

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 1, 2023 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park
2. Gautier Youth Football Registration is now open for flag, tackle and cheer for ages 5-12. Contact our Gautier Recreation Athletics Department for more details
3. Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.

IV. Presentation Agenda

1. None

V. Business Agenda

1. Approval of Change Order No. 1 (Summary), final pay application, certificate of substantial completion and other closeout documents for the Seacliffe Subdivision Road Improvements Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Recessed Council Meeting held July 18, 2023

2. **Approval to retain Butler Snow LLP to prepare and submit the City of Gautier's Fiscal Year 2022 Financial Disclosure Statement**
3. **Receive June 2023 Finance Reports**
4. **Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2023 HIDTA grant**
5. **Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event**
6. **Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier with the improvements to Town Commons Park**
7. **Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier with the construction of MS Songwriters Performing Arts Center**
8. **Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier to construct an inclusion & ADA approved park area**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Recess until August 15, 2023 at 6:30PM
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
August 1, 2023**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.**
2. **Gautier Youth Football Registration is now open for flag, tackle and cheer for ages 5-12. Contact our Gautier Recreation Athletics Department for more details.**
3. **Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.**

NOTES:



Come be apart of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



GAUTIER YOUTH FOOTBALL REGISTRATION



NOW OPEN
Ages 5-12

Flag, Tackle, and Cheer

VISIT: GAUTIERREC.COM TO REGISTER
COST \$70 FLAG, \$100.00 CHEER & \$90 TACKLE

MORE INFORMATION CONTACT:
Gautier Recreation athletics@gautier-ms.gov

OR CALL: (228) 497-2244



FOOTBALL & CHEERLEADING REGISTRATION

City of Gautier Football League

WHO CAN PLAY?

- 5-6 year-olds flag football
- 7-8 year-olds flag football
- 9-12 year-olds tackle football
- 5-12 year-olds cheerleading
- CO-ED FLAG FOOTBALL AGES 5-12 YEARS OLD (if enough players sign up)

HOW CAN I BECOME A COACH OR VOLUNTEER?

- Register at www.gautierrec.com
- Must pass a background check
- Must complete coach's certification (\$25)

WHAT IS PROVIDED?

Football- game pants (integrated), jersey, helmet, and shoulder pads.

Flag- shorts, jersey, and flags.

Cheerleading – vest, bloomers, skirt, and pom poms.

HOW MUCH DOES IT COST?

Football league registration fee is \$90.00/\$70.00 for flag for Gautier residents.

An additional \$20 fee will be charged for those who reside outside the City limits.

Cheerleading registration fee is \$100.00 for Gautier residents.

	June 2 nd	June 16 th	June 30 th	July 14 th	July 28 th	Aug 4 th
Football & Cheer	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$15(c)
Flag Football	\$17.50	\$17.50	\$17.50	\$17.50		

WHEN DO THEY PLAY?

Practices begin mid-August and run through the duration of the season.

Games begin in September and are held through early November.

All games will be held on Monday night, Tuesday night, Wednesday night or Saturday unless rescheduled due to inclement weather.

HOW DO I REGISTER?

Register online at www.gautierrec.com or Gautier Parks & Recreation Mon. -Fri. 9am-3pm located at Shepard State Park 1034 Graveline Rd. (Cash or credit card accepted. Installment payments allowed online.)

WHERE DO WE PLAY?

The cities of Gautier, Pascagoula, and Ocean Springs come together to create the Jackson County Football Association. Games will be played at the following locations:

Gautier (Bacot Park): 2300 Ladnier Rd, Gautier

Ocean Springs Sports Complex: 4515 Highway 57, Ocean Springs

Pascagoula: 1910 Weaver St, Pascagoula

Practices will be held at Bacot Park or other location designated by Team Coach.

AUGUST 4TH WILL BE THE LAST DAY OF REGISTRATION

FOR MORE INFORMATION: Call Gautier Recreation at 228-497-2244 or email Raqueal Bolden: athletics@gautier-ms.gov.

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
August 1, 2023**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

August 1, 2023
**Approval of Change Order No. 1 (Summary),
final pay application, certificate of substantial
completion and other closeout documents for the
Seacliffe Subdivision Road Improvements Project**

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 1 (Summary), final pay application, certificate of substantial completion and other closeout documents for the Seacliffe Subdivision Road Improvements Project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Seacliffe Subdivision Road Improvements Project has demolished the existing deteriorated panels throughout the subdivision and replaced those panels with new reinforced concrete, as well as new base material; and

WHEREAS, the Grants and Projects Department requests for the City Council approve Change Order No. 1 (Summary) and final pay application in the amount of \$45,382.79; and

WHEREAS, Change Order No. 1 (summary) serves to decrease the contract amount by \$5,912.32; and

WHEREAS, the decrease is due to changes in the actual quantities placed in the field according to the unit price contained in the contractor's bid proposal; and

WHEREAS, if approved, the new contract amount would be \$930,200.31; and

WHEREAS, Seymour Engineering has reviewed the final change order, final pay application and certificate of substantial completion and recommends approval of same; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the final change order, final pay application and certificate of substantial completion, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 1 (Summary) is approved.

IT IS FURTHER ORDERED that the final pay application in the amount of \$45,382.79 for the Seacliffe Subdivision Road Improvements project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including the certificate of substantial completion and any remaining close out documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: July 24, 2023
Subject: Seacliffe Subdivision Road Improvements Project — Change Order No. 1 (Summary), Final Pay Application, Certificate of Substantial Completion, and Other Closeout Documents

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 1 (Summary), final pay application in the amount of \$45,382.79, Certificate of Substantial Completion, and other close-out documents for the Seacliffe Subdivision Road Improvements Project.

BACKGROUND:

The Seacliffe subdivision had poor concrete roadways that required improvement. Seymour Engineering was contracted to identify the sections that needed repair, and prepared specs and a bid package for the needed repairs.

The project patched the existing concrete roadway with new panels instead of asphalt. The project scope included demolishing the existing deteriorated panels throughout the subdivision and replacing those panels with new reinforced concrete, as well as new base material. The storm drain on Pat Drive was rebuilt and the deteriorated apron on Fairhaven Drive was replaced.

DISCUSSION:

Change Order No. 1 (Summary) serves to decrease the contract value by \$5,912.32 due to changes in the actual quantities placed in the field according to the unit price contained in the contractor's bid proposal. If approved, the contract amount will be reduced from \$936,112.63 to \$930,200.31.

Seymour Engineering has reviewed the summary change order, final pay application, and Certificate of Substantial Completion and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 (Summary), final pay application in the amount of \$45,382.79, Certificate of Substantial Completion, and other close-out documents for the Seacliffe Subdivision Road Improvements Project.

The City Council may:

1. Authorize approval of Change Order No. 1 (Summary), final pay application, Certificate of Substantial Completion, and other closeout documents, as presented; or
2. Not authorize approval of Change Order No. 1 (Summary), final pay application, Certificate of Substantial Completion, and other closeout documents, as presented.

ATTACHMENT(S):

1. Change Order No. 1 (Summary)
2. Pay Application (Final)
3. Certificate of Substantial Completion and other Closeout Documents

CHANGE ORDER**OWNER:**

City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO. 1 (Summary)**DATE:** July 24, 2023**CONTRACTOR:**

Bottom 2 Top Construction LLC
23272 Hwy. 49 Frontage Rd
Saucier, MS 39574

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Seacliffe Subdivision
Roadway Improvements**SUMMARY:**

This Change Order serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal. With that said, this Change Order will decrease the contract amount by \$5,912.32. The date of Substantial Completion was inside the original contract time.

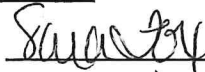
THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$936,112.63
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$936,112.63
The Contract Sum will now Change (-):	(\$5,912.32)
The New Contract Sum including this Change Order will be:	\$930,200.31

The original Contract Time:	6/30/2023
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	6/21/2023
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	6/21/2023

CONTRACTOR:**ENGINEER:****OWNER:**

By:



By:



By:

Date:

7/24/23

Date:

7/24/2023

Date:

SUMMARY CHANGE ORDER NO. 1

22-066.02 SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL CONTRACT			AMENDED QUANTITIES		CONTRACT REVISIONS		TOTAL
			PRICE	QUANTITY	EXTENSION	INCREASE	DECREASE	QUANTITY	EXTENSION	
3	REMOVAL OF CONCRETE PAVEMENT, ALL DEPTHS	SY	\$11.50	5460	\$62,790.00	174		5634	\$64,791.00	\$2,001.00
4	GEOTEXTILE STABILIZATION, TYPE IV	SY	\$3.24	5460	\$17,690.40	176.5		5636.5	\$18,262.26	\$571.86
5	SAWCUT EXISTING CONCRETE, ALL DEPTHS	LF	\$11.50	4335	\$49,852.50		-2964	1371	\$15,766.50	-\$34,086.00
6	SIZE "610" CRUSHED STONE BASE	CY	\$87.45	1050	\$91,822.50	12.5		1062.5	\$92,915.63	\$1,093.13
7	6" REINFORCED CEMENT CONCRETE PAVEMENT, BROOM	SY	\$80.50	5460	\$439,530.00	176.5		5636.5	\$453,738.25	\$14,208.25
8	CONCRETE CURB	LF	\$25.30	800	\$20,240.00	1249.5		2049.5	\$51,852.35	\$31,612.35
9	CONSTRUCTION JOINTS, DOWELED	LF	\$20.13	4335	\$87,263.55	1045.17		5380.17	\$108,302.82	\$21,039.27
10	EXPANSION JOINTS, WITHOUT DOWELS	LF	\$13.80	1630	\$22,494.00		-613.5	1016.5	\$14,027.70	-\$8,466.30
11	CONTRACTION JOINTS, SAW-CUT & SEALED	LF	\$10.35	950	\$9,625.50	1538		2468	\$25,543.80	\$15,918.30
12	PRECAST MANHOLE, REMOVE AND REPLACE	EA	\$3,904.34	2	\$7,808.68		-2	0	\$0.00	-\$7,808.68
13	SELECT FILL, CLASS 9	CY	\$21.10	1300	\$27,430.00		-1300	0	\$0.00	-\$27,430.00
14	20" WATTLES	LF	\$11.11	550	\$6,110.50		-550	0	\$0.00	-\$6,110.50
15	SOLID SOD (CENTIPEDE)	SY	\$8.90	950	\$8,455.00		-950	0	\$0.00	-\$8,455.00

TOTAL CONTRACT ADJUSTMENT AMOUNT =

-\$5,912.32



AIA[®]

Document G707™ – 1994

Consent Of Surety to Final Payment

Bond # 7313965

PROJECT: *(Name and address)*
City of Gautier, Seacliffe Subdivision
Roadway Improvements

ARCHITECT'S PROJECT NUMBER:
CONTRACT FOR: Construction

OWNER: ☐

ARCHITECT: ☐

TO OWNER: *(Name and address)*
City of Gautier
3330 Hwy 90
Gautier, MS 39553

CONTRACT DATED:

CONTRACTOR: ☐

SURETY: ☐

OTHER: ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Old Republic Surety Company
P.O. Box 1635
Milwaukee, WI 53201

, SURETY,

on bond of

(Insert name and address of Contractor)

Bottom 2 Top Construction LLC
16708 Highway 67
Biloxi, MS 39532

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety
of any of its obligations to

(Insert name and address of Owner)

City of Gautier
3330 Hwy 90
Gautier, MS 39553

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: July 5th, 2023

(Insert in writing the month followed by the numeric date and year.)

Old Republic Surety Company

(Surety)



(Signature of authorized representative)

Debbie Dunaway, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal):





OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: TROY WAGENER, JIM E. BRASHIER, TEB JONES, DAVID FORTENBERRY, MARY NORVAL, KIM BARHUM, F. ROSS BELL, KATHLEEN B. SCARBOROUGH, DEWEY B. MASON, SUSAN M. SKRMETTA, JOSEPH R. BEATTIE, LISA R. BUTLER, PATRICK T. MASON, CHRIS BOONE, SHARON TUTEN, CHARLOTTE A. RAMSEY, LESSIE R. ANDERSON, DEBBIE DUNAWAY, JAMES ELEY BRASHIER, TENORA POSEY of GULFPORT, MS

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 24th day of February, 2023.

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Paylic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 24th day of February, 2023, personally came before me, Alan Paylic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

87-0829



Signed and sealed at the City of Brookfield, WI this 5th day of July, 2023.

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI

COUNTY OF Jackson

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF REPAIRS AND DRAINAGE FOR SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS, WHICH IS LOCATED IN GAUTIER MS, COUNTY OF JACKSON, AND IS OWNED BY CITY OF GAUTIER AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at Seacliffe Dr. / Graveline Rd Intersection in the City of Gautier.

UPON THE RECEIPT OF THE SUM OF \$0 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 10/15/23 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

[6 B CONSTRUCTION]

Murray Biegel

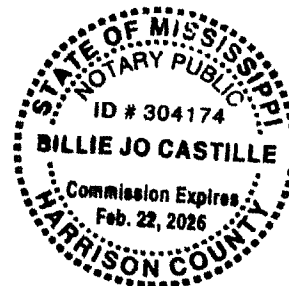
SIGNATURE

Murray Biegel

(PRINT NAME)

Owner

(PRINT TITLE)



SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 15th DAY OF June, 2023

My Commission Expires:

02/22/2026

[Signature]
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI

COUNTY OF Mississippi

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF REPAIRS AND DRAINAGE FOR SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS, WHICH IS LOCATED IN GAUTIER MS, COUNTY OF JACKSON, AND IS OWNED BY CITY OF GAUTIER AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at Seacliffe Dr. / Graveline Rd Intersection in the City of Gautier.

UPON THE RECEIPT OF THE SUM OF \$56,162.50, THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 06/21/23 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

[DELTA INDUSTRIES]

Larry Butts

SIGNATURE

Larry Butts

(PRINT NAME)

Controller

(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 22nd DAY OF June, 2023.

My Commission Expires: June 10, 2025

Holly Brewer

NOTARY PUBLIC



NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI Virginia
COUNTY OF JACKSON Chesterfield

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF REPAIRS AND DRIANAGE FOR SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS, WHICH IS LOCATED IN GAUTIER MS, COUNTY OF JACKSON, AND IS OWNED BY CITY OF GAUTIER AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at Seacliffe Dr. / Graveline Rd Intersection in the City of Gautier.

UPON THE RECEIPT OF THE SUM OF \$ 638.00, THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF June 20, 2023 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

[SC STEVENSON]

SIGNATURE

COLIN STEVENSON

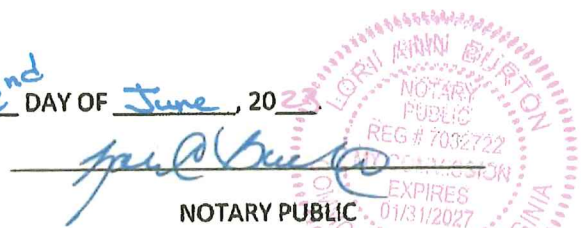
(PRINT NAME)

PREC. AGENT

(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 22nd DAY OF June, 2023

My Commission Expires: 1/31/27



NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

ELECTRONIC DRAWING LETTER AGREEMENT

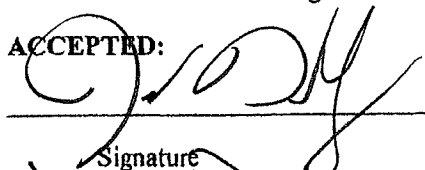
PROJECT:

Seymour Engineering, Inc. (SE) has prepared electronic files in connection with the referenced matter (the "Project"). The electronic files (drawings) are provided to you for informational purposes only, subject to the terms of the following Letter Agreement.

1. Recipient acknowledges, understands and agrees that the electronic files and CADD drawings were prepared SE solely for the Project and that the CADD drawings and the information contained therein are and remains the property of SE as the product of professional services.
2. The electronic files and CADD drawings are being provided to Recipient for limited use on this project. . Delivery of the electronic files by SE to the Recipient shall not, under any circumstances, constitute a sale or license to use or reproduce the CADD Drawings or any of the information contained therein.
3. Beyond the terms of SE's contract on the project, recipient acknowledges and agrees that SE does not warrant or guarantee the CADD drawings or the information contained therein or expressed thereby, the magnetic storage media on which the same are provided, or the software or hardware on which the same were prepared or generated in any manner whatsoever. Recipient accepts the electronic files and CADD drawings at their own risk.
4. Recipient will be responsible for providing its own hardware and software to access the electronic files and CADD drawings.
5. Recipient agrees to indemnify, defend and hold SE harmless from any and all suits, claims, costs, expenses, and liabilities, including actual attorneys and costs of investigation and defense related thereto or incurred in connection therewith, either by the City or by any other person or entity, relating to any use, modification or reliance upon the electronic files and CADD drawings by the Recipient.

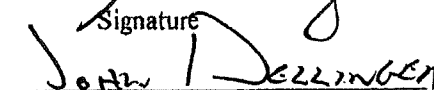
Please execute this Letter Agreement where indicated below:

ACCEPTED:

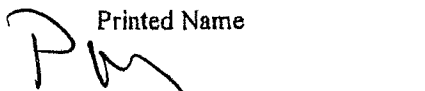


Signature

DATE: 31 MAY 2023



Printed Name



Title



Contractor Warranty Form

Project: Seacliffe Subdivision Roadway Improvements

Location: Gautier, MS

Owner: City of Gautier

We, Bottom 2 Top Construction, LLC contractor for the above referenced project, do hereby warrant that all labor and materials furnished and work performed are in accordance with the Contract Documents and authorized modifications thereto, and will be free of defects of workmanship for a period of one (1) year from the date of Substantial Completion.

This warranty commences on 15 June 2023 and expires on 15 June 2024. Should any defect develop during the warranty period due to improper workmanship or arrangement, the same shall, upon written notice by the Owner, be made good by Bottom 2 Top Construction, LLC at no expense to the Owner.

Nothing in the above shall be deemed to apply to work which has been abused or neglected by the Owner, nor any act of God, Nor negligence of others.

Date: 15 June 2023

Bottom 2 Top Construction, LLC

By: Sam J. Jaffeo

Title: Owner

Address:

16708 Hwy 67 Biloxi MS 39532

Office: 228-731-3795

Cell: 228-234-3739

Fax: 228-314-3811

Email: jraffeo@bottom2top.net



July 26, 2023

Paula Yancey
City Manager
City of Gautier
3330 US Hwy 90
Gautier, MS 39553

Re: Seacliffe Subdivision Roadway Improvements, Bottom 2 Top Construction, Pay
Application #5 (Retainage)

Mrs. Yancey,

For consideration of approval, please find enclosed Pay Application #5 (Retainage) for this project to be placed on the upcoming Board agenda. I have reviewed this Pay Application and agree that it is accurate and appropriate for the work completed to date. With that said, I recommend that the Board approve payment to Bottom 2 Top Construction in the amount of \$45,382.79. This will be the final payment made for this project.

Should you have any questions, please do not hesitate to contact me at (228) 385-2350 or mkirkland@seymoureng.com.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in blue ink, appearing to read 'Matt Kirkland', is written over a faint, circular blue stamp.

Matt Kirkland, P.E.
Project Engineer

Enclosures: Pay Application #5 (Retainage)

APPLICATION FOR PAYMENT NO. 5

TO: City of Gautier (OWNER)
 Contract for: Seacliffe Subdivision Roadway Improvements Dated: 7/5/2023

OWNER'S Project No.: _____ ENGINEER'S Project No.: _____
 For work accomplished through the date of: 7/5/2023
 CURRENT CONTRACT AMOUNT: \$936,112.63

ITEM	CONTRACTOR'S Schedule of Values			Work Completed	
	Unit Price	Quantity	Amount	Quantity	Amount
COMPLETED WORK					\$45,382.79
STORED MATERIALS					\$0.00
TOTAL	\$930,200.31				\$45,382.79
(Orig. Contract)	\$936,112.63				
CO 1	-\$5,912.32				

Accompanying Documentation:	GROSS AMOUNT DUE	\$ 45,382.79
	LESS 5% RETAINAGE	\$ 0.00
	AMOUNT DUE TO DATE	\$ 45,382.79
	LESS PREVIOUS PAYMENTS	\$ 0.00
	AMOUNT DUE THIS APPLICATION	\$ 45,382.79

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 thru 5 inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

Bottom 2 Top Construction, LLC.
 16708 Hwy 67
 Biloxi, MS 39532

Dated: 7/26, 2023

CONTRACTOR

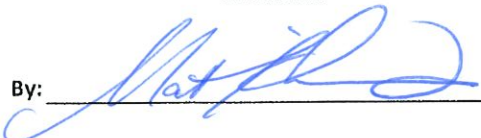
By: 

ENGINEER'S Recommendation:

This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 7/26, 2023

Seymour Engineering
 ENGINEER

By: 

ATTACHMENT TO PAY ESTIMATE NO.
PROJECT NO.
STORED MATERIALS

5

Item No.	Description	Unit Cost	Prev. Rec'd	Current Rec'd	Total Rec'd	Prev. Inst.	Current Inst.	Total Inst.	Qty. in Stock	Prev. Rec'd	Current Rec'd	Total Rec'd	Previous Installed	Current Installed	Current Stock
		\$0.00	0		0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	0		0			0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	0		0			0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Stored Material										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting: August 1, 2023
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC	233163	08/01/2023	07/24/2023			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6428198	07/17/2023			470.88
001	AT&T	233164	08/01/2023	07/24/2023			36.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	07/14/2023			36.54
001	DEPT PUBLIC SAFETY	233165	08/01/2023	07/24/2023			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (JUL 2023)		90133747	07/14/2023			60.00
001	GLOBALSTAR	233166	08/01/2023	07/24/2023			201.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0054025884	07/16/2023			201.56
001	SBM REPORTING LLC	233167	08/01/2023	07/24/2023			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MGT 07/06/23		MB1552	07/13/2023			175.00
001	BALBINA CALDWELL	233168	08/01/2023	07/24/2023			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	COURT INTERPRETER		07172023	07/17/2023			56.00
001	ADRIANNE CRAWFORD RHOADS	233169	08/01/2023	07/24/2023			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBL DEFENDER: 217499,511,512		06262023	07/12/2023			200.00
	001-010-602	PUBLIC DEFENDER: 216456		06262023	07/12/2023			200.00
001	BORDIS & DANOS PLLC	233170	08/01/2023	07/24/2023			11,250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	JUL 2023 RETAINER		120	07/01/2023			11,250.00
001	MAURICE E MCCLURE	233171	08/01/2023	07/24/2023			169.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-682	REIMB BASIC CPR CARD (26)		07102023	07/14/2023			169.00
001	DELTA COMPUTER SYSTEMS INC	233172	08/01/2023	07/24/2023			625.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	AUG 2023 ACCT SOFTWARE MAINT		DHLMN10320	08/01/2023			430.00
	001-092-606	AUG 2023 PRIV LIC SW MAINT		DHLMN10321	08/01/2023			175.00
	001-092-606	AUG 2023 VOTER REG SW MAINT		HRMN011872	08/01/2023			20.00
001	AGJ SYSTEMS & NETWORKS INC	233174	08/01/2023	07/24/2023			7,728.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	AUG 2023: MSP COMPLETE CARE		MSP-106424	08/01/2023			6,200.00
	001-092-606	AUG 2023: MS365 EXC (83)		106504	08/01/2023			415.00
	001-092-606	AUG 2023: MS365 BUS (34)		106504	08/01/2023			459.00
	001-092-606	AUG 2023: LITIGATN HOLD (18)		106504	08/01/2023			54.00
	001-092-606	BACKUP SERVER(2): DIS RECVRY		106525	08/01/2023			600.00

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MARK ROS	233175	08/01/2023	07/24/2023			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FS MGT 101		08142023	07/11/2023			100.00
001	C SPIRE WIRELESS	233182	08/01/2023	07/25/2023			1,168.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL PHONE		0030759348	06/30/2023			47.62
	001-021-605	CITY MGR CELL PHONE		0030759348	06/30/2023			47.62
	001-040-605	ADMIN CELL PHONES		0030759348	06/30/2023			81.95
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	06/30/2023			252.23
	001-090-698	IPAD SERVICE (3)		0030759348	06/30/2023			102.99
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	06/30/2023			142.86
	001-161-605	FIRE DEPT CELL PHONES		0030759348	06/30/2023			142.86
	001-170-605	RECREATION CELL PHONES		0030759348	06/30/2023			200.40
	001-205-605	MAINT CELL PHONES		0030759348	06/30/2023			150.07
001	FUELMAN	233185	08/01/2023	07/25/2023			3,996.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64745129	07/17/2023			169.70
	001-100-525	UNL FUEL		NP64745129	07/17/2023			2,790.35
	001-161-525	UNL&DSL FUEL		NP64745129	07/17/2023			515.69
	001-170-525	UNL FUEL		NP54745129	07/17/2023			419.61
	001-205-525	UNL&DSL FUEL		NP54745129	07/17/2023			100.72
001	ELAN FINANCIAL SERVICES	233187	08/01/2023	07/25/2023			1,273.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	ONEWAY APP: JUN 2023		06022023	06/05/2023			75.00
	001-090-535	PLANNING: SHIRTS (27)		06082023	06/09/2023			147.10
	001-170-513	SUPPLIES: PLAYDATE EVENT		06122023	06/13/2023			42.50
	001-170-513	SUPPLIES: PLAYDATE EVENT		06122023	06/13/2023			8.97
	001-100-639	XPP TASER MAGAZINE (10)		06222023	06/23/2023			684.71
	001-090-682	CFM RENEWAL: ANKERSON		06262023	06/27/2023			80.00
	001-092-606	ONEWAY APP: JUL 2023		07022023	07/03/2023			75.00
	001-100-639	POWER BACK-UP: PD		06302023	07/03/2023			159.99
001	SKELLY'S SPECIALTY ENGRAVING LLC	233189	08/01/2023	07/25/2023			42.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	4X8 VTT PAVER: GOLDMAN		162	07/18/2023			42.94
001	CENTER FOR GOVT & COMMUNITY DEV	233190	08/01/2023	07/25/2023			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	CMC PROGRAM: FARABEE,S		09202023	07/24/2023			300.00
001	FOSTERS A/C & HEATING INC	233191	08/01/2023	07/25/2023			362.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	BREAKER OFF: CH CHAMBERS		W1131371	07/19/2023			106.25
	001-092-635	ADJ FAN SPEED: PLANNING		W1131448	07/19/2023			106.25
	001-100-635	SERV CALL: PD SERVER RM UNIT		W1126991	05/24/2023			150.00

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CIVICPLUS INC	233192	08/01/2023	07/25/2023			660.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	ONLINE CODE HOSTING 23-24		268097	08/01/2023			660.00
001	HUEY P STOCKSTILL LLC	233195	08/01/2023	07/25/2023			179.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.02 TN ASPHALT: M BLUFF		59825	06/29/2023			179.78
001	FUELMAN	233199	08/01/2023	07/26/2023			4,152.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64767046	07/24/2023			68.50
	001-100-525	UNL&DSL FUEL		NP64767046	07/24/2023			2,849.12
	001-161-525	UNL&DSL FUEL		NP64767046	07/24/2023			573.11
	001-170-525	UNL&DSL FUEL		NP64767046	07/24/2023			587.57
	001-205-525	UNL&DSL FUEL		NP64767046	07/24/2023			74.21
001	RJ YOUNG COMPANY LLC	233201	08/01/2023	07/26/2023			121.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6436748	07/20/2023			113.14
	001-161-698	ADMIN FEE		INV6436748	07/20/2023			8.00
001	SEYMOUR ENGINEERING PLLC	233205	08/01/2023	07/26/2023			6,185.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	ENG DESIGN: LIFT STN UPGRADES		8805	07/26/2023			6,185.00
001	AT&T	233207	08/01/2023	07/26/2023			4,333.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	07/14/2023			4,333.16
001	SINGING RIVER HEALTH SYSTEM	233208	08/01/2023	07/26/2023			266.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	PRE-EMP DRUG SCRIN: MCLOUGHLIN		15826997	06/23/2023			30.00
	001-161-604	LUNG CAPACITY TEST:MCLOUGHLIN		15826997	06/23/2023			75.00
	001-161-604	PRE-EMP PHYSICAL: MCLOUGHLIN		15827045	06/23/2023			68.00
	001-022-604	PRE-EMP DRUB SCRIN: COMPTON		15850221	06/23/2023			68.00
	001-022-604	PRE-EMP DRUB SCRIN: COMPTON		15850227	06/23/2023			25.00
001	GALLS LLC	233213	08/01/2023	07/26/2023			93.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	HOOK LINED DUTY BELT: MILNOR		025003504	07/07/2023	230836		86.85
	001-100-535	SHIPPING		025003504	07/07/2023	230836		6.55
001	REYNOLDS WHOLESALE CO	233214	08/01/2023	07/26/2023			1,502.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	BROWN MF TOWELS (10)		74853	07/18/2023	231064		249.50
	001-092-510	VB PAPER TOWEL 30/CS (4)		74853	07/18/2023	231064		139.80
	001-092-510	CS VB BLEACH 6/1GAL		74853	07/18/2023	231064		22.95
	001-092-510	TISSUE 96/CS (5)		74853	07/18/2023	231064		283.75
	001-092-510	LATEX GLOVE PF CS 100CT		74853	07/18/2023	231064		70.00
	001-092-510	FUSHION TIMED MIST SPRAY (6)		74853	07/18/2023	231064		34.50

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	233214	08/01/2023	07/26/2023			1,502.14	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	CS/6 URINAL MATS	74853	07/18/2023	231064		59.50	
	001-092-510	CS/5 URINAL SCREENS (2)	74853	07/18/2023	231064		47.50	
	001-092-510	24X33 WHT CAN LINER 500CT (2)	74853	07/18/2023	231064		65.90	
	001-092-510	FUSION TIMED MIST DISPENSER	74853	07/18/2023	231064		27.00	
	001-092-510	BATTERY "D" 2PK	74853	07/18/2023	231064		3.49	
	001-170-511	ROLL PLASTIC TABLE COVER (6)	74866	07/18/2023	231053		96.00	
	001-170-511	CS/500 10" STYRO PLATE	74866	07/18/2023	231053		59.50	
	001-170-511	CS/1000 6" STYRO PLATE	74866	07/18/2023	231053		59.70	
	001-170-511	CS/1000 12 OZ STYRO BOWL	74866	07/18/2023	231053		59.70	
	001-170-511	CS/1000 G1140 FORKS	74866	07/18/2023	231053		39.50	
	001-170-511	CS/1000 G1090 SPOONS	74866	07/18/2023	231053		39.50	
	001-170-511	CS 12/500 VB NAPKINS	74866	07/18/2023	231053		57.00	
	001-170-511	38OZ DAWN DISH SOAP (3)	74866	07/18/2023	231053		20.85	
	001-170-511	CS/1000 12J12 STYRO CUPS	74866	07/18/2023	231053		66.50	
001	ACTION PRINTING CENTER INC	233215	08/01/2023	07/26/2023			81.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-559	BUSINESS CARD (500): VAUGHAN	104247	07/13/2023	230371		81.50	
001	MS FIRE ACADEMY	233216	08/01/2023	07/26/2023			1,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	FF 1001-I-II: CARTER, K	30834	07/21/2023	230294		500.00	
	001-161-681	FF 1001-I-11: WIENIEWITZ, N	30834	07/21/2023	230294		500.00	
001	LAWRENCE PRINTING COMPANY INC	233219	08/01/2023	07/26/2023			1,678.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	MINUTE BOOK 67-76 (10)	75897	07/10/2023	230934		1,640.00	
	001-040-559	SHIPPING	75897	07/10/2023	230934		38.83	
001	DUNAWAY SIGNS INC	233223	08/01/2023	07/26/2023			3,800.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-565	60X93 CNC RTD SIGN: CITY HALL	39900	07/25/2023	230932		3,800.00	
001	OFFICE DEPOT 1104	233224	08/01/2023	07/26/2023			272.93	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	15 PK STORAGE BOX (3)	3191970850	06/30/2023	230987		80.97	
	001-100-559	3PK BANKERS BOX-LEGAL (4)	3191970850	06/30/2023	230987		191.96	
001	SUN HERALD ADVERTISING	233226	08/01/2023	07/26/2023			185.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	RFP AD: PUBLIC WORKS SERVS	200603	06/30/2023	230963		123.60	
	001-090-615	PUBLIC NOTICE: GPC 24-44-CU	200603	06/30/2023	230969		21.72	
	001-090-615	PUBLIC NOTICE: GPC 23-23-VAR	200603	06/30/2023	230969		20.28	
	001-090-615	PUBLIC NOTICE: GPC 23-24-VAR	200603	06/30/2023	230969		20.28	
001	DOUBLE R GAUTIER LLC	233227	08/01/2023	07/26/2023			560.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	CS NIAGARA WATER (168)	071485	07/25/2023	231084		560.00	

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001	STAPLES BUSINESS ADVANTAGE DEPT ATL	233228	08/01/2023	07/26/2023			615.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-559	AOC 27' LCD MONITOR BLK	3542045936	07/04/2023	231018		139.99	
	001-090-559	MONITOR STAND BLK	3542045937	07/04/2023	231018		42.79	
	001-090-500	ASRT MINI BINDER CLIP 60PK	3542045937	07/04/2023	231018		6.06	
	001-090-500	SM BINDER CLIP 144PK	3542045937	07/04/2023	231018		2.88	
	001-090-500	STENO PAD 6X9 2PK	3542045937	07/04/2023	231018		14.59	
	001-090-500	LEGAL FOLDER BLUE 100/BX	3542045937	07/04/2023	231018		27.47	
	001-090-500	LEGAL FOLDER RED 100/BX	3542045937	07/04/2023	231018		25.18	
	001-090-500	REMAN HP305A CMY 3PK	3542045937	07/04/2023	231018		118.69	
	001-090-500	SCOTCH PKG TAPE 6PK W/DISP	3542045937	07/04/2023	231018		14.98	
	001-090-500	CS 8.5X11 COPY PAPER	3542045937	07/04/2023	231018		44.49	
	001-090-500	STP REMAN HP952XL BLK HY	3542045937	07/04/2023	231018		39.41	
	001-090-500	HP65XL/65 HY BLK SY CMY	3542045937	07/04/2023	231018		50.89	
	001-090-500	PINK PLSTC ACCORDIAN FILE	3542098921	07/05/2023	231018		35.58	
	001-090-500	TR REMAN HP952 CMY 3PK	3542098921	07/05/2023	231018		52.99	
001	CUPIT SIGNS OF MISSISSIPPI INC	233231	08/01/2023	07/26/2023			60.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	LETTERING BLK VINYL(6): MAINT	35662B	07/10/2023	230984		30.00	
	001-090-559	LETTERING BLK VINYL(4): CODE	35662B	07/10/2023	230984		30.40	
001	SPORTABOUT	233233	08/01/2023	07/26/2023			784.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	YTH GOLD TEE FTBL CAMP(63)	10652	07/12/2023	230979		488.25	
	001-170-502	ADULT GOLD TEE FTBL CAMP(37)	10652	07/12/2023	230979		296.00	
001	RIDDELL ALL AMERICAN SPORTS	233234	08/01/2023	07/26/2023			12,988.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	FB HELMET VICTOR WHITE (111)	60487739	07/14/2023	230853		12,543.00	
	001-170-502	FREIGHT: YTH FTBL	60487739	07/14/2023	230853		445.95	
001	ULINE INC	233235	08/01/2023	07/26/2023			1,998.07	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-559	DELUXE MESH CHAIR BLACK (7)	165662973	07/06/2023	231027		1,785.00	
	001-001-559	SHIPPING	165662973	07/06/2023	231027		213.07	
001	MUNICIPAL EMERGENCY SERVICES INC	233236	08/01/2023	07/26/2023			389.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	TAC POLO(2); ASRT PA CAP(8)	IN1899351	07/05/2023	230737		239.95	
	001-161-535	APEX SHORT (2): LORENZO	IN1901884	07/11/2023	230737		124.95	
	001-161-535	ESC RESCUE TOOL: WELLS, J	IN1900015	07/06/2023	230737		24.95	
001	AMAZON CAPITAL SERVICE	233238	08/01/2023	07/26/2023			338.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-560	ERP DG94-00520A RANGE IGNITER	1PND1NK37Y	07/10/2023	231033		23.66	
	001-170-577	24 PK WHT FIELD MARK PAINT	1CJN9C6WX3	07/12/2023	231035		149.90	
	001-170-634	RUBBER BELT SWING SEAT(5)	1G61X3HFFJ1	07/13/2023	231047		139.75	
	001-170-634	SHIPPING	1G61X3HFFJ1	07/13/2023	231047		25.05	

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001	OCCUPATIONAL HEALTH CENTER INC	233239	08/01/2023	07/26/2023			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	CHEST XRAY(2): MCNEIL,WELLS		327737	07/11/2023	230866		120.00
	001-161-604	PSA TEST: MCNEIL		327737	07/11/2023	230866		40.00
FUND TOTAL	1 Claims	to	Checks	42 Total	70,823.50 Manual	Held		Total 70,823.50

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002	SEYMOUR ENGINEERING PLLC Account Number 002-655-603	233206	08/01/2023	07/26/2023			9,000.00	
	Description CONSTRUCTION ADMIN 80%			Invoice # 8804	Date 07/26/2023	P.O.	Amount	9,000.00
002	BOTTOM 2 TOP CONSTRUCTION LLC Account Number 002-655-675	233209	08/01/2023	07/26/2023			45,382.79	
	Description SEACLIFFE ROADWAY IMPS			Invoice # 5	Date 07/24/2023	P.O.	Amount	45,382.79
002	J L MCCOOL CONTRACTORS INC Account Number 002-655-675 002-655-675 002-655-675 002-655-675	233217	08/01/2023	07/26/2023			33,390.00	
	Description 4" WT THERMO STRIPE 27700 LF			Invoice # 2576	Date 07/14/2023	P.O. 230673	Amount	13,850.00
	4" YW THERMO STRIPE 27700 LF			2576	07/14/2023	230673		13,850.00
	2WY YW HP RSD PVMNT MRKR (350)			2576	07/14/2023	230673		2,450.00
	THERMO LEGEND 1080 LF			2576	07/14/2023	230673		3,240.00
FUND TOTAL	2 Claims to	Checks	3 Total	87,772.79	Manual	Held	Total	87,772.79

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176	AD2 INC	233176	08/01/2023	07/24/2023			655.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE JUL 2023	3990	07/15/2023			36.50	
	176-170-699	SHOPPING CART	3990	07/15/2023			268.50	
	176-170-699	WEB SITE MAINT 6/15-7/14/23	3990	07/15/2023			350.00	
176	AT&T	233177	08/01/2023	07/24/2023			687.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MTHLY SERVICE 2 LINES	2284972244	07/14/2023			687.32	
176	C SPIRE WIRELESS	233183	08/01/2023	07/25/2023			51.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	CELL PHONE	0030759348	06/30/2023			51.83	
176	MURRAY'S NURSERY	233218	08/01/2023	07/26/2023			324.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	SUNSHINE LIGUSTRUM 3G (12)	4431	07/19/2023	231054		174.00	
	176-170-559	VNTG JADE DISTYLIUM 3G (12)	4431	07/19/2023	231054		150.00	
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	233229	08/01/2023	07/26/2023			456.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-500	RETRCT HILIGHTER ASRT 5PK	3542347899	07/11/2023	231031		6.26	
	176-170-500	EPSON T502 BLK SY INK (5)	3542347899	07/11/2023	231031		101.45	
	176-170-500	EPSON T502 CMY SY 3PK (3)	3542347899	07/11/2023	231031		116.85	
	176-170-500	BLU G2 RETRCT PEN FP 36PK	3542347899	07/11/2023	231031		44.49	
	176-170-500	BLK G2 RETRCT PEN FP 36PK	3542347899	07/11/2023	231031		34.23	
	176-170-500	SCOTCH 3MIL LAMNT SHT 100PK	3542347899	07/11/2023	231031		12.98	
	176-170-500	HP 962/962XL SY CMY HY BLK	3542347899	07/11/2023	231031		104.16	
	176-170-500	STP TAPE DISPENSER	3542347899	07/11/2023	231031		1.80	
	176-170-500	ASTRO CARDSTK LTR ASRT 250CT	3542347899	07/11/2023	231031		22.99	
	176-170-500	ASTRO CARDSTK LTR B/W 100CT	3542347900	07/11/2023	231031		11.49	
176	LAWN CARE NEAR ME LLC	233232	08/01/2023	07/26/2023			950.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-520	ADD MULCH TO BEDS: SSP	INV-000165	07/25/2023	231065		300.00	
	176-170-520	CLEAN FLOWER BEDS: SSP	INV-000165	07/25/2023	231065		650.00	
176	MOBILE BAY FIREWOOD	233237	08/01/2023	07/26/2023			707.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	FIREWOOD BUNDLE (130)	3336	07/18/2023	231036		682.50	
	176-170-541	DELIVERY FEE	3336	07/18/2023	231036		25.00	
FUND TOTAL 176 Claims to		Checks	7 Total	3,832.35 Manual		Held	Total	3,832.35

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254	THE PEOPLES BANK	233196	08/01/2023	07/25/2023			70,713.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	254-680-817	SEP 2023 INT: MPI GO BND 3310		MSDVBK2019	06/27/2023		68,790.63	
	254-680-817	LESS FUNDS GENERAL FUND 1613		MSDVBK2019	06/27/2023		-326.64	
	254-680-803	ANNUAL ADMIN FEES: 3310		MSDVBK2019	06/27/2023		2,250.00	
FUND TOTAL 254 Claims	to	Checks	1 Total	70,713.99	Manual	Held	Total	70,713.99

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304	SEYMOUR ENGINEERING PLLC	233204	08/01/2023	07/26/2023			37,237.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-762	TO #7: ENG/ARC DESIGN 20%		8801	07/26/2023			37,237.50
FUND TOTAL 304 Claims	to	Checks	1 Total	37,237.50	Manual	Held	Total	37,237.50

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361	COG DEPOSITORY ACCOUNT	233135	08/01/2023	07/19/2023			20,190.61	
	Account Number 361-000-104	Description		Invoice #	Date	P.O.	Amount	
		TR TIDELANDS: FUND 176		07142023	07/14/2023			20,190.61
361	SEYMOUR ENGINEERING PLLC	233203	08/01/2023	07/26/2023			17,600.00	
	Account Number 361-726-787	Description		Invoice #	Date	P.O.	Amount	
		CONST ADMIN/RPR 55%		8803	07/26/2023			17,600.00
FUND TOTAL 361 Claims to		Checks	2 Total	37,790.61	Manual		Held	Total 37,790.61

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400	2018-2019 BOND DEBT SERVICE FUND	233120	08/01/2023	07/17/2023			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2023: 2018 BOND DS		08012023	08/01/2023			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	233121	08/01/2023	07/17/2023			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2023: 2019 BOND DS		08012023	08/01/2023			32,000.00
400	COG DEPOSITORY ACCOUNT	233123	08/01/2023	07/17/2023			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		07092023	07/10/2023			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		07092023	07/10/2023			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		07092023	07/10/2023			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		07092023	07/10/2023			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		07092023	07/10/2023			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		07092023	07/10/2023			9,665.99
400	COG DEPOSITORY ACCOUNT	233141	08/01/2023	07/19/2023			65,321.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR TIDELANDS: FUND 176		07192023	07/19/2023			65,321.07
400	COASTAL PUMP AND SUPPLY LLC	233178	08/01/2023	07/24/2023			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	PUMP UNIT RENTAL GRAVELINE RD		234	07/18/2023			600.00
400	ANSER	233179	08/01/2023	07/24/2023			689.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:7/2-8/1/23		277-070523	07/05/2023			585.00
	400-650-698	PAPER INVOICE FEE		277-070523	07/05/2023			10.00
	400-650-698	HOLIDAY CHARGES		277-070523	07/05/2023			15.00
	400-650-698	566 AGENT MTS:6/7-7/4/23		277-070523	07/05/2023			79.91
400	RJ YOUNG COMPANY LLC	233180	08/01/2023	07/24/2023			222.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GS1100-01 RENTAL FEE		INV6428199	07/17/2023			166.49
	400-650-698	IM C4500 USAGE: B/W		INV6428199	07/17/2023			8.72
	400-650-698	IM C4500 USAGE: COLOR		INV6428199	07/17/2023			47.60
400	AT&T	233181	08/01/2023	07/24/2023			68.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	07/06/2023			68.19
400	C SPIRE WIRELESS	233184	08/01/2023	07/25/2023			47.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	06/30/2023			47.62
400	FUELMAN	233186	08/01/2023	07/25/2023			151.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64745129	07/17/2023			151.03

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400	JACKSON COUNTY UTILITY AUTHORITY	233193	08/01/2023	07/25/2023			238,372.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	AUG 2023 TREATMENT CHGS		2216	08/01/2023			238,372.00
400	MISSION COMMUNICATIONS LLC	233194	08/01/2023	07/25/2023			1,857.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: CORMORANT PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: WESTGATE #1 PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: ROLLING MEADOWS PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: SOUTHHAVEN PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: PERKINGSTON PS		1078116	07/13/2023			371.40
400	AT&T	233197	08/01/2023	07/26/2023			98.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	07/14/2023			98.64
400	SINGING RIVER ELECTRIC COOPERATIVE	233198	08/01/2023	07/26/2023			3,719.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		07152023	07/24/2023			2,025.60
	400-651-631	SCHOONER WELL 20688		07122023	07/20/2023			1,373.74
	400-651-631	LIFT STATIONS 20688		07122023	07/20/2023			320.23
400	FUELMAN	233200	08/01/2023	07/26/2023			211.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64767046	07/24/2023			211.11
400	SEYMOUR ENGINEERING PLLC	233202	08/01/2023	07/26/2023			2,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-603	CONST EASEMENT: HEADST PROJ		8802	07/26/2023			2,500.00
400	SOUTHERN PIPE & SUPPLY CO INC	233220	08/01/2023	07/26/2023			28,286.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	1" BLMJ BRZ DIRECT METER(1)		781298300	07/14/2023	230727		169.28
	400-651-709	2" THRD MJ MS DIRECT METER(2)		781298300	07/14/2023	230727		1,196.12
	400-651-709	4"X12" DIRECT OCTAVE METER(4)		781298300	07/14/2023	230727		10,147.72
	400-651-709	6"X18" DIRECT OCTAVE METER(4)		781298300	07/14/2023	230727		16,773.12
400	MICRO METHODS INC	233221	08/01/2023	07/26/2023			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	COLIFORM ANALYSIS: CH WELL		2307138186	07/19/2023	231066		100.00
	400-651-581	BACTI SAMPLE (2): CH WELL		2307305186	07/21/2023	231045		200.00
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	233222	08/01/2023	07/26/2023			278.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	230V FLOAT SWITCH:BYU CASTELLE		46109	07/12/2023	231040		139.00
	400-651-584	230V FLOAT SWITCH: LS SPARE		46109	07/12/2023	231040		139.00

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	233225	08/01/2023	07/26/2023			1,580.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	HYMAX COUPLING 4" (6)		S100340161	06/29/2023	230978		1,580.34
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	233230	08/01/2023	07/26/2023			177.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	LEX B221H00 HY BLK		3542166282	07/07/2023	231026		102.99
	400-650-500	5" BINDER HD 3-RING (2)		3542166283	07/07/2023	231026		74.98
400	LYMAN WELL COMPANY	233240	08/01/2023	07/26/2023			4,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	EMERGENCY REPR: GRAVELINE LS		23-182	07/12/2023	230955		4,700.00
FUND TOTAL 400 Claims to		Checks	22 Total	448,608.61 Manual		Held	Total	448,608.61

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	42 Total	70,823.50 Manual	Held	Total	70,823.50
FUND 2 Claims	to	Checks	3 Total	87,772.79 Manual	Held	Total	87,772.79
FUND 176 Claims	to	Checks	7 Total	3,832.35 Manual	Held	Total	3,832.35
FUND 254 Claims	to	Checks	1 Total	70,713.99 Manual	Held	Total	70,713.99
FUND 304 Claims	to	Checks	1 Total	37,237.50 Manual	Held	Total	37,237.50
FUND 361 Claims	to	Checks	2 Total	37,790.61 Manual	Held	Total	37,790.61
FUND 400 Claims	to	Checks	22 Total	448,608.61 Manual	Held	Total	448,608.61
Total for all Funds			Checks	78 Total	756,779.35 Manual	Held	Total 756,779.35

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: August 1, 2023
Title: Approval of Minutes from the Recessed Council Meeting held July 18, 2023

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held July 18, 2023

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held July 18, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**Tuesday
July 18, 2023
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held July 18, 2023 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Gordan Gollott, Rusty Anderson and Dante Elbin. Present by teleconference was Council member, Richard Jackson. Also present were Paula Yancey, City Manager; Teresa Montgomery, City Clerk; Josh Danos, City Attorney; and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
July 18, 2023 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.**
- 2. Gautier Youth Football Registration is now open for flag, tackle and cheer for ages 5-12. Contact our Gautier Recreation Athletics Department for more details.**
- 3. City of Gautier and GHS Baseball Staff presents the Gautier Youth Baseball Camp for ages 5-12 on July 22nd from 9am until 12pm at the Gautier High School Baseball Field.**

IV. Presentation Agenda

- 1. None**

V. Business Agenda

1. **Approval of FY 2023 Budget Amendments**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. **Authorization to submit an application to the Mississippi Department of Marine Resources for GOMESA 2024 Funding.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. **Authorization to submit an application to the Mississippi Department of Environmental Quality for funding through the RESTORE Act for Town Commons**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. **Consideration of a Conditional Use-Major Permit that would allow a Medical Marijuana Dispensary in a C-2 Community Commercial Zoning District located at 3600 Gautier Vancleave Road**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. **Consider a request for a one hundred fifty-foot (150') variance to front yard setback requirements for an accessory building in a R-E Residential Estate Zoning District located at 1904 Lauban Lane, Gautier, MS (GPC #23-23-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. **Consider a request for a nine-foot eight-inch (9'8") rear yard variance for an addition in a R-1 Low Density Single Family Residential Zoning District located at 7310 Melody Drive, Gautier, MS (GPC #23-24-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. **Consideration for the Abatement at 1528 Ladnier Road, Gautier, MS**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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8. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. **Consent Agenda (All items approved in one motion)**

1. **Approval of Minutes from the Regular Council Meeting held July 5, 2023**

2. **Authorization to accept monetary donations for the City of Gautier's Youth Football League**

3. **Receive June 2023 Privilege License Reports**
4. **Amendment to Contract between the City of Gautier, and the Gautier Firefighters Association, Local 3290 of the International Association of Firefighters, A.F.L.-C.L.O.-C. L.C**
5. **Approval of water and sewer adjustments for July 2023 in the amount of \$6,360.48**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until August 1, 2023 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the Meeting to order at 6:30pm.

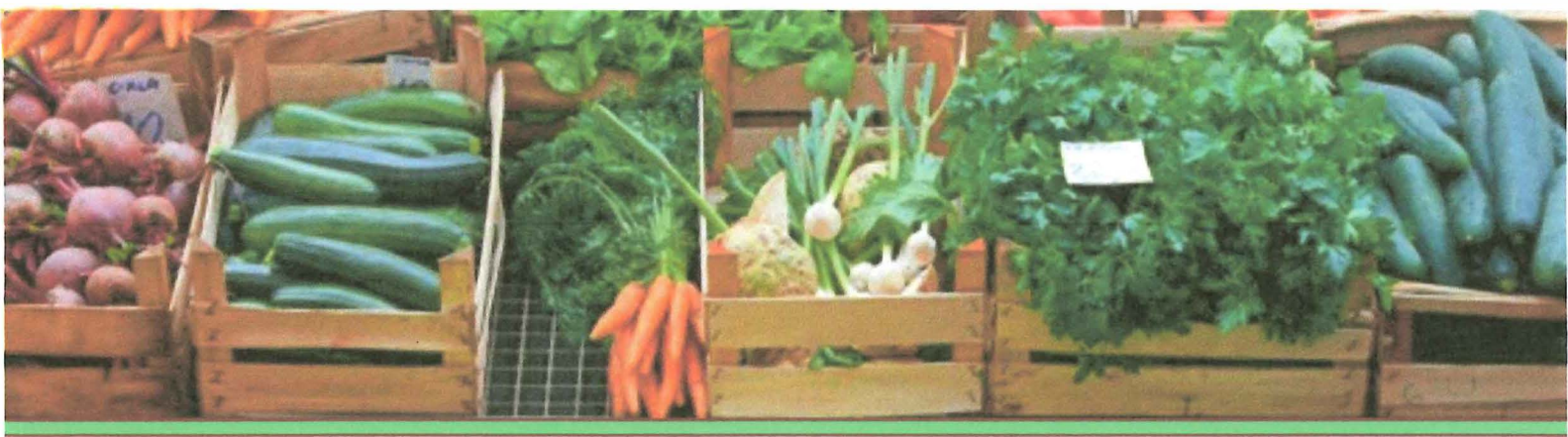
Councilman Gollott made the motion to approve the agenda, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

Announcements

1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.
 2. Gautier Youth Football Registration is now open for flag, tackle and cheer for ages 5-12. Contact our Gautier Recreation Athletics Department for more details.
 3. City of Gautier and GHS Baseball Staff presents the Gautier Youth Baseball Camp for ages 5-12 on July 22nd from 9am until 12pm at the Gautier High School Baseball Field.
-

Presentation

None



Come be apart of the
GAUTIER
FARMER'S
MARKET



2ND SAT MAY- SEPT. 8AM-12PM

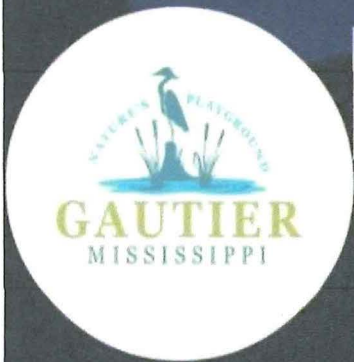
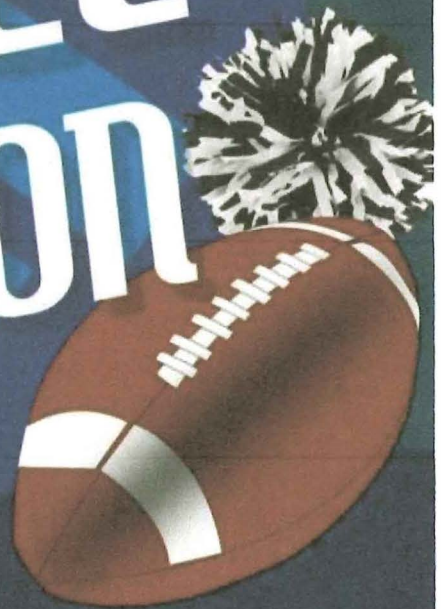
George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



GAUTIER YOUTH FOOTBALL REGISTRATION



NOW OPEN
Ages 5-12

Flag, Tackle, and Cheer

VISIT: GAUTIERREC.COM TO REGISTER
COST \$70 FLAG, \$100.00 CHEER & \$90 TACKLE

MORE INFORMATION CONTACT:
Gautier Recreation athletics@gautier-ms.gov

OR CALL: (228) 497-2244



FOOTBALL & CHEERLEADING REGISTRATION

City of Gautier Football League

WHO CAN PLAY?

- 5-6 year-olds flag football
- 7-8 year-olds flag football
- 9-12 year-olds tackle football
- 5-12 year-olds cheerleading
- CO-ED FLAG FOOTBALL AGES 5-12 YEARS OLD (if enough players sign up)

HOW CAN I BECOME A COACH OR VOLUNTEER?

Register at www.gautierrec.com

Must pass a background check

Must complete coach's certification (\$25)

WHAT IS PROVIDED?

Football- game pants (integrated), jersey, helmet, and shoulder pads.

Flag- shorts, jersey, and flags.

Cheerleading – vest, bloomers, skirt, and pom poms.

HOW MUCH DOES IT COST?

Football league registration fee is \$90.00/\$70.00 for flag for Gautier residents.

An additional \$20 fee will be charged for those who reside outside the City limits.

Cheerleading registration fee is \$100.00 for Gautier residents.

	June 2 nd	June 16 th	June 30 th	July 14 th	July 28 th	Aug 4 th
Football & Cheer	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$15(c)
Flag Football	\$17.50	\$17.50	\$17.50	\$17.50		

WHEN DO THEY PLAY?

Practices begin mid-August and run through the duration of the season.

Games begin in September and are held through early November.

All games will be held on Monday night, Tuesday night, Wednesday night or Saturday unless rescheduled due to inclement weather.

HOW DO I REGISTER?

Register online at www.gautierrec.com or Gautier Parks & Recreation Mon. -Fri. 9am-3pm located at Shepard State Park 1034 Graveline Rd. (Cash or credit card accepted. Installment payments allowed online.)

WHERE DO WE PLAY?

The cities of Gautier, Pascagoula, and Ocean Springs come together to create the Jackson County Football Association. Games will be played at the following locations:

Gautier (Bacot Park): 2300 Ladnier Rd, Gautier

Ocean Springs Sports Complex: 4515 Highway 57, Ocean Springs

Pascagoula: 1910 Weaver St, Pascagoula

Practices will be held at Bacot Park or other location designated by Team Coach.

AUGUST 4TH WILL BE THE LAST DAY OF REGISTRATION

FOR MORE INFORMATION: Call Gautier Recreation at 228-497-2244 or email Raquel Bolden: athletics@gautier-ms.gov.

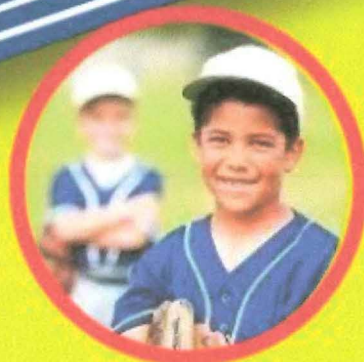
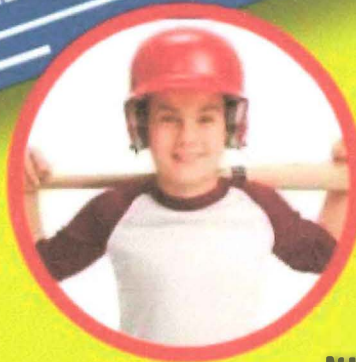
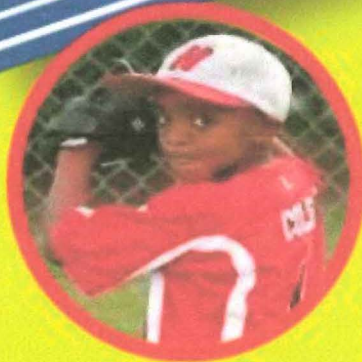


CITY OF GAUTIER & GHS BASEBALL STAFF
PRESENTS:

Gautier Youth BASEBALL CAMP

YOUTH AGES 5 - 12

DISCOVER YOUTH POTENTIAL SKILLS



***FREE**

JULY 22ND 9AM - 12PM

GHS BASEBALL FIELD
"THE SWAMP"
4307 Gautier-Vancleve Rd.
Gautier, Ms. 39553

MORE INFORMATION CONTACT: GAUTIER RECREATION:
CALL 228-218-4632 or 228-497-2244
Email: ATHLETICS@GAUTIER-MS.GOV

Councilman Colledge made the motion to approve the Fiscal Year 2023 Budget Amendments, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 208-2023

WHEREAS, pursuant to Miss. Code Ann. 21-35-25, the City is authorized to revise its budget from time to time as it deems necessary to meet the requirements of Mississippi law; and

WHEREAS, the Mayor and Members of the City Council hereby find that amendment of the current budget as presented is in the best interests of the City;

BE IT RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Budget Amendments for FY 2023 are hereby approved.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

This resolution shall take effect and be in full force on July 18, 2023.

Motion made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**FY 2023
BUDGET AMENDMENTS**

GENERAL FUND: FUND 001	Budget	Amendment	New Budget
REVENUES			
Grants	26,000.00	15,000.00	41,000.00
State Funding Allocation	0.00	63,000.00	63,000.00
FEMA/MEMA Reimbursement	0.00	43,968.00	43,968.00
Shared Revenues - Road Tax	605,209.00	(75,000.00)	530,209.00
Shared Revenues - Recreation	145,000.00	7,455.00	152,455.00
Miscellaneous	166,800.00	63,587.00	230,387.00
Surplus Property	0.00	86,915.00	86,915.00
		<u>204,925.00</u>	
EXPENDITURES			
CITY COUNCIL			
Other Services & Charges	39,325.00	2,000.00	41,325.00
CITY COURT			
Other Services & Charges	136,300.00	15,200.00	151,500.00
Capital Outlay	0.00	388.00	388.00
CITY CLERK			
Other Services & Charges	34,700.00	12,000.00	46,700.00
GENERAL EXPENSES & FACILITIES			
Supplies	32,500.00	8,000.00	40,500.00
Other Services & Charges	1,262,500.00	90,000.00	1,352,500.00
Capital Outlay	26,000.00	1,440.00	27,440.00
POLICE			
Personnel Services	2,215,030.00	45,000.00	2,260,030.00
Other Services & Charges	222,900.00	14,000.00	236,900.00
Capital Outlay	345,000.00	5,000.00	350,000.00
FIRE			
Personnel Services	2,728,855.00	28,000.00	2,756,855.00
Other Services & Charges	124,800.00	30,000.00	154,800.00
RECREATION			
Supplies	151,700.00	25,897.00	177,597.00
MAINTENANCE			
Capital Outlay	50,000.00	(40,000.00)	10,000.00
INTERFUND TRANSFERS			
Transfers to Other Funds	882,540.00	(30,000.00)	852,540.00
		<u>204,925.00</u>	

*Allocate additional revenue and adjust for shortfalls. Adjust for FY22 purchases received after accrual period.
Funding includes State Premium Pay, grant funding, additional engineering and insurance costs, additional
maintenance costs and emergency equipment repairs and replacement costs.*

FUND 002: HB1 MODERNIZATION ACT (USE TAX)	Budget	Amendment	New Budget
REVENUES			
Use Tax Distributions	1,123,294.00	(85,000.00)	1,038,294.00
EXPENDITURES			
Infrastructure: Streets	1,034,378.00	(27,375.00)	1,007,003.00
Unappropriated (Restricted)	1,107,352.07	(184,405.00)	922,947.07
Transfers to Capital Projects	0.00	126,780.00	126,780.00
		<u>(85,000.00)</u>	

Budget funding shortfall dues to CPI adjustment and inflation.

**FY 2023
BUDGET AMENDMENTS**

FUND 003: ARPA FISCAL RECOVERY FUNDS	Budget	Amendment	New Budget
REVENUES			
State Funding Allocations	0.00	2,661,205.75	2,661,205.75
JCBS Inter Local Funds	0.00	1,271,604.00	1,271,604.00
Transfer from Fund 002 HB1 Funds	0.00	126,780.00	126,780.00
		<u>4,059,589.75</u>	

EXPENDITURES			
Negative Economic Welfare: Personnel	1,497,508.00	8,100.00	1,505,608.00
Revenue Replacement: Capital Outlay	130,280.00	5,959.00	136,239.00
Unappropriated (Restricted)	2,000,000.00	(1,942,260.75)	57,739.25
Infrastructure: City Wide Lift Station Upgrades	0.00	3,126,780.00	3,126,780.00
Infrastructure: Hwy 90 SS & W Lines (SR Mall)	0.00	1,360,995.50	1,360,995.50
Infrastructure: Sanitary Sewer Main Rehabilitation	0.00	1,500,016.00	1,500,016.00
		<u>4,059,589.75</u>	

Budget MCWI projects. Adjust personnel budget due to attrition. Budget additional equipment costs.

FUND 030:MDAH SCHOOLHOUSE PROJECT	Budget	Amendment	New Budget
REVENUES			
Grant	0.00	74,577.00	74,577.00
Transfers In	0.00	18,644.00	18,644.00
		<u>93,221.00</u>	

EXPENDITURES			
Capital Outlay	0.00	93,221.00	93,221.00

Budget MDAH Community Heritage Preservation Grant

FUND 156: LOCAL FORFEITURES (SE MS METRO TF)	Budget	Amendment	New Budget
REVENUES			
Asset Forfeitures	0.00	45,000.00	45,000.00
EXPENDITURES			
Capital Outlay	212,215.10	45,000.00	257,215.10

Allocate FY 2023 funds received.

FUND 171: TIDELANDS PROJECTS	Budget	Amendment	New Budget
REVENUES			
Grant: Shepard State Park	824,870.30	(60,190.61)	764,679.69
EXPENDITURES			
Capital Outlay: Shepard State Park	819,802.40	(60,190.61)	759,611.79

FY 2023 #07 Funding cut \$40,000. \$20,190.61 reallocated to Fund 176 Kayak Launch project.

FUND 176: SHEPARD STATE PARK	Budget	Amendment	New Budget
REVENUES			
Tidelands Grant	20,950.00	20,190.61	41,140.61
USFW Grant	62,850.00	(2,560.00)	60,290.00
Admission Fees/Day Use	10,000.00	2,500.00	12,500.00
		<u>20,130.61</u>	
EXPENDITURES			
Other Services & Charges	75,850.00	1,700.00	77,550.00
Capital Outlay: Kayak Launch	83,000.00	18,430.61	101,430.61
		<u>20,130.61</u>	

Budget acutal project bid cost and adj Tidelands funding. Allocate additional revenue.

**FY 2023
BUDGET AMENDMENTS**

FUND 177: HB1353 Local Imps - Shepard State Park	Budget	Amendment	New Budget
REVENUES			
Interest	0.00	5,500.00	5,500.00
EXPENDITURES			
Capital Outlay	1,500,000.00	5,500.00	1,505,500.00

Allocate interest revenue for FY 2023.

FUND 304: TOWN COMMONS PARK PROJECT	Budget	Amendment	New Budget
REVENUES			
Tidelands Grant	250,000.00	(40,000.00)	210,000.00
State Funding Allocation	0.00	2,000,000.00	2,000,000.00
JCBS InterLocal Funds	0.00	450,000.00	450,000.00
Interest	9,000.00	5,888.01	14,888.01
		<u>2,415,888.01</u>	
EXPENDITURES			
Capital Outlay	8,142,015.35	(90,827.63)	8,051,187.72
Transfers Out (Fund 309)	0.00	2,506,715.64	2,506,715.64
		<u>2,415,888.01</u>	

Allocate new funding, adjust Tidelands funding and move MS Songwriter PA Center to Fund 309.

FUND 307: BACOT PARK IMPROVEMENTS	Budget	Amendment	New Budget
REVENUES			
Other Financing Sources (Cash)	0.00	65,257.85	65,257.85
EXPENDITURES			
Capital Outlay	0.00	65,257.85	65,257.85

Budget final project invoice received after FY 2022 accrual period.

FUND 309: TOWN CENTER DEV COMPLEX	Budget	Amendment	New Budget
REVENUES			
State Funding Allocation	0.00	2,000,000.00	2,000,000.00
Interest	0.00	2,000.00	2,000.00
Transfers In (Fund 304)	0.00	2,506,715.64	2,506,715.64
		<u>4,508,715.64</u>	
EXPENDITURES			
Capital Outlay: MS Songwriters PA Center	0.00	4,508,715.64	4,508,715.64

Move funding for MS Songwriters PA Center.

FUND 355: WATER SUPPLY & TREATMENT PLANT	Budget	Amendment	New Budget
REVENUES			
Transfers In	321,563.64	65,211.35	386,774.99
EXPENDITURES			
Capital Outlay: Construction	5,123,657.43	65,211.35	5,188,868.78

Amend Budget to current estimated project cost.

FUND 361: GV-OST to Robertsdale Sewer Imps (GOMESA)	Budget	Amendment	New Budget
REVENUES			
GOMESA funds	2,438,666.50	452,800.00	2,891,466.50
EXPENDITURES			
Capital Outlay: Sanitary Sewer lines	2,438,666.50	452,800.00	2,891,466.50

Budget additional funding for material cost overruns.

**FY 2023
BUDGET AMENDMENTS**

FUND 370: Head Start Drainage Improvement Project	Budget	Amendment	New Budget
REVENUES			
JCBS Inter Local Funds	0.00	226,908.95	226,908.95
EXPENDITURES			
Capital Outlay: Sanitary Sewer lines	0.00	226,908.95	226,908.95

Budget project to be constructed with County funding. Engineering costs paid by City.

FUND 371: JC Animal Shelter Water Main Extension	Budget	Amendment	New Budget
REVENUES			
JCBS Inter Local Funds	0.00	361,775.50	361,775.50
EXPENDITURES			
Capital Outlay: Water System Improvements	0.00	361,775.50	361,775.50

Budget project to be constructed with County funding. Engineering costs paid by City.

FUND 400: WATER & SEWER	Budget	Amendment	New Budget
REVENUES			
JCBS Inter Local Funds	0.00	150,000.00	150,000.00
EXPENDITURES			
ADMIN: Other Services & Charges	2,509,189.00	155,000.00	2,664,189.00
OP-MAINT: Supplies	290,000.00	23,300.00	313,300.00
OP-MAINT: Other Services & Charges	3,536,359.00	28,700.00	3,565,059.00
Debt Service	1,065,477.00	2,500.00	1,067,977.00
Contingency Fund	200,000.00	(120,288.00)	79,712.00
Transfer to Capital Project Fund	321,564.00	60,788.00	382,352.00
		150,000.00	

*Allocate JCBS funds and contingency funds for additional engineering, insurance and legal fees.
Increase capital projects transfer to Fund 300 and Fund 355.*

FUND 421: Water Ionization Project	Budget	Amendment	New Budget
EXPENDITURES			
Capital Outlay	47,562.52	(47,562.52)	0.00
Transfer Out to Fund 355	0.00	47,562.52	47,562.52
		0.00	

Transfer remaining fund balance to Fund 355.

Councilman Colledge made the motion to approve the Grants and Projects Department to submit an application, as presented, to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2024 Funding for Martin Bluff and Hickory Hills Sewer Improvements in the amount of \$2,701,150. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 327-2023

WHEREAS, the Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states; and

WHEREAS, under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund; and

WHEREAS, staff recommends authorization of an application, which, if awarded, would total \$2,701,150 for Martin Bluff and Hickory Hills Sewer Improvements; and

WHEREAS, the Martin Bluff portion of the project consists of replacing the existing pipe with 16-inch and would provide relief to the system. The Hickory Hills portion of the project consists of new gravity sewer line and grinder pumps. This will expand the City’s wastewater collection system further into the Hickory Hills Subdivision; and

WHEREAS, the Mayor and City Council find that submission of this grant application is in the best interest of the City;

IT IS THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the submission of an application is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge** seconded by **Councilman George** and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: July 11, 2023
Subject: GOMESA – FY2024 Grant Application for Martin Bluff and Hickory Hills Sewer Improvements

REQUEST:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2024 Funding for Martin Bluff and Hickory Hills Sewer Improvements in the amount of \$2,701,150.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

DISCUSSION:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2024 Funding for Martin Bluff and Hickory Hills Sewer Improvements in the amount of \$2,701,150.

The Martin Bluff portion of the project consists of replacing the existing 4,000 LF of 8-inch sewer gravity main on Martin Bluff Road with 16-inch. The existing pipe is undersized and is resulting in numerous sanitary sewer overflows. This improvement would provide relief to the system and prevent sanitary sewer overflows, as well as provide capacity for future connections.

The Hickory Hills portion of the project consists of approximately 4,000 LF of new gravity sewer line, and grinder pumps to residents. This addition will expand the city's wastewater collection system further into the Hickory Hills Subdivision to service the current residents without access to the city's wastewater collection and eliminating a number of septic tanks.

RECOMMENDATION:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2024 Funding for Martin Bluff and Hickory Hills Sewer Improvements in the amount of \$2,701,150.

The City Council may:

1. Authorize submission of the application to the Gulf of Mexico Energy Security Act (GOMESA) for 2024 as presented; or
2. Not authorize submission of the application to Gulf of Mexico Energy Security Act (GOMESA) for 2024 as presented.

ATTACHMENT(S):

None

Councilman Colledge made the motion to approve the Grants and Projects Department to submit a grant application, as presented, to the Mississippi Department of Environmental Quality for funding through the RESTORE Act for Town Commons in the amount of \$2,217,475. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 328-2023

WHEREAS in July 2012, Congress passed the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economics of the Gulf Coast State Act (RESTORE ACT) in response to the Deepwater Horizon oil spill; and

WHEREAS the program dedicates 80 percent of all administrative and civil penalties related to the Deepwater Horizon spill to a Gulf Coast Restoration Trust Fund; and

WHEREAS, it outlines a structure by which the funds can be utilized to restore and protect the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, coastal wetlands and economy of the Gulf Coast region; and

WHEREAS, City Staff is requesting authorization to submit an application for such a grant to build trails, tree houses, a boardwalk, wetland discovery, pickleball court, overflow parking, sidewalk to overflow parking and college campus and a concession serving building in Town Commons; and

WHEREAS, the grant request is \$2,217,475; and

WHEREAS, the Mayor and Council Members find that submission of an application for such a grant is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the Mississippi Department of Environmental Quality for funding through the RESTORE Act is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: July 11, 2023
Subject: RESTORE Act Grant Application for Town Commons

REQUEST:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Environmental Quality for funding through the RESTORE Act for Town Commons in the amount of \$2,217,475.

BACKGROUND:

In July 2012, Congress passed the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act (RESTORE Act) in response to the Deepwater Horizon oil spill. The RESTORE Act dedicates 80 percent of all administrative and civil penalties related to the Deepwater Horizon spill to a Gulf Coast Restoration Trust Fund and outlines a structure by which the funds can be utilized to restore and protect the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, coastal wetlands, and economy of the Gulf Coast region.

DISCUSSION:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Environmental Quality for funding through the RESTORE Act for Town Commons in the amount of \$2,217,475.

- Trails
- Tree Houses
- Boardwalk
- Wetland Discovery
- Pickleball Court
- Overflow Parking
- Sidewalk to overflow and college campus
- Concession serving building

RECOMMENDATION:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Environmental Quality for funding through the RESTORE Act for Town Commons in the amount of \$2,217,475.

The City Council may:

1. Authorize submission of the application to the Mississippi Department of Environmental Quality for RESTORE Act as presented; or
2. Not authorize submission of the application to the Mississippi Department of Environmental Quality for RESTORE Act as presented.

ATTACHMENT(S):

None

Councilman Colledge made the motion to approve a Conditional Use-Major Permit, as presented, that would allow a Medical Marijuana Dispensary in a C-2 Community Commercial Zoning District located at 3600 Gautier Vancleave Road (PID #82435010.060) (GPC #22-44-CU). Councilman George seconded the motion. Councilman Elbin opposed the motion. The vote was 6 to 1.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 329-2023

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 22-44-CU
3600 GAUTIER VANCLEAVE ROAD – C-2 COMMUNITY
COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: #82435010.060**

WHEREAS, an application for a Conditional Use-Major Permit to allow a Medical Marijuana Dispensary in a C-2 Community Commercial Zoning District was submitted by Mississippi Provisions 4, LLC dba Rootdown; and

WHEREAS, the parcel subject to this Permit is located at 3600 Gautier Vancleave Road, in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its July 6, 2023 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of the Conditional Use-Major Permit with the stipulation that operating hours are 10:00am to 8:00pm, and that the applicant adheres to the stipulations in their proposal, as submitted; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit is consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Medical Marijuana Dispensary, is permitted as a Conditional Use-Major in a C-2 Community Commercial Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation of the Planning Commission and approves the above Conditional Use-Major Permit for a Medical Marijuana Dispensary in a C-2 Community Commercial Zoning District, with the stipulation that

operating hours are 10:00am to 8:00pm, and that the applicant adheres to the stipulations in their proposal, as submitted.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson

NAYS: **Dante Elbin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/12/2023
Subject: Consider a request for a Conditional Use-Major that would allow a Medical Marijuana Dispensary in a C-2 Community Commercial Zoning District. 3600 Gautier Vancleave Road, PID #82435010.060, (GPC #22-44-CU)

REQUEST:

The Planning Department has received a request from Mississippi Provisions 4, LLC dba Rootdown for a Conditional Use-Major that would allow a medical marijuana dispensary in a C-2 Community Commercial Zoning District. 3600 Gautier Vancleave Road, PID #82435010.060). The application fee of \$250 was paid on November 14, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.
Location: 3600 Gautier Vancleave Road, PID #82435010.060 (See Exhibit A)
General features of the proposed project: Total Area: Approximately 0.6 Acres
Existing building on property
Existing Zoning – C-2 Community Commercial (See Exhibit B)
Existing Land Use – Vacant Building
Comprehensive Plan Future Land Use Designation – Civic (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: See Attached.

Staff Finding: Yes. Cannabis Dispensary, Medical is listed as a Conditional Use-Major in a C-2 Community Commercial District.

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: See Attached.

Staff Finding: The proposed use is allowed in a C-2 zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: See Attached.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: See Attached.

Staff Finding: No. The Comprehensive Plan calls out "Civic" for future land use of this property, perhaps due to the fact that although the previous land use of this property was an Automobile Gas Station, it is adjacent to the City's Central Fire Station and is partially surrounded by MGCCC property.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: See Attached.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends City Council approve the request as presented with the change that operating hours could only be from 10:00 a.m. to 8:00 p.m.

The City Council may:

Approve the Conditional Use-Major

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.6.23 (#22-44-CU)
2. Complete Packet 22-44-CU (7-6-23)

Excerpt from July 6, 2023, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Conditional Use-Major that would allow a medical marijuana dispensary in a C-2 Community Commercial Zoning District at 3600 Gautier Vancleave Road, PID #82435010.060). (GPC #22-44-CU).

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Mississippi Provisions 4, LLC dba Rootdown for a Conditional Use-Major that would allow a medical marijuana dispensary in a C-2 Community Commercial Zoning District. 3600 Gautier Vancleave Road, PID #82435010.060). The application fee of \$250 was paid on November 14, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3600 Gautier Vancleave Road, PID #82435010.060 (See Exhibit A)
2. General features of the proposed project:
Total Area: Approximately 0.6 Acres
Existing building on property
3. Existing Zoning – C-2 Community Commercial (See Exhibit B)
4. Existing Land Use – Vacant Building
5. Comprehensive Plan Future Land Use Designation – Civic (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: See Attached.

Staff Finding: Yes. Cannabis Dispensary, Medical is listed as a Conditional Use-Major in a C-2 Community Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: See Attached.

Staff Finding: The proposed use is allowed in a C-2 zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: See Attached.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: See Attached.

Staff Finding: No. The Comprehensive Plan calls out "Civic" for future land use of this property, perhaps due to the fact that although the previous land use of this property was an Automobile Gas Station, it is adjacent to the City's Central Fire Station and is partially surrounded by MGCCC property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: See Attached.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Vice-Chairman Ward asked the applicants to present their case.

Michael Kinard, the applicant, explained that his company has a few other licensed dispensaries that are going on the Coast and that they have over ten years' experience in this business. They have investors, as well as stake holders, along the Mississippi Coast that are very supportive of them, and they are very community centered. This is a medical program he and his company believe is really helping people. He stated that he suffers from a debilitating condition himself and after many conversations with his father, who is a physician, Mr. Kinard felt this was a good route for him and something that he believes is truly good for Mississippians. His company has partnered up with some outstanding operators from the State of Colorado as well as Puerto Rico. They bring very extensive experience from safety to security to product diversion. Mr. Kinard stated that safety and compliance are big in his background from his previous job. He said that they want to be a pillar of the community, to blend in, and to increase property value.

Mr. Kinard stated that another thing he wanted to discuss was that he has the Warranty Deed with the 20' easement to the Fire Department so it does stay and will be left open for the Fire Department.

Commissioner McManus asked if he had ten years' experience in running a dispensary.

Mr. Kinard stated that his partners from Colorado did but that he personally had not run one. His partners are owners of one of the largest independently ran cannabis companies in Colorado and have been in business since 2012. They have nine dispensaries and cultivation centers. He and his partners are not cultivators, they are only retailers.

Commissioner McManus asked why he chose Gautier.

Mr. Kinard stated that he lived here and worked for Gulf Breeze Landscaping from 2010-2011 and he has always loved the coast. There is a heavy population count along the coast and he believes this will be a really good market area and that they will be able to serve the patients that need this medicine.

Commissioner McManus asked what type of security they would have and what the operating hours would be.

Mr. Kinard stated the hours would be from 10:00 a.m. to 6:30 p.m. Monday through Saturday. They would be closed on Sunday. As for security, most stores have over 28 cameras with technology that can detect humans, cars, and also sound off alarms. If the store is open and someone comes in through a trigger point an alarm will automatically go off and notify the Police Department or some sort of monitoring service. There are security systems with access controls where it is controlled by pulling numbers so you know who is coming in or going out. Only medical patients are allowed in and out. The two forms of identification needed by the patient to purchase products are a state issued medical cannabis identification card and a valid government issued photo identification. Products can't be seen from store windows; they are locked in a vault. Like a pharmacy, patients can't come to one dispensary and then go to another. Disbursement is tracked through the state and the dispensary can see if a patient has met their prescription limit.

Commissioner McManus asked Mr. Ankerson if the city could put a cap on the number of dispensaries within city limits.

Mr. Ankerson said he didn't think the city could legally cap the number of dispensaries.

Josh Danos, the City Attorney, stated that once a city has opted in, he didn't think there was anything that permits a city to limit the number of facilities other than their own zoning regulations in which they only allow dispensaries in certain areas. Also, by the State not allowing them within a certain distance of a church or school would limit them some, but otherwise there is no cap.

Commissioner Davis noted the application stated Mr. Kinard expected about 100 to 200 customers a day after the first year. Commissioner Davis asked how big the vault was and asked Mr. Kinard to estimate how much product would be present on site on any one day in terms of weight or volume. His concern was someone wanting to steal the inventory after hours.

Mr. Kinard said that potential theft of inventory is why they have such a heavy focus on security, but what they see in Colorado and across the state is that a lot of people are targeting ATMs more than the vault, so they have moved the ATMs to areas where they are not conspicuous from the windows. The vault is approximately 149 square feet, reinforced steel walls with vibration and temperature controls.

Commissioner Davis stated that with the size of the vault and the estimated number of customers they expect a day it seems they would have a significant amount of product on site.

Mr. Kinard said that some products have to be refrigerated so they have to have a split a/c unit. The vault has to accommodate 2 refrigerators. He also said that everything on the shelves are empty packets so that no one is handling it as part of their product diversion plan. All inventory stays in vault. Point of sale transactions happen in the dispensary area.

Commissioner Davis asked if they received weekly deliveries and if the deliveries were made during daytime hours.

Mr. Kinard said deliveries were made about once a week by a licensed transporter in a secure vehicle and were typically made during normal business hours.

Commissioner McManus asked what the plan was if there were excessive people lingering on the premises.

Mr. Kinard said that loitering was strictly prohibited on the site.

Commissioner Davis asked if Mr. Kinard had a plan in case a lot of people happen to come at once and were lined up outside the door.

Mr. Kinard said they didn't expect so many people at one time that it would be a problem. There is a waiting room to accommodate the amount of people they were expecting at one time.

Vice-Chairman Ward asked Mr. Danos if there was a situation where an excessive amount of people were at the site wouldn't that be a concern for the city and the Police Department would be called to address traffic concerns or anything like that.

Mr. Danos said there was a renewal process through the State and if there were issues of that nature that were recurring, they would have to address that with the State.

Commissioner Hoover asked how many employees they anticipated.

Mr. Kinard said it would depend on how many customers but probably about ten for a stabilized market. The inventory room and the reception room would always be staffed, plus the dispensary windows. Right now, this is a new market and most dispensaries see

about 30 to 40 customers a day. Some locations see only 15 per day.

Commissioner McManus stated that she thought they should follow the guidelines set for the other dispensary they had approved for operating hours to be no longer than from 10:00 a.m. to 8:00 p.m.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Vice-Chairman Ward made a motion to recommend approval of the request as presented with the change that operating hours could only be from 10:00 a.m. to 8:00 p.m.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: **Chris Hoover**
 DeAnna McManus
 Josh Ward
 William Davis

ABSENT: **Ricky Decoteau**
 Kay C. Jamison

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 6, 2023

GPC #22-44-CU

Mississippi Provisions 4, LLC dba Rootdown

3600 Gautier Vancleave Road

VII. NEW BUSINESS

1. Consider a request for a Conditional Use-Major that would allow a Medical Marijuana Dispensary in a C-2 Community Commercial Zoning District. 3600 Gautier Vancleave Road, PID #82435010.060, (GPC #22-44-CU)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing -- "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: June 22, 2023

Subject: Consider a request for a Conditional Use-Major that would allow a medical marijuana dispensary in a C-2 Community Commercial Zoning District. (GPC #22-44-CU)

REQUEST:

The Planning Department has received a request from Mississippi Provisions 4, LLC dba Rootdown for a Conditional Use-Major that would allow a medical marijuana dispensary in a C-2 Community Commercial Zoning District. 3600 Gautier Vancleave Road, PID #82435010.060). The application fee of \$250 was paid on November 14, 2022. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3600 Gautier Vancleave Road, PID #82435010.060 (See Exhibit A)
2. General features of the proposed project:
Total Area: Approximately 0.6 Acres
Existing building on property
3. Existing Zoning – C-2 Community Commercial (See Exhibit B)
4. Existing Land Use – Vacant Building
5. Comprehensive Plan Future Land Use Designation – Civic (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: See Attached.

Staff Finding: Yes. Cannabis Dispensary, Medical is listed as a Conditional Use-Major in a C-2 Community Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: See Attached.

Staff Finding: The proposed use is allowed in a C-2 zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: See Attached.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: See Attached.

Staff Finding: No. The Comprehensive Plan calls out "Civic" for future land use of this property, perhaps due to the fact that although the previous land use of this property was an Automobile Gas Station, it is adjacent to the City's Central Fire Station and is partially surrounded by MGCCC property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: See Attached.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: See Attached.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred

to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

22-77-CU

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Conditional Use - Major	<u> x </u>	\$250.00
TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:		FEE:
Conditional Use - Minor	<u> </u>	\$250.00

Name of

Applicant: Michael Kinard

Name of Business: Mississippi Provisions 4, LLC dba Rootdown Phone: 601-506-6585

Property Address: 3600 Gautier Vancleave Road, Gautier, MS 39553 Mailing Address (if Different): 1723 University Avenue, Suite B, #105 Oxford, Mississippi 38655

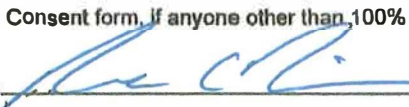
E-Mail Address: noblitt.scott@gmail.com

Proposed Use Requiring Conditional Use: Medical Marijuana Dispensary (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☒ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- | | |
|-----------------|--|
| <u>Attached</u> | 1. Answers to the Criteria for Approval (see attached). |
| <u>Attached</u> | 2. Project Narrative (see attached). |
| <u>Attached</u> | 4. Diagram of Intended use (see attached). |
| <u>None</u> | 4. Copy of protective covenants or deed restrictions, if any. |
| <u>Attached</u> | 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources. |
| <u>N/A</u> | 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee. |
| <u>Attached</u> | 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached). |

Signature of Applicant(s):  Date of Application: 5/9/23

FOR OFFICE USE ONLY	
Revised Date Received <u>5-22-23</u>	Verify as Complete <u>SA</u>
Fee Amount Received <u>\$ 251.00</u>	Initials of Employee Receiving Application <u>BL</u>
<u>(11-10-22)</u>	

I, Scott Noblitt of STRS Boucher, LLC, the fee simple owner(s) of the following described property:

Address:

3600 Gautier Vancle ave Road
Gautier, Mississippi 39553

Parcel ID No.:

82435010.060

hereby petition to the City of Gautier to *Grant a Conditional Use Major or Minor of*
a Medical Marijuana Dispensary (state proposed use from
Article V of the Unified Development Ordinance) at the above reference property and
affirm that Michael Kinard of Mississippi Provisions 4, LLC (name of agent) is
hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Scott Noblitt

(Owner's Signature)

(Owner's Signature)

Notary Information:

The foregoing instrument was acknowledged before me this 13th day of October, 2022 by Scott Noblitt of STRS Boucher, LLC,

who is personally known to me or has produced a driver's license

as identification and who did take an oath.

Mathew Smith

(Printed Name of Notary Public)

Mathew Smith

(Signature of Notary Public)

Commission # 20074029311 My commission expires 7/31/2023

(Notary's Seal)

MATHEW SMITH
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20074029311
MY COMMISSION EXPIRES 07/31/2023

5



202221916 5 PGS

OFFICIAL RECORDS JACKSON COUNTY
Josh Eldridge
CHANCERY CLERK
RECORDING FEE: \$26.00
MINERAL TAX: \$1.00
#202221916 BK: 2092 PG: 144-148
09/23/2022 04:18:27 PM 5 PGS
JGARULO.DC Rpt#23361

This Instrument Prepared by and Return to:
Milton D. Hobbs, Jr. (MSB# 101924)
Harris Shelton Hanover Walsh, PLLC
2112 Old Taylor Road, Unit B5
Oxford, MS 38655
Phone: (662) 234-7447

Jackson County Minerals	
Paid	\$100.00
Tax	9/23/2022

GRANTOR'S ADDRESSES:

Southern Oil Company, Inc, a
Mississippi corporation
6933 US Hwy 49
Hattiesburg, MS 39402
(601) 261-0065

GRANTEE'S ADDRESS:

STRS Boucher, LLC, a Mississippi limited
liability company
1428 15th Street
Denver, CO 80202
(601) 506-6585

INDEXING INSTRUCTIONS:

A parcel of land situated and being located in the SE ¼ of the NE ¼ of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi.

**STATE OF MISSISSIPPI
COUNTY OF JACKSON**

WARRANTY DEED

FOR AND IN CONSIDERATION, of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, **SOUTHERN OIL COMPANY, INC**, a Mississippi corporation ("Grantor") does hereby grant, bargain, sell, convey, and warrant unto **STRS BOUCHER, LLC**, a Mississippi limited liability company ("Grantee") the following described real estate lying and being situated in Jackson County, Mississippi, to-wit:

LEGAL DESCRIPTION: Parcel 1

Survey of a parcel of land situated and being located in the SE ¼ of the NE ¼ of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the Northeast corner of said Section 35; thence South 1994.75 feet to a concrete monument; thence S 89°54'04" W 767.70 feet to a ½" rebar found; thence S 89°59'15" W 50.00 feet to a ½" rebar found and being the Point of Beginning; thence S 89°59'17" W 130.23 feet to a mag nail found at the East right-of-way of Gautier-Vancleave Road; thence N 02°25'51" E 200.03 feet along said east right-of-way to a 2" pipe found; thence S 89°58'00" E 130.30 feet to a ½" rebar found; thence S 02°27'07" W 199.93 feet to the Point of Beginning. Said parcel of land contains 26,027 square feet or 0.60 acre, more or less, together with a 50 foot ingress and egress easement as per Deed Book 715 at Page 194 as shown hereon.

The Grantee hereby represents, warrants and covenants that the Grantee shall not allow a convenience store upon the subject real estate nor shall the Grantee allow gasoline or diesel sales upon the subject real estate.

The Grantor reserves a twenty (20) foot ingress/egress easements described as Easement "A" and Easement "B" with the metes and bounds legal descriptions for such Easement "A" and Easement "B" as described on the survey attached hereto and incorporated herein as Exhibit "B".

The Grantor also hereby grants an easement to the Grantee upon its remaining and adjacent parcel for the encroachment of the car wash building as shown on the survey attached hereto as Exhibit "B" with the metes and bounds description for such easement described as the "Car Wash Encroachment Parcel" on Exhibit "B" attached hereto and incorporated herein.

Further, Grantee hereby grants an easement to the Grantor for the encroachment of the 1 story metal building upon the subject parcel as such 1 story metal building is shown on Exhibit "B" attached hereto and incorporated herein with the metes and bounds legal description for such easement shown and described as the "Building Encroachment Parcel" on Exhibit "B".

The warranty herein is subject to the exceptions listed on Exhibit "A" attached hereto.

Any ad valorem taxes for the calendar year 2022 shall be prorated as of the date of this deed and shall be the responsibility of the Grantee herein.

Possession shall be granted with delivery of this deed.

WITNESS MY SIGNATURE, this the 21 day of September, 2022.

GRANTOR:

Southern Oil Company, a Mississippi corporation



By: Mitchell Morris
Its: President

STATE OF MISSISSIPPI
COUNTY OF Forrest

PERSONALLY appeared before me, the undersigned authority in and for the said County and State, on this 21 day of September, 2022, within my jurisdiction, the within named **Mitchell Morris** who acknowledged that he is the President of **Southern Oil Company, Inc**, a Mississippi corporation, and that for and on behalf of such corporation, and as its act and deed, he executed the above and foregoing instrument after having been authorized by said corporation to do so on the day and year therein mentioned and for the purposes therein appearing.

SWORN to and subscribed before me this 21 day of September, 2022.

My Commission Expires:

4/1/25

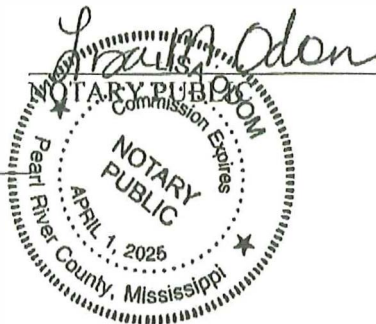


EXHIBIT "A"
TITLE EXCEPTIONS

Title to all oil, gas, and minerals within and underlying the premises, together with all mining rights and other rights, privileges, and immunities relating thereto.

Any matters, loss or damage, including attorney's fees and costs, arising or resulting from unpaid County or municipal charges, including but not limited to those for gas, water or sewer, and for liens resulting from violations or alleged violations of statutes, ordinances, codes and/or regulations including, but not limited to, charges for summary abatement, rubbish removal, grass cutting, tree removal and board-up. The proposed insured is cautioned to obtain the current status of these changes, if any.

Any law ordinance or governmental regulation (including but not limited to, building and zoning laws, ordinances, regulations, environmental protection, bankruptcy, homestead, riparian rights, wetlands, covenants, survey and tidelands) restricting or regulating or prohibiting the occupancy, use or enjoyment of the land, or regulating the character, dimensions or location of any improvement now or hereafter erected on the land, or prohibiting a separation in ownership or a reduction in the dimensions or area of the land, or the effect of any violation of any such law, ordinance or governmental regulation.

Any claim or claims based upon the assertion that the property described above or any portion thereof is now or has any time been tidal or submerged lands or below mean high tide level and/or that any portion of the land or property was created by artificial means or has accreted to property so created.

Riparian or littoral rights nor title to the portion of land that lies beneath the high water mark as established as of the date this State was admitted to the union, subject to any changes that may have occurred.

Land formerly or presently comprising the shores or bottom of navigable waters or to artificial accretions to fill.

LEGEND:

- IRON ROD FOUND
- IRON PIPE FOUND
- IRON ROD SET
- CONCRETE MONUMENT FOUND
- POWER POLE
- AS PER SURVEY
- AS PER RECORD

GAUTIER VANCELEAVE ROAD

CONCRETE MONUMENT AT NE COR. SEC. 35, TOWNSHIP 7 S, RANGE 7 W, CITY OF GAUTIER, JACKSON COUNTY, MISSISSIPPI

0.60 Acre Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 26,027 square feet, or 0.60 acre, more or less. Together with a 500 foot ingress and egress easement as per Deed Book 715 at Page 194, Dated February 22, 1981.

Building Encroachment Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 42 square feet, more or less.

Car Wash Encroachment Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 181 square feet, more or less.

Parcel Area

26,027 Sq. Ft +/-
0.60 Ac +/-

Parcel Area

42 Sq. Ft +/-

Parcel Area

181 Sq. Ft +/-

Survey Description: Building Encroachment Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 42 square feet, more or less.

Survey Description: Car Wash Encroachment Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 181 square feet, more or less.

Survey Description: Easement 'A' Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 2,808 square feet, more or less.

Survey Description: Easement 'B' Parcel

Survey of a parcel of land situated and being located in the SE 1/4 of the NE 1/4 of Section 35, Township 7 South, Range 7 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a concrete monument at the northeast corner of said Section 35; thence South 1804.75 feet to a concrete monument; thence S 89°54'14" W 817.70 feet to a 1/2" rebar set; thence N 02°27'07" E 132.28 feet to a point; thence N 89°58'00" W 130.28 feet to a point; thence S 89°58'00" E 130.28 feet to a point; thence S 02°27'07" W 189.93 feet to the Point of Beginning. Said parcel of land contains 1,293 square feet, more or less.

SEYMOUR ENGINEERING

PHONE: 214-385-5100 925 TOLSON AVENUE, SUITE D FORT WORTH, TEXAS 76102 FAX: 214-385-2352

Southern Oil, Inc
Mitchell Morris

City of Gautier Jackson County Mississippi

Boundary Survey

Map 10, 2021

Map 10, 2021

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Mississippi Provisions 4, LLC intends to use the property located at **3600 Gautier Vancleave Road, Gautier, MS 39553**, for a Medical Cannabis Dispensary. According to Ordinance Number 000-2022, Section 5.2.2 of the Unified Development Code has been updated to include zones that are permitted by right or permitted by conditional use for medical cannabis dispensaries.¹ According to the City's zoning map, **our property is located in zone C-2, which is permitted for dispensaries by conditional use.**

As a testament to our qualifications, we have already received a Medical Cannabis Dispensary License from the Mississippi Department of Revenue (**License Number: DSPY006530**). Our team has thoroughly assessed the Mississippi Medical Cannabis Act ("Act"), the Mississippi Department of Revenue's Medical Cannabis Dispensary Rules ("DOR Rules"), and we are confident that our Medical Cannabis Dispensary facility will be a shining example of how to conduct compliant operations in Mississippi.

Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans.

While our facility is located in a highly commercial area, it is not directly surrounded by other businesses. It is directly next to the Gautier Fire Department Central Station, and the next closest business is Little Caesars Pizza across Gautier Vancleave Road. There is a cluster of small businesses down Gautier Vancleave road, including an auto parts store, a smoking accessories store, a Kentucky Fried Chicken, and a Shell gas station. We do not anticipate our operations having any negative impact on our neighboring businesses since it is not a dense commercial street, and we have plenty of separation from the other businesses. Additionally, our dispensary will not be open to the public; it is only open to qualified medical patients, so we are not expecting our operations to cause a significant increase in traffic to the area.

According to Article VII of the Gautier Unified Development Code regarding Parking Requirements and Specifications, medical or dental offices/clinics require one parking space for every 250 square feet of the gross lease area.² Since cannabis dispensaries are not contemplated in the parking requirements detailed in the Unified Development Code, the closest land use would be a medical clinic, so accordingly, our dispensary, which contains 2,052 sq ft of area will offer at least nine (9) parking spaces. As demonstrated by our parking plan, we have more than a sufficient amount of parking spaces to support our patrons without impacting other businesses.

There are many other commercial businesses off Highway 90, and the design and aesthetic of our dispensary will seamlessly blend in with the area. Our dispensary will not be injurious to the neighborhood or general welfare owing to the fact we purposely chose this location as it is compliant with the state's required 1,000-foot setback from schools, churches, and daycares, and it's in a commercial area that is not near residential neighborhoods. Overall, our location will be compatible with the character of the surrounding area, specifically in regard to density, bulk, and

¹ City of Gautier Unified Development Code Sec. 5.2.2, Table 4

² City of Gautier Unified Development Code Article VII, Sec. 7.2.5, Table No 9

intensity of structures, parking, and other uses, and will not adversely affect any neighboring or nearby businesses.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Contrary to common belief, multiple studies have shown that the opening of cannabis dispensaries may *increase* property values rather than reduce them. According to a study conducted and published in 2020 by James Conklin, a professor at the University of Georgia, and based on publicly available data from the City of Denver and the State of Colorado, the value of single-family residences located near a licensed dispensary increased by approximately 8% as compared to houses located farther away.³ Furthermore, a 2016 study led by Professor Cheng of the University of Mississippi found that, on average, cities in Colorado that enacted retail cannabis laws experienced a 6% increase in housing value compared to cities that did not.⁴ Mississippi Provisions 4, LLC is committed to maintaining a medical cannabis facility that honors the aesthetics and character of our community. Our business plan prioritizes operating in a safe, secure, and compliant fashion so that Gautier's patients may reap the benefits of Mississippi's promising medical cannabis industry.

Our company takes the safety and security of our facility and the surrounding community seriously. We will outfit our medical cannabis facility with state-of-the-art security equipment, implement rigorous security procedures, and have an experienced security team on staff to safeguard the premises during hours of operation. Mississippi Provisions 4, LLC will ensure that the facility is equipped with a fully functioning, continuously operating, and consistently tested and maintained security and surveillance system — including an alarm system, video surveillance system, access management system, and visitor management system. To complement these systems, Mississippi Provisions 4, LLC will employ screening and monitoring procedures to limit access to the facility to authorized individuals and supervise all individuals on the premises. Mississippi Provisions 4, LLC will also implement a multi-faceted diversion prevention plan and securely handle all medical cannabis items. Mississippi Provisions 4, LLC's emergency management plan will incorporate reporting requirements from the DOR Rules and will contain a disaster plan with procedures to be followed in case of fire or other emergencies. Additionally, Mississippi Provisions 4, LLC will employ comprehensive cybersecurity procedures. Finally, Mississippi Provisions 4, LLC is committed to fostering a safe workplace and has developed a workplace safety plan to address all applicable occupational safety and health rules. Through these procedures, Mississippi Provisions 4, LLC is confident that our facility will not pose any threat to Gautier citizens.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Mississippi Provisions 4, LLC is deeply committed to being a contributing and compliant member of the state's nascent medical cannabis industry and shares the City of Gautier's goals in ensuring that our operations will not cause undue traffic congestion or create a traffic hazard. As such, our dispensary has been designed to optimize local safety, minimize the impact on the

³ "Contact High: The External Effects of Retail Marijuana Establishments on House Prices", 2020, James Conklin, Moussa Diop, Herman Li.

⁴ "The Effect of Legalizing Retail Marijuana on Housing Values: Evidence from Colorado", 2018, Cheng Cheng, Walter J. Mayer, Yanglin Mayer.

surrounding neighborhood, and allow Mississippi Provisions 4, LLC to operate harmoniously within the larger Gautier community. We have thoughtfully developed a traffic management plan that will allow us to meet the following goals:

- Ensure the safety of customers, employees, and surrounding abutters.
- Minimize the impact of traffic flow on adjacent businesses and nearby streets.
- Facilitate efficient parking lot operations to minimize backup on adjacent streets.
- Implement efficient appointment systems to reduce initial traffic burdens.
- Provide information to allow customers to get to/from the facility efficiently and safely.
- Promote efficient coordination between Mississippi provisions 4, the Gautier Police Department, and the City.
- Establish open lines of communication with abutters and nearby residents, and local businesses.

Mississippi Provisions 4, LLC is driven by the opportunity to significantly increase access to medical cannabis for patients and caregivers in Gautier and carefully selected our location in order to do so. It is a highly commercial area, surrounded by other food, retail, and service-based businesses. We anticipate primarily vehicular traffic, which is common for the area. Mississippi Provisions 4, LLC is also proud to offer a total of 22 parking spots at our dispensary, including 2 handicapped accessible parking spots, to ensure that once patrons arrive, they will not have to worry about being unable to access the premises.

Can the proposed use be accommodated by existing or proposed public services and facilities included, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Water

Mississippi Provisions 4, LLC has implemented numerous policies and procedures to ensure that the site plan is appropriate for a dispensary facility, including selecting a facility location with an adequate and pre-existing water supply as provided by the City of Gautier's Public Works Department. Through our partnership with Gautier, we plan to provide a safe, potable, and sufficient supply of water to satisfy all the needs and requirements of the facility, while also making strong efforts to reduce water-related waste. As a medical cannabis dispensary, our water usage will largely be in line with other low-intensity retail businesses and only require water resources for bathroom and drinking water facilities.

Our facility's management will ensure that Mississippi Provisions 4, LLC's water management operations are in line with these objectives and comply with all applicable regulations set forth by the Mississippi Department of Health, City of Gautier, and all other state and local laws, regulations, ordinances, and other requirements.

Sanitary Sewer

Mississippi Provisions 4, LLC has confirmed that it will receive water, sewer, gas, and electrical services at this site. The property has undergone inspection to ensure that the piping and plumbing system is installed appropriately, that it is able to receive adequate maintenance, and has sufficient size and design to carry adequate water quantities to the required places throughout the facility. Mississippi Provisions 4's piping and plumbing system will be designed to correctly transfer and dispose of the facility's sewage and liquid waste into Gautier's sanitary sewer system.

Mississippi Provisions 4, LLC will take steps to ensure that waste and materials not suitable for outflow into Gautier's sanitary sewer system are not disposed of in any internal drainage system. These precautions will include employee training, adequate signage near any sink, toilet, or drain where applicable, and drain covers to prevent foreign objects from entering the sewer system. Only human waste and suitable sanitary paper will be permissible to flush down our restroom toilets.

Mississippi Provisions 4, LLC will review relevant material safety data sheets for any cleaning chemicals or compounds used on site to make sure all materials are safe for disposal in the city sanitary sewer system.

Streets

Mississippi Provisions 4, LLC has intentionally chosen a property for our medical cannabis dispensary that will allow for safe and convenient ingress and egress of vehicular traffic for our patients and visitors. Our corner lot location allows for multiple points of entry and exit, relieving any undo traffic burden onto Gautier Vancleave Road. The proposed location at 3600 Gautier Vancleave Rd was formerly a fuel station and as such, the property is pre-purposed for a steady volume of vehicular traffic. Mississippi Provisions 4, LLC will take special care that any developments or modifications to the site do not affect vehicular ingress or egress that would cause undo traffic onto Gautier Vancleave Road or our neighbors. We have intentionally chosen property with wide, paved roads sufficiently far from a highway exit to ensure that any patients, caregivers, employees, or visitors arriving or leaving our Facility will not cause any undo congestion in our neighborhood.

Drainage

Mississippi Provisions 4, LLC has chosen a developed site for our medical cannabis dispensary that will provide for adequate drainage of all stormwaters and any other water used externally on site for the purposes of landscape irrigation, cleaning, or other uses. The existing structure and all surrounding pavement on site have been inspected for proper watershed into the Gautier storm sewer system. Our corner lot features a wide storm sewer opening that can sufficiently drain all watershed into the city's storm sewer system.

Police and Fire Protection

Mississippi Provisions 4, LLC plans to be an upstanding example of a medical cannabis dispensary operation in Gautier and will foster a healthy relationship with local law enforcement and fire protection services to ensure patient and community safety are always a top priority of our organization. Our location is adjacent to a Gautier Fire Department station which can provide rapid response in the case of an emergency on our premises. Our staff will be trained to appropriately engage with local law enforcement in the event of any inspection, inquiry, or investigation concerning our Facility. Mississippi Provisions 4, LLC is steadfast in our commitment to patient and caregiver safety and understands that engaging with local law enforcement and fire protection authorities is imperative to this goal.

Schools

Mississippi Provisions 4, LLC chose our site at 3600 Gautier Vancleave Rd in full compliance with required property setbacks as defined in the Mississippi Department of Revenue's Medical

Cannabis Dispensary Regulations (“DOR Rules”). Our property is appropriately more than 1,000 feet from the nearest property boundary line of any school, church, or childcare facility in compliance with the DOR Rules and Gautier Unified Development Code.⁵ Compliance with the requirements of these regulations ensures our facility has an adequate distance from the nearest school or place of learning and will not cause undue exposure of our medical cannabis facility to minors and will not affect any traffic entering or leaving a school or childcare facility.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Mississippi Provisions 4, LLC LLC’s proposed use will be in harmony with the City of Gautier’s Comprehensive Plan for our location at 3600 Vancleave Road, which is in the **C-2 Community Commercial District**. As stated in Gautier’s Comprehensive Plan, the C-2 District is home to a wide range of retail and professional service-based businesses, including businesses specifically catered to the motoring public. Mississippi Provisions 4, LLC LLC purposely chose to locate our dispensary off Highway 90 in order to provide easy vehicular access to patients who may be traveling to our dispensary. Our location also features an ample amount of parking space to accommodate all our patients, which will prevent the need for off-site overflow parking.

Mississippi Provisions 4, LLC LLC will ensure that our dispensary building complies with the requirements outlined in Gautier’s Unified Development Code Section 5.5.2 regarding the C-2 Community Commercial District. The size and scale of our building will correspond to other similar medical service-based businesses such as medical clinics or dental offices. Our building design will exhibit excellent architectural character, unified lighting that enables safe passage for patients, aesthetically pleasing landscaping, and respectably sized signage that does not draw unnecessary or unwanted attention to our business. Further, as a medical cannabis dispensary, we have taken particular care to design a secure facility that minimizes the risk of criminal activity occurring on the premises. We have also emphasized odor control policies that will prevent our neighbors in the Gautier community from *ever* being able to detect odors from the exterior of the premises.

Our main goal as a business is to enhance our surrounding area and improve the quality of life for Gautier patients suffering from debilitating medical conditions. The use of this location in Gautier allows us to operate in accordance with the City’s Comprehensive Plan and the Unified Development Code, as well as maximize patient access. Mississippi Provisions 4, LLC is excited at the opportunity to join the Gautier business community and serve Gautier’s community of medical cannabis patients.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Our operations on-site will be purely retail in nature and will not involve any cultivation or processing activities and, as such, has a much lower likelihood of causing deleterious effects on our neighbors. Our property, structures within, and all operations conducted on-site will not produce noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other undue nuisances onto our neighbors and local community. In compliance with Gautier’s Code of Ordinances, Mississippi Provisions 4, LLC will not magnify or amplify

⁵ MS DOR Regulations Chap 3.100, City of Gautier Unified Development Code Sec. 6.4.1.1(B)

any sound from our place of business that could disturb the public generally and/or citizen residences in proximity to our location.⁶ Except in times of properly permitted renovations or modifications to the property, we do not anticipate creating any smoke, dust, fumes, vibration, or electrical interference from our daily operations.

Mississippi Provisions 4, LLC understands that odor from medical cannabis operations, if not treated properly, is a facility security risk and a public nuisance to surrounding neighborhoods, businesses, and pedestrians. We are committed to being a good steward of the environment and will institute a rigorous odor control plan for its proposed Dispensary Facility. Mississippi Provisions 4, LLC plans to take the following measures to ensure proper odor mitigation on-site that will not cause an undue burden to the community:

- The Dispensary Facility will install and maintain adequate HVAC systems to prevent odor from escaping the facility. An experienced design and engineering team will design the facility to ensure sufficient HVAC and air exchange filtration systems.
- Areas that contain medical cannabis or medical cannabis products will be designed based on the nature and quantity of materials that will be stored there. All medical cannabis and medical cannabis products will be received from licensed producers in sealed shipping containers and leave the facility in sealed packaging.
- Our management team will ensure regular ventilation equipment maintenance, including cleanings and filter replacement, in line with the manufacturer's recommendations. Our ventilation systems will be regularly serviced according to the manufacturer's specifications.
- Dried cannabis flower will always be kept in containers or packaging which minimizes the development of odors. When product shipments are received and inspected, the dispensary may utilize additional odor-neutralizing materials that can be used to mitigate odor in the area, such as surface sprays or odor-eliminating devices.

In our steadfast commitment to our local community, Mississippi Provisions 4, LLC pledges to maintain an internal documentation system to properly record any complaints levied towards our medical cannabis dispensary from the community. In the event we receive a nuisance complaint, we will:

- Management will investigate the complaint.
- A company representative will document the investigation.
- If a complaint is verified, the investigator will be responsible for tracking back to the source of the nuisance, requesting the necessary repair or mitigation, and documenting that the mitigation has occurred.

⁶ City of Gautier Unified Development Code Article I, Sec 15.5(b).

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Gautier has published amendments to the Unified Development Ordinances that include conditional use provisions to permit medical cannabis dispensaries in the C-2 Community Commercial District. Mississippi Provisions 4, LLC has verified via a review of a land survey that the 3600 Gautier Vancleave Rd location is within C-2 zoning for conducting services as a retail business in the city of Gautier. Per the Unified Development Code amendment, our medical cannabis dispensary qualifies as a permitted conditional use for the parcel.⁷ We have verified via site survey that structures on our property and proposed building changes comply with area setback regulations by following the applicable zoning ordinances as follows:

- a) The front setback will be a minimum of 40 feet.
- b) Side setbacks will be a minimum of 15 feet on one side and the building will not have any windows or doors opening on the side unless there is at least a 10-foot side yard setback.
- c) The building will not have any windows or doors opening on the rear unless there is at least a 10-foot rear yard setback.
- d) The lot is at least 100 feet wide.
- e) The building or accessory structure on the lot will never exceed 35 feet in height.
- f) No building footprint on the lot will exceed 2,400 square feet.⁸

Our main goal as a business is to enhance our surrounding area and improve the quality of life for Gautier patients suffering from debilitating medical conditions. The use of this location in Gautier allows us to operate in accordance with the City's Comprehensive Plan and the Unified Development Code, as well as maximize patient access. Mississippi Provisions 4, LLC is excited at the opportunity to join the Gautier business community and serve Gautier's community of medical cannabis patients.

⁷ City of Gautier Unified Development Code Article II Sec. 6.3

⁸ City of Gautier Unified Development Code Article II Sec. 6.4

Narrative for 3600 Gautier Vancleave Rd, Gautier, MS 39553

To Whom It May Concern:

We recently received a state license for a dispensary at the building located at 3600 Gautier Vancleave Road. The location is currently an old gas station. We plan to completely remodel the interior and exterior of the building. We have engaged with a contractor, Brad Fountain to build out the project and also with the design firm, Ferriss Company to design both the interior and exterior of the building. Both companies are well-established companies based in Mississippi and have a reputation for doing great projects. We are going to replace the store front and remove the rundown canopy over the old tank area. All of the plumbing, electric, and mechanical will be replaced and the interior will be tastefully finished. We are working with a local landscape company to meet the local requirements. We do not plan to have any outdoor storage or seating. Our goal is to be a good business citizen in Gautier and to turn the building into something the city can be proud of. We expect to start construction by the end of the year and to finish by early next summer, with plans to open by August.

All of our inventory will be stored in a highly secured room that will completely locked when not open for business. No medical inventory will be on the sales floor when closed for business. The doors to this secured inventory room will be steel with several locking devices and all of the walls will have metal behind the drywall. Deliveries will be made during business hours via the employee-only entrance on the back side of the building. We expect to have 100-200 customers per day after the first year of business and the dispensing area is designed to easily accommodate this projected daily volume of customers. Further, our location at the Intersection of Rt. 90 and Vancleave Road will ensure that new traffic driven by our business will not cause a negative effect on other businesses or commuters. We plan to have 22 parking spaces, far more than the nine (9) spaces required for medical or dental offices/clinics of our building size per the Gautier Unified Development Code Article VII, Sec. 7.2.5, Table 9. Please call Steve Brooks at 303-709-2400 if you have any further questions.



ROOTDOWN

GAUTIER

The Made Shop®

PIN-MOUNTED DIMENSIONAL LETTERS
LIT FROM EXISTING LIGHTS BELOW



SHEET
C1.1

Melanie Holmes, Architect
101 Erika Lane
Wayne, PA 19087

SCALE
1" = 10'

REVISION DATE

DATE

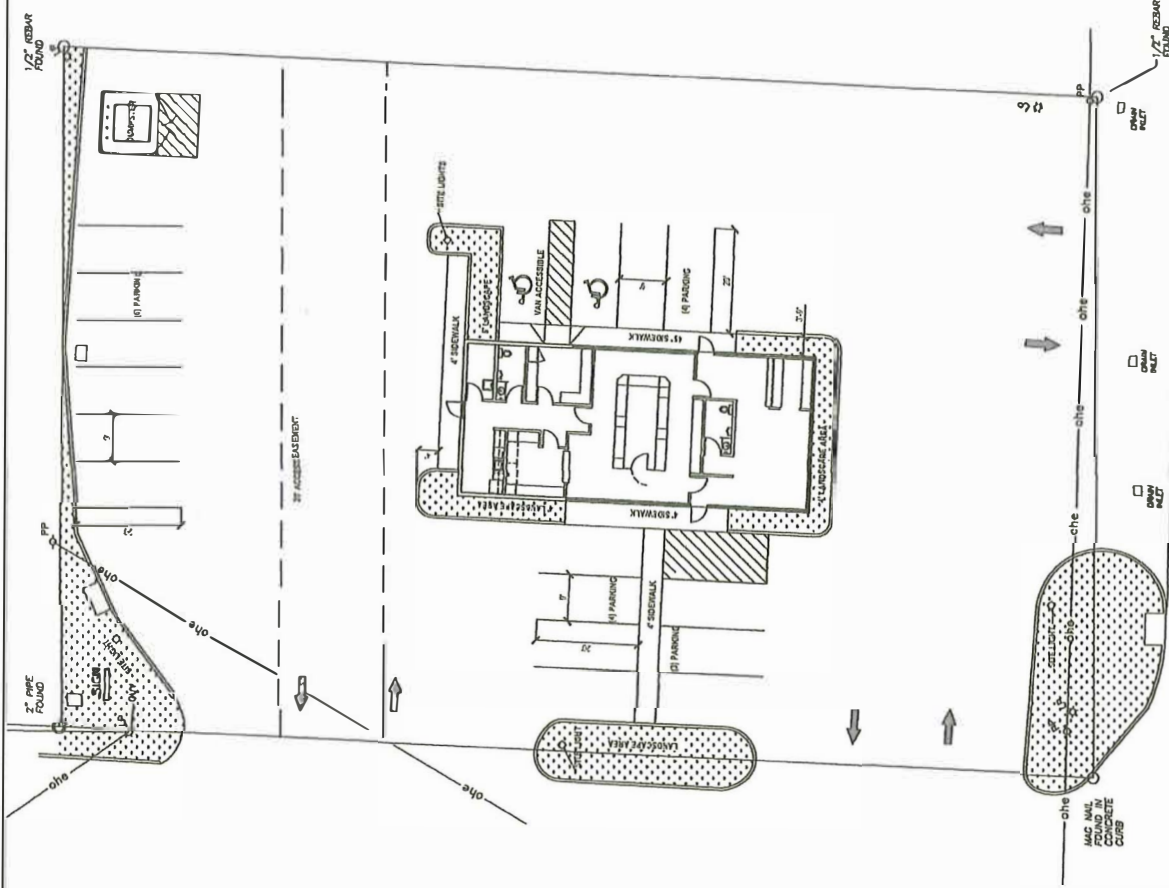
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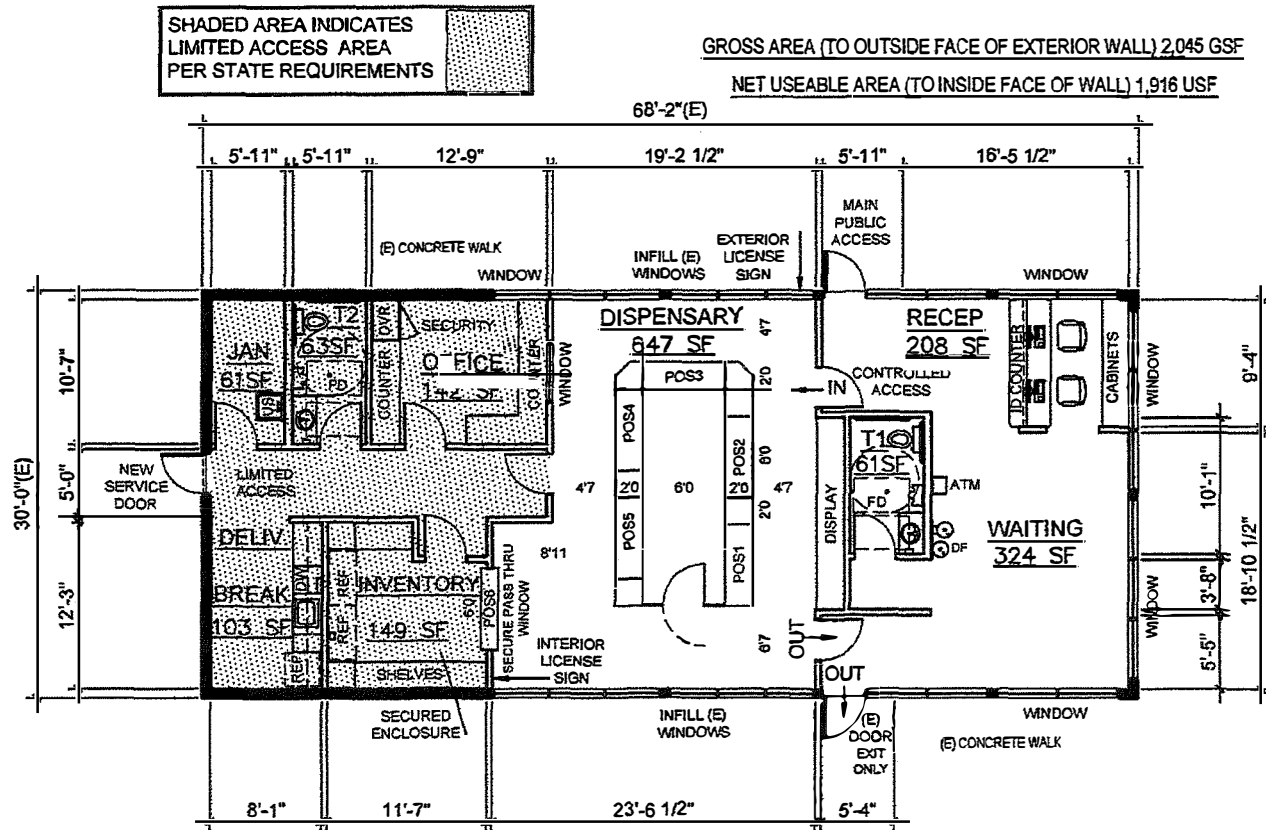
FOUNTAIN CONSTRUCTION CO., INC.
MISSISSAUGA, ONTARIO, CANADA
VOICE (905) 276-1111
FAX (905) 276-1112

MJ MEDICAL DISPENSARY
3600 GAUTIER VAN CLEAVE RD.
GAUTIER, MS 39553

3600 GAUTIER VAN CLEAVE RD. GAUTIER, MS

1 NEW SITE PLAN
SCALE 1" = 10'





STATE OF MISSISSIPPI
MISSISSIPPI DEPARTMENT OF REVENUE
ALCOHOLIC BEVERAGE CONTROL BUREAU OF ENFORCEMENT
MEDICAL CANNABIS LICENSE FOR:
DISPENSARY

The Mississippi Department of Revenue (MDOR) authorizes the below named establishment to engage in business as a cannabis dispensary where the entity may acquire, possess, store, supply, or dispense medical cannabis products, equipment used for medical cannabis products, or related supplies and educational materials to cardholders, nonresident cardholders and other dispensaries, and/or purchase or otherwise acquire medical cannabis products from licensed cannabis cultivation facilities, cannabis processing facilities, cannabis research facilities or other dispensaries at the location address shown below in accordance with SB 2095 of 2022 Mississippi Medical Cannabis Act.

Alcoholic Beverage Control (ABC) enforcement agents may periodically inspect this business and examine all inventory and records. A renewal application must be filed with ABC at least thirty (30) days before the expiration of this license.

This license must at all times be displayed in a conspicuous location within the point-of-sale area in a manner that may be clearly viewed by cardholders.

License Number: DSPY006530

Location Name: Mississippi Provisions 4, LLC

Location Address: 3600 GAUTIER VANCELEAVE RD, GAUTIER, MS, 39553

Location County: JACKSON

Issue Date: 07/29/2022

EXPIRATION DATE: 07/29/2023




Chris Graham, Commissioner of Revenue



1285/4/1659110074827

82435010.060 SOUTHERN OIL COMPANY INC

PIDN: 82435010.060

GISP: 777.35-01-0002.00

Owner Information

Percent of Ownership: 100

Name: SOUTHERN OIL COMPANY INC

Name 2:

Mailing Address: 6933 US HWY 49
HATTIESBURG MS
39402

Site Address: 3600 GAUTIER VANCELEAVE RD GAUTIER

Land Information

Section: 35 Acreage: 0.6

Township: 7

Range: 7

Street Name GAUTIER VANCELEAVE
RD

Value and Tax Information

Total Assessed Value: 55760

Total Appraised Value: 371729

Improvement Value: 312919

Land Value: 58810

Tax Amount: 8017

SQ FT: 2070

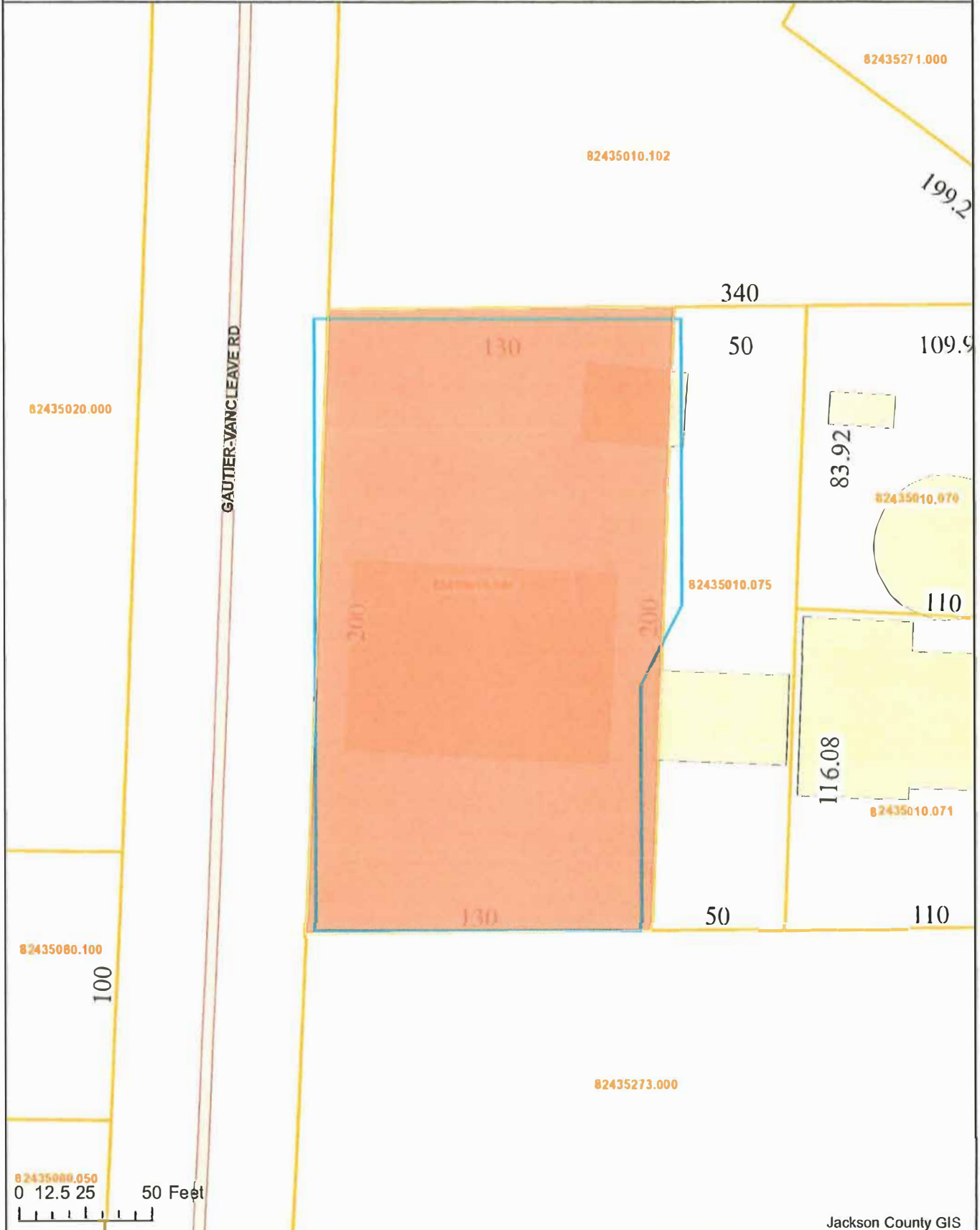
Year Built: 1997

Legal Description

Description: COM NEC SEC 35 S 1994.75' W 817.
7' FOR POB W 130' N 2 DEG E 200'
E 130' S 2 DEG W 200' TO POB DB
1297-827 (2 Map777.35-01)

Deed Book / Page: 1297 / 827

82435010.060 SOUTHERN OIL COMPANY INC



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

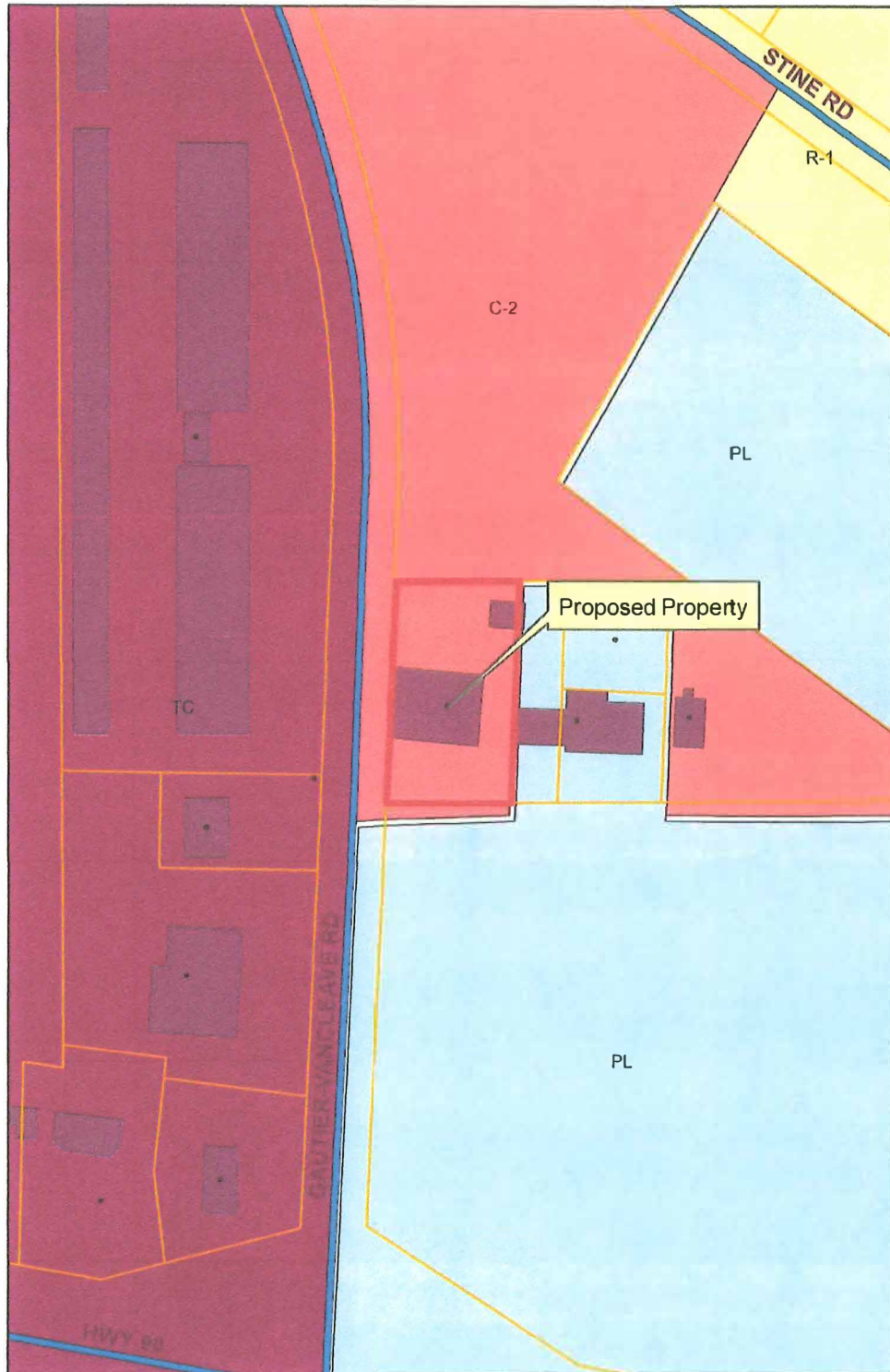


Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

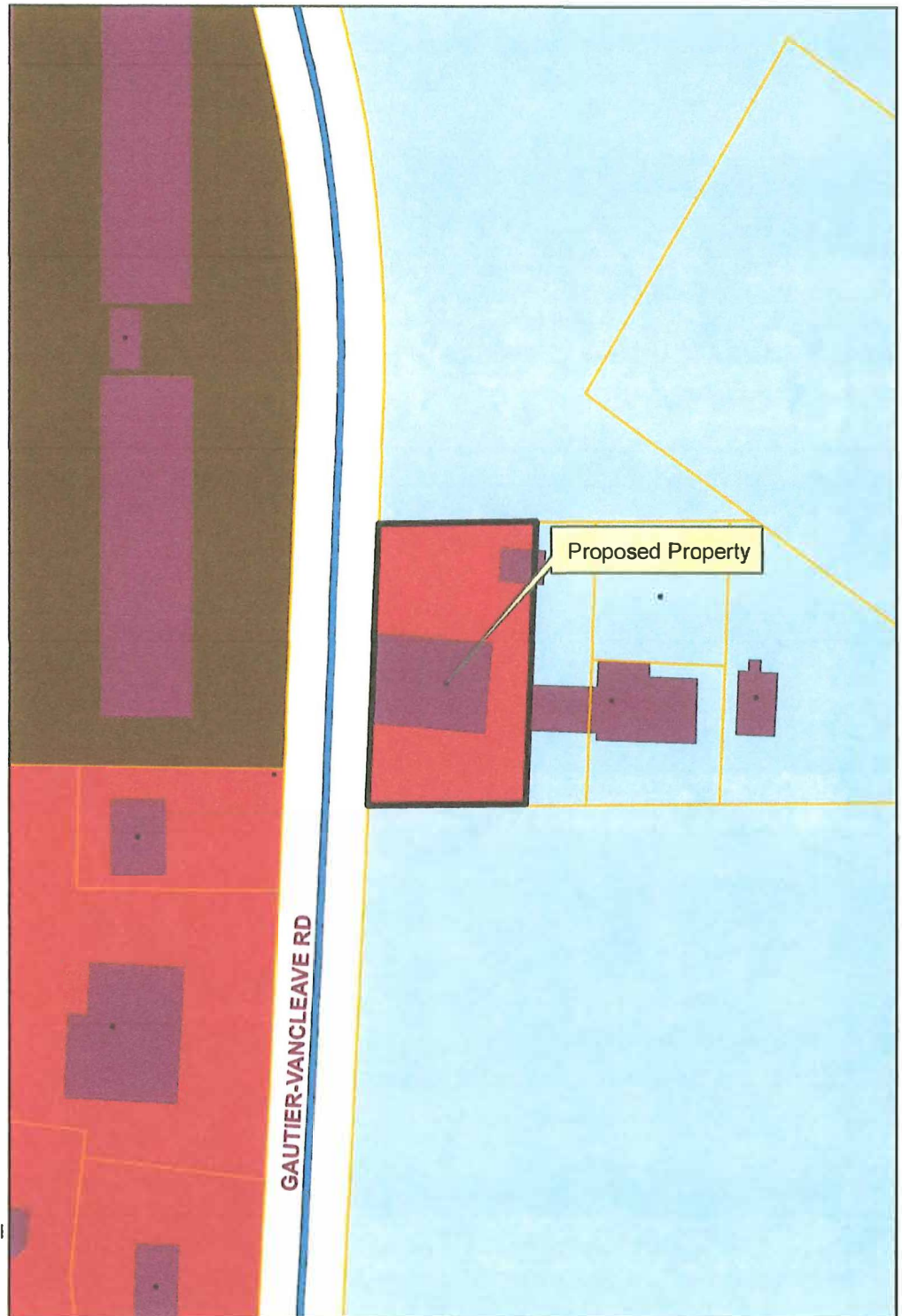


Exhibit D Future Land-Use

Prepared By:

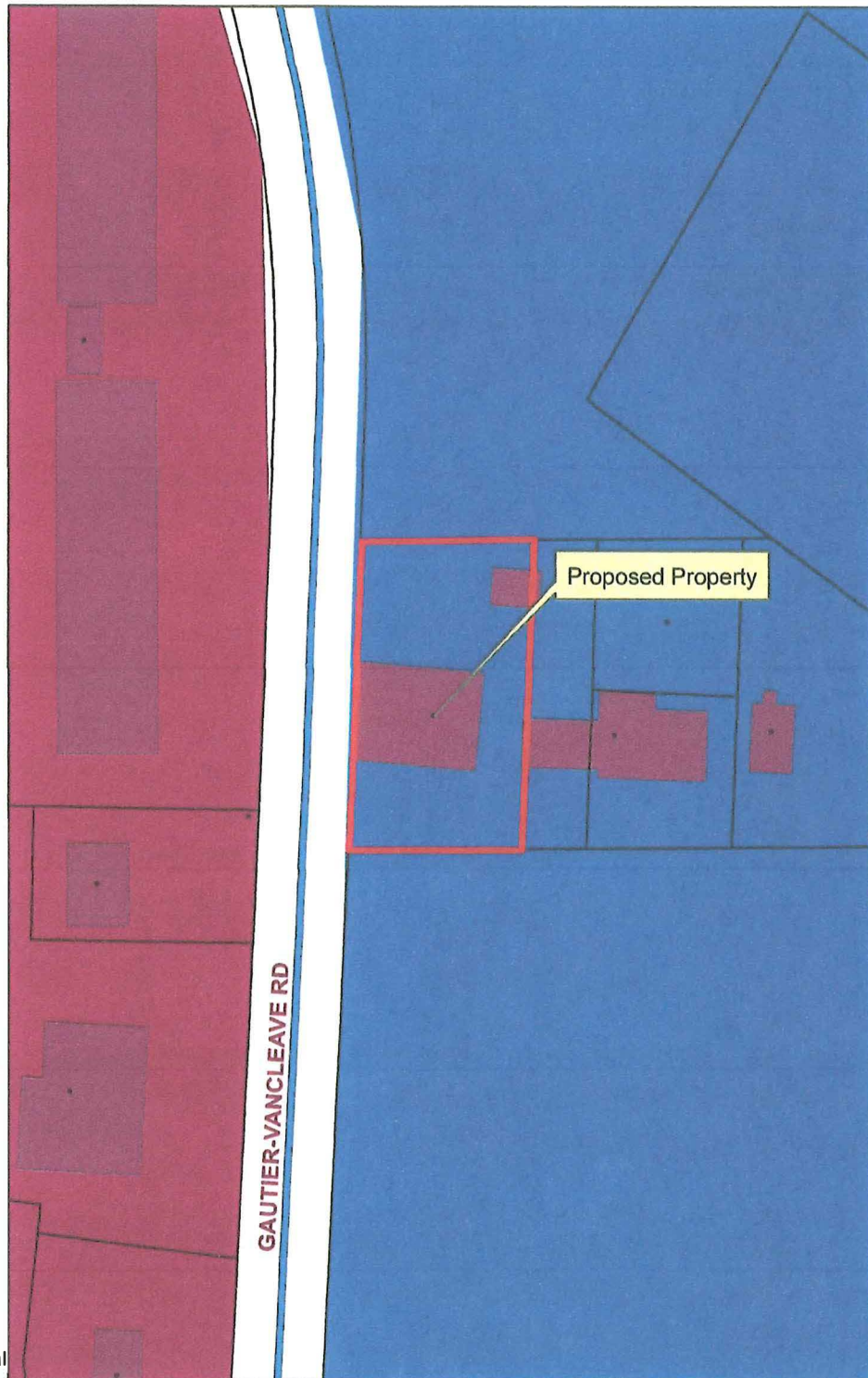
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-
- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Anderson made the motion to approve the request for a one hundred fifty-foot variance, as presented, for an accessory building in a R-E Residential Estate Zoning District, located at 1904 Lauban Lane, Gautier, MS (GPC #23-23-VAR) (PID #85100004.000). Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 330-2023

WHEREAS, the Planning Department received a request from the homeowner, located at 1904 Lauban Lane, (PID #85100004.000) for a one hundred fifty-foot (150') front yard variance for an accessory building; and

WHEREAS, the property owner requests a one hundred fifty-foot (150) front yard variance for an accessory building in a R-E Residential Estate Zoning District; and

WHEREAS, the applicant would like to replace an existing 12' x 39' wood carport cover that has been damaged with a 15' x 40' metal carport cover; and

WHEREAS, the metal carport cover would be 150' from the rear of the house and the UDO requires an accessory structure in a R-E Zoning District to be located in the rear yard of the principal use; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Anderson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/12/2023
Subject: Consider a request for a Variance to front yard setback requirements for an accessory building in a R-E Residential Estate Zoning District. 1904 Lauban Lane, (GPC #23-23-VAR)

REQUEST:

The Planning Department has received a request from Ed and Karen Gregory for a one hundred fifty foot (150') front yard variance for an accessory building in a R-E Residential Estate Zoning District. 1904 Lauban Lane, PID #85100004.000 (GPC #23-23-VAR). The application fee of \$175 was paid on June 15, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to replace an existing 12' x 39' wood carport cover that has been damaged by carpenter bees and woodpeckers with a 15' x 40' metal carport cover. The metal carport cover would be 150' from the rear of the house. The applicant needs a one hundred fifty-foot (150') variance to front yard setbacks for the accessory building because the UDO requires accessory structures in an R-E District to be located in the rear yard of the principal use.

DISCUSSION:

The applicant is requesting a one hundred fifty foot (150') front yard variance in a R-E Zoning District to replace an existing carport cover. If approved, the carport would be one hundred fifty (150') from the rear of the house. The UDO requires an accessory structure in a R-E Zoning District to be located in the rear yard of the principal use.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends City Council approve the request as presented because it meets all the criteria for approval required by the UDO.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.6.23 (#23-23-VAR)
2. Complete Packet 23-23-VAR

Excerpt from July 6, 2023, Planning Commission Meeting:

The Planning Department has received a request for a one hundred fifty foot (150') front yard variance for an accessory building in a R-E Residential Estate Zoning District at 1904 Lauban Lane, (GPC #23-23-VAR).

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that an accessory building in a R-E Residential Estate Zoning District is required to be in the rear yard of the principal use.

REQUEST:

The Planning Department has received a request from Ed and Karen Gregory for a one hundred fifty foot (150') front yard variance for an accessory building in a R-E Residential Estate Zoning District. 1904 Lauban Lane, PID #85100004.000 (GPC #23-23-VAR). The application fee of \$175 was paid on June 15, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to replace an existing 12' x 39' wood carport cover that has been damaged by carpenter bees and woodpeckers with a 15' x 40' metal carport cover. The metal carport cover would be 150' from the rear of the house. The applicant needs a one hundred fifty-foot (150') variance to front yard setbacks for the accessory building because the UDO requires accessory structures in an R-E District to be located in the rear yard of the principal use.

DISCUSSION:

The applicant is requesting a one hundred fifty foot (150') front yard variance in a R-E Zoning District to replace an existing carport cover. If approved, the carport would be one hundred fifty (150') from the rear of the house. The UDO requires an accessory structure in a R-E Zoning District to be located in the rear yard of the principal use.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Vice-Chairman Ward asked the applicants to present their case.

Ed Gregory, the applicant, stated that he was seeking a variance so he could replace an existing structure that was being destroyed by insects and woodpeckers with a metal structure. He said the building had been there probably since Gautier became a city.

Vice-Chairman Ward asked Mr. Gregory if he had built the house and how long he had lived there.

Mr. Gregory said he had the house built and had been there for about 30 years.

Vice-Chairman Ward noted that by looking at the flood plain it seemed Mr. Gregory was very limited as to where he could build on the lot.

Mr. Gregory stated that the lot is waterfront which makes the building area very limited due to the flood plain which is why they originally put the structure in the front yard instead of the side yard or rear yard.

Jim Moran, a neighbor, said he would like to see a hurricane rated structure where the wooden structure is and is very much in support of the request.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner McManus made a motion to recommend that the City Council approve the request as presented because it meets all the criteria for approval required by the UDO.

Commissioner Hoover seconded the motion, and the following vote was recorded:

AYES: **Chris Hoover**
 William Davis
 Joshua Ward
 DeAnna McManus

ABSENT: **Ricky Decoteau**
 Kay C. Jamison

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 6, 2023

GPC #23-23-VAR

1904 Lauban Lane

VII. NEW BUSINESS

2. Consider a request for a Variance to front yard setback requirements for an accessory building in a R-E Residential Estate Zoning District. 1904 Lauban Lane, (GPC #23-23-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: June 23, 2023

Subject: Consider a request for a Variance to front yard setback requirements for an accessory building in a R-E Residential Estate Zoning District. 1904 Lauban Lane, (GPC #23-23-VAR)

REQUEST:

The Planning Department has received a request from Ed and Karen Gregory for a one hundred fifty foot (150') front yard variance for an accessory building in a R-E Residential Estate Zoning District. 1904 Lauban Lane, PID #85100004.000 (GPC #23-23-VAR). The application fee of \$175 was paid on June 15, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to replace an existing 12' x 39' wood carport cover that has been damaged by carpenter bees and woodpeckers with a 15' x 40' metal carport cover. The metal carport cover would be 150' from the rear of the house. The applicant needs a one hundred fifty-foot (150') variance to front yard setbacks for the accessory building because the UDO requires accessory structures in an R-E District to be located in the rear yard of the principal use.

DISCUSSION:

The applicant is requesting a one hundred fifty foot (150') front yard variance in a R-E Zoning District to replace an existing carport cover. If approved, the carport would be one hundred fifty (150') from the rear of the house. The UDO requires an accessory structure in a R-E Zoning District to be located in the rear yard of the principal use.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a

Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor

Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-23-VARTO BE HEARD BY GAUTIER PLANNING COMMISSION:FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: Ed & Karen GregoryName of Business: N/APhone: 228-327-3482Property Address: 1904 Laubon Lane

Mailing Address (if Different): _____

E-Mail Address: ed.d.gregory@gmail.comReason for request, location and intended use of Property: 150' frontyard variance for anAccessory building in an RE zone.

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- ☒ 3. Copy of protective covenants or deed restrictions, if any.
- ☒ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 5. Any other information requested by the Planning Director.

Signature of Applicant: Date of Application: 6/15/23

FOR OFFICE USE ONLY

Date Received 6/15/23 Verify as Complete BSFee Amount Received \$176.00 Initials of Employee Receiving Application BS

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

Replacing current ^{wooden} cover with metal roof.

2. Are these special conditions and circumstances a result of your actions? Explain.

No

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

Using existing slab.

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

No

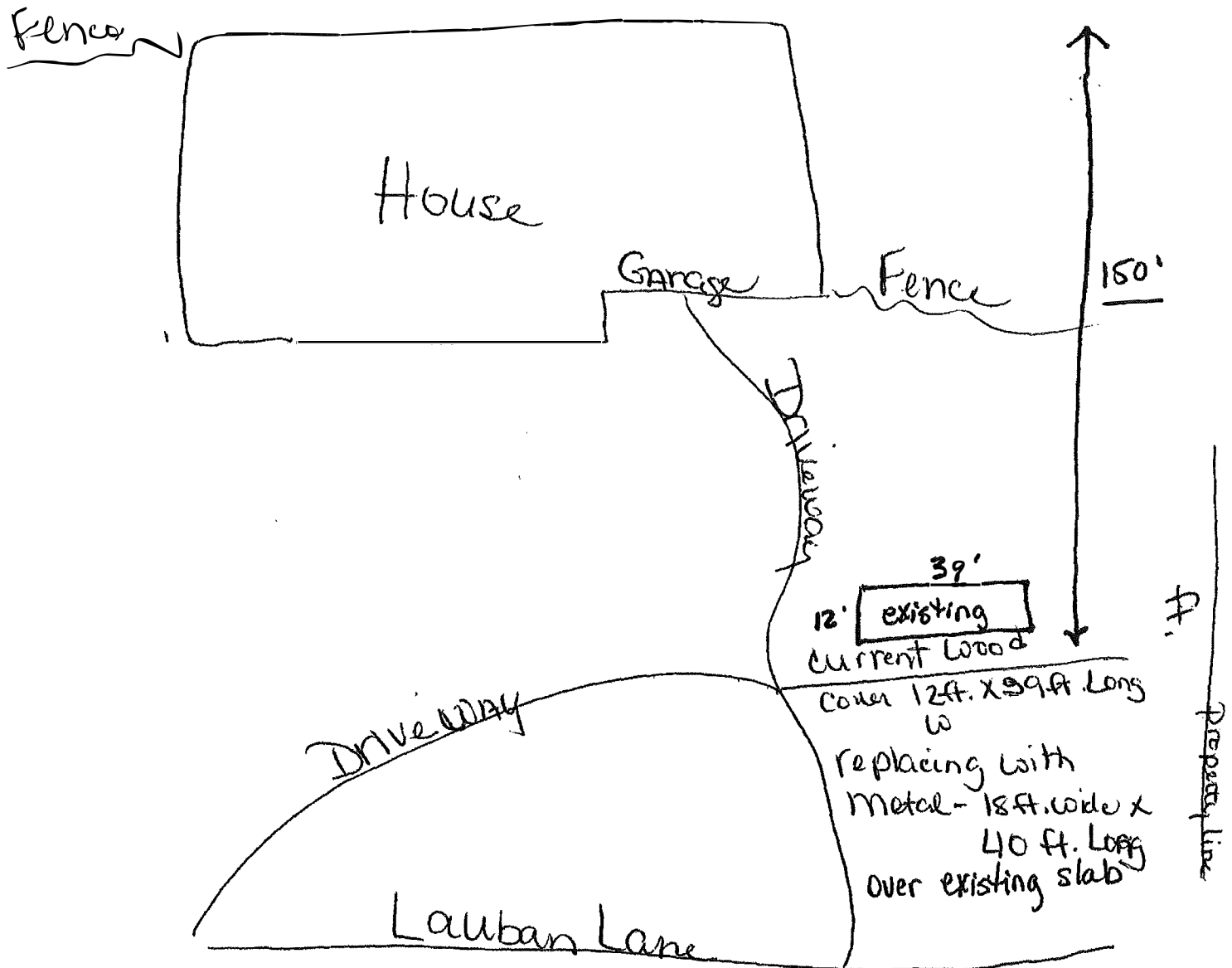
NARRATIVE

Current wood carport cover is inadequate due to damage caused by carpenter bees & Woodpecker.

Current wooden structure will be replaced with a metal cover that is rated for 150 mph winds + 20 yr. warranty.

Expanding cover only from 12 ft. wide to 15 ft. wide & 39 ft. long to 40 ft. long. This will be on existing slab.

Rear Yard



85100004.000 GREGORY EDWARD D & KAREN S

PIDN: 85100004.000

GISP: 677.36-00-0073.00

Owner Information

Percent of Ownership: 100

Name: GREGORY EDWARD D & KAREN S

Name 2: JOINT REVOCABLE TRUST

Mailing Address: 1904 LAUBAN LN

GAUTIER MS

39553

Site Address: 1904 LAUBAN LN GAUTIER

Land Information

Section: Acreage: 4.26

Township:

Range:

Street Name LAUBAN
LN

Value and Tax Information

Total Assessed Value: 31047

Total Appraised Value: 310465

Improvement Value: 231075

Land Value: 79390

Tax Amount: 4164

SQ FT: 3237

Year Built: 1995

Legal Description

Description: LOT 4 CASTELLE BLUFF S/D PB 19-2

3 DB 1024-69 DB 1568-526 (73 MAP

677.36)

Deed Book / Page: 1568 / 526

85100004.000 GREGORY EDWARD D & KAREN S

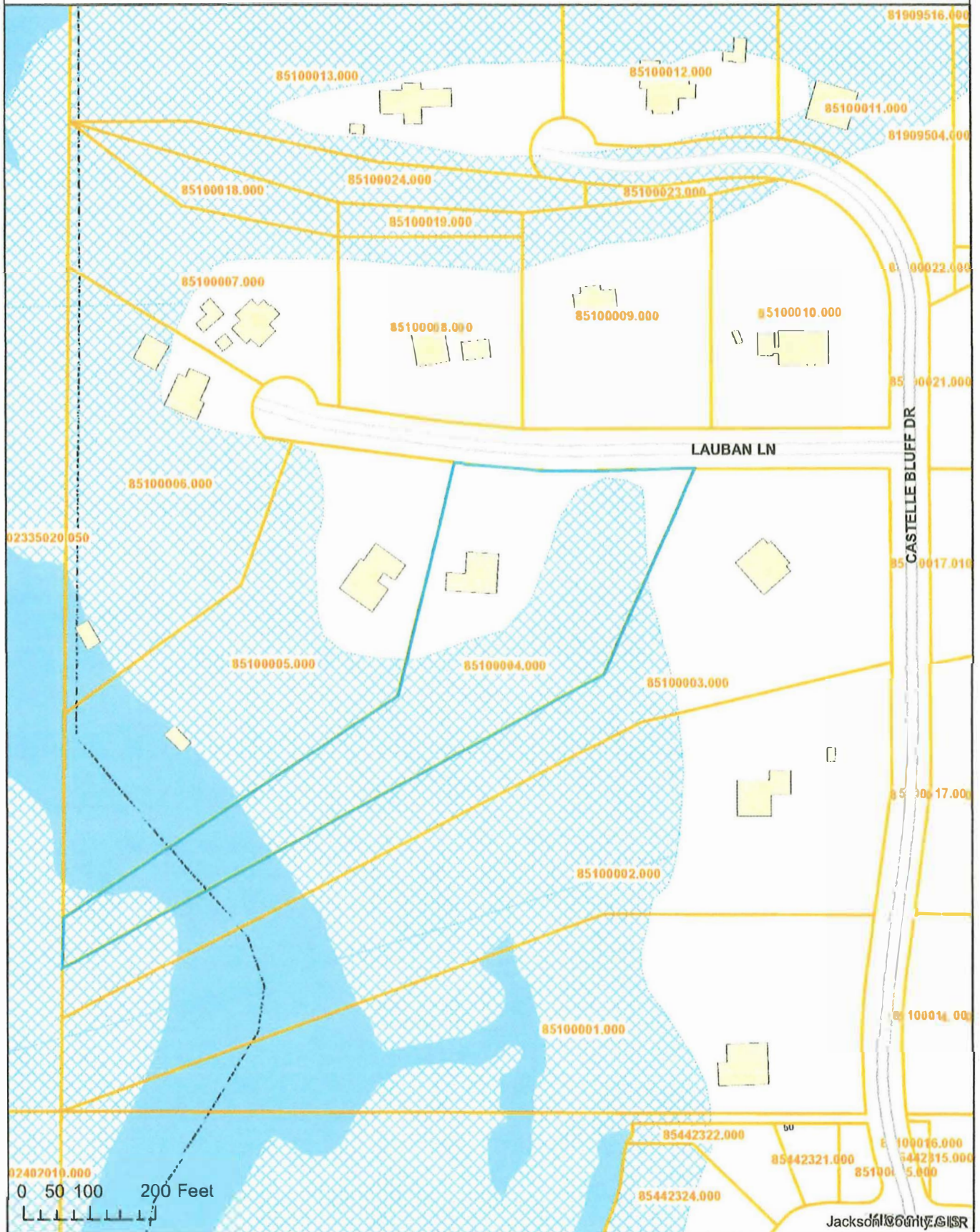


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

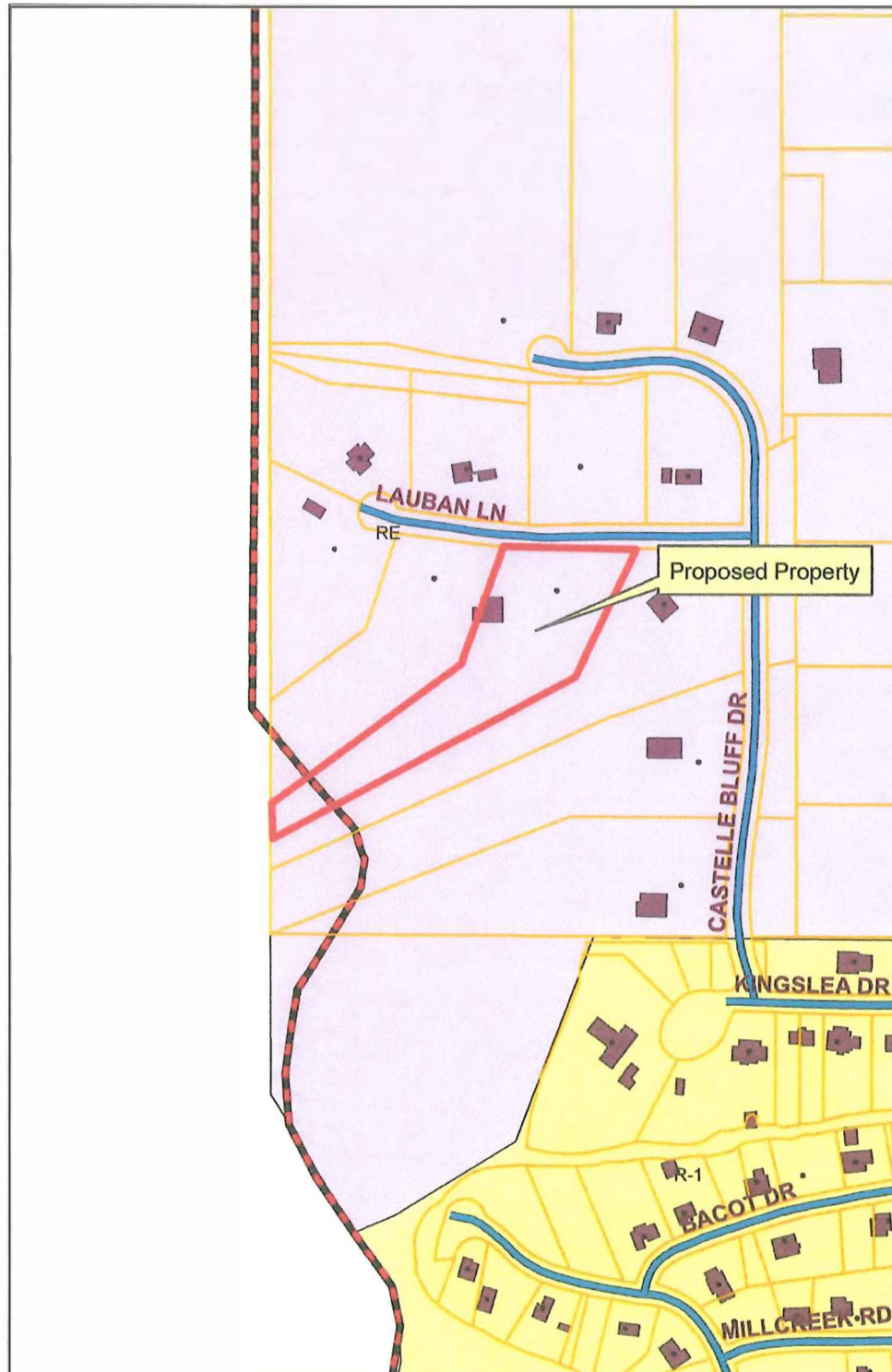


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- | | |
|---|-------------------------------------|
|  | commercial-retail |
|  | conservation |
|  | civic |
|  | industrial |
|  | marina/fish camps |
|  | high density residential |
|  | mobile home |
|  | mobile home park |
|  | medium density residential |
|  | office |
|  | recreation |
|  | very low to low density residential |
|  | utility |
|  | vacant |

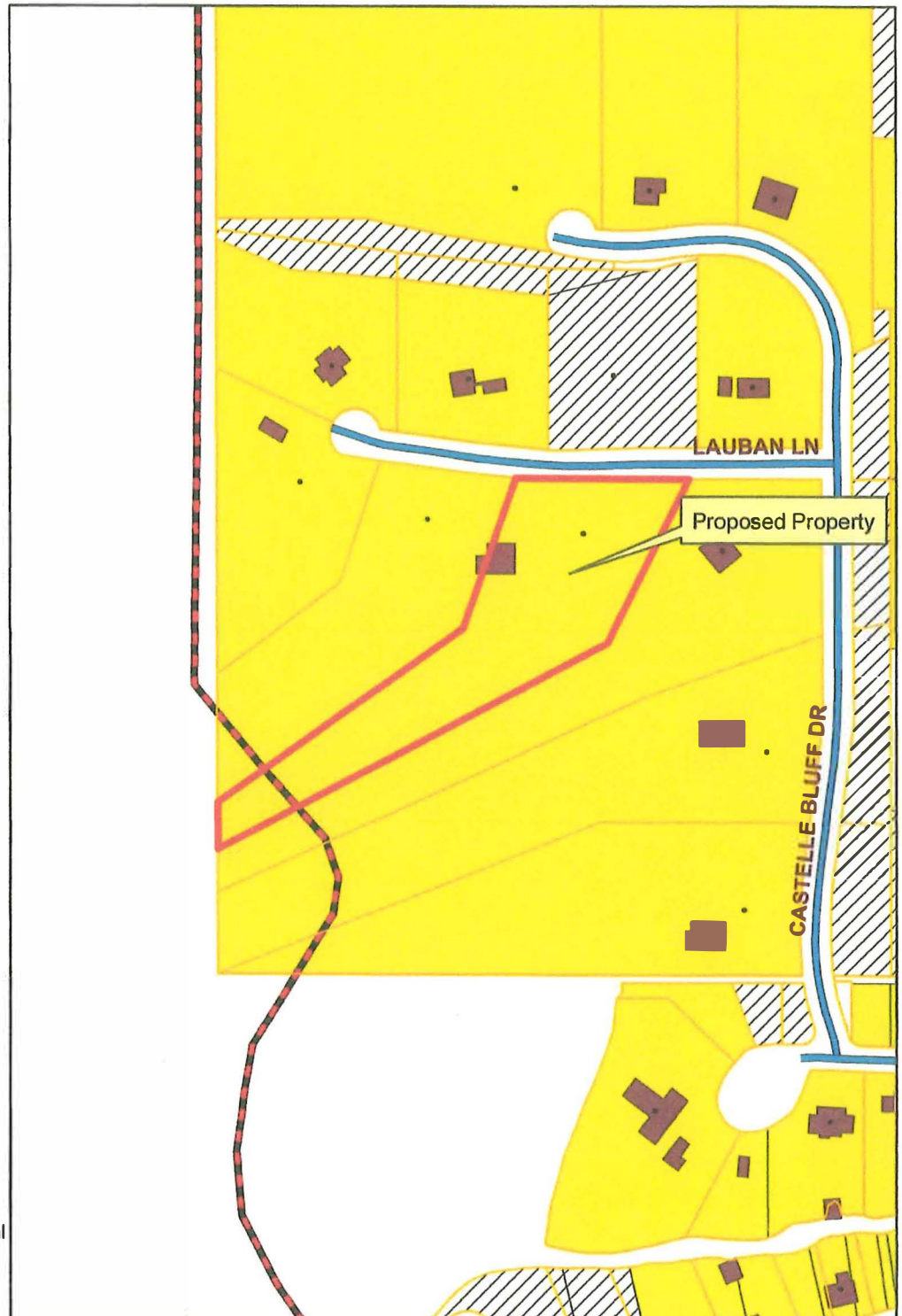


Exhibit D

Future Land-Use

Prepared By:

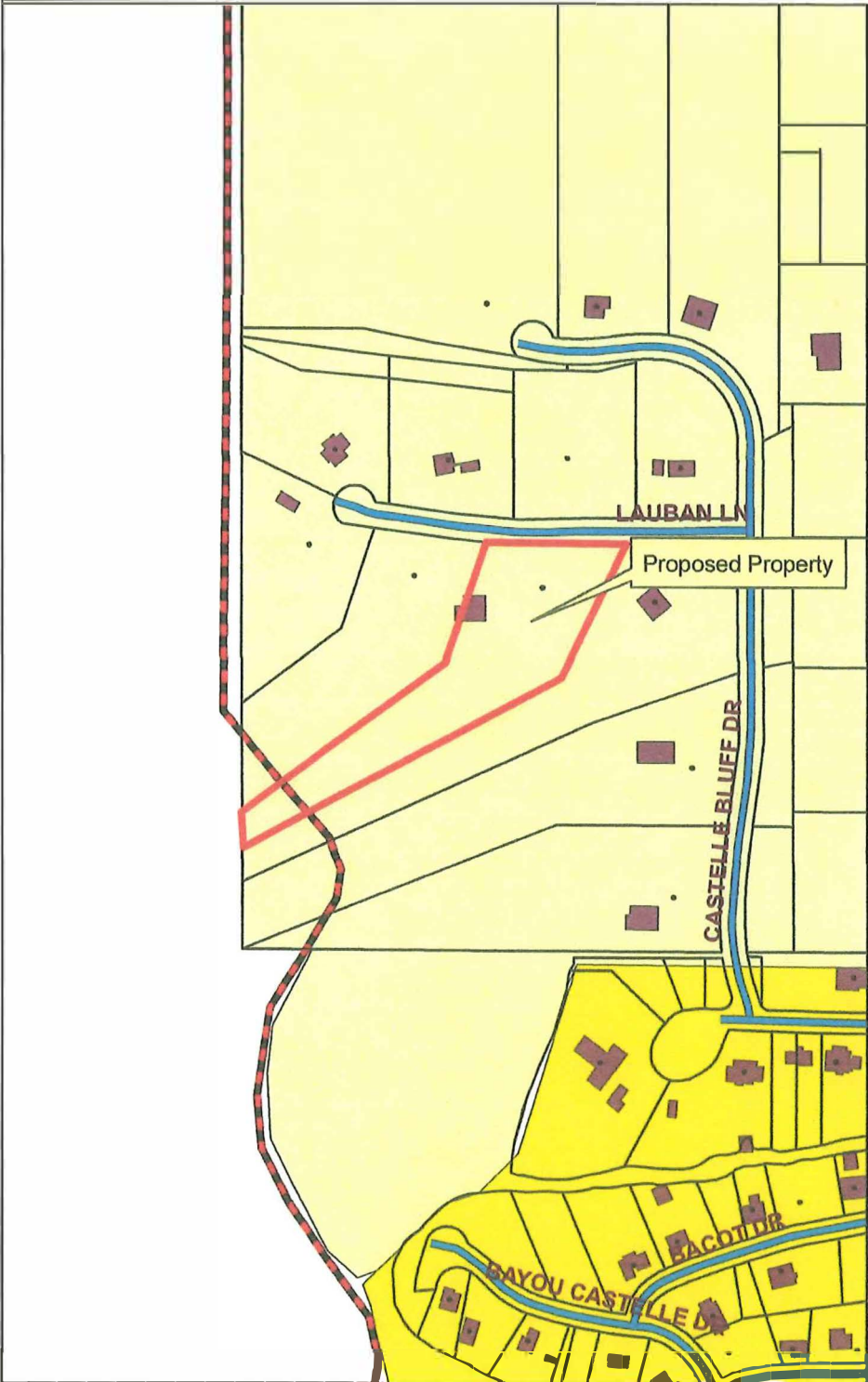
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve a nine-foot eight-inch variance, as presented, for an addition in a R-1 Low Density Single-Family Residential District located at 7310 Melody Drive, Gautier, MS. Councilman Gollott seconded the motion.

Councilman Colledge made a motion to amend the original motion for applicant to withdraw previous variance. Councilman Gollott seconded the motion. The vote was carried unanimously.

A vote was called on the original motion, as revised, and the motion carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 331-2023

WHEREAS, the Planning Department received a request from the homeowner, located at 7310 Melody Drive, (PID #87116051.000) for a nine-foot eight-inch (9'8") rear yard variance for an addition; and

WHEREAS, the property owner requests a nine-foot eight-inch (9'8") rear yard variance for an addition in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, the applicant would like to build an addition to the rear of his house that would begin fifteen feet four inches (15'4") from the rear property line; and

WHEREAS, the addition would be fifteen feet four inches (15'4") from the rear property line and the UDO requires the rear yard setback requirements are twenty-five feet (25') from the rear property line in a R-1 Zoning District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/12/2023
Subject: Consider a request for a Variance to rear yard setback requirements for an addition in a R-1 Low Density Single Family Residential Zoning District. 7310 Melody Drive, (GPC #23-24-VAR)

REQUEST:

The Planning Department has received a request from Austin Meldren for a nine-foot eight inch (9'8") rear yard variance for an addition in a R-1 Low Density Single-Family Residential Zoning District. 7310 Melody Drive, PID #87116051.000 (GPC #23-24-VAR). The application fee of \$175 was paid on June 12, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an addition to the rear of his house that would begin fifteen feet four inches (15'4") from the rear property line. He would need a nine-foot eight inch (9'8") variance to rear setback requirements. Rear yard setback requirements are twenty-five feet (25') from the rear property line in a R-1 Zoning District.

DISCUSSION:

The applicant is requesting a nine-foot eight inch (9'8") rear yard variance in a R-1 Zoning District to build an addition to his house. If approved, the rear of the house would be fifteen feet four inches (15'4") from the rear property line. The rear setback requirement in a R-1 Zoning District is twenty-five feet (25').

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said

property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends City Council approve the variance based on the evidence presented.

The City Council may:

Approve the variance request as presented;

Approve the variance request with changes; or

Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.6.23 (#23-24-VAR)
2. Complete Packet 23-24-VAR

Excerpt from July 6, 2023, Planning Commission Meeting:

The Planning Department has received a request for a nine-foot eight inch (9'8") rear yard variance for an addition in a R-1 Low Density Single-Family Residential Zoning District at 7310 Melody Drive, (GPC #23-24-VAR).

Scott Ankerson, Planning Director, gave a brief overview of the case. He reminded Commissioners that they had recently recommended approval of a variance for an addition to the front of this house. He stated that the applicant had changed his mind and wanted to put the addition on the back of the house and forego the addition to the front.

REQUEST:

The Planning Department has received a request from Austin Meldren for a nine-foot eight inch (9'8") rear yard variance for an addition in a R-1 Low Density Single-Family Residential Zoning District. 7310 Melody Drive, PID #87116051.000 (GPC #23-24-VAR). The application fee of \$175 was paid on June 12, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an addition to the rear of his house that would begin fifteen feet four inches (15'4") from the rear property line. He would need a nine-foot eight inch (9'8") variance to rear setback requirements. Rear yard setback requirements are twenty-five feet (25') from the rear property line in a R-1 Zoning District.

DISCUSSION:

The applicant is requesting a nine-foot eight inch (9'8") rear yard variance in a R-1 Zoning District to build an addition to his house. If approved, the rear of the house would be fifteen feet four inches (15'4") from the rear property line. The rear setback requirement in a R-1 Zoning District is twenty-five feet (25').

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

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 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
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UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

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A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

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- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Vice-Chairman Ward asked the applicant to present his case.

Austin Meldren, the applicant, stated that he and his fiancé decided they wanted to build the addition on to the back of the house instead of the front. He has recently adopted his fiancé's little girl because her Daddy was killed in an accident, and she likes to play in the front yard. They also have a baby on the way.

Vice-Chairman Ward asked if the previous variance was about the same amount as what they are asking for now.

Mr. Meldren said that this one was a little less. They decided to build a 10' x 12' bedroom and a 10' x 5' bathroom for a total of 170 square feet.

Commissioner McManus asked if the first variance to the front would stay intact so that he could go forward with it if he wanted to.

Mr. Danos asked Mr. Ankerson if there was a process for withdrawing a variance.

Mr. Ankerson said that he wasn't sure. It had never come up before. He said he would check the UDO to see if there was a provision for the Planning Director to handle the issue.

Mr. Danos noted that even though the Planning Commission is only an advisory board he would suggest recommending approval of the variance on the contingency upon the applicant withdrawing the request for the prior variance. He said he would also research the issue before it goes to Council.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Vice-Chairman Ward made a motion to recommend that the City Council approve the variance based on the evidence presented.

Commissioner Hoover seconded the motion, and the following vote was recorded:

AYES: **Chris Hoover**
 William Davis
 Joshua Ward
 DeAnna McManus

ABSENT: **Kay C. Jamison**
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 6, 2023

GPC #23-24-VAR

7310 Melody Drive

VII. NEW BUSINESS

3. Consider a request for a Variance to rear yard setback requirements for an addition in a R-1 Low Density Single Family Residential Zoning District. 7310 Melody Drive, (GPC #23-24-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: June 22, 2023

Subject: Consider a request for a Variance to rear yard setback requirements for an addition in a R-1 Low Density Single-Family Residential Zoning District. 7310 Melody Drive, (GPC #23-24-VAR)

REQUEST:

The Planning Department has received a request from Austin Meldren for a nine-foot eight inch (9'8") rear yard variance for an addition in a R-1 Low Density Single-Family Residential Zoning District. 7310 Melody Drive, PID #87116051.000 (GPC #23-24-VAR). The application fee of \$175 was paid on June 12, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build an addition to the rear of his house that would begin fifteen feet four inches (15'4") from the rear property line. He would need a nine-foot eight inch (9'8") variance to rear setback requirements. Rear yard setback requirements are twenty-five feet (25') from the rear property line in a R-1 Zoning District.

DISCUSSION:

The applicant is requesting a nine-foot eight inch (9'8") rear yard variance in a R-1 Zoning District to build an addition to his house. If approved, the rear of the house would be fifteen feet four inches (15'4") from the rear property line. The rear setback requirement in a R-1 Zoning District is twenty-five feet (25').

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision

of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-24-VARTO BE HEARD BY GAUTIER PLANNING COMMISSION:FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: Austin MeldrenName of Business: _____ Phone: 228-369-2210Property Address: 1310 Melody Dr, Gautier MS 39553 Mailing Address (if Different): _____E-Mail Address: ameldren@gmail.comReason for request, location and intended use of Property: We have a new born on the way and need to add on a bedroom and full bathroom to back side of house for baby.ATTACHMENTS REQUIRED AS APPLICABLE: 9'8" variance to back yard setbacks for addition.

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- N/A 3. Copy of protective covenants or deed restrictions, if any.
- N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 5. Any other information requested by the Planning Director.

Signature of Applicant: _____ Date of Application: 6-12-23

FOR OFFICE USE ONLY

Date Received 6/12/23 Verify as Complete BLFee Amount Received 176.00 Initials of Employee Receiving Application BL

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

We have a new born due in November and are pressed for more space. with a limited amount of time to build on the much needed bedroom and bathroom.

2. Are these special conditions and circumstances a result of your actions? Explain.

Before we knew it, we were surprised with a little one on the way. Currently our home as it is does not have the needed space to raise a newborn baby.

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

We understand the ordinance here by already set to be the rules, but we are in hopes for a small request in variance by mere feet difference. If the literal interpretation of the provisions of this ordinance are upheld, then we will just be greatly let down due to having to relocate elsewhere.

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

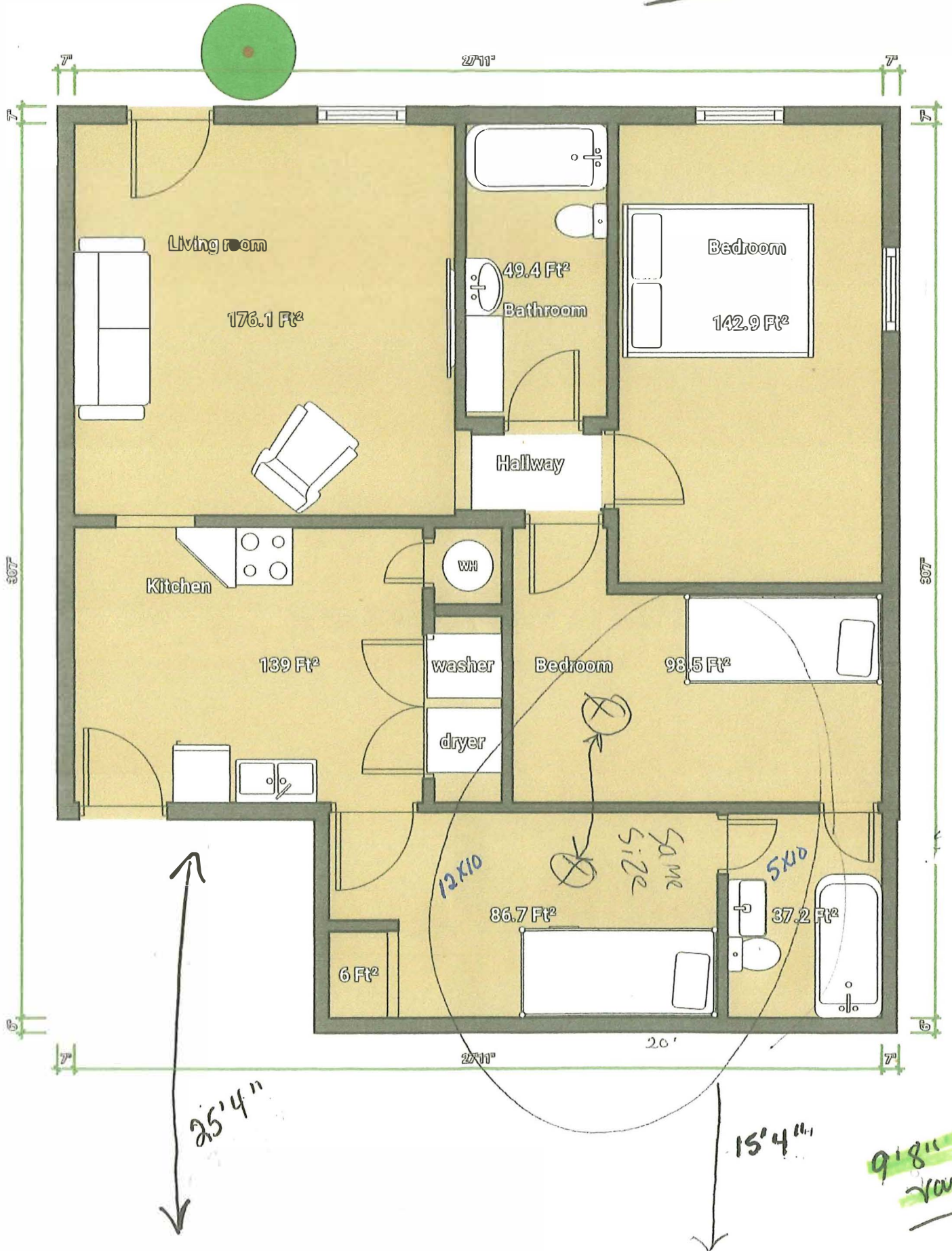
No, as it will be well with in our lot and not be adjacent or overlapping any near by properties.

NARRATIVE

We are so excited about our new born that will be arriving in November of 2023, but currently do not have the space needed to raise a new born. We are hoping to get the approval for the add on of a bedroom and full bathroom to the backside of the house so that the baby can have his own room.

My fiance and I love the location where we are at and would love to stay where we are at and would hate to have to move because there isn't enough space. Also, by building it allows us to stay within our budget as we preparing for the arrival of our little one.

front - street



Rear property line

87116051.000 MELDREN AUSTIN J

PIDN: 87116051.000

GISP: 771.12-04-0178.00M

Owner Information

Percent of Ownership: 100

Name: MELDREN AUSTIN J

Name 2:

Mailing Address: 7310 MELODY DR
GAUTIER MS
39553

Site Address: 7310 MELODY DR GAUTIER

Land Information

Section: 12 Acreage: 0

Township: 7

Range: 7

Street Name MELODY
DR

Value and Tax Information

Total Assessed Value: 2564

Total Appraised Value: 25641

Improvement Value: 19771

Land Value: 5870

Tax Amount: 260

SQ FT: 780

Year Built: 1960

Legal Description

Description: PT LOTS 65 & 66 SINGING RIVER LA
ND S/D DESC AS: COM NW COR LOT 6
5 S 78.04' TO POB S 71.96' E 79'
N 69.13' N 87 DEG W 79.05' TO P
OB DB 1851-681 (178M Map771.12-0
4)

Deed Book / Page: 1851 / 681

87116051.000 MELDREN AUSTIN J



Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

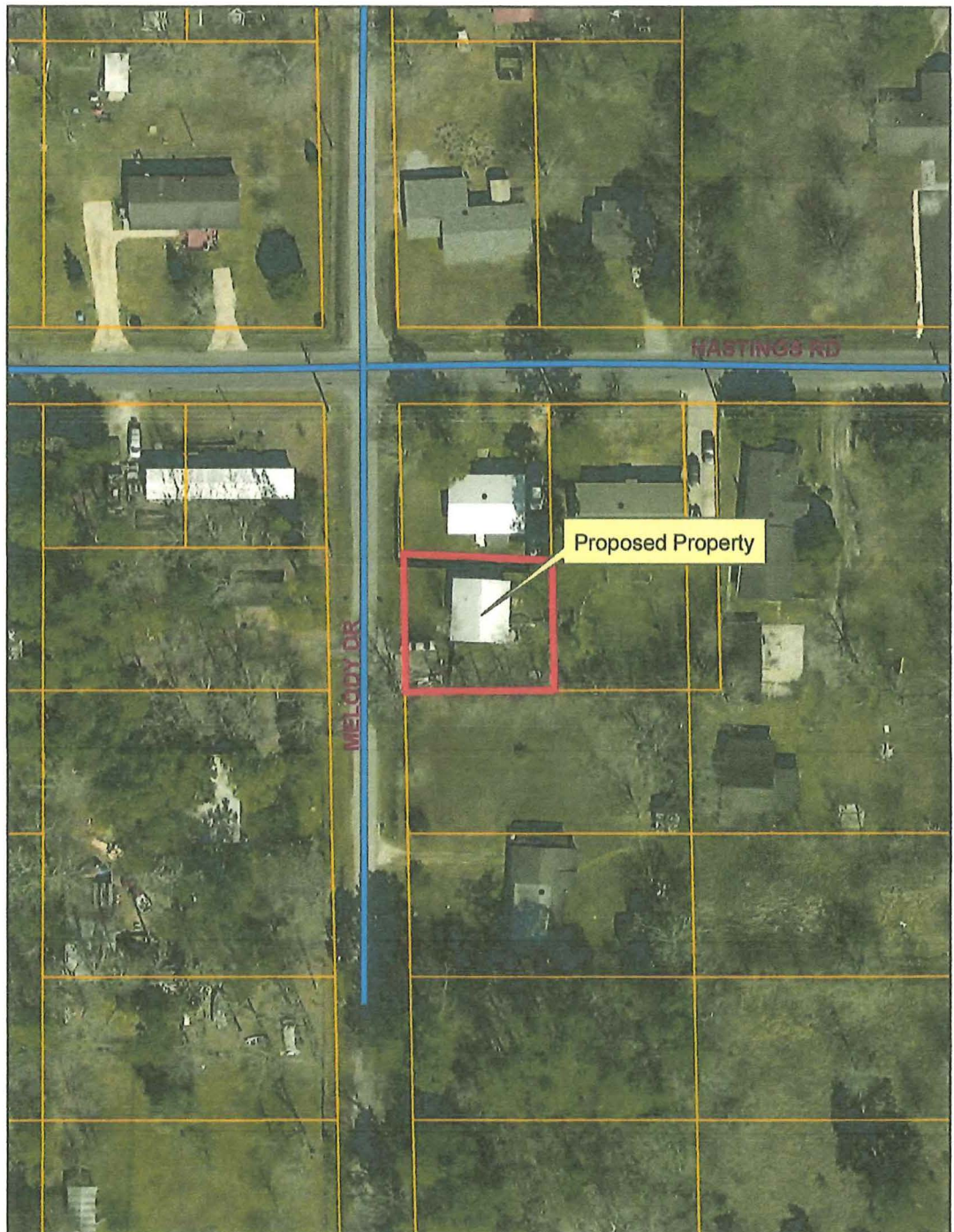


Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC



Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

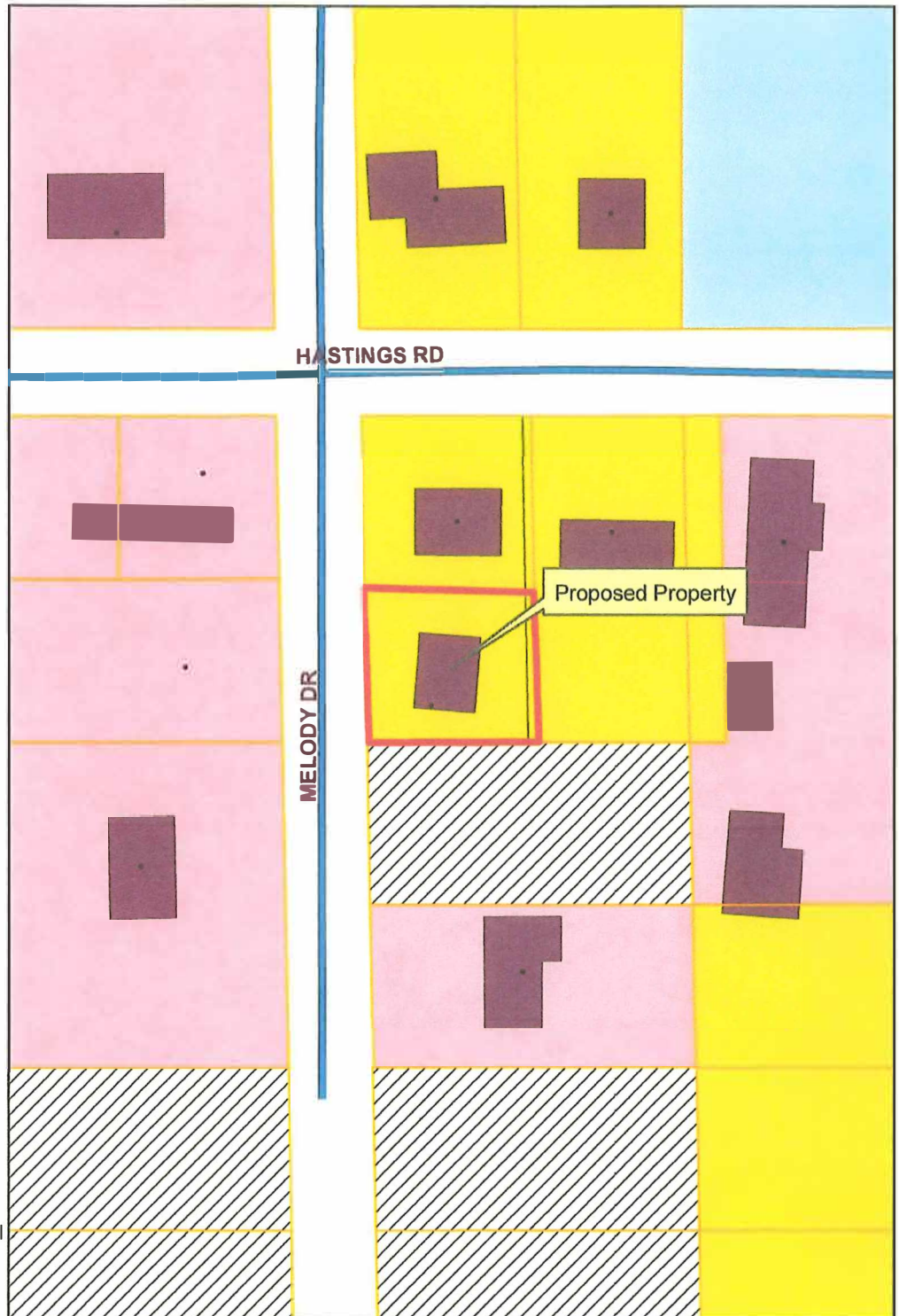


Exhibit D Future Land-Use

Prepared By:

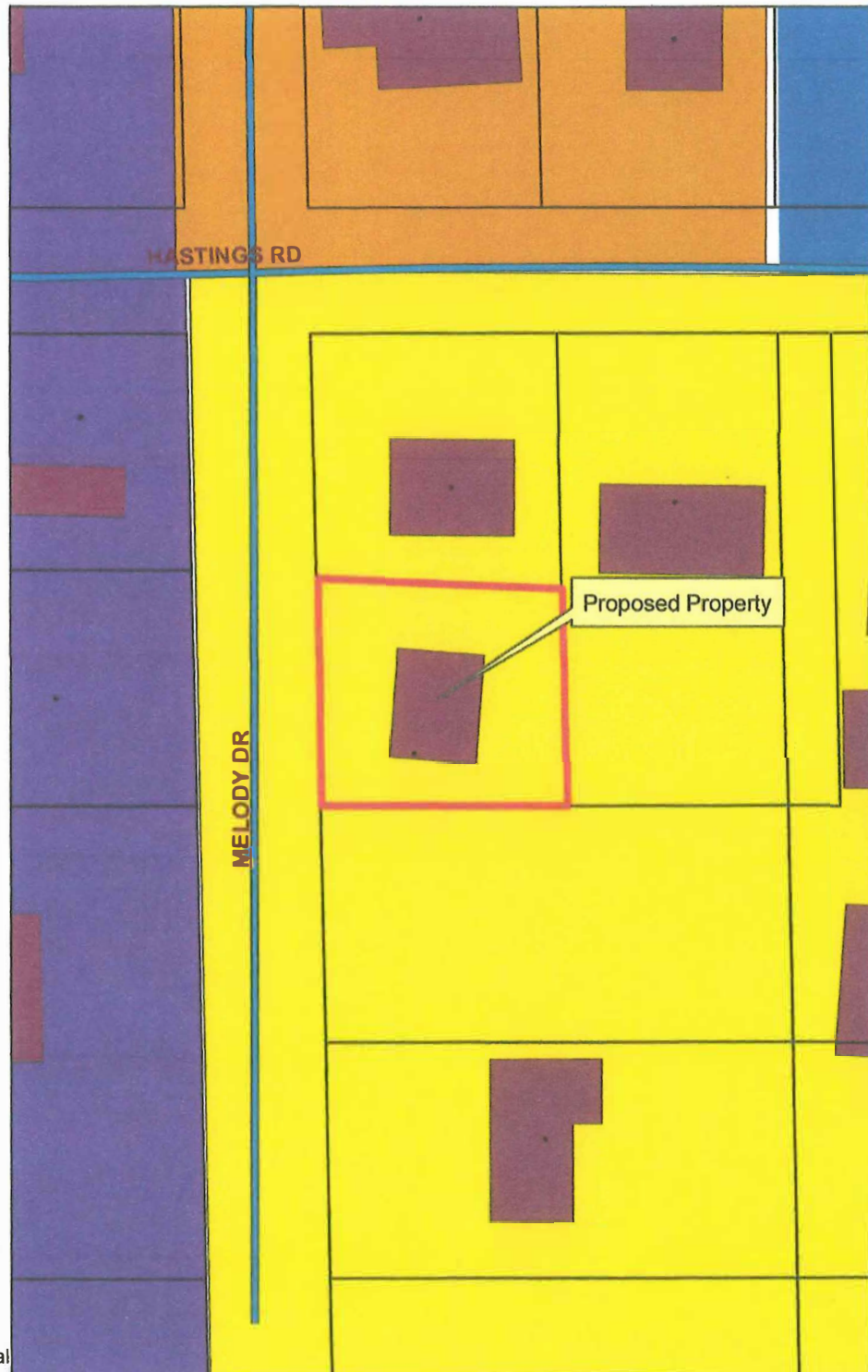
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion to approve the abatement, as presented, and assess a penalty as a lien against the property in the amount of \$1,500 or 50%, whichever is more, at 1528 Ladnier Road, Gautier, MS. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 332-2023

WHEREAS, after proper notice, on or about July 6, 2023, the City Council of Gautier conducted a public hearing relating to possible abatement of a parcel of property located at 1528 Ladnier Road, Gautier, MS; and

WHEREAS, based on the information provided during the hearing, the City Council has concluded that the property in question is in such a state of uncleanness as to be a menace to public health, safety, and welfare of the community;

IT THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, pursuant to Miss. Code Ann. 21-19-11, that municipal employees or contractors are hereby authorized to clean the abandoned property located at 1528 Ladnier Road, Gautier, MS 39553, by mowing and cleaning the property, removing debris and trash from the yard, and to securing the primary structure as necessary, as recommended by the Planning Department.

IT IS FURTHER ORDERED, based on these findings, that the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

IT IS FURTHER ORDERED, that a penalty is assessed to the property in the amount of \$1500.00 or 50% of the actual cost of cleaning the property, whichever is more.

IT IS FURTHER ORDERED, that the City may, in the discretion of the City Manager, collect the costs or penalties (if applicable) associated with this abatement as a civil debt as provided by Miss. Code Ann. 21-19-11(3), or as an assessment against the property as provided by Miss. Code Ann. 21-19-11(4). If collected as a civil debt, the City Attorney is hereby directed and authorized to institute suit to obtain abatement costs, penalties (if applicable), Court costs, reasonable attorney's fees, and interest, as provided by law.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/12/2023
Subject: Consider Abatement of 1528 Ladnier Road, Gautier, MS (Catherine Kuespert, Estate of)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to clean and cut this property.

BACKGROUND:

A resident requested the City clean and cut this overgrown property. The owner is deceased, and the estate is not maintaining the property. The grass is at least 2 feet tall.

DISCUSSION:

The estate for the deceased owner has been given the appropriate time to respond to and attend the abatement hearing so that it may present any objection or defense to the abatement of this property. The 2022 property tax has not been paid and is being assessed late penalties by the tax assessor's office. The yard is not being maintained to ward off rodents, and there was one citizen report of rodents. Overgrown grass has contributed to this property becoming a blighted property in the neighborhood and on a main city street.

RECOMMENDATION:

Staff recommends that the City Council approve this abatement, assess an administrative fee, and have the property cleaned and cut after the statutory 10-day appeal period from the date of Council adjournment.

ATTACHMENTS:

1. Pictures of Property & Posting
2. Abatement Public Notice Posted
3. Abatement Hearing Notification Letter
4. Parcel-Tax Information
5. Memorandum Public Hearing Proposal

PHOTO OF PROPERTY



POSTINGS

PF

CITY OF GAUTIER
PLANNING DEPARTMENT
3330 Highway 90
P.O. Box 670
Gautier, MS 39553-0670

CERTIFIED MAIL

7020 0090 0000 0847 2010

Catherine Kuespert (est of)
1528 Ladnier
Gautier, MS 39553

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CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

OFFICIAL USE

Certified Mail Fee
\$

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$
☐ Return Receipt (electronic)	\$
☐ Certified Mail Restricted Delivery	\$
☐ Adult Signature Required	\$
☐ Adult Signature Restricted Delivery	\$

Postage
\$

Total Postage and Fees
\$

Sent To
Kuespert

Street and Apt. No., or PO Box No.
1528 Ladnier

City, State, ZIP+4®
Gautier, MS

Postmark
Here
7-5-23

P.S. Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



CODE ENFORCEMENT
OFFICER R. JOHNSON

Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott



Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

CITY OF GAUTIER

Nature's Playground

PUBLIC NOTICE

Public Notice is hereby given by the Mayor and Members of the Gautier City Council that a public hearing will be held at 6:30 PM on JULY 18, 2023, in the Council Chambers of Gautier City Hall, 3330 Hwy 90, Gautier, Mississippi, to determine whether or not the property or parcel of land described below is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community:

1528 Ladnier

Persons having an interest in said properties are hereby notified that in accordance with 21-19-11 of the Codes of Mississippi of 1972, as amended, the City may upon a finding the property or parcel of land in its existing condition to be a menace to the public health, safety, and welfare of the community, proceed to clean the property or parcel of land as allowed by Mississippi Code 21-19-11. The costs of which may be charged as a lien against such properties to be collected upon sale of the property or through civil proceedings. In addition, an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott



Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

CITY OF GAUTIER

Nature's Playground

July 2, 2023

FROM: Patrick Fagan
Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

TO: Catherine Kuespert (est of)
1528 Ladnier
Gautier, MS 39553

Re: Notice of Public Hearing
1528 Ladnier

The City of Gautier Mayor and City Council has approved and scheduled a public hearing for adjudication for **1528 Ladnier, Gautier, MS, 39553**. The hearing will be held at Gautier City Hall, 3330 Hwy 90 Gautier, MS. 39553 on **July 18, 2023 at 6:30 P.M.** The purpose of this public hearing is to determine whether or not the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community per Mississippi Code Annotated 1972 Title 21, Chapter 19, Section 11.

If at the scheduled hearing, the governing authority decides that the property or parcel of land is in a condition determined to be a menace to the public health, safety, and welfare of the community, the City shall proceed to clean the property or parcel of land by the use of municipal workers or by contract.

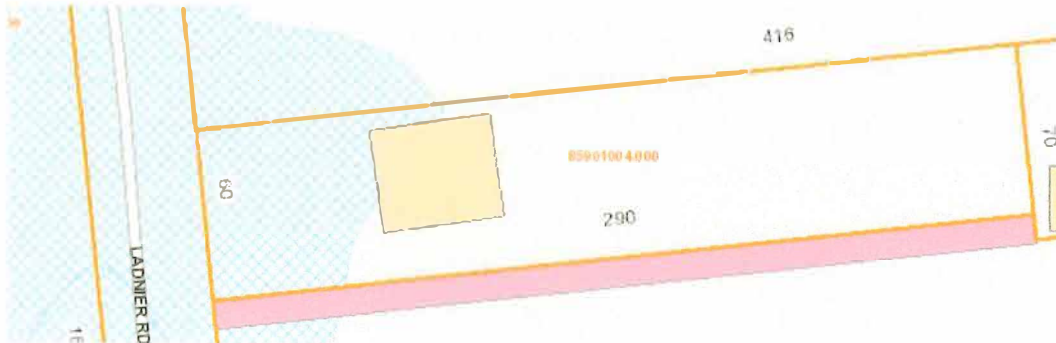
Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the adjudication without any further hearings. A notice will be posted on the property or parcel of land and at City Hall or another place in the Municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for clearing/cleaning.

Sincerely,

Patrick Fagan

1528 LADNIER ABATEMENT

Parcel, Tax, Notices



Current Date **6/29/2023**

Records Last Updated **6/29/2023**

PROPERTY DETAIL

OWNER	KUESPERT CATHERINE E (EST OF)	ACRES : .40
	1528 LADNIER RD	LAND VALUE : 12053
		IMPROVEMENTS : 41353
	GAUTIER MS 39553	TOTAL VALUE : 53406
		ASSESSED : 8011

PARCEL 85901004.000

ADDRESS 1528 LADNIER

TAX INFORMATION

YEAR 2022	TAX DUE	PAID	BALANCE
COUNTY	403.43	0.00	413.52
CITY	344.47	0.00	353.08
SCHOOL	403.99	0.00	414.09
TOTAL	1151.89	0.00	1180.69 2.50% Penalty

[Pay Tax](#)

PF

CITY OF GAUTIER
PLANNING DEPARTMENT
3330 Highway 90
P.O. Box 670
Gautier, MS 39553-0670

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS. FOLD AT DOTTED LINE

CERTIFIED MAIL



7020 0090 0000 0847 2010

Catherine Kuespert (est of)
1528 Ladnier
Gautier, MS 39553

U.S. Postal Service™
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Domestic Mail Only

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Certified Mail Fee

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Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9077

7-5-23

Kuespert

1528 Ladnier

Gautier, MS

Postmark
Here

**CITY OF GAUTIER
MEMORANDUM**

To: Scott Ankerson, Planning Director
From: Patrick Fagan, Code Enforcement
Date: June 30, 2023
Subject: Abatement of 1528 Ladnier (clean and cut)

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the City of Gautier, the Mayor and City Council will conduct a public hearing and receive public comment(s) regarding staff's recommendation to clean and cut this property.

BACKGROUND:

A resident requested the City clean and cut this overgrown property. The owner is deceased, and the estate is not maintaining the property. The grass is at least 2 feet tall.

DISCUSSION:

The estate for the deceased owner has been given the appropriate time to respond to and attend the abatement hearing so that it may present any objection or defense to the abatement of this property. The 2022 property tax has not been paid and is being assessed late penalties by the tax assessor's office. The yard is not being maintained to ward off rodents, and there was one citizen report of rodents. Overgrown grass has contributed to this property becoming a blighted property in the neighborhood and on a main city street.

RECOMMENDATION:

Staff recommends that the City Council approve this abatement, assess an administrative fee, and have the property cleaned and cut after the statutory 10-day appeal period from the date of Council adjournment.

ATTACHMENTS:

1. Pictures of Property and Postings
2. Abatement Public Notice Posted
3. Abatement Hearing Notification Letter
4. Parcel-Tax Information

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 333-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

Docket of Claims
Release date from 07/18/2023 thru 07/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STEINER SAW & MOWER	233002	07/18/2023	07/07/2023			299.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	RT STRAP; LT STRAP; BK PLATE		893977	06/26/2023			120.00
	001-170-639	PARTS/LABOR: REPR BLOWER		893983	06/27/2023			89.50
	001-170-639	PARTS/LABOR: REPR TRIMMER		893983	06/27/2023			89.50
001	46 ENTERTAINMENT INC	233003	07/18/2023	07/10/2023			6,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	CONSULTANT SERVICES		1816	07/05/2023			6,500.00
001	CIVICPLUS INC	233004	07/18/2023	07/10/2023			350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	ADMIN SUPPT FEE 23-24		266616	09/01/2023			350.00
001	PITTMAN HOWDESHELL PLLC	233005	07/18/2023	07/10/2023			2,680.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	LEGAL SERV:SR MALL PROPERTY		1283	06/30/2023			2,680.00
001	DIRECTV LLC	233006	07/18/2023	07/10/2023			165.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (AUG)		X230714	07/14/2022			165.00
001	RELX INC DBA LEXISNEXIS	233007	07/18/2023	07/10/2023			127.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUN 2023 4254VNBSY		3094581638	06/30/2023			127.30
001	M & E FEED & SEED	233008	07/18/2023	07/10/2023			85.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD (2)		747907	07/01/2023			85.49
001	MS DEPT ARCHIVES & HISTORY	233009	07/18/2023	07/10/2023			109.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-279	RECORD FEES: 2 QTR 2023		06302023	06/30/2023			109.00
001	GULF COAST VETERINARY EMERG HOSPITAL	233010	07/18/2023	07/10/2023			36.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-689	EUTHANIZE/CREMATE STRAY		269937	05/13/2023			36.50
001	SINGING RIVER HEALTH SYSTEM	233011	07/18/2023	07/10/2023			20.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	POST ACC 5/22: LONGSTREET		12561887	06/24/2023			20.00
001	A-1 TREE SERVICE INC	233013	07/18/2023	07/10/2023			2,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-698	RMV DEAD TREE/STUMP: MBLUFF RD		06292023	06/29/2023			1,400.00
	001-201-698	CUT LIMBS OVR MBLUFF RD/SWLK		06292023	06/29/2023			800.00

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001	SEYMOUR ENGINEERING PLLC Account Number 001-094-603	233014	07/18/2023	07/10/2023			450.00	
		Description		Invoice #	Date	P.O.	Amount	
		DISASTER SERV RFPS		8790	06/27/2023			450.00
001	BELL AUTO PARTS INC Account Number 001-170-639 001-170-559 001-170-639 001-170-639	233025	07/18/2023	07/10/2023			321.30	
		Description		Invoice #	Date	P.O.	Amount	
		IDLER PULLEY (2): EXMARK		D059724	06/15/2023			109.90
		40" REACHERS (5)		45006	06/26/2023			120.00
		IDLER PULLEY: EXMARK		D059739	06/27/2023			53.90
		DECK PIN(2); GAL ROTELLA OIL		D059744	06/27/2023			37.50
001	AIRGAS USA LLC Account Number 001-205-588	233026	07/18/2023	07/11/2023			265.33	
		Description		Invoice #	Date	P.O.	Amount	
		CYLINDER RENTAL		5500375233	06/30/2023			265.33
001	LOWES HOME CENTERS INC Account Number 001-205-635 001-170-638 001-205-559 001-201-576 001-161-635 001-201-576 001-205-559 001-205-559 001-170-635 001-161-635 001-161-635 001-161-635 001-161-635 001-161-635 001-161-639 001-161-635 001-161-635 001-161-635 001-205-559 001-161-635 001-161-559 001-170-634 001-170-634 001-170-634 001-170-559 001-161-635 001-170-559 001-201-576 001-170-559 001-161-635 001-170-634 001-161-635 001-170-559	233027	07/18/2023	07/11/2023			2,611.37	
		Description		Invoice #	Date	P.O.	Amount	
		PLUMBING REPR: MAINT SHOP		920486	05/30/2023			93.21
		REPR PARTS: WATER TRK		919550	05/31/2023			37.97
		DW 8" RECIP BLADE 5PK		964420	05/31/2023			15.19
		2 CUFT MULCH(150): STSCP BEDS		901530	06/06/2023			474.00
		PLUMBING-SHOWER REPR: NFD		901466	06/06/2023			45.81
		WEED PREVENTER(4): STSCP BEDS		901528	06/06/2023			102.52
		KB MITER SAW STAND: BLD MAINT		986774	06/06/2023			170.05
		KB 10" 15AMP DB MITER SAW		901500	06/06/2023			255.55
		2PK SM SINK KNOB: GM PARK		901464	06/06/2023			13.29
		PLUMBING-SHOWER REPR: NFD		964660	06/07/2023			28.83
		PLUMBING-SHOWER REPR: NFD		920012	06/07/2023			6.42
		PLUMBING-SHOWER REPR: NFD		901785	06/07/2023			17.89
		PLUMBING-SHOWER REPR: NFD		919252	06/08/2023			15.40
		PARTS-REPR BLOW GUN: CFD		901519	06/08/2023			21.00
		PLUMBING-SHOWER REPR: NFD		919294	06/08/2023			25.84
		PLUMBING-SHOWER REPR: NFD		919204	06/08/2023			31.46
		PLUMBING-SHOWER REPR: NFD		919166	06/08/2023			34.12
		BERNZ PROPANE CYL		919166	06/08/2023			5.97
		PLUMBING-SHOWER REPR: NFD		916151	06/09/2023			56.85
		ROUNDUP; SPECTRICIDE: WFD		901700	06/09/2023			22.77
		JB WELD EPOXY: SPLASHPAD		902038	06/12/2023			8.25
		MESH; 2X4 WW(6): BENCH INST		964006	06/12/2023			81.51
		80LB QUIKRETE(20): BENCH INST		964031	06/12/2023			94.60
		RTN CR: 80LB QUIKRETE(15)		901091	06/12/2023			-70.95
		1000' CAUTION TAPE: REC		901012	06/12/2023			15.19
		PLUMBING-SHOWER REPR: NFD		902091	06/13/2023			7.82
		DUPL KEYS (8): BACOT RESTRMS		964012	06/13/2023			30.24
		WEED PREVENTER(3): STSCP BEDS		902070	06/13/2023			76.89
		LEATHER GLOVES (2): PPE		902070	06/13/2023			27.04
		PLUMBING-SHOWER REPR: NFD		901023	06/13/2023			155.07
		3.25" GS ANGLE(16): BENCH INST		901016	06/14/2023			19.36
		PLUMBING-SHOWER REPR: NFD		902015	06/14/2023			57.48
		DUPL BRASS KEY: SR CENTER		901311	06/15/2023			3.79

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001	LOWES HOME CENTERS INC	233027	07/18/2023	07/11/2023			2,611.37	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	KB 7" TBLTOP SLIDG TILE SAW		991998	06/15/2023			213.74
	001-205-559	PS 21" MANUAL TILE CUTTER		991998	06/15/2023			33.23
	001-161-559	SOVENT CAULK (3): CFD		901704	06/16/2023			32.13
	001-205-559	KB #6 ADJ COUNTERSINK BIT		901385	06/19/2023			11.86
	001-161-635	PLUMBING-SHOWER REPR: NFD		901384	06/19/2023			23.09
	001-170-513	STS BLK UMBRELLA BASE(4)		901417	06/19/2023			170.92
	001-161-635	LATEX CAULK(2): NFD		901626	06/20/2023			6.80
	001-170-559	CM 7PC RATCHET WRENCH SET		901889	06/21/2023			66.49
	001-170-559	GAL ALGACIDE: SPLASHPAD		901833	06/21/2023			31.62
	001-170-559	1.75" HOLE SAW BLADE		901833	06/21/2023			11.86
	001-205-635	REPR POWER BOX: MAINT BLDG		901159	06/22/2023			10.08
	001-100-559	64OZ MOLD CLNR: POLICE DEPT		901373	06/22/2023			21.08
	001-161-635	PLUMBING-SHOWER REPR: NFD		964277	06/23/2023			21.79
	001-161-635	DELTA 4 SPRY SHOWER HEAD		964277	06/23/2023			42.74
	001-170-559	RTN CR:7PC RATCHET WRENCH SET		915566	06/23/2023			-66.49
001	SPORTSCONDUCTOR LLC DBA JARVIS	233031	07/18/2023	07/11/2023			27.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER JUN 2023 (3)		5827	07/01/2023			11.85
	001-170-502	FOOTBALL JUN 2023 (4)		5827	07/01/2023			15.80
001	ACE DATA STORAGE INC	233032	07/18/2023	07/11/2023			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUN 2023 SHREDDING SERVICE		0092457	07/01/2023			105.00
001	JACKSON COUNTY ADULT DETENTION CENTER	233033	07/18/2023	07/11/2023			9,275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	JUN 2023 ADC CHGS		06302023	07/03/2023			9,275.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	233034	07/18/2023	07/11/2023			30.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2023 STATE ASSESSMENT		06302023	07/03/2023			30.00
001	MS DEPT OF FINANCE & ADMIN	233035	07/18/2023	07/11/2023			13,038.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2023 COURT ASSESSMENTS		06302023	07/03/2023			13,038.25
001	MS DEPT OF PUBLIC SAFETY	233036	07/18/2023	07/11/2023			924.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2023 SPECIAL ASSESSMENTS		06302023	07/03/2023			924.00
001	MS DEPT OF PUBLIC SAFETY	233037	07/18/2023	07/11/2023			445.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUN 2023 INTERLOCK FEES		06302023	07/03/2023			445.00
001	SPARKLIGHT	233038	07/18/2023	07/11/2023			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	JUL 2023:SR BLDG#120793682		07012023	07/01/2023			96.73

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001	SPARKLIGHT	233039	07/18/2023	07/11/2023			149.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2023:#107571481		07012023	07/01/2023			149.20
001	TEC	233040	07/18/2023	07/11/2023			163.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1087538	07/01/2023			163.86
001	CENTERPOINT ENERGY	233041	07/18/2023	07/11/2023			78.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:5/23-06/23/23		11000999-0	06/30/2023			78.14
001	C SPIRE WIRELESS	233042	07/18/2023	07/11/2023			270.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIP CHGS 3000652433		652433-25	07/01/2023			270.00
001	C SPIRE WIRELESS	233043	07/18/2023	07/11/2023			1,168.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL PHONE		0030759348	05/31/2023			47.62
	001-021-605	CITY MGR CELL PHONE		0030759348	05/31/2023			47.62
	001-040-605	ADMIN CELL PHONE		0030759348	05/31/2023			81.95
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	05/31/2023			252.20
	001-090-698	IPAD SERVICE (3)		0030759348	05/31/2023			102.99
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	05/31/2023			142.86
	001-161-605	FIRE DEPT CELL PHONES		0030759348	05/31/2023			142.86
	001-170-605	RECREATION CELL PHONES		0030759348	05/31/2023			200.38
	001-205-605	MAINT CELL PHONES		0030759348	05/31/2023			150.06
001	FUELMAN	233046	07/18/2023	07/11/2023			3,483.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64666859	07/03/2023			162.86
	001-100-525	UNL FUEL		NP64666859	07/03/2023			2,382.68
	001-161-525	DSL FUEL		NP64666859	07/03/2023			402.88
	001-170-525	UNL FUEL		NP64666859	07/03/2023			498.17
	001-205-525	UNL FUEL		NP64666859	07/03/2023			36.70
001	FUELMAN	233048	07/18/2023	07/11/2023			2,935.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64713962	07/10/2023			51.89
	001-100-525	UNL FUEL		NP64713962	07/10/2023			2,298.11
	001-161-525	UNL&DSL FUEL		NP64713962	07/10/2023			289.19
	001-170-525	UNL FUEL		NP64713962	07/10/2023			155.62
	001-205-525	DSL FUEL		NP64713962	07/10/2023			140.65
001	SINGING RIVER ELECTRIC COOPERATIVE	233050	07/18/2023	07/11/2023			418.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		06192023	06/27/2023			266.73
	001-170-631	BACOT SPLASHPAD 103751001		06192023	06/27/2023			31.97
	001-170-631	BACOT UPGRADES 113730001		06192023	06/27/2023			48.13
	001-170-631	BACOT 114484001		06192023	06/27/2023			71.66

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001	SINGING RIVER ELECTRIC COOPERATIVE	233051	07/18/2023	07/11/2023			2,719.93	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION 66298004	06182023	06/26/2023			1,874.73	
	001-201-629	SIGNAL LIGHTS 89113001	06182023	06/26/2023			64.69	
	001-170-631	CITY PARK RESTROOMS 89912001	06182023	06/26/2023			398.49	
	001-201-633	STREET LIGHTS 90345002	06182023	06/26/2023			158.52	
	001-092-631	RECORDS BLDG 90790001	06182023	06/26/2023			177.37	
	001-170-631	FRAZIER RESTROOMS 98546001	06182023	06/26/2023			46.13	
001	SINGING RIVER ELECTRIC COOPERATIVE	233052	07/18/2023	07/11/2023			143.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-631	SPORTS PAVILION 66582005	06182023	06/26/2023			110.37	
	001-170-631	FITNESS TRAIL 109268001	06182023	06/26/2023			33.02	
001	SINGING RIVER ELECTRIC COOPERATIVE	233053	07/18/2023	07/11/2023			907.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST 94987002	06182023	06/26/2023			77.80	
	001-201-633	DOLPHIN ST 94988002	06182023	06/26/2023			57.70	
	001-201-633	DOLPHIN ST 94989002	06182023	06/26/2023			69.36	
	001-201-633	DOLPHIN ST 94990002	06182023	06/26/2023			653.62	
	001-201-633	WM PAYNE 100244006	06182023	06/26/2023			49.07	
001	SINGING RIVER ELECTRIC COOPERATIVE	233054	07/18/2023	07/11/2023			593.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-631	ROUNDAABOUT 102311004	06182023	06/26/2023			30.00	
	001-201-633	WM PAYNE 100245001	06182023	06/26/2023			59.37	
	001-170-631	BACOT LIGHTS 10137	06192023	06/27/2023			372.26	
	001-201-629	SIGNAL LIGHTS 10138	06192023	06/27/2023			131.87	
001	SINGING RIVER ELECTRIC COOPERATIVE	233056	07/18/2023	07/11/2023			10,147.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	STREET LIGHTING 10054	06182023	06/26/2023			6,935.37	
	001-092-631	CITY HALL 10054	06182023	06/26/2023			990.55	
	001-170-631	SMR VENUE 10054	06182023	06/26/2023			30.42	
	001-170-631	FRAZIER PARK 10054	06182023	06/26/2023			67.91	
	001-170-631	SENIOR BLDG 10054	06182023	06/26/2023			345.37	
	001-170-631	CITY PARK 10054	06182023	06/26/2023			163.96	
	001-161-631	CENTRAL FD 10054	06182023	06/26/2023			444.20	
	001-092-631	PUBLIC WORKS 10054	06182023	06/26/2023			332.11	
	001-092-631	HWY 90 SIGN 10054	06182023	06/26/2023			41.66	
	001-201-629	SIGNAL LIGHTS 10054	06182023	06/26/2023			796.30	
001	ADVANCE AUTO PARTS	233057	07/18/2023	07/11/2023			29.69	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	HYB CERAMIC WAX; TIRE CLNR	313142064	05/11/2023			29.69	
001	MISSISSIPPI POWER	233058	07/18/2023	07/12/2023			3,465.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-628	APR 2023 LEASE: BACOT	0796886005	07/06/2023			1,155.00	
	001-170-628	MAY 2023 LEASE: BACOT	0796886005	07/06/2023			1,155.00	

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001	MISSISSIPPI POWER	233058	07/18/2023	07/12/2023			3,465.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	JUN 2023 LEASE: BACOT		0796886005	07/06/2023			1,155.00
001	CINTAS CORPORATION	233059	07/18/2023	07/12/2023			546.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	JUN 01 2023 MAINT		4157204036	06/01/2023			109.31
	001-205-535	JUN 07 2023 MAINT		4157929273	06/07/2023			109.31
	001-205-535	JUN 14 2023 MAINT		4158514935	06/14/2023			109.31
	001-205-535	JUN 21 2023 MAINT		4159195741	06/21/2023			109.31
	001-205-535	JUN 28 2023 MAINT		4159899650	06/28/2023			109.31
001	C SPIRE WIRELESS	233073	07/18/2023	07/12/2023			956.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	06/11/2023			476.20
	001-100-605	DATA CARDS (14)		0032680896	06/11/2023			480.62
001	O'REILLY AUTO PARTS	233075	07/18/2023	07/12/2023			1,758.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BATTERY: POLARIS		1978290954	05/30/2023			85.94
	001-100-570	ULTRA STAT: #19689		1978290986	05/30/2023			17.10
	001-170-638	BATTERY: WATER TRUCK		1978291072	05/31/2023			83.44
	001-100-570	HEAD LAMP BULB: PD UNIT		1978291460	06/02/2023			35.14
	001-170-638	WIN REG ASSY: 2006 RAM 1500		1978291818	06/06/2023			63.11
	001-170-638	WIPER BLADE(2): 2006 RAM 1500		1978291818	06/06/2023			15.98
	001-100-570	WIPER BLADE(2): #13074		1978292019	06/07/2023			15.98
	001-170-638	BATTERY: 2010 FORD F150		1978292641	06/13/2023			124.82
	001-170-638	BATTERY: 2007 FORD RANGER		1978292668	06/13/2023			125.77
	001-170-639	BATTERY: JD GATOR		1978292693	06/13/2023			108.86
	001-161-638	GAL 15W-40 OIL: E5		1978293273	06/19/2023			22.99
	001-161-638	12OZ LEAK SEAL(2): B-34		1978293273	06/19/2023			39.98
	001-100-570	WPR BLADE(4); 3V BATTERY(4)		1978293314	06/19/2023			47.55
	001-100-570	QT MTRCYC OIL(4); QT OIL(2)		1978293314	06/19/2023			109.94
	001-170-639	SPARK PLUG(3): WEEDEATER		1978293392	06/20/2023			7.62
	001-161-638	RTN CR: AXL ORING;WHL SEAL(2)		1978293700	06/23/2023			-21.76
	001-100-570	HEAD LAMP BULB: PD UNIT		1978293702	06/23/2023			15.31
	001-161-638	32OZ TIRE WET (2)		1978293931	06/24/2023			18.98
	001-161-638	BRK PAD(2);TRN ROTOR(2):LATCH		1978294053	06/26/2023			135.86
	001-161-639	BATTERY: WFD GENERATOR		1978294154	06/27/2023			136.45
	001-205-570	WL CYL(2);DRUM KIT:CE RANGER		1978294182	06/27/2023			48.68
	001-205-570	BRAKE SHOES: CE RANGER		1978294182	06/27/2023			31.53
	001-205-570	5QT OIL; FILTER: CE RANGER		1978294182	06/27/2023			23.57
	001-161-638	BRAKE CLEANER (12): FIRE TRKS		1978294183	06/27/2023			35.88
	001-170-638	FILTER(3);QT OIL(15): F350S		1978294303	06/28/2023			128.89
	001-100-570	STARTER: #17120 F150		1978294363	06/28/2023			185.46
	001-205-570	HVAC MODULE: CE JEEP		1978294365	06/28/2023			115.79
001	SPARKLIGHT	233080	07/18/2023	07/12/2023			57.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2023:CBL BOX#118476316		07082023	07/08/2023			57.89

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001	SPARKLIGHT	233081	07/18/2023	07/12/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2023:POLICE#107718371		07082023	07/08/2023			127.95
001	CREDIT CARD CENTER	233087	07/18/2023	07/12/2023			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	CR DEP ASP TRNG:HOGGARD		06062023	06/08/2023			-100.00
	001-100-681	CR DEP ASP TRNG:WARD		06062023	06/08/2023			-100.00
	001-100-681	CR DEP ASP TRNG:BLEVINS		06062023	06/08/2023			-100.00
	001-100-681	CR DEP ASP TRNG:WILLIAMS		06062023	06/08/2023			-100.00
	001-100-681	TASER INSTRUCTOR: HUNTER		06132023	06/15/2023			495.00
	001-100-681	RQI-CPR COURSE: BRODERICK		06262023	06/27/2023			55.00
001	MS FIRE ACADEMY	233089	07/18/2023	07/12/2023			1,005.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	FIRST TRNG: HEDMAN, D		30756	06/30/2023	230498		365.00
	001-161-681	FIRE INV 1033: MCNEIL, K		30776	07/07/2023	230497		640.00
001	BELL AUTO PARTS INC	233090	07/18/2023	07/12/2023			299.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	NF TIRE & WHEEL: EXMARK		44998	06/22/2023	230951		299.45
001	SUNBELT FIRE INC	233091	07/18/2023	07/12/2023			16,884.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-702	GLOBE GXCEL TURNOUT COAT(6)		00003020	06/23/2023	230082		9,534.00
	001-161-702	GLOBE GPS TURNOUT PANT(6)		00003020	06/23/2023	230082		7,350.00
001	PASCAGOULA TIRE & SERVICE INC	233094	07/18/2023	07/12/2023			69.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-638	TPMS SENSOR: BLD INSP TRK		111676	06/19/2023	230952		69.99
001	DIXIE GLASS	233095	07/18/2023	07/12/2023			506.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	WINSHIELD ACOUSTIC INTERLAYER:		I054915	06/29/2023	230643		306.00
	001-100-638	ADHESIVE		I054915	06/29/2023	230643		40.00
	001-100-638	WINDSHIELD STRIP CARBON		I054915	06/29/2023	230643		55.00
	001-100-638	LABOR		I054915	06/29/2023	230643		105.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	233096	07/18/2023	07/12/2023			886.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	ERGONOMIC LEATHER MGR CHAIR		3540798722	06/21/2023	230875		229.99
	001-170-559	HP 215A YEL TONER W2312A		3541243853	06/28/2023	230976		56.89
	001-170-559	HP 215A BLACK TONER W2310A		3541243853	06/28/2023	230976		55.39
	001-170-559	HP 215A MAGENTA TONER W2313A		3541243853	06/28/2023	230976		56.89
	001-170-559	HP 215A CYAN TONER W2311A		3541243853	06/28/2023	230976		56.89
	001-170-559	HP COLOR LASER PRINTER		3541243854	06/28/2023	230976		429.99

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001	CITY ELECTRIC SUPPLY CO	233098	07/18/2023	07/12/2023			52.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-560	120V SPST .5 CONDUIT MTG(2)	PAS/088724	06/27/2023	230975		52.30	
001	MUNICIPAL EMERGENCY SERVICES INC	233102	07/18/2023	07/12/2023			1,155.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	APEX SHORT (2): BARRAS,B	IN1890788	06/15/2023	230737		124.95	
	001-161-535	APEX PANT(2);SHORT(2):HILL,J	IN1891361	06/16/2023	230737		254.95	
	001-161-535	APEX PANT (2): TILLMAN	IN1894658	06/23/2023	230737		138.95	
	001-161-535	TAC PANT(2);PA CAP: DOSSETT	IN1897246	06/28/2023	230737		103.95	
	001-161-535	TAC POLO(2);PANT(2):WIENIEWITZ	IN1898293	06/30/2023	230737		173.95	
	001-161-535	TAC POLO; PA CAP: LATCH	IN1890765	06/15/2023	230737		73.45	
	001-161-535	360 BELT; PANT (2): HEDMAN	IN1897916	06/29/2023	230737		134.77	
	001-161-535	TAC PANT(2);POLO;BELT: HALL	IN1898294	06/30/2023	230737		150.45	
001	HUTTOS AFFORDABLE AUTO GLASS CO LLC	233103	07/18/2023	07/12/2023			290.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-638	REPL RR PASS GLASS: '19 F150	150439	07/06/2023	231021		290.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	233104	07/18/2023	07/12/2023			1,411.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	ALS HOLSTER STX PLN RH (4)	26384	06/29/2023	230970		272.00	
	001-100-639	ALS HOLSTER STX PLN LF (1)	26384	06/29/2023	230970		68.00	
	001-100-535	HERO PRIDE SGT STRIPE (50)	26398	06/29/2023	230966		249.50	
	001-100-535	PT BLANK GENIII VEST: MILNOR	26175	06/12/2023	230772		221.40	
	001-100-535	HI-LITE CARRIER GNX11	26175	06/12/2023	230772		600.23	
001	AMAZON CAPITAL SERVICE	233105	07/18/2023	07/12/2023			85.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-535	COLUMBIA MEN MTN FLEECE XL	1PFRJTPK6V	07/05/2023	231020		54.72	
	001-090-500	200 PK CLR POLY BAGS ASRT	1PFRJTPK6V	07/05/2023	231020		23.99	
	001-090-500	SHIPPING	1PFRJTPK6V	07/05/2023	231020		6.99	
001	RUSSOM'S GULF COAST INC	233108	07/18/2023	07/12/2023			141.86	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	KIT GASKET	228075	06/17/2023	230761		5.99	
	001-100-570	INNER RAMP	228075	06/17/2023	230761		15.99	
	001-100-570	OUTER RAMP STATIONARY	228075	06/17/2023	230761		14.99	
	001-100-570	CLUTCH CABLE COUPLING	228075	06/17/2023	230761		8.99	
	001-100-570	GASKET COVER	228075	06/17/2023	230761		8.99	
	001-100-570	BALL	228075	06/17/2023	230761		8.97	
	001-100-570	1-QT BTL OIL (6): MOTORCYLES	228847	06/29/2023	230971		77.94	
001	CANNON PAF LLC	233109	07/18/2023	07/12/2023			23.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	OIL DRAIN PLUG(6): 2019 F150S	246164	06/27/2023	230964		23.04	

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001	OCCUPATIONAL HEALTH CENTER INC	233110	07/18/2023	07/12/2023			12,256.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	CHEST XRAY: GRAHAM;HILL;HALL	326482	06/27/2023	230866		180.00	
	001-022-604	PRE-EMP PHYSICAL: THOMPSON,T	325832	07/07/2023	230948		75.00	
	001-022-604	PRE-EMP DRUG SCR: THOMPSON,T	325832	07/07/2023	230948		35.00	
	001-100-604	PRE-EMP PHYSICAL: WILLIS,L	325832	07/07/2023	230977		75.00	
	001-100-604	PRE-EMP DRUG SCR: WILLIS,L	325832	07/07/2023	230977		35.00	
	001-022-604	PRE-EMP PHYSICAL: BELK,K	325832	07/07/2023	230980		75.00	
	001-022-604	PRE-EMP DRUG SCR: BELK,K	325832	07/07/2023	230980		35.00	
	001-161-604	COMP PHYSICAL-ALL TESTS (18)	325255	06/20/2023	230866		7,722.00	
	001-161-604	COMP PHYSICAL-NO XRAY (7)	325255	06/20/2023	230866		2,583.00	
	001-161-604	COMP PHYSICAL-NO XRAY/TB (3)	325255	06/20/2023			1,041.00	
	001-161-604	PSA TEST (10)	325255	06/20/2023			400.00	
001	ECONOMY BOOTS SALES & SERVICE	233111	07/18/2023	07/12/2023			150.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	DBL H DUTY BOOTS: MCLOUGHLIN	12243	04/27/2023	230777		150.00	
001	PERKINS TIRE & POLARIS	233112	07/18/2023	07/12/2023			890.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	275/55-20 GDY WRG AT KVLR(4)	RO 9143	06/11/2023	230953		685.20	
	001-161-638	TIRE BALANCE	RO 9143	06/11/2023	230953		67.80	
	001-161-638	VALVE STEM	RO 9143	06/11/2023	230953		12.00	
	001-161-638	DISPOSAL	RO 9143	06/11/2023	230953		12.00	
	001-161-638	STATE FEE	RO 9143	06/11/2023	230953		4.00	
	001-161-638	WHEEL ALIGNMENT: F CHIEF TRK	RO 9143	06/11/2023	230953		109.95	
001	LAWN CARE NEAR ME LLC	233113	07/18/2023	07/13/2023			900.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-520	FLOWER BED MAINT: HWY 90	INV-000164	07/11/2023			900.00	
001	BAYVIEW PET MEDICAL AND DENTAL CENTER	233114	07/18/2023	07/13/2023			691.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-514	WELLNESS CK & MEDS: TOK	243031	07/12/2023			268.00	
	001-100-514	EAR CYTOLOGY,FLUSH,MEDS: TOK	243031	07/12/2023			159.70	
	001-100-514	CYTOPOINT DERMA MEDS:TOK	243031	07/12/2023			264.00	
001	COG 7M BOND ACCT	233115	07/18/2023	07/13/2023			172,392.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-104	TR MDOT WIRE: FUND 130	06162023	06/16/2023			172,392.45	
001	COG 7M BOND ACCT	233117	07/18/2023	07/13/2023			41,770.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-104	TR MDOT WIRE: FUND 130	07072023	07/07/2023			41,770.70	
FUND TOTAL	1 Claims	to	Checks	64 Total	322,295.61 Manual	Held	Total	322,295.61

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002	SEYMOUR ENGINEERING PLLC Account Number 002-655-603	233015	07/18/2023	07/10/2023			6,000.00	
	Description CONSTRUCTION ADMIN 50%			Invoice # 8795	Date 06/27/2023	P.O.	Amount 6,000.00	
002	BOTTOM 2 TOP CONSTRUCTION LLC Account Number 002-655-675	233062	07/18/2023	07/12/2023			21,417.31	
	Description SEACLIFFE ROADWAY IMPS			Invoice # 4	Date 07/05/2023	P.O.	Amount 21,417.31	
FUND TOTAL	2 Claims to	Checks	2 Total	27,417.31	Manual	Held	Total	27,417.31

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	SOUTHEASTERN ERECTORS INC	233099	07/18/2023	07/12/2023			36,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-460-721	REPL WALLS/INSULTN: MAINT BLDG		2360-1	06/29/2023	230602		36,000.00
FUND TOTAL	3 Claims	to	Checks	1 Total	36,000.00	Manual	Held	Total 36,000.00

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130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-763	233066	07/18/2023	07/12/2023			7,980.47	
		Description		Invoice #	Date	P.O.	Amount	
		CONST ENG & INS: #20		1184478	07/11/2023			7,980.47
FUND TOTAL 130 Claims	to	Checks	1 Total	7,980.47	Manual	Held	Total	7,980.47

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	MS LAW ENFORCEMENT OFFICER TRAIN ACADEMY	233088	07/18/2023	07/12/2023			2,400.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	156-100-799	CIP CLASS: ETHERIDGE, LAUREN	90133364	06/29/2023	230982			2,400.00
FUND TOTAL 156 Claims	to	Checks	1 Total	2,400.00 Manual		Held	Total	2,400.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762	233020	07/18/2023	07/10/2023			4,020.00	
	Description			Invoice #	Date	P.O.	Amount	
	CONST DOCS: BATHHOUSE 25%			A MOB2300633	06/30/2023			4,020.00
171	LOWES HOME CENTERS INC Account Number 171-176-779	233028	07/18/2023	07/11/2023			10.04	
	Description			Invoice #	Date	P.O.	Amount	
	ACRYLIC, SCREWS: REPR HONOR BOX			901414	05/25/2023			10.04
FUND TOTAL 171 Claims to		Checks	2 Total	4,030.04	Manual		Held	Total 4,030.04

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	233116	07/18/2023	07/13/2023			4,056.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUN 2023	06/23/2023			4,056.50
FUND TOTAL 172 Claims	to	Checks	1 Total	4,056.50	Manual	Held	Total	4,056.50

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176	LOWES HOME CENTERS INC	233029	07/18/2023	07/11/2023			192.08	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-635	CABOT STAIN-SEALER: LCBN DOOR	901589	06/06/2023			53.19	
	176-170-518	3/16 WIRE CABLE CLAMP(12)	901308	06/08/2023			24.84	
	176-170-559	TOMCAT 8CT MOUSE BAIT STN	901308	06/08/2023			10.43	
	176-170-559	TOMCAT 8CT MOUSE BAIT STN	901820	06/21/2023			10.43	
	176-170-510	MOP HEAD & HANDLE	901820	06/21/2023			17.26	
	176-170-635	WH CAULK; CAULK GUN: LCBN DOOR	901968	06/21/2023			34.23	
	176-170-635	BROWN CAULK(5): LCBN DOOR	901968	06/21/2023			41.70	
176	C SPIRE WIRELESS	233044	07/18/2023	07/11/2023			51.82	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	CELL PHONE	0030759348	05/31/2023			51.82	
176	SINGING RIVER ELECTRIC COOPERATIVE	233067	07/18/2023	07/12/2023			3,079.54	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-631	PARK FACILITIES 76854002	06192023	06/27/2023			2,548.55	
	176-170-631	HOUSE 76855002	06192023	06/27/2023			55.12	
	176-170-631	SSP WELCOME CENTER 108928002	06192023	06/27/2023			445.77	
	176-170-631	DUMP STATION 109931001	06192023	06/27/2023			30.10	
176	BAY ICE COMPANY INC	233072	07/18/2023	07/12/2023			50.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	JUN 2023 BOX RENTAL FEE	679136	06/30/2023			50.00	
176	A-1 TREE SERVICE INC	233100	07/18/2023	07/12/2023			3,200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	RMV DEAD TREE/STUMP (2)	06292023	06/29/2023	230968		3,200.00	
176	AMAZON CAPITAL SERVICE	233106	07/18/2023	07/12/2023			167.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	HD PEVA SHOWER CURTAIN (12)	11LVWF4YWT	07/01/2023	230983		167.40	
FUND TOTAL 176 Claims to		Checks	6 Total	6,740.84 Manual		Held	Total	6,740.84

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177	SEYMOUR ENGINEERING PLLC Account Number 177-176-762	233016	07/18/2023	07/10/2023			13,760.00	
		Description ENG DESIGN/BIDDING 30%		Invoice # 8794	Date 06/27/2023	P.O.	Amount	
							13,760.00	
FUND TOTAL 177 Claims	to	Checks	1 Total	13,760.00	Manual	Held	Total	13,760.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-763	233018	07/18/2023	07/10/2023			19,675.00	
	Description TO #6: AMPHITHEATER			Invoice # 8791	Date 06/27/2023	P.O.	Amount	19,675.00
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-762 304-510-762	233019	07/18/2023	07/10/2023			14,912.50	
	Description TO #7: TOPOGRAPHIC SURVEY TO #7: ENG/ARC DESIGN 5%			Invoice # 8792 8792	Date 06/27/2023 06/27/2023	P.O.	Amount	2,500.00 12,412.50
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-755	233065	07/18/2023	07/12/2023			349,605.70	
	Description AMPHITHEATER CONST 44%			Invoice # 5	Date 07/06/2023	P.O.	Amount	349,605.70
FUND TOTAL 304 Claims to		Checks	3 Total	384,193.20	Manual	Held	Total	384,193.20

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355	WAGGONER ENGINEERING INC Account Number 355-723-763	233064	07/18/2023	07/12/2023			12,246.25	
		Description		Invoice #	Date	P.O.	Amount	
		CONSTR PHASE: TRMNT PLANT		41143	07/10/2023		12,246.25	
FUND TOTAL 355 Claims	to	Checks	1 Total	12,246.25	Manual	Held	Total	12,246.25

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361	SEYMOUR ENGINEERING PLLC Account Number 361-726-787	233017	07/18/2023	07/10/2023			8,800.00	
	Description CONST ADMIN/RPR 45%			Invoice # 8793	Date 06/27/2023	P.O.	Amount	8,800.00
361	JLB CONTRACTORS LLC Account Number 361-726-768	233063	07/18/2023	07/12/2023			286,024.54	
	Description GV SWR UPGRADES			Invoice # 6	Date 07/07/2023	P.O.	Amount	286,024.54
FUND TOTAL 361 Claims to		Checks	2 Total	294,824.54	Manual		Held	Total 294,824.54

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Release date from 07/18/2023 thru 07/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
371	GULF COAST SOLUTIONS LLC	233055	07/18/2023	17/11/2023			79,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	371-722-766	JC SHELTER: WTR MAIN EXT 23%		1	07/12/2023			79,700.00
FUND TOTAL 371 Claims	to	Checks	1 Total	79,700.00	Manual	Held	Total	79,700.00

Docket of Claims
Release date from 07/18/2023 thru 07/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC	233021	07/18/2023	07/10/2023			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	JUL 2023 OPERATION FEE		GAUTIER127	07/01/2023			170,690.75
400	ARISTA INFORMATION SYSTEMS INC	233022	07/18/2023	07/10/2023			4,406.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUN 2023 PRINTING 2067001		0007800	06/30/2023			1,158.17
	400-650-698	JUN 2023 POSTAGE 2067001		0007800	06/30/2023			3,247.98
400	MISSION COMMUNICATIONS LLC	233023	07/18/2023	07/10/2023			1,162.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: GLEN HEATH LS		1077359	06/26/2023			599.40
	400-651-698	RENEWAL: BEMIS AVE LS		1077359	06/26/2023			563.40
400	THOMPSON BROTHERS DRILLING INC	233024	07/18/2023	07/10/2023			23,260.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	REPL FUSE-BRKRS;VFD: CH WELL		9790	06/29/2023			23,260.38
400	LOWES HOME CENTERS INC	233030	07/18/2023	07/11/2023			245.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	SS ANCHOR SHACKLE (10)		901326	05/25/2023			60.60
	400-651-584	BK EPOXY HEX LAG SCREW (25)		901326	05/25/2023			38.00
	400-650-559	8PK AA; 4PK D BATTERY		901389	06/02/2023			18.30
	400-650-559	2PK WD40 8OZ SMRTSTRW (2)		901389	06/02/2023			24.66
	400-651-683	80LB QUIKRETE(4):RUE GENTILLY		901596	06/06/2023			18.92
	400-651-683	60LB T-N MORTAR(4):RUE GENTLY		901793	06/07/2023			28.76
	400-651-683	SM RED BRICK(5): RUE GENTILLY		901793	06/07/2023			4.65
	400-651-581	5 GAL BUCKET W/LID (7)		902281	06/20/2023			51.59
400	C SPIRE WIRELESS	233045	07/18/2023	07/11/2023			47.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	05/31/2023			47.62
400	FUELMAN	233047	07/18/2023	07/11/2023			196.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64666859	07/03/2023			196.16
400	FUELMAN	233049	07/18/2023	07/11/2023			132.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64713962	07/10/2023			132.91
400	WAGGONER ENGINEERING INC	233060	07/18/2023	07/12/2023			3,530.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	NEPA ANALYSIS: EPA STAG APP		41145	07/10/2023			800.00
	400-650-603	PRELIM ENG: EPA STAP APP		41145	07/10/2023			2,730.00
400	WAGGONER ENGINEERING INC	233061	07/18/2023	07/12/2023			6,485.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	2023 UTILITY RATE STUDY		41147	07/10/2023			6,485.00

Docket of Claims
Release date from 07/18/2023 thru 07/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	233068	07/18/2023	07/12/2023			9,520.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		06182023	06/26/2023		45.00	
	400-651-631	LIFT STATIONS 17882		06182023	06/26/2023		2,083.18	
	400-651-631	WATER WELLS 17882		06182023	06/26/2023		4,742.84	
	400-651-631	CITY HALL SOUTH 17882		06182023	06/26/2023		2,649.69	
400	SINGING RIVER ELECTRIC COOPERATIVE	233069	07/18/2023	07/12/2023			378.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		06182023	06/26/2023		378.40	
400	SINGING RIVER ELECTRIC COOPERATIVE	233070	07/18/2023	07/12/2023			4,473.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		06192023	06/27/2023		228.01	
	400-651-631	LIFT STNS 17883		06192023	06/27/2023		2,341.44	
	400-651-631	LIFT STNS 17884		06192023	06/27/2023		1,031.32	
	400-651-631	LIFT STNS 114260001		06192023	06/27/2023		872.54	
400	WASTE MANAGEMENT OF MS-GLF COAST INC	233071	07/18/2023	07/12/2023			4,391.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	JUN 2023:TIMBERLANE ROFF	8	0348347685	07/03/2023		4,391.47	
400	COGENT STRATEGIES LLC	233074	07/18/2023	07/12/2023			8,808.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 07/6/23-08/5/23		3137	07/12/2023		7,500.00	
	400-650-601	REIMB TRAVEL EXPENSES		3137	07/12/2023		1,308.07	
400	O'REILLY AUTO PARTS	233076	07/18/2023	07/12/2023			136.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	BATTERY: MB LS GENERATOR		1978293328	06/19/2023		136.45	
400	HENZE ENTERPRISES INC	233077	07/18/2023	07/12/2023			1,060.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	4 TN RAP: HASTINGS		32232	07/08/2023		160.00	
	400-651-585	4 TN RAP: ALLEN SWR REPR		32232	07/08/2023		160.00	
	400-651-683	4 CY FILL DIRT: RUE GENTILLY		32232	07/08/2023		40.00	
	400-651-683	4 CY TOP SOIL: RUE GENTILLY		32232	07/08/2023		60.00	
	400-651-683	4 CY TOP SOIL: LAMOTTE		32232	07/08/2023		60.00	
	400-651-683	4 TN RAP: WEST GATE		32232	07/08/2023		160.00	
	400-651-585	4 CY FILL DIRT: BAKER HYDRANT		32232	07/08/2023		40.00	
	400-651-683	4 CY TOP SOIL: PAMELA		32232	07/08/2023		60.00	
	400-651-683	8 TN RAP: BACOT RD		32232	07/08/2023		320.00	
400	SOUTHERN LINC	233082	07/18/2023	07/12/2023			86.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUL 2023 SERV CHGS		190069	07/01/2023		80.00	
	400-650-698	TAXES/FEES		190069	07/01/2023		6.68	

Docket of Claims
Release date from 07/18/2023 thru 07/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN PIPE & SUPPLY CO INC	233092	07/18/2023	07/12/2023			2,165.36	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	3/4 X 500' CTS BL HDPE POLY	8117421-00	06/23/2023	230958			225.00
	400-651-581	1X100' CST BL HDPE POLY(2)	8117421-00	06/23/2023	230958			150.00
	400-651-581	2 PVC S40 BE PIPE (500)	8117421-00	06/23/2023	230958			930.00
	400-651-581	2 S40 PVC SXS BALL VLV (12)	8117421-00	06/23/2023	230958			194.76
	400-651-583	4" 3034 PVC SEWER WYE (6)	8117421-00	06/23/2023	230958			51.66
	400-651-583	4X10 PVC 3034 SLD PIPE (200)	8117421-00	06/23/2023	230958			566.00
	400-651-583	4 CI PLST X 4 CI PLST CPLG(6)	8117421-00	06/23/2023	230958			47.94
400	CONSOLIDATED PIPE & SUPPLY	233093	07/18/2023	07/12/2023			2,332.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	6X1 MCDONALD 3891 BRZ HNGD SDL	3731310000	06/28/2023	230528			888.00
	400-651-581	6X1 MCDONALD 3892 BRZ HNGD SDL	3731310000	06/28/2023	230528			888.00
	400-651-581	3/4 CHARTER BLU STRIPE (200')	3731310000	06/28/2023	230528			76.00
	400-651-583	3 PVC S80 SW CPLG (12)	3731310000	06/28/2023	230528			216.00
	400-651-583	4 PVC S80 SW CPLG (12)	3731310000	06/28/2023	230528			264.00
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	233097	07/18/2023	07/12/2023			113.05	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-500	24" VIEWSONIC MONITOR	3540737846	06/21/2023	230949			113.05
400	SPRY INC	233101	07/18/2023	07/12/2023			975.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-698	INSERT: WTR QLTY REPORT(7500)	500935	06/27/2023	230960			975.00
400	AMAZON CAPITAL SERVICE	233107	07/18/2023	07/12/2023			118.96	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-535	PACKABLE RAIN JACKET LG	16JX4DV71J	07/03/2023	230981			33.99
	400-650-535	PACKABLE RAIN JACKET XL	16JX4DV71J	07/03/2023	230981			33.99
	400-650-535	PACKABLE RAIN JACKET XXL	16JX4DV71J	07/03/2023	230981			32.99
	400-650-535	SZELAM COOLING TOWELS 8 PK	16JX4DV71J	07/03/2023	230981			17.99
400	COG DEPOSITORY ACCOUNT	233118	07/18/2023	07/13/2023			200,000.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-900-985	BUDGETED TRANSFER	07152023	07/15/2023				200,000.00
400	COG DEPOSITORY ACCOUNT	233119	07/18/2023	07/13/2023			135,379.82	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-000-104	JUN 2023 GARBAGE PMTS	06302023	06/30/2023				135,379.82
FUND TOTAL 400 Claims to		Checks	25 Total	580,096.53	Manual	Held	Total	580,096.53

Docket of Claims
Release date from 07/18/2023 thru 07/18/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	233012	07/18/2023	07/10/2023			105,655.20	
		Description		Invoice #	Date	P.O.	Amount	
		JUN 2023 RES GARBAGE (6289)		0001315145	06/30/2023		105,655.20	
FUND TOTAL 404 Claims	to	Checks	1 Total	105,655.20	Manual	Held	Total	105,655.20

Docket of Claims
Release date from 07/18/2023 thru 07/18/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	64 Total	322,295.61 Manual	Held	Total	322,295.61
FUND 2 Claims	to	Checks	2 Total	27,417.31 Manual	Held	Total	27,417.31
FUND 3 Claims	to	Checks	1 Total	36,000.00 Manual	Held	Total	36,000.00
FUND 130 Claims	to	Checks	1 Total	7,980.47 Manual	Held	Total	7,980.47
FUND 156 Claims	to	Checks	1 Total	2,400.00 Manual	Held	Total	2,400.00
FUND 171 Claims	to	Checks	2 Total	4,030.04 Manual	Held	Total	4,030.04
FUND 172 Claims	to	Checks	1 Total	4,056.50 Manual	Held	Total	4,056.50
FUND 176 Claims	to	Checks	6 Total	6,740.84 Manual	Held	Total	6,740.84
FUND 177 Claims	to	Checks	1 Total	13,760.00 Manual	Held	Total	13,760.00
FUND 304 Claims	to	Checks	3 Total	384,193.20 Manual	Held	Total	384,193.20
FUND 355 Claims	to	Checks	1 Total	12,246.25 Manual	Held	Total	12,246.25
FUND 361 Claims	to	Checks	2 Total	294,824.54 Manual	Held	Total	294,824.54
FUND 371 Claims	to	Checks	1 Total	79,700.00 Manual	Held	Total	79,700.00
FUND 400 Claims	to	Checks	25 Total	580,096.53 Manual	Held	Total	580,096.53
FUND 404 Claims	to	Checks	1 Total	105,655.20 Manual	Held	Total	105,655.20
Total for all Funds		Checks	112 Total	1,881,396.49 Manual	Held	Total	1,881,396.49

Councilman Colledge made the motion to approve consent agenda items 1- 5, as presented. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 334-2023

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-5 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 335-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held July 5, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 336-2023

WHEREAS, the City of Gautier Youth Football League will start practice in mid-August and games will be from September to mid-November; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote the youth in our City and surrounding areas, with activities to enjoy; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event; and

WHEREAS, the Mayor and Council Members have determined that acceptance of the attached donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donation from Country Gentleman (\$500) and O'Pink's Sweets, Treats and More LLC (\$250) for the City of Gautier's Youth Football League is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**O' PINK'S SWEETS TREATS
AND MORE LLC**
4341 GAUTIER VANCELEAVE RD STE 4
GAUTIER, MS 39553

202

85-7758/2655
17

7/7/23

Date

CHECK ARMOR
FRAUD PROTECTION

Pay to the
Order of

City of Gautier Parks & Recreation \$ 250.00
Two hundred fifty dollars 00/100

Dollars



Photo
Safe
Deposit
Details on back

Keesler Federal
CREDIT UNION

For

Sponsorship J. M. Pett

MP

⑆ 265577585⑆

COUNTRY GENTLEMAN INC
4341 GAUTIER VANCELEAVE RD STE 12
GAUTIER, MS 39553-4815

2939

85-7758/2655
17

6-29-23

Date

CHECK ARMOR
FRAUD PROTECTION

Pay to the
Order of

City of Gautier Recreation \$ 500.00
Five hundred dollars

Dollars



Photo
Safe
Deposit
Details on back

Keesler Federal
CREDIT UNION

For

J. M. Pett

MP

⑆

⑆ 2939

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 337-2023

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for June 2023 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

	City of Gautier		
	Business Registry		
	Jun-23		
<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
2024-06-0008259	Bond Trucking, LLC	\$51.00	Current
2024-06-0008260	Lowe's	\$1,840.00	Current
2024-06-0008261	Sioux Bayou Landing, LLC	\$35.00	Current
2024-06-0008262	Robinson Realty, LLC	\$20.00	Current
2024-06-0008263	Siegel Select Extended Stay	\$30.00	Current
2024-04-0008264	Edward D Jones & Co LP	\$22.00	Delinquent
2024-06-0008265	R&R Lawn Care	\$20.00	Current
2024-06-0008266	Bent Tree Bluff Designs	\$20.00	Current
2024-06-0008267	Check Now #208	\$20.00	Current
2024-05-0008268	I Am Me-Hair LLC	\$20.00	Current
2024-05-0008269	Larry Bell Quality Floor Service	\$22.00	Delinquent
2024-06-0008270	HMS, Inc.	\$20.00	Current
2024-06-0008271	Larry's Pool & Handyman Service	\$20.00	Current
2024-06-0008272	Glen Mark Apartments	\$20.00	Current
2024-06-0008273	Manna	\$30.00	New Business
2023-02-0008274	The Epicxperience Trasportation Service	\$25.00	Delinquent
	Maui's Kayak Rentals		Closed Business
2024-07-0008275	Delo's Heavenly House of Coffee	\$20.00	Current
2024-07-0008276	The Carpet Mart, Inc.	\$20.00	Current
2024-07-0008277	Exotic Nails	\$20.00	Current
2024-06-0008278	Kamu Corporation	\$410.00	Current
2024-07-0008279	Killer Crab & Seafood	\$45.00	Current
2023-06-0008280	Quadmed, LLC	\$119.19	Delinquent
2024-06-0008281	Waste Pro	\$150.00	Current
2024-07-0008282	Michael Gatz	\$20.00	Current
2024-07-0008283	Circle K Stores	\$95.00	Current
2024-06-0008284	Chamitos, LLC	\$20.00	New Business
2023-05-0008285	CQ Investments, LLC	\$61.00	Delinquent
2024-05-0008286	CQ Investments, LLC	\$55.00	Delinquent
2024-06-0008287	Dirt Cheap LLC	\$180.00	Current
2024-07-0008288	Magnolia Self Storage	\$20.00	Current
2024-06-0008289	One Stop of Gautier	\$40.00	New Business
2024-06-0008290	Tippy's T's & Things	\$20.00	New Business
2024-02-0008291	The Epicxperience Trasportation Service	\$22.60	Delinquent
2024-06-0008292	Cammies Home Store	\$20.00	Current
2024-07-0008293	Batson & Brown, Inc.	\$30.00	Current
2024-05-0008294	Family Dollar	\$107.25	Delinquent
2023-02-0008295	The Foundation Glove	\$25.00	Delinquent
2024-02-0008296	The Foundation Glove	\$22.60	Delinquent
2024-07-0008297	New York Pizza	\$30.00	Current
	Total:		
	New Business	4	
	Transient Vendor	0	
	Closed Business	1	
	Delinquent Renewals Issued	10	
	Current	25	

New Business June 2023			
Business Name	Business Address	Business Phone	Business Description
Manna	6208 Baker Rd	228-215-3908	Medical cannabis cultivation
Chamitos, LLC	2707 Hwy 90	228-471-9940	Hispanic Mini Market
One Stop of Gautier	3009 Ladnier	228-471-5519	Gas station/convenience store
Tippy's T's & Things	8100 Longwood Dr	228-243-0782	Custom T-shirts etc.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 338-2023

WHEREAS, there exists a contract between the City and the Gautier Firefighters Association, Local 3290 of International Association of Firefighters, A.F.L.-C.I.O.-C.L.C. (hereinafter, "the Union"); and

WHEREAS, the Union has requested the attached amendment to the contract;

WHEREAS, the Mayor and Council Member hereby find that approval of the proposed amendment is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached amendment to the Contract between the City of Gautier, Mississippi and the Gautier Firefighters Association, Local 3290 of International Association of Firefighters, A.F.L.-C.I.O.-C.L.C. is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

**AMENDMENT OF CONTRACT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND THE GAUTIER FIREFIGHTERS ASSOCIATION, LOCAL 3290 OF THE
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, A.F.L.-C.I.O.-C.L.C.**

This Amendment forever revises and amends the Contract Between the City of Gautier, Mississippi and the Gautier Firefighters Association, Local 3290 of the International Association of Firefighters, A.F.L.-C.I.O.-C.L.C. (hereinafter, "the Contract") entered on the ____th day of _____, 2016 between the City of Gautier (hereinafter, "the City") and the Gautier Firefighters Association, Local 3290 (hereinafter, "the Union") governing the relationship and contractual obligations between the parties.

I. AMENDMENTS

1. The attached Addendum to Article 23 shall be added to the contract, attached thereto, and the terms therein shall be incorporated by reference as if fully copied, word for word, in the Contract.
2. Should any terms of the Contract or amendments thereto conflict with the terms of the Addendum attached hereto, the terms of the Addendum shall control.

No other terms in the Contract or other amendments previously adopted by the City Council will be altered in any respect.

IN WITNESS THEREOF, the parties hereto, acting through their duly authorized representatives, have executed this Amendment on the dates appearing adjacent to their respective signatures.

Mayor, City of Gautier

Date: _____

President, Gautier Firefighters Association,
Local 3290

Date: _____

City Manager, City of Gautier

Date: _____



Gautier Firefighters Association

Local 3290

2502 College Drive Gautier, Mississippi 39553 (228) 497-8024

Article 23 - Addendum

Out of Rank

I. Out of Rank –

- A. Those times when it is necessary for a member of the department to act as an officer not to exceed one rank above their assigned rank.
- B. Individual that is working Out of Rank has all of the duties and responsibilities of that billing.

II. Eligibility to work Out of Rank –

- A. Eligibility shall be determined by seniority and time in grade, per shift assignment and rank¹.
- B. Certified Firefighter, in good standing, in reference to § 23.5.
- C. Uncertified Firefighters are ineligible to work Out of Rank.

III. Process for determining Out of Rank –

- A. The Process for which Firefighters shall work Out of Rank shall be as follows:
 - 1. If an Officer from another shift is working over on another shift or due to swap, that officer shall fill the open officer vacancy.
 - 2. The Highest placed individual normally scheduled to work on that shift, for that day, shall work the out of rank.
 - 3. If there are no Officers scheduled to work on a given shift day, the lowest ranked officer on the previous day's shift shall work over on the following shift. (Another Officer may volunteer to work it)
 - 4. If there is a vacant Officer's position on a shift and all attempts fulfill the position have been exhausted, a certified firefighter from the previous day's shift may be used to fulfill that vacant position.



Gautier Firefighters Association

Local 3290

2502 College Drive Gautier, Mississippi 39553 (228) 497-8024

IV. Out of Rank Pay –

- A. Out of Rank pay shall be paid only for a consecutive 24-hour shift.
- B. Employees shall receive compensation for any higher rank in which they serve, at a flat rate of \$25.

V. Declination of Responsibilities –

- A. An Individual that is in good standing and eligible to work Out of Rank may formally decline to work in said billing by written letter to Battalion Chief, as long as there are other eligible individuals to work in that billing.
- B. Should there be no other eligible personnel to work in the Out of Rank Billing, the Out of Rank will default to the Highest-ranking individual in that billing, whom is in good standing.

VI. Removal of Eligibility –

- A. Any Firefighter that is placed on Disciplinary Actions and/or Gross Negligence, due to documented insubordination, by the Battalion Chiefs and/or Administration, will be deemed ineligible for Out of Rank privileges.
- B. Removal of Out of Rank privileges will be for a term of 6 months, and can be extended up to 1 calendar year, as determined by Administration.

^{*1} Eligibility for Out of Rank Captain shall be determined by seniority. Eligibility for Out of Rank Battalion Chief shall be determined by time in grade in accordance with Gautier Fire Fighters Association Local 3290 Collective Bargaining Agreement, § 12. A through B



Gautier Firefighters Association

Local 3290

2502 College Drive Gautier, Mississippi 39553 (228) 497-8024

This addendum to Article 23 of the Collective Bargaining Agreement between the City of Gautier and the Gautier Firefighters Association, has been approved by majority vote of the body of the Gautier Firefighters Association on Tuesday, May 9, 2023.

X

Maurice McClure - President
Gautier Firefighters Association - Local 3290

X

Timothy Hermes - Secretary
Gautier Firefighters Association - Local 3290

X

Paula Yancey
Gautier City Manager

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 339-2023

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated July 2023 in the amount of \$6,360.48 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 18, 2023.

JULY 2023 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
	100	400	195	130	800		REASON FOR
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
001-07201-003		108.41				108.41	Pool Fill
003-10001-004		76.49	35.00			111.49	Pool Fill
013-17101-000		76.78				76.78	Pool Fill
015-12501-002		177.33	35.00			212.33	Pool Fill
020-59001-000		41.16	35.00			76.16	Hot Water Heater
021-09401-011		193.40	72.45			265.85	Under Sink
025-20101-002	263.10	534.47	35.00			832.57	Under Foundation
027-19301-000	53.00	61.25	35.00			149.25	Hot Water Heater
027-28701-000	72.45	91.20				163.65	Pool Fill
029-07501-000		50.87	35.00			85.87	Hot Water Heater
059-08001-001		82.60				82.60	Pool Fill
077-11001-000	44.35	63.73				108.08	Line in Yard
080-07001-000	271.02	464.86	70.00			805.88	Line in Yard
080-14701-001	375.62	421.14	35.00			831.76	Theft of Utilities
080-25001-000	287.18	321.99	35.00			644.17	Theft of Utilities
083-05001-002	56.43	94.72	35.00			186.15	Under Sink
098-11101-005		41.53				41.53	Pool Fill
102-13201-000	107.41	213.12				320.53	Line in Yard
105-13151-001		56.71				56.71	Pool Fill
113-12001-001	285.91	570.08	37.45			893.44	Line in Yard
113-37601-002		69.94	37.45			107.39	Pool Fill
137-04101-001		108.51	37.45			145.96	Pool Fill
139-29401-001		53.92				53.92	Pool Fill
TOTAL	1,816.47	3,974.21	569.80	0.00	0.00	6,360.48	
COMPLETED							

Councilman Colledge made the motion to adjourn until August 1, 2023, at 6:30pm.
Councilman George seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Approval to retain Butler Snow LLP to
prepare and submit the City of Gautier's
Fiscal Year 2022 Financial Disclosure
Statement

Introduced by:
Contact Person/Telephone

Teresa L Montgomery 497-8000

Summary Explanation: Approval to retain Butler Snow LLP to prepare and submit the City of Gautier's Continuing Financial Disclosure Statement for Fiscal Year 2022, pursuant to Securities and Exchange Commission Rule 15c2-12.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, pursuant to Securities and Exchange Commission Rule 15c2-12, the City of Gautier is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board; and

WHEREAS, the total cost of the preparation and submission is not expected to exceed \$3,000.00;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the retention of Butler Snow LLP to prepare and submit the City of Gautier's Continuing Financial Disclosure Statement for FY 2022, pursuant to Securities and Exchange Commission Rule 15c2-12, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.



July 24, 2023

VIA E-MAIL AT TMONTGOMERY@GAUTIER-MS.GOV

City of Gautier, Mississippi
Attn: Teresa Montgomery, City Clerk
3330 Highway 90
Gautier, MS 39553

Re: City of Gautier, Mississippi Fiscal Year 2022 Continuing Disclosure

Dear Ms. Montgomery:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to The City of Gautier, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing for fiscal year ended September 30, 2022.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the **Annual Filing for fiscal year 2022 to be filed on or before September 30, 2023.**

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions, litigation, or other matters with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. The City's local counsel is hereby authorized to discuss and/or review with Butler Snow any such matters described in this paragraph (including any form of potential conflict waiver, if applicable). Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be \$3,000.00. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not

limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

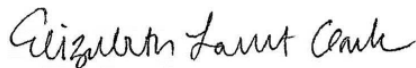
RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP



By: _____
Elizabeth Lambert Clark

Accepted and Approved:

THE CITY OF GAUTIER, MISSISSIPPI

BY: _____
City Manager

Dated: _____

cc: Joshua W. Danos, Esq., City of Gautier, Mississippi City Attorney
(Via email: jdanos@bordisdanos.com)
Paula Yancey, City Manager (Via email: pyancey@gautier-ms.gov)

EXHIBIT A

Event Notice

The City certifies that none of the events have occurred with respect to the Bonds during fiscal year 2019:

1. Principal and interest payment delinquencies
2. Non-Payment related defaults, if material
3. Unscheduled draws on debt service reserves, if any, reflecting financial difficulties
4. Unscheduled draws on credit enhancements reflecting financial difficulties
5. Substitution of credit or liquidity providers, or their failure to perform
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (ITS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds
7. Modifications to rights of Bondholders, if material
8. Bond calls, if material, and tender offers
9. Defeasances
10. Release, substitution, or sale of property, if any, securing repayment of the securities
11. Rating changes
12. Bankruptcy, insolvency, receivership or other similar event¹
13. The consummation of a merger, consolidation or acquisition involving the State or the sale of all or substantially all of the assets of the State, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material
15. Incurrence of a financial obligation² of the obligated person, *if material*, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, *if material*.
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation² of the obligated person, any of which reflect financial difficulties.

CITY OF GAUTIER, MISSISSIPPI

BY: _____
Mayor

Dated: _____

50756965.v1

¹ For the purposes of the event identified in subparagraph (b)(5)(i)(C)(12) of the Rule, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and official or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

² For purposes of the events identified in subparagraphs (b)(5)(i)(C)(15) and (16) of the Rule, the term "financial obligation" is defined to mean a (A) debt obligation; (B) derivative instrument entered into in connection with or pledged as security or a source of payment for, an existing or planned debt obligation; or (C) a guarantee of (A) or (B). The term "financial obligation" does not include municipal securities as to which a final official statement has been otherwise provided to the MSRB consistent with the Rule. Numerous other terms contained in these subsections and/or in the definition of "financial obligation" are not defined in the Rule; SEC Release No. 34-83885 contains a discussion of the current SEC interpretation of those terms. For example, in the Release, the SEC provides guidance that the term "debt obligation" generally should be considered to include only lease arrangements that operate as vehicles to borrow money.

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Receive June 2023 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive June 2023 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for June 2023 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting August 1, 2023.

JUN 2023 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,296,122.69
HB1 Modernization Act Funds	Depository Account	002-000-001	\$658,815.06
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,383,518.08
MDAH School House Grant	Depository Account	030-000-001	\$1,783.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$92,728.13
U S Justice Equitable Sharing	Depository Account	157-000-001	\$33,338.70
Fire Protection Fund	Depository Account	160-000-001	\$278,459.28
Tidelands Grant	Depository Account	171-000-001	\$22,686.89
Library Support Fund	Depository Account	172-000-001	\$4,056.50
Shepard State Park Fund	Depository Account	176-000-001	(\$8,795.89)
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$75,482.54
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$330,342.58
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$10,171,933.06
General Depository Reconciled Cash Balance			\$10,171,933.06

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	\$0.01
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$443,670.59)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,087,008.27
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,690,900.21
Enterprise Reconciled Cash Balance			\$2,686,937.56

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,146,682.33
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,458,529.29
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$222,556.89
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$724,838.44
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$50,683.93
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$50,683.93
MSPAC_TC Park HB1535 Project	Restricted Fund	304-000-004	\$4,014,133.70
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$360,443.26
SB 2971 Amphitheater-Museum	Restricted Fund	304-000-006	\$1,002,913.64
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,243,945.16
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$19,673.29
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$326.64
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$3,469,829.82
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$171,387.44
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$255,515.37
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$925,551.18
Total Bond & Restricted Reconciled Cash Balances			\$15,117,694.31

JUN 2023
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2023	JUN 2023	Balance	75.0% % to date
General Fund Revenues	11,250,849.00	9,144,524.66	2,106,324.34	81.2%
Expenditures:				
001 Legislative	265,541.00	204,030.84	61,510.16	76.8%
010 City Court	340,660.00	241,414.02	99,245.98	70.8%
021 City Manager	336,800.00	173,897.47	162,902.53	51.6%
022 Human Resources	76,928.00	52,741.98	24,186.02	68.5%
040 City Clerk	505,751.00	356,117.54	149,633.46	70.4%
060 City Attorney	160,000.00	108,929.40	51,070.60	68.0%
090 Economic Dev - Planning	521,675.00	350,751.99	170,923.01	67.2%
092 Building & General Expenses	1,321,000.00	729,312.02	591,687.98	55.2%
094 Grants & Project Admin	235,608.00	164,409.82	71,198.18	69.7%
100 Police	3,165,971.00	2,177,349.85	988,621.15	68.7%
161 Fire	3,024,807.00	2,092,284.61	932,522.39	69.1%
170 Recreation	823,599.00	526,893.07	296,705.93	63.9%
201 PW: Streets	381,300.00	128,806.30	252,493.70	33.7%
205 PW: Maintenance	393,295.00	221,133.63	172,161.37	56.2%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	882,540.00	239,566.25	642,973.75	27.1%
General Fund Expenditures	12,522,929.00	7,855,092.34	4,667,836.66	62.7%
<i>Total Operating Expenditures</i>	<i>10,883,155.00</i>	<i>7,048,760.84</i>	<i>3,834,394.16</i>	
<i>Total Capital Outlay Expenditures</i>	<i>579,741.00</i>	<i>431,134.71</i>	<i>148,606.29</i>	
<i>Total Debt Service</i>	<i>177,493.00</i>	<i>135,630.54</i>	<i>41,862.46</i>	
<i>Total Transfers Out</i>	<i>882,540.00</i>	<i>239,566.25</i>	<i>642,973.75</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,522,929.00</i>	<i>7,855,092.34</i>	<i>4,667,836.66</i>	
<i>Personnel</i>	<i>7,483,099.00</i>	<i>5,286,118.39</i>	<i>2,196,980.61</i>	
<i>Supplies</i>	<i>749,211.00</i>	<i>372,645.65</i>	<i>376,565.35</i>	
<i>Other Services</i>	<i>2,650,845.00</i>	<i>1,389,996.80</i>	<i>1,260,848.20</i>	
<i>Capital Outlay</i>	<i>579,741.00</i>	<i>431,134.71</i>	<i>148,606.29</i>	
<i>Debt Service</i>	<i>177,493.00</i>	<i>135,630.54</i>	<i>41,862.46</i>	
<i>Interfund Transfers for DS</i>	<i>882,540.00</i>	<i>239,566.25</i>	<i>642,973.75</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,522,929.00</i>	<i>7,855,092.34</i>	<i>4,667,836.66</i>	

**JUN 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUN 2023	Balance	75.0% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	519,152.00	604,142.00	46.2%
Expenditures	2,141,730.07	878,773.01	1,262,957.06	41.0%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	0.00	0.00	0.00	
Expenditures	3,627,788.00	1,253,182.18	2,374,605.82	34.5%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	1,783.43	0.00	1,783.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,881,610.65	299,096.38	4,582,514.27	6.1%
Expenditures	6,888,697.89	1,073,147.63	5,815,550.26	15.5%
156 SE MS METRO TASK FORCE				
Revenues	0.00	45,000.00	(45,000.00)	
Expenditures	276,395.10	228,907.06	47,488.04	82.8%
157 US Justice Equitable Sharing				
Revenues	0.00	8,939.72	(8,939.72)	
Expenditures	80,762.65	61,883.67	18,878.98	76.6%
160 Fire Protection Fund				
Revenues	543,000.00	0.00	543,000.00	
Expenditures	679,950.79	59,321.70	620,629.09	8.7%
171 Combined Tidelands Grant				
Revenues	824,870.30	144,096.49	680,773.81	17.4%
Expenditures	819,802.40	116,341.70	703,460.70	14.1%
172 Library Support Fund				
Revenues	126,031.00	115,308.87	10,722.13	91.4%
Expenditures	126,031.00	114,821.02	11,209.98	91.1%
176 Shepard State Park				
Revenues	241,905.00	149,906.33	91,998.67	61.9%
Expenditures	278,715.00	219,351.23	59,363.77	78.7%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	4,990.84	(4,990.84)	
Expenditures	1,500,000.00	46,720.00	1,453,280.00	3.1%
250 2018 W&S Bond Debt Service				
Revenues	288,762.00	216,434.89	72,327.11	74.9%
Expenditures	288,119.00	288,118.76	0.24	99.9%

**JUN 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUN 2023	Balance	75.0% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,655.00	11,192.56	(537.56)	105.0%
Expenditures	608.00	0.00	608.00	
252 2019 W&S Bond Debt Service				
Revenues	385,146.00	288,462.49	96,683.51	74.8%
Expenditures	376,638.00	376,637.50	0.50	99.9%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,855.00	11,558.23	(703.23)	106.4%
Expenditures	866.00	0.00	866.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,257.00	210,162.70	88,094.30	70.4%
Expenditures	298,157.00	227,115.63	71,041.37	76.1%
255 S2020 Refnd GO Bond Debt Service				
Revenues	500,383.00	29,566.25	470,816.75	5.9%
Expenditures	500,383.00	29,566.25	470,816.75	5.9%
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	0.00	0.00	0.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	19,161.00	0.00	19,161.00	
Expenditures	94,839.47	0.00	94,839.47	
304 Town Commons Park Project				
Revenues	259,000.00	469,104.38	(210,104.38)	181.1%
Expenditures	8,142,015.35	1,883,539.37	6,258,475.98	23.1%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,900.00	4,008.54	(2,108.54)	210.9%
Expenditures	20,721.68	0.00	20,721.68	
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	65,257.82	(65,257.82)	
309 Town Center Retail Dev Complex				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	0.00	0.00	
355 Water Supply & Treatment Plant				
Revenues	325,563.64	13,983.17	311,580.47	4.2%
Expenditures	5,123,657.43	1,323,377.75	3,800,279.68	25.8%

**JUN 2023
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2023	As of JUN 2023	Balance	75.0% % to date
360 OST-GV SEWER IMPROVEMENTS				
Revenues	0.00	185,888.81	(185,888.81)	
Expenditures	0.00	0.00	0.00	
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,438,666.50	1,395,550.26	1,043,116.24	57.2%
Expenditures	2,438,666.50	1,816,754.35	621,912.15	74.4%
404 Solid Waste Fund				
Revenues	1,592,640.00	1,201,004.76	391,635.24	75.4%
Expenditures	1,605,000.00	967,502.01	637,497.99	60.2%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	45.00	4,652.72	(4,607.72)	10339.3%
Expenditures	45.00	0.00	45.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	855.80	(405.80)	190.1%
Expenditures	0.00	0.00	0.00	

**JUN 2023
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2023	JUN 2023	Balance	75.0% % to date
Utility Fund Revenues	9,100,000.00	7,082,383.82	2,017,616.18	77.8%
Administration	3,095,272.00	2,446,890.08	648,381.92	79.0%
Water & Sewer O & M	3,976,359.00	2,709,226.51	1,267,132.49	68.1%
Debt Service	1,065,477.00	793,908.24	271,568.76	74.5%
Transfers	1,793,564.00	924,000.00	869,564.00	51.5%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,130,672.00	6,874,024.83	3,256,647.17	67.8%
<i>Total Operating Expenditures</i>	<i>6,899,631.00</i>	<i>5,090,258.25</i>	<i>1,809,372.75</i>	
<i>Total Capital Outlay Expenditures</i>	<i>172,000.00</i>	<i>65,858.34</i>	<i>106,141.66</i>	
<i>Total Debt Service</i>	<i>1,065,477.00</i>	<i>793,908.24</i>	<i>271,568.76</i>	
<i>Total Interfund Transfers</i>	<i>1,793,564.00</i>	<i>924,000.00</i>	<i>869,564.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,130,672.00</i>	<i>6,874,024.83</i>	<i>3,256,647.17</i>	
<i>Personnel</i>	<i>541,083.00</i>	<i>392,248.00</i>	<i>148,835.00</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>171,131.88</i>	<i>141,868.12</i>	
<i>Other Services</i>	<i>6,045,548.00</i>	<i>4,526,878.37</i>	<i>1,518,669.63</i>	
<i>Capital Outlay</i>	<i>172,000.00</i>	<i>65,858.34</i>	<i>106,141.66</i>	
<i>Debt Service</i>	<i>1,065,477.00</i>	<i>793,908.24</i>	<i>271,568.76</i>	
<i>Interfund Transfers</i>	<i>1,793,564.00</i>	<i>924,000.00</i>	<i>869,564.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,130,672.00</i>	<i>6,874,024.83</i>	<i>3,256,647.17</i>	

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2023 HIDTA grant

Introduced by:
Contact Person/Telephone

David Bevers 228-497-8000

Summary Explanation: Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) to accept the 2023 HIDTA grant and execute the Certification Regarding Lobbying form.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond; and

WHEREAS, the Gautier Police Department has an assigned officer on the local FBI Task Force; and

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) provides certain assets through the attached grant agreement for the assigned officer, such as a vehicle and overtime reimbursement; and

WHEREAS, no reimbursements can be made until the Memorandum of Agreement (MOA) and the Certification Regarding Lobbying are executed; and

WHEREAS, the total amount of funding for the City in 2023 totals \$14,047; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Agreement (MOA) is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into the attached Memorandum of Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: July 25, 2023
Subject: Authorization to Enter into a Memorandum of Agreement with Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area

REQUEST:

The Chief of Police requests the City Council to authorize the Chief of Police to enter into a memorandum of agreement between Mississippi Bureau of Narcotics (MBN) and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the Gautier Police Department.

BACKGROUND:

The HIDTA program, created by Congress with the Anti-Drug Abuse Act of 1988, provides assistance to Federal, state, local, and tribal law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States. This grant program is administered by the Office of National Drug Control Policy (ONDCP). There are currently 33 HIDTAs, and HIDTA-designated counties are located in 50 states, as well as in Puerto Rico, the U.S. Virgin Islands, and the District of Columbia. At the local level, the HIDTAs are directed and guided by Executive Boards composed of an equal number of regional Federal and non-Federal (state, local, and tribal) law enforcement leaders.

DISCUSSION:

The Gautier Police Department was awarded \$14,047 for overtime reimbursement for Fiscal Year 2023. This will be used to cover the overtime costs associated with narcotics officers assigned to the interstate criminal interdiction and FBI task forces.

RECOMMENDATION:

The Chief of Police recommends the Council to authorize the Chief of Police to enter into a memorandum of agreement between Mississippi Bureau of Narcotics (MBN) and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the Gautier Police Department.

ATTACHMENT(S):

1. Memorandum of Agreement



STATE OF MISSISSIPPI

DEPARTMENT OF PUBLIC SAFETY
MISSISSIPPI BUREAU OF NARCOTICS

Tate Reeves
GOVERNOR

July 5, 2023

Chief David Bever
Gautier PD
3330 Highway 90
Gautier, MS 39553

Dear Chief Bever:

Congratulations! Enclosed is your FY 2023 HIDTA Sub grantee Cooperative Agreement. Please have the appropriate Agency Official sign the agreement acceptance section and return a copy of the agreement to me. A copy of the award letter is also enclosed for your files with your approved budgets.

Please note changes under the 2023 grant awards that are covered in Appendix C which includes the Grant Conditions section that must be signed by your agency head and Certification Regarding Lobbying. Please fill out and sign all of these certifications and return with your MOA.

Also enclosed are blank copies of the Detailed Expenditure. In addition, enclosed is an Overtime Reimbursement Certification and Vehicle Reimbursement form (Appendix B) to be used when claiming overtime reimbursements.

If you have any questions, please call me at 601-987-1452. We look forward to working with you on this project.

Sincerely,

Tonya Moore, Accounting Director
Mississippi Department of Public Safety
P.O. Box 958
Jackson, MS 39205

Enclosures

POST OFFICE BOX 720519 • BYRAM, MISSISSIPPI 39272-0519 • 601-371-3600 • FAX: 601-354-7527

MEMORANDUM OF AGREEMENT

BETWEEN THE

MISSISSIPPI BUREAU OF NARCOTICS

AND THE

**MISSISSIPPI GULF COAST HIGH INTENSITY
DRUG TRAFFICKING AREA**

AND THE

GAUTIER POLICE DEPARTMENT

This Agreement between the Mississippi Bureau of Narcotics (MBN), Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the **GAUTIER POLICE DEPARTMENT** (LEO) shall begin on 01/01/2023 and shall not extend beyond 12/31/23 unless the period is extended by written modification to this Agreement.

WHEREAS, MBN has been designated as the fiscal agent for the State of Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through MBN.

NOW THEREFORE, MBN, HIDTA and LEO hereby agree to the disbursement of HIDTA funds in the amount of **\$14,047** to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).

2. LEO agrees to abide by and be bound by the attached approved budget (Appendix A) for purchases including future reprogramming requests as approved by MBN and Gulf Coast

HIDTA. All reprogramming requests shall be submitted via e-mail to the Mississippi Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the MBN financial office through the HIDTA State Director of Operations at the following address by the 10th of the following month:

Tonya Moore, Accounting Director
Mississippi Department of Public Safety
P.O. Box 958
Jackson, MS 39205

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Mississippi Gulf Coast HIDTA State Director no later than the 15th day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items in Appendix C and return to MBN along with the signed agreement.

5. The parties agree and understand that MBN is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

6. MBN agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into MBN special revenue funds.

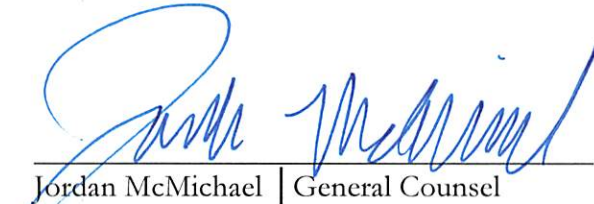
7. LEO agrees to reimburse MBN for any purchase paid by MBN which is later disallowed after audit or financial review.

8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.



Steve Maxwell
Mississippi Bureau of Narcotics

Jordan McMichael | General Counsel
Mississippi Department of Public Safety

Tony Sauro
State Director, Mississippi Gulf Coast HIDTA

Law Enforcement Agency Head

APPENDIX A of MOA

Gautier PD

2023 Expenditure Plan *

Overtime	\$12,000 DHE Overtime
Services	8400
	\$ 20,400.00

* Expenditure Plan is for the calendar year 2022, and may be comprised of unexpended balances from previous years Awards

2023 Grant Award

Jackson County Major Investigations Team	MBN	Gautier Police Departme Overtime	\$5,647
Jackson County Major Investigations Team	MBN	Gautier Police Departme Services	\$8,400
	MBN-Gautier Police Department		\$14,047

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the 27th Annual Cruisin' the Coast will be held October 1, 2023 through October 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Gold Sponsor – ClearWater Solutions, LLC (\$2,500) and Silver Sponsor – Heflin Engineering, LLC (\$1,000) and Bronze Sponsor – Audio Wave, Inc. (\$500); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from ClearWater Solutions, LLC (\$2,500) and Heflin Engineering, LLC (\$1,000) and Audio Wave, Inc (\$500) for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 07/25/2023
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 1, 2023.

BACKGROUND:

The 27th Annual Cruisin' the Coast will be held Oct. 1 – 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 1, 2023 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Gold Sponsor - \$2,500- ClearWater Solutions
2. Bronze Sponsor-\$500- Audio Wave
3. Silver Sponsor-\$1,000- Heflin Engineering

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Sponsors 2023 ClearWater, Heflin, Audio Wave

2178 MOORES MILL ROAD
AUBURN, AL 36830

CIBC
2-648/710

CHECK DATE July 19, 2023

PAY Two Thousand Five Hundred and 00/100 Dollars

TO City of Gautier, MS
3330 Highway 90
Gautier, MS 39553

AMOUNT 2500.00

AUTHORIZED SIGNATURE

CLEARWATER SOLUTIONS, LLC

53239

Check Date: 7/19/2023

Invoice Number	Date	Voucher	Amount	Discounts	Previous Pay	Net Amount
2023 Cruisin Coast	7/19/2023	000000323955	2,500.00			2,500.00
City of Gautier, MS			2,500.00			2,500.00
CIBC - Checking	21	013945				
TOTAL						

HEFLIN ENGINEERING, LLC.

P.O. BOX 47
BRANDON, MS 38043-0047

1767

85-127/842
830

DATE 7/18/23

✓ CHECK ARMOR

PAY TO THE ORDER OF City of Gautier

\$ 1000⁰⁰

One Thousand \$ 00/100

DOLLARS

**BancorpSouth**

Right Where You Are

INFOLINE 1-888-797-7711

FOR Cruisin Sponsor

AUDIO WAVE INC.
2525 HWY 90 #13D
GAUTIER MS 39553

11704
85-136/653

7/16/23
DATE

PAY TO THE
ORDER OF _____

City of Gautier

\$ 500.

Five hundred dollars + .00/100

— DOLLARS  Security feature included. Details on back.

**Merchants
& Marine Bank** MandMBank.com

FOR Cruisin' the Coast Bronze Sponsor

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier with the improvements to Town Commons Park

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000

Summary Explanation: Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park, including, but not limited to, parking and through roads for amphitheater, and memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier, Mississippi, in paying costs associated with improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater; and

WHEREAS, the memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9 are all required by the Mississippi Department of Finance and Administration before the City can receive the funding; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to send the required documents, including but not limited to the attached memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form and the City's W9 so these funds can be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 28(ev) of House Bill 603, 2023 Regular Legislative Session,** the Department of Finance and Administration will declare the necessity for the issuance of **\$2,000,000.00** in Local Improvements Projects Fund to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration to assist in the issuance of said Local Improvements Projects Fund in any manner that is required.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

SO RESOLVED this the ____ of ____, 2023.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

City of Gautier

By: _____
Casey Vaughan, Mayor

ATTEST:

Teresa Montgomery, City Clerk

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2023
Subject: House Bill 603 Required Documents for Town Commons Park Funding

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

BACKGROUND:

Section 25 of House Bill 603, 2023 Regular Legislative Session authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration before the City can receive the funding. Documents include memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

The City Council may:

1. Approve the required documents as presented; or
2. Not approve the required documents as presented.

ATTACHMENT(S):

1. Memorandum of Understanding
2. Letter to DFA
3. Contact Form
4. Verification Form

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Gautier in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(ev) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$2,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(ev) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Gautier to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Gautier shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Gautier to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Gautier is subject to the State’s procurement laws; and

WHEREAS, the City of Gautier agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Gautier agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Gautier that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater) should be disbursed to the City of Gautier and that the City of Gautier shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF GAUTIER AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Gautier to pay the costs associated with the Project.

Section 2. The City of Gautier certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Gautier to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Gautier agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Gautier is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Gautier agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Gautier agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Gautier agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Gautier agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Gautier
Attn: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
Phone: 228-497-8000 or 228-623-1800 (Paula) or 228-219-8016 (Kim)
Email: pyancey@gautier-ms.gov or ksaucier@gautier-ms.com

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____

EXHIBIT A

The City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director
MS Department of Finance and Administration
501 North West Street, Suite 1301
Jackson, Mississippi 39201

Re: Request for Project Funding
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$2,000,000.00** of State Funds authorized by **Section 28(ev) of House Bill 603, 2023 Regular Legislative Session** for the **City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater)**.

Our electronic payment information is as follows:

Bank Name: _____

Routing No.: _____

Account No.: _____

MAGIC Vendor No.: 3100016398

We appreciate your assistance.

Paula Yancey, City Manager



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE: _____

PROJECT NAME: _____

MAILING
ADDRESS: _____



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER
FOR EACH PERSON

(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Name	Phone Number	Email Address

AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY
COMPLIANCE OFFICER
INITIAL: _____

Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

_____ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

_____ 2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in HB603. No other funds can be in this account (even if you have received prior funding for the same project).

_____ 3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1st quarter – January – March Report due by April 30

2nd quarter – April – June Report due by July 30

3rd quarter – July – September Report due by October 30

4th quarter – October – December Report due by January 30

_____ 4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

_____ 5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

_____ 6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier with the construction of the MS Songwriters Performing Arts Center

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000

Summary Explanation: Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the construction of MS Songwriters Performing Arts Center, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier, Mississippi, in paying costs associated with construction of the MS Songwriters Performing Arts Center; and

WHEREAS, the memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9 are all required by the Mississippi Department of Finance and Administration before the City can receive the funding; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to send the required documents, including but not limited to the attached memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form and the City's W9 so these funds can be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 28(et) of House Bill 603, 2023 Regular Legislative Session,** the Department of Finance and Administration will declare the necessity for the issuance of **\$2,000,000.00** in Local Improvements Projects Fund to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration to assist in the issuance of said Local Improvements Projects Fund in any manner that is required.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

SO RESOLVED this the ____ of ____, 2023.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

City of Gautier

By: _____
Casey Vaughan, Mayor

ATTEST:

Teresa Montgomery, City Clerk

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2023
Subject: House Bill 603 Required Documents for Mississippi Songwriters Performing Arts Center Funding

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the construction of the Mississippi Songwriters Performing Arts Center, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

BACKGROUND:

Section 25 of House Bill 603, 2023 Regular Legislative Session authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier in paying costs associated with the construction of the Mississippi Songwriters Performing Arts Center.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration before the City can receive the funding. Documents include memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the construction of the Mississippi Songwriters Performing Arts Center, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

The City Council may:

1. Approve the required documents as presented; or
2. Not approve the required documents as presented.

ATTACHMENT(S):

1. Memorandum of Understanding
2. Letter to DFA
3. Contact Form
4. Verification Form

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Gautier (construction of MS Songwriters Performing Arts Center) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Gautier in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(et) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$2,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(et) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Gautier to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Gautier shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Gautier to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Gautier is subject to the State’s procurement laws; and

WHEREAS, the City of Gautier agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Gautier agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Gautier that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Gautier (construction of MS Songwriters Performing Arts Center) should be disbursed to the City of Gautier and that the City of Gautier shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF GAUTIER AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Gautier to pay the costs associated with the Project.

Section 2. The City of Gautier certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Gautier to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Gautier agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Gautier is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Gautier agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Gautier agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Gautier agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Gautier agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Gautier
Attn: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
Phone: 228-497-8000 or 228-623-1800 (Paula) or 228-219-8016 (Kim)
Email: pyancey@gautier-ms.gov or ksaucier@gautier-ms.com

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____

EXHIBIT A

The City of Gautier (construction of MS Songwriters Performing Arts Center) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director
MS Department of Finance and Administration
501 North West Street, Suite 1301
Jackson, Mississippi 39201

Re: Request for Project Funding
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$2,000,000.00** of State Funds authorized by **Section 28(et) of House Bill 603, 2023 Regular Legislative Session** for the **City of Gautier (construction of MS Songwriters Performing Arts Center)**.

Our electronic payment information is as follows:

Bank Name: _____

Routing No.: _____

Account No.: _____

MAGIC Vendor No.: 3100016398

We appreciate your assistance.

Paula Yancey, City Manager



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE: _____

PROJECT NAME: _____

MAILING
ADDRESS: _____



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER
FOR EACH PERSON

(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Name	Phone Number	Email Address

AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY
COMPLIANCE OFFICER
INITIAL: _____

Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

_____ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

_____ 2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in HB603. No other funds can be in this account (even if you have received prior funding for the same project).

_____ 3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1st quarter – January – March Report due by April 30

2nd quarter – April – June Report due by July 30

3rd quarter – July – September Report due by October 30

4th quarter – October – December Report due by January 30

_____ 4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

_____ 5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

_____ 6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

August 1, 2023
Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier to construct an inclusion & ADA approved park area

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000

Summary Explanation: Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated to construct an inclusion and American with Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children with disabilities, and the memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$1 million to provide funding to assist the City of Gautier, Mississippi, in paying costs associated to construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities; and

WHEREAS, the memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9 are all required by the Mississippi Department of Finance and Administration before the City can receive the funding; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to send the required documents, including but not limited to the attached memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form and the City's W9 so these funds can be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 28(eu) of House Bill 603, 2023 Regular Legislative Session,** the Department of Finance and Administration will declare the necessity for the issuance of **\$1,000,000.00** in Local Improvements Projects Fund to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration to assist in the issuance of said Local Improvements Projects Fund in any manner that is required.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

SO RESOLVED this the ____ of ____, 2023.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

City of Gautier

By: _____
Casey Vaughan, Mayor

ATTEST:

Teresa Montgomery, City Clerk

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2023
Subject: House Bill 603 Required Documents for ADA Construction (Inclusion Playground) Funding

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the ADA Construction of the Inclusion Playground, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

BACKGROUND:

Section 25 of House Bill 603, 2023 Regular Legislative Session authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$1 million to provide funding to assist the City of Gautier in paying costs associated with the ADA Construction of the inclusion and American with Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children with disabilities.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration before the City can receive the funding. Documents include memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the ADA Construction of the Inclusion Playground including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

The City Council may:

1. Approve the required documents as presented; or
2. Not approve the required documents as presented.

ATTACHMENT(S):

1. Memorandum of Understanding
2. Letter to DFA
3. Contact Form
4. Verification Form

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Gautier in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(eu) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$1,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(eu) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Gautier to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Gautier shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Gautier to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Gautier is subject to the State’s procurement laws; and

WHEREAS, the City of Gautier agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Gautier agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Gautier that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities) should be disbursed to the City of Gautier and that the City of Gautier shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF GAUTIER AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Gautier to pay the costs associated with the Project.

Section 2. The City of Gautier certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Gautier to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Gautier agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Gautier is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Gautier agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Gautier agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Gautier agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Gautier agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Gautier
Attn: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
Phone: 228-497-8000 or 228-623-1800 (Paula) or 228-219-8016 (Kim)
Email: pyancey@gautier-ms.gov or ksaucier@gautier-ms.com

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____

EXHIBIT A

The City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director
MS Department of Finance and Administration
501 North West Street, Suite 1301
Jackson, Mississippi 39201

Re: Request for Project Funding
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$1,000,000.00** of State Funds authorized by **Section 28(eu) of House Bill 603, 2023 Regular Legislative Session** for the **City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities)**.

Our electronic payment information is as follows:

Bank Name: _____

Routing No.: _____

Account No.: _____

MAGIC Vendor No.: 3100016398

We appreciate your assistance.

Paula Yancey, City Manager



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE: _____

PROJECT NAME: _____

MAILING
ADDRESS: _____



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER
FOR EACH PERSON

(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Name	Phone Number	Email Address

AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY
COMPLIANCE OFFICER
INITIAL: _____

Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

_____ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

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**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
August 1, 2023**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
