

REVISED - AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 2, 2023 @ 6:30 PM

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. National Day of Prayer will be Thursday, May 4th starting at 12 p.m. at City Hall Council Chambers.
2. Gautier's Farmers Market will begin the second Saturday of every month from May - September, starting at 8 a.m. until 12 p.m. at George Martin City park.
3. American Legion Post 1992 Family will host a Memorial Day Avenue of Flags Ceremony on May 29th starting at 11 a.m. at the Veterans Tribute Tower.

IV. Presentation Agenda

1. Proclamation of the National Safe Boating Week

V. Business Agenda

1. Approval of Change Order No. 1 to add the additive alternate 1, two additional restrooms for the Town Commons Park Phase II (Amphitheater) project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Recessed Council Meeting held April 18, 2023
2. Approval of water and sewer adjustments for May 2023 in the amount of \$13,183.09
3. Approval to waive the deposit and rental fee for the use of the Gautier Senior Center for College Park Elementary School

4. Authorization to advertise for bids for the Shepard State Park RV Expansion Project
5. Receive March 2023 Finance Reports
6. Authorization to accept the donation of a 2010 Ford Focus Sedan for the Gautier Planning Department from Jackson County

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until May 16, 2023 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
May 2, 2023**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. National Day of Prayer will be Thursday, May 4th starting at 12 p.m. at City Hall Council Chambers.
2. Gautier's Farmers Market will begin the second Saturday of every month from May – September, starting at 8 a.m. until 12 p.m. at George Martin City Park.
3. American Legion Post 1992 Family will host a Memorial Day Avenue of Flags Ceremony on May 29th starting at 11 a.m. at the Veteran's Tribute Tower.

NOTES:

Gautier National Day of Prayer



PRAY FERVENTLY
IN RIGHTEOUSNESS
AND AVAIL MUCH

JAMES 5:16B

Thursday, May 4, 2023



May 4, 2023

12:00 Noon

Gautier City Hall

Council Chambers

3330 Hwy 90 Gautier, MS



Come be apart of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



You're Invited!

VETERANS
TRIBUTE TOWER

Memorial Day
Avenue of Flags Ceremony
Hosted by
American Legion Post 1992
Family
&

The City of Gautier

May 29, 2023

11:00 A.M.

Veterans Tribute Tower

3330 Hwy 90 Gautier, MS

For More Information Contact

American Legion Post 1992

228-497-6422

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
May 2, 2023**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Proclamation of the National Safe Boating Week

NOTES:

CITY OF GAUTIER PROCLAMATION

A Proclamation Recognizing National Safe Boating Week

Whereas, for over 100 million Americans, from Coast to Coast are taking to the water and enjoying time together boating, sailing, paddling and fishing. The U.S. Coast Guard and its state and local safe boating partners encourage boaters to explore and enjoy America's beautiful waters responsibly with appropriate preparations; and

Whereas, on average, 650 people die each year in boating related incidents in the U.S.; of which 75% of these are fatalities caused by drowning; and

Whereas, the majority of these incidents are not caused by the boat, equipment or environmental factors but by human error and/or poor judgement; and

Whereas, a significant number of recreational boaters who lose their lives by drowning each year would be alive today had they taken appropriate safety precautions and worn their life jackets; and

Whereas, we recognize the goals of the National Safe Boating Campaign are proactively supported by USCG Station Pascagoula, Flotilla 38 of the USCG Auxiliary and our Mississippi Shipbuilding and Maritime Center in the interest of promoting Recreational Boating Safety.

NOW, THEREFORE, WE, Casey Vaughan, Mayor, and the Council of the City of Gautier, Mississippi, hereby support the goals of the North American Safe Boating Campaign, and proclaim May 20-May26, 2023 National Safe Boating Week, in the City of Gautier, Mississippi, to reinforce awareness of and attention to important life-saving skills that can provide our recreational boaters with the knowledge to safely enjoy their boating experience throughout the Mississippi Coastal Region.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 2nd, day of May, 2023.



Mayor Casey Vaughan
City of Gautier, Mississippi

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

May 2, 2023
**Approval of Change Order No. 1 to add the
additive alternate 1, two additional restrooms for
the Town Commons Park Phase II (Amphitheater)
project**

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 1 to add the additive alternate 1, two additional restrooms for the Town Commons Park Phase II (Amphitheater) project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Grants and Projects Department requests for the City Council to approve Change Order No. 1 to add the additive alternate 1, two additional restroom buildings to the Town Commons Phase II (Amphitheater) project; and

WHEREAS, Change Order No. 1 serves to increase the contract amount by \$625,000 to add the additional two restroom buildings; and

WHEREAS, on October 27, 2022, two bids were received and opened for this project. The project budget allowed for the award of the base bid only, the amphitheater, and two restrooms. Additive alternates were not recommended due to the funding at the time; and

WHEREAS, since then, the City has received additional funding from the County and the legislature to add in additive alternate 1, for two additional restroom buildings; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in costs is reasonable;

WHEREAS, Fletcher Construction has agreed to honor their price for the two restroom buildings; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the change order No. 1, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 1 is approved.

IT IS FURTHER ORDERED that the additional restroom buildings in the amount of \$625,000 for the Town Commons Park Phase II (Amphitheater) project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Grants & Projects Director
Date: April 25, 2023
Subject: Town Commons Park Phase II (Amphitheater) Project — Approval of Change Order No. 1, Additional Restrooms

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 1 to add the additive alternate 1, two additional restroom buildings to the Town Commons Phase II (Amphitheater) project.

BACKGROUND:

Planned amenities for the Town Commons Park include a Town Green (open lawn for public events), amphitheater, pavilion, restrooms, sidewalks, parking, trails, pickle ball court, etc. Phase I included site work, water/sewer, drainage, parking, and sidewalks. Phase II includes the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area.

On October 27, 2022, two bids were received and opened for this project. The project budget allowed for the award of the base bid only, the amphitheater, and two restrooms. Additive alternates were not recommended due to the funding at the time.

Since then, we have received additional funding from the County and the legislature to add in additive alternate 1, for two additional restroom buildings. Fletcher Construction has agreed to honor their price for the two restrooms.

DISCUSSION:

Change Order No. 1 serves to increase the contract amount by \$625,000 to add the additional two restroom buildings. Additional restrooms are needed to adequately accommodate the number of people the amphitheater holds and to provide the optimum consumer experience. The funding of \$450,000 from the County and the additional \$175,000 from the legislature grant funding would fund this change order.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 to add the additive alternate 1, two additional restrooms to the Town Commons Phase II (Amphitheater) project.

The City Council may:

1. Approve Change Order No. 1, as presented; or
2. Not approve Change Order No. 1.

ATTACHMENT(S):

1. Change Order No. 1



AIA Document G701™ -2007

Change Order

PROJECT *(Name and address):*

CITY OF GAUTIER
GAUTIER TOWN COMMONS AMPHITHEATRE

CHANGE ORDER NUMBER: ONE (1)

DATE: APRIL 25, 2023

TO CONTRACTOR *(Name and address):*

FLETCHER CONSTRUCTION COMPANY, INC.
PO DRAWER 1509
PASCAGOULA, MS 39568

ARCHITECT'S PROJECT NUMBER: 2020-17

CONTRACT DATE: DECEMBER 6, 2022

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

CONTINGENCY ALLOWANCE	\$120,000.00
REMOVAL OF UNSUITABLE SOILS ALLOWANCE	\$47,500.00
ELECTRICAL SERVICE ALLOWANCE	\$30,000.00
	<u>\$197,500.00</u>

ALTERNATE #1: TWO NORTH RESTROOM BUILDINGS	<u>\$625,000.00</u>
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Total of Change Order No. 1	<u>\$625,000.00</u>
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The original Contract Sum was	\$4,135,000.00
The net change by previously authorized Change Orders	-0-
The Contract Sum prior to this Change Order was	\$4,135,000.00
The Contract Sum will be increased by this Change Order in the amount of	<u>\$625,000.00</u>
The final Contract Sum including this Change Order will be:	<u>\$4,760,000.00</u>

Contract time will be increased by Thirty (30) Calendar Days.
Therefore, the date of Substantial Completion shall be March 28, 2023.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Allred Stolarski Architects, PA
ARCHITECT *(Firm name)*

711 Church Street
Ocean Springs, MS 39564
ADDRESS

BY *(Signature)*

John Stolarski, AIA
(Typed name)

4/25/2023
DATE

Fletcher Construction Company, Inc.
CONTRACTOR *(Firm name)*

PO Drawer 1509
Pascagoula, MS 39568
ADDRESS

BY *(Signature)*

Frank Torjusen
(Typed name)

4-26-23
DATE

City of Gautier
OWNER *(Firm name)*

3330 Highway 90
Gautier, MS 39533
ADDRESS

BY *(Signature)*

Paula Yancey, City Manager
(Typed name)

DATE

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting: May 2, 2023
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITNEY BOWES INC PURCHASE POWER	232214	05/02/2023	04/17/2023			1,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-607	POSTAGE METER #6095325		0434-6213	04/20/2023			1,000.00
001	C SPIRE WIRELESS	232215	05/02/2023	04/17/2023			1,168.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONE		0030759348	03/31/2023			47.62
	001-021-605	CITY MGR CELL PHONE		0030759348	03/31/2023			47.62
	001-040-605	ADMIN CELL PHONE		0030759348	03/31/2023			81.95
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	03/31/2023			252.20
	001-090-698	IPAD SERVICE (3)		0030759348	03/31/2023			102.99
	001-094-605	GRANTS CELL PHONES		0030759348	03/31/2023			142.86
	001-161-605	FIRE DEPT CELL PHONES		0030759348	03/31/2023			142.86
	001-170-605	RECREATION CELL PHONES		0030759348	03/31/2023			200.38
	001-205-605	MAINT CELL PHONES		0030759348	03/31/2023			150.06
001	FUELMAN	232218	05/02/2023	04/17/2023			3,755.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64178747	04/10/2023			85.72
	001-100-525	UNL FUEL		NP64178747	04/10/2023			3,107.18
	001-161-525	UNL&DSL FUEL		NP64178747	04/10/2023			515.60
	001-170-525	UNL FUEL		NP64178747	04/10/2023			47.12
001	FUELMAN	232220	05/02/2023	04/17/2023			3,780.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64206035	04/17/2023			49.38
	001-100-525	UNL FUEL		NP64206035	04/17/2023			2,825.81
	001-161-525	UNL&DSL FUEL		NP64206035	04/17/2023			390.91
	001-170-525	UNL FUEL		NP64206035	04/17/2023			473.35
	001-205-525	UNL FUEL		NP64206035	04/17/2023			41.10
001	RJ YOUNG COMPANY LLC	232222	05/02/2023	04/17/2023			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150: BASE FEE		INV6274016	04/11/2023			38.00
	001-100-699	RICHO IM C2500: BASE FEE		INV6274016	04/11/2023			37.55
001	SOUTHERN MS PLANNING & DEV DISTRICT INC	232230	05/02/2023	04/18/2023			41,129.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-680-828	LOAN 1472: RETAIL CENTER		04012023	04/01/2023			41,129.59
001	SBM REPORTING LLC	232231	05/02/2023	04/19/2023			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MTG 4/6/23		MB1509	04/13/2023			175.00
001	GLOBALSTAR	232232	05/02/2023	04/19/2023			100.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		49272547	04/16/2023			100.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	232233	05/02/2023	04/19/2023			151.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	WM PAYNE 100244006	12/15-2/18	02182023	03/23/2023			105.73
	001-201-633	WM PAYNE 100244006	2/18-3/18	03182023	03/23/2023			45.52
001	AGJ SYSTEMS & NETWORKS INC	232243	05/02/2023	04/25/2023			7,113.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	MAY 2023 MSP-COMplete CARE		MSP-104096	05/01/2023			6,200.00
	001-092-606	MAY 2023: MS365 EXC (80)		104178	05/01/2023			400.00
	001-092-606	MAY 2023: MS365 BUS (34)		104178	05/01/2023			459.00
	001-092-606	MAY 2023: LITIGATN HOLD (18)		104178	05/01/2023			54.00
001	BALBINA CALDWELL	232245	05/02/2023	04/25/2023			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	COURT INTERPRETER		04172023	04/17/2023			56.00
001	BOND TRUCKING LLC	232246	05/02/2023	04/25/2023			2,650.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	TOW-AUCTION: FIRETRUCK (2)		64689	04/12/2023			1,100.00
	001-092-698	TOW-AUCTION: COMMAND UNIT		64689	04/12/2023			550.00
	001-092-698	TOW-AUCTION: 5TN HIGH WTR TRK		64689	04/12/2023			1,000.00
001	CATALIS COURTS AND LAND RECORDS LLC	232247	05/02/2023	04/25/2023			1,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	APR 2023 COURT SUPPORT		INV4324689	04/12/2023			1,495.00
001	JONATHAN K FORD	232248	05/02/2023	04/25/2023			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: NFPA 1002		05152023	04/20/2023			200.00
001	GAUTIER FAMILY CLINIC LLC	232249	05/02/2023	04/25/2023			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE EMP DRUG SCREEN: KING,S		04182023	04/18/2023			20.00
	001-022-604	PRE EMP PHYSICAL: KING,S		04182023	04/18/2023			100.00
	001-022-604	PRE EMP DRUG SCRn: BOLDER,L		04192023	04/19/2023			20.00
	001-022-604	PRE EMP PHYSICAL: BOLDER,L		04192023	04/19/2023			100.00
001	SCOTT INSURANCE SERVICES LLC	232250	05/02/2023	04/25/2023			1,750.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	SURETY BOND: VAUGHAN		46772	04/10/2023			250.00
	001-092-625	SURETY BOND: GOLLOTT		46773	04/10/2023			250.00
	001-092-625	SURETY BOND: ANDERSON		46774	04/10/2023			250.00
	001-092-625	SURETY BOND: ELBIN		46775	04/10/2023			250.00
	001-092-625	SURETY BOND: COLLEDGE		46776	04/10/2023			250.00
	001-092-625	SURETY BOND: GEORGE		46777	04/10/2023			250.00
	001-092-625	SURETY BOND: JACKSON		46778	04/10/2023			250.00

Docket of Claims
Release date from 05/02/2023 thru 05/02/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DEPT PUBLIC SAFETY	232254	05/02/2023	04/25/2023			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (MAR 2023)		90130184	04/14/2023			120.00
001	AT&T	232255	05/02/2023	04/25/2023			35.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	04/14/2023			35.64
001	RJ YOUNG COMPANY LLC	232257	05/02/2023	04/25/2023			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6281500	04/17/2023			470.88
001	RJ YOUNG COMPANY LLC	232258	05/02/2023	04/25/2023			128.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6290192	04/20/2023			113.14
	001-161-698	IM C2500 USAGE:COLOR		INV6290192	04/20/2023			7.59
	001-161-698	ADMIN FEE		INV6290192	04/20/2023			8.00
001	FUELMAN	232265	05/02/2023	04/25/2023			4,195.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64235595	04/24/2023			241.95
	001-092-525	UNL FUEL		NP64235595	04/24/2023			61.51
	001-100-525	UNL&DSL FUEL		NP64235595	04/24/2023			3,188.58
	001-161-525	UNL&DSL FUEL		NP64235595	04/24/2023			398.41
	001-170-525	UNL&DSL FUEL		NP64235595	04/24/2023			158.01
	001-205-525	DSL FUEL		NP64235595	04/24/2023			147.14
001	HUEY P STOCKSTILL LLC	232267	05/02/2023	04/25/2023			231.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.52 TN ASPHALT: POTHOLE		57605	04/20/2023			231.84
001	SEYMOUR ENGINEERING PLLC	232272	05/02/2023	04/26/2023			6,185.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	ENG DESIGN: LIFT STN UPGRADES		8749	04/25/2023			6,185.00
001	AT&T	232281	05/02/2023	04/26/2023			4,724.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	04/14/2023			4,724.66
001	SPARKLIGHT	232282	05/02/2023	04/26/2023			95.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2023: CFD #122024086		04232023	04/23/2023			95.41
001	SPARKLIGHT	232283	05/02/2023	04/26/2023			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2023: SFD #122025091		04232023	04/23/2023			85.46

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	232284	05/02/2023	04/26/2023			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAY 2023: NFD #122024383		04232023	04/23/2023			85.46
001	SPARKLIGHT	232285	05/02/2023	04/26/2023			230.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	MAY 2023: BACOT #135939403		04232023	04/23/2023			230.88
001	SINGING RIVER ELECTRIC COOPERATIVE	232289	05/02/2023	04/26/2023			817.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		04152023	04/21/2023			566.54
	001-161-631	MARTIN BLUFF FD 58380001		04172023	04/24/2023			175.72
	001-201-629	SIGNAL LIGHTS 17546		04172023	04/24/2023			38.96
	001-092-631	CITY LIMIT SIGN 17546		04172023	04/24/2023			35.93
001	REYNOLDS WHOLESALE CO	232302	05/02/2023	04/26/2023			76.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	CS/24 BAGS PRE-MIX POPCORN (2)		74257	04/11/2023	230734		76.00
001	MURRAY'S NURSERY	232305	05/02/2023	04/26/2023			132.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-520	VARIEGATED PITTOSPORUM 3G (6)		5629	04/12/2023	230728		87.00
	001-170-520	SASANQUA 3G (3)		5629	04/12/2023	230728		45.00
001	SINGING RIVER PAINT & BODY	232306	05/02/2023	04/26/2023			2,127.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	OEM PARTS/PAINT/MATLS: #12803		22803	04/24/2023	230739		1,696.30
	001-100-638	REPAIR/LABOR: #12803		22803	04/24/2023	230739		431.21
001	OFFICE DEPOT 1104	232309	05/02/2023	04/26/2023			599.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-704	BRO MFCL8905CDW PRINTER		3062118570	04/05/2023	230717		599.99
001	AMERICAN ANIMAL CRUELTY	232312	05/02/2023	04/26/2023			550.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	ACO CERT MOD-A: CARTWRIGHT,D		23069	04/13/2023	230736		550.00
001	COASTAL CLEANING SERVICES LLC	232313	05/02/2023	04/26/2023			1,662.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-635	SOFT WASH BUILDING EXT: GPD		1255271	04/19/2023	230700		1,120.50
	001-100-635	CEMENT CLEANING: GPD		1255271	04/19/2023	230700		427.95
	001-100-635	EXTERIOR WINDOW CLNG: GPD		1255271	04/19/2023	230700		114.00
001	JBP TRAINING LLC	232314	05/02/2023	04/26/2023			395.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	IAED BASIC COMM: BRODERICK,J		04122023	04/12/2023	230735		395.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DIXIE GLASS	232315	05/02/2023	04/26/2023			747.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	INSTL NEW WINDSHIELD: #10724	I054123	04/18/2023	230749		625.00	
	001-100-570	LABOR	I054123	04/18/2023	230749		122.50	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	232316	05/02/2023	04/26/2023			1,135.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	J5CREATE USB 360° HD WEBCAM	3535073396	04/06/2023	230716		42.29	
	001-100-500	ADAMS CBNLS RECEIPT BOOK (4)	3535073396	04/06/2023	230716		41.00	
	001-100-500	CS 8.5X11 COPY PAPER (10)	3535073396	04/06/2023	230716		509.90	
	001-100-500	SHARPIE GEL PEN BLU 12PK (2)	3535073396	04/06/2023	230716		27.94	
	001-170-500	LOGI M325 WRLS OPT MOUSE	3535552599	04/14/2023	230747		19.99	
	001-170-500	SPIRAL 1-SUB NOTEBOOK (10)	3535552599	04/14/2023	230747		14.40	
	001-170-500	TR 8" NON STICK SCISSORS	3535552599	04/14/2023	230747		6.75	
	001-170-500	MESH MONITOR STAND	3535552599	04/14/2023	230747		29.99	
	001-170-500	POSTITS 1 3/8 X 1 7/8 24PK	3535552599	04/14/2023	230747		9.95	
	001-170-500	MESH 8 SECTION ORGANIZER	3535552599	04/14/2023	230747		46.69	
	001-170-500	TR MESH ACCESSORY HOLDER	3535552599	04/14/2023	230747		6.62	
	001-170-500	TR 7 PKT PLSTC WALL FILE	3535552599	04/14/2023	230747		38.21	
	001-170-500	STENO PAD 6X9 12PK	3535552599	04/14/2023	230747		14.59	
	001-170-500	TR 4 COMP MESH FILE ORGANIZER	3535552599	04/14/2023	230747		25.96	
	001-170-500	TR #2 PENCILS 72CT	3535552599	04/14/2023	230747		4.92	
	001-170-500	SHARPIE FINE BK 12PK	3535552599	04/14/2023	230747		8.28	
	001-170-500	SHARPIE ULTRA FINE BK 12PK	3535552599	04/14/2023	230747		8.28	
	001-090-500	DURACELL AA 20 PK	3535702202	04/15/2023	230748		17.99	
	001-090-500	DURACELL AAA 20 PK	3535702202	04/15/2023	230748		20.19	
	001-090-500	STP REMAN HP952XL BK INK	3535702202	04/15/2023	230748		39.41	
	001-090-500	HP 952XL/952 BK/Y/C/M	3535702202	04/15/2023	230748		114.99	
	001-090-500	TR WIRE MESH PENCIL HOLDER	3535702202	04/15/2023	230748		2.81	
	001-090-500	POSTITS 1 3/8X 1 7/8 12PK	3535702202	04/15/2023	230748		5.17	
	001-090-500	AVERY FILE FOLDER LABELS	3535702202	04/15/2023	230748		17.56	
	001-090-500	HANGING FILE FOLDER TAB 50PK	3535702202	04/15/2023	230748		6.84	
	001-090-500	STP REMAN HP952XL BK	3535820020	04/16/2023	230748		55.19	
001	GRAFIX SHOPPE	232318	05/02/2023	04/26/2023			3,555.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-702	REFLECTIVE GRAPHIC KIT (6)	150159	04/17/2023	230650		3,270.00	
	001-100-702	"TRAFFIC ENFORCEMENT" (6)	150159	04/17/2023	230650		180.00	
	001-100-702	SHIPPING	150159	04/17/2023	230650		105.20	
001	AMAZON CAPITAL SERVICE	232323	05/02/2023	04/26/2023			488.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	SMARTLINER FLOOR MATS (3)	1QY1FFGH3L	04/13/2023	230738		366.54	
	001-100-570	MAXLINER FLOOR MATS	1QY1FFGH3L	04/13/2023	230738		113.18	
	001-170-512	DVD: SMOKEY & THE BANDIT	1P7FMRP7KQ	04/16/2023	230741		8.69	
001	AGJ SYSTEMS & NETWORKS INC	232324	05/02/2023	04/26/2023			204.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	WIRELESS BRIDGE: MAINT SHOP	103974	04/14/2023	230722		204.00	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUDIOWAVE INC	232327	05/02/2023	04/26/2023			1,300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	LABOR: REMV EQUIP 6 UNITS		A 56363	04/17/2023	230607		1,300.00
001	PITTMAN HOWDESHELL PLLC	232329	05/02/2023	04/27/2023			1,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	LEGAL SERV:SR MALL PROPERTY		1232	04/27/2023			1,000.00
FUND TOTAL	1 Claims	to	Checks	43 Total	96,221.26 Manual	Held	Total	96,221.26

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-763	232261	05/02/2023	04/25/2023			3,900.03	
		Description		Invoice #	Date	P.O.	Amount	
		CONST ENG & INS: #19		1177106	04/19/2023		3,900.03	
FUND TOTAL 130 Claims	to	Checks	1 Total	3,900.03	Manual	Held	Total	3,900.03

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	MID SOUTH UNIFORM & SUPPLY INC	232303	05/02/2023	04/26/2023			2,380.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	4X4.5 PATCH PRODUCTION (1000)		638407	04/06/2023	230609		2,360.00
	156-100-799	SHIPPING		638407	04/06/2023	230609		20.00
156	SOUTHERN STATE K9 LLC	232320	05/02/2023	04/26/2023			4,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	K9 HANDLER CERT: MCQUAGGE		2023-13	04/22/2023	230746		4,500.00
156	AGJ SYSTEMS & NETWORKS INC	232325	05/02/2023	04/26/2023			2,731.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	LABOR: INSTL BUS CLASS WIFI		103970	04/14/2023	230625		2,731.25
156	AUDIOWAVE INC	232328	05/02/2023	04/26/2023			2,340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	LABOR INSTALL EQUIPT: #18409		A 56436	04/10/2023	230672		2,140.00
	156-100-799	SHOP SUPPLIES		A 56436	04/10/2023	230672		200.00
FUND TOTAL 156 Claims	to	Checks	4 Total	11,951.25	Manual	Held	Total	11,951.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	MID SOUTH UNIFORM & SUPPLY INC	232304	05/02/2023	04/26/2023			9,633.07	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	157-100-799	SENTRY LS SHIRT NAVY (10)	637191	02/27/2023	230439		593.60	
	157-100-799	PATCH GPD (77)	637191	02/27/2023	230439		77.00	
	157-100-799	SS FLEXRSKIN BASE SHIRT (12)	637191	02/27/2023	230439		845.04	
	157-100-799	SGT CHEV - 3.5" (13)	637191	02/27/2023	230439		37.83	
	157-100-799	FREIGHT	637191	02/27/2023	230439		25.00	
	157-100-799	PANT SENTRY NAVY (15)	637192	02/27/2023	230439		820.65	
	157-100-799	NAVY 1" BRAID (7)	637192	02/27/2023	230439		31.50	
	157-100-799	BRAID OLD GOLD (6)	637192	02/27/2023	230439		28.50	
	157-100-799	SENTRY SS SHIRT NAVY (29)	637192	02/27/2023	230439		1,617.91	
	157-100-799	SENTRY LS SHIRT NAVY (27)	637192	02/27/2023	230439		1,602.72	
	157-100-799	FLEXRS COVERT TAC PANT (24)	637192	02/27/2023	230439		2,380.08	
	157-100-799	SGT CHEV - 3.5" (18)	637192	02/27/2023	230439		52.38	
	157-100-799	SENTRY LS SHIRT NAVY	637507	03/09/2023	230439		59.36	
	157-100-799	PATCH GPD (19)	637507	03/09/2023	230439		19.00	
	157-100-799	LS FLEXRSKIN BASE SHIRT (18)	637507	03/09/2023	230439		1,417.50	
	157-100-799	FREIGHT	637507	03/09/2023	230439		25.00	
FUND TOTAL 157 Claims	to	Checks	1 Total	9,633.07	Manual	Held	Total	9,633.07

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	ULINE INC	232319	05/02/2023	04/26/2023			1,412.78	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	SS GRID BIKE RACK (2)	161989478	04/04/2023	230714		700.00	
	171-176-779	6' WOOD-STL PICNIC TABLE	161989478	04/04/2023	230714		595.00	
	171-176-779	SHIPPING: SHEPARD ST PARK	161989478	04/04/2023	230714		117.78	
FUND TOTAL 171 Claims	to	Checks 1 Total	1,412.78	Manual	Held	Total	1,412.78	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BAY ICE COMPANY INC	232213	05/02/2023	04/17/2023			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MAR 2023 BOX RENTAL FEE		674743	03/31/2023			50.00
176	C SPIRE WIRELESS	232216	05/02/2023	04/17/2023			51.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	03/31/2023			51.82
176	AD2 INC	232251	05/02/2023	04/25/2023			655.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE APR 2023		3966	04/15/2023			36.50
	176-170-699	SHOPPING CART		3966	04/15/2023			268.50
	176-170-699	WEB SITE MAINT 3/15-4/14/23		3966	04/15/2023			350.00
176	AT&T	232259	05/02/2023	04/25/2023			542.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MTHLY SERVICE 2 LINES		2284972244	04/14/2023			542.40
176	SPARKLIGHT	232286	05/02/2023	04/26/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MAY 2023: SSP#136075116		04232023	04/23/2023			127.95
176	SPARKLIGHT	232331	05/02/2023	04/27/2023			256.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MAY 2023:SSP INET#132698937		04202023	04/20/2023			256.89
FUND TOTAL 176 Claims	to	Checks	6 Total	1,684.06 Manual		Held	Total	1,684.06

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
177	SEYMOUR ENGINEERING PLLC	232271	05/02/2023	04/26/2023			13,760.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	177-176-762	ENG DESIGN/BIDDING 20%		8747	04/25/2023		13,760.00	
FUND TOTAL 177 Claims	to	Checks	1 Total	13,760.00	Manual	Held	Total	13,760.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
252	FIRST NATIONAL BANK TRUST DEPT	232211	05/02/2023	04/17/2023			76,531.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	252-680-811	INT PMT: S2019 REV BOND		06012022	04/15/2023		76,531.25	
FUND TOTAL 252 Claims	to	Checks	1 Total	76,531.25	Manual		Held	Total 76,531.25

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	FLETCHER CONSTRUCTION CO INC	232268	05/02/2023	04/26/2023			355,095.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-755	AMPHITHEATER CONST 24%		3	04/25/2023			355,095.75
304	SEYMOUR ENGINEERING PLLC	232269	05/02/2023	04/26/2023			19,675.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-763	TO #6: AMPHITHEATER		9856	04/25/2023			19,675.00
FUND TOTAL 304 Claims		to	Checks	2 Total	374,770.75	Manual	Held	Total 374,770.75

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	SEYMOUR ENGINEERING PLLC	232270	05/02/2023	04/26/2023			17,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	361-726-787	CONST ADMIN/RPR 30%		8746	04/25/2023			17,600.00
FUND TOTAL 361 Claims	to	Checks	1 Total	17,600.00	Manual		Held	Total 17,600.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	2018-2019 BOND DEBT SERVICE FUND	232208	05/02/2023	04/17/2023			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2023: 2018 BOND DS		05012023	05/01/2023			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	232209	05/02/2023	04/17/2023			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAY 2023: 2019 BOND DS		05012023	05/01/2023			32,000.00
400	COG DEPOSITORY ACCOUNT	232210	05/02/2023	04/17/2023			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		04102023	04/10/2023			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		04102023	04/10/2023			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		04102023	04/10/2023			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		04102023	04/10/2023			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		04102023	04/10/2023			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		04102023	04/10/2023			9,665.99
400	COGENT STRATEGIES LLC	232212	05/02/2023	04/17/2023			7,539.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 04/6/23-05/5/23		3036	04/13/2023			7,500.00
	400-650-601	TAXI CABS/UBERS - LOCAL		3036	04/13/2023			39.62
400	C SPIRE WIRELESS	232217	05/02/2023	04/17/2023			47.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	03/31/2023			47.62
400	FUELMAN	232219	05/02/2023	04/17/2023			172.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64178747	04/10/2023			172.83
400	FUELMAN	232221	05/02/2023	04/17/2023			223.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64206035	04/17/2023			223.09
400	ANSER	232252	05/02/2023	04/25/2023			665.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:4/12-5/09/23		277-041223	04/12/2023			500.00
	400-650-698	593 AGENT MTS:3/15-4/11/23		277-041223	04/12/2023			165.88
400	MISSION COMMUNICATIONS LLC	232253	05/02/2023	04/25/2023			13,470.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: DARTMOUTH LS		1074969	04/06/2023			599.40
	400-651-698	RENEWAL: JOHNSTON LS		1074969	04/06/2023			599.40
	400-651-698	RENEWAL: BUCKS RD LS		1074969	04/06/2023			599.40
	400-651-698	RENEWAL: GRAVELINE LS		1074969	04/06/2023			599.40
	400-651-698	RENEWAL: WESTGATE LS		1074969	04/06/2023			371.40
	400-651-698	RENEWAL: OST (CSX) LS		1074969	04/06/2023			419.40
	400-651-698	RENEWAL: BROWN RD LS		1074969	04/06/2023			371.40
	400-651-698	RENEWAL: ROBINSON STILL LS		1074969	04/06/2023			371.40
	400-651-698	RENEWAL: #26 OST LS		1074969	04/06/2023			599.40

Docket of Claims
Release date from 05/02/2023 thru 05/02/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MISSION COMMUNICATIONS LLC	232253	05/02/2023	04/25/2023			13,470.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: #14 LS		1074969	04/06/2023		599.40	
	400-651-698	RENEWAL: M BLUFF LS		1074969	04/06/2023		599.40	
	400-651-698	RENEWAL: STANFIELD LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: KINGFISHER LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: ENARCH LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: HASTINGS LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: FARRIGUT LAKE LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: LARK LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: SINGING PINE LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: FISH HAWK LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: HOME OF GRACE LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: WHITEWOOD LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: GREYCLIFFE LS		1074969	04/06/2023		599.40	
	400-651-698	RENEWAL: SPANISH OAK LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: KINGSLEA LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: MAGNOLIA BLUFF LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: COTTITA LS		1074969	04/06/2023		599.40	
	400-651-698	RENEWAL: BROOKSIDE LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: FAIRWAY LS		1074969	04/06/2023		599.40	
	400-651-698	RENEWAL: TIMBER LANE LS		1074969	04/06/2023		371.40	
	400-651-698	RENEWAL: MEADOWDALE LS		1074969	04/06/2023		371.40	
400	AT&T	232260	05/02/2023	04/25/2023			78.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	04/14/2023		78.53	
400	RJ YOUNG COMPANY LLC	232262	05/02/2023	04/25/2023			236.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV6281501	04/17/2023		166.49	
	400-650-698	IM C4500 USAGE:B/W		INV6281501	04/17/2023		12.22	
	400-650-698	IM C4500 USAGE:COLOR		INV6281501	04/17/2023		57.73	
400	HUEY P STOCKSTILL LLC	232263	05/02/2023	04/25/2023			1,902.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	3.75 TN ASPHALT: AUBIN		57377	04/14/2023		345.00	
	400-651-585	3.43 TN ASPHALT: WTR/SWR PRJS		57377	04/14/2023		315.56	
	400-651-683	3.45 TN ASPHALT: MULT PRJS		57377	04/14/2023		317.40	
	400-651-683	5.0 TN ASPHALT: WESTGATE		57605	04/20/2023		460.00	
	400-651-683	5.05 TN ASPHALT: OAK		57605	04/20/2023		464.60	
400	SINGING RIVER ELECTRIC COOPERATIVE	232264	05/02/2023	04/25/2023			2,759.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TANK 109812001		04152023	04/21/2023		31.15	
	400-651-631	LIFT STATIONS 20649		04152023	04/21/2023		1,144.09	
	400-651-631	LIFT STATIONS 28779		04152023	04/21/2023		100.64	
	400-651-631	LIFT STATIONS 20688		04122023	04/19/2023		229.62	
	400-651-631	SCHOONER WELL 20688		04122023	04/19/2023		1,254.36	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	232266	05/02/2023	04/25/2023			154.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64235595	04/24/2023			154.28
400	SEYMOUR ENGINEERING PLLC	232273	05/02/2023	04/26/2023			5,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-603	BIDDING PKG: HEADSTART PROJ		8748	04/25/2023			5,000.00
400	SPARKLIGHT	232287	05/02/2023	04/26/2023			106.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAY 2023: UTY #107663106		04232023	04/23/2023			106.55
400	JACKSON COUNTY UTILITY AUTHORITY	232288	05/02/2023	04/26/2023			238,372.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAY 2023 TREATMENT CHGS		2127	05/01/2023			238,372.00
400	SOUTHERN PIPE & SUPPLY CO INC	232307	05/02/2023	04/26/2023			9,654.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	58X36 ARCH REIN CON PIPE(16)		7440088-00	04/06/2023	230315		4,020.00
	400-651-683	FREIGHT: 3514 JO BETH TERRACE		7440088-00	04/06/2023	230315		800.00
	400-651-709	2" THRD MJ MS DIRECT METER(3)		7791982-01	04/12/2023	230652		1,794.18
	400-651-683	15" COR PLASTIC PIPE (200')		7841463-00	04/06/2023	230690		3,040.00
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	232308	05/02/2023	04/26/2023			190.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	BC161250 CAPACITORS (15): LS		45992	04/13/2023	230719		190.05
400	COAST CHLORINATOR & PUMP CO INC	232310	05/02/2023	04/26/2023			1,653.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	1HP BOOSTER PUMP: OFF WELL		75664	04/12/2023	230742		2,067.00
	400-651-581	20% DISCOUNT ON PURCHASE		75664	04/12/2023	230742		-413.40
400	BAY MOTOR WINDING INC	232311	05/02/2023	04/26/2023			2,795.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	INSPECT/REBUILD: ENARC LS		0124681	04/14/2023	230720		2,310.00
	400-651-584	MACHINE WORK: ENARC LS		0124681	04/14/2023	230720		485.00
400	STAPLES BUSINESS ADVANTAGE DEPT	232317	05/02/2023	04/26/2023			195.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	LEXMARK BLK TONER CART		3534928448	04/04/2023	230695		92.55
	400-650-500	LEXMARK B221H00 HY CART		3535421313	04/12/2023	230731		102.99
400	BMW PUMP & EQUIPMENT LLC	232321	05/02/2023	04/26/2023			471.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	8203 STATOR/LINER ASSY (5)		3131	04/14/2023	230744		471.65
400	CC LYNCH AND ASSOCIATES INC	232322	05/02/2023	04/26/2023			1,493.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	CIPER WTR DATA MGT S-WARE (3)		230741	04/19/2023	230661		1,080.00
	400-651-583	1YR ICELL SUBSCRIPTION (3)		230741	04/19/2023	230661		360.00

Docket of Claims
Release date from 05/02/2023 thru 05/02/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CC LYNCH AND ASSOCIATES INC	232322	05/02/2023	04/26/2023			1,493.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	SHIPPING		230741	04/19/2023	230661		53.00
400	BLADES GROUP LLC	232326	05/02/2023	04/26/2023			2,356.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	50LB BAG ROCK ASPHALT (124)		18041331	04/05/2023	230679		2,356.00
400	SINGING RIVER ELECTRIC COOPERATIVE	232330	05/02/2023	04/27/2023			6,001.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		04172023	04/24/2023			77.66
	400-651-631	LIFT STNS 89702001		04172023	04/24/2023			30.00
	400-651-631	LIFT STNS 17881		04172023	04/24/2023			3,141.69
	400-651-631	WATER WELLS 17881		04172023	04/24/2023			2,751.90
FUND TOTAL 400 Claims	to	Checks	26 Total	394,966.64 Manual		Held	Total	394,966.64

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	43 Total	96,221.26 Manual	Held	Total	96,221.26
FUND 130 Claims	to	Checks	1 Total	3,900.03 Manual	Held	Total	3,900.03
FUND 156 Claims	to	Checks	4 Total	11,951.25 Manual	Held	Total	11,951.25
FUND 157 Claims	to	Checks	1 Total	9,633.07 Manual	Held	Total	9,633.07
FUND 171 Claims	to	Checks	1 Total	1,412.78 Manual	Held	Total	1,412.78
FUND 176 Claims	to	Checks	6 Total	1,684.06 Manual	Held	Total	1,684.06
FUND 177 Claims	to	Checks	1 Total	13,760.00 Manual	Held	Total	13,760.00
FUND 252 Claims	to	Checks	1 Total	76,531.25 Manual	Held	Total	76,531.25
FUND 304 Claims	to	Checks	2 Total	374,770.75 Manual	Held	Total	374,770.75
FUND 361 Claims	to	Checks	1 Total	17,600.00 Manual	Held	Total	17,600.00
FUND 400 Claims	to	Checks	26 Total	394,966.64 Manual	Held	Total	394,966.64
Total for all Funds			Checks	87 Total 1,002,431.09 Manual	Held	Total	1,002,431.09

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:

May 2, 2023

Title:

Approval of Minutes from the Recessed Council Meeting held April 18, 2023

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held April 18, 2023

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held April 18, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

Tuesday
April 18, 2023
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held April 18, 2023 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, Rusty Anderson, and Dante Elbin. Also present were Paula Yancey, City Manager; Emily Dickerson, Deputy City Clerk; Josh Danos, City Attorney and other concerned citizens. Absent was Teresa Montgomery, City Clerk.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
April 18, 2023 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. City of Gautier's Earth Day Celebration will be Friday, April 21st from 9am until 4:30pm at Shepard State Park. Gautier's Garden Club will host their Plant Sale on April 21st at 9am, located at the Shepard State Park Log Cabin.**
 - 2. Tasty Thursday will be April 27th, starting at 11am at the former Singing River Mall Property.**
 - 3. Jackson County and the City of Gautier's Community Campout has been rescheduled to Saturday, June 3rd, starting at 3pm at Shepard State Park.**
- IV. Presentation Agenda**
 - 1. A Proclamation declaring National Public Safety Telecommunications Week**
 - 2. A Proclamation declaring Native Plant Month**
- V. Business Agenda**

1. Authorization to advertise for bids for the construction of Town Commons Park, Phase II, Amphitheater Great Lawn

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Authorization to acknowledge bids and award the contract for the Jackson County Animal Shelter Water Main Extension Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Authorization to acknowledge bids and award the contract for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consider a request for a three hundred- and eighty-foot (380) variance to square footage requirements for a guest house in an AG Agricultural Zoning District located at 6325 Brown Road, Gautier, MS (GPC #23-11-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Consider a request for a one hundred- and sixty-nine-foot (169) variance to square footage requirements for a guest house in an AG Agricultural Zoning District located at 5412 Campbell Road, Gautier, MS (GPC #23-12-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Consider a request for a two-foot (2') variance to side-yard setback requirements and a fourteen-foot (14') variance to front-yard setback requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District, located at 1408 Wesleyan Street, Gautier, MS (GPC #23-13-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Regular Council Meeting held April 4, 2023
2. Approval of an in-kind services request for an organizational celebration at Azteca's Restaurant
3. Approval of an in-kind services request from New Missionary Baptist Church to host a Family Fun Fest

4. **Authorization to approve the Memorandum of Understanding (MOU) with the Department of Homeland Security and the Gautier Fire Department in order to participate in the Mississippi State Task Forces**
5. **Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event**
6. **Authorization to Advertise for Bid for Citywide Lift Station Upgrade Project**
7. **Designation of Brenda Greco as the Agent for the City of Gautier's Hurricane Zeta projects, and approval of the State-Local Disaster Assistance Agreement**
8. **Designation of Brenda Greco as the Agent for the City of Gautier's Hurricane Ida projects, and approval of the State-Local Disaster Assistance Agreement**
9. **Request to waive the pavilion rental fee at Bacot Park for College Park Elementary students' field trip**
10. **Annual Renewal of the Contract with Singing River Services, as revised, for the Life Care Plus Program**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until May 2, 2023 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the Meeting to order at 6:30pm.

Councilman Colledge made the motion to approve the agenda order with the following revisions:

1. **Consent Agenda Item 2 – Add the revised order, along with a letter from Gautier Pride**

2. Pull Consent Agenda Item 3 – Approval of an in-kind services request from New Missionary Baptist Church to host a Family Fun Fest (event canceled)
3. Consent Agenda Item 4 – the order should read 000-2023

Councilman George seconded the motion. The vote was carried unanimously.

Announcements

1. City of Gautier's Earth Day Celebration will be Friday, April 21st from 9am until 4:30pm at Shepard State Park. Gautier's Garden Club will host their Plant Sale on April 21st at 9am, located at the Shepard State Park Log Cabin.
 2. Tasty Thursday will be April 27th, starting at 11am at the former Singing River Mall Property.
 3. Jackson County and the City of Gautier's Community Campout has been rescheduled to Saturday, June 3rd, starting at 3pm at Shepard State Park.
-

Presentation

1. A Proclamation declaring National Public Safety Telecommunications Week.
 2. A Proclamation declaring Native Plant Month
-

City of Gautier



EARTH DAY CELEBRATION!



*Art Work
Created By
Adalynn Hudgens
Martin Bluff Elementary*



Friday, April 21, 2023

Shepard State Park

9:00 am - 4:30 pm

Celebrate Earth Day in Nature's Playground. Come enjoy all the amenities that Shepard Park has to offer. Free park entry. Stop by the Welcome Center for Earth Day giveaways.⁴¹ (while supplies last)

GAUTIER GARDEN CLUB

PLANT

SALE

FRIDAY, APRIL 21st 9AM

Shepard State Park 1034 Graveline Rd

**State of Mississippi
City of Gautier**

PROCLAMATION

A Proclamation declaring National Public Safety Telecommunications Week

Whereas, emergencies can occur at any time that require police, fire or emergency medical services; and

Whereas, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

Whereas, the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the City of Gautier's emergency communications center; and

Whereas, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

Whereas, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and

Whereas, Public Safety Telecommunicators of the City of Gautier have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

Whereas, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year; and

NOW, THEREFORE, WE, the Mayor and City Council for the City of Gautier, Mississippi, declare April 9th - April 15th, 2023 as:

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

in honor of the men and woman whose diligence and professionalism keep our city and citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 18th, day of April, 2023.



Mayor Casey Vaughan
City of Gautier, Mississippi

**State of Mississippi
City of Gautier**

PROCLAMATION

A Proclamation declaring Native Plant Month

Whereas, native plants are indigenous to our region, and an important part of Jackson County's natural heritage, history, and identity; and

Whereas, cultivating native plants honors heritage, sustains the beauty and benefits of environmental resources, and preserves a natural link to wildland areas both past and present; and

Whereas, native plants are essential for healthy, diverse and sustainable ecosystems and are critical for cleaning air, filtering water, and stabilizing soils; and

Whereas, Mississippi is home to more than 2,700 native plant species, including trees, shrubs, vines, and grasses; and

Whereas, native plants provide high-quality food and shelter for native wildlife, including birds, butterflies, bees, and other pollinators, and both game and non-game species, as well as support resident and migratory birds in Jackson County, Mississippi; and

Whereas, Shepard State Park, Mississippi Sandhill Crane Refuge, Jackson County's Audubon, and other Jackson County governmental entities, schools and businesses, are working collaboratively to expand the knowledge and importance of our native plants; and

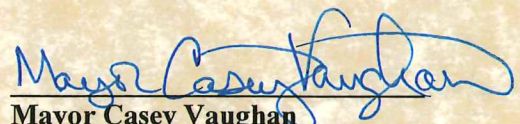
NOW, THEREFORE, WE, the Mayor and City Council for the City of Gautier, Mississippi, declare April, 2023 and in the years to come as:

Native Plant Month

in the City of Gautier, Mississippi

IN WITNESS WHEREOF, I have hereunto set my hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 18th, day of April, 2023.




Mayor Casey Vaughan
City of Gautier, Mississippi

Councilman Anderson made the motion to advertise for bids, as presented, for the construction of Town Commons Park, Phase II, Amphitheater Great Lawn. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 254-2023

WHEREAS, the Grants and Projects Department is requesting authorization to advertise for bids for the construction of Town Commons Park, Phase II, Amphitheater Great Lawn; and

WHEREAS, Phase II includes the site work for the great lawn, utilities, seating, pavers, retaining wall, fencing, lighting, trees, and walkways; and

WHEREAS, a pre-bid meeting will be held May 4, 2023, at Gautier City Hall for all prospective bidders; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on April 21 and April 28, 2023, with the bid opening on May 12, 2023, at 11am; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids on this project is in the best interests of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for construction of Town Commons Park, Phase II, Amphitheater Great Lawn.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Anderson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Grants and Projects Department
Date: April 10, 2023
Subject: Authorization to Advertise for Bid for the Construction of Town Commons Park, Phase II – Amphitheater Great Lawn

REQUEST:

The Grants and Projects Department requests City Council authorization to advertise for bid for the construction of Town Commons Park, Phase II Amphitheater Great Lawn.

BACKGROUND:

Planned amenities for the Town Commons Park include a Town Green (open lawn for public events), restrooms, sidewalks, parking, seating, pavers, fencing, and landscaping. Due to the nature of the work, this project will be completed in multiple phases.

Phase I included site work, water/sewer, drainage, parking, and sidewalks. Phase II includes the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area. This part of Phase II includes the site work for the great lawn, utilities, seating, pavers, retaining wall, fencing, lighting, trees, and walkways.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on April 21 and April 28, 2023. A pre-bid meeting will be held May 4, 2023, at the City of Gautier City for all prospective bidders. Bids will be opened at 11 a.m. on May 12, 2023.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bids for the construction of Town Commons Park, Phase II Amphitheater Great Lawn.

The City Council may:

1. Approve the advertisement as presented; or
2. Not approve the advertisement as presented.

ATTACHMENT(S):

1. Advertisement for bids

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 a.m. (CDT) on May, 12th, 2023, and then said bids will be publicly opened and read aloud at 11:00 a.m. for the following:

GREAT LAWN SITE WORK AND UTILITIES FOR TOWN COMMONS CITY OF GAUTIER, MISSISSIPPI

These bids are invited to perform site and utility construction work in Gautier, Mississippi.

A pre-bid meeting will be held on May, 4th, 2023, at the City of Gautier City Hall, 3330 US-90 Gautier, MS, 39553.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors.

Bid documents are being made available via paper copy or digital copy (CD). All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Reed Bryant, P.E. and can be contacted at the listed address or at rbryant@seymouren.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533 and designated as Bid for:

GREAT LAWN SITE WORK AND UTILITIES FOR TOWN COMMONS CITY OF GAUTIER, MISSISSIPPI

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed sixty (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE 18th DAY OF April, 2023.

PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Run 2 times	-04/21/2023
	-04/28/2023
Open	-05/12/2023

Councilman Gollott made the motion to acknowledge bids and award the contract for the Jackson County Animal Shelter Water Main Extension Project to Gulf Coast Solutions, as presented, in the amount not to exceed \$361,775.50. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 255-2023

WHEREAS, the City of Gautier has requested bids for the Jackson County Animal Shelter Water Main Extension Project; and

WHEREAS, on or before March 17, 2023, ten (10) bids were received by the City, all of which are hereby acknowledged; and

WHEREAS, Seymour Engineering (project engineer) performed a complete review of the bids, including a check of all provided references and other relevant criteria, and recommends awarding the contract to Gulf Coast Solutions, LLC., in an amount not to exceed \$361,775.50; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Gulf Coast Solutions, LLC., in an amount not to exceed \$361,775.50; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Gulf Coast Solutions, LLC., has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Gulf Coast Solutions, LLC., for the Jackson County Animal Shelter Water Main Extension Project, is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: March 29, 2023
Subject: Authorization to Acknowledge Bids and Award Contract for the Jackson County Animal Shelter Water Main Extension Project

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of ten bids for the Jackson County Animal Shelter Water Main Extension Project and award a contract to the lower bidder, Gulf Coast Solutions, in an amount not to exceed \$361,775.50.

BACKGROUND:

Upon investigation of the existing water flow and pressure being supplied on Highway 90, it was found that an insufficient supply existed. It was determined that the new system would need to be looped for adequate service.

This project will supply city water to the animal shelter and allow for future development along Highway 90. Jackson County will provide funds to construct the project.

DISCUSSION:

Ten bids for this project were received and opened on March 17, 2023. Seymour Engineering performed a complete review of the bids and recommends awarding the contract to Gulf Coast Solutions, LLC, in an amount not to exceed \$361,775.50.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of ten bids for the Jackson County Animal Shelter Water Main Extension Project and award a contract to the lower bidder, Gulf Coast Solutions, LLC, in an amount not to exceed \$361,775.50.

The City Council may:

1. Accept bids and authorize the award and execution of the contract, as presented; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter
2. Bid Tabulation



MEMORANDUM

DATE: March 29, 2023

TO: Paula Yancey, City Manager
City of Gautier

FROM: Mark Seymour, P.E., President
Seymour Engineering, PLLC

SUBJECT: Recommendation to Accept Lowest Bid
Jackson County Animal Shelter Water Main Extension

Please be advised that bids for this project were accepted on March 17, 2023. I have included the bid tabulation for your review. As you will notice from the bid tabulation, Gulf Coast Solutions, LLC. (Contractor) provided the lowest bid in the amount of \$361,775.50. Upon receipt of this bid, I contacted active clients of Seymour Engineering to obtain references for similar type work and found this Contractor to be experienced in this type of work and found they have provided satisfactory results to clients in the past.

I feel it would be in the best interest of the City of Gautier to accept Gulf Coast Solutions' bid and award the construction contract. The total bid amount is \$361,775.50. Gulf Coast Solutions, LLC is a reputable company and has performed several installations of similar systems along the Gulf Coast in recent years.

Mark Seymour, P.E., President
Seymour Engineering, PLLC



Project: Jackson County Animal Shelter Water Main Extension
Bid Opening: 10:00 A.M. Friday, March 17, 2023, Gaultier City Hall

Contractor:
Address:
City, State:

ITEM NO.	DESCRIPTION	UNIT	QTY	Twin L Construction			SCI, Inc.			Bottom 2 Top Construction			DNA Underground			Hudson Contracting			JLB Contractors			Moran Hauling			Gulf Coast Solutions			Graham Construction		
				UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION	
1	Mobilization	LS	1	\$12,705.00	\$12,705.00		\$43,994.00	\$43,994.00		\$20,000.00	\$20,000.00		\$50,000.00	\$50,000.00		\$36,000.00	\$36,000.00		\$150,000.00	\$150,000.00		\$26,625.00	\$26,625.00		\$4,500.00	\$4,500.00		\$20,000.00	\$20,000.00	
2	Erosion Control Measures	LS	1	\$14,484.00	\$14,484.00		\$9,900.00	\$9,900.00		\$10,000.00	\$10,000.00		\$12,500.00	\$12,500.00		\$7,500.00	\$7,500.00		\$40,000.00	\$40,000.00		\$9,100.00	\$9,100.00		\$4,500.00	\$4,500.00		\$10,000.00	\$10,000.00	
3	Traffic Control	LS	1	\$10,799.00	\$10,799.00		\$6,170.00	\$6,170.00		\$10,000.00	\$10,000.00		\$8,500.00	\$8,500.00		\$7,500.00	\$7,500.00		\$70,000.00	\$70,000.00		\$5,200.00	\$5,200.00		\$3,250.00	\$3,250.00		\$10,000.00	\$10,000.00	
4	Size "610" Limestone	CY	40	\$114.35	\$4,574.00		\$120.00	\$4,800.00		\$63.25	\$2,530.00		\$130.00	\$5,200.00		\$115.00	\$4,600.00		\$110.00	\$4,400.00		\$99.50	\$3,980.00		\$156.00	\$6,240.00		\$100.00	\$4,000.00	
5	Select Fill (Class 9)	CY	250	\$15.25	\$3,812.50		\$15.50	\$3,875.00		\$16.10	\$4,025.00		\$22.00	\$5,500.00		\$34.00	\$8,500.00		\$15.00	\$3,750.00		\$15.75	\$3,937.50		\$15.50	\$3,875.00		\$25.00	\$6,250.00	
6	Unclassified Excavation	CY	200	\$10.16	\$2,032.00		\$7.00	\$1,400.00		\$11.50	\$2,300.00		\$16.00	\$3,200.00		\$16.00	\$3,200.00		\$10.00	\$2,000.00		\$8.50	\$1,700.00		\$12.75	\$2,550.00		\$15.00	\$3,000.00	
7	Geotextile Fabric	CY	250	\$10.16	\$2,540.00		\$4.80	\$1,200.00		\$3.29	\$822.50		\$8.00	\$2,000.00		\$7.00	\$1,750.00		\$10.00	\$2,000.00		\$4.00	\$1,000.00		\$2.00	\$500.00		\$6.00	\$1,500.00	
8	Hydroseed and Fertilizer	SY	2000	\$1.90	\$3,800.00		\$3.00	\$2,000.00		\$5.75	\$11,500.00		\$3.00	\$6,000.00		\$5.00	\$10,000.00		\$2.00	\$4,000.00		\$1.40	\$2,800.00		\$1.00	\$2,000.00		\$1.50	\$3,000.00	
9	Clearing and Grubbing	SY	667	\$8.90	\$5,936.30		\$9.70	\$6,469.90		\$17.25	\$11,505.75		\$6.00	\$4,002.00		\$5.00	\$2,500.00		\$15.00	\$10,005.00		\$11.66	\$7,777.22		\$3.00	\$2,001.00		\$20.00	\$13,200.00	
10	Class "B" Concrete Structures	CY	6	\$1,016.40	\$6,098.40		\$300.00	\$1,800.00		\$2,875.00	\$17,250.00		\$300.00	\$7,800.00		\$240.00	\$1,440.00		\$40.00	\$2,400.00		\$50.00	\$3,000.00		\$162.00	\$972.00		\$26.00	\$156.00	
11	6" CS90 Open Cut	LF	5025	\$77.52	\$388,080.00		\$6.90	\$34,552.50		\$32.28	\$162,207.00		\$25.00	\$125,625.00		\$57.00	\$286,425.00		\$2,200.00	\$13,200.00		\$2,200.00	\$13,200.00		\$21.00	\$105,525.00		\$16.00	\$912.00	
12	6" HDPE Dir. Bore	LF	1035	\$85.12	\$88,099.20		\$94.40	\$97,704.00		\$30.72	\$31,795.20		\$78.00	\$80,730.00		\$105.00	\$108,675.00		\$110.00	\$113,850.00		\$66.00	\$68,310.00		\$26.00	\$130,650.00		\$25.00	\$125,625.00	
13	6" Gate Valve (Including Box and Pad)	EA	4	\$2,986.90	\$9,147.60		\$1,561.60	\$6,246.40		\$1,722.40	\$6,889.60		\$3,500.00	\$14,000.00		\$2,100.00	\$8,400.00		\$3,400.00	\$13,600.00		\$1,685.50	\$6,742.00		\$56.00	\$2,240.00		\$40.00	\$1,600.00	
14	6" Ductile Iron Fitting (45,22,11...)	EA	18	\$508.20	\$9,147.60		\$363.20	\$6,537.60		\$411.05	\$7,398.90		\$900.00	\$3,600.00		\$560.00	\$10,080.00		\$3,000.00	\$54,000.00		\$725.00	\$13,050.00		\$1,000.00	\$18,000.00		\$500.00	\$9,000.00	
15	6" Hot Tapping Sleeve and Valve Assem	EA	1	\$4,828.00	\$4,828.00		\$4,461.40	\$4,461.40		\$5,028.20	\$5,028.20		\$6,500.00	\$6,500.00		\$4,635.50	\$4,635.50		\$8,000.00	\$8,000.00		\$5,998.55	\$11,997.10		\$5,650.00	\$11,300.00		\$5,500.00	\$11,000.00	
16	New Fire Hydrant Assembly (Incl. Valve & Par	EA	2	\$8,258.25	\$16,516.50		\$6,342.40	\$12,684.80		\$5,358.60	\$10,717.20		\$7,500.00	\$15,000.00		\$7,950.00	\$15,900.00		\$6,000.00	\$12,000.00		\$8,000.00	\$16,000.00		\$4,100.00	\$8,200.00		\$4,000.00	\$8,000.00	
17	10" Gate Valve (Including box and pad)	EA	4	\$5,018.50	\$20,074.00		\$4,068.80	\$16,275.20		\$3,724.45	\$14,897.80		\$4,200.00	\$16,800.00		\$4,975.00	\$19,700.00		\$1,500.00	\$23,500.00		\$6,000.00	\$24,000.00		\$375.00	\$1,500.00		\$1,050.00	\$4,200.00	
18	18" Steel Pipe, Jacked and Bored	LF	155	\$642.85	\$99,641.75		\$935.70	\$144,933.50		\$368.00	\$57,040.00		\$895.00	\$138,725.00		\$1,095.00	\$169,725.00		\$9,400.00	\$141,000.00		\$1,500.00	\$22,500.00		\$696.00	\$107,880.00		\$375.00	\$1,500.00	
19	12"x10" Hot Tapping Sleeve & Valve Assem	EA	1	\$9,478.00	\$9,478.00		\$8,934.40	\$8,934.40		\$9,777.85	\$9,777.85		\$11,500.00	\$11,500.00		\$9,400.00	\$9,400.00		\$12,000.00	\$12,000.00		\$7,908.00	\$7,908.00		\$8,825.00	\$8,825.00		\$7,500.00	\$7,500.00	
20	10"x10" Ductile Iron Tee	EA	1	\$2,344.00	\$2,344.00		\$1,352.00	\$1,352.00		\$1,221.75	\$1,221.75		\$1,600.00	\$1,600.00		\$1,465.00	\$1,465.00		\$4,500.00	\$4,500.00		\$1,875.50	\$1,875.50		\$3,000.00	\$3,000.00		\$1,800.00	\$1,800.00	
21	10"x6" Ductile Iron Tee	EA	1	\$2,410.00	\$2,410.00		\$1,096.00	\$1,096.00		\$1,037.75	\$1,037.75		\$1,350.00	\$1,350.00		\$1,200.00	\$1,200.00		\$4,000.00	\$4,000.00		\$1,607.25	\$1,607.25		\$2,700.00	\$2,700.00		\$1,700.00	\$1,700.00	
22	10" CS90 Pressure Pipe	LF	215	\$58.45	\$12,566.75		\$85.90	\$18,468.50		\$62.50	\$13,437.50		\$60.00	\$12,900.00		\$175.00	\$37,625.00		\$75.00	\$16,125.00		\$58.50	\$12,577.50		\$62.50	\$13,437.50		\$60.00	\$12,900.00	
TOTAL BID PRICE =					\$479,053.60			\$483,933.20			\$411,382.00			\$445,632.00			\$757,045.00			\$999,430.00			\$422,083.07			\$361,775.50			\$487,865.00	



Prepared by:
Matthew K. Kirkland, P.E.

Councilman Colledge made the motion to acknowledge receipt of bids and award the contract for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project to Moran Hauling, LLC., as presented, in an amount not to exceed \$226,908.95. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 256-2023

WHEREAS, the City of Gautier has requested bids for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project; and

WHEREAS, on or before March 10, 2023, ten (10) bids were received by the City, all of which are hereby acknowledged; and

WHEREAS, Seymour Engineering (project engineer) performed a complete review of the bids, including a check of all provided references and other relevant criteria, and recommends awarding the contract to Moran Hauling, LLC., in an amount not to exceed \$226,908.95; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Moran Hauling, LLC., in an amount not to exceed \$226,908.95; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Moran Hauling, LLC., has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Moran Hauling, LLC., for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project, is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES:	Casey Vaughan Adam Colledge Cameron George Richard Jackson Gordon Gollott Rusty Anderson Dante Elbin
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NAYS:	None
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MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants and Projects Director
Date: March 29, 2023
Subject: Authorization to Acknowledge Bids and Award Contract for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of ten bids for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project and award a contract to the lower bidder, Moran Hauling, LLC, in an amount not to exceed \$226,908.95.

BACKGROUND:

The existing storm drainage pipe between US Hwy. 90 and Old Spanish Trail, between the properties of Jackson County Civic Action Committee and Gautier Presbyterian Church, is deteriorating to the extent that sinkholes are visible. The north end ditch tie-in is experiencing turbidity during rain events and causing erosion to land directly adjacent to it.

This project will construct a concrete structure adjacent to the Head Start facility, install new drainage pipes and rip-rap, and extend the north end outfall approximately 30 linear feet to the north with a new headwall to alleviate the turbidity/erosion issues. The south outfall would be a concrete catch basin and culverts that extend under Old Spanish Trail.

Jackson County will provide funds to construct the project.

DISCUSSION:

Ten bids for this project were received and opened on March 10, 2023. Seymour Engineering performed a complete review of the bids and recommends awarding the contract to Moran Hauling, LLC, in an amount not to exceed \$226,908.95.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of ten bids for the Jackson County Civic Action/Gautier Head Start Drainage Improvement Project and award a contract to the lower bidder, Moran Hauling, LLC, in an amount not to exceed \$226,906.95.

The City Council may:

1. Accept bids and authorize the award and execution of the contract, as presented; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter
2. Bid Tabulation



MEMORANDUM

DATE: March 29, 2023

TO: Paula Yancey, City Manager
City of Gautier

FROM: Mark Seymour, P.E., President
Seymour Engineering, PLLC

SUBJECT: Recommendation to Accept Lowest Bid
Gautier Head Start Drainage Improvements

Please be advised that bids for this project were accepted on March 10, 2023. I have included the bid tabulation for your review. As you will notice from the bid tabulation, Moran Hauling, LLC. (Contractor) provided the lowest bid in the amount of \$226,908.95. Upon receipt of this bid, I contacted active clients of Seymour Engineering to obtain references for similar type work and found this Contractor to be experienced in this type of work and found they have provided satisfactory results to clients in the past.

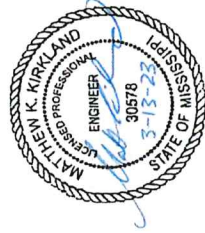
I feel it would be in the best interest of the City of Gautier to accept Moran Hauling's bid and award the construction contract. The total bid amount is \$226,908.95. Moran Hauling, LLC is a reputable company and has performed several installations of similar systems along the Gulf Coast.

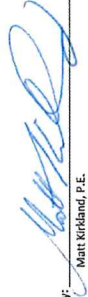
Mark Seymour, P.E., President
Seymour Engineering, PLLC



Project: Gaudier Head Start Drainage Improvements
Bid Opening: 10:00 A.M. Friday, March 10, 2023, Gaudier City Hall

ITEM NO.	DESCRIPTION	UNIT	QTY	Bottom 2 Top Construction			Brotherhood Service Co.			DNA Underground			Grahaan Construction Co.			Holiday Construction			JLB Contractors			LI Construction			Moran Hauling			SCI, Inc.			Twin L Construction		
				UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION	
1	Mobilization	LS	1	\$15,000.00	\$15,000.00		\$60,000.00	\$60,000.00		\$65,000.00	\$65,000.00		\$17,000.00	\$17,000.00		\$12,500.00	\$12,500.00		\$100,000.00	\$100,000.00		\$31,541.57	\$31,541.57		\$10,881.00	\$10,881.00		\$22,652.00	\$22,652.00		\$44,450.00	\$44,450.00	
2	Erosion Control Measures	LS	1	\$20,000.00	\$20,000.00		\$10,000.00	\$10,000.00		\$9,500.00	\$9,500.00		\$7,000.00	\$7,000.00		\$12,500.00	\$12,500.00		\$25,000.00	\$25,000.00		\$5,000.00	\$5,000.00		\$8,200.00	\$8,200.00		\$4,730.00	\$4,730.00		\$15,240.00	\$15,240.00	
3	Traffic Control	LS	1	\$10,000.00	\$10,000.00		\$20,625.00	\$20,625.00		\$10,000.00	\$10,000.00		\$7,000.00	\$7,000.00		\$12,500.00	\$12,500.00		\$25,000.00	\$25,000.00		\$7,500.00	\$7,500.00		\$5,200.00	\$5,200.00		\$6,345.00	\$6,345.00		\$15,240.00	\$15,240.00	
4	Remove and Replace Chain Link Fence	LF	170	\$35.40	\$6,018.00		\$11.00	\$1,870.00		\$135.00	\$22,950.00		\$20.00	\$3,400.00		\$40.00	\$6,800.00		\$110.00	\$18,700.00		\$20.00	\$3,400.00		\$21.50	\$3,655.00		\$50.00	\$8,500.00		\$55.00	\$9,350.00	
5	8" Ductile Iron Pipe	LF	20	\$20.00	\$400.00		\$10.00	\$200.00		\$110.00	\$2,200.00		\$100.00	\$2,000.00		\$200.00	\$4,000.00		\$200.00	\$4,000.00		\$125.00	\$2,500.00		\$100.00	\$2,000.00		\$163.00	\$3,260.00		\$95.00	\$1,900.00	
6	36" RCP	LF	500	\$114.96	\$57,480.00		\$150.00	\$75,000.00		\$210.00	\$105,000.00		\$160.00	\$80,000.00		\$214.00	\$107,000.00		\$223.00	\$111,500.00		\$130.32	\$65,160.00		\$125.75	\$62,875.00		\$120.00	\$60,000.00		\$230.00	\$115,000.00	
7	24" RCP	LF	32	\$70.02	\$2,240.64		\$125.00	\$4,000.00		\$115.00	\$3,680.00		\$100.00	\$3,200.00		\$97.00	\$3,104.00		\$145.00	\$4,640.00		\$74.00	\$2,368.00		\$103.00	\$3,296.00		\$73.00	\$2,336.00		\$125.00	\$4,000.00	
8	18" RCP	LF	16	\$50.68	\$810.88		\$100.00	\$1,600.00		\$75.00	\$1,200.00		\$90.00	\$1,440.00		\$81.00	\$1,296.00		\$125.00	\$2,000.00		\$52.00	\$832.00		\$135.75	\$2,172.00		\$56.00	\$896.00		\$85.00	\$1,360.00	
9	12" RCP	LF	19	\$39.24	\$745.56		\$100.00	\$1,900.00		\$75.00	\$1,425.00		\$60.00	\$1,140.00		\$81.00	\$1,539.00		\$120.00	\$2,280.00		\$40.00	\$760.00		\$83.25	\$1,581.75		\$45.00	\$855.00		\$85.00	\$1,615.00	
10	44"x27" R/CAP	LF	80	\$137.38	\$10,990.40		\$185.00	\$14,800.00		\$250.00	\$20,000.00		\$200.00	\$16,000.00		\$264.00	\$21,120.00		\$260.00	\$20,800.00		\$150.00	\$12,000.00		\$183.00	\$14,640.00		\$180.00	\$14,400.00		\$215.00	\$17,200.00	
11	Class "B" Concrete Structures	CY	32	\$41,536.00	\$1,329,712.00		\$450.00	\$14,400.00		\$1,500.00	\$48,000.00		\$2,200.00	\$69,600.00		\$1,650.00	\$52,800.00		\$3,000.00	\$96,000.00		\$1,081.00	\$34,592.00		\$1,375.00	\$44,400.00		\$1,500.00	\$48,000.00		\$3,150.00	\$100,800.00	
12	Reinforcing Steel	LBS	2300	\$2.95	\$6,785.00		\$4.00	\$9,200.00		\$3.00	\$6,900.00		\$6.00	\$13,800.00		\$4.00	\$9,200.00		\$5.00	\$11,500.00		\$2.25	\$5,175.00		\$2.25	\$5,175.00		\$3.00	\$6,900.00		\$8.00	\$18,400.00	
13	#200 Riprap	TON	135	\$161.60	\$21,816.00		\$150.00	\$20,250.00		\$165.00	\$22,275.00		\$325.00	\$97,500.00		\$175.00	\$23,625.00		\$120.00	\$16,200.00		\$107.00	\$14,445.00		\$115.57	\$15,601.95		\$93.00	\$12,555.00		\$190.00	\$25,650.00	
14	Slurry Seal	CY	30	\$212.40	\$6,372.00		\$160.00	\$4,800.00		\$250.00	\$7,500.00		\$200.00	\$6,000.00		\$200.00	\$6,000.00		\$35.00	\$6,750.00		\$10.00	\$2,700.00		\$5.25	\$14,175.00		\$4.00	\$1,080.00		\$20.00	\$5,400.00	
15	Remove Existing 24" CMP	LF	270	\$10.00	\$2,700.00		\$45.00	\$12,150.00		\$120.00	\$9,000.00		\$100.00	\$7,500.00		\$175.00	\$13,125.00		\$135.00	\$10,125.00		\$120.00	\$9,000.00		\$99.50	\$7,462.50		\$130.00	\$9,750.00		\$150.00	\$11,250.00	
16	Size "610" Limestone	CY	75	\$82.60	\$6,195.00		\$85.00	\$6,375.00		\$3.00	\$750.00		\$6.00	\$1,500.00		\$10.00	\$2,500.00		\$15.00	\$3,750.00		\$5.85	\$1,462.50		\$2.75	\$687.50		\$4.00	\$1,000.00		\$15.00	\$3,750.00	
17	Geotextile Fabric	SY	250	\$4.36	\$1,090.00		\$10.00	\$2,500.00		\$3.00	\$750.00		\$6.00	\$1,500.00		\$10.00	\$2,500.00		\$20.00	\$5,000.00		\$17.12	\$21,400.00		\$15.75	\$19,687.50		\$10.00	\$12,500.00		\$25.00	\$31,250.00	
18	Select Fill (Class 9)	CY	1250	\$16.52	\$20,650.00		\$15.00	\$18,750.00		\$20.00	\$25,000.00		\$25.00	\$31,250.00		\$20.00	\$25,000.00		\$20.00	\$25,000.00		\$17.12	\$21,400.00		\$15.75	\$19,687.50		\$10.00	\$12,500.00		\$25.00	\$31,250.00	
19	Saw Cut Existing Roads	LF	50	\$11.80	\$590.00		\$25.00	\$1,250.00		\$7.00	\$350.00		\$20.00	\$1,000.00		\$20.00	\$1,000.00		\$20.00	\$1,000.00		\$6.00	\$300.00		\$15.00	\$750.00		\$6.00	\$300.00		\$25.00	\$1,250.00	
20	Milling / Asphalt Removal (All Depths)	SY	75	\$7.08	\$531.00		\$75.00	\$5,625.00		\$10.00	\$750.00		\$20.00	\$1,500.00		\$30.00	\$2,250.00		\$25.00	\$1,875.00		\$5.00	\$375.00		\$26.00	\$1,950.00		\$7.00	\$525.00		\$32.00	\$2,400.00	
21	Asphalt (4" Base Course)	TON	12	\$413.00	\$4,956.00		\$2,080.00	\$24,960.00		\$475.00	\$5,700.00		\$200.00	\$2,400.00		\$900.00	\$6,000.00		\$500.00	\$6,000.00		\$200.00	\$2,400.00		\$106.50	\$1,278.00		\$500.00	\$6,000.00		\$570.00	\$6,840.00	
22	Asphalt (1.5" Surface Course)	TON	7	\$413.00	\$2,891.00		\$1,460.00	\$10,220.00		\$475.00	\$3,325.00		\$200.00	\$1,400.00		\$900.00	\$6,000.00		\$500.00	\$3,500.00		\$200.00	\$1,400.00		\$111.25	\$778.75		\$582.00	\$4,074.00		\$570.00	\$3,990.00	
23	Demo Existing Riprap Ditch	LS	1	\$2,360.00	\$2,360.00		\$17,500.00	\$17,500.00		\$8,500.00	\$8,500.00		\$10,000.00	\$10,000.00		\$12,500.00	\$12,500.00		\$30,000.00	\$30,000.00		\$5,000.00	\$5,000.00		\$3,627.00	\$3,627.00		\$4,000.00	\$4,000.00		\$3,200.00	\$3,200.00	
24	Grade New Trapezoidal Ditch	LS	1	\$6,490.00	\$6,490.00		\$12,500.00	\$12,500.00		\$10,750.00	\$10,750.00		\$12,000.00	\$12,000.00		\$12,500.00	\$12,500.00		\$20,000.00	\$20,000.00		\$3,500.00	\$3,500.00		\$3,600.00	\$3,600.00		\$9,500.00	\$9,500.00		\$9,500.00	\$9,500.00	
25	Site Grading	ACRE	1	\$6,490.00	\$6,490.00		\$20,000.00	\$20,000.00		\$7,000.00	\$7,000.00		\$7,000.00	\$7,000.00		\$4,000.00	\$4,000.00		\$20,000.00	\$20,000.00		\$8,500.00	\$8,500.00		\$1,250.00	\$4,250.00		\$1,210.00	\$1,210.00		\$9,500.00	\$9,500.00	
TOTAL BID PRICE =				\$255,137.48		\$385,475.00		\$401,075.00		\$335,730.00		\$370,759.00		\$248,204.47		\$226,508.95		\$249,168.00		\$467,985.00													



Prepared by: 
Matt Kirkland, P.E.

Councilman Gollott made the motion to accept the Planning Commission's recommendation and approve the request for a three hundred- and eighty-foot (380') variance to square footage requirements for a guest house in an AG Agricultural Zoning District, as presented, located at 6325 Brown Road, Gautier, MS (GPC #23-11-VAR) (PID #82429320.075). Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 257-2023

WHEREAS, the Planning Department received a request from the homeowner, located at 6325 Brown Road, (PID #82429320.075) for a three hundred- and eighty-foot (380) variance to square footage requirements for a guest house; and

WHEREAS, the property owner requests a three hundred- and eighty-foot (380) variance to square footage requirements for a guest house in an AG Agricultural Zoning District; and

WHEREAS, the applicant would like to build a one thousand, one hundred and thirty (1,130) square foot guest house in his rear yard. This total square footage includes the living area and a front and back porch; and

WHEREAS, the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred and fifty (750) square feet, whichever is less. The applicant is requesting a three hundred and eighty (380) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2023
Subject: Consider a request for a Variance to square footage requirements for a guest house in an AG Agricultural Zoning District. 6325 Brown Road, (GPC #23-11-VAR)

REQUEST:

The Planning Department has received a request from Christopher Heath Stevens for a three hundred eighty (380) square foot variance for a guest house in an AG Agricultural Zoning District. 6325 Brown Road, PID #82429320.075 (GPC #23-11-VAR). The application fee of \$175 was paid on January 27, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an eleven hundred thirty (1130) square foot guest house in his rear yard for his in-laws. This total square footage includes the living area and a front and back porch. Per the Unified Development Ordinance (UDO), the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less. The applicant is asking for a three hundred eighty (380) square foot variance to the size of the guest house.

DISCUSSION:

The applicant is requesting a three hundred eighty (380) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District. The total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the

Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve the request with the evidence presented meeting the criteria for a variance.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.6.23 (#23-11-VAR)
2. Complete Packet 23-11-VAR

Excerpt from April 6, 2023, Planning Commission Meeting:

The Planning Department has received a request for a three hundred eighty (380) square foot variance to square footage requirements for a guest house in an AG Agricultural Zoning District at 6325 Brown Road, (GPC #23-11-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that square footage for a guest house was determined by the total square footage under beam. In this case, that would be living area and porches.

REQUEST:

The Planning Department has received a request from Christopher Heath Stevens for a three hundred eighty (380) square foot variance for a guest house in an AG Agricultural Zoning District. 6325 Brown Road, PID #82429320.075 (GPC #23-11-VAR). The application fee of \$175 was paid on January 27, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an eleven hundred thirty (1130) square foot guest house in his rear yard for his in-laws. This total square footage includes the living area and a front and back porch. Per the Unified Development Ordinance (UDO), the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less. The applicant is asking for a three hundred eighty (380) square foot variance to the size of the guest house.

DISCUSSION:

The applicant is requesting a three hundred eighty (380) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District. The total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicant to present his request.

Christopher Heath Stevens, applicant, stated that he and his wife wanted to build a mother-in-law house for his mother-in-law and father-in-law. His mother-in-law has been fighting terminal breast cancer for a couple of years and she and her husband have had to sell their house in Diamondhead. Mr. Stevens stated that at some point he and his wife would most likely be taking care of his in-laws and they would like to see them have a comfortable place to live and have something that could accommodate a wheelchair if needed later.

Chairman Jamison noted that the applicant had a large piece of property on which to build the mother-in-law house.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to recommend that the City Council approve the request with the evidence presented meeting the criteria for a variance.

Commissioner Ward seconded the motion, and the following vote was recorded:

AYES: William Davis
Kay C. Jamison
Ricky Decoteau
Joshua Ward

ABSENT: Chris Hoover
Paul Gainer
DeAnna McManus

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 6, 2023

GPC #23-11-VAR

6325 Brown Road

VII. NEW BUSINESS

1. Consider a request for a Variance to square footage requirements for a guest house in an AG Agricultural Zoning District. 6325 Brown Road, (GPC #23-11-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 22, 2023

Subject: Consider a request for a Variance to square footage requirements for a guest house in an AG Agricultural Zoning District. 6325 Brown Road, (GPC #23-11-VAR)

REQUEST:

The Planning Department has received a request from Christopher Heath Stevens for a three hundred eighty (380) square foot variance for a guest house in an AG Agricultural Zoning District. 6325 Brown Road, PID #82429320.075 (GPC #23-11-VAR). The application fee of \$175 was paid on January 27, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an eleven hundred thirty (1130) square foot guest house in his rear yard for his in-laws. This total square footage includes the living area and a front and back porch. Per the Unified Development Ordinance (UDO), the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less. The applicant is asking for a three hundred eighty (380) square foot variance to the size of the guest house.

DISCUSSION:

The applicant is requesting a three hundred eighty (380) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District. The total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-11-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>/</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

Name of Applicant: Christopher Heath Stevens
Name of Business: n/a Phone: 601-347-2931
Property Address: 6325 Brown Rd Mailing Address (if Different): _____
E-Mail Address: heath.stevens@ymail.com
Reason for request, location and intended use of Property: 380 sq. ft variance for
Mother-in-law Suite

ATTACHMENTS REQUIRED AS APPLICABLE:

- + 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits. Attached
- x 2. A detailed project narrative.
- n/a 3. Copy of protective covenants or deed restrictions, if any.
- n/a 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- / 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: [Signature] Date of Application: 1/25/23

FOR OFFICE USE ONLY

Date Received 1-27-23 Verify as Complete BZ/SA

Fee Amount Received 176.00 Initials of Employee Receiving Application BZ

1130 sf total
750 sf allowed
380 sf variance

VARIANCE CRITERIA for APPROVAL — Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

Detached mother in law suite is only option due to pool location as well as potential setback problems if added to existing home.

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

I am unaware of any other properties requiring a variance to build a mother in law suite larger than what code allows.

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

Pool in the backyard, as well as set backs on the East prevent from attaching to home.

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

No

Heath Stevens
6325 Brown Road
Ocean Springs, MS 39564
1/26/2023

City of Gautier
Planning Commission/ Mayor and Council

I am requesting a variance on the size of mother-in-law suite we are intending to build in our backyard. Currently our plans are calling for 804 SF living with small porches on the front in back. Per code it reads that we are only allowed 750 SF total and we are requesting that the additional SF be acceptable.

As you will see from the attached plot plan, the suite will be set back approximately 280' from the main house directly behind the pool. Attaching the mother-in-law suite to the main house is not an option as it would encroach on the property set-back as well as interfere with the water runoff on the East side of the home.

My mother in law is going through treatments for stage 4 inflammatory breast cancer currently and we will need to house her close to us to help as she continues. My father-in-law is having to retire early in order to care for her well-being in her current state. They have recently had to sell their home and are living with us at the present time. My wife will be the eventual caretaker for both of her parents in the coming years and granting this variance will allow the transition not become a burden on our family.

Sincerely,

Heath Stevens

82429320.075 STEVENS WHITNEY W &

PIDN: 82429320.075

GISP: 779.29-00-0006.01

Owner Information

Percent of Ownership: 100

Name: STEVENS WHITNEY W &

Name 2: CHRISTOPHER H

Mailing Address: 17388 PALM RIDGE DR

D'IBERVILLE MS

39540

Site Address: 6325 BROWN RD GAUTIER

Land Information

Section: 29

Acreage: 2.65

Township: 7

Range: 7

Street Name BROWN
RD

Value and Tax Information

Total Assessed Value: 44186

Total Appraised Value: 294574

Improvement Value: 268354

Land Value: 26220

Tax Amount: 7071

SQ FT: 2543

Year Built: 2021

Legal Description

Description: COM NE COR SE1/4 NW1/4 S ALG W/M

RADIO RD 659.43' S 89°W 1042.74

' TO POB S 89°W 183.32' N 629.59

' TO S/M BROWN RD S 89°E 183.32'

S 627.44' TO POB DB 1814-706 (6

.01 MAP779.29) 'PER SURVEY'

Deed Book / Page: 1814 / 706

82429320.075 STEVENS WHITNEY W &

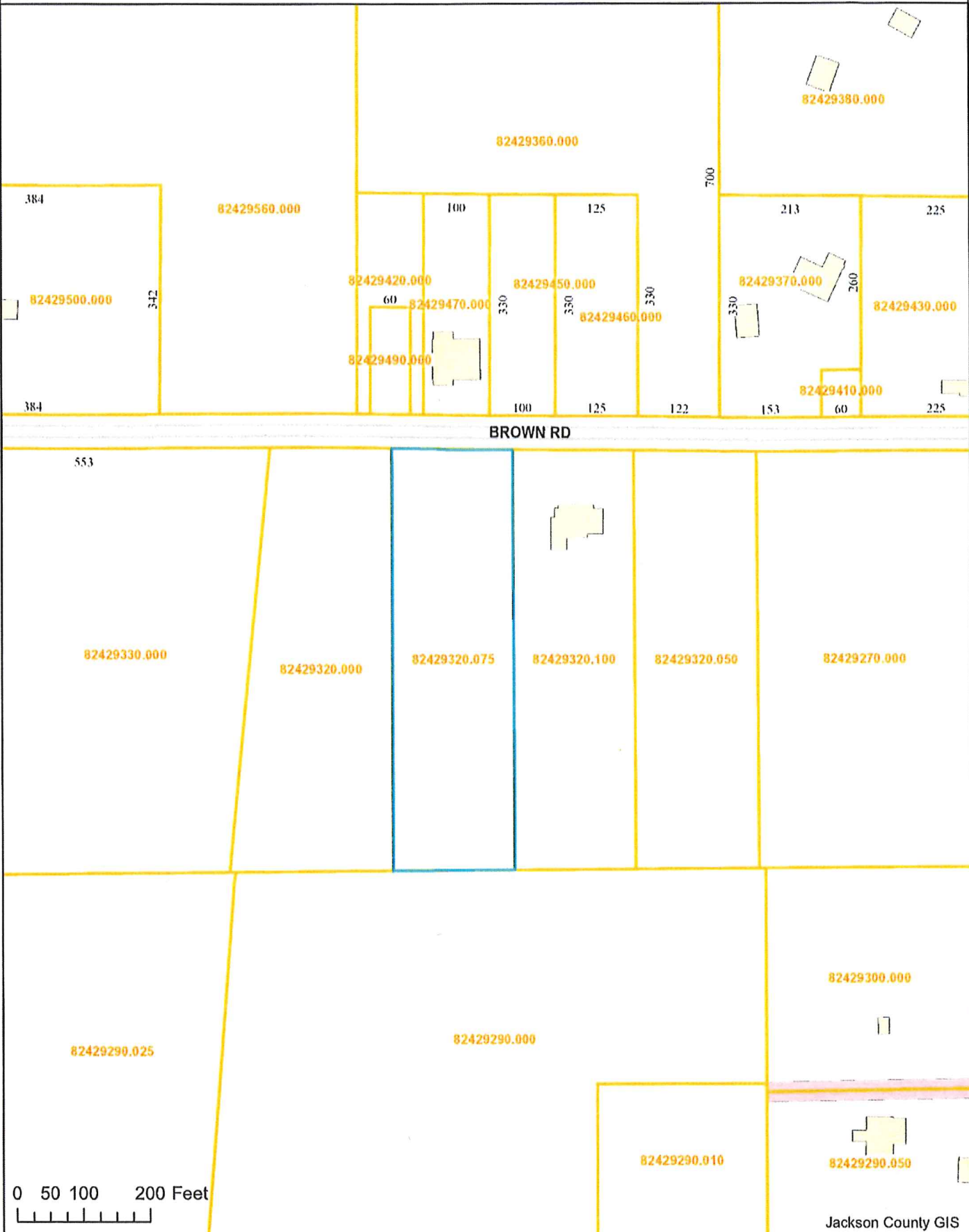


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

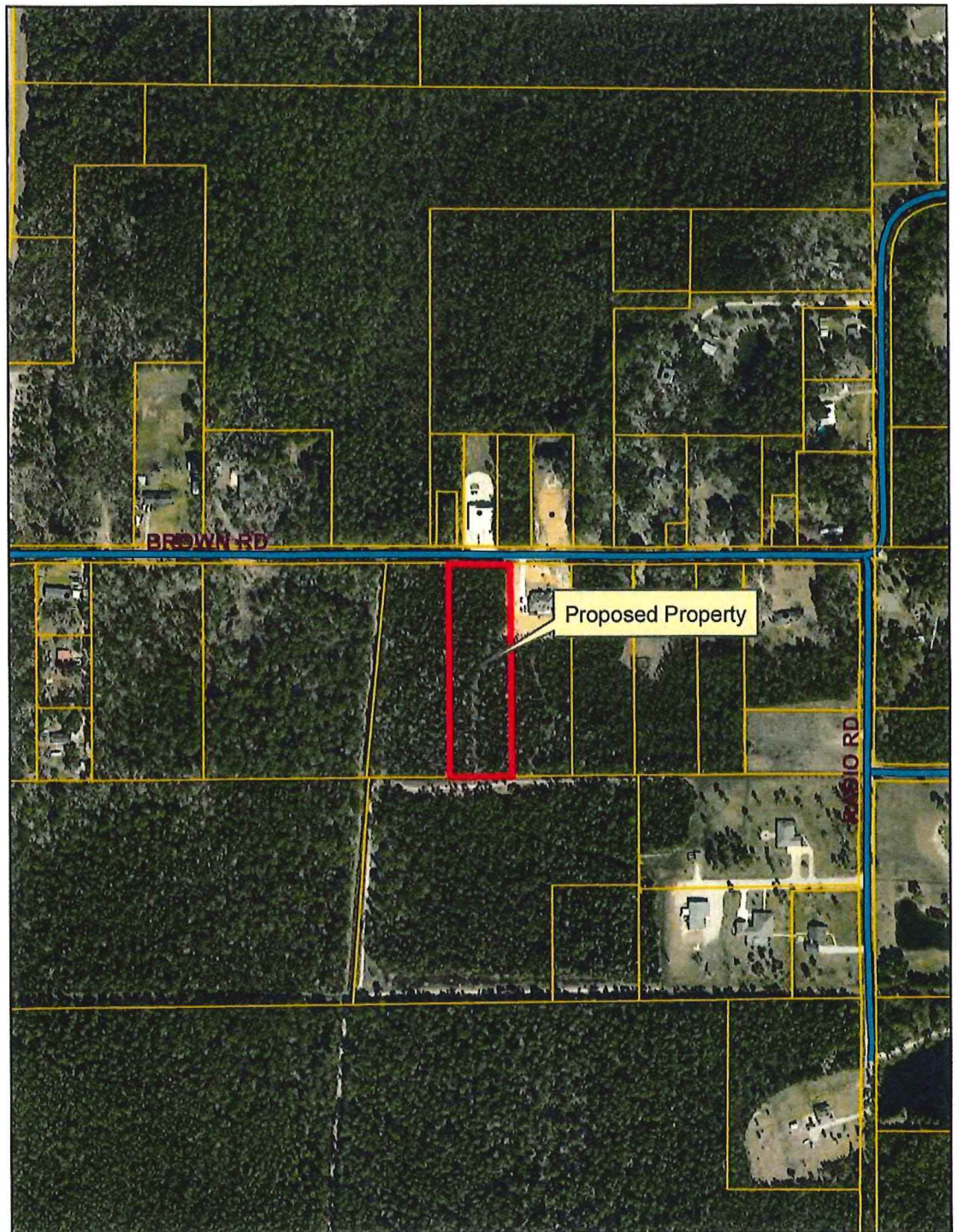


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

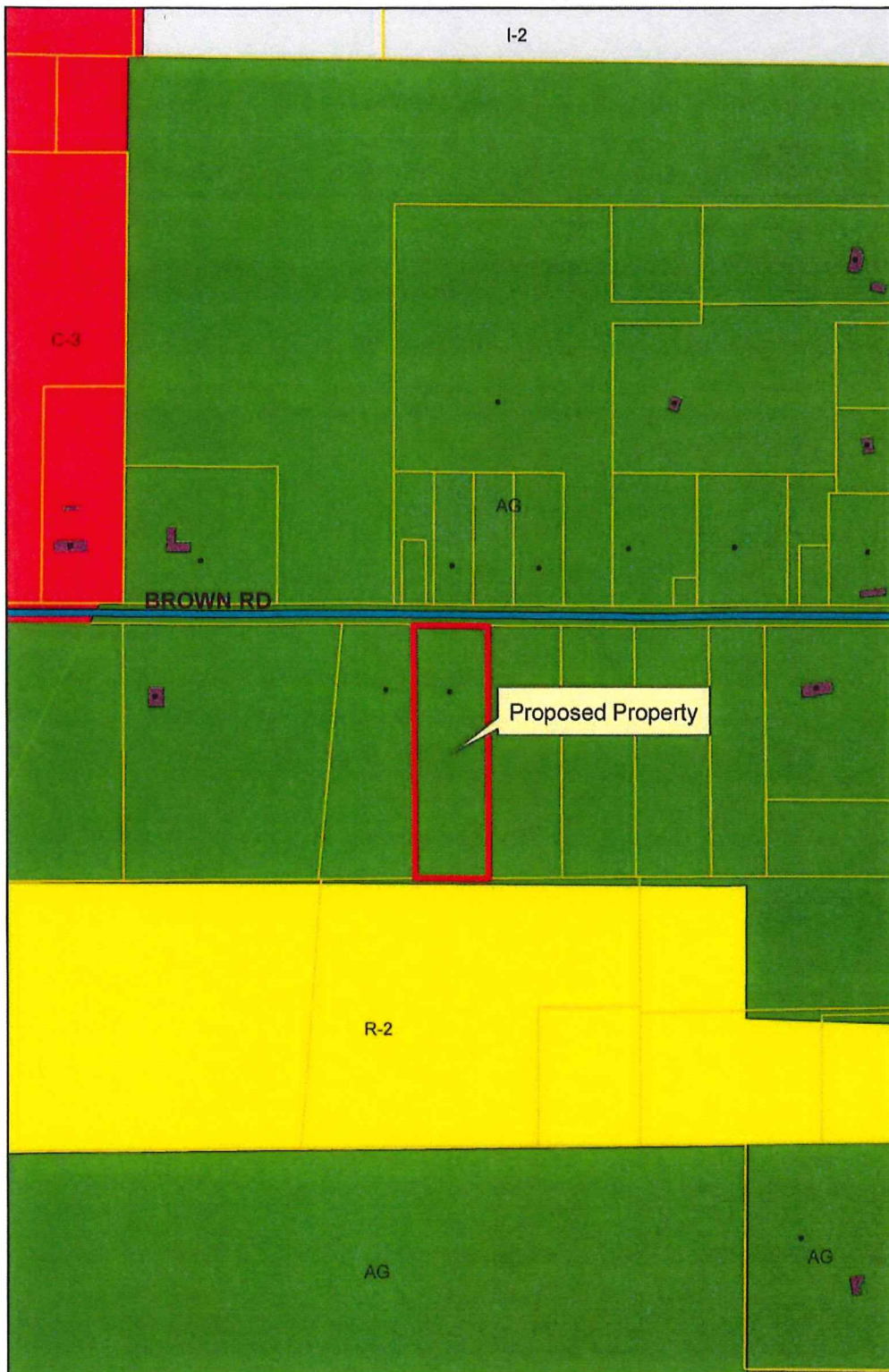


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- | | |
|--|-------------------------------------|
|  | commercial-retail |
|  | conservation |
|  | civic |
|  | industrial |
|  | marina/fish camps |
|  | high density residential |
|  | mobile home |
|  | mobile home park |
|  | medium density residential |
|  | office |
|  | recreation |
|  | very low to low density residential |
|  | utility |
|  | vacant |

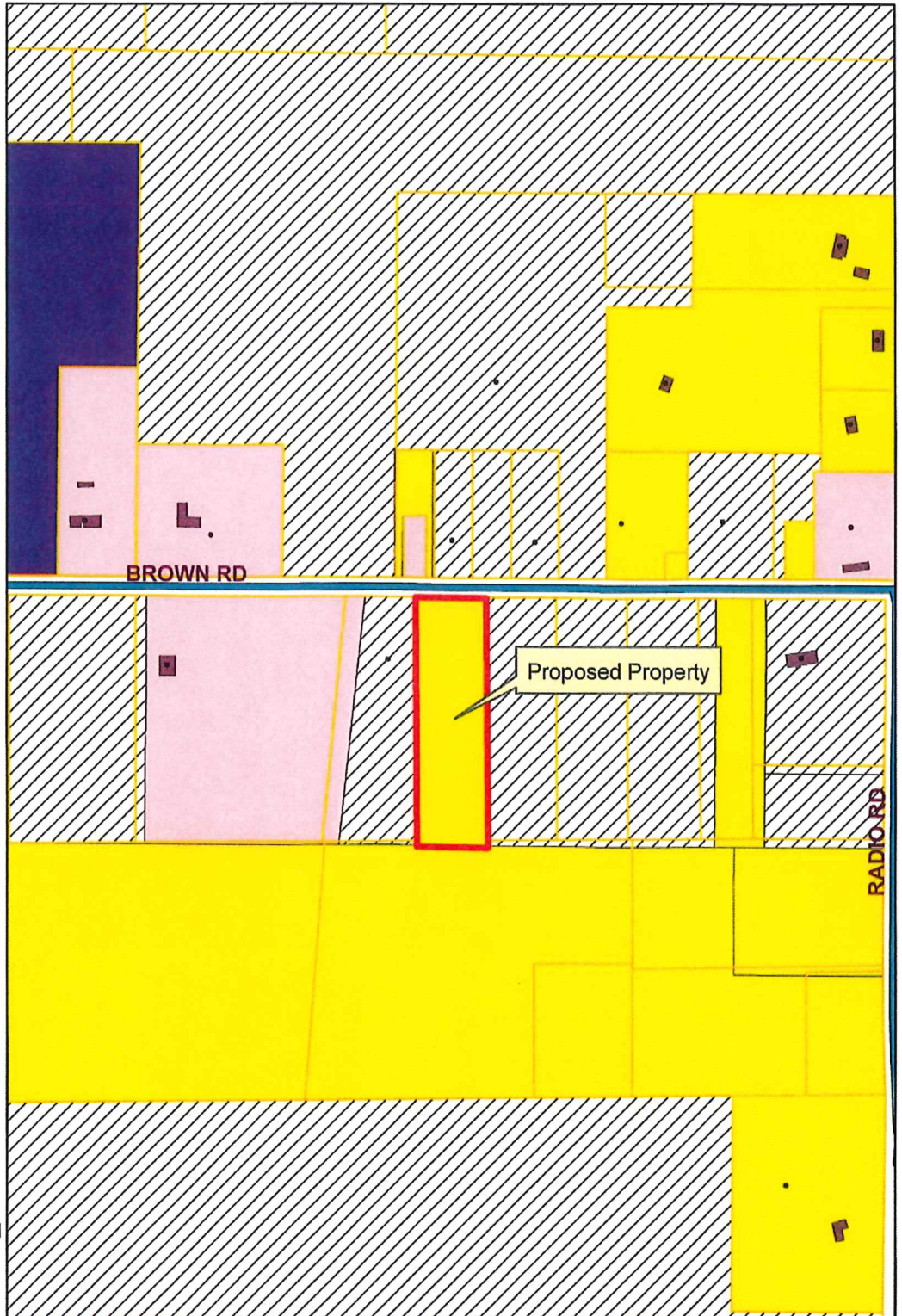


Exhibit D Future Land-Use

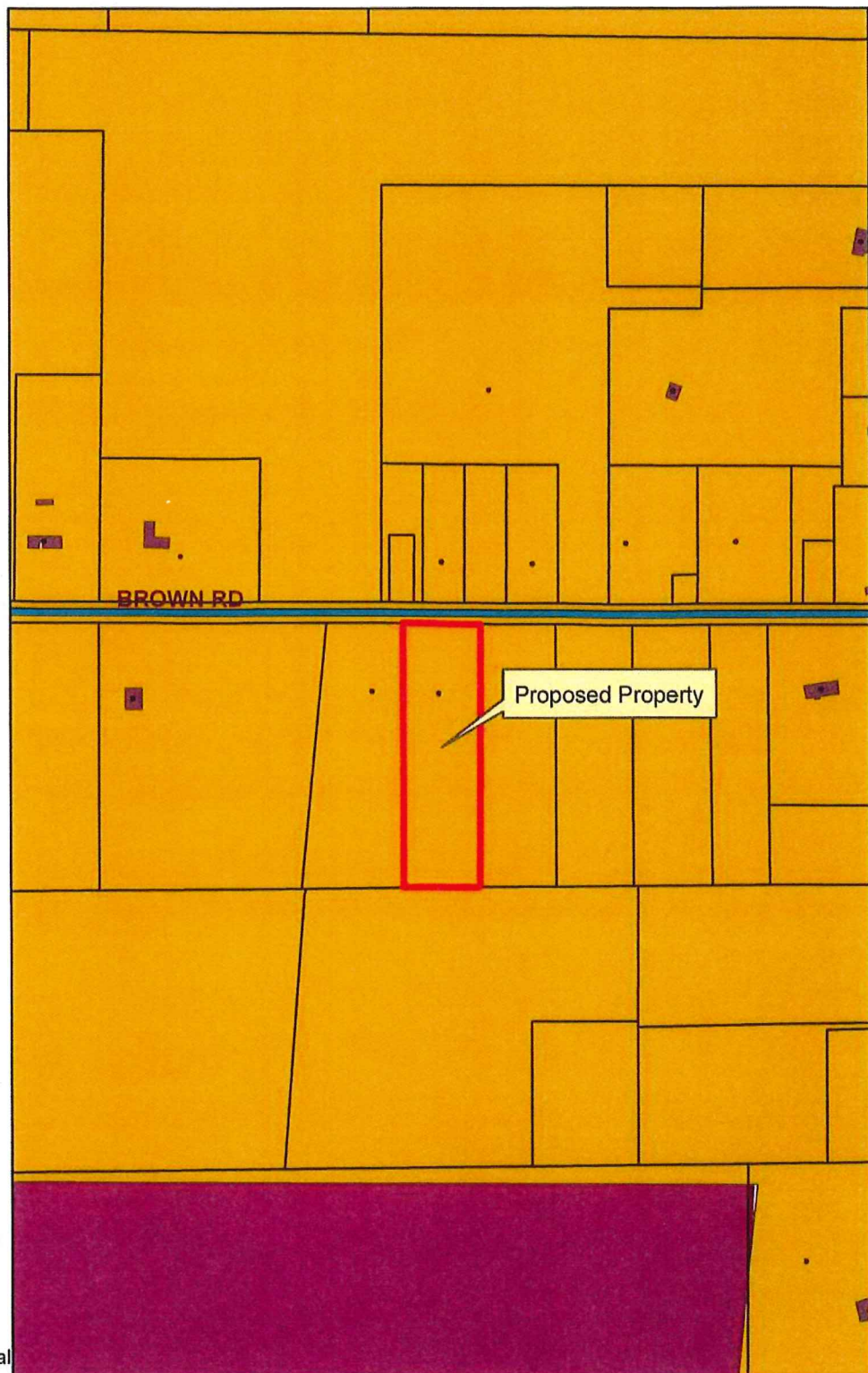
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-
- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to accept the Planning Commission's recommendation and approve the request for a one hundred- and sixty-nine-foot (169') variance to square footage requirements for a guest house in an AG Agricultural Zoning District, as presented, located at 5412 Campbell Road, Gautier, MS (GPC #23-12-VAR) (PID #85298069.000). Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 258-2023

WHEREAS, the Planning Department received a request from the homeowner, located at 5412 Campbell Road, (PID #85298069.000) for a one hundred- and sixty-nine-foot (169) variance to square footage requirements for a guest house; and

WHEREAS, the property owner requests a one hundred- and sixty-nine-foot (169) variance to square footage requirements for a guest house in an AG Agricultural Zoning District; and

WHEREAS, the applicant would like to build a nine hundred and nineteen (919) square foot guest house in her rear yard. This total square footage includes the living area and a front porch; and

WHEREAS, the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred and fifty (750) square feet, whichever is less. The applicant is requesting a one hundred and sixty-nine (169) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2023
Subject: Consider a request for a Variance to square footage requirements for a guest house in an AG Agricultural Zoning District. 5412 Campbell Road, (GPC #23-12-VAR)

REQUEST:

The Planning Department has received a request from Lisa M. Coutu for a one hundred sixty-nine (169) square foot variance for a guest house in an AG Agricultural Zoning District. 5412 Campbell Road, PID #85298069.000 (GPC #23-12-VAR). The application fee of \$175 was paid on February 17, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a nine hundred nineteen (919) square foot guest house in her rear yard for her elderly father and disabled brother. This total square footage includes the living area and a front porch. Per the Unified Development Ordinance (UDO), the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less. The applicant is asking for a one hundred sixty-nine (169) square foot variance to the size of the guest house.

DISCUSSION:

The applicant is requesting a one hundred sixty-nine (169) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District. The total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the

Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve the request with the evidence presented meeting the criteria for a variance.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.6.23 (#23-12-VAR)
2. Complete Packet 23-12-VAR

Excerpt from April 6, 2023, Planning Commission Meeting:

The Planning Department has received a request for a one hundred sixty-nine (169) square foot variance to square footage requirements for a guest house in an AG Agricultural Zoning District at 5412 Campbell Road, (GPC #23-12-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Lisa M. Coutu for a one hundred sixty-nine (169) square foot variance for a guest house in an AG Agricultural Zoning District. 5412 Campbell Road, PID #85298069.000 (GPC #23-12-VAR). The application fee of \$175 was paid on February 17, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a nine hundred nineteen (919) square foot guest house in her rear yard for her elderly father and disabled brother. This total square footage includes the living area and a front porch. Per the Unified Development Ordinance (UDO), the total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less. The applicant is asking for a one hundred sixty-nine (169) square foot variance to the size of the guest house.

DISCUSSION:

The applicant is requesting a one hundred sixty-nine (169) square foot variance to the total square footage allowed for a guest house in an AG Agricultural Zoning District. The total square footage of a guest house cannot exceed fifty percent (50%) of the heated and cooled square footage area of the principal residence or seven hundred fifty (750) square feet, whichever is less.

DETERMINATION OF APPLICABLE LAW:

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The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

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The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
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- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicant to present her request.

Lisa Coutu, the applicant, explained that she wanted to build an in-law house for her elderly father and disabled brother. She wanted to downsize for her father who is eighty-three and needs assistance taking care of himself and her disabled brother.

Chairman Jamison noted that the applicant had a large piece of property on which to build the mother-in-law house.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to recommend that the City Council approve the request with the evidence presented meeting the criteria for a variance.

Commissioner Ward seconded the motion, and the following vote was recorded:

AYES: William Davis
Kay C. Jamison
Ricky Decoteau
Joshua Ward

ABSENT: Chris Hoover
Paul Gainer
DeAnna McManus

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 6, 2023

GPC #23-12-VAR

5412 Campbell Road

VII. NEW BUSINESS

2. Consider a request for a Variance to square footage requirements for a guest house in an AG Agricultural Zoning District. 5412 Campbell Road, (GPC #23-12-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 22, 2023

Subject: Consider a request for a Variance to square footage requirements for a guest house in an AG Agricultural Zoning District. 5412 Campbell Road, (GPC #23-12-VAR)

REQUEST:

The Planning Department has received a request from Lisa M. Coutu for a one hundred sixty-nine (169) square foot variance for a guest house in an AG Agricultural Zoning District. 5412 Campbell Road, PID #85298069.000 (GPC #23-12-VAR). The application fee of \$175 was paid on February 17, 2023. All public notice requirements have been met.

BACKGROUND:

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DISCUSSION:

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- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

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5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-12-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Zoning Change	_____	\$300.00
Major Development	_____	\$100.00
Variance	_____	\$175.00
Appeal to Staff Decision	_____	\$100.00

176.00

Name of Applicant : Lisa M. Coutu
Name of Business: Retired Homeowner Phone: 228 918 7044
Property Address: 5412 Campbell Rd. Mailing Address (if Different): same (7014) 504
E-Mail Address: ugottaluvavalibra@hotmail.com

Reason for request, location and intended use of Property: Building in-law apartment at property listed above for elderly father and disabled brother.

- ATTACHMENTS REQUIRED AS APPLICABLE: 169 sq.ft. variance needed.
- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
 - ☒ 2. A detailed project narrative.
 - N/A 3. Copy of protective covenants or deed restrictions, if any.
 - N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: Lisa M. Coutu Date of Application: 2/17/23
919 sf. total under roof
- 750 sf. allowed
169 sf variance (walkway unattached) B.C.

FOR OFFICE USE ONLY	
Date Received	<u>2-17-23</u> Verify as Complete <u>BS/SA.</u>
Fee Amount Received	<u>176.00</u> Initials of Employee Receiving Application <u>BS</u>

AG

VARIANCE CRITERIA for APPROVAL — Please answer the questions below to establish that you meet the Criteria for Approval for a Variance. If more room is needed, answers can be provided on a separate sheet of paper.

- A. Do special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district? If yes, please explain.

The water table is high and we will need to install a solid surface in order to provide a safe way to access the apartment. The occupants will require handicap accessibility.

- B. Would the literal interpretation of the provisions of this Ordinance deprive the applicant (you) of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? If yes, please explain.

We are not sure what the limitations of the ordinance are, however we respectfully ask that our request is approved due to our needing handicap accessibility.

- C. Do the special conditions and circumstances result from actions of the applicant (you)?

The high water table and the disabilities of my father and brother are not circumstances outside of our control.

- D. Does granting the Variance requested confer upon the applicant (you) any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district?

To our understanding our request for a variance is justified due to the circumstances outlined in the attached narrative. The proposed plans are for 720 sq feet of heated/cooled living area. The variance is for a 99 sq. foot covered porch and walkway.

not attached to structure

NARRATIVE

My husband and I are intending to build an in-law apartment for my elderly father (83 years old) and disabled brother (58 years old) who has cerebral palsy. My brother has lived with my parents his entire life and is unable to live on his own. Since my mother's passing my father has been living in a house that he no longer has the ability to properly clean and maintain while also taking care of my brother. It has become evident that he is no longer able to do so without assistance.

We live on 10 acres of land consisting of 2 parcels (5 acres each) immediately adjacent to one another. We intend to build right behind our house so that the in-law apartment will be approximately 60-70 feet from our back door. The other parcel is undeveloped and will remain so.

We have worked with an architect and have had plans drafted for the proposed in-law apartment. As drafted, the internal living area with heat and air conditioning is 720 square feet. The plans also include a porch area that is 199 square feet. The roof of the structure would extend to cover this area but it will otherwise be an outdoor sitting area for them to enjoy some outdoor time and to safely enter and exit the apartment. In addition, we also intend to have a covered walkway that extends from our existing carport to under the covered porch area so that they can walk to and from their apartment in inclement weather. This walkway will not actually be physically attached to the apartment, however as stated it will go underneath the extended roof. It will be approximately 60 square feet.

We are requesting a variance to allow for the porch area and covered walkway for two reasons. The first is that our yard has a very high water table and the ground becomes extremely soft and difficult to walk over whenever we have had any amount of rain. This is a safety concern for obvious reasons. The second is that we need to do this so that the apartment is handicap accessible in order to properly care for my father and brother. We would be unable to use a wheelchair without this additional walkway and the porch area will allow us to safely maneuver a wheelchair while entering and leaving the apartment.

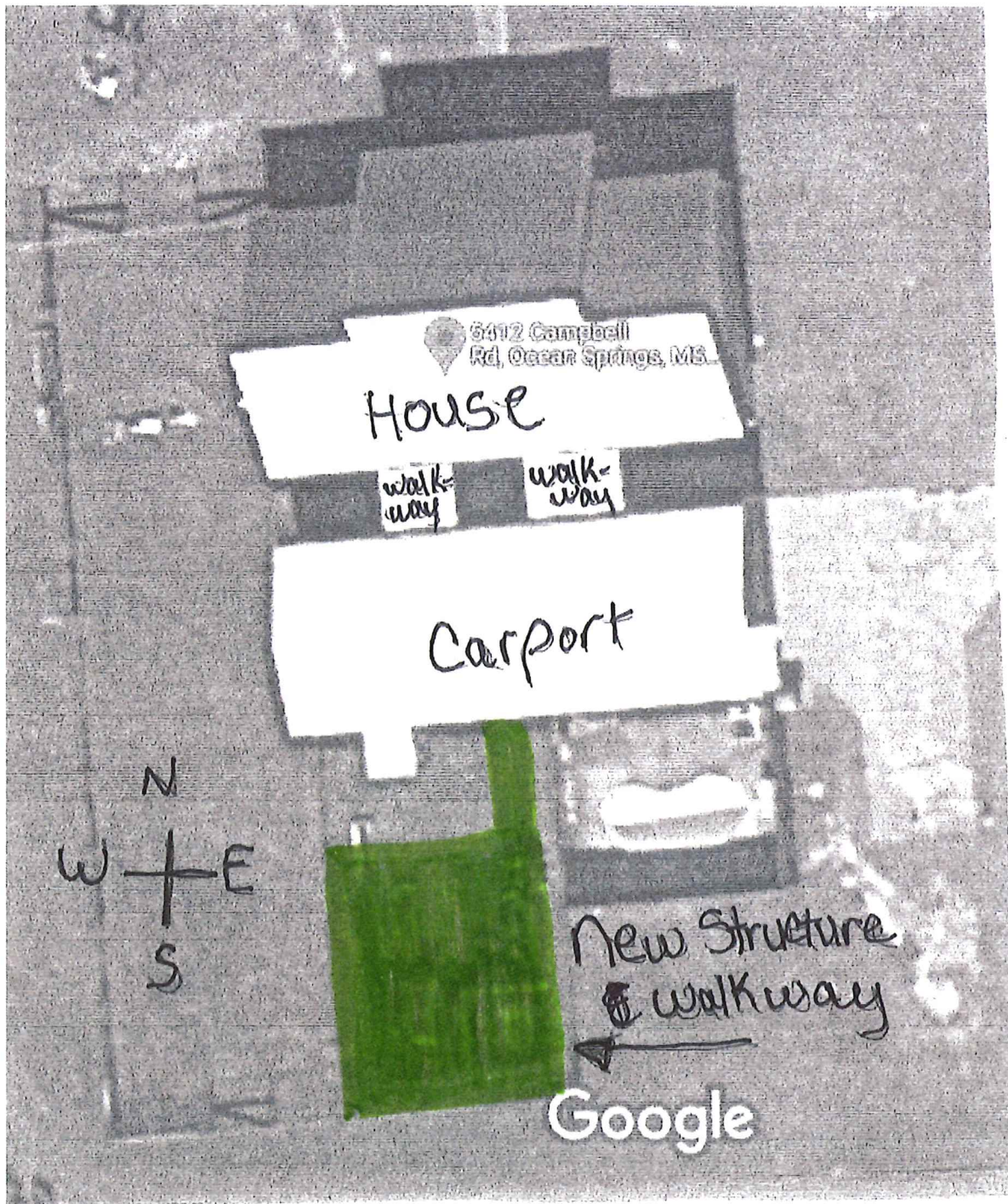
We hope to be granted this variance and thank you for your time and consideration.

Respectfully,

Lisa M. Coutu

5412 Campbell Rd.





5412 Campbell Rd.

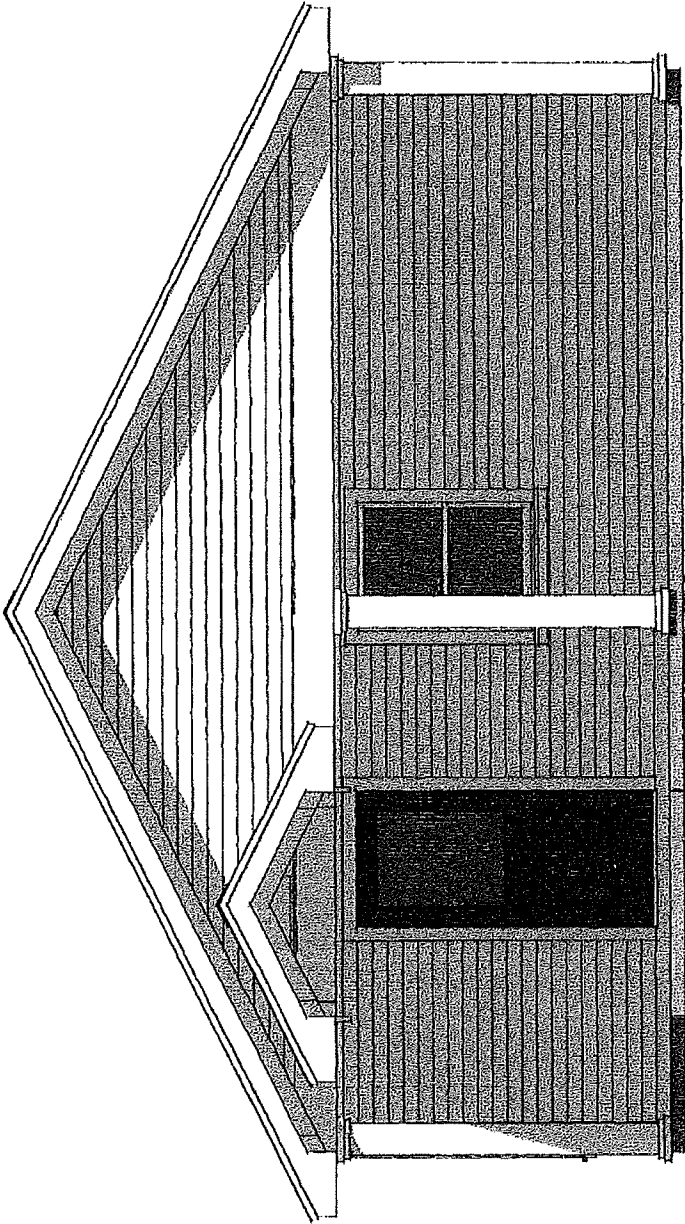
5412 Campbell Rd.

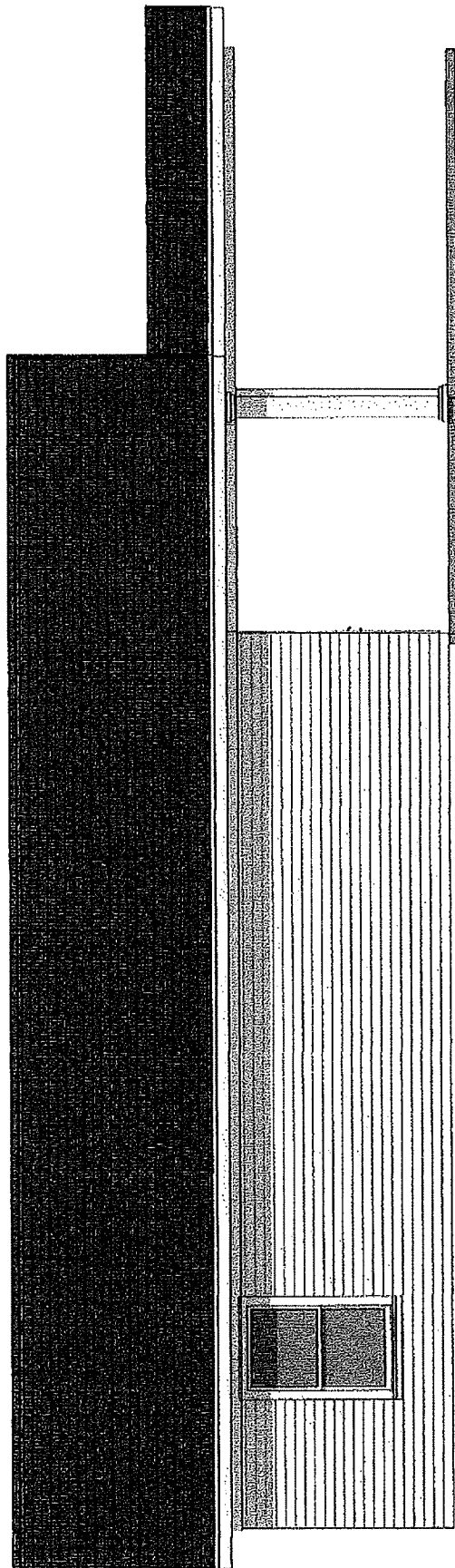
Inlaw Apartment Plans

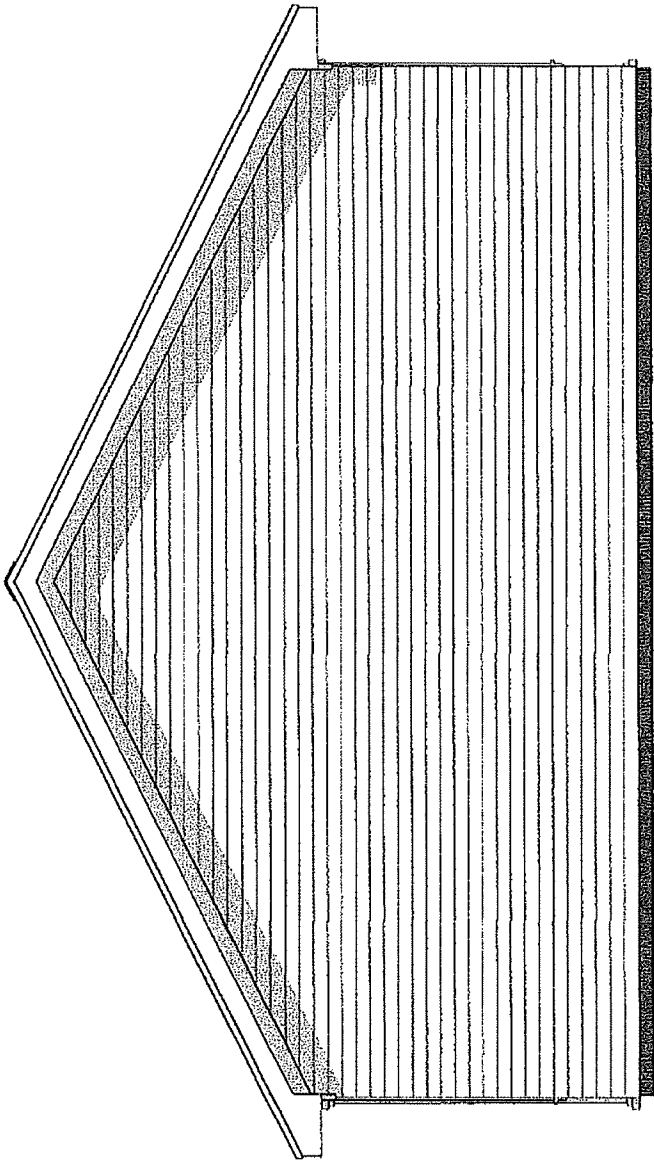


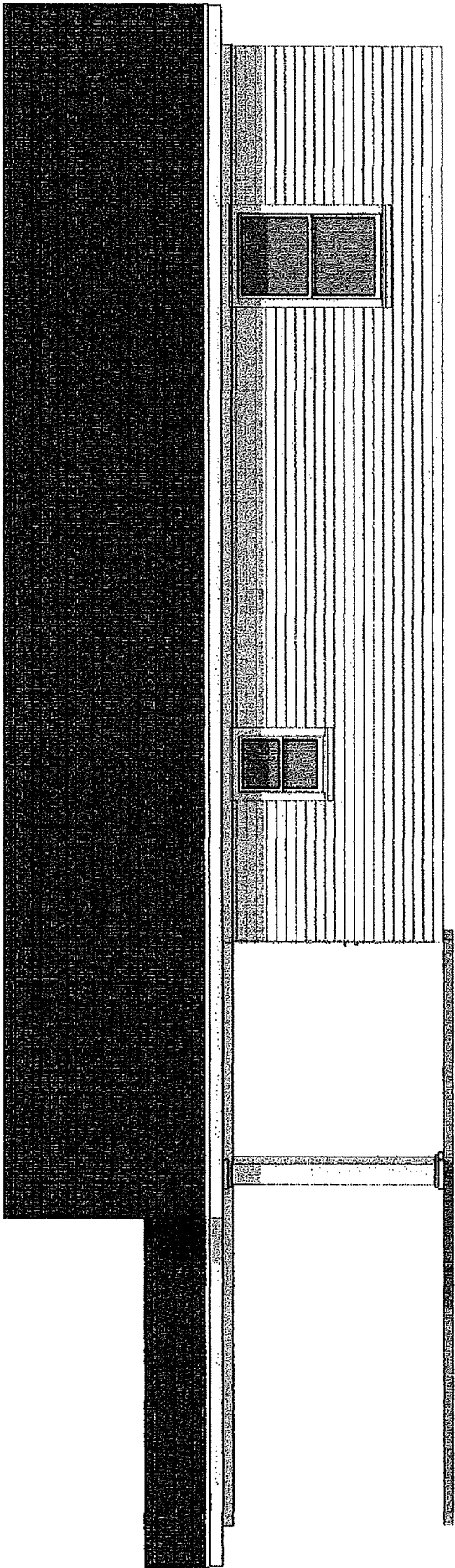
RIGHT ELEVATION

LIVING AREA
720 SQ FT









85298069.000 COUTU JOEL P

PIDN: 85298069.000

GISP: 774.17-00-0111.00

Owner Information

Percent of Ownership: 100

Name: COUTU JOEL P

Name 2: COUTU LISA

Mailing Address: 5412 CAMPBELL RD
OCEAN SPRINGS MS
39564

Site Address: 5412 CAMPBELL RD GAUTIER

Land Information

Section: 17 Acreage: 5

Township: 7

Range: 7

Street Name CAMPBELL
RD

Value and Tax Information

Total Assessed Value: 18669

Total Appraised Value: 186694

Improvement Value: 144534

Land Value: 42160

Tax Amount: 2461

SQ FT: 1860

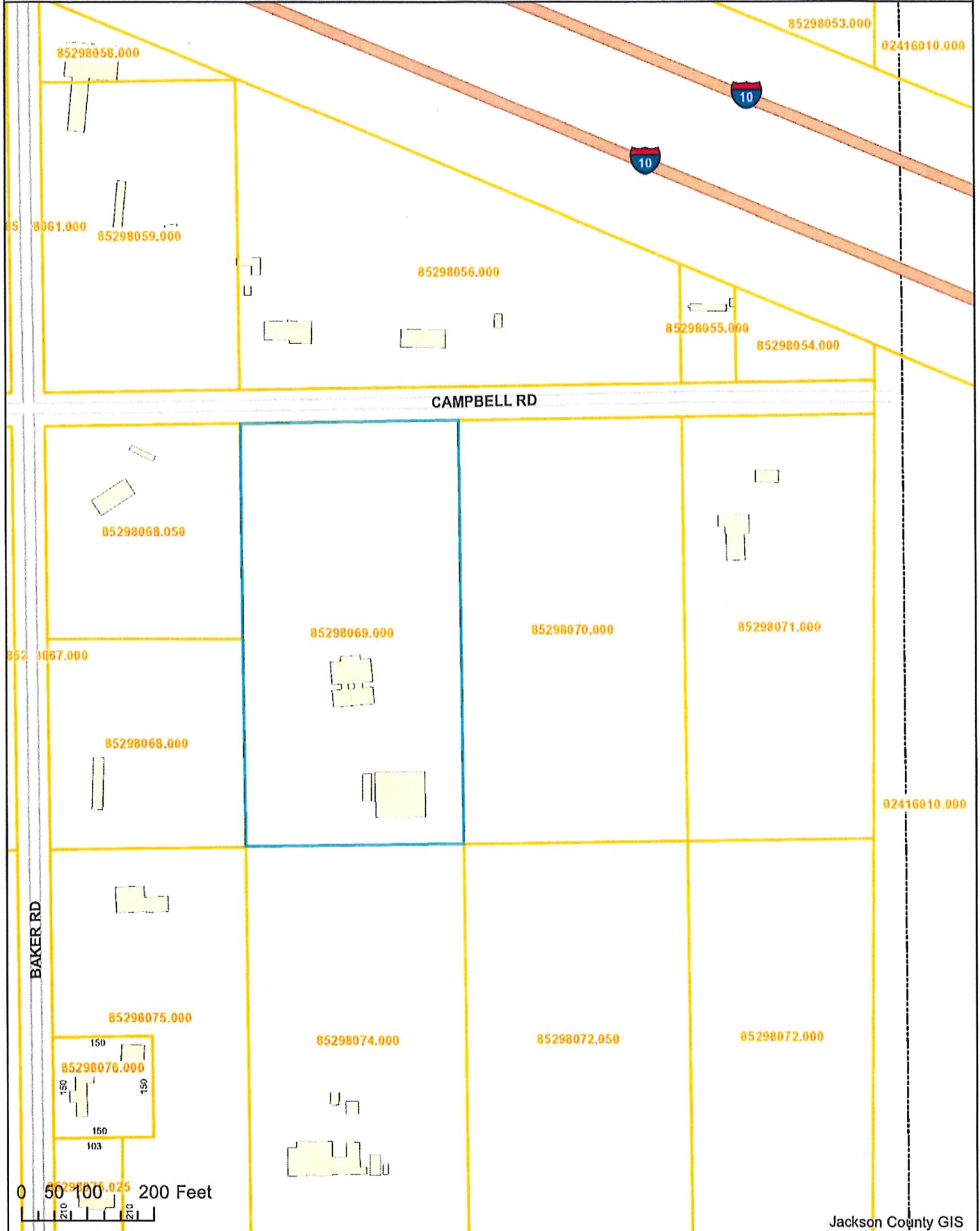
Year Built: 1998

Legal Description

Description: LOT 52 FOUNTAINEBLEAU ACRES (E 1
/2 SW 1/4 NE 1/4 SE 1/4) DB 1831
-339 (111 MAP774.17)

Deed Book / Page: 1831 / 339

85298069.000 COUTU JOEL P



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

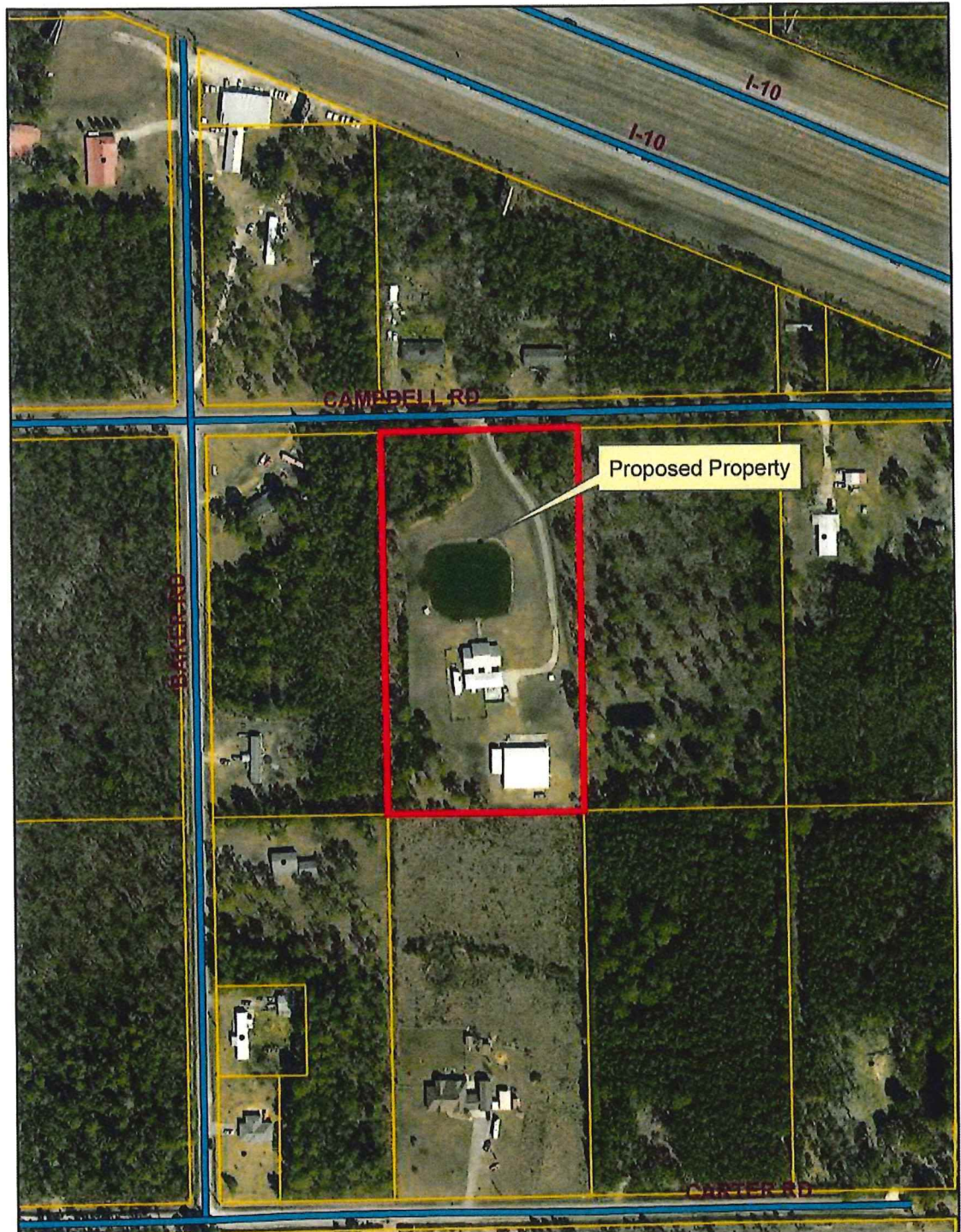


Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

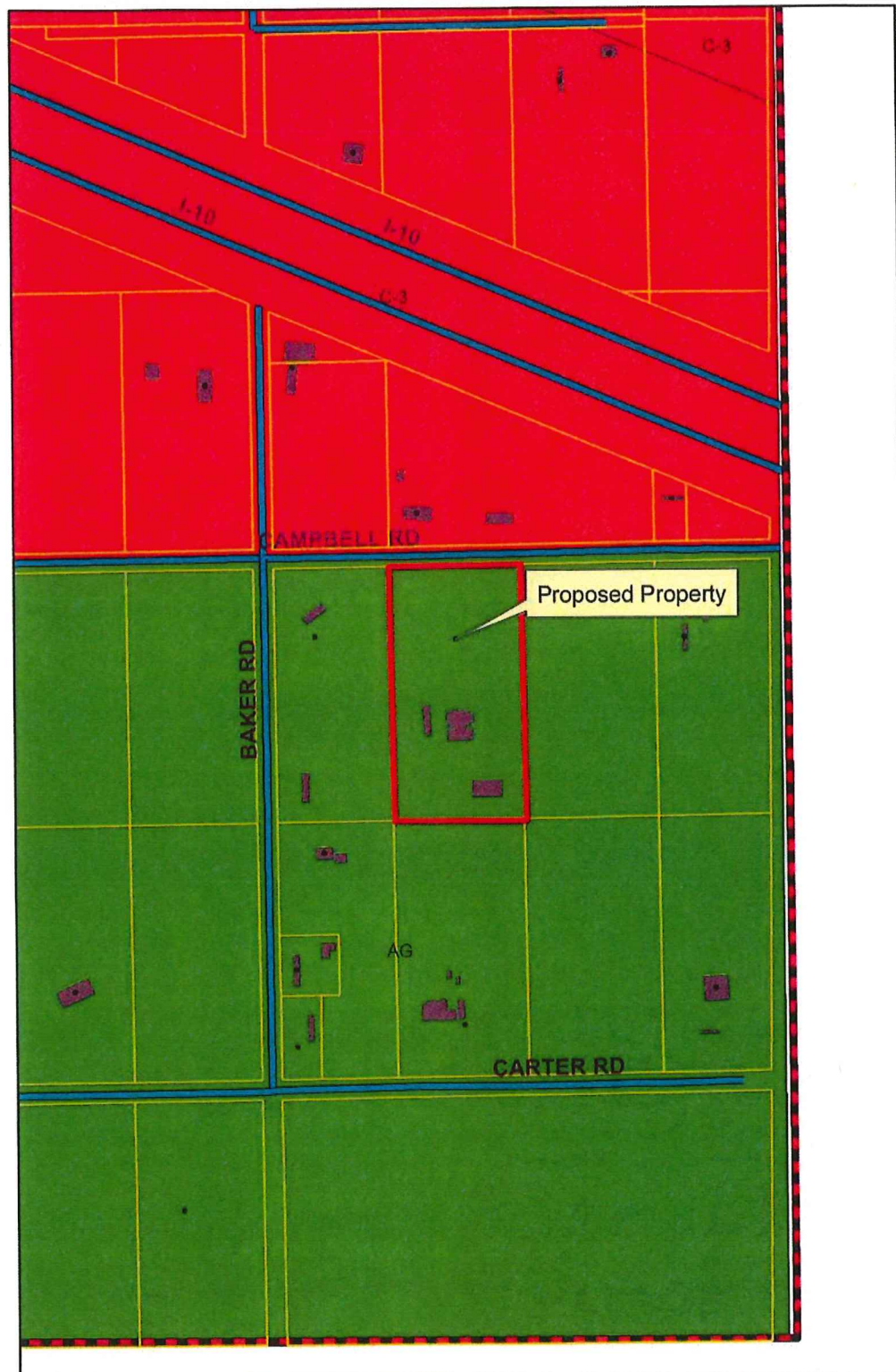


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

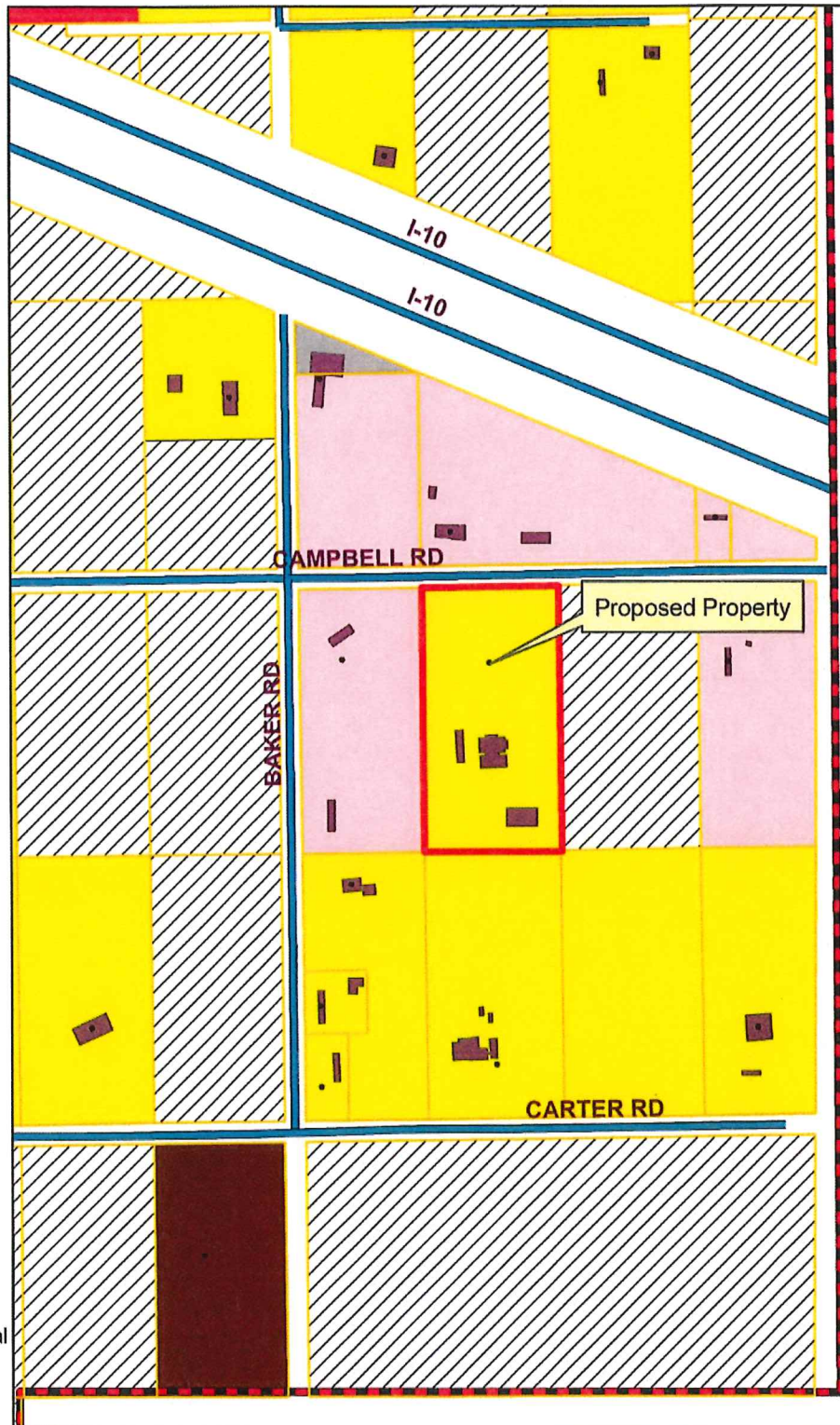


Exhibit D Future Land-Use

Prepared By:

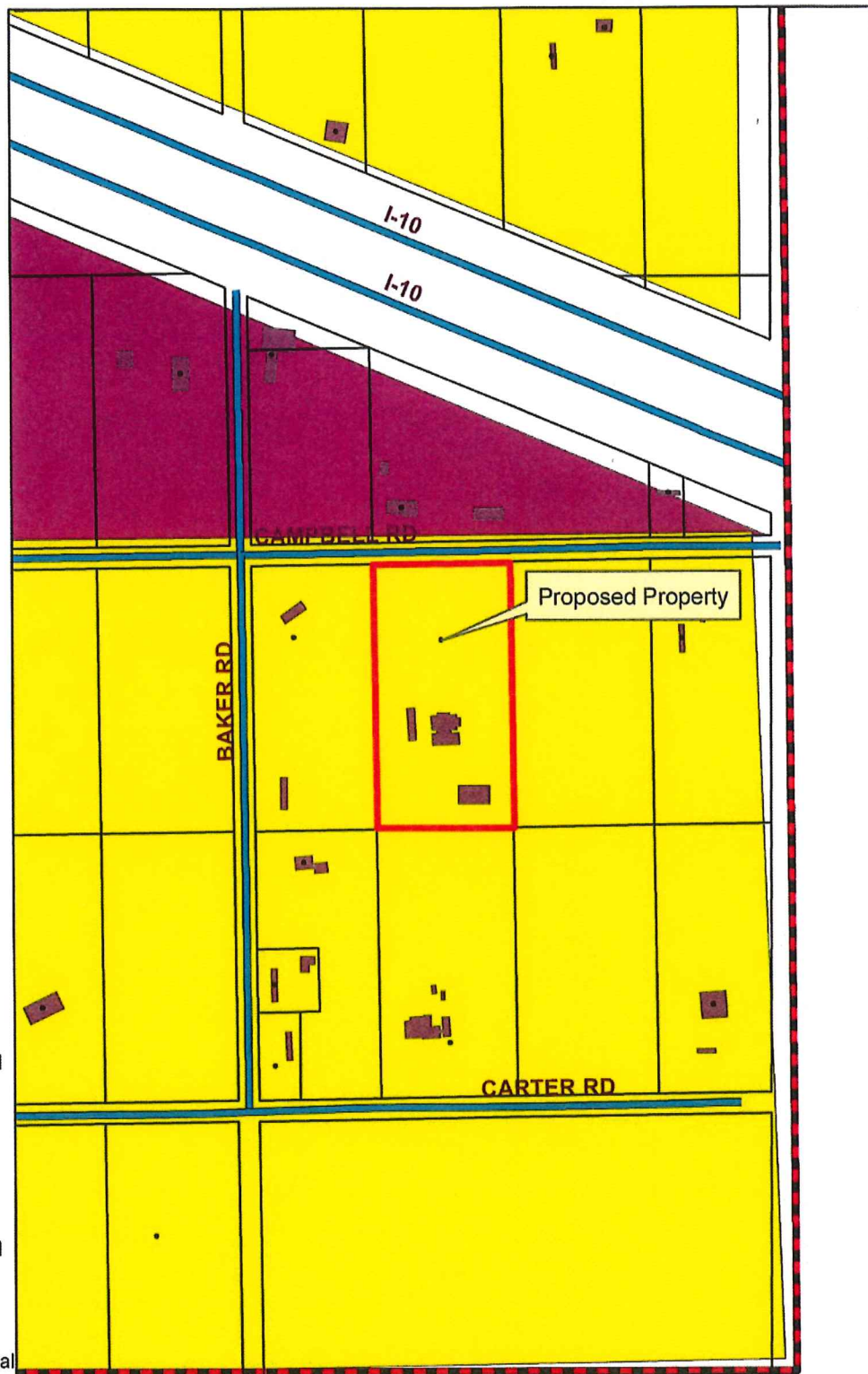
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to accept the Planning Commission's recommendation and approve the request for a two-foot (2') variance to side-yard setback requirements and a fourteen-foot (14') variance to front-yard setback requirements for an accessory building in an R-1 Low Density Single-Family Residential Zoning District, as presented, located at 1408 Wesleyan Street, Gautier, MS (GPC #23-13-VAR) (PID #86037407.000). Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 259-2023

WHEREAS, the homeowner of 1408 Wesleyan Street, (PID #86037407.000) has requested a two-foot (2') variance to side-yard setback requirements and a fourteen-foot (14') variance to front-yard setback requirements in an R-1 Low Density Single-Family Residential District; and

WHEREAS, the applicant would like to build an unattached garage that would be eight-feet (8') from the side property line and would come fourteen feet (14') from the side property line and an accessory building must be behind the main structure front building line; and

WHEREAS, due to a live oak adjacent to the existing garage, and the rear yard is in a flood zone, the applicant is asking for a two-foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in an R-1 Low Density Single-Family Residential Zoning District. Per the Unified Development Ordinance, an accessory building must be at least ten feet (10') from the side property line and must be behind the main structure front building line; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of the request based on the unique characteristics of the existing structure and land conditions;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby approves the requested variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/12/2023
Subject: Consider a request for a Variance to front yard and side yard setback requirements for an accessory building in a R-1 Low Density Single Family Residential Zoning District. 1408 Wesleyan Street, (GPC #23-13-VAR)

REQUEST:

The Planning Department has received a request from Carol Keating for a two-foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1408 Wesleyan Street, PID #86037407.100 (GPC #23-13-VAR). The application fee of \$175 was paid on February 22, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an unattached garage that would be eight feet (8') from the side property line and would come fourteen feet (14') in front of her house. Side yard setback requirements are ten feet (10') from the side property line and an accessory building must be behind the main structure front building line. Because there is a live oak tree adjacent to the existing garage, and the rear yard is in a flood zone, the applicant is asking for a two-foot (2') side yard variance and a fourteen foot (14') front yard variance.

DISCUSSION:

The applicant is requesting a two-foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. Per the Unified Development Ordinance (UDO), an accessory building must be at least ten feet (10') from the side property line and must be behind the main structure front building line.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the

Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve the request due to the unique characteristics of the existing structure and land conditions.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.6.23 (#23-13-VAR)
2. Complete Packet 23-13-VAR

Excerpt from April 6, 2023, Planning Commission Meeting:

The Planning Department has received a request for a two-foot (2') side yard variance and a fourteen foot (14') front yard variance to setback requirements for an accessory building in a R-1 Low Density Single Family Residential Zoning District at 1408 Wesleyan Street, (GPC #23-13-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Carol Keating for a two-foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1408 Wesleyan Street, PID #86037407.100 (GPC #23-13-VAR). The application fee of \$175 was paid on February 22, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an unattached garage that would be eight feet (8') from the side property line and would come fourteen feet (14') in front of her house. Side yard setback requirements are ten feet (10') from the side property line and an accessory building must be behind the main structure front building line. Because there is a live oak tree adjacent to the existing garage, and the rear yard is in a flood zone, the applicant is asking for a two-foot (2') side yard variance and a fourteen foot (14') front yard variance.

DISCUSSION:

The applicant is requesting a two-foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. Per the Unified Development Ordinance (UDO), an accessory building must be at least ten feet (10') from the side property line and must be behind the main structure front building line.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison noted that the applicant's hardship would be that because most of the lot is in a flood zone, she does not have a lot of land she can build on and she wants to preserve a live oak tree.

Mr. Ankerson explained that their existing home is in a flood zone and below base flood elevation because it was built before the flood maps were changed. Because they are below base flood elevation, they are not allowed to tie into the existing garage without raising the addition part. The addition would have to be at base flood elevation which is not conducive to what they are trying to do. This should also be considered.

Chairman Jamison asked the applicant to present her case.

The applicant's son, **Jordan Keating**, stated that the applicant, **Carol Keating**, wanted to build a detached garage to store vehicles, equipment, grills, etc.

Ms. Keating stated she wanted to expand the existing garage but because of the flood zone she couldn't. She wanted to stay as close to the existing garage as possible.

Commissioner Ward asked if the structure would be constructed to match the house.

Ms. Keating stated that it would be built with matching brick and matching roof style.

Commissioner Ward stated that he agreed that there were some unique characteristics to the yard and to the elevation of the house.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend that the City Council approve the request due to the unique characteristics of the existing structure and land conditions.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: William Davis
Kay C. Jamison
Ricky Decoteau
Joshua Ward

ABSENT: Chris Hoover
Paul Gainer
DeAnna McManus

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 6, 2023

GPC #23-13-VAR

1408 Wesleyan Street

VII. NEW BUSINESS

3. Consider a request for a Variance to front yard and side yard setback requirements for an accessory building in a R-1 Low Density Single Family Residential Zoning District. 1408 Wesleyan Street, (GPC #23-13-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 22, 2023

Subject: Consider a request for a Variance to side yard and front yard setback requirements for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1408 Wesleyan Street, (GPC #23-13-VAR)

REQUEST:

The Planning Department has received a request from Carol Keating for a two foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. 1408 Wesleyan Street, PID #86037407.100 (GPC #23-13-VAR). The application fee of \$175 was paid on February 22, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an unattached garage that would be eight feet (8') from the side property line and would come fourteen feet (14') in front of her house. Side yard setback requirements are ten feet (10') from the side property line and an accessory building must be behind the main structure front building line. Because there is a live oak tree adjacent to the existing garage, and the rear yard is in a flood zone, the applicant is asking for a two foot (2') side yard variance and a fourteen foot (14') front yard variance.

DISCUSSION:

The applicant is requesting a two foot (2') side yard variance and a fourteen foot (14') front yard variance for an accessory building in a R-1 Low Density Single-Family Residential Zoning District. Per the Unified Development Ordinance (UDO), an accessory building must be at least ten feet (10') from the side property line and must be behind the main structure front building line.

DETERMINATION OF APPLICABLE LAW:

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to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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UDO SECTION 4.18: Variance

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Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

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4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-13-VARTO BE HEARD BY GAUTIER PLANNING COMMISSION:FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant:

Carol Keating

Name of Business: _____

Phone:

859.983.0518

Property Address:

1408 Wesleyan
Gautier, MS 39553

Mailing Address (if Different):

SAME

E-Mail Address:

song4parci@yahoo.com

Reason for request, location and intended use of Property:

storage / garage2 ft variance on side (to property line) 14 ft variance to the front

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- ☐ 3. Copy of protective covenants or deed restrictions, if any.
- ☐ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 5. Any other information requested by the Planning Director.

Signature of Applicant:

Carol Keating

Date of Application:

2/17/23

FOR OFFICE USE ONLY

Date Received 2-22-23 Verify as Complete SA

Fee Amount Received

176.00

Initials of Employee Receiving Application

BL

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?
2. Are these special conditions and circumstances a result of your actions? Explain.
3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.
4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

1. There is a live Oak ^{tree} adjacent to the current garage. Area in back of house/garage is in the flood zone.
- 2.) No. The tree has been there for many years and the area behind the house has been in the flood zone for years. Thus building site is limited to adjacent/forward of current garage.
3. I am unable to enlarge my garage (due to a part of the home being in the flood zone). I need to build a separate structure, adjacent to the garage and in order to keep the live Oak the structure will ^{need to} be built forward of the tree. This will also move ^(the structure) it further out of the flood zone. Without the approval I would not be able to put all (3) vehicles in out of element and have no where to store tools, lawn equipment etc.
- 4.) I do not think so as I look around the area and see other structures like the one I want to build. It will help the property to look neater (with things properly stored)

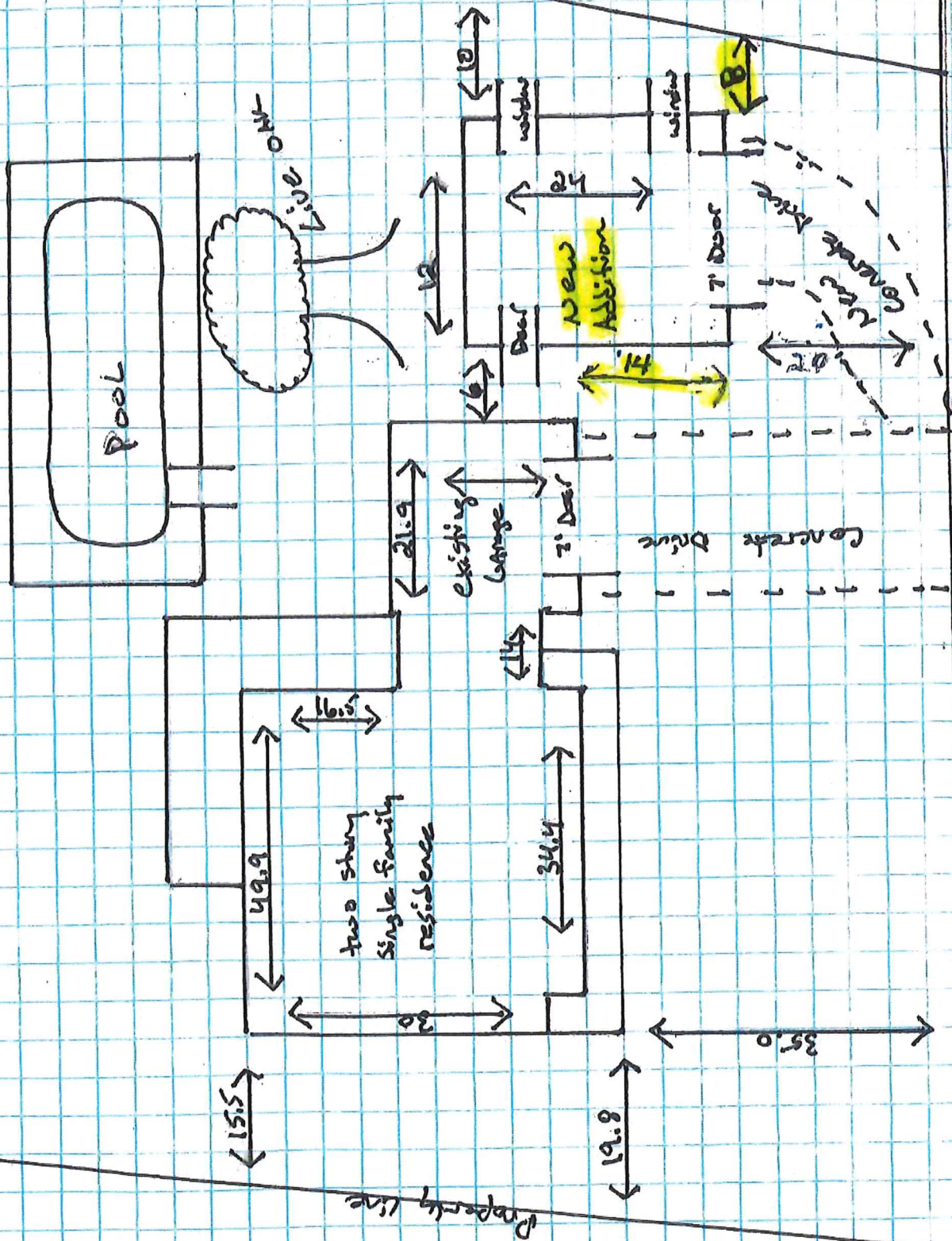
Specs For Garage Addition At 1709 Wesleyan Street

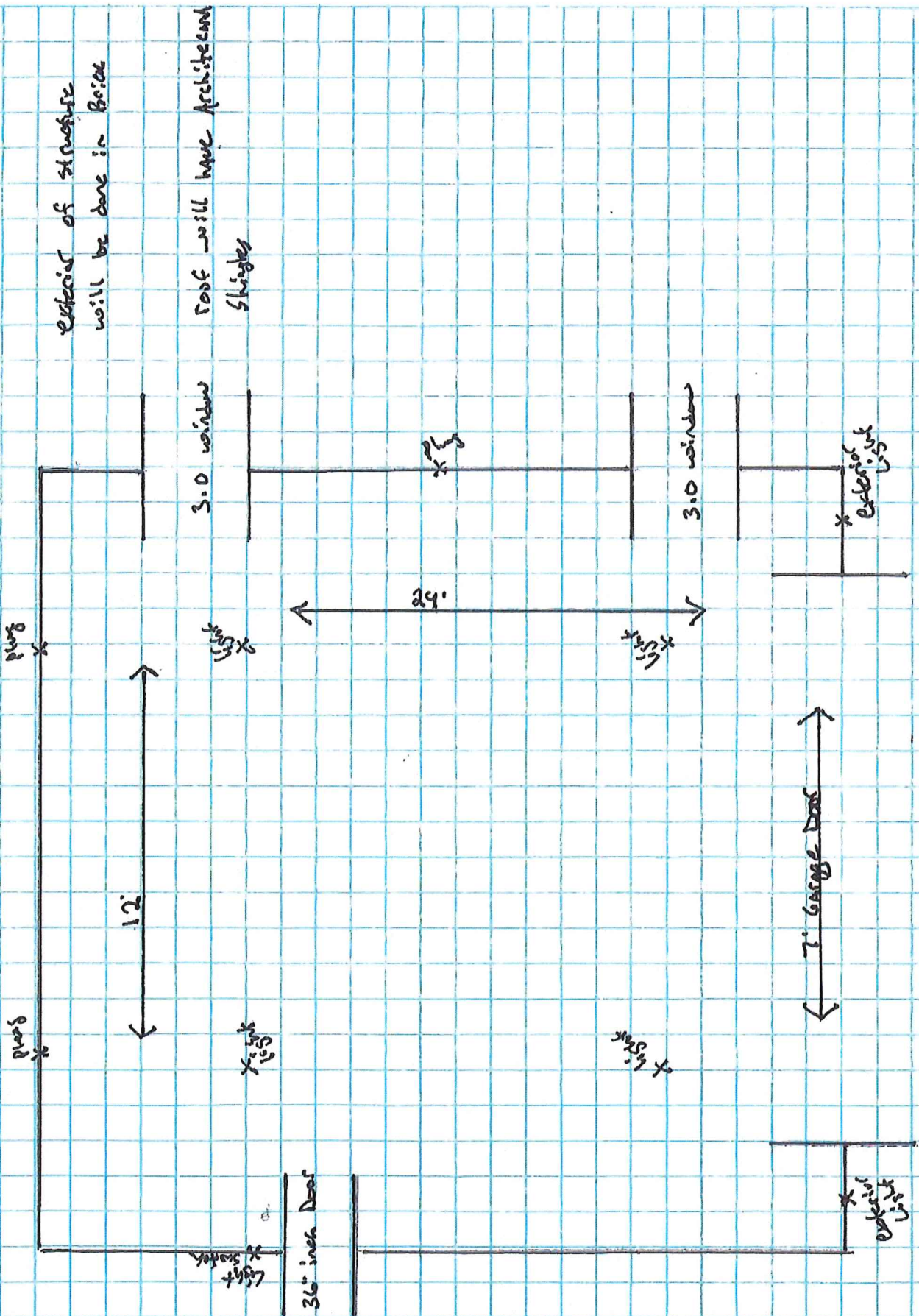
Gautier, MS.

- 1) Pour a four-inch driveway and slab with footings that will meet the city code.
- 2) Frame walls and roof system with 2x6 boards. With boards laid out every 16 inches on center.
- 3) Use $\frac{1}{2}$ inch plywood for the roof decking with decking clips as needed.
- 4) Install new R19 insulation bates in the walls and R30 insulation in the ceiling.
- 5) Run four receptacles, two light switches, four flush mount ceiling lights and three exterior lights.
- 6) Install a new attic ladder.
- 7) Hang, tape, and mud walls with $\frac{1}{2}$ inch drywall
- 8) Texture walls and ceilings with orange peel texture.
- 9) Paint walls and ceilings.
- 10) Install new seven-foot garage door and opener.
- 11) Install two 3.0 vinyl windows.
- 12) Install two 36-inch exterior doors.
- 13) Install new gutter system with two downspouts.
- 14) Install new brick on exterior of building.
- 15) Install new roof with ice and water shield and architectural shingles with thirty pound felt.
- 16) Pour new 4-foot wide concrete sidewalk in-between existing garage and new addition.

We are asking for a 2-foot variance from the side of new addition to the existing garage so the new structure can be built by code. We are also asking for a 14-foot variance from the new addition to the road due to a live oak tree keeping us from building further back and in line with the existing structure.

SITE Plan

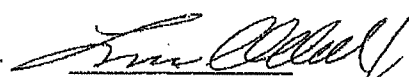


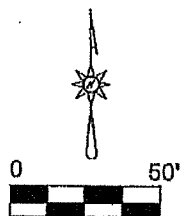


Description: Lots 6-7, Oakleigh Place Subdivision, Gautler, Jackson County, Mississippi as recorded in Plat Book 17, page 38, Office of Chancery Clerk, Jackson County Courthouse

This property is located in Flood Zone VE 18, Zone AE 16 and Zone X according to Flood Insurance Rate Map #28059C 0407 G, Revised March 16, 2009.

Aldred Surveying Co.
P.O. Box 2201
Pascagoula, Ms. 39569
228-762-7374
A12109


Lewis Aldred, Jr. P.L.S.
May 23, 2012



North
Class B Survey
Date of Field Survey
May 22, 2012

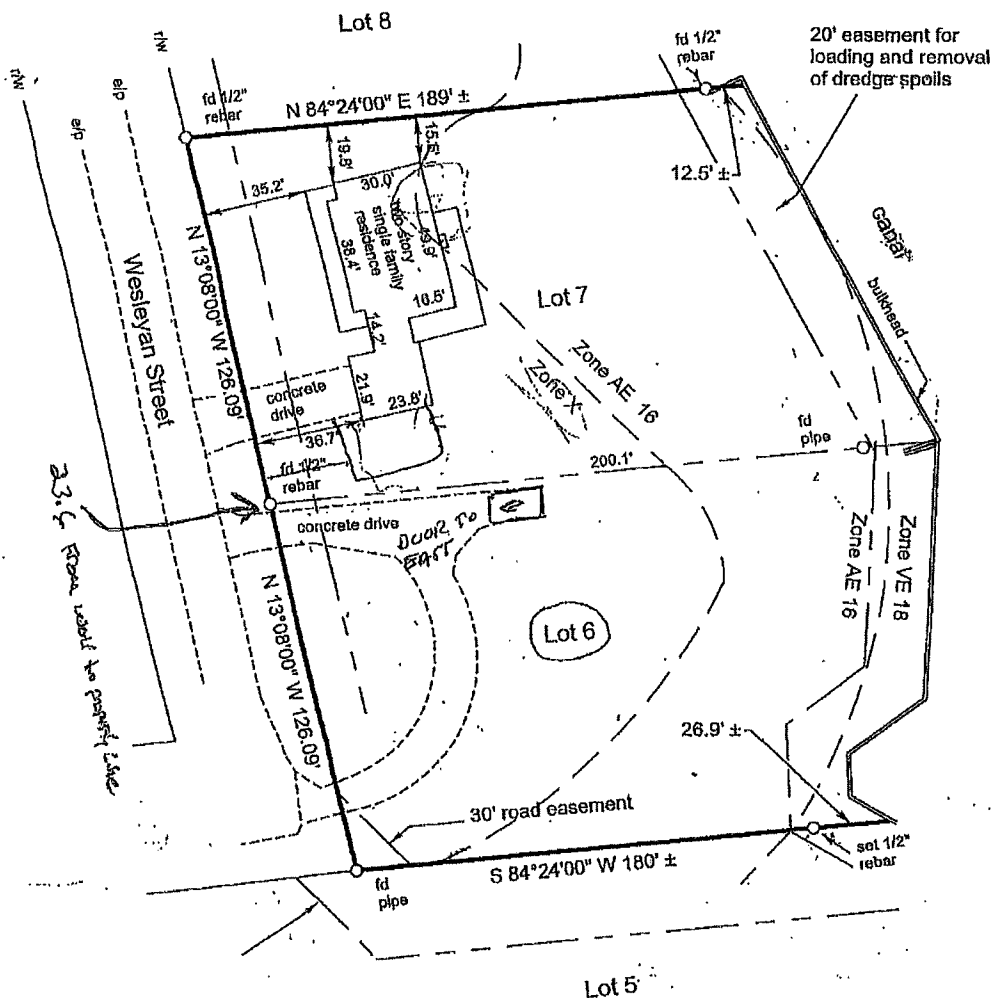
Reference Materials

DB 1873, pg 856
DB 1106, pg 318

c/p - edge of pavement
r/w - right-of-way
boc - back of curb

All bearings on this plat are based
on the north line of Lot 7.

Area - 1.18 acres ±



86037407.100 KEATING CAROL

PIDN: 86037407.100

GISP: 871.11-04-0086.00

Owner Information

Percent of Ownership: 100

Name: KEATING CAROL

Name 2: KEATING MICHAEL

Mailing Address: 1408 WESLEYAN ST

GAUTIER MS

39553

Site Address: 1408 WESLEYAN ST GAUTIER

Land Information

Section: 11

Acreage: 0

Township: 8

Range: 7

Street Name WESLEYAN
ST

Value and Tax Information

Total Assessed Value: 27886

Total Appraised Value: 278864

Improvement Value: 240274

Land Value: 38590

Tax Amount: 0

SQ FT: 2639

Year Built: 1988

Legal Description

Description: LOT 7 OAKLEIGH PLACE S/D PB 17-3

8 DB 2054-100 (86 MAP871.11-04)

Deed Book / Page: 2054 / 100

86037407.100 KEATING CAROL



Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

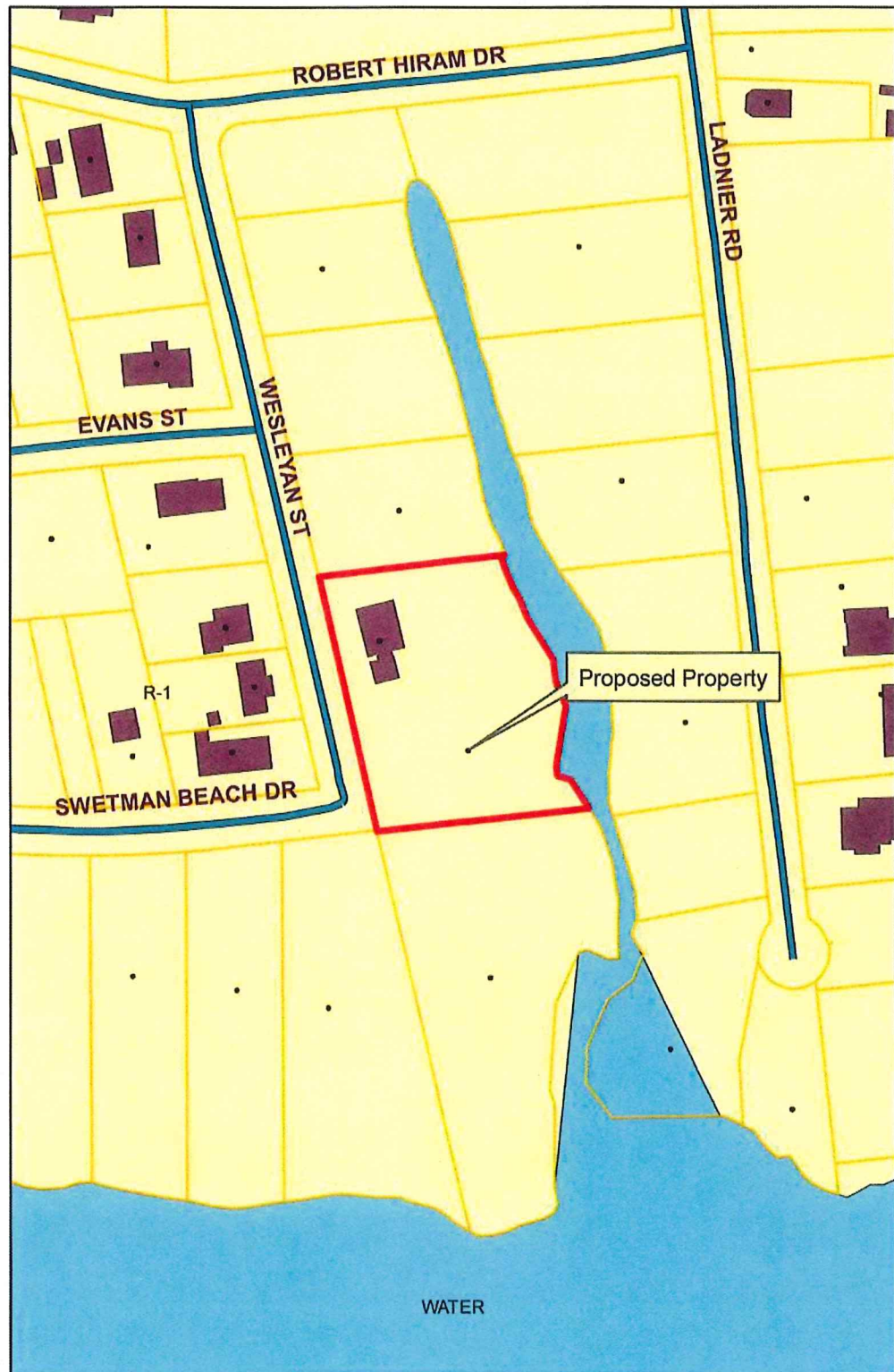


Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

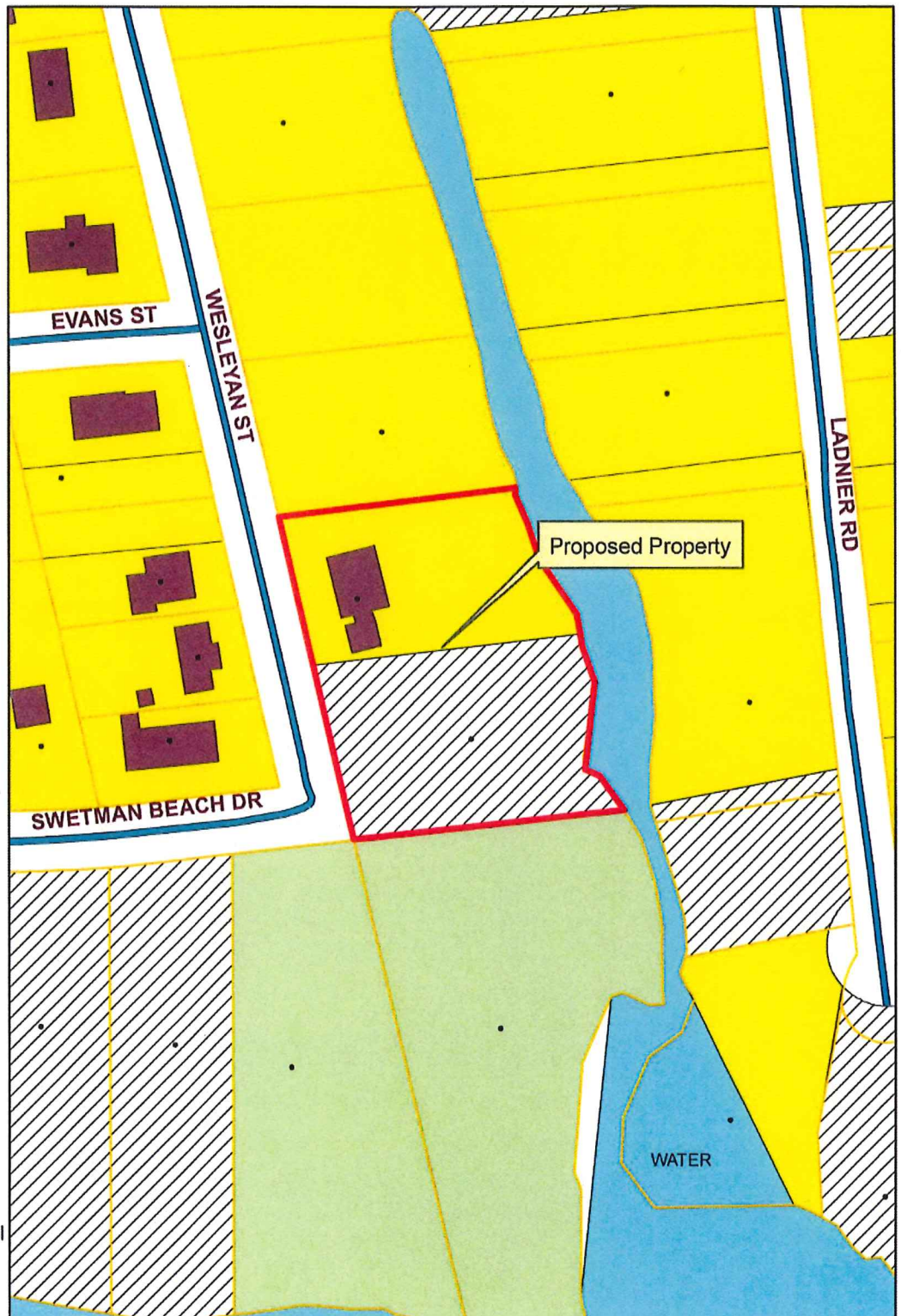


Exhibit D

Future Land-Use

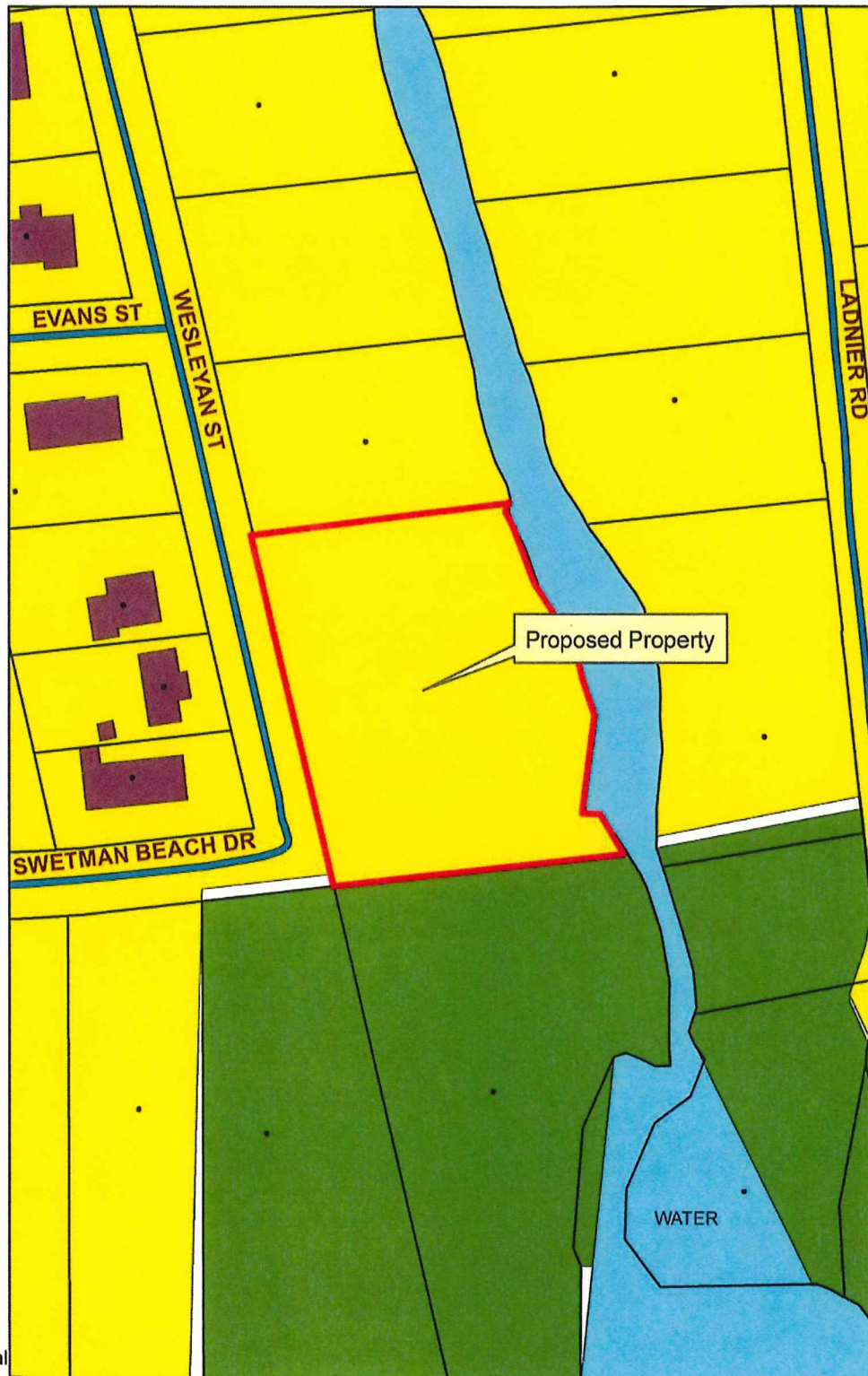
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Anderson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 260-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BORDIS & DANOS PLLC Account Number 001-060-602	232062	04/18/2023	04/04/2023	117	P.O.	11,250.00 Amount	11,250.00
001	CENTERPOINT ENERGY Account Number 001-161-630 001-161-630	232063	04/18/2023	04/04/2023	11000885-1 11000999-0	P.O.	108.31 Amount	58.44 49.87
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	232064	04/18/2023	04/04/2023	03312023	P.O.	2,357.00 Amount	2,357.00
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	232065	04/18/2023	04/04/2023	03312023	P.O.	565.00 Amount	565.00
001	MS DEPT OF FINANCE & ADMIN Account Number 001-000-300	232066	04/18/2023	04/04/2023	03312023	P.O.	34,496.75 Amount	34,496.75
001	RJ YOUNG COMPANY LLC Account Number 001-100-699 001-100-699	232067	04/18/2023	04/04/2023	INV6246050 INV6246050	P.O.	204.74 Amount	196.74 8.00
001	JACKSON COUNTY ADULT DETENTION Account Number 001-010-696 001-010-696	232105	04/18/2023	04/10/2023	03312023 03312023	P.O.	11,938.85 Amount	11,550.00 388.85
001	SPARKLIGHT Account Number 001-170-698	232106	04/18/2023	04/10/2023	04012023	P.O.	105.29 Amount	105.29
001	SPARKLIGHT Account Number 001-092-698	232107	04/18/2023	04/10/2023	04012023	P.O.	141.07 Amount	141.07
001	ACE DATA STORAGE INC Account Number 001-100-699	232108	04/18/2023	04/10/2023	0090664	P.O.	60.00 Amount	60.00
001	C SPIRE WIRELESS Account Number 001-100-699	232109	04/18/2023	04/10/2023	652433-22	P.O.	274.05 Amount	274.05

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	232110	04/18/2023	04/10/2023			831.45	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST-94987002	03182023	03182023	03/23/2023		87.55	
	001-201-633	DOLPHIN ST-94988002	03182023	03182023	03/23/2023		64.12	
	001-201-633	DOLPHIN ST-94989002	03182023	03182023	03/23/2023		78.80	
	001-201-633	DOLPHIN ST-94990002	03182023	03182023	03/23/2023		600.98	
001	SINGING RIVER ELECTRIC COOPERATIVE	232111	04/18/2023	04/10/2023			123.54	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION-66582005	03182023	03182023	03/23/2023		95.84	
	001-170-631	FITNESS TRAIL-109268001	03182023	03182023	03/23/2023		27.70	
001	SINGING RIVER ELECTRIC COOPERATIVE	232112	04/18/2023	04/10/2023			2,246.10	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004	03182023	03182023	03/23/2023		1,423.28	
	001-201-629	SIGNAL LIGHT 89113001	03182023	03182023	03/23/2023		67.35	
	001-170-631	CITY PARK RESTRMS 89912001	03182023	03182023	03/23/2023		416.98	
	001-201-633	STREET LIGHTS 90345002	03182023	03182023	03/23/2023		171.08	
	001-092-631	RECORDS BLDG 90790001	03182023	03182023	03/23/2023		119.12	
	001-170-631	FRAZIER RESTRMS 98546001	03182023	03182023	03/23/2023		48.29	
001	AUTOZONE INC	232114	04/18/2023	04/10/2023			7.39	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-161-638	SYLV MINI BULB: STAFF 48	4907341492	4907341492	03/01/2023		7.39	
001	AUTO TRUCK AND TRAILER PARTS INC	232115	04/18/2023	04/10/2023			695.39	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-170-639	3/8 HYD HOSE: JD TRACTOR	304360	304360	03/08/2023		73.55	
	001-170-639	HYD FLUID (2): REC EQUIP	304373	304373	03/09/2023		108.00	
	001-170-639	1/2" BOLT (4): JD TRACTOR	304473	304473	03/14/2023		12.44	
	001-170-639	BATTERY: EXMARK MOWER	304474	304474	03/14/2023		54.00	
	001-161-638	TOGGLE BOOT;BRASS FITTING: E2	304508	304508	03/15/2023		9.55	
	001-161-638	FUEL TREATMENT: E2	304508	304508	03/15/2023		35.00	
	001-170-639	FUEL FILTER: JD TRACTOR	304503	304503	03/16/2023		12.15	
	001-100-570	G30 ANTIFREEZE (12): POLICE	304705	304705	03/23/2023		180.00	
	001-100-570	ETY TERMINAL(2);WASHER FLD(6)	304706	304706	03/23/2023		30.70	
	001-170-639	FENDER (2): UTILITY TRAILER	304942	304942	03/31/2023		180.00	
001	BELL AUTO PARTS INC	232117	04/18/2023	04/10/2023			508.42	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-170-639	60" EXMARK BLADE SET (2)	44815	44815	02/16/2023		175.52	
	001-170-639	125-9371 BELT: REC EQUIP	44815	44815	02/16/2023		99.25	
	001-170-639	116-8187 BELT: REC EQUIP	D059576	D059576	02/27/2023		99.85	
	001-170-639	EXMARK BLADE BOLTS (20)	D059586	D059586	03/07/2023		133.80	
001	FUELMAN	232118	04/18/2023	04/10/2023			3,579.97	
	Account Number	Description	Invoice #	Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL	NP64121821	NP64121821	04/03/2023		81.85	
	001-092-525	UNL FUEL	NP64121821	NP64121821	04/03/2023		41.18	
	001-100-525	UNL&DSL FUEL	NP64121821	NP64121821	04/03/2023		2,702.51	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	232118	04/18/2023	04/10/2023	NP64121821	04/03/2023	3,579.97	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-525	DSL FUEL	NP64121821	04/03/2023		359.62		
	001-170-525	UNL FUEL	NP64121821	04/03/2023		310.95		
	001-205-525	UNL FUEL	NP64121821	04/03/2023		83.86		
001	46 ENTERTAINMENT INC	232119	04/18/2023	04/10/2023			6,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-688	CONSULTANT SERVICES	1712	04/05/2023		6,500.00		
001	DELTA COMPUTER SYSTEMS INC	232120	04/18/2023	04/10/2023			600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	2022 ACA ELECTRONIC FILING	DHLXT00806	03/31/2023		600.00		
001	DIRECTV LLC	232122	04/18/2023	04/10/2023			190.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (MAY)	X230414	04/14/2022		190.00		
001	FOSTERS A/C & HEATING INC	232123	04/18/2023	04/10/2023			1,679.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-635	REPL MOTOR, CNTRL BOARD: SFD	W1123589	03/28/2023		1,569.45		
	001-161-635	LABOR	W1123589	03/28/2023		110.00		
001	GAUTIER FAMILY CLINIC LLC	232124	04/18/2023	04/10/2023			120.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PRE EMP PHYSICAL: SIMMONS,S	04052023	04/05/2023		100.00		
	001-100-604	DRUG SCREEN: SIMMONS,S	04052023	04/05/2023		20.00		
001	RELX INC DBA LEXISNEXIS	232125	04/18/2023	04/10/2023			123.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	MAR 2023 4254VNBSY	3094387698	03/31/2023		123.60		
001	PITTMAN HOWDESHELL PLLC	232126	04/18/2023	04/10/2023			920.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	LEGAL SERV:SR MALL PROPERTY	1214	03/31/2023		920.00		
001	SHERRY FARABEE	232127	04/18/2023	04/10/2023			62.23	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-681	PER DIEM REIMB: CLERK TRNG	04032023	04/03/2023		62.23		
001	SOUTHERN TIRE MART LLC DEPT 143	232128	04/18/2023	04/10/2023			159.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	SERV CALL-FLAT REPR: R33	2500122779	03/30/2023		159.95		
001	VICTIMS OF HUMAN TRAFFICKING FUND	232129	04/18/2023	04/10/2023			25.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	MAR 2023 STATE ASSESSMENT	03312023	04/01/2023		25.00		
001	MS DEPT ARCHIVES & HISTORY	232130	04/18/2023	04/10/2023			93.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-279	RECORD FEES: 1ST QTR 2023	03312023	03/31/2023		93.50		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HEFLIN ENGINEERING INC Account Number 001-092-603	232131	04/18/2023	04/10/2023	Invoice # 1050	Date 02/01/2023	P.O.	
			CONCEPT DESIGN: B-DAVIS PARK					
001	LAWN CARE NEAR ME LLC Account Number 001-092-520	232132	04/18/2023	04/10/2023	Invoice # INV-000162	Date 04/06/2023	P.O.	
			FLOWER BED MAINT: HWY 90					
001	LOWES HOME CENTERS INC Account Number 001-161-635	232136	04/18/2023	04/11/2023	Invoice #	Date	P.O.	
			PAINT/SUPPLIES: WFD POLES					
			60W LED 8CT-KB 5PC CONN KIT					
			KB DUAL FOOT INFLATOR (3)					
			.5 HP SUMP PUMP: NPG FOUNTAIN					
			SCHLAGE BRASS KEY (2): MAINT					
			5G SL TOTE; 40G SL TOTE					
			REPR SECURITY LIGHT					
			KB DUAL FT INFLTR; PTFE TAPE					
			6" PLASTIC PLANTER (20)					
			81OZ CLOROX BLEACH (2)					
			3/4" BRAIDED TUBING (2): SCREW					
			FAUCET HANDLE: GM PARK RESTRM					
			S40 PIPE,TEE:PVC CPLG: BACOT					
			REPR SECURITY LIGHT					
			QT ACETONE; CHIP BRUSH (3)					
			DW 6" RECIP SAW BLADE 5PK					
			1G SFTY RED PAINT; 3PK BRUSH					
			80LB QUIKRETE(42): REC/BDAVIS					
			YLM SPRAY PAINT 6PK:SPD BUMPS					
			REPR PARTS.SHOP PRESSURE WSHR					
			2-8-8 #2 PRIME (4): PIER					
			5LB 3.5" SCREWS; LTHR GLOVES					
			CM 50 GAL CHEST: ROPE CACHE					
			15' 3 PRONG EXT CORD					
			11" CABLE TIES 50PK					
			CM 50 GAL CHEST(3) ROPE CACHE					
			SHARPIE BLK 5PK; RECEPT PLATE					
			ORTHENE 12 OZ FIRE ANT (3)					
			LTHR GLOVES;PHILLIPS SCRWDVR					
			SFTY HASP (2); HINGE 2PK (2)					
			KB 3PC SOCKET STORAGE TRAY					
			3/8"SOCKET; HEX BOLT:STP NUT					
			2A10BC FIRE EXT: PD BREAKRM					
001	AIRGAS USA LLC Account Number 001-205-588	232140	04/18/2023	04/11/2023	Invoice # 9996014200	Date 03/31/2023	P.O.	
			CYLINDER RENTAL					

Docket of Claims
Release date from 04/18/2023 thru 04/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	232141	04/18/2023	04/11/2023	Invoice #	Date	P.O.	1,033.75 Amount
	Account Number							
	001-161-638				1978280309	03/01/2023		194.91
	001-161-638				1978280248	03/02/2023		-83.69
	001-100-570				1978280429	03/02/2023		28.27
	001-100-570				1978280429	03/02/2023		9.99
	001-100-570				1978445736	03/06/2023		31.98
	001-100-570				1978445736	03/06/2023		37.98
	001-170-638				1978280344	03/06/2023		5.40
	001-161-638				1978280111	03/06/2023		5.69
	001-100-570				1978281503	03/10/2023		88.22
	001-100-570				1978281845	03/13/2023		38.52
	001-100-570				1978282329	03/17/2023		11.05
	001-161-639				1978282703	03/20/2023		56.93
	001-100-570				1978282704	03/20/2023		-15.99
	001-100-570				1978282708	03/20/2023		162.24
	001-100-570				1978282847	03/21/2023		64.57
	001-100-570				1978282895	03/22/2023		154.14
	001-205-570				1978282896	03/22/2023		132.82
	001-100-570				1978282897	03/22/2023		25.00
	001-170-638				1978282916	03/22/2023		52.35
	001-161-638				1978283115	03/23/2023		14.98
	001-100-570				1978283518	03/27/2023		71.64
	001-205-570				1978283595	03/27/2023		-123.76
	001-205-570				1978283596	03/27/2023		70.51
001	TEC	232143	04/18/2023	04/11/2023	Invoice #	Date	P.O.	201.56 Amount
12	Account Number				1076101	04/01/2023		201.56
001	CINTAS CORPORATION	232144	04/18/2023	04/11/2023	Invoice #	Date	P.O.	542.55 Amount
	Account Number							
	001-205-535				4147983131	03/01/2023		108.51
	001-205-535				4148633208	03/08/2023		108.51
	001-205-535				4149390909	03/15/2023		108.51
	001-205-535				4150095625	03/22/2023		108.51
	001-205-535				4150801102	03/29/2023		108.51
001	ELAN FINANCIAL SERVICES	232146	04/18/2023	04/11/2023	Invoice #	Date	P.O.	440.73 Amount
	Account Number							
	001-092-606				03222023	03/22/2023		75.00
	001-170-513				03222023	03/23/2023		236.73
	001-001-509				03292023	03/29/2023		54.00
	001-092-606				04022023	04/03/2023		75.00
001	ADVANCE AUTO PARTS	232152	04/18/2023	04/12/2023	Invoice #	Date	P.O.	21.42 Amount
	Account Number							
	001-161-638				3308667224	03/27/2023		21.42

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
001	DELTA SANITATION OF MS LLC Account Number 001-170-698 001-170-698	232155	04/18/2023	04/12/2023	Invoice # 0001294972 0001295034	Date 03/31/2023 03/31/2023	P.O. Amount 285.00	35.00 250.00	
001	SPARKLIGHT Account Number 001-100-699	232157	04/18/2023	04/12/2023	Invoice # 04082023	Date 04/08/2023	P.O. Amount 127.95	127.95	
001	SPARKLIGHT Account Number 001-100-699	232158	04/18/2023	04/12/2023	Invoice # 04082023	Date 04/08/2023	P.O. Amount 62.38	62.38	
001	GALLS LLC Account Number 001-100-535 001-100-535	232165	04/18/2023	04/12/2023	Invoice # 024065465 024065465	Date 04/04/2023 04/04/2023	P.O. Amount 39.61	37.40 2.21	
001	REYNOLDS WHOLESale CO Account Number 001-161-510 001-161-510 001-161-510 001-161-510 001-161-510 001-161-510 001-161-510 001-161-510 001-161-510 001-161-510	232166	04/18/2023	04/12/2023	Invoice # 74241 74241 74241 74241 74241 74241 74241 74241 74241 74241 74241	Date 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023 04/11/2023	P.O. 230729 230729 230729 230729 230729 230729 230729 230729 230729 230729 230729	Amount 377.31	99.80 10.14 4.90 8.90 37.74 29.94 42.32 39.75 22.95 47.92 32.95
001	PASCAGOULA SHEET METAL WORKS INC Account Number 001-170-639	232167	04/18/2023	04/12/2023	Invoice # 79515	Date 03/29/2023	P.O. Amount 66.72	66.72	
001	GULF STATES DISTRIBUTORS Account Number 001-100-587	232168	04/18/2023	04/12/2023	Invoice # 1441537-IN	Date 03/30/2023	P.O. Amount 2,650.00	2,650.00	
001	MS FIRE ACADEMY Account Number 001-161-681	232169	04/18/2023	04/12/2023	Invoice # 30132	Date 03/31/2023	P.O. Amount 885.00	885.00	
001	BELL AUTO PARTS INC Account Number 001-170-639 001-170-639 001-170-639 001-170-639	232170	04/18/2023	04/12/2023	Invoice # 44848 44848 44848 44848	Date 03/14/2023 03/14/2023 03/14/2023 03/14/2023	P.O. 230610 230610 230610 230610	Amount 916.80	199.70 198.50 79.80 438.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MURRAY'S NURSERY	232171	04/18/2023	04/12/2023	Invoice # 5561		345.00	
	Account Number 001-170-520	Description SASANQUA CAMELIA 3G (23)		Invoice # 5561	Date 03/28/2023	P.O. 230674	Amount	345.00
001	GULF HYDRAULICS & PNEUMATICS INC	232172	04/18/2023	04/12/2023	Invoice # 184753		316.62	
	Account Number 001-170-639	Description CYLINDER REPAIR KIT (2)		Invoice # 184753	Date 04/06/2023	P.O. 230723	Amount	61.62
	Account Number 001-170-639	Description SHOP LABOR: RESEAL CYLS		Invoice # 184753	Date 04/06/2023	P.O. 230723	Amount	255.00
001	PASCAGOULA TIRE & SERVICE INC	232176	04/18/2023	04/12/2023	Invoice #		2,436.04	
	Account Number 001-100-638	Description FS FIREHAWK PURSUIT (4): #12458		Invoice # 109765	Date 03/15/2023	P.O. 230505	Amount	472.04
	Account Number 001-100-638	Description INSTALLATION PACKAGE		Invoice # 109765	Date 03/15/2023	P.O. 230505	Amount	98.00
	Account Number 001-100-638	Description 4 WHEEL ALIGNMENT		Invoice # 109765	Date 03/15/2023	P.O. 230505	Amount	79.99
	Account Number 001-100-638	Description FS FIREHAWK PURSUIT (4): #10724		Invoice # 109898	Date 03/22/2023	P.O. 230644	Amount	523.08
	Account Number 001-100-638	Description INSTALLATION PACKAGE		Invoice # 109898	Date 03/22/2023	P.O. 230644	Amount	98.00
	Account Number 001-100-638	Description 4 WHEEL ALIGNMENT		Invoice # 109898	Date 03/22/2023	P.O. 230644	Amount	79.99
	Account Number 001-100-638	Description FS FIREHAWK PURSUIT (4): #17823		Invoice # 109895	Date 03/21/2023	P.O. 230507	Amount	523.08
	Account Number 001-100-638	Description INSTALLATION PACKAGE		Invoice # 109895	Date 03/21/2023	P.O. 230507	Amount	98.00
	Account Number 001-100-638	Description 4 WHEEL ALIGNMENT		Invoice # 109895	Date 03/21/2023	P.O. 230507	Amount	79.99
	Account Number 001-170-638	Description FS ALL SEASON (2): '19 CARAVAN		Invoice # 110050	Date 03/29/2023	P.O. 230664	Amount	239.88
	Account Number 001-170-638	Description INSTALL PACKAGE BASIC		Invoice # 110050	Date 03/29/2023	P.O. 230664	Amount	54.00
	Account Number 001-170-638	Description THRUST WHEEL ALIGNMENT		Invoice # 110050	Date 03/29/2023	P.O. 230664	Amount	89.99
001	STRUTHERS RECREATION LLC	232177	04/18/2023	04/12/2023	Invoice #		6,909.34	
	Account Number 001-170-702	Description GT 90843 DEL TWIN SPRL SLIDE		Invoice # 1034330105	Date 04/03/2023	P.O. 230412	Amount	5,735.00
	Account Number 001-170-702	Description FREIGHT: GEORGE MARTIN PARK		Invoice # 1034330105	Date 04/03/2023	P.O. 230412	Amount	1,174.34
001	JOSEPH DAVIS	232178	04/18/2023	04/12/2023	Invoice #		2,920.00	
	Account Number 001-092-635	Description LABOR-PAINT EXT TRIM: C HALL		Invoice # 113	Date 04/10/2023	P.O. 230622	Amount	2,250.00
	Account Number 001-092-635	Description 10G PAINT: DOORS & SHUTTERS		Invoice # 113	Date 04/10/2023	P.O. 230622	Amount	670.00
001	SUN HERALD ADVERTISING	232179	04/18/2023	04/12/2023	Invoice #		60.72	
	Account Number 001-090-615	Description PUBLIC NOTICE: GPC 23-11 VAR		Invoice # 186282	Date 03/31/2023	P.O. 230662	Amount	19.80
	Account Number 001-090-615	Description PUBLIC NOTICE: GPC 23-12 VAR		Invoice # 186282	Date 03/31/2023	P.O. 230662	Amount	19.80
	Account Number 001-090-615	Description PUBLIC NOTICE: GPC 23-13 VAR		Invoice # 186282	Date 03/31/2023	P.O. 230662	Amount	21.12
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	232180	04/18/2023	04/12/2023	Invoice #		563.84	
	Account Number 001-040-500	Description BALLPOINT BLK PEN 12/BX		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	1.71
	Account Number 001-022-500	Description POST-IT 1 3/8X1 7/8 12/PK (2)		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	10.34
	Account Number 001-040-500	Description CERTIFICATE PAPER 100/PK		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	9.90
	Account Number 001-022-500	Description HD ACCORDION FILE MTH INDEX		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	11.17
	Account Number 001-040-500	Description NOTARIAL SEAL 2" GOLD 44/PK		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	4.25
	Account Number 001-040-500	Description RETRACT PEN BP BLU 12/BX		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	13.23
	Account Number 001-040-500	Description RETRACT PEN BP BLK 12/BX		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	8.94
	Account Number 001-040-500	Description RETRACT PEN MP ASRT 12/BX		Invoice # 3533573908	Date 03/23/2023	P.O. 230655	Amount	16.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	232180	04/18/2023	04/12/2023	Invoice #	Date	P.O.	563.84 (CONTINUED)
	Description							Amount
	BASIC FILE BOX 10/PK				3533573908	03/23/2023	230655	14.95
	DAB N SEAL 4/PK (2)				3533573908	03/23/2023	230655	12.74
	HP962XL TWIN BLK/CYAN/MAG/YEL				3533573908	03/23/2023	230655	193.89
	CLIPBOARD LETTER SIZE 3/PK				3533573908	03/23/2023	230655	5.26
	LABEL 2X4 ASRT NEON COLOR				3533573908	03/23/2023	230655	11.41
	DESK DEL PEDESTAL CHERRY				3533573908	03/23/2023	230655	249.99
001	PUBLIC SAFETY ACADEMICS AND CONSULTING	232182	04/18/2023	04/12/2023	Invoice #	Date	P.O.	300.00
	Description							Amount
	TERRORISM AWARENESS: WERNER, T				101217	04/11/2023	230733	300.00
001	STERLING PETROLEUM PRODUCTS INC	232184	04/18/2023	04/12/2023	Invoice #	Date	P.O.	1,135.20
	Description							Amount
	55 GAL DRUM MOTOR OIL 5W20 (2)				102585	03/27/2023	230642	1,135.20
001	SENTRY SPORTS A TO Z LLC	232185	04/18/2023	04/12/2023	Invoice #	Date	P.O.	24,527.00
	Description							Amount
	NILAND TYPE C ASSY: DOWNPMT				609	03/31/2023	230680	10,603.00
	NILAND TYPE B ASSY: DOWNPMT				609	03/31/2023	230680	8,443.00
	NILAND TYPE C POLE: DOWNPMT				609	03/31/2023	230680	2,740.50
	NILAND TYPE B POLE: DOWNPMT				609	03/31/2023	230680	2,740.50
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	232186	04/18/2023	04/12/2023	Invoice #	Date	P.O.	205.00
	Description							Amount
	BLK JACKET #7006				25191	03/28/2023	230608	45.00
	EMBROIDERY				25191	03/28/2023	230608	5.00
	BLK JACKET #12694				25186	03/28/2023	230579	45.00
	BLK JACKET #7006				25186	03/28/2023	230579	45.00
	BLK JACKET #12710				25186	03/28/2023	230579	45.00
	EMBROIDERY				25186	03/28/2023	230579	5.00
	SHIPPING				25186	03/28/2023	230579	15.00
001	AMAZON CAPITAL SERVICE	232187	04/18/2023	04/12/2023	Invoice #	Date	P.O.	456.25
	Description							Amount
	1500LB CAPACITY JACK STAND (2)				1M3DQWLLT	03/20/2023	230636	219.38
	DD350X DRILL BIT SHARPENER				1M3DQWLLT	03/20/2023	230636	59.95
	SS ICE SCOOP: SR CENTER				17KKHTRP6W	03/30/2023	230671	7.99
	BSKTBALL NET OUTDR (2):FRASIER				17KKHTRP6W	03/30/2023	230671	18.98
	FLD MARKING PAINT 24/CT:BACOT				17KKHTRP6W	03/30/2023	230671	149.95
001	STEINER SAW & MOWER	232190	04/18/2023	04/12/2023	Invoice #	Date	P.O.	165.00
	Description							Amount
	STIHL PARTS: CHAINSAW				038151	03/14/2023	230559	46.00
	LABOR: REPR CHAINSAW				038151	03/14/2023	230559	85.00
	SHOP SUPPLIES				038151	03/14/2023	230559	4.00
	HYDRO SPRING (2)				038170	03/21/2023	230649	20.00
	TENSION SPRING				038170	03/21/2023	230649	10.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG 7M BOND ACCT	232195	04/18/2023	04/13/2023	Invoice # 04142023	Date 04/14/2023	11,011.26	
	Account Number 001-000-104	TR MDOT WIRE: FUND 130				P.O.	Amount	11,011.26
001	M & E FEED & SEED	232196	04/18/2023	04/13/2023	Invoice # 747904	Date 04/01/2023	46.99	
	Account Number 001-100-514	DOG FOOD (1)				P.O.	Amount	46.99
FUND TOTAL	1 Claims	to	Checks 62 Total 161,945.73 Manual			Held	Total	161,945.73

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	GULF BREEZE CONSTRUCTION INC Account Number 130-130-770	232163	04/18/2023	04/12/2023	Invoice # 11	Date 04/12/2023	47,704.06 Amount	
FUND TOTAL 130 Claims		1	Total	47,704.06	Manual		Held	Total 47,704.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	AUDIOWAVE INC	232189	04/18/2023	04/12/2023	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	156-100-799	SIREN CONTROL: U #18407		A56416	04/03/2023	230645	Amount	479.00
	156-100-799	SHIPPING		A56416	04/03/2023	230645		22.00
FUND TOTAL 156 Claims		Checks	1 Total	501.00 Manual		Held	Total	501.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	SUNBELT FIRE INC	232173	04/18/2023	04/12/2023			1,272.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	160-161-702	ASCENDER QUICK ROLL LEFT	337354X1	03/29/2023	230109	212.00		
	160-161-702	SYSTEM HURLEY PICKET ANCHOR	337354X2	03/31/2023	230109	975.00		
	160-161-702	SHIPPING	337354X2	03/31/2023	230109	85.00		
FUND TOTAL	160 Claims	Checks	1 Total	1,272.00	Manual	Held	Total	1,272.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	LOWES HOME CENTERS INC	232137	04/18/2023	04/11/2023	Invoice #	Date	P.O.	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-586	SUPPLIES: SSP SECURITY LIGHT	998410	02/28/2023		196.50		
	176-170-586	RTN CR: 12/2 NM-B W/G 100'	901204	02/28/2023		-99.69		
	176-170-586	12/2 UF-B W/G 100': SEC LT	901206	03/01/2023		83.05		
	176-170-586	SUPPLIES: REPR RESERV BOX	901279	03/01/2023		46.74		
	176-170-586	SUPPLIES: WTR LINE REPR	901365	03/01/2023		5.60		
	176-170-586	SUPPLIES: WTR LINE REPR	902742	03/01/2023		27.35		
	176-170-586	CONDUIT FITTINGS (2)	901442	03/02/2023		2.51		
	176-170-635	VALSPAR BASE PAINT SAMPLE	902910	03/03/2023		5.21		
	176-170-635	GAL VALSPAR PAINT: CABIN DOORS	901595	03/06/2023		65.54		
	176-170-586	LOCTITE SPRAY ADHESIVE	901658	03/06/2023		11.77		
	176-170-635	BOLT; WAX RING: REPR TOILET	902872	03/23/2023		10.89		
	176-170-635	FILL VALVE, FLAP: REPR TOILET	902921	03/23/2023		15.66		
176	HEFLIN ENGINEERING INC	232164	04/18/2023	04/12/2023	Invoice #	Date	P.O.	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-176-762	DESIGN PHASE 100%	1067	04/05/2023		425.00		
	176-176-762	ENVIRO PERMITTING 100%	1067	04/05/2023		375.00		
	176-176-763	CONST PHASE 25%	1067	04/05/2023		1,925.00		
176	FAIR TIDE MARINE & CONSTRUCTION LLC	232193	04/18/2023	04/12/2023	Invoice #	Date	P.O.	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-176-720	KAYAK LAUNCH 16%	1	04/12/2023		13,193.93		
FUND TOTAL 176 Claims	to	Checks	3 Total	16,290.06 Manual	Held	Total		16,290.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC Account Number 355-723-763	232194	04/18/2023	04/12/2023	Invoice # 40811	Date 04/11/2023	29,142.00 Amount	
FUND TOTAL 355 Claims		1	Total	29,142.00	Manual		Held	Total 29,142.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	JLB CONTRACTORS LLC Account Number 361-726-768	232133	04/18/2023	04/10/2023	Invoice # 3	Date 03/31/2023	141,998.13 Amount	141,998.13
		Description GV SWR UPGRADES				P.O.		
FUND TOTAL	361 Claims	to	1 Total	141,998.13	Manual	Held	Total	141,998.13

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	232113	04/18/2023	04/10/2023	Invoice # 03182023	Date 03/23/2023	1,489.43 Amount	1,489.43
400	WASTE MANAGEMENT OF MS-GLF COAST INC Account Number 400-651-698	232116	04/18/2023	04/10/2023	Invoice # 9150847683	Date 04/03/2023	3,389.41 Amount	3,389.41
400	FUELMAN Account Number 400-650-525	232121	04/18/2023	04/10/2023	Invoice # NP64121821	Date 04/03/2023	114.06 Amount	114.06
400	AMERICAN TANK MAINTENANCE LLC Account Number 400-651-669	232134	04/18/2023	04/10/2023	Invoice # 27839	Date 04/01/2023	34,447.50 Amount	7,435.00 9,141.50 6,899.50 10,015.50 956.00
400	CLEARWATER SOLUTIONS LLC Account Number 400-650-672	232135	04/18/2023	04/10/2023	Invoice # GAUTIER124	Date 04/01/2023	170,690.75 Amount	170,690.75
400	LOWES HOME CENTERS INC Account Number 400-651-584	232138	04/18/2023	04/11/2023	Invoice # 902398	Date 02/27/2023	876.84 Amount	84.12 12.60 59.40 323.00 8.35 35.04 52.00 131.06 91.12 44.84 16.35 18.96
400	ARISTA INFORMATION SYSTEMS INC Account Number 400-650-698	232139	04/18/2023	04/11/2023	Invoice # 0007264	Date 03/31/2023	4,464.85 Amount	1,145.90 3,318.95
400	SOUTHERN LINC Account Number 400-650-698	232142	04/18/2023	04/11/2023	Invoice # 161278	Date 04/01/2023	86.68 Amount	80.00 6.68

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HENZE ENTERPRISES INC Account Number 400-651-683 400-651-683 400-651-683 400-651-585	232145	04/18/2023	04/11/2023 Invoice # 31968 31968 31968 31968	04/04/2023 P.O. 04/04/2023 04/04/2023 04/04/2023		1,000.00 Amount	640.00 160.00 160.00 40.00
400	COG DEPOSITORY ACCOUNT Account Number 400-900-985	232153	04/18/2023	04/12/2023 Invoice # 03312023	03/31/2023 P.O.		400,000.00 Amount	400,000.00
400	COG DEPOSITORY ACCOUNT Account Number 400-000-104	232154	04/18/2023	04/12/2023 Invoice # 03312023	03/31/2023 P.O.		147,810.68 Amount	147,810.68
400	SOUTHERN PIPE & SUPPLY CO INC Account Number 400-651-709 400-651-581 400-651-581 400-651-709 400-651-709	232174	04/18/2023	04/12/2023 Invoice # 7815136-00 7801159-00 7812680-00 7791982-00 7791982-00	03/24/2023 P.O. 03/24/2023 03/31/2023 03/31/2023		3,507.40 Amount	1,255.68 177.26 630.00 846.40 598.06
400	CONTINENTAL BATTERY COMPANY Account Number 400-651-581	232175	04/18/2023	04/12/2023 Invoice # 3052041123	04/11/2023 P.O.		194.70 Amount	194.70
400	STAPLES BUSINESS ADVANTAGE DEPT Account Number 400-650-500 400-650-500 400-650-500 400-650-500 400-650-500 400-650-500	232181	04/18/2023	04/12/2023 Invoice # 3533437083 3533437083 3533437083 3533437083 3533437083 3533437083	03/21/2023 P.O. 03/21/2023 03/21/2023 03/21/2023 03/21/2023 03/21/2023		249.29 Amount	121.95 88.34 11.41 12.71 4.98 7.56 2.34
400	CORE & MAIN LP Account Number 400-651-581	232183	04/18/2023	04/12/2023 Invoice # S455319	03/03/2023 P.O.		16.08 Amount	16.08
400	LYMAN WELL COMPANY Account Number 400-651-581	232188	04/18/2023	04/12/2023 Invoice # 23-134	03/31/2023 P.O.		700.00 Amount	700.00
400	J H WRIGHT & ASSOCIATES INC Account Number 400-651-584 400-651-584	232191	04/18/2023	04/12/2023 Invoice # 450882 450882 450882	04/05/2023 P.O. 04/05/2023 04/05/2023		660.00 Amount	625.00 35.00

Docket of Claims
Release date from 04/18/2023 thru 04/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	WAGGONER ENGINEERING INC Account Number 400-650-603	232192	04/18/2023	04/12/2023	Invoice # 40813	Date 04/11/2023	17,420.00 Amount	
FUND TOTAL 400 Claims		to	Checks	18 Total	787,117.67	Manual	Held	Total 787,117.67

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	232156	04/18/2023	04/12/2023			108,031.77	
		Description	Invoice #	Date	P.O.		Amount	
		MAR 2023 RES GARBAGE (6419)	0001294906	03/31/2023			108,031.77	
FUND TOTAL 404 Claims	to	Checks	1 Total	108,031.77 Manual			Held	Total 108,031.77

Release date from 04/18/2023 thru 04/18/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	62 Total	161,945.73	Manual	Held	Total	161,945.73
FUND 130 Claims	to	Checks	1 Total	47,704.06	Manual	Held	Total	47,704.06
FUND 156 Claims	to	Checks	1 Total	501.00	Manual	Held	Total	501.00
FUND 160 Claims	to	Checks	1 Total	1,272.00	Manual	Held	Total	1,272.00
FUND 176 Claims	to	Checks	3 Total	16,290.06	Manual	Held	Total	16,290.06
FUND 355 Claims	to	Checks	1 Total	29,142.00	Manual	Held	Total	29,142.00
FUND 361 Claims	to	Checks	1 Total	141,998.13	Manual	Held	Total	141,998.13
FUND 400 Claims	to	Checks	18 Total	787,117.67	Manual	Held	Total	787,117.67
FUND 404 Claims	to	Checks	1 Total	108,031.77	Manual	Held	Total	108,031.77
Total for all Funds			89 Total	1,294,002.42	Manual	Held	Total	1,294,002.42

Councilman Gollott made the motion to approve consent agenda items 1, 2, and 5-10, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 261-2023

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1, 2, and 5-10 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 262-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held April 4, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 263-2023

WHEREAS, Gautier Pride has requested use of city barricades for an organizational celebration at Azteca's from 11:00 AM until 12:00 midnight on May 5, 2023; and

WHEREAS, Gautier Pride is a community service entity, and is tax exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that this event is a community and/or social service program; and

WHEREAS, the Mayor and Members of the Council have determined that the provision of the requested assistance been matched by other existing funds.

IT IS THEREFORE ORDERED that the Mayor and Members of the Council of the City of Gautier, Mississippi that the use of the barricades by Gautier Pride is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.



2405 Highway 90, Gautier, MS 39950
(228) 474-2100
lmendoza@aztecasrestaurante.com

February 21, 2022

City of Gautier

To Whom It May Concern:

Our annual Cinco de Mayo event is fast approaching, and we would like to formally notify the City of Gautier on our plans to extend the annual event to the parking lot facing Highway 90. Our outdoor idea is to include a stage for live entertainment and a small bar to not only enhance the experience, but to be able to accommodate the increase of customers. A visual aid is attached to further explain what we have in mind.

In order to keep the outdoor extension separate from the other parking areas and to contain customers with alcoholic beverages to within the premises, we plan on barricading the entire area with one entrance. Specifically, we will only have one customer entrance into the entire property, and will contract a policeman to patrol that entrance to ensure customer compliance. The small bar that will be included in the extension will offer margaritas and beer only.

If you have any further inquiries, please contact me by phone or email. Thank you for your support as always!

Sincerely,

Luis Mendoza

A handwritten signature in black ink, appearing to read "Luis Mendoza", is written over the printed name. The signature is stylized with a large, sweeping "L" and a long, horizontal stroke extending to the right.



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event May 5th, 2023 Day or Week Friday Starting Time 11:00 AM PM

Ending Time: 12:00 AM PM Proposed Location of the Event: 2405 Hwy 90 (Aztecas)

Describe the type of event to be conducted: - Cinco de Mayo -

Reason for Event, Demonstration or March:

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Aztecas Restaurant & Cantina. Phone: (229) 497-2100

Address: 2405 Highway 90 Gautier MS 391553

Type of Organization: Restaurant Profit: ☒ Non-Profit Federal ID# _____
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: _____ Phone (Home): () _____

Address: _____ Phone (Work): () _____

City: _____ State: _____ Zip Code: _____

Position with Organization: _____

Individual(s) Responsible for keeping order and maintenance:

Name: Luis E. Mendoza Phone (H): (229) 249 3898 (W) (229) 497-2100

Name: _____ Phone (W): () _____ (W) () _____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

- | | | |
|--|-----------------------------|---------------|
| ☒ Security | _____ Clean up During Event | _____ Staging |
| _____ Traffic Direction | _____ Clean up After Event | _____ Fencing |
| ☒ Barricades <u>30</u> | _____ Trash Receptacles/Bag | _____ Other |
| ☒ Set Up Barricades | | |

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

162

Date: 02/22/23

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____
Event has been: _____ Disapproved: _____
Approval/Disapproval Authority: _____
Date: _____

April 18, 2023

**PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER**

**REF: AZTECAS RESTAURANT & CANTINA CINCO DE MAYO
CELEBRATION**

Dear Ms. Yancey,

This letter is to request for the use of city barricades for the Cinco de mayo Celebration to be held on May 5, 2023, at Azteca's Restaurant, Hwy 90, Gautier. The expenditures for this event are excess of \$200.00. The city barricades are for safety reasons to separate attendees from vehicles in the parking lot and crowd control. We also request that Azteca's restaurant be allowed to promote the event by placing banners at the city entrance signs; and in, addition use the digital sign to make citizens aware of traffic delays and parking congestion that might occur due to this event. This event is an economic development tool to bring favorable notice, opportunities, and resources to the city of Gautier.

Gautier Pride, Inc. is a 501©3 community-based organization. This celebration has become an annual event in our city. Gautier Pride is happy to support it.

If you have any questions, please do not hesitate to contact me.

SINCERELY



**CARLA POUNCEY, TREASURER
GAUTIER COMMUNITY PRIDE, INC.
P O BOX 598
GAUTIER, MS 39553**

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 204-2023

WHEREAS, the Cruisin' Through the Decades Event will advertise and bring into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Cruisin' Through the Decades Event will be helpful toward advancing the moral, financial and other interests of such municipality;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one day Cruisin' Through the Decades Event scheduled for October 1, 2023 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/12/2023
Subject: Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event

REQUEST:

The Recreation Department requests that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event to be held October 1, 2023.

BACKGROUND:

The 27th Annual Cruisin' the Coast will be held Oct. 1 – 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 1, 2023 with a car cruise-in starting at 12 Noon. and a drive-in movie featuring Smokey and the Bandit at 5:30 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The Gautier Recreation Department has been tasked with planning new activities, more recreational events, and to seek new partnerships to provide more community engagement for the residents of Gautier. The Recreation Department is planning to host a one-day Cruisin' Through the Decades event. The event will consist of musical entertainment, reserved parking for cruisers, food vendors, and a drive-in movie on the big screen.

RECOMMENDATION:

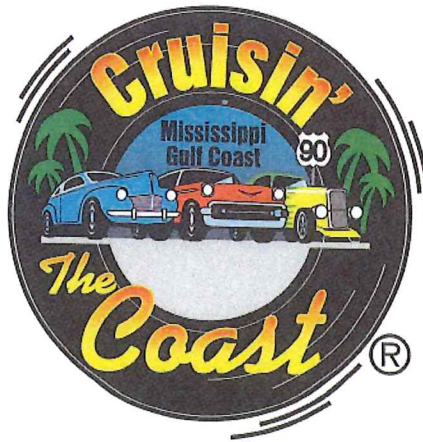
The Recreation Department recommends that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

The City Council may:

1. Approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.; or
2. Not approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

ATTACHMENTS:

1. Cruisin the Coast 2023 Agreement



March 16, 2023

Chassity Bilbo
City of Gautier
3330 US-90
Gautier, MS 39553

Chassity,

As we move forward with our preparations for Cruisin' The Coast 2023, we would like to thank you for your support of and participation last year. I'm sure you've heard it was a record-breaker. Thank you for your years of support.

We and our participants are looking forward to another great Cruisin' Through the Decades event in the City of Gautier. To get that rolling, I have enclosed the two copies of our agreement and Memorandum of Understanding between Cruisin' The Coast and the City of Gautier for our 2023 event. Please have both copies signed; retain one for your records and return one to us.

We look forward to working with you and the City of Gautier for another great event.

Sincerely,
Cruisin' The Coast, Inc.

A handwritten signature in blue ink that reads "Woody".

Sherwood R. Bailey, Jr.
Executive Director

**Agreement between
Cruisin' The Coast, Inc. and the City of Gautier**

This Agreement is by and between *Cruisin' the Coast, Inc.* (hereinafter "CTC") and the following business or entity: City of Gautier, MS (hereinafter, "the City") and applies to the "Cruisin the Coast" event to be held on Sunday, October 1, 2023, in the City of Gautier. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. In contemplation of the nature of the event, including its date, the parties do accept the commitments and assurances of the other as follows:

1. The City of Gautier will provide:

- a. Event fee of \$5,000 (To be paid by the Jackson County Board of Supervisors)
- b. Volunteers to staff the event
- c. Traffic control
- d. Port-o-lets
- e. Signage
- f. A "person in charge" who will coordinate with the "person in charge" designated by CTC to produce the event

2. Cruisin' The Coast will provide:

- a. Promotion and advertisement of the Sunday, Sunday, October 1, 2023, event in all printed materials and on website.
- b. License to use of the Cruisin' The Coast logo upon approval by CTC until the event is complete
- c. A "person in charge" who will coordinate with the "person in charge" designated by City to produce the event
- d. 6 tickets to the Kickoff Sponsor Party.
- e. 6 Sponsor T-shirts

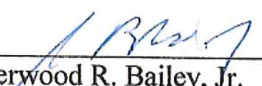
General:

1. Outside vendors, not associated with a local merchant will be liable for state sales tax. Each vendor will be responsible for submitting the appropriate state reporting form. CTC is not responsible for collection of any applicable taxes.
2. ET Motorgear is acknowledged as the official apparel vendor of Cruisin' The Coast. Other vending of this type is not permitted. CTC reserves the right to approve other apparel vending if ET Motorgear is not present, or not able to participate.
3. All media releases, press conferences and collateral materials promoting the event must be approved in advance by CTC. The parties acknowledge that CTC is a registered trademark and any use of the CTC logo and the words "Cruisin' The Coast" must be approved by CTC.
4. The City will obtain such event insurance as may be available at the time of the event and will furnish CTC with a copy of any policy so obtained. CTC acknowledges, however, that the City's liability for incidents occurring during the event is governed by the Mississippi Tort Claims Act and that the City of Gautier already carries liability coverage that will protect the City in the event of any damages or losses that might be incurred during the event and for which the City would otherwise be liable. CTC also acknowledges that the City, by law, cannot agree to indemnify CTC, or to hold CTC harmless from any claims, damages, or assessments, that might arise as a result of incidents occurring during the event, except to the extent allowed by law pursuant to state statute.

5. The City of Gautier acknowledges that it is sponsoring the CTC licensed event on their own premises or premises of others by permission, and that CTC is merely licensing its logo in order to market the authorized activity.
6. CTC will not be responsible for the condition or safety of any premises where the City of Gautier hosts CTC authorized events.
7. No activity will be allowed, ratified or encouraged by the City of Gautier which diminishes the "good will" and quality of the licensed CTC brand.
8. No activity will be undertaken on the event site or premises or otherwise allowed which is a violation of state or federal law.
9. This agreement may only be changed upon written amendment, approved by both parties.
10. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.
11. Termination of Agreement:
 - a. This agreement may be terminated by either party for any reason more than 90 days prior to the event;
 - b. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."
12. This agreement shall expire at midnight on the last full day of the event as scheduled.
13. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.
14. The Agreement and Memorandum of Understanding constitute the entire agreement of the parties.

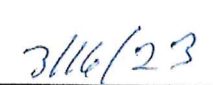
Cruisin' the Coast, Inc.

City of Gautier, MS



Sherwood R. Bailey, Jr.

Paula Yancey, City Manager



Date

Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 264-2023

WHEREAS, the Grants and Projects Department is requesting the authorization to advertise for bids for the Citywide Lift Station Upgrade Project; and

WHEREAS, there are twenty-six (26) existing lift stations that are in dire need of replacements or upgrades. The new upgrades include new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements; and

WHEREAS, a pre-bid meeting will be held May 4, 2023, at the office of Seymour Engineering for all prospective bidders; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on April 21 and April 28, 2023, with the bid opening on May 12, 2023, at 10am; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids on this project is in the best interests of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Citywide Lift Station Upgrade Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Grants and Projects Department
Date: April 11, 2023
Subject: Authorization to Advertise for Bid for Citywide Lift Station Upgrade Project

REQUEST:

The Grants and Projects Department requests authorization to advertise for bid for the Citywide Lift Station Upgrade Project.

BACKGROUND:

There are 26 existing lift stations that are approximately 60 years of age. These stations are in dire need of replacements or upgrades. Needed upgrades include new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on April 21 and April 28, 2023. A pre-bid meeting will be held on May 4, 2023, at the office of Seymour Engineering for prospective bidders. Bids will be opened at 10 a.m. on May 12, 2023.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertisement for bids for the Citywide Lift Station Upgrade Project.

The City Council may:

1. Approve the advertisement, as presented; or
2. Not approve the advertisement, as presented.

ATTACHMENT(S):

1. Advertisement for bids

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 A.M. on May 12, 2023 for the following:

CITY OF GAUTIER CITYWIDE LIFT STATION UPGRADES

These bids are invited to perform lift station upgrades throughout the City as well as build two new lift stations in Gautier, Mississippi.

These bids will be opened at 10:00 A.M. at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 on May 12, 2023. A pre-bid meeting will be held Thursday, May 4, 2023 at 2:00 P.M. at the Seymour Engineering office located at 925 Tommy Munro Drive, Biloxi, MS 39532.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors. The Contractor's classification should include the ability to perform work in regards to the following: Municipal and Public Works projects.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Matt Kirkland, P.E. and can be contacted at the listed address or at mkirkland@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533 and designated as Bid for:

CITY OF GAUTIER CITYWIDE LIFT STATION UPGRADES

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2023.

PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise April 21, 2023
Advertise April 28, 2023
Open May 12, 2023

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 265-2023

WHEREAS, under Public Law 93-228 and Public Law 100-707, each city or county included in a Presidential disaster declaration is eligible for federal assistance; and

WHEREAS, when the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the City with federal and state agencies managing the public assistance programs; and

WHEREAS, the agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, maintaining auditable records, and for ensuring that all work is accomplished before completing dates are reached; and

WHEREAS, the State-Local Disaster Assistance Agreement is also required to move forward with receiving the above assistance;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Brenda Greco will be designated as Applicant's Agent for the City of Gautier for Hurricane Zeta (4576) projects as of April 18, 2023, and the execution of the State-Local Disaster Assistance Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Grants & Projects Department
Date: April 10, 2023
Subject: Designation of Applicant's Agent for Hurricane Zeta Projects

REQUEST:

The Grants & Projects Department requests that the City of Gautier designate the Applicant's Agent for the City's Hurricane Zeta (4576) projects to Brenda Greco and authorize execution of the State-Local Disaster Assistance Agreement.

BACKGROUND:

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities. When the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the city with federal and state agencies managing these public assistance programs. The Agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached. The designation must be made by the action of the full City Council and must be recorded in the official record.

DISCUSSION:

The Mississippi Emergency Management Agency (MEMA) notified the City that an applicant agent form must be submitted for each disaster. April Stennett was the applicant agent, however, due to her leaving a new applicant agent needs to be appointed. The City Manager recommends Brenda Greco serve as applicant agent.

RECOMMENDATION:

The City Manager recommends that the Grants & Projects Specialist, Brenda Greco, be designated as the Applicant's Agent for the City of Gautier for Hurricane Zeta projects as of the date of this meeting and authorize execution of the State-Local Disaster Assistance Agreement.

City Council may:

1. Approve the applicant agent designation and State-Local Disaster Assistance Agreement, as presented; or
2. Not approve the applicant agent designation and State-Local Disaster Assistance Agreement, as presented

ATTACHMENT(S):

- 1) Designation of Applicant Agent Form
- 2) State-Local Disaster Assistance Agreement



STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: FEMA-4576 -DR-MS

APPLICANT FIPS #: 059-26860-00

APPLICANT NAME: City of Gautier

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Super Circulars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – Super Circular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

Certifying Official (Cannot be the Applicant Agent):

Paula Yancey

NAME (Print)

SIGNATURE

DATE

Applicant Agent:

Brenda Greco

NAME (Print)

SIGNATURE

DATE

MEMA Only

Governor's Authorized Representative:

Stephen C. McCraney, Executive Director

NAME

SIGNATURE

DATE

DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE

Federal Disaster Number: FEMA-4576-DR-MS

Entity's Name: City of Gautier

Governing Body Type: City Council

Applicant Agent Information

Name: Brenda Greco

Official Title: Project Specialist

Address: 3330 Hwy. 90

City/State/Zip: Gautier, MS 39553

Work Phone: 228-497-8000 ext 302

Cell Phone: 228-217-4248

Email Address: bgreco@gautier-ms.gov

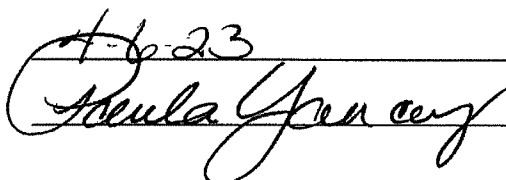
On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

Certifying Official Information (Cannot be the same as the Applicant Agent):

Name: Paula Yancey

Title: Gautier City Manager

Date: 4-6-23

Signature: 

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.



FFATA Reporting Form

Federal Funding Accountability and Transparency Act of 2006

(This requirement is for all grant funding received)

1.) Applicant: City of Gautier 2.) DUNS + 4: 964447817

3.) Registered in SAM (System of Award Management): Yes ☒ No ☐

4.) Physical Address Associated w/ DUNS #

Street 3330 Hwy 90

City Gautier, MS 39553 State MS

9-digit Zip (Must have 9 digit) 39553 - 5124 Country USA

5a.) Is your annual gross revenue made up of 80% or more in U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

b.) Do you receive \$25 Million or more in annual gross revenue from U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

6.) Is salary information for all top management positions available to public on SEC.gov?
No

7.) Do you subaward any grant funds received from MEMA? No

8.) Applicant Point of Contact

Name: Brenda Greco
Agency: City of Gautier
Title: Project Specialist
Phone: 228-497-8000 ext 302
Mailing Address: 3330 Hwy. 90
City/State/Zip: Gautier, MS 39553
Email: bgreco@gautier-ms.gov

I, Brenda Greco hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.

For MEMA Office Use Only

Grant Award Name _____ Grant Award ID# _____

Grant Award Amount _____ Date Obligated _____ Project # _____ Revision# _____

MEMA Officials Initials _____ Entered into FSRs.gov by _____

Date Entered _____

MEMA-FFATA 2015

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 266-2023

WHEREAS, under Public Law 93-228 and Public Law 100-707, each city or county included in a Presidential disaster declaration is eligible for federal assistance; and

WHEREAS, when the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the City with federal and state agencies managing the public assistance programs; and

WHEREAS, the agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, maintaining auditable records, and for ensuring that all work is accomplished before completing dates are reached; and

WHEREAS, the State-Local Disaster Assistance Agreement is also required to move forward with receiving the above assistance;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Brenda Greco will be designated as Applicant's Agent for the City of Gautier for Hurricane Ida (FEMA-4626-DR-MS) projects as of April 18, 2023, and the execution of the State-Local Disaster Assistance Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Grants & Projects Department
Date: April 10, 2023
Subject: Designation of Applicant's Agent for Hurricane Ida Projects

REQUEST:

The Grants & Projects Department requests that the City of Gautier designate the Applicant's Agent for the City's Hurricane Ida (FEMA-4626-DR-MS) projects to Brenda Greco and authorize execution of the State-Local Disaster Assistance Agreement.

BACKGROUND:

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities. When the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the city with federal and state agencies managing these public assistance programs. The Agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached. The designation must be made by the action of the full City Council and must be recorded in the official record.

DISCUSSION:

The Mississippi Emergency Management Agency (MEMA) notified the City that an applicant agent form must be submitted for each disaster. April Stennett was the applicant agent, however, due to her leaving a new applicant agent needs to be appointed. The City Manager recommends Brenda Greco serve as applicant agent.

RECOMMENDATION:

The City Manager recommends that the Grants & Projects Specialist, Brenda Greco, be designated as the Applicant's Agent for the City of Gautier for Hurricane Ida (FEMA-4626-DR-MS) projects as of the date of this meeting and authorize execution of the State-Local Disaster Assistance Agreement.

City Council may:

1. Approve the applicant agent designation and State-Local Disaster Assistance Agreement, as presented; or
2. Not approve the applicant agent designation and State-Local Disaster Assistance Agreement, as presented

ATTACHMENT(S):

- 1) Designation of Applicant Agent Form
- 2) State-Local Disaster Assistance Agreement



STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: FEMA-4626 -DR-MS

APPLICANT FIPS #: 059-26860-00

APPLICANT NAME: City of Gautier

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Super Circulars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – Super Circular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

Certifying Official (Cannot be the Applicant Agent):

Paula Yancey

NAME (Print)

SIGNATURE

DATE

Applicant Agent:

Brenda Greco

NAME (Print)

SIGNATURE

DATE

MEMA Only

Governor's Authorized Representative:

Stephen C. McCraney, Executive Director

NAME

SIGNATURE

DATE

DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE

Federal Disaster Number: FEMA-4626-DR-MS

Entity's Name: City of Gautier

Governing Body Type: City Council

Applicant Agent Information

Name: Brenda Greco

Official Title: Project Specialist

Address: 3330 Hwy. 90

City/State/Zip: Gautier, MS 39553

Work Phone: 228-497-8000 ext. 302

Cell Phone: 228-217-4248

Email Address: bgreco@gautier-ms.gov

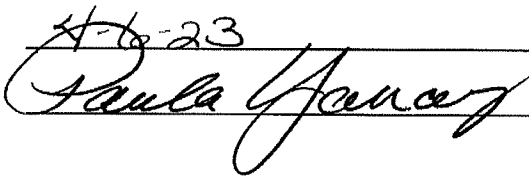
On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

Certifying Official Information (Cannot be the same as the Applicant Agent):

Name: Paula Yancey

Title: Gautier City Manager

Date: 4-6-23

Signature: 

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.



FFATA Reporting Form

Federal Funding Accountability and Transparency Act of 2006

(This requirement is for all grant funding received)

1.) Applicant: City of Gautier 2.) DUNS + 4: 964447817

3.) Registered in SAM (System of Award Management): Yes ☒ No ☐

4.) Physical Address Associated w/ DUNS #

Street 3330 Hwy 90

City Gautier, MS 39553 State MS

9-digit Zip (Must have 9 digit) 39553 - 5124 Country USA

5a.) Is your annual gross revenue made up of 80% or more in U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

b.) Do you receive \$25 Million or more in annual gross revenue from U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

6.) Is salary information for all top management positions available to public on SEC.gov? No

7.) Do you subaward any grant funds received from MEMA? No

8.) Applicant Point of Contact

Name: Brenda Greco
Agency: City of Gautier
Title: Project Specialist
Phone: 228-497-8000 ext. 302
Mailing Address: 3330 Hwy. 90
City/State/Zip: Gautier, MS 39553
Email: bgreco@gautier-ms.gov

I, Brenda Greco hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.

For MEMA Office Use Only

Grant Award Name _____ Grant Award ID# _____

Grant Award Amount _____ Date Obligated _____ Project # _____ Revision# _____

MEMA Officials Initials _____ Entered into FSRS.gov by _____

Date Entered _____

MEMA-FFATA 2015

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 205-2023

WHEREAS, College Park Elementary requests to waive the \$40 pavilion rental fee at Bacot Park on May 12, 2023.; and

WHEREAS, College Park Elementary is in need of a location to host their field trip for fourth graders who have achieved academic growth for the school year; and

WHEREAS, pursuant to Miss. Code Ann. Section 21-17-1, the governing authorities of any municipality may, in its discretion, donate funds to a public school district located in the municipality for the promotion of educational programs of the district; and

WHEREAS, the City Council hereby finds that the above field trip promotes the educational programs of the Pascagoula-Gautier School District;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by College Park Elementary to waive the \$40 pavilion rental fee required for the College Park Elementary's fourth grade field trip to be held at Bacot Park on May 12, 2023 is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/12/2023
Subject: Approval to waive the rental fee in the amount of (\$40.00) for the use of the Bacot Park pavilion for College Park Elementary students' field trip

REQUEST:

The Recreation Department has received a request from College Pak Elementary to waive the rental fee in the amount of (\$40.00) for the use of Bacot Park pavilion for College Park Elementary to be held on May 12, 2023

BACKGROUND:

College Park Elementary is in the process of planning a field trip for fourth graders who have achieved academic growth for the school year and is in need of a location to host this event.

DISCUSSION:

To make this field trip a success, College Park is in need of a location to host this worthwhile event. College Park is in the Pascagoula-Gautier District (PGSD) that has campuses that serve the cities of Gautier and Pascagoula, MS.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the rental fee in the amount of (\$40.00) for the Bacot Park pavilion rental for College Park Elementary fourth grade field trip.

The City Council may:

1. Approve to waive the rental fee in the amount of (\$40.00) for the Bacot Park pavilion for College Park Elementary field trip.; or
2. Not approve to waive the rental fee in the amount of (\$40.00) for the Bacot Park pavilion for College Park Elementary field trip.

ATTACHMENTS:

1. College park Request



COLLEGE PARK ELEMENTARY SCHOOL

2617 Ladnier Road
Gautier, Mississippi 39553
Office 228-522-8829
Fax 228-522-8830
Website <http://pgsd.ms>



Gautier City Board
3300 US-90
Gautier MS 39553
228-497-8000

To whom it may concern,

The Fourth grade team at College Park Elementary is planning a trip to Bacot Park to celebrate our Fourth Grade students that have shown academic growth. We are requesting the pavilion fee be waived for this field trip on Friday, May 12, 2023.

If you have any questions or concerns, please feel free to contact me at jjones@pgsd.ms or at 228-522-8829.

Thank you for your support,

Jennifer Jones
Fourth Grade Teacher
College Park
228-522-8829

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 267-2023

WHEREAS, Singing River Services has again offered to provide the services contained in the attached contract, as revised; and

WHEREAS, the Mayor and Council Members hereby find that entering this revised contract is in the best interests of the City; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of the contract, as revised, with Singing River Services for the Employee Assistance Program or Life Care Plus program for the period of April 15, 2023 thru April 15, 2024 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the ____ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately ____ employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or, who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER'S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services ("EAP Services") from April 15, 2023 to April 15, 2024 (the "Contract Period") for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an "emergency help line" telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber's insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding

job or employer dissatisfaction to contact the Subscriber's Human Resources Director or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.
2. Quarterly reports regarding employee usage will be submitted to _____.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contract.

3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
 - c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.

5. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state or federal law, including but not limited to HIPAA.

6. Limitation of Liability:

a. City of Gautier agrees to be responsible for the negligence or negligent acts of City of Gautier, its employees or agents. It is the intention of the parties hereto that Singing River Services will incur no cost or expenses as the result of the negligence and resulting damages of City of Gautier, its employees or agents in the performance of its obligations under this Agreement.

b. Singing River Services agrees to be responsible for the negligence or negligent acts of Singing River Services, its employees or agents. It is the intention of the parties hereto that Singing River Services will incur no cost or expenses as the result of the negligence and resulting damages of Singing River Services, its employees or agents in the performance of its obligations under this Agreement.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2023.

SINGING RIVER SERVICES:
Tax ID Number 64-0650708

BY: _____
Beth Fenech
Executive Director

CITY OF GAUTIER:

BY: _____
City Manager's Signature

Councilman Jackson made the motion to approve the Memorandum of Understanding, as presented, with the Department of Homeland Security and the Gautier Fire Department in order to participate in the Mississippi State Task Forces. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 268-2023

WHEREAS, the Gautier Fire Department is requesting approval of the Memorandum of Understanding (MOU) with the Department of Homeland Security in order to participate in the Mississippi State Task Forces; and

WHEREAS, the fire department has three (3) members of the Mississippi State Task Force, one of the members being an instructor for Task Force 3; and

WHEREAS, this program is used for training and assistance with state emergencies; and

WHEREAS, the Mayor and Council Members hereby find that entering into the Memorandum of Understanding with the Department of Homeland Security is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that the Memorandum of Understanding (MOU) between the Department of Homeland Security and the Gautier Fire Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager, Fire Chief, and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2023.

CITY OF GAUTIER

MEMORANDUM

To: Paula Yancey, City Manager

From: Josh Latch, Fire Chief

Date: 04/10/2023

Subject: MSTF Memorandum of Understanding

REQUEST:

The City Council authorization is requested by the Fire Department to approve the attached MOU with the Department of Homeland Security Mississippi State Task Force (MSTF).

BACKGROUND:

The Fire Department has three members on the MSTF. One of the members is an Instructor for Task Force 3. We use this program for training and assistance with state emergencies.

DISCUSSION:

None

RECOMMENDATION:

The City Staff recommends that City Council approve this MOU to continue training and emergency response with the MSTF.

ATTACHMENTS:

Josh Latch

Fire Chief

Office 228-497-1656

Mobile 228-217-4989

Web www.gautier-ms.gov

2502 College Cir. • Gautier, MS 39553



'While we have time, let us do good'

St. Francis of Assisi

MEMORANDUM OF UNDERSTANDING

Between

The Mississippi Office of Homeland Security / Task Force



Your Department Name Here



This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Mississippi Office of Homeland Security (MOHS) and the _____ to participate in the Mississippi Task Forces (MTF). This agreement is entered into this ____ day of _____.

1. Background

Following the terror acts of September 11, 2001, the State of Mississippi realized the need to develop local, regional, and statewide capabilities to support large scale incidents. Hurricane Katrina emphasized the need to develop advanced search and rescue teams. Mississippi is not only prone to natural disasters, but the state ranks high on the list for the amount of critical infrastructure that would require multiple teams of search and rescue specialist to be deployed simultaneously to meet the needs of the local jurisdictions for man-made disasters.

2. Purpose

The Purpose of this MOU is to delineate the responsibilities and procedures for the participation in and deployment of the MTF outlined in the various sections of MS Code 33-15.

3. Scope

The provisions of this MOU apply only to Task Force activities performed at the request of the MOHS, provided at the option of the Participating Agency, and in conjunction with, or in preparation of, a declaration from the Governor of Mississippi for a disaster or emergency and upon activation of the Mississippi Task Force (MTF).

4. Definitions

- A. Activation: the process of mobilizing specific Task Forces to deploy to a designated disaster site. If the Task Force responds to such a mobilization request, the Task Force is to arrive with all equipment and personal gear to the predetermined deployment site and be at the disaster site within six hours of the activation notice.
- B. Alert: the process of informing the Task Force that an event has occurred and the Task Force might be activated at some point within a 24 hour time frame.
- C. Incident Commander: the individual in-charge for coordinating relief activities within the disaster site; under normal circumstances this individual will be an emergency manager from the local community responsible for incident activities including the development and implementation of strategic decisions and for approving allocation of resources.
- D. Participating Responder: a credentialed emergency responder on the active Task Force roster providing support to a Task Force under the authority of a Participating Agency.
- E. Participating Agency: an agency that is providing sanctioning authority for their employees to be members of the Mississippi Task Forces.

- F. Task Force: an integrated collection of personnel and equipment meeting standardized capability criteria for addressing the special needs of Urban Search and Rescue operations.
- G. Task Force Leader: an individual responsible for team training, equipment allocation, mobilization, and tactical direction of the Task Force.
- H. Urban Search and Rescue (US&R): specialized tactics, personnel, and equipment suited to the unique lifesaving problems presented in emergency rescue operations.

5. Responsibilities

- A. MOHS shall be responsible for:
 - 1. Coordination between the MTF, sponsoring agencies, MEMA, the State Fire Academy, and other relevant governmental and private parties.
 - 2. Limited funding and technical support for equipment and training.
 - 3. Coordinating the replacement and /or rehabilitation of damaged or destroyed equipment used in the course of the operations of Task Force related activities.
 - 4. Provide training to Task Force members as funding becomes available through FEMA, State, and Local jurisdictions. Training should be continuous with the objectives of enhancing skills as needed to maintain qualifications for particular positions on the Task Force.
- B. The Participating Agency shall be responsible for:
 - 1. Providing participating personnel and equipment for US&R related activities as agreed upon with MOHS and or the Task Force Leadership.
 - 2. Support the recruiting of necessary positions of the MTF to the best of their ability according to the guidelines prescribed in the MTF Manual.
 - 3. Support training of personnel as related to the MTF operations.
 - 4. In the event of any activation of the MTF, the participating agency will retain the responsibility for salaries and medical coverage for participating members employed by said agency.
 - 5. Participating Agency will provide worker compensation benefits to participating members employed by said Agency during any training and/or activates approved the MOHS.
 - 6. Ensuring all equipment that was purchased with MOHS funds have proper storage, service, and is in a state of readiness for deployment.

6. Procedures

A. Activation

1. Upon request from the Governor of Mississippi for disaster assistance, and/or determination by MEMA, FEMA, or any other agency requesting the MTF the pre-positioning of Task Forces is prudent, MEMA, FEMA, or any other agency requesting the MTF shall request the activation of forces necessary to respond to the emergency or disaster situation.
2. Activation notices shall be communicated by MEMA, FEMA, or any other agency requesting the MTF through the appropriate channels.

B. Mobilization, Deployment, and redeployment

1. The Task Force Leader with support from the local Sponsoring Agency shall notify members of the MTF activation.
2. The Task Force Leader will provide a time and rendezvous location, equipment needed, and description of activation to the local Sponsoring Agency.
3. Upon arriving at the deployment area MOHS will provide logistical support such as food and housing.

C. Command and Control

1. MOHS has overall command and control of the Task Forces.
2. Tactical employment of the MTF may be passed from MOHS to the local or on-site incident Commander within a disaster area.

7. Financial Agreements

- A. Task Force members shall be compensated in accordance with pay schedules and policies set forth by the participating agency as determined prior to implementation of this agreement. All reimbursements will follow SMAC/EMAC guidelines.
- B. Task Force members shall be reimbursed for travel and per diem costs in accordance with their participating agencies travel policy.
- C. Personnel shall receive their normal pay for their scheduled work days, and overtime pay for any working hours defined in the Incident Action Plan.
- D. Rehabilitation or replacement costs of operational equipment may be reimbursed if the piece of equipment was used at a SMAC, EMAC, or MTF sanctioned training exercise, as authorized by MEMA, FEMA, or any other agency requesting the MTF.
- E. No Task Force or any Task Force member shall be reimbursed for costs incurred by activation outside the scope of this agreement.
- F. The participating agency is responsible for following in-state and EMAC guidelines for all reimbursement requests. Each sponsoring agency will be responsible for completing and submitting their own reimbursement packet to the agency issuing the reimbursements.

8. Reporting Requirements

- A. The participating Agency will submit in writing to the Task Force Leaders all personnel changes as they relate to the composition of the Task Force. This includes information of personnel training and qualification upgrades. The qualifications list will be submitted as new members are admitted to positions on the Task Force during the annual sign up.
- B. Verification of Task Force member credentials, as they relate to the criteria outlined in the MTF manual, will be submitted on an annual basis and at other times as requested by MOHS.

9. Conditions, Amendments, and Termination

- A. This Memorandum may be modified or amended only with written agreement of all parties and all amendments will be attached to this agreement. The memorandum may be terminated by any party upon 30 days written notice.
- B. In the event an agency withdraws from the MTF ALL equipment purchased with MOHS Funding for MTF shall be moved to another participating agency at the discretion of the MOHS State SAR Coordinator.

10. Liability

- A. For the purposes of worker's compensation and long-term disability, Task Force members who perform disaster relief functions in connection with this MTF program will be considered performing within the scope of their employment with the participating agency, and as such, subject to the State or local worker's compensation laws.

Director or Chief of
Participating Agency

Title

Date

MOHS State SAR Coordinator

Title

Date

Councilman Gollott made the motion to adjourn until May 2, 2023, at 6:30pm. Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

May 2, 2023
Approval of water and sewer adjustments for May 2023 in the amount of \$13,183.09

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for May 2023 in the amount of \$13,183.09

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated May 2023 in the amount of \$13,183.09 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:

May 2, 2023

Title:

Approval to waive the deposit and rental fee for the use of the Gautier Senior Center for College Park Elementary School

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Approval to waive the deposit and rental fee, in the total amount of \$400.00, for the use of the Gautier Senior Center for College Park Elementary School's retirement and staff end of the year party.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2023

WHEREAS, College Park Elementary requests to waive the \$100 deposit and \$300.00 rental fee for the use of the Gautier Senior Center on May 8th and May 22nd; and

WHEREAS, College Park Elementary is in need of a location to host a retirement and staff end of the year party; and

WHEREAS, pursuant to Miss. Code Ann. Section 21-17-1, the governing authorities of any municipality may, in its discretion, donate funds to a public school district located in the municipality for the promotion of educational programs of the district; and

WHEREAS, the City Council hereby finds that the above field trip promotes the educational programs of the Pascagoula-Gautier School District;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by College Park Elementary to waive the \$100 deposit and \$300 Gautier Senior Center rental fee required for the College Park Elementary's retirement party on May 8th and staff end of year party on May 22nd, 2023 is hereby approved and authorized;

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/25/2023
Subject: Approval to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$300.00) for the use of the Gautier Senior Center for College Park Elementary School for a retirement party and staff end of year party.

REQUEST:

The Recreation Department has received a request from College Park Elementary to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$300.00) for the use of the Gautier Senior Center on May 8th and May 20th to host a retirement party and staff end of the year party for College Park Elementary.

BACKGROUND:

College Park Elementary is in the process of planning a retirement and staff end of year party for College Park and is in need of a location to host this event.

DISCUSSION:

To make this celebration a success, College Park Elementary is in need of a location to host this worthwhile event. College Park Elementary is in the Pascagoula-Gautier District (PGSD) that has campuses that serve the cities of Gautier and Pascagoula, MS.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$300.00) for the Gautier Senior Center for College Park Elementary on May 8th and May 20th to host a retirement party and staff end of the year party.

The City Council may:

1. Approve to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$300.00) for the Gautier Senior Center for College Park Elementary on May 8th and May 20th to host a retirement party and staff end of the year party. or
2. Not approve to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$300.00) for the Gautier Senior Center for College Park Elementary on May 8th and May 20th to host a retirement party and staff end of the year party.

ATTACHMENTS:

1. College Park- Gautier Senior Center



COLLEGE PARK ELEMENTARY SCHOOL

2617 Ladnier Road
Gautier, Mississippi 39553
Office 228-522-8829
Fax 228-522-8830
Website <http://pgsd.ms>



April 25, 2023

Dear City of Gautier,

We are excited to celebrate the end of another successful school year at College Park Elementary. All year we recognize and celebrate our students, and now it's time to do the same for our hard working staff members. We are requesting the use of the Gautier Senior Center at George Martin Park for two separate events. We appreciate your time and consideration for the use of this facility. Details of each event are as follows:

College Park Retirement Reception

Monday, May 8, 2023 from 3:30 until 5:30 PM. We are expecting about 100 people to help us celebrate the retirement and professional accomplishments of three staff members. We would like an hour or two before the event to set up if possible.

College Park Staff End of the Year Party

Monday, May 22, 2023 from 3:30 until 5:30 PM. We are expecting about 50 people to help us celebrate the end of the school year. We would like an hour or two before the event to set up if possible.

We will leave the facility clean, trash free and in the same condition we found it. Again, we appreciate your consideration and our partnership with the City of Gautier. If you have any questions, please feel free to call, 228-522-8829.

Sincerely,

Suzanne Ros, Principal

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

May 2, 2023
Authorization to advertise for bids for the
Shepard State Park RV Expansion Project

Introduced by:
Contact Person/Telephone

City Manager 497-8000

Summary Explanation: Authorization to advertise for bids for the Shepard State Park RV Expansion Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Grants and Projects Department is requesting the authorization to advertise for bids for the Shepard State Park RV Expansion Project; and

WHEREAS, Section 25 of House Bill 1353, 2022 Regular Legislative Session authorized expenditures from the 2022 Local Improvements Projects Fund in an amount not to exceed \$1.5 million to provide funding to assist the City of Gautier in paying costs associated with the expansion of RV sites at Shepard State Park; and

WHEREAS, the funding for this project will upgrade the existing sewer system which includes the installation of an 8-inch sanitary sewer, 15 new manholes, 2 grinder pumps, 10 new RV pads, and 38 new utility pedestals; and

WHEREAS, a pre-bid meeting will be held May 23, 2023, at the office of Seymour Engineering for all prospective bidders; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on May 5 and May 12, 2023, with the bid opening on June 2, 2023, at 11am; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids on this project is in the best interests of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Shepard State Park RV Expansion Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Grants and Projects Department
Date: April 24, 2023
Subject: Authorization to Advertise for Bid for Shepard State Park RV Expansion Project

REQUEST:

The Grants and Projects Department requests authorization to advertise for bid for the Shepard State Park RV Expansion Project.

BACKGROUND:

Section 25 of House Bill 1353, 2022 Regular Legislative Session authorized expenditures from the 2022 Local Improvements Projects Fund in an amount not to exceed \$1.5 million to provide funding to assist the City of Gautier in paying costs associated with the expansion of RV sites at Shepard State Park.

The funding for this project will upgrade the existing sewer system which includes the installation of an 8-inch sanitary sewer, 15 new manholes, 2 grinder pumps, 10 new RV pads, and 38 new utility pedestals.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on May 5 and May 12, 2023. A pre-bid meeting will be held on May 23, 2023, at the office of Seymour Engineering for prospective bidders. Bids will be opened at 11 a.m. on June 2, 2023.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertisement for bids for the Shepard State Park RV Expansion Project.

The City Council may:

1. Approve the advertisement, as presented; or
2. Not approve the advertisement, as presented.

ATTACHMENT(S):

1. Advertisement for bids

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39553 until 10:00 A.M. on Friday, June 2, 2023, and bids will be opened at 11:00 A.M. on Friday, June 2, 2023, at City Hall for the following:

CITY OF GAUTIER SHEPARD STATE PARK EXPANSION

A preconstruction meeting will be held May 23rd at 2:00 pm at Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi

These bids are invited to preform construction of a RV park expansion. This includes installation of 8-inch sanitary sewer, 15 new manholes, 2 grinder pumps, 10 new RV pads, and 38 new utility pedestals. The project will be taking place in Gautier, Mississippi.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors. The Contractor's classification should include the ability to perform work in regards to the following: Municipal and Public Works projects.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Matt Kirkland, P.E. and can be contacted at the listed address or at mkirkland@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39553 and designated as Bid for:

CITY OF GAUTIER SHEPEARD STATE PARK EXPANSION

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2023.

PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise: May 5, 2023
Advertise: May 12, 2023

Bid Opening: June 2, 2023

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

May 2, 2023
Receive March 2023 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive March 2023 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for March 2023 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting May 2, 2023.

MAR 2023 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,332,636.63
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,460,085.32
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,802,856.24
MDAH School House Grant	Depository Account	030-000-001	\$1,783.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$130,363.79
U S Justice Equitable Sharing	Depository Account	157-000-001	\$88,237.77
Fire Protection Fund	Depository Account	160-000-001	\$296,549.28
Tidelands Grant	Depository Account	171-000-001	\$30,449.39
Library Support Fund	Depository Account	172-000-001	\$9,369.31
Shepard State Park Fund	Depository Account	176-000-001	\$76,219.93
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$75,482.54
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$249,145.50
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$11,556,574.20
General Depository Reconciled Cash Balance			\$11,556,574.20

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	\$0.01
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$340,120.18)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,647,343.17
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$3,354,785.52
Enterprise Reconciled Cash Balance			\$3,350,939.68

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,303,368.22
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,484,409.00
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$354,899.98
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$724,027.65
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$50,627.23
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$50,627.23
MSPAC_TC Park HB1535 Project	Restricted Fund	304-000-004	\$4,009,643.53
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$1,003,836.31
SB 2971 Amphitheater-Museum	Restricted Fund	304-000-006	\$1,641,469.00
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,325,200.17
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$20,650.64
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$323.02
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$3,521,689.24
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$169,453.95
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$255,229.55
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$922,337.87
Total Bond & Restricted Reconciled Cash Balances			\$16,837,792.59

**MAR 2023
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2023	MAR 2023	Balance	50.00% % to date
General Fund Revenues	11,250,849.00	6,805,322.32	4,445,526.68	60.4%
Expenditures:				
001 Legislative	265,541.00	149,086.41	116,454.59	56.1%
010 City Court	340,660.00	161,153.23	179,506.77	47.3%
021 City Manager	336,800.00	117,083.58	219,716.42	34.7%
022 Human Resources	76,928.00	33,978.24	42,949.76	44.1%
040 City Clerk	505,751.00	237,925.86	267,825.14	47.0%
060 City Attorney	160,000.00	70,820.40	89,179.60	44.2%
090 Economic Dev - Planning	521,675.00	248,055.13	273,619.87	47.5%
092 Building & General Expenses	1,321,000.00	587,348.64	733,651.36	44.4%
094 Grants & Project Admin	235,608.00	114,325.84	121,282.16	48.5%
100 Police	3,165,971.00	1,349,200.63	1,816,770.37	42.6%
161 Fire	3,024,807.00	1,456,843.48	1,567,963.52	48.1%
170 Recreation	823,599.00	356,239.22	467,359.78	43.2%
201 PW: Streets	381,300.00	72,514.59	308,785.41	19.0%
205 PW: Maintenance	393,295.00	153,252.56	240,042.44	38.9%
680 Debt Service	87,454.00	46,323.96	41,130.04	52.9%
900 Interfund Transfers	882,540.00	239,566.25	642,973.75	27.1%
General Fund Expenditures	12,522,929.00	5,393,718.02	7,129,210.98	43.0%
<i>Total Operating Expenditures</i>	10,883,155.00	4,976,970.47	5,906,184.53	
<i>Total Capital Outlay Expenditures</i>	579,741.00	93,178.01	486,562.99	
<i>Total Debt Service</i>	177,493.00	84,003.29	93,489.71	
<i>Total Transfers Out</i>	882,540.00	239,566.25	642,973.75	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	12,522,929.00	5,393,718.02	7,129,210.98	
 <i>Personnel</i>	7,483,099.00	3,674,255.33	3,808,843.67	
<i>Supplies</i>	749,211.00	261,522.60	487,688.40	
<i>Other Services</i>	2,650,845.00	1,041,192.54	1,609,652.46	
<i>Capital Outlay</i>	579,741.00	93,178.01	486,562.99	
<i>Debt Service</i>	177,493.00	84,003.29	93,489.71	
<i>Interfund Transfers for DS</i>	882,540.00	239,566.25	642,973.75	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	12,522,929.00	5,393,718.02	7,129,210.98	

**MAR 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of MAR 2023	Balance	50.00% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	519,152.00	604,142.00	46.2%
Expenditures	2,141,730.07	77,502.75	2,064,227.32	3.6%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	0.00	0.00	0.00	
Expenditures	3,627,788.00	833,844.02	2,793,943.98	22.9%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	1,783.43	0.00	1,783.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,881,610.65	140,374.27	4,741,236.38	2.8%
Expenditures	6,888,697.89	757,739.63	6,130,958.26	10.9%
156 SE MS METRO TASK FORCE				
Revenues	0.00	45,000.00	(45,000.00)	
Expenditures	276,395.10	191,271.40	85,123.70	69.2%
157 US Justice Equitable Sharing				
Revenues	0.00	8,939.72	(8,939.72)	
Expenditures	80,762.65	6,984.60	73,778.05	8.6%
160 Fire Protection Fund				
Revenues	543,000.00	0.00	543,000.00	
Expenditures	679,950.79	41,231.70	638,719.09	6.0%
171 Combined Tidelands Grant				
Revenues	824,870.30	127,865.33	697,004.97	15.5%
Expenditures	819,802.40	92,348.04	727,454.36	11.2%
172 Library Support Fund				
Revenues	126,031.00	101,675.66	24,355.34	80.6%
Expenditures	126,031.00	95,875.00	30,156.00	76.0%
176 Shepard State Park				
Revenues	241,905.00	94,235.62	147,669.38	38.9%
Expenditures	278,715.00	78,664.70	200,050.30	28.2%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	3,350.55	(3,350.55)	
Expenditures	1,500,000.00	19,200.00	1,480,800.00	1.2%
250 2018 W&S Bond Debt Service				
Revenues	288,762.00	144,389.47	144,372.53	50.0%
Expenditures	288,119.00	64,059.38	224,059.62	22.2%

**MAR 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of MAR 2023	Balance	50.00% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,655.00	10,791.47	(136.47)	101.2%
Expenditures	608.00	0.00	608.00	
252 2019 W&S Bond Debt Service				
Revenues	385,146.00	192,260.37	192,885.63	49.9%
Expenditures	376,638.00	300,106.25	76,531.75	79.6%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,855.00	11,035.13	(180.13)	101.6%
Expenditures	866.00	0.00	866.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,257.00	210,140.05	88,116.95	70.4%
Expenditures	298,157.00	226,115.63	72,041.37	75.8%
255 S2020 Refnd GO Bond Debt Service				
Revenues	500,383.00	29,566.25	470,816.75	5.9%
Expenditures	500,383.00	29,566.25	470,816.75	5.9%
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	0.00	0.00	0.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	19,161.00	0.00	19,161.00	
Expenditures	94,839.47	0.00	94,839.47	
304 Town Commons Park Project				
Revenues	259,000.00	463,058.47	(204,058.47)	178.7%
Expenditures	8,142,015.35	517,340.22	7,624,675.13	6.3%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,900.00	2,564.93	(664.93)	134.9%
Expenditures	20,721.68	0.00	20,721.68	
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	65,257.82	(65,257.82)	
309 Town Center Retail Dev Complex				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	0.00	0.00	
355 Water Supply & Treatment Plant				
Revenues	325,563.64	10,066.34	315,497.30	3.0%
Expenditures	5,123,657.43	1,267,601.50	3,856,055.93	24.7%

**MAR 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of MAR 2023	Balance	50.00% % to date
360 OST-GV SEWER IMPROVEMENTS				
Revenues	0.00	185,888.81	(185,888.81)	
Expenditures	0.00	0.00	0.00	
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,438,666.50	700,686.88	1,737,979.62	28.7%
Expenditures	2,438,666.50	1,018,340.56	1,420,325.94	41.7%
404 Solid Waste Fund				
Revenues	1,592,640.00	799,436.00	793,204.00	50.1%
Expenditures	1,605,000.00	647,130.33	957,869.67	40.3%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	45.00	2,719.23	(2,674.23)	6042.7%
Expenditures	45.00	0.00	45.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	569.98	(119.98)	126.6%
Expenditures	0.00	0.00	0.00	

MAR 2023
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)

	BUDGET FY 2023	MAR 2023	Balance	50.00% % to date
Utility Fund Revenues	9,100,000.00	4,810,678.75	4,289,321.25	52.8%
Administration	3,095,272.00	1,667,377.19	1,427,894.81	53.8%
Water & Sewer O & M	3,976,359.00	1,773,429.90	2,202,929.10	44.5%
Debt Service	1,065,477.00	289,702.04	775,774.96	27.1%
Transfers	1,793,564.00	356,000.00	1,437,564.00	19.8%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,130,672.00	4,086,509.13	6,044,162.87	40.3%
<i>Total Operating Expenditures</i>	<i>6,899,631.00</i>	<i>3,384,898.05</i>	<i>3,514,732.95</i>	
<i>Total Capital Outlay Expenditures</i>	<i>172,000.00</i>	<i>55,909.04</i>	<i>116,090.96</i>	
<i>Total Debt Service</i>	<i>1,065,477.00</i>	<i>289,702.04</i>	<i>775,774.96</i>	
<i>Total Interfund Transfers</i>	<i>1,793,564.00</i>	<i>356,000.00</i>	<i>1,437,564.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,130,672.00</i>	<i>4,086,509.13</i>	<i>6,044,162.87</i>	
 <i>Personnel</i>	 <i>541,083.00</i>	 <i>267,574.72</i>	 <i>273,508.28</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>114,345.82</i>	<i>198,654.18</i>	
<i>Other Services</i>	<i>6,045,548.00</i>	<i>3,002,977.51</i>	<i>3,042,570.49</i>	
<i>Capital Outlay</i>	<i>172,000.00</i>	<i>55,909.04</i>	<i>116,090.96</i>	
<i>Debt Service</i>	<i>1,065,477.00</i>	<i>289,702.04</i>	<i>775,774.96</i>	
<i>Interfund Transfers</i>	<i>1,793,564.00</i>	<i>356,000.00</i>	<i>1,437,564.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,130,672.00</i>	<i>4,086,509.13</i>	<i>6,044,162.87</i>	

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

May 2, 2023
Authorization to accept a 2010 Ford Focus Sedan
from the Jackson County Board of Supervisors

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000

Summary Explanation: Authorization to accept a 2010 Ford Focus Sedan from the Jackson County Board of Supervisors.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Jackson County Board of Supervisors has a 2010 Ford Focus Sedan, for which it has no use; and

WHEREAS, the Gautier Planning Department would benefit from the use of this vehicle; and

WHEREAS, the Jackson County Board of Supervisors has offered to donate this vehicle to the City; and

WHEREAS, City Staff desires to accept the vehicle and place it on the city inventory; and

WHEREAS, the Mayor and Council Members find that acceptance of a 2010 Ford Focus Sedan, ICN #59573 and VIN #1FAHP3FNXAW206577 is in the best interest of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the above-described 2010 Ford Focus Sedan from Jackson County Board of Supervisors is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 2, 2023.



NICK ELMORE
JACKSON COUNTY ASSESSOR

PO Box 998 | 2915 Canty Street | Pascagoula, MS 39568
Phone: 228.769.3070 | Fax: 228.769.3133

February 10, 2023

Subject: Donation of 2010 Ford Focus sedan to the city of Gautier

The Jackson county Assessor's Office would like to request one 2010 Ford Focus sedan, ICN#59573 and VIN# 1FAHP3FNXAW206577 to be donated to the City of Gautier and cannot be sold, traded, or exchanged for a period of three years. The subject equipment has been taken out of service in the Assessor's Office and is deemed surplus property.

If any additional information is needed regarding this request, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nick Elmore", with a long horizontal flourish extending to the right.

Nick Elmore
Jackson county Assessor



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

May 2, 2023

Re: Receive the donation of a 2010 Ford Focus Sedan from Jackson County Tax Assessor's office

Dear Jackson County Board of Supervisors:

The City of Gautier requests the donation of one 2010 Ford Focus Sedan, ICN#59573, VIN#1FAHP3FNXAW206577. The County Tax Assessor's office has indicated that this vehicle is no longer being used and is available for the City of Gautier to acquire.

Thank you in advance for your consideration of this request.

Sincerely,


Paula N. Yancey

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
May 2, 2023**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
