

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 17, 2023 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier Men's Club Annual Mardi Gras parade will be February 11, 2023 at 7:00pm.**

IV. Presentation Agenda

- 1. Gautier School Choice Week Proclamation**

V. Business Agenda

- 1. Consider a request for a twenty-one-foot (21') variance to secondary front yard setback requirements for an accessory building and a one thousand two hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single-Family Residential Zoning District located at 1600 Pat Dr, Gautier, MS (GPC #23-01-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 3. Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Approval of Minutes from the Regular Council Meeting held January 3, 2023 at 6:30pm.**
- 2. Receive November and December 2022 Privilege License Reports**

3. **Approval of water and sewer adjustments for January 2023 in the amount of \$16,873.27**
4. **Authorization to remove office equipment and furniture from the City of Gautier's inventory**
5. **Resolution approving the Sponsorship of Gautier Men's Club Annual Mardi Gras Parade to be held on February 11, 2023**
6. **Resolution approving closure of roads and traffic control measures as described in the special event permit application submitted by the Gautier Men's Club for their Annual Mardi Gras Parade on February 11, 2023**
7. **Approval of a letter of support for Mississippi Songwriters Alliance's Legislative Funding Request**
8. **Approval of Change Order No. 1 to increase the contract days with JLB Contractors for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA)**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Recess until January 17, 2023 at 6:30pm

www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
January 17, 2023**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Gautier Men's Club Annual Mardi Gras parade will be February 11, 2023 at 7:00pm.

NOTES:

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
January 17, 2023**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Gautier School Choice Week Proclamation

NOTES:

CITY OF GAUTIER PROCLAMATION

A Proclamation Commemorating Gautier School Choice Week

WHEREAS, the City of Gautier recognizes the important role that an effective education plays in preparing all students in Gautier to be successful adults; and,

WHEREAS, our area is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, the City of Gautier has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW THEREFORE, WE, Mayor Casey Vaughan and Council of the City of Gautier, do hereby recognize January 22nd – January 28th, 2023 as

GAUTIER SCHOOL CHOICE WEEK

in the City of Gautier, Mississippi and call this observance to the attention of all of our citizens.



Mayor Casey Vaughan
City of Gautier, Mississippi

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting: January 17, 2023
Title: Consider a request for a twenty-one-foot (21') variance to secondary front yard setback requirements for an accessory building and a one thousand two hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single-Family Residential Zoning District located at 1600 Pat Dr, Gautier, MS (GPC #23-01-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a twenty-one-foot (21') variance to secondary front yard setback requirements for an accessory building and a one thousand two hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single-Family Residential Zoning District located at 1600 Pat Dr, Gautier, MS (GPC #23-01-VAR) (PID #87110321.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the homeowner of 1600 Pat Drive, (PID #87110321.000) has requested a twenty-one-foot (21') variance to secondary front yard setback requirements for an accessory building and a one thousand two hundred and eleven and a half (1,211.5) square foot variance in an R-1 Low Density Single-Family Residential District; and

WHEREAS, the applicant would like to build a carport addition to his existing unattached garage at approximately four feet (4') from the secondary front yard property line. Due to the secondary front yard setback requirements in a R-1 Zoning District are twenty-five (25'), the applicant would need a twenty-one-foot (21') variance to the setback requirements for the carport addition; and

WHEREAS, the carport and garage addition, along with the existing garage, will bring the square footage of accessory structures on the property to two thousand one hundred and twenty-four (2,124) square feet. The maximum lot coverage for the principal structure and accessory structures in a R-1 Zoning District is twenty-five percent (25%); and

WHEREAS, twenty-five percent (25%) of fourteen thousand and fifty (14,050) square feet of the total lot area would be three thousand five hundred twelve and one half (3512.5) square foot. Due to the principal structure, existing garage, and the proposed additions totaling four thousand seven hundred and twenty-four (4724) square feet, the applicant needs a twelve hundred and eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of the request with changes being an eleven-foot (11') variance to required setbacks for a secondary front yard and an eight hundred and fifty one and a half (851.5) square foot variance to maximum lot coverage;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 01/10/2023
Subject: Consider a request for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single-Family Residential Zoning District. 1600 Pat Drive, (GPC #23-01-VAR)

REQUEST:

The Planning Department has received a request from Augustus L. Stanton, Jr. for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single Family Residential Zoning District. 1600 Pat Drive, PID #87110321.000 (GPC #23-01-VAR). The application fee of \$175 was paid on December 8, 2022. All public notice requirements have been met.

BACKGROUND:

The applicant would like to construct an addition to his existing unattached garage. He would also like to add a carport over a portion of his existing driveway. The carport addition would be approximately four feet (4') from the secondary front yard property line. Secondary front yard setback requirements in a R-1 Zoning District are twenty-five feet (25'). The applicant would need a twenty-one foot (21') variance to the setback requirements for the carport addition.

The carport and garage addition, along with the existing garage, will bring the square footage of accessory structures on the property to two thousand one hundred twenty-four (2,124) square feet. Under the Unified Development Ordinance (UDO) the maximum lot coverage for the principal structure and accessory structures in a R-1 Zoning District is twenty-five percent (25%). The total lot area of this property is fourteen thousand fifty (14,050) square feet. Twenty-five percent (25%) of the total lot area is three thousand five hundred twelve and one half (3512.5) square feet. The principal structure is twenty-six hundred (2600) square feet. The total of the principal structure, the existing garage, and the proposed additions totals four thousand seven hundred twenty-four (4724) square feet. Therefore, the applicant needs a twelve hundred eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures.

DISCUSSION:

The applicant is requesting a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. The minimum secondary front setback in a R-1 zoning district is twenty-five feet (25').

The applicant is also requesting a twelve hundred eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

30% of required off-street parking spaces and/or

30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the request with changes. They recommend approval of an eleven-foot (11') variance to the required setbacks for a secondary front yard and an eight hundred fifty-one and one half (851.5) square foot variance to maximum lot coverage.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny the variance request.

ATTACHMENTS:

1. Business Agenda Item 1 - Consideration for a variance to secondary front yard setback requirements_1600 Pat Drive
2. Excerpt GPC Meeting 1.5.23 (#23-01-VAR)

3. Complete Packet 23-01-VAR

Excerpt from January 5, 2023, Planning Commission Meeting:

The Planning Department has received a request for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single Family Residential Zoning District at 1600 Pat Drive. (GPC #23-01-VAR).

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Augustus L. Stanton, Jr. for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single Family Residential Zoning District. 1600 Pat Drive, PID #87110321.000 (GPC #23-01-VAR). The application fee of \$175 was paid on December 8, 2022. All public notice requirements have been met.

BACKGROUND:

The applicant would like to construct an addition to his existing unattached garage. He would also like to add a carport over a portion of his existing driveway. The carport addition would be approximately four feet (4') from the secondary front yard property line. Secondary front yard setback requirements in a R-1 Zoning District are twenty-five feet (25'). The applicant would need a twenty-one foot (21') variance to the setback requirements for the carport addition.

The carport and garage addition, along with the existing garage, will bring the square footage of accessory structures on the property to two thousand one hundred twenty-four (2,124) square feet. Under the Unified Development Ordinance (UDO) the maximum lot coverage for the principal structure and accessory structures in a R-1 Zoning District is twenty-five percent (25%). The total lot area of this property is fourteen thousand fifty (14,050) square feet. Twenty-five percent (25%) of the total lot area is three thousand five hundred twelve and one half (3512.5) square feet. The principal structure is twenty-six hundred (2600) square feet. The total of the principal structure, the existing garage, and the proposed additions totals four thousand seven hundred twenty-four (4724) square feet. Therefore, the applicant needs a twelve hundred eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures.

DISCUSSION:

The applicant is requesting a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building in a R-1 Low Density Single-Family

Residential Zoning District. The minimum secondary front setback in a R-1 zoning district is twenty-five feet (25').

The applicant is also requesting a twelve hundred eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a

Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Augustus L. Stanton, Jr. explained that he has an existing detached garage that he would like to build a 12' x 36' addition onto so he can have more storage for his vehicles. He would also like to build a carport over part of the existing drive for more covered parking because they have seven vehicles. He stated that he also has thousands of dollars' worth of tools and equipment in storage that he can't bring to his property because there isn't any room in the existing garage for them. The garage addition would also allow him to store these tools and equipment on the premises so he would have them readily available when he needed them.

Karen L. King, the applicant's wife, said her concern was that if he could not get the variance, he would have to get a shed to put on the property and she thinks it would be more aesthetically pleasing to have the garage addition instead of an additional shed.

Chairman Jamison explained that there would still be an issue with the lot coverage square footage even if he put a shed instead of the garage addition.

Commissioner McManus asked how much square footage Mr. Stanton could add to the lot coverage without a variance.

Mr. Ankerson said Mr. Stanton could add approximately two hundred (200) square feet without needing a variance to the allowed lot coverage.

Commissioner McManus expressed concern about how close the carport would be to the street.

Mr. Stanton explained that the carport would be four feet (4') from the property line, but it would be eleven feet (11') from the street.

Commissioner McManus stated that she was still concerned with how close it would be to the property line and street. She asked Mr. Ankerson if a variance had ever been approved for a structure to be that close to the street.

Mr. Ankerson stated that variances had been approved that close to rear and side yard property lines before, but he did not recall a variance ever being approved for a structure to be that close to the property line for a secondary front yard.

Mr. Stanton stated that if he had to choose between the carport or the garage addition, he would rather have the garage addition and he could get car covers for the other vehicles.

After some discussion regarding making the garage addition or the carport smaller, **Commissioner Ward** suggested cutting the carport back ten feet (10') so that the carport would be fourteen feet (14') from the property line. This would also cut down on the lot coverage.

Mr. Stanton asked if they were talking about cutting the carport back from thirty-one feet (31') to twenty-one feet (21'). If that was what they were recommending, then he would be fine with that.

Commissioner Davis explained to Mr. Stanton that the Planning Commission was only a recommending board, and the City Council made the final decision. He advised Mr. Stanton that although the Planning Commission was recommending less than what he had originally asked for the City Council could still approve the original request if they chose to do so.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to approve the request with changes. He recommended an eleven-foot (11') variance to setback requirements to the required setbacks for a secondary front yard and an eight hundred fifty-one and one half (851.5) square foot variance to maximum lot coverage.

Commissioner Ward seconded the motion, and the following vote was recorded:

AYES: William Davis
Kay C. Jamison
Ricky Decoteau
Joshua Ward
DeAnna McManus

ABSENT: Chris Hoover
Paul Gainer

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

January 5, 2023

GPC #23-01-VAR

1600 Pat Drive

VII. NEW BUSINESS

1. Consider a request for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single-Family Residential Zoning District. 1600 Pat Drive, (GPC #23-01-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: December 28, 2022

Subject: Consider a request for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single Family Residential Zoning District. 1600 Pat Drive, (GPC #23-01-VAR)

REQUEST:

The Planning Department has received a request from Augustus L. Stanton, Jr. for a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building and a twelve hundred eleven and one half (1211.5) square foot variance to total lot coverage in a R-1 Low Density Single Family Residential Zoning District. 1600 Pat Drive, PID #87110321.000 (GPC #23-01-VAR). The application fee of \$175 was paid on December 8, 2022. All public notice requirements have been met.

BACKGROUND:

The applicant would like to construct an addition to his existing unattached garage. He would also like to add a carport over a portion of his existing driveway. The carport addition would be approximately four feet (4') from the secondary front yard property line. Secondary front yard setback requirements in a R-1 Zoning District are twenty-five feet (25'). The applicant would need a twenty-one foot (21') variance to the setback requirements for the carport addition.

The carport and garage addition, along with the existing garage, will bring the square footage of accessory structures on the property to two thousand one hundred twenty-four (2,124) square feet. Under the Unified Development Ordinance (UDO) the maximum lot coverage for the principal structure and accessory structures in a R-1 Zoning District is twenty-five percent (25%). The total lot area of this property is fourteen thousand fifty (14,050) square feet. Twenty-five percent (25%) of the total lot area is three thousand five hundred twelve and one half (3512.5) square feet. The principal structure is twenty-six hundred (2600) square feet. The total of the principal structure, the existing garage, and the proposed additions totals four thousand seven hundred twenty-four (4724) square feet. Therefore, the applicant needs a twelve hundred eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures.

DISCUSSION:

The applicant is requesting a twenty-one foot (21') variance to secondary front yard setback requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. The minimum secondary front setback in a R-1 zoning district is twenty-five feet (25').

The applicant is also requesting a twelve hundred eleven and one half (1211.5) square foot variance on the maximum lot coverage allowed for principal and accessory structures.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

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- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-01-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	_____	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: AUGUSTUS L. STANTON JR., & KAREN L. KILG (228-355-1978)

Name of Business: _____ Phone: 228-348-0091

Property Address: 1600 PAT DRIVE Mailing Address (if Different): leave message

E-Mail Address: ospd53@yahoo.com

Reason for request, location and intended use of Property: ADDITIONAL STORAGE / COVERED PARKING FOR VEHICLES, TOOLS + EQUIPMENT TO ELIMINATE THE NEED FOR OFF-SITE STORAGE AND INCREASE COVERED PARKING

ATTACHMENTS REQUIRED AS APPLICABLE: 21' setback Variance 1211.5 sq ft variance to lot coverage

SEE ATTACHED 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.

SEE ATTACHED 2. A detailed project narrative.

N/A 3. Copy of protective covenants or deed restrictions, if any.

N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.

N/A 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: [Signature] Date of Application: 12/08/2022

Karen L King

FOR OFFICE USE ONLY

Date Received 12-8-22 Verify as Complete SA/BL

Fee Amount Received 1700 Initials of Employee Receiving Application BL

CA

VARIANCE CRITERIA for APPROVAL — Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

SEE ATTACHED FOR RESPONSE

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

SEE ATTACHED FOR RESPONSE

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

SEE ATTACHED FOR RESPONSE

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

SEE ATTACHED FOR RESPONSE

VARIANCE / PUBLIC HEARING APPLICATION

**PROPOSED GARAGE ADDITION
PROPOSED CARPORT
CONSTRUCTION**

1600 PAT DRIVE

**AUGUSTUS L. STANTON, JR. &
KAREN L. KING**

VARIANCE CRITERIA SEEKING APPROVAL

QUESTION A: **YES**

Our Lot has very limited space with very little storage for outdoor equipment, my tools and our vehicles. The detached garage can accommodate two vehicles, but once the vehicles are nested inside it leaves very little room for anything else. We own several tool boxes and various equipment which we treasure and desire to keep at my home with us! This equipment is currently in storage and our goal is to get it to where we call home.... Pat Drive, Gautier Mississippi. The addition to the garage and the proposed carport will easily provide adequate shelter to our vehicles, tools, & outdoor equipment. If the Commission would generously grant our variances, it will not only will improve the homes looks, but would increase our homes curb appeal to our Seacliffe community. We have worked very hard to improve this home and the approval of our Variance Request will allow us to continue to do so. Additionally, in order to maintain the high standards of the Seacliffe Subdivision, the approval of these requested variances would eliminate our need to be forced to place additional sheds/outbuildings occupying more of what little yard space we have left. Additionally, the requested garage addition (that borders the existing detached garage) and carport construction only encloses a portion of our existing driveway, so there will be no further encroachment to our property line with my neighbor to the North at 1705 Mary Ann. We have a unique opportunity to design an outcome that accentuates this Subdivision with the City's blessing as well as preserves our limited yard space!

VARIANCE CRITERIA SEEKING APPROVAL

QUESTION B: **YES**

When the previous owners of this home decided to eliminate the attached garage and build a detached garage, it immediately deprived future owners with very limited space for additional vehicles, tools, and equipment and an opportunity to store them in an enclosed space in the safety of a Gautier Subdivision. The lack of remaining square footage on our lot poses issues that force us to re-think of better ways to use the existing structure in a way that does not further impose on our neighbor, but still provides additional space for vehicles, tools & equipment we prefer to keep out of the weather. We have already spent nearly \$80K improving our home to the benefit of the Seacliff Community as well as ourselves. We have placed an equal time & resources simply planning for this variance to be granted. We ask the Commission to acknowledge our contributions to the City of Gautier, humbly request to grant our variance, and that we have nothing but the best of intentions for this City as well as our Seacliffe Community. We would acknowledge that we currently enjoy the privileges of residing within the City of Gautier and look forward to a lifetime to enjoy this new relationship. We specifically chose Gautier as our new home and as a retired/decorated Air Force Officer, retired law enforcement officer, & current USPS employee (and the Wife being a retired and featured Welder from Huntington Ingalls as well as a retired school administrator with Pinellas County School System in Florida), we are hoping the Commission will accommodate our variances to make our house more of a home as well.

VARIANCE CRITERIA SEEKING APPROVAL

QUESTION C: **NO**

In our opinion, just requesting that the Commission grants our variances and allows us to improve our property, at the same time upgrades our standard of living, without encroaching upon our neighbors, and improve/contribute to the look of our home and aesthetics of the Seacliffe Subdivision.

VARIANCE CRITERIA SEEKING APPROVAL

QUESTION D: **NO**

The fact that we have to request a variance to provide adequate enclosed/covered space for our vehicles, outdoor equipment, tools, etc. that in no way would encroach upon any of our neighbors should be proof in and of itself that no "special privilege" is required. If you take a moment to just drive by our home, the visual improvements alone are staggering. Our mission here is only to improve and upgrade our outdated home as well as the look of our property, to improve our standard of living, to protect our property, as well as raising the aesthetics of the Seacliffe Community as a whole.

PROPOSED IMPROVEMENTS

**PROPOSED GARAGE ADDITION
PROPOSED CARPORT
CONSTRUCTION**

1600 PAT DRIVE

**AUGUSTUS L. STANTON, JR. &
KAREN L. KING**

urvey
ld Survey
18, 2022

acres

of pavement
f-way
head power
-X-X

Materials

age 859

s on this plat are based
th line of Lot 73

Lot 71

set 1/2"
rebar

S85°40'00"W 82.14'

set 1/2"
rebar

OHP

concrete drive

garage

recorded - Pat Drive
actual - Mary Ann Drive

N6°10'00"W 98.82'

Lot 72

Lot 73

S1°49'43"W 145.98'

two story single
family residence

24.0'

front

10.3'

35.0'

fd 3/8"
rebar

r/w

S88°10'02"E 45.90'

Pat Drive

PROPOSED CARPORT
CONSTRUCTION - 432 sq ft
PROPOSED GARAGE
ADDITION - 972 sq ft

N42°50'03"E
LC=75.46'
R=50.00'
A=85.50'

CURRENT SURVEY

**PROPOSED GARAGE ADDITION
PROPOSED CARPORT
CONSTRUCTION**

1600 PAT DRIVE

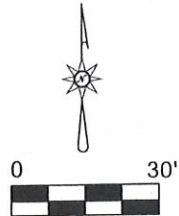
**AUGUSTUS L. STANTON, JR. &
KAREN L. KING**

Description: Lot 72, Third Addition to Seaclyffe Subdivision, Gautier, Jackson County, Mississippi, as recorded in Plat Book 9, page 51, Office of Chancery Clerk, Jackson County Courthouse.

This property is located in Zone X according to Flood Insurance Rate Map #28059C 0407 G, Revised March 16, 2009.

Aldred Surveying Co.
P.O. Box 2201
Pascagoula, Ms. 39569
228-762-7374
A22243

Lewis Aldred, Jr. P.L.S.
November 21, 2022



North
Class B Survey
Date of Field Survey
November 18, 2022

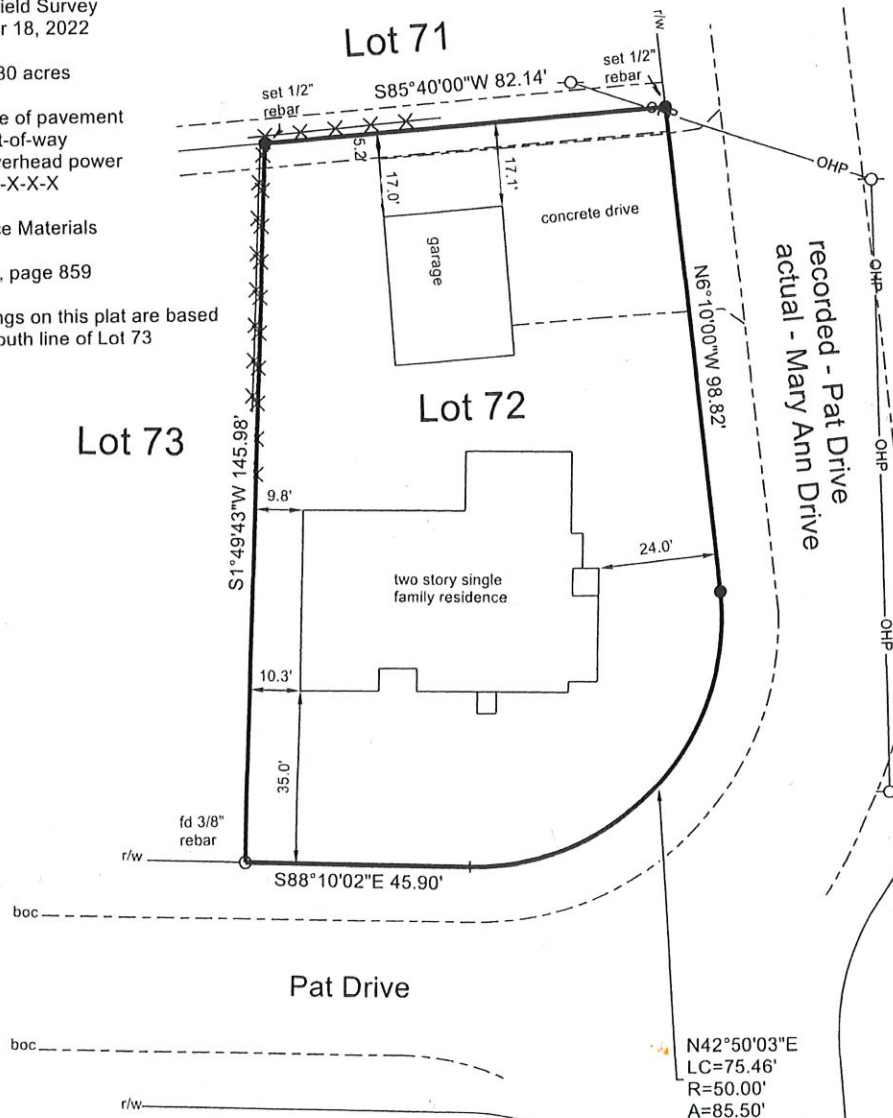
Area - 0.30 acres

e/p - edge of pavement
r/w - right-of-way
OHP - overhead power
fence - X-X-X-X

Reference Materials

DB 2038, page 859

All bearings on this plat are based
on the South line of Lot 73



PROJECT NARRATIVE

PROPOSED GARAGE ADDITION PROPOSED CARPORT CONSTRUCTION

1600 PAT DRIVE

**AUGUSTUS L. STANTON, JR. &
KAREN L. KING**

PROJECT NARRATIVE

Augustus L. Stanton, Jr

1600 Pat Drive

ospd53@yahoo.com

228-348-0091

GARAGE ADDITION:

Variance Requested: I am requesting a 21 foot Variance for the property line at the North edge of my property bordering my neighbor at 1705 Mary Ann Drive. (See Proposed Site Map)

This structure will enclose the current driveway extension (that was previously RV parking) and runs along the northern edge of the detached garage to the street (Mary Ann Dr.). The proposed structure will not extend beyond the width of the existing driveway. The dimensions of this enclosure is proposed at 12' across & 36' deep for a total of 432 sq ft. The 3 exterior walls will be 8' wall with a double plate on top and placing a 6' wall on top of that. All will be built on 16" centers. All 3 walls will have 6' centers & will be secured with all thread anchors mounted at the concrete floor and extending to the top plate. At the top plate will be a 2" x 2" lock washer and nut to firmly anchor all 3 walls to the pad. For the exterior walls ½" OSB will be used with house wrap, then finished with a hardy plank exterior to match the aesthetics currently displayed on the garage. The roof will be a 3/12 pitch with engineered roof trusses installed every 6' and hurricane straps will be installed for all trusses and studs. My proposal is the roof will be erected with a roof line that is perpendicular to the current roof line currently on the detached garage. The decking on the roof will be ¾" plywood on 2ft centers. The finished roof will match the look and style of the current roof. Where the new roof will tie into the existing roof, 12" flashing will go from the shingles on the existing roof to the hardy plank on the new wall. A 10' X 10" roll up, motorized and insulated door will be installed on the wall facing Mary Ann. No windows are proposed to be installed and will add numerous LED lighting fixtures for the interior.

PROJECT NARRATIVE: *(Continued)*

CARPORT CONSTRUCTION:

Variance Requested: Ask the Commission for a variance that will allow me to construct a Carport 5' from my driveway's edge bordering Mary Ann Dr. and within 5 ft of my northern border between myself and 1705 Mary Ann Drive. (See Proposed Site Map)

This construction is proposed to be 31' Deep by 36' across, with a 12' by 12' notch to accommodate the proposed Garage addition for a total of 972 sq ft. The construction is proposed to have a 4" X 4" Pole every 10 feet for the North & South sides, with a 2" X 8" aluminum beam as a header. This structure will utilize an aluminum pan style roof system to include rain gutters. This entire carport will be constructed of aluminum and will be white in color. The Roof will run in a slope with approximately a 4"-5" drop, the lowest point being the entrance to the carport.

87110321.000 STANTON AUGUSTUS L JR

PIDN: 87110321.000

GISP: 871.12-03-0206.00

Owner Information

Percent of Ownership: 100

Name: STANTON AUGUSTUS L JR

Name 2:

Mailing Address: 1600 PAT DR
GAUTIER MS
39553

Site Address: 1600 PAT DR GAUTIER

Land Information

Section: 12 Acreage: 0

Township: 8

Range: 7

Street Name PAT
DR

Value and Tax Information

Total Assessed Value: 23249

Total Appraised Value: 154993

Improvement Value: 144293

Land Value: 10700

Tax Amount: 3342

SQ FT: 2327

Year Built: 1971

Legal Description

Description: LOT 72 SEACLIFFE S/D 3RD ADD DB
2038-859 (206 MAP871.12-03)

Deed Book / Page: 2059 / 13

87110321.000 STANTON AUGUSTUS L JR



Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

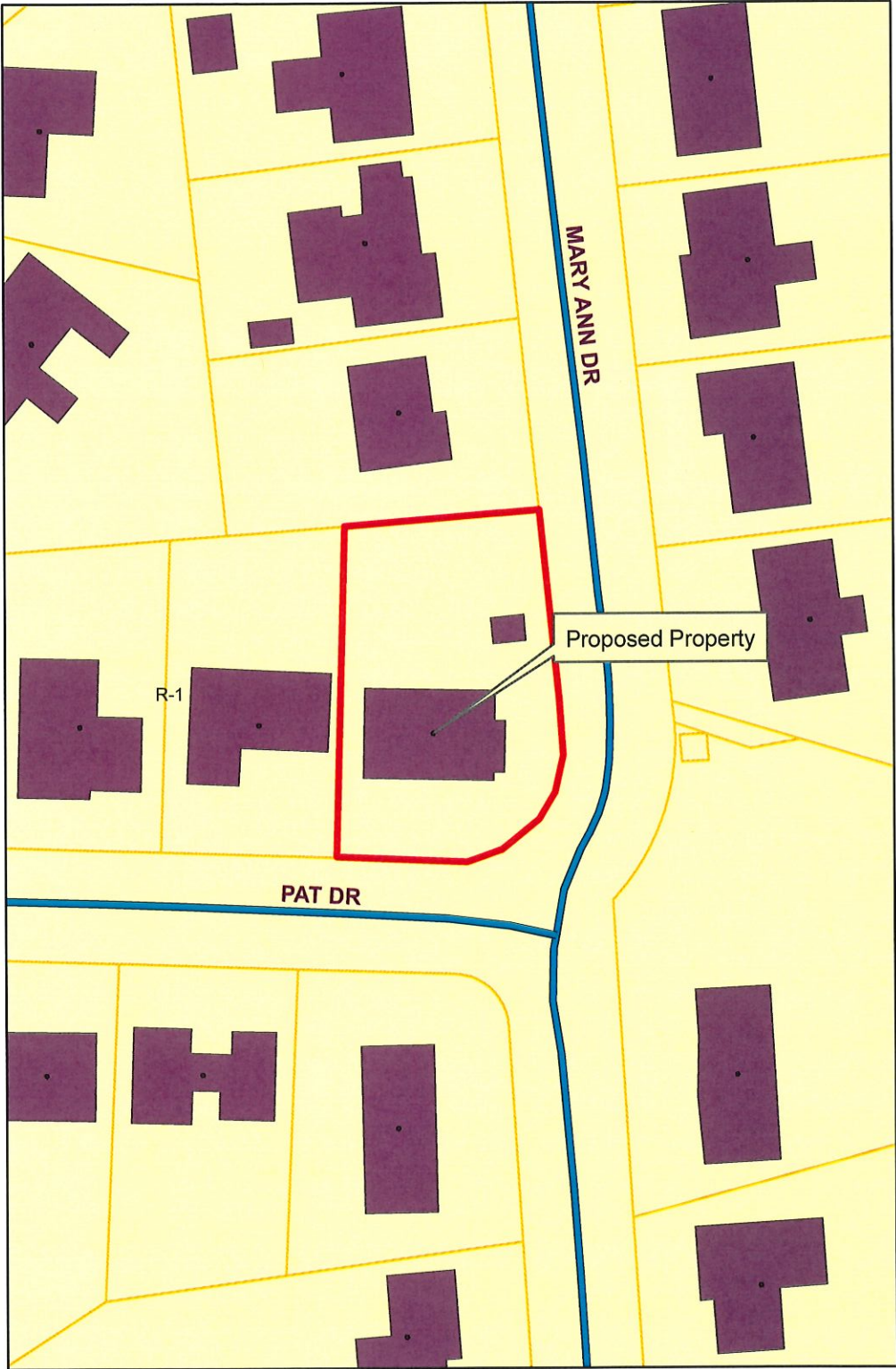


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

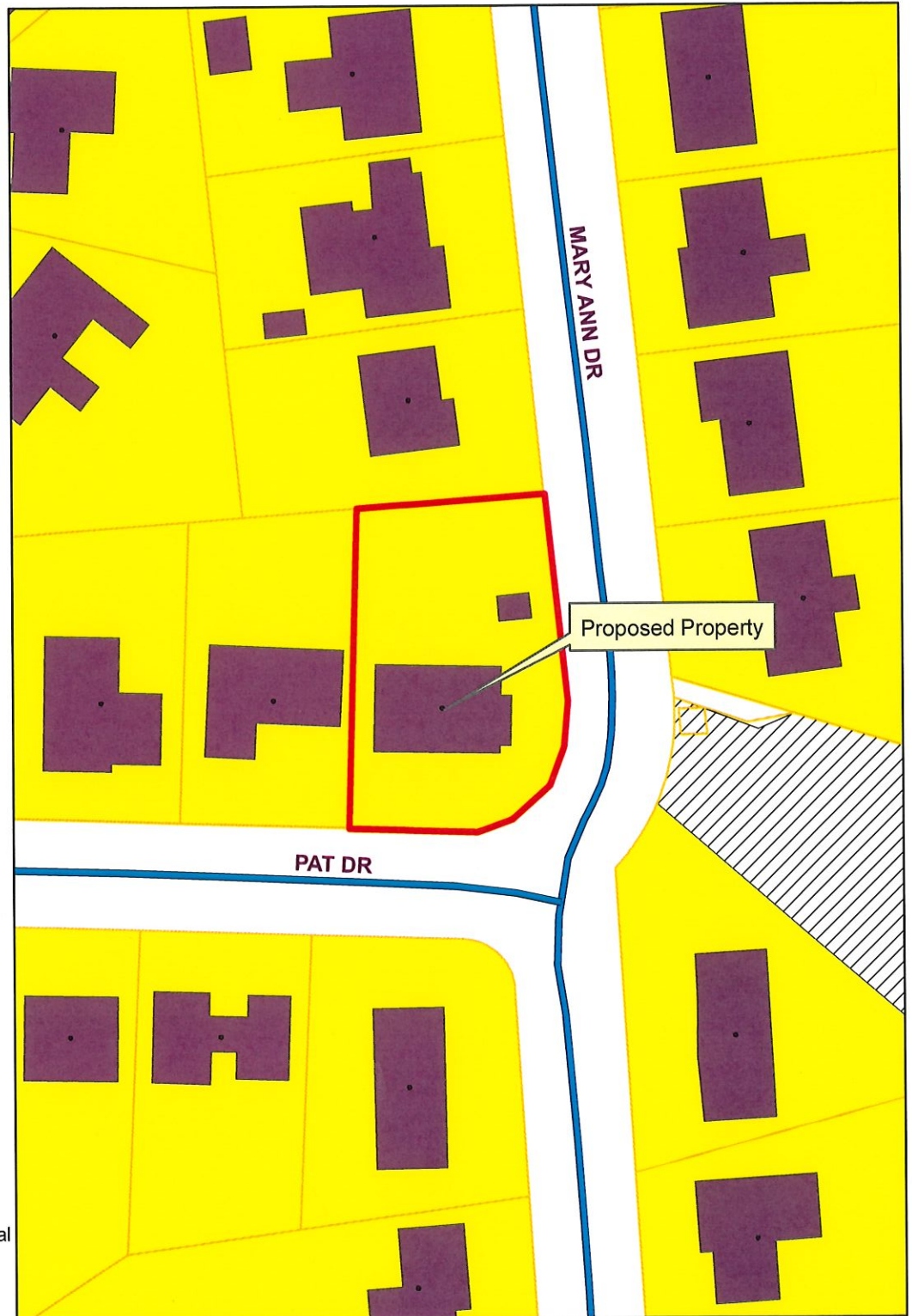


Exhibit D

Future Land-Use

Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:
Title:

January 17, 2023
Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2022

WHEREAS, in accordance with Section 21-19-11, Mississippi Code of 1972, the Council of the City of Gautier, Mississippi, hereby approved, after lawful notice and hearing, that the parcel of land described in "Exhibit A" was in such a state of uncleanness as to be a menace to the public health and safety of the community and authorized it to be abated by the City; and

WHEREAS, during each public hearing, the City Council approved assessment of the cost associated with the abatements, in addition to penalties, as indicated on Exhibit A; and

WHEREAS, the parcel has now been abated by the City of Gautier; and

WHEREAS, it is hereby resolved that the amount set for the parcel listed hereinafter is the actual cost of cleaning of the parcel, plus any penalties, as identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. That the City Council for the City of Gautier hereby adopts the foregoing recitals as its findings.

SECTION 2. That the parcel of land identified in "Exhibit A," which is described by reference to deeds recorded at the appropriate pages in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning the parcel, plus any penalties, as identified.

SECTION 3. That these amounts are hereby declared to be an assessment and lien against the parcel listed in "Exhibit A," which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgements are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the liens in the manner provided by law for the sale of land for delinquent taxes.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey

CITY OF GAUTIER

Nature's Playground

January 12, 2023

Re: Resolution For Lien Assessment

Dear Council Members:

I am requesting the Council approve the abatement costs of 3000 Ladnier. The costs are associated with a previous order this Council issued for cleaning this dilapidated and dangerous property. The details of the abatement costs are provided below. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

EXHIBIT A

Parcel & Address	Owner & Mailing Address	Total Assessment
#82502180.100 3000 Ladnier Gautier, MS 39553	Vanderson Chao 117 Russel St. Quincy, MA 02171 vandersonchau@gmail.com 228-447-5065	Cost: \$18,115 Penalty: \$1,500 Total Assessment: \$19,615

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting: January 17, 2023
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

Docket of Claims
Release date from 01/17/2023 thru 01/17/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CG MPI GO BOND DEBT SERVICE FUND Account Number 001-900-969	230930	01/17/2023	12/28/2022			210,000.00	
	Description BUDGETED TRX: DEBT SERVICE			Invoice # 02012022	Date 02/01/2022	P.O.	Amount 210,000.00	
001	COG 7M BOND ACCT Account Number 001-000-104	230980	01/17/2023	01/03/2023			4,440.00	
	Description TR MDOT WIRE: FUND 130			Invoice # 01032023	Date 01/03/2023	P.O.	Amount 4,440.00	
001	46 ENTERTAINMENT INC Account Number 001-021-688	230997	01/17/2023	01/05/2023			6,500.00	
	Description CONSULTANT SERVICES			Invoice # 1624	Date 01/05/2023	P.O.	Amount 6,500.00	
001	BORDIS & DANOS PLLC Account Number 001-060-602	230998	01/17/2023	01/05/2023			11,250.00	
	Description JAN 2023 RETAINER			Invoice # 112	Date 01/02/2023	P.O.	Amount 11,250.00	
001	BUTLER SNOW LLP Account Number 001-001-601	230999	01/17/2023	01/05/2023			6,360.06	
	Description REDIST SERVS THRU 11/30/22			Invoice # 10362076	Date 12/08/2022	P.O.	Amount 6,360.06	
001	KYLE CARTER Account Number 001-161-681	231000	01/17/2023	01/05/2023			700.00	
	Description PER DIEM ADV: FF 1001-1-11			Invoice # 01032023	Date 01/03/2023	P.O.	Amount 700.00	
001	ETHAN J DODGEN Account Number 001-161-681	231001	01/17/2023	01/05/2023			700.00	
	Description PER DIEM ADV: FF 1001-1-11			Invoice # 01032023	Date 01/03/2023	P.O.	Amount 700.00	
001	NOAH W WIENIEWITZ Account Number 001-161-681	231002	01/17/2023	01/05/2023			700.00	
	Description PER DIEM ADV: 1001-1-11			Invoice # 01032023	Date 01/03/2023	P.O.	Amount 700.00	
001	RELX INC DBA LEXISNEXIS Account Number 001-092-698	231003	01/17/2023	01/05/2023			123.60	
	Description DEC 2022 4254VNBSY			Invoice # 3094233933	Date 12/31/2022	P.O.	Amount 123.60	
001	MSU-EXT CENTER GOVT/COMMUNITY DEV Account Number 001-040-681	231004	01/17/2023	01/05/2023			200.00	
	Description CMC PROGRAM: FARABEE, S			Invoice # 03292023	Date 01/03/2023	P.O.	Amount 200.00	
001	PITTMAN HOWDESHELL PLLC Account Number 001-060-602	231005	01/17/2023	01/05/2023			1,240.40	
	Description LEGAL SERV:SR MALL PROPERTY			Invoice # 1146	Date 12/30/2022	P.O.	Amount 1,240.40	
001	SPORTSCONDUCTOR LLC DBA JARVIS Account Number 001-170-503	231006	01/17/2023	01/05/2023			15.80	
	Description 2023 BASEBALL (4)			Invoice # 5682	Date 01/01/2023	P.O.	Amount 15.80	

Docket of Claims
Release date from 01/17/2023 thru 01/17/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	M & E FEED & SEED	231013	01/17/2023	01/05/2023			40.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5668	12/07/2022			40.25
001	PASCAGOULA TIRE & SERVICE INC	231014	01/17/2023	01/05/2023			109.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	4 WHL ALIGNMENT: # 16808		108473	12/29/2022			109.98
001	AUTOZONE INC	231016	01/17/2023	01/09/2023			423.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	AIR FILTER (2): 2019 F350		4907295296	12/06/2022			49.98
	001-170-638	HEADLAMP (2): REC VEHICLE		4907295962	12/07/2022			30.90
	001-161-638	DURALAST BATTERY: #14549		4907296627	12/08/2022			180.49
	001-100-570	STARTER, SEALER: #14435		4907296925	12/09/2022			137.29
	001-161-638	GREASE, GLOVES: FIRE 18237		4907298987	12/13/2022			24.36
001	AUTO TRUCK AND TRAILER PARTS INC	231017	01/17/2023	01/09/2023			2,014.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	TRANS FLUID; SILICONE SPRAY		302546	12/06/2022			21.82
	001-161-638	WD40; PAINT MRKR(3):FIRE TRKS		302546	12/06/2022			23.30
	001-100-570	WATER PUMP: # 19686		302575	12/07/2022			96.53
	001-170-639	HYDRAULIC HOSE: WOOD CHIPPER		302646	12/09/2022			54.00
	001-100-570	CONTROL ARM: # 16808		302662	12/09/2022			170.00
	001-100-570	CONTROL ARM; SEAL: #16808		302670	12/09/2022			180.00
	001-161-638	BALL JOINT; HARDWARE: E-4		302672	12/12/2022			14.90
	001-100-570	AIR GAUGE, CHUCK, COUPLER: PD		302674	12/12/2022			72.60
	001-100-570	TIRE CEMENT; VALVE TOOL: PD		302674	12/12/2022			13.10
	001-161-638	BRK PADS; WHL SEAL(2): #18237		302692	12/12/2022			61.06
	001-161-638	WHL BEARINGS (4): #18237		302692	12/12/2022			43.62
	001-161-638	PURGE VALVE: FIRE F150		302700	12/13/2022			50.70
	001-161-638	BRK ROTOR: #18237		302719	12/13/2022			183.00
	001-161-638	BRK ROTOR: #18237		302702	12/13/2022			183.00
	001-161-638	INJ PUMP SEAL KIT: FD HWT		302750	12/14/2022			127.80
	001-161-638	BRK CALIPER; HOSE: #18237		302748	12/14/2022			104.30
	001-161-638	BRK CALIPER; HOSE: #18237		302747	12/14/2022			104.30
	001-161-638	RTN CR: WHL BEARGS (4) #18237		302767	12/15/2022			-43.62
	001-161-638	WHL BEARINGS (4): #18237		302767	12/15/2022			148.50
	001-100-570	ELE TAPE; JNT COMPND; DRN PAN		302753	12/14/2022			36.95
	001-205-570	FILTER; OIL: 07953 PILOT		302796	12/19/2022			91.32
	001-100-570	DRN PAN: PD UNITS		302810	12/19/2022			26.60
	001-100-570	SET BRK PADS (2): #12457		302932	12/27/2022			93.30
	001-100-570	BRK ROTORS (2): # 12457		302931	12/27/2022			157.34
001	LOWES HOME CENTERS INC	231019	01/17/2023	01/09/2023			1,857.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	GFCI COVERS(2): BACOT		902984	11/26/2022			8.52
	001-170-634	SPIGOT W/ SHUT OFF: B HAYES		902984	11/26/2022			4.92
	001-161-559	MOP HEAD; CHNSAW BLADE: WFD		902147	11/28/2022			38.73
	001-170-559	GALV 8" SPIKE (24)		901830	11/28/2022			15.36
	001-170-513	6' & 40' EXT CORD: CHRISTMAS LTS		901288	11/29/2022			43.06

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001	LOWES HOME CENTERS INC	231019	01/17/2023	01/09/2023			1,857.32	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	TIMBER(4): CHRISTMAS DISPLAY		901505	11/30/2022			16.64
	001-090-559	TAP LIGHT; WIRELESS REMOTE		901458	11/30/2022			24.95
	001-170-513	GARLAND (6): CHRISTMAS DECOR		918939	12/01/2022			98.22
	001-205-559	LOCKBACK KNIFE; VELCRO STRAP		902459	12/01/2022			29.42
	001-170-513	100CT MC LED(2):CHRISTMAS LTS		901039	12/02/2022			9.46
	001-170-513	100CT WW LED;100CT MC LED(5)		902754	12/03/2022			28.38
	001-161-510	MOUSE TRAP (5); ATTRNT GEL		901847	12/05/2022			43.97
	001-170-577	ORTHENE 12OZ FIRE ANT (6)		901111	12/07/2022			79.68
	001-205-559	ELBOW: ICEMAKER WTR LINE		902311	12/07/2022			5.69
	001-170-577	ORTHENE 12OZ FIRE ANT (2)		901431	12/08/2022			26.56
	001-170-559	4PK TINTED SAFETY GLASSES		901431	12/08/2022			20.41
	001-170-559	GRX CONSTRUCTION GLOVES		901431	12/08/2022			9.48
	001-205-559	LUMBER RACK: MAINT		901707	12/09/2022			71.16
	001-100-559	5 TIER STL UTY SHLVG UNIT (2)		960277	12/09/2022			189.96
	001-100-559	5 TIER PLST UTY SHLVG UNIT		960277	12/09/2022			99.74
	001-090-559	3 STEP 300LB HD STL STOOL		902927	12/12/2022			59.84
	001-161-510	MOP COMBO & BUCKET: CFD		902101	12/13/2022			83.57
	001-170-577	ORTHENE 12OZ FIRE ANT (6)		902174	12/14/2022			79.68
	001-170-559	KWIKSET BRASS KEY (6)		918042	12/15/2022			18.66
	001-170-634	4 STEP OD STAIRS: FRASIER		901425	12/15/2022			42.69
	001-205-560	GFCI COVER: CITY HALL		901446	12/15/2022			4.26
	001-092-635	6PK GE REC 5000K LED DWNLT(2)		901834	12/16/2022			113.96
	001-092-635	6PK GE REC 2700K LED DWNLT(2)		901834	12/16/2022			113.96
	001-161-559	SHELF; HARDWARE: CFD		901335	12/17/2022			6.41
	001-092-635	6PK GE REC 5000K LED DWNLT(2)		918739	12/19/2022			113.96
	001-092-635	RTN CR:6PK GE 5000K LED (2)		918735	12/19/2022			-113.96
	001-092-635	UT 925L LED DWNLT; LAMP SKT		901748	12/19/2022			17.92
	001-170-559	UT 1500WT UTY HEATER (2)		901780	12/19/2022			56.96
	001-092-635	RTN CR:6PK GE 5000K LED (2)		918746	12/19/2022			-113.96
	001-170-559	PIPE INSUL(8); FAUCET CVRS(5)		901652	12/19/2022			44.47
	001-170-559	METAL TWIST NOZZLE		901652	12/19/2022			9.51
	001-092-635	6PK UT 925L LED DWNLT (2)		901186	12/20/2022			129.16
	001-092-635	UT 925L LED DWNLT		901122	12/20/2022			14.24
	001-205-559	30PK 8" NYLON ZIP TIE (2)		902523	12/20/2022			11.36
	001-170-639	DW 20V 6AH BATTERY 2PK		964386	12/21/2022			255.55
	001-170-559	REPR WTR LINE: CPL,CAP,PVC		902903	12/22/2022			34.62
	001-205-559	8PK 36 GRIT DISC SANDPAPER		902943	12/22/2022			10.15
001	SINGING RIVER ELECTRIC COOPERATIVE	231022	01/17/2023	01/09/2023			739.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		12192022	12/28/2022			182.32
	001-170-631	BACOT LIGHTS 10137		12192022	12/28/2022			366.03
	001-201-629	SIGNAL LIGHTS 10138		12192022	12/28/2022			119.80
	001-170-631	BACOT SPLASHPAD 103751001		12192022	12/28/2022			25.10
	001-170-631	BACOT UPGRADES 113730001		12192022	12/28/2022			46.19
001	SINGING RIVER ELECTRIC COOPERATIVE	231023	01/17/2023	01/09/2023			61.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT 114484001		12192022	12/28/2022			61.33

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001	SINGING RIVER ELECTRIC COOPERATIVE	231024	01/17/2023	01/09/2023			2,058.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		12192022	12/28/2022			1,253.88
	001-201-629	SIGNAL LIGHT 89113001		12192022	12/28/2022			59.51
	001-170-631	CITY PARK RESTROOMS 89912001		12192022	12/28/2022			428.78
	001-201-633	STREET LIGHTS 90345002		12192022	12/28/2022			166.90
	001-092-631	RECORDS BLDG 90790001		12192022	12/28/2022			95.04
	001-170-631	FRAZIER RESTRMS 98546001		12192022	12/28/2022			53.96
001	SINGING RIVER ELECTRIC COOPERATIVE	231025	01/17/2023	01/09/2023			756.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		12152022	12/22/2022			621.53
	001-161-631	MARTIN BLUFF FD 58380001		12162022	12/27/2022			71.28
	001-201-629	SIGNAL LIGHTS 17546		12162022	12/22/2022			32.97
	001-092-631	CITY LIMIT SIGN 17546		12162022	12/22/2022			30.66
001	SINGING RIVER ELECTRIC COOPERATIVE	231026	01/17/2023	01/09/2023			111.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		12162022	12/28/2022			58.60
	001-170-631	FITNESS TRAIL 109268001		12162022	12/28/2022			27.62
	001-170-631	ROUNDAABOUT 102311004		12162022	12/28/2022			25.00
001	SINGING RIVER ELECTRIC COOPERATIVE	231027	01/17/2023	01/09/2023			782.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		12162022	12/28/2022			35.09
	001-201-633	DOLPHIN ST 94988002		12162022	12/28/2022			52.14
	001-201-633	DOLPHIN ST 94989002		12162022	12/28/2022			72.22
	001-201-633	DOLPHIN ST 94990002		12162022	12/28/2022			556.13
	001-201-633	WM PAYNE 100245001		12162022	12/28/2022			66.88
001	SINGING RIVER ELECTRIC COOPERATIVE	231028	01/17/2023	01/09/2023			9,347.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		12162022	12/28/2022			6,807.11
	001-201-629	SIGNAL LIGHTS 10054		12162022	12/28/2022			710.06
	001-092-631	CITY HALL 10054		12162022	12/28/2022			929.52
	001-170-631	FRAZIER PARK 10054		12162022	12/28/2022			52.52
	001-170-631	SENIOR BLDG 10054		12162022	12/28/2022			166.86
	001-161-631	CENTRAL FD 10054		12162022	12/28/2022			294.05
	001-170-631	CITY PARK 10054		12162022	12/28/2022			134.13
	001-092-631	PUBLIC WORKS 10054		12162022	12/28/2022			216.44
	001-092-631	HWY 90 SIGN 10054		12162022	12/28/2022			36.40
001	CREDIT CARD CENTER	231032	01/17/2023	01/09/2023			290.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-682	MSACP 2023 DUES: BEVER,D		12082022	12/09/2022			100.00
	001-100-682	IACP 2023 DUES: BEVER,D		12082022	12/09/2022			190.00

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001	O'REILLY AUTO PARTS	231034	01/17/2023	01/09/2023			922.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	FRNT CTRL ARM ASY(2): 12456		1978270706	11/30/2022		162.24	
	001-100-570	REAR CTRL ARM ASY(2): 12456		1978270707	11/30/2022		154.14	
	001-170-638	BATTERY: GREY VAN		1978270716	11/30/2022		139.46	
	001-161-638	2.5 GAL BLUEDEF: E-5		1978271001	12/03/2022		35.98	
	001-100-570	UPPER CTRL ARM ASY: 16223		1978271123	12/05/2022		131.43	
	001-100-570	CTRL ARM ASY: 16223		1978271126	12/05/2022		131.43	
	001-100-570	RTN CR: CTRL ARM ASY 16223		1978271127	12/05/2022		-131.43	
	001-100-570	UPPER CTRL ARM ASY: 16223		1978271127	12/05/2022		120.26	
	001-205-570	ALTERNATOR: 05 ESCAPE		1978271543	12/09/2022		126.70	
	001-161-639	1 GAL ANTIFREEZE: SFD GENERTR		1978272776	12/21/2022		33.98	
	001-100-570	2PK KEYPAD BATT; AIR FILTER		1978273386	12/27/2022		18.54	
001	TEC	231040	01/17/2023	01/09/2023			157.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1065863	01/01/2023		157.15	
001	JACKSON COUNTY ADULT DETENTION CENTER	231041	01/17/2023	01/09/2023			9,835.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	DEC 2022 ADC CHGS		12312022	01/05/2023		9,835.00	
001	ACE DATA STORAGE INC	231042	01/17/2023	01/09/2023			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	DEC 2022-SHREDDING SERVICE		0088881	01/01/2023		105.00	
001	SPARKLIGHT	231043	01/17/2023	01/09/2023			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2023:SR BLDG 120793682		01012023	01/15/2023		96.73	
001	SPARKLIGHT	231044	01/17/2023	01/09/2023			149.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JAN 2023: #107571481		01012023	01/15/2023		149.20	
001	CENTERPOINT ENERGY	231045	01/17/2023	01/09/2023			205.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:11/22-12/27/22		11000885-1	01/03/2023		120.96	
	001-161-630	SOUTH FIRE:11/22-12/27/22		11000999-0	01/03/2023		84.27	
001	C SPIRE WIRELESS	231046	01/17/2023	01/09/2023			270.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIP CHGS 3000652433		652433-19	01/01/2023		270.00	
001	C SPIRE WIRELESS	231047	01/17/2023	01/09/2023			956.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	12/11/2022		475.50	
	001-100-699	DATA CARDS (14)		0032680896	12/11/2022		480.62	

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001	FUELMAN	231067	01/17/2023	01/10/2023			3,072.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP63631354	01/09/2023			202.75	
	001-092-525	UNL FUEL	NP63631354	01/09/2023			28.93	
	001-100-525	UNL&DSL FUEL	NP63631354	01/09/2023			2,226.19	
	001-161-525	UNL&DSL FUEL	NP63631354	01/09/2023			514.17	
	001-170-525	UNL FUEL	NP63631354	01/09/2023			100.87	
001	FUELMAN	231069	01/17/2023	01/10/2023			3,229.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-525	UNL FUEL	NP63574163	01/02/2023			2,493.20	
	001-161-525	DSL FUEL	NP63574163	01/02/2023			374.01	
	001-170-525	UNL&DSL FUEL	NP63574163	01/02/2023			258.80	
	001-205-525	DSL FUEL	NP63574163	01/02/2023			103.95	
001	GAUTIER FAMILY CLINIC LLC	231071	01/17/2023	01/10/2023			120.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PRE-EMP PHYSICAL: BRODERICK, J	01052023	01/05/2023			100.00	
	001-100-604	PRE-EMP DRUG SCR: BRODERICK, J	01052023	01/05/2023			20.00	
001	CINTAS CORPORATION	231072	01/17/2023	01/10/2023			434.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	DEC 07 2022 MAINT	4139604175	12/07/2022			108.70	
	001-205-535	DEC 14 2022 MAINT	4140312896	12/14/2022			108.70	
	001-205-535	DEC 21 2022 MAINT	4141016596	12/21/2022			108.70	
	001-205-535	DEC 29 2022 MAINT	4141785344	12/29/2022			108.70	
001	FOSTERS A/C & HEATING INC	231073	01/17/2023	01/10/2023			816.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-635	ESA CLEANING: CITY HALL (6)	P1111507	01/05/2023			660.00	
	001-092-635	REPL BAD CAPACITOR (2): U#2	P175181E	01/05/2023			156.00	
001	DELTA SANITATION OF MS LLC	231076	01/17/2023	01/10/2023			285.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	FRAZIER PORT O LET	0001273021	12/31/2022			35.00	
	001-170-698	BACOT PORT O LET (2)	0001273110	12/31/2022			250.00	
001	LAWN CARE NEAR ME LLC	231079	01/17/2023	01/10/2023			900.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-698	FLOWER BED MAINT: HWY 90	INV-000160	01/09/2023			900.00	
001	DIRECTV LLC	231080	01/17/2023	01/11/2023			160.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (FEB)	X230114	12/14/2022			160.00	
001	AGJ SYSTEMS & NETWORKS INC	231092	01/17/2023	01/11/2023			7,066.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-606	JAN 2023 MSP-COMplete CARE	MSP-100865	01/01/2023			6,200.00	
	001-092-606	JAN 2023: MS365 EXC (76)	100465	12/01/2022			380.00	
	001-092-606	JAN 2023: MS365 BUS (32)	100465	12/01/2022			432.00	

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001	AGJ SYSTEMS & NETWORKS INC	231092	01/17/2023	01/11/2023			7,066.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	JAN 2023: LITIGATN HOLD (18)		100465	11/01/2022			54.00
001	CARDMEMBER SERVICES	231093	01/17/2023	01/11/2023			2,178.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	ONEWAY APP: DEC 2022		12022022	12/05/2022			75.00
	001-092-606	ONEWAY APP: JAN 2023		01022023	01/03/2023			75.00
	001-170-511	SUPPLIES: SR CHRISTMAS PARTY		12082022	12/09/2022			227.82
	001-001-615	WRSTBAND(144): MGRAS PARADE		12082022	12/09/2022			32.69
	001-001-615	WRSTBAND(120): MGRAS PARADE		12102022	12/12/2022			42.25
	001-001-615	PLUSHIES(400): MGRAS PARADE		12102022	12/12/2022			549.90
	001-100-535	DRESS CAP STRAP & BUTTONS (3)		12122022	12/13/2022			41.95
	001-170-511	3GAL GUMBO:SR CHRISTMAS PARTY		12132022	12/15/2022			202.31
	001-094-704	RENEWAL: ADOBE ACROBAT PRO		12162022	12/19/2022			256.67
	001-092-607	POSTAGE STAMPS (200)		12202022	12/21/2022			120.00
	001-010-535	UNIFORM SHIRTS (10)		12282022	12/29/2022			119.80
	001-040-559	UNIFORM TOPS/JACKETS (16)		12282022	12/29/2022			435.16
001	GALLS LLC	231094	01/17/2023	01/11/2023			148.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	1" 4 STAR INSIGNIA: CHIEF		023077098	12/28/2022	230311		16.97
	001-100-535	1" 3 STAR INSIGNIA: DEP CHIEF		023077098	12/28/2022	230311		17.24
	001-100-535	BLACKINGTON LG CAPT BARS (2)		023077098	12/28/2022	230311		16.90
	001-100-535	SHIPPING		023077098	12/28/2022	230311		10.95
	001-100-535	DKNV APEX PANT (3): WARD,B		023115387	01/03/2023	230226		79.20
	001-100-535	SHIPPING		023115387	01/03/2023	230226		6.99
001	ACTION PRINTING CENTER INC	231095	01/17/2023	01/11/2023			1,032.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-620	4X6 TOW LABEL ORANGE (1000)		104202	01/03/2023	230227		369.92
	001-090-500	ENVELOPE-NEW LOGO (2000)		104186	01/03/2023	230202		474.68
	001-100-559	BUS CARD W/CELL(250): BOND		103957	01/03/2023	230034		47.00
	001-100-559	BUS CARD W/O CELL(250): BOND		103957	01/03/2023	230034		47.00
	001-100-559	BUS CARD W/O CELL(250):BEVER		103957	01/03/2023	230034		47.00
	001-100-559	BUS CARD W/CELL(250): BEVER		103957	01/03/2023	230034		47.00
001	BELL AUTO PARTS INC	231097	01/17/2023	01/11/2023			485.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	KAW OIL FILTER (4): MOWERS		44778	12/12/2022	230296		60.40
	001-170-639	SPINDLE (2): MOWERS		44778	12/12/2022	230296		277.00
	001-170-639	SPINDLE SHAFT (2): MOWERS		44778	12/12/2022	230296		147.90
001	SUNBELT FIRE INC	231098	01/17/2023	01/11/2023			19,203.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-702	SUPREME CSA LEATHER BOOT (37)		336785X1	12/29/2022	230082		19,203.00
001	CUSTOM PRODUCTS CORPORATION	231099	01/17/2023	01/11/2023			454.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	36" ACRYLIC CONVEX MIRROR		383676	01/05/2023	230336		389.70
	001-201-576	FREIGHT: FAIRLEY @ GVANC		383676	01/05/2023	230336		64.46

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001	CROWN DODGE CHRYSLER JEEP	231101	01/17/2023	01/11/2023			262.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	FAN COOL (4)		91190	12/21/2022	230312		191.52
	001-100-570	5038501-AA TUBE COOL: #16223		91114	12/07/2022	230262		27.80
	001-100-570	5038503-AA TUBE COOL: #16223		91114	12/07/2022	230262		26.28
	001-100-570	53013736-AA ORING HE: #16223		91114	12/07/2022	230262		17.12
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	231102	01/17/2023	01/11/2023			1,530.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-500	2023 MTHLY PLANNER 8.5X11		3525901386	12/20/2022	230331		8.40
	001-170-500	HP 962XL/962 B/C/M/Y 4PK		3525971356	12/21/2022	230337		111.31
	001-170-500	HP 952XL/952 B/C/M/Y 4PK		3525971356	12/21/2022	230337		115.85
	001-100-500	ACCENT HILIGHTER ASRT 8PK		3526456338	12/30/2022	230353		9.57
	001-100-500	STICKIES 3X3 ASRT 12PK (6)		3526456338	12/30/2022	230353		50.58
	001-100-500	PAPER SLEEVE DVD 100PK (6)		3526456338	12/30/2022	230353		23.70
	001-100-500	2" PRONG FASTENER 100BX (5)		3526456338	12/30/2022	230353		34.65
	001-100-500	MANILA F FOLDER LTR 100 (5)		3526456338	12/30/2022	230353		58.80
	001-100-500	BALLPNT RETR PEN BK 12BX (5)		3526456338	12/30/2022	230353		24.95
	001-100-500	BRO DR630 DRUM UNIT (3)		3526456338	12/30/2022	230353		220.65
	001-100-500	X-ACTO 15" PAPER TRIMER		3526456338	12/30/2022	230353		51.20
	001-100-500	ACCO MED BINDER CLIP DZ (3)		3526456338	12/30/2022	230353		7.59
	001-100-500	JUMBO PAPER CLIP 100BX (10)		3526456338	12/30/2022	230353		9.93
	001-100-500	STD PAPER CLIP 100BX (10)		3526456338	12/30/2022	230353		4.30
	001-100-500	RUBBER BAND 200/PK (2)		3526456338	12/30/2022	230353		3.02
	001-100-500	CLEAR PUSH PIN 100/PK		3526456338	12/30/2022	230353		1.92
	001-100-500	OM PRONG FASTENER 100BX (5)		3526456339	12/30/2022	230353		30.25
	001-100-500	FUJITSU SCANSNAP IX1400P BLK		3526456340	12/30/2022	230353		395.99
	001-040-500	LEXMARK 71 BLK HY TONER		3525464316	12/14/2022	230307		144.93
	001-040-500	LEXMARK 71 YLW SY TONER		3525464316	12/14/2022	230307		107.99
	001-040-500	8X11 WKLY/MTHLY APPT BOOK		3525464317	12/14/2022	230307		14.35
	001-040-500	0.5MM LEAD REFILL 3/PK		3525464317	12/14/2022	230307		3.46
	001-040-500	POST-IT FLAG VALUE PK ASRT		3525464317	12/14/2022	230307		8.99
	001-040-500	RTN CR: LEXMARK 71 BLK HY		3527168296	01/05/2023	230307		-144.93
	001-040-500	RTN CR: LEXMARK 71 YLW SY		3527168296	01/05/2023	230307		-107.99
	001-100-559	SHARK DUOCLEAN UPRT VAC RED		3527101980	01/04/2023	230353		340.99
001	ASTRO FORD OF MS INC	231103	01/17/2023	01/11/2023			347.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	ADMIN / RECORDS FEE		167309	12/28/2022	230349		2.95
	001-161-638	DIAGN: RH REAR CAB VENT LEAK		167309	12/28/2022	230349		149.95
	001-161-638	CHG OIL & FILTER; REPROG PCM		167309	12/28/2022	230349		149.95
	001-161-638	SHOP SUPPLIES: OIL, FILTER		167309	12/28/2022	230349		44.99
001	EAST BEACH SPECIALTIES INC	231104	01/17/2023	01/11/2023			495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-620	SUBPOENA FORM 8X5 (4000)		14623	01/02/2023	230329		495.00

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001	E AND J TIRE LLC	231106	01/17/2023	01/11/2023			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PATCH TIRE: TRAILER		3128	11/10/2022	230185		30.00
	001-170-639	VALVE STEM: TRAILER		3128	11/10/2022	230185		20.00
001	AMAZON CAPITAL SERVICE	231107	01/17/2023	01/11/2023			468.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	BOSCH ALUM QK CLAMP TRIPOD		1G4VDPDXVY	12/28/2022	230247		45.34
	001-100-500	CLASS LTR FOLDER 10/BX (2)		1MRMVDY3CN	12/30/2022	230352		43.72
	001-100-500	WHITE CARDSTOCK 300/PK		1MRMVDY3CN	12/30/2022	230352		15.99
	001-040-500	LEXMARK 40X7615 MAINT KIT		1CHW66XW1F	12/06/2022	230276		261.00
	001-040-500	RTN CR: LEXMARK 40X7615 KIT		1XNWJFWPXL	01/03/2023	230276		-261.00
	001-040-500	RESTOCK FEE: LM 40X7615 KIT		1XNWJFWPXL	01/03/2023	230276		130.50
	001-040-500	RTN PROCESS FEE: LM 40X7615		1XNWJFWPXL	01/03/2023	230276		23.29
	001-100-500	EXCELMRK STAMP: RECEIVED (2)		16YWJ1YCKV	01/08/2023	230396		21.98
	001-100-500	EXCELMRK STAMP-RED: COPY (3)		16YWJ1YCKV	01/08/2023	230396		32.97
	001-100-500	STAMP-RED: ORIGINAL (4)		16YWJ1YCKV	01/08/2023	230396		43.96
	001-100-500	VERBATIM 32GB USB 10PK (2)		16YWJ1YCKV	01/08/2023	230396		70.90
	001-100-500	VERBTM DVDR MEDIA DISC 100PK		16YWJ1YCKV	01/08/2023	230396		15.85
	001-100-500	VERBATIM CDR BLANK DISC 100PK		16YWJ1YCKV	01/08/2023	230396		24.40
001	AGJ SYSTEMS & NETWORKS INC	231108	01/17/2023	01/11/2023			389.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-704	BROTHER MONO COMP AIO PRINTER		101149	12/29/2022	230339		389.97
001	GALLS LLC	231110	01/17/2023	01/11/2023			347.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	5.11 APEX PANT (3):GONZALES		023115809	01/03/2023	230214		237.60
	001-100-535	SHIPPING		023115809	01/03/2023	230214		20.99
	001-100-535	87V HOOK LINED BELT (1)		023115923	01/03/2023	230351		81.40
	001-100-535	SHIPPING		023115923	01/03/2023	230351		7.58
001	ST TAMMANY PARISH SHERIFF'S OFFICE	231111	01/17/2023	01/11/2023			25.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	RANGE FEE: HUNTER, JOTHAN		02062023	01/11/2023	230321		25.00
001	TRI-TECH FORENSICS INC	231112	01/17/2023	01/11/2023			950.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	BIOHAZARD LABEL 250/ROLL(10)		00825054	12/30/2022	230350		97.50
	001-100-559	25/CS GUN BOX (6)		00825054	12/30/2022	230350		258.00
	001-100-559	25/CS RIFLE BOX (2)		00825054	12/30/2022	230350		196.00
	001-100-559	BLS REAGENT TABS 8 SETS (2)		00825054	12/30/2022	230350		262.00
	001-100-559	PAIR SHOE COVERS (2)		00825054	12/30/2022	230350		60.50
	001-100-559	FREIGHT		00825054	12/30/2022	230350		76.45
001	NRA-LED	231113	01/17/2023	01/11/2023			685.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	HANDGUN INSTR TRNG: HUNTER,J		RA-2023-24	01/10/2023	230302		685.00

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001	SPARKLIGHT	231115	01/17/2023	01/12/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JAN 2023:POLICE#107718371		01082023	01/08/2023			127.95
001	SPARKLIGHT	231116	01/17/2023	01/12/2023			52.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JAN 2023:CBL BOX#118476316		01082023	01/08/2023			52.38
001	AIRGAS USA LLC	231117	01/17/2023	01/12/2023			246.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9993830321	12/31/2022			246.61
001	MS DEPT OF FINANCE & ADMIN	231122	01/17/2023	01/17/2023			16,067.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	DEC 2022 COURT ASSESSMENTS		12312022	01/03/2023			16,067.50
001	MS DEPT OF PUBLIC SAFETY	231123	01/17/2023	01/17/2023			1,163.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	DEC 2022 SPECIAL ASSESSMENTS		12312022	01/03/2023			1,163.00
001	MS DEPT OF PUBLIC SAFETY	231124	01/17/2023	01/17/2023			572.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	DEC 2022 INTERLOCK FEES		12312022	01/03/2023			572.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	231125	01/17/2023	01/17/2023			20.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	DEC 2022 STATE ASSESSMENT		12312022	01/03/2023			20.00
001	MS DEPT ARCHIVES & HISTORY	231126	01/17/2023	01/17/2023			124.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-279	RECORD FEES: 09/22 - 12/22		12312022	12/31/2022			124.50
FUND TOTAL	1 Claims	to	Checks	68 Total	337,031.43	Manual	Held	Total 337,031.43

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130	GULF BREEZE CONSTRUCTION INC	231118	01/17/2023	01/12/2023			114,183.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-770	CONSTRUCTION 20.45%		9A	01/10/2023		114,183.99	
FUND TOTAL 130 Claims	to	Checks	1 Total	114,183.99	Manual		Held	Total 114,183.99

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156	MID SOUTH UNIFORM & SUPPLY INC	231096	01/17/2023	01/11/2023			7,548.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	DELTA 4 IIIA HELMET (5)		635318	12/27/2022	221409		1,651.70
	156-100-799	PTA R2SM SUSP SYS W/MESH (5)		635318	12/27/2022	221409		550.55
	156-100-799	PTA OPS CORE ARC RAIL SET(5)		635318	12/27/2022	221409		441.25
	156-100-799	PTA SHIFT 360 PLT RACK (5)		635318	12/27/2022	221409		1,444.10
	156-100-799	PTA HDWR 1012 M/C SHOOTER(10)		635318	12/27/2022	221409		3,460.70
FUND TOTAL 156 Claims	to	Checks	1 Total	7,548.30	Manual	Held	Total	7,548.30

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176	COCA COLA BOTTLING CO UNITED INC	231010	01/17/2023	01/05/2023			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	CS 200Z COKE (2)		3328228230	12/30/2022			56.00
176	BAY ICE COMPANY INC	231012	01/17/2023	01/05/2023			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	DEC 2022 BOX RENTAL FEE		671470	12/01/2022			50.00
176	LOWES HOME CENTERS INC	231020	01/17/2023	01/09/2023			112.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	FENCING: RANGER HOUSE		902312	12/07/2022			62.54
	176-170-635	FENCING: RANGER HOUSE		902398	12/08/2022			50.01
176	SINGING RIVER ELECTRIC COOPERATIVE	231030	01/17/2023	01/09/2023			2,494.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		12192022	12/28/2022			2,160.94
	176-170-631	HOUSE 76855002		12192022	12/28/2022			49.84
	176-170-631	SSP WELCOME CENTER 108928002		12192022	12/28/2022			259.03
	176-170-631	DUMP STATION 109931001		12192022	12/28/2022			25.10
FUND TOTAL 176 Claims	to	Checks	4 Total	2,713.46	Manual		Held	Total 2,713.46

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400	FIRST NATIONAL BANK TRUST DEPT	231007	01/17/2023	01/05/2023			1,940.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-803	S2018 BOND FEES CY 2022		12312022	12/31/2022			1,940.00
400	FIRST NATIONAL BANK TRUST DEPT	231008	01/17/2023	01/05/2023			1,940.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-803	S2019 BOND FEES CY 2022		12312022	12/31/2022			1,940.00
400	MISSION COMMUNICATIONS LLC	231009	01/17/2023	01/05/2023			1,437.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: TOWNSEND		1071569	12/20/2022			359.40
	400-651-698	RENEWAL: SKYLINE		1071569	12/20/2022			359.40
	400-651-698	RENEWAL: CALLIE RD		1071569	12/20/2022			359.40
	400-651-698	RENEWAL: GARDEN LANE		1071569	12/20/2022			359.40
400	COG DEPOSITORY ACCOUNT	231011	01/17/2023	01/05/2023			367.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR MEMA WIRE: FUND 001		01052023	01/05/2023			367.51
400	ARISTA INFORMATION SYSTEMS INC	231015	01/17/2023	01/09/2023			4,357.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2022 PRINTING 2067001		0006718	12/31/2022			1,146.95
	400-650-698	DEC 2022 POSTAGE 2067001		0006718	12/31/2022			3,210.99
400	AUTO TRUCK AND TRAILER PARTS INC	231018	01/17/2023	01/09/2023			93.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	BRK PADS; ROTORS (2): R-2		302798	12/19/2022			93.72
400	LOWES HOME CENTERS INC	231021	01/17/2023	01/09/2023			109.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	1.5X10' S40 PIPE: WILLOW BEND		901351	12/12/2022			13.50
	400-651-683	2X10 #2 LUMBER (4); 1LB NAILS		901619	12/13/2022			77.02
	400-651-683	CREDIT: RTN PALLET		901898	12/14/2022			-24.09
	400-651-581	FG DUCT INSUL; WRAP INSUL(4)		909961	12/21/2022			42.75
400	CLEARWATER SOLUTIONS LLC	231029	01/17/2023	01/09/2023			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	JAN 2023 OPERATION FEE		GAUTIER121	01/01/2023			170,690.75
400	FOSTERS A/C & HEATING INC	231031	01/17/2023	01/09/2023			495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-586	230V BLOWER MTR: FRNT UNIT		W1120120	01/04/2023			495.00
400	SINGING RIVER ELECTRIC COOPERATIVE	231033	01/17/2023	01/09/2023			4,987.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		12162022	12/27/2022			71.32
	400-651-631	LIFT STNS 89702001		12162022	12/27/2022			25.00
	400-651-631	LIFT STNS 17881		12162022	12/27/2022			2,351.71
	400-651-631	WATER WELLS 17881		12162022	12/27/2022			2,539.44

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400	SINGING RIVER ELECTRIC COOPERATIVE	231035	01/17/2023	01/09/2023			1,088.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		12152022	12/22/2022			992.83
	400-651-631	LIFT STATIONS 28779		12152022	12/22/2022			96.03
400	SINGING RIVER ELECTRIC COOPERATIVE	231036	01/17/2023	01/09/2023			1,842.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	GAU/VAN LFT STN 3305 114260001		12192022	12/28/2022			484.08
	400-651-631	GAUTR/VANC LFT STN 114046001		12162022	12/28/2022			1,358.25
400	SINGING RIVER ELECTRIC COOPERATIVE	231037	01/17/2023	01/09/2023			26.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TANK 109812001		12152022	12/22/2022			26.32
400	SINGING RIVER ELECTRIC COOPERATIVE	231038	01/17/2023	01/09/2023			8,036.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		12162022	12/28/2022			45.00
	400-651-631	LIFT STATIONS 17882		12162022	12/28/2022			2,025.42
	400-651-631	WATER WELLS 17882		12162022	12/28/2022			3,319.38
	400-651-631	CITY HALL SOUTH 17882		12162022	12/28/2022			2,646.41
400	SINGING RIVER ELECTRIC COOPERATIVE	231039	01/17/2023	01/09/2023			3,206.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		12192022	12/28/2022			227.54
	400-651-631	LIFT STNS 17883		12192022	12/28/2022			2,113.67
	400-651-631	LIFT STNS 17884		12192022	12/28/2022			865.04
400	SOUTHERN LINC	231066	01/17/2023	01/10/2023			86.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2023 SERV CHGS		131693	01/01/2023			80.00
	400-650-698	TAXES/FEES		131693	01/01/2023			6.72
400	FUELMAN	231068	01/17/2023	01/10/2023			215.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP63631354	01/09/2023			215.52
400	FUELMAN	231070	01/17/2023	01/10/2023			43.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP63574163	01/02/2023			43.20
400	WASTE MANAGEMENT OF MS-GLF COAST INC	231075	01/17/2023	01/10/2023			2,730.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	DEC 2022:TIMBERLANE ROFF		8500647686	01/03/2023			2,730.13
400	COGENT STRATEGIES LLC	231077	01/17/2023	01/10/2023			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 01/6/23-02/5/23		2932	01/10/2023			7,500.00

Docket of Claims
Release date from 01/17/2023 thru 01/17/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HENZE ENTERPRISES INC	231081	01/17/2023	01/11/2023			1,660.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	4 CY TOPSOIL: WILLOWBEND		31699	01/04/2023			60.00
	400-651-683	32 CY TOPSOIL: WILLOWBEND		31699	01/04/2023			480.00
	400-651-683	80 CY FILL DIRT: CWEBB/BACOT		31699	01/04/2023			800.00
	400-651-683	32 CY FILL DIRT: CW WEBB		31699	01/04/2023			320.00
400	SOUTHERN PIPE & SUPPLY CO INC	231100	01/17/2023	01/11/2023			909.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 CTS SWVL NUT BALL (12)		6830993-00	12/27/2022	221000		668.28
	400-651-581	4X7.5 FULL CIR CLAMP WTR/GAS		6830993-00	12/27/2022	221000		78.50
	400-651-581	3/4 MTR CPLG 417-T3M3 (12)		6830993-00	12/27/2022	221000		105.60
	400-651-581	2" S40 PVC CPLG (12)		6830993-00	12/27/2022	221000		12.24
	400-651-581	2" S40 PVC SXS 45 DEG ELL(12)		6830993-00	12/27/2022	221000		23.40
	400-651-581	2" S40 PVC 90 (12)		6830993-00	12/27/2022	221000		21.36
400	CORE & MAIN LP	231105	01/17/2023	01/11/2023			1,844.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	4 HYMAX 2 FLIP CPLG (6)		R901433	12/22/2022	230159		1,391.28
	400-651-581	1X3/4 PVC S40 BUSH SPXFIP(12)		S129170	12/30/2022	230341		11.28
	400-651-581	1X3/4 PVC S80 BUSH SXFIPT(12)		S129170	12/30/2022	230341		29.04
	400-651-581	1 CPVC S80 90 HXH (12)		S129170	12/30/2022	230341		69.60
	400-651-581	1 PVC SCH40 90 HXH (12)		S129170	12/30/2022	230341		8.52
	400-651-581	1 S40 M ADP HXMIPT (12)		S129170	12/30/2022	230341		7.68
	400-651-581	2 PVC S40 45 HXH (12)		S129170	12/30/2022	230341		29.64
	400-651-581	2 PVC S40 90 HXH (12)		S129170	12/30/2022	230341		25.20
	400-651-584	4 PVC SDR35 SWR45 HXSP (12)		S129170	12/30/2022	230341		99.60
	400-651-584	4 PVC SDR35 SWR45 HXH (12)		S129170	12/30/2022	230341		73.32
	400-651-584	4 PVC SDR35 SWR 22-1/2 (12)		S129170	12/30/2022	230341		99.60
400	AGJ SYSTEMS & NETWORKS INC	231109	01/17/2023	01/11/2023			786.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-704	HP LASERJET PRO AIO PRINTER		101149	12/29/2022	230298		786.25
400	J H WRIGHT & ASSOCIATES INC	231114	01/17/2023	01/11/2023			1,150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	PC2000 CONTROLLER: OST LS		448550	01/05/2023	230391		750.00
	400-651-584	CP626 CIRCUIT BOARD: OST LS		448550	01/05/2023	230392		400.00
FUND TOTAL 400 Claims		to	Checks	25 Total	217,545.10 Manual	Held	Total	217,545.10

Docket of Claims
Release date from 01/17/2023 thru 01/17/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	231074	01/17/2023	01/10/2023			107,947.62	
		Description		Invoice #	Date	P.O.	Amount	
		DEC 2022 RES GARBAGE (6414)		0001272956	12/31/2022		107,947.62	
FUND TOTAL 404 Claims	to	Checks	1 Total	107,947.62	Manual		Held	Total 107,947.62

Docket of Claims
Release date from 01/17/2023 thru 01/17/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	68 Total	337,031.43 Manual	Held	Total	337,031.43
FUND 130 Claims	to	Checks	1 Total	114,183.99 Manual	Held	Total	114,183.99
FUND 156 Claims	to	Checks	1 Total	7,548.30 Manual	Held	Total	7,548.30
FUND 176 Claims	to	Checks	4 Total	2,713.46 Manual	Held	Total	2,713.46
FUND 400 Claims	to	Checks	25 Total	217,545.10 Manual	Held	Total	217,545.10
FUND 404 Claims	to	Checks	1 Total	107,947.62 Manual	Held	Total	107,947.62
Total for all Funds		Checks	100 Total	786,969.90 Manual	Held	Total	786,969.90

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: January 17, 2023
Title: Approval of Minutes from the Regular Council Meeting held January 3, 2023

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Regular Council Meeting held January 3, 2023

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held January 3, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

Tuesday
January 3, 2023
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held January 3, 2023 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Richard Jackson, Gordon Gollott, Rusty Anderson, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Councilman Cameron George.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 3, 2023 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Offices will be closed Monday, January 16th in observance of the birthdays of Martin Luther King, Jr. and Robert E. Lee.

IV. Presentation Agenda

1. Gautier Mayor's Youth Council Update by President Ciara Harvey and Vice President Katie Jamison

V. Business Agenda

1. Authorization to increase the contract amount between Butler Snow, LLP and the City of Gautier for redistricting services.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of the Minutes from the Recessed Council Meeting held December 20, 2022
2. Authorization to approve a City of Gautier Grant Policy and Procedures document

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until January 17, 2023 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the Meeting to order regarding the public hearing for redistricting the City of Gautier at 6:00pm.

Councilman Colledge made the motion to approve the agenda order, with the following revision:

1. Add to the Announcement Agenda - Offices will be closed Monday, January 16th in observance of the birthdays of Martin Luther King, Jr. and Robert E. Lee.

Councilman Gollott seconded the motion. The vote was carried unanimously.

Announcements

1. Offices will be closed Monday, January 16th in observance of the birthdays of Martin Luther King, Jr. and Robert E. Lee.

Presentation

1. Gautier Mayor's Youth Council Update by President Ciara Harvey and Vice President Katie Jamison
-

Councilman Colledge made the motion to increase the contract amount by \$15,000, as presented, between Butler Snow, LLP and the City of Gautier for redistricting services. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 275-2023

WHEREAS, on December 7, 2021, City Council approved the contract between Butler Snow, LLP and the City of Gautier for redistricting services in an amount not to exceed \$35,000;

WHEREAS, the Butler Snow has performed work above the maximum amount approved by Council; and

WHEREAS, additionally, legal descriptions for the new wards are yet to be complete; and

WHEREAS, authorization from City Council is requested in order to increase the amount for redistricting services by \$15,000, providing a new “not to exceed: amount of \$50,000; and

WHEREAS, the Mayor and Council hereby find that this request is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the contract amount between Butler Snow, LLP and the City of Gautier for redistricting services shall increase by \$15,000, providing a new total of \$50,000.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 3, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council

From: Paula Yancey, City Manager

Date: 12/28/2022

Subject: Authorization to increase the contract amount between Butler Snow, LLP and the City of Gautier for redistricting services by \$15,000, giving the new total of \$50,000

REQUEST:

The City Manager requests authorization from City Council to increase the amount for redistricting services by \$15,000, giving the new total of \$50,000.

BACKGROUND:

On December 7, 2021, City Council approved the contract between Butler Snow, LLP and the City of Gautier for redistricting services in an amount not to exceed \$35,000.

DISCUSSION:

Initially, the contract did not set a limit on fees. As of now, the total over the maximum amount approved by Council is \$11,635.85. However, legal descriptions for the new wards are still needing to be complete, as well. Therefore, the City requests the City Council's authorization to increase the amount by \$15,000, with the new amount being \$50,000 for redistricting services.

RECOMMENDATION:

The City Manager recommends approving the authorization to increase the amount for redistricting services by \$15,000, giving the new total of \$50,000.

The Council May:

1. Approve the increase for redistricting services by \$15,000, giving the new total of \$50,000; or
2. Not approve the increase for redistricting services by \$15,000, giving the new total of \$50,000.

Councilman Gollott made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 276-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 3, 2023.

Docket of Claims
Release date from 01/03/2023 thru 01/03/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG 7M BOND ACCT	230846	01/03/2023	12/20/2022			44,190.88	
	Account Number 001-000-104	Description		Invoice #	Date	P.O.	Amount	
		TR MDOT WIRE: FUND 130		12162022	12/16/2022			44,190.88
001	MS DEVELOPMENT AUTHORITY	230851	01/03/2023	12/21/2022			46,323.96	
	Account Number 001-680-830	Description		Invoice #	Date	P.O.	Amount	
		ANNUAL PMT: 12-192-CP-1		GMS: 50758	02/01/2023			46,323.96
001	DAVID T BEVER	230857	01/03/2023	12/21/2022			230.00	
	Account Number 001-100-681	Description		Invoice #	Date	P.O.	Amount	
		PER DIEM ADV: MACP CONFERENCE		01082023	12/06/2022			230.00
001	BALBINA CALDWELL	230859	01/03/2023	12/21/2022			56.00	
	Account Number 001-010-698	Description		Invoice #	Date	P.O.	Amount	
		COURT INTERPRETER		11282022	12/20/2022			56.00
001	MS RECREATION & PARK ASSOCIATION	230860	01/03/2023	12/21/2022			65.00	
	Account Number 001-170-682	Description		Invoice #	Date	P.O.	Amount	
		ANNUAL MEMBERSHIP: BILBO, C		3727	12/06/2022			65.00
001	POWELL CONSTRUCTION SERVICES INC	230861	01/03/2023	12/21/2022			660.00	
	Account Number 001-201-698	Description		Invoice #	Date	P.O.	Amount	
		EVAL TRAFFIC SIGNALS: G-V		4042	12/20/2022			660.00
001	SINGING RIVER HEALTH SYSTEM	230862	01/03/2023	12/21/2022			68.00	
	Account Number 001-100-604	Description		Invoice #	Date	P.O.	Amount	
		PHYS PERF TEST: NICHOLSON,T		536639	12/12/2022			68.00
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	230888	01/03/2023	12/27/2022			537.54	
	Account Number 001-092-698	Description		Invoice #	Date	P.O.	Amount	
		LEASE PMT: POSTAGE MACHINE		3316765844	12/16/2022			537.54
001	C SPIRE WIRELESS	230889	01/03/2023	12/27/2022			1,167.19	
	Account Number 001-001-605	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	COUNCIL PHONE		0030759348	11/30/2022			47.55
	001-040-605	CITY MGR CELL PHONE		0030759348	11/30/2022			47.55
	001-090-605	ADMIN CELL PHONE		0030759348	11/30/2022			81.88
	001-090-698	BLG-PLNG CELL PHONES		0030759348	11/30/2022			251.91
	001-094-605	IPAD SERV (3)		0030759348	11/30/2022			102.99
	001-161-605	GRANTS-PROJ CELL PHONES		0030759348	11/30/2022			142.65
	001-170-605	FIRE DEPT CELL PHONES		0030759348	11/30/2022			142.65
	001-205-605	RECREATION CELL PHONES		0030759348	11/30/2022			200.14
		MAINT CELL PHONES		0030759348	11/30/2022			149.87
001	LEE N BOND, CUSTODIAN	230893	01/03/2023	12/27/2022			690.35	
	Account Number 001-100-559	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	PANTS W/ ALTS: HOLLINGSWORTH		10072022	10/07/2022			80.80
	001-100-559	CANDY: HALLOWEEN EVENTS		10132022	10/13/2022			449.46
	001-100-559	WASHERS: DISPATCH TVS		10202022	10/20/2022			8.80
	001-100-559	CAR TAG		10242022	10/24/2022			5.50

Docket of Claims
Release date from 01/03/2023 thru 01/03/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LEE N BOND, CUSTODIAN	230893	01/03/2023	12/27/2022			690.35	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	CAR TAGS (4)		10042022	10/04/2022			24.00
	001-100-559	COURT RECORD FEES: CID REPORT		10272022	10/27/2022			32.98
	001-100-525	REIMB FUEL: MAY, F		11102022	11/10/2022			20.00
	001-100-559	OIL PLUGS		11072022	11/07/2022			8.81
	001-100-559	NRA MEMBERSHIP: ETHERIDGE,D		11102022	11/10/2022			60.00
001	SCOTT ANKERSON, CUSTODIAN	230894	01/03/2023	12/27/2022			138.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-638	CAR WASH-PILOT: COUNCIL		10112022	10/11/2022			10.00
	001-090-500	MOUSE PAD: FAGAN,P		12012022	12/01/2022			8.55
	001-092-607	STAMPS: CODE ENFORCEMENT		12122022	12/12/2022			24.00
	001-092-607	STAMPS: CODE ENFORCEMENT		12142022	12/14/2022			24.00
	001-092-607	STAMPS: ADMIN&BABS		12192022	12/19/2022			12.00
	001-092-607	STAMPS: CODE ENFORCEMENT		12202022	12/20/2022			60.00
001	AT&T	230895	01/03/2023	12/27/2022			35.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	12/14/2022			35.91
001	RJ YOUNG COMPANY LLC	230900	01/03/2023	12/27/2022			121.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6094255	12/21/2022			113.14
	001-161-698	ADMIN FEE		INV6094255	12/21/2022			8.00
001	RJ YOUNG COMPANY LLC	230901	01/03/2023	12/27/2022			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6079481	12/14/2022			470.88
001	RJ YOUNG COMPANY LLC	230902	01/03/2023	12/27/2022			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150: SERV FEE		INV6070842	12/09/2022			38.00
	001-100-699	RICOH IMC2500: SERV FEE		INV6070842	12/09/2022			37.55
001	SPARKLIGHT	230903	01/03/2023	12/27/2022			95.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2023: CFD#122024086		12232022	12/23/2022			95.41
001	SPARKLIGHT	230904	01/03/2023	12/27/2022			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2023: NFD 122024383		12232022	12/23/2022			85.46
001	SPARKLIGHT	230905	01/03/2023	12/27/2022			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2023: SFD 122025091		12232022	12/23/2022			85.46
001	AT&T	230908	01/03/2023	12/27/2022			3,975.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	12/14/2022			3,975.52

Docket of Claims
Release date from 01/03/2023 thru 01/03/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GLOBALSTAR	230909	01/03/2023	12/27/2022			100.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		42962959	12/16/2022			100.45
001	SPARKLIGHT	230910	01/03/2023	12/27/2022			220.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	JAN 2023: BACOT	135939403	12232022	12/23/2022			220.88
001	FUELMAN	230916	01/03/2023	12/27/2022			3,408.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP63486467	12/19/2022			62.30
	001-092-525	UNL FUEL		NP63486467	12/19/2022			41.88
	001-100-525	UNL FUEL		NP63486467	12/19/2022			2,486.79
	001-161-525	UNL&DSL FUEL		NP63486467	12/19/2022			523.26
	001-170-525	UNL FUEL		NP63486467	12/19/2022			294.28
001	FUELMAN	230918	01/03/2023	12/27/2022			3,114.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP63510271	12/26/2022			59.72
	001-100-525	UNL&DSL FUEL		NP63510271	12/26/2022			2,342.73
	001-161-525	DSL FUEL		NP63510271	12/26/2022			357.86
	001-170-525	UNL&DSL FUEL		NP63510271	12/26/2022			275.88
	001-205-525	UNL FUEL		NP63510271	12/26/2022			78.08
001	MS ASSOC OF CHIEFS OF POLICE	230920	01/03/2023	12/27/2022			297.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-660	ENTRY LVL SS POST TEST (10)		SA52259	11/01/2022			175.00
	001-022-660	NATL DISPATCH SEL TEST (5)		SA52259	11/01/2022			90.00
	001-022-660	NDST EXAMINERS MANUAL		SA52259	11/01/2022			10.00
	001-022-660	SHIPPING		SA52259	11/01/2022			22.00
001	RJ YOUNG COMPANY LLC	230931	01/03/2023	12/28/2022			204.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV6087508	12/19/2022			196.74
	001-100-699	ADMIN FEE		INV6087508	12/19/2022			8.00
001	ALABAMA MEDIA GROUP	230932	01/03/2023	12/28/2022			52.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-615	PUBLIC NOTICE: GPC 22-44-CU		0010528445	12/18/2022	230320		18.12
	001-090-615	PUBLIC NOTICE: GPC 23-01-VAR		0010528448	12/18/2022	230320		19.44
	001-040-615	PUBLISH ORDINANCE 268-2022		0010526685	12/14/2022	230305		15.36
001	REYNOLDS WHOLESALE CO	230933	01/03/2023	12/28/2022			173.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-510	TISSUE 96/CS (3)		73494	12/15/2022	230316		173.85
001	SOUTHERN PIPE & SUPPLY CO INC	230937	01/03/2023	12/28/2022			85.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	K-6 6' TOILET AUGER W/BULB		7444926-00	12/08/2022	230282		85.59

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001	UNIVERSITY OF MS / MS LAW RESEARCH	230940	01/03/2023	12/28/2022			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-559	MS FORM AFFIDAVIT BK (4)		5953	12/16/2022	230330		160.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	230943	01/03/2023	12/28/2022			629.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	LM B220Z00 IMAGING UNIT		3525644900	12/16/2022	230317		79.99
	001-010-500	36X24 2023 WALL CALENDAR (2)		3525775901	12/17/2022	230331		18.64
	001-010-500	POST-IT NOTES 24PK		3525775901	12/17/2022	230331		12.83
	001-010-500	CS 8.5X11 COPY PAPER (4)		3525775901	12/17/2022	230331		177.96
	001-010-500	2-PK HP 058 SY TONER (2)		3525775901	12/17/2022	230331		320.34
	001-010-500	FILE POCKET LTR 10/BOX		3525775901	12/17/2022	230331		19.37
001	MUNICIPAL EMERGENCY SERVICES INC	230949	01/03/2023	12/28/2022			39,603.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-702	S 789 E3 CUTTER-TOOL ONLY		IN1800708	12/12/2022	230086		10,781.00
	001-161-702	SP 555 E3 SPREADER-TOOL ONLY		IN1800708	12/12/2022	230086		11,981.00
	001-161-702	R 521 E3 RAM-TOOL ONLY		IN1800708	12/12/2022	230086		7,906.00
	001-161-702	EWXT/E3 CHARGER 110-240V (3)		IN1800708	12/12/2022	230086		1,476.00
	001-161-702	EWXT 9 AH BATTERY (6)		IN1800708	12/12/2022	230086		4,344.00
	001-161-702	CHAIN SET (KSV 11)		IN1800708	12/12/2022	230086		975.00
	001-161-702	HORIZ BRACKET S789EWXT		IN1800708	12/12/2022	230086		265.00
	001-161-702	HORIZ BRACKET SP555EWXT		IN1800708	12/12/2022	230086		295.00
	001-161-702	HORIZ/FLAT/VERT MNTG BRACKET		IN1800708	12/12/2022	230086		265.00
	001-161-702	HURST JAWS-LIFE RAM CLAW SET		IN1800708	12/12/2022	230086		1,040.00
	001-161-702	SHIPPING		IN1800708	12/12/2022	230086		275.00
001	AMAZON CAPITAL SERVICE	230953	01/03/2023	12/28/2022			1,278.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	UNIV MESSAGE STAMP: RECEIVED		1CHHQDRM1D	12/07/2022	230233		9.77
	001-090-500	PILOT BETTER REFILL BLUE 3/PK		1CHHQDRM1D	12/07/2022	230233		5.92
	001-090-500	2023 MTHLY PLANNER 9X11 SPIRAL		1CHHQDRM1D	12/07/2022	230233		6.99
	001-090-500	AVERY 3RING BINDER 1.5 INCH		1CHHQDRM1D	12/07/2022	230233		8.93
	001-090-500	AVERY OVAL LABELS 1.5X2.5		1CHHQDRM1D	12/07/2022	230233		12.14
	001-090-500	PILOT DR GRIP PEN REFILLABLE		1CHHQDRM1D	12/07/2022	230233		5.84
	001-090-500	2023-2024 DESK CALENDAR (2)		1CHHQDRM1D	12/07/2022	230233		13.98
	001-205-559	PRO GRADE TOOL BOX LINER		1CHHQDRM1D	12/07/2022	230233		22.98
	001-205-559	6/PK 18" TRAFFIC SFTY CONE		1CHHQDRM1D	12/07/2022	230233		63.50
	001-090-500	PILOT G2 PREM BLK PEN 12/CT		1CHHQDRM1D	12/07/2022	230233		12.98
	001-090-500	8.5X11 CARDSTOCK 300/PK (2)		1CHHQDRM1D	12/07/2022	230233		25.98
	001-161-575	FIRE-LIFE SFTY EDUCATOR BK(3)		19LVJGKV63	12/14/2022	230299		271.14
	001-205-560	10PK 8'LED SHOPLIGHT FIXTURE		1JM9RYLFFK	12/15/2022	230303		160.55
	001-100-689	5 GAL RED BUCKET/GAMMA LID		117C6TKPVG	12/18/2022	230313		31.57
	001-100-689	47" EXTRA HD REPTILE TONGS		117C6TKPVG	12/18/2022	230313		29.99
	001-205-559	SEALED LEAD ACID BATTERY CHGR		17JV3YHJ9Y	12/07/2022	230247		13.29
	001-100-635	BATTERY 6V 7000MAH (5)		1RMR3PWHXM	12/22/2022	230343		249.75
	001-170-577	FIELD STRIPING LINE MACHINE		1KML11VGGD	12/15/2022	230318		177.68
	001-170-577	FIELD MARKING PAINT 24/CS (2)		1KML11VGGD	12/15/2022	230318		155.90

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001	AUDIOWAVE INC	230957	01/03/2023	12/28/2022			1,995.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-698	LABOR: INSTL EQUIP #12740		A 56047	12/05/2022	230283		1,835.00
	001-100-698	SHOP SUPPLIES		A 56047	12/05/2022	230283		160.00
001	STEINER SAW & MOWER	230958	01/03/2023	12/28/2022			391.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	REPR STIHL WEEDEATERS (3)		638866	11/15/2022	230183		391.00
001	SPARKLIGHT	230962	01/03/2023	12/29/2022			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	JAN 2023: GARAGE		12202022	12/20/2022			127.95
FUND TOTAL	1 Claims	to	Checks	35 Total	150,915.97	Manual	Held	Total 150,915.97

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	SUNBELT FIRE INC	230934	01/03/2023	12/28/2022			7,957.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-460-799	50'PONN SUPREME DJ HOSE (41)		335097	12/19/2022	220910		7,657.16
	003-460-799	SHIPPING		335097	12/19/2022	220910		300.00
FUND TOTAL	3 Claims	to	Checks	1 Total	7,957.16 Manual	Held		Total 7,957.16

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	SINGING RIVER PAINT & BODY	230936	01/03/2023	12/28/2022			2,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	PAINT 2012 HARLEY: V# 9665		12142022	12/14/2022	230189		1,200.00
	156-100-799	PAINT 2012 HARLEY: V# 0955		12142022	12/14/2022	230189		1,200.00
156	DANA SAFETY SUPPLY	230950	01/03/2023	12/28/2022			1,175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	SLI PROTAC RAIL MOUNT 2 (10)		824515	12/12/2022	230261		1,150.00
	156-100-799	FREIGHT		824515	12/12/2022	230261		25.00
156	ZERO9 SOLUTIONS LTD	230955	01/03/2023	12/28/2022			1,010.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	FLASHLIGHT CASE (40)		5636	12/20/2022	230327		998.00
	156-100-799	SHIPPING		5636	12/20/2022	230327		12.50
FUND TOTAL 156 Claims	to	Checks	3 Total	4,585.50	Manual		Held	Total 4,585.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	DANA SAFETY SUPPLY	230951	01/03/2023	12/28/2022			4,884.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	SLI STINGER LED DS (40)		824226	12/09/2022	230234		4,639.60
	157-100-799	SLI RED TRAFFIC WAND (40)		824226	12/09/2022	230234		200.00
	157-100-799	FREIGHT		824226	12/09/2022	230234		45.00
FUND TOTAL 157 Claims	to	Checks	1 Total	4,884.60 Manual		Held	Total	4,884.60

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	SUNBELT FIRE INC	230935	01/03/2023	12/28/2022			29,472.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-740	NFPA EQUIPMENT:CLASS A PUMPER		145813EQ	12/18/2022	220740		29,472.00
FUND TOTAL 160 Claims	to	Checks	1 Total	29,472.00 Manual		Held		Total 29,472.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	AMAZON CAPITAL SERVICE	230954	01/03/2023	12/28/2022			279.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	SS COMM HAND DRYER 1800W 2PK	1M6G6Y3R4Y	12/14/2022	230310		279.99	
FUND TOTAL 171 Claims	to	Checks	1 Total	279.99 Manual		Held	Total	279.99

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	230847	01/03/2023	12/20/2022			1,767.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		DEC 2022	12/20/2022			1,767.26
FUND TOTAL 172 Claims	to	Checks	1 Total	1,767.26 Manual		Held	Total	1,767.26

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	230858	01/03/2023	12/21/2022			655.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE DEC 2022		3930	12/15/2022			36.50
	176-170-699	SHOPPING CART		3930	12/15/2022			268.50
	176-170-699	WEB SITE MAINT 11/15-12/14/22		3930	12/15/2022			350.00
176	C SPIRE WIRELESS	230890	01/03/2023	12/27/2022			51.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	11/30/2022			51.77
176	AT&T	230896	01/03/2023	12/27/2022			617.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MTHLY SERVICE 2 LINES		2284972244	12/14/2022			617.13
176	SPARKLIGHT	230911	01/03/2023	12/27/2022			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	JAN 2023: SSP 136075116		12232022	12/23/2022			127.95
176	SPARKLIGHT	230912	01/03/2023	12/27/2022			256.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	JAN 2023: SSP INET 132698937		12202022	12/20/2022			256.89
176	STEINER SAW & MOWER	230919	01/03/2023	12/27/2022			53.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	FILTER CAP; 12" BAR		013603	12/09/2022			53.50
176	HENZE ENTERPRISES INC	230939	01/03/2023	12/28/2022			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	30 TNS #57 LIMESTONE: SHEPARD		31636	12/09/2022	230281		1,500.00
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	230944	01/03/2023	12/28/2022			43.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-500	5-SUBJECT NOTEBOOK		3525253041	12/10/2022	230286		11.72
	176-170-500	SHARPIE MARKER CHISEL DZ (2)		3525253041	12/10/2022	230286		17.22
	176-170-500	JAM PAPER VB CARDSTOCK 500PK		3525464318	12/14/2022	230286		14.99
FUND TOTAL 176 Claims	to	Checks	8 Total	3,306.17 Manual		Held	Total	3,306.17

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255	THE PEOPLES BANK	230850	01/03/2023	12/21/2022			29,566.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	255-680-813	INT: GO REF BOND S2020		3322	11/18/2022			29,566.25
FUND TOTAL 255 Claims	to	Checks	1 Total	29,566.25 Manual		Held	Total	29,566.25

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304	SEYMOUR ENGINEERING PLLC Account Number 304-510-763	230923	01/03/2023	12/27/2022			29,300.00	
	Description TO #5: CONS ADM/RES PROJ REP			Invoice # 8636	Date 12/26/2022	P.O.	Amount 29,300.00	
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-763	230924	01/03/2023	12/28/2022			39,350.00	
	Description TO #6: AMPHITHEATER			Invoice # 8637	Date 12/26/2022	P.O.	Amount 39,350.00	
FUND TOTAL 304 Claims to		Checks	2 Total	68,650.00	Manual	Held	Total	68,650.00

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400	COG DEPOSITORY ACCOUNT	230826	01/03/2023	12/15/2022			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		12092022	12/09/2022			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		12092022	12/09/2022			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		12092022	12/09/2022			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		12092022	12/09/2022			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		12092022	12/09/2022			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		12092022	12/09/2022			9,665.99
400	2018-2019 BOND DEBT SERVICE FUND	230863	01/03/2023	12/21/2022			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JAN 2023: 2018 BOND DS		01012023	01/01/2023			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	230864	01/03/2023	12/21/2022			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JAN 2023: 2019 BOND DS		01012023	01/01/2023			32,000.00
400	WARREN PAVING INC	230865	01/03/2023	12/21/2022			1,032.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	6.12 TNS ASPHALT: CONT DAMAGE		70680	12/08/2022			514.08
	400-651-683	6.17 TNS ASPHALT: CAMBRIDGE SQ		70690	12/09/2022			518.28
400	COGENT STRATEGIES LLC	230887	01/03/2023	12/27/2022			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 12/6/22-01/5/23		2902	12/26/2022			7,500.00
400	C SPIRE WIRELESS	230891	01/03/2023	12/27/2022			47.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	11/30/2022			47.55
400	AT&T	230897	01/03/2023	12/27/2022			171.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	12/14/2022			171.62
400	AT&T	230898	01/03/2023	12/27/2022			73.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	12/06/2022			73.50
400	RJ YOUNG COMPANY LLC	230899	01/03/2023	12/27/2022			225.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV6079482	12/14/2022			166.49
	400-650-698	IMC4500 USAGE: B/W		INV6079482	12/14/2022			11.02
	400-650-698	INC4500 USAGE: COLOR		INV6079482	12/14/2022			48.40
400	SOUTHERN LINC	230906	01/03/2023	12/27/2022			86.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2022 SERV CHGS		122730	12/01/2022			80.00
	400-650-698	TAXES/FEES		122730	12/01/2022			6.68

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400	SPARKLIGHT	230913	01/03/2023	12/27/2022			106.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2023: UTILITY	107663106	12232022	12/23/2022			106.55
400	ANSER	230914	01/03/2023	12/27/2022			512.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 12/21/22-1/17/23		227-122122	12/21/2022			500.00
	400-650-698	HOLIDAY CHGS		277-122122	12/21/2022			12.00
400	SINGING RIVER ELECTRIC COOPERATIVE	230915	01/03/2023	12/27/2022			742.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	SCHOONER WELL 20688		12122022	12/20/2022			522.46
	400-651-631	LIFT STATIONS 20688		12122022	12/20/2022			220.46
400	FUELMAN	230917	01/03/2023	12/27/2022			161.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP63486467	12/19/2022			161.60
400	FUELMAN	230921	01/03/2023	12/27/2022			185.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP63510271	12/26/2022			185.71
400	JACKSON COUNTY UTILITY AUTHORITY	230922	01/03/2023	12/27/2022			238,372.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	JAN 2023 TREATMENT CHGS		1999	01/01/2023			238,372.00
400	SOUTHERN PIPE & SUPPLY CO INC	230938	01/03/2023	12/28/2022			8,093.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	15X20 COR PLST CULV PIPE 200'		7466832-00	12/14/2022	230309		3,442.00
	400-651-581	10X2 CC (5)		6999909-01	12/13/2022	221168		1,133.10
	400-651-581	3/4 CTS SWVLNUT BALL CURB(100)		6955299-01	12/07/2022	221113		3,518.58
400	COAST CHLORINATOR & PUMP CO INC	230941	01/03/2023	12/28/2022			1,429.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	PM KIT MODEL 500 #KT5-100-VRC		75245	12/14/2022	230308		195.00
	400-651-581	SHOP LABOR HYDVR S/N 19881		75245	12/14/2022	230308		175.00
	400-651-581	PM KIT MODEL 500 #KT5-100-VRC		75245	12/14/2022	230308		195.00
	400-651-581	THREAD FILTER HOLDER #00175		75245	12/14/2022	230308		32.00
	400-651-581	SHOP LABOR HYDVR S/N 23373		75245	12/14/2022	230308		175.00
	400-651-581	REMOTE 3" METER KIT 100PPD		75245	12/14/2022	230308		82.00
	400-651-581	SHOP LABOR HYDR S/N 23105		75245	12/14/2022	230308		105.00
	400-651-581	ASO PM KIT SP-100 #KTA-SM1		75245	12/14/2022	230308		135.00
	400-651-581	SHOP LABOR HYDA S/N 040518		75245	12/14/2022	230308		115.00
	400-651-581	P/M KIT HYDRO EJ-1000		75245	12/14/2022	230308		105.00
	400-651-581	SHOP LABOR HYDRO EJECTOR		75245	12/14/2022	230308		115.00
400	BAY MOTOR WINDING INC	230942	01/03/2023	12/28/2022			2,163.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REPR ELEC MOTOR: KINGSLEA LS		0123429	12/21/2022	230265		2,163.00

Docket of Claims
Release date from 01/03/2023 thru 01/03/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	G & O SUPPLY CO INC	230945	01/03/2023	12/28/2022			1,503.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	18" 45 DEGREE BEND (2)		G15372	12/07/2022	230275		671.86
	400-651-683	18" TEE		G15372	12/07/2022	230275		515.39
	400-651-683	18" SPLIT COUPLING (6)		G15372	12/07/2022	230275		316.56
400	AMERICAN READY MIX LLC	230946	01/03/2023	12/28/2022			745.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	3 CYD 3000 PSI W/ FIBER		3441	12/19/2022	230284		495.00
	400-651-683	SMALL LOAD FEE: 1912 LAMOTTE		3441	12/19/2022	230284		250.00
400	PHILLIPS BUILDING SUPPLY OF GULFPORT	230947	01/03/2023	12/28/2022			985.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	GALV DEADLOCK DOOR RHR		362139	12/27/2022	230079		985.95
400	CORE & MAIN LP	230948	01/03/2023	12/28/2022			2,012.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	1/2X1/4 SCH80 REDUCER (12)		S003438	12/08/2022	230159		24.72
	400-651-583	1X3/4 SCH80 PVC RED HXH (12)		S003438	12/08/2022	230159		49.80
	400-651-583	1X1/4 PVC SCH80 BUSHING (12)		S003438	12/08/2022	230159		49.80
	400-651-583	1 PVC SCH80 UNION (12)		S003438	12/08/2022	230159		82.20
	400-651-583	1-1/4 SCH80 UNION (12)		S003438	12/08/2022	230159		162.60
	400-651-583	1.25 GRPLK COMP CPL SPEAR(12)		S003438	12/08/2022	230159		678.24
	400-651-583	2" GRPLK COMP CPL SPEAR(12)		S003438	12/08/2022	230159		934.56
	400-651-583	SPEAR 1/2 SCH80 FFX CPL (12)		S003438	12/08/2022	230159		30.96
400	KEEN SOLUTIONS LLC	230952	01/03/2023	12/28/2022			525.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	SPARE PART KIT:CK VALVE(2)		K9496	12/02/2022	230212		340.00
	400-651-581	TUBE ASSY 5" TYGOTHANE (2)		K9496	12/02/2022	230212		148.00
	400-651-581	SHIPPING		K9496	12/02/2022	230212		37.96
400	LYMAN WELL COMPANY	230956	01/03/2023	12/28/2022			1,800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	INSTL TAP SADDLE: HWY57 WELL		22-383	12/19/2022	230335		800.00
	400-651-581	FLOW TEST: HWY57 WELL		22-383	12/19/2022	230335		400.00
	400-651-581	PULL MOTOR: WESTGATE WELL		22-384	12/19/2022	230334		600.00
400	J H WRIGHT & ASSOCIATES INC	230959	01/03/2023	12/28/2022			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	20 ANCHOR CNTRL FLOAT:SPARES		448258	12/20/2022	230323		800.00
FUND TOTAL 400 Claims	to	Checks	26 Total	368,704.79 Manual		Held	Total	368,704.79

Docket of Claims
Release date from 01/03/2023 thru 01/03/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	35 Total	150,915.97 Manual	Held	Total	150,915.97
FUND 3 Claims	to	Checks	1 Total	7,957.16 Manual	Held	Total	7,957.16
FUND 156 Claims	to	Checks	3 Total	4,585.50 Manual	Held	Total	4,585.50
FUND 157 Claims	to	Checks	1 Total	4,884.60 Manual	Held	Total	4,884.60
FUND 160 Claims	to	Checks	1 Total	29,472.00 Manual	Held	Total	29,472.00
FUND 171 Claims	to	Checks	1 Total	279.99 Manual	Held	Total	279.99
FUND 172 Claims	to	Checks	1 Total	1,767.26 Manual	Held	Total	1,767.26
FUND 176 Claims	to	Checks	8 Total	3,306.17 Manual	Held	Total	3,306.17
FUND 255 Claims	to	Checks	1 Total	29,566.25 Manual	Held	Total	29,566.25
FUND 304 Claims	to	Checks	2 Total	68,650.00 Manual	Held	Total	68,650.00
FUND 400 Claims	to	Checks	26 Total	368,704.79 Manual	Held	Total	368,704.79

Total for all Funds		Checks	80 Total	670,089.69 Manual	Held	Total	670,089.69

Councilman Colledge requested to pull consent agenda item 2 for further discussion.

Councilman Gollott made the motion to approve consent agenda item 1, as presented.
Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 277-2023

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Item 1 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 3, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 278-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held December 20, 2022 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 3, 2023.

Councilman Colledge made the motion to approve the City of Gautier Grants and Policy Procedures document, as presented. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 279-2023

WHEREAS, grants come with special requirements that the recipient must follow; and

WHEREAS, such requirements can apply to the general operations of the grant, specific compliance rules, monitoring of other parties that may receive resources from the grants, specific time frame, and specialized reporting requirements;

WHEREAS, an effective grant policy provides guidance to staff as it relates to associated processes and procedures to maximize the benefits of receiving grant funding and to minimize the risks associated with managing the funds; and

WHEREAS, as such, Staff requests approval of the attached Grant Policy and Procedures;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier Grant Policy and Procedures is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 3, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 12/27/2022
Subject: Approval of Grant Policy and Procedures

REQUEST:

The Grants and Projects Department requests City Council authorization to approve a City of Gautier Grant Policy and Procedures document.

BACKGROUND:

Best practices dictate that governments should develop a formal, written grants policy and that any adopted grant policy should address steps to take prior to applying for or accepting grants. Grants come with special requirements that the recipient must follow. Such requirements can apply to the general operations of the grant, specific compliance rules, monitoring of other parties that may receive resources from the grants, specific time frame, and specialized reporting requirements. There are typically negative consequences for failing to meet grant requirements, and, in addition, grants may commit a government to financially maintaining a program or asset after the expiration of the grant.

DISCUSSION:

An effective grants policy provides guidance to staff as it relates to associated processes and procedures to maximize the benefits of receiving grant funding and to minimize the risks associated with managing the funds. This grant policy will help the City more effectively go after grants and maintain the awards. Additionally, it contains language that is federally required for certain funding sources.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve a City of Gautier Grant Policy and Procedures document.

The City Council may:

1. Approve the Grant Policy and Procedures, as presented; or
2. Not approve the Grant Policy and Procedures, as presented.

ATTACHMENTS:

1. Grant Policy and Procedures

City of Gautier

Grant Policy and Procedures



Adopted by the Gautier City Council on January 3, 2023

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CHAPTER 1: PURPOSE, DEFINITION, AND AUTHORITY

1.1 PURPOSE

The purpose of these policies and procedures is to develop, implement, and maintain effective grant oversight and coordination for the City of Gautier (the “City”), thereby increasing grant-related revenue, enhancing compliance, limiting the City’s exposure to grant-related legal liability, and improving the efficiency, effectiveness, and impact of programs and services funded through grants. These policies and procedures are intended to encourage prudent financial stewardship and foster public trust through a rigorous adherence to ethical and professional standards. Adherence to these policies and procedures will promote efficiency, enhance transparency and accountability, and create a strict approach to funding opportunities, while placing the City in a more competitive position to secure grant funds. Grants to local governments support new initiatives, build on or broaden the immediate concerns of local government, and help address issues difficult for localities to fund. They can diversify local government funding bases and help improve or expand services to citizens in need. Because entering into grant agreements may also have a cost to local governments (e.g., matching requirements, required continuation of service(s) without additional financial assistance, and/or indirect costs), responsible local governments provide systems for weighing benefits and costs of grant programs under consideration. It is the goal of the City of Gautier to seek funding opportunities that are well suited to local needs while controlling the costs associated with financial assistance.

1.2 DEFINITION OF A GRANT

A grant is a type of financial assistance (in cash or in kind) bestowed by a government or other organization (called the grantor) for specified purposes to an eligible recipient (called the grantee). Grants are conditional upon certain qualifications and are bound by some type of contractual obligation as to the use, maintenance of specified standards, or a proportional contribution (cost share or match) by the grantee or other grantor(s).

A grant can be defined in, but is not exclusive to, the following forms:

- Loan Contract
- Loan Guarantee
- Intergovernmental Agreement
- Contractual Agreement
- Joint Participation Agreement
- Cooperative Agreement

A grant can be restricted or unrestricted to be used by the recipient in any manner within the parameters of the recipient organization's activities or for a specific purpose by the grantor. A grant from the federal government will retain its character and will not lose its identity even when it is passed through the state. City departments must ensure all federal regulations are followed throughout the grant period. Where there are discrepancies between federal, state, and local requirements during implementation of the grant, staff must follow the most stringent of the rules and regulations.

1.3 GRANT TYPES

In addition to grants, there are other types of financial assistance the City receives that may not include the term "grant" but are also covered by this policy. The City considers the term "grant" to include, but not be limited to, contracts or agreements that fall under the purview of 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, also known as the Uniform Guidance. This circular incorporates guidance previously found in OMB Circulars A-87, A-102, and A-133.

Discretionary Grants: A discretionary grant awards funds on the basis of a competitive process. The Grantor reviews applications, through a formal review process, in light of the legislative and regulatory requirements and published selection criteria established for a program.

Block Grants: A broad, intergovernmental transfer of funds or other assets by the U.S. Congress to state or local governments for specific activities. Block grants are distributed according to legal formulas defining broad functional areas such as health, income security, education, or transportation. They are used for a variety of activities, largely at the recipient's discretion, and can include a wide range of government programs under one funding umbrella.

Continuation Grants: A continuation grant provides additional funding for budget periods subsequent to the initial budget period. Also referred to as a "renewal grant."

Cooperative Agreements and Contracts: A type of grant assistance awarded by a federal agency when it anticipates having substantial involvement with the grantee during the performance of a funded project.

Corporate Grants: A grant made by a corporation.

Foundation Grants: A grant made by a philanthropic foundation.

Pass Through Grants: Grant funds received from one grantor, but passed through another grantor or funding source.

Earmarks: Refers to a provision in legislation requiring that a portion of a certain source of revenue be designated for specific projects, usually at the request of a legislator. Typically, the

City submits requests for projects to state and federal legislators, who seek to obtain funds for those requests, usually to be spent in the district the legislator represents.

Formula Grants: A grant that a federal agency is directed by Congress to make to grantees, for which the amount is established by a formula based on criteria written into the legislation and program regulations. This funding is directly awarded and administered in the federal agency's program offices.

1.4 GOVERNING LAWS AND REGULATIONS

- Federal Grant and Cooperative Agreement Act of 1977, as incorporated in Title 31 Section 6304 of the U.S. code.
- 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal Awards (a.k.a. the “Omni Circular”).
- Single Audit Act of 1984 as amended in 1996.
- OMB Circular A-133 and compliance supplements.

1.5 UPDATES AND REVISIONS

This living document contains federal, state, and city policies and procedures that by its nature may be revised over time as regulations change, new tools emerge, new processes are designed, and risks change. This document may be updated or amended at any time by a majority vote of the Gautier City Council.

CHAPTER 2: GRANTS MANAGEMENT POLICY

The City encourages its agencies and departments to seek supplemental grant funding to support functions and programs that are beneficial to the public. All City departments are subject to the policies and procedures of the Grant Policy and Procedures for application, acceptance, and implementation of all grant awards. However, for those grants that require no application or were received on an entitlement basis, the grant application, grant award, or other portions of this policy may not be applicable. Any questions regarding the applicability of portions of the policy should be resolved by contacting the Grants and Projects Director.

2.1 GENERAL PRINCIPLES

The Grants Policy and Procedures establishes the following principles:

- The City of Gautier has a **centralized** grant department, meaning that all grant applications and activities must be coordinated through the Grants and Projects Department.
- The total additional costs associated with each new grant, including estimated indirect costs, must be identified for all grants.

- **Upon grant expiration, all approved matching City funds and all positions funded by the grant will end.** The City Manager or City Council may continue funding a program or position previously funded from grant revenues.
- The benefitting department is responsible for adhering to all policies and procedures attached to the grant by the grantor.
- All City departments must follow the procedures outlined in the Grant Policy and Procedures unless otherwise authorized by the City Council and/or City Manager.

2.2 APPLICATION APPROVAL

Departments may submit grant applications without the approval of the City Council except in the following circumstances:

- The grantor requires it.
- There is matching fund (cash) requirement of more than \$25,000.
- There are future or ongoing contributions required after the grant period expires.
- The grant, if awarded, would require City Council execution and the City Council could not refuse to accept the grant.
- There may be controversy resulting from the application or receipt of the grant.

2.3 APPLICATION PROCESS

- a) Departmental Assessment – Prior to applying for a grant, a department should assess its capacity to aid in the application of and manage the grant in question. City departments that seek and utilize grant funds are responsible for assisting with: planning for grant acquisition; preparation and submission of grant proposals; grant writing; preparing City Council agenda items; preparing budget revision requests to accept grant funds; grant orientation and review; managing grant programs and projects; preparing and submitting reports to grantors; managing and monitoring subrecipients whenever applicable; and properly closing out grant projects as detailed in this policy and the grant agreement or award letter that delineates the terms and conditions of the grant.
- b) Approval Process – Departments interested in applying for a grant must first contact the Grants and Projects Department to discuss the opportunity, well in advance of the grant application deadline. Departments may write their own grants or coordinate with the Grants and Projects Department to have the grant written.
- c) City Attorney Review – When required and prior to application submission, the City Attorney shall conduct a legal review of grant applications.
- d) City Council Approval – When City Council approval is required for the submission of an application, the Grants and Project Department shall be responsible for preparing the agenda item, unless a different department is writing the grant.

- e) Mayor's/City Manager's Signature – In time sensitive cases, to meet a grant application or grant agreement deadline, where the next City Council meetings is after the grantor's deadline, the Mayor/City Manager has authority to sign grant applications.
- f) Federal and State Grants Systems – The Grants and Projects Department has the sole responsibility of managing and renewing the City of Gautier's registration with the U.S. Government's System for Award Management (SAM) and for managing user access to federal and state grants systems that are used by multiple departments to apply for grants.
- g) A copy of all grant applications (including all attachments) must be filed with the Grants and Projects Department.

2.4 GRANT AWARD AND ACCEPTANCE

To ensure fiscal control, the City of Gautier must approve all contracts and/or accept all grants on behalf of the City. The Mayor/City Manager, or designee, signs grant agreements that have been approved by City Council, with copies of all executed agreements given to the Grants and Projects Department and Purchasing Clerk. In time sensitive cases, where the next City Council meeting is after the grantor's deadline, the Mayor/City Manager has authority to sign grant agreements.

CHAPTER 3: ROLES AND RESPONSIBILITIES

All City personnel engaged in preparing grant proposals, administering grant awards, or who are responsible for grant-funded assets serve an important role in the success of project outcomes and objectives and ensuring that all grant terms, conditions, budgetary requirements, and regulatory requirements are met. Below are the "key players" in the management and administration of grant-funded projects received by the City and a representational list of the responsibilities.

City Council: The City Council has the authority to set policies and budgets.

City Manager: The City Manager is the Authorized Organizational Representative (AOR) on behalf of the City within SAM.gov and has the authority to grant waivers to the grant process and procedures.

Grants and Projects Department: The Grants and Projects Department ensures overall management of grant contracts/agreements are in compliance with all regulatory requirements and in alignment with the City's strategic plan, policies, and goals. The Department is also responsible for:

- 1) Developing, revising, and distributing the official grants policies and procedures of the City of Gautier.

- 2) Coordinating the tracking of grant applications, awards, and major project management decisions associated with awarded grants.
- 3) Assisting departments with the interpretation and application of city, county, state, federal or other grants policies.
- 4) Assisting with the resolution of disputes between the City of Gautier and funding sources.
- 5) Offering grants training and technical assistance services.
- 6) Preparing agenda items for City Council meetings for grant awards.
- 7) Researching appropriate funding opportunities.
- 8) Informing all departments about relevant funding opportunities.
- 9) Writing grant proposals.
- 10) Reviewing proposals written by other departments, upon request.
- 11) Offering training and technical assistance in proposal writing.
- 12) Ensuring that requests for grant funds are promptly submitted to minimize the advance use of City funds.
- 13) Ensuring that project reporting requirements and deadlines for submissions are observed.
- 14) Recording revenues and expenditures associated with approved grants.

CHAPTER 4: GRANT PRE-AWARD PROCESS

The pre-award process involves all steps from project development to submitting a grant proposal to a grantor. In some cases, the pre-award process may take years depending on the complexity of the project. Organizations that are successful with obtaining funds for their projects are cognizant of the fact that you should never chase the dollar when it comes to grants. A project that is not well developed will often fail even if the proposal is awarded for funding.

4.1 Project/Program Development

A grant project or program should be well defined prior to seeking grant funds. In general, projects should align with the City's and/or the department's strategic plan or in support of City functions. The project should be well thought out prior to seeking grant funds. Once a Notice of Funding Opportunity (NOFO) is posted, the typical timeframe for application submission is between 8-12 weeks. A well thought out project/program will reduce the stress of preparing a grant application when funding is made available. The following are questions to consider when developing a project:

- Is the project/program temporary or permanent?
- If it's permanent, is there funding to support the project/program once the grant expires?

- What is the goal or end product?
- Are the goals and objectives achievable and measurable?
- What are the steps necessary to achieve end results?
- Have similar projects/programs been done before by another agency?
- If needed, are there any existing funds or programs that can be utilized as leveraging or matching?
- Will additional staff be needed to support the project/program? If so, will the grant support the position, or will the position be requested as part of the City budget?
- Will the project/program require outside partnership? If so, has the organization been contacted for interest? Is there an agreement in place with the partners?
- What is the anticipated project/program cost?
- Will the grant cost more to implement than it is worth?

When possible and if potential funding is identified, it is best to prepare the application ahead of time in anticipation of the NOFO. This is especially true for those NOFOs that are likely to recur every year.

4.2 Review of Grant Opportunities

Each grant proposal will be reviewed and analyzed for the following considerations:

A. Financial

- Total anticipated project cost
- Matching requirements and sources
- Project income considerations
- Staffing requirements
- Cash flow needs
- A continuation plan for sustaining the program after expiration of grant funds (if applicable)

B. Programmatic

- Alignment with City strategic priorities and department's mission
- Provision or expansion of services to address critical needs and core services
- Capacity to administer the financial and administrative aspects of the grant
- Consideration of potentially political or conflict issues

4.3 Grant Search

There are thousands of grants available in the United States. Grants can come from all different sources: federal, state, foundations, and private philanthropy. No matter the source of the grant, the commonality is the grant has to meet the objectives of the grant source. The best resources in searching for funding are through competitors and colleagues.

4.4 Application Preparation

The Grants and Projects Department is available to provide technical support and assist with the preparation of grant applications.

- A. Once a Notice of Funding opportunity (NOFO) or Funding Opportunity Announcement (FOA) has been identified for a proposed project/program, the most important thing is to read the entire NOFO or FOA as soon as possible. Keep in mind that you will be re-reading the NOFO or FOA a few times prior to submitting the application. Things to identify up front before starting the preparation are:
 - a. Grantee eligibility
 - b. Funding goals, priorities, and ceilings
 - c. Letter of intent (if applicable)
 - d. Submission deadline
 - e. Matching requirements
 - f. Letters of support or commitment
 - g. Partnership requirements
 - h. Grantor points of contact

One or more of the previous items can help determine if the grant is feasible. It is recommended that a department not waste time on applying for a grant if there is not sufficient time to prepare a good proposal. Good projects/programs are rejected all the time by grantors for incomplete or ineligible applications.

- B. If a federal grant is being considered, keep in mind the federal government has stringent principles on how grant funds can be spent and managed by grantees. Super circular Title 2 CFR 200 is the “Uniform Administrative Requirements, Cost Principles, an Audit Requirements for Federal Award.” Its policies went into effect for grants awarded after December 26, 2014. Also, pay close attention to the NOFO for guidance as to what is an eligible cost under the grant.
- C. If unsuccessful in being awarded the grant, contact the grantor for a debriefing. Granting agencies routinely provide review comments or telephone debriefings for proposals they do not award.

CHAPTER 5: GRANT POST-AWARD PROCESS

When the City receives a grant from an outside source, it generally incurs obligations. At a minimum in accepting the grant, the City assumes the obligation of ensuring that the grant money is spent only for the specific purposes attached to the grant. In addition, there may be impacts to internal service departments, reporting obligations, compliance with nondiscrimination laws, indemnity and releases—all of which become City obligations upon receipt of the grant funds.

5.1 Award Notification, Review, and Acceptance Procedures

Grant agreements are legal contracts. It is the City's responsibility to carry out grant activities to accomplish its objectives, while adhering to the regulatory and budgetary terms and conditions prescribed by the grantor in the grant agreement. Failure to do so exposes the City to legal liability and compromises current and future grant funding. The City carries a significant legal and ethical responsibility when accepting grant funding, and management of grant awards requires heightened awareness throughout the organization.

It is the responsibility of the Grants and Projects Department and/or the benefitting department to review the contract or agreement, especially the scope of work, to ensure the department concurs with the language and conditions stipulated within the document.

5.2 Fiscal Accountability

- No grant funds shall be disbursed until contracts are fully executed between grantor and grantee.
- Grant funds may only be used for grant-related expenses and expended within the period of performance identified in the grant agreement.
- Departments receiving grant funds shall adhere to City policies and procedures regarding revenue collection and accounting and reporting of grants received by the City.
- Modifications or reallocations to the awarded budget that alters the grant amount or moves funds from one budget line item to another must adhere to grantor and City policy and procedures.
- Grant funds awarded to the City shall not be used to supplant an existing expense so that current funds can be diverted to another use, unless such use of grants funds is explicitly identified as allowable in writing by the grantor in the grant award.
- All income resulting from a grant-funded project or program shall be managed and maintained as established in the grant agreement.
- All procurement activity associated with grant-funded projects or programs shall follow grantor and City policy and procedures for procurement of goods. Where there is discrepancy between the two, always use the more stringent of the two policies.

5.3 Allowable and Unallowable Costs

Grant managers are ultimately responsible for adhering to the requirements and conditions of the approved grant agreement and ensuring that only allowable and eligible expenditures are incurred. This means that they are allowable, allocable, necessary, and reasonable and provide a direct benefit to the grant-funded project. Authorized expenditures are:

- Not included as a cost or used to meet the matching requirement for another federal grant
- Consistent with grantee policies, regulations, and procedures regarding federal awards
- Determined in accordance with Generally Accepted Accounting Principles (GAAP)

A. Expenditure Monitoring/Award Reconciliation

a. It is critical to the overall success of a project that grant funds are expended accurately. After initial setup, grant awards should be monitored on a regular basis to ensure:

- Expenditures are allowable, allocable, necessary, and reasonable based on terms and conditions of the grant award.
- Expenditures are adequately supported by documentation.
- Expenditures are charged to the correct project.
- Award spending is commensurate with the project timeframe.

b. It is important that grant budgets (revenues and expenditures) are reconciled on a regular basis but, more importantly, at the end of each fiscal year. The revenues and expenditures for each grant contract must be reconciled prior to the closing of a grant contract.

B. Equipment and Real Property Management

- All property and equipment acquired through grant funds shall follow the grantor and City policy and procedures for property or inventory control.
- Property and equipment purchased with grant sources shall be used exclusively during the life of the grant for the project or program for which it was acquired.
- Grant-purchased equipment must be properly maintained and safeguarded, and equipment records must be maintained per City inventory policy and procedure.
- After the grant award is closed and equipment is no longer needed for its originally authorized purpose, the grantee shall request disposition instructions from the grantor and follow City policy and procedures for property and inventory control.
- Grant-purchased equipment cannot be transferred to another project or department after the grant award is closed without approval from the grantor.
- Title 2 CFR 200.313 provides guidance on use and disposition of equipment.

5.4 Procurement and Suspension/Debarment

It is the responsibility of the recipient department to properly procure goods and services and follow all procurement rules. There are some differences between the federal, state, and city procurement rules. The recipient department must comply with the most stringent of the rules

in procurement. It is also the responsibility of the department to ensure that any subcontractor or sub-awardee that will be funded through a grant award is not prohibited from receiving federal funds due to suspension or debarment. A person or entity debarred or suspended is excluded from federal financial and non-financial assistance and benefits under federal programs and activities. Debarment or suspension of a participant in a program by one agency has government-wide, reciprocal effect.

Prime contractors for federal projects must be current with their registration in SAM.gov and have an active DUNS/UEI number. The project manager must ensure that the federal Excluded Parties List System (EPLS) within SAM.gov is verified and the proof of verification is printed or record keeping prior to entering into any contractual relationship or use of services.

5.5 Grant Reporting

The recipient department is responsible for coordinating the timely and accurate preparation and submission of all reports per the grant agreement.

5.6 General Standards for Supporting Documentation

Costs claimed by the City under grants must be allowable, allocable, and reasonable, and adequate documentation to support charges to the grant must be maintained for audit trails (reference 2 CFR 200). Expenditures under most cost reimbursement grants are governed by the cost principles established by federal, state, and other grantors and must conform to respective policies, grant special provisions, and City policies.

Typical grant transactions may include: personnel costs, purchase of equipment and supplies, costs for contracted services, grant income or revenue, etc.

Documentation of eligible expenses may include copies of invoices, receipts, payroll or labor reports, or other proof that complies with federal and state audit standards. Proof of payment of expenditures may include a copy of a credit card receipt, receipt showing cash payment, cancelled checks, bank statements, or other proof that complies with federal and state audit standards.

5.7 Contract Extension or Amendment

There are times when grantees find it necessary to amend the scope of work or extend the contract timeline. It is important to follow the procedures written in the grant agreement or in the guidelines provided by the grantor when making such a request. Grantees cannot spend funds on items that are not within the original scope of work until the amendment is pre-approved by the grantor. Keep in mind, time extension is a reflection of the recipient's ability to perform the contract.

5.8 Grant Closeout

Grant closeout is the process by which the City performs all necessary administrative and financial actions to satisfactorily complete all requirements set forth in the grant agreement and generally addresses the physical completion of work and the administrative requirements for closeout.

Best Practices

- 90 days prior to the end of a project or grant agreement, determine if an extension would be needed from the grantor in order to complete the project.
- Notify all sub-recipients, contractors, subcontractors to submit final invoices.
- Reconcile revenues and expenses prior to the last request for payment to grantor. Coordinate with finance department for a final reconciliation prior to preparation of the closeout report to the grantor.
- Review the terms of the award and ensure that all deliverables are submitted by the designated due dates including final progress/technical reports.
- Submit copies of the closeout report to the finance department.

5.9 Grant Termination

Unless approved by City Manager or the City Council, the City will not continue a grant-funded program once the grant ends. Therefore, all grant-supported staff positions will be abolished if the grant funding supporting them is eliminated. The recipient department may choose to continue operating capital expenses from an expired grant using other funds available.

5.10 Record Retention

In accordance with record keeping rules, grant documents must be kept for five (5) years after the audit year of the last expenditures. If any litigation, claim, negotiation, audit, or other action involving grant records has been started before the expiration of the five-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period, whichever is later. Grantors may require retention periods in excess of the City's policy of five years. Departments must ensure they comply with retention requirements specified by each grantor when they exceed the City's retention policy.

5.11 Conflict of Interest

Actual or perceived conflicts of interest can damage the reputation and credibility of the City. One of the key purposes of this policy is to eliminate or mitigate the risk, either in actual or in appearance, of a conflict of interest or breach of trust by an official or employee of the City.

- A. No official or employee of the City shall have any interest, financial or otherwise, direct or indirect, or arrangement concerning prospective employment that will, or may be reasonably expected to bias the design, conduct, or reporting, of a grant-funded project on which they are involved.
- B. Any official or employee shall ensure that in the use of project funds, officials or employees of the City, nongovernmental recipients, or sub recipients shall avoid any action that might result in, or create the appearance of:
 - a. Using their official position for private gain,
 - b. Giving preferential treatment to any person or organization,
 - c. Losing partial or complete independence,
 - d. Making an official decision outside official channels, or
 - e. Adversely affecting public confidence or trust in the grant-funded program in particular and the City in general.
- C. In addition to any other ethics rules or standards of conduct established by the City, no employee, official, or agent of the City, shall participate in the selection, awarding, or administration, of a contract supported by federal funds if participation creates an actual conflict of interest. Such a conflict would arise when:
 - f. The employee, official or agent;
 - g. Any member of their immediate family;
 - h. Their partner; or
 - i. An organization which employs, or is about to employ, any of the above, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract or award.
- D. Organizational Conflicts of Interest in Federally Funded Procurements: An organizational conflict of interest exists where there is a relationship between a bidder or other potential contractor and the City, which is equivalent to that of a parent company, affiliate, or subsidiary organization. In such cases, the entity having an organizational conflict of interest with the guidance and/or approval from the federal awarding agency. At a minimum, for quotes and formal solicitations, the entity having an organizational conflict of interest should not have participated in the preparation of the City's specifications for the quote or solicitation and should meet all material requirements applicable to other eligible respondents.

CHAPTER 6: FEDERAL REQUIREMENTS FOR CONSTRUCTION PROJECTS

The recipient department must comply with federal requirements involving construction-related projects. Departments should plan accordingly to ensure that adequate time, funding, and staffing are available to carry out the federal requirements for construction projects. The requirements flow down to all subcontractors and subrecipients funded through a federal grant award.

Federal Labor Standards and Compliance

Any construction project that will be bid to a private contractor and cost in excess of \$2,000 must adhere to the federal labor standards provisions as follows:

- Davis Bacon Act – This law requires that laborers and mechanics receive not less than the wages and benefits determined by the Secretary of Labor to be ‘prevailing’ in the area for the type of work performed. The wage determination for the proper classification of work must be included in the bid document. Wage determinations are issued by the Department of Labor (DOL) and can be found on their website. These are not necessarily the same as union wages.
- Contract Work Hours and Safety Standards Act (CWHSSA) – This law applies only if the construction contract is over \$100,000 and defines overtime as all hours worked over forty (40) in any work week; requires overtime compensation at not less than 1 ½ times the regularly hourly rate (not including fringe benefits) be paid for such hours to all laborers, mechanics, watchmen, and guards; and makes employers responsible for back wages and for liquidated damages at the rate of \$40 per day if there are violations.
- Copeland Act (Anti-Kickback Act) – This law provides that all workers be paid unconditionally, and without deductions (except those that are permissible), based on DOL criteria. Deductions that meet such criteria include taxes, legally permissible voluntary deductions and those required by court action. It also requires the maintenance and submission of weekly payroll reports and statements of compliance. Furthermore, it is a criminal offense for any person to induce an employee to give up any portion of his/her compensation.
- Fair Labor Standards Act (FLSA) – This covers wages, overtime (even if the project is not subject to CWHSSA), record keeping and child labor standards for other employees hired by the contractor (i.e., those not covered by the federal labor standards provision.)

Uniform Relocation Assistance Act of 1970

The Uniform Relocation Assistance Act of 1970 is a federal law that establishes minimum standards for federally-funded programs and projects that require the acquisition of real property (real estate) or displace persons from their homes, businesses, or farms. The Uniform Relocation Assistance Act’s protections and assistance apply to the acquisition, rehabilitation, or demolition of real property for federally-funded projects. When relocation is needed for a project, there are very specific legal responsibilities to affected property owners and displaced persons that must be addressed.

Conflicts of Interest

As a part of the grant application process, the grant preparer must positively state on any grant form, when asked, that there is an absence of a financial or other interest or affiliation held by them or a member of their immediate family in the funding agency or in companies from which goods and services will be obtained under the supported activity.

CHAPTER 7: OTHER IMPORTANT FEDERAL GUIDELINES AND POLICIES

Disadvantaged Business Enterprises (MBE/WBE)

The City of Gautier is committed to developing mutually beneficial relationships with minority-owned, woman-owned, and disadvantaged business enterprises. Disadvantaged Business Enterprises (DBEs), as defined in 49 CFR Part 26, shall have maximum opportunity to participate in the performance of contracts for the City, specifically for those projects financed in whole or in part with federal funds under grants, contracts, or cooperative agreements.

The City encourages DBEs to compete for contracts and subcontracts and encourages joint ventures between DBE and non-DBE firms who compete for City contracts and subcontracts.

Civil Rights

Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq. and its implementing regulations provide that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives federal financial assistance. In most cases, when a recipient receives Federal financial assistance for a particular program or activity, all operations of the recipient are covered by Title VI, not just the part of the program that uses the Federal assistance.

American with Disabilities Act (ADA)/Section 504 of the Rehabilitation Act

In the broadest sense, it requires that state and local governments be accessible to people with disability. This requirement is applicable to subcontractors and sub recipients.

Lobbying Restrictions

Lobbying restrictions can be found in Section 200.450 of the federal administrative requirements. This section also identifies other agency regulations that discuss lobbying restrictions. Generally, federal grantees and sub-recipients are prohibited from using federal funds to influence federal employees or members of Congress and their staff. If a federal grantee or sub-recipient engages in lobbying activities, they must submit a form SF-LLL, Disclosure of Lobbying Activities, with their grant application.

Limited English Proficiency (LEP)

Language for LEP individuals can be a barrier to accessing important benefits or services, understanding and exercising important rights, complying with applicable responsibility, or understanding other information provided by federally funded programs and activities. Title VI of the Civil Rights Act of 1964 requires that recipients take reasonable steps to ensure meaningful access to the information, programs, and services they provide.

Drug-Free Workplace

2 CFR 182, Government-wide requirements for Drug-Free Workplace (Financial Assistance) requires federal grantees and sub-grantees to agree to maintain a drug-free workplace.

Councilman Gollott made the motion to Recess until January 17, 2023 at 6:30pm.
Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**January 17, 2023
Receive November and December 2022 Privilege
License Reports**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive November and December 2022 Privilege License Reports

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for November and December 2022 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

New Business November 2022	Business Address	Business Phone	Business Description
Dockside RV Park, LLC	413 River Oaks Dr	601-347-1840	Mobile Home/RV Park
3605 Singing River LLC	3605 Gautier Vancleave Rd	228-497-1559	Apartment leasing
Highly Recommended Tattoo	810 Hwy 90 Suite B	662-266-9327	Tattoo Studio
J.T. Martin Enterprises, LLC	5312 Gautier Vancleave Rd	228-217-0403	Construction

New Business December 2022	Business Address	Business Phone	Business Description
J & B Outdoors, LLC	5208 Rue St Germain	228-369-5408	Home occupation
Tax South	2707 Hwy 90 Suite 5	228-366-4439	Tax Services
Founding Fathers, LLC	1625 Hwy 90 Suite D	228-205-4194	Brunch Bakery
Mitchell's Towing Service	5118 Gautier Vanderve Rd	228-424-7753	Towing Service
Summit Financial Services, Corp.	2707 Hwy 90 Suite 10	228-471-5021	Loans/check cashing
Valoure Fashion	2303 Hwy 90	228-215-9848	Women's clothes, shoes
Sparkling Angel	3020 Bucks Rd	228-623-1682	House Cleaning Home Office

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

January 17, 2023
Approval of water and sewer adjustments for January 2023 in the amount of \$16,873.27

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for January 2023 in the amount of \$16,873.27

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated January 2023 in the amount of \$16,873.27 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

	JANUARY 2023 UTILITY ADJUSTMENTS							
	THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
CUSTOMER NAME	ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
	031-07201-010	71.78	133.20	70.00			274.98	Theft of Utilities
	035-07501-000	1,263.61	3,505.16	105.00	2,000.00	95.80	6,969.57	Line in yard
	039-07301-000		68.64	105.00			173.64	Busted Pipe
	041-13101-000		262.78				262.78	Line in yard
	050-07701*001	283.76	441.16	140.00			864.92	Outside Spigot
	062-25001-000	153.56	270.83		250.00	28.25	702.64	Busted Pipe
	065-36001-002		498.19		400.00	28.00	926.19	Line in yard
	071-10901-001		755.93				755.93	Pool Fill
	080-19401-001	877.85	2,060.05	140.00			3,077.90	Line in yard
	089-11201-002	189.46	370.37	35.00			594.83	Busted Pipe
	090-10801-000	61.05	125.43	70.00			256.48	Line in yard
	116-21901-002	159.56	274.54				434.10	Busted Pipe
	110-27201-000	200.52	421.89	70.00			692.41	Line in yard
	119-15601-000	45.30	73.82				119.12	Outside Spigot
	139-42101-000	250.15	342.63	175.00			767.78	Line in yard
	TOTAL	3,556.60	9,604.62	910.00	2,650.00	152.05	16,873.27	
	COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

January 17, 2023
Authorization to remove office equipment and furniture from the City of Gautier's inventory

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to remove office equipment and furniture from the City of Gautier's Inventory

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2023

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING BROKEN OFFICE EQUIPMENT FROM THE CITY OF GAUTIER'S INVENTORY

WHEREAS, the City Clerk Department is requesting the following office equipment and furniture be removed from inventory and declared surplus:

- Desk - Asset #201
- Scanner - Asset #462
- Sonic Firewalls - Asset #s 3834, 3318, and 3792
- Printer - Asset #2817

WHEREAS, the Mayor and Members of the Council have determined that given the condition of the equipment, these items have no value, and therefore removal from inventory and declaring as surplus is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the office equipment described above is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 17th of January, 2023.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 01/09/2023
Subject: Resolution to remove broken equipment from the City of Gautier's inventory list.

REQUEST:

City Council athorization is requested by the City Clerk Department to remove a desk asset number 201, a scanner asset number 462, Sonic firewalls asset numbers 3834, 3318 and 3792 and a printer asset number 2817 from the City of Gautier's inventory and discard.

BACKGROUND:

The City Clerk's Department has determined that these items are no longer in working order and they have been replaced. Removal from inventory is in the best interest of the City of Gautier.

DISCUSSION:

None

RECOMMENDATION:

The City Staff recommends that City Council authorize the removal of these items from inventory so the inventory spreadsheet may be updated.

ATTACHMENTS:

**CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet**

Council Meeting:

January 17, 2023

Title:

Resolution approving the Sponsorship of Gautier Men's Club Annual Mardi Gras Parade to be held on February 11, 2023

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Resolution approving the Sponsorship of Gautier Men's Club Annual Mardi Gras Parade to be held on February 11, 2023

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING SPONSORSHIP OF GAUTIER MEN'S CLUB ANNUAL MARDI GRAS PARADE TO BE HELD ON FEBRUARY 11, 2023

RESOLUTION NUMBER 000-2023

WHEREAS, the Gautier Men's Club has requested that the City sponsor its annual Mardi Gras Parade to be held on February 11, 2023; and

WHEREAS, the sponsorship includes assistance cleaning up following the event, and placement of City barricades and other City amenities, as indicated in the attached request; and

WHEREAS, in exchange for this sponsorship, the City receives advertisement of its resources, and the Gautier Police and Fire Departments are permitted to participate in the parade; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

BE IT THEREFORE RESOLVED THAT, the sponsorship of the Gautier Men's Club Annual Mardi Gras Parade is hereby authorized.

BE IT FURTHER RESOLVED THAT, the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of January 17, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/04/2023
Subject: 2023 Gautier Mardi Gras Parade Request

REQUEST:

The Recreation Department requests City Council approval of in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$1,000.00 for the Annual Gautier Mardi Gras Parade.

BACKGROUND:

The Gautier Men's Club's Annual Mardi Gras Parade will be held on Saturday, February 11th at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

The Mardi Gras Parade organizers have submitted a request for in-kind services and sponsorship of the Annual Gautier Men's club Mardi Gras Parade. Municipalities may set aside, appropriate and expend moneys, not to exceed one mill of their respective valuation and assessment for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of such municipality.

DISCUSSION:

Gautier Men's Club has requested that the city sponsor the event by providing in-kind services and sponsorship, including but not limited to the following:

1. Advertisement of the event on the City's electronic signs
2. Provision of traffic control night of the parade
3. Police participation in parade as in past years
4. Firefighters and Fire Truck participation in parade
5. Two sets of bleachers
6. Barricade set up and take down
7. Four-night light plants
8. Street and street apron clean-up after parade
9. \$1,000 sponsorship
10. Portalets

RECOMMENDATION:

The Recreation Department recommends that City Council authorize in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$1,000.00 for the Annual Gautier Mardi Gras Parade as the City has determined that this event is an economic tool that brings into favorable notices the opportunities,

possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve the in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$1000, or
- 2) Not approve the in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$1000.

ATTACHMENTS:

1. Special Event- Mardi Gras 2023 Parade
2. In kind Request 2023



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:
Date of Event 2/11/23 Day or Week SAT Starting Time 7:00 AM/PM PM
Ending Time: 9:00 AM/PM PM Proposed Location of the Event: Round About
Describe the type of event to be conducted: Gautier Mardi Gras Night Parade
Reason for Event, Demonstration or March: Annual Parade

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. <u>William Payne</u>	<u>onto</u>	<u>Dolphin</u>
2. <u>Dolphin</u>	<u>right</u>	<u>Gautier-Vancleave</u>
3. <u>Gautier Vancleave</u>	<u>right</u>	<u>Hwy 90</u>
4. <u>Hwy 90</u>	<u>right</u>	<u>Dolphin</u>
5. <u>Dolphin</u>	<u>Left</u>	<u>William Payne</u>

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:
Name: Gautier Men's Club Phone: 228-218-6649
Address: PO Box 185 Shamrock Ct Gautier 39553
City State Zip
Type of Organization: Civic Profit: Non-Profit Federal ID#
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Bob White Phone (Home): 228-217-5807
Address: Phone (Work): ()
City: State: Zip Code:
Position with Organization:

Individual(s) Responsible for keeping order and maintenance:

Name: Bill Whitley Phone (H): 228-627-1887 (W) ()
Name: Phone (W): () (W) ()

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☒ Security	☐ Clean up During Event	☐ Staging
☒ Traffic Direction	☒ Clean up After Event	☒ Fencing <u>as needed</u>
☒ Barricades	☒ Trash Receptacles/Bag	☐ Other
☒ Set Up Barricades		

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: Will Whist Date: 1-4-23

FOR OFFICE USE ONLY

Date Rec'd: Received By:
Event has been: Disapproved:
Approved: Approval/Disapproval Authority:
Date:

GAUTIER MEN'S CLUB MARDI GRAS PARADE FEBRUARY 11,2023

List of "In-Kind" services from City of Gautier that the GMC is requesting:

1. Advertisement of the event on the City's electronic signs
2. Provision of 4-night light plants
3. Use of barricades
4. Provision of setting up and taking down barricades
5. \$1,000 sponsorship for insurance cost
6. Security
7. Traffic Direction
8. Street and street apron clean-up after parade
9. Port-O-Lets

Administrative:

1. Special Event Permit Approval
2. Parade Route Approval, same as last year

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

January 17, 2023
Resolution approving closure of roads and traffic control measures as described in the special event permit application submitted by the Gautier Men's Club for their Annual Mardi Gras Parade on February 11, 2023

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Resolution approving closure of roads and traffic control measures as described in the special event permit application submitted by the Gautier Men's Club for their Annual Mardi Gras Parade on February 11, 2023

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING CLOSURE OF ROADS AND TRAFFIC CONTROL
MEASURES AS DESCRIBED IN THE APPLICATION FOR SPECIAL EVENT PERMIT
SUBMITTED BY THE GAUTIER MEN’S CLUB FOR THEIR ANNUAL MARDI GRAS
PARADE**

RESOLUTION NUMBER 000-2023

WHEREAS, the Gautier Men’s Club has made a request for road closures as fully described in an application for special permit submitted on February 11, 2023; and

WHEREAS, the purpose of the road closure is to conduct the 2023 Gautier Men’s Club Annual Mardi Gras Parade; and

WHEREAS, pursuant to Miss. Code Ann. 21-27-3, municipalities have full jurisdiction over city streets; and

WHEREAS, pursuant to that jurisdiction, cities may close public streets temporarily for public purposes, e.g., parades, festivals, regulation of traffic or other valid purposes under the police power; and

WHEREAS, this authority would include the ability to temporarily close streets to prevent injury to, destruction of, or interference with public or private property, based upon a finding of necessity; and

WHEREAS, based on the application submitted by the Gautier Men’s Club, the Mayor and Members of Council hereby find that closure of the relevant public streets for the time period requested is necessary to prevent injury to, destruction of, or interference with public or private property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gautier, Mississippi that the request for road closures as fully described in an application for special permit dated February 11, 2023 is hereby approved.

BE IT, FURTHER RESOLVED that associated traffic and crowd control is hereby approved, subject to the discretion and judgment of the Police Chief;

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or Clerk to execute all documents necessary.

The motion to approve the foregoing resolution was made by _____, seconded by _____, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the **17th** day of January, 2023.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet**

Council Meeting:

January 17, 2023

Title:

Approval of a letter of support for Mississippi Songwriters Alliance's Legislative Funding Request

Introduced by:

Contact Person/Telephone

April Stennett 497-8000

Summary Explanation: Approval of a letter to support Mississippi Songwriters Alliance's Legislative Funding Request

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Grants and Projects Department requests City Council approval to execute a letter of support for the Mississippi Songwriters Alliance's Legislative funding request for expansion of programs and services along the Gulf Coast; and

WHEREAS, the Mississippi Songwriters Alliance hosts the annual Mississippi Songwriters Festival, a four-day event held every September in Jackson County that brings thousands of visitors to our area; and

WHEREAS, the Mississippi Songwriters Alliance is requesting legislative support to expand the festival and to pilot an expanded music education outreach program to all six coastal counties, which will benefit our youth in the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the letter of support for the Mississippi Songwriters Alliance's Legislative funding request for expansion of programs and services along the Gulf Coast is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 01/09/2023
Subject: Letter of Support for Mississippi Songwriters Alliance's Legislative Funding Request

REQUEST:

The Grants & Projects Department requests City Council approval to execute a letter of support for the Mississippi Songwriters Alliance's legislative funding request for expansion of programs and services along the Gulf Coast.

BACKGROUND:

The Mississippi Songwriters Alliance hosts the annual Mississippi Songwriters Festival, a four-day event held every September in Jackson County that brings thousands of visitors to our area. These tourists visit our shops and restaurants and bring significant economic impacts to businesses and governments. Additionally, this popular festival impacts our residents' quality of life and makes the Gulf Coast an even better place to live and work.

Mississippi is known the world over as the "Birthplace of America's Music" and is credited for producing the "King of Rock and Roll," the "Father of Country Music," and the "King of the Blues."

DISCUSSION:

The Mississippi Songwriters Alliance is requesting legislative support to expand the festival and to pilot an expanded music education outreach program to all six coastal counties, which will benefit our youth in the City of Gautier. The Mississippi Songwriters Alliance has requested a letter of support to be signed. A draft letter of support is provided.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council approve a letter of support for the Mississippi Songwriters Alliance's legislative funding request for expansion of programs and services along the Gulf Coast.

The City Council may:

1. Approve the letter of support, as presented; or
2. Not approve the letter of support.

ATTACHMENTS:

1. LOS City of Gautier



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

January 17, 2023

Dear Legislators:

On behalf of the City of Gautier, I would like to express our strong support for the Mississippi Songwriters Alliance and their efforts to expand their beneficial programs and services along the Gulf Coast. MSA's request for legislative funding should be given full consideration, as their programs benefit all residents and positively impact our tourism industry.

MSA hosts the annual Mississippi Songwriters Festival, a four-day event held every September in Jackson County that brings thousands of visitors to our beautiful coastal area. These tourists visit our shops and restaurants and bring significant economic impacts to businesses and governments. Additionally, this popular festival impacts our residents' quality of life and makes the Gulf Coast an even better place to live and work.

We understand that MSA has requested \$125,000 in legislative support to expand the festival and to pilot an expanded music education outreach program to all six coastal counties. MSA has been working with local schools for years to donate instruments and bring in songwriters to share the craft of songwriting. We know this program impacts our youth in many positive ways and helps to highlight creative endeavors that will enrich their lives well into the future.

Mississippi is known the world over as the "Birthplace of America's Music" and is credited for producing the "King of Rock and Roll," the "Father of Country Music," and the "King of the Blues." How amazing to celebrate Mississippi's musical heritage and inspire the next generation of songwriters through the Mississippi Songwriters Alliance's important work.

Please support this worthwhile organization in any way you can.

Sincerely,

Paula Yancey
City Manager

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

January 17, 2023
Approval of Change Order No. 1 to increase the contract days with JLB Contractors for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA)

Introduced by:
Contact Person/Telephone

April Stennett 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 1 to increase the contract days with JLB Contractors for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA) an additional 80 days due to a long lead time on materials.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the City of Gautier was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Sewer Improvements project; and

WHEREAS, this project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to pump station located near Robertsdale Road; and

WHEREAS, Change Order No. 1 serves to add 80 days to the contract time, which will push project completion from May 17, 2023 to August 5, 2023, in order to accommodate the long lead time on materials; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, and is not made to circumvent the public purchasing statutes; and

WHEREAS, Seymour Engineering has reviewed Change Order No. 1 and recommends approval; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order No. 1; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 1 to increase the contract days with JLB Contractors for the Gautier Vancleave Road Wastewater Sewer Upgrades is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 17, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Brenda Greco, Project Specialist
Date: 01/10/2023
Subject: Gautier Vancleave Road Wastewater System Upgrades (GOMESA) – JLB Contractors – Change Order No. 1 for Contract Time

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 1 to increase the contract days with JLB Contractors for the Gautier Vancleave Road Wastewater System Upgrades Project (GOMESA) an additional 80 days due to a long lead time on materials.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Sewer Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems.

The project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station located near Robertsedale Road.

These new sewer lines will alleviate the pressure on an aging 30-inch concrete pipe that is corroded and in poor condition. This project will also eliminate lift station capacity issues and prevent raw sanitary sewer from backing into homes, front yards, and the road. The new sewer lines will also have the capacity for future development in the city.

DISCUSSION:

Change Order No. 1 serves to add 80 days to the contract time, which will push project completion from May 17, 2023, to August 5, 2023. This change is needed to accommodate the long lead time on materials.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 to add an additional 80 days to the contract time due to a long lead time on materials.

The City Council may:

1. Approve Change Order No. 1, as presented; or
2. Not approve Change Order No. 1.

ATTACHMENTS:

1. Gautier_Vancleave_CO#1_Partially Executed_JLB
2. Seymour Engineering Letter Requesting Additional Time

CHANGE ORDER

PROJECT: Gautier-Vancleave Road
Wastewater System Upgrades

CHANGE ORDER NUMBER: 1

DATE: January 9, 2023

CONTRACT PROJECT NO: 20-066.01

CONTRACT DATE: October 18, 2022

To Contractor: JLB Contractors, LLC
21294 Johnson Road
Long Beach, MS 39560

CONTRACT FOR: Installation of Force
Main along Gautier-Vancleave Road

This Change Order Number 1 adds 80 days to the Contract Time.

The new Completion Date is August 5, 2023.

JLB Contractors would like to request an additional 80 days to complete the Gautier-Vancleave Road Wastewater System Upgrades project due to the long lead times of material.

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$	2,683,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	2,683,000.00
The Contract Sum will increase/decrease by the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	2,683,000.00

CONTRACTOR

ENGINEER

OWNER

By: [Signature]
Date: 1-10-23

By: [Signature]
Date: 1-9-23

By: _____
Date: _____



21294 Johnson Road
Long Beach, MS 39560
O: 228 863 0303
F: 228 863 4469
www.jlb-co.com

January 06, 2023

Amelia Dye
Seymour Engineering
925 Tommy Munro Dr., Ste. G
Biloxi, Mississippi 39532

Re: Gautier-Vancleave Rd. Wastewater System Upgrades Contract Time Extension Request #1

Ms. Amelia Dye,

JLB Contractors, LLC hereby request that the agreement between JLB Contractors, LLC and The City of Gautier be extended a total of 80 calendar days. The existing contract will have a new completion date of August 05, 2023.

This modification is requested for the following reasons.

Material Delays (80 days)

- **Air Release Valves**
- **Ductile Iron Spools for Odor Control**
- **Air Release Valve Vault Hatches**
- **HDPE Adapters**
- **HDPE Pipe**
- **24" Steel Casing for Jack and Bore**

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brandon J Willis'.

Brandon J Willis
Project Manager/Estimator



January 10, 2023

Ms. Paula Yancey
City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: Change Order 1 – Additional Time
Gautier-Vancleave Road Wastewater System Upgrades, Gautier, Mississippi

Dear Ms. Yancey,

Attached please find Change Order No. 1 on the referenced project for a total added contract time of 80 days, making the contract completion date August 5, 2023. The additional time is needed due to the long lead times to get material.

I am requesting you place this Change Order No. 1 in the amount of 80 days for a contract completion date of August 5, 2023 on the next City Council Meeting Agenda for approval.

Should you have any questions or comments, please do not hesitate to call.

Sincerely,

SEYMOUR ENGINEERING

A handwritten signature in blue ink, reading 'Amelia Dye', is positioned below the company name.

Amelia Dye, P.E., PMP
Project Engineer

CC: Ms. April Stennett, Grants and Project Administrator

Attachment: Change Order 1

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
January 17, 2023**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
