

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 18, 2022 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Gautier Mullet and Music Festival will be Saturday, October 22nd from 9am until 6pm at the former Singing River Mall Property.
2. Tasty Thursday will be October 27th beginning at 11am at the former Singing River Mall Property.
3. Shepard Park 5K Fun Run, hosted by Gautier Community Pride, will be Saturday, October 29th beginning at 9am at the Shepard State Park Pavilion.

IV. Presentation Agenda

1. Redistricting Update by Tommie Cardin, Butler Snow, LLP

V. Business Agenda

1. Approval of Change Order No. 3 (Summary) and final pay application for the City Hall Water Well Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Authorization to Acknowledge Bids and Award Contract for Gautier Vancleave Road Wastewater System Upgrades (GOMESA)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. NUNC PRO TUNC Resolution correcting the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. Consider a request for a twenty-one-foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District located at 6300 Martin Bluff Road, Gautier, MS (GPC #22-38-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. Consideration of a Special Exception that would allow a personal care home in a C-2 Community Commercial Zoning District (GPC Case No. 22-37-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

6. Consideration of a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District (GPC Case No. 22-39-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

7. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Regular Council Meeting held October 4, 2022.
2. Receive September 2022 Privilege License Report
3. Approval of Redd Pest Solutions retreatment agreement
4. Authorization to enter into a Contract Agreement with Eastern Shore Inflatables
5. Authorization to enter into a Contract Agreement with Pyro Shows
6. Authorization to enter into Overtime Reimbursement Agreement with Border Patrol
7. Authorization to enter into a Task Force Agreement with the Drug Enforcement Administration (DEA)
8. Authorization to enter into an NCIC Holder of Record Agreement between the Gautier Police Department and Mississippi Gulf Coast Community College, Jackson County Campus Police

VII. STUDY AGENDA

1. Discuss Citizen Comments

2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until November 1, 2022 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
October 18, 2022**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier Mullet and Music Festival will be Saturday, October 22nd from 9am until 6pm at the former Singing River Mall Property.**
2. **Tasty Thursday will be October 27th beginning at 11am at the former Singing River Mall Property.**
3. **Shepard Park 5K Fun Run, hosted by Gautier Community Pride, will be Saturday, October 29th beginning at 9am at the Shepard State Park Pavilion.**

NOTES:

32nd ANNUAL GAUTIER

Mullet & Music Fest



SATURDAY

OCTOBER 22

9 AM TO 6 PM

OLD SINGING RIVER MALL

2800 US-90, GAUTIER

FUN FOR EVERYONE!

Come celebrate our 32nd Gautier Mullet & Music Fest. It is a FREE event, open to the public featuring our own MULLET TOSS!

Live Music!

FRIED MULLET AND FOOD TRUCKS!

Kids Only Zone!

ARTS & CRAFTS VENDORS!

2021 ART WINNER



WILLIE DEES

Cash prizes!

ART CONTEST

PET PARADE

CAR & MOTORCYCLE SHOW

COSPLAY CONTEST



WWW.GAUTIERMULLETFESTIVAL.COM



GAUTIER PRESENTS

TASTY

THURSDAY!

27

OCT

11 AM



GOOD EATS FROM AWESOME

FOOD TRUCKS

**BRYAN'S STEAMER- MANN KETTLE CORN - MEATBAWL'S
FOOD TRUCK- NORWOODS FAMOUS SKINS, KEEPIN' IT
TASTY, FRANKIE FAYE'S, MAMA RED'S GRILL & MORE,
LOS SARAPES TACO'S Y MAS, SUGAR BEANS CAFE, O THE
PEANUT MAN, GREEK GALS YUMMIES, MR. TAMALES,
HAVENS DOWN HOME CREAMERY**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

Join Gautier Community Pride For



FREE EVENT
**SHEPARD
PARK**



5K



FUN RUN

Registration not required. Start at the Shepard State Park Pavilion

OCTOBER 29TH

9 AM



GAUTIER
MISSISSIPPI

SHEPARD STATE PARK
1034 GRAVELINE RD GAUTIER, MS

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
October 18, 2022**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Redistricting Update by Tommie Cardin, Butler Snow, LLP

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

October 18, 2022
**Approval of Change Order No. 3 (Summary) and
final pay application for the City Hall Water Well
Project**

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 3 (Summary) and final pay application in the amount not to exceed \$91,827.50 for the City Hall Water Well project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the City Water Well Project is being installed behind City Hall and will be used to provide water capacity for the new water treatment plant being designed by Waggoner Engineering; and

WHEREAS, the Grants and Projects Department requests for the City Council to approve Change Order No. 3 (Summary) and final pay application in the amount of \$91,827.50; and

WHEREAS, Change Order No. 3 (summary) serves to increase the contract amount by \$100 and increases the contract time by ten (10) days; and

WHEREAS, the increase is due to material quantity adjustments for retrofitting the well to the existing distribution system; and

WHEREAS, the ten (10) day time increase is due to delays in receiving materials; and

WHEREAS, if approved, the new contract amount would be \$799,150; and

WHEREAS, Waggoner Engineering has reviewed the final change order and recommends approval of same; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

WHEREAS, Waggoner Engineering has also reviewed the final pay application and recommends approval; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the final pay application, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 (Summary) is approved.

IT IS FURTHER ORDERED that the final pay application in the amount of \$91,827.50 for the City Hall Water Well project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 10/12/2022
Subject: City Hall Water Well – Change Order No. 3 (Summary) and Final Pay Application

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 3 (Summary) for the City Hall Water Well project and approve the final pay application in the amount of \$91,827.50.

BACKGROUND:

This water well was installed behind City Hall and will be used to provide water capacity for the new water treatment plant being designed by Waggoner Engineering. The well pumps into the City's distribution system directly.

The original contract included a 580-foot test hole and well, but adequate water was not found at that depth. Thompson Brothers Drilling was instructed to go deeper and explore the lower aquifer, where adequate water was found.

Change Order No. 1, which was approved by City Council in March 2021, increased the contract amount by \$59,750, bringing the contract to \$844,050. This change order covered the added cost of a deeper test hole (580 feet to 810 feet), a deeper test well (580 feet to 715 feet), an additional log on the lower sand, and the added depth of the permanent water well (580 feet to 715 feet).

The original contract included a \$350 per foot charge if the permanent well was deeper than 580 feet. Thompson Drilling, however, agreed at that time to reduce that charge to \$150 per extra foot at a total cost of \$20,250, which saved the City \$27,000.

Change Order No. 2 decreased the contract value by \$45,000 due to changes in materials and added 213 calendar days to the contract time. Most of the changes in materials were due to a reduction of the well capacity to 600 gallons per minute. It was originally anticipated the capacity would be 1200 gallons per minute, but the strata do not support that capacity. The contract amount was reduced from \$844,050 to \$799,050.

DISCUSSION:

Change Order No. 3 (Summary) serves to increase the contract amount by \$100 and increase the contract time by (10) days. This increase is due to material quantity adjustments for retrofitting the well to the existing distribution system, and the time increase is due to delays in receiving material. If approved, the new contract amount would be \$799,150.

Waggoner Engineering has reviewed the final change order and pay application and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 (Summary) for the City Hall Water Well project and approve the final pay application in the amount of \$91,827.50. The City Council may:

1. Approve Change Order No. 3 (Summary) and approve the final pay application, as presented; or
2. Not approve Change Order No. 3 (Summary) and approve the final pay application as presented.

ATTACHMENTS:

1. City Ltr Thompson Drilling PR#7_Final_submittal signed_rev

September 26, 2022

April Stennett
Grants & Project Director
City of Gautier
330 Highway 90
Gautier, MS 39553

RE: **CONTRACTOR PAYMENT REQUEST - Final**
City Hall Water Well
WEI #W018019.002

Dear Ms. Stennett:

Transmitted, for your review and approval, is Thompson Brothers Drilling's Pay Request No.7 and Final for the referenced project, and summary change order No. 3 which addressed a minor change necessary for retrofitting the well to the existing distribution system. The estimate for the work period May 5, 2022 to August 31, 2022 in the amount of \$91,827.50 has been verified and is ready for further processing.

Should you have any questions or need additional information, please contact me. As always, we appreciate the opportunity to be of service to the City of Gautier.

Sincerely,



Carol Jackson, P.E.
Stormwater Technical Manager

CJ/reg

Attachments

c: Casey Vaughan, Mayor, City of Gautier
Paula Yancey, City Manager
Lee Backstrom, Thompson Brothers Drilling, Inc.

Contractor's Application for Payment No.

#7 Final

Application Period: 5/5/2022 - 7/31/2022		Application Date: 8/4/2022
To (Owner): City of Gautier	From (Contractor): Thompson Brothers Drilling, Inc.	Via (Engineer): Waggoner Engineering, Inc.
Project: City Hall Water Well	Contract: Lee Backstrom	Mr. Brian Granger, PE
Owner's Contract No.: WEI # 0018019.002	Contractor's Project No.: 9200	Engineer's Project No.: WEI # 0018019.002

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 784,300.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$ 14,850.00
1	\$59,750.00		3. Current Contract Price (Line 1 ± 2).....	\$ 799,150.00
2		\$45,000.00	4. TOTAL COMPLETED AND STORED TO DATE	
3	\$100.00		(Column F total on Progress Estimates).....	\$ 799,150.00
			5. RETAINAGE:	
			a. X \$799,150.00 Work Completed.....	\$
			b. X _____ Stored Material.....	\$
			c. Total Retainage (Line 5.a + Line 5.b).....	\$
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 799,150.00
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 707,322.50
			8. AMOUNT DUE THIS APPLICATION.....	\$ 91,827.50
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$
TOTALS	\$59,850.00	\$45,000.00		
NET CHANGE BY CHANGE ORDERS	\$14,850.00			

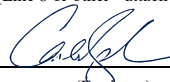
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Lee Backstrom Date: 8/4/2022

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is recommended by:  **Oct 3, 2022**
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

CONSTRUCTION CONTRACT MODIFICATION

Change Order No.: Three (3) & Final Summary Date: September 26, 2022 WEI No.: 18019.002
 Name of Project: City Hall Water Well
 Owner: City of Gautier, Mississippi
 Contractor: Thompson Brothers Drilling, INC
 Agreement Date: October 6, 2020 Original Contract Time: Two Hundred Ten (210) Calendar Days
 CO#1 Contract Time: Thirty (30) Calendar Days
 Contract Start Date: November 2, 2020 CO#2 Contract Time: Two Hundred Thirteen (213) Calendar Days
 Original Completion Date: June 1, 2021
 CO#1 Revised Completion Date: July 1, 2021
 CO#2 Revised Completion Date: January 29, 2022
 Contract Time **(Increased)** (Decreased) By: Ten (10) Calendar Days
 Revised Contract Completion Date: February 8, 2022

BREAKDOWN OF PROPOSED CHANGE

ITEM NO.	ITEM DESCRIPTION	ITEM UNIT	UNIT PRICE	CONTRACT QUANTITY	REVISED CONTRACT QUANTITY	CHANGE ORDER QUANTITY	CHANGE ORDER AMOUNT
CO3-19	Bollards	EA	\$250.00	9	7	-2	-\$500.00
CO2-3	10" x 8" Tapping Sleeve and Valve	EA	\$2,975.00	1	0	-1	-\$2,975.00
CO3 - 3	16" x 10" Tapping Sleeve and Valve	EA	\$3,575.00	0	1	1	\$3,575.00
Change Order Total							\$100.00

STATEMENT OF JUSTIFICATION:

- To show the additions and deletions to contract quantities.
- Grant Time Extension due to change of tapping sleeve parts and resulting supply time
- Anticipated 10" existing water main but discovered it to be a 16" water main once excavated.

Total Change - (Increase) (Decrease)	\$	100.00
Original Contract Amount	\$	784,300.00
Contract Amount Revised by Previous Change Order	\$	799,050.00
Proposed Revised Contract Amount	\$	799,150.00

Original Contract Time	210
CO #1 Contract Time	30
CO #2 Contract Time	213
CO#3 Contract Time	10
Revised Contract Time	463

Requested By: City of Gautier, Mississippi

By: Paula Yancey Title: City Manager Date: _____

Recommended By: Waggoner Engineering, Inc.

By: Carol Jackson Title: Project Manager Date: October 3, 2022

Accepted By: Thompson Brothers Drilling, Inc

By: Lee Backstrom Title: Project Manager Date: 09/29/2022

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting: October 18, 2022
Title: Authorization to Acknowledge Bids and Award the contract for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA)

Introduced by:
Contact Person/Telephone April Stennett 497-8000

Summary Explanation: Authorization to acknowledge receipt of three bids and award the contract to JLB Contractors, LLC. for the Gautier Vancleave Road Wastewater System Upgrades, in an amount not to exceed \$2,683,000 for the base bid only.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the City of Gautier has requested bids for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA); and

WHEREAS, the City was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Road Wastewater System Upgrades; and

WHEREAS, on September 7, 2022, three (3) bids were open and received; and

WHEREAS, Seymour Engineering performed a complete review of the bid and recommends awarding the contract to JLB Contractors, LLC, to install 10,000 linear feet of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station near Robertsedale Road; in addition, the project will install 1,000 linear feet of new gravity sewer on Gautier Vancleave Road, south of Highway 90, and all other necessary work in accordance with project plans and specifications in an amount not to exceed \$2,683,000; and

WHEREAS, due to the base bid for this project being overbudget, the City requested additional funding and was awarded additional funding from GOMESA in the amount of \$452,800; and

WHEREAS, consideration of a grant amendment will be forthcoming; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award and approve a contract with JLB Contractors, LLC, for the Gautier Vancleave Road Wastewater System Upgrades, in an amount not to exceed \$2,683,000; and

WHEREAS, the Mayor and Council Members hereby find that JLB Contractors, LLC, has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with JLB Contractors, LLC, for the Gautier Vancleave Road Wastewater System Upgrades is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 10/12/2022
Subject: Authorization to Acknowledge Bids and Award Contract for Gautier Vancleave Road Wastewater System Upgrades (GOMESA)

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of three bids for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA) and award a contract to the low bidder, JLB Contractors, LLC., in an amount not to exceed \$2,683,000 for the base bid only.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Sewer Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems.

The project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station located near Robertsedale Road. Additionally, the project will install 1,000 linear feet of new gravity sewer on Gautier Vancleave Road south of Highway 90.

These new sewer lines will alleviate the pressure on an aging 30-inch concrete pipe that is corroded and in poor condition. This project will also eliminate lift station capacity issues and prevent raw sanitary sewer from backing into homes, front yards, and the road. The new sewer lines will also have the capacity for future development in the city.

The base bid for this project was over budget, prompting the City to request additional funding for the project to move forward. The City was awarded additional funding from GOMESA in the amount of \$452,800. A grant amendment will be forthcoming.

DISCUSSION:

Three bids for this project were received and opened on September 7, 2022. Seymour Engineering performed a complete review of the bids and recommends awarding the contract to JLB Contractors, LLC., in an amount not to exceed \$2,683,000.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of three bids for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA) and award a contract to JLB Contractor, LLC., in an amount not to exceed \$2,683,000.

The City Council may:

1. Accept bids and authorize the award and execution of the contract, as presented; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENTS:

1. Contract Award Recommendation Letter
2. Certified Bid Tab - Gautier-Vancleave Sewer



October 11, 2022

Ms. Paula Yancey
City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: Acknowledge Receipt of Bids and Recommendation of Award
Gautier-Vancleave Road Wastewater System Upgrades, Gautier, Mississippi

Dear Ms. Yancey,

Please be advised that on Wednesday, September 7, 2020, at 10:00 AM, bids were received for the above referenced project. As you will see from the attached bid tabulation, JLB Contractors, LLC is the low bidder. This contractor has a positive reputation and adequate experience and expertise to perform the duties required by the contract documents. Based on this, Seymour Engineering recommends awarding the Contract to JLB Contractors, LLC for the Base Bid in the amount of \$2,683,000.00, contingent on funding approval.

Should you have any questions or comments, please do not hesitate to call.

Sincerely,

SEYMOUR ENGINEERING

Amelia Dye, P.E., PMP
Project Engineer

CC: Ms. April Stennett, Grants and Project Administrator

Attachment: Certified Bid Tabulation

Gautier-Vancleave Road Wastewater System Upgrades
Gautier, MS Project No. 20-066.01
CERTIFIED BID TABULATION

Bids Due: Wednesday September 7, 2022 at 10:00 am

Bid Opening: Wednesday September 7, 2022 at 11:00 am

Location: City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533

Contractor:

Address:

City/State:

JLB Contractors
21294 Johnson Rd.
Long Beach, MS 39560

DNA Underground
16101 South Swan Rd.
Gulfport, MS 39503

Jay Bearden Construction, INC
662 Old Hwy 49 South
Richland, MS 39218

CERTIFICATE OF RESPONSIBILITY

Acknowledged ADDENDUM 1

Acknowledged ADDENDUM 2

Acknowledged ADDENDUM 3

Acknowledged CLARIFICATION 1

Acknowledged CLARIFICATION 2

Acknowledged CLARIFICATION 3

BID BOND

09155-MC

yes

yes

yes

no

no

no

5%

20907-MC

yes

yes

yes

yes

yes

yes

5%

21884-MC

yes

yes

yes

yes

yes

yes

5%

ITEM

NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	Mobilization	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 250,000.00	\$ 250,000.00	\$ 170,000.00	\$ 170,000.00
2	16" HDPE Directional Bore	5585	LF	\$ 160.00	\$ 893,600.00	\$ 235.00	\$ 1,312,475.00	\$ 242.00	\$ 1,351,570.00
3	16" HDPE Direct Bury	8685	LF	\$ 80.00	\$ 694,800.00	\$ 86.00	\$ 746,910.00	\$ 152.00	\$ 1,320,120.00
4	45 deg D.I. Bends including Flange Kits and Gaskets	12	EA	\$ 5,000.00	\$ 60,000.00	\$ 3,800.00	\$ 45,600.00	\$ 6,500.00	\$ 78,000.00
5	22-1/2 deg D.I. Bends including Flange Kits and Gaskets	4	EA	\$ 5,000.00	\$ 20,000.00	\$ 3,800.00	\$ 15,200.00	\$ 4,500.00	\$ 18,000.00
6	11-1/4 deg D.I. Bends including Flange Kits and Gaskets	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 3,800.00	\$ 3,800.00	\$ 4,500.00	\$ 4,500.00
7	Jack and Bore Steel Casing including Carrier Pipe	220	LF	\$ 1,100.00	\$ 242,000.00	\$ 1,250.00	\$ 275,000.00	\$ 425.00	\$ 93,500.00
8	2" Air Release Valve	7	EA	\$ 4,600.00	\$ 32,200.00	\$ 7,400.00	\$ 51,800.00	\$ 14,000.00	\$ 98,000.00
9	2" Air Release Valve Pit	7	EA	\$ 4,000.00	\$ 28,000.00	\$ 8,500.00	\$ 59,500.00	\$ 7,500.00	\$ 52,500.00
10	6" Cleanout including Concrete Pad, MJ Blind Flange, 45° Bend, and Wye (all D.I.)	5	EA	\$ 1,500.00	\$ 7,500.00	\$ 5,300.00	\$ 26,500.00	\$ 22,000.00	\$ 110,000.00
11	Not used	0	NA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Charcoal Air Filter for Air Release Valve	7	EA	\$ 5,000.00	\$ 35,000.00	\$ 6,500.00	\$ 45,500.00	\$ 6,500.00	\$ 45,500.00
13	Tie into Existing Force Main including Required Fittings	1	EA	\$ 12,500.00	\$ 12,500.00	\$ 10,325.00	\$ 10,325.00	\$ 10,500.00	\$ 10,500.00
14	Plug Abandoned Force Main	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 8,000.00	\$ 8,000.00
15	Tie into Existing Manhole	1	EA	\$ 6,500.00	\$ 6,500.00	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00
16	Dewatering	1	LS	\$ 110,000.00	\$ 110,000.00	\$ 40,000.00	\$ 40,000.00	\$ 75,000.00	\$ 75,000.00
17	Upgrade Existing Lift Station Pumps	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 23,000.00	\$ 23,000.00	\$ 172,000.00	\$ 172,000.00



18	Clear and Grub	4.5	AC	\$	6,000.00	\$	27,000.00	\$	13,000.00	\$	58,500.00	\$	3,500.00	\$	15,750.00	
19	Hydro-Seed	20	AC	\$	3,200.00	\$	64,000.00	\$	4,000.00	\$	80,000.00	\$	800.00	\$	16,000.00	
20	Select Backfill	1000	CY	\$	20.00	\$	20,000.00	\$	36.00	\$	36,000.00	\$	22.00	\$	22,000.00	
21	Limestone	1000	CY	\$	100.00	\$	100,000.00	\$	145.00	\$	145,000.00	\$	90.00	\$	90,000.00	
22	Concrete – Flat	200	SY	\$	85.00	\$	17,000.00	\$	70.00	\$	14,000.00	\$	127.00	\$	25,400.00	
23	Concrete Curb	100	LF	\$	32.00	\$	3,200.00	\$	66.00	\$	6,600.00	\$	425.00	\$	42,500.00	
24	Sawcut – Concrete or Asphalt, All Depths	150	LF	\$	6.00	\$	900.00	\$	8.00	\$	1,200.00	\$	15.00	\$	2,250.00	
25	Asphalt	50	TON	\$	300.00	\$	15,000.00	\$	315.00	\$	15,750.00	\$	325.00	\$	16,250.00	
26	Traffic Control	1	LS	\$	125,000.00	\$	125,000.00	\$	40,000.00	\$	40,000.00	\$	85,000.00	\$	85,000.00	
27	Erosion Control – Waddles	20	EA	\$	40.00	\$	800.00	\$	40.00	\$	800.00	\$	100.00	\$	2,000.00	
28	Erosion Control – Silt Fence	8000	LF	\$	3.50	\$	28,000.00	\$	6.00	\$	48,000.00	\$	4.00	\$	32,000.00	
TOTAL BASE BID						\$	2,683,000.00				\$	3,359,960.00			\$	3,963,840.00
							DOLLARS & CENTS				DOLLARS & CENTS				DOLLARS & CENTS	

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	Topsoil	100	CY	\$ 35.00	\$ 3,500.00	\$ 65.00	\$ 6,500.00	\$ 40.00	\$ 4,000.00
2	Concrete - Flat	1600	SY	\$ 75.00	\$ 120,000.00	\$ 80.00	\$ 128,000.00	\$ 132.00	\$ 211,200.00
3	Clear and Grub	0.3	AC	\$ 6,000.00	\$ 1,800.00	\$ 13,000.00	\$ 3,900.00	\$ 3,500.00	\$ 1,050.00
4	Sod	650	SY	\$ 7.00	\$ 4,550.00	\$ 13.00	\$ 8,450.00	\$ 13.00	\$ 8,450.00
5	Handrail / Fence	20	LF	\$ 150.00	\$ 3,000.00	\$ 350.00	\$ 7,000.00	\$ 80.00	\$ 1,600.00
6	Erosion Control - Waddles	3	EA	\$ 40.00	\$ 120.00	\$ 40.00	\$ 120.00	\$ 100.00	\$ 300.00
7	Erosion Control - Silt Fence	700	LF	\$ 3.50	\$ 2,450.00	\$ 6.00	\$ 4,200.00	\$ 4.00	\$ 2,800.00
TOTAL ADDITIVE ALTERNATE NO 1					\$ 135,420.00		\$ 158,170.00		\$ 229,400.00
					DOLLARS & CENTS		DOLLARS & CENTS		DOLLARS & CENTS

TOTAL BASE BID + ADDITIVE ALTERNATE NO 1					\$ 2,818,420.00		\$ 3,518,130.00		\$ 4,193,240.00
					DOLLARS & CENTS		DOLLARS & CENTS		DOLLARS & CENTS
									* blank on bid

Amelia Dye

Amelia Dye, P.E., PMP

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:

October 18, 2022

Title:

NUNC PRO TUNC Resolution correcting the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000

Summary Explanation: NUNC PRO TUNC Resolution correcting the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION NUMBER 000-2022
NUNC PRO TUNC**

WHEREAS, on July 5, 2022, the Mayor and Council for the City of Gautier approved a Resolution directing the placement of liens on properties located in Gautier, Mississippi, described in "Exhibit A", for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11; and

WHEREAS, through clerical error, Exhibit A was incorrectly transcribed with the parcel number as 87116018.010 for 1701 Sunrise Drive, Gautier, MS (Greg Hays); and

WHEREAS, on October 6, 2020, the abatement and placement of a lien was directed to parcel number 87116018.000 at 1701 Sunrise Drive, Gautier, MS; and

WHEREAS, before the abatement process began, the property owner, Greg Hays, sold part of the lot and split into two new parcel numbers; and

WHEREAS, the correct parcel number is 87116018.000, which is still owned by Greg Hays; and

WHEREAS, the Mayor and Council for the City of Gautier have the authority to correct clerical errors through nunc pro tunc orders; and

BE IT THEREFORE ORDERED, that "Exhibit A," which was presented on July 5, 2022, for the placement of liens on properties in the City of Gautier, Mississippi, shall be corrected to read "Parcel #87116018.000, 1701 Sunrise Drive, Gautier, MS, (Greg Hays)"; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the correct, "Exhibit A" is hereby approved, nunc pro tunc, and is fully set forth herein.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

October 5, 2022

Re: requesting resolution to correct lien error

Dear Council,

The Council Order Number 164-2022 made on July 5, 2022, that placed a lien on Parcel Number 87116018.010, at 1701 Sunrise, which is owned by Michael Smith, was requested in error due to part of the lot being sold by Greg Hayes and split into a new parcel number. The correct parcel number is 87116018.000, which is still owned by Greg Hayes.

I am requesting the council to issue a new resolution that withdraws the lien on the incorrect Parcel **87116018.010** for \$10,950 and to issue the lien on the correct Parcel **87116018.000**.

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

Mayor Casey C. Vaughan

Council At Large Adam Colledge

Ward 1 Cameron George

Ward 2 Richard "DJ" Jackson

Ward 3 Gordon Gollott

Ward 4 Rusty Anderson

Ward 5 Dante Elbin

City of Gautier

Mississippi



City Manager
Paula Yancey

City Clerk
Teresa L. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-
ms.gov Website: www.gautier-
ms.gov

June 20, 2022

Re: Resolution For Lien Assessments

Dear Council Members:

I am requesting the Council approve the abatement costs of six (6) addresses you will find enclosed and titled *Exhibit A*. The costs are associated with previous orders this Council issued for cleaning, cutting, or demolishing dilapidated and dangerous properties. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

enclosure

Exhibit A

Gautier Lien Assessments

Parcel & Address	Owner & Mailing Address	Total Assessment
#86301012.000 2521 Dolphin Dr.	Gregory Shorey Address unknown	Cost: \$1,500 50% Penalty: \$0 Total Assessment: \$1,500
#85106016.000 2506 Ridgeway	Michael Stringfield, jr 3906 McCall St Moss Point, MS 39562	Cost: \$4,280 50% Penalty: \$2,140 Total Assessment: \$6,420
#85181137.000 2406 Avenida Del Pinar	Krystal Davison 2624 State St. Gautier, MS 39553	Cost: \$4,860 50% Penalty: \$2,430 Total Assessment: \$7,290
#87116018.010 #87116018.000 1701 Sunrise	Greg Hayes 18500 Busby Rd Vanceleave, MS 39565	Cost: \$7,300 50% Penalty: \$3,650 Total Assessment: \$10,950
#85432608.000 1305 Hastings	Wesley Heil 1525 Oak Leaf Cr Gautier, MS 39553	Cost: \$3,850 50% Penalty: \$1,925 Total Assessment: \$5,775
#85414005.000 1717 Dolphin	Jean Phillips (est) PO Box 1442 Gautier, MS 39553	Cost: \$5,460 50% Penalty: \$2,730 Total Assessment: \$8,190

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting: October 18, 2022
Title: Consider a request for a twenty-one-foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District located at 6300 Martin Bluff Road, Gautier, MS (GPC #22-38-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a twenty-one-foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District located at 6300 Martin Bluff Road, Gautier, MS (GPC #22-38-VAR) (PID #81804085.050)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the Planning Department received a request from the Thai Temple, located at 6300 Martin Bluff Road, (PID #81804085.050) for a twenty-one-foot (21') variance to front yard setback requirements for an accessory building; and

WHEREAS, the property owner requests a twenty-one-foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District; and

WHEREAS, the applicant would like to construct a bell tower four feet (4') from their front property line and line the bell tower up with the existing sign on their property and the one on the adjoining property, which are both four feet (4') from the property line; and

WHEREAS, with the minimum front setback being twenty-five-feet (25'), if all parking is on the side of the building in a C-2 Community Commercial Zoning District, the applicant needs a twenty-one-foot (21') variance to be able to place the bell tower four feet (4') from the property line; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 10/11/2022
Subject: Consider a request for a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District. 6300 Martin Bluff Road, (GPC #22-38-VAR)

REQUEST:

The Planning Department has received a request from the Thai Temple for a twenty-one foot (21') variance to front setback requirements for an accessory building in a C-2 Community Commercial Zoning District. 6300 Martin Bluff Road, PID #81804085.050 (GPC #22-38-VAR). The application fee of \$175 was paid on August 8, 2022. All public notice requirements have been met.

BACKGROUND:

The applicant would like to construct a bell tower four feet (4') from their front property line. They want to line the bell tower up with the existing sign on their property and the one on the adjoining property which are both four feet (4') from the front property line. The UDO states that in a C-2 Zoning District the minimum front setback is twenty-five feet (25') if all parking is on the side and rear of the building. The applicant needs a twenty-one foot variance to be able to place the bell tower four feet (4') from the front property line.

DISCUSSION:

DISCUSSION:

The applicant is requesting a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District. The minimum front setback in a C-2 zoning district is twenty-five feet (25').

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

30% of required off-street parking spaces and/or

30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the request with the evidence presented meeting the criteria for a variance.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 10.6.22 (#22-38-VAR)
2. Complete Packet 22-38-VAR

Excerpt from October 6, 2022, Planning Commission Meeting:

The Planning Department has received a request for a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District at 6300 Martin Bluff Road (GPC #22-38-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case. He stated that a bell tower would be considered an accessory structure by definition not a sign. They already have a sign, so this is a separate accessory structure.

REQUEST:

The Planning Department has received a request from the Thai Temple for a twenty-one foot (21') variance to front setback requirements for an accessory building in a C-2 Community Commercial Zoning District. 6300 Martin Bluff Road, PID #81804085.050 (GPC #22-38-VAR). The application fee of \$175 was paid on August 8, 2022. All public notice requirements have been met.

BACKGROUND:

The applicant would like to construct a bell tower four feet (4') from their front property line. They want to line the bell tower up with the existing sign on their property and the one on the adjoining property which are both four feet (4') from the front property line. The UDO states that in a C-2 Zoning District the minimum front setback is twenty-five feet (25') if all parking is on the side and rear of the building. The applicant needs a twenty-one foot variance to be able to place the bell tower four feet (4') from the front property line.

DISCUSSION:

The applicant is requesting a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District. The minimum front setback in a C-2 zoning district is twenty-five feet (25').

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Commissioner Ward asked if the fence on the property would be considered an accessory structure.

Mr. Ankerson stated that it was just a different style fence and had to meet its own criteria for a fence such as height, etc.

Monk Pisit said that he wanted to make everything look beautiful at night for the city. He said the bell tower would be 8' x 8' and would be the same height as the sign, about 20'.

Mr. Ankerson advised that an accessory structure could be 25' in height.

Chairman Jamison asked if the tower would light up at night and would it ring every hour.

Thanomkwan Beisser, a follower of the Buddhist temple, said it would not light up at night and the bell would only ring for special events two or three times a year.

Commissioner Ward said he did not think the bell tower would change the characteristics of the neighborhood.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Gainer made a motion to recommend that City Council approve the request with the evidence presented meeting the criteria for a variance.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: William Davis
Kay C. Jamison
Ricky Decoteau
Joshua Ward
Paul Gainer
DeAnna McManus

ABSENT: Chris Hoover

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

October 6, 2022

GPC #22-38-VAR

6300 Martin Bluff Road

VII. NEW BUSINESS

1. Consider a request for a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District. 6300 Martin Bluff Road, (GPC #22-38-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: September 27, 2022

Subject: Consider a request for a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District. 6300 Martin Bluff Road, (GPC #22-38-VAR)

REQUEST:

The Planning Department has received a request from the Thai Temple for a twenty-one foot (21') variance to front setback requirements for an accessory building in a C-2 Community Commercial Zoning District. 6300 Martin Bluff Road, PID #81804085.050 (GPC #22-38-VAR). The application fee of \$175 was paid on August 8, 2022. All public notice requirements have been met.

BACKGROUND:

The applicant would like to construct a bell tower four feet (4') from their front property line. They want to line the bell tower up with the existing sign on their property and the one on the adjoining property which are both four feet (4') from the front property line. The UDO states that in a C-2 Zoning District the minimum front setback is twenty-five feet (25') if all parking is on the side and rear of the building. The applicant needs a twenty-one foot variance to be able to place the bell tower four feet (4') from the front property line.

DISCUSSION:

The applicant is requesting a twenty-one foot (21') variance to front yard setback requirements for an accessory building in a C-2 Community Commercial Zoning District. The minimum front setback in a C-2 zoning district is twenty-five feet (25').

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards,

separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor

Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

22-38-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>✓</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: THAI TEMPLE
Name of Business: 6300 MARTIN BLUFF RD Phone: 228 623 8672
Property Address: 6300 MARTIN BLUFF Mailing Address (if Different): MILO MARTIN
E-Mail Address: _____
Reason for request, location and intended use of Property: 21' front Variance for Bell Tower

ATTACHMENTS REQUIRED AS APPLICABLE:

- ON PLAT 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- _____ 2. A detailed project narrative.
- _____ 3. Copy of protective covenants or deed restrictions, if any.
- _____ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: [Signature] Date of Application: 8/18/2022

FOR OFFICE USE ONLY

Date Received 8-8-22 Verify as Complete [Signature]

Fee Amount Received 175.00 Initials of Employee Receiving Application Bf

C2

VARIANCE CRITERIA for APPROVAL – Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

FOR THE SIGN – EXISTING SIGN IS 4' OFF
PROPERTY LINE – SIGN NEXT DOOR IS 4' OFF
PROPERTY LINE WE WOULD LIKE TO LINE UP
THE SIGNS SO THEY LOOK RIGHT – SO WE
ARE ASKING FOR A 21' VARIANCE

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

YES THIS WOULD MATCH SIGNS ON
THIS AND ADJOINING PROPERTIES

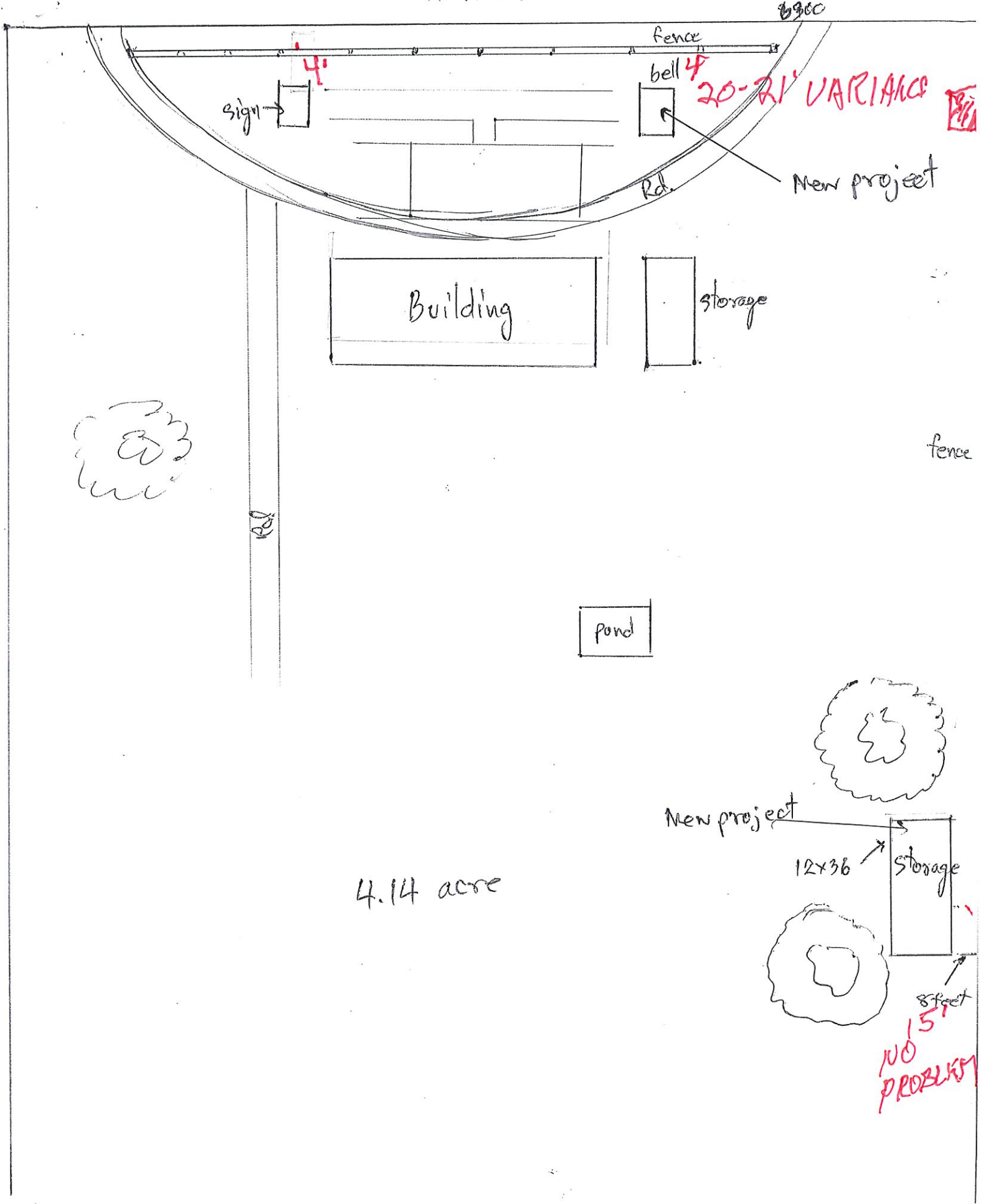
- C. Do the special conditions and circumstances result from actions of the applicant (you)?

YES I'M TRYING TO LINE UP THE
SIGNS

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

NO

← Martin bluff Rd. →



4.14 acre

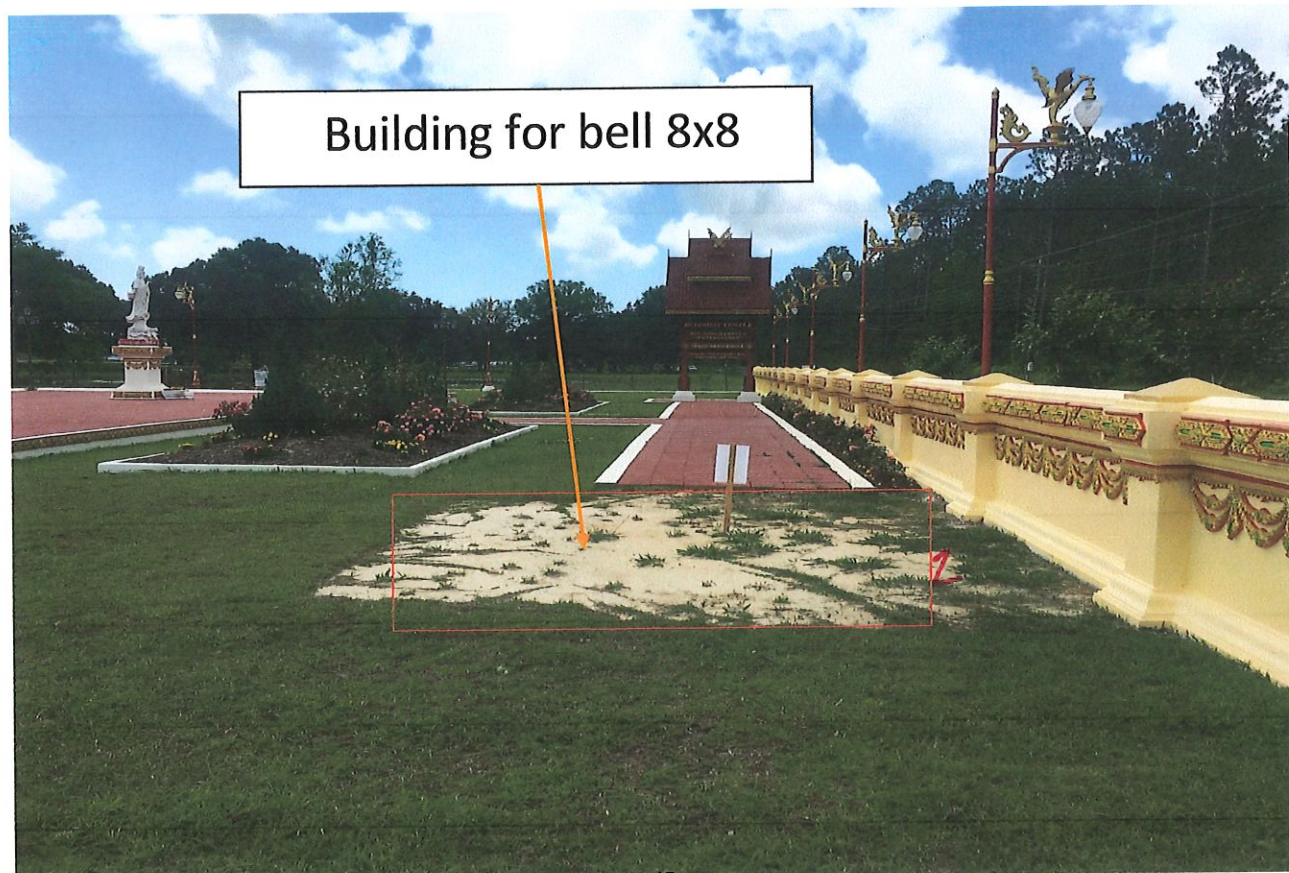
New project

12x36

Storage

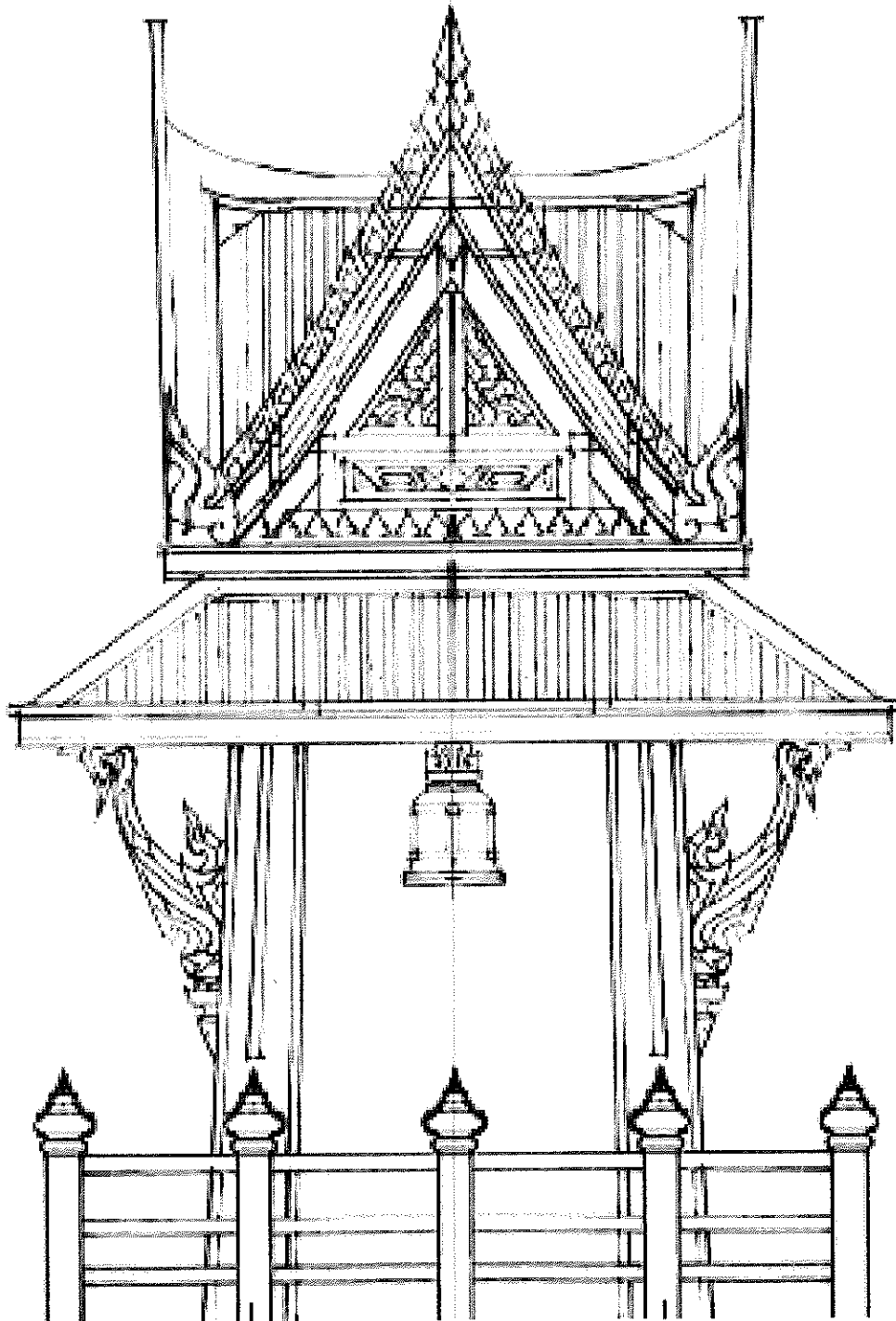
8 feet

15' NO PROBLEM

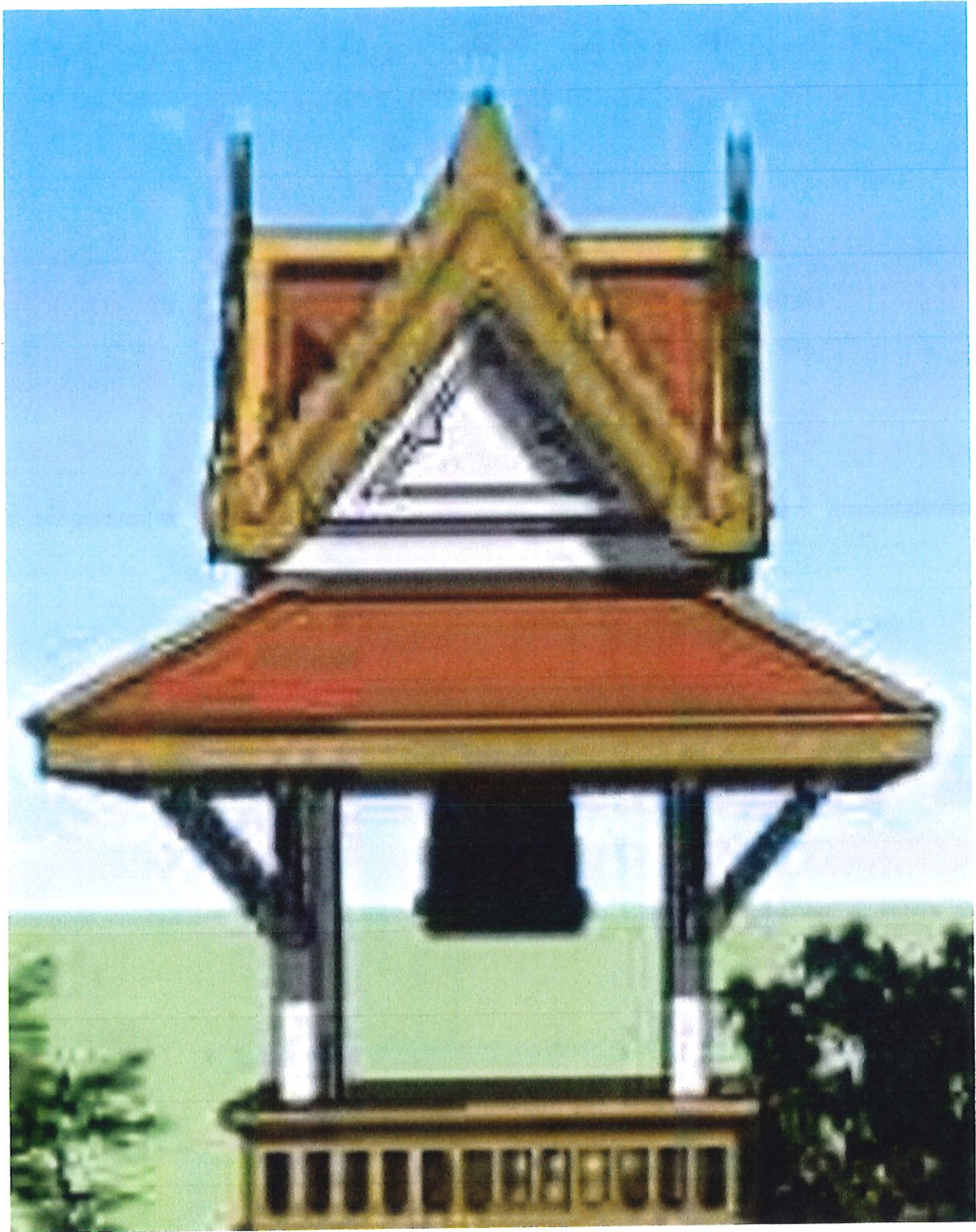


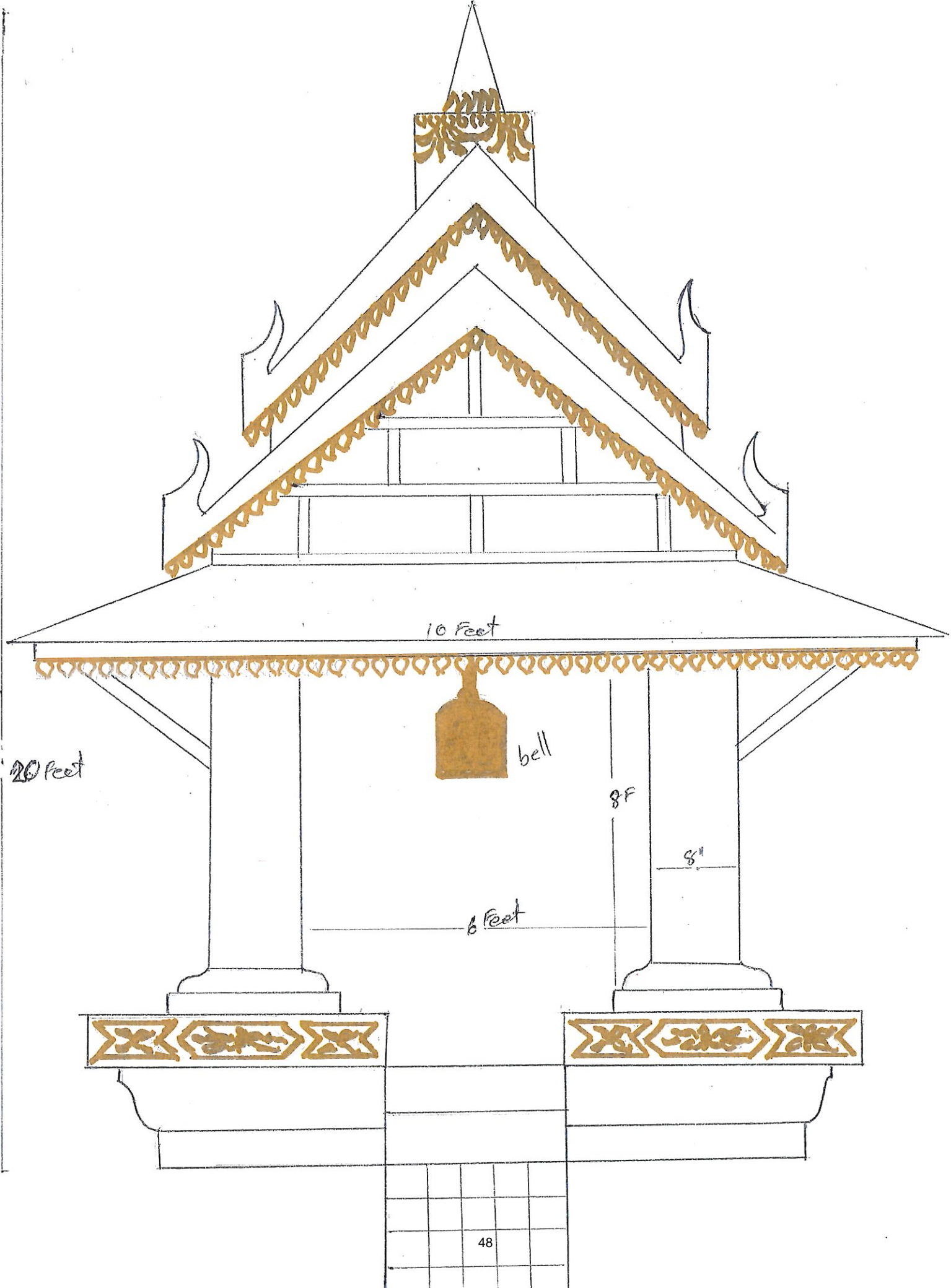
25 ft front setback for C-2

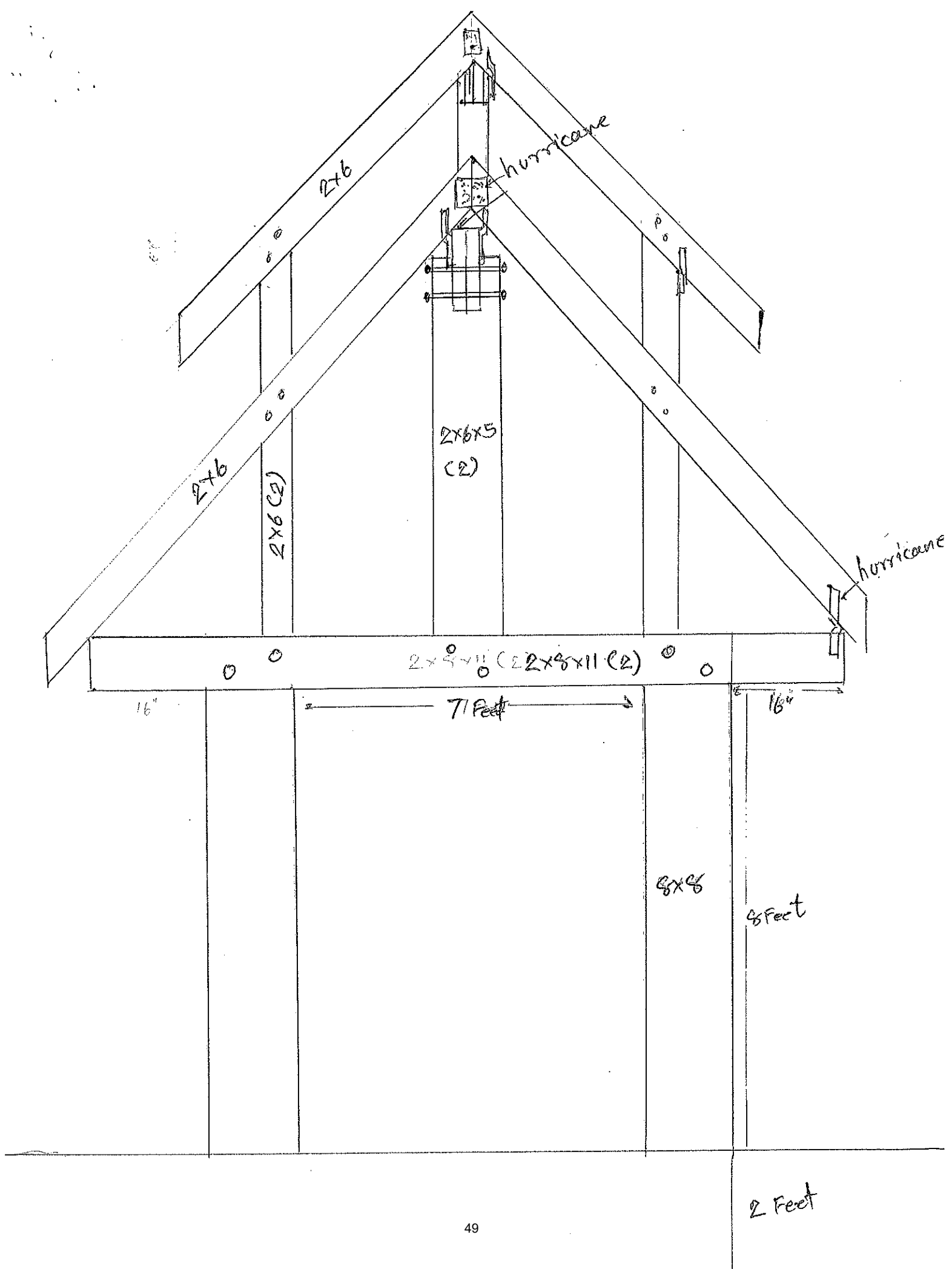
look like



look like







2x8x11 (2)

6x6x10
6x8
1 1/2" (LxR)

footing

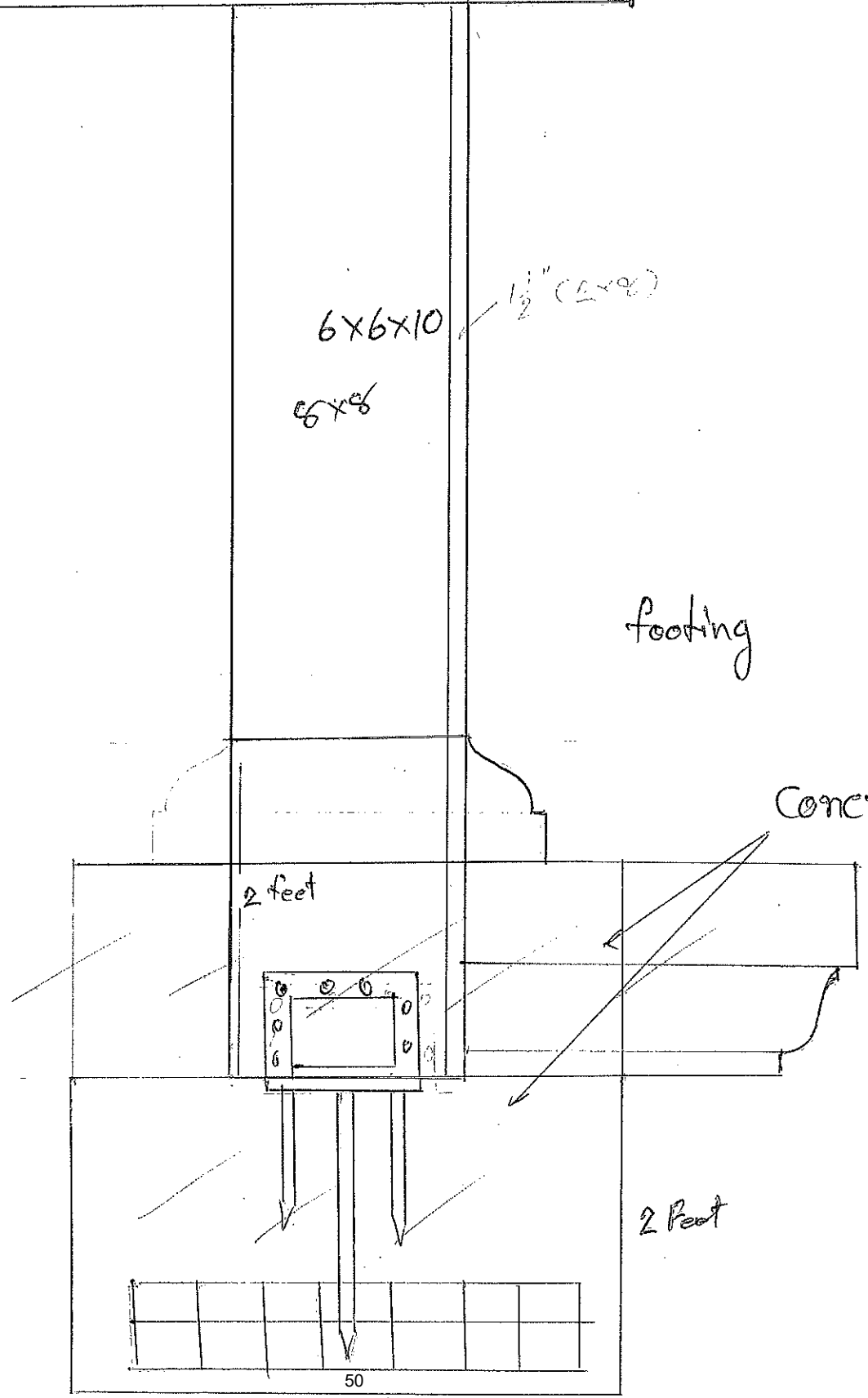
Concrete

2 feet

2 Feet

2 Feet

50



81804085.050 WAT BUDDHAMETTA MAHABARAMEE

PIDN: 81804085.050

GISP: 764.18-00-0006.00

Owner Information

Percent of Ownership: 100

Name: WAT BUDDHAMETTA MAHABARAMEE

Name 2: A MS NON PROFIT CORP

Mailing Address: 6300 MARTIN BLUFF RD

GAUTIER MS

39553

Site Address: 6300 MARTIN BLUFF RD GAUTIER

Land Information

Section: 18

Acreage: 1

Township: 7

Range: 6

Street Name MARTIN BLUFF
RD

Value and Tax Information

Total Assessed Value: 0

Total Appraised Value: 89274

Improvement Value: 80804

Land Value: 8470

Tax Amount: 0

SQ FT: 1796

Year Built: 1980

Legal Description

Description: COM E/M MARTIN BLUFF RD & S/L SE

C 18 NLY ALG RD 1660.47' FOR POB

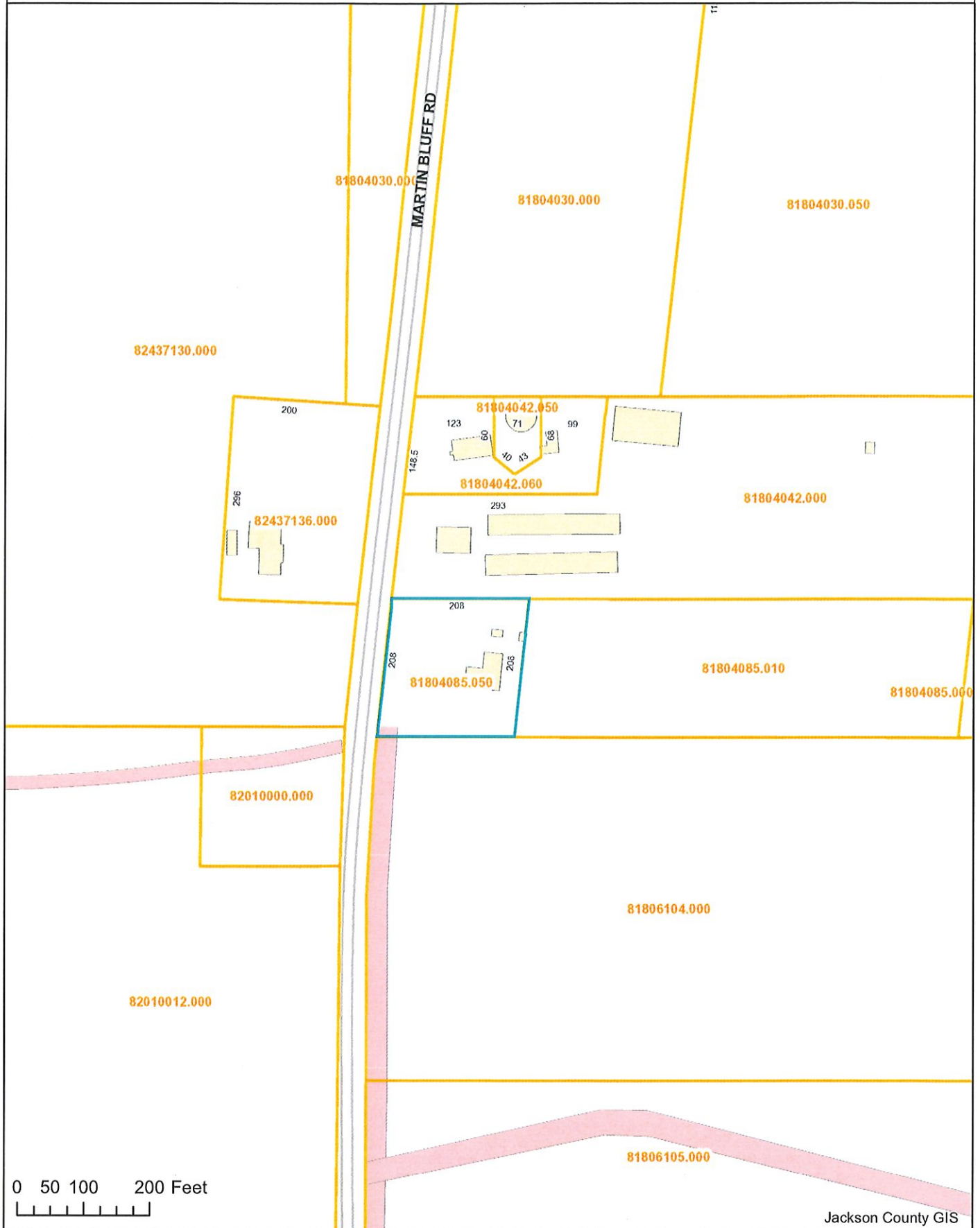
E 208' SLY PARALLEL TO RD 208'

W 208' TO RD NLY ALG RD 208' TO

POB DB 1893-575 (6 MAP764.18)

Deed Book / Page: 1893 / 575

81804085.050 WAT BUDDHAMETTA MAHABARAMEE



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

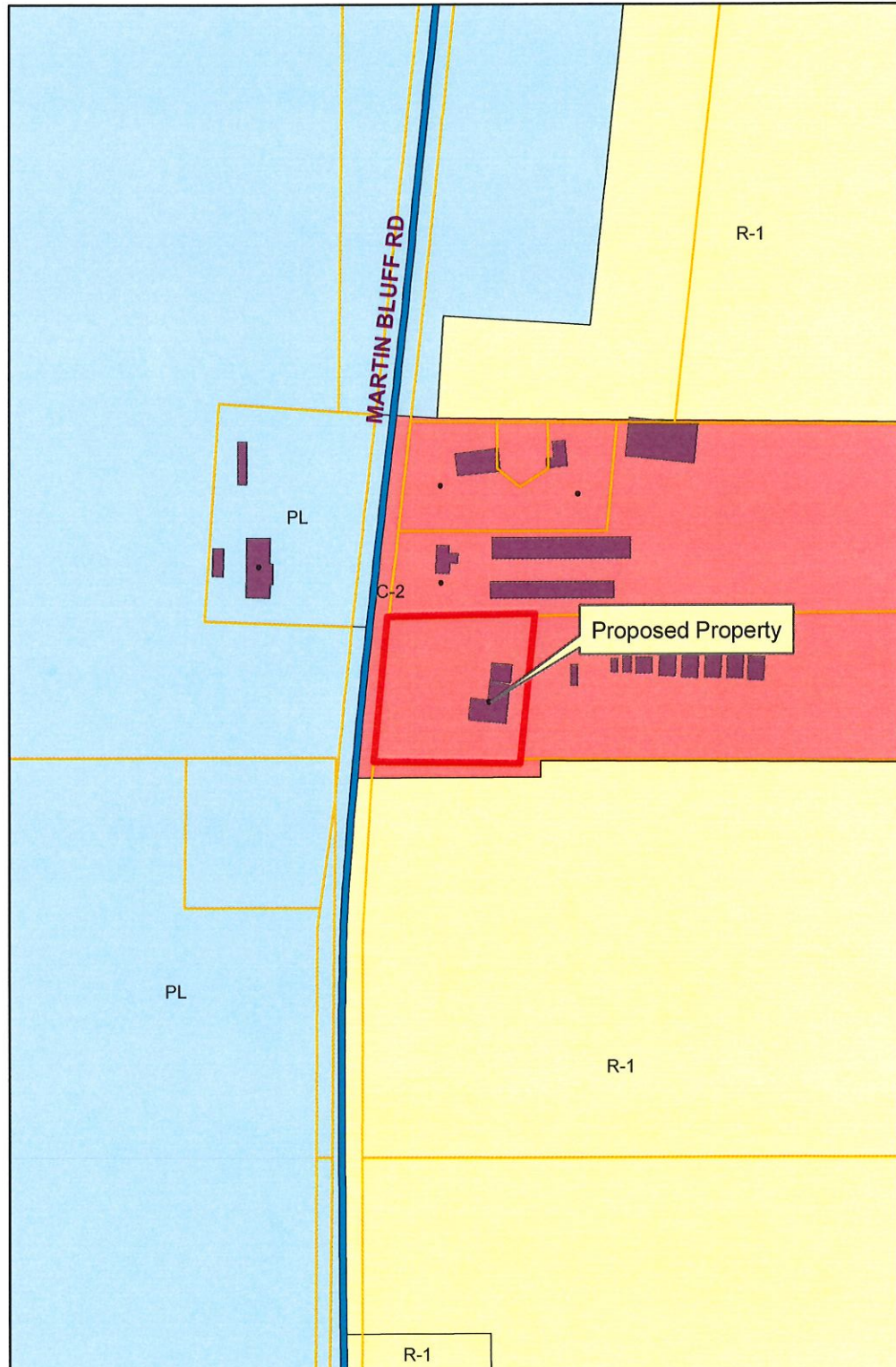


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

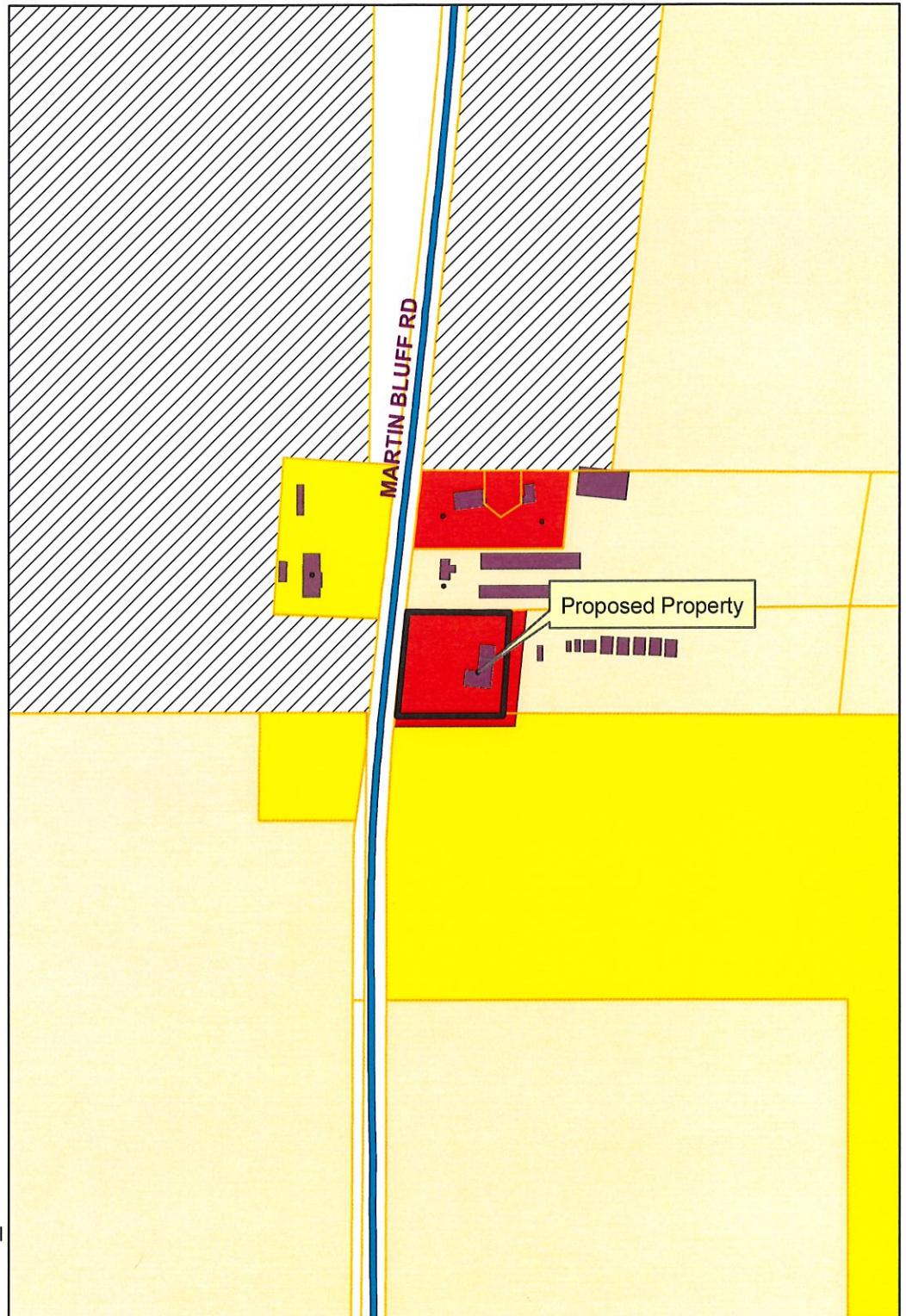


Exhibit D Future Land-Use

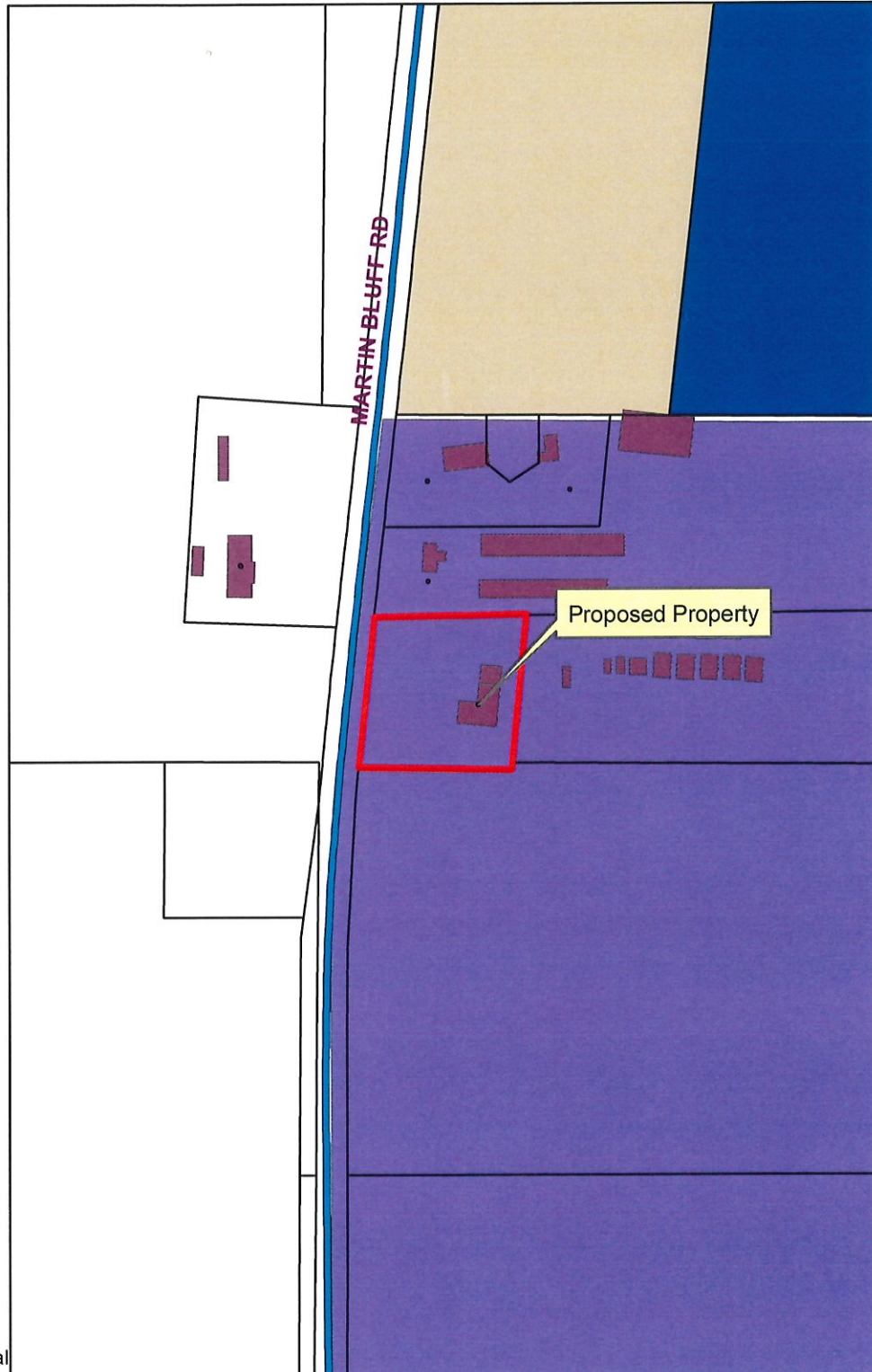
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet

Council Meeting:
Title:

October 18, 2022
Consideration of a Special Exception that would allow a personal care home in a C-2 Community Commercial Zoning District (GPC Case No. 22-37-SE)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District located at 1111 Old Spanish Trail, Gautier, MS, (GPC Case No. 22-37-SE) (PID #81831640.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 22-37-SE
1111 OLD SPANISH TRAIL – SPECIAL EXCEPTION FOR A
PERSONAL CARE HOME FOR SENIOR CITIZENS IN A
C-2 COMMUNITY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 81831640.000**

WHEREAS, an application for a Special Exception Permit to allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District was submitted by Falcia and Stephen Coleman; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a personal care home, requires a Special Exception Permit in the C-2 Community Commercial Zoning District; and

WHEREAS, the parcel subject to this Permit is located on 1111 Old Spanish Trail, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its October 6, 2022 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the permit; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation of the Planning Commission and (approves or denies) the application submitted by Falcia and Stephen Coleman on October 6, 2022 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 10/11/2022
Subject: Consider a request for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District, 1111 Old Spanish Trail. (GPC #22-37-SE)

REQUEST:

The Planning Department has received a request from Falicia and Stephen Coleman for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District at 1111 Old Spanish Trail, PID #81831640.000 (GPC #22-37-SE). The application fee of \$250 was paid on August 1, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.
Location: 1111 Old Spanish Trail, PID #81831640.000 (See Exhibit A)
General features of the proposed project: Lot Size: Approximately 1.44
Existing building on property
Potable Water and Wastewater Services: Existing at current location
Current Zoning (See Exhibit B): C-2 Community Commercial
Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial and R-1 Low Density Single-Family Residential
Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *It is currently a group home, and we are keeping it as a group home.*

Staff Finding: *In response to the applicant's response, the use called out on the current privilege license for this location is "Transitional Home". The current zoning ordinance does not have this specific use listed as a possible use. This license was issued in 2008 before the current zoning ordinance was adopted by the City. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?*

Applicant Response: *We are making it a senior personal care home.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the character of the property.*

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *It is currently a rehabilitation group home, and we are keeping it as a group home for seniors for personal care.*

Staff Finding: *The City of Gautier's Unified Development Ordinance does not have "Personal Care Home" listed as a use in Article V table no. 4 as a possible use within the City.*

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning

district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the request based on the evidence presented meets the criteria of the UDO.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception.

ATTACHMENTS:

- 1. Excerpt GPC Meeting 10.6.22 (#22-37-SE)
- 2. Complete Packet 22-37-SE

Excerpt from October 6, 2022, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District at 1111 Old Spanish Trail. PID #81831640.000, (GPC #22-37-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case. He advised that the building currently has a business that has a valid privilege license for a transitional home. The requested use is a similar use but a little different than a personal care home by definition.

REQUEST:

The Planning Department has received a request from Falicia and Stephen Coleman for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District at 1111 Old Spanish Trail, PID #81831640.000 (GPC #22-37-SE). The application fee of \$250 was paid on August 1, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 1111 Old Spanish Trail, PID #81831640.000 (See Exhibit A)
2. General features of the proposed project:
Lot Size: Approximately 1.44
Existing building on property
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial and R-1 Low Density Single-Family Residential
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others

of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *It is currently a group home, and we are keeping it as a group home.*

Staff Finding: *In response to the applicant's response, the use called out on the current privilege license for this location is "Transitional Home". The current zoning ordinance does not have this specific use listed as a possible use. This license was issued in 2008 before the current zoning ordinance was adopted by the City.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *We are making it a senior personal care home.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the character of the property.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *It is currently a rehabilitation group home, and we are keeping it as a group home for seniors for personal care.*

Staff Finding: *The City of Gautier's Unified Development Ordinance does not have "Personal Care Home" listed as a use in Article V table no. 4 as a possible use within the City.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Chairman Jamison asked the applicants to present their case.

Falicia Coleman said she has a Master's in Early Education, and they have had a pre-school facility for the past twenty-two years. She said now that they are older they would like to have a personal care home to take care of the elderly and the proposed location would be perfect for what they want to do. She also said they have a vacation home less than two miles from the proposed personal care home. She said her and her husband went back to school and got a certification for nursing. Mrs. Coleman said there is a need to have good, quality care for the elderly.

Commissioner Davis asked Mr. Ankerson if a personal care home was allowed by right in any district.

Mr. Ankerson said that this use, personal care home for seniors, is not listed at all in the UDO Use Table which is why the applicants are asking for a Special Exception. He said there is a use that is similar but the difference has to do with certain staff that the applicant would not have on hand so the Health Department wouldn't consider it a nursing home or an assisted living facility.

Chairman Jamison asked if this would be like an assisted living facility.

Mr. Ankerson said that this would not be considered an assisted living facility because of the definition.

Commissioner Davis asked if an assisted living facility was the closest similar use and were they allowed by right in any district.

Mr. Ankerson said that an assisted living facility was the closest similar use, and they

were only allowed by a Conditional Use-Major in certain districts.

Chairman Jamison asked the applicant if the people that would be staying at the personal care home would have severe medical issues, or would they just be someone that needed help with daily chores.

Mrs. Coleman said it would be someone who needed help bathing, eating, etc., or maybe their children were not comfortable with them staying at home because of the extra help they needed.

Commissioner Ward noted the applicant had said they have nursing certification and said he assumed they had state regulations to meet.

Mrs. Coleman stated they had to apply for a license to run the personal care home.

Stephen Coleman said the educational courses they took helped them to know what senior citizens needed.

Commissioner Decoteau asked how big the facility was and how many people they were planning on housing.

Mrs. Coleman said there would be about ten residents. She said there were seven bedrooms, two living rooms, and two dining rooms. Some of the bedrooms are larger and can house two guests. The upstairs area would be for the full-time caregiver/supervisor.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to recommend approval of the request based on the evidence presented meets the criteria of the UDO.

Commissioner Ward seconded the motion, and the following vote was recorded:

AYES: Joshua Ward
William Davis
Ricky Decoteau
Paul Gainer
DeAnna McManus
Kay C. Jamison

ABSENT: Chris Hoover

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

October 6, 2022

GPC #22-37-SE

Falicia & Stephen Coleman

1111 Old Spanish Trail

VII. NEW BUSINESS

1. Consider a request from Falicia & Stephen Coleman for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District, 1111 Old Spanish Trail. (GPC #22-37-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: September 26, 2022

Subject: Consider a request for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District, 1111 Old Spanish Trail. (GPC #22-37-SE)

REQUEST:

The Planning Department has received a request from Falicia and Stephen Coleman for a Special Exception that would allow a personal care home for senior citizens in a C-2 Community Commercial Zoning District at 1111 Old Spanish Trail, PID #81831640.000 (GPC #22-37-SE). The application fee of \$250 was paid on August 1, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 1111 Old Spanish Trail, PID #81831640.000 (See Exhibit A)
2. General features of the proposed project:
 - Lot Size: Approximately 1.44
 - Existing building on property
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-2 Community Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial and R-1 Low Density Single-Family Residential
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *It is currently a group home, and we are keeping it as a group home.*

Staff Finding: *In response to the applicant's response, the use called out on the current privilege license for this location is "Transitional Home". The current zoning ordinance does not have this specific use listed as a possible use. This license was issued in 2008 before the current zoning ordinance was adopted by the City.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *We are making it a senior personal care home.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the character of the property.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *It is currently a rehabilitation group home, and we are keeping it as a group home for seniors for personal care.*

Staff Finding: *The City of Gautier's Unified Development Ordinance does not have "Personal Care Home" listed as a use in Article V table no. 4 as a possible use within the City.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property,

a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

22-37-5E

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Falicia & Stephen Coleman 337-965-6424 (C)
Name of Business: Coleman's Group Home for Seniors 337-562-1200 (B)
Address: 1111 Old Spanish Trail, Gautier
Mailing Address (if different): 706 Reigel St., Lake Charles, LA 70607
Email Address: Falicia7@aol.com

Phone: _____ Cell Phone: _____

Reason for request, location and intended use of Property: Group Home for Seniors in C-2 zoning district - Personal Care Home

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☐ 4. Copy of protective covenants or deed restrictions, if any.
- ☐ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: _____

Falicia Coleman
Stephen Coleman

FOR OFFICE USE ONLY

Date Received

8/1/22

Verify as Complete

BL/SA

Fee Amount Received

250.00

Initials of Employee Receiving Application

BL

SPECIAL EXCEPTION

Criteria for Approval Special Exception

A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant? *It is currently a group home and we are keeping it has a group home.*

B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare? *we are making it a Senior personal care home.*

C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant? *Rehabilitation*

It is currently a group home and we are keeping it has a group home for Seniors for personal care.

Janicia Nohr Chavez
9-19-22

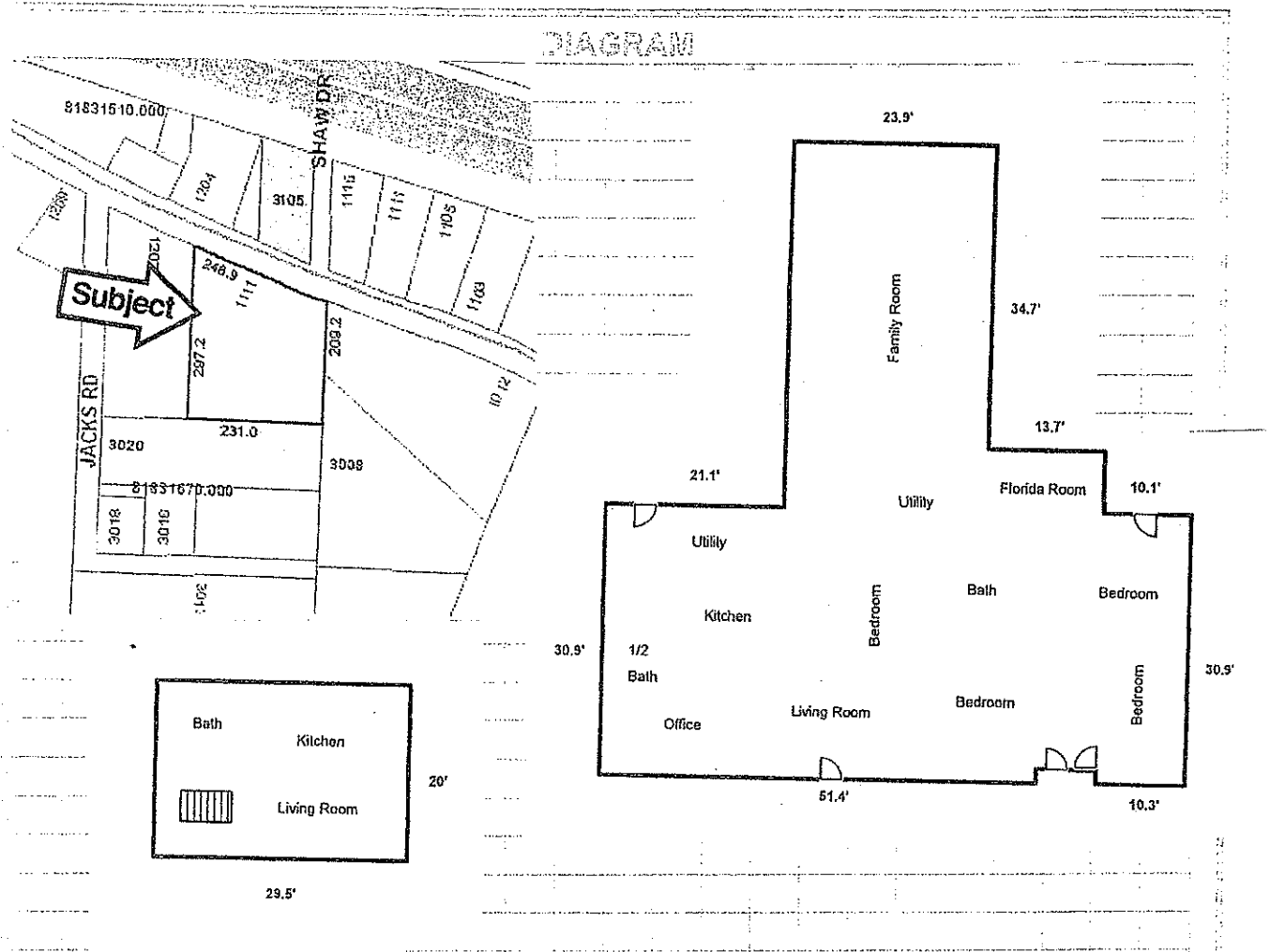
NARRATIVE

We are purchasing 1111 Old Spanish Trail Gautier, MS 39553 that is currently a Group Home For Rehabilitation of Adults.

We (Falieia & Stephen Coleman) are requesting to open up the Group Home for Seniors. The Home will employ 6-8 team members. As caregivers we will offer 24/7 care to our Seniors at the Group Home. Meaning helping Seniors with their day to day needs.

Personal Needs; Bathing, Feeding, Shopping & monitoring them. The Seniors will stay in the Group Home. We will provide all there personal needs.

CONDITIONAL USE DIAGRAM – Provide a diagram of the project site. In cases where certain requirements such as parking are triggered by aspects of the interior of the building, the interior building layout will need to be provided also. Include location and dimensions of property lines, buildings, parking spaces, outdoor storage areas, outdoor seating areas, signage, landscape areas, driveways, loading/unloading areas, limits of paving, exterior elevations (if changes are proposed), entrance/exit locations. Include the whole site. Use the space below or provide separate drawings. Staff will provide guidance as needed on additional information needed on the diagram.



SUMMARY	SQ. FT. AREA	PERIMETER	AREA CALCULATION DETAILS		
Living Area			First Floor		
First Floor	3207	286	23.9 X 72.6 =	1735.1	
Second Floor	590	99	13.7 X 36.3 =	497.3	
Total	3797	385	10.1 X 30.9 =	312.0	
			21.1 X 30.9 =	651.9	
			6.4 X 1.6 =	10.2	
			0.2 X 1.6 =	0.3	
			Total	3206.8	
			Second Floor		
			29.5 X 20.0 =	590.0	

I hereby certify that this is a true and
correct copy of the original document.
Certified By: James Dault
Month: May Day: 18 Year: 2022

Prepared by:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Grantor:
Trinity House, LLC
a Mississippi Limited Liability Company
1111 Old Spanish Trail
Gautier, MS 39553
(228) 217-5794

Return To:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Grantees:
Stephen Coleman
Falicia Coleman
700 Reigel St.
Lake Charles, LA 70607
(337) 965-0424

File No. O224067S

INDEXING INSTRUCTIONS: A parcel of land in SE cor of SW ¼ of SW ¼ of Sect. 31, T7S, R6W,
Jackson County, MS

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged; **Trinity House, LLC, a Mississippi Limited Liability Company**, does hereby sell, convey and warrant unto **Stephen Coleman and Falicia Coleman**, as joint tenants with right of survivorship and not as tenants in common, all of that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT "A"

This being the same property as that conveyed to Trinity House, LLC, a Mississippi Limited Liability Company; by instrument recorded in Book 1529 at Page 86, Land Deed Records of Jackson County, Mississippi.

If this property is bounded by water, this conveyance includes any natural accretion, and is subject to any erosion due to the action of the elements. Such riparian and littoral rights as exist are conveyed herewith but without warranty as to their nature or extent. If any portion of the property is below the mean high tide watermark, or is coastal wetlands as defined in the Mississippi Coastal Wetlands Protection Act it is conveyed by quitclaim only.

Grantor quitclaims any and all oil, gas, and other minerals owned, if any, to Grantees. No mineral search was requested or performed by preparer.

This conveyance is subject to any and all covenants, rights of way, easements, restrictions and reservations of record in the office of the Chancery Clerk in Jackson County, Mississippi.

It is agreed and understood that the taxes for the current year have been pro-rated as of this date on an estimated basis, and when said taxes are actually determined, if the proration as of this date is incorrect, the Parties hereto agree to make all necessary adjustments on the basis of an actual proration.

WITNESS MY SIGNATURE, on this the 10 day of August, 2022.

Trinity House, LLC
a Mississippi Limited Liability Company

By: Todd Trenchard, Sole Member

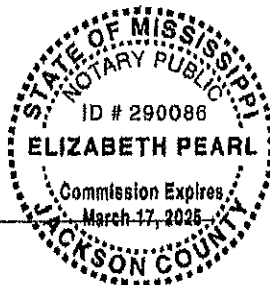
CORPORATE ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, **Todd Trenchard, Sole Member of Trinity House, LLC, a Mississippi Limited Liability Company**, who acknowledged before me that he signed, signed, executed and delivered the above and foregoing instrument on the day and year thereof mentioned, for and on behalf of said company as its own act and deed, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 10 day of August, 2022.

(AFFIX SEAL)



My commission expires: _____

Elizabeth Pearl
NOTARY PUBLIC

Exhibit "A"

Legal Description

The following described property lying and being situated in the SE cor of SW $\frac{1}{4}$ of SW $\frac{1}{4}$ of Section 31, Township 7 South, Range 6 West, Jackson County, Mississippi, more particularly described as follows, to-wit:

Commencing at the Southeast (SE) corner of the Southwest Quarter (SW $\frac{1}{4}$) of the Southwest Quarter (SW $\frac{1}{4}$) of Section 31, Township 7 South, Range 6 West, Jackson County, Mississippi; thence run North a distance of 475.7 feet to the Point of Beginning of the property herein conveyed; thence run West a distance of 231.5 feet; thence run North 304.0 feet to the edge or margin of Fountainbleu Road (also known as Old U.S. Highway 90; thence run Southeasterly along the South margin of Fountainbleu Road a distance of 253.0 feet, more or less; thence run South a distance of 213.0 feet to the Point of Beginning; also being situated in the South Half ($\frac{1}{2}$) of U.S. Government Lot 3 and being that same land conveyed by Commissioner's Deed from Wilbur G. Dees, Commissioner for the Estate of Louis Orrell Thomas, et al., dated October 21, 1974, and recorded in Book 513 at Page 420, Land Deed Records of Jackson County, Mississippi.

81831640.000 TRINITY HOUSE LLC

PIDN: 81831640.000

GISP: 769.31-03-0078.00

Owner Information

Percent of Ownership: 100

Name: TRINITY HOUSE LLC

Name 2:

Mailing Address: 1111 OLD SPANISH TR

GAUTIER MS

39553

Site Address: 1111 OLD SPANISH TRL GAUTIER

Land Information

Section: 31

Acreage: 1.44

Township: 7

Range: 6

Street Name OLD SPANISH
TRL

Value and Tax Information

Total Assessed Value: 28574

Total Appraised Value: 190487

Improvement Value: 180007

Land Value: 10480

Tax Amount: 4108

SQ FT: 3810

Year Built: 1981

Legal Description

Description: BEG AT SEC SW1/4 SW1/4 N 475.7'

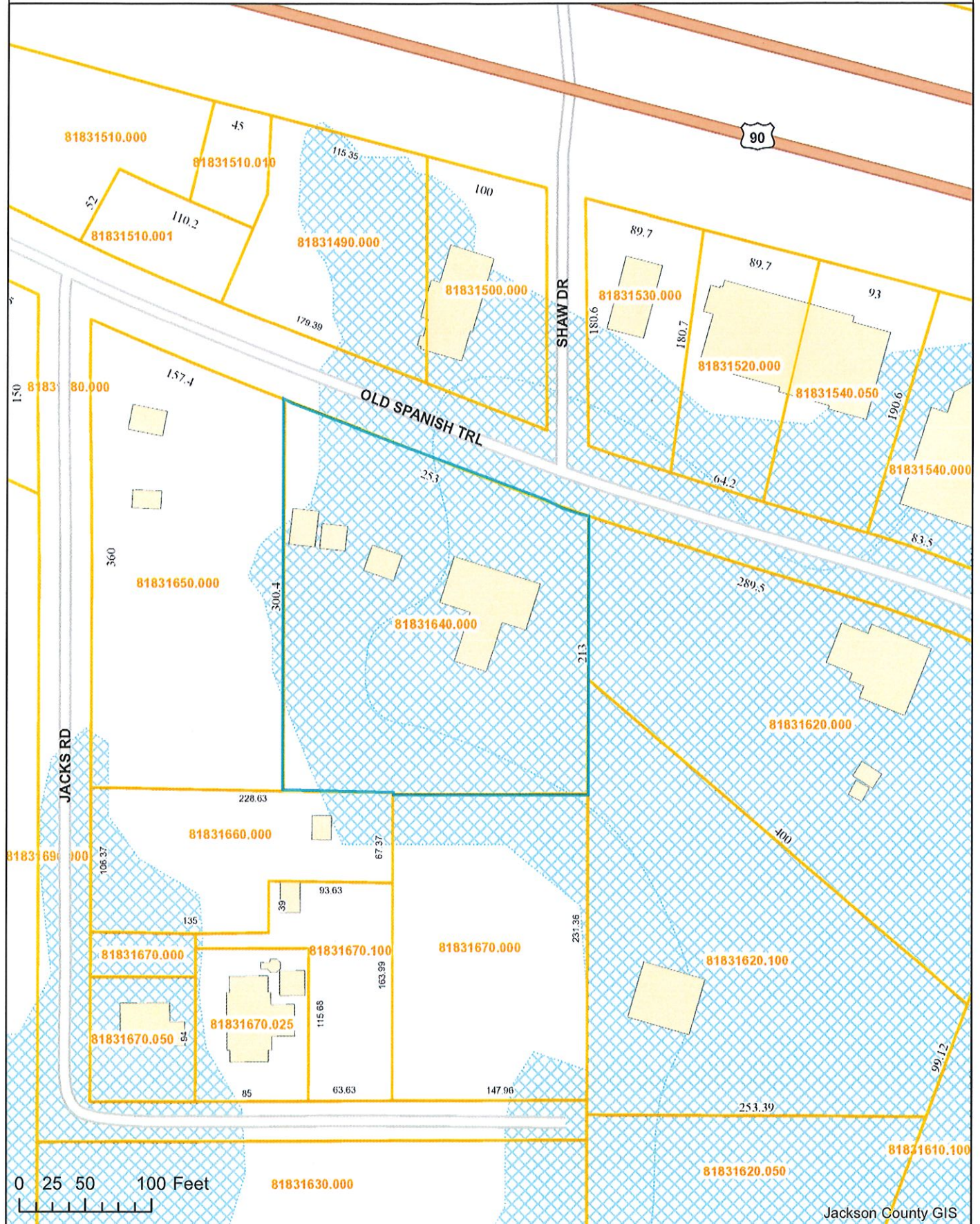
TO POB W 231.5' N 304' SELY 253'

S 213' TO POB DB 1529-86 (78 Ma

p769.31-03)

Deed Book / Page: 1529 / 86

81831640.000 TRINITY HOUSE LLC



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

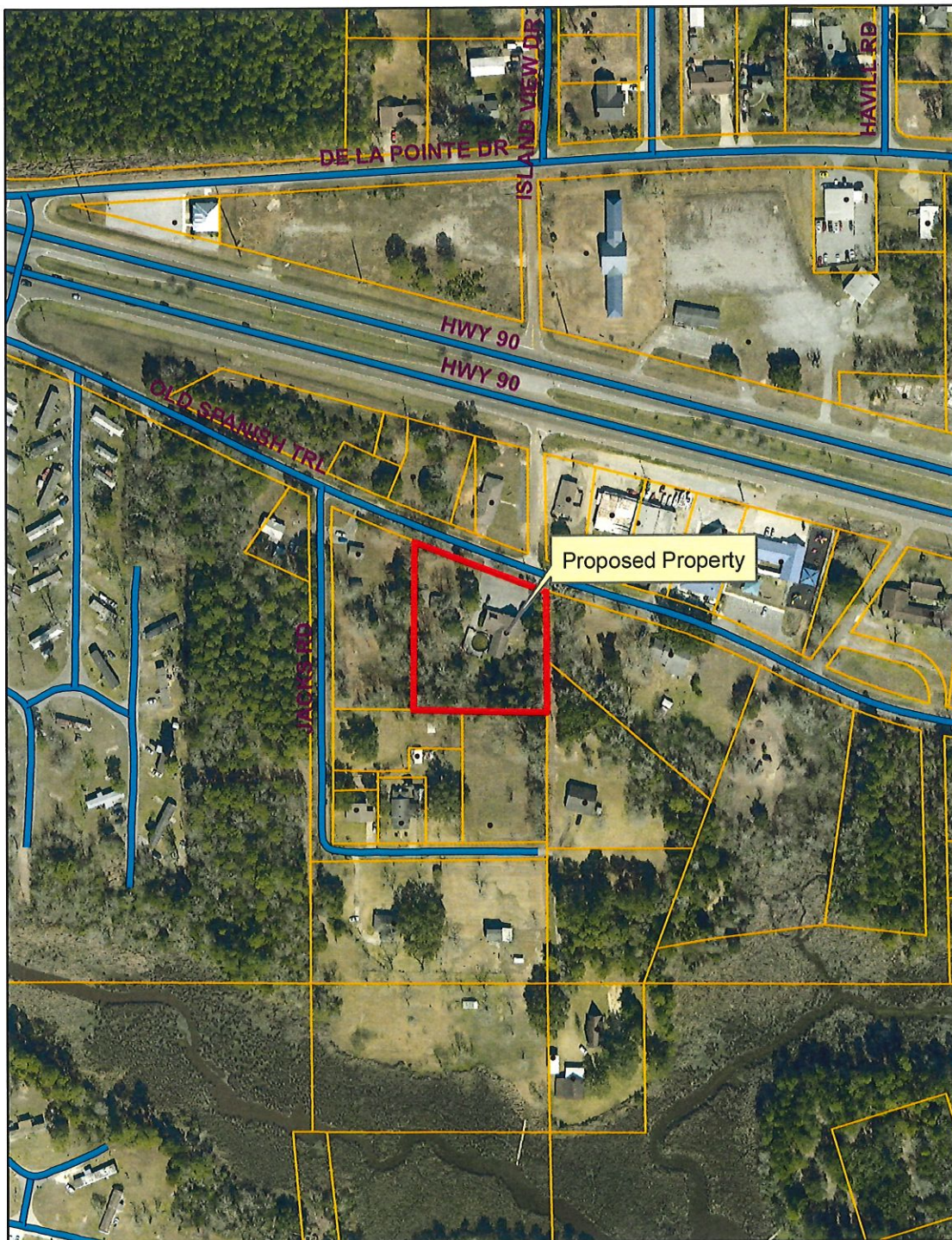


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

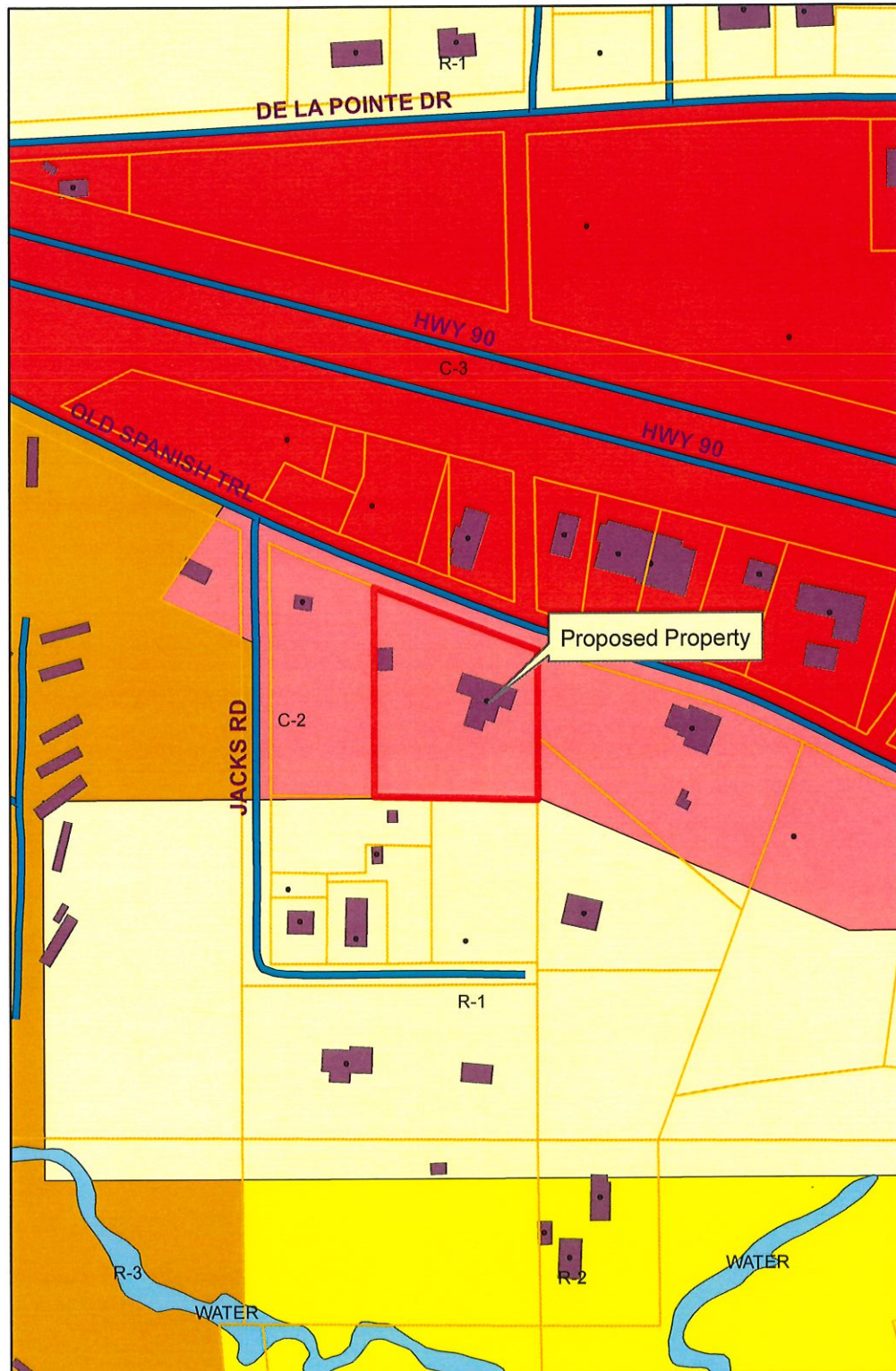


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

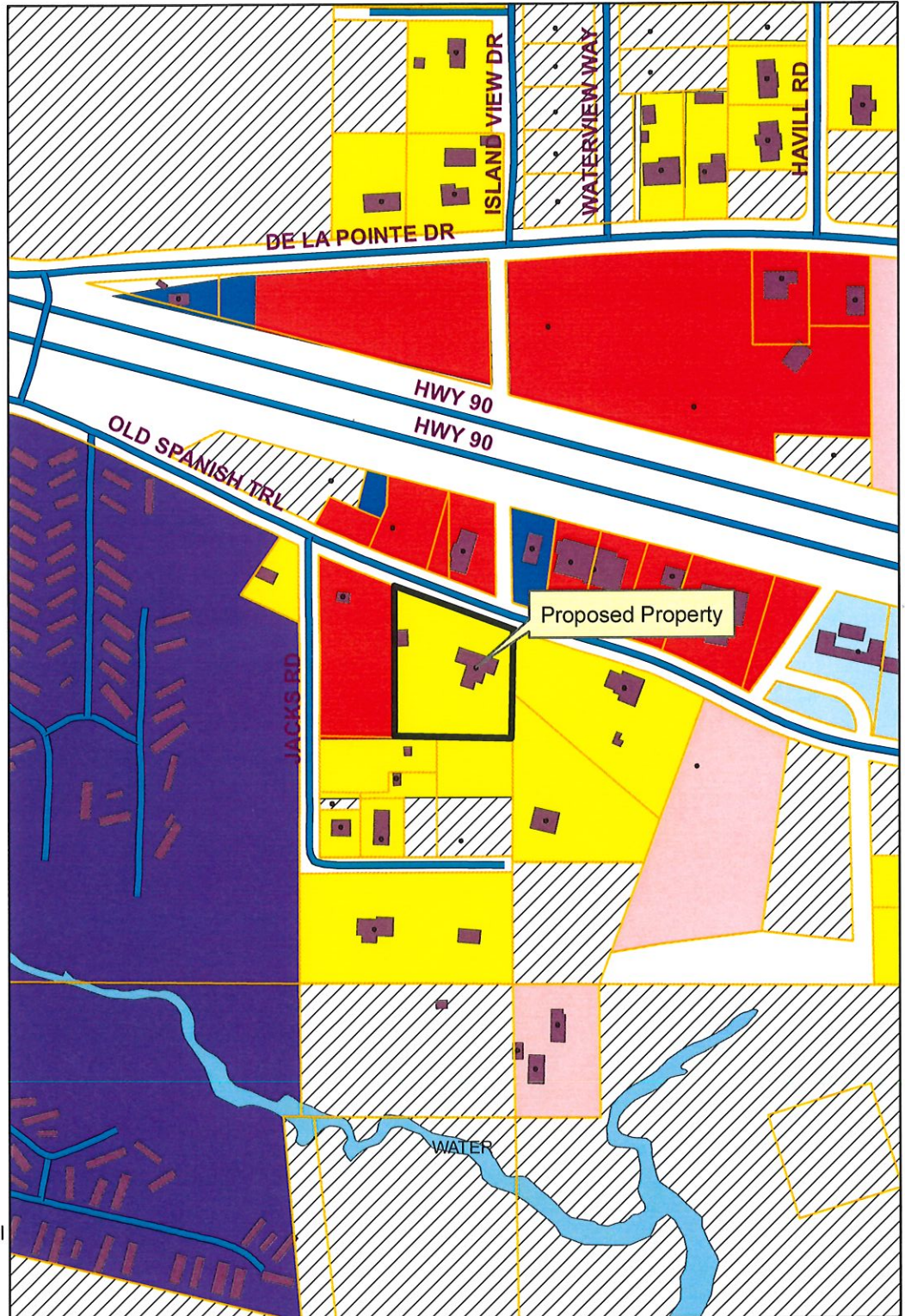


Exhibit D Future Land-Use

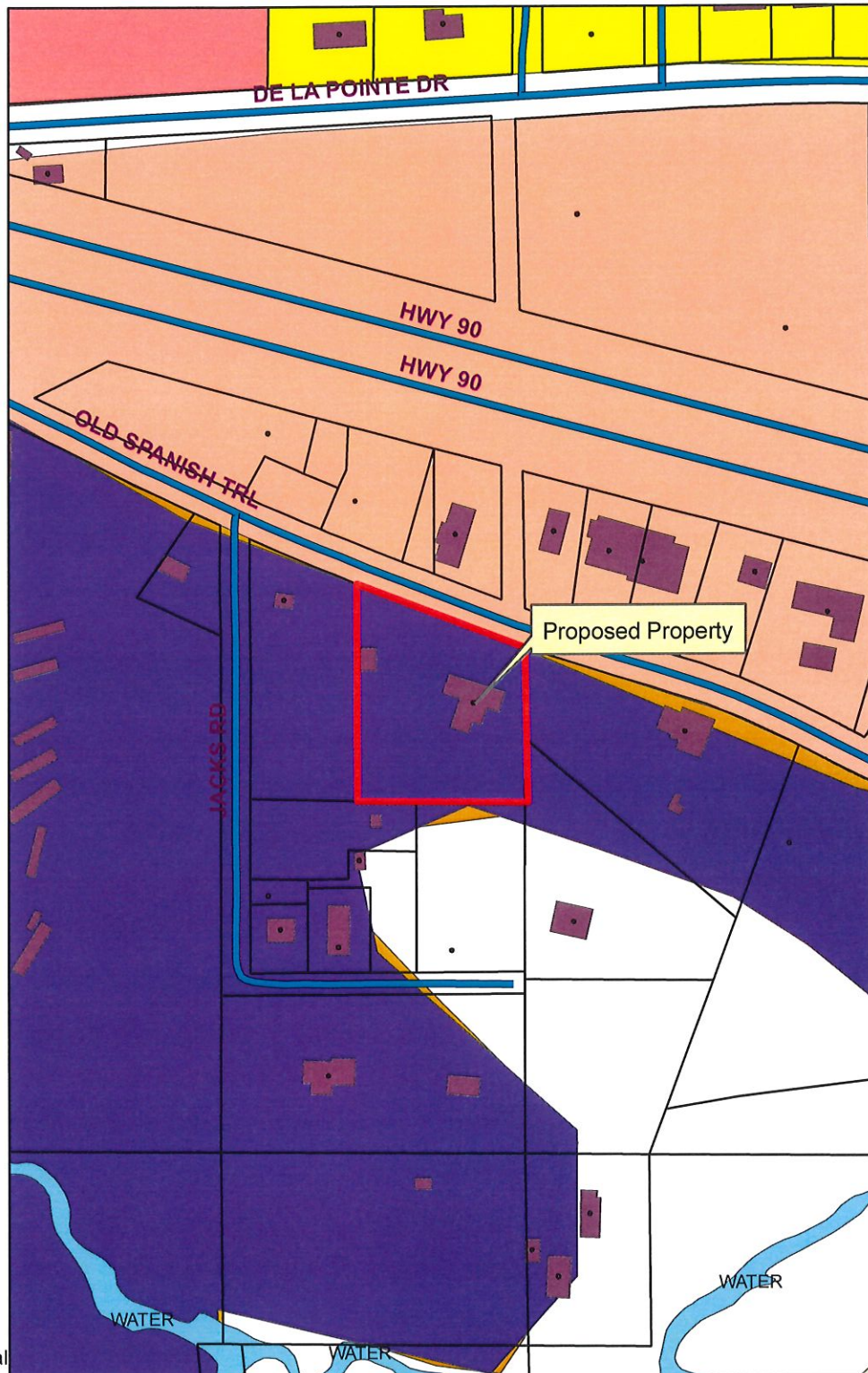
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet

Council Meeting:
Title:

October 18, 2022
Consideration of a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District (GPC Case No. 22-39-SE)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District, located at 6700 Old Highway 57, Gautier, MS (GPC Case No. 22-39-SE) (PID #82300024.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 22-39-SE
6700 OLD HIGHWAY 57 – SPECIAL EXCEPTION FOR
OCCUPANCY OF AN EXISTING SINGLE-FAMILY DWELLING
IN A C-3 HIGHWAY COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 82300024.000**

WHEREAS, an application for a Special Exception Permit to allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District was submitted by James Permenter; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an existing single-family dwelling, requires a Special Exception Permit in the C-3 Highway Commercial Zoning District; and

WHEREAS, the parcel subject to this Permit is located on 6700 Old Highway 57, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its October 6, 2022 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the permit; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation of the Planning Commission and (approves or denies) the application submitted by James Permenter on October 6, 2022 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 10/11/2022
Subject: Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District, 6700 Old Highway 57. (GPC #22-39-SE)

REQUEST:

The Planning Department has received a request from James Permenter for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District at 6700 Old Highway 57, PID #82300024.000. (GPC #22-39-SE) The application fee of \$250 was paid on August 18, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.
Location: 6700 Old Highway 57, PID #82300024.000 (See Exhibit A)
General features of the proposed project: Lot Size: Approximately 0.75
Existing residential building on property
Potable Water and Wastewater Services: Existing at current location
Current Zoning (See Exhibit B): C-3 Highway Commercial
Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial
Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: Due to the rebuilding restrictions in place at 6700 Old Hwy 57, Ocean Springs, MS 39564 a Buyer is unable to get a loan to purchase the home. The Mortgage company is required to know if the home is damaged it can be rebuilt with no restrictions, regardless of the amount of damage, and can remain grandfathered as Residential if damages occur. This is a hardship to the owner or any owner because it limits Buyers from obtaining a mortgage on the home.

Staff Finding: There are other single family residential dwellings and uses in this district.

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: This home has always been used for residential purposes. It neighbors one other residential property. There are currently no Commercial Buildings in the area or building of any kind taking place, If anything, this house now improves the appearance of the area due to being renovated/updated.

Staff Finding: Staff's opinion is that approval of the request will not negatively affect the character of the property.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The rebuilding restrictions in place for the property were unknown to both parties until the Applicant applied for a loan and the Mortgage Company received the Appraisal Report and letter from the City of Gautier Planning Department outlining the restrictions. The proposed Special Exception is simply a requirement for the Mortgage Company to approve the loan, not a result of any action of the Applicant.

Staff Finding: Staff finds that the Special Exception will not negatively affect the surrounding area or cause a detriment to the surrounding properties. The home was existing when the property was rezoned to C-3

Highway Commercial.

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the request based on the evidence presented meets the criteria of the UDO.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 10.6.22 (#22-39-SE)
2. Complete Packet 22-39-SE

Excerpt from October 6, 2022, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District at 6700 Old Highway 57. PID #82300024.000 (GPC #22-39-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case. He advised that the property owners are trying to sell the property and the bank is requiring the Special Exception before it will loan money on the property because they want to make sure it can remain a residence in a commercial zone. If the Special Exception is granted it gives the residents a grandfathered status if they should sell it.

Chairman Jamison asked if the residence had gone without water and power.

Mr. Ankerson said the residence was currently grandfathered, but the bank wants to ensure that if it sells it would still be able to remain a residence.

REQUEST:

The Planning Department has received a request from James Permenter for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District at 6700 Old Highway 57, PID #82300024.000. (GPC #22-39-SE) The application fee of \$250 was paid on August 18, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 6700 Old Highway 57, PID #82300024.000 (See Exhibit A)
2. General features of the proposed project:
 - Lot Size: Approximately 0.75
 - Existing residential building on property
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-3 Highway Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: Due to the rebuilding restrictions in place at 6700 Old Hwy 57, Ocean Springs, MS 39564 a Buyer is unable to get a loan to purchase the home. The Mortgage company is required to know if the home is damaged it can be rebuilt with no restrictions, regardless of the amount of damage, and can remain grandfathered as Residential if damages occur. This is a hardship to the owner or any owner because it limits Buyers from obtaining a mortgage on the home.

Staff Finding: There are other single family residential dwellings and uses in this district.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: This home has always been used for residential purposes. It neighbors one other residential property. There are currently no Commercial Buildings in the area or building of any kind taking place, If anything, this house now improves the appearance of the area due to being renovated/updated.

Staff Finding: Staff's opinion is that approval of the request will not negatively affect the character of the property.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The rebuilding restrictions in place for the property were unknown to both parties until the Applicant applied for a loan and the Mortgage Company received the Appraisal Report and letter from the City of Gautier Planning Department outlining the restrictions. The proposed Special Exception is simply a requirement for the Mortgage Company to approve the loan, not a result of any action of the Applicant.

Staff Finding: *Staff finds that the Special Exception will not negatively affect the surrounding area or cause a detriment to the surrounding properties. The home was existing when the property was rezoned to C-3 Highway Commercial.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Chairman Jamison asked the applicant to present his case.

Jenna Morgan, owner of the property, said that **James Permenter**, the applicant, was renting the property until he could purchase it.

Daniel Morgan, owner of the property, said that they started the loan process for the sale in July 2022 and did not find out there was a problem until they were almost ready to close. He said that the mortgage company basically wants a guarantee that if the house gets demolished that Mr. Permenter has the right to rebuild.

Chairman Jamison asked Mr. Ankerson if the Commission approved it to be grandfathered and a hurricane destroyed it completely to the slab, would it still be grandfathered to rebuild the same house back or any house back.

Mr. Ankerson said this was actually giving the new owner a Special Exception to have a residence in a C-3 zoning district because a Special Exception goes with the owner. Mr. Ankerson said substantial damage was a whole different part of the ordinance, but this is a Special Exception to allow the grandfathered status to stay with the new owner.

Chairman Jamison asked if the house was destroyed would the owner be able to build the house back at that same location.

Mr. Ankerson said yes with the Special Exception they would be able to build back.

Chairman Jamison noted that there were other houses in the area and granting the Special Exception would not change the character of the neighborhood.

Mr. Ankerson said that he and Josh Danos, the City Attorney, had spoken in depth about how to approach the situation in order for the owners to be able to give the bank what they needed for the sale to happen.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend approval of the request based on the evidence presented meets the criteria of the UDO.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: **Joshua Ward**
 William Davis
 Ricky Decoteau
 Paul Gainer
 DeAnna McManus
 Kay C. Jamison

ABSENT: **Chris Hoover**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

October 6, 2022

GPC #22-39-SE

James Permenter

6700 Old Highway 57

VII. NEW BUSINESS

1. Consider a request from James Permenter for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District, 6700 Old Highway 57. (GPC #22-39-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission
From: Scott Ankerson, Planning Director
Date: September 27, 2022
Subject: Consider a request for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District, 6700 Old Highway 57. (GPC #22-39-SE)

REQUEST:

The Planning Department has received a request from James Permenter for a Special Exception that would allow occupancy of an existing single-family dwelling in a C-3 Highway Commercial Zoning District at 6700 Old Highway 57, PID #82300024.000. (GPC #22-39-SE) The application fee of \$250 was paid on August 18, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 6700 Old Highway 57, PID #82300024.000 (See Exhibit A)
2. General features of the proposed project:
 - Lot Size: Approximately 0.75
 - Existing residential building on property
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): C-3 Highway Commercial
5. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Regional Scale Commercial.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *Due to the rebuilding restrictions in place at 6700 Old Hwy 57, Ocean Springs, MS 39564 a Buyer is unable to get a loan to purchase the home. The Mortgage company is required to know if the home is damaged it can be rebuilt with no restrictions, regardless of the amount of damage, and can remain grandfathered as Residential if damages occur. This is a hardship to the owner or any owner because it limits Buyers from obtaining a mortgage on the home.*

Staff Finding: *There are other single family residential dwellings and uses in this district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *This home has always been used for residential purposes. It neighbors one other residential property. There are currently no Commercial Buildings in the area or building of any kind taking place, If anything, this house now improves the appearance of the area due to being renovated/updated.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the character of the property.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *The rebuilding restrictions in place for the property were unknown to both parties until the Applicant applied for a loan and the Mortgage Company received the Appraisal Report and letter from the City of Gautier Planning Department outlining the restrictions. The proposed Special Exception is simply a requirement for the Mortgage Company to approve the loan, not a result of any action of the Applicant.*

Staff Finding: *Staff finds that the Special Exception will not negatively affect the surrounding area or cause a detriment to the surrounding properties. The home was existing when the property was rezoned to C-3 Highway Commercial.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

22-39-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception— These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: JAMES PERMENTER

Name of Business: _____

Address: 6700th HIGHWAY 57 OCEAN SPRINGS MS 39564
Mailing Address (if different): SAME

Email Address: LANDONSDAD.2007@Yahoo.com

Phone: _____ Cell Phone: 228-297-8305

Reason for request, location and intended use of Property: SPECIAL EXCEPTION FOR A
RESIDENTIAL BUILDING IN A COMMERCIAL ZONE

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☐ 4. Copy of protective covenants or deed restrictions, if any.
- ☐ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 8.18.22 Verify as Complete SA

Fee Amount Received 250.00

Initials of Employee Receiving Application BZ

Date of Application: 08/18/2022

I, Daniel Morgan & Jenna Morgan, the fee simple owner of the following described property (give legal description):

COM NW COR SW 1/4 SECT 17 E 64.55 136.8 TO POB
S 171.2' 2' N 85 DEG E 190.9' N 186' S 81 DE W 188.5'
TO POB DB 947-369
Parcel #: 82300024.000

hereby petition to the City of Gautier to Grant a Special Exception of a residential
property + in a commercial zone, in Gautier
city limits,
and affirm that James Permenter is hereby

designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Jenna Morgan
(Owner's Signature)

The foregoing instrument was acknowledged before me this 18th day of August, 20 22 by _____

_____, who is personally known to me or has produced _____

_____ as identification and who did take an oath:

Addie L. Bang
(Printed Name of Notary Public)

Addie L. Bang
(Signature of Notary Public)

Commission # 101387. My commission expires Feb 13, 2024

(Notary's Seal)



SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

* See attached response.

SPECIAL EXCEPTION

Criteria for Approval

- A.** Due to the rebuilding restrictions in place at 6700 Old Hwy 57, Ocean Springs, MS 39564 a Buyer is unable to get a loan to purchase the home. The Mortgage company is required to know if the home is damaged it can be rebuilt with no restrictions, regardless of the amount of damage, and can remain grandfathered as Residential if damages occur. This is a hardship to the owner or any owner because it limits Buyers from obtaining a mortgage on the home.
- B.** This home has always been used for residential purposes. It neighbors one other residential property. There are currently no Commercial Buildings in the area or building of any kind taking place. If anything, this house now improves the appearance of the area due to being renovated/updated.
- C.** The rebuilding restrictions in place for the property were unknown to both parties until the Applicant applied for a loan and the Mortgage Company received the Appraisal Report and letter from the City of Gautier Planning Department outlining the restrictions. The proposed Special Exception is simply a requirement for the Mortgage Company to approve the loan, not a result of any action of the Applicant.

82300024.000 MORGAN'S REAL ESTATE AND

PIDN: 82300024.000

GISP: 774.17-00-0093.00

Owner Information

Percent of Ownership: 100

Name: MORGAN'S REAL ESTATE AND

Name 2: INVESTMENT PROPERTIES LLC

Mailing Address: 4420 RADIO RD
OCEAN SPRINGS MS
39564

Site Address: 6700 OLD HWY 57 GAUTIER

Land Information

Section: 17 Acreage: 0.75

Township: 7

Range: 7

Street Name OLD HWY 57

Value and Tax Information

Total Assessed Value: 16421

Total Appraised Value: 109473

Improvement Value: 101963

Land Value: 7510

Tax Amount: 2428

SQ FT: 1458

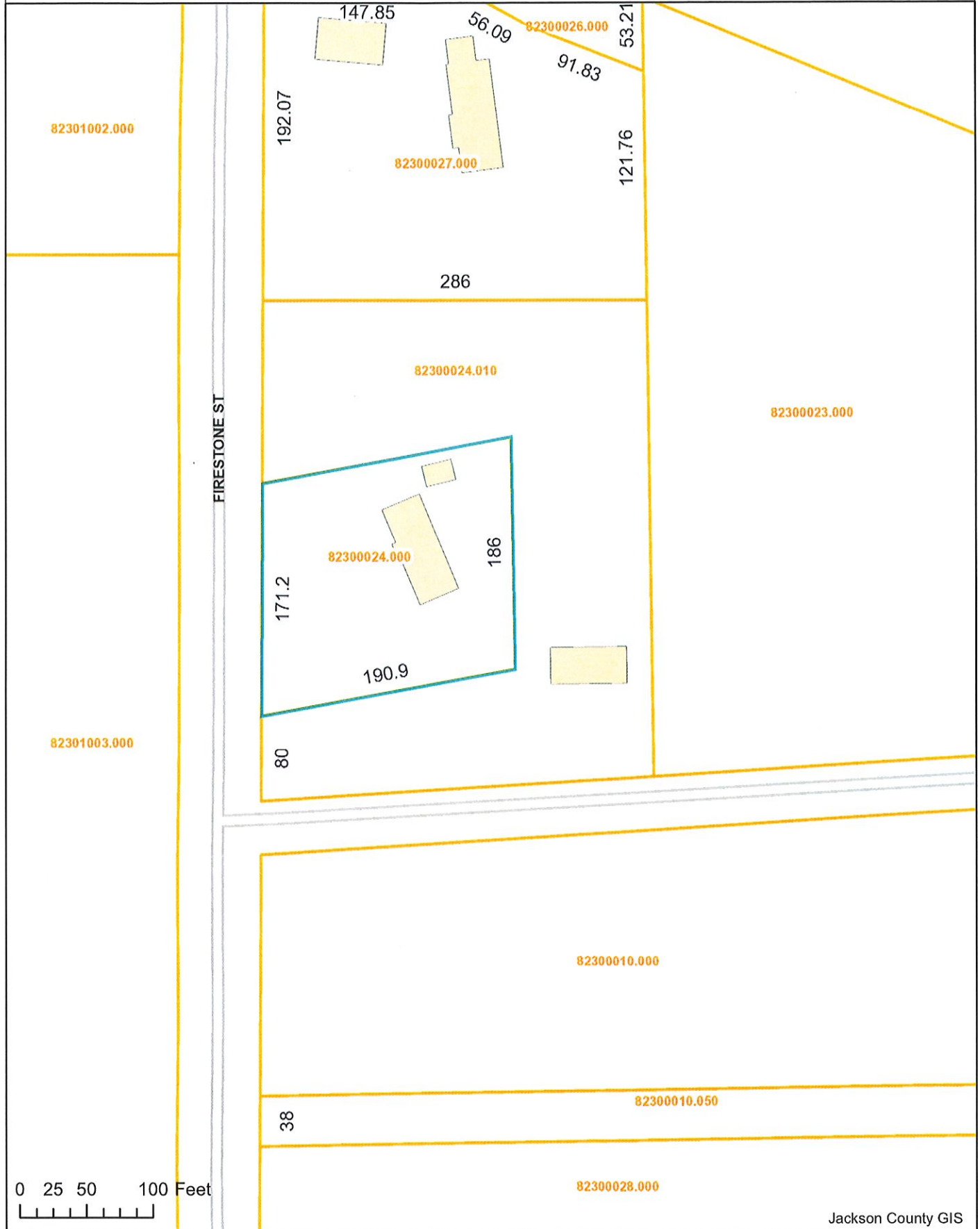
Year Built: 1960

Legal Description

Description: COM NW COR SW1/4 NW1/4 SECT 17 E
64.5' S 136.8' TO POB S 171.01
N 85 DEG E 190.9' N 186' S 81 DE
G W 188.5' TO POB DB 2051-465 (9
3 MAP774.17)

Deed Book / Page: 2051 / 465

82300024.000 MORGAN'S REAL ESTATE AND



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC



Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

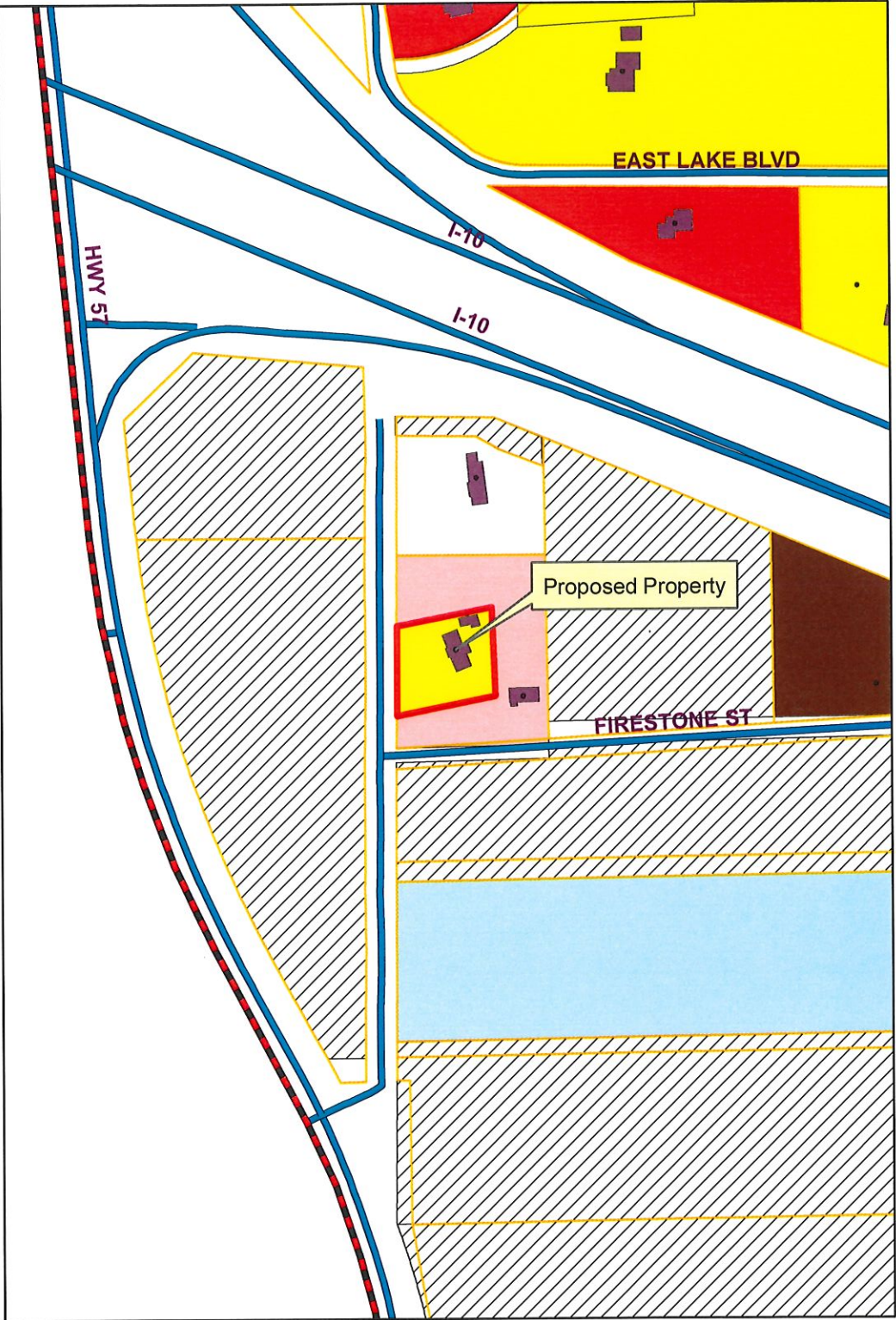


Exhibit D Future Land-Use

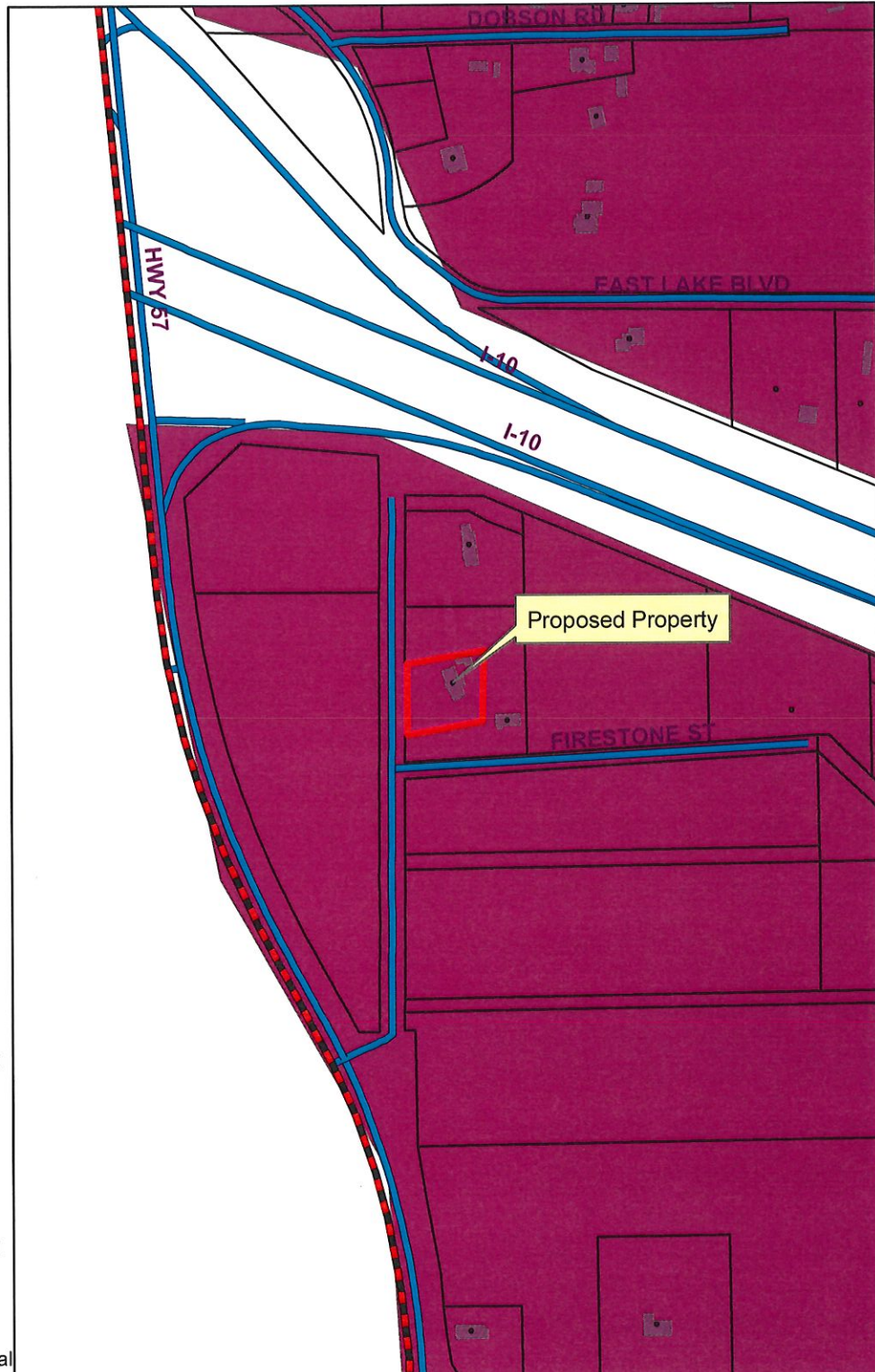
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #7
Fact Sheet**

Council Meeting: October 18, 2022
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:
Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:
Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITTMAN HOWDESHELL PLLC	223882	10/18/2022	09/29/2022			3,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	LEGAL SERV:SR MALL PROPERTY		1081	09/30/2022			1,700.00
	001-060-602	PROPERTY APPRAISAL		1081	09/30/2022			2,000.00
001	GAUTIER FAMILY CLINIC LLC	223883	10/18/2022	09/29/2022			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PHYSICAL: SIMMONS		09302022	09/30/2022			100.00
	001-100-604	PRE-EMP DRUG SCN: SIMMONS		09302022	09/30/2022			20.00
	001-100-604	PRE-EMP PHYSICAL: PLEASANT		10032022	10/03/2022			100.00
	001-100-604	PRE-EMP DRUG SCN: PLEASANT		10032022	10/03/2022			20.00
001	RELX INC DBA LEXISNEXIS	230003	10/18/2022	10/03/2022			123.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SEP 2022 ACCT 4251VNBSY		3094116734	09/30/2022			123.60
001	BUTLER SNOW LLP	230006	10/18/2022	10/03/2022			9,915.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-601	REDIST SERVS THRU 08/31/22		10352378	09/30/2022			9,915.39
001	DIRECTV LLC	230007	10/18/2022	10/05/2022			168.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (NOV)		10132022	10/14/2022			168.00
001	46 ENTERTAINMENT INC	230008	10/18/2022	10/05/2022			6,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	CONSULTANT SERVICES		1544	10/05/2022			6,500.00
001	BORDIS & DANOS PLLC	230009	10/18/2022	10/05/2022			11,250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	OCT 2022 RETAINER		109	10/04/2022			11,250.00
001	POWELL CONSTRUCTION SERVICES INC	230010	10/18/2022	10/05/2022			1,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-698	SIGNAL REPR: SR ELEM @ GV		4016	10/05/2022			1,700.00
001	ACE DATA STORAGE INC	230020	10/18/2022	10/07/2022			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEP 2022 SHREDDING SERVICE		87130	10/01/2022			105.00
001	CENTERPOINT ENERGY	230021	10/18/2022	10/07/2022			99.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN:8/24-9/26/22		11000885-1	09/30/2022			55.74
	001-161-630	SOUTH FIRE STN:8/24-9/26/22		11000999-0	09/30/2022			43.66
001	JACKSON COUNTY ADULT DETENTION CENTER	230022	10/18/2022	10/07/2022			10,535.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	SEP 2022 ADC CHGS		09302022	10/05/2022			10,535.00

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS DEPT OF FINANCE & ADMIN Account Number 001-000-300	230023	10/18/2022	10/07/2022			20,796.25	
		Description SEP 2022 COURT ASSESSMENTS		Invoice # 09302022	Date 10/03/2022	P.O.	Amount	20,796.25
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	230024	10/18/2022	10/07/2022			1,367.00	
		Description SEP 2022 SPECIAL ASSESSMENTS		Invoice # 09302022	Date 10/03/2022	P.O.	Amount	1,367.00
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	230025	10/18/2022	10/07/2022			50.00	
		Description SEP 2022 INTERLOCK FEES		Invoice # 09302022	Date 10/03/2022	P.O.	Amount	50.00
001	TRANSUNION RISK-ALTERNATE DATA Account Number 001-100-699	SOLS INC 230026	10/18/2022	10/07/2022			340.00	
		Description SEP 2022 ACCT 6006920		Invoice # 202209-1	Date 10/01/2022	P.O.	Amount	340.00
001	C SPIRE WIRELESS Account Number 001-100-605 001-100-699	230027	10/18/2022	10/07/2022			955.82	
		Description POLICE CELLS		Invoice # 0032680896	Date 09/12/2022	P.O.	Amount	475.20
		DATA CARDS (14)		0032680896	09/12/2022			480.62
001	RJ YOUNG COMPANY LLC Account Number 001-161-698 001-161-698	230028	10/18/2022	10/07/2022			121.14	
		Description GEMG00-01 RENTAL FEE		Invoice # INV4992763	Date 09/22/2022	P.O.	Amount	113.14
		ADMIN FEE		INV4992763	09/22/2022			8.00
001	SBM REPORTING LLC Account Number 001-090-698	230032	10/18/2022	10/10/2022			175.00	
		Description PLANNING MTG 10/6/22		Invoice # MB1434	Date 10/07/2022	P.O.	Amount	175.00
001	TEC Account Number 001-092-605	230033	10/18/2022	10/10/2022			165.70	
		Description MONTHLY LONG DISTANCE		Invoice # 1057326	Date 10/01/2022	P.O.	Amount	165.70
001	SPARKLIGHT Account Number 001-092-698	230034	10/18/2022	10/10/2022			149.20	
		Description OCT 2022:#107571481		Invoice # 10012022	Date 10/15/2022	P.O.	Amount	149.20
001	FUELMAN Account Number 001-090-525 001-100-525 001-161-525 001-170-525 001-205-525	230036	10/18/2022	10/11/2022			4,404.64	
		Description UNL FUEL		Invoice # NP63072563	Date 10/10/2022	P.O.	Amount	99.72
		UNL&DSL FUEL		NP63072563	10/10/2022			3,181.40
		UNL&DSL FUEL		NP63072563	10/10/2022			760.31
		UNL FUEL		NP63072563	10/10/2022			319.71
		UNL FUEL		NP63072563	10/10/2022			43.50
001	FUELMAN Account Number 001-090-525 001-092-525	230038	10/18/2022	10/11/2022			4,396.27	
		Description UNL FUEL		Invoice # NP63008256	Date 10/03/2022	P.O.	Amount	66.79
		UNL FUEL		NP63008256	10/03/2022			47.58

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	230038	10/18/2022	10/11/2022			4,396.27	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL&DSL FUEL		NP63008256	10/03/2022			3,063.29
	001-161-525	UNL&DSL FUEL		NP63008256	10/03/2022			673.78
	001-170-525	UNL&DSL FUEL		NP63008256	10/03/2022			362.37
	001-205-525	UNL&DSL FUEL		NP63008256	10/03/2022			182.46
001	SINGING RIVER ELECTRIC COOPERATIVE	230040	10/18/2022	10/11/2022			312.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	MARTIN BLUFF FD 58380001		09172022	09/26/2022			248.27
	001-201-629	SIGNAL LIGHTS 17546		09172022	09/26/2022			33.47
	001-092-631	CITY LIMIT SIGN 17546		09172022	09/26/2022			31.05
001	SINGING RIVER ELECTRIC COOPERATIVE	230041	10/18/2022	10/11/2022			862.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		09192022	09/28/2022			286.28
	001-170-631	BACOT LIGHTS 10137		09192022	09/28/2022			385.41
	001-201-629	SIGNAL LIGHTS 10138		09192022	09/28/2022			120.31
	001-170-631	BACOT SPLASHPAD 103751001		09192022	09/28/2022			26.51
	001-170-631	BACOT UPGRADES 11373001		09192022	09/28/2022			43.97
001	SINGING RIVER ELECTRIC COOPERATIVE	230042	10/18/2022	10/11/2022			25.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT 114484001		09192022	09/28/2022			25.00
001	SINGING RIVER ELECTRIC COOPERATIVE	230043	10/18/2022	10/11/2022			893.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		09182022	09/27/2022			33.57
	001-201-633	DOLPHIN ST 94988002		09182022	09/27/2022			54.07
	001-201-633	DOLPHIN ST 94989002		09182022	09/27/2022			64.46
	001-201-633	DOLPHIN ST 94990002		09182022	09/27/2022			626.88
	001-201-633	WM PAYNE 100245001		09182022	09/27/2022			65.47
	001-201-633	WM PAYNE 100244003		09182022	09/27/2022			49.12
001	SINGING RIVER ELECTRIC COOPERATIVE	230044	10/18/2022	10/11/2022			204.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		09182022	09/27/2022			126.02
	001-170-631	FITNESS TRAIL 109268001		09182022	09/27/2022			28.04
	001-170-631	ROUNDAABOUT 102311004		09182022	09/27/2022			25.00
	001-170-631	SRM VENUE 104312008		09182022	09/27/2022			25.00
001	SINGING RIVER ELECTRIC COOPERATIVE	230045	10/18/2022	10/11/2022			2,927.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		09182022	09/27/2022			2,118.31
	001-201-629	SIGNAL LIGHTS 89113001		09182022	09/27/2022			60.93
	001-170-631	CITY PARK RESTRMS 89912001		09182022	09/27/2022			341.78
	001-201-633	STREET LIGHTS 90345002		09182022	09/27/2022			169.42
	001-092-631	RECORDS BLDG 90790001		09182022	09/27/2022			149.53
	001-170-631	FRAZIER RESTRMS 98546001		09182022	09/27/2022			87.26

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	230046	10/18/2022	10/11/2022			9,712.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		09182022	09/27/2022			6,693.54
	001-201-629	SIGNAL LIGHTS 10054		09182022	09/27/2022			642.98
	001-092-631	CITY HALL 10054		09182022	09/27/2022			927.95
	001-170-631	FRAZIER PARK 10054		09182022	09/27/2022			54.03
	001-170-631	SENIOR BLDG 10054		09182022	09/27/2022			377.59
	001-161-631	CENTRAL FD 10054		09182022	09/27/2022			469.65
	001-170-631	CITY PARK 10054		09182022	09/27/2022			140.67
	001-092-631	PUBLIC WORKS 10054		09182022	09/27/2022			369.34
	001-092-631	HWY 90 SIGN 10054		09182022	09/27/2022			36.71
001	COG ENTERPRISE FUND	230051	10/18/2022	10/11/2022			185,888.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR DEQ WIRE: FUND 360		10112022	10/11/2022			185,888.81
001	CHASITY MCLENDON	230052	10/18/2022	10/11/2022			58.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	PER DIEM REIMB: TAC CLASS		09112022	09/15/2022			58.04
001	CREDIT CARD CENTER	230054	10/18/2022	10/11/2022			595.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	HOTEL 5 NTS: MCLENDON,C		09112022	09/16/2022			595.00
001	DEPT PUBLIC SAFETY	230055	10/18/2022	10/11/2022			360.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (AUG 2022)		90121035	08/03/2022			60.00
	001-100-699	ANALYTICAL FEES (SEP 2022)		90123473	10/05/2022			300.00
001	STEINER SAW & MOWER	230056	10/18/2022	10/11/2022			376.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	SAW BLADE(2); BLADE KIT(2)		15845	07/21/2022			90.00
	001-170-639	MS250 CARB(3); 18" CHAIN(3)		262812	08/23/2022			177.00
	001-170-639	AIR FILTER(3); 15LD 105		262812	08/23/2022			95.00
	001-170-639	6PK - 2 GALLON OIL		262812	08/23/2022			14.00
001	CARDMEMBER SERVICES	230057	10/18/2022	10/11/2022			408.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	SUPPLIES: HALLOWEEN EVENT		09152022	09/16/2022			38.75
	001-170-511	SUPPLIES: SENIOR ACTIVITIES		09152022	09/16/2022			45.01
	001-170-513	SUPPLIES: HALLOWEEN EVENT		09152022	09/16/2022			122.92
	001-090-535	PLANNING: SHIRTS(5) HATS(2)		09202022	09/21/2022			51.76
	001-092-606	ONEWAY APP: SEP 2022		09022022	09/06/2022			75.00
	001-092-606	ONEWAY APP: OCT 2022		10022022	10/03/2022			75.00
001	RJ YOUNG COMPANY LLC	230061	10/18/2022	10/11/2022			93.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:BASE COPY FEE		INV5015506	10/05/2022			38.00
	001-100-699	RICOH IM C2500:BASE COPY FEE		INV5015506	10/05/2022			37.55
	001-100-699	RICOH IM C2500 USAGE:B/W		INV5015506	10/05/2022			5.83

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC	230061	10/18/2022	10/11/2022			93.59	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	RICOH IM C2500 USAGE:COLOR		INV5015506	10/05/2022		12.21	
001	AUTO TRUCK AND TRAILER PARTS INC	230065	10/18/2022	10/11/2022			684.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	MILTON; COUPLER; FUNNEL		300592	09/12/2022		36.57	
	001-161-639	ANTIFREEZE;COOLANT TRMT;RAGS		300977	09/27/2022		68.11	
	001-205-559	RAGS		300976	09/27/2022		29.60	
	001-100-638	CONTROL ARM(2); RAGS		300978	09/27/2022		159.13	
	001-100-638	CONTROL ARM(2); WASHER FLUID		300979	09/27/2022		198.83	
	001-100-638	ANTIFREEZE GAL (12)		300980	09/27/2022		192.00	
001	BELL AUTO PARTS INC	230067	10/18/2022	10/11/2022			63.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BLADE BOLT 109-9220 (10)		D059408	09/23/2022		63.50	
001	LOWES HOME CENTERS INC	230069	10/18/2022	10/11/2022			3,425.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-635	P TRAP; SJ WING NUT;BALLAST		901255	08/25/2022		42.22	
	001-170-635	CHROME SINK FAUCET HANDLES		902475	08/26/2022		13.29	
	001-205-560	10.5 OZ LEXEL CAULK (2)		902474	08/26/2022		20.48	
	001-205-560	GLV STEEL VENT & PIPE FLASHING		902498	08/26/2022		24.69	
	001-170-559	4PK MASTER LOCK PADLOCK (2)		902496	08/26/2022		47.46	
	001-161-559	6 OUTLET POWER STRIP 10'		902649	08/27/2022		15.85	
	001-170-559	PVC TUBING;ALGACIDE:SPLASHPAD		902031	08/29/2022		44.08	
	001-161-635	MINERAL SPIRITS; PAINT: CFD		916215	08/29/2022		32.27	
	001-090-559	GOO GONE; STLS WIRE BRUSH		902182	08/29/2022		7.76	
	001-161-510	RCP ANGLE BROOM		902434	08/30/2022		10.91	
	001-170-634	2-8-8 TRTD #2 PRIME (2)		902777	08/31/2022		20.08	
	001-170-634	2-6-16 TRTD #2 PRIME		902777	08/31/2022		14.23	
	001-170-634	2-2-42 BALUSTR ANGLD BTH ENDS		902777	08/31/2022		26.88	
	001-170-639	WTR HOSE FITTINGS		902697	08/31/2022		4.62	
	001-170-559	4'X 100' CONTR FENCE (5)		901196	09/01/2022		170.90	
	001-161-635	PAINTING SUPPLIES: CFD		909800	09/01/2022		54.67	
	001-161-559	AIR FILTER 3PK		909800	09/01/2022		11.37	
	001-170-559	4'X 100' CONTR FENCE (4)		901183	09/01/2022		136.72	
	001-170-559	5' 14 GA U-POST (20)		901183	09/01/2022		151.60	
	001-170-559	100 CNT CABLE TIES (2)		901183	09/01/2022		32.28	
	001-170-559	18.3 FRIGIDAIRE FFTR1814WW		901793	09/01/2022		645.05	
	001-170-634	GFCI COVER (6): BACOT		901598	09/06/2022		24.12	
	001-090-559	20' CORD REEL 3 OUTLETS		901726	09/06/2022		28.49	
	001-090-559	50PK 20LB PICTURE HOOKS		901558	09/06/2022		5.59	
	001-205-559	PAINTERS TAPE;TYVEK COVERALL		901635	09/06/2022		21.34	
	001-205-560	GE 32W T8 LED 20 CNT		901358	09/12/2022		47.49	
	001-170-577	FIELD PAINT: BACOT (4)		901623	09/12/2022		37.92	
	001-170-559	AP WORK GLOVE;NITRILE GLOVES		901334	09/12/2022		31.22	
	001-170-577	FIELD PAINT: BACOT (15)		901425	09/12/2022		142.20	
	001-161-635	PAINTING SUPPLIES: CFD		918166	09/13/2022		83.28	
	001-092-510	1LB SHOCK XTRA BLUE (2)		901792	09/13/2022		14.22	
	001-161-559	SATIN BLACK SPRAY PAINT		902262	09/14/2022		7.59	
	001-170-559	GAL BAR OIL; ALGACIDE		901004	09/14/2022		41.29	
	001-170-634	MADERA UNIV BOWL TOILET (3)		981561	09/14/2022		426.06	

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	230069	10/18/2022	10/11/2022			3,425.41	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	REGAL XL TOILET (2)		981561	09/14/2022			245.10
	001-170-559	DUPL KEYS (4)		902268	09/14/2022			12.44
	001-170-559	MOTH BALLS (2)		901081	09/15/2022			14.22
	001-170-634	REPR RESERVATION BOX: BACOT		901213	09/19/2022			56.95
	001-170-634	REPR SWING SET: BOB HAYES PK		901213	09/19/2022			2.26
	001-170-634	CONCRETE BLOCK (8): FRASIER		902855	09/20/2022			65.92
	001-170-634	BERMUDA SEED 40LB (2):FRASIER		902853	09/20/2022			123.46
	001-170-634	2-4-12 TRTD #2 PRM(8):FRASIER		902997	09/21/2022			107.76
	001-170-634	2-6-12 TRTD #2 PRM(3):FRASIER		902997	09/21/2022			30.15
	001-170-634	FBRGLASS INSULATION 87.18 SQFT		901913	09/22/2022			65.53
	001-170-634	2-4-12 TRTD #2 PRM(4):FRASIER		901913	09/22/2022			53.88
	001-170-634	4'X8'PLYWD SHEET(5):FRASIER		901913	09/22/2022			122.20
	001-092-510	32OZ CLOROX GREEN ALGAE(2)		901312	09/23/2022			37.96
	001-161-559	MINI PAINT ROLLERS (2)		902367	09/23/2022			13.76
	001-161-559	RCA PHONE WIRE COUPLER (2)		902367	09/23/2022			11.42
	001-161-559	25' PHONE CORD W/ ENDS (3)		902367	09/23/2022			24.18
001	AIRGAS USA LLC	230073	10/18/2022	10/11/2022			269.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9991715793	09/30/2022			269.27
001	OCCUPATIONAL HEALTH CENTER INC	230074	10/18/2022	10/11/2022			110.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE-EMP DRUG SCRIN: LINDSEY,J		294051	10/06/2022			35.00
	001-022-604	PRE-EMP PHYSICAL: LINDSEY,J		294051	10/06/2022			75.00
001	JACKSON COUNTY BOARD OF SUPERVISORS	230075	10/18/2022	10/11/2022			3,420.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	TAX SALE-SCHOOL DIST(684)		33	10/11/2022			3,420.00
001	PIERRE COLLINS	230077	10/18/2022	10/12/2022			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 10/10/2022		10102022	10/12/2022			70.00
	001-170-502	REFEREE 10/11/2022		10112022	10/12/2022			35.00
001	DAVID WASHINGTON	230084	10/18/2022	10/12/2022			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 10/04/2022		10042022	10/12/2022			35.00
	001-170-502	REFEREE 10/10/2022		10102022	10/12/2022			70.00
	001-170-502	REFEREE 10/11/2022		10112022	10/12/2022			70.00
001	HUNTER WILLIAMS	230085	10/18/2022	10/12/2022			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 10/04/2022		10042022	10/12/2022			35.00
	001-170-502	REFEREE 10/11/2022		10112022	10/12/2022			70.00
001	KEITH ELIJAH SMITH	230086	10/18/2022	10/12/2022			70.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 10/11/2022		10112022	10/12/2022			70.00

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ADVANCE AUTO PARTS	230087	10/18/2022	10/12/2022			120.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	CAR WASH DP CRYSTAL (4)		1403220641	07/25/2022			27.56
	001-161-638	DIESEL EXHAUST FLUID: C #33		1403222942	08/17/2022			21.43
	001-161-638	HALOGEN HEADLAMP: ENG #5		1403222668	08/14/2022			13.99
	001-161-638	DIESEL EXHAUST FLUID		1403222442	08/12/2022			21.43
	001-161-638	WNDW TINT KIT & TOOL: NFD		1403224238	08/30/2022			26.02
	001-161-559	4PK C BATTERY: SFD		1403225869	09/15/2022			10.38
001	SPARKLIGHT	230092	10/18/2022	10/12/2022			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	OCT 2022:#107718371		10012022	10/08/2022			127.95
001	SPARKLIGHT	230093	10/18/2022	10/12/2022			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	OCT 2022:CABLE BOX#118476316		10012022	10/08/2022			62.38
001	O'REILLY AUTO PARTS	230094	10/18/2022	10/12/2022			2,278.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	WIPER BLADE (2): 2018 EXPLR		1978260567	08/29/2022			15.98
	001-100-570	A/C SEAL KT;BLWR MTR: #12405		1978260571	08/29/2022			107.60
	001-100-570	AXLE GASKT;GEAR OIL&ADD: ACO		1978260793	08/31/2022			46.43
	001-161-638	FUEL FILTER (2): ENG 4		1978260794	08/31/2022			52.50
	001-100-570	GEAR OIL: ACO		1978260809	08/31/2022			16.99
	001-100-570	WIPER BLADE (2)		1978261236	09/03/2022			25.58
	001-100-570	WIPER BLADE (2)		1978261234	09/03/2022			25.58
	001-100-570	BELT; IDLER PULLEY(2): CV 60		1978261452	09/06/2022			64.49
	001-161-638	SENDER; FUEL SENDER: ENG 4		1978261735	09/09/2022			106.98
	001-100-570	CABN FLTR;WIPR BLD(3):BK EXPLR		1978261752	09/09/2022			54.98
	001-100-570	WIPER BLADE (2): U# 10		1978261759	09/09/2022			25.58
	001-100-570	FREON-LEAK SEAL(2); FREON DYE		1978261829	09/09/2022			62.97
	001-205-570	HEADLAMP BULB: MAINT 36383		1978262045	09/12/2022			16.82
	001-100-570	OIL SENDING UNIT: 12400 CHGR		1978262064	09/12/2022			35.17
	001-161-638	RTN CR: FUEL SENDER ENG 4		1978262065	09/12/2022			-61.99
	001-161-638	GAL MOTOR OIL: ENG 2		1978262078	09/12/2022			14.99
	001-161-639	QT 2 CYC OIL (2): NFD EQUIP		1978262078	09/12/2022			19.98
	001-161-559	ABSORBER: NFD		1978262078	09/12/2022			13.99
	001-161-638	AC SEAL KIT; FREON: 08409		1978262152	09/13/2022			46.68
	001-161-638	DIESEL TREATMENT: ENG 4		1978262152	09/13/2022			19.99
	001-100-570	BATTERY: # 10724		1978262172	09/13/2022			152.91
	001-100-570	EVAP PURGE SOLENOID: # 34		1978262352	09/15/2022			48.70
	001-100-570	DISC PAD SET: CV 14403		1978262387	09/15/2022			37.45
	001-100-570	TURN ROTORS (2): CV 14403		1978262387	09/15/2022			40.00
	001-161-638	BLUE DEF 2.5GAL(2);MTR OIL GAL		1978262800	09/19/2022			58.97
	001-100-570	PVC VALVE: 2013 FORD F150		1978262826	09/19/2022			28.94
	001-100-570	FUNNEL;GAS ADDITIVE(2): ACO		1978262845	09/19/2022			10.87
	001-100-570	REAR MN SEAL STOPLK: 14435		1978262845	09/19/2022			13.99
	001-100-570	CASE WIX OIL FILTER: CHARGERS		1978262924	09/20/2022			27.97
	001-205-559	FLAIR TOOL: SHOP		1978263100	09/21/2022			29.99
	001-170-638	PVF BRK LINE: # 12744		1978263100	09/21/2022			7.34

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	230094	10/18/2022	10/12/2022			2,278.62	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	FREON (30: # 12405	1978263101	09/21/2022			32.97	
	001-170-639	BATTERY: TRACTOR	1978263202	09/22/2022			115.26	
	001-205-570	WSHIELD WASHER NOZZLE: 17634	1978263221	09/22/2022			8.69	
	001-205-559	14OZ BRK CLEARNER (12): SHOP	1978263221	09/22/2022			38.28	
	001-100-570	BELT TENSIONER: 19414 F150	1978263287	09/23/2022			40.95	
	001-170-638	BATTERY: 2019 F350	1978263621	09/26/2022			156.02	
	001-100-570	BATTERY (2): PD HWT TRUCK	1978263694	09/26/2022			320.86	
	001-100-570	MICRO V BELT: 19414 F150	1978263746	09/27/2022			35.14	
	001-100-570	PCV VALVE: 12405 CHARGER	1978263746	09/27/2022			27.07	
	001-161-638	STR SHAFT UJOINT (2): ENG 4	1978263925	09/28/2022			37.78	
	001-205-570	BATTERY (2): 17634 F250	1978263926	09/28/2022			297.18	
001	MAGNOLIA DATA SOLUTIONS LLC	230097	10/18/2022	10/12/2022			725.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	ELECTRONIC WASTE DISPOSAL	32721	10/11/2022			725.00	
001	SPARKLIGHT	230098	10/18/2022	10/12/2022			86.76	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	OCT 2022: SR BLDG #120793682	10012022	10/15/2022			86.76	
001	ALABAMA MEDIA GROUP	230099	10/18/2022	10/12/2022			2,939.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-615	AD: REQ FOR HPC NOMINATIONS	0010448002	09/25/2022	221371		14.28	
	001-040-615	PUBLISH: ORD 265-2022	0010449286	09/23/2022	221377		10.56	
	001-040-615	PUBLISH: FY23 BUDGET	0010447080	09/25/2022	221372		2,633.00	
	001-040-615	PUBLISH: FY22 FINAL AMENDMTS	0010449863	09/28/2022			282.00	
001	GALLS LLC	230100	10/18/2022	10/12/2022			143.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	87V HOOK LINED DUTY BELT 34"	022309812	10/05/2022	221395		81.40	
	001-100-535	WOMEN TACLITE PRO PANT 6R	022309812	10/05/2022	221395		51.04	
	001-100-535	SHIPPING	022309812	10/05/2022	221395		10.95	
001	CAN'T MISS EMBROIDERY	230101	10/18/2022	10/12/2022			285.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-535	EMBRDR SQ LOGO (9): PULLOVERS	27407	09/28/2022	221387		58.50	
	001-090-535	EMBRDR SQ LOGO (18): SHIRTS	27407	09/28/2022	221387		117.00	
	001-090-535	CAPS W/ ROUND LOGO (3)	27407	09/28/2022	221387		30.00	
	001-090-535	DIGITIZE NEW LOGO ROUND (2)	27407	09/28/2022	221387		80.00	
001	MID SOUTH UNIFORM & SUPPLY INC	230102	10/18/2022	10/12/2022			461.66	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	20" CLIP ON TIE (4)	632362	09/20/2022	221364		23.92	
	001-100-535	SENTRY 909 PANT (3)	632362	09/20/2022	221364		164.13	
	001-100-535	SS FLEXRSKIN SHIRT NAVY (3)	632362	09/20/2022	221364		206.25	
	001-100-535	SENTRY LS SHIRT NAVY	632362	09/20/2022	221364		59.36	
	001-100-535	SEW ON PATCH (8)	632362	09/20/2022	221364		8.00	

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS FIRE ACADEMY	230103	10/18/2022	10/12/2022			1,805.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	FO 1021-I-II: GERMANY,K		29763	10/04/2022	220270		175.00
	001-161-681	FO 1021-I-II: MCCLURE,M		29758	10/04/2022	220270		175.00
	001-161-681	FO 1021-I-II: LINTON,J		29763	10/04/2022	220277		175.00
	001-161-681	FIRE INV 1033: HILL,J		29789	10/05/2022	220438		640.00
	001-161-681	FIRE INV 1033: GRAHAM,J		29789	10/05/2022	220438		640.00
001	BELL AUTO PARTS INC	230104	10/18/2022	10/12/2022			195.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	SHAFT 116-3341		D059397	09/21/2022	221368		67.85
	001-170-639	SPINDLE 116-3344		D059397	09/21/2022	221368		127.19
001	SHERWIN-WILLIAMS COMPANY	230106	10/18/2022	10/12/2022			234.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-577	FIELD PAINT WHT 20-OZ (24)		4507-2	09/23/2022	221374		234.96
001	PASCAGOULA TIRE & SERVICE INC	230108	10/18/2022	10/12/2022			751.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	FS TRANSFORCE(4): F250 63284		106390	09/13/2022	221279		543.68
	001-170-638	INSTALLATION PACKAGE		106390	09/13/2022	221279		84.00
	001-100-638	BAL TIRE: 2018 CHGR 92458		106338	09/09/2022			43.99
	001-100-638	ALIGNMENT: 2018 CHGR 22405		106729	09/28/2022			79.99
001	O'REILLY AUTO PARTS	230110	10/18/2022	10/12/2022			8,247.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-702	AVTEL MS909 DIAGNOSTIC TABLET		1978260667	08/30/2022	221263		3,799.00
	001-205-698	REMOVE AUTO LIFT (2)		1978260679	08/30/2022	220654		1,448.00
	001-205-702	NEW LIFT INSTALLATION (2)		1978260678	08/30/2022	221264		3,000.00
001	SUN HERALD	230111	10/18/2022	10/12/2022			1,745.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	NOTICE: PUBL BUDGET HEARING		1097807	09/24/2022	221254		300.00
	001-040-615	NOTICE: FY21 AUDIT REPORT		1097970	08/24/2022	221254		90.00
	001-040-615	NOTICE: PUBL BUDGET HEARING		1097808	08/28/2022	221254		300.00
	001-040-615	NOTICE: FY21 AUDIT REPORT		1097971	08/28/2022	221254		93.00
	001-040-615	BID AD: G-V WW SYS UPGRADES		298412	08/12/2022	221159		213.54
	001-040-615	NOTICE: PUBL BUDGET HEARING		1097809	09/04/2022	221254		303.00
	001-040-500	NOTICE: FY23 ADVAL TAX LEVY		1137888	09/18/2022	221354		150.00
	001-040-615	NOTICE: FY22 SOLID WASTE FUND		1151746	09/28/2022	221386		150.00
	001-040-615	BID AD: TC AMPHITHEATER		317403	09/23/2022	221341		145.56
001	SPORTABOUT	230113	10/18/2022	10/12/2022			54.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	3 POST TROPHY (CRUISIN)		9882	09/29/2022	221373		54.00
001	REEVES COMPANY INC	230114	10/18/2022	10/12/2022			31.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	#YDGOLD NAME PIN		455866	09/21/2022	221365		14.36
	001-100-535	#69 SERVING SINCE PIN		455866	09/21/2022	221365		12.06

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REEVES COMPANY INC	230114	10/18/2022	10/12/2022			31.39	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	POSTAGE		455866	09/21/2022	221365		4.97
001	R TEE HUT LLC	230117	10/18/2022	10/12/2022			187.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SWEATPANT SM NAVY (3)		001635	09/08/2022	221330		45.00
	001-100-535	SWEATSHIRT SM NAVY (3)		001635	09/08/2022	221330		42.00
	001-100-535	PERFORMANCE SHORT SM NAVY (4)		001635	09/08/2022	221330		44.00
	001-100-535	GILDAN GOLD TEE SM NAVY (8)		001635	09/08/2022	221330		56.00
001	AMAZON CAPITAL SERVICE	230118	10/18/2022	10/12/2022			622.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	100CT CLR 13X15 PLASTIC BAG		1VTWHLK34L	09/26/2022	221385		19.69
	001-090-559	2 PK EZ PIK GRABBER 40" (2)		1VTWHLK34L	09/26/2022	221385		62.66
	001-205-559	STL OVERCAB TRUCK RACK		1VTWHLK34L	09/26/2022	221385		365.74
	001-205-559	JUMBO ROLL DISPENSER		1VTWHLK34L	09/26/2022	221385		45.71
	001-205-570	HEADLAMP ASSY: SILVERADO		1Q9FG4W6TN	09/28/2022	221399		99.99
	001-170-559	4 DIGIT COMBO LOCK 20 PC		1R4MY9D6KH	09/28/2022	221400		28.99
001	AGJ SYSTEMS & NETWORKS INC	230119	10/18/2022	10/12/2022			44.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	8GB RAM MEMORY		99223	09/29/2022	221394		44.20
001	IMAGINATION STATION TOY SHOPPE	230120	10/18/2022	10/12/2022			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	TRAIN RIDE RENTAL: CRUISIN		0001	09/29/2022	221407		450.00
001	PASCAGOULA SUPPLY LLC	230123	10/18/2022	10/12/2022			45.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	20X24X1 A/C FILTER (12)		161	10/10/2022	221402		45.00
001	MOTOROLA INC	230124	10/18/2022	10/12/2022			10,904.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-799	APX4500 ENH MOBILE RADIO(4)		8281481858	10/06/2022	221100		10,904.40
001	J H WRIGHT & ASSOCIATES INC	230125	10/18/2022	10/12/2022			1,646.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-702	KEE-KG2SL-2401 GRINDER PUMP		446280	09/29/2022	221398		1,118.00
	001-170-702	KEEN SIMPLEX CONTROL PANEL		446280	09/29/2022	221398		423.00
	001-170-702	ANCHOR SM30N0 T-S CNTRL FLT		446280	09/29/2022	221398		105.00
001	SINGING RIVER PAINT & BODY	230139	10/18/2022	10/17/2022			1,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-698	INSTL GPD GRAPHICS: U #12740		12740	10/11/2022	221144		300.00
	001-100-698	INSTL GPD GRAPHICS: U #13077		13074	10/11/2022	221142		300.00
	001-100-698	INSTL GPD GRAPHICS: U #13096		13096	10/11/2022	221143		300.00
	001-100-698	INSTL GPD GRAPHICS: U #13634		13634	10/11/2022	221145		300.00
001	WATCHGUARD VIDEO	230140	10/18/2022	10/17/2022			23,380.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-799	RE STD DVR HD CAMERA SYS(4)		8281488882	10/14/2022	220778		19,980.00
	001-100-799	MIKROTIK CONF WIRELESS KIT(4)		8281488882	10/14/2022	220778		800.00

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	WATCHGUARD VIDEO	230140	10/18/2022	10/17/2022			23,380.00	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	WIFI INCAR RADIO BASE BNDL(4)	8281488882	10/14/2022	220778		2,000.00	
	001-100-799	EVIDENCE LIBRARY LIC KEY(4)	8281451567	08/26/2022	220778		600.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	230141	10/18/2022	10/17/2022			244.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	BLAUER 8657T PANT NVY 34	22698	08/25/2022	220900		64.99	
	001-100-535	ARMORSKIN BASESHIRT MED(3)	22698	08/25/2022	220900		149.97	
	001-100-535	SHIPPING	22698	08/25/2022	220900		30.00	
FUND TOTAL	1 Claims	to	Checks	74 Total	347,422.70 Manual		Held	Total 347,422.70

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	ATAC DEFENSE	230121	10/18/2022	10/12/2022			4,076.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	10.5 FORGED 7075 UPPER(10)		3671	10/04/2022	221363		4,076.30
156	GULF STATES DISTRIBUTORS	230138	10/18/2022	10/17/2022			5,830.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	AVON C50 MASK (10)		1429093-IN	10/12/2022	221384		4,590.00
	156-100-799	AVON CTCF50 FILTER 4PK (5)		1429093-IN	10/12/2022	221384		945.00
	156-100-799	FREIGHT		1429093-IN	10/12/2022	221384		295.00
FUND TOTAL 156 Claims	to	Checks	2 Total	9,906.30 Manual		Held		Total 9,906.30

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BAY ICE COMPANY INC	230029	10/18/2022	10/07/2022			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	SEP 2022 BOX RENTAL FEE		667260	09/30/2022			50.00
176	SINGING RIVER ELECTRIC COOPERATIVE	230047	10/18/2022	10/11/2022			2,649.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		09192022	09/28/2022			2,111.81
	176-170-631	HOUSE 76855002		09192022	09/28/2022			49.84
	176-170-631	SSP WELCOME CENTER 108928002		09192022	09/28/2022			462.58
	176-170-631	DUMP STATION 109931001		09192022	09/28/2022			25.10
176	CARDMEMBER SERVICES	230058	10/18/2022	10/11/2022			174.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	INVENTORY: SNACKS; PET STOCK		09152022	09/16/2022			18.75
	176-170-541	INVENTORY: SNACKS; CANDY		09152022	09/16/2022			155.32
176	BELL AUTO PARTS INC	230068	10/18/2022	10/11/2022			51.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	PULLEY 109-8076		D059417	09/27/2022			51.93
176	LOWES HOME CENTERS INC	230070	10/18/2022	10/11/2022			294.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	5 GAL KILZ: RANGER MH		902103	08/29/2022			94.05
	176-170-635	CLR MOLD/MILDEW: RANGER MH		902104	08/29/2022			6.26
	176-170-635	DRYWALL 4X8 (8)		901484	09/12/2022			105.44
	176-170-635	DRYWALL ADHESIVE (6)		901484	09/12/2022			31.26
	176-170-559	GFCI RESI OUTLET (3)		902192	09/14/2022			57.24
176	BELL AUTO PARTS INC	230105	10/18/2022	10/12/2022			465.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	BEARINGS (10): MOWER		D059362	09/06/2022	221276		179.50
	176-170-639	PULLEY 116-0676N		D059393	09/19/2022	221342		55.11
	176-170-639	FAN KIT 142-3603		D059393	09/19/2022	221342		90.09
	176-170-639	BELT COVER 109-6938		D059393	09/19/2022	221342		73.13
	176-170-639	BELT COVER 116-8190 (2)		D059393	09/19/2022	221342		67.82
176	PASCAGOULA TIRE & SERVICE INC	230109	10/18/2022	10/12/2022			443.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	CARLISLE TRAC CHIEF(2):JDEERE		106667	09/26/2022	221380		379.98
	176-170-639	TIRE DISPOSAL FEE(2)		106667	09/26/2022	221380		9.00
	176-170-639	MOUNT TRACTOR TIRE(2)		106667	09/26/2022	221380		50.00
	176-170-639	SHOP SUPPLIES: J DEERE		106667	09/26/2022	221380		5.00
176	MS MADE SOAP AND CANDLES LLC	230122	10/18/2022	10/12/2022			384.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	SWEET COTTN SEA SALT SOAP(4)		215	10/11/2022	230051		18.00
	176-170-541	SWEET COTTON SOAP (4)		215	10/11/2022	230051		18.00
	176-170-541	POMEGRANATE SOAP (2)		215	10/11/2022	230051		9.00
	176-170-541	KUDZU SOAP (2)		215	10/11/2022	230051		9.00
	176-170-541	MAGNOLIA SOAP (4)		215	10/11/2022	230051		18.00

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	MS MADE SOAP AND CANDLES LLC	230122	10/18/2022	10/12/2022			384.00	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	CHERRY BLOSSOM SOAP (2)	215	10/11/2022	230051		9.00	
	176-170-541	6OZ PINE TAR SOAP (6)	215	10/11/2022	230051		27.00	
	176-170-541	CANDLE HOT BKD APPLE PIE (4)	215	10/11/2022	230051		44.00	
	176-170-541	CANDLE RED DELICIOUS APPLE(2)	215	10/11/2022	230051		22.00	
	176-170-541	PUMPKIN PIE SPICE CANDLE(2)	215	10/11/2022	230051		22.00	
	176-170-541	MAGNOLIA CANDLE (2)	215	10/11/2022	230051		22.00	
	176-170-541	SWEET COTTON CANDLE (2)	215	10/11/2022	230051		22.00	
	176-170-541	FRESH LINEN CANDLE (2)	215	10/11/2022	230051		22.00	
	176-170-541	LEMON MERINGUE CANDLE (4)	215	10/11/2022	230051		44.00	
	176-170-541	CHERRY BLOSSOM CANDLE (4)	215	10/11/2022	230051		44.00	
	176-170-541	POMEGRANATE CANDLE (2)	215	10/11/2022	230051		22.00	
	176-170-541	2OZ POMEGRANATE RM SPRAY(2)	215	10/11/2022	230051		6.00	
	176-170-541	2OZ CHY BLOSSOM RM SPRAY(2)	215	10/11/2022	230051		6.00	
FUND TOTAL 176 Claims	to	Checks	8 Total	4,513.21	Manual	Held	Total	4,513.21

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
303	MICHAEL BAKER INTERNATIONAL Account Number 303-301-763	230127	10/18/2022	10/13/2022			195.93	
		Description		Invoice #	Date	P.O.	Amount	
		12/21 ERR: CONST MAT TESTING		1160162	10/12/2022			195.93
FUND TOTAL 303 Claims	to	Checks	1 Total	195.93 Manual		Held	Total	195.93

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC Account Number 355-723-763	230096	10/18/2022	10/12/2022			8,846.00	
		Description CONSTR PHASE: TRMNT PLANT		Invoice # 39873	Date 10/07/2022	P.O.	Amount 8,846.00	
FUND TOTAL 355 Claims	to	Checks	1 Total	8,846.00	Manual	Held	Total	8,846.00

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	223880	10/18/2022	09/29/2022			1,102.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR MEMA WIRE: FUND 001		09282022	09/28/2022			1,102.53
400	COG DEPOSITORY ACCOUNT	223881	10/18/2022	09/29/2022			11,286.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR MEMA WIRE: FUND 001		09282022	09/28/2022			11,286.37
400	JACKSON COUNTY UTILITY AUTHORITY	230004	10/18/2022	10/03/2022			238,372.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	OCT 2022 TREATMENT CHGS		1898	10/01/2022			238,372.00
400	ANSER	230030	10/18/2022	10/07/2022			512.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 9/28-10/25/22		277-092822	09/28/2022			500.00
	400-650-698	HOLIDAY CHGS		277-092822	09/28/2022			12.00
400	CLEARWATER SOLUTIONS LLC	230031	10/18/2022	10/07/2022			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	OCT 2022 OPERATION FEE		GAUTIER118	10/01/2022			170,690.75
400	FUELMAN	230037	10/18/2022	10/11/2022			281.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP63072563	10/10/2022			281.64
400	FUELMAN	230039	10/18/2022	10/11/2022			160.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP63008256	10/03/2022			160.51
400	SINGING RIVER ELECTRIC COOPERATIVE	230048	10/18/2022	10/11/2022			3,938.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 17875		09192022	09/28/2022			235.30
	400-651-631	LIFT STATIONS 17883		09192022	09/28/2022			2,216.64
	400-651-631	LIFT STATIONS 17884		09192022	09/28/2022			1,486.49
400	SINGING RIVER ELECTRIC COOPERATIVE	230049	10/18/2022	10/11/2022			5,007.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 89627001		09172022	09/26/2022			74.95
	400-651-631	LIFT STATIONS 89702001		09172022	09/26/2022			25.00
	400-651-631	LIFT STATIONS 17881		09172022	09/26/2022			2,445.59
	400-651-631	WATER WELLS 17881		09172022	09/26/2022			2,462.05
400	SINGING RIVER ELECTRIC COOPERATIVE	230050	10/18/2022	10/11/2022			2,979.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	GAU/VAN LFT STN 3305 114260001		09192022	09/28/2022			721.47
	400-651-631	GAUTR/VANC LFT STN 114046001		09182022	09/27/2022			2,258.12

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AMERICAN TANK MAINTENANCE LLC	230060	10/18/2022	10/11/2022			34,447.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-669	MAINT CONTRACT: LARK ST		27838	10/01/2022			7,435.00
	400-651-669	MAINT CONTRACT: MALL		27848	10/01/2022			9,141.50
	400-651-669	MAINT CONTRACT: MARTIN BLUFF		27858	10/01/2022			6,899.50
	400-651-669	MAINT CONTRACT: CENTRAL STN		27868	10/01/2022			10,015.50
	400-651-669	MAINT CONTRACT: HWY 57		27878	10/01/2022			956.00
400	ARISTA INFORMATION SYSTEMS INC	230062	10/18/2022	10/11/2022			4,383.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SEP 2022 PRINTING 2067001		0006256	09/30/2022			1,153.55
	400-650-698	SEP 2022 POSTAGE 2067001		0006256	09/30/2022			3,229.69
400	COGENT STRATEGIES LLC	230063	10/18/2022	10/11/2022			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 10/6-11/5/22		2824	10/07/2022			7,500.00
400	COAST CHLORINATOR & PUMP CO INC	230064	10/18/2022	10/11/2022			1,653.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-582	BOOSTER PUMP 20GPM 115/230V		74921	10/07/2022			1,653.60
400	SINGING RIVER ELECTRIC COOPERATIVE	230066	10/18/2022	10/11/2022			9,209.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		09182022	09/27/2022			45.00
	400-651-631	LIFT SATAIONS 17882		09182022	09/27/2022			2,483.60
	400-651-631	WATER WELLS 17882		09182022	09/27/2022			3,980.37
	400-651-631	CITY HALL SOUTH 17882		09182022	09/27/2022			2,700.32
400	LOWES HOME CENTERS INC	230071	10/18/2022	10/11/2022			291.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	QK 20LB WTR STOP CEMENT(2)		902126	08/29/2022			37.40
	400-651-683	QK 20LB WTR STOP CEMENT(4)		902075	08/29/2022			74.76
	400-650-586	3M RIGID HVAC FOIL TAPE		902235	08/29/2022			19.94
	400-651-683	QK 10LB WTR STOP CEMENT(5)		901518	09/06/2022			73.50
	400-651-683	60LB TYPE N MORTAR MIX (3)		901518	09/06/2022			19.35
	400-650-559	SCEWDRIVER(4);BLUE PNT(2)		918331	09/22/2022			23.25
	400-650-559	WD-40 8OZ (4); PROJ BRUSH(2)		918331	09/22/2022			43.61
400	MISSION COMMUNICATIONS LLC	230072	10/18/2022	10/11/2022			3,594.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: DOLPHIN LS		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: HOLIDAY LS		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: CAMPBELL LS		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: SEACLIFF LS		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: HWY 90 NELSON LS		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: LAKEWOOD WEST		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: GUILLOTTEVILLE		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: HOYT		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: BARRACUDA		1069512	10/06/2022			359.40
	400-651-698	RENEWAL: FRENCHMAN		1069512	10/06/2022			359.40

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HENZE ENTERPRISES INC	230088	10/18/2022	10/12/2022			1,800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	4 CY TOPSOIL: PAT DR		31465	10/04/2022			60.00
	400-651-683	12 TNS RAP: BOULDER		31465	10/04/2022			480.00
	400-651-683	4 CY TOPSOIL: PAT DR		31465	10/04/2022			60.00
	400-651-683	4 CY TOPSOIL: AUBIN		31465	10/04/2022			60.00
	400-651-683	4 TNS RAP: AUBIN		31465	10/04/2022			160.00
	400-651-683	40CY FILL DIRT: CAMINO GRANDE		31465	10/04/2022			400.00
	400-651-683	8 CY RAP: CROSSINGS/HOMESTEAD		31465	10/04/2022			320.00
	400-651-683	8 CY FILL DIRT: OLD SHELL		31465	10/04/2022			80.00
	400-651-585	4 CY TOP SOIL: SEWER WORK		31465	10/04/2022			100.00
	400-651-585	4 CY FILL DIRT: DOLPHIN		31465	10/04/2022			40.00
	400-651-585	4 CY FILL DIRT: DOLPHIN		31465	10/04/2022			40.00
400	O'REILLY AUTO PARTS	230095	10/18/2022	10/12/2022			491.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	OIL CHG SUPPLIES: R-1; R-2		1978261453	09/06/2022			143.36
	400-650-638	PWR WINDOW SWITCH (2): R-2		1978263098	09/21/2022			212.76
	400-650-638	BATTERY: R-2 (06750)		1978263155	09/22/2022			135.74
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	230107	10/18/2022	10/12/2022			295.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	BC590 CAPACITOR(20): LS SPARES		45737	10/06/2022	221359		295.00
400	G & O SUPPLY CO, INC	230112	10/18/2022	10/12/2022			223.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	24" SPLIT CPLG (3): P GEORGE		G15197	10/06/2022	230025		223.20
400	MUSCO-GULFPORT 1227	230115	10/18/2022	10/12/2022			530.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	1" 452 BB ME8 SG METER(2)		0724122-1	06/23/2022	220165		530.00
400	BMW PUMP & EQUIPMENT LLC	230116	10/18/2022	10/12/2022			4,030.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REWIND ELEC MOTOR: WWOOD LS		0122565	09/30/2022	221357		1,410.00
	400-651-584	MACHINE WORK: M# 4SD52H1BA		0122565	09/30/2022	221357		605.00
	400-651-584	REWIND ELEC MOTOR: WWOOD LS		0122566	09/30/2022	221361		1,410.00
	400-651-584	MACH WORK: GOULDS 4SD52H173A		0122566	09/30/2022	221361		605.00
400	J H WRIGHT & ASSOCIATES INC	230126	10/18/2022	10/12/2022			1,220.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-767	MISSION CP625 MAIN BOARD(3)		446140	09/23/2022	221360		1,200.00
	400-651-767	SHIPPING: SCADA SPARES		446140	09/23/2022	221360		20.00
400	GULF COAST FENCE COMPANY INC	230128	10/18/2022	10/13/2022			5,330.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-712	SHADOW BOX PRIVACY FENCE: HOND		36806	10/12/2022	221146		5,330.00
FUND TOTAL 400 Claims		to	Checks	25 Total	509,330.91	Manual	Held	Total 509,330.91

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	230053	10/18/2022	10/11/2022			107,695.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	SEP 2022 RES GARBAGE (6399)		0001253188	09/30/2022			107,695.17
FUND TOTAL 404 Claims	to	Checks	1 Total	107,695.17	Manual		Held	Total 107,695.17

Docket of Claims
Release date from 10/18/2022 thru 10/18/2022-----
SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	74 Total	347,422.70 Manual	Held	Total	347,422.70
FUND 156 Claims	to	Checks	2 Total	9,906.30 Manual	Held	Total	9,906.30
FUND 176 Claims	to	Checks	8 Total	4,513.21 Manual	Held	Total	4,513.21
FUND 303 Claims	to	Checks	1 Total	195.93 Manual	Held	Total	195.93
FUND 355 Claims	to	Checks	1 Total	8,846.00 Manual	Held	Total	8,846.00
FUND 400 Claims	to	Checks	25 Total	509,330.91 Manual	Held	Total	509,330.91
FUND 404 Claims	to	Checks	1 Total	107,695.17 Manual	Held	Total	107,695.17

Total for all Funds		Checks	112 Total	987,910.22 Manual	Held	Total	987,910.22

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:

October 18, 2022

Title:

**Approval of minutes from Regular Council Meeting
held October 4, 2022**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of minutes from Regular Council Meeting held October 4, 2022.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held October 4, 2022 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

Tuesday
October 4, 2022
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held October 4, 2022 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, and Dante Elbin. Also present were Emily Dickerson, Deputy City Clerk; Paula Yancey, City Manager and other concerned citizens. Those present by teleconference were Councilman Rusty Anderson and Josh Danos, City Attorney. Absent was Teresa Montgomery, City Clerk.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 4, 2022 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. The City of Gautier and Gautier First United Methodist Church will be hosting a Trunk or Treat on October 14th starting at 5pm until 7:30pm at Gautier First United Methodist Church, followed by Family Movie Night, featuring Addams Family 2, starting at 6:30pm at Gautier's Sportsplex

IV. Presentation Agenda

1. Presentation by Tracey Sexton with the Be Smart Program regarding Gun Violence.

V. Business Agenda

1. Approval of FY 2023 Commercial Insurance Renewals

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Consideration of an Amendment to the Gautier Historic Preservation Commission Ordinance. (City Initiated)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Approval of the revised Gautier Historic Preservation Rules of Procedure

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. Consideration for the Abatement at 3536 Mackerel Drive, Gautier, MS

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

6. Consideration for the Abatement at 3625 Bonita Drive, Gautier, MS

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

7. Approval of a Supplemental Agreement to the Professional Services Agreement with Seymour Engineering for work associated with the Jackson County Animal Shelter water distribution system

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

8. Consideration of an amendment to the Golf Cart and Low Speed Vehicle Ordinance

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

9. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Budget Work Session held September 13, 2022 and Recessed Council Meeting held September 20, 2022.

2. Approval of water and sewer adjustments for September and October 2022 in the amount of \$12,999.29

3. Receive August 2022 Finance Reports

4. **Authorization of City Petty Cash Funds**
5. **Approval of Municipal Compliance Questionnaire for FY 2021 – 2022**
6. **Approval of a request from Mississippi Gulf Coast Community College for the use of four portable lights**
7. **Authorization to enter into an Encroachment Agreement with Cooperative Energy**
8. **Authorization to advertise for bid for the Shepard State Park Kayak and Boat Launch Improvements Project**
9. **Approval for the current updated inventory spreadsheet for the City of Gautier.**
10. **Authorization to advertise for bid for the Seacliffe Subdivision Road Improvements Project**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Recess until October 18, 2022 at 6:30pm

www.gautier-ms.gov

Meeting was called to order by Mayor Vaughan at 6:30pm.

Councilman Gollott made the motion to approve the agenda order with the following revisions:

1. Pull Business Agenda Item 5 – Consideration for the Abatement at 3536 Mackerel Drive, Gautier, MS
2. Pull Business Agenda Item 8 – Consideration of an amendment to the Golf Cart and Low Speed Vehicle Ordinance

Councilman Jackson seconded the motion. The vote was carried unanimously.

Announcements

1. The City of Gautier and Gautier First United Methodist Church will be hosting a Trunk or Treat on October 14th starting at 5pm until 7:30pm at Gautier First United Methodist Church, followed by Family Movie Night, featuring Addams Family 2, starting at 6:30pm at Gautier's Sportsplex.

Presentation

1. Presentation by Tracey Sexton (Be Smart Program) regarding Gun Violence.

Councilman Colledge made the motion to approve the Commercial Insurance Renewals, as presented, for fiscal year 2023. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 203-2022

WHEREAS, HUB International continues to serve as the city's "Broker of Record" in regards to Property and Casualty Insurance; and

WHEREAS, HUB International has negotiated renewals with insurance providers and presented the best renewal rates and coverages to the City Manager for approval; and

WHEREAS, renewal premiums including broker's fees for all expiring property including utility infrastructure, casualty and liability insurance are \$430,066.93 (an increase of \$60,227.60 from FY 2022) and the cost to add Cyber Liability and Data Compromise is \$3,305.00; and

WHEREAS, the City will carry coverage for the following: Commercial Buildings/Equipment including Water Treatment Plant and 8 Municipal Wells, Commercial General Liability, Auto Liability and Physical Damage, Law Enforcement Liability, Public Officials Liability, Employee Crime, Employment Practices Liability, Boat, Cyber and Data Compromise, and Employee Accident & Sickness for Reserves and Volunteers;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the renewal of the Property, Casualty and Liability Insurance policies for FY 2023, as presented, is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Teresa L Montgomery, Comptroller
Date: 09/26/22
Subject: Commercial Insurance Renewal FY 2023

REQUEST:

Approve renewal of property, casualty, and general liability insurance policies for FY 2023.

BACKGROUND:

HUB International currently acts as the city's "Broker of Record" handling all Commercial Property and Liability Insurance. HUB has negotiated renewals with providers and presented the best renewal rates and coverages to the City Manager for approval. HUB receives a broker fee of \$22,000.00 to provide this service.

DISCUSSION:

Total premiums of property, casualty and general liability insurance and broker's fees for FY 2023 will be \$430,066.93 for all renewals. Property insurance premiums increased a total of \$54,210.65 due to both the increase in our total insured value and the marketplace. This increase does not include Wind Buy Back coverage. It was declined due to the excessive premium increase of \$64,809.37.

As our current liability provider, Trident, quoted an overall premium increase of \$34,819; we chose to sign with Travelers. Their quote of \$190,353 is actually \$15,153 less than Tridents FY 2022 premiums. Data compromise and cyber liability coverage were quoted separately for an additional cost of \$3,505.

Coverages provided by this renewal are:

Commercial Property: Buildings and Equipment
Utility Infrastructure Property Damage
Inland Marine (Boat)
Commercial General Liability
Business Auto Liability and Physical Damage
Crime: Includes Employee, Computer, and Identity Fraud
Public Officials Liability
Employment Practices Liability
Law Enforcement Liability
Employee Accident & Sickness for Reserves and Volunteers
Data Compromise and Cyber Liability

RECOMMENDATION:

It is recommended the Gautier City Council approve the FY 2023 renewals as quoted in the attached premium summary.

ATTACHMENT:

Premium Summary FY 2023

Premium Summary

Description Of Coverage	Prior Year Premium	Renewal Premium incl Trident Option 1	Renewal Premium incl Travelers Option 1
Property & Equipment	\$ 96,621.53	\$ 155,410.69	\$ 155,410.69
Property (Infrastructure/Wells)	\$ 62,807.75	\$ 58,229.24	\$ 58,229.24
Inland Marine (Boat)	\$ 2,534.05	\$ 2,650.00	\$ 2,650.00
General Liability	\$ 59,239.00	\$ 68,111.00	\$ 29,060.00
Business Auto	\$ 63,868.00	\$ 67,872.00	\$ 76,451.00
Crime	\$ 1,799.00	\$ 1,619.00	\$ 1,337.00
Public Officials Liability	\$ 8,058.00	\$ 11,480.00	\$ 8,793.00
Employment Practices Liability	\$ 18,420.00	\$ 20,844.00	\$ 18,839.00
Law Enforcement Liability	\$ 54,122.00	\$ 70,399.00	\$ 55,873.00
Accident Insurance	\$ 2,370.00	\$ 1,424.00	\$ 1,424.00
Agency Fee	Included in Line Premiums	\$ 22,000.00	\$ 22,000.00
Agency Fee to Total Premium Percentage	5.95%	4.58%	5.12%
Total Estimated Annual Premium*	\$ 369,839.33	\$ 480,038.93	\$ 430,066.93

*All quoted premiums are annual estimates and may change due to year end audits or mid-term policy changes.

CHANGES IN EXPOSURES:

- Property TIV increased from \$10,835,788 to \$14,352,215 (32% Increase in Values)
- Law Enforcement Officer count increased from 30 (0 Reserves) to 40 (6 Reserves)
- K-9 Officer count increased from 2 to 3

OPTIONAL QUOTES:

- Trident Data Compromise & Cyber Liability Coverage - \$3,305.00 Premium
- Trident Additional Options Available for Varying Limits & Deductibles - Refer to coverage sections for differences in limits & deductibles with regards to the optional quotes as compared to the expiring coverages.

Signature

Date

Councilman Colledge made the motion to approve the amendment to the Gautier Historic Preservation Commission Ordinance, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDINANCE NUMBER 266-2022

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, ADOPTING AMENDMENTS TO THE GAUTIER HISTORIC PRESERVATION COMMISSION ORDINANCE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE AMENDMENTS TO THE GAUTIER HISTORIC PRESERVATION COMMISSION ORDINANCE OF THE CITY OF GAUTIER BE ADOPTED AS FOLLOWS:

Section 1. Authority & Intent

The authority for enactment of this ordinance is contained in Mississippi Code Annotated, Section 39-13-5, et seq.

Section 2. Adoption of an Amendment to the Gautier Historic Preservation Commission Ordinance

The City of Gautier hereby (adopts or denies) the attached Amendment to the Gautier Historic Preservation Commission Ordinance.

Section 3. Conflicts

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

Section 4. Severability

If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. Effective Date

This Ordinance shall take effect immediately upon completion of the statutory requirements.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES:	Casey Vaughan
	Adam Colledge
	Cameron George
	Richard Jackson
	Gordon Gollott
	Rusty Anderson
	Dante Elbin

NAYS: None

Adopted: October 4, 2022

Casey Vaughan, Mayor

Attest:

Teresa Montgomery, City Clerk

ORDINANCE NUMBER 182-2009

AN ORDINANCE TO CREATE A PRESERVATION COMMISSION; TO ESTABLISH THE MEMBERSHIP, OFFICERS, TERMS OF OFFICE OF ITS MEMBERS AND DUTIES OF SUCH COMMISSION; PROVIDING A PROCEDURE FOR ADOPTION OF ORDINANCES TO ESTABLISH HISTORIC DISTRICTS AND TO DESIGNATE ARCHAEOLOGICAL ARCHITECTURAL, CULTURAL, AND HISTORICAL LANDMARKS AND LANDMARK SITES; PROVIDING THAT THE PRESERVATION COMMISSION SHALL SERVE AS A REVIEW BODY TO REVIEW PROPOSED WORK IN HISTORIC DISTRICTS AND ON LANDMARKS AND LANDMARK SITES; PROVIDING THE CRITERIA FOR EVALUATING A PROPOSED ACTIVITY; PROVIDING STANDARDS AND A PROCEDURE TO PREVENT DEMOLITION OF LANDMARKS BY INTENT OR NEGLECT; PROVIDING A PROCEDURE FOR THE ISSUANCE OF CERTIFICATES OF APPROPRIATENESS AND RELATED PURPOSES.

SECTION I STATEMENT OF PURPOSE

The city hereby recognizes that the City of Gautier is known for its concentrated collection of industrial sites and associated residential houses which are over a century old as well as other historic assets such as Indian mounds, pre Civil War governor John J. McRae's family cemetery and the home site of George Farragut, a Revolutionary War hero who was the father of the Navy's first full admiral, David Farragut. One group of historic houses was built facing the shoreline so that the primary entrances were convenient to arrival by boat, a common means of transportation. Gautier's unique qualities have proven increasingly attractive to residents, business interests, and tourists.

As a matter of public policy the city aims to preserve, enhance, and perpetuate those aspects of the city having historical, cultural, architectural, and archaeological merit. Such historic activities will promote and protect the health, safety, prosperity, education, and general welfare of the people living in and visiting Gautier

More specifically, this historic preservation ordinance is designed to achieve the following goals:

- A. Protect, enhance and perpetuate resources which represent distinctive and significant elements of the city's historical, cultural, social, economic, political, archaeological, and architectural identity:
- B. Insure the harmonious, orderly, and efficient growth and development of the city from a historical perspective;
- C. Strengthen civic pride and cultural stability through neighborhood conservation;
- D. Stabilize the economy of the city through the continued use, preservation, and revitalization of its resources;
- E. Protect and enhance the City's attractions to tourists and visitors and the support and stimulus to business and industry thereby provided;
- F. Promote the use of resources for the education, pleasure. and welfare of the people of the city of Gautier;
- G. Provide a review process for the preservation and appropriate development of the city's resources.

SECTION II DEFINITIONS

Unless specifically noted otherwise, the following definitions are standard throughout this ordinance:

- Alteration: Any change in the exterior appearance or materials of a landmark or a structure within a historic district or on a landmark site.
- Applicant: The owner of record of a resource; the lessee thereof with the approval of the owner of record in notarized form; or a person holding a "bona fide" contract to purchase a resource.
- Appurtenance: An accessory to a building, structure, object, or site, including, but not limited to, landscaping features, walls, fences, light fixtures, steps, paving, sidewalks, shutters, awnings, solar panels. satellite dishes and signs.

Building: A structure created to shelter any form of human activity, such as a house, garage, barn, church, hotel, or similar structure.

Certificate of appropriateness: An official signed and dated governmental document issued by either a local historic preservation commission or a governing authority to permit specific work in a historic district or at a landmark site or landmark which has been reviewed and approved. -

Certified Local Government (CLG): A federal program, authorized by the National Historic Preservation Act 16 U.S.C. 470 et seq, which provides for the participation of local governments in a federal/state/local government preservation partnership. The federal law directs the State Historic Preservation Officer of Mississippi and the Secretary of the Interior to certify local governments to participate in this partnership. Specific Mississippi requirements for the program are published in "State of Mississippi, Procedures for the Certified Local Government Program."

City: The City of Gautier, as represented by the Mayor and City Council.

Construction: Work which is neither alteration nor demolition. Essentially, it is the erection of a new structure which did not previously exist, even if such a structure is partially joined to an existing structure.

Demolition: The intentional removal of a structure within a local historic district or on a landmark site or which has been designated as a landmark.

Demolition by neglect: Substantial deterioration of a historic structure that results from improper maintenance or a lack of maintenance.

Design review guidelines: As adopted by the local historic preservation commission, shall be in a written form designed to inform local property owners about historical architectural

styles prevalent in a community and to recommend preferred treatments and discourage treatments that would compromise the architectural integrity of structures in a historic district or on a landmark site or individually designated as landmarks.

Exterior Features: Exterior features or resources shall include, but not be limited to, the color, kind, and texture of the building material and the type and style of all windows, doors, and appurtenances.

Historic district: A group of two (2) or more tax parcels and their structures, and may be an entire neighborhood of structures linked by historical association or historical development. It is not necessary that all structures within a historic district share the same primary architectural style or be from the same primary historical period. A historic district may also include both commercial and residential structures, and may include structures covered by two (2) or more zoning classifications. A historic district may include both contributing and noncontributing structures. A historic district is designated by the commission and approved by the city through an ordinance.

Historic landmark: A structure of exceptional individual significance, and its historically associated land, which typically could not be included within a local historic district or other appropriate setting. A historic landmark is designated by the commission and approved by the city through an ordinance.

Historic preservation commission: The Gautier historic Preservation Commission, is a local historic preservation commission established to advise the local government on matters relating to historic preservation, including the designation of historic districts, landmarks and landmark sites, and which may be empowered to review applications for permits for alteration, construction, demolition, relocation or subdivision for structures in historic districts or on landmark sites or designated as landmarks.

Improvement: Additions to or new construction on landmarks or landmark sites, including, but not limited to, buildings, structures, objects, landscape features, and manufactured units. like mobile homes. carports and storage buildings.

Landmark site: A location where a primary architectural or historical resource formerly stood or a significant historic event took place or an important archeological resource remains. For the purposes of this ordinance, a landmark site encompasses prehistoric or historic sites on unimproved or improved land.



A historic landmark is designated by the commission and approved by the city through an ordinance

Landscape: Any improvement or vegetation including, but not limited to: Shrubbery, trees, plantings, outbuildings, walls, courtyards, fences, swimming pools, planters, gates, street furniture, exterior lighting, and site improvements, including but not limited to subsurface alterations, site regrading, fill deposition, and paving.

National Historic Landmark: A district, site, building, structure, and/or object that has been formally designated as a National Historic Landmark by the Secretary of the Interior and possesses exceptional value or quality in illustrating or interpreting the heritage of the United States in history, architecture, archaeology, engineering, and culture and that possesses a high degree of integrity of location, design, setting, materials, workmanship, feeling, and association. National Historic Landmarks are automatically listed in the National Register.

National Register of Historic Places: A federal list of cultural resources worthy of preservation, authorized under the National Historic Preservation Act of 1966 as part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect the nation's historic and archaeological resources. The National Register Program is administered by the Commission, by the State Historic Preservation Office, and by the National Park Service under the Department of the Interior. Significant federal benefits may accrue to owners of properties listed or determined eligible for listing in the National Register.

Object: A material thing of functional, cultural, historical, or scientific value that may be, by nature or design, movable, yet related to a specific setting or environment.

Ordinary Repair or Maintenance: Work done to prevent deterioration of a resource or any part thereof by returning the resource as nearly as practical to its condition prior to such deterioration, decay, or damage.

Owner of Record: The owner of a parcel of land, improved or unimproved, reflected on the city tax roll and in county deed records.

Period of greatest historic significance for a landmark: The time period during which the landmark had been essentially completed but not yet altered. It is also the period during which the style of architecture of the landmark was commonplace or typical. If a landmark also achieved historical importance in part because of designed landscape features, the period of greatest historic significance includes the time period during which such landscape features were maintained.

Relocation: The moving of a structure to a new location on its tax parcel or the relocation of such a structure to a new tax parcel.

Resource: Parcels located within historic districts, individual landmarks, and landmark sites, regardless of whether such sites are presently improved or unimproved. Resources can be separate buildings, districts, structures, sites, and objects and related groups thereof.

Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings: A federal document stating standards and guidelines for the appropriate rehabilitation and preservation of historic buildings.

Site: The location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself maintains historical or archaeological value regardless of the value of any existing buildings, or objects.

State Historic Preservation Office: The Historic Preservation Division of the Mississippi Department of Archives and History.

State Historic Preservation officer: The director of the Mississippi Department of Archives and History.

Structure: A man-made object typically visible because of portions which exist above grade. Structures built during the historic period 1700 forward, may in some instances not be visible above grade if they are cellars, cisterns, icehouses or similar objects which by their nature are intended to be built into the ground. A structure includes interior components and visible exterior surfaces, as well as attached

elements such as signs and related features such as walks, walls, fences, and other nearby secondary structures or landmark features.

Sub districts: Discrete areas within a larger historic district within which separate design guidelines are appropriate and that may be created to recognize different zoning classifications or historic development patterns which have caused adjacent historic areas to develop at different times.

Subdivision: Any change in the boundaries of a single tax parcel, whether the change results in expansion or reduction or boundary relocation.

Substantial deterioration: Structural degradation of such a nature that water penetration into a historic structure can no longer be prevented, or structural degradation that causes stress or strain on structural members when supports collapse or warp, evidence of which includes defective roofing materials, broken window coverings and visible interior decay.

Survey of resources: The documentation, by historical research or a photographic record, of structures of historical interest within a specified area or jurisdiction or of existing structures within a proposed historic district.

Unauthorized demolition: The deliberate demolition of a historic structure without prior review and approval by a local historic preservation commission or a governing authority to which such a commission has made a recommendation.

Unreasonable economic hardship: The definition under constitutional standards used to determine whether a "taking" exists.

SECTION III GAUTIER PRESERVATION COMMISSION, COMPOSITION, AND TERMS

By virtue of Miss. Code Ann. 1972 Sec. 39-13-5, 39-15-7 and 39-13-9 as amended, the city is authorized to establish a preservation commission to preserve, promote, and develop the city's historical resources and to advise the city on the designation of historic districts, landmarks, and landmark sites and perform such other functions as may be provided by law. All members of the commission are appointed by the city and shall serve at the will and pleasure of the city and shall serve staggered terms. The commission shall consist of 5 members residing in the City of Gautier.

All members of the commission shall serve for terms of 3 years and shall be eligible for reappointment. All commission members shall have a demonstrated knowledge of or interest, competence, or expertise in historic preservation. To the extent available in the community, the city shall appoint professional members from the primary historic preservation-related disciplines such as urban planning, American studies, American civilization, cultural geography, cultural anthropology, interior design, law, and related fields. The city shall document a good faith effort to locate professionals to serve on the commission before appointing lay members. Also the city shall document a good faith effort to locate residents of the municipality to serve on the commission before appointing individuals who own property within the boundary of the municipality or are in the service of an employer located within the boundary of the municipality. The Community Services Director shall be invited to attend each meeting to coordinate common efforts in carrying out the provisions of this ordinance.

- A. The city shall publish at least one notice in a newspaper in its jurisdiction to solicit responses from citizens who are professionals in the related fields of historic preservation and who are interested in serving on the commission. The city may contact known professionals and interested lay persons and invite submission of their qualifications in written resume form.
- B. The city shall provide three (3) weeks (15 working days) for responses. Respondents shall submit, in written resume form, information concerning their demonstrated interest, competence, knowledge, or expertise. Such information should include, but is not limited to, educational and professional background, membership in appropriate preservation organizations, subscriptions to suitable professional publications, volunteer work, attendance at workshops and seminars, and other relevant experience.
- C. When the city has collected adequate information concerning the potential appointees to the commission, it shall decide, with the assistance of the State Historic Preservation Office, if desired, which candidates are qualified for appointment to the commission.

SECTION IV POWERS OF THE COMMISSION

In order to preserve, promote, and develop the distinctive appearance and the historic resources of Gautier and to accomplish the purposes set forth in Miss. Code Ann. 1972. Sec. 39-13-5 as amended, and in this ordinance:

- A. The commission shall conduct or cause to be conducted a continuing study and survey of resources within the City of Gautier.
- B. The commission shall recommend to the city the adoption of ordinances designating historic districts, landmarks, and landmark sites.
- C. The commission may recommend that the city recognize sub-districts within any historic district, in order that the commission may adopt specific guidelines for the regulation of properties within such a sub-district.
- D. The commission shall review applications proposing construction, alteration, demolition, or relocation of any resource as defined in Section II above.
- E. The Commission shall grant or deny certificates of appropriateness, and may grant certificates of appropriateness contingent upon the acceptance by the applicant of specified conditions.
- F. The commission shall not consider interior arrangements of buildings and structures except that it shall advise the Mississippi Department of Archives and History on questions relating to the interiors of publicly-owned resources.
- G. The commission, subject to the requirements of the city is authorized to apply for, receive, hold and spend funds from private and public sources, in addition to appropriations made by the city for the purpose of carrying out the provisions of this ordinance.
- H. The commission is authorized to employ such staff or contract with technical experts or other persons as may be required for the performance of its duties and to obtain the equipment, supplies, and other materials necessary for its effective operation as approved by the city council.
- I. The commission is authorized, solely in the performance of its official duties and only at reasonable times, to enter upon private land for the examination or survey thereof. No member, employee, or agent of the commission shall enter any private property without the express consent of the owner of record or occupant thereof.
- J. Paint color changes are outside the jurisdiction of the commission.

SECTION V RULES OF PROCEDURE

To fulfill the purposes of this ordinance and carry out the provisions contained therein:

- A. The commission annually shall elect from its membership a chairman and vice-chairman. It shall select a secretary from its membership or its staff. If neither the chairman nor the vice-chairman attends a particular meeting, the remaining members shall select an acting chairman from the members in attendance at such meeting. A minimum of 35 members shall constitute a quorum for conduct official business.
- B. The commission shall develop and adopt rules of procedure which shall govern the conduct of its business, subject to the approval of the city. Such rules of procedure shall be a matter of public record.
- C. The commission shall develop design review guidelines for determining appropriateness as generally set forth in Section VII of this ordinance. Such criteria shall insofar as possible be consistent with local, state, and federal guidelines and regulations, including, but not limited to building safety and fire codes and the Secretary of the Interior's Standards For Rehabilitation.
- D. The commission shall keep minutes and records of all meetings and proceedings including voting records, attendance, resolutions, findings, determinations, and decisions. All such material shall be a matter of public record.

E. The commission shall establish its own regular meeting time; however, the first meeting shall be held within thirty (30) days of the establishment of the commission by the local government and regular meetings shall be scheduled at least once every three (3) months. The chairman or any two members may call a special meeting to consider an urgent matter.

SECTION VI DESIGNATION OF LANDMARKS, LANDMARK SITES, AND HISTORIC DISTRICTS

By ordinance, the city may establish landmarks, landmark sites, and historic districts within the area of its jurisdiction. Such landmarks, landmark sites, or historic districts shall be designated following the criteria as specified in Section II.

A. The commission shall initiate a continuing and thorough investigation of the archaeological, architectural, cultural, and historic significance of the city's resources. The findings shall be collected in a cohesive format, made a matter of public record and made available for public inspection. The commission shall work toward providing complete documentation for locally designated historic districts which would include:

1. An inventory of all property within the boundary of the district, with photographs of each building and an evaluation of its significance to the district. Building evaluations are to be used only as a reference or guide and shall not be used as the determining factor for issuing or denying a certificate or appropriateness.
2. An inventory which would be in format consistent with the statewide inventory format of the Historic Preservation Division of the Mississippi Department of Archives and History (SHPO)

B. The commission shall advise the city on the designation of historic districts, landmarks, or landmark sites and submit or cause to be prepared ordinances to make such designation.

C. A resource or resources may be nominated for designation upon motion of three members of the commission or by an organization interested in historic preservation or by an owner of the property being nominated. A nomination shall contain information as specified by the commission. The commission must reach a decision on whether to recommend a proposed nomination to the city within six months in the case of a historic district and two months in the case of either a landmark or landmark site.

D. If the commission votes to recommend to the city the designation of a proposed resource, it promptly forwards to the city its recommendation in writing, together with an accompanying file.

E. The commission's recommendations to the city for the designation of a historic district shall be accompanied by:

1. A map of the historic district that clearly delineates the boundaries.
2. A verbal boundary description and justification.
3. A written statement of significance for the proposed historic district.

F. After the nomination of a resource to the city for possible local designation, the resource shall be fully protected by the provisions of this ordinance for a period of six months, as if it were already designated.

G. Any property designated under a previous city ordinance shall remain designated.

H. No historic district or districts shall be designated until the Mississippi Department of Archives and History has been notified by certified letter by the city and invited to make recommendations concerning the proposed district boundaries. The Mississippi Department of Archives and History may comment by letter, telephone, email or in person through designated staff. The city shall provide to the Mississippi Department of Archives and History the dates of the next two (2) public meetings at which action on the designation of such a district might be taken so that the Mississippi Department of Archives and History may comment in a timely manner. Failure of the Mississippi Department of Archives and History to comment by the date of the second such meeting shall relieve the city of any responsibility for awaiting

and responding to such analysis, and the city may at any time thereafter take any necessary action to create the proposed historic district.

I. If a proposed ordinance is to designate a landmark or landmark site, it may be presented to the city with a recommendation that it be adopted without submission to the Mississippi Department of Archives and History.

J. The city shall conduct a public hearing, after notice, to discuss the proposed designation and boundaries thereof. A notice of the hearing shall be published once a week for at least three (3) consecutive weeks in at least one (1) newspaper published in the city. If a newspaper is not published in the city, then the notice shall be published in a paper published in the county. The first publication of such notice shall be made not less than twenty-one (21) days prior to the date fixed in the resolution for the public hearing and the last publication shall be made not more than seven (7) days prior to such date.

K. Within sixty (60) calendar days after the public hearing held in connection herewith, the city shall adopt the ordinance as proposed, reject it entirely, or adopt the ordinance with modifications.

L. Furthermore, the commission shall notify, as soon as is reasonably possible, the appropriate state, county, and municipal agencies of the official designation of all landmarks, landmark sites, and historic districts. An updated list and map shall be maintained by such agencies and made available to the public.

SECTION VII CERTIFICATES OF APPROPRIATENESS

No exterior feature of any resource shall be altered, relocated, or demolished until after an application for a certificate of appropriateness of such work has been approved by the commission. Likewise, no construction which affects a resource shall be undertaken without a certificate of appropriateness. Therefore,

- A. The commission shall serve as a review body with the power to approve and deny applications for certificates of appropriateness.
- B. In approving and denying applications for certificates of appropriateness, the commission shall seek to accomplish the purposes of this ordinance.
- C. A certification of appropriateness shall not be required for work deemed by the commission to be ordinary maintenance or repair of any resource.
- D. All decisions of the commission shall be in writing and shall state the findings of the commission, its recommendations, and the reasons therefore.

SECTION VIII CRITERIA FOR ISSUANCE OF CERTIFICATES OF APPROPRIATENESS

The commission and the city shall use the following criteria in granting or denying certificates of appropriateness:

- A. General Factors:
 - 1 Architectural design of existing building, structure, or appurtenance and proposed alteration;
 - 2 Historical significance of the resource;
 - 3 General appearance of the resource;
 - 4 Condition of the resource;
 - 5 Materials composing the resource;
 - 6 Size of the resource;
 - 7 The relationship of the above factors to, and their effect upon the immediate surroundings and, if within a historic district, upon the district as a whole and its architectural and historical character and integrity.

B. New construction:

1. In advance of new construction, steps shall be taken to insure evaluation of possible archaeological resources, as set forth in the Mississippi Antiquities Act.

2. The following aspects of new construction shall be visually compatible with the buildings and environment with which the new construction is visually related including but not limited to: the height, the gross volume, the proportion between width and height of the facade (s), the proportions and relationship between doors and windows, the rhythm of solids to voids created by openings in the facade, the materials, the textures, the colors, the patterns, the trims, and the design of the roof.

3. Existing rhythm created by existing building masses and spaces between them shall be preserved.

4. The landscape plan shall be compatible with the resource, and it shall be visually compatible with the environment with which it is visually related. Landscaping shall also not prove detrimental to the fabric of a resource, or adjacent public or private improvements like sidewalks and walls.

5. No specific architectural style shall be required.

C. Exterior alteration

1. All exterior alterations to a building, structure, object, site, or landscape feature shall be compatible with the resource itself and other resources with which it is related, as is provided in Section VIII A and B, and the original design of a building, structure, object, or landscape feature shall be considered in applying these standards.

2. Exterior alterations shall not affect the architectural character or historic quality of a landmark and shall not destroy the significance of landmark sites.

D. In considering an application for the demolition of a landmark or a resource within a historic district, the following shall be considered:

1. The commission shall consider the individual architectural, cultural, and/or historical significance of the resource.

2. The commission shall consider the importance or contribution of the resource to the architectural character of the district.

3. The commission shall consider the importance or contribution of the resource to neighboring property values.

4. The commission shall consider the difficulty or impossibility of reproducing such a resource because of its texture, design, material, or detail.

5. Following recommendation for approval of demolition, the applicant must seek approval of replacement plans, set forth in Section VIII B, prior to receiving a demolition permit and other permits. Replacement plans for this purpose shall include, but shall not be restricted to project concept, preliminary elevations and site plans, and completed working drawings for at least the foundation plan which will enable the applicant to receive a permit for foundation construction.

6. Applicants that have received a recommendation for demolition shall be permitted to receive such demolition permit without additional commission action on demolition, following the commission's recommendation of a permit for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of Section VIII B are met, and the applicant provides financial proof of his ability to complete the project.

7. When the commission recommends approval of demolition of a resource, a permit shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.

SECTION IX PROCEDURES FOR ISSUANCE OF CERTIFICATES OF APPROPRIATENESS

Anyone desiring to take action requiring a certificate of appropriateness concerning a resource for which a permit, variance, or other authorization from the Community Services Department is also required, shall make application therefore in the form and manner required by the applicable code section or ordinance. Any such application shall also be considered an application for a certificate of appropriateness and shall include such additional information as may be required by the commission. After receipt of any such application, the Community Services Department shall be assured that the application is proper and complete. No building permit which affects a resource without a certificate of appropriateness shall be issued by the Community Services Department. In the event that a building permit need not be obtained for a building, structure, or object to be erected within a historic district or on a landmark or landmark site, a certificate of appropriateness is still required before such building, structure, or object may be erected. Thereafter, such application shall be reviewed in accordance with the following procedure:

- A. When any such application is filed, the Community Services Department shall immediately notify the commission chairman or vice-chairman, if the chairman is unavailable, of the application having been filed.
- B. If at the time of filing of an application, there is not a commission meeting already scheduled within thirty (30) days of this filing, the chairman or vice-chairman shall set a time and date, which shall be not later than fifteen (15) days after the filing of the application for a hearing by the commission, and the Community Services Department shall be so informed.
- C. The applicant shall, upon request, have the right to a preliminary conference with the commission chairman or his designated representative for the purpose of making any changes or adjustments to the application which might be more consistent with the commission's standards.
- D. Not later than eight (8) days before the date set for the said hearing, the Community Services Department shall mail notice thereof to the applicant at the address in the application and to all members of the commission (can e-mail or call).
- E. Notice of the time and place of said hearing shall be given by publication in a newspaper having general circulation in the community at least ten (10) days before such hearing and/or by posting such notice on the bulletin board in the lobby of city hall.
- F. At such hearing, the applicant for a certificate of appropriateness shall have the right to present any relevant evidence in support of the application. Likewise, the governing body shall have the right to present any additional relevant evidence in support of the application.
- G. The commission shall have the right to recommend changes and modifications to enable the applicant to meet the requirements of the commission.
- H. Within not more than twenty-one (21) days after the hearing on an application, the commission shall act upon it, either approving, denying, or deferring action until the next meeting of the commission, giving consideration to the factors set forth in section VIII hereof. Evidence of approval of the application shall be by certificate of appropriateness issued by the commission and, whatever its decision, notice in writing shall be given to the applicant and the Community Services Department. Whenever a local historic preservation commission shall deny or recommend denial of a certificate of appropriateness, the commission must state the reasons for such denial in writing. Thereafter, an applicant may resubmit a new application at any time, except that an applicant must wait six (6) months whenever an application for a certificate of appropriateness is denied for a landmark property of statewide or national significance and notice of any second or subsequent application must be sent to the Mississippi Department of Archives and History as well as to the local historic preservation commission.
- I. In all cases of applications affecting National Historic Landmarks, at least two-thirds of the members of the commission must approve a certificate of appropriateness in order for it to be granted.
- J. The issuance of a certificate of appropriateness shall not relieve an applicant for a building permit, special use permit, variance, or other authorization from compliance with any other requirement or provision of the laws of the city concerning zoning, construction, repair or demolition.

K. Denial of a certificate of appropriateness shall be binding upon the Community Services Department and shall prevent the issuance of other building permits for the same parcel until a certificate of appropriateness is approved. A certificate of appropriateness may be required for work which does not require a building permit. A certificate of appropriateness may be evidenced by either a written and dated letter to an owner or applicant or such a letter accompanied by a signed and dated stamp on the face of any and all architectural or project drawings prepared for a project.

L. A certificate of appropriateness shall expire after six (6) months if work has not begun.

SECTION X UNREASONABLE ECONOMIC HARDSHIP

When a claim of unreasonable economic hardship is made due to the effect of this ordinance, the owner of record must present evidence sufficient to prove that as a result of the preservation commission's action he is unable to obtain a reasonable return or a reasonable beneficial use. The owner of record shall submit by affidavit to the commission for its review at least the following information:

- A. Date the property was acquired by its current owner;
- B. Price paid for the property (if acquired by purchase) and the relationship (if any) between the buyer and the seller of the property;
- C. Mortgage history of the property, including current mortgage;
- D. Current market value of the property;
- E. Equity in current use and in alternative uses;
- F. Past and current income and expense statements for a two-year period;
- G. Past capital expenditures during ownership of current owner;
- H. Appraisals of the property obtained within the previous two years; and
- I. Income and property tax factors affecting the property.

The preservation commission may require that an applicant furnish additional information relevant to its determination of unreasonable economic hardship.

The preservation commission may receive and consider studies and economic analyses from other city agencies and from private organizations relating to the property in question.

Should the commission determine that the owner's present return is not reasonable, it must consider whether there are other uses currently allowed that would provide a reasonable return and whether such a return could be obtained through investment in the property for rehabilitation purposes.

Should the applicant satisfy the commission that he will suffer an unreasonable economic hardship if a certificate of appropriateness is not approved, such certificate must be approved.

SECTION XI APPEALS

The applicant who desires to appeal a decision by the commission shall file an appeal to the city council within thirty (30) days after the determination of the issue by the commission in the manner provided by law. Any such appeal shall be reviewed upon the record established before the local historic preservation commission. Any local property owner or organization aggrieved or damaged by such a decision may appeal in the same manner.

SECTION XII MINIMUM MAINTENANCE REQUIREMENTS

In order to insure the protective maintenance of resources, the exterior features of such properties shall be maintained to meet the requirements of the city's minimum housing code and the city's building code.

SECTION XIII DEMOLITION BY NEGLECT

A. Any resource which is a landmark and all resources within a historic district shall be preserved by the owner or such other person or persons as may have the legal custody or control thereof against decay and deterioration and free from unreasonable structural defects. The owner or other person having legal custody and control thereof shall repair such resource if it is found to have one or more of the following defects:

1. Deterioration to the extent that it creates or permits a hazardous or unsafe condition as determined by the Community Service Department.

2. Deterioration, as determined by the Community Service Department, of a building characterized by one or more of the following:

a. Those buildings which have parts thereof which are so attached that they may fall and injure persons or property;

b. Deteriorated or inadequate foundations;

c. Defective or deteriorated floor supports or floor supports inefficient to carry imposed loads with safety;

d. Members of walls or other vertical supports that split, lean, list, or buckle due to defective material, workmanship, or deterioration;

e. Members of walls or other vertical supports that are insufficient to carry imposed loads with safety;

f. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members which sag, split, or buckle due to defective material, workmanship, or deterioration;

g. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members that are insufficient to carry imposed loads with safety;

h. Fireplaces or chimneys which list, bulge, or settle due to defective material, workmanship, or deterioration; or

i. Any fault, defect, or condition in the building which renders the same structurally unsafe or not properly watertight.

B. If the commission makes a preliminary determination that a resource is being demolished by neglect, it shall inform the Community Services Director to notify the owner or owners of the resource of this preliminary determination, stating the reasons therefore, and shall give the owner of record thirty (30) days from the date of mailing of such notice or the posting thereof on the property, whichever comes later, to commence work to correct the specific defects as determined by the commission.

Said notice shall be given as follows:

1. By certified mail, restricted delivery, mailed to the last known address of the record owner or owners as listed on the city tax rolls; or

2. If the above mailing procedure is not successful, notice shall be posted in a conspicuous, protected, place on the resource.

C. If the owner or owners fail to commence work within the time allotted as evidenced by a building permit, the commission shall notify the owner or owners in the manner provided above to appear at a public hearing before the commission at a date, time, and place to be specified in said notice, which shall be mailed or posted at least thirty (30) days before said hearing. For the purpose of insuring lawful notice, a hearing may be continued to a new date and time. The commission shall receive evidence on the issue of whether the subject resource should be repaired and the owner or owners may present evidence in rebuttal thereto. If, after such hearing, the commission shall determine that the resource is being demolished by neglect, it may inform the Community Services Director to bring misdemeanor charges against the owner or owners if the necessary repairs are not completed within ninety (90) days of the determination by the commission that the subject building or structure is being demolished by neglect.

D. The City, in addition to the powers specified in Section 21-19-11(1) of the Mississippi State Code of 1972, as amended, if the Historic Preservation Division of the Department of Archives and History concurs, may make repairs necessary to correct demolition by neglect, and the cost of such repairs shall become a lien against the property in accordance with the Mississippi State Code of 1972 as amended.

SECTION XIV PUBLIC SAFETY EXCLUSION

None of the provisions of this ordinance shall be construed to prevent any action of construction, alteration, or demolition necessary to correct or abate the unsafe or dangerous condition of any resource, or part thereof, where such condition has been declared unsafe or dangerous by the Community Services Department or the fire department and where the proposed actions have been declared necessary by such authorities to correct the said condition; provided, however, that only such work as is necessary to correct the unsafe or dangerous condition may be performed pursuant to this section. In the event any resource designated as a landmark or located within a historic district, shall be damaged by fire or other calamity to such an extent that it cannot be repaired and restored, it may be removed in conformity with normal permit procedures and applicable laws, provided that:

- A. The Community Services Director concurs with the property owner that the resource cannot be repaired and restored and so notifies the commission in writing.
- B. The preservation commission, if in doubt after receiving such notification from the city building official, shall be allowed time to seek outside professional expertise from the State Historic Preservation Office and/or an independent structural engineer before issuing a certificate of appropriateness for the demolition. The commission may indicate in writing by letter to the Community Services Director that it will require a time period of up to thirty days for this purpose, and, upon such notification to the Community Services Director, this section shall be suspended until the expiration of such a delay period.

SECTION XV ENFORCEMENT AND PENALTIES

The following civil and criminal penalties may be imposed upon those persons, firms, or corporations found to have violated requirements or prohibitions contained within this ordinance.

- A. Civil Penalty:
 - 1. Any person who constructs, alters, relocates, or demolishes any resource in violation of this ordinance shall be required to restore the resource to its appearance or setting prior to the violation. Any action to enforce this provision shall be brought by the City of Gautier. This civil remedy shall be in addition to, and not in lieu of, any criminal prosecution and penalty.
 - 2. If construction, alteration, or relocation of any resource occurs without a certificate of appropriateness, then the license of the company, individual, principal owner, or its or his successor in interest performing such construction, alteration, or relocation shall be revoked for a period of three (3) years.
 - 3. If demolition of a resource occurs without a certificate of appropriateness, then any permits on subject property will be denied for a period of three (3) years. No permit will be issued for any structure or structures proposed for the same parcel which would require a footprint larger than the footprint of the demolished structure or structures. In addition, the owner must rebuild on the site using as much of the original building material as possible, and in general following the same form. In addition, unauthorized demolition of a portion of a structure shall not serve as justification for a demolition permit whenever it can be shown that restoration or rehabilitation would still be feasible. In addition, the applicant shall not be entitled to have issued to him by any city/town/county office a permit allowing any curb cuts on subject property for a period of three (3) years from and after the date of such demolition.
 - 4. If a historic landmark or landmark site of statewide or national significance is demolished without review and approval by a local historic preservation commission, no permit for any construction on the parcel from which the landmark or landmark site has been removed may be issued for a period of twenty-four (24) months.
 - 5. If demolition of a resource occurs without a certificate of appropriateness, then the license of the

company, individual, principal owner, or its or his successor in interest performing such demolition shall be revoked for a period of five (5) years.

B. Criminal Penalty:

Any persons, firm or corporation violating any provision of this ordinance shall be guilty of a misdemeanor, and each shall be deemed guilty of a separate violation for each day during which any violation hereof is committed. Upon conviction, each violation shall be fined not less than Ten Dollars (\$10.00) nor more than Five hundred Dollars (\$500.00). Each day that a violation continues to exist shall constitute a separate offense. Penalties shall be consistent with state laws.

SECTION XVI APPROPRIATIONS

The city is authorized to make appropriations to the commission necessary for the expenses of the operation of the commission and may make additional amounts available as necessary for the acquisition, restoration, preservation, operation, and management of historic properties.

SECTION XVII TITLE TO PROPERTY ACQUIRED

All property acquired by funds appropriated by the city shall be acquired in the name of the city unless otherwise provided by the city. So long as owned by the city, properties may be maintained by or under the supervision and control of the city. However, all property acquired by the commission from funds other than those appropriated by the city may be acquired and held in the name of the commission, the city, or both. Whenever the commission shall hold title to properties in its own name, such properties shall be administered in accordance with this and other city ordinances.

SECTION XVIII NON RESTRICTIVE CLAUSE

Nothing in this ordinance shall be construed to prevent the regulation or acquisition of property, improved or unimproved, by the State of Mississippi or any of its political subdivisions, agencies, or instrumentalities or by the United States of America or any of its political subdivisions, agencies, or instrumentalities.

Furthermore, the City of Gautier hereby acknowledges that the Mississippi State Antiquities Law (39-7-1 et. seq. of the Mississippi Code of 1972, as amended in 1983), provides for the sensitive treatment of publicly owned property, improved or unimproved, shown to possess certain architectural, historical, or archaeological significance, which are designated by the Board of Trustees of the Mississippi Department of Archives and History as Mississippi Landmarks. Whenever the city proposes to rehabilitate, alter, or enlarge a Mississippi Landmark (or proposes similar actions which would affect a Mississippi Landmark) the city shall submit its plans to the Mississippi Department of Archives and History for review and compliance.

SECTION XIX DISQUALIFICATION OF MEMBERS BY CONFLICT OF INTERESTS

Because the city may possess few residents with experience in the individual fields of history, architecture, architectural history, archaeology, urban planning, law, or real estate, and in order not to impair such residents from practicing their trade for hire, members of the commission are allowed to contract their services to an applicant for a certificate of appropriateness, and, when doing so, must expressly disqualify themselves from the commission during all discussions for that application. In such cases, the city shall, upon the request of the chairman of the commission or the vice-chairman in his stead, appoint a substitute member who is qualified in the same field as the disqualified member, and who will serve for that particular case only. If no qualified resident of the city is able to substitute for the disqualified member, the city may appoint, in this case only, a qualified substitute who is a resident of Mississippi but not a resident of Gautier. If any member of the commission must be disqualified due to a conflict of interest on a regular and continuing basis, the chairman or the vice-chairman, in his stead, shall encourage the member to resign his commission seat. Failing this resignation, and, if the commission member continues to enter into conflict of interest situations with the commission, the chairman or vice-chairman of the commission shall encourage the city to replace the member. Likewise, any member of the commission who has an interest in the property in question or in property within three hundred feet of such a property, or who is employed with a firm that has been hired to aid the applicant in any matter whatsoever who has any proprietary, tenancy, or personal interest in a matter to be considered by the commission shall be disqualified from participating in the consideration of any request for a certificate of appropriateness involving such a property. In such cases, a qualified substitute shall be appointed as provided above.

SECTION XX SEVERABILITY

The requirements and provisions of this ordinance are separable. If any article, section, paragraph, sentence, or portion thereof, be declared by any court of competent jurisdiction to be void, invalid, or inoperative, the decision of the court shall not affect the validity or applicability of the ordinance as a whole or of any part thereof other than the part held void, invalid, or otherwise inoperative.

SECTION XXI CONFLICTING ORDINANCES

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION XXII CONFLICT WITH THE MISSISSIPPI ANTIQUITIES ACT

Likewise, all ordinances and part of ordinances in conflict with the Mississippi Antiquities Act (39-7-1 et. seq. of the Mississippi Code of 1972, as amended in 1983) are hereby repealed.

SECTION XXIII EFFECTIVE DATE

This ordinance shall become effective one month after its passage.

Motion was made by Councilman, seconded by, and the following vote was recorded:

AYES:

NAYS:

CITYCLERK

MAYOR

PASSED AND ADOPTED by the Mayor and Members of the Council of the City of Gautier, Mississippi, At the meeting of _____.

Councilman Gollott made the motion to approve the revised Gautier Historic Preservation Rules of Procedure, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 204-2022

WHEREAS, due to the recently revised ordinance changing the number of members of the Historic Preservation Committee (hereinafter, “the Committee”), the corresponding Rules of Procedure must also be amended to reflect 5 members instead of 9;

IT IS HEREBY ORDERED that the Historic Preservation Committee Rules of Procedure are amended to reflect 5 members instead of 9, as presented.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director/Building Official

Date: September 19, 2022

Subject: Revisions to Gautier Historic Preservation Commission Rules of Procedure

REQUEST:

The Planning Department has been asked by the Gautier Historic Preservation Commission to request City Council approval of the attached revisions to the Rules of Procedure for the City of Gautier Historic Preservation Commission.

BACKGROUND:

The original Rules of Procedure for the Gautier Historic Preservation Commission approved by the City Council on June 19, 2012, requires nine members to be appointed by the City Council. The Historic Preservation Commission has voted to decrease the number of members to five with approval of the City Council.

DISCUSSION:

Planning Department Staff and the Historic Preservation Commission find a need to reduce the number of members required for the Commission. The Commission has recently lost four of its nine members because of death, or resignations due to declining health. Even before the loss of these four members the Commission was having problems getting a quorum of five members to attend the meeting.

RECOMMENDATION:

Planning Department Staff recommends that City Council approve the attached revisions to the Rules of Procedure for the Historic Preservation Commission.

City Council may:

1. Approve the revisions as presented; or
2. Approve the revisions with changes; or
3. Deny the revisions.

ATTACHMENTS:

1. Proposed revisions to the Historic Preservation Commission's Rules of Procedure.

City of Gautier Historic Preservation Commission

Rules of Procedure

I. Commission Membership

A. Filling Vacancies

The ordinance requires that the Commission will consist of ~~nine~~ **five** members appointed by the City Council. Appointments are for three (3) year terms staggered ~~so that three (3) members' terms expire each year.~~ The Commission will recommend to the City Council reappointment of members or appointment of other individuals to take their place. The Commission will maintain a file of possible appointees to aid in the selection process. New appointment recommendations will be accompanied by a summary of their qualifications for office. Recommendations for the next calendar year will be decided in the regular November meeting and forwarded immediately to the City manager to enable Council action prior to the January meeting date. The Commission will recommend that all appointments expire on January 5th to simplify the appointment process. For resignations prior to term expiration, new members will be recommended for appointment to fill the unexpired part of the terms if over 6 months remain. Commission members serve without pay.

Councilman Colledge made the motion to approve the placement of liens on properties located in Gautier, MS, as presented, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 179-2022

WHEREAS, in accordance with Section 21-19-11, Mississippi Code of 1972, the Council of the City of Gautier, Mississippi, hereby approved, after lawful notice and hearing, that the parcel of land described in "Exhibit A" was in such a state of uncleanness as to be a menace to the public health and safety of the community and authorized it to be abated by the City; and

WHEREAS, during each public hearing, the City Council approved assessment of the cost associated with the abatements, in addition to penalties, as indicated on Exhibit A; and

WHEREAS, the parcel has now been abated by the City of Gautier; and

WHEREAS, it is hereby resolved that the amount set for the parcel listed hereinafter is the actual cost of cleaning of the parcel, plus any penalties, as identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. That the City Council for the City of Gautier hereby adopts the foregoing recitals as its findings.

SECTION 2. That the parcel of land identified in "Exhibit A," which is described by reference to deeds recorded at the appropriate pages in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning the parcel, plus any penalties, as identified.

SECTION 3. That these amounts are hereby declared to be an assessment and lien against the parcel listed in "Exhibit A," which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgements are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the liens in the manner provided by law for the sale of land for delinquent taxes.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

September 26, 2022

Re: Resolution For Lien Assessment

Dear Council Members:

I am requesting the Council approve the abatement costs of 3640 Mackerel Dr. The costs are associated with a previous order this Council issued for demolishing this dilapidated and dangerous property. The details of the abatement costs are provided below. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

EXHIBIT A

Parcel & Address	Owner & Mailing Address	Total Assessment
#86304122.010 3640 Mackerel Dr. Gautier, MS 39553	James Minor 3416 Gulfview Pl Gautier, MS 39553	Cost: \$3,280 50% Penalty: \$1,640 Total Assessment: \$4,920

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

Councilman George made the motion to approve the abatement at 3625 Bonita Drive, Gautier, MS, as presented, with a penalty assessed to the property in the amount of \$1,500 or 50% of the actual cost of cleaning the property, whichever is more. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 205-2022

WHEREAS, after proper notice, on or about October 4, 2022, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 3625 Bonita Drive, Gautier, MS, PID #86304162.000, as recorded on file in the office of the Chancery Clerk of Jackson County, MS); and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is in such a state of uncleanness as to be a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the vacant property located at 3625 Bonita Drive, Gautier, MS 39553, by cleaning and maintaining the overgrown property, and removing the dilapidated, deteriorating, and unsafe structures on this property, as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty is assessed to the property in the amount of \$1500.00 or 50% of the actual cost of cleaning the property, whichever is more.

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 09/23/2022
Subject: Consider Abatement of 3625 Bonita, Gautier, MS (James Eric Minor)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comments regarding staff's recommendation to demolish, clear, and remove the dilapidated, deteriorating, and unsafe structures on this property.

BACKGROUND:

A complaint came from a concerned citizen regarding multiple code violations of the care and maintenance of this property. The code violations were reviewed and substantiated by the City's Code Enforcement Department, and a code violation file was opened against the property on June 28, 2018, for property clean up and repair the inside. The property has continued to deteriorate. The property is also now condemned. The structure was deemed uninhabitable, and the inside of the trailer is destroyed and found to be unsafe by the City of Gautier Planning Department. This decision was made due to multiple life safety issues both inside and outside of the structure.

The property shows to be in the name of James Eric Minor. Taxes have been redeemed by SHILPA M HONEYCUTT.

Public notice for this proposed abatement and council hearing was posted and mailed to the owner as required by law. The abatement notice also has been sent to the alternative address of the property owner to ensure he has been provided adequate notice that the City of Gautier intends to clear and demolish this property to help make the area safer and to protect the nearby residents from the dangers caused by the abandoned and derelict property.

DISCUSSION:

This property has been abandoned and is found to be unsafe and an eyesore to the city and surrounding neighbors. The Code Enforcement Office is seeking abatement of 3625 Bonita Road.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

If approved, Council may:

- Charge the cost as a lien against the property to be collected upon sale of the property.
- Collect the cost through Civil proceedings.
- Add \$1,500.00 or 50% to either of the above collection methods.

The Code Enforcement office requests the City Council approve this abatement for the demolishing of the structure and to clear the entire lot in accordance with the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11.

ATTACHMENTS:

1. Pictures of Property
2. Pictures of Postings
3. Parcel Info
4. Abatement Public Notice Posted
5. Abatement Hearing Notification Letters
6. Code Case History
7. MEMORANDUM PUBLIC HEARING

CODE CASE DETAILED REPORT CODE-001353-2020 FOR CITY OF GAUTIER

Case Type: Code **Project:** **Opened Date:** 10/06/2020
Status: Resolved **District:** **Closed Date:** 10/12/2020
Assigned To: CODE ENFORCEMENT **Description:** vacant home needing attention

Parcel: 86304162.000 Main	Address: 3625 Bonita Rd Main Gautier, MS 39553	Zone: R-3 (Residential - 3 Family)
---------------------------------------	---	---

Owner

Barbara Aguiard
3677 Mackerel Dr
Gautier, MS 39553
Mobile: 2282173747

Note	Created By	Date and Time Created
1. I contacted the owner about the front door being wide open.	CODE ENFORCEMENT	10/6/2020 1:32 pm
2. The property has been mowed and the front door has been closed.	CODE ENFORCEMENT	10/12/2020 4:01 pm

CODE CASE DETAILED REPORT CODE-001360-2020 FOR CITY OF GAUTIER

Case Type: Code **Project:** **Opened Date:** 10/08/2020
Status: Resolved **District:** **Closed Date:** 10/12/2020
Assigned To: CODE ENFORCEMENT **Description:** old tires

Parcel: 86304162.000	Main	Address: 3625 Bonita Rd Gautier, MS 39553	Main	Zone: R-3 (Residential - 3 Family)
-----------------------------	------	---	------	---

Owner

Barbara Aguilard
3677 Mackerel Dr
Gautier, MS 39553
Mobile: 2282173747

Note	Created By	Date and Time Created
1. I sent a text to the property manager about the old tires on the property.	CODE ENFORCEMENT	10/8/2020 2:44 pm
2. The property has been mowed and the tires have been removed.	CODE ENFORCEMENT	10/12/2020 3:54 pm

CODE CASE DETAILED REPORT CODE-001436-2021 FOR CITY OF GAUTIER

Case Type: Code **Project:** **Opened Date:** 01/27/2021
Status: Resolved **District:** **Closed Date:** 01/28/2021
Assigned To: CODE ENFORCEMENT **Description:** inoperable vehicle

Parcel: 86304162.000 Main	Address: 3625 Bonita Rd Main Gautier, MS 39553	Zone: R-3 (Residential - 3 Family)
---------------------------------------	---	---

Owner

Barbara Aguilard
3677 Mackerel Dr
Gautier, MS 39553
Mobile: 2282173747

Note	Created By	Date and Time Created
1. I have contacted the property manager and maintenance man several times about the inoperable vehicle left at this empty property. I contacted the owner on 1/6/2021 about the vehicle and that it needed to be removed from the property. I sent an email to the owner again 1/27/2021 about the vehicle to let her know it was still there.	CODE ENFORCEMENT	1/27/2021 12:51 pm
2. The vehicle has been removed from the property.	CODE ENFORCEMENT	1/28/2021 10:49 am

**CODE CASE DETAILED REPORT CODE-003160-2022
FOR CITY OF GAUTIER**

Case Type:	Code	Project:		Opened Date:	08/03/2022
Status:	Active	District:		Closed Date:	08/03/2022
Assigned To:	Melissa Chandler	Description:	Condemned 3625 Bonita		

Parcel:	86304162.000	Main	Address:	3625 Bonita Rd Gautier, MS 39553	Main	Zone:	R-3 (Residential - 3 Family)
----------------	--------------	------	-----------------	-------------------------------------	------	--------------	------------------------------

Note	Created By	Date and Time Created
1. Abatement started property has been condemned due to structure	Melissa Chandler	8/3/2022 2:13 pm

**CODE CASE DETAILED REPORT CODE-003160-2022
FOR CITY OF GAUTIER**

Case Type:	Code	Project:		Opened Date:	08/03/2022
Status:	Active	District:		Closed Date:	08/03/2022
Assigned To:	Melissa Chandler	Description:	Condemned 3625 Bonita		

Parcel:	86304162.000	Main	Address:	3625 Bonita Rd Gautier, MS 39553	Main	Zone:	R-3 (Residential - 3 Family)
----------------	--------------	------	-----------------	-------------------------------------	------	--------------	------------------------------

Note	Created By	Date and Time Created
1. Abatement started property has been condemned due to structure	Melissa Chandler	8/3/2022 2:13 pm

CODE CASE HISTORY REPORT CODE-000281-2018 FOR CITY OF GAUTIER

Changed On	User	Description	Before	After	Additional Info
06/28/2018		CODE ENFORCEMENTCode Case added			Code Case (CODE-000281-2018)
07/10/2018		CODE ENFORCEMENTDate Closed	[none]	7/10/2018	Code Case (CODE-000281-2018)
		CODE ENFORCEMENTCode Case Status	Active	Resolved	Code Case (CODE-000281-2018)
		CODE ENFORCEMENTComplete	No	Yes	Code Case (CODE-000281-2018)
		CODE ENFORCEMENTCode Case Note added			Code case note text: (The shop has been painted.)

86304162.000 MINOR JAMES ERIC

PIDN: 86304162.000

GISP: 872.03-01-0292.00M

Owner Information

Percent of Ownership: 100

Name: MINOR JAMES ERIC

Name 2:

Mailing Address: 3548 MACKERAL DR
GAUTIER MS
39553

Site Address: 3625 BONITA RD GAUTIER

Land Information

Section: 3 Acreage: 0

Township: 8

Range: 7

Street Name BONITA
RD

Value and Tax Information

Total Assessed Value: 1661

Total Appraised Value: 11070

Improvement Value: 2260

Land Value: 8810

Tax Amount: 238

SQ FT: 0

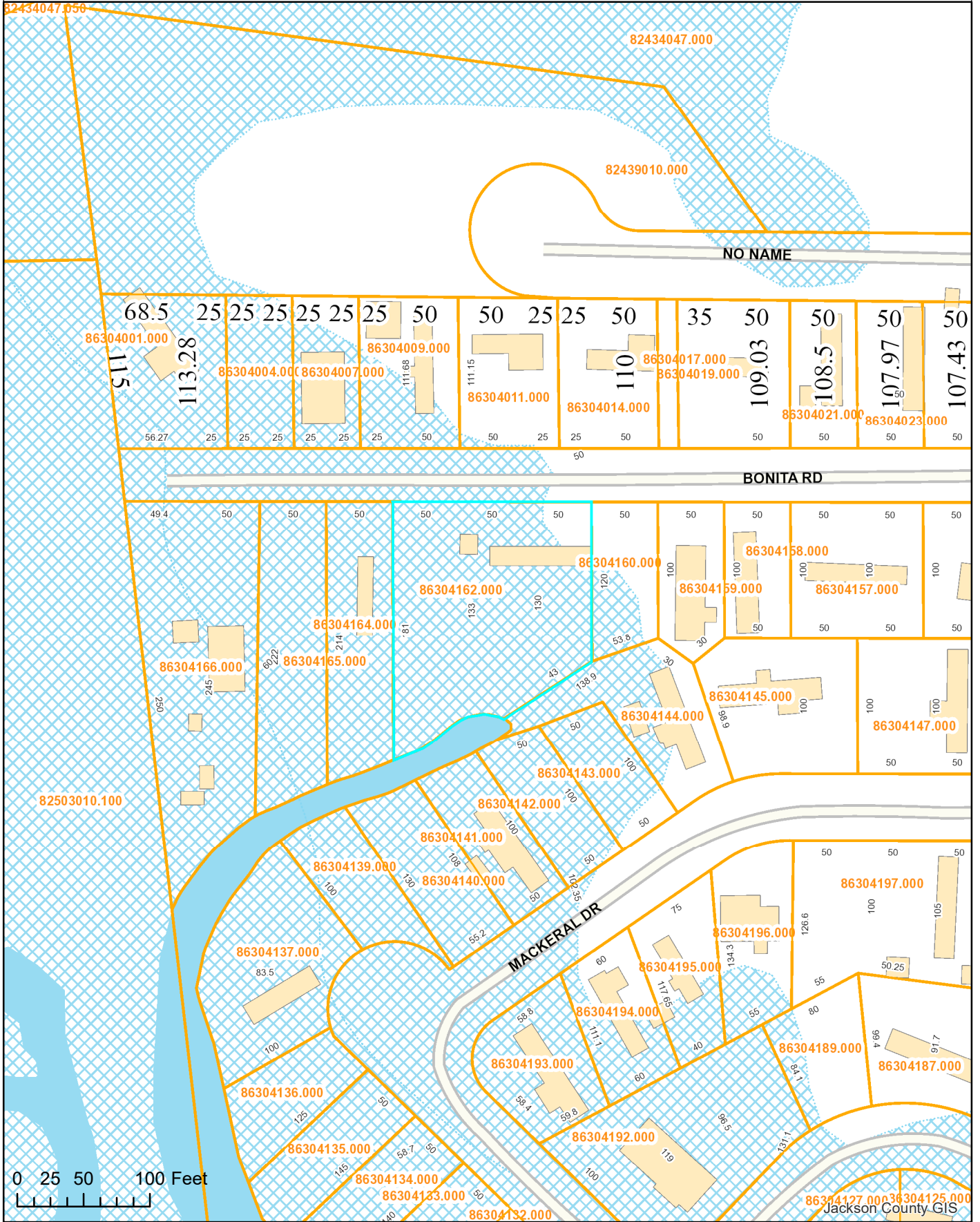
Year Built: 1986

Legal Description

Description: LOTS 144 145 & 146 POINT CLEAR R
IVIERA S/D SECT I PB 10-24 DB 11
53-149 DB 1826-614 (292M MAP872.
03-01)

Deed Book / Page: 1826 / 614

86304162.000 MINOR JAMES ERIC



<https://webmap.co.jackson.ms.us/>

8/3/2022

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery*

*3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov*

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at **6:30 PM on October 4th 2022**, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community:

3625 Bonita Rd

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

*Mayor
Casey C. Vaughan*

City of Gautier

Gautier, Mississippi

*City Manager
Paula Yancey*

*Council
At Large Adam Colledge
Ward 1 Cameron George
Ward 2 Richard "DJ" Jackson
Ward 3 Gordon Gollott
Ward 4 Rusty Anderson
Ward 5 Dante Elbin*



*City Clerk
Teresa L. Montgomery

3330 Highway 90
Gautier, MS 39553
Phone : (228) 497-8000
Fax : (228) 497-8028
Email : gautier@gautier-ms.gov
Website: www.gautier-ms.gov*

September 8th, 2022

FROM: Melissa Chandler
Chief Code Enforcement Officer
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: JAMES ERIC MINOR
3146 GULFVIEW PL.
GAUTIER, MS 39553

Re: Notice of Public Hearing
3625 Bonita RD

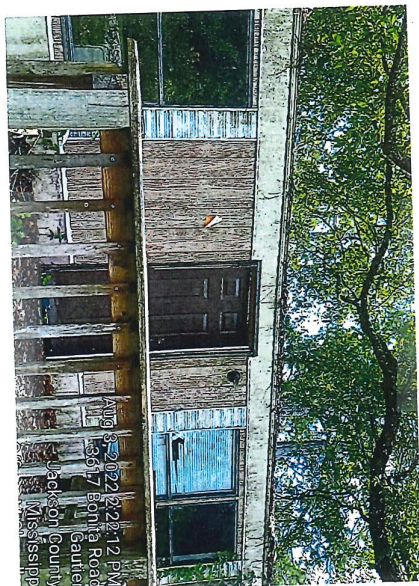
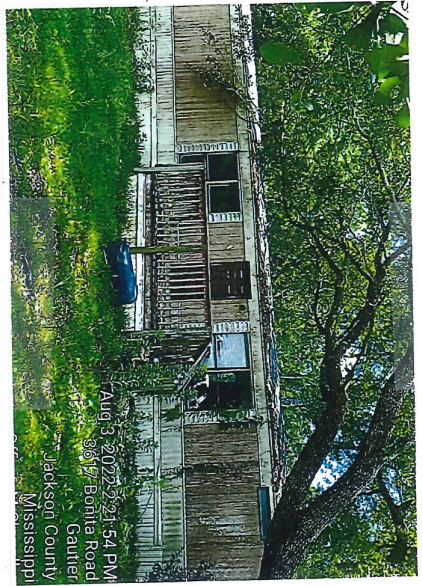
The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for **3625 Bonita RD, Gautier, MS, 39553**. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on **October 4th, 2022 at 6:30 P.M.** The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

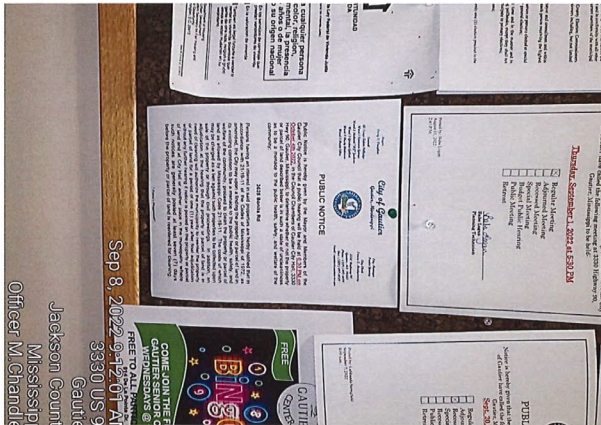
Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Melissa Chandler
Chief Code Enforcement Officer







**CITY OF GAUTIER
MEMORANDUM**

To: Scott Ankerson, Planning and Building Director
From: Melissa Chandler, Code Enforcement Officer
Date: September 8th, 2022
Subject: 3625 Bonita Road, Demolish and Clear

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comments regarding staff's recommendation to demolish, clear, and remove the dilapidated, deteriorating, and unsafe structures on this property.

BACKGROUND:

A complaint came from a concerned citizen regarding multiple code violations of the care and maintenance of this property. The code violations were reviewed and substantiated by the City's Code Enforcement Department, and a code violation file was opened against the property on June 28, 2018, for property clean up and repair the inside. The property has continued to deteriorate. The property is also now condemned. The structure was deemed uninhabitable, and the inside of the trailer is destroyed and found to be unsafe by the City of Gautier Planning Department. This decision was made due to multiple life safety issues both inside and outside of the structure.

The property shows to be in the name of James Eric Minor. Taxes have been redeemed by SHILPA M HONEYCUTT.

Public notice for this proposed abatement and council hearing was posted and mailed to the owner as required by law. The abatement notice also has been sent to the alternative address of the property owner to ensure he has been provided adequate notice that the City of Gautier intends to clear and demolish this property to help make the area safer and to protect the nearby residents from the dangers caused by the abandoned and derelict property.

DISCUSSION:

This property has been abandoned and is found to be unsafe and an eyesore to the city and surrounding neighbors. The Code Enforcement Office is seeking abatement of 3625 Bonita Road.

RECOMMENDATION:

Staff recommends that City Council approve the abatement as presented and move forward by taking action after the statutory 10-day appeal period from the date of Council action and adjournment.

If approved, Council may:

Charge the cost as a lien against the property to be collected upon sale of the property.

Collect the cost through Civil proceedings.

Add \$1,500.00 or 50% to either of the above collection methods.

The Code Enforcement office requests the City Council approve this abatement for the demolishing of the structure and to clear the entire lot in accordance with the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11.

ATTACHMENTS:

1. Pictures of Property
2. Pictures of Postings
3. Parcel Information
4. Abatement Public Notice Posted
5. Abatement Hearing Notification Letter
6. Code Case History

Councilman Gollott made the motion to approve the Supplemental Agreement to the Professional Services Agreement with Seymour Engineering, as presented, for work associated with the Jackson County Animal Shelter water distribution system in the amount not to exceed \$34,000. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 206-2022

WHEREAS, the Grants and Projects Department requests the City Council to approve Supplemental Agreement to the Professional Services Agreement with Seymour Engineering for work associated with Jackson County Animal Shelter Water Distribution System; and

WHEREAS, on February 1, 2022, the City entered into an agreement with Seymour Engineering for the design of a water distribution system to service the new Jackson County Animal Shelter; and

WHEREAS, when investigating the existing water flow and pressure being supplied on Highway 90, it was found that an insufficient supply existed and has been determined that the new system would need to be looped for adequate service; and

WHEREAS, this agreement would provide for additional surveying, permitting, and engineering services, to include obtaining the needed utility easement and conducting flow testing; and

WHEREAS, Staff recommends approval of the Supplemental Agreement in order for Seymour Engineering to proceed with the additional work; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Supplemental Agreement to the Professional Services Agreement with Seymour Engineering for work associated with the Jackson County Animal Shelter water distribution system in the amount not to exceed \$34,000 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/27/2022
Subject: Supplemental Agreement to Professional Services Agreement with Seymour Engineering for the Jackson County Animal Shelter Water Distribution System Project

REQUEST:

The Grants and Projects Department requests City Council authorization to approve a Supplemental Agreement to the Professional Services Agreement with Seymour Engineering for work associated with the Jackson County Animal Shelter Water Distribution System, not to exceed \$34,000.

BACKGROUND:

On February 1, 2022, the City and Seymour Engineering entered into an agreement for the design of a water distribution system to service the new Jackson County Animal Shelter. Upon investigation of the existing water flow and pressure being supplied on Highway 90, it was found that an insufficient supply existed. It was determined that the new system would need to be looped for adequate service.

DISCUSSION:

This supplemental agreement would provide for additional surveying, permitting, and engineering services, to include obtaining the needed utility easement and conducting flow testing.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve a Supplemental Agreement to the Professional Services Agreement with Seymour Engineering for work associated with the Jackson County Animal Shelter Water Distribution System, not to exceed \$34,000.

The City Council may:

1. Approve the supplemental agreement, as presented; or
2. Not approve the supplemental agreement, as presented.

ATTACHMENTS:

1. Supplemental Agreement-JC Animal Shelter
2. Proposed Water Line Route



Supplemental Agreement City of Gautier/Seymour Engineering, PLLC Water Distribution System-Jackson County Animal Shelter

On February 1, 2022, the City of Gautier, (Client) and Seymour Engineering, PLLC (Consultant) entered into an Agreement for Engineering Services to be provided for Client to design a water distribution system to service the new Jackson County Animal Shelter.

Upon investigation of the existing water flow and pressure being supplied on Highway 90, it was found that an insufficient supply existed. It was determined that the new system would need to be looped for adequate service.

This **AUTHORIZATION TO PROCEED** (Supplemental Agreement) is between the City of Gautier, MS (Client) and Seymour Engineering, PLLC (Consultant) for Engineering Services to be provided by Consultant to Client for providing additional surveying, permitting, and engineering services.

The Consultant shall complete the following Scope of Work as outlined in this Supplemental Agreement. Furthermore, Client shall compensate Consultant as time and work progresses in relations to the specified Lump Sum. Consultant agrees to complete all work as identified within Agreement and shall not expand beyond the approved Scope of Work, unless an amended Agreement has been approved by both the Consultant and Client.

Scope of Work

1. Topographic Survey

An additional 4,200 linear feet of area (map attached) has to be performed in order to loop the water distribution system with Richer Road.

Cost: \$8,700.00

2. Cooperative Energy

A utility easement is required to traverse the power transmission lines.

Cost: \$2,500.00

3. Engineering Design

Additional Engineering Design is required related to the 4,200 linear feet of increased water main installation.

Cost: \$22,000.00

4. Flow Testing

Flow/pressure testing is needed for the water main on Highway 90. This was required due to concerns related to adequate capacity.

Cost: \$800.00

Total Lump Sum (\$34,000.00)

By Signing this Authorization or ordering the commencement of Services to be effective _____ you are affirming that you are authorized to bind Client to the Terms and Conditions of this Agreement and have read and accepted the Terms and Conditions, including restrictions and limitations, as set forth in the Agreement and subsequent page of Additional Terms and Conditions.

SEYMOUR ENGINEERING, PLLC

CITY OF GAUTIER

Mark M. Seymour, Jr. P.E. Date
President

Paula Yancey Date
City Manager, City of Gautier

ADDITIONAL TERMS AND CONDITIONS

Change Orders. Client may request changes to scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will submit to Client a Supplement Agreement of the change, addition and or a cost adjustment associated with the proposed request for change of Services for Clients review. Subsequent to Clients review, Client may execute the Supplemental Agreement.

Compensation and Term of Payment. Client shall pay compensation for the Services performed at the fees stated in the approved Scope of Work within this Agreement. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice.

Choice of Law. This Agreement shall be governed by and construed according to Mississippi law.

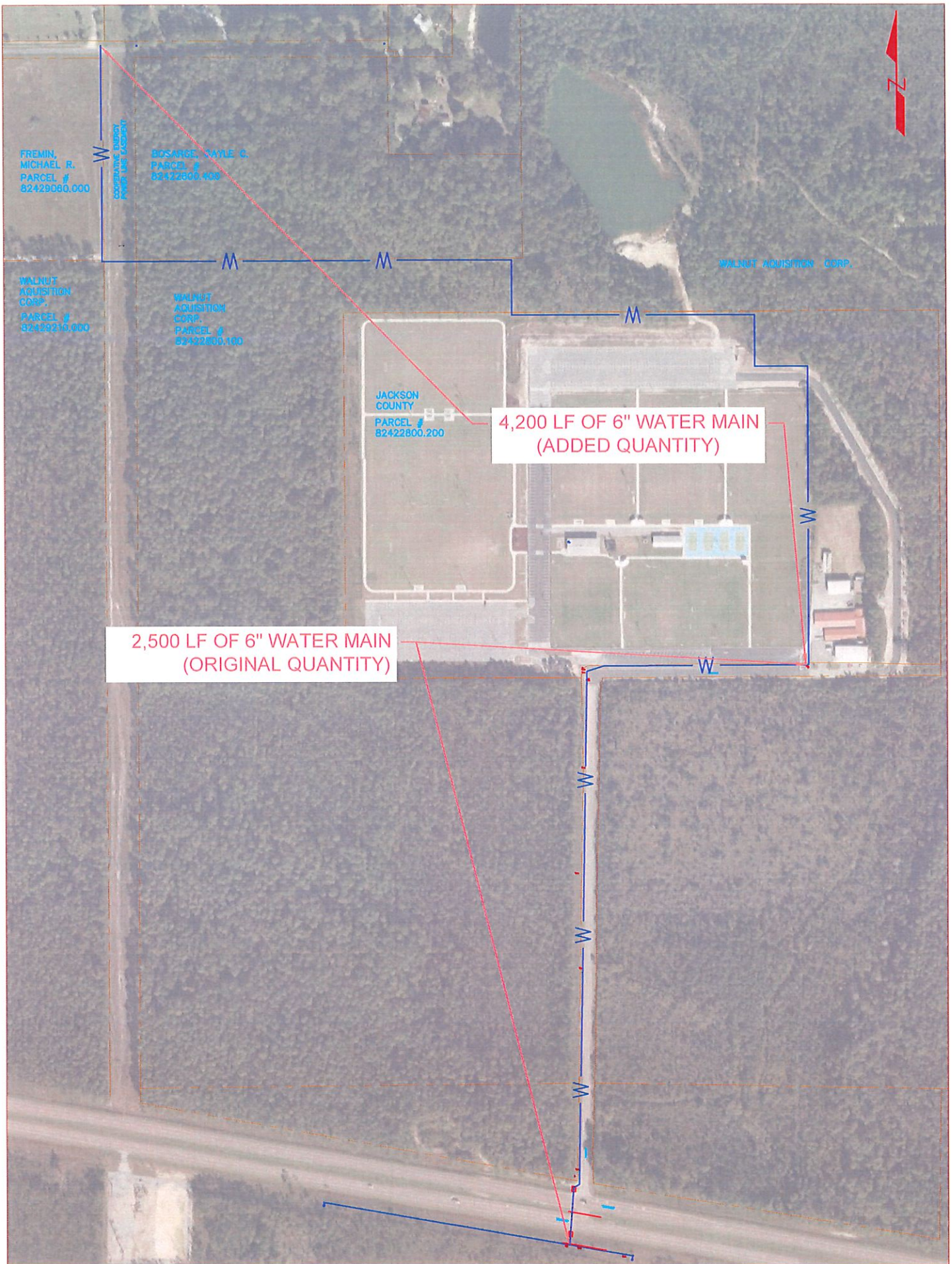
Subsurface Exploration. Consultant will take reasonable precaution to reduce damage to site when performing services necessary to complete the required scope of work. Client accepts that invasive services may be required to aid in determining the final design and may damage or alter the site. Site restoration is not provided unless specifically included in the Services.

Utilities. Consultant shall utilize a utility locating service for public utilities. Client shall provide and/or arrange for the making of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.

Site Access and Safety. Client shall secure all necessary site related approvals and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors. Subcontractors, or other parties present at the site.

Termination. Either party may terminate this Agreement or the Services upon written notice to the other. Consultant shall be paid costs incurred and fees earned to date to the date of termination plus reasonable costs of closing the project.

Insurance. Consultant represents that it now carries, and will continue to carry; Commercial General Liability (\$1,000,000 occ/\$2,000,000 agg); and Professional Liability (\$1,000,000 claim/agg). Client and Consultant shall waive subrogation against the other party on General Liability. Client is additional insured with respect to General Liability.



JACKSON COUNTY ANIMAL SHELTER
PROPOSED WATER LINE ROUTE

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries are true, correct, properly entered and not fraudulent. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 207-2022

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS MUNICIPAL LEAGUE	223716	10/04/2022	09/22/2022			6,007.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-682	FY 2023 MML MEMBER DUES		35273	08/05/2022			6,007.20
001	GULF REGIONAL PLANNING COMMISSION	223717	10/04/2022	09/22/2022			8,477.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-643	FY 2023 MPO-MGC FUNDING		MPO FY2023	07/25/2022			8,477.00
001	LEADSONLINE LLC	223718	10/04/2022	09/22/2022			2,765.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	TOTALTRACK PKG 10/1-9/30/23		400820	08/15/2022			2,765.00
001	IDENTI-KIT SOLUTIONS	223719	10/04/2022	09/22/2022			408.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANNUAL SOFTWARE LICENSE		107316	09/01/2022			408.00
001	TYLER TECHNOLOGIES INC	223720	10/04/2022	09/22/2022			1,324.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	E-GOV SERVER SAS FEE		025-390263	09/01/2022			883.19
	001-090-698	E-GOV IPAD SAS FEE		025-390263	09/01/2022			441.60
001	SPECIAL RISK INSURANCE COMPANY	223721	10/04/2022	09/22/2022			1,424.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	RENEWAL: RESERVE ACCIDENT INS		82396	08/25/2022			1,424.00
001	GLOBALSTAR	223722	10/04/2022	09/22/2022			101.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		38358281	09/16/2022			101.82
001	DELTA COMPUTER SYSTEMS INC	223723	10/04/2022	09/22/2022			625.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2022 ACCT SOFTWARE MAINT		DHLMN07160	10/01/2022			430.00
	001-092-698	OCT 2022 PRIV LIC SW MAINT		DHLMN07161	10/01/2022			175.00
	001-092-698	OCT 2022 VOTER REG SW MAINT		HRMN009921	10/01/2022			20.00
001	RJ YOUNG COMPANY LLC	223724	10/04/2022	09/22/2022			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:SERV FEE		INV4972071	09/09/2022			38.00
	001-100-699	RICOH IN C2500:SERV FEE		INV4972071	09/09/2022			37.55
001	AGJ SYSTEMS & NETWORKS INC	223729	10/04/2022	09/22/2022			7,056.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	OCT 2022 MSP-COMPLETE CARE		MSP-98970	10/01/2022			6,200.00
	001-092-606	OCT 2022: MS365 EXC (74)		99026	10/01/2022			370.00
	001-092-606	OCT 2022: MS365 BUS (32)		99026	10/01/2022			432.00
	001-092-606	OCT 2022: LITIGATN HOLD (18)		99026	10/01/2022			54.00

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GAUTIER FAMILY CLINIC LLC	223731	10/04/2022	09/22/2022			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE-EMP PHYSICAL: JOHNSON		09152022	09/15/2022			100.00
	001-022-604	PRE-EMP DRUG SCRIN: JOHNSON		09152022	09/15/2022			20.00
	001-022-604	PRE-EMP PHYSICAL: LOVETT		09292022	09/29/2022			100.00
	001-022-604	PRE-EMP DRUG SCRIN: LOVETT		09292022	09/29/2022			20.00
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	223733	10/04/2022	09/22/2022			537.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	LEASE PMT: POSTAGE MACHINE		3316324811	09/15/2022			537.54
001	FUELMAN	223734	10/04/2022	09/22/2022			4,506.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP62918087	09/19/2022			130.95
	001-092-525	UNL FUEL		NP62918087	09/19/2022			86.30
	001-100-525	UNL&DSL FUEL		NP62918087	09/19/2022			3,215.74
	001-161-525	UNL&DSL FUEL		NP62918087	09/19/2022			633.63
	001-170-525	UNL&DSL FUEL		NP62918087	09/19/2022			359.84
	001-205-525	UNL FUEL		NP62918087	09/19/2022			80.40
001	SOUTHERN PEST CONTROL INC	223761	10/04/2022	09/26/2022			456.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		00417553	09/20/2022			456.00
001	SWETMAN SECURITY SERVICE INC	223762	10/04/2022	09/26/2022			10,320.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	12HR GUARD 9/1: BACOT		2623	09/26/2022			240.00
	001-170-698	24HR GUARD 9/2-22: BACOT		2623	09/26/2022			10,080.00
001	ROBERT KYLE MILLER	223763	10/04/2022	09/26/2022			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER: 212124/212154		09232022	09/23/2022			200.00
001	AT&T	223771	10/04/2022	09/27/2022			4,038.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	09/14/2022			4,038.96
001	SPARKLIGHT	223772	10/04/2022	09/27/2022			95.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	OCT 2022:CFD 122024086		09152022	09/23/2022			95.41
001	SPARKLIGHT	223773	10/04/2022	09/27/2022			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	OCT 2022:SFD 122025091		09152022	09/23/2022			85.46
001	SPARKLIGHT	223774	10/04/2022	09/27/2022			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	OCT 2022:NFD 122024383		09152022	09/23/2022			85.46

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	223775	10/04/2022	09/27/2022			220.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	OCT 2022:BACOT 135939403		09152022	09/23/2022			220.88
001	SPARKLIGHT	223776	10/04/2022	09/27/2022			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	OCT 2022:GARAGE 134679919		09132022	09/20/2022			127.95
001	RJ YOUNG COMPANY LLC	223780	10/04/2022	09/27/2022			188.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV4989593	09/21/2022			180.30
	001-100-699	ADMIN FEE		INV4989593	09/21/2022			8.00
001	RJ YOUNG COMPANY LLC	223781	10/04/2022	09/27/2022			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV4980369	09/15/2022			470.88
001	AT&T	223783	10/04/2022	09/27/2022			37.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	09/14/2022			37.47
001	FUELMAN	223785	10/04/2022	09/27/2022			3,759.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP62948855	09/26/2022			146.00
	001-100-525	UNL FUEL		NP62948855	09/26/2022			2,840.81
	001-161-525	UNL & DSL FUEL		NP62948855	09/26/2022			530.50
	001-170-525	UNL FUEL		NP62948855	09/26/2022			202.89
	001-205-525	UNL FUEL		NP62948855	09/26/2022			39.68
001	SINGING RIVER ELECTRIC COOPERATIVE	223787	10/04/2022	09/27/2022			405.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		09152022	09/23/2022			405.36
001	CHASSITY BILBO, CUSTODIAN	223789	10/04/2022	09/27/2022			55.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	GMC A/C CLUTCH		05302022	09/26/2022			24.30
	001-092-607	CERTIFIED MAIL		06012022	09/26/2022			7.38
	001-092-607	MAILER - POSTAGE		06062022	09/26/2022			6.44
	001-170-502	45CNT FOAM CUP(4): FBALL CAMP		07202022	09/26/2022			5.35
	001-170-559	GOVT TAG: FORD #63284		08012022	09/26/2022			12.00
001	SCOTT ANKERSON, CUSTODIAN	223790	10/04/2022	09/27/2022			69.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	FUSE ATO BLADE 32V		08172022	09/23/2022			3.24
	001-090-535	LS BUTTON UP SHIRT MED		09182022	09/23/2022			21.38
	001-205-559	FORD KEY (2): CROWN VIC		09192022	09/23/2022			11.94
	001-205-559	FIRST AID KIT; BANDAGES		09212022	09/23/2022			23.42
	001-090-500	SCREEN PROTECTOR 2PK: IPHONE		09212022	09/23/2022			9.50

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LEE N BOND, CUSTODIAN	223791	10/04/2022	09/27/2022			765.24	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	TAG RENEWALS	03282022	09/23/2022			45.70	
	001-100-559	CERT 25 PK, HOLDER	05032022	09/23/2022			33.35	
	001-100-535	GARRISON BELT(2): 40" & 44"	05032022	09/23/2022			83.46	
	001-100-559	NAPKINS, PLATES, CUPS	05042022	09/23/2022			15.92	
	001-100-559	COOKIES 5 PKGS	05042022	09/23/2022			21.29	
	001-100-559	FRUIT & CHEESE TRAY	05042022	09/23/2022			39.58	
	001-100-559	TAG RENEWALS	05232022	09/23/2022			30.95	
	001-100-559	9X12 WALNUT PLAQUE	05262022	09/23/2022			60.00	
	001-100-535	EXC FEE: 4 PR TAC PANTS	06062022	09/23/2022			14.80	
	001-100-535	LIEUTENANT BARS (2)	06062022	09/23/2022			12.73	
	001-100-559	TAG RENEWALS	07122022	09/23/2022			90.15	
	001-100-559	TAG RENEWALS	07262022	09/23/2022			48.00	
	001-100-559	9X12 PLAQUE: OFFICER-YEAR	07262022	09/23/2022			65.00	
	001-100-559	PHOTO PRINTS	08012022	09/23/2022			34.22	
	001-100-559	FRUIT-CHEESE TRAY	08102022	09/23/2022			44.94	
	001-100-559	TEA, LEMONADE, PLATES, CUPS	08102022	09/23/2022			26.44	
	001-100-535	SERGEANT BARS (5)	08122022	09/23/2022			42.53	
	001-100-559	TAG RENEWALS	08122022	09/23/2022			32.00	
	001-100-559	PASSPORT PHOTOS: HOLLINGSWORTH	09082022	09/23/2022			18.18	
	001-100-681	CPR CLASS: HOLLINGSWORTH	09092022	09/23/2022			6.00	
001	SEYMOUR ENGINEERING PLLC	223792	10/04/2022	09/27/2022			10,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-603	MDOT PERMIT: W&S MALL PROP	8559	09/23/2022			2,500.00	
	001-092-603	DESIGN: W&S MALL PROP	8559	09/23/2022			7,500.00	
001	SEYMOUR ENGINEERING PLLC	223793	10/04/2022	09/27/2022			6,185.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-603	ENG DESIGN: LIFT STN UPGRADES	8561	09/26/2022			6,185.00	
001	GALLS LLC	223794	10/04/2022	09/27/2022			204.23	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	87V HOOK LINED DUTY BELT	022103087	09/12/2022	221331		81.40	
	001-100-535	4PK 2 BUTTON BELT KEEPERS(4)	022103087	09/12/2022	221331		103.84	
	001-100-535	SHIPPING	022103087	09/12/2022	221331		18.99	
001	REYNOLDS WHOLESALE CO	223795	10/04/2022	09/27/2022			654.46	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-510	CS MF BROWN TOWELS (5)	72842	09/13/2022	221343		124.75	
	001-161-510	COMET POWDER 21OZ CAN (12)	72842	09/13/2022	221343		20.28	
	001-161-510	SCOURING PADS (6)	72842	09/13/2022	221343		2.94	
	001-161-510	DAWN DETERGENT 38-OZ (8)	72842	09/13/2022	221343		47.60	
	001-161-510	38X58 BLK CAN LNR 100CT (4)	72842	09/13/2022	221343		139.80	
	001-161-510	TISSUE 96 ROLLS/CS (2)	72842	09/13/2022	221343		113.50	
	001-161-510	PINE SOL 144-OZ (4)	72842	09/13/2022	221343		47.80	
	001-161-510	BLEACH GAL (6)	72842	09/13/2022	221343		20.95	
	001-161-510	LYSOL SPRAY 19-OZ (4)	72842	09/13/2022	221343		27.96	
	001-161-510	WINDEX SPRAY 32-OZ (3)	72842	09/13/2022	221343		15.87	

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	223795	10/04/2022	09/27/2022			654.46	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	PLEDGE FURNITURE POLISH (7)		72842	09/13/2022	221343		34.65
	001-161-510	409 32-OZ SPRAY (12)		72854	09/14/2022	221343		58.36
001	MID SOUTH UNIFORM & SUPPLY INC	223796	10/04/2022	09/27/2022			673.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SENTRY LADIES PANT (3)		631924	09/08/2022	221312		164.13
	001-100-535	SENTRY SS BLOUSE		631924	09/08/2022	221312		55.79
	001-100-535	SENTRY LS BLOUSE		631924	09/08/2022	221312		59.36
	001-100-535	SS ARMORSKIN BASE (3)		631924	09/08/2022	221312		165.00
	001-100-535	SEW ON PATCHES (8)		631924	09/08/2022	221312		8.00
	001-100-535	HANDCUFF CASE (2)		631924	09/08/2022	221312		70.54
	001-100-535	BELT-VELCRO-BW SM		631924	09/08/2022	221312		43.30
	001-100-535	DOUBLE MAG CASE		631924	09/08/2022	221312		39.95
	001-100-535	STD CHAIN LINK HANDCUFF (2)		631924	09/08/2022	221312		67.46
001	GULF STATES DISTRIBUTORS	223797	10/04/2022	09/27/2022			1,227.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-587	.308 168GR BTHP 500/CS(3)		1427304-IN	09/16/2022	220279		1,227.00
001	GULF BREEZE LANDSCAPING LLC	223798	10/04/2022	09/27/2022			480.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	1 LOAD CLEAN TOPSOIL: FRAZIER		L721	09/16/2022	221351		480.00
001	SOUTHERN BARKS INC	223800	10/04/2022	09/27/2022			2,930.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-520	80 YDS WOOD FIBER MULCH		1521	09/24/2022	221383		1,470.00
	001-170-520	FUEL AND FREIGHT		1521	09/24/2022	221383		170.00
	001-205-560	80 YDS WOOD FIBER MULCH		1520	09/17/2022	221350		1,120.00
	001-205-560	DELIVERY FEE: CITY HALL		1520	09/17/2022	221350		170.00
001	CAMPER CITY TRUCK ACCESS INC	223801	10/04/2022	09/27/2022			376.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	HITCH: U #17768		73141	09/13/2022	221318		265.00
	001-100-570	WIRING: U #17768		73141	09/13/2022	221318		111.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	223802	10/04/2022	09/27/2022			1,383.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-559	DELL 27" LED MONITOR (2)		3517899507	09/15/2022	221346		379.98
	001-090-500	TRU RED BP PEN BLUE (12)		3517647779	09/10/2022	221339		2.49
	001-090-500	HP 305A BLK SY TONER (2)		3517647779	09/10/2022	221339		107.38
	001-090-500	24/PK AA BATTERY		3517647779	09/10/2022	221339		29.03
	001-090-500	24/PK AAA BATTERY		3517647779	09/10/2022	221339		29.03
	001-090-500	HANGING FILE FLDR LTR 25/BX		3517647779	09/10/2022	221339		13.99
	001-090-500	HANGING FILE BOX W/LID		3517647779	09/10/2022	221339		18.39
	001-090-500	SWINGLINE STAPLER VALUE PK		3517647779	09/10/2022	221339		8.49
	001-090-500	FILE FOLDER LEGAL 100/BX		3517647779	09/10/2022	221339		15.76
	001-090-500	HP 67XL/67 B/C/Y/M (2)		3517647779	09/10/2022	221339		77.78
	001-090-500	HP 305A B/C/M/Y TONER (2)		3517812227	09/14/2022	221339		701.46

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUPIT SIGNS OF MISSISSIPPI INC	223803	10/04/2022	09/27/2022			192.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	4X8 BANNER: WELCOME CRUISIN		34793 A	09/20/2022	221369		192.00
001	REEVES COMPANY INC	223804	10/04/2022	09/27/2022			31.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	#YD GOLD NAMEPLATE		455058	09/09/2022	221319		14.36
	001-100-535	#69 SLVR SERVING SINCE		455058	09/09/2022	221319		12.06
	001-100-535	POSTAGE		455058	09/09/2022	221319		4.97
001	ELEKTRA TECH ENTERTAINMENT	223806	10/04/2022	09/27/2022			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	SOUND FOR CRUISIN THE COAST		198	10/02/2022	221392		1,500.00
001	SENTRY SPORTS A TO Z LLC	223807	10/04/2022	09/27/2022			22,502.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-751	TYPE C POLES W/ FIXTURES(2)		565	09/22/2022	210949		22,502.00
001	SWETMAN SECURITY SERVICE INC	223809	10/04/2022	09/27/2022			1,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	10 GUARDS 12PM-7PM: CRUISIN		2610	09/22/2022	221391		1,260.00
	001-170-512	SUPERVISOR 12PM-7PM: CRUISIN		2610	09/22/2022	221391		140.00
001	DORSETT PRODUCTIONS UNLIMITED LLC	223810	10/04/2022	09/27/2022			6,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	1 HD LED MOBILE VIDEO TRLR		2010-4163	10/02/2022	221154		6,500.00
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	223811	10/04/2022	09/27/2022			1,591.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	HI LITE CARRIER GNXII (2)		22950	09/15/2022	221204		1,170.00
	001-100-559	PB GUARDIAN GEN III MOLE (2)		22950	09/15/2022	221204		421.20
001	AMAZON CAPITAL SERVICE	223812	10/04/2022	09/27/2022			221.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	12PK FOOTBALL PENALTY FLAG		1WTLTFHTJ7	09/15/2022	221335		18.98
	001-170-502	CHAMPRO REFEREE PINNIE		143CTVQ1F3	09/16/2022	221335		11.13
	001-170-502	HIPAT WHISTLE W/ LANYARD		143CTVQ1F3	09/16/2022	221335		14.99
	001-100-559	US FLAG 3' X 5'		1NPDNL39LQ	09/18/2022	221348		20.99
	001-100-559	NEW MS STATE FLAG 3'X 5'		1NPDNL39LQ	09/18/2022	221348		25.19
	001-100-559	MS BLUETOOTH KEYBOARD COMBO		1DWVVFXXCRP	09/21/2022	221367		43.19
	001-100-535	5.11 WOMENS PRO TAC PANT		1PFYH191NG	09/07/2022	221316		46.40
	001-100-535	5.11 WOMENS PRO TAC PANT		1WG6WR97GM	09/19/2022	221316		40.60
001	TYLER RIDGDELL	223813	10/04/2022	09/27/2022			3,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	STRIPE BACOT FBALL FIELD		22092101	09/21/2022	221228		3,400.00

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PASCAGOULA SUPPLY LLC	223815	10/04/2022	09/27/2022			433.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-560	12X30X1 AC FILTER (12)		129	09/19/2022	221355		43.32
	001-205-560	18X30X1 AC FILTER (12)		129	09/19/2022	221355		43.32
	001-205-560	GDS20X20X1 AC FILTER (12)		129	09/19/2022	221355		346.56
001	A-1 TREE SERVICE INC	223818	10/04/2022	09/28/2022			5,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	REMOV LG DEAD PINE(2):FRAZIER		09282022	09/28/2022	221375		1,800.00
	001-170-698	REMOV DEAD WTR OAK(4):GM PARK		09282022	09/28/2022	221376		3,600.00
001	SITEONE LANDSCAPE SUPPLY LLC	223819	10/04/2022	09/28/2022			223.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	DYED RED MULCH 2CUFT BAG(70)		1237749840	09/27/2022	221379		223.58
001	PIERRE COLLINS	223820	10/04/2022	09/28/2022			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 09/19/2022		09192022	09/28/2022			35.00
001	DAVID WASHINGTON	223821	10/04/2022	09/28/2022			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 09/26/2022		09262022	09/28/2022			35.00
	001-170-502	REFEREE 09/27/2022 (2)		09272022	09/28/2022			70.00
001	HUNTER WILLIAMS	223822	10/04/2022	09/28/2022			140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE 09/19/2022		09192022	09/28/2022			35.00
	001-170-502	REFEREE 09/26/2022		09262022	09/28/2022			35.00
	001-170-502	REFEREE 09/27/2022 (2)		09272022	09/28/2022			70.00
001	JARRETT TYLER COX	223823	10/04/2022	09/28/2022			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER: CASE 211004		07192022	07/19/2022			200.00
001	ZACHARY TAYLOR MIXON	223839	10/04/2022	09/28/2022			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-425	YARD WORK: 09/26/2022		003	09/28/2022			150.00
	001-170-425	YARD WORK: 09/27/2022		003	09/28/2022			150.00
	001-170-425	YARD WORK: 09/28/2022		003	09/28/2022			150.00
001	LIONEL ELLIS PLEASANT II	223840	10/04/2022	09/28/2022			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-425	YARD WORK: 09/26/2022		001	09/28/2022			150.00
	001-170-425	YARD WORK: 09/28/2022		001	09/28/2022			150.00
	001-170-425	YARD WORK: 09/29/2022		001	09/28/2022			150.00
001	DESTIN WALSH	223841	10/04/2022	09/28/2022			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-425	YARD WORK: 09/26/2022		002	09/28/2022			150.00
	001-170-425	YARD WORK: 09/27/2022		002	09/28/2022			150.00

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DESTIN WALSH	223841	10/04/2022	09/28/2022			450.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-425	YARD WORK: 09/29/2022		002	09/28/2022			150.00
001	SOUTHERN TIRE MART LLC DEPT 143	223845	10/04/2022	08/29/2022			155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	TIRE REPAIR: ENG 5		2500110097	09/28/2022			155.00
001	SINGING RIVER HEALTH SYSTEM	223846	10/04/2022	08/29/2022			298.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	DRUG SCRIN(ACCDNT):LONGSTREET		536615	08/28/2022			298.68
001	ALABAMA MEDIA GROUP	223848	10/04/2022	09/29/2022			51.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-615	PUBLIC NOTICE: GPC 22-37-CU		0010445769	09/18/2022	221370		17.52
	001-090-615	PUBLIC NOTICE: GPC 22-38-VAR		0010445773	09/18/2022	221370		17.40
	001-090-615	PUBLIC NOTICE: GPC 22-39-SE		0010446626	09/21/2022	221370		16.80
001	AIRGAS USA LLC	223849	10/04/2022	09/29/2022			106.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-639	HYD-REQ TEST CYL MNT FEE(2)		9128722658	08/08/2022	220937		80.00
	001-161-639	DELIVERY FLAT FEE		9128722658	08/08/2022	220937		15.42
	001-161-639	FUEL SURCHARGE FLAT		9128722658	08/08/2022	220937		10.60
001	CUPIT SIGNS OF MISSISSIPPI INC	223850	10/04/2022	09/29/2022			170.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	CHANGE DATE CRUISIN BANNERS		34829A	09/28/2022	221314		50.00
	001-170-512	UPDATE SPONSOR BANNERS		34829A	09/28/2022	221314		120.00
001	SPORTABOUT	223851	10/04/2022	09/29/2022			4,191.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	GOLD FOOTBALL PANTS (60)		9878	09/28/2022	221274		1,680.00
	001-170-502	FB JERSEY #S/LOGO/NAME (49)		9878	09/28/2022	221274		2,156.00
	001-170-502	GOLD INTEGRATED FB PANT (10)		9878	09/28/2022	221274		280.00
	001-170-502	SOCKET FLAG SETS DOZEN (3)		9877	09/28/2022	221249		75.00
001	MAXS AUTO ELECTRIC INC	223852	10/04/2022	09/29/2022			85.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	STARTER REBUILD: EXMARK MOWER		2944	09/28/2022	221149		85.00
001	SPORTABOUT	223854	10/04/2022	09/29/2022			944.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	SCRN PRINT LOGO CHEER TOP(51)		9847	09/20/2022			204.00
	001-170-502	GOLD INTEGRATED FB PANT (17)		9847	09/20/2022			476.00
	001-170-502	FB JERSEY #S/LOGO/NAME (6)		9847	09/20/2022			264.00
001	LAWN CARE NEAR ME LLC	223855	10/04/2022	09/29/2022			900.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-698	FLOWER BED MAINT: HWY 90		INV-000156	09/29/2022			900.00
FUND TOTAL	1 Claims	to	Checks	68 Total	131,171.22 Manual	Held	Total	131,171.22

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	AUDIOWAVE INC	223816	10/04/2022	09/27/2022			13,377.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	NFORCE DECK LIGHT (2)	A55640	09/20/2022	221186		558.00	
	156-100-799	ENFWBF 2PC FRONT BL/WT	A55640	09/20/2022	221186		1,400.00	
	156-100-799	ENFORCE 1PC L B INT REAR BLUE	A55640	09/20/2022	221186		1,300.00	
	156-100-799	EMPS2STS2 BL 4'STUD MNT(12)	A55640	09/20/2022	221186		1,440.00	
	156-100-799	PMP2BKDG AJ 90DEG BRACKETS(2)	A55640	09/20/2022	221186		32.00	
	156-100-799	ETHFSS-SP-ISO F WIGWAG	A55640	09/20/2022	221186		99.00	
	156-100-799	ETFBSSN P REAR WIGWAG	A55640	09/20/2022	221186		99.00	
	156-100-799	MAG MOUNT FOR MIC	A55640	09/20/2022	221186		35.00	
	156-100-799	GJ CONSOLE	A55640	09/20/2022	221186		1,520.00	
	156-100-799	ETSA481RSP SIREN CONTROL	A55640	09/20/2022	221186		800.00	
	156-100-799	ETSS100J SPEAKER	A55640	09/20/2022	221186		250.00	
	156-100-799	GJ CELL PHONE HOLDER	A55640	09/20/2022	221186		44.00	
	156-100-799	3 CIG PLUG KIT	A55640	09/20/2022	221186		45.00	
	156-100-799	SHIPPING AND HANDLING	A55640	09/20/2022	221186		250.00	
	156-100-799	ENFWBF 2-PC LB INT FRT B/W	A 55660	09/20/2022	221218		1,400.00	
	156-100-799	NFORCE 1-PC LB INT RR BLUE	A 55660	09/20/2022	221218		1,300.00	
	156-100-799	ETSA481 RSP SIREN CONTROL	A 55660	09/20/2022	221218		800.00	
	156-100-799	ETSS 100J SPEAKER	A 55660	09/20/2022	221218		250.00	
	156-100-799	ETHFSS-SP-ISO FRT WIGWAG	A 55660	09/20/2022	221218		99.00	
	156-100-799	ETFBSSN-P REAR WIGWAG	A 55660	09/20/2022	221218		99.00	
	156-100-799	ENFSGS1B NFORCE DECK BLUE(2)	A 55660	09/20/2022	221218		398.00	
	156-100-799	HAVIS CENTER CONSOLE	A 55660	09/20/2022	221218		909.00	
	156-100-799	SHIPPING & HANDLING	A 55660	09/20/2022	221218		250.00	
FUND TOTAL 156 Claims	to	Checks	1 Total	13,377.00	Manual	Held	Total	13,377.00

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	TYLER RIDGDELL	223814	10/04/2022	09/27/2022			37,450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	SSP BATHROOM INTERIOR		22092102	09/21/2022	221214	15,450.00	
	171-176-779	SSP BATHROOM EXTERIOR/DOORS		22092103	09/21/2022	221213	22,000.00	
FUND TOTAL 171 Claims	to	Checks	1 Total	37,450.00	Manual	Held	Total	37,450.00

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	223735	10/04/2022	09/22/2022			6,099.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		SEP 2022	09/19/2022		2,525.98	
	172-350-650	LIBRARY SUPPORT		TAX SALE	09/19/2022		3,573.11	
FUND TOTAL 172 Claims	to	Checks	1 Total	6,099.09 Manual		Held	Total	6,099.09

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	223725	10/04/2022	09/22/2022			655.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE SEP 2022		3906	09/15/2022			36.50
	176-170-699	SHOPPING CART		3906	09/15/2022			268.50
	176-170-699	WEB SITE MAINT 8/15-9/14/22		3906	09/15/2022			350.00
176	FOSTERS A/C & HEATING INC	223730	10/04/2022	09/22/2022			730.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	2 SYSTEM ESA W/ 2 CLNGS		P1110176	09/13/2022			730.00
176	GRAND VIEW SECURITY LLC	223732	10/04/2022	09/22/2022			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	SERV CALL: RECONFIGURE MODEM		0915168012	09/19/2022			125.00
176	FUELMAN	223736	10/04/2022	09/22/2022			44.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP62918087	09/19/2022			44.07
176	SPARKLIGHT	223777	10/04/2022	09/27/2022			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	OCT 2022: 136075116		09152022	09/23/2022			127.95
176	SPARKLIGHT	223778	10/04/2022	09/27/2022			256.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	OCT 2022 SSP: INET 132698937		09132022	09/20/2022			256.89
176	AT&T	223784	10/04/2022	09/27/2022			540.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MTHLY SERVICE 2 LINES		2284972244	09/14/2022			540.27
FUND TOTAL 176 Claims		to	Checks	7 Total	2,479.18 Manual	Held	Total	2,479.18

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
250	FIRST NATIONAL BANK TRUST DEPT	223755	10/04/2022	09/22/2022			64,059.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	250-680-811	INT PMT: S2018 REV BOND		11012022	09/15/2022			64,059.38
FUND TOTAL 250 Claims	to	Checks	1 Total	64,059.38	Manual		Held	Total 64,059.38

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	223726	10/04/2022	09/22/2022			73.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284792276	09/06/2022			73.63
400	AT&T	223727	10/04/2022	09/22/2022			171.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	09/14/2022			171.89
400	SOUTHERN LINC	223728	10/04/2022	09/22/2022			86.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SEP 2022 SERV CHGS		095609	09/01/2022			80.00
	400-650-698	TAXES/FEES		095609	09/01/2022			6.72
400	FUELMAN	223737	10/04/2022	09/22/2022			199.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP62918087	09/19/2022			199.02
400	MS STATE DEPT OF HEALTH	223738	10/04/2022	09/22/2022			22,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	FY22 WATER QUALITY ANALYSIS		MS0300004	09/19/2022			22,473.00
400	COG DEPOSITORY ACCOUNT	223739	10/04/2022	09/22/2022			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		09092022	09/09/2022			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		09092022	09/09/2022			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		09092022	09/09/2022			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		09092022	09/09/2022			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		09092022	09/09/2022			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		09092022	09/09/2022			9,665.99
400	2018-2019 BOND DEBT SERVICE FUND	223757	10/04/2022	09/22/2022			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	OCT 2022: 2018 BOND DS		10012022	10/01/2022			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	223758	10/04/2022	09/22/2022			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	OCT 2022: 2019 BOND DS		10012022	10/01/2022			32,000.00
400	HUEY P STOCKSTILL LLC	223759	10/04/2022	09/22/2022			372.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	2.51 TN ASPHALT: POINCIANA		50281	08/22/2022			230.92
	400-651-683	1.54 TN ASPHALT: FLOUNDER		50281	08/22/2022			141.68
400	SPARKLIGHT	223779	10/04/2022	09/27/2022			102.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	OCT 2022: 107663106		09152022	09/23/2022			102.38

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	RJ YOUNG COMPANY LLC	223782	10/04/2022	09/27/2022			244.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV4980370	09/15/2022			166.49
	400-650-698	IM C4500: COLOR		INV4980370	09/15/2022			67.56
	400-650-698	IM C4500: B/W		INV4980370	09/15/2022			10.00
400	FUELMAN	223786	10/04/2022	09/27/2022			176.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP62948855	09/26/2022			176.14
400	SINGING RIVER ELECTRIC COOPERATIVE	223788	10/04/2022	09/27/2022			2,898.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		09152022	09/23/2022			1,168.66
	400-651-631	LIFT STATIONS 28779		09152022	09/23/2022			105.31
	400-651-631	LIFT STATIONS 20688		09122022	09/21/2022			220.46
	400-651-631	SCHOONER WELL 20688		09122022	09/21/2022			1,377.97
	400-651-631	CARTER WTR TANK 109812001		09152022	09/23/2022			26.10
400	SOUTHERN PIPE & SUPPLY CO INC	223799	10/04/2022	09/27/2022			3,359.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	METER BOX LIDS (216)		7137382-00	09/14/2022	221333		2,367.36
	400-651-581	3/4 CTS SWL NUT BALL CURB (22)		6955299-00	09/09/2022	221113		992.42
400	CORE & MAIN LP	223805	10/04/2022	09/27/2022			633.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	1X100 CTS PE TUBING 200PSI(2)		R538746	09/15/2022	221320		100.00
	400-651-581	BLUE CEMENT RAIN-R-SHINE(12)		R538746	09/15/2022	221320		333.24
	400-651-581	PVC PURPLE PRIMER NSF (12)		R538746	09/15/2022	221320		199.92
400	BMW PUMP & EQUIPMENT LLC	223808	10/04/2022	09/27/2022			4,580.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REBUILD 3HP PUMP:COAST MEADOW		0122440	09/23/2022	221356		1,865.00
	400-651-584	IMPELLER: MODEL #P18C2707K		0122440	09/23/2022	221356		550.00
	400-651-584	5HP 1730RPM 230V:SPANISH OAK		0122439	09/23/2022	221323		2,165.00
400	J H WRIGHT & ASSOCIATES INC	223817	10/04/2022	09/27/2022			2,590.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	CONTACTOR LC1D12G7: LS 51		445894	09/14/2022	221262		35.00
	400-651-584	OVERLOAD LRD16 9-13 AMP:LS 51		445894	09/14/2022	221262		35.00
	400-651-584	LIFTING CHAIN, 304 SS (500')		445933	09/15/2022	221321		1,600.00
	400-651-767	MISSION RADIO/DAUG BOARD (3)		446010	09/19/2022	221325		900.00
	400-651-767	SHIPPING		446010	09/19/2022	221325		20.00
400	SEYMOUR ENGINEERING PLLC	223847	10/04/2022	08/29/2022			7,647.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	JOBETH-TOWNSEND DRAINAGE		8569	09/28/2022			3,350.00
	400-650-603	WOODVILLE DESIGN-COST ESTS		8569	09/28/2022			2,350.00
	400-650-603	RUE GENTILLEY PLAN REVSNS		8569	09/28/2022			600.00
	400-650-603	GENERAL DRAINAGE		8569	09/28/2022			1,050.00
	400-650-603	GENERAL RESEARCH		8569	09/28/2022			297.50

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC	223853	10/04/2022	09/29/2022			3,374.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	KEEN GRINDER ASSY: OLD SHELL		446255	09/28/2022	221256	1,687.00	
	400-651-583	KEEN GRINDER ASSY: SPARE		446255	09/25/2022		1,687.00	
FUND TOTAL 400 Claims	to	Checks	19 Total	148,409.48	Manual	Held	Total	148,409.48

Docket of Claims
Release date from 10/04/2022 thru 10/04/2022

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	68 Total	131,171.22 Manual	Held	Total	131,171.22
FUND 156 Claims	to	Checks	1 Total	13,377.00 Manual	Held	Total	13,377.00
FUND 171 Claims	to	Checks	1 Total	37,450.00 Manual	Held	Total	37,450.00
FUND 172 Claims	to	Checks	1 Total	6,099.09 Manual	Held	Total	6,099.09
FUND 176 Claims	to	Checks	7 Total	2,479.18 Manual	Held	Total	2,479.18
FUND 250 Claims	to	Checks	1 Total	64,059.38 Manual	Held	Total	64,059.38
FUND 400 Claims	to	Checks	19 Total	148,409.48 Manual	Held	Total	148,409.48
Total for all Funds			Checks	98 Total	403,045.35 Manual	Held	Total 403,045.35

Councilman Colledge requested to pull Consent Agenda Item 8 for further discussion.

Councilman Gollott made the motion to approve Consent Agenda Items 1-7, 9 and 10, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 208-2022

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-7, 9 and 10 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 209-2022

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Budget Work Session held September 13, 2022 and Recessed Council Meeting held September 20, 2022 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 210-2022

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated September and October 2022 in the amount of \$12,999.29 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

OCTOBER 2022 UTILITY ADJUSTMENTS								
THESE FOLLOW POLICY/ RECOMMEND APPROVAL								
	ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
	001-07001-000		30.62				30.62	Hot Water Heater
	001-10431-001	159.06	317.92				476.98	Water Line
	003-13501-003		214.97	140.00			354.97	Pool Fill
	005-17701-000		60.78				60.78	Pool Fill
	011-04601-001	53.58	149.57	105.00			308.15	Water Line
	013-14701-000	51.85	88.53				140.38	Water Line
	020-08001-002	172.80	334.19	105.00			611.99	Water Line
	021-12501-000		348.63	70.00			418.63	Pool Fill
	023-06101-003		66.32	35.00			101.32	Pool Fill
	023-12601-007	50.90	95.73				146.63	Water Line
	025-10401-000		192.69				192.69	Pool Fill
	026-01601-005	374.55	784.40	70.00			1,228.95	Water Line
	035-14001-001	101.60	200.07				301.67	Water Line
	035-16201-001	46.49	76.41	70.00			192.90	Water Line
	038-28901-003	67.16	110.91	35.00			213.07	Water Line
	041-01601-000		139.58				139.58	Pool Fill
	041-05401-000		22.11				22.11	Pool Fill
	041-16401-002		317.36	70.00			387.36	Pool Fill
	044-09901-001		80.38				80.38	Water Line
	044-12001-002		32.66				32.66	Pool Fill
	050-03601-000		39.32				39.32	Pool Fill
	050-08601-000		331.69	105.00			436.69	Pool Fill
	050-12001-002		290.48	35.00			325.48	Pool Fill
	050-12101-003		122.74				122.74	Pool Fill
	050-14501-000		109.80				109.80	Pool Fill
	053-22701-002	336.05	979.23		400.00		1,715.28	Water Line
	056-02841-003	404.96	843.14	70.00			1,318.10	Water Line
	056-02921-000		34.22	35.00			69.22	Pool Fill
	056-05801-000		90.28				90.28	Pool Fill
	062-01301-001		80.66				80.66	Pool Fill
	071-08401-000	342.87	384.43	35.00			762.30	Theft
	080-11501-003		217.59				217.59	Pool Fill
	089-15501-007		66.50	35.00			101.50	Pool Fill
	090-00151-003	101.11	212.17	35.00			348.28	Water Line
	092-06201-002		30.07				30.07	Pool Fill
	095-01201-000		27.20	70.00			97.20	Water Line
	103-23401-002		136.01	35.00			171.01	Pool Fill
	105-10501-001		136.24				136.24	Pool Fill
	110-02101-003		47.56				47.56	Pool Fill
	119-12501-000	46.04	71.13	35.00			152.17	Water Line
	119-24801-000		116.91				116.91	Pool Fill
	119-27401-000	159.48	302.67				462.15	Water Line
	130-07511-001	397.20					397.20	Water Line
	137-04101-001		121.92				121.92	Pool Fill
	139-45351-000		87.80				87.80	Hot Water Heater
	TOTAL	2,865.70	8,543.59	1,190.00	400.00	0.00	12,999.29	
	COMPLETED							

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 211-2022

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for August 2022 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting October 4, 2022.

AUG 2022 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,273,441.24
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,022,186.07
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$3,690,252.14
MDAH School House Grant	Depository Account	030-000-001	\$1,783.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$345,022.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$86,282.65
Fire Protection Fund	Depository Account	160-000-001	\$337,780.98
Tidelands Grant	Depository Account	171-000-001	\$30,729.38
Library Support Fund	Depository Account	172-000-001	\$2,594.74
Shepard State Park Fund	Depository Account	176-000-001	\$59,289.68
USDA NRCS EWP Program	Depository Account	300-000-001	(\$146,634.39)
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$75,678.47
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$67,541.15
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$10,845,948.18
General Depository Reconciled Cash Balance			\$10,546,274.39

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	(\$255,504.80)
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$22,466.50)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,463,922.27
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$3,233,513.49
Enterprise Reconciled Cash Balance			\$3,209,240.39

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,873,861.80
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,500,015.62
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$324,977.61
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$723,671.83
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$40,515.83
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$40,515.83
MSPAC_TC Park HB1535 Project	Restricted Fund	304-000-004	\$4,000,041.64
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$1,001,432.43
SB 2971 Amphitheater-Museum	Restricted Fund	304-000-006	\$2,002,621.37
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,447,000.24
S2019 MPI GO Bond DS Fund	Restricted Fund	305-000-007	\$36,620.29
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$0.80
HB1730 Land Purchase Fund	Restricted Fund	309-000-004	\$0.00
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$4,805,878.42
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$166,475.38
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$254,618.35
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$920,694.26
Total Bond & Restricted Reconciled Cash Balances			\$19,138,941.70

AUG 2022
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2022	AUG 2022	Balance	91.66% % to date
General Fund Revenues	11,523,712.11	10,526,972.70	996,739.41	91.3%
Expenditures:				
001 Legislative	278,455.00	231,803.59	46,651.41	83.2%
010 City Court	354,479.00	286,250.41	68,228.59	80.7%
021 City Manager	320,800.00	187,697.35	133,102.65	58.5%
022 Human Resources	79,170.00	66,019.60	13,150.40	83.3%
040 City Clerk	550,511.00	455,522.07	94,988.93	82.7%
060 City Attorney	180,000.00	138,525.10	41,474.90	76.9%
090 Economic Dev - Planning	513,551.00	431,358.46	82,192.54	83.9%
092 Building & General Expenses	663,200.00	551,950.04	111,249.96	83.2%
094 Grants & Project Admin	232,305.00	174,261.98	58,043.02	75.0%
100 Police	4,089,485.00	3,244,113.40	845,371.60	79.3%
161 Fire	2,803,845.00	2,350,012.18	453,832.82	83.8%
170 Recreation	853,009.00	657,536.49	195,472.51	77.0%
201 PW: Streets	445,000.00	209,897.42	235,102.58	47.1%
205 PW: Maintenance	316,074.00	207,044.55	109,029.45	65.5%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	1,009,135.11	1,008,885.11	250.00	99.9%
General Fund Expenditures	12,776,473.11	10,288,331.30	2,488,141.81	80.5%
<i>Total Operating Expenditures</i>	<i>11,209,458.00</i>	<i>8,895,674.93</i>	<i>2,313,783.07</i>	
<i>Total Capital Outlay Expenditures</i>	<i>342,343.00</i>	<i>168,238.67</i>	<i>174,104.33</i>	
<i>Total Debt Service</i>	<i>215,537.00</i>	<i>215,532.59</i>	<i>4.41</i>	
<i>Total Transfers Out</i>	<i>1,009,135.11</i>	<i>1,008,885.11</i>	<i>250.00</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,776,473.11</i>	<i>10,288,331.30</i>	<i>2,488,141.81</i>	
<i>Personnel</i>	<i>8,363,563.00</i>	<i>7,050,085.41</i>	<i>1,313,477.59</i>	
<i>Supplies</i>	<i>748,472.00</i>	<i>435,201.30</i>	<i>313,270.70</i>	
<i>Other Services</i>	<i>2,097,423.00</i>	<i>1,410,388.22</i>	<i>687,034.78</i>	
<i>Capital Outlay</i>	<i>342,343.00</i>	<i>168,238.67</i>	<i>174,104.33</i>	
<i>Debt Service</i>	<i>215,537.00</i>	<i>215,532.59</i>	<i>4.41</i>	
<i>Interfund Transfers for DS</i>	<i>1,009,135.11</i>	<i>1,008,885.11</i>	<i>250.00</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,776,473.11</i>	<i>10,288,331.30</i>	<i>2,488,141.81</i>	

**AUG 2022
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2022	As of AUG 2022	Balance	91.66% % to date
002 HB1 Modernization Funds				
Revenues	846,086.00	802,944.41	43,141.59	94.9%
Expenditures	1,276,578.00	211,250.00	1,065,328.00	16.5%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	2,272,838.61	2,272,838.61	0.00	100.0%
Expenditures	4,545,677.23	855,425.09	3,690,252.14	18.8%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	2,983.43	1,200.00	1,783.43	40.2%
130 \$7M GO Bond - Capital Improvements				
Revenues	6,442,527.00	1,414,277.97	5,028,249.03	21.9%
Expenditures	8,496,100.68	1,591,750.66	6,904,350.02	18.7%
156 SE MS METRO TASK FORCE				
Revenues	0.00	30,000.00	(30,000.00)	
Expenditures	264,240.00	142,231.72	122,008.28	53.8%
157 US Justice Equitable Sharing				
Revenues	0.00	50,306.15	(50,306.15)	
Expenditures	41,995.93	6,019.43	35,976.50	14.3%
160 Fire Protection Fund				
Revenues	672,000.00	240,446.47	431,553.53	35.7%
Expenditures	654,097.30	0.00	654,097.30	
171 Combined Tidelands Grant				
Revenues	671,308.04	99,357.08	571,950.96	14.8%
Expenditures	701,308.04	98,627.70	602,680.34	14.0%
172 Library Support Fund				
Revenues	125,282.00	119,634.09	5,647.91	95.4%
Expenditures	125,282.00	120,156.82	5,125.18	95.9%
176 Shepard State Park				
Revenues	251,670.00	142,462.02	109,207.98	56.6%
Expenditures	281,981.00	163,256.04	118,724.96	57.8%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	1,500,015.62	(1,500,015.62)	
Expenditures	0.00	0.00	0.00	
250 2018 W&S Bond Debt Service				
Revenues	288,796.00	264,198.70	24,597.30	91.4%
Expenditures	284,494.00	284,493.76	0.24	99.9%

**AUG 2022
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2022	As of AUG 2022	Balance	91.66% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,672.00	10,602.59	69.41	99.3%
Expenditures	646.00	0.00	646.00	
252 2019 W&S Bond Debt Service				
Revenues	385,096.00	352,264.76	32,831.24	91.4%
Expenditures	378,707.00	378,706.25	0.75	99.9%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,782.00	10,793.11	(11.11)	100.1%
Expenditures	816.00	0.00	816.00	
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	57,715.44	57,715.44	0.00	100.0%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	481,570.32	363,147.43	118,422.89	75.4%
Expenditures	720,410.82	547,640.46	172,770.36	76.0%
304 Town Commons Park Project				
Revenues	4,238,687.38	8,289,620.84	(4,050,933.46)	195.5%
Expenditures	5,856,491.51	1,509,776.76	4,346,714.75	25.7%
305 S2019 MPI GO Bond Construction Fund				
Revenues	300,332.00	301,088.70	(756.70)	100.2%
Expenditures	367,321.38	348,998.26	18,323.12	95.0%
307 Bacot Park Improvements				
Revenues	216,621.00	216,621.00	0.00	100.0%
Expenditures	1,748,995.70	1,145,311.20	603,684.50	65.4%
309 Town Center Retail Dev Complex				
Revenues	7,321,747.20	7,021,575.35	300,171.85	95.9%
Expenditures	9,323,017.60	9,023,017.60	300,000.00	96.7%
352 2018 Bond General Construction/Admin				
Revenues	0.00	0.00	0.00	
Expenditures	16,702.23	16,702.23	0.00	100.0%
353 Hwy 57 Utility Line Relocation				
Revenues	11,047.34	11,047.34	0.00	100.0%
Expenditures	11,047.34	11,047.34	0.00	100.0%
355 Water Supply & Treatment Plant				
Revenues	38,979.57	41,703.96	(2,724.39)	106.9%
Expenditures	5,258,590.77	447,792.94	4,810,797.83	8.5%

**AUG 2022
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2022	As of AUG 2022	Balance	91.66% % to date
358 2019 Bond General Construction/Admin				
Revenues	0.00	0.00	0.00	
Expenditures	5,230.00	5,154.97	75.03	98.5%
360 OST-GV SEWER IMPROVEMENTS				
Revenues	1,346,847.50	1,369,241.99	(22,394.49)	101.6%
Expenditures	1,446,885.25	1,554,102.24	(107,216.99)	107.4%
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,668,265.00	207,132.00	2,461,133.00	7.7%
Expenditures	2,654,565.00	171,238.76	2,483,326.24	6.4%
404 Solid Waste Fund				
Revenues	1,586,340.00	1,464,510.24	121,829.76	92.3%
Expenditures	1,592,850.00	1,485,046.86	107,803.14	93.2%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	40.00	375.91	(335.91)	939.7%
Expenditures	95.00	0.00	95.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	443.59	6.41	98.5%
Expenditures	827.00	0.00	827.00	

**AUG 2022
YEAR TO DATE TOTALS**

ENTERPRISE (400)

	BUDGET FY 2022	AUG 2022	Balance	91.66% % to date
Utility Fund Revenues	9,095,000.00	8,466,454.91	628,545.09	93.0%
Administration	3,114,228.00	2,790,585.49	323,642.51	89.6%
Water & Sewer O & M	3,884,523.00	3,207,732.46	676,790.54	82.5%
Debt Service	1,065,921.00	878,696.84	187,224.16	82.4%
Transfers	1,472,000.00	1,026,000.00	446,000.00	69.7%
Contingencies	100,000.00	0.00	100,000.00	
Utility Fund Expenditures	9,636,672.00	7,903,014.79	1,733,657.21	82.0%
<i>Total Operating Expenditures</i>	<i>6,794,551.00</i>	<i>5,917,199.17</i>	<i>877,351.83</i>	
<i>Total Capital Outlay Expenditures</i>	<i>204,200.00</i>	<i>81,118.78</i>	<i>123,081.22</i>	
<i>Total Debt Service</i>	<i>1,065,921.00</i>	<i>878,696.84</i>	<i>187,224.16</i>	
<i>Total Interfund Transfers</i>	<i>1,472,000.00</i>	<i>1,026,000.00</i>	<i>446,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>100,000.00</i>	<i>0.00</i>	<i>100,000.00</i>	
<i>Check Total</i>	<i>9,636,672.00</i>	<i>7,903,014.79</i>	<i>1,733,657.21</i>	
 <i>Personnel</i>	 <i>570,939.00</i>	 <i>504,251.05</i>	 <i>66,687.95</i>	
<i>Supplies</i>	<i>299,000.00</i>	<i>196,095.48</i>	<i>102,904.52</i>	
<i>Other Services</i>	<i>5,924,612.00</i>	<i>5,216,852.64</i>	<i>707,759.36</i>	
<i>Capital Outlay</i>	<i>204,200.00</i>	<i>81,118.78</i>	<i>123,081.22</i>	
<i>Debt Service</i>	<i>1,065,921.00</i>	<i>878,696.84</i>	<i>187,224.16</i>	
<i>Interfund Transfers</i>	<i>1,472,000.00</i>	<i>1,026,000.00</i>	<i>446,000.00</i>	
<i>Contingencies</i>	<i>100,000.00</i>	<i>0.00</i>	<i>100,000.00</i>	
<i>Check Total</i>	<i>9,636,672.00</i>	<i>7,903,014.79</i>	<i>1,733,657.21</i>	

There came for consideration of the Mayor and Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 180-2022

WHEREAS, MCA § 7-7-60, Miss. Code Ann. (1972), provides authority for municipalities to operate petty cash funds in accordance with regulations set forth by the Office of the State Auditor; and

WHEREAS, said regulations require that establishment of petty cash funds be authorized by the governing authority and spread upon the minutes; and

WHEREAS, the City has determined that petty cash funds are necessary for the continued efficient operation of City business;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Gautier, Mississippi:

SECTION 1. That a petty cash fund is hereby issued to the following custodians to be used for legally budgeted purposes:

1. City Clerk	\$200.00
2. Planning Director	\$200.00
3. Police Chief	\$800.00
4. Fire Chief	\$150.00
5. Recreation Director	\$200.00

SECTION 2. That cash funds shall be spent for purchases in accordance with purchasing laws of the State and the policies of the City.

SECTION 3. That the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 212-2022

WHEREAS, as part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Municipal Compliance Questionnaire for FY 2021-2022 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:

CITY OF GAUTIER 3330 HWY 90 GAUTIER MS 39553

2. List the date and population of the latest official U.S. Census or most recent official census:

2021 – 18,486

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

ATTACHED

4. Period of time covered by this questionnaire:

From: **OCTOBER 2021**

To: **SEPTEMBER 2022**

5. Expiration date of current elected officials' term: **JUNE 2025**
-

MUNICIPAL COMPLIANCE QUESTIONNAIRE

Year Ended September 30, 2022

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- | | |
|---|--------------|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | Y
<hr/> |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | Y
<hr/> |
| 3. Are municipal records open to the public? (Section 25-61-5) | Y
<hr/> |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | Y
<hr/> |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | Y
<hr/> |
| 5. Are all required personnel covered by appropriate surety bonds? | Y
<hr/> |
| · Board or council members (Sec. 21-17-5) | Y
<hr/> |
| · Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | Y
<hr/> |
| · Municipal clerk (Section 21-15-38) | Y
<hr/> |
| · Deputy clerk (Section 21-15-23) | Y
<hr/> |
| · Chief of police (Section 21-21-1) | Y
<hr/> |
| · Deputy police (Section 45-5-9) (if hired under this law) | N/A
<hr/> |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | Y
<hr/> |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?
(Section 21-15-33) | Y
<hr/> |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | Y
<hr/> |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | Y
<hr/> |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | Y
<hr/> |

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19)	Y _____
---	------------

PART II - Cash and Related Records

1. Where required, is a claims docket maintained? (Section 21-39-7)	Y _____
--	------------

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)	Y _____
--	------------

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7)	Y _____
---	------------

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)	Y _____
---	------------

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13)	Y _____
---	------------

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)	Y _____
--	------------

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)	Y _____
---	------------

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)	Y _____
--	------------

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)	Y _____
--	------------

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)	Y _____
---	------------

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) N
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

PART IV - Bonds and Other Debt

- | | | |
|----|--|----------|
| 1. | Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) | <u>Y</u> |
| 2. | Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) | <u>Y</u> |
| 3. | Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) | <u>Y</u> |
| 4. | Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) | <u>Y</u> |
| 5. | Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) | <u>Y</u> |

PART V - Taxes and Other Receipts

- | | | |
|----|--|----------|
| 1. | Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) | <u>Y</u> |
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | <u>Y</u> |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | <u>Y</u> |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | <u>Y</u> |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | <u>Y</u> |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | <u>Y</u> |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | <u>Y</u> |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | <u>Y</u> |

- | | | |
|-----|--|------------|
| 9. | Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | Y
<hr/> |
| 10. | Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) | Y
<hr/> |
| 11. | Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | Y
<hr/> |
| 12. | Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) | Y
<hr/> |
| 13. | Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) | Y
<hr/> |
| 14. | Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) | Y
<hr/> |
| 15. | Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) | Y
<hr/> |

Contact Information for Officials of the City of .Gautier, Mississippi

Mayor

Casey Vaughan
PO Box 267
Gautier, MS 39553
228-297-3063
cvaughan@gautier-ms.gov

City Manager

Paula Yancey 3330 Hwy 90
Gautier, MS 39553
228-623-1800
pyancey@gautier-ms.gov

City Attorney

Josh Danos 3330 Hwy 90
Gautier, MS 39553
228-215-1367
jdanos@bordisdanos.com

City Clerk

Teresa Montgomery
3330 Hwy 90
Gautier, MS 39553
228-497-8000
tmontgomery@gautier-
ms.gov

Councilman-at-Large

Adam Colledge
8124 Meadowdale Drive
Gautier, MS 39553
228-861-8158
acolledge@gautier-ms.gov

Councilman Ward 1

Cameron George
4313 Cobblestone lane
Gautier, MS 39553
228-219-4137
cgeorge@gautier-ms.gov

Councilman Ward 2

Richard "DJ" Jackson 1920
CW Webb Road
Gautier, MS 39553
228-424-5615
rjackson@gautier-m .gov

Councilman Ward 3

Gordon Gollott
1713 Pat Drive
Gautier, MS 39553
228-238-2691
ggollott@gautier-ms.gov

Councilman Ward 4

Justin Anderson
2021 Robertsedale Drive
Gautier, MS 39553
228-218-9483
randerson@gautier-ms.gov

Councilman Ward 5

Dante Elbin
1409 Lagrange Drive
Gautier, MS 39553
228-217-2392
elbind@gautier-ms.gov

(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2022

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of _____, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)

(Mayor's Signature)

(Date)

(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 213-2022

WHEREAS, the Mississippi Gulf Coast Community College has requested from the City the use of four (4) portable lights for the annual Community Fall Festival Trunk or Treat from October 24, 2022 through October 26, 2022 for security purposes; and

WHEREAS, the City has authority to provide said equipment to an entity such as the community college pursuant to Miss. Code Ann. § 21-19-49;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Mississippi Gulf Coast College for the use of four (4) portable lights for the annual Community Trunk or Treat from October 24, 2022 through October 26, 2022 for security purposes is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 09/22/2022
Subject: Approval of a request from Mississippi Gulf Coast Community College for the use of four portable lights

REQUEST:

The Recreation Department received a request from Mississippi Gulf Coast Community College for the use of four portable lights for a period of no more than three days beginning on October 24th and ending October 26th. for the purpose of providing lighting for security purposes during the annual Trunk or Treat

BACKGROUND:

Mississippi Gulf Coast Community College is the host location for the annual Trunk or Treat for the local community. Last year's event had over 2,000 attendees. The event offers fun & free activities including: trunk or treat, children's games & activities arts & crafts, face painting, and children's costume contest.

DISCUSSION:

In an effort to have a safe event for the community, Mississippi Gulf Coast Community College is in need of additional lighting for security purposes during the annual community Fall Festival and Trunk-or-Treat.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the use of four portable lights for a period of no more than five days beginning on October 24th and ending October 26th.

The City Council may:

1. Approve the use of four portable lights for a period of no more than three days beginning on October 24th and ending October 26th; or
2. Not approve the use of four portable lights for a period of no more than three days beginning on October 24th and ending October 26th

ATTACHMENTS:

1. Gautier Portable Lighting Request 2022

From: [Charles Houston](#)
To: [Chassity Bilbo](#)
Subject: Gautier Portable Lighting
Date: Friday, September 16, 2022 1:27:58 PM
Attachments: [image001.png](#)

Ms. Bilbo,

MGCCC would like to see if we can again borrow the City of Gautier's portable lighting units for our Fall Festival being held on campus Tuesday, 10-25-2022. They would like to use 4 units to light 4 different areas of the festival area. If you could call me back so I can confirm the details and coordinate with you all I would appreciate it. If they could be dropped off on the 24th for setup that would be fantastic.

Thank You!



Cary Houston, M.S. CJA

Chief of Police

Jackson County Campus

P.O. Box 100

228-497-7697 Office

228-218-0024 Campus Police Cell

cary.houston@mgccc.edu

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 214-2022

WHEREAS, Jackson County has requested for the City of Gautier to provide water to the Jackson County Animal Shelter; and

WHEREAS, on February 1, 2022, the City of Gautier approved that the City engineer the provision of water to the shelter, including the bore under Highway 90 and running of a line to the shelter on Audubon Drive; and

WHEREAS, the project will install a new infrastructure that includes an 8" sanitary sewer and 6" water line along Highway 90, directly south of the former Singing River Mall; and

WHEREAS, in order to install the 6" water line, the City must encroach on Cooperative Energy's right of way; and

WHEREAS, Cooperative Energy consents, subject to the terms and conditions of the attached agreement, to the City of Gautier encroaching upon an area within its rights of way and easements, located in Jackson County, Mississippi, and more particularly described as:

NW ¼ of SW ¼ Sec. 28, Township 7 South, Range 7 West, Jackson County, Mississippi

WHEREAS, the Mayor and Council Members hereby find that entering this Encroachment agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that in consideration of ten-dollars (\$10.00), Cooperative Energy and the City of Gautier enter into this Encroachment Agreement in order to provide water to the Jackson County Animal Shelter.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

ENCROACHMENT AGREEMENT

In consideration of Ten and No/100 Dollars (\$10.00) cash in hand paid and other good and valuable consideration, COOPERATIVE ENERGY whose address is Post Office Box 15849, Hattiesburg, Mississippi 39404-5849, and City of Gautier, whose address is 3330 Highway 90, Gautier, Mississippi 39553 enter into this Encroachment Agreement (“Agreement”).

COOPERATIVE ENERGY consents, subject to the terms and conditions of this Agreement, to City of Gautier, encroaching upon an area within its rights of way and easements (“Right of Way”), located in Jackson County, State of Mississippi, and more particularly described as follows:

Descriptions

Attached see Exhibit A.

*NW ¼ of SW ¼ Sec.28, Township 7 South, Range 7 West, Jackson County,
Mississippi*

The use or occupation of the area by City of Gautier within Cooperative Energy’s Right of Way shall be limited to the construction, maintenance, and operation of a 6-inch water line that will cross Cooperative Energy’s Right of Way at the locations shown on the Alignment Sheets. The water line will be buried at a sufficient depth (minimal 48 inches) to allow heavy equipment to cross the water line without matting or other additional protection. City of Gautier will be responsible for ensuring this sufficient depth and neither COOPERATIVE ENERGY nor any of its agents, officers, employees, contractors, successors, or assigns will be responsible for any damages resulting from crossing the water line in the future at any time or in any manner. There shall be no excavation or dirt piled within twenty-five (25) feet of any existing COOPERATIVE ENERGY Structure (Pole), guy or other facilities of COOPERATIVE ENERGY. There shall be no change in the elevation of the Right of Way and the Right of Way shall not be used for workspace. Access by COOPERATIVE ENERGY to its Right of Way shall be unrestricted and shall not be blocked nor impeded in any manner. It is specifically understood that no buildings, structures or obstructions of any type will be permitted within or on Cooperative Energy’s Right of Way. This Agreement is subject to the following terms and conditions:

1. COOPERATIVE ENERGY does not warrant or guarantee that any license or rights granted under this Agreement will provide City of Gautier with all of the rights necessary for City of Gautier to cross or occupy any portions of Cooperative Energy’s Right of Way. City of Gautier will obtain written easements from fee or other interest owners, by court proceeding or other means, prior to placing any of the water line across Cooperative Energy’s Right of Way and, to the extent permissible under Mississippi law, shall indemnify and hold COOPERATIVE ENERGY harmless against any claims arising as a result of City of Gautier’s failure to do so, except to the extent caused by COOPERATIVE ENERGY. However, notwithstanding the preceding sentence, City of Gautier shall not obtain, exercise or claim any interest in Cooperative Energy’s Right of Way that would impair Cooperative Energy’s existing rights in its Right of Way.

2. City of Gautier agrees to use said area within Cooperative Energy's Right of Way in such manner as will not interfere with Cooperative Energy's present or future facilities installed thereon or its ownership, operation and maintenance thereof. If it becomes necessary to raise the height of or to relocate any of Cooperative Energy's facilities, as a result of any water line activities, City of Gautier will pay costs incurred by COOPERATIVE ENERGY to do so. The use of said area within Cooperative Energy's Right of Way by City of Gautier involves certain risks of loss or damage as a result of Cooperative Energy's operations. City of Gautier expressly assumes, and COOPERATIVE ENERGY is expressly relieved of all risk of loss and damage to City of Gautier's property (including property of third parties situated or placed upon the Right of Way by City of Gautier or by such third parties at the request of or for the benefit of City of Gautier in, on, over, or under the Right of Way, resulting from Cooperative Energy's operations, including but not limited to maintenance, repairs, and upgrades to COOPERATIVE ENERGY facilities.)
3. City of Gautier shall conduct its construction of its 6-inch water line and related activities in a prudent, reasonable and workmanlike manner. After the initial construction, City of Gautier at its expense, shall restore the Right of Way in as good condition as it was in prior to construction and in compliance with Cooperative Energy's requirements. Thereafter, no part of the Right of Way shall be altered or excavated by City of Gautier, except upon prior written notice given to COOPERATIVE ENERGY by City of Gautier in such event that it becomes necessary for City of Gautier to conduct a maintenance operation on a portion of its water lines installed on Cooperative Energy's Right of Way, in which case the terms of this Encroachment Agreement, including but not limited to obligations of City of Gautier regarding restoring the Right of Way, shall apply to such work.
4. City of Gautier, its officers, employees, agents, representatives and contractors shall comply with any and all applicable law, ordinances, rules or regulations of the Federal, State and local governments, or any agency or instrumentality thereof.
5. City of Gautier agrees that the use of Cooperative Energy's Right of Way as herein provided shall in no way affect the validity of Cooperative Energy's Right of Way and shall in no way modify or restrict the use or rights of COOPERATIVE ENERGY, its successors or assigns in and to the area to be used by City of Gautier. City of Gautier acknowledges Cooperative Energy's right and title to said Right of Way and the priority of Cooperative Energy's right of use and hereby agrees not to resist or assail said priority.
6. City of Gautier agrees and covenants not to use and will prohibit agents, employees and contractors of City of Gautier from using on Cooperative Energy's Right of Way any tools, equipment or machinery within ten feet of Cooperative Energy's overhead lines, conductors and facilities and will warn further all persons whom City of Gautier knows or should reasonably anticipate for any reason may be in the vicinity of said lines, conductors and facilities of the fact that such electric conductors are energized and dangerous.
7. To the extent permissible under Mississippi law, City of Gautier hereby assumes and shall at all times hereafter release, indemnify, defend and hold COOPERATIVE ENERGY (including officers, directors, agents, contractors, employees or invitees of COOPERATIVE ENERGY)

harmless from and against any and all liability, loss, claim, suit, damage, charges, penalties, fines, levies, assessments, taxes or expenses of any kind or nature whatsoever (including attorney's fees, witness fees, depositions expense, and court costs) which COOPERATIVE ENERGY (including officers, directors, agents, contractors, employees or invitees of COOPERATIVE ENERGY) may suffer, sustain, incur or in any way be subjected to, on account of death of or injury to any person whomsoever (including officers, directors, agents, contractors, employees or invitees of COOPERATIVE ENERGY), or on account of damage to, or loss or destruction of any property whatsoever, or on account of any violation of any applicable law, ordinances, rules or regulations of the Federal, State, or local governments, or any agency or instrumentality thereof, arising out of, resulting from, caused by, or in any way connected with or attributed to the construction, maintenance and operation of the water line and all other activities associated therewith including the presence, existence, actual or alleged operations, or use of the Right of Way by City of Gautier (its officers, directors, employees, agents, contractors, or representatives, or their successors and assigns), or the restoration of the Right of Way to good order or condition after construction or upon removal of the water line.

8. City of Gautier covenants and agrees that it will carry workers' compensation insurance covering all its employees working upon the Right of Way of in connection therewith and shall ensure worker's compensation insurance is in place for all employees of any authorized (by City of Gautier) subcontractor permitted by this Agreement. City of Gautier covenants that it will keep such insurance continuously in force and effect during the term of this Agreement. City of Gautier or its contractor shall carry liability insurance in the amount of One Million Dollars (\$1,000,000.00) that includes COOPERATIVE ENERGY as an additional insured and COOPERATIVE ENERGY shall be entitled to a certificate of the insurer showing said coverage in effect to cover any liability arising or growing out of the exercise of the rights under this Agreement, or the performance, malperformance or nonperformance of any part of City of Gautier's duties or activities under this Agreement. City of Gautier covenants that it will keep such insurance continuously in force and effect during the term of this Agreement.

9. City of Gautier will pay for all expenses including, but not limited to, attorney's fees for City of Gautier exercising any rights under this Agreement.

10. City of Gautier is not authorized to assign, convey or sell its rights under this Agreement unless it notifies COOPERATIVE ENERGY in writing and COOPERATIVE ENERGY in its sole discretion consents to same which such consent shall not be unreasonably withheld. If consent is given, this Agreement shall be binding on any City of Gautier successor, assign or grantee.

11. Interrupted service, even for extended periods, in and of itself will not result in abandonment of Cooperative Energy's Right of Way or City of Gautier's right to use said Right of Way.

12. All terms and conditions of this Agreement shall inure to the benefit of COOPERATIVE ENERGY and City of Gautier and shall be binding upon their respective successors and assigns.

13. In the event City of Gautier fails to hold a valid easement or other legal authority from fee or other interest owners or City of Gautier breaches any terms and conditions and use restrictions

of this Encroachment Agreement, after thirty (30) days written notice by COOPERATIVE ENERGY of default and right to cure, COOPERATIVE ENERGY shall have the right, at its sole discretions, to terminate this Encroachment Agreement and City of Gautier shall remain liable for damages, if any, and/or to take any other legal action available to COOPERATIVE ENERGY.

Executed, agreed and accepted this, the _____ day of _____, 2022.

City of Gautier

By: _____
Paula Yancey
City Manager
City of Gautier

Cooperative Energy

By: _____
Jeff C. Bowman
President/CEO

STATE OF MISSISSIPPI
COUNTY OF JACKSON

Personally came and appeared before me, the undersigned authority in and for the county and state aforesaid, within my jurisdiction, the within named **Paula Yancey**, who acknowledged to me that she is the **City Manager** of the **City of Gautier**, a Mississippi municipality, and that for and on behalf of said municipality she executed the above and foregoing instrument as its act and deed, after having been duly authorized by the said municipality so to do.

GIVEN under my hand and official seal on this the _____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

STATE OF MISSISSIPPI
COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for the said county and state, on this _____ day of _____, 2022, within my jurisdiction, the within named **Jeff C. Bowman**, who acknowledged that he is **President/CEO of Cooperative Energy**, a Mississippi corporation, and that for and on behalf of the said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

NOTARY PUBLIC

My Commission Expires:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 215-2022

WHEREAS, the City Clerk Department has requested that the City Council review and approve the updated, current inventory spreadsheet of the City of Gautier's assets; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the updated inventory spreadsheet of the City of Gautier's assets is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 09/27/2022
Subject: Approval for the current updated inventory spreadsheet for the City of Gautier.

REQUEST:

Authorization to approve the current updated inventory spreadsheet of the City of Gautier's assets.

BACKGROUND:

When assets have been purchased for the City of Gautier, each department head is given an asset inventory tag to place on an item. The department head will then report the serial number and item so that it can be placed on the inventory spreadsheet.

DISCUSSION:

The City Clerk's Department is current with all purchases from department heads and assets have been documented on a current spreadsheet. The City Clerk's Department has made sure that all items have been properly removed from inventory when broken or replaced.

RECOMMENDATION:

City staff recommends City Council to authorize the updated inventory spreadsheet.

ATTACHMENTS:

1. Inventory Spreadsheet

CITY OF GAUTIER

MOBILE EQUIPMENT

Year	Make	Department	Model	VIN Number	Misc. Notes	Purchased Price	Removed
2005	Ford	Administration	Windstar	2FMZA57655BA66637	Gold/Finance Dept.	Donated	
2010	Ford	Administration	Crown Victoria	2FABP7BV0AX102302	Silver Birch/HR Director	\$21,710.00	
2010	Chevrolet	Planning/Maintenance	Silverado 2500	1GC4KVBG5AF136383	4 X 4/ Crew Cab/ Silver/Craftsman	\$24,740.00	
2008	Ford	Planning/Maintenance	F-250	1FTSW20R78EE17633	XL/Crew Cab/Green/Fleet Maint.	\$24,740.00	
2007	Ford	Administration	Ranger	1FTYR10DX7PA93645	XL, Reg. Cab/ Dark Gray/Custodian	\$11,567.00	
2010	Port City	Recreation	Trailer	5YCBE162XAH002412	7x16 Enclosed/side door/rear door tlr.	\$3,895.00	
2010	Ford	Planning	F150	1FTEX1CW3AFD19415	XL, Ext. Cab/ Gray/Building Official	\$26,685.00	
2007	Ford	Planning	F150	1FTPX12V97FA91642	XL/Ext. Cab/White/Bldg. Inspector	\$16,072.00	
2004	GMC	Recreation	Sierra	1GTEC14V34Z350409	Reg. Cab/White	\$11,671.00	
2005	Ford	Grants	Escape	1FMYU03115KB93195	SLT/Gray/ED Director	Donated/Katrina	
2010	Ford	Police	F150	1FTEX1CW1AFD19414	XL/Ext. Cab/White/Animal Control	\$26,685.00	
2007	Ford	Planning	Ranger	1FTYR10D97PA49362	XL, Reg. Cab/ Dark Gray/ Parks Personnel	\$11,567.00	
2006	Dodge	Recreation	Ram 1500	1D7HU18N66J112744	Reg. Cab/White/ Park Supervisor	Donated	
2011	Ford	Recreation	F350	1FT8W3A63BEB10648	Super Duty Crew Cab/White/Director		
2008	Ford	Recreation	F350	1FTWW30R38EC98695	XL/Diesel/Crew Cab/Green/Grds Maint.	\$25,182.00	
2005	Ford	Recreation	Windstar SEL	2FMZA52215BA26009	Gold/Recreation	Donated	
2005	Ford	Recreation	E350	1FBSS31S05HA64928	15 Passenger Van/Blue/Parks		
1994	Chevrolet	Recreation	Silverado 1500	1GBJC34K0RE259004	Flatbed/Water Tank	\$9,450.00	
2008	Ford	Recreation	F350	1FTWW30588EA69832	XL/Crew Cab/Green/Parks Spare	\$19,210.00	
2011	Freightliner	Recreation	Dump Truck	1FYACXDT7BDA26916	Dump Truck/White		
Year	Make	Model	VIN Number	Misc. Notes	Removed		
2014	Dodge	Recreation	Ram 5500	3C7WRMAL6EG260778	Bucket Truck/Diesel		
1998	International	Recreation	Bucket Truck	1HTSCABN8XH626148	Trash/Limb Truck		
2010	Texas Bragg	Recreation	Trailer	5VTBU182X9RBB4	6'10 x 18' Tandem Axle Trailer/ Parks		
2010	Port City	Recreation	Trailer	4R7BU2026AT101685	8' x 20' Tandem Axle Dove Tail w/Ramps	\$3,895.00	
Unk	Southern	Recreation	Trailer	G54549	6'6 x 18 Tandem Axle Trailer		
2003	Ford	Recreation	Taurus	1FAFP53U03A172258	Red/Spare	\$15,083.00	
1998	Ford	Police	Crown Victoria	2FAFP71W8WX118914 ²⁴⁴		\$19,064.00	1/5/2016
1999	Ford	Police	Crown Victoria	2FAFP71W0XX134977	White	\$19,344.15	7/1/2015

2016	Dodge	Police	Charger	2C3CDXAT0GH126808	White	\$23,212.00	
2016	Dodge	Police	Charger	2C3CDXAT2GH122405	White	\$23,212.00	
2016	Dodge	Police	Charger	2C3CDXAT0GH122404	White	\$23,212.00	1/21/2020
2016	Dodge	Police	Charger	2C3CDXAT4GH122406	White	\$23,212.00	
2016	Dodge	Police	Charger	2C3CDXATXGH116223	White	\$23,212.00	
2010	Ford	Police	F-150	1FTFW1EV1AFB13408	XLT/ Ext. Cab/Maroon	\$9,666.26	
2009	Dodge	Police	Charger	2B3KA43T79H561762	Silver	\$21,858.00	6/10/2018
2009	Dodge	Police	Charger	2B3KA43T39H561760	Silver	\$21,858.00	2/13/2018
2010	Ford	Police	Crown Victoria	2FABP7BV9AX102301	Black	\$21,710.00	
2011	Ford	Police	Crown Victoria	2FABP7BV9BX124400	White	\$23,695.00	
2011	Ford	Police	Crown Victoria	2FABP7BV2BX124402	White	\$26,950.00	
2011	Ford	Police	Crown Victoria	2FABP7BV4BX124403	White	\$26,950.00	
2011	Ford	Police	Crown Victoria	2FABP7BV6BX124404	White	\$23,695.00	
2008	Ford	Police	Crown Victoria	2FAFP71V18X179614	White	\$20,995.00	
2008	Ford	Police	Crown Victoria	2FAFP71V58X179616	White	\$20,995.00	
2011	Ford	Police	Crown Victoria	2FABP7BVXBX124406	White	\$26,925.00	
2007	Ford	Police	Crown Victoria	2FAFP71W77X112796	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W07X112798	White	\$20,272.00	
Year	Make		Model	VIN Number	Misc. Notes		Removed
2007	Ford	Police	Crown Victoria	2FAFP71W97X112797	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W77X112801	White	\$20,272.00	
2011	Ford	Police	Crown Victoria	2FABP7BV0BX124401	White	\$23,695.00	
2007	Ford	Police	Crown Victoria	2FAFP71W27X112799	White	\$20,272.00	
2011	Ford	Police	Crown Victoria	2FABP7BV6BX124399	White	\$23,695.00	
2007	Ford	Police	Crown Victoria	2FAFP71W57X115809	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W37X115808	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W87X115805	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W67X115804	White	\$20,272.00	11/5/2019
2007	Ford	Police	Crown Victoria	2FAFP71WX7X115806	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W37X115811	White	\$20,272.00	11/5/2019
2007	Ford	Police	Crown Victoria	2FAFP71W27X112804	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W47X115803	White	\$20,272.00	
2007	Ford	Police	Crown Victoria	2FAFP71W57X112800	White	\$20,272.00	11/6/2018
2011	Ford	Police	Crown Victoria	2FABP7BV8BX124405 ²⁴⁵	White	\$26,925.00	

2011	Ford	Police	Crown Victoria	2FABP7BV4BX124398	White	\$26,925.00	10/13/2017 (rebuild)
2014	Dodge	Police	Charger	2C3CDXAT4EH172400	White	\$26,924.86	
2014	Dodge	Police	Charger	2C3CDXAT9EH172411	White	\$26,924.86	
2014	Dodge	Police	Charger	2C3CDXAT2EH172413	White	\$26,924.86	11/16/2021
2014	Dodge	Police	Charger	2C3CDXAT4EH172414	White	\$26,924.86	1/11/2018
2014	Dodge	Police	Charger	2C3CDXAT8EH172416	White	\$26,924.86	
2014	Dodge	Police	Charger	2C3CDXAT1EH172418	White	\$26,924.86	10/3/2017
2014	Dodge	Police	Charger	2C3CDXAT5EH191277	White	\$26,924.86	
2004	Ford	Planning	Expedition	1FMPU15L44LA66160	White/SUV	\$22,912.00	
Year	Make		Model	VIN Number	Misc. Notes		Removed
2007	Ford	Police	Crown Victoria	2FAFP71W17X115810	White	\$20,272.00	
2010	Ford	Police	E350 Van	1FBSS3BL8ADA56004	15 Passenger/White	\$22,903.00	
2001	GMC	Police	Yukon	1GKEC13T21J183877	SUV/Gold	\$12,695.00	10/18/2016
2005	Ford	Police	Crown Victoria	2FAFP71W65X145365	White	\$19,935.00	3/26/2018
2005	Ford	Police	Crown Victoria	2FAFP71W25X145363	White	\$19,535.00	3/26/2018
2005	Ford	Police	Crown Victoria	2FAFP71W85X145366	White	\$19,935.00	5/24/2017
2007	Ford	Police	Crown Victoria	2FAFP71W17X115807	White	\$20,272.00	11/5/2019
2003	Ford	Police	Crown Victoria	2FAFP71W63X164978	White	\$19,291.00	6/6/2017
2007	Ford	Police	Crown Victoria	2FAFP71W27X115802	White	\$20,272.00	11/5/2019
2011	Ford	Police	Crown Victoria	2FABP7BV2BX124397	White	\$26,950.00	1/17/2017(parts only)
2006	Ford	Police	F250	1FTSW21586EC45606	XLT/Crew Cab/4x4/Gray	\$16,995.00	1/10/2019
2005	Jeep	Police	Grd. Cherokee	1J4HS48N25C670508	Laredo/White	\$21,140.00	
2005	Chrysler	Police	Model 300	2C3JA53G35H645238	4 door/Cream	\$11,477.00	
2007	Dodge	Police	Charger	2B3KA53H77H740687	Black	\$23,692.00	
2013	Ford	Police	F150	1FTFW1EF4DFB54435	FX4/Crew Cab/Green	\$25,197.00	
2005	Ford	Recreation	F250	1FTNX20515EB86487	XL/Ext. Cab/White	Donated	
2001	Nissan	Recreation	Pathfinder	JN8DR07X31W500652	SUV/Black	\$28,349.00	
2008	Harley Dav.	Police	Electraglide	1HD1FMM188Y704889	Motorcycle	\$19,646.75	
2000	Harley Dav.	Police	Electraglide	1HD1FMW13YY649653	Motorcycle		10/18/2016
2008	Harley Dav.	Police	Electraglide	1HD1FMM1X8Y705509	Motorcycle		10/18/2016
2007	Harley Dav.	Police	FLH	1HD1FMM197Y672730	Motorcycle	Donated	
2007	Harley Dav.	Police	FLH	1HD1FMM157Y680209	Motorcycle	Donated	11/6/2018
2006	Harley Dav.	Police	FLH	1HD1FMW186Y691720	Motorcycle		01/17/2017 parts only
2002	Harley Dav.	Police	Electraglide	1HD1FMW142Y656957 ²⁴⁶	Motorcycle		10/18/2016

Year	Make		Model	VIN Number	Misc. Notes		Removed
2006	Ford	Police	Fusion	3FAFP08146R113497	4 door/Blue	\$17,145.00	7/20/2021
2009	Ford	Police	F250	1FTSW21R19EA95314	FX4/Crew Cab/White		
2016	Ford	Police	F150	1FTFX1EFXGKE99591	SSV/Crew Cab/Silver	\$26,685.00	
1999	Zodiac	Police	Boat	XDC92006C999		\$44,370.00	10/5/2021
2010	Polaris	Police	Ranger 400	4XARH45A0AD101694		\$7,593.00	
2010	Polaris	Police	Ranger 400	4XARH45A4AD100855		\$7,593.00	
2005	Honda	Police	Recon 250cc	1HFTE2104503075		Seisure	
2009	Carry On	Police	Trailer 5x8	4YMCL10119G003445	White/Enclosed/Double Rear Doors	\$2,300.00	
2017	Dodge	Police	Charger	2C3CDXAT1HH629684	Silver	\$21,599.00	
2017	Dodge	Police	Charger	2C3CDXAT3HH629685	Silver	\$21,599.00	
2017	Dodge	Police	Charger	2C3CDXAT5HH629686	Silver	\$21,599.00	
2017	Dodge	Police	Charger	2C3CDXAT7HH629687	Silver	\$21,599.00	
2017	Dodge	Police	Charger	2C3CDXAT9HH629688	Silver	\$21,599.00	
2017	Dodge	Police	Charger	2C3CDXAT0HH629689	Silver	\$21,599.00	
2018	Dodge	Police	Charger	2C3CDXAT3JH292456	Silver	\$21,571.00	
2018	Dodge	Police	Charger	2C3CDXAT5JH292457	Silver	\$21,571.00	
2018	Dodge	Police	Charger	2C3CDXAT7JH292458	Silver	\$21,571.00	
2018	Dodge	Police	Charger	2C3CDXAT9JH292459	Silver	\$21,571.00	
2017	Ford	Police	Interceptor	1FM5K8AR3HGD07530	Silver	\$27,645.00	
2018	Ford	Police	Interceptor	1FM5K8AR8JGA57823	Silver	\$29,011.00	
2018	Ford	Police	Interceptor	1FM5K8AR6JGA57822	Silver	\$29,011.00	3/20/2019
2018	Ford	Police	Interceptor	1FM5K8AR6JGB67768	Black	\$29,719.00	
2018	Ford	Police	Interceptor	1FM5K8AR7JGB80724	Sterling Gray	\$29,719.00	
1987	E-1	Fire	Pumper	1F9RBAA84H1037119	E-R1 Pumper/Custom	\$130,000.00	
2008	Pierce	Fire	Contender	4P1CC01M08A008330	E-1 Pumper	\$329,881.00	
2009	Pierce	Fire	Contender	4P1CC01M39A010171	E-2 Pumper	\$344,962.00	
2005	Pierce	Fire	Pumper	4P1CC01A15A005504	E-4 Pumper/Custom	\$289,868.00	
1999	E-1	Fire	Pumper	4ENRAAA85X1000806	E-3 Pumper/Custom	\$229,241.00	
1994	Freightliner	Fire	Pumper	1FV6JLCB4RL557094	E-5 Pumper	\$149,528.00	
1999	Ford	Fire	F550	1FDAF56F4XED43091	Rescue Truck	\$82,489.00	
2000	GMC	Fire	Sierra 3500	1GTAK34FXYP457131	Brush Truck	\$22,042.97	
2003	Chevrolet	Fire	Silverado	1GCGC24U03Z208409	Fire Marshall's Truck	\$18,144.50	
2010	Ford	Fire	F350	1FTWW3AY5AEA18237 ²⁴⁷	Truck	\$22,869.00	

2010	Cobia	Fire	Boat	CBASX0003B010	Cobia Watercraft	\$27,000.00	
1997	Ford	Fire	Ambulance	1FDLE40F9VHA15577	Ambulance	<i>Donated</i>	
1999	Chevrolet	Fire	Tahoe	1GNEC13R8XJ455722	Tahoe		12/1/2020
2012	Ford	Fire	F150	1FTEX1CMXCFA89440	Truck		
2013	Ford	Fire	F550	1FD0W5GT1DEB43104	Command Vehicle	\$164,151.00	
2001	MIFU	Recreation	639	JW6AAC1H21L002338	Mitsubishi 639 Street Sweeper donated from Singing River LLC	<i>Donated</i>	
2017	Ferrara	Fire	Pumper	1F945472XHH140574	Cinder Custom Pumper	\$448,599.16	
2017	Wagon	Fire	Trailer	53FBE1218HF034234	Covered Wagon	\$2,700.00	
2019	Nissan	Public Works	Frontier	1N6AD0EVXKN706750	White Meter Reader	\$23,900.00	
2019	Nissan	Public Works	Frontier	1N6AD0EV8KN706830	White Meter Reader	\$23,900.00	
2018	Nissan	Public Works	Kicks	3N1CP5CU3JL509611	Silver	\$16,310.00	
2001	Navistar	Police	International Truck	1HTSLAAL91H354782	Bought from Jackson County	\$10.00	
2001	New Holland	Recreation	Front End Loader	570111	Bought from Jackson County	\$10.00	
2019	Ford	Police	F150	1FTEW1E53KFA06955		\$31,953.00	
2019	Dodge	Recreation	Grand Caravan	2C4RDGBG6KR650023	Granite	\$21,813.00	
2019	Ford	Grants	F250	1FT7W2A67KED14648	White	\$26,937.00	
1990	Ford	Recreation	F350 Custom	1FDJF37H4LNB01271	Bought from Jackson County	\$10.00	
2019	Ford	Fire	F150	1FTEW1E54KFB84549	Chief's truck white	\$36,670.00	
2019	Ford	Police	F150	1FTEW1E54KKD50186	Unit 10186	\$31,953.00	
2019	Ford	Police	F150	1FTEW1E52KKD50185	Unit 10185	\$31,953.00	
2019	Ford	Police	F150	1FTEW1E56KKC27120	Undercover HIDTA	\$32,213.00	
2019	Ford	Recreation	F350	1FT8W3A66KEE58332	White	\$26,596.00	
2019	Ford	Recreation	F350	1FT8W3A64KEE58331	White	\$26,596.00	
2019	John Deere	Recreation	Gator	1M0825EACKM020468		\$11,508.90	
2020	Long Run	Recreation	Utility Trailer	1L9L1AC18L5584606		\$1,129.00	
1986	Ford	Recreation	F350 Custom	1FDJF37H4LNB01271	Water truck		
2019	Kustum	Police		1A9AS4654K2228054	Kustum Signal Radar/Message Trailer	\$18,136.02	
2020	Ford	Police	Explorer	1FM5K8AB5LGC52557		\$33,292.00	
2020	Ford	Police	Explorer	1FM5K8AB7LGC52558		\$33,292.00	
2020	Ford	Police	Explorer	1FM5K8AB9LGC52559		\$33,292.00	
2009	Jeep	Planning	Grand Cherokee	1J8GS48K59C5310914	Purchased from Jackson County	\$10.00	
2004	Ford	Recreation	F250	1FTNF20LX4EC37193	Purchased from Jackson County	\$10.00	
2009	Kubota	Recreation	Excavator	33304	Purchased from Jackson County	\$10.00	

2003	John Deere	Recreation	Tractor	W00460X026252	Purchased from Jackson County	\$10.00	
2010	Kubota	Recreation	Excavator	40768	Purchased from Jackson County	\$10.00	
2020	Exmark	Recreation	Mower	406427175		\$9,600.00	
2020	Exmark	Recreation	Mower	406427176		\$9,600.00	
2004	Ford	Recreation	F250	1FTNF20L14EC37194	Fuel Tank on back Purchased from Jackson County	\$10.00	
2021	Chevrolet	Police	1500 SSV	3GCUYAEF6MG240636	Purchased by South MS Metro Enforcement Team	\$30,284.00	
2021	Wanco	Police	Camera Trailer	5F18S1014M1001288		\$29,300.00	
2022	Honda	City Hall	Pilot EXL	5FNYP5H53NB007953		\$39,143.50	
1990	BMV Harsco	Police	M923A2 High Water	2300862	Purchased from Jackson County	\$10.00	
2021	Ford	Police	Explorer	1FM5K8AB2MGC21882		\$32,836.00	
2011	Harley Dav.	Police	FLHTP	1HD1FMM12BB629665	Purchased from Moss Point	\$8,000.00	
2011	Harley Dav.	Police	FLHTP	1HD1FMM15BB630955	Purchased from Moss Point	\$8,000.00	
2022	Nor Star	Recreation	Dump Trailer	3EVDDB122XN1005654		\$11,025.00	
2022	Ford	Grants	F150	1FTEW1C88NKD27026		\$30,282.50	
2022	Ford	Planning	F150	1FTEW1C83NKD27032		\$30,032.50	
1990	Harsco	Fire	M923A2 High Water	2301646	Purchased from Pascagoula	\$10.00	
2022	Exmark	Recreation	S Series Lawnmower	412257037		\$12,012.08	
2008	Ford	Recreation	F250	1FTNF20588ED63284	Purchased from Jackson County	\$10.00	
2022	Ford	Police	Explorer	1FM5K8ABXNGA43074		\$33,244.00	
2022	Ford	Police	Explorer	1FM5K8ABXNGA43096		\$33,244.00	
2022	Ford	Police	Explorer	1FM5K8AB0NGA52740		\$33,244.00	
2022	Ford	Police	Explorer	1FM5K8AB0NGA43634		\$33,244.00	
2022	Ford	Police	Expedition	1FMJU1GT9NEA20414		\$40,839.00	
2022	Ford	Police	Expedition	1FMJU1GT6NEA04770	Undercover HIDTA	\$39,347.00	
2022	K&K	Recreation	MB14281 Message Sign	1K9BM9011NT244232		\$14,697.53	
				249			

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 216-2022

WHEREAS, the Grants and Projects Department is requesting the authorization to re-advertise for bid Seacliffe Subdivision Road Improvements Project; and

WHEREAS, due to the Seacliffe Subdivision having poor concrete roadways that require improvements, Seymour Engineering was contracted to identify the sections that need repair, prepare specs and a bid package for the needed repairs; and

WHEREAS, the project will patch the existing concrete roadway with new panels instead of asphalt; and

WHEREAS, the project scope includes demolishing the existing deteriorated panels throughout the subdivision and replacing those panels with new reinforced concrete, as well as new base material. This also includes installing new manholes on Pat Drive, where the existing manholes are leaking and causing road failure; and

WHEREAS, the advertisement will run in the Sun Herald on October 7th and October 14th with the bid opening on November 4th at 10am; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Seacliffe Subdivision Road Improvements Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 09/27/2022
Subject: Authorization to Advertise for Bid for Seacliffe Subdivision Road Improvements

REQUEST:

The Grants and Projects Department requests authorization to advertise for bid for the Seacliffe Subdivision Road Improvements.

BACKGROUND:

The Seacliffe subdivision has poor concrete roadways that require improvement. Seymour Engineering was contracted to identify the sections that need repair and prepare specs and a bid package for the needed repairs.

The project will patch the existing concrete roadway with new panels instead of asphalt. The project scope includes demolishing the existing deteriorated panels throughout the subdivision and replacing those panels with new reinforced concrete, as well as new base material. The scope also includes installing new manholes on Pat Drive, where the existing manholes are leaking and causing road failure.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on October 7 and October 14, 2022. Bids will be opened at 10 a.m. on November 4, 2022.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bid for the Seacliffe Subdivision Road Improvements.
The City Council may:

1. Approve the advertisement as presented; or
2. Not approve the advertisement as presented.

ATTACHMENTS:

1. 0300-NOTICE OF INVITATION TO BID

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 A.M. on November 4, 2022 for the following:

CITY OF GAUTIER SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENT

These bids are invited to perform concrete road repair, as well as replacing manholes under the street in Gautier, Mississippi.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors. The Contractor's classification should include the ability to perform work in regards to the following: Municipal and Public Works projects.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Matt Kirkland, P.E. and can be contacted at the listed address or at mkkirkland@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to SHERRY FARABEE, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533 and designated as Bid for:

CITY OF GAUTIER HEAD START DRAINAGE IMPROVEMENTS

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2022.

PAULA YANCY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise October 7, 2022
Advertise October 14, 2022
Open November 4, 2022

Councilman Colledge made the motion to advertise for bids, as presented, for the Shepard State Park Kayak and Boat Launch Improvements project. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 217-2022

WHEREAS, the Grants and Projects Department is requesting the authorization to advertise for bid for the Shepard State Park Kayak and Boat Launch Improvements Project; and

WHEREAS, the Mississippi Department of Marine Resources applied for a grant to fund these improvements through the U.S. Fish and Wildlife Service of behalf of the City of Gautier; and

WHEREAS, the City was awarded \$72,440 in federal funds, which requires a \$25,000 match, which will come from Tidelands funding (2019); and

WHEREAS, the project includes cleaning the existing small craft boat launch, rehabbing the existing pier, extending the existing pier to add a floating kayak launch, and adding a floating kayak launch on the west side of the park, near the new marsh walk; and

WHEREAS, the advertisement will run in the Sun Herald on October 7th and October 22nd with the bid opening on November 4th at 11am; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Shepard State Park Kayak and Boat Launch Improvements Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: 09/27/2022
Subject: Authorization to Advertise for Bid for Shepard State Park Kayak and Boat Launch Improvements

REQUEST:

The Grants and Projects Department requests authorization to advertise for bid for the Shepard State Park Kayak and Boat Launch Improvements Project.

BACKGROUND:

The Dingell-Johnson Sport Fish Restoration Program, authorized under the U.S. Fish and Wildlife Service, supports activities designed to restore, conserve, manage, or enhance sport fish populations; the public use and benefits from these resources; and activities that provide boat access to public waters. Sport fisheries research and management activities; boating access development and maintenance; aquatic resource education activities; lake construction and maintenance; land acquisition; technical assistance; planning; habitat enhancement; administration; coordination; and hatchery construction are eligible under the Act.

The Mississippi Department of Marine Resources applied to the U.S. Fish and Wildlife Service on behalf of the City of Gautier for this sport fish grant. The City has been awarded \$72,440 in federal funds, which requires a \$25,000 match. The local match will come from Tidelands funding (FY2019). This \$97,440 project includes cleaning the existing small craft boat launch, rehabbing the existing pier, extending the existing pier to add a floating kayak launch, and adding a floating kayak launch on the west side of the park, near the new marshwalk.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on October 7 and October 14, 2022. Bids will be opened at 11 a.m. on November 4, 2022.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bids for the Shepard State Park Kayak and Boat Launch Improvements Project.

The City Council may:

1. Approve the advertisement as presented; or
2. Not approve the advertisement as presented.

ATTACHMENTS:

1. Advertisement

ADVERTISEMENT FOR BIDS

City of Gautier

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at Gautier City Hall, 3330 Highway 90, Gautier, Mississippi 39553 or electronic bids submitted via www.heflinengineeringbids.com until 11:00 AM, local time, November 4, 2022 at which time and place, the Bids will be publicly opened and read aloud. Any bids received after the closing time will be returned unopened.

The work shall consist of the construction of boat dock reconstruction and a new kayak pier and launch at Shepard State Park.

Copies of the Plans, Specifications, and other Bidding Documents are available for download or in hard copy format from www.heflinengineeringbids.com or for public viewing at the office of the Engineer, Heflin Engineering, LLC, 1700 West Government Street, Building "A", Suite "J", Brandon, Mississippi. Documents must be purchased through the website and such costs are non-refundable. For questions related to the online bidding process, please contact Plan House Bidding Group (662-407-0193).

Bid security in the form of a Bid Bond, certified check or cashier's check in an amount equal to five percent (5%) of the Bid shall be furnished by each Bidder as required by the Contract Documents.

The City of Gautier is an Equal Opportunity Employer, and hereby notifies all bidders will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, national origin, age, disability, sexual preference, marital or veteran status, or any other legally protected status in consideration for an award.

The City of Gautier reserves the right to reject any and all Bids and to waive any and all informalities and reserves the right to hold all Bids for examination for a period not to exceed sixty (60) days and to award the Contract to the lowest and best Bid complying with the Plans and Specifications within said time.

CITY OF GAUTIER

Paula Yancey, City Manager

October 7 and 14, 2022

During Mayor and Council Comments, Mayor Vaughan requested council's consideration to authorize the Gautier High School's Athletic Department to have a firework show on October 7, 2022 and October 28, 2022.

Councilman Jackson made the motion to authorize Gautier High School's Athletic Department to have a firework show on October 7, 2022 for the closing celebration of homecoming and October 28, 2022 for the celebration of Senior Night. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 181-2022

WHEREAS, Gautier High School's Athletic Department has expressed the desire to have a firework show within the City of Gautier on Friday, October 7, 2022 for the celebration of homecoming; and

WHEREAS, Gautier High School's Athletic Department also expressed the desire to have a firework show within the City of Gautier on Friday, October 28, 2022 for the celebration of Senior Night; and

WHEREAS, the fireworks show shall be provided at no charge to the City; and

WHEREAS, the Fire Marshall recommends approval of the firework shows within the Gautier City Limits; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, find the fireworks show on October 7, 2022 and October 28, 2022 is in the best interests of the City;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Gautier High School's Athletic Department is hereby authorized to have a firework show on October 7, 2022 for the closing celebration of homecoming and October 28, 2022 for the celebration of Senior Night.

BE IT FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 4, 2022.



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 10/7/22 + 10/28/22 Day or Week Friday Starting Time 10 AM/PM

Ending Time: 10:10 AM/PM Proposed Location of the Event: Gautier High School

Describe the type of event to be conducted: Fireworks after the football game

Reason for Event, Demonstration or March: Homecoming football game / Senior Night 10/28

If Event includes a city property or streets, give proposed route:

(Street)

(Direction Turn)

(Street)

1. _____
2. _____
3. _____
4. _____
5. _____

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: PGSD (Gautier Athletic Department) Phone: (228) 522-1177

Address: 4307 Gautier Vandeave Rd City Gautier State MS Zip 39553

Type of Organization: School Profit: Non-Profit Federal ID# 646010948
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Jonathan Story Phone (Home): (228) 596-9154

Address: 4307 Gautier Vandeave Rd. Phone (Work): (228) 522-1177

City: Gautier State: MS Zip Code: 39553

Position with Organization: Athletic Director

Individual(s) Responsible for keeping order and maintenance:

Name: Jonathan Story Phone (H): (228) 596-9154 (W) (228) 522-1177

Name: Darius Wilson (Police Officer) Phone (W): (228) 522-8780 (W) (228) 712-0422

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

- | | | |
|--|--|----------------------------------|
| ☐ Security | ☐ Clean up During Event | ☐ Staging |
| ☐ Traffic Direction | ☐ Clean up After Event | ☐ Fencing |
| ☐ Barricades | ☐ Trash Receptacles/Bag | ☐ Other |
| ☐ Set Up Barricades | | |

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature:

Jonathan Story

261

Date: 10/3/22

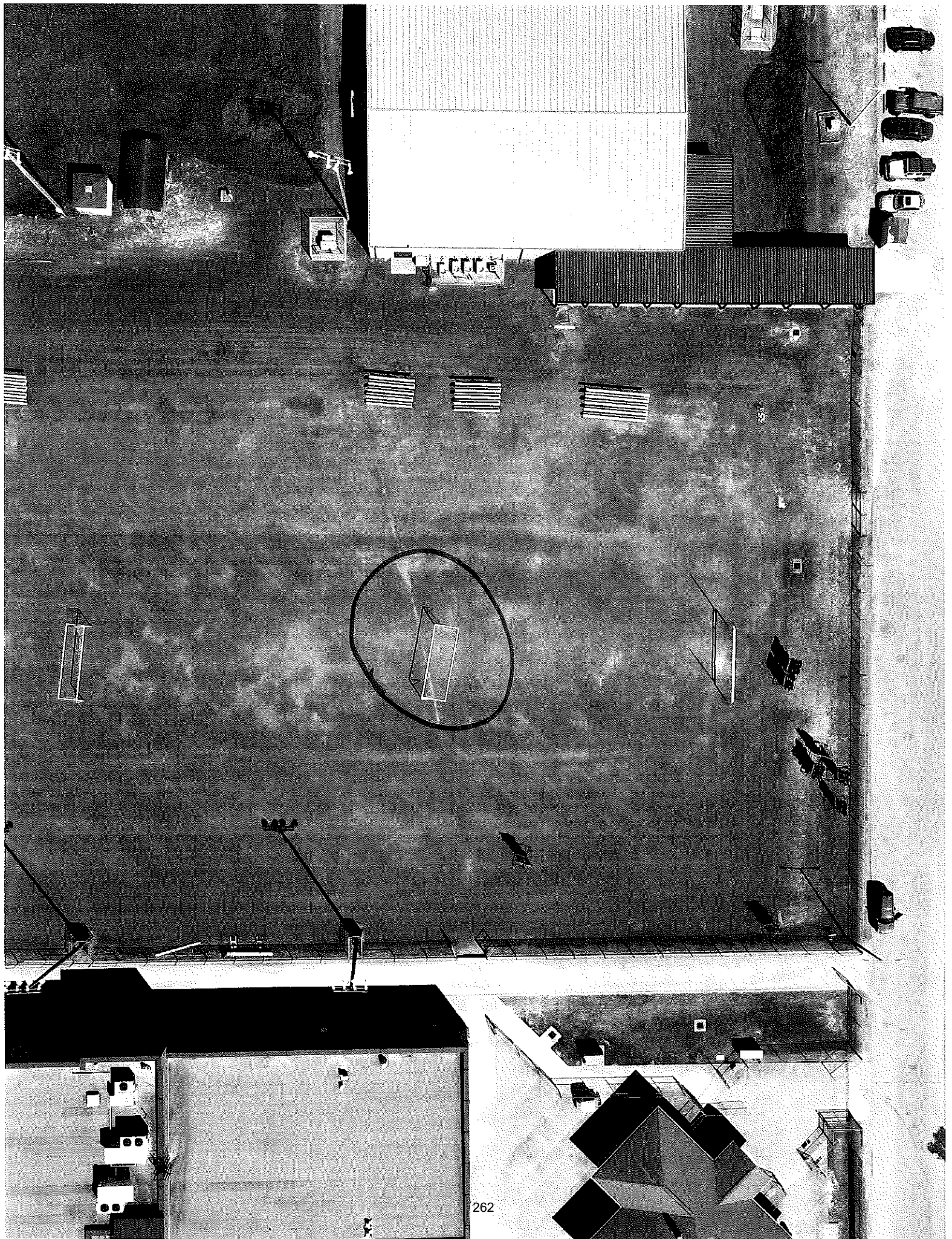
FOR OFFICE USE ONLY

Date Rec'd: 10/3/22 Received By: [Signature]

Event has been: Disapproved

Approval/Disapproval Authority: [Signature]

Date: _____



Councilman Gollott made the motion to recess until October 18, 2022 at 6:30pm.
Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

October 18, 2022
Receive September 2022 Privilege License Report

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive September 2022 Privilege License Report

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for August 2022 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

		City of Gautier		
		Business Registry		
		Sep-22		
<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
1790	2023-09-0007924	Posh Pets	\$20.00	New Business
1384	2023-09-0007925	Just Relax Therapeutic Massage	\$20.00	Current
1094	2023-09-0007926	Hot Nails	\$30.00	Current
1447	2023-09-0007927	State Farm	\$20.00	Current
1281	2023-08-0007928	Keesler Federal Credit Union	\$33.00	Delinquent
532	2023-09-0007929	O'Bryant-O'Keefe Funeral Home	\$20.00	Current
1449	2023-09-0007930	Happy Noodle Asian Cuisine	\$35.00	Current
1502	2023-09-0007931	A Kut Above Tree Services Inc.	\$20.00	Current
1726	2023-07-0007932	Dollar General #2389	\$124.88	Delinquent
573		McGee Constuction		Closed Business
867	2023-09-0007933	Regency of Mississippi	\$20.00	Current
879	2023-10-0007934	Hurd Realty	\$20.00	Current
62	2023-10-0007935	Town & Country Vet Hospital	\$30.00	Current
1663	2023-09-0007936	Singing River Nutrition	\$40.00	Current
511	2023-09-0007937	Primo Engineering	\$20.00	Current
650		The Magnolia Inn of Gautier		Closed Business
1285	2023-10-0007938	Walden Auto Repair	\$20.00	Current
1185	2023-10-0007939	Azteca's	\$75.00	Current
1627	2023-10-0007940	Goff Apartments	\$20.00	Current
5	2023-10-0007941	Air Masters	\$150.00	Current
8	2023-10-0007942	Burger King	\$30.00	Current
1665	2023-10-0007943	Herbert's Legend Texaco	\$70.00	Current
1792	2023-09-0007944	Hwy 90 Food Mart	\$40.00	New Business
1234	2023-10-0007945	Shoe Dept	\$122.50	Current
1793	2023-09-0007946	Chloe Cakes & Treats	\$20.00	New Business
791	2023-09-0007947	Walgreens	\$580.00	Current
278	2023-10-0007948	Mowa Development, LLC	\$30.00	Current
516	2023-09-0007949	Conrad Yelvington Dist.	\$30.00	Current
19	2023-10-0007950	Southern Oil Company	\$40.00	Current
1388	2023-10-0007951	Auto Zone	\$50.00	Current
63	2023-10-0007952	Waffle House	\$60.00	Current
20	2023-10-0007953	First Federal Savings & Loan	\$30.00	Current
941	2023-10-0007954	Victory Chiropractic Center	\$20.00	Current
32	2023-10-0007955	Indian Point RV Resort	\$30.00	Current
53	2023-10-0007956	Sioux Bayou Arms, LLC	\$20.00	Current
534	2023-09-0007957	Belk	\$1,840.00	Current
52	2023-10-0007958	Singing River Grocery	\$40.00	Current
27	2023-10-0007959	Hardees	\$36.00	Current
1625	2023-10-0007960	Spay Neuter Impact Project	\$30.00	Current
1284	2023-10-0007961	Clark's Attic, LLC	\$20.00	Current
7	2023-10-0007962	Auto, Truck & Trailer Parts, LLC	\$20.00	Current
9	2023-10-0007963	Coast Construction	\$20.00	Current
857	2023-08-0007964	All God's Children Learning Center	\$33.00	Delinquent
		TOTAL:		
		New Business		
		Transient Vendor		
		Closed Business		
		Delinquent Renewals Issued		
		Current		

New Business September 2022	Business Address	Business Phone	Business Description
Posh Pets, LLC	4341 Gautier Vancleave Rd Suite 11	228-369-7668	Pet Grooming
Hwy 90 Food Mart	1950 Hwy 90	201-328-4569	Gas station/Deli
Chloe Cakes & Treats	3880 Gautier Vancleave Rd Suite 4	228-219-5961	Bakery

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:

October 18, 2022

Title:

Approval of Redd Pest Solutions retreatment agreement

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Redd Pest Solutions subterranean termite baiting service retreatment agreement

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, Redd Pest Solutions is the City of Gautier's current subterranean termite treatment provider for the senior building; and

WHEREAS, the current agreement will expire soon and will not be renewed due to Redd Pest Solutions no longer providing the current liquid treatment; and

WHEREAS, Redd Pest Solutions has upgraded to Sentricon AA for use on the City of Gautier's retreatment; and

WHEREAS, the initial installation charge will be \$399.00, with the yearly renewal fee being \$260.00; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Redd Pest Solutions subterranean termite baiting service retreatment agreement is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 10/10/2022
Subject: Approval of Redd Pest Solutions subterranean termite baiting service retreatment agreement.

REQUEST:

City Council approval is requested for a new subterranean termite baiting service retreatment agreement with Redd Pest Solutions. The agreement will cost \$399.00 for the initial installation and the renewal fee due at the expiration of the first year of the agreement will run \$260.00.

BACKGROUND:

Redd Pest Solutions is the City of Gautier's senior building's current subterranean termite treatment provider and the current agreement will expire soon and not be renewed.

DISCUSSION:

Redd Pest Solutions will not carry the current liquid termite treatment even though it has been effective. The outside elements diminish its ability to last for long periods in the soil, because it is affected by outward conditions, such as climate conditions, erosion and landscaping activity. The new advanced Sentricon AA treatment has proven longevity, due to the characteristics of this termite control product and has shown great results and longevity, even when faced with adverse conditions as mentioned above. Redd Pest Solutions has upgraded to this more advanced Sentricon AA and will be using this treatment on the City of Gautier's new agreement. The cost will be \$399.00 for the initial installation charge and the renewal fee at the expiration of the first year of this agreement will be \$260.00.

RECOMMENDATION:

City Clerk recommends the renewal of the Redd Pest Solutions Subterranean Termite Baiting Service Retreatment Agreement.

ATTACHMENTS:

1. Redd Pest Solutions Agreement



Redd Pest Solutions
P.O. Box 2245
Gulfport, MS 39505-2245
888-733-3626

September 26, 2022

City Park
914 De La Pointe
Gautier, MS 39553

Dear City Park:

RE: Next Renewal Period of your Termite Warranty

As your pest management provider, our goal is to protect your investment from the native species of subterranean termites. We appreciate your loyalty and trust in us to protect your home or business for these many years. Over the years, liquid treatments to prevent subterranean termite activity have been affected by outward conditions, such as climate conditions, erosion and landscaping activity. In recent years, Redd has been offering the Sentricon Always Active Colony Elimination Baiting System (Sentricon AA), developed by Corteva Agriscience (a division of Dow-DuPont Chemical Company). Sentricon AA is advanced technology and relatively new to the pest management industry, but the results have been exciting for those of us who are committed to protecting structures against subterranean termites. Sentricon AA has shown great results and longevity, even when faced with adverse conditions as mentioned above. Sentricon AA is currently being used to protect the White House, Statue of Liberty, Independence Hall and many other National Landmarks.

The current subterranean termite protection and warranty provided to you will soon expire, **and will not be renewed**. It is vital that Redd has the most advance products in place to give you the protection you deserve. While the standard liquid termite treatment plans have been effective, the outside elements diminish their ability to last for long periods in the soil. Sentricon AA has proven longevity, due to the characteristics of this termite control product. It is critical that a treatment upgrade is performed on your building(s) to protect you from the invasion of subterranean termites.

Again, for Redd Pest Solutions to continue to protect your home or business, it is necessary that you agree to upgrade your current protection to the more advanced Sentricon AA. If you decide not to upgrade, Redd **will not be able** to continue the current protection and warranty plan you have enjoyed in years past.

Due to your loyalty, Redd has partnered with Corteva Agriscience to help us develop a preferred customer plan to allow you to change from the standard liquid termite protection to the more advanced Sentricon AA, at pricing favorable to you. This is not the same pricing offered to those who are seeking termite control protection for the first time. It is for you, a loyal and dedicated customer of Redd Pest Solutions.

To protect your home or business against termites, including the Formosan Species causing such damage to buildings, please call Redd's office at (888) 733-3626 and schedule an upgrade to the advanced Sentricon AA.

Sincerely,

Gordon Redd, President
Redd Pest Solutions
Family Owned Since 1952



Redd Pest Solutions
SUBTERRANEAN TERMITE BAITING SERVICE RETREATMENT AGREEMENT

THIS AGREEMENT PROVIDES FOR RETREATMENT OF THE INFESTED AREAS OF THE COVERED STRUCTURE(S) BUT DOES NOT PROVIDE FOR THE REPAIR OF DAMAGE CAUSED BY SUBTERRANEAN TERMITES.

This agreement is contingent upon the approval and signature of the Redd Branch Manager, who has sole authority to execute it on behalf of Redd.

City Park		10/06/2022	12245
☐ Mr. ☐ Ms. ☐ Mrs. First Name MI Last Name		Date of Service Agreement	Account #
914 De La Pointe		Chasity Bilbo	228-497-2244
Address of Treated Structure City State Zip		Name (Agent)	Phone
228-497-3338		Po Box 670	
Home Phone Cell Phone Business Phone		Mailing Address	
cbilbo@gautier-ms.gov		Gautier MS 39553-0670	
Email Address		City State Zip	

This agreement provides for the treatment and control of: ☒ Native Subterranean Termites-Reticulitermes spp. ☒ Formosan-Coptotermes spp.

I fully understand and agree that this Agreement pertains only to the control of Subterranean Termites. Company does not accept responsibility of the control of wood destroying insects not agreed to. I fully understand and agree to the terms and conditions in the Agreement. Upon installation completion, I fully understand that an amended copy of the diagram will be available on the customer's MyAccount portal which can be found at reddpest.com/myaccount. This may include additional findings, bait-station placement and/or other alterations.

By initialing, I, the Customer, certify that I have read all provisions and conditions outlined therein on the front and back of this Agreement. Initials: _____ Date: _____

GENERAL CONDITIONS

THIS AGREEMENT IS BETWEEN THE COMPANY AND CUSTOMER COVERS THE STRUCTURE(S) INDICATED AND LISTED ABOVE. NO FENCES, DETACHED BUILDINGS, DECKS OR OTHER STRUCTURES AT THE ABOVE ADDRESS ARE COVERED BY THIS AGREEMENT UNLESS SPECIFIED IN WRITING ON THE FACE OF THE AGREEMENT. SEE INSPECTION DIAGRAM FOR BUILDING(S) INDICATING TREATMENT FOR SUBTERRANEAN TERMITES. THE COMPANY WILL EXERCISE CARE WHILE PERFORMING ANY WORK HEREUNDER TO AVOID DAMAGING ANY PART OF THE PROPERTY, PLANTS OR ANIMALS. UNDER NO CIRCUMSTANCES OR CONDITIONS SHALL COMPANY BE RESPONSIBLE FOR DAMAGE CAUSED BY COMPANY AT THE TIME THE WORK IS PERFORMED EXCEPT THOSE DAMAGES RESULTING FROM GROSS NEGLIGENCE ON THE PART OF THE COMPANY.

The structure(s) covered under this agreement are shown on the current graph or additional graphs and are indicated as follows: Commercial Building

1. DIAGRAM

Inspector or Salesman must draw a graph and indicate as follows: LEGEND TO BE USED ON THE GRAPH TO IDENTIFY CONDITIONS OF THE STRUCTURE:

T-Active Termites

VX- Visible Termite Damage

C-Conductive Condition

W-Wet Condition in Wood

B-Wood Destroying Beetles

D- Drywood Termites

R- Wood Rot Damage

BG- Below Grade

V- Foundation Ventilator Needed

PX-Probable Hidden Damage

DS- Dense Shrubbery

DX- Drywood Termite Damage

M- Moisture Condition

EJ- Expansion Joint

VB- Vapor Barrier Needed

AG-Above Ground Station

OF STATIONS _____

Linear Footage 120

*Graph is not to scale

FOUNDATION TYPE-as best determined by visible inspections:

☐ Crawl Space Pier Type: ☐ Concrete Block ☐ Brick ☐ Chain Walls Interior/Exterior ☐ Other Conditions: _____ Crawl Space Height: _____

Note Other Crawl Space Conditions: _____

☒ Concrete Foundation Type: ☒ Monolithic ☐ Floating ☐ Supported ☐ Combined

Other Conditions Noted: _____

Initial Installation Charge (less applicable sales tax): \$ 399.00

Other Treatment Fees (i.e. additional liquid treatments, concrete core drilling, etc.): \$ _____

Applicable Sales Tax: \$ _____

Total Cost of Services Due at Installation: \$ 399.00

Payment upon completion of installation service: ☐ Check ☐ Credit Card ☐ Other

Additional Comments Relating to Installation: This is an upgrade to Sentricon Always Active baiting system. Renewal is due in 2023.

RENEWAL FEE: The Renewal Fee due at the expiration of the first year of this agreement shall be \$260.00, plus tax of \$ _____, for a TOTAL of \$260.00 due and payable on or before the anniversary date of this agreement. Thereafter, the Company may adjust the Annual Renewal Fee following the third year of this Agreement date.

By signing this agreement, I certify that I have read all provisions and agree to the terms and conditions outlined herein:

Inspector/Salesman Signature: Ralph McMillon Printed Name: Ralph McMillon Date: 10/06/2022

Customer Signature: _____ Printed Name: Kia Davis Date: _____

This agreement is not valid until approved by the Branch Manager: _____ Date: _____

Processed by: _____ Branch Manager Signature

2. ENTIRE AGREEMENT

Attachments, if any, together with this agreement and the Inspection Diagram signed by Company and Customer at the time the agreement is entered into, constitute the entire agreement between the parties and no other representation or statements, whether oral or written, will be binding upon the parties.

3. INSPECTION DIAGRAM

The inspection diagram, Item #1, indicates areas of visible damage found by Company inspection. The Customer is advised and warned that because of the nature of subterranean termites, there may be additional damage not visible and not indicated on the diagram. Live subterranean termites may remain in parts of the structure for a period of time after installation.

4. RENEWAL / CANCELLATION

This Agreement will renew on an annual basis, following payment of the renewal fee, unless the Company gives notice by attempted mail, at least thirty (30) days prior to the agreement expiration date. Upon renewal of this agreement the Company agrees to inspect said property not less than once annually. If interior access has not been granted by the Customer, the Company will complete the inspection along the exterior of the structure(s). Either party shall have the right upon the anniversary date of this agreement to cancel this agreement in its entirety in person or by attempted mail at least thirty (30) days prior to the anniversary date.

5. INSPECTION / ACCESS TO PROPERTY

Upon payment of the annual renewal fee, the Company will perform a visual inspection of this structure(s) annually. An attempt to contact the Customer will be made by phone call, text or email to schedule the interior inspection. If unsuccessful, an exterior inspection will be made and written notice given to schedule the interior inspection. The inspection will be considered completed if no further response is made by the Customer. The annual inspection will be of accessible areas. The Company will not open walls, remove floor coverings or move furniture for the purposes of conducting the inspection. The Company is only obligated to perform under this Agreement if the Customer allows Company access to the identified structure for any purposes contemplated by the Agreement, including but not limited to inspection, whether the inspection was requested or considered necessary by the Customer or required by the Agreement and requested or considered necessary by Company.

6. CONDITIONS CONDUCTIVE TO INFESTATION

The Customer warrants full cooperation with Company during the term of this agreement, and agrees to maintain the area treated free from any conditions considered conducive to infestation, such as wood to ground contact, form boards left in place, excessive moisture, debris under or around structure, grade level too high, insufficient clearance in crawl space, expansion joints or cracks in slab, wood rot/wood fungus heavy foliage, planter boxes abutting structure, poor drainage, insufficient ventilation, standing water under pier type structure, or as noted in Item #1 (graph). Stucco on wire lath on frame and/or rigid foam board and/or expanded foam materials which are in contact with the soil or covering interior or exterior foundation walls in such a way (i.e. Less than 6 inches from contact with ground, mulch, or protective ground covering) as to provide termites with hidden or protected access to the structure, whether visible or not to the naked eye, are considered Conditions Conducive to further infestations. These conditions, related to stucco and/or insulated materials, whereby future infestations of termites may occur, will not be covered under the terms of this agreement. Any necessary retreatments will be made at the expense of the Customer. No repair coverage will be authorized where such conditions have contributed to further infestations of subterranean termites. Expanded Foam Insulation and/or spray on foam insulation in subfloors, walls, ceilings and attic areas create the inability to adequately inspect these areas. Furthermore, if leakage occurs in these areas, the infestation of subterranean termites is enhanced, due to the inability of moisture to evaporate. Therefore, if further treatments are necessary, due to these conditions, retreatments may be rendered by the Company at an additional charge to the Customer. If damages occur to the structure, due to these conditions, no repair or replacement will be authorized or approved by the Company. The Customer agrees to notify the Company if any attempt is made to apply Expanded Foam or Spray On Foam insulation to the structure. The Customer also agrees to notify the Company of and to eliminate faulty plumbing, leaks, and dampness from drains, gutters, down spouts, and condensation or leaks from the roof or otherwise into, onto, or under said area(s) treated. Failure of the Customer to fully correct the above conditions may result in the nullification of this service agreement. Failure of Company to note any of the above conditions to the Customer does not alter the Customer's responsibility under this paragraph. Water Leakage in treated areas, and leakage in interior areas or through the roof, or exterior walls of the identified structure(s), may destroy the effectiveness of the treatment, and is conducive to new infestation. The Customer is responsible for making timely repairs as are necessary to stop leakage. If Customer elects not to repair said defects then Company shall have no further obligation under this Agreement.

7. ADDITIONS OR ALTERATIONS

This agreement covers the structure(s) identified on the inspection diagram as of the date of the initial treatment. Prior to the building(s) being structurally modified, altered or otherwise changed, or if soil is removed or added around the foundation, or if any tampering of baiting equipment and supplies occurs, the Customer will immediately notify Company in writing. Failure to notify Company in writing of the conditions listed above will terminate this agreement. Additional service required because of any addition, alteration, or unresolved conducive condition may be provided by Company at the Customer's expense, and can require an adjustment in the renewal/monitoring fee.

8. DAMAGE

The Customer understands that due to various conditions present in construction existing at the time this agreement is made, and the possibilities of infestation and damage which may or may not be visible to Company, Company cannot be liable for any past, present or future damage to the structure(s) or its contents covered by this Agreement, caused by wood-destroying insects. COMPANY IS NOT LIABLE FOR THE REPAIR OF ANY DAMAGES. THIS PLAN DOES NOT GUARANTEE, AND COMPANY DOES NOT REPRESENT, THAT TERMITES WILL NOT RETURN. AERIAL INFESTATIONS: Additional treatment, removal of walls, floors, and/or ceilings to control an aerial infestation will be the responsibility of the Customer and not the Company. AERIAL INFESTATIONS: An Aerial Infestation of Subterranean Termites exists because of a moisture problem or related type conducive condition within a structure. An Aerial Infestation provides termites no needed access to the soil level of the structure. Therefore, any treatments rendered by Redd at the ground level will not adequately provide protection in an Aerial Infestation. Redd is able to provide treatments, at an extra charge, to an Aerial Infestation of termites, but the Aerial Infestation can only be eradicated by correcting any conducive conditions related to the infestation. Additional treatment, removal of walls, floors, and/or ceilings to control an aerial infestation will be the responsibility of the Customer and not the Company.

9. NOTICE OF CLAIMS / DISCLAIMER OF WARRANTIES / LIMITATION OF LIABILITY / ARBITRATION

Any claim under the terms of this Agreement will be made immediately in writing to Company. Company is only obligated to perform under this Agreement an annual inspection provided the Customer allows Company access to the identified structure for any purpose contemplated by this Agreement, including but not limited to reinspection, whether the inspection was requested by the Customer or considered necessary by Company. Company disclaims any liability for special, incidental or consequential damages or loss of anticipated profits. The Guarantees stated in this Agreement are given in lieu of any other guarantee or warranties express or implied, including any warranty of merchantability or fitness for a particular purpose. ANY DISPUTE ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE SERVICES PERFORMED UNDER THIS AGREEMENT OR TORT BASED CLAIMS FOR PERSONAL OR BODILY INJURY OR DAMAGE TO REAL OR PERSONAL PROPERTY SHALL BE FINALLY RESOLVED BY ARBITRATION ADMINISTERED UNDER THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION. THIS AGREEMENT INVOLVES INTERSTATE COMMERCE; FURTHERMORE, THE PARTIES EXPRESSLY AGREE THAT THEIR MUTUAL RIGHTS AND OBLIGATIONS AND THE CONDUCT OF ANY ARBITRATION PROCEEDING SHALL BE CONTROLLED BY THE FEDERAL ARBITRATION ACT. THE AWARD OF THE ARBITRATOR SHALL BE FINAL, BINDING, NON-APPEALABLE AND MAY BE ENTERED AND ENFORCED IN ANY COURT HAVING JURISDICTION IN ACCORDANCE WITH THE FEDERAL ARBITRATION ACT. THE ARBITRATOR SHALL NOT HAVE THE POWER OR AUTHORITY TO AWARD EXEMPLARY, TREBLE, LIQUIDATED OR ANY TYPE OF PUNITIVE DAMAGES.

10. NON-PAYMENT

The Customer agrees that upon default of any payment due by Customer, Company is relieved from further obligation under this agreement. Customer also agrees to pay all reasonable collection fees, including attorney's fees, incurred by Company in the event of Customer's default.

11. TRANSFERABILITY

This agreement shall terminate upon transfer of ownership of the described structure(s). If agreeable by both parties, a new agreement may be issued by the Company. The new purchaser must sign agreement as purchaser and pay a fee to cover administrative costs of transfer. The expiration date remains the same as under the original Agreement.

12. OWNERSHIP AND REPLACEMENT OF COMPANY TERMITE BAITING SYSTEM COMPONENTS

The Customer understands that all of the components of the Company Termite Baiting System ("Components") are and will remain the property of Company. If any of the Components are repeatedly destroyed or damaged by Customer, or Customer's licensees or agents, Company may require Customer to pay the costs of replacement of any of the damaged Components. Upon the expiration or termination of the Agreement, Company or its authorized representatives are authorized by Customer to retrieve from Customer's premises all Components.

CONSUMER'S RIGHT TO CANCEL

IF THIS AGREEMENT WAS SOLICITED AT YOUR PROPERTY AND YOU DO NOT WANT THE GOODS OR SERVICES, YOU MAY CANCEL THIS AGREEMENT BY MAILING A WRITTEN NOTICE TO THE COMPANY. THE NOTICE MUST STATE THAT YOU DO NOT WANT THE GOODS OR SERVICES AND MUST BE POSTMARKED BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER YOU SIGNED THIS AGREEMENT. IF YOU CANCEL, THE PEST CONTROL COMPANY MUST RETURN ALL OF YOUR CASH-DOWN PAYMENT. THE NOTICE MUST BE MAILED TO THE COMPANY'S BILLING ADDRESS.



Homeowner's Conducive Conditions Survey

PEST SOLUTIONS

Today, we performed a thorough inspection. Pay close attention to any items marked in the "yes" column. These conditions can lead to termite and pest issues.

Account # 12245

Date: 10/06/2022

Exterior	Y	N	Comments
1. Approximate age of structure? <u>10</u> years old			
2. Foundation type: ☒ Slab ☐ Crawlspace ☐ Basement			
3. Wood to ground contact (including landscape timbers, wooden stakes, form boards, fences & decks)?	☐	☒	
4. Exterior siding that extends below soil level, such as wood siding, stucco, ICF, drivit or foam board insulation?	☐	☒	
5. Any additions to the structure (patios, porches, decks, planter boxes, etc.)?	☐	☒	
6. Mulch, leaves or pine straw in contact with the foundation?	☐	☒	
7. Trees or shrubbery too close to the foundation?	☐	☒	
8. Firewood or lumber stacked next to the foundation?	☐	☒	
9. Excessive moisture due to plumbing leaks, roof leaks, window leaks, condensation, irrigation systems, faucets, drains, air conditioners or improper grade?	☐	☒	
10. Gutters clogged with debris?	☐	☒	
11. Expansion joints or cracks in the foundation?	☐	☒	
12. Dirt filled porch(s) attached to the structure?	☐	☒	

Crawlspace	Y	N	Comments
1. Crawlspace is accessible?	☐	☐	
2. Adequate space between the floor joists & the soil?	☐	☐	
3. Wood scraps, lumber or other cellulose debris in crawlspace?	☐	☐	
4. Trees/shrubbery blocking ventilation to crawlspace?	☐	☐	
5. Standing water or improper drainage in crawlspace?	☐	☐	
6. Plumbing leaks in crawlspace?	☐	☐	

Interior	Y	N	Comments
1. Settlement cracks present in foundation walls and/or slab?	☐	☒	
2. Embedded wood in foundation walls and/or slab?	☐	☒	
3. Access to interior plumbing/bath traps?	☐	☒	
4. Readily available access to the attic area?	☐	☒	
5. Roof and/or plumbing leaks, moisture conditions, or water stains observed?	☐	☒	
6. <u>Customer stated</u> that spray foam or foam board insulation is present?	☐	☒	

If more space needed use additional notes page

Note: Any findings on this survey reflect evidence that was visible & accessible at the time of inspection. This form is for informational purposes only & is not to be used for real estate closings or relied upon by anyone other than the current owner of this property.

Homeowner Signature
Ralph McMillon
Pest Professional Signature

Date
10/06/2022
Date

STRAIGHT TALK ABOUT THE BENEFITS OF UPGRADING.



The Sentricon® System with Always Active™ technology expands customer expectations because it protects better than ever.

"We have an innovative technology to upgrade your termite protection." It's called the Sentricon System with Always Active technology. This upgrade will take your termite protection and your peace of mind to a whole new level! Consumer research shows it's the most ideal termite protection available for your home.

Q: "How is it different?"

A: "The bait stays in all the Sentricon stations all the time."

With Always Active technology, new Recruit® HD termite bait in all the Sentricon stations from the very beginning, so termites can begin feeding on it as soon as they find a station. This starts the colony elimination process sooner, and it provides continuous property protection.

Q: "Will the bait last long enough to do the job?"

A: "Recruit HD termite bait is so durable, it lasts a long time." It continues to protect no matter what the soil condition, weather or season. In termite palatability tests and field trials, termites preferred Recruit HD termite bait over wood, and liked it even better when it got old, cracked and moldy. Bait is replaced as it gets consumed.

Q: "What do I have to do to upgrade?"

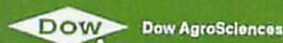
A: "You don't even have to be home." It'll take us about the same amount of time as we spend on a normal service visit to upgrade the system on your property using the existing Sentricon stations.

Q: "When will you be back to inspect my property?"

A: "We will inspect and service the Sentricon stations on your property annually." To ensure the bait will be present in all stations at all times, we will be inspecting and servicing the Sentricon stations on your property annually.



Find out more at www.sentricon.com



The Sentricon System is designed to prevent environmental exposure, and can be removed if desired.
* Trademark of The Dow Chemical Company ("Dow") or an affiliated company of Dow.
Always read and follow label directions.
001-028-345 (05/14) DAS 010-71410

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

October 18, 2022
Authorization to enter into a Contract Agreement with Eastern Shore Inflatables

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Authorization to enter into a Contract Agreement with Eastern Shore Inflatables for the City's Annual Lights and Lagniappe on the Bayou

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 3rd beginning at 1:00pm at the Singing River Mall Property; and

WHEREAS, the City desires to have a Ballistic Swing Carnival Ridex, Pirates Revenge Carnival Ridex1, Foot Double Lane Rock Cliff Climb Slidex1, Mickey Mouse Toddler Townx1, 60-foot extreme caution obstacle course, 3 Station Sports Playx1, Generatorx, Human Snow Globe, and a gaming truck; and

WHEREAS, Eastern Shore Inflatables has offered to provide the City with a quality carnival themed Christmas festival, pursuant to the attached contract; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the contract agreement with Eastern Shore Inflatables in an amount of \$5,000 is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 10/11/2022
Subject: Approval of a Contract Agreement with Eastern Shore Inflatables

REQUEST:

The Recreation Department requests City Council authorization to enter into a contract agreement with Eastern Shore Inflatables in the amount of \$5000 for the City's Annual Lights and Lagniappe on the Bayou Celebration.

BACKGROUND:

The City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 3rd beginning at 1:00 p.m. at Singing River Mall Property. This year's festival will include a Ballistic Swing Carnival Ridex, Pirates Revenge Carnival Ridex1, Foot Double Lane Rock Cliff Climb Slidex1, Mickey Mouse Toddler Townx1, 60 Foot Extreme Caution Obstacle Coursex1 3 Station Sports Playx1\$250.00, Generatorx, Human Snow Globe, and a gaming truck.

Festivities this year include Elf on the Bayou, appearances by Rudolph, the Grinch, Cindy Lou Who, and friends, fireworks show, children's craft area, pictures with Santa, carnival themed games, the Pascagoula–Gautier School District Choir spreading holiday cheer, and the Annual Tree Lighting Ceremony.

DISCUSSION:

Eastern Shore Inflatables will provide the city with a quality carnival themed Christmas festival. The city will also host a Christmas themed cornhole tournament, food vendors, craft vendors. This will be a great event to kickoff the holiday season.

RECOMMENDATION:

The Recreation Department recommends that City approve a Contract Agreement with Eastern Shore Inflatables in the amount of \$5,000.

City Council May:

1. Approve a Contract Agreement with Eastern Shore Inflatables in the amount of \$5,000.
2. Not approve a Contract Agreement with Eastern Shore Inflatables in the amount of \$5,000.

ATTACHMENTS:

1. Authorization Contract Agreement Eastern Shore Inflatables

**Rental Date**

12/03/2022 01:00pm

Contact Person

City of Gautier -Chassity Bilbo

Event Address

2800 Hwy 90 Gautier MS, 39553

Cell Phone 228-219-7644 or 228-497-2244

Event Rental Time

12/03/2022 01:00pm thru 12/03/2022 05:00pm

Setup Surface Grass

Equipment Rented

1. Ballistic Swing Carnival Ridex1 \$2,050.00
2. Pirates Revenge Carnival Ridex1 \$2,050.00
3. 25 Foot Double Lane Rock Cliff Climb Slidex1 \$550.00
4. Mickey Mouse Toddler Townx1 \$250.00
5. 60 Foot Extreme Caution Obstacle Coursex1 \$375.00
6. 3 Station Sports Playx1\$250.00
7. Generatorx3 \$300.00
8. 56KW Diesel Generatorx1 \$400.00
9. Human Snow Globex1 \$0.00

Subtotal \$6,225.00

General Discount: \$1225

Total \$5,000.00

Deposit Required \$0

Due Day of event \$5,000.00

Customer Comments:

Inspected By _____

THANK YOU FOR YOUR BUSINESS!

TERMS OF LEASE

In addition to the terms below, and the operation guidelines on each rented item, the Lessee (customer) agrees to observe the operation of any rented item and further agrees that if the item is damaged that he/she will reimburse Eastern Shore Inflatables for the full price to fix the damage and/or the full replacement value of the rented item, to the extent the damage was solely caused by the acts or omissions of the Lessee or its employees. Before signing this contract, Lessee agrees that he/she has read the entire contract, has agreed to all terms and conditions herein, and has had all questions he/she may have answered to the Lessee's full satisfaction and understanding.

Delivery/Operation/Payments: To address specified by Lessee. Lessee grants Eastern Shore Inflatables and its employees/contractors, the right to enter said property for the delivery and return of the rented equipment at approximate times. All payments must be made at time of delivery. No refunds will be made after the equipment has been delivered. For jumpers, the lessee agrees to provide one electrical outlet rated at 115 volts with 20 amperes capacity per motor unit within 75 feet of each unit. No electrical cords are to be used. If the blower stops or the air pressure is low, remove all users immediately, and then check on the problem. Air tubes in the rear of the unit should be tied securely to the blower or tied off to prevent air from escaping. The electrical cord should be plugged into an outlet and be the only thing operating on that electrical circuit. Circuit breakers should also be checked. Customer is subject to an additional charge of \$20.00 for all service calls due to electricity.

General Rules for Safe Operation: Units must be operated over a smooth, compatible surface such as grass or hard top surface. The unit may NOT be operated on rough surfaces such as rocks, brick, glass, or any jagged objects. Unit cannot be moved by lessee after placed by Eastern Shore Inflatables employees/contractors. Unit MUST BE properly anchored prior to use. Unit will be anchored initially by Eastern Shore Inflatables employees/contractors and the anchors MUST NOT be removed during period of use. Never attempt to relocate, adjust or service a blower. Never use during high winds, gusty winds, thunderstorms or lightening. The unit can turn over in high winds, even if anchored, and this could result in severe injuries to the users. Do not resume use until adverse weather conditions have ceased. Always follow the manufacturers guidelines located on the unit itself.

Additional Safety Rules for Inflatables (if applicable): Before entering the unit, have the users remove their shoes, eye glasses, belt buckles and any sharp objects. Never play, jump or enter a partially inflated/deflated unit. Never allow the users to climb or play on the outside or inside walls of the unit, columns, netting or roof of unit. Always follow the number of riders and rules posted on the unit itself. Do not plug or unplug the motor repeatedly as this will cause the unit to burn up and you will be responsible for any resulting damage. Always have an adult present, who has reviewed and understands both this contract and the rules posted on the unit itself, who can supervise the riders. Never allow the users to be unsupervised in or around the unit. Never allow more users than the maximum number of users per age group as described within this lease and on the unit itself. Never

place a hose or water on or into the unit unless authorized by Eastern Shore Inflatables. Do not allow horseplay on, in, or around the unit. Always follow the directions for use on the unit itself.

Only children of the same age group are to play on the unit at the same time. The maximum number of users in each age group is as follows:

By Age	Under 5 years	6-8 years	9-13 years	Older Teens	
Adults					
Party Unit	8-10	8	6	4	2
Large Unit	12 -16	12	10	8	
6					
Slide Unit	6- 8	6	4	3	2

— _____ Lessee Initial

Additional Terms of Lease: Eastern Shore Inflatables is not responsible for bad weather, disruption of electrical service and/or unfavorable conditions that may arise and no charges or fees will be reimbursed as a result. ABSOLUTELY NO silly string or similar items, such as, but not limited to, food, drinks, confetti, foam or trash, in or around the unit at any time !!! Silly string and like objects will cause permanent damage to the unit and lessee will be responsible for the full replacement value of the rented unit and/or assessed a \$75.00 cleaning fee if the unit is determined not to be permanently damaged. Lessee agrees not to operate the unit(s) in a manner contrary to this contract and the rules of use on each unit. If lessee operates the unit (s) in a manner contrary to the contract and rules of use on each unit, and the unit is damaged as a result, Lessee agrees to pay the cost or repair or full replacement value of any damaged equipment or unit, to the extent the damage was solely caused by the acts or omissions of the Lessee or its employees.

Lessee agrees that the equipment leased is for Lessee's own use and said equipment is not be loaned, sub-let, mortgaged or in any other manner disposed of by Lessee.

Disclaimer of Warranties: Eastern Shore Inflatables makes no warranty of any kind, either express or implied, as to the condition of or performance of any leased equipment and Lessee agrees to immediately cease use of the equipment and contact Eastern Shore Inflatables if any of the lease

equipment develops any indication defect or improper working conditions. Lessee agrees to use the equipment at Lessees own risk, to the extent such risks are known and/or disclosed.

Breach/Indemnity/Arbitration: If Eastern Shore Inflatables determines, within its own discretion, that Lessee has failed, in any way, to observe or comply with the conditions of this lease, Eastern Shore Inflatables may exercise any of the following remedies: termination of this agreement; reenter property and retake the equipment; declare any outstanding rent and charges immediately due and payable and initiate whatever legal proceedings necessary to recover said equipment or monies; and/or pursue any additional remedies available it by law.

BY SIGNING MY NAME ON THIS CONTRACT, I, BEING THE LESSEE, CONTACT PERSON, LESSEE REPRESENTATIVE, OR OTHER INDIVIDUAL ASSUMING THE ROLE OF LESSEE, ACKNOWLEDGE THAT I HAVE COMPLETELY READ AND UNDERSTAND THIS CONTRACT AND ANY AND ALL ACCOMPANIED ADDENDUM(S). I HAVE BEEN FULLY INSTRUCTED BY Eastern Shore Inflatables PERSONNEL AS A TRAINED OPERATOR FOR THE AFFORMENTIONED EQUIPMENT AND HAVE HAD ALL OF MY QUESTIONS ANSWERED TO MY SATISFACTION. I UNDERSTAND THAT I AM SOLEY RESPONSIBLE FOR ADHERING TO THE TERMS SET FORTH BY THIS RENTAL CONTRACT AGREEMENT AND ANY AND ALL ACCOMPANIED ADDENDUM(S).

SIGNATURE_____

PRINT NAME_____ **DATE**_____

EASTERN SHORE SIGNATURE:_____ **DATE**_____

****REMINDER: NO SILLY STRING OR CHEWING GUM. MINIMUM \$100 CLEANING FEE. SEVERE

DAMAGE MAY RESULT IN RENTER PAYING FULL REPLACEMENT VALUE OF INFLATABLE. ****

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

October 18, 2022
Authorization to enter into a Contract Agreement with
Pyro Shows

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Authorization to enter into a Contract Agreement with Pyro Shows in the amount of \$12,000 for a firework show at the City's Annual Lights and Lagniappe on the Bayou.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 3rd at the Singing River Mall Property; and

WHEREAS, the City desires to have fireworks entertainment at the event, as it has in past years; and

WHEREAS, Pyro Shows has offered to perform this entertainment for a price of \$12,000.00, requiring a 50% down payment, pursuant to the attached contract; and

WHEREAS, Pyro Shows intends to present a firework show titled "Christmas Light the Night"; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the contract agreement with Pyro Shows is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 10/11/2022
Subject: Approval of a Contract Agreement with Pyro Shows

REQUEST:

The Recreation Department requests City Council authorization to enter into a contract agreement with Pyro Shows in the amount of \$12,000, requiring a 50% down payment for the City's Annual Lights and Lagniappe on the Bayou.

BACKGROUND:

The City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 3rd 1:00 p.m. - 6:00 p.m. at Singing River Mall Property. This year's festivities will include a Christmas tree lighting, Christmas themed festival, pictures with Santa and fireworks show presented by Pyro Shows titled "Christmas Light the Night"

DISCUSSION:

Pyro Shows has been providing fireworks entertainment throughout the world for almost half a century. From Stockholm, Sweden, to San Sebastian, Spain, and from Abu Dhabi in the UAE, to Taipei, Taiwan, Pyro Shows has competed in some of the most prestigious international competitions. Pyro Shows won first place in the North American Fireworks Competition in Norfolk, Virginia, and has had the honor to provide the 4th of July fireworks at the Washington Monument in Washington, D.C. for 13 times since 1995.

Pyro Shows currently provides fireworks for the Biloxi Shuckers, Scarlet Pearl Casino, and Mississippi State University.

RECOMMENDATION:

The Recreation Department recommends that City approve a Contract Agreement with Pyro Shows in the amount of \$12,000.

City Council May:

1. Approve a Contract Agreement with Pyro Shows in the amount of \$12,000.
2. Not approve a Contract Agreement with Pyro Shows in the amount of \$12,000.

ATTACHMENTS:

1. Pyro Shows

This Agreement made on **September 7, 2022** by and between **PYRO SHOWS, Inc., a Tennessee Corporation**, whose address is **115 N. 1st Street, LaFollette, Tennessee, 37766**, and hereinafter referred to as **"PYRO SHOWS"** and **City of Gautier** with its principal place of business located at **3330 Highway 90, Gautier, MS 39553** hereinafter referred to as **"Customer"**.

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

- I. FIREWORKS DISPLAY:** PYRO SHOWS agrees to furnish to Customer a fireworks display, hereinafter referred to as "Show", pursuant to the project/sales order # **22 MS 12-03-C-12000-000585** dated **September 7, 2022**. The Show will be given on **December 3, 2022**. Rain date/postponement date: **No Rain Date Selected**.
- II. TARIFF PROVISION:** Because our pyrotechnics are products which are primarily imported into the U.S., PYRO SHOWS is legally responsible for payment of any applicable tariffs (a border tax imposed on the buyer) for pyrotechnics. From the date of execution of the contract herein, in the event of additional cost due to increased price of product as imposed by manufacturer and/or tariffs levied for imported products, the following options are available: Customer may opt to increase their budget to absorb tariff - OR - Customer may maintain the current budget of their show with a corresponding reduction in the amount of product included in their show. Should Customer elect to defer, modify, or cancel Show, Customer shall notify Pyro Shows no less than ninety (90) days prior to Show date to cancel or reduce the size of show.
- III. CANCELLATION:** PYRO SHOWS shall determine what weather conditions prohibit PYRO SHOWS from proceeding with the Show; in which case, PYRO SHOWS agrees to present the Show on the following day or previously agreed upon postponement date. In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the show on subsequent occasion to include labor, lodging, per diem, etc.; in no event shall these additional expenses be less than ten percent (10%) of the contracted price of the Show. In the event the Show must be RESCHEDULED to a mutually agreed upon date other than the previously agreed upon rain date, in addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the Show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these expenses be less than thirty percent (30%) of the contracted price of the Show. Should Customer elect to CANCEL the Show for any reason, Customer must provide PYRO SHOWS with a thirty (30) days' written notice by certified mail, return receipt, to PYRO SHOWS' address as set forth above. Customer agrees that PYRO SHOWS shall incur substantial expense in preparation for the Show and, accordingly, agrees to pay PYRO SHOWS fifty (50%) of the total contract price for the show as liquidated damages for cancellation due to the fault of the Customer.
- IV. SECURITY AREA:** Customer agrees to furnish sufficient space for PYRO SHOWS to properly conduct the Show as determined by NFPA 1123-2014 (hereinafter "Security Area"). Customer agrees to provide adequate security protection to preclude persons unauthorized by PYRO SHOWS from entering the Security Area. For the purposes of the Agreement, "Unauthorized Persons" shall mean anyone other than the employees of PYRO SHOWS or persons specifically designated in writing by the sponsor or the Authority Having Jurisdiction (AHJ), and submitted and approved, to PYRO SHOWS prior to the event. Any expenses for security or stand-by fire protection shall be the responsibility of the Customer.
- V. SITE CLEANUP:** PYRO SHOWS shall be responsible for basic cleanup of the launch area to include policing of the fallout zone for any unexploded ordnance and removal of all large paper debris, wood, wire, foil, racks, mortars and firing equipment used in the setup for the show. Customer shall be responsible for cleanup of debris located in and around fallout zone.
- VI. INDEMNIFICATION AND HOLD HARMLESS:** Customer agrees to hold PYRO SHOWS harmless from any damages caused to Customer which result as a consequence of unauthorized persons entering the Security Area. Furthermore, Customer agrees to defend and indemnify PYRO SHOWS from any and all claims brought against PYRO SHOWS for damages caused wholly or in part by Unauthorized Person who have entered the Security Area.
- VII. AMENDMENT & ASSIGNMENT:** This agreement is deemed personal and confidential to Customer, his heirs, executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of PYRO SHOWS.

- VIII. COMPLIANCE WITH THE LAWS AND REGULATIONS:** Promptly upon the execution of this Agreement, Customer shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. Customer agrees to indemnify and hold harmless PYRO SHOWS from against all claims, suits, and causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of customer to obtain such approval. This Agreement is made expressly subject to and Customer expressly agrees to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.
- IX. PERMITS AND LICENSES:** PYRO SHOWS shall process the necessary permits and licenses to enable PYRO SHOWS to perform fully hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise. It is hereby stipulated that this Agreement is to be construed and governed by the laws of the State of Tennessee, and any suit involving this contract shall be brought in the Courts of Campbell County in the State of Tennessee, and the Customer hereby submits itself to the jurisdiction of said Courts and waives its rights to proceed against PYRO SHOWS in and other actions, in any other jurisdiction. For Shows that include licensed music accompaniment, Customer agrees to verify with their organization, venue, sponsor, and/or municipality, the permission to simulcast music and agrees to pay any and all fees associated with the broadcast of said music in the public environment of the Show.
- X. LATE PAYMENT:** PYRO SHOWS shall charge, and Customer agrees to pay, one and one half percent (1 1/2%) per month late payment fee for each month until PYRO SHOWS is paid the amount set forth in Paragraph XIV herein. The stated late payment fee shall begin to run from the applicable date(s) established in Section XIV, unless this provision is prohibited by law.
- XI. ADVERTISEMENT AND PROMOTIONS:** Customer agrees that when promoting fireworks performed by PYRO SHOWS, Customer will name PYRO SHOWS as the fireworks provider in promotional advertising media. Customer agrees to allow PYRO SHOWS to use Customer's name as Customer.
- XII. COMPLAINTS:** In the event that Customer has a complaint concerning the Show, or any material or product used in or pursuant to the Show, or of the conduct of the Show by PYRO SHOWS, or any act or omission of PYRO SHOWS or its agents, either directly or indirectly, without limitation, Customer shall make complaint known to PYRO SHOWS in writing by certified mail to PYRO SHOWS' address as set forth above, within ten (10) days after the date of the Show. In the event that Customer fails to register any complaint in the time and in the manner specified, Customer agrees that it shall not claim such complaint as cause for an offset or withhold any payment due to PYRO SHOWS hereunder on account of or because of such complaint or any matter arising from, relating to or a consequence of the complaint. Furthermore, Customer agrees that should PYRO SHOWS have to collect any amount due PYRO SHOWS hereunder which Customer claims as an offset or which is withheld by Customer on account of, or because of, a complaint not registered with PYRO SHOWS in the time and in the manner specified herein, by law or through an Attorney-at-Law, PYRO SHOWS shall be entitled to collect attorneys' fees in the amount of 15% of the amount owing PYRO SHOWS or the maximum amount allowed by law, whichever is greater, along with all cost of collection.
- XIII. INSURANCE:** Pyro Shows will provide General Liability Insurance and Automobile Liability in the amount of \$10,000,000.00, combined single limit, covering its activities and services in connection with the show described in this contract. Pyro Shows also agrees to include Customer as additional Insured under the terms of this coverage. Pyro Shows, Inc. will provide a Certificate of Insurance. All entities listed on the certificate will be deemed an additional Insured per this contract.
- XIV. PAYMENT TERMS:** City of Gautier shall pay PYRO SHOWS \$ 12,000.00 plus applicable taxes in the amount of \$ 0.00 for a grand total of \$ 12,000.00 according to the terms and conditions set forth for presenting the Show. Customer shall submit a 50% deposit (\$ 6,000.00) upon return of signed contract by **October 7, 2022**. Balance will be due in the PYRO SHOWS office upon Customer's receipt of invoice.

TAXES: Customer shall be responsible for all applicable sales taxes.

IMPORTANT: Checks must be made payable to **PYRO SHOWS, INC.** and mailed to P.O. Box 1776, LaFollette, TN 37766.

All the terms and conditions set forth on any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

PYRO SHOWS, INC.

BY: _____ **DATE:** _____
Lansden E. Hill Jr., President and CEO -OR- Michael E. Walden, Vice President

CUSTOMER

BY: _____ **DATE:** _____
Signature Printed Name Title

WARRANTY EXCLUSIONS

EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

No representation of affirmation of fact including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or be deemed to be, a warranty by PYRO SHOWS for any purpose, nor give rise to any liability or obligation of PYRO SHOWS whatsoever.

IN NO EVENT SHALL PYRO SHOWS BE LIABLE FOR ANY LOSS OF PROFITS OR OTHER ECONOMIC LOSS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY CLAIMED BREACH OF OBLIGATIONS HEREUNDER.

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

October 18, 2022
Authorization to enter into an Overtime
Reimbursement Agreement with Border Patrol

Introduced by:
Contact Person/Telephone

Chief David Bever 497-8000

Summary Explanation: Authorization to enter into an Overtime Reimbursement Agreement with Border Patrol

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the Border Patrol is partnering with local law enforcement agencies to help with combating drug smuggling, alien smuggling, and firearm smuggling; and

WHEREAS, Border Patrol is offering to reimburse the Gautier Police Department for overtime costs related to those efforts in joint operations; and

WHEREAS, the reimbursement amount is capped at \$15,000 per officer participating this fiscal year; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Overtime Reimbursement Agreement between Border Patrol and the City of Gautier's Police Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chief David Bever, Police Department
Date: October 6, 2022
Subject: Authorization to Enter into Overtime Reimbursement Agreement with Border Patrol

REQUEST:

The Police Chief requests the City Council to authorize the Police Chief to enter into an agreement with Border Patrol for overtime reimbursement program.

BACKGROUND:

The Border Patrol is partnering with local law enforcement agencies combating drug smuggling, alien smuggling, and firearm smuggling. They are offering to reimburse the Gautier Police Department for overtime costs related to those efforts in joint operations. The reimbursement amount is capped at \$15, 000 per officer participating this fiscal year.

DISCUSSION:

This program would benefit the community and the department.

RECOMMENDATION:

The Police Chief recommends the Council to authorize the Police Chief to enter into an agreement with Border Patrol for overtime reimbursement program.

ATTACHMENT(S):

1. Border Patrol Agreement

**AGREEMENT BETWEEN FEDERAL LAW ENFORCEMENT AGENCY
PARTICIPATING IN THE TREASURY FORFEITURE FUND AND
STATE OR LOCAL LAW ENFORCEMENT AGENCY
FOR THE REIMBURSEMENT OF EXPENSES IN JOINT OPERATIONS**

This agreement is entered into by the Gautier Police Department (hereinafter referred to as "State/Local LEA") and the Gulfport Station, a participant in the Treasury Forfeiture Fund (TFF), (hereinafter referred to as "TFF Agency") for the purpose of receiving reimbursable costs incurred by the State/Local LEA in providing resources to joint operations.

Reimbursements may be made to the extent they are included in the TFF Agency's Fiscal Year Financial Plan, and the funds are available within the TFF to satisfy the requests for reimbursement.

I. EXECUTION AND TERMINATION OF THIS AGREEMENT

This agreement is effective on the date it is signed by both parties to this agreement and terminates when explicitly terminated by either the TFF Agency or the State/Local LEA.

II. AUTHORITY

This agreement is established pursuant to the provisions of 31 U.S.C. 9703 and the Treasury Forfeiture Fund Act of 1992 which provide for the reimbursement of certain expenses of state and local law enforcement agencies (LEAs) incurred as participants in joint operations with federal LEAs participating in the TFF.

III. PURPOSE OF THIS AGREEMENT

This agreement establishes the procedures and responsibilities of both the State/Local LEA and the TFF Agency for the reimbursement of certain overtime and other expenses pursuant to 31 U.S.C. § 9703.

IV. NAME OF TASK FORCE (if applicable)

The name of this task force is: N/A

The projected dates of operation are: TBD

V. CONDITIONS AND PROCEDURES

A. Compliance with Federal Statutes and Regulations

Compliance with 31 U.S.C. § 9703, the Treasury Forfeiture Fund Act of 1992 and TEOAF Directive 18, "Policy for Reimbursements to State and Local Law Enforcement Agencies Involved in Joint Operations with Federal Agencies Participating in the Treasury Forfeiture Fund," is a requirement for this agreement.

B. Assignment of State/Local LEA Officers

1. To the maximum extent possible, the State/Local LEA shall assign dedicated officers to the joint operation.
2. Within 10 days of the effective date of this agreement, the State/Local LEA shall provide the TFF Agency with the following information for each officer assigned to the joint operation:
 - a. Name;
 - b. Title, grade, or rank;
 - c. Badge or ID number; and
 - d. Hourly overtime wage rate.

C. Requests for Reimbursement of Joint Operation Expenses

1. The State/Local LEA may request reimbursement for payment of overtime expenses directly related to work performed by its officers assigned as members of a joint operation with the TFF Agency for the purpose of conducting official investigations. The State/Local LEA may also request reimbursement of other non-overtime expenses directly related to the joint operation.
2. Within 10 days of the effective date of this agreement, the State/Local LEA shall provide the TFF Agency with the following information for the designated point of contact:
 - a. Name;
 - b. Title;
 - c. Telephone number; and
 - d. Email address.
3. Requests for reimbursement for the payment of overtime and non-overtime expenses to the State/Local LEA must be submitted on the agency's letterhead or the TEOAF form, *State or Local Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses* (also referred to as the "Request for Reimbursement Form"), along with copies of supporting documents (i.e., payroll records, receipts, invoices, etc.). If on agency letterhead, the request must contain the same information contained in the Request for Reimbursement Form.

(See Attachment C of TEOAF Directive 18, "Policy for Reimbursements to State and Local Law Enforcement Agencies Involved in Joint Operations with Federal Agencies Participating in the Treasury Forfeiture Fund," for a copy of the Request for Reimbursement Form.)

4. An authorized representative of the State/Local LEA must sign and certify that the request is for overtime and/or other non-overtime expenses incurred by the agency for participation with the joint operation under this agreement. The State/Local LEA shall also certify that the request has not been made to any other federal LEA that may also be participating with the joint operation.
5. The State/Local LEA acknowledges that the agency remains fully responsible for its obligations as the employer of the officers assigned to the joint operation and is responsible for the payment of overtime earnings, withholdings, insurance coverage, and all other requirements by law, regulation, ordinance, or contract regardless of the reimbursable overtime charges incurred.
6. The State/Local LEA shall submit all Request for Reimbursement Forms, together with the required supporting documentation, to the TFF Agency, Attention: PAIC Paxton Carpenter, 10400 Larkin Smith D., Gulfport, MS, 504-210-6235, paxton.d.carpenter@cbp.dhs.gov.
7. All requests for reimbursement of costs incurred by the State/Local LEA must be approved and certified by the TFF Agency. The TFF Agency shall countersign the Request for Reimbursement Forms.
8. The maximum reimbursement for overtime worked on behalf of the joint operation under this agreement is set at \$15,000 per officer per fiscal year.

D. Program Audit

This agreement and its procedures are subject to audit by the Treasury Executive Office for Asset Forfeiture (TEOAF), the TFF Agency, the Department of the Treasury Office of Inspector General, the General Accounting Office, and any other government-designated auditing organization. The State/Local LEA agrees to permit such audits and agrees to maintain all records relating to these transactions for a period of not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts or expenditures relating to this agreement; as well as the interview of any and all personnel involved in these transactions.

E. Revisions

The terms of this agreement may be amended upon the written approval of both the State/Local LEA and the TFF Agency. The revision becomes effective upon the date of approval.

F. No Private Right Created

This is an agreement between a federal LEA and a state or local LEA and is not intended to confer any right or benefit to any private person or party.

David Bever
Chief of Police
Gautier Police Department

Date: _____

Jason E. Schneider
Chief Patrol Agent
New Orleans Sector

Date: _____

Lee Bond
Captain
Gautier Police Department

Date: _____

Paxton D. Carpenter
Patrol Agent in Charge
Gulfport Station

Date: _____

Clarence T. Catchings II
Supervisory Assistant Chief
U.S. Border Patrol Headquarters

Date: _____

**CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet**

Council Meeting: October 18, 2022
Title: Authorization to enter into a Task Force Agreement with the Drug Enforcement Administration (DEA)

Introduced by:
Contact Person/Telephone Chief David Bever 497-8000

Summary Explanation: Authorization to enter into a Task Force Agreement with the Drug Enforcement Administration (DEA)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:
 Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:
 Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the Gautier Police Department requests to enter into a Task Force Agreement with the Drug Enforcement Administration (DEA); and

WHEREAS, the Drug Enforcement Administration in Gulfport has created a Tactical Diversion Task Force to combat the trafficking of controlled substances within our area; and

WHEREAS, the Gautier Police Department will assign an officer to the Drug Enforcement Administration; and

WHEREAS, the Drug Enforcement Administration (DEA) will provide a vehicle, fuel, training, and overtime reimbursement to the assigned officer; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Task Force Agreement between the Drug Enforcement Administration (DEA) and the City of Gautier Police Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chief David Bever, Police Department
Date: October 6, 2022
Subject: Authorization to Enter into a Task Force Agreement with DEA

REQUEST:

The Police Chief requests the City Council to authorize the Police Chief to enter into a task force agreement with Drug Enforcement Administration (DEA).

BACKGROUND:

The Gulfport office of the DEA has created a Tactical Diversion Task Force to combat the trafficking of controlled substances within our local area. The country and our community have seen an increase in fentanyl overdoses and deaths in recent years. This program will target fentanyl trafficking along with other types of substance abuse.

DISCUSSION:

The Gautier Police Department will provide an officer to be assigned to the DEA. The DEA will provide a vehicle, fuel, training, and overtime reimbursement for the officer assigned to the task force. This program would benefit the community and the department.

RECOMMENDATION:

The Police Chief recommends the Council to authorize the Police Chief to enter into a task force agreement with DEA.

ATTACHMENT(S):

1. Tactical Diversion Task Force Agreement

TACTICAL DIVERSION TASK FORCE AGREEMENT

This agreement is made this 1st day of October, 2022, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Gautier Police Department ORI# MS0300600 (hereinafter "parent agency"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 USC § 873.

WHEREAS there is evidence that trafficking in controlled substance pharmaceuticals and/or listed chemicals exists in the Gulfport area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of Mississippi, the parties hereto agree to the following:

- 1 The Gulfport TDS Task Force will perform the activities and duties described below:
 - a. Investigate, disrupt and dismantle individuals and/or organizations involved in diversion schemes (e.g., "doctor shopping", prescription forgery, and prevalent retail-level violators) of controlled pharmaceuticals and/or listed chemicals in the Gulfport area;
 - b. Investigate, gather and report intelligence data relating to trafficking of controlled pharmaceuticals and/or listed chemicals; and
 - c. Conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's activities will result in effective prosecution before the courts of the United States and the State of Mississippi.
- 2 To accomplish the objectives of the Gulfport TDS Task Force, the parent agency agrees to detail one (1) experienced officers to the Gulfport TDS Task Force for a period of not less than two years. During this period of assignment, the parent agency officers will be under the direct supervision and control of a DEA supervisory Special Agent assigned to the Task Force.
- 3 The parent agency officers assigned to the Task Force shall adhere to DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the Task Force.
- 4 The parent agency officers assigned to the Task Force shall be deputized as Task Force Officers of DEA pursuant to 21 USC § 878.
- 5 To accomplish the objectives of the Gulfport TDS Task Force, DEA will assign Four (4) Special Agents and one (1) Diversion Investigators to the Task Force. Task Force officers must record their work hours via DEA's activity reporting system.
- 6 During the period of assignment to the Gulfport TDS Task Force, the parent agency will be responsible for establishing the salary and benefits, including overtime, of the officers assigned to the Task Force, and for making all payments due them. DEA will, subject to

availability of funds, reimburse the parent agency for overtime payments. Annual overtime for each state or local law enforcement officer is capped at the equivalent to 25% of the salary of a GS-12, step 1 of the general pay scale for the rest of the United States. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and submission of a proper request for reimbursement which shall be submitted monthly or quarterly on a fiscal year basis, and which provides the names of investigators who incurred overtime for DEA during invoiced period, the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator, and the total cost for the invoiced period. The parent agency will bill overtime as it is performed and no later than 60 days after the end of each quarter in which the overtime is performed. -. ***Note: Task Force Officer's overtime "Shall not include any costs for benefits, such as retirement, FICA, and other expenses."***

- 7 In no event will the parent agency charge any indirect cost rate to DEA for the administration or implementation of this agreement.
- 8 The parent agency shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.
- 9 The parent agency shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The parent agency shall maintain all such reports and records until all audits and examinations are completed and resolved, or for a period of six (6) years after termination of this agreement, whichever is later.
- 10 The parent agency shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.
- 11 The parent agency agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. The parent agency acknowledges that this agreement will not take effect and no Federal funds will be awarded to the parent agency by DEA until the completed certification is received.
- 12 When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, the parent agency shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money and (2) the dollar amount of Federal funds for the project or program.

13 The term of this agreement shall be effective from the date in paragraph number one until September 30, 2026. This agreement may be terminated by either party on thirty days' advance written notice. DEA's support to the Gulfport TDS Task Force is subject to the availability of funds on a fiscal year basis (October 1 through September 30 of the next year). Billing for all outstanding obligations must be received by DEA within 60 days of the end of each fiscal year or within 60 days of termination of this agreement. DEA will be responsible only for obligations incurred by the parent agency during the term of this agreement on a fiscal year basis, subject to the availability of funds.

For the Drug Enforcement Administration:

Brad L. Byerley

Date

Special Agent in Charge

For the Gautier Police Department

David Bever

Date

Chief of Police

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting: October 18, 2022
Title: Authorization to enter into an NCIC Holder of Record Agreement between the Gautier Police Department and Mississippi Gulf Coast Community College, Jackson County Campus Police

Introduced by:
Contact Person/Telephone Chief David Bever 497-8000

Summary Explanation: Authorization to enter into a National Criminal Information Center (NCIC) Holder of Record Agreement between the Gautier Police Department and Mississippi Gulf Coast Community College, Jackson County Campus Police

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:
 Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:
 Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2022

WHEREAS, the Gautier Police Department requests to enter into a National Criminal Information Center (NCIC) Holder of Record with the Mississippi Gulf Coast Community College, Jackson County Campus Police; and

WHEREAS, NCIC gives law enforcement agencies access to criminal histories, driver's license data, and license plate information; and

WHEREAS, the MGCCC Jackson County Campus Police does not have direct access to NCIC; and

WHEREAS, the Mississippi Justice Information Center, who oversees the state's NCIC, requires a holder of the agreement to be in place when one law enforcement agency allows access for their NCIC to another law enforcement agency; and

WHEREAS, the campus police will utilize information from the MJIC/NCIC database only in active criminal investigations, in which supervisory approval has been granted; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to authorize direct access from Gautier Police Department's National Criminal Information Center database to Mississippi Gulf Coast Community College, Jackson County Campus Police; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the National Criminal Information Center/Holder of Record Agreement between Mississippi Gulf Coast Community College, Jackson County Campus Police and the City of Gautier Police Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of October 18, 2022.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chief David Bever, Police Department
Date: October 6, 2022
Subject: Authorization to Enter into a NCIC Holder of Record with MGCCC Campus Police

REQUEST:

The Police Chief requests the City Council to authorize the Police Chief to enter into a National Criminal Information Center (NCIC) Holder of Record with the Mississippi Gulf Coast Community College (MGCCC) Jackson County Campus Police.

BACKGROUND:

NCIC gives law enforcement agencies access to information such as criminal histories, drivers license data and license plate information. The MGCCC Jackson County Campus Police currently do not have direct access to NCIC and have requested access to it through our department.

DISCUSSION:

The Mississippi Justice Information Center (MJIC), who oversees the state's NCIC, requires a holder of the agreement to be in place when a law enforcement agency allows another law enforcement agency to have access to their NCIC.

RECOMMENDATION:

The Police Chief recommends the Council to authorize the Police Chief to enter into a NCIC Holder of Record with the MGCCC Jackson County Campus Police.

ATTACHMENT(S):

1. MJIC Holder of Record Agreement

**MISSISSIPPI JUSTICE INFORMATION CENTER
HOLDER-OF-THE-RECORD-AGREEMENT**

This agreement is made and entered into by and between **Gautier Police Department**, having terminal access to the Mississippi Justice Information Center (MJIC), hereinafter referred to as User Agency, and **CAMPUS POLICE, Mississippi Gulf Coast Community College (MGCCC) Jackson County Campus**, hereinafter referred to as Non-Terminal Agency.

The purpose of this Agreement is to specify the duties and responsibilities of both the User Agency and the Non-Terminal agency in the operation and use of computerized information obtained via the MJIC network. The User Agency and the Non-Terminal Agency agree to comply with federal laws, rules, procedures and policies adopted by the NCIC Advisory Policy Board, FBI/NCIC and NLETS relating to operation, security, and privacy of criminal justice and law enforcement information, including criminal history record information.

The Non-Terminal Agency will utilize information from the MJIC database only in active criminal investigations in which supervisory approval has been granted. Information obtained under this Agreement will only be disclosed to persons to whom disclosure is authorized under Federal law, including the Privacy Act of 1974, 5 U.S.C. § 552a (2015) (hereinafter the “Privacy Act”). Violations of the Privacy Act may result in civil and/or criminal penalties, to include the award of reasonable attorney fees, civil damages, criminal convictions, and fines up to \$5,000. Any improper dissemination of this information to other law enforcement agencies is prohibited.

User Agency agrees to only furnish the Non-Terminal Agency with information they are authorized to receive as designated by their ORI assignment by the FBI. Non-terminal Agency agrees to limit request for information for authorized criminal justice purposes only and further agrees to limit the information received from the User Agency to those authorized under federal law.

Non-Terminal Agency agrees to ensure that its employees are responsible for the physical security of all information under their control or in their custody which was received from User Agency, so as to protect such information from any unauthorized access, disclosure or dissemination. It is specifically understood that access to such information is restricted to criminal justice purposes and unlawful use or dissemination is prohibited. Further, Non-Terminal Agency agrees to inform the User Agency and MJIC of any unauthorized attempts to access or disseminate information as soon as such attempts are recognized.

User Agency and Non-Terminal Agency agree to log the dissemination of criminal history record information furnished to any authorized agency or individual. Dissemination may only be made to an authorized agency who has an ORI assigned by the FBI which authorized access to requested information.

The Non-Terminal agency authorized the User Agency to enter, update and/or remove records on NCIC. The Non-Terminal Agency agrees to immediately notify the User Agency of any change in the status of records and agrees that User Agency will confirm all NCIC Hits based upon information provided by the Non-Terminal Agency. Non-Terminal Agency must be able to prove the User Agency with Hit Confirmation information twenty-four (24) hours per day.

**MISSISSIPPI JUSTICE INFORMATION CENTER
HOLDER-OF-THE-RECORD-AGREEMENT**

When necessary, User Agency will request additional time on "Ten Minute Hit Confirmations". After the additional time is requested, User Agency will contact the Non-Terminal Agency's officer in charge of the shift at which time the "Hit" occurs. The Non-Terminal Agency's officer will obtain the information requested and will notify User Agency of the "Hit Confirmation" response which will be sent to the requestor by User Agency.

Entries made into NCIC for a Non-Terminal Agency will contain the ORI of the User Agency. The User Agency will develop a method agreeable to Non-Terminal Agency and MJIC, for means to identifying the owner of the record. Monthly NCIC validations will be mailed to the User Agency and the validation process will be completed by the User Agency's Terminal Agency Coordinator or authorized employee and an authorized employee of the Non-Terminal Agency.

The Non-Terminal Agency, as an agency of the United States Government is self-insured and will, pursuant to the terms and conditions of the Federal Tort Claims Act (FTCA), codified at 28 USC 2674, assume financial responsibility for all claims for personal or property damage, including death, caused by the negligent or wrongful acts of VA OIG employees acting in the scope of their employment during the use of the database. Non-Terminal Agency is expressly not exempt from liabilities through negligence on its own part. The VA OIG herein agrees to treat all information from the database as records subject to the protections of the Privacy Act, 5 U.S.C. § 552a (2015).

MJIC reserves the right to suspend services to User Agency; likewise the User Agency reserves the right to suspend service to Non-Terminal Agency when rules, policies, or procedures have been violated.

By acceptance and execution of this agreement, the User Agency and Non-Terminal Agency confirms compliance with the Federal, NCIC, and NLETS rules, regulations, and policies.

This agreement become effective immediately and will remain in effect until and one (1) of the officials as name below is changed, at which time a new agreement may be initiated.

IN WITNESS WHEREOF, the parties hereto caused this agreement to be executed by the proper officers and officials:

Gautier Police Department
USER AGENCY

Campus Police, MGCCC-JC
NON-TERMINAL AGENCY

Signature of Agency Head
David Bever, Chief of Police
Gautier Police Department

Signature of Agency Head
Charles C. Houston, Chief of Police
MGCCC-JC Police Department

Date

Date

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
October 18, 2022**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
