

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 3, 2022 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. National Day of Prayer will be Thursday, May 5th, starting at 12 p.m. at City Hall Council Chambers.**
- 2. Gautier's Farmers Market will begin the second Saturday of every month from May - September, starting at 8 a.m. until 12 p.m. at George Martin City Park.**
- 3. Tasty Thursday will be May 26th beginning at 11 a.m. at the Singing River Mall Property.**
- 4. American Legion Post 1992 will host a Memorial Day Avenue of Flags Ceremony on May 30th, starting at 11 a.m. at the Veterans Tribute Tower.**

IV. Presentation Agenda

- 1. Kids to Park Day Proclamation**

V. Business Agenda

- 1. Authorization to submit a grant application for the Emergency Road and Bridge Repair Fund Program for Cambridge Square Roadway Improvements.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2021.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of the Paid Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda **(All items approved in one motion)**

1. Approval of Minutes from Recessed Council Meeting held April 19, 2022.
2. Authorization is requested from Community Organization for Responsible Engagement (CORE) to waive the \$200.00 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park.
3. Resolution authorizing the City of Gautier to participate in the 2022 update of the District Nine (9) Regional Hazard Mitigation Plan, and to appoint Planning Director, Scott Ankerson, as the City's designee to represent the City of Gautier.
4. Approval of water and sewer adjustments dated May 3, 2022 in the amount of \$20,043.29
5. Receive March 2022 Privilege License Report
6. Receive March 2022 Finance Reports

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments

4. Discuss City Clerk Comments

5. Discuss City Attorney Comments

Recess until May 17, 2022 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
May 3, 2022**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. National Day of Prayer will be Thursday, May 5th starting at 12 p.m. at City Hall Council Chambers.
2. Gautier's Farmers Market will begin the second Saturday of every month from May - September, starting at 8 a.m. until 12 p.m. at George Martin City Park.
3. Tasty Thursday will be May 26th beginning at 11 a.m. at the Singing River Mall Property.
4. American Legion Post 1992 will host a Memorial Day Avenue of Flags Ceremony on May 30th starting at 11 a.m. at the Veterans Tribute Tower.

NOTES:



Come be apart of the
GAUTIER
FARMER'S
MARKET



2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244





GAUTIER PRESENTS

TASTY

THURSDAY!



26

MAY

11 AM

GOOD EATS FROM AWESOME

FOOD TRUCKS

**MANN KETTLE CORN – KLASSY WRAPPERS – THE BURGER BOX,
COASTY'S, MEATBAWL'S FOOD TRUCK– NORWOODS FAMOUS SKINS,
KEEPIN' IT TASTY, FRANKIE FAYE'S, MAMA RED'S GRILL & MORE,
LOS SARAPES TACO'S Y MAS, SUGAR BEANS CAFE, ROSITA'S
HAVENS DOWN HOME CREAMERY , O THE PEANUT MAN,
SPUDS & DOGS ON WHEELS, GREEK GALS YUMMIES, MR. TAMALES,
ONES TWOS AND GRILL,**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

You're Invited!



Memorial Day
Avenue of Flags Ceremony
Hosted by
American Legion Post 1992
Family
&

The City of Gautier
May 30, 2022
11:00 A.M.

Veterans Tribute Tower
3330 Hwy 90 Gautier, MS
For More Information Contact
American Legion Post 1992
228-497-6422

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
May 3, 2022**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Kids to Park Day Proclamation

NOTES :



CITY OF GAUTIER PROCLAMATION

Proclaiming May 21, 2022, as Kids to Park Day in the City of Gautier, Mississippi

WHEREAS, May 21, 2022, is the twelfth Kids to Parks Day organized and launched by the National Park Trust, held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

NOW THEREFORE, WE, Casey Vaughan, Mayor and the Council of the City of Gautier, Mississippi do hereby proclaim May 21, 2022, as

KIDS TO PARKS DAY

in the City of Gautier, Mississippi and encourage residents to make time to take the children in their lives to a neighborhood, state or national park.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Gautier, Mississippi to be affixed on this the 3rd day of May, 2022.



Mayor Casey Vaughan

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

May 3, 2022
Authorization to submit a grant application for the Emergency Road and Bridge Repair Fund Program for Cambridge Square Roadway Improvements

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Authorization to submit a grant application for the Emergency Road and Bridge Repair Fund Program for Cambridge Square Roadway Improvements and authorize the execution of such grants and/or related documents required for commencement of the project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2022

RESOLUTION OF THE CITY OF GAUTIER, REGARDING THE EMERGENCY ROAD AND BRIDGE REPAIR FUND PROGRAM

WHEREAS, the Mississippi Department of Transportation (MDOT) is soliciting projects for the Emergency Road and Bridge Repair Fund (ERBRF) Program for emergency repairs to public roads and bridges in the state; and

WHEREAS, the City of Gautier desires to submit an application for the Cambridge Square Roadway Improvements; and

WHEREAS, due to the existing roadway system consisting of an in-situ base material, six-inch (6") concrete roadway and one and a half inch (1 ½") of asphalt overlay, the roadway base and concrete/asphalt structure have failed; and

WHEREAS, the scope of work will include removal of the existing concrete/asphalt roadway and excavating the unsuitable base material in order to install a new base material consisting of 610 Limestone. The new roadway structure will be constructed with two (2) layers of asphalt paving; and

WHEREAS, additional work will include adequate subsurface drainage pipes and curb inlets will be installed to correct the roadways, adjacent driveways, and yards that are subject to flooding; and

WHEREAS, the City of Gautier acknowledges that if the project is awarded, grant funding will not exceed the amount requested in the application or eligible project costs, whichever is less; and

WHEREAS, the Mayor and City Council find that submission of this grant application is in the best interest of the City;

NOW THEREFORE BE IS RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi authorizes the preparation and submission of applications for the Emergency Road and Bridge Repair Fund Program and authorizes the execution of such grants and/or related documents required for commencement of the project.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Grants and Projects Department
Date: April 27, 2022
Subject: Authorization to submit a grant application for the Emergency Road and Bridge Repair Fund Program for Cambridge Square Roadway Improvements

REQUEST:

The Grants and Projects Department requests authorization from the City Council to submit a grant application for the Emergency Road and Bridge Repair Fund Program for Cambridge Square Roadway Improvements.

BACKGROUND:

The Mississippi Department of Transportation (MDOT) is soliciting projects for the Emergency Road and Bridge Repair Fund (ERBRF) Program for emergency repairs to public roads and bridges in the state. The City of Gautier desires to submit an application for the Cambridge Square Roadway Improvements. Due to the existing roadway system consisting of an in-situ base material, six-inch (6") concrete roadway and one and a half inch (1 ½") of asphalt overlay, the roadway base and concrete/asphalt structure have failed.

DISCUSSION:

The scope of work will include removal of the existing concrete/asphalt roadway and excavating the unsuitable base material in order to install a new base material consisting of 610 Limestone. The new roadway structure will be constructed with two (2) layers of asphalt paving. Other additional work will include adequate subsurface drainage pipes and curb inlets installed to correct the roadways, adjacent driveways, and yards that are subject to flooding. If the project is awarded, grant funding will not exceed the amount requested in the application or eligible project costs, whichever is less.

RECOMMENDATION:

The Grants and Projects Department recommends that the City Council authorize the preparation and submission of an application for the Emergency Road and Bridge Repair Fund Program and the execution of such grants and/or related documents required for commencement of the project.

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

May 3, 2022
Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2021.

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2021. The fee estimate for these services will be \$32,000.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the governing authorities of every municipality in the state shall have their books audited annually, prior to the close of the net succeeding fiscal year, either by a competent accountant approved by the State Auditor or by a certified public accountant in accordance with Miss Code Ann. § 21-35-31; and

WHEREAS, the Mayor and Council Members hereby find that entering this agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2021 is hereby authorized.

IT IS FURTHER ORDERED that the proposed audit will include the audit of all funds in accordance with government auditing standards prescribed by the United States General Accounting Office (GAO) and the corresponding Yellow Book standards and requirements and the Office of the State Auditor (OSA) guidelines, including Mississippi State Law and Regulations, and the Single Audit Act, as delineated in OMB Circular A-133.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

Certified Public Accountants

HANCOCK BANK BUILDING

2510 - 14TH STREET

P.O. BOX 129

GULFPORT, MISSISSIPPI 39502

MICHAEL E. GUEL, CPA, CVA, PFS, CFP®, CFE
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MISSISSIPPI SOCIETY OF CPAS

TELEPHONE (228) 863-6501
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April 18, 2022

To the Mayor, City Council,
and Management
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

We are pleased to confirm our understanding of the services we are to provide the City of Gautier, Mississippi for the year ending September 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Gautier, Mississippi as of and for the year ending September 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Gautier, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Gautier, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary comparison schedule – budget and actual
- 3) Schedule of the City's proportionate share of net pension liability
- 4) Schedule of the City's contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gautier, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards
- 2) Schedule of surety bonds

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Elected officials
- 2) Organizational chart

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City of Gautier, Mississippi, and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Gautier, Mississippi's financial statements. Our report will be addressed to the City Council, Mayor, and Management of the City of Gautier, Mississippi. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Gautier, Mississippi is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Gautier, Mississippi's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the City of Gautier, Mississippi in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during

the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten & Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten & Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of the State Auditor. If we are aware that a federal awarding

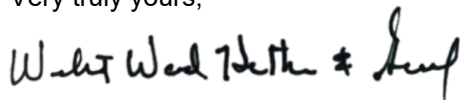
agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Sande Hentges, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$32,000. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Gautier, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,



Wright, Ward, Hatten & Guel

RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier, Mississippi.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

**May 3, 2022
Approval of the Paid Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of paid Docket of Claims for various fees regarding the Baseball and Softball leagues that had to be paid immediately outside the regular docket process in the amount of \$596.76.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the City of Gautier is now managing the Gautier's Youth Baseball and Softball leagues; and

WHEREAS, certain fees associated with the management of these leagues were paid in the amount of \$596.76;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the paid Docket of Claims for the various fees regarding the Baseball and Softball leagues in the amount of \$596.76 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

Docket of Claims
Claims paid from 04/21/2022 thru 04/22/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CHASSITY BILBO, CUSTODIAN	222021	04/20/2022	04/20/2022	831	52207	114.76	APPROVED
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	FABRIC: CHRISTMAS TREE SKIRT		11272021	04/01/2022		12.70	
	001-170-513	MOVIE RENTAL: SPACE JAM		01312022	04/01/2022		5.34	
	001-170-559	KEYS: SPORTSPLEX		02102022	04/01/2022		9.97	
	001-170-559	KEYS: BUDDY DAVIS		02182022	04/01/2022		31.98	
	001-170-511	FORKS: SR VALENTINES PARTY		02162022	04/01/2022		6.42	
	001-170-513	MOVIE RENTAL: CLIFFORD		03222022	04/01/2022		6.41	
	001-170-513	SUPPLIES: EASTER EVENT		03312022	04/01/2022		16.05	
	001-170-513	CANDY: EASTER EVENT		04012022	04/01/2022		25.89	
001	CHASSITY BILBO	222041	04/22/2022	04/22/2022	833	52209	143.00	APPROVED
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	BABE RUTH CHARTER FEES		4334663173	04/22/2022		95.00	
	001-170-503	BASEBALL RULE BOOK (12)		4334663173	04/22/2022		48.00	
001	CHASSITY BILBO	222060	04/22/2022	04/22/2022	835	52212	312.00	APPROVED
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE FEES 04/26/22		04262022	04/22/2022		130.00	
	001-170-503	UMPIRE FEES 04/28/22		04282022	04/22/2022		130.00	
	001-170-503	UMPIRE FEES 04/29/22		04292022	04/22/2022		52.00	
FUND TOTAL	1 Claims	831 to	835 Checks	3 Total	569.76 Manual	Held	Total	569.76

Docket of Claims
 Claims paid from 04/21/2022 thru 04/22/2022

SUMMARY OF ALL FUNDS

FUND	1 Claims	831 to	835 Checks	3 Total	569.76 Manual	Held	Total	569.76
Total for all Funds			Checks	3 Total	569.76 Manual	Held	Total	569.76

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:

May 3, 2022

Title:

Approval of the Docket of Claims

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SBM REPORTING LLC Account Number 001-090-698	222010	05/03/2022	04/19/2022			175.00	
		Description		Invoice #	Date	P.O.	Amount	
		04/07/22 PLANNING MTG		MB1370	04/14/2022		175.00	
001	RJ YOUNG COMPANY LLC Account Number 001-092-698	222013	05/03/2022	04/19/2022			110.69	
		Description		Invoice #	Date	P.O.	Amount	
		IMC8000 STAPLE REFILLS		INV4716459	04/05/2022		110.69	
001	RJ YOUNG COMPANY LLC Account Number 001-092-698	222014	05/03/2022	04/19/2022			470.88	
		Description		Invoice #	Date	P.O.	Amount	
		GSHZ00-01 RENTAL FEE		INV4730632	04/13/2022		470.88	
001	FUELMAN Account Number 001-090-525 001-100-525 001-161-525 001-170-525 001-205-525	222018	05/03/2022	04/19/2022			3,660.82	
		Description		Invoice #	Date	P.O.	Amount	
		UNL FUEL		NP61983322	04/18/2022		129.44	
		UNL&DSL FUEL		NP61983322	04/18/2022		2,786.40	
		UNL&DSL FUEL		NP61983322	04/18/2022		559.12	
		UNL FUEL		NP61983322	04/18/2022		137.49	
		UNL FUEL		NP61983322	04/18/2022		48.37	
001	C SPIRE WIRELESS Account Number 001-100-605 001-100-699	222020	05/03/2022	04/20/2022			956.46	
		Description		Invoice #	Date	P.O.	Amount	
		POLICE CELLS		0032680896	04/11/2022		544.50	
		DATA CARDS (12)		0032680896	04/11/2022		411.96	
001	COG 7M BOND ACCT Account Number 001-000-104	222024	05/03/2022	04/20/2022			25,097.91	
		Description		Invoice #	Date	P.O.	Amount	
		TR MDOT WIRE TO FUND 130		04182022	04/18/2022		25,097.91	
001	AGJ SYSTEMS & NETWORKS INC Account Number 001-092-698	222025	05/03/2022	04/21/2022			6,200.00	
		Description		Invoice #	Date	P.O.	Amount	
		MAY 2022		MSP-95305	05/01/2022		6,200.00	
001	PRO-LOCK LOCKSMITH SERVICE Account Number 001-205-635	222027	05/03/2022	04/21/2022			60.00	
		Description		Invoice #	Date	P.O.	Amount	
		REKEY CYL W/ 4 KEYS		121620-1	12/16/2020		60.00	
001	MCCLATCHY COMPANY LLC Account Number 001-040-615	222028	05/03/2022	04/21/2022			303.00	
		Description		Invoice #	Date	P.O.	Amount	
		BUDGET HEARING AD 2022		74285	10/31/2021		303.00	
001	HANCOCK WHITNEY BANK Account Number 001-170-815	222029	05/03/2022	04/21/2022			19,360.78	
		Description		Invoice #	Date	P.O.	Amount	
		PMT 3: LEASE 076615 F150 (2)		229215	04/12/2022		19,360.78	
001	HUB INTERNATIONAL GULF SOUTH Account Number 001-092-625	222030	05/03/2022	04/21/2022			300.00	
		Description		Invoice #	Date	P.O.	Amount	
		ACCIDENT: BASEBALL/SOFTBALL		2691237	04/20/2022		300.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MAURICE E MCCLURE Account Number 001-161-681	222031	05/03/2022	04/21/2022	Invoice # 05162022	Date 01/26/2022	54.00 Amount	54.00
001	PITNEY BOWES PURCHASE POWER Account Number 001-092-607	222032	05/03/2022	04/21/2022	Invoice # 0434-6213	Date 04/20/2022	1,221.00 Amount	1,221.00
001	M & E FEED & SEED Account Number 001-100-514 001-100-514	222043	05/03/2022	04/22/2022	Invoice # 5591 5598	Date 03/10/2022 03/29/2022	131.98 Amount	65.99 65.99
001	DELTA COMPUTER SYSTEMS INC Account Number 001-092-698 001-092-698 001-092-698	222044	05/03/2022	04/22/2022	Invoice # DHLMN05250 DHLMN05251 HRMN008962	Date 05/01/2022 05/01/2022 05/01/2022	570.00 Amount	390.00 160.00 20.00
001	AT&T Account Number 001-092-605	222046	05/03/2022	04/25/2022	Invoice # 2284978000	Date 04/14/2022	3,824.57 Amount	3,824.57
001	GLOBALSTAR Account Number 001-092-605	222058	05/03/2022	04/26/2022	Invoice # 0030751886	Date 04/16/2022	87.92 Amount	87.92
001	SPARKLIGHT Account Number 001-205-698	222059	05/03/2022	04/26/2022	Invoice # 04132022	Date 04/20/2022	127.95 Amount	127.95
001	AT&T Account Number 001-100-699	222061	05/03/2022	04/26/2022	Invoice # 2284970262	Date 04/14/2022	70.23 Amount	70.23
001	SINGING RIVER PAINT & BODY Account Number 001-100-638	222069	05/03/2022	04/26/2022	Invoice # 629686	Date 04/25/2022	4,799.16 Amount	4,799.16
001	JERED GRAHAM Account Number 001-161-681	222072	05/03/2022	04/26/2022	Invoice # 42060	Date 04/07/2022	50.00 Amount	50.00
001	CHASSITY BILBO, CUSTODIAN Account Number 001-170-503 001-170-503 001-170-503	222073	05/03/2022	04/26/2022	Invoice # 04222022 04252022 04252022	Date 04/26/2022 04/26/2022 04/26/2022	162.00 Amount	52.00 45.00 65.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SEYMOUR ENGINEERING PLLC Account Number 001-094-603	222079	05/03/2022	04/26/2022	Invoice # 8420	Date 04/26/2022	P.O. Amount 75.00	75.00
001	SPARKLIGHT Account Number 001-161-698	222081	05/03/2022	04/27/2022	Invoice # 04162022	Date 04/23/2022	P.O. Amount 85.46	85.46
001	SPARKLIGHT Account Number 001-161-698	222082	05/03/2022	04/27/2022	Invoice # 04162022	Date 04/23/2022	P.O. Amount 85.46	85.46
001	SPARKLIGHT Account Number 001-161-698	222083	05/03/2022	04/27/2022	Invoice # 04162022	Date 04/23/2022	P.O. Amount 85.46	85.46
001	FUELMAN Account Number 001-090-525 001-100-525 001-161-525 001-170-525	222084	05/03/2022	04/27/2022	Invoice # NP62012298 NP62012298 NP62012298 NP62012298	Date 04/25/2022 04/25/2022 04/25/2022 04/25/2022	P.O. Amount 166.92 3,009.12 1,054.85 293.59	4,524.48
001	ALABAMA MEDIA GROUP Account Number 001-090-615 001-090-615 001-090-615	222096	05/03/2022	04/27/2022	Invoice # 0010305065 0010305070 0010305073	Date 04/17/2022 04/17/2022 04/17/2022	P.O. Amount 220762 220762 220762	53.28 17.88 18.00 17.40
001	ACTION PRINTING CENTER INC Account Number 001-100-500 001-100-620 001-100-620 001-094-500 001-094-500 001-170-500	222098	05/03/2022	04/27/2022	Invoice # 103067 102718 103073 103080 103080 103183	Date 04/12/2022 02/11/2022 04/20/2022 04/20/2022 04/20/2022 04/25/2022	P.O. Amount 220671 220476 220673 220719 220719 220754	828.00 63.00 516.50 47.00 71.50 71.50 58.50
001	MID SOUTH UNIFORM & SUPPLY INC Account Number 001-100-535 001-100-535	222099	05/03/2022	04/27/2022	Invoice # 627421 627421	Date 04/01/2022 04/01/2022	P.O. Amount 220384 220384	337.02 140.01 197.01
001	MS FIRE ACADEMY Account Number 001-161-681 001-161-681 001-161-681 001-161-681 001-161-681 001-161-681	222101	05/03/2022	04/27/2022	Invoice # 29443 29443 29443 29443 29443 29443	Date 04/27/2022 04/27/2022 04/27/2022 04/27/2022 04/27/2022 04/24/2022	P.O. Amount 220312 500.00 500.00 500.00 71.44 500.00	2,071.44

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BSN SPORTS LLC	222102	05/03/2022	04/27/2022			787.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-503	MJR LEAGUE BASES W/ANCHORS (3)	916446561	03/18/2022	220535		541.17	
	001-170-503	IN GROUND HOME PLATE (3)	916446561	03/18/2022	220535		245.97	
001	M & E FEED & SEED	222104	05/03/2022	04/27/2022			165.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	HAY BALES (17): EASTER EVENT	5599	03/31/2022	220658		165.75	
001	SOUTHERN PIPE & SUPPLY CO INC	222107	05/03/2022	04/27/2022			62.73	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-634	SXS TRUE UNION BALL VALVE (3)	6536410-00	04/04/2022	220690		62.73	
001	PASCAGOULA TIRE & SERVICE INC	222109	05/03/2022	04/27/2022			747.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	FIRESTONE TRANSFORCE AT2 (4)	103481	03/31/2022	220677		593.20	
	001-161-638	TIRE INSTALL PACKAGE-BASIC (4)	103481	03/31/2022	220677		20.00	
	001-161-638	WHEEL BALANCE WEIGHTS (4)	103481	03/31/2022	220677		12.00	
	001-161-638	WHEEL BALANCE LABOR (4)	103481	03/31/2022	220677		34.00	
	001-161-638	VALVE STEM (4)	103481	03/31/2022	220677		6.00	
	001-161-638	TIRE DISPOSAL FEE (4): R39	103481	03/31/2022	220677		12.00	
	001-161-638	THRUST ANGLE ALIGNMENT: R39	103480	03/31/2022	220678		69.99	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	222110	05/03/2022	04/27/2022			1,615.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	PERMANENT MARKERS 12/PK	3504673318	04/06/2022	220731		8.32	
	001-090-500	PAPER CLIPS 10/PK	3504673318	04/06/2022	220731		1.78	
	001-090-500	MANILLA FILE FOLDERS 100/BOX	3504673318	04/06/2022	220731		12.05	
	001-090-500	PRINTER INK 4/PK	3504673318	04/06/2022	220731		105.88	
	001-090-500	PRINTER INK	3504673318	04/06/2022	220731		23.99	
	001-090-559	FILE CABINET	3504673318	04/06/2022	220731		66.99	
	001-090-500	BUSINESS CARDS 250/BOX	3504741832	04/07/2022	220731		25.52	
	001-090-500	PRINTER INK 2/PK	3504741832	04/07/2022	220731		169.92	
	001-090-500	PRINTER INK	3504741833	04/07/2022	220731		285.98	
	001-040-500	BLK HIGH YIELD&CYAN INK 4/PK	3502100663	03/08/2022	220587		105.47	
	001-040-500	BLK HIGH YIELD TONER (2)	3502100663	03/08/2022	220587		189.98	
	001-040-500	REINFORCED FILE POCKET 10/BOX	3502100663	03/08/2022	220587		26.18	
	001-040-500	AIR DUSTER 6/PK	3502100663	03/08/2022	220587		27.49	
	001-040-500	BLK HIGH YIELD TONER	3502100663	03/08/2022	220587		148.87	
	001-040-500	MAGENTA HIGH YIELD INK	3502100663	03/08/2022	220587		30.54	
	001-040-500	BLK STANDARD YIELD TONER	3502100663	03/08/2022	220587		80.11	
	001-040-500	DAB N SEAL 4/PK	3502100663	03/08/2022	220587		6.15	
	001-040-500	BLK HIGH YIELD TONER (2)	3502100664	03/08/2022	220587		280.06	
	001-040-500	UNIVERSAL USB CABLE (2)	3502443483	03/12/2022	220587		20.68	
001	CUPIT SIGNS OF MISSISSIPPI INC	222111	05/03/2022	04/27/2022			143.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-634	METAL SIGN SPECTATOR RULES (6)	34273A	04/12/2022	220744		143.94	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GRAFIX SHOPPE	222114	05/03/2022	04/27/2022			342.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	DRIVER SIDE GRAPHIC: U #59	144228	04/12/2022	220742		309.00	
	001-100-570	SHIPPING AND HANDLING	144228	04/12/2022	220742		33.60	
001	WATCHGUARD VIDEO	222115	05/03/2022	04/27/2022			1,649.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	REPR VISTA BODY CAM (3)	ADVREP2255	03/28/2022	220088		1,350.00	
	001-100-639	VISTA BATTERY KIT W/FOAM (6)	ADVREP2255	03/28/2022	220088		270.00	
	001-100-639	VISTA SLIDE LATCH WIFI/V2 (6)	ADVREP2255	03/28/2022	220088		29.40	
001	R TEE HUT LLC	222117	05/03/2022	04/27/2022			210.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	PERFORMANCE SHORT NAVY (3)	001439	04/19/2022	220749		33.00	
	001-100-535	NAVY CREW TSHIRT (5)	001439	04/19/2022	220749		20.00	
	001-100-535	NAVY SWEATSHIRT (3)	001439	04/19/2022	220749		42.00	
	001-100-535	NAVY SWEATPANTS (3)	001439	04/19/2022	220749		45.00	
	001-100-535	WHITE CREW TSHIRT (5)	001439	04/19/2022	220749		35.00	
	001-100-535	NAVY CREW TSHIRT (5)	001439	04/19/2022	220749		35.00	
001	ATAC DEFENSE	222118	05/03/2022	04/27/2022			37,065.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-702	AR15 SEMI-AUTO RIFLE (38)	3543	03/16/2022	220285		37,065.20	
001	ECONOMY BOOTS SALES & SERVICE	222120	05/03/2022	04/27/2022			150.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	DUTY BOOTS : KYLE MCNEIL	12439	04/06/2022	220718		150.00	
001	AUDIOWAVE INC	222121	05/03/2022	04/27/2022			400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	UPGRADE DOCKING STN: U #35	A54941	04/25/2022	220517		400.00	
001	SBM REPORTING LLC	222128	05/03/2022	04/28/2022			175.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-660	CSC HEARING: 04/14/22	MB1374	04/26/2022			175.00	
001	MITCHELL SIGNS INC	222129	05/03/2022	04/28/2022			3,250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-639	SERVICE CALL: DEP ON REPAIR	DP28884	04/27/2022			3,250.00	
FUND TOTAL	1 Claims	to	Checks	45 Total	122,704.86 Manual	Held	Total	122,704.86

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	AGJ SYSTEMS & NETWORKS INC	222026	05/03/2022	04/21/2022			858.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-450-704	MAY 2022: MS365 EXC (76)		95376	05/01/2022			380.00
	003-450-704	MAY 2022: MS365 BUS (28)		95376	05/01/2022			378.00
	003-450-704	APR 2022: LITIGATN HOLD (18)		95376	05/01/2022			46.80
	003-450-704	MAY 2022: LITIGATN HOLD (18)		95376	05/01/2022			54.00
003	FOSTERS A/C & HEATING INC	222103	05/03/2022	04/27/2022			11,538.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-450-698	CLEAN DUCTS: ADMIN SIDE		V55203	04/16/2022	220531		4,615.56
	003-450-698	CLEAN DUCTS: CODE SIDE		V55203	04/16/2022	220531		4,615.56
	003-450-698	CLEAN DUCTS: CHAMBERS		V55203	04/16/2022	220531		2,307.78
FUND TOTAL	3 Claims	to	Checks	2 Total	12,397.70	Manual	Held	Total 12,397.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-763	222065	05/03/2022	04/26/2022			27,409.41	
		Description		Invoice #	Date	P.O.	Amount	
		CONST ENG & INS: #8		1144784	04/15/2022			27,409.41
FUND TOTAL 130 Claims	to	Checks	1 Total	27,409.41	Manual	Held	Total	27,409.41

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	GALLS LLC		222097 05/03/2022	04/27/2022			323.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	SPEC OPS ENTRAM		020915397	04/13/2022	220752		323.10
156	MID SOUTH UNIFORM & SUPPLY INC		222100 05/03/2022	04/27/2022			4,517.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	SBA HARDWIRE ARMOR :DERBY		627241	03/29/2022	220383		705.00
	156-100-799	SBA HARDWIRE ARMOR :WILLIAMSON		627241	03/29/2022	220383		705.00
	156-100-799	SBA HARDWIRE ARMOR :HARTY		627241	03/29/2022	220383		705.00
	156-100-799	SBA HARDWIRE ARMOR :WILDMAN		627241	03/29/2022	220383		705.00
	156-100-799	SBA M2 CONCEALABLE CARRIER (4)		627241	03/29/2022	220383		357.32
	156-100-799	SBA SOFT TRAUMA PLATE (4)		627241	03/29/2022	220383		83.36
	156-100-799	SBA SACRAMENTO CARRIER (4)		627241	03/29/2022	220383		809.88
	156-100-799	FRONT ID PATCH (4)		627241	03/29/2022	220383		22.48
	156-100-799	BACK PATCH LEGACY POLICE (4)		627241	03/29/2022	220383		22.48
	156-100-799	VELCRO BACK OF EMBLEMS (4)		627241	03/29/2022	220383		8.00
	156-100-799	VELCRO BACK FOR ID PANEL (4)		627241	03/29/2022	220383		8.00
	156-100-799	VELCRO BACK OF EMBLEMS (8)		627241	03/29/2022	220383		16.00
	156-100-799	DOUBLE MAG CASE GLK 9/40 (4)		627241	03/29/2022	220383		159.80
	156-100-799	STANDARD HANDCUFF CASE (4)		627241	03/29/2022	220383		119.80
	156-100-799	BACK PATCH LEGACY (4)		627241	03/29/2022	220383		22.48
	156-100-799	BACK PATCH LEGACY POL GOLD (4)		627241	03/29/2022	220383		22.48
	156-100-799	FRONT ID PATCH (4)		627241	03/29/2022	220383		22.48
	156-100-799	FRONT ID PATCH GOLD (4)		627241	03/29/2022	220383		22.48
FUND TOTAL 156 Claims	to	Checks	2 Total	4,840.14	Manual	Held	Total	4,840.14

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	COASTAL PAINTING & GENERAL Account Number 171-176-779	222062	05/03/2022	04/26/2022	Invoice # 2629	Date 04/21/2022	P.O. 525.00 Amount	525.00
171	SHERWIN-WILLIAMS COMPANY Account Number 171-176-779 171-176-779 171-176-779 171-176-779 171-176-779 171-176-779 171-176-779 171-176-779	222105	05/03/2022	04/27/2022	Invoice # 9479-9 9210-8 9210-8 9210-8 9210-8 9210-8 9210-8 9211-6	Date 04/01/2022 03/24/2022 03/24/2022 03/24/2022 03/24/2022 03/24/2022 03/24/2022 03/24/2022	P.O. 220699 220583 220583 220583 220583 220583 220583 220583	1,535.26 Amount 52.98 823.12 126.36 43.32 272.90 259.90 -43.32
171	COASTAL PAINTING & GENERAL Account Number 171-176-779 171-176-779	222106	05/03/2022	04/27/2022	Invoice # 2628 2631	Date 04/15/2022 04/22/2022	P.O. 220422 220420	29,850.00 Amount 11,175.00 18,675.00
171	HOME TOWN LUMBER & SUPPLY INC Account Number 171-176-779 171-176-779	222113	05/03/2022	04/27/2022	Invoice # 139930 139267	Date 04/20/2022 03/31/2022	P.O. 220773 220641	826.23 Amount 109.98 716.25
171	ADVANCED MARBLE WORKS Account Number 171-176-779 171-176-779	222116	05/03/2022	04/27/2022	Invoice # 220592 220592	Date 04/14/2022 04/14/2022	P.O. 220592	3,650.00 Amount 3,650.00
FUND TOTAL 171 Claims to		Checks	5 Total	36,386.49	Manual	Held	Total	36,386.49

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	222017	05/03/2022	04/19/2022			655.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE APR 2022		3863	04/15/2022			36.50
	176-170-699	SHOPPING CART		3863	04/15/2022			268.50
	176-170-699	WEB SITE MAINT 3/15/22-4/14/22		3863	04/15/2022			350.00
176	SPARKLIGHT	222056	05/03/2022	04/25/2022			246.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MAY 2022 SSP: INET #132698937		04132022	04/20/2022			246.94
176	AT&T	222057	05/03/2022	04/25/2022			246.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MONTHLY SERVICE		2284972244	04/14/2022			246.03
176	FOSTERS A/C & HEATING INC	222066	05/03/2022	04/26/2022			167.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	ESA PRECISION TUNE UP		P1101610	04/13/2022			167.50
176	SPARKLIGHT	222095	05/03/2022	04/27/2022			194.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	INSTALL FEE: SSP ATTN BLDG		04132022	04/20/2022			50.00
	176-170-699	MONTHLY SERVICE: #136075116		04132022	04/20/2022			144.25
176	MS MADE SOAP AND CANDLES LLC	222119	05/03/2022	04/27/2022			184.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	8 OZ BAR SOAP MAGNOLIA (4)		152	03/09/2022	220618		18.00
	176-170-541	6 OZ BAR SOAP PINE TAR		152	03/09/2022	220618		4.50
	176-170-541	MAGNOLIA CANDLE (2)		152	03/09/2022	220618		22.00
	176-170-541	SWEET COTTON CANDLE (2)		152	03/09/2022	220618		22.00
	176-170-541	FRESH LINEN CANDLE (2)		152	03/09/2022	220618		22.00
	176-170-541	POMEGRANATE CANDLE		152	03/09/2022	220618		11.00
	176-170-541	PEACH NECTAR CANDLE		152	03/09/2022	220618		11.00
	176-170-541	LEMON MERINGUE CANDLE		152	03/09/2022	220618		11.00
	176-170-541	8 OZ SOAP SUNNY BEACH		152	03/09/2022	220618		4.50
	176-170-541	8 OZ SOAP COCONUT LIME (2)		152	03/09/2022	220618		9.00
	176-170-541	POMEGRANATE 8 OZ SOAP(2)		152	03/09/2022	220618		9.00
	176-170-541	8 OZ JAP CHERRY BLOSSOM SOAP		152	03/09/2022	220618		4.50
	176-170-541	FRESH LINEN SOAP (2)		152	03/09/2022	220618		9.00
	176-170-541	SWT COTTON SHEA BUTTER SOAP(2)		152	03/09/2022	220618		9.00
	176-170-541	SWEET COTTON SEA SALT SOAP(2)		152	03/09/2022	220618		9.00
	176-170-541	SWEET COTTON BAR SOAP: (2)		152	03/09/2022	220618		9.00
176	J H WRIGHT & ASSOCIATES INC	222122	05/03/2022	04/27/2022			1,900.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-702	KEEN GRINDER PUMP 2.5HP: SSP		441872	04/21/2022	220774		1,850.00
	176-170-702	CAP KIT FOR ABOVE PUMP: SSP		441872	04/21/2022	220774		50.00
FUND TOTAL 176 Claims		to	Checks	7 Total	3,594.22	Manual	Held	Total 3,594.22

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	JE TALLEY CONSTRUCTION INC Account Number 304-510-778	222074	05/03/2022	04/26/2022			435,583.04	
		Description PH 1 SITEWORK		Invoice # 11	Date 04/26/2022	P.O.	Amount	435,583.04
FUND TOTAL 304 Claims	to	Checks	1 Total	435,583.04	Manual	Held	Total	435,583.04

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	THE PEOPLES BANK	222130	05/03/2022	04/28/2022			1,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-680-803	ANNUAL TRUSTEE ADMIN FEE		1613	04/26/2021			1,000.00
FUND TOTAL 305 Claims	to	Checks	1 Total	1,000.00	Manual	Held	Total	1,000.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
307	STARKS CONTRACTING COMPANY INC Account Number 307-300-779	222064	05/03/2022	04/26/2022			154,591.70	
	Description CONSTRUCTION 93%			Invoice # 8	Date 04/22/2022	P.O.	Amount	154,591.70
FUND TOTAL 307 Claims	to	Checks	1 Total	154,591.70	Manual	Held	Total	154,591.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC Account Number 355-723-763	222063	05/03/2022	04/26/2022			20,930.00	
		Description		Invoice #	Date	P.O.	Amount	
		BID PHASE: TRMNT PLANT		39128	04/05/2022		20,930.00	
FUND TOTAL 355 Claims	to	Checks	1 Total	20,930.00	Manual	Held	Total	20,930.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
360	SEYMOUR ENGINEERING PLLC	222077	05/03/2022	04/26/2022			20,063.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	360-726-787	CONSTRUCTION ADMIN 90%		8423	04/26/2022		5,763.00	
	360-726-787	RESIDENT PROJ REP 90%		8423	04/26/2022		14,300.00	
360	DNA UNDERGROUND LLC	222080	05/03/2022	04/26/2022			84,277.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	360-726-768	CONSTRUCTION 93.5%		11	04/26/2022		84,277.06	
FUND TOTAL 360 Claims	to	Checks	2 Total	104,340.06	Manual	Held	Total	104,340.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	SEYMOUR ENGINEERING PLLC Account Number 361-726-762	222076	05/03/2022	04/26/2022	Invoice # 8421	Date 04/26/2022	22,466.50 Amount	22,466.50
		Description ENG DESIGN/BIDDING			P.O.			
FUND TOTAL 361 Claims		to	Checks	1 Total	22,466.50 Manual	Held	Total	22,466.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	222009	05/03/2022	04/19/2022			65.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	04/06/2022			65.54
400	ANSER	222012	05/03/2022	04/19/2022			521.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 4/13/22-5/10/22		277-041322	04/13/2022			450.00
	400-650-698	519 AGENT MNTS: 3/16-4/12/22		277-041322	04/13/2022			71.93
400	RJ YOUNG COMPANY LLC	222015	05/03/2022	04/19/2022			253.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV4730633	04/13/2022			166.49
	400-650-698	IMC4500 USAGE:B/W		INV4730633	04/13/2022			12.37
	400-650-698	IMC4500 USAGE:COLOR		INV4730633	04/13/2022			74.60
400	SOUTHERN LINC	222016	05/03/2022	04/19/2022			86.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	APR 2022 SERV CHGS		30418	04/01/2022			80.00
	400-650-698	TAXES/FEES		30418	04/01/2022			6.56
400	FUELMAN	222019	05/03/2022	04/19/2022			187.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP61983322	04/18/2022			187.75
400	COG DEPOSITORY ACCOUNT	222023	05/03/2022	04/20/2022			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		04112022	04/11/2022			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		04112022	04/11/2022			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		04112022	04/11/2022			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		04112022	04/11/2022			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		04112022	04/11/2022			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		04112022	04/11/2022			9,665.99
400	2018-2019 BOND DEBT SERVICE FUND	222033	05/03/2022	04/21/2022			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2022: 2018 BOND DS		05012022	05/01/2022			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	222034	05/03/2022	04/21/2022			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2022: 2019 BOND DS		05012022	05/01/2022			32,000.00
400	AT&T	222067	05/03/2022	04/26/2022			136.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	04/14/2022			136.25
400	HENZE ENTERPRISES INC	222071	05/03/2022	04/26/2022			2,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	RAP: 50 TONS		31074	04/12/2022			2,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SEYMOUR ENGINEERING PLLC	222075	05/03/2022	04/26/2022			5,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-603	MDOT PERMIT: HEADSTART PROJ		8422	04/26/2022			2,600.00
	400-651-603	ENG DESIGN: HEADSTART PROJ		8422	04/26/2022			3,000.00
400	SEYMOUR ENGINEERING PLLC	222078	05/03/2022	04/26/2022			6,522.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	TAMPICA: TOPO SURVEY, DESIGN		8420	04/26/2022			3,660.00
	400-650-603	WOODVILLE: TOPO SURVEY		8420	04/26/2022			1,125.00
	400-650-603	HONDURAS LS FENCE		8420	04/26/2022			1,527.50
	400-650-603	MISC COST ESTIMATES		8420	04/26/2022			210.00
400	FUELMAN	222085	05/03/2022	04/27/2022			210.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP62012298	04/25/2022			210.16
400	SINGING RIVER ELECTRIC COOPERATIVE	222086	05/03/2022	04/27/2022			2,494.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		04152022	04/22/2022			1,127.08
	400-651-631	LIFT STATIONS 28779		04152022	04/22/2022			92.80
	400-651-631	LIFT STATIONS 20688		04122022	04/20/2022			206.52
	400-651-631	SCHOONER WELL 20688		04122022	04/20/2022			1,068.30
400	HUEY P STOCKSTILL LLC	222093	05/03/2022	04/27/2022			271.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	ASPHALT: 3.02 TONS		46139	04/08/2022			271.80
400	SPARKLIGHT	222094	05/03/2022	04/27/2022			91.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAY 2022: #107663106		04162022	04/23/2022			91.88
400	SOUTHERN PIPE & SUPPLY CO INC	222108	05/03/2022	04/27/2022			3,310.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	FULL CIRCLE 1 X 6 (6)		6193315-00	04/07/2022	220323		194.64
	400-651-581	FULL CIRCLE 1 X 6 CTS (6)		6193315-00	04/07/2022	220323		194.58
	400-651-581	1SCH40 PVC FEM ADPT (12)		6193315-00	04/07/2022	220323		5.76
	400-651-581	3/4 TEE (12)		6193315-00	04/07/2022	220323		512.64
	400-651-581	3/4 CTS X 1 PVC CPLG (12)		6193315-00	04/07/2022	220323		512.40
	400-651-581	8 HYMAX (2)		6193315-00	04/07/2022	220323		613.76
	400-651-581	1 CTS X 1 PVC CPLG (12)		6193315-00	04/07/2022	220323		529.20
	400-651-581	DISCHARGE TUBE (2)		6542334-00	04/08/2022	220738		87.08
	400-651-683	RAM-NECK (4)		6520290-00	04/14/2022	220697		660.00
400	G & O SUPPLY CO, INC	222112	05/03/2022	04/27/2022			377.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	18" CAST IRON GRATE: EBBTIDE		G14665	04/13/2022	220739		188.67
	400-651-683	18" CAST IRON GRATE: SEACREST		G14665	04/13/2022	220739		188.67

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT Account Number 400-000-104	222131	05/03/2022	04/28/2022			143,856.71	
		Description MAR 2022 GARBAGE PMTS		Invoice # 03312022	Date 03/31/2022	P.O.	Amount 143,856.71	
FUND TOTAL 400 Claims	to	Checks 19 Total	265,413.75	Manual		Held	Total	265,413.75

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	45 Total	122,704.86 Manual	Held	Total	122,704.86
FUND 3 Claims	to	Checks	2 Total	12,397.70 Manual	Held	Total	12,397.70
FUND 130 Claims	to	Checks	1 Total	27,409.41 Manual	Held	Total	27,409.41
FUND 156 Claims	to	Checks	2 Total	4,840.14 Manual	Held	Total	4,840.14
FUND 171 Claims	to	Checks	5 Total	36,386.49 Manual	Held	Total	36,386.49
FUND 176 Claims	to	Checks	7 Total	3,594.22 Manual	Held	Total	3,594.22
FUND 304 Claims	to	Checks	1 Total	435,583.04 Manual	Held	Total	435,583.04
FUND 305 Claims	to	Checks	1 Total	1,000.00 Manual	Held	Total	1,000.00
FUND 307 Claims	to	Checks	1 Total	154,591.70 Manual	Held	Total	154,591.70
FUND 355 Claims	to	Checks	1 Total	20,930.00 Manual	Held	Total	20,930.00
FUND 360 Claims	to	Checks	2 Total	104,340.06 Manual	Held	Total	104,340.06
FUND 361 Claims	to	Checks	1 Total	22,466.50 Manual	Held	Total	22,466.50
FUND 400 Claims	to	Checks	19 Total	265,413.75 Manual	Held	Total	265,413.75
Total for all Funds			Checks	88 Total	1,211,657.87 Manual	Held	Total 1,211,657.87

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

May 3, 2022
Approval of minutes from Recessed Council Meeting
held April 19, 2022

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of minutes from Recessed Council Meeting held April 19, 2022.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held April 19, 2022 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

**Tuesday
April 19, 2022
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held April 19, 2022 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Richard Jackson, Gordon Gollott, and Dante Elbin. Also present were Paula Yancey, City Manager; Teresa Montgomery, City Clerk; Josh Danos, City Attorney and other concerned citizens. Present by teleconference were Council Members Cameron George and Rusty Anderson

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
April 19, 2022 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Earth Day Celebration will be Friday, April 22nd, from 11 a.m. until 6 p.m. at Shepard State Park. Stop by the Welcome Center for Earth Day Goodies.**
 - 2. Tasty Thursday will be April 28th beginning at 11 a.m. at the Singing River Mall Property.**
 - 3. The Gautier Mayor's Youth Council will host Gautier Game Day, to include a kickball tournament, cornhole tournament, and color war on Saturday, April 30th, from 11 a.m. to 2 p.m. at the Gautier Sportsplex and Gautier First United Methodist Church.**
 - 4. National Day of Prayer will be Thursday, May 5th, starting at 12 p.m. at City Hall Council Chambers.**
 - 5. Gautier's Farmers Market will begin the second Saturday of every month from May - September, starting at 8 a.m. until 12 p.m. at George Martin City Park.**

6. American Legion Post 1992 will host a Memorial Day Avenue of Flags Ceremony on May 30th starting at 11 a.m. at the Veterans Tribute Tower.

IV. Presentation Agenda

1. Presentation regarding Redistricting by Tommie Cardin, Butler Snow.
2. Fishing for Trash Presentation

V. Business Agenda

1. Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Gautier Head Start storm drain pipe project.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Consider a request for a twenty-five foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. (GPC #22-03-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consideration of a Conditional Use-Major Permit that would allow a church in a C-2 Community Commercial Zoning District and approval for a six thousand five hundred (6,550) square foot expansion to the existing church.
(GPC #22-07-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consideration of a Special Exception that would allow a mobile/manufactured building to be used as a church fellowship hall in a C-2 Community Commercial Zoning District
(GPC Case No. 22-08-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District, 3329 Old Spanish Trail (GPC #22-09-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Regular Council Meeting held April 5, 2022.
2. Receive February 2022 Finance Reports
3. Authorization to accept a monetary donation from State Farm Insurance for the City of Gautier's Mayor's Youth Council
4. Resolution requesting and accepting assistance from Jackson County for the replacement of a deteriorated storm drain pipe between US Hwy 90 and Old Spanish Trail
5. Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event
6. Authorization for fees to be waived for use of barricades to be utilized by Gautier Pride for an organizational celebration at Azteca's Restaurant.
7. Authorization requested to purchase a 1990 Harsco M923A2 Truck in the amount of \$10.00 from the City of Pascagoula's Fire Department

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until May 3, 2022 at 6:30pm
www.gautier-ms.gov

Meeting was called to order by Mayor Vaughan at 6:30pm.

Councilman Jackson made the motion to approve the agenda order with the following revisions:

1. Approval of Minutes from Regular Council Meeting held April 5, 2022 – correction on page 289.
2. Mayor Vaughan requested to add an introduction for District 2 Supervisor of Jackson County, Ennit Morris, and to add the presentation as the first item.

Councilman Colledge seconded the motion. The vote was carried unanimously.

Announcements

1. Earth Day Celebration will be Friday, April 22nd, from 11 a.m. until 6 p.m. at Shepard State Park. Celebrate Earth Day in Nature's Playground. Stop by the Welcome Center for Earth Day Goodies.
 2. Tasty Thursday will be April 28th beginning at 11 a.m. at the Singing River Mall Property.
 3. The Gautier Mayor's Youth Council will host Gautier Game Day, to include a kickball tournament, cornhole tournament, and color war on Saturday, April 30th, from 11 a.m. to 2 p.m. at the Gautier Sportsplex and Gautier First United Methodist Church.
 4. National Day of Prayer will be Thursday, May 5th, starting at 12 p.m. at City Hall Council Chambers
 5. Gautier's Farmers Market will begin the second Saturday of every month from May - September, starting at 8 a.m. until 12 p.m. at George Martin City Park.
 6. American Legion Post 1992 will host a Memorial Day Avenue of Flags Ceremony on May 30th starting at 11 a.m. at the Veterans Tribute Tower
-

Presentation

1. Introduction for Ennit Morris, District 2 Supervisor of Jackson County.
 2. Presentation regarding Redistricting by Tommie Cardin, Butler Snow.
-

City of Gautier



City of Gautier
Recreation & Community
Events

EARTH DAY CELEBRATION!



*Art Work
Created By
Carlos Sahie Velez Ortiz
College Park Elementary*

L
O
V
E



E
A
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H

Friday, April 22, 2022

Shepard State Park

10:00 am - 6:00 pm

Celebrate Earth Day in Nature's Playground. Come enjoy all the amenities that Shepard Park has to offer. Stop by the Welcome Center for Earth Day Goodies.



GAUTIER PRESENTS

TASTY

THURSDAY!

28
APR



11 AM

GOOD EATS FROM AWESOME
FOOD TRUCKS

**MANN KETTLE CORN – KLASSY WRAPPERS – THE BURGER BOX,
COASTY'S, MEATBAWL'S FOOD TRUCK– NORWOODS FAMOUS SKINS,
KEEPIN' IT TASTY, FRANKIE FAYE'S, MAMA RED'S GRILL & MORE,
LOS SARAPES TACO'S Y MAS, SUGAR BEANS CAFE, ROSITA'S
HAVENS DOWN HOME CREAMERY , Gotta Lovett Wings & Things**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

GET IN THE GAME

GAUTIER GAME DAY



FREE
FAMILY
FUN!

APRIL

30

11 AM - 2 PM



GAUTIER FIRST

UNITED METHODIST CHURCH &
ADJACENT GAUTIER SPORTSPLEX

KICKBALL & CORN HOLE TOURNEY

FOOD TRUCKS

• COLOR WAR •

***LAWN GAMES, FACE PAINTING, DJ
& MORE!***

SAT

11AM



SCAN ME

SPONSORED BY
GAUTIER MAYOR'S YOUTH COUNCIL
& GAUTIER FIRST UMC



Come be apart of the
GAUTIER
FARMER'S
MARKET



2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



You're Invited!



Memorial Day
Avenue of Flags Ceremony
Hosted by
American Legion Post 1992
Family

&

The City of Gautier

May 30, 2022

11:00 A.M.

Veterans Tribute Tower
3330 Hwy 90 Gautier, MS
For More Information Contact
American Legion Post 1992
228-497-6422

Councilman Colledge made the motion to enter into a professional service agreement with Seymour Engineering, as presented, for work associated with the Gautier Head Start storm drain pipe project in the amount not to exceed \$54,900.00. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 061-2022

WHEREAS, the City of Gautier requires engineering and other professional services in relation to the Gautier Head Start storm drain pipe project; and

WHEREAS, Seymour Engineering has offered to provide these services pursuant to the attached Professional Services Agreement; and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide engineering design, bidding phase, construction administration, resident project representation, and will obtain a temporary construction easement and Mississippi Department of Transportation permit for the related project; and

WHEREAS, the cost of the contract is not to exceed \$54,900.00; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering for work associated with the Gautier Head Start storm drain pipe project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 04/06/2022
Subject: Gautier Head Start Storm Drain Pipe – Professional Services Agreement with Seymour Engineering

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for work associated with the Gautier Head Start storm drain pipe project in an amount not to exceed \$54,900.00

BACKGROUND:

The existing storm drain pipe between US Hwy. 90 and Old Spanish Trail, between the properties of Jackson County Civic Action Committee and Gautier Presbyterian Church, is deteriorating to the extent that sinkholes are visible. The north end ditch tie-in is experiencing turbidity during rain events and causing erosion to land directly adjacent to it.

This project would construct a concrete structure adjacent to the Head Start facility, install new drainage pipes, rip-rap, and extend the north end outfall approximately 30 linear feet to the north with a new headwall to alleviate the turbidity/erosion issues. The south outfall would be a concrete catch basin and culverts that extend under Old Spanish Trail.

DISCUSSION:

Seymour will provide engineering design, bidding phase, construction administration, resident project representation, and will obtain a temporary construction easement and Mississippi Department of Transportation permit for the related Gautier Head Start storm drain pipe project.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for work associated with the Gautier Head Start storm drain pipe project in an amount not to exceed \$54,900.

The City Council may:

1. Approve entering into a professional services agreement with Seymour Engineering for the Gautier Head Start storm drain pipe project as presented; or
2. Not approve entering into a professional services agreement with Seymour Engineering for the Gautier Head Start storm drain pipe project as presented.

ATTACHMENTS:

1. Head Start Agreement

**STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT made as of _____, 2022, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to install new drainage pipes, headwalls, rip-rap and concrete structures adjacent to the Head Start Facility in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1-BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by an governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

1.2 Preliminary Design – Complete.

1.2.1 ENGINEER shall provide preliminary design for the project. Upon completion of preliminary design, ENGINEER shall meet with OWNER to review documents. Upon acceptance by OWNER, ENGINEER shall commence with Final Design Documents.

1.3. Finalize Bid Documents and Technical Specifications.

After written authorization to proceed with the Final Design Phase, ENGINEER shall:

1.3.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Project Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the construction specifications Institute).

1.3.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities.

1.3.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications. Total project cost for purposes of determining engineering fees excludes mitigation, relocation or any other costs not directly involving the actual construction or building of the project.

1.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders

(all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.3.5 Furnish copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.4 Bidding or Negotiating Phase.

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

1.4.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.4.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.4.3 Advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.4.4 Advise OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.5. Construction Phase.

During the Construction Phase:

1.5.1 General Administration of Construction Contract. ENGINEER shall consult with and advise OWNER and act as OWNER's representative. All of OWNER's instructions to Contractor(s) will be issued through ENGINEER as instructed by Owner.

1.5.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

1.5.2.1. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Project Documents and ENGINEER shall keep OWNER informed of the progress of the work.

1.5.2.2. The Resident Project Representative (and any assistants) will be ENGINEER's agent or employee and under ENGINEER's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit C "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

1.5.2.3. The purpose of Engineer's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Project Documents and that the integrity of the design concept as reflected in the Project Documents has been implemented and

preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Project Documents.

1.5.3 Defective Work. During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Project Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Project Documents.

1.5.4 Interpretations and Clarifications. ENGINEER shall issue necessary interpretations and clarifications of the Project Documents and in connection therewith and prepare work directive changes and change orders as required.

1.5.5 Shop Drawings. ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings, samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Project Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.5.6 Substitutes. ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).

1.5.7 Inspections and Tests. ENGINEER shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Project Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Project Documents).

1.5.8 Disputes between OWNER and Contractor. Engineer shall act as initial interpreter of the requirements of the Project Documents and judge of the acceptability of the work thereunder and make recommendations on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Project Documents pertaining to the execution and progress of the work. To the extent allowable under Mississippi law, ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.5.9 Applications for Payment. Based on on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.5.9.1. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payment to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Project Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Project Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Project Documents).

1.5.9.2. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Project Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or

safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

1.5.10 Contractor(s)' Completion Documents. ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Project Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Project Documents); and shall transmit them to OWNER with written comments. Engineer shall provide record drawings to the Owner and provide written certification that the project was constructed according to the approved plans, specifications, and contract documents.

1.5.11 Inspections. ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.4.9.2.

1.5.12 Limitation of Responsibilities. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work: however, nothing contained in paragraphs 1.1 thru 1.4.12 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Project Documents.

1.5.13 Indemnification. ENGINEER shall defend, indemnify and hold harmless OWNER, its agents, servants, employees, successors and assigns from actions, causes, suits, costs, claims, damages, expenses and demands whatsoever in law or in equity, including but not limited to attorneys' fees, with respect to, or on account of, any injury, including bodily injury, disability or death, or damages to property, including loss of the use thereof, in any way attributable to or in connection with performance of Engineer under this Contract.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance.

If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed in paragraphs 2.1.1 through 2.1.6, inclusive. These services are not included as part of Basic Services; these will be paid for by OWNER, as indicated in Section 3.

2.1.1. Assistance in connection with bid protests, rebidding or renegotiating Project for construction, materials, equipment or services.

2.1.2. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.3. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.

SECTION 3 - PAYMENTS TO ENGINEER

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

3.1.1.1. *Payment to Engineer for Basic Services.* ENGINEER shall be paid the total amount outlined in Exhibit C:

3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

3.1.2.1. *General.* For Additional Services of ENGINEER's principals and employees engaged directly on the Project and rendered pursuant to paragraph 2.1. (except services as a consultant or witness under paragraph 2.1.3), at standard hourly rates for services rendered by principals and employees for Items 2.1.1 and 2.1.2 as shown in Exhibit B. Item numbers 2.1.4, 2.1.5 and 2.1.6 shall be paid monthly based on percentage complete of the Lump Sum Amount.

3.1.2.2. *Serving as a Witness.* For services rendered by ENGINEER's principals and employees as consultants or witnesses in any litigation, arbitration or other legal or administrative proceeding in accordance with paragraph 2.1.3. at the rate agreed to by both parties before the start of such additional service.

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements for Basic Services will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt undisputed payments in response to ENGINEER's statements in accordance with its claims docket and state law.

SECTION 4 - GENERAL CONSIDERATION

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNERS sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of \$1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

5.1 This Agreement is subject to the following special provisions.

5.1.1 The Final Design of this Contract between the the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibits are attached to and made a part of this Agreement:

5.2.1 **Exhibit A** Seymour Engineering Man-Hour Fee Schedule, consisting of 1 page.

5.2.2 **Exhibit B** Payments to Engineer, consisting of 2 pages.

5.2.3 **Exhibit C** Duties, Responsibilities and Limitations of Authority of the Resident Project Representative, consisting of 3 pages.

5.3 This Agreement (consisting of pages 1 to 13, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

DATE:

**PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER**

ADDRESS FOR GIVING NOTICES:

**3330 HIGHWAY 90
GAUTIER, MS 39553**

ENGINEER:

DATE:

**MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING**

ADDRESS FOR GIVING NOTICES:

**925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532**

EXHIBIT A
STANDARD HOURLY RATES

PRINCIPAL ENGINEER (P.E.).....	\$200.00/HOUR
SENIOR STRUCTURAL/CIVIL ENGINEER (P.E.).....	\$175.00/HOUR
ENGINEER (P.E.).....	\$160.00/HOUR
PROJECT MANAGER.....	\$150.00/HOUR
ENGINEER (E.I.T.).....	\$140.00/HOUR
ENVIRONMENTAL SCIENTIST.....	\$125.00/HOUR
SENIOR ENGINEERING TECHNICIAN.....	\$105.00/HOUR
ENGINEERING TECHNICIAN.....	\$75.00/HOUR
DESIGN/CADD TECHNICIAN.....	\$95.00/HOUR
DRAFTSMAN (CADD).....	\$75.00/HOUR
ADMINISTRATIVE ASSISTANT/SPECIFICATIONS TECHNICIAN.....	\$60.00/HOUR
CLERICAL.....	\$50.00/HOUR
SURVEY TECHNICIAN (P.L.S.).....	\$120.00/HOUR
SURVEY ASSISTANT.....	\$75.00/HOUR
SURVEY CREW (TWO-MAN).....	\$140.00/HOUR
SURVEY CREW (THREE-MAN).....	\$150.00/HOUR
SURVEY CREW (GLOBAL POSITIONING SYSTEM).....	\$150.00/HOUR
HYDROGRAPHIC SURVEY CREW.....	\$175.00/HOUR
BOAT RENTAL AND OPERATOR (minimum 4 hours).....	\$135.00/HOUR

REIMBURSABLE:

TRAVEL, LODGING, SHIPPING AND REPRODUCTION COSTS SHALL BE REIMBURSABLE EXPENSES BILLED TO THE PROJECT.

NOTE: ALL TRAVEL COSTS SHALL NOT EXCEED THE ALLOWABLE REIMBURSEMENTS AS ADOPTED BY THE STATE OF MISSISSIPPI.

EXHIBIT B

TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated _____ (for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _____, 2022 between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

1. ADDITIONAL SERVICES:

A. Temporary Construction Easement

Prepare documentaiton and acquire a temporary construction easement from Gautier Presbyterian Church.

COST: LUMP SUM \$2,500.00

B. Mississippi Department of Transportation Permit

Obtain a permit from the Mississippi Department of Transportation (MDOT) to install the drainage improvements within the Highway 90 right-of-way.

COST: LUMP SUM \$5,200.00

2. BASIC SERVICES:

A. Engineering Design / Bidding

1. Finalize Bid Documents and Technical Specifications

Construction drawings and specifications will be prepared for the Project, taking into consideration the fees and costs associated with the construction and the professional services and administration of the Project. The Project concept includes installing the drainage improvements within the Highway 90 right-of-way.

COST: LUMP SUM \$6,000.00

2. Bidding

Assist Owner in obtaining bids for the construction contract. Review submitted bids and recommend a contractor to perform the project. Consult with the Owner in the execution of Contract Documents.

COST: LUMP SUM \$5,000.00

B. Construction Administration / Resident Project Representative

1. Construction Administration

- a. Review the contractor's shop drawings and materials submittals for conformance with the construction documents.
- b. Serve as OWNER'S liaison with CONTRACTOR, work principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents.
- c. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to OWNER.
- d. Conduct final inspection in the company of OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.

COST: LUMP SUM \$8,700.00

2. Resident Project Representative

ENGINEER shall furnish a Resident Project Representative (RPR), in observing performance of the work of Contractor. (See Exhibit C)

COST: LUMP SUM \$27,500.00

TOTAL LUMP SUM COST: \$54,900.00

EXHIBIT C
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
(for use with No. 1910-1. 1984 Edition)

A LISTING OF THE DUTIES, RESPONSIBILITIES AND
LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on _____2022, between the City of Gautier (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to ENGINEER in observing performance of the work of Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants. ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Project Documents.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the Project Contract Documents, and are further limited and described as follows:

A. GENERAL

RPR is ENGINEER's agent at the site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and CONTRACTOR keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge of and under the direction of the ENGINEER.

B. DUTIES AND RESPONSIBILITIES OF RPR

1. Schedules: Review the progress schedules, schedule of Shop Drawing submittals and schedule of values prepared by CONTRACTOR and consult with ENGINEER concerning acceptability.
2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - a. Serve as ENGINEER's liaison with CONTRACTOR, working principally through CONTRACTOR's superintendent and assist in understanding the intent of the Project Documents; and assist ENGINEER in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's on-site operations.
 - b. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.
4. Shop Drawings and Samples:
 - a. Record date of receipt of Shop Drawings and samples.
 - b. Receive samples which are furnished at the site by CONTRACTOR, and notify ENGINEER of availability of samples for examination.

- c. Advise ENGINEER and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.
- 5. Review of Work, Rejection of Defective Work, Inspections and Tests:
 - a. Conduct on-site observations of the Work in progress to assist ENGINEER in determining if the Work is in general proceeding in accordance with the Project Documents.
 - b. Report to ENGINEER whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Project Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER or Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.
 - d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to ENGINEER.
- 6. Interpretation of Project Documents: Report to ENGINEER when clarifications and interpretations of the Project Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by ENGINEER.
- 7. Modifications: Consider and evaluate CONTRACTOR's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER. Transmit to CONTRACTOR decisions as issued by ENGINEER.
- 8. Records
 - a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Project Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Project Documents, progress reports, and other Project related documents.
 - b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.
 - c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
- 9. Reports
 - a. Furnish ENGINEER periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - b. Consult with ENGINEER in advance of scheduled major tests, inspections or start of important phases of the Work.
 - c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to ENGINEER Change Orders, Work Directive Changes, and Field Orders.
 - d. Report immediately to ENGINEER and OWNER upon the occurrence of any accident.
- 10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site, but not incorporated in the Work.

11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Project Documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the Work.
12. Completion
 - a. Before ENGINEER issues a Certificate of Substantial Completion, submit to CONTRACTOR a list of observed items requiring completion or correction.
 - b. Conduct final inspection in the company of ENGINEER, OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.
 - c. Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

C. LIMITATIONS OF AUTHORITY - Resident Project Representative:

1. Shall not authorize any deviation from the Project Documents or substitution of materials or equipment, unless authorized by ENGINEER.
2. Shall not exceed limitations of ENGINEER's authority as set forth in the Project Documents.
3. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advise or directions are specifically required by the Project Documents.
5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Shall not accept Shop Drawings or sample submittals from anyone other than Contractor.
7. Shall not authorize OWNER to occupy the Project in whole or in part.
8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

Councilman Gollott made the motion to approve the Planning Commission's recommendation, as revised, for a twenty-foot (20') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements, in a C-3 Highway Commercial Zoning District, located at 910 Highway 90, Gautier, MS, (GPC #22-03-VAR) (PID #81831570.00). Councilman Colledge seconded the motion and requested that the minutes reflect the applicant expressed his agreement to keep the sign congruent in height with his existing canopy. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 062-2022

WHEREAS, Kenneth Roy Borries (dba Tucei's) of 910 Highway 90, Gautier, MS, (PID# 81831570.000) has requested a twenty-foot (20') variance to sign height requirements and approximately sixty-eight (68) square foot variance to sign square footage requirements; and

WHEREAS, the property owner requests a twenty-five-foot (20') variance to side height requirements and approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District; and

WHEREAS, this would allow his free-standing sign to be thirty-feet (30') in height instead of the ten feet (10') maximum height allowed by the UDO, as well as allowing the sign to be approximately one hundred and forty (140) square feet in size instead of the maximum seventy-two (72) square feet allowed by the UDO in that location; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2022
Subject: Consider a request for a twenty-five foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, (GPC #22-03-VAR)

REQUEST:

The Planning Department has received a request from Kenneth Roy Borries dba Tucei's on the Highway for a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, PID #81831570.000. The application fee of \$175 was paid on January 12, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial. The applicant would like his free-standing sign to be thirty-five feet (35') in height instead of the ten feet (10') maximum height allowed by the UDO. He would also like the sign to be approximately one hundred forty (140) square feet in size instead of the maximum seventy-two (72) square feet allowed by the UDO in that location. The applicant needs a twenty-five-foot (25') variance for the height of the sign and an approximately sixty-eight (68) square foot variance for the square footage of the sign.

DISCUSSION:

The applicant requests a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to the square footage allowed for signs at that C-3 Highway Commercial Zoning District location. The variance would allow the sign to be thirty-five feet (35') in height and approximately one hundred forty (140) square feet in sign area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e., height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances"

are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the variance based on the evidence in the record that all criteria has been met.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Complete Packet 22-03-VAR
2. Excerpt GPC Meeting 4.7.22 (#22-03-VAR)

Excerpt from April 7, 2022 Planning Commission Meeting:

The Planning Department has received a request for a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, PID #81831570.000. (GPC #22-03-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Kenneth Roy Borries dba Tucei's on the Highway for a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, PID #81831570.000. The application fee of \$175 was paid on January 12, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial. The applicant would like his free-standing sign to be thirty-five feet (35') in height instead of the ten feet (10') maximum height allowed by the UDO. He would also like the sign to be approximately one hundred forty (140) square feet in size instead of the maximum seventy-two (72) square feet allowed by the UDO in that location. The applicant needs a twenty-five-foot (25') variance for the height of the sign and an approximately sixty-eight (68) square foot variance for the square footage of the sign.

DISCUSSION:

The applicant requests a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to the square footage allowed for signs at that C-3 Highway Commercial Zoning District location. The variance would allow the sign to be thirty-five feet (35') in height and approximately one hundred forty (140) square feet in sign area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e., height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant’s Exhibit 1 – Application
- 2. City’s Exhibit A – Location Map
- 3. City’s Exhibit B – Existing Zoning Map
- 4. City’s Exhibit C – Existing Land Use Map
- 5. City’s Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present his case.

Kenneth Borries stated that he wanted the variances for the height and size of his sign so it could be seen as easily as his competitor’s signs.

Chairman Jamison reminded everyone that the businesses Mr. Borries was referring to had signs that were grandfathered in because they were there prior to the 2009 UDO update.

Commissioner McManus noted that the actual height shown on the drawing presented was thirty-seven feet (37') not thirty-five feet (35'). The drawing showed thirty-five feet (35') to the top of the pole but thirty-seven feet (37') to the top of the sign.

Mr. Borries stated that he was only requesting for the sign to be thirty-five feet (35') in height.

Commissioner Ward asked what the canopy height was and stated that signs that were closer to the height of the canopy were more appealing.

Mr. Borries stated that the canopy was about thirty feet (30') in height and that he would prefer the canopy and the sign be the same height.

Chairman Jamison stated they could approve the thirty-five foot (35') height if they chose to and Mr. Borries could make it only thirty feet (30') if he wanted.

Commissioner Davis asked if the square footage Mr. Borries was requesting for the sign was similar to the other gas station signs in the area.

Commissioner Ward stated that other gas station signs along there looked to be the same size as Mr. Borries was proposing.

Commissioner McManus asked what led the change for sign height to only be ten feet (10').

Mr. Ankerson said that he really didn't know because the change was made before he was employed by the city, but the smaller signs had become a trend.

Chairman Jamison stated that Ocean Springs had the smaller signs.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Chairman Jamison made a motion to recommend approval of the variance based on the evidence in the record that all criteria had been met.

Commissioner McManus seconded the motion and the following vote was recorded:

AYES: William Davis
Josh Ward
Ricky Decoteau
Kay C. Jamison
DeAnna McManus

ABSENT: Paul Gainer
Chris Hoover

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 7, 2022

GPC #22-03-VAR

910 Highway 90

VII. NEW BUSINESS

1. Consider a request for a twenty-five foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, (GPC #22-03-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: February 28, 2022

Subject: Consider a request for a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, (GPC #22-03-VAR)

REQUEST:

The Planning Department has received a request from Kenneth Roy Borries dba Tucei's on the Highway for a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to sign square footage requirements in a C-3 Highway Commercial Zoning District. 910 Highway 90, PID #81831570.000. The application fee of \$175 was paid on January 12, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial. The applicant would like his free-standing sign to be thirty-five feet (35') in height instead of the ten feet (10') maximum height allowed by the UDO. He would also like the sign to be approximately one hundred forty (140) square feet in size instead of the maximum seventy-two (72) square feet allowed by the UDO in that location. The applicant needs a twenty-five-foot (25') variance for the height of the sign and an approximately sixty-eight (68) square foot variance for the square footage of the sign.

DISCUSSION:

The applicant requests a twenty-five-foot (25') variance to sign height requirements and an approximately sixty-eight (68) square foot variance to the square footage allowed for signs at that C-3 Highway Commercial Zoning District location. The variance would allow the sign to be thirty-five feet (35') in height and approximately one hundred forty (140) square feet in sign area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e., height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

22-03-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>✓</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant : Kenneth Roy Borries

Name of Business: Tucci's on the Hwy Phone: 228-217-3883

Property Address: 910 Hwy 90 Gautier, MS 39553 Mailing Address (if Different): 81831570.000

E-Mail Address: KRBORRIES11@gmail.com

Reason for request, location and intended use of Property: for Adversiment & location to Public

hwy traffic & visibility - STORE location for customers to see & come into -

ATTACHMENTS REQUIRED AS APPLICABLE: HEIGHT VARIANCE up to 35', CURRENT ORDINANCE is 10' ASKING for 25' VARIANCE on height & SF would be 70'

✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, Variance, entrances and exits.

✓ 2. A detailed project narrative.

MA 3. Copy of protective covenants or deed restrictions, if any.

MA 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.

MA 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: [Signature] Date of Application: 1-11-2022

FOR OFFICE USE ONLY

Date Received 1-12-22 Verify as Complete Babs

Fee Amount Received 175.00 Initials of Employee Receiving Application Babs

VARIANCE CRITERIA for APPROVAL — Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

YES, WE ARE ASKING FOR A SIGN VARIANCE FOR SIZE + HEIGHT.
WE NEED THE SIGN TO ATTRACT CUSTOMERS + HAVE MORE BUSINESS.
IT WILL CAUSE PEOPLE TO COME TO OUR STORE. IT WILL BE INFORMATIONAL.
HEIGHT VARIANCE WOULD BE 25' OVER CURRENT 10'.
SQUARE FOOTAGE VARIANCE WOULD BE 705 sq ft MORE THAN CURRENT

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

YES, THERE IS ALREADY AN EXISTING SIGN OF THE SUBJECTS'
REQUEST ON THE 10' HEIGHT VARIANCE TO 35'.
REQUEST ON SQUARE FOOTAGE VARIANCE TO BE 705 SF

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

NO,

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

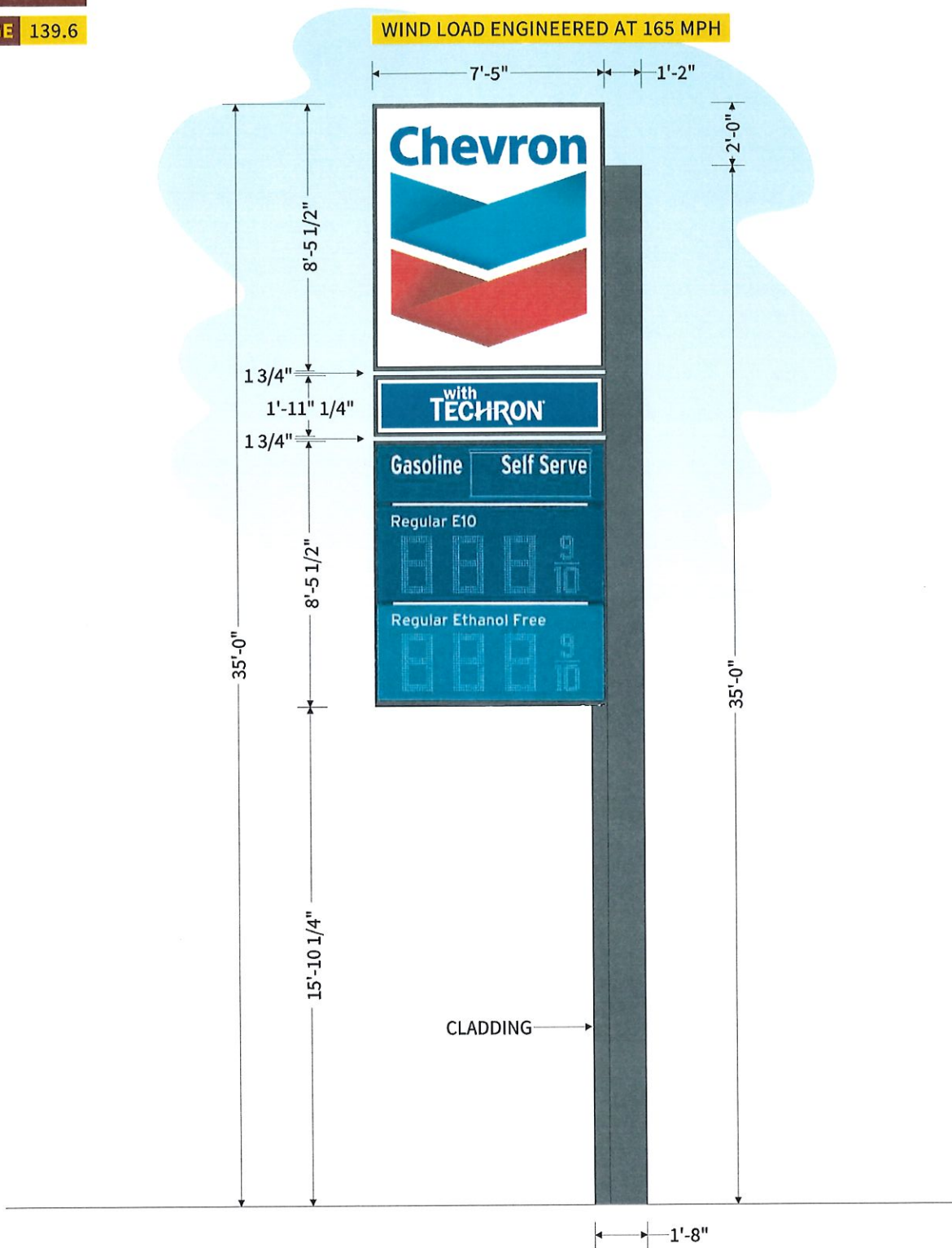
NO,

CONCEPT DRAWING

SQ FOOTAGE 139.6

WIND LOAD ENGINEERED AT 165 MPH

FINAL
APPROVED
ARTWORK
CS/TB
01/10/2020



Furnish and Install

(1) Double Face Internally LED Illuminated Chevron C-78 Pylon Sign with the Following

- (1) C78 ID Sign Cabinet with Embossed Copy / Logo (CHEVRON)
- (1) APC Cabinet (TECHRON)
- 2 Product pricers with white LEDs
- Single Pole Structure with Cladding

- CHEVRON BLUE 2935 C
- CHEVRON RED 186 C
- CHEVRON DARK GRAY 431 C (CABINETS / POLES)
- WHITE
- CYAN



Underwriters
Laboratories
Listed



This color sketch is provided as an example of color. There may be some color variation between printed ink and paint. For best color representation, please choose Pantone Matching System * Colors for paint or print.



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Be Bold in a Visual World
601.264.7446 • MunnEnterprises.com

C78 Pylon Sign

CUSTOMER: CHEVRON - SID LLOYD	CUSTOMER # WAR100	DATE: 12/26/2019
LOCATION: BILOXI, MS	PM: B.B. SALES: C.S.	PRIMARY DESIGNER: Trevor Bush
REVISION: No Current Revisions	CURRENT DESIGNER:	
CUSTOMER APPROVAL:	SIGN HERE	APPROVAL DATE:



Tucei's on the Hwy Front sign



Looking west in front of Store



Across street is a comparable existing sign

81831570.000 BORRIES KENNETH R

PIDN: 81831570.000

GISP: 769.31-03-0002.00

Owner Information

Percent of Ownership: 100

Name: BORRIES KENNETH R

Name 2:

Mailing Address: 3300 OAK ST

GAUTIER MS

39553

Site Address: 910 HWY 90 GAUTIER

Land Information

Section: 31

Acreage: 0.30

Township: 7

Range: 6

Street Name HWY 90

Value and Tax Information

Total Assessed Value: 6939

Total Appraised Value: 46260

Improvement Value: 0

Land Value: 46260

Tax Amount: 1009

SQ FT: 0

Year Built:

Legal Description

Description: BEG W/M GUILLOTTE DR & N/M HWY 9

0 NWLY ALG N/M HWY 90 280' N 36'

E 265' SELY ALG W/M DR 124' TO

POB DB 1925-684 DB 1965-596 (2 M

AP769.31-03)

Deed Book / Page: 1965 / 596

81831570.000 BORRIES KENNETH R

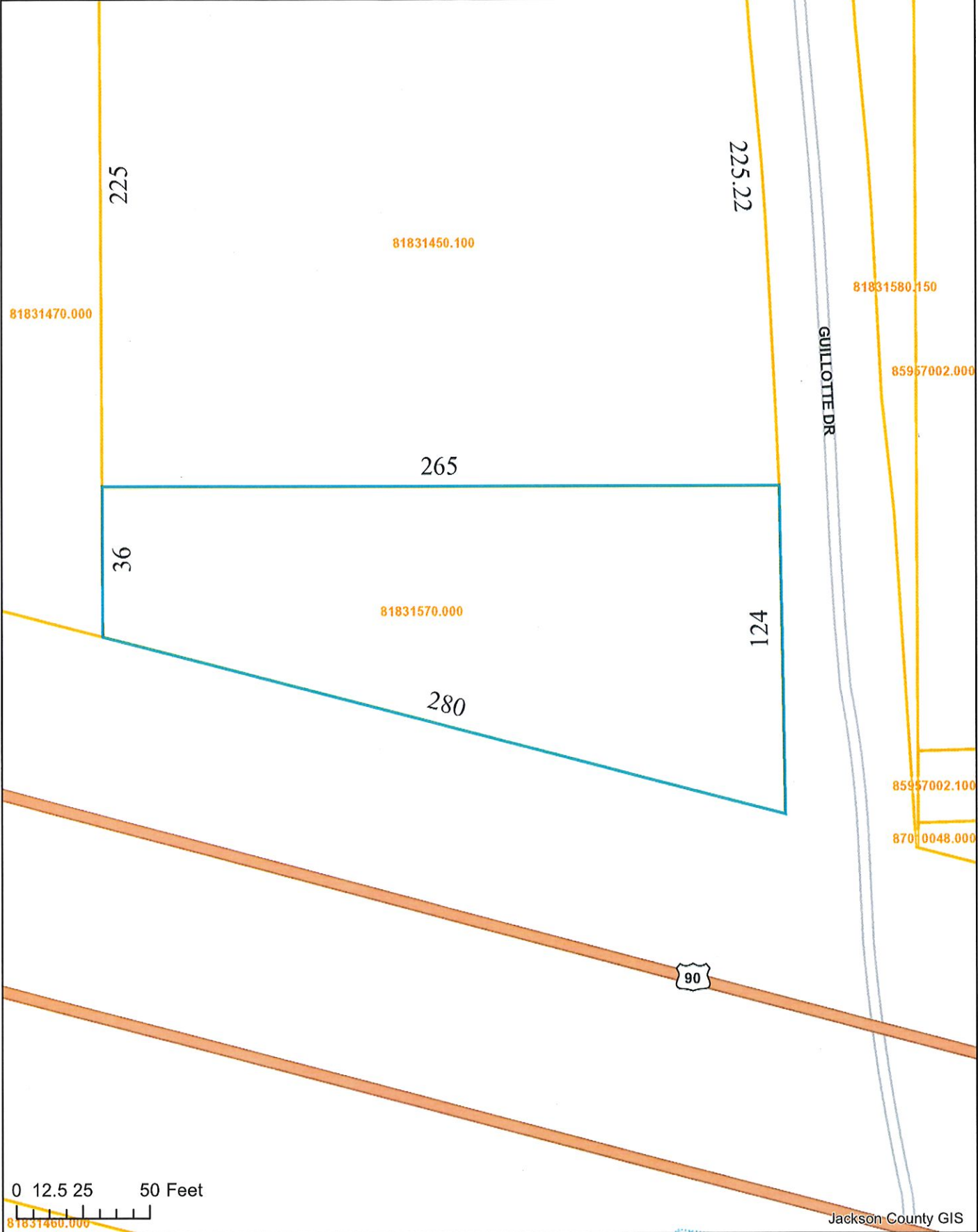


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

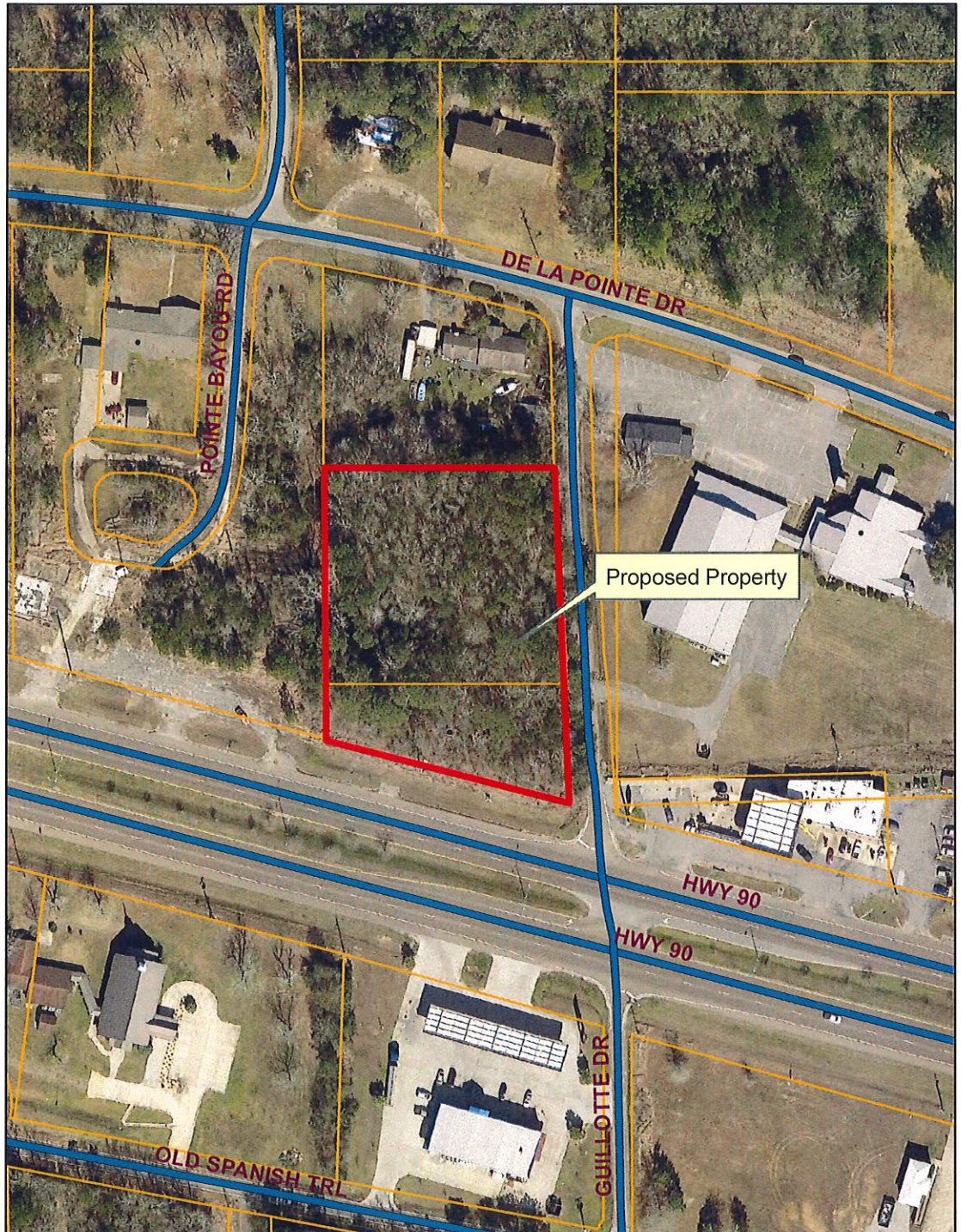


Exhibit B

Existing Zoning

Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

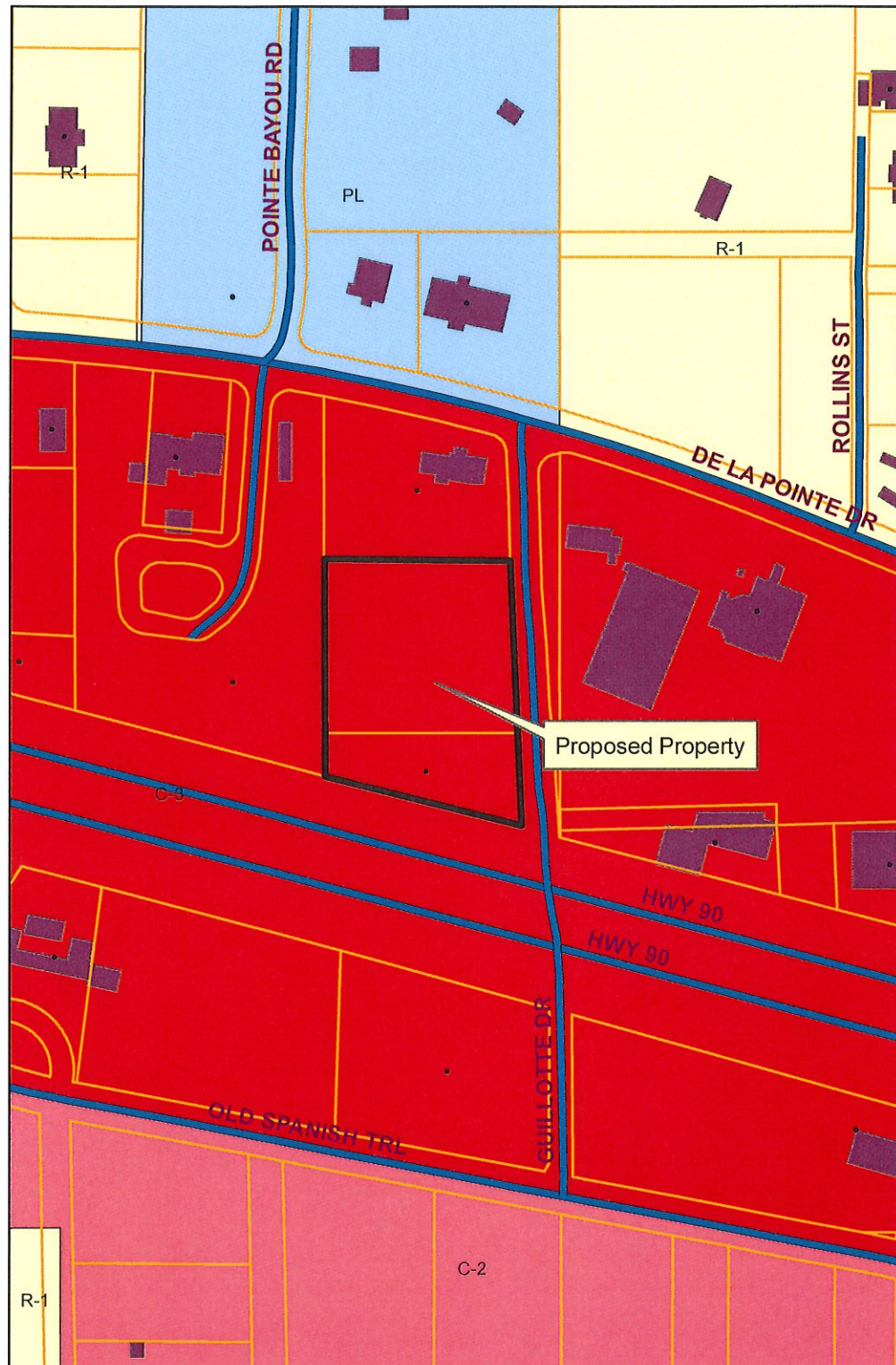


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

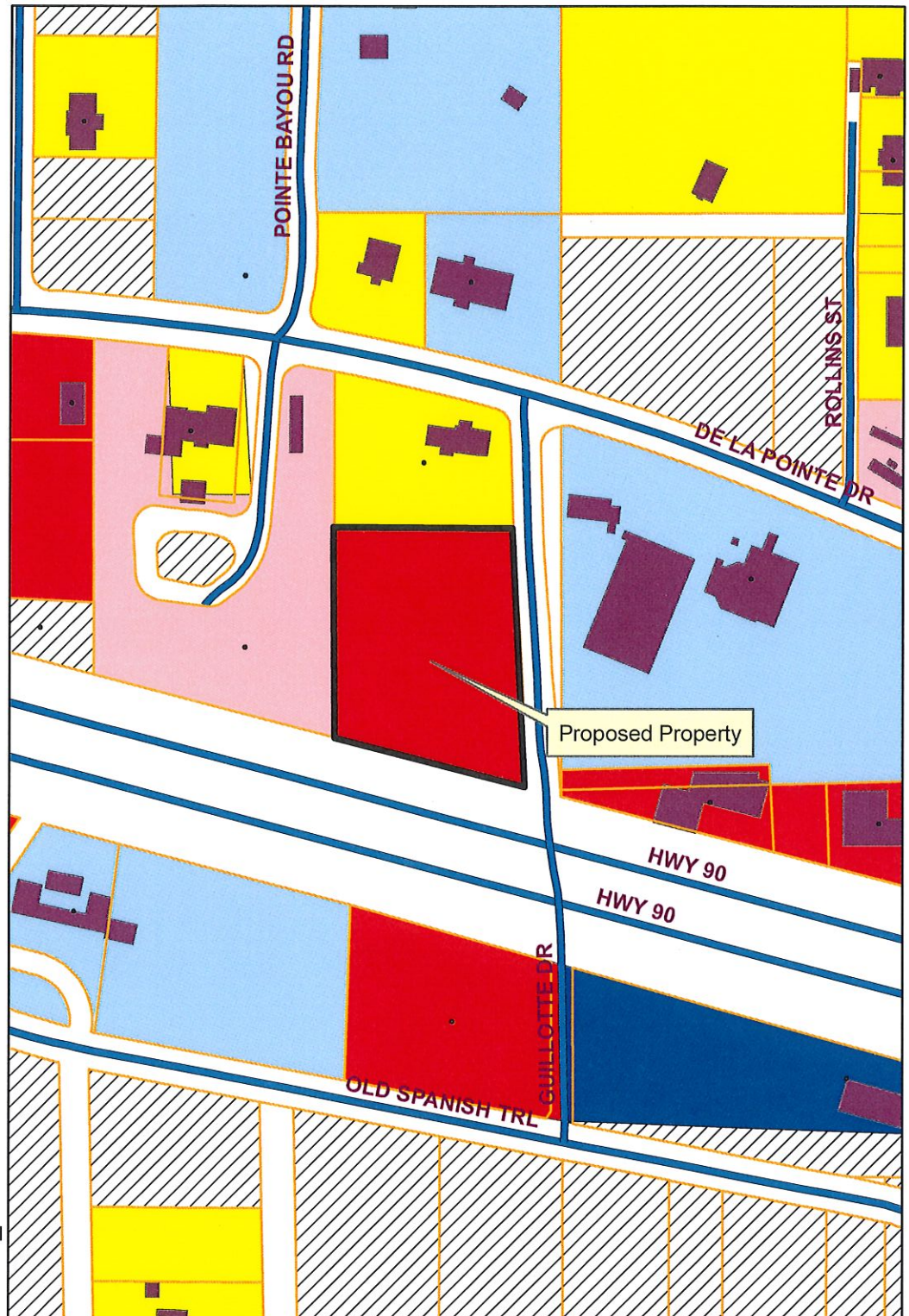


Exhibit D Future Land-Use

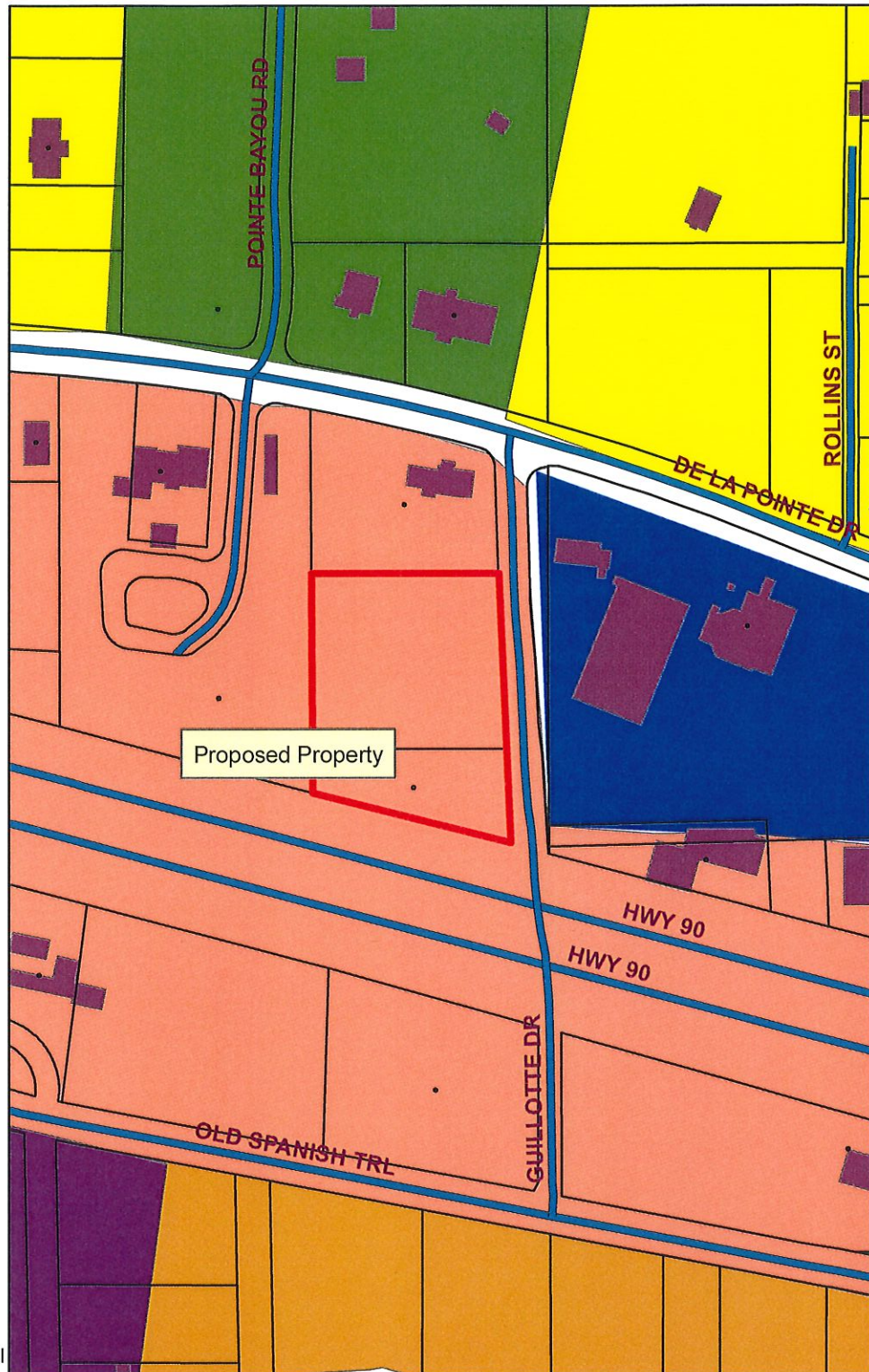
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve the Planning Commission's recommendation, as presented, for a Conditional Use-Major permit that would allow a church in a C-2 Community Commercial Zoning District and for a six thousand five hundred (6,550) square foot expansion to the existing church at 4412 Gautier Vancleave Road, Gautier, MS, (GPC #22-07-CU) (PID #82426520.000). Councilman Elbin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 063-2022

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 22-07-CU**

**4412 GAUTIER VANCELEAVE ROAD – C2 COMMUNITY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: #82426520.000**

WHEREAS, an application for a Conditional Use-Major Permit to allow a church in a C-2 Community Commercial Zoning District, as well as a request for a six thousand five hundred fifty (6,550) square foot expansion to the existing church, was submitted by St. Pierre's Episcopal Church; and

WHEREAS, the parcel subject to this Permit is located at 4412 Gautier Vancleave Road in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its April 7, 2022 meeting, held a public hearing on this matter; and

WHEREAS, the church is currently a legal, non-conforming use that was grandfathered in but because they were requesting an expansion to the building, they had to get approval for a Conditional Use; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of the Conditional Use-Major Permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit is consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a church,

is permitted as a Conditional Use-Major in a C-2 Community Commercial Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation of the Planning Commission and approves the above Conditional Use-Major Permit and the request for a six thousand five hundred and fifty (6,550) square foot extension recommended by the planning commission.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Elbin**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2022
Subject: Consider a request for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. 4412 Gautier Vancleave Road, (GPC #22-07-CU)

REQUEST:

The Planning Department has received a request from St. Pierre's Episcopal Church for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. The church is located at 4412 Gautier Vancleave Road, PID #82426520.000. (GPC #22-07-CU) The application fee of \$250 was paid on February 24, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.
Location: 4412 Gautier Vancleave Road, PID #82426520.000 (See Exhibit A)
General features of the proposed project: Total Area: approximately 0.88 acres
Existing Zoning – C-2 Community Commercial (See Exhibit B)
Existing Land Use - Church (See Exhibit C)
Comprehensive Plan Future Land Use Designation – Low Impact Commercial. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Church or Place of Worship is listed as a Conditional Use-Major in a C-2 Community Commercial District.

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: We are essentially creating more space for our fellowship hall. We have grown too large for our existing facilities. The same is true for the parking lot. We need more parking because of parishioner growth. The additional space about doubles our existing fellowship hall.

Staff Finding: The proposed use is allowed in a C-2 zoning district with a Major Conditional Use. The existing church has been at this location for many years.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: Not at all, same use of property.

Staff Finding: There is no evidence to indicate the proposed use or expansion will negatively affect the property value or cause a detriment to the surrounding properties. The existing church has been at this location for many years.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use or expansion will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but

not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: This is an existing church and the expansion can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan suggests the most likely or desirable use of the parcel is Low Impact Commercial. A Church or Place of Worship is allowed in all Commercial districts with an approved Conditional Use.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use and expansion poses a hazardous, detrimental or disturbing affect to present surrounding uses.

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, we think so.

Staff Finding: It is yet to be determined whether any variances will be necessary for set-backs or parking requirements. If variances are necessary, the process for such will be handled as required by the Unified Development Ordinance.

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another. The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Conditional Use Major based on the evidence in the record that all criteria has been met.

The City Council may:

Approve the Conditional Use-Major;

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Complete Packet 22-07-CU
2. Excerpt GPC Meeting 4.7.22 (#22-07-CU)

Excerpt from April 7, 2022 Gautier Planning Commission Meeting:

The Planning Department has received a request for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. The church is located at 4412 Gautier Vancleave Road, PID #82426520.000. (GPC #22-07-CU)

Scott Ankerson, Planning Director, gave a brief overview of the case. He noted that the parcel was 6.86 acres not 0.88 acres as shown in the Staff Report. Mr. Ankerson stated that the church is currently a legal, non-conforming use that was grandfathered in but because they were requesting an expansion to the building, they had to get approval for a Conditional Use.

REQUEST:

The Planning Department has received a request from St. Pierre's Episcopal Church for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. The church is located at 4412 Gautier Vancleave Road, PID #82426520.000. (GPC #22-07-CU) The application fee of \$250 was paid on February 24, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 4412 Gautier Vancleave Road, PID #82426520.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: approximately 0.88 acres
3. Existing Zoning – C-2 Community Commercial (See Exhibit B)
4. Existing Land Use - Church (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Low Impact Commercial. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Church or Place of Worship is listed as a Conditional Use-Major in a C-2 Community Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: We are essentially creating more space for our fellowship hall. We have grown too large for our existing facilities. The same is true for the parking lot. We need more parking because of parishioner growth. The additional space about doubles our existing fellowship hall.

Staff Finding: The proposed use is allowed in a C-2 zoning district with a Major Conditional Use. The existing church has been at this location for many years.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: Not at all, same use of property.

Staff Finding: There is no evidence to indicate the proposed use or expansion will negatively affect the property value or cause a detriment to the surrounding properties. The existing church has been at this location for many years.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use or expansion will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: This is an existing church and the expansion can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan suggests the most likely or desirable use of the parcel is Low Impact Commercial. A Church or Place of Worship is allowed in all Commercial districts with an approved Conditional Use.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use and expansion poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, we think so.

Staff Finding: It is yet to be determined whether any variances will be necessary for setbacks or parking requirements. If variances are necessary, the process for such will be handled as required by the Unified Development Ordinance.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify

certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major;
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present his case.

Harold Manual, Treasurer for St. Pierre's Episcopal Church, stated that the original intent was to build a new five thousand (5,000) square foot Parish/Fellowship Hall just south of the church that would duplicate the look of the church with the same brick and everything. When planning began it was found that the ground was too wet and the cost of correcting the foundation for the wet ground was too expensive, so it was decided that the existing

building would be torn down and the new building would be built at that location. Mr. Manual stated that when meeting with Mr. Ankerson regarding this addition and the temporary addition of a modular building during construction (which will be addressed in the next case, GPC #22-08-SE), Mr. Ankerson advised him to request a variance for the future expansion as well as the modular building so that the church would not have to return and ask for the expansion for the Parish/Fellowship Hall at a later date. Mr. Manual also stated the parking area needed to be expanded because parking was an issue when they have events at the church.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend that City Council approve the Conditional Use Major based on the evidence in the record that all criteria had been met.

Chairman Jamison seconded the motion and the following vote was recorded:

AYES: **Joshua Ward**
 Ricky Decoteau
 William Davis
 Kay C. Jamison
 DeAnna McManus

ABSENT: **Chris Hoover**
 Paul Gainer

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 7, 2022

GPC #22-07-CU

St. Pierre's Episcopal Church

4412 Gautier Vancleave Road

VII. NEW BUSINESS

1. Consider a request by St. Pierre's Episcopal Church for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. 4412 Gautier Vancleave Road, PID #82426520.000, (GPC #22-07-CU)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 7, 2022

Subject: Consider a request for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. 4412 Gautier Vancleave Road, (GPC #22-07-CU)

REQUEST:

The Planning Department has received a request from St. Pierre's Episcopal Church for a Conditional Use-Major that would allow a church in a C-2 Community Commercial Zoning District. They are also requesting approval for a six thousand five hundred fifty (6550) square foot expansion to the existing church. The church is located at 4412 Gautier Vancleave Road, PID #82426520.000. (GPC #22-07-CU) The application fee of \$250 was paid on February 24, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 4412 Gautier Vancleave Road, PID #82426520.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: approximately 0.88 acres
3. Existing Zoning – C-2 Community Commercial (See Exhibit B)
4. Existing Land Use - Church (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Low Impact Commercial. (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Church or Place of Worship is listed as a Conditional Use-Major in a C-2 Community Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: We are essentially creating more space for our fellowship hall. We have grown too large for our existing facilities. The same is true for the parking lot. We need more parking because of parishioner growth. The additional space about doubles our existing fellowship hall.

Staff Finding: The proposed use is allowed in a C-2 zoning district with a Major Conditional Use. The existing church has been at this location for many years.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: Not at all, same use of property.

Staff Finding: There is no evidence to indicate the proposed use or expansion will negatively affect the property value or cause a detriment to the surrounding properties. The existing church has been at this location for many years.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use or expansion will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: This is an existing church and the expansion can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan suggests the most likely or desirable use of the parcel is Low Impact Commercial. A Church or Place of Worship is allowed in all Commercial districts with an approved Conditional Use.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use and expansion poses a hazardous, detrimental or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, we think so.

Staff Finding: It is yet to be determined whether any variances will be necessary for set-backs or parking requirements. If variances are necessary, the process for such will be handled as required by the Unified Development Ordinance.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify

certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major;
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT

CONDITIONAL USE APPLICATION

Public Hearing Number

22-07-CU

<u>TO BE HEARD BY GAUTIER PLANNING COMMISSION:</u>		<u>FEE:</u>
Conditional Use - Major	<u>✓</u>	\$250.00
<u>TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:</u>		<u>FEE:</u>
Conditional Use - Minor	<u> </u>	\$250.00

Name of

Applicant: ST. PIERRE'S EPISCOPAL CHURCH
Name of Business: ST. PIERRE'S EPISCOPAL CHURCH Phone: 228-497-9819
Property Address: 4412 GAUMER-VANCELEVE RD Mailing Address (if Different): P.O. BOX 145
E-Mail Address: STPIERRESCHURCH@GMAIL.COM
Proposed Use Requiring Conditional Use: Church (+ expansion) (Refer to Article V, UDO)
Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☒ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Answers to the Criteria for Approval (see attached).
- ✓ 2. Project Narrative (see attached).
- ✓ 4. Diagram of intended use (see attached).
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- ✓ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Arnold Mammé Date of Application: 2/22/22

FOR OFFICE USE ONLY

Date Received 2/24/22 Verify as Complete SA

Fee Amount Received 250.00 Initials of Employee Receiving Application BR

2/24/22

I, ST PIERRES EPISCOPAL CHURCH, the fee simple owner(s) of the following described property:

Address:	<u>4412 GAUTIER VANCELEVE RD GAUTIER, MS 39553</u>
MAILING ADDRESS	<u>P.O. BOX 145 GAUTIER, MS 39553</u>
Parcel ID No.:	<u>824 26 520.000</u>

hereby petition to the City of Gautier to *Grant a Conditional Use Major or Minor of*
CHURCH EXPANSION (state proposed use from
 Article V of the Unified Development Ordinance) at the above reference property and
 affirm that HAROLD MANUEL (name of agent) is
 hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

 (Owner's Signature)

Harold Manuel
 (Owner's Signature)

Notary Information:

The foregoing instrument was acknowledged before me this 24th day of February, 2022 by Harold Manuel, who is personally known to me or has produced personally known as identification and who did take an oath.

Addie L. Bang
 (Printed Name of Notary Public)

Addie L. Bang
 (Signature of Notary Public)

Commission # 101387. My commission expires Feb 13, 2024

(Notary's Seal)



CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

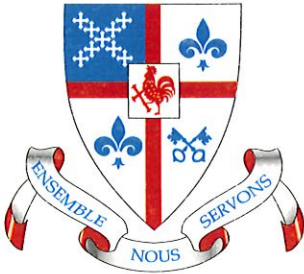
NARRATIVE

MAJOR CONDITIONAL USE QUESTION ANSWERS

1. YES
2. WE ARE ESSENTIALLY CREATING MORE SPACE FOR OUR FELLOWSHIP HALL. WE HAVE GROWN TOO LARGE FOR OUR EXISTING FACILITIES. THE SAME IS TRUE FOR THE PARKING LOT. WE NEED MORE PARKING BECAUSE OF PARISHIONER GROWTH. THE ADDITIONAL SPACE ABOUT DOUBLES OUR EXISTING FELLOWSHIP HALL
3. NOT AT ALL, SAME USE OF PROPERTY
4. NO
5. YES
6. YES
7. NO
8. YES, WE THINK SO.

MINOR CONDITIONAL QUESTION ANSWERS

1. YES, WE ARE A CHURCH & FELLOWSHIP HALL & PARKING. THERE IS ANOTHER CHURCH NEXT DOOR, SOUTH SIDE, AND A NUMBER OF CHURCHES ALONG GAUTIER/VAN KLEVE RD.
2. NOT AT ALL, SAME USE, NOTHING CHANGED
3. YES, GROWTH NOW WARREN'S THIS SPACE. LONG TERM PLAN WOULD BE TO BUILD A LARGER STRUCTURE.
4. YES, WE THINK SO



St. Pierre's Episcopal Church

4412 Gautier Vancleave Road
P. O. Box 145
Gautier, MS 39553
228-497-9819

Scott Ankerson
Planning Director
City of Gautier, MS 39553

February 22, 2022

Mr. Ankerson:

The purpose of this letter is to inform you of our plan to expand our Fellowship Hall and parking lot at St. Pierre's Episcopal church located at 4412 Gautier Vancleave Road in Gautier. Attached are a Conditional Use Application, a Special Exception Application and checks for the application fees. Our intent is to repave our existing parking lot and expand it by an additional 4,500 square feet, (60 feet by 75 feet, shown in red), as shown on the attached site plan. Additionally, our plan is to purchase a modular building, (24 feet by 64 feet, shown in green), and position it just south of the current Parish Hall. There is currently a wooden deck that we plan to refurbish, (shown in purple), and it would connect the two buildings as a walkway. The site plan is color coded to show where things will be positioned. The two sheds on the plot plan, (shown in blue, small portable buildings), will be relocated as shown on the site plan. A photograph of the planned additional building and sketch of its floor plan is also attached for your information.

St. Pierre's has been a part of Gautier's history since 1921, and we are a growing and thriving part of Gautier. That is why we need a larger parish fellowship hall and parking lot. I will be happy to answer any of your questions or comments and look forward to a successful application.

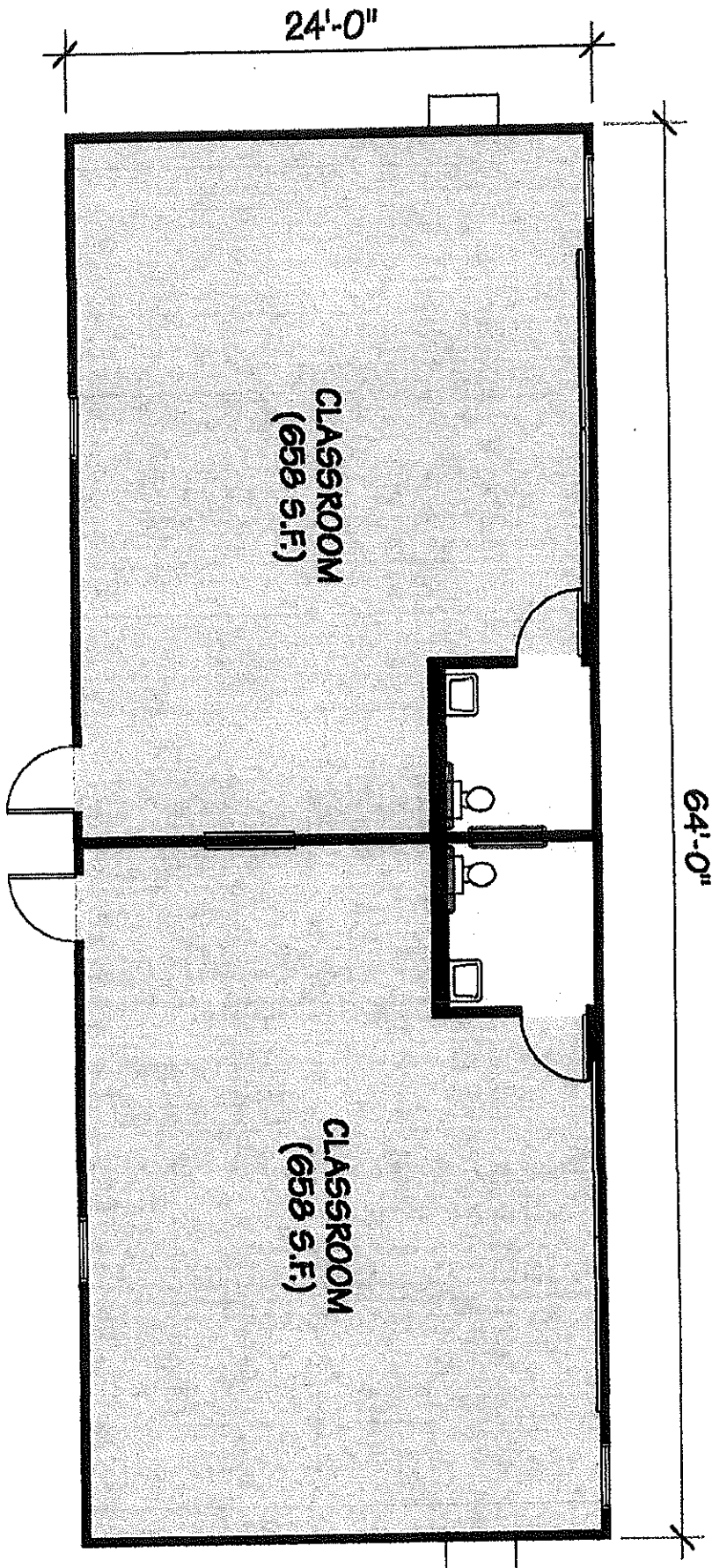
Respectfully submitted,

Harold "Budd" Manuel

Treasurer and Building Committee Chairman

(228) 229-9312 or haroldmanueljr@bellsouth.net

CONDITIONAL USE IS ASKING FOR AN ADDITIONAL 5000 SF
THAN THIS REQUEST FOR A LATER PERMANENT CONSTRUCTION IN
THE FUTURE, A TOTAL OF 1550 SF FOR OUR TEMPORARY USE
PLUS 5000 SF FOR A TOTAL¹¹⁶ OF 6550 SF.



82426520.000 TRUSTEES OF THE DIOCESE OF MS

PIDN: 82426520.000

GISP: 777.26-04-0167.00

Owner Information

Percent of Ownership: 100

Name: TRUSTEES OF THE DIOCESE OF MS

Name 2:

Mailing Address: P O BOX 145
GAUTIER MS
39553

Site Address: 4412 GAUTIER VANCLEAVE RD GAUTIER

Land Information

Section: 26 Acreage: 0.00

Township: 7

Range: 7

Street Name GAUTIER VANCLEAVE
RD

Value and Tax Information

Total Assessed Value: 0

Total Appraised Value: 200288

Improvement Value: 161428

Land Value: 38860

Tax Amount: 0

SQ FT: 5339

Year Built: 1945

Legal Description

Description: N1/2 NE1/4 NW1/4 SE1/4 ALL THAT
PT N1/2 N1/2 W1/2 NW1/4 SE1/4 E
OF GAUTIER VANCLEAVE RD DB 911-5
17 DB 1017-117 (167 Map777.26-04
)

Deed Book / Page: /

82426520.000 TRUSTEES OF THE DIOCESE OF MS

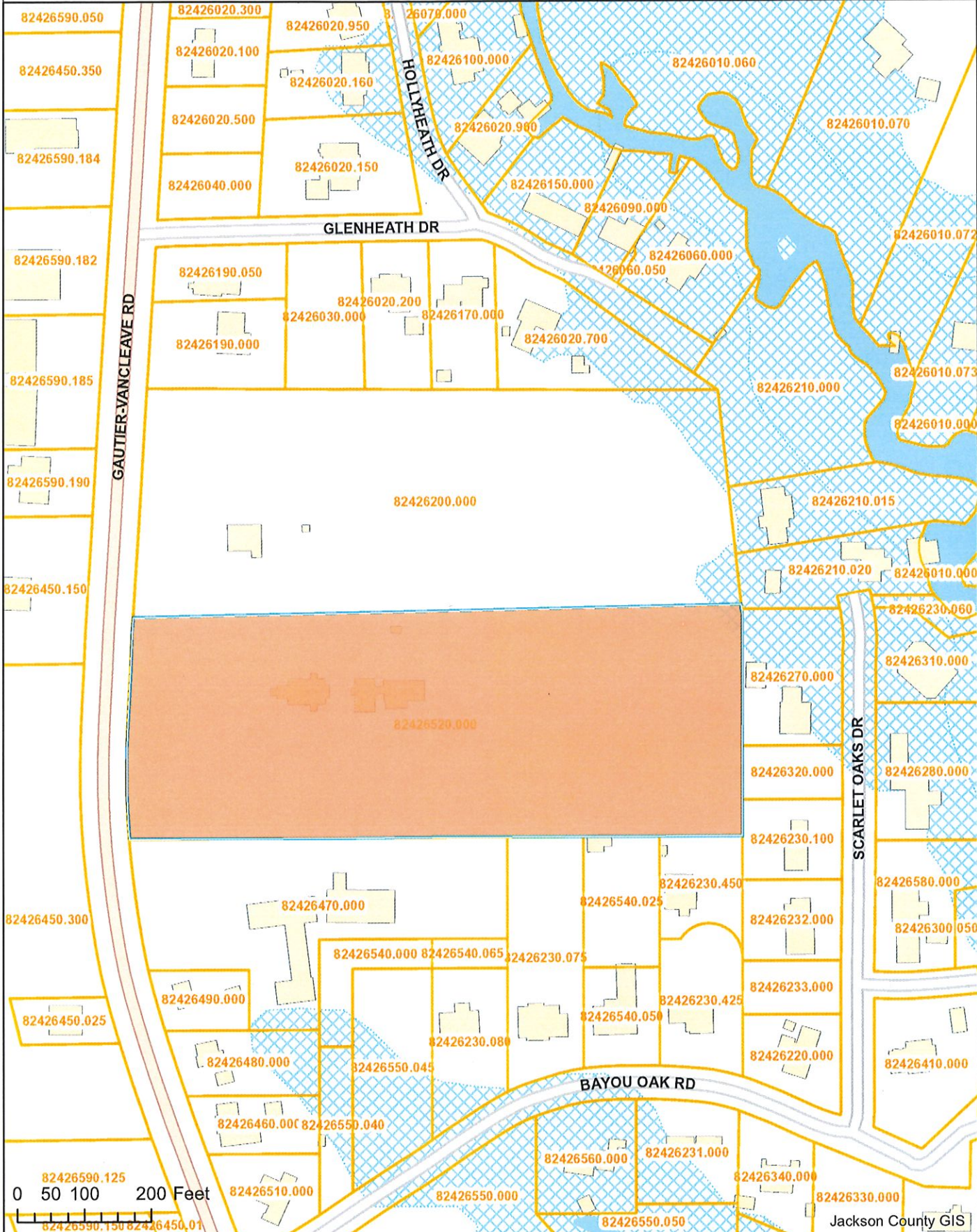


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

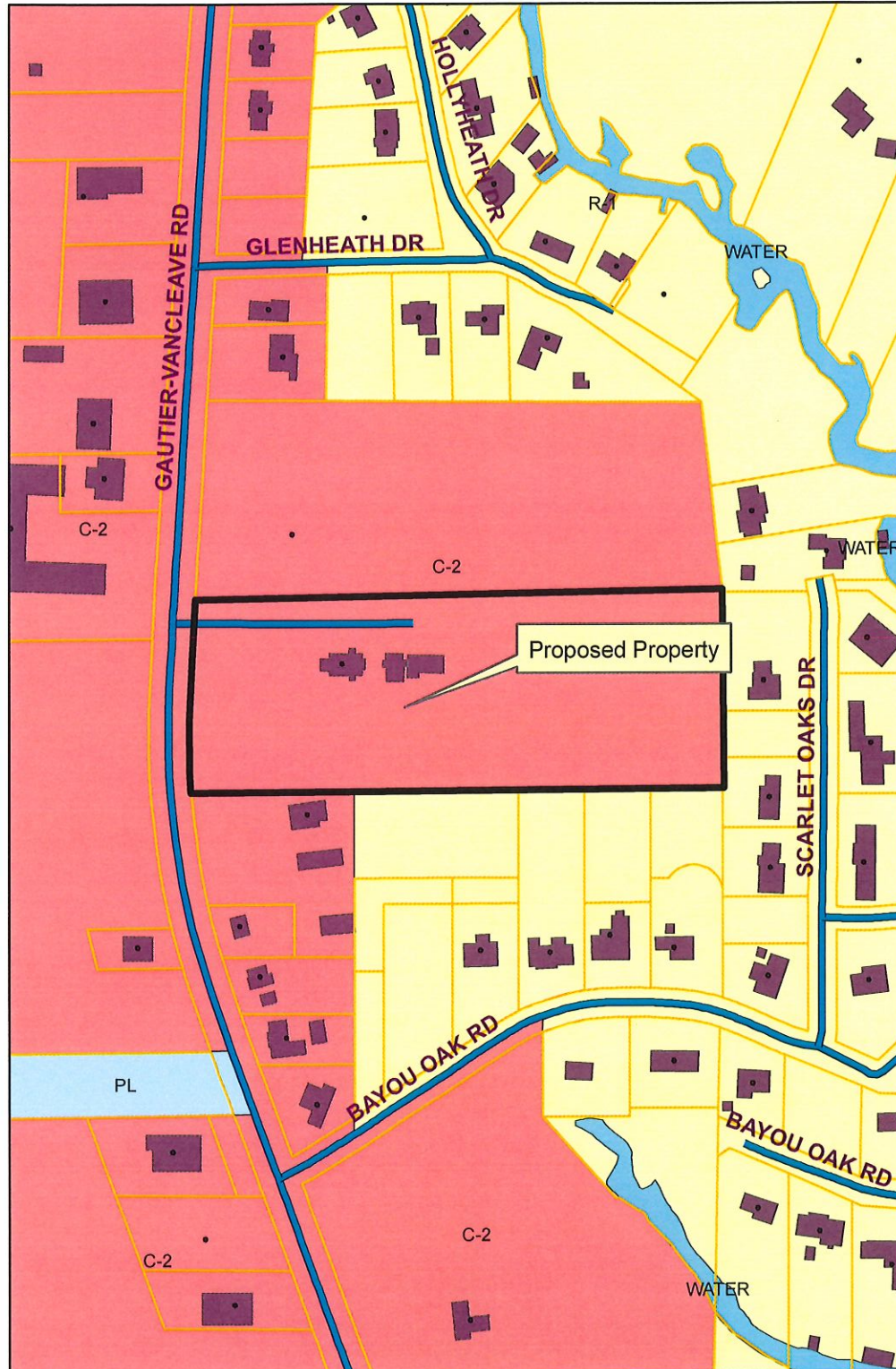


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

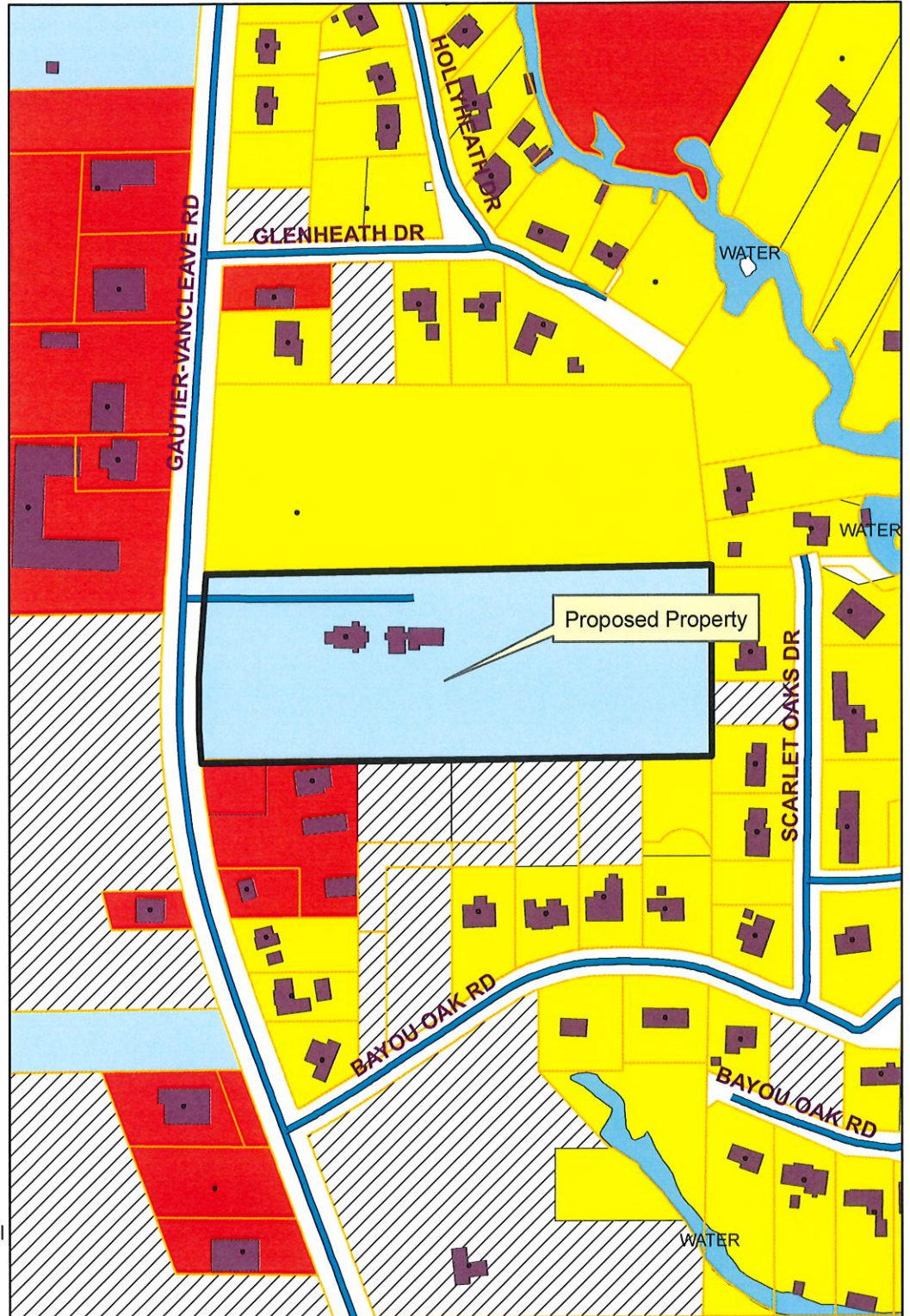


Exhibit D

Future Land-Use

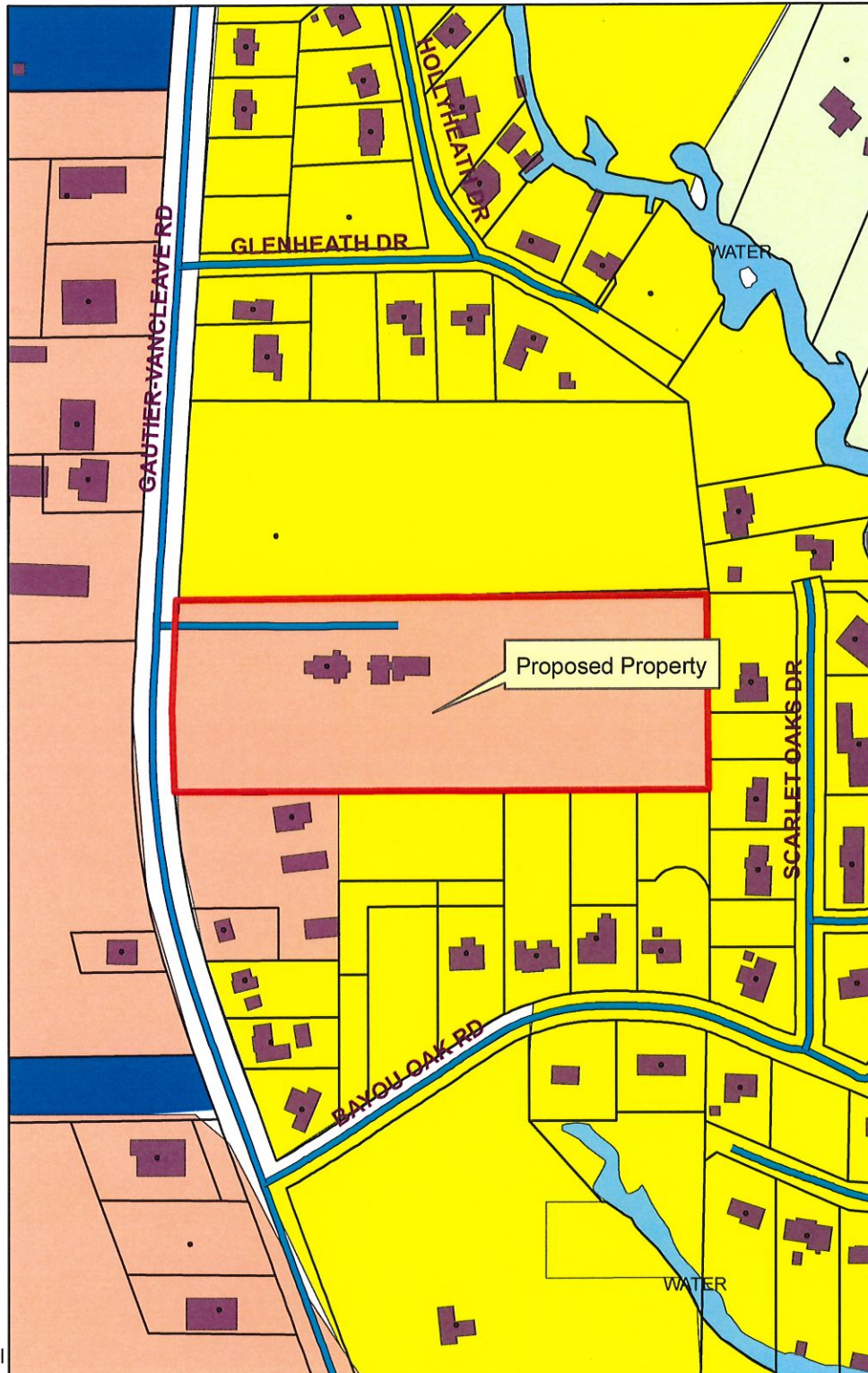
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve the Planning Commission's recommendation, as presented, for a Special Exception that would allow a mobile/manufactured building to be used as a church fellowship hall in a C-2 Community Commercial Zoning District, located at 4412 Gautier Vancleave Road, Gautier, MS, (GPC #22-08-SE) (PID #82426520.000). Councilman Elbin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 064-2022

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 22-08-SE
4412 GAUTIER VANCELEAVE ROAD – SPECIAL EXCEPTION FOR A
MOBILE/MANUFACTURED BUILDING IN A
C-2 COMMUNITY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 82426520.000**

WHEREAS, an application for a Special Exception Permit to allow a mobile/manufactured building in a C-2 Community Commercial Zoning District was submitted by St. Pierre's Episcopal Church; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a mobile/manufactured building, requires a Special Exception Permit in the C-2 Community Commercial Zoning District; and

WHEREAS, the parcel subject to this Permit is located on 4412 Gautier Vancleave Road, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its April 7, 2022 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit for a period of 7 years beginning from the time of installation of the building; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by St. Pierre's Episcopal Church on April 7, 2022 for a Special Exception Permit for a period of 7 years beginning from the time of installation of the building.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit. ¹²⁵

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Elbin**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2022
Subject: Consider a request for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District, 4412 Gautier Vancleave Road (GPC #22-08-SE)

REQUEST:

The Planning Department has received a request from St. Pierre's Episcopal Church for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District at 4412 Gautier Vancleave Road, PID #82426520.000 (GPC Case No. 22-08-SE). The application fee of \$250 was paid on February 24, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.
Location: 4412 Gautier Vancleave Road, PID #82426520.000 (See Exhibit A)
General features of the proposed project: Site Size: Approximately 0.88 Acres
Potable Water and Wastewater Services: Existing at current location
Current Zoning (See Exhibit B): C-2 Community Commercial
Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial and R-1 Low Density Single-Family Residential
Current Surrounding Existing Land Use (See Exhibit C): Commercial Retail, Vacant, and Very Low to Low Density Residential.
Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *We will not have enough space to accommodate our parish without this facility.*

Staff Finding: *Staff is not aware of any current property in this district upon which a Church or Place of Worship is using a Mobile Building as a Fellowship Hall.*

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *The facility we propose is attractive, behind our church and far from the road thus minimizing impacts.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We have the good fortune of being a growing church with a long-standing presence in Gautier, since 1921, and have been at this location for about 30 years. In order to accommodate our growth, we need a larger fellowship facility. This proposed modular building will provide that space until we can fund and build a larger facility in the future!*

Staff Finding: *Staff can not substantiate this criterion.*

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to

the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

1. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
2. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception for a period of 7 years beginning from the time of installation of the building because it meets all the relevant criteria of the UDO.

The City Council may:

Approve the Special Exception;
Approve the Special Exception with changes; or
Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.7.22 (#22-08-SE)
2. Complete Packet 22-08-SE

Excerpt from April 7, 2022 Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District, 4412 Gautier Vancleave Road (GPC Case No. 22-08-SE).

Scott Ankerson, Planning Director, gave a brief overview of the case. He noted that the parcel was 6.86 acres not 0.88 acres as shown in the Staff Report.

REQUEST:

The Planning Department has received a request from St. Pierre's Episcopal Church for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District at 4412 Gautier Vancleave Road, PID #82426520.000 (GPC Case No. 22-08-SE). The application fee of \$250 was paid on February 24, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 4412 Gautier Vancleave Road, PID #82426520.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: Approximately 0.88 Acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial and R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Commercial Retail, Vacant, and Very Low to Low Density Residential.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *We will not have enough space to accommodate our parish without this facility.*

Staff Finding: *Staff is not aware of any current property in this district upon which a Church or Place of Worship is using a Mobile Building as a Fellowship Hall.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *The facility we propose is attractive, behind our church and far from the road thus minimizing impacts.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We have the good fortune of being a growing church with a long-standing presence in Gautier, since 1921, and have been at this location for about 30 years. In order to accommodate our growth, we need a larger fellowship facility. This proposed modular building will provide that space until we can fund and build a larger facility in the future!*

Staff Finding: *Staff can not substantiate this criterion.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present his case.

Harold Manual, Treasurer for St. Pierre's Episcopal Church, stated that when the church started putting together plans for their new Parish/Fellowship Hall the price for the project was going to be about \$560,000. The church has collected about \$250,000, but since the cost of building materials has gone up the price for the project is now \$765,000. Mr. Manual is hoping the church will be able to raise the remainder of the money within 5 years. In the meantime, they would like to place a 1,500 square foot modular/manufactured building on the property to accommodate their growing congregation until they can raise the money and build the new Parish/Fellowship Hall.

Chairman Jamison asked if the modular/manufactured building would be removed once the new building was completed.

Commissioner Ward asked if putting a timeline for removal of the modular/manufactured building would put a hardship on the church. He suggested 10 years.

Chairman Jamison asked about putting a 7 year limit on it and if the new building were not completed within the 7 years the church could come back and ask for an extension.

Commissioner McManus asked if the building would be able to be seen from Gautier Vancleave Road.

Mr. Manual said that you should not be able to see the building from Gautier Vancleave Road.

There were none in attendance speaking in opposition of the request and Staff had received no calls or letters opposing the request.

ACTION TAKEN:

Commissioner McManus made a motion to recommend that City Council approve the Special Exception for a period of 7 years because it meets all the relevant criteria of the UDO.

Commissioner Ward seconded the motion.

Mr. Manual asked if the 7 years began at the time of installation or the time of approval.

Commissioner McManus amended her motion to recommend that City Council approve the Special Exception for a period of 7 years beginning from the time of installation of the building.

Commissioner Decoteau seconded the amended motion and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 William Davis
 Ricky Decoteau
 DeAnna McManus

ABSENT: **Chris Hoover**
 Paul Gainer

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 7, 2022

GPC #22-08-SE

St. Pierre's Episcopal Church

4412 Gautier Vancleave Road

VII. NEW BUSINESS

1. Consider a request from St. Pierre's Episcopal Church for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District, 4412 Gautier Vancleave Road (GPC Case No. 22-08-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 7, 2022

Subject: Consider a request for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District, 4412 Gautier Vancleave Road (GPC Case No. 22-08-SE).

REQUEST:

The Planning Department has received a request from St. Pierre's Episcopal Church for a Special Exception that would allow a mobile/manufactured building to be brought in and used as a church fellowship hall in a C-2 Community Commercial Zoning District at 4412 Gautier Vancleave Road, PID #82426520.000 (GPC Case No. 22-08-SE). The application fee of \$250 was paid on February 24, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 4412 Gautier Vancleave Road, PID #82426520.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: Approximately 0.88 Acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial and R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Commercial Retail, Vacant, and Very Low to Low Density Residential.

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *We will not have enough space to accommodate our parish without this facility.*

Staff Finding: *Staff is not aware of any current property in this district upon which a Church or Place of Worship is using a Mobile Building as a Fellowship Hall.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *The facility we propose is attractive, behind our church and far from the road thus minimizing impacts.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We have the good fortune of being a growing church with a long-standing presence in Gautier, since 1921, and have been at this location for about 30 years. In order to accommodate our growth, we need a larger fellowship facility. This proposed modular building will provide that space until we can fund and build a larger facility in the future!*

Staff Finding: *Staff can not substantiate this criterion.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or

- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

22-08-5E

TYPE OF REQUEST:

Special Exception



FEE:

\$250.00

Special Exception- These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: ST PIERRES EPISCOPAL CHURCH

Name of Business: ST. PIERRES EPISCOPAL CHURCH

Address: 4412 GAUTIER-VANCEUSE ROAD

Mailing Address (if different): P.O. BOX 145

Email Address: STPIERRESCHURCH@GMAIL.COM

Phone: 228-497-9819 Cell Phone: 228-229-9312

Reason for request, location and intended use of Property: ADD A MODULAR BLDG
PER DESCRIPTION ATTACHED (mobile/manufactured)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Shirley Mamm

FOR OFFICE USE ONLY

Date Received 2/24/22 Verify as Complete SA

Fee Amount Received 250.00

Initials of Employee Receiving Application BZ

C-2

Date of Application: 2/24/22

I, ST PIERRES EPISCOPAL CHURCH, the fee simple owner of the following described property (give legal description):

4412 GAUTIER VANCELE RD
MAILING ADDRESS P.O. BOX 145 GAUTIER, MS 39553
PARCEL ID # 82426520.00

hereby petition to the City of Gautier to Grant a Special Exception of TEMPORARY
FACILITY in GAUTIER MS

and affirm that HAROLD MANUEL is hereby

designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Harold Manuel
 (Owner's Signature)

The foregoing instrument was acknowledged before me this 23rd day of February, 2022 by Harold Manuel, who is personally known to me or has produced personally known as identification and who did take an oath.

Addie L. Bang
 (Printed Name of Notary Public)

Addie L. Bang
 (Signature of Notary Public)

Commission # 101387. My commission expires Feb 13, 2024

(Notary's Seal)



SPECIAL EXCEPTION

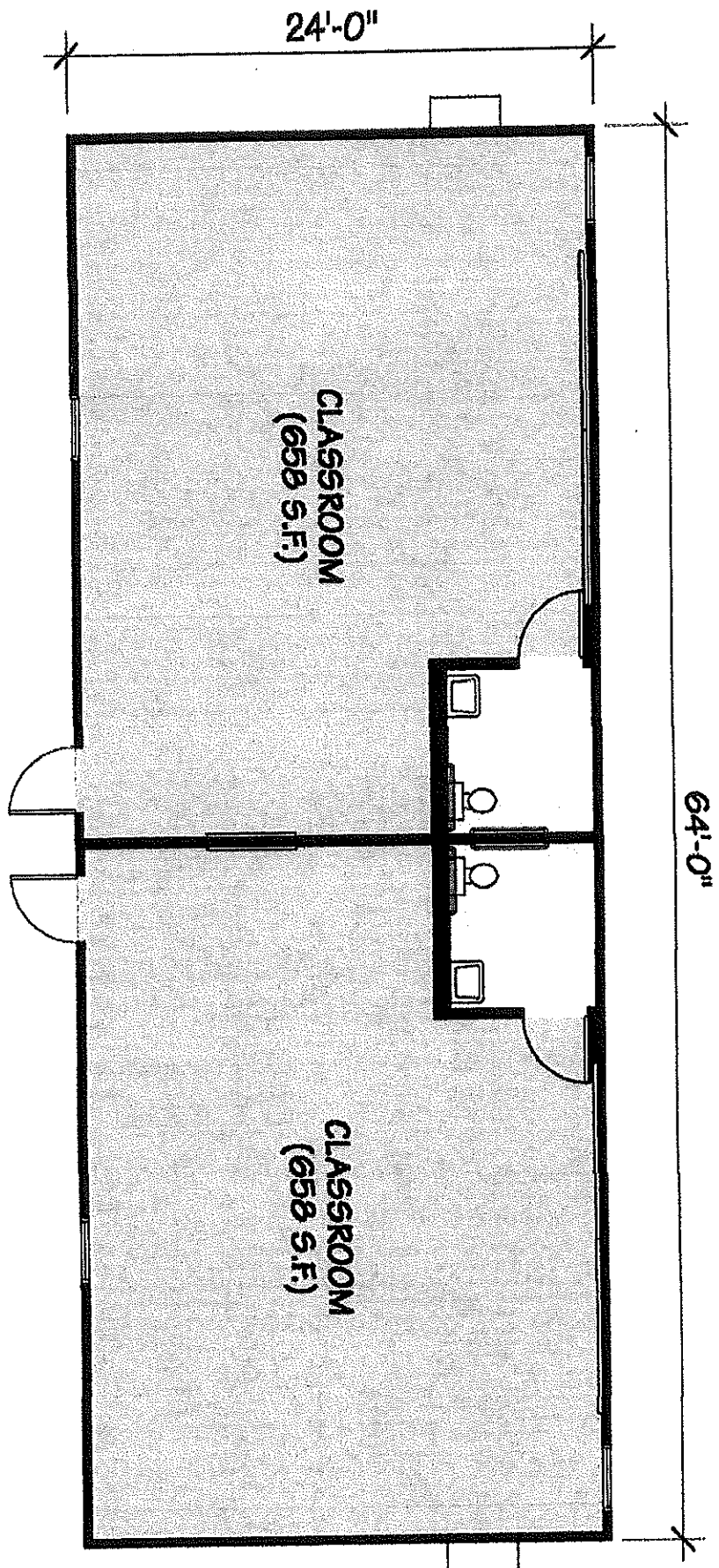
Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant? *WE WILL NOT HAVE ENOUGH SPACE TO ACCOMMODATE OUR PARISH WITHOUT THIS FACILITY*
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare? *THE FACILITY WE PROPOSE IS ATTRACTIVE, BEHIND OUR CHURCH AND FAR FROM THE ROAD THUS MINIMIZING IMPACTS,*
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

WE HAVE THE GOOD FORTUNE OF BEING A GROWING CHURCH WITH A LONG STANDING PRESENCE IN GAUTIER, SINCE 1921, AND HAVE BEEN AT THIS LOCATION FOR ABOUT 30 YEARS. IN ORDER TO ACCOMMODATE OUR GROWTH, WE NEED A LARGER FELLOWSHIP FACILITY. THIS PROPOSED MODULAR BUILDING WILL PROVIDE THAT SPACE UNTIL WE CAN FUND AND BUILD A LARGER FACILITY IN THE FUTURE!

New Moore
Bang

New location
for species



82426520.000 TRUSTEES OF THE DIOCESE OF MS

PIDN: 82426520.000

GISP: 777.26-04-0167.00

Owner Information

Percent of Ownership: 100

Name: TRUSTEES OF THE DIOCESE OF MS

Name 2:

Mailing Address: P O BOX 145

GAUTIER MS

39553

Site Address: 4412 GAUTIER VANCLEAVE RD GAUTIER

Land Information

Section: 26

Acreage: 0.00

Township: 7

Range: 7

Street Name GAUTIER VANCLEAVE
RD

Value and Tax Information

Total Assessed Value: 0

Total Appraised Value: 200288

Improvement Value: 161428

Land Value: 38860

Tax Amount: 0

SQ FT: 5339

Year Built: 1945

Legal Description

Description: N1/2 NE1/4 NW1/4 SE1/4 ALL THAT
PT N1/2 N1/2 W1/2 NW1/4 SE1/4 E
OF GAUTIER VANCLEAVE RD DB 911-5
17 DB 1017-117 (167 Map777.26-04
)

Deed Book / Page: /

82426520.000 TRUSTEES OF THE DIOCESE OF MS

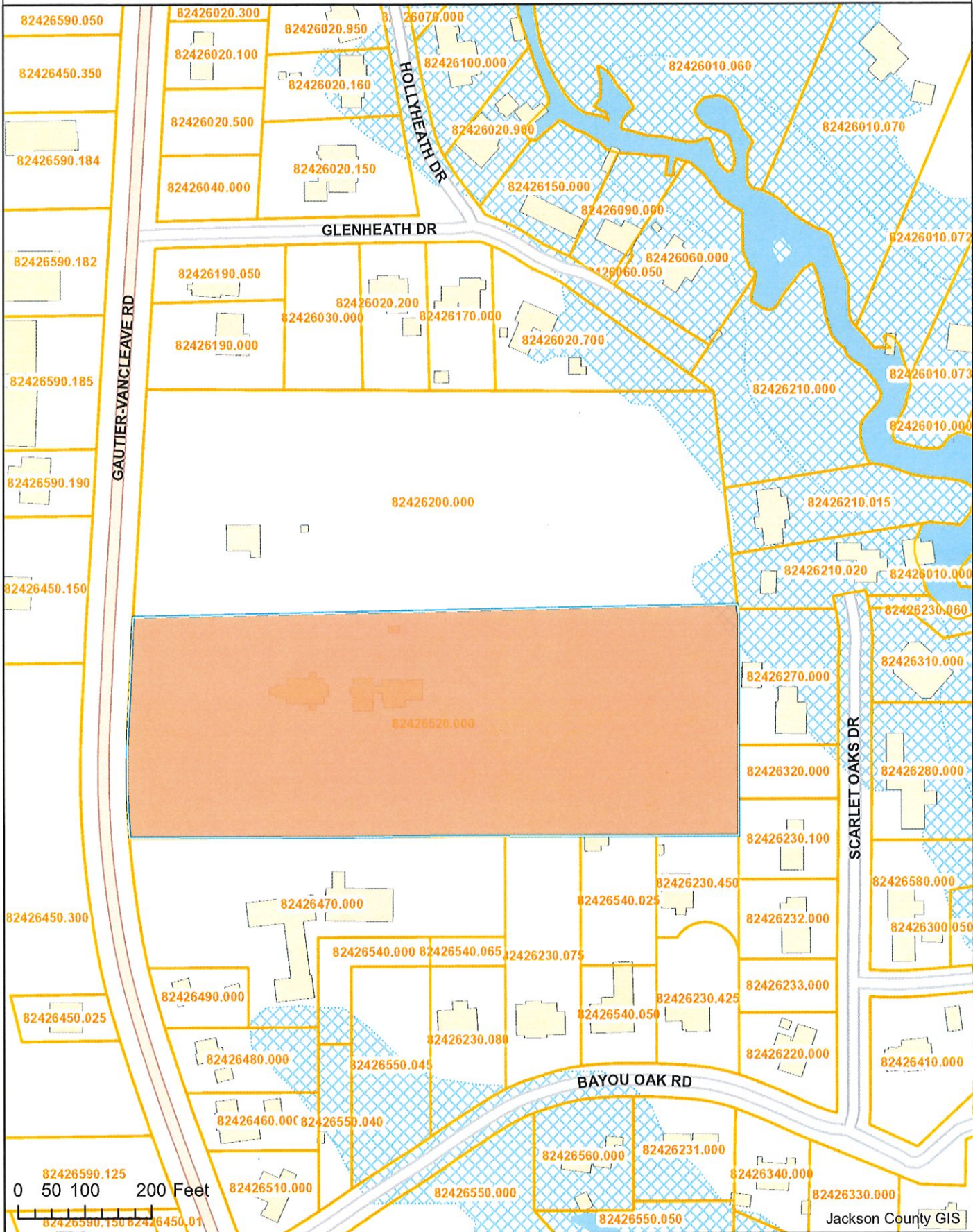


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

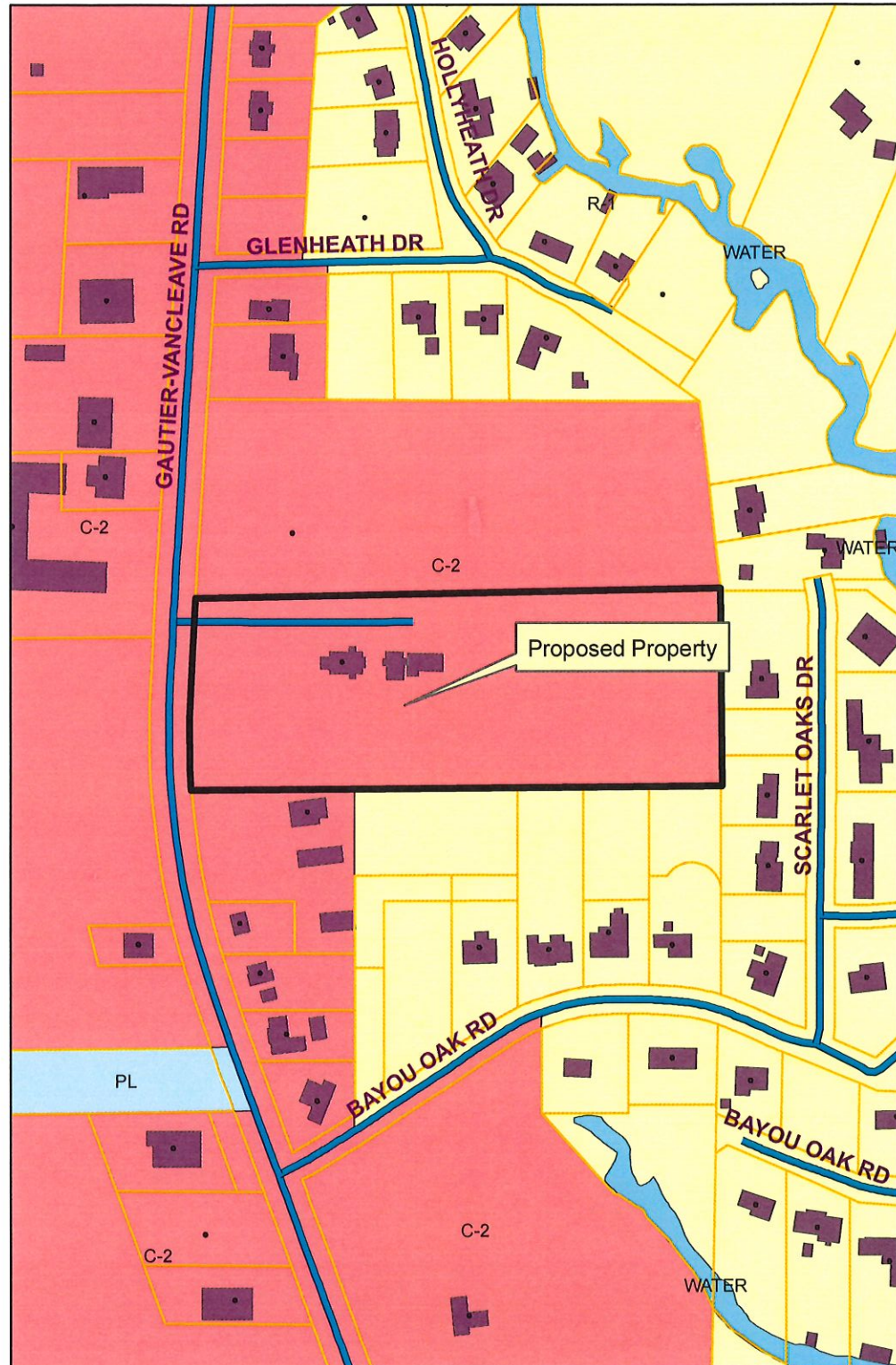


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

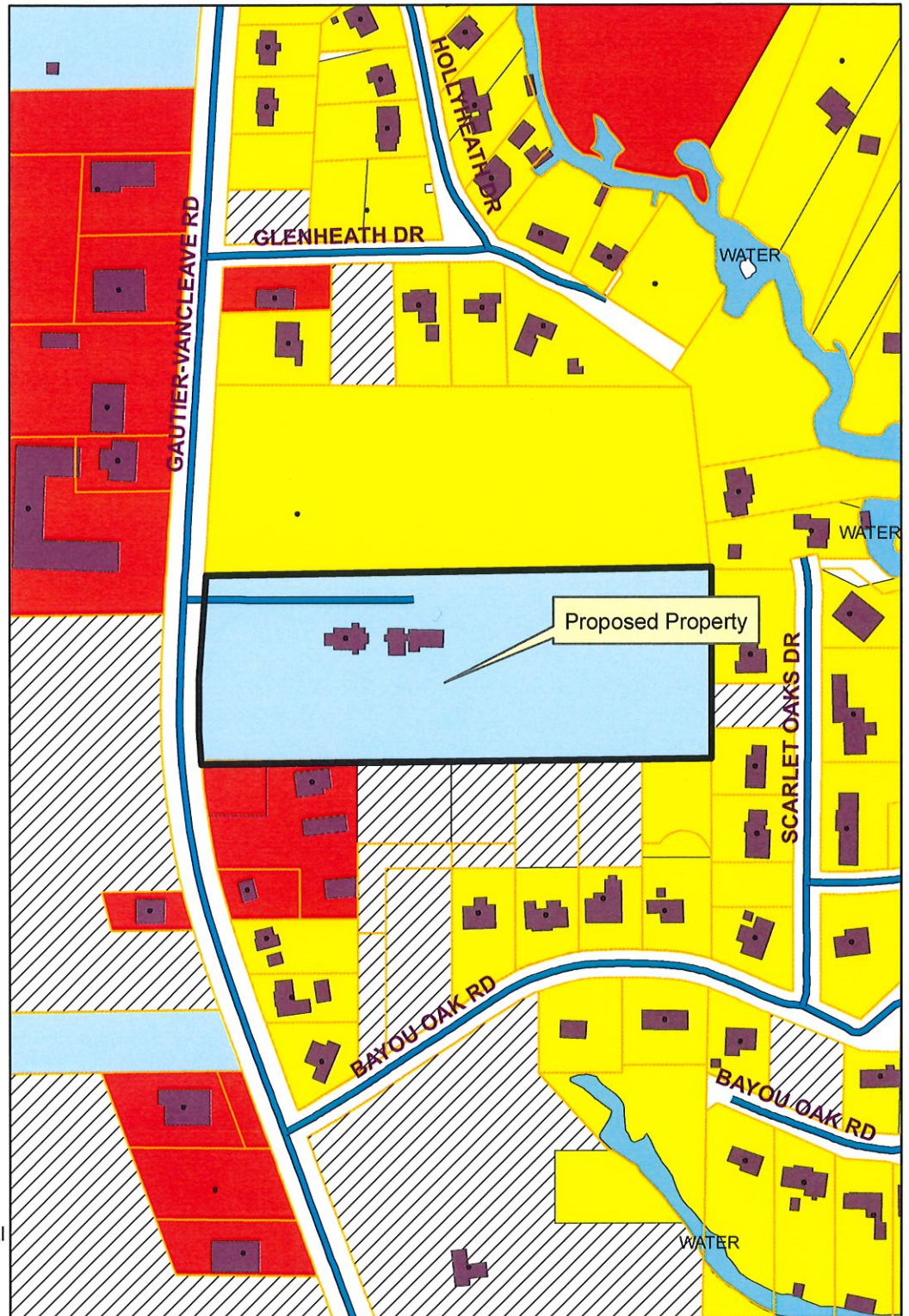


Exhibit D

Future Land-Use

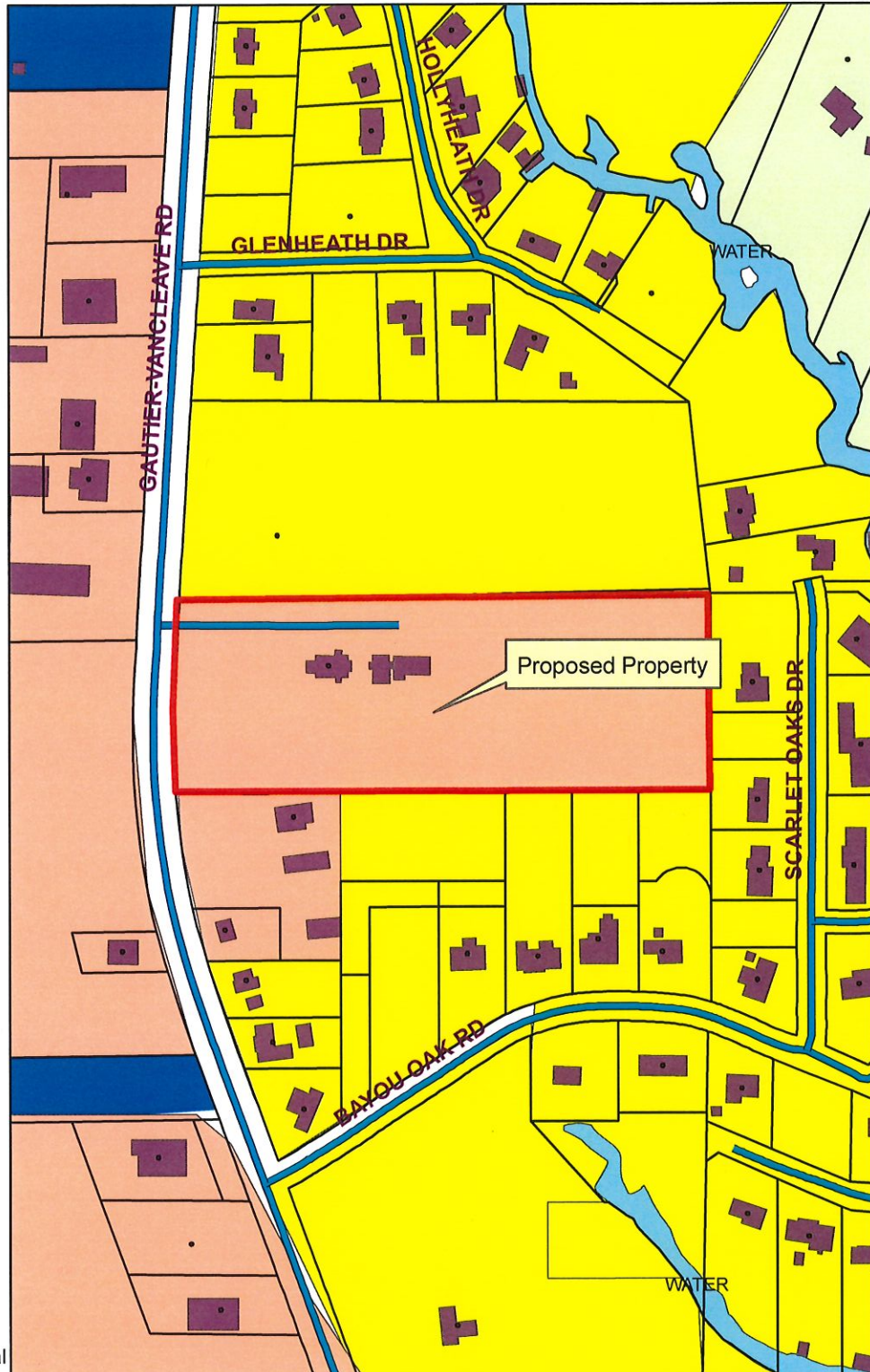
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve the Planning Commission's recommendation, as presented, for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-2 Community Commercial Zoning District, located at 3329 Old Spanish Trail, Gautier, MS, (PID #82435210.000) (GPC #22-09-SE). Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 065-2022 CITY
OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 22-09-SE
3329 OLD SPANISH TRAIL – SPECIAL EXCEPTION FOR
OCCUPANCY IN AN EXISTING SINGLE-FAMILY DWELLING
IN A C-2 COMMUNITY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 82435210.000

WHEREAS, an application for a Special Exception Permit to allow occupancy in an existing single-family dwelling in a C-2 Community Commercial Zoning District was submitted by Luis Maldonado; and

WHEREAS, the City Council hereby finds that the proposed use, classified as occupancy in an existing single-family dwelling, requires a Special Exception Permit in the C-2 Community Commercial Zoning District; and

WHEREAS, the parcel subject to this Permit is located on 3329 Old Spanish Trail, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its April 7, 2022 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Luis Maldonado on April 7, 2022 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2022
Subject: Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District, 3329 Old Spanish Trail (GPC #22-09-SE)

REQUEST:

The Planning Department has received a request from Luis Maldonado for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District at 3329 Old Spanish Trail, PID #82435210.000 (GPC #22-09-SE). The application fee of \$250 was paid on March 2, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.
Location: 3329 Old Spanish Trail, PID #82435210.000 (See Exhibit A)
General features of the proposed project: Site Size: Approximately 0.88 Acres
Existing house on property
Potable Water and Wastewater Services: Existing at current location
Current Zoning (See Exhibit B): C-2 Community Commercial
Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial.
Current Surrounding Existing Land Use (See Exhibit C): Single Family Residential and Vacant uses to the East, Single Family Residential to the West and South.
Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: The City's Unified Development Ordinance does not allow a Single-Family Dwelling as a use by right in a C-2 Commercial District. There are several existing homes in this district throughout the City which others are commonly enjoying. This structure was originally designed and built as home and not a commercial building. Not allowing this existing structure to remain a home, in design and in use, would deprive our land of yielding a reasonable return to us.

Staff Finding: There are other Single Family Residential uses and structures in this district through the city. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: Because there are several other existing homes in this district, allowing this structure to continue to be used as a home would not compromise the character of the neighborhood in any way.

Staff Finding: Staff's opinion is that approval of the request will not negatively affect the neighborhood. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: As the applicant, I did not design, construct, nor move this home at or to this location. It was pre-existing and was obviously allowed to be placed on the property when it was built years ago.

Staff Finding: The previous use on this property was Single Family Residential. There has been no significant change in uses to the surrounding area since this property was zoned C-2 Commercial in 2010.

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

1. The property changes ownership
2. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
3. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception as presented because it meets all the criteria for approval required by the UDO.

The City Council may:

- Approve the Special Exception;
Approve the Special Exception with changes; or
Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.7.22 (#22-09-SE)
2. Complete Packet 22-09-SE

Excerpt from April 7, 2022 Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District at 3329 Old Spanish Trail, PID #82435210.000 (GPC #22-09-SE).

Scott Ankerson, Planning Director, gave a brief overview of the case. He advised that this was an existing residential structure that was legal non-conforming until it lost power for 180 days. At that time it was no longer allowed to be used as a residence because the area had been rezoned to C-2. The UDO states that once a legal non-conforming structure has been vacant for 180 days it has to be brought up to code and meet requirements for the current zoning district.

Mr. Ankerson also explained that if the request were approved, Mr. Maldonado would have to get a permit for power and the house would have to be inspected to make sure it would meet applicable codes for safety, etc.

REQUEST:

The Planning Department has received a request from Luis Maldonado for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District at 3329 Old Spanish Trail, PID #82435210.000 (GPC #22-09-SE). The application fee of \$250 was paid on March 2, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3329 Old Spanish Trail, PID #82435210.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: Approximately 0.88 Acres
Existing house on property
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial.
6. Current Surrounding Existing Land Use (See Exhibit C): Single Family Residential and Vacant uses to the East, Single Family Residential to the West and South.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *The City's Unified Development Ordinance does not allow a Single-Family Dwelling as a use by right in a C-2 Commercial District. There are several existing homes in this district throughout the City which others are commonly enjoying. This structure was originally designed and built as home and not a commercial building. Not allowing this existing structure to remain a home, in design and in use, would deprive our land of yielding a reasonable return to us.*

Staff Finding: *There are other Single Family Residential uses and structures in this district through the city.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Because there are several other existing homes in this district, allowing this structure to continue to be used as a home would not compromise the character of the neighborhood in any way.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *As the applicant, I did not design, construct, nor move this home at or to this location. It was pre-existing and was obviously allowed to be placed on the property when it was built years ago.*

Staff Finding: *The previous use on this property was Single Family Residential. There has been no significant change in uses to the surrounding area since this property was zoned C-2 Commercial in 2010.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:
(1) the land in question cannot yield a reasonable return if used only
(a) for a purpose allowed in that zone (applicable to special exceptions), or
(b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present his case.

Luis Maldanodo stated that he wanted permission to use the house as a residence even though it was in a C-2 zone. He was seeking approval before buying the house.

Chairman Jamison noted that there were other residences in the area.

Mr. Ankerson stated that the Comprehensive Plan showed the Future Land Use Designation as High Impact Commercial. He noted that there had not been any changes in the area towards Commercial since the rezoning in 2009.

Commissioner Ward noted that across the street from the residence there is High Density Residential.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to recommend that City Council approve the Special Exception as presented because it meets all the criteria for approval required by the UDO.

Chairman Jamison seconded the motion and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 William Davis
 Ricky Decoteau
 DeAnna McManus

ABSENT: **Chris Hoover**
 Paul Gainer

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 7, 2022

GPC #22-09-SE

Luis Maldonado

3329 Old Spanish Trail

VII. NEW BUSINESS

1. Consider a request from Luis Maldonado for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District, 3329 Old Spanish Trail (GPC #22-09-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 14, 2022

Subject: Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District, 3329 Old Spanish Trail (GPC #22-09-SE)

REQUEST:

The Planning Department has received a request from Luis Maldonado for a Special Exception that would allow occupancy of an existing single-family dwelling located in a C-2 Community Commercial Zoning District at 3329 Old Spanish Trail, PID #82435210.000 (GPC #22-09-SE). The application fee of \$250 was paid on March 2, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3329 Old Spanish Trail, PID #82435210.000 (See Exhibit A)
2. General features of the proposed project:
Site Size: Approximately 0.88 Acres
Existing house on property
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial.
6. Current Surrounding Existing Land Use (See Exhibit C): Single Family Residential and Vacant uses to the East, Single Family Residential to the West and South.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *The City's Unified Development Ordinance does not allow a Single-Family Dwelling as a use by right in a C-2 Commercial District. There are several existing homes in this district throughout the City which others are commonly enjoying. This structure was originally designed and built as home and not a commercial building. Not allowing this existing structure to remain a home, in design and in use, would deprive our land of yielding a reasonable return to us.*

Staff Finding: *There are other Single Family Residential uses and structures in this district through the city.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Because there are several other existing homes in this district, allowing this structure to continue to be used as a home would not compromise the character of the neighborhood in any way.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *As the applicant, I did not design, construct, nor move this home at or to this location. It was pre-existing and was obviously allowed to be placed on the property when it was built years ago.*

Staff Finding: *The previous use on this property was Single Family Residential. There has been no significant change in uses to the surrounding area since this property was zoned C-2 Commercial in 2010.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only

- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

22-09-5E

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Luis Maldonado

Name of Business: _____

Address: 3329 Old Spanish Trail Gautier, MS 39553

Mailing Address (if different): 2435 Santa Cruz St Gautier MS 39553

Email Address: luisma12580@gmail.com luisma12580@gmail.com

Phone: 407-758-2603 Cell Phone: 407-758-2603

Reason for request, location and intended use of Property: Special Exception
for Residential Use in C-2

ATTACHMENTS REQUIRED AS APPLICABLE:

- N/A 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. Legal descriptions and street address.
- ✓ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ✓ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Luis Maldonado

FOR OFFICE USE ONLY

Date Received 3-2-22 Verify as Complete SA/BL

Fee Amount Received 250.00

Initials of Employee Receiving Application BR.

Power last on 7-20-21 - Debbie@SREPA 3-3-22

C-2

Date of Application:

March 1, 2022I, ANNA BURNS, the fee simple owner of the followingdescribed property (give legal description): 3329 OLD SPANISH TRAIL GAUTIERCOMMERCING SWC SEC 35 N 1752.3 FOR POBN 205' TO S/M OLD HWY 90 SELV ALONG HWY 1828TO W/M HAYES RD SELV ALONG RD 205' WLY 1828 TO POB

hereby petition to the City of Gautier to Grant a Special Exception of

RESIDENTIAL in COMMERCIAL ZONEand affirm that LUIS MALDONADO is hereby

designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Anna G. Burns
(Owner's Signature)

The foregoing instrument was acknowledged before me this 1st day ofMarch, 2022 by Anna G. Burns

_____, who is personally known to me or has produced

_____ as identification and who did take an oath.

Kayla Hatcher
(Printed Name of Notary Public)

Kayla Hatcher
(Signature of Notary Public)

Commission # _____ My commission expires June 17, 2025

(Notary's Seal)



IN THE CHANCERY COURT OF ATTALA COUNTY, MISSISSIPPI

CIVIL ACTION FILE NO. 21-254

IN RE: ESTATE OF FANNIE CUMMINS, DECEASED

ANNA BURNS, PETITIONER

LETTERS OF ADMINISTRATION

WHEREAS, Fannie Cummins, Deceased, late of said county, died intestate, as we are informed having and had, whilst she lived and at the time of her death, diverse goods and chattels, rights and credits, within this state; and, we desiring that the said goods and chattels, rights and credits may be well and truly administered, converted and disposed of, do hereby grant unto Anna Burns full power, by the tenor of these presents, to administer the goods and chattels, rights and credits which to the said deceased in her lifetime and at the time of her death did belong; to ask, levy, recover and receive the same, and pay the debts in which the deceased stood bound, so far as the goods, chattels, rights, credits, lands, tenements and hereditaments of the said deceased will extend, according to their rate and the order of the law; and to render a just account of the said administration when thereunto legally required; and the said Anna Burns is hereby ordained Administratrix of all and singular the goods and chattels, rights and credits of the said deceased.

This the 12 day of November, 2021.



CHANCERY COURT CLERK OF ATTALA
COUNTY, MISSISSIPPI

BY: [Signature]

DEPUTY CLERK

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

A. The City's Unified Development Ordinance does not allow a Single Family Dwelling as a use by right in a C-2 Commercial District. There are several existing homes in this district throughout the City which others are commonly enjoying. This structure was originally designed and built as home and not a commercial building. Not allowing this existing structure to remain a home, in design and in use, would deprive our land of yielding a reasonable return to us.

B. Because there are several other existing homes in this district, allowing this structure to continue to be used as a home would not compromise the character of the neighborhood in any way.

C. As the applicant, I did not design, construct, nor move this home at or to this location. It was pre-existing and was obviously allowed to placed on this property when it was built years ago.

Property currently has a house on the property. Was always used for Residential use recently zoned

Commercial. There arent any commercial's properties in the vicinity and buyer would like to use the property for Residential use.

82435210.000 CUMMINS FANNIE M

PIDN: 82435210.000

GISP: 777.35-03-0028.00

Owner Information

Percent of Ownership: 100

Name: CUMMINS FANNIE M

Name 2:

Mailing Address: 3329 OLD SPANISH TRAIL
GAUTIER MS
39553

Site Address: 3329 OLD SPANISH TRL GAUTIER

Land Information

Section: 35 Acreage: 0.88

Township: 7

Range: 7

Street Name OLD SPANISH
TRL

Value and Tax Information

Total Assessed Value: 6091

Total Appraised Value: 60913

Improvement Value: 50113

Land Value: 10800

Tax Amount: 114

SQ FT: 1530 Year Built: 1950

Legal Description

Description: COM SWC SEC 35 N 1752.3' FOR POB
N 205' TO S/M OLD HWY 90 SELY A
LG HWY 187.8' TO W/M HAKES RD SL
Y ALG RD 205' WLY 187.8' M/L TO
POB DB 280-485 DB 330-365 (28 Ma
p777.35-03)

Deed Book / Page: 280 / 485

82435210.000 CUMMINS FANNIE M



Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

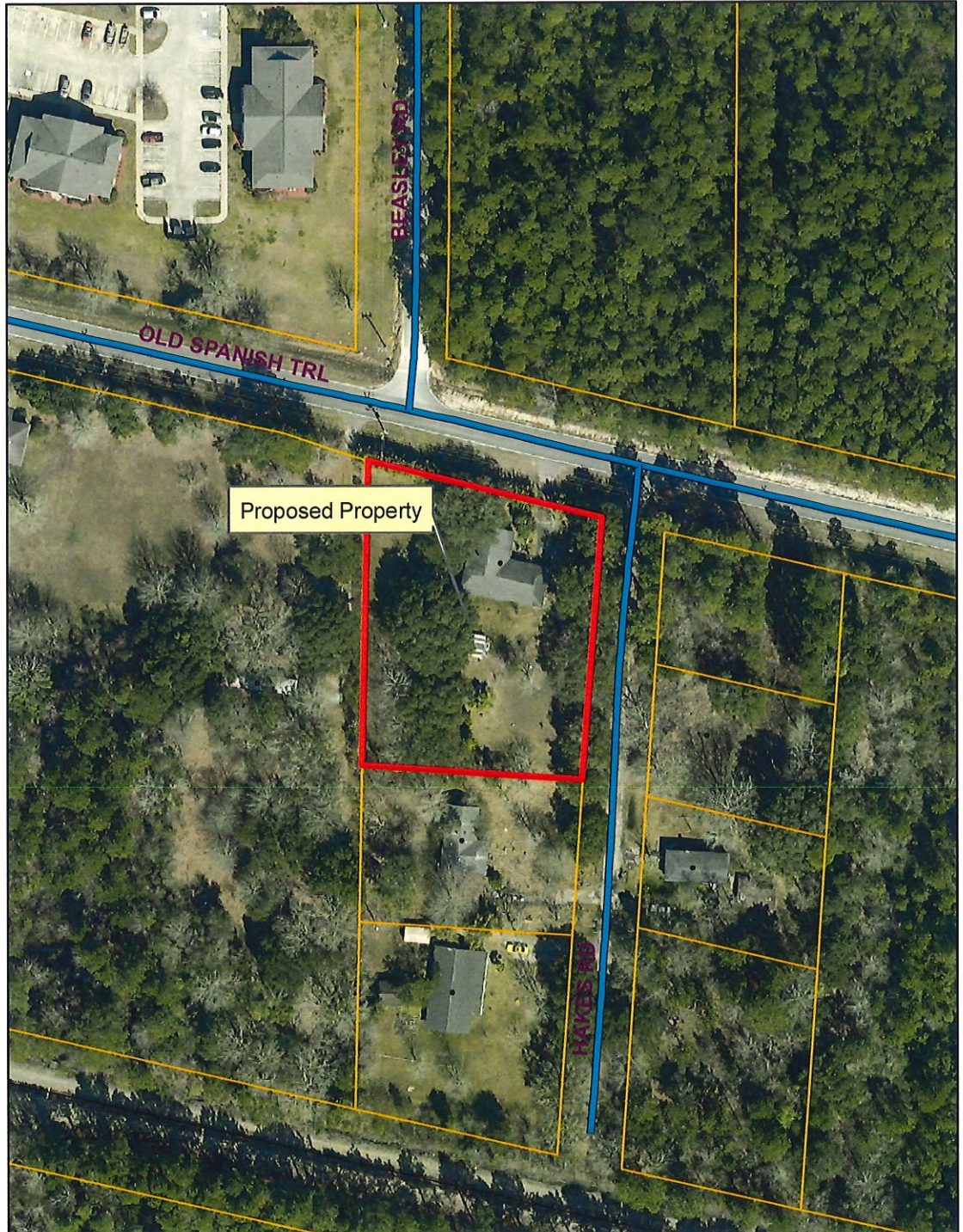


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

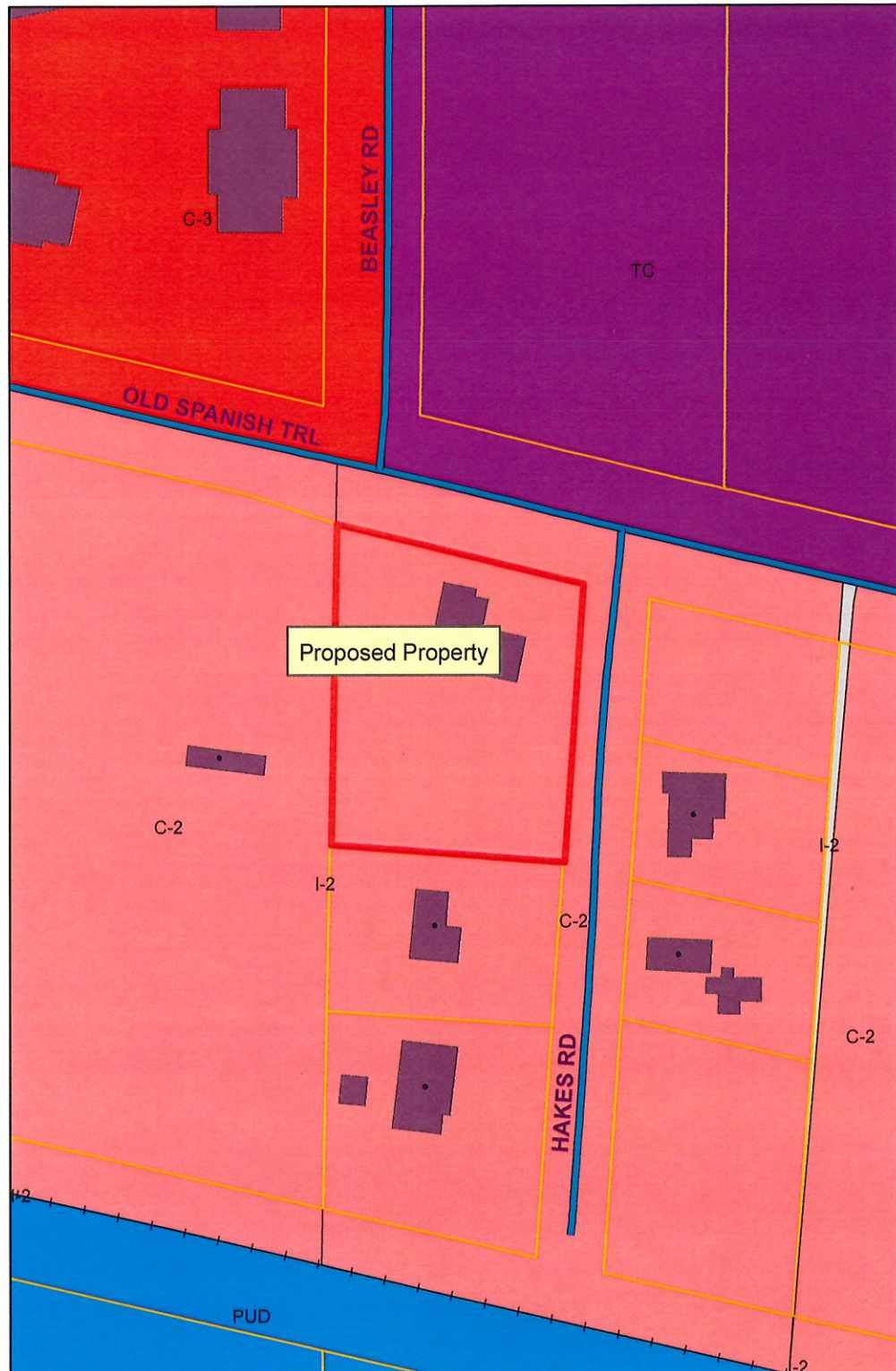


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant



Exhibit D

Future Land-Use

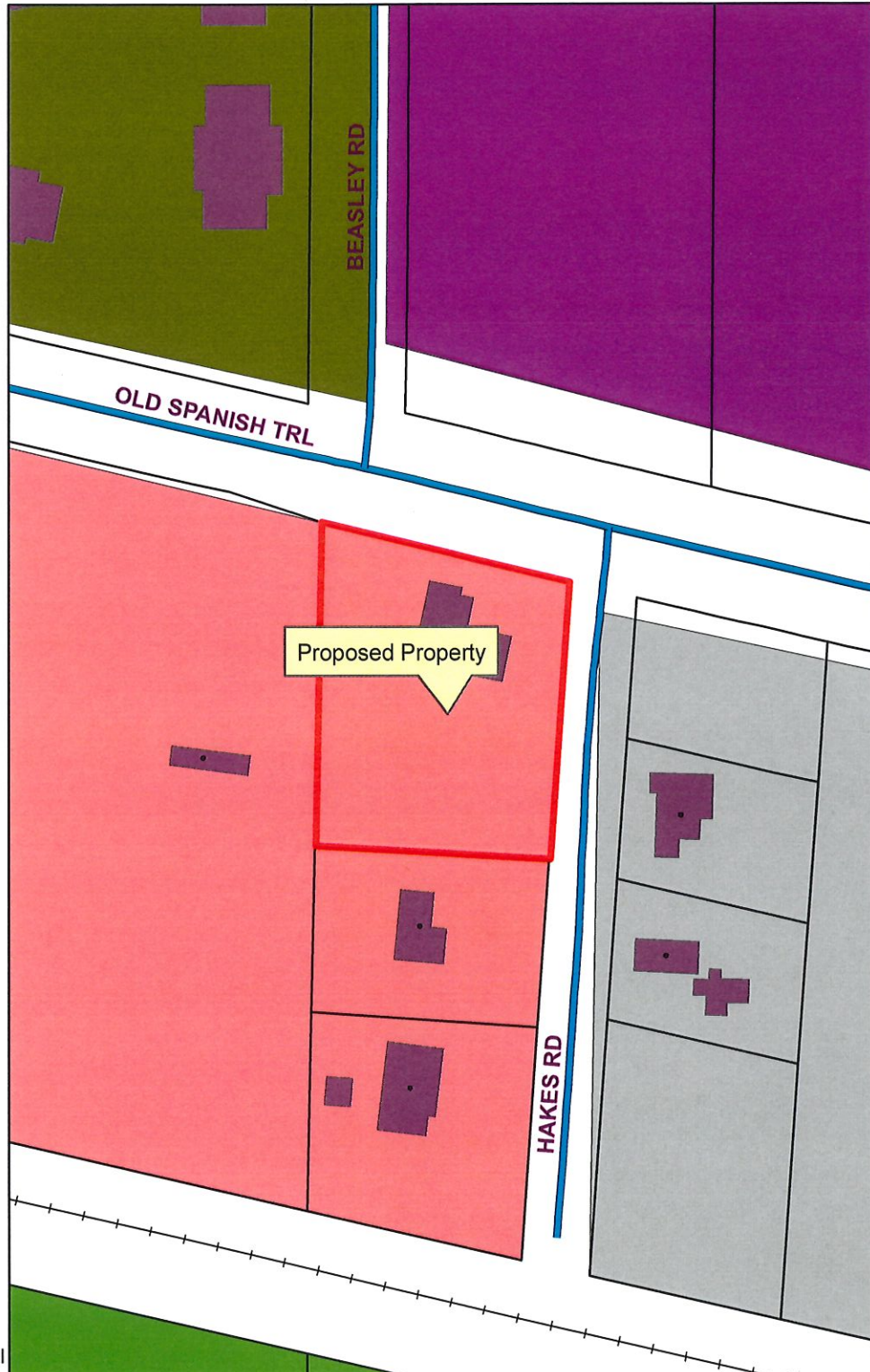
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 066-2022

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AGJ SYSTEMS & NETWORKS INC	221770	04/19/2022	03/29/2022			6,200.00	
	Account Number 001-092-698	Description APR 2022		Invoice # MSP-94849	Date 04/01/2022	P.O.	Amount	6,200.00
001	SPARKLIGHT	221848	04/19/2022	04/04/2022			86.76	
	Account Number 001-170-698	Description APR 2022: SR BLDG #12793682		Invoice # 03252022	Date 04/01/2022	P.O.	Amount	86.76
001	AUTO TRUCK AND TRAILER PARTS INC	221871	04/19/2022	04/05/2022			6,194.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	FUEL/WTR/OIL FLTR, COOLANT: E3		295794	03/03/2022			119.95
	001-100-638	BRAKE PADS(2): MAGEE F150		295762	03/03/2022			50.48
	001-161-638	SOLENOID, CAB LIFT MOTOR: E3		295848	03/07/2022			179.74
	001-100-638	AIR COUPLER, TAPE, PNT PENS: PD		295789	03/07/2022			17.85
	001-100-639	GLOVES, WHEEL(4): PD STREET SIGN		295854	03/07/2022			77.26
	001-100-638	IDLER PULLEY: SEYMOUR F150		295903	03/08/2022			15.85
	001-100-638	ZINC ADDITIVE (8): PD UNITS		295929	03/09/2022			107.84
	001-205-559	IMPACT WRENCH: SHOP MATERIALS		295930	03/09/2022			196.42
	001-100-638	BRAKE PADS(2): U #62		295940	03/09/2022			92.50
	001-100-638	BRAKE ROTORS(2): U #62		295956	03/09/2022			186.90
	001-100-638	BRAKE ROTORS(2): U #62		295957	03/10/2022			139.62
	001-170-638	PLUG, BULB(2)		295943	03/10/2022			4.28
	001-170-638	BRAKE CALIPER: 1500 DODGE		295850	03/10/2022			69.31
	001-161-638	TIRE RODS(2), LINK RODS(2): E3		295984	03/10/2022			345.92
	001-161-638	IDLER ARM (RETURN)		295905	03/10/2022			-17.81
	001-170-638	CALIPER (RETURN)		295904	03/10/2022			-57.41
	001-100-638	ENGINE MOUNTS(4): U #65		296044	03/15/2022			198.72
	001-161-638	PIPE TAP SET: FIRE ENGINES		296071	03/17/2022			77.32
	001-100-638	OIL FILTER: U #32		296123	03/17/2022			7.50
	001-100-638	BRAKE PADS(2): MCQUAGGE F150		296045	03/17/2022			75.05
	001-100-638	HEMI LIFTING BRACKET: PD UNITS		296108	03/17/2022			385.00
	001-100-638	RADIATOR: U #65		296131	03/18/2022			184.00
	001-170-638	BULBS(2)		296212	03/22/2022			31.68
	001-161-638	ANTIFREEZE(3): FIRE UNITS		296235	03/23/2022			39.00
	001-100-638	CONTROL ARMS(2): U #65		296238	03/23/2022			135.02
	001-100-638	FAN BLADES(2): U #62		296240	03/23/2022			128.44
	001-100-638	LATERAL CONTROL ARMS(2): U #65		296237	03/23/2022			124.04
	001-170-639	LAWN MOWER BATTERY		296275	03/23/2022			59.00
	001-170-639	TRAILER BALL: JOHN DEERE		296257	03/23/2022			16.50
	001-161-638	OIL(6), FILTER: HILL F2500		296314	03/24/2022			26.00
	001-161-638	ARM PULLER: HILL CHEVY		296338	03/25/2022			38.56
	001-100-638	WHEEL SEALS(2): E4		296391	03/28/2022			84.40
	001-100-638	BRAKE ROTOR(2): U #65		296393	03/28/2022			146.76
	001-100-638	BATTERY: RESERVE 76		296392	03/28/2022			136.00
	001-161-638	WATER FILTER BASE: E3		296221	03/29/2022			330.00
	001-161-638	PITTMAN ARMS(2): HILL 2500		296307	03/29/2022			129.10
	001-161-638	ROTORS(2), PADS: E4		296403	03/29/2022			1,235.81
	001-161-638	HUB GASKET(2) HUB, RAGS: E4		296404	03/29/2022			161.47
	001-100-638	RAGS, TIRE PLUGS: PD UNITS		296405	03/29/2022			31.25
	001-100-638	BRAKE PADS: PD UNITS		296406	03/29/2022			29.89

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	221871	04/19/2022	04/05/2022			6,194.29	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-638	SEAL INSTALLER: PD UNITS	296447	03/30/2022			107.12	
	001-100-638	BRK PADS(2), ROTORS(4): PD UNITS	296455	03/30/2022			419.97	
	001-205-638	OIL(7), AIR/OIL FLTR: CE F150	296468	03/31/2022			62.79	
	001-100-638	CABIN FILTERS: SELOVER F150	296469	03/21/2022			25.34	
	001-100-638	SCRAPER BLADES: PD UNITS	296471	03/31/2022			9.80	
	001-205-638	A/C MODE ACTUATOR: CE JEEP	296472	03/31/2022			25.67	
	001-205-570	BELT, MTR MOUNTS(4): ESCAPE	296409	03/31/2022			204.39	
001	O'REILLY AUTO PARTS	221873	04/19/2022	04/05/2022			2,604.81	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-638	BRAKE LINE: 04 GMC SIERRA	1978240757	03/01/2022			85.49	
	001-170-638	GAL BRAKE FLUID	1978240755	03/01/2022			24.99	
	001-170-638	BRAKE LINE: 04 GMC SIERRA	1978240757	03/01/2022			85.49	
	001-170-638	RETURN: BRAKE LINE	1978240758	03/01/2022			-85.49	
	001-170-638	BALL JOINT(4): 06 DODGE RAM	1978240766	03/01/2022			133.64	
	001-170-638	SWAY BAR LINKS(2): DODGE 1500	1978240892	03/02/2022			97.42	
	001-100-638	BRAKE ROTOR(2): MAGEE F150	1978241081	03/03/2022			175.96	
	001-100-638	FUEL HOSE: PD 4 WHEELER	1978241580	03/07/2022			4.99	
	001-100-638	THERMOSTAT, BELTS: SEYMOUR F150	1978241649	03/08/2022			56.93	
	001-100-638	AIR FLTR, ANTIFRZ(2): SEYMOUR	1978241649	03/08/2022			51.12	
	001-100-638	THERMOSTAT GASK: SEYMOUR F150	1978241696	03/08/2022			5.67	
	001-170-639	BATTERY: JOHN DEERE GATOR	1978241707	03/08/2022			54.22	
	001-161-638	WIPER BLADE(2): FD	1978241937	03/10/2022			7.88	
	001-100-638	THERMOSTAT: U #65	1978242028	03/11/2022			10.28	
	001-100-638	FRONT/REAR SHOCKS: BRUSH TRUCK	1978242277	03/14/2022			179.18	
	001-170-638	CALIPER SCREWS: GMC SIERRA	1978242301	03/14/2022			3.30	
	001-100-570	AIR FLTR, WPR BLD(2): FBI F150	1978242397	03/15/2022			16.70	
	001-100-638	BRAKE ROTORS TURNED: FBI F150	1978242397	03/15/2022			75.00	
	001-100-570	FAN CLUTCH: PD GRAND CHEROKEE	1978242528	03/16/2022			59.52	
	001-100-638	AIR FILTER: PD CHARGER	1978242551	03/16/2022			23.09	
	001-100-638	BRK PAD, ROTOR(2): PD CHEROKEE	1978242552	03/16/2022			119.99	
	001-100-570	OUTER TIRE ROD(2): PD CHEROKEE	1978242615	03/17/2022			116.29	
	001-170-638	BALL JOINT: GMC SIERRA 1500	1978242617	03/17/2022			68.61	
	001-100-638	5QT OIL(2): MCQUAGGE CHEVY	1978242679	03/17/2022			53.98	
	001-100-570	RADIATOR HOSE: U #65	1978242758	03/18/2022			10.64	
	001-100-570	RADIATOR: U #62	1978243278	03/22/2022			161.94	
	001-161-559	VEHICLE CLEANER/COMPOUND: FD	1978243312	03/22/2022			34.98	
	001-170-638	SPARK PLUG, IGNITION COIL: F250	1978243409	03/23/2022			33.41	
	001-100-638	COOLANT HOSE: ACO TRUCK	1978243433	03/23/2022			36.04	
	001-170-639	LAWM MOWER BATTERY	1978243441	03/23/2022			54.22	
	001-100-570	THERMOSTAT GASKET: ACO TRUCK	1978243446	03/23/2022			1.78	
	001-100-638	BRK PAD/ROTORS, BRK LGHT SWITCH	1978243523	03/24/2022			142.46	
	001-100-638	AIR FLTR, HOSE CLAMPS: ACO	1978243523	03/24/2022			16.58	
	001-161-638	PULLER RENTAL: FD	1978243623	03/25/2022			15.99	
	001-161-638	RETURN: PULLER RENTAL: FD	1978243629	03/25/2022			-15.99	
	001-170-638	INSTRUMENT CLUSTER: 04 SIERRA	1978243636	03/25/2022			471.95	
	001-161-559	MICRO PAD(2), PASTE WAX: FD	1978243670	03/25/2022			16.28	
	001-161-638	TIE ROD(2), BULB: HILL CHEVY	1978243963	03/28/2022			61.50	
	001-161-638	TIE ROD(2), THRDLOCK: HILL CHVY	1978243971	03/28/2022			93.41	
	001-100-638	THRMSTAT, GASKET, ANTIFRZ: HILL	1978244037	03/28/2022			36.58	
	001-161-638	OIL COOLER GASKET(2): HILL CHVY	1978244038	03/28/2022			8.79	

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001	SPARKLIGHT	221875	04/19/2022	04/05/2022			149.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	APR 2022: #107571481	03252022	04/01/2022			149.20	
001	CENTERPOINT ENERGY	221876	04/19/2022	04/05/2022			107.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-630	CENTRAL STN: 2/23/22-3/24/2022	11000885-1	03/31/2022			53.29	
	001-161-630	SOUTH STN: 2/23/22-3/24/2022	11000999-0	03/31/2022			54.27	
001	DELTA SANITATION OF MS LLC	221879	04/19/2022	04/05/2022			35.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	FRAZIER PORT O LET	0001213992	03/31/2022			35.00	
001	MS DEPT OF FINANCE & ADMIN	221880	04/19/2022	04/06/2022			28,796.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	MAR 2022 COURT ASSESSMENTS	3312022	04/01/2022			28,796.00	
001	MS DEPT OF PUBLIC SAFETY	221881	04/19/2022	04/06/2022			1,620.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	MAR 2022 SPECIAL ASSESSMENTS	03312022	04/01/2022			1,620.00	
001	MS DEPT OF PUBLIC SAFETY	221882	04/19/2022	04/06/2022			50.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	MAR 2022 INTERLOCK FEES	03312022	04/01/2022			50.00	
001	ACE DATA STORAGE INC	221883	04/19/2022	04/06/2022			105.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FEB 2022-SHREDDING SERVICE	83171	03/01/2022			105.00	
001	ACE DATA STORAGE INC	221884	04/19/2022	04/06/2022			105.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	MAR 2022-SHREDDING SERVICE	83738	04/04/2022			105.00	
001	RJ YOUNG COMPANY LLC	221885	04/19/2022	04/06/2022			180.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FNK100-01 RENTAL FEE	INV4694010	03/22/2022			180.30	
001	RJ YOUNG COMPANY LLC	221886	04/19/2022	04/06/2022			113.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	GEME00-01 RENTAL FEE	INV4696619	03/23/2022			113.14	
001	SINGING RIVER ELECTRIC COOPERATIVE	221887	04/19/2022	04/06/2022			203.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-631	SPORTS PAVILION 66582005	03182022	03/25/2022			125.41	
	001-170-631	FITNESS TRAIL 109268001	03182022	03/25/2022			27.62	
	001-170-631	ROUNDAABOUT 102311004	03182022	03/25/2022			25.00	
	001-170-631	SRM VENUE 104312008	03182022	03/25/2022			25.10	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	221888	04/19/2022	04/06/2022			736.63	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	SOUTH FD 76008001	03192022	03/28/2022			204.03	
	001-170-631	BACOT LIGHTS 10137	03192022	03/28/2022			344.85	
	001-201-629	SIGNAL LIGHTS 10138	03192022	03/28/2022			118.69	
	001-170-631	BACOT SPLASHPAD 103751001	03192022	03/28/2022			25.30	
	001-170-631	BACOT UPGRADES 113730001	03192022	03/28/2022			43.76	
001	SINGING RIVER ELECTRIC COOPERATIVE	221889	04/19/2022	04/06/2022			957.87	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST 94987002	03182022	03/25/2022			68.81	
	001-201-633	DOLPHIN ST 94988002	03182022	03/25/2022			54.77	
	001-201-633	DOLPHIN ST 94989002	03182022	03/25/2022			69.91	
	001-201-633	DOLPHIN ST 94990002	03182022	03/25/2022			646.46	
	001-201-633	WM PAYNE 100244003	03182022	03/25/2022			39.93	
	001-201-633	WM PAYNE 100245001	03182022	03/25/2022			77.99	
001	SINGING RIVER ELECTRIC COOPERATIVE	221890	04/19/2022	04/06/2022			8,786.89	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	STREET LIGHTING 10054	03182022	03/25/2022			6,256.27	
	001-201-629	SIGNAL LIGHTS 10054	03182022	03/25/2022			694.77	
	001-092-631	CITY HALL 10054	03182022	03/25/2022			856.74	
	001-170-631	FRAZIER PARK 10054	03182022	03/25/2022			51.51	
	001-170-631	SENIOR BLDG 10054	03182022	03/25/2022			206.22	
	001-161-631	CENTRAL FD 10054	03182022	03/25/2022			314.24	
	001-170-631	CITY PARK 10054	03182022	03/25/2022			127.96	
	001-092-631	PUBLIC WORKS 10054	03182022	03/25/2022			243.49	
	001-092-631	HWY 90 SIGN 10054	03182022	03/25/2022			35.69	
001	BRELAND SHEPPARD	221892	04/19/2022	04/07/2022			144.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	PER DIEM ADV: FI 1041-1-11	04252022	02/01/2022			144.00	
001	COMM-TECH SOLUTIONS INC	221893	04/19/2022	04/07/2022			91.49	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	SERVICE CALL: CH EXT CHGS	16951	04/06/2022			91.49	
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	221894	04/19/2022	04/07/2022			505.03	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	MAR 2022 ACCT 6006920	202203-1	04/01/2022			505.03	
001	JARRETT TYLER COX	221895	04/19/2022	04/07/2022			400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-602	PUBLIC DEFENDER: STEVERS	01102022	03/28/2022			200.00	
	001-010-602	PUBLIC DEFENDER; CASE 209120	03282022	03/28/2022			200.00	
001	BORDIS & DANOS PLLC	221896	04/19/2022	04/07/2022			11,250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	APR 2022 RETAINER	103	03/25/2022			11,250.00	

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001	PITTMAN HOWDESHELL PLLC	221897	04/19/2022	04/07/2022			480.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	LEGAL SERV:SR MALL PROPERTY		0923	03/31/2022			480.00
001	AGJ SYSTEMS & NETWORKS INC	221898	04/19/2022	04/07/2022			13,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	0365 EMAIL MIGRATION		94853	03/28/2022			13,500.00
001	SOUTHERN TIRE MART LLC DEPT 143	221899	04/19/2022	04/07/2022			901.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	SERV CALL-LABOR-FEES: ENG 2		2500094977	03/31/2022			198.00
	001-161-638	FIRESTONE 12R22.5/16 (2)		2500094977	03/31/2022			703.90
001	PASCAGOULA TIRE & SERVICE INC	221901	04/19/2022	04/07/2022			139.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	4 WHEEL ALIGNMENT: U #62		103091	03/10/2022			69.99
	001-100-638	4 WHEEL ALIGNMENT: U #65		103389	03/25/2022			69.99
001	JACKSON COUNTY ADULT DETENTION CENTER	221904	04/19/2022	04/07/2022			9,800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	MAR 2022 ADC CHGS		03312022	04/05/2022			9,800.00
001	SEYMOUR ENGINEERING PLLC	221908	04/19/2022	04/07/2022			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-603	SR MALL REDEVELOPMENT		8404	03/29/2022			150.00
001	DIRECTV LLC	221909	04/19/2022	04/07/2022			168.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (MAY)		04132022	04/14/2022			168.00
001	C SPIRE WIRELESS	221910	04/19/2022	04/07/2022			1,544.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIP CHGS: DEC 2021		3000652433	12/01/2021			450.00
	001-100-699	NCIC EQUIP CHGS: JAN 2022		3000652433	01/01/2022			270.00
	001-100-699	NCIC EQUIP CHGS: FEB 2022		3000652433	02/01/2022			276.75
	001-100-699	NCIC EQUIP CHGS: MAR 2022		3000652433	03/01/2022			274.05
	001-100-699	NCIC EQUIP CHGS: APR 2022		3000652433	04/01/2022			274.05
001	FUELMAN	221911	04/19/2022	04/07/2022			4,993.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP61911250	04/04/2022			311.89
	001-092-525	UNL FUEL		NP61911250	04/04/2022			57.24
	001-100-525	UNL FUEL		NP61911250	04/04/2022			3,313.66
	001-161-525	UNL&DSL FUEL		NP61911250	04/04/2022			723.19
	001-170-525	UNL&DSL FUEL		NP61911250	04/04/2022			490.22
	001-205-525	DSL FUEL		NP61911250	04/04/2022			97.62

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001	TEC	221915	04/19/2022	04/07/2022			158.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	1045055	04/01/2022			158.40	
001	LOWES HOME CENTERS INC	221932	04/19/2022	04/11/2022			1,650.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-635	OUTLETS(4),WALL PLATE(3): CFD	902122	02/25/2022			75.10	
	001-161-635	OUTLET: CFD	901816	02/25/2022			1.89	
	001-170-635	FLUSH VALVE(2):FRAZIER BTHRM	902616	02/28/2022			12.32	
	001-170-639	CHAIN(2): FITNESS TRAIL EQUIP	902616	02/28/2022			6.22	
	001-170-559	KEYS(4): BUDDY DAVIS	901683	03/02/2022			11.32	
	001-170-559	FUNGICIDE SPRAY: SENIOR CNTR	901683	03/02/2022			18.98	
	001-161-559	WATER(11), MATS(2): SFD	902058	03/03/2022			83.98	
	001-170-639	MATERIAL FIX SPIGOT WATER TRK	902649	03/07/2022			7.60	
	001-170-634	OUTLETS(4): FRAZIER PARK	902677	03/07/2022			97.92	
	001-161-635	FITNGS(2),ELC BX/COVERS(10)SFD	901473	03/08/2022			61.26	
	001-161-635	OUTLET(2),ELC BX/CVRS(12):SFD	901426	03/08/2022			57.74	
	001-170-634	SWING SET REPAIRS	902932	03/09/2022			13.08	
	001-170-559	STEP STOOL	918149	03/10/2022			28.49	
	001-170-702	ELECT WATER HEATER:BUDDY DAVIS	902195	03/11/2022			379.05	
	001-170-639	SPLASH PAD REPAIRS	902729	03/14/2022			27.53	
	001-170-577	PADLOCK, CABLE TIES(3):B DAVIS	902626	03/14/2022			70.13	
	001-161-559	CABLE TIES(2)	909921	03/15/2022			15.16	
	001-161-635	SUPPORT BRACKETS,BLADE	911279	03/16/2022			24.19	
	001-170-577	PADLOCKS(4): BUDDY DAVIS	902986	03/16/2022			72.12	
	001-170-639	SPLASH PAD REPAIRS	901358	03/16/2022			128.36	
	001-170-639	SPLASH PAD REPAIRS	902174	03/17/2022			48.00	
	001-161-500	CLEAR MOVING TAPE: CFS	901747	03/17/2022			9.49	
	001-161-635	WATER HEATER TUNE UP KIT	901550	03/17/2022			29.91	
	001-170-577	LGHT SWCH,CIRCUIT TSTR:B DAVIS	901459	03/21/2022			57.66	
	001-170-559	OUTLET(2),MOTION SNSR,ANT PSN	901706	03/22/2022			133.56	
	001-170-634	CITY PARK PIER REPAIRS	902142	03/23/2022			90.20	
	001-170-559	2 GAL DECK SPRAYER	901198	03/24/2022			23.74	
	001-170-559	PPE, INSECT REPELLANT	901144	03/24/2022			65.58	
001	SPARKLIGHT	221938	04/19/2022	04/11/2022			420.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	MAR 2022: #107718371	04012022	04/08/2022			213.12	
	001-100-699	APR 2022: #107718371	04012022	04/08/2022			207.82	
001	SPARKLIGHT	221939	04/19/2022	04/11/2022			63.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	APR 2022 CABLE BOX: #118476316	04012022	04/08/2022			63.37	
001	CINTAS CORPORATION NO 2	221941	04/19/2022	04/12/2022			346.68	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	MAINTENANCE	4112164573	03/02/2022			86.67	
	001-205-535	MAINTENANCE	4112849358	03/09/2022			86.67	
	001-205-535	MAINTENANCE	4113544432	03/16/2022			86.67	
	001-205-535	MAINTENANCE	4114241427	03/23/2022			86.67	

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001	AIRGAS USA LLC	221942	04/19/2022	04/12/2022			281.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9987378914	03/31/2022			281.08
001	GOVERNMENT BRANDS SHARED SERVICES	221948	04/19/2022	04/12/2022			1,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	APR 2022 COURT SUPPORT		#INV224906	04/01/2022			1,495.00
001	SHERRY FARABEE	221949	04/19/2022	04/12/2022			31.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	PER DIEM REIMB:CMC SESSION		03302022	04/01/2022			31.26
001	AT&T INTERSTATE DED PRIVATE LINE	221956	04/19/2022	04/12/2022			213.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET TI.5 DIGITAL SERV		3137200202	04/01/2022			213.32
001	AT&T	221957	04/19/2022	04/12/2022			214.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		3692869602	04/01/2022			214.61
001	C SPIRE WIRELESS	221958	04/19/2022	04/12/2022			1,116.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONE		0030759348	03/31/2022			47.44
	001-001-605	COUNCIL CELL PHONE		0030759348	03/31/2022			47.44
	001-040-605	ADMIN CELL PHONES		0030759348	03/31/2022			81.77
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	03/31/2022			251.45
	001-090-698	IPAD SERVICE (3)		0030759348	03/31/2022			102.99
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	03/31/2022			142.32
	001-161-605	FIRE DEPT CELL PHONES		0030759348	03/31/2022			142.32
	001-170-605	RECREATION CELL PHONES		0030759348	03/31/2022			150.82
	001-205-605	MAINT CELL PHONES		0030759348	03/31/2022			149.57
001	CARDMEMBER SERVICES	221961	04/19/2022	04/12/2022			2,868.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	SUPPLIES: EASTER EVENT		03292022	03/30/2022			156.42
	001-022-615	POLICE JOB FAIR		03282022	03/29/2022			205.93
	001-094-535	JACKET: COMM SPECIALIST		03252022	03/28/2022			24.99
	001-094-535	SHIRTS: COMM SPECIALIST		03252022	03/28/2022			87.79
	001-170-503	BASEBALL BACKGROUND CHECKS		03212022	03/22/2022			510.00
	001-170-503	BASEBALL PANTS		03182022	03/21/2022			48.96
	001-092-625	CANINE INSURANCE: TESS		03162022	03/17/2022			722.66
	001-170-503	BASEBALL PANTS		03112022	03/14/2022			19.98
	001-170-503	BASEBALL SOCKS-PANTS		03112022	03/14/2022			287.77
	001-161-635	SOUTH STN LIGHT BULBS		03082022	03/19/2022			263.88
	001-100-699	POLICE TABLETS: MS 365 BUS		03072022	03/08/2022			540.00
001	FUELMAN	221965	04/19/2022	04/12/2022			3,910.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP61958763	04/11/2022			73.00
	001-092-525	UNL FUEL		NP61958763	04/11/2022			67.61

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	221965	04/19/2022	04/12/2022			3,910.96	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP61958763	04/11/2022			2,581.97
	001-161-525	UNL&DSL FUEL		NP61958763	04/11/2022			683.19
	001-170-525	UNL FUEL		NP61958763	04/11/2022			458.49
	001-205-525	UNL FUEL		NP61958763	04/11/2022			46.70
001	REYNOLDS WHOLESALE CO	221968	04/19/2022	04/13/2022			310.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	COMET POWDER CAN (16)		71611	03/31/2022	220685		27.04
	001-161-510	409 CLEANER 12/32OZ BOTTLES		71611	03/31/2022	220685		47.88
	001-161-510	DAWN DETERGENT 8/38OZ BOTTLES		71611	03/31/2022	220685		47.60
	001-161-510	PINE SOL 144OZ BOTTLES(4)		71611	03/31/2022	220685		47.80
	001-161-510	BLACK CAN LINERS 100CT(4)		71611	03/31/2022	220685		139.80
001	ACTION PRINTING CENTER INC	221969	04/19/2022	04/13/2022			111.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	VEHICLE MAINT LOG BOOKS(25)		102801	03/15/2022	220532		111.25
001	MID SOUTH UNIFORM & SUPPLY INC	221971	04/19/2022	04/13/2022			7,039.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SENTRY S/S SHIRT NAVY (8)		627409	03/31/2022	220287		394.88
	001-100-535	SENTRY L/S SHIRT NAVY (11)		627409	03/31/2022	220287		577.50
	001-100-535	FLEXRS BASE S/S SHIRT (20)		627409	03/31/2022	220287		933.40
	001-100-535	FLEXRS BASE L/S SHIRT NAVY(26)		627409	03/31/2022	220287		1,360.58
	001-100-535	UNIFORM PANT W/ GOLD STRIPE(6)		627409	03/31/2022	220287		290.58
	001-100-535	UNIFORM PANT W/O STRIPE (8)		627409	03/31/2022	220287		387.44
	001-100-535	CLASS B TACTICAL PANTS (35)		627409	03/31/2022	220287		2,298.45
	001-100-535	LGHTWGHT COACH RAID JACKET (4)		627409	03/31/2022	220287		108.00
	001-100-535	GENESIS HEAVY DUTY JACKET (4)		627409	03/31/2022	220287		662.60
	001-100-535	NECK TIES (5)		627409	03/31/2022	220287		26.35
001	GULF SALES AND SUPPLY INC	221972	04/19/2022	04/13/2022			467.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	1" POLY HOSE BARB (60)		522633	04/07/2022	220696		135.00
	001-170-634	1" TUBING REINFORCED PVC (2)		522633	04/07/2022	220696		261.76
	001-170-634	HOSE CLAMP 13/16-1 1/2 ALL(60)		522633	04/07/2022	220696		58.80
	001-170-634	FREIGHT: SPLASH PAD		522633	04/07/2022	220696		12.00
001	GULF BREEZE LANDSCAPING LLC	221974	04/19/2022	04/13/2022			1,640.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-601	ABATEMENT: 2125 LADNIER		M70395	03/31/2022	220530		1,640.00
001	PASCAGOULA TIRE & SERVICE INC	221977	04/19/2022	04/13/2022			1,238.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	WHEEL ALIGNMENT: 06 DODGE RAM		103004	03/07/2022	220579		69.99
	001-100-638	FIREHAWK PURSUIT TIRE(4):U #59		103082	03/10/2022	220518		541.72
	001-100-638	FIREHAWK GT PURSUIT(4): U #48		103579	04/06/2022	220714		542.84
	001-100-638	TIRE INSTALL PACKAGE BASIC(4)		103579	04/06/2022	220714		20.00
	001-100-638	WHEEL BALANCE WEIGHTS(4)		103579	04/06/2022	220714		12.00
	001-100-638	WHEEL BALANCE LABOR (4)		103579	04/06/2022	220714		34.00
	001-100-638	VALVE STEM (4)		103579	04/06/2022	220714		6.00
	001-100-638	TIRE DISPOSAL FEE (4)		103579	04/06/2022	220714		12.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	221979	04/19/2022	04/13/2022			485.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	CASES COPY PAPER (6): PD	3502100665	03/08/2022	220586		239.94	
	001-022-559	ID BADGE HOLDERS 50/PK(2)	3503636948	03/30/2022	220680		46.58	
	001-040-500	DR-221 DRUM UNIT 4PK	3503636948	03/30/2022	220680		149.85	
	001-040-500	PLASTIC WALL FILE	3503636948	03/30/2022	220680		15.20	
	001-040-500	MESH DRAWER ORGANIZER(2)	3503636949	03/30/2022	220680		34.38	
001	CITY ELECTRIC SUPPLY CO	221981	04/19/2022	04/13/2022			69.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	LIGHT FOR PORTABLE GEN: E1	PAS/079458	03/30/2022	220679		69.99	
001	APOSTC LAW ENFORCEMENT ACADEMY	221984	04/19/2022	04/13/2022			400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	FIELD TRNG OFFICER: WILLETT	1586	01/12/2022	220370		100.00	
	001-100-681	FIELD TRNG OFFCR: L ETHERIDGE	1586	01/12/2022			100.00	
	001-100-681	FIELD TRNG OFFICER: REID	1586	01/12/2022			100.00	
	001-100-681	FIELD TRNG OFFICER: HUDGINS	1586	01/12/2022			100.00	
001	CLARKS PROFESSIONAL CAR CARE INC	221985	04/19/2022	04/13/2022			99.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	WHEEL ALIGNMENT: BRUSH 34	42110	03/17/2022	220555		99.95	
001	AMAZON COM SALES INC	221986	04/19/2022	04/13/2022			323.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	200PCS PARTY TOYS ASRT(2)	1NLD4CTL4D	03/28/2022	220659		53.90	
	001-170-513	31PCS CARNIVAL GAMES COMBO SET	1NLD4CTL4D	03/28/2022	220659		21.99	
	001-170-513	EASTER EGG/SPOON RELAY GAME(2)	1NLD4CTL4D	03/28/2022	220659		39.98	
	001-170-513	1000 PCS EASTER EGG STICKERS	1NLD4CTL4D	03/28/2022	220659		13.99	
	001-170-513	132 PCS TEMP TATTOOS (6)	1NLD4CTL4D	03/28/2022	220659		47.94	
	001-170-513	EASTER TOSS GAME SET	1NLD4CTL4D	03/28/2022	220659		22.99	
	001-040-703	HD METAL SHELF	1RJDM7FPKG	03/24/2022	220652		123.00	
001	OCCUPATIONAL HEALTH CENTER INC	221989	04/19/2022	04/13/2022			35.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-604	PRE-EMP DRG SCRIN: WALKER, JERRY	275852	04/06/2022	220672		35.00	
001	AUDIOWAVE INC	221990	04/19/2022	04/13/2022			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	REPLACE OLD BLUE LEDS: U #58	A55071	04/01/2022	220663		100.00	
001	BROADCAST MUSIC INC	221993	04/19/2022	04/13/2022			391.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	ANNUAL FEE 2427468 4/22-3/23	42347644	04/02/2022			391.00	
001	BXS INSURANCE	221994	04/19/2022	04/13/2022			215.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-625	PUBL OFFICIAL BOND: BEVER, D	415906	04/05/2022			215.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SEDGWICK	221997	04/19/2022	04/13/2022			1,638.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-625	DEDUCTIBLE: TNT-0163710 ROLEY	0970628	04/07/2022			1,638.00	
FUND TOTAL	1 Claims	to	Checks	61 Total	128,437.29 Manual	Held	Total	128,437.29

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	CARDMEMBER SERVICES	221963	04/19/2022	04/12/2022			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-450-704	ONEWAY APP: APR 2022		04022022	04/04/2022			75.00
FUND TOTAL	3 Claims	to	Checks	1 Total	75.00 Manual	Held	Total	75.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	BARNEYS POLICE AND HUNTING SUPPLIES	221983	04/19/2022	04/13/2022			3,025.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	156-100-799		CONVERSIONBOLT M4/M16/AR15(10)	00151146-0	03/29/2022	220367	2,990.00	
	156-100-799		SHIPPING	00151146-0	03/29/2022	220367	35.00	
FUND TOTAL 156 Claims	to	Checks	1 Total	3,025.00	Manual	Held	Total	3,025.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	LOWES HOME CENTERS INC	221936	04/19/2022	04/11/2022			7,782.91	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	171-176-779	MATERIALS: SSP BATH HOUSE	992233	03/03/2022				4,794.40
	171-176-779	MATERIALS: SSP BATH HOUSE	992908	03/09/2022				3,229.73
	171-176-779	MATERIALS: SSP BATH HOUSE (RTN)	901709	03/09/2022				-4,794.40
	171-176-779	MATERIALS: SSP BATH HOUSE	992906	03/09/2022				4,382.56
	171-176-779	MATERIALS: SSP BATH HOUSE	964048	03/09/2022				152.16
	171-176-779	MATERIALS: SSP BATH HOUSE (RTN)	993117	03/11/2022				-295.73
	171-176-779	MATERIALS: SSP BATH HOUSE	964046	03/11/2022				396.00
	171-176-779	MATERIALS: SSP BATH HOUSE	993657	03/16/2022				671.41
	171-176-779	MATERIALS: SSP BATH HOUSE (RTN)	901438	03/16/2022				-13.56
	171-176-779	MATERIALS: SSP BATH HOUSE (RTN)	901436	03/16/2022				-764.66
	171-176-779	MATERIALS: SSP BATH HOUSE	901358	03/17/2022				189.96
	171-176-779	MATERIALS: SSP BATH HOUSE	901072	03/23/2022				93.12
	171-176-779	MATERIALS: SSP BATH HOUSE (RTN)	901264	03/24/2022				-181.58
	171-176-779	MATERIALS: SSP BATH HOUSE (RTN)	901336	03/24/2022				-76.50
171	SHERWIN-WILLIAMS COMPANY	221973	04/19/2022	04/13/2022			239.54	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	171-176-779	SUPER STRIP MECL/NMP GAL (3)	9231-4	03/25/2022	220665			133.86
	171-176-779	STRYPEEZE MEC/NMP F GAL (2)	9231-4	03/25/2022	220665			83.96
	171-176-779	9 MARATHON 3/8 CVR (4)	9231-4	03/25/2022	220665			21.72
FUND TOTAL 171 Claims		to	Checks	2 Total	8,022.45 Manual	Held	Total	8,022.45

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	221891	04/19/2022	04/06/2022			2,709.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		03182022	03/28/2022			2,351.90
	176-170-631	HOUSE 7685502		03192022	03/28/2022			49.84
	176-170-631	SSP WELCOME CENTER 108928002		03192022	03/28/2022			282.44
	176-170-631	DUMP STATION 109931001		03192022	03/28/2022			25.10
176	FUELMAN	221912	04/19/2022	04/07/2022			52.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP61911250	04/04/2022			52.98
176	LOWES HOME CENTERS INC	221935	04/19/2022	04/11/2022			758.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	MATERIAL SHEPARD STAGE		901275	02/25/2022			153.70
	176-170-635	TOILET		901072	03/03/2022			473.10
	176-170-635	TOILET SUPPLY LINE		901075	03/03/2022			12.32
	176-170-635	REPR SSP PAVILION RESTROOM		901163	03/04/2022			68.35
	176-170-559	KEYS(4): SSP		902894	03/08/2022			27.96
	176-170-635	DOOR KNOBS(2): RANGER HOUSE		901196	03/24/2022			15.16
	176-170-635	HOSE SPLITER: SSP CABIN		901196	03/24/2022			7.59
176	C SPIRE WIRELESS	221959	04/19/2022	04/12/2022			100.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONES		0030759348	03/31/2022			100.63
176	CARDMEMBER SERVICES	221962	04/19/2022	04/12/2022			1,099.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	SOLAR DECK:LED LIGHTS		03032022	03/04/2022			1,099.00
176	FUELMAN	221966	04/19/2022	04/12/2022			49.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP61958763	03/11/2022			49.38
FUND TOTAL 176 Claims to		Checks	6 Total	4,769.45	Manual	Held	Total	4,769.45

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	JE TALLEY CONSTRUCTION INC	221996	04/19/2022	04/13/2022			335,298.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-778	PH 1 SITEWORK		10	04/07/2022		335,298.86	
FUND TOTAL 304 Claims	to	Checks	1 Total	335,298.86	Manual	Held	Total	335,298.86

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	JEFCOAT CONSTRUCTION LLC	221988	04/19/2022	04/13/2022			6,315.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	305-300-701	INSTL MIRACLE REC EQUIP:BACOT		3146	03/07/2022	220510		6,315.00
FUND TOTAL 305 Claims	to	Checks	1 Total	6,315.00	Manual	Held	Total	6,315.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	THOMPSON BROTHERS DRILLING INC	221995	04/19/2022	04/13/2022			189,501.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-766	CITY HALL WATER WELL		5	04/01/2022		189,501.25	
FUND TOTAL 355 Claims	to	Checks	1 Total	189,501.25	Manual	Held	Total	189,501.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	JACKSON COUNTY UTILITY AUTHORITY	221844	04/19/2022	04/01/2022			230,294.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	APR 2022 TREATMENT CHGS		1697	04/01/2022			230,294.00
400	O'REILLY AUTO PARTS	221874	04/19/2022	04/05/2022			139.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	FLOOR MATS(2):MTR READER TRUCK		1978241992	03/11/2022			139.90
400	CLEARWATER SOLUTIONS LLC	221900	04/19/2022	04/07/2022			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	APR 2022 OPERATION FEE		GAUTIER112	04/01/2022			170,690.75
400	SINGING RIVER ELECTRIC COOPERATIVE	221902	04/19/2022	04/07/2022			7,647.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		03182022	03/25/2022			196.96
	400-651-631	LIFT STATIONS 17882		03182022	03/25/2022			1,874.74
	400-651-631	WATER WELLS 17882		03182022	03/25/2022			3,591.40
	400-651-631	CITY HALL SOUTH 17882		03182022	03/25/2022			1,984.57
400	SINGING RIVER ELECTRIC COOPERATIVE	221903	04/19/2022	04/07/2022			3,503.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 17875		03192022	03/28/2022			220.07
	400-651-631	LIFT STATIONS 17883		03192022	03/28/2022			1,891.14
	400-651-631	LIFT STATIONS 17884		03192022	03/28/2022			1,392.04
400	AMERICAN TANK MAINTENANCE LLC	221905	04/19/2022	04/07/2022			34,447.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-669	MAINT CONTRACT: LARK ST		27837	04/01/2022			7,435.00
	400-651-669	MAINT CONTRACT: MALL		27847	04/01/2022			9,141.50
	400-651-669	MAINT CONTRACT: MARTIN BLUFF		27857	04/01/2022			6,899.50
	400-651-669	MAINT CONTRACT: CENTRAL STN		27867	04/01/2022			10,015.50
	400-651-669	MAINT CONTRACT: HWY 57		27877	04/01/2022			956.00
400	SEYMOUR ENGINEERING PLLC	221906	04/19/2022	04/07/2022			7,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-603	ENG DESIGN: SHELTER WTR MN		8407	03/29/2022			7,000.00
400	SEYMOUR ENGINEERING PLLC	221907	04/19/2022	04/07/2022			7,770.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	DRAINAGE: BOARDMOOR/GOLDHILL		8404	03/29/2022			2,969.50
	400-650-603	DRAINAGE: HWY 90 @ HEADSTART		8404	03/29/2022			2,290.00
	400-650-603	DRAINAGE; WEST PARK		8404	03/29/2022			1,120.00
	400-650-603	GENERAL DRAINAGE		8404	03/29/2022			1,028.00
	400-650-603	PINE CONE SPILLWAY		8404	03/29/2022			362.50
400	FUELMAN	221913	04/19/2022	04/07/2022			180.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP61911250	04/04/2022			180.90

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COGENT STRATEGIES LLC	221914	04/19/2022	04/07/2022			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 04/6/22-05/05/22		2605	04/07/2022			7,500.00
400	LOWES HOME CENTERS INC	221934	04/19/2022	04/11/2022			866.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	50LBS ANNUAL RYE GRASS(6)		919639	03/03/2022			343.56
	400-650-559	WD40(2), BLUE SPRAY PAINT(4)		917846	03/04/2022			45.48
	400-650-635	KEYED ENTRY KNOB/LOCK: UTILITY		902633	03/07/2022			33.24
	400-650-559	BATTERIES,CLEANER,PAPER TOWELS		902982	03/16/2022			15.43
	400-651-583	REPAIR SWR PIPE:OLD SPANISH TR		960708	03/16/2022			51.60
	400-651-584	70FT STEEL CHAIN:LIFT STATIONS		902048	03/22/2022			344.40
	400-651-584	6VOLT BATTERIES(7): FLOW MNTRS		909426	03/22/2022			33.18
400	WASTE MANAGEMENT OF MS-GLF COAST INC	221940	04/19/2022	04/11/2022			2,533.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL OFF TIMBERLANE		0765272476	04/01/2022			2,533.21
400	C SPIRE WIRELESS	221960	04/19/2022	04/12/2022			47.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	03/31/2022			47.44
400	CARDMEMBER SERVICES	221964	04/19/2022	04/12/2022			22.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	USB JUMP DRIVE		03142022	03/16/2022			22.99
400	FUELMAN	221967	04/19/2022	04/12/2022			240.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP61958763	04/11/2022			240.67
400	PASCAGOULA SHEET METAL WORKS INC	221970	04/19/2022	04/13/2022			1,025.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	SERRATED GRATING:2519 NORTH RDG		78972	03/30/2022	220669		1,025.00
400	SOUTHERN PIPE & SUPPLY CO INC	221975	04/19/2022	04/13/2022			5,027.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	12" SLD CORR PLASTIC PIPE(200)		6448196-00	03/24/2022	220615		1,872.00
	400-651-683	15" SLD CORR PLASTIC PIPE(200)		6448196-00	03/24/2022	220615		2,610.00
	400-651-581	#4 HIGHFIELD METER KEY (4)		6388945-00	03/30/2022	220521		80.00
	400-651-581	#4 BARREL LOCK (100)		6388945-00	03/30/2022	220521		465.00
400	HENZE ENTERPRISES INC	221976	04/19/2022	04/13/2022			960.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	RAP(24 TONS)		31024	03/29/2022	220607		960.00
400	BAY MOTOR WINDING INC	221978	04/19/2022	04/13/2022			4,290.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	7.5HP SUBMER PUMP: LS-35		0120433	03/28/2022	220515		3,740.00
	400-651-584	IMPELLER TRIMMED/BALANCED		0120433	03/28/2022	220515		550.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	221980	04/19/2022	04/13/2022			514.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	SORTKWIK 3PK (2)	3502100666	03/08/2022	220584		9.02	
	400-650-500	COUNTER PEN (4)	3502100666	03/08/2022	220584		9.96	
	400-650-500	BLUE PENS 60/PK	3502100666	03/08/2022	220584		5.37	
	400-650-500	COUNTERFEIT PEN 12/PK	3502100666	03/08/2022	220584		4.28	
	400-650-500	RECEIPT TAPE 50PK	3502100666	03/08/2022	220584		99.52	
	400-650-500	HP 950/951	3502100666	03/08/2022	220584		105.47	
	400-650-500	HP 952XL 4PK	3502100666	03/08/2022	220584		105.88	
	400-650-500	LEXMARK TONER BLK	3502100667	03/08/2022	220584		49.99	
	400-650-500	CALCULATOR RIBBON 6/PK	3502100667	03/08/2022	220584		6.61	
	400-650-500	HP 952 4PK	3503636950	03/30/2022	220681		105.88	
	400-650-500	COLOR FOLDERS 50/PK	3503636950	03/30/2022	220681		12.32	
400	CITY ELECTRIC SUPPLY CO	221982	04/19/2022	04/13/2022			582.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	40A 240V MINI CB (3): LS	PAS/079320	03/24/2022	220642		582.00	
400	AGJ SYSTEMS & NETWORKS INC	221987	04/19/2022	04/13/2022			1,539.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-704	DELL LATITUDE 3520: MTR READER	95022	03/31/2022	220691		1,294.42	
	400-650-704	MS OFFICE 2021 HOME/BUSINESS	95022	03/31/2022	220691		245.00	
400	J H WRIGHT & ASSOCIATES INC	221991	04/19/2022	04/13/2022			2,050.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	PRIMEX PC3000X LS CONTRLR (3)	440981	03/22/2022	220625		2,050.00	
400	ARISTA INFORMATION SYSTEMS INC	221992	04/19/2022	04/13/2022			4,226.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	MAR 2022 PRINTING 2067001	0004940	02/28/2022			1,149.80	
	400-650-698	MAR 2022 POSTAGE 2067001	0004940	02/28/2022			3,077.10	
FUND TOTAL 400 Claims to		Checks	24 Total	493,099.79	Manual	Held	Total	493,099.79

Docket of Claims
Release date from 04/19/2022 thru 04/19/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	221878	04/19/2022	04/05/2022			107,223.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	MAR 2022 RES GARBAGE (6371)		0001213925	03/31/2022		107,223.93	
FUND TOTAL 404 Claims	to	Checks	1 Total	107,223.93	Manual	Held	Total	107,223.93

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	61 Total	128,437.29 Manual	Held	Total	128,437.29
FUND 3 Claims	to	Checks	1 Total	75.00 Manual	Held	Total	75.00
FUND 156 Claims	to	Checks	1 Total	3,025.00 Manual	Held	Total	3,025.00
FUND 171 Claims	to	Checks	2 Total	8,022.45 Manual	Held	Total	8,022.45
FUND 176 Claims	to	Checks	6 Total	4,769.45 Manual	Held	Total	4,769.45
FUND 304 Claims	to	Checks	1 Total	335,298.86 Manual	Held	Total	335,298.86
FUND 305 Claims	to	Checks	1 Total	6,315.00 Manual	Held	Total	6,315.00
FUND 355 Claims	to	Checks	1 Total	189,501.25 Manual	Held	Total	189,501.25
FUND 400 Claims	to	Checks	24 Total	493,099.79 Manual	Held	Total	493,099.79
FUND 404 Claims	to	Checks	1 Total	107,223.93 Manual	Held	Total	107,223.93
Total for all Funds		Checks	99 Total	1,275,768.02 Manual	Held	Total	1,275,768.02

Councilman Colledge requested to pull Consent Agenda Item 7 for further discussion.

Councilman Gollott made the motion to approve Consent Agenda Items 1-6, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 067-2022

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-6 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 068-2022

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held April 5, 2022 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 069-2022

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for February 2022 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting April 19, 2022.

FEB 2022 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,073,560.73
HB1 Modernization Act Funds	Depository Account	002-000-001	\$853,534.79
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,132,276.58
MDAH School House Grant	Depository Account	030-000-001	\$1,783.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$405,514.76
U S Justice Equitable Sharing	Depository Account	157-000-001	\$40,316.90
Fire Protection Fund	Depository Account	160-000-001	\$214,872.03
Tidelands Grant	Depository Account	171-000-001	\$30,000.00
Library Support Fund	Depository Account	172-000-001	\$37,914.05
Shepard State Park Fund	Depository Account	176-000-001	\$94,200.51
USDA NRCS EWP Program	Depository Account	300-000-001	(\$88,918.95)
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$202,208.19
Town Center Retail Dev Complex	Depository Account	309-000-001	(\$1,333.11)
Solid Waste Fund	Depository Account	404-000-001	\$214,911.17
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$10,210,841.08
General Depository Reconciled Cash Balance			\$10,210,841.08

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$649,454.17)
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$22,466.50)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,473,657.49
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,849,299.34
Enterprise Reconciled Cash Balance			\$2,845,433.97

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,825,242.68
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$286,070.01
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$722,979.08
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$40,477.04
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$40,477.04
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$0.00
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$1,000,473.78
SB 2971 Amphitheater-Museum	Restricted Fund	304-000-006	\$2,000,412.84
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,791,298.27
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$108,637.49
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$0.07
HB1730 Land Purchase Fund	Restricted Fund	309-000-004	\$0.00
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$5,112,514.30
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,117.58
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$254,374.61
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$880,703.46
Total Bond & Restricted Reconciled Cash Balances			\$14,229,778.25

**FEB 2022
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2022	FEB 2022	Balance	41.66% % to date
General Fund Revenues	11,270,179.00	5,742,985.88	5,527,193.12	50.9%
Expenditures:				
001 Legislative	273,705.00	99,503.32	174,201.68	36.3%
010 City Court	348,579.00	122,313.09	226,265.91	35.0%
021 City Manager	328,300.00	94,916.46	233,383.54	28.9%
022 Human Resources	79,170.00	29,059.84	50,110.16	36.7%
040 City Clerk	548,011.00	205,942.36	342,068.64	37.5%
060 City Attorney	180,000.00	58,350.00	121,650.00	32.4%
090 Economic Dev - Planning	516,191.00	205,824.64	310,366.36	39.8%
092 Building & General Expenses	672,200.00	400,597.37	271,602.63	59.5%
094 Grants & Project Admin	232,305.00	65,085.57	167,219.43	28.0%
100 Police	4,041,218.00	1,424,334.58	2,616,883.42	35.2%
161 Fire	2,758,895.00	1,127,488.45	1,631,406.55	40.8%
170 Recreation	868,286.00	271,351.23	596,934.77	31.2%
201 PW: Streets	445,000.00	125,067.15	319,932.85	28.1%
205 PW: Maintenance	334,074.00	106,264.17	227,809.83	31.8%
680 Debt Service	87,454.00	46,323.96	41,130.04	52.9%
900 Interfund Transfers	809,552.00	348,767.00	460,785.00	43.0%
General Fund Expenditures	12,522,940.00	4,731,189.19	7,791,750.81	37.7%
<i>Total Operating Expenditures</i>	<i>11,211,405.00</i>	<i>4,232,685.42</i>	<i>6,978,719.58</i>	
<i>Total Capital Outlay Expenditures</i>	<i>286,446.00</i>	<i>65,733.48</i>	<i>220,712.52</i>	
<i>Total Debt Service</i>	<i>215,537.00</i>	<i>84,003.29</i>	<i>131,533.71</i>	
<i>Total Transfers Out</i>	<i>809,552.00</i>	<i>348,767.00</i>	<i>460,785.00</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,522,940.00</i>	<i>4,731,189.19</i>	<i>7,791,750.81</i>	
<i>Personnel</i>	<i>8,458,913.00</i>	<i>3,315,643.65</i>	<i>5,143,269.35</i>	
<i>Supplies</i>	<i>663,712.00</i>	<i>164,794.66</i>	<i>498,917.34</i>	
<i>Other Services</i>	<i>2,088,780.00</i>	<i>752,247.11</i>	<i>1,336,532.89</i>	
<i>Capital Outlay</i>	<i>286,446.00</i>	<i>65,733.48</i>	<i>220,712.52</i>	
<i>Debt Service</i>	<i>215,537.00</i>	<i>84,003.29</i>	<i>131,533.71</i>	
<i>Interfund Transfers for DS</i>	<i>809,552.00</i>	<i>348,767.00</i>	<i>460,785.00</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,522,940.00</i>	<i>4,731,189.19</i>	<i>7,791,750.81</i>	

**FEB 2022
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2022	As of FEB 2022	Balance	41.66% % to date
002 HB1 Modernization Funds				
Revenues	645,000.00	423,043.13	221,956.87	65.5%
Expenditures	1,075,492.00	0.00	1,075,492.00	
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	2,272,838.61	0.00	2,272,838.61	
Expenditures	4,545,677.23	140,562.04	4,405,115.19	3.0%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	2,983.43	1,200.00	1,783.43	40.2%
130 \$7M GO Bond - Capital Improvements				
Revenues	6,442,527.00	45,528.10	6,396,998.90	0.7%
Expenditures	8,496,100.68	271,619.91	8,224,480.77	3.1%
156 SE MS METRO TASK FORCE				
Revenues	0.00	0.00	0.00	
Expenditures	264,240.00	51,739.60	212,500.40	19.5%
157 US Justice Equitable Sharing				
Revenues	0.00	4,340.40	(4,340.40)	
Expenditures	41,995.93	6,019.43	35,976.50	14.3%
160 Fire Protection Fund				
Revenues	672,000.00	117,537.52	554,462.48	17.4%
Expenditures	654,097.30	0.00	654,097.30	
171 Combined Tidelands Grant				
Revenues	671,934.44	0.00	671,934.44	
Expenditures	701,934.44	0.00	701,934.44	
172 Library Support Fund				
Revenues	125,282.00	89,982.47	35,299.53	71.8%
Expenditures	125,282.00	55,185.89	70,096.11	44.0%
176 Shepard State Park				
Revenues	246,200.00	76,613.95	169,586.05	31.1%
Expenditures	276,511.00	62,497.14	214,013.86	22.6%
250 2018 W&S Bond Debt Service				
Revenues	288,796.00	120,117.19	168,678.81	41.5%
Expenditures	284,494.00	67,246.88	217,247.12	23.6%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,672.00	10,269.55	402.45	96.2%
Expenditures	646.00	0.00	646.00	

**FEB 2022
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2022	As of FEB 2022	Balance	41.66% % to date
252 2019 W&S Bond Debt Service				
Revenues	385,096.00	160,085.54	225,010.46	41.5%
Expenditures	378,707.00	298,600.00	80,107.00	78.8%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,782.00	10,355.82	426.18	96.0%
Expenditures	816.00	0.00	816.00	
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	57,715.44	0.00	57,715.44	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	481,570.32	351,569.55	130,000.77	73.0%
Expenditures	720,410.82	409,532.86	310,877.96	56.8%
304 Town Commons Park Project				
Revenues	2,235,860.98	3,103,586.00	(867,725.02)	138.8%
Expenditures	3,853,665.11	350,733.88	3,502,931.23	9.1%
305 S2019 MPI GO Bond Construction Fund				
Revenues	296,582.00	297,408.01	(826.01)	100.2%
Expenditures	363,571.38	232,276.63	131,294.75	63.8%
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	1,532,374.70	601,633.50	930,741.20	39.2%
309 Town Center Retail Dev Complex				
Revenues	3,820,600.00	7,020,242.24	(3,199,642.24)	183.7%
Expenditures	5,821,870.40	9,023,017.60	(3,201,147.20)	154.9%
352 2018 Bond General Construction/Admin				
Revenues	0.00	0.00	0.00	
Expenditures	16,702.23	16,702.23	0.00	100.0%
353 Hwy 57 Utility Line Relocation				
Revenues	1,162.38	11,047.34	(9,884.96)	950.4%
Expenditures	1,162.38	11,047.34	(9,884.96)	950.4%
355 Water Supply & Treatment Plant				
Revenues	29,094.61	36,992.10	(7,897.49)	127.1%
Expenditures	5,248,705.81	136,445.20	5,112,260.61	2.5%
358 2019 Bond General Construction/Admin				
Revenues	0.00	0.00	0.00	
Expenditures	5,230.00	5,154.97	75.03	98.5%

**FEB 2022
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2022	As of FEB 2022	Balance	41.66% % to date
360 OST-GV SEWER IMPROVEMENTS				
Revenues	1,346,847.50	331,446.45	1,015,401.05	24.6%
Expenditures	1,446,885.25	910,256.07	536,629.18	62.9%
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,668,265.00	117,266.00	2,550,999.00	4.3%
Expenditures	2,654,565.00	81,372.76	2,573,192.24	3.0%
404 Solid Waste Fund				
Revenues	1,586,340.00	662,565.96	923,774.04	41.7%
Expenditures	1,592,850.00	535,732.56	1,057,117.44	33.6%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	40.00	18.11	21.89	45.2%
Expenditures	95.00	0.00	95.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	199.85	250.15	44.4%
Expenditures	827.00	0.00	827.00	

**FEB 2022
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2022	FEB 2022	Balance	41.66% % to date
Utility Fund Revenues	9,095,000.00	3,704,317.18	5,390,682.82	40.7%
Administration	3,115,028.00	1,265,477.45	1,849,550.55	40.6%
Water & Sewer O & M	3,784,423.00	1,337,427.91	2,446,995.09	35.3%
Debt Service	1,065,221.00	249,337.43	815,883.57	23.4%
Transfers	1,472,000.00	300,000.00	1,172,000.00	20.3%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	9,636,672.00	3,152,242.79	6,484,429.21	32.7%
<i>Total Operating Expenditures</i>	<i>6,699,451.00</i>	<i>2,593,134.37</i>	<i>4,106,316.63</i>	
<i>Total Capital Outlay Expenditures</i>	<i>200,000.00</i>	<i>9,770.99</i>	<i>190,229.01</i>	
<i>Total Debt Service</i>	<i>1,065,221.00</i>	<i>249,337.43</i>	<i>815,883.57</i>	
<i>Total Interfund Transfers</i>	<i>1,472,000.00</i>	<i>300,000.00</i>	<i>1,172,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>9,636,672.00</i>	<i>3,152,242.79</i>	<i>6,484,429.21</i>	
<i>Personnel</i>	<i>578,939.00</i>	<i>228,307.55</i>	<i>350,631.45</i>	
<i>Supplies</i>	<i>296,000.00</i>	<i>69,533.35</i>	<i>226,466.65</i>	
<i>Other Services</i>	<i>5,824,512.00</i>	<i>2,295,293.47</i>	<i>3,529,218.53</i>	
<i>Capital Outlay</i>	<i>200,000.00</i>	<i>9,770.99</i>	<i>190,229.01</i>	
<i>Debt Service</i>	<i>1,065,221.00</i>	<i>249,337.43</i>	<i>815,883.57</i>	
<i>Interfund Transfers</i>	<i>1,472,000.00</i>	<i>300,000.00</i>	<i>1,172,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>9,636,672.00</i>	<i>3,152,242.79</i>	<i>6,484,429.21</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 070-2022

WHEREAS, the City of Gautier has been managing the Gautier Mayor's Youth Council since October, 2017; and

WHEREAS, the Gautier Mayor's Youth Council provides youth with opportunities for personal growth and leadership development by encouraging an active role in the community with sponsored events and volunteer work, as well as participating in events to improve our City and unite all age groups; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, members of the Youth Council personally solicited local businesses for support; and

WHEREAS, State Farm Insurance, Meredith Dickerson, responded in the amount of \$300 to support the Gautier Mayor's Youth Council; and

WHEREAS, this donation will go towards GMYC Gautier Game Day being held on April 30, 2022; and

WHEREAS, the Mayor and Council Members have determined that acceptance of the attached donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donation from State Farm Insurance in the amount of \$300 for the City of Gautier's Mayor Youth Council is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 04/05/2022
Subject: Monetary Donation from State Farm Insurance, Merideth Dickerson for the Gautier Mayor's Youth Council

REQUEST:

The Grants and Projects Department requests City Council authorization to accept a monetary donation from State Farm Insurance, Merideth Dickerson to support the Gautier Mayor's Youth Council.

BACKGROUND:

The City of Gautier created its first Gautier Mayor's Youth Council in October 2017. The GMYC provides youth with opportunities for personal growth and leadership development by encouraging an active role in community-sponsored activities and volunteer work. GMYC members organize and participate in events that improve our city and unite all age groups.

DISCUSSION:

Members of the GMYC personally solicited local businesses for their support. State Farm Insurance, Merideth Dickerson responded to that solicitation with a \$300 sponsorship.

The donation will go toward GMYC Gautier Game Day being held on April 30, 2022.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council accept a monetary donation from State Farm Insurance, Merideth Dickerson in the amount of \$300 to support the Gautier Mayor's Youth Council.

City Council may:

1. Authorize acceptance of the monetary donation of \$300 as presented; or
2. Not approve acceptance of the monetary donation.

ATTACHMENTS:

1. State Farm Insurance, Merideth Dickerson Donation

STATE FARM INSURANCE
MERIDETH DICKERSON - AGENT
2201 HWY 90
GAUTIER, MS 39553
PH. (228)497-5904

3522
85-136/653

DATE 4/4/02

PAY TO THE
ORDER OF

Gautier Youth Mayor's Council
Three Hundred

\$ 300—

DOLLARS

Security features
included.
Details on back.

M&M
MERCHANTS & MARINE
BANK

We're hometown people that you know!
1-866-223-9512 | MandMBank.com

MEMO

AA

Adrian

MP

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 156-2022

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, REQUESTING AND ACCEPTING ASSISTANCE FROM JACKSON COUNTY FOR THE REPLACEMENT OF A DETERIORATED STORM DRAIN PIPE BETWEEN US HWY 90 AND OLD SPANISH TRAIL

WHEREAS, the City of Gautier requests assistance from Jackson County for the replacement of a deteriorated storm drain pipe between US Hwy 90 and Old Spanish Trail, between the properties of Jackson County Civic Action Committee and Gautier Presbyterian Church; and

WHEREAS, the existing pipe is approximately 200 LF in length, and has deteriorated to an extent that sinkholes are visible along the road; and

WHEREAS, in addition, the north end ditch tie-in is experiencing turbidity during rain events and causing erosion to land directly adjacent to it; and

WHEREAS, the proposed replacement would include extending the north end outfall approximately 30 LF to the north with a new headwall to alleviate the turbidity/erosion issues. South outfall will be a concrete basin and culverts that extend under Old Spanish Trail.

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

BE IT, THEREFORE, RESOLVED that the City of Gautier hereby requests and accepts assistance from the Jackson County Board of Supervisors for the replacement of a deteriorated storm drain pipe between US Hwy 90 and Old Spanish Trail.

BE IT, FURTHER RESOLVED that the Council authorizes the City Clerk and City Manager to execute all documents necessary for these purposes.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 157-2022

WHEREAS, the Cruisin' Through the Decades Event will advertise and bring into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Cruisin' Through the Decades Event will be helpful toward advancing the moral, financial and other interests of such municipality;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one day Cruisin' Through the Decades Event scheduled for October 2, 2022 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/12/2022
Subject: Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event

REQUEST:

The Recreation Department requests that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event to be held October 2, 2022.

BACKGROUND:

The 26th Annual Cruisin' the Coast will be held Oct. 2 – 9, 2022 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 2, 2022 with a car cruise-in starting at 4p.m. and a drive-in movie featuring Footloose at 6:30 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The Gautier Recreation Department has been tasked with planning new activities, more recreational events, and to seek new partnerships to provide more community engagement for the residents of Gautier. The Recreation Department is planning to host a one-day Cruisin' Through the Decades event. The event will consist of musical entertainment, reserved parking for cruisers, food vendors, and a drive-in movie on the big screen.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

The City Council may:

1. Approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.; or
2. Not approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

ATTACHMENTS:

1. 2022 Agreement

**Agreement between
Cruisin' The Coast, Inc. and the City of Gautier**

This Agreement is by and between *Cruisin' the Coast, Inc.* (hereinafter "CTC") and the following business or entity: City of Gautier, MS (hereinafter, "the City") and applies to the "Cruisin the Coast" event to be held on Sunday, October 2, 2022 in the City of Gautier. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. In contemplation of the nature of the event, including its date, the parties do accept the commitments and assurances of the other as follows:

1. The City of Gautier will provide:

- a. Event fee of \$5,000 (To be paid by the Jackson County Board of Supervisors)
- b. Volunteers to staff the event
- c. Traffic control
- d. Port-o-lets
- e. Signage
- f. A "person in charge" who will coordinate with the "person in charge" designated by CTC to produce the event

2. Cruisin' The Coast will provide:

- a. Promotion and advertisement of the Sunday, October 2, 2022, event in all printed materials and on website.
- b. License to use of the Cruisin' The Coast logo upon approval by CTC until the event is complete
- c. A "person in charge" who will coordinate with the "person in charge" designated by City to produce the event
- d. 6 tickets to the Kickoff Sponsor Party.
- e. 6 Sponsor T-shirts

General:

1. Outside vendors, not associated with a local merchant will be liable for state sales tax. Each vendor will be responsible for submitting the appropriate state reporting form. CTC is not responsible for collection of any applicable taxes.
2. ET Motorgear is acknowledged as the official apparel vendor of Cruisin' The Coast. Other vending of this type is not permitted. CTC reserves the right to approve other apparel vending if ET Motorgear is not present, or not able to participate.
3. All media releases, press conferences and collateral materials promoting the event must be approved in advance by CTC. The parties acknowledge that CTC is a registered trademark and any use of the CTC logo and the words "Cruisin' The Coast" must be approved by CTC.
4. The City will obtain such event insurance as may be available at the time of the event and will furnish CTC with a copy of any policy so obtained. CTC acknowledges, however, that the City's liability for incidents occurring during the event is governed by the Mississippi Tort Claims Act and that the City of Gautier already carries liability coverage that will protect the City in the event of any damages or losses that might be incurred during the event and for which the City would otherwise be liable. CTC also acknowledges that the City, by law, cannot agree to indemnify CTC, or to hold CTC harmless from any claims, damages, or assessments, that might arise as a result of incidents occurring during the event, except to the extent allowed by law pursuant to state statute.

5. The City of Gautier acknowledges that it is sponsoring the CTC licensed event on their own premises or premises of others by permission, and that CTC is merely licensing its logo in order to market the authorized activity.
6. CTC will not be responsible for the condition or safety of any premises where the City of Gautier hosts CTC authorized events.
7. No activity will be allowed, ratified or encouraged by the City of Gautier which diminishes the "good will" and quality of the licensed CTC brand.
8. No activity will be undertaken on the event site or premises or otherwise allowed which is a violation of state or federal law.
9. This agreement may only be changed upon written amendment, approved by both parties.
10. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.
11. Termination of Agreement:
 - a. This agreement may be terminated by either party for any reason more than 90 days prior to the event;
 - b. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."
12. This agreement shall expire at midnight on the last full day of the event as scheduled.
13. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.
14. The Agreement and Memorandum of Understanding constitute the entire agreement of the parties.

Cruisin' the Coast, Inc.

City of Gautier, MS



Sherwood R. Bailey, Jr.

Paula Yancey, City Manager

3/24/22

Date

Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 071-2022

WHEREAS, Gautier Pride has requested use of city barricades for an organizational celebration at Azteca's on May 5, 2022 from 10:00 am until 12:00 am on May 6, 2021;

WHEREAS, Gautier Pride is a community service entity, and is tax exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code;

WHEREAS, the city usually charges \$200.00 for the use of the barricades;

WHEREAS, Gautier Pride is receiving matching funds and/or contributions for the celebration in excess of \$200.00 in the form of federal, state or private funding which will be used for this event;

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

IT IS THEREFORE ORDERED that the Mayor and Members of the Council of the City of Gautier, Mississippi that the use of the barricades by Gautier Pride is hereby authorized, and the fee of \$200.00 is hereby waived

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 05 05 2022 Day or Week Thursday Starting Time 10:00 AM/PM

Ending Time: 12:00 AM/PM Proposed Location of the Event: 2405 Hwy. 90

Describe the type of event to be conducted: Cinco de Mayo - Block Party -

Reason for Event, Demonstration or March:

CINCO DE MAYO

If Event includes a city property or streets, give proposed route:

	(Street)	(Direction Turn)	(Street)
1.			
2.			
3.			
4.			
5.			

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Aztecas Restaurant & Cantina Phone: (229) 497-2100

Address: 2405 Hwy 90 Gautier MS 39553
City State Zip

Type of Organization: Restaurant Profit: ☒ Non-Profit Federal ID# _____
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: _____ Phone (Home): () _____

Address: _____ Phone (Work): () _____

City: _____ State: _____ Zip Code: _____

Position with Organization: _____

Individual(s) Responsible for keeping order and maintenance:

Name: Luis F. Mendoza Phone (H): (229) 249-3898 (W) (229) 497-2100

Name: _____ Phone (W): () _____ (W) () _____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☐ Security	☐ Clean up During Event	☐ Staging
☐ Traffic Direction	☐ Clean up After Event	☐ Fencing
☒ Barricades	☐ Trash Receptacles/Bag	☐ Other
☐ Set Up Barricades		

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

Date: 03/23/2022

FOR OFFICE USE ONLY

Date Rec'd: 3/23/22 Received By: [Signature]

Event has been: _____
Approved: _____
Approval/Disapproval Authority

Date: _____



2405 Highway 90, Gautier, MS 39950
(228) 474-2100

lmendoza@aztecasrestaurante.com

March 22, 2022

City of Gautier

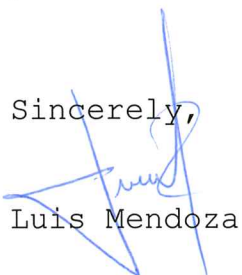
To Whom It May Concern:

Our annual Cinco de Mayo event is fast approaching, and we would like to formally notify the City of Gautier on our plans to extend the annual event to the parking lot facing Highway 90. Our outdoor idea is to include a stage for live entertainment and a small bar to not only enhance the experience, but to be able to accommodate the increase of customers. A visual aid is attached to further explain what we have in mind.

In order to keep the outdoor extension separate from the other parking areas and to contain customers with alcoholic beverages to within the premises, we plan on barricading the entire area with one entrance. Specifically, we will only have one customer entrance into the entire property, and will contract a policeman to patrol that entrance to ensure customer compliance. The small bar that will be included in the extension will offer margaritas and beer only.

If you have any further inquiries, please contact me by phone or email. Thank you for your support as always!

Sincerely,


Luis Mendoza



2405 Highway 90, Gautier, MS 39950
(228) 474-2100

lmendoza@aztecasrestaurante.com

March 22, 2022

City of Gautier

To Whom It May Concern:

Our annual Cinco de Mayo event is arriving soon, we would like to have permission from the City of Gautier to rent twenty barricades. The barricades will help contain the customers with alcoholic beverages within the restaurant area as well as the employees.

We would also like permission for the City of Gautier to put Cinco de Mayo banners on Highway 90 coming from Ocean Springs and Pascagoula and Gautier-Vancleave Road. In order for us to have a bigger celebration on Cinco de Mayo, we would appreciate it if the City of Gautier will allow us to put up the banners five to seven days prior to Cinco de Mayo.

If you have any questions or concerns, please contact me by phone or email. Thank you for your support as always!

Sincerely,

Luis Mendoza

April 13, 2022

PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER

REF: AZTECAS RESTAURANT & CANTINA CINCO DE MAYO
CELEBRATION

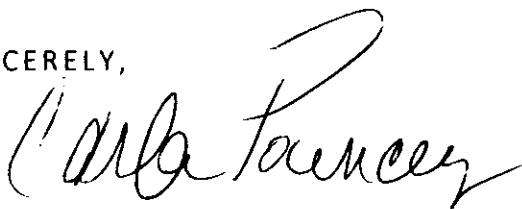
Dear Ms. Yancey,

This letter is to request for the use of city barricades for the Cinco de mayo Celebration to be held on May 5, 2022, at Aztecas Restaurant, Hwy 90, Gautier. The expenditures for this event are excess of \$200.00. The city barricades are for safety reasons to separate attendees from vehicles in the parking lot and crowd control. We also request that Azteca's restaurant be allowed to promote the event by placing banners at the city entrance signs; and in, addition use the digital sign to make citizens aware of traffic delays and parking congestion that might occur due to this event. This event is an economic development tool to bring favorable notice, opportunities, and resources to the city of Gautier.

Gautier Pride, Inc. is a 501©3 community based organization. This celebration has become an annual event in our city. Gautier Pride is happy to support it.

If you have any questions, please do not hesitate to contact me.

SINCERELY,

A handwritten signature in black ink, appearing to read "Carla Pouncey", written in a cursive style.

CARLA POUNCEY, TREASURER
GAUTIER PRIDE, INC.

Councilman Colledge made the motion to purchase a 1990 Harsco M923A2 truck in the amount of \$10.00 from the City of Pascagoula's Fire Department. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 072-2022

WHEREAS, the City of Pascagoula owns a 1990 Harsco M923A2 VIN #2301646 truck, for which it no longer has any use; and

WHEREAS, the Pascagoula Fire Department has indicated this vehicle is available for the City of Gautier to acquire;

WHEREAS, the City Manager has requested approval to purchase this item from the City of Pascagoula for \$10.00; and

WHEREAS, pursuant to Miss. Code Ann. Section 31-7-13(m)(iv), the City of Pascagoula may sell these items to the City of Gautier for an amount below fair market value so long as the sale is in the best interests of the taxpayers of the State of Mississippi; and

WHEREAS, the Mayor and Council Members hereby find that this purchase would be in the best interests of the City and the taxpayers of the State of Mississippi;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the purchase of a 1990 Harsco M923A2 truck from the City of Pascagoula is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: City Manager, Paula Yancey
From: Josh Latch, Fire Chief
Date: April 12, 2022
Subject: Request purchase of 1990 Harsco M923A2 VIN #2301646 truck in the amount of \$10.00 from the City of Pascagoula Fire Department.

REQUEST:

The Gautier Fire Department is requesting authorization from the City Council to purchase a 1990 Harsco M923A2 VIN #2301646 truck in the amount of \$10.00 (ten dollars) and for it to be placed on the Fire Department inventory and insurance.

BACKGROUND:

The City of Pascagoula Fire Department has no use for this vehicle and has deemed it surplus. The City of Gautier has multiple areas The Gautier Fire Department has Mississippi Task force members and administration certified and skilled in swift water and high-water rescues. This vehicle will be a great asset to the Fire Department during hurricanes and flooding situations.

DISCUSSION:

The City of Pascagoula Fire Department has no use for this vehicle and has deemed it surplus. The City of Pascagoula Fire Department has asked the Pascagoula City Council to remove it from the inventory and sell the vehicle to the City of Gautier Fire Department.

RECOMMENDATION:

The City Council allow the Gautier Fire department the purchase the 1990 Harsco M923A2 VIN #2301646 truck for \$10.00 (ten dollars) and for it to be placed on the Fire Department Master inventory and insurance.

9.f

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI
AUTHORIZING SALE OF SURPLUS PROPERTY TO THE
CITY OF GAUTIER FIRE DEPARTMENT**

WHEREAS, the City of Pascagoula (“the City”) owns a 1990 five-ton six-by-six Hasco Military Vehicle (ID No. 23/01646) (National Stock No. 2320-01-230-0307) (the “High Water Truck”), which the City acquired through an intergovernmental sale from Jackson County, Mississippi for the price of \$1.00; and

WHEREAS, the City used the High Water Truck for emergency rescue and related purposes, but it is no longer required, as the City possesses vessels that provide superior rescue capabilities; and

WHEREAS, the High Water Truck is no longer of any value to the City, does not serve a useful function, and is not required for the continued effective operation of the City; and

WHEREAS, the High Water Truck is surplus property of the City; and

WHEREAS, the City of Gautier Fire Department desires to obtain the High Water Truck; and

WHEREAS, pursuant to Mississippi Code Section 31-7-13(m)(vi), the City may sell said property to the City of Gautier Fire Department at below fair market value, so long as the sale is in the best interest of the taxpayers of the State of Mississippi; and

WHEREAS, the sale of the High Water Truck to the City of Gautier Fire Department for the sum stated above is in the best interest of the taxpayers of the State of Mississippi.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: The City Council for the City of Pascagoula hereby adopts the foregoing recitals as its findings.

SECTION 2: The City’s High Water Truck is surplus property of the City of Pascagoula, and the intergovernmental sale of the aforementioned property below fair market value is in the best interest of the taxpayers of the State of Mississippi.

SECTION 3: The City hereby authorizes the sale of the High Water Truck to the City of Gautier Fire Department for the amount of ONE AND NO/100 DOLLAR (\$1.00), as such governmental sale is in the best interest of the taxpayers of the State of Mississippi.

SECTION 4: The City hereby authorizes the Inventory Control Director and the City Manager to execute documents necessary for the sale and authorizes the removal of the High Water Truck from the City's inventory.

The motion to approve the foregoing resolution was made by Fornett and seconded by Gatchell, and the following vote was recorded:

Mayor Willis	<u>aye</u>
Councilman Hyde	<u>aye</u>
Councilman Fornett	<u>aye</u>
Councilman Walker	<u>aye</u>
Councilman Parker	<u>aye</u>
Councilman Blythe	<u>aye</u>
Councilman Gatchell	<u>aye</u>

RESOLVED, this the 5th day of April, 2022.

ATTEST:

Karen Kennedy
City Clerk

CITY COUNCIL

By

[Signature]
Mayor

Councilman Colledge made the motion to enter closed session to determine if executive session is appropriate. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to enter executive session to discuss potential litigation with 5521 Prince George Drive, Gautier, MS. Councilman Elbin seconded the motion. The vote was carried unanimously.

Councilman Colledge made the motion to approve the settlement of a disputed claim with Jamaar Butler relating to a water bill for 5521 Prince George Dr., Gautier, MS 39553 in the amount of \$156.84. Councilman Gollott seconded the motion. The vote was carried unanimously.

Councilman Gollott made the motion to enter open session. Councilman Colledge seconded the motion. The vote was carried unanimously.

City Attorney announced all action taken during executive session.

Councilman Colledge made the motion to adjourn until May 3, 2022 at 6:30pm. Councilman Gollott seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

Councilman Colledge made the motion to approve the settlement of a disputed claim with Jamaar Butler relating to a water bill for 5521 Prince George Dr., Gautier, MS 39553 in the amount of \$156.84. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 073-2022

WHEREAS, Gautier citizen Jamaar Butler (5521 Prince George Dr., Gautier, MS 39553) purportedly paid his water bill in cash on March 10, 2022; and

WHEREAS, the amount submitted by Mr. Butler was \$156.84; and

WHEREAS, this amount was never credited to his account; and

WHEREAS, the City has reason to believe that this was due to Staff's failure to credit his account appropriately; and

WHEREAS, the Mayor and Council Members hereby find that settlement of this doubtful and disputed claim is in the best interests of the City of Gautier;

IT IS THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that a settlement of a disputed claim between the City of Gautier and Jamaar Butler is hereby approved in the amount of \$156.84.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 19, 2022.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

May 3, 2022
Authorization is requested from Community Organization for Responsible Engagement (CORE) to waive the \$200.00 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization is requested from Community Organization for Responsible Engagement (CORE) to waive the \$200.00 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2022

WHEREAS, Community Organization for Responsible Engagement (CORE) will host its annual Community Juneteenth Celebration at George Martin City Park on June 18, 2022 from 8:00am – dusk at Pavilion B and 12:00pm – dusk at Pavilion A; and

WHEREAS, CORE has requested that the City waive the pavilion rental fee for pavilions A and B in the amount of \$200.00 that will cover all time periods for each pavilion; and

WHEREAS, the Mayor and Members of the Council have determined that CORE is tax exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, the governing authority of any municipality, in its discretion, may expend municipal funds to match any state, federal or private funding for any program administered by the State of Mississippi, the United States government or any nonprofit organization that is exempt under USCA 501(c)(3); and

WHEREAS, CORE has received more than the total amount waived by the City (\$200.00) in the form of federal, state or private funding which will be used for this event;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Community Organization for Responsible Engagement (CORE) to waive the pavilion rental fee for both pavilions A and B in the amount of \$200.00 for the Community Juneteenth Celebration to be held at the George Martin City on June 18, 2022 from 8:00am until dusk is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of May 3, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/21/2022
Subject: Request to waive rental fees at George Martin City Park for Pavilion A & B for Community Organization for Responsible Engagement (CORE) Community Juneteenth Celebration

REQUEST:

The Community Organization for Responsible Engagement (CORE) requests City Council to waive the \$200 pavilion rental fee required for the Community Juneteenth Celebration to be held at George Martin City Park on June 18, 2022 from 8:00 a.m. – to dusk at Pavilion B and 12:00- dusk at Pavilion A.

BACKGROUND:

CORE is a community organization responsible for engaging youth and young adults in the Jackson County area through community service, education, and information. CORE is a 501c3 organization and has held free community events throughout The City of Gautier in the past.

CORE would like to host its annual Community Juneteenth Celebration at George Martin City Park on June 18, 2022 from 8:00 a.m. – to dusk. The City currently reserves the pavilions in the following time slots: 8-12, 12-4, and 4-8. The request to waive rental fee will cover all time periods for pavilion A&B.

DISCUSSION:

The City recognizes events, such as the Community Juneteenth Celebration, as it promotes a sense of unity and pride within the community. Furthermore, activities such as this help keep our youth and residents inside our beautiful city and help promote the resources available at George Martin City Park.

RECOMMENDATION:

The Recreation Department has determined that it is in the best interest of the City to waive all associated fees, as this event is an economic tool that brings into favorable notice the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

1. Approve the fee waivers for the Community Juneteenth Celebration as requested; or
2. Not approve to waive fees for the Community Juneteenth Celebration as requested.

ATTACHMENTS:

1. Special Event Application 2022



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least _____ days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 6-18-2022 Day or Week Saturday Starting Time 1 AM/PM
Ending Time: 4 AM/PM Proposed Location of the Event: George Martin City Park
Describe the type of event to be conducted: Community event entertainment, free food, vendors, et
Reason for Event, Demonstration or March: June 18th celebration
* Seeking all fees be waived for pavilions

If Event includes a city property or streets, give proposed route:

- | | (Street) | (Direction Turn) | (Street) |
|----|------------|------------------|----------|
| 1. | <u>N/A</u> | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

**ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT.
ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS**

Applicant Information:

Organization:

Name: CORE Phone: (228) 249-9586
Address: P.O. Box 141 City Gautier State MS Zip 39553
Type of Organization: Non profit Profit: _____ Non-Profit Federal ID# 85-0554274
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Rashawn Harris Phone (Home): (228) 218-3469
Address: 831 Cedar Lake Rd Phone (Work): _____
City: Biloxi State: MS Zip Code: 39532
Position with Organization: Co-founder / VP

Individual(s) Responsible for keeping order and maintenance:

Name: Rashawn Harris Phone (H): (228) 218-3469 (W) _____
Name: April Harris Phone (W): (228) 249-9586 (W) _____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☐ Security	☐ Clean up During Event	☐ Staging
☐ Traffic Direction	☐ Clean up After Event	☐ Fencing
☒ Barricades	☐ Bag Meters	☐ Other
☐ Set Up Barricades	☐ Trash Receptacles/Bag	

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: [Signature] Date: 4-12-2022

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____
Event has been: _____ Disapproved: _____
Approved: _____ Approval/Disapproval Authority: _____
Date: _____

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

May 3, 2022
Resolution authorizing the City of Gautier to participate in the 2022 update of the District Nine (9) Regional Hazard Mitigation Plan, and to appoint Planning Director, Scott Ankerson, as the City's designee to represent the City of Gautier.

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Resolution approving the City of Gautier to participate in the 2022 update of the District Nine (9) Regional Hazard Mitigation Plan, and to appoint Planning Director, Scott Ankerson, as the City's designee to represent the City of Gautier in all matters pertaining to the development of the District Nine (9) Regional Hazard Mitigation Plan.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other/Discussion	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2022

RESOLUTION AUTHORIZING THE INTENT TO PARTICIPATE IN THE 2022 UPDATE OF THE DISTRICT NINE (9) REGIONAL HAZARD MITIGATION PLAN, AND TO APPOINT PLANNING DIRECTOR, SCOTT ANKERSON, AS THE CITY OF GAUTIER'S DESIGNEE FOR THE MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the City of Gautier is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the City of Gautier desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Mayor and Council of the City of Gautier to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, this participation is limited in allowing City employee(s) to attend the meetings with District 9 Representatives and others to gather requested information pertaining to the City of Gautier for inclusion; and

WHEREAS, it is also the intent of the Mayor and Council of the City of Gautier to fulfill its obligation under Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the City of Gautier; and

WHEREAS, the City of Gautier, in coordination with 22 jurisdictions participating, the cost would be \$364.00 per jurisdiction (10% cost share); and

WHEREAS, the total amount for the contractor to update this plan is \$79,991.94.

WHEREAS, the Federal Share is 90% of the cost and the local government is 10% of the cost (\$7,999.19) to get the plan updated; and

WHEREAS, the Mississippi Emergency Management Agency and the Federal Emergency Management Agency have reviewed the MEMA District 9 Regional Hazard

Mitigation Plan for legislative compliance and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Gautier that:

1. The City of Gautier hereby declares its intent to participate in the 2022 update of the district nine (9) regional hazard mitigation plan
2. The City of Gautier hereby appoints Planning Director, Scott Ankerson, as the City's designee for the Multi-Jurisdictional Hazard Mitigation Plan; and
3. The City of Gautier agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

Adopted on May 3, 2022.

Mayor

ATTEST:

City Clerk

**CITY OF GAUTIER
MEMORANDUM**

To: City Council

From: Paula Yancey, City Manager

Date: April 19, 2022

Subject: Resolution approving the City of Gautier to participate in the 2022 update of the District Nine (9) Regional Hazard Mitigation Plan and appoint Planning Director, Scott Ankerson, as the City's designee to represent the City in all matters pertaining to the development of the District Nine (9) Regional Hazard Mitigation Plan

REQUEST:

The City Manager requests to approve the Resolution for the City of Gautier to participate in the development of the District Nine (9) Regional Hazard Mitigation Plan and appoint Scott Ankerson as the City's designee to represent the City in all matters pertaining to the development.

BACKGROUND:

This Resolution is a follow up on the participation and designated representative letters previously sent out in 2017.

DISCUSSION:

This participation is limited to allowing City employee(s) to attend meetings with District 9 representatives and others to gather requested information pertaining to the City of Gautier for inclusion. The notice of intent to award has gone out to the proposed contractor for acceptance. Based on that notice, with 22 jurisdictions participating, the cost would be \$364.00 per jurisdiction (10% cost share). The total amount for the contractor to update this plan is \$79,991.94. The Federal Share is 90% of the cost and the local government is 10% of the cost (\$7,999.19) to get the plan updated. That 10% is divided among 22 jurisdictions, who all participated in the previous plan update in 2017. The 10% goes to pay the contractor to update the plan, along with the 90%.

RECOMMENDATION:

The City Manager recommends that the City Council approve the resolution for the City of Gautier to participate in the 2022 update of the District Nine (9) Regional Hazard Mitigation Plan and appoint Scott Ankerson as the City's designee to participate Multi-Jurisdictional in the District 9 Regional Hazard Mitigation Plan.



**INTENT TO PARTICIPATE IN THE 2022 UPDATE OF THE DISTRICT 9
REGIONAL HAZARD MITIGATION PLAN.**

We, the City of _____ do hereby resolve to participate in the development of the District Nine (9) Regional Hazard Mitigation Plan. This participation is limited to allowing City employee(s) to attend meetings with District 9 representatives and others to gather requested information pertaining to the City of _____ for inclusion into the plan. There is a 10% local government cost share, to be apportioned in whatever manner the local government sees fit.

IN WITNESS WHEREOF, We have subscribed our signature this, the ____ day of _____, 2022

Mayor

City of _____



DESIGNATED REPRESENTATIVE

We, the City of _____ do hereby designate _____ to represent the City in all matters pertaining to the development of the District Nine (9) Regional Hazard Mitigation Plan.

IN WITNESS WHEREOF, We have subscribed our signature this, the ____ day of _____, 2022

Mayor _____

City of _____

Designated Rep. phone# and email address: _____

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

May 3, 2022
Approval of water and sewer adjustments dated
May 3, 2022 in the amount of \$20,043.29

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments dated May 3, 2022 in the amount of \$20,043.29.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2022

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated May 2022 in the amount of \$20,043.29 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

MAY 2022 UTILITY ADJUSTMENTS								
THESE FOLLOW POLICY/ RECOMMEND APPROVAL								
		100	400	195	130	800		REASON FOR
	ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
	003-00701-000	135.64	225.32	35.00			395.96	Under Sink
	003-27301-000	99.66	150.40	70.00			320.06	Pipe Busted
	011-09701-000		216.65				216.65	Pool Fill
	013-28301-007	82.54	203.12	105.00			390.66	Line in Yard
	013-71301-002	44.43	86.70	70.00			201.13	Under Sink
	025-26701-000		130.98				130.98	Pool Fill
	027-15001-001	676.22	1,331.98	35.00	400.00	77.79	2,520.99	Line in Yard
	029-12101-002	140.00	159.98	35.00			334.98	Theft
	035-14051-000	599.21	1,463.32	70.00	650.00	92.34	2,874.87	Line in Yard
	039-09801-000	58.08	159.28	35.00			252.36	Pipe Busted
	041-13301-002	65.34	128.29	35.00			228.63	Hot Water Heater
	056-02571-001		119.51				119.51	Pool Fill
	056-02641-001	149.78	321.72				471.50	Line in Yard
	056-05801-000		140.32	70.00			210.32	Pool Fill
	062-25001-000	76.16	249.99		250.00	22.83	598.98	Pipe Busted
	062-31961-004	174.00	398.32	70.00	200.00	31.08	873.40	Pipe Busted
	065-00101-000	169.45	303.59	70.00	200.00	30.76	773.80	Pipe Busted
	065-11401-001	476.22	1,483.16	105.00	600.00	82.69	2,747.07	A list of Items
	071-10001-000	426.82	901.69	210.00			1,538.51	Pipe Busted
	080-23501-000	136.67	250.59	70.00			457.26	Line in Yard
	080-25801-005	120.70	227.19	105.00			452.89	Under Sink
	083-02101-000	117.31	273.62	70.00			460.93	Line in Yard
	086-05401-000	118.93	199.15	70.00			388.08	Pipe Busted
	089-12601-003	175.23	196.47	70.00			441.70	Line in Yard
	090-03401-007	70.29	142.17	70.00			282.46	Pipe Busted
	090-14201-008		65.21	105.00			170.21	Line in Yard
	095-04501-002		125.07	35.00			160.07	Line in Yard
	095-04601-003		34.96				34.96	Pipe Busted
	101-05801-004		116.18	140.00			256.18	Valve on Tub
	102-05501-009	29.04	32.56				61.60	Theft
	103-23401-001		167.70				167.70	Pool Fill
	116-33401-001		78.44	140.00			218.44	Valve on Tub
	125-25101-002	38.28	58.09				96.37	Pipe Busted
	139-42301-002		68.85	70.00			138.85	Under Sink
	139-48851-000	322.83	627.40	105.00			1,055.23	Under Sink
	TOTAL	4,502.83	10,837.97	2,065.00	2,300.00	337.49	20,043.29	
	COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:

May 3, 2022

Title:

Receive March 2022 Privilege License Report

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive March 2022 Privilege License Report

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for March 2022 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 3, 2022.

Business Name	Business Address	Business Description
River Oaks Restaurant	900 Hickory Hill Dr Gautier MS 39553	Restaurant & Bar

244

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

May 3, 2022
Receive March 2022 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive March 2022 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for March 2022 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting May 3, 2022.

MAR 2022 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,976,234.14
HB1 Modernization Act Funds	Depository Account	002-000-001	\$673,534.79
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$1,978,126.60
MDAH School House Grant	Depository Account	030-000-001	\$1,783.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$404,504.77
U S Justice Equitable Sharing	Depository Account	157-000-001	\$40,316.90
Fire Protection Fund	Depository Account	160-000-001	\$214,872.03
Tidelands Grant	Depository Account	171-000-001	\$30,000.00
Library Support Fund	Depository Account	172-000-001	\$11,644.15
Shepard State Park Fund	Depository Account	176-000-001	\$89,229.10
USDA NRCS EWP Program	Depository Account	300-000-001	(\$88,918.95)
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$199,746.58
Town Center Retail Dev Complex	Depository Account	309-000-001	(\$1,333.11)
Solid Waste Fund	Depository Account	404-000-001	\$107,333.76
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$10,637,074.19
General Depository Reconciled Cash Balance			\$10,637,074.19

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$792,182.74)
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$44,933.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,072,623.04
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,283,069.82
Enterprise Reconciled Cash Balance			\$2,278,595.47

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,923,245.88
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$342,124.62
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$723,095.75
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$40,483.57
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$40,483.57
Infrastructure Imp Funds: Town Commons	Restricted Fund	304-000-004	\$0.00
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$1,000,635.23
SB 2971 Amphitheater-Museum	Restricted Fund	304-000-006	\$2,001,027.17
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,423,532.44
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$108,655.02
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$0.80
HB1730 Land Purchase Fund	Restricted Fund	309-000-004	\$0.00
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$5,103,263.78
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,120.89
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$254,415.66
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$886,775.56
Total Bond & Restricted Reconciled Cash Balances			\$14,013,859.94

**MAR 2022
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2022	MAR 2022	Balance	50.00% % to date
General Fund Revenues	11,270,179.00	7,159,495.46	4,110,683.54	63.5%
Expenditures:				
001 Legislative	273,705.00	123,080.35	150,624.65	44.9%
010 City Court	348,579.00	154,222.01	194,356.99	44.2%
021 City Manager	328,300.00	115,763.39	212,536.61	35.2%
022 Human Resources	79,170.00	36,729.95	42,440.05	46.3%
040 City Clerk	548,011.00	263,175.64	284,835.36	48.0%
060 City Attorney	180,000.00	78,493.06	101,506.94	43.6%
090 Economic Dev - Planning	516,191.00	258,008.48	258,182.52	49.9%
092 Building & General Expenses	672,200.00	417,049.03	255,150.97	62.0%
094 Grants & Project Admin	232,305.00	91,636.31	140,668.69	39.4%
100 Police	4,041,218.00	1,799,088.29	2,242,129.71	44.5%
161 Fire	2,758,895.00	1,394,070.35	1,364,824.65	50.5%
170 Recreation	868,286.00	346,663.72	521,622.28	39.9%
201 PW: Streets	445,000.00	141,873.23	303,126.77	31.8%
205 PW: Maintenance	334,074.00	134,056.81	200,017.19	40.1%
680 Debt Service	87,454.00	87,453.55	0.45	100.0%
900 Interfund Transfers	809,552.00	348,767.00	460,785.00	43.0%
General Fund Expenditures	12,522,940.00	5,790,131.17	6,732,808.83	46.2%
<i>Total Operating Expenditures</i>	11,211,405.00	5,244,710.01	5,966,694.99	
<i>Total Capital Outlay Expenditures</i>	286,446.00	71,521.28	214,924.72	
<i>Total Debt Service</i>	215,537.00	125,132.88	90,404.12	
<i>Total Transfers Out</i>	809,552.00	348,767.00	460,785.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	12,522,940.00	5,790,131.17	6,732,808.83	
<i>Personnel</i>	8,458,913.00	4,181,575.83	4,277,337.17	
<i>Supplies</i>	663,712.00	209,884.15	453,827.85	
<i>Other Services</i>	2,088,780.00	853,250.03	1,235,529.97	
<i>Capital Outlay</i>	286,446.00	71,521.28	214,924.72	
<i>Debt Service</i>	215,537.00	125,132.88	90,404.12	
<i>Interfund Transfers for DS</i>	809,552.00	348,767.00	460,785.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	12,522,940.00	5,790,131.17	6,732,808.83	

**MAR 2022
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2022	As of MAR 2022	Balance	50.00% % to date
002 HB1 Modernization Funds				
Revenues	645,000.00	423,043.13	221,956.87	65.5%
Expenditures	1,075,492.00	180,000.00	895,492.00	16.7%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	2,272,838.61	0.00	2,272,838.61	
Expenditures	4,545,677.23	294,712.02	4,250,965.21	6.4%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	2,983.43	1,200.00	1,783.43	40.2%
130 \$7M GO Bond - Capital Improvements				
Revenues	6,442,527.00	401,430.23	6,041,096.77	6.2%
Expenditures	8,496,100.68	529,518.84	7,966,581.84	6.2%
156 SE MS METRO TASK FORCE				
Revenues	0.00	0.00	0.00	
Expenditures	264,240.00	52,749.59	211,490.41	19.9%
157 US Justice Equitable Sharing				
Revenues	0.00	4,340.40	(4,340.40)	
Expenditures	41,995.93	6,019.43	35,976.50	14.3%
160 Fire Protection Fund				
Revenues	672,000.00	117,537.52	554,462.48	17.4%
Expenditures	654,097.30	0.00	654,097.30	
171 Combined Tidelands Grant				
Revenues	671,934.44	0.00	671,934.44	
Expenditures	701,934.44	0.00	701,934.44	
172 Library Support Fund				
Revenues	125,282.00	101,626.62	23,655.38	81.1%
Expenditures	125,282.00	93,099.94	32,182.06	74.3%
176 Shepard State Park				
Revenues	246,200.00	86,957.79	159,242.21	35.3%
Expenditures	276,511.00	77,812.39	198,698.61	28.1%
250 2018 W&S Bond Debt Service				
Revenues	288,796.00	144,150.19	144,645.81	49.9%
Expenditures	284,494.00	67,246.88	217,247.12	23.6%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,672.00	10,325.63	346.37	96.7%
Expenditures	646.00	0.00	646.00	

MAR 2022
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2022	As of MAR 2022	Balance	50.00% % to date
252 2019 W&S Bond Debt Service				
Revenues	385,096.00	192,107.15	192,988.85	49.8%
Expenditures	378,707.00	298,600.00	80,107.00	78.8%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,782.00	10,429.47	352.53	96.7%
Expenditures	816.00	0.00	816.00	
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	57,715.44	0.00	57,715.44	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	481,570.32	351,569.55	130,000.77	73.0%
Expenditures	720,410.82	411,994.47	308,416.35	57.1%
304 Town Commons Park Project				
Revenues	2,235,860.98	3,104,361.78	(868,500.80)	138.8%
Expenditures	3,853,665.11	577,698.74	3,275,966.37	14.9%
305 S2019 MPI GO Bond Construction Fund				
Revenues	296,582.00	297,697.30	(1,115.30)	100.3%
Expenditures	363,571.38	232,276.63	131,294.75	63.8%
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	1,532,374.70	742,705.50	789,669.20	48.4%
309 Town Center Retail Dev Complex				
Revenues	3,820,600.00	7,020,242.24	(3,199,642.24)	183.7%
Expenditures	5,821,870.40	9,023,017.60	(3,201,147.20)	154.9%
352 2018 Bond General Construction/Admin				
Revenues	0.00	0.00	0.00	
Expenditures	16,702.23	16,702.23	0.00	100.0%
353 Hwy 57 Utility Line Relocation				
Revenues	1,162.38	11,047.34	(9,884.96)	950.4%
Expenditures	1,162.38	11,047.34	(9,884.96)	950.4%
355 Water Supply & Treatment Plant				
Revenues	29,094.61	37,816.58	(8,721.97)	129.9%
Expenditures	5,248,705.81	146,520.20	5,102,185.61	2.7%
358 2019 Bond General Construction/Admin				
Revenues	0.00	0.00	0.00	
Expenditures	5,230.00	5,154.97	75.03	98.5%

**MAR 2022
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2022	As of MAR 2022	Balance	50.00% % to date
360 OST-GV SEWER IMPROVEMENTS				
Revenues	1,346,847.50	331,446.45	1,015,401.05	24.6%
Expenditures	1,446,885.25	1,052,984.64	393,900.61	72.7%
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,668,265.00	117,266.00	2,550,999.00	4.3%
Expenditures	2,654,565.00	103,839.26	2,550,725.74	3.9%
404 Solid Waste Fund				
Revenues	1,586,340.00	791,248.35	795,091.65	49.8%
Expenditures	1,592,850.00	771,992.36	820,857.64	48.4%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	40.00	21.42	18.58	53.5%
Expenditures	95.00	0.00	95.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	240.90	209.10	53.5%
Expenditures	827.00	0.00	827.00	

**MAR 2022
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2022	MAR 2022	Balance	50.00% % to date
Utility Fund Revenues	9,095,000.00	4,515,738.41	4,579,261.59	49.6%
Administration	3,115,028.00	1,526,596.48	1,588,431.52	49.0%
Water & Sewer O & M	3,784,423.00	1,630,525.46	2,153,897.54	43.0%
Debt Service	1,065,221.00	436,489.41	628,731.59	40.9%
Transfers	1,472,000.00	746,000.00	726,000.00	50.6%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	9,636,672.00	4,339,611.35	5,297,060.65	45.0%
<i>Total Operating Expenditures</i>	<i>6,699,451.00</i>	<i>3,134,320.95</i>	<i>3,565,130.05</i>	
<i>Total Capital Outlay Expenditures</i>	<i>200,000.00</i>	<i>22,800.99</i>	<i>177,199.01</i>	
<i>Total Debt Service</i>	<i>1,065,221.00</i>	<i>436,489.41</i>	<i>628,731.59</i>	
<i>Total Interfund Transfers</i>	<i>1,472,000.00</i>	<i>746,000.00</i>	<i>726,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>9,636,672.00</i>	<i>4,339,611.35</i>	<i>5,297,060.65</i>	
 <i>Personnel</i>	 <i>578,939.00</i>	 <i>294,280.73</i>	 <i>284,658.27</i>	
<i>Supplies</i>	<i>296,000.00</i>	<i>84,477.54</i>	<i>211,522.46</i>	
<i>Other Services</i>	<i>5,824,512.00</i>	<i>2,755,562.68</i>	<i>3,068,949.32</i>	
<i>Capital Outlay</i>	<i>200,000.00</i>	<i>22,800.99</i>	<i>177,199.01</i>	
<i>Debt Service</i>	<i>1,065,221.00</i>	<i>436,489.41</i>	<i>628,731.59</i>	
<i>Interfund Transfers</i>	<i>1,472,000.00</i>	<i>746,000.00</i>	<i>726,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>9,636,672.00</i>	<i>4,339,611.35</i>	<i>5,297,060.65</i>	

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
May 3, 2022**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
