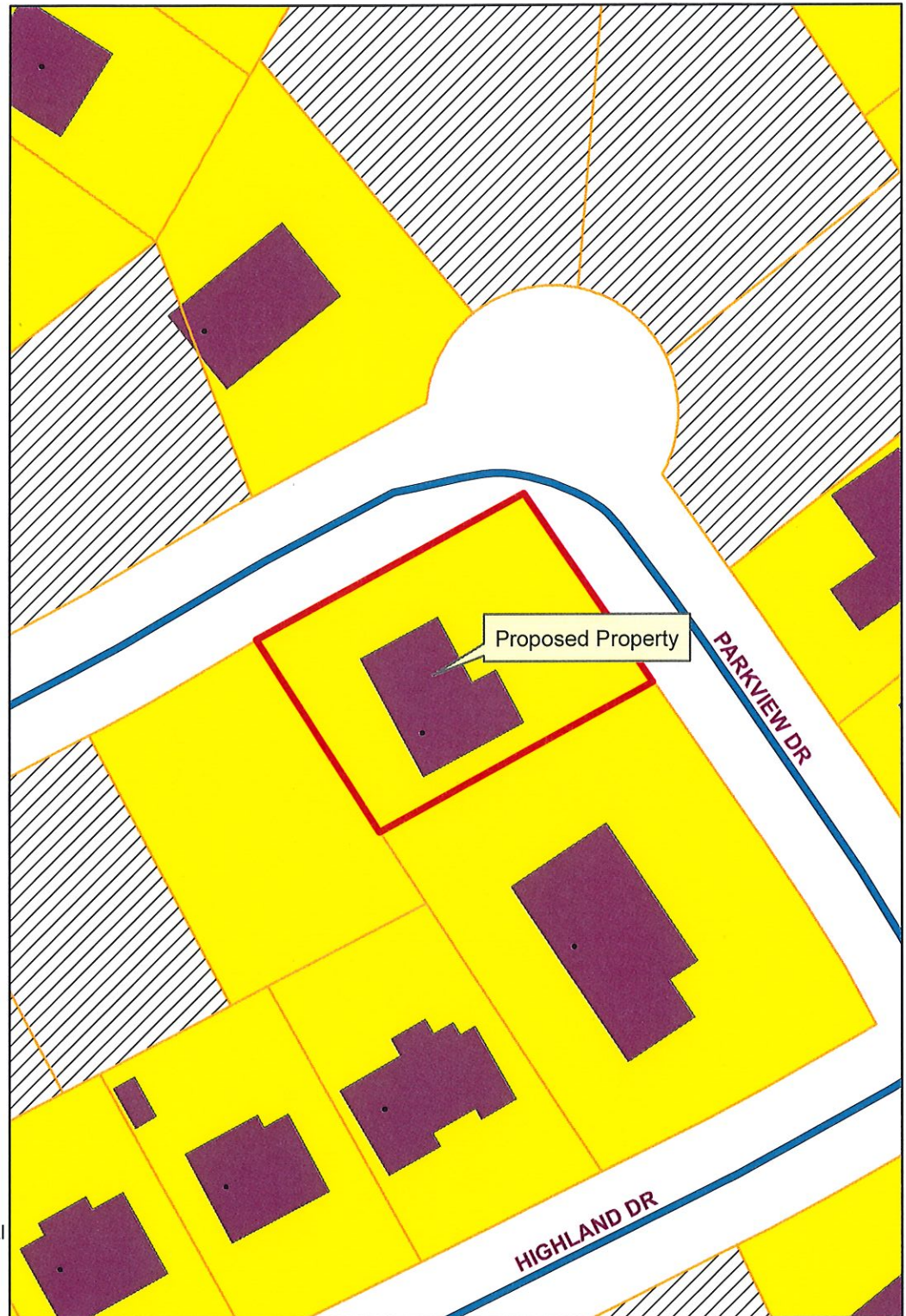


Exhibit D Future Land-Use

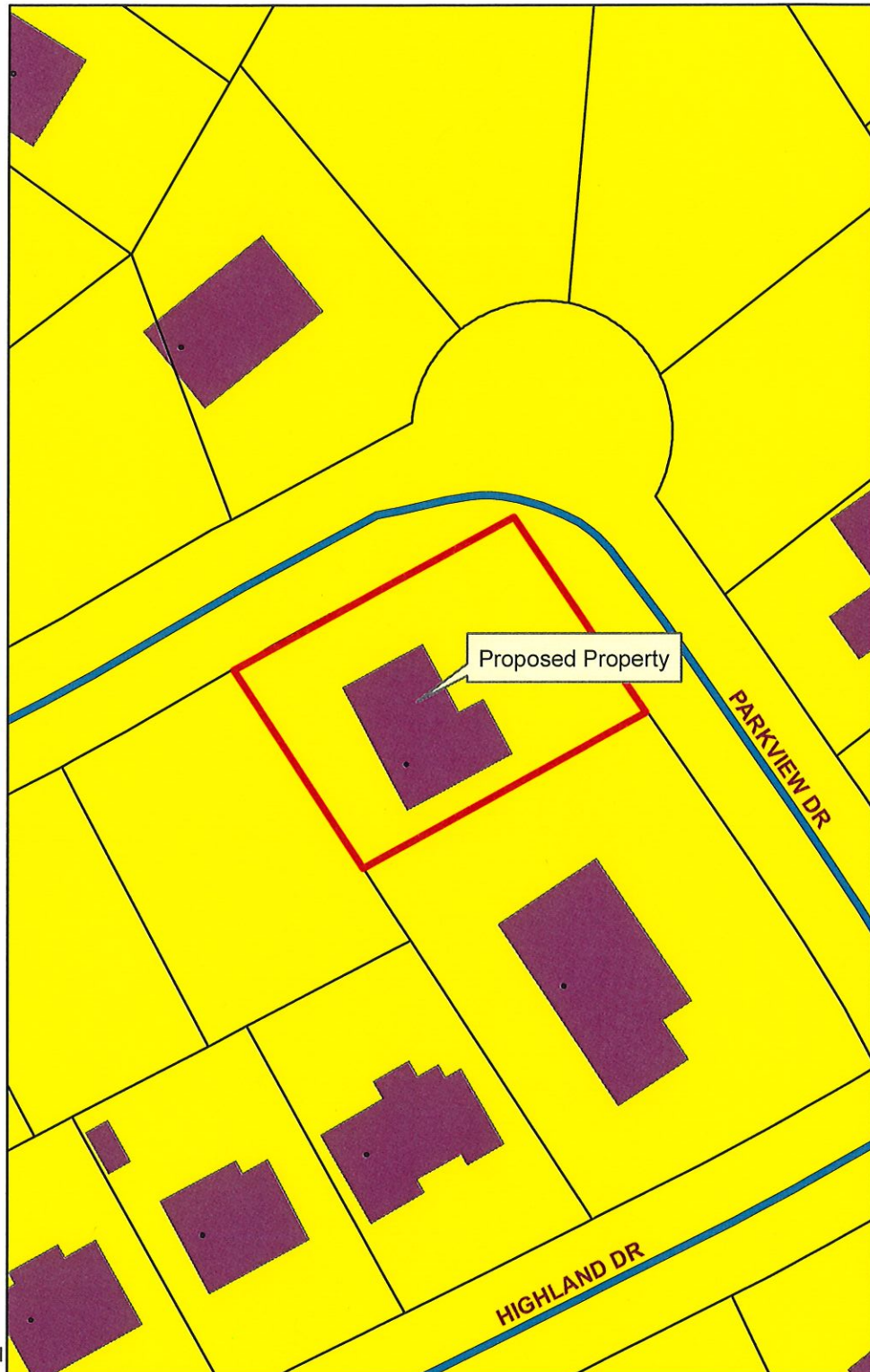
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Excerpt from July 1, 2021 Planning Commission Meeting:

The Planning Department has received a request from Kenneth Gramm for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 2201 Parkview Drive, (GPC #21-35-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case. He noted that the house is not on a corner lot. The road curves around to a 90 degree but it has the same name, therefore by UDO definition it is not a corner lot.

REQUEST:

The Planning Department has received a request from Kenneth Gramm for a two-foot (2') variance to rear yard set-back requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 2201 Parkview Drive, PID #85440701.000. The application fee of \$175 was paid on June 7, 2021. All public notice requirements have been met.

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- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
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RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant’s Exhibit 1 – Application
- 2. City’s Exhibit A – Location Map
- 3. City’s Exhibit B – Existing Zoning Map
- 4. City’s Exhibit C – Existing Land Use Map
- 5. City’s Exhibit D – Future Land Use Map

Commissioner Jamison, Acting Chairman, asked the applicant to tell the Commissioners what he was wanting to do.

Kenneth Gramm explained that he was wanting to put a shed in his back yard, but the required setbacks would put it either in the center of his rear yard or the center of his side yard and would not look right. Mr. Gramm stated that he wanted to put a cap roof on the shed but may have to settle for a pitched roof due to costs. It would have a cement foundation with Hardie siding or Thin Brick siding. It would also have a rollup door that would face towards his yard not the street.

Commissioner Jamison asked the applicant why he didn't want to place the shed on the other side of the yard like his Plan B shows.

Mr. Gramm stated that the roots from the neighbor's tree were already extending into his yard and would eventually crack the shed's foundation if he placed it on that side of the yard.

Commissioner Jamison wanted to place a stipulation on the materials that would be used for the shed.

Mr. Danos stated that he was not sure if stipulations could be placed on a Variance. He advised the Commissioners that if they wanted to grant the Variance it would give him time to present the possibility or lack of possibility to the Council when they consider it.

Karen Pittman, the applicant's sister, stated that the house is situated on the lot in a strange position. It has a large front yard and side yard but the other side yard and the rear yard is small. Therefore, he needs a variance.

There were none in attendance speaking in opposition of the request and Staff had received no calls or letters opposing the request.

ACTION TAKEN:

Commissioner Davis made a motion to recommend approval of the variance as written for a 2' rear yard variance.

Commissioner Jamison seconded the motion and the following vote was recorded:

AYES: **Claude Stubbs**
 William Davis
 Kay C. Jamison
 Josh Ward

Motion passed.

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 139-2021

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	212711	07/20/2021	07/01/2021			2,280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	AUG 2021 NETWORK SERVICES		4566	06/14/2021			2,280.00
001	FUELMAN	212712	07/20/2021	07/01/2021			2,798.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60289816	06/28/2021			125.76
	001-100-525	UNL FUEL		NP60289816	06/28/2021			2,188.52
	001-161-525	UNL & DSL FUEL		NP60289816	06/28/2021			356.31
	001-170-525	UNL FUEL		NP60289816	06/28/2021			127.56
001	RJ YOUNG COMPANY LLC	212714	07/20/2021	07/02/2021			113.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV4287084	06/22/2021			113.14
001	MS DEPT OF FINANCE & ADMIN	212715	07/20/2021	07/02/2021			20,372.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2021 COURT ASSESSMENTS		06302021	07/01/2021			20,372.50
001	MS DEPT OF PUBLIC SAFETY	212716	07/20/2021	07/02/2021			1,269.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2021 SPECIAL ASSESSMENTS		06302021	07/01/2021			1,269.00
001	MS DEPT OF PUBLIC SAFETY	212717	07/20/2021	07/02/2021			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2021 INTERLOCK FEES		06302021	07/01/2021			150.00
001	SINGING RIVER ELECTRIC COOPERATIVE	212718	07/20/2021	07/02/2021			680.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		06182021	06/24/2021			50.50
	001-201-633	DOLPHIN ST 94988002		06182021	06/24/2021			45.45
	001-201-633	DOLPHIN ST 94989002		06182021	06/24/2021			46.25
	001-201-633	DOLPHIN ST 94990002		06182021	06/24/2021			421.59
	001-201-633	WM PAYNE 100244001		06182021	06/24/2021			45.75
	001-201-633	WM PAYNE 100245001		06182021	06/24/2021			70.95
001	AUTO TRUCK AND TRAILER PARTS INC	212727	07/20/2021	07/06/2021			3,290.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	ANTIFREEZE (4): E4		290002	06/01/2021			47.20
	001-201-559	7" WHEELS(6): CROSSWALK SIGN		289982	06/01/2021			47.88
	001-090-638	HUBS(2), SENSOR: CODE JEEP		289913	06/01/2021			215.51
	001-161-638	SIGHT GLASS: E3		290038	06/02/2021			91.00
	001-161-639	HINGE (2): NFD GEN		290020	06/02/2021			24.08
	001-201-559	YELLOW SFTY PAINT: CW SIGN		290050	06/03/2021			65.10
	001-161-638	BATTERY, BATTERY ENDS (2)		290084	06/04/2021			104.50
	001-161-638	TURN SIGNAL (2)		290117	06/07/2021			52.14
	001-100-570	AC COMPRESSOR		290122	06/07/2021			199.50
	001-100-570	VALVE, DRIER: POLICE DEPT		290123	06/07/2021			71.51
	001-100-638	WINDOW REGULATOR: ACO		290140	06/07/2021			119.00
	001-161-639	BELT: CFS GEN		290118	06/08/2021			23.07

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	212727	07/20/2021	07/06/2021			3,290.82	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	WIPER BLADES (10): PD UNITS		290174	06/08/2021		75.00	
	001-100-570	PULLEY (2): U #34		290148	06/09/2021		48.89	
	001-100-570	SENSOR, AIR FLTR: POLICE DEPT		290182	06/09/2021		34.58	
	001-100-639	DIESEL TREATMENT: PD GEN		290209	06/09/2021		17.92	
	001-161-639	CREDIT RTN: CFS GEN BELT		290231	06/10/2021		-23.07	
	001-161-638	AIR BRAKE TEE : E5		290233	06/10/2021		7.35	
	001-161-639	BATTERY: SPD GEN		290285	06/14/2021		100.00	
	001-161-638	SPRAGE BEARING (2): E5		290308	06/15/2021		49.22	
	001-100-570	FAN BLADES (2): U #30		290317	06/15/2021		119.42	
	001-205-639	HYDRAULIC HOSE: MNT FORKLIFT		290293	06/16/2021		69.90	
	001-161-638	OIL: E5		290329	06/16/2021		39.00	
	001-100-570	OIL: POLICE DEPT		290330	06/16/2021		39.00	
	001-100-570	BATTERY: ANIMAL CONTROL		290337	06/16/2021		136.00	
	001-100-570	ZINC ADDITIVE(8): PD UNITS		290352	06/16/2021		103.36	
	001-161-638	POP OFF VALVE : E2		290400	06/18/2021		12.00	
	001-170-638	BATTERY CABLE, CABLE ENDS(8)		290401	06/18/2021		28.15	
	001-161-638	OIL FLTR, AIR FLTR, CABIN FLTR		290429	06/21/2021		37.42	
	001-161-638	OIL (9): CHIEF TRUCK		290429	06/21/2021		36.90	
	001-170-639	RATCHET STRAPS (4)		290449	06/22/2021		71.80	
	001-100-638	OIL (8): U #13		290465	06/22/2021		32.80	
	001-100-570	CONTROL ARM, LUBE: PD UNITS		290487	06/23/2021		102.27	
	001-090-638	OIL, OIL FLTR, LINK KIT: R302		290500	06/28/2021		99.19	
	001-100-570	DAMPNER, FAN BLADES (2): U #64		290570	06/28/2021		143.42	
	001-100-570	ANTIFREEZE (6): PD UNITS		290585	06/28/2021		85.62	
	001-090-638	HUB ASSEMBLY(2): EXPEDITION		290602	06/29/2021		260.00	
	001-100-570	CASE OIL FILTERS: PD UNITS		290604	06/29/2021		70.07	
	001-100-570	SILICONE		290617	06/29/2021		4.10	
	001-100-570	COOLING FAN (2): U #48		290628	06/29/2021		119.42	
	001-100-570	COOLING FAN (2): U #34		290629	06/29/2021		119.42	
	001-100-570	RADIATOR: U #48		290630	06/29/2021		140.00	
	001-100-570	AIR FILTERS (2): PD UNITS		290645	06/30/2021		51.18	
001	SPARKLIGHT	212729	07/20/2021	07/06/2021			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	JUL 2021: SR BLDG #120793682		06242021	07/01/2021		84.62	
001	SPARKLIGHT	212730	07/20/2021	07/06/2021			147.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2021: #107571481		06242021	07/01/2021		147.06	
001	CENTERPOINT ENERGY	212731	07/20/2021	07/06/2021			80.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN: 5/24-6/24/21		11000885-1	07/01/2021		43.90	
	001-161-630	SOUTH FIRE STN: 5/24-6/24/21		11000999-0	07/01/2021		36.40	
001	TEC	212732	07/20/2021	07/06/2021			177.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1025628	07/01/2021		177.88	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GOVERNMENT BRANDS SHARED SERVICES	212733	07/20/2021	07/06/2021			1,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	JUL 2021 COURT CHARGES		#INV212169	07/01/2021			1,495.00
001	AT&T GLOBAL NETWORK SERVS LLC	212739	07/20/2021	07/07/2021			229.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GI94202	07/01/2021			229.64
001	MALLETTE BROTHERS CONSTRUCTION INC	212745	07/20/2021	07/08/2021			587.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	14.91 RAP TN		22608	06/30/2021			447.30
	001-201-576	11.67 FILL SAND CY		22608	06/30/2021			140.04
001	O'REILLY AUTO PARTS	212746	07/20/2021	07/08/2021			1,291.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	ANTIFREEZE (3): FD		1978210076	05/31/2021			41.97
	001-170-639	BATTERY: EXMARK MOWER		1978210140	06/01/2021			47.74
	001-170-638	ALTERNATOR: FORD F250		1978210278	06/02/2021			162.05
	001-170-559	BELT TOOL: SHOP		1978210279	06/02/2021			29.99
	001-161-638	GAL CAR WASH (3): FD		1978210403	06/03/2021			14.97
	001-170-638	TAILGATE HANDLE: 2004 GMC		1978210503	06/04/2021			28.52
	001-170-638	OIL FLTR: 2004 GMC		1978210820	06/07/2021			2.19
	001-100-570	OIL SWITCH, SOCKET: CHRYSLER		1978210980	06/08/2021			30.97
	001-170-638	LIGHT BULB: FORD F250		1978211144	06/10/2021			7.01
	001-100-570	THERMOSTAT: U #34		1978211207	06/10/2021			18.14
	001-170-639	VALVE STEMS, MOTOR TRT(2)		1978211577	06/14/2021			19.29
	001-170-638	OIL FLTR, OIL(2):2011 POLARIS		1978211605	06/14/2021			24.33
	001-100-570	ABS SENSOR: U #58		1978211663	06/14/2021			20.03
	001-100-570	RADIATOR: U #64		1978211759	06/15/2021			205.32
	001-170-559	PRO GAUGE		1978212537	06/22/2021			24.99
	001-170-639	PLUG, FUEL FLTR, WD40 (6)		1978212533	06/22/2021			50.42
	001-170-559	TRANSFER PUMP		1978212649	06/23/2021			16.99
	001-100-638	HTR HOSE ASSEMBLY(2): U #64		1978212801	06/24/2021			109.33
	001-100-570	BRAKE PADS, ROTOR(2): U #81		1978212879	06/25/2021			94.99
	001-100-638	ANTIFREEZE: U #64		1978213127	06/26/2021			17.99
	001-100-570	WTR PUMP, THERMOSTAT: U #64		1978213256	06/28/2021			116.78
	001-100-570	RADIATOR: U #34		1978213295	06/28/2021			207.23
001	ACE DATA STORAGE INC	212755	07/20/2021	07/12/2021			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUN 2021-SHREDDING SERVICE		78879	07/01/2021			105.00
001	JACKSON COUNTY ADULT DETENTION CENTER	212756	07/20/2021	07/12/2021			4,690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	JUN 2021 ADC CHGS		06302021	07/08/2021			4,690.00
001	RAMONA MORGAN	212757	07/20/2021	07/12/2021			261.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-681	PER DIEM: HURRICANE CONF		06182021	06/21/2021			261.64

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	APRIL HAVENS STENNETT	212758	07/20/2021	07/12/2021			304.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-681	PER DIEM: HURRICANE CONF		06182021	06/21/2021			260.45
	001-094-681	REIMBURSE TRAVEL/UBER		06182021	06/21/2021			44.53
001	RELX INC DBA LEXISNEXIS	212760	07/20/2021	07/12/2021			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUN 2021 SERVICE		3093341892	06/30/2021			120.00
001	SBM REPORTING LLC	212761	07/20/2021	07/12/2021			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	7/1/21 PLANNING MTG		MB1249	07/06/2021			175.00
001	BORDIS & DANOS PLLC	212762	07/20/2021	07/12/2021			10,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	JUL 2021-RETAINER		96	07/01/2021			10,000.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	212763	07/20/2021	07/12/2021			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUN 2021 ACCT 6006920		202106-1	07/01/2021			250.00
001	DIXIE RUBBER & BELTING COMPANY	212764	07/20/2021	07/12/2021			37.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	6" GASKET(3): SPLASHPAD		211289	07/02/2021			31.29
	001-170-639	4" GASKET: EMERGENCY REPR		211289	07/02/2021			5.81
001	C SPIRE WIRELESS	212765	07/20/2021	07/12/2021			920.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	06/30/2021			47.35
	001-040-605	ADMIN CELL PHONES		0030759348	06/30/2021			129.03
	001-090-605	BLD-PLNG CELL PHONES		0030759348	06/30/2021			202.21
	001-090-698	IPAD SERVICE(3)		0030759348	06/30/2021			102.99
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	06/30/2021			94.70
	001-161-605	FIRE DEPT CELL PHONES		0030759348	06/30/2021			142.05
	001-170-605	RECREATION CELL PHONES		0030759348	06/30/2021			150.59
	001-205-605	MAINT CELL PHONE		0030759348	06/30/2021			51.62
001	LOWES HOME CENTERS INC	212767	07/20/2021	07/12/2021			1,030.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	KEY, GATE PULL (2), DEADBOLT		901407	05/25/2021			20.26
	001-205-559	BULB (9)		901540	05/25/2021			85.32
	001-161-559	CASES WATER (15)		901832	05/26/2021			63.75
	001-170-634	PAINT/SUPPLIES FRAZIER PARK		902280	05/28/2021			103.46
	001-170-559	INSECT SPRAY(4), PADLOCK(3)		901287	05/28/2021			26.65
	001-170-634	BLK PAINT FRAZIER BALL COURT		902349	05/29/2021			160.43
	001-170-577	REPR WINDOW: BUDDY DAVIS		901341	06/01/2021			141.55
	001-170-639	STEEL ROD		901678	06/02/2021			4.45
	001-092-639	WASHERS (20) BOLTS(20)		901766	06/03/2021			11.40
	001-170-559	GORILLA TAPE		910583	06/03/2021			8.54
	001-170-634	ANT POISON (7)		923772	06/07/2021			76.30

Docket of Claims
Release date from 07/20/2021 thru 07/20/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	212767	07/20/2021	07/12/2021			1,030.82	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-639	MOWER BELT		902128	06/08/2021			42.74
	001-170-577	TREATED LUMBER		902371	06/10/2021			43.30
	001-170-577	TREATED LUMBER		902557	06/11/2021			60.79
	001-170-634	MILDEW REMOVER, TANK SPRAYER		902493	06/16/2021			37.97
	001-170-634	CITY PARK PIER REPR		901183	06/21/2021			18.48
	001-100-635	DISPATCH RENOVATION		902291	06/22/2021			125.43
001	CREDIT CARD CENTER	212773	07/20/2021	07/12/2021			2,531.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	SEAFB CONF: LATCH		06042021	06/04/2021			293.38
	001-161-681	SEAFB CONF: FINN		06042021	06/04/2021			399.46
	001-094-612	HURR CONF: HOTEL STENNET MORGAN		06072021	06/07/2021			699.74
	001-094-681	HURR CONF: HOTEL STENNET MORGAN		06072021	06/07/2021			233.24
	001-094-612	GPA CONF: STENNETT		06162021	06/16/2021			468.75
	001-094-681	GPA CONF: STENNETT		06162021	06/16/2021			156.25
	001-094-612	HURR CONF: PARKING		06212021	06/21/2021			57.77
	001-094-681	HURR CONF: PARKING		06212021	06/21/2021			19.25
	001-094-612	GPA CONF: FLIGHT STENNETT		06222021	06/22/2021			152.85
	001-094-681	GPA CONF: FLIGHT STENNETT		06222021	06/22/2021			50.95
001	FOSTERS A/C & HEATING INC	212776	07/20/2021	07/12/2021			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	SERVICE CALL: UNIT 8		W1088542	06/30/2021			105.00
001	SPARKLIGHT	212778	07/20/2021	07/12/2021			91.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2021 SUBSTN: #107718827		07012021	07/08/2021			91.88
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	212779	07/20/2021	07/12/2021			227.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET T1.5 DIGITAL SERV		3129139268	07/01/2021			227.10
001	DELTA SANITATION OF MS LLC	212781	07/20/2021	07/12/2021			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001161502	06/30/2021			35.00
001	AIRGAS USA LLC	212782	07/20/2021	07/12/2021			224.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9980793264	06/30/2021			224.70
001	FUELMAN	212783	07/20/2021	07/12/2021			3,189.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60366189	07/05/2021			95.15
	001-100-525	UNL & DSL FUEL		NP60366189	07/05/2021			2,280.87
	001-161-525	UNL & DSL FUEL		NP60366189	07/05/2021			396.26
	001-170-525	UNL FUEL		NP60366189	07/05/2021			322.48
	001-205-525	UNL FUEL		NP60366189	07/05/2021			95.13

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001	PITTMAN HOWDESHELL PLLC	212786	07/20/2021	07/13/2021			1,020.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	LEGAL SERV: SR MALL PROPERTY		0661	06/30/2021			1,020.00
001	DIRECTV LLC	212787	07/20/2021	07/13/2021			161.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (AUG)		07132021	07/14/2021			161.03
001	LIBERTY MUTUAL INSURANCE COMPANY	212790	07/20/2021	07/13/2021			525.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	EMPLOYMENT SECURITY BOND		32S421484	07/07/2021			525.00
001	SOUTHERN MS PLANNING & DEV DISTRICT INC	212795	07/20/2021	07/13/2021			27,360.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-815	LOAN PMT: POLICE VEHICLES (3)		1504	07/13/2021			27,360.16
001	CARDMEMBER SERVICES	212798	07/20/2021	07/14/2021			5,233.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	CPR CLASS: HARTY		06092021	06/10/2021			14.95
	001-100-681	CPR CLASS: GONZALEZ		06092021	06/10/2021			14.95
	001-100-535	NAVY TACTIAL PANTS (9)		06102021	06/11/2021			166.50
	001-092-698	CITY WEBSITE HOST FEE		06102021	06/11/2021			192.00
	001-092-698	CITY WEBSITE ANNUAL FEE		06102021	06/11/2021			420.00
	001-100-699	NOTARY RENEWAL: AGUILAR		06112021	06/14/2021			108.00
	001-090-559	9 SHIRTS: PLANNING		06212021	06/22/2021			53.10
	001-094-644	HISTORY OF GAUTIER (100)		06212021	06/22/2021			2,096.00
	001-094-644	SHIP: GAUTIER HISTORY		06212021	06/22/2021			475.00
	001-092-698	UPGRADE SAMS MEMBERSHIP		06252021	06/28/2021			19.28
	001-170-513	REFRESHMENTS: SWEARING IN		06252021	06/28/2021			594.39
	001-170-513	SUPPLIES: SWEARING IN		06292021	06/30/2021			90.00
	001-170-513	SUPPLIES: SWEARING IN		06292021	06/30/2021			32.10
	001-090-559	21 SHIRTS: PLANNING		06292021	06/30/2021			301.82
	001-170-513	RENT TABLECLOTHS: SWEARING IN		06302021	07/01/2021			325.50
	001-094-559	16 SHIRTS: GRANTS/PROJ		07012021	07/02/2021			329.92
001	CINTAS CORPORATION NO 2	212800	07/20/2021	07/14/2021			395.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		4085950302	06/02/2021			79.10
	001-205-535	MAINTENANCE		4086646633	06/09/2021			79.10
	001-205-535	MAINTENANCE		4087345506	06/16/2021			79.10
	001-205-535	MAINTENANCE		4087977736	06/23/2021			79.10
	001-205-535	MAINTENANCE		4088624012	06/30/2021			79.10
001	SOUTHERN PEST CONTROL INC	212803	07/20/2021	07/14/2021			403.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		1710039440	07/13/2021			403.30

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STEINER SAW & MOWER	212804	07/20/2021	07/14/2021			88.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	CHAINSAW EQUIPMENT		264484	06/17/2021			88.00
001	BELL AUTO PARTS INC	212805	07/20/2021	07/14/2021			270.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	FILTERS (2), HYDRO FLUID (4)		D058652	06/02/2021			138.58
	001-170-559	BOX SHOP TOWELS		D058652	06/02/2021			16.50
	001-170-639	BELT: EXMARK MOWER		D058649	06/02/2021			41.90
	001-170-639	PULLEY: EXMARK MOWER		D058653	06/03/2021			41.29
	001-170-639	PUSH BUTTON SWITCH:JOHN DEERE		D058679	06/21/2021			8.95
	001-170-639	FUEL PUMP: EXMARK MOWER		D058684	06/24/2021			23.50
001	ALABAMA MEDIA GROUP	212806	07/20/2021	07/14/2021			163.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	AD: RESOLUTION BOARD MEETING		0002741555	06/30/2021	210801		163.50
001	GALLS LLC	212807	07/20/2021	07/14/2021			633.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	NATURE DX 10X56 BINOCULARS (2)		018276946	05/03/2021	210674		441.92
	001-100-559	SHIPPING		018276946	05/03/2021	210674		31.26
	001-100-559	UPCLOSE G2 10X50 BINOCULARS (4)		018442852	05/25/2021	210674		149.44
	001-100-559	SHIPPING		018442852	05/25/2021	210674		10.57
001	REYNOLDS WHOLESALE CO	212808	07/20/2021	07/14/2021			636.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	100/CS 38X58 BLK CAN LINER (6)		69546	07/08/2021	210906		197.70
	001-170-559	BROWN MF TOWELS CS (2)		69546	07/08/2021	210906		39.90
	001-170-559	GEN 202 JUMBO TISSUE CS (6)		69546	07/08/2021	210906		153.00
	001-170-559	6/CS 1GAL VB BLEACH (2)		69546	07/08/2021	210906		29.90
	001-170-559	VB TISSUE 96 ROLLS/CS (2)		69546	07/08/2021	210906		99.00
	001-170-513	50CT DINNER PLATES (6)		69394	06/15/2021	210830		17.94
	001-170-513	50CT CLEAR CUPS 9OZ (5)		69394	06/15/2021	210830		19.75
	001-170-513	25CT ETCHED CLR PLATED 7" (10)		69394	06/15/2021	210830		49.50
	001-170-513	CLEAR MINI TONGS (25)		69394	06/15/2021	210830		12.50
	001-170-513	100CT CLEAR MEDIUM FORKS (3)		69394	06/15/2021	210830		11.85
	001-170-513	WHITE GEM BAGS (7)		69394	06/15/2021	210830		2.45
	001-170-513	WHITE TEMPO BAGS (8)		69394	06/15/2021	210830		2.80
001	ACTION PRINTING CENTER INC	212809	07/20/2021	07/14/2021			274.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-500	ENVELOPES #10 PARK/REC (2500)		1014151	06/30/2021	210810		177.55
	001-090-559	ENVELOPES #10 PLANNING (1000)		101571	06/30/2021	210843		97.16
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	212810	07/20/2021	07/14/2021			210.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-660	FF-EL 102 TEST (10)		62930B7D1J	05/04/2021	210675		118.80
	001-022-660	ADMIN FEE		62930B7D1J	05/04/2021	210675		92.15

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MID SOUTH UNIFORM & SUPPLY INC	212811	07/20/2021	07/14/2021			383.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	12GA STABILZ BEAN BAG RND (75)		618552	06/30/2021	210685		383.25
001	GULF STATES DISTRIBUTORS	212812	07/20/2021	07/14/2021			3,690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	9MM 147GR G2 AMMO CS (10)		1390957-IN	07/06/2021	210313		3,690.00
001	GULF COAST BUSINESS SUPPLY CO	212813	07/20/2021	07/14/2021			39.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	CLNR DEGREASER DISINFECT 12CT		225469.1	06/01/2021	210763		39.96
001	LAWRENCE PRINTING COMPANY INC	212814	07/20/2021	07/14/2021			273.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	MINUTE BOOK #56		57540	06/28/2021	210803		126.00
	001-040-500	MINUTE BOOK #57		57540	06/28/2021	210803		126.00
	001-040-500	SHIPPING		57540	06/28/2021	210803		21.16
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	212816	07/20/2021	07/14/2021			57.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	DESK NAME PLATE: POLICE CHIEF		217003	07/01/2021	210865		57.00
001	GOODYEAR AUTO CENTER	212817	07/20/2021	07/14/2021			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	TIRES (4), MNT, BAL, INSTL: U #64		226699	06/02/2021	210773		600.00
001	K&R SERVICES INC	212819	07/20/2021	07/14/2021			1,328.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-639	ALTERNATOR ASSY: CFS GENERATOR		42635	07/02/2021	210864		1,238.00
	001-161-639	FREIGHT: PARTS ONLY		42635	07/02/2021	210864		90.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	212820	07/20/2021	07/14/2021			505.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	HP 305A TONER CARTRIDGES 4/PK		3480544167	06/29/2021	210862		438.89
	001-090-500	BLUE STOCK PAPER		3480544167	06/29/2021	210862		8.70
	001-090-500	PERMANENT FINE MARKERS DZ		3480544167	06/29/2021	210862		5.48
	001-090-500	PERMANENT CHISEL MARKERS 4/PK		3480544167	06/29/2021	210862		4.71
	001-090-500	POCKET HIGHLIGHTERS ASRT 24CT		3480544167	06/29/2021	210862		14.99
	001-090-500	AIR DUSTER 4/PK		3480544167	06/29/2021	210862		17.11
	001-090-500	EXPO STARTER SET #483636		3480544167	06/29/2021	210862		9.16
	001-090-500	YELLOW HIGHLIGHTERS 3/PK		3480544168	06/29/2021	210862		6.29
001	STERLING PETROLEUM PRODUCTS INC	212823	07/20/2021	07/14/2021			722.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	SYN BLEND 5W20 OIL (110)		88919	06/22/2021	210846		713.90
	001-100-570	LUBE TAX		88919	06/22/2021	210846		8.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	NORTH MS TWO-WAY COMMUNICATIONS INC	212826	07/20/2021	07/14/2021			304.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	STINGER TRAINER SYSTM W/CASE		47110	07/14/2021	210464		264.50
	001-100-559	FREIGHT		47110	07/14/2021	210464		39.95
001	AMAZON COM SALES INC	212827	07/20/2021	07/14/2021			138.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	SINGLE TAB LETTERS 1" (2)		1RC6643MDD	06/27/2021	210849		69.42
	001-092-559	SINGLE TAB LETTERS .75" (2)		1RC6643MDD	06/27/2021	210849		53.98
	001-170-513	NORM-NORTH FAMILY VACAY DVD		1RNKVDJ4PN	07/03/2021	210888		8.99
	001-170-513	SHIPPING		1RNKVDJ4PN	07/03/2021	210888		5.99
001	OCCUPATIONAL HEALTH CENTER INC	212828	07/20/2021	07/14/2021			518.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE-EMP PHYSICAL:LEMCOOL,N		243955	07/02/2021	210848		75.00
	001-022-604	PRE-EMP DRUG SCREEN:LEMCOOL,N		243955	07/02/2021	210848		35.00
	001-022-604	PRE-EMP PHYSICAL:FAGAN, P		243021	07/02/2021	210833		75.00
	001-022-604	PRE-EMP DRUG SCREEN:FAGAN,P		243021	07/02/2021	210833		35.00
	001-022-604	PRE-EMP PHYSICAL:CONNART, N		243021	07/02/2021	210822		75.00
	001-022-604	PRE-EMP DRUG SCREEN:CONNART,N		243021	07/02/2021	210822		35.00
	001-022-604	PRE-EMP PHYSICAL:CHANDLER,B		243021	07/02/2021	210822		75.00
	001-022-604	PRE-EMP DRUG SCREEN:CHANDLER,B		243021	07/02/2021	210822		35.00
	001-161-604	HEPATITIS B #2: SMALL, JOHN		233265	04/05/2021			78.00
001	ECONOMY BOOTS SALES & SERVICE	212829	07/20/2021	07/14/2021			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	CHIPPEWA BOOTS: CARTER, KYLE		41268	06/21/2021	210840		150.00
001	WRIGHT WARD HATTEN & GUEL PLLC	212848	07/20/2021	07/16/2021			20,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-600	INTERIM BILLING: FY20 AUDIT		3667.0	07/14/2021			20,000.00
001	JOHN W SMALL	212849	07/20/2021	07/16/2021			504.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF-1001		08012021	07/15/2021			504.00
001	BRELAND SHEPPARD	212850	07/20/2021	07/16/2021			504.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF-1001		08012021	07/15/2021			504.00
001	AARON TILLMAN	212851	07/20/2021	07/16/2021			504.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF-1001		08012021	07/15/2021			504.00
FUND TOTAL	1 Claims	to	Checks	65 Total	126,945.56 Manual		Held	Total 126,945.56

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	C SPIRE WIRELESS	212766	07/20/2021	07/12/2021			51.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759248	06/30/2021			51.62
176	BAY ICE COMPANY INC	212768	07/20/2021	07/12/2021			268.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MTHLY BOX RENTAL		645715	06/30/2021			50.00
	176-170-541	10LB BAGS ICE (175)		644077	06/10/2021			218.75
176	LOWES HOME CENTERS INC	212769	07/20/2021	07/12/2021			284.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-520	SHEPARD FLOWER BEDS		909714	05/25/2021			14.22
	176-170-586	CONCRETE FOR WALKING TRAIL		964972	05/27/2021			142.80
	176-170-586	WASP KILLER (2), BEE KILLER(4)		919703	06/04/2021			21.36
	176-170-639	RESERVATION BOX SHEPARD		902356	06/15/2021			19.13
	176-170-639	SUPPLIES SHEPARD ICE MACHINE		901747	06/15/2021			73.40
	176-170-635	LIGHT FIXTURE		901357	06/17/2021			13.29
176	GRAND VIEW SECURITY LLC	212770	07/20/2021	07/12/2021			360.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	7/21-7/22 ALARM MONITORING		0701131468	07/01/2021			360.00
176	COCA COLA BOTTLING CO UNITED INC	212801	07/20/2021	07/14/2021			73.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	CS 20 OZ DASANI WATER (1)		3328219793	06/16/2021			18.72
	176-170-541	CS 16.9 OZ DASANI WATER (1)		3328219794	06/16/2021			-14.56
	176-170-541	CS 20OZ SPORT DRINKS (1)		3328219986	06/29/2021			18.72
	176-170-541	CS 20OZ COKE (2)		3328219986	06/29/2021			50.96
176	SPORTABOUT	212821	07/20/2021	07/14/2021			172.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	T-SHIRTS W/LOGO M-L (20)		8525	05/22/2021	210694		140.00
	176-170-541	T-SHIRTS W/LOGO 3X (4)		8525	05/22/2021	210694		32.00
FUND TOTAL 176 Claims		to	Checks	6 Total	1,210.41 Manual		Held	Total 1,210.41

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	212713	07/20/2021	07/01/2021			218.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60289816	06/28/2021			218.64
400	JACKSON COUNTY UTILITY AUTHORITY	212734	07/20/2021	07/06/2021			235,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	JUL 2021 TREATMENT CHGS		1118	07/01/2021			235,473.00
400	WASTE MANAGEMENT OF MS-GLF COAST INC	212740	07/20/2021	07/07/2021			2,140.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	ROLL-OFF TIMBERLANE		07 4554447685	07/01/2021			2,140.07
400	COGENT STRATEGIES LLC	212771	07/20/2021	07/12/2021			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		2299	07/08/2021			7,500.00
400	LOWES HOME CENTERS INC	212772	07/20/2021	07/12/2021			734.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-702	PORTABLE A/C UNITS (2)		964272	06/07/2021			663.10
	400-650-559	WD-40(4), BLUE PNT, HAND PUMP		916946	06/23/2021			71.62
400	CLEARWATER SOLUTIONS LLC	212775	07/20/2021	07/12/2021			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	JUN 2021 OPERATION FEE		GAUTIER103	07/01/2021			170,690.75
400	SOUTHERN LINC	212780	07/20/2021	07/12/2021			90.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUL 2021 SERV CHGS		10716793	07/01/2021			80.00
	400-650-698	TAXES/FEES		10716793	07/01/2021			10.20
400	FUELMAN	212784	07/20/2021	07/12/2021			125.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60366189	07/05/2021			125.34
400	ARISTA INFORMATION SYSTEMS INC	212788	07/20/2021	07/13/2021			4,192.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUN 2021 PRINTING 2067001		0003127	06/30/2021			1,195.47
	400-650-698	JUN 2021 POSTAGE 2067001		0003127	06/30/2021			2,997.46
400	TYLER TECHNOLOGIES INC	212789	07/20/2021	07/13/2021			34,264.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	07/21-06/22 INCODE USER FEES		025-333433	06/01/2021			7,144.20
	400-650-698	07/21-06/22 INCODE SUBS FEE		025-333433	06/01/2021			25,619.90
	400-650-698	07/21-06/22 TYLER U MAINT		025-333433	06/01/2021			1,500.00
400	ANSER	212794	07/20/2021	07/13/2021			460.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 7/7/21-8/3/21		277-070721	07/07/2021			450.00
	400-650-698	HOLIDAY CHGS		277-070721	07/07/2021			10.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CARDMEMBER SERVICES	212799	07/20/2021	07/14/2021			69.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	10 SHIRTS: MTR READERS		07012021	07/02/2021			69.22
400	SOUTHERN PIPE & SUPPLY CO INC	212815	07/20/2021	07/14/2021			5,886.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	1" CTS PJ X PJ COUPLING (12)		5416747-00	06/10/2021	210765		317.76
	400-651-581	3/4X4 STD BRASS NIPPLE (12)		5416747-00	06/10/2021	210765		76.08
	400-651-581	15" JUMBO WATER METER BOX (6)		5416747-00	06/10/2021	210765		197.28
	400-651-581	10X12.5 FULL CIRCLE CLAMP (2)		5416747-00	06/10/2021	210765		470.26
	400-651-581	6X12.5 FULL CIRCLE CLAMP		5416747-00	06/10/2021	210765		173.51
	400-651-581	CR: 3/4X4 STD BRASS NIPPLE(12)		5589295-00	07/13/2021	210765		-19.80
	400-651-581	METER LIDS (216)		5496116-00	06/28/2021	210838		2,192.40
	400-651-683	24X20' PLASTIC CULV PIPE 100FT		5518296-00	06/28/2021	210850		2,479.00
400	C & M ELECTRIC MOTOR SERVICE INC	212818	07/20/2021	07/14/2021			2,063.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	5HP SUB PUMP: LS-37		12356	06/23/2021	210866		1,689.90
	400-651-584	CAPACITOR 161-250V (20):LS-38		12355	06/23/2021	210854		245.00
	400-651-584	CAPACITOR 216-250V (10): LS-38		12355	06/23/2021	210854		128.90
400	CORE & MAIN LP	212822	07/20/2021	07/14/2021			1,433.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	STD SOLID PLS LID ONLY (75)		0210861	06/25/2021	210641		1,433.25
400	TRIPLE J LLC	212824	07/20/2021	07/14/2021			188.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	BRIDGESTONE : FORD F250		1003728	06/25/2021	210844		152.95
	400-650-638	MOUNT AND : FORD F250		1003728	06/25/2021	210844		22.99
	400-650-638	TIRE PLUG : FORD F250		1003729	06/25/2021	210809		12.99
400	CC LYNCH AND ASSOCIATES INC	212825	07/20/2021	07/14/2021			37,224.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-711	2150 FLOW MONITOR (3)		211779	07/08/2021	210847		18,057.00
	400-651-711	2103 CI LTE CELL PHONE MOD (3)		211779	07/08/2021	210847		6,600.00
	400-651-711	SPRING RING 8" DIAMETER PIPE		211779	07/08/2021	210847		115.00
	400-651-711	SCISSOR RING 7.5" EXTENSIONS		211779	07/08/2021	210847		556.00
	400-651-711	674 RAIN GAUGE W/50FT CABLE		211779	07/08/2021	210847		800.00
	400-651-711	SCISSOR RING 20" EXTENSIONS		211779	07/08/2021	210847		704.00
	400-651-711	12 MTH CELLULAR SERV-WEBHOSTED		211779	07/08/2021	210847		1,800.00
	400-651-711	USB COMMUNICATION CABLE 10FT		211779	07/08/2021	210847		313.00
	400-651-711	FLOWLINK 5.1 SOFTWARE		211779	07/08/2021	210847		2,223.00
	400-651-711	FIELD SERVICE VISIT		211779	07/08/2021	210847		750.00
	400-651-711	CALL OUT FIELD SERVICE		211779	07/08/2021	210847		2,000.00
	400-651-711	TURN KEY INSTL OF UNITS (3)		211779	07/08/2021	210847		2,850.00
	400-651-711	S/H		211779	07/08/2021	210847		456.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LYMAN WELL COMPANY	212830	07/20/2021	07/14/2021			3,200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	FLOW TEST: MALL WELL	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: OFFICE WELL	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: BEASLEY WELL	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: WESTGATE WELL	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: HONDURAS WELL	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: LARK WELL #1	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: LARK WELL #2	21-224	07/12/2021	210832		400.00	
	400-651-581	FLOW TEST: HIGHWAY 57	21-224	07/12/2021	210832		400.00	
400	MUELLER CO LLC	212832	07/20/2021	07/15/2021			1,969.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-698	EZREADER SOFTWARE MAINT	65254159	07/14/2021			1,969.80	
FUND TOTAL 400 Claims	to	Checks	19 Total	507,925.24	Manual	Held	Total	507,925.24

Docket of Claims
Release date from 07/20/2021 thru 07/20/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	212726	07/20/2021	07/06/2021			107,106.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	JUN 2021 RES GARBAGE (6364)		0001161426	06/30/2021		107,106.12	
FUND TOTAL 404 Claims	to	Checks	1 Total	107,106.12	Manual	Held	Total	107,106.12

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	65 Total	126,945.56 Manual	Held	Total	126,945.56
FUND 176 Claims	to	Checks	6 Total	1,210.41 Manual	Held	Total	1,210.41
FUND 400 Claims	to	Checks	19 Total	507,925.24 Manual	Held	Total	507,925.24
FUND 404 Claims	to	Checks	1 Total	107,106.12 Manual	Held	Total	107,106.12

Total for all Funds		Checks	91 Total	743,187.33 Manual	Held	Total	743,187.33

Councilman Colledge made the motion to approve Consent Agenda Items 1-10, as presented. Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 140-2021

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-10 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 141-2021

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held July 6, 2021 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 117-2021

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 142-2021

WHEREAS, the City of Gautier has previously entered a contract with Delta Computer Systems, Inc. for computer software customer support; and

WHEREAS, annual renewal is required for continued services under this agreement; and

WHEREAS, the renewal and addendum require an increase in the monthly rate by \$30.00, for a total monthly charge of \$570.00; and

WHEREAS, the City Council hereby finds that contract renewal and approval of the addendum are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addendum to the Computer Software Support Agreement with Delta Computer Systems, Inc. that includes a \$30.00 monthly increase for the upcoming fiscal year 2021-2022 is hereby approved. The new total monthly charge is \$570.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 7/12/2021
Subject: Approval of Delta Computer Systems, Inc. Computer Software Support Agreement Addendum.

REQUEST:

City Council approval is requested for an addendum to the Delta Computer Systems, Inc. Computer Software Support Agreement Addendum. The addendum includes an increase of \$30.00. The monthly charge of \$570.00 for the Accounting Software Maintenance, Voter Registration Software Maintenance and Privilege License System Support for the upcoming fiscal year 2021-2022.

BACKGROUND:

NoneDelta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The annual renewal is required to continue services and support.

DISCUSSION:

None.

RECOMMENDATION:

City Clerk recommends the renewal of the Delta Computer Systems Software Agreement Addendum.

ATTACHMENTS:

1. Delta Computer Systems Inc Computer Software Support Agreement 2021



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive
Biloxi, MS 39532
Phone : (228) 388-7688
Fax: (228) 388-7689

Computer Software Support Agreement ADDENDUM

For: CITY OF GAUTIER-CITY CLERK

MSC301

Below is a current list of maintenance/support/web hosting charges for the upcoming fiscal year 10/ 1/2021. These charges will be billed on 9/15/2021 due for payment 10/ 1/2021.

Delta Contract Number	Description	Date of Last Increase	Current Rate	New Rate	Rate Type
169	Accounting Software Maintenance	09/2020	370.00	390.00	
170	Voter Registration Software Maintenance	01/1991	20.00	20.00	
2495	Privilege License System Support	09/2020	150.00	160.00	
IVMCBP03 (1)		TOTAL:	540.00	570.00	MONTHLY

Agreed this _____ day of _____, 2021.

CITY OF GAUTIER
County/Office Name

Accepted: Delta Computer Systems, Inc.

Client Signature

Printed Name

TO: CITY OF GAUTIER
ACCOUNTS PAYABLE DEPT.
P.O.BOX 670
GAUTIER MS 39553



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive
Biloxi, MS 39532
Phone : (228) 388-7688
Fax: (228) 388-7688

Computer Software Support Agreement

Purpose

The purpose of this agreement is to assure you that all software provided by Delta Computer Systems, Inc. (Delta) as listed on the addendum(s) to this agreement is in compliance with applicable laws, rules and regulations as they pertain to the software. As the laws change, Delta will provide updated programs to meet the demands of the legislation.

Delta's Obligations

Delta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The modifications shall be limited to existing licensed software which you have purchased and shall not include new systems. New programs required to meet new, additional requirements shall not be provided under this agreement. For example, if you licensed the magnetic payroll tax reporting system and IRS initiates a change to the method of reporting, the changes will be provided under this agreement. However, if you had not purchased the magnetic reporting software initially, there would be an additional charge for the program.

Problem resolution is handled on a first come first serve basis within a priority group. Priority groups are determined by user need and externally defined deadlines. Completely down systems have priority over operational systems. Externally defined deadlines (IRS, State, Federal, etc.) have priority over non-deadline items. Average response for critical items is two hours or less depending upon the complexity of the request.

All software updates will be delivered to you electronically or by mail depending upon the size and urgency of the update. Delta shall provide installation instructions and/or telephone assistance for loading updates as appropriate. Delta shall not be responsible for maintaining any of your modifications. Corrections of difficulties or defects traceable to your errors or system changes will be billed at triple the standard rate.

Client's Obligations

Client shall inform Delta as soon as reasonably possible as to the nature and impact of upcoming legislative changes that affect the software system. Client shall provide copies of all pertinent documentation and shall assist Delta in understanding the new requirements and developing a method of meeting the requirements. During the term of the software support agreement, Client shall at Client's expense, provide Delta with secure telnet and ftp internet access to Client's server from Delta's server for the purpose of diagnosing problems and to facilitate software updates.

General Terms

This contract shall commence on the first day of delivery of the software or upon acceptance of the addendum(s) by both parties and shall remain in effect for one year. Fees for software support shall be payable monthly or annually in advance. A penalty of 1.5 percent per month of the outstanding balance will be assessed to accounts that remain past due more than 60 days. Delta reserves the right to withhold services for any account which is past due more than 60 days.

Client shall be responsible for all incidental costs such as mail, telephone, travel and subsistence in connection with support services.

Client shall use Delta's prescribed reporting procedures to outline software problems.

Either party may terminate this agreement after a 90 day written notice and payment of all outstanding amounts due.

This agreement shall automatically renew at each annual period. Delta reserves the right to modify its fees by providing notice of such 60 days prior to the renewal period.

Services provided by Delta that are above and beyond the scope of this agreement shall be billable at Delta's current rate at the time such services are rendered.

This agreement is binding on, the parties hereto and their successors, and to Seller's assigns, sub-lessees and transferees.

Agreed this _____ day of _____, _____

CITY OF GAUTIER

Client Name _____

Client Signature _____

Printed Name _____

Accepted: Delta Computer Systems, Inc.
1085 Tommy Munro Drive
Biloxi, MS 39532

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 118-2021

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING BROKEN SHREDDER FROM THE CITY OF GAUTIER'S INVENTORY, AND TO DECLARE SURPLUS

WHEREAS, the City Clerk Department is requesting the following equipment be removed from inventory and declared surplus:

Staples paper shredder – Inventory #122

WHEREAS, the Mayor and Members of the Council have determined that given the relative age and condition, this item has no value or has been replaced, and therefore removal from inventory and declaring it as surplus is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the item described above is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 20th of July, 2021.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 7/13/2021
Subject: Resolution to remove broken shredder from the City of Gautier's Inventory and to declare the same surplus.

REQUEST:

City Council authorization is requested for the City Clerk's Department to remove a broken shredder from the City of Gautier's inventory. The shredder is a Staple's paper shredder inventory number 122 and is no longer working.

BACKGROUND:

The City Clerk's Department has determined that the item is no longer in working order and has been replaced.

DISCUSSION:

None.

RECOMMENDATION:

The City Staff recommends that City Council authorize the removal of this item from inventory so the inventory spreadsheet can be updated.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 143-2021

WHEREAS, the Infrastructure Modernization Act of 2018, Section 8, House Bill 1 from the 2018 First Extraordinary Session, provides the Mississippi Department of Transportation to promulgate rules and regulations in accordance with the Mississippi Administration Procedure Law; and

WHEREAS, to implement the requirements of the Act, with respect to the Emergency Road and Bridge Repair Fund (ERBRF), Senate Bill 2825 earmarked \$89 million of highway infrastructure program funds received by MDOT pursuant to the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 for the Emergency Road and Bridge Repair Program; and

WHEREAS, the Jackson County Board of Supervisors is applying for this grant for the Graveline Road/Lamotte Bayou bridge project, which will directly benefit the City of Gautier; and

WHEREAS, the County has requested a letter of support signed by all council members; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the letter of support for Jackson County's Emergency Road and Bridge Repair Program application for the Graveline Road/Lamotte Bayou Bridge Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 7/13/2021
Subject: Letter of Support for Jackson County's Emergency Road and Bridge Repair Program
Application for Graveline Road/Lamotte Bayou Bridge

REQUEST:

The Grants & Projects Department requests City Council approval of a letter of support for Jackson County's Emergency Road and Bridge Repair Program application for the Graveline Road/Lamotte Bayou bridge project.

BACKGROUND:

The infrastructure Modernization Act of 2018 (the "Act"), Section 8, House Bill 1 from the 2018 First Extraordinary Session, provides the Mississippi Department of Transportation to promulgate rules and regulations in accordance with the Mississippi Administrative Procedures Law, necessary to implement the requirements of the Act with respect to the Emergency Road and Bridge Repair Fund (ERBRF), and Senate Bill 2825 earmarked \$89 million of highway infrastructure program funds received by MDOT pursuant to the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 for the Emergency Road and Bridge Repair Program.

DISCUSSION:

The Jackson County Board of Supervisors is applying for this grant for the Graveline Road/Lamotte Bayou bridge project, which will directly benefit the City of Gautier. The County has requested a letter of support signed by all council members. A draft letter of support is provided.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council approve a letter of support for Jackson County's Emergency Road and Bridge Repair Program application for the Graveline Road/Lamotte Bayou bridge project.

The City Council may:

- 1) Approve the letter of support, as presented; or
- 2) Not approve the letter of support.

ATTACHMENTS:

*Mayor
Casey Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*City Clerk
Teresa Montgomery*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard Jackson
Ward 3 Gordon Gollott
Ward 4 Charles "Rusty" Anderson
Ward 5 Dante Elbin*



*3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

July 20, 2021

To Whom It May Concern:

The City of Gautier is pleased to offer this letter of support for the Jackson County Board of Supervisors' application for the Emergency Road and Bridge Repair Program. The County is applying for funds to reconstruct the Graveline Road/Lamotte Bayou bridge in Gautier.

Graveline Road and this bridge are essential as the primary hurricane evacuation route for many residents of south Gautier. The east end of Graveline Road often becomes unpassable as water levels rise, forcing residents to travel west on Graveline, over the Lamotte Bayou bridge, and north onto Ladnier Road to evacuate the City.

Additionally, this bridge is ¼-mile from Shepard State Park, which is maintained by the City of Gautier. This park sees visitors and RV campers from all over the country. Any closure of this bridge would greatly impact the park's overnight visitors and day visitors; therefore, it would have a negative economic impact on the maintenance and operations of this popular park. Any closure of this bridge would also impact school traffic at Gautier Middle School. For these reasons and more, the replacement of this bridge is a top priority for both Jackson County and the City of Gautier.

We ask that you give full consideration of the Jackson County Board of Supervisors' application for this important project.

Sincerely,

Casey Vaughan, Mayor

Cameron George, Ward 1

Richard Jackson, Ward 2

Gordon Gollott, Ward 3

Rusty Anderson, Ward 4

Dante Elbin, Ward 5

Adam Colledge, At Large

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 119-2021

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING A 2006 FORD FUSION FROM THE CITY OF GAUTIER'S INVENTORY AND INSURANCE, AND TO DECLARE SURPLUS

WHEREAS, the City Clerk Department is requesting the following vehicle be removed from inventory and insurance and declared surplus:

2006 Ford Fusion, VIN 3FAFP08146R113497 – Inventory #1087

WHEREAS, the Mayor and Members of the Council have determined that given the relative age and condition, this item has no value or is impractical to repair, and therefore removal from inventory and insurance and declaring it as surplus is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the item described above is hereby removed from inventory and insurance and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 20th of July, 2021.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 7/14/2021
Subject: Resolution to remove Police Department Vehicle from inventory and insurance.

REQUEST:

City Council authorization is requested by the Gautier Police Department to remove a 2006 Ford Fusion, VIN 3FAFP08146R113497, inventory number 1087, from inventory and insurance and declare surplus.

BACKGROUND:

The 2006 Ford Fusion was involved in an accident on May 11, 2021. The Police Department has determined that given the age and condition of the vehicle, removal from inventory and insurance is appropriate.

DISCUSSION:

The cost to repair the damage from the accident and existing mechanical problems makes the vehicle impractical to repair.

RECOMMENDATION:

Police Department staff recommends that City Council authorize the removal of this vehicle from inventory and insurance and declare surplus.

ATTACHMENTS:



City of Gautier ACCIDENT REPORT OF PROPERTY DAMAGE

(Please Type or Print Legibly.)

Today's date: 5/11/2021	Date of Damage: Same
-------------------------	----------------------

PERSONAL INFORMATION

Last Name: Thigpen	First Name: Cameron	MI: D.	
Street Address: 2101 Ladnier Rd.		City/State: Gautier	Zip Code: 39553
Mailing Address: same		City/State:	Zip Code:
Home #:	Mobile (228) 369-3975	Email:	Fax:

DAMAGE QUESTIONNAIRE

(Please attach photos, reports and provide witness information if applicable.)

Person Notified: Lt. S. Blevins	Date Notified: 5/11/2021	Time: 5:48 A.M. x P.M.	Any Witnesses: Yes No x
Name of Witness: N/A	Street Address:	City:	State:
Home #:	Mobile #:	Email:	Fax: Other:
Property Damaged: (type, model, etc.) 2006 Ford Fusion	Property Owner: City of Gautier	Home #:	Mobile #:
Owner Mailing Address: 3329 U S 90	City: Gautier	State: Ms.	Zip Code: 39553
Location which Damage or Accident Occurred: In front of residence. (Struck light post)	Date of Accident/Damage: 5/11/2021	Time: 5:48 A.M. x P.M.	Personal Injuries: Yes X No

What were you doing when the damage occurred? Fastening seatbelt.	Time Work Day Began: 9:00 X A.M. P.M.
---	---

Describe Damage(s): Damage to the front driver's side fender and bumper area.	Estimated Amount of Damages: (Please attached written estimate of damages from accredited source.) \$
--	--

Submitted By: Lt. S. Blevins #8	Date: 5/11/2021
---------------------------------	-----------------

FOR OFFICE USE ONLY

DEPARTMENT HEAD SIGNATURE:	Date: 5-12-21
HR DIRECTOR SIGNATURE: _____	Date: _____
CITY MANAGER SIGNATURE: _____	Date: _____
CLAIM PROCESSED BY: _____	Date: _____

(NOTE: This form is to be processed by the City Manager's Office within 24 hours of the incident.)

MISSISSIPPI UNIFORM CRASH REPORT

CRASH INFORMATION

2021028747

☐ Secondary Crash

Rev. 2020-1

Agency #

3002

Case #

2021050380

Page

1

of

9

Number of Motorists	1	Number of Non-Motorists	0	Non-Fatally Injured Persons	0	Fatalities	0	Total Injuries and Fatalities	0	Vehicles Involved	1
Investigating Agency				County		City		Latitude		Longitude	
Gautier Police Dept				Jackson		Gautier		30.372032° N		88.649400° W	

CRASH TIME INFORMATION

Crash Date/Time	Police Notified Date/Time	Police Arrived Date/Time	Roadway Cleared Date/Time	10-24 Investigation Completed
05/11/2021 1748	05/11/2021 1751	05/11/2021 1800	05/11/2021 1800	05/11/2021 1814

ROAD INFORMATION

Named road	Numbered road
2101 RIVERSONG CIRCLE	
Address Number Street Name	Road Number Milepost
Intersection Road Name ☐ Crash was at an intersection	
Intersection Road Number	

LOCATION INFORMATION

Road Classification	104	Property Ownership	100	Trafficway Characteristics	101	Intersection Approach	1	Traffic Flow Direction	W
100 Interstate 101 US highway 102 State highway 103 County road 104 City street		100 Public property 200 Private property		100 Trafficway, on road 101 Trafficway, not on road 200 Non-trafficway		1 Not an intersection 2 Two 3 Three 4 Four 5 Five or more		X Not applicable (not a divided highway) N North W West S South E East	

INVESTIGATING OFFICER

Rank	First Name	Middle Name	Last Name	Suffix
Lieutenant	Shad		Blevins	
Badge #	Printed Name		Signature	
8	Lt. S. Blevins		<i>Lt. S. Blevins</i>	

CRASH CIRCUMSTANCES AND CONDITIONS

First Harmful Event	317	Location of First Harmful Event	108	School Bus Relation	000	Weather Conditions	000
Non-Collision 100 Cargo/equipment loss or shift 101 Fell/jumped from motor vehicle 102 Fire/explosion 103 Immersion, full or partial 104 Jackknife 105 Overturn/rollover 106 Thrown or falling object 198 Other non-collision harmful event		100 Gore 101 In parking lane or zone 102 Median 103 Off roadway, location unknown 104 On roadway 105 On shoulder, left side 106 On shoulder, right side 107 Outside road/right-of-way 108 Roadside 109 Separator/traffic island 999 Unknown		000 No 100 Yes, school bus directly involved 101 Yes, school bus indirectly involved		000 Clear 100 Blowing sand, soil, dirt 101 Blowing snow 102 Cloudy 103 Fog, smog, smoke 104 Freezing rain or freezing drizzle 105 Rain 106 Severe crosswinds 107 Sleet or hail 108 Snow 980 Other 999 Unknown	
Collision with Non-Fixed Object 200 Collision with animal (live) 201 Collision with motor vehicle in transport 202 Collision with parked motor vehicle 203 Collision with pedalcycle 204 Collision with pedestrian 205 Collision with railway vehicle (train, engine) 206 Collision with object at rest from MV in transport 207 Collision with falling/shifting cargo or anything set in motion by MV 208 Collision with work zone/maintenance equipment 209 Collision with farm equipment 297 Collision with other non-motorist 298 Collision with other non-fixed object		Manner of Crash 000 Not a collision between two motor vehicles 100 Angle 101 Front to front 102 Front to rear 103 Rear to rear 104 Rear to side 105 Sideswipe, opposite direction 106 Sideswipe, same direction 980 Other 999 Unknown	000	Intersection Geometry 100 Angled / skewed 101 Roundabout / traffic circle 102 Perpendicular 970 Not applicable	970	Intersection Traffic Control 000 No controls 100 Signalized 101 Stop -all way 102 Stop -partial 103 Yield 970 Not applicable	970
Collision with Fixed Object 300 Collision with bridge overhead structure 301 Collision with bridge pier or support 302 Collision with bridge rail 303 Collision with cable barrier 304 Collision with concrete traffic barrier 305 Collision with culvert 306 Collision with curb 307 Collision with ditch 308 Collision with embankment 309 Collision with fence 310 Collision with guardrail end terminal 311 Collision with guardrail face 312 Collision with impact attenuator/crash cushion 313 Collision with mailbox 314 Collision with traffic sign support 315 Collision with traffic signal support 316 Collision with tree (standing) 317 Collision with utility pole/light support 396 Collision with other post, pole, or support 397 Collision with other traffic barrier 398 Collision with other fixed object (wall, building, tunnel, etc.) 399 Collision with unknown fixed object		Relation to Junction 000 Not an interchange area 100 Acceleration or deceleration lane 101 Crossover related 102 Driveway access or related 103 Entrance/exit ramp or related 104 Intersection or related 105 Non-junction 106 Railway grade crossing 107 Shared-use path or trail 108 Through roadway 980 Other location within an interchange area (median, shoulder, and roadside) 999 Unknown	102	Roadway Surface Condition 000 Dry 100 Ice/Frost 101 Mud, dirt, gravel 102 Oil 103 Sand 104 Slush 105 Snow 106 Water (standing, moving) 107 Wet 980 Other 999 Unknown	107	Light Condition 101 Daylight 201 Dawn/Dusk 301 Dark - lighted 302 Dark - not lighted 399 Dark - unknown lighting 980 Other 999 Unknown	101
						Environmental Conditions 000 None 100 Animal(s) 101 Debris 102 Glare 103 Non-highway work 104 Obstructed crosswalks 105 Obstruction in roadway 106 Prior crash 107 Prior non-recurring incident 108 Regular congestion 109 Related to a bus stop 110 Road surface condition (wet, icy, snow, slush, etc.) 111 Ruts, holes, bumps 112 Shoulders (none, low, soft, high) 113 Toll booth/plaza related 114 Traffic control device 115 Traffic incident 116 Visual obstruction 117 Weather conditions 118 Work zone (construction/ maintenance/utility) 119 Worn, travel-polished surface 980 Other 999 Unknown	000

MISSISSIPPI UNIFORM CRASH REPORT

CRASH INFORMATION

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WORK ZONE CRASH INFORMATION

Work Zone	000	Location Relative to Work Zone	970	Work Zone Type	970	Worker(s) Present	970	Law Enforcement Present	970
000 No 100 Yes 999 Unknown		100 Before the first work zone warning sign 101 Advance warning area 102 Transition area 103 Activity area 104 Termination area 970 Not applicable 999 Unknown		100 Lane closure 101 Lane shift / crossover 102 Work on shoulder or median 103 Intermittent or moving work 970 Not applicable 980 Other 999 Unknown		000 No 100 Yes 970 Not applicable 999 Unknown		000 No 100 Yes 970 Not applicable 999 Unknown	

PHOTOGRAPHER

Photos Taken?	☐	Rank	First Name	Middle Name	Last Name	Suffix

REVIEWING OFFICER

Rank	First Name	Middle Name	Last Name	Suffix
Lieutenant	Shad		Blevins	

WITNESS

Name	Name
First Middle Last Suffix	First Middle Last Suffix
Address	Address
City State Postal Code	City State Postal Code
Phone Number Age Sex	Phone Number Age Sex

WITNESS

Name	Name
First Middle Last Suffix	First Middle Last Suffix
Address	Address
City State Postal Code	City State Postal Code
Phone Number Age Sex	Phone Number Age Sex

WITNESS

Name	Name
First Middle Last Suffix	First Middle Last Suffix
Address	Address
City State Postal Code	City State Postal Code
Phone Number Age Sex	Phone Number Age Sex

TRAIN CRASH INFORMATION

TRAIN #

Engineer ☐ Unknown	Engineer ID Number ☐ Unknown
First Middle Last Suffix	
Conductor ☐ Unknown	Conductor ID Number ☐ Unknown
First Middle Last Suffix	
Company ☐ Unknown	DOT Crossing Number ☐ Unknown

MISSISSIPPI UNIFORM CRASH REPORT

VEHICLE INFORMATION

2021028747

Motor Vehicle # 1		Rev. 2020-1		Agency # 3002	Case # 2021050380	Page 3 of 9
DESCRIPTION AND INFORMATION						
Check if this vehicle had no driver ☐	Hit and Run 000 No, did not leave the scene 100 Yes, driver and vehicle left scene 101 Yes, only driver left scene	000	Vehicle Type 100 Motor vehicle in transport 101 Parked motor vehicle 102 Working vehicle / equipment	100	Vehicle Body Type Passenger Vehicles 100 Passenger car 101 Passenger van (less than 9 seats) 102 (Sport) utility vehicle 103 Pickup 104 Cargo van Construction / Farm Equipment 200 Construction equipment (backhoe, bulldozer, etc.) 201 Farm equipment (tractor, combine, harvester, etc.) Cycle / Low Speed 300 2-wheeled motorcycle 301 3-wheeled motorcycle 302 Moped or motorized bicycle 303 All-terrain vehicle / all-terrain cycle (ATV / ATC) 304 Golf Cart 305 Snowmobile 306 Low Speed Vehicle 307 Recreational off-highway vehicles (ROV) 308 Autocycle Trucks 400 Single unit truck 401 Truck tractor 498 Other truck Large Passenger Vehicle 500 Motor home 501 9 or 12 passenger van 502 15-passenger van 503 Large limo 504 Mini-bus 505 School bus 506 Transit bus 507 Motorcoach 598 Other bus / large passenger vehicle Other 980 Other	
VIN 3FAFP08146R113497 ☐ Unknown						
Model Year ☐ Unknown 2006	Make Ford	Model Fusion	Color Blue			
License Plate ☐ Missing ☒ Non-expiring State MS ☐ Unknown Number G65616 ☐ Unknown Year ☐ Unknown						
Owner Name ☐ Same as driver ☐ Unknown City of Gautier						
Owner Address ☐ Same as driver ☐ Unknown 3329 U.S. 90 Gautier MS 39553 Street City State Postal Code						
Insurance ☐ Uninsured at time of crash Company Argonaut Great Central ins. Co. ☐ Unknown NAIC # ☒ Unknown Policy # BA463292906 ☐ Unknown						
DAMAGE						
Damage Extent 101 000 None 100 Minor damage 101 Functional damage 102 Disabling damage 990 Vehicle not at scene	State Property Damaged ☒ 000 None ☐ 100 Bridge overhead structure ☐ 101 Bridge pier or support ☐ 102 Bridge rail ☐ 200 Cable barrier ☐ 201 Concrete traffic barrier ☐ 202 Guardrail end terminal ☐ 203 Guardrail face ☐ 204 Impact attenuator/crash cushion ☐ 298 Other traffic barrier ☐ 300 Traffic sign support ☐ 301 Traffic signal support ☐ 302 Utility pole/light support ☐ 980 Other			Initial Contact Point 7 8 9 10 11 6 ➔ 12 5 4 3 2 1 ☐ 000 Non-collision ☐ 001 Vehicle not at scene ☐ 100 Top ☐ 113 Undercarriage ☐ 114 Cargo Loss ☐ 999 Unknown	Damaged Areas 7 8 9 10 11 6 ➔ 12 5 4 3 2 1 ☐ 001 Vehicle not at scene ☐ 100 Top ☒ 113 Undercarriage	
TOWING						
Tow Status 000 000 Not towed 100 Towed, but not due to disabling damage 101 Towed due to disabling damage	Tow Authority 970 100 Owner 101 Law enforcement 970 Not applicable 980 Other	Towed By ☐ Unknown				

MISSISSIPPI UNIFORM CRASH REPORT

VEHICLE INFORMATION

2021028747

Motor Vehicle #		1		Rev. 2020-1		Agency #		3002		Case #		2021050380		Page		4		of		9																																								
MOTOR VEHICLE CIRCUMSTANCES																																																												
Vehicle Usage						Emergency Vehicle Usage						Vehicle Maneuver																																																
000 No special function 100 Bus - school (public or private) 101 Bus - childcare / daycare 102 Bus - transit / commuter 103 Bus - charter / tour 104 Bus - intercity 105 Bus - shuttle 198 Bus - other 200 Farm vehicle 201 Fire truck 202 Highway / maintenance 203 Mail carrier 204 Military 205 Ambulance 206 Police						207 Public utility 208 Non-transport emergency services vehicle 209 Safety service patrols - incident response 210 Other incident response 211 Rental truck (over 10,000 lbs) 212 Towing - incident response 213 Truck acting as crash attenuator 214 Taxi 215 Vehicle used for electronic ride-hailing (transportation network company) 980 Other 999 Unknown						000 Non-emergency, non-transport 100 Non-emergency transport 200 Emergency operation, emergency warning equipment not in use 201 Emergency operation, emergency warning equipment in use 970 Not applicable 999 Unknown Travel Direction 000 Not on roadway 800 Northwest 700 West 600 Southwest 100 North 200 Northeast 300 East 400 Southeast 500 South 999 Unknown						100 Backing 101 Changing lanes 102 Entering traffic lane 103 Leaving traffic lane 104 Making U-turn 105 Movements essentially straight ahead 106 Negotiating a curve 107 Overtaking/passing 108 Parked 109 Slowing 110 Stopped in traffic 111 Turning left 112 Turning right 980 Other 999 Unknown																																										
Traffic Control Device Types and Statuses												Vehicle Defects																																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Traffic Control Device Types</th> <th style="text-align: center;">Devices Present</th> <th style="text-align: center;">Devices Inoperative or Missing</th> </tr> </thead> <tbody> <tr> <td>000 None</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>100 Person (including flagger, law enforcement, crossing guard, etc)</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> </tr> <tr> <td>200 Bicycle crossing sign</td> <td style="text-align: center;">3</td> <td style="text-align: center;">3</td> </tr> <tr> <td>201 "Curve Ahead" warning sign</td> <td style="text-align: center;">4</td> <td style="text-align: center;">4</td> </tr> <tr> <td>202 "Intersection Ahead" warning sign</td> <td></td> <td></td> </tr> <tr> <td>203 Pedestrian crossing sign</td> <td></td> <td></td> </tr> <tr> <td>204 Railroad crossing</td> <td></td> <td></td> </tr> <tr> <td>205 "Reduce Speed Ahead" warning sign</td> <td></td> <td></td> </tr> <tr> <td>206 School zone sign</td> <td></td> <td></td> </tr> <tr> <td>207 Stop sign</td> <td></td> <td></td> </tr> <tr> <td>208 Yield sign</td> <td></td> <td></td> </tr> <tr> <td>298 Other warning sign</td> <td></td> <td></td> </tr> </tbody> </table>												Traffic Control Device Types	Devices Present	Devices Inoperative or Missing	000 None	1	1	100 Person (including flagger, law enforcement, crossing guard, etc)	2	2	200 Bicycle crossing sign	3	3	201 "Curve Ahead" warning sign	4	4	202 "Intersection Ahead" warning sign			203 Pedestrian crossing sign			204 Railroad crossing			205 "Reduce Speed Ahead" warning sign			206 School zone sign			207 Stop sign			208 Yield sign			298 Other warning sign			000 None 100 Brakes 101 Exhaust system 102 Body doors 103 Steering 104 Power train 105 Suspension 106 Tires 107 Wheels 108 Lights (head, signal, tail) 109 Window / Windshield 110 Mirrors 111 Wipers 112 Truck coupling / trailer hitch / safety chains 980 Other 999 Unknown									
Traffic Control Device Types	Devices Present	Devices Inoperative or Missing																																																										
000 None	1	1																																																										
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207 Stop sign																																																												
208 Yield sign																																																												
298 Other warning sign																																																												
Trafficway Division												Automation System Level Present																																																
000 Not divided 001 Not divided, with a continuous left turn lane 100 Divided, flush median (greater than 4 ft wide) 101 Divided, raised median (curbed) 102 Divided, depressed median 999 Unknown												000 None 100 Cable barrier 101 Concrete barrier (e.g. Jersey barrier) 102 Earth embankment 103 Guardrail 980 Other																																																
Roadway Grade												Automation System Level Engaged at Time of Crash																																																
100 Level 101 Uphill 102 Hillcrest 103 Downhill 104 Sag (bottom)												000 No automation 100 Driver assistance 101 Partial automation 102 Conditional automation																																																
Roadway Alignment												HOV Lane Presence																																																
100 Straight 101 Curve left 102 Curve right												000 None present 100 Separated barrier, flush (greater than 4 ft wide), raised or depressed median 101 Not separated, painted pavement markings, post-mounted delineators																																																
Permitted Travel												HOV Lane Relation																																																
100 One-way 200 Two-way ☐ Unknown ☒ N/A												000 No 100 Yes																																																
MOTOR VEHICLE EVENTS																																																												
Sequence of Events												Most Harmful Event																																																
1 ☐ 2 ☐ 3 ☐ 4 ☐												☐ 317																																																
Non-Harmful Events												Collision with Fixed Object																																																
000 Cross centerline 001 Cross median 002 End departure (T-intersection, dead-end, etc.) 003 Downhill runaway 004 Equipment failure (blown tire, brake failure, etc.)												005 Ran off roadway left 006 Ran off roadway right 007 Reentering roadway 008 Separation of units 098 Other non-harmful event																																																
Non-Collision Events												Collision with Person / Vehicle / Non-Fixed Object																																																
100 Cargo/equipment loss or shift 101 Fell/jumped from motor vehicle 102 Fire/explosion 103 Immersion, full or partial 104 Jackknife 105 Overturn/rollover 106 Thrown or falling object 198 Other non-collision harmful event												200 Collision with animal (live) 201 Collision with motor vehicle in transport 202 Collision with parked motor vehicle 203 Collision with pedalcycle 204 Collision with pedestrian 205 Collision with railway vehicle (train, engine) 206 Collision with object at rest from MV in transport 207 Collision with falling, shifting cargo, or anything set in motion by MV 208 Collision with work zone/maintenance equipment 209 Collision with farm equipment 297 Collision with other non-motorist 298 Collision with other non-fixed object																																																

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VEHICLE INFORMATION

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Motor Vehicle # 1		Rev. 2020-1		Agency #	3002	Case #	2021050380	Page	5	of	9
COMMERCIAL MOTOR VEHICLE INFORMATION											
Vehicle Configuration						Hazardous Materials Placard					
000 Not a qualifying vehicle 100 Vehicles 10,000 lbs or less placarded for hazardous materials 200 Bus/large van (seats 9-15 occupants, including driver) 201 Bus (seats more than 15 occupants, including driver)						000 Single-unit truck (2-axle and GVWR > 10,000 lbs.) 301 Single-unit truck (3 or more axles) 302 Truck pulling trailer(s) 303 Truck tractor (bobtail) 304 Truck tractor/semi-trailer 305 Truck tractor/double 306 Truck tractor/triple 307 Truck more than 10,000 lbs., cannot classify					
						000 Did not carry hazardous materials 100 Carried hazardous materials with placard 200 Carried hazardous materials without placard 999 Unknown					
						Hazardous Material ID Not applicable					
						Hazardous Material Class					
						1 Explosives 2 Gas 3 Flammable liquids 4 Other flammable substances 5 Oxidizing substances and organic peroxides 6 Toxic (poisonous) and infectious substances 7 Radioactive material 8 Corrosives 9 Miscellaneous dangerous goods 970 Not applicable 999 Unknown					
Cargo Body Type						Hazardous Materials Released from Vehicle Cargo Compartment					
000 No cargo body 100 Bus 101 Auto transporter 102 Cargo tank 103 Concrete mixer 104 Dump 970 Not applicable 980 Other 999 Unknown						000 No, hazardous materials not released 100 Yes, hazardous materials released 970 Not applicable					
Special Sizing		Number of Axles		Motor Carrier Type		Motor Carrier Identification		Motor Carrier Name		Motor Carrier ID Number	
☒ 000 No special sizing ☐ 100 Over-height ☐ 101 Over-length ☐ 102 Over-weight ☐ 103 Over-width ☐ 999 Unknown		☐ Unknown		000 Not a motor carrier 100 Interstate carrier 101 Intrastate carrier 102 Not in commerce / government 980 Not in commerce / other truck or bus		100 USDOT number 101 State number 970 Not applicable 999 Unknown/unable to determine State _____		☐ Unknown			
Motor Carrier Address ☐ Unknown											
Street _____ City _____ State _____ Postal Code _____											
GVWR/GCWR				Commodity Hauled							
100 Light (less than 10,000 lbs.GVWR/GCWR) 101 Medium (10,001 - 26,000 lbs GVWR/GCWR) 102 Heavy (greater than 26,000 lbs GVWR/GCWR) 970 Not applicable 999 Unknown											
TRAILER INFORMATION											
VIN ☐ Unknown						Number of Axles ☐ Unknown					
Year ☐ Unknown		Make ☐ Unknown		Model ☐ Unknown							
License Plate ☐ Missing											
State _____		Number _____		☐ Unknown							
TRAILER INFORMATION											
VIN ☐ Unknown						Number of Axles ☐ Unknown					
Year ☐ Unknown		Make ☐ Unknown		Model ☐ Unknown							
License Plate ☐ Missing											
State _____		Number _____		☐ Unknown							
TRAILER INFORMATION											
VIN ☐ Unknown						Number of Axles ☐ Unknown					
Year ☐ Unknown		Make ☐ Unknown		Model ☐ Unknown							
License Plate ☐ Missing											
State _____		Number _____		☐ Unknown							

MISSISSIPPI UNIFORM CRASH REPORT

DRIVER INFORMATION

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MEDICAL INFORMATION

Injury Status	104	Type of Medical Transportation	000	EMS Response Agency	
100 (K) Fatal Injury		000 Not transported		Not applicable	
101 (A) Suspected Serious Injury		100 EMS air			
102 (B) Suspected Minor Injury		101 EMS ground			
103 (C) Possible Injury		200 Law enforcement		EMS Response Run # ☐ Unknown	
104 (O) No Apparent Injury		980 Other			
		999 Unknown		Facility Receiving Patient	
				Not applicable	

DRIVER CONDITION AND CIRCUMSTANCES

Conditions at Time of Crash	000	Distacted By	999	Distraction Source	298	Speeding Related	000
000 Apparently normal		000 Not distracted		100 Hands-free mobile phone		000 No	
100 Asleep or fatigued		100 Talking / listening		101 Hand-held mobile phone		100 Exceeded speed limit	
101 Emotional (depressed, angry, disturbed, etc.)		101 Manually operating a device		102 Vehicle-integrated device		101 Racing	
102 Ill (sick), fainted		(e.g., texting, dialing, playing game, etc.)		198 Other electronic device		102 Too fast for conditions	
103 Physically impaired		980 Other		200 Passenger or other non-motorist		999 Unknown	
104 Under the influence of medications/ drugs/alcohol		999 Unknown		201 External to vehicle/non-motorist area			
970 Not applicable				298 Other			
980 Other				970 Not applicable			
999 Unknown				999 Unknown			

Suspected Alcohol Usage	000	Test Status	000	Alcohol Test Type	970	Alcohol Test Results	970	BAC
000 No		000 Test not given		100 Blood		000 Results pending		
100 Yes		001 Test refused		200 Breath		001 Negative results with no actual value		
999 Unknown		100 Test given		300 Urine		100 Results received		
		999 Unknown if tested		970 Not applicable		101 Positive results with no actual value		
				301 Vitreous		970 Not applicable		
				980 Other		999 Unknown		

Suspected Drug Usage	000	Test Status	000	Drug Test Type	970	Drug Test Results
000 No		000 Test not given		100 Blood		Not applicable
100 Yes		001 Test refused		970 Not applicable		
999 Unknown		100 Test given		999 Unknown		
		999 Unknown if tested				
				101 Urine		
				102 Both blood and urine		
				103 Saliva		
				198 Other		

DRIVER ACTIONS

Driver Actions at Time of Crash	999	Avoidance Maneuver	999
000 No contributing action		000 No avoidance maneuver	
100 Disregard other road markings		100 Accelerating	
101 Disregard other traffic signs		101 Accelerating and steering left	
102 Failed to keep in proper lane		102 Accelerating and steering right	
103 Failed to yield right-of-way		103 Braking and steering left	
104 Followed too closely		104 Braking and steering right	
105 Improper backing		105 Braking (lockup)	
106 Improper passing		106 Braking (no lockup)	
107 Improper turn		107 Braking (lockup unknown)	
108 Operated motor vehicle in inattentive, careless, negligent, or erratic manner		108 Releasing brakes	
109 Operated motor vehicle in reckless or aggressive manner		109 Steering left	
110 Over-correcting or over-steering		110 Steering right	
111 Ran off roadway			
112 Ran red light		980 Other	
113 Ran stop sign		999 Unknown	
114 Swerved or avoided due to wind, slippery surface, motor vehicle, object, non-motorist in roadway, etc.			
115 Wrong side or wrong way			
980 Other contributing action			
999 Unknown			

CITATIONS

MISSISSIPPI UNIFORM CRASH REPORT

2021028747

DIAGRAM

Rev. 2020-1

Scene #

1

Agency #

3002

Case #

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Page

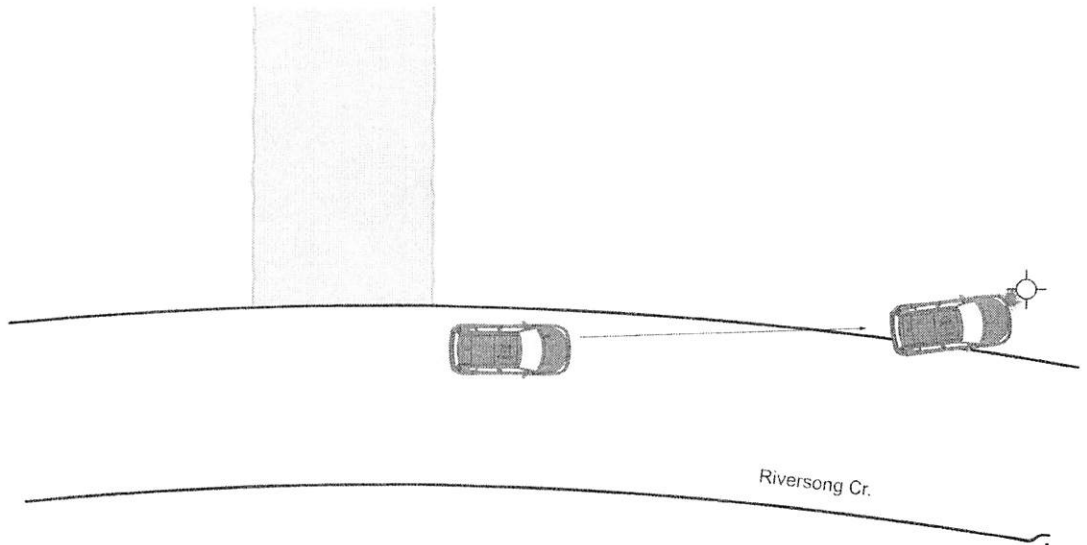
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of

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CRASH DIAGRAM

Not To Scale



MISSISSIPPI UNIFORM CRASH REPORT
NARRATIVE

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CRASH NARRATIVE

The Driver of the vehicle stated he pulled out of the driveway and stopped the vehicle to buckle his seatbelt. His foot slipped off of the brake causing the vehicle to strike a lamp post. The vehicle sustained damage to the front driver's side fender and bumper area.

=====
=====

Disclaimer: All information below this line is auto-generated from report data.

=====
=====

Vehicle 1 Driver Distraction Source: Fastening Seatbelt

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 144-2021

WHEREAS, the City of Gautier requires maintenance on the Veterans Tribute Tower; and

WHEREAS, The Verdin Company has offered to provide such services pursuant to the attached Planned Maintenance Agreement; and

WHEREAS, the Maintenance Agreement will run \$720.00 for the annual agreement; and

WHEREAS, the City Council hereby finds that the planned maintenance agreement are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Planned Maintenance Agreement with The Verdin Company is hereby approved. The total annual charge is \$720.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 7/14/2021
Subject: Authorization to approve a planned maintenance agreement from the Verdin Company

REQUEST:

The Recreation Department requests City Council authorization to enter into a planned maintenance agreement with the Verdin Company in the amount of \$720.00 to provide maintenance to the Veterans Tribute Tower.

BACKGROUND:

The Verdin Company will provide routine maintenance service such as lubrication, adjustments, testing of mechanical activities, and electronic control equipment, and general upkeep to slow the process of normal wear and tear of the clock tower.

DISCUSSION:

All maintenance services will be performed by the Verdin Company approved service technicians who are trained and qualified to provide the services required to maintain the clock tower equipment. The routine maintenance service provided under this agreement does not include the reconditioning or repair of broken equipment, or the provision of replacement parts. After the maintenance inspection is complete, the findings will be given to the City.

RECOMMENDATION:

The Recreation Department recommends that City Council approve a planned maintenance agreement with the Verdin Company in the amount of \$720.00 to provide maintenance to the Veterans Tribute Tower.

City Council May:

1. Approve a planned maintenance agreement with the Verdin Company in the amount of \$720.00 to provide maintenance to the Veterans Tribute Tower.
2. Not approve a planned maintenance agreement with the Verdin Company in the amount of \$720.00 to provide maintenance to the Veterans Tribute Tower.

ATTACHMENTS:

1. Verdin Clock Tower Maintenance Agreement



VERDIN

REMIT TO:
The Verdin Company
PO Box 23129
Cincinnati, OH 45223-0129

PMA QUOTATION / INVOICE # 0013325

Bill To:
CITY OF GAUTIER
P.O. BOX 670
GAUTIER, MS 39553-0670

Site Location:
CITY OF GAUTIER
3330 U.S. HIGHWAY 90
GAUTIER, MS 39553-5124
Contact: 228-497-3338

Verdin Bell, Clock & Carillon Service
444 Reading Road
Cincinnati, OH 45202

For Service Call 1-800-883-7346

Family Owned and Operated Since 1842

Your bell, carillon and/or clock equipment is unique and designed specifically for you. As such, the maintenance of your equipment is vital. Proper maintenance will dramatically increase the life span of your equipment. Who better to perform this maintenance than a factory trained certified professional. Our service technicians are professionals with an average of 16 1/2 years of service with The I. T. Verdin Company.

In the USA, if you have a tax exempt certificate please include a copy of it in your return envelope.

**TOTAL PRICE USD \$720.00
PLUS SALES TAX IF APPLICABLE**

Customer Acceptance:

Signature _____ Date _____

Printed Name _____ Title _____

Verdin Authorization: 

Onsite Contact: _____

Cell Phone #: _____

Email Address: _____

☐ By checking this box, I agree to the addition of a 3.5% Credit Card processing fee to the total of this invoice.

EFFECTIVE 8/1/2019: VERDIN WILL IMPOSE A 3.5% SURCHARGE ON CREDIT CARD TRANSACTIONS. ACH, WIRE, OR CHECK INCUR NO FEE.

PLANNED MAINTENANCE AGREEMENT "PMA"

Invoice/Quote Date: 6/28/2021

Quote Expires 60 days from above date.

Customer #: 024932 ID-Type: Z-MSG001-PM1

This Agreement includes:

1/CALL PMA July 1, 2021 - June 30, 2022
TOWER CLOCK & CONTROLLER,
ELECTRONIC CARILLON EQUIPMENT.

1. Safe access to equipment, including tower area, must be provided by customer.
2. PMA includes cleaning, lubrication, adjusting and testing each unit covered.
3. PMA covers normal yearly maintenance, but will not include complete equipment overhauls or replacement parts.
4. If it is found that any replacement parts or major alterations are required, the service representative will confer with the owner and submit costs for the owner's approval before performing major repairs or replacements.
5. PMA customers will receive a 10% discount on parts during the contract period. Each PMA call includes up to 2 hours of labor with additional time billed at \$ 125.00 per hour.
6. This PMA does not cover repairs or damages caused by accident, fire, water, forces of nature, or unwarranted abuse.
7. All maintenance agreements will be handled only by trained personnel qualified to handle the inspection, lubrication, adjustment and repairs necessary to ensure good operating efficiency.
8. Additional services and labor at 10% discount.
9. Invoicing for parts, major alterations or additional service calls will be made at the time work is completed.
10. This PMA is payable in advance. Invoicing for the renewal of this agreement will be made a month or two before the expiration of the current Agreement.
11. Maintenance services that are not completed during the contract period may be performed, at Verdin's discretion, after the expiration of this agreement only if the services were not completed solely as a result of Verdin's failure to meet, or attempt to meet, it's obligations under this agreement.

- SEE TERMS AND CONDITIONS ON BACK -

VERDIN PLANNED MAINTENANCE SERVICE

Terms and Conditions

Verdin will provide general maintenance services for the items of equipment specified in this Agreement in accordance with the following terms and conditions:

Verdin agrees to provide routine maintenance services such as lubrication, adjustments, testing of mechanical and electronic control equipment, and general upkeep to slow the process of normal wear and tear. Please consult our office for the allotted service time for your PMA.

All maintenance services will be performed by Verdin approved service technicians who are trained and qualified to provide the services required to maintain Customer's equipment in good operating condition. The routine maintenance services provided under this Agreement does not include the reconditioning or repair of broken equipment, or the provision of replacement parts. Also excluded are repairs or damages caused by accident, fire, water, lightning strikes, power surges, forces of nature, or unwarranted abuse.

Payment for planned maintenance is payable in advance and is non-refundable. Maintenance services that are not completed during the contract period may be performed, at Verdin's discretion, after the expiration of this agreement only if the services were not completed solely as a result of Verdin's failure to meet, or attempt to meet, its obligations under this agreement.

In the event Customer's equipment requires services or parts beyond the scope of this Agreement, Verdin's service representative will provide Customer with an estimate of the costs for such services or parts. Customer will receive a 10% discount on all Verdin parts during the term of this Agreement. To the extent Customer requires additional service calls beyond the scope of this Agreement, such service calls will be charged to Customer at Verdin's established "Preferred" rates. Invoicing for parts or services beyond the scope of this Agreement will be made at the time the work is completed.

Our USA customers, if you have a tax exempt certificate please include it in your return envelope or scan it to us.

Our Canadian Customers, the HST/GST will be billed if not included. If applicable, the customer may also claim all or a portion of taxes paid as an ITC (Input Tax Credit).

Customer agrees to provide safe and secure access to the equipment specified in this Agreement, including, if necessary, the provision of any lifts or hoists.

This Maintenance Agreement is payable in advance in US Currency. Renewal invoices will be sent to the Customers in this service program every November for the following year. Credit Card payments are assessed a 3.5 % fee. Check or wire transfer / ACH there is no fee.

For questions or concerns on this Verdin service program, please contact the Planned Maintenance Department: (513) 487-7338



PLANNED MAINTENANCE PROGRAM

Annual Fiscal Planned Maintenance offer

June 2021

Dear Verdin Valued Customer,

We write to you to offer you the 2021 – 2022 Fiscal Planned Service Agreement and to remind our customers that the Verdin mechanical equipment that is on your site needs annual service for its operating longevity. We mail these reminders if you have not had Verdin service over the last 18 months or if new clock or bell equipment was installed at your location. We also mail these if your equipment warranty is about to expire. In order to minimize downtime of your Verdin equipment, we recommend yearly maintenance. Additionally, this planned service program will allow you to receive the long product life that we build into our products

After we complete our yearly safety / maintenance call, we will share with you a complete report of service work performed and any additional needed, along with pictures of any equipment concerns we find at your site.

The enclosed 2021 agreement is for a “fiscal” year cycle (July 1st, 2021 to June 30th, 2022), and it allows our technician to come to your site, inspect, clean, lubricate and adjust your Verdin Equipment once during the year. This ***prepaid agreement*** also gives you the benefit of a 10% discount on any parts that may be needed and installed. Please review the enclosed pages, and feel free to contact myself at the number below with any concerns or questions.

To proceed with having service / maintenance in fiscal year cycle please return a copy of this enclosed agreement together with payment and the person onsite contact info filled out to our address located on the service agreement.

Awaiting your reply, I look forward to working with you in maintaining your investment to the community you serve.

Sincerely,

Lance Fisher
Planned Service Manager
Desk 513-487-7338

THE VERDIN COMPANY. BUILDERS OF FINE BELLS & CLOCKS SINCE 1842.

Corporate Headquarters: 444 Reading Road - Cincinnati, OH 45202 - p: 800-543-0488, f: 513-241-1855 - www.verdin.com

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION OF THE CITY OF GAUTIER REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION TO ADOPT A RESOLUTION TO DECLARE THE NECESSITY FOR ISSUANCE OF STATE GENERAL OBLIGATION BONDS

RESOLUTION NUMBER 120-2021

WHEREAS, the **City of Gautier** has undertaken a project as defined in **Section 103 of Senate Bill 2971, 2021 Regular Legislative Session**, to assist the City of Gautier, Mississippi, in paying costs associated with construction of an amphitheater and a song writers' museum (hereinafter "the Project"), with an anticipated completion date of **November** **2024**; and

WHEREAS, during the 2021 Regular Legislative Session, Senate Bill 2971 was approved by the Governor; and

WHEREAS, **Section 103 of Senate Bill 2971, 2021 Regular Legislative Session**, authorizes the issuance of State General Obligation Bonds, in an amount not to exceed **\$2,000,000.00** to provide funding to assist the **City of Gautier** with the Project; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to request that these bonds be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 103 of Senate Bill 2971, 2021 Regular Legislative Session**, the Department of Finance and Administration will adopt a resolution to be presented to the State Bond Commission declaring the necessity for the issuance of **\$2,000,000.00** in General Obligation Bonds to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration and/or the State Bond Commission and to assist in the issuance of said bonds in any manner that is required.

SO RESOLVED this the **20th** of **July**, 2021.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderon**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

City of Gautier

By: _____
Casey Vaughan, Mayor

ATTEST:

Teresa Montgomery, City Clerk

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 7/15/2021
Subject: Senate Bill 2971 General Obligation Bond Funding Required Documents for Amphitheater and Songwriters Museum

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain Senate Bill 2971, 2021 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with construction of an amphitheater and a songwriters museum, including, but not limited to, resolution, letter to DFA declaring the necessity for the issuance of bonds, and project information form.

BACKGROUND:

Section 103 of Senate Bill 2971, 2021 Regular Legislative Session, authorizes the issuance of State General Obligation Bonds, in an amount not to exceed \$2 million to provide funding to assist the City of Gautier in paying costs associated with construction of an amphitheater at Town Commons Park and a songwriters museum at the former Singing River Mall site.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration's Bond Advisory Division before the City can receive the funding. Documents include Gautier City Council resolution, letter to DFA declaring the necessity for the issuance of said bonds, project information form, bond advisory contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain Senate Bill 2971, 2021 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with construction of an amphitheater and a songwriters museum, including, but not limited to, resolution, letter to DFA declaring the necessity for the issuance of bonds, and project information form.

The City Council may:

- 1) Approve the required documents as presented; or
- 2) Not approve the required documents as presented.

ATTACHMENTS:

1. DFA Request Letter
2. Resolution

*Mayor
Casey Vaughan*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*City Clerk
Teresa Montgomery*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard Jackson
Ward 3 Gordon Gollott
Ward 4 Charles "Rusty" Anderson
Ward 5 Dante Elbin*



*3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

July 20, 2021

Gilda Reyes, Director
Bond Advisory Division
MS Department of Finance and Administration
Post Office Box 267
Jackson, Mississippi 39205-0267

Re: Declaration of necessity to issue bonds

Dear Mrs. Reyes:

Section 103 of Senate Bill 2971, 2021 Regular Legislative Session, (hereinafter "the Project"), authorizes the issuance of \$2,000,000 in State General Obligation Bonds to provide funds to assist the City of Gautier in paying the costs associated with the Project.

By this letter, we are declaring the necessity for the issuance of said bonds, and thus, request that you include the \$2,000,000 in the Resolution of the Department of Finance and Administration ("DFA") for the bond sale. Additionally, enclosed is a resolution adopted by the City of Gautier and a completed W-9 Form.

We understand that once the bonds are issued and the proceeds are available, we will execute a Funding Grant Agreement ("FGA") between us and the DFA detailing the specific requirements for expenditure as authorized by the legislation, in addition to submitting a letter requesting the transfer of proceeds, both of which documents will be provided to us by the DFA.

Should you need additional information, please contact Teresa Montgomery at 228-497-8000 or via email at tmontgomery@gautier-ms.gov.

Sincerely,

Paula Yancey
City Manager

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 145-2021

WHEREAS, the City of Gautier Police Department owns several body cameras and a docking station which are functional, but no longer of use to the Department due to the acquisition of new equipment; and

WHEREAS, the Singing River Health System Campus Police would benefit from the use of such equipment; and

WHEREAS, pursuant to Miss. Code Ann. § 31-7-13(m)(vi), the City of Gautier is authorized to transfer such equipment to another governmental agency, such as Singing River Health System at or below fair market value; and

WHEREAS, staff recommends that City Council approve transfer of the body cameras and docking station (as referenced in the attached memorandum) to Singing River Health System in exchange for ten dollars (\$10.00), upon agreement by the governing authority of the Health System; and

WHEREAS, the Mayor and Council Members hereby find that the above-recommended transfer is in the best interest of the citizens of Gautier and the taxpayers of the State of Mississippi.

IT IS THEREFORE ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that the recommended transfer is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 7/14/2021
Subject: Approval to sale 29 Safety Vision Body Cameras and 1 Docking Station to the Singing River Police Department.

REQUEST:

The Gautier Police Department is requesting approval from the City Council to sale 29 Safety Vision Body Cameras and 1 Docking Station to the Singing River Police Department.

BACKGROUND:

The Gautier Police Department purchased the Safety Vision Body Camera System in 2016 and it became unreliable and was declared surplus. We have purchased a new body camera system that is now compatible with our in-car camera system.

DISCUSSION:

The Singing River Police Department desires to obtain the 29 Safety Vision Body Cameras and 1 Docking Station for use by their Police Department that the City of Gautier has a surplus of with inventory asset number 2485 thru 2495, 2497 thru 2502, 2504 thru 2510, 2512 thru 2515, 2560 and 2561. The Singing River Police Department requests to purchase the aforementioned items for the amount of TEN AND NO/100 DOLLARS (\$10.00), to be used for operations. The City of Gautier may sell said property to the Singing River Police Department, at below fair market value so long as the sale is in the best interest of the taxpayers of the City of Gautier.

RECOMMENDATION:

The Gautier Police Department recommends that the City of Gautier Council authorize the sale of aforementioned items to the Singing River Police Department.

ATTACHMENTS:

1. Consent Agenda Item 7 - SRH REQUEST FOR BODY CAMS



SINGING RIVER POLICE DEPARTMENT

2809 DENNY AVENUE, PASCAGOULA, MS 39581

PHONE: 228.809.5426

FAX: 228.809.1039

RANDY SANDERS, CHIEF

September 4, 2020

Chief Danny Selover
Gautier Police Department
3329 Hwy 90
Gautier, MS 39553

RE: Body Cameras

Dear Chief Selover,

I am aware that you have recently purchased new body cameras for your department. I'm sending you this request in hope that you may be able to assist our department by donating your older body cameras that are no longer in use.

I believe the addition of body cameras to our standard issued equipment is essential in improving officer accountability and improving community relations. We are a smaller department with a smaller budget. The opportunity to obtain your older body cameras will be a great addition to our department.

I appreciate the great working relation Singing River Police has with your department. We look forward to our continued efforts to improve the needs of the Law Enforcement in Jackson County and our ongoing collaborative efforts with Gautier Police Department.

Thanks for your consideration and continued support.

A handwritten signature in blue ink, appearing to read "Randy Sanders", is written over a faint, larger blue outline of the same signature.

Randy Sanders, Chief
Singing River Police

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 146-2021

WHEREAS, on or about October 8, 2020, the City of Gautier entered into a Contract to Purchase certain real property from Singing River, LLC; and

WHEREAS, on May 4, 2021, the contract was extended until June 15, 2021; and

WHEREAS, the City Manager has indicated a desire to extend the contract for an additional period, through August 18, 2021; and

WHEREAS, the Mayor and Council Members hereby find that this extension is in the best interest of the City and its citizens; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that extension of the contract to purchase real property from Singing River, LLC. for an additional period, through August 18, 2021 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 20, 2021.

Councilman George made a motion Adjourn until August 3, 2021 at 6:30 p.m. Councilman Gollott seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

August 3, 2021
Resolution approving the continuation of a
Declaration of Local Emergency pertaining to
COVID-19.

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19 until further notice.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

August 3, 2021
Approval of water and sewer adjustments dated
August 2021 in the amount of \$5,955.47

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497- 8000

Summary Explanation: Approval of water and sewer adjustments dated August 3, 2021 in the amount of \$5,955.47

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 2021 in the amount of \$5,955.47 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

August 2021 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
001-10651-000	93.76	182.50				276.26	Pipe Burst
003-13501-003		133.01	70.00			203.01	Pool Fill
011-19101-002		235.40				235.40	Line in Yard
015-13101-000		88.06				88.06	Pressure washed house
025-26701-000		303.58				303.58	Line in Yard
027-25301-001		34.13				34.13	Pool Fill
029-10001-001		56.70				56.70	Pool Fill
029-10901-003		43.75				43.75	Pool Fill
039-14301-000		96.30				96.30	Pool Fill
101-07501-003	689.13	1,423.02	105.00			2,217.15	Line in Yard
113-02301-002		216.27				216.27	Pool Fill
116-29301-000		70.58	35.00			105.58	Hot Water Heater
119-07701-000		54.30	35.00			89.30	Under Floor
122-04001-000	387.31	1,043.67	105.00	350.00	58.96	1,944.94	Line in Yard
139-33001-001		45.04				45.04	Pool Fill
TOTAL	1,170.20	4,026.31	350.00	350.00	58.96	5,955.47	
COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

August 3, 2021
Receive June 2021 Privilege License Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive June 2021 Privilege License Reports

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for June 2021 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 3, 2021.

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
August 3, 2021**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:

		City of Gautier		
		Business Registry		
		Jun-21		
<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
789	2022-06-0007345	Quaility Aero	\$20.00	Current
1715	2022-06-0007346	Gautier Family Dental (New Location)	\$30.00	New Business
607	2022-06-0007347	Check Now	\$20.00	Current
24	2022-06-0007348	Glen Mark Apartments	\$20.00	Current
985	2022-06-0007349	Vivint Security Alarms	\$30.00	Current
623	2022-06-0007350	Jarmon & Sons Home Repairs	\$20.00	Current
769	2022-06-0007351	Delta Sanitation	\$150.00	Current
1716	2022-06-0007352	Bent Tree Bluff Designs	\$20.00	New Business
377	2022-06-0007353	HMS Incorporated	\$20.00	Current
1435	2022-06-0007354	New York Pizza	\$45.00	Current
1690	Closed	Tony's Smokehouse BBQ & Catering	\$0.00	Closed
1437	Closed	Liberated Services	\$0.00	Closed
620	2022-06-0007355	Dirt Cheap	\$50.00	Current
1717	2022-06-0007356	Pugh Associates of Florida	\$20.00	New Business
917	2022-05-0007357	H & R Cabinets	\$22.00	Current
1486	2022-06-0007358	Siegal Select	\$30.00	Current
496	2022-05-0007359	Family Dollar	\$107.25	Current
618	2022-06-0007360	Handy Lock Self Storage	\$20.00	Current
622	2022-06-0007361	Handy Lock	\$20.00	Current
626	2022-06-0007362	Andersen Wells	\$20.00	Current
1325	2022-06-0007363	CVS Pharmacy	\$370.00	Current
1719	2022-06-0007364	Crews Ferrell & Associates	\$20.00	New Business
1718	2022-06-0007365	Hanger Prosthetics & Orthotics	\$40.00	New Business
1720	2022-06-0007366	Everything Liquor	\$45.00	New Business
1721	2022-06-0007367	Donna M. Lewis Counseling	\$20.00	New Business
1653	2022-07-0007368	Killer Crab & Seafood	\$45.00	Current
433	2022-04-0007369	Tucie's Fish Camp	\$38.85	Current
1322	2022-06-0007370	Fashion Vixen	\$20.00	Current
1152	2022-06-0007371	R&R Lawn Care	\$20.00	Current
1586	2022-06-0007372	Larry J. Wilson, DMD	\$20.00	Current
1577	2022-06-0007373	Boost Mobile	\$20.00	Current
331	2022-07-0007374	The Carpet Mart	\$20.00	Current
1643	Closed	Ecarn Restoration	\$0.00	Closed
650	2022-07-0007375	Magnolia Inn of Gautier	\$30.00	Current
1555	2022-05-0007376	All God's Children Learning Center	\$22.00	Current
1560	2022-06-0007377	A & B Towing	\$20.00	Current
1654	2022-07-0007378	Peace of Mind Homecare Services	\$20.00	Current
1330	2022-07-0007379	Circle K Store	\$95.00	Current
1324	2022-06-0007380	HI Family Health Center	\$98.50	Current
653	2022-07-0007381	College Villa Apartments	\$20.00	Current
1606	2022-07-0007382	MS Coast Garment Printing	\$20.00	Current
1722	2022-06-0007383	An Angels Touch Professional Cleaning	\$20.00	New Business
1590	2022-07-0007384	Merchants and Marine Bank	\$30.00	Current
1562	Closed	Gautier Nutrition	\$0.00	Closed
1607	2022-07-0007385	Patrick's Fine Spirits	\$45.00	Current
1492	2022-07-0007386	Get Your Sweets On	\$20.00	Current
1723	2022-06-0007387	Big G Auto Sales	\$20.00	New Business
611	2022-06-0007388	Crown of Glory Beauty Salon	\$20.00	Current
1559	2022-06-0007389	Gulf Coast Gas	\$40.00	Current
649	2022-07-0007390	Batson & Brown Engineer Consultants	\$30.00	Current
		TOTAL	\$1,893.60	
		New Business	9	
		Transient Vendor	0	
		Closed Business	4	