AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
September 14, 2021 @ 6:00 PM

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. None

IV. Presentation Agenda

1. Mark Seymour on Town Commons and a 30 percent design review of the amphitheater.

V. Business Agenda

1. Resolution approving and adopting the budget of the City of Gautier for the fiscal year beginning October 1, 2021 and ending September 30, 2022 as required by Section 21-35-5, et seq., of the Mississippi Annotated Code of 1972

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

2. Approval of an Ordinance setting the salaries of the Mayor and City Council.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

3. Creation, reclassification, and elimination of specified positions, and approval of the Revised Schedule of Authorized Positions

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

4. **Approval of revised Compensation Scales for Administrative and Dispatch Personnel, and Authorization of Pay Adjustments**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

5. **Approval of Revised Compensation Scales and Step Plan for Certified Police Officers, and Authorization of Pay Adjustments**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

6. **Approval of revised Compensation Scales and Step Plan for Certified Firefighters, and Authorization of Pay Adjustments**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

7. **Approval of Change Order No. 1 for the Spanish TrailGautier Vancleave Road Sewer Improvements Project (RESTORE)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Recess until September 21, 2021 at 6:30PM
www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
September 14, 2021

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **NONE**

NOTES:

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
September 14, 2021

ITEM DESCRIPTION:

PRESENTATION AGENDA

Mark Seymour on Town Commons and a 30 percent design review of the amphitheater.

NOTES :

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting:	**September 14, 2021**
Title:	**Resolution approving and adopting the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022**
Introduced by:	
Contact Person/Telephone	**City Manager**

Summary Explanation: Resolution approving and adopting the budget of the City of Gautier for the fiscal year beginning October 1, 2021 and ending September 30, 2022 as required by Section 21-35-5, et seq., of the Mississippi Annotated Code of 1972.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other/Discussion	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

RESOLUTION APPROVING AND ADOPTING THE BUDGET OF THE CITY OF GAUTIER, MISSISSIPPI FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have prepared a complete budget of the municipal revenues and expenses estimated for fiscal year 2021-2022 as required by Section 21-35-5, et seq., of the Mississippi Annotated Code of 1972; and

WHEREAS, the Mayor and Members of the Council have studied and considered the budget, a copy of which is attached and find that the budget is sufficient and prepared according to law for the fiscal year aforesaid; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, that the budget be, and is hereby approved and adopted as finally determined, and that the budget shall be entered at length and in detail in the minutes of the City Council and published as required by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 14, 2021.

City of Gautier
October 1, 2021 - September 30, 2022
Annual Budget

GENERAL FUND: FUND 001		ORIGINAL BUDGET FY 2021		PROPOSED BUDGET FY 2022
REVENUES				
Licenses & Permits	$	97,000.00	$	108,500.00
Inter-Governmental Revenue:				
In Lieu of Taxes	$	353,000.00	$	360,000.00
Franchise Fees	$	150,000.00	$	132,000.00
General Sales Tax	$	2,275,000.00	$	2,475,000.00
ABC Licenses	$	13,000.00	$	14,500.00
Homestead Reimbursement	$	105,000.00	$	105,000.00
Motor Fuel Tax	$	15,000.00	$	15,000.00
Modernization USE Tax	$	130,000.00	$	-
Shared Revenues - Road Tax	$	579,000.00	$	630,794.00
Shared Revenues - Recreation	$	141,000.00	$	140,000.00
JCBS Inter Local Funds	$	-	$	-
Rail Car Tax	$	2,800.00	$	2,800.00
Privilege Tax-Heavy Duty Vehicle	$	5,000.00	$	5,500.00
Municipal Aid Surplus	$	9,250.00	$	9,250.00
FEMA/MEMA Reimbursement	$	95,000.00	$	159,000.00
Fine & Forfeits	$	500,000.00	$	400,000.00
Grants	$	85,888.00	$	85,888.00
Surplus Property	$	-	$	-
Loan - Public Safety Vehicles	$	-	$	40,000.00
Miscellaneous	$	141,400.00	$	143,100.00
Transfer from Other Funds	$	-	$	102,012.00
Transfer from Solid Waste Fund	$	332,634.00	$	300,000.00
Transfer from Enterprise Fund	$	704,000.00	$	780,000.00
Total revenue from sources other than taxation	$	5,733,972.00	$	6,008,344.00
Balance at beginning of year	$	2,400,000.00	$	4,300,000.00
Total from all sources other than taxation	$	8,133,972.00	$	10,308,344.00
Amount necessary to be raised by tax levy	$	4,829,923.00	$	5,261,835.00
Total available cash and anticipated revenue	$	12,963,895.00	$	15,570,179.00

GENERAL FUND				
EXPENDITURES				
LEGISLATIVE DEPARTMENT				
Personnel Services	$	156,538.00	$	214,905.00
Supplies	$	2,000.00	$	5,000.00
Other Services & Charges	$	16,525.00	$	53,800.00
Total	$	175,063.00	$	273,705.00
CITY COURT				
Personnel Services	$	182,166.00	$	219,529.00
Supplies	$	2,500.00	$	2,500.00
Other Services & Charges	$	130,550.00	$	126,550.00
Capital Outlay	$	-	$	-
Total	$	315,216.00	$	348,579.00
CITY MANAGER				
Personnel Services	$	120,000.00	$	135,000.00
Supplies	$	2,500.00	$	2,500.00
Other Services & Charges	$	127,800.00	$	190,800.00
Total	$	250,300.00	$	328,300.00
HUMAN RESOURCES				
Personnel Services	$	55,664.00	$	64,570.00
Supplies	$	2,500.00	$	4,000.00
Other Services & Charges	$	7,100.00	$	10,600.00
Total	$	65,264.00	$	79,170.00
ELECTIONS				
Supplies	$	500.00	$	-
Other Services & Charges	$	31,500.00	$	-
Total	$	32,000.00	$	-
CITY CLERK				
Personnel Services	$	472,598.00	$	490,313.00
Supplies	$	17,000.00	$	18,000.00
Other Services & Charges	$	22,400.00	$	25,500.00
Capital Outlay	$	2,000.00	$	3,700.00
Debt Service	$	10,498.00	$	10,498.00
Total	$	524,496.00	$	548,011.00
CITY ATTORNEY				
Other Services & Charges	$	130,000.00	$	180,000.00
Total	$	130,000.00	$	180,000.00
BUILDING & PLANNING				
Personnel Services	$	356,316.00	$	428,541.00
Supplies	$	10,400.00	$	20,000.00
Other Services & Charges	$	57,800.00	$	67,650.00
Total	$	424,516.00	$	516,191.00
GENERAL EXPENSES & FACILITIES				
Supplies	$	18,000.00	$	23,000.00
Other Services & Charges	$	663,600.00	$	649,200.00
Capital Outlay	$	-	$	-
Total	$	681,600.00	$	672,200.00

GRANTS & PROJECTS ADMIN		
Personnel Services	$ 178,740.00	$ 178,725.00
Supplies	$ 900.00	$ 1,800.00
Other Services & Charges	$ 14,975.00	$ 50,280.00
Capital Outlay	$ 600.00	$ 1,500.00
Total	$ 195,215.00	$ 232,305.00
POLICE DEPARTMENT		
Personnel Services	$ 3,078,738.00	$ 3,325,792.00
Supplies	$ 197,500.00	$ 267,000.00
Other Services & Charges	$ 159,900.00	$ 213,600.00
Capital Outlay	$ 31,000.00	$ 158,000.00
Debt Service	$ 38,830.00	$ 76,826.00
Total	$ 3,505,968.00	$ 4,041,218.00
FIRE DEPARTMENT		
Personnel Services	$ 2,515,039.00	$ 2,535,217.00
Supplies	$ 61,867.00	$ 74,912.00
Other Services & Charges	$ 104,650.00	$ 132,350.00
Capital Outlay	$ 6,200.00	$ 3,000.00
Debt Service	$ 13,416.00	$ 13,416.00
Total	$ 2,701,172.00	$ 2,758,895.00
RECREATION DEPARTMENT		
Personnel Services	$ 416,147.00	$ 587,947.00
Supplies	$ 82,000.00	$ 119,000.00
Other Services & Charges	$ 78,750.00	$ 99,250.00
Capital Outlay	$ 2,500.00	$ 34,746.00
Debt Service	$ 27,343.00	$ 27,343.00
Total	$ 606,740.00	$ 868,286.00
STREETS		
Supplies	$ 75,000.00	$ 96,000.00
Other Services & Charges	$ 231,000.00	$ 269,000.00
Capital Outlay	$ 35,000.00	$ 80,000.00
Total	$ 341,000.00	$ 445,000.00
MAINTENANCE		
Personnel Services	$ 222,002.00	$ 278,374.00
Supplies	$ 20,800.00	$ 30,000.00
Other Services & Charges	$ 5,470.00	$ 20,200.00
Capital Outlay	$ -	$ 5,500.00
Total	$ 248,272.00	$ 334,074.00
DEBT SERVICE		
Debt Service	$ -	$ 87,454.00
Total	$ -	$ 87,454.00
INTERFUND TRANSFERS		
Transfer to Other Funds	$ 850,529.00	$ 809,552.00
Transfer to Health Benefit Fund	$ -	$ -
Total	$ 850,529.00	$ 809,552.00
TOTAL EXPENDITURES	$ 11,047,351.00	$ 12,522,940.00
YEAR END BALANCE	$ 1,916,544.00	$ 3,047,239.00
BALANCE	$ 12,963,895.00	$ 15,570,179.00

HB1 MODERNIZATION ACT (USE TAX): FUND 002

REVENUE		
Balance at beginning of year	$ -	$ 430,492.00
Use Tax Distributions	$ -	$ 645,000.00
Transfer from General Fund	$ -	$ -
Total available cash and anticipated revenue	$ -	$ 1,075,492.00
EXPENDITURES		
Infrastructure: Water & Sewer	$ -	$ 250,492.00
Unappropriated (Restricted)	$ -	$ 345,000.00
Transfers to Capital Projects	$ -	$ 480,000.00
TOTAL EXPENDITURES	$ -	$ 1,075,492.00
YEAR END BALANCE	$ -	$ -
BALANCE	$ -	$ 1,075,492.00

ARPA FEDERAL FUNDS SLFR22621: FUND 003

REVENUE		
Balance at beginning of year	$ -	$ 2,272,838.62
Fiscal Recovery Funds 2nd Tranche	$ -	$ 2,272,838.61
Total available cash and anticipated revenue	$ -	$ 4,545,677.23
EXPENDITURES		
Health & Welfare	$ -	$ 108,000.00
Negative Economic Impact: Personnel	$ -	$ 538,074.00
Revenue Replacement: Capital Outlay	$ -	$ 541,100.00
Unappropriated (Restricted)	$ -	$ 3,358,503.23
TOTAL EXPENDITURES	$ -	$ 4,545,677.23
YEAR END BALANCE	$ -	$ -
BALANCE	$ -	$ 4,545,677.23

ALLEN ROAD WIDENING: FUND 20

REVENUES				
Balance at beginning of year	$	-	$	-
Transfer from General Fund	$	46,324.00	$	-
Total available cash and anticipated revenue	$	46,324.00	$	-
EXPENDITURES				
Debt Service	$	46,324.00	$	-
TOTAL EXPENDITURES	$	46,324.00	$	-
YEAR END BALANCE	$	-	$	-
BALANCE	$	46,324.00	$	-

MDAH SCHOOL HOUSE PROJECT: FUND 30

REVENUES				
Balance at beginning of year	$	2,983.43	$	2,983.43
Total available cash and anticipated revenue	$	2,983.43	$	2,983.43
EXPENDITURES				
Supplies	$	2,983.43	$	2,983.43
TOTAL EXPENDITURES	$	2,983.43	$	2,983.43
YEAR END BALANCE	$	-	$	-
BALANCE	$	2,983.43	$	2,983.43

$7M CAPITAL IMPROVEMENT BOND ISSUE - FUND 130

REVENUES				
Balance at beginning of year	$	1,291,364.10	$	2,053,573.68
Interest	$	1,000.00	$	1,250.00
MDOT Reimbursements	$	5,189,078.00	$	5,767,207.00
Transfer from GF Debt Service	$	489,298.00	$	494,070.00
Transfer from Enterprise Fund	$	825,000.00	$	-
Transfer from HB1 Use Tax	$	-	$	180,000.00
Total available cash and anticipated revenue	$	7,795,740.10	$	8,496,100.68
EXPENDITURES				
Annual Debt Service & Fees	$	489,298.00	$	494,070.00
Capital Improvements	$	7,306,442.10	$	8,002,030.68
TOTAL EXPENDITURES	$	7,795,740.10	$	8,496,100.68
YEAR END BALANCE	$	-	$	-
BALANCE	$	7,795,740.10	$	8,496,100.68

LOCAL FORFEITURES: FUND 156

REVENUES				
Balance at beginning of year	$	298,356.01	$	427,857.19
Assets Forfeited	$	-	$	-
Total available cash and anticipated revenue	$	298,356.01	$	427,857.19
EXPENDITURES				
Personnel Services (Overtime)	$	64,240.00	$	64,240.00
Supplies	$	2,500.00	$	-
Capital Outlay	$	231,616.01	$	200,000.00
TOTAL EXPENDITURES	$	298,356.01	$	264,240.00
YEAR END BALANCE	$	-	$	163,617.19
BALANCE	$	298,356.01	$	427,857.19

U S JUSTICE EQUITABLE SHARING: FUND 157

REVENUES				
Balance at beginning of year	$	86,273.95	$	41,995.93
Assets Forfeited	$	-	$	-
Total available cash and anticipated revenue	$	86,273.95	$	41,995.93
EXPENDITURES				
Capital Outlay	$	86,273.95	$	41,995.93
TOTAL EXPENDITURES	$	86,273.95	$	41,995.93
YEAR END BALANCE	$	-	$	-
BALANCE	$	86,273.95	$	41,995.93

FIRE PROTECTION FUND: FUND 160

REVENUES				
Balance at beginning of year	$	251,814.17	$	97,334.51
Fire Insurance Rebate	$	108,000.00	$	216,000.00
MS Code Rebate	$	3,000.00	$	6,000.00
Loan Proceeds	$	-	$	450,000.00
Total available cash and anticipated revenue	$	362,814.17	$	769,334.51
EXPENDITURES				
Other Services & Charges	$	21,343.30	$	16,343.30
Capital Outlay	$	65,000.00	$	535,000.00
Debt Service	$	102,754.00	$	102,754.00
TOTAL EXPENDITURES	$	189,097.30	$	654,097.30
YEAR END BALANCE	$	173,716.87	$	115,237.21
BALANCE	$	362,814.17	$	769,334.51

TIDELANDS GRANT FUND - FUND 171

REVENUES				
Balance at beginning of year	$	24,960.95	$	30,000.00
Grant: Shepard State Park	$	194,527.32	$	671,308.04
Grant: City Park	$	-	$	626.40
Transfers In	$	-	$	-
Total available cash and anticipated revenue	$	219,488.27	$	701,934.44
EXPENDITURES				
Capital Outlay: Shepard State Park	$	219,488.27	$	701,308.04
Captial Outlay: Mary Walker Bayou Parks	$	-	$	626.40
TOTAL EXPENDITURES	$	219,488.27	$	701,934.44
YEAR END BALANCE	$	-	$	-
BALANCE	$	219,488.27	$	701,934.44

LIBRARY SUPPORT FUND: FUND 172

REVENUES				
Balance at Beginning of Year	$	-	$	-
Amount to be raised by tax levy	$	114,998.00	$	125,282.00
Total available cash and anticipated revenue	$	114,998.00	$	125,282.00
EXPENDITURES				
Other Services & Charges	$	114,998.00	$	125,282.00
TOTAL EXPENDITURES	$	114,998.00	$	125,282.00
YEAR END BALANCE	$	-	$	-
BALANCE	$	114,998.00	$	125,282.00

SHEPARD STATE PARK: FUND 176

REVENUES				
Balance at beginning of year	$	52,000.00	$	70,000.00
Tidelands Grant	$	-	$	27,560.00
USFW Grant	$	-	$	72,440.00
Other Revenue	$	150.00	$	1,200.00
Merchandise Sales	$	-	$	10,000.00
Camping Fees	$	100,000.00	$	125,000.00
Admission Fees/Day Use	$	6,000.00	$	10,000.00
Total available cash and anticipated revenue	$	158,150.00	$	316,200.00
EXPENDITURES				
Personnel Services	$	63,048.00	$	73,161.00
Supplies	$	16,950.00	$	31,500.00
Other Services & Charges	$	59,050.00	$	69,350.00
Capital Outlay	$	2,500.00	$	2,500.00
Capital Outlay: Kayak Launch	$	-	$	100,000.00
TOTAL EXPENDITURES	$	141,548.00	$	276,511.00
YEAR END BALANCE	$	16,602.00	$	39,689.00
BALANCE	$	158,150.00	$	316,200.00

S2018 UTILITY REVENUE BOND DEBT SERVICE: FUND 250

REVENUES				
Balance at beginning of year	$	114,193.00	$	129,839.72
Miscellaneous - Interest	$	300.00	$	150.00
Transfers In	$	301,263.00	$	288,646.00
Total available cash and anticipated revenue	$	415,756.00	$	418,635.72
EXPENDITURES				
Debt Service	$	285,657.00	$	284,494.00
TOTAL EXPENDITURES	$	285,657.00	$	284,494.00
YEAR END BALANCE	$	130,099.00	$	134,141.72
BALANCE	$	415,756.00	$	418,635.72

RESERVE FUND - S2018 UTILITY REVENUE BOND: FUND 251

REVENUES				
Balance at Beginning of Year	$	327,780.48	$	337,236.00
Miscellaneous - Interest	$	600.00	$	672.00
Transfers In	$	10,000.00	$	10,000.00
Total available cash and anticipated revenue	$	338,380.48	$	347,908.00
EXPENDITURES				
Transfers Out (Fund 250)	$	1,263.00	$	646.00
TOTAL EXPENDITURES	$	1,263.00	$	646.00
YEAR END BALANCE	$	337,117.48	$	347,262.00
BALANCE	$	338,380.48	$	347,908.00

S2019 UTILITY REVENUE BOND DEBT SERVICE: FUND 252

REVENUES				
Balance at beginning of year	$	308,630.00	$	241,832.05
Miscellaneous - Interest	$	300.00	$	280.00
Transfers In	$	386,844.00	$	384,816.00
Total available cash and anticipated revenue	$	695,774.00	$	626,928.05
EXPENDITURES				
Debt Service	$	454,009.00	$	378,707.00
TOTAL EXPENDITURES	$	454,009.00	$	378,707.00
YEAR END BALANCE	$	241,765.00	$	248,221.05
BALANCE	$	695,774.00	$	626,928.05

RESERVE FUND - S2019 UTILITY REVENUE BOND: FUND 253

REVENUES				
Balance at Beginning of Year	$	436,207.07	$	446,065.35
Miscellaneous - Interest	$	600.00	$	782.00
Transfers In	$	10,000.00	$	10,000.00
Total available cash and anticipated revenue	$	446,807.07	$	456,847.35
EXPENDITURES				
Transfers Out (Fund 252)	$	844.00	$	816.00
TOTAL EXPENDITURES	$	844.00	$	816.00
YEAR END BALANCE	$	445,963.07	$	456,031.35
BALANCE	$	446,807.07	$	456,847.35

USDA-NRCS EMERGENCY WATERSHED: FUND 300

REVENUES				
Balance at beginning of year	$	43,916.51	$	(88,918.95)
Grant	$	166,031.25	$	150,029.46
Transfers In (Enterprise)	$	25,402.24	$	-
Total available cash and anticipated revenue	$	235,350.00	$	61,110.51
EXPENDITURES				
Other Services & Charges	$	235,350.00	$	57,715.44
TOTAL EXPENDITURES	$	235,350.00	$	57,715.44
YEAR END BALANCE	$	-	$	3,395.07
BALANCE	$	235,350.00	$	61,110.51

MDOT TA GRANT-MARTIN BLUFF SIDEWALK: FUND 303

REVENUES				
Balance at beginning of year	$	452,086.65	$	307,013.27
MDOT Reimbursements	$	808,000.00	$	481,570.32
Transfers In (Fund 128)	$	-	$	-
Total available cash and anticipated revenue	$	1,260,086.65	$	788,583.59
EXPENDITURES				
Capital Outlay	$	-	$	618,398.18
Transfer Out (General Fund)	$	1,152,085.49	$	102,012.64
TOTAL EXPENDITURES	$	1,152,085.49	$	720,410.82
YEAR END BALANCE	$	108,001.16	$	68,172.77
BALANCE	$	1,260,086.65	$	788,583.59

TOWN COMMONS PARK PROJECT: FUND 304

REVENUES				
Balance at beginning of year	$	2,066,900.00	$	1,617,804.13
Tidelands Grant	$	936,360.98	$	1,234,860.98
State Funding Allocation (SB 2948)	$	-	$	1,000,000.00
Interest	$	1,000.00	$	1,000.00
Transfers In	$	-	$	-
Total available cash and anticipated revenue	$	3,004,260.98	$	3,853,665.11
EXPENDITURES				
Capital Outlay	$	3,004,260.98	$	3,853,665.11
TOTAL EXPENDITURES	$	3,004,260.98	$	3,853,665.11
YEAR END BALANCE	$	-	$	-
BALANCE	$	3,004,260.98	$	3,853,665.11

S2019 MS PUBLIC IMPS GO BOND CONST: FUND 305

REVENUES				
Balance at beginning of year	$	54,087.79	$	103,534.26
Interest	$	2,400.00	$	1,100.00
Transfer In (Debt Service)	$	294,907.00	$	295,482.00
Total available cash and anticipated revenue	$	351,394.79	$	400,116.26
EXPENDITURES				
Capital Outlay (Recreation)	$	52,033.37	$	46,946.72
Contingencies - Unappropriated	$	3,450.00	$	21,142.66
Debt Service	$	294,907.00	$	295,482.00
TOTAL EXPENDITURES	$	350,390.37	$	363,571.38
YEAR END BALANCE	$	1,004.42	$	36,544.88
BALANCE	$	351,394.79	$	400,116.26

BACOT PARK IMPROVEMENTS: FUND 307

REVENUES				
Balance at beginning of year	$	1,687,250.00	$	1,532,374.70
Transfers In	$	-	$	-
Total available cash and anticipated revenue	$	1,687,250.00	$	1,532,374.70
EXPENDITURES				
Capital Outlay	$	1,687,250.00	$	1,532,374.70
TOTAL EXPENDITURES	$	1,687,250.00	$	1,532,374.70
YEAR END BALANCE	$	-	$	-
BALANCE	$	1,687,250.00	$	1,532,374.70

SSP BOARDWALK PROJECT: FUND 308

REVENUES				
Balance at beginning of year	$	(223,504.25)	$	-
Tidelands Grant	$	444,909.00	$	-
Total available cash and anticipated revenue	$	221,404.75	$	-
EXPENDITURES				
Capital Outlay	$	221,404.75	$	-
TOTAL EXPENDITURES	$	221,404.75	$	-
YEAR END BALANCE	$	-	$	-
BALANCE	$	221,404.75	$	-

TOWN CENTER RETAIL DEV COMPLEX: FUND 309

REVENUES				
Balance at beginning of year	$	-	$	2,001,270.40
State Funding Allocation	$	1,500,000.00	$	-
MDA Restore Funds (BP)	$	3,500,000.00	$	3,500,000.00
Transfers In (General)	$	20,000.00	$	320,000.00
Interest	$	-	$	600.00
Loan Proceeds	$	500,000.00	$	-
Total available cash and anticipated revenue	$	5,520,000.00	$	5,821,870.40
EXPENDITURES				
Other Services and Charges	$	20,000.00	$	321,870.40
Capital Outlay	$	5,500,000.00	$	5,500,000.00
TOTAL EXPENDITURES	$	5,520,000.00	$	5,821,870.40
YEAR END BALANCE	$	-	$	-
BALANCE	$	5,520,000.00	$	5,821,870.40

ELEVATED WATER TANK: FUND 350

REVENUES				
Balance at beginning of year	$	129,112.00	$	-
Total available cash and anticipated revenue	$	129,112.00	$	-
EXPENDITURES				
Other Services & Charges	$	10,512.00	$	-
Capital Outlay	$	118,600.00	$	-
TOTAL EXPENDITURES	$	129,112.00	$	-
YEAR END BALANCE	$	-	$	-
BALANCE	$	129,112.00	$	-

2018 BOND - GENERAL CONSTRUCTION: FUND 352

REVENUES				
Balance at beginning of year	$	1,334,486.36	$	16,702.23
Interest	$	1,200.00	$	-
Total available cash and anticipated revenue	$	1,335,686.36	$	16,702.23
EXPENDITURES				
Capital Outlay	$	10,000.00	$	-
Transfers Out (Fund 355)	$	1,324,486.36	$	16,702.23
TOTAL EXPENDITURES	$	1,334,486.36	$	16,702.23
YEAR END BALANCE	$	1,200.00	$	-
BALANCE	$	1,335,686.36	$	16,702.23

HWY 57 UTILITY LINE RELOCATION: FUND 353

REVENUES				
Balance at beginning of year	$	42,320.16	$	-
MDOT Reimbursements	$	229,805.70	$	1,162.38
Total available cash and anticipated revenue	$	272,125.86	$	1,162.38
EXPENDITURES				
Water Lines: Capital Outlay	$	50,150.00	$	-
Sewer Lines: Capital Outlay	$	24,802.30	$	-
Transfers Out (Fund 355)	$	197,173.56	$	1,162.38
TOTAL EXPENDITURES	$	272,125.86	$	1,162.38
YEAR END BALANCE	$	-	$	-
BALANCE	$	272,125.86	$	1,162.38

WATER SUPPLY & TREATMENT PLANT: FUND 355

REVENUES				
Balance at beginning of year	$	5,531,086.63	$	5,219,611.20
Interest	$	-	$	6,000.00
Transfers In	$	1,324,486.36	$	23,094.61
Total available cash and anticipated revenue	$	6,855,572.99	$	5,248,705.81
EXPENDITURES				
Capital Outlay	$	6,855,572.99	$	5,248,705.81
TOTAL EXPENDITURES	$	6,855,572.99	$	5,248,705.81
YEAR END BALANCE	$	-	$	-
BALANCE	$	6,855,572.99	$	5,248,705.81

2018 BOND - GENERAL CONSTRUCTION: FUND 358

REVENUES				
Balance at beginning of year	$	521.00	$	5,230.00
Interest	$	1,500.00	$	-
Total available cash and anticipated revenue	$	2,021.00	$	5,230.00
EXPENDITURES				
Transfer Out (Fund 355)	$	2,021.00	$	5,230.00
TOTAL EXPENDITURES	$	2,021.00	$	5,230.00
YEAR END BALANCE	$	-	$	-
BALANCE	$	2,021.00	$	5,230.00

OST-GV SEWER IMPROVEMENTS: FUND 360

REVENUES				
Balance at beginning of year	$	5,513.50	$	100,037.75
MDEQ Restore Act Grant	$	1,959,077.40	$	1,346,847.50
Transfers In - Enterprise Fund	$	-	$	-
Total available cash and anticipated revenue	$	1,964,590.90	$	1,446,885.25
EXPENDITURES				
Capital Outlay	$	1,964,590.90	$	1,446,885.25
TOTAL EXPENDITURES	$	1,964,590.90	$	1,446,885.25
YEAR END BALANCE	$	-	$	-
BALANCE	$	1,964,590.90	$	1,446,885.25

GV@OST to ROBERTSDALE SEWER IMPS: FUND 361

REVENUES				
Balance at beginning of year	$	-	$	(13,700.00)
GOMESA Funds	$	-	$	2,668,265.00
Total available cash and anticipated revenue	$	-	$	2,654,565.00
EXPENDITURES				
Capital Outlay: Sanitary Sewer Lines	$	-	$	2,654,565.00
TOTAL EXPENDITURES	$	-	$	2,654,565.00
YEAR END BALANCE	$	-	$	-
BALANCE	$	-	$	2,654,565.00

WATER AND SEWER UTILITY FUND: FUND 400

REVENUES				
Water Sales	$	3,800,000.00	$	3,850,000.00
Sewer Sales	$	2,000,000.00	$	2,000,000.00
Wastewater Treatment Collections	$	2,300,000.00	$	2,300,000.00
Capacity Fee	$	442,000.00	$	450,000.00
Service Connections	$	90,000.00	$	80,000.00
Inspection Fees	$	-	$	-
Miscellaneous	$	448,000.00	$	415,000.00
Transfers In	$	-	$	-
Total Revenue from All Sources	$	9,080,000.00	$	9,095,000.00
Balance at Beginning of Year	$	3,000,000.00	$	2,650,000.00
Total available cash and anticipated revenue	$	12,080,000.00	$	11,745,000.00
EXPENDITURES				
WATER & SEWER - ADMINISTRATION				
Personnel Services	$	422,375.00	$	578,939.00
Supplies	$	15,000.00	$	21,000.00
Other Services & Charges	$	2,533,839.00	$	2,515,089.00
Capital Outlay	$	20,500.00	$	-
Total Water & Sewer	$	2,991,714.00	$	3,115,028.00
WATER & SEWER - OPERATION & MAINTENANCE				
Supplies	$	255,000.00	$	275,000.00
Other Services & Charges	$	3,371,370.00	$	3,309,423.00
Capital Outlay	$	110,000.00	$	200,000.00
Total Water & Sewer	$	3,736,370.00	$	3,784,423.00
OTHER				
Debt Service	$	1,079,934.00	$	1,065,221.00
Contingency Fund	$	300,000.00	$	200,000.00
Transfer to General Fund	$	704,000.00	$	780,000.00
Transfer to Capital Project Funds	$	850,403.00	$	-
Transfer to Debt Service & Reserve Funds	$	706,000.00	$	692,000.00
Total Other	$	3,640,337.00	$	2,737,221.00
TOTAL EXPENDITURES	$	10,368,421.00	$	9,636,672.00
YEAR END BALANCE	$	1,711,579.00	$	2,108,328.00
BALANCE	$	12,080,000.00	$	11,745,000.00

SOLID WASTE FUND: FUND 404

REVENUES		
Balance at beginning of year	$ 100,000.00	$ 80,512.55
Garbage Collection Fees	$ 1,562,400.00	$ 1,586,340.00
Total available cash and anticipated revenue	$ 1,662,400.00	$ 1,666,852.55
EXPENDITURES		
Other Services and Charges	$ 1,275,684.00	$ 1,292,850.00
Transfer to General Fund	$ 332,634.00	$ 300,000.00
Transfer to Enterprise Fund	$ -	$ -
TOTAL EXPENDITURES	$ 1,608,318.00	$ 1,592,850.00
YEAR END BALANCE	$ 54,082.00	$ 74,002.55
BALANCE	$ 1,662,400.00	$ 1,666,852.55

MSB - WATER IONIZATION PROJECT: FUND 421

REVENUES		
Balance at beginning of year	$ 47,562.52	$ 47,562.52
Total available cash and anticipated revenue	$ 47,562.52	$ 47,562.52
EXPENDITURES		
Capital Outlay	$ 47,562.52	$ 47,562.52
TOTAL EXPENDITURES	$ 47,562.52	$ 47,562.52
YEAR END BALANCE	$ -	$ -
BALANCE	$ 47,562.52	$ 47,562.52

RESERVE FUND - 2013 3.5 SO BOND: FUND 497

REVENUES		
Balance at Beginning of Year	$ 272,351.19	$ 166,099.00
Miscellaneous - Interest	$ 500.00	$ 40.00
Total available cash and anticipated revenue	$ 272,851.19	$ 166,139.00
EXPENDITURES		
Debt Service	$ 504.00	$ 95.00
TOTAL EXPENDITURES	$ 504.00	$ 95.00
YEAR END BALANCE	$ 272,347.19	$ 166,044.00
BALANCE	$ 272,851.19	$ 166,139.00

RESERVE FUND-2020 UTILITY BOND REFI: FUND 498

REVENUES		
Balance at Beginning of Year	$ -	$ 254,172.00
Miscellaneous - Interest	$ -	$ 450.00
Total available cash and anticipated revenue	$ -	$ 254,622.00
EXPENDITURES		
Debt Service	$ -	$ 827.00
TOTAL EXPENDITURES	$ -	$ 827.00
YEAR END BALANCE	$ -	$ 253,795.00
BALANCE	$ -	$ 254,622.00

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:	**September 14, 2021**
Title:	**Approval of an Ordinance setting the salaries of the Mayor and City Council.**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000**

Summary Explanation: Approval of an Ordinance setting the salaries of the Mayor and City Council.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☒
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER ______-2021

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, SETTING THE SALARIES OF THE MAYOR AND CITY COUNCIL MEMBERS

WHEREAS, in 1986 the first City Council of Gautier set the salaries of the Mayor and Council Members by ordinance; and

WHEREAS, the salaries were amended in 2018 by a prior administration; and

WHEREAS, these salaries have not been increased since that time; and

WHEREAS, given the salaries of comparable elected officials in Mississippi, the Mayor and City Council Members hereby find that an adjustment of these salaries is equitable, and in the best interests of the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. The Mayor of the City of Gautier, Mississippi shall receive compensation of $1,350.00 per month.

SECTION 2. The City Council Members of Gautier, Mississippi shall receive compensation of $1,250.00 per month.

SECTION 3. All provisions of the ordinances of the City in conflict with the provisions of this ordinance shall be and the same are hereby repealed and all other provisions of the ordinances of the City not in conflict with the provisions of this section shall remain in full force and effect.

SECTION 4. Should any sentence, paragraph subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole and, to that extent, the same shall remain in full force and effect.

SECTION 4. This ordinance shall become effective after passage and in accordance with State law.

Thereupon, upon motion duly made by **Councilman _________**, seconded by **Councilman __________** to adopt the foregoing ordinance and received the following votes:

AYES:

NAYS:

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the 14th day of September, 2021.

____
Casey Vaughan, Mayor

Attest: __________________________
Teresa Montgomery
City Clerk

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:	**September 14, 2021**
Title:	**Creation, reclassification, and elimination of specified positions, and approval of the Revised Schedule of Authorized Positions**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery**

Summary Explanation: Creation, reclassification, and elimination of specified positions, and approval of the Revised Schedule of Authorized Positions

EXHBITS FOR REVIEW

Resolution	☐
Ordinance	☒
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 000-2021

ORDINANCE APPROVING CREATION, RECLASSIFICATION, AND ELIMINATION OF SPECIFIED POSITIONS, AND A REVISED SCHEDULE OF AUTHORIZED POSITIONS

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; PURSUANT TO MISSISSIPPI ANNOTATED CODE 21-9-45, AUTHORIZING THE CITY COUNCIL TO CREATE, RECLASSIFY, AND ELIMINATE SPECIFIED POSITIONS, AND TO APPROVE THE REVISED SCHEDULE OF AUTHORIZED POSITIONS.

WHEREAS, the City Manager has recommended creation, reclassification and elimination of the following positions pursuant to Miss. Code Ann. 21-9-45:

1. Grants/Projects Department
    a. Eliminate Contract and Project Administrator
    b. Eliminate Administrative Clerk
    c. Create Media Coordinator grade 18
    d. Create Project Specialist grade 15
2. Recreation Department
    a. Create Athletics Manager grade 15
    b. Create Administrative Clerk grade 8
    c. Reclass (1) Park Attendant to Full Time grade 8
    d. Defund (1) Part Time Park Attendant
    e. Defund Student Administrative Clerk
3. City Clerk Department
    a. Reclass one (1) Deputy City Clerk I to Deputy City Clerk II grade 16
    b. Move Utility Services Division to Public Works Department
4. Planning Department
    a. Reclass Part Time Code Enforcement Officer to Full Time grade 11
    b. Create (1) Unfunded Code Enforcement Officer grade 11
5. Maintenance Division
    a. Reclass (1) Mechanic to Head Mechanic grade 18
    b. Create Maintenance Helper grade 9
6. Police Department
    a. Eliminate K9 Officer
    b. Defund (3) Traffic Officers
    c. Create (5) Patrol Officers
7. Fire Department
    a. Defund (3) Firefighters

   b. Create (3) Fire Captains
8. Public Works Department
   a. Create Director grade 22
   b. Create Administrative Clerk grade 8
   c. Add Utility Services Division from City Clerk Department

WHEREAS, the City Manager recommends the approval of the attached Revised Schedule of Authorized Positions including the necessary funding to reflect these changes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

SECTION 1. Authority & Intent

A. The Gautier City Council held a public meeting on September 14, 2021 to consider creation, elimination and funding of specified positions, the reclassification of specified positions, and the Revised Schedule of Authorized Positions.

SECTION 2.

A. The Gautier City Council creates the following positions:

1. Grants & Projects Department
   a. One (1) Media Coordinator
   b. One (1) Project Specialist
2. Recreation Department
   a. One (1) Athletics Manager
   b. One (1) Administrative Clerk
3. Planning Department
   a. One (1) Code Enforcement Officer (not funded)
4. Maintenance Division
   a. One (1) Maintenance Helper
5. Police Department
   a. Five (5) Patrol Officers
6. Fire Department
   a. Three (3) Fire Captains
7. Public Works Department
   a. One (1) Director
   b. One (1) Administrative Clerk

B. The Gautier City Council reclassifies the following positions:

1. Grants and Projects Department
   a. Director from Grade 21 to Grade 22
2. Recreation Department

    a. Director from Grade 21 to Grade 22
    b. Recreation Coordinator from grade 14 to grade 17
    c. Park Attendant-Part Time to Full Time Grade 8
3. Human Resources Department
    a. HR Specialist from grade 14 to grade 15
4. City Clerk Department
    a. Assistant Comptroller from grade 17 to grade 19
    b. One (1) Dep City Clerk I grade 15 to Dep City Clerk II grade 16
    c. Court Clerk from grade 15 to grade 17
5. Planning Department
    a. Planning Technician from grade 11 to grade 12
    b. Building-Code Inspector from grade 13 to grade 17
    c. Code Enforcement Officer from grade 10 to grade 11
    d. Code Enforcement Officer-Part Time to Full Time grade 11
6. Maintenance Division
    a. One (1) Mechanic grade 14 to Head Mechanic grade 18
    b. Mechanic grade 14 to grade 15
7. Police Department
    a. TAC Officer from grade 12 to grade 14
8. Fire Department
    a. Deputy Fire Chief/Fire Marshall from grade 20 to grade 21
9. Public Works Department
    a. Utility Services Manager from grade 17 to grade 18
    b. Utility Billing Supervisor from grade 13 to grade 15
    c. Add Utility Services Division from City Clerk Department

C. The Gautier City Council eliminates or defunds the following positions:

1. Grants and Projects Department
    a. Contract and Project Administrator (eliminated)
    b. Administrative Clerk (eliminated)
2. Recreation Department
    a. Part Time Park Attendant (defunded)
    b. Student Administrative Clerk (defunded)
3. Police Department
    a. K9 Officer (eliminated)
    b. Three (3) Traffic Officers (defunded)
4. Fire Department
    a. Three (3) Firefighters (defunded)

D. The Official Schedule of Authorized Positions shall be amended as Attached.

<u>SECTION 3</u>. This Article shall be effective upon advertisement and adoption, pursuant to Mississippi Annotated Code.

Thereupon, upon motion duly made by ________________________, seconded by

__________________________ to adopt the foregoing ordinance and received the following votes:

AYES:

NAYS:

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the 14th day of September, 2021.

____
Casey Vaughan, Mayor

Attest: _______________________
Teresa L Montgomery
City Clerk

The Ordinance and Schedule of Authorized Positions will be available for viewing at Gautier City Hall, Gautier Public Library and Gautier Utilities Department.

SCHEDULE OF AUTHORIZED POSITIONS
FY 2022 PROPOSED

DEPARTMENT	PAY SCALE	PAY GRADE	FULL TIME	PART TIME	RESERVE (Not Paid)
JUDICIAL DEPARTMENT					
City Judge	N/A	N/A		1	
Public Defender				Unfunded (1)	
Total Funded				**1**	
Total Non-Funded				**1**	
EXECUTIVE DEPARTMENT					
City Manager	N/A	N/A	1		
Administrative Assistant III	2080	11	Unfunded (1)		
Economic Developer			Unfunded (1)		
Total Funded			**1**		
Total Non-Funded			**2**		
GRANTS AND PROJECTS DEPT.					
Director	2080	22	1		
Media Coordinator	2080	18	1		
Project Specialist	2080	15	1		
Total Funded			**3**		
RECREATION DEPT.					
Director	2080	22	1		
Recreation Coordinator	2080	17	1		
Athletics Manager	2080	15	1		
Parks Supervisor	2080	13	1		
Crew Leader-Grounds/Maint Ops	2080	11	1		
Grounds & Maintenance Operator	2080	8	5		
Custodian	2080	8	1		
Admnistrative Clerk	2080	8	1		
Park Attendant	2080	8	1		
Park Attendant	N/A	N/A		Unfunded (1)	
Student Administrative Clerk	N/A	N/A		Unfunded (1)	
Total Funded			**13**		
Total Non-Funded				**2**	
HUMAN RESOURCES DEPARTMENT					
Director			Unfunded (1)		
HR Specialist	2080	15	1		
Total Funded			**1**		
Total Non-Funded			**1**		
CITY CLERK DEPARTMENT					
City Clerk/Comptroller	2080	22	1		
Assistant Comptroller	2080	19	1		
Deputy City Clerk II	2080	16	1		
Deputy City Clerk I	2080	15	1		
Purchasing Agent	2080	14	1		

Accounting Generalist	2080	12	1		
Administrative Clerk	2080	8	1		
Court Division					
Court Clerk	2080	17	1		
Deputy Court Clerk II	2080	10	1		
Deputy Court Clerk I	2080	9	1		
Total Funded			**10**		
PLANNING DEPARTMENT					
Director/Building Official	2080	22	1		
Planning Technician	2080	12	1		
Building and Code Inspector	2080	17	1		
Code Enforcement Officer	2080	11	3		
Code Enforcement Officer	2080	11	Unfunded (1)		
Administrative Clerk	2080	8	1		
Maintenance Division					
Head Mechanic	2080	18	1		
Mechanic	2080	15	1		
Multi-Craft Maintenance Worker	2080	12	1		
Maintenance Helper	2080	9	1		
Total Funded			**11**		
Total Non-Funded			**1**		
POLICE DEPARTMENT					
Police Chief	2080 A	22	1		
Captain	2080	15	3		
Administrative Assistant IV	2080 A	14	1		
Records Clerk	2080 A	8	1		
CID					
Lieutenant	2080	14	1		
Sergeant	2080	13	1		
Detective	2080	12	2		
Detective	2080	12	Unfunded (1)		
FBI Task Force Officer	2080	12	1		
Narcotics Officer	2080	12	1		
Crime Prevention Officer	2080	12	1		
Patrol					
Patrol Lieutenant	2184	11	4		
Patrol Sergeant	2184	10S	4		
Patrol Officer	2184	9 or 10*	20		
TAC Officer	2080 A	14	1		
Dispatcher	2184	8	8		
Animal Control Officer	2080 A	9	1		
Traffic					
Traffic Sergeant	2184	10S	1		
Traffic Officer	2184	10	Unfunded (4)		
School Crossing Guard	N/A	N/A		4	
Reserve Officer	N/A	N/A			21
Total Funded			**52**	**4**	**21**
Total Non-Funded			**5**		

** Probationary Officer Grade 9*

FIRE DEPARTMENT			
Fire Chief	2080 A	22	1
Deputy Fire Chief/Fire Marshall	2080 A	21	1
Fire Training Chief	2080 A	18	1
Battalion Chief	2496	12	3
Captain	2496	11	12
Firefighter	2496	9 or 10*	21
Firefighter	2496	9 or 10*	Unfunded (3)
Total Funded			**39**
Total Non-Funded			**3**

**Probationary Firefighter/Grade 9*

PUBLIC WORKS DEPARTMENT			
Director	2080	22	1
Administrative Clerk	2080	8	1
Utility Services Division			
Utility Services Manager	2080	18	1
Utility Billing Supervisor	2080	15	1
Utility Billing Clerk	2080	12	1
Customer Service Representative	2080	8	3
Meter Reader Crew Leader	2080	10	1
Meter Reader	2080	9	2
Total Funded			**11**

Summary of Authorized Positions	Full Time	Part Time	Reserve Positions
Judicial: Funded		1	
Judicial: Non-funded		1	
Executive Dept: Funded	1		
Executive Dept: Non-funded	2		
Grants and Projects Dept	3		
Recreation Dept	13		
Recreation Dept: Non-funded		2	
Human Resources Dept: Funded	1		
Human Resources Dept: Non-funded	1		
City Clerk Dept	10		
Planning Dept: Funded	11		
Planning Dept: Non-funded	1		
Police Department: Funded	52	4	21
Police Department: Non-funded	5		
Fire Dept: Funded	39		
Fire Dept: Non-funded	3		
Public Works: Funded	11		
TOTAL	141	5	21
TOTAL NON-FUNDED	12	3	

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting: September 14, 2021

Title: Approval of Revised Compensation Scales for Administrative and Dispatch personnel and Authorization of Pay Adjustments

Introduced by: Teresa L Montgomery

Contact Person/Telephone

Summary Explanation: Approval of revised Compensation Scales for Administrative and Dispatch Personnel, and Authorization of Pay Adjustments

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City Manager has recommended approval of the attached revised Compensation Scales for Administrative and Dispatch personnel; and

WHEREAS, the City Manager has recommended approval of pay adjustments allocated and approved for Administrative and Dispatch personnel in the City of Gautier FY 2022 Budget; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the revised Compensation Scales for Administrative and Dispatch personnel are hereby authorized.

IT IS FURTHER ORDERED that pay adjustments allocated and approved for Administrative and Dispatch personnel in the City of Gautier FY 2022 Budget are hereby authorized.

IT IS FURTHER ORDERED that said pay adjustments based on the revised scales will be effective on the first pay cycle of October 01, 2021.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 14, 2021.

FY 2022 PROPOSED
PAY RANGES

GRADE	START	TOP OUT
8	$22,880.00 $11.00	$35,360.00 $17.00
9	$24,960.00 $12.00	$37,440.00 $18.00
10	$26,000.00 $12.50	$39,520.00 $19.00
11	$28,080.00 $13.50	$41,600.00 $20.00
12	$30,160.00 $14.50	$45,760.00 $22.00
13	$33,280.00 $16.00	$47,840.00 $23.00
14	$35,360.00 $17.00	$49,920.00 $24.00
15	$37,440.00 $18.00	$52,000.00 $25.00
16	$39,520.00 $19.00	$54,080.00 $26.00
17	$41,600.00 $20.00	$56,160.00 $27.00
18	$44,720.00 $21.50	$58,240.00 $28.00
19	$47,840.00 $23.00	$62,400.00 $30.00
20	$52,000.00 $25.00	$66,560.00 $32.00
21	$56,160.00 $27.00	$70,720.00 $34.00
22	$62,400.00 $30.00	$83,200.00 $40.00

DISPATCH PAY RANGE
POLICE DEPARTMENT
PROPOSED FY 2022

GRADE 8

Hourly	**$13.00**		**$20.00**
Annual	**$28,392.00**		**$43,680.00**

CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet

Council Meeting:	**September 14, 2021**
Title:	**Approval of Revised Compensation Scales and Step Plan for Certified Police Officers, and Authorization of Pay Adjustments**
Introduced by:	**Teresa L Montgomery**
Contact Person/Telephone	

Summary Explanation: Approval of revised Compensation Scales and Step Plan for Certified Police Officers, and Authorization of Pay Adjustments

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City Manager has recommended approval of the attached revised Compensation Scales and Step Plan for Certified Police Officers; and

WHEREAS, the City Manager has recommended approval of pay adjustments allocated and approved for Certified Police positions in the City of Gautier FY 2022 Budget; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the revised Compensation Scales for Certified Police Officers and the revised Step Plan are hereby authorized.

IT IS FURTHER ORDERED that pay adjustments allocated and approved for Certified Police positions in the City of Gautier FY 2022 Budget are hereby authorized.

IT IS FURTHER ORDERED that said pay adjustments based on the revised scales will be effective on the first pay cycle of October 01, 2021.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 14, 2021.

2184 PAY RANGES
POLICE DEPARTMENT
FY 2022 Proposal

GRADE 9 RECRUIT / BASIC

Hourly	$17.00		
Annual	$37,128.00		

GRADE 10 CERTIFIED OFFICER

Hourly	$18.00		$22.50
Annual	$39,312.00		$49,140.00

GRADE 10S SERGEANT

Hourly	$21.00		$24.00
Annual	$45,864.00		$52,416.00

GRADE 11 LIEUTENANT

Hourly	$23.00		$26.00
Annual	$50,232.00		$56,784.00

Promotions: 5% increase or minimum salary for grade

2080 PAY RANGES
POLICE DEPARTMENT
FY 2022 PROPOSED

GRADE 12 CID OFFICER   Certified Only

Hourly	$18.90		$23.63
Annual	$39,312.00		$49,150.40

GRADE 13 CID SERGEANT

Hourly	$22.05		$25.20
Annual	$45,864.00		$52,416.00

GRADE 14 CID LIEUTENANT

Hourly	$24.15		$27.30
Annual	$50,232.00		$56,784.00

GRADE 15 CAPTAIN

Bi-weekly	$2,120.00		$2,400.00
Annual	$55,120.00		$62,400.00

Promotions: 5% increase or minimum salary for grade

FY 2020 STEP PLAN

2184 Schedule

RANK	STEP	HOURLY	ANNUAL
Recruit - Basic	0	$17.00	$37,128.00
Patrol Officer			
Certified	0	$18.00	$39,312.00
First Class 1	1	$18.50	$40,404.00
First Class 2	2	$19.00	$41,496.00
First Class 3	3	$19.50	$42,588.00
Senior Patrol Officer	4	$20.50	$44,772.00
Promotional Pay is 5% or minimum in rank.			
Sergeant (base salary)	0	$21.00	$45,864.00
	1 - 4	2 % annual	
Lieutenant (base salary)	0	$23.00	$50,232.00
	1 - 4	2 % annual	

2080 Schedule

RANK	STEP	HOURLY	ANNUAL
CID			
Certified	0	$18.90	$39,312.00
First Class 1	1	$19.42	$40,393.60
First Class 2	2	$19.95	$41,496.00
First Class 3	3	$20.47	$42,577.60
Senior Officer	4	$21.53	$44,782.40
Promotional Pay is 5% or minimum in rank.			
Sergeant (base salary)	0	$22.05	$45,864.00
	1 - 4	2 % annual	
Lieutenant (base salary)	0	$24.15	$50,232.00
	1 - 4	2 % annual	
Captain (base salary)			$55,120.00

NO STEP… Salary increase by Council Order

CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet

Council Meeting: September 14, 2021

Title: Approval of Revised Compensation Scales and Step Plan for Certified Firefighters, and Authorization of Pay Adjustments

Introduced by: Teresa L Montgomery

Contact Person/Telephone

Summary Explanation: Approval of revised Compensation Scales and Step Plan for Certified Firefighters, and Authorization of Pay Adjustments

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City Manager has recommended approval of the attached revised Compensation Scales and Step Plan for Certified Firefighters; and

WHEREAS, the City Manager has recommended approval of pay adjustments allocated and approved for Certified Firefighters in the City of Gautier FY 2022 Budget; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the revised Compensation Scales for Certified Firefighter and the revised Step Plan are hereby authorized.

IT IS FURTHER ORDERED that pay adjustments allocated and approved for Certified Firefighters in the City of Gautier FY 2022 Budget are hereby authorized.

IT IS FURTHER ORDERED that said pay adjustments based on the revised scales will be effective on the first pay cycle of October 01, 2021.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 14, 2021.

FIRE DEPARTMENT
PAY RANGES (2600 HOURS)
PROPOSED FY 2022

GRADE 9 UNCERTIFIED

Hourly	$11.20		
Annual	$29,120.00		

GRADE 10 FIREFIGHTER

Hourly	$12.35		$18.00
Annual	$32,110.00		$46,800.00

GRADE 11 CAPTAIN

Hourly	$16.00		$21.00
Annual	$41,600.00		$54,600.00

GRADE 12 BATTALION CHIEF

Bi-Weekly	$1,900.00		$2,304.00
Annual	$49,400.00		$59,904.00

Promotions: 5% increase or minimum salary for grade

FY 2020 STEP PLAN

Firefighter

RANK	STEP	HOURLY	ANNUAL
Recruit - Basic	0	$11.20	$29,120.00
Certification Inc	1	$12.35	$32,110.00
Anniversary Inc	2	$12.75	$33,150.00
Anniversary Inc	3	$13.15	$34,190.00
Anniversary Inc	4	$13.50	$35,100.00
Anniversary Inc	5	$14.50	$37,700.00

Promotional Pay is 5% or minimum in rank.

Captain	Minimum	$16.00	$41,600.00
Battalion Chief	Minimum	$19.00	$49,400.00

CITY OF GAUTIER
Business Agenda Item #7
Fact Sheet

Council Meeting:	**September 14, 2021**
Title:	**Approval of Change Order No. 1 for the Spanish Trail/Gautier Vancleave Road Sewer Improvements Project (RESTORE)**
Introduced by:	
Contact Person/Telephone	**April Stennett 497-8000 ext. 315**

Summary Explanation: Approval of Change Order No. 1 for the Spanish Trail/Gautier Vancleave Road Sewer Improvements Project (RESTORE)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City of Gautier has been awarded a $2.3 million grant by the Mississippi Department of Environmental Quality as part of the Mississippi Gulf Coast Water Quality Improvement Program; and

WHEREAS, Change Order No. 1 increases the contract amount by $45,875.99; and

WHEREAS, Change Order No. 1 also increases contract duration by 90 days due to extreme delay in material delivery; and

WHEREAS, added to the contractor's scope of work were: piping and fitting modifications to make a connection drop in a manhole, bypassing the existing 18" sewer main during construction as it is in conflict with the bore equipment, and increasing the lift station valve vault to allow for the size of the check valves to match manufacturer standard. This portion of the change order will increase the contract amount by $8,275 and will be incurred entirely by the City; and

WHEREAS, an increase of $37,600.99 is added to cover the cost of a claim made by the contractor due to the increase in material prices. This cost was approved by MDEQ and is covered in the MDEQ contract from additional RESTORE funding; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

WHEREAS, Seymour Engineering has reviewed the change order and recommends approval of Change Order 1, and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order 1; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No.1 for the Old Spanish Trail/Gautier Vancleave Road Sewer Improvements Project (RESTORE) is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 14, 2021.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: April Stennett, Grants and Projects Director

Date: September 3, 2021

Subject: Change Order No. 1 for the Old Spanish Trail/Gautier Vancleave Road Sewer Improvements Project (RESTORE)

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 1 for the Old Spanish Trail/Gautier Vancleave Road sewer improvements project (RESTORE).

BACKGROUND:

The City of Gautier has been awarded a $2.3 million grant by the Mississippi Department of Environmental Quality as part of the Mississippi Gulf Coast Water Quality Improvement Program. The city will install a new sanitary sewer system consisting of gravity lines, force mains, and a lift station to transport the sewer to the existing wastewater treatment plant. The new lines will be installed along Old Spanish Trail and Gautier Vancleave Road.

DISCUSSION:

Change Order No. 1 serves to increase the contract amount by $45,875.99 and add 90 days to the contract time due to the extreme delay in material delivery.

Added to the contractor's scope of work were: piping and fitting modifications to make a connection drop in a manhole, bypassing the existing 18" sewer main during construction as it is in conflict with the bore equipment, and increasing the lift station valve vault to allow for the size of the check valves to match manufacturer standard. This portion of the change order will increase the contract amount by $8,275 and will be incurred entirely by the City.

An increase of $37,600.99 is added to cover the cost of a claim made by the contractor due to the increase in material prices. This cost was approved by MDEQ and is covered in the MDEQ contract from additional RESTORE funding.

This change order has been reviewed by Seymour Engineering is a recommended for approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 for the Old Spanish Trail/Gautier Vancleave Road sewer improvements project (RESTORE).

The City Council may:

1. Approve Change Order No. 1, as presented; or
2. Not approve Change Order No. 1.

ATTACHMENT(S):

1. Change Order No. 1

Change Order

OWNER:
The City of Gautier
3330 US-90
Gautier, MS 39553

CHANGE ORDER NUMBER: 1

DATE: September 3, 2021

CONTRACTOR:
DNA Underground LLC
16101 S Swan Road
Gulfport, MS 39503

ENGINEER: Seymour Engineering, PLLC

PROJECT TITLE: City of Gautier Old Spanish Trail Wastewater System Upgrades

SUMMARY:
This Change Order serves to increase the contract amount.

The following Items have been added to the Contractor's scope of work: piping and fitting modifications to make a connection drop in a manhole, bypassing the existing 18" sewer main during construction as it is in conflict with the bore equipment, and increasing the lift station valve vault to allow for the size of the check valves to match manufacturer standard. The Change Order will increase the contract amount by $8,275.00.

Increase the contract amount $37,600.99 to cover the cost of the claim made by the contractor due to the increase in material prices. This cost is covered in the MDEQ Contract.

Add 90 days to the contract time due to the extreme delay in material delivery.

THE CONTRACT AMOUNT IS AMENDED AS SHOWN ON THE NEXT PAGE:

TOTAL THIS CHANGE ORDER

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	$	1,838,760.00
Net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	1,838,760.00
The Contract Sum will now Change (+)	$	45,875.99
The new Contract Sum including this Change Order will be	$	1,884,635.99

The Contract Time will add 90 days. The Date of Substantial Completion as of the date of this Change Order therefore is May 23, 2022

CONTRACTOR	ENGINEER	OWNER
By:	By:	By:
Date: 9/7/21	Date: 9/3/2021	Date:

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
September 14, 2021

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES: