

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 15, 2023 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.
2. Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.

IV. Presentation Agenda

1. None

V. Business Agenda

1. Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. Consider a request for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District located at 1817 Amar East, Gautier, MS (GPC #23-25-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. Consideration of a Special Exception that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District located at 7304 River Music Drive, Gautier, MS (GPC #23-26-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District, Mary Walker Drive, (GPC #23-27-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. Authorization to acknowledge bids and award the contract for Shepard State Park Expansion Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

6. Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

7. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

8. Discussion regarding the potential no wake zone

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda **(All items approved in one motion)**

1. Approval of Minutes from the Regular Council Meeting held August 1, 2023
2. Receive July 2023 Privilege License Reports
3. Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event
4. Approval to waive all fees associated with the use of Shepard State Park for the Gautier High School Cross Country Team Practices
5. Approval of Sponsorship for the 2023 Gautier Mullet & Music Festival
6. Approval of an addendum to Delta Computer Systems Software Support Agreement for fiscal year 2023-2024
7. Approval of water and sewer adjustments for August 2023 in the amount of \$4,467.55

8. **Approval of a Non-Exclusive Facility Use Agreement with Diamond Dawgs Softball Organization for Buddy Davis Park**
9. **Approval of a Non-Exclusive Facility Use Agreement with P360 Performance Sports for Buddy Davis Park**
10. **Approval of a Non-Exclusive Facility Use Agreement with Extra Innings for Buddy Davis Park**
11. **Resolution requesting assistance from Jackson County**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until September 5,2023 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
August 15, 2023**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.**
2. **Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.**

NOTES:



Come be apart of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244





GAUTIER PRESENTS

TASTY

THURSDAY!

AUG 24

11 AM



GOOD EATS FROM AWESOME

FOOD TRUCKS

**KEEPIN IT TASTY, BURGER BOX, FRANKIE FAYE'S ,
MEATBAWLS, LOS SARAPES, THE PEANUT MAN, SUGAR
BEANS, MANN'S KETTLE CORN, NORWOOD'S, MANNA TIME,
SALTY JAX, KICKIN' LICKIN' GOOD, CAJUN GRIS GRIS,
POOR BOYZ, MAMA RED'S GRILL, EMERALD TEA CO. ,
GRANNY'S DELICIOUS HOTDOGS**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
August 15, 2023**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

August 15, 2023
Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2023

WHEREAS, in accordance with Section 21-19-11, Mississippi Code of 1972, the Council of the City of Gautier, Mississippi, hereby approved, after lawful notice and hearing, that the parcel of land described in "Exhibit A" was in such a state of uncleanness as to be a menace to the public health and safety of the community and authorized it to be abated by the City; and

WHEREAS, during each public hearing, the City Council approved assessment of the cost associated with the abatements, in addition to penalties, as indicated on Exhibit A; and

WHEREAS, the parcel has now been abated by the City of Gautier; and

WHEREAS, it is hereby resolved that the amount set for the parcel listed hereinafter is the actual cost of cleaning of the parcel, plus any penalties, as identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. That the City Council for the City of Gautier hereby adopts the foregoing recitals as its findings.

SECTION 2. That the parcel of land identified in "Exhibit A," which is described by reference to deeds recorded at the appropriate pages in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning the parcel, plus any penalties, as identified.

SECTION 3. That these amounts are hereby declared to be an assessment and lien against the parcel listed in "Exhibit A," which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgements are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the liens in the manner provided by law for the sale of land for delinquent taxes.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

August 3, 2023

Re: Resolution For Lien Assessment

Dear Council Members:

I am requesting the Council approve the abatement costs of 1528 Ladnier. The costs are associated with a previous order this Council issued for securing and cutting this dilapidated and dangerous property. The details of the abatement costs are provided below. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

EXHIBIT A

Parcel & Address	Owner & Mailing Address	Total Assessment
#85901004.000 1528 Ladnier Gautier, MS 39553	Catherine Kuespert (est of) 1528 Ladnier Gautier, MS 39553	Cost: \$250 Penalty: \$1,500 Total Assessment: \$1,750

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting: August 15, 2023
Title: Consider a request for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single Family Residential Zoning District located at 1817 Amar East, Gautier, MS (GPC #23-25-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District located at 1817 Amar East, Gautier, MS (GPC #23-25-VAR) (PID #85000011.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Planning Department received a request from the homeowner, located at 1817 Amar East, (PID #85000011.000) for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence; and

WHEREAS, the property owner requests a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, the applicant would like to build a six-foot (6') privacy fence to enclose his pool that is on a corner lot, the side yard that is adjacent to the street in considered a secondary front yard and must meet front yard setbacks; and

WHEREAS, the privacy fence would be ten-foot three-inch (10'3") from the secondary front yard property line and the UDO requires the secondary front yard setback requirements are twenty-five feet (25') from the side yard property line in a R-1 Zoning District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 08/08/2023
Subject: Consider a request for a Variance to secondary front yard setback requirements for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, (GPC #23-25-VAR)

REQUEST:

The Planning Department has received a request from David J. Harris for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR). The application fee of \$175 was paid on June 20, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a six-foot (6') privacy fence to enclose his pool. Because his house is on a corner lot, the side yard that is adjacent to the street is considered a secondary front yard and must meet front yard setbacks. Front yard setbacks in an R-1 Zoning District are twenty-five feet (25'). He will need a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks for the fence.

DISCUSSION:

The applicant is requesting a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks in an R-1 Zoning District to build a privacy fence to enclose his pool. If approved, the fence would be twelve-feet three-inches (12'3") from the secondary front yard property line. The secondary front yard setback requirement in an R-1 Zoning District is twenty-five feet (25'). The UDO states that for corner lots, the side yard fencing shall not extend into the minimum front yard setback within the designated secondary front yard area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that City Council approve a ten-foot three-inch (10'3") variance to secondary front yard setbacks for the fence.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny the variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-25-VAR)
2. Complete Packet 23-25-VAR

Excerpt from August 3, 2023, Planning Commission Meeting:

The Planning Department has received a request for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District at 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR).

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that there was a mix up on the numbers and the applicant is actually requesting a ten-foot three-inch (10'3") variance instead of a twelve-foot nine-inch (12'9") variance as shown in the Staff Report. The applicant would like the fence to be fourteen-feet nine-inches (14'9") from the secondary front yard property line which would leave a difference of ten-feet three-inches (10'3"). Because the request was advertised as a twelve-foot nine-inch (12'9") variance and he is asking for less than that, the request can still be heard at this meeting.

REQUEST:

The Planning Department has received a request from David J. Harris for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR). The application fee of \$175 was paid on June 20, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a six-foot (6') privacy fence to enclose his pool. Because his house is on a corner lot, the side yard that is adjacent to the street is considered a secondary front yard and must meet front yard setbacks. Front yard setbacks in an R-1 Zoning District are twenty-five feet (25'). He will need a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks for the fence.

DISCUSSION:

The applicant is requesting a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks in an R-1 Zoning District to build a privacy fence to enclose his pool. If approved, the fence would be twelve-feet three-inches (12'3") from the secondary front yard property line. The secondary front yard setback requirement in an R-1 Zoning District is twenty-five feet (25'). The UDO states that for corner lots, the side yard fencing shall not extend into the minimum front yard setback within the designated secondary front yard area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing

to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicant to present his case.

David Harris, the applicant, explained that he needed the fence to be compliant with the codes for a pool which required a fence around the pool. He said he didn't realize that having a six-foot (6') fence instead of a four-foot (4') fence would make a difference.

Commissioner McManus asked if the need for the variance was because he was trying to put the fence on the other side of the existing shed.

Mr. Harris stated that it was.

Chairman Jamison noted that corner lots usually caused unique situations, but the most important thing was to have a fence around the pool.

Mr. Harris said there were several small children that lived next to him.

Chairman Jamison asked if the fence was up already.

Mr. Harris said that it was already put up. He explained that he put the deposit down on it around May 3, 2023, before the pool was finished. The fence company showed up the week before July 4th to begin marking where the fence would go. When the inspector came for a pool inspection, he noticed mark outs for the fence and asked him if he was aware that he would need a variance for the fence. He told him he was not aware of that, and the inspector explained the reason for the variance and the process.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend that the City Council approve a ten-foot three-inch (10'3") variance.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: **William Davis**
 Kay C. Jamison
 Joshua Ward
 DeAnna McManus

ABSENT: **Chris Hoover**
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

August 3, 2023

GPC #23-25-VAR

1817 Amar East

VII. NEW BUSINESS

1. Consider a request for a Variance to secondary front yard setback requirements for a privacy fence in a R-1 Low Density Single Family Residential Zoning District. 1817 Amar East, (GPC #23-25-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 20, 2023

Subject: Consider a request for a Variance to secondary front yard setback requirements for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, (GPC #23-25-VAR)

REQUEST:

The Planning Department has received a request from David J. Harris for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR). The application fee of \$175 was paid on June 20, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a six-foot (6') privacy fence to enclose his pool. Because his house is on a corner lot, the side yard that is adjacent to the street is considered a secondary front yard and must meet front yard setbacks. Front yard setbacks in an R-1 Zoning District are twenty-five feet (25'). He will need a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks for the fence.

DISCUSSION:

The applicant is requesting a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks in an R-1 Zoning District to build a privacy fence to enclose his pool. If approved, the fence would be twelve-feet three-inches (12'3") from the secondary front yard property line. The secondary front yard setback requirement in an R-1 Zoning District is twenty-five feet (25'). The UDO states that for corner lots, the side yard fencing shall not extend into the minimum front yard setback within the designated secondary front yard area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-25-VARTO BE HEARD BY GAUTIER PLANNING COMMISSION:FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: David J HarrisName of Business: _____ Phone: 267-583-7873Property Address: 1817 Amer East Gautier Mailing Address (if Different): _____E-Mail Address: Dave Harris@AOL.comReason for request, location and intended use of Property: Fence in Pool so it meets Code12'-9" Variance to 2nd Front yard for 6' privacy Fence

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- N/A 3. Copy of protective covenants or deed restrictions, if any.
- N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 5. Any other information requested by the Planning Director.

Signature of Applicant: David J Harris Date of Application: 6-20-23

FOR OFFICE USE ONLY

Date Received 6/20/23 Verify as Complete BRFee Amount Received 176.00 Initials of Employee Receiving Application BR

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

Corner lot

2. Are these special conditions and circumstances a result of your actions? Explain.

Fence code of 25'

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

Safe off Pool in back yard

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

NO

NARRATIVE

WANT A 6' privacy fence to enclose pool.

We are on corner lot so we have a secondary front yard.

1817 Amar East Lot 11



175' total Fence
less 2 - 5' - Gates

85000011.000 HARRIS DAVID J

PIDN: 85000011.000

GISP: 871.11-04-0151.00

Owner Information

Percent of Ownership: 100

Name: HARRIS DAVID J

Name 2: HARRIS MARY

Mailing Address: 1817 AMAR E

GAUTIER MS

39553

Site Address: 1817 AMAR EAST GAUTIER

Land Information

Section: 11

Acreage: 0

Township: 8

Range: 7

Street Name AMAR EAST

Value and Tax Information

Total Assessed Value: 15800

Total Appraised Value: 158003

Improvement Value: 152873

Land Value: 5130

Tax Amount: 1193

SQ FT: 1872

Year Built: 2022

Legal Description

Description: LOT 11 AMAR S/D PB 20-87 DB 2082

-720 (151 MAP871.11-04)

Deed Book / Page: 2082 / 720

85000011.000 HARRIS DAVID J



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

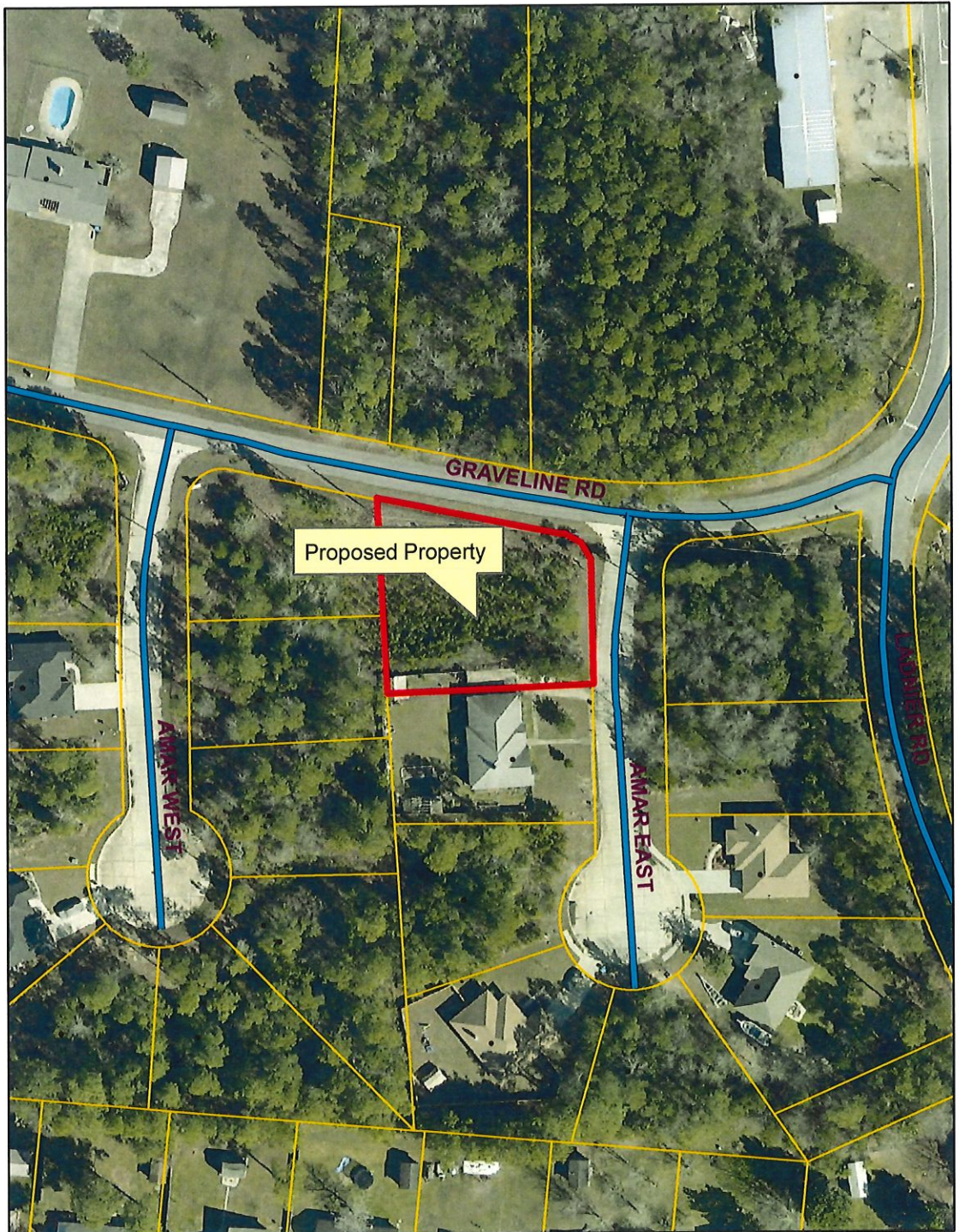


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

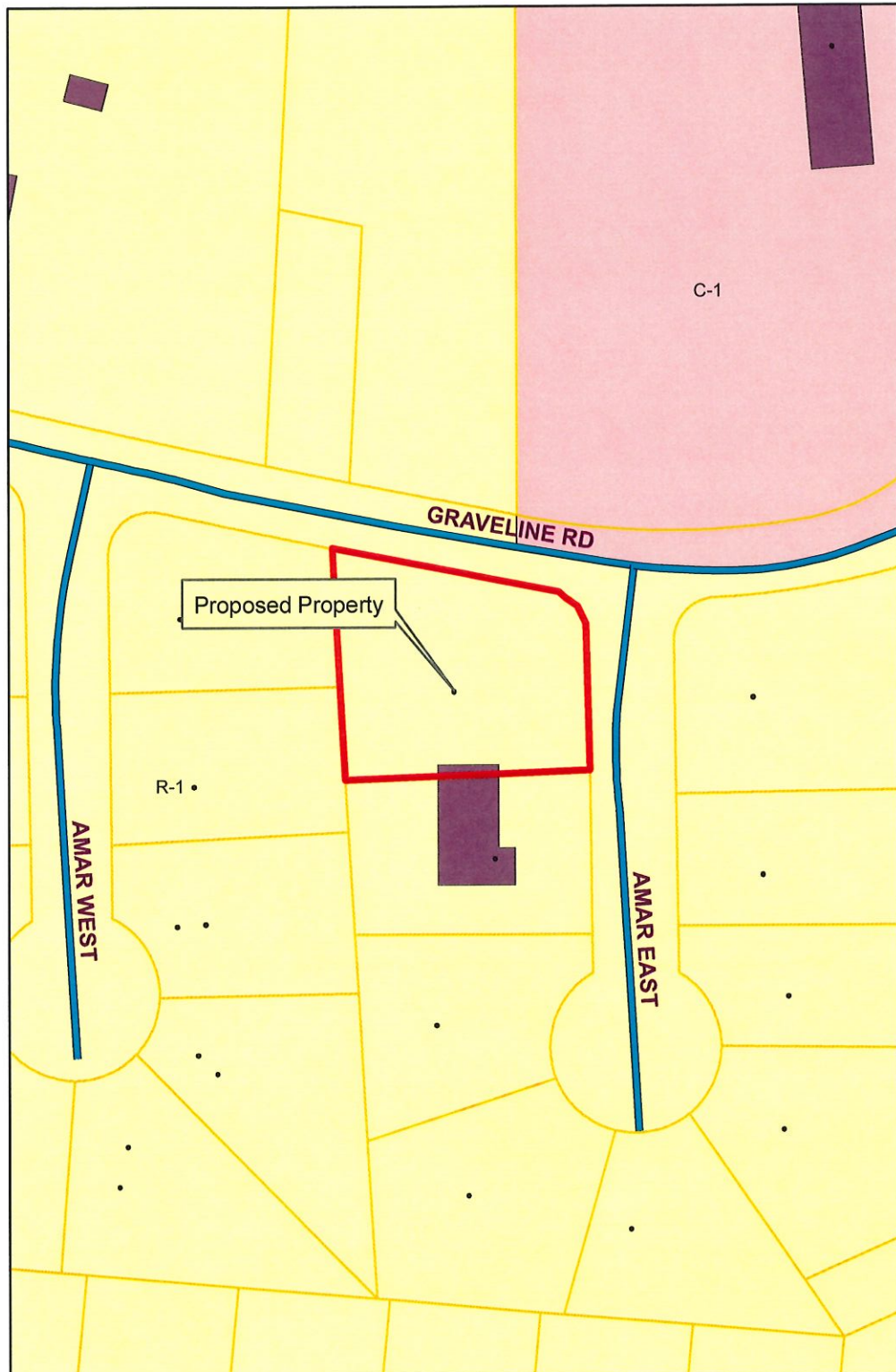


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

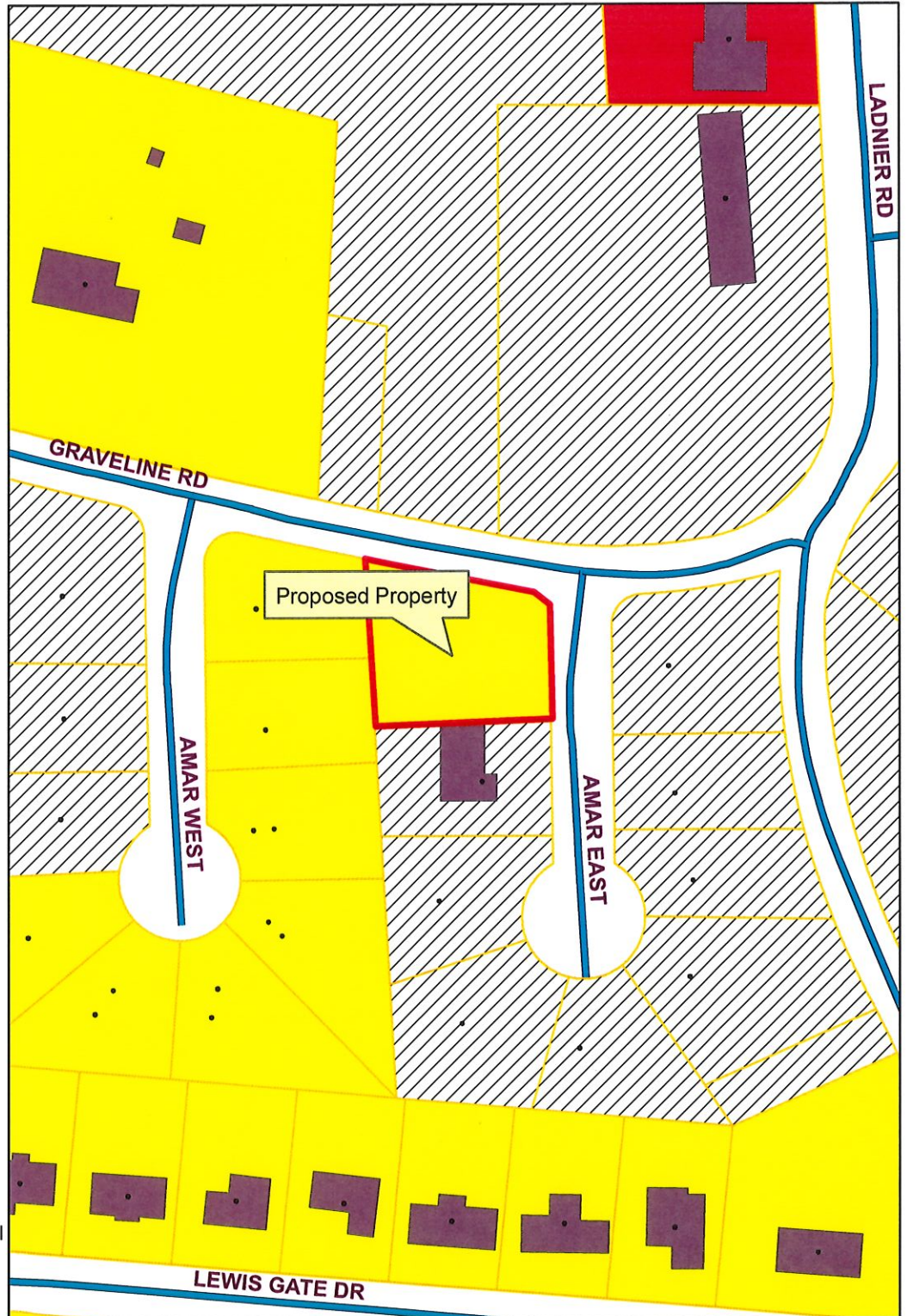


Exhibit D Future Land-Use

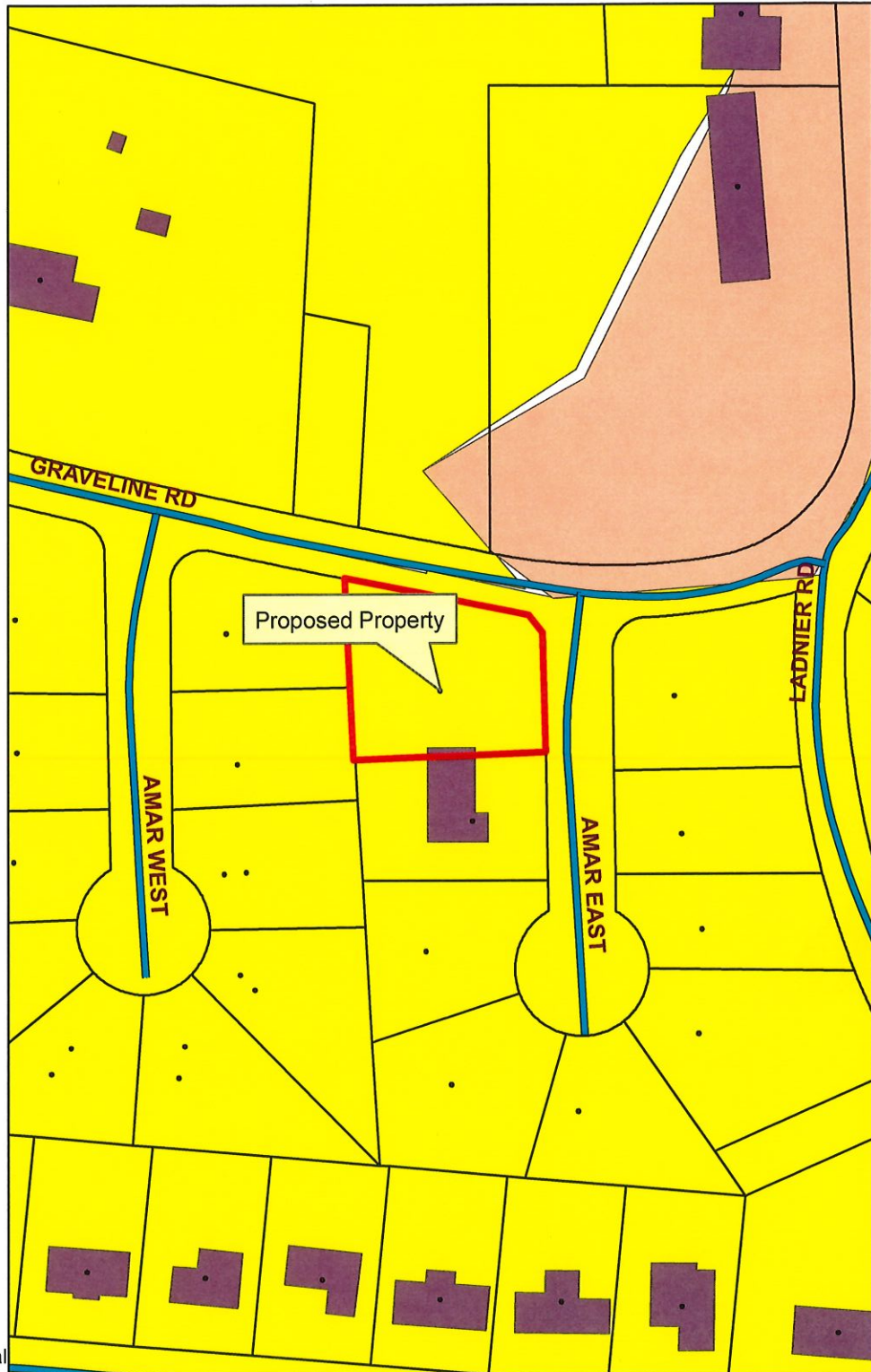
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Consideration of a Special Exception that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District located at 7304 River Music Drive, Gautier, MS (GPC #23-26-SE)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District located at 7304 River Music Drive, Gautier, MS (GPC #23-26-SE) (PID #87116079.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 23-26-SE
7304 RIVER MUSIC DRIVE – SPECIAL EXCEPTION FOR
APPLICANT THAT WOULD ALLOW A DUPLEX
IN A R-3 MOBILE/MANUFACTURED HOME RESIDENTIAL
ZONING DISTRICT
REGARDING PARCEL ID NO: 87116079.000**

WHEREAS, an application for a Special Exception Permit to allow the applicant to build a duplex in a R-3 Mobile/Manufactured Home Residential Zoning District was submitted by Jefferson Mingoti; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an existing single-family dwelling, requires a Special Exception Permit in the R-3 Mobile/Manufactured Home Residential Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 7304 River Music Drive, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its August 3, 2023 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the permit; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation of the Planning Commission and (approves or denies) the application submitted by Jefferson Mingoti on June 26, 2023 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 08/08/2023
Subject: Consider a request for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District, 7304 River Music Drive. (GPC #23-26-SE)

REQUEST:

The Planning Department has received a request from Jefferson Mingoti for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE). The application fee of \$250 was paid on June 26, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-3 Mobile/Manufactured Home Residential.
Location: 7304 River Music, PID #87116079.000 (See Exhibit A)
General features of the proposed project:
Lot Size: Approximately 0.26 acres
Potable Water and Wastewater Services: Existing at current location
Current Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
Current Surrounding Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: I have a house next door and want to make a nice neighborhood and have a profit with rent.

Staff Finding: *Staff is not aware of an existing duplex currently located in an R-3 zoning district.*

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Build new property for rent and make a better street.*

Staff Finding: *Staff's opinion is that the R-3 district has been specifically designated for single family dwellings such as mobile homes and single-family detached homes; therefore, allowing duplex units would increase density of the district above the intent of the Ordinance.*

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *Got the property to build a duplex.*

Staff Finding: *Staff has no evidence in support of this criteria.*

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO). Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined

in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception with the rendering presented.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-26-SE)
2. Complete Packet 23-26-SE

Excerpt from August 3, 2023, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE).

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Jefferson Mingoti for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE). The application fee of \$250 was paid on June 26, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-3 Mobile/Manufactured Home Residential.

1. Location: 7304 River Music, PID #87116079.000 (See Exhibit A)
2. General features of the proposed project:
Lot Size: Approximately 0.26 acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
5. Current Surrounding Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: I have a house next door and want to make a nice neighborhood and have a profit with rent.

Staff Finding: *Staff is not aware of an existing duplex currently located in an R-3 zoning district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Build new property for rent and make a better street.*

Staff Finding: *Staff's opinion is that the R-3 district has been specifically designated for single family dwellings such as mobile homes and single-family detached homes; therefor, allowing duplex units would increase density of the district above the intent of the Ordinance.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *Got the property to build a duplex.*

Staff Finding: *Staff has no evidence in support of this criteria.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Jamison asked the applicant to present his case.

Jefferson Mingoti, the applicant, explained that he had recently renovated a house on the adjoining lot for his parents. He said he wanted to buy other lots on the street and build houses to make it a nice street for his parents to live on. He wants to build a duplex

to rent instead of a single-family home.

Chairman Jamison asked if the duplex would look exactly like the rendering presented.

Mr. Mengoti said he was going to remove the walkway and put a driveway on the sides and make a walkway to the door.

Commissioner Ward advised Mr. Mengoti to keep in mind that with side setbacks he would only have fifty-five feet (55') for building.

Commissioner Davis asked Mr. Ankerson if a variance would be needed if the applicant was wanting to build a single-family house.

Mr. Ankerson advised that this was a Special Exception because the use is not allowed in an R-3 District and a Special Exception would not be needed for a single-family dwelling. The applicant is asking for a multi-family use in a single-family district. He stated that this would be allowed in an R-2 District which is multi-family.

Commissioner McManus asked if he was going to try and do government subsidized housing with the duplex.

Mr. Mengoti stated that he probably wouldn't.

Mr. Ankerson reminded the Commissioners to think about density and intensity. You would be squeezing two families onto one lot that is already a smaller lot than R-1 Districts lots.

Commissioner Ward said one of his concerns is parking. There would probably be four adults there which would probably mean four cars.

Mr. Ankerson stated that people also want storage or boats, which is another reason to think about density and intensity. He also said that if approved it would set precedence.

Commissioner McManus asked Mr. Mengoti if he didn't get the Special Exception would he still build to rent.

Mr. Mengoti said he would not.

Chairman Jamison asked Mr. Ankerson where the R-2 multi-family areas were that would allow duplexes.

Mr. Ankerson said there were several areas in the city zoned R-2 but basically they are the areas where apartments are already located.

Commissioner Davis said that a permanent structure is much better than a mobile home but the concern is the long range plans for the area.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner McManus made a motion to recommend approval of the Special Exception with the rendering presented.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: **William Davis**
 Kay C. Jamison
 DeAnna McManus
 Josh Ward

ABSENT: **Chris Hoover**
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

August 3, 2023

GPC #23-26-SE

Jefferson Mingoti

7304 River Music Drive

VII. NEW BUSINESS

2. Consider a request for a Special Exception that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District. 7304 River Music Drive, (GPC #23-26-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 21, 2023

Subject: Consider a request for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District, 7304 River Music Drive. (GPC #23-26-SE)

REQUEST:

The Planning Department has received a request from Jefferson Mingoti for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE). The application fee of \$250 was paid on June 26, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-3 Mobile/Manufactured Home Residential.

1. Location: 7304 River Music, PID #87116079.000 (See Exhibit A)
2. General features of the proposed project:
Lot Size: Approximately 0.26 acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
5. Current Surrounding Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: I have a house next door and want to make a nice neighborhood and have a profit with rent.

Staff Finding: *Staff is not aware of an existing duplex currently located in an R-3 zoning district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Build new property for rent and make a better street.*

Staff Finding: *Staff's opinion is that the R-3 district has been specifically designated for single family dwellings such as mobile homes and single-family detached homes; therefor, allowing duplex units would increase density of the district above the intent of the Ordinance.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *Got the property to build a duplex.*

Staff Finding: *Staff has no evidence in support of this criteria.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

23-26-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Special Exception— These uses are not allowed by right and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: JEFFERSON MINGOTI

Name of Business: _____

Address: 7304 RIVER MUSIC DR GAUTIER

Mailing Address (if different): 15361 HAVERSHAM RD DIBERVILLE, MS 39540

Email Address: JMINGOTI@GMAIL.COM

Phone: 228-365-2624 Cell Phone: _____

Reason for request, location and intended use of Property: BUILT A DUPLEX IN R-3

ATTACHMENTS REQUIRED AS APPLICABLE:

- _____ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. Legal descriptions and street address.
- _____ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Planning Director.
- N/A 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 6/26/23 Verify as Complete BZ

Fee Amount Received 251.00

Initials of Employee Receiving Application BZ

R-3

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant? *I HAVE A HOUSE NEXT DOOR AND WANT MAKE A NICE NEIGHBORHOOD AND HAVE A PROFIT WITH RENT.*
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare? *BUILT NEW PROPERTY FOR RENT AND MAKE A BETTER STREET.*
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant? *GOT THE PROPERTY TO BUILD A DUPLEX.*

Prepared by:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

Return To:
David B. Pilger
Attorney at Law
1406 Bienville Blvd., Suite 101
Ocean Springs, MS 39564
(228) 215-0011

File No. O235588S

INDEXING INSTRUCTIONS: Lot 96, Hastings Singing River S/D, Jackson County, MS

STATE OF MISSISSIPPI
COUNTY OF JACKSON

Grantors:

Ollie Dock
Jamesha Dock

3894 Windmill St.
Ocean Springs MS 39564
(228) 217-2932

Grantee:

Jefferson Mingoti

15361 HAVERSHAM PL
DIABERVILLE, MS 39540
(228) 365-2624

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, we, **Ollie Dock and Jamesha Dock**, do hereby sell, convey and warrant unto **Jefferson Mingoti**, all of that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

Lot 96, Hastings Singing River Subdivision, a subdivision, according to a map or plat thereof which is on file of record in the office of the Chancery Clerk of Jackson County, MS, in Plat Book 3, at Page 14, reference to which is hereby made in aid of and as a part of this description.

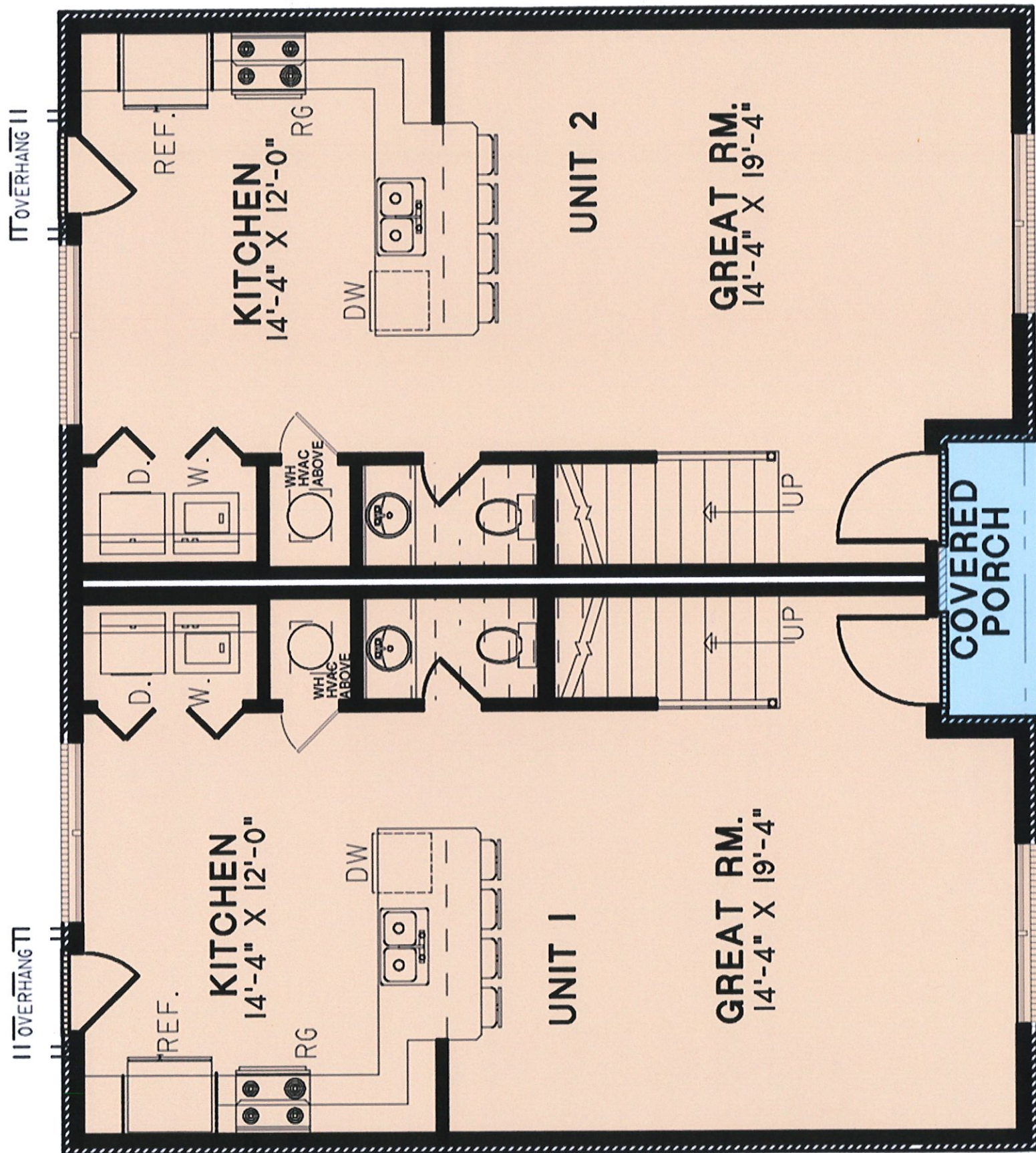
This being the same property as that conveyed to Ollie Dock and Jamesha Dock, by instrument recorded in Book 2061, at Page 46, Land Deed Records of Jackson County, Mississippi.

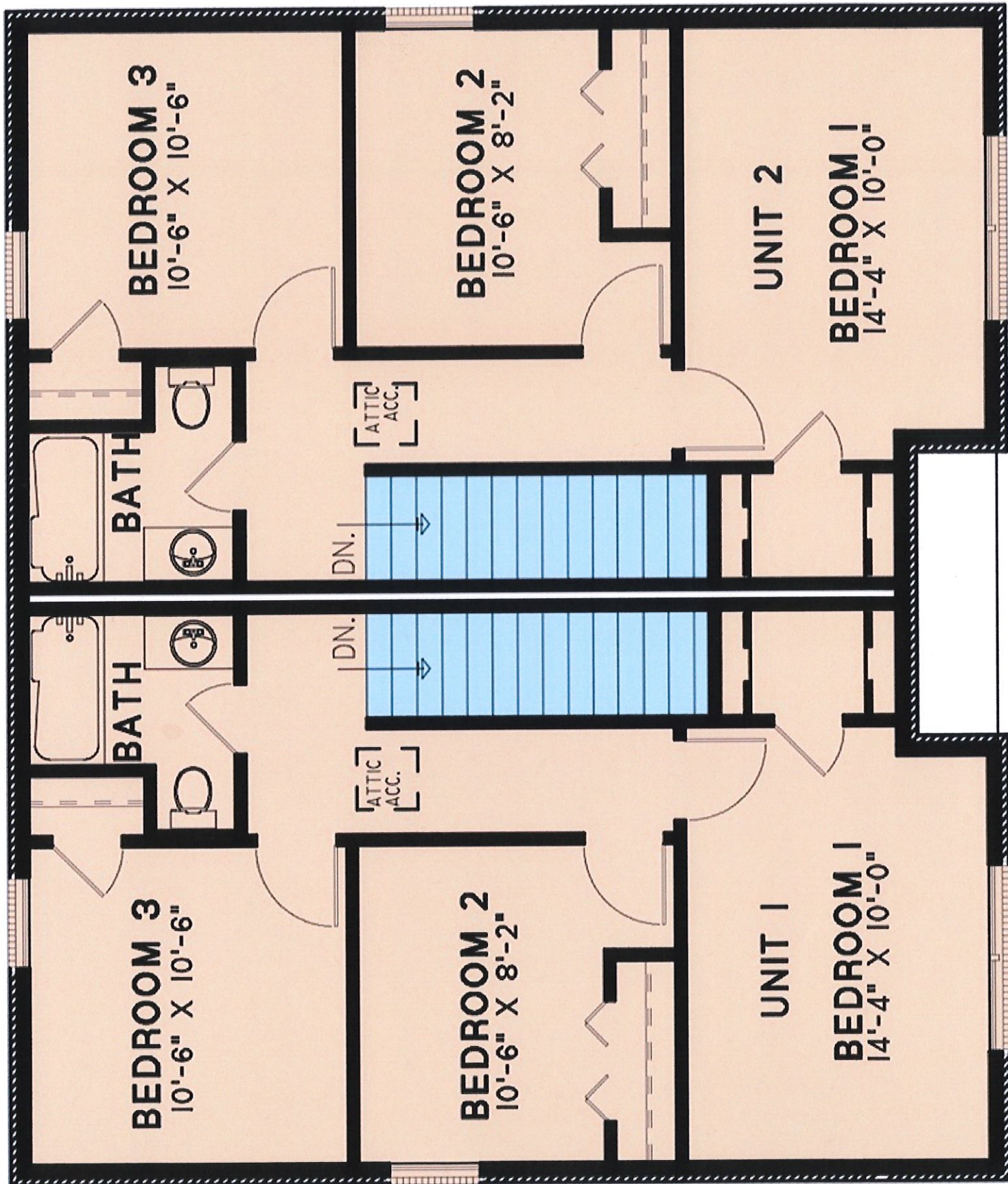
JEFFERSON MINOT

7304 RIVER MUSIC ST.
GAUTHIER, MS









87116079.000 MINGOTI JEFFERSON

PIDN: 87116079.000

GISP: 771.12-04-0150.00

Owner Information

Percent of Ownership: 100

Name: MINGOTI JEFFERSON

Name 2:

Mailing Address: 15361 HAVERSHAM PL

D'IBERVILLE MS

39540

Site Address: 7304 RIVER MUSIC DR GAUTIER

Land Information

Section: 12

Acreage: 0

Township: 7

Range: 7

Street Name RIVER MUSIC
DR

Value and Tax Information

Total Assessed Value: 1023

Total Appraised Value: 6820

Improvement Value: 0

Land Value: 6820

Tax Amount: 147

SQ FT: 0

Year Built: 0

Legal Description

Description: LOT 96 SINGING RIVER LAND S/D DB
2126-852 (150 MAP771.12-04)

Deed Book / Page: 2126 / 852

87116079.000 MINGOTI JEFFERSON

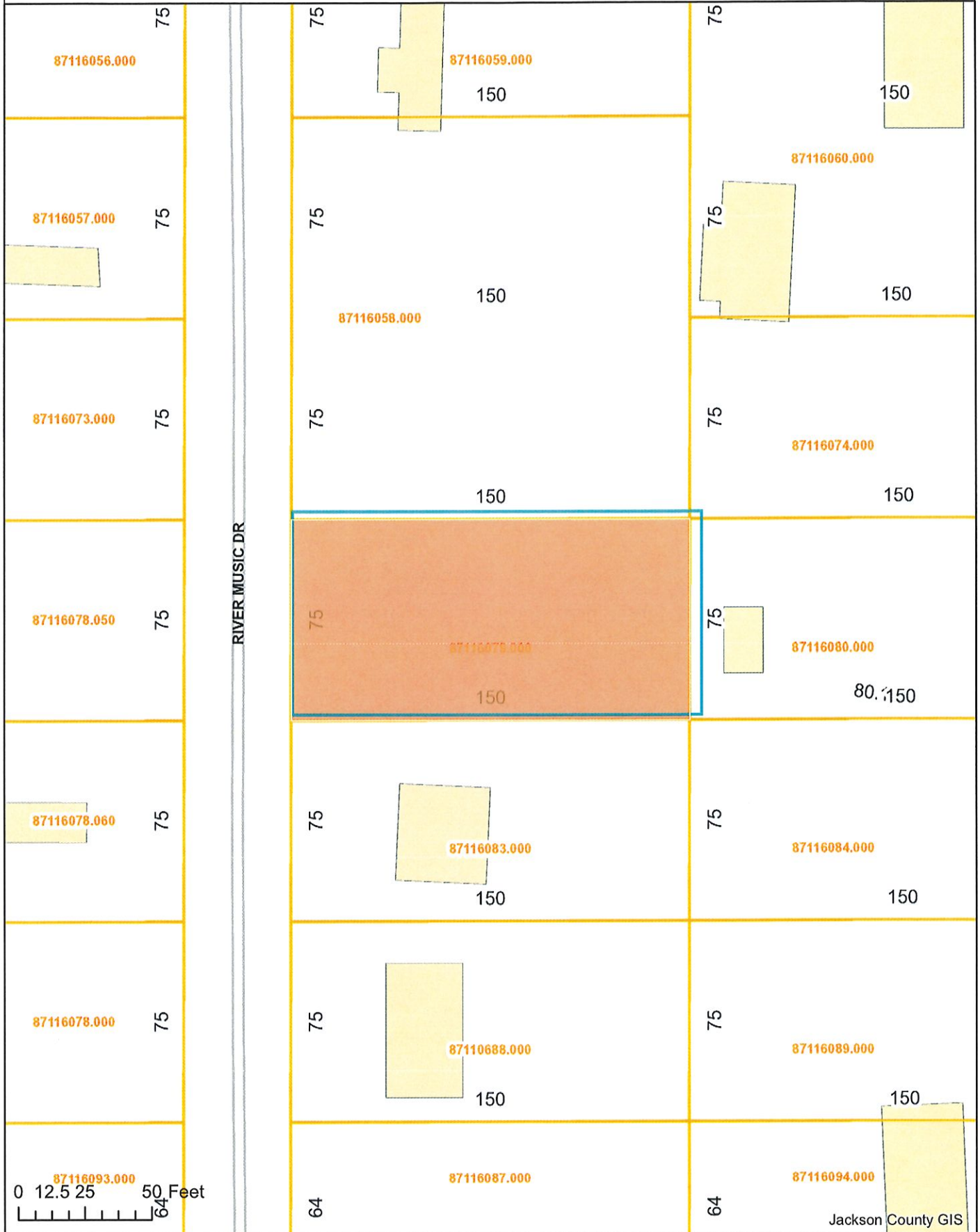


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

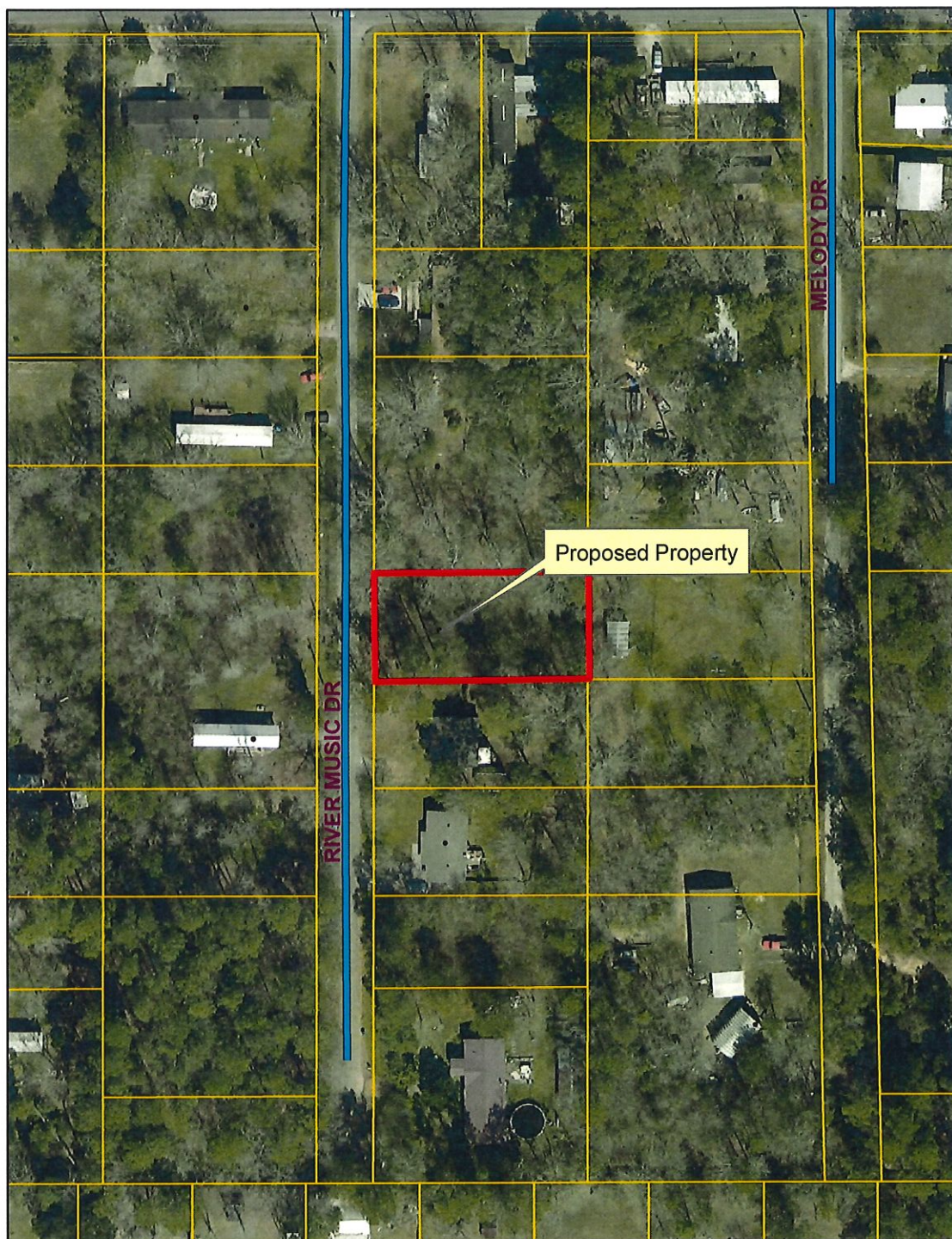


Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC



Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

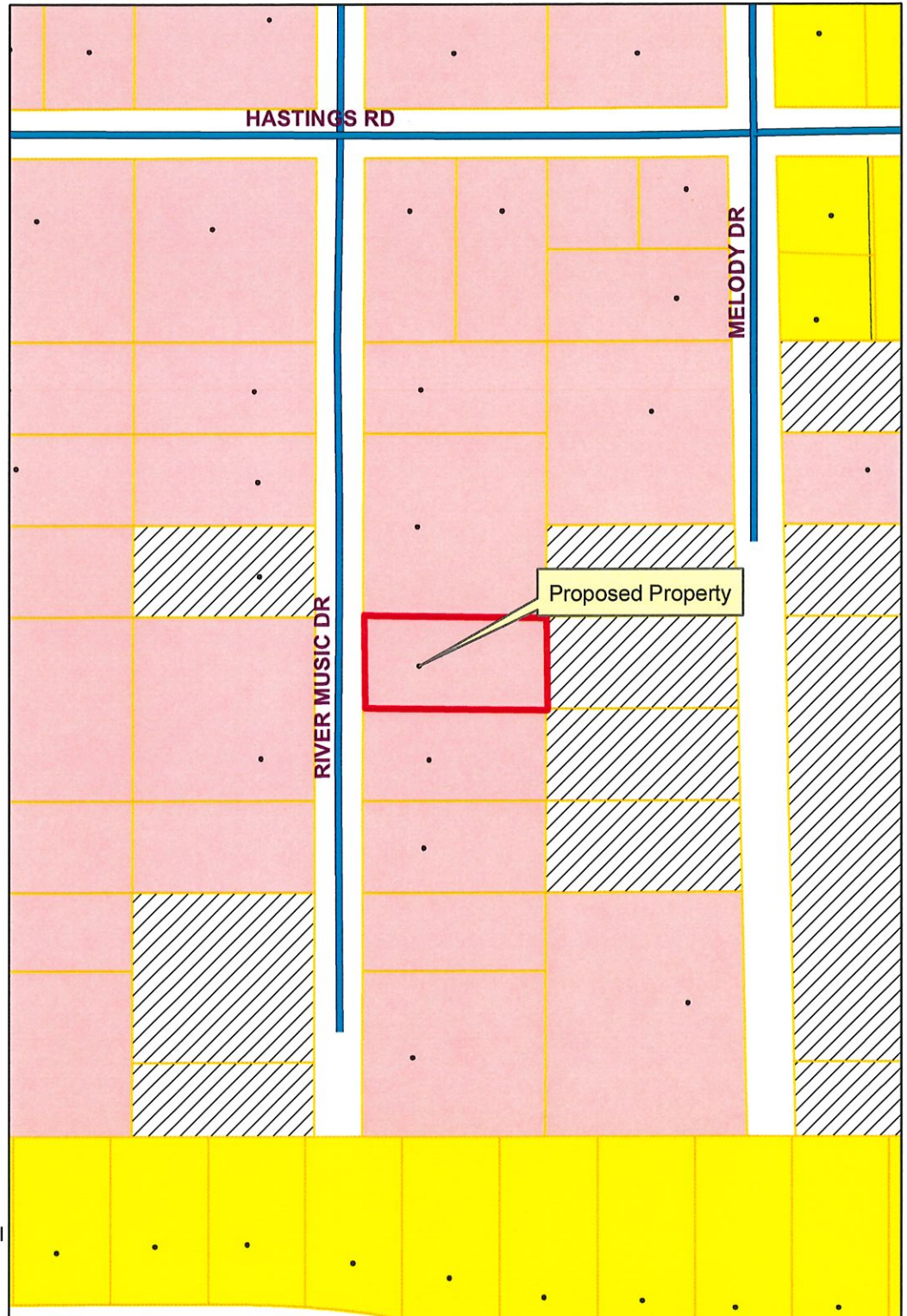


Exhibit D Future Land-Use

Prepared By:

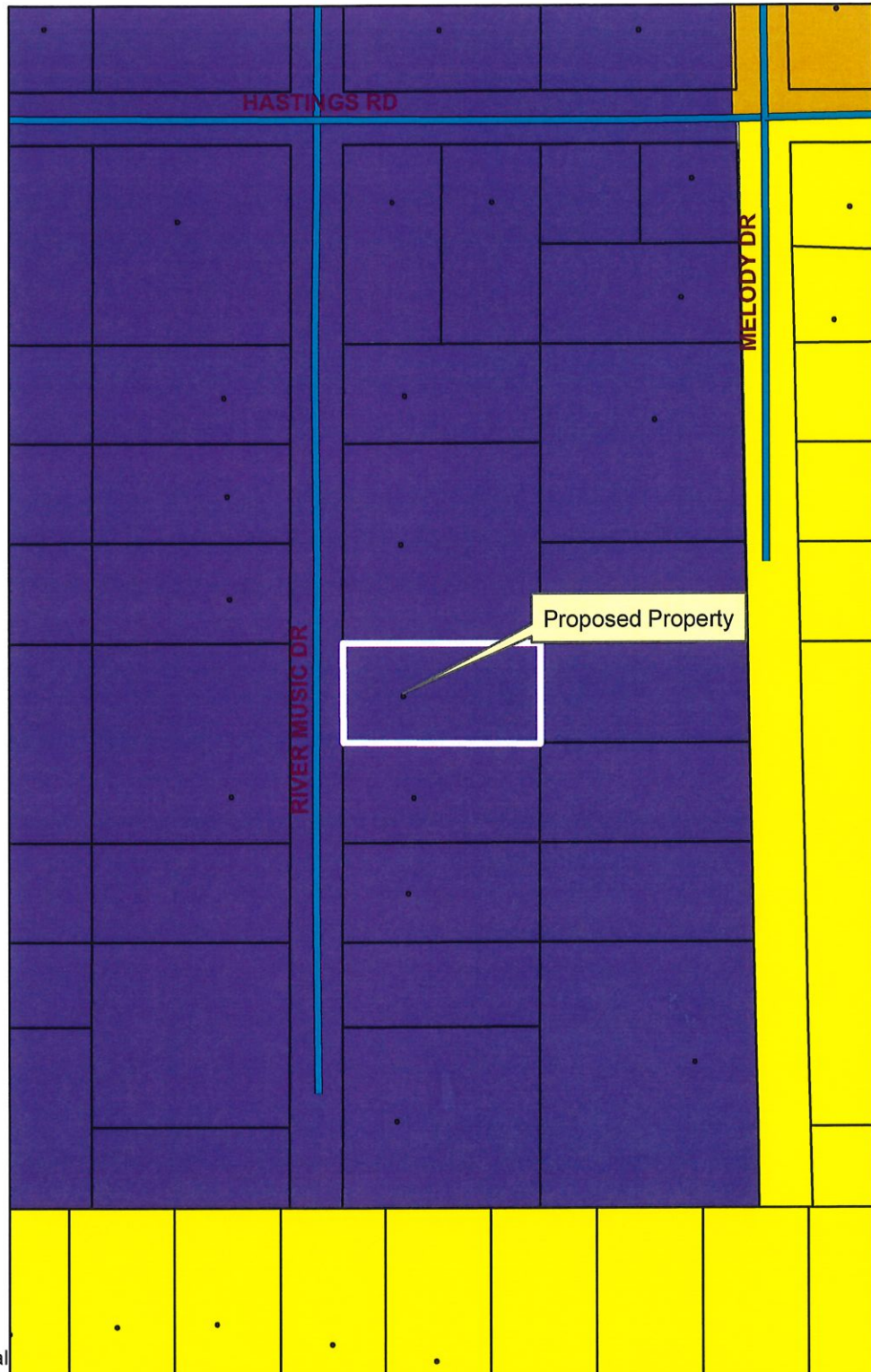
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

August 15, 2023
Consideration of a Conditional Use-Major Permit that would allow a recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. Mary Walker Drive, Gautier, MS (GPC #23-27-CU)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District, Mary Walker Drive, (GPC #23-27-CU) (PID #87420043.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 23-27-CU
MARY WALKER DR – MURC-MW MIXED USE RECREATION-COMMERCIAL –
MARY WALKER ZONING DISTRICT
REGARDING PARCEL ID NO: #87420043.000**

WHEREAS, an application for a Conditional Use-Major Permit to allow a recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District was submitted by Eddie Pearson and

WHEREAS, the parcel subject to this Permit is located at Mary Walker Drive, in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its August 3, 2023 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of the Conditional Use-Major Permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit (is or is not) consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance (have or have not) been met to (approve or deny) a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a church, is permitted as a Conditional Use-Major in a MURC-MW Mixed Use Recreational Commercial – Mary Walker Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation

of the Planning Commission and (approves or denies) the above Conditional Use-Major Permit for recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreational Commercial – Mary Walker Zoning District.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Babs Logan, Planning Technician

Date: 08/08/2023

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District.
(GPC #23-27-CU)

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)

General features of the proposed project:

Total Area: Approximately 0.15 Acres

Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)

Existing Land Use – Vacant (See Exhibit C)

Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use.

Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council approve the request as presented.

The Planning Commission may:

Approve the Conditional Use-Major

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-27-CU)
2. Complete Packet 23-27-CU

Excerpt from August 3, 2023, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District at Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU).

Scott Ankerson, Planning Director, gave a brief overview of the case. He reminded the Planning Commission they had heard these same Conditional Use requests in the same area in the past and they have been approved. The Mixed Use Recreation Commercial – Mary Walker District is specific to Gautier. It was created for Gautier. When this district was outlined in the Unified Development Ordinance (UDO) a Recreational Vehicle Park was allowed by right, but for a Recreational Vehicle to be on a single lot it would have to get approval as a Conditional Use-Major.

Commissioner McManus asked if having an RV on a single lot would fall into the category of not being allowed to have an accessory building without a primary structure on a lot.

Mr. Ankerson advised that by definition of the Ordinance an RV is not an accessory structure. The UDO calls out what is an allowable accessory structure and an RV is not listed as an accessory structure.

Chairman Jamison asked if a Conditional Use ran with the land.

Mr. Ankerson advised that it does.

Commissioner Ward asked if everything in the MURC-MW was made a Special Exception so everything built in the district would have to get Council approval.

Mr. Atkinson said that there were allowed uses. You can build a single-family dwelling by right. You can have a recreational vehicle park by right as long as you build to the specifications of the UDO.

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: Approximately 0.15 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Vacant
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

Chairman Jamison asked the applicant to present his case.

Eddie Pearson, the applicant, stated that he had bought the Tiki Marina and was fixing it up. He wanted to put the RV on the lot for his father-in-law when he came down to visit.

Chairman Jamison asked if he planned to put a slab down and have power and a place to park.

Mr. Pearson said that was the plan.

Mr. Ankerson asked if he could address Commissioner Ward's earlier question regarding why an RV Park would be allowed by right but not an RV on an individual lot. The district is set up to allow commercial and residential uses but you might not want an RV on an individual lot between two single-family residences, but if the lot were situated around a business or other RV's it might be more in harmony with the surrounding uses.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend approval of the request as presented.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 DeAnna McManus
 Josh Ward
 William Davis

ABSENT: **Ricky Decoteau**
 Chris Hoover

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

August 3, 2023

GPC #23-27-CU

Eddie Pearson

Mary Walker Drive, PID #87420043.000

VII. NEW BUSINESS

3. Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 24, 2023

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. (GPC #23-27-CU)

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: Approximately 0.15 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Vacant
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

23-27-CU

TO BE HEARD BY GAUTIER PLANNING COMMISSION AND CITY COUNCIL:

Conditional Use - Major _____

FEE:

\$251.00

TO BE HEARD BY PLANNING DIRECTOR:

Conditional Use - Minor _____

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: Eddie Pearson

Name of Business: _____

Phone: 601-270-4101

Property Address: 874200.43.000 Mary Walker Drive Mailing Address (if Different): 3209 Willis Street
Gautier, MS 39553

E-Mail Address: Eddie @ EPearsonRoofing.com

Proposed Use Requiring Conditional Use: RV spot in MURC-MW (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☒ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Answers to the Criteria for Approval (see attached).
- ☒ 2. Project Narrative (see attached).
- ☒ 3. Diagram of intended use (see attached).
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- 6. Any other information requested by the Planning Director.
- 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): _____

Date of Application: 6-29-23

FOR OFFICE USE ONLY

Date Received 6-29-23 Verify as Complete BZ

Fee Amount Received 251.00 Initials of Employee Receiving Application BZ

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans.
There are many other RV's & mobile homes in the area.
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *NO*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.
No
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools? ~~NO~~ *yes*
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how. *yes*
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *No*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *yes*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

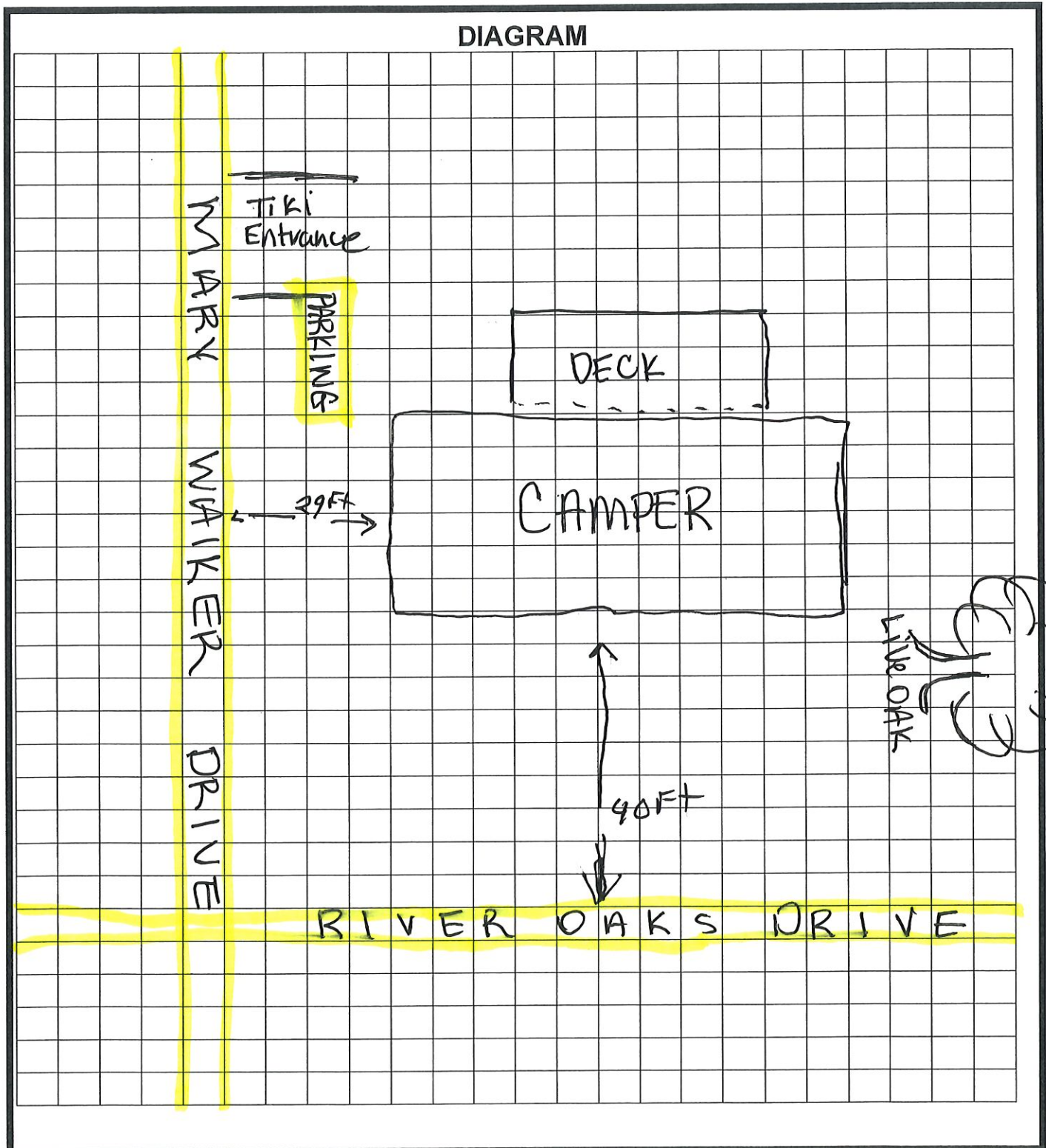
1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

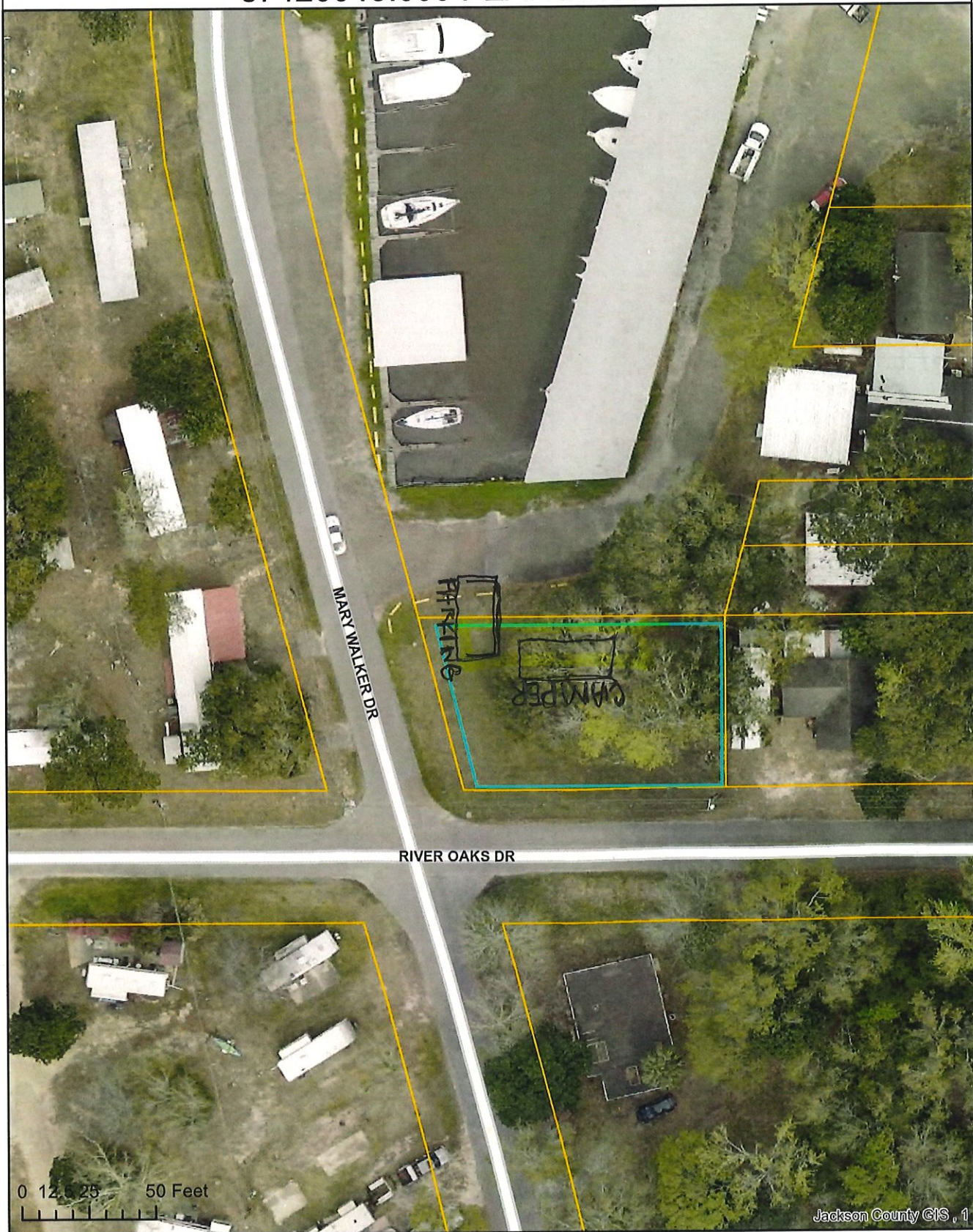
NARRATIVE

I would like to make a RV spot
for my Inlaws to put a camper there.
They frequently visit during the summer months.
see attached survey, site area drawing

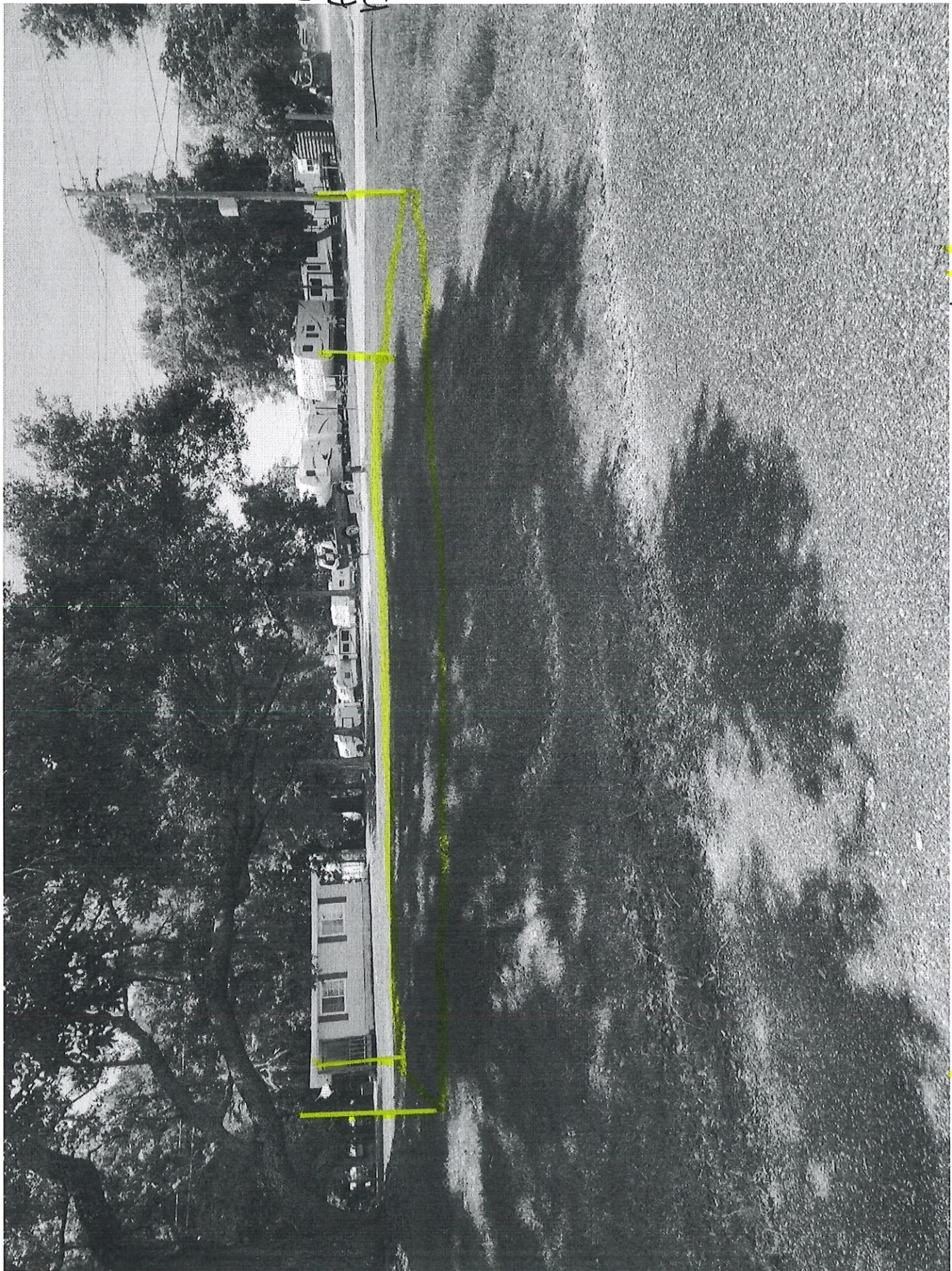
CONDITIONAL USE DIAGRAM – Provide a diagram of the project site. In cases where certain requirements such as parking are triggered by aspects of the interior of the building, the interior building layout will need to be provided also. Include location and dimensions of property lines, buildings, parking spaces, outdoor storage areas, outdoor seating areas, signage, landscape areas, driveways, loading/unloading areas, limits of paving, exterior elevations (if changes are proposed), entrance/exit locations. Include the whole site. Use the space below or provide separate drawings. Staff will provide guidance as needed on additional information needed on the diagram.



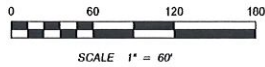
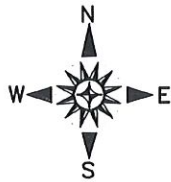
87420043.000 PEARSON EDDIE



29ft
from
black
top



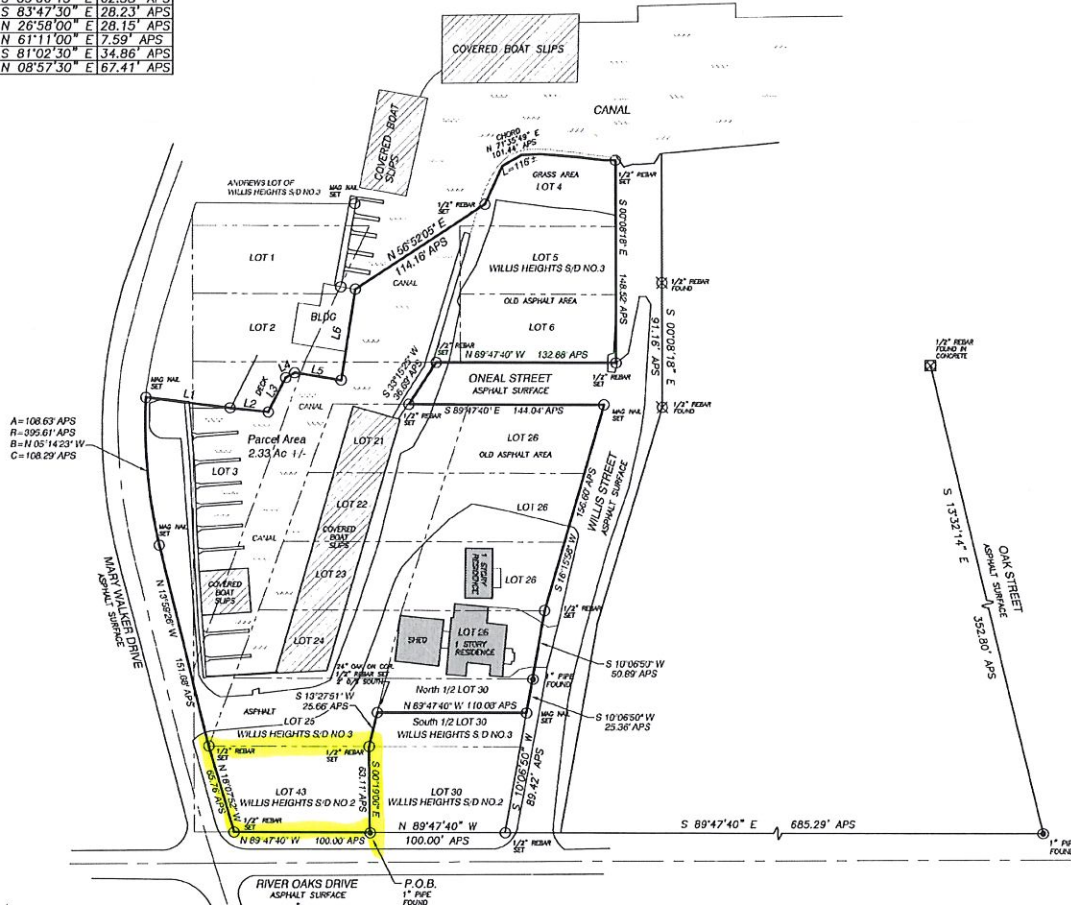
* Indicates area where camper will be placed *



LEGEND:

- ⊗ --- IRON ROD FOUND
- ⊙ --- IRON PIPE FOUND
- --- IRON ROD SET
- ⊠ --- CONCRETE MONUMENT FOUND
- ⊕ --- POWER POLE
- A.P.S. --- AS PER SURVEY
- A.P.R. --- AS PER RECORD

LINE	BEARING	DISTANCE
L1	S 83°06'15" E	62.58' APS
L2	S 83°47'30" E	28.23' APS
L3	N 26°58'00" E	28.15' APS
L4	N 61°11'00" E	7.59' APS
L5	S 81°02'30" E	34.86' APS
L6	N 08°57'30" E	67.41' APS



SURVEY DESCRIPTION:

Survey of a parcel of land situated and being located in Lots 3 thru 6, inclusive, Lots 21 thru 29, inclusive, the north half of Lot 30, all of vacated Jones Street, a part of Area B, a part of Andrews Lot and a part of vacated Oneal Street all in Willis Heights Subdivision No. 3 and also Lot 43, Willis Heights Subdivision No. 2, and also that portion of Cypress Street that lies between Block "B" and "C" of River Oaks Subdivision which is situated east of the right-of-way of Cypress Street, now known as Mary Walker Drive all in Section 32, Township 7 South, Range 6 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Beginning at a 1" pipe found at the southeast corner of said Lot 43, Willis Heights Subdivision No. 2, said point also being located on the north margin of River Oaks Drive; thence N 89°47'40" W 100.00 feet along said north margin of River Oaks Drive to a 1/2" rebar set on the east margin of Mary Walker Drive; thence along said east margin of Mary Walker Drive the following three courses: N 16°07'52" W 65.76 feet to a 1/2" rebar set; thence N 13°59'26" W 151.68 feet to a mag nail set in asphalt; thence 108.63 feet along a curve to the right having a radius of 395.61 feet and also having a chord bearing and distance of N 05°14'23" W 108.29 feet to a mag nail set in asphalt; thence S 83°06'15" E 62.58 feet to a corner of a deck; thence S 83°47'30" E 28.23 feet to a corner of a deck; thence N 26°58'00" E 28.15 feet to a corner of said deck; thence N 61°11'00" E 7.59 feet to a corner of said deck; thence S 81°02'30" E 34.86 feet to a corner of said deck; thence N 08°57'30" E 67.41 feet to a corner of a building; thence N 56°52'05" E 114.16 feet to a 1/2" rebar set on the bank of a canal on said Lot 4, Willis Heights Subdivision No. 3; thence northeasterly 116 feet more or less along said bank of a canal to a 1/2" rebar set being N 71°35'49" E 101.44 feet from the previous call; thence S 00°08'18" E 148.52 feet to a 1/2" rebar set on the north margin of Oneal Street; thence N 89°47'40" W 132.88 feet along said north margin of Oneal Street to a 1/2" rebar set; thence S 33°16'25" W 96.69 feet to a 1/2" rebar set on the south margin of Oneal Street; thence S 89°47'40" E 144.04 feet along said south margin of Oneal Street to a mag nail set in asphalt; thence S 16°15'58" W 156.60 feet to a 1/2" rebar set; thence S 10°06'50" W 50.89 feet to a 1" pipe found; thence continue S 10°06'50" W 25.36 feet to a 1/2" rebar set; thence N 89°47'40" W 110.08 feet to a 1/2" rebar set; thence S 13°27'51" W 25.66 feet to a 1/2" rebar set; thence S 00°19'06" E 63.11 feet to the Point of Beginning. Said parcel of land contains 2.33 acres, more or less.

Note: This Survey "Class B" was made in accordance with the "Standards of Practice for Surveying in the State of Mississippi, August 1, 2015".

Note: Bearings are based on geodetic by GPS observations on control points.

Note: This Survey does not reflect a title search by Seymour Engineering, nor should it be considered as such.

This is to CERTIFY that I have surveyed the property described and delineated hereon; and that the measurements and other data indicated are correct to the best of my knowledge and belief.

James C. Booth, Jr.
James C. Booth, Jr., P.L.S. #666
August 2, 2021



	SEYMOUR ENGINEERING PHONE: 228-345-2350 925 TOMMY MUNRO DRIVE, SUITE G BILLOX, MISSISSIPPI 39532 FAX: 228-345-2333	Project Name	EDDIE PEARSON	Sheet Title	Boundary Survey	<table border="1"><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	1	2	3	4	5	6	7	8	9	10										
		1	2	3	4		5	6	7	8	9	10														
S21-10-098	City of Gautier, Jackson County, Mississippi																									

87420043.000 PEARSON EDDIE

PIDN: 87420043.000

GISP: 769.32-04-0106.00

Owner Information

Percent of Ownership: 100

Name: PEARSON EDDIE

Name 2:

Mailing Address: P O BOX 1528
HATTIESBURG MS
39401

Site Address: MARY WALKER DR GAUTIER

Land Information

Section: 32 Acreage: 0

Township: 7

Range: 6

Street Name MARY WALKER
DR

Value and Tax Information

Total Assessed Value: 4836

Total Appraised Value: 32240

Improvement Value: 0

Land Value: 32240

Tax Amount: 695

SQ FT: 0

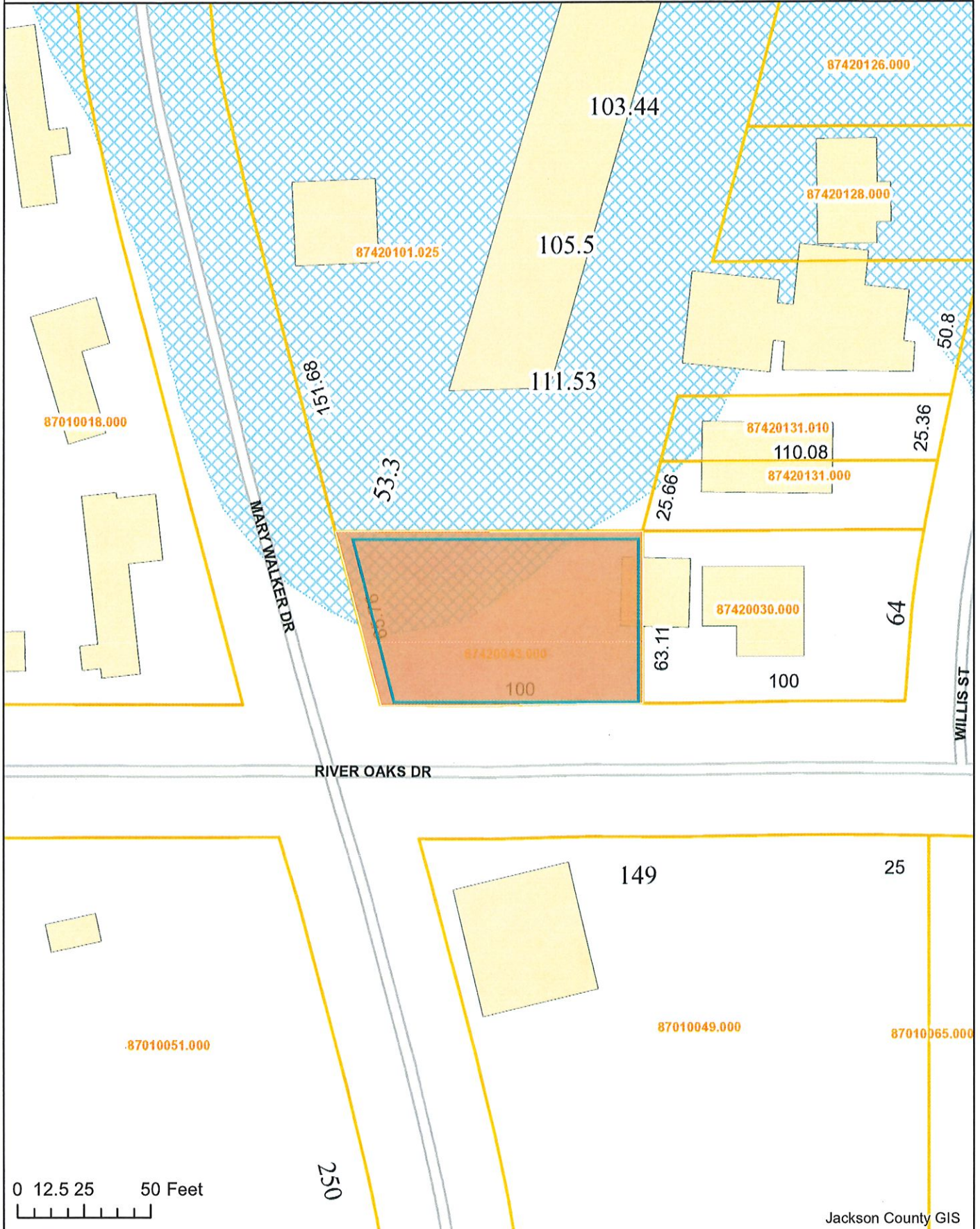
Year Built: 0

Legal Description

Description: LOT 43 WILLIS HGTS S/D #2 DB 204
0-315 (106 MAP769.32-04)

Deed Book / Page: 2040 / 315

87420043.000 PEARSON EDDIE



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

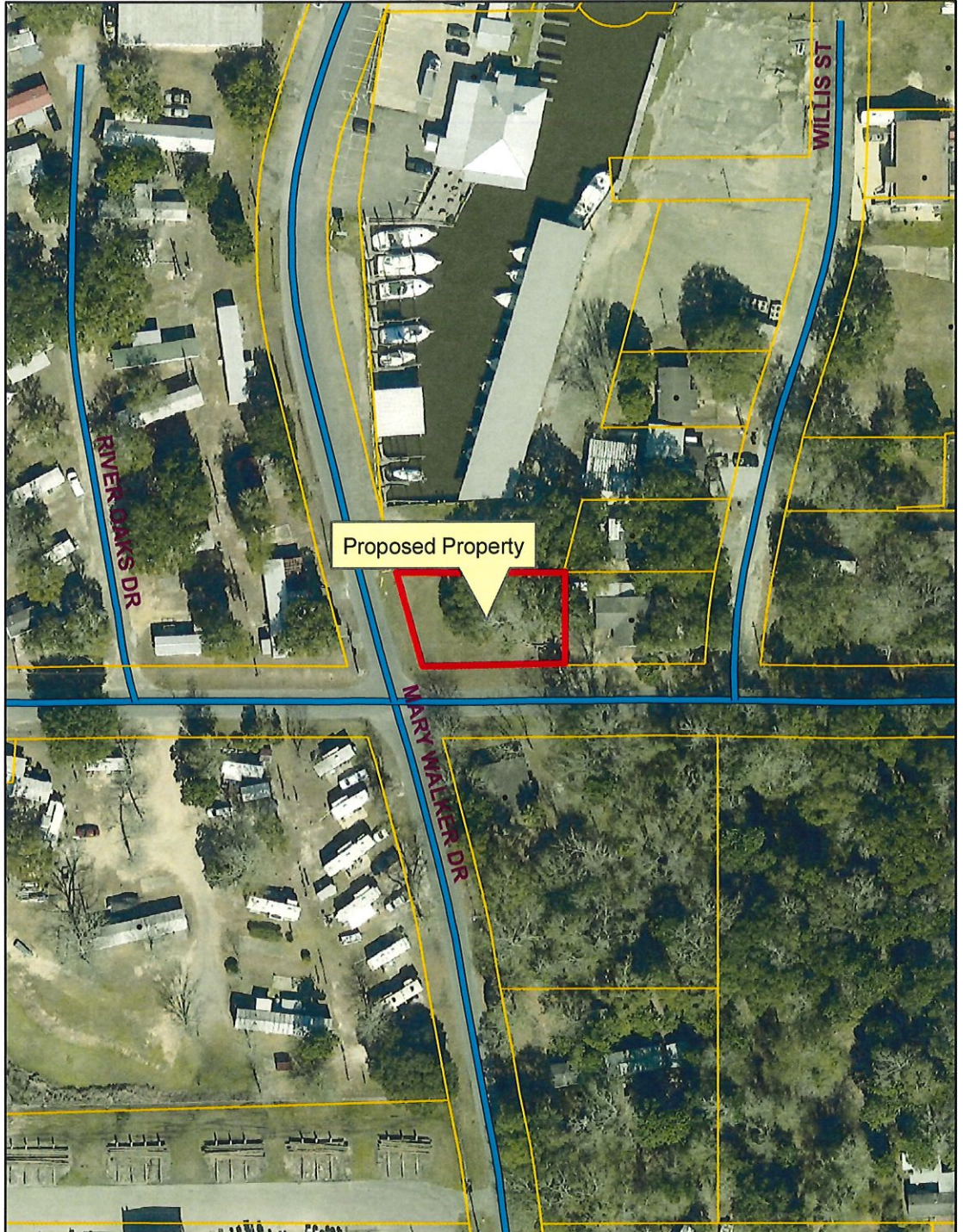


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

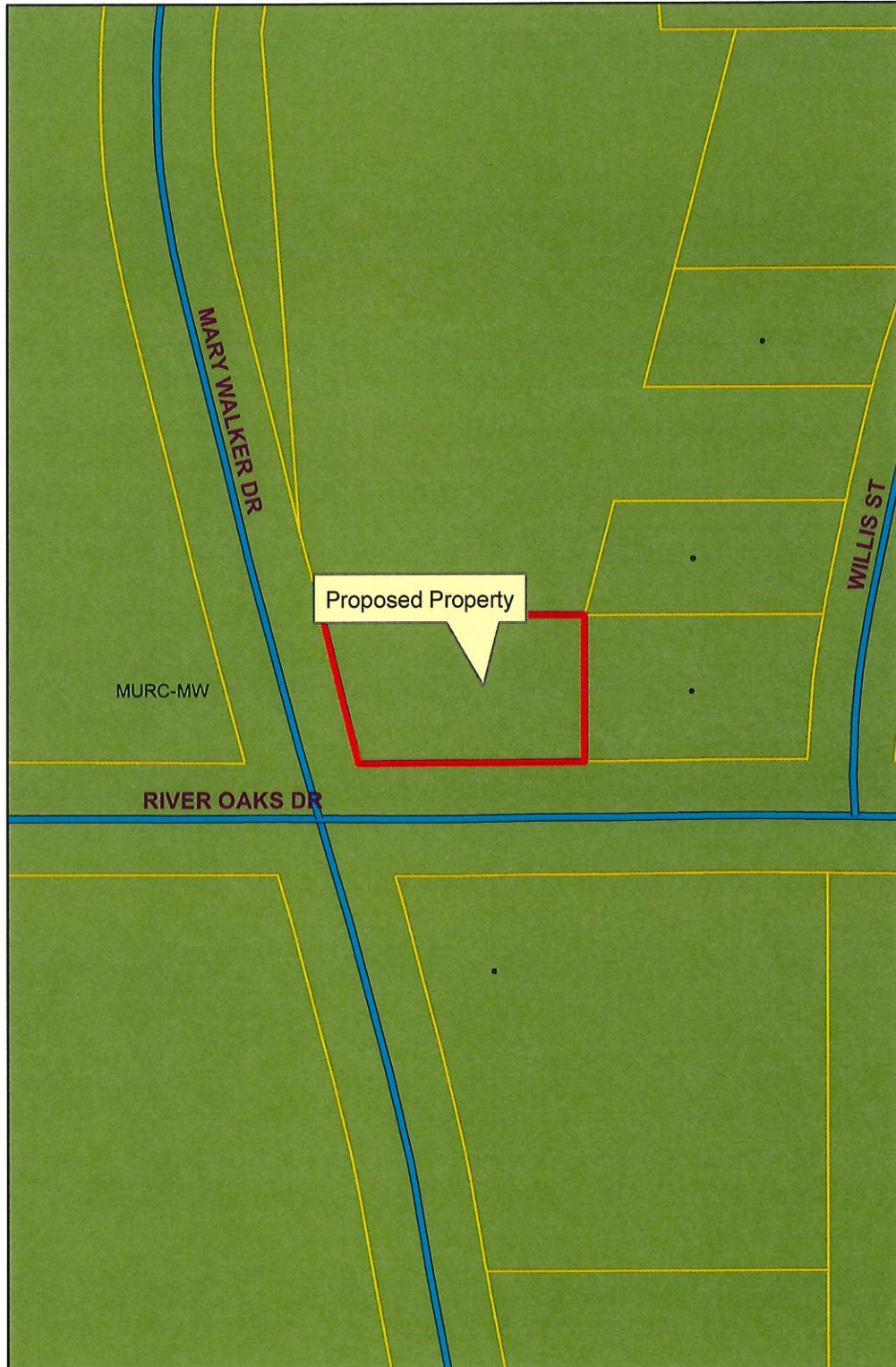


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

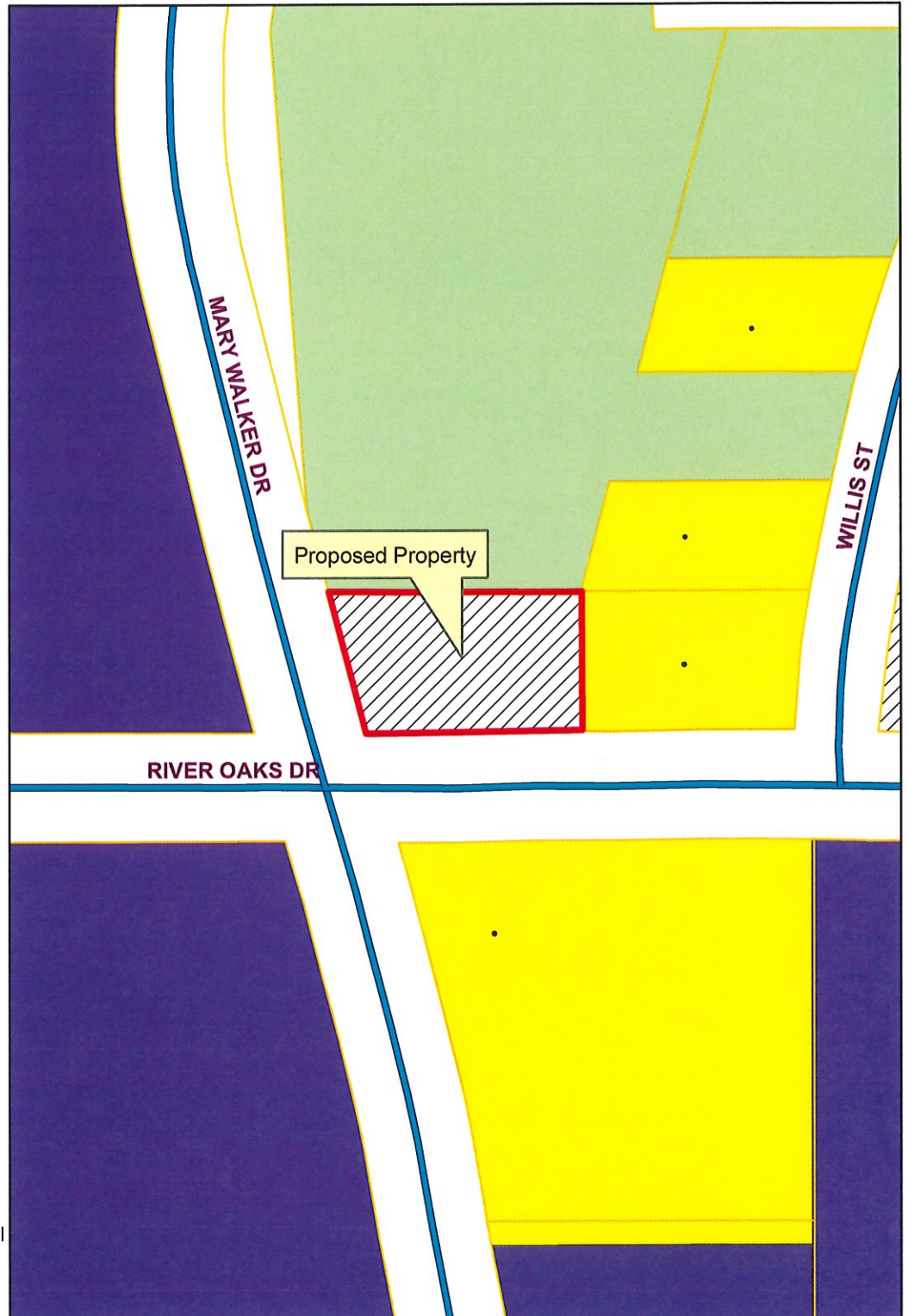


Exhibit D

Future Land-Use

Prepared By:

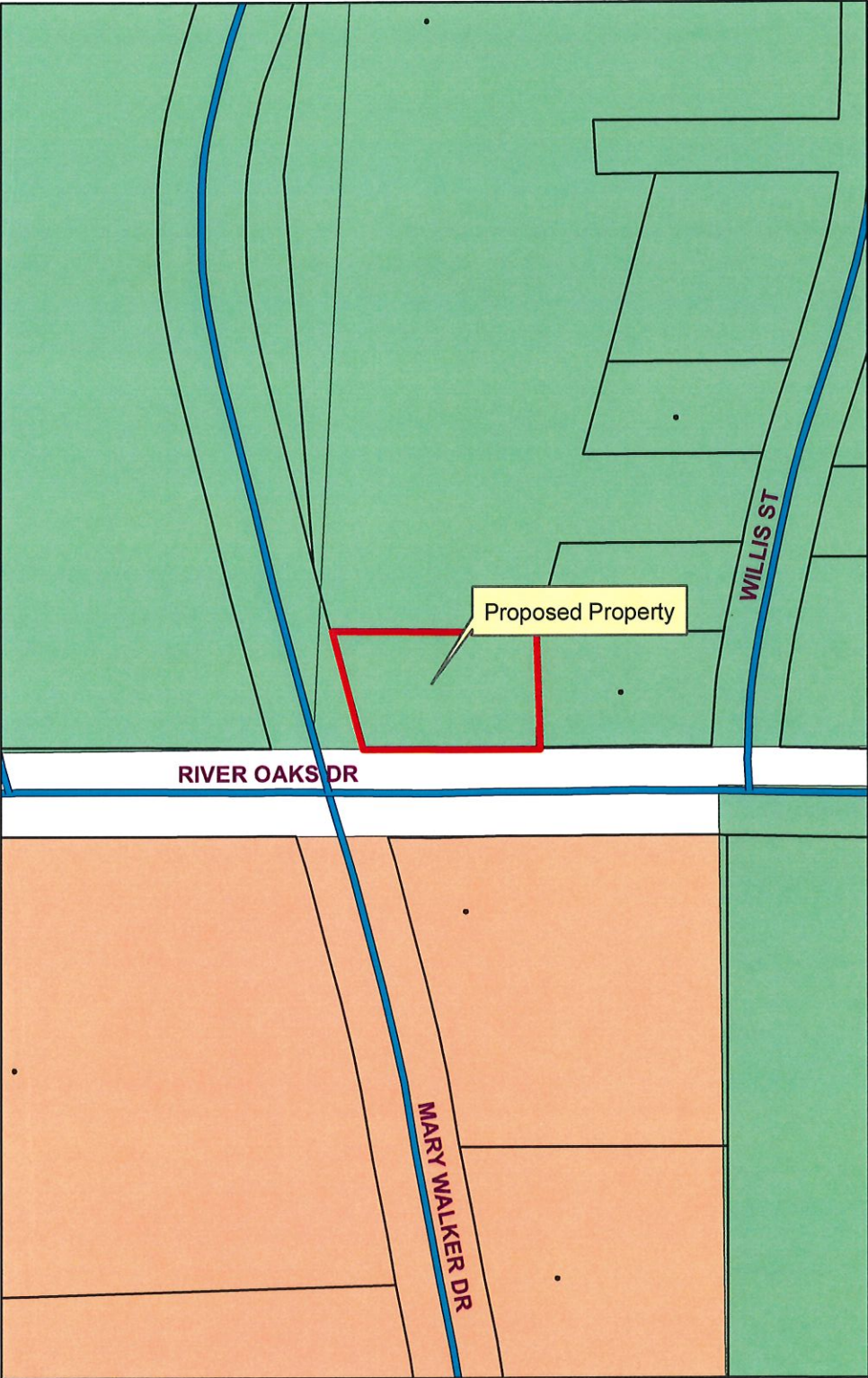
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:

August 15, 2023

Title:

Authorization to acknowledge bids and award the contract for Shepard State Park Expansion Project

Introduced by:

Contact Person/Telephone

Kim Saucier 497-8000

Summary Explanation: Authorization to acknowledge receipt of five bids for the Shepard State Park Expansion Project and to award the contract to the lowest and best bidder, Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 \$609,461.29, in an amount not to exceed \$1,266,830.58.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the City of Gautier has requested bids for the Shepard State Park Expansion Project; and

WHEREAS, on or before June 22, 2023, five (5) bids were received by the City, which is hereby acknowledged; and

WHEREAS, Seymour Engineering (project engineer) performed a complete review of the bids, including a check of all provided references and other relevant criteria, and recommends awarding the contract to Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 (\$609,461.29), in an amount not to exceed \$1,266,830.58; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Gulf Coast Solutions, LLC, in an amount not to exceed \$1,266,830.58; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Gulf Coast Solutions, LLC, has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Gulf Coast Solutions, LLC, for the Shepard State Park Expansion Project (base and additive alternate #1), is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kim Saucier, Grants and Projects Director
Date: August 1, 2023
Subject: Authorization to Acknowledge Bids and Award Contract for Shepard State Park Expansion Project

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of five bids for the Shepard State Park Expansion Project and award a contract to the lowest and best bid to Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 \$609,461.29, in an amount not to exceed \$1,266,830.58.

BACKGROUND:

Section 25 of House Bill 1353, 2022 Regular Legislative Session authorized expenditures from the 2022 Local Improvements Projects Fund in an amount not to exceed \$1.5 million to provide funding to assist the City of Gautier in paying costs associated with the expansion of RV sites at Shepard State Park.

The funding for this project will upgrade the existing sewer system which includes the installation of an 8-inch sanitary sewer, 15 new manholes, 2 grinder pumps, 10 new RV pads, and 38 new utility pedestals.

DISCUSSION:

Five bids for this project were received and opened on June 22, 2023. Seymour Engineering performed a complete review of the bids and recommends awarding the contract to the lowest and best bid to Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 (Asphalt 4" Base Course, Asphalt 2" Surface Course, Size"610" Limestone, and 12" RCP) \$609,461.29, in an amount not to exceed \$1,266,830.58.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of five bids for the Shepard State Park Expansion Project and award a contract to the lowest and best bid to Gulf Coast Solutions, LLC, in an amount not to exceed \$1,266,830.58.

The City Council may:

1. Accept bids and authorize the award and execution of the contract, as presented; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter
2. Bid Tabulation



MEMORANDUM

DATE: July 24, 2023

TO: Paula Yancey, City Manager
City of Gautier

FROM: Mark Seymour, P.E., President
Seymour Engineering, PLLC

SUBJECT: Acceptance Recommendation of Lowest and Best Bid
Shepard State Park Expansion

Please be advised that bids for this project were accepted on June 22, 2023 at Gautier City Hall. Seymour Engineering has reviewed all bids received and recommend accepting the lowest and best bid from Gulf Coast Solutions, LLC for the Base Bid plus Additive Alternate #1 in the amount of \$1,266,830.58.

Seymour Engineering has done extensive research on the recommended Contractor and proposed subcontractors and have found them to be adequately qualified and capable of completing the work within the scope of this project. Gulf Coast Solutions has a current ongoing project with the City of Gautier which is on budget and progressing on schedule.

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Attachments/
Certified Bid Tabulation



Project: SHEPARD STATE PARK EXPANSION
Bid Opening: 2:00 P.M. Thursday, June 22, 2023, Gautier City Hall

Contractor:				Bottom 2 Top Construction		DNA Underground		Fair Tide Marine & Const.		Gulf Coast Solutions, LLC		JLB Contractors	
Address:				16708 Hwy 67		16101 S Swan Rd		808 Darius Drive		12300 Big Creek Road		21294 Johnson Rd	
City, State:				Biloxi, MS 39532		Gulfport, MS 39503		Biloxi, MS 39532		Gulfport, MS 39503		Long Beach, MS	
ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Mobilization	LS	1	\$21,930.00	\$21,930.00	\$65,000.00	\$65,000.00	\$37,000.00	\$37,000.00	\$6,500.00	\$6,500.00	\$130,000.00	\$130,000.00
2	Erosion Control Measures	LS	1	\$17,572.52	\$17,572.52	\$16,000.00	\$16,000.00	\$5,500.00	\$5,500.00	\$5,881.26	\$5,881.26	\$37,500.00	\$37,500.00
3	Traffic Control	LS	1	\$28,000.00	\$28,000.00	\$7,000.00	\$7,000.00	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$50,000.00	\$50,000.00
4	Size "610" Limestone	CY	100	\$88.10	\$8,810.00	\$130.00	\$13,000.00	\$205.00	\$20,500.00	\$145.12	\$14,512.00	\$125.00	\$12,500.00
5	Select Fill (Class 9)	CY	2333	\$14.00	\$32,662.00	\$20.00	\$46,660.00	\$14.00	\$32,662.00	\$24.16	\$56,365.28	\$25.00	\$58,325.00
6	Unclassified Excavation	CY	100	\$10.00	\$1,000.00	\$30.00	\$3,000.00	\$20.00	\$2,000.00	\$12.62	\$1,262.00	\$12.00	\$1,200.00
7	Geotextile Fabric	SY	500	\$3.30	\$1,650.00	\$5.00	\$2,500.00	\$6.00	\$3,000.00	\$4.13	\$2,065.00	\$6.00	\$3,000.00
8	Hydorseed and Fertilizer	AC	2	\$6,500.00	\$13,000.00	\$10,500.00	\$21,000.00	\$5,500.00	\$11,000.00	\$2,646.57	\$5,293.14	\$4,500.00	\$9,000.00
9	Clearing and Grubbing	AC	2	\$12,000.00	\$24,000.00	\$9,000.00	\$18,000.00	\$4,500.00	\$9,000.00	\$6,861.47	\$13,722.94	\$10,000.00	\$20,000.00
10	8" PVC Sewer Pipe-SDR 26 (0'-6' Deep)	LF	1100	\$43.32	\$47,652.00	\$35.00	\$38,500.00	\$40.00	\$44,000.00	\$35.35	\$38,885.00	\$70.00	\$77,000.00
11	8" PVC Sewer Pipe-SDR 26 (6'-8' Deep)	LF	600	\$44.32	\$26,592.00	\$40.00	\$24,000.00	\$45.00	\$27,000.00	\$40.04	\$24,024.00	\$85.00	\$51,000.00
12	8" PVC Sewer Pipe-SDR 26 (8'-10' Deep)	LF	550	\$45.32	\$24,926.00	\$45.00	\$24,750.00	\$55.00	\$30,250.00	\$89.51	\$49,230.50	\$95.00	\$52,250.00
13	Sewer Manhole - 4' Diameter (0'-6' Deep)	EA	9	\$4,778.40	\$43,005.60	\$4,000.00	\$36,000.00	\$6,300.00	\$56,700.00	\$3,220.69	\$28,986.21	\$6,500.00	\$58,500.00
14	Sewer Manhole - 4' Diameter (6'-8' Deep)	EA	2	\$5,323.20	\$10,646.40	\$4,250.00	\$8,500.00	\$7,000.00	\$14,000.00	\$3,780.81	\$7,561.62	\$10,000.00	\$20,000.00
15	Sewer Manhole - 4' Diameter (8'-10' Deep)	EA	4	\$5,701.60	\$22,806.40	\$4,500.00	\$18,000.00	\$8,000.00	\$32,000.00	\$4,200.90	\$16,803.60	\$15,000.00	\$60,000.00
16	2" PVC Sewer Force Main DR11 HDPE	LF	2480	\$24.11	\$59,792.80	\$20.00	\$49,600.00	\$9.00	\$22,320.00	\$15.54	\$38,539.20	\$12.00	\$29,760.00
17	Ductile Fittings (45, 90, 22... ect)	EA	25	\$411.00	\$10,275.00	\$500.00	\$12,500.00	\$250.00	\$6,250.00	\$490.67	\$12,266.75	\$600.00	\$15,000.00
18	4" PVC Sewer Service	LF	2300	\$17.50	\$40,250.00	\$32.00	\$73,600.00	\$16.00	\$36,800.00	\$20.04	\$46,092.00	\$18.00	\$41,400.00
19	8"x4" Service Wye	EA	39	\$209.72	\$8,179.08	\$1,000.00	\$39,000.00	\$1,200.00	\$46,800.00	\$231.61	\$9,032.79	\$500.00	\$19,500.00
20	Grinder Pump	EA	2	\$40,849.60	\$81,699.20	\$30,000.00	\$60,000.00	\$50,000.00	\$100,000.00	\$19,987.88	\$39,975.76	\$40,000.00	\$80,000.00
21	Upgrade Existing Dump Station	EA	1	\$15,169.63	\$15,169.63	\$11,000.00	\$11,000.00	\$14,000.00	\$14,000.00	\$8,785.48	\$8,785.48	\$25,000.00	\$25,000.00
22	Utility Pedestals	EA	38	\$1,903.20	\$72,321.60	\$1,200.00	\$45,600.00	\$150.00	\$5,700.00	\$2,031.00	\$77,178.00	\$2,000.00	\$76,000.00
23	1" PVC Sch. 40	LF	424	\$17.81	\$7,551.44	\$10.00	\$4,240.00	\$7.50	\$3,180.00	\$5.14	\$2,179.36	\$13.00	\$5,512.00
24	6" Service Saddle (Including curb stop & corp st	EA	10	\$980.01	\$9,800.10	\$850.00	\$8,500.00	\$1,250.00	\$12,500.00	\$819.74	\$8,197.40	\$1,000.00	\$10,000.00
25	Electrical	LS	1	\$178,731.37	\$178,731.37	\$200,000.00	\$200,000.00	\$417,289.00	\$417,289.00	\$140,030.00	\$140,030.00	\$195,000.00	\$195,000.00
TOTAL BID PRICE =				\$808,023.14		\$845,950.00		\$994,951.00		\$657,369.29		\$1,137,447.00	

ADD ALTERNATE #1 - Performing work as specified in the Contract Documents for Item No. A-1 through A-4

ITEM NO.	ADD ALTERNATIVE #1 DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
A-1	Asphalt (4" Base Course)	TON	1821	\$146.40	\$266,594.40	\$165.00	\$300,465.00	\$205.00	\$373,305.00	\$170.84	\$311,099.64	\$155.00	\$282,255.00
A-2	Asphalt (2"Surface Course)	TON	910	\$188.10	\$171,171.00	\$208.00	\$189,280.00	\$213.00	\$193,830.00	\$219.85	\$200,063.50	\$200.00	\$182,000.00
A-3	Size "610" Limestone	LS	1	\$273,600.00	\$273,600.00	\$15,600.00	\$15,600.00	\$25,085.00	\$25,085.00	\$89,619.20	\$89,619.20	\$20,000.00	\$20,000.00
A-4	12" RCP	LF	137	\$43.40	\$5,945.80	\$70.00	\$9,590.00	\$50.00	\$6,850.00	\$63.35	\$8,678.95	\$50.00	\$6,850.00
TOTAL BID PRICE =				\$717,311.20		\$514,935.00		\$599,070.00		\$609,461.29		\$491,105.00	

TOTAL BASE BID AMOUNT	\$808,023.14	\$845,950.00	\$994,951.00	\$657,369.29	\$1,137,447.00
TOTAL ADD ALTERNATE #1 AMOUNT	\$717,311.20	\$514,935.00	\$599,070.00	\$609,461.29	\$491,105.00
TOTAL BASE BID + TOTAL ADD ALTERNATE #1 AMOUNT	\$1,525,334.34	\$1,360,885.00	\$1,594,021.00	\$1,266,830.58	\$1,628,552.00

** Mathematical error were found in the bid, and the amount shown shows the corrected amount!



I HAVE REVIEWED THESE BIDS AND HEREBY CERTIFY THAT THEY ARE ACCURATE;

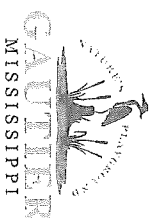


SHEPARD STATE PARK EXPANSION

BID OPENING

June 22, 2023 2:00 p.m.

City of Gautier, 3330 Highway 90, Gautier, MS 39553



CONTRACTOR NAME	CERTIFICATE OF RESPONSIBILITY #	NON-RESIDENT CONTRACTOR Yes/No	ADD. NO. 1	ADD. NO. 2	BID BOND 5%	TOTAL BASE BID	TOTAL ADD ALTERNATE #1	TOTAL BASE BID + TOTAL ADD ALTERNATE #1
Bottom 2 Top Construction 24089 Ryland Ridge Road Saucier, MS 39574	#23104-mc	Yes	✓	✓	✓	\$807,903.11	\$717,311.20	\$1,525,214.31
DNA Underground 16101 South Swan Road Gulfport, MS 39503	#20907-mc	Yes	✓	✓	✓	\$845,950.00	\$514,935.00	\$1,360,885.00
Fair Tide Marine & Construction 808 Darius Drive Biloxi, MS 39532	#24344-mc	Yes	✓	✓	✓	\$994,951.00	\$599,070.00	\$1,594,021.00
Graham Construction, Co., Inc. 8103 Barron Road Moss Point, MS 39562	#					\$	\$	\$
Gulf Coast Solutions, LLC 12300 Big Creek Road Gulfport, MS 39503	#21981-mc	Yes	✓	✓	✓	\$657,375.15	\$609,452.40	\$1,266,827.55
JLB Contractors 21294 Johnson Road Long Beach, MS 39560	#21884-mc	Yes	✓	✓	✓	\$1,137,447.00	\$491,105.00	\$1,628,552.00
Mitchell Contracting, Inc. P.O. Box 116 Madisonville, LA 70447	#					\$	\$	\$
SCI, Inc. 13520 Old Highway 67 Biloxi, MS 39532	#					\$	\$	\$
W C Fore Trucking, Inc. 14270 Creosote Road Gulfport, MS 39505	#					\$	\$	\$

By: _____

CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements Project

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000

Summary Explanation: Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements Project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the City of Gautier was awarded a grant for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife and natural resources; and

WHEREAS, federal funds were awarded through the Gulf of Mexico Energy Security Act (GOMESA) in the amount of \$2,973,981; and

WHEREAS, the project will consist of installing a series of 12", 18", 24", 36" and 48" reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project; and

WHEREAS, a Memorandum of Understanding is required before the project can move forward; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Understanding is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants & Projects Director
Date: July 26, 2021
Subject: GOMESA – Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements Memorandum of Understanding with Mississippi Department of Marine Resources

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a Memorandum of Understanding with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

DISCUSSION:

The City was awarded \$2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a series of 12", 18", 24", 36", and 48" reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, and hurricane protection, and mitigate the loss of coastal wetlands.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a Memorandum of Understanding with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements.

The City Council may:

1. Approve acceptance of the grant award and authorize entering into a Memorandum of Understanding as presented; or
2. Not approve acceptance of the grant award as presented.

ATTACHMENT(S):

1. Memorandum of Understanding



STATE OF MISSISSIPPI

Tate Reeves
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Joe Spraggins, Executive Director

MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND CITY OF GAUTIER

This Memorandum of Understanding (the "MOU") is entered into between the Mississippi Department of Marine Resources (hereinafter "MDMR") and the City of Gautier (hereinafter "COG") for the purpose of establishing the agreed upon conditions under which MDMR may allocate funds to COG for Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements ("the Project") pursuant to the Gulf of Mexico Energy Security Act of 2006, Public Law 109-432 (hereinafter "GOMESA"). This MOU is entered into pursuant to and subject to the terms of GOMESA and relates to MDMR funds obtained through GOMESA, in the amount of Two Million Nine Hundred Seventy-Three Thousand Nine Hundred Eighty-One Dollars (\$2,973,981.00). The COG will use some or all of the funds, which will be provided on a reimbursement basis, to advance the Project.

RECITALS

WHEREAS, GOMESA authorizes the disbursement of funds for projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, infrastructure directly affected by coastal wetland losses, as well as mitigation of damage to fish, wildlife, or natural resources; and,

1141 Bayview Avenue · Biloxi, MS 39530-1613 · Tel: (228) 374-5000 · dmr.ms.gov

WHEREAS, funding for GOMESA is directed to the State of Mississippi through the Bureau of Ocean Energy Management within the Department of Interior; and,

WHEREAS, the Governor of the State of Mississippi has directed that MDMR will administer GOMESA funding for the State; and,

WHEREAS, MDMR is authorized to allocate and disburse GOMESA funds in accordance with GOMESA in a manner as determined by the MDMR; and,

WHEREAS, GOMESA funds are federal funds and cannot be used to match any other federal funds unless those programs specifically state that such funds can be used for matching; and,

WHEREAS, the COG proposes the Project which will consist of improving water quality and stormwater runoff. The watershed's outfall is the Pascagoula River which directly impacts the Gulf of Mexico. The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat stormwater runoff with constructed ecosystem structures to improve the water quality prior to release into the Gulf of Mexico; and,

WHEREAS, the COG asserts that the Project will utilize stormwater treatment structures to remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico, will implement erosion control measures to aid in coastal restoration, hurricane protection and mitigate loss of coastal wetlands, and will mitigate damage to fish, wildlife, and natural resources; and, .

WHEREAS, the MDMR requests COG maintain on file all documentation related to the receipt, investment and expenditure of the funds provided for the Project, and furnish any such documentation to the MDMR upon request; and,

WHEREAS, COG agrees to expend the funds in accordance with the purposes as outlined in GOMESA; and,

WHEREAS, COG agrees to provide quarterly and final reports to MDMR that summarize the expenditure of the funds reimbursed by MDMR and the status of the Project until such time as the final expenditure of these funds has been made; and,

WHEREAS, MDMR finds, consistent with GOMESA, that it is in the best interest of the State of Mississippi that funds made available from GOMESA should be allocated to COG, on a reimbursement basis, for the Project.

NOW THEREFORE, IT IS MUTUALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND CITY OF GAUTIER, AS FOLLOWS:

SECTION 1. Each and all of the facts and findings set forth in the preamble clauses of this memorandum are hereby found and determined to be true and accurate and are incorporated herein by this reference thereto as though set forth again in words and figures.

SECTION 2. This MOU shall be effective upon execution by both parties and shall remain

in effect for a term of three years (36 months) with one optional one-year (12 months) renewal, for a total of four (4) years, unless terminated earlier. The term may be extended prior to expiration upon the written agreement of both parties.

SECTION 3. MDMR, pursuant to GOMESA, shall provide funds received from Mississippi's allocation of GOMESA funding in an amount up to Two Million Nine Hundred Seventy-Three Thousand Nine Hundred Eighty-One Dollars (\$2,973,981.00) to COG, on a reimbursement basis, for the purpose of providing funds to accomplish the Project as described herein.

SECTION 4. COG shall request payment of funds hereunder for Project costs on a reimbursement basis (such requests, "Reimbursement Requests"), unless otherwise directed by MDMR. COG shall submit written Reimbursement Requests no more frequently than monthly and no less frequently than quarterly. Each Reimbursement Request must be accompanied by detailed supporting documentation of costs incurred as required by MDMR. All Reimbursement Requests for time periods ending June 30 of any year during the term of this MOU shall be submitted no later than July 31 of that same year. MDMR will pay all properly documented Reimbursement Requests within forty-five (45) days after MDMR's receipt of same, except for any amounts disputed by MDMR in good faith. Reimbursement Requests shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 5. COG agrees to use all funds received from MDMR as allocated from GOMESA funding **solely** for the purposes set forth herein and authorized by GOMESA and upon the terms and provisions of this MOU; and further, by execution of this MOU, COG does hereby certify that all GOMESA funds it receives from the MDMR shall be used exclusively for the Project. COG understands that failure on its part to adhere to any provision within this MOU may result in termination of this MOU by the MDMR and in immediate action by the State to recover any improperly expended funds.

SECTION 6. COG agrees to comply with all applicable provisions of CFR 2 §200, *et seq.*, including §200.501 which states that a non-Federal entity that expends Seven Hundred Fifty Thousand Dollars and No/100 (\$750,000.00) or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year.

SECTION 7. COG agrees to comply with all applicable provisions of Section 70914 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58), also known as the Build America, Buy America Act.

SECTION 8. COG agrees to maintain on file all documentation in accordance with the recitals of this MOU and to submit such documentation to MDMR upon request.

SECTION 9. COG agrees to provide MDMR quarterly reports summarizing expenditure of GOMESA funds received from MDMR for the Project and the status of the Project until such time as the final expenditure or final investment of the funds has been made. The first quarterly

report shall be provided within ninety (90) days of the effective date of this MOU, and thereafter within thirty (30) days of each calendar quarter end. COG shall also provide MDMR with a final report summarizing the expenditures and use of the funds upon completion of the Project and final expenditure. Failure to timely submit reports may result in delay of payment of Reimbursement Requests. Reports shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 10. COG agrees to maintain copies of all invoices and documentation related to the funds allocated by MDMR for the Project sufficient to satisfy and confirm, to MDMR's satisfaction, that such funds have been expended **solely** for the purposes provided in GOMESA.

SECTION 11. COG shall comply with and all activities under this MOU shall be subject to all applicable Federal, State, and local laws and regulations, as now existing and as may be amended or modified.

SECTION 12. COG understands and acknowledges that if the Mississippi State Legislature fails to pass an appropriation bill for the MDMR and the prior year's appropriation bill expires, or if the Legislature fails to give MDMR the authority to expend funds, or if funds are otherwise unavailable, then the MDMR may, in its sole discretion, terminate this agreement or issue a Stop Work Order to COG in lieu of termination. If a Stop Work Order is issued, COG agrees to adhere to its terms.

SECTION 13. This MOU shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of laws provisions, and any litigation with respect thereto shall be brought in the state courts of Harrison County, Mississippi.

SECTION 14. Attached hereto as Attachment A and incorporated herein by reference is the document supporting the request for GOMESA funding submitted by COG. This document outlines the scope of work to be completed for the Project. Any change in the scope of work is subject to approval by the MDMR in writing and may require an amendment to this MOU and written approval of the GOMESA Committee and others.

SECTION 15. Attached hereto as Attachment B and incorporated herein by reference is the budget for the Project submitted by COG.

SECTION 16. Attached hereto as Attachment C and incorporated herein by reference is the Project Selection Form approved and executed by the GOMESA Committee. In the event of a discrepancy between Attachment A and Attachment C, Attachment C will govern.

SECTION 17. All notices or information required or permitted to be given pursuant to this MOU shall be in writing and personally delivered or sent by Certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For COG:
City of Gautier
Attention: Casey Vaughan, Mayor
3330 Highway 90
Gautier, MS 39553
cvaughan@gautier-ms.gov

For MDMR:
Mississippi Department of Marine Resources
Attention: Joe Spraggins, Executive Director
1141 Bayview Ave.
Biloxi, Mississippi 39530
Email: crystal.matta@dmr.ms.gov

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

By: _____

Joe Spraggins, Executive Director

Date: _____

CITY OF GAUTIER

By: _____

Casey Vaughan, Mayor

Date: _____

1141 Bayview Avenue · Biloxi, MS 39530-1613 · Tel: (228) 374-5000 · dmr.ms.gov



GOMESA PHASE II PROJECT FUNDING

Request for Funding FY2023

Official Use Only

Project Number: _____

Requesting Agency: _____

PROJECT SUMMARY

1. Title of Project:*red outlines indicate required fields*

Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements

2. Location of Project:

City of Gautier, Jackson County, MS

3. Requesting Organization:

City of Gautier

4. Requesting Organization Representative:

a. Name: April Stennett

e. Address:

3330 Highway 90
Gautier, MS 39553

b. Position: Grants and Projects Director

c. Phone: 228-219-8016

f. Email:

astennett@gautier-ms.gov

d. Fax: 228-497-1038

5. Funding Requested:

\$2,973,981.00

6. Have any other State or Federal funding sources been identified for the project?☐ Yes☒ No**7. If yes, enter amount and source of additional funds:**

Amount: 0.00

Source of Additional Funds: N/A

8. Total Project Funds

\$2,973,981.00



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

PROJECT SUMMARY

9. Provide Brief Project Description/Overview:

The Project will consist of improving Water Quality and stormwater runoff. The watershed's outfall is the Pascagoula River which directly impacts the Gulf of Mexico.

The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat stormwater runoff with constructed ecosystem structures to improve the Water Quality prior to release into the Gulf of Mexico.

10. LIST Project Goals/Objectives:

- 1.) Improved Water Quality from a watershed that directly impacts the Gulf of Mexico.
- 2.) Coastal Restoration
- 3.) Utilize stormwater treatment structures to remove sediment from the stormwater runoff. Therefore, decreasing pollutant discharges to the Pascagoula River and Gulf of Mexico.



GOMESA PHASE II PROJECT FUNDING

Request for Funding FY2023

PROJECT SUMMARY

11. Which of the following authorized uses set forth in the GOMESA Act does this project fall under? Check all that apply. Explain SPECIFICALLY and in detail how the project meets the required criteria.

- ☒ (A) *Projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, and infrastructure directly affected by coastal wetland losses*

Erosion control measures will be implemented to aid in Coastal Restoration, hurricane protection and loss of coastal wetlands.

- ☒ (B) *Mitigation of damage to fish, wildlife, or natural resources.*

Removing pollutants prior to discharging into the Pascagoula River and Gulf of Mexico will mitigate damage to fish, wildlife and natural resources.

- ☐ (C) *Implementation of a federally-approved marine, coastal, or conservation management plan.*

- ☐ (D) *Mitigation of the impact of activities through funding of onshore infrastructure projects.*



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

PROJECT SUMMARY

12. Project Timetable/Milestones:

Topographic Surveying: Complete

Engineering Design and Permitting: 3 months

Construction: 12 months

13. Project Timing



Short-term (3 year or less)



Deferred/long-term (3-5 years)



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

APPLICATION SUMMARY

14. Current status of architectural/engineering plans & specifications for this project (if applicable): *Check one from each group.*

- Group 1:** ☐ Completed
☒ In Progress
☐ Ready to Bid
☐ Other (identify)

- Group 2:** ☐ Paid for
☐ Funds budgeted
☒ Funds not budgeted

15. In what way does this project meet the goals and objectives of the Department of Marine Resources, which includes enhancing, protecting and conserving the marine interest of Mississippi for present and future generations.?

The Project meets several goals and objectives of the Department of Marine Resources. The improvement of Water Quality, Erosion Control and decreasing pollutant discharges into the Gulf of Mexico will enhance, protect and conserve the marine interest for present and future generations.



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

APPLICATION SUMMARY

16. Estimated number of years to completion: 15 months

17. Estimated Completion Date: September 2023

18. Prioritize if your agency has submitted multiple projects:

First priority (only project submitted)

SIGNATURES

Requesting Agency Representative:

Paul Yancey
Signature

6-2-22
Date

Attach a detailed project description, project schematics, drawings, or any regulatory permits as appropriate.

***Progress notes must be submitted quarterly on all projects funded by GOMESA.**

****Before submitting application, please make sure to complete the Budget form on page 7.**



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

BUDGET

Category	Total
Salaries, wages, Fringe	\$ 0.00
Travel	\$ 0.00
Architecture & Engineering	\$ 453,353.00
Legal	\$ 2,000.00
Consulting	\$ 0.00
Construction	\$ 2,518,628.00
Site Work	\$ 0.00
Equipment	\$ 0.00
Indirects	\$ 0.00
Other	\$ 0.00
Total	\$ 2,973,981.00

**PROPOSED HICKORY HILLS, LaGRANGE
and COTITA
WATER QUALITY and STORMWATER RUNOFF
IMPROVEMENTS
for
THE CITY OF GAUTIER, MS**





Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements City of Gautier

Project Description

The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat stormwater runoff with constructed ecosystem structures to improve the Water Quality prior to release into the Gulf of Mexico.

The Project components will consist of installing stormwater treatment structures to remove pollutants prior to discharge. The infrastructure network includes a series of 12", 18", 24", 36" and 48" reinforced concrete pipes. Grassed outfall swales will be utilized as secondary treatment system. Erosion control measures will also be implemented throughout the project.



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

BUDGET

Category	Total
Salaries, wages, Fringe	\$ 0.00
Travel	\$ 0.00
Architecture & Engineering	\$ 453,353.00
Legal	\$ 2,000.00
Consulting	\$ 0.00
Construction	\$ 2,518,628.00
Site Work	\$ 0.00
Equipment	\$ 0.00
Indirects	\$ 0.00
Other	\$ 0.00
Total	\$ 2,973,981.00



Attachment C

GOMESA Phase II Funding Project Selection Form

Applicant: April Stennett
First Name Last Name

Business/Agency: City of Gautier

Address: 3330 Highway 90 - Gautier, MS 39553

Phone: 228-219-8016 Email: astennett@gautier-ms.gov

Project Name: Hickory Hills, Lagrange, and Cotita Water Quality and Storm water Runoff Improvements

Anticipated Budget: \$2,973,981.00 Anticipated Timeline: 7/1/2023 to 6/30/2026

Projects must meet at least one of the GOMESA criteria listed below. Please check all that apply.
Additional justification may be requested.

Column A

- ☒ Coastal protection of natural resources
- ☒ Mitigation of natural or marine resources
- ☐ Conservation management
- ☒ Onshore infrastructure projects resulting from coastal damage

Column B

- ☐ Coastal restoration and resiliency efforts
- ☐ Ecological restoration

PROPOSED PROJECT NARRATIVE

The Project will consist of improving Water Quality and storm water runoff. The watershed's outfall is the Pascagoula River which directly impacts the Gulf of Mexico. The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat storm water runoff with constructed ecosystem structures to improve the Water Quality prior to release into the Gulf of Mexico.

Project Goals/Objectives:

- 1.) Improved Water Quality from a watershed that directly impacts the Gulf of Mexico.
 - 2.) Coastal Restoration
 - 3.) Utilize storm water treatment structures to remove sediment from the storm water runoff.
- Therefore, decreasing pollutant discharges to the Pascagoula River and Gulf of Mexico.

REQUIRED SIGNATURES

GOMESA Committee:

MDMR Committee Representative	<u>Joe S. Higgins</u> Joe S. Higgins (May 1, 2023 13:51 CDT) Signature	Executive Director	_____ Title	_____ Date
MDA Committee Representative	<u>Laura Hipp</u> Laura Hipp (May 1, 2023 14:00 CDT) Signature	Deputy Executive Director	_____ Title	_____ Date
MDEQ Committee Representative	<u>Chris Wells</u> Chris Wells (May 1, 2023 18:10 CDT) Signature	Executive Director	_____ Title	_____ Date

**CITY OF GAUTIER
Business Agenda Item #7
Fact Sheet**

Council Meeting: August 15, 2023
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITTMAN HOWDESHELL PLLC Account Number 001-060-602	233266	08/15/2023	08/01/2023	Description LEGAL SERV:SR MALL PROPERTY	Invoice # 1299	Date 07/31/2023	P.O. 4,040.00 Amount 4,040.00
001	BORDIS & DANOS PLLC Account Number 001-060-602	233267	08/15/2023	08/01/2023	Description AUG 2023 RETAINER	Invoice # 121	Date 08/01/2023	P.O. 11,250.00 Amount 11,250.00
001	46 ENTERTAINMENT INC Account Number 001-021-688	233277	08/15/2023	08/07/2023	Description CONSULTANT SERVICES	Invoice # 1842	Date 08/05/2023	P.O. 6,500.00 Amount 6,500.00
001	PTS SOLUTIONS INC Account Number 001-100-699	233278	08/15/2023	08/07/2023	Description ANNUAL SW MAINT 9/23-9/24	Invoice # 2023048-M	Date 07/24/2023	P.O. 30,780.00 Amount 30,780.00
001	DIRECTV LLC Account Number 001-161-698	233279	08/15/2023	08/07/2023	Description WEST STN: 022727663 (SEP)	Invoice # X230814	Date 08/14/2022	P.O. 174.39 Amount 174.39
001	JACKSON COUNTY ECONOMIC DEVELOPMENT Account Number 001-021-643	233280	08/15/2023	08/07/2023	Description ANNUAL PLEDGE	Invoice # 1116	Date 08/01/2023	P.O. 500.00 Amount 500.00
001	JACKSON COUNTY CHANCERY CLERK Account Number 001-090-620 001-090-620 001-090-620	233281	08/15/2023	08/07/2023	Description IMAGE 20122 PLAT COPY 23179 PLAT COPY 16452	Invoice # 07272021 08242021 07252023	Date 08/01/2023 08/01/2023 08/01/2023	P.O. 54.50 Amount 9.50 10.00 35.00
001	TEC Account Number 001-092-605	233282	08/15/2023	08/07/2023	Description MONTHLY LONG DISTANCE	Invoice # 1091703	Date 08/01/2023	P.O. 146.55 Amount 146.55
001	ACE DATA STORAGE INC Account Number 001-100-699	233283	08/15/2023	08/07/2023	Description JUL 2023 SHREDDING SERVICE	Invoice # 0093069	Date 08/01/2023	P.O. 105.00 Amount 105.00
001	VICTIMS OF HUMAN TRAFFICKING FUND Account Number 001-000-300	233284	08/15/2023	08/07/2023	Description JUL 2023 STATE ASSESSMENT	Invoice # 07312023	Date 08/01/2023	P.O. 40.00 Amount 40.00
001	MS DEPT OF FINANCE & ADMIN Account Number 001-000-300	233285	08/15/2023	08/07/2023	Description JUL 2023 COURT ASSESSMENTS	Invoice # 07312023	Date 08/01/2023	P.O. 15,972.75 Amount 15,972.75
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	233286	08/15/2023	08/07/2023	Description JUL 2023 SPECIAL ASSESSMENTS	Invoice # 07312023	Date 08/01/2023	P.O. 962.00 Amount 962.00

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS DEPT OF PUBLIC SAFETY	233287	08/15/2023	08/07/2023			555.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2023 INTERLOCK FEES		07312023	08/01/2023			555.00
001	ADRIANNE CRAWFORD RHOADS	233288	08/15/2023	08/07/2023			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER:217816		07172023	07/31/2023			200.00
001	BALBINA CALDWELL	233289	08/15/2023	08/07/2023			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	COURT INTERPRETER		07312023	07/31/2023			56.00
001	SPORTS CONDUCTOR LLC DBA JARVIS	233290	08/15/2023	08/07/2023			150.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER JUL 2023 (13)		5851	08/01/2023			51.35
	001-170-502	FOOTBALL JUL 2023 (25)		5851	08/01/2023			98.75
001	RELX INC DBA LEXISNEXIS	233291	08/15/2023	08/07/2023			127.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2023 4254VNBSY		3094611944	07/31/2023			127.30
001	SBM REPORTING LLC	233293	08/15/2023	08/07/2023			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MGT 08/03/23		MB1566	08/04/2023			175.00
001	C SPIRE WIRELESS	233294	08/15/2023	08/07/2023			956.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	07/11/2023			476.20
	001-100-605	DATA CARDS (14)		0032680896	07/11/2023			480.62
001	C SPIRE WIRELESS	233295	08/15/2023	08/07/2023			1,193.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONE		0030759348	07/31/2023			48.77
	001-021-605	CITY MGR CELL PHONE		0030759348	07/31/2023			48.77
	001-040-605	ADMIN CELL PHONE		0030759348	07/31/2023			83.25
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	07/31/2023			257.98
	001-090-698	IPAD SERVICE (3)		0030759348	07/31/2023			103.44
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	07/31/2023			146.31
	001-161-605	FIRE DEPT CELL PHONES		0030759348	07/31/2023			146.31
	001-170-605	RECREATION CELL PHONES		0030759348	07/31/2023			205.00
	001-205-605	MAINT CELL PHONES		0030759348	07/31/2023			153.52
001	RJ YOUNG COMPANY LLC	233298	08/15/2023	08/07/2023			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:BASE FEE		INV6423974	07/12/2023			38.00
	001-100-699	RICO IM C2500:BASE FEE		INV6423974	07/12/2023			37.55

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC	233299	08/15/2023	08/07/2023			204.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV6441256	07/24/2023			196.74
	001-100-699	ADMIN FEE		INV6441256	07/24/2023			8.00
001	SPARKLIGHT	233300	08/15/2023	08/07/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	AUG 2023:GARAGE #134679919		08192023	08/19/2023			127.95
001	SPARKLIGHT	233301	08/15/2023	08/07/2023			230.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	AUG 2023:BACOT #135939403		08222023	08/22/2203			230.88
001	SPARKLIGHT	233302	08/15/2023	08/07/2023			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2023:NFD #122024383		07232023	07/23/2023			85.46
001	SPARKLIGHT	233303	08/15/2023	08/07/2023			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2023:SFD #122025091		07232023	07/23/2023			85.46
001	SPARKLIGHT	233304	08/15/2023	08/07/2023			95.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2023:CFD #122024086		07232023	07/23/2023			95.41
001	SPARKLIGHT	233305	08/15/2023	08/07/2023			149.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	AUG 2023:#107571481		08012023	08/01/2023			149.20
001	SPARKLIGHT	233306	08/15/2023	08/07/2023			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	AUG 2023:SR BLDG #120793682		08012023	08/01/2023			96.73
001	FOSTERS A/C & HEATING INC	233311	08/15/2023	08/07/2023			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	SERV CALL-#1011319770: CFD		W1131886	07/27/2023			125.00
	001-161-635	REPLACE DUAL MFD CAPACITOR		W1131886	07/27/2023			95.00
	001-161-635	SERV CALL-#1910003554: CFD		W1131887	07/27/2023			125.00
	001-161-635	REPL 70/5-80/5 MFD CAPACITOR		W1131887	07/27/2023			105.00
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC	233312	08/15/2023	08/07/2023			275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MX-M654N SERV AGRMNT (6MO)		441346	07/28/2023			275.00
001	AIRGAS USA LLC	233313	08/15/2023	08/07/2023			326.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5501083835	07/31/2023			326.12

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITNEY BOWES INC	233314	08/15/2023	08/08/2023			313.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	DM300C/400C RED INK (2)		1023607068	08/02/2023			313.07
001	PASCAGOULA TIRE & SERVICE INC	233315	08/15/2023	08/08/2023			823.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FS FIREHAWK PURSUIT(4)		112039	07/07/2023			472.04
	001-100-638	INSTALLATION PKG: 19686		112039	07/07/2023			98.00
	001-100-638	WHEEL ALIGNMENT (4)		112039	07/07/2023			79.99
	001-100-638	FS FIREHAWK PURSUIT(1)		112068	07/07/2023			118.01
	001-100-638	INSTALLATION PKG: 12406		112068	07/07/2023			22.50
	001-100-638	MNT TIRE,SWAP SENSOR(2): 12406		112447	07/25/2023			33.00
001	GRAND VIEW SECURITY LLC	233316	08/15/2023	08/08/2023			1,951.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	REPL NETWORK SWITCH: BACOT		0717121882	07/31/2023			186.50
	001-170-698	LABOR (7): LIGHTNING-BACOT		0717121882	07/31/2023			770.00
	001-170-639	REPL 4MP CAMERA(5): BACOT		0717121882	07/31/2023			995.00
001	M & E FEED & SEED	233317	08/15/2023	08/08/2023			185.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD (3)		747909	08/01/2023			185.50
001	AUTOZONE INC	233320	08/15/2023	08/08/2023			101.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	TW WASH/WAX(4);BLUE DEF: FD		4907417867	07/08/2023			52.13
	001-161-638	GREASE,GUN,TUBE: CMD 43104		4907431909	07/31/2023			49.06
001	STEINER SAW & MOWER	233321	08/15/2023	08/08/2023			191.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PRIMER BULB (5): WEED EATERS		893996	07/06/2023			25.00
	001-170-639	CS 1 GAL MIX GAS: CHAINSAWS		994004	07/10/2023			70.00
	001-170-639	1 GAL OIL: WEED EATERS		994004	07/10/2023			25.00
	001-170-639	STRING: WEED EATERS		093056	07/26/2023			65.00
	001-170-639	TRIMMER CUTTER(6): WEED EATERS		093056	07/26/2023			6.00
001	AUTO TRUCK AND TRAILER PARTS INC	233322	08/15/2023	08/08/2023			1,887.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BEARING KIT;BOLT(2): TRAILER		307205	07/06/2023			23.35
	001-100-570	G30 ANTIFRZ(6);WSHR FLUID(6)		307206	07/06/2023			136.20
	001-100-570	SHOP RAGS: PD VEHICLES		307206	07/06/2023			33.90
	001-100-570	WSHR FLD(6);GAL ANTIFRZ(6):PD		307218	07/06/2023			136.20
	001-170-639	BEARING (2): EXMARK		307317	07/11/2023			8.00
	001-161-638	HEADLT; MRKR LIGHT(2):E1/CMD		307339	07/11/2023			21.25
	001-161-638	MRK LIGHT BASE (2): E1/CMD		307339	07/11/2023			7.50
	001-161-638	WIPER ARM: FD		307389	07/13/2023			127.61
	001-161-638	PCV FILTER: ENG 1		307396	07/13/2023			104.40
	001-161-638	EHAUST GASKET (2): ENG 1		307441	07/17/2023			151.70
	001-205-639	FUEL FILTER: GAS PUMP		307451	07/17/2023			21.20
	001-161-638	SENSOR: ENG 1		307460	07/18/2023			376.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	233322	08/15/2023	08/08/2023			1,887.20	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	BELT;WIPER BLD (2): ENG 1 & 5	307518	07/20/2023			32.25	
	001-161-638	MARKER LENS (3): ENG 1 & 5	307518	07/20/2023			54.00	
	001-161-638	PS FLUID (2);TRNS FLUID: E1	307604	07/21/2023			61.15	
	001-161-638	WIPER ARM: ENG 5	307599	07/21/2023			132.00	
	001-170-639	5 GAL HYDRAULIC OIL: BACKHOE	307605	07/21/2023			49.95	
	001-161-638	PRESSURE SENSOR: ENG 1	307629	07/24/2023			87.14	
	001-170-639	3/4" HYD HOSE: BACKHOE	307680	07/25/2023			91.00	
	001-161-638	PCV BREATHER TUBE: ENG 1	307679	07/25/2023			159.85	
	001-170-639	O-RING; DIESEL KLEEN0 (2): REC	307769	07/27/2023			72.55	
001	O'REILLY AUTO PARTS	233324	08/15/2023	08/08/2023			1,779.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	CABIN FILTER;FUEL TRMT: 84549	1978294539	06/30/2023			20.88	
	001-100-570	COOLANT HOSE;THERMOSTAT: 19684	1978294539	06/30/2023			63.59	
	001-100-570	OXYGEN SENSORS (2): 19591	1978294539	06/30/2023			80.76	
	001-100-570	LICNS PLT SCREW(6): NEW EXPS	1978294541	06/30/2023			22.74	
	001-100-570	CAPSULE BULB(2),SOCKET: 12405	1978295193	07/06/2023			30.89	
	001-205-570	FUEL CLNR;WTR REMVR: 27032	1978295194	07/06/2023			23.57	
	001-161-638	BATTERY: R39 CHEVY 2500	1978295208	07/06/2023			117.62	
	001-161-638	MICRO-V BELT: ENG 4	1978295325	07/07/2023			51.16	
	001-170-638	QT MOTOR OIL (14): F350S	1978295658	07/10/2023			69.86	
	001-205-559	7 PC SOCKET SET; LOCK PLIERS	1978295697	07/10/2023			29.98	
	001-161-638	IGNITION SWITCH: ENG 1	1978295697	07/10/2023			106.72	
	001-100-570	CAPSULE BULB: PD UNIT	1978295761	07/10/2023			26.15	
	001-100-570	HTR HOSE ASSY (2): 19686	1978296550	07/17/2023			89.67	
	001-100-570	COOLANT HOSE: 19686	1978296550	07/17/2023			46.49	
	001-100-570	RADIATOR: 19686	1978296551	07/17/2023			161.94	
	001-100-570	OIL(8); OIL/CBN FILTER: 10686	1978296668	07/18/2023			101.78	
	001-100-570	OIL(6); OIL/CBN FILTER: 10686	1978296670	07/18/2023			80.54	
	001-100-570	RTN CR: OIL(8),FILTERS:10686	1978296671	07/18/2023			-101.78	
	001-100-570	SPKPLG(2); IGN COIL(2):14400	1978296786	07/19/2023			49.40	
	001-205-570	HVAC MODULE;ACTUATR: 70508	1978296839	07/19/2023			141.97	
	001-205-570	HVAC ACTUATOR: 39091	1978296839	07/19/2023			26.18	
	001-170-638	FREON (8): REC VEHICLES	1978296975	07/20/2023			87.92	
	001-161-638	EXHAUST PRESS SENSOR: ENG 1	1978297132	07/21/2023			63.64	
	001-205-570	AC BLOWER MOTOR: 70508	1978297132	07/24/2023			73.70	
	001-205-570	WHL BEARINGS,SEALS,GRS: 93645	1978297427	07/24/2023			53.54	
	001-170-639	5 GAL TRACTOR FLUID	1978297498	07/25/2023			74.99	
	001-170-559	RUST PENETRANT;ADAPTER: REC	1978297761	07/27/2023			15.98	
	001-205-570	TOOLBX LIFT SUPPT(2): 93645	1978297770	07/27/2023			63.54	
	001-205-570	MICRO-V BELT;TENSIONER: 93645	1978297770	07/27/2023			79.15	
	001-100-570	RTN CR: THERMOSTAT - 11277	1978297870	07/28/2023			-12.10	
	001-100-570	PS FLUID; CAT CNV CLNR: 11277	1978297873	07/28/2023			24.48	
	001-100-570	GAL ANTIFREEZE: 14399	1978297873	07/28/2023			14.99	
001	LOWES HOME CENTERS INC	233325	08/15/2023	08/08/2023			5,244.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-635	48" SHWR BASE & WALLS: NFD	982826	05/19/2023			875.90	
	001-161-635	16PK 24X24 CEILG TILE(19):NFD	982826	05/19/2023			1,046.52	
	001-161-635	PS CHROME SHWR FIXTURE: NFD	982826	05/19/2023			85.50	
	001-100-635	10" DOVETAIL DOOR JAMB SAW	901433	06/26/2023			13.29	

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	233325	08/15/2023	08/08/2023			5,244.56	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-205-559	5PK 4.5" SIL CARBD GRIND WHL	902499	06/26/2023			9.49	
	001-100-635	90Z LOCTITE POLY ADHESIVE (2)	964312	06/26/2023			18.96	
	001-170-559	BRASS KEY (2): B DAVIS RRM	901758	06/27/2023			7.56	
	001-092-635	BRINKS MD DOOR CLOSER	901128	06/28/2023			60.41	
	001-170-559	4PK SFTY GLASS;CBL CLAMP(2)	901932	06/28/2023			23.59	
	001-092-635	156 COMP SCREWS;8'MDF BRD(4)	901291	06/29/2023			39.78	
	001-170-559	CM LTHR GLOVE;PS LTHR GLOVE	901399	07/03/2023			27.04	
	001-170-559	3M FOLDING EARMUFF	901399	07/03/2023			20.88	
	001-170-559	4PK TINTED SAFETY GLASSES	901399	07/03/2023			20.41	
	001-170-634	2PK 100W LED(2);2X8 TTD: GM PK	901399	07/03/2023			40.61	
	001-161-559	8PK ENERGIZER C BTRY (3): FD	902813	07/05/2023			45.54	
	001-170-559	TRUFUEL 110 FL OZ: CHAINSAWS	998431	07/05/2023			22.78	
	001-205-559	3/8" RUBBER GROMMET (2)	901018	07/05/2023			3.76	
	001-092-559	CLOROX ALGAECIDE(3): FOUNTAIN	901358	07/06/2023			51.24	
	001-092-559	CLOROX BLEACH(4): FOUNTAIN	901255	07/06/2023			26.52	
	001-161-635	COMM SS PULL DOWN FAUCET: CFD	972186	07/07/2023			189.05	
	001-161-702	FRIGIDAIRE 20.5 REFRIGERATOR	972186	07/07/2023			616.55	
	001-205-559	DW 20V 2PK 6AMP LITH BTRY KIT	901399	07/10/2023			255.55	
	001-170-520	13LB PREEN WEED PREV(2)	901270	07/10/2023			51.26	
	001-205-559	5PK DW 8" RECIP BLADE	901354	07/10/2023			15.18	
	001-205-559	TBLT ELECTRICIAN TOOL POUCH	901354	07/10/2023			23.74	
	001-092-559	SHOCK XTRABLU2 (3): FOUNTAN	915554	07/10/2023			25.59	
	001-161-559	CM DEAD BLOW HAMMER: NFD	902930	07/11/2023			28.47	
	001-161-559	8PK ENERGZR C BTRY(2): NFD	902930	07/11/2023			30.36	
	001-161-559	SS TP TOWER W/ SHELF BIN	902930	07/11/2023			23.75	
	001-170-577	BENCH REPR: B DAVIS F# 4	901883	07/12/2023			54.56	
	001-161-635	PLUMBING SUPPLIES: SFD SHOWER	901911	07/12/2023			57.10	
	001-205-702	43CC POWER AUGER W 8" BITS	983519	07/13/2023			255.55	
	001-161-635	BLK SILICONE CAULK: NFD FLRG	902998	07/13/2023			16.14	
	001-161-635	SHOWER REPR SUPPLIES: SFD	901150	07/13/2023			67.59	
	001-170-577	ORTHENE 12OZ FIRE ANT (6)	901148	07/13/2023			79.68	
	001-170-577	100CT DISP GLOVES;MICROBAN(5)	901148	07/13/2023			43.03	
	001-205-702	75' AUGER MACHINE	983510	07/13/2023			498.74	
	001-205-702	3 HANDLE PEX CLAMP TOOL	983513	07/13/2023			61.73	
	001-205-702	14PC CARBD TIP HOLE SAW SET	983513	07/13/2023			122.56	
	001-161-635	RTN CR: 48" SHOWER BASE	902996	07/13/2023			-260.30	
	001-205-559	DW 12" RECIP SAW BLADE 5PK	902064	07/14/2023			23.74	
	001-161-559	HOSE NOZZLE;LG GEL ICE PK(5)	902061	07/14/2023			39.78	
	001-161-635	PLUMBING SUPPLIES: SFD	984357	07/14/2023			39.39	
	001-170-634	19" SINK;CAULK: GM RESTRM	958704	07/17/2023			47.46	
	001-170-559	4' LED SIGHT STRIP: SHOP OFFC	958704	07/17/2023			70.26	
	001-170-634	SINK FAUCET (2): GM RESTRMS	964759	07/17/2023			56.96	
	001-205-559	DW 5PK GRINDING WHL	901155	07/17/2023			9.49	
	001-170-559	3M FOLDING EARMUFF: REC	901146	07/17/2023			20.89	
	001-205-520	.5CF RIVER PEBBLES(15): CHALL	901407	07/18/2023			75.15	
	001-205-520	.5CF RIVER PEBBLES(5): CHALL	901380	07/18/2023			25.05	
	001-170-559	GAL ALGAECIDE (2): SPLASHPAD	901970	07/20/2023			63.24	
	001-170-634	2X8X8 TRTD #2: GM PIER	901975	07/20/2023			10.26	
	001-205-559	KB 50' RETR CORD REEL	901301	07/21/2023			79.79	
	001-205-559	RTN CR: KB 50' RETR CORD REEL	902405	07/21/2023			-69.33	
	001-161-635	PLUMBING SUPPLIES: SFD	901032	07/24/2023			34.03	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	233325	08/15/2023	08/08/2023			5,244.56	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	2X4X8 #2 PRIME (6): SFD		901090	07/24/2023			22.74
001	JACKSON COUNTY ADULT DETENTION CENTER	233326	08/15/2023	08/08/2023			7,805.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	JUL 2023-ADC CHGS		07312023	08/07/2023			7,805.00
001	CLINT DANIELS	233327	08/15/2023	08/08/2023			700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF 1001-1		08212023	07/28/2023			700.00
001	SEDRICK EDWARDS	233328	08/15/2023	08/08/2023			700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF 1001-1		08212023	07/28/2023			700.00
001	SINGING RIVER ELECTRIC COOPERATIVE	233329	08/15/2023	08/08/2023			3,033.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		07182023	07/26/2023			2,183.26
	001-201-629	SIGNAL LIGHT 89113001		07182023	07/26/2023			63.75
	001-170-631	CITY PARK RESTRMS 89912001		07182023	07/26/2023			325.06
	001-201-633	STREET LIGHTS 90345002		07182023	07/26/2023			156.34
	001-092-631	RECORDS BLDG 90790001		07182023	07/26/2023			259.34
	001-170-631	FRAZIER RESTRMS 98546001		07182023	07/26/2023			45.63
001	SINGING RIVER ELECTRIC COOPERATIVE	233330	08/15/2023	08/08/2023			438.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		07192023	07/27/2023			314.64
	001-170-631	BACOT SPLASHPAD 103751001		07192023	07/27/2023			32.09
	001-170-631	BACOT UPGRADES 113730001		07192023	07/27/2023			48.86
	001-170-631	BACOT 114484001		07192023	07/27/2023			42.50
001	SINGING RIVER ELECTRIC COOPERATIVE	233331	08/15/2023	08/08/2023			147.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		07182023	07/26/2023			114.96
	001-170-631	FITNESS TRAIL 109268001		07182023	07/26/2023			32.40
001	SINGING RIVER ELECTRIC COOPERATIVE	233332	08/15/2023	08/08/2023			843.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		07182023	07/26/2023			78.74
	001-201-633	DOLPHIN ST 94988002		07182023	07/26/2023			57.91
	001-201-633	DOLPHIN ST 94989002		07182023	07/26/2023			42.92
	001-201-633	DOLPHIN ST 94990002		07182023	07/26/2023			615.40
	001-201-633	WM PAYNE 100244006		07182023	07/26/2023			48.86
001	SINGING RIVER ELECTRIC COOPERATIVE	233333	08/15/2023	08/08/2023			686.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	ROUNDAABOUT 102311004		07182023	07/26/2023			30.00
	001-201-633	WM PAYNE 100245001		07182023	07/26/2023			58.12
	001-170-631	BACOT LIGHTS 10137		07192023	07/27/2023			467.24
	001-201-629	SIGNAL LIGHTS 10138		07192023	07/27/2023			130.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	233334	08/15/2023	08/08/2023			820.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		07152023	07/24/2023		469.59	
	001-161-631	MARTIN BLUFF FD 58380001		07172023	07/25/2023		276.34	
	001-201-629	SIGNAL LIGHTS 17546		07172023	07/25/2023		39.06	
	001-092-631	CITY LIMIT SIGN		07172023	07/25/2023		35.84	
001	SINGING RIVER ELECTRIC COOPERATIVE	233335	08/15/2023	08/08/2023			10,349.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	SRTEET LIGHTING 10054		07182023	07/26/2023		7,019.09	
	001-092-631	CITY HALL 10054		07182023	07/26/2023		1,062.07	
	001-170-631	SRM VENUE/DLPHN PW BOX 10054		07182023	07/26/2023		60.00	
	001-170-631	FRAZIER PARK 10054		07182023	07/26/2023		67.60	
	001-170-631	SENIOR BLDG 10054		07182023	07/26/2023		396.62	
	001-170-631	CITY PARK 10054		07182023	07/26/2023		163.23	
	001-161-631	CENTRAL FD 10054		07182023	07/26/2023		479.82	
	001-092-631	PUBLIC WORKS 10054		07182023	07/26/2023		316.06	
	001-092-631	HWY 90 SIGN 10054		07182023	07/26/2023		41.25	
	001-201-629	SIGNAL LIGHTING 10054		07182023	07/26/2023		743.38	
001	FUELMAN	233342	08/15/2023	08/08/2023			3,705.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64795636	07/31/2023		217.72	
	001-100-525	UNL FUEL		NP64795636	07/31/2023		2,661.42	
	001-161-525	DSL FUEL		NP64795636	07/31/2023		284.99	
	001-170-525	UNL FUEL		NP64795636	07/31/2023		498.17	
	001-205-525	UNL FUEL		NP64795636	07/31/2023		43.36	
001	FUELMAN	233344	08/15/2023	08/08/2023			4,497.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64865638	08/07/2023		48.96	
	001-092-525	UNL FUEL		NP64865638	08/07/2023		45.13	
	001-100-525	UNL FUEL		NP64865638	08/07/2023		3,326.74	
	001-161-525	UNL&DSL FUEL		NP64865638	08/07/2023		599.71	
	001-170-525	UNL FUEL		NP64865638	08/07/2023		402.87	
	001-205-525	DSL FUEL		NP64865638	08/07/2023		74.36	
001	ELAN FINANCIAL SERVICES	233346	08/15/2023	08/08/2023			1,372.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	ALGACIDE: NPG FOUNTAIN		07062023	07/07/2023		124.99	
	001-170-502	CHEER FIT KIT		07122023	07/13/2023		200.00	
	001-040-559	ADOBE PRO RENEW: FARABEE		07122023	07/13/2023		308.03	
	001-170-502	SCALE: FOOTBALL		07182023	07/19/2023		21.98	
	001-170-511	SR EVENT: REFRESHMENTS		07182023	07/19/2023		96.82	
	001-090-559	PLANNING:SHIRT(8) HOODIE(4)		07252023	07/26/2023		152.11	
	001-090-682	SUBDVSN DESIGN 1&2: MORGAN		07262023	07/27/2023		60.00	
	001-090-682	ASFPM MEMBER DUES: MORGAN		07272023	07/31/2023		175.00	
	001-090-682	ASFPM CFM RENEWAL: MORGAN		07272023	07/31/2023		120.00	
	001-092-606	ONEWAY APP: AUG 2023		08022023	08/03/2023		75.00	
	001-092-698	LATE FEE: CARD		08012023	08/01/2023		39.00	

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTERS A/C & HEATING INC	233351	08/15/2023	08/08/2023			231.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	ESA SERVICE CALL: PLANNING		W1132755	08/02/2023			106.25
	001-170-635	SERV CALL: FRASIER RESTRM		W1132821	08/04/2023			125.00
001	BELL AUTO PARTS INC	233365	08/15/2023	08/09/2023			437.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	OIL FILTER (5): LAWN MOWERS		D059755	07/06/2023			72.00
	001-170-639	AIR FILTER (5): EXMARKS		D059758	07/07/2023			120.35
	001-170-639	GAS DAMPER SHOCK (3): EXMARKS		D059777	07/13/2023			195.00
	001-170-639	IGNITION SWITCH: JD TRACTOR		D059780	07/17/2023			49.95
001	GRAND VIEW SECURITY LLC	233367	08/15/2023	08/09/2023			544.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	SERV CALL: GM PARK CAMERA		0612121501	06/15/2023			220.00
	001-170-698	MONITORING: BUDDY DAVIS		0803128212	08/03/2023			324.00
001	DELTA SANITATION OF MS LLC	233368	08/15/2023	08/09/2023			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001326365	07/31/2023			35.00
	001-170-698	BACOT PORT O LET(2)		0001326412	07/31/2023			250.00
001	CENTERPOINT ENERGY	233370	08/15/2023	08/09/2023			43.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:6/23-7/26/23		11000999-0	08/02/2023			43.29
001	CENTERPOINT ENERGY	233372	08/15/2023	08/09/2023			30.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:6/23-7/26/23		11000885-1	08/02/2023			30.01
001	CINTAS CORPORATION	233373	08/15/2023	08/09/2023			461.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	JUL 06 2023 MAINT		4160657528	07/06/2023			109.31
	001-205-535	JUL 12 2023 MAINT		4161269006	07/12/2023			109.31
	001-205-535	JUL 19 2023 MAINT		4161985959	07/19/2023			109.31
	001-205-535	JUL 26 2023 MAINT		4162657054	07/26/2023			133.91
001	GALLS LLC	233374	08/15/2023	08/09/2023			88.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	CONTOURED DUTY BELT		024211327	04/18/2023	230597		83.16
	001-100-535	SHIPPING		024211327	04/18/2023	230597		4.92
001	TEAM ONE COMMUNICATIONS INC	233375	08/15/2023	08/09/2023			1,328.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	APX 400 BATTERY (10): POLICE		3010104981	07/25/2023	231076		1,306.00
	001-100-639	FREIGHT		3010104981	07/25/2023	231076		22.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACTION PRINTING CENTER INC	233377	08/15/2023	08/09/2023			402.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	UTY DEPT STAMP: PLAN REVIEW		2041	08/01/2023	231073		58.00
	001-090-620	#10 ENVELOPE (1000): PLANNING		1975	08/01/2023	231062		247.74
	001-090-620	VEHICLE MAINT LOG BOOKS (15)		1972	08/01/2023	231060		96.85
001	MS FIRE ACADEMY	233378	08/15/2023	08/09/2023			365.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	FIRST TRNG: GRAHAM, A		30933	08/04/2023	230781		365.00
001	CUSTOM PRODUCTS CORPORATION	233380	08/15/2023	08/09/2023			1,265.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-565	DS CONTOUR SIGN: WESTGATE EST		395839	07/27/2023	231028		245.95
	001-092-565	ROUND POST 3"		395839	07/27/2023	231028		174.66
	001-092-565	POST TOP		395839	07/27/2023	231028		90.82
	001-092-565	POST BASE		395839	07/27/2023	231028		188.50
	001-092-565	SIGN BRACKET		395839	07/27/2023	231028		75.76
	001-092-565	SKID CHARGE/ITEM 109"-120"		395839	07/27/2023	231028		200.00
	001-092-565	NEW DESIGN CHARGE		395839	07/27/2023	231028		75.00
	001-092-565	FREIGHT		395839	07/27/2023	231028		150.00
	001-092-565	SIGN: SHEPARD ST PARK IMPS		395734	07/26/2023	231048		20.22
	001-092-565	TIDELANDS SIGNAGE: 2021-2024		395734	07/26/2023	231048		26.79
	001-092-565	SHIPPING		395734	07/26/2023	231048		17.52
001	SINGING RIVER PAINT & BODY	233381	08/15/2023	08/09/2023			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-702	INSTALL GRAPHICS: #11816		11816	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #11961		11961	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #11975		11975	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #12075		12075	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #12079		12079	08/04/2023	230972		300.00
001	DUNAWAY SIGNS INC	233383	08/15/2023	08/09/2023			454.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-620	PUBL HEARING NOTICE(6): CODE		39992	08/02/2023	231063		174.00
	001-090-620	PUBL HEARING NOTICE(20):PLNG		39992	08/02/2023	231063		235.00
	001-090-620	WIRE STAKES (20)		39992	08/02/2023	231063		45.00
001	PASCAGOULA TIRE & SERVICE INC	233385	08/15/2023	08/09/2023			1,665.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-570	FS DESTINATION LE3(4): #49362		112321	07/20/2023	231052		484.40
	001-205-570	INSTALLATION PACKAGE		112321	07/20/2023	231052		90.00
	001-205-570	THRUST ANGLE ALIGNMENT		112321	07/20/2023	231052		89.99
	001-205-570	FS DESTINATN LE3(4): #93645		112322	07/20/2023	231052		484.40
	001-205-570	INSTALLATION PACKAGE		112322	07/20/2023	231052		90.00
	001-205-570	THRUST ANGLE ALIGNMENT		112322	07/20/2023	231052		89.99
	001-205-570	FS DESTINATION AT2: #19415		112327	07/20/2023	231074		104.27
	001-205-570	INSTALLATION PACKAGE		112327	07/20/2023	231074		22.50
	001-205-570	TPMS SENSOR (3): #19415		112327	07/20/2023	231074		209.97

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SUN HERALD ADVERTISING	233386	08/15/2023	08/09/2023			764.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	DISPLAY AD: BUDGET AMENDMENTS	205675	07/31/2023	231111		600.00	
	001-090-615	NOTICE: GPC 23-25-VAR AMAR E	205675	07/31/2023	231072		21.48	
	001-090-615	NOTICE: GPC 23-26-SE MINGOTI	205675	07/31/2023	231072		20.40	
	001-090-615	NOTICE: GPC 23-27-CU PEARSON	205675	07/31/2023	231072		21.72	
	001-040-615	AD: PUBLIC WORKS RFP 7/02/23	205675	07/31/2023	230963		100.50	
001	STAPLES BUSINESS ADVANTAGE DEPT	ATL 233387	08/15/2023	08/09/2023			3,340.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	SANDISK ULTRA USB 32GB (10)	3543272207	07/25/2023	231080		209.90	
	001-090-559	4 DRWR VERT FILE CABINET BLK	3543410793	07/27/2023	231088		222.42	
	001-090-500	HP64XL/64 BLK HY CMY 2PK	3543410793	07/27/2023	231088		65.89	
	001-090-500	HANGING FILE TABS CLR 50PK	3543410793	07/27/2023	231088		6.84	
	001-090-500	PAPERCLIPS #2 ASRT COLOR	3543410794	07/27/2023	231088		6.24	
	001-100-500	TR SCISSORS 8" (2)	3543410795	07/27/2023	231091		11.34	
	001-100-500	LOGI WLESS KEYBOARD/MOUSE	3543410795	07/27/2023	231091		63.95	
	001-100-500	S-GEL RETRACT PEN BLU DZ(2)	3543410795	07/27/2023	231091		32.98	
	001-100-500	LEXMARK 701 TONER YEL (2)	3543410795	07/27/2023	231091		132.56	
	001-100-500	LEXMARK 701 TONER MAG (3)	3543410795	07/27/2023	231091		193.95	
	001-100-500	LEXMARK 701 TONER CYAN (2)	3543410795	07/27/2023	231091		132.56	
	001-100-500	LEXMARK 701 TONER BLK (2)	3543410795	07/27/2023	231091		94.28	
	001-100-500	5 RM CS COPY PAPER (10)	3543410795	07/27/2023	231091		376.20	
	001-100-500	EPSON 127/126 BLK HY 4PK (6)	3543410795	07/27/2023	231091		496.68	
	001-100-500	REMN BLK BRO DR360 DRUM (3)	3543410795	07/27/2023	231091		224.22	
	001-100-500	REMN BLK HY BRO TN360 2PK (6)	3543410796	07/27/2023	231091		503.88	
	001-010-500	INVISIBLE TAPE 12/PK (2)	3543494572	07/28/2023	231099		15.12	
	001-010-500	STD STAPLES 5000BX 5PK (2)	3543494572	07/28/2023	231099		7.66	
	001-010-500	DRY CORRECTION TAPE 10PK	3543494572	07/28/2023	231099		9.77	
	001-010-500	CS COPY PAPER 8.5X11 (6)	3543494572	07/28/2023	231099		266.94	
	001-010-500	LTR EXPN FILE POCKET 10PK	3543494572	07/28/2023	231099		13.03	
	001-010-500	AA BATTERY 36PK	3543494572	07/28/2023	231099		35.90	
	001-010-500	S-GEL RETRACT PEN BLK 36PK	3543494572	07/28/2023	231099		40.39	
	001-010-500	PAPER CLIP SMOOTH 10PK (2)	3543494572	07/28/2023	231099		6.26	
	001-010-500	STICKY NOTE 3X3 18PK	3543494572	07/28/2023	231099		12.01	
	001-010-500	HP05A BLK SY TONER 2PK	3543494572	07/28/2023	231099		159.22	
001	CUPIT SIGNS OF MISSISSIPPI INC	233389	08/15/2023	08/09/2023			574.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	DATE CHG (7): LAGNIAPPE	35667B	07/12/2023	231034		70.00	
	001-170-513	DATE/TIME CHG (6): CRUISIN	35667B	07/12/2023	231034		120.00	
	001-170-513	BANNER (2): FARMERS MARKET	35724B	08/04/2023	231152		384.00	
001	QUALITY TREE AND DEBRIS LLC	233390	08/15/2023	08/09/2023			250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-601	ABATEMENT: 1528 LADNIER RD	073112	08/03/2023	231144		250.00	

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MUNICIPAL EMERGENCY SERVICES INC	233392	08/15/2023	08/09/2023			587.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	TAC POLO (3): LORENZO	IN1899918	07/06/2023	230737		186.95	
	001-161-535	TAC POLO; PA CAP: MCNEIL	IN1899919	07/06/2023	230737		72.45	
	001-161-535	APEX PANT (2): GRAHAM, J	IN1906545	07/19/2023	230737		138.95	
	001-161-535	SHORT(2);TAC POLO(3): WELLS	IN1909823	07/26/2023	230737		189.45	
001	AMAZON CAPITAL SERVICE	233393	08/15/2023	08/09/2023			69.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-560	HAZARD DOT GAS PLACARD (8)	1LCLHVL334	07/29/2023	231094		43.44	
	001-205-560	DANGER GAS 7X10 STICKER (2)	1LCLHVL334	07/29/2023	231094		11.32	
	001-205-560	FLANMABLE VINYL STICKER (2)	1LCLHVL334	07/29/2023	231094		15.18	
001	MANDAL AUTOMOTIVE OF D'IBERVILLE LLC	233394	08/15/2023	08/09/2023			2,786.47	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	WATER PUMP (2): U #44	5066393	07/14/2023	231016		452.50	
	001-100-570	THERMOSTAT (2): U #44	5066393	07/14/2023	231016		112.38	
	001-100-570	VISOR SUPPORT (4): U #44	5066457	07/18/2023	231016		95.52	
	001-100-570	ENGINE CAMSHAFT: U #58	5066392	07/14/2023	231017		371.25	
	001-100-570	HYDRAULIC TAPPET: U #58	5066392	07/14/2023	231017		915.00	
	001-100-570	OIL TUBE SEAL: U #58	5066392	07/14/2023	231017		5.50	
	001-100-570	HEATER LINE O RING: U #58	5066392	07/14/2023	231017		17.62	
	001-100-570	CYLINDER HEAD GASKET: U #58	5066478	07/18/2023	231017		133.76	
	001-100-570	SPECIAL BOLT: U #58	5066478	07/18/2023	231017		132.60	
	001-100-570	COOLANT OUT TUBE: U #58	5066478	07/18/2023	231017		28.56	
	001-100-570	COOLANT INLET TUBE: U #58	5066478	07/18/2023	231017		27.00	
	001-100-570	OIL PUMP: U #19685	5066514	07/19/2023	231058		190.00	
	001-100-570	OIL PUMP SEAL: U #19685	5066514	07/19/2023	231058		5.50	
	001-100-570	COOLING FAN (2): U #19686	5066514	07/19/2023	231058		99.76	
	001-100-570	COOLING FAN (6): SPARES	5066566	07/21/2023	231058		199.52	
001	CANNON PAF LLC	233396	08/15/2023	08/09/2023			37.43	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	HORN ASSEMBLY 220: #84549	246263	07/12/2023	231030		37.43	
001	OCCUPATIONAL HEALTH CENTER INC	233397	08/15/2023	08/09/2023			410.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	PRE-EMP PHYSICAL: BURSE,G	328798	07/13/2023	231042		75.00	
	001-161-604	COC DRUG SCREEN: BURSE,G	328798	07/13/2023	231042		70.00	
	001-161-604	PFT: BURSE, GABRIEL	328798	07/13/2023	231042		45.00	
	001-022-604	PRE-EMP DRUG SCRIN: HOLLINS,O	330147	08/03/2023	231103		35.00	
	001-100-604	PRE-EMP PHYSICAL: SIMS, J	330147	08/03/2023	231087		75.00	
	001-100-604	PRE-EMP DRUG SCRIN: SIMS, J	330147	08/03/2023	231087		35.00	
	001-100-604	PRE-EMP PHYSICAL: THOMPSON,S	330147	08/03/2023	231096		75.00	
001	ECONOMY BOOTS SALES & SERVICE	233398	08/15/2023	08/09/2023			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-689	BOOTS: ACO CARTWRIGHT	13589	07/17/2023	231057		100.00	

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PNEU-DART INC	233400	08/15/2023	08/09/2023			195.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-689	RDD DEVICE TYPE P 2.0 CC (8)	364328	07/27/2023	231090		175.60	
	001-100-689	SHIPPING	364328	07/27/2023	231090		19.70	
001	MOTOROLA INC	233401	08/15/2023	08/09/2023			450.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	VISTA BATT KIT LI-ION (10)	8281676578	07/23/2023	231075		450.00	
FUND TOTAL	1 Claims	to	Checks	81 Total	142,385.37 Manual	Held	Total	142,385.37

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762	233352	08/15/2023	08/08/2023			3,000.00	
	Description GEOTECH: BATHHOUSE 75%			Invoice # AM OB2300633B	Date 06/30/2023	P.O.	Amount	3,000.00
171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762 171-176-762	233363	08/15/2023	08/09/2023			1,804.00	
	Description CONST DOCS: BATHHOUSE 30% GEOTECH: BATHHOUSE 100%			Invoice # A MOB2300634 A MOB2300634	Date 08/03/2023 08/03/2023	P.O.	Amount	804.00 1,000.00
FUND TOTAL 171 Claims	to	Checks	2 Total	4,804.00	Manual		Held	Total 4,804.00

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	233263	08/15/2023	08/01/2023			3,052.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUL 2023	07/21/2023			3,052.61
FUND TOTAL 172 Claims	to	Checks	1 Total	3,052.61 Manual		Held	Total	3,052.61

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BAY ICE COMPANY INC	233292	08/15/2023	08/07/2023			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	JUL 2023 BOX RENTAL FEE		684056	07/31/2023			50.00
176	C SPIRE WIRELESS	233296	08/15/2023	08/07/2023			52.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	07/31/2023			52.98
176	SPARKLIGHT	233307	08/15/2023	08/07/2023			256.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	AUG 2023:SSP INET#132698937		07202023	07/20/2023			256.89
176	SPARKLIGHT	233308	08/15/2023	08/07/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	AUG 2023:SSP #136075116		07232023	07/23/2023			127.95
176	SINGING RIVER ELECTRIC COOPERATIVE	233336	08/15/2023	08/08/2023			3,818.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		07192023	07/27/2023			3,152.71
	176-170-631	HOUSE 76855002		07192023	07/27/2023			55.12
	176-170-631	SSP WELCOME CENTER 108928002		07192023	07/27/2023			580.34
	176-170-631	DUMP STATION 109931001		07192023	07/27/2023			30.00
176	ELAN FINANCIAL SERVICES	233347	08/15/2023	08/08/2023			79.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	120/240VAC BREAKER: NEW RANGE		07182023	07/19/2023			79.10
176	LOWES HOME CENTERS INC	233349	08/15/2023	08/08/2023			1,568.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	LIGHT SWITCH: RANGER HOUSE		964581	07/06/2023			10.91
	176-170-639	22" UNIV BLADE: MOWER		964581	07/06/2023			31.33
	176-170-635	3WAY SWITCH;ELEC BOX:RNGR HSE		901269	07/10/2023			19.06
	176-170-559	WHRLPOOL SS 30" ELEC RANGE		915893	07/12/2023			616.55
	176-170-520	2 CFT PREM BROWN MULCH (140)		960248	07/17/2023			529.20
	176-170-559	30" RANGE BACKSPLASH PLATE		990929	07/17/2023			46.55
	176-170-559	6' 4 WIRE RANGE PWR CORD		990929	07/17/2023			38.93
	176-170-559	30" SS CONV RANGE HOOD		990929	07/17/2023			151.05
	176-170-559	3.75X10 BLK WALL CAP		990929	07/17/2023			32.30
	176-170-559	12' 3 STRND UF WIRE: R HOOD		990929	07/17/2023			79.56
	176-170-559	50A 4W RANGE PWR OUTLET		90929	07/17/2023			13.38
176	GRAND VIEW SECURITY LLC	233371	08/15/2023	08/09/2023			360.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MONITORING: LOG CABIN		0630149768	06/30/2023			360.00
FUND TOTAL 176 Claims	to	Checks	8 Total	6,313.91 Manual		Held	Total	6,313.91

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	JLB CONTRACTORS LLC	233364	08/15/2023	08/09/2023			376,286.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	361-726-768	GV SWR UPGRADES		7	08/01/2023		376,286.88	
FUND TOTAL 361 Claims	to	Checks	1 Total	376,286.88	Manual	Held	Total	376,286.88

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	C SPIRE WIRELESS	233297	08/15/2023	08/07/2023			48.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	07/31/2023			48.77
400	SPARKLIGHT	233309	08/15/2023	08/07/2023			106.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	AUG 2023:UTLY #107663106		07232023	07/23/2023			106.55
400	CLEARWATER SOLUTIONS LLC	233310	08/15/2023	08/07/2023			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	AUG 2023 OPERATION FEE		GAUTIER128	07/01/2023			170,690.75
400	HENZE ENTERPRISES INC	233318	08/15/2023	08/08/2023			860.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	4 CY TOPSOIL: SAN LORENZO		32296	08/01/2023			60.00
	400-651-683	4 CY RAP: SAN LORENZO		32296	08/01/2023			160.00
	400-651-585	20 CY FILL DIRT: WTR LEAK		32296	08/01/2023			200.00
	400-651-585	8 CY RAP: WTR LEAK		32296	08/01/2023			320.00
	400-651-683	8 CY TOPSOIL: BACOT ST		32296	08/01/2023			120.00
400	HUEY P STOCKSTILL LLC	233319	08/15/2023	08/08/2023			641.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	3.03 TN ASPHALT: HASTINGS		60540	07/25/2023			269.67
	400-651-683	2.06 TN ASPHALT: SNG PINE, ALLEN		60540	07/25/2023			183.34
	400-651-683	2.12 TN ASPHALT: SEA BASS		60540	07/25/2023			188.68
400	AUTO TRUCK AND TRAILER PARTS INC	233323	08/15/2023	08/08/2023			85.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	OIL FILTER: M BLUFF GENERATOR		307340	07/11/2023			18.50
	400-651-581	FUEL FILTER(2): M BLUFF GENER		307340	07/11/2023			67.48
400	SINGING RIVER ELECTRIC COOPERATIVE	233337	08/15/2023	08/08/2023			799.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		07182023	07/26/2023			799.47
400	SINGING RIVER ELECTRIC COOPERATIVE	233338	08/15/2023	08/08/2023			9,478.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		07182023	07/26/2023			45.00
	400-651-631	LIFT STATIONS 17882		07182023	07/26/2023			2,322.07
	400-651-631	WATER WELLS 17882		07182023	07/26/2023			4,394.63
	400-651-631	UTY BLDG 17882		07182023	07/26/2023			2,716.89
400	SINGING RIVER ELECTRIC COOPERATIVE	233339	08/15/2023	08/08/2023			5,010.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		07192023	07/27/2023			228.62
	400-651-631	LIFT STNS 17883		07192023	07/27/2023			2,527.37
	400-651-631	LIFT STNS 17884		07192023	07/27/2023			1,268.58
	400-651-631	LIFT STNS 114260001		07192023	07/27/2023			985.44

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	233340	08/15/2023	08/08/2023			5,844.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		07172023	07/25/2023			77.14
	400-651-631	LIFT STNS 89702001		07172023	07/25/2023			30.00
	400-651-631	LIFT STNS 17881		07172023	07/25/2023			2,953.52
	400-651-631	WATER WELLS 17881		07172023	07/25/2023			2,783.71
400	SINGING RIVER ELECTRIC COOPERATIVE	233341	08/15/2023	08/08/2023			125.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TANK 109812001		07152023	07/24/2023			31.04
	400-651-631	LIFT STATIONS 28779		07152023	07/24/2023			93.98
400	FUELMAN	233343	08/15/2023	08/08/2023			217.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64795636	07/31/2023			217.76
400	FUELMAN	233345	08/15/2023	08/08/2023			121.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64865638	08/07/2023			121.48
400	WASTE MANAGEMENT OF MS-GLF COAST INC	233348	08/15/2023	08/08/2023			4,391.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	JUL 2023:TIMBERLANE ROFF		8 1118947688	08/01/2023			4,391.47
400	LOWES HOME CENTERS INC	233350	08/15/2023	08/08/2023			163.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	QK 20LB HYD WTR (2): BONITA		902513	06/27/2023			37.40
	400-651-683	QK 80LB CONCRETE(10): BONITA		902552	06/27/2023			47.30
	400-651-683	15CT CABLE TIE (2): SEA BASS		902932	07/11/2023			17.06
	400-651-683	6X6X6 ATRIUM GRATE: MBLUFF		901438	07/18/2023			10.33
	400-650-559	28" D HANDLE GARDEN SPADE		964841	07/19/2023			18.98
	400-650-559	CAUTION BLUE MRKG PAINT (2)		964841	07/19/2023			18.96
	400-650-559	WD-40 8OZ SMARTSTRAW 2PK		964841	07/19/2023			13.29
400	GRAYSTONE PLUMBING AND GAS SERVICES LLC	233366	08/15/2023	08/09/2023			922.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	SERV CALL: ION PLANT-PIPING		1499	08/02/2023			875.00
	400-651-582	S80 PVC;CU ADPTR: ION PLANT		1499	08/02/2023			47.50
400	TEAM ONE COMMUNICATIONS INC	233376	08/15/2023	08/09/2023			49.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	TNC PLUG CRIMP CONN: MR LAPTOP		9080194251	07/11/2023	231037		49.81
400	SHERWIN-WILLIAMS COMPANY	233379	08/15/2023	08/09/2023			509.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	5 GAL PURE WHITE (5)		1512-5	07/31/2023	231093		237.45
	400-651-581	GAL PURE WHITE (3)		1512-5	07/31/2023	231093		148.47
	400-651-581	9 INCH WHITE DOVE 3/8 6PK (2)		1512-5	07/31/2023	231093		47.98
	400-651-581	6.5"X1/2 WOVEN MINI (2)		1512-5	07/31/2023	231093		28.38
	400-651-581	14" FRAME/6.5" PINK (2)		1512-5	07/31/2023	231093		12.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SHERWIN-WILLIAMS COMPANY	233379	08/15/2023	08/09/2023			509.58	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	4 INCH 4 WIRE ROLLER (2)		1512-5	07/31/2023	231093		10.78
	400-651-581	2-1/2" SYNTAX ANG (2)		1512-5	07/31/2023	231093		45.58
	400-651-581	DISCOUNT		1512-5	07/31/2023	231093		-21.84
400	SOUTHERN PIPE & SUPPLY CO INC	233382	08/15/2023	08/09/2023			40,147.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	10"X18" DIRECT OCTAVE METER		7812983-01	07/17/2023	230727		9,153.34
	400-651-683	12" COR PLST PIPE 200 FT		8222693-00	07/24/2023	231067		2,216.00
	400-651-683	24" COR PLST PIPE 20 FT		8222693-00	07/24/2023	231067		655.80
	400-651-683	12" ST INJ MOLD TEE (8)		8222693-00	07/24/2023	231067		1,965.92
	400-651-581	15" SOLID CORR PIPE 300 FT		8222847-00	07/25/2023	231083		4,611.00
	400-651-581	15"X15" HDPE TEE		8222847-00	07/25/2023	231083		363.77
	400-651-709	2" METER N/COUP (8)		8251482-00	07/25/2023	231086		285.92
	400-651-709	2" CURB FIPXPVX COMP (4)		8251482-00	07/25/2023	231086		1,720.00
	400-651-581	4" MJ SOLID SLEEVE (4)		8238242-00	07/28/2023	231092		288.28
	400-651-581	4" MEGALUG PVC (8)		8238242-00	07/28/2023	231092		293.60
	400-651-581	4" MJ ACC SET L/GLAND (8)		8238242-00	07/28/2023	231092		143.84
	400-651-709	5/8X3/4 BLMJ DIRECT METER (30)		8238242-00	07/28/2023	231092		2,250.00
	400-651-709	3/4X1/2 BRASS METER CPLG (25)		8238242-00	07/28/2023	231092		237.25
	400-651-709	3/4 CTS GUNT/SWVL CURB (25)		8238242-00	07/28/2023	231092		1,711.25
	400-651-709	3"X12" DIRECT OCTAVE METER (5)		7812983-02	07/28/2023	230727		9,177.70
	400-651-709	4"X12" DIRECT OCTAVE METER (2)		7812983-02	07/28/2023	230727		5,073.86
400	CONSOLIDATED PIPE & SUPPLY	233384	08/15/2023	08/09/2023			3,436.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	4" SB CLAMP F/PVC (12)		3739189000	08/01/2023	231085		1,656.00
	400-651-581	5 GAL CEMENT PLUG		3739189000	08/01/2023	231085		35.00
	400-651-581	4" S40 PVC PIPE PE 200 FT		3739189000	08/01/2023	231085		1,100.00
	400-651-581	2" S40 PVC PP WHT 300 FT		3739189000	08/01/2023	231085		645.00
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	233388	08/15/2023	08/09/2023			435.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	LTR MANILA FOLDERS 100BX		3542941833	07/20/2023	231071		11.76
	400-650-500	BROTHER TN227 BK HY TONER		3542941833	07/20/2023	231071		75.03
	400-650-500	BROTHER TN223 4PK SY TONER		3542941833	07/20/2023	231071		259.49
	400-650-500	LEXMARK IMAGING UNIT		3543347015	07/26/2023	231081		88.99
400	CORE & MAIN LP	233391	08/15/2023	08/09/2023			1,326.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	8"PVC S80 SW SCKT & RING (4)		T276490	07/27/2023	231068		232.52
	400-651-581	8"PVC S80 45 HXH 817-080 (4)		T276490	07/27/2023	231068		487.76
	400-651-581	1-1/4 PVC S40 M ADPT (12)		T276490	07/27/2023	231068		10.80
	400-651-581	2 BALL VALVE FP MATCO (12)		T277863	07/27/2023	231068		589.80
	400-651-581	3/4 SCH40 FE ADP (12)		S265798	04/25/2023	230449		6.00
400	ISCO INDUSTRIES INC	233395	08/15/2023	08/09/2023			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	#4 METER LOCK NO CAP (100)		51007032	07/27/2023	230659		450.00

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LYMAN WELL COMPANY	233399	08/15/2023	08/09/2023			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	REPL PACKING: WESTGATE WELL		23-193	07/28/2023	230764		300.00
	400-651-581	REPL PACKING: LARK WELL		23-193	07/28/2023	230764		300.00
400	J H WRIGHT & ASSOCIATES INC	233402	08/15/2023	08/09/2023			2,545.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	KEEN 2HP GRINDER PUMP: SPARE		453859	08/03/2023	231109		1,200.00
	400-651-584	MISSION PRESSURE TRANSDUCER		453968	08/07/2023	231108		260.00
	400-651-584	MISSION SUB LEVEL TRANSDUCER		453968	08/07/2023	231108		1,085.00
FUND TOTAL 400 Claims	to	Checks	25 Total	249,007.80	Manual	Held	Total	249,007.80

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	233369	08/15/2023	08/09/2023			102,672.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	JUL 2023 RES GARBAGE (6290)		0001326300	07/31/2023			105,672.00
	404-677-693	NO CART-30 DAYS: 713 HWY 90		0001326300	07/31/2023			-3,000.00
FUND TOTAL 404 Claims	to	Checks	1 Total	102,672.00	Manual	Held	Total	102,672.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	81 Total	142,385.37 Manual	Held	Total	142,385.37
FUND 171 Claims	to	Checks	2 Total	4,804.00 Manual	Held	Total	4,804.00
FUND 172 Claims	to	Checks	1 Total	3,052.61 Manual	Held	Total	3,052.61
FUND 176 Claims	to	Checks	8 Total	6,313.91 Manual	Held	Total	6,313.91
FUND 361 Claims	to	Checks	1 Total	376,286.88 Manual	Held	Total	376,286.88
FUND 400 Claims	to	Checks	25 Total	249,007.80 Manual	Held	Total	249,007.80
FUND 404 Claims	to	Checks	1 Total	102,672.00 Manual	Held	Total	102,672.00
Total for all Funds			Checks	119 Total	884,522.57 Manual	Held	Total 884,522.57

**CITY OF GAUTIER
Business Agenda Item #8
Fact Sheet**

Council Meeting: August 15, 2023
Title: Discussion regarding the potential no wake zone

Introduced by:
Contact Person/Telephone Paula Yancey 497-8000

Summary Explanation: Discussion regarding the potential no wake zone

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other/Discussion	☒
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

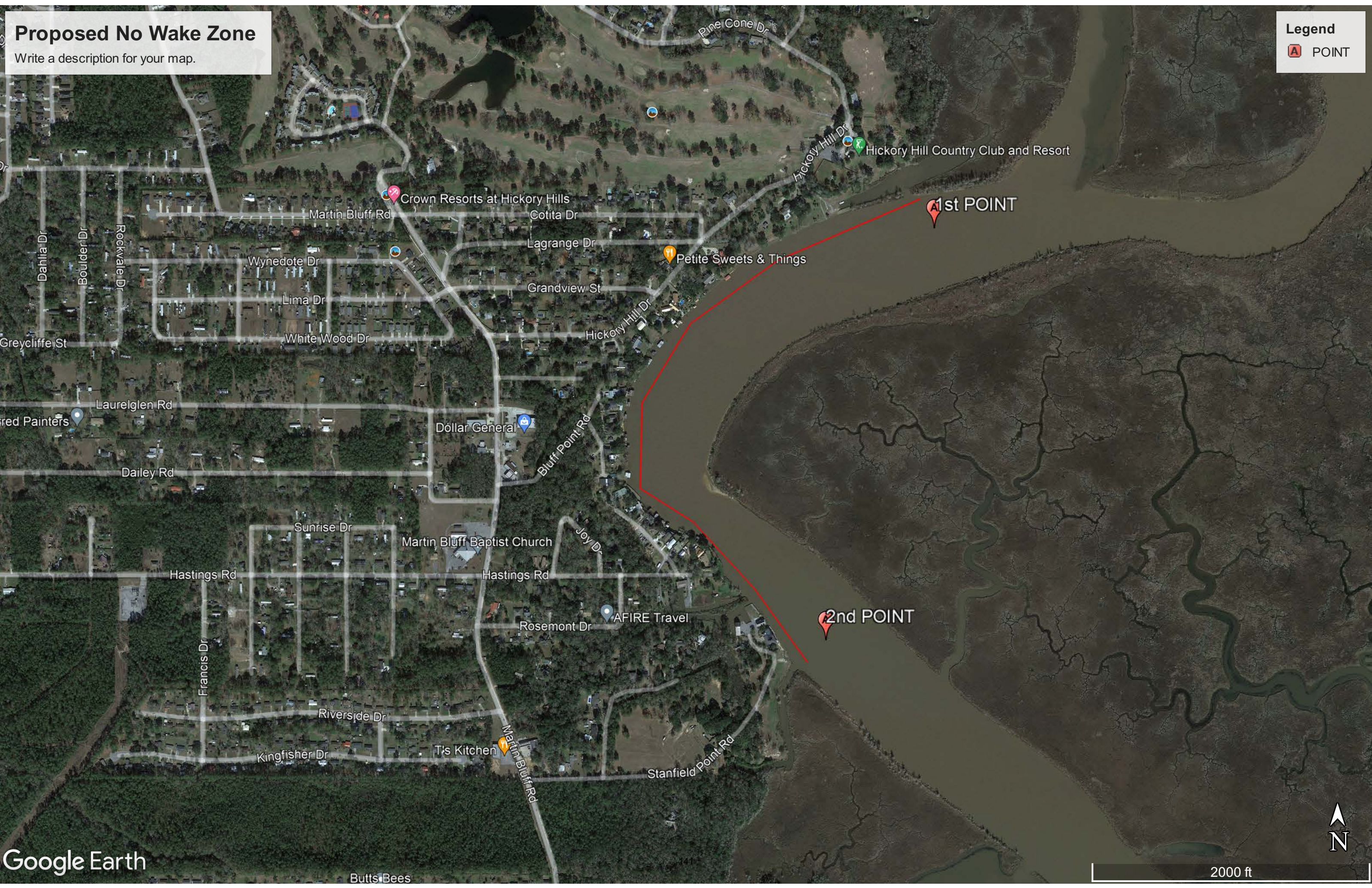
Action Taken:

Proposed No Wake Zone

Write a description for your map.

Legend

 POINT



CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: August 15, 2023
Title: Approval of Minutes from the Regular Council Meeting held August 1, 2023

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Regular Council Meeting held August 1, 2023

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held August 1, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

Tuesday
August 1, 2023
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held August 1, 2023 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Gordon Gollott, Rusty Anderson, and Dante Elbin. Also present were Paula Yancey, City Manager; Teresa Montgomery, City Clerk; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Councilman Richard Jackson.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 1, 2023 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park
2. Gautier Youth Football Registration is now open for flag, tackle and cheer for ages 5-12. Contact our Gautier Recreation Athletics Department for more details
3. Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.

IV. Presentation Agenda

1. None

V. Business Agenda

1. Approval of Change Order No. 1 (Summary), final pay application, certificate of substantial completion and other closeout documents for the Seacliffe Subdivision Road Improvements Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS	☐	MOTION COUNCIL	☐	VOTE
--------------------------	-----------------------	--------------------------	------------------------------	--------------------------	-------------------	--------------------------	------

			(3 MINUTES PER PERSON)		DISCUSSION/QUESTIONS		
--	--	--	------------------------	--	----------------------	--	--

2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Recessed Council Meeting held July 18, 2023
2. Approval to retain Butler Snow LLP to prepare and submit the City of Gautier's Fiscal Year 2022 Financial Disclosure Statement
3. Receive June 2023 Finance Reports
4. Authorization to enter into a Memorandum of Agreement (MOA) with the Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area to accept the 2023 HIDTA grant
5. Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event
6. Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier with the improvements to Town Commons Park
7. Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier with the construction of MS Songwriters Performing Arts Center
8. Authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier to construct an inclusion & ADA approved park area

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until August 15, 2023 at 6:30PM
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 6:30pm.

Councilman Gollott made the motion to approve the agenda order, as presented. Councilman George seconded the motion. The vote was carried unanimously.

Announcements

1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park
 2. Gautier Youth Football Registration is now open for flag, tackle and cheer for ages 5-12. Contact our Gautier Recreation Athletics Department for more details
 3. Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.
-

Presentation

None



Come be apart of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



GAUTIER YOUTH FOOTBALL REGISTRATION



NOW OPEN
Ages 5-12

Flag, Tackle, and Cheer

VISIT: GAUTIERREC.COM TO REGISTER
COST \$70 FLAG, \$100.00 CHEER & \$90 TACKLE

MORE INFORMATION CONTACT:
Gautier Recreation athletics@gautier-ms.gov

OR CALL: (228) 497-2244



FOOTBALL & CHEERLEADING REGISTRATION

City of Gautier Football League

WHO CAN PLAY?

- 5-6 year-olds flag football
- 7-8 year-olds flag football
- 9-12 year-olds tackle football
- 5-12 year-olds cheerleading
- CO-ED FLAG FOOTBALL AGES 5-12 YEARS OLD (if enough players sign up)

HOW CAN I BECOME A COACH OR VOLUNTEER?

- Register at www.gautierrec.com
- Must pass a background check
- Must complete coach's certification (\$25)

WHAT IS PROVIDED?

Football- game pants (integrated), jersey, helmet, and shoulder pads.

Flag- shorts, jersey, and flags.

Cheerleading – vest, bloomers, skirt, and pom poms.

HOW MUCH DOES IT COST?

Football league registration fee is \$90.00/\$70.00 for flag for Gautier residents.

An additional \$20 fee will be charged for those who reside outside the City limits.

Cheerleading registration fee is \$100.00 for Gautier residents.

	June 2 nd	June 16 th	June 30 th	July 14 th	July 28 th	Aug 4 th
Football & Cheer	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$17(c)	\$15(f)/\$15(c)
Flag Football	\$17.50	\$17.50	\$17.50	\$17.50		

WHEN DO THEY PLAY?

Practices begin mid-August and run through the duration of the season.

Games begin in September and are held through early November.

All games will be held on Monday night, Tuesday night, Wednesday night or Saturday unless rescheduled due to inclement weather.

HOW DO I REGISTER?

Register online at www.gautierrec.com or Gautier Parks & Recreation Mon. -Fri. 9am-3pm located at Shepard State Park 1034 Graveline Rd. (Cash or credit card accepted. Installment payments allowed online.)

WHERE DO WE PLAY?

The cities of Gautier, Pascagoula, and Ocean Springs come together to create the Jackson County Football Association. Games will be played at the following locations:

Gautier (Bacot Park): 2300 Ladnier Rd, Gautier

Ocean Springs Sports Complex: 4515 Highway 57, Ocean Springs

Pascagoula: 1910 Weaver St, Pascagoula

Practices will be held at Bacot Park or other location designated by Team Coach.

AUGUST 4TH WILL BE THE LAST DAY OF REGISTRATION

FOR MORE INFORMATION: Call Gautier Recreation at 228-497-2244 or email Raquel Bolden: athletics@gautier-ms.gov.

Councilman Gollott made the motion to approve Change Order No. 1 (Summary), final pay application, certificate of substantial completion and other closeout documents for the Seacliffe Subdivision Road Improvements Project, as presented. Councilman Colledge seconded the motion. The vote is carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 340-2023

WHEREAS, the Seacliffe Subdivision Road Improvements Project has demolished the existing deteriorated panels throughout the subdivision and replaced those panels with new reinforced concrete, as well as new base material; and

WHEREAS, the Grants and Projects Department requests for the City Council approve Change Order No. 1 (Summary) and final pay application in the amount of \$45,382.79; and

WHEREAS, Change Order No. 1 (summary) serves to decrease the contract amount by \$5,912.32; and

WHEREAS, the decrease is due to changes in the actual quantities placed in the field according to the unit price contained in the contractor's bid proposal; and

WHEREAS, if approved, the new contract amount would be \$930,200.31; and

WHEREAS, Seymour Engineering has reviewed the final change order, final pay application and certificate of substantial completion and recommends approval of same; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the final change order, final pay application and certificate of substantial completion, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 1 (Summary) is approved.

IT IS FURTHER ORDERED that the final pay application in the amount of \$45,382.79 for the Seacliffe Subdivision Road Improvements project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including the certificate of substantial completion and any remaining close out documents.

Motion was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Pass and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: July 24, 2023
Subject: Seacliffe Subdivision Road Improvements Project — Change Order No. 1 (Summary), Final Pay Application, Certificate of Substantial Completion, and Other Closeout Documents

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 1 (Summary), final pay application in the amount of \$45,382.79, Certificate of Substantial Completion, and other close-out documents for the Seacliffe Subdivision Road Improvements Project.

BACKGROUND:

The Seacliffe subdivision had poor concrete roadways that required improvement. Seymour Engineering was contracted to identify the sections that needed repair, and prepared specs and a bid package for the needed repairs.

The project patched the existing concrete roadway with new panels instead of asphalt. The project scope included demolishing the existing deteriorated panels throughout the subdivision and replacing those panels with new reinforced concrete, as well as new base material. The storm drain on Pat Drive was rebuilt and the deteriorated apron on Fairhaven Drive was replaced.

DISCUSSION:

Change Order No. 1 (Summary) serves to decrease the contract value by \$5,912.32 due to changes in the actual quantities placed in the field according to the unit price contained in the contractor's bid proposal. If approved, the contract amount will be reduced from \$936,112.63 to \$930,200.31.

Seymour Engineering has reviewed the summary change order, final pay application, and Certificate of Substantial Completion and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 (Summary), final pay application in the amount of \$45,382.79, Certificate of Substantial Completion, and other close-out documents for the Seacliffe Subdivision Road Improvements Project.

The City Council may:

1. Authorize approval of Change Order No. 1 (Summary), final pay application, Certificate of Substantial Completion, and other closeout documents, as presented; or
2. Not authorize approval of Change Order No. 1 (Summary), final pay application, Certificate of Substantial Completion, and other closeout documents, as presented.

ATTACHMENT(S):

1. Change Order No. 1 (Summary)
2. Pay Application (Final)
3. Certificate of Substantial Completion and other Closeout Documents

CHANGE ORDER

OWNER:

City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO. 1 (Summary)**DATE:** July 24, 2023**CONTRACTOR:**

Bottom 2 Top Construction LLC
23272 Hwy. 49 Frontage Rd
Saucier, MS 39574

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Seacliffe Subdivision
Roadway Improvements**SUMMARY:**

This Change Order serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal. With that said, this Change Order will decrease the contract amount by \$5,912.32. The date of Substantial Completion was inside the original contract time.

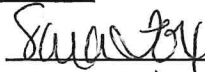
THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$936,112.63
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$936,112.63
The Contract Sum will now Change (-):	(\$5,912.32)
The New Contract Sum including this Change Order will be:	\$930,200.31

The original Contract Time:	6/30/2023
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	6/21/2023
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	6/21/2023

CONTRACTOR:

By:



Date:

7/24/23**ENGINEER:**

By:



Date:

7/24/2023**OWNER:**

By:

Date:

SUMMARY CHANGE ORDER NO. 1

22-066.02 SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL CONTRACT			AMENDED QUANTITIES		CONTRACT REVISIONS		TOTAL
			PRICE	QUANTITY	EXTENSION	INCREASE	DECREASE	QUANTITY	EXTENSION	
3	REMOVAL OF CONCRETE PAVEMENT, ALL DEPTHS	SY	\$11.50	5460	\$62,790.00	174		5634	\$64,791.00	\$2,001.00
4	GEOTEXTILE STABILIZATION, TYPE IV	SY	\$3.24	5460	\$17,690.40	176.5		5636.5	\$18,262.26	\$571.86
5	SAWCUT EXISTING CONCRETE, ALL DEPTHS	LF	\$11.50	4335	\$49,852.50		-2964	1371	\$15,766.50	-\$34,086.00
6	SIZE "610" CRUSHED STONE BASE	CY	\$87.45	1050	\$91,822.50	12.5		1062.5	\$92,915.63	\$1,093.13
7	6" REINFORCED CEMENT CONCRETE PAVEMENT, BROOM	SY	\$80.50	5460	\$439,530.00	176.5		5636.5	\$453,738.25	\$14,208.25
8	CONCRETE CURB	LF	\$25.30	800	\$20,240.00	1249.5		2049.5	\$51,852.35	\$31,612.35
9	CONSTRUCTION JOINTS, DOWELED	LF	\$20.13	4335	\$87,263.55	1045.17		5380.17	\$108,302.82	\$21,039.27
10	EXPANSION JOINTS, WITHOUT DOWELS	LF	\$13.80	1630	\$22,494.00		-613.5	1016.5	\$14,027.70	-\$8,466.30
11	CONTRACTION JOINTS, SAW-CUT & SEALED	LF	\$10.35	950	\$9,625.50	1538		2468	\$25,543.80	\$15,918.30
12	PRECAST MANHOLE, REMOVE AND REPLACE	EA	\$3,904.34	2	\$7,808.68		-2	0	\$0.00	-\$7,808.68
13	SELECT FILL, CLASS 9	CY	\$21.10	1300	\$27,430.00		-1300	0	\$0.00	-\$27,430.00
14	20" WATTLES	LF	\$11.11	550	\$6,110.50		-550	0	\$0.00	-\$6,110.50
15	SOLID SOD (CENTIPEDE)	SY	\$8.90	950	\$8,455.00		-950	0	\$0.00	-\$8,455.00

TOTAL CONTRACT ADJUSTMENT AMOUNT =

-\$5,912.32



AIA[®]

Document G707™ – 1994

Consent Of Surety to Final Payment

Bond # 7313965

PROJECT: *(Name and address)*
City of Gautier, Seacliffe Subdivision
Roadway Improvements

ARCHITECT'S PROJECT NUMBER:
CONTRACT FOR: Construction

OWNER: ☐

ARCHITECT: ☐

TO OWNER: *(Name and address)*
City of Gautier
3330 Hwy 90
Gautier, MS 39553

CONTRACT DATED:

CONTRACTOR: ☐

SURETY: ☐

OTHER: ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Old Republic Surety Company
P.O. Box 1635
Milwaukee, WI 53201

, SURETY,

on bond of

(Insert name and address of Contractor)

Bottom 2 Top Construction LLC
16708 Highway 67
Biloxi, MS 39532

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety
of any of its obligations to

(Insert name and address of Owner)

City of Gautier
3330 Hwy 90
Gautier, MS 39553

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: July 5th, 2023

(Insert in writing the month followed by the numeric date and year.)

Old Republic Surety Company

(Surety)



(Signature of authorized representative)

Debbie Dunaway, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal):





OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: TROY WAGENER, JIM E. BRASHIER, TEB JONES, DAVID FORTENBERRY, MARY NORVAL, KIM BARHUM, F. ROSS BELL, KATHLEEN B. SCARBOROUGH, DEWEY B. MASON, SUSAN M. SKRMETTA, JOSEPH R. BEATTIE, LISA R. BUTLER, PATRICK T. MASON, CHRIS BOONE, SHARON TUTEN, CHARLOTTE A. RAMSEY, LESSIE R. ANDERSON, DEBBIE DUNAWAY, JAMES ELEY BRASHIER, TENORA POSEY of GULFPORT, MS

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 24th day of February, 2023.

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Paylic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 24th day of February, 2023, personally came before me, Alan Paylic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

87-0829



Signed and sealed at the City of Brookfield, WI this 5th day of July, 2023.

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI

COUNTY OF Jackson

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF REPAIRS AND DRAINAGE FOR SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS, WHICH IS LOCATED IN GAUTIER MS, COUNTY OF JACKSON, AND IS OWNED BY CITY OF GAUTIER AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at Seacliffe Dr. / Graveline Rd Intersection in the City of Gautier.

UPON THE RECEIPT OF THE SUM OF \$0 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 10/15/23 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

[6 B CONSTRUCTION]

Murray Biegel

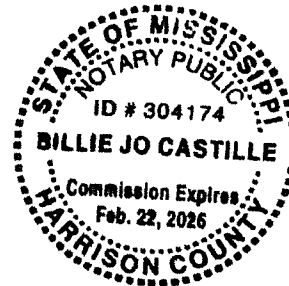
SIGNATURE

Murray Biegel

(PRINT NAME)

Owner

(PRINT TITLE)



SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 15th DAY OF June, 2023

My Commission Expires:

02/22/2026

[Signature]
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI

COUNTY OF Mississippi

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF REPAIRS AND DRAINAGE FOR SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS, WHICH IS LOCATED IN GAUTIER MS, COUNTY OF JACKSON, AND IS OWNED BY CITY OF GAUTIER AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at Seacliffe Dr. / Graveline Rd Intersection in the City of Gautier.

UPON THE RECEIPT OF THE SUM OF \$56,162.50, THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 06/21/23 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

[DELTA INDUSTRIES]

Larry Butts

SIGNATURE

Larry Butts

(PRINT NAME)

Controller

(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 22nd DAY OF June, 2023.

My Commission Expires: June 10, 2025

Holly Brewer

NOTARY PUBLIC



NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI Virginia
COUNTY OF JACKSON Chesterfield

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF REPAIRS AND DRIANAGE FOR SEACLIFFE SUBDIVISION ROADWAY IMPROVEMENTS, WHICH IS LOCATED IN GAUTIER MS, COUNTY OF JACKSON, AND IS OWNED BY CITY OF GAUTIER AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at Seacliffe Dr. / Graveline Rd Intersection in the City of Gautier.

UPON THE RECEIPT OF THE SUM OF \$ 638.00, THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF June 20, 2023 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

[SC STEVENSON]

SIGNATURE

COLIN STEVENSON

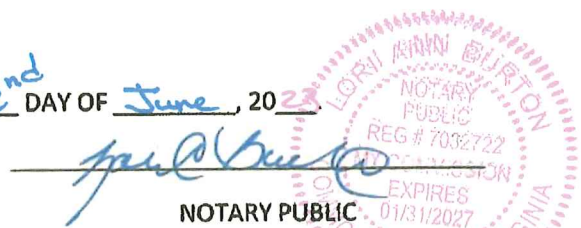
(PRINT NAME)

PRESIDENT

(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 22nd DAY OF June, 2023

My Commission Expires: 11/31/27



NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

ELECTRONIC DRAWING LETTER AGREEMENT

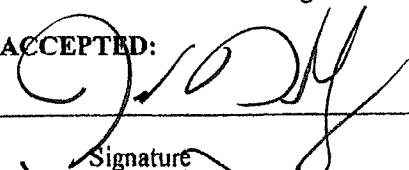
PROJECT:

Seymour Engineering, Inc. (SE) has prepared electronic files in connection with the referenced matter (the "Project"). The electronic files (drawings) are provided to you for informational purposes only, subject to the terms of the following Letter Agreement.

1. Recipient acknowledges, understands and agrees that the electronic files and CADD drawings were prepared SE solely for the Project and that the CADD drawings and the information contained therein are and remains the property of SE as the product of professional services.
2. The electronic files and CADD drawings are being provided to Recipient for limited use on this project. . Delivery of the electronic files by SE to the Recipient shall not, under any circumstances, constitute a sale or license to use or reproduce the CADD Drawings or any of the information contained therein.
3. Beyond the terms of SE's contract on the project, recipient acknowledges and agrees that SE does not warrant or guarantee the CADD drawings or the information contained therein or expressed thereby, the magnetic storage media on which the same are provided, or the software or hardware on which the same were prepared or generated in any manner whatsoever. Recipient accepts the electronic files and CADD drawings at their own risk.
4. Recipient will be responsible for providing its own hardware and software to access the electronic files and CADD drawings.
5. Recipient agrees to indemnify, defend and hold SE harmless from any and all suits, claims, costs, expenses, and liabilities, including actual attorneys and costs of investigation and defense related thereto or incurred in connection therewith, either by the City or by any other person or entity, relating to any use, modification or reliance upon the electronic files and CADD drawings by the Recipient.

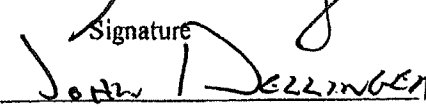
Please execute this Letter Agreement where indicated below:

ACCEPTED:

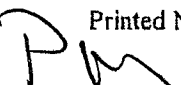


Signature

DATE: 31 MAY 2023



Printed Name



Title



Contractor Warranty Form

Project: Seacliffe Subdivision Roadway Improvements

Location: Gautier, MS

Owner: City of Gautier

We, Bottom 2 Top Construction, LLC contractor for the above referenced project, do hereby warrant that all labor and materials furnished and work performed are in accordance with the Contract Documents and authorized modifications thereto, and will be free of defects of workmanship for a period of one (1) year from the date of Substantial Completion.

This warranty commences on 15 June 2023 and expires on 15 June 2024. Should any defect develop during the warranty period due to improper workmanship or arrangement, the same shall, upon written notice by the Owner, be made good by Bottom 2 Top Construction, LLC at no expense to the Owner.

Nothing in the above shall be deemed to apply to work which has been abused or neglected by the Owner, nor any act of God, Nor negligence of others.

Date: 15 June 2023

Bottom 2 Top Construction, LLC

By: Sam J. Jaffeo

Title: Owner

Address:

16708 Hwy 67 Biloxi MS 39532

Office: 228-731-3795

Cell: 228-234-3739

Fax: 228-314-3811

Email: jraffeo@bottom2top.net



July 26, 2023

Paula Yancey
City Manager
City of Gautier
3330 US Hwy 90
Gautier, MS 39553

Re: Seacliffe Subdivision Roadway Improvements, Bottom 2 Top Construction, Pay
Application #5 (Retainage)

Mrs. Yancey,

For consideration of approval, please find enclosed Pay Application #5 (Retainage) for this project to be placed on the upcoming Board agenda. I have reviewed this Pay Application and agree that it is accurate and appropriate for the work completed to date. With that said, I recommend that the Board approve payment to Bottom 2 Top Construction in the amount of \$45,382.79. This will be the final payment made for this project.

Should you have any questions, please do not hesitate to contact me at (228) 385-2350 or mkkirkland@seymoureng.com.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in blue ink, appearing to read 'Matt Kirkland', is written over a faint, larger blue ink signature.

Matt Kirkland, P.E.
Project Engineer

Enclosures: Pay Application #5 (Retainage)

APPLICATION FOR PAYMENT NO. 5

TO: City of Gautier (OWNER)
 Contract for: Seacliffe Subdivision Roadway Improvements Dated: 7/5/2023

OWNER'S Project No.: _____ ENGINEER'S Project No.: _____
 For work accomplished through the date of: 7/5/2023
 CURRENT CONTRACT AMOUNT: \$936,112.63

ITEM	CONTRACTOR'S Schedule of Values			Work Completed	
	Unit Price	Quantity	Amount	Quantity	Amount
COMPLETED WORK					\$45,382.79
STORED MATERIALS					\$0.00
TOTAL	\$930,200.31				\$45,382.79
(Orig. Contract)	\$936,112.63				
CO 1	-\$5,912.32				

Accompanying Documentation:	GROSS AMOUNT DUE	\$ 45,382.79
	LESS 5% RETAINAGE	\$ 0.00
	AMOUNT DUE TO DATE	\$ 45,382.79
	LESS PREVIOUS PAYMENTS	\$ 0.00
	AMOUNT DUE THIS APPLICATION	\$ 45,382.79

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 thru 5 inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

Bottom 2 Top Construction, LLC.
 16708 Hwy 67
 Biloxi, MS 39532

Dated: 7/26, 2023

CONTRACTOR

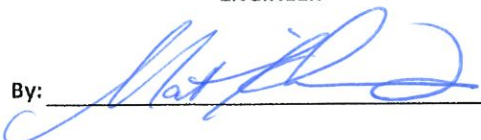
By: 

ENGINEER'S Recommendation:

This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 7/26, 2023

Seymour Engineering
 ENGINEER

By: 

ATTACHMENT TO PAY ESTIMATE NO.
PROJECT NO.
STORED MATERIALS

5

Item No.	Description	Unit Cost	Prev. Rec'd	Current Rec'd	Total Rec'd	Prev. Inst.	Current Inst.	Total Inst.	Qty. in Stock	Prev. Rec'd	Current Rec'd	Total Rec'd	Previous Installed	Current Installed	Current Stock
		\$0.00	0		0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	0		0			0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	0		0			0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Stored Material										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 341-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC	233163	08/01/2023	07/24/2023			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6428198	07/17/2023			470.88
001	AT&T	233164	08/01/2023	07/24/2023			36.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	07/14/2023			36.54
001	DEPT PUBLIC SAFETY	233165	08/01/2023	07/24/2023			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (JUL 2023)		90133747	07/14/2023			60.00
001	GLOBALSTAR	233166	08/01/2023	07/24/2023			201.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0054025884	07/16/2023			201.56
001	SBM REPORTING LLC	233167	08/01/2023	07/24/2023			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MGT 07/06/23		MB1552	07/13/2023			175.00
001	BALBINA CALDWELL	233168	08/01/2023	07/24/2023			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	COURT INTERPRETER		07172023	07/17/2023			56.00
001	ADRIANNE CRAWFORD RHOADS	233169	08/01/2023	07/24/2023			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBL DEFENDER: 217499,511,512		06262023	07/12/2023			200.00
	001-010-602	PUBLIC DEFENDER: 216456		06262023	07/12/2023			200.00
001	BORDIS & DANOS PLLC	233170	08/01/2023	07/24/2023			11,250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	JUL 2023 RETAINER		120	07/01/2023			11,250.00
001	MAURICE E MCCLURE	233171	08/01/2023	07/24/2023			169.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-682	REIMB BASIC CPR CARD (26)		07102023	07/14/2023			169.00
001	DELTA COMPUTER SYSTEMS INC	233172	08/01/2023	07/24/2023			625.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	AUG 2023 ACCT SOFTWARE MAINT		DHLMN10320	08/01/2023			430.00
	001-092-606	AUG 2023 PRIV LIC SW MAINT		DHLMN10321	08/01/2023			175.00
	001-092-606	AUG 2023 VOTER REG SW MAINT		HRMN011872	08/01/2023			20.00
001	AGJ SYSTEMS & NETWORKS INC	233174	08/01/2023	07/24/2023			7,728.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	AUG 2023: MSP COMPLETE CARE		MSP-106424	08/01/2023			6,200.00
	001-092-606	AUG 2023: MS365 EXC (83)		106504	08/01/2023			415.00
	001-092-606	AUG 2023: MS365 BUS (34)		106504	08/01/2023			459.00
	001-092-606	AUG 2023: LITIGATN HOLD (18)		106504	08/01/2023			54.00
	001-092-606	BACKUP SERVER(2): DIS RECVRY		106525	08/01/2023			600.00

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MARK ROS	233175	08/01/2023	07/24/2023			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FS MGT 101		08142023	07/11/2023			100.00
001	C SPIRE WIRELESS	233182	08/01/2023	07/25/2023			1,168.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL PHONE		0030759348	06/30/2023			47.62
	001-021-605	CITY MGR CELL PHONE		0030759348	06/30/2023			47.62
	001-040-605	ADMIN CELL PHONES		0030759348	06/30/2023			81.95
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	06/30/2023			252.23
	001-090-698	IPAD SERVICE (3)		0030759348	06/30/2023			102.99
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	06/30/2023			142.86
	001-161-605	FIRE DEPT CELL PHONES		0030759348	06/30/2023			142.86
	001-170-605	RECREATION CELL PHONES		0030759348	06/30/2023			200.40
	001-205-605	MAINT CELL PHONES		0030759348	06/30/2023			150.07
001	FUELMAN	233185	08/01/2023	07/25/2023			3,996.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64745129	07/17/2023			169.70
	001-100-525	UNL FUEL		NP64745129	07/17/2023			2,790.35
	001-161-525	UNL&DSL FUEL		NP64745129	07/17/2023			515.69
	001-170-525	UNL FUEL		NP54745129	07/17/2023			419.61
	001-205-525	UNL&DSL FUEL		NP54745129	07/17/2023			100.72
001	ELAN FINANCIAL SERVICES	233187	08/01/2023	07/25/2023			1,273.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	ONEWAY APP: JUN 2023		06022023	06/05/2023			75.00
	001-090-535	PLANNING: SHIRTS (27)		06082023	06/09/2023			147.10
	001-170-513	SUPPLIES: PLAYDATE EVENT		06122023	06/13/2023			42.50
	001-170-513	SUPPLIES: PLAYDATE EVENT		06122023	06/13/2023			8.97
	001-100-639	XPP TASER MAGAZINE (10)		06222023	06/23/2023			684.71
	001-090-682	CFM RENEWAL: ANKERSON		06262023	06/27/2023			80.00
	001-092-606	ONEWAY APP: JUL 2023		07022023	07/03/2023			75.00
	001-100-639	POWER BACK-UP: PD		06302023	07/03/2023			159.99
001	SKELLY'S SPECIALTY ENGRAVING LLC	233189	08/01/2023	07/25/2023			42.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	4X8 VTT PAVER: GOLDMAN		162	07/18/2023			42.94
001	CENTER FOR GOVT & COMMUNITY DEV	233190	08/01/2023	07/25/2023			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	CMC PROGRAM: FARABEE,S		09202023	07/24/2023			300.00
001	FOSTERS A/C & HEATING INC	233191	08/01/2023	07/25/2023			362.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	BREAKER OFF: CH CHAMBERS		W1131371	07/19/2023			106.25
	001-092-635	ADJ FAN SPEED: PLANNING		W1131448	07/19/2023			106.25
	001-100-635	SERV CALL: PD SERVER RM UNIT		W1126991	05/24/2023			150.00

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CIVICPLUS INC	233192	08/01/2023	07/25/2023			660.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	ONLINE CODE HOSTING 23-24		268097	08/01/2023			660.00
001	HUEY P STOCKSTILL LLC	233195	08/01/2023	07/25/2023			179.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.02 TN ASPHALT: M BLUFF		59825	06/29/2023			179.78
001	FUELMAN	233199	08/01/2023	07/26/2023			4,152.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64767046	07/24/2023			68.50
	001-100-525	UNL&DSL FUEL		NP64767046	07/24/2023			2,849.12
	001-161-525	UNL&DSL FUEL		NP64767046	07/24/2023			573.11
	001-170-525	UNL&DSL FUEL		NP64767046	07/24/2023			587.57
	001-205-525	UNL&DSL FUEL		NP64767046	07/24/2023			74.21
001	RJ YOUNG COMPANY LLC	233201	08/01/2023	07/26/2023			121.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6436748	07/20/2023			113.14
	001-161-698	ADMIN FEE		INV6436748	07/20/2023			8.00
001	SEYMOUR ENGINEERING PLLC	233205	08/01/2023	07/26/2023			6,185.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	ENG DESIGN: LIFT STN UPGRADES		8805	07/26/2023			6,185.00
001	AT&T	233207	08/01/2023	07/26/2023			4,333.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	07/14/2023			4,333.16
001	SINGING RIVER HEALTH SYSTEM	233208	08/01/2023	07/26/2023			266.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	PRE-EMP DRUG SCRIN: MCLOUGHLIN		15826997	06/23/2023			30.00
	001-161-604	LUNG CAPACITY TEST:MCLOUGHLIN		15826997	06/23/2023			75.00
	001-161-604	PRE-EMP PHYSICAL: MCLOUGHLIN		15827045	06/23/2023			68.00
	001-022-604	PRE-EMP DRUB SCRIN: COMPTON		15850221	06/23/2023			68.00
	001-022-604	PRE-EMP DRUB SCRIN: COMPTON		15850227	06/23/2023			25.00
001	GALLS LLC	233213	08/01/2023	07/26/2023			93.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	HOOK LINED DUTY BELT: MILNOR		025003504	07/07/2023	230836		86.85
	001-100-535	SHIPPING		025003504	07/07/2023	230836		6.55
001	REYNOLDS WHOLESALE CO	233214	08/01/2023	07/26/2023			1,502.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	BROWN MF TOWELS (10)		74853	07/18/2023	231064		249.50
	001-092-510	VB PAPER TOWEL 30/CS (4)		74853	07/18/2023	231064		139.80
	001-092-510	CS VB BLEACH 6/1GAL		74853	07/18/2023	231064		22.95
	001-092-510	TISSUE 96/CS (5)		74853	07/18/2023	231064		283.75
	001-092-510	LATEX GLOVE PF CS 100CT		74853	07/18/2023	231064		70.00
	001-092-510	FUSHION TIMED MIST SPRAY (6)		74853	07/18/2023	231064		34.50

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	233214	08/01/2023	07/26/2023			1,502.14	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	CS/6 URINAL MATS	74853	07/18/2023	231064		59.50	
	001-092-510	CS/5 URINAL SCREENS (2)	74853	07/18/2023	231064		47.50	
	001-092-510	24X33 WHT CAN LINER 500CT (2)	74853	07/18/2023	231064		65.90	
	001-092-510	FUSION TIMED MIST DISPENSER	74853	07/18/2023	231064		27.00	
	001-092-510	BATTERY "D" 2PK	74853	07/18/2023	231064		3.49	
	001-170-511	ROLL PLASTIC TABLE COVER (6)	74866	07/18/2023	231053		96.00	
	001-170-511	CS/500 10" STYRO PLATE	74866	07/18/2023	231053		59.50	
	001-170-511	CS/1000 6" STYRO PLATE	74866	07/18/2023	231053		59.70	
	001-170-511	CS/1000 12 OZ STYRO BOWL	74866	07/18/2023	231053		59.70	
	001-170-511	CS/1000 G1140 FORKS	74866	07/18/2023	231053		39.50	
	001-170-511	CS/1000 G1090 SPOONS	74866	07/18/2023	231053		39.50	
	001-170-511	CS 12/500 VB NAPKINS	74866	07/18/2023	231053		57.00	
	001-170-511	38OZ DAWN DISH SOAP (3)	74866	07/18/2023	231053		20.85	
	001-170-511	CS/1000 12J12 STYRO CUPS	74866	07/18/2023	231053		66.50	
001	ACTION PRINTING CENTER INC	233215	08/01/2023	07/26/2023			81.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-559	BUSINESS CARD (500): VAUGHAN	104247	07/13/2023	230371		81.50	
001	MS FIRE ACADEMY	233216	08/01/2023	07/26/2023			1,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	FF 1001-I-II: CARTER, K	30834	07/21/2023	230294		500.00	
	001-161-681	FF 1001-I-11: WIENIEWITZ, N	30834	07/21/2023	230294		500.00	
001	LAWRENCE PRINTING COMPANY INC	233219	08/01/2023	07/26/2023			1,678.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	MINUTE BOOK 67-76 (10)	75897	07/10/2023	230934		1,640.00	
	001-040-559	SHIPPING	75897	07/10/2023	230934		38.83	
001	DUNAWAY SIGNS INC	233223	08/01/2023	07/26/2023			3,800.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-565	60X93 CNC RTD SIGN: CITY HALL	39900	07/25/2023	230932		3,800.00	
001	OFFICE DEPOT 1104	233224	08/01/2023	07/26/2023			272.93	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	15 PK STORAGE BOX (3)	3191970850	06/30/2023	230987		80.97	
	001-100-559	3PK BANKERS BOX-LEGAL (4)	3191970850	06/30/2023	230987		191.96	
001	SUN HERALD ADVERTISING	233226	08/01/2023	07/26/2023			185.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	RFP AD: PUBLIC WORKS SERVS	200603	06/30/2023	230963		123.60	
	001-090-615	PUBLIC NOTICE: GPC 24-44-CU	200603	06/30/2023	230969		21.72	
	001-090-615	PUBLIC NOTICE: GPC 23-23-VAR	200603	06/30/2023	230969		20.28	
	001-090-615	PUBLIC NOTICE: GPC 23-24-VAR	200603	06/30/2023	230969		20.28	
001	DOUBLE R GAUTIER LLC	233227	08/01/2023	07/26/2023			560.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	CS NIAGARA WATER (168)	071485	07/25/2023	231084		560.00	

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	233228	08/01/2023	07/26/2023			615.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-559	AOC 27' LCD MONITOR BLK	3542045936	07/04/2023	231018		139.99	
	001-090-559	MONITOR STAND BLK	3542045937	07/04/2023	231018		42.79	
	001-090-500	ASRT MINI BINDER CLIP 60PK	3542045937	07/04/2023	231018		6.06	
	001-090-500	SM BINDER CLIP 144PK	3542045937	07/04/2023	231018		2.88	
	001-090-500	STENO PAD 6X9 2PK	3542045937	07/04/2023	231018		14.59	
	001-090-500	LEGAL FOLDER BLUE 100/BX	3542045937	07/04/2023	231018		27.47	
	001-090-500	LEGAL FOLDER RED 100/BX	3542045937	07/04/2023	231018		25.18	
	001-090-500	REMAN HP305A CMY 3PK	3542045937	07/04/2023	231018		118.69	
	001-090-500	SCOTCH PKG TAPE 6PK W/DISP	3542045937	07/04/2023	231018		14.98	
	001-090-500	CS 8.5X11 COPY PAPER	3542045937	07/04/2023	231018		44.49	
	001-090-500	STP REMAN HP952XL BLK HY	3542045937	07/04/2023	231018		39.41	
	001-090-500	HP65XL/65 HY BLK SY CMY	3542045937	07/04/2023	231018		50.89	
	001-090-500	PINK PLSTC ACCORDIAN FILE	3542098921	07/05/2023	231018		35.58	
	001-090-500	TR REMAN HP952 CMY 3PK	3542098921	07/05/2023	231018		52.99	
001	CUPIT SIGNS OF MISSISSIPPI INC	233231	08/01/2023	07/26/2023			60.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	LETTERING BLK VINYL(6): MAINT	35662B	07/10/2023	230984		30.00	
	001-090-559	LETTERING BLK VINYL(4): CODE	35662B	07/10/2023	230984		30.40	
001	SPORTABOUT	233233	08/01/2023	07/26/2023			784.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	YTH GOLD TEE FTBL CAMP(63)	10652	07/12/2023	230979		488.25	
	001-170-502	ADULT GOLD TEE FTBL CAMP(37)	10652	07/12/2023	230979		296.00	
001	RIDDELL ALL AMERICAN SPORTS	233234	08/01/2023	07/26/2023			12,988.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	FB HELMET VICTOR WHITE (111)	60487739	07/14/2023	230853		12,543.00	
	001-170-502	FREIGHT: YTH FTBL	60487739	07/14/2023	230853		445.95	
001	ULINE INC	233235	08/01/2023	07/26/2023			1,998.07	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-559	DELUXE MESH CHAIR BLACK (7)	165662973	07/06/2023	231027		1,785.00	
	001-001-559	SHIPPING	165662973	07/06/2023	231027		213.07	
001	MUNICIPAL EMERGENCY SERVICES INC	233236	08/01/2023	07/26/2023			389.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	TAC POLO(2); ASRT PA CAP(8)	IN1899351	07/05/2023	230737		239.95	
	001-161-535	APEX SHORT (2): LORENZO	IN1901884	07/11/2023	230737		124.95	
	001-161-535	ESC RESCUE TOOL: WELLS, J	IN1900015	07/06/2023	230737		24.95	
001	AMAZON CAPITAL SERVICE	233238	08/01/2023	07/26/2023			338.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-560	ERP DG94-00520A RANGE IGNITER	1PND1NK37Y	07/10/2023	231033		23.66	
	001-170-577	24 PK WHT FIELD MARK PAINT	1CJN9C6WX3	07/12/2023	231035		149.90	
	001-170-634	RUBBER BELT SWING SEAT(5)	1G61X3HFFJ1	07/13/2023	231047		139.75	
	001-170-634	SHIPPING	1G61X3HFFJ1	07/13/2023	231047		25.05	

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OCCUPATIONAL HEALTH CENTER INC	233239	08/01/2023	07/26/2023			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	CHEST XRAY(2): MCNEIL,WELLS		327737	07/11/2023	230866		120.00
	001-161-604	PSA TEST: MCNEIL		327737	07/11/2023	230866		40.00
FUND TOTAL	1 Claims	to	Checks	42 Total	70,823.50 Manual	Held		Total 70,823.50

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
002	SEYMOUR ENGINEERING PLLC Account Number 002-655-603	233206	08/01/2023	07/26/2023			9,000.00	
	Description CONSTRUCTION ADMIN 80%			Invoice # 8804	Date 07/26/2023	P.O.	Amount	9,000.00
002	BOTTOM 2 TOP CONSTRUCTION LLC Account Number 002-655-675	233209	08/01/2023	07/26/2023			45,382.79	
	Description SEACLIFFE ROADWAY IMPS			Invoice # 5	Date 07/24/2023	P.O.	Amount	45,382.79
002	J L MCCOOL CONTRACTORS INC Account Number 002-655-675 002-655-675 002-655-675 002-655-675	233217	08/01/2023	07/26/2023			33,390.00	
	Description 4" WT THERMO STRIPE 27700 LF			Invoice # 2576	Date 07/14/2023	P.O. 230673	Amount	13,850.00
	4" YW THERMO STRIPE 27700 LF			2576	07/14/2023	230673		13,850.00
	2WY YW HP RSD PVMNT MRKR (350)			2576	07/14/2023	230673		2,450.00
	THERMO LEGEND 1080 LF			2576	07/14/2023	230673		3,240.00
FUND TOTAL	2 Claims to	Checks	3 Total	87,772.79	Manual	Held	Total	87,772.79

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	233176	08/01/2023	07/24/2023			655.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE JUL 2023	3990	07/15/2023			36.50	
	176-170-699	SHOPPING CART	3990	07/15/2023			268.50	
	176-170-699	WEB SITE MAINT 6/15-7/14/23	3990	07/15/2023			350.00	
176	AT&T	233177	08/01/2023	07/24/2023			687.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MTHLY SERVICE 2 LINES	2284972244	07/14/2023			687.32	
176	C SPIRE WIRELESS	233183	08/01/2023	07/25/2023			51.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	CELL PHONE	0030759348	06/30/2023			51.83	
176	MURRAY'S NURSERY	233218	08/01/2023	07/26/2023			324.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	SUNSHINE LIGUSTRUM 3G (12)	4431	07/19/2023	231054		174.00	
	176-170-559	VNTG JADE DISTYLIUM 3G (12)	4431	07/19/2023	231054		150.00	
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	233229	08/01/2023	07/26/2023			456.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-500	RETRCT HILIGHTER ASRT 5PK	3542347899	07/11/2023	231031		6.26	
	176-170-500	EPSON T502 BLK SY INK (5)	3542347899	07/11/2023	231031		101.45	
	176-170-500	EPSON T502 CMY SY 3PK (3)	3542347899	07/11/2023	231031		116.85	
	176-170-500	BLU G2 RETRCT PEN FP 36PK	3542347899	07/11/2023	231031		44.49	
	176-170-500	BLK G2 RETRCT PEN FP 36PK	3542347899	07/11/2023	231031		34.23	
	176-170-500	SCOTCH 3MIL LAMNT SHT 100PK	3542347899	07/11/2023	231031		12.98	
	176-170-500	HP 962/962XL SY CMY HY BLK	3542347899	07/11/2023	231031		104.16	
	176-170-500	STP TAPE DISPENSER	3542347899	07/11/2023	231031		1.80	
	176-170-500	ASTRO CARDSTK LTR ASRT 250CT	3542347899	07/11/2023	231031		22.99	
	176-170-500	ASTRO CARDSTK LTR B/W 100CT	3542347900	07/11/2023	231031		11.49	
176	LAWN CARE NEAR ME LLC	233232	08/01/2023	07/26/2023			950.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-520	ADD MULCH TO BEDS: SSP	INV-000165	07/25/2023	231065		300.00	
	176-170-520	CLEAN FLOWER BEDS: SSP	INV-000165	07/25/2023	231065		650.00	
176	MOBILE BAY FIREWOOD	233237	08/01/2023	07/26/2023			707.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	FIREWOOD BUNDLE (130)	3336	07/18/2023	231036		682.50	
	176-170-541	DELIVERY FEE	3336	07/18/2023	231036		25.00	
FUND TOTAL 176 Claims to		Checks	7 Total	3,832.35 Manual		Held	Total	3,832.35

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
254	THE PEOPLES BANK	233196	08/01/2023	07/25/2023			70,713.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	254-680-817	SEP 2023 INT: MPI GO BND 3310		MSDVBK2019	06/27/2023			68,790.63
	254-680-817	LESS FUNDS GENERAL FUND 1613		MSDVBK2019	06/27/2023			-326.64
	254-680-803	ANNUAL ADMIN FEES: 3310		MSDVBK2019	06/27/2023			2,250.00
FUND TOTAL 254 Claims	to	Checks	1 Total	70,713.99	Manual	Held	Total	70,713.99

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC	233204	08/01/2023	07/26/2023			37,237.50	
	Account Number 304-510-762	Description		Invoice #	Date	P.O.	Amount	
		TO #7: ENG/ARC DESIGN 20%		8801	07/26/2023			37,237.50
FUND TOTAL 304 Claims	to	Checks	1 Total	37,237.50	Manual		Held	Total 37,237.50

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	COG DEPOSITORY ACCOUNT	233135	08/01/2023	07/19/2023			20,190.61	
	Account Number 361-000-104	Description		Invoice #	Date	P.O.	Amount	
		TR TIDELANDS: FUND 176		07142023	07/14/2023			20,190.61
361	SEYMOUR ENGINEERING PLLC	233203	08/01/2023	07/26/2023			17,600.00	
	Account Number 361-726-787	Description		Invoice #	Date	P.O.	Amount	
		CONST ADMIN/RPR 55%		8803	07/26/2023			17,600.00
FUND TOTAL 361 Claims to		Checks	2 Total	37,790.61	Manual		Held	Total 37,790.61

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	2018-2019 BOND DEBT SERVICE FUND	233120	08/01/2023	07/17/2023			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2023: 2018 BOND DS		08012023	08/01/2023			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	233121	08/01/2023	07/17/2023			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2023: 2019 BOND DS		08012023	08/01/2023			32,000.00
400	COG DEPOSITORY ACCOUNT	233123	08/01/2023	07/17/2023			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		07092023	07/10/2023			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		07092023	07/10/2023			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		07092023	07/10/2023			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		07092023	07/10/2023			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		07092023	07/10/2023			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		07092023	07/10/2023			9,665.99
400	COG DEPOSITORY ACCOUNT	233141	08/01/2023	07/19/2023			65,321.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR TIDELANDS: FUND 176		07192023	07/19/2023			65,321.07
400	COASTAL PUMP AND SUPPLY LLC	233178	08/01/2023	07/24/2023			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	PUMP UNIT RENTAL GRAVELINE RD		234	07/18/2023			600.00
400	ANSER	233179	08/01/2023	07/24/2023			689.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:7/2-8/1/23		277-070523	07/05/2023			585.00
	400-650-698	PAPER INVOICE FEE		277-070523	07/05/2023			10.00
	400-650-698	HOLIDAY CHARGES		277-070523	07/05/2023			15.00
	400-650-698	566 AGENT MTS:6/7-7/4/23		277-070523	07/05/2023			79.91
400	RJ YOUNG COMPANY LLC	233180	08/01/2023	07/24/2023			222.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSII100-01 RENTAL FEE		INV6428199	07/17/2023			166.49
	400-650-698	IM C4500 USAGE: B/W		INV6428199	07/17/2023			8.72
	400-650-698	IM C4500 USAGE: COLOR		INV6428199	07/17/2023			47.60
400	AT&T	233181	08/01/2023	07/24/2023			68.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	07/06/2023			68.19
400	C SPIRE WIRELESS	233184	08/01/2023	07/25/2023			47.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	06/30/2023			47.62
400	FUELMAN	233186	08/01/2023	07/25/2023			151.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64745129	07/17/2023			151.03

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	JACKSON COUNTY UTILITY AUTHORITY	233193	08/01/2023	07/25/2023			238,372.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	AUG 2023 TREATMENT CHGS		2216	08/01/2023			238,372.00
400	MISSION COMMUNICATIONS LLC	233194	08/01/2023	07/25/2023			1,857.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: CORMORANT PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: WESTGATE #1 PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: ROLLING MEADOWS PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: SOUTHHAVEN PS		1078116	07/13/2023			371.40
	400-651-698	RENEWAL: PERKINGSTON PS		1078116	07/13/2023			371.40
400	AT&T	233197	08/01/2023	07/26/2023			98.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	07/14/2023			98.64
400	SINGING RIVER ELECTRIC COOPERATIVE	233198	08/01/2023	07/26/2023			3,719.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		07152023	07/24/2023			2,025.60
	400-651-631	SCHOONER WELL 20688		07122023	07/20/2023			1,373.74
	400-651-631	LIFT STATIONS 20688		07122023	07/20/2023			320.23
400	FUELMAN	233200	08/01/2023	07/26/2023			211.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64767046	07/24/2023			211.11
400	SEYMOUR ENGINEERING PLLC	233202	08/01/2023	07/26/2023			2,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-603	CONST EASEMENT: HEADST PROJ		8802	07/26/2023			2,500.00
400	SOUTHERN PIPE & SUPPLY CO INC	233220	08/01/2023	07/26/2023			28,286.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	1" BLMJ BRZ DIRECT METER(1)		781298300	07/14/2023	230727		169.28
	400-651-709	2" THRD MJ MS DIRECT METER(2)		781298300	07/14/2023	230727		1,196.12
	400-651-709	4"X12" DIRECT OCTAVE METER(4)		781298300	07/14/2023	230727		10,147.72
	400-651-709	6"X18" DIRECT OCTAVE METER(4)		781298300	07/14/2023	230727		16,773.12
400	MICRO METHODS INC	233221	08/01/2023	07/26/2023			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	COLIFORM ANALYSIS: CH WELL		2307138186	07/19/2023	231066		100.00
	400-651-581	BACTI SAMPLE (2): CH WELL		2307305186	07/21/2023	231045		200.00
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	233222	08/01/2023	07/26/2023			278.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	230V FLOAT SWITCH:BYU CASTELLE		46109	07/12/2023	231040		139.00
	400-651-584	230V FLOAT SWITCH: LS SPARE		46109	07/12/2023	231040		139.00

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	233225	08/01/2023	07/26/2023			1,580.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	HYMAX COUPLING 4" (6)		S100340161	06/29/2023	230978		1,580.34
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	233230	08/01/2023	07/26/2023			177.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	LEX B221H00 HY BLK		3542166282	07/07/2023	231026		102.99
	400-650-500	5" BINDER HD 3-RING (2)		3542166283	07/07/2023	231026		74.98
400	LYMAN WELL COMPANY	233240	08/01/2023	07/26/2023			4,700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	EMERGENCY REPR: GRAVELINE LS		23-182	07/12/2023	230955		4,700.00
FUND TOTAL 400 Claims to		Checks	22 Total	448,608.61 Manual		Held	Total	448,608.61

Docket of Claims
Release date from 08/01/2023 thru 08/01/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	42 Total	70,823.50 Manual	Held	Total	70,823.50
FUND 2 Claims	to	Checks	3 Total	87,772.79 Manual	Held	Total	87,772.79
FUND 176 Claims	to	Checks	7 Total	3,832.35 Manual	Held	Total	3,832.35
FUND 254 Claims	to	Checks	1 Total	70,713.99 Manual	Held	Total	70,713.99
FUND 304 Claims	to	Checks	1 Total	37,237.50 Manual	Held	Total	37,237.50
FUND 361 Claims	to	Checks	2 Total	37,790.61 Manual	Held	Total	37,790.61
FUND 400 Claims	to	Checks	22 Total	448,608.61 Manual	Held	Total	448,608.61

Total for all Funds		Checks	78 Total	756,779.35 Manual	Held	Total	756,779.35

Councilman Colledge made the motion to approve consent agenda items 1- 8, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 342-2023

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-6 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 343-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held July 18, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 344-2023

WHEREAS, pursuant to Securities and Exchange Commission Rule 15c2-12, the City of Gautier is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board; and

WHEREAS, the total cost of the preparation and submission is not expected to exceed \$3,000.00;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the retention of Butler Snow LLP to prepare and submit the City of Gautier's Continuing Financial Disclosure Statement for FY 2022, pursuant to Securities and Exchange Commission Rule 15c2-12, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.



July 24, 2023

VIA E-MAIL AT TMONTGOMERY@GAUTIER-MS.GOV

City of Gautier, Mississippi
Attn: Teresa Montgomery, City Clerk
3330 Highway 90
Gautier, MS 39553

Re: City of Gautier, Mississippi Fiscal Year 2022 Continuing Disclosure

Dear Ms. Montgomery:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to The City of Gautier, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing for fiscal year ended September 30, 2022.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the **Annual Filing for fiscal year 2022 to be filed on or before September 30, 2023.**

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions, litigation, or other matters with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. The City's local counsel is hereby authorized to discuss and/or review with Butler Snow any such matters described in this paragraph (including any form of potential conflict waiver, if applicable). Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be \$3,000.00. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not

limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

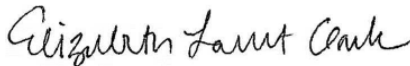
RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP



By: _____
Elizabeth Lambert Clark

Accepted and Approved:

THE CITY OF GAUTIER, MISSISSIPPI

BY: _____
City Manager

Dated: _____

cc: Joshua W. Danos, Esq., City of Gautier, Mississippi City Attorney
(Via email: jdanos@bordisdanos.com)
Paula Yancey, City Manager (Via email: pyancey@gautier-ms.gov)

EXHIBIT A

Event Notice

The City certifies that none of the events have occurred with respect to the Bonds during fiscal year 2019:

1. Principal and interest payment delinquencies
2. Non-Payment related defaults, if material
3. Unscheduled draws on debt service reserves, if any, reflecting financial difficulties
4. Unscheduled draws on credit enhancements reflecting financial difficulties
5. Substitution of credit or liquidity providers, or their failure to perform
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (ITS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds
7. Modifications to rights of Bondholders, if material
8. Bond calls, if material, and tender offers
9. Defeasances
10. Release, substitution, or sale of property, if any, securing repayment of the securities
11. Rating changes
12. Bankruptcy, insolvency, receivership or other similar event¹
13. The consummation of a merger, consolidation or acquisition involving the State or the sale of all or substantially all of the assets of the State, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material
15. Incurrence of a financial obligation² of the obligated person, *if material*, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, *if material*.
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation² of the obligated person, any of which reflect financial difficulties.

CITY OF GAUTIER, MISSISSIPPI

BY: _____
Mayor

Dated: _____

50756965.v1

¹ For the purposes of the event identified in subparagraph (b)(5)(i)(C)(12) of the Rule, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and official or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

² For purposes of the events identified in subparagraphs (b)(5)(i)(C)(15) and (16) of the Rule, the term "financial obligation" is defined to mean a (A) debt obligation; (B) derivative instrument entered into in connection with or pledged as security or a source of payment for, an existing or planned debt obligation; or (C) a guarantee of (A) or (B). The term "financial obligation" does not include municipal securities as to which a final official statement has been otherwise provided to the MSRB consistent with the Rule. Numerous other terms contained in these subsections and/or in the definition of "financial obligation" are not defined in the Rule; SEC Release No. 34-83885 contains a discussion of the current SEC interpretation of those terms. For example, in the Release, the SEC provides guidance that the term "debt obligation" generally should be considered to include only lease arrangements that operate as vehicles to borrow money.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 345-2023

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for June 2023 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting August 1, 2023.

JUN 2023 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,296,122.69
HB1 Modernization Act Funds	Depository Account	002-000-001	\$658,815.06
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,383,518.08
MDAH School House Grant	Depository Account	030-000-001	\$1,783.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$92,728.13
U S Justice Equitable Sharing	Depository Account	157-000-001	\$33,338.70
Fire Protection Fund	Depository Account	160-000-001	\$278,459.28
Tidelands Grant	Depository Account	171-000-001	\$22,686.89
Library Support Fund	Depository Account	172-000-001	\$4,056.50
Shepard State Park Fund	Depository Account	176-000-001	(\$8,795.89)
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$75,482.54
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$330,342.58
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$10,171,933.06
General Depository Reconciled Cash Balance			\$10,171,933.06

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	\$0.01
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$443,670.59)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,087,008.27
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,690,900.21
Enterprise Reconciled Cash Balance			\$2,686,937.56

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,146,682.33
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,458,529.29
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$222,556.89
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$724,838.44
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$50,683.93
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$50,683.93
MSPAC_TC Park HB1535 Project	Restricted Fund	304-000-004	\$4,014,133.70
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$360,443.26
SB 2971 Amphitheater-Museum	Restricted Fund	304-000-006	\$1,002,913.64
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,243,945.16
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$19,673.29
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$326.64
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$3,469,829.82
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$171,387.44
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$255,515.37
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$925,551.18
Total Bond & Restricted Reconciled Cash Balances			\$15,117,694.31

**JUN 2023
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2023	JUN 2023	Balance	75.0% % to date
General Fund Revenues	11,250,849.00	9,144,524.66	2,106,324.34	81.2%
Expenditures:				
001 Legislative	265,541.00	204,030.84	61,510.16	76.8%
010 City Court	340,660.00	241,414.02	99,245.98	70.8%
021 City Manager	336,800.00	173,897.47	162,902.53	51.6%
022 Human Resources	76,928.00	52,741.98	24,186.02	68.5%
040 City Clerk	505,751.00	356,117.54	149,633.46	70.4%
060 City Attorney	160,000.00	108,929.40	51,070.60	68.0%
090 Economic Dev - Planning	521,675.00	350,751.99	170,923.01	67.2%
092 Building & General Expenses	1,321,000.00	729,312.02	591,687.98	55.2%
094 Grants & Project Admin	235,608.00	164,409.82	71,198.18	69.7%
100 Police	3,165,971.00	2,177,349.85	988,621.15	68.7%
161 Fire	3,024,807.00	2,092,284.61	932,522.39	69.1%
170 Recreation	823,599.00	526,893.07	296,705.93	63.9%
201 PW: Streets	381,300.00	128,806.30	252,493.70	33.7%
205 PW: Maintenance	393,295.00	221,133.63	172,161.37	56.2%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	882,540.00	239,566.25	642,973.75	27.1%
General Fund Expenditures	12,522,929.00	7,855,092.34	4,667,836.66	62.7%
<i>Total Operating Expenditures</i>	<i>10,883,155.00</i>	<i>7,048,760.84</i>	<i>3,834,394.16</i>	
<i>Total Capital Outlay Expenditures</i>	<i>579,741.00</i>	<i>431,134.71</i>	<i>148,606.29</i>	
<i>Total Debt Service</i>	<i>177,493.00</i>	<i>135,630.54</i>	<i>41,862.46</i>	
<i>Total Transfers Out</i>	<i>882,540.00</i>	<i>239,566.25</i>	<i>642,973.75</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,522,929.00</i>	<i>7,855,092.34</i>	<i>4,667,836.66</i>	
<i>Personnel</i>	<i>7,483,099.00</i>	<i>5,286,118.39</i>	<i>2,196,980.61</i>	
<i>Supplies</i>	<i>749,211.00</i>	<i>372,645.65</i>	<i>376,565.35</i>	
<i>Other Services</i>	<i>2,650,845.00</i>	<i>1,389,996.80</i>	<i>1,260,848.20</i>	
<i>Capital Outlay</i>	<i>579,741.00</i>	<i>431,134.71</i>	<i>148,606.29</i>	
<i>Debt Service</i>	<i>177,493.00</i>	<i>135,630.54</i>	<i>41,862.46</i>	
<i>Interfund Transfers for DS</i>	<i>882,540.00</i>	<i>239,566.25</i>	<i>642,973.75</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>12,522,929.00</i>	<i>7,855,092.34</i>	<i>4,667,836.66</i>	

**JUN 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUN 2023	Balance	75.0% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	519,152.00	604,142.00	46.2%
Expenditures	2,141,730.07	878,773.01	1,262,957.06	41.0%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	0.00	0.00	0.00	
Expenditures	3,627,788.00	1,253,182.18	2,374,605.82	34.5%
030 MDAH 2014 Community Heritage				
Revenues	0.00	0.00	0.00	
Expenditures	1,783.43	0.00	1,783.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,881,610.65	299,096.38	4,582,514.27	6.1%
Expenditures	6,888,697.89	1,073,147.63	5,815,550.26	15.5%
156 SE MS METRO TASK FORCE				
Revenues	0.00	45,000.00	(45,000.00)	
Expenditures	276,395.10	228,907.06	47,488.04	82.8%
157 US Justice Equitable Sharing				
Revenues	0.00	8,939.72	(8,939.72)	
Expenditures	80,762.65	61,883.67	18,878.98	76.6%
160 Fire Protection Fund				
Revenues	543,000.00	0.00	543,000.00	
Expenditures	679,950.79	59,321.70	620,629.09	8.7%
171 Combined Tidelands Grant				
Revenues	824,870.30	144,096.49	680,773.81	17.4%
Expenditures	819,802.40	116,341.70	703,460.70	14.1%
172 Library Support Fund				
Revenues	126,031.00	115,308.87	10,722.13	91.4%
Expenditures	126,031.00	114,821.02	11,209.98	91.1%
176 Shepard State Park				
Revenues	241,905.00	149,906.33	91,998.67	61.9%
Expenditures	278,715.00	219,351.23	59,363.77	78.7%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	4,990.84	(4,990.84)	
Expenditures	1,500,000.00	46,720.00	1,453,280.00	3.1%
250 2018 W&S Bond Debt Service				
Revenues	288,762.00	216,434.89	72,327.11	74.9%
Expenditures	288,119.00	288,118.76	0.24	99.9%

**JUN 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUN 2023	Balance	75.0% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,655.00	11,192.56	(537.56)	105.0%
Expenditures	608.00	0.00	608.00	
252 2019 W&S Bond Debt Service				
Revenues	385,146.00	288,462.49	96,683.51	74.8%
Expenditures	376,638.00	376,637.50	0.50	99.9%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,855.00	11,558.23	(703.23)	106.4%
Expenditures	866.00	0.00	866.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,257.00	210,162.70	88,094.30	70.4%
Expenditures	298,157.00	227,115.63	71,041.37	76.1%
255 S2020 Refnd GO Bond Debt Service				
Revenues	500,383.00	29,566.25	470,816.75	5.9%
Expenditures	500,383.00	29,566.25	470,816.75	5.9%
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	0.00	0.00	0.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	19,161.00	0.00	19,161.00	
Expenditures	94,839.47	0.00	94,839.47	
304 Town Commons Park Project				
Revenues	259,000.00	469,104.38	(210,104.38)	181.1%
Expenditures	8,142,015.35	1,883,539.37	6,258,475.98	23.1%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,900.00	4,008.54	(2,108.54)	210.9%
Expenditures	20,721.68	0.00	20,721.68	
307 Bacot Park Improvements				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	65,257.82	(65,257.82)	
309 Town Center Retail Dev Complex				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	0.00	0.00	
355 Water Supply & Treatment Plant				
Revenues	325,563.64	13,983.17	311,580.47	4.2%
Expenditures	5,123,657.43	1,323,377.75	3,800,279.68	25.8%

**JUN 2023
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2023	As of JUN 2023	Balance	75.0% % to date
360 OST-GV SEWER IMPROVEMENTS				
Revenues	0.00	185,888.81	(185,888.81)	
Expenditures	0.00	0.00	0.00	
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,438,666.50	1,395,550.26	1,043,116.24	57.2%
Expenditures	2,438,666.50	1,816,754.35	621,912.15	74.4%
404 Solid Waste Fund				
Revenues	1,592,640.00	1,201,004.76	391,635.24	75.4%
Expenditures	1,605,000.00	967,502.01	637,497.99	60.2%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	45.00	4,652.72	(4,607.72)	10339.3%
Expenditures	45.00	0.00	45.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	855.80	(405.80)	190.1%
Expenditures	0.00	0.00	0.00	

**JUN 2023
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2023	JUN 2023	Balance	75.0% % to date
Utility Fund Revenues	9,100,000.00	7,082,383.82	2,017,616.18	77.8%
Administration	3,095,272.00	2,446,890.08	648,381.92	79.0%
Water & Sewer O & M	3,976,359.00	2,709,226.51	1,267,132.49	68.1%
Debt Service	1,065,477.00	793,908.24	271,568.76	74.5%
Transfers	1,793,564.00	924,000.00	869,564.00	51.5%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,130,672.00	6,874,024.83	3,256,647.17	67.8%
<i>Total Operating Expenditures</i>	<i>6,899,631.00</i>	<i>5,090,258.25</i>	<i>1,809,372.75</i>	
<i>Total Capital Outlay Expenditures</i>	<i>172,000.00</i>	<i>65,858.34</i>	<i>106,141.66</i>	
<i>Total Debt Service</i>	<i>1,065,477.00</i>	<i>793,908.24</i>	<i>271,568.76</i>	
<i>Total Interfund Transfers</i>	<i>1,793,564.00</i>	<i>924,000.00</i>	<i>869,564.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,130,672.00</i>	<i>6,874,024.83</i>	<i>3,256,647.17</i>	
<i>Personnel</i>	<i>541,083.00</i>	<i>392,248.00</i>	<i>148,835.00</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>171,131.88</i>	<i>141,868.12</i>	
<i>Other Services</i>	<i>6,045,548.00</i>	<i>4,526,878.37</i>	<i>1,518,669.63</i>	
<i>Capital Outlay</i>	<i>172,000.00</i>	<i>65,858.34</i>	<i>106,141.66</i>	
<i>Debt Service</i>	<i>1,065,477.00</i>	<i>793,908.24</i>	<i>271,568.76</i>	
<i>Interfund Transfers</i>	<i>1,793,564.00</i>	<i>924,000.00</i>	<i>869,564.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,130,672.00</i>	<i>6,874,024.83</i>	<i>3,256,647.17</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 346-2023

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area was created to identify, disrupt and dismantle major drug trafficking organizations operating in its area and beyond; and

WHEREAS, the Gautier Police Department has an assigned officer on the local FBI Task Force; and

WHEREAS, the Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) provides certain assets through the attached grant agreement for the assigned officer, such as a vehicle and overtime reimbursement; and

WHEREAS, no reimbursements can be made until the Memorandum of Agreement (MOA) and the Certification Regarding Lobbying are executed; and

WHEREAS, the total amount of funding for the City in 2023 totals \$14,047; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Agreement (MOA) is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into the attached Memorandum of Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor⁵⁹⁷ and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: July 25, 2023
Subject: Authorization to Enter into a Memorandum of Agreement with Mississippi Bureau of Narcotics and Mississippi Gulf Coast High Intensity Drug Trafficking Area

REQUEST:

The Chief of Police requests the City Council to authorize the Chief of Police to enter into a memorandum of agreement between Mississippi Bureau of Narcotics (MBN) and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the Gautier Police Department.

BACKGROUND:

The HIDTA program, created by Congress with the Anti-Drug Abuse Act of 1988, provides assistance to Federal, state, local, and tribal law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States. This grant program is administered by the Office of National Drug Control Policy (ONDCP). There are currently 33 HIDTAs, and HIDTA-designated counties are located in 50 states, as well as in Puerto Rico, the U.S. Virgin Islands, and the District of Columbia. At the local level, the HIDTAs are directed and guided by Executive Boards composed of an equal number of regional Federal and non-Federal (state, local, and tribal) law enforcement leaders.

DISCUSSION:

The Gautier Police Department was awarded \$14,047 for overtime reimbursement for Fiscal Year 2023. This will be used to cover the overtime costs associated with narcotics officers assigned to the interstate criminal interdiction and FBI task forces.

RECOMMENDATION:

The Chief of Police recommends the Council to authorize the Chief of Police to enter into a memorandum of agreement between Mississippi Bureau of Narcotics (MBN) and Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the Gautier Police Department.

ATTACHMENT(S):

1. Memorandum of Agreement



STATE OF MISSISSIPPI

DEPARTMENT OF PUBLIC SAFETY
MISSISSIPPI BUREAU OF NARCOTICS

Tate Reeves
GOVERNOR

July 5, 2023

Chief David Bever
Gautier PD
3330 Highway 90
Gautier, MS 39553

Dear Chief Bever:

Congratulations! Enclosed is your FY 2023 HIDTA Sub grantee Cooperative Agreement. Please have the appropriate Agency Official sign the agreement acceptance section and return a copy of the agreement to me. A copy of the award letter is also enclosed for your files with your approved budgets.

Please note changes under the 2023 grant awards that are covered in Appendix C which includes the Grant Conditions section that must be signed by your agency head and Certification Regarding Lobbying. Please fill out and sign all of these certifications and return with your MOA.

Also enclosed are blank copies of the Detailed Expenditure. In addition, enclosed is an Overtime Reimbursement Certification and Vehicle Reimbursement form (Appendix B) to be used when claiming overtime reimbursements.

If you have any questions, please call me at 601-987-1452. We look forward to working with you on this project.

Sincerely,

Tonya Moore, Accounting Director
Mississippi Department of Public Safety
P.O. Box 958
Jackson, MS 39205

Enclosures

MEMORANDUM OF AGREEMENT

BETWEEN THE

MISSISSIPPI BUREAU OF NARCOTICS

AND THE

**MISSISSIPPI GULF COAST HIGH INTENSITY
DRUG TRAFFICKING AREA**

AND THE

GAUTIER POLICE DEPARTMENT

This Agreement between the Mississippi Bureau of Narcotics (MBN), Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the **GAUTIER POLICE DEPARTMENT** (LEO) shall begin on 01/01/2023 and shall not extend beyond 12/31/23 unless the period is extended by written modification to this Agreement.

WHEREAS, MBN has been designated as the fiscal agent for the State of Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through MBN.

NOW THEREFORE, MBN, HIDTA and LEO hereby agree to the disbursement of HIDTA funds in the amount of **\$14,047** to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).

2. LEO agrees to abide by and be bound by the attached approved budget (Appendix A) for purchases including future reprogramming requests as approved by MBN and Gulf Coast

HIDTA. All reprogramming requests shall be submitted via e-mail to the Mississippi Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the MBN financial office through the HIDTA State Director of Operations at the following address by the 10th of the following month:

Tonya Moore, Accounting Director
Mississippi Department of Public Safety
P.O. Box 958
Jackson, MS 39205

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Mississippi Gulf Coast HIDTA State Director no later than the 15th day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items in Appendix C and return to MBN along with the signed agreement.

5. The parties agree and understand that MBN is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

6. MBN agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into MBN special revenue funds.

7. LEO agrees to reimburse MBN for any purchase paid by MBN which is later disallowed after audit or financial review.

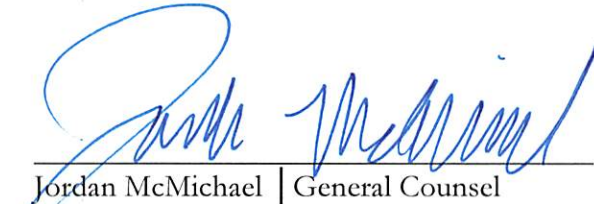
8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.



Steve Maxwell
Mississippi Bureau of Narcotics



Jordan McMichael | General Counsel
Mississippi Department of Public Safety



Tony Sauro
State Director, Mississippi Gulf Coast HIDTA

Law Enforcement Agency Head

APPENDIX A of MOA

Gautier PD

2023 Expenditure Plan *

Overtime	\$12,000 DHE Overtime
Services	8400
	\$ 20,400.00

* Expenditure Plan is for the calendar year 2022, and may be comprised of unexpended balances from previous years Awards

2023 Grant Award

Jackson County Major Investigations Team	MBN	Gautier Police Department Overtime	\$5,647
Jackson County Major Investigations Team	MBN	Gautier Police Department Services	\$8,400
		MBN-Gautier Police Department	\$14,047

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 347-2023

WHEREAS, the 27th Annual Cruisin' the Coast will be held October 1, 2023 through October 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Gold Sponsor – ClearWater Solutions, LLC (\$2,500) and Silver Sponsor – Heflin Engineering, LLC (\$1,000) and Bronze Sponsor – Audio Wave, Inc. (\$500); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from ClearWater Solutions, LLC (\$2,500) and Heflin Engineering, LLC \$1,000) and Audio Wave, Inc (\$500) for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

ATTEST:

MAYOR

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 07/25/2023
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 1, 2023.

BACKGROUND:

The 27th Annual Cruisin' the Coast will be held Oct. 1 – 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 1, 2023 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Gold Sponsor - \$2,500- ClearWater Solutions
2. Bronze Sponsor-\$500- Audio Wave
3. Silver Sponsor-\$1,000- Heflin Engineering

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Sponsors 2023 ClearWater, Heflin, Audio Wave

2178 MOORES MILL ROAD
AUBURN, AL 36830

CIBC
2-648/710

CHECK DATE July 19, 2023

PAY Two Thousand Five Hundred and 00/100 Dollars

TO City of Gautier, MS
3330 Highway 90
Gautier, MS 39553

AMOUNT 2500.00

AUTHORIZED SIGNATURE

CLEARWATER SOLUTIONS, LLC

53239

Check Date: 7/19/2023

Invoice Number	Date	Voucher	Amount	Discounts	Previous Pay	Net Amount
2023 Cruisin Coast	7/19/2023	000000323955	2,500.00			2,500.00
City of Gautier, MS			2,500.00			2,500.00
CIBC - Checking	21	013945				
TOTAL						

HEFLIN ENGINEERING, LLC.

P.O. BOX 47
BRANDON, MS 38043-0047

1767

85-127/842
830

DATE 7/18/23

D CHECK ARMOR
LEAD CRUSHES

PAY TO THE ORDER OF City of Gautier

\$ 1000⁰⁰

One Thousand \$ 00/100

DOLLARS



BancorpSouth

Right Where You Are

INFOLINE 1-888-797-7711

FOR Cruisin Sponsor

AUDIO WAVE INC.
2525 HWY 90 #13D
GAUTIER MS 39553

11704
85-136/653

7/16/23
DATE

PAY TO THE
ORDER OF _____

City of Gautier

\$ 500.

Five hundred dollars + $\frac{00}{100}$

— DOLLARS  Security feature included. Details on back.

**Merchants
& Marine Bank** MandMBank.com

FOR Crisis in the Coast Bronze Sponsor

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 348-2023

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier, Mississippi, in paying costs associated with improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater; and

WHEREAS, the memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9 are all required by the Mississippi Department of Finance and Administration before the City can receive the funding; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to send the required documents, including but not limited to the attached memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form and the City's W9 so these funds can be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 28(ev) of House Bill 603, 2023 Regular Legislative Session,** the Department of Finance and Administration will declare the necessity for the issuance of **\$2,000,000.00** in Local Improvements Projects Fund to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration to assist in the issuance of said Local Improvements Projects Fund in any manner that is required.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

SO RESOLVED this the **1st** of **August**, 2023.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

By: _____
 Casey Vaughan, Mayor
 City of Gautier

ATTEST:

Teresa Montgomery, City Clerk

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2023
Subject: House Bill 603 Required Documents for Town Commons Park Funding

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

BACKGROUND:

Section 25 of House Bill 603, 2023 Regular Legislative Session authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration before the City can receive the funding. Documents include memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the improvements to Town Commons Park, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

The City Council may:

1. Approve the required documents as presented; or
2. Not approve the required documents as presented.

ATTACHMENT(S):

1. Memorandum of Understanding
2. Letter to DFA
3. Contact Form
4. Verification Form

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Gautier in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(ev) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$2,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(ev) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Gautier to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Gautier shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Gautier to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Gautier is subject to the State’s procurement laws; and

WHEREAS, the City of Gautier agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Gautier agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Gautier that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater) should be disbursed to the City of Gautier and that the City of Gautier shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF GAUTIER AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Gautier to pay the costs associated with the Project.

Section 2. The City of Gautier certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Gautier to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Gautier agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Gautier is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Gautier agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Gautier agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Gautier agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Gautier agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Gautier
Attn: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
Phone: 228-497-8000 or 228-623-1800 (Paula) or 228-219-8016 (Kim)
Email: pyancey@gautier-ms.gov or ksaucier@gautier-ms.com

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____

EXHIBIT A

The City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director
MS Department of Finance and Administration
501 North West Street, Suite 1301
Jackson, Mississippi 39201

Re: Request for Project Funding
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$2,000,000.00** of State Funds authorized by **Section 28(ev) of House Bill 603, 2023 Regular Legislative Session** for the **City of Gautier (improvements to Town Commons Park including, but not limited to, parking and through roads for amphitheater)**.

Our electronic payment information is as follows:

Bank Name: _____

Routing No.: _____

Account No.: _____

MAGIC Vendor No.: 3100016398

We appreciate your assistance.

Paula Yancey, City Manager



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE: _____

PROJECT NAME: _____

MAILING
ADDRESS: _____



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER
FOR EACH PERSON

(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Name	Phone Number	Email Address

AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY
COMPLIANCE OFFICER
INITIAL: _____

Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

_____ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

_____ 2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in HB603. No other funds can be in this account (even if you have received prior funding for the same project).

_____ 3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1st quarter – January – March Report due by April 30

2nd quarter – April – June Report due by July 30

3rd quarter – July – September Report due by October 30

4th quarter – October – December Report due by January 30

_____ 4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

_____ 5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

_____ 6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 349-2023

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier, Mississippi, in paying costs associated with construction of the MS Songwriters Performing Arts Center; and

WHEREAS, the memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9 are all required by the Mississippi Department of Finance and Administration before the City can receive the funding; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to send the required documents, including but not limited to the attached memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form and the City's W9 so these funds can be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 28(et) of House Bill 603, 2023 Regular Legislative Session,** the Department of Finance and Administration will declare the necessity for the issuance of **\$2,000,000.00** in Local Improvements Projects Fund to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration to assist in the issuance of said Local Improvements Projects Fund in any manner that is required.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

SO RESOLVED this the 1st of **August**, 2023.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

City of Gautier

By: _____
Casey Vaughan, Mayor

ATTEST:

Teresa Montgomery, City Clerk

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2023
Subject: House Bill 603 Required Documents for Mississippi Songwriters Performing Arts Center Funding

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the construction of the Mississippi Songwriters Performing Arts Center, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

BACKGROUND:

Section 25 of House Bill 603, 2023 Regular Legislative Session authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$2 million to provide funding to assist the City of Gautier in paying costs associated with the construction of the Mississippi Songwriters Performing Arts Center.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration before the City can receive the funding. Documents include memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the construction of the Mississippi Songwriters Performing Arts Center, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

The City Council may:

1. Approve the required documents as presented; or
2. Not approve the required documents as presented.

ATTACHMENT(S):

1. Memorandum of Understanding
2. Letter to DFA
3. Contact Form
4. Verification Form

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Gautier (construction of MS Songwriters Performing Arts Center) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Gautier in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(et) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$2,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(et) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Gautier to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Gautier shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Gautier to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Gautier is subject to the State’s procurement laws; and

WHEREAS, the City of Gautier agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Gautier agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Gautier that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Gautier (construction of MS Songwriters Performing Arts Center) should be disbursed to the City of Gautier and that the City of Gautier shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF GAUTIER AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Gautier to pay the costs associated with the Project.

Section 2. The City of Gautier certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Gautier to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Gautier agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Gautier is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Gautier agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Gautier agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Gautier agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Gautier agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Gautier
Attn: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
Phone: 228-497-8000 or 228-623-1800 (Paula) or 228-219-8016 (Kim)
Email: pyancey@gautier-ms.gov or ksaucier@gautier-ms.com

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____

EXHIBIT A

The City of Gautier (construction of MS Songwriters Performing Arts Center) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director
MS Department of Finance and Administration
501 North West Street, Suite 1301
Jackson, Mississippi 39201

Re: Request for Project Funding
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$2,000,000.00** of State Funds authorized by **Section 28(et) of House Bill 603, 2023 Regular Legislative Session** for the **City of Gautier (construction of MS Songwriters Performing Arts Center)**.

Our electronic payment information is as follows:

Bank Name: _____

Routing No.: _____

Account No.: _____

MAGIC Vendor No.: 3100016398

We appreciate your assistance.

Paula Yancey, City Manager



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE: _____

PROJECT NAME: _____

MAILING
ADDRESS: _____



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER
FOR EACH PERSON

(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Name	Phone Number	Email Address

AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY
COMPLIANCE OFFICER
INITIAL: _____

Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

_____ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

_____ 2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in HB603. No other funds can be in this account (even if you have received prior funding for the same project).

_____ 3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1st quarter – January – March Report due by April 30

2nd quarter – April – June Report due by July 30

3rd quarter – July – September Report due by October 30

4th quarter – October – December Report due by January 30

_____ 4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

_____ 5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

_____ 6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 350-2023

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$1 million to provide funding to assist the City of Gautier, Mississippi, in paying costs associated to construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities; and

WHEREAS, the memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9 are all required by the Mississippi Department of Finance and Administration before the City can receive the funding; and

WHEREAS, the **City of Gautier** has now determined that there is a necessity to send the required documents, including but not limited to the attached memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form and the City's W9 so these funds can be issued and the proceeds thereof disbursed to the **City of Gautier**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GAUTIER that, pursuant **Section 28(eu) of House Bill 603, 2023 Regular Legislative Session,** the Department of Finance and Administration will declare the necessity for the issuance of **\$1,000,000.00** in Local Improvements Projects Fund to assist the **City of Gautier** with the Project for the purpose as stated in paragraph one; and

BE IT FURTHER RESOLVED that the **City Manager** of the **City of Gautier** is hereby authorized to represent the **City of Gautier** in all dealings with the Department of Finance and Administration to assist in the issuance of said Local Improvements Projects Fund in any manner that is required.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

SO RESOLVED this the **1st** of **August**, 2023.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

City of Gautier

By: _____
Casey Vaughan, Mayor

ATTEST:

Teresa Montgomery, City Clerk

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 1, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2023
Subject: House Bill 603 Required Documents for ADA Construction (Inclusion Playground) Funding

REQUEST:

The Grants and Projects Department requests City Council authorization to execute any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the ADA Construction of the Inclusion Playground, including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

BACKGROUND:

Section 25 of House Bill 603, 2023 Regular Legislative Session authorized expenditures from the 2023 Local Improvements Projects Fund in an amount not to exceed \$1 million to provide funding to assist the City of Gautier in paying costs associated with the ADA Construction of the inclusion and American with Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children with disabilities.

DISCUSSION:

These documents are required by the Mississippi Department of Finance and Administration before the City can receive the funding. Documents include memorandum of understanding, letter to DFA requesting transfer of funds, verification form, contact form, and the City's W9.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of any and all documents necessary to obtain House Bill 603, 2023 Regular Legislative Session, funds to assist the City of Gautier in paying costs associated with the ADA Construction of the Inclusion Playground including, but not limited to, memorandum of understanding, letter to DFA requesting funds transfer, verification form, and contact information form.

The City Council may:

1. Approve the required documents as presented; or
2. Not approve the required documents as presented.

ATTACHMENT(S):

1. Memorandum of Understanding
2. Letter to DFA
3. Contact Form
4. Verification Form

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Gautier in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(eu) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$1,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(eu) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Gautier to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Gautier shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Gautier to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Gautier is subject to the State’s procurement laws; and

WHEREAS, the City of Gautier agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Gautier agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Gautier that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities) should be disbursed to the City of Gautier and that the City of Gautier shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF GAUTIER AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Gautier to pay the costs associated with the Project.

Section 2. The City of Gautier certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Gautier to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Gautier agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Gautier is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Gautier agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Gautier agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Gautier shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Gautier agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Gautier agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Gautier will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Gautier agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Gautier
Attn: Paula Yancey, City Manager
3330 Highway 90
Gautier, Mississippi 39553
Phone: 228-497-8000 or 228-623-1800 (Paula) or 228-219-8016 (Kim)
Email: pyancey@gautier-ms.gov or ksaucier@gautier-ms.com

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF GAUTIER

By: _____
Paula Yancey, City Manager

Date: _____

EXHIBIT A

The City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director
MS Department of Finance and Administration
501 North West Street, Suite 1301
Jackson, Mississippi 39201

Re: Request for Project Funding
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$1,000,000.00** of State Funds authorized by **Section 28(eu) of House Bill 603, 2023 Regular Legislative Session** for the **City of Gautier (construct an inclusion & American w/ Disabilities Act (ADA) approved park area including, but not limited to, playground equipment for children w/ disabilities)**.

Our electronic payment information is as follows:

Bank Name: _____

Routing No.: _____

Account No.: _____

MAGIC Vendor No.: 3100016398

We appreciate your assistance.

Paula Yancey, City Manager



MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

DATE: _____

PROJECT NAME: _____

MAILING
ADDRESS: _____



CONTACT UPDATE LIST

PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER
FOR EACH PERSON

(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)

Name	Phone Number	Email Address

AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY
COMPLIANCE OFFICER
INITIAL: _____

Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

_____ 1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

_____ 2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in HB603. No other funds can be in this account (even if you have received prior funding for the same project).

_____ 3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1st quarter – January – March Report due by April 30

2nd quarter – April – June Report due by July 30

3rd quarter – July – September Report due by October 30

4th quarter – October – December Report due by January 30

_____ 4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

_____ 5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

_____ 6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.

Councilman Gollott made the motion to recess until August 15, 2023, at 6:30pm.
Councilman George seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Receive July 2023 Privilege License Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive July 2023 Privilege License Reports

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for July 2023 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

		City of Gautier		
		Business Registry		
		Jul-23		
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
1833	2024-07-0008298	Voodoo Laser Engraving	\$20.00	New Business
1003	2024-07-0008299	AD2	\$20.00	Current
1329	2024-07-0008300	World Finance	\$20.00	Current
1648	2024-06-0008301	Upright Cleaning	\$20.00	Delinquent
1724	2024-07-0008302	Leo Rodriguez Tree Pruning	\$20.00	Current
1769	2024-06-0008303	Albert Pro General Remodeling	\$22.00	Delinquent
506	2024-05-0008304	Economy Boots	\$22.20	Delinquent
1432	2024-05-0008305	Martin Bluff Storage & Rentals	\$22.20	Delinquent
1660	2024-08-0008306	That Gumbo Life	\$36.00	Current
1327	2024-07-0008307	Dolgencorp, LLC #15710	\$70.00	Current
1726	2024-07-0008308	Dolgencorp, LLC #2389	\$112.50	Current
823	2024-03-0008309	Keith's Superstore #112	\$45.20	Delinquent
653	2024-07-0008310	College Villa Apartments	\$20.00	Current
1325	2024-06-0008311	CVS	\$407.00	Delinquent
1092	2024-08-0008312	The Disability Consulting	\$20.00	Current
1498	2024-08-0008313	Iglesia Cristiana Caminando	\$20.00	Current
1729		Real Eyes, LLC		Closed Business
685	2024-08-0008314	C West Realty, LLC	\$20.00	Current
1702	2024-03-0008315	Senoritas Cleaning Service	\$22.60	Delinquent
1445	2024-08-0008316	A.M.P. Designs	\$20.00	Current
1590	2024-07-0008317	M&M Bank	\$30.00	Current
1444	2024-08-0008318	Jelly Doughnuts & Kolaches	\$20.00	Current
924	2024-07-0008319	Furlan's Marine Inc.	\$39.00	Current
1378	2024-08-0008320	Mary's Alterations & Designs	\$20.00	Current
780	2024-07-0008321	Sailmaker's Supply	\$20.00	Current
680	2024-08-0008322	Country Gentleman	\$51.00	Current
1379	2024-08-0008323	Bienville Orthopedic	\$150.00	Current
611	2023-06-0008324	Crown of Glory	\$24.40	Delinquent
611	2024-06-0008325	Crown of Glory	\$22.00	Current
1771	2024-06-0008326	Maid 4 Cleaning Services, LLC	\$22.00	Delinquent
1483	2024-07-0008327	Stuart's Spicy Business	\$20.00	Current
1727	2024-07-0008328	Baywood Nutrition	\$20.00	Current
1381	2024-08-0008329	Deaconess Home Care	\$141.00	Current
1788	2024-08-0008330	Mobile Smart Repair	\$20.00	Current
1730	2024-07-0008331	Angela's Collectables	\$20.00	Current
566	2024-08-0008332	Burnham McKinney Pharmacy	\$62.50	Current
862	2024-08-0008333	Studio 1 Productions	\$20.00	Current
1786	2024-08-0008334	Cork N Bottle Liquor & Wine	\$70.00	Current
1785	2024-08-0008335	Kickin Lickin Good	\$30.00	Current
		TOTAL:		
		New Business	1	
		Transient Vendor	0	
		Closed Business	1	
		Delinquent Renewals Issued	9	
		Current	28	

New Business July 2023			
Business Name	Business Address	Business Phone	Business Description
Voodoo Laser Engraving	1801 Amar West	402-840-8982	Custom laser engraving (home office)

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the 27th Annual Cruisin' the Coast will be held October 1, 2023 through October 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Silver Sponsor – Chevron (\$1,000) and Bronze Sponsor – Bordis & Danos, PLLC. (\$500); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from Chevron (\$1,000) and Bordis & Danos (\$500) for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/08/2023
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 1, 2023.

BACKGROUND:

The 27th Annual Cruisin' the Coast will be held Oct. 1 – 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 1, 2023 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Bronze Sponsor-\$500- Bordis & Danos
2. Silver Sponsor-\$1,000- Chevron

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Cruisin' Sponsorship Bordis, Chevron

3947



Bordis & Danos, PLLC
1215 Government St.
Ocean Springs, MS 39564
(228) 215-1367

Regions
811 Bienville Blvd.
Ocean Springs, MS 39564

85-543/653

7/20/2023

PAY TO THE
ORDER OF

City of Gautier

\$ **500.00

Five Hundred and 00/100***** DOLLARS

Paula Yancey
City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553
Bronze Sponsorship

MEMO



Go3L

AUTHORIZED SIGNATURE

MP

Security features included. Details on back.

BACOT MCCARTY FOUNDATION

PO BOX 1442
PASCAGOULA, MS 39568

THE CITIZENS BANK

6254

8/3/2023

PAY TO THE
ORDER OF

City of Gautier

\$ **1,000.00

One Thousand and 00/100*****

DOLLARS

City of Gautier

MEMO

Chevron
Cruisin Through the Decades - Silver



[Signature]

AUTHORIZED SIGNATURE

[Signature]

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Approval to waive all fees associated with the use
of Shepard State Park for the Gautier High School
Cross Country Team Practices

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Approval to waive all fees associated with the use of Shepard State Park for the Gautier High School Cross Country Team practices.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2023

WHEREAS, Gautier High School Cross Country Team requests to waive all fees associated with Shepard State Park during the season, July - October; and

WHEREAS, Gautier High School Cross Country Team is in need of a location to practice a few times a week during the season; and

WHEREAS, pursuant to Miss. Code Ann. Section 21-17-1, the governing authorities of any municipality may, in its discretion, donate funds to a public school district located in the municipality for the promotion of educational programs of the district; and

WHEREAS, the City Council hereby finds that the above practice promotes the educational programs of the Pascagoula-Gautier School District;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Gautier High School Cross Country Team to waive all fees associated with Shepard State Park required for the Gautier High School Cross Country Team to practice a few times a week during the season , July - October, 2023 is hereby approved and authorized;

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Babs Logan, Planning Technician

Date: 08/08/2023

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District.
(GPC #23-27-CU)

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)

General features of the proposed project:

Total Area: Approximately 0.15 Acres

Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)

Existing Land Use – Vacant (See Exhibit C)

Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use.

Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council approve the request as presented.

The Planning Commission may:

Approve the Conditional Use-Major

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-27-CU)
2. Complete Packet 23-27-CU



Gautier Athletic Department

4307 Gautier-Vancleave Road

Gautier, MS 39553

Office 228-522-8783

Fax 228-522-8788

Website: www.pgsd.ms

Jonathan Story, Athletic Director

Danelle Webber, Athletic Coordinator (District Office)

Keisha Keyes, Athletic Coordinator (GHS)

Elizabeth Griggs, Athletic Coordinator (GMS)

August 4, 2023

Rachel,

The GHS Cross Country team wants to hold some practices at Shepard State Park. We will transport students to the park for practice a few times a week during the season, July-October, and school personnel/coaches will be responsible for the students while they are in the park. We are requesting that the entry fee be waived for student athlete use. Please let me know if there is anything else Coach Plocher and Coach Tingle will need from me. Please do not hesitate to contact me via phone or e-mail at jstory@psd.ms.

Respectfully,

Jonathan Story,
PGSD/Gautier Athletic Director
228-522-1177 (office)

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:

August 15, 2023

Title:

Approval of Sponsorship for the 2023 Gautier Mullet & Music Festival

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Approval of Sponsorship for the 2023 Gautier Mullet and Music Festival

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Gautier Mullet and Music Festival will be held on October 21, 2023; and

WHEREAS, the Gautier Mullet and Music Festival has requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

- i) Advertisement of the event on the City's electronic signs;
- ii) Provision of traffic control at the event (2 officers with an all-terrain vehicle) and fire department presence;
- iii) Provision of 4 sets of bleachers;
- iv) Banner placement at the highway city entrances and other designated locations;
- v) Provision of the 16X16 wooden stage;
- vi) Provision of the large and small tents;
- vii) Provision of 4 - night light plants;
- viii) Provision of 8 Tables and Chairs
- ix) Provision of setting up and taking down barricades / orange netting
- x) \$1,000 sponsorship for insurance cost
- xi) Use of the Singing River Mall Property site

WHEREAS, in exchange for these services, the City of Gautier will be recognized as a sponsor of this event; and

WHEREAS, the Mayor and Members of the Council have determined that the sponsorship of the 2023 Gautier Mullet & Music Festival is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, in the judgment of the Council, the sponsorship will be helpful toward advancing the moral, financial and other interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the sponsorship described above is hereby approved.

IT IS FURTHER ORDERED that, as an additional form of sponsorship, the Singing River Mall Site, currently leased by the City, will be made available as the location for the 2023 Gautier Mullet & Music Fest pursuant to the previously approved Limited Use Agreement.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/08/2023
Subject: 2023 Gautier Mullet & Music Festival Sponsorship

REQUEST:

The Recreation Department has received a request from the Gautier Mullet and Music Festival Committee to sponsor the 2023 Gautier Mullet and Music Festival by providing in-kind services.

BACKGROUND:

The 33rd Annual Gautier Mullet and Music Festival will be held on Saturday, October 21st from 9:00 a.m. to 9:00 p.m. The free event features arts and craft vendors, live entertainment, heritage and educational displays, children's area, classic cars, and food booths.

DISCUSSION:

Gautier Mullet and Music Festival have requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

1. Advertisement of the event on the City's electronic signs
2. Provision of traffic control and fire department at the event (2 officers with an all-terrain vehicle);
3. Provision of 4 sets of bleachers
4. Banner placement at the highway city entrances and other designated locations
5. Provision of the 16X16 wooden stage
6. Provision of the large and small tents
7. Provision of 4-night light plants
8. Provision of 8 Tables and Chairs
9. Provision of setting up and taking down barricades/ orange netting
10. \$1,000 sponsorship for insurance cost
11. Use of the Singing River Mall Site

RECOMMENDATION:

The Recreation Department has determined that it is in the best interest of the City to provide in-kind services for the festival as this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve all in-kind services as listed above for the 2023 Gautier Mullet & Music Festival as requested;
- 2) Approve in-kind services with amendments
- 3) Not approve in-kind services for the 2023 Gautier Mullet & Music Festival as requested.

ATTACHMENT(S):

ATTACHMENTS:

1. Special Event permit application
2. 2023 List of in kind services from the city

**LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER AND
THE GAUTIER MULLET & MUSIC FEST
FOR THE SINGING RIVER MALL SITE**

WHEREAS, the Singing River Mall Site (more fully depicted in the attached “Exhibit A”) is owned by the City of Gautier (hereinafter, “the City”); and

WHEREAS, the Gautier Mullet & Music Fest wishes to promote the facilities, opportunities, possibilities and resources available within the City of Gautier, by hosting a community festival on Saturday, October 21, 2023; and

WHEREAS, the City wishes to sponsor the 2023 Gautier Mullet & Music Fest (hereinafter “the event”) as an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, this sponsorship and the 2023 Gautier Mullet & Music Fest will be helpful toward advancing the moral, financial and other interests of the City; and

WHEREAS, the City will allow Gautier Mullet & Music Fest to use the Mall Site on October 21, 2023 as part of the sponsorship.

THEREFORE, in consideration of the above, the City and Gautier Mullet & Music Fest agree to the following terms which constitute a Limited Use Agreement of the Mall Site:

1. This Agreement shall govern the use of the Singing River Mall Site by the Gautier Mullet & Music Fest on October 21, 2023.
2. As part of the City’s sponsorship of this event, any and all applicable fees associated with use of the Singing River Mall Site are waived.
3. The Gautier Mullet & Music Fest will be allowed to conduct the 2023 Mullet and Music Fest on the Singing River Mall Site on October 21, 2023.
4. The Gautier Mullet & Music Fest is responsible for setting up in preparation for the event.
5. The Gautier Mullet & Music Fest will provide all physical items necessary to conduct the event.
6. The Gautier Mullet & Music Fest will not keep or have any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the premises or that might be considered hazardous by a responsible insurance company.
7. The Gautier Mullet & Music Fest will be responsible for cleaning up the Singing River Mall Site after the event, and will return the property to its normal condition after the event.

8. The Gautier Mullet & Music Fest will provide The City of Gautier with proof of liability insurance in an amount of \$1,000,000.00, to cover the event and will list the City of Gautier as an additional insured on the policy for purposes of the event.
9. The Gautier Mullet & Music Fest agrees to indemnify and hold harmless the City of Gautier, its employees, council members, and any other of the City's agents and assigns from any and all claims of every kind and nature arising out of or occurring directly or indirectly as a result of the event.
10. Both parties acknowledge that this agreement is for the limited purpose of governing the activities being conducted by Gautier Mullet & Music Fest on October 21, 2023, and that any future use will require a separate use agreement as may be appropriate.
11. Both parties acknowledge that this agreement, its enforcement, and the interpretation of its provisions shall be governed by the laws of the State of Mississippi.
12. The points of contact for purposes of this agreement are:

Name: Chassity Bilbo

Entity: City of Gautier

Phone: (228) 497-8000

Name: Guy Cagnolatti

Entity: Gautier Mullet & Music Fest

Phone: 228-218-6649

In the event of any problems or questions, the parties agree that they will go through the point of contact listed in this agreement to resolve any issues.

BY:

Paula Yancey, City Manager

DATE: _____

BY:

Gautier Mullet & Music Fest

DATE: _____

ATTEST:

CITY CLERK



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least _____ days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 10/21/23 Day or Week SATURDAY Starting Time 9 AM PM
Ending Time: 9 AM PM Proposed Location of the Event: DOLPHIN @ OLD MALL, HWY 90

Describe the type of event to be conducted: FESTIVAL

Reason for Event, Demonstration or March: GAUTIER MULLET & MUSIC FESTIVAL
(ANNUAL FESTIVAL) 33RD FALL FESTIVAL

If Event includes a city property or streets, give proposed route:

(Street)

(Direction Turn)

(Street)

1. DOLPHIN NORTH OF HWY 90
2. OLD MALL ROAD / PROPERTY - WEST END
3. SOUTH & EAST OF FOUNTAIN CIRCLE
4. _____
5. (SAME AS LAST YEAR)

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT.
ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: GAUTIER MULLET & MUSIC FEST Phone: (540) 645-7062
Address: PO BOX 852 GAUTIER, MS 39553

Type of Organization: CIVIC City State Zip
(Religious, Civic, Social, Etc.) Profit: Non-Profit Federal ID# 64-8527574

Individual Making Application for Organization:

Name: MIKE WAGNER Phone (Home): (540) 645-7062
Address: 3921 PLAYERS COVE Phone (Work): ()
City: GAUTIER State: MS Zip Code: 39553
Position with Organization: TREASURER

Individual(s) Responsible for keeping order and maintenance:

Name: WESLEY WARD Phone (H): (228) 257-3168 (W) ()
Name: DAVID DiBONA Phone (W): (228) 218-9272 (W) ()

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☐ Security ☐ Clean up During Event ☐ Staging
☐ Traffic Direction ☐ Clean up After Event ☐ Fencing
☐ Barricades ☐ Bag Meters ☒ Other
☐ Set Up Barricades ☐ Trash Receptacles/Bag SEE LIST PROVIDED

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: [Signature] Date: 8/4/23

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____
Event has been: _____ Disapproved: _____
Approved: _____ Approval/Disapproval Authority _____
Date: _____

GAUTIER MULLET and MUSIC FESTIVAL

OCTOBER 21, 2023

List of “In kind” services from the City Of Gautier that GMMF is requesting:

1. Announcements on the City’s electronic signs 3 weeks prior to event.
2. Provision of traffic control and fire department at the event (2 officers with an all-terrain vehicle)
3. Provision of 4 sets of bleachers
4. Banner placement at the highway city entrances and other designated locations
5. Provision of the 16X16 wooden stage
6. Provision of the large and small tents
7. Provision of 4-night light plants
8. Provision of 8 Tables and Chairs
9. Provision of setting up and taking down barricades/ orange netting
- 10.\$1,000 sponsorship for insurance cost
- 11.Use of the former Singing River Mall Site

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Approval of an addendum to Delta Computer
Systems Software Support Agreement for fiscal
year 2023-2024

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval is requested for an addendum to the Delta Computer Systems, Inc. Computer Software Support Agreement. The addendum includes an increase of \$60.00 each month. The total monthly charge of \$665.00 is for the accounting software maintenance, voter registration software maintenance and privilege license system support for the upcoming fiscal year 2023-2024.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the City of Gautier has previously entered a contract with Delta Computer Systems, Inc. for computer software customer support; and

WHEREAS, annual renewal is required for continued services under this agreement; and

WHEREAS, the renewal and addendum require an increase in the monthly rate by \$60.00, for a total monthly charge of \$665.00; and

WHEREAS, the City Council hereby finds that contract renewal and approval of the addendum are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addendum to the Computer Software Support Agreement with Delta Computer Systems, Inc., that includes a \$60.00 monthly increase for the upcoming fiscal year 2023-2024, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive

Biloxi, MS 39532

Phone : (228) 388-7688

Fax: (228) 388-7689

Computer Software Support Agreement ADDENDUM

For: CITY OF GAUTIER-CITY CLERK

MSC301

Below is a current list of maintenance/support/web hosting charges for the upcoming fiscal year 10/ 1/2023 These charges will be billed on 9/15/2023 due for payment 10/ 1/2023.

Delta Contract Number	Description	Date of Last Increase	Current Rate	New Rate	Rate Type
169	Accounting Software Maintenance	10/2022	430.00	470.00	
2495	Privilege License System Support	10/2022	175.00	195.00	
IVMCBP03(1)		TOTAL:	605.00	665.00	MONTHLY

Agreed this _____ day of _____, 2023.

CITY OF GAUTIER

County/Office Name

Accepted: Delta Computer Systems, Inc.

Client Signature

Printed Name

TO: CITY OF GAUTIER
ACCOUNTS PAYABLE DEPT.
P.O.BOX 670
GAUTIER MS 39553



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive
Biloxi, MS 39532
Phone : (228) 388-7688
Fax: (228) 388-7688

Computer Software Support Agreement

Purpose

The purpose of this agreement is to assure you that all software provided by Delta Computer Systems, Inc. (Delta) as listed on the addendum(s) to this agreement is in compliance with applicable laws, rules and regulations as they pertain to the software. As the laws change, Delta will provide updated programs to meet the demands of the legislation.

Delta's Obligations

Delta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The modifications shall be limited to existing licensed software which you have purchased and shall not include new systems. New programs required to meet new, additional requirements shall not be provided under this agreement. For example, if you licensed the magnetic payroll tax reporting system and IRS initiates a change to the method of reporting, the changes will be provided under this agreement. However, if you had not purchased the magnetic reporting software initially, there would be an additional charge for the program.

Problem resolution is handled on a first come first serve basis within a priority group. Priority groups are determined by user need and externally defined deadlines. Completely down systems have priority over operational systems. Externally defined deadlines (IRS, State, Federal, etc.) have priority over non-deadline items. Average response for critical items is two hours or less depending upon the complexity of the request.

All software updates will be delivered to you electronically or by mail depending upon the size and urgency of the update. Delta shall provide installation instructions and/or telephone assistance for loading updates as appropriate. Delta shall not be responsible for maintaining any of your modifications. Corrections of difficulties or defects traceable to your errors or system changes will be billed at triple the standard rate.

Client's Obligations

Client shall inform Delta as soon as reasonably possible as to the nature and impact of upcoming legislative changes that affect the software system. Client shall provide copies of all pertinent documentation and shall assist Delta in understanding the new requirements and developing a method of meeting the requirements. During the term of the software support agreement, Client shall at Client's expense, provide Delta with secure telnet and ftp internet access to Client's server from Delta's server for the purpose of diagnosing problems and to facilitate software updates.

General Terms

This contract shall commence on the first day of delivery of the software or upon acceptance of the addendum(s) by both parties and shall remain in effect for one year. Fees for software support shall be payable monthly or annually in advance. A penalty of 1.5 percent per month of the outstanding balance will be assessed to accounts that remain past due more than 60 days. Delta reserves the right to withhold services for any account which is past due more than 60 days.

Client shall be responsible for all incidental costs such as mail, telephone, travel and subsistence in connection with support services.

Client shall use Delta's prescribed reporting procedures to outline software problems.

Either party may terminate this agreement after a 90 day written notice and payment of all outstanding amounts due.

This agreement shall automatically renew at each annual period. Delta reserves the right to modify its fees by providing notice of such 60 days prior to the renewal period.

Services provided by Delta that are above and beyond the scope of this agreement shall be billable at Delta's current rate at the time such services are rendered.

This agreement is binding on, the parties hereto and their successors, and to Seller's assigns, sub-lessees and transferees.

Agreed this _____ day of _____, _____

CITY OF GAUTIER

Client Name

Client Signature

Printed Name

Accepted: Delta Computer Systems, Inc.
1085 Tommy Munro Drive
Biloxi, MS 39532

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Approval of water and sewer adjustments for August 2023 in the amount of \$4,467.55

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for August 2023 in the amount of \$4,467.55

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 2023 in the amount of \$4,467.55 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

AUGUST 2023 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
003-04601-002		66.98				66.98	Pool Fill
003-11301-001		125.25				125.25	Pool Fill
017-05401-005		70.12	70.00			140.12	Pool Fill
033-03701-001	72.89	117.76	35.00			225.65	Leaking Pipe
035-16201-001	86.13	136.81	175.00			397.94	Theft of Utilities
037-34001-000		106.84				106.84	Pool Fill
044-03201-000		14.24				14.24	Hot Water Heater
053-10301-000		57.54				57.54	Pool Fill
056-20001-000		115.53	35.00			150.53	Pool Fill
062-01301-001		207.67				207.67	Pool Fill
092-08601-002		71.69				71.69	Pool Fill
095-02901-002		133.20	35.00			168.20	Pool Fill
098-10501-004		113.41	35.00			148.41	Pool Fill
098-18101-003		61.05				61.05	Pool Fill
103-09201-000		32.84	105.00			137.84	Leaking Pipe
105-10501-001	60.78					60.78	Pool Fill
105-13351-001		123.11				123.11	Pool Fill
110-02101-003		37.92				37.92	Pool Fill
110-34551-003	626.14	1,250.61	70.00			1,946.75	Under Slab
113-31901-001		69.56				69.56	Pool Fill
116-22001-000		68.64				68.64	Under Slab
116-36551-002		80.84				80.84	Pool Fill
TOTAL	845.94	3,061.61	560.00	0.00	0.00	4,467.55	
COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Approval of a Non-Exclusive Facility Use
Agreement with Diamond Dawgs Softball
Organization for Buddy Davis Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a Non-Exclusive Facility Use Agreement with Diamond Dawgs Softball Organization for Buddy Davis Park

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive facility use agreement with Diamond Dawgs Softball Organization in order for teams to hold practices on a routine basis at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Facility Agreement with Diamond Dawgs Softball Organization for Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/09/2023
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park, with Diamond Dawgs Softball Organization.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreement and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation department's activities.

DISCUSSION:

The City will grant Diamond Dawgs Softball Organization a non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative of the Diamond Dawgs Softball Organization and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities. Diamond Dawgs Softball Organization Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August- January. Diamond Dawgs Softball Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs Softball Organization.

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs Softball Organization.
- or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs Softball Organization

ATTACHMENTS:

1. Facility Use Agreement Team Practice-Diamond Dawgs Aug-Jan

CITY OF GAUTIER
3330 HIGHWAY 90
GAUTIER, MS 39553
(228) 497-8000 FAX (228) 497-8028
MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Diamond Dawgs Softball Organization and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. Diamond Dawgs Softball Organization will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January. Diamond Dawgs Softball Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.

- C. Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.
- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.

H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.

B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.

C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:
Title:

August 15, 2023
Approval of a Non-Exclusive Facility Use
Agreement with P360 Performance Sports for
Buddy Davis Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a Non-Exclusive Facility Use Agreement with P360 Performance Sports for Buddy Davis Park

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive facility use agreement with P360 Performance Sports in order for teams to hold practices on a routine basis at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Facility Agreement with P360 Performance Sports for Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/09/2023
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park with P360 Performance Sports.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreement and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation department's activities.

DISCUSSION:

The City will grant P360 Performance Sports non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with P360 Performance Sports and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities. P360 Performance Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with P360 Sports.

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with P360 Sports. or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with P360 Sports.

ATTACHMENTS:

1. Facility Use Agreement Team Practice-P360 Sports Aug-Jan

CITY OF GAUTIER
3330 HIGHWAY 90
GAUTIER, MS 39553
(228) 497-8000 FAX (228) 497-8028
MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with P360 Performance Sports and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. P360 Performance Sports will compensate the city at a rate of \$250 per team 3 teams total to include 1-2 practices weekly beginning August-Jan.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.
- C.** Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.

- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.

H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.

B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.

C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

**CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet**

Council Meeting:
Title:

August 15, 2023
**Approval of a Non-Exclusive Facility Use
Agreement with Extra Innings for Buddy Davis
Park**

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

**Summary Explanation: Approval of a Non-Exclusive Facility Use Agreement with Extra Innings
for Buddy Davis Park**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive facility use agreement with Extra Innings in order for teams to hold practices on a routine basis at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Facility Agreement Extra Innings for Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/09/2023
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park with Extra Innings.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreement and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation department's activities.

DISCUSSION:

The City will grant Extra Innings a non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Extra Innings Organization and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities. Extra Innings Organization Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January. Extra Innings Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with Extra Innings

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with Extra Innings Organization. or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with Extra Innings

ATTACHMENTS:

1. Facility Use Agreement Team Practice-Extra Innings Aug-Jan

CITY OF GAUTIER
3330 HIGHWAY 90
GAUTIER, MS 39553
(228) 497-8000 FAX (228) 497-8028
MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Extra Innings Organization and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. Extra Innings Organization will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January. Extra Innings Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.
- C.** Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.

- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.

H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.

B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.

C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

**CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet**

Council Meeting:
Title:

August 15, 2023
Resolution requesting assistance from Jackson County

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Resolution requesting assistance from Jackson County in the amount of \$100,000 for Recreational Purposes in order to provide chairs for the Town Commons Park Amphitheater

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2023

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, REQUESTING ASSISTANCE FROM JACKSON COUNTY IN THE AMOUNT OF \$100,000.00 FOR RECREATIONAL PURPOSES

WHEREAS, the City of Gautier requests assistance from Jackson County in the amount of \$100,000 for recreational purposes; and

WHEREAS, this would provide chairs for the Town Commons Amphitheater; and

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

BE IT, THEREFORE, RESOLVED that the City of Gautier hereby requests assistance from the Jackson County Board of Supervisors in the amount of \$100,000 for the Town Commons Amphitheater project.

BE IT, FURTHER RESOLVED that the Council authorizes the City Clerk and City Manager to execute all documents necessary for these purposes.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Gautier City Council
From: Paula Yancey, City Manager
Date: August 8, 2023
Subject: Resolution requesting assistance from Jackson County

REQUEST:

The City Manager requests assistance from Jackson County, in the amount of \$100,000, for recreational purposes to provide chairs for the Town Commons Park Amphitheater.

BACKGROUND:

The District 3 Supervisor has capital money available for recreational purposes. The chairs needed for the amphitheater are at an estimated cost of 135,000. These chairs will have to be bid and will need to be acquired to correspond with the amphitheater being completed for storage purposes.

DISCUSSION:

This request to the Jackson County will initiate the process for their assistance with the purchase.

RECOMMENDATION:

The Council May:

1. Approve the Resolution requesting assistance from Jackson County; or
2. Not approve the Resolution requesting assistance from Jackson County.

I wanted to confirm my conversation with you on Friday in writing, for your ease of reference. Regarding the 100,000\$ capital money you referenced in your prior email, we would like to spend that money on chairs we need for the amphitheater. We need about 3000 chairs (not counting the other equipment that we will have to purchase). These chairs are estimated to cost \$135,000. The chairs would have to be bid due to the amount they would cost. The City will pay whatever difference exists between the Capital money and the actual cost. My predicament is, the amphitheater will not be complete until February or March; therefore, if we purchase the chairs now, we will have to incur the expense of storing them.

My desire is to enter into an agreement with the County whereby the County would give us the capital money in this fiscal year with the agreement that the City will spend it on the chairs. If the County could then cut a check for the capital money to the City in this fiscal year, the City will hold same and once the chairs are purchased provide the County with the cost and the invoice where same was paid.

Just a short one. Just say that District 3 Supervisor has some capital money available for recreational purposes. That chairs are needed for the amphitheater at an estimated cost of 135,000. These chairs will have to be bid and will need to be acquired to correspond with the amphitheater being completed for storage purposes. That this request to the County will initiate the process for the County to assist with this purchase.

Where you got HB 35 and you cite session as sess is that right?

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
August 15, 2023**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
