

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 5, 2021 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Halloween Movie Night, featuring School Spirits, will be October 16th starting at 6:30pm at the Singing River Mall Property.**
- 2. Tasty Thursday will be October 28th starting at 11:00am at the Singing River Mall Property.**

IV. Presentation Agenda

- 1. Domestic Violence Awareness Month**
- 2. Martin Bluff Road Widening and Sidewalk Project update by Jeffrey May with Michael Baker International.**

V. Business Agenda

- 1. Approval of Change Order No. 2 for the City Hall Water Well project.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Receive and Accept Audited Financial Statements for the year ended September 30, 2020 and authorization to publish a synopsis of same**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consideration for an Abatement at 2329 Greenway Drive, Gautier, MS
(Deutsche Bank National Trust)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consideration for an Abatement at 1908 University Drive, Gautier, MS (Estate
of Nancy S. Williams)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Consideration for an Abatement at 6312 East Lake Boulevard, Gautier, MS
(Brian Britt)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda **(All items approved in one motion)**

1. Approval of Minutes from Recessed Council Meeting held September 16, 2021 and Recessed Council Meeting held September 21, 2021.
2. Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19
3. Receive July and August 2021 Finance Reports
4. Authorization of City Petty Cash Funds
5. Authorization to enter into a Grant Agreement with the Mississippi Department of Marine Resources (MDMR) for the FY2022 Tidelands funding for the Mary Walker Bayou Parks Project
6. Authorization to enter into a Grant Agreement with the Mississippi Department of Marine Resources (MDMR) for the FY2022 Tidelands funding for the Shepard State Park Upgrades Project
7. Approval of Release of Claims and Settlement for Property Damage

8. **Authorization to enter into an Agreement with Wade Wildman, current Gautier police officer, regarding the donation of a trained police K9 to the City.**
9. **Municipal Compliance Questionnaire FY2021**
10. **Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event**
11. **Approval of a request from Mississippi Gulf Coast Community College for the use of three portable lights**
12. **Authorization to remove a Zodiac Boat and equipment from the inventory and insurance of the Gautier Police Department and declare as surplus**
13. **Approval of water and sewer adjustments dated October 5, 2021 in the amount of \$3,854.83**

VII. STUDY AGENDA

1. **Discuss City Attorney Comments**
2. **Discuss City Clerk Comments**
3. **Discuss City Manager Comments**
4. **Discuss Council Comments**
5. **Discuss Citizen Comments**

Recess until October 19, 2021 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
October 5, 2021**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Halloween Movie Night, featuring School Spirits, will be October 16th at 6:30pm at the Singing River Mall Property
2. Tasty Thursday will be October 28th starting at 11:00am at the Singing River Mall Property

NOTES:

FREE EVENT

City of Gautier Presents

Halloween Movie Night






Nature's Playground



FREE OUTDOOR MOVIE & TREATS FOR THE KIDS
OCTOBER 16 6:30pm
SR Mall Property 2800 Hwy 90

FEATURING
SCHOOL SPIRITS



GAUTIER PRESENTS

TASTY THURSDAY!

**28
OCT**

11 AM



**GOOD EATS FROM AWESOME
FOOD TRUCKS**

**MANN KETTLE CORN - THE SCRATCH KITCHEN
NORWOODS FAMOUS SKINS, O the Peanut Man
KEEPIN' IT TASTY, KLASSY WRAPPERS, BURGER BOX
SUGAR BEANS CAFE, FRANKIE FAYE'S,
CHICKEN SHACK, COASTY'S FOOD TRUCK**

**SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS**

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
October 5, 2021**

ITEM DESCRIPTION:

PRESENTATION AGENDA

- 1. Domestic Violence Awareness Month**
- 2. Martin Bluff Road Widening and Sidewalk Project update by Jeffrey May with Michael Baker International**

NOTES :

PROCLAMATION

Whereas, the city of Gautier shares a critical concern for victims of domestic violence and a desire to support their needs for justice and healing; and

Whereas, domestic violence affects both women and men of every race, religion, culture and status – people in poverty and those of affluence alike. It affects 1.3 million women per year with an incident occurring every 18 seconds. As many as 1 in 4 women and 1 in 7 men have been physically assaulted by a partner at some point in their lives; and

Whereas, the crime of domestic violence violates the dignity, security, privacy, and safety of members of our community, in the form of physical, emotional, sexual, and economic abuse; and

Whereas, intimate partner violence costs us in excess of \$5.8 billion nationally each year, \$4.1 billion of which is for direct medical and mental health services and has an economic impact from lost productivity amounting to \$1.8 billion for American businesses; and

Whereas, in 2020 the Gulf Coast Center for Nonviolence provided emergency shelter and support services for 1,384 victims of domestic violence and received 11,700 calls to its crisis hotline, reflecting the severity of this problem within the lower six counties of Mississippi; and

Whereas, advocates, professionals, volunteers, and community members concerned with domestic violence will devote the month of October to raising public awareness of the crisis of domestic abuse, its causes, effects, interventions, and prevention.

Now Therefore, Be It Resolved that the Mayor of the City of Gautier, Mississippi does hereby proclaim the month of October 2021 as:

Domestic Violence Awareness Month

And reaffirm our commitment to ending domestic violence within our community.

IN TESTIMONY WHEREOF, we have hereunto affixed the seal of the City of Gautier on this, the 5th day of October 2021.

Mayor Casey Vaughan



**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

October 5, 2021
**Approval of Change Order No. 2 for the City Hall
Water Well Project**

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 2 for the City Hall Water Well Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, the City Water Well Project is being installed behind City Hall and will be used to provide water capacity for the new water treatment plant being designed by Waggoner Engineering; and

WHEREAS, Change Order No. 1 increased the contract amount by \$59,750, bringing the new contract amount to \$844,050; and

WHEREAS, Change Order No. 2 serves to decrease the contract value by \$45,000 due to changes in materials and adds 213 calendar days to the contract time; and

WHEREAS, most of the changes in materials are due to a reduction of the well capacity to 600 gallons per minute; and

WHEREAS, the contract amount is being reduced from \$844,050 to \$799,050; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the decrease in costs is reasonable;

WHEREAS, Waggoner Engineering has reviewed the change order and recommends approval of Change Order 2, and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order 2; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No.2 for the City Water Well Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/24/2021
Subject: City Hall Water Well – Change Order No. 2

REQUEST:

The Grants and Projects Department requests that City Council approve Change Order No. 2 for the City Hall Water Well project.

BACKGROUND:

This water well is being installed behind City Hall and will be used to provide water capacity for the new water treatment plant being designed by Waggoner Engineering. The well will have the capability to pump into the City's distribution system directly.

The original contract included a 580-foot test hole and well, but adequate water was not found at that depth. Thompson Brothers Drilling was instructed to go deeper and explore the lower aquifer, where adequate water was found.

Change Order No. 1, which was approved by City Council in March 2021, increased the contract amount by \$59,750, bringing the contract to \$844,050. This change order covered the added cost of a deeper test hole (580 feet to 810 feet), a deeper test well (580 feet to 715 feet), an additional log on the lower sand, and the added depth of the permanent water well (580 feet to 715 feet).

The original contract included a \$350 per foot charge if the permanent well was deeper than 580 feet. Thompson Drilling, however, agreed at that time to reduce that charge to \$150 per extra foot at a total cost of \$20,250, which saved the City \$27,000.

DISCUSSION:

Change Order No. 2 serves to decrease the contract value by \$45,000 due to changes in materials and add 213 calendar days to the contract time, mostly due to weather delays and COVID-related delays in securing materials. Most of the changes in materials are due to a reduction of the well capacity to 600 gallons per minute. It was originally anticipated the capacity would be 1200 gallons per minute, but the strata do not support that capacity.

The contract amount is being reduced from \$844,050 to \$799,050.

Waggoner Engineering has reviewed the change order and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 2 for the City Hall Water Well project.

The City Council may:

1. Approve Change Order No. 2 as presented; or
2. Not approve Change Order No. 2 as presented.

ATTACHMENTS:

1. CO #2

CONSTRUCTION CONTRACT MODIFICATION

Change Order No.: TWO (2) Date: October 5, 2021 WEI No.: 18019.002
 Name of Project: City Hall Water Well
 Owner: City of Gautier, Mississippi
 Contractor: Thompson Brothers Drilling, Inc
 Agreement Date: October 6, 2020 Original Contract Time: Two Hundred Ten (210) Calendar Days
 CO#1 Contract Time: Thirty (30) Calendar Days
 Contract Start Date: November 2, 2020 Original Completion Date: June 1, 2021
 CO#1 Revised Completion Date: July 1, 2021
 Contract Time (Increased) (Decreased) By: Two Hundred Thirteen (213) Calendar Days
 Revised Contract Completion Date: January 29, 2022

BREAKDOWN OF PROPOSED CHANGE

ITEM NO.	ITEM DESCRIPTION	ITEM UNIT	UNIT PRICE	CONTRACT QUANTITY	REVISED CONTRACT QUANTITY	CHANGE ORDER QUANTITY	CHANGE ORDER AMOUNT
<u>Original Contract</u>							
4	10" C900 PVC Water Main	LF	\$ 30.00	100	0	-100	(3,000.00)
5	10" Gate Valve and Box w/ Indicator Post	EA	\$ 3,500.00	2	0	-2	(7,000.00)
6	10" x 10" Tapping Sleeve and Valve	EA	\$ 3,500.00	1	0	-1	(3,500.00)
7	12" x 10" Tapping Sleeve and Valve	EA	\$ 4,500.00	1	0	-1	(4,500.00)
8	16" Steel Casing (Bore and Jack)	LF	\$ 100.00	40	0	-40	(4,000.00)
9	Ductile Iron Fittings	LBS	\$ 15.00	1200	1020	-180	(2,700.00)
14	Permanent Potable Well (1200 GPM at 580')	LS	\$ 380,000.00	1	0	-1	(380,000.00)
17	Above Ground Piping and Appurtenances (10")	LS	\$ 15,000.00	1	0	-1	(15,000.00)
24	Well Site: Electrical, Controls, & SCADA	LS	\$ 100,000.00	1	0	-1	(100,000.00)
26	Generator (300kW)	LS	\$ 75,000.00	1	0	-1	(75,000.00)
							<u>(594,700.00)</u>

Revised Contract

CO2-1	8" C900 PVC Water Main	LF	\$ 25.50	0	100	100	2,550.00
CO2-2	8" Gate Valve and Box w/ Indicator Post	EA	\$ 2,975.00	0	2	2	5,950.00
CO2-3	10" x 8" Tapping Sleeve and Valve	EA	\$ 2,975.00	0	1	1	2,975.00
CO2-4	12" x 8" Tapping Sleeve and Valve	EA	\$ 3,825.00	0	1	1	3,825.00
CO2-5	14" Steel Casing (Bore and Jack)	LF	\$ 85.00	0	40	40	3,400.00
CO2-6	Permanent Potable Well (600 GPM At 735')	LS	\$ 365,000.00	0	1	1	365,000.00
CO2-7	Above Ground Piping and Appurtenances (8")	LS	\$ 12,750.00	0	1	1	12,750.00
CO2-8	Well Site: Electrical, Controls, & SCADA	LS	\$ 93,250.00	0	1	1	93,250.00
CO2-9	Generator (250kW)	LS	\$ 60,000.00	0	1	1	60,000.00
							<u>549,700.00</u>

STATEMENT OF JUSTIFICATION:

- Reduction of Well Capacity from 1200 GPM to 600 GPM. The Contractor reduced the unit prices due to the reduced well capacity.
- Additional calendar days granted for weather delays and COVID related protocols that affected contractors ability to assemble a work crew and source materials.

Total Change - (Increase) (Decrease)	\$ (45,000.00)	Original Contract Time	210
Original Contract Amount	\$ 784,300.00	CO #1 Contract Time	30
Contract Amount Revised by Previous Change Order	\$ 844,050.00	CO #2 Contract Time	213
Proposed Revised Contract Amount	\$ 799,050.00	Revised Contract Time	453

Requested By: City of Gautier, Mississippi

By: Paula Yancey Title: City Manager Date: _____

Recommended By: Waggoner Engineering, Inc.

By: Mike Monsour Title: Project Manager Date: 9-24-2021

Accepted By: Thompson Brothers Drilling, Inc

By: Lee Backstrom Title: Project Manager Date: 9-23-2021

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**October 5, 2021
Receive and Accept Audited Financial Statements
for the year ended September 30, 2020 and
authorization to publish a synopsis of same**

Introduced by:
Contact Person/Telephone

City Manager 497-8000

Summary Explanation: Receive and Accept Audited Financial Statements for the year ended September 30, 2020 and authorization to publish same.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, pursuant to Miss. Code Ann Section 21-35-31, the City is required to have its municipal books audited annually;

WHEREAS, the City has retained a firm to perform such an audit, and these services are complete;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Audited Financial Statements and Special Reports for the year ended September 30, 2020 are hereby received and accepted.

IT IS FURTHER ORDERED that a synopsis of the audit be published in accordance with state law.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting October 5, 2021.

CITY OF GAUTIER, MISSISSIPPI

Audited Financial Statements and Special Reports

For the Year Ended September 30, 2020

CITY OF GAUTIER, MISSISSIPPI
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For the Year Ended September 30, 2020

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INTRODUCTORY SECTION

ELECTED OFFICIALS
As of September 30, 2020



Phil Torjusen
Mayor



Mary Martin
Councilwoman At-Large



Cameron B. George
Councilman, Ward 1



Richard "DJ" Jackson
Councilman, Ward 2



Casey Vaughan
Councilman, Ward 3

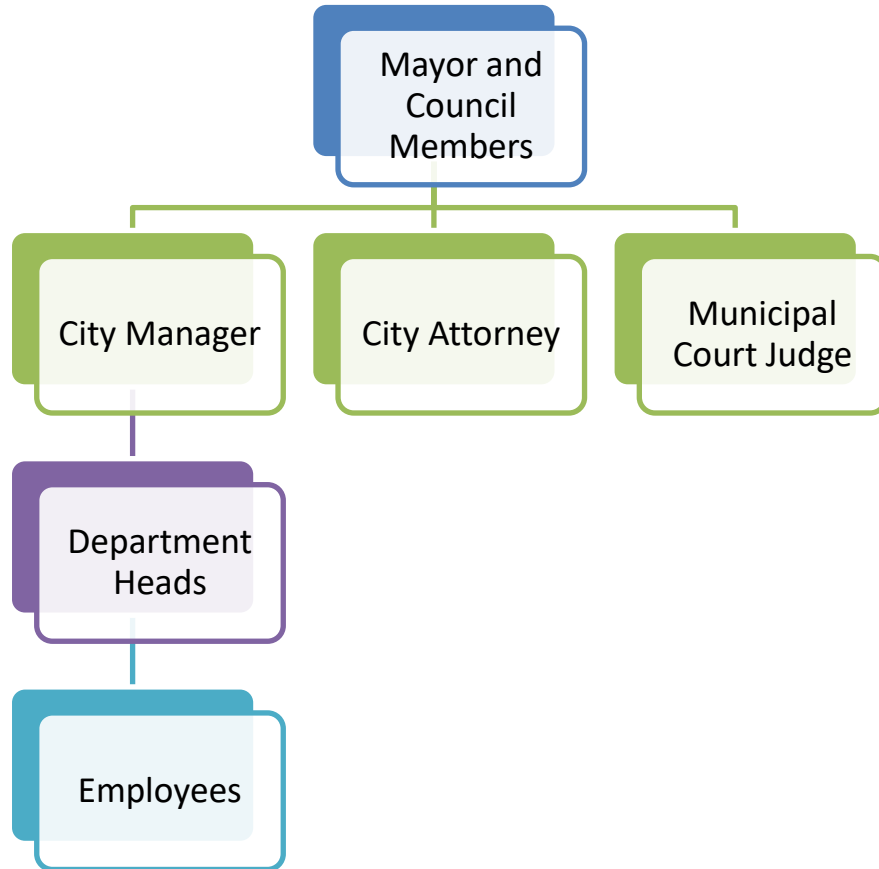


Charles "Rusty" Anderson
Councilman, Ward 4



Adam Colledge
Councilman, Ward 5

ORGANIZATION CHART
As of September 30, 2020



FINANCIAL SECTION

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

MICHAEL E. GUEL, CPA, CVA, PFS, CFP®, CFE
SANDE W. HENTGES, CPA, CFE

CHRIS TAYLOR, CPA
CHARLENE KERKOW, CPA
SHARIL L. BREEDEN, CPA
ROBERT D. FOREMAN, CPA

MEMBERS
AMERICAN INSTITUTE OF CPAS
MISSISSIPPI SOCIETY OF CPAS

TELEPHONE (228) 863-8501
FAX NUMBER (228) 863-8544
EMAIL: OFFICE@WWH-GCPA.COM

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
City Council of
City of Gautier, Mississippi

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Gautier, Mississippi, as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Gautier, Mississippi, as of September 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule and corresponding notes, the Schedule of the City's Proportionate Share of the Net Pension Liability, and the Schedule of the City's Contributions, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Gautier, Mississippi's basic financial statements. The Introductory Section and the Schedule of Surety Bonds for City Officials are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financials statements as a whole.

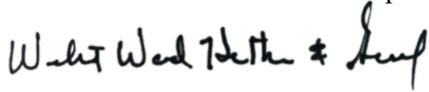
The Introductory Section and the Schedule of Surety Bonds for City Officials have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2021, on our consideration of City of Gautier, Mississippi's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Gautier, Mississippi's internal control over financial reporting and compliance.

Other Reporting Required by *State of Mississippi*

In accordance with the State of Mississippi, we have also issued our report dated September 29, 2021, on our consideration of the City of Gautier's compliance with state laws and regulations. The purpose of that report is to describe the scope of our testing of internal controls over compliance with state laws and regulations and the result of that testing, and not to provide an opinion on internal controls or compliance. That report is an integral part of an audit performed in accordance with state guidelines in considering the City of Gautier's internal control over financial reporting and compliance.

A handwritten signature in black ink, appearing to read "Wright Ward Hatten & Guel".

Wright, Ward, Hatten and Guel
September 29, 2021

MANAGEMENT DISCUSSION AND ANALYSIS

CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020



MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Gautier, Mississippi's (the City) Annual Financial Report presents a narrative overview and comparative analysis of the financial activities of the City for the fiscal year ended September 30, 2020 and 2019. Readers are encouraged to consider the information presented here in conjunction with the basic financial statements that immediately follow.

City of Gautier is located on the Mississippi Gulf Coast. According to the United States Census Bureau, the estimated population of City of Gautier as of July 1, 2019, is 18,490. The median household income is \$47,399 with over 87.2% of persons 25 years or older holding a high school degree or higher.

Government-wide Financial Highlights

- Total net position increased \$1,529,108 or 3% from 2019 which increased \$3,373,317.
- General revenues amounted to of \$9,607,531 or 42% of total revenues. This amount increased \$39,722 from 2019. Program revenues amounted to \$13,235,072 or 58% of total revenues, which decreased \$426,604 from 2019. This decrease was mostly due to the less federal revenues received for capital projects.
- Capital assets, net of accumulated depreciation, increased by \$1,050,442 in the governmental activities and increased \$10,634 in the business-type activities during 2020. The increase in governmental capital assets is primarily as a result of additional capital projects. The increase in business-type activities additional projects reduced by annual depreciation.
- Long-term debt decreased by \$427,137 in the governmental activities primarily due to principal payments and refunding of bonds. This amount also includes a \$6,205 decrease in compensated absences which represents amounts that would be due to an employee from the City upon termination of employment. Long-term debt increased by \$5,061,594 in the business-type activities. The city issued Series 2020 Revenue Bonds in the amount of \$6,000,000 in the current year. The City's total debt outstanding at September 30, 2020 is \$41,375,945 which includes the liability for compensated absences of \$417,084 and the net pension liability of \$13,751,937.

Fund Highlights

- *General Fund* – This fund is used for the general operations of the City. The General Fund had \$9,937,045 in revenues, which shows an increase of \$29,226 from 2019 and \$9,087,681 in expenditures, a decrease of \$59,255 from 2019, in the current year. The General Fund's fund balance increased \$1,340,844.

CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020

Using this Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the City of Gautier as a financial whole or as an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial conditions.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole City, presenting both an aggregate view of the City's finances and a longer-term view of those assets. Major fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what dollars remain for future spending. The fund financial statements also look at the City's most significant funds with all other non-major funds presented in total in one column.

Reporting the City of Gautier as a Whole

Statement of Net Position and the Statement of Activities

While this document contains information about the funds used by the City to provide services to our citizens, the view of the City as a whole looks at all financial transactions and asks the question, "How did we do financially during 2020?" The Statement of Net Position and the Statement of Activities answer this question.

These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by the private sector companies. These bases of accounting take into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the City's net position and the changes in those assets. This change in assets is important because it tells the reader whether, for the City as a whole, the financial position of the City has improved or diminished. However, in evaluating the overall position of the City, non-financial information such as changes in the City's tax base and the condition of the City's capital assets will also need to be evaluated.

In the Statement of Net Position and the Statement of Activities, the City's activities are reported as governmental and business-type activities, which include all of the City's services including general government, police, fire, public works, culture and recreations, community services, water and sewer and solid waste. The City of Gautier has no component units.

Table 1 and Table 2 provide a summary of the City's net position and changes in net position for 2020 compared to 2019.

CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020

TABLE 1
Condensed Statement of Net Position
September 30, 2020 and 2019

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Assets						
Current assets	\$ 17,670,860	17,103,349	14,718,948	9,808,255	32,389,808	26,911,604
Capital assets	24,048,755	22,998,313	40,257,135	40,246,501	64,305,890	63,244,814
Total Assets	41,719,615	40,101,662	54,976,083	50,054,756	96,695,698	90,156,418
Deferred Outflows	1,038,226	589,137	66,260	37,604	1,104,486	626,741
Liabilities						
Current liabilities	545,189	600,386	1,132,042	1,281,608	1,677,231	1,881,994
Non-current liabilities	23,379,768	22,876,662	17,996,177	12,782,094	41,375,945	35,658,756
Total Liabilities	23,924,957	23,477,048	19,128,219	14,063,702	43,053,176	37,540,750
Deferred Inflows	4,950,816	4,973,469	8,137	9,993	4,958,953	4,983,462
Net Position						
Investment in capital assets, net of related debt	14,269,794	12,795,180	22,829,172	27,878,883	37,098,966	40,674,063
Restricted net assets	6,209,769	3,871,819	7,310,938	1,057,397	13,520,707	4,929,216
Unrestricted	(6,597,495)	(4,426,717)	5,765,877	7,082,385	(831,618)	2,655,668
Total Net Position	\$ 13,882,068	12,240,282	35,905,987	36,018,665	49,788,055	48,258,947

TABLE 2
Condensed Statement of Activities
September 30, 2020 and 2019

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Revenues:						
Program revenues	\$ 1,779,476	3,217,106	11,455,596	10,444,570	13,235,072	13,661,676
General revenues	9,217,744	9,080,524	389,787	487,235	9,607,531	9,567,759
Total revenues	10,997,220	12,297,630	11,845,383	10,931,805	22,842,603	23,229,435
Expenses:						
General government	2,742,552	2,299,086	-	-	2,742,552	2,299,086
Public safety	5,960,451	6,157,983	-	-	5,960,451	6,157,983
Public works	651,276	661,109	-	-	651,276	661,109
Culture and recreation	564,872	910,483	-	-	564,872	910,483
Interest on long-term debt	458,761	408,532	-	-	458,761	408,532
Water and sewer	-	-	9,638,050	8,199,528	9,638,050	8,199,528
Solid waste	-	-	1,297,533	1,219,397	1,297,533	1,219,397
Total expenses	10,377,912	10,437,193	10,935,583	9,418,925	21,313,495	19,856,118
Transfers	1,022,478	835,487	(1,022,478)	(835,487)	-	-
Increase (Decrease) in net assets	1,641,786	2,695,924	(112,678)	677,393	1,529,108	3,373,317
Net Position - beginning, restated	12,240,282	9,544,358	36,018,665	35,341,272	48,258,947	44,885,630
Net Position - ending	\$ 13,882,068	12,240,282	35,905,987	36,018,665	49,788,055	48,258,947

CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020

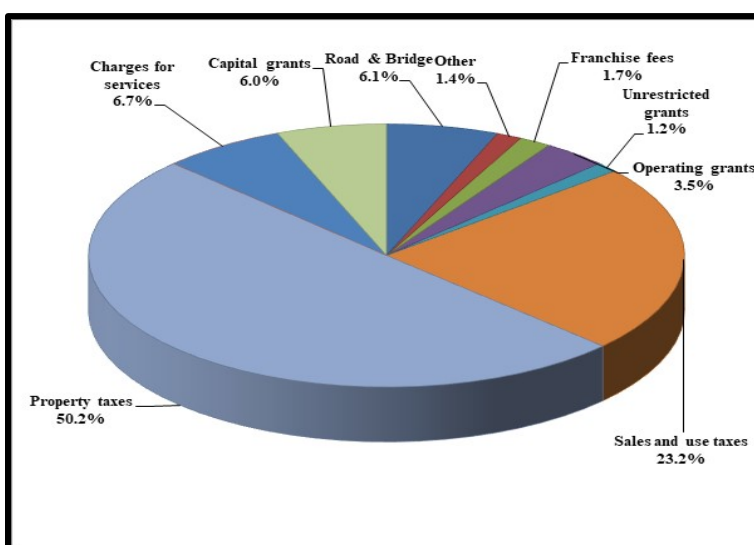
Governmental Activities

Total net position increased \$1,641,786 as a result primarily due to an increase in general revenues and a decrease in expenditures.

Under the accrual basis of accounting, general revenues amounted to of \$9,217,744 or 84% of total revenues. This amount increased \$137,220 from 2019 primarily due to a new general funding source from use taxes. Program revenues amounted to \$1,779,476 or 16% of total revenues, which decreased \$1,437,630 from 2019 primarily due to the completion of several capital projects funded by grant revenue.

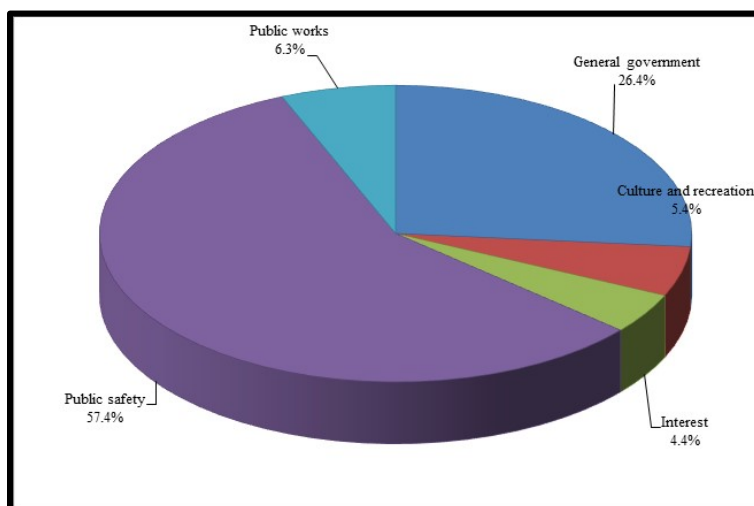
Several revenue sources fund our governmental activities. The following chart shows the City's total general revenues and program income that is used to offset governmental expenses.

Chart 1 – Governmental Revenue Sources



Major governmental expense activities are shown in the following chart.

Chart 2 – Governmental Activities



CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020

Business-type activities

Net position for the business-type activities was \$35,905,987 a decrease of \$112,678. Capital grant revenue increased due to on-going construction in progress funded by grants.

Restricted net position increased significantly during 2020 primarily due to unspent cash, debt service and legally required bond reserves in association with the new \$6,000,000 revenue bond.

Reporting the City of Gautier's Most Significant Funds

Fund Financial Statements

Fund financial reports provide detailed information about the City's major funds. Based on restrictions on the use of monies, the City has established many funds, which account for the multitude of services provided to the City's residents. However, these fund financial statements focus on the City's most significant funds. In the case of the City of Gautier, the City's major fund is the General fund.

Governmental Funds

The City's governmental funds focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future on services provided to the City's residents. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Proprietary Funds

The City's proprietary funds focus on business-type activities conducted by the City. These funds are reported using the accrual method of account, which uses an "economic resources" measurement focus. Under the accrual basis of accounting revenues are recognized in the period in which they are earned regardless of when cash flows occur. Expenses are recorded when the recognized service is performed or the goods are received regardless of when the invoice is paid. Proprietary Fund information helps you to determine whether business-type activities are self-maintaining or if they are being subsidized by general government revenues. The proprietary funds show operating revenues and expenses that support the primary operations of the fund.

Fiduciary Funds

Fiduciary Funds show amounts held by the City for the benefit of others and clearing accounts used by the city to track payroll expenditures and property tax receipts and disbursements.

CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020

The City's Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable and nonspendable resources. Such information may be useful in assessing the City's financing requirements. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use at the end of the fiscal year. These funds are accounted for by using the modified accrual basis of accounting. Types of governmental funds reported by the City include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

General Fund Budgeting Highlights

The City's budget is prepared according to Mississippi law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. Governmental auditing standard require that cities present budgetary comparison schedules as required supplementary information to the financial statements. The most significant budgeted fund is the General Fund.

During the course of 2020, the City amended its general fund budget. All recommendations for a budget change come from the City Clerk to the Board of Alderman for approval. State law does not allow budget changes that modify functional levels of budget amounts within a department without board approval. With the General Fund supporting many of our major activities, such as our police and fire departments, as well as most legislative and executive activities, the General Fund is monitored closely looking for possible revenue shortfalls or over spending by individual departments.

Capital Assets

Table 3 shows the Changes in Capital Assets for the years ended September 30, 2020 and 2019.

TABLE 3
Schedule of Capital Assets (Net of Accumulated Depreciation)
September 30, 2020 and 2019

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$ 6,228,137	6,228,137	1,215,870	1,215,870	7,444,007	7,444,007
Construction in progress	985,831	1,133,302	517,115	910,099	1,502,946	2,043,401
Buildings & improvements	2,459,176	2,519,389	-	-	2,459,176	2,519,389
Infrastructure	13,178,784	11,997,668	35,364,488	34,812,255	48,543,272	46,809,923
Machinery & equipment	409,017	506,607	386,553	459,929	795,570	966,536
Equipment under capital leases	787,810	613,210	2,773,109	2,848,348	3,560,919	3,461,558
Total	<u>\$ 24,048,755</u>	<u>22,998,313</u>	<u>40,257,135</u>	<u>40,246,501</u>	<u>64,305,890</u>	<u>63,244,814</u>

The primary increase in capital assets occurred due to completion of capital projects.

CITY OF GAUTIER, MISSISSIPPI
Management's Discussion and Analysis
For the Year Ended September 30, 2020

General Long-term Obligations

At September 30, 2020, the City had \$27,624,008 outstanding debt obligations, which included \$417,084 of compensated absences payable.

TABLE 4
Schedule of Long-term Debt
September 30, 2020 and 2019

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
General Obligation Bonds	\$ 4,217,000	4,680,000	-	-	4,217,000	4,680,000
Limited Obligation Bonds	4,390,000	4,390,000	-	-	4,390,000	4,390,000
Revenue Refunding Bonds	-	-	9,725,000	3,865,000	9,725,000	3,865,000
Special Obligation Bonds	-	-	2,525,000	2,670,000	2,525,000	2,670,000
Capital Improvement Loans	620,808	667,130	-	-	620,808	667,130
Revolving Loans	-	-	3,063,611	3,506,143	3,063,611	3,506,143
Capital Leases	484,603	396,213	2,114,352	2,326,475	2,598,955	2,722,688
Add: Bond Premium*	66,550	69,790	-	-	66,550	69,790
Compensated Absences	398,947	405,152	18,137	16,888	417,084	422,040
Total	<u>\$ 10,177,908</u>	<u>10,608,285</u>	<u>17,446,100</u>	<u>12,384,506</u>	<u>27,624,008</u>	<u>22,992,791</u>

The compensated absences liability identified above refers to the current balance of what has been earned as a termination benefit that will be paid over-time as people leave or retire. This liability refers to vacation pay for employees of the city. See Note 1 for more details.

Contact the City's Financial Management

Questions about this report or requests for additional financial information may be addressed to:

Paula Yancy, City Manager
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553
(228) 497-8000

FINANCIAL STATEMENTS

City of Gautier, Mississippi

Statement of Net Position

September 30, 2020

	Governmental	Business-Type	Total
Assets			
Current assets			
Cash	\$ 11,008,554	12,030,310	23,038,864
Taxes receivables	4,894,330	-	4,894,330
Customer accounts receivable (net of allowance)	-	1,371,583	1,371,583
Intergovernmental receivables	812,215	151,615	963,830
Fines receivable (net of allowance)	700,863	-	700,863
Self-insurance premium prepayments	130,324	-	130,324
Interfund	(14,996)	14,996	-
Due from fiduciary funds	139,570	-	139,570
Restricted current assets - cash	-	1,150,444	1,150,444
Total Current Assets	17,670,860	14,718,948	32,389,808
Capital assets			
Land and construction in progress	7,213,968	1,732,985	8,946,953
Other capital assets (net of accumulated depreciation):			
Buildings	2,459,176	-	2,459,176
Infrastructure	13,178,784	35,364,488	48,543,272
Machinery equipment	409,017	386,553	795,570
Equipment under capital leases	787,810	2,773,109	3,560,919
Total Capital Assets	24,048,755	40,257,135	64,305,890
Total Assets	41,719,615	54,976,083	96,695,698
Deferred Outflow of Resources			
Deferred amounts on pension	1,038,226	66,260	1,104,486
Total Deferred Outflow of Resources	1,038,226	66,260	1,104,486
Liabilities			
Current liabilities:			
Claims and wages payable	349,258	224,319	573,577
Accrued interest payable	32,271	130,371	162,642
Claims and judgements payable	163,660	-	163,660
Payable from restricted assets			
Customer deposits	-	777,352	777,352
Noncurrent Liabilities:			
Net pension liability	13,201,860	550,077	13,751,937
Due within one year			
Capital debt	809,938	1,061,660	1,871,598
Noncapital debt	59,131	2,552	61,683
Due in more than one year			
Capital debt	8,969,023	16,366,303	25,335,326
Noncapital debt	339,816	15,585	355,401
Total Liabilities	23,924,957	19,128,219	43,053,176
Deferred Inflows of Resources			
Property tax for future reporting period	4,823,329	-	4,823,329
Deferred amount on pension	127,487	8,137	135,624
Total Deferred Inflows of Resources	4,950,816	8,137	4,958,953
Net Position			
Investment in capital assets, net of related debt	14,269,794	22,829,172	37,098,966
Restricted Net Position:			
Non-expendable	136,311	-	136,311
Expendable:			
Restricted for debt service	-	1,150,444	1,150,444
Restricted for grant/bond purposes	5,435,630	6,160,494	11,596,124
Restricted for public safety	637,828	-	637,828
Unrestricted	(6,597,495)	5,765,877	(831,618)
Total Net Position	\$ 13,882,068	35,905,987	49,788,055

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Statement of Activities
For the Year Ended September 30, 2020

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental Activities:					\$		
General government	\$ 2,742,552	124,016	220,674	-	(2,397,862)		(2,397,862)
Public safety	5,960,451	513,028	22,148	239,443	(5,185,832)		(5,185,832)
Public works	651,276	-	-	83,733	(567,543)		(567,543)
Culture, recreation and community services	564,872	101,645	141,758	333,031	11,562		11,562
Interest on long-term debt	458,761	-	-	-	(458,761)		(458,761)
Total governmental activities	<u>10,377,912</u>	<u>738,689</u>	<u>384,580</u>	<u>656,207</u>	<u>(8,598,436)</u>		<u>(8,598,436)</u>
Business-type activities:							
Water and sewer	9,638,050	8,672,451	-	1,308,018		342,419	342,419
Solid waste	1,297,533	1,475,127	-	-		177,594	177,594
Total business-type activities	<u>10,935,583</u>	<u>10,147,578</u>	<u>-</u>	<u>1,308,018</u>		<u>520,013</u>	<u>520,013</u>
Total government	<u>\$ 21,313,495</u>	<u>10,886,267</u>	<u>384,580</u>	<u>1,964,225</u>		<u>520,013</u>	<u>(8,078,423)</u>
General Revenues:							
Taxes:							
Property taxes, general					3,987,400	-	3,987,400
Property taxes, debt service					955,738	-	955,738
Property taxes, community support					116,297	-	116,297
Property taxes in lieu - federal government					463,578	-	463,578
General sales taxes					2,551,007	-	2,551,007
Road and bridge privilege taxes					668,863	-	668,863
Franchise taxes					191,245	-	191,245
Grants and contributions not restricted to a special purpose					134,998	-	134,998
Unrestricted investment earnings					98,518	102,459	200,977
Miscellaneous					50,100	287,328	337,428
Total general revenues					<u>9,217,744</u>	<u>389,787</u>	<u>9,607,531</u>
Transfers					1,022,478	(1,022,478)	-
Total general revenues and transfers					<u>10,240,222</u>	<u>(632,691)</u>	<u>9,607,531</u>
Changes in net position					1,641,786	(112,678)	1,529,108
Net position - beginning					<u>12,240,282</u>	<u>36,018,665</u>	<u>48,258,947</u>
Net position - ending					<u>\$ 13,882,068</u>	<u>35,905,987</u>	<u>49,788,055</u>

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Balance Sheet – Governmental Funds
September 30, 2020

	Major Fund General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash	\$ 4,272,121	6,033,842	10,305,963
Receivables:			
Property tax	4,780,476	113,854	4,894,330
Sales tax	420,001	-	420,001
Franchise taxes	294,150	-	294,150
Intergovernmental	65,601	32,463	98,064
Court fines & fees	700,863	-	700,863
Due from other funds	139,570	111,201	250,771
Total Assets	<u>10,672,782</u>	<u>6,291,360</u>	<u>16,964,142</u>
LIABILITIES			
Claims payable	97,577	43,924	141,501
Wages payable	207,757	-	207,757
Due to other funds	126,197	-	126,197
Total Liabilities	<u>431,531</u>	<u>43,924</u>	<u>475,455</u>
DEFERRED INFLOWS OF RESOURCES			
Property taxes for future reporting period	4,711,159	112,170	4,823,329
Unavailable revenue - fines	700,863	-	700,863
Total Deferred Inflows of Resources	<u>5,412,022</u>	<u>112,170</u>	<u>5,524,192</u>
FUND BALANCES			
Non-spendable			
Unemployment compensation	4,845	-	4,845
Restricted:			
Grant/bond purposes	38,564	5,397,066	5,435,630
Public safety	-	637,828	637,828
Committed:			
Capital projects	-	100,372	100,372
Assigned:			
Emergency travel fund	1,144	-	1,144
Unassigned	4,784,676	-	4,784,676
Total Fund Balances	<u>4,829,229</u>	<u>6,135,266</u>	<u>10,964,495</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 10,672,782</u>	<u>6,291,360</u>	<u>16,964,142</u>

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Reconciliation of Governmental Funds Balance Sheet
to the Statement of Net Position
September 30, 2020

Total governmental funds balance		\$ 10,964,495
Amounts reported for governmental activities in the statement of net position are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Governmental capital assets	\$ 29,236,031	
Less: accumulated depreciation	<u>(5,187,276)</u>	24,048,755
Long-term liabilities are not due and payable in the current period expenditures and therefore are not reported in the governmental funds.		
Bonds payable (including premium)	\$ (8,673,550)	
Notes payable	(620,808)	
Capital leases payable	(484,603)	
Compensated absences	<u>(398,947)</u>	(10,177,908)
Other long term assets are not available to pay or current period expenditures and therefore are deferred in the funds.		
Court fines receivable	<u>\$ 700,863</u>	700,863
Some liabilities, including net pension obligations, are not due and payable in the current period and, therefore, are not reported in the funds.		
Net pension liability		(13,201,860)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 1,038,226	
Deferred inflows of resources related to pensions	<u>(127,487)</u>	910,739
Internal Service Funds are used by management to charge the costs of various internal operations to individual funds. The assets and liabilities of Internal Service Funds are included in governmental activities in the Statement of Net Position as follows:		
Current assets	\$ 832,915	
Estimated claims payable	<u>(163,660)</u>	669,255
Accrued interest not due and payable in the current period expenditures and, therefore, not reported in the funds.		
		<u>(32,271)</u>
Net position of governmental activities		<u><u>\$ 13,882,068</u></u>

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Statement of Revenues, Expenditures and
Changes in Fund Balance – Governmental Funds
For the Fiscal Year Ended September 30, 2020

	Major Fund General Fund	Other Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	\$ 5,406,716	116,297	5,523,013
General sales and use taxes	2,551,007	-	2,551,007
Franchise fees	191,245	-	191,245
Licenses and permit fees	124,016	-	124,016
Intergovernmental	1,097,273	731,135	1,828,408
Charges for services	11,863	99,217	111,080
Fines and forfeitures	447,394	-	447,394
Investment earnings	41,571	53,932	95,503
Miscellaneous	65,960	3,010	68,970
Total Revenues	<u>9,937,045</u>	<u>1,003,591</u>	<u>10,940,636</u>
Expenditures:			
General government	2,400,763	223,268	2,624,031
Public safety	5,420,993	126,138	5,547,131
Public works	356,610	-	356,610
Culture & recreation	473,175	-	473,175
Capital outlay	328,874	1,385,689	1,714,563
Debt service:			
Principal	99,328	801,603	900,931
Interest and bond issue costs	7,938	465,976	473,914
Total Expenditures	<u>9,087,681</u>	<u>3,002,674</u>	<u>12,090,355</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>849,364</u>	<u>(1,999,083)</u>	<u>(1,149,719)</u>
Other Financing Sources (Uses):			
Proceeds from refunding bonds	-	4,244,000	4,244,000
Payments to bond escrow agents	-	(4,050,000)	(4,050,000)
Proceeds from capital leases	285,999	-	285,999
Transfers in	1,022,478	816,997	1,839,475
Transfers out	(816,997)	-	(816,997)
Total Other Financing Sources (Uses)	<u>491,480</u>	<u>1,010,997</u>	<u>1,502,477</u>
Net change in fund balances	1,340,844	(988,086)	352,758
Fund balances - beginning	<u>3,488,385</u>	<u>7,123,352</u>	<u>10,611,737</u>
Fund balances - ending	<u>\$ 4,829,229</u>	<u>6,135,266</u>	<u>10,964,495</u>

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Reconciliation of the Governmental Funds
Statement of Revenues, Expenditures and
Changes in Fund Balance to the Statement of Activities
For the Fiscal Year Ended September 30, 2020

Net Change in Fund Balances - total governmental funds **\$ 352,758**

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ 1,714,563	
Depreciation	<u>(664,121)</u>	1,050,442

Debt proceeds provide current financial resources to Governmental Funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the Governmental Funds, but the repayment reduces

Proceeds from bond issue	(4,244,000)
Proceeds from capital leases	(285,999)
Debt retirement	4,950,931

Fine revenue recognized on the modified accrual basis in the funds during the current year is reduced because prior year recognition would have been required on the Statement of Activities using the full accrual basis of accounting.

53,569

Pension expense and other related activity do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.

Pension expense and contributions made after measurement date	(452,222)
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Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.

Accrued interest payable	11,913
Amortization of bond premium	3,240
Compensated absences	6,205

Internal service funds are used by management to charge the cost of certain activities, such as insurance costs and risk management, to individual funds.

194,949

Change in net position of governmental activities **\$ 1,641,786**

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi

Statement of Net Position

Proprietary Funds

September 30, 2020

	Business-type Activities			Governmental Activities
	Water and Sewer Fund	Solid Waste Fund	Total Business-type Activities	Self Insurance Fund
Assets				
Current assets				
Cash	\$ 11,925,550	104,760	12,030,310	702,591
Customer accounts receivable, net	1,160,787	210,796	1,371,583	-
Premiums receivable	-	-	-	21,179
Intergovernmental	151,615		151,615	-
Due from other fund	14,996	126,184	141,180	-
Prepaid	-	-	-	109,145
Restricted current asset				
Cash	1,150,444	-	1,150,444	-
Total Current Assets	14,403,392	441,740	14,845,132	832,915
Capital assets, net				
Land	1,215,870	-	1,215,870	-
Construction in progress	517,115		517,115	-
Infrastructure	48,985,280	-	48,985,280	-
Machinery and equipment	1,714,461	36,952	1,751,413	-
Equipment under capital leases	3,224,544	-	3,224,544	-
Less: Accumulated depreciation	(15,403,829)	(33,258)	(15,437,087)	
Total Capital Assets	40,253,441	3,694	40,257,135	-
Total Assets	54,656,833	445,434	55,102,267	832,915
Deferred Outflow of Resources				
Deferred amounts on pensions	66,260	-	66,260	-
Total Deferred Outflow of Resources	66,260	-	66,260	-
Liabilities				
Current liabilities:				
Claims and wages payable	224,319	-	224,319	-
Accrued interest payable	130,371	-	130,371	-
Due to other fund	126,184	-	126,184	-
Claims and judgements payable	-	-	-	163,660
Customer deposits	777,352	-	777,352	-
Noncurrent Liabilities:				
Net pension liability	550,077	-	550,077	-
Due within one year				
Capital debt	1,061,660	-	1,061,660	-
Noncapital debt	2,552	-	2,552	-
Due in more than one year				
Capital debt	16,366,303	-	16,366,303	-
Noncapital debt	15,585	-	15,585	-
Total Liabilities	19,254,403	-	19,254,403	163,660
Deferred Inflow of Resources				
Deferred amounts on pensions	8,137	-	8,137	-
Total Deferred Inflow of Resources	8,137	-	8,137	-
Net Position				
Net investment in capital assets	22,825,478	3,694	22,829,172	-
Restricted Net Position				
Restricted for debt service	1,150,444	-	1,150,444	-
Restricted for grant/bond purposes	6,160,494	-	6,160,494	-
Unrestricted	5,324,137	441,740	5,765,877	669,255
Total Net Position	\$ 35,460,553	445,434	35,905,987	669,255

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Statement of Revenues, Expenses and
Changes in Net Position
Proprietary Funds
For the Fiscal Year Ended September 30, 2020

	Business-type Activities			Governmental Activities
	Water and Sewer Fund	Solid Waste Fund	Total Business-type Activities	Self Insurance Fund
Operating revenues				
Charges for services	\$ 8,672,451	1,475,127	10,147,578	-
Employer contributions	-	-	-	1,211,297
Employee contributions	-	-	-	144,767
Insurance claim reimbursements	-	-	-	89,433
Miscellaneous operating revenues	287,328	-	287,328	-
Total operating revenues	<u>8,959,779</u>	<u>1,475,127</u>	<u>10,434,906</u>	<u>1,445,497</u>
Operating Expenses:				
Personnel services	534,084	-	534,084	-
Wastewater treatment	2,410,308	-	2,410,308	-
Privatization costs	2,048,289	-	2,048,289	-
Waste collection and disposal	-	1,297,533	1,297,533	-
Supplies	202,664	-	202,664	-
Maintenance and repairs	161,417	-	161,417	-
Other contractual services and charges	2,489,851	-	2,489,851	334
Claims and estimate changes	-	-	-	1,254,786
Depreciation	1,272,056	-	1,272,056	-
Total operating expenses	<u>9,118,669</u>	<u>1,297,533</u>	<u>10,416,202</u>	<u>1,255,120</u>
Operating income (loss)	<u>(158,890)</u>	<u>177,594</u>	<u>18,704</u>	<u>190,377</u>
Non-operating Revenues (Expenses)				
Interest and investment revenue	102,459	-	102,459	4,572
Interest expense and bond issue costs	(519,381)	-	(519,381)	-
Grant revenue	1,308,018	-	1,308,018	-
Transfers out	(695,308)	(327,170)	(1,022,478)	-
Total non-operating Revenues (Expenses)	<u>195,788</u>	<u>(327,170)</u>	<u>(131,382)</u>	<u>4,572</u>
Change in net position	36,898	(149,576)	(112,678)	194,949
Total net position - beginning	<u>35,423,655</u>	<u>595,010</u>	<u>36,018,665</u>	<u>474,306</u>
Total net position - ending	<u>\$ 35,460,553</u>	<u>445,434</u>	<u>35,905,987</u>	<u>669,255</u>

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Statement Cash Flows
Proprietary Funds
For the Fiscal Year Ended September 30, 2020

	Business-type Activities			Governmental Activities
	Water and Sewer Fund	Solid Waste Fund	Total Business-type Activities	Self Insurance Fund
Cash Flows From Operating Activities				
Cash received from customers	\$ 8,850,188	1,469,181	10,319,369	-
Cash received for premiums	-	-	-	1,102,152
Other operating receipts	287,328	-	287,328	234,200
Cash paid to employees	(412,236)	-	(412,236)	-
Cash paid to suppliers	(202,664)	-	(202,664)	-
Cash paid to contractors	(7,310,018)	(1,297,533)	(8,607,551)	-
Cash paid for judgements and claims	-	-	-	(1,158,272)
Cash paid for administrative services	-	-	-	(334)
Net cash provided by (used in) operating activities	1,212,598	171,648	1,384,246	177,746
Cash Flows From Non-Capital Financing Activities				
Grant revenues	1,419,010	-	1,419,010	-
Advances from (to) other funds	(825,127)	(237,027)	(1,062,154)	(22,833)
Net cash flows provided by (used in) non-capital financing activities	593,883	(237,027)	356,856	(22,833)
Cash Flows From Capital and Related Financing Activities				
Purchase of capital assets	(1,282,689)	-	(1,282,689)	-
Issance of new debt	6,000,000	-	6,000,000	-
Repayment of debt	(939,654)	-	(939,654)	-
Interest and amortization on debt	(521,203)	-	(521,203)	-
Net cash provided by (used in) capital and related financing activities	3,256,454	-	3,256,454	-
Cash Flows From Investing Activities				
Interest received	102,459	-	102,459	4,572
Net cash flows provided by (used in) investing activities	102,459	-	102,459	4,572
Net increase (decrease) in cash	5,165,394	(65,379)	5,100,015	159,485
Cash - October 1	7,910,600	170,139	8,080,739	543,106
Cash - September 30	\$ 13,075,994	104,760	13,180,754	702,591

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Statement Cash Flows
Proprietary Funds (continued)
For the Fiscal Year Ended September 30, 2020

	Business-type Activities			Governmental Activities
	Water and Sewer Fund	Solid Waste Fund	Total Business-type Activities	Self Insurance Fund
Reconciliation of Operating Income (Loss) to Net Cash				
Provided by (Used In) Operating Activities:				
Operating income (loss)	\$ (158,890)	177,594	18,704	190,377
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	1,272,056	-	1,272,056	-
(Increase) decrease in assets:				
Accounts receivable	123,952	(5,946)	118,006	(109,145)
Customer deposits	53,785	-	53,785	-
Increase (decrease) in liabilities:				
Claims and wages payable	(201,275)	-	(201,275)	-
Compensated absences	1,249	-	1,249	-
Pension liabilities and deferrals	121,721	-	121,721	-
Claims and judgements payable	-	-	-	96,514
Net cash provided by (used in) operating activities	\$ 1,212,598	171,648	1,384,246	177,746

The notes to these financial statements are an integral part of this statement.

City of Gautier, Mississippi
Statement of Assets
and Liabilities – Agency Funds
September 30, 2020

		Payroll Clearing Account
Assets	\$	<u>289,287</u>
Cash		<u>289,287</u>
Total Assets		<u><u>289,287</u></u>
Liabilities		
Due to other intra-entity government agencies		139,570
Accrued liabilities		<u>149,717</u>
Total Liabilities	\$	<u><u>289,287</u></u>

The notes to these financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies

The City of Gautier, Mississippi, (the "City") was incorporated June 17, 1986 under the laws of the State of Mississippi. The City operates under a Council-Manager form of government, which provides for an elected mayor and a six-member council. The following services are authorized by the City's charter: Public Safety (Police, Fire, Civil Defense and Protection Inspection), Street Maintenance, Garbage Collection, Water and Sewer, Culture, Recreation and Community Services, Public Improvements, Planning and Zoning, and General Administrative Services. The accounting and reporting policies of the City relating to the funds and accounts groups included in the accompanying financial statements conform to accounting principles generally accepted in the United States of America applicable to state and local governments. Accounting principles generally accepted in the United States of America for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants in the publication entitled *Audits of State and Local Governmental Units* and by the Financial Accounting Standards Board (when applicable). The more significant accounting policies of the City are described below.

A. Financial Reporting Entity

For financial reporting purposes, the reporting entity includes all funds that are covered by the oversight responsibility of the City's governing board. As defined by accounting principles generally accepted in the United States of America, the City is considered a "primary government." The City is governed by a six member council in which five members were elected by the citizens of each defined ward and one member elected at-large.

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The decision to include or exclude a potential component unit in the reporting entity was made by applying the criteria set forth in Accounting Principles Generally Accepted in the United States of America. The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters.

The other criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the City is able to exercise oversight responsibilities. Based upon the application of these criteria, the following is a brief review of each potential component unit addressed in defining the government's reporting entity. Based upon the application of these criteria, the City has no component units.

Jackson County Utility Authority

This potential component unit was established by State Code and its governing board is appointed jointly by the area governments' governing bodies. This is an independent unit that selects management staff, sets user charges, establishes budgets and controls all aspects of its daily activities. The District has been determined to be a joint venture of the participating agencies. See Note 13 for details.

B. Basis of Presentation.

The City's basic financial statement consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

Government-wide Financial Statements:

The Statement of Net Position and Statement of Activities display information about the City as a whole. The statements include all non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements.

Governmental activities generally are financed through taxes, intergovernmental revenues and other non-exchange revenues and are reported separately from business-type activities. Business-type activities rely mainly on fees and charges for support.

The Statement of Net Position presents the financial condition of the governmental activities and business-type activities of the City at year-end. The Government-wide Statement of Activities presents a comparison between direct expenses and program revenues for each function or program of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other revenues, not classified as program revenues, are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the City.

Fund Financial Statements:

Fund financial statements of the City are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues and expenditures/expenses. Funds are organized into governmental, proprietary and fiduciary. Major individual Governmental Funds and major individual Enterprise Funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and presented in a single column as Other Governmental Funds.

C. Measurement Focus and Basis of Accounting.

The Government-wide, Proprietary Funds and Fiduciary Funds (excluding agency funds) financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Shared revenues are recognized when the provider recognizes the liability to the City. Grants are recognized as revenues as soon as all eligibility requirements have been satisfied. Agency funds have no measurement focus, but use the accrual basis of accounting.

The City's proprietary funds apply all applicable GASB pronouncements and only the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: FASB Statements and Interpretations, Accounting Principle Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

The revenues and expenses of the proprietary funds are classified as operating and non-operating. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's primary operations. All other revenue and expenses are reported as non-operating.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

Governmental financial statements are presented using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized in the accounting period when they are both measurable and available to finance operations during the year. Available means collected in the current period or within 60 days after year end to liquidate liabilities existing at the end of the year. Measurable means knowing or being able to reasonably estimate the amount. Expenditures are recognized only when payment is due. Property taxes, state appropriations and federal awards are all considered susceptible to accrual and have been recognized as revenues of the current fiscal period.

The City reports the following major Governmental Funds:

General Fund - This is the City's primary operating fund. It is used to account for all activities of the general government for which a separate fund has not been established.

Additionally, the City reports the following fund types:

GOVERNMENTAL FUND TYPES

Special Revenue Funds – These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Debt Service Funds – These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Capital Projects Funds – These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including acquisition or construction of capital facilities and other assets.

PROPRIETARY FUNDS

Enterprise Funds - These funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises or where the City has decided that periodic determination of revenues earned, expenses incurred and/or net income is necessary for management accountability.

It is the intent of the City Council that the costs (expenses, including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges and that periodic determination of revenues earned, expenses incurred, and net income be identified for capital maintenance, public policy, management control, account ability, or other purposes.

Internal Service Funds - These funds are used to account for those operations that provide services to other departments or agencies of the government, or to other governments, on a cost-reimbursement basis. The City's internal service funds report on self-insurance for employee medical benefits and risk management for City's legal contingencies.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

FIDUCIARY FUNDS

Agency Funds - These funds account for various taxes, deposits and other monies collected or held by the City, acting in the capacity of an agent, for distribution to other governmental units or designated beneficiaries.

D. Account Classifications

The account classifications used in the financial statements conform to the broad classifications recommended in *Governmental Accounting, Auditing and Financial Reporting* as issued in 2012 by the Government Finance Officers' Association.

E. Deposits and Investments

State law authorizes the City to invest in interest bearing time certificates of deposit for periods of fourteen days to one year with depositories and in obligations of the U.S. Treasury, State of Mississippi, or any City, municipality or school district of this state. Further, the City may invest in certain repurchase agreements.

Cash includes cash on hand, demand deposits, and all certificates of deposit and cash equivalents, which are short-term highly liquid investments that are readily convertible to cash (generally three months or less). Investments in governmental securities are stated at fair value. However, the City had an investment that included governmental bonds during the fiscal year.

F. Receivables

All trade receivables are shown net of an allowance for uncollectibles. Miss. Code Ann. (1972) does not allow for write-off of debt owed to municipalities. The amount represented on the financial statements is conclusive of all bad debts owed by customers of the water and sewer department since the City started providing these services to citizens. The allowances are based on trade receivables in excess of 120 days outstanding.

G. Inter-Fund Transactions and Balances

Transactions between funds that are representative of short-term lending/borrowing arrangements and transactions that have not resulted in the actual transfer of cash at the end of the fiscal year are referred to as "due to/from other funds." Noncurrent portions of inter-fund receivables and payables are reported as "advances to/from other funds." Advances between funds, as reported in the fund financial statements, are offset by a non-spendable fund balance account in the General Fund, if applicable, to indicate that they are not available for appropriation and are not expendable available financial resources. However, this is not applicable to advances reported in other governmental funds, which are reported, by definition, as restricted, committed, or assigned.

Inter-fund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position. Any outstanding balances between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." Any outstanding balances between fiduciary funds and the government-wide activities of the government are reported as Intra-entity balances and included in intergovernmental receivables on the Statement of Net Position.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

H. Intragovernmental Transactions and Balances

Transactions between governmental agencies (agency funds) of the City are considered as transactions with external parties and are reported as revenues and expenditures/expenses in both the fund statements and the government-wide statements. However, associated receivables and payables are displayed as intragovernmental balances on the Statement of Net Position.

I. Capital Assets

Capital acquisition and construction are reflected as expenditures in Governmental Fund statements and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements. All purchased capital assets are stated at historical cost where records are available and at an estimated historical cost where no records exist. Capital assets include significant amounts of infrastructure which have been valued at estimated historical cost. The estimated historical cost was based on replacement cost multiplied by the consumer price index implicit price deflator for the year of acquisition. The extent to which capital assets, other than infrastructure, costs have been estimated and the methods of estimation are not readily available. Donated capital assets are recorded at estimated fair market value at the time of donation. The costs of normal maintenance and repairs that do not add to the value of assets or materially extend their respective lives are not capitalized; however, improvements are capitalized. Interest expenditures are not capitalized on capital assets.

Governmental accounting and financial reporting standards allowed governments meeting certain criteria to elect not to report major general infrastructure assets retroactively. The City meets these criteria and has so elected. Therefore, the major general infrastructure assets acquired prior to October 1, 2002, are not reported in the government-wide financial statements. However, as of September 30, 2020, the City has not systematically reported capital assets in accordance with generally accepted accounting principles.

Capital assets acquired or constructed for Proprietary Fund operations are capitalized at cost in the respective funds in which they are utilized. No interest is capitalized on self-constructed assets because non-capitalization of interest does not have a material effect on the City's financial statements. Donated capital assets are recorded at their fair value at the time of donation.

Capitalization thresholds (dollar value above which asset acquisitions are added to the capital asset accounts) and estimated useful lives are used to report capital assets in the government-wide statements. Depreciation is calculated on the straight-line basis for all assets, except land. A full year's depreciation expense is taken for all purchases and sales of capital assets during the year.

The following schedule details those thresholds, estimated useful lives and salvage value percentage of cost:

	Capitalization Threshold	Estimated Useful Life	Salvage Value (% of Cost)
Land	\$ -	N/A	N/A
Infrastructure	-	20 years	30%
Buildings	50,000	40 years	20%
Improvements	25,000	20 years	20%
Heavy machinery & equipment	5,000	10 years	10%
Machinery & equipment	5,000	5 years	10%
Property under capital leases	*	*	*

* Leased property capitalization policy and estimated useful life will correspond with the amounts for the asset classification, as listed above.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

J. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources expenditure until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources until that time.

Deferred amounts on pensions – Deferred outflows and inflows of resources should be reported when to show the City's proportionate share of amounts of the effects of actuarial differences and changes in assumptions to economic or demographic factors and differences between actual and projected earnings of multi-employer pension plan. In addition, a deferred inflow should be reported for employer contributions to the pension plan made subsequent to the measurement date.

Property tax for future reporting period/unavailable revenue – property taxes – Deferred inflows of resources should be reported when resources associated with imposed non-exchange revenue transactions are received or reported as a receivable before the period for which property taxes are levied.

Unavailable revenue – fines – When an asset is recorded in the governmental fund financial statements but the revenue is not available, the government should report a deferred inflow of resources until such time as the revenue becomes available.

K. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees' Retirement System of Mississippi (PERS) and additions to/deductions from PERS' fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

L. Long-term Liabilities

Long-term liabilities are the unmatured principal of bonds, loans, notes or other forms of noncurrent or long-term general obligation indebtedness. Long-term liabilities are not limited to liabilities from debt issuances, but may also include liabilities on lease-purchase agreements and other commitments.

In the government-wide financial statements and the Proprietary Fund financial information, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or business activities Statement of Net Position.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

M. Compensated Absences

The City has adopted a policy of compensation for accumulated unpaid employee personal leave. No payment is authorized for accrued major medical leave. Accounting principles generally accepted in the United States of America require accrual of accumulated unpaid employee benefits as long-term liabilities in the government-wide financial statements. In fund financial statements, Governmental Funds report the compensated absence liability payable only if the payable has matured.

An employee may accumulate unused vacation leave hours without limitation, however, cash payments upon employee termination or retirement are limited to a maximum of 240 hours of an accumulated leave of pay. Employees have no claim for accumulated sick leave at termination, for retirement, lay-off, or cause. As such, no provision for unused sick leave has been provided in the financial statements. Unused vacation and sick leave balances may be credited to the Public Employee's Retirement System (PERS) as time worked.

N. Fund Balance Policies

In the fund financial statements, governmental funds report fund balance into classifications that comprise a hierarchy based on the extent to which the City is bound to honor constraints on the specific purpose for which amount in those funds can be spent. The classifications of fund balance are Non-spendable, Restricted, Committed, Assigned, and Unassigned. The following are descriptions of fund classifications used by the City:

Non-spendable fund balance includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted fund balance includes amounts that have constraints placed upon the use of the resources either by an external party or imposed by law through a constitutional provision or enabling legislation.

Committed fund balance includes amounts that can be used only for specific purposes pursuant to constraints imposed by a formal action of the City Council, the City's highest level of decision-making authority. This formal action is an order of the City Council as approved in the board minutes.

Assigned fund balance includes amounts that are constrained by the City's intent to be used for a specific purpose, but are neither restricted nor committed. For governmental funds, other than the general fund, this is the residual amount within the fund that is not classified as non-spendable and is neither restricted nor committed. Assignments of fund balance are created by management pursuant to authorization established by the Board of Alderman.

Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds if expenditures incurred for specific purposes exceeded the amounts restricted, committed or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

When both restricted and unrestricted resources are available for specified expenditures, restricted resources are considered spent before unrestricted resources. Within unrestricted resources, committed would be considered spent first (if available), followed by assigned (if available), and then unassigned amounts.

O. Net Position

The government-wide and proprietary fund financial statements utilize a net position presentation. Net position is categorized as net investment in capital assets, restricted, and unrestricted.

Net investment in Capital Assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes or other borrowings attributable to the acquisition, construction or improvement of those assets.

Restricted net position - Consists of net position with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or law through constitutional provisions or enabling legislation.

Unrestricted net position - All other net position not meeting the definition of "restricted" or "invested in capital assets, net of related debt."

P. Intergovernmental Revenues in Governmental Funds

Intergovernmental revenues, consisting of grants, entitlements and shared revenues, are usually recorded in Governmental Funds when measurable and available. However, the "available" criterion applies for certain federal grants and shared revenues when the expenditure is made because expenditure is the prime factor for determining eligibility. Similarly, if cost sharing or matching requirements exist, revenue recognition depends on compliance with these requirements.

Q. Property Tax Revenues

Numerous statutes exist under which the City Council may levy property taxes. The selection of authorities is made based on the objectives and responsibilities of the City. Restrictions associated with property tax levies vary with the statutory authority. The amount of increase in certain property taxes is limited by state law. Generally, this restriction provides that these tax levies shall produce no more than 110% of the amount which resulted from the assessments of the previous year.

The City Council, each year at a meeting in September, levies property taxes for the ensuing fiscal year which begins on October 1. Real property taxes become a lien on January 1 of the current year, and personal property taxes become a lien on March 1 of the current year. Taxes on both real and personal property, however, are due on or before February 1 of the next succeeding year. Taxes on motor vehicles and mobile homes become a lien and are due in the month that coincides with the month of original purchase.

Accounting principles generally accepted in the United States of America require property taxes to be recognized at the levy date if measurable and available. All property taxes are recognized as revenue in the year for which they are levied. Motor vehicle and mobile home taxes do not meet the measurability and collectability criteria for property tax recognition because the lien and due date cannot be established until the date of original purchase occurs.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 1 - Summary of Significant Accounting Policies (continued)

R. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

S. Reporting Changes and New Accounting Pronouncements for Future Implementation

Reporting Changes

Effective for fiscal year 2020 reporting, the City adopted the following new standards issued by the Governmental Accounting Standards Board (GASB):

Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

The effective dates of certain provisions contained in the following pronouncements are postponed by one year:

- Statement No. 83, *Certain Asset Retirement Obligations*. Effective for reporting periods beginning after June 15, 2019.
- Statement No. 84, *Fiduciary Activities*. Effective for reporting periods beginning after December 15, 2019.
- Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. Effective for reporting periods beginning after June 15, 2019.
- Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*. Effective for reporting periods beginning after December 15, 2020.

The effective dates of the following pronouncements are postponed by 18 months:

- Statement No. 87, *Leases*. Effective for fiscal years beginning after June 15, 2021, and all reporting periods thereafter.

Note 2 – Cash

The carrying amount of cash was \$24,478,595 with city's total deposits with financial institutions at September 30, 2020, at \$24,476,425 and cash on hand at \$2,170. The bank balance was \$24,602,896. Of this amount \$1,150,444 for debt service reserve deposits. The collateral for public entities' deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation (FDIC).

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 2 – Cash (continued)

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of the failure of a financial institution, the City will not be able to recover deposits or collateral securities that are in the possession of an outside party. The City does not have a formal policy for custodial credit risk. However, the Mississippi State Treasurer manages that risk on behalf of the City. Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the City.

Note 3 – Receivables

A. Governmental Activities

Receivables in the governmental activities at September 30, 2020, consisted of the following:

Taxes receivable:	
Property taxes	
Current	\$ 71,001
For future reporting period	4,823,329
Total taxes receivable	<u>4,894,330</u>
Intergovernmental receivable:	
Sales taxes	420,001
Franchise taxes	294,150
County road taxes	24,601
State grants	73,463
Total intergovernmental	<u>812,215</u>
Court fines receivable	14,017,269
Less: allowance for doubtful accounts	<u>(13,316,406)</u>
Total court fines receivable, net	<u>700,863</u>
Total receivable - governmental activities	<u>\$ 6,407,408</u>

B. Business-type Activities

Receivable in the business-type activities at September 30, 2020, consisted of the following:

Intergovernmental receivable:	
Federal grants	62,665
State grants	88,950
Total intergovernmental	<u>151,615</u>
Customer accounts receivable:	
Customer utility charges (billed)	3,288,026
Customer accounts, earned but unbilled	518,497
Less: allowance for doubtful accounts	<u>(2,434,940)</u>
Total customer accounts receivable, net	<u>1,371,583</u>
Total receivable - business-type activities	<u>\$ 1,523,198</u>

All trade receivables are shown net of an allowance for bad debt. An allowance in the amount of \$2,300,530 at September 30, 2020 has been provided in the Water and Sewer Enterprise Fund and \$134,410 has been provided in the Solid Waste Enterprise Fund for estimated uncollectible utility charges for a total of \$2,434,940.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 4 – Interfund Transactions and Balances

Government-wide Financial Statements

A. Internal Balances

At September 30, 2020, the City had the following transfers:

Transfers In	Transfers Out	Amount
Governmental Activities	Business-type Activities	<u>\$ 1,022,478</u>

These amounts represent monies transferred from the governmental-type activities to the business-type activities for construction of water wells.

B. Intra-entity Balances

At September 30, 2020 the City had the following intra entity balances:

Due from other Government Agencies	Due to other Government Agencies	Amount
Governmental Activities	Fiduciary Agency Funds	<u>139,570</u>
		<u>\$ 139,570</u>

These amounts represent excess cash transfers to the agency clearing funds that are owed back to the City Depository.

Fund Financial Statements

A. Due From/To Other Funds:

During the course of the year, certain expenditures were paid on a reimbursement basis requiring the City to borrow monies at year-end from the general fund in order to prevent a deficit cash balance in certain funds. Allocation percentages of federal reimbursement for construction projects caused expenditures to be paid from the wrong fund requiring many “due to/due from” transactions requiring cash transfer after year end.

Receivable	Payable	Amount
General Fund	Fiduciary Funds	\$ 139,570
Other Governmental Funds	General Fund	111,201
Water & Sewer Fund	General Fund	14,996
Solid Waste Fund	Water & Sewer Fund	126,184
		<u>\$ 391,951</u>

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 4 – Interfund Transactions and Balances (continued)

B. Transfers In/Out:

Transfers were made in the course of the year for loans to various funds. Other transfers were made to reimburse the various funds for expenditures made on the behalf of other fund purposes.

Transfers In	Transfers Out	Amount
General Fund	Water & Sewer Fund	\$ 695,308
General Fund	Solid Waste Fund	327,170
Other Governmental Funds	General Fund	816,997
		<u>\$ 1,839,475</u>

Note 5 – Capital assets

A. Governmental Activities

The following is a summary of governmental capital assets activity for the year ended September 30, 2020:

	Balance 10/1/2019	Additions	Adjustments/ Sales	Balance 9/30/2020
Capital assets not being Depreciated:				
Land	\$ 6,228,137	-	-	6,228,137
Construction in Progress	1,133,302	1,385,689	(1,533,160)	985,831
Total capital assets not being depreciated	<u>7,361,439</u>	<u>1,385,689</u>	<u>(1,533,160)</u>	<u>7,213,968</u>
Capital assets being depreciated:				
Buildings & Improvements	3,147,307	-	-	3,147,307
Infrastructure	14,411,316	-	1,533,160	15,944,476
Machinery & Equipment	1,606,115	19,200	-	1,625,315
Equipment under Capital Leases	995,291	309,674	-	1,304,965
Total capital assets being depreciated	<u>20,160,029</u>	<u>328,874</u>	<u>1,533,160</u>	<u>22,022,063</u>
Less accumulated depreciation for:				
Buildings & improvements	627,918	60,213	-	688,131
Infrastructure	2,413,648	352,044	-	2,765,692
Machinery & Equipment	1,099,508	116,790	-	1,216,298
Equipment under Capital Leases	382,081	135,074	-	517,155
Total accumulated depreciation	<u>4,523,155</u>	<u>664,121</u>	<u>-</u>	<u>5,187,276</u>
Total Capital assets being depreciated, net	<u>15,636,874</u>	<u>(335,247)</u>	<u>1,533,160</u>	<u>16,834,787</u>
Total governmental activities capital assets, net	<u>\$ 22,998,313</u>	<u>1,050,442</u>	<u>-</u>	<u>24,048,755</u>

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 5 – Capital assets (continued)

Depreciation expense was charged to the following governmental functions:

General Government	\$ 40,754
Public Safety	260,065
Public Works	281,715
Culture & Recreation	81,587
	<u>\$ 664,121</u>

B. Business-type Activities

The following is a summary of business-type capital assets activity for the year ended September 30, 2020:

	Balance 10/1/2019	Additions	Adjustments/ Sales	Balance 9/30/2020
Capital assets not being Depreciated:				
Land	\$ 1,215,870	-	-	1,215,870
Construction in Progress	910,099	1,282,689	(1,675,673)	517,115
Total capital assets not being depreciated	<u>2,125,969</u>	<u>1,282,689</u>	<u>(1,675,673)</u>	<u>1,732,985</u>
Capital assets being depreciated:				
Infrastructure	47,309,607	-	1,675,673	48,985,280
Machinery & Equipment	1,751,411	-	2	1,751,413
Equipment under Capital Leases	3,224,544	-	-	3,224,544
Total capital assets being depreciated	<u>52,285,562</u>	<u>-</u>	<u>1,675,675</u>	<u>53,961,237</u>
Less accumulated depreciation for:				
Infrastructure	12,497,352	1,123,440	-	13,620,792
Machinery & Equipment	1,291,482	73,377	1	1,364,860
Equipment under Capital Leases	376,196	75,239	-	451,435
Total accumulated depreciation	<u>14,165,030</u>	<u>1,272,056</u>	<u>1</u>	<u>15,437,087</u>
Total Capital assets being depreciated, net	<u>38,120,532</u>	<u>(1,272,056)</u>	<u>1,675,674</u>	<u>38,524,150</u>
Total business-type activities capital assets, net	<u>\$ 40,246,501</u>	<u>10,633</u>	<u>1</u>	<u>40,257,135</u>

Depreciation expense was charged to the following governmental functions:

Water and Sewer Fund	\$ 1,272,056
Solid Waste Fund	-
Total depreciation - business-type activities	<u>\$ 1,272,056</u>

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 6 – Court Fines Receivable/Deferred Inflows of Resources

Court fines receivables are recorded as deferred inflow of sources in the fund financial statements due to the funds using modified accrual basis. However, revenues received during the year are recorded in the government-wide financial statements on the full-accrual basis of accounting. Miss. Code Ann. (1972) does not allow for write-off of debt owed to municipalities. The amount represented on the financial statements is conclusive of all bad debts owed by citizens to the municipal courts since the City started providing court services. Court fines receivable at September 30, 2020, were \$14,017,269, of which an allowance of \$13,316,406 has been determined as uncollectible with \$700,863 deemed collectible.

Note 7 – Claims and Judgments

Risk Financing

The City finances its exposure to risk of loss related to workers' compensation for injuries to its employees through the Mississippi Public Entity Workers' Compensation Trust, a public entity risk pool.

The City pays premiums to the pool for its workers' compensation insurance coverage, and the participation agreement provides that the pool will be self-sustaining through member premiums. The retention for the pool is \$1,000,000 for each accident and completely covers statutory limits set by the Workers' Compensation Commission. Risk of loss is remote for claims exceeding the pool's retention liability. However, the pool also has catastrophic reinsurance coverage for statutory limits above the pool's retention, provided by Safety National Casualty Corporation, effective from January 1, 2020, to January 1, 2021. The pool may make an overall supplemental assessment or declare a refund depending on the loss experience of all the entities it insures.

The City is exposed to risk of loss relating to employee health, accident and dental coverage. Pursuant to Section 25-15-101, Miss. Code Ann. (1972), the City established a risk management fund (included as an Internal Service Fund) to account for and finance its uninsured risk of loss. Under the plan, amounts payable to the risk management fund are based on actuarial estimates. Each employee pays a portion of his/her premium through a payroll deduction. The City pays the remaining portion of the premium on a single coverage policy for its respective employees. Employees desiring additional and/or dependent coverage pay the additional premium through a payroll deduction. Premium payments to the risk management fund are determined on an actuarial basis. The City has minimum uninsured risk retention to the extent that actual claims submitted exceed the predetermined premium. The City has implemented the following plans to minimize this potential loss:

The City has purchased coinsurance which functions on specific stop loss coverage. This coverage is purchased from an outside commercial carrier. For the current fiscal year, the specific coverage begins when an individual participant's claim exceeds \$65,000.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). At September 30, 2020, the amount of this liability was \$163,660.

	<u>Amount</u>
Liability at beginning of year	\$ 67,146
Claims and changes of estimates	1,023,980
Claims payments	<u>(1,254,786)</u>
Liability at end of year	<u><u>\$ (163,660)</u></u>

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 8 – Retirement Plan

The City contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and may be amended only by the State of Mississippi Legislature.

Plan Description and Provisions

Substantially all of the City's full-time employees participate in PERS, a multi-employer, cost-sharing, defined benefit public employee pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That information may be obtained by writing to Public Employee Retirement System, PERS Building, 429 Mississippi Street, Jackson, MS 39201-1005, or by calling (601) 359-3589 or 1-800-444-PERS.

Benefits Provided

Membership in PERS is a condition of employment granted upon hiring for qualifying employees and officials of the State of Mississippi, state universities, community and junior colleges, and teachers and employees of the public cities. For those persons employed by political subdivisions and instrumentalities of the State of Mississippi, membership is contingent upon approval of the entity's participation in PERS by the PERS' Board of Trustees. If approved, membership for the entity's employees is a condition of employment and eligibility is granted to those who qualify upon hiring.

Participating members who are vested and retire at or after age 60 or those who retire regardless of age with at least 30 years of creditable service (25 years of creditable service for employees who became members of PERS before July 1, 2011) are entitled, upon application, to an annual retirement allowance payable monthly for life in an amount equal to 2.0 percent of their average compensation for each year of creditable service up to and including 30 years (25 years for those who became members of PERS before July 1, 2011), plus 2.5 percent for each additional year of creditable service with an actuarial reduction in the benefit for each year of creditable service below 30 years or the number of years in age that the member is below 65, whichever is less. Average compensation is the average of the employee's earnings during the four highest compensated years of creditable service. Benefits vest upon completion of eight years of membership service (four years of membership service for those who became members of PERS before July 1, 2007).

PERS also provides certain death and disability benefits. A Cost-of-Living Adjustment (COLA) payment is made to eligible retirees and beneficiaries. The COLA is equal to 3.0 percent of the annual retirement allowance for each full fiscal year of retirement up to the year in which the retired member reaches age 60 (55 for those who became members of PERS before July 1, 2011), with 3.0 percent compounded for each fiscal year thereafter. Plan provisions are established and may be amended only by the State of Mississippi Legislature.

Contributions

PERS members are required to contribute 9.00% of their annual covered salary, and the City is required to contribute at an actuarially determined rate. The employer's rate as of September 30, 2020, was 17.4% of annual covered payroll. The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 8 – Retirement Plan (continued)

Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2020, the City reported a liability of \$13,201,860 in the governmental activities and \$550,077 in the business-type activities for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the PERS net pension liability was based on a projection of the City's long-term share of contribution to the pension plan relative to projected contributions of all participating entities, actuarially determined. At June 30, 2020, the City's proportion was .071%. For the year ended September 30, 2020, the City recognized PERS pension expense for governmental activities of \$1,235,426 and for the business-type activities of \$170,931.

At September 30, 2020, the City reported deferred outflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources		
	Governmental Activities	Business-Type Activities	Total
Differences between expected and actual experience	\$ 112,216	7,152	119,368
Changes of assumptions	72,313	4,616	76,929
Net difference between projected and actual earnings on pension plan investments	530,983	33,893	564,876
Changes in proportion and differences between City contributions and proportionate share on contributions	149,249	9,527	158,776
City's contributions subsequent to the measurement date	173,465	11,072	184,537
Total deferred outflows related to pensions	<u>\$ 1,038,226</u>	<u>66,260</u>	<u>1,104,486</u>

At September 30, 2020, the City reported deferred inflows of resources related to pensions from the following sources:

	Deferred Inflows of Resources		
	Governmental Activities	Business-Type Activities	Total
Changes in proportion and differences between City contributions and proportionate share on contributions	\$ 127,487	\$ 8,137	\$ 135,624
Total	<u>\$ 127,487</u>	<u>\$ 8,137</u>	<u>\$ 135,624</u>

Within the deferred outflows, a net amount of \$184,537 of deferred outflows of resources is related to pensions resulting from the City's contributions subsequent to the measurement date and will be recognized as a reduction to the net pension liability in the year ended September 30, 2020.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 8 – Retirement Plan (continued)

The remaining amounts reported as deferred outflows of resources related to pensions of \$919,949 and deferred inflows of resources related to pensions of \$135,624 netting to \$784,325 will be recognized in pension expense as follows:

Year Ending September 30,	
2021	\$ 86,593
2022	280,081
2023	235,630
2024	182,021
	<u>\$ 784,325</u>

Actuarial assumptions

The total pension liabilities in the June 30, 2020, actuarial valuation were determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75 percent
Salary increases	3.00 percent to 18.25 percent, including inflation
Investment rate of return	7.75 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PubS.H-2010(B) Retiree Table with the following adjustments: For males, 112% of male rates from ages 18 to 75 scaled down to 105% for ages 80 to 119. For females, 85% of the female rates from ages 18 to 65 scaled up to 102% for ages 75 to 119. Mortality rates will be projected generationally using the MP-2018 projection scale to account for future improvements in life expectancy.

The actuarial assumptions used in the June 30, 2020, valuation were based on the results of an actuarial experience study for the four year period ending June 30, 2018. The experience report is dated April 2, 2019.

The long-term expected rate of return on the investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of the plans' investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rate of return by the target asset allocation percentage and by adding expected inflation.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 8 – Retirement Plan (continued)

The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	27.00 %	4.90 %
International Equity	22.00	4.75
Global Equity	12.00	5.00
Fixed Income	20.00	.50
Real Estate	10.00	4.00
Private Equity	8.00	6.25
Cash	1.00	N/A
Total	<u>100.00 %</u>	

Discount rate

The discount rate used to measure the total pension liability for PERS was 7.75 percent, which was based on the future long-term expected rate of return of 7.75 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate (9.0%) and at the current contribution rate (17.4%). Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return investments was applied to all periods of projected benefit payments to determine each plan's total pension liability.

Sensitivity of the City's proportionate share of the net pension liability to changes in the discount rate

The following table presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.75 percent) or one percentage-point higher (8.75 percent) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1 % Increase (8.75%)
City's Proportionate share of PERS	\$ 17,800,194	\$ 13,751,937	\$ 10,410,500

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report which can be obtained at www.pers.ms.gov.

Three-year Trend Information

The City's contributions to PERS for the fiscal years ending September 30, 2020, 2019 and 2018 were \$820,340, \$756,838, and \$722,163, respectively, which equaled the required contributions for each year.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 9 – Long-term Debt

A. Governmental Activities

Transactions for the year ended September 30, 2020 are summarized as follows:

	Balance 10/1/2019	Additions	Retirements	Balance 9/30/2020	Due Within one Year
General Obligation Bonds	\$ 4,680,000	4,244,000	(4,707,000)	4,217,000	413,000
Special Obligation Bonds	4,390,000	-		4,390,000	145,000
Capital Improvement Loan	667,130	-	(46,322)	620,808	33,597
Capital Leases	396,213	285,999	(197,609)	484,603	218,341
Compensated Absences	405,152	-	(6,205)	398,947	59,131
	<u>10,538,495</u>	<u>4,529,999</u>	<u>(4,957,136)</u>	<u>10,111,358</u>	<u>869,069</u>
Add:					
Bond Premium	69,790		(3,240)	66,550	-
	<u>\$ 10,608,285</u>	<u>\$ 4,529,999</u>	<u>\$ (4,960,376)</u>	<u>\$ 10,177,908</u>	<u>\$ 869,069</u>

General Obligation Refunding Bonds, Series 2020 – In 2020, the City issued \$4,244,000 in general obligation refunding bonds. The net proceeds of the \$4,117,855 were used to advance refund the GO Bonds, Series 2010, carrying an average interest rate of 3.13%, in the principal amount of \$4,050,000.

The bond is to be repaid over 10 years, maturing in 2030, and carries a fixed interest rate of 1.75%. The refunding was done in order to reduce total debt payments. The refunding decreased the City's total debt service payments by approximately \$615,001. The transaction resulted in an economic loss (difference between the present value of the debt service on the old and the new bonds) of approximately \$527,375. Payment on this bond will be made from general ad valorem tax collections.

Annual debt service requirements to maturity for these bonds payable are as follows:

September 30,	Principal	Interest	Total
2021	413,000	73,798	486,798
2022	425,000	66,570	491,570
2023	439,000	59,133	498,133
2024	419,000	51,450	470,450
2025	423,000	44,118	467,118
2026-2030	2,098,000	109,829	2,207,829
	<u>\$ 4,217,000</u>	<u>404,898</u>	<u>4,621,898</u>

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 9 – Long-term Debt (continued)

A. Governmental Activities

Special Obligation Bonds, Series 2019 – In 2019, the City issued \$4,390,000 in special obligation bonds to be used to cover the costs for public improvements and repairs in the City. The bond is to be repaid over 20 years, maturing in 2041, and carries a variable interest rate of 3.00% to 4.00%. Payment on this bond will be made from general ad valorem tax collections.

Annual debt service requirements to maturity for these bonds payable are as follows:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 145,000	148,906	293,906
2022	150,000	144,482	294,482
2023	155,000	139,907	294,907
2024	160,000	135,182	295,182
2025	165,000	129,482	294,482
2026-2030	930,000	541,781	1,471,781
2031-2035	1,100,000	369,665	1,469,665
2036-2040	1,300,000	167,124	1,467,124
2041	285,000	4,988	289,988
	<u>\$ 4,390,000</u>	<u>1,781,517</u>	<u>6,171,517</u>

Capital Improvement Loan – In February 2019, the City received a \$763,087 capital improvement loan from the Mississippi Development Authority to be used to cover the costs associated with Allen Road. The bond is to be repaid over 18 years, maturing in 2036, and carries a fixed interest rate of 2.0%. Payment on this loan will be made from general ad valorem tax collections.

Annual debt service requirements to maturity for these bonds payable are as follows:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 33,597	12,727	46,324
2022	34,586	11,738	46,324
2023	35,278	11,046	46,324
2024	35,986	10,341	46,327
2025	36,703	9,621	46,324
2026-2030	194,823	36,797	231,620
2031-2035	215,412	16,208	231,620
2036	34,423	688	35,111
	<u>\$ 620,808</u>	<u>109,166</u>	<u>729,974</u>

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 9 – Long-term Debt (continued)

A. Governmental Activities

Capital Lease Obligations-Governmental Activities

The City is obligated for the following capital assets acquired through capital leases as of September 30, 2020:

<u>Classes of Property</u>	<u>Governmental Activities</u>
Computer equipment	\$ 46,760
Mobile equipment	809,606
Pumper truck	448,599
Less: accumulated depreciation	(517,155)
Leased property under capital leases	<u>\$ 787,810</u>

The following is a schedule by years of the total payments due as of September 30, 2020:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 218,341	12,828	231,169
2022	121,381	6,912	128,293
2023	72,232	3,403	75,635
2024	35,616	2,241	37,857
2025	37,033	1,143	38,176
	<u>\$ 484,603</u>	<u>26,527</u>	<u>511,130</u>

B. Business-type Activities

Transactions for the year ended September 30, 2020 are summarized as follows:

	<u>Balance 10/1/2019</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance 9/30/2020</u>	<u>Due Within one Year</u>
Revenue Refunding Bonds	\$ 3,865,000	6,000,000	(140,000)	9,725,000	350,000
Special Obligation Bonds	2,670,000	-	(145,000)	2,525,000	150,000
Revolving Loans	3,506,143	-	(442,532)	3,063,611	452,955
Capital Leases	2,326,475	-	(212,123)	2,114,352	108,705
Compensated Absences	16,888	1,249	-	18,137	2,552
Total business-type activities	<u>\$ 12,384,506</u>	<u>6,001,249</u>	<u>(939,655)</u>	<u>17,446,100</u>	<u>1,064,212</u>

Water & Sewer Revenue Bonds, Series 2020 – In 2020, the City issued \$6,000,000 in revenue bonds. The bond is to be repaid over 20 years, maturing in 2038, and carries an average interest rate of 3.73%. Payments on this bond will be made from the net revenues of the Water and Sewer system operations.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 9 – Long-term Debt (continued)

B. Business-type Activities

Annual debt service requirements to maturity for this bond payable is as follows:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 350,000	389,664	739,664
2022	365,000	298,200	663,200
2023	380,000	284,756	664,756
2024	395,000	270,499	665,499
2025	410,000	255,556	665,556
2026-2030	2,300,000	1,037,693	3,337,693
2031-2035	2,525,000	600,462	3,125,462
2036-2038	3,000,000	236,475	3,236,475
	<u>\$ 9,725,000</u>	<u>3,373,305</u>	<u>13,098,305</u>

Special Obligation Bonds, Series 2013 – In 2013, the City issued \$3,500,000 in special obligation bonds to be used to cover the costs associated with Hurricane Katrina for public improvements and repairs in the City. The bond is to be repaid over 20 years, maturing in 2033, and carries a variable interest rate of 2.0% - 5.0%. Payment on this bond will be made from the net revenues from the Water and Sewer system operations.

Annual debt service requirements to maturity for this bond payable is as follows:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 150,000	113,356	263,356
2022	155,000	108,856	263,856
2023	155,000	103,431	258,431
2024	170,000	97,813	267,813
2025	175,000	90,588	265,588
2026-2030	1,000,000	329,100	1,329,100
2031-2033	720,000	73,000	793,000
	<u>\$ 2,525,000</u>	<u>916,144</u>	<u>3,441,144</u>

Revolving Loans - The City's utility enterprise fund finances extensions and improvements to its system through note obligations, which are subordinate to the revenue bonds.

The utility currently has six state revolving loans, which enabled the City to provide sewer services in needed areas. The City executed these loan agreements with the State of Mississippi Environmental Quality for the purpose of improving the water distribution and sewer collection systems. The City entered into an agreement with the Mississippi State Tax Commission, allowing the Tax Commission to withhold \$43,424 from monthly sales tax revenues as payment for principal and interest on bonds beginning in fiscal year 2006.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 9 – Long-term Debt (continued)

B. Business-type Activities

Annual debt service requirements to maturity for these loans payable are as follows:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 452,955	68,171	521,126
2022	463,647	52,079	515,726
2023	474,614	46,522	521,136
2024	485,864	35,261	521,125
2025	457,904	23,835	481,739
2026-2029	728,627	31,454	760,081
	<u>\$ 3,063,611</u>	<u>257,322</u>	<u>3,320,933</u>

Capital Lease Obligations-Business-type Activities

The City is obligated for the following capital assets acquired through capital leases as of September 30, 2020:

<u>Classes of Property</u>	<u>Business-type Activities</u>
Water meter project	\$ 3,224,544
Less: accumulated depreciation	(451,435)
Leased property under capital leases	<u>\$ 2,773,109</u>

The following is a schedule by years of the total payments due as of September 30, 2020:

<u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 108,705	35,020	143,725
2022	222,840	64,609	287,449
2023	230,283	57,166	287,449
2024	237,975	49,475	287,450
2025	245,924	41,526	287,450
2026-2029	1,068,625	81,175	1,149,800
	<u>\$ 2,114,352</u>	<u>328,971</u>	<u>2,443,323</u>

C. Legal Debt Margin

The amount of debt, excluding specific exempted debt that can be incurred by the City is limited by state statute. Total outstanding debt during a year can be no greater than 15% of assessed value of the taxable property within the City, according to the last completed assessment for taxation. However, the limitation is increased to 20% whenever a City issues bonds to repair or replace washed out or collapsed bridges on the public roads of the City. As of September 30, 2020, the amount of outstanding debt was equal to 7.7% of the latest property assessments.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 9 – Long-term Debt (continued)

D. Compensated Absences

Compensated absences will be paid from the funds from which the employees' salaries were paid which are generally the General Fund.

Note 10 – Property and Sales Tax Revenue

A. Property Tax Revenues

The City levies a tax on real and personal property based on the assessed value of property as compiled by the information extracted from the City assessment tax rolls. The taxes on real property attach as an enforceable lien on the property as of January 1. Taxes on real and personal property are levied by the City Council at the first regular meeting in September.

In accordance with the Mississippi Code of 1972, as amended, the City Council may levy taxes in any amount for general revenue purposes and general improvements. However, taxes collected for the current year are limited to an increase of not more than 10% over receipts for any one of the preceding ten years or a minimum of 20 mills. For purposes of the computation, taxes collected in the current year resulting from property added to the tax assessment roll are excluded from the computation.

The rates are expressed in terms of mills (i.e., ten mills equal one cent). The combined tax rate to finance general governmental services, including the payment of principal and interest on long-term debt but exclusive of school bond and interest for the year ended September 30, 2020 was 43.00 mills or \$43.00 per \$1,000 of assessed valuation.

Property taxes at the fund level are recorded as receivables and deferred inflow of resources at the time the taxes are levied. Revenues are recognized as the related ad valorem taxes are collected including those collected 60 days after year-end. Additional amounts estimated to be collectible in time to be a resource for payment of obligations incurred during the fiscal year and therefore susceptible to accrual in accordance with GAAP have been recognized as revenue.

B. General Sales Tax Revenues

The State levies a 7% sales tax on retail sales and remits 18.5% of the amount collected (within the corporate boundaries of the City of Gautier) back to the City monthly. General sales tax revenue reported in the General Fund was \$2,420,106.

Note 11 – Tax Abatements

In May of 2017, the City Council passed a Memorandum of Intent for a tax abatement to a developer through the Southern Mississippi Planning & Development District (SMPDD) Commercial Redevelopment Program. This program is subject to the requirements of GASB Statement #77. The program was authorized by the city council and is for a period of fifteen years. It provides the city remit 35% of the total verified sales tax increase to SMPDD, which in turn remits the proceeds to the developer. The payment to SMPDD for calendar year 2020 was 15,809, for calendar year 2019 was \$15,340 and for calendar year 2018 was \$15,899.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 12 – Commitments and Contingencies

A. Risk Management

Claims and Judgments - The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

Federal Grants - The city has received federal grants for specific purposes that are subject to audit by the grantor agencies. Entitlements to these resources are generally conditional upon compliance with the terms and conditions of grant agreements and applicable federal regulations, including the expenditure of resources for allowable purposes. Any disallowance resulting from a grantor audit may become a liability of the City. No provision for any liability that may result has been recognized in the City's financial statements.

Litigation - The City is potentially a party to legal proceedings, many of which occur in the normal course of governmental operations. It is not possible at the present time to estimate ultimate outcome or liability, if any, of the City with respect to the potential proceedings. However, the City's legal counsel believes that any ultimate liability resulting from these lawsuits, if any, will not have a material adverse effect on the financial condition of the City.

B. Commitments

Contract for Operations of Water and Wastewater Systems – The City renewed a contract with Clearwater Solutions, LLC for operation and maintenance of the City's water and sewer systems and utility billing of water and sewer systems. The fee under the contract is \$170,690/month for the year ended September 30, 2020. Annually, the amount shall be adjusted by the consumer price index by the U.S. Department of Labor Statistics. During the fiscal year ended September 30, 2020 the City paid a total of \$2,048,289 to Clearwater Solutions, LLC under this contract.

Contract for Operations of Solid Waste Collections – The City renewed a contract with Delta Sanitation of MS, LLC for the operations of solid waste collections. The fee under the contract is approximately \$105,104/month for the year ended September 30, 2020. This amount includes commercial and residential garbage collection. During the fiscal year ended September 30, 2020 the City paid a total of \$1,297,533 to Delta Sanitation of MS, LLC under this contract.

Note 13 – Joint Ventures

Joint Venture - The City of Gautier contracts with the Jackson County Utility Authority (the "Authority"), whereby the Authority picks up and disposes the City's solid waste and treats and disposes of the City's wastewater in compliance with water quality standards established by the Mississippi Air and Water Pollution Control law and the Federal Water Pollution Control Act.

The Authority provides for the operation and maintenance of the sewer treatment plants on a cost reimbursement basis. Pursuant to the terms of the agreement, the City is required to pay monthly costs of operations and maintenance directly associated with the treatment facilities and to share in the construction costs of the treatment facilities. The costs associated with this contract totaled \$2,410,308 for the year.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 13 – Joint Ventures (continued)

The following is a synopsis of the Authority's financial statements as of and for the year ended September 30, 2020:

CONDENSED STATEMENT OF NET POSITION

<u>ASSETS</u>	
Current assets	\$ 4,968,561
Restricted assets	8,993,952
Capital assets, net	162,705,108
Total assets	<u>176,667,621</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	<u>1,468,867</u>
<u>LIABILITIES</u>	
Current liabilities	6,397,651
Long-term liabilities	68,742,029
Total liabilities	<u>75,139,680</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	<u>-</u>
<u>NET POSITION</u>	<u>\$ 102,996,808</u>

**CONDENSED STATEMENT OF REVENUES AND EXPENDITURES AND
CHANGES IN NET POSITION**

Operating revenue	\$ 18,133,501
Operating expenses	(22,168,015)
Nonoperating revenues	1,387,663
Nonoperating expenditures	(1,600,578)
Change in net position	<u>\$ (4,247,429)</u>

The City's obligation to pay operational costs of the Authority is joint and several with the obligations of all other public agencies similarly contracting with the Authority. Whenever any public City shall default in the payment to the Authority of its respective payment, the Authority may adjust the contract sums of the remaining public agencies, which are not in default so as to increase their contract sums by a proportional amount.

A complete copy of the 2020 financial statements is on file at the administrative offices of the Authority which are located at 11100 Highway 57, Vancleave, Mississippi 39565, or may be obtained by calling (228) 762-0119.

City of Gautier, Mississippi
Notes to the Financial Statements
September 30, 2020

Note 14 – Jointly Governed Organizations

Jointly Governed Organization - On November 2, 1970, the City entered into an agreement with the Board of Trustees of the Jackson George Regional Library System, the City of Moss Point, City of Pascagoula, City of Ocean Springs, City of Lucedale, and the Board of Supervisors of Jackson County to mutually cooperate in securing a more economical public library system through combined resources, interests, materials and facilities to be known as the Jackson George Regional Library System. There are no specific monetary terms in the agreement and the City of Gautier has no equity interest in the organization. However, a budget is approved every year by the County Library Board, which stipulates the amount of funds needed from the participating municipalities and various other funding sources. The City contributed \$121,494 to the Library for the year ended September 30, 2020.

Note 15 – Worldwide Pandemic

In early 2020, an outbreak of the novel strain of coronavirus (COVID-19) emerged globally. As a result, there have been mandates from federal, state, and local authorities resulting in an overall decline in economic activity. The ultimate impact of COVID-19 on the financial performance of the City is not estimable at this time.

Note 16 – Subsequent Events

Events that occur after the Statement of Net position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the Statement of Net position date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the Statement of Net position date require disclosure in the accompanying notes.

Management of the City evaluated the activity of the City through September 29, 2021, (the date the financial statements were available to be issued) and determined the following noteworthy subsequent event.

In December 2020, the City issued \$2,579,000 in Taxable Combined Utility System Revenue Refunding Bonds, Series 2020. These bonds refunded Series 2013 Utility Bonds which had an outstanding principal balance of \$2,525,000. The interest rate on the new issue is 1.75% and has a maturity date of September 30, 2033.

REQUIRED SUPPLEMENTARY INFORMATION

City of Gautier, Mississippi
Statement of Revenues, Expenditures
and Changes in Fund Balance
General Fund
Budget to Actual - (Prepared on the Budgetary Basis)
For the Fiscal Year Ended September 30, 2020

	Budgeted Amounts		Actual Budgetary Basis	Variances	
				Favorable (Unfavorable)	
	Original	Final		Original to Final	Final to Actual
Revenues:					
Property taxes	5,170,607	5,168,107	5,231,827	(2,500)	63,720
General sales tax	2,260,000	2,260,000	2,550,879	-	290,879
Fines and forfeitures	530,000	395,000	395,700	(135,000)	700
Licenses and permits	100,000	97,500	105,459	(2,500)	7,959
Intergovernmental	889,396	1,142,584	1,096,743	253,188	(45,841)
Franchise fees	148,000	148,000	149,539	-	1,539
Investment earnings	-	-	37,569	-	37,569
Miscellaneous	180,200	158,277	134,926	(21,923)	(23,351)
Total Revenues	9,278,203	9,369,468	9,702,642	91,265	333,174
Expenditures:					
General government:					
Personnel services	1,497,556	1,504,231	1,485,005	(6,675)	19,226
Supplies	53,250	69,250	40,075	(16,000)	29,175
Other services and charges	1,092,600	1,001,100	887,721	91,500	113,379
Capital outlay	43,100	58,860	58,822	(15,760)	38
Total general government	2,686,506	2,633,441	2,471,623	53,065	161,818
Public safety:					
Personnel services	5,502,671	5,484,871	4,954,250	17,800	530,621
Supplies	270,867	306,962	213,699	(36,095)	93,263
Other services and charges	277,028	277,028	254,046	-	22,982
Capital outlay	134,225	185,540	126,242	(51,315)	59,298
Total public safety	6,184,791	6,254,401	5,548,237	(69,610)	706,164
Public works:					
Personnel services	202,567	202,567	201,370	-	1,197
Supplies	93,800	93,800	31,686	-	62,114
Other services and charges	165,470	165,470	110,998	-	54,472
Capital outlay	35,000	35,000	12,563	-	22,437
Total public works	496,837	496,837	356,617	-	140,220
Culture and recreation					
Personnel services	373,733	374,243	367,517	(510)	6,726
Supplies	67,000	74,900	48,893	(7,900)	26,007
Other services and charges	89,500	89,500	54,860	-	34,640
Capital outlay	23,100	24,600	21,663	(1,500)	2,937
Total culture and recreation	553,333	563,243	492,933	(9,910)	70,310
Debt service	107,270	107,270	107,267	-	3
Total Expenditures	10,028,737	10,055,192	8,976,677	(26,455)	1,078,515
Excess (Deficiency) of Revenues					
Over Expenditures	(750,534)	(685,724)	725,965	64,810	1,411,689

The accompanying notes to the Required Supplementary Information are an integral part of this schedule.

City of Gautier, Mississippi
Statement of Revenues, Expenditures
and Changes in Fund Balance
General Fund
Budget to Actual - (Prepared on the Budgetary Basis)
For the Fiscal Year Ended September 30, 2020

	Budgeted Amounts		Actual Budgetary Basis	Variances	
				Favorable (Unfavorable)	
	Original	Final		Original to Final	Final to Actual
Other Financing Sources (Uses):					
Transfers in	1,022,478	1,022,478	1,022,478	-	-
Transfers out	(840,143)	(911,713)	(816,997)	(71,570)	94,716
Proceeds from loans	164,000	170,760	171,159	6,760	399
Total Other Financing Sources (Uses)	346,335	281,525	376,640	(64,810)	95,115
Net Change in Fund Balance - Budget	(404,199)	(404,199)	1,102,605	-	1,506,804

Net Change in fund balance - Budget-Cash Basis \$ 1,102,605

Revenues and Other Sources per Cash-basis Budget	11,245,522	
Additional accrued revenues	(349,243)	349,243
Revenues and Other Sources per Fund Financial Statements	10,896,279	
Expenditures and Other Uses per Cash-basis Budget	9,904,678	
Additional accrued expenses	(111,004)	(111,004)
Expenditures and Other Uses per Fund Financial Statement	9,793,674	
Net Change in fund balance - Fund Financials		\$ 1,340,844

The accompanying notes to the Required Supplementary Information are an integral part of this schedule.

City of Gautier, Mississippi
Notes to the Required
Supplementary Information-Budgetary Schedules
For the Fiscal Year Ended September 30, 2020

A. Budgetary Information.

State statutes authorize the State Auditor to regulate the municipal budget process. Expenditures must be defined to the minimum level prescribed by the State Auditor. The State Auditor has set this level at the purpose level. Municipalities are prohibited from spending in excess of the lowest level adopted in the budget except for capital outlay, election expense and emergency warrants.

B. Basis of Presentation.

The Budgetary Comparison Schedule - Budget and Actual (Non-GAAP Basis) presents the original legally adopted budget, the final legally adopted budget, actual amounts on a budgetary (Non-GAAP Basis) and variances between the final budget and the actual amounts. The schedule is presented for the General Fund and each major Special Revenue Fund. The Budgetary Comparison Schedule - Budget and Actual (Non-GAAP Basis) is a part of required supplemental information.

C. Budget/GAAP Reconciliation.

The major differences between the budgetary basis and the GAAP basis are:

1. Revenues are recorded when received in cash (budgetary) as opposed to when susceptible to accrual (GAAP).
2. Expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP).

D. Budgetary Data

The procedures used by the City in establishing budget are mandated by Mississippi State law. A brief summary of the City's policies for recording budgetary data in the financial statements are as follows:

1. Prior to August 1, the Mayor submits to the Board of Alderman a proposed operating budget for the fiscal year beginning October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. No later than September 15, the budget is legally enacted through passage of a resolution.
4. Formal budgetary integration is employed as a management control device during the year for all governmental and proprietary funds.
5. Budgets for the governmental and proprietary funds are adopted on a cash basis except for expenditures which include those paid within 30 days of the fiscal year end as required by state statute.

City of Gautier, Mississippi
Schedule of the City's Proportionate Share of the Net Pension Liability
Last 10 Fiscal Years*
For the Fiscal Year Ended September 30, 2020
(UNAUDITED)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
City's proportion of the net pension liability (asset)	0.071%	0.072%	0.070%	0.070%	0.067%	0.067%
City's proportionate share of the net pension liability (asset)	\$ 13,751,937	12,666,221	11,643,082	11,636,376	11,967,873	10,356,879
City's covered payroll	\$ 4,730,149	5,048,760	4,516,635	4,502,222	4,269,283	4,199,035
City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	290.73%	250.88%	257.78%	258.46%	280.33%	246.65%
Plan fiduciary net position as a percentage of the total pension liability	58.97%	61.59%	62.54%	61.49%	57.47%	61.70%

* The amounts presented for each fiscal year were determined as of the measurement date of June 30 prior to the fiscal year presented. This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB Statement No. 68 was implemented for the fiscal year ended September 30, 2015, and, until a full 10 year trend is compiled, the City has only presented information for the years in which information is available.

The accompanying notes to the Required Supplementary Information are an integral part of this schedule.

City of Gautier, Mississippi
Schedule of the City's Contributions
Last 10 Fiscal Years*
For the Fiscal Year Ended September 30, 2020
(UNAUDITED)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 820,340	756,838	722,163	713,359	681,575	658,899
Contributions in relation to the contractually required contribution	<u>820,340</u>	<u>756,838</u>	<u>722,163</u>	<u>713,359</u>	<u>681,575</u>	<u>658,899</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
City's covered payroll	\$ 4,714,598	4,683,397	4,585,162	4,529,263	4,327,460	4,183,486
Contributions as a percentage of covered payroll	17.40%	16.16%	15.75%	15.75%	15.75%	15.75%

* This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB Statement No. 68 was implemented for the fiscal year ended September 30, 2015, and, until, a full 10 year trend is compiled, the City has only presented information for the years in which information is available.

The accompanying notes to the Required Supplementary Information are an integral part of this schedule.

City of Gautier, Mississippi
Notes to the Required Supplementary Information – Pension Schedules
For the Fiscal Year Ended September 30, 2020

Pension Schedules

A. Changes in assumptions

➤ 2019

- The expectation of retired life mortality was changed to the PubS.H-2010(B) Retiree Table with the following adjustments:
 - For males, 112% of male rates from ages 18 to 75 scaled down to 105% for ages 80 to 119.
 - For females, 85% of the female rates from ages 18 to 65 scaled up to 102% for ages 75 to 119.
 - Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.
- The expectation of disabled mortality was changed to PubT.H-2010 Disabled Retiree Table for disabled retirees with the following adjustments:
 - For males, 137% of male rates at all ages.
 - For females, 115% of female rates at all ages.
 - Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.
- The price inflation assumption was reduced from 3.00% to 2.75%.
- The wage inflation assumption was reduced from 3.25% to 3.00%.
- Withdrawal rates, pre-retirement mortality rates, and service retirement rates were also adjusted to more closely reflect actual experience.
- The percentage of active member disabilities assumed to be in the line of duty was increased from 7% to 9%.

➤ 2017

- The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Mortality Table projected with Scale BB to 2022. Small adjustments were also made to the Mortality Table for disabled lives.
- The wage inflation assumption was reduced from 3.75% to 3.25%.
- Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.
- The percentage of active member disabilities assumed to be in the line of duty was increased from 6% to 7%.

➤ 2016

- The assumed rate of interest credited to employee contributions was changed from 3.50% to 2.00%.

➤ 2015

- The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Table projected to 2016 using Scale BB rather than the RP-2000 Mortality Table, which was used prior to 2015.
- The expectation of disabled mortality was changed to the RP-2014 Disabled Retiree Table, rather than the RP-2000 Disabled Mortality Table, which was used prior to 2015.
- Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.
- Assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.
- The price inflation and investment rate of return assumptions were changed from 3.50% to 3.00% and 8.00% to 7.75%, respectively.

City of Gautier, Mississippi
Notes to the Required Supplementary Information – Pension Schedules
For the Fiscal Year Ended September 30, 2020

B. Changes in benefit provisions

- 2016
 - Effective July 1, 2016, the interest rate on employee contributions shall be calculated based on the money market rate as published by the Wall Street Journal on December 31 of each preceding year with a minimum rate of one percent and a maximum rate of five percent.

C. Methods and assumptions used in calculations of actuarially determined contributions

The actuarially determined contribution rates in the schedule of employer contributions are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported (June 30, 2018 valuation for the June 30, 2020 fiscal year end). The following actuarial methods and assumptions were used to determine the most recent contribution rate reported in that schedule:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, open
Remaining amortization period	30.9 years
Asset valuation method	5-year smoothed market
Price inflation	3.00 percent
Salary increase	3.25 percent to 18.50 percent, including inflation
Investment rate of return	7.75 percent, net of pension plan investment expense, including inflation

SUPPLEMENTAL INFORMATION

City of Gautier, Mississippi
Schedule of the Expenditures of Federal Awards
For the Year Ended September 30, 2020

Federal Grantor/ Passed-through Grantor/ Program Title or Cluster	Federal CFDA Number	Grant No. / Pass-Through Number	Federal Expenditures	Passed Through to Subrecipients
US Department of Housing and Urban Development				
Passed through MS Development Authority				
CDBG-PF-2017 (Bemis Sewer Project)	14.228	1134-18-192-PF-01	\$ 140,727	-
Total U.S. Department of Agriculture			<u>140,727</u>	<u>-</u>
U.S. Department of Justice				
Passed through Mississippi Department of Public Safety				
HIDTA	16.592	G18GC003A	15,802	-
FBI Safe Street	16.592	19GCP540Z	16,473	-
FY 18 Bulletproof Vest	16.607	18BPV	3,809	-
FY 18 Tasers	16.738	18LB2101	3,615	-
Equitable Sharing Program	16.922	MS0300600	104,964	-
Total U.S. Department of Justice			<u>144,663</u>	<u>-</u>
US Department of Transportation				
Passed through MS Dept of Transportation				
Martin Bluff Road Improvements	20.205	STP-9194	960	-
Highway 57 Utility Relocation	20.205	STP-0066	383,264	-
Total U.S. Department of Transportation			<u>384,224</u>	<u>-</u>
US Department of The Treasury				
Passed through MS Development Authority				
Restore Act	21.015	20-00013	359,896	-
Passed through MS Emergency Management Agency				
COVID 19-Coronavirus Relief Fund	21.019		434,993	-
Total U.S. Department of The Treasury			<u>794,889</u>	<u>-</u>
U.S. Department of Homeland Security				
Customs and Border Protection TEOAFF-TFF	97.067	419LA-4350-DR-MS	1,129	-
Passed through MS Department of Public Safety				
State Homeland Security Grant Program	97.067	19LE193	41,000	-
Total U.S. Department of Homeland Security			<u>42,129</u>	<u>-</u>
Total Expenditures of Federal Awards			\$ <u>1,506,632</u>	<u>-</u>

City of Gautier, Mississippi
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended September 30, 2020

Note 1 – General

This schedule includes the federal award activity of the City of Gautier, Mississippi under programs of the federal government of the year ended September 30, 2020. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents on a selected portion of the operations of the City, it is not intended to and does not present the financial position, or changes in net assets of the City.

Note 2 – Basis of Accounting

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the City and is presented on the modified-accrual basis of accounting. Differences between the granting-agency basis of accounting and the basis of accounting used by the City in preparing its financial fund statements may occur.

Note 3 – Federal Loans

The City has the following federal loans outstanding as of September 30, 2020:

Program Title	CFDA Number	Current Year Expenditures	Unpaid Loan Balance	Original Loan Amount
Environmental Protection Agency Passed-through the Mississippi Department of Environmental Quality				
DWI-H280114-02	66.458	-	178,019	422,610
DWI-H280114-01-02	66.458	-	366,418	470,475
SRF-C280879-02-2	66.458	-	908,723	1,760,448
SRF-C280879-01-3	66.458	-	416,049	1,288,485
DWI-H280092-01-3	66.458	-	525,860	1,344,987
SRF-C280754-01-3	66.458	-	668,542	1,865,320
Total federal loans		\$ -	\$ 3,063,611	\$ 7,152,325

Note 4 – Indirect Cost Rate

The City has elected to not use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 5 – Subrecipients.

No awards were passed through to subrecipients.

City of Gautier, Mississippi
Schedule of Surety Bonds
(Required by State of Mississippi)
For the Fiscal Year Ended September 30, 2020

Position	Name	Amount
Mayor	Philip Torjusen	100,000
Councilman	Adam Colledge	100,000
Councilman	Mary Martin	100,000
Councilman	Cameron George	100,000
Councilman	Richard Jackson	100,000
Councilman	Casey Vaughan	100,000
Councilman	Charles Anderson	100,000
City Manager	Paula Yancey	50,000
City Clerk/Comptroller	Teresa Montgomery	50,000
Asst Comptroller	Tara Tapper	50,000
Executive Asst	Emily Cumbest	50,000
Acctg/Personnel Clerk	Lekeisha Hill	50,000
Acctg/Personnel Clerk	Leoquetta Reddix	50,000
Administrative Clerk	Cora Floyd	50,000
Administrative Clerk	Rachel Honea	50,000
Administrative Clerk	Addie Bang	50,000
Administrative Clerk	Barbara Logan	50,000
Administrative Clerk	Becky Priest	50,000
Purchasing Clerk	Sherry Farabee	50,000
Court Clerk	Michael Steward	50,000
Deputy Court Clerk	Bernadette Morrow	50,000
Deputy Court Clerk	Derika Fuller	50,000
Records Clerk	Tina Hansen	50,000
Police	Daniel Selover	25,000
Dispatcher	Katherine Clifton	50,000
Dispatcher	Cameron Thigpen	50,000
Dispatcher	Susan Powell	50,000
Dispatcher	Jameika Henderson	50,000
Dispatcher	Kianna Henderson	50,000
Dispatcher	Timothy Werner	50,000
Dispatcher	Brittany Worth	50,000
Dispatcher	Chasity Johnston	50,000
Dispatcher	Traci Webb	50,000
Park Attendant	Freda Tolar	50,000
Park Attendant	Dixie Halovorsen	50,000
Park Attendant	Vacant	50,000
Utility Services	Kim Sheppard	50,000
Utility Services	Darlene Brown	50,000
Utility Services	Debra Holmes	50,000
Utility Services	Shana Lane	50,000
Utility Services	Karen Kihyet	50,000
Utility Services	Summer Devine	50,000
Utility Services	Lauren Eshliman	50,000

SPECIAL REPORTS

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and
City Council of
City of Gautier, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Gautier, Mississippi (the "City") as and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated September 29, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

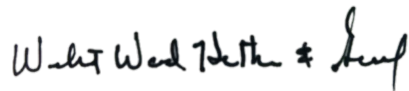
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Gautier's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink, appearing to read "Wright Ward Hatten & Guel".

Wright, Ward, Hatten and Guel
September 29, 2021

WRIGHT, WARD, HATTEN & GUEL

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Honorable Mayor and
City Council of
City of Gautier, Mississippi

Report on Compliance for Each Major Federal Program

We have audited City of Gautier, Mississippi's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have direct and material effect on the City's major federal program for the year ended September 30, 2020. The City's major federal program is identified in the summary of Auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each of the Other Major Federal Programs

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2020.

Report on Internal Control over Compliance

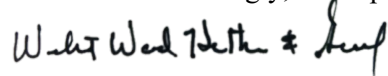
Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Wright, Ward, Hatten and Guel
September 29, 2021

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LIMITED INTERNAL CONTROL AND COMPLIANCE REVIEW MANAGEMENT REPORT

Honorable Mayor and
City Council of
City of Gautier, Mississippi

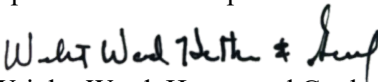
In planning and performing our audit of the financial statements of the City of Gautier, Mississippi for the year ended September 30, 2020, we considered the City's internal control to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on internal control.

In addition, for areas not considered material to the City of Gautier, Mississippi's financial reporting, we have performed some additional limited internal control and state legal compliance review procedures as identified in the state legal compliance audit program issued by the Office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the County's compliance with these requirements. Accordingly, we do not express such an opinion. This report does not affect our report dated September 29, 2021, on the financial statements of the City of Gautier, Mississippi.

Due to the reduced scope, these review procedures and compliance tests cannot and do not provide absolute assurance that all state legal requirements have been complied with. Also, our consideration of internal control would not necessarily disclose all matters within the internal control that might be weaknesses. In accordance with Section 7-7-211, Miss. Code Ann. (1972), the Office of the State Auditor, when deemed necessary, may conduct additional procedures and tests of transactions for this or other fiscal years to ensure compliance with legal requirements.

The results of our procedures performed to test compliance with certain state laws and regulations and our audit of the financial statements did not result in any material instances of noncompliance with state laws and regulations.

This report is intended for the information of the City's management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.


Wright, Ward, Hatten and Guel
September 29, 2021

City of Gautier, Mississippi
Schedule of Findings and Questioned Costs
September 30, 2020

SECTION 1 – SUMMARY OF AUDITOR’S RESULTS

Financial Statements:

- | | | |
|----|--|------------|
| 1. | Type of auditor's report issued on the financial statements: | |
| | Governmental activities | Unmodified |
| | Business-type activities | Unmodified |
| | General and other major funds | Unmodified |
| | Aggregate remaining fund information | Unmodified |
| 2. | Internal control over financial reporting: | |
| | a. Material weaknesses identified? | No |
| | b. Significant deficiencies identified?
be material weaknesses? | No |
| 3. | Noncompliance material to the financial statements noted? | No |

Federal Awards:

- | | | | | | | | | |
|-----------------------|---|-----------------------|---|--------|--|--------|--|--|
| 4. | Type of auditor's report issued on compliance for major programs: | Unmodified | | | | | | |
| 5. | Internal control over major programs: | | | | | | | |
| | a. Material weaknesses identified? | No | | | | | | |
| | b. Significant deficiencies identified? | None Reported | | | | | | |
| 6. | Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | None | | | | | | |
| 7. | Federal programs identified as major: | | | | | | | |
| | <table border="0" style="margin-left: 40px;"> <tr> <td style="text-align: center;"><u>CFDA Number(s)</u></td> <td style="text-align: center;"><u>Name of Federal Program or Cluster</u></td> </tr> <tr> <td style="text-align: center;">20.205</td> <td>U.S. Department of Transportation
Highway Planning and Construction</td> </tr> <tr> <td style="text-align: center;">21.015</td> <td>U.S. Department of Treasury
Restore Act</td> </tr> </table> | <u>CFDA Number(s)</u> | <u>Name of Federal Program or Cluster</u> | 20.205 | U.S. Department of Transportation
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Restore Act | |
| <u>CFDA Number(s)</u> | <u>Name of Federal Program or Cluster</u> | | | | | | | |
| 20.205 | U.S. Department of Transportation
Highway Planning and Construction | | | | | | | |
| 21.015 | U.S. Department of Treasury
Restore Act | | | | | | | |
| 8. | Dollar threshold used to distinguish between type A and type B programs: | \$ 750,000 | | | | | | |
| 9. | Auditee qualified as low-risk auditee? | No | | | | | | |
| 10. | Prior fiscal year audit finding(s) and questioned costs relative to federal awards which would require the auditee to prepare a summary schedule of prior audit findings in accordance with 2 CFR 200.516(b)? | No | | | | | | |

SECTION 2 – FINANCIAL STATEMENT FINDINGS

There were no financial statement findings noted during the fiscal year ended September 30, 2020.

SECTION 3 – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

There were no federal award findings noted during the fiscal year ended September 30, 2020.

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Consideration for an Abatement at 2329 Greenway Drive, Gautier, MS (Deutsche Bank National Trust Company)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration for an Abatement at 2329 Greenway Drive, Gautier, MS (Deutsche Bank National Trust Company) (PID #87340062.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, after proper notice, on or about October 5, 2021, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 2329 Greenway Drive, Gautier, MS, (Deutsche Bank National Trust Company), PID #87340062.000, as recorded in Deed Book 1996, Page 790, record of official plats on file in the office of the Chancery Clerk of Jackson County, MS); and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is in such a state of uncleanness as to be a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the property located at 2329 Greenway Drive, Gautier, MS 39553, by cleaning and maintaining the overgrown property, as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty (is or is not) assessed to the property in the amount of \$_____ (up to \$1500.00 or 50% of the actual cost of cleaning the property).

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Deputy City Clerk
Date: 09/27/2021
Subject: Consideration for an Abatement at 2329 Greenway Drive, Gautier, MS (Deutsche Bank National Trust)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to bush hog and mow this property.

BACKGROUND:

The property at 2329 Greenway has been vacant since August 2020. A private contracting company, named Altisource, placed a letter and a phone number on the property in mid-2020. A previous agent from that company, named Mark Rodriguez had been communicating with CE, but it was learned later that he has no authority to maintain this property. The main purpose of Altisource was to let interested parties have access to the property and to route phone calls from interested buyers. If Altisource were to get someone to mow the property, Altisource would still have to be paid to do so. During the latter part of 2020, CE found a letter on the door of the house with a number to call specifically for getting the property cut. That number was called, and the operator was told the property needed to be cut. Almost 6 months later, CE noticed the property had been mowed just one time in late March 2021. However, the property has not been mowed since then (7 months); the contact letter for Altisource is no longer on the door; phone calls to Altisource confirmed that they are no longer "servicing" the property; CE was informed that the owner, Robert Sullivan, was deceased. A bank named Deutsche Bank National Trust became listed as the owner—according to the Jackson County GIS Web Mapping. Letters were sent to the Greenway address twice to see if they would be forwarded, but these letters were returned to sender as the US Post Office would not put the letters in the mailbox of a vacant property. The last known forwarding address for this property was obtained from the Water Department and a letter was sent to that address; it was not returned and no response from that letter was received. Phone numbers obtained for the Florida address of Deutsche Bank were disconnected and, as of today, there no longer appears to be any physical address for the bank in West Palms, FL, which is the listed address in the Jackson County Web Mapping. So, this property at 2329 Greenway has sat unattended and uncared for since March 2021.

On August 18, 2021, Councilman Rusty Anderson, received a complaint from neighbors about the overgrown property. He was informed by CE that the property would have to be abated due to death of the owner and the foreclosure company being located somewhere in Florida.

A certified letter was sent to the GIS Web Mapping address for the bank on August 23, 2021. This letter informed the bank that the City of Gautier was beginning the process of abatement and that the bank would be notified again when a hearing date was set for the abatement. An email address for possibly contacting Deutsche Bank in California was found and an email was sent by CE on August 23, 2021 (phone: 714-247-6042; luz.meda@db.com). The agent who answered the phone said that any calls about Florida were to go to that email address for verification of property ownership or notifications about abatement. An email was sent to that email address giving the bank until September 6, 2021, to mow the property before the abatement request would be brought to the Council. Of course, at any time before the City of Gautier mows the property, the bank may still do so itself to avoid the abatement. A notice of abatement was also sent to the previous owner, Robert Sullivan, directly to the property address, 2329 Greenway, which is still listed in the Jackson County Tax Assessor's database.

DISCUSSION:

All attempts to resolve this case without abatement have been made. This property is the only one on Greenway Street—and in the neighborhood—that is overgrown and not being maintained. The last time the yard has been mowed is March 2021. As can be seen from the enclosed photos, it is a major eye sore. On two different occasions, I have watched people walking their dog stop and gawk and shake their heads at this property. I have been stopped in the neighborhood and asked when the city was going to cut this yard. A neighbor has asked for permission to mow this yard and has been mowing the short side of it that joins his yard. The condition of this property was brought up at a council meeting the third week of August by a concerned citizen. Mowing this property will be of great benefit to the surrounding area—especially Westgate Pkwy.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Abatement Public Notice Posted
4. Abatement Hearing Notification Letter
5. Pictures of Property & Postings
6. Memorandum Public Hearing Proposal

87340062.000 DEUTSCHE BANK NATIONAL TRUST

PIDN: 87340062.000

GISP: 776.24-03-0074.01M

Owner Information

Percent of Ownership: 100

Name: DEUTSCHE BANK NATIONAL TRUST

Name 2: COMPANY

Mailing Address: P O BOX 24737
WEST PALM BEACH FL
33409

Site Address: 2329 GREENWAY DR GAUTIER

Land Information

Section: 24 Acreage: 0.00

Township: 7

Range: 7

Street Name GREENWAY
DR

Value and Tax Information

Total Assessed Value: 14725

Total Appraised Value: 98161

Improvement Value: 90491

Land Value: 7670

Tax Amount: 2257

SQ FT: 1704

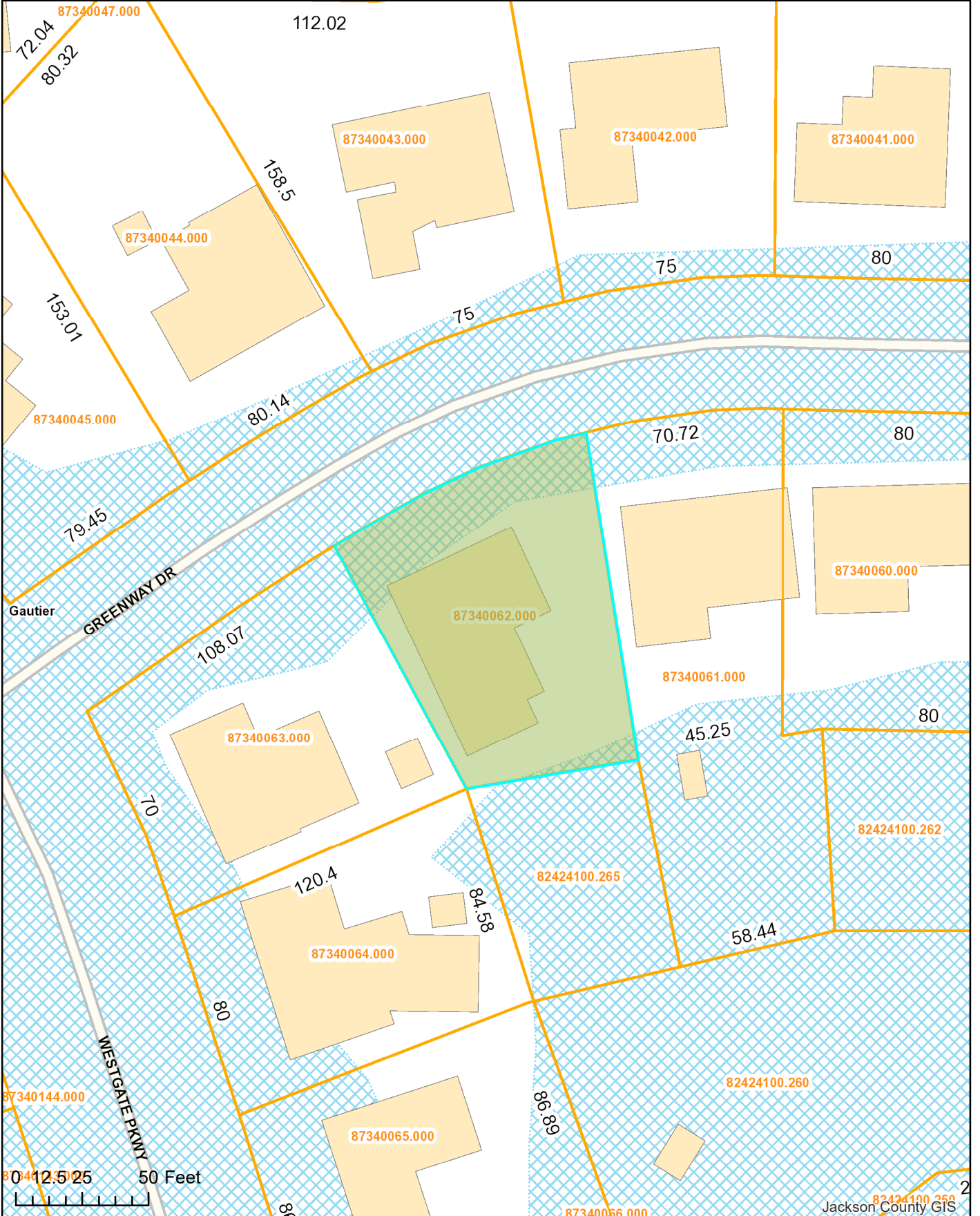
Year Built: 1973

Legal Description

Description: LOT 62 & THE ELY 4.95' OF LOT 63
WESTGATE EST S/D PT 1 DB 1996-7
90(74.01M MAP776.24-03)

Deed Book / Page: 1996 / 790

87340062.000 DEUTSCHE BANK NATIONAL TRUST



CODE CASE DETAILED REPORT CODE-001264-2020 FOR CITY OF GAUTIER

Case Type: Code	Project:	Opened Date: 08/14/2020
Status: Resolved	District:	Closed Date: 02/01/2021
Assigned To: CODE ENFORCEMENT	Description: overgrown	

Parcel: 87340062.000	Main	Address: 2329 Greenway Dr Gautier, MS 39553	Main	Zone: R-1 (Residential - Single Family)
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Note	Created By	Date and Time Created
1. I spoke to Marty 205-389-1839 cell for Altisource Properties 205-280-3050 and 866-952-6514 about the overgrown property. He will contact the maintenance man for this area to have yard mowed and cleaned up.	CODE ENFORCEMENT	8/14/2020 2:47 pm
2. The property is still overgrown.	CODE ENFORCEMENT	8/25/2020 12:59 pm
3. The property is still overgrown. I tried to contact property manager Marty. His number was busy and second number no one answered.	CODE ENFORCEMENT	8/26/2020 2:23 pm
4. I left a message with Altisource to call me back about the property.	CODE ENFORCEMENT	8/27/2020 10:29 am
5. I left a second message with Altisource about the property.	CODE ENFORCEMENT	8/31/2020 3:16 pm
6. I spoke to Salvador with Alphi Source Ext 252123. He will contact property preservation team about the property. case #9923471	CODE ENFORCEMENT	9/8/2020 1:17 pm
7. The property is still overgrown. I left a message for Salvador to contact me about the progress on the property.	CODE ENFORCEMENT	9/22/2020 11:09 am
8. Salvador with Alphi Source returned my call from tuesday. He informed me that the property was sold 2/26/2020 so they are no longer maintaining the property. I contacted Land Records and the last activity they have for this property is a LIS Penders on 1/31/2020 between the owners Estate and Deutsche Bank. I contacted Mark Rodriguez by email mark.rodriguez@db.com about the property. Mark informed me that Ocwen/PHH Mortgage was the mortgage company in charge of the property. He forwarded me request for information about the property to them and they will contact me within 7 work days. I also tried to contact the son and one of the daughters about the property.	CODE ENFORCEMENT	9/24/2020 1:36 pm
9. The property is still overgrown.	CODE ENFORCEMENT	9/28/2020 2:15 pm
10. Sent email to property management	CODE ENFORCEMENT	10/5/2020 12:07 pm
11. The property is still overgrown.	CODE ENFORCEMENT	11/3/2020 1:21 pm
12. I sent an email to Mark Rodriguez about the overgrown property and that the property maintenance Dept. has not contacted me yet.	CODE ENFORCEMENT	11/3/2020 2:09 pm
13. The property is still overgrown.	CODE ENFORCEMENT	11/30/2020 1:18 pm
14. I sent an email to Mr. Rodriguez about the property still being overgrown.	CODE ENFORCEMENT	12/10/2020 1:33 pm
15. I sent an email to Mr. Rodriguez about the property.	CODE ENFORCEMENT	1/27/2021 12:45 pm
16. The property has been mowed and cleaned up.	CODE ENFORCEMENT	2/1/2021 12:35 pm

CODE CASE DETAILED REPORT CODE-001625-2021 FOR CITY OF GAUTIER

Case Type:	Code	Project:		Opened Date:	07/01/2021
Status:	Active	District:		Closed Date:	NOT CLOSED
Assigned To:	Patrick Fagan	Description:	overgrown		
Parcel:	87340062.000	Main	Address:	2329 Greenway Dr Gautier, MS 39553	Main
			Zone:	R-1 (Residential - Single Family)	

Note	Created By	Date and Time Created
1. PF. sent letter for overgrown	Patrick Fagan	7/1/2021 4:48 pm
2. PF. repeat, long-time offender. I can't request an affidavit because there's no water/power and the previous deceased owner is still listed as the owner. Also, there is a For Sale sign in the yard with a new phone number: 601-679-7591 but it's disconnected. Water Dept has old phone number and forwarding address: 228-990-4859, 3900 sculpin ave, pascagoula, ms 39581	Patrick Fagan	7/14/2021 9:01 am
3. PF. both letters were RTS. The yard looks like a forest now and it's the only one on the street that has not been cut. I am asking for abatement.	Patrick Fagan	7/28/2021 11:05 am
4. PF. sent letter to deutsche national bank trust informing them I was starting the abatement process. Gave them till sept 6 to respond, but I expect the letter to be rts since all known phone numbers for this German bank in Florida have been disconnected.	Patrick Fagan	8/23/2021 2:43 pm
5. PF. The mailing address for Altisource and phone is Altisource 7730 Market Center, Suite 100. el paso tx 79912; 866-952-6514. This was an investor-type collections manager that was handling the property late last year. On this date, 2021, a representative told me that management of this property "transferred services months ago" but he could not tell me to who and said I needed to contact the mortgage company. He also would not tell me who the mortgage company was. I informed him we were beginning abatement, but he repeated that they "no longer had that property." I've completed the abatement documents.	Patrick Fagan	8/24/2021 9:22 am

Code Case SearchCODE-001860-2021CODE-001625-2021

DE-001625-2021Address 2329 GREENWAY DR

EnerGovCase Details

RefreshSearchActionNew

SaveCancelGeo Rules

PF. sent abatement notification for Sep. 21, 2021, hearing to bank's email address and mailed 2 letters to different bank addresses (california and florida). emailed bank contractor: luz.meda@db.com, but don't know if that email is still any good since they have not cut the property since March. screenshots in Document attachments

OKCancel

+

Add Note

MAMAMPMAM

EnerGov Case Details

Refresh Search Action No Save Cancel

PF. abatement hearing rescheduled for October 5. All owners sent new notices (bank and sullivan). New postings made on property and on city hall bulletin board.

OK Cancel

PF. abatement hearing rescheduled for October

Fagan, Patrick

9/17/2021 2:25:30 PM

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov*

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at **6:30 PM on October 5, 2021**, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community:

2329 GREENWAY DRIVE

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

*Mayor
Casey C. Vaughan*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
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*City Clerk
Teresa L. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 17, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Deutsche Bank National Trust
PO Box 24737
West Palm Beach, FL 33409

Re: Notice of Public Hearing
2329 Greenway Drive

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 2329 Greenway Dr, Gautier, MS, 39553. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Patrick Fagan

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
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*City Clerk
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*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 17, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Deutsche Bank National Trust
1999 Avenue of the Stars
Los Angeles, CA 90067

Re: Notice of Public Hearing
2329 Greenway Drive

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 2329 Greenway Dr, Gautier, MS, 39553. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

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Sincerely,

Patrick Fagan

*Mayor
Casey C. Vaughan*

*City of Gautier
Gautier, Mississippi*

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Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 17, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Robert Sullivan
2329 Greenway Dr.
Gautier, MS 39553

Re: Notice of Public Hearing
2329 Greenway Drive

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 2329 Greenway Dr, Gautier, MS, 39553. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Patrick Fagan

Robert Sullivan
2329 Greenway Dr
Gautier, MS 39553

September 8, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Robert Sullivan (est)
2329 Greenway
Gautier, MS 39553

Re: Notice of Public Hearing
2329 Greenway Drive

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 2329 Greenway Dr, Gautier, MS, 39553. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

At the scheduled hearing, the governing authority decides that the property or parcel of land is a nuisance to the public health, safety, and welfare of the community.

PHOTOS OF PROPERTY







NOTIFICATIONS SENT TO PROPERTY OWNER



abatement of 2329 Greenway

Patrick Fagan <pfagan@gautier-ms.gov>

Sent: Mon 8/23/2021 4:20 PM

To: 'luz.meda@db.com'



- Message
- Capture.JPG (118 KB)
 - Capture1.JPG (150 KB)
 - Abatement Property Notification to Deutsche Bank National Trust.pdf (51 KB)

Hello! The City of Gautier is beginning the process of abatement to have the property at 2329 Greenway, Gautier, MS, 39553, mowed due to complaints from neighbors about the property being severely overgrown. By our records, Deutsche Bank is listed as the owner. Please let me know whether I am sending this information to the correct person. Also, please let me know if there is another agent or contact person I am supposed to be sending notice to.

Thank you,

Patrick Fagan
Planning & Building Department
City of Gautier, MS
Office: 228-497-1038 ext 316
Fax: 228-497-1038

NOTIFICATIONS SENT TO PROPERTY OWNER
Continued

notice of abatement hearing attached (2329 Greenway, september 21, 2021, 6:00pm)

Patrick Fagan <pfagan@gautier-ms.gov>

Sent: Wed 9/8/2021 1:14 PM

To: luz.meda@db.com

 Message  notice abatement sent email and mail 9-8-21.pdf (434 KB)

Good day,

I've attached the notice of the hearing that was snail mailed today to DNB.

Thank you,

Patrick Fagan
Planning & Building Department
City of Gautier, MS
Office: 228-497-1038 ext 316
Fax: 228-497-1038

CERTIFIED RECEIPTS OF LETTERS SENT TO BANK

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
 (Domestic Mail Only; No Insurance Coverage Provided)
 For delivery information visit our website at www.usps.com®

OFFICIAL USE

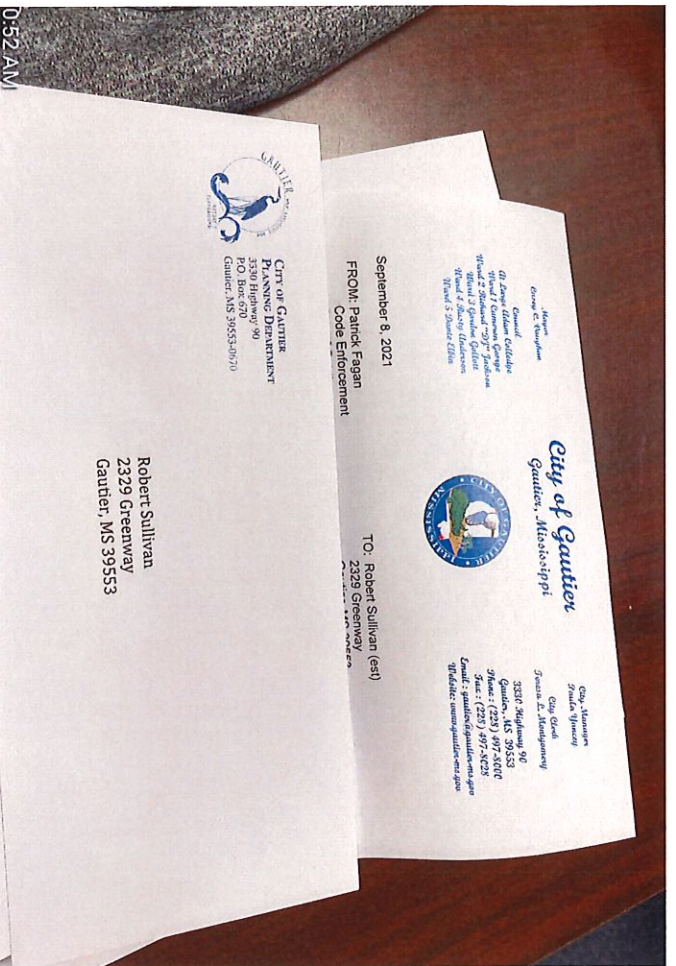
Postage	\$.51
Certified Fee	3.40
Return Receipt Fee (Endorsement Required)	2.85
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 6.96

Sent To: Deutsche Bank National Trust
 Street, Apt. No.,
 or PO Box No. P.O. Box 24737
 City, State, ZIP+4® West Palm Beach, FL 33409

PS Form 3800, June 2002 See Reverse for Instructions

7004 0750 0004 0632 1085

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits.	A. Signature <u>[Signature]</u> ☐ Agent ☐ Addressee B. Received by (Printed Name) <u>[Signature]</u> C. Date of Delivery <u>083021</u> D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No
1. Article Addressed to: <u>Deutsche Bank National Trust</u> <u>P.O. Box 24737</u> <u>West Palm Beach, FL 33409</u>	3. Service Type ☒ Certified Mail ☐ Express Mail ☐ Registered ☐ Return Receipt for Merchandise ☐ Insured Mail ☐ C.O.D.
	4. Restricted Delivery? (Extra Fee) ☐ Yes
7004 0750 0004 0632 1085	
PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540	





17/09/21 01:54 PM

couraged.

and provide the job fair. Be successful and be available).
ct your local WIN ons, visit us online

ry aids and services available upon request to those with disabilities, e by the U.S. Department of Labor through the Mississippi Department of Employment Security.

GOVERNOR'S JOBFAIR
Mississippi Department of Labor

MGCCC
Mississippi Gulf Coast Chamber of Commerce, Inc.

iHeart MEDIA

WIN Job Center
Mississippi Department of Labor

MD&S
Mississippi Department of Transportation

City of Gautier
Gautier, Mississippi

City Manager
Paula Manning

City Clerk
Teresa E. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-4022
Fax: (228) 497-4025
Email: paula@gautier.ms.gov

need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

"Nature's Playground"

City of Gautier
Gautier, Mississippi

City Manager
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City Clerk
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Gautier, MS 39553
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PUBLIC NOTICE

Notice is hereby given by the Mayor and Members of the City Council that a public hearing will be held at 6:30 PM on **Friday, October 5, 2021**, in the Council Chambers of Gautier City Hall, 3330 Highway 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community.

6312 East Lake Blvd

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

City of Gautier Gautier, Mississippi

Mayor
Craig C. Vaughan

Council
Dr. George Adam Collidge
Ward 1 Cameron George
Ward 2 Richard "D" Jackson
Ward 3 Gloria Giddett
Ward 4 Sherry Anderson
Ward 5 Duane Ellis

City Manager
Paula Manning

City Clerk
Teresa E. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-4022
Fax: (228) 497-4025
Email: paula@gautier.ms.gov

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2329 GREENWAY DRIVE

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"Nature's Playground"

17/09/21 02:06 PM

RE: hearing date changed: 2329 Greenway Dr, Gautier, MS 39553 -7145833609

Patrick Fagan <pfagan@gautier-ms.gov>

Sent: Mon 9/20/2021 8:14 AM

To: 'CV'

Cc: 'Guardian Code Violations Inquiries'

 Message  Abatement Hearing Notification Letter.pdf (59 KB)

Hello, the date of the abatement hearing for this property has been changed to October 5.

Thank you,

Patrick Fagan
Planning & Building Department
City of Gautier, MS
Office: 228-497-1038 ext 316

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Patrick Fagan, Code Enforcement

Through: Scott Ankerson, Planning Director

Date: September 17, 2021

SUBJECT: Abatement of 2329 Greenway to bush hog property

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to bush hog and mow this property

BACKGROUND: The property at 2329 Greenway has been vacant since August 2020. A private contracting company, named Altisource, placed a letter and a phone number on the property in mid-2020. A previous agent from that company, named Mark Rodriquez had been communicating with CE, but it was learned later that he has no authority to maintain this property. The main purpose of Altisource was to let interested parties have access to the property and to route phone calls from interested buyers. If Altisource were to get someone to mow the property, Altisource would still have to be paid to do so. During the latter part of 2020, CE found a letter on the door of the house with a number to call specifically for getting the property cut. That number was called, and the operator was told the property needed to be cut. Almost 6 months later, CE noticed the property had been mowed just one time in late March 2021. However, the property has not been mowed since then (7 months); the contact letter for Altisource is no longer on the door; phone calls to Altisource confirmed that they are no longer "servicing" the property; CE was informed that the owner, Robert Sullivan, was deceased. A bank named Deutsche Bank National Trust became listed as the owner—according to the Jackson County GIS Web Mapping. Letters were sent to the Greenway address twice to see if they would be forwarded, but these letters were returned to sender as the US Post Office would not put the letters in the mailbox of a vacant property. The last known forwarding address for this property was obtained from the Water Department and a letter was sent to that address; it was not returned and no response from that letter was received. Phone numbers obtained for the Florida address of Deutsche Bank were disconnected and, as of today, there no longer appears to be any physical address for the bank in West Palms, FL, which is the listed address in the Jackson County Web Mapping. So, this property at 2329 Greenway has sat unattended and uncared for since March 2021.

On August 18, 2021, Councilman Rusty Anderson, received a complaint from neighbors about the overgrown property. He was informed by CE that the property would have to be abated due to death of the owner and the foreclosure company being located somewhere in Florida.

A certified letter was sent to the GIS Web Mapping address for the bank on August 23, 2021. This letter informed the bank that the City of Gautier was beginning the process of abatement and that the bank would be notified again when a hearing date was set for the abatement. An email address for possibly contacting Deutsche Bank in California was found and an email was sent by CE on August 23, 2021 (phone: 714-247-6042; luz.meda@db.com). The agent who answered the phone said that any calls about Florida were to go to that email address for verification of property ownership or notifications about abatement. An email was sent to that email address giving the bank until September 6, 2021, to mow the property before the abatement request would be brought to the Council. Of course, at any time before the City of Gautier mows the property, the bank may still do so itself to avoid the abatement. A notice of abatement was also sent to the previous owner, Robert Sullivan, directly to the property address, 2329 Greenway, which is still listed in the Jackson County Tax Assessor's database.

DISCUSSION: All attempts to resolve this case without abatement have been made. This property is the only one on Greenway Street—and in the neighborhood—that is overgrown and not being maintained. The last time the yard has been mowed is March 2021. As can be seen from the enclosed photos, it is a major eye sore. On two different occasions, I have watched people walking their dog stop and gawk and shake their heads at this property. I have been stopped in the neighborhood and asked when the city was going to cut this yard. A neighbor has asked for permission to mow this yard and has been mowing the short side of it that joins his yard. The condition of this property was brought up at a council meeting the third week of August by a concerned citizen. Mowing this property will be of great benefit to the surrounding area—especially Westgate Pkwy.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Pictures of Property and Postings
4. Abatement Public Notice Posted
5. Abatement Hearing Notification Letter

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:

October 5, 2021

Title:

Consideration for an abatement at 1908 University Drive, Gautier, MS (Estate of Nancy S. Williams)

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration for an abatement at 1908 University Drive, Gautier, MS (Estate of Nancy S. Williams) (PID #85105729.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, after proper notice, on or about October 5, 2021, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 1908 University Drive, Gautier, MS 39553 (further described as PID #85105729.000, as recorded on file in the office of the Chancery Clerk of Jackson County, MS); and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the property located at 1908 University Drive, Gautier, MS 39553, by removing the tree located in the front yard as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty (is or is not) assessed to the property in the amount of \$_____ (up to \$1500.00 or 50% of the actual cost of cleaning the property).

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/28/2021
Subject: Consideration for an Abatement at 1908 University Drive, Gautier, MS (Estate of Nancy S. Williams)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to bush hog and mow this property.

BACKGROUND:

A large tree on the front yard of 1908 University St. and the corner of Auburn Dr. in College Park is dangerously close to falling over into the public street. A concerned citizen reported this issue on September 3, 2021. She stated she sees children walking by this house frequently and that the tree is going to snap and fall on one of them. The concerned citizen stated the tree is being held up by only "a root", and she appears to be correct. This property has been vacant for 3 years and ever since the owner died. When posting the abatement notice signs, I counted 6 cars that drove by the section of the street where this tree will fall if it is not cut. Three people have inspected this tree and stated that is a "very dangerous tree." On September 16, I went back to take another picture. The tree has gotten worse and appears to be hanging on by a thread now. It might still fall before we cut it. The deceased owner is still listed as the owner of this property in WebMapping and on the Jackson County Tax Assessor's website. There is no forwarding address with Clear Water Utilities. There is no mail receptacle at this house.

DISCUSSION:

There is a possibility that the bank, USDA, might still cut this tree but they have stated they do not own the property and have not indicated they intend to cut this tree. All attempts have been made to resolve this case without abatement. However, due to the condition of this tree and the complaints from concerned citizens, I think no more time should be spent waiting to have the City remove this tree.

Two quotes have been obtained for cutting and removing this tree. **The lowest quote was \$600.**

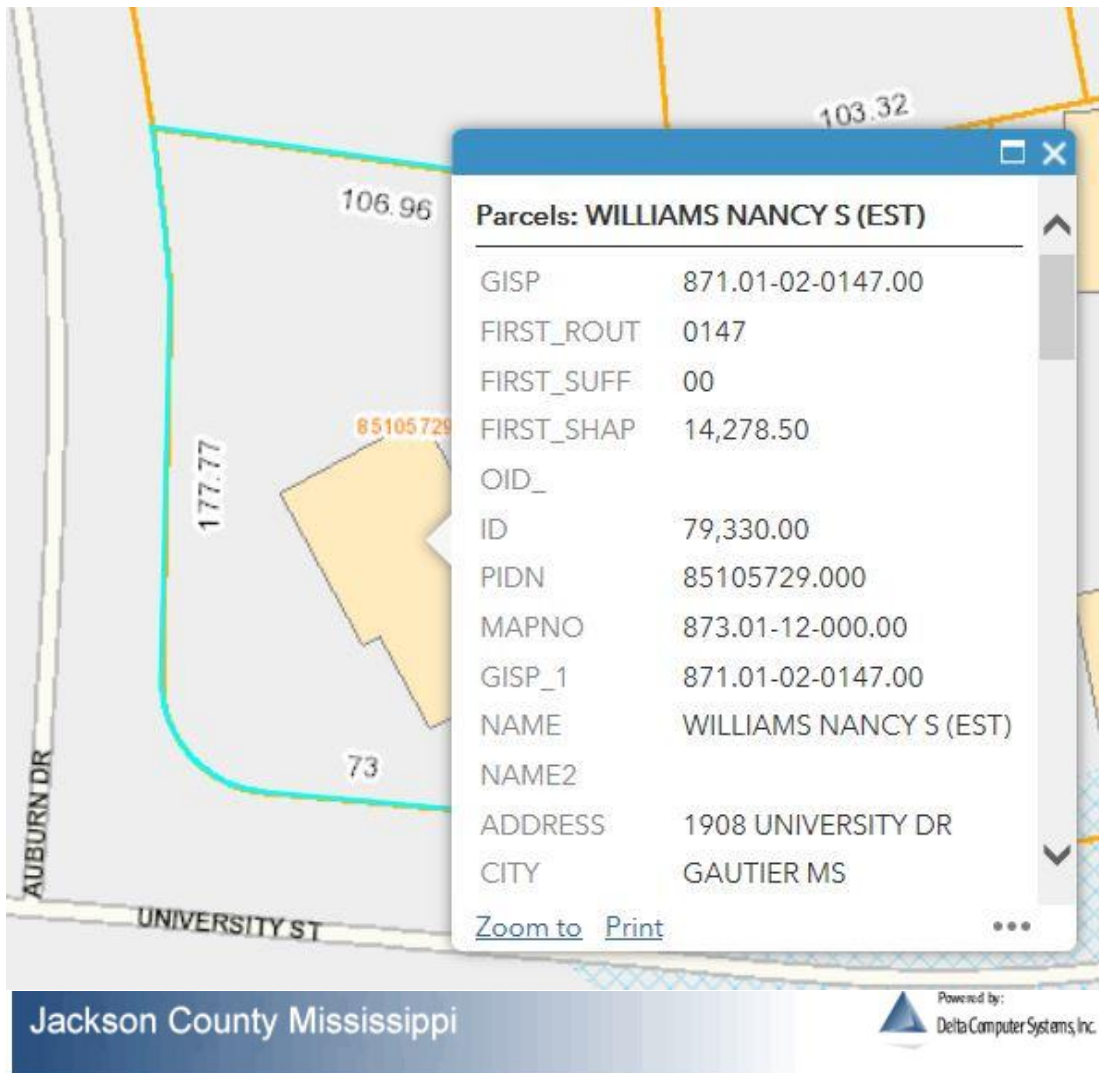
RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Case History
3. Abatement Public Notice Posted
4. Abatement Hearing Notification Letter
5. Pictures of Property & Posting
6. Memorandum Public Hearing Proposal

PARCEL INFO



Property Link JACKSON COUNTY, MS

Current Date 9/16/2021

Tax Year 2020
Records Last Updated 9/16/2021

PROPERTY DETAIL			
OWNER	WILLIAMS NANCY S (EST)		ACRES : **NA**
	1908 UNIVERSITY DR		LAND VALUE : **NA**
	IMPROVEMENTS : 30673		
	GAUTIER MS 39553		TOTAL VALUE: 30673
	ASSESSED : 4601		
PARCEL	85105729.000		
ADDRESS	1908 UNIVERSITY ST		
TAX INFORMATION			
YEAR 2020	TAX DUE	PAID	BALANCE
COUNTY	236.31	236.31	0.00
CITY	197.84	197.84	0.00
SCHOOL	235.34	235.34	0.00
TOTAL	669.49	669.49	0.00
A Print Fee May Apply, Contact County For Total.			
LAST PAYMENT DATE 1 / 21 / 2021			

CODE CASE DETAILED REPORT CODE-001844-2021 FOR CITY OF GAUTIER

Case Type: Code
Status: Active
Assigned To: Patrick Fagan

Project:
District:
Description: tree removal abatement

Opened Date: 09/03/2021
Closed Date: NOT CLOSED

	Address: 1908 University	Main
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Note	Created By	Date and Time Created
1. PF. dangerous tree needs removal. abatement process starting	Patrick Fagan	9/3/2021 8:32 am
2. PF. Becky, 228-366-4401, called again. Wanted to know what was taking so long to get the tree removed. I told her this matter was on the next agenda, Oct 5.	Patrick Fagan	9/13/2021 10:05 am
3. PF. another person reported this this was a "Very dangerous tree." That's 3 people now who have said this. screenshots attached.	Patrick Fagan	9/14/2021 8:08 am
4. PF. 10 day letter expired. mailed abatement notice for oct 5 hearing.	Patrick Fagan	9/14/2021 11:09 am
5. PF. abatement notice posted on property. As I was putting up the abatement notices, I counted 6 cars driving by this section of the road where the tree will hit when it falls. Also I took a new picture because the tree has gotten worse since I send the 10-day letter.	Patrick Fagan	9/16/2021 10:08 am
6. PF. Mortgage Contracting Services (MCS) The number they posted on the door was wrong. I found another number via internet phone: 813-387-1105. I found an address for them and am mailing them the abatement notice today. The operator said she could not tell me if they would cut the tree down or not but that she would have someone call me back if they would. I made an operator put a note in their file that our hearing date is October 5. I also emailed 528clientservices@mcs360.com a copy of the abatement notification. Another lady called me back and said the bank, USDA, has this property but they do not own it yet because some other mortgage company is "holding it up". She said she still had to get the bank to approve them cutting this tree though.	Patrick Fagan	9/16/2021 10:19 am

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov*

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at **6:30 PM on October 5, 2021**, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community:

1908 UNIVERSITY DRIVE

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 13, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Nancy Williams
1908 University Dr
Gautier, MS 39553

Re: Notice of Public Hearing
1908 University

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 1908 University Dr, Gautier, MS, 39553. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

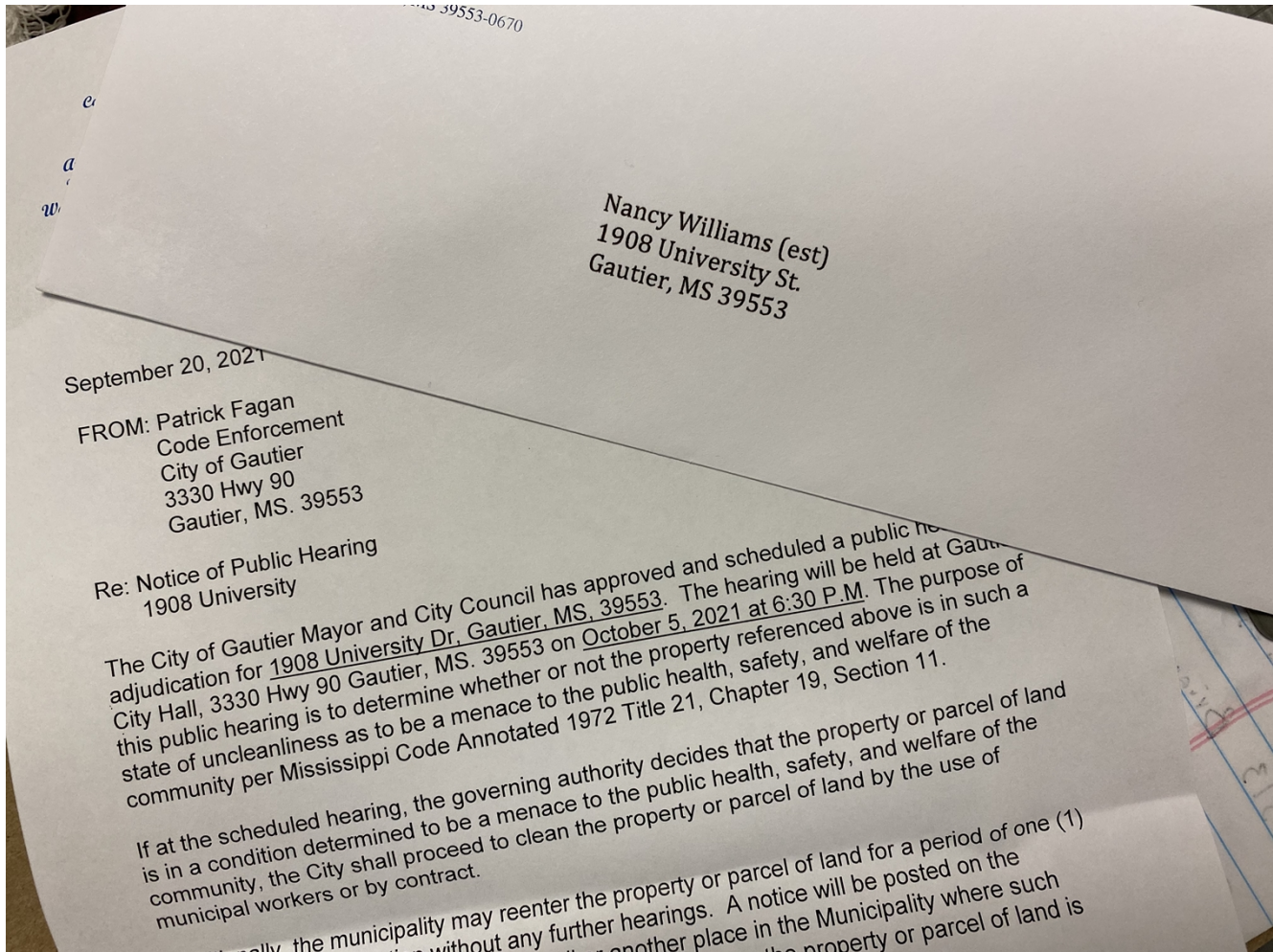
If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Patrick Fagan

SECOND LETTER SENT







16/09/21 09:32 AM







TWO QUOTES

IMG_0598.jpg

Size: 3 MB

Image dimensions: 4032 x 3024

Message

IMG_0598.jpg (3 MB)

Untitled attachment 00007.txt (150 B)

Brian Pelton Owner/Operator
228-497-6107 Phone
www.peltonstreeservices.com
2104 Graveline Rd
Gautier, MS 39553
ISA Certification #: SO-6071A

Pelton's Tree & Land Services, Inc.

00218
Residential - Commercial - Municipal
Tree Trimming & Removal
Stump Grinding
Custom Deck & Fencing
Reasonable Rates & Quality Work
Established 1998

PROPOSAL

PROPOSAL SUBMITTED TO: City of Gautier
STREET ADDRESS: 3330 US-90W
CITY, STATE, ZIP: Gautier, MS 39553

PHONE: 228-219-7041 DATE: 9/9/21
EMAIL ADDRESS: pfagan@gautier-ms.gov
JOB LOCATION: 1908 University ST

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:
Remove 1 leaning Pine tree (it is eminent that this tree
will fall in the road) clean up and haul debris
away

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE AND IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF: \$6000
DOLLARS / \$

PAYMENTS TO BE MADE AS FOLLOWS: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will incur an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

AUTHORIZED SIGNATURE: Brian Pelton

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN _____ DAYS.

1908 university tree

BARBARA LINDLEY <qualitytree2020@gmail.com>

Sent: Mon 9/13/2021 10:17 PM

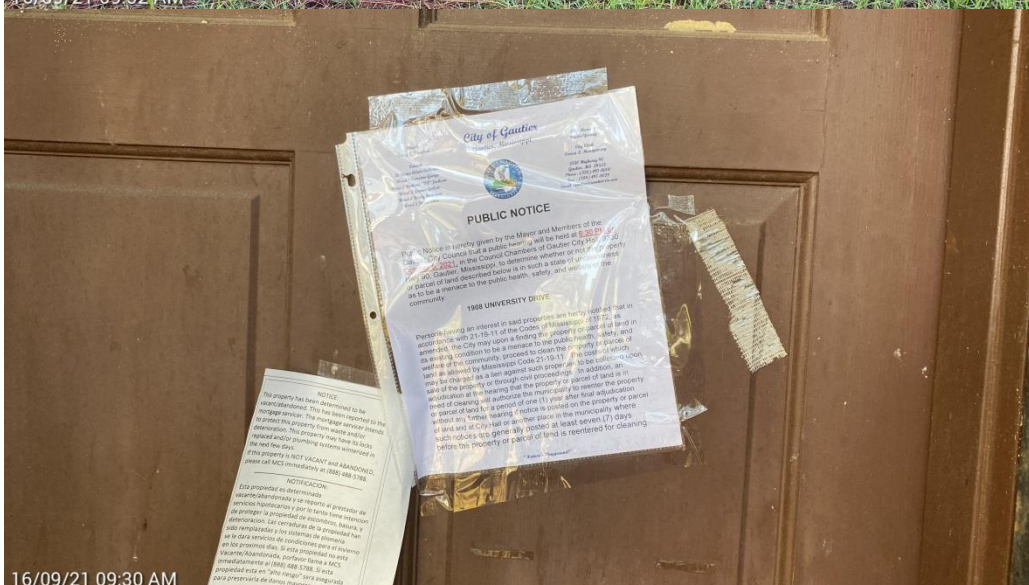
To: pfagan@gautier-ms.gov

Yes sir, that estimate is for cut and haul. The price includes a dump fee as we have to pay to dump. The normal minimum bucket truck charge alone is \$500, plus I have to bring a tractor and dump trailer. We can't drop the tree from the ground bc it would land in the road and possibly hit the road sign. I can come down to \$1350 even with no tax. Also, I went by there again today and the tree is already leaning down toward the road more than it was when I was there the other day. It definitely needs to get taken care of ASAP, it's a very dangerous tree. I should have you an estimate on the other property by Wednesday.

Thanks, Barbara



16/09/21 09:32 AM



16/09/21 09:30 AM



16/09/21 09:30 AM

39553-0670

Nancy Williams (est)
1908 University St.
Gautier, MS 39553

September 20, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

Re: Notice of Public Hearing
1908 University

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for 1908 University Dr, Gautier, MS, 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year without any further hearings. A notice will be posted on the property or parcel of land is

7008 1830 0002 8711 2299

U.S. Postal ServiceTM
CERTIFIED MAILTM RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$ 53
Certified Fee	3.75
Return Receipt Fee (Endorsement Required)	3.05
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 7.33



Sent To	Nancy Williams (est.)
Street, Apt. No., or PO Box No.	1908 University St.
City, State, ZIP+4	Gautier, MS 39553



PF

CITY OF GAUTIER
PLANNING DEPARTMENT
3330 Highway 90
P.O. Box 670
Gautier, MS 39553-0670

GULFPORT MS 395

03 SEP 2021 PM 2

FIRST-CLASS



02 7H \$ 000.53
0001327268 SEP 03 2021
MAILED FROM ZIP CODE 3955

Nancy Williams (est)
1908 University
Gautier, MS

NIXIE

392 DE 1

0009/12/21

RETURN TO SENDER
VACANT
UNABLE TO FORWARD

VAC

BC: 39553067070

*0766-22849-03-36

39553>0670

39553\$6644

21/09/21 01:39 PM

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Patrick Fagan, Code Enforcement

Through: Scott Ankerson, Planning Director

Date: September 16, 2021

Subject: Abatement of 1908 University, Gautier, Mississippi 39553 (dangerous tree)

RECOMMENDATION: That a council hearing be set for October 5, 2021, for consideration of abatement to cut & remove dangerous tree

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to bush hog and mow this property.

BACKGROUND:

A large tree on the front yard of 1908 University St. and the corner of Auburn Dr. in College Park is dangerously close to falling over into the public street. A concerned citizen reported this issue on September 3, 2021. She stated she sees children walking by this house frequently and that the tree is going to snap and fall on one of them. The concerned citizen stated the tree is being held up by only "a root", and she appears to be correct. This property has been vacant for 3 years and ever since the owner died. When posting the abatement notice signs, I counted 6 cars that drove by the section of the street where this tree will fall if it is not cut. Three people have inspected this tree and stated that is a "very dangerous tree." On September 16, I went back to take another picture. The tree has gotten worse and appears to be hanging on by a thread now. It might still fall before we cut it. The deceased owner is still listed as the owner of this property in WebMapping and on the Jackson County Tax Assessor's website. There is no forwarding address with Clear Water Utilities. There is no mail receptacle at this house.

DISCUSSION:

There is a possibility that the bank, USDA, might still cut this tree but they have stated they do not own the property and have not indicated they intend to cut this tree. All attempts have been made to resolve this case without abatement. However, due to the condition of this tree and the complaints from concerned citizens, I think no more time should be spent waiting to have the City remove this tree.

Two quotes have been obtained for cutting and removing this tree. **The lowest quote was \$600.**

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Abatement Public Notice Document Posted
4. Abatement Property Notification Letter
5. Pictures of Property and Posting

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:

October 5, 2021

Title:

**Consideration for an abatement at 6312 East Lake
Boulevard, Gautier, MS (Brian Britt)**

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration for an abatement at 6312 East Lake Boulevard, Gautier, MS (Brian Britt) (PID #82300003.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, after proper notice, on or about October 5, 2021, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 6312 East Lake Boulevard, Gautier, MS 39553 (further described as PID #82300003.000, as recorded on file in the office of the Chancery Clerk of Jackson County, MS); and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the property located at 6312 East Lake Boulevard, Gautier, MS 39553, by cleaning and maintaining the overgrown property as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty (is or is not) assessed to the property in the amount of \$_____ (up to \$1500.00 or 50% of the actual cost of cleaning the property).

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/28/2021
Subject: Consideration for an Abatement at 6312 East Lake Boulevard, Gautier, MS (Brian Britt)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to bush hog and mow this property.

BACKGROUND:

This property is adjacent to Bienville Orthopedics and is the only one at this location that is overgrown and not being maintained. The last time the yard has been mowed is during the second week of last July. As can be seen from the enclosed photos, it is a major eye sore and distraction to the local businesses on that block. After sending an ignored violation letter to the owner on July 12, another letter was sent on July 22, 2021, requesting him to maintain the property due to complaints. The owner, Brian Britt, called on July 28, 2021, and stated that he was not going to be able to cut it anymore and that if I wanted him to cut it, he wanted a meeting with the city manager. The condition of this property has been brought up at least twice to a councilman.

By September 14, 2021, the city council had received another complaint about this property. Consequently, an abatement hearing was scheduled. On September 8, 2021, three letters were sent to all known addresses of the owner, Brian Britt, to inform him the abatement hearing has been scheduled for October 5, 2021.

DISCUSSION:

All attempts to resolve this case without abatement have been made. This property is vacant and has been abandoned. The building on the property is in good condition. But the condition of this lot has reached the point that it now needs to be bush hogged. It is located in an extremely busy medical complex that has innumerable citizens driving by it every day. Bush hogging and mowing it will be a significant enhancement to the beautification of the area.

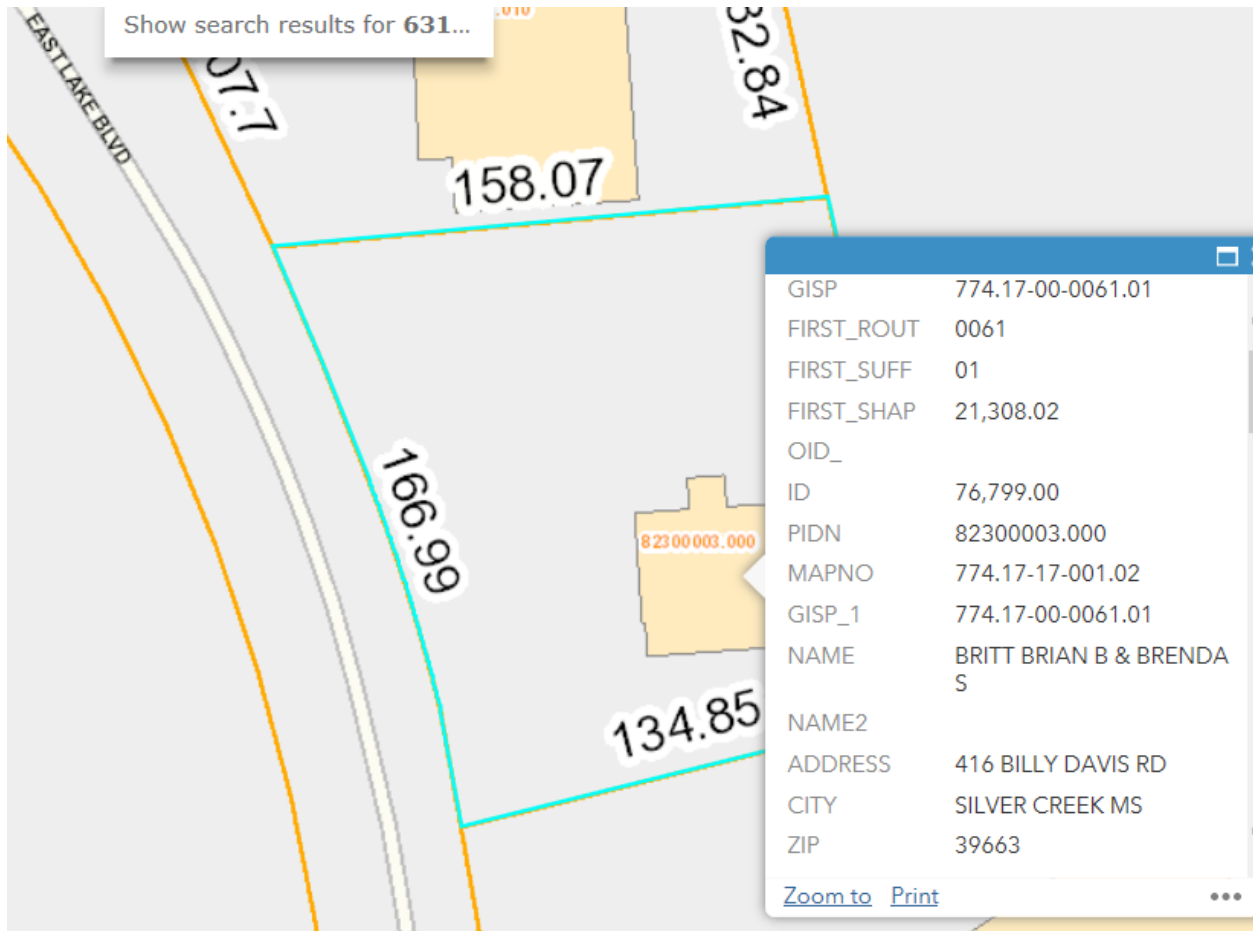
RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Case History
3. Abatement Public Notice Posted
4. Abatement Hearing Notification Letter
5. Pictures of Property & Posting
6. Memorandum Public Hearing Proposal

PARCEL INFO



Property Link JACKSON COUNTY, MS

Current Date 9/17/2021

Tax Year 2020
Records Last Updated 9/17/2021

PROPERTY DETAIL			
OWNER	BRITT BRIAN B & BRENDA S		ACRES : .52
	416 BILLY DAVIS RD		LAND VALUE : **NA**
			IMPROVEMENTS : 143193
	SILVER CREEK MS 39663		TOTAL VALUE: 143193
			ASSESSED : 21479
PARCEL	82300003.000		
ADDRESS	6312 EAST LAKE BLVD		
TAX INFORMATION			
YEAR 2020	TAX DUE	PAID	BALANCE
COUNTY	1103.16	1103.16	0.00
CITY	923.60	923.60	0.00
SCHOOL	1240.84	1240.84	0.00
PENALTY & OTHER	117.37	117.37	0.00
TOTAL	3384.97	3384.97	0.00

CODE CASE DETAILED REPORT CODE-001647-2021 FOR CITY OF GAUTIER

Case Type: Code **Project:** **Opened Date:** 07/12/2021
Status: Active **District:** **Closed Date:** NOT CLOSED
Assigned To: Patrick Fagan **Description:** overgrown

Address: 6312 East Lake Blvd Main

Note	Created By	Date and Time Created
1. PF. sent letter for overgrown property next to Bienville Orthopedics off of Hwy 57. Sent 3 letters due to owner and property having 3 different street names. The address might also be 6312 Allen Rd. Scott said to do abatement immediately if property is not cut at end of 10 days, which will be July 23, 5pm.	Patrick Fagan	7/12/2021 10:05 am
2. PF. sent 2nd letter telling them to call me by Jul 28 to avoid abatement. They did cut most of the property, but not the main sides facing the business that complained.	Patrick Fagan	7/22/2021 4:29 pm
3. PF. Brian Britt # 601-695-3500, he called and said if I still wanted it cut that he wanted to talk to Paula Yancey.	Patrick Fagan	7/28/2021 10:00 am
4. PF. I was directed to start the abatement process. The abatement notice to a known addresses will be put in tomorrow's mail for an October 5 council date. Brian Britt, 416 Billy Davis Rd, Silvercreek, MS 39663. Notice also posted on the property and city hall bulletin board.	Patrick Fagan	9/16/2021 2:36 pm
5. PF. mailed another letter to Brian's address in Silvercreek and a letter directly to the property that is being abated in Gautier.	Patrick Fagan	9/20/2021 8:38 am

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov*

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at **6:30 PM on October 5, 2021**, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community:

6312 East Lake Blvd

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

*Mayor
Casey C. Vaughan*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
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Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 20, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Brian Britt
416 Billy Davis Rd.
Silvercreek, MS 39663

Re: Notice of Public Hearing
6312 East Lake Blvd

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 6312 East Lake Blvd. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on October 5, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Patrick Fagan

*Mayor
Casey C. Vaughan*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 20, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Brian Britt
6312 East Lake Blvd
Gautier, MS 39553

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6312 East Lake Blvd

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Sincerely,

Patrick Fagan

PHOTOS OF PROPERTY

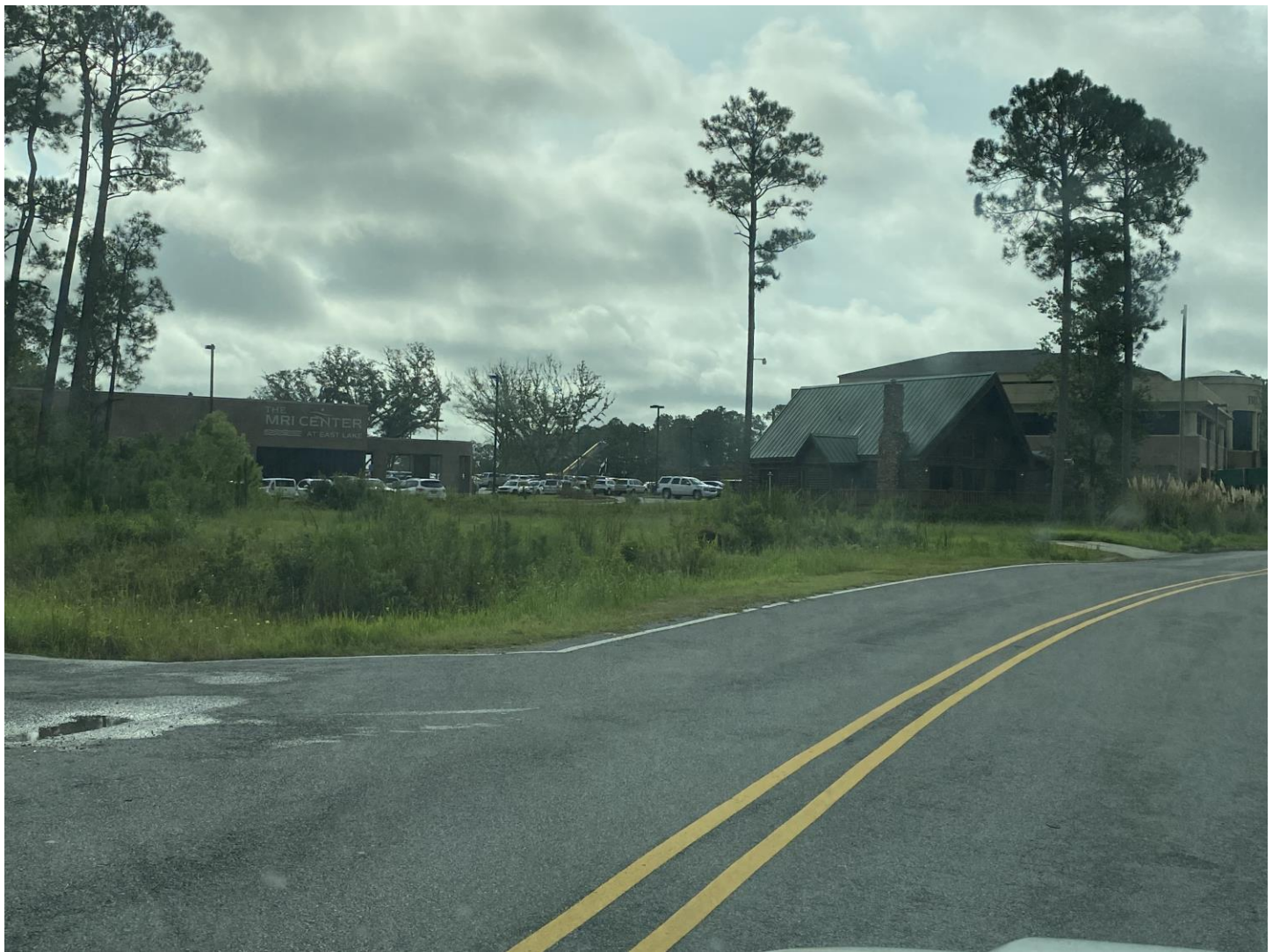












ABATEMENT NOTICE & POSTINGS



 CITY OF GAUTIER
CODE ENFORCEMENT
PUBLIC HEARING NOTICE
PARCEL NO. 20-0000000000
ADDRESS NO. 20-0000000000
HEARING ON 20-0000000000
AT 6:30 PM, CITY HALL
3330 HIGHWAY 90, GAUTIER, MS
ANY QUESTIONS, PLEASE CALL 228-487-1878
NOTICE: This notice is required by law. It is a violation of the law to ignore this notice. If you are not satisfied with the results of the hearing, you may appeal the decision to the Board of Appeals. The Board of Appeals will hold a hearing on the appeal at a date and time to be determined. The Board of Appeals will make a final decision on the appeal. If you are not satisfied with the results of the appeal, you may file a lawsuit in court. The City of Gautier is not responsible for the results of the appeal or the lawsuit. The City of Gautier is not responsible for the results of the appeal or the lawsuit.

Gautier, Mississippi



City Clerk
Teresa L. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov

TO: Brian Britt
6312 East Lake Blvd
Gautier, MS 39553

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the Blvd. The hearing will be held at Gautier City Hall, 3330 Hwy
October 5, 2021 at 6:30 P.M. The purpose of this public hearing is
the property referenced above is in such a state of uncleanness
ic health, safety, and welfare of the community per Mississippi

Brian Britt
6312 East Lake Blvd.
Gautier, MS 39553

Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin



September 20, 2021

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Brian Britt
416 Billy Davis Rd.
Silvercreek, MS 39663



PF
CITY OF GAUTIER
PLANNING DEPARTMENT
3330 Highway 90
P.O. Box 670
Gautier, MS 39553-0670

Brian Britt
416 Billy Davis Rd
Silver Creek, MS 39663

Sincerely,

Patrick Fagan

venue purposes 33.89 mills on each dollar (\$1.00) valuation
eral operations and improvements: 31.09 mills
ice and Fire Department operations: 2.80 mills

Library Tax 1.00 mill on each dollar (\$1.00) valuation
ry functions and programs

vice 8.11 mills on each dollar (\$1.00) valuation
bond payments and general debt related to Public Safety

t: This resolution shall take effect and be in force as provided by law.

3: The City Manager or City Clerk is hereby authorized to sign any and all
s required.

gomery

Mayor
Caroy C. Vaughan

Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "D" Jackson
Ward 3 Gordon Gallett
Ward 4 Rusty Anderson
Ward 5 Dante Ulin

City of Gautier
Gautier, Mississippi



City Manager
Paula Young
City Clerk
Teresa L. Montgomery
3330 Highway 90
Gautier, MS 39153
Phone : (228) 497-8600
Fax : (228) 497-8628
Email : gautier@gaulier-miss.com

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the
Gautier City Council that a public hearing will be held at **6:30 PM on
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"Kaiser's Haggreness"

PUBLIC

Public Notice is hereby given by the M
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September 21, 2021, in the Council Ch
3330 Hwy 90, Gautier, Mississippi, to d
property or parcel of land described belo
uncleanliness as to be a menace to the p
welfare of the community:

2329 GREENWAY D

Persons having an interest in said r
accordance with 21-19-11 of the C
amended, the City may upon a f
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"Kaiser's Haggreness"

17/09/21 08:01 AM

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Greg Hays
12500 Busby Rd
Vandeventer, MS 39545

2. Article Number
(Transfer from service label)

7008 1830 0002 8711 2305

PS Form 3811, February 2004

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X M.Q. R-2 C-19

☒ Agent☐ Addressee

B. Received by (Printed Name)

G. HAYS

C. Date of Delivery

9/25/91

D. Is delivery address different from item 1? ☐ YesIf YES, enter delivery address below: ☐ No

3. Service Type

☒ Certified Mail☐ Express Mail☐ Registered☐ Return Receipt for Merchandise☐ Insured Mail☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

Domestic Return Receipt

102595-02-M-1540

7008 1830 0002 8711 2282

U.S. Postal ServiceTM
CERTIFIED MAILTM RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$.53
Certified Fee	3.75
Return Receipt Fee (Endorsement Required)	3.05
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 7.33



Sent To	Brian Britt
Street, Apt. No., or PO Box No.	416 Billy Davis Road
City, State, ZIP+4	Silver Creek MS 39463

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Patrick Fagan, Code Enforcement

Through: Scott Ankerson, Planning Director

Date: September 20, 2021

Subject: Abatement of 6312 East Lake Blvd, Gautier, Mississippi 39553.

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to bush hog and mow this property.

BACKGROUND:

This property is adjacent to Bienville Orthopedics and is the only one at this location that is overgrown and not being maintained. The last time the yard has been mowed is during the second week of last July. As can be seen from the enclosed photos, it is a major eye sore and distraction to the local businesses on that block. After sending an ignored violation letter to the owner on July 12, another letter was sent on July 22, 2021, requesting him to maintain the property due to complaints. The owner, Brian Britt, called on July 28, 2021, and stated that he was not going to be able to cut it anymore and that if I wanted him to cut it, he wanted a meeting with the city manager. The condition of this property has been brought up at least twice to a councilman.

By September 14, 2021, the city council had received another complaint about this property. Consequently, an abatement hearing was scheduled. On September 8, 2021, three letters were sent to all known addresses of the owner, Brian Britt, to inform him the abatement hearing has been scheduled for October 5, 2021.

DISCUSSION:

All attempts to resolve this case without abatement have been made. This property is vacant and has been abandoned. The building on the property is in good condition. But the condition of this lot has reached the point that it now needs to be bush hogged. It is located in an extremely busy medical complex that has innumerable citizens driving by it every day. Bush hogging and mowing it will be a significant enhancement to the beautification of the area.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Abatement Public Notice Posted
4. Abatement Hearing Notification Letter
5. Pictures of Property and Postings

**CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet**

Council Meeting:

October 5, 2021

Title:

Approval of the Docket of Claims

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

Docket of Claims
Release date from 10/05/2021 thru 10/05/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	213483	10/05/2021	09/17/2021			71.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEP CABLE BOX: #118476316		09012021	09/08/2021			71.37
001	SPARKLIGHT	213517	10/05/2021	09/23/2021			213.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEP 2021: #107718371		09012021	09/08/2021			213.68
001	GOVERNMENT BRANDS SHARED SERVICES	213518	10/05/2021	09/23/2021			1,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	SEP 2021 COURT CHARGES		#INV214211	09/01/2021			1,495.00
001	C SPIRE WIRELESS	213520	10/05/2021	09/23/2021			954.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	09/11/2021			542.16
	001-100-699	DATA CARDS (12)		0032680896	09/11/2021			411.96
001	AT&T	213521	10/05/2021	09/23/2021			3,419.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	09/14/2021			3,419.04
001	AT&T	213522	10/05/2021	09/23/2021			36.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM		2284970262	09/14/2021			36.66
001	SPARKLIGHT	213550	10/05/2021	09/27/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	OCT 2021: SFD #122025091		09162021	09/23/2021			83.32
001	SPARKLIGHT	213551	10/05/2021	09/27/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	OCT 2021: CFD #122024086		09162021	09/23/2021			83.32
001	SPARKLIGHT	213552	10/05/2021	09/27/2021			83.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	OCT 2021: NFD #122024383		09162021	09/23/2021			83.32
001	M & E FEED & SEED	213553	10/05/2021	09/27/2021			129.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5524	07/13/2021			42.99
	001-100-514	DOG FOOD		5530	08/18/2021			43.99
	001-100-514	DOG FOOD		5542	09/21/2021			42.99
001	AT&T	213560	10/05/2021	09/28/2021			214.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES	831	0011096919	09/01/2021			214.61

Docket of Claims
Release date from 10/05/2021 thru 10/05/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LEADSONLINE LLC	213566	10/05/2021	09/28/2021			2,212.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	TOTALTRACK PKG 10/1-9/30/22		320304	08/15/2021			2,212.00
001	TYLER TECHNOLOGIES INC	213567	10/05/2021	09/28/2021			1,261.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	E-GOV SERVER SAS FEE		025-346145	09/01/2021			841.13
	001-090-698	E-GOV IPAD SAS FEE		025-346145	09/01/2021			420.57
001	MS MUNICIPAL LEAGUE	213568	10/05/2021	09/28/2021			6,007.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-682	FY 2022 MML MEMBER DUES		33195	08/24/2021			6,007.20
001	SPECIAL RISK INSURANCE COMPANY	213569	10/05/2021	09/28/2021			3,079.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	RENEWAL: RESERVE ACCIDENT INS		80138	09/02/2021			3,079.00
001	IDENTI-KIT SOLUTIONS	213570	10/05/2021	09/28/2021			408.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANNUAL SOFTWARE LICENSE		107148	09/01/2021			408.00
001	MSU-EXT CENTER GOVT/COMMUNITY DEV	213572	10/05/2021	09/28/2021			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	CMC PROGRAM SESSION: FARABEE		OCT 2021	10/15/2021			200.00
001	MSU-EXT CENTER GOVT/COMMUNITY DEV	213573	10/05/2021	09/28/2021			165.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	MS MCCA WORKSHOP: FARABEE		DEC 2021	12/15/2021			165.00
001	CIVICPLUS INC	213574	10/05/2021	09/28/2021			3,343.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	ANNUAL FEE: CIVIC CLERK PKG		215174	09/01/2021			3,343.20
001	FOSTERS A/C & HEATING INC	213575	10/05/2021	09/28/2021			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-635	REPL CONDENSER MTR: SUBSTN		W1094219	09/20/2021			400.00
001	PARSLEYS PHOTOGRAPHY	213576	10/05/2021	09/28/2021			260.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-615	MAYOR/COUNCIL PHOTOGRAPHS		10145	09/22/2021			260.00
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	213577	10/05/2021	09/28/2021			537.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	LEASE PMT: POSTAGE MACHINE		3314295478	09/15/2021			537.54
001	PITNEY BOWES PURCHASE POWER	213578	10/05/2021	09/28/2021			1,250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	POSTAGE METER SN-0861004		0434-6213	09/20/2021			1,250.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SUNBELT FIRE INC	213579	10/05/2021	09/28/2021			604.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-639	EMERGENCY REPR: CASCADE SYSTEM		126674	09/17/2021			604.98
001	SOUTHERN TIRE MART LLC DEPT 143	213580	10/05/2021	09/28/2021			670.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	EMERGENCY REPR: REPL TIRE		2500078707	09/24/2021			670.44
001	DELTA COMPUTER SYSTEMS INC	213584	10/05/2021	09/28/2021			570.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2021 ACCT SOFTWARE MAINT		DHLMN02510	10/01/2021			390.00
	001-092-698	OCT 2021 PRIV LIC SW MAINT		DHLMN02511	10/01/2021			160.00
	001-092-698	OCT 2021 VOTER REG SW MAINT		HRMN007488	10/01/2021			20.00
001	FOSTERS A/C & HEATING INC	213585	10/05/2021	09/28/2021			2,952.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-639	AC UNIT #3 COUNCIL CHAMBERS		E55907	09/17/2021	211077		2,952.31
001	SOUTHERN PIPE & SUPPLY CO INC	213586	10/05/2021	09/28/2021			120.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-635	1H METERING LAV FAUCET SGL HDL		5803564-00	09/13/2021	211085		120.31
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	213587	10/05/2021	09/28/2021			146.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	WALNUT PLAQUE		219046	09/15/2021	211088		40.00
	001-090-559	PC APPRECIATION AWARDS (2)		219046	09/15/2021	211088		100.00
	001-090-559	ENGRAVED PLATE		219046	09/15/2021	211088		6.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	213591	10/05/2021	09/28/2021			1,130.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	WHITEBOARD 3X2		3487465058	09/17/2021	211103		32.39
	001-090-559	TAPE DISPENSER (2)		3487465058	09/17/2021	211103		2.82
	001-090-559	STAPLER (2)		3487465058	09/17/2021	211103		11.92
	001-090-559	HP 65XL BLACK INK (2)		3487465058	09/17/2021	211103		61.78
	001-090-559	HP 67XL BLACK INK CARTRIDGE		3487465059	09/17/2021	211103		23.89
	001-100-500	BROTHER TONER CARTRIDGE (6)		3487299839	09/15/2021	211093		173.94
	001-100-500	STAPLES COPY PAPER (4)		3487299839	09/15/2021	211093		159.92
	001-161-500	BUSINESS CARD HOLDER (3)		3487204542	09/14/2021	211091		5.01
	001-161-500	HANGING FILE FOLDER 50/BOX		3487204542	09/14/2021	211091		13.21
	001-161-500	EXPAND FILE FOLDER (4)		3487204542	09/14/2021	211091		23.24
	001-161-500	FILE FOLDERS 100/BOX (2)		3487204542	09/14/2021	211091		29.58
	001-040-500	8.5X11 REAM COPY PAPER (10)		3487085373	09/11/2021	211086		399.90
	001-022-500	500 REAM 8.5X11 BLUE PAPER		3487085373	09/11/2021	211086		9.92
	001-040-500	FILE BOX LEGAL 10/PACK		3487085373	09/11/2021	211086		8.76
	001-040-500	LEGAL FILE FOLDERS 100/BX (4)		3487085372	09/11/2021	211086		173.96
001	CUPIT SIGNS INC	213592	10/05/2021	09/28/2021			20.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	DATE CNG CRUISIN COAST BANNERS		33594A	09/10/2021	211075		20.00

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001	SPORTABOUT	213594	10/05/2021	09/28/2021			4,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	TACKLE FOOTBALL YTH PANTS (63)		8801	09/23/2021	211112		1,701.00
	001-170-502	YTH TACKLE FTBALL JERSEYS (63)		8801	09/23/2021	211112		2,772.00
001	FOUR SEASONS PRODUCE INC	213595	10/05/2021	09/28/2021			286.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	HAY,CORN STLKS,PUMPKINS		21-13960	09/28/2021	211123		286.53
001	SENTRY SPORTS A TO Z LLC	213597	10/05/2021	09/28/2021			12,848.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-702	BOLT BANNER ARMS/MNT PLATE(44)		440	09/09/2021	210680		12,848.00
001	JB AND CB JANITORIAL SERVICES	213598	10/05/2021	09/28/2021			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	JANITORIAL SERVICES		1652	10/03/2021	211106		300.00
001	AMAZON COM SALES INC	213599	10/05/2021	09/28/2021			29.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	8" LG BALL BUNGEE CORDS (100)		1Y9663V1T1	09/17/2021	211094		23.99
	001-170-559	SHIPPING		1Y9663V1T1	09/17/2021	211094		5.99
001	FUELMAN	213602	10/05/2021	09/28/2021			2,786.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60760392	09/20/2021			89.52
	001-100-525	UNL FUEL		NP60760392	09/20/2021			2,109.46
	001-161-525	UNL & DSL FUEL		NP60760392	09/20/2021			406.27
	001-170-525	UNL FUEL		NP60760392	09/20/2021			181.22
001	FUELMAN	213604	10/05/2021	09/28/2021			3,118.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP60788207	09/27/2021			144.81
	001-092-525	UNL FUEL		NP60788207	09/27/2021			34.66
	001-100-525	UNL FUEL		NP60788207	09/27/2021			2,209.57
	001-161-525	UNL & DSL FUEL		NP60788207	09/27/2021			435.43
	001-170-525	UNL FUEL		NP60788207	09/27/2021			236.20
	001-205-525	DSL FUEL		NP60788207	09/27/2021			58.09
001	RJ YOUNG COMPANY LLC	213606	10/05/2021	09/28/2021			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV4419568	09/16/2021			470.88
001	JACKSON COUNTY BOARD OF SUPERVISORS	213612	10/05/2021	09/28/2021			10.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-740	1990 BMY HARSCO V# 2300862		09212021	09/21/2021			10.00
001	MS MUNICIPAL LEAGUE	213614	10/05/2021	09/28/2021			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-681	2021 SM TOWN CONF: ANDERSON		33546	09/09/2021			100.00
	001-001-681	2021 SM TOWN CONF: GOLLOTT		33546	09/09/2021			100.00

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001	MS MUNICIPAL LEAGUE	213614	10/05/2021	09/28/2021			400.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-681	2021 SM TOWN CONF: VAUGHAN		33546	09/09/2021			100.00
	001-001-681	2021 SM TOWN CONF: JACKSON		33546	09/09/2021			100.00
001	BLACKWATER CONSULTING LLC	213629	10/05/2021	09/29/2021			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	SERVICES: 9/16-10/15/21		1008	09/25/2021			7,500.00
001	SEYMOUR ENGINEERING PLLC	213632	10/05/2021	09/29/2021			37.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-603	S-S MUSEUM LOCATION		8278	09/28/2021			37.50
001	COG HEALTH BENEFIT RESERVE	213635	10/05/2021	09/30/2021			65,300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			6,100.00
	001-040-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			8,800.00
	001-090-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			1,500.00
	001-100-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			20,380.00
	001-161-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			14,930.00
	001-170-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			990.00
	001-205-480	EXPENSE PY INS FUNDING		09302021	09/30/2021			12,600.00
FUND TOTAL	1 Claims	to	Checks	44 Total	129,683.45 Manual	Held	Total	129,683.45

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL	213608	10/05/2021	09/28/2021			2,491.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-763	CONST ENG & INS: #1		1127596	09/24/2021			2,491.19
FUND TOTAL 130 Claims	to	Checks	1 Total	2,491.19	Manual	Held	Total	2,491.19

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	213565	10/05/2021	09/28/2021			5,465.47	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	172-350-650	LIBRARY SUPPORT	SEP 2021	09/21/2021			2,504.81	
	172-350-650	LIBRARY SUPPORT	TAX SALE	09/21/2021			2,960.66	
FUND TOTAL 172 Claims	to	Checks	1 Total	5,465.47	Manual		Held	Total 5,465.47

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
176	AD2 INC	213482	10/05/2021	09/17/2021			655.00		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE SEP 2021		3796	09/15/2021			36.50	
	176-170-699	SHOPPING CART SEP 2021		3796	09/15/2021			268.50	
	176-170-699	WEB SITE MAINT 8/15-9/14/21		3796	09/15/2021			350.00	
176	AT&T	213524	10/05/2021	09/23/2021			225.35		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE		2284972244	09/14/2021			225.35	
176	SPARKLIGHT	213555	10/05/2021	09/27/2021			244.80		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-699	OCT 2021 SSP: INET #132698937		09162021	09/23/2021			244.80	
176	MINGLEDORFFS INC	213593	10/05/2021	09/28/2021			52.08		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-586	AIR FILTERS (8)		151896-00	09/23/2021	211113		52.08	
176	COCA COLA BOTTLING CO UNITED INC	213615	10/05/2021	09/28/2021			76.44		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-541	CS 200Z SPRITE (1)		3328221275	09/28/2021			25.48	
	176-170-541	CS 200Z COKE (1)		3328221275	09/28/2021			25.48	
	176-170-541	CS 200Z DIET COKE (2)		3328221275	09/28/2021			25.48	
FUND TOTAL 176 Claims		to	Checks	5 Total	1,253.67 Manual		Held	Total	1,253.67

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
250	FIRST NATIONAL BANK TRUST DEPT	213583	10/05/2021	09/28/2021			67,246.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	250-680-811	INT PMT: S2018 REV BOND		11012021	09/15/2021		67,246.88	
FUND TOTAL 250 Claims	to	Checks	1 Total	67,246.88	Manual	Held	Total	67,246.88

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MICHAEL BAKER INTERNATIONAL	213609	10/05/2021	09/28/2021			14,362.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	303-301-763	CONST PH SERVICES		1127522	09/23/2021			14,362.51
FUND TOTAL 303 Claims	to	Checks	1 Total	14,362.51	Manual	Held	Total	14,362.51

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	JE TALLEY CONSTRUCTION INC	213630	10/05/2021	09/29/2021			145,034.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-778	PH 1 SITEWORK		5	09/29/2021		145,034.59	
FUND TOTAL 304 Claims	to	Checks	1 Total	145,034.59	Manual	Held	Total	145,034.59

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
307	HEFLIN ENGINEERING INC	213610	10/05/2021	09/28/2021			16,000.00	
	Account Number 307-300-763	Description		Invoice #	Date	P.O.	Amount	
		CONST PH SERV 65%		0111	09/22/2021		16,000.00	
307	STARKS CONTRACTING COMPANY INC	213611	10/05/2021	09/28/2021			407,877.25	
	Account Number 307-300-779	Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION 52%		4	09/22/2021		407,877.25	
FUND TOTAL 307 Claims		to	Checks	2 Total	423,877.25	Manual	Held	Total 423,877.25

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	SEYMOUR ENGINEERING PLLC	213634	10/05/2021	09/29/2021			44,659.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	361-726-762	TOPOGRAPHIC SURVEY		8279	09/28/2021		10,960.00	
	361-726-762	ENG DESIGN/BIDDING		8279	09/28/2021		33,699.75	
FUND TOTAL 361 Claims	to	Checks	1 Total	44,659.75	Manual	Held	Total	44,659.75

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	213516	10/05/2021	09/23/2021			70.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	09/06/2021			70.77
400	AT&T	213547	10/05/2021	09/24/2021			136.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	09/14/2021			136.81
400	SPARKLIGHT	213554	10/05/2021	09/27/2021			77.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	OCT 2021: #107663106		09162021	09/23/2021			77.13
400	COG DEPOSITORY ACCOUNT	213564	10/05/2021	09/28/2021			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		09092021	09/09/2021			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		09092021	09/09/2021			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		09092021	09/09/2021			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		09092021	09/09/2021			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		09092021	09/09/2021			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		09092021	09/09/2021			9,665.99
400	2018-2019 BOND DEBT SERVICE FUND	213581	10/05/2021	09/28/2021			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	OCT 2021: 2018 BOND DS		10012021	10/01/2021			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	213582	10/05/2021	09/28/2021			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	OCT 2021: 2019 BOND DS		10012021	10/01/2021			32,000.00
400	CONSOLIDATED PIPE & SUPPLY	213588	10/05/2021	09/28/2021			2,416.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	2" SCH40 PVC PIPE WHITE 200FT		3715004000	09/16/2021	211090		420.00
	400-651-581	5-1/4 CI VAL BX 2PC SCRD (12)		3714718000	09/16/2021	211063		636.00
	400-651-581	5-1/4 WTR LID F/VAL BX (12)		3714718000	09/16/2021	211063		156.00
	400-651-581	3 SPEARS S1520-30 PVC CKV (12)		3714718000	09/16/2021	211063		924.00
	400-651-581	6X13 CDI 06 MJ SWVL ADPT (2)		3714718000	09/16/2021	211063		280.00
400	C & M ELECTRIC MOTOR SERVICE INC	213589	10/05/2021	09/28/2021			207.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	CAPACITORS P/N 590-708 115(15)		12377	09/14/2021	211097		207.75
400	COAST CHLORINATOR & PUMP CO INC	213590	10/05/2021	09/28/2021			1,348.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	STA-RITE BOOSTER PUMP 2HP, 3 P		73253	09/17/2021	211095		1,498.00
	400-651-581	10% DISCOUNT: BEASLEY WELL		73253	09/17/2021	211095		-149.80
400	CORE & MAIN LP	213596	10/05/2021	09/28/2021			78.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	6X4 CI/PVCXCI/PVC CPLG (6)		P353230	09/20/2021	210946		78.96

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400	LYMAN WELL COMPANY	213600	10/05/2021	09/28/2021			1,200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	INSTALL TEFC MOTOR:OFFICE WELL	21-267	09/22/2021	211108		600.00	
	400-651-581	INSTALL TEFC MOTOR: MALL WELL	21-266	09/22/2021	211109		600.00	
400	J H WRIGHT & ASSOCIATES INC	213601	10/05/2021	09/28/2021			11,877.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	SQUARE D CIRCUIT BREAKER: GRAV	436628	09/21/2021	211096		820.00	
	400-651-584	PRIMEX PC3000X CONTOLLER (3)	436604	09/20/2021	211027		2,925.00	
	400-651-584	PRIMEX LEVEL TRANSDUCER (3)	436604	09/20/2021	211027		1,800.00	
	400-651-584	SHIPPING	436034	08/26/2021	211027		30.00	
	400-651-584	IMPELLER GORMAN-RUPP T8 (2)	436661	09/22/2021	211069		1,120.00	
	400-651-584	IMPELLER GORMAN-RUPP T8 (2)	436661	09/22/2021	211069		1,120.00	
	400-651-584	IMPELLER GORMAN-RUPP T8 (2)	436661	09/22/2021	211069		1,120.00	
	400-651-584	WEAR PLATE (6)	436661	09/22/2021	211069		1,524.00	
	400-651-584	SHIPPING	436661	09/22/2021	211069		100.00	
	400-651-584	FLAP VALVE PIN GORMAN-RUPP(6)	436639	09/21/2021	211062		228.00	
	400-651-584	FLAPPER VALVE ASBLY GORMAN(6)	436639	09/21/2021	211062		1,050.00	
	400-651-584	SHIPPING	436639	09/21/2021	211062		40.00	
400	FUELMAN	213603	10/05/2021	09/28/2021			196.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP60760392	09/20/2021			196.94	
400	FUELMAN	213605	10/05/2021	09/28/2021			198.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP60788207	09/27/2021			198.25	
400	RJ YOUNG COMPANY LLC	213607	10/05/2021	09/28/2021			197.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	GSI100-01 RENTAL FEE	INV4419569	09/16/2021			166.49	
	400-650-698	IMC4500 USAGE:B/W	INV4419569	09/16/2021			7.48	
	400-650-698	IMC4500 USAGE:COLOR	INV4419569	09/16/2021			23.45	
400	LYMAN WELL COMPANY	213628	10/05/2021	09/29/2021			24,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	100HP TEFC 480V INVERT MOTOR	21-262	09/16/2021	211066		12,000.00	
	400-651-581	100HP TEFC 480V INVERT MOTOR	21-262	09/16/2021	211066		12,000.00	
400	SEYMOUR ENGINEERING PLLC	213631	10/05/2021	09/29/2021			3,487.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-603	TOWNSEND/JOHNSTON/SANTA CRUZ	8278	09/28/2021			1,277.50	
	400-650-603	GENERAL DRAINAGE ISSUES	8278	09/28/2021			1,017.50	
	400-650-603	N SWR EXPANSION: RESTORE	8278	09/28/2021			525.00	
	400-650-603	MALL PROPERTY: WTR & SWR	8278	09/28/2021			212.50	
	400-650-603	WTR PRESSURE @ BIENVILLE	8278	09/28/2021			100.00	
	400-650-603	GENERAL ENGINEERING	8278	09/28/2021			355.00	

Docket of Claims
Release date from 10/05/2021 thru 10/05/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG HEALTH BENEFIT RESERVE	213636	10/05/2021	09/30/2021			6,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-480	EXPENSE PY INS FUNDING		09302021	09/30/2021		6,700.00	
FUND TOTAL 400 Claims	to	Checks	18 Total	151,619.84	Manual	Held	Total	151,619.84

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	44 Total	129,683.45 Manual	Held	Total	129,683.45
FUND 130 Claims	to	Checks	1 Total	2,491.19 Manual	Held	Total	2,491.19
FUND 172 Claims	to	Checks	1 Total	5,465.47 Manual	Held	Total	5,465.47
FUND 176 Claims	to	Checks	5 Total	1,253.67 Manual	Held	Total	1,253.67
FUND 250 Claims	to	Checks	1 Total	67,246.88 Manual	Held	Total	67,246.88
FUND 303 Claims	to	Checks	1 Total	14,362.51 Manual	Held	Total	14,362.51
FUND 304 Claims	to	Checks	1 Total	145,034.59 Manual	Held	Total	145,034.59
FUND 307 Claims	to	Checks	2 Total	423,877.25 Manual	Held	Total	423,877.25
FUND 361 Claims	to	Checks	1 Total	44,659.75 Manual	Held	Total	44,659.75
FUND 400 Claims	to	Checks	18 Total	151,619.84 Manual	Held	Total	151,619.84
Total for all Funds			Checks	75 Total	985,694.60 Manual	Held	Total 985,694.60

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Approval of minutes from Recessed Council Meeting
held September 16, 2021 and Recessed Council Meeting
held September 21, 2021

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of minutes from Recessed Council Meeting held September 16, 2021 and Recessed Council Meeting held September 21, 2021

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held September 16, 2021, and the Recessed Council Meeting held September 21, 2021 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**Thursday
September 16, 2021
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held September 16, 2021 at 6:00 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, Rusty Anderson, Dante Elbin and other concerned citizens. Present by teleconference were Paula Yancey, City Manager; Teresa Montgomery, City Clerk and Josh Danos, City Attorney.

Mayor Vaughan called the meeting to Order at 6:00 P.M.

Councilman Colledge made a motion to enter closed session to determine whether executive session is appropriate. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Colledge made a motion to enter executive session to discuss the position of municipal judge and interview candidates. Councilman Jackson seconded the motion. The vote was carried unanimously.

No action was taken during executive session.

Councilman Colledge made a motion to enter open session. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Colledge made a motion to recess until September 21, 2021 at 6:30 P.M. Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

Tuesday
September 21, 2021
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held September 21, 2021 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, Rusty Anderson, and Dante Elbin. Also present were Paula Yancey, City Manager; Teresa Montgomery, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
September 21, 2021 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Gautier's Tasty Thursday will be held on September 23rd from 11:00am until 6:00pm at the Singing River Mall Property.**
 - 2. City of Gautier Cruisin' Through the Decades Event to be held on October 3, 2021 at the Singing River Mall Property starting at 4:00pm**
 - 3. Outdoor Movie Night featuring School Spirits will be held on October 16, 2021 at 6:30pm located at the Singing River Mall Property**
- IV. Presentation Agenda**
- V. Business Agenda**
 - 1. Consideration of a request for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in an R-1 Low Density Single-Family Residential Zoning District located at 2100 Tulane Drive (GPC #21-43-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Consideration of a Conditional Use-Major Permit that would allow a manufactured home in an AG Agricultural Zoning District located at 5605 Campbell Road, Gautier, MS (GPC #21-45-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consider a request for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consideration for an Abatement at 2406 Avenida Del Pinar, Gautier, MS (Krystal Davison)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Resolution approving Final Budget Amendments FY 2022

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Approval to renew the Self- Funded Employee Health Insurance Plan FY 2022

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. Authorization to submit a grant application to the Mississippi Department of Archives and History (MDAH) for a Community Heritage Preservation Grant for the Gautier Historic Schoolhouse

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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8. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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9. Approve Commercial Insurance Renewals FY 2022

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Regular Council Meeting held September 7, 2021 and Recessed Budget Meeting held September 14, 2021.

2. **Resolution approving the continuation of a Declaration of Local Emergency pertaining to COVID-19.**
3. **Approval of an “Authorization for Entry of Construction and Attorney’s Certificate of Authority form,” as required by the Department of the Army for the Gautier Water Treatment Plant Expansion Project**
4. **Authorization requested to purchase a 1990 BMY Harsco M923A2 VIN #2300862 truck for \$10.00 from the Jackson County Board of Supervisors**
5. **Receive June 2021 Finance Report**
6. **Approval of the 2021 City of Gautier Tax Assessment rolls**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until October 5, 2021 at 6:30 pm

www.gautier-ms.gov

Meeting was called to order by Mayor Vaughan at 6:30pm.

Councilman Colledge made the motion to approve the agenda order, as amended, with the following revision:

1. Consent Agenda Item 1 – amend page 39 on the September 14, 2021 minutes to reflect Councilman George seconded the motion to recess.

Councilman Jackson seconded the motion. The vote was carried unanimously.

Announcements

1. Gautier’s Tasty Thursday will be held on September 23rd from 11:00am until 6:00pm at the Singing River Mall Property.
2. City of Gautier Cruisin’ Through the Decades Event to be held on October 3, 2021 at the Singing River Mall Property starting at 4:00pm

3. Outdoor Movie Night featuring School Spirits will be held on October 16, 2021 at 6:30pm located at the Singing River Mall Property
-

Presentation

1. Mayor Vaughan presented the 2021 Small Engineering project of the year award for the Shepard State Park Marsh walk Project.
-

GAUTIER PRESENTS

TASTY THURSDAY!

**23
SEP**



11 AM

**GOOD EATS FROM AWESOME
FOOD TRUCKS**

**MANN KETTLE CORN – HAVENS CREAMERY –
THE SCRATCH KITCHEN– NORWOODS FAMOUS SKINS,
KEEPIN' IT TASTY, KLASSY WRAPPERS,
FRANKIE FAYE'S, CHICKEN SHACK,
COASTY'S FOOD TRUCK**

**SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS**

CITY OF GAUTIER'S *Cruisin'* THROUGH THE DECADES



OCTOBER 3, 2021

CRUISE-IN 4PM DRIVE-IN MOVIE 6:30 PM

2800 HWY 90 GAUTIER, MS

THEMED MUSIC

FOOD TRUCKS

RESERVED PARKING FOR ALL CRUISERS

Trophy for the Crowds favorite will be awarded!



COME VIEW CLASSIC BEAUTIES!

4PM-6PM SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

Gift bags for the 1st 250 Cruisers



6:30 pm Singing River Mall Property

FREE EVENT

City of Gautier Presents

Halloween Movie Night

GAUTIER
MISSISSIPPI

Nature's Playground



SCHOOL SPIRITS

FREE OUTDOOR MOVIE & TREATS FOR THE KIDS

OCTOBER 16 6:30pm

SR Mall Property 2800 Hwy 90

FEATURING
SCHOOL SPIRITS

Councilman Colledge made the motion to approve a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District located at 2100 Tulane Drive (GPC #21-43-VAR), based on the Planning Commissions' recommendation and findings. Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 183-2021

WHEREAS, the homeowner of 2100 Tulane Drive, (PID# 85105701.000) has requested a four-foot six-inch (4'6") variance to side yard set-back requirements for a carport; and

WHEREAS, the property owner requests a four-foot six-inch (4'6") variance to the minimum side yard set-back requirements in a R-1 Low Density Single-Family Residential District.

WHEREAS, this would allow a carport to be five feet six inches (5'6") from the side property line in lieu of the required ten feet (10'); and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/13/2021
Subject: Consider a request for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-43-VAR)

REQUEST:

The Planning Department has received a request from Mary Funchess for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, PID #85105701.000. The application fee of \$175 was paid on July 14, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant has built a carport without obtaining a permit. The carport extends to five feet six inches (5'6") from the side property line. The required set-back from the side property line is ten feet (10'). The applicant needs a four-foot six-inch (4'6") variance.

DISCUSSION:

The applicant requests a four-foot six-inch (4'6") variance to the minimum side yard setback requirements in a R-1 Low Density Single-Family Residential Zoning District that would allow a carport to be five feet six inches (5'6") from the side property line in lieu of the required ten feet (10'). The carport was built without a permit.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a variance of the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that, because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends City Council approve the variance based on the evidence in the record that all criteria have been met.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Complete Packet 21-43-VAR
2. Excerpt GPC Meeting 9.2.21 (#21-43-VAR)

Gautier Planning Commission

Regular Meeting Agenda

September 2, 2021

GPC #21-43-VAR

2100 Tulane Drive

VII. NEW BUSINESS

1. Consider a request for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-43-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: August 24, 2021

Subject: Consider a request for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-43-VAR)

REQUEST:

The Planning Department has received a request from Mary Funchess for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, PID #85105701.000. The application fee of \$175 was paid on July 14, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant has built a carport without obtaining a permit. The carport extends to five feet six inches (5'6") from the side property line. The required set-back from the side property line is ten feet (10'). The applicant needs a four-foot six-inch (4'6") variance.

DISCUSSION:

The applicant requests a four-foot six-inch (4'6") variance to the minimum side yard setback requirements in a R-1 Low Density Single-Family Residential Zoning District that would allow a carport to be five feet six inches (5'6") from the side property line in lieu of the required ten feet (10'). The carport was built without a permit.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision

of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

Excerpt from September 2, 2021 Planning Commission Meeting:

The Planning Department has received a request from Mary Funchess for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, (GPC #21-43-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Mary Funchess for a four-foot six-inch (4'6") variance to side yard setback requirements for a carport in a R-1 Low Density Single-Family Residential Zoning District. 2100 Tulane Drive, PID #85105701.000. The application fee of \$175 was paid on July 14, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential. The applicant has built a carport without obtaining a permit. The carport extends to five feet six inches (5'6") from the side property line. The required set-back from the side property line is ten feet (10'). The applicant needs a four-foot six-inch (4'6") variance.

DISCUSSION:

The applicant requests a four-foot six-inch (4'6") variance to the minimum side yard setback requirements in a R-1 Low Density Single-Family Residential Zoning District that would allow a carport to be five feet six inches (5'6") from the side property line in lieu of the required ten feet (10'). The carport was built without a permit.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:
(1) the land in question cannot yield a reasonable return if used only

- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;

- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

Staff has been presented with no evidence or information indicating that the variance criteria listed in UDO Article IV Section 4.18.4 A through D have been met. If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant’s Exhibit 1 – Application
- 2. City’s Exhibit A – Location Map
- 3. City’s Exhibit B – Existing Zoning Map
- 4. City’s Exhibit C – Existing Land Use Map
- 5. City’s Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present her case.

Stanley Parker, the applicant’s husband, stated they had intended to include the carport on the site plan for the original permit to add on to their house about a year and a half ago. They had a contract for the carport and had paid for it but the contractor had told them that due to COVID they weren’t going to be able to get the carport so the applicant did not show it on the original site plan. Mr. Parker stated that about a week after the July 1, 2021 Planning Commission Meeting where they had asked for a variance for a garage they had built without a permit, the contractor came and started putting up the carport while he and his wife were at work.

Chairman Jamison asked the applicant why he had not obtained a permit for the carport knowing from the previous variance request for his garage that he would need a permit and a variance.

Mr. Parker stated that he had contacted the contractor about getting his money back for the carport and the next thing he knew he came home from work and they were putting the carport up. He stated that it was almost complete when the City Inspector came by and told him to stop work because he didn't have a permit and would need a variance.

Commissioner McManus asked if there were any objections received regarding the carport.

Mr. Ankerson advised that Staff had not received any objections.

Commissioner Davis asked Mr. Stanley to describe the carport.

Mr. Stanley said it was a three-car carport and that you had to drive through the garage to get to the carport. He added that it was barely visible from the road.

Chairman Jamison noted that there was about fifteen feet of trees between the applicant and the back neighbor and we had not received any complaints.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner McManus made a motion to recommend approval of the variance based on the evidence in the record that all criteria had been met.

Commissioner Decoteau seconded the motion and the following vote was recorded:

AYES:	DeAnna McManus
	William Davis
	Kay C. Jamison
	Josh Ward
	Chris Hoover
	Ricky Decoteau

Motion passed.

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

21-43-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	X _____	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant : Mary Funchess
Name of Business: _____ Phone: 228-627-8230
Property Address: 2100 Tulane St. Mailing Address (if Different): _____
E-Mail Address: Marybe3043@gmail.com
Reason for request, location and intended use of Property: Construct Carport
4 1/2 feet Side Yard Variance

ATTACHMENTS REQUIRED AS APPLICABLE:

- envelope ✓
- ✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
 2. A detailed project narrative.
 3. Copy of protective covenants or deed restrictions, if any.
 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: Mary Funchess Date of Application: 7/14/21

FOR OFFICE USE ONLY

Date Received 7-14-21 Verify as Complete BZ

Fee Amount Received 175.00 Initials of Employee Receiving Application BZ

VARIANCE CRITERIA for APPROVAL – Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

no

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

yes All of our neighbors have carports
some the same one we are putting up.

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

no

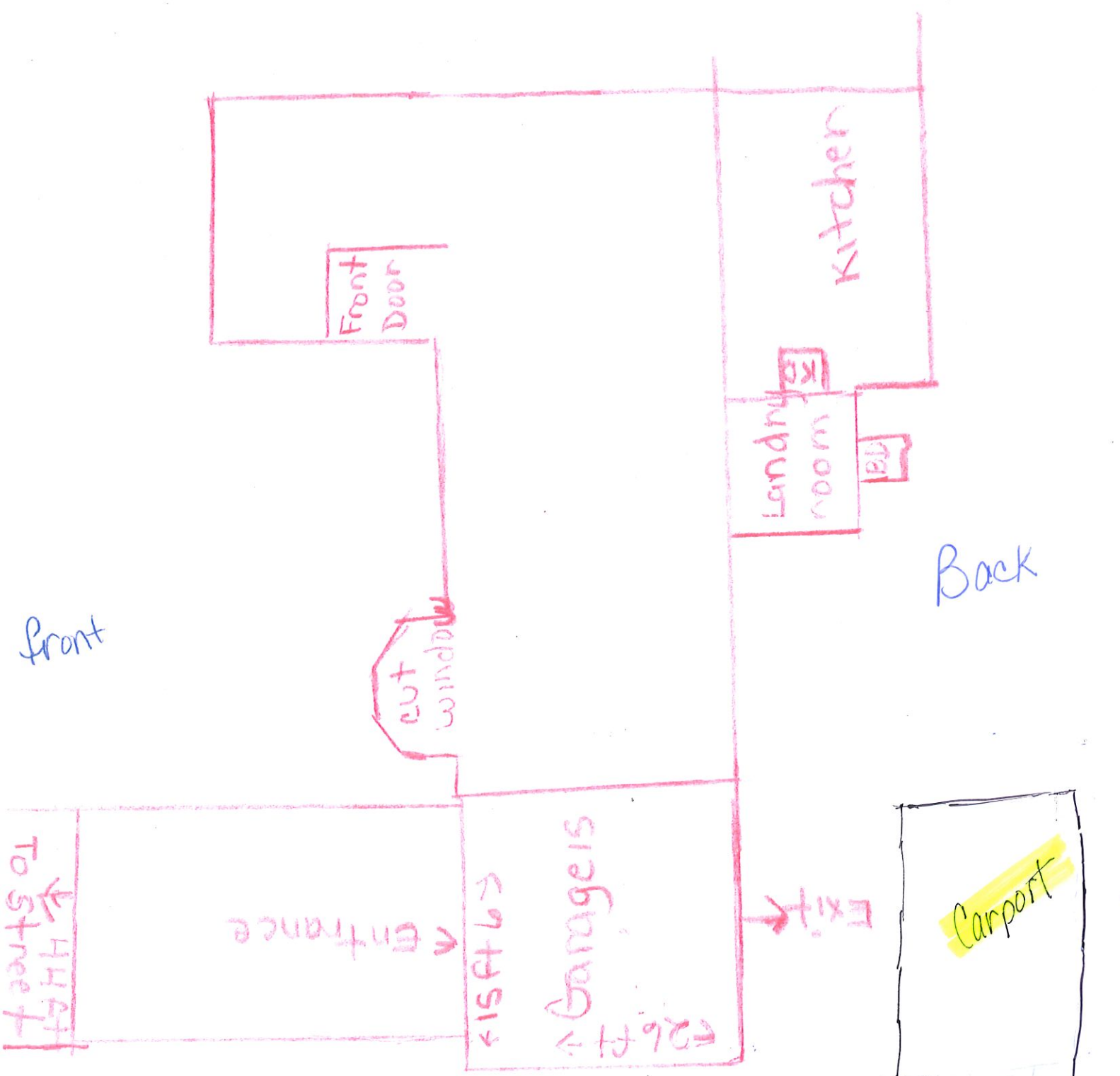
- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

no

NARRATIVE

The same problem due to close of
permit office. Covid 19

This carport was a part of the remodeling of the home. They came out to put up the carport 6 months later when I just learned about the 10th Property Line. When we received a letter and had to come before the City and pay for a variance also for our garage and also I ~~would~~ didn't know we needed a permit for a carport because it's not closed in like the garage. Sorry for the misunderstanding.



Fence 2 ft 9 inches

Property line 5 ft 6 inches from carport

85105701.000 FUNCHESS MARY B

PIDN: 85105701.000

GISP: 871.01-02-0300.00

Owner Information

Percent of Ownership: 100

Name: FUNCHESS MARY B

Name 2:

Mailing Address: 2100 TULANE DR

GAUTIER MS

39553

Site Address: 2100 TULANE DR GAUTIER

Land Information

Section: 01

Acreage: 0.00

Township: 8

Range: 7

Street Name TULANE
DR

Value and Tax Information

Total Assessed Value: 6335

Total Appraised Value: 63353

Improvement Value: 60853

Land Value: 2500

Tax Amount: 778

SQ FT: 1636 Year Built: 1970

Legal Description

Description: LOT 199 COLLEGE PARK S/D 2ND ADD

SEC 12/13-8-7 DB 1755-742 (300

Map871.01-02)

Deed Book / Page: 1755 / 742

85105701.000 FUNCHESS MARY B

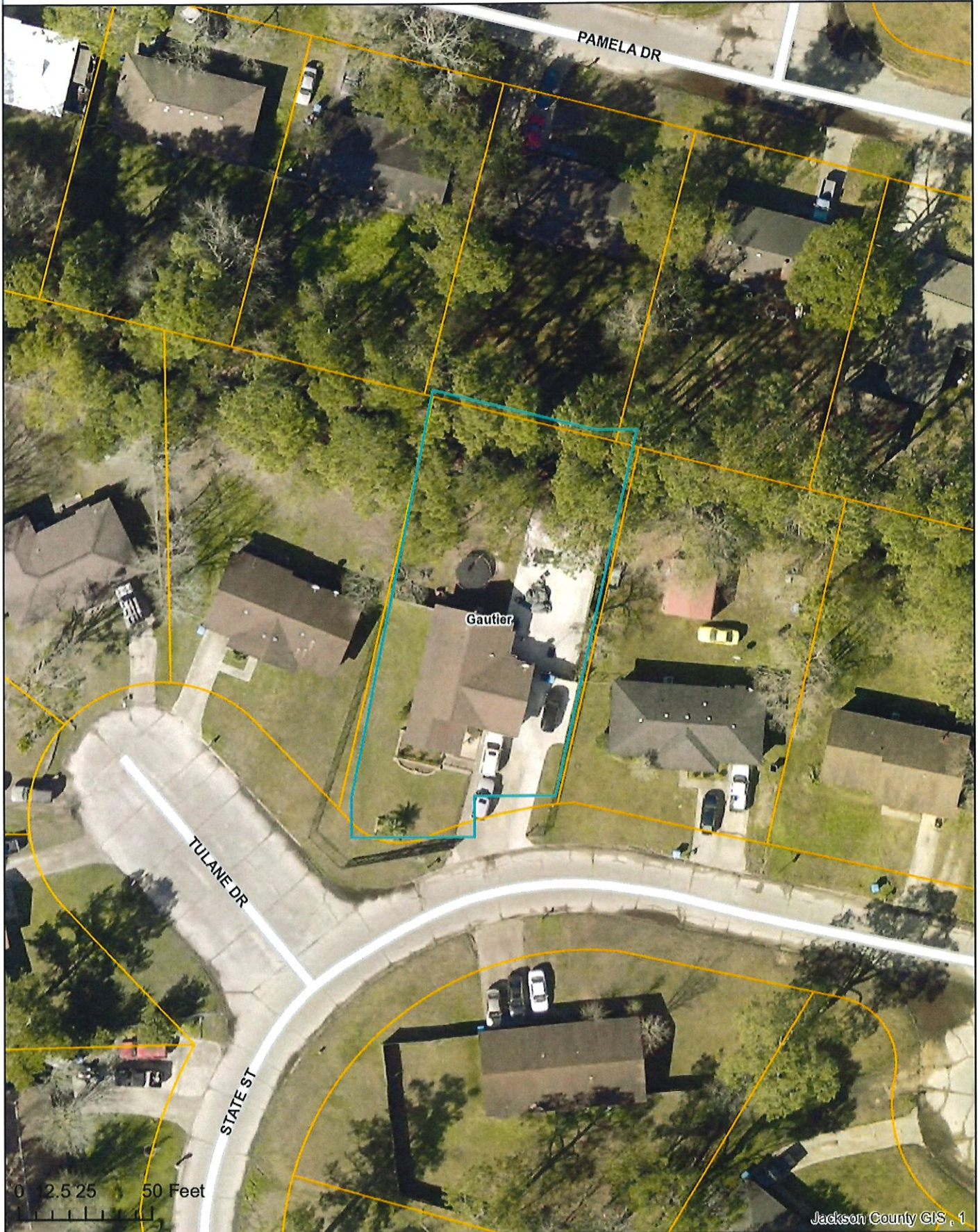


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

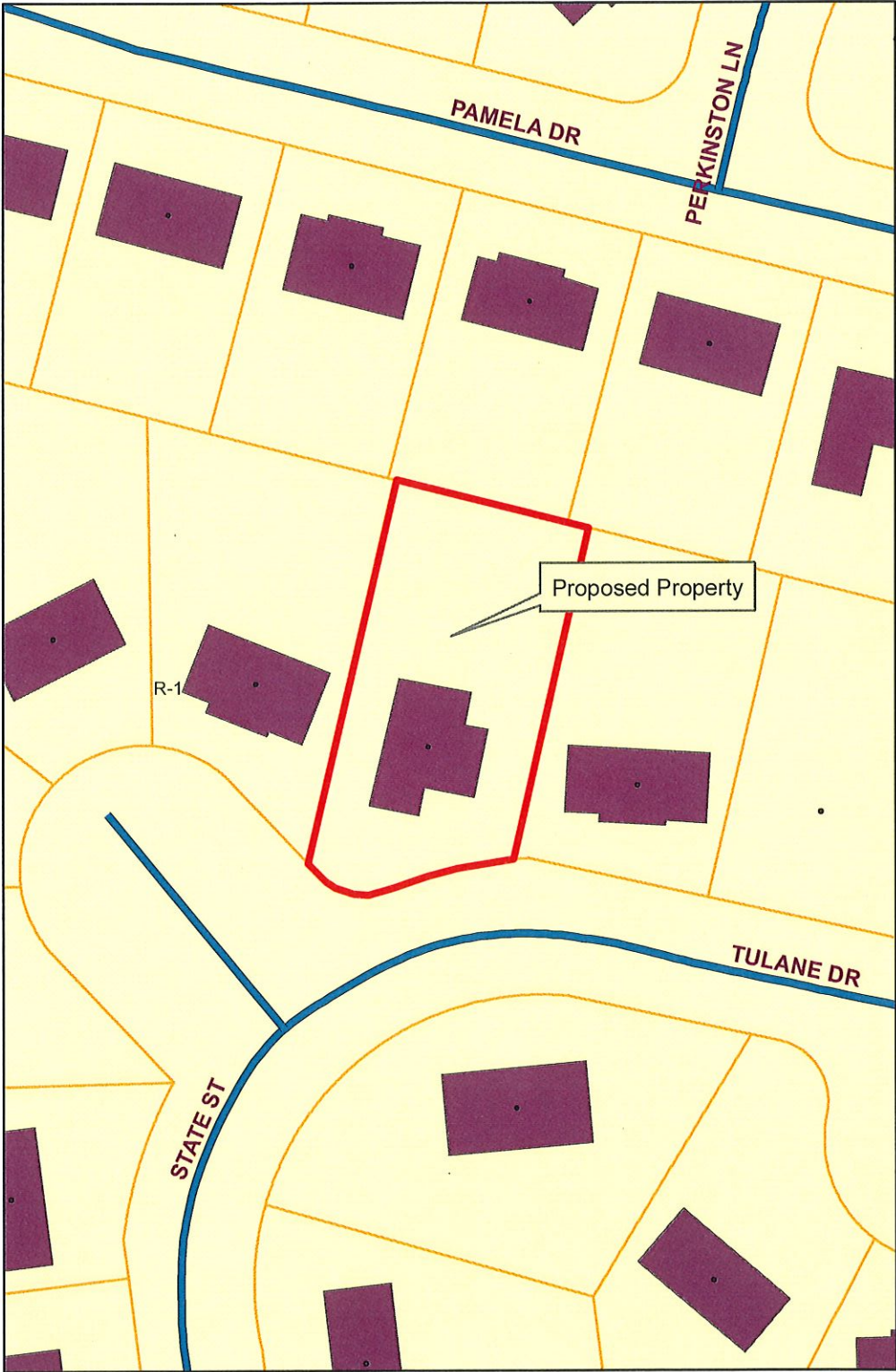


Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

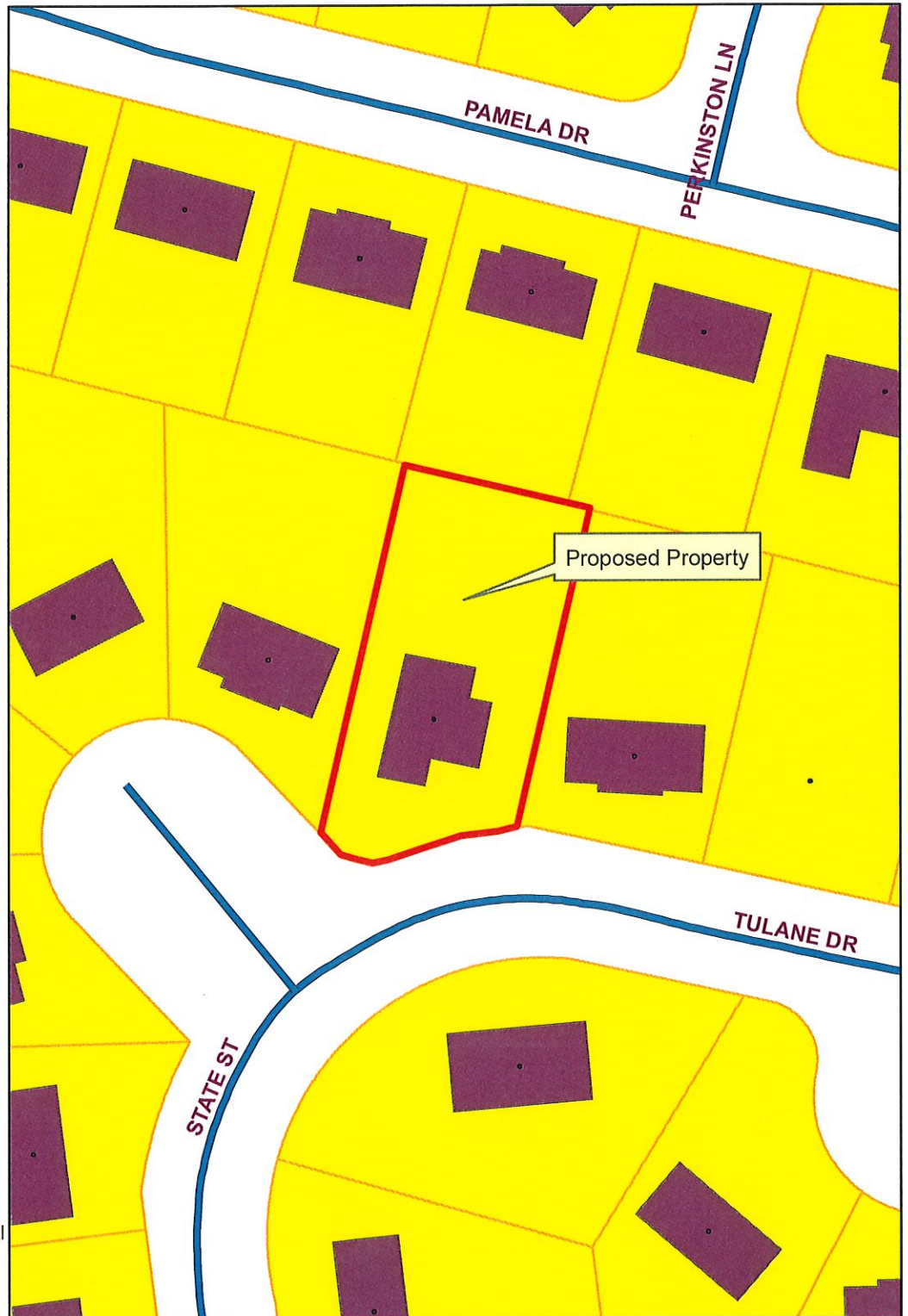


Exhibit D Future Land-Use

Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Gollott made the motion to approve a Conditional Use-Major Permit that would allow a manufactured home in an AG Agricultural Zoning District, as presented, located at 5605 Campbell Road, Gautier, MS, (GPC #21-45-CU). Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 184-2021

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 21-45-CU
5605 CAMPBELL ROAD – AG AGRICULTURAL ZONING DISTRICT
REGARDING PARCEL ID NO: 85298068.000**

WHEREAS, an application for a Conditional Use-Major Permit to allow a manufactured home in an AG Agricultural Zoning District was submitted by Tara and Daniel Smith; and

WHEREAS, the parcel subject to this Permit is located at 5605 Campbell Road in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its September 2, 2021 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit with the stipulations that the manufactured home be a 2010 or 2012 Double Wide with skirting; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit is consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a manufactured home, is permitted as a Conditional Use-Major in AG Agricultural Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation of the Planning Commission and approves the application submitted by Tara and Daniel Smith on September 2, 2021 for a Conditional Use-Major Permit with the stipulations that the manufactured home be the 2010 or 2012 double wide with skirting.

IT IS FURTHER ORDERED those specific conditions are required for the permit to be issued.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/13/2021
Subject: Consider a request for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District. (GPC #21-45-CU)

REQUEST:

The Planning Department has received a request from Tara and Daniel Smith for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District on Campbell Road. PID #85298068.000. (GPC #21-45-CU). The application fee of \$250 was paid on July 20, 2021. All public notice requirements have been met.

BACKGROUND:

The requested property is zoned AG Agricultural.

1. Location: a 2.22-acre parcel in the process of being subdivided from 5605 Campbell Road, PID #85298068.000 (See Exhibit A)
2. General features of the proposed project:

Total Area: 2.22 Acres

Existing Zoning – AG Agricultural (See Exhibit B)

Existing Land Use – Mobile Home (See Exhibit C)

Comprehensive Plan Future Land Use Designation – Low Density Residential.
(See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Dwelling, Mobile/Manufactured Home is listed as a Conditional Use-Major in an AG Agricultural District.

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Moving an old trailer out, replacing.

Staff Finding: The proposed use is allowed in an AG zoning district with a Major Conditional Use.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No, other mobile homes around area.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No, there is already one there to be removed.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan suggests the most likely or desirable use of the parcel is Low Density Residential.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No, it is for a home.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, other trailers on road.

Staff Finding: The proposed use will conform to district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Conditional Use Major due to the existing characteristics of the neighborhood and that all criteria have been met.

The City Council may:

Approve the Conditional Use-Major;

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Complete Packet 21-45-CU
2. Excerpt GPC Meeting 9.2.21 (#21-45-CU)

Gautier Planning Commission

Regular Meeting Agenda

September 2, 2021

GPC #21-45-CU

Tara and Daniel Smith

Campbell Road

VII. NEW BUSINESS

1. Consider a request by Tara and Daniel Smith for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District. Campbell Road, (GPC #21-45-CU)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: August 24, 2021

Subject: Consider a request for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District. (GPC #21-45-CU)

REQUEST:

The Planning Department has received a request from Tara and Daniel Smith for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District on Campbell Road. PID #85298068.000. (GPC #21-45-CU). The application fee of \$250 was paid on July 20, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned AG Agricultural.

1. Location: a 2.22-acre parcel in the process of being subdivided from 5605 Campbell Road, PID #85298068.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: 2.22 Acres
3. Existing Zoning – AG Agricultural (See Exhibit B)
4. Existing Land Use – Mobile Home (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Low Density Residential. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Dwelling, Mobile/Manufactured Home is listed as a Conditional Use-Major in an AG Agricultural District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Moving an old trailer out, replacing.

Staff Finding: The proposed use is allowed in an AG zoning district with a Major Conditional Use.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No, other mobile homes around area.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No, there is already one there to be removed.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan suggests the most likely or desirable use of the parcel is Low Density Residential.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No, it is for a home.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, other trailers on road.

Staff Finding: The proposed use will conform to district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT

CONDITIONAL USE APPLICATION

Public Hearing Number

21-45-CU

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Conditional Use - Major	<u>✓</u>	\$250.00
TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:		FEE:
Conditional Use - Minor	<u>250.00</u>	\$250.00

Name of

Applicant: Tara & Daniel Smith

Name of Business: _____ Phone: 228 277 8272

Property Address: 5605 Campbell Rd Mailing Address (if Different): 5551 Carter Rd.

E-Mail Address: tarasmitten228@gmail.com

Proposed Use Requiring Conditional Use: _____ (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☒ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Answers to the Criteria for Approval (see attached).
- ✓ 2. Project Narrative (see attached).
- ✓ 4. Diagram of intended use (see attached).
- _____ 4. Copy of protective covenants or deed restrictions, if any.
- _____ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- ✓ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Tara Smith

Date of Application: 7/18/21

FOR OFFICE USE ONLY

Date Received 7-20-21 Verify as Complete BR/SA

250.00

Bals

I, Albert W. Pattat, the fee simple owner(s) of the following described property:

Address: 5605 Campbell Rd
Ocean Springs MS 39564

Parcel ID No.:

hereby petition to the City of Gautier to *Grant a Conditional Use Major or Minor of*
mobile home in (state proposed use from Article V of the Unified Development Ordinance) at the above reference property and affirm that Tara & Daniel Smith (name of agent) is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Albert W. Pattat
(Owner's Signature)

Albert W. Pattat
(Owner's Signature)

Notary Information:

The foregoing instrument was acknowledged before me this 18th day of July, 2021 by Albert W. Pattat, who is personally known to me or has produced Military I.D. as identification and who did take an oath.

Jessica L. Brock
(Printed Name of Notary Public)

Jessica L. Brock
(Signature of Notary Public)

Commission # 127275 My commission expires March 28, 2023
(Notary's Seal)



CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

yes

2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

moving an old trailer out, replacing
no, other mobile homes around area

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

no, there is already one there, to be removed

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

no yes

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

yes

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

no, it is for a home

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

yes other trailers - on road

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.

2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.

3. Is the proposed use consistent with the Comprehensive Plan? Explain how.

4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

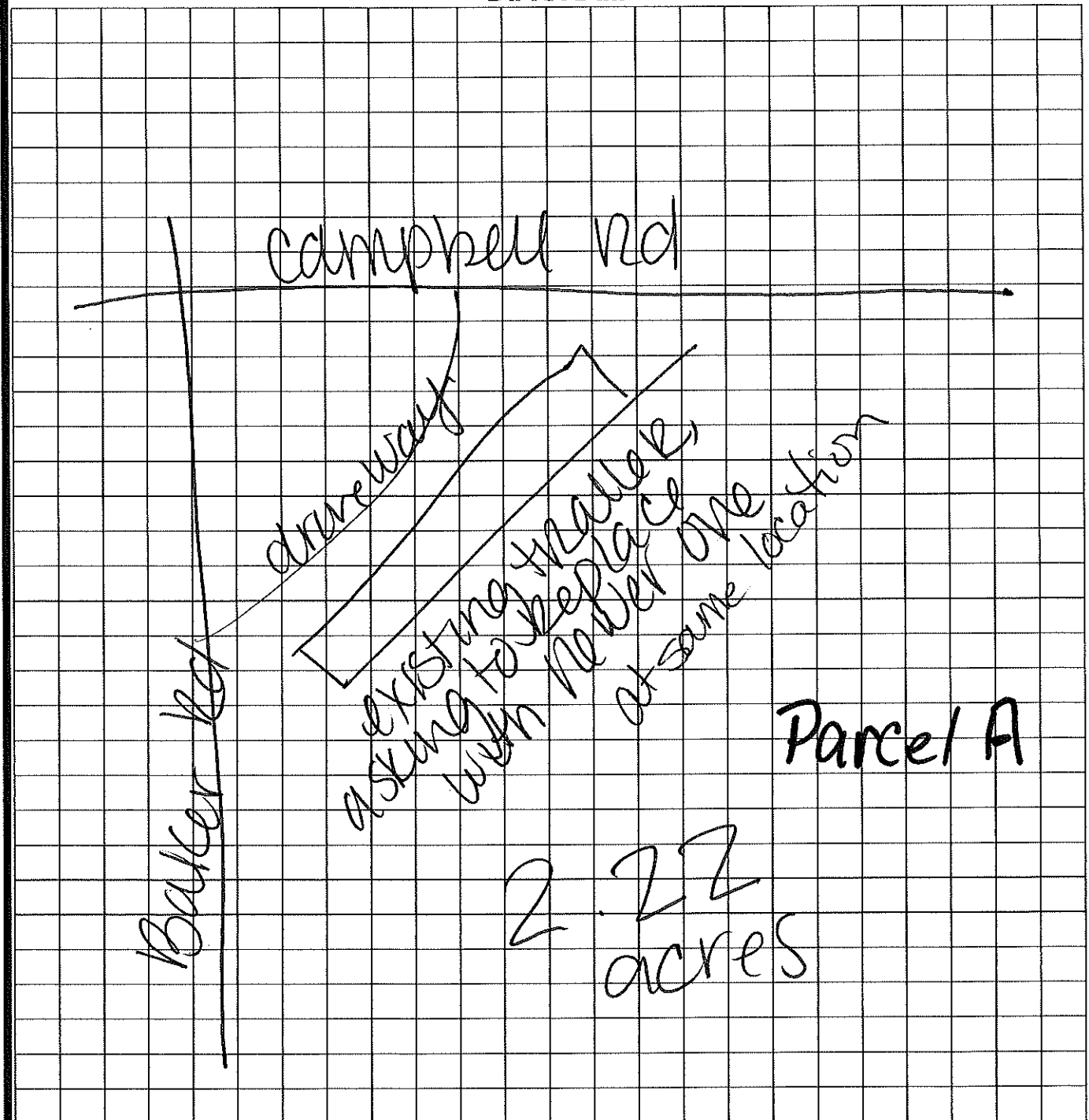
CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

We, Tara & Daniel Smith are asking the city of Frontier for permission to remove and replace the mobile home on 5005 Campbell Rd. The trailer that is presently there is falling down and not liveable. It is also a safety hazard. We would like to replace with a newer mobile home. I (Tara Smith) grew up on this property and would like to raise my kids in this neighborhood and community. The majority of our family live on this road. Please allow us to continue living here. Thanks

CONDITIONAL USE DIAGRAM – Provide a diagram of the project site. In cases where certain requirements such as parking are triggered by aspects of the interior of the building, the interior building layout will need to be provided also. Include location and dimensions of property lines, buildings, parking spaces, outdoor storage areas, outdoor seating areas, signage, landscape areas, driveways, loading/unloading areas, limits of paving, exterior elevations (if changes are proposed), entrance/exit locations. Include the whole site. Use the space below or provide separate drawings. Staff will provide guidance as needed on additional information needed on the diagram.

DIAGRAM



SURVEY OF:

THE W 1/2 OF THE SW 1/4 OF THE NE 1/4 OF THE SE 1/4 OF SECTION 17, TOWNSHIP 7 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI LESS AND EXCEPT THAT PORTION FOR ROADWAYS AS DESCRIBED IN DB 250 PAGE 545 ALSO REFERRED TO BEING TRACT 51 ACCORDING TO THE H.A. CAMPBELL SURVEY (UNRECORDED PLAT)

SPLIT INTO TWO PARCELS

PARCEL A

BEGINNING AT A 1/2' IRON ROD FOUND AT THE INTERSECTION OF THE SOUTH MARGIN OF CAMPBELL ROAD AND THE EAST MARGIN OF BAKER ROAD, SAID POINT BEING 25 FEET SOUTH AND 25 FEET EAST OF THE NORTHWEST CORNER OF THE WEST 1/2 OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 7 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI; THENCE RUN S00°13'39"E ALONG THE EAST MARGIN OF BAKER ROAD A DISTANCE OF 317.5 FEET; THENCE N89°41'38"E A DISTANCE OF 305.0 FEET TO THE EAST LINE OF THE SAID W 1/2 OF THE SW 1/4 OF THE NE 1/4 OF THE SE 1/4; THENCE N00°13'38"W A DISTANCE OF 317.5 FEET TO THE SOUTH MARGIN OF CAMPBELL ROAD; THENCE S89°41'38"W ALONG THE SOUTH MARGIN OF CAMPBELL ROAD A DISTANCE OF 305.0 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 96,837 SQUARE FEET OR 2.22 ACRES, MORE OR LESS.

PARCEL B

COMMENCING AT A 1/2' IRON ROD FOUND AT THE INTERSECTION OF THE SOUTH MARGIN OF CAMPBELL ROAD AND THE EAST MARGIN OF BAKER ROAD, SAID POINT BEING 25 FEET SOUTH AND 25 FEET EAST OF THE NORTHWEST CORNER OF THE WEST 1/2 OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 7 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI; THENCE RUN S00°13'39"E ALONG THE EAST MARGIN OF BAKER ROAD A DISTANCE OF 317.5 FEET TO THE POINT OF BEGINNING; THENCE S00°13'39"E ALONG THE SAID EAST MARGIN A DISTANCE OF 317.50 FEET; THENCE N89°41'38"E A DISTANCE OF 305.0 FEET TO THE EAST LINE OF THE SAID W 1/2 OF THE SW 1/4 OF THE NE 1/4 OF THE SE 1/4; THENCE N00°13'38"W A DISTANCE OF 317.5 FEET; THENCE S89°41'38"W A DISTANCE OF 305.0 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 96,837 SQUARE FEET OR 2.22 ACRES, MORE OR LESS.

NOTES: This survey was performed without the benefit of a current title search. Property is subject to any/all Easements, Right-of-ways and/or Restrictions on record.

CERTIFICATION

This is to CERTIFY that I have surveyed the property hereon described and delineated, and that the measurements and other data indicated are correct to the best of my knowledge and belief.

Larry R. Smith
 Larry R. Smith P.L.S. # 02695 Dated: 07/16/2021

This property is located in Zone(s) "X", as published by the Federal Insurance Administration, Official Flood Hazard Map, Community Panel Number 28059C0312G, revised 03/16/2009.

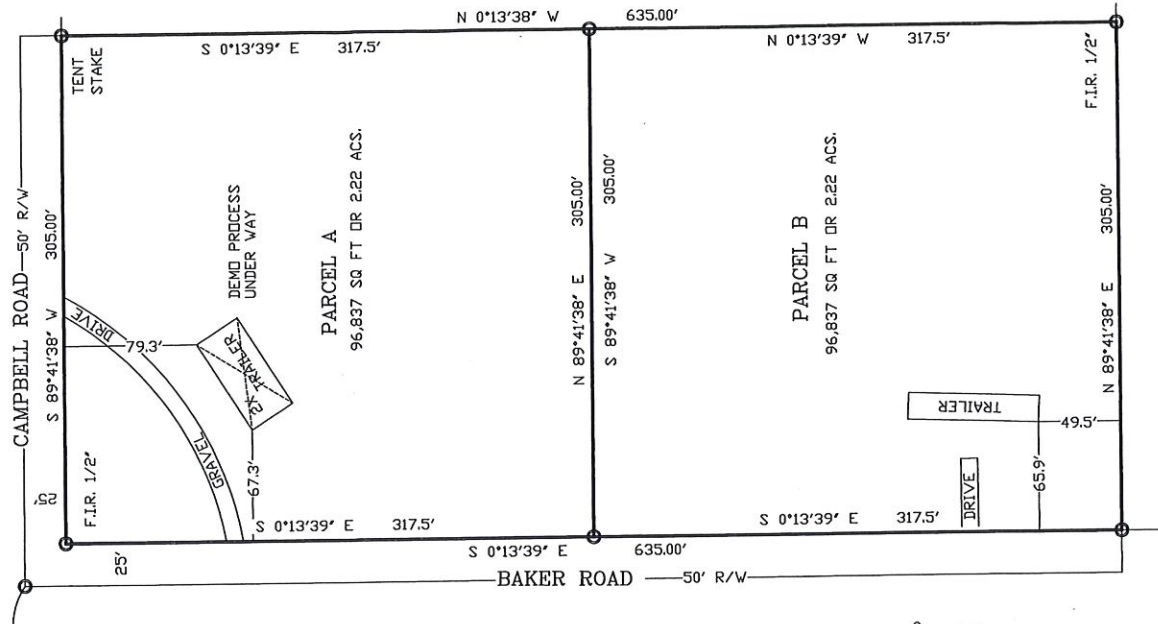


GISP 774.17-00-0110.00
 5605 CAMPBELL RD GAUTIER, MS
 LOT 51 FOUNTAINBLEAU ACRES
 (UNRECORDED PLAT)
 (W1/2 SW1/4 NE1/4 SE1/4)
 DB 1193-496

○ F.I.R.
 FOUND 1/2' IRON ROD

LS LARRY SMITH LAND SURVEYING BOUNDARY, TOPOGRAPHIC CONSTRUCTION LAYOUT
 105 N. KERN DRIVE GULFPORT MS. 39503 PHONE: (228) 832-9643

SCALE: 1"=75'
 CLASS "C" SURVEY
 Base Bearing by: GPS RTK (NAD 83)



85298068.000 PATTAT ALBERT W & DOROTHY L

PIDN: 85298068.000

GISP: 774.17-00-0110.00

Owner Information

Percent of Ownership: PERCENT_OF

Name: PATTAT ALBERT W & DOROTHY L

Name 2:

Mailing Address: 5551 CARTER RD
OCEAN SPRINGS MS
39564

Site Address: 5605 CAMPBELL RD GAUTIER

Land Information

Section: 17 Acreage: 5.00

Township: 7S

Range: 7W

Street Name CAMPBELL
RD

Value and Tax Information

Total Assessed Value: 5337

Total Appraised Value: 35580

Improvement Value: 0

Land Value: 35580

Tax Amount: 816

SQ FT: 0 Year Built: 1994

Legal Description

Description: LOT 51 FOUNTAINBLEAU ACRES
(W1/2 SW1/4 NE1/4 SE1/4)
DB 1193-496 (110 Map774.17)

Deed Book / Page: 1193 / 496

85298068.000 PATTAT ALBERT W & DOROTHY L

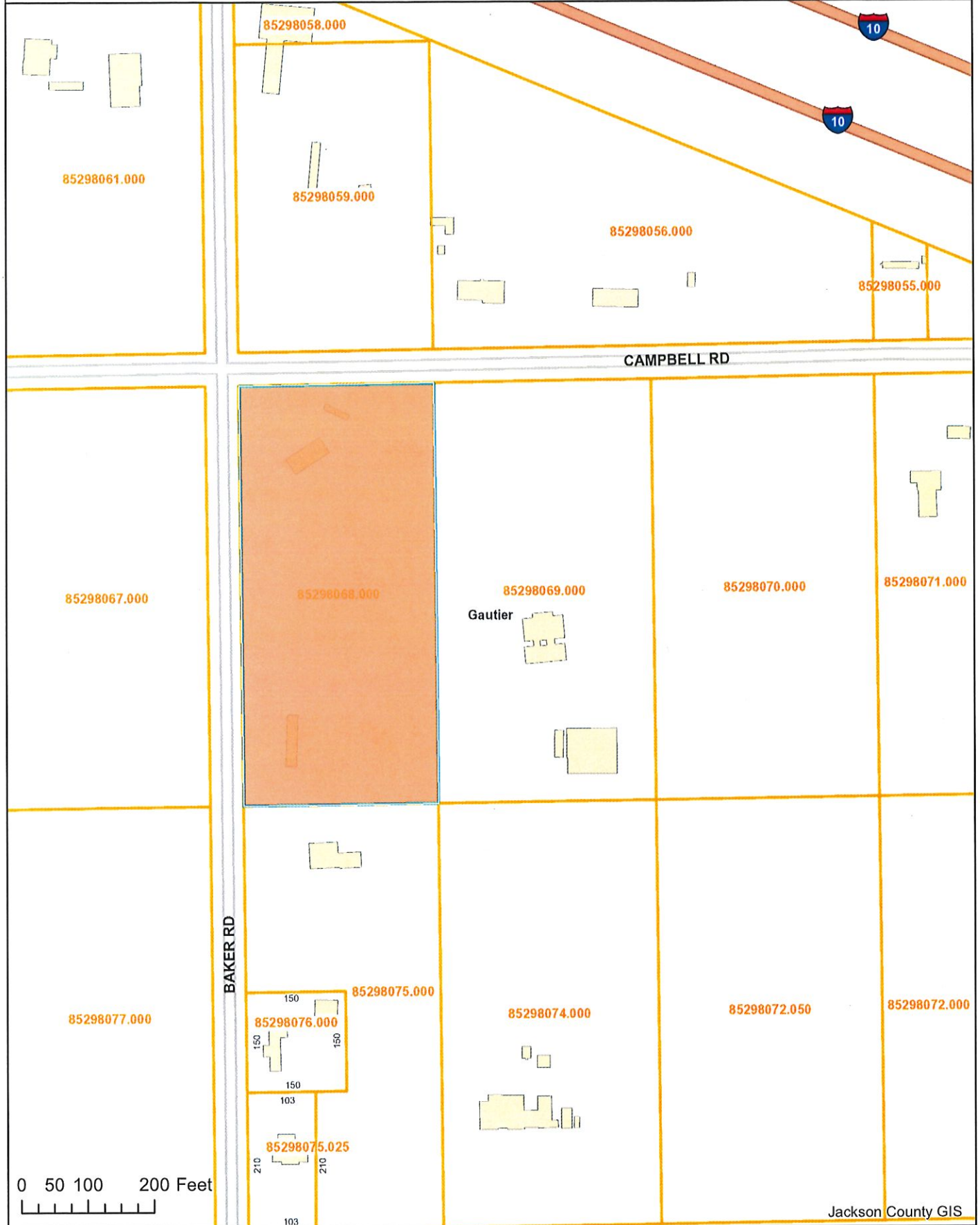


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

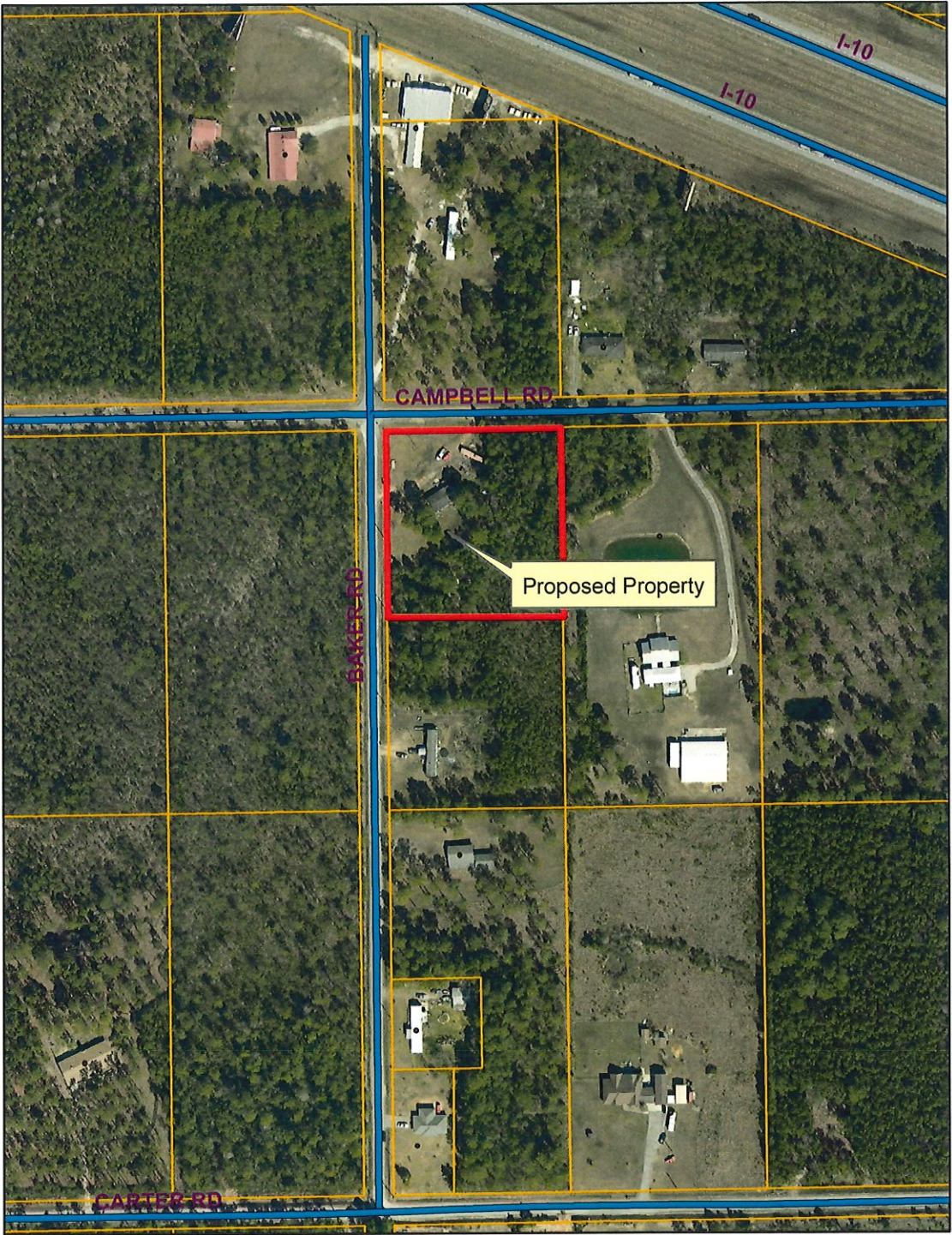


Exhibit B

Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

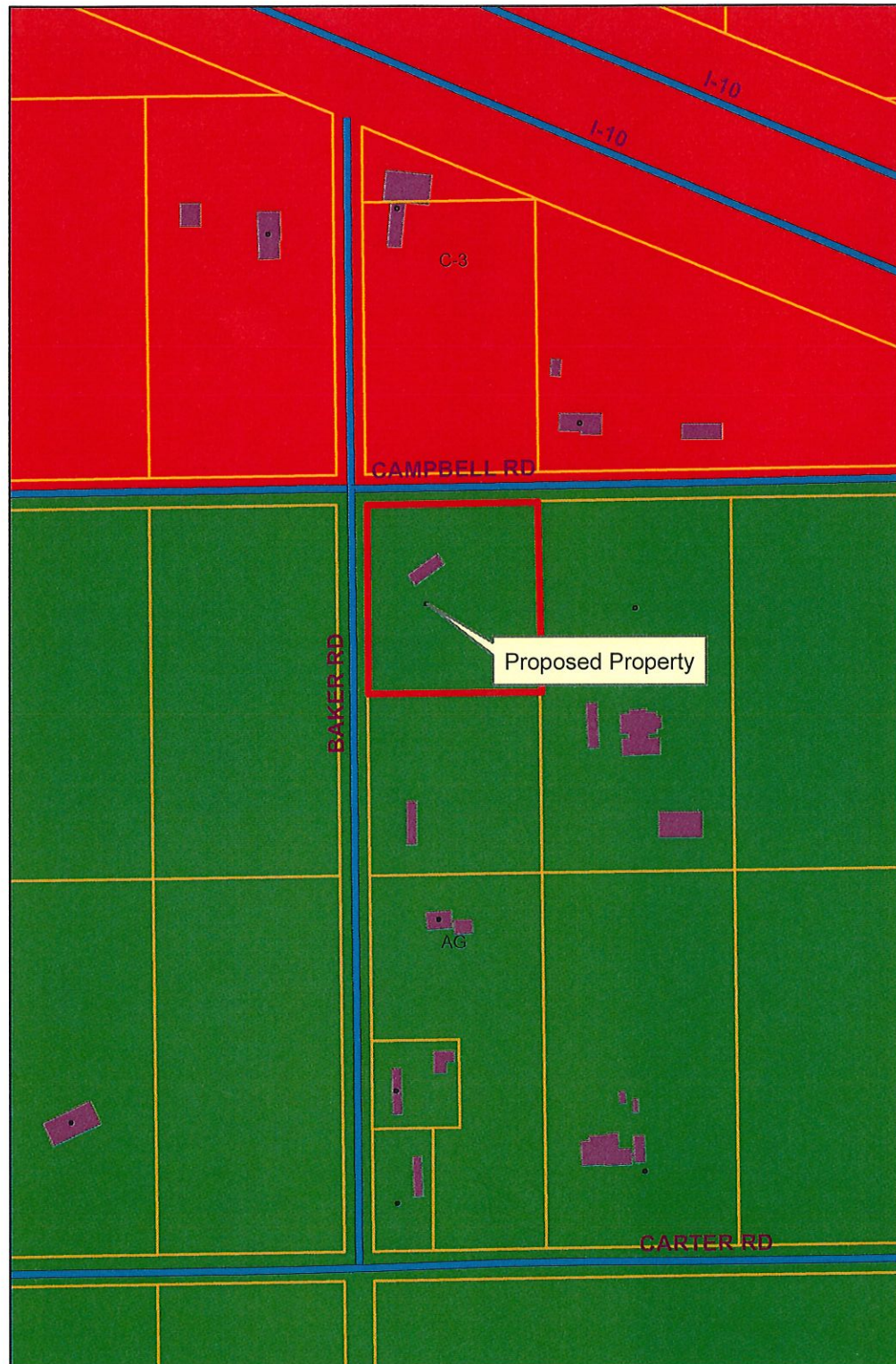


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

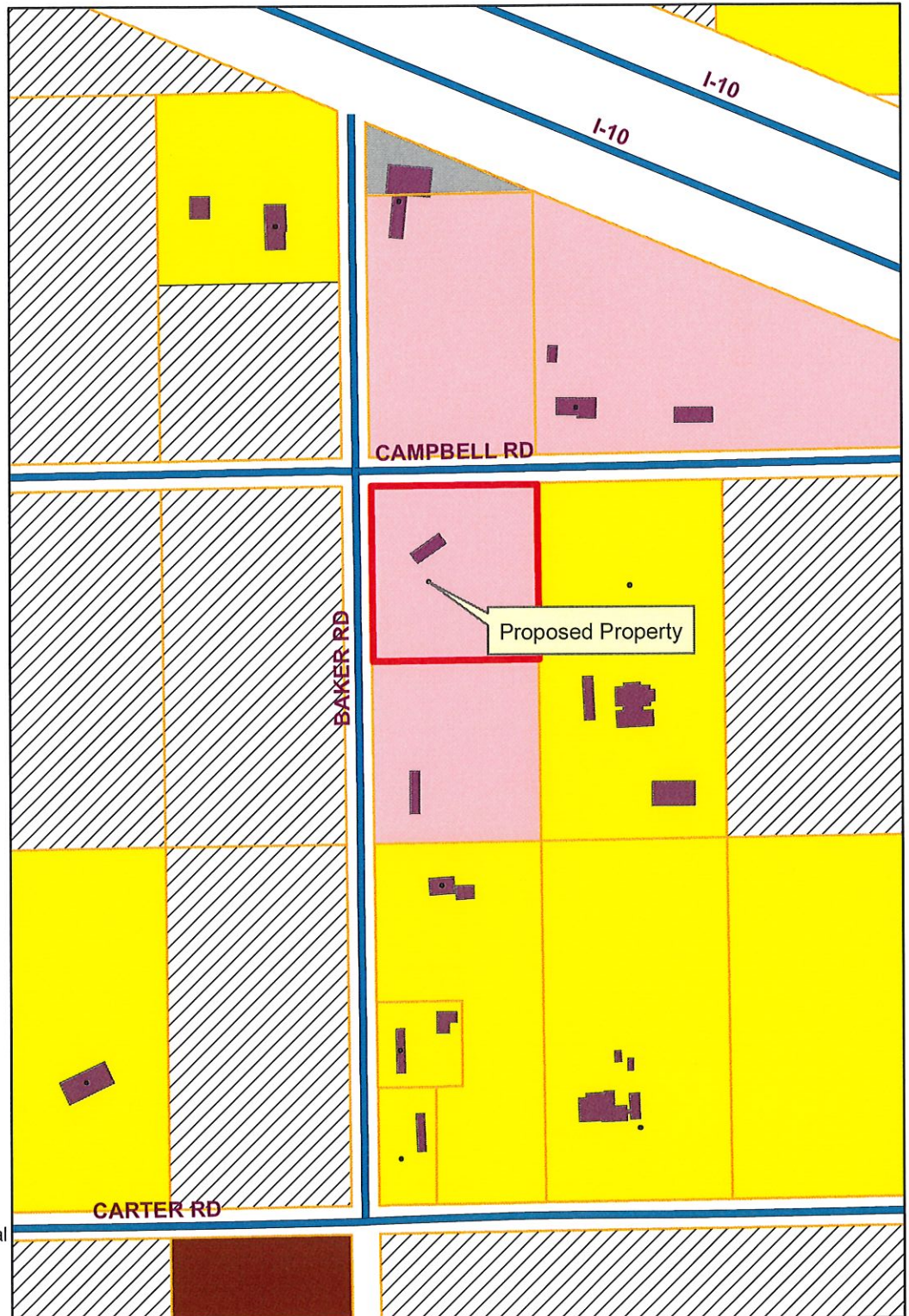


Exhibit D Future Land-Use

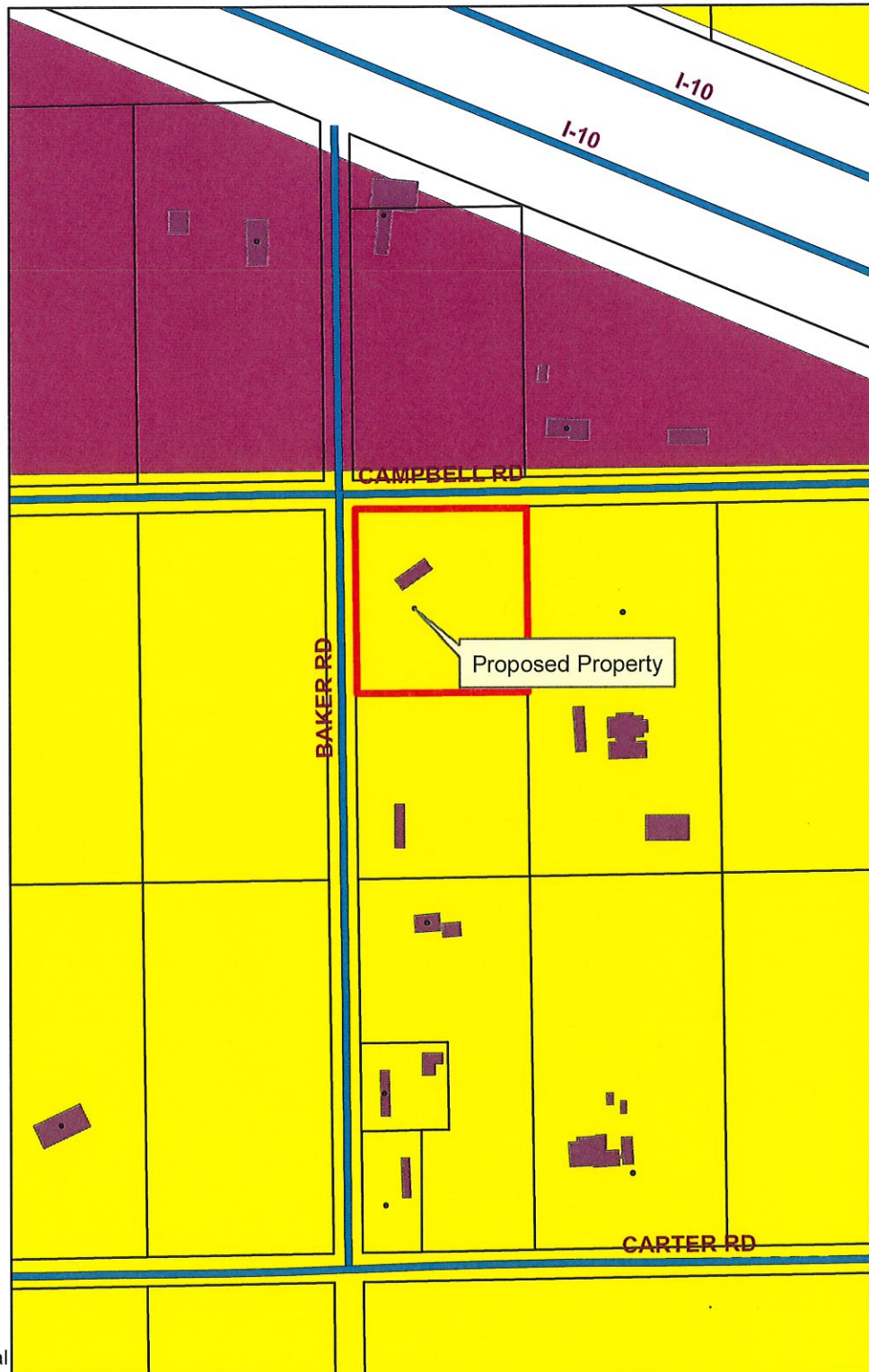
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Excerpt from September 2, 2021 Gautier Planning Commission Meeting:

The Planning Department has received a request from Tara and Daniel Smith for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District on Campbell Road. (GPC #21-45-CU).

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that he did not have a Parcel ID Number for the subject property because it was part of a lot split from 5605 Campbell Road, PID #85298068.000, that was still in the process of being recorded with Jackson County.

Daniel Smith, the applicant, handed Mr. Ankerson the paperwork where the lot split had been recorded at the Chancery Clerk's office. He had just received it.

Mr. Ankerson advised the Commissioners that an old mobile home is located on the new parcel and the applicants plan to move it and put a newer mobile home on the property for their family to live in if the Conditional Use is approved.

REQUEST:

The Planning Department has received a request from Tara and Daniel Smith for a Conditional Use-Major that would allow a manufactured home in an AG Agricultural Zoning District on Campbell Road. PID #85298068.000. (GPC #21-45-CU). The application fee of \$250 was paid on July 20, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned AG Agricultural.

1. Location: a 2.22-acre parcel in the process of being subdivided from 5605 Campbell Road, PID #85298068.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: 2.22 Acres
3. Existing Zoning – AG Agricultural (See Exhibit B)
4. Existing Land Use – Mobile Home (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Low Density Residential. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Dwelling, Mobile/Manufactured Home is listed as a Conditional Use-Major in an AG Agricultural District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Moving an old trailer out, replacing.

Staff Finding: The proposed use is allowed in an AG zoning district with a Major Conditional Use.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No, other mobile homes around area.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No, there is already one there to be removed.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan suggests the most likely or desirable use of the parcel is Low Density Residential.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No, it is for a home.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, other trailers on road.

Staff Finding: The proposed use will conform to district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to

a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Chairman Jamison asked the applicants to present their case.

Daniel Smith explained that they had purchased the property from his wife's grandparents and had looked at remodeling the existing trailer but it was beyond repair. They found another trailer they wanted to put on the property and began tearing down the old trailer. Then they found out that they needed a permit for demolishing the old trailer and for putting a new one on the property.

Chairman Jamison asked what kind of trailer they were planning to put on the property.

Mr. Smith said the trailer was either a 2010 or a 2012 double wide that would be delivered, set up and skirted. He also stated that he had a lot of cleaning to do on the property before bringing it in.

Mr. Ankerson advised Commissioners that placement of the trailer would have to meet City requirements.

Commissioner Decoteau asked the applicant if he would be doing the demolition himself and would the new trailer be in the same location as the old trailer.

Mr. Smith said he was going to try and do the demolition himself but he may have to get someone to help him. He also said that the new trailer would be in the same location as the old trailer.

There were none in attendance speaking in opposition and Staff had received no calls or letters opposing the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend that City Council approve the Conditional Use Major due to the existing characteristics of the neighborhood and that all criteria have been met.

Chairman Jamison seconded the motion and the following vote was recorded:

AYES:	Kay C. Jamison
	DeAnna McManus
	Joshua Ward
	Ricky Decoteau
	Chris Hoover
	William Davis

Motion passed.

Councilman Colledge made the motion to approve a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE), based on Planning Commissions' findings and recommendation. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 185-2021

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 21-46-SE
6008 ALLEN ROAD – ADDITION TO AN EXISTING SPECIAL
EXCEPTION IN A C-3 HIGHWAY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 81970008.000**

WHEREAS, an application for a Special Exception Permit to allow an addition to an existing Special Exception in a C-3 Highway Commercial Zoning District was submitted by Sarah and John Pannell; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a house, requires a Special Exception Permit in the C-3 Highway Commercial Zoning District, due to the fact that this house is a legal non-conforming structure; and

WHEREAS, the parcel subject to this Permit is located at 6008 Allen Road, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its September 2, 2021 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Sarah and John Pannell on September 2, 2021 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/13/2021
Subject: Consider a request for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE)

REQUEST:

The Planning Department has received a request from Sarah and John Pannell for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE) The application fee of \$250 was paid on August 2, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.
Location: 6008 Allen Road, PID #81970008.000 (See Exhibit A)
General features of the proposed project: Existing House
Site Size: 2.5 Acres
Potable Water and Wastewater Services: Existing from City
Current Zoning (See Exhibit B): C-3 Highway Commercial
Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial, and AG Agricultural.
Current Surrounding Existing Land Use (See Exhibit C): Vacant and Very Low to Low Density Residential.
Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial _

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *As the Planning Commission is already aware that when we purchased our home in Feb. 2020 from our grandfather's estate, we had no idea that we would have to apply for a Special Exception to move into our home. Then the pandemic hit and we had to wait several months to have our meeting and thankfully were granted permission to move in our home. As we were stressed and uncertain of when we could move, we had not thought about how the small size of the home and how having one bathroom would be stressful for our family. Had we known this up front then we would have petitioned the board with a request to build a small addition up front. Now we have settled in and love the area but simply need more space for our children. We would like to add 2 bedrooms and a bathroom which will significantly improve the functionality of the layout for our family's needs. The newly expanded size would also then be comparable to the surrounding homes on this road.*

Staff Finding: *This area was annexed into the City in 2002. Prior to the annexation, this area was zoned AG Agricultural.*

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *The new size of the home would put our home up to current Gautier City Code regulations for square footage, however would cause no significant change to surrounding neighbors.*

Staff Finding: *There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.*
Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *As previously stated we didn't know the situation when the home was purchased. We work hard and would like to be able to have a comfortable sized home for our family.*

Staff Finding: *Although staff feels that the circumstances do result from actions of the applicant, we also find that the Special Exception will not negatively affect the surrounding area, or cause a detriment to the surrounding properties.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

1. The property changes ownership
2. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
3. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception due to all criteria being met.

The City Council may:

- Approve the Special Exception;
Approve the Special Exception with changes; or
Deny the Special Exception.

ATTACHMENTS:

1. Complete Packet 21-46-SE
2. Excerpt GPC Meeting 9.2.21 (#21-46-SE)

Gautier Planning Commission

Regular Meeting Agenda

September 2, 2021

GPC #21-46-SE

Sarah and John Pannell

6008 Allen Road

VII. NEW BUSINESS

1. Consider a request by Sarah and John Pannell for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 17, 2020

Subject: Consider a request for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE)

REQUEST:

The Planning Department has received a request from Sarah and John Pannell for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE) The application fee of \$250 was paid on August 2, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 6008 Allen Road, PID #81970008.000 (See Exhibit A)
2. General features of the proposed project:
 - Existing House
 - Site Size: 2.5 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-3 Highway Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial, and AG Agricultural.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *As the Planning Commission is already aware that when we purchased our home in Feb. 2020 from our grandfather's estate, we had no idea that we would have to apply for a Special Exception to move into our home. Then the pandemic hit and we had to wait several months to have our meeting and thankfully were granted permission to move in our home. As we were stressed and uncertain of when we could move, we had not thought about how the small size of the home and how having one bathroom would be stressful for our family. Had we known this up front then we would have petitioned the board with a request to build a small addition up front. Now we have settled in and love the area but simply need more space for our children. We would like to add 2 bedrooms and a bathroom which will significantly improve the functionality of the layout for our family's needs. The newly expanded size would also then be comparable to the surrounding homes on this road.*

Staff Finding: *This area was annexed into the City in 2002. Prior to the annexation, this area was zoned AG Agricultural.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *The new size of the home would put our home up to current Gautier City Code regulations for square footage, however would cause no significant change to surrounding neighbors.*

Staff Finding: *There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: As previously stated we didn't know the situation when the home was purchased. We work hard and would like to be able to have a comfortable sized home for our family.

Staff Finding: Although staff feels that the circumstances do result from actions of the applicant, we also find that the Special Exception will not negatively affect the surrounding area, or cause a detriment to the surrounding properties.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a "Finding of Fact" regarding the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

21-46-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Sarah Pannell + John Pannell

Name of Business: none, residential use

Address: 6008 Allen Rd Vancleave, MS 39565

Mailing Address (if different):

Email Address: smcarter85@aol.com

Phone: Cell Phone: 228-218-0580

Reason for request, location and intended use of Property: We currently have a special exception in place to live in our home and we need a permit to expand the home to accommodate our family

ATTACHMENTS REQUIRED AS APPLICABLE:

- (900 sf.)
- ✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
 - ✓ 2. Legal descriptions and street address.
 - ✓ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
 - 4. Copy of protective covenants or deed restrictions, if any.
 - 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
 - 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
 - 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Sarah Pannell John Pannell

FOR OFFICE USE ONLY

Date Received 8-2-21 Verify as Complete BL

Fee Amount Received 250.00

Initials of Employee Receiving Application BL

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

A) As the planning commission is already aware that when we purchased our home in Feb 2020 from our grandfather's estate we had no idea that we would have to apply for a special exception to move into our home. Then the Pandemic hit and we had to wait several months to have our meeting and thankfully were granted permission to move in our home. As we were stressed and uncertain of when we could move we had not thought about how the small size of the home and how having one bathroom would be stressful for our family. Had we known this upfront then we would have petitioned the board with a request to build a small addition up front. Now we have settled in and love the area but simply need more space for our children. We would like to add 2 bedrooms and a bathroom which will significantly improve the functionality of the layout for our families.

needs. The newly expanded size would also then be comparable to the surrounding homes on this road.

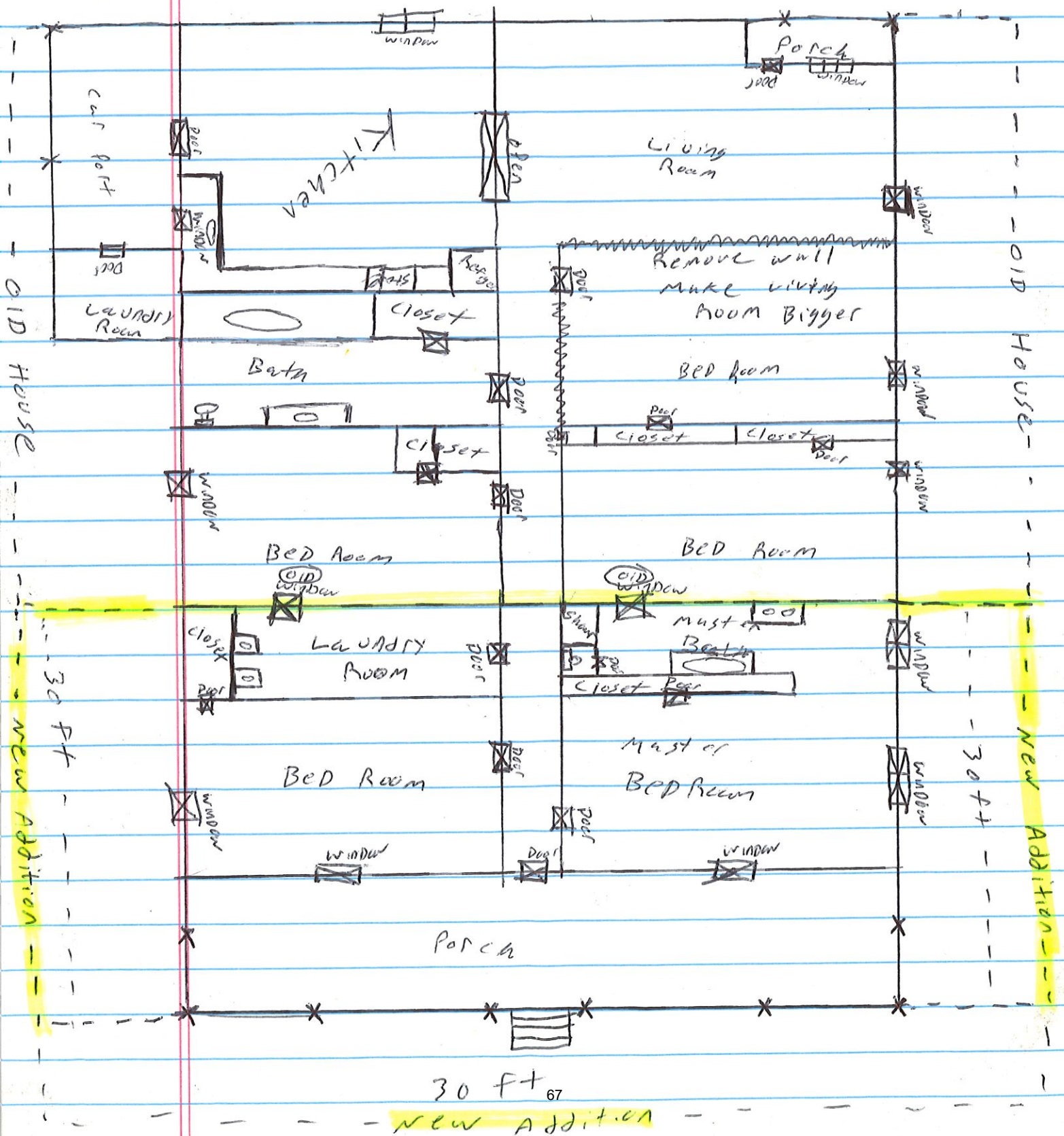
B) The new size of the home would put our home up to current Gaultier city code regulations for square footage however would cause no significant change to surrounding neighbors

C) As previously stated we didn't know the situation when the home was purchased. We work hard and would like to be able to have a comfortable sized home for our family.

Old House
1,238 sf

House with
Addition
2,138 sf
with porch

House with
Addition
Heated And
Cooled
1,898 sf



81970008.000 PANNELL JOHN &

PIDN: 81970008.000

GISP: 773.08-00-0016.00

Owner Information

Percent of Ownership: 100

Name: PANNELL JOHN &

Name 2: PANNELL SARAH

Mailing Address: 6008 ALLEN RD
VANCLEAVE MS
39565

Site Address: 6008 ALLEN RD GAUTIER

Land Information

Section: 08 Acreage: 2.50

Township: 7

Range: 7

Street Name ALLEN
RD

Value and Tax Information

Total Assessed Value: 8128

Total Appraised Value: 81284

Improvement Value: 61584

Land Value: 19700

Tax Amount: 936

SQ FT: 1238

Year Built: 1977

Legal Description

Description: BEG SWC SE1/4 SW1/4 N 208.56' E
528' S 208.56' W 528' TO POB DB
1967-463 DB 1967-466 (16 Map773.
08)

Deed Book / Page: 1967 / 466

81970008.000 PANNELL JOHN &



0 25 50 100 Feet

Jackson County GIS, 1

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

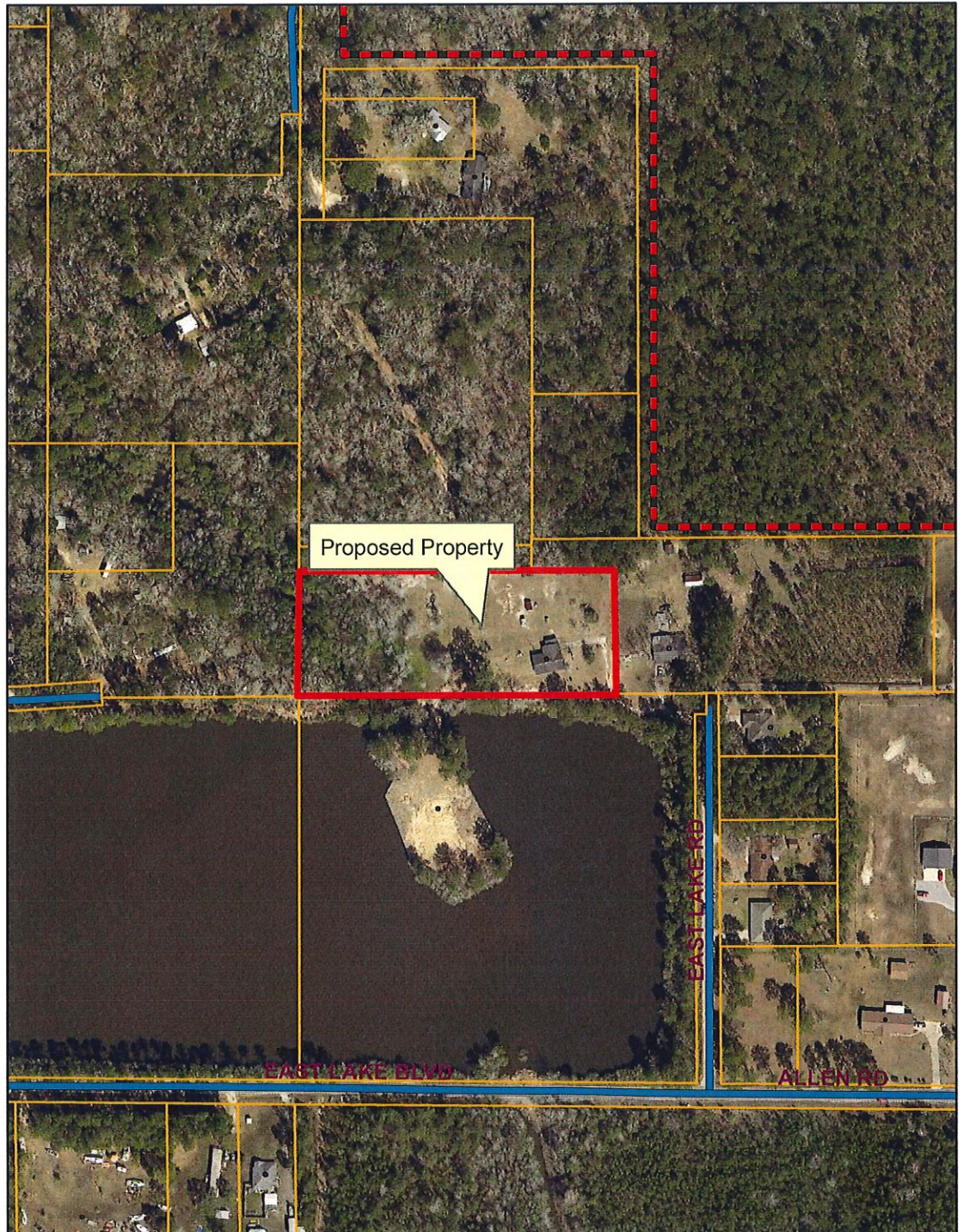


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

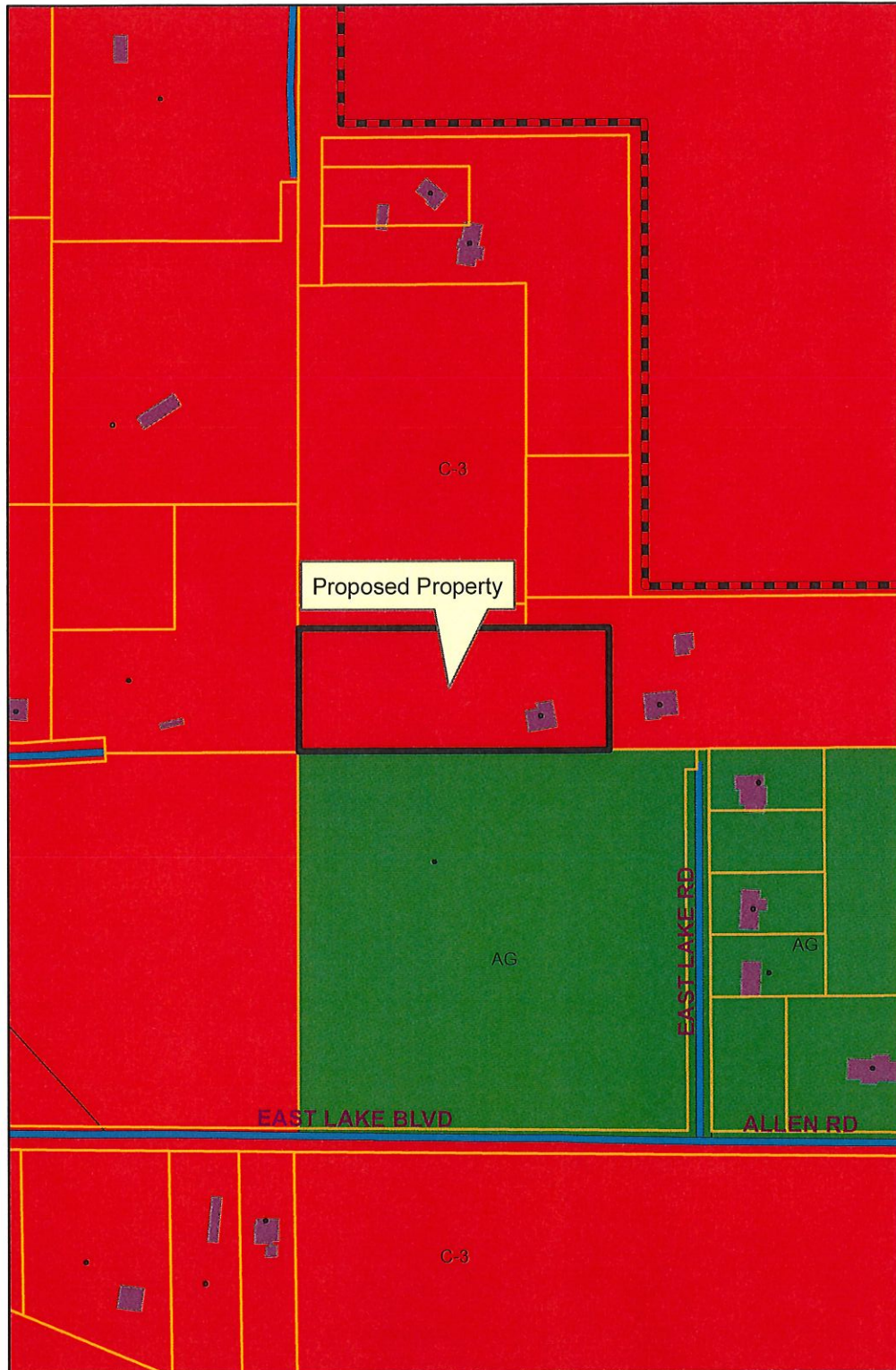


Exhibit C

Existing Land-Use

Prepared by:
 City of Gautier
 Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

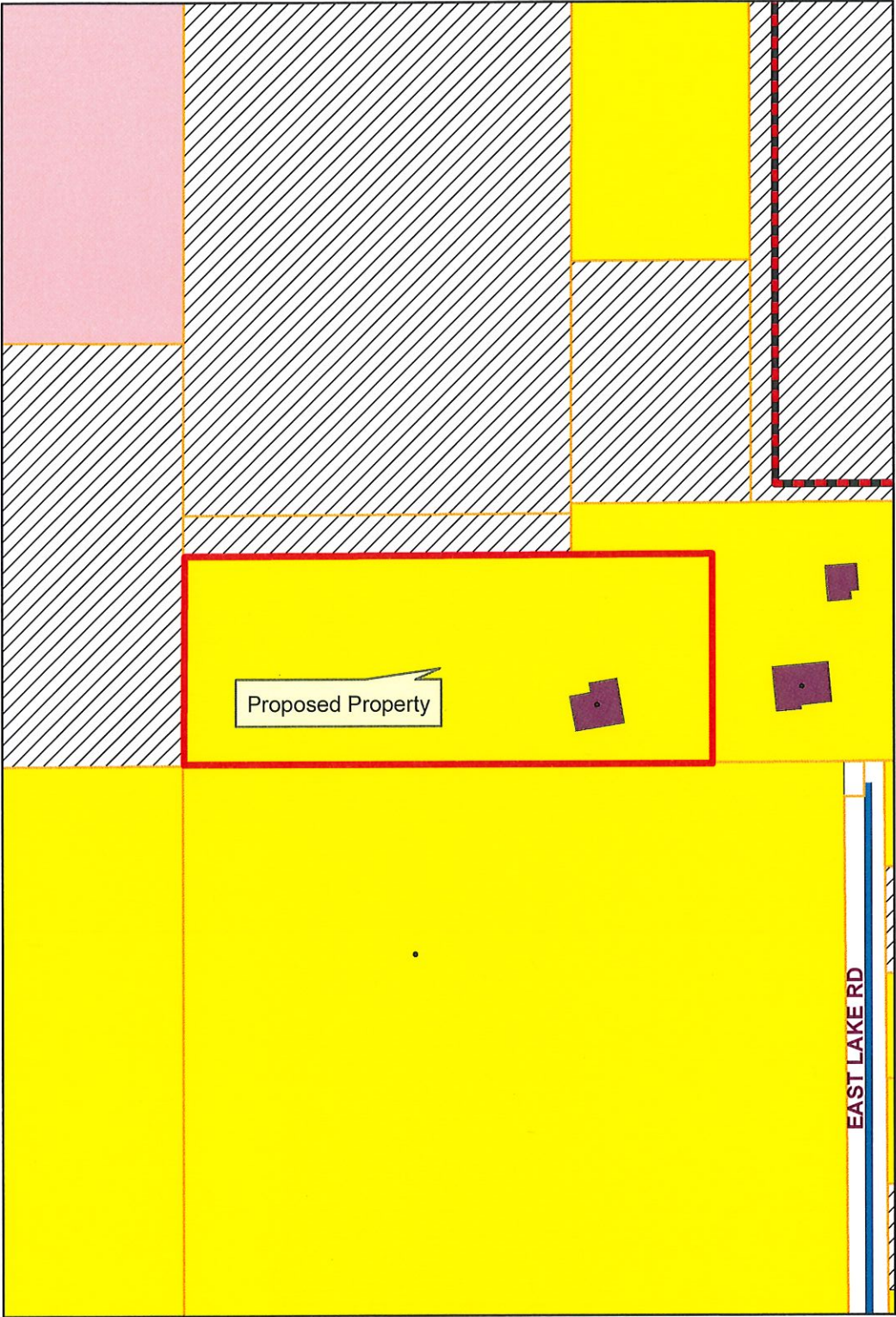


Exhibit D

Future Land-Use

Prepared By:

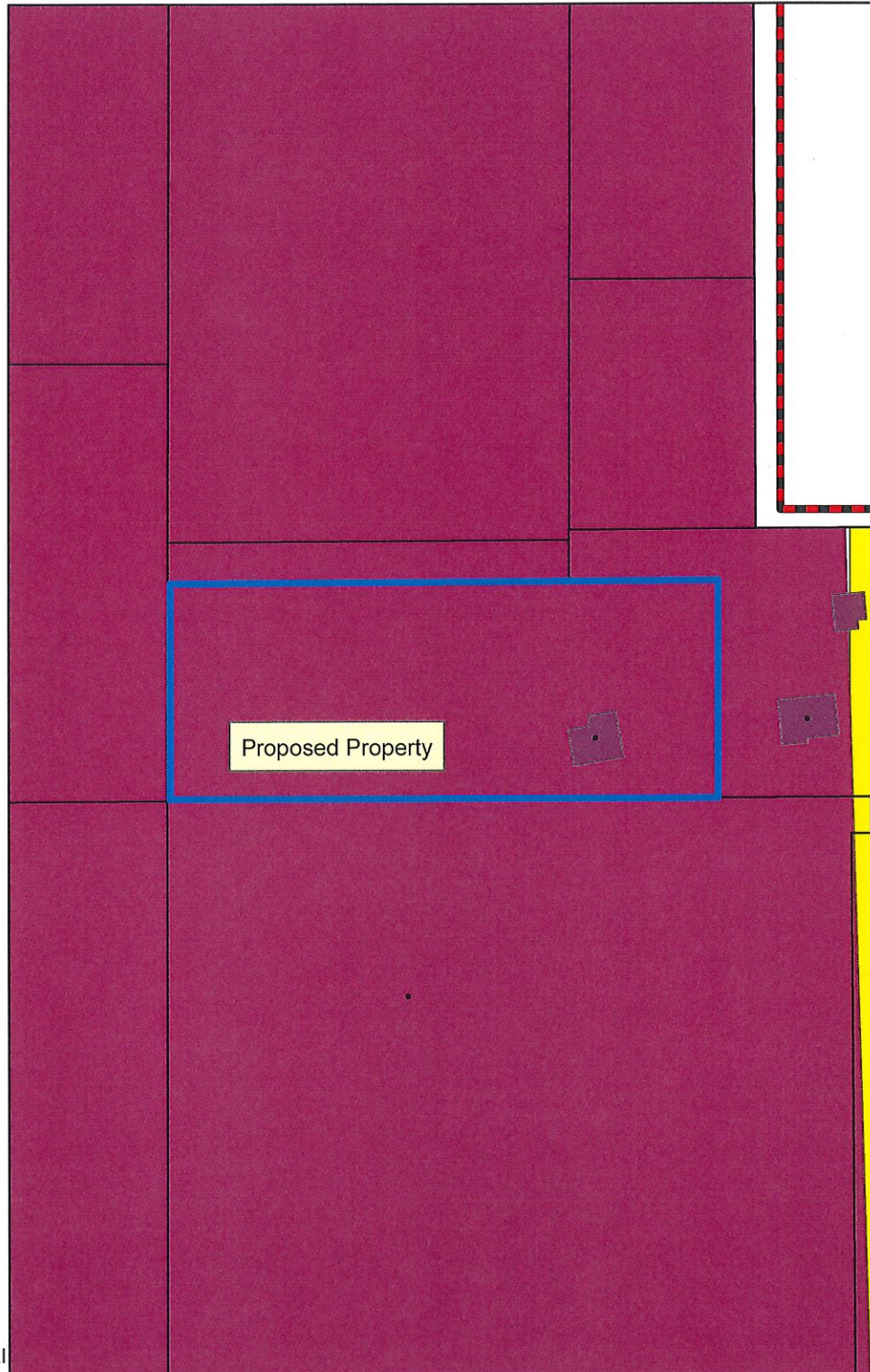
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



Excerpt from September 2, 2021 Gautier Planning Commission Meeting:

The Planning Department has received a request from Sarah and John Pannell for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that this home was located in an area that had been rezoned around 2009 from AG Agricultural to C-3 Highway Commercial. The home had gone vacant for a period of 180 days which caused it to lose its legal non-conforming status so the applicants had requested and received a Special Exception to live in the home. Since they are wanting to add on to the existing Special Exception they have to obtain approval to do so.

REQUEST:

The Planning Department has received a request from Sarah and John Pannell for a Special Exception that would allow an addition to an existing Special Exception at 6008 Allen Road in a C-3 Highway Commercial Zoning District, PID #81970008.000 (GPC Case No. 21-46-SE) The application fee of \$250 was paid on August 2, 2021. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 6008 Allen Road, PID #81970008.000 (See Exhibit A)
2. General features of the proposed project:
 - Existing House
 - Site Size: 2.5 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-3 Highway Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial, and AG Agricultural.
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: As the Planning Commission is already aware that when we purchased our home in Feb. 2020 from our grandfather's estate, we had no idea that we would have to apply for a Special Exception to move into our home. Then the pandemic hit and we had to wait several months to have our meeting and thankfully were granted permission to move in our home. As we were stressed and uncertain of when we could move, we had not thought about how the small size of the home and how having one bathroom would be stressful for our family. Had we known this up front then we would have petitioned the board with a request to build a small addition up front. Now we have settled in and love the area but simply need more space for our children. We would like to add 2 bedrooms and a bathroom which will significantly improve the functionality of the layout for our family's needs. The newly expanded size would also then be comparable to the surrounding homes on this road.

Staff Finding: This area was annexed into the City in 2002. Prior to the annexation, this area was zoned AG Agricultural.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: The new size of the home would put our home up to current Gautier City Code regulations for square footage, however would cause no significant change to surrounding neighbors.

Staff Finding: There are currently single-family homes in the immediate vicinity of the proposed site of the Special Exception. Staff's opinion is that approval of the request will not negatively affect the neighborhood.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: As previously stated we didn't know the situation when the home was purchased. We work hard and would like to be able to have a comfortable sized home for our family.

Staff Finding: Although staff feels that the circumstances do result from actions of the applicant, we also find that the Special Exception will not negatively affect the surrounding area, or cause a detriment to the surrounding properties.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record a “Finding of Fact” regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant’s Exhibit 1 – Application
2. City’s Exhibit A – Location Map
3. City’s Exhibit B – Existing Zoning Map
4. City’s Exhibit C – Existing Land Use Map
5. City’s Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present her case.

Sarah Pannell, the applicant, stated that once her family had moved into the house, they realized how small it was and that they needed to add on. They would like to add two bedrooms and a bathroom and make the living room a little larger. The addition would be approximately 30' x 30'. They also wanted to add a porch.

Chairman Jamison asked if the addition would be on the front or the back of the house.

Ms. Pannell stated that it would be on the back because they wanted the porch to face the lake. She also said that they owned the little island, half of the lake, and an acre in the woods.

Chairman Jamison asked Mr. Ankerson if there were other houses in that area that were located in the C-3 district.

Mr. Ankerson advised that there were.

Commissioner Ward asked Mr. Ankerson if the applicants would have to ask for a Special Exception for any accessory structure they wanted to place on the property.

Mr. Ankerson advised that any addition to the Special Exception would need new approval, because they would be expanding a legal non-conforming use.

Commissioner McManus asked if the Planning Commission was just approving an addition or the size of the addition that was proposed.

Mr. Ankerson stated they would be approving an addition of the proposed caliber shown on the application. He added that the applicant could build something smaller but not anything larger than the proposed.

Chairman Jamison asked if the applicant decided to sell the property would the new owner be allowed the Special Exception.

Mr. Ankerson advised that Special Exceptions do not run with the land and the Special Exception could be revoked if the property changes ownership or the property ceases to be used for the purpose allowed for a period of 180 days. He added that a new owner could be allowed to occupy the home without a new Special Exception if it had not gone unoccupied for a period of 180 days.

Commissioner Ward asked whether a Special Exception would have been needed if the house had not gone vacant for 180 days and lost its grandfathered status.

Mr. Ankerson stated that the Special Exception to live in the house would not have been needed but any expansion would have required a Special Exception.

There were none in attendance speaking in opposition of the request and Staff had received no calls or letters opposing the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to recommend that City Council approve the Special Exception due to all criteria being met.

Commissioner Ward seconded the motion and the following vote was recorded:

AYES: **Kay C. Jamison**
 Chris Hoover
 Joshua Ward
 William Davis
 DeAnna McManus
 Ricky Decoteau

Motion passed.

Councilman Colledge made the motion to approve an Abatement at 2406 Avenida Del Pinar, Gautier, MS (Krystal Davison) and that a penalty is assessed to the property in the amount of 50% of the actual cost of construction and cleaning the property per Mississippi Code 21-19-11 and the penalty be assessed against the property. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 186-2021

WHEREAS, after proper notice, on or about September 21, 2021, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 2406 Avenida Del Pinar, Gautier, MS, (Krystal Davison), as recorded in Deed Book 1149, Page 822, record of official plats on file in the office of the Chancery Clerk of Jackson County, MS); and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is in such a state of uncleanness as to be a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the property located at 2406 Avenida Del Pinar, Gautier, MS 39553, by cleaning and maintaining the overgrown property, removing the dilapidated, deteriorating, and unsafe accessory structures and securing the exterior of the principal structure as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty is assessed to the property in the amount of 50% of the actual cost of cleaning the property.

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/14/2021
Subject: Consideration for an Abatement at 2406 Avenida Del Pinar, Gautier, MS (Krystal Davison)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to clean this private property and remove the dilapidated, deteriorating, and unsafe structure.

BACKGROUND:

A complaint came from a concerned citizen regarding multiple code violations of the care and maintenance of this property. The code violations were reviewed and substantiated by the City's Code Enforcement Department, and a code violation file was opened against the property on August 8th 2019.

The house caught fire on 10/26/2017. Krystal Davison pulled a permit to have the house repaired. The permit expired on 11/21/2018 and no work had been done, leaving the home open to the weather. Code Enforcement has left multiple messages regarding the house and the property upkeep. A letter was also sent on 12/09/19 that gave Ms. Davison until 01/15/2020 to clean and mow the yard. The owner did start to mow the yard on 01/09/2020 but only part of the property was cut. Multiple calls made again and a notice was left regarding the property and no answer. Affidavit was then signed on 03/04/2020. Ms. Davison pled guilty on 06/08/2020. Since then, the yard has been mowed but nothing done with the structure. An Abatement letter was sent to the property and the owner on September 7th 2021.

The vacant property continues to show signs of disrepair and deterioration. Property owners in the vicinity remain concerned with the visible appearance of this property and the unsecured/unsafe structure. Citizens are concerned for the health, safety, and welfare of their neighborhood. The property and City Hall bulletin board have been posted with a copy of the public hearing notice two weeks prior to the scheduled hearing.

DISCUSSION:

The primary goal is to clean up and maintain the overgrown property and remove the unsafe structure pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Abatement Public Notice Document Posted
4. Abatement Property Notification Letter
5. Photo 1
6. Photo 2
7. Photo 3
8. Photo 4
9. Photo 5

10. Photo 6
11. Photo 7
12. Photo 8
13. MEMORANDUM PUBLIC HEARING

85181137.000 DAVISON KRYSTAL D

PIDN: 85181137.000

GISP: 871.02-04-0106.00

Owner Information

Percent of Ownership: 100

Name: DAVISON KRYSTAL D

Name 2:

Mailing Address: 2406 AVENIDO DEL PINAR
GAUTIER MS
39553

Site Address: 2406 AVENIDO DEL PINAR GAUTIER

Land Information

Section: 02 Acreage: 0.00

Township: 8

Range: 7

Street Name AVENIDO DEL PINAR

Value and Tax Information

Total Assessed Value: 585

Total Appraised Value: 3902

Improvement Value: 342

Land Value: 3560

Tax Amount: 199

SQ FT: 0

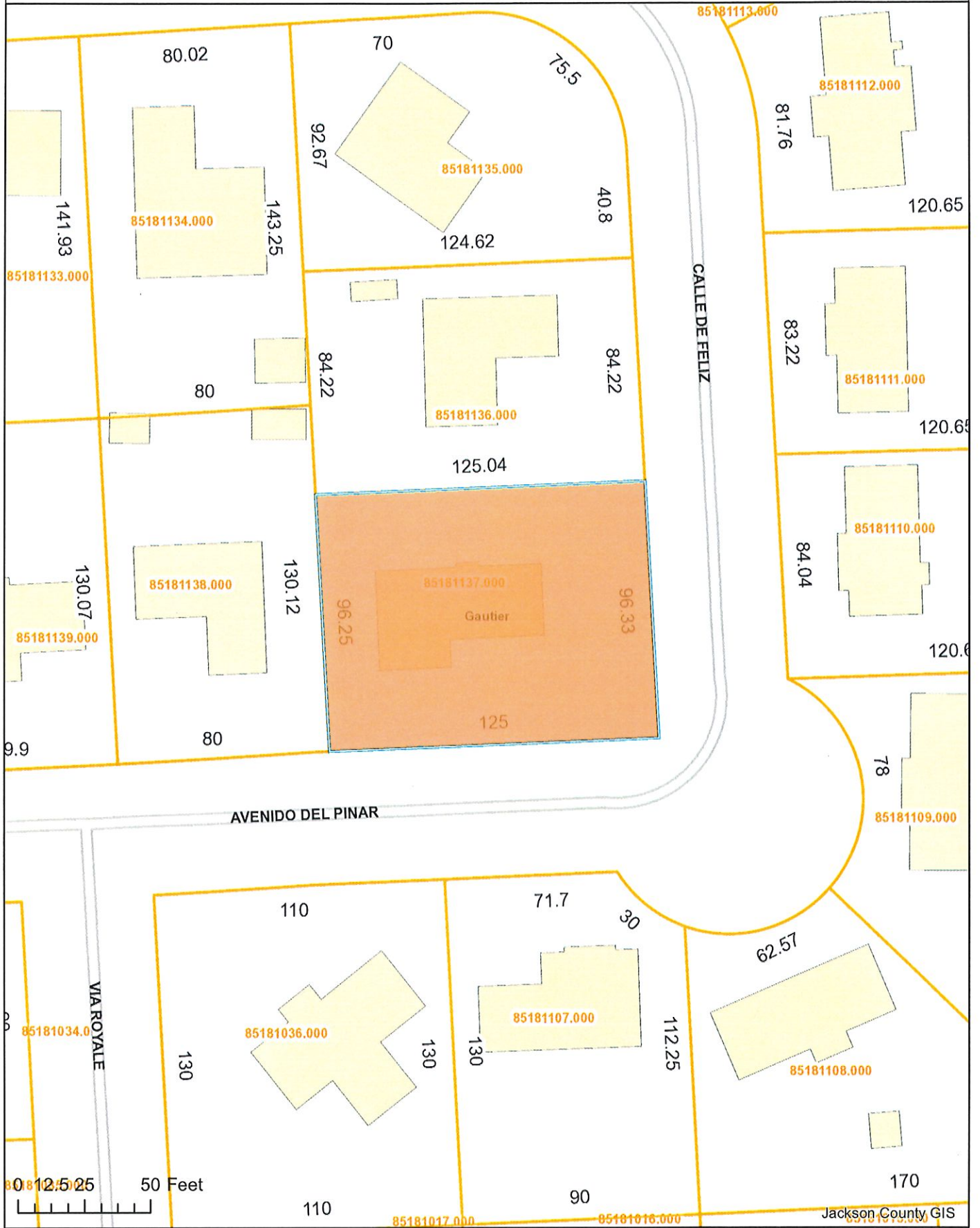
Year Built: 1972

Legal Description

Description: LOT 67 DE LA FOREST S/D PT 2-B P
B 14-4 DB 1149-822 (106 Map871.
02-04)

Deed Book / Page: 1149 / 822

85181137.000 DAVISON KRYSTAL D



CODE CASE DETAILED REPORT CODE-000774-2019 FOR CITY OF GAUTIER

Case Type:	Code	Project:		Opened Date:	08/26/2019
Status:	Active	District:		Closed Date:	08/31/2020
Assigned To:	MELISSA CHANDLER	Description:	abandoned house		
Parcel:	85181137.000	Main	Address: 2406 Avenida Del Pinar Gautier, MS 39553	Main	Zone: R-1 (Residential - Single Family)

Note	Created By	Date and Time Created
1. The house has been in poor shape for years. The owner Krystal Davison 235-6424 pulled a building permit to repair the house which expired on 11/21/18. The house is open to the weather and no work has been done to the house since 2018 . I left a message for Mrs. Davison to call me back .	CODE ENFORCEMENT	8/26/2019 3:08 pm
2. I left a message for Ms. Davison to call me back about thehouse .	CODE ENFORCEMENT	9/12/2019 3:31 pm
3. I left a message for the owner .	CODE ENFORCEMENT	9/19/2019 9:44 am
4. I have left several message for owner to call me about the property. I have text her about the property also . Councilman Jackson has also tried contacting the owner with no response.	CODE ENFORCEMENT	11/13/2019 3:09 pm
5. Krystal Davison Ante Bellum Manor on Gautier-Vancleave #A4 work #601-766-6445. She is going to the bank to try and get a loan to rebuild the house . I told her to have the yard mowed and cleaned up and all the debris and old building materials removed from the property.	CODE ENFORCEMENT	11/21/2019 9:08 am
6. I sent a notice to the owner about the property giving her till 1/15/20 to have the property cleaned up and mowed.	CODE ENFORCEMENT	12/9/2019 2:12 pm
7. I went by to check on the progress on the property. There were no changes, no work had been done to the property.	CODE ENFORCEMENT	12/18/2019 12:56 pm
8. The owner has started clean up.	CODE ENFORCEMENT	1/2/2020 3:20 pm
9. The property looks the same as it did last time I went out to check on the progress. I will contact the owner to see what her plans are next. If I cannot contact her I will sign an affidavit for her.	CODE ENFORCEMENT	2/3/2020 11:17 am
10. I went by to check on the property and no more work or clean up has been done to the property.	CODE ENFORCEMENT	2/18/2020 2:10 pm
11. I left a notice for Ms. Davison on her work Number because her cell number is disconnected. There has been no new work done on the property.	CODE ENFORCEMENT	2/20/2020 10:48 am
12. Ms. Davison's cel # has been disconnected and she has not returned my message I left for her on her work# . I will send affidavit to the Court Clerk for these violations.	CODE ENFORCEMENT	3/4/2020 1:32 pm
13. I signed affidavit for Ms. Davison	CODE ENFORCEMENT	3/4/2020 4:10 pm
14. The property has been mowed and some of the debris removed from the property.	CODE ENFORCEMENT	5/21/2020 12:07 pm
15. Ms. Davison pled guilty on 6/8/2020. She has cleaned up the property some more but still has to do something with the structure.	CODE ENFORCEMENT	6/15/2020 1:19 pm
16. The owner is keeping the property mowed.	CODE ENFORCEMENT	8/31/2020 3:18 pm
17. Abatement letter sent to the property and to the owner's address 5080 Gautier vancleave rd A4	MELISSA CHANDLER	9/8/2021 9:29 am

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov*

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at 6:30 PM on **SEPTEMBER 21, 2021**, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community:

2406 AVENIDO DEL PINAR

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

*Mayor
Casey C. Vaughan*

*City of Gautier
Gautier, Mississippi*

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
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Website: www.gautier-ms.gov*

SEPTEMBER 7, 2021

MELISSA CHANDLER
Code Enforcement Officer
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

Re: 2406 AVENIDO DEL PINAR
Notice of Public Hearing

To whom it may concern,

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for 2406 AVENIDO DEL PINAR. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on SEPTEMBER 21, 2021 at 6:30 P.M. The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

MELISSA CHANDLER
City of Gautier
Code Enforcement Officer



**CITY OF GAUTIER
CODE ENFORCEMENT
PUBLIC HEARING NOTICE**

PARCEL NO: 85181137.000

ADDRESS NO: 2406 AVENIDO DEL PINAR

HEARING ON SEPT. 21, 2021

**AT 6:30 PM, CITY HALL
3330 HIGHWAY 90, GAUTIER, MS
ANY QUESTIONS, PLEASE CALL 228-497-1878**

SECTION 21-19-11: THIS NOTICE IS TO INFORM YOU THAT A HEARING WILL BE HELD FOR THIS PARCEL OF LAND THAT IS IN NEED OF ABATEMENT/CLEANING. AN ADJUDICATION AT THE HEARING WILL AUTHORIZE THE CITY OF GAUTIER TO RE-ENTER THIS PROPERTY FOR A PERIOD OF ONE (1) YEAR WITHOUT ANY FURTHER HEARING IF NOTICE IS POSTED ON THIS PROPERTY AND AT CITY HALL AT LEAST (7) DAYS BEFORE THIS PROPERTY IS RE-ENTERED FOR ABATEMENT/CLEANING.

Sep 8, 2021 12:48:32 PM
2412 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



 CITY OF GAUTIER
CODE ENFORCEMENT
PUBLIC HEARING NOTICE
PARCEL NO: 85181137.000
ADDRESS NO: 2406 AVENIDO DEL PINAR
HEARING ON: SEPT. 21, 2021
AT 6:30 PM, CITY HALL
3330 HIGHWAY 90, GAUTIER, MS
ANY QUESTIONS, PLEASE CALL 228-497-1878
SECTION 24-19 IS TO INFORM YOU THAT A HEARING WILL BE HELD FOR THIS PARCEL OF LAND THAT IS IN NEED OF ABATEMENT CLEANING AN ABANDONMENT AT THE HEARING WILL AUTHORIZE THE CITY OF GAUTIER TO RE-ENTER THIS PROPERTY FOR A PERIOD OF ONE (1) YEAR WITHOUT ANY FURTHER HEARING IF NOTICE IS POSTED ON THIS PROPERTY AND AT CITY HALL AT LEAST (7) DAYS BEFORE THIS PROPERTY IS RE-ENTERED FOR ABATEMENT CLEANING.

Sep 8, 2021 12:48:40 PM
2412 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



Sep 8, 2021 12:48:57 PM
2412 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



Sep 8, 2021 12:49:11 PM
2406 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



Sep 8, 2021 12:49:19 PM
2406 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



Sep 8, 2021 12:50:01 PM
2406 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



Sep 8, 2021 12:50:23 PM
2406 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi



Sep 8, 2021 12:51:20 PM
2401 Avenida Del Pinar Street
Gautier
Jackson County
Mississippi

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Joe Franklin, Code Enforcement Officer
Through: Scott Ankerson, Planning Director
Date: July 9, 2021
Subject: 2506 Ridgeway Drive Gautier, Mississippi 39553.

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to clean this private property and remove the dilapidated, deteriorating, and unsafe structure.

BACKGROUND:

A complaint came from a concerned citizen regarding multiple code violations of the care and maintenance of this property. The code violations were reviewed and substantiated by the City's Code Enforcement Department, and a code violation file was opened against the property on September 11, 2018

The house caught fire in a bedroom on September 10, 2018 and Code Enforcement was called to the location on September 11, 2018. After inspecting the damage to the house, Code Enforcement condemned the structure for safety issues on September 11, 2018. Michael Stringfield became the owner of the property on December 18, 2019. The house burned a second time on April 7, 2020. Michael Stringfield was notified of the safety violations from the debris left on the property from the fire. After several conversations with Mr. Stringfield about the conditions of the property, he applied for and was issued a permit to demolish the remains of the structure and remove the debris from the property on June 19, 2020. Mr. Stringfield began removing the debris, but the work stopped sometime in August of 2020. At that time, Code Enforcement attempted to contact Mr. Stringfield several times between August 2020 and November 2020 with no success. The permit expired December 16, 2020. Numerous Code complaints have been received for this property concerning the burned materials and debris on the property and the safety of the structure.

On July 9, 2021 Code Enforcement sent an abatement notice informing the owner of the City's intent to abate the property. Code Enforcement has posted a Public Notice on the property and gathered pictures of the property on July 12, 2021. The vacant property continues to show signs of disrepair and deterioration. Property owners in the vicinity remain concerned with the visible appearance of this property and the unsecured/unsafe structure. Citizens are concerned for the health, safety, and welfare of their neighborhood. The property and City Hall bulletin board have been posted with a copy of the public hearing notice two weeks prior to the scheduled hearing.

DISCUSSION:

The primary goal is to clean up and maintain the overgrown property and remove the unsafe, remains of the burned structure pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

ATTACHMENTS:

1. Parcel Information
2. Code Case History
3. Abatement Public Notice Document Posted
4. Abatement Property Notification Letter
5. Pictures of Property and Posting

Councilman Gollott made the motion to approve the Final Budget Amendments for fiscal year 2021, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 130-2021

WHEREAS, pursuant to Miss. Code Ann. 21-35-25, the City is authorized to revise its budget from time to time as it deems necessary to meet the requirements of Mississippi law; and

WHEREAS, the Mayor and Members of the City Council hereby find that amendment of the current budget as presented is in the best interests of the City;

BE IT RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Final Year End Budget Amendments for FY 2021 are hereby approved.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

This resolution shall take effect and be in full force on September 21, 2021.

Motion made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**FY 2021
FINAL BUDGET AMENDMENTS**

GENERAL FUND: FUND 001		Budget	Amendment	New Budget
REVENUES				
Licenses & Permits	97,000.00	42,795.00		139,795.00
General Sales Tax	2,275,000.00	128,000.00		2,403,000.00
Modernization USE Tax	130,000.00	(130,000.00)		0.00
FEMA/MEMA Reimbursements	434,965.00	19,767.00		454,732.00
Transfer from Solid Waste Fund	332,634.00	(170,795.00)		161,839.00
			(110,233.00)	
EXPENDITURES				
CITY COUNCIL				
Personnel Services	156,538.00	(1,500.00)		155,038.00
Supplies	2,500.00	1,500.00		4,000.00
ELECTIONS				
Other Services & Charges	45,000.00	(18,000.00)		27,000.00
CITY CLERK				
Personnel Services	468,758.00	(3,000.00)		465,758.00
Other Services & Charges	22,400.00	3,000.00		25,400.00
BUILDING & PLANNING				
Personnel Services	356,316.00	(11,000.00)		345,316.00
Supplies	10,400.00	2,000.00		12,400.00
GRANTS & PROJECTS				
Personnel Services	178,740.00	305.00		179,045.00
Supplies	1,700.00	(305.00)		1,395.00
GENERAL EXPENSES & FACILITIES				
Supplies	21,000.00	3,000.00		24,000.00
Other Services & Charges	663,600.00	(20,233.00)		643,367.00
POLICE				
Personnel Services	3,078,738.00	(70,000.00)		3,008,738.00
Other Services & Charges	176,450.00	9,685.00		186,135.00
Debt Service	76,510.00	315.00		76,825.00
RECREATION				
Personnel Services	425,147.00	(21,025.00)		404,122.00
Supplies	94,350.00	5,000.00		99,350.00
Capital Outlay	12,500.00	16,025.00		28,525.00
STREETS				
Supplies	75,000.00	(6,000.00)		69,000.00
			(110,233.00)	

*Budget additional revenue; Move Use Tax Revenue to new fund; Cut Solid Waste Transfer due to H Nate expenditures;
Reallocate budget funding based on potential shortfalls-overages and departmental needs.*

FUND 002: HB1 MODERNIZATION USE TAX		Budget	Amendment	New Budget
REVENUES				
Modernization USE Tax	0.00	430,492.00		430,492.00
EXPENDITURES				
Unappropriated (Restricted)	0.00	430,492.00		430,492.00

Budget USE Tax in a separate fund.

**FY 2021
FINAL BUDGET AMENDMENTS**

FUND 003: ARPA FEDERAL FUNDS	Budget	Amendment	New Budget
REVENUES			
American Recovery Funds	0.00	2,272,838.62	2,272,838.62
EXPENDITURES			
Unappropriated (Restricted)	0.00	2,272,838.62	2,272,838.62

Budget Federal Funds Received July 2021.

FUND 130: 7M CAPITAL IMPROVEMENT BOND	Budget	Amendment	New Budget
REVENUES			
Transfer From General Fund	489,298.00	(210.00)	489,088.00
EXPENDITURES			
Annual Bond Fees	2,500.00	(210.00)	2,290.00

Reallocate General Fund Transfer to Fund 309

FUND 176: SHEPARD STATE PARK	Budget	Amendment	New Budget
REVENUES			
Merchandise Sales	0.00	5,000.00	5,000.00
Admission Fees	7,000.00	3,500.00	10,500.00
		8,500.00	
EXPENDITURES			
Personnel Services	63,048.00	(8,000.00)	55,048.00
Supplies	18,950.00	9,500.00	28,450.00
Other Services & Charges	59,550.00	7,000.00	66,550.00
		8,500.00	

Budget General Store revenue & inventory purchases. Reallocate budget based on shortfalls.

FUND 253: S2019 UTY REVENUE BOND DSR	Budget	Amendment	New Budget
REVENUES			
Interest	600.00	82.00	682.00
EXPENDITURES			
Transfers Out (Fund 252)	844.00	82.00	926.00

Budget additional interest for transfer to Debt Service fund.

FUND 305: S2019 MPI GO BOND CONSTRUCTION	Budget	Amendment	New Budget
REVENUES			
Insurance Claim	0.00	9,452.72	9,452.72
EXPENDITURES			
Contingencies - Unappropriated	3,450.00	9,452.72	12,902.72

Budget Insurance Claim for Nature's Playground Sculpture

FUND 309: TOWN CENTER RETAIL DEV COMPLEX	Budget	Amendment	New Budget
REVENUES			
Transfers In	45,790.00	210.00	46,000.00
EXPENDITURES			
Other Services and Charges	40,000.00	210.00	40,210.00

101
Budget Transfer to clear overage.

**FY 2021
FINAL BUDGET AMENDMENTS**

FUND 350: ELEVATED WATER TANK	Budget	Amendment	New Budget
EXPENDITURES			
Other Services and Charges	10,512.00	(4,012.00)	6,500.00
Transfers Out	0.00	4,012.00	4,012.00
		<u>0.00</u>	

Amend overage balance for transfer to Fund 355.

FUND 361: GV@OST to ROBERTSDALE SEWER IMPS	Budget	Amendment	New Budget
REVENUES			
GOMESA Funding	0.00	2,668,265.00	2,668,265.00
EXPENDITURES			
Capital Outlay: Sanitary Sewer Lines	0.00	2,668,265.00	2,668,265.00

Budget Federal GOMESA funds for Sewer Improvements.

FUND 400: WATER & SEWER	Budget	Amendment	New Budget
REVENUES			
FEMA/MEMA Reimbursement	0.00	14,342.00	14,342.00
EXPENDITURES			
ADMIN: Other Services & Charges	2,531,339.00	(7,501.00)	2,523,838.00
ADMIN: Capital Outlay	23,000.00	7,501.00	30,501.00
OP & MAINT: Capital Outlay	110,000.00	14,342.00	124,342.00
		<u>14,342.00</u>	

Budget Emergency Computer purchase and increased cost of fence replacement.

FUND 404: SOLID WASTE FUND	Budget	Amendment	New Budget
EXPENDITURES			
H ZETA: Other Services & Charges	0.00	158,795.00	158,795.00
SOLID WASTE: Other Services & Charges	1,275,684.00	12,000.00	1,287,684.00
Transfer to Enterprise Fund	332,634.00	(170,795.00)	161,839.00
		<u>0.00</u>	

Reallocate Budget to cover Hurricane Zeta expenses and increased charges.

FUND 498: 2020 UTILITY BOND REFUNDING DSR	Budget	Amendment	New Budget
REVENUES			
Bond Proceeds	0.00	253,795.00	253,795.00
Interest	0.00	375.00	375.00
		<u>254,170.00</u>	
EXPENDITURES			
Restricted Funds	0.00	254,170.00	254,170.00

Budget Reserve account for Refunding of 2013 Bonds.

Councilman George made the motion to renew the Self-Funded Employee Health Insurance Plan FY 2022, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 187-2021

WHEREAS, the City and Members of Council have hereby determined that adoption and approval of the attached insurance plans is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi that the following is hereby authorized for the FY 2022 Budget effective October 1, 2021, to accept the recommended reinsurance proposal from Partners MGU and provide funding for the self-insured health insurance policy with Fox Everett/HUB International as third party administrator.

1. To continue to pay 100% of premiums for employee only coverage in the amount of \$518.20 per month.
2. To continue to pay 90.762% of premiums for employee/child coverage in the amount of \$870.14 per month – total premium \$958.70 per month. Employee portion is \$88.56 per month.
3. To continue to pay 89.238% of premiums for employee/spouse coverage in the amount of \$924.86 per month – total premium \$1,036.40 per month. Employee portion is \$111.54 per month.
4. To continue to pay 90.693% of premiums for family coverage in the amount of \$1,339.44 per month – total premium \$1,476.90 per month. Employee portion is \$137.46 per month.
5. To continue to pay monthly Teledoc fee of \$3.10 per employee per month.
6. To continue to pay 100% of premiums for life only covered employees in the amount of \$6.00 per month.

IT IS FURTHER ORDERED that the renewal notification for dental coverage submitted by Fox Everett Hub International for FY 2022 is hereby accepted. This renewal maintains current benefits and does not include a rate increase. All dental premiums are 100% employee funded.

IT IS FURTHER ORDERED that the renewal notification for vision coverage by Always Care Benefits for FY 2022 is hereby accepted. This renewal maintains current benefits and does not include a rate increase. All vision premiums are 100% employee funded.

IT IS FURTHER ORDERED that the renewal notifications for Unum Life, Unum Disability, Provident Life and Humana Cancer & Specified Disease policies for FY 2022 are hereby accepted. All premiums are 100% employee funded.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Teresa L Montgomery, Comptroller
Date: 09/13/21
Subject: Self-Funded Health Insurance Renewal FY 2022

REQUEST:

Approve renewal of City of Gautier Self-Funded Employee Health Plan and all associated voluntary insurance policies for FY 2022.

BACKGROUND:

The City of Gautier has operated a self-funded health, dental and voluntary benefits plan since 2004. Fox Everett/HUB International acts as our Third Party Administrator over the plan.

DISCUSSION:

The FY 2022 proposals for renewal were competitive, but in all cases represented an increase over the FY 2021 plan. While 2020 was a favorable year, the plan has been hit with multiple high dollar claims in FY 2021. These claims are ongoing and will continue to impact the plan into FY 2022. While our reserve fund still maintains a balance of approximately \$600,000.00, this increase in high dollar claims has resulted in a higher premium cost and an increase in the expected aggregate claims on the renewal.

Partners MGU option #1 was determined to be the best reinsurance proposal for the plan. It maintains our current coverage with an individual specific deductible of \$75,000; removes the \$150,000 single individual LASER assessed by our former carrier; includes a no new laser guarantee and a 65% rate cap for renewal in FY 2023. While option #2 does offer a lower premium and expected aggregate claims, it does not include a no new laser guarantee or rate cap on renewal. The option also includes an increase in the individual specific deductible of \$10,000. Fox Everett/HUB International will continue to act as our Third Party Administrator (TPA). Funding rates will not be increased for FY 2021. The increase for FY 2022 will be covered by the cash reserve.

Approval of this renewal includes all voluntary policies currently being offered by the City as an additional employee benefit.

RECOMMENDATION:

It is recommended the Gautier City Council approve the renewal of the City of Gautier Self-Funded Employee Health Plan and all associated voluntary insurance policies as presented, with Fox Everett/HUB International acting as our Third Party Administrator (TPA) for FY 2022.

ATTACHMENT(S):

City of Gautier Recap of Costs OCT 2021

City of Gautier
Recap of Costs
October 1, 2021

	Sun Life RBP NNLO with 50% Rate Cap	FIRM Sun Life RBP NNLO with 50% Rate Cap	FIRM Sun Life RBP NNLO with 50% Rate Cap	FIRM Partners MGU NNLO 65% Rate Cap	FIRM Partners MGU	Unum FIRM	Unum FIRM
SPECIFIC EXCESS COVERAGE	Current	Option 1	Option 2	Option 1	Option 2	Option 1	Option 2
Coverages	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx
Contract Basis	12/24	12/24	12/24	12/24	12/24	12/24	12/24
Laser S.R.	\$150,000	\$150,000	\$150,000	N/A	N/A	N/A	N/A
Laser S.F.				N/A	N/A	\$250,000	\$250,000
1. Individual Specific Deductible	\$ 75,000	\$ 75,000	\$ 85,000	\$ 75,000	\$ 85,000	\$ 75,000	\$ 85,000
2. Limit of Liability Per Covered Person	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
3. Employees without dependents	65	65	65	65	65	65	65
4. Families (including employees)	56	56	56	56	56	56	56
TOTAL CENSUS	121	121	121	121	121	121	121
5. Monthly Premium Rates - Single	\$ 116.06	\$ 170.59	\$ 156.64	\$ 125.69	\$ 109.22	\$ 125.46	\$ 115.53
6. Monthly Premium Rates - Family	\$ 310.07	\$ 455.80	\$ 418.53	\$ 429.01	\$ 372.45	\$ 372.92	\$ 345.38
7. Estimated Annual Specific Premium	\$ 298,893	\$ 439,356	\$ 403,427	\$ 386,337	\$ 335,479	\$ 348,459	\$ 322,206
AGGREGATE EXCESS LOSS		32.0%	25.9%	22.6%	10.9%	14.2%	7.2%
Coverages	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx	Medical & Rx
Contract Basis	12/24	12/24	12/24	12/24	12/24	12/24	12/24
Maximum Aggregate Reimbursement	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Individual Claim Limit	\$ 75,000	\$ 75,000	\$ 85,000	\$ 75,000	\$ 85,000	\$ 75,000	\$ 85,000
Aggregate Corridor	125%	125%	125%	125%	125%	125%	125%
8. Monthly Aggregate Factor - Single	\$ 465.18	\$ 515.41	\$ 545.79	\$ 470.67	\$ 478.21	\$ 552.75	\$ 555.90
9. Monthly Aggregate Factor - Family	\$ 1,258.06	\$ 1,393.93	\$ 1,424.31	\$ 1,526.32	\$ 1,550.74	\$ 1,373.59	\$ 1,381.41
10. Minimum Annual Aggregate Attachment Point	\$ 1,208,257	\$ 1,338,741	\$ 1,382,853	\$ 1,392,810	\$ 1,415,101	\$ 1,354,197	\$ 1,361,910
11. Expected Annual Claims	\$ 966,605	\$ 1,070,993	\$ 1,106,282	\$ 1,114,248	\$ 1,132,081	\$ 1,083,358	\$ 1,089,528
12. Monthly Premium Rate - Composite PEP	\$15.78	\$15.78	\$15.78	\$16.92	\$18.69	\$8.25	\$8.26
13. Estimated Annual Aggregate Premium	\$ 22,907	\$ 22,907	\$ 22,907	\$ 24,564	\$ 27,144	\$ 11,975	\$ 11,992
FULLY INSURED TRANSPLANT POLICY	Optum	Optum	Optum	Optum	Optum	Optum	Optum
14. Monthly Premium Rates - Single	\$ 5.80	\$ 5.80	\$ 5.80	\$ 5.80	\$ 5.80	\$ 5.80	\$ 5.80
15. Monthly Premium Rates - Family	\$ 13.91	\$ 13.91	\$ 13.91	\$ 13.91	\$ 13.91	\$ 13.91	\$ 13.91
16. Estimated Annual Transplant Premium	\$ 13,869	\$ 13,869	\$ 13,869	\$ 13,869	\$ 13,869	\$ 13,869	\$ 13,869
ADMINISTRATIVE FEES							
17. Claims Administration (Medical) - (PEPM)	\$ 16.25	\$ 16.25	\$ 16.25	\$ 16.25	\$ 16.25	\$ 16.25	\$ 16.25
18. Teladoc - (PEPM)	\$ 3.10	\$ 3.10	\$ 3.10	\$ 3.10	\$ 3.10	\$ 3.10	\$ 3.10
19. COBRA & HIPAA Administration - (PEPM)	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
20. Pre-Admission Certification - (PEPM)	\$ 2.90	\$ 3.19	\$ 3.19	\$ 3.19	\$ 3.19	\$ 3.19	\$ 3.19
21. PPO Access Fee - (PEPM)	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75
22. Verisk "Claims Edit" - (PEPM)	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
23. PPACA Fee	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
24. RBP Admin	\$ 14.00	\$ 15.50	\$ 15.50	\$ 15.50	\$ 15.50	\$ 15.50	\$ 15.50
25. Estimated Annual Administration Cost	\$ 62,436	\$ 65,035	\$ 65,035	\$ 65,035	\$ 65,035	\$ 65,035	\$ 65,035
TOTAL ANNUAL COST							
26. Minimum annual cost* (\$0- claims) (7+13+16+25)	\$ 398,106	\$ 541,168	\$ 505,239	\$ 489,806	\$ 441,526	\$ 439,337	\$ 413,102
27. Expected annual cost* (7+11+13+16+25)	\$ 1,420,961	\$ 1,668,410	\$ 1,660,271	\$ 1,604,053	\$ 1,573,607	\$ 1,653,945	\$ 1,626,379
28. Maximum annual cost* (7+10+13+16+25)	\$ 1,681,362	\$ 1,954,908	\$ 1,953,091	\$ 1,882,615	\$ 1,856,628	\$ 1,968,535	\$ 1,940,011

Councilman Gollott made the motion to approve the submission of a grant application to the Mississippi Department of Archives and History (MDAH), as presented, for a Community Heritage Preservation Grant for the Gautier Historic Schoolhouse. Councilman Colledge seconded the motion. Those in favor of the motion were Mayor Vaughan, Councilman Colledge, Councilman George, Councilman Jackson, Councilman Gollott, and Councilman Elbin. Councilman Anderson opposed the motion. The vote was carried by majority.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 188-2021

WHEREAS, the Mississippi Legislature has approved the fifteenth round of funding for the Community Heritage Preservation (CHP) Grant Program.

WHEREAS, this program authorizes the Mississippi Department of Archives and History to make grants available for the preservation, restoration, development and interpretation of historic courthouses and school buildings; and

WHEREAS, staff recommends authorization of the attached grant application, which, if awarded, would total \$131,817.68; and

WHEREAS, a local match of \$32,954.42 would be required to complete Phase II renovations on the schoolhouse, and the total cost for this phase is \$164,772.10; and

WHEREAS, the Mayor and City Council find that submission of this grant application is in the best interest of the City;

IT IS THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the submission of the attached grant application is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Dante Elbin

NAYS: **Rusty Anderson**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/15/2021
Subject: Submission of an Application to the Mississippi Department of Archives and History for a Community Heritage Preservation Grant for the Gautier Historic Schoolhouse

REQUEST:

The Grants and Projects Department requests City Council authorization to submit a grant application to the Mississippi Department of Archives and History (MDAH) for a Community Heritage Preservation Grant for the Mississippi Landmark, the Gautier Historic School, also known as the West Pascagoula Colored School. The building is located at 902 De La Pointe Drive at the entrance to George Martin City Park.

BACKGROUND:

The Mississippi Legislature has approved the fifteenth round of funding for the Community Heritage Preservation (CHP) Grant Program. This program authorizes the Mississippi Department of Archives and History to make grants available for the preservation, restoration, development and interpretation of historic courthouses and school buildings. To be eligible, a building must be designated as a Mississippi Landmark under the Antiquities Law of Mississippi prior to application. The former schoolhouse was originally built in 1921 by patrons of the school as a one-room school for Gautier's African-American children and was used as a school until 1946. Later, the building was used as a community center, senior citizens center, and voting place.

The schoolhouse was designated as a Mississippi Landmark by MDAH on October 19, 2012 for both its historical and architectural significance and was also named in 2013 as one of the *10 Most Endangered Historic Sites in Mississippi* by the Mississippi Heritage Trust.

DISCUSSION:

The Gautier Historic Preservation Commission has identified the Gautier Historic School as an important historic site for preservation and future use as a Historic Schoolhouse and Cultural Museum. The City received a CHP grant of \$80,000 in December 2013, with a \$20,000 match, for Phase I to stabilize the building. A \$50,000 grant was also received from the Mississippi Department of Marine Resources for the first phase, which was completed in 2017. The building has a new foundation, roof, and floor.

Staff recommends completing the schoolhouse in two additional phases. To complete Phase II renovations on the schoolhouse, an estimated \$164,772.10 is needed, based upon an estimate provided by architect Chris Lunsford. If awarded this grant, the grant would total \$131,817.68, and a local match of \$32,954.42 would be required.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize submission of a grant application to MDAH for the Community Heritage Preservation Round 15 funding for rehabilitation of the former Gautier Colored School as outlined above.

City Council may:

1. Authorize submission of a grant application for \$164,772.10 in funding, to include a signed Statement of Understanding, and commitment for the required match up to \$32,954.42, and an executed Title and Insurance Certification form, as presented; or

2. Not authorize submission of a grant application.

ATTACHMENTS:

1. Matching Share Form, Statement of Understanding, Title and Insurance Certification

MATCHING SHARE

Donor:	<u>City of Gautier</u>	
Source:	<u>General Funds</u>	
Total Cash Amt:		\$ <u>32,954.42</u>
Donor:	<u></u>	
Source:	<u></u>	
Total Cash Amt:		\$ <u></u>
Donor:	<u></u>	
Source:	<u></u>	
Total Cash Amt:		\$ <u></u>
Donor:	<u></u>	
Source:	<u></u>	
Total Cash Amt:		\$ <u></u>
Donor:	<u></u>	
Source:	<u></u>	
Total Cash Amt:		\$ <u></u>
Total Match (must equal matching funds on Item 5 of the application):		\$ <u>32,954.42</u>

CERTIFICATION OF MATCHING SHARE

I certify that the matching share funds identified above are available, and that they will be allocated only to the Community Heritage Preservation Grant project described in this application and titled:

Gautier Historic Schoolhouse, Phase II

Project Title

Paula Yancey, City Manager

Name and Title of Authorized Representative

09/21/2021

Signature

Date

Applicants are strongly encouraged to submit appropriate documentation of the matching share (copies of bank statements, etc.) to this page. Please note that applications without documentation may not receive full credit for the matching share.

STATEMENT OF UNDERSTANDING

With respect to grants received from MDAH, applicants indicate by their signatures they have read, understand, and agree to this Statement of Understanding. Failure to comply will result in cancellation.

1. This is a request for consideration for a grant and does not constitute a commitment for funding from the Community Heritage Preservation Grant Program administered by MDAH.
2. Individuals submitting this grant request on behalf of applicants have the necessary authority to request consideration of this project by MDAH.
3. This is a matching grant program in which only a portion of the total project cost can be supplied by the grant funds; matching share will be supplied by applicants in the form of cash. In-kind matches will not be considered or credited to applicants. Projects with a cash match larger than 20% will score higher; however, any amount offered as a match must be guaranteed. **There will be no amendments to lower the match percentage amount.**
4. No work covered in this application is to begin until applicants have been notified in writing that funds have been awarded and have accepted in writing the terms and conditions of the grant. No work is to begin until the work has been approved by the Permit Committee and applicants have received an official **Mississippi Landmark Permit**.
5. If a grant is received, a 25-year preservation and maintenance covenant must be submitted to MDAH in which the grantee agrees to maintain the property and not abandon it. Covenants are transferable.
6. If a grant is received, all obligations for material work are to be paid by the grantee, who will then receive reimbursement from the Department of Finance and Administration, based on prior agreement and approval by MDAH.
7. The availability of funds for reimbursable expenses incurred by grantees is dependent upon the authorization and sale of legislatively approved general obligation bonds by the Mississippi State Bond Commission. Until the Commission sells the bonds, reimbursement funds will not be available.
8. Grants will be administered in accordance with all applicable state laws, regulations, policies, requirements, and guidelines, including Title VI of the 1964 Civil Rights Act, non-discrimination on the basis of handicap, and equal employment opportunity and labor laws.
9. Projects shall be carried out pursuant to the relevant treatment in The Secretary of the Interior's *Standards for the Treatment of Historic Properties* as outlined in Appendix B and the *International Existing Building Code 2012*.
10. Procurement actions will be conducted in accordance with the State of Mississippi bidding and procurement laws.

COMMUNITY HERITAGE PRESERVATION GRANT PROGRAM—ROUND 15

11. All costs charged to the grant project will be in payment of approved budget items.
12. Cost and/or work items not included in the application are not eligible for funding.
13. Adequate resources will be available for the completion of the proposed project and the continued operation of the site.
14. An adequate financial management system (and audit procedure when deemed applicable) will be maintained to provide control of all property, funds, and assets during the grant period.
15. The project, if funded, will be carried out in accordance with the guidelines set forth by the Historic Preservation Division of MDAH and will be completed within the allotted time. **Projects will not be extended.** Additionally, there are benchmarks that must be met during the grant period in order to keep a project on schedule. Failure to meet the benchmarks could lead to the cancellation of a project.
16. Applicants will cooperate with the staff of MDAH in meeting all the above requirements.
17. Additional administrative requirements and project-specific conditions may be a part of any grant offer made by MDAH as a result of this application.
18. **Failure to comply with the conditions set forth in this Statement of Understanding will result in cancellation of the grant.**

The applicant recognizes and agrees that any state financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the State of Mississippi reserves the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and on the person or persons whose signature appear below and who is/are authorized to sign this assurance on behalf of the applicant.

City of Gautier

09/21/2021

Name of Applicant/Project Sponsor

Date

Paula Yancey, City Manager

Name and Title of Authorized Representative

Signature

TITLE AND INSURANCE CERTIFICATION

State funds cannot be invested in projects without assurance that the grantee possesses clear and unencumbered title to the property involved in the proposed project, and has the property adequately insured to protect the state's investment.

I certify that the property involved is owned and sufficiently insured by the applicant identified below, and that the building will be used for the Community Heritage Preservation Grant project described in this application and titled:

Gautier Historic Schoolhouse, Phase II

Project Title

City of Gautier

Applicant

Paula Yancey, City Manager

Name and Title of Authorized Representative

09/21/2021

Signature

Date

Applicants must submit appropriate documentation of ownership and title (copies of deeds, certificates of title, insurance policies, etc.) with this form. Please note that applications without documentation may not be considered for grant awards.

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 189-2021

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

Docket of Claims
Release date from 09/21/2021 thru 09/21/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	213346	09/21/2021	09/07/2021			2,280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2021 NETWORK SERVICES		4598	08/14/2021			2,280.00
001	CENTERPOINT ENERGY	213351	09/21/2021	09/07/2021			77.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN: 7/27-8/25/21		11000885-1	09/01/2021			42.87
	001-161-630	SOUTH FIRE STN: 7/27-8/25/21		11000999-0	09/01/2021			34.71
001	SPARKLIGHT	213352	09/21/2021	09/07/2021			147.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SEP 2021: #107571481		08252021	09/01/2021			147.06
001	SPARKLIGHT	213353	09/21/2021	09/07/2021			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	SEP 2021: SR BLDG #120793682		08252021	09/01/2021			84.62
001	DELTA SANITATION OF MS LLC	213357	09/21/2021	09/08/2021			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001174461	08/31/2021			35.00
001	TEC	213359	09/21/2021	09/08/2021			126.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1030043	09/01/2021			126.29
001	SBM REPORTING LLC	213375	09/21/2021	09/09/2021			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	9/2/21 PLANNING MTG		MB1281	09/03/2021			175.00
001	SPORTSCONDUCTOR LLC DBA JARVIS	213376	09/21/2021	09/09/2021			351.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	2021 FOOTBALL (66)		5300	09/01/2021			260.70
	001-170-502	2021 CHEER (23)		5300	09/01/2021			90.85
001	FUELMAN	213378	09/21/2021	09/09/2021			2,408.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL&DSL FUEL		NP60697635	09/06/2021			2,048.49
	001-161-525	UNL&DSL FUEL		NP60697635	09/06/2021			307.84
	001-205-525	UNL FUEL		NP60697635	09/06/2021			52.59
001	CARDMEMBER SERVICES	213380	09/21/2021	09/09/2021			1,602.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER UNIFORM FIT KIT		08042021	08/05/2021			150.00
	001-001-509	GMYC SHIRTS (13)		08122021	08/13/2021			64.57
	001-170-502	CHEER UNIFORMS(22)		09012021	09/02/2021			1,037.30
	001-170-502	HAIR BOWS (22)		09012021	09/02/2021			93.28
	001-170-502	SOCKS (22)		09012021	09/02/2021			55.88
	001-170-502	POM POMS(44)		09012021	09/02/2021			201.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	213387	09/21/2021	09/13/2021			1,145.46	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	DOOR LOCK CLIP: ENG 1	1978216895	07/29/2021			3.81	
	001-100-570	ABS SENSOR,THERMOMETER: U #60	1978216956	07/30/2021			173.20	
	001-161-638	CLEANER (2): ENG 1	1978216957	07/30/2021			15.98	
	001-100-570	CDT RTN: ABS SENSOR U #60	1978216968	07/30/2021			-166.21	
	001-100-570	CERAMIC PADS: U #60	1978216970	07/30/2021			54.42	
	001-100-570	CNTRL ARM ASSEMBLY: U #78	1978216971	07/30/2021			167.12	
	001-100-570	STEER PUMP, P/S PULLEY: U #81	1978216972	07/30/2021			91.76	
	001-100-570	HUB ASSEMBLY: U #19414	1978217358	08/02/2021			239.14	
	001-170-639	VPOWER PLUG : POLARIS UTV	1978217710	08/05/2021			3.49	
	001-100-570	INTAKE MANIFOLD: 2007 CRN VIC	1978217779	08/05/2021			156.60	
	001-100-570	SPARK PLUG (8): 2007 CRN VIC	1978217779	08/05/2021			29.52	
	001-100-570	BRAKE CLNR (10): PD VEHICLES	1978217816	08/05/2021			19.90	
	001-100-570	12-OZ GAS ANTIFRZ(2): U #58	1978218045	08/07/2021			3.98	
	001-170-638	MINI BULB 2/PK	1978218263	08/09/2021			7.74	
	001-100-570	THERMOSTAT: U #58	1978218479	08/11/2021			18.14	
	001-100-570	IDLR PULLEY (2),PULLEY: U #65	1978218596	08/12/2021			47.31	
	001-100-570	WATER PUMP,THERMOSTAT: U #65	1978218651	08/12/2021			122.66	
	001-100-570	TEST FLUID, TESTER U #81	1978219107	08/16/2021			36.98	
	001-100-570	CDT RTN: TESTER U #81	1978219178	08/16/2021			-27.99	
	001-100-570	ABS SENSOR: 2014 DODGE CHRG	1978219179	08/16/2021			14.70	
	001-100-570	REPR PARTS (4):2016 DODGE CHRG	1978219369	08/18/2021			48.46	
	001-161-638	PCV ASSEMBLY,1GAL ANTIFRZ: E1	1978219982	08/23/2021			24.49	
	001-100-570	5QT & 1QT OIL (3),FILTER:U #78	1978220195	08/25/2021			47.27	
	001-170-639	GAL CHAIN OIL	1978220369	08/27/2021			12.99	
001	CINTAS CORPORATION NO 2	213388	09/21/2021	09/13/2021			316.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	MAINTENANCE	4091909972	08/04/2021			79.10	
	001-205-535	MAINTENANCE	4092596121	08/11/2021			79.10	
	001-205-535	MAINTENANCE	4093239713	08/18/2021			79.10	
	001-205-535	MAINTENANCE	4093899155	08/25/2021			79.10	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	213389	09/21/2021	09/13/2021			1,666.66	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-642	JUN 2021 CLUB SUPPORT	06302021	08/13/2021			833.33	
	001-170-642	JUL 2021 CLUB SUPPORT	07312021	08/13/2021			833.33	
001	DIRECTV LLC	213390	09/21/2021	09/13/2021			176.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (OCT)	09132021	09/14/2021			176.00	
001	RETAIL STRATEGIES LLC	213391	09/21/2021	09/13/2021			8,750.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-688	CONSULTING SERVICES	401-3D	06/19/2021			8,750.00	

Docket of Claims
Release date from 09/21/2021 thru 09/21/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	WASTE OIL COLLECTORS INC	213392	09/21/2021	09/13/2021			130.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	STOP CHG: DRUM P/UP-DELIVERY		0025080	09/07/2021			80.00
	001-205-698	OIL FILTER DISPOSAL		0025080	09/07/2021			50.00
001	MUNICODE	213393	09/21/2021	09/13/2021			350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	ADMIN SUPPORT FEE 9/21-8/22		00362961	09/08/2021			350.00
001	AUTOZONE INC	213394	09/21/2021	09/13/2021			190.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	MASTER CYLINDER: 04 GMC TRUCK		4907004502	08/04/2021			76.18
	001-170-638	BRAKE PWR BOOSTER: 04 GMC		4907004640	08/04/2021			99.99
	001-170-638	BRAKE LINE, COMPRESSION UNION		R907005154	08/05/2021			14.78
001	RELX INC DBA LEXISNEXIS	213395	09/21/2021	09/13/2021			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2021 SERVICE		3093358400	07/31/2021			120.00
	001-092-698	AUG 2021 SERVICE		08312021	08/31/2021			120.00
001	SPARKLIGHT	213396	09/21/2021	09/13/2021			103.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEP 2021 SUBSTN: #107718827		09012021	09/08/2021			103.13
001	AIRGAS USA LLC	213399	09/21/2021	09/13/2021			230.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9982279480	08/31/2021			230.44
001	FOSTERS A/C & HEATING INC	213405	09/21/2021	09/13/2021			190.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	SWAP BREAKER OUT: UNIT #6		P172839E	08/19/2021			190.80
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	213407	09/21/2021	09/13/2021			227.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET TI.5 DIGITAL SERV		3130876989	09/01/2021			227.10
001	LOWES HOME CENTERS INC	213410	09/21/2021	09/14/2021			1,039.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-561	CFT PLIER 7-IN (3)		901878	07/26/2021			31.29
	001-100-635	CEILING LIGHT PANEL		902763	07/28/2021			13.76
	001-170-634	PAINT SUPPLY:CITY PARK BATHROOM		901529	07/29/2021			305.01
	001-170-639	SCREWS (6)		902876	07/29/2021			35.22
	001-205-560	CLEANING SUPPLIES: FOUNTAIN		902463	08/02/2021			41.35
	001-161-635	AIR FILTERS (3)		902472	08/02/2021			53.06
	001-170-559	LYSOL(6), SHOP TOWELS 24/PK		923514	08/03/2021			44.62
	001-161-510	ANGLE BROOM (2)		902619	08/03/2021			18.94
	001-161-559	BATTERY 8/PK (3)		909116	08/04/2021			39.84
	001-161-635	DOOR MAT, JOINT NUT, P TRAP		973698	08/06/2021			17.32
	001-092-635	BATHROOM FAN		902472	08/10/2021			37.04
	001-092-635	SUPPLIES: COVID BARRIER		901114	08/11/2021			66.31

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	213410	09/21/2021	09/14/2021			1,039.98	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	TREATED LUMBER (3)		917975	08/12/2021			27.33
	001-092-510	LYSOL WIPE (2), MICROBAN (7)		917975	08/12/2021			65.94
	001-092-510	PAN/BRUSH SET, GLOVES 100/PK		917975	08/12/2021			28.19
	001-092-510	LYSOL WIPE		917975	08/12/2021			5.49
	001-100-638	ELECTRIC BOX COVER		901560	08/16/2021			27.06
	001-170-639	PRIMER BULB		901797	08/17/2021			11.39
	001-161-559	SPRAY BOTTLE (4), TOTE (4)		901825	08/17/2021			45.32
	001-100-635	PD SUBSTN MATERIALS: OUTLETS		902214	08/17/2021			40.16
	001-170-559	SFTY GLASSES (2), GLOVES (5)		901171	08/18/2021			85.34
001	STEINER SAW & MOWER	213416	09/21/2021	09/14/2021			48.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	OIL MIX 6/PK (4)		365526	08/17/2021			48.00
001	ADVANCE AUTO PARTS	213417	09/21/2021	09/14/2021			45.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	ANTIFREEZE (3): ENG 1		2008	08/10/2021			45.71
001	AUTO TRUCK AND TRAILER PARTS INC	213419	09/21/2021	09/14/2021			3,034.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-638	CTRL ARMS (2), TEMP SNSR: RANGER		G91267	08/03/2021			141.16
	001-090-638	BALL JOINTS (2): RANGER TRUCK		291267	08/03/2021			37.64
	001-205-559	COUPLERS (2): MAINTENANCE SHOP		291266	08/03/2021			55.56
	001-100-570	CALIPER BRACKET: U #5		291264	08/03/2021			78.57
	001-100-570	BRAKE PADS (2): U #5		291288	08/03/2021			95.98
	001-100-570	ROTORS (2): U #60		291294	08/03/2021			87.76
	001-100-570	ANTIFREEZE (22): PD UNITS		291310	08/03/2021			60.50
	001-100-570	RADIATOR: U #59		291296	08/03/2021			140.00
	001-100-570	GLOVE BOX PIN (5): PD EXPLORER		291279	08/03/2021			34.70
	001-100-638	ANTIFREEZE (6): PD UNITS		291311	08/03/2021			85.62
	001-100-570	PULLEY (2): U #62		291333	08/04/2021			51.62
	001-170-638	BX RAGS, SCRAPER, PLUG KIT		291290	08/04/2021			50.35
	001-170-638	ANTIFREEZE (2), PS FLUID, BRK FLD		291290	08/04/2021			48.90
	001-100-570	UTIL KNIFE, GREASE, FLTR: PD		291373	08/06/2021			70.51
	001-100-570	A/C COMPRESSOR: U #11		291381	08/06/2021			336.84
	001-170-639	BOLTS (8): JOHN DEERE		291425	08/06/2021			16.40
	001-161-559	BX RAGS, SPRAY BTL (2): FD		291429	08/10/2021			33.44
	001-100-559	BX RAGS, ZINC (4): PD		291430	08/10/2021			77.18
	001-161-638	TRANS FLUID, DEGREASER: FD		291432	08/10/2021			24.32
	001-161-638	HYDRAULIC HOSE: ENG 1		291444	08/10/2021			20.30
	001-170-639	HYDRAULIC OIL (2): BACKHOE		291426	08/10/2021			90.00
	001-100-570	FAN (2): U #55		291464	08/11/2021			119.42
	001-161-638	ANTIFRZ TRTMT, WATER FLTR: FD		291541	08/16/2021			20.62
	001-161-638	FUEL FLTR (2), AIR FLTR, OIL FLTR		291541	08/16/2021			136.25
	001-161-638	ROTELLA OIL: ENG 2		291543	08/16/2021			85.00
	001-161-638	LIGHTS (2): ENG 2		291549	08/16/2021			52.00
	001-161-638	CRANKCASE FILTER: ENG 2		291572	08/17/2021			72.54
	001-100-638	FREON (2): 1 COMMAND		291574	08/17/2021			24.04
	001-100-570	OIL FILTERS (12): PD UNITS		291634	08/19/2021			24.00
	001-100-570	WIPER BLADES (10): PD UNITS		291636	08/19/2021			75.00
	001-161-638	SAFETY BAR: ENG 1		291649	08/20/2021			125.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	213419	09/21/2021	09/14/2021			3,034.82	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	RELIEF VALVE, FAN: ENG 2	291551	08/20/2021			107.57	
	001-100-638	TRIM TOOL (2): PD	291722	08/24/2021			14.28	
	001-100-570	HEAD GASKET SET: U #58	291750	08/25/2021			165.92	
	001-100-570	HEAD STUD KIT(2): U #58	291751	08/25/2021			54.34	
	001-161-638	DYE(2), TAP: PD	291755	08/25/2021			29.95	
	001-161-639	FUSE HOLDER: CFD GENERATOR	291796	08/26/2021			7.54	
	001-205-639	BATTERY: MAINT SPARE GENERATOR	291806	08/27/2021			120.00	
	001-100-570	BATTERY: U #65	291816	08/27/2021			164.00	
001	JACKSON COUNTY ECONOMIC DEVELOPMENT	213424	09/21/2021	09/14/2021			500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-643	ANNUAL BUDGETED PLEDGE	938	08/03/2021			500.00	
001	SOUTHERN PEST CONTROL INC	213426	09/21/2021	09/14/2021			403.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	CITY FACILITIES	1710039880	09/14/2021			403.30	
001	CAN'T MISS EMBROIDERY	213428	09/21/2021	09/15/2021			213.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-559	LOGO ON SHIRTS (35)	26109	08/08/2021	210951		183.75	
	001-090-559	LOGO ON HATS (2)	26109	08/08/2021	210951		30.00	
001	TEAM ONE COMMUNICATIONS INC	213430	09/21/2021	09/15/2021			1,330.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	TROUBLESHOOT DISPATCH CONSOLE	9080165441	08/11/2021	211002		95.00	
	001-100-639	ACCESSORY CONNECTOR XLT5000	9080161871	07/09/2021	210737		40.40	
	001-100-639	TERMINAL PIN MALE 1 CONT (25)	9080161871	07/09/2021	210737		32.75	
	001-100-639	INTERFACE CUSTOMER SUPPLIED	9080161871	07/09/2021	210737		760.00	
	001-100-639	COMM SERIES POWER SUPPLY	9080161871	07/09/2021	210737		297.50	
	001-100-639	COMM SERIES COVER FOR MOTOROLA	9080161871	07/09/2021	210737		62.91	
	001-100-639	CUSTOM BUILT INTERFACE CABLE	9080161871	07/09/2021	210737		42.00	
001	REYNOLDS WHOLESALE CO	213431	09/21/2021	09/15/2021			231.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-510	100CT/CS BLACK CAN LINER (4)	69864	08/17/2021	211016		131.80	
	001-161-510	BROWN MULTIFOLD TOWELS (5)	69864	08/17/2021	211016		99.75	
001	MURRAY'S NURSERY	213432	09/21/2021	09/15/2021			1,187.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-520	DISTYLIUM VINTAGE JADE (95)	9389	09/07/2021	211010		1,187.50	
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	213433	09/21/2021	09/15/2021			16.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	KEY TO THE CITY (2)	218047	08/16/2021	211012		16.00	
001	MS FIRE ACADEMY	213436	09/21/2021	09/15/2021			885.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	FIRE INSPECT 1031-1:MCCLURE,M	28950	09/08/2021	211079		885.00	

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001	STAPLES BUSINESS ADVANTAGE DEPT ATL	213438	09/21/2021	09/15/2021			400.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	MULTIUSE COPY PAPER CASE (6)	3485800117	08/28/2021	211037		239.88	
	001-100-500	LYSOL DISINFECTANT SPRAY (6)	3485800117	08/28/2021	211037		59.94	
	001-100-500	DISINFECTING WIPES 6/CRT (4)	3485800117	08/28/2021	211037		100.40	
001	SPORTABOUT	213440	09/21/2021	09/15/2021			125.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	3 DOZEN FLAG BELTS / SONIC	8742	08/31/2021	211029		125.00	
001	ELEKTRA TECH ENTERTAINMENT	213442	09/21/2021	09/15/2021			1,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-512	PROVIDE SOUND	185	09/07/2021	211074		1,500.00	
001	DORSETT PRODUCTIONS UNLIMITED LLC	213444	09/21/2021	09/15/2021			6,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-512	LED SCREEN/PRODUCTION SERVICE	2010-3831	09/03/2021	211070		6,000.00	
001	OCCUPATIONAL HEALTH CENTER INC	213445	09/21/2021	09/15/2021			739.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PRE-EMPL PHYSICAL: WILDMAN	250632	09/03/2021	211022		75.00	
	001-100-604	PRE-EMPL DRUG SCREEN: WILDMAN	250632	09/03/2021	211022		70.00	
	001-161-604	PHYSICAL EXAM: WELLS, JOSHUA	248964	09/03/2021	210958		75.00	
	001-161-604	EKG: WELLS, JOSHUA	248964	09/03/2021	210958		60.00	
	001-161-604	VISION: WELLS, JOSHUA	248964	09/03/2021	210958		18.00	
	001-161-604	PHYSICAL EXAM: FORD, JONATHAN	248964	09/03/2021	210958		75.00	
	001-161-604	EKG: FORD, JONATHAN	248964	09/03/2021	210958		60.00	
	001-161-604	PHYSICAL EXAM: WIENIEWITZ, NOAH	248964	09/03/2021	210958		75.00	
	001-161-604	EKG: WIENIEWITZ, NOAH	248964	09/03/2021	210958		60.00	
	001-161-604	VISION: WIENIEWITZ, NOAH	248964	09/03/2021	210958		18.00	
	001-161-604	PHYSICAL EXAM: LAMBERT, CORY	248964	09/03/2021	210958		75.00	
	001-161-604	EKG: LAMBERT, CORY	248964	09/03/2021	210958		60.00	
	001-161-604	VISION: LAMBERT, CORY	248964	09/03/2021	210958		18.00	
001	FUELMAN	213450	09/21/2021	09/15/2021			2,889.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP60737396	09/13/2021			121.19	
	001-100-525	UNL&DSL FUEL	NP60737396	09/13/2021			2,062.13	
	001-161-525	UNL&DSL FUEL	NP60737396	09/13/2021			541.04	
	001-170-525	UNL FUEL	NP60737396	09/13/2021			103.23	
	001-205-525	DSL FUEL	NP60737396	09/13/2021			61.86	
001	JACKSON COUNTY ADULT DETENTION CENTER	213452	09/21/2021	09/15/2021			3,535.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-696	AUG 2021 ADC CHGS	08312021	09/10/2021			3,535.00	
001	C SPIRE WIRELESS	213453	09/21/2021	09/15/2021			920.54	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-605	CITY MGR CELL PHONE	0030759248	08/31/2021			47.35	
	001-040-605	ADMIN CELL PHONES	0030759248	08/31/2021			129.03	

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001	C SPIRE WIRELESS	213453	09/21/2021	09/15/2021			920.54	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-605	BLDG-PLNG CELL PHONES		0030759248	08/31/2021			202.21
	001-090-698	IPAD SERVICE (3)		0030759248	08/31/2021			102.99
	001-094-605	GRANT-PROJ CELL PHONES		0030759248	08/31/2021			94.70
	001-161-605	FIRE DEPT CELL PHONES		0030759248	08/31/2021			142.05
	001-170-605	RECREATION CELL PHONES		0030759248	08/31/2021			150.59
	001-205-605	MAINT CELL PHONE		0030759248	08/31/2021			51.62
001	WAGGONER ENGINEERING INC	213473	09/21/2021	09/16/2021			19,544.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-698	OVERPASS STUDY		38442	09/08/2021			19,544.95
001	GAUTIER MULLET AND MUSIC FEST	213474	09/21/2021	09/16/2021			1,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-615	SPONSORSHIP		08172021	08/17/2021			1,000.00
001	TRIPLE J LLC	213475	09/21/2021	09/16/2021			38.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	SWAP TRAILER TIRE		I003865	08/26/2021			38.97
001	MS TOOL SUPPLY	213476	09/21/2021	09/16/2021			339.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	LIME PU/ANSI CL 3 RAINCOAT 49		7007900	08/30/2021	210961		171.80
	001-100-535	LIME PUBLIC SAFETY VEST		7007900	08/30/2021	210961		107.80
	001-100-535	ORANGE GLOVES WITH DIPPED PALM		7007900	08/30/2021	210961		37.60
	001-100-535	FREIGHT		7007900	08/30/2021	210961		21.88
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	213478	09/21/2021	09/16/2021			72.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	DISPOSABLE FACE MASK 50/BOX(NO		3486671222	09/04/2021	211067		33.30
	001-040-500	PLASTIC WALL FILE(TR55342) ITE		3486671222	09/04/2021	211067		39.45
001	CHANCELLOR INC	213479	09/21/2021	09/16/2021			1,560.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-637	COB LED LAMPS (30): STREET LIG		030222393	09/13/2021	211073		1,560.00
FUND TOTAL	1 Claims	to	Checks	49 Total	68,607.08 Manual	Held	Total	68,607.08

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156	CARDMEMBER SERVICES	213382	09/21/2021	09/09/2021			2,257.66	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	SUBSTN:LADNR LG LED4K SMART TV	08032021	08/04/2021			1,899.99	
	156-100-799	SUBSTN:LADNR SANUS TILT MOUNT	08032021	08/04/2021			149.99	
	156-100-799	SUBSTN:LADNR 25'HDMI CABLE(2)	08032021	08/04/2021			59.98	
	156-100-799	SUBSTN:LADNR SALES TAXES	08032021	08/04/2021			147.70	
156	HAYGOODS INDUSTRIAL ENGRAVERS INC	213434	09/21/2021	09/15/2021			1,268.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	PENCILS, ASRTD COLORS (1152)	217124	07/29/2021	210937		288.00	
	156-100-799	10" FLYING DISC W/LOGO (500)	217124	07/29/2021	210937		600.00	
	156-100-799	20 OZ WATER BOTTLE W/L (250)	217124	07/29/2021	210937		380.00	
156	WATCHGUARD VIDEO	213441	09/21/2021	09/15/2021			5,170.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	STANDARD DVR/HD FRT CAMERA	4REINV0013	08/04/2021	210521		4,995.00	
	156-100-799	EVIDENCE LIBRARY 4 WEB	4REINV0013	08/04/2021	210521		150.00	
	156-100-799	SHIPPING	4REINV0013	08/04/2021	210521		25.00	
156	HOMETOWN PUBLISHING INC	213443	09/21/2021	09/15/2021			2,820.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	CUSTOM KEYFOB (500)	12772	08/03/2021	210993		1,995.00	
	156-100-799	CUSTOM 1.125 LAPEL PINS (500)	12772	08/03/2021	210993		825.00	
FUND TOTAL 156 Claims		to	Checks	4 Total	11,515.66 Manual	Held	Total	11,515.66

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	213398	09/21/2021	09/13/2021			2,435.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		AUG 2021	08/23/2021			2,435.24
FUND TOTAL 172 Claims	to	Checks	1 Total	2,435.24	Manual	Held	Total	2,435.24

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	LOWES HOME CENTERS INC	213411	09/21/2021	09/14/2021			37.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	STAND UP FAN		917975	08/12/2021			37.98
176	CUPIT SIGNS INC	213439	09/21/2021	09/15/2021			428.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	REFLECTIVE TRAIL SIGNAGE (16)		33606A	09/14/2021	210912		428.00
176	C SPIRE WIRELESS	213454	09/21/2021	09/15/2021			51.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	08/31/2021			51.62
FUND TOTAL 176 Claims	to	Checks	3 Total	517.60 Manual		Held	Total	517.60

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MORAN HAULING INC	213420	09/21/2021	09/14/2021			67,074.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	303-301-750	CONSTRUCTION 29.68%		3	09/09/2021			67,074.54
FUND TOTAL 303 Claims	to	Checks	1 Total	67,074.54	Manual		Held	Total 67,074.54

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	CARDMEMBER SERVICES	213383	09/21/2021	09/09/2021			321.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-300-701	FOUNTAIN WATER SWITCH SENSOR		12312	08/04/2021		298.86	
	305-300-701	SHIPPING		12312	08/04/2021		23.00	
FUND TOTAL 305 Claims	to	Checks	1 Total	321.86 Manual		Held	Total	321.86

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	213472	09/21/2021	09/16/2021			7,643.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-763	WELL CONST ENG		38441	09/08/2021			7,042.00
	355-723-763	BID PHASE: TRMNT PLANT		38441	09/08/2021			601.80
FUND TOTAL 355 Claims	to	Checks	1 Total	7,643.80	Manual	Held	Total	7,643.80

Docket of Claims
Release date from 09/21/2021 thru 09/21/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	SEYMOUR ENGINEERING PLLC Account Number 361-726-762	213421	09/21/2021	09/14/2021			13,700.00	
		Description TOPOGRAPHIC SURVEY		Invoice # 8242	Date 08/31/2021	P.O.	Amount 13,700.00	
FUND TOTAL 361 Claims	to	Checks	1 Total	13,700.00	Manual	Held	Total	13,700.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC	213347	09/21/2021	09/07/2021			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	AUG 2021 OPERATION FEE		GAUTIER105	09/01/2021			170,690.75
400	JACKSON COUNTY UTILITY AUTHORITY	213358	09/21/2021	09/08/2021			235,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	SEP 2021 TREATMENT CHGS		1259	09/01/2021			235,473.00
400	SOUTHERN LINC	213377	09/21/2021	09/09/2021			90.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SEP 2021 SERV CHGS		10725260	09/01/2021			80.00
	400-650-698	TAXES/FEES		10725260	09/01/2021			10.20
400	FUELMAN	213379	09/21/2021	09/09/2021			181.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP60697635	09/06/2021			181.29
400	CARDMEMBER SERVICES	213384	09/21/2021	09/09/2021			105.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	METER READER TOOLS		08272021	08/30/2021			105.87
400	WASTE MANAGEMENT OF MS-GLF COAST INC	213385	09/21/2021	09/10/2021			2,140.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL OFF TIMBERLANE		0749935476	09/01/2021			2,140.07
400	COG DEPOSITORY ACCOUNT	213386	09/21/2021	09/08/2021			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		08092021	08/09/2021			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		08092021	08/09/2021			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		08092021	08/09/2021			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		08092021	08/09/2021			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		08092021	08/09/2021			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		08092021	08/09/2021			9,665.99
400	ANSER	213397	09/21/2021	09/13/2021			715.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATES: 9/01-9/28/2021		277090121	09/01/2021			450.00
	400-650-698	HOLIDAY CHARGES		277090121	09/01/2021			10.00
	400-650-698	694 AGENT MTS: 8/04-8/31/2021		277090121	09/01/2021			255.68
400	ARISTA INFORMATION SYSTEMS INC	213400	09/21/2021	09/13/2021			3,972.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	AUG 2021 PRINTING 2067001		0003657	08/31/2021			1,144.55
	400-650-698	AUG 2021 POSTAGE 2067001		0003657	08/31/2021			2,827.53
400	COGENT STRATEGIES LLC	213401	09/21/2021	09/13/2021			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		2367	09/07/2021			7,500.00

Docket of Claims
Release date from 09/21/2021 thru 09/21/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COMM-TECH SOLUTIONS INC	213402	09/21/2021	09/13/2021			643.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-582	DIGITAL STN CARD / ROUTER		16855	09/01/2021			418.46
	400-651-582	LABOR		16855	09/01/2021			225.00
400	MS STATE DEPT OF HEALTH	213403	09/21/2021	09/13/2021			22,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	FY21 WATER QUALITY ANALYSIS		MS0300004	09/07/2021			22,473.00
400	LOWES HOME CENTERS INC	213412	09/21/2021	09/14/2021			63.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-510	LYSOL SPRAY (4)		918434	08/02/2021			25.76
	400-650-559	HANDLE DRAIN SPADE		917028	08/13/2021			37.99
400	MALLETTE BROTHERS CONSTRUCTION INC	213414	09/21/2021	09/14/2021			1,588.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	52.95 RAP TN		22791	08/31/2021			1,588.50
400	BANCORPSOUTH EQUIPMENT FINANCE	213415	09/21/2021	09/14/2021			143,724.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-831	WATER METERS 002-0070322-002		10042021	09/14/2021			143,724.87
400	COG DEPOSITORY ACCOUNT	213418	09/21/2021	09/14/2021			127,345.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	AUG 2021 GARBAGE PMTS		08312021	08/31/2021			127,345.20
400	MS DEPT OF ENVIRONMENTAL QUALITY	213422	09/21/2021	09/14/2021			10.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	WELL PERMIT MS-GW-15736		GWS W-00004126	01/01/2021			10.00
400	COG DEPOSITORY ACCOUNT	213423	09/21/2021	09/14/2021			19,766.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR MEMA WIRE: PW-173 ZETA		08232021	08/23/2021			19,766.76
400	AUTO TRUCK AND TRAILER PARTS INC	213425	09/21/2021	09/14/2021			103.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-639	FUEL PUMP: GENERATOR		291795	08/31/2021			40.00
	400-650-639	OIL FLTR, FUEL FLTR (3)		291781	08/31/2021			49.09
	400-650-639	DIESEL TRTMT, DEXTRON		291781	08/31/2021			14.65
400	UNITED PARCEL SERVICE	213427	09/21/2021	09/15/2021			146.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-607	RTN METERS: MUELLER (100)		Y99492361	09/04/2021			146.48
400	CAN'T MISS EMBROIDERY	213429	09/21/2021	09/15/2021			73.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	NATURE'S PLAYGROUND LOGO (14)		26079	07/28/2021	210944		73.50

Docket of Claims
Release date from 09/21/2021 thru 09/21/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	213435	09/21/2021	09/15/2021			378.18	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	PVC S/W SDR-35 COUPLING 6" (6)	S100269886	09/09/2021	211081		85.20	
	400-651-581	PVC S/W SDR-35 CAP 6" (6)	S100269886	09/09/2021	211081		74.58	
	400-651-581	PVC S/W FLANGE 4" VAN STONE (6)	S100269886	09/09/2021	211081		144.24	
	400-651-581	FLANGE PACK RR FF 1/8" BOLT (6)	S100269886	09/09/2021	211081		74.16	
400	SECURE NETWORKS LLC	213437	09/21/2021	09/15/2021			1,251.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-704	DELL OPTIPLEX 3080 SFF	4634	09/13/2021	210943		961.00	
	400-650-704	MICROSOFT HOME & BUSINESS	4634	09/13/2021	210943		265.00	
	400-650-704	SHIPPING	4634	09/13/2021	210943		25.00	
400	FUELMAN	213451	09/21/2021	09/15/2021			104.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP60737396	09/13/2021			104.97	
400	CENTRAL PIPE SUPPLY-JACKSON	213477	09/21/2021	09/16/2021			15.01	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	PVC S/40 BUSING S/W 1-1/4X1	S100267684	09/03/2021	211030		.97	
	400-651-581	PVC S/40 COUPLING THREADED 1"	S100267684	09/03/2021	211030		14.04	
FUND TOTAL 400 Claims	to	Checks	25 Total	781,984.47	Manual	Held	Total	781,984.47

Docket of Claims
Release date from 09/21/2021 thru 09/21/2021

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	213345	09/21/2021	09/07/2021			107,173.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	AUG 2021 RES GARBAGE (6368)		0001174388	08/31/2021		107,173.44	
FUND TOTAL 404 Claims	to	Checks	1 Total	107,173.44	Manual	Held	Total	107,173.44

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	49 Total	68,607.08 Manual	Held	Total	68,607.08
FUND 156 Claims	to	Checks	4 Total	11,515.66 Manual	Held	Total	11,515.66
FUND 172 Claims	to	Checks	1 Total	2,435.24 Manual	Held	Total	2,435.24
FUND 176 Claims	to	Checks	3 Total	517.60 Manual	Held	Total	517.60
FUND 303 Claims	to	Checks	1 Total	67,074.54 Manual	Held	Total	67,074.54
FUND 305 Claims	to	Checks	1 Total	321.86 Manual	Held	Total	321.86
FUND 355 Claims	to	Checks	1 Total	7,643.80 Manual	Held	Total	7,643.80
FUND 361 Claims	to	Checks	1 Total	13,700.00 Manual	Held	Total	13,700.00
FUND 400 Claims	to	Checks	25 Total	781,984.47 Manual	Held	Total	781,984.47
FUND 404 Claims	to	Checks	1 Total	107,173.44 Manual	Held	Total	107,173.44
Total for all Funds			Checks	87 Total 1,060,973.69 Manual	Held	Total	1,060,973.69

Councilman Gollott made the motion to approve the renewal of commercial insurance policies, as presented, through HUB International for property, casualty and liability insurance coverage for FY 2022. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 190-2021

WHEREAS, HUB International continues to serve as the city's "Broker of Record" in regards to Property and Casualty Insurance; and

WHEREAS, HUB International has negotiated renewals with insurance providers and presented the best renewal rates and coverages to the City Manager for approval; and

WHEREAS, renewal premiums for all expiring property including utility infrastructure, casualty and liability insurance are \$379,115 (an increase of \$42,628 from FY 2021); and

WHEREAS, the city will carry coverage for the following: Commercial Buildings/Equipment including Water Treatment Plant and 8 Municipal Wells, Commercial General Liability, Auto Liability and Physical Damage, Law Enforcement Liability, Public Officials Liability, Employee Crime, Employment Practices Liability, Boats, and Employee Accident & Sickness for Reserves and Volunteers;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the renewal of the Property, Casualty and Liability Insurance policies for FY 2022, as presented, is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Teresa L Montgomery, Comptroller
Date: 09/17/21
Subject: Commercial Insurance Renewal FY 2022

REQUEST:

Approve renewal of property, casualty and general liability insurance policies for FY 2022.

BACKGROUND:

In 2018 the City of Gautier entered into a three (3) year agreement with HUB International to serve as the city's "Broker of Record" in regards to Property and Casualty Insurance. While this agreement has expired, HUB International continues to act in this capacity. HUB has negotiated renewals with providers and presented the best renewal rates and coverages to the City Manager for approval. Quoted costs below do include broker fees in the amount of \$22,000.00.

DISCUSSION:

Total premiums of property, casualty and general liability insurance for FY 2022 will be \$379,115 for all renewals. This is an increase from FY 2021 of \$42,628. The increase is mainly in the property category with general property increasing \$15,916 and utility infrastructure increasing \$16,726. Law enforcement liability also saw a significant increase of \$3,632. These increases reflect market activity and are not based on our claim history.

This renewal does not include Cyber Liability for FY 2022. Our current carrier declined to renew due the fact we do not use multi-factor authorization. Our accounting software utilizes an AS400 platform and does not support MFA. HUB is actively seeking a new carrier. Our current coverage will be extended through October 14 for an additional cost of \$165.

Coverages provided by this renewal are:

Commercial Buildings and Equipment
Commercial General Liability
Utility Infrastructure Property Damage
Auto Liability and Physical Damage
Law Enforcement Liability
Public Officials Liability
Crime: Includes Employee, Computer, and Identity Fraud
Employment Practices Liability
Boat Policy
Employee Accident & Sickness for Reserves and Volunteers

RECOMMENDATION:

It is recommended the Gautier City Council approve the FY 2022 renewals as quoted in the attached premium summary.

ATTACHMENT:

Premium Summary FY 2022

Premium Summary

Description Of Coverage	Prior Year Premium	Current Premium
Property	\$ 80,706	\$ 96,622
Wind Buy Back	\$ 10,469	\$ 11,167
Property (Infrastructure)	\$ 43,252	\$ 59,978
Inland Marine (Boat)	\$ 3,050	\$ 3,200
General Liability & Crime	\$ 59,457	\$ 61,038
Commercial Auto	\$ 62,934	\$ 63,431
Law Enforcement Liability	\$ 50,929	\$ 54,122
Public Officials Liability	\$ 7,823	\$ 8,058
Employment Practices Liability	\$ 14,788	\$ 18,420
Cyber Liability	\$ 4,451	Pending Receipt
Accident Insurance	\$ 3,079	\$ 3,079
Total Estimated Annual Premium*	\$ 340,938	\$ 379,115

*All quoted premiums are annual estimates and may change due to year end audits or mid-term policy changes.

Signature _____

Date _____

Councilman Colledge requested to pull Consent Agenda Item 4 for further discussion.

Councilman Anderson made the motion to approve Consent Agenda Items 1-3, 5, and 6, as presented. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 191-2021

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-3, 5, and 6 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott** and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 192-2021

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held September 7, 2021, and the Recessed Budget Meeting held September 14, 2021 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 131-2021

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 193-2021

WHEREAS, the City of Gautier is the owner of the public water supply system for Gautier, Mississippi and is responsible for operating and maintaining the public water system; and

WHEREAS, due to the water having a distinct brown tint at times, the City plans to add a nanofiltration unit as a treatment alternative to the Ion Exchange Plant; and

WHEREAS, the total project cost is estimated to be \$3,820,000, with \$2,500,000 in Federal Funds that have been appropriated in FY2020 and are available; and

WHEREAS, in order to move forward with this project, the USACE requires execution of the attached "Authorization for Entry for Construction and Attorney's Certificate of Authority" form; and

WHEREAS, the Mayor and Council Members find that approval of this document is in the best interest of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City and its agents are hereby authorized to execute the attached "Authorization for Entry for Construction and Attorney's Certificate of Authority" form.

IT IS FURTHER ORDERED that the City Manager, City Attorney, and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/10/2021
Subject: Gautier Water Treatment Plant Expansion Project – Authorization for Entry for Construction and Attorney’s Certificate of Authority

REQUEST:

The Grants and Projects Department requests City Council authorization to execute an Authorization for Entry for Construction and Attorney’s Certificate of Authority form, as required by the Department of the Army for the Gautier Water Treatment Plant Expansion Project.

BACKGROUND:

The City has an existing Ion Exchange Water Treatment Plant that is capable of treating 1 million gallons per day (MGD) of water and is located at the public works department on Vancleave Road. At times, during system regeneration (approximately 4 hours or more per day) of the Ion Exchange Plant, the treated water has a distinct brown tint.

The City plans to add a nanofiltration unit as a treatment alternative to the Ion Exchange Plant. Nanofiltration is a relatively new technology for potable water generation that uses a membrane filtration process to remove contaminants. A Nanofiltration Water Treatment Pilot Project was performed at the City’s facility, and the results in color removal were deemed successful by City Management and Operations personnel.

The Gautier Water Supply Improvements Project will consist of the design and construction of a Nanofiltration Water Treatment Plant. The plant will be housed within a new building, on a new concrete pad adjacent to the existing Ion Exchange Plant. The City of Gautier will purchase the 4 treatment trains (skids) and will store them until ready for installation. USACE will install the skids, install the underground piping, construct the building enclosure and the concrete pad, construct the clean-in-place system, and install the sodium hypochlorite system (disinfection) and the electrical components necessary to run the Nanofiltration treatment trains.

The total project cost is estimated to be \$3,820,000. Of this amount, \$2,500,000 in Federal funds have been appropriated in FY2020 and are available for this project.

DISCUSSION:

The Authorization for Entry for Construction and Attorney’s Certificate of Authority form is required by USACE for this project to move forward.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of an Authorization for Entry for Construction and Attorney’s Certificate of Authority form, as required by the Department of the Army for the Gautier Water Treatment Plant Expansion Project.

The City Council may:

1. Approve the execution of the form, as presented; or
2. Not approve the execution of the form.

ATTACHMENTS:

1. Authorization for Entry for Construction (Sec 219 Gautier Treatment Plant)

**AUTHORIZATION FOR ENTRY FOR CONSTRUCTION AND ATTORNEY'S
CERTIFICATE OF AUTHORITY**

I, Paula Yancey, City Manager for the City of Gautier, Mississippi, do hereby certify that the City of Gautier has acquired the real property interests required by the Department of the Army, and otherwise is vested with sufficient title and interest in lands to support construction of the Section 219 Gautier Wastewater Treatment Plant Project, Jackson County, Mississippi. Further, I hereby authorize the Department of the Army, its agents, employees and contractors, to enter upon Parcel No. 82435140.105, 82435140.010, and 82435140.125, as depicted in Exhibit "A" to construct the Section 219 Gautier Wastewater Treatment Plant Project, Jackson County, Mississippi, as set forth in the plans and specifications held in the U. S. Army Corps of Engineers' Mobile District Office, Mobile, Alabama.

WITNESS my signature as the City Manager of the City of Gautier, this
_____ day of _____, 20____.

BY: _____

Paula Yancey, City Manager, City of Gautier

I, Joshua Danos, Attorney for the City of Gautier, Mississippi, certify that the City of Gautier has authority to grant Authorization for Entry; that said Authorization for Entry is executed by the proper duly authorized officer; and that the Authorization for Entry is in sufficient form to grant the authorization therein stated.

WITNESS my signature as City Attorney for the City of Gautier, this
_____ day of _____, 20____.

BY: _____

Joshua Danos, City Attorney, City of Gautier

Exhibit A - Aerial/ Tax Map
Sec. 219 Gautier Wastewater
Treatment Plant

Parcel No. 82435140.105,
82435140.010, and 82435140.125



Exhibit B
City Ownership Records

BOOK 896 PAGE 87

STATE OF MISSISSIPPI

COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND 00/100 (\$10.00), cash in hand paid, and other good and valuable consideration, receipt of which is hereby acknowledged, GAUTIER UTILITY COMPANY, INC., a Mississippi corporation, does hereby sell, convey and warrant unto GAUTIER UTILITY DISTRICT OF JACKSON COUNTY, MISSISSIPPI, the following described property situated in Jackson County, Mississippi, to-wit:

PARCEL I

The following described property and appurtenances and attachments thereto, being located and situated in Jackson County, Mississippi, and more particularly described as follows, to-wit:

COMMENCING at a point where the East line of Government Lot 2 of Section 35, Township 7 South, Range 7 West, Jackson County, Mississippi, intersects the North Right-of-Way line of U. S. Highway 90; thence run North 80°00' West along said North Right-of-Way line of U. S. Highway 90 a distance of 2,046.25 feet; thence run North 80°00' West along said North Right-of-Way line of U. S. Highway 90 a distance of 101.59 feet; thence run North 00°09' West a distance of 678.70 feet; thence run North 05°59' West a distance of 455.63 feet; thence run North 72°32' East a distance of 482.50 feet along the North Right-of-Way of Singing River Road; thence run North 17°28' West a distance of 200 feet to the point of beginning of the property herein conveyed; thence continue North 17°28' feet West a distance of 165.00 feet; thence South 72°32' West a distance of 80 feet to a point; thence South 17°28' East a distance of 165 feet to a point; thence again North 72°32' East a distance of 80 feet to the point of beginning. ALSO: a fifteen (15) foot access easement being 15.00 feet East and West by 200.00 feet North and South running between the property hereinabove described and the North margin of Singing River Road; the Northeast corner of said easement being situated at a point on the South boundary and also 25 feet West of the Southeast corner of the hereinabove described property; the Northwest corner being 40 feet from the Southeast corner; the Southeast and Southwest corner of the easement boundaries being on the North margin of Singing River Road. Being the same property conveyed to Gautier Utility Company, Inc. by Stiglet

BOOK 896 PAGE 88

Utilities, Inc., by Warranty Deed dated August 31, 1984, and recorded in Book 802, Page 153, Land Deed Records of Jackson County, Mississippi.

PARCEL II

That certain piece or parcel of land and all appurtenances and attachments thereto, being located and situated in Jackson County, Mississippi, and more particularly described as follows, to-wit:

COMMENCING at the Northwest corner of Old Highway 90 and the Gautier/Vancleave Road; thence run North 2°32' East along the West Right-of-Way of Gautier-Vancleave Road a distance of 402.8 feet to the Point of Beginning; thence continue running North 2°32' East along the West margin of Gautier/Vancleave Road a distance of 20 feet; thence run North 87°28' West a distance of 260 feet; thence run South 2°32' West a distance of 20 feet; thence run South 87°28' East a distance of 260 feet back to the Point of Beginning.

And being a strip 20 feet by 260 feet South of Highway 90 and North of Old Highway 90, and West of Gautier/Vancleave Road; and being part of the same property conveyed to Louis A. Stiglet by King's Inn Motel, Inc., by Deed dated July 14, 1977, of record in Book 594, Page 393, Land Deed Records of Jackson County, Mississippi, said strip of land containing water tank, water well, and piping. Being the same property conveyed to Gautier Utility Company, Inc., by Warranty Deed dated August 31, 1984, and recorded in Book 802, page 151, Land Deed Records of Jackson County, Mississippi.

PARCEL III

All utility easements, water wells, water storage tanks, pumps, lines, meters, valves and related equipment; all fixtures and improvements related to water wells, whether or not specifically described owned by Gautier Utility Company, Inc. in its certificated area in Jackson County, Mississippi; its Certificate of Public Convenience and Necessity No. U-3692 and No. U-4578, and related tariffs; and all of its choses in action and Contracts and Agreements for the sale of water with respect to the business of a water utility company.

Parcel I is subject to a prior reservation of all oil, gas and other minerals reserved by The Hamill Corporation in the Deed dated August 21, 1963, and recorded in Book 119, Pages 389-392, Land Deed Records of Jackson County, Mississippi.

Parcel II is subject to a reservation of all oil, gas and other minerals reserved by The Hamill Corporation in the Deeds to E. A. Bond, recorded in Book 84, Page 254; Book 115, Page 510; and Book 146, Page 59, Land Deed Records of Jackson County, Mississippi.

The Grantor herein agrees to join in and assist the Grantee in having the Mississippi Public Service Commission approve the transfer of Certificates of Public Convenience No. U-3692 and No. U-4578 if assistance is required and at no cost to the Grantor.

On April 3, 1987, the parties hereto entered into certain Agreements for the consideration of said Option and this conveyance, which Agreements hereby restated and agreed to are as follows, to-wit:

II. As a consideration for this Option and as an Agreement between the parties, the Gautier Utility District contracts, covenants, and agrees with Glenn Kelly Johnson, Gautier Utility Company, Inc., Seashore Utilities, Inc., LaVille Utility, Inc., Westgate Utilities, Inc., Northwood Utilities, Inc., and Johnson Utilities Co., Inc., that any and all deposits due and owing from the above listed utilities to the customers of said utilities prior to the Gautier Utility district taking over the operations of said utilities as a result of eminent domain proceedings or as a result of a negotiated sale that from this day forward the Gautier Utility District will be responsible for any and all deposits claimed by customers of the above listed utilities when they cease to be customers of the above listed utilities.

III. The parties hereto contract, covenants, and agree that any and all outstanding debts due and owing from customers of Gautier Utility Company, Inc., Seashore Utilities, Inc., LaVille Utility, Inc., Westgate Utilities, Inc., Northwood Utilities, Inc., and Johnson Utility Company, Inc. to the utilities prior to the acquisition of the above utilities by the Gautier Utility District either by eminent domain proceedings or by negotiated sale that as of the date of this Contract all outstanding bad debt due and owing, if any, and between Gautier Utility District and Glenn Kelly Johnson, Gautier Utility Company, Inc., Seashore Utilities, Inc., LaVille Utility, Inc., Westgate Utilities, Inc., Northwood Utilities, Inc., and Johnson Utility Company, Inc. are hereby forgiven, and at the consummation of this Agreement there is no debt owed from Gautier Utility district to the above utilities or Glenn Kelly Johnson as a result of bad debts at the time of the acquisition and there are no outstanding deposits owed from the Gautier Utility District to the above utilities or Glenn Kelly Johnson on the above listed utilities.

All parties listed hereinabove join in the execution of this Deed for the purpose of evidencing their consent and agreement to the terms and conditions set out in the prior Option and this Deed.

WITNESS THE SIGNATURES of the parties on the dates of their

respective acknowledgements set out hereinbelow.



GAUTIER UTILITY COMPANY, INC.

BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON, President

GAUTIER UTILITY DISTRICT OF
JACKSON COUNTY, MISSISSIPPI

BY: James E. Baker
JAMES E. BAKER, Chairman

BY: Kenneth O. Smith
KENNETH O. SMITH, Secretary

SEASHORE UTILITIES, INC.

BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON, President

LAVILLE UTILITIES, INC.

BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON, President

LAVILLE UTILITIES, INC.

BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON, President

WESTGATE UTILITIES, INC.

BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON, President

NORTHWOOD UTILITIES, INC.

BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON

JOHNSON UTILITY COMPANY, INC.

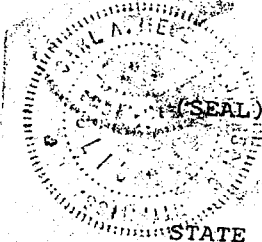
BY: Glenn Kelly Johnson
GLENN KELLY JOHNSON, President

Glenn Kelly Johnson
GLENN KELLY JOHNSON, Individually

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the above jurisdiction, GLENN KELLY JOHNSON, President of GAUTIER UTILITY COMPANY, Inc., a Mississippi corporation, who acknowledged that he signed and delivered the above and foregoing instrument of writing on the day and in the year therein mentioned, for and on behalf of said corporation, as its act and deed, after first having been authorized so to do.

GIVEN UNDER MY HAND and official seal of office, this the 18 day of September, A.D., 1987.



CARL A. MEGHEE, NOTARY PUBLIC
JACKSON COUNTY, MISSISSIPPI
MY COMMISSION EXPIRES JULY 14, 1990
Carl A. Meghee
NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the above jurisdiction, JAMES E. BAKER and KENNETH O. SMITH, Chairman and Secretary, respectively, of the GAUTIER UTILITY DISTRICT OF JACKSON COUNTY, MISSISSIPPI, who acknowledged that they signed and delivered the above and foregoing instrument of writing on the day and in the year therein mentioned.

GIVEN UNDER MY HAND and official seal of office, this the 18 day of September, A.D., 1987.

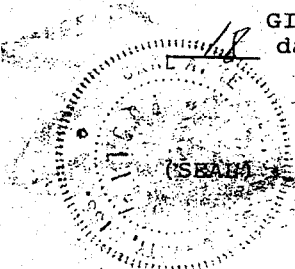


CARL A. MEGHEE, NOTARY PUBLIC
JACKSON COUNTY, MISSISSIPPI
MY COMMISSION EXPIRES JULY 14, 1990
Carl A. Meghee
NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the above jurisdiction, GLENN KELLY JOHNSON, President of SEASHORE UTILITIES, INC., LAVILLE UTILITIES, INC., WESTGATE UTILITIES, INC., and NORTHWOOD UTILITIES, INC., all Mississippi corporations, who acknowledged that he signed and delivered the above and foregoing instrument of writing on the day and in the year therein mentioned, for and on behalf of said corporations, as their act and deed, after first having been authorized so to do.

GIVEN UNDER MY HAND and official seal of office, this the 18 day of September, A.D., 1987.



CARL A. MEGHEE, NOTARY PUBLIC
JACKSON COUNTY, MISSISSIPPI
MY COMMISSION EXPIRES JULY 14, 1990
Carl A. Meghee
NOTARY PUBLIC

BOOK 896 PAGE 92

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the above jurisdiction, GLENN KELLY JOHNSON, who acknowledged that he signed and delivered the above and foregoing instrument of writing on the day and in the year therein mentioned.

18 GIVEN UNDER MY HAND and official seal of office, this the day of September, A.D., 1987.



CARL A. METZGER, NOTARY PUBLIC
JACKSON COUNTY, MISSISSIPPI
MY COMMISSION EXPIRES JULY 14, 1990

Carl A. Metzger
NOTARY PUBLIC

ADDRESSES:

Grantors: 112 Porters Chapel Road
Vicksburg, Mississippi 39180
Telephone: (601) 638-3977

Grantee: Post Office Box 692
Gautier, Mississippi 39553
Telephone: (601) 497-2276

STATEMENT OF FEES

First Page \$2.00
Additional
Page @ \$1.00 \$ _____

Total Fees \$ 7.00

STATE OF MISSISSIPPI — JACKSON COUNTY

I, Lynn Presley, Clerk of the Chancery Court of said County, certify that the within Instrument was filed in my office for record on the 18th day of September 1987 at 4:15 o'clock P. M. and was duly recorded on the 22ND day of September 1987 in Land Deed Book No. 896 Pages 87-92 in my office.
GIVEN under my hand and seal of office this 22ND day of September A.D., 1987.

Form No. 106

Lynn Presley
LYNN PRESLEY, Chancery Clerk

STATE OF MISSISSIPPI

COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND 00/100 (\$10.00), cash in hand paid, and other good and valuable considerations, receipt of which are hereby acknowledged, STIGLET UTILITIES, INC., a Mississippi corporation, does hereby sell, convey and warrant unto GAUTIER UTILITY DISTRICT OF JACKSON COUNTY, MISSISSIPPI, a political Subdivision of the State of Mississippi, the following described property situated in Jackson County, Mississippi, to-wit:

That certain parcel of land situated in the SW $\frac{1}{2}$ of NE $\frac{1}{2}$ of SE $\frac{1}{2}$ of Section 35, Township 7 South, Range 7 West, Jackson County, Mississippi, at the intersection of the North margin of Old Highway 90 and the West margin of Gautier-Vancleave Road, more particularly described as follows, to-wit:

Commencing at a concrete monument which is commonly accepted as lying 2,640 feet South of the Northeast corner of Section 35, Township 7 South, Range 7 West, Jackson County, Mississippi; thence South 220.77 feet to the center of the South lane of U.S. Highway 90; thence North 79°50' West a distance of 1,074.06 feet; thence run South 02°14'10" West along the West line of Gautier-Vancleave Road 836.13 feet to the Point of Beginning; thence continue along said West margin South 02°14'10" West a distance of 398.41 feet to the North margin of Old Highway 90; thence run North 89°43'55" West along said North margin 215.78 feet ; thence run North 00°45'35" East a distance of 405.07 feet; thence run South 87°59'20" East a distance of 226.19 feet to the Point of Beginning; containing 2.0381 acres. Being the same land conveyed to Stiglet Utilities, Inc. by Deed from Lewis A. Stiglet dated December 22, 1989, recorded in Book 951, Page 641, Land Deed Records of Jackson County, Mississippi.

Together with all buildings and improvements situated thereon.

This conveyance is subject to a prior reservation of all oil, gas and other minerals reserved by The Hamill Corporation in the Deed to Earl Bond, dated July 9, 1943, recorded in Book 85, Page 254, Land Deed Records of Jackson County, Mississippi.

This Deed is executed under the Option to Purchase in that

certain Lease between the parties dated June 16, 1989, recorded in Book 939, Page 318, and amended by Amendment dated January 23, 1990, recorded in Book 951, Page 941, Land Deed Records of Jackson County, Mississippi.

WITNESS THE SIGNATURE of the duly authorized officer of Stiglet Utilities, Inc. on this the 23rd day of SEPTEMBER, A.D., 1992.

STIGLET UTILITIES, INC.

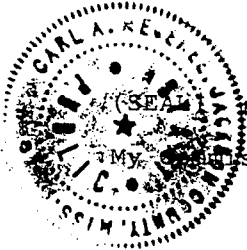
BY: [Signature]

LOUIS A. STIGLET, President

STATE OF MISSISSIPPI

COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the above state and county, on this the 23rd day of SEPTEMBER, A.D., 1992, within my jurisdiction, the within named LOUIS A. STIGLET, President of STIGLET UTILITIES, INC., a Mississippi corporation, who acknowledged that he executed, signed and delivered the above and foregoing instrument of writing on the day and in the year therein mentioned, for and on behalf of said corporation, as its act and deed, after first having been authorized so to do.



CARL A. MEGEHEE, NOTARY PUBLIC
JACKSON COUNTY, MISSISSIPPI
MY COMMISSION EXPIRES JULY 14, 1994

[Signature]
NOTARY PUBLIC

My Commission Expires: _____

ADDRESSES:

Grantor: P. O. Box 1666, Pascagoula, MS 39567
Telephone: (601) 762-4672

Grantee: P. O. Box 670, Gautier, MS 39553
Telephone: (601) 497-2276

/deed/278

STATEMENT OF FEES

First Page \$2.00
Additional
Page @ \$1.00 \$ _____

Total Fees

\$

3.00

STATE OF MISSISSIPPI — JACKSON COUNTY

I, Lynn Presley, Clerk of the Chancery Court of said County, certify that the within Instrument was filed in my office for record on the 29th day of September 1992 at 4:25 o'clock P M. and was duly recorded on the 1st day of October 1992 in Land Deed Book No. 1003 Pages 812-13 in my office.
GIVEN under my hand and seal of office this 1st day of October A.D., 1992.

[Signature]

LYNN PRESLEY, Chancery Clerk

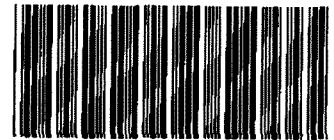
Form No. 106

INDEXING INSTRUCTIONS
Section 35, Township 7 South,
Range 7 West, Jackson County,
Mississippi

PREPARED BY/RETURN TO:
David E. Kihyet, Sr., Attorney
P. O. Box 180
Pascagoula, MS 39568
(228)762-5503, MS BAR #3744

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED



200223031 3 PGS

FOR AND IN CONSIDERATION of the price and sum of Ten and No/100 Dollars
(\$10.00), cash in hand paid and other good and valuable considerations, the receipt of which is
hereby acknowledged, I, JOHN D. JONES, PRESIDENT OF JOHN JONES & ASSOCIATES,
INC., do hereby sell, convey, and warrant to CITY OF GAUTIER, MISSISSIPPI, all of my
rights, title and interest in the following described property, situated in the County of Jackson,
State of Mississippi, being more particularly described as follows, to-wit:

That certain piece or parcel of land situated in Section 35, Township 7 South, Range 7
West, Jackson County, Mississippi, and more particularly described as follows:

Commencing at the Northwest corner of Old Highway No. 90 and and Gautier-Vancleave
Road; thence run North 2 degrees 32 minutes 00 seconds East along the West right-of-way line
of said Gautier-Vancleave Road 452.80 feet to the POINT OF BEGINNING of the property
herein described; thence run North 87 degrees 21 minutes 26 seconds West 218.06 feet; thence
run North 0 degrees 01 minutes 10 seconds West 99.83 feet; thence run South 87 degrees 25
minutes 37 seconds East 222.49 feet to a point on the aforementioned West right-of-way line
of Gautier-Vancleave Road; thence run South 2 degrees 31 minutes 29 seconds West along the
said West right-of-way line 99.99 feet to the Point of Beginning, and containing 0.50 acre,
more or less. See the Survey attached hereto as Exhibit "A".

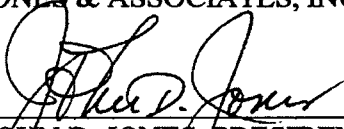
This conveyance is expressly made subject to any and all easements, covenants,
dedications, restrictions, right of ways, reservations, mineral conveyances and mineral
reservations existing or of record which may affect the usage of subject property.

OFFICIAL RECORDS
JACKSON COUNTY
Terry Miller
CHANCERY CLERK
RECORDING FEE: \$7.00
200223031 BK:1279 PG:416-418
08/22/2002 10:48 AM 3 PGS
JWINDHAM,DC Receipt #001304

Grantor shall pay ad valorem taxes for the year 2002 and the Grantee shall be responsible for ad valorem taxes for subsequent years.

WITNESS ITS SIGNATURE on this the 2nd day of August, 2002.

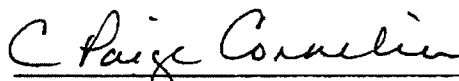
JOHN JONES & ASSOCIATES, INC.

By: 
JOHN D. JONES, PRESIDENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the state and county aforesaid, the within named **JOHN D. JONES**, who is **President** of **JOHN JONES & ASSOCIATES, INC.**, signed, executed and delivered the above and foregoing instrument on the day and year therein mentioned for and on behalf of said **JOHN JONES & ASSOCIATES, INC.**, after first being authorized to do so.

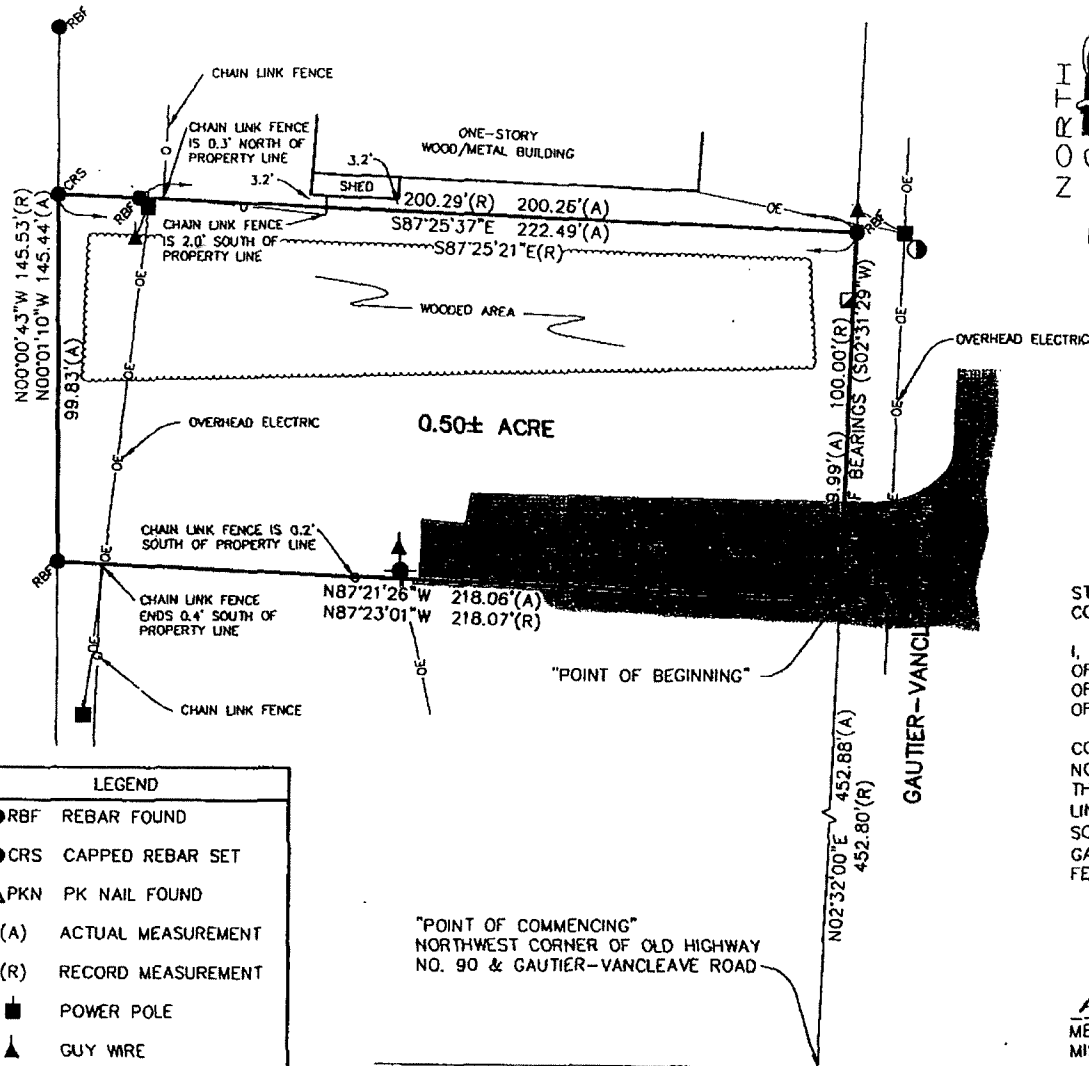
WITNESS MY HAND AND SEAL OF OFFICE on this the 2nd day of August, 2002.


NOTARY PUBLIC

Grantor: 2957 Market Street
Pascagoula, MS 39567
(228)769-7777

Notary Public State of Mississippi At Large
My Commission Expires: October 23, 2005
Bonded Thru Heiden, Brooks & Glendon, Inc.

Grantee: 3330 Highway 90
Gautier, MS 39553
(228)497-8000



NOTES

THIS DRAWING DOES NOT REFLECT ANY TITLE OR EASEMENT RESEARCH OTHER THAN WHAT IS READILY VISIBLE ON THE SURFACE OR PROVIDED BY THE CLIENT.

THERE ARE NO CEMETERIES OR BURIAL GROUNDS OBSERVED ON THE SUBJECT PROPERTY OR DISCLOSED TO McCrory & Williams, Inc AT THE TIME OF SURVEY.

NOTICE: THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS SURVEY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THE COUNTY.

PROPERTY IS SUBJECT TO ZONING SETBACKS AND RESTRICTIONS OF RECORD.

BEARINGS BASED ON DRAWING BY COMPTON ENGINEERING, DATED 6/12/98.

FIELD WORK COMPLETED ON 6/25/2002.

STATE OF MISSISSIPPI
COUNTY OF JACKSON

I, MERLIN J. MILLER, A REGISTERED LAND SURVEYOR IN THE STATE OF MISSISSIPPI, HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE, BELIEF AND IN MY PROFESSIONAL OPINION, THAT THE FORGOING IS A TRUE AND CORRECT PLAT OF A SURVEY CONDUCTED IN COMPLIANCE WITH THE MINIMUM TECHNICAL STANDARDS FOR SURVEYING IN THE STATE OF MISSISSIPPI OF THE FOLLOWING DESCRIBED PROPERTY, TO WIT:

COMMENCING AT THE NORTHWEST CORNER OF OLD HIGHWAY NO. 90 AND GAUTIER-VANCLEAVE ROAD; THENCE RUN NORTH 2°32'00" EAST ALONG THE WEST RIGHT-OF-WAY LINE OF SAID GAUTIER-VANCLEAVE ROAD, 452.80 FEET TO THE POINT OF BEGINNING OF THE PROPERTY HEREIN DESCRIBED; THENCE DEPARTING THE SAID WEST RIGHT-OF-WAY LINE, RUN NORTH 87°21'26" WEST, 218.06 FEET; THENCE RUN NORTH 0°01'10" WEST, 99.83 FEET; THENCE RUN SOUTH 87°25'37" EAST, 222.49 FEET TO A POINT ON THE AFOREMENTIONED WEST RIGHT-OF-WAY LINE OF GAUTIER-VANCLEAVE ROAD; THENCE RUN SOUTH 2°31'29" WEST ALONG THE SAID WEST RIGHT-OF-WAY LINE, 99.99 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.50 ACRE, MORE OR LESS.

Merlin J. Miller
MERLIN J. MILLER, PLS
MISSISSIPPI REGISTRATION NUMBER 2390

06/27/02
DATE
NOT VALID WITHOUT
EMBOSSED SEAL

LEGEND	
● RBF	REBAR FOUND
● CRS	CAPPED REBAR SET
△ PKN	PK NAIL FOUND
(A)	ACTUAL MEASUREMENT
(R)	RECORD MEASUREMENT
■	POWER POLE
▲	GUY WIRE
◆	LIGHT POLE
●	FIRE HYDRANT
■	WATER METER
▲	WATER VALVE

"POINT OF COMMENCING"
NORTHWEST CORNER OF OLD HIGHWAY
NO. 90 & GAUTIER-VANCLEAVE ROAD

OLD HIGHWAY NO. 90
(A.K.A. OLD SPANISH TRAIL)

McCrory Williams
INCORPORATED
Engineers Surveyors

3207 INTERNATIONAL DRIVE, SUITE G
MOBILE, ALABAMA 36606
PHONE: (334) 476-4720
FAX: (334) 476-4721

JOB NO.
C3123-2012

**CLASS "B" BOUNDARY SURVEY
FOR GAUTIER UTILITY DISTRICT**

SECTION 35, TOWNSHIP 7 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI

SCALE: 1"=40'

DATE: JUNE 27, 2002

DRAWN BY: NAR

APPROVED BY: MJM

SHEET 1 OF 1

EXHIBIT

A

DAVID E. KIHNET, ATTORNEY
P. O. BOX 180
PASCAGOULA, MS 39568-0180
(228) 762-5503, MS BAR #3744

Deed Book 1131 Pg 795
LYNN PRESLEY, CHANCERY CLERK
STATE OF MISSISSIPPI - JACKSON COUNTY
I HAVE TO HAVE MY SIGNATURE AND NOTARY SIGNATURE IN THE SAME LINE

This conveyance is subject to any and all easements, covenants, rights-of-way, and all oil, gas and mineral rights reserved by former owners.

WITNESS MY SIGNATURE on this the 31st day of December, 1997.

Louis A. Stiglet
LOUIS A. STIGLET

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said County and State, within my jurisdiction, the within named LOUIS A. STIGLET, who acknowledged that he signed, executed and delivered the above and foregoing instrument on the day and year mentioned, as his free and voluntary act and deed.

SWORN TO AND SUBSCRIBED BEFORE ME, this the 31st day of December, 1997.

Trinity Rene' Vaughan
NOTARY PUBLIC

My Commission Expires:

My Commission Expires
August 21, 2001

GRANTOR: 1002 Columbus Dr., Pascagoula, MS, 39567, 762-4672

GRANTEE: P. O. Box 670, Gautier, MS, 39553, 497-5234

COUNTY OF JACKSON

FOR AND IN CONSIDERATION of the price and sum of Ten and No/100th Dollars (\$10.00), cash in hand paid and other good and valuable considerations, and for mutual benefits derived, the undersigned do covenant and agree as follows, to-wit:

Commencing at the Northwest corner of Old Highway 90 and Gautier-Vancleave (Bond) Road in Section 35, Township 7 South, Range 7 West, Jackson County, Mississippi; thence run North 2°32' East along the West right of way of Gautier-Vancleave (Bond) Road a distance of 452.8 feet to the point of beginning of the Southern most boundary of said property as described in Deed Book 670, Page 368-370 of the Land Deed Records of Jackson County, Mississippi; thence run North 87°23'1" West a distance of 218.07 feet to the point of ending of said Southern most boundary of the First Federal Property; and

WHEREAS, Louis A. Stiglet conveyed to the Gautier Utility District (hereinafter GUD) by Warranty Deed dated December 31, 1997, recorded in Deed Book 1131, Pages 794-795 of the Land Deed Records of Jackson County, Mississippi the property that lies immediately to the South of the hereinabove described property owned by First Federal, a copy of said Warranty Deed is attached hereto as Exhibit "B" and incorporated herein as though copied in full; and

WHEREAS, by mistake GUD cleared a portion of First Federal's property, and for the purpose of resolving any questions, conflict or issues as to the location of the property line between First Federal and GUD, the parties have reached an accord as to the exact location of

said line, to the respective properties which they now desire to hereby reduce to writing; and

NOW, THEREFORE, for valuable considerations, as recited hereinabove, including the mutual and reciprocal promises and covenants of the parties as herein set forth, and further good and valuable considerations, the receipt and insufficiency of all of which is hereby acknowledged, First Federal as the owner of the property as described first hereinabove and described on Exhibit "A" attached hereto and GUD as the owner of the property described second hereinabove and described as Exhibit "B" attached hereto, agree that the respective properties owned by the parties shall share a common line which line is hereby described in Paragraph two (2) hereinabove and that further First Federal hereby conveys all of its right, title, and interest in and to the property South of said line to GUD and GUD hereby conveys all of its right, title, and interest in and to the property North of said line to First Federal.

WITNESS OUR SIGNATURES, on the respective date of our acknowledgments as set out hereinbelow.

**FIRST FEDERAL SAVINGS & LOAN
ASSOCIATION OF PASCAGOULA-MOSS POINT**

BY: Stewart Ramsey
TITLE: President

GAUTIER UTILITY DISTRICT

BY: Alton Nelson
TITLE: GENERAL MANAGER

STATE OF MISSISSIPPI

COUNTY OF JACKSON

Personally appeared before me, the undersigned authority in and for the said county and state, on this 22nd day of Sept., 1998, within my jurisdiction, the within named Stewart Ramsey, who acknowledged that (he, she) is President of First Federal Savings & Loan Association of Pascagoula- Moss Point, a Banking Corporation, and that for and on behalf of the said corporation, and as its act and deed (he, she) signed, delivered, and executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

WITNESS my signature and official seal of office, this the 22nd day of Sept., 1998.



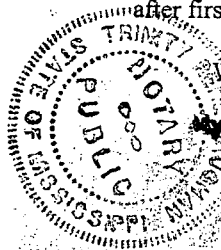
Marie Muse
NOTARY PUBLIC

MY COMMISSION EXPIRES AUG. 4, 2001

STATE OF MISSISSIPPI

COUNTY OF JACKSON

Personally appeared before me, the undersigned authority in and for the said county and state, on this 13th day of JULY, 1998, within my jurisdiction, the within named Alton Nelson, who acknowledged that (he/she) is General Manager of Gautier Utility District, a corporation, and that for and on behalf of the said corporation, and as its act and deed (he/she) signed, delivered, and executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.



WITNESS my signature and official seal of office, this the 13th day of JULY, 1998.

My Commission Expires
August 21, 2001

Trinity Pene Vaughan
NOTARY PUBLIC

First Federal Savings & Loan
Association of Pascagoula-Moss Point
P. O. Box 640
Pascagoula, MS 39568-0640
Phone: (228) 762-4034

Gautier Utility District
POST OFFICE BOX 670
GAUTIER, MS 39553
Phone: (228) 497-2276

This instrument prepared by:
Larry A. Smith
Dogan & Wilkinson, PLLC
726 Delmas Avenue
P. O. Box 1618
Pascagoula, MS 39568-1618
MS Bar No. 7558
(228) 762-2272

(A PROFESSIONAL ASSOCIATION)
ATTORNEYS AT LAW
3112 CANTY STREET
P.O. BOX 787
PASCAGOULA, MISSISSIPPI 39567

STATE OF MISSISSIPPI

BOOK 670 PAGE 368

Deed Book 1153 Pg 905
I HAVE IN HAND BUT FEW OF THE DEEDS AND THEY ARE NOT IN ORDER AND NOT IN ORDER

COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION of the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable considerations, the receipt of all of which is hereby acknowledged, I, LOUIS A. STIGLET, do hereby sell, convey and warrant unto FIRST FEDERAL SAVINGS AND LOAN ASSOCIATION OF PASCAGOULA-MOSS POINT, PASCAGOULA, MISSISSIPPI, the following described property situated in Jackson County, Mississippi, to-wit:

That certain parcel of land situated in U.S. Governmental Lots 6 and 7 of what would be East $\frac{1}{2}$ of NE $\frac{1}{4}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$, the N $\frac{1}{2}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and the SW $\frac{1}{4}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$ if surveyed into regular Governmental Sections, of Section 35, Township 7 South, Range 7 West, Jackson County, Mississippi, being a parcel of land situated on the South side of New U.S. Highway 90 and the West side of Gautier-Vancleave (Bond) Road, more particularly described as follows, to-wit:

Commencing at the NW corner of Old Highway 90 and Gautier-Vancleave (Bond) Road; thence run North 2° 32' East along the West right of way of Gautier-Vancleave (Bond) Road a distance of 452.8 feet to the point of beginning; thence continue running North 2° 32' East along the West margin of Gautier-Vancleave (Bond) Road a distance of 100 feet to the SE corner of the property conveyed by Louis A. Stiglet to Singing River Transmissions, Inc., by Deed dated December 28, 1978 and recorded in Book 636, Page 541, Land Deed Records of Jackson County, Mississippi; thence running North 87° 28' West a distance of 200 feet along the South line of said Transmissions property; thence run North 2° 32' East a distance of 125 feet along the West margin of said Transmissions property; thence running South 87° 28' East a distance of 200 feet along the North margin of said Transmissions property and to the NE corner thereof on the West margin of Gautier-Vancleave (Bond) Road; thence running North 2° 32' East along the West margin of Gautier-Vancleave (Bond) Road a distance of 100 feet, more or less, to the SE corner of the property of the Omelet House, which SE corner is situated 225 feet South 2° 32' West from the intersection of the West margin of Gautier-Vancleave (Bond) Road and the South margin of the right of way of New U.S. Highway 90; thence run North 87° 28' West along the South margin of said Omelet House property a distance of 100 feet to the SW corner thereof; thence run North 2° 32' East a distance of

EXHIBIT

A

294.17 feet along the West margin of said Omelet House property to the NW corner thereof on the South margin of the right of way of New U. S. Highway 90; thence run North 52° 50' West along the South margin of New U.S. Highway 90 a distance of 218.45 feet; thence run North 84° West along the South margin of New U.S. Highway 90 right of way a distance of 335 feet, more or less, to the West margin of the East $\frac{1}{2}$ of NE $\frac{1}{4}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$ of said Section 35, thence running South 0° 10' West a distance of 656 feet; thence running East 330 feet to the SE corner of said E $\frac{1}{2}$ of NE $\frac{1}{4}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 35; thence running South 0° 10' West along the West line of the NE $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 35 a distance of 140 feet, more or less, to a point that is North 87° 28' West from the point of beginning; thence run South 87° 28' East a distance of 250 feet, more or less, to the point of beginning on the West margin of Gautier-Vancleave (Bond) Road.

Said land is also described as being that certain parcel of land conveyed to Louis A. Stiglet by King's Inn Motel, Inc. by Deed dated July 14, 1977 and recorded in Book 594, Page 393, Land Deed Records of Jackson County, Mississippi, less and except that part conveyed by Louis A. Stiglet to Singing River Transmissions, Inc. by Deed dated December 28, 1978 and recorded in Book 636, Page 541, Land Deed Records of Jackson County, Mississippi; less and except, that part in the NE corner thereof leased by Louis A. Stiglet to the Omelet House; less and except that part conveyed by Louis A. Stiglet to Jackson County, Mississippi for the widening of Gautier-Vancleave (Bond) Road by Right of Way Deed dated October 7, 1977 and recorded in Book 600, Page 590, Land Deed Records of Jackson County, Mississippi; and less and except the South 452.8 feet thereof measured along the West margin of Gautier-Vancleave (Bond) Road that is not being conveyed hereby, title to which is retained by Louis A. Stiglet.

The above described property constitutes no part of the Grantor's homestead.

WITNESS MY SIGNATURE on this the 20th day of February, A. D., 1980.

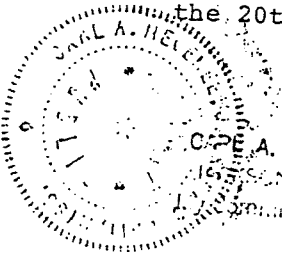
LOUIS A. STIGLET

STATE OF MISSISSIPPI
COUNTY OF JACKSON

BOOK 670 PAGE 370

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said County and State, the within named LOUIS A. STIGLET, who acknowledged to me that he signed and delivered the above and foregoing instrument of writing on the day and in the year therein mentioned and for the purposes therein stated.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 20th day of February, A. D., 1980.



CARL A. MEGHEE, Notary Public
STATE OF MISSISSIPPI
Commission Expires July 14, 1982

Carl A. Meghee
NOTARY PUBLIC

STATEMENT OF FEES

STATE OF MISSISSIPPI — JACKSON COUNTY

ling 5¢
ecording Wds.
15¢ per 100
ertificate 50¢
lexing 15¢ for
each separate Subdivision
tal Fees \$2.20

I, Lynn Presley, Clerk of the Chancery Court of said County, certify that the within Instrumen was filed in my office for record on the 20th day of February 1980 at 4:00 o'clock PM and was duly recorded on the 22nd day of February 1980 in Land Deed Book No. 670 Pages 368-70 in my office.
GIVEN under my hand and seal of office this 22nd day of February A.D., 1980.

Form No. 106

Lynn Presley
LYNN PRESLEY, Chancery Clerk

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 194-2021

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for June 2021 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting September 21, 2021.

JUN 2021 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,578,280.34
MS Development Loan Katrina	Depository Account	007-000-001	
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$300,568.06
U S Justice Equitable Sharing	Depository Account	157-000-001	\$49,289.93
Fire Protection Fund	Depository Account	160-000-001	\$120,524.51
Tidelands Grant	Depository Account	171-000-001	\$30,000.00
Library Support Fund	Depository Account	172-000-001	\$3,122.22
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$89,491.44
USDA NRCS EWP Program	Depository Account	300-000-001	(\$31,679.55)
Pine Cone Drive Spillway	Depository Account	301-000-001	
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$425,150.48
Town Center Retail Dev Complex	Depository Account	309-000-001	\$499,951.25
Solid Waste Fund	Depository Account	404-000-001	\$48,757.40
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,116,439.51
General Depository Reconciled Cash Balance			\$7,115,533.49

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	\$137,500.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,051,641.32
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$3,236,703.84
Enterprise Reconciled Cash Balance			\$3,232,980.10

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$2,504,962.92
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$198,497.15
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$724,139.86
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$30,433.79
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$30,433.79
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$391,809.97
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$3,243,617.62
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$108,780.49
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$3,251.47
HB1730 Land Purchase Fund	Restricted Fund	309-000-004	\$1,500,562.26
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$5,626,931.86
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,088.58
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$254,053.08
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$844,563.69

Total Bond & Restricted Reconciled Cash Balances \$15,628,126.53

**JUN 2021
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2021	JUN 2021	Balance	75.00% % to date
General Fund Revenues	10,963,310.00	9,273,568.14	1,689,741.86	84.5%
Expenditures:				
001 Legislative	175,563.00	123,255.07	52,307.93	70.2%
010 City Court	315,216.00	185,877.44	129,338.56	58.9%
021 City Manager	251,300.00	154,409.85	96,890.15	61.4%
022 Human Resources	71,504.00	52,095.67	19,408.33	72.8%
030 Elections	46,500.00	15,115.40	31,384.60	32.5%
040 City Clerk	528,656.00	357,916.57	170,739.43	67.7%
060 City Attorney	130,000.00	90,385.30	39,614.70	69.5%
090 Economic Dev - Planning	427,516.00	280,272.68	147,243.32	65.5%
092 Building & General Expenses	684,600.00	483,385.94	201,214.06	70.6%
094 Grants & Project Admin	198,415.00	142,736.92	55,678.08	71.9%
100 Police	3,631,698.00	2,378,444.87	1,253,253.13	65.4%
161 Fire	2,837,117.00	1,931,031.25	906,085.75	68.0%
170 Recreation	643,090.00	435,720.70	207,369.30	67.7%
201 PW: Streets	381,000.00	110,972.11	270,027.89	29.1%
205 PW: Maintenance	248,272.00	156,512.09	91,759.91	63.0%
900 Interfund Transfers	876,319.00	876,068.71	250.29	99.9%
General Fund Expenditures	11,446,766.00	7,774,200.57	3,672,565.43	67.9%
<i>Total Operating Expenditures</i>	10,161,680.00	6,606,369.97	3,555,310.03	
<i>Total Capital Outlay Expenditur</i>	281,000.00	191,043.01	89,956.99	
<i>Total Debt Service</i>	127,767.00	100,718.88	27,048.12	
<i>Total Transfers Out</i>	876,319.00	876,068.71	250.29	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	7,774,200.57	3,672,565.43	
 <i>Personnel</i>	7,801,893.00	5,374,141.33	2,427,751.67	
<i>Supplies</i>	511,117.00	239,544.99	271,572.01	
<i>Other Services</i>	1,848,670.00	992,683.65	855,986.35	
<i>Capital Outlay</i>	281,000.00	191,043.01	89,956.99	
<i>Debt Service</i>	127,767.00	100,718.88	27,048.12	
<i>Interfund Transfers for DS</i>	876,319.00	876,068.71	250.29	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	7,774,200.57	3,672,565.43	

**JUN 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of JUN 2021	Balance	75.00% % to date
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00		0.00	
Expenditures	2,983.43		2,983.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	6,504,376.00	1,443,956.81	5,060,419.19	22.1%
Expenditures	7,795,740.10	228,232.75	7,567,507.35	2.9%
156 SE MS METRO TASK FORCE				
Revenues	0.00	161,356.00	(161,356.00)	
Expenditures	298,356.01	160,528.80	137,827.21	53.8%
157 US Justice Equitable Sharing				
Revenues	0.00	2,941.92	(2,941.92)	
Expenditures	86,273.95	39,925.94	46,348.01	46.2%
160 Fire Protection Fund				
Revenues	111,000.00		111,000.00	
Expenditures	189,097.30	131,289.66	57,807.64	69.4%
171 Combined Tidelands Grant				
Revenues	353,614.31	57,979.38	295,634.93	16.3%
Expenditures	378,575.26	52,940.33	325,634.93	13.9%
172 Library Support Fund				
Revenues	114,998.00	106,854.33	8,143.67	92.9%
Expenditures	114,998.00	103,732.11	11,265.89	90.2%
176 Shepard State Park				
Revenues	111,650.00	127,272.28	(15,622.28)	113.9%
Expenditures	147,048.00	94,220.17	52,827.83	64.0%
250 2018 W&S Bond Debt Service				
Revenues	301,563.00	225,126.37	76,436.63	74.6%
Expenditures	285,657.00	285,656.26	0.74	99.9%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,477.09	122.91	98.8%
Expenditures	1,263.00		1,263.00	
252 2019 W&S Bond Debt Service				
Revenues	387,144.00	290,232.76	96,911.24	74.9%
Expenditures	454,009.00	454,008.18	0.82	99.9%

**JUN 2021
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2021	As of JUN 2021	Balance	75.00% % to date
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,631.44	(31.44)	100.2%
Expenditures	844.00		844.00	
300 USDA-NRCS EWP				
Revenues	191,433.49	25,403.00	166,030.49	13.2%
Expenditures	235,350.00	100,999.06	134,350.94	42.9%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	808,000.00		808,000.00	
Expenditures	1,152,085.49	24,290.38	1,127,795.11	2.1%
304 Town Commons Park Project				
Revenues	1,035,860.98	677.97	1,035,183.01	
Expenditures	3,102,760.98	194,003.91	2,908,757.07	6.2%
305 S2019 MPI GO Bond Construction Fund				
Revenues	297,307.00	309,346.40	(12,039.40)	104.0%
Expenditures	350,390.37	232,627.28	117,763.09	66.3%
307 Bacot Park Improvements				
Revenues	512,926.33	500,000.00	12,926.33	97.4%
Expenditures	2,118,676.33	337,941.88	1,780,734.45	15.9%
308 Boardwalk - Shepard State Park				
Revenues	444,909.00	428,148.20	16,760.80	96.2%
Expenditures	221,404.75	206,343.95	15,060.80	93.1%
309 Town Center Retail Dev Complex				
Revenues	5,540,000.00	2,040,562.26	3,499,437.74	36.8%
Expenditures	5,540,000.00	40,048.75	5,499,951.25	0.7%
350 Elevated Water Tank				
Revenues	0.00		0.00	
Expenditures	129,112.00	92,962.00	36,150.00	72.0%
352 2018 Bond General Construction/Admin				
Revenues	1,200.00	6,977.84	(5,777.84)	581.4%
Expenditures	1,334,486.36	1,324,486.36	10,000.00	99.2%
353 Hwy 57 Utility Line Relocation				
Revenues	229,805.70	62,664.91	167,140.79	27.2%
Expenditures	272,125.86		272,125.86	
355 Water Supply & Treatment Plant				
Revenues	1,553,741.08	1,324,486.36	229,254.72	85.2%
Expenditures	7,084,827.71	1,448,083.73	5,636,743.98	20.4%

**JUN 2021
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2021	As of JUN 2021	Balance	75.00% % to date
358 2019 Bond General Construction/Admin				
Revenues	1,500.00	2,543.43	(1,043.43)	169.5%
Expenditures	2,021.00		2,021.00	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,076,077.40	159,078.00	1,916,999.40	7.6%
Expenditures	2,081,590.90	9,605.00	2,071,985.90	0.4%
404 Solid Waste Fund				
Revenues	1,562,400.00	1,063,314.61	499,085.39	68.0%
Expenditures	1,608,318.00	1,119,383.58	488,934.42	69.5%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52		47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	500.00	37.65	462.35	7.5%
Expenditures	504.00		504.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	0.00	254,053.08	(254,053.08)	

JUN 2021
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)

	BUDGET FY 2021	JUN 2021	Balance	75.00% % to date
Utility Fund Revenues	9,080,000.00	6,808,688.96	2,271,311.04	74.9%
Administration	2,991,714.00	2,117,968.14	873,745.86	70.7%
Water & Sewer O & M	3,736,370.00	2,556,783.47	1,179,586.53	68.4%
Debt Service	1,079,934.00	788,929.13	291,004.87	73.0%
Transfers	2,377,403.00	1,947,403.00	430,000.00	81.9%
Contingencies	183,000.00	0.00	183,000.00	
Utility Fund Expenditures	10,368,421.00	7,411,083.74	2,957,337.26	71.4%
<i>Total Operating Expenditures</i>	<i>6,595,084.00</i>	<i>4,644,661.81</i>	<i>1,950,422.19</i>	
<i>Total Capital Outlay Expenditures</i>	<i>133,000.00</i>	<i>30,089.80</i>	<i>102,910.20</i>	
<i>Total Debt Service</i>	<i>1,079,934.00</i>	<i>788,929.13</i>	<i>291,004.87</i>	
<i>Total Interfund Transfers</i>	<i>2,377,403.00</i>	<i>1,947,403.00</i>	<i>430,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>7,411,083.74</i>	<i>2,957,337.26</i>	
<i>Personnel</i>	<i>422,375.00</i>	<i>315,847.02</i>	<i>106,527.98</i>	
<i>Supplies</i>	<i>270,000.00</i>	<i>126,763.80</i>	<i>143,236.20</i>	
<i>Other Services</i>	<i>5,902,709.00</i>	<i>4,202,050.99</i>	<i>1,700,658.01</i>	
<i>Capital Outlay</i>	<i>133,000.00</i>	<i>30,089.80</i>	<i>102,910.20</i>	
<i>Debt Service</i>	<i>1,079,934.00</i>	<i>788,929.13</i>	<i>291,004.87</i>	
<i>Interfund Transfers</i>	<i>2,377,403.00</i>	<i>1,947,403.00</i>	<i>430,000.00</i>	
<i>Contingencies</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>7,411,083.74</i>	<i>2,957,337.26</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**ORDER ADOPTING JACKSON COUNTY, MISSISSIPPI
AD VALOREM TAX ASSESSMENT ROLLS AS THE ASSESSMENT
ROLLS FOR THE CITY OF GAUTIER**

ORDER NUMBER 195-2021

WHEREAS, the 2021 ad valorem tax assessment roll of Jackson County has been filed with the Board of Supervisors; and

WHEREAS, the Chancery Clerk of Jackson County has delivered to and filed with the City Clerk a true copy of the part of the 2021 Jackson County assessment roll containing the property located within the City of Gautier; and

WHEREAS, the total assessed value of the real property within the City of Gautier is \$98,969,977.00; and

WHEREAS, the total assessed value of all personal property within the City of Gautier is \$36,252,555.00; and

WHEREAS, the total assessed value of all property, both real and personal, within the City of Gautier is \$135,222,532.00; and

NOW, THEREFORE, IT IS ORDERED that said part of the assessment rolls of Jackson County, Mississippi, filed with the City Clerk by the Chancery Clerk of Jackson County, Mississippi, is hereby adopted as the tax assessment rolls of the City of Gautier for the year 2021.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

Councilman College made the motion to authorize the purchase of a 1990 BMY Harsco M923A2 VIN #2300862 truck for \$10.00 from the Jackson County Board of Supervisors. Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 196-2021

WHEREAS, Jackson County owns a 1990 BMY Harsco M923A2 VIN #2300862 truck, for which it no longer has any use; and

WHEREAS, the Jackson County Office of Emergency Services has indicated this vehicle is available for the City of Gautier to acquire;

WHEREAS, the City Manager has requested approval to purchase this item from Jackson County for \$10.00; and

WHEREAS, pursuant to Miss. Code Ann. Section 31-7-13(m)(iv), Jackson County may sell these items to the City of Gautier for an amount below fair market value so long as the sale is in the best interests of the taxpayers of the State of Mississippi; and

WHEREAS, the Mayor and Council Members hereby find that this purchase would be in the best interests of the City and the taxpayers of the State of Mississippi;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the purchase of a 1990 BMY Harsco M923A2 truck from Jackson County is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 21, 2021.

**CITY OF GAUTIER
MEMORANDUM**

TO: Mayor and City Council

FROM: Danny Selover
Chief of Police

THRU: Paula Yancey
City Manager

DATE: September 09, 2021

SUBJECT: Request purchase of a 1990 BMY Harsco M923A2 Vin #2300862 truck in the amount of \$10.00 from the Jackson County Board of Supervisors

REQUEST:

The Gautier Police Department is seeking authorization from the City Council to purchase a 1990 BMY Harsco M923A2 VIN #2300862 truck in the amount of \$10.00 (ten dollars) to be placed on the police department inventory and insurance.

BACKGROUND:

The Jackson County Office of Emergency Services has no use for this vehicle and will consider it surplus inventory. The Gautier Police Department would benefit from the use of this vehicle for various operations such as deep water rescues in emergency situations.

DISCUSSION:

The Jackson County Office of Emergency Services considers the vehicle surplus; therefore, they are asking the Jackson County Board of Supervisors to remove it from the county inventory and sell the vehicle to the City of Gautier for \$10.00 dollars. The Gautier Police Department would like to request the vehicle for the City of Gautier.

RECOMMENDATION:

The City Council allow the Gautier Police Department to purchase the 1990 BMY Harsco M923A2 VIN #2300862 truck for \$10.00 (ten dollars) and place it on our master inventory and insurance.

ATTACHMENTS:

Councilman Colledge made the motion to enter closed session to determine if executive session is necessary and proper. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to enter executive session to discuss Singing River Mall site acquisition and Municipal Judge position. Councilman George seconded the motion. The vote was carried unanimously.

Councilman George made the motion to approve an extension of the contract for sale of the Singing River Mall site. Councilman Gollott seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to approve a revised escrow agreement, in substantial form, subject to the approval from the city attorney as to legal sufficiency. Councilman George seconded the motion. The vote was carried unanimously.

Councilman Gollott made the motion to authorize the City Clerk and City Manager to execute any and all documents necessary to conduct the closing, and to direct the clerk to issue a check for acquisition funds. Councilman George seconded the motion. The vote was carried unanimously.

Councilman George made the motion to authorize the City Manager to issue an RFP relating to borrowing in anticipation of grant funds, pursuant to Mississippi Code 21-33-326, in order to fund the purchase of the former Singing River mall site. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman George made the motion to appoint Amy St. Pe as Municipal Court Judge at an annual salary of \$33,000 with no retirement or health insurance benefits. Councilman Colledge seconded the motion. Those that voted in favor were Mayor Vaughan, Councilman Colledge, Councilman George, and Councilman Jackson. Those that opposed the motion were Councilman Anderson and Councilman Elbin. Councilman Gollott abstained from the vote. The vote was carried by majority.

Councilman Colledge made the motion to return to open session. Councilman George seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to Adjourn until October 5, 2021. Councilman George seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**October 5, 2021
Resolution approving the continuation of a
Declaration of Local Emergency pertaining to
COVID-19.**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

**Summary Explanation: Resolution approving the continuation of a Declaration of Local
Emergency pertaining to COVID-19 until further notice.**

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

WHEREAS, on March 16, 2020, Mayor of Gautier, Phil Torjusen issued a proclamation of a local emergency due to conditions of extreme peril to the safety of persons and property which have arisen within said City of Gautier, Mississippi due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Council of Gautier ratified the proclamation of local emergency and continued the existence of same; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the public welfare and safety to continue the state of local emergency as indicated in that resolution.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does continue to exist throughout said City of Gautier, Mississippi, as indicated; and

IT IS FURTHER PROCLAIMED AND RESOLVED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND RESOLVED that the City Manager or City Clerk is hereby authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Receive July and August 2021 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive July and August 2021 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Reports for July and August 2021 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting October 5, 2021.

JUL 2021 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,546,307.17
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,272,838.62
MS Development Loan Katrina	Depository Account	007-000-001	
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$295,578.06
U S Justice Equitable Sharing	Depository Account	157-000-001	\$41,995.93
Fire Protection Fund	Depository Account	160-000-001	\$120,524.51
Tidelands Grant	Depository Account	171-000-001	\$30,000.00
Library Support Fund	Depository Account	172-000-001	\$3,360.43
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$88,102.79
USDA NRCS EWP Program	Depository Account	300-000-001	(\$88,918.95)
Pine Cone Drive Spillway	Depository Account	301-000-001	
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$309,914.33
Town Center Retail Dev Complex	Depository Account	309-000-001	\$499,951.25
Solid Waste Fund	Depository Account	404-000-001	\$68,346.68
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$9,190,984.25
General Depository Reconciled Cash Balance			\$9,190,984.25

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$261,969.60)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,203,443.19
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,989,036.11
Enterprise Reconciled Cash Balance			\$2,991,685.84

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$2,053,173.68
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$255,536.31
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$724,256.72
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$30,438.70
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$30,438.70
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$332,325.93
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$3,245,841.25
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$108,798.04
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$3,251.47
HB1730 Land Purchase Fund	Restricted Fund	309-000-004	\$1,500,804.40
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$5,588,618.50
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,092.13
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$254,094.07
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$850,280.44
Total Bond & Restricted Reconciled Cash Balances			\$15,143,950.34

**JUL 2021
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2021	JUL 2021	Balance	75.00% % to date
General Fund Revenues	10,963,310.00	9,960,855.22	1,002,454.78	90.8%
Expenditures:				
001 Legislative	175,563.00	136,016.08	39,546.92	77.4%
010 City Court	315,216.00	206,139.55	109,076.45	65.3%
021 City Manager	251,300.00	173,338.45	77,961.55	68.9%
022 Human Resources	71,504.00	57,617.62	13,886.38	80.5%
030 Elections	46,500.00	15,205.40	31,294.60	32.6%
040 City Clerk	528,656.00	395,685.18	132,970.82	74.8%
060 City Attorney	130,000.00	101,405.30	28,594.70	78.0%
090 Economic Dev - Planning	427,516.00	309,933.75	117,582.25	72.4%
092 Building & General Expenses	684,600.00	525,896.30	158,703.70	76.8%
094 Grants & Project Admin	198,415.00	161,899.84	36,515.16	81.5%
100 Police	3,631,698.00	2,638,254.44	993,443.56	72.6%
161 Fire	2,837,117.00	2,118,433.12	718,683.88	74.6%
170 Recreation	643,090.00	479,628.09	163,461.91	74.5%
201 PW: Streets	381,000.00	123,278.83	257,721.17	32.3%
205 PW: Maintenance	248,272.00	174,064.99	74,207.01	70.1%
900 Interfund Transfers	876,319.00	876,068.71	250.29	99.9%
General Fund Expenditures	11,446,766.00	8,492,865.65	2,953,900.35	74.1%
<i>Total Operating Expenditures</i>	10,161,680.00	7,295,129.89	2,866,550.11	
<i>Total Capital Outlay Expenditure</i>	281,000.00	193,588.01	87,411.99	
<i>Total Debt Service</i>	127,767.00	128,079.04	(312.04)	
<i>Total Transfers Out</i>	876,319.00	876,068.71	250.29	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	8,492,865.65	2,953,900.35	
<i>Personnel</i>	7,801,893.00	5,920,052.30	1,881,840.70	
<i>Supplies</i>	511,117.00	274,481.00	236,636.00	
<i>Other Services</i>	1,848,670.00	1,100,596.59	748,073.41	
<i>Capital Outlay</i>	281,000.00	193,588.01	87,411.99	
<i>Debt Service</i>	127,767.00	128,079.04	(312.04)	
<i>Interfund Transfers for DS</i>	876,319.00	876,068.71	250.29	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	8,492,865.65	2,953,900.35	

**JUL 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of JUL 2021	Balance	83.33% % to date
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	0.00	2,272,838.62	(2,272,838.62)	
Expenditures	0.00	0.00	0.00	
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00		0.00	
Expenditures	2,983.43		2,983.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	6,504,376.00	1,444,316.32	5,060,059.68	22.2%
Expenditures	7,795,740.10	680,381.50	7,115,358.60	8.7%
156 SE MS METRO TASK FORCE				
Revenues	0.00	161,356.00	(161,356.00)	
Expenditures	298,356.01	165,518.80	132,837.21	55.4%
157 US Justice Equitable Sharing				
Revenues	0.00	2,941.92	(2,941.92)	
Expenditures	86,273.95	47,219.94	39,054.01	54.7%
160 Fire Protection Fund				
Revenues	111,000.00		111,000.00	
Expenditures	189,097.30	131,289.66	57,807.64	69.4%
171 Combined Tidelands Grant				
Revenues	353,614.31	57,979.38	295,634.93	16.3%
Expenditures	378,575.26	52,940.33	325,634.93	13.9%
172 Library Support Fund				
Revenues	114,998.00	110,214.76	4,783.24	95.8%
Expenditures	114,998.00	106,854.33	8,143.67	92.9%
176 Shepard State Park				
Revenues	111,650.00	136,297.78	(24,647.78)	122.0%
Expenditures	147,048.00	104,634.32	42,413.68	71.1%
250 2018 W&S Bond Debt Service				
Revenues	301,563.00	250,138.43	51,424.57	82.9%
Expenditures	285,657.00	285,656.26	0.74	99.9%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,531.68	68.32	99.3%
Expenditures	1,263.00		1,263.00	

**JUL 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of JUL 2021	Balance	83.33% % to date
252 2019 W&S Bond Debt Service				
Revenues	387,144.00	322,259.86	64,884.14	83.2%
Expenditures	454,009.00	454,008.18	0.82	99.9%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,703.53	(103.53)	100.9%
Expenditures	844.00		844.00	
300 USDA-NRCS EWP				
Revenues	191,433.49	25,403.00	166,030.49	13.2%
Expenditures	235,350.00	158,238.46	77,111.54	67.2%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	808,000.00		808,000.00	
Expenditures	1,152,085.49	139,526.53	1,012,558.96	12.1%
304 Town Commons Park Project				
Revenues	1,035,860.98	735.00	1,035,125.98	
Expenditures	3,102,760.98	253,544.98	2,849,216.00	8.1%
305 S2019 MPI GO Bond Construction Fund				
Revenues	297,307.00	309,887.58	(12,580.58)	104.2%
Expenditures	350,390.37	232,627.28	117,763.09	66.3%
307 Bacot Park Improvements				
Revenues	512,926.33	500,000.00	12,926.33	97.4%
Expenditures	2,118,676.33	337,941.88	1,780,734.45	15.9%
308 Boardwalk - Shepard State Park				
Revenues	444,909.00	429,848.20	15,060.80	96.6%
Expenditures	221,404.75	206,343.95	15,060.80	93.1%
309 Town Center Retail Dev Complex				
Revenues	5,540,000.00	2,040,804.40	3,499,195.60	36.8%
Expenditures	5,540,000.00	40,048.75	5,499,951.25	0.7%
350 Elevated Water Tank				
Revenues	0.00		0.00	
Expenditures	129,112.00	92,962.00	36,150.00	72.0%
352 2018 Bond General Construction/Admin				
Revenues	1,200.00	6,977.84	(5,777.84)	581.4%
Expenditures	1,334,486.36	1,324,486.36	10,000.00	99.2%
353 Hwy 57 Utility Line Relocation				
Revenues	229,805.70	62,664.91	167,140.79	27.2%
Expenditures	272,125.86		272,125.86	

**JUL 2021
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2021	As of JUL 2021	Balance	83.33% % to date
355 Water Supply & Treatment Plant				
Revenues	1,553,741.08	1,324,486.36	229,254.72	85.2%
Expenditures	7,084,827.71	1,487,301.23	5,597,526.48	20.9%
358 2019 Bond General Construction/Admin				
Revenues	1,500.00	3,447.57	(1,947.57)	229.8%
Expenditures	2,021.00		2,021.00	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,076,077.40	159,078.00	1,916,999.40	7.6%
Expenditures	2,081,590.90	409,074.60	1,672,516.30	19.6%
404 Solid Waste Fund				
Revenues	1,562,400.00	1,190,010.01	372,389.99	76.1%
Expenditures	1,608,318.00	1,226,489.70	381,828.30	76.2%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52		47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	500.00	41.20	458.80	8.2%
Expenditures	504.00		504.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	0.00	254,094.07	(254,094.07)	
Expenditures	0.00		0.00	

**JUL 2021
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2021	JUL 2021	Balance	83.33% % to date
Utility Fund Revenues	9,080,000.00	7,639,449.05	1,440,550.95	84.1%
Administration	2,991,714.00	2,382,437.47	609,276.53	79.6%
Water & Sewer O & M	3,736,370.00	2,882,726.47	853,643.53	77.1%
Debt Service	1,079,934.00	832,356.24	247,577.76	77.0%
Transfers	2,377,403.00	2,004,403.00	373,000.00	84.3%
Contingencies	183,000.00	0.00	183,000.00	
Utility Fund Expenditures	10,368,421.00	8,101,923.18	2,266,497.82	78.1%
<i>Total Operating Expenditures</i>	<i>6,595,084.00</i>	<i>5,184,687.04</i>	<i>1,410,396.96</i>	
<i>Total Capital Outlay Expenditures</i>	<i>133,000.00</i>	<i>80,476.90</i>	<i>52,523.10</i>	
<i>Total Debt Service</i>	<i>1,079,934.00</i>	<i>832,356.24</i>	<i>247,577.76</i>	
<i>Total Interfund Transfers</i>	<i>2,377,403.00</i>	<i>2,004,403.00</i>	<i>373,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>8,101,923.18</i>	<i>2,266,497.82</i>	
 <i>Personnel</i>	 <i>422,375.00</i>	 <i>346,209.17</i>	 <i>76,165.83</i>	
<i>Supplies</i>	<i>270,000.00</i>	<i>141,755.08</i>	<i>128,244.92</i>	
<i>Other Services</i>	<i>5,902,709.00</i>	<i>4,696,722.79</i>	<i>1,205,986.21</i>	
<i>Capital Outlay</i>	<i>133,000.00</i>	<i>80,476.90</i>	<i>52,523.10</i>	
<i>Debt Service</i>	<i>1,079,934.00</i>	<i>832,356.24</i>	<i>247,577.76</i>	
<i>Interfund Transfers</i>	<i>2,377,403.00</i>	<i>2,004,403.00</i>	<i>373,000.00</i>	
<i>Contingencies</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>8,101,923.18</i>	<i>2,266,497.82</i>	

AUG 2021 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,431,748.84
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,272,838.62
MS Development Loan Katrina	Depository Account	007-000-001	
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	
MDAH School House Grant	Depository Account	030-000-001	\$2,983.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$468,115.19
U S Justice Equitable Sharing	Depository Account	157-000-001	\$41,995.93
Fire Protection Fund	Depository Account	160-000-001	\$97,334.51
Tidelands Grant	Depository Account	171-000-001	\$30,000.00
Library Support Fund	Depository Account	172-000-001	\$2,435.24
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$86,942.42
USDA NRCS EWP Program	Depository Account	300-000-001	(\$88,918.95)
Pine Cone Drive Spillway	Depository Account	301-000-001	
Robert Hiram Bridge Sheet Pile Wall	Depository Account	302-000-001	
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$322,651.42
Town Center Retail Dev Complex	Depository Account	309-000-001	\$499,951.25
Solid Waste Fund	Depository Account	404-000-001	\$229,543.05
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$9,397,620.95
General Depository Reconciled Cash Balance			\$9,397,620.95

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$432,651.90)
Water & Sewer Utility	Enterprise Account	400-000-002	\$2,971,641.80
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,586,552.42
Enterprise Reconciled Cash Balance			\$2,588,761.49

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$2,053,505.00
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$312,584.37
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$724,373.59
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$30,443.61
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$30,443.61
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$238,556.07
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$2,995,222.75
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$36,445.79
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$3,251.47
HB1730 Land Purchase Fund	Restricted Fund	309-000-004	\$1,501,046.59
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$5,257,244.00
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,095.80
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$254,135.08
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$855,666.15
Total Bond & Restricted Reconciled Cash Balances			\$14,459,013.88

AUG 2021 YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2021	AUG 2021	Balance	91.66% % to date
General Fund Revenues	10,963,310.00	10,733,558.47	229,751.53	97.9%
Expenditures:				
001 Legislative	175,563.00	148,690.47	26,872.53	84.6%
010 City Court	315,216.00	225,165.66	90,050.34	71.4%
021 City Manager	251,300.00	190,885.80	60,414.20	75.9%
022 Human Resources	71,504.00	62,469.60	9,034.40	87.3%
030 Elections	46,500.00	15,205.40	31,294.60	32.6%
040 City Clerk	528,656.00	432,464.52	96,191.48	81.8%
060 City Attorney	130,000.00	116,353.29	13,646.71	89.5%
090 Economic Dev - Planning	427,516.00	338,995.21	88,520.79	79.2%
092 Building & General Expenses	684,600.00	537,354.97	147,245.03	78.4%
094 Grants & Project Admin	198,415.00	176,621.92	21,793.08	89.0%
100 Police	3,631,698.00	3,013,455.43	618,242.57	82.9%
161 Fire	2,837,117.00	2,389,844.10	447,272.90	84.2%
170 Recreation	643,090.00	527,198.52	115,891.48	81.9%
201 PW: Streets	381,000.00	137,504.32	243,495.68	36.0%
205 PW: Maintenance	248,272.00	191,850.15	56,421.85	77.2%
900 Interfund Transfers	876,319.00	876,068.71	250.29	99.9%
General Fund Expenditures	11,446,766.00	9,380,128.07	2,066,637.93	81.9%
<i>Total Operating Expenditures</i>	10,161,680.00	8,181,861.54	1,979,818.46	
<i>Total Capital Outlay Expenditures</i>	281,000.00	194,118.78	86,881.22	
<i>Total Debt Service</i>	127,767.00	128,079.04	(312.04)	
<i>Total Transfers Out</i>	876,319.00	876,068.71	250.29	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	9,380,128.07	2,066,637.93	
 <i>Personnel</i>	7,801,893.00	6,655,439.15	1,146,453.85	
<i>Supplies</i>	511,117.00	317,628.25	193,488.75	
<i>Other Services</i>	1,848,670.00	1,208,794.14	639,875.86	
<i>Capital Outlay</i>	281,000.00	194,118.78	86,881.22	
<i>Debt Service</i>	127,767.00	128,079.04	(312.04)	
<i>Interfund Transfers for DS</i>	876,319.00	876,068.71	250.29	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	11,446,766.00	9,380,128.07	2,066,637.93	

**AUG 2021
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2021	As of AUG 2021	Balance	91.66% % to date
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	0.00	2,272,838.62	(2,272,838.62)	
Expenditures	0.00	0.00	0.00	
020 Allen Road Widening				
Revenues	46,324.00	46,323.96	0.04	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00		0.00	
Expenditures	2,983.43		2,983.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	6,504,376.00	1,444,647.64	5,059,728.36	22.2%
Expenditures	7,795,740.10	680,381.50	7,115,358.60	8.7%
156 SE MS METRO TASK FORCE				
Revenues	0.00	336,356.00	(336,356.00)	
Expenditures	298,356.01	167,981.67	130,374.34	56.3%
157 US Justice Equitable Sharing				
Revenues	0.00	2,941.92	(2,941.92)	
Expenditures	86,273.95	47,219.94	39,054.01	54.7%
160 Fire Protection Fund				
Revenues	111,000.00		111,000.00	
Expenditures	189,097.30	154,479.66	34,617.64	81.6%
171 Combined Tidelands Grant				
Revenues	353,614.31	57,979.38	295,634.93	16.3%
Expenditures	378,575.26	52,940.33	325,634.93	13.9%
172 Library Support Fund				
Revenues	114,998.00	112,650.00	2,348.00	97.9%
Expenditures	114,998.00	110,214.76	4,783.24	95.8%
176 Shepard State Park				
Revenues	111,650.00	145,368.36	(33,718.36)	130.2%
Expenditures	147,048.00	114,865.27	32,182.73	78.1%
250 2018 W&S Bond Debt Service				
Revenues	301,563.00	275,154.37	26,408.63	91.2%
Expenditures	285,657.00	285,656.26	0.74	99.9%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,586.27	13.73	99.8%
Expenditures	1,263.00		1,263.00	

**AUG 2021
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2021	As of AUG 2021	Balance	91.66% % to date
252 2019 W&S Bond Debt Service				
Revenues	387,144.00	354,291.98	32,852.02	91.5%
Expenditures	454,009.00	454,008.18	0.82	99.9%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,600.00	10,775.63	(175.63)	101.6%
Expenditures	844.00		844.00	
300 USDA-NRCS EWP				
Revenues	191,433.49	25,403.00	166,030.49	13.2%
Expenditures	235,350.00	158,238.46	77,111.54	67.2%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	808,000.00	77,689.68	730,310.32	9.6%
Expenditures	1,152,085.49	204,479.12	947,606.37	17.7%
304 Town Commons Park Project				
Revenues	1,035,860.98	779.34	1,035,081.64	
Expenditures	3,102,760.98	362,009.18	2,740,751.80	11.6%
305 S2019 MPI GO Bond Construction Fund				
Revenues	297,307.00	310,397.80	(13,090.80)	104.4%
Expenditures	350,390.37	305,098.50	45,291.87	87.0%
307 Bacot Park Improvements				
Revenues	512,926.33	500,000.00	12,926.33	97.4%
Expenditures	2,118,676.33	574,301.63	1,544,374.70	27.1%
308 Boardwalk - Shepard State Park				
Revenues	444,909.00	429,848.20	15,060.80	96.6%
Expenditures	221,404.75	206,343.95	15,060.80	93.1%
309 Town Center Retail Dev Complex				
Revenues	5,540,000.00	2,041,046.59	3,498,953.41	36.8%
Expenditures	5,540,000.00	40,048.75	5,499,951.25	0.7%
350 Elevated Water Tank				
Revenues	0.00		0.00	
Expenditures	129,112.00	92,962.00	36,150.00	72.0%
352 2018 Bond General Construction/Admin				
Revenues	1,200.00	6,977.84	(5,777.84)	581.4%
Expenditures	1,334,486.36	1,324,486.36	10,000.00	99.2%
353 Hwy 57 Utility Line Relocation				
Revenues	229,805.70	62,664.91	167,140.79	27.2%
Expenditures	272,125.86	228,092.34	44,033.52	83.8%

**AUG 2021
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2021	As of AUG 2021	Balance	91.66% % to date
355 Water Supply & Treatment Plant				
Revenues	1,553,741.08	1,552,578.70	1,162.38	99.9%
Expenditures	7,084,827.71	1,819,563.73	5,265,263.98	25.6%
358 2019 Bond General Construction/Admin				
Revenues	1,500.00	4,335.57	(2,835.57)	289.0%
Expenditures	2,021.00		2,021.00	
360 OST-GV SEWER IMPROVEMENTS				
Revenues	2,076,077.40	159,078.00	1,916,999.40	7.6%
Expenditures	2,081,590.90	579,756.90	1,501,834.00	27.8%
404 Solid Waste Fund				
Revenues	1,562,400.00	1,458,379.82	104,020.18	93.3%
Expenditures	1,608,318.00	1,333,663.14	274,654.86	82.9%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52		47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	500.00	44.87	455.13	8.9%
Expenditures	504.00		504.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	0.00	254,135.08	(254,135.08)	
Expenditures	0.00		0.00	

**AUG 2021
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2021	AUG 2021	Balance	91.66% % to date
Utility Fund Revenues	9,080,000.00	8,370,926.73	709,073.27	92.1%
Administration	2,991,714.00	2,614,000.76	377,713.24	87.3%
Water & Sewer O & M	3,736,370.00	3,160,464.85	575,905.15	84.5%
Debt Service	1,079,934.00	875,783.35	204,150.65	81.0%
Transfers	2,377,403.00	2,295,403.00	82,000.00	96.5%
Contingencies	183,000.00	0.00	183,000.00	
Utility Fund Expenditures	10,368,421.00	8,945,651.96	1,422,769.04	86.2%
<i>Total Operating Expenditures</i>	<i>6,595,084.00</i>	<i>5,691,138.71</i>	<i>903,945.29</i>	
<i>Total Capital Outlay Expenditures</i>	<i>133,000.00</i>	<i>83,326.90</i>	<i>49,673.10</i>	
<i>Total Debt Service</i>	<i>1,079,934.00</i>	<i>875,783.35</i>	<i>204,150.65</i>	
<i>Total Interfund Transfers</i>	<i>2,377,403.00</i>	<i>2,295,403.00</i>	<i>82,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>8,945,651.96</i>	<i>1,422,769.04</i>	
 <i>Personnel</i>	 <i>422,375.00</i>	 <i>377,003.09</i>	 <i>45,371.91</i>	
<i>Supplies</i>	<i>270,000.00</i>	<i>149,402.44</i>	<i>120,597.56</i>	
<i>Other Services</i>	<i>5,902,709.00</i>	<i>5,164,733.18</i>	<i>737,975.82</i>	
<i>Capital Outlay</i>	<i>133,000.00</i>	<i>83,326.90</i>	<i>49,673.10</i>	
<i>Debt Service</i>	<i>1,079,934.00</i>	<i>875,783.35</i>	<i>204,150.65</i>	
<i>Interfund Transfers</i>	<i>2,377,403.00</i>	<i>2,295,403.00</i>	<i>82,000.00</i>	
<i>Contingencies</i>	<i>183,000.00</i>	<i>0.00</i>	<i>183,000.00</i>	
<i>Check Total</i>	<i>10,368,421.00</i>	<i>8,945,651.96</i>	<i>1,422,769.04</i>	

**CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

**October 5, 2021
Authorization of City Petty Cash Funds**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization of City Petty Cash Funds by Department.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2021

WHEREAS, MCA § 7-7-60, Miss. Code Ann. (1972), provides authority for municipalities to operate petty cash funds in accordance with regulations set forth by the Office of the State Auditor; and

WHEREAS, said regulations require that establishment of petty cash funds be authorized by the governing authority and spread upon the minutes; and

WHEREAS, the City has determined that petty cash funds are necessary for the continued efficient operation of City business;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Gautier, Mississippi:

SECTION 1. That a petty cash fund is hereby issued to the following custodians to be used for legally budgeted purposes:

1. City Clerk	\$200.00
2. Planning Director	\$200.00
3. Police Chief	\$800.00
4. Fire Chief	\$150.00
5. Recreation Director	\$200.00

SECTION 2. That cash funds shall be spent for purchases in accordance with purchasing laws of the State and the policies of the City.

SECTION 3. That the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Authorization to enter into a Grant Agreement
with the Mississippi Department of Marine
Resources (MDMR) for the FY2022 Tidelands
funding for the Mary Walker Bayou Parks Project

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 Ext. 315

Summary Explanation: Authorization to enter into a Grant Agreement with the Mississippi Department of Marine Resources (MDMR) for the FY2022 Tidelands funding for the Mary Walker Bayou Parks Project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, on September 17, 2021, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2022 Tidelands grant award in the amount of \$250,000 for the Mary Walker Bayou Parks Project; and

WHEREAS, this project, which affects Town Commons and City Park, was previously known as the City Park Community Center Phase III Project and has been ongoing for several years; and

WHEREAS, this project is to provide innovative public access opportunities to the general public for recreational purposes, and this goal can be met through continued work to build amenities at City Park and Town Commons Park; and

WHEREAS, the Mayor and Council hereby find that entering the attached Tidelands Grant Agreement is in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Grant Agreement with the Mississippi Department of Marine Resources for the FY2022 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of \$250,000.00 is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/24/2021
Subject: FY2022 Tidelands Grant Agreement - Mary Walker Bayou Parks Project (FY22-P618-04)

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of \$250,000.

BACKGROUND:

On September 17, 2021, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2022 Tidelands grant award in the amount of \$250,000.00 for the Mary Walker Bayou Parks Project. This project, which affects Town Commons and City Park, was previously known as the City Park Community Center Phase III Project and has been ongoing for several years.

DISCUSSION:

The goal of this project is to provide innovative public access opportunities to the general public for recreational purposes. This goal can be met through continued work to build amenities at City Park and Town Commons Park.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of \$250,000.

The City Council may:

1. Approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of \$250,000; or
2. Not approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of \$250,000.

ATTACHMENTS:

1. Mary Walker Bayou Parks Grant Agreement



FY22-P618-04

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement

City of Gautier

FISCAL YEAR 2021

City of Gautier hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1412 2021 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of \$ **250,000.00** for the Mary Walker Bayou Parks, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 (Attachment 1) and Form TTF-4 or Form TTF-5.

The **City of Gautier** agrees to:

- 1) Expend monies for the project as designated by the Legislature in H.B. 1412 2021 Regular Session Mary Walker Bayou Parks Project and Mississippi Code Section 29-15-9 and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning January 31, 2022, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include:

-Final project design and budget	- Description of Work Completed
-Benefits to the public and community	- Milestones for Completion
-Visual presentation (photographs) of project	- Funds expended (to include Tidelands and Matching Funds)
-Narrative description of project	
- 3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms (Attachment 3).
- 4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read “Funds for this project appropriated by the Mississippi Legislature, 2022 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources.”
- 5) To comply with the Stop Work Order Provisions listed below:
 1. *Order to Stop Work:* The MDMR may, by written order to the Grantee at any time, and without notice to any surety, require Grantee to stop all or any part of the work called for by this Grant Agreement. This order shall be for a specified period not exceeding 90 days after the order is delivered to Grantee, unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, Grantee shall forthwith comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the MDMR shall either:

2. cancel the stop work order; or,
3. terminate the work covered by such order by terminating the Grant Agreement, in whole or in part.
4. *Cancellation or Expiration of the Order:* If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, Grantee shall have the right to resume work. An appropriate adjustment shall be made in the time required for completion of the work, and the Grant Agreement shall be modified in writing accordingly, if the Grantee asserts a claim for such adjustment within 30 days after the period of work stoppage; provided that if the MDMR determines that the facts justify such action, any such claim asserted may be received and acted upon at any time prior to final payment under this Grant Agreement. In no event will the MDMR be responsible for additional costs allocable to the work covered by the order during the period of work stoppage.

On behalf of the **City of Gautier** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.


Joe Spraggins (Sep 17, 2021 14:45 EDT)

Joe Spraggins, Executive Director
Department of Marine Resources

Sep 17, 2021

Date

Casey Vaughan, Mayor
City of Gautier

Date

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Authorization to enter into a Grant Agreement with the Mississippi Department of Marine Resources (MDMR) for the FY2022 Tidelands funding for the Shepard State Park Upgrades Project

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 Ext. 315

Summary Explanation: Authorization to enter into a Grant Agreement with the Mississippi Department of Marine Resources (MDMR) for the FY2022 Tidelands funding for the Shepard State Park Upgrades Project in the amount of \$250,000

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, on September 17, 2021, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2022 Tidelands grant award in the amount of \$250,000 for the Shepard State Park Upgrades Project; and

WHEREAS, this project is to provide innovative public access opportunities to the general public for recreational purposes, and this goal can be met through continued work to build amenities at Shepard State Park; and

WHEREAS, the Mayor and Council hereby find that entering the attached Tidelands Grant Agreement is in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Grant Agreement with the Mississippi Department of Marine Resources for the FY2022 Tidelands funding for the Shepard State Park Upgrades Project in the amount of \$250,000.00 is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/24/2021
Subject: FY2022 Tidelands Grant Agreement – Shepard State Park Upgrades (FY22-P618-05)

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Shepard State Park Upgrades Project in the amount of \$250,000.

BACKGROUND:

On September 17, 2021, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2022 Tidelands grant award in the amount of \$250,000.00 for the Shepard State Park Upgrades Project.

DISCUSSION:

The goal of this project is to provide innovative public access opportunities to the general public for recreational purposes. This goal can be met through continued work to build amenities at Shepard State Park.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Shepard State Park Upgrades Project in the amount of \$250,000.

The City Council may:

1. Approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Shepard State Park Upgrades Project in the amount of \$250,000; or
2. Not approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2022 Tidelands funding for the Shepard State Park Upgrades Project in the amount of \$250,000.

ATTACHMENTS:

1. Shepard State Park Grant Agreement



FY22-P618-05

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement

City of Gautier

FISCAL YEAR 2021

City of Gautier hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1412 2021 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of \$ **250,000.00** for the Shepard State Parks Project, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 (Attachment 1) and Form TTF-4 or Form TTF-5.

The **City of Gautier** agrees to:

- 1) Expend monies for the project as designated by the Legislature in H.B. 1412 2021 Regular Session Shepard State Parks Project and Mississippi Code Section 29-15-9 and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning January 31, 2022, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include:
 - Final project design and budget
 - Description of Work Completed
 - Benefits to the public and community
 - Milestones for Completion
 - Visual presentation (photographs) of project
 - Funds expended (to include Tidelands and Matching Funds)
 - Narrative description of project
- 3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms (Attachment 3).
- 4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read “Funds for this project appropriated by the Mississippi Legislature, 2022 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources.”
- 5) To comply with the Stop Work Order Provisions listed below:
 1. *Order to Stop Work:* The MDMR may, by written order to the Grantee at any time, and without notice to any surety, require Grantee to stop all or any part of the work called for by this Grant Agreement. This order shall be for a specified period not exceeding 90 days after the order is delivered to Grantee, unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, Grantee shall forthwith comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the MDMR shall either:

2. cancel the stop work order; or,
3. terminate the work covered by such order by terminating the Grant Agreement, in whole or in part.
4. *Cancellation or Expiration of the Order*: If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, Grantee shall have the right to resume work. An appropriate adjustment shall be made in the time required for completion of the work, and the Grant Agreement shall be modified in writing accordingly, if the Grantee asserts a claim for such adjustment within 30 days after the period of work stoppage; provided that if the MDMR determines that the facts justify such action, any such claim asserted may be received and acted upon at any time prior to final payment under this Grant Agreement. In no event will the MDMR be responsible for additional costs allocable to the work covered by the order during the period of work stoppage.

On behalf of the **City of Gautier** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.


Joe Spraggins (Sep 17, 2021 14:43 EDT)

Joe Spraggins, Executive Director
Department of Marine Resources

Sep 17, 2021

Date

Casey Vaughan, Mayor
City of Gautier

Date

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Approval of Release of Claims and Settlement for
Property Damage

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Release of Claims and Settlement for Property Damage.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, a light pole owned by the City of Gautier was knocked down in the median of Highway 90 due to an accident that occurred on June 17, 2021; and

WHEREAS, Staff obtained quotes to replace the pole, and the responsible party's insurance company has agreed to settle for the full amount; and

WHEREAS, the Release of Claims and Settlement is necessary in order for the City to receive the settlement funds; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Release of Claims and Settlement for Property Damage is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: LaKeisha Hill, Human Resources Generalist
Date: 09/27/2021
Subject: Approval of Release of Claims and Settlement of Release for Property Damage

REQUEST:

City Council Approval of Release of Claims and Settlement of Release of Property Damage

BACKGROUND:

One of our light poles in the median of Highway 90 across from Jerry Lee's Parking Lot was knocked down due to an accident that occurred on June 17, 2021. The Release is necessary in order for the City to receive \$32,680.22 to repair pole.

DISCUSSION:

RECOMMENDATION:

Approve Release of Claims

ATTACHMENTS:

1. Damage Claim Release - S701
2. Consent Agenda Item 7 - Pole Quotes



USAA General Indemnity Company

CLAIM SETTLEMENT

CITY OF GAUTIER
3330 HWY 90
GAUTIER MS 39553

Review Claim Settlement Details

September 20, 2021

Dear Sir or Madam,

I'm pleased we've reached an amicable resolution of the following claim:

USAA policyholder:	Andrew T Bates
Claim number:	024692342 - 007
Date of loss:	June 17, 2021
Loss location:	Gautier, Mississippi

Please sign the attached release, have your signature witnessed and return as soon as possible.

We will forward payment separately.

If you have questions, need to send correspondence, or require help with your claim, you can contact us quickly and easily:



Email:

Send an email or attachments to your claim file at 4mcv9gjzhjc3@claims.usaa.com. Do not send private information via this channel.



Address:

USAA Claims Department
P.O. Box 33490
San Antonio, TX 78265



Fax:

1-800-531-8669

How to Contact Us

If you have questions, please contact us using one of the following options:



Phone: 210-531-USAA (8722), our mobile shortcut #8722 or 800-531-8722



Fax: 800-531-8669

Sincerely,

A handwritten signature in black ink, appearing to read "Taijmonae".

Taijmonae A Parker
Southeast Regional Office
USAA General Indemnity Company

Attached: Release for Property Damage



RELEASE FOR PROPERTY DAMAGE

Member Name	Claim Number	Date of Loss
Andrew T Bates	024692342 - 007	06/17/2021

FOR AND IN CONSIDERATION of the payment to me/us of the sum of Thirty Two Thousand Six Hundred Eighty Dollars and 22/100 (\$32,680.22) , the receipt of which is hereby acknowledged, I/we, being of lawful age, do hereby release, and forever discharge Andrew T Bates, Susan Blackwell, and Kevin Smith from all liability for damages to any and all property resulting from Automobile Accident occurring on or about June 17, 2021 , at or near Gautier , MS .

It is expressly understood that this release applies only to liability for the property damage which arose from the above-stated event and that this release does not affect any other rights, causes of action, or demands that the releaser may have for other damages, including but not limited to personal injury claims, or other claims that have or may arise out of the other events or contacts.

IT BEING FURTHER AGREED AND UNDERSTOOD that this settlement is a compromise of a disputed claim and that the payment is not to be construed as an admission on the part of the party or parties hereby released of any liability whatever in consequence of said accident.

Executed at _____ , this _____ day of _____ , _____ .
City/State Day Month Year

Witnesses: CAUTION: Read Before Signing

Signature

Legal Signature

Address

Print Name

Signature

Legal Signature

Address

Print Name



GULFPORT - CHANCELLOR INC

2510 32ND STREET

GULFPORT, MS 39501

Phone: 1-228-248-6453 Fax: 1-228-248-2510

PAGE DOCUMENT NUMBER

01 0327155

PLEASE REFER TO NUMBER ABOVE
WHEN MAKING INQUIRIES

QUOTATION

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CITY OF GAUTIER
3330 HWY 90
GAUTIER, MS 39553

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CITY OF GAUTIER
3330 HWY 90
GAUTIER, MS 39553

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ORIGINAL QUOTE DATE: 07/22/2021

SHIP FROM	DIV.	SLM	ISM	QUOTED BY	CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	DATE	EXPIRATION DATE			
	03		0492	BILLY GIBBS	CITGAU	e	07/22/2021	10/20/2021			
SHIP VIA				PULLED BY	CHECKED BY	JOB NAME		TERMS			
BEST WAY								NET 30			
ITEM NO.											
ITEM DESCRIPTION						ORDERED	SHIPPED	BACKORDERED	UNIT PRICE	U.M.	EXTENDED PRICE
Due to the current volatility of the commodities markets and manufacturer pricing all quoted pricing can hold firm for 24 hours.											
AUTHORIZED PURCHASERS:SHERRY FARABEE,CODY DICKERSON											
001	AMC SS-11-TFS-33.5-UT-2-TW-24-HYD- HOR-4-BW-BAN-24-IUGFI-2-WR-2-FLG-BT					2			13615.30	E	27230.60
INCOMING FREIGHT:									2679.00		
002	AMC SET OF 4 L-TYPE ANCHOR BOLTS (INCLUDES 8 NUTS & 8 WASHERS)					2			205.89	E	411.78
003	AMC BREAKAWAY COUPLINS AMC SPECIAL					2			429.42	E	858.84

CUSTOMER COPY

~~INVOICE~~

DATE: 6/24/21
DUE DATE:

BILL TO: City of Goutier

JOB LOCATION	PURCHASE ORDER
Hwy 90 Gaultier	Quita

Assemble new light pole, wire all fixtures up and set pole

LABOR / SERVICE CALL		Hours	Rate	Amount
Service Call				
Labor	3 men			1100.00
Total Labor				1100.00

QTY	MATERIALS / EQUIPMENT RENTAL / MISC.	Amount
	Lift truck	400.00
Total Materials		400.00

~~Electrician/Technician~~

Thank you for your valued business! We look forward to working with you again.

TOTAL LABOR	1100.00
TOTAL MATERIAL	400.00
SUBTOTAL	1500.00
TAX	—
TOTAL AMOUNT DUE	\$1500.00

Lekeisha Hill

From: mchandler@securenetworksllc.com on behalf of Melissa Chandler
<mchandler@gautier-ms.gov>
Sent: Thursday, July 8, 2021 2:46 PM
To: lhill@gautier-ms.gov
Subject: Light poles



Sent from my Galaxy

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Authorization to enter into an Agreement with Wade Wildman, current Gautier police officer, regarding the donation of a trained police K9 to the City.

Introduced by:
Contact Person/Telephone

Danny Selover 497-8007

Summary Explanation: Authorization to enter into an Agreement with Wade Wildman, current Gautier police officer, regarding the donation of a trained police K9 to the City while Officer Wildman is employed with the City.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, Wade Wildman, currently employed with the City of Gautier, wishes to donate a two-year old Labrador retriever named “Hank” while he is employed with the City; and

WHEREAS, K9 Hank is trained and certified in narcotics detection, evidence detection and tracking through American K-9 Interdiction Training Academy; and

WHEREAS, purchasing a dog of this caliber would cost the City approximately \$10,000; and

WHEREAS, based on the agreement, the City will assume veterinarian, insurance, food and other K9 related costs in the same manner as other City-owned K9 units; and

WHEREAS, if Officer Wildman terminated his employment with the City, K9 “Hank” would be considered “retired” and returned to Officer Wildman; and

WHEREAS, the Mayor and Council Members find that acceptance of the donation of K9 “Hank” is in the best interest of the Gautier Police Department;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the donation of K9 “Hank” while Officer Wildman is employed with the City of Gautier is hereby authorized.

IT IS FURTHER ORDERED that “K9 Hank” will be retired upon Officer Wildman’s termination of employment with the City and returned to Officer Wildman.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chief Danny Selover
Date: September 27, 2021
Subject: Police K9 “Hank” Donation

REQUEST:

The Police Department requests City Council authorization to enter into an Agreement with Wade Wildman, current Gautier police officer, over the donation of a trained police K9 to the City while Officer Wildman is employed with the City.

BACKGROUND:

Wade Wildman currently owns a two-year old Labrador retriever named “Hank”. K9 Hank is trained and certified in narcotics detection, evidence detection and tracking through American K-9 Interdiction Training Academy. Purchasing a dog of this caliber would cost the City approximately \$10,000.

DISCUSSION:

Wade Wildman wishes to donate K9 “Hank” to the City while he is employed here. The City would assume veterinarian, insurance, food and other K9 related costs. If for some reason Officer Wildman terminated his employment with the city, K9 “Hank” would be considered retired and given back to Officer Wildman. The Police department already possess all necessary equipment to deploy another K9 team.

RECOMMENDATION:

The Police Department recommends the Council to enter into Agreement with Officer Wade Wildman and accept the K9 donation.

ATTACHMENT(S):

1. Letter From Wade Wildman
2. Certificate of Training



American K-9 Interdiction Training Academy



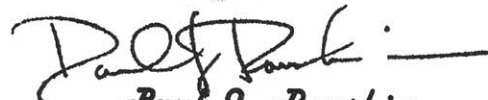
CERTIFICATE

CERTIFIED NARCOTICS DETECTOR DOG TEAM

*This is to certify that **Wade Wildman and K9 Hank (AK1275)** have on this day, **28 May 2021**, after having tested and passed to the standards of both the North American Police Work Dog Association (NAPWDA) and the National Odor Recognition Test (NORT) for NDD, are hereby certified as a Narcotics Detector Dog Team*

This certificate is presented by American K-9 Interdiction, LLC, in recognition of the professional skills you have acquired and demonstrated during this course.

Certified by the State Council of Higher Education for Virginia


Paul J. Roushia
President



American K-9 Interdiction Training Academy



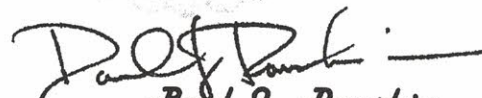
CERTIFICATE OF ATTENDANCE

This is to certify that

WADE WILDMAN

attended and completed the 320 hour
PATROL/DETECTOR DOG HANDLER COURSE (AK9ITA-005)

During the period
5 April – 28 May 2021


Paul J. Roushia
President



American K-9 Interdiction Training Academy



CERTIFICATE

CERTIFIED PATROL/DETECTOR DOG HANDLER

*This is to certify that **Wade Wildman** has on this day, **28 May 2021**, completed the 320 hour *Patrol /Detector Dog Handler Course*.*

This certificate is presented by American K-9 Interdiction, LLC, in recognition of the professional skills you have acquired and demonstrated during this course.

Certified by the State Council of Higher Education for Virginia


Paul J. Roushia
President



To whom this may concern,

It is with the utmost enjoyment I wish to donate my K9, Hank, to the City of Gautier located in Mississippi.

I, current owner, Wade Wildman, request the following conditions as terms of donation:

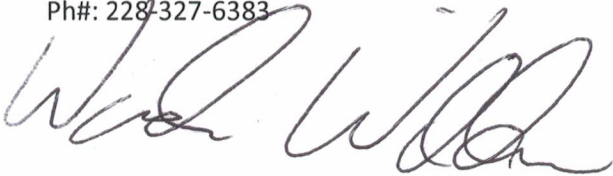
1. K9 Hank to be worked within the Gautier PD as a K9 and assigned to myself per PD policy.
2. All medical and other expenses associated with K9 Hank's training and upkeep (food, uniforms, and travel) to be covered as needed per department K9 policy.
3. Should employment obligations terminate under any circumstance for me, K9 Hank would be retired from his "Police Status" and returned to me.

Should any questions arise regarding my request to donate please do not hesitate to contact me.

Wade Wildman

1920 Gator Lane, Vancleave MS, 39565

Ph#: 228-327-6383

A handwritten signature in dark ink, appearing to read "Wade Wildman", written in a cursive style.

**CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet**

Council Meeting:
Title:

**October 5, 2021
Approval of Municipal Compliance
Questionnaire for FY2021**

Introduced by:
Contact Person/Telephone

Teresa L Montgomery

Summary Explanation: Approval of Municipal Compliance Questionnaire for FY2021.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2021

WHEREAS, as part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Municipal Compliance Questionnaire for FY2021 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 09/27/2021
Subject: Municipal Compliance Questionnaire FY2021

REQUEST:

City Clerk Department requests approval of the Municipal Compliance Questionnaire for FY2021.

BACKGROUND:

As part of the municipality's audit, the governing of the municipality must make certain assertions with regards to legal compliance. The municipal compliance questionnaire was developed for this purpose. The questionnaire must be completed at the end of the municipality's fiscal year and entered into the official minutes.

DISCUSSION:

RECOMMENDATION:

The City Clerk Department recommends the approval of the Municipal Compliance Questionnaire for FY2021.

ATTACHMENTS:

1. municipal-compliance-questionnaire 2021

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:

City of Gautier
3330 Hwy 90, Gautier, MS 39553

2. List the date and population of the latest official U.S. Census or most recent official census:
2021 - 18,486

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

ATTACHED

4. Period of time covered by this questionnaire:

From: **October 2020** _____ To: **September 2021** _____

5. Expiration date of current elected officials' term: **June 2025**

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 2021

Answer All Questions: **Y** - YES, **N** - NO, **N/A** - NOT APPLICABLE

PART I - General

- | | |
|---|-----|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | Y |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | Y |
| 3. Are municipal records open to the public? (Section 25-61-5) | Y |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | Y |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | Y |
| 5. Are all required personnel covered by appropriate surety bonds? | |
| · Board or council members (Sec. 21-17-5) | Y |
| · Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | Y |
| · Municipal clerk (Section 21-15-38) | Y |
| · Deputy clerk (Section 21-15-23) | Y |
| · Chief of police (Section 21-21-1) | Y |
| · Deputy police (Section 45-5-9) (if hired under this law) | N/A |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | Y |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?
(Section 21-15-33) | Y |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | Y |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | Y |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | Y |

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Section 21-35-31 or 21-17-19) Y

PART II - Cash and Related Records

1. Where required, is a claims docket maintained?
(Section 21-39-7) Y

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) Y

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7) Y

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) Y

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13) Y

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) Y

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) Y

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205) Y

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) Y-Late

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) Y

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) N
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

PART IV - Bonds and Other Debt

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) Y
2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) Y
3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) Y
4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) Y
5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) Y

PART V - Taxes and Other Receipts

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) Y
2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) Y
3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) Y - County
4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) Y
5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) Y
6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) Y
7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) Y
8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) Y

9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y
10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y
11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y
12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y
13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y
14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) Y
15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

Contact Information for Officials of the City of Gautier, Mississippi

Mayor

Casey Vaughan
PO Box 267
Gautier, MS 39553
228-297-3063
cvaughan@gautier-ms.gov

City Manager

Paula Yancey 3330 Hwy 90
Gautier, MS 39553
228-623-1800
pyancey@gautier-ms.gov

City Attorney

Josh Danos 3330 Hwy 90
Gautier, MS 39553
228-215-1367
jdanos@bordisdanos.com

City Clerk

Teresa Montgomery
3330 Hwy 90
Gautier, MS 39553
228-497-8000
tmontgomery@gautier-ms.gov

Councilwoman at Large

Adam Colledge
8124 Meadowdale Drive
Gautier, MS 39553
228-861-8158
acolledge@gautier-ms.gov

Councilman Ward 1

Cameron George
4313 Cobblestone Lane
Gautier, MS 39553
228-219-4137
cgeorge@gautier-ms.gov

Councilman Ward 2

Richard "DJ" Jackson 1920
C W Webb Road
Gautier, MS 39553
228-424-5615
rjackson@gautier-ms.gov

Councilman Ward 3

Gordon Gollott
1713 Pat Drive
Gautier, MS 39553
228-238-2691
ggollott@gautier-ms.gov

Councilman Ward 4

Rusty Anderson
2021 Robertsdale Drive
Gautier, MS 39553
228-218-9483
randerson@gautier-ms.gov

Councilman Ward 5

Dante Elbin
1409 Lagrange Drive
Gautier, MS 39553
228-217-2392
elbind@gautier-ms.gov

(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2021

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Gautier, MS, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)

(Mayor's Signature)

(Date)

(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Authorization to accept monetary donations for the City of Gautier's Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Authorization to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event to be held October 3, 2021 starting at 4:00 P.M.: Bordis & Danos - \$500, Bronze Sponsor; ClearWater Solutions - \$500, Bronze Sponsor; Waste Pro - \$5,000, Platinum Sponsor

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, the 23rd Annual Cruisin' the Coast will be held October 3, 2021 through October 10, 2021 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event; and

WHEREAS, the Mayor and Council Members have determined that acceptance of the attached donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from Bordis & Danos, PLLC (\$500), ClearWater Solutions (\$500), and Waste Pro (\$5,000) for the City of Gautier's Cruisin' Through the Decades Event to be held October 3, 2021 starting at 4:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 09/28/2021
Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event
Subject:

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donation for the City of Gautier's Cruisin' Through the Decades Event held on October 3, 2021.

BACKGROUND:

The 25th Annual Cruisin' the Coast will be held Oct. 3 – 10, 2021 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 3, 2021 starting at 4 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Bronze Sponsor - \$500- ClearWater Solutions
2. Platinum Sponsor- Waste Pro \$5,000

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. ClearWater and Waste Pro

CIT0152

CITY OF GAUTIER

9/15/2021

50384862

Ref Nbr	Invoice Nbr	Inv Date	Invoice Amount	WASTE PRO USA Amount Paid	Disc Taken	Net Check Amt
02111785	CRUISIN 2021	07/27/21	5,000.00	5,000.00	0.00	5,000.00



2101 W. State Road 434 Suite 315
Longwood, FL 32779

Wells Fargo Bank
11-24/1210

CHECK # 50384862
DATE 9/15/2021

Check Amount

*****5,000.00

PAY Five Thousand and 00/100----- US Dollars

TO THE
ORDER OF

CITY OF GAUTIER
PO BOX 670
GUTIER, MS 39553

VOID AFTER 90 DAYS

Authorized Signature

44310

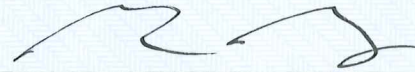
CLEARWATER SOLUTIONS, LLC155 N. WACKER DRIVE, SUITE 4150
CHICAGO, IL 60606**CIBC BANK USA**
CHICAGO, ILLINOIS
2-648/710

CHECK DATE September 13, 2021

PAY Five Hundred and 00/100 Dollars

TO CITY OF GAUTIER
3330 HWY 90
GAUTIER, MS 39553

AMOUNT 500.00



AUTHORIZED SIGNATURE

Security features. Details on back.

**CLEARWATER SOLUTIONS, LLC**

44310

Check Date: 9/13/2021

Invoice Number	Date	Voucher	Amount	Discounts	Previous Pay	Net Amount
2021 Cruisin' Coast	9/13/2021	000000295142	500.00			500.00
CITY OF GAUTIER		TOTAL	500.00			500.00
CIBC - ClearWater/Keystone 1		05581				

Cruisin' through the Decades

44310



CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Approval of a request from Mississippi Gulf Coast
Community College for the use of three (3)
portable lights

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a request from Mississippi Gulf Coast Community College for the use of three (3) portable lights to be delivered on October 25th and ending October 27th for security purposes during the annual Community Fall Festival Trunk or Treat.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2020

WHEREAS, the Mississippi Gulf Coast Community College has requested from the City the use of three (3) portable lights for the annual Community Fall Festival Trunk or Treat from October 25, 2021 through October 27, 2021 for security purposes; and

WHEREAS, the City has authority to provide said equipment to an entity such as the community college pursuant to Miss. Code Ann. § 21-19-49;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Mississippi Gulf Coast College for the use of three (3) portable lights for the annual Community Trunk or Treat from October 25, 2021 through October 27, 2021 for security purposes is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 09/28/2021
Subject: Approval of a request from Mississippi Gulf Coast Community College for the use of three portable lights

REQUEST:

The Recreation Department received a request from Mississippi Gulf Coast Community College for the use of four portable lights for a period of no more than five days beginning on October 25th and ending October 27th. for the purpose of providing lighting for security purposes during the annual Trunk or Treat

BACKGROUND:

Mississippi Gulf Coast Community College is the host location for the annual Trunk or Treat for the local community. Last year's event had over 2,000 attendees. The event offers fun & free activities including: trunk or treat, children's games & activities arts & crafts, face painting, and children's costume contest.

DISCUSSION:

In an effort to have a safe event for the community, Mississippi Gulf Coast Community College is in need of additional lighting for security purposes during the annual community Fall Festival and Trunk-or-Treat.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the use of four portable lights for a period of no more than five days beginning on October 25th and ending October 27th.

The City Council may:

1. Approve the use of four portable lights for a period of no more than five days beginning on October 25th and ending October 27th; or
2. Not approve the use of four portable lights for a period of no more than five days beginning on October 25th and ending October 27th

ATTACHMENTS:

1. MGCCC Portable Lighting

To: cbilbo@gautier-ms.gov
Subject: Portable Lighting

Ms. Bilbo,

MGCCC would like to see if we can again borrow the City of Gautier's portable lighting units for our Fall Festival being held on campus Tuesday, 10-26-2021. They would like to use 3 units to light 3 different areas of the festival area. If you could call me back so I can confirm the details and coordinate with you all I would appreciate it. I will be out of the office the next two days. I'll follow up Thursday of this week.

Thank You,



Cary Houston, M.S. CJA

Chief of Police

Jackson County Campus

2300 Highway 90

Gautier, MS 39553

228-497-7697

www.mgccc.edu

Fax: 228-497-7678

CITY OF GAUTIER
Consent Agenda Item #12
Fact Sheet

Council Meeting:
Title:

October 5, 2021
Authorization to remove a Zodiac Boat and equipment from the inventory and insurance of the Gautier Police Department and declare as surplus

Introduced by:
Contact Person/Telephone

Danny Selover 497-8007

Summary Explanation: Authorization to remove a Zodiac Boat and equipment from the inventory and insurance of the Gautier Police Department and declare as surplus

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2021

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING A ZODIAC BOAT AND EQUIPMENT FROM THE INVENTORY AND INSURANCE OF THE GAUTIER POLICE DEPARTMENT AND DECLARE SURPLUS

WHEREAS, the Gautier Police Department is requesting the following equipment be removed from inventory and insurance:

- Zodiac Boat – VIN #XDC92006C999 (Inventory #1695)
- 2 Yamaha Outdoor Motors – VIN #LF250TXR (Inventory #1696) & VIN #F250YXR (Inventory #1697)
- VHF Radio – VIN #OM200188 (Inventory #1698)
- Humminbird GPS – VIN #11012203-0481 (Inventory #1699)

WHEREAS, the Mayor and Members of the Council have determined that given the age and condition of the equipment, these items have no value, and therefore removal from inventory and insurance and declaring them as surplus is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the equipment described above is hereby removed from inventory and declared rubbish.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 5th of October, 2021.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Danny Selover, Police Chief

Through: Teresa Montgomery, City Clerk

Date: October 05, 2021

Subject: Authorization to remove Police Department Zodiac Boat and equipment from inventory and insurance.

REQUEST:

City Council authorization is requested by the Gautier Police Department to remove a 1999 Zodiac Boat VIN XDC92006C999 (city inventory control number 1695), 2 Yamaha Outboard Motors VIN numbers LF250TXR (city inventory control 1696) and F250YXR (city inventory control number 1697), VHF radio OM200188 (city inventory control number 1698) and Humminbird GPS 11012203-0481 (city inventory control number 1699) from inventory and insurance.

BACKGROUND:

The 1999 Zodiac would require a substantial investment from the city to become operational again. The sponson that surrounds the main hull has deteriorated and would need to be replaced. The boat is a deep water boat and has limited use in the waters around the City of Gautier. The boat was donated by Gulf LNG Energy in 2015. The Police Department has determined that given the age and condition of the boat, removal from inventory and insurance is appropriate.

DISCUSSION:

This cost to repair and have the Zodiac operational again makes the boat impractical to repair.

RECOMMENDATION:

Police Department staff recommends that City Council authorize the removal of this boat and equipment from inventory and insurance. The boat would be considered surplus.

ATTACHMENT(S):

Pictures

1. 1999 Zodiac Boat VIN XDC92006C999 (city inventory control number 1695)
2. 2 Yamaha Outboard Motors VIN numbers LF250TXR (city inventory control 1696) and F250YXR (city inventory control number 1697)
3. VHF radio OM200188 (city inventory control number 1698)
4. Humminbird GPS 11012203-0481 (city inventory control number 1699)

CITY OF GAUTIER

TO: GAUTIER CITY COUNCIL

FROM: _____Gautier Police Department _____

DATE: _____October 05, 2021 _____

RE: REMOVAL OF INVENTORY

Please remove the following items from our inventory:

Asset Number: 1695, 1696, 1697, and 1698 Department: ____Police_____

Description: Zodiac Boat, 2 each Yamaha 250 outboard motors, VHF Radio, and Humminbird GPS

Serial No: _See Attached List_____ Model No: _____

Reason: (Circle One)

Stolen, Lost, Surplus, Damaged

NOTE: Please provide a copy of this form to the purchasing clerk.

(Authorized Signature)

(Date)





GAUTIER
POLICE
MARINE
PATROL

GAUTIER
POLICE
MARINE PATROL

CITY OF GAUTIER
Consent Agenda Item #13
Fact Sheet

Council Meeting:

October 5, 2021

Title:

**Approval of water and sewer adjustments dated
October 5, 2021 in the amount of \$3,854.83**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497- 8000

Summary Explanation: Approval of water and sewer adjustments dated October 5, 2021 in the amount of \$3,854.83.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2021

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated October 2021 in the amount of \$3,854.83 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 5, 2021.

OCTOBER 2021 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

	100	400	195	130	800		REASON FOR
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
003-11301-001		57.72				57.72	Pool Fill
003-33301-000		381.48	35.00			416.48	Pool Fill
005-11851-001		96.02				96.02	Pool Fill
021-13001-008	172.22	344.37	70.00			586.59	Leak in Kitchen
023-14201-014		44.77				44.77	Pool Fill
029-15101-002		27.37				27.37	Pipe in wall
029-09501-002		371.86				371.86	Pipe in wall
038-20301-000		134.13	35.00			169.13	Pool Fill
039-17201-000		170.11	35.00			205.11	Hose left on
041-05101-002		217.36	105.00			322.36	Pool Fill
041-14901-000		61.05	70.00			131.05	Pool Fill
047-24501-000		72.62	35.00			107.62	Leak in Kitchen
050-06501-000		46.15				46.15	Pool Fill
050-12001-002		299.71	70.00			369.71	Pool Fill
053-22701-002		52.09				52.09	Leak in Kitchen
062-01301-001		165.21				165.21	Pool Fill
062-12801-000		28.22				28.22	Busted pipe
065-22501-002		63.64				63.64	Pool Fill
065-29551-001		167.80				167.80	Pool Fill
083-08301-004		141.72	70.00			211.72	Busted pipe
113-17201-002		56.89				56.89	Pool Fill
113-21201-000		41.81				41.81	Pool Fill
139-18151-000		45.51	70.00			115.51	Pool Fill
TOTAL	172.22	3,087.61	595.00	0.00	0.00	3,854.83	
COMPLETED							

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
October 5, 2021**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
