

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
September 5, 2023 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier's Farmers Market will be held the second Saturday of September, starting at 8am until 12pm at George Martin City Park**
- 2. Tasty Thursday will be September 28th, starting at 11am at the former Singing River Mall Property**

IV. Presentation Agenda

V. Business Agenda

- 1. Conduct a Public Hearing regarding the Municipal Budget for Fiscal Year 2023-2024**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Adoption of a Resolution fixing the Municipal Tax Levy for FY 2023-2024**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 3. Approval of Change Order No. 2 and Certificate of Substantial Completion for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 4. Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Hickory Hills Water Quality and Storm Water Improvements Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. **Approval of Change Order No. 1 (Summary) and Pay Application No 2 for the Sanitary Sewer Mains Rehabilitation Project – College Park, Guillotteville Road and Valleywood Subdivisions**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. **Approval of Minutes from the Recessed Council Meeting held August 15, 2023 and the Budget Work Session held August 17, 2023**
2. **Resolution Approval of Paddle for Paws Poker Float Sponsorship from Friends of Jackson County Animals**
3. **Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event**
4. **Approval of a Non-Exclusive Facility Use Agreement with Gulf Coast Vipers Organization for Buddy Davis Park**
5. **Receive July 2023 Finance Reports**
6. **Approval of a Memorandum of Understanding (MOU) with the Mississippi Attorney General's Office Internet Crimes Against Children (ICAC) Task Force**
7. **Authorization to remove vehicles from the City of Gautier's inventory**
8. **Approval of water and sewer adjustments for September 2023 in the amount of \$3,516.80**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**

5. Discuss City Attorney Comments

Recess until September 12, 2023 at 6:00pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
September 5, 2023**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Gautier's Farmers Market will be held the second Saturday of September, starting at 8am until 12pm at George Martin City Park.**
2. **Tasty Thursday will be September 28th, starting at 11am at the former Singing River Mall Property.**

NOTES:



Come be apart of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
September 5, 2023**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:

September 5, 2023

Title:

Conduct a Public Hearing regarding the Municipal Budget for Fiscal Year 2023-2024

Introduced by:

Contact Person/Telephone

City Manager 497-8000

Summary Explanation: Conduct a Public Hearing regarding Municipal Budget for Fiscal Year 2023-2024

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other/Discussion	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Adoption of a Resolution fixing the Municipal Tax Levy
for FY 2023-2024

Introduced by:
Contact Person/Telephone

Teresa Montgomery

Summary Explanation: Adoption of a Resolution fixing the Municipal Tax Levy for FY 2023-2024

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2023

**RESOLUTION OF THE MAYOR AND MEMBERS OF THE COUNCIL
CITY OF GAUTIER, MISSISSIPPI, JACKSON COUNTY,
FIXING THE MUNICIPAL AD VALOREM TAX LEVY FOR THE YEAR
OCTOBER 1, 2023 – SEPTEMBER 30, 2024**

BE IT RESOLVED BY the Mayor and Members of the Council of the City of Gautier, Jackson County, Mississippi:

Section 1: That for the fiscal year 2023-2024, there shall be and is hereby levied on all real and personal property in the City of Gautier, Jackson County, Mississippi the following taxes, as provided by Mississippi Code Annotated, Section 21-33-45;

General Fund

For General Revenue purposes 33.89 mills on each dollar (\$1.00) valuation

Provide for general operations and improvements: 31.09 mills

Provide for Police and Fire Department operations: 2.80 mills

For Municipal Library Tax for 1.00 mill on each dollar (\$1.00) valuation

Support Library functions and programs

For Debt Service 8.11 mills on each dollar (\$1.00) valuation

Fund annual bond payments and general debt related to Public Safety

SECTION 2: This resolution shall take effect and be in force as provided by law.

SECTION 3: The City Manager and City Clerk are hereby authorized to sign any and all documents required for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

The motion having received the affirmative vote of all the members present, the Mayor declared the motion carried and the resolution adopted this the 5th day of September, 2023.

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi at the Meeting of September 5, 2023.

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

September 5, 2023
Approval of Change Order No. 2 and Certificate of Substantial Completion, for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA)

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 2 and Certificate of Substantial Completion, for the Gautier Vancleave Road Wastewater System Upgrades (GOMESA)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the City of Gautier was awarded \$2,668,265 in GOMESA funding, and an additional funding of \$452,800, for the Gautier Vancleave Sewer Improvements project; and

WHEREAS, this project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to a pump station located near Robertsdale Road; and

WHEREAS, Change Order No. 2 serves to increase the contract amount by \$10,391.48; and

WHEREAS, the increase is for shrub planting necessary to address the landscaping at HWY 90 and at the end of Robertsdale Road (\$1,713.36), additional erosion control measures around streams, ditches, and other vulnerable areas (\$310.97), and emergency 30" RCP line cleaning and videoing to address the blockage that occurred in the gravity line (\$8,367.15); and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, and is not made to circumvent the public purchasing statutes; and

WHEREAS, Seymour Engineering has reviewed Change Order No. 2 and the Certificate of Substantial Completion and recommends approval; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order No. 2 and Certificate of Substantial Completion; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 2 is hereby approved as presented.

IT IS FURTHER ORDERED that the Certificate of Substantial Completion is approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of September 5, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: August 15, 2023
Subject: Gautier Vancleave Road Wastewater System Upgrades (GOMESA) – JLB Contractors – Change Order No.2, Certificate of Substantial Completion

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 2, and the Certificate of Substantial Completion for the Gautier Vancleave Road Wastewater System Upgrades Project (GOMESA).

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,668,265 in GOMESA funding for the Gautier Vancleave Sewer Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife by eliminating the inflow and infiltration problems.

The project will install 10,000 linear foot of new force main along Gautier Vancleave Road, from Old Spanish Trail to the pump station located near Robertsdale Road.

These new sewer lines will alleviate the pressure on an aging 30-inch concrete pipe that is corroded and in poor condition. This project will also eliminate lift station capacity issues and prevent raw sanitary sewer from backing into homes, front yards, and the road. The new sewer lines will also have the capacity for future development in the city.

The base bid for this project was over budget, prompting the City to request additional funding for the project to move forward. The City was awarded additional funding from GOMESA in the amount of \$452,800 which increased the grant award from \$2,668,265 to \$3,121,065.

Change Order No. 1 added 80 days to the contract time, which pushed the project completion from May 17, 2023, to August 5, 2023. The change was needed to accommodate the long lead time on materials.

DISCUSSION:

Change Order No. 2 serves to increase the contract amount by \$10,391.48. The item for shrub planting is needed to address the landscaping at Hwy. 90 and at the end of Robertsdale Rd. (\$1,713.36); the erosion control blanket item is to cover additional erosion control around

streams, ditches, and other vulnerable areas (\$310.97). The emergency 30" RCP Line Cleaning and Videoing item is to cover the blockage that occurred in the gravity line (\$8,367.15).

Even though this change order is requesting an increase to the contract total, the project is running below budget and is expected to decrease the original contract amount by \$50,000.

Seymour Engineering has reviewed the change order, and certificate of substantial completion and recommends approval. This project is being funded through GOMESA.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 2, and the Certificate of Substantial Completion for the Gautier Vancleave Road Wastewater System Upgrades.

The City Council may:

1. Approve Change Order No. 2, and Certificate of Substantial Completion as presented;
or
2. Not approve Change Order No. 2, and Certificate of Substantial Completion.

ATTACHMENT(S):

1. Change Order No. 2
2. Certificate of Substantial Completion



August 10, 2023

Ms. Paula Yancey
City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: Change Order 2 – Additional Items
Gautier-Vancleave Road Wastewater System Upgrades, Gautier, Mississippi

Dear Ms. Yancey,

Attached please find Change Order No. 2 on the referenced project for a total added contract amount of \$10,391.48, making the contract amount \$2,693,391.48. The additional items are for Shrub Planting Dwarf Yaupon Holly, Erosion Control Blanket, and 30" RCP Line Cleaning and Videoing. Also attached is the Contractor's breakdown of each item.

The item for Shrub Planting, Dwarf Yaupon Holly is needed to address the landscaping at the Hwy 90 interchange and at the end of Robertsdale Rd. The bushes will replace some existing shrubbery at Hwy 90 that was unavoidably destroyed during the installation of the force main. The shrubbery at the end of Robertsdale Rd will form a natural border between the City property and the County property where there once were trees and overgrowth. At \$53.54 each, the 32 plants will add \$1,713.36 to the contract amount.

The Erosion Control Blanket item is to add a line item to cover additional erosion control around streams, ditches, and other vulnerable areas as noted in the final project inspection walk through. A total of 2 rolls are needed at \$155.49 each which will raise the contract amount by \$310.97.

The 30" RCP Line Cleaning and Videoing item is needed to address the investigations near Station 72+50 when bore # 8 encountered issues. There was an unknown blockage in the gravity line near the location of a possible bore head contact. The cleaning and inspection ensured the bore had not damaged the 30" gravity sewer line. The video showed that the 30" RCP had pre-existing damage that caused the issues. A lump sum for this item will increase the contract amount by \$8,367.15.

Even though this Change Order is requesting that the Contract Sum be Increased, the project is running below budget and the Summary Change Order is expected to decrease the original Contract Amount by over \$50,000 including this Change Order.

I am requesting you place this Change Order No. 2 in the amount of \$10,391.48 for a contract total amount of \$2,693,391.48 on the next City Council Meeting Agenda for approval.

Should you have any questions or comments, please do not hesitate to call.

Sincerely,

SEYMOUR ENGINEERING



Amelia Dye, P.E., PMP
Project Engineer

CC: Ms. Kimberly Saucier, Grants and Project Administrator
Ms. Brenda Greco, Grants and Projects Specialist

Attachment: Change Order 2

CHANGE ORDER

PROJECT: Gautier-Vancleave Road
Wastewater System Upgrades

CHANGE ORDER NUMBER: 2
DATE: August 10, 2023

Contractor: JLB Contractors, LLC
21294 Johnson Road
Long Beach, MS 39560

CONTRACT PROJECT NO: 20-066.01
CONTRACT DATE: October 18, 2022
CONTRACT FOR: Installation of Force
Main along Gautier-Vancleave Road

This Change Order serves to add Line Items No. 29, 30, and 31 to the Bid Schedule:

Line Item 29 Shrub Planting, Dwarf Yaupon Holly qty 32 at \$53.54 ea for a total \$1,713.36

Line Item 30 Erosion Control Blanket qty 2 rolls at \$155.49 ea for a total of \$310.97

Line Item 31 30" RCP Line Cleaning and Videoing at 1 lump sum of \$8,367.15

The net change to the Contract amount with these adjustments is an increase in the total contract amount by \$10,391.48. In addition, installed quantities in the field differ from the original estimated quantities in the contract. A detailed summary of the quantity adjustments will be included in a Summary Change Order. The Summary Change Order is projected to decrease the total Contract Sum to over \$50,000 below the original Contract Sum even with the added items from this Change Order.

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$ 2,683,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,683,000.00
The Contract Sum will increase by the amount of	\$ 10,391.48
The new Contract Sum including this Change Order will be	\$ 2,693,391.48

The Original Contract Time:	May 17, 2023
Net Change by previously authorized Change Orders:	80 days
The date of Substantial Completion prior to this Change Order:	August 5, 2023
The Contract Time will now Change by (+) days:	0 days
The new date of Substantial Completion will be:	August 5, 2023

CONTRACTOR

ENGINEER

OWNER

By: [Signature]

By: [Signature]

By: _____

Date: 8-10-23

Date: 8-10-23

Date: _____

Gautier-Vancleave Road Wastewater System Upgrades
City of Gautier



21294 Johnson Road
Long Beach, MS 39560
O: 228 863 0303
F: 228 863 4469
www.jlb-co.com

August 09, 2023

Amelia Dye
Seymour Engineering
925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532

Re: Gautier-Vancleave Road Wastewater System Improvements Project Change Order Proposal

Ms. Amelia Dye,

JLB Contractors, LLC hereby request that the agreement between JLB Contractors, LLC and The City of Gautier be modified via change order and incorporate the following items due to a change in contract scope per submittal #44 (Exhibit A), the walk thru punch list (Exhibit B), and videoing and cleaning an existing 30" RCP gravity sewer line due to an unknown blockage. During Directional Bore #8 (Exhibit C, approved bore profile), the existing 30" RCP gravity sewer line had a blockage in the same location that coincided with potential contact from the bore head being pulled. Cleaning of this 30" RCP line segment and video taken from within the pipe shows that this blockage was due to pre-existing damage that allowed soil infiltration into the 30" RCP gravity sewer line and facilitated in forming the blockage that occurred while the directional bore was being done.

JLB is requesting change order #2 be added to the project as noted below.

- Increase in contract amount based on the attached pay items and estimated quantities (Exhibit D) - \$10,391.48
- Added Pay Item – CO2-1 Shrub Planting, Dwarf Yaupon Holly (Exhibit E)
 - Note: This cost does not include any maintenance or watering beyond the initial planting.
- Added Pay Item – CO2-2 Erosion Control Blanket (Exhibit F)
- Added Pay Item – CO2-3 30" RCP Line Cleaning & Videoing (Exhibit G)

All data in this request is complete and accurate and the requested time and/or price adjustment is the entire adjustment to which JLB Contractors, LLC. believes it is entitled as a result of the proposed changes added to the scope of the project and investigation into the cause of the backup of an existing 30" RCP gravity sewer line within the project limits. All quantities are estimates and will be based on actual field measurements taken at the time of work completion.

Thank you for your consideration of this request. If you need clarification or additional information, please feel free to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Brandon J Willis'.

Brandon J Willis
Estimator/Project Manager

Enclosure (1)



SUBMITTAL

Project Name: Gautier-Vancleave Road Wastewater System Upgrades
JLB Project No.: 22-012
Project No.: 20-066.01
Engineer: Amelia Dye, Seymour Engineering
Project Owner: City of Gautier

Spec Section No:
Submittal No: 44
Revision No:
Sent Date: 7/31/2023

Submittal Title: Dwarf Yaupon Holly

Contractor:
 JLB Contractors
 Brandon J Willis

Contractor's Stamp:

JLB CONTRACTORS, LLC.

This Submittal has been
 reviewed by the general
 contractor and is:

- ☒ Approved
☐ Approved as noted
☐ Revise and resubmit
☐ Rejected

Reviewed by: Brandon J Willis

Date: 7/31/2023

Submittal #: 44

Engineer:

Engineer's Stamp		SUBMISSION # 44		JOB # 20-066.01	
☒ 1	Reviewed No Exceptions	☐ 4	Rejected		
☐ 2	Reviewed Exceptions Noted	☐ 5	Information Only		
☐ 3	Revise & Resubmit				
Reviewed only for general conformance with the project requirements indicated in Contract Documents and for consistency with the project design concept. This review does not relieve the Contractor from responsibility, for errors or omissions in designs for which the contractor is responsible for compliance with all requirements of the Contract Documents, and for the safe and successful construction of the work. This review does not consider the means, methods, techniques, sequences and operations of the construction, or safety, precautions or programs incidental thereto, which are the sole responsibility of the Contractor. SEYMOUR ENGINEERING Date: 8/1/23 Checked By: Amelia Dye, P.E., PMP Signed: <i>Amelia Dye</i>					

Landscape Shrubs

CO2-Exhibit A

Dwarf Yaupon Holly (*Ilex vomitoria* 'Nana')

If your house is less than 25 years old, you may have one or both of these hollies in a landscape bed around the foundation of your home. Japanese holly (*Ilex crenata*) and dwarf yaupon holly (*Ilex vomitoria* 'Nana' and similar cultivars) are favorite broadleaf evergreen shrubs for foundation beds throughout the South.

From a distance, Japanese holly and dwarf yaupon holly appear almost identical. Only subtle differences can separate these two distinct species. While very subtle differences in the serration (teeth) along the leaf margin can be used, a person can typically tell these species apart by looking at the young twigs. Twigs on Japanese holly are almost always green on the young shoots, while young twigs on yaupon holly will either be a purplish or gray color depending on the cultivar and time of year.

What are the characteristics of Yaupon Holly fruit?

Fruit color is the most reliable trait to separate these species, however. These hollies are dioecious, so an individual plant is either a male or female. Fruits on female yaupon holly are a beautiful red, in contrast to the shiny black fruits of Japanese holly. Fruits on both are pea-sized (1/4") and usually persist into the winter. Typically the beautiful red fruits on dwarf yaupon holly (and most female cultivars) do not have the same dramatic effect as we see in weeping yaupon holly (*Ilex vomitoria* 'Pendula').



In general, the fruit on either of these holly species will not add greatly to your landscape. The flowers also make little or no contribution. Flowers on either species are very small and white. Yaupon holly should flower before Japanese holly.

What are some of the uses of hollies in the landscape?

The reason for planting either of these evergreen hollies is for the useful plant habit. There are many selections of either species which make great options in a foundation planting, as a mass planting in an island bed, or as a low filler plant in a mixed shrub border. Some good, mounded selections of Japanese holly include 'Compacta,' 'Convexa,' 'Helleri,' 'Hoogendorn,' and 'Soft Touch.'



'Convexa' is easily identified since you can see the 'convex' (cupping down) nature of the leaves so easily. 'Helleri' is a choice form because it has an excellent and distinctive habit without pruning.

Are there cultivars with similar plant habits?

If you are looking for similar plant habits in the dwarf yaupon holly group, consider one of the following cultivars: Bordeaux™, 'Nana,' and 'Schillings' ('Stokes Dwarf'). Most of these mounded types will average 2' tall with a width of 4'-5'. Gardeners in the northwest part of Arkansas may want to stick with Japanese holly, which in theory is more cold hardy; gardeners in central and southern Arkansas may prefer yaupon hollies, which tend to be more heat tolerant.

Both of these species offer a unique, pencil-thin upright form. 'Sky Pencil' is the Japanese holly version of 'Will Fleming' yaupon holly.

How do I care for Yaupon and Japanese Holly?

For either of these species, good soil drainage is critical. The most common reason for death with these plants is heavy, wet soil, often found in compacted sites after new construction. Besides this specific soil requirement, it is rare to see a serious insect or disease problem on either of these species.

You will enjoy the very clean, small, evergreen foliage of either of these plants. If you can avoid the temptation, keep your hedge shears away from these delightful mounded cultivars.

- **Common Name:** Japanese holly, yaupon holly
- **Varieties to look for:** 'Compacta,' 'Helleri,' Bordeaux™, 'Nana,' and 'Schillings'
- **Flower Color:** white, but not showy
- **Blooming period:** early summer, spring
- **Perennial or annual:** broadleaf evergreen shrub
- **Size:** 2' tall by 5' wide
- **Exposure:** partial sun to sun
- **Soil:** demand good drainage
- **Watering:** moist best
- **When to prune:** anytime
- **Suggested use:** massed, filler, low hedge



Related Links

- [Fall Landscaping](#)
- [Hollies for the Home Garden](#) 

**Photo of Plant Available to JLB from Murray's
Nursery in Moss Point, MS.**

**Recommended spacing from Murray's
Nursery: +/-2' - 3' apart.**





August 2, 2023

Gautier-Vancleave Road Wastewater System Upgrades

Final Inspection Walk Thru Minutes

- Attendance
 - Amelia Dye, Seymour Engineering
 - Josh Myers, Seymour Engineering
 - Brandon Willis, JLB Construction
 - Dustin Sullivan, JLB Construction
 - Kyle Cassagne, JLB Construction
 - Lawrence Hughes, ClearWater Solutions
 - Herman Barnett, ClearWater Solutions
 - Ramona Morgan, City of Gautier
 - Kimberly Saucier, City of Gautier
 - Brenda Greco, City of Gautier

- Punch List Items
 1. Finish Grading
 2. Hydroseed typical
 3. Remove silt fence when hydroseed is established
 4. Ditch in front of ClearWater needs regrading so it will flow like the river it was (usually can carry a dumpster to the church)
 5. Add stone to the swale near Dominos. Gabian stone near pipe and sidewalk. Clear the silt out of the pipe. Erosion mat and hydro seed. Clear off manhole lid.
 6. Plants and hydroseed at the corner of Hwy 90
 7. Change Order for additional items coming ASAP. 32 dwarf yaupon holly = 14 at Hwy 90 + 18 at Robertsdale (along ditch as a property border separating City and County)
 8. Check asphalt patch in front of Edward Jones. Looks rough in spots.
 9. Grout (repair) Manhole lid at the end of Robertsdale Rd.
 10. Concrete pads at cleanouts typical.
 11. Finish concrete repair near station 72+50.

- Lawrence commended JLB for keeping the project site clean throughout construction.

Please let me know if you have any corrections or additions.

Thank you,

Amelia Dye, P.E., PMP



SUBMITTAL

Project Name: Gautier-Vancleave Road Wastewater System Upgrades
JLB Project No.: 22-012
Project No.: 20-066.01
Engineer: Amelia Dye, Seymour Engineering
Project Owner: City of Gautier

Spec Section No:
Submittal No: 37
Revision No:
Sent Date: 4/25/2023

Submittal Title: Directional Drilling Profile - Bore #8 Station +/-69+50 - +/-78+20 Lagreca

Contractor:
 JLB Contractors
 Brandon J Willis

Contractor's Stamp:

JLB CONTRACTORS, LLC.

This Submittal has been reviewed by the general contractor and is:

☒ **Approved**
☐ **Approved as noted**
☐ **Revise and resubmit**
☐ **Rejected**

Reviewed by: Brandon J Willis
Date: 4/25/2023
Submittal #: 37

SUBMISSION # 37

JOB # 20-066.01

Engineer:

Engineer's Stamp

☒ 1	Reviewed No Exceptions	☐ 4	Rejected
☐ 2	Reviewed Exceptions Noted	☐ 5	Information Only
☐ 3	Revise & Resubmit	30" gravity sewer runs parallel shallow sewer services may be in the area	

Reviewed only for general conformance with the project requirements indicated in Contract Documents and for consistency with the project design concept. This review does not relieve the Contractor from responsibility, for errors or omissions in designs for which the contractor is responsible for compliance with all requirements of the Contract Documents, and for the safe and successful construction of the work. This review does not consider the means, methods, techniques, sequences and operations of the construction, or safety, precautions or programs incidental thereto, which are the sole responsibility of the Contractor.

SEYMOUR ENGINEERING

Date: 5/8/23
Checked By: Amelia Dye, P.E., PMP
Signed: *Amelia Dye*



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

Utility locations and the planned bore path displayed in the ATLAS Bore Planner must be considered estimates until exact locations are determined by the user. When the actual boring operation approaches the estimated locations of underground utility installations, the exact locations must be determined by safe and acceptable means. OSHA CFR 29 1926.651.

LaGreca Services, Inc.
148 LaGreca Court
Schriever, LA 70395
985-447-4764

Job: JLB8.vd3

Machine: D100x120 II

Date: April 24, 2023

Minimum Cover: 0.0"

Longitude: 0° 0' 0.000000"

Latitude: 0° 0' 0.000000"

Bearing: 0°

Elevation: 0"

Entry Angle: -7.7%

Setup Distance: -100.00'

Setup Left/Right: 0.00'

Rod

Rod Length: 20.00'

Diameter: 3.5"

Bend: 197.40'

Quantity: 49

Entry Point Offset: -0.0"

Pilot Bit: 6.0"

Reamer: 24.0"

Pilot Hole Volume: 1425 gallons

Backreamed Hole Volume: 22805 gallons

Pilot Hole Mud Volume: 1425 gallons

Backreamer Mud Volume: 22805 gallons

Total Mud Volumes: 24230 gallons

Notes

Bore #8 - Proposed 870' x 16" HDPE Bore

Project #20-066.01

General Contractor: JLB

Engineer: Seymour Engineering

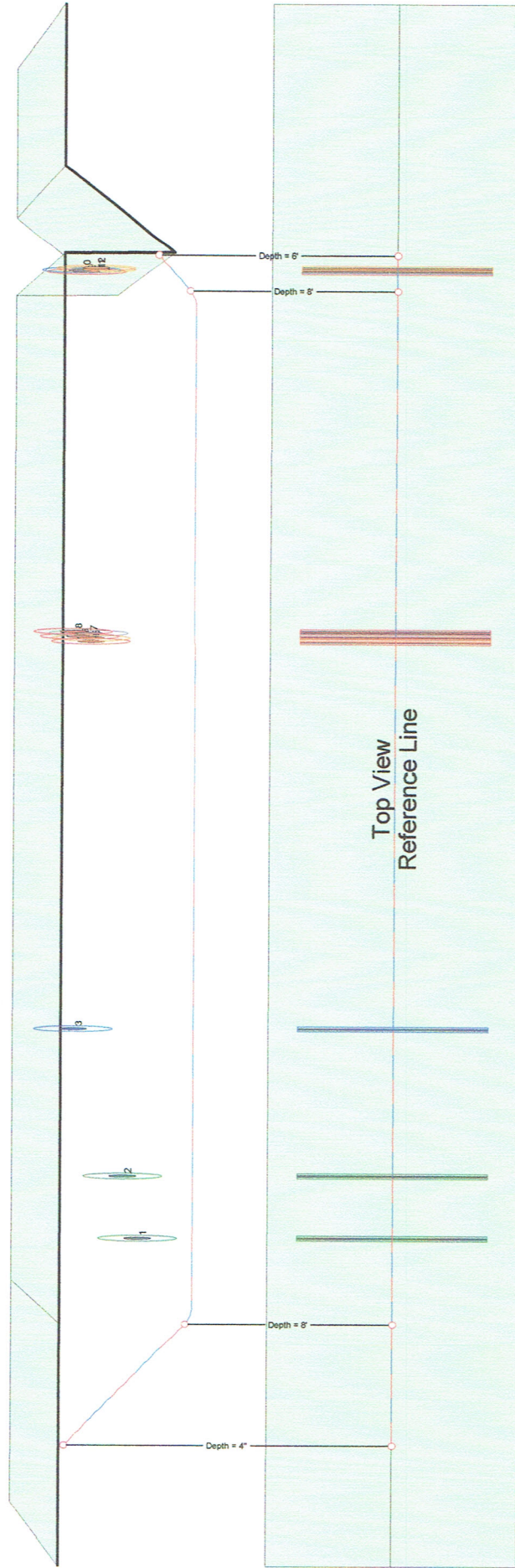
Owner: City of Gautier, MS



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764

CO2-Exhibit C





Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764

Plan

Rod	Length ft	Dist. ft	Depth ft/in	L/R ft	Pitch %	Azimuth %	Act.Depth ft/in	Act.L/R ft	Act.Pitch %
1	20.00	-80.06	1'10"	0.00	-7.7	0.0			
2	40.00	-60.12	3'5"	0.00	-7.7	0.0			
3	60.00	-40.18	4'11"	0.00	-7.7	0.0			
4	80.00	-20.23	6'5"	0.00	-7.7	0.0			
5	100.00	-0.29	8'	0.00	-7.0	0.0			
6	120.00	19.70	8'6"	0.00	0.0	0.0			
7	140.00	39.70	8'6"	0.00	0.0	0.0			
8	160.00	59.70	8'5"	0.00	0.0	0.0			
9	180.00	79.70	8'5"	0.00	0.0	0.0			
10	200.00	99.70	8'5"	0.00	0.0	0.0			
11	220.00	119.70	8'5"	0.00	0.0	0.0			
12	240.00	139.70	8'5"	0.00	0.0	0.0			
13	260.00	159.70	8'5"	0.00	0.0	0.0			
14	280.00	179.70	8'5"	0.00	0.0	0.0			
15	300.00	199.70	8'5"	0.00	0.0	0.0			
16	320.00	219.70	8'5"	0.00	0.0	0.0			
17	340.00	239.70	8'5"	0.00	0.0	0.0			
18	360.00	259.70	8'5"	0.00	0.0	0.0			
19	380.00	279.70	8'5"	0.00	0.0	0.0			
20	400.00	299.70	8'5"	0.00	0.0	0.0			
21	420.00	319.70	8'5"	0.00	0.0	0.0			
22	440.00	339.70	8'5"	0.00	0.0	0.0			
23	460.00	359.70	8'5"	0.00	0.0	0.0			
24	480.00	379.70	8'5"	0.00	0.0	0.0			
25	500.00	399.70	8'5"	0.00	0.0	0.0			
26	520.00	419.70	8'5"	0.00	0.0	0.0			
27	540.00	439.70	8'5"	0.00	0.0	0.0			
28	560.00	459.70	8'5"	0.00	0.0	0.0			
29	580.00	479.70	8'5"	0.00	0.0	0.0			
30	600.00	499.70	8'5"	0.00	0.0	0.0			
31	620.00	519.70	8'5"	0.00	0.0	0.0			
32	640.00	539.70	8'5"	0.00	0.0	0.0			
33	660.00	559.70	8'5"	0.00	0.0	0.0			
34	680.00	579.70	8'5"	0.00	0.0	0.0			
35	700.00	599.70	8'5"	0.00	0.0	0.0			
36	720.00	619.70	8'5"	0.00	0.0	0.0			
37	740.00	639.70	8'5"	0.00	0.0	0.0			
38	760.00	659.70	8'5"	0.00	0.0	0.0			
39	780.00	679.70	8'5"	0.00	0.0	0.0			
40	800.00	699.70	8'5"	0.00	0.0	0.0			



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764

Plan

Rod	Length ft	Dist. ft	Depth ft/in	L/R ft	Pitch %	Azimuth %	Act.Depth ft/in	Act.L/R ft	Act.Pitch %
41	820.00	719.70	8'5"	0.00	0.0	0.0			
42	840.00	739.70	8'5"	0.00	0.0	0.0			
43	860.00	759.70	8'5"	0.00	0.0	0.0			
44	880.00	779.70	8'5"	0.00	0.0	0.0			
45	900.00	799.70	8'5"	0.00	0.0	0.0			
46	920.00	819.70	8'5"	0.00	0.0	0.0			
47	940.00	839.69	8'	0.00	6.3	0.0			
48	960.00	859.64	6'8"	0.00	6.7	0.0			
49	970.38	870.00	6'	0.00	6.7	0.0			



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764

Topography

Distance: -200.00	Height: 0"
Distance: 0.00	Height: 0"
Distance: 870.00	Height: 0"
Distance: 871.00	Height: 0"
Distance: 872.00	Height: -7'
Distance: 940.00	Height: 0"
Distance: 1070.00	Height: 0"



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764

Targets

Distance '	Depth	Left/Right '	Pitch % Slope	Azimuth % Slope
-100.00	4"	0.00	[-7.7]	[0.0]
0.00	8'	0.00	[-6.8]	[0.0]
840.00	8'	0.00	[6.4]	[0.0]
870.00	6'	0.00	[6.7]	[0.0]



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764
Utilities

1: Sewer - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 70.00'	L/R: 0.00'	Depth: 5'			
End 1	Distance: 70.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
2: Sewer - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 120.00'	L/R: 0.00'	Depth: 4'			
End 1	Distance: 120.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
3: Water - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 240.00'	L/R: 0.00'	Depth: 10"			
End 1	Distance: 240.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
4: Electric - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 555.00'	L/R: 0.00'	Depth: 1'10"			
End 1	Distance: 555.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
5: Fiber - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 558.00'	L/R: 0.00'	Depth: 1'10"			
End 1	Distance: 558.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
6: Electric - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 559.00'	L/R: 0.00'	Depth: 1'1"			
End 1	Distance: 559.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
7: Other - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 562.00'	L/R: 0.00'	Depth: 1'8"			
End 1	Distance: 562.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
8: Electric - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 563.00'	L/R: 0.00'	Depth: 8"			
End 1	Distance: 563.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
9: Electric - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 856.00'	L/R: 0.00'	Depth: 1'5"			
End 1	Distance: 856.00'	L/R: L5.00'	End 2:	L/R: R5.00'		
10: Water - Intersecting					Diameter: 19.7"	Minimum Clearance: 19.7"
Pot Hole	Distance: 857.00'	L/R: 0.00'	Depth: 1'1"			
End 1	Distance: 857.00'	L/R: L5.00'	End 2:	L/R: R5.00'		



Do not use or rely upon this ATLAS Bore Planner for avoidance of underground utilities.

LaGreca Services, Inc. · 148 LaGreca Court Schriever, LA 70395 · 985-447-4764
Utilities

11: Fiber - Intersecting

Diameter: 19.7" Minimum Clearance: 19.7"

Pot Hole Distance: 858.00' L/R: 0.00' Depth: 2'

End 1 Distance: 858.00' L/R: L5.00' End 2: L/R: R5.00'

12: CATV - Intersecting

Diameter: 19.7" Minimum Clearance: 19.7"

Pot Hole Distance: 859.00' L/R: 0.00' Depth: 2'

End 1 Distance: 859.00' L/R: L5.00' End 2: L/R: R5.00'



21294 Johnson Road
 Long Beach, MS 39560
 O: 228 863 0303
 F: 228 863 4469
www.jlb-co.com

Gautier-Vancleave Rd. Wastewater System Improvements Project

Change Order 2 - Pay Item Breakdown

Item #	Item Description	Unit Qty.	U.O.M.	Unit Cost	Total
	ADD ADDITIONAL PAY ITEM				
CO2-1	Shrub Planting, Dwarf Yaupon Holly	32	EA	\$53.54	\$1,713.36
CO2-2	Erosion Control Blanket	2	RL	\$155.49	\$310.97
CO2-3	30" RCP Line Cleaning and Videoing	1	LS	\$8,367.15	\$8,367.15
	TOTAL FOR ALL PAY ITEMS				\$10,391.48



21294 Johnson Road
 Long Beach, MS 39560
 O: 228 863 0303
 F: 228 863 4469
www.jlb-co.com

Gautier-Vancleave Rd. Wastewater System Improvements Project

CO2-1 Shrub Planting, Dwarf Yaupon Holly

Item #	Item Description	Unit Qty.	U.O.M.	Unit Cost	Total
CO2-1	Shrub Planting, Dwarf Yaupon Holly	1	EA		
	Purchase Dwarf Yaupon Holly	1	EA	\$ 8.00	\$ 8.00
	Install Soil Amendments as Needed	1	Bag	\$ 10.00	\$ 10.00
	Labor to Plant Dwarf Yaupon Holly	0.5	HR	\$ 32.50	\$ 16.25
	Minor Equipment to Plant Dwarf Yaupon Holly	0.5	HR	\$ 20.00	\$ 10.00
	Subtotal				\$ 44.25
	Overhead (10%)				\$ 4.43
	Profit (10%)				\$ 4.87
CO2-1	Shrub Planting, Dwarf Yaupon Holly	1	EA		\$ 53.54



21294 Johnson Road
 Long Beach, MS 39560
 O: 228 863 0303
 F: 228 863 4469
www.jlb-co.com

Gautier-Vancleave Rd. Wastewater System Improvements Project

CO2-2 Erosion Control Blanket

Item #	Item Description	Unit Qty.	U.O.M.	Unit Cost	Total
CO2-2	Erosion Control Blanket	1	RL		
	Erosion Control Blanket	1	RL	\$ 31.00	\$ 31.00
	Staples	0.5	Box	\$ 50.00	\$ 25.00
	Supervision to Install	1	HR	\$ 32.50	\$ 32.50
	Skilled Labor #1 (includes any fine grading and cleaning needed)	1	HR	\$ 20.00	\$ 20.00
	Skilled Labor #2 (includes any fine grading and cleaning needed)	1	HR	\$ 20.00	\$ 20.00
	Subtotal				\$ 128.50
	Overhead (10%)				\$ 12.85
	Profit (10%)				\$ 14.14
CO2-2	Erosion Control Blanket	1	EA		\$ 155.49



FEL - GULFPORT WW #1227
14231 SEAWAY ROAD
UNIT B-5
GULFPORT, MS 39503-4628
Phone: 228-863-2757
Fax: 228-863-6587

Deliver To:
From: Joshua Smith
Comments:

CO2-Exhibit F

16:47:15 AUG 03 2023

Page 1 of 1

FERGUSON WATERWORKS #1221

Price Quotation

Phone: 228-863-2757

Fax: 228-863-6587

Bid No: B387419
Bid Date: 08/03/23
Quoted By: JBS

Cust Phone: 228-863-0303
Terms: NET 10TH PROX

Customer: JLB CONTRACTORS LLC
21294 JOHNSON ROAD
LONG BEACH, MS 39560

Ship To: JLB CONTRACTORS LLC
21294 JOHNSON ROAD
LONG BEACH, MS 39560

Cust PO#: STRAW MAT

Job Name: STRAW MAT

Item	Description	Quantity	Net Price	UM	Total
ACFBTS18112	8X112-1/2 FT SGL NET STRAW 100 SY	2	31.000	RL	62.00
ACFSTAPLES116	6X1X6 STAPLE 11 GA 1000 PER BX	1	50.000	BX	50.00
Net Total:					\$112.00
Tax:					\$7.84
Freight:					\$0.00
Total:					\$119.84

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



21294 Johnson Road
Long Beach, MS 39560
O: 228 863 0303
F: 228 863 4469
www.jlb-co.com

Gautier-Vancleave Rd. Wastewater System Improvements Project
CO2-3 30" RCP Line Cleaning and Videoing

Item #	Item Description	Unit Qty.	U.O.M.	Unit Cost	Total
CO2-3	30" RCP Line Cleaning and Videoing	1	LS		
	Vacuum Truck to Unclog Line from initial Blockage (6/01/2023)	6	HR	\$ 160.00	\$ 960.00
	JLB Labor for Initial Blockage - Skilled Laborer #1 (6/01/2023)	6	HR	\$ 32.50	\$ 195.00
	JLB Labor for Initial Blockage - Skilled Laborer #2 (6/01/2023)	6	HR	\$ 32.50	\$ 195.00
	JLB Superintendent Initial Blockage (6/01/2023)	6	HR	\$ 65.00	\$ 390.00
	JLB Project Management Initial Blockage (6/01/2023)	3	HR	\$ 75.00	\$ 225.00
	JLB Superintendent First Video Attempt (6/13/2023)	5	HR	\$ 65.00	\$ 325.00
	JLB Project Management First Video Attempt (6/13/2023)	3	HR	\$ 75.00	\$ 225.00
	JLB Superintendent Final Video and Cleaning (7/05/2023)	4	HR	\$ 65.00	\$ 260.00
	JLB Project Management Final Video and Cleaning (7/05/2023)	2	HR	\$ 75.00	\$ 150.00
	JLB Labor Assistance for Final Video and Cleaning - Skilled Laborer #1 (7/05/2023)	6	HR	\$ 32.50	\$ 195.00
	JLB Labor Assistance for Final Video and Cleaning - Skilled Laborer #2 (7/05/2023)	6	HR	\$ 32.50	\$ 195.00
	LNJ Services - Clean Line, Video Line, and Keep Lift Station Pumped Down (7/5/2023)	6	HR	\$ 600.00	\$ 3,600.00
	Subtotal				\$ 6,915.00
	Overhead (10%)				\$ 691.50
	Profit (10%)				\$ 760.65
CO2-3	30" RCP Line Cleaning and Videoing	1	LS		\$ 8,367.15



LNJ Services, Inc.
11701 Reichold Rd.
Gulfport, Ms. 39503

Invoice

Date	Invoice #
7/5/2023	22318

JLB CONSTRUCTION

PHONE: 228-896-6348
EMAIL:
lni.services.inc@gmail.com

PO #	TERMS
	Net 30

Quantity	Description	Rate	Amount
6	PUMP TRUCK GAUTIER VANCLEAVE RD SEWER CLEAN & VIDEO	600.00	3,600.00
Please remit payment to: LNJ SERVICES, INC 11701 REICHOLD RD GULFPORT MS 39503		Total	\$3,600.00

Certificate of Substantial Completion

Project: Gautier-Vancleave Road Wastewater System Upgrades	Owner: Gautier, MS City of Gautier	Owner's Contract No.:
Contract: Gautier-Vancleave Road Wastewater System Upgrades		Date of Contract: 10-18-2022
Contractor: JLB Contractors, LLC		Engineer's Project No.: 20-066.01

This [tentative] [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents:

☐ The following specified portions:

August 2, 2023

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

☒ Not Amended

Owner's Amended Responsibilities: None

Contractor's Amended Responsibilities: The attached punch list identifies what needs to be addressed. The Contractor shall have 30 calendar days to complete the punch list items (September 1, 2023)

The following documents are attached to and made part of this Certificate: Final Inspection Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

Date

Accepted by Contractor

Date

Accepted by Owner

Date



August 2, 2023

Gautier-Vancleave Road Wastewater System Upgrades

Final Inspection Walk Thru Minutes

- Attendance
 - Amelia Dye, Seymour Engineering
 - Josh Myers, Seymour Engineering
 - Brandon Willis, JLB Construction
 - Dustin Sullivan, JLB Construction
 - Kyle Cassagne, JLB Construction
 - Lawrence Hughes, ClearWater Solutions
 - Herman Barnett, ClearWater Solutions
 - Ramona Morgan, City of Gautier
 - Kimberly Saucier, City of Gautier
 - Brenda Greco, City of Gautier

- Punch List Items
 1. Finish Grading
 2. Hydroseed typical
 3. Remove silt fence when hydroseed is established
 4. Ditch in front of ClearWater needs regrading so it will flow like the river it was (usually can carry a dumpster to the church)
 5. Add stone to the swale near Dominos. Gabian stone near pipe and sidewalk. Clear the silt out of the pipe. Erosion mat and hydro seed. Clear off manhole lid.
 6. Plants and hydroseed at the corner of Hwy 90
 7. Change Order for additional items coming ASAP. 32 dwarf yaupon holly = 14 at Hwy 90 + 18 at Robertsdale (along ditch as a property border separating City and County)
 8. Check asphalt patch in front of Edward Jones. Looks rough in spots.
 9. Grout (repair) Manhole lid at the end of Robertsdale Rd.
 10. Concrete pads at cleanouts typical.
 11. Finish concrete repair near station 72+50.

- Lawrence commended JLB for keeping the project site clean throughout construction.

Please let me know if you have any corrections or additions.

Thank you,

Amelia Dye, P.E., PMP

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:

September 5, 2023

Title:

Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Hickory Hills Water Quality and Storm Water Improvements Project

Introduced by:

Contact Person/Telephone

Kim Compton Saucier 497-8000

Summary Explanation: Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Hickory Hills Water Quality and Storm Water Improvements Project in an amount not to exceed \$453,350.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other/Discussion	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Grants and Projects Department requests to enter into a professional services agreement with Seymour Engineering for the Hickory Hills Water Quality and Storm Water Improvements Project;

WHEREAS, Seymour Engineering will provide services including topographic survey, engineering design, bidding package, construction administration and resident project representative; and

WHEREAS, the City was awarded \$2,973,981 in GOMESA 2023 funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife and natural resources;

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, hereby find that entering the attached professional services agreement with Seymour Engineering is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a professional services agreement with Seymour Engineering for professional services in an amount not to exceed \$453,350.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of September 5, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: August 21, 2023
Subject: GOMESA - Hickory Hills Water Quality and Storm Water Improvements Professional Services Agreement with Seymour Engineering

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for work associated with the Hickory Hills Water Quality and Storm Water Improvements Project in an amount not to exceed \$453,350.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,973,981 in GOMESA 2023 funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a series of 12", 18", 24", 36", and 48" reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, hurricane protection, and mitigate the loss of coastal wetlands.

DISCUSSION:

Seymour will provide services including topographic survey, engineering design, bidding package, construction administration, and resident project representative.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for work associated with the Hickory Hills Water Quality and Storm Water Improvements Project in an amount not to exceed \$453,350.

The City Council may:

1. Approve entering into a professional services agreement with Seymour Engineering, as presented; or
2. Not approve entering into a professional services agreement with Seymour Engineering, as presented.

ATTACHMENT(S):

1. Professional Service Agreement

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of _____, 2023, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to CONSTRUCT A NEW STORMWATER RUNOFF SYSTEM TO IMPROVE WATER QUALITY ALONG HICKORY HILLS DRIVE, LAGRANGE DRIVE AND COTITA DRIVE in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1-BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by an governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

1.2 Preliminary Design.

1.2.1 ENGINEER shall provide preliminary design for the project. Upon completion of preliminary design, ENGINEER shall meet with OWNER to review documents. Upon acceptance by OWNER, ENGINEER shall commence with Final Design Documents.

1.3. Final Design Phase.

After written authorization to proceed with the Final Design Phase, ENGINEER shall:

1.3.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Project Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the construction specifications Institute).

1.3.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities.

1.3.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications. Total project cost for purposes of determining engineering fees excludes mitigation, relocation or any other costs not directly involving the actual construction or building of the project.

1.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.3.5 Furnish copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.4 Bidding or Negotiating Phase.

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

1.4.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.4.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.4.3 Advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.4.4 Advise OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.5. Construction Phase.

During the Construction Phase:

1.5.1 General Administration of Construction Contract. ENGINEER shall consult with and advise OWNER and act as OWNER's representative. All of OWNER's instructions to Contractor(s) will be issued through ENGINEER as instructed by Owner.

1.5.2 *Visits to Site and Observation of Construction.* In connection with observations of the work of Contractor(s) while it is in progress:

1.5.2.1. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Project Documents and ENGINEER shall keep OWNER informed of the progress of the work.

1.5.2.2. The Resident Project Representative (and any assistants) will be ENGINEER's agent or employee and under ENGINEER's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit A "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

1.5.2.3. The purpose of Engineer's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Project Documents and that the integrity of the design concept as reflected in the Project Documents has been implemented and preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Project Documents.

1.5.3 Defective Work. During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Project Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Project Documents.

1.5.4 Interpretations and Clarifications. ENGINEER shall issue necessary interpretations and clarifications of the Project Documents and in connection therewith and prepare work directive changes and change orders as required.

1.5.5 Shop Drawings. ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings, samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Project Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.5.6 Substitutes. ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).

1.5.7 Inspections and Tests. ENGINEER shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Project Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Project Documents).

1.5.8 Disputes between OWNER and Contractor. Engineer shall act as initial interpreter of the requirements of the Project Documents and judge of the acceptability of the work thereunder and make recommendations on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Project Documents pertaining to the execution and progress of the work. To the extent allowable under Mississippi law, ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.5.9 Applications for Payment. Based on on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.5.9.1. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payment to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Project Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Project Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Project Documents).

1.5.9.2. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Project Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

1.5.10 Contractor(s)' Completion Documents. ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Project Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Project Documents); and shall transmit them to OWNER with written comments. Engineer shall provide record drawings to the Owner and provide written certification that the project was constructed according to the approved plans, specifications, and contract documents.

1.5.11 Inspections. ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.4.9.2.

1.5.12 Limitation of Responsibilities. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work: however, nothing contained in paragraphs 1.1 thru 1.4.12 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Project Documents.

1.5.13 Indemnification. ENGINEER shall defend, indemnify and hold harmless OWNER, its agents, servants, employees, successors and assigns from actions, causes, suits, costs, claims, damages, expenses and demands

whatsoever in law or in equity, including but not limited to attorneys' fees, with respect to, or on account of, any injury, including bodily injury, disability or death, or damages to property, including loss of the use thereof, in any way attributable to or in connection with performance of Engineer under this Contract.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance.

If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed in paragraphs 2.1.1 through 2.1.6, inclusive. These services are not included as part of Basic Services; these will be paid for by OWNER, as indicated in Section 3.

2.1.1. Assistance in connection with bid protests, rebidding or renegotiating Project for construction, materials, equipment or services.

2.1.2. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.3. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.

2.1.4. Topographic Survey to assist with Design Phase.

2.1.5. Working with MDEQ Program Manager throughout Construction Phase.

2.1.6. Engineering assistance in preparing documents related to Video of Existing Sewer Infrastructure and Flow Metering.

SECTION 3 - PAYMENTS TO ENGINEER

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

3.1.1.1. Payment to Engineer for Basic Services. ENGINEER shall be paid the total amount outlined in Exhibit C:

3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

3.1.2.1. *General.* For Additional Services of ENGINEER's principals and employees engaged directly on the Project and rendered pursuant to paragraph 2.1. (except services as a consultant or witness under paragraph 2.1.3), at standard hourly rates for services rendered by principals and employees for Items 2.1.1 and 2.1.2 as shown in Exhibit B. Item numbers 2.1.4, 2.1.5 and 2.1.6 shall be paid monthly based on percentage complete of the Lump Sum Amount.

3.1.2.2. *Serving as a Witness.* For services rendered by ENGINEER's principals and employees as consultants or witnesses in any litigation, arbitration or other legal or administrative proceeding in accordance with paragraph 2.1.3. at the rate agreed to by both parties before the start of such additional service.

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements for Basic Services will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt undisputed payments in response to ENGINEER's statements in accordance with its claims docket and state law.

SECTION 4 - GENERAL CONSIDERATION

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNER'S sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of \$1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors,

executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

5.1 This Agreement is subject to the following special provisions.

5.1.1 The Final Design and Construction Phases of this Contract between the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibits are attached to and made a part of this Agreement:

5.2.1 **Exhibit A** Duties, Responsibilities and Limitations of Authority of Resident Project Representative, consisting of 3 pages.

5.2.2 **Exhibit B** Seymour Engineering Man-Hour Fee Schedule, consisting of 1 page.

5.2.3 **Exhibit C** Payments to Engineer, consisting of 2 pages.

5.2.4 This Agreement (consisting of pages 1 to 14, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

DATE:

**PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER**

ADDRESS FOR GIVING NOTICES:

**3330 HIGHWAY 90
GAUTIER, MS 39553**

ENGINEER:

DATE:

**MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING**

ADDRESS FOR GIVING NOTICES:

**925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532**

EXHIBIT A

**TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,**
(for use with No. 1910-1. 1984 Edition)

**A LISTING OF THE DUTIES, RESPONSIBILITIES AND
LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE**

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on _____20____, between the City of Gautier (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to ENGINEER in observing performance of the work of Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants. ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Project Documents.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the Project Contract Documents, and are further limited and described as follows:

A. GENERAL

RPR is ENGINEER's agent at the site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and CONTRACTOR keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge of and under the direction of the ENGINEER.

B. DUTIES AND RESPONSIBILITIES OF RPR

1. Schedules: Review the progress schedules, schedule of Shop Drawing submittals and schedule of values prepared by CONTRACTOR and consult with ENGINEER concerning acceptability.
2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - a. Serve as ENGINEER's liaison with CONTRACTOR, working principally through CONTRACTOR's superintendent and assist in understanding the intent of the Project Documents; and assist ENGINEER in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's on-site operations.
 - b. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.
4. Shop Drawings and Samples:
 - a. Record date of receipt of Shop Drawings and samples.

- b. Receive samples which are furnished at the site by CONTRACTOR, and notify ENGINEER of availability of samples for examination.
 - c. Advise ENGINEER and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.
- 5. Review of Work, Rejection of Defective Work, Inspections and Tests:
 - a. Conduct on-site observations of the Work in progress to assist ENGINEER in determining if the Work is in general proceeding in accordance with the Project Documents.
 - b. Report to ENGINEER whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Project Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.
 - d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to ENGINEER.
- 6. Interpretation of Project Documents: Report to ENGINEER when clarifications and interpretations of the Project Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by ENGINEER.
- 7. Modifications: Consider and evaluate CONTRACTOR's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER. Transmit to CONTRACTOR decisions as issued by ENGINEER.
- 8. Records
 - a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Project Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Project Documents, progress reports, and other Project related documents.
 - b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.
 - c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
- 9. Reports
 - a. Furnish ENGINEER periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - b. Consult with ENGINEER in advance of scheduled major tests, inspections or start of important phases of the Work.
 - c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to ENGINEER Change Orders, Work Directive Changes, and Field Orders.
 - d. Report immediately to ENGINEER and OWNER upon the occurrence of any accident.

10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site, but not incorporated in the Work.
11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Project Documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the Work.
12. Completion
 - a. Before ENGINEER issues a Certificate of Substantial Completion, submit to CONTRACTOR a list of observed items requiring completion or correction.
 - b. Conduct final inspection in the company of ENGINEER, OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.
 - c. Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

C. LIMITATIONS OF AUTHORITY - Resident Project Representative:

1. Shall not authorize any deviation from the Project Documents or substitution of materials or equipment, unless authorized by ENGINEER.
2. Shall not exceed limitations of ENGINEER's authority as set forth in the Project Documents.
3. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advise or directions are specifically required by the Project Documents.
5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Shall not accept Shop Drawings or sample submittals from anyone other than Contractor.
7. Shall not authorize OWNER to occupy the Project in whole or in part.
8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

EXHIBIT B
STANDARD HOURLY RATES

PRINCIPAL ENGINEER (P.E.)_____	\$200.00/HOUR
SENIOR STRUCTURAL/CIVIL ENGINEER (P.E.)_____	\$175.00/HOUR
ENGINEER (P.E.)_____	\$160.00/HOUR
PROJECT MANAGER_____	\$150.00/HOUR
ENGINEER (E.I.T.)_____	\$140.00/HOUR
ENVIRONMENTAL SCIENTIST_____	\$125.00/HOUR
SENIOR ENGINEERING TECHNICIAN_____	\$105.00/HOUR
ENGINEERING TECHNICIAN_____	\$75.00/HOUR
DESIGN/CADD TECHNICIAN_____	\$95.00/HOUR
DRAFTSMAN (CADD)_____	\$75.00/HOUR
ADMINISTRATIVE ASSISTANT/SPECIFICATIONS TECHNICIAN_____	\$60.00/HOUR
CLERICAL_____	\$50.00/HOUR
SURVEY TECHNICIAN (P.L.S.)_____	\$120.00/HOUR
SURVEY ASSISTANT_____	\$75.00/HOUR
SURVEY CREW (TWO-MAN)_____	\$140.00/HOUR
SURVEY CREW (THREE-MAN)_____	\$150.00/HOUR
SURVEY CREW (GLOBAL POSITIONING SYSTEM)_____	\$150.00/HOUR
HYDROGRAPHIC SURVEY CREW_____	\$175.00/HOUR
BOAT RENTAL AND OPERATOR (minimum 4 hours)_____	\$135.00/HOUR

REIMBURSABLE:

TRAVEL, LODGING, SHIPPING AND REPRODUCTION COSTS SHALL BE REIMBURSABLE EXPENSES BILLED TO THE PROJECT.

NOTE: ALL TRAVEL COSTS SHALL NOT EXCEED THE ALLOWABLE REIMBURSEMENTS AS ADOPTED BY THE STATE OF MISSISSIPPI.

EXHIBIT C
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated _____ (for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _____, 2023 between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

1. ADDITIONAL SERVICES:

A. Topographic Survey

Conduct a topographic survey of the project area with elevation cross-sections, existing structures, and pertinent drainage data will be collected. Existing sanitary sewer and water distribution lines will be located. A Topographic Survey drawing will be provided depicting existing conditions.

COST: LUMP SUM \$40,000.00

2. BASIC SERVICES:

A. Engineering Design

Construction drawings and specifications will be prepared for the Project, taking into consideration the fees and costs associated with the construction and the professional services and administration of the Project. The Project concept includes constructing a new stormwater runoff system to improve water quality along Hickory Hills Drive, Lagrange Drive, and Cotita Drive.

COST: LUMP SUM \$205,300.00

B. Bidding

Assist Owner in obtaining bids for the construction contract. Review submitted bids and recommend a contractor to perform the project. Consult with the Owner in the execution of Contract Documents.

COST: LUMP SUM \$10,000.00

C. Construction Administration

- i. Review the contractor's shop drawings and materials submittals for conformance with the construction documents.
- ii. Serve as OWNER'S liaison with CONTRACTOR, work principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents.

- iii. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to OWNER.
- iv. Conduct final inspection in the company of OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.

COST: LUMP SUM \$65,500.00

D. Resident Project Representative

ENGINEER shall furnish a Resident Project Representative (RPR), in observing performance of the work of Contractor. (See Exhibit A)

COST: LUMP SUM \$132,550.00

TOTAL COST: LUMP SUM \$453,350.00

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:
Title:

September 5, 2023
Approval of Change Order No. 1 (Summary) and
pay application no. 2 for the Sanitary Sewer Mains
Rehabilitation Project – College Park,
Guillotteville Road and Valleywood Subdivisions

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 1 (Summary) and Pay Application No 2 for the Sanitary Sewer Mains Rehabilitation Project – College Park, Guillotteville Road and Valleywood Subdivisions

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Grants and Projects Department requests for the City Council approve Change Order No. 1 (Summary) and Pay Application No. 2; and

WHEREAS, Change Order No. 1 (summary) serves to increase the contract amount by \$7,975.50; and

WHEREAS, the increase is due to some areas were added after the initial development of scope was discussed resulting in additional 35 manhole inspections where I & I had been identified. The funding source of the project (ARPA) required a metric for the successfulness of the improvements made to be tracked and to do this, a 90 DY rain gauge was required in conjunction with the flow meters to track these metrics in relation to rainfall during the monitoring period and 4 reverse setups; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, and is not made to circumvent the public purchasing statutes; and

WHEREAS, if approved, the new contract amount would be \$170,325.50; and

WHEREAS, Seymour Engineering has reviewed Change Order No. 1 and Pay Application No. 2 and recommends approval of both; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order No. 1 and Pay Application No. 2, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 1 (Summary) is approved.

IT IS FURTHER ORDERED that the pay application no. 2 in the amount of \$7,975.50 for the Sanitary Sewer Mains Rehabilitation project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including the certificate of substantial completion and any remaining close out documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: August 30, 2023
Subject: Sanitary Sewer Mains Rehabilitation – College Park, Guillotteville Road, and Valleywood Subdivisions – Change Order No.1

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 1 for the Sanitary Sewer Mains Rehabilitation – College Park, Guillotteville Road, and Valleywood Subdivisions in an amount not to exceed \$7,975.50.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Sanitary Sewer Mains Rehabilitation.

The Jackson County Board of Supervisors has also pledged County ARPA funds to assist with the project.

The project provided CCTV (closed circuit television video), smoke testing, and manhole inspections followed by repair, replacement, or lining of sanitary sewer lines or manholes that will decrease the inflow and infiltration in most problem areas.

DISCUSSION:

Change Order No. 1 serves to increase the contract amount by \$7,975.50. Areas were added after the initial development of scope was discussed resulting in additional manhole inspections where I & I had been identified.

Although the change order is requesting an increase to the contract amount due to the additional 35 manhole inspections, 90 DY rain gauge for flow monitoring, and 4 reverse setups, there were several line items that had underruns reducing the increased amount to the contract total.

Seymour Engineering has reviewed the change order and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 1 for the Sanitary Sewer Mains Rehabilitation – College Park, Guillotteville Road, and Valleywood Subdivisions

The City Council may:

1. Approve Change Order No. 1 as presented; or
2. Not approve Change Order No. 1

ATTACHMENT(S):

1. Change Order No. 1

Change Order

OWNER:

City of Gautier
3330 US-90
Gautier, MS 39553

CHANGE ORDER NUMBER: 001(SUMMARY)**DATE: 8/22/2023****CONTRACTOR:**

Suncoast Infrastructure, Inc.
1858 Highway 49 South
Florence, MS 39073

ENGINEER: Seymour Engineering, PLLC

**PROJECT TITLE: Sanitary Sewer Mains
Rehabilitation Project**

SUMMARY:

This Change Order serves to summarize quantities for work completed to date. Initial estimates for the project were adjusted as the project progressed to capture as many areas with I & I potential. Some areas were added after the initial development of scope was discussed resulting in additional manhole inspections where I & I had been identified through meetings with Clearwater Solutions. The funding source of the project (ARPA) required a metric for the successfulness of the improvements made to be tracked. To do this, a rain gauge was required in conjunction with the flow meters to track these metrics in relation to rainfall during the monitoring period. Additionally, unforeseen circumstances resulted in additional reverse set-ups to successfully CCTV areas where there were obstacles in the Sanitary Sewer Main. Lastly, there were line items on the bid schedule that had an underrun. Please find a summation of all of these add/decrease item quantities below:

Quantities will be decreased as follows:

86 LF CCTV Cleaning, Inspection, and Recommendation \$331.10
1 EA Removal of Stabilized Debris in Manholes \$300.00
1 EA Dyed Water Testing \$100.00
4 EA Uncover Buried Manholes \$1000.00
10,197 LF Smoke Testing, Reporting, and Recommendation \$7,137.90
1861 LF Root/Grease Removal \$930.50
100 CY Disposal of Solids \$100.00

Total Deduct: \$9,899.50

Quantities are to be increased as follows:

4 EA Reverse Set Up \$2,000.00
90 DY Rain Gauge for Flow Monitoring \$10,800.00
35 EA Level 1 Manhole Inspection \$5,075.00

Total Add: \$17,875.00

THE UNIT PRICE IS AMENDED AS SHOWN BELOW:

TOTAL THIS CHANGE ORDER

Not valid until signed by the Owner, Engineer and Contractor.

The original Contract Sum	\$	162,350.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	162,350.00
The Contract Sum will now Change (+)	\$	7,975.50
The new Contract Sum including this Change Order will be	\$	170,325.50

CONTRACTOR

By: 
Date: 8-29-23

ENGINEER

By: 
Date: 8-29-23

OWNER

By: _____
Date: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: S23029-02R

To Customer: City of Gautier, MS
3330 Highway 90
Gautier, MS 39553

Project: S23029- City of Gautier S.S. Mains Rehab.
Project, Gautier, MS

Via Engineer: Seymour Engineering
925 Tommy Munro Drive, Suite G
Biloxi, MS 39532

Application No. : S23029 JB App #2Fin.

Period From: 7/1/2023

Period To: 7/31/2023

Distribution to :

☐ Owner
☐ Engineer
☐ Contractor
☐

From Contractor: Suncoast Infrastructure, Inc.
P.O. Box 397
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Gautier, MS
3330 Highway 90
Gautier, MS 39553

External Contract No. N/A

Contract Date: 2/21/2023

Application Date: 7/28/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$162,350.00
2. Net Change By Change Order	\$7,975.50
3. Contract Sum To Date	\$170,325.50
4. Work Completed To Date	\$170,325.50
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$170,325.50
7. Retainage	
a. Maximum Retainage is not in effect	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 5.00 %	\$8,516.29
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$8,516.29
f. Total Retainage To Be Withheld	\$8,516.29
8. Total Earned Less Retainage	\$161,809.21
9. Less Previous Certificates For Payments	\$62,641.33
10. Current Payment Due	\$99,167.88
11. Balance to Finish, Plus Retainage	\$8,516.29

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Suncoast Infrastructure, Inc.

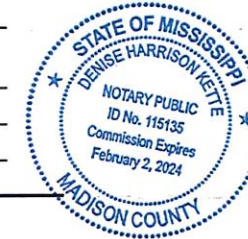
By: Wesley M. Date: 7/28/2023

State of: Mississippi County of: Madison

Subscribed and sworn to before me this 28th day of July 2023

Notary Public: Denise Harrison Kette

My Commission expires: February 02, 2024

**ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$ 99,167.88**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: Thom M. S. Date: 8-24-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$7,975.50	\$0.00
TOTALS	\$7,975.50	\$0.00
Net Changes By Change Order	\$7,975.50	

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : S23029 JB App #2Final

Application Date : 07/28/23

Period From: 07/01/23

Period To: 07/31/23

External Contract No.:

Invoice # : S23029-02R

Contract : S23029- City of Gautier S.S. Mains Rehab. Project, Gautier, MS

CURRENT CONTRACT						PREVIOUS WORK		THIS PERIOD		JOB TO DATE					
Item No.	Description of Work	UM	Units	Unit Price	Amount	Units	Amount	Units	Amount	Units	Amount	Stored Materials	Total Completed and Stored	Percent Complete	Balance to Finish
1	Mobilization	LS	1.00	\$2,850.00	\$2,850.00	1.00	\$2,850.00	0.00	\$0.00	1.00	\$2,850.00	\$0.00	\$2,850.00	100.00%	\$0.00
2	Traffic Control	LS	1.00	\$1,080.00	\$1,080.00	1.00	\$1,080.00	0.00	\$0.00	1.00	\$1,080.00	\$0.00	\$1,080.00	100.00%	\$0.00
	6"-10" Sanitary Sewer Line Standard Cleaning	LF	16,414.00	\$3.00	\$49,242.00	15,237.00	\$45,711.00	1,177.00	\$3,531.00	16,414.00	\$49,242.00	\$0.00	\$49,242.00	100.00%	\$0.00
	Root/Grease Removal in Existing 6"-10" Sewer Line	LF	1,139.00	\$0.50	\$569.50	1,139.00	\$569.50	0.00	\$0.00	1,139.00	\$569.50	\$0.00	\$569.50	100.00%	\$0.00
5	Remove Protruding Service	EA	1.00	\$300.00	\$300.00	1.00	\$300.00	0.00	\$0.00	1.00	\$300.00	\$0.00	\$300.00	100.00%	\$0.00
	Removal of Stabilized Debris in Manholes	EA	0.00	\$300.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	6"-10" Sewer CCTV Inspection & Reporting	LF	16,414.00	\$0.75	\$12,310.50	15,237.00	\$11,427.75	1,177.00	\$882.75	16,414.00	\$12,310.50	\$0.00	\$12,310.50	100.00%	\$0.00
	Reverse Set-up	EA	5.00	\$500.00	\$2,500.00	5.00	\$2,500.00	0.00	\$0.00	5.00	\$2,500.00	\$0.00	\$2,500.00	100.00%	\$0.00
	Rehabilitation Recommendations Based on CCTV Inspection Resu	LF	16,414.00	\$0.10	\$1,641.40	0.00	\$0.00	16,414.00	\$1,641.40	16,414.00	\$1,641.40	\$0.00	\$1,641.40	100.00%	\$0.00
	Dyed Water Testing Concurrent with CCTV Inspection	EA	0.00	\$100.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Uncover Buried Manholes	EA	6.00	\$250.00	\$1,500.00	6.00	\$1,500.00	0.00	\$0.00	6.00	\$1,500.00	\$0.00	\$1,500.00	100.00%	\$0.00
	Level 1 Manhole Inspection & Reporting	EA	166.00	\$145.00	\$24,070.00	0.00	\$0.00	166.00	\$24,070.00	166.00	\$24,070.00	\$0.00	\$24,070.00	100.00%	\$0.00
	Smoke Testing	LF	59,803.00	\$0.58	\$34,685.74	0.00	\$0.00	59,803.00	\$34,685.74	59,803.00	\$34,685.74	\$0.00	\$34,685.74	100.00%	\$0.00
	Rehabilitation Recommendations Based on Smoke Testing Inspec	LF	59,803.00	\$0.12	\$7,176.36	0.00	\$0.00	59,803.00	\$7,176.36	59,803.00	\$7,176.36	\$0.00	\$7,176.36	100.00%	\$0.00
	Flow Monitoring Data Collection (2 Meters)	DY	270.00	\$120.00	\$32,400.00	0.00	\$0.00	270.00	\$32,400.00	270.00	\$32,400.00	\$0.00	\$32,400.00	100.00%	\$0.00
	Disposal of Solids	CY	0.00	\$1.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Grand Totals					\$170,325.50		\$65,938.25		\$104,387.25		\$170,325.50	\$0.00	\$170,325.50	100.00%	\$0.00

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353

August 29, 2023

Brenda Greco
Grants and Projects Director Interim
City of Gautier, MS 3330 US-90
Gautier, MS 39553

RE: Summary Change Order and Pay Application No 2, Suncoast Infrastructure, Inc.
S.S. Mains Rehabilitation Project Phase 1

Dear Brenda,

Enclosed please find Summary Change Order No. 1 and Pay Application No. 2 for work completed on the referenced project. I am recommending that you place this on the next meeting agenda for consideration and approval by the Council.

If you should have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

Tyler Williams
Project Manager

Cc: Suncoast Infrastructure, Inc.
Kimberly Saucier

**CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet**

Council Meeting: September 5, 2023
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS MUNICIPAL LEAGUE	233449	09/05/2023	08/22/2023			500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-681	MML SM TOWN CONF: VAUGHAN		8173594424	08/16/2023		125.00	
	001-001-681	MML SM TOWN CONF: GOLLOTT		8173594424	08/16/2023		125.00	
	001-001-681	MML SM TOWN CONF: JACKSON		8173594424	08/16/2023		125.00	
	001-001-681	MML SM TOWN CONF: ANDERSON		8173594424	08/16/2023		125.00	
001	LAWN CARE NEAR ME LLC	233450	09/05/2023	08/22/2023			900.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-520	FLOWER BED MAINT: HWY 90		INV-000168	08/14/2023		900.00	
001	MISSISSIPPI POWER	233451	09/05/2023	08/22/2023			1,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	JUL 2023 LEASE: BACOT		0796886005	08/07/2023		1,155.00	
001	FOSTERS A/C & HEATING INC	233452	09/05/2023	08/22/2023			302.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	ESA CLNG: SR CENTER (2)		P1129933	08/07/2023		302.50	
001	INDUSTRIAL/ORGANIZATIONAL SOLUTIONS INC	233453	09/05/2023	08/22/2023			590.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-660	FOE COMPANY OFFICER 2 (5)		C57420A	08/03/2023		570.00	
	001-022-660	SHIPPING		C57420A	08/03/2023		20.00	
001	ADRIANNE CRAWFORD RHOADS	233462	09/05/2023	08/22/2023			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER: 215684		07312023	08/09/2023		200.00	
	001-010-602	PUBLIC DEFENDER: 215685		07312023	08/09/2023		200.00	
	001-010-602	PUBLIC DEFENDER: 215687		07312023	08/09/2023		200.00	
	001-010-602	PUBLIC DEFENDER: 218323		07312023	08/09/2023		200.00	
001	CATALIS COURTS AND LAND RECORDS LLC	233464	09/05/2023	08/22/2023			1,485.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	AUG 2023 COURT SUPPORT		307304253	08/09/2023		1,485.00	
001	AGJ SYSTEMS & NETWORKS INC	233465	09/05/2023	08/22/2023			7,113.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	SEP 2023 MSP COMPLETE CARE		MSP-107291	09/01/2023		6,200.00	
	001-092-606	SEP 2023: MS365 EXC (80)		107373	09/01/2023		400.00	
	001-092-606	SEP 2023: MS365 BUS (34)		107373	09/01/2023		459.00	
	001-092-606	SEP 2023: LITIGATN HOLD (18)		107373	09/01/2023		54.00	
001	DELTA COMPUTER SYSTEMS INC	233466	09/05/2023	08/22/2023			605.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	SEP 2023 ACCT SOFTWARE MAINT		DHLMN10637	09/01/2023		430.00	
	001-092-606	SEP 2023 PRIV LIC SW MAINT		DHLMN10638	09/01/2023		175.00	

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001	RJ YOUNG COMPANY LLC	233467	09/05/2023	08/22/2023			1,127.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6481059	08/15/2023			470.88
	001-092-698	IM C8000 USAGE: B/W		INV6481059	08/15/2023			209.00
	001-092-698	IM C8000 USAGE: COLOR		INV6481059	08/15/2023			211.16
	001-090-698	MP C4504 USAGE: B/W		INV6481059	08/15/2023			20.42
	001-090-698	MP C4504 USAGE: COLOR		INV6481059	08/15/2023			215.57
001	RJ YOUNG COMPANY LLC	233468	09/05/2023	08/22/2023			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:BASE FEE		INV4649513	08/09/2023			38.00
	001-100-699	RICO IM C2500:BASE FEE		INV6469513	08/09/2023			37.55
001	SPARKLIGHT	233469	09/05/2023	08/22/2023			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	AUG 2023:CBL BOX#118476316		08082023	08/08/2023			62.38
001	SPARKLIGHT	233470	09/05/2023	08/22/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	AUG 2023:POLICE #107718371		08082023	08/08/2023			127.95
001	AT&T	233471	09/05/2023	08/22/2023			36.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	08/14/2023			36.34
001	AT&T	233472	09/05/2023	08/22/2023			4,351.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	08/14/2023			4,351.09
001	C SPIRE WIRELESS	233473	09/05/2023	08/22/2023			970.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	08/11/2023			487.70
	001-100-605	DATA CARDS (14)		0032680896	08/11/2022			482.72
001	FUELMAN	233476	09/05/2023	08/22/2023			5,276.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64907071	08/14/2023			170.96
	001-100-525	UNL FUEL		NP64907071	08/14/2023			3,659.54
	001-161-525	UNL&DSL FUEL		NP64907071	08/14/2023			891.11
	001-170-525	UNL&DSL FUEL		NP64907071	08/14/2023			510.96
	001-205-525	UNL FUEL		NP64907071	08/14/2023			43.46
001	FUELMAN	233478	09/05/2023	08/22/2023			4,659.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64931600	08/21/2023			41.01
	001-100-525	UNL FUEL		NP64931600	08/21/2023			3,263.35
	001-161-525	UNL&DSL FUEL		NP64931600	08/21/2023			866.58
	001-170-525	UNL FUEL		NP64931600	08/21/2023			419.45
	001-205-525	DSL FUEL		NP64931600	08/21/2023			69.14

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001	CATALIS COURTS AND LAND RECORDS LLC	233494	09/05/2023	08/22/2023			1,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	JUL 2023 COURT SUPPORT		NV23044308	07/11/2023			1,495.00
001	GAUTIER PRIDE	233496	09/05/2023	08/24/2023			1,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-615	SPONSORSHIP		10212023	08/21/2023			1,000.00
001	WASTE OIL COLLECTORS INC	233497	09/05/2023	08/24/2023			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	STOP CHG: PUMP USED OIL		0027081	08/21/2023			80.00
001	SOUTHERN PEST CONTROL INC	233498	09/05/2023	08/24/2023			456.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		171-431090	07/27/2023			456.00
001	E AND J TIRE LLC	233500	09/05/2023	08/25/2023			25.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	VALVE STEM CORE: REC TRUCK		10108	08/16/2023			25.00
001	HUEY P STOCKSTILL LLC	233502	09/05/2023	08/25/2023			181.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.04 TN ASPHALT: JOBETH		61162	08/11/2023			181.56
001	COG 7M BOND ACCT	233505	09/05/2023	08/25/2023			6,384.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDOT WIRE: FUND 130		08252023	08/25/2023			6,384.38
001	BAYVIEW PET MEDICAL AND DENTAL CENTER	233515	09/05/2023	08/28/2023			921.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	WELLNESS CK,VAX & MEDS: TESS		243737	08/17/2023			747.00
	001-100-514	EXAM, ANTIBIOTICS: TOK		243752	08/18/2023			174.10
001	RJ YOUNG COMPANY LLC	233518	09/05/2023	08/28/2023			121.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6494176	08/23/2023			113.14
	001-161-698	ADMIN FEE		INV6494176	08/23/2023			8.00
001	SPARKLIGHT	233519	09/05/2023	08/28/2023			238.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	SEP 2023:BACOT #135939403		09222023	09/22/2023			238.88
001	SPARKLIGHT	233520	09/05/2023	08/28/2023			103.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	SEP 2023:CFD #122024086		09222023	09/22/2023			103.97
001	SPARKLIGHT	233521	09/05/2023	08/28/2023			94.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	SEP 2023:NFD #122024383		09222023	09/22/2023			94.02

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001	SPARKLIGHT	233522	09/05/2023	08/28/2023			94.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	SEP 2023:SFD #122025091		09222023	09/22/2023			94.02
001	SPARKLIGHT	233523	09/05/2023	08/28/2023			136.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	SEP 2023:GARAGE #134679919		09192023	09/19/2023			136.51
001	SINGING RIVER ELECTRIC COOPERATIVE	233527	09/05/2023	08/28/2023			859.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		08152023	08/23/2023			485.94
	001-161-631	MARTIN BLUFF FD 58380001		08172023	08/24/2023			298.42
	001-201-629	SIGNAL LIGHTS 17546		08172023	08/24/2023			39.38
	001-092-631	CITY LIMIT SIGN 17546		08172023	08/24/2023			35.93
001	SINGING RIVER ELECTRIC COOPERATIVE	233528	09/05/2023	08/28/2023			10,569.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		08182023	08/25/2023			6,943.01
	001-092-631	CITY HALL 10054		08182023	08/25/2023			1,258.25
	001-170-631	SRM VENUE/DLPHN PW BOX 10054		08182023	08/25/2023			60.00
	001-170-631	FRAZIER PARK 10054		08182023	08/25/2023			65.94
	001-170-631	SENIOR BLDG 10054		08182023	08/25/2023			478.79
	001-170-631	CITY PARK 10054		08182023	08/25/2023			164.58
	001-161-631	CENTRAL FD 10054		08182023	08/25/2023			532.95
	001-092-631	PUBLIC WORKS 10054		08182023	08/25/2023			340.22
	001-092-631	HWY 90 SIGN 10054		08182023	08/25/2023			41.56
	001-201-629	SIGNAL LIGHTS 10054		08182023	08/25/2023			684.43
001	FUELMAN	233535	09/05/2023	08/29/2023			5,296.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64960741	08/28/2023			186.46
	001-100-525	UNL FUEL		NP64960741	08/28/2023			3,617.59
	001-161-525	UNL&DSL FUEL		NP64960741	08/28/2023			634.45
	001-170-525	UNL FUEL		NP64960741	08/28/2023			660.38
	001-205-525	UNL&DSL FUEL		NP64960741	08/28/2023			197.89
001	SEYMOUR ENGINEERING PLLC	233543	09/05/2023	08/29/2023			6,185.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	ENG DESIGN: LIFT STN UPGRADES		8835	08/29/2023			6,185.00
001	SEYMOUR ENGINEERING PLLC	233544	09/05/2023	08/29/2023			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	DESIGN: W&S MALL PROP		8836	08/29/2023			7,500.00
001	SINGING RIVER ELECTRIC COOPERATIVE	233549	09/05/2023	08/29/2023			3,381.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		08182023	08/25/2023			2,527.65
	001-201-629	SIGNAL LIGHT 89113001		08182023	08/25/2023			65.61
	001-170-631	CITY PARK RESTROOMS 89912001		08182023	08/25/2023			254.44
	001-201-633	STREET LIGHTS 90345002		08182023	08/25/2023			162.38

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001	SINGING RIVER ELECTRIC COOPERATIVE	233549	09/05/2023	08/29/2023			3,381.28	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-631	RECORDA BLDG 90790001		08182023	08/25/2023			326.41
	001-170-631	FRAZIER RESTROOMS 98546001		08182023	08/25/2023			44.79
001	SINGING RIVER ELECTRIC COOPERATIVE	233550	09/05/2023	08/29/2023			208.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		08182023	08/25/2023			177.03
	001-170-631	FITNESS TRAIL 109268001		08182023	08/25/2023			31.67
001	SINGING RIVER ELECTRIC COOPERATIVE	233552	09/05/2023	08/29/2023			883.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		08182023	08/25/2023			79.37
	001-201-633	DOLPHIN ST 94988002		08182023	08/25/2023			57.39
	001-201-633	DOLPHIN ST 94989002		08182023	08/25/2023			42.08
	001-201-633	DOLPHIN ST 94990002		08182023	08/25/2023			655.07
	001-201-633	WM PAYNE 100244006		08182023	08/25/2023			49.16
001	SINGING RIVER ELECTRIC COOPERATIVE	233553	09/05/2023	08/29/2023			583.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	ROUNDABOUT 102311004		08182023	08/25/2023			30.00
	001-201-633	WM PAYNE 100245001		08182023	08/25/2023			58.43
	001-170-631	BACOT LIGHTS 10137		08192023	08/28/2023			363.30
	001-201-629	SIGNAL LIGHTS 10138		08192023	08/28/2023			131.97
001	DIXIE RUBBER & BELTING COMPANY	233578	09/05/2023	08/30/2023			145.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	3" X 7.5" SS FLEX HOSE		231718	08/29/2023			125.00
	001-161-638	4 5/8" X 4" GASKET		231718	08/29/2023			20.00
001	CAN'T MISS EMBROIDERY	233579	09/05/2023	08/30/2023			295.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-535	COG LOGO ONLY (31): SHIRTS		28137	07/10/2023	230985		170.50
	001-090-535	COG SEAL ONLY (3): RAIN JKT		28137	07/10/2023	230985		30.00
	001-090-535	COG LOGO ONLY (2): FLEECE JKT		28137	07/10/2023	230985		11.00
	001-090-535	COG LOGO ONLY (14): SHIRTS		28244	08/15/2023	231169		84.00
001	REYNOLDS WHOLESALE CO	233580	09/05/2023	08/30/2023			1,111.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	CS BMF TOWELS (5)		75043	08/10/2023	231161		124.75
	001-161-510	DAWN DETERGENT 38OZ (5)		75043	08/10/2023	231161		34.75
	001-161-510	SCOTCH BRITE PAD 24CT		75043	08/10/2023	231161		18.96
	001-161-510	38X58 CAN LINER BLK 100CT (2)		75043	08/10/2023	231161		69.90
	001-161-510	LYSOL SPRAY 12/CS		75043	08/10/2023	231161		83.88
	001-090-559	TISSUE 96 ROLL/CS (2)		75168	08/29/2023	231211		113.90
	001-090-559	CS BMF TOWELS (2)		75168	08/29/2023	231211		49.90
	001-090-559	#UMBB URINAL MAT 6/CS		75168	08/29/2023	231211		59.50
	001-090-559	#CMBB TOLIET MAT 6/CS		75168	08/29/2023	231211		59.50
	001-090-559	24X32 CAN LINER WHT 500CT		75168	08/29/2023	231211		32.95
	001-090-559	WINDEX 1 GAL		75168	08/29/2023	231211		12.95
	001-090-559	PAPER TOWEL ROLLS 30CT (3)		75168	08/29/2023	231211		104.85
	001-090-559	LYSOL 19 OZ 12CT		75168	08/29/2023	231211		83.88
	001-090-559	3D URINAL SCREEN 2PK (5)		75168	08/29/2023	231211		23.75

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001	REYNOLDS WHOLESALE CO	233580	09/05/2023	08/30/2023			1,111.37	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	FABULOSO CLEANER GAL (4)		75168	08/29/2023	231211		61.00
	001-090-559	TIME MIST SPRAY 12CT		75168	08/29/2023	231211		69.00
	001-090-559	30X36 CAN LINER WHT 200CT		75168	08/29/2023	231211		28.95
	001-205-559	DAWN 1 GAL W/PUMP (4)		75170	08/29/2023	231209		79.00
001	AIR MASTERS MECHANICAL INC	233582	09/05/2023	08/30/2023			3,899.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-635	INSTL DIAKIN MINI SPLIT SYS		SM10635	08/11/2023	231044		3,899.29
001	MS FIRE ACADEMY	233583	09/05/2023	08/30/2023			1,405.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	RESCUE TECH LII: HANCOCK,M		31019	08/18/2023	230858		365.00
	001-161-681	ROPE RESCUE LI: GOFF,I		31040	08/18/2023	230859		365.00
	001-161-681	DRIVER/OP NFPA 1002: FORD,J		31054	08/18/2023	230782		675.00
001	SUNBELT FIRE INC	233585	09/05/2023	08/30/2023			4,430.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	HEAD UNIT GEN 7 HI TEMP 18"		00004322	08/11/2023	231165		2,152.79
	001-161-638	FREIGHT: ENGINE 5		00004322	08/11/2023	231165		75.00
	001-161-638	HP107396 PRESSURE GOVERNOR:E1		00004288	08/10/2023	231157		2,180.64
	001-161-638	FREIGHT		00004288	08/10/2023	231157		22.00
001	SPANISH TRAIL LANES	233589	09/05/2023	08/30/2023			247.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-509	GYMC TEAM BUILDING EVENT		08212023	08/21/2023	231189		247.00
001	JOSEPH DAVIS	233594	09/05/2023	08/30/2023			13,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	PAINT STUCCO/END CAPS: CHALL		122	07/31/2023	230869		8,100.00
	001-092-635	SHERWIN WMS PAINT: 40 GALS		122	07/31/2023	230869		2,250.00
	001-092-635	PAINT COLUMNS/WOOD TRIM: CHALL		121	07/31/2023	231019		2,400.00
	001-092-635	SHERWIN WMS PAINT: CHALL		121	07/31/2023	231019		450.00
001	NORTHCOAST BANNERS	233595	09/05/2023	08/30/2023			1,545.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	23X13 DIGI PRINT MESH BANNER		56089	08/15/2023	231163		853.00
	001-170-512	6X16 DIGI PRT MESH BANNER(3)		56089	08/15/2023	231163		576.00
	001-170-512	SHIPPING: CRUISIN EVENT		56089	08/15/2023	231163		66.00
	001-170-512	GRAPHIC ART RECREATION		56089	08/15/2023	231163		50.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	233596	09/05/2023	08/30/2023			371.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	STD 1" VIEW BINDER 12PK		3544118366	08/01/2023	231106		28.22
	001-161-500	CS COPY PAPER 8.5X11		3544118366	08/01/2023	231106		35.99
	001-161-500	GEL RETRACT PEN BLK 12PK		3544118366	08/01/2023	231106		10.53
	001-161-500	GEL RETRACT PEN BLUE 12PK		3544118366	08/01/2023	231106		13.91
	001-161-500	8 TAB INSERT DIVIDER 4PK (2)		3544118366	08/01/2023	231106		16.70
	001-161-500	XACTO 15" GUILLOTINE TRIMMER		3544118366	08/01/2023	231106		51.20
	001-161-500	CHROME INCLINE SORTER (2)		3544118366	08/01/2023	231106		17.68
	001-161-500	AVERY 8167 LABELS 2000PK		3544118366	08/01/2023	231106		14.55
	001-161-500	AVERY 8366 LABELS 750PK		3544118366	08/01/2023	231106		17.56

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001	STAPLES BUSINESS ADVANTAGE DEPT ATL	233596	09/05/2023	08/30/2023			371.22	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-500	BRO TZE345 LABEL TAPE BLK	3544118366	08/01/2023	231106		15.18	
	001-161-500	BRO TZE241 LABEL TAPE WHT	3544118366	08/01/2023	231106		14.51	
	001-161-500	BRO TZE641 LABEL TAPE YLW	3544118366	08/01/2023	231106		17.22	
	001-161-500	BRO TZE441 LABEL TAPE RED	3544118366	08/01/2023	231106		16.81	
	001-161-500	STD 1" VIEW BINDER 12PK	3544326714	08/04/2023	231106		28.22	
	001-161-500	CS COPY PAPER 8.5X11	3544326714	08/04/2023	231106		35.99	
	001-161-500	RTN CR: STD 1" BINDER 12PK	3544563458	08/08/2023	231106		-28.22	
	001-161-500	RTN CR: CS COPY PAPER 8.5X11	3544563458	08/08/2023	231106		-35.99	
	001-040-500	BRO DRUM UNIT DR-730	3544257504	08/03/2023	231140		101.16	
001	SPORTABOUT	233597	09/05/2023	08/30/2023			1,450.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	INTEG FOOTBALL PANTS (50)	10711	08/17/2023	231171		1,450.00	
001	RIDDELL ALL AMERICAN SPORTS	233599	09/05/2023	08/30/2023			179.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	FOOTBALL COMP TEAM ISSUE (6)	951935348	08/21/2023	231170		179.94	
001	GRAFIX SHOPPE	233600	09/05/2023	08/30/2023			467.82	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-702	UNIT # GRAPHIC (3): #11862	151651	07/12/2023	230986		24.00	
	001-100-702	HARLEY GRAPH KIT(2): 24 & 25	151651	07/12/2023	230986		420.00	
	001-100-702	SHIPPING	151651	07/12/2023	230986		23.82	
001	MUNICIPAL EMERGENCY SERVICES INC	233603	09/05/2023	08/30/2023			1,587.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	POLO(2);TAC PANT(2): HOLLAND	IN1880434	05/24/2023	230737		175.95	
	001-161-535	TAC PANT(3); POLO(2): BARRAS	IN1889903	06/13/2023	230737		199.95	
	001-161-535	POLO;TAC PANT(2);BELT:TILLMAN	IN1891224	06/16/2023	230737		148.45	
	001-161-535	POLO(3); TAC PANT(2): ROS	IN1891219	06/16/2023	230737		217.45	
	001-161-535	TAC PANT(3);POLO (3): JORDAN	IN1909009	07/25/2023	230737		252.85	
	001-161-535	BEANIE; CAP; BELT: JORDAN	IN1909009	07/25/2023	230737		53.60	
	001-161-535	BASE SHIRT; SHORT: HEDMAN	IN1912027	07/31/2023	230737		80.95	
	001-161-535	TAC PANT(3);PANT;SHORT: GOFF	IN1922171	08/21/2023	230737		249.95	
	001-161-535	POLO(3); TAC PANT: HILL,J	IN1922968	08/22/2023			174.35	
	001-161-535	BEANIE; CAP: HILL,J	IN1922968	08/22/2023			34.10	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	233606	09/05/2023	08/30/2023			5,997.82	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	PORT AUTH POLO (3): HANSEN	26597	07/19/2023	230965		57.00	
	001-100-689	TAC POLO NAVY (3): ACO	26919	08/15/2023	231056		128.97	
	001-100-689	EMBROIDERY (3)	26919	08/15/2023	231056		18.00	
	001-100-689	TAC PANT NAVY (3): ACO	26919	08/15/2023	231056		149.85	
	001-100-689	SHIPPING	26919	08/15/2023	231056		15.00	
	001-100-639	ALS PADDLE HOLSTER #6311	26874	08/10/2023	231146		68.00	
	001-100-639	SHIPPING	26874	08/10/2023	231146		15.00	
	001-100-535	FLEXRS SS SHIRT MD (16)	27075	08/25/2023	230967		944.00	
	001-100-535	FLEXRS SS SHIRT XS (3)	27075	08/25/2023	230967		177.00	
	001-100-535	FLEXRS SS SHIRT SM (5)	27075	08/25/2023	230967		295.00	
	001-100-535	FLEXRS SS SHIRT LG (13)	27075	08/25/2023	230967		767.00	
	001-100-535	FLEXRS SS SHIRT XL (12)	27075	08/25/2023	230967		708.00	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	233606	09/05/2023	08/30/2023			5,997.82	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	FLEXRS SS SHIRT 2XL (4)	27075	08/25/2023	230967		236.00	
	001-100-535	FLEXRS TAC PANT #32781 (2)	27075	08/25/2023	230967		158.00	
	001-100-535	FLEXRS TAC PANT #32780 (2)	27075	08/25/2023	230967		158.00	
	001-100-535	FLEXRS TAC PANT #30692 (6)	27075	08/25/2023	230967		474.00	
	001-100-535	FLEXRS TAC PANT #30693 (7)	27075	08/25/2023	230967		553.00	
	001-100-535	FLEXRS TAC PANT #36939 (2)	27075	08/25/2023	230967		158.00	
	001-100-535	NAME/TEXT EMBROIDERY (16)	27075	08/25/2023	230967		128.00	
	001-100-535	FLEXRS TAC PANT #27374 (8)	27074	08/25/2023	231145		632.00	
	001-100-535	FLEXRS TAC PANT #23858 (2)	27074	08/25/2023	231145		158.00	
001	AMAZON CAPITAL SERVICE	233607	09/05/2023	08/30/2023			1,177.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	EVERTECHPRO DRYER TIMER	1YYPOFKK7D	08/03/2023	231142		69.57	
	001-170-577	WHT FIELD PAINT 24 PK (5)	1R3DKLXRFY	08/10/2023	231162		749.50	
	001-100-635	NG 18X24 DOOR LOUVER STEEL	1DJCRJTKMM	08/16/2023	231173		209.08	
	001-205-520	4X POND CLEANER 32OZ (3)	1T1DRL76Q3	08/12/2023	231158		74.91	
	001-205-520	4X BLUE POND DYE 32OZ (3)	1T1DRL76Q3	08/12/2023	231158		74.91	
001	ECONOMY BOOTS SALES & SERVICE	233608	09/05/2023	08/30/2023			550.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	DUTY BOOTS: WILLET	877052	08/17/2023	230213		100.00	
	001-100-535	DUTY BOOTS: WARD	877052	08/17/2023	230213		100.00	
	001-100-535	DUTY BOOTS: DC BOND	877052	08/17/2023	230213		100.00	
	001-100-535	DUTY BOOTS: REID	877052	08/17/2023	230213		100.00	
	001-161-535	CHIPPAWA DUTY BOOT: GERMANY	192947	02/25/2023	230377		150.00	
001	AUDIOWAVE INC	233610	09/05/2023	08/30/2023			4,495.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	INSTL RADAR UNIT: #25	A56868	08/01/2023	231089		300.00	
	001-100-570	SHOP SUPPLIES	A56868	08/01/2023	231089		15.00	
	001-100-702	INSTL EQUIPMENT: U# 11862	A56840	08/16/2023	231095		1,840.00	
	001-100-702	SHOP SUPPLIES	A56840	08/16/2023	231095		250.00	
	001-100-702	INSTL EQUIPMENT: U# 12079	A56949	08/24/2023	231187		1,840.00	
	001-100-702	SHOP SUPPLIES	A56949	08/24/2023	231187		250.00	
001	BORDIS & DANOS PLLC	233616	09/05/2023	08/31/2023			15,380.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	SEP 2023 RETAINER	122	09/01/2023			11,250.00	
	001-060-602	LITIGATION: GULF BREEZE CONS	122	09/01/2023			4,130.00	
001	PITTMAN HOWDESHELL PLLC	233617	09/05/2023	08/31/2023			1,280.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	LEGAL SERV:SR MALL PROPERTY	1320	08/31/2023			1,280.00	
001	TRAVELERS CL REMITTANCE CENTER	233618	09/05/2023	08/31/2023			301.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-625	REMOVE/ADD VEHICLES: AUTO INS	4394J5094	08/28/2023			301.00	
FUND TOTAL	1 Claims	to	Checks	62 Total	136,453.28 Manual	Held	Total	136,453.28

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171	STRUTHERS RECREATION LLC	233592	09/05/2023	08/30/2023			59,905.59	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	5' XSCAPEZIP SLIDE W/HDPE INST	1037160103	08/28/2023	230676		6,059.52	
	171-176-779	XSCAPE ROCK CLMB W/OH LADDERS	1037160103	08/28/2023	230676		8,100.90	
	171-176-779	TOTS SPIDER #39014 (3)	1037160103	08/28/2023	230676		1,296.00	
	171-176-779	THE SPIDER #38002	1037160103	08/28/2023	230676		8,860.32	
	171-176-779	SPIN LEAF SEAT TILTED #3805	1037160103	08/28/2023	230676		764.64	
	171-176-779	RACCOON SPRING RIDER #62821	1037160103	08/28/2023	230676		1,345.00	
	171-176-779	TURTLE SPRING RIDER #62841	1037160103	08/28/2023	230676		1,345.00	
	171-176-779	PRIMETIME SWING 3-1/2X8	1037160103	08/28/2023	230676		1,799.00	
	171-176-779	PRIMETIME SWING ADD A BAY #	1037160103	08/28/2023	230676		1,113.00	
	171-176-779	BELT SEAT 3-1/2 OD (4)	1037160103	08/28/2023	230676		1,464.00	
	171-176-779	SITE 6' BENCH W/BACK INGRD	1037160103	08/28/2023	230676		1,956.00	
	171-176-779	150 CY EWF SAFETY SURFACE	1037160103	08/28/2023	230676		3,300.00	
	171-176-779	12" PLAYGROUND BORDER (52)	1037160103	08/28/2023	230676		1,872.00	
	171-176-779	ADA HALF RAMP	1037160103	08/28/2023	230676		485.00	
	171-176-779	INSTALLATION: SSP PLAYGROUND	1037160103	08/28/2023	230676		12,970.00	
	171-176-779	FREIGHT	1037160103	08/28/2023	230676		7,175.21	
171	GRAND VIEW SECURITY LLC	233601	09/05/2023	08/30/2023			4,580.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	AIPHONE IX SOFTWARE	0118119323	08/23/2023	230434		1,205.00	
	171-176-779	AIPHNOE IX VIDEO DOOR STN	0118119323	08/23/2023	230434		1,250.00	
	171-176-779	AIPHONE IX VIDEO STN HANDSET	0118119323	08/23/2023	230434		1,375.00	
	171-176-779	LABOR: LOG CABIN ACCESS	0118119323	08/23/2023	230434		750.00	
FUND TOTAL 171 Claims	to	Checks	2 Total	64,485.59 Manual	Held	Total	64,485.59	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	233461	09/05/2023	08/22/2023			2,666.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		AUG 2023	08/22/2023			2,666.55
FUND TOTAL 172 Claims	to	Checks	1 Total	2,666.55	Manual	Held	Total	2,666.55

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	233481	09/05/2023	08/22/2023			686.98	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MTHLY SERVICE 2 LINES	2284792244	08/14/2023			686.98	
176	AD2 INC	233482	09/05/2023	08/22/2023			655.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE AUG 2023	3998	08/15/2023			36.50	
	176-170-699	SHOPPING CART	3998	08/15/2023			268.50	
	176-170-699	WEBSITE MAINT 7/15-8/4/23	3998	08/15/2023			350.00	
176	A-1 TREE SERVICE INC	233514	09/05/2023	08/28/2023			3,800.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-586	RMV LG DEAD OAK: GREY HOUSE	08252023	08/25/2023			3,800.00	
176	COCA COLA BOTTLING CO UNITED INC	233516	09/05/2023	08/28/2023			82.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	CS 200Z BARQS (1)	3 7272522075	08/25/2023			30.00	
	176-170-541	CS 200Z SPORTS DRINK (2)	3 7272522075	08/25/2023			52.00	
176	SPARKLIGHT	233524	09/05/2023	08/28/2023			265.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	SEP 2023:SSP #132698937	09192023	09/19/2023			265.45	
176	SPARKLIGHT	233525	09/05/2023	08/28/2023			136.51	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	SEP 2023:SSP #136075116	09222023	09/22/2023			136.51	
176	BAY ICE COMPANY INC	233577	09/05/2023	08/30/2023			50.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	AUG 2023 BOX RENTAL	682537	08/31/2023			50.00	
176	HENZE ENTERPRISES INC	233590	09/05/2023	08/30/2023			160.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-586	16 CY RED FILL SAND: TRAILS	32314	08/08/2023	231097		160.00	
176	SPORTABOUT	233598	09/05/2023	08/30/2023			381.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	SCREEN PRINT: SSP TEE (48)	10734	08/30/2023	231069		381.60	
176	WESCO GAS AND WELDING SUPPLY INC	233604	09/05/2023	08/30/2023			520.74	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-702	MIG WELDER CART	2001354682	08/21/2023	231143		182.31	
	176-170-702	CYLINDER ARGON 150	2001354682	08/21/2023	231143		40.23	
	176-170-702	CYLINDER CFS-150	2001354682	08/21/2023	231143		295.00	
	176-170-702	SURCHARGE	2001354682	08/21/2023	231143		.35	
	176-170-702	HAZMAT DELIVERY	2001354682	08/21/2023	231143		2.85	

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176	E AND J TIRE LLC	233605	09/05/2023	08/30/2023			55.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	AT24/26-12R12 TR6 CARLSLE TUBE		10135	08/24/2023	231202		30.00
	176-170-639	TUBE INSTALL: LAWNMOWER		10135	08/24/2023	231202		25.00
FUND TOTAL 176 Claims	to	Checks	11 Total	6,793.28	Manual	Held	Total	6,793.28

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
251	2018-2019 BOND DEBT SERVICE FUND	233439	09/05/2023	08/17/2023			608.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	251-900-950	BUDGETED TRX: ACCUM INT		07312023	07/31/2023			608.00
FUND TOTAL 251 Claims	to	Checks	1 Total	608.00 Manual		Held	Total	608.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
253	2018-2019 BOND DEBT SERVICE FUND	233440	09/05/2023	08/17/2023			866.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	253-900-950	BUDGETED TRX: ACCUM INT		07312023	07/31/2023			866.00
FUND TOTAL 253	Claims	to	Checks	1 Total	866.00 Manual	Held	Total	866.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-755	233537	09/05/2023	08/29/2023			10,932.00	
		Description		Invoice #	Date	P.O.	Amount	
		AMPHITHEATER CONST 52% (1)		6	07/31/2023			10,932.00
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-755	233538	09/05/2023	08/29/2023			355,955.00	
		Description		Invoice #	Date	P.O.	Amount	
		AMPHITHEATER CONST 52% (2)		6	07/31/2023			355,955.00
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-755	233540	09/05/2023	08/29/2023			407,931.51	
		Description		Invoice #	Date	P.O.	Amount	
		AMPHITHEATER CONST 60%		7	08/28/2023			407,931.51
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-778	233541	09/05/2023	08/29/2023			105,112.75	
		Description		Invoice #	Date	P.O.	Amount	
		GREAT LAWN SITE WORK 4%		1	08/29/2023			105,112.75
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-762	233542	09/05/2023	08/29/2023			24,825.00	
		Description		Invoice #	Date	P.O.	Amount	
		TO #7: ENG/ARC DESIGN 30%		8838	08/29/2023			24,825.00
FUND TOTAL 304 Claims	to	Checks	5 Total	904,756.26	Manual		Held	Total 904,756.26

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
309	MPI GO BOND S2019 CONSTRUCTION FUND	233513	09/05/2023	08/28/2023			3,995.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	309-510-762	REIM: CK 169 ALLRED:GEOTECH		202173-01	04/05/2023			3,995.00
FUND TOTAL 309 Claims	to	Checks	1 Total	3,995.00 Manual		Held	Total	3,995.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	233533	09/05/2023	08/29/2023			5,657.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-763	CONSTR PHASE: TRMNT PLANT		41223	08/09/2023			5,657.50
FUND TOTAL 355 Claims	to	Checks	1 Total	5,657.50 Manual		Held	Total	5,657.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
361	SEYMOUR ENGINEERING PLLC	233546	09/05/2023	08/29/2023			35,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	361-726-787	CONST ADMIN/RPR 75%		8839	08/29/2023			35,200.00
FUND TOTAL 361 Claims	to	Checks	1 Total	35,200.00	Manual	Held	Total	35,200.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
370	MORAN HAULING INC	233539	09/05/2023	08/29/2023			152,869.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	370-600-683	HEAD START DRAINAGE IMPS		1	08/28/2023		152,869.94	
FUND TOTAL 370	Claims	to	Checks	1 Total	152,869.94	Manual	Held	Total 152,869.94

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	233418	09/05/2023	08/16/2023			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		08092023	08/09/2023		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR		08092023	08/09/2023		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR		08092023	08/09/2023		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD		08092023	08/09/2023		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR		08092023	08/09/2023		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR		08092023	08/09/2023		9,665.99	
400	COG DEPOSITORY ACCOUNT	233419	09/05/2023	08/16/2023			134,208.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	JUL 2023 GARBAGE PMTS		07312023	07/31/2023		134,208.45	
400	2018-2019 BOND DEBT SERVICE FUND	233441	09/05/2023	08/17/2023			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	SEP 2023: 2018 BOND DS		09012023	09/01/2023		24,000.00	
400	2018-2019 BOND DEBT SERVICE FUND	233442	09/05/2023	08/17/2023			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	SEP 2023: 2019 BOND DS		09012023	09/01/2023		32,000.00	
400	ARISTA INFORMATION SYSTEMS INC	233454	09/05/2023	08/22/2023			4,527.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JUL 2023 PRINTING 2067001		0007982	07/31/2023		1,155.06	
	400-650-698	JUL 2023 POSTAGE 2067001		0007982	07/31/2023		3,372.23	
400	COAST CHLORINATOR & PUMP CO INC	233455	09/05/2023	08/22/2023			1,777.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	230V BOOSTER PUMP:OFFICE WELL		76242	08/16/2023		2,222.00	
	400-651-581	20% DISCOUNT: EMERGENCY		76242	08/16/2023		-444.40	
400	COGENT STRATEGIES LLC	233456	09/05/2023	08/22/2023			7,546.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 08/6/23-09/5/23		3171	08/15/2023		7,500.00	
	400-650-601	REIMB TRAVEL EXP		3171	08/15/2023		46.82	
400	MISSION COMMUNICATIONS LLC	233457	09/05/2023	08/22/2023			1,857.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: JAMES PS		1079143	08/10/2023		371.40	
	400-651-698	RENEWAL: RUE ST DENIS PS		1079143	08/10/2023		371.40	
	400-651-698	RENEWAL: PAT DR PS		1079143	08/10/2023		371.40	
	400-651-698	RENEWAL: CAMINO GRANDE		1079143	08/10/2023		371.40	
	400-651-698	RENEWAL: CITY PARK PS		1079143	08/10/2023		371.40	
400	MS STATE DEPT OF HEALTH	233458	09/05/2023	08/22/2023			22,473.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	FY23 WATER QUALITY ANALYSIS		MS0300004	08/15/2023		22,473.00	

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	2018/2019 BOND CONSTRUCTION FUND	233474	09/05/2023	08/22/2023			339,212.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-958	BUDGETED TRX: FUND 355		08222023	08/22/2023			339,212.47
400	FUELMAN	233477	09/05/2023	08/22/2023			259.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64931600	08/14/2023			259.84
400	COG DEPOSITORY ACCOUNT	233479	09/05/2023	08/22/2023			180,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-985	BUDGETED TRX: FUND 001		08312023	08/31/2023			180,000.00
400	FUELMAN	233480	09/05/2023	08/22/2023			227.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64931600	08/21/2023			227.21
400	AT&T	233484	09/05/2023	08/22/2023			98.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	08/14/2023			98.64
400	AT&T	233486	09/05/2023	08/22/2023			66.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	08/06/2023			66.04
400	RJ YOUNG COMPANY LLC	233490	09/05/2023	08/22/2023			231.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GS1100-01 RENTAL FEE		INV6481060	08/15/2023			166.49
	400-650-698	IM C4500 USAGE: B/W		INV6481060	08/15/2023			8.94
	400-650-698	IM C4500 USAGE:COLOR		INV6481060	08/15/2023			55.99
400	SOUTHERN LINC	233492	09/05/2023	08/22/2023			86.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	AUG 2023 SERV CHGS		201249	08/01/2023			80.00
	400-650-698	TAXES/FEES		201249	08/01/2023			6.68
400	ANSER	233493	09/05/2023	08/22/2023			595.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:8/2-8/29/23		277-080223	08/02/2023			585.00
	400-650-698	PAPER INVOICE FEE		277-080223	08/02/2023			10.00
400	SOUTHERN PEST CONTROL INC	233499	09/05/2023	08/24/2023			155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FLEA-TICK TRMT: UTY BLDG		171-432599	04/12/2023			80.00
	400-650-698	PEST CONTROL: UTY BLDG		171-436156	06/28/2023			75.00
400	HUEY P STOCKSTILL LLC	233501	09/05/2023	08/25/2023			1,079.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	2.03 TN ASPHALT: CALLE/HOMESTD		61162	08/11/2023			180.67
	400-651-683	3.0 TN ASPHALT: BACOT		61162	08/11/2023			267.00
	400-651-683	2.06 TN ASPHALT: CW WEBB		61375	08/21/2023			183.34

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HUEY P STOCKSTILL LLC	233501	09/05/2023	08/25/2023			1,079.57	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	2.96 TN ASPHALT: AMAR EAST		61375	08/21/2023			263.44
	400-651-683	2.08 TN ASPHALT: BACOT		61375	08/21/2023			185.12
400	JACKSON COUNTY UTILITY AUTHORITY	233503	09/05/2023	08/25/2023			238,372.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	SEP 2023 TREATMENT CHGS		2261	09/01/2023			238,372.00
400	COG DEPOSITORY ACCOUNT	233504	09/05/2023	08/25/2023			7,762.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 001		08242023	08/24/2023			7,762.50
400	FOSTERS A/C & HEATING INC	233517	09/05/2023	08/28/2023			1,496.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	REPL BLOWER WHEEL: UTY BLDG		W1133078	08/08/2023			656.12
	400-650-635	REPL CAPACITOR: 2406X60186		W1133249	08/08/2023			230.00
	400-650-635	REPL CONDSR MOTOR: 2406X60186		W1133286	08/08/2023			300.00
	400-651-698	CLN COILS: WTR TRMT PLANT		W1133556	08/14/2023			185.00
	400-650-635	SERV CALL: NIBF P275KHRFF		W1133870	08/15/2023			125.00
400	SPARKLIGHT	233526	09/05/2023	08/28/2023			114.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SEP 2023:UTLY #107663106		09222023	09/22/2023			114.95
400	SINGING RIVER ELECTRIC COOPERATIVE	233529	09/05/2023	08/28/2023			3,439.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER WTR TANK 109812001		08152023	08/23/2023			31.04
	400-651-631	LIFT STATIONS 20649		08152023	08/23/2023			1,634.09
	400-651-631	LIFT STATIONS 28779		08152023	08/23/2023			88.47
	400-651-631	SCHOONER WELL 20688		08152023	08/23/2023			1,447.78
	400-651-631	LIFT STATIONS 20668		08152023	08/23/2023			237.64
400	SINGING RIVER ELECTRIC COOPERATIVE	233530	09/05/2023	08/28/2023			5,536.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		08172023	08/24/2023			69.12
	400-651-631	LIFT STNS 89702001		08172023	08/24/2023			30.00
	400-651-631	LIFT STNS 17881		08172023	08/24/2023			2,429.99
	400-651-631	WATER WELLS 17881		08172023	08/24/2023			3,007.50
400	SINGING RIVER ELECTRIC COOPERATIVE	233531	09/05/2023	08/29/2023			9,781.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		08182023	08/25/2023			254.51
	400-651-631	WATER WELLS 17882		08182023	08/25/2023			4,600.61
	400-651-631	CTIY HALL SOUTH 17882		08182023	08/25/2023			2,738.90
	400-651-631	LIFT STATIONS 17882		08182023	08/25/2023			2,187.04
400	WAGGONER ENGINEERING INC	233532	09/05/2023	08/29/2023			8,515.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	2023 UTILITY RATE STUDY		41227	08/09/2023			8,515.00

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	WAGGONER ENGINEERING INC	233534	09/05/2023	08/29/2023			5,027.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	NEPA ANALYSIS: EPA STAG APP		41225	08/09/2023			1,162.50
	400-650-603	PRELIM ENG: EPA STAP APP		41225	08/09/2023			3,865.00
400	FUELMAN	233536	09/05/2023	08/29/2023			154.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64960741	08/28/2023			154.26
400	SEYMOUR ENGINEERING PLLC	233545	09/05/2023	08/29/2023			9,288.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-603	BIDDING: CCTV SS LINES		8837	08/29/2023			4,688.10
	400-651-603	CA/RPR: CCTV SS LINES		8837	08/29/2023			4,600.00
400	SINGING RIVER ELECTRIC COOPERATIVE	233555	09/05/2023	08/29/2023			1,326.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		08182023	08/25/2023			1,326.60
400	CONSOLIDATED PIPE & SUPPLY	233560	09/05/2023	08/29/2023			1,184.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	COMBO AIR/VAC VLV: H-57 WELL		3735138000	08/22/2023			1,184.00
400	ACTION PRINTING CENTER INC	233581	09/05/2023	08/30/2023			215.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	W/S APPLICATION (750)		2099	08/22/2023	231164		215.48
400	LAWRENCE PRINTING COMPANY INC	233584	09/05/2023	08/30/2023			350.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	LASER CHECKS: FUND 400		76827	08/18/2023	231153		335.00
	400-650-559	SHIPPING		76827	08/18/2023	231153		15.81
400	SOUTHERN PIPE & SUPPLY CO INC	233586	09/05/2023	08/30/2023			4,954.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	24" SOLID CORRGTED PIPE 140'		8222913-00	08/04/2023	231110		4,590.60
	400-651-683	15"X15" HDPE TEE		8222913-00	08/04/2023	231110		363.77
400	MICRO METHODS INC	233587	09/05/2023	08/30/2023			70.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	TSS SINGLE SAMPLE: ION PLANT		2308296186	08/22/2023	231174		70.00
400	DOLPHIN SAFETY SUPPLY INC	233588	09/05/2023	08/30/2023			46.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	HI VIS SAFETY VEST (4)		08252023	08/25/2023	231205		46.00
400	CONSOLIDATED PIPE & SUPPLY	233591	09/05/2023	08/30/2023			2,808.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	2 BRZ MTR CPLG (6)		3735260000	08/22/2023	231177		192.00
	400-651-581	2X6 STD RED BRASS NIPL (6)		3735260000	08/22/2023	231177		156.00
	400-651-581	2XC STD RED BRASS NIPL (6)		3735260001	08/21/2023	231177		66.00
	400-651-581	10X2 FORD DS BRZ SDL (6)		3735260002	08/17/2023	231177		1,260.00

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CONSOLIDATED PIPE & SUPPLY Account Number 400-651-581	233591	09/05/2023	08/30/2023			2,808.00	(CONTINUED)
		Description		Invoice #	Date	P.O.	Amount	
		8X2 FORD DS BRZ SDL (6)		3735260002	08/17/2023	231177		1,134.00
400	COAST CHLORINATOR & PUMP CO INC Account Number 400-651-581	233593	09/05/2023	08/30/2023			220.00	
		Description		Invoice #	Date	P.O.	Amount	
		S/S LIQD FILL PRESS GAUGE(10)		76247	08/18/2023	231180		220.00
400	CORE & MAIN LP Account Number 400-651-583	233602	09/05/2023	08/30/2023			5,343.91	
		Description		Invoice #	Date	P.O.	Amount	
		3/4X3 WRAP REP CLP OD (16)		T293789	08/09/2023	230864		689.44
		4" HYMAX 2 FLIP CPLG OD (4)		T293789	08/09/2023	230864		973.84
		BLK 2" MSHL W/4 KNOCKOUTS(84)		T271193	08/04/2023	231082		1,417.92
		BLACK COVER (84)		T332574	08/04/2023	231082		918.96
		2" BLACK BODY (25)		T332574	08/04/2023	231082		781.25
		BLK COVER WTR MTR SOLID (25)		T332574	08/04/2023	231082		562.50
400	LYMAN WELL COMPANY Account Number 400-651-581	233609	09/05/2023	08/30/2023			3,200.00	
		Description		Invoice #	Date	P.O.	Amount	
		FLOW TEST WELLS (8)		23-200	08/17/2023	231181		3,200.00
400	J H WRIGHT & ASSOCIATES INC Account Number 400-651-584	233611	09/05/2023	08/30/2023			1,700.00	
		Description		Invoice #	Date	P.O.	Amount	
		CONERY ROTO FLOAT(20): SPARES		454005	08/08/2023	231107		1,700.00
FUND TOTAL 400 Claims to		Checks	43 Total	1,104,735.43	Manual	Held	Total	1,104,735.43

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	JACKSON COUNTY BOARD SUPERVISORS	233460	09/05/2023	08/22/2023			4,293.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-695	2023 HH HAZ WASTE EVENT		HHW2023-3	08/09/2023			4,293.64
FUND TOTAL 404 Claims	to	Checks	1 Total	4,293.64 Manual		Held	Total	4,293.64

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
421	2018/2019 BOND CONSTRUCTION FUND	233475	09/05/2023	08/22/2023			47,562.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	421-900-958	BUDGETED TRX: FUND 355		08222023	08/22/2023			47,562.52
FUND TOTAL 421 Claims	to	Checks	1 Total	47,562.52	Manual	Held	Total	47,562.52

Docket of Claims
Release date from 09/05/2023 thru 09/05/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	62 Total	136,453.28 Manual	Held	Total	136,453.28
FUND 171 Claims	to	Checks	2 Total	64,485.59 Manual	Held	Total	64,485.59
FUND 172 Claims	to	Checks	1 Total	2,666.55 Manual	Held	Total	2,666.55
FUND 176 Claims	to	Checks	11 Total	6,793.28 Manual	Held	Total	6,793.28
FUND 251 Claims	to	Checks	1 Total	608.00 Manual	Held	Total	608.00
FUND 253 Claims	to	Checks	1 Total	866.00 Manual	Held	Total	866.00
FUND 304 Claims	to	Checks	5 Total	904,756.26 Manual	Held	Total	904,756.26
FUND 309 Claims	to	Checks	1 Total	3,995.00 Manual	Held	Total	3,995.00
FUND 355 Claims	to	Checks	1 Total	5,657.50 Manual	Held	Total	5,657.50
FUND 361 Claims	to	Checks	1 Total	35,200.00 Manual	Held	Total	35,200.00
FUND 370 Claims	to	Checks	1 Total	152,869.94 Manual	Held	Total	152,869.94
FUND 400 Claims	to	Checks	43 Total	1,104,735.43 Manual	Held	Total	1,104,735.43
FUND 404 Claims	to	Checks	1 Total	4,293.64 Manual	Held	Total	4,293.64
FUND 421 Claims	to	Checks	1 Total	47,562.52 Manual	Held	Total	47,562.52
Total for all Funds			Checks	132 Total	2,470,942.99 Manual	Held	Total 2,470,942.99

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Approval of Minutes from the Recessed Council Meeting
held August 15, 2023 and the Budget Work Session held
August 17, 2023

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held August 15, 2023
and the Budget Work Session held August 17, 2023

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held August 15, 2023 and the Budget Work Session held August 17, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

**Tuesday
August 15, 2023
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held August 15, 2023 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, and Dante Elbin. Also present were Paula Yancey, City Manager; Teresa Montgomery, City Clerk; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Councilman Rusty Anderson.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 15, 2023 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.**
- 2. Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.**

IV. Presentation Agenda

- 1. None**

V. Business Agenda

- 1. Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Consider a request for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District located at 1817 Amar East, Gautier, MS (GPC #23-25-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consideration of a Special Exception that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District located at 7304 River Music Drive, Gautier, MS (GPC #23-26-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District, Mary Walker Drive, (GPC #23-27-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Authorization to acknowledge bids and award the contract for Shepard State Park Expansion Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Authorization to enter into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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8. Discussion regarding the potential no wake zone

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Regular Council Meeting held August 1, 2023

2. **Receive July 2023 Privilege License Reports**
3. **Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event**
4. **Approval to waive all fees associated with the use of Shepard State Park for the Gautier High School Cross Country Team Practices**
5. **Approval of Sponsorship for the 2023 Gautier Mullet & Music Festival**
6. **Approval of an addendum to Delta Computer Systems Software Support Agreement for fiscal year 2023-2024**
7. **Approval of water and sewer adjustments for August 2023 in the amount of \$4,467.55**
8. **Approval of a Non-Exclusive Facility Use Agreement with Diamond Dawgs Softball Organization for Buddy Davis Park**
9. **Approval of a Non-Exclusive Facility Use Agreement with P360 Performance Sports for Buddy Davis Park**
10. **Approval of a Non-Exclusive Facility Use Agreement with Extra Innings for Buddy Davis Park**
11. **Resolution requesting assistance from Jackson County**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until September 5,2023 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the Meeting to order at 6:30pm.

Councilman Gollott made the motion to approve the agenda order with the following revision:

1. Business Agenda Item 8 was requested by Councilman Dante Elbin rather than City Manager Paula Yancey.

Councilman Colledge seconded the motion. The vote was carried unanimously.

Announcements

1. Gautier's Farmers Market will be held the second Saturday of every month from May – September, starting at 8am until 12pm at George Martin City Park.
2. Tasty Thursday will be August 24th, starting at 11am at the former Singing River Mall Property.

Presentation

None



105

Come be apart of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

George Martin City Park- 902 De La Pointe Dr.



To become a vendor call 228-497-2244



105



GAUTIER PRESENTS

TASTY

THURSDAY!

AUG 24

11 AM



GOOD EATS FROM AWESOME

FOOD TRUCKS

**KEEPIN IT TASTY, BURGER BOX, FRANKIE FAYE'S ,
MEATBAWLS, LOS SARAPES, THE PEANUT MAN, SUGAR
BEANS, MANN'S KETTLE CORN, NORWOOD'S, MANNA TIME,
SALTY JAX, KICKIN' LICKIN' GOOD, CAJUN GRIS GRIS,
POOR BOYZ, MAMA RED'S GRILL, EMERALD TEA CO. ,
GRANNY'S DELICIOUS HOTDOGS**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

Councilman Colledge made the motion to approve the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 209-2023

WHEREAS, in accordance with Section 21-19-11, Mississippi Code of 1972, the Council of the City of Gautier, Mississippi, hereby approved, after lawful notice and hearing, that the parcel of land described in "Exhibit A" was in such a state of uncleanness as to be a menace to the public health and safety of the community and authorized it to be abated by the City; and

WHEREAS, during each public hearing, the City Council approved assessment of the cost associated with the abatements, in addition to penalties, as indicated on Exhibit A; and

WHEREAS, the parcel has now been abated by the City of Gautier; and

WHEREAS, it is hereby resolved that the amount set for the parcel listed hereinafter is the actual cost of cleaning of the parcel, plus any penalties, as identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. That the City Council for the City of Gautier hereby adopts the foregoing recitals as its findings.

SECTION 2. That the parcel of land identified in "Exhibit A," which is described by reference to deeds recorded at the appropriate pages in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning the parcel, plus any penalties, as identified.

SECTION 3. That these amounts are hereby declared to be an assessment and lien against the parcel listed in "Exhibit A," which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgements are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the liens in the manner provided by law for the sale of land for delinquent taxes.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES:	Casey Vaughan Adam Colledge Cameron George Richard Jackson Gordon Gollott Rusty Anderson Dante Elbin
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NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.



Mayor: Casey Vaughan
 At Large: Adam Colledge
 Ward 1: Cameron George
 Ward 2: Richard Jackson
 Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
 Ward 5: Dante Elbin
 City Manager: Paula Yancey
 City Attorney: Josh Danos
 City Clerk: Teresa Montgomery

August 3, 2023

Re: Resolution For Lien Assessment

Dear Council Members:

I am requesting the Council approve the abatement costs of 1528 Ladnier. The costs are associated with a previous order this Council issued for securing and cutting this dilapidated and dangerous property. The details of the abatement costs are provided below. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

EXHIBIT A

Parcel & Address	Owner & Mailing Address	Total Assessment
#85901004.000 1528 Ladnier Gautier, MS 39553	Catherine Kuespert (est of) 1528 Ladnier Gautier, MS 39553	Cost: \$250 Penalty: \$1,500 Total Assessment: \$1,750

Sincerely,

Patrick Fagan

Code Enforcement
 City of Gautier
 3330 Hwy 90
 Gautier, MS. 39553

Councilman Colledge made the motion to approve Planning Commissions' recommendation, as presented, for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District located at 1817 Amar East, Gautier, MS (GPC #23-25-VAR) (PID #85000011.000). Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 351-2023

WHEREAS, the Planning Department received a request from the homeowner, located at 1817 Amar East, (PID #85000011.000) for a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence; and

WHEREAS, the property owner requests a ten-foot three-inch (10'3") secondary front yard variance for a privacy fence in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, the applicant would like to build a six-foot (6') privacy fence to enclose his pool that is on a corner lot, the side yard that is adjacent to the street in considered a secondary front yard and must meet front yard setbacks; and

WHEREAS, the privacy fence would be ten-foot three-inch (10'3") from the secondary front yard property line and the UDO requires the secondary front yard setback requirements are twenty-five feet (25') from the side yard property line in a R-1 Zoning District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 08/08/2023
Subject: Consider a request for a Variance to secondary front yard setback requirements for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, (GPC #23-25-VAR)

REQUEST:

The Planning Department has received a request from David J. Harris for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR). The application fee of \$175 was paid on June 20, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a six-foot (6') privacy fence to enclose his pool. Because his house is on a corner lot, the side yard that is adjacent to the street is considered a secondary front yard and must meet front yard setbacks. Front yard setbacks in an R-1 Zoning District are twenty-five feet (25'). He will need a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks for the fence.

DISCUSSION:

The applicant is requesting a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks in an R-1 Zoning District to build a privacy fence to enclose his pool. If approved, the fence would be twelve-feet three-inches (12'3") from the secondary front yard property line. The secondary front yard setback requirement in an R-1 Zoning District is twenty-five feet (25'). The UDO states that for corner lots, the side yard fencing shall not extend into the minimum front yard setback within the designated secondary front yard area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that City Council approve a ten-foot three-inch (10'3") variance to secondary front yard setbacks for the fence.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny the variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-25-VAR)
2. Complete Packet 23-25-VAR

Excerpt from August 3, 2023, Planning Commission Meeting:

The Planning Department has received a request for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District at 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR).

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that there was a mix up on the numbers and the applicant is actually requesting a ten-foot three-inch (10'3") variance instead of a twelve-foot nine-inch (12'9") variance as shown in the Staff Report. The applicant would like the fence to be fourteen-feet nine-inches (14'9") from the secondary front yard property line which would leave a difference of ten-feet three-inches (10'3"). Because the request was advertised as a twelve-foot nine-inch (12'9") variance and he is asking for less than that, the request can still be heard at this meeting.

REQUEST:

The Planning Department has received a request from David J. Harris for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR). The application fee of \$175 was paid on June 20, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a six-foot (6') privacy fence to enclose his pool. Because his house is on a corner lot, the side yard that is adjacent to the street is considered a secondary front yard and must meet front yard setbacks. Front yard setbacks in an R-1 Zoning District are twenty-five feet (25'). He will need a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks for the fence.

DISCUSSION:

The applicant is requesting a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks in an R-1 Zoning District to build a privacy fence to enclose his pool. If approved, the fence would be twelve-feet three-inches (12'3") from the secondary front yard property line. The secondary front yard setback requirement in an R-1 Zoning District is twenty-five feet (25'). The UDO states that for corner lots, the side yard fencing shall not extend into the minimum front yard setback within the designated secondary front yard area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing

to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicant to present his case.

David Harris, the applicant, explained that he needed the fence to be compliant with the codes for a pool which required a fence around the pool. He said he didn't realize that having a six-foot (6') fence instead of a four-foot (4') fence would make a difference.

Commissioner McManus asked if the need for the variance was because he was trying to put the fence on the other side of the existing shed.

Mr. Harris stated that it was.

Chairman Jamison noted that corner lots usually caused unique situations, but the most important thing was to have a fence around the pool.

Mr. Harris said there were several small children that lived next to him.

Chairman Jamison asked if the fence was up already.

Mr. Harris said that it was already put up. He explained that he put the deposit down on it around May 3, 2023, before the pool was finished. The fence company showed up the week before July 4th to begin marking where the fence would go. When the inspector came for a pool inspection, he noticed mark outs for the fence and asked him if he was aware that he would need a variance for the fence. He told him he was not aware of that, and the inspector explained the reason for the variance and the process.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend that the City Council approve a ten-foot three-inch (10'3") variance.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: William Davis
Kay C. Jamison
Joshua Ward
DeAnna McManus

ABSENT: Chris Hoover
Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

August 3, 2023

GPC #23-25-VAR

1817 Amar East

VII. NEW BUSINESS

1. Consider a request for a Variance to secondary front yard setback requirements for a privacy fence in a R-1 Low Density Single Family Residential Zoning District. 1817 Amar East, (GPC #23-25-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 20, 2023

Subject: Consider a request for a Variance to secondary front yard setback requirements for a privacy fence in a R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, (GPC #23-25-VAR)

REQUEST:

The Planning Department has received a request from David J. Harris for a twelve-foot nine-inch (12'9") variance to secondary front yard setback requirements for a privacy fence in an R-1 Low Density Single-Family Residential Zoning District. 1817 Amar East, PID #85000011.000 (GPC #23-25-VAR). The application fee of \$175 was paid on June 20, 2023. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a six-foot (6') privacy fence to enclose his pool. Because his house is on a corner lot, the side yard that is adjacent to the street is considered a secondary front yard and must meet front yard setbacks. Front yard setbacks in an R-1 Zoning District are twenty-five feet (25'). He will need a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks for the fence.

DISCUSSION:

The applicant is requesting a twelve-foot nine-inch (12'9") variance to secondary front yard setbacks in an R-1 Zoning District to build a privacy fence to enclose his pool. If approved, the fence would be twelve-feet three-inches (12'3") from the secondary front yard property line. The secondary front yard setback requirement in an R-1 Zoning District is twenty-five feet (25'). The UDO states that for corner lots, the side yard fencing shall not extend into the minimum front yard setback within the designated secondary front yard area.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

23-25-VARTO BE HEARD BY GAUTIER PLANNING COMMISSION:FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: David J HarrisName of Business: _____ Phone: 267-583-7873Property Address: 1817 Amer East Gautier Mailing Address (if Different): _____E-Mail Address: Dave Harris@AOL.comReason for request, location and intended use of Property: Fence in Pool so it meets Code12'-9" Variance to 2nd Front yard for 6' privacy Fence

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- N/A 3. Copy of protective covenants or deed restrictions, if any.
- N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 5. Any other information requested by the Planning Director.

Signature of Applicant: David J Harris Date of Application: 6-20-23

FOR OFFICE USE ONLY

Date Received 6/20/23 Verify as Complete BRFee Amount Received 176.00 Initials of Employee Receiving Application BR

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

Corner lot

2. Are these special conditions and circumstances a result of your actions? Explain.

Fence code of 25'

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

Safe off Pool in back yard

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

NO

NARRATIVE

WANT A 6' privacy fence to enclose pool.

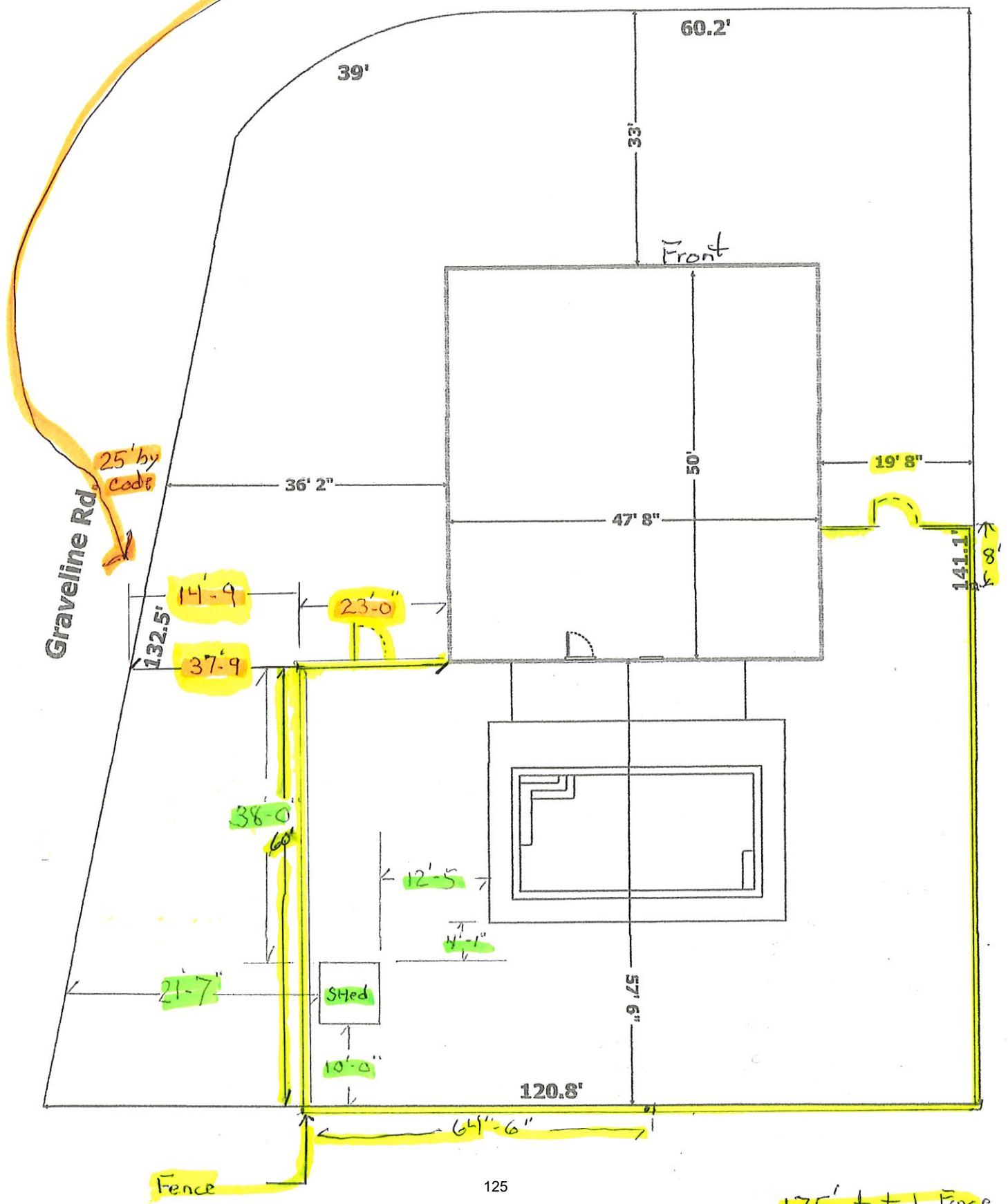
We are on corner lot so we have a secondary front yard.

asking for a 12'-9" Variance for Fence, David Harris

1817

Amar East

Lot 11



85000011.000 HARRIS DAVID J

PIDN: 85000011.000

GISP: 871.11-04-0151.00

Owner Information

Percent of Ownership: 100

Name: HARRIS DAVID J

Name 2: HARRIS MARY

Mailing Address: 1817 AMAR E

GAUTIER MS

39553

Site Address: 1817 AMAR EAST GAUTIER

Land Information

Section: 11

Acreage: 0

Township: 8

Range: 7

Street Name AMAR EAST

Value and Tax Information

Total Assessed Value: 15800

Total Appraised Value: 158003

Improvement Value: 152873

Land Value: 5130

Tax Amount: 1193

SQ FT: 1872

Year Built: 2022

Legal Description

Description: LOT 11 AMAR S/D PB 20-87 DB 2082

-720 (151 MAP871.11-04)

Deed Book / Page: 2082 / 720



Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

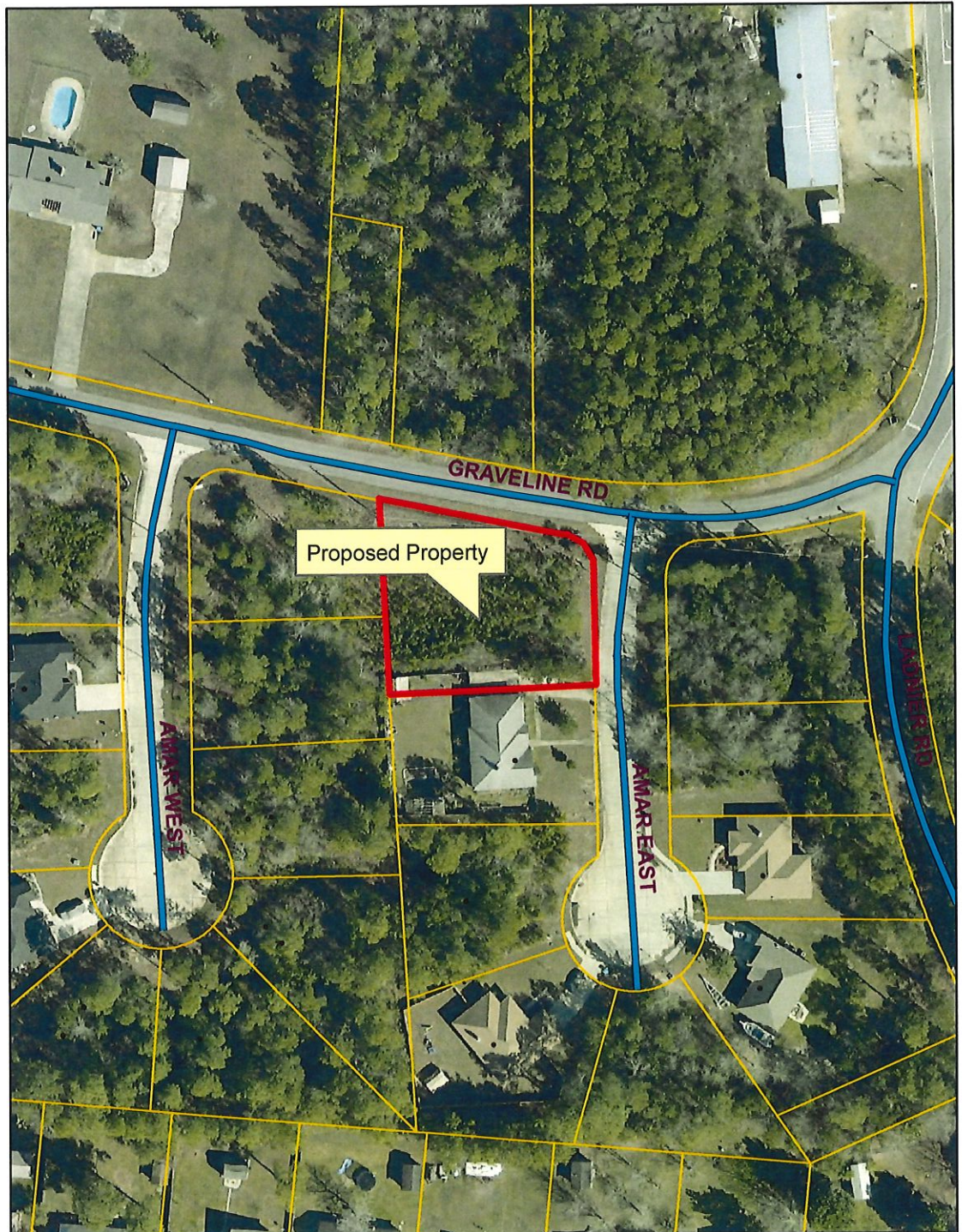


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

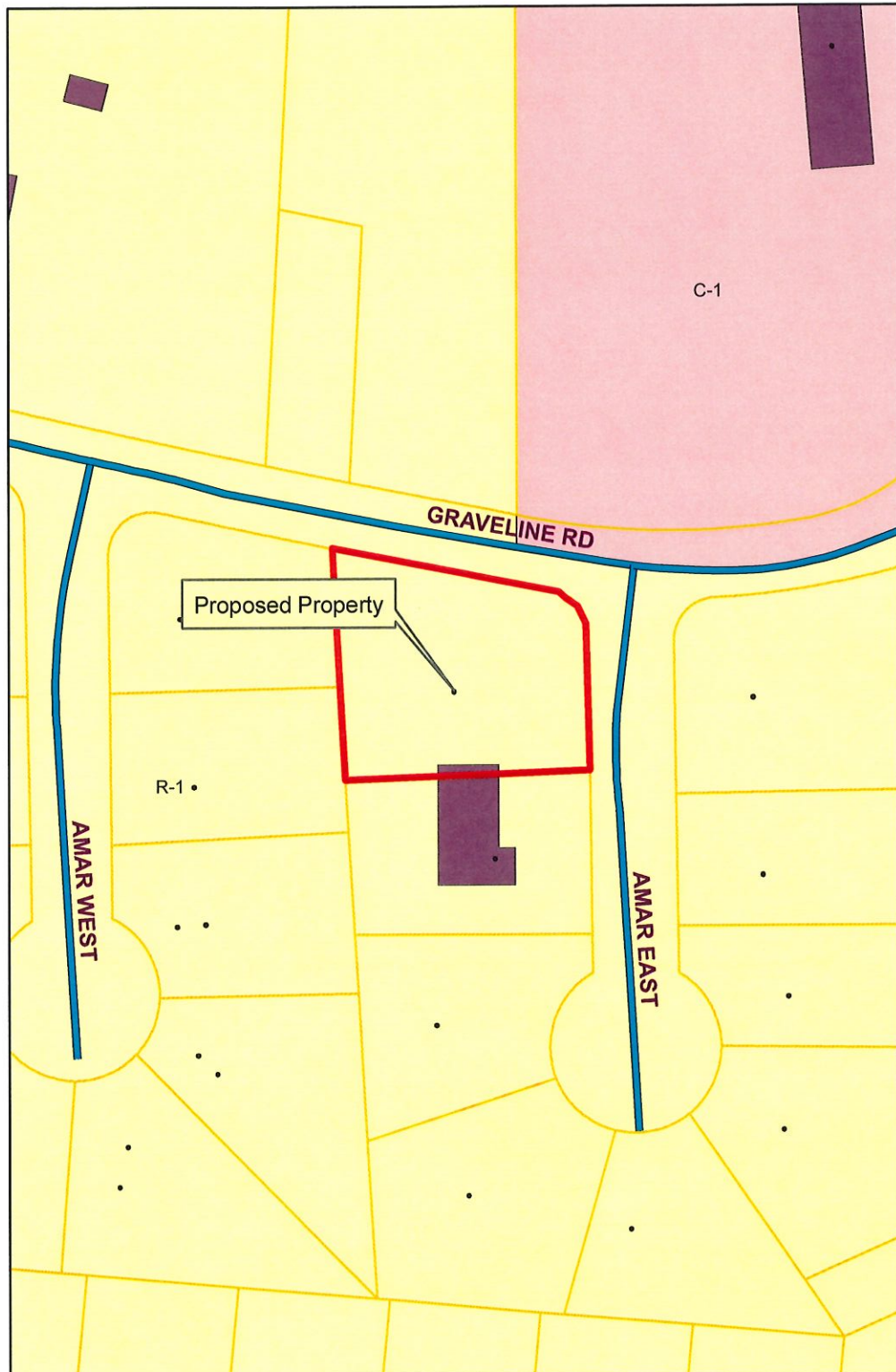


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

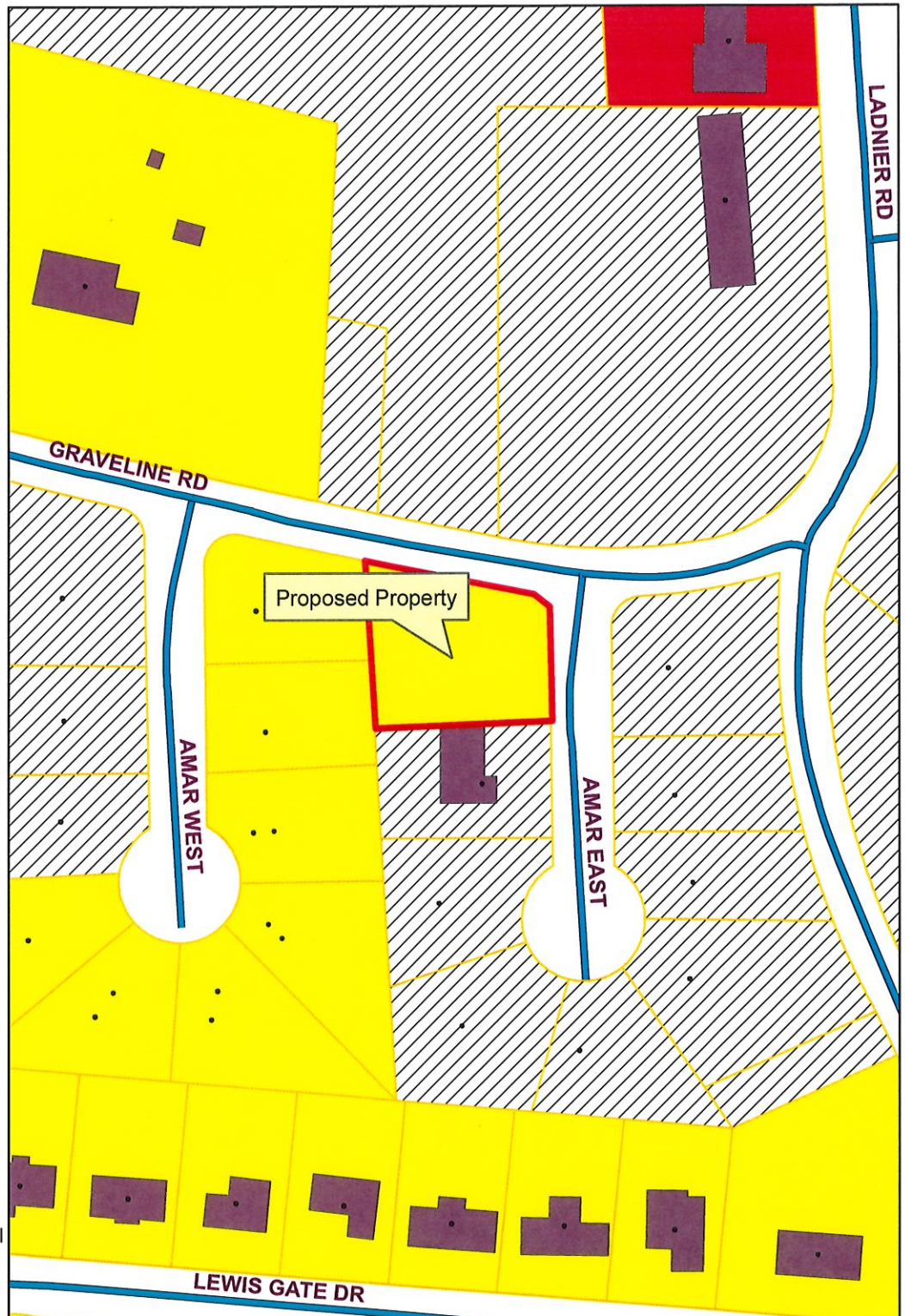


Exhibit D

Future Land-Use

Prepared By:

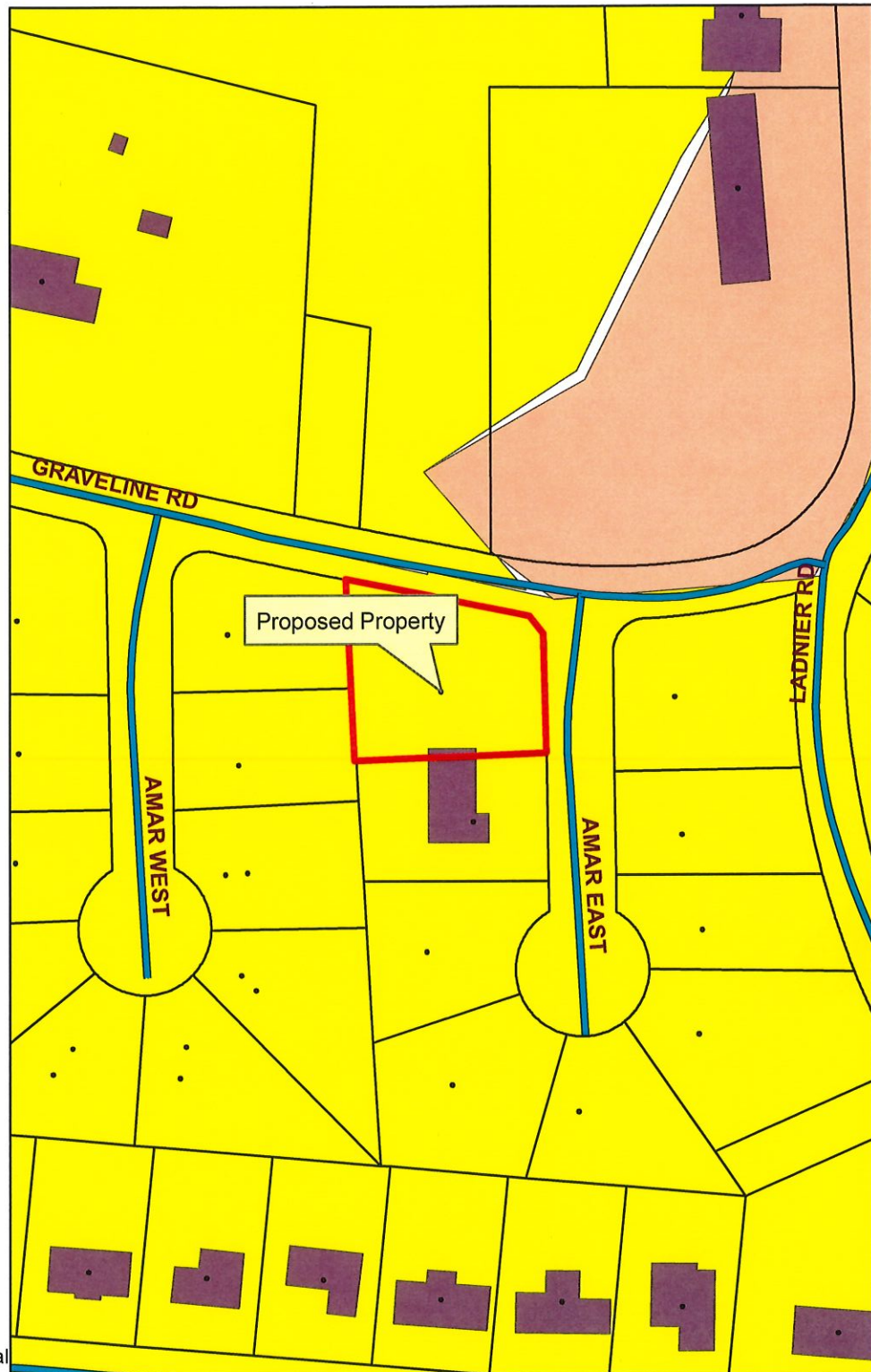
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Colledge made the motion approve Planning Commissions' recommendation for a Special Exception, as presented, that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District located at 7304 River Music Drive, Gautier, MS (GPC #23-26-SE) (PID #87116079.000). Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 352-2023 CITY

OF GAUTIER

SPECIAL EXCEPTION PERMIT

GPC CASE NO. 23-26-SE

7304 RIVER MUSIC DRIVE – SPECIAL EXCEPTION FOR APPLICANT

THAT WOULD ALLOW A DUPLEX

IN A R-3 MOBILE/MANUFACTURED HOME RESIDENTIAL ZONING

DISTRICT

REGARDING PARCEL ID NO: 87116079.000

WHEREAS, an application for a Special Exception Permit to allow the applicant to build a duplex in a R-3 Mobile/Manufactured Home Residential Zoning District was submitted by Jefferson Mingoti; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an existing single-family dwelling, requires a Special Exception Permit in the R-3 Mobile/Manufactured Home Residential Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 7304 River Music Drive, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its August 3, 2023 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the permit; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Jefferson Mingoti on June 26, 2023 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 08/08/2023
Subject: Consider a request for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District, 7304 River Music Drive. (GPC #23-26-SE)

REQUEST:

The Planning Department has received a request from Jefferson Mingoti for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE). The application fee of \$250 was paid on June 26, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-3 Mobile/Manufactured Home Residential.
 Location: 7304 River Music, PID #87116079.000 (See Exhibit A)
 General features of the proposed project:
 Lot Size: Approximately 0.26 acres
 Potable Water and Wastewater Services: Existing at current location
 Current Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
 Current Surrounding Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
 Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: I have a house next door and want to make a nice neighborhood and have a profit with rent.

Staff Finding: Staff is not aware of an existing duplex currently located in an R-3 zoning district.

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: Build new property for rent and make a better street.

Staff Finding: Staff's opinion is that the R-3 district has been specifically designated for single family dwellings such as mobile homes and single-family detached homes; therefore, allowing duplex units would increase density of the district above the intent of the Ordinance.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: Got the property to build a duplex.

Staff Finding: Staff has no evidence in support of this criteria.

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO). Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined

in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception with the rendering presented.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-26-SE)
2. Complete Packet 23-26-SE

Excerpt from August 3, 2023, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE).

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Jefferson Mingoti for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE). The application fee of \$250 was paid on June 26, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-3 Mobile/Manufactured Home Residential.

1. Location: 7304 River Music, PID #87116079.000 (See Exhibit A)
2. General features of the proposed project:
Lot Size: Approximately 0.26 acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
5. Current Surrounding Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: I have a house next door and want to make a nice neighborhood and have a profit with rent.

Staff Finding: *Staff is not aware of an existing duplex currently located in an R-3 zoning district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Build new property for rent and make a better street.*

Staff Finding: *Staff's opinion is that the R-3 district has been specifically designated for single family dwellings such as mobile homes and single-family detached homes; therefor, allowing duplex units would increase density of the district above the intent of the Ordinance.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *Got the property to build a duplex.*

Staff Finding: *Staff has no evidence in support of this criteria.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Jamison asked the applicant to present his case.

Jefferson Mingoti, the applicant, explained that he had recently renovated a house on the adjoining lot for his parents. He said he wanted to buy other lots on the street and build houses to make it a nice street for his parents to live on. He wants to build a duplex

to rent instead of a single-family home.

Chairman Jamison asked if the duplex would look exactly like the rendering presented.

Mr. Mengoti said he was going to remove the walkway and put a driveway on the sides and make a walkway to the door.

Commissioner Ward advised Mr. Mengoti to keep in mind that with side setbacks he would only have fifty-five feet (55') for building.

Commissioner Davis asked Mr. Ankerson if a variance would be needed if the applicant was wanting to build a single-family house.

Mr. Ankerson advised that this was a Special Exception because the use is not allowed in an R-3 District and a Special Exception would not be needed for a single-family dwelling. The applicant is asking for a multi-family use in a single-family district. He stated that this would be allowed in an R-2 District which is multi-family.

Commissioner McManus asked if he was going to try and do government subsidized housing with the duplex.

Mr. Mengoti stated that he probably wouldn't.

Mr. Ankerson reminded the Commissioners to think about density and intensity. You would be squeezing two families onto one lot that is already a smaller lot than R-1 Districts lots.

Commissioner Ward said one of his concerns is parking. There would probably be four adults there which would probably mean four cars.

Mr. Ankerson stated that people also want storage or boats, which is another reason to think about density and intensity. He also said that if approved it would set precedence.

Commissioner McManus asked Mr. Mengoti if he didn't get the Special Exception would he still build to rent.

Mr. Mengoti said he would not.

Chairman Jamison asked Mr. Ankerson where the R-2 multi-family areas were that would allow duplexes.

Mr. Ankerson said there were several areas in the city zoned R-2 but basically they are the areas where apartments are already located.

Commissioner Davis said that a permanent structure is much better than a mobile home but the concern is the long range plans for the area.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner McManus made a motion to recommend approval of the Special Exception with the rendering presented.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: **William Davis**
 Kay C. Jamison
 DeAnna McManus
 Josh Ward

ABSENT: **Chris Hoover**
 Ricky Decoteau

Motion passed.

Gautier Planning Commission**Regular Meeting Agenda****August 3, 2023****GPC #23-26-SE****Jefferson Mingoti****7304 River Music Drive****VII. NEW BUSINESS**

2. Consider a request for a Special Exception that would allow a duplex in a R-3 Mobile/Manufactured Home Residential District. 7304 River Music Drive, (GPC #23-26-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 21, 2023

Subject: Consider a request for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District, 7304 River Music Drive. (GPC #23-26-SE)

REQUEST:

The Planning Department has received a request from Jefferson Mingoti for a Special Exception that would allow a duplex in an R-3 Mobile/Manufactured Home Residential District at 7304 River Music Drive, PID #87116079.000. (GPC #23-26-SE). The application fee of \$250 was paid on June 26, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-3 Mobile/Manufactured Home Residential.

1. Location: 7304 River Music, PID #87116079.000 (See Exhibit A)
2. General features of the proposed project:
Lot Size: Approximately 0.26 acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
5. Current Surrounding Zoning (See Exhibit B): R-3 Mobile/Manufactured Home Residential
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Mobile Home Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: I have a house next door and want to make a nice neighborhood and have a profit with rent.

Staff Finding: *Staff is not aware of an existing duplex currently located in an R-3 zoning district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *Build new property for rent and make a better street.*

Staff Finding: *Staff's opinion is that the R-3 district has been specifically designated for single family dwellings such as mobile homes and single-family detached homes; therefor, allowing duplex units would increase density of the district above the intent of the Ordinance.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *Got the property to build a duplex.*

Staff Finding: *Staff has no evidence in support of this criteria.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

23-26-SE

TYPE OF REQUEST:

Special Exception _____

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Special Exception— These uses are not allowed by right and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: JEFFERSON MINGOTI

Name of Business: _____

Address: 7304 RIVER MUSIC DR GAUTIER

Mailing Address (if different): 15361 HAVERSHAM RD DIBERVILLE, MS 39540

Email Address: JMINGOTI@GMAIL.COM

Phone: 228-365-2624 Cell Phone: _____

Reason for request, location and intended use of Property: BUILT A DUPLEX IN R-3

ATTACHMENTS REQUIRED AS APPLICABLE:

- _____ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. Legal descriptions and street address.
- _____ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Planning Director.
- N/A 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 6/26/23 Verify as Complete BZ

Fee Amount Received 251.00

Initials of Employee Receiving Application BZ

R-3

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant? *I HAVE A HOUSE NEXT DOOR AND WANT MAKE A NICE NEIGHBORHOOD AND HAVE A PROFIT WITH RENT.*
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare? *BUILT NEW PROPERTY FOR RENT AND MAKE A BETTER STREET.*
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant? *GOT THE PROPERTY TO BUILD A DUPLEX.*

Prepared by:
David B. Pilger
 Attorney at Law
 1406 Bienville Blvd., Suite 101
 Ocean Springs, MS 39564
 (228) 215-0011

Return To:
David B. Pilger
 Attorney at Law
 1406 Bienville Blvd., Suite 101
 Ocean Springs, MS 39564
 (228) 215-0011

File No. O235588S

INDEXING INSTRUCTIONS: Lot 96, Hastings Singing River S/D, Jackson County, MS

STATE OF MISSISSIPPI
 COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, we, **Ollie Dock and Jamesha Dock**, do hereby sell, convey and warrant unto **Jefferson Mingoti**, all of that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

Lot 96, Hastings Singing River Subdivision, a subdivision, according to a map or plat thereof which is on file of record in the office of the Chancery Clerk of Jackson County, MS, in Plat Book 3, at Page 14, reference to which is hereby made in aid of and as a part of this description.

This being the same property as that conveyed to Ollie Dock and Jamesha Dock, by instrument recorded in Book 2061, at Page 46, Land Deed Records of Jackson County, Mississippi.

Grantors:

Ollie Dock

Jamesha Dock

3894 Windmill St.
Ocean Springs MS 39564
(228) 217-2932

Grantee:

Jefferson Mingoti

15361 HAVERSHAM PL
DIABERVILLE, MS 39540
(228) 365-2624

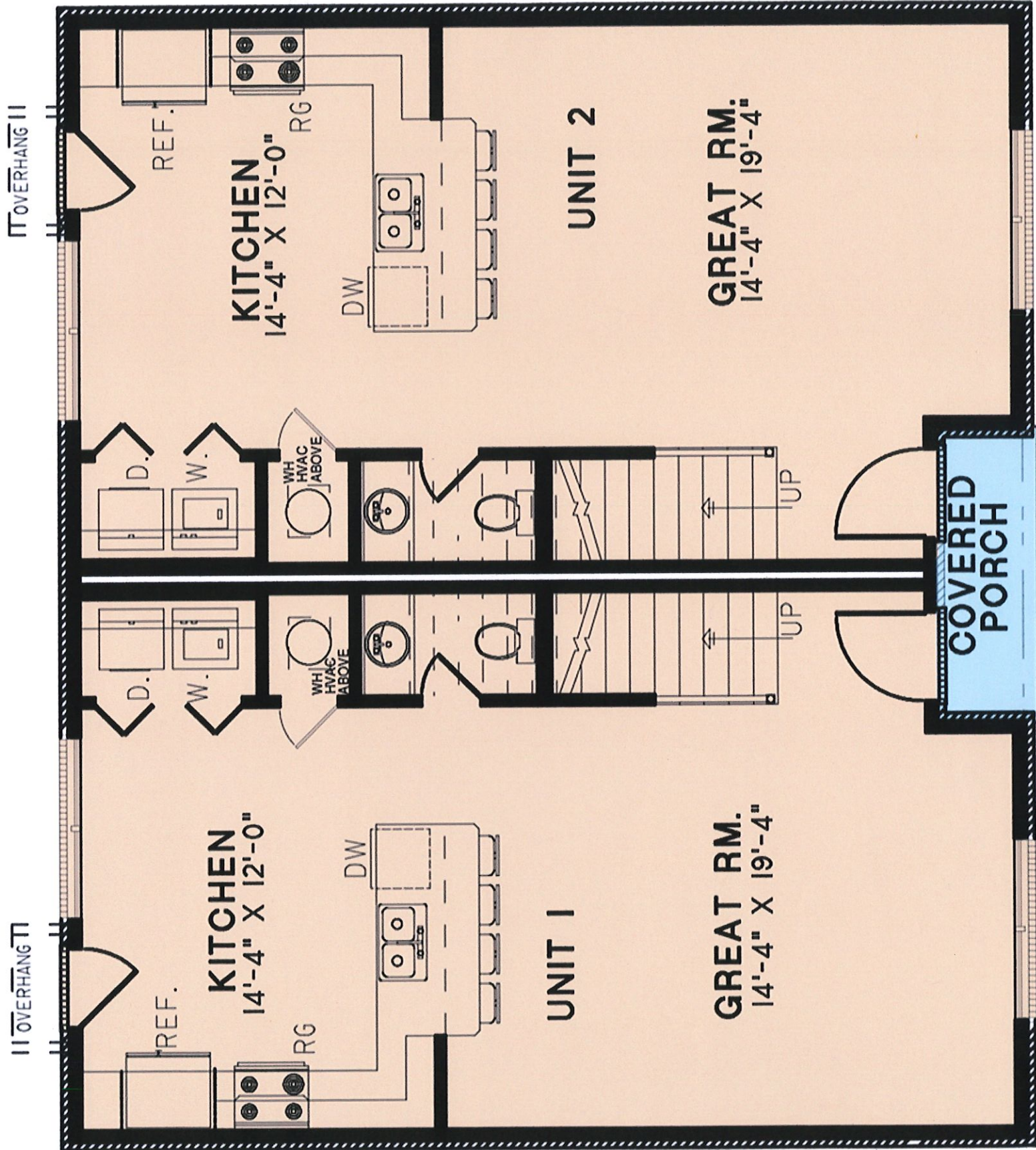
JEFFERSON MINOT

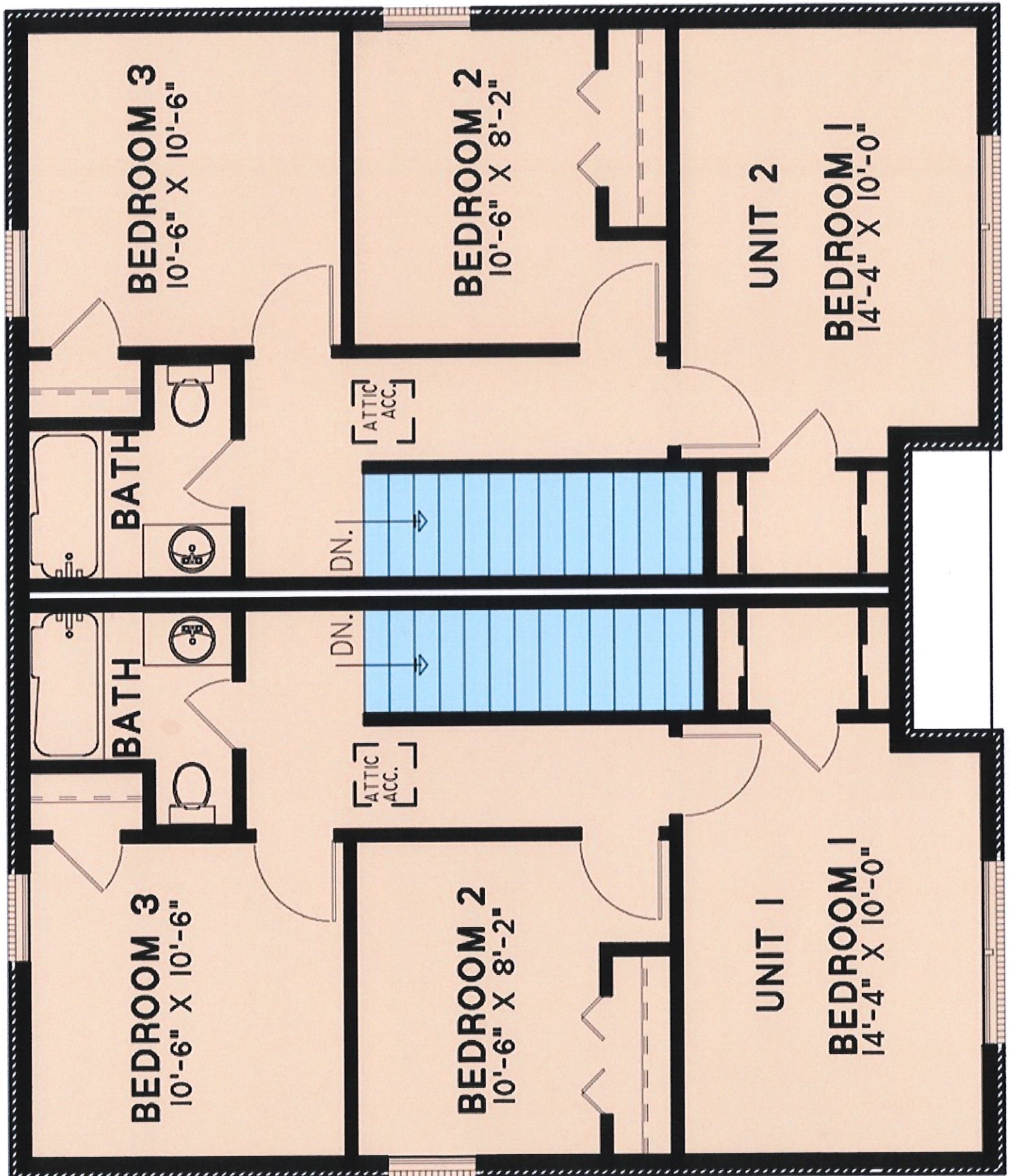
7304 RIVER MUSIC ST.
GAUTHIER, MS

149









87116079.000 MINGOTI JEFFERSON

PIDN: 87116079.000

GISP: 771.12-04-0150.00

Owner Information

Percent of Ownership: 100

Name: MINGOTI JEFFERSON

Name 2:

Mailing Address: 15361 HAVERSHAM PL

D'IBERVILLE MS

39540

Site Address: 7304 RIVER MUSIC DR GAUTIER

Land Information

Section: 12

Acreage: 0

Township: 7

Range: 7

Street Name RIVER MUSIC
DR

Value and Tax Information

Total Assessed Value: 1023

Total Appraised Value: 6820

Improvement Value: 0

Land Value: 6820

Tax Amount: 147

SQ FT: 0

Year Built: 0

Legal Description

Description: LOT 96 SINGING RIVER LAND S/D DB
2126-852 (150 MAP771.12-04)

Deed Book / Page: 2126 / 852

87116079.000 MINGOTI JEFFERSON

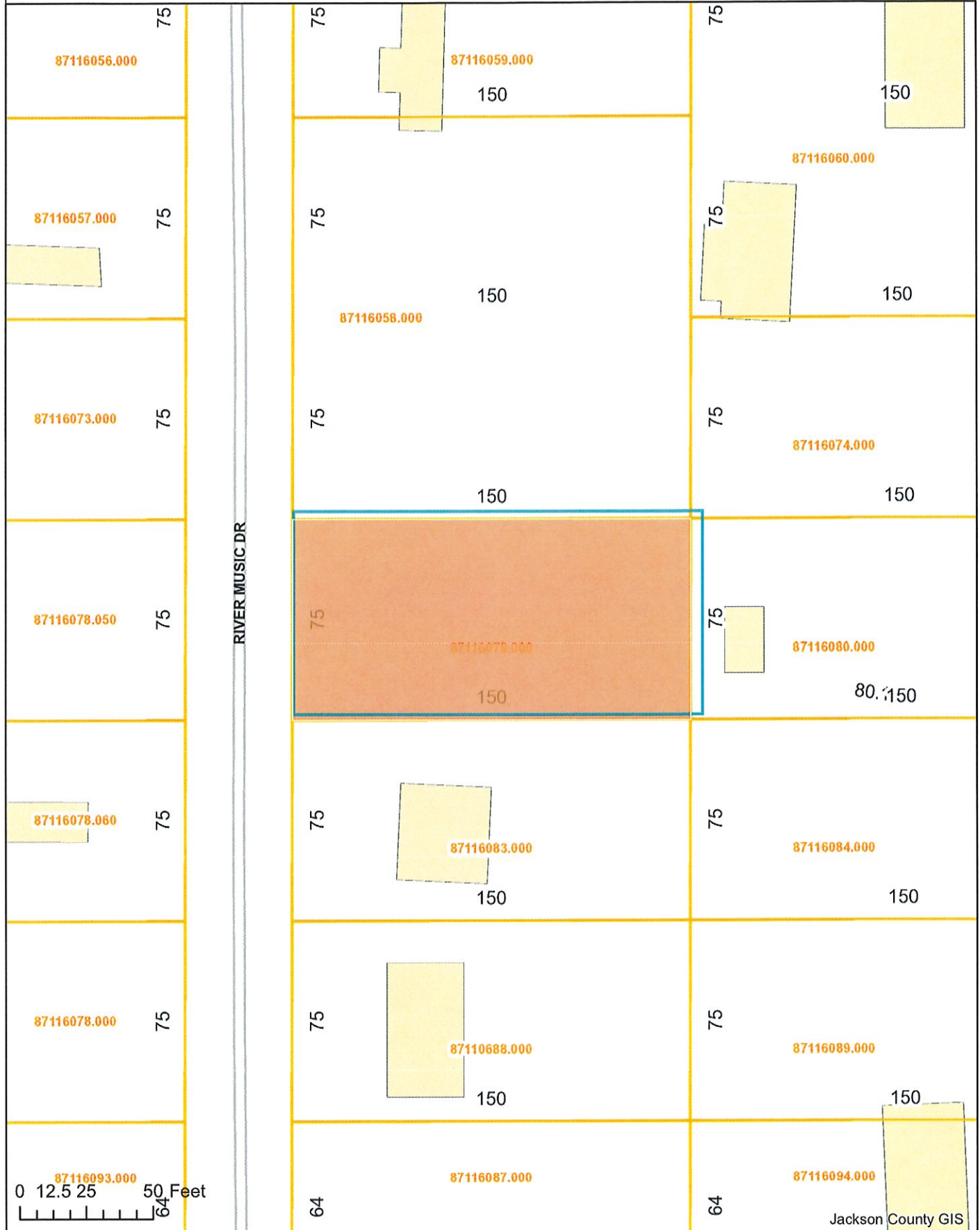


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

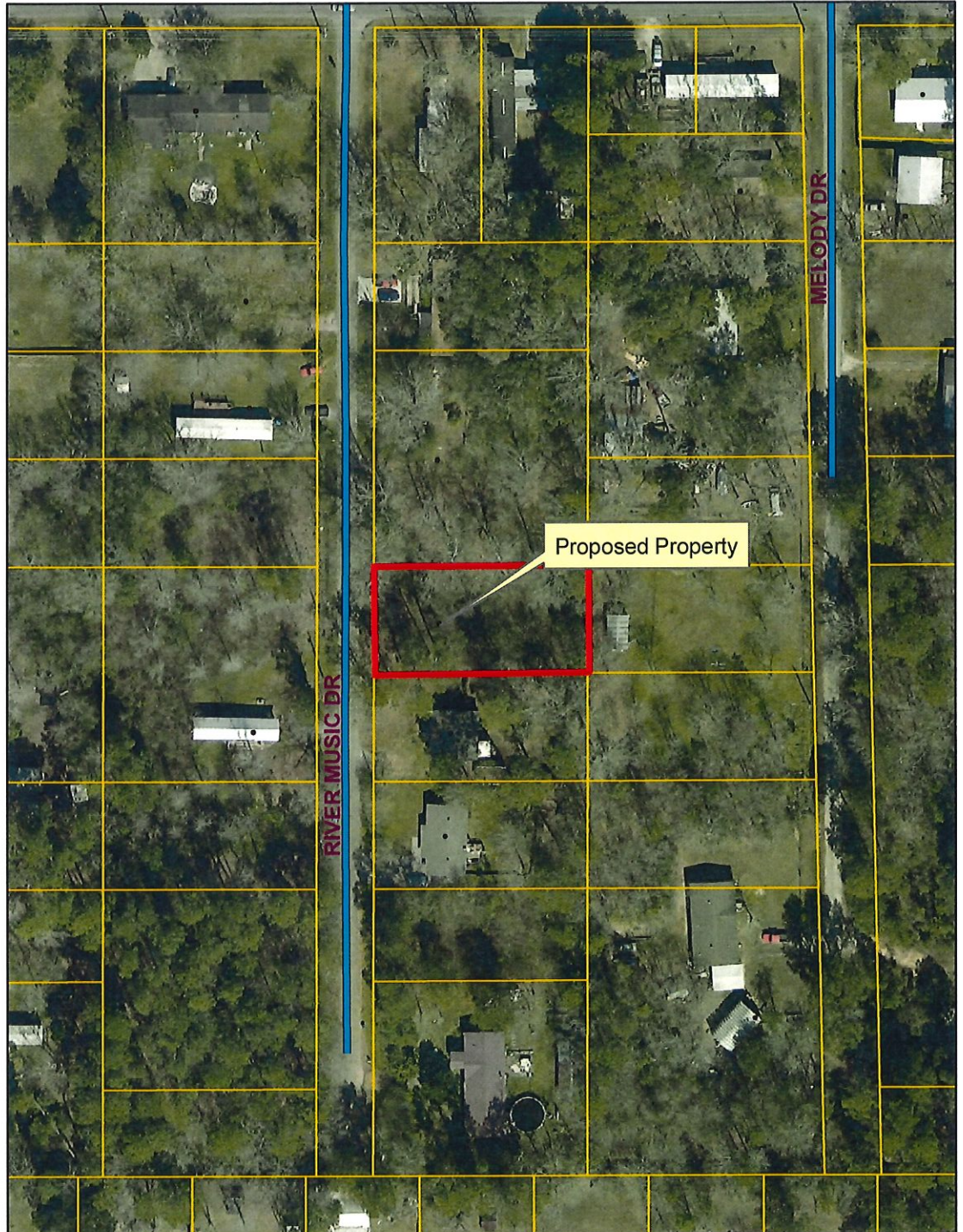


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC



Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

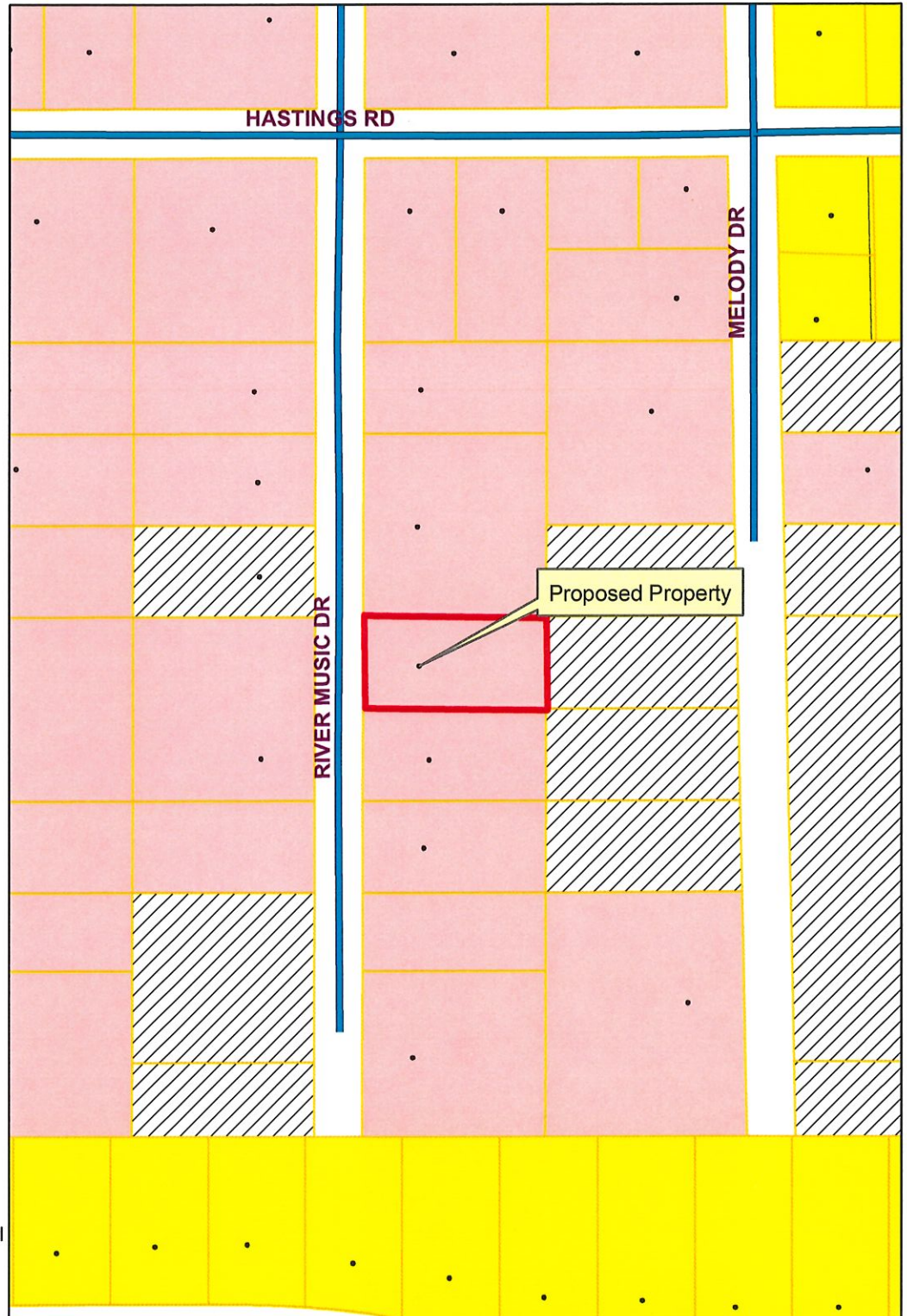


Exhibit D

Future Land-Use

Prepared By:

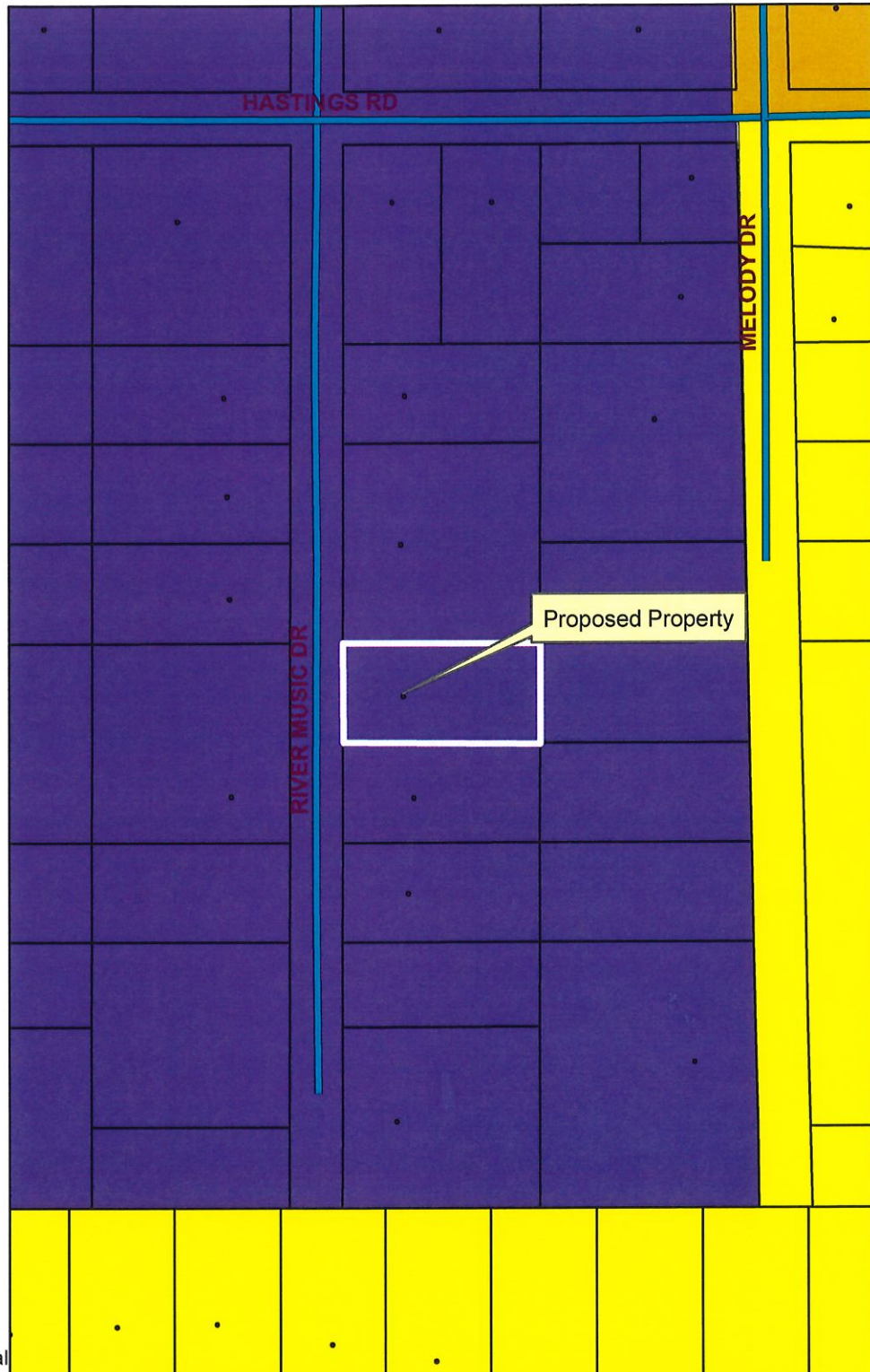
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

	
	Civic
	high impact commercial
	Conservation
	High Density Residential
	Industrial
	Low Density Residential
	Medium Density Residential
	Mobile Home Residential
	low impact Commercial
	Recreational
	recreational commercial
	Regional Scale Commercial
	mixed use residential
	Town Center
	Very Low Density Residential



Councilman Gollott made the motion to approve Planning Commissions' recommendation, as presented, for a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District, Mary Walker Drive, (GPC #23-27-CU) (PID #87420043.000). Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 353-2023

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 23-27-CU
MARY WALKER DR – MURC-MW MIXED USE RECREATION-COMMERCIAL – MARY
WALKER ZONING DISTRICT
REGARDING PARCEL ID NO: #87420043.000**

WHEREAS, an application for a Conditional Use-Major Permit to allow a recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District was submitted by Eddie Pearson and

WHEREAS, the parcel subject to this Permit is located at Mary Walker Drive, in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its August 3, 2023 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of the Conditional Use-Major Permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit (is or is not) consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a church, is permitted as a Conditional Use-Major in a MURC-MW Mixed Use Recreational Commercial – Mary Walker Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation of the Planning Commission and approves the above Conditional Use-Major Permit for recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreational Commercial – Mary

Walker Zoning District.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Babs Logan, Planning Technician

Date: 08/08/2023

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. (GPC #23-27-CU)

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)

General features of the proposed project:

Total Area: Approximately 0.15 Acres

Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)

Existing Land Use – Vacant (See Exhibit C)

Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use.

Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council approve the request as presented.

The Planning Commission may:

Approve the Conditional Use-Major

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Excerpt GPC Meeting 8.3.23 (#23-27-CU)
2. Complete Packet 23-27-CU

Excerpt from August 3, 2023, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District at Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU).

Scott Ankerson, Planning Director, gave a brief overview of the case. He reminded the Planning Commission they had heard these same Conditional Use requests in the same area in the past and they have been approved. The Mixed Use Recreation Commercial – Mary Walker District is specific to Gautier. It was created for Gautier. When this district was outlined in the Unified Development Ordinance (UDO) a Recreational Vehicle Park was allowed by right, but for a Recreational Vehicle to be on a single lot it would have to get approval as a Conditional Use-Major.

Commissioner McManus asked if having an RV on a single lot would fall into the category of not being allowed to have an accessory building without a primary structure on a lot.

Mr. Ankerson advised that by definition of the Ordinance an RV is not an accessory structure. The UDO calls out what is an allowable accessory structure and an RV is not listed as an accessory structure.

Chairman Jamison asked if a Conditional Use ran with the land.

Mr. Ankerson advised that it does.

Commissioner Ward asked if everything in the MURC-MW was made a Special Exception so everything built in the district would have to get Council approval.

Mr. Atkinson said that there were allowed uses. You can build a single-family dwelling by right. You can have a recreational vehicle park by right as long as you build to the specifications of the UDO.

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: Approximately 0.15 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Vacant
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

Chairman Jamison asked the applicant to present his case.

Eddie Pearson, the applicant, stated that he had bought the Tiki Marina and was fixing it up. He wanted to put the RV on the lot for his father-in-law when he came down to visit.

Chairman Jamison asked if he planned to put a slab down and have power and a place to park.

Mr. Pearson said that was the plan.

Mr. Ankerson asked if he could address Commissioner Ward's earlier question regarding why an RV Park would be allowed by right but not an RV on an individual lot. The district is set up to allow commercial and residential uses but you might not want an RV on an individual lot between two single-family residences, but if the lot were situated around a business or other RV's it might be more in harmony with the surrounding uses.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Ward made a motion to recommend approval of the request as presented.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 DeAnna McManus
 Josh Ward
 William Davis

ABSENT: **Ricky Decoteau**
 Chris Hoover

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

August 3, 2023

GPC #23-27-CU

Eddie Pearson

Mary Walker Drive, PID #87420043.000

VII. NEW BUSINESS

3. Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 24, 2023

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. (GPC #23-27-CU)

REQUEST:

The Planning Department has received a request from Eddie Pearson for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial - Mary Walker Zoning District. Mary Walker Drive, PID #87420043.000, (GPC #23-27-CU). The application fee of \$250 was paid on June 29, 2023. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: Mary Walker Drive, PID #87420043.000 (See Exhibit A)
2. General features of the proposed project:
Total Area: Approximately 0.15 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Vacant
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in the MURC-MW Mixed Use Recreation Commercial – Mary Walker District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: There are many other RV's & mobile homes in the area.

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing affect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT

CONDITIONAL USE APPLICATION

Public Hearing Number

23-27-CU

TO BE HEARD BY GAUTIER PLANNING COMMISSION AND CITY COUNCIL:

Conditional Use - Major _____

FEE:

\$251.00

TO BE HEARD BY PLANNING DIRECTOR:

Conditional Use - Minor _____

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: Eddie Pearson

Name of Business: _____ Phone: 601-270-4101

Property Address: 874200.43.000 Mary Walker Drive Mailing Address (if Different): 3209 Willis Street
Gautier, MS 39553

E-Mail Address: Eddie @ EPearsonRoofing.com

Proposed Use Requiring Conditional Use: RV spot in MURC-mw (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☒ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Answers to the Criteria for Approval (see attached).
- ☒ 2. Project Narrative (see attached).
- ☒ 3. Diagram of intended use (see attached).
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
6. Any other information requested by the Planning Director.
7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): _____

Date of Application: 6-29-23

FOR OFFICE USE ONLY

Date Received 6-29-23 Verify as Complete BZ

Fee Amount Received 251.00 Initials of Employee Receiving Application BZ

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans.
There are many other RV's & mobile homes in the area.
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *NO*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.
NO
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools? ~~NO~~ *yes*
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how. *yes*
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *NO*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *yes*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

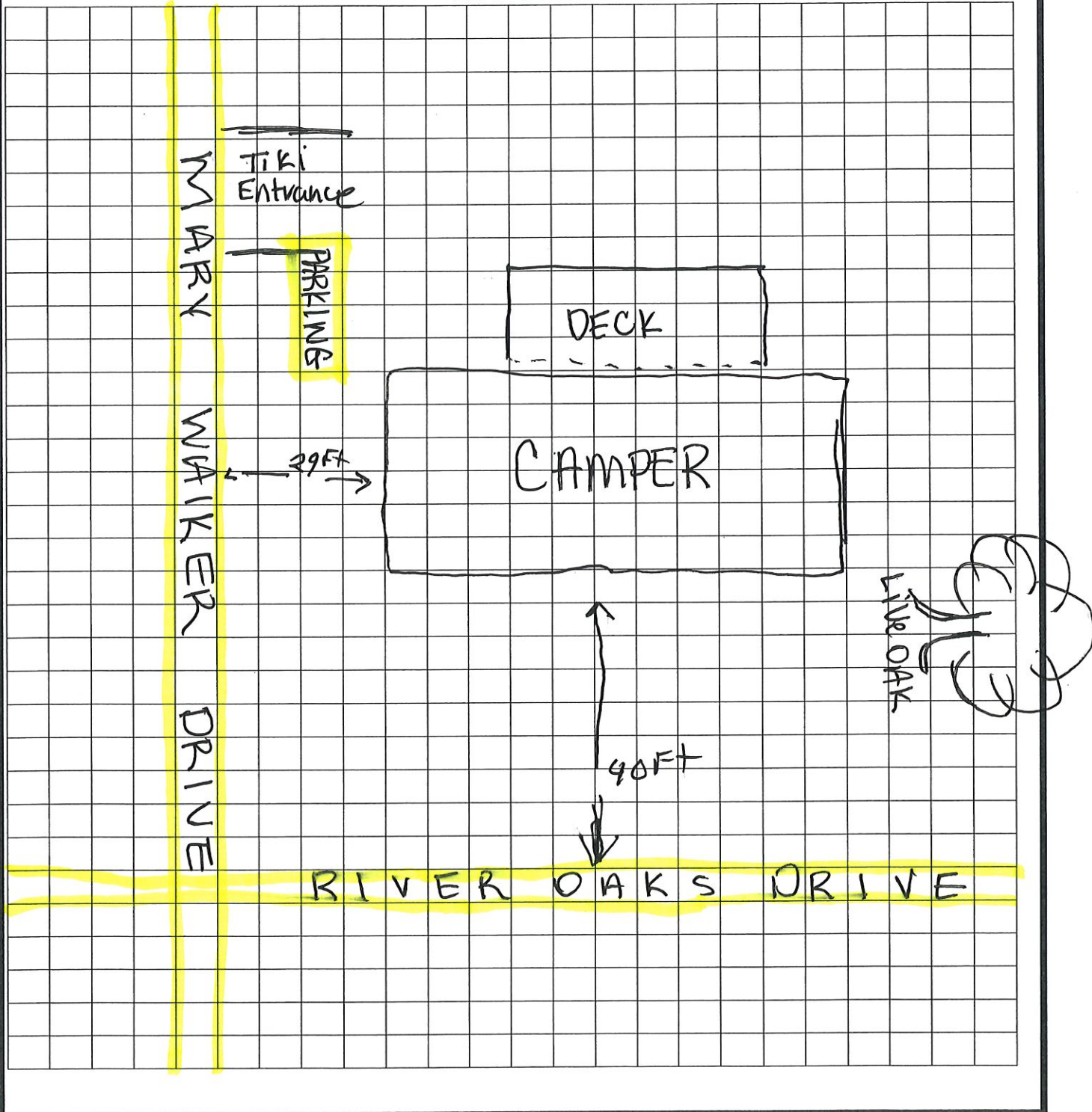
CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

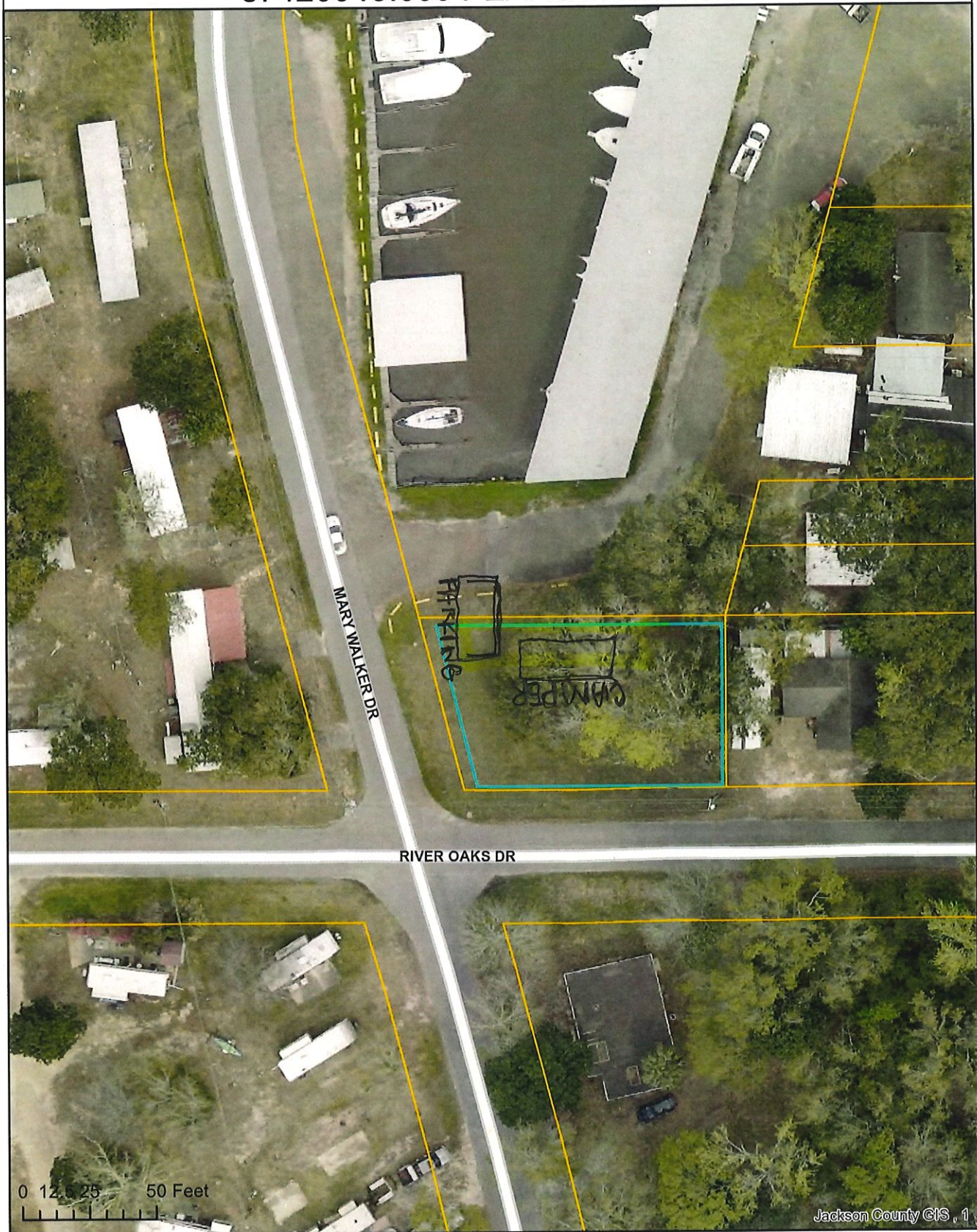
I would like to make a RV spot
for my Inlaws to put a camper there.
They frequently visit during the summer months.
see attached survey, site area drawing

CONDITIONAL USE DIAGRAM – Provide a diagram of the project site. In cases where certain requirements such as parking are triggered by aspects of the interior of the building, the interior building layout will need to be provided also. Include location and dimensions of property lines, buildings, parking spaces, outdoor storage areas, outdoor seating areas, signage, landscape areas, driveways, loading/unloading areas, limits of paving, exterior elevations (if changes are proposed), entrance/exit locations. Include the whole site. Use the space below or provide separate drawings. Staff will provide guidance as needed on additional information needed on the diagram.

DIAGRAM



87420043.000 PEARSON EDDIE



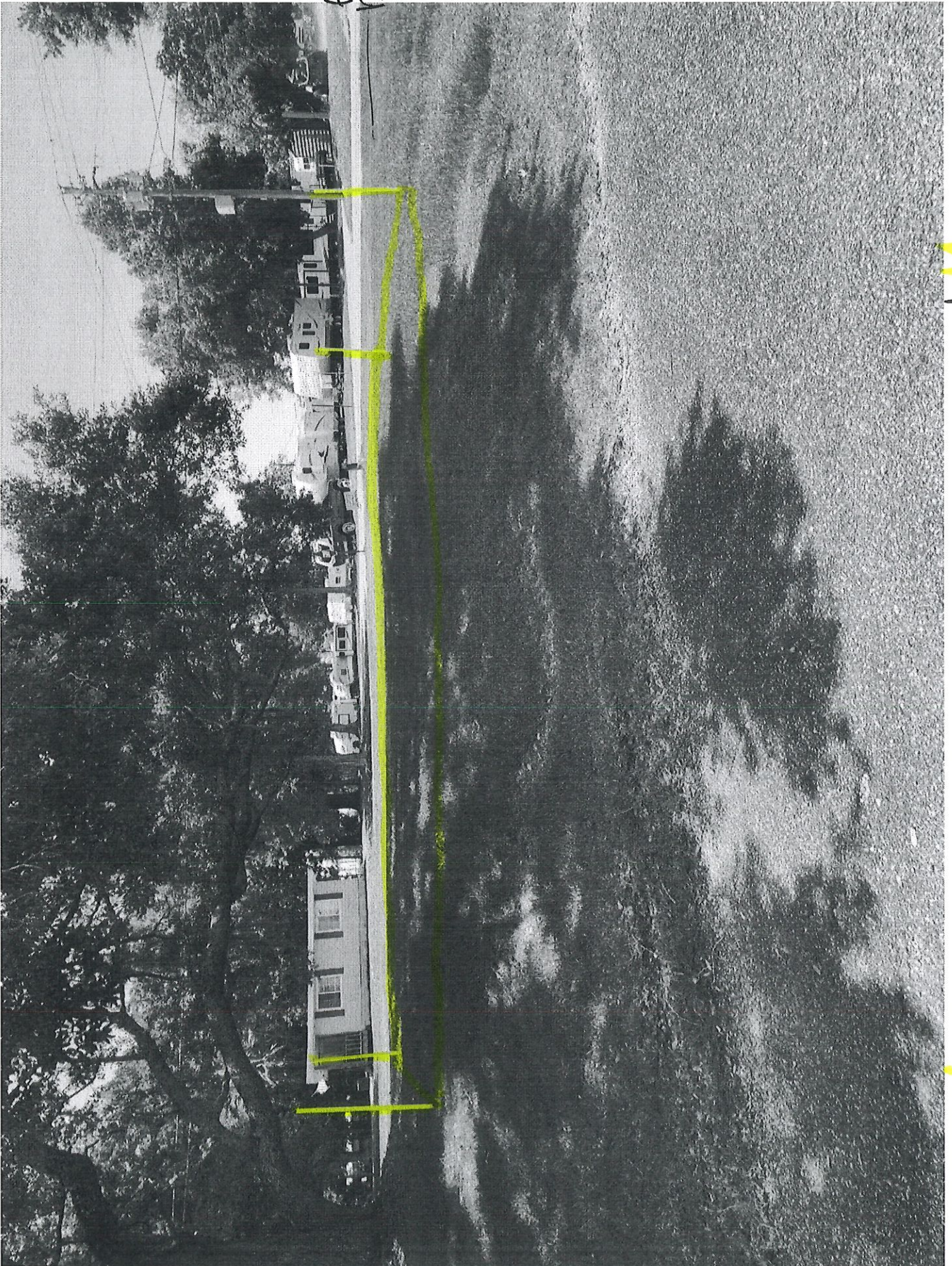
0 12.5 25 50 Feet

Jackson County GIS, 1

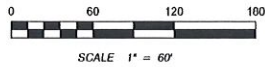
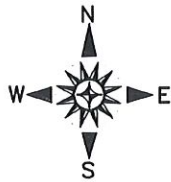
<https://webmap.co.jackson.ms.us/>

6/29/2023

29ft
from
black
top



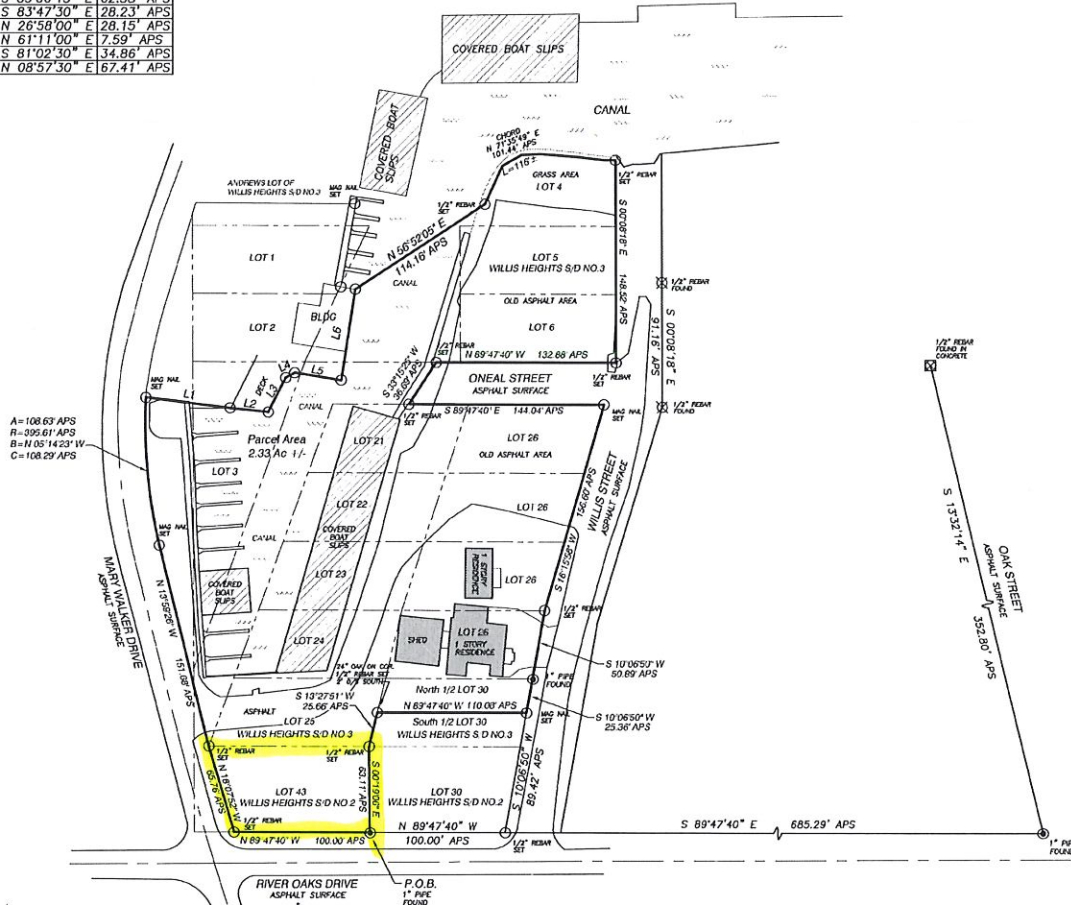
* Indicates area where camper will be placed *



LINE	BEARING	DISTANCE
L1	S 83°06'15" E	62.58' APS
L2	S 83°47'30" E	28.23' APS
L3	N 26°58'00" E	28.15' APS
L4	N 61°11'00" E	7.59' APS
L5	S 81°02'30" E	34.86' APS
L6	N 08°57'30" E	67.41' APS

LEGEND:

- ⊗ --- IRON ROD FOUND
- ⊙ --- IRON PIPE FOUND
- --- IRON ROD SET
- ⊠ --- CONCRETE MONUMENT FOUND
- ⊕ --- POWER POLE
- A.P.S. --- AS PER SURVEY
- A.P.R. --- AS PER RECORD



SURVEY DESCRIPTION:

Survey of a parcel of land situated and being located in Lots 3 thru 6, inclusive, Lots 21 thru 29, inclusive, the north half of Lot 30, all of vacated Jones Street, a part of Area B, a part of Andrews Lot and a part of vacated Oneal Street all in Willis Heights Subdivision No. 3 and also Lot 43, Willis Heights Subdivision No. 2, and also that portion of Cypress Street that lies between Block "B" and "C" of River Oaks Subdivision which is situated east of the right-of-way of Cypress Street, now known as Mary Walker Drive all in Section 32, Township 7 South, Range 6 West, City of Gautier, Jackson County, Mississippi, and being more particularly described as follows, to-wit:

Beginning at a 1" pipe found at the southeast corner of said Lot 43, Willis Heights Subdivision No. 2, said point also being located on the north margin of River Oaks Drive; thence N 89°47'40" W 100.00 feet along said north margin of River Oaks Drive to a 1/2" rebar set on the east margin of Mary Walker Drive; thence along said east margin of Mary Walker Drive the following three courses: N 16°07'52" W 65.76 feet to a 1/2" rebar set; thence N 13°59'26" W 151.68 feet to a mag nail set in asphalt; thence 108.63 feet along a curve to the right having a radius of 395.61 feet and also having a chord bearing and distance of N 05°14'23" W 108.29 feet to a mag nail set in asphalt; thence S 83°06'15" E 62.58 feet to a corner of a deck; thence S 83°47'30" E 28.23 feet to a corner of a deck; thence N 26°58'00" E 28.15 feet to a corner of said deck; thence N 61°11'00" E 7.59 feet to a corner of said deck; thence S 81°02'30" E 34.86 feet to a corner of said deck; thence N 08°57'30" E 67.41 feet to a corner of a building; thence N 56°52'05" E 114.16 feet to a 1/2" rebar set on the bank of a canal on said Lot 4, Willis Heights Subdivision No. 3; thence northeasterly 116 feet more or less along said bank of a canal to a 1/2" rebar set being N 71°35'49" E 101.44 feet from the previous call; thence S 00°08'18" E 148.52 feet to a 1/2" rebar set on the north margin of Oneal Street; thence N 89°47'40" W 132.88 feet along said north margin of Oneal Street to a 1/2" rebar set; thence S 33°16'25" W 96.69 feet to a 1/2" rebar set on the south margin of Oneal Street; thence S 89°47'40" E 144.04 feet along said south margin of Oneal Street to a mag nail set in asphalt; thence S 16°15'58" W 156.60 feet to a 1/2" rebar set; thence S 10°06'50" W 50.89 feet to a 1" pipe found; thence continue S 10°06'50" W 25.36 feet to a 1/2" rebar set; thence N 89°47'40" W 110.08 feet to a 1/2" rebar set; thence S 13°27'51" W 25.66 feet to a 1/2" rebar set; thence S 00°19'06" E 63.11 feet to the Point of Beginning. Said parcel of land contains 2.33 acres, more or less.

Note: This Survey "Class B" was made in accordance with the "Standards of Practice for Surveying in the State of Mississippi, August 1, 2015".

Note: Bearings are based on geodetic by GPS observations on control points.

Note: This Survey does not reflect a title search by Seymour Engineering, nor should it be considered as such.

This is to CERTIFY that I have surveyed the property described and delineated hereon; and that the measurements and other data indicated are correct to the best of my knowledge and belief.

James C. Booth, Jr.
James C. Booth, Jr., P.L.S. #666
August 2, 2021



SE	SEYMOUR ENGINEERING		
	PHONE: 228-345-2350	925 TOMMY MUNRO DRIVE, SUITE G BILLOX, MISSISSIPPI 39532	FAX: 228-345-2333
S21-10-098			

Project Name	EDDIE PEARSON
City of Gautier,	Jackson County,
Mississippi	

Sheet Title	Boundary Survey																				
<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		1	2	3	4	5	6	7	8	9	10										
1	2	3	4	5	6	7	8	9	10												

87420043.000 PEARSON EDDIE

PIDN: 87420043.000

GISP: 769.32-04-0106.00

Owner Information

Percent of Ownership: 100

Name: PEARSON EDDIE

Name 2:

Mailing Address: P O BOX 1528
HATTIESBURG MS
39401

Site Address: MARY WALKER DR GAUTIER

Land Information

Section: 32

Acreage: 0

Township: 7

Range: 6

Street Name MARY WALKER
DR**Value and Tax Information**

Total Assessed Value: 4836

Total Appraised Value: 32240

Improvement Value: 0

Land Value: 32240

Tax Amount: 695

SQ FT: 0

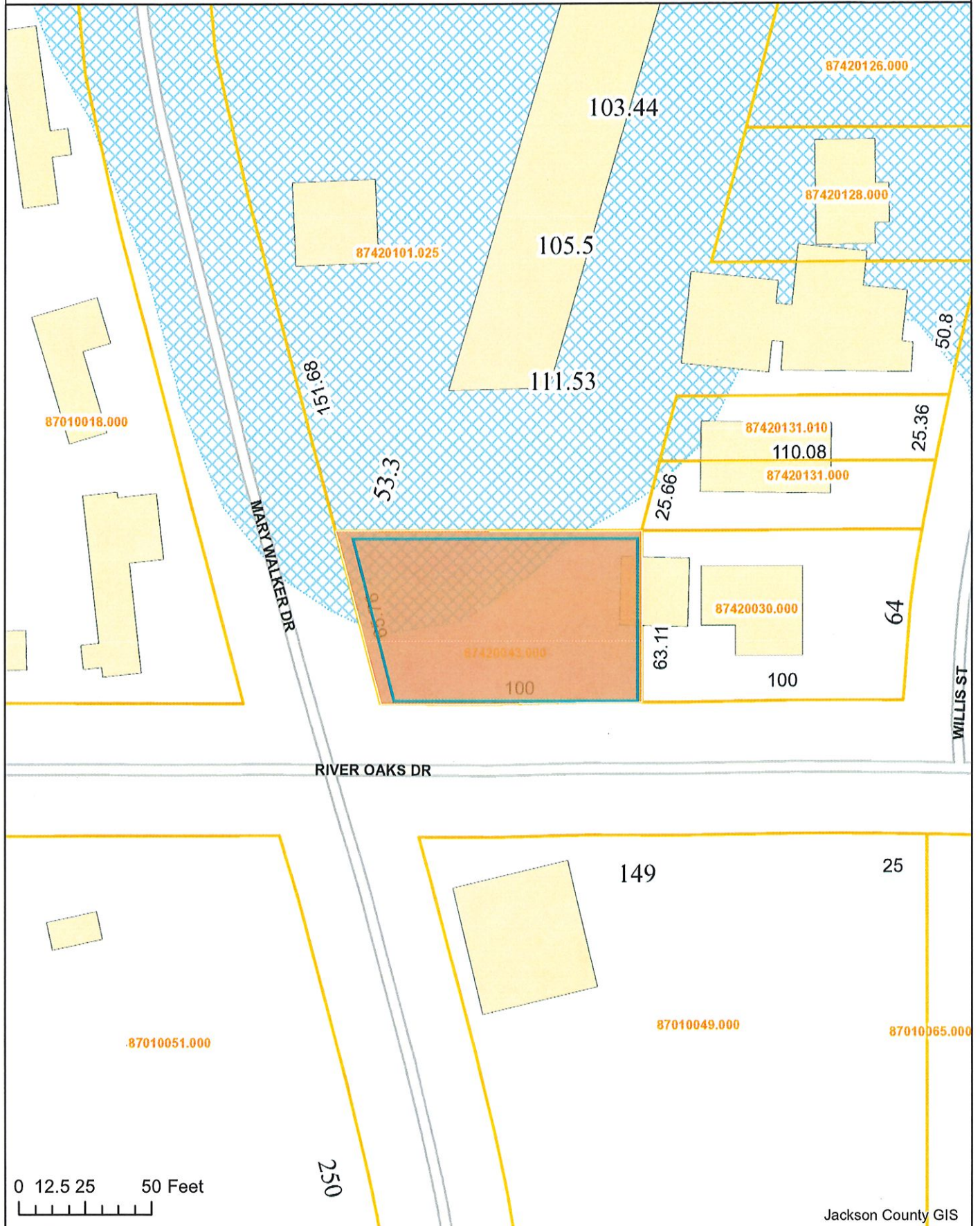
Year Built: 0

Legal Description

Description: LOT 43 WILLIS HGTS S/D #2 DB 204
0-315 (106 MAP769.32-04)

Deed Book / Page: 2040 / 315

87420043.000 PEARSON EDDIE



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

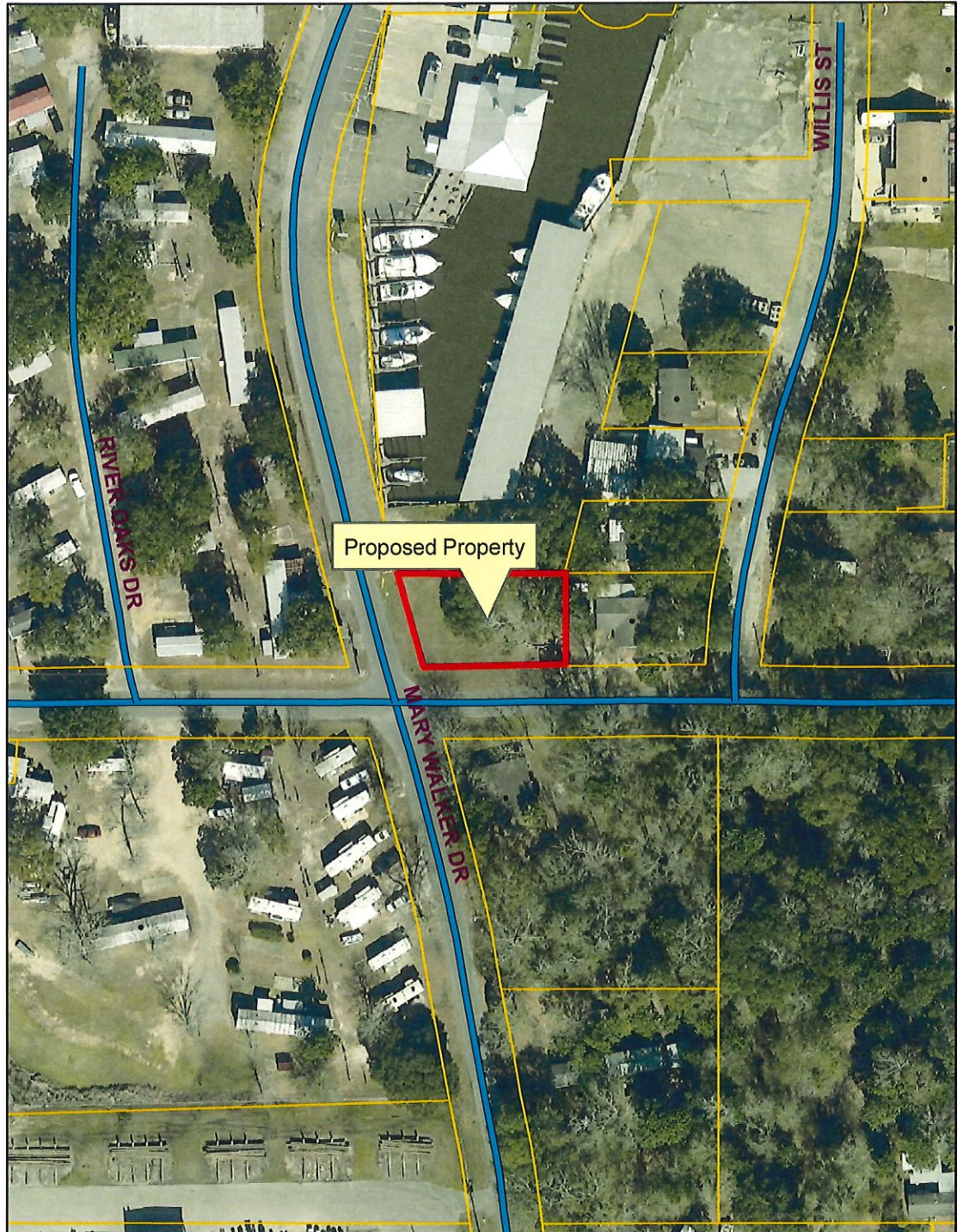


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

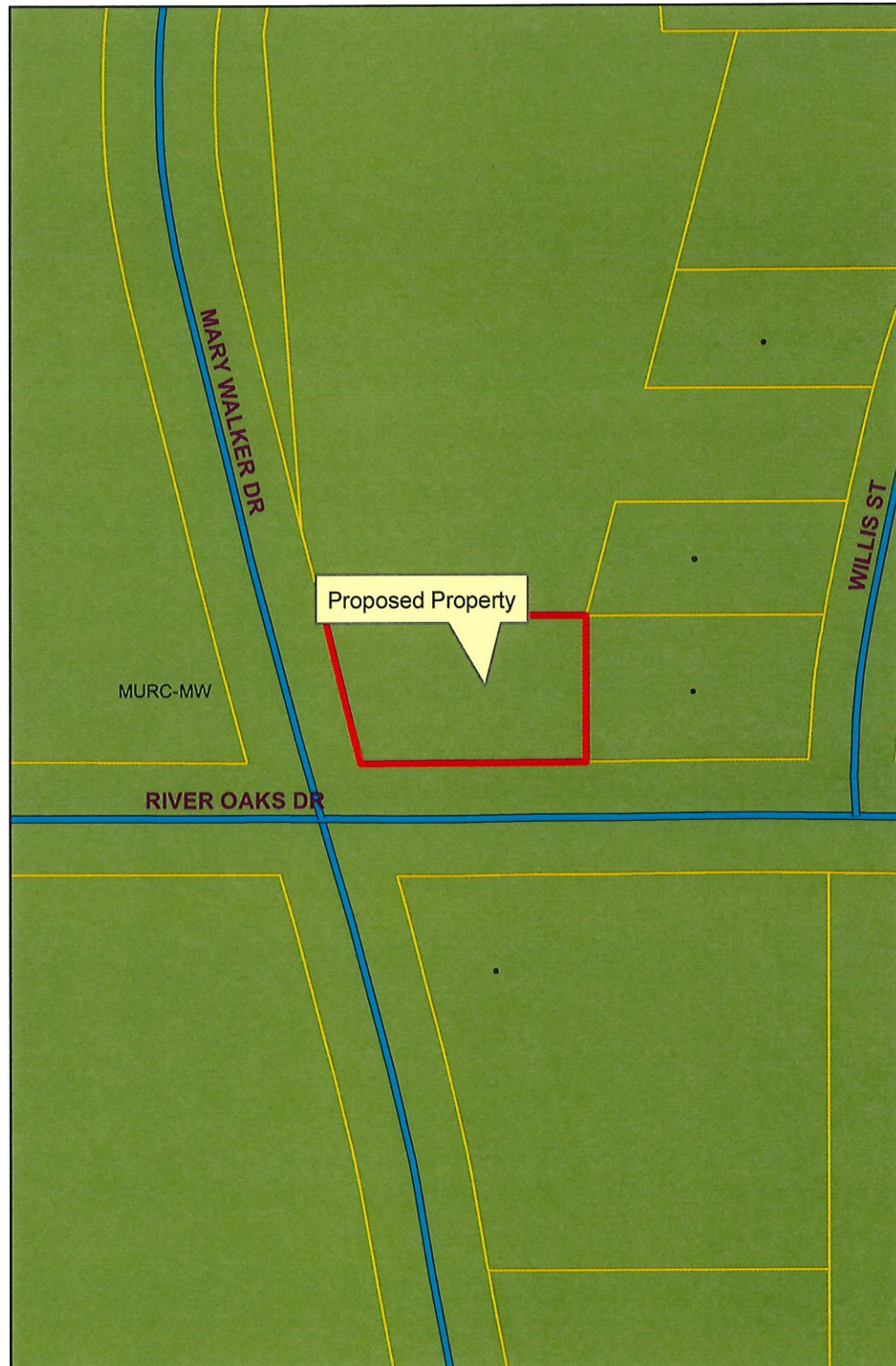


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

	commercial-retail
	conservation
	civic
	industrial
	marina/fish camps
	high density residential
	mobile home
	mobile home park
	medium density residential
	office
	recreation
	very low to low density residential
	utility
	vacant

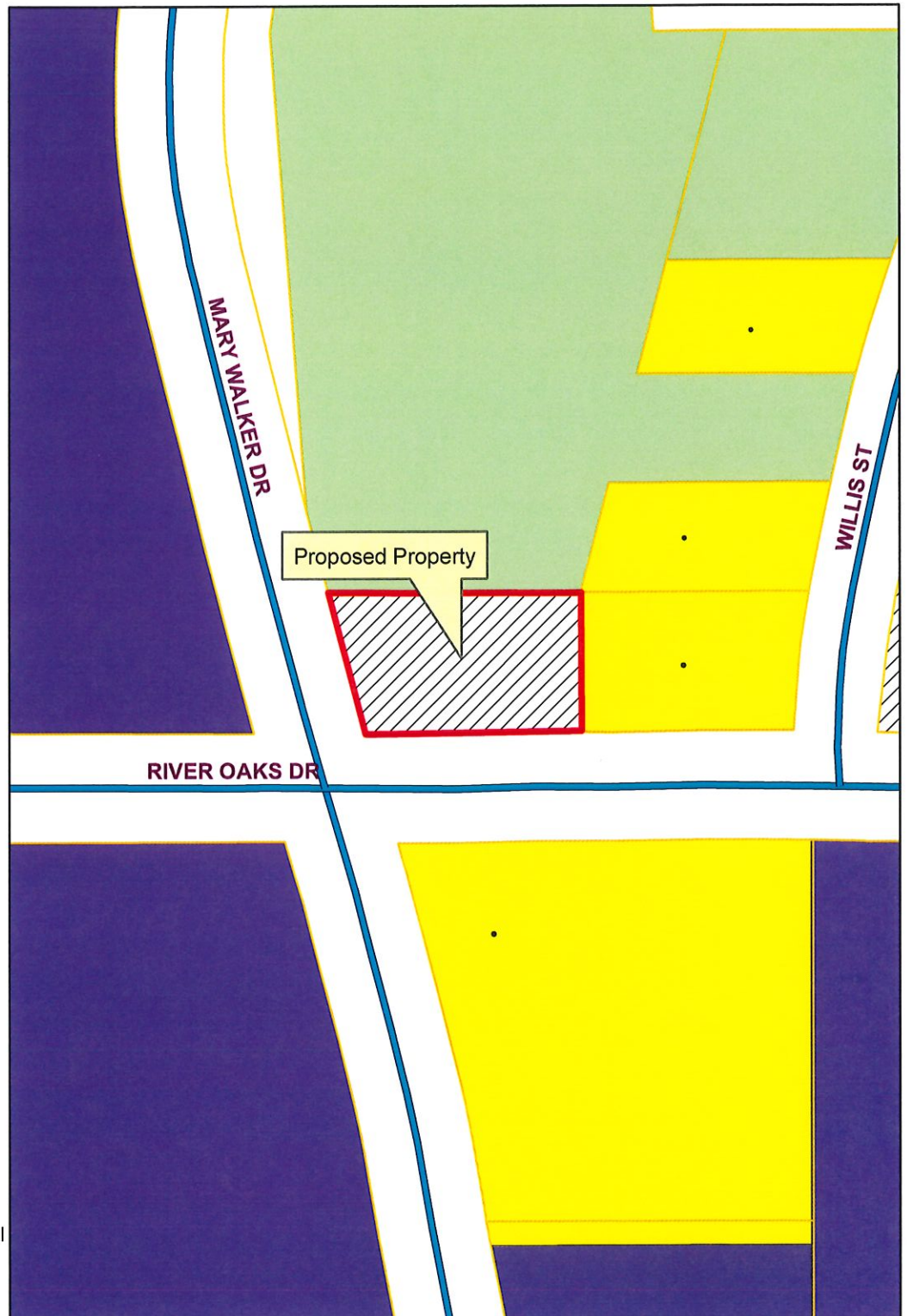


Exhibit D

Future Land-Use

Prepared By:

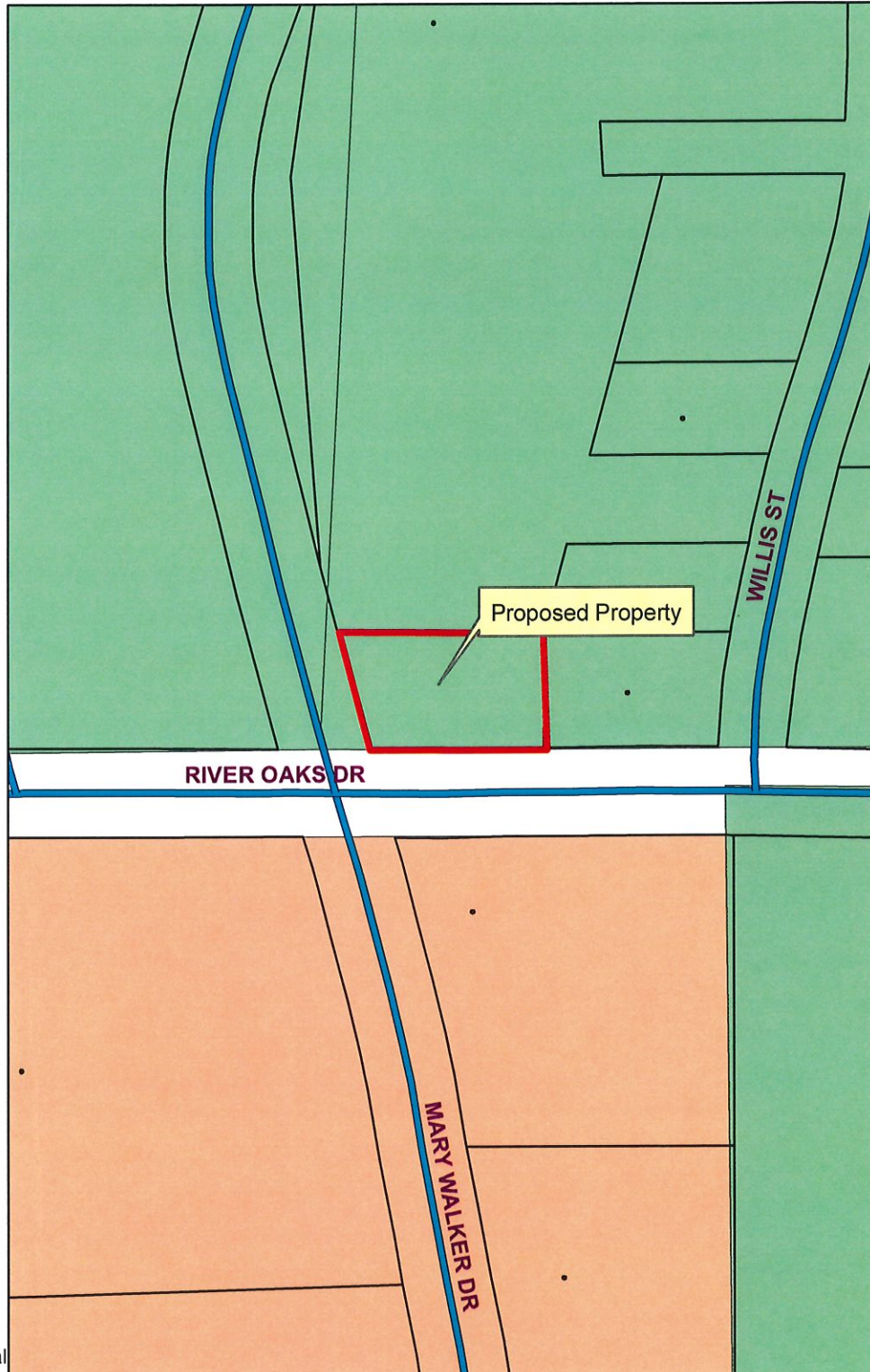
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman George made the motion to approve the receipt of five bids, as presented, for the Shepard State Park Expansion Project and to award the contract to the lowest and best bidder, Gulf Coast Solutions, LLC, for the base bid of \$657,369.29 and additive alternate #1 \$609,461.29, in an amount not to exceed \$1,266,830.58. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 354-2023

WHEREAS, the City of Gautier has requested bids for the Shepard State Park Expansion Project; and

WHEREAS, on or before June 22, 2023, five (5) bids were received by the City, which is hereby acknowledged; and

WHEREAS, Seymour Engineering (project engineer) performed a complete review of the bids, including a check of all provided references and other relevant criteria, and recommends awarding the contract to Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 (\$609,461.29), in an amount not to exceed \$1,266,830.58; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Gulf Coast Solutions, LLC, in an amount not to exceed \$1,266,830.58; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Gulf Coast Solutions, LLC, has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Gulf Coast Solutions, LLC, for the Shepard State Park Expansion Project (base and additive alternate #1), is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kim Saucier, Grants and Projects Director
Date: August 1, 2023
Subject: Authorization to Acknowledge Bids and Award Contract for Shepard State Park Expansion Project

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of five bids for the Shepard State Park Expansion Project and award a contract to the lowest and best bid to Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 \$609,461.29, in an amount not to exceed \$1,266,830.58.

BACKGROUND:

Section 25 of House Bill 1353, 2022 Regular Legislative Session authorized expenditures from the 2022 Local Improvements Projects Fund in an amount not to exceed \$1.5 million to provide funding to assist the City of Gautier in paying costs associated with the expansion of RV sites at Shepard State Park.

The funding for this project will upgrade the existing sewer system which includes the installation of an 8-inch sanitary sewer, 15 new manholes, 2 grinder pumps, 10 new RV pads, and 38 new utility pedestals.

DISCUSSION:

Five bids for this project were received and opened on June 22, 2023. Seymour Engineering performed a complete review of the bids and recommends awarding the contract to the lowest and best bid to Gulf Coast Solutions, LLC for the base bid of \$657,369.29 and additive alternate #1 (Asphalt 4" Base Course, Asphalt 2" Surface Course, Size"610" Limestone, and 12" RCP) \$609,461.29, in an amount not to exceed \$1,266,830.58.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of five bids for the Shepard State Park Expansion Project and award a contract to the lowest and best bid to Gulf Coast Solutions, LLC, in an amount not to exceed \$1,266,830.58.

The City Council may:

1. Accept bids and authorize the award and execution of the contract, as presented; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter
2. Bid Tabulation

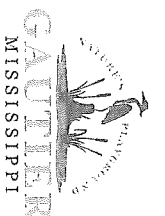


SHEPARD STATE PARK EXPANSION

BID OPENING

June 22, 2023 2:00 p.m.

City of Gautier, 3330 Highway 90, Gautier, MS 39553



CONTRACTOR NAME	CERTIFICATE OF RESPONSIBILITY #	NON-RESIDENT CONTRACTOR Yes/No	ADD. NO. 1	ADD. NO. 2	BID BOND 5%	TOTAL BASE BID	TOTAL ADD ALTERNATE #1	TOTAL BASE BID + TOTAL ADD ALTERNATE #1
Bottom 2 Top Construction 24089 Ryland Ridge Road Saucier, MS 39574	#23104-mc	Yes	✓	✓	✓	\$807,903.11	\$717,311.20	\$1,525,214.31
DNA Underground 16101 South Swan Road Gulfport, MS 39503	#20907-mc	Yes	✓	✓	✓	\$845,950.00	\$514,935.00	\$1,360,885.00
Fair Tide Marine & Construction 808 Darius Drive Biloxi, MS 39532	#24344-mc	Yes	✓	✓	✓	\$994,951.00	\$599,070.00	\$1,594,021.00
Graham Construction, Co., Inc. 8103 Barron Road Moss Point, MS 39562	#					\$	\$	\$
Gulf Coast Solutions, LLC 12300 Big Creek Road Gulfport, MS 39503	#21981-mc	Yes	✓	✓	✓	\$657,375.15	\$609,452.40	\$1,266,827.55
JLB Contractors 21294 Johnson Road Long Beach, MS 39560	#21884-mc	Yes	✓	✓	✓	\$1,137,447.00	\$491,105.00	\$1,628,552.00
Mitchell Contracting, Inc. P.O. Box 116 Madisonville, LA 70447	#					\$	\$	\$
SCI, Inc. 13520 Old Highway 67 Biloxi, MS 39532	#					\$	\$	\$
W C Fore Trucking, Inc. 14270 Creosote Road Gulfport, MS 39505	#					\$	\$	\$

By: _____



MEMORANDUM

DATE: July 24, 2023

TO: Paula Yancey, City Manager
City of Gautier

FROM: Mark Seymour, P.E., President
Seymour Engineering, PLLC

SUBJECT: Acceptance Recommendation of Lowest and Best Bid
Shepard State Park Expansion

Please be advised that bids for this project were accepted on June 22, 2023 at Gautier City Hall. Seymour Engineering has reviewed all bids received and recommend accepting the lowest and best bid from Gulf Coast Solutions, LLC for the Base Bid plus Additive Alternate #1 in the amount of \$1,266,830.58.

Seymour Engineering has done extensive research on the recommended Contractor and proposed subcontractors and have found them to be adequately qualified and capable of completing the work within the scope of this project. Gulf Coast Solutions has a current ongoing project with the City of Gautier which is on budget and progressing on schedule.

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Attachments/
Certified Bid Tabulation



Project: SHEPARD STATE PARK EXPANSION
Bid Opening: 2:00 P.M. Thursday, June 22, 2023, Gautier City Hall

Contractor: Address: City, State:				Bottom 2 Top Construction 16708 Hwy 67 Biloxi, MS 39532		DNA Underground 16101 S Swan Rd Gulfport, MS 39503		Fair Tide Marine & Const. 808 Darius Drive Biloxi, MS 39532		Gulf Coast Solutions, LLC 12300 Big Creek Road Gulfport, MS 39503		JLB Contractors 21294 Johnson Rd Long Beach, MS	
ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Mobilization	LS	1	\$21,930.00	\$21,930.00	\$65,000.00	\$65,000.00	\$37,000.00	\$37,000.00	\$6,500.00	\$6,500.00	\$130,000.00	\$130,000.00
2	Erosion Control Measures	LS	1	\$17,572.52	\$17,572.52	\$16,000.00	\$16,000.00	\$5,500.00	\$5,500.00	\$5,881.26	\$5,881.26	\$37,500.00	\$37,500.00
3	Traffic Control	LS	1	\$28,000.00	\$28,000.00	\$7,000.00	\$7,000.00	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$50,000.00	\$50,000.00
4	Size "610" Limestone	CY	100	\$88.10	\$8,810.00	\$130.00	\$13,000.00	\$205.00	\$20,500.00	\$145.12	\$14,512.00	\$125.00	\$12,500.00
5	Select Fill (Class 9)	CY	2333	\$14.00	\$32,662.00	\$20.00	\$46,660.00	\$14.00	\$32,662.00	\$24.16	\$56,365.28	\$25.00	\$58,325.00
6	Unclassified Excavation	CY	100	\$10.00	\$1,000.00	\$30.00	\$3,000.00	\$20.00	\$2,000.00	\$12.62	\$1,262.00	\$12.00	\$1,200.00
7	Geotextile Fabric	SY	500	\$3.30	\$1,650.00	\$5.00	\$2,500.00	\$6.00	\$3,000.00	\$4.13	\$2,065.00	\$6.00	\$3,000.00
8	Hydorseed and Fertilizer	AC	2	\$6,500.00	\$13,000.00	\$10,500.00	\$21,000.00	\$5,500.00	\$11,000.00	\$2,646.57	\$5,293.14	\$4,500.00	\$9,000.00
9	Clearing and Grubbing	AC	2	\$12,000.00	\$24,000.00	\$9,000.00	\$18,000.00	\$4,500.00	\$9,000.00	\$6,861.47	\$13,722.94	\$10,000.00	\$20,000.00
10	8" PVC Sewer Pipe-SDR 26 (0'-6' Deep)	LF	1100	\$43.32	\$47,652.00	\$35.00	\$38,500.00	\$40.00	\$44,000.00	\$35.35	\$38,885.00	\$70.00	\$77,000.00
11	8" PVC Sewer Pipe-SDR 26 (6'-8' Deep)	LF	600	\$44.32	\$26,592.00	\$40.00	\$24,000.00	\$45.00	\$27,000.00	\$40.04	\$24,024.00	\$85.00	\$51,000.00
12	8" PVC Sewer Pipe-SDR 26 (8'-10' Deep)	LF	550	\$45.32	\$24,926.00	\$45.00	\$24,750.00	\$55.00	\$30,250.00	\$89.51	\$49,230.50	\$95.00	\$52,250.00
13	Sewer Manhole - 4' Diameter (0'-6' Deep)	EA	9	\$4,778.40	\$43,005.60	\$4,000.00	\$36,000.00	\$6,300.00	\$56,700.00	\$3,220.69	\$28,986.21	\$6,500.00	\$58,500.00
14	Sewer Manhole - 4' Diameter (6'-8' Deep)	EA	2	\$5,323.20	\$10,646.40	\$4,250.00	\$8,500.00	\$7,000.00	\$14,000.00	\$3,780.81	\$7,561.62	\$10,000.00	\$20,000.00
15	Sewer Manhole - 4' Diameter (8'-10' Deep)	EA	4	\$5,701.60	\$22,806.40	\$4,500.00	\$18,000.00	\$8,000.00	\$32,000.00	\$4,200.90	\$16,803.60	\$15,000.00	\$60,000.00
16	2" PVC Sewer Force Main DR11 HDPE	LF	2480	\$24.11	\$59,792.80	\$20.00	\$49,600.00	\$9.00	\$22,320.00	\$15.54	\$38,539.20	\$12.00	\$29,760.00
17	Ductile Fittings (45, 90, 22... ect)	EA	25	\$411.00	\$10,275.00	\$500.00	\$12,500.00	\$250.00	\$6,250.00	\$490.67	\$12,266.75	\$600.00	\$15,000.00
18	4" PVC Sewer Service	LF	2300	\$17.50	\$40,250.00	\$32.00	\$73,600.00	\$16.00	\$36,800.00	\$20.04	\$46,092.00	\$18.00	\$41,400.00
19	8"x4" Service Wye	EA	39	\$209.72	\$8,179.08	\$1,000.00	\$39,000.00	\$1,200.00	\$46,800.00	\$231.61	\$9,032.79	\$500.00	\$19,500.00
20	Grinder Pump	EA	2	\$40,849.60	\$81,699.20	\$30,000.00	\$60,000.00	\$50,000.00	\$100,000.00	\$19,987.88	\$39,975.76	\$40,000.00	\$80,000.00
21	Upgrade Existing Dump Station	EA	1	\$15,169.63	\$15,169.63	\$11,000.00	\$11,000.00	\$14,000.00	\$14,000.00	\$8,785.48	\$8,785.48	\$25,000.00	\$25,000.00
22	Utility Pedestals	EA	38	\$1,903.20	\$72,321.60	\$1,200.00	\$45,600.00	\$150.00	\$5,700.00	\$2,031.00	\$77,178.00	\$2,000.00	\$76,000.00
23	1" PVC Sch. 40	LF	424	\$17.81	\$7,551.44	\$10.00	\$4,240.00	\$7.50	\$3,180.00	\$5.14	\$2,179.36	\$13.00	\$5,512.00
24	6" Service Saddle (Including curb stop & corp st	EA	10	\$980.01	\$9,800.10	\$850.00	\$8,500.00	\$1,250.00	\$12,500.00	\$819.74	\$8,197.40	\$1,000.00	\$10,000.00
25	Electrical	LS	1	\$178,731.37	\$178,731.37	\$200,000.00	\$200,000.00	\$417,289.00	\$417,289.00	\$140,030.00	\$140,030.00	\$195,000.00	\$195,000.00
TOTAL BID PRICE =				\$808,023.14		\$845,950.00		\$994,951.00		\$657,369.29		\$1,137,447.00	

ADD ALTERNATE #1 - Performing work as specified in the Contract Documents for Item No. A-1 through A-4

ITEM NO.	ADD ALTERNATIVE #1 DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
A-1	Asphalt (4" Base Course)	TON	1821	\$146.40	\$266,594.40	\$165.00	\$300,465.00	\$205.00	\$373,305.00	\$170.84	\$311,099.64	\$155.00	\$282,255.00
A-2	Asphalt (2"Surface Course)	TON	910	\$188.10	\$171,171.00	\$208.00	\$189,280.00	\$213.00	\$193,830.00	\$219.85	\$200,063.50	\$200.00	\$182,000.00
A-3	Size "610" Limestone	LS	1	\$273,600.00	\$273,600.00	\$15,600.00	\$15,600.00	\$25,085.00	\$25,085.00	\$89,619.20	\$89,619.20	\$20,000.00	\$20,000.00
A-4	12" RCP	LF	137	\$43.40	\$5,945.80	\$70.00	\$9,590.00	\$50.00	\$6,850.00	\$63.35	\$8,678.95	\$50.00	\$6,850.00
TOTAL BID PRICE =				\$717,311.20		\$514,935.00		\$599,070.00		\$609,461.29		\$491,105.00	
TOTAL BASE BID AMOUNT				\$808,023.14		\$845,950.00		\$994,951.00		\$657,369.29		\$1,137,447.00	
TOTAL ADD ALTERNATE #1 AMOUNT				\$717,311.20		\$514,935.00		\$599,070.00		\$609,461.29		\$491,105.00	
TOTAL BASE BID + TOTAL ADD ALTERNATE #1 AMOUNT				\$1,525,334.34		\$1,360,885.00		\$1,594,021.00		\$1,266,830.58		\$1,628,552.00	

** Mathematical error were found in the bid, and the amount shown shows the corrected amount!



I HAVE REVIEWED THESE BIDS AND HEREBY CERTIFY THAT THEY ARE ACCURATE;

Councilman Elbin made the motion to enter into a Memorandum of Understanding (MOU), as presented, with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements Project. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 355-2023

WHEREAS, the City of Gautier was awarded a grant for the Hickory Hills, Lagrange and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish and wildlife and natural resources; and

WHEREAS, federal funds were awarded through the Gulf of Mexico Energy Security Act (GOMESA) in the amount of \$2,973,981; and

WHEREAS, the project will consist of installing a series of 12", 18", 24", 36" and 48" reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project; and

WHEREAS, a Memorandum of Understanding is required before the project can move forward; and

WHEREAS, the Mayor and Council Members hereby find that entering into this Memorandum of Understanding is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that entering into a Memorandum of Understanding (MOU) with the Mississippi Department of Marine Resources is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Elbin**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Stennett, Grants & Projects Director
Date: July 26, 2021
Subject: GOMESA – Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements Memorandum of Understanding with Mississippi Department of Marine Resources

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a Memorandum of Understanding with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

DISCUSSION:

The City was awarded \$2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a series of 12", 18", 24", 36", and 48" reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, and hurricane protection, and mitigate the loss of coastal wetlands.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a Memorandum of Understanding with the Mississippi Department of Marine Resources to accept GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements.

The City Council may:

1. Approve acceptance of the grant award and authorize entering into a Memorandum of Understanding as presented; or
2. Not approve acceptance of the grant award as presented.

ATTACHMENT(S):

1. Memorandum of Understanding



STATE OF MISSISSIPPI

Tate Reeves
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Joe Spraggins, Executive Director

MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND CITY OF GAUTIER

This Memorandum of Understanding (the "MOU") is entered into between the Mississippi Department of Marine Resources (hereinafter "MDMR") and the City of Gautier (hereinafter "COG") for the purpose of establishing the agreed upon conditions under which MDMR may allocate funds to COG for Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements ("the Project") pursuant to the Gulf of Mexico Energy Security Act of 2006, Public Law 109-432 (hereinafter "GOMESA"). This MOU is entered into pursuant to and subject to the terms of GOMESA and relates to MDMR funds obtained through GOMESA, in the amount of Two Million Nine Hundred Seventy-Three Thousand Nine Hundred Eighty-One Dollars (\$2,973,981.00). The COG will use some or all of the funds, which will be provided on a reimbursement basis, to advance the Project.

RECITALS

WHEREAS, GOMESA authorizes the disbursement of funds for projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, infrastructure directly affected by coastal wetland losses, as well as mitigation of damage to fish, wildlife, or natural resources; and,

WHEREAS, funding for GOMESA is directed to the State of Mississippi through the Bureau of Ocean Energy Management within the Department of Interior; and,

WHEREAS, the Governor of the State of Mississippi has directed that MDMR will administer GOMESA funding for the State; and,

WHEREAS, MDMR is authorized to allocate and disburse GOMESA funds in accordance with GOMESA in a manner as determined by the MDMR; and,

WHEREAS, GOMESA funds are federal funds and cannot be used to match any other federal funds unless those programs specifically state that such funds can be used for matching; and,

WHEREAS, the COG proposes the Project which will consist of improving water quality and stormwater runoff. The watershed's outfall is the Pascagoula River which directly impacts the Gulf of Mexico. The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat stormwater runoff with constructed ecosystem structures to improve the water quality prior to release into the Gulf of Mexico; and,

WHEREAS, the COG asserts that the Project will utilize stormwater treatment structures to remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico, will implement erosion control measures to aid in coastal restoration, hurricane protection and mitigate loss of coastal wetlands, and will mitigate damage to fish, wildlife, and natural resources; and, .

WHEREAS, the MDMR requests COG maintain on file all documentation related to the receipt, investment and expenditure of the funds provided for the Project, and furnish any such documentation to the MDMR upon request; and,

WHEREAS, COG agrees to expend the funds in accordance with the purposes as outlined in GOMESA; and,

WHEREAS, COG agrees to provide quarterly and final reports to MDMR that summarize the expenditure of the funds reimbursed by MDMR and the status of the Project until such time as the final expenditure of these funds has been made; and,

WHEREAS, MDMR finds, consistent with GOMESA, that it is in the best interest of the State of Mississippi that funds made available from GOMESA should be allocated to COG, on a reimbursement basis, for the Project.

NOW THEREFORE, IT IS MUTUALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND CITY OF GAUTIER, AS FOLLOWS:

SECTION 1. Each and all of the facts and findings set forth in the preamble clauses of this memorandum are hereby found and determined to be true and accurate and are incorporated herein by this reference thereto as though set forth again in words and figures.

SECTION 2. This MOU shall be effective upon execution by both parties and shall remain

in effect for a term of three years (36 months) with one optional one-year (12 months) renewal, for a total of four (4) years, unless terminated earlier. The term may be extended prior to expiration upon the written agreement of both parties.

SECTION 3. MDMR, pursuant to GOMESA, shall provide funds received from Mississippi's allocation of GOMESA funding in an amount up to Two Million Nine Hundred Seventy-Three Thousand Nine Hundred Eighty-One Dollars (\$2,973,981.00) to COG, on a reimbursement basis, for the purpose of providing funds to accomplish the Project as described herein.

SECTION 4. COG shall request payment of funds hereunder for Project costs on a reimbursement basis (such requests, "Reimbursement Requests"), unless otherwise directed by MDMR. COG shall submit written Reimbursement Requests no more frequently than monthly and no less frequently than quarterly. Each Reimbursement Request must be accompanied by detailed supporting documentation of costs incurred as required by MDMR. All Reimbursement Requests for time periods ending June 30 of any year during the term of this MOU shall be submitted no later than July 31 of that same year. MDMR will pay all properly documented Reimbursement Requests within forty-five (45) days after MDMR's receipt of same, except for any amounts disputed by MDMR in good faith. Reimbursement Requests shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 5. COG agrees to use all funds received from MDMR as allocated from GOMESA funding **solely** for the purposes set forth herein and authorized by GOMESA and upon the terms and provisions of this MOU; and further, by execution of this MOU, COG does hereby certify that all GOMESA funds it receives from the MDMR shall be used exclusively for the Project. COG understands that failure on its part to adhere to any provision within this MOU may result in termination of this MOU by the MDMR and in immediate action by the State to recover any improperly expended funds.

SECTION 6. COG agrees to comply with all applicable provisions of CFR 2 §200, *et seq.*, including §200.501 which states that a non-Federal entity that expends Seven Hundred Fifty Thousand Dollars and No/100 (\$750,000.00) or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year.

SECTION 7. COG agrees to comply with all applicable provisions of Section 70914 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58), also known as the Build America, Buy America Act.

SECTION 8. COG agrees to maintain on file all documentation in accordance with the recitals of this MOU and to submit such documentation to MDMR upon request.

SECTION 9. COG agrees to provide MDMR quarterly reports summarizing expenditure of GOMESA funds received from MDMR for the Project and the status of the Project until such time as the final expenditure or final investment of the funds has been made. The first quarterly

report shall be provided within ninety (90) days of the effective date of this MOU, and thereafter within thirty (30) days of each calendar quarter end. COG shall also provide MDMR with a final report summarizing the expenditures and use of the funds upon completion of the Project and final expenditure. Failure to timely submit reports may result in delay of payment of Reimbursement Requests. Reports shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 10. COG agrees to maintain copies of all invoices and documentation related to the funds allocated by MDMR for the Project sufficient to satisfy and confirm, to MDMR's satisfaction, that such funds have been expended **solely** for the purposes provided in GOMESA.

SECTION 11. COG shall comply with and all activities under this MOU shall be subject to all applicable Federal, State, and local laws and regulations, as now existing and as may be amended or modified.

SECTION 12. COG understands and acknowledges that if the Mississippi State Legislature fails to pass an appropriation bill for the MDMR and the prior year's appropriation bill expires, or if the Legislature fails to give MDMR the authority to expend funds, or if funds are otherwise unavailable, then the MDMR may, in its sole discretion, terminate this agreement or issue a Stop Work Order to COG in lieu of termination. If a Stop Work Order is issued, COG agrees to adhere to its terms.

SECTION 13. This MOU shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of laws provisions, and any litigation with respect thereto shall be brought in the state courts of Harrison County, Mississippi.

SECTION 14. Attached hereto as Attachment A and incorporated herein by reference is the document supporting the request for GOMESA funding submitted by COG. This document outlines the scope of work to be completed for the Project. Any change in the scope of work is subject to approval by the MDMR in writing and may require an amendment to this MOU and written approval of the GOMESA Committee and others.

SECTION 15. Attached hereto as Attachment B and incorporated herein by reference is the budget for the Project submitted by COG.

SECTION 16. Attached hereto as Attachment C and incorporated herein by reference is the Project Selection Form approved and executed by the GOMESA Committee. In the event of a discrepancy between Attachment A and Attachment C, Attachment C will govern.

SECTION 17. All notices or information required or permitted to be given pursuant to this MOU shall be in writing and personally delivered or sent by Certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For COG:

City of Gautier
 Attention: Casey Vaughan, Mayor
 3330 Highway 90
 Gautier, MS 39553
 cvaughan@gautier-ms.gov

For MDMR:

Mississippi Department of Marine Resources
 Attention: Joe Spraggins, Executive Director
 1141 Bayview Ave.
 Biloxi, Mississippi 39530
 Email: crystal.matta@dmr.ms.gov

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

By: _____

Joe Spraggins, Executive Director

Date: _____

CITY OF GAUTIER

By: _____

Casey Vaughan, Mayor

Date: _____



GOMESA PHASE II PROJECT FUNDING

Request for Funding FY2023

Official Use Only

Project Number: _____

Requesting Agency: _____

PROJECT SUMMARY

1. Title of Project:*red outlines indicate required fields*

Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements

2. Location of Project:

City of Gautier, Jackson County, MS

3. Requesting Organization:

City of Gautier

4. Requesting Organization Representative:

a. Name: April Stennett

e. Address:

3330 Highway 90
Gautier, MS 39553

b. Position: Grants and Projects Director

c. Phone: 228-219-8016

f. Email:

astennett@gautier-ms.gov

d. Fax: 228-497-1038

5. Funding Requested:

\$2,973,981.00

6. Have any other State or Federal funding sources been identified for the project?☐ Yes☒ No**7. If yes, enter amount and source of additional funds:**

Amount: 0.00

Source of Additional Funds: N/A

8. Total Project Funds

\$2,973,981.00



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

PROJECT SUMMARY

9. Provide Brief Project Description/Overview:

The Project will consist of improving Water Quality and stormwater runoff. The watershed's outfall is the Pascagoula River which directly impacts the Gulf of Mexico.

The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat stormwater runoff with constructed ecosystem structures to improve the Water Quality prior to release into the Gulf of Mexico.

10. LIST Project Goals/Objectives:

- 1.) Improved Water Quality from a watershed that directly impacts the Gulf of Mexico.
- 2.) Coastal Restoration
- 3.) Utilize stormwater treatment structures to remove sediment from the stormwater runoff. Therefore, decreasing pollutant discharges to the Pascagoula River and Gulf of Mexico.



GOMESA PHASE II PROJECT FUNDING

Request for Funding FY2023

PROJECT SUMMARY

11. Which of the following authorized uses set forth in the GOMESA Act does this project fall under? Check all that apply. Explain SPECIFICALLY and in detail how the project meets the required criteria.

- ☒ (A) *Projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, and infrastructure directly affected by coastal wetland losses*

Erosion control measures will be implemented to aid in Coastal Restoration, hurricane protection and loss of coastal wetlands.

- ☒ (B) *Mitigation of damage to fish, wildlife, or natural resources.*

Removing pollutants prior to discharging into the Pascagoula River and Gulf of Mexico will mitigate damage to fish, wildlife and natural resources.

- ☐ (C) *Implementation of a federally-approved marine, coastal, or conservation management plan.*

- ☐ (D) *Mitigation of the impact of activities through funding of onshore infrastructure projects.*



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

PROJECT SUMMARY

12. Project Timetable/Milestones:

Topographic Surveying: Complete

Engineering Design and Permitting: 3 months

Construction: 12 months

13. Project Timing

☒ Short-term (3 year or less)

☐ Deferred/long-term (3-5 years)



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

APPLICATION SUMMARY

14. Current status of architectural/engineering plans & specifications for this project (if applicable): *Check one from each group.*

- Group 1:**
- ☐ Completed
 - ☒ In Progress
 - ☐ Ready to Bid
 - ☐ Other (identify)

- Group 2:**
- ☐ Paid for
 - ☐ Funds budgeted
 - ☒ Funds not budgeted

15. In what way does this project meet the goals and objectives of the Department of Marine Resources, which includes enhancing, protecting and conserving the marine interest of Mississippi for present and future generations.?

The Project meets several goals and objectives of the Department of Marine Resources. The improvement of Water Quality, Erosion Control and decreasing pollutant discharges into the Gulf of Mexico will enhance, protect and conserve the marine interest for present and future generations.



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

APPLICATION SUMMARY

16. Estimated number of years to completion: 15 months

17. Estimated Completion Date: September 2023

18. Prioritize if your agency has submitted multiple projects:

First priority (only project submitted)

SIGNATURES

Requesting Agency Representative:

Paul Yancey
Signature

6-2-22
Date

Attach a detailed project description, project schematics, drawings, or any regulatory permits as appropriate.

***Progress notes must be submitted quarterly on all projects funded by GOMESA.**

****Before submitting application, please make sure to complete the Budget form on page 7.**



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

BUDGET

Category	Total
Salaries, wages, Fringe	\$ 0.00
Travel	\$ 0.00
Architecture & Engineering	\$ 453,353.00
Legal	\$ 2,000.00
Consulting	\$ 0.00
Construction	\$ 2,518,628.00
Site Work	\$ 0.00
Equipment	\$ 0.00
Indirects	\$ 0.00
Other	\$ 0.00
Total	\$ 2,973,981.00

**PROPOSED HICKORY HILLS, LaGRANGE
and COTITA
WATER QUALITY and STORMWATER RUNOFF
IMPROVEMENTS
for
THE CITY OF GAUTIER, MS**





Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements City of Gautier

Project Description

The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat stormwater runoff with constructed ecosystem structures to improve the Water Quality prior to release into the Gulf of Mexico.

The Project components will consist of installing stormwater treatment structures to remove pollutants prior to discharge. The infrastructure network includes a series of 12", 18", 24", 36" and 48" reinforced concrete pipes. Grassed outfall swales will be utilized as secondary treatment system. Erosion control measures will also be implemented throughout the project.



GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

BUDGET

Category	Total
Salaries, wages, Fringe	\$ 0.00
Travel	\$ 0.00
Architecture & Engineering	\$ 453,353.00
Legal	\$ 2,000.00
Consulting	\$ 0.00
Construction	\$ 2,518,628.00
Site Work	\$ 0.00
Equipment	\$ 0.00
Indirects	\$ 0.00
Other	\$ 0.00
Total	\$ 2,973,981.00



ENHANCE • PROTECT • CONSERVE

Attachment C

GOMESA Phase II Funding Project Selection Form

Applicant: April Stennett
First Name Last Name

Business/Agency: City of Gautier

Address: 3330 Highway 90 - Gautier, MS 39553

Phone: 228-219-8016 Email: astennett@gautier-ms.gov

Project Name: Hickory Hills, Lagrange, and Cotita Water Quality and Storm water Runoff Improvements

Anticipated Budget: \$2,973,981.00 Anticipated Timeline: 7/1/2023 to 6/30/2026

Projects must meet at least one of the GOMESA criteria listed below. Please check all that apply.
 Additional justification may be requested.

Column A

- ☒ Coastal protection of natural resources
- ☒ Mitigation of natural or marine resources
- ☐ Conservation management
- ☒ Onshore infrastructure projects resulting from coastal damage

Column B

- ☐ Coastal restoration and resiliency efforts
- ☐ Ecological restoration

PROPOSED PROJECT NARRATIVE

The Project will consist of improving Water Quality and storm water runoff. The watershed's outfall is the Pascagoula River which directly impacts the Gulf of Mexico. The Project location is the Hickory Hills area along Hickory Hills Drive, Lagrange Drive and Cotita Drive. The design will treat storm water runoff with constructed ecosystem structures to improve the Water Quality prior to release into the Gulf of Mexico.

Project Goals/Objectives:

- 1.) Improved Water Quality from a watershed that directly impacts the Gulf of Mexico.
 - 2.) Coastal Restoration
 - 3.) Utilize storm water treatment structures to remove sediment from the storm water runoff.
- Therefore, decreasing pollutant discharges to the Pascagoula River and Gulf of Mexico.

REQUIRED SIGNATURES

GOMESA Committee:

MDMR Committee Representative	<u>Joe S. Higgins</u> Joe S. Higgins (May 1, 2023 13:51 CDT) Signature	Executive Director	_____ Title	_____ Date
MDA Committee Representative	<u>Laura Hipp</u> Laura Hipp (May 1, 2023 14:00 CDT) Signature	Deputy Executive Director	_____ Title	_____ Date
MDEQ Committee Representative	<u>Chris Wells</u> Chris Wells (May 1, 2023 18:10 CDT) Signature	Executive Director	_____ Title	_____ Date

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Elbin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 356-2023

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Elbin**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITTMAN HOWDESHELL PLLC Account Number 001-060-602	233266	08/15/2023	08/01/2023	Description LEGAL SERV:SR MALL PROPERTY	Invoice # 1299	Date 07/31/2023	P.O. Amount 4,040.00 4,040.00
001	BORDIS & DANOS PLLC Account Number 001-060-602	233267	08/15/2023	08/01/2023	Description AUG 2023 RETAINER	Invoice # 121	Date 08/01/2023	P.O. Amount 11,250.00 11,250.00
001	46 ENTERTAINMENT INC Account Number 001-021-688	233277	08/15/2023	08/07/2023	Description CONSULTANT SERVICES	Invoice # 1842	Date 08/05/2023	P.O. Amount 6,500.00 6,500.00
001	PTS SOLUTIONS INC Account Number 001-100-699	233278	08/15/2023	08/07/2023	Description ANNUAL SW MAINT 9/23-9/24	Invoice # 2023048-M	Date 07/24/2023	P.O. Amount 30,780.00 30,780.00
001	DIRECTV LLC Account Number 001-161-698	233279	08/15/2023	08/07/2023	Description WEST STN: 022727663 (SEP)	Invoice # X230814	Date 08/14/2022	P.O. Amount 174.39 174.39
001	JACKSON COUNTY ECONOMIC DEVELOPMENT Account Number 001-021-643	233280	08/15/2023	08/07/2023	Description ANNUAL PLEDGE	Invoice # 1116	Date 08/01/2023	P.O. Amount 500.00 500.00
001	JACKSON COUNTY CHANCERY CLERK Account Number 001-090-620 001-090-620 001-090-620	233281	08/15/2023	08/07/2023	Description IMAGE 20122 PLAT COPY 23179 PLAT COPY 16452	Invoice # 07272021 08242021 07252023	Date 08/01/2023 08/01/2023 08/01/2023	P.O. Amount 54.50 9.50 10.00 35.00
001	TEC Account Number 001-092-605	233282	08/15/2023	08/07/2023	Description MONTHLY LONG DISTANCE	Invoice # 1091703	Date 08/01/2023	P.O. Amount 146.55 146.55
001	ACE DATA STORAGE INC Account Number 001-100-699	233283	08/15/2023	08/07/2023	Description JUL 2023 SHREDDING SERVICE	Invoice # 0093069	Date 08/01/2023	P.O. Amount 105.00 105.00
001	VICTIMS OF HUMAN TRAFFICKING FUND Account Number 001-000-300	233284	08/15/2023	08/07/2023	Description JUL 2023 STATE ASSESSMENT	Invoice # 07312023	Date 08/01/2023	P.O. Amount 40.00 40.00
001	MS DEPT OF FINANCE & ADMIN Account Number 001-000-300	233285	08/15/2023	08/07/2023	Description JUL 2023 COURT ASSESSMENTS	Invoice # 07312023	Date 08/01/2023	P.O. Amount 15,972.75 15,972.75
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	233286	08/15/2023	08/07/2023	Description JUL 2023 SPECIAL ASSESSMENTS	Invoice # 07312023	Date 08/01/2023	P.O. Amount 962.00 962.00

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS DEPT OF PUBLIC SAFETY	233287	08/15/2023	08/07/2023			555.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2023 INTERLOCK FEES		07312023	08/01/2023			555.00
001	ADRIANNE CRAWFORD RHOADS	233288	08/15/2023	08/07/2023			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER:217816		07172023	07/31/2023			200.00
001	BALBINA CALDWELL	233289	08/15/2023	08/07/2023			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	COURT INTERPRETER		07312023	07/31/2023			56.00
001	SPORTS CONDUCTOR LLC DBA JARVIS	233290	08/15/2023	08/07/2023			150.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER JUL 2023 (13)		5851	08/01/2023			51.35
	001-170-502	FOOTBALL JUL 2023 (25)		5851	08/01/2023			98.75
001	RELX INC DBA LEXISNEXIS	233291	08/15/2023	08/07/2023			127.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUL 2023 4254VNBSY		3094611944	07/31/2023			127.30
001	SBM REPORTING LLC	233293	08/15/2023	08/07/2023			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MGT 08/03/23		MB1566	08/04/2023			175.00
001	C SPIRE WIRELESS	233294	08/15/2023	08/07/2023			956.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	07/11/2023			476.20
	001-100-605	DATA CARDS (14)		0032680896	07/11/2023			480.62
001	C SPIRE WIRELESS	233295	08/15/2023	08/07/2023			1,193.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONE		0030759348	07/31/2023			48.77
	001-021-605	CITY MGR CELL PHONE		0030759348	07/31/2023			48.77
	001-040-605	ADMIN CELL PHONE		0030759348	07/31/2023			83.25
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	07/31/2023			257.98
	001-090-698	IPAD SERVICE (3)		0030759348	07/31/2023			103.44
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	07/31/2023			146.31
	001-161-605	FIRE DEPT CELL PHONES		0030759348	07/31/2023			146.31
	001-170-605	RECREATION CELL PHONES		0030759348	07/31/2023			205.00
	001-205-605	MAINT CELL PHONES		0030759348	07/31/2023			153.52
001	RJ YOUNG COMPANY LLC	233298	08/15/2023	08/07/2023			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:BASE FEE		INV6423974	07/12/2023			38.00
	001-100-699	RICO IM C2500:BASE FEE		INV6423974	07/12/2023			37.55

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001	RJ YOUNG COMPANY LLC	233299	08/15/2023	08/07/2023			204.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV6441256	07/24/2023			196.74
	001-100-699	ADMIN FEE		INV6441256	07/24/2023			8.00
001	SPARKLIGHT	233300	08/15/2023	08/07/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	AUG 2023:GARAGE #134679919		08192023	08/19/2023			127.95
001	SPARKLIGHT	233301	08/15/2023	08/07/2023			230.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	AUG 2023:BACOT #135939403		08222023	08/22/2203			230.88
001	SPARKLIGHT	233302	08/15/2023	08/07/2023			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2023:NFD #122024383		07232023	07/23/2023			85.46
001	SPARKLIGHT	233303	08/15/2023	08/07/2023			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2023:SFD #122025091		07232023	07/23/2023			85.46
001	SPARKLIGHT	233304	08/15/2023	08/07/2023			95.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2023:CFD #122024086		07232023	07/23/2023			95.41
001	SPARKLIGHT	233305	08/15/2023	08/07/2023			149.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	AUG 2023:#107571481		08012023	08/01/2023			149.20
001	SPARKLIGHT	233306	08/15/2023	08/07/2023			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	AUG 2023:SR BLDG #120793682		08012023	08/01/2023			96.73
001	FOSTERS A/C & HEATING INC	233311	08/15/2023	08/07/2023			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	SERV CALL-#1011319770: CFD		W1131886	07/27/2023			125.00
	001-161-635	REPLACE DUAL MFD CAPACITOR		W1131886	07/27/2023			95.00
	001-161-635	SERV CALL-#1910003554: CFD		W1131887	07/27/2023			125.00
	001-161-635	REPL 70/5-80/5 MFD CAPACITOR		W1131887	07/27/2023			105.00
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC	233312	08/15/2023	08/07/2023			275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MX-M654N SERV AGRMNT (6MO)		441346	07/28/2023			275.00
001	AIRGAS USA LLC	233313	08/15/2023	08/07/2023			326.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5501083835	07/31/2023			326.12

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001	PITNEY BOWES INC	233314	08/15/2023	08/08/2023			313.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	DM300C/400C RED INK (2)		1023607068	08/02/2023			313.07
001	PASCAGOULA TIRE & SERVICE INC	233315	08/15/2023	08/08/2023			823.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FS FIREHAWK PURSUIT(4)		112039	07/07/2023			472.04
	001-100-638	INSTALLATION PKG: 19686		112039	07/07/2023			98.00
	001-100-638	WHEEL ALIGNMENT (4)		112039	07/07/2023			79.99
	001-100-638	FS FIREHAWK PURSUIT(1)		112068	07/07/2023			118.01
	001-100-638	INSTALLATION PKG: 12406		112068	07/07/2023			22.50
	001-100-638	MNT TIRE,SWAP SENSOR(2): 12406		112447	07/25/2023			33.00
001	GRAND VIEW SECURITY LLC	233316	08/15/2023	08/08/2023			1,951.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	REPL NETWORK SWITCH: BACOT		0717121882	07/31/2023			186.50
	001-170-698	LABOR (7): LIGHTNING-BACOT		0717121882	07/31/2023			770.00
	001-170-639	REPL 4MP CAMERA(5): BACOT		0717121882	07/31/2023			995.00
001	M & E FEED & SEED	233317	08/15/2023	08/08/2023			185.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD (3)		747909	08/01/2023			185.50
001	AUTOZONE INC	233320	08/15/2023	08/08/2023			101.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	TW WASH/WAX(4);BLUE DEF: FD		4907417867	07/08/2023			52.13
	001-161-638	GREASE,GUN,TUBE: CMD 43104		4907431909	07/31/2023			49.06
001	STEINER SAW & MOWER	233321	08/15/2023	08/08/2023			191.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PRIMER BULB (5): WEED EATERS		893996	07/06/2023			25.00
	001-170-639	CS 1 GAL MIX GAS: CHAINSAWS		994004	07/10/2023			70.00
	001-170-639	1 GAL OIL: WEED EATERS		994004	07/10/2023			25.00
	001-170-639	STRING: WEED EATERS		093056	07/26/2023			65.00
	001-170-639	TRIMMER CUTTER(6): WEED EATERS		093056	07/26/2023			6.00
001	AUTO TRUCK AND TRAILER PARTS INC	233322	08/15/2023	08/08/2023			1,887.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BEARING KIT;BOLT(2): TRAILER		307205	07/06/2023			23.35
	001-100-570	G30 ANTIFRZ(6);WSHR FLUID(6)		307206	07/06/2023			136.20
	001-100-570	SHOP RAGS: PD VEHICLES		307206	07/06/2023			33.90
	001-100-570	WSHR FLD(6);GAL ANTIFRZ(6):PD		307218	07/06/2023			136.20
	001-170-639	BEARING (2): EXMARK		307317	07/11/2023			8.00
	001-161-638	HEADLT; MRKR LIGHT(2):E1/CMD		307339	07/11/2023			21.25
	001-161-638	MRK LIGHT BASE (2): E1/CMD		307339	07/11/2023			7.50
	001-161-638	WIPER ARM: FD		307389	07/13/2023			127.61
	001-161-638	PCV FILTER: ENG 1		307396	07/13/2023			104.40
	001-161-638	EHAUST GASKET (2): ENG 1		307441	07/17/2023			151.70
	001-205-639	FUEL FILTER: GAS PUMP		307451	07/17/2023			21.20
	001-161-638	SENSOR: ENG 1		307460	07/18/2023			376.00

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001	AUTO TRUCK AND TRAILER PARTS INC	233322	08/15/2023	08/08/2023			1,887.20	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	BELT;WIPER BLD (2): ENG 1 & 5		307518	07/20/2023			32.25
	001-161-638	MARKER LENS (3): ENG 1 & 5		307518	07/20/2023			54.00
	001-161-638	PS FLUID (2);TRNS FLUID: E1		307604	07/21/2023			61.15
	001-161-638	WIPER ARM: ENG 5		307599	07/21/2023			132.00
	001-170-639	5 GAL HYDRAULIC OIL: BACKHOE		307605	07/21/2023			49.95
	001-161-638	PRESSURE SENSOR: ENG 1		307629	07/24/2023			87.14
	001-170-639	3/4" HYD HOSE: BACKHOE		307680	07/25/2023			91.00
	001-161-638	PCV BREATHER TUBE: ENG 1		307679	07/25/2023			159.85
	001-170-639	O-RING; DIESEL KLEEN0 (2): REC		307769	07/27/2023			72.55
001	O'REILLY AUTO PARTS	233324	08/15/2023	08/08/2023			1,779.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CABIN FILTER;FUEL TRMT: 84549		1978294539	06/30/2023			20.88
	001-100-570	COOLANT HOSE;THERMOSTAT: 19684		1978294539	06/30/2023			63.59
	001-100-570	OXYGEN SENSORS (2): 19591		1978294539	06/30/2023			80.76
	001-100-570	LICNS PLT SCREW(6): NEW EXPS		1978294541	06/30/2023			22.74
	001-100-570	CAPSULE BULB(2),SOCKET: 12405		1978295193	07/06/2023			30.89
	001-205-570	FUEL CLNR;WTR REMVR: 27032		1978295194	07/06/2023			23.57
	001-161-638	BATTERY: R39 CHEVY 2500		1978295208	07/06/2023			117.62
	001-161-638	MICRO-V BELT: ENG 4		1978295325	07/07/2023			51.16
	001-170-638	QT MOTOR OIL (14): F350S		1978295658	07/10/2023			69.86
	001-205-559	7 PC SOCKET SET; LOCK PLIERS		1978295697	07/10/2023			29.98
	001-161-638	IGNITION SWITCH: ENG 1		1978295697	07/10/2023			106.72
	001-100-570	CAPSULE BULB: PD UNIT		1978295761	07/10/2023			26.15
	001-100-570	HTR HOSE ASSY (2): 19686		1978296550	07/17/2023			89.67
	001-100-570	COOLANT HOSE: 19686		1978296550	07/17/2023			46.49
	001-100-570	RADIATOR: 19686		1978296551	07/17/2023			161.94
	001-100-570	OIL(8); OIL/CBN FILTER: 10686		1978296668	07/18/2023			101.78
	001-100-570	OIL(6); OIL/CBN FILTER: 10686		1978296670	07/18/2023			80.54
	001-100-570	RTN CR: OIL(8),FILTERS:10686		1978296671	07/18/2023			-101.78
	001-100-570	SPKPLG(2); IGN COIL(2):14400		1978296786	07/19/2023			49.40
	001-205-570	HVAC MODULE;ACTUATR: 70508		1978296839	07/19/2023			141.97
	001-205-570	HVAC ACTUATOR: 39091		1978296839	07/19/2023			26.18
	001-170-638	FREON (8): REC VEHICLES		1978296975	07/20/2023			87.92
	001-161-638	EXHAUST PRESS SENSOR: ENG 1		1978297132	07/21/2023			63.64
	001-205-570	AC BLOWER MOTOR: 70508		1978297132	07/24/2023			73.70
	001-205-570	WHL BEARINGS,SEALS,GRS: 93645		1978297427	07/24/2023			53.54
	001-170-639	5 GAL TRACTOR FLUID		1978297498	07/25/2023			74.99
	001-170-559	RUST PENETRANT;ADAPTER: REC		1978297761	07/27/2023			15.98
	001-205-570	TOOLBX LIFT SUPPT(2): 93645		1978297770	07/27/2023			63.54
	001-205-570	MICRO-V BELT;TENSIONER: 93645		1978297770	07/27/2023			79.15
	001-100-570	RTN CR: THERMOSTAT - 11277		1978297870	07/28/2023			-12.10
	001-100-570	PS FLUID; CAT CNV CLNR: 11277		1978297873	07/28/2023			24.48
	001-100-570	GAL ANTIFREEZE: 14399		1978297873	07/28/2023			14.99
001	LOWES HOME CENTERS INC	233325	08/15/2023	08/08/2023			5,244.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	48" SHWR BASE & WALLS: NFD		982826	05/19/2023			875.90
	001-161-635	16PK 24X24 CEILG TILE(19):NFD		982826	05/19/2023			1,046.52
	001-161-635	PS CHROME SHWR FIXTURE: NFD		982826	05/19/2023			85.50
	001-100-635	10" DOVETAIL DOOR JAMB SAW		901433	06/26/2023			13.29

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001	LOWES HOME CENTERS INC	233325	08/15/2023	08/08/2023			5,244.56	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-205-559	5PK 4.5" SIL CARBD GRIND WHL	902499	06/26/2023				9.49
	001-100-635	90Z LOCTITE POLY ADHESIVE (2)	964312	06/26/2023				18.96
	001-170-559	BRASS KEY (2): B DAVIS RRM	901758	06/27/2023				7.56
	001-092-635	BRINKS MD DOOR CLOSER	901128	06/28/2023				60.41
	001-170-559	4PK SFTY GLASS;CBL CLAMP(2)	901932	06/28/2023				23.59
	001-092-635	156 COMP SCREWS;8'MDF BRD(4)	901291	06/29/2023				39.78
	001-170-559	CM LTHR GLOVE;PS LTHR GLOVE	901399	07/03/2023				27.04
	001-170-559	3M FOLDING EARMUFF	901399	07/03/2023				20.88
	001-170-559	4PK TINTED SAFETY GLASSES	901399	07/03/2023				20.41
	001-170-634	2PK 100W LED(2);2X8 TTD: GM PK	901399	07/03/2023				40.61
	001-161-559	8PK ENERGIZER C BTRY (3): FD	902813	07/05/2023				45.54
	001-170-559	TRUFUEL 110 FL OZ: CHAINSAWS	998431	07/05/2023				22.78
	001-205-559	3/8" RUBBER GROMMET (2)	901018	07/05/2023				3.76
	001-092-559	CLOROX ALGAECIDE(3): FOUNTAIN	901358	07/06/2023				51.24
	001-092-559	CLOROX BLEACH(4): FOUNTAIN	901255	07/06/2023				26.52
	001-161-635	COMM SS PULL DOWN FAUCET: CFD	972186	07/07/2023				189.05
	001-161-702	FRIGIDAIRE 20.5 REFRIGERATOR	972186	07/07/2023				616.55
	001-205-559	DW 20V 2PK 6AMP LITH BTRY KIT	901399	07/10/2023				255.55
	001-170-520	13LB PREEN WEED PREV(2)	901270	07/10/2023				51.26
	001-205-559	5PK DW 8" RECIP BLADE	901354	07/10/2023				15.18
	001-205-559	TBLT ELECTRICIAN TOOL POUCH	901354	07/10/2023				23.74
	001-092-559	SHOCK XTRABLU2 (3): FOUNTAN	915554	07/10/2023				25.59
	001-161-559	CM DEAD BLOW HAMMER: NFD	902930	07/11/2023				28.47
	001-161-559	8PK ENERGZR C BTRY(2): NFD	902930	07/11/2023				30.36
	001-161-559	SS TP TOWER W/ SHELF BIN	902930	07/11/2023				23.75
	001-170-577	BENCH REPR: B DAVIS F# 4	901883	07/12/2023				54.56
	001-161-635	PLUMBING SUPPLIES: SFD SHOWER	901911	07/12/2023				57.10
	001-205-702	43CC POWER AUGER W 8" BITS	983519	07/13/2023				255.55
	001-161-635	BLK SILICONE CAULK: NFD FLRG	902998	07/13/2023				16.14
	001-161-635	SHOWER REPR SUPPLIES: SFD	901150	07/13/2023				67.59
	001-170-577	ORTHENE 12OZ FIRE ANT (6)	901148	07/13/2023				79.68
	001-170-577	100CT DISP GLOVES;MICROBAN(5)	901148	07/13/2023				43.03
	001-205-702	75' AUGER MACHINE	983510	07/13/2023				498.74
	001-205-702	3 HANDLE PEX CLAMP TOOL	983513	07/13/2023				61.73
	001-205-702	14PC CARBD TIP HOLE SAW SET	983513	07/13/2023				122.56
	001-161-635	RTN CR: 48" SHOWER BASE	902996	07/13/2023				-260.30
	001-205-559	DW 12" RECIP SAW BLADE 5PK	902064	07/14/2023				23.74
	001-161-559	HOSE NOZZLE;LG GEL ICE PK(5)	902061	07/14/2023				39.78
	001-161-635	PLUMBING SUPPLIES: SFD	984357	07/14/2023				39.39
	001-170-634	19" SINK;CAULK: GM RESTRM	958704	07/17/2023				47.46
	001-170-559	4' LED SIGHT STRIP: SHOP OFFC	958704	07/17/2023				70.26
	001-170-634	SINK FAUCET (2): GM RESTRMS	964759	07/17/2023				56.96
	001-205-559	DW 5PK GRINDING WHL	901155	07/17/2023				9.49
	001-170-559	3M FOLDING EARMUFF: REC	901146	07/17/2023				20.89
	001-205-520	.5CF RIVER PEBBLES(15): CHALL	901407	07/18/2023				75.15
	001-205-520	.5CF RIVER PEBBLES(5): CHALL	901380	07/18/2023				25.05
	001-170-559	GAL ALGAECIDE (2): SPLASHPAD	901970	07/20/2023				63.24
	001-170-634	2X8X8 TRTD #2: GM PIER	901975	07/20/2023				10.26
	001-205-559	KB 50' RETR CORD REEL	901301	07/21/2023				79.79
	001-205-559	RTN CR: KB 50' RETR CORD REEL	902405	07/21/2023				-69.33
	001-161-635	PLUMBING SUPPLIES: SFD	901032	07/24/2023				34.03

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001	LOWES HOME CENTERS INC	233325	08/15/2023	08/08/2023			5,244.56	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	2X4X8 #2 PRIME (6): SFD		901090	07/24/2023			22.74
001	JACKSON COUNTY ADULT DETENTION CENTER	233326	08/15/2023	08/08/2023			7,805.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	JUL 2023-ADC CHGS		07312023	08/07/2023			7,805.00
001	CLINT DANIELS	233327	08/15/2023	08/08/2023			700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF 1001-1		08212023	07/28/2023			700.00
001	SEDRICK EDWARDS	233328	08/15/2023	08/08/2023			700.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: FF 1001-1		08212023	07/28/2023			700.00
001	SINGING RIVER ELECTRIC COOPERATIVE	233329	08/15/2023	08/08/2023			3,033.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		07182023	07/26/2023			2,183.26
	001-201-629	SIGNAL LIGHT 89113001		07182023	07/26/2023			63.75
	001-170-631	CITY PARK RESTRMS 89912001		07182023	07/26/2023			325.06
	001-201-633	STREET LIGHTS 90345002		07182023	07/26/2023			156.34
	001-092-631	RECORDS BLDG 90790001		07182023	07/26/2023			259.34
	001-170-631	FRAZIER RESTRMS 98546001		07182023	07/26/2023			45.63
001	SINGING RIVER ELECTRIC COOPERATIVE	233330	08/15/2023	08/08/2023			438.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		07192023	07/27/2023			314.64
	001-170-631	BACOT SPLASHPAD 103751001		07192023	07/27/2023			32.09
	001-170-631	BACOT UPGRADES 113730001		07192023	07/27/2023			48.86
	001-170-631	BACOT 114484001		07192023	07/27/2023			42.50
001	SINGING RIVER ELECTRIC COOPERATIVE	233331	08/15/2023	08/08/2023			147.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		07182023	07/26/2023			114.96
	001-170-631	FITNESS TRAIL 109268001		07182023	07/26/2023			32.40
001	SINGING RIVER ELECTRIC COOPERATIVE	233332	08/15/2023	08/08/2023			843.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		07182023	07/26/2023			78.74
	001-201-633	DOLPHIN ST 94988002		07182023	07/26/2023			57.91
	001-201-633	DOLPHIN ST 94989002		07182023	07/26/2023			42.92
	001-201-633	DOLPHIN ST 94990002		07182023	07/26/2023			615.40
	001-201-633	WM PAYNE 100244006		07182023	07/26/2023			48.86
001	SINGING RIVER ELECTRIC COOPERATIVE	233333	08/15/2023	08/08/2023			686.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	ROUNDAABOUT 102311004		07182023	07/26/2023			30.00
	001-201-633	WM PAYNE 100245001		07182023	07/26/2023			58.12
	001-170-631	BACOT LIGHTS 10137		07192023	07/27/2023			467.24
	001-201-629	SIGNAL LIGHTS 10138		07192023	07/27/2023			130.95

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001	SINGING RIVER ELECTRIC COOPERATIVE	233334	08/15/2023	08/08/2023			820.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		07152023	07/24/2023		469.59	
	001-161-631	MARTIN BLUFF FD 58380001		07172023	07/25/2023		276.34	
	001-201-629	SIGNAL LIGHTS 17546		07172023	07/25/2023		39.06	
	001-092-631	CITY LIMIT SIGN		07172023	07/25/2023		35.84	
001	SINGING RIVER ELECTRIC COOPERATIVE	233335	08/15/2023	08/08/2023			10,349.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	SRTEET LIGHTING 10054		07182023	07/26/2023		7,019.09	
	001-092-631	CITY HALL 10054		07182023	07/26/2023		1,062.07	
	001-170-631	SRM VENUE/DLPN PW BOX 10054		07182023	07/26/2023		60.00	
	001-170-631	FRAZIER PARK 10054		07182023	07/26/2023		67.60	
	001-170-631	SENIOR BLDG 10054		07182023	07/26/2023		396.62	
	001-170-631	CITY PARK 10054		07182023	07/26/2023		163.23	
	001-161-631	CENTRAL FD 10054		07182023	07/26/2023		479.82	
	001-092-631	PUBLIC WORKS 10054		07182023	07/26/2023		316.06	
	001-092-631	HWY 90 SIGN 10054		07182023	07/26/2023		41.25	
	001-201-629	SIGNAL LIGHTING 10054		07182023	07/26/2023		743.38	
001	FUELMAN	233342	08/15/2023	08/08/2023			3,705.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64795636	07/31/2023		217.72	
	001-100-525	UNL FUEL		NP64795636	07/31/2023		2,661.42	
	001-161-525	DSL FUEL		NP64795636	07/31/2023		284.99	
	001-170-525	UNL FUEL		NP64795636	07/31/2023		498.17	
	001-205-525	UNL FUEL		NP64795636	07/31/2023		43.36	
001	FUELMAN	233344	08/15/2023	08/08/2023			4,497.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP64865638	08/07/2023		48.96	
	001-092-525	UNL FUEL		NP64865638	08/07/2023		45.13	
	001-100-525	UNL FUEL		NP64865638	08/07/2023		3,326.74	
	001-161-525	UNL&DSL FUEL		NP64865638	08/07/2023		599.71	
	001-170-525	UNL FUEL		NP64865638	08/07/2023		402.87	
	001-205-525	DSL FUEL		NP64865638	08/07/2023		74.36	
001	ELAN FINANCIAL SERVICES	233346	08/15/2023	08/08/2023			1,372.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-559	ALGACIDE: NPG FOUNTAIN		07062023	07/07/2023		124.99	
	001-170-502	CHEER FIT KIT		07122023	07/13/2023		200.00	
	001-040-559	ADOBE PRO RENEW: FARABEE		07122023	07/13/2023		308.03	
	001-170-502	SCALE: FOOTBALL		07182023	07/19/2023		21.98	
	001-170-511	SR EVENT: REFRESHMENTS		07182023	07/19/2023		96.82	
	001-090-559	PLANNING:SHIRT(8) HOODIE(4)		07252023	07/26/2023		152.11	
	001-090-682	SUBDVSN DESIGN 1&2: MORGAN		07262023	07/27/2023		60.00	
	001-090-682	ASFPM MEMBER DUES: MORGAN		07272023	07/31/2023		175.00	
	001-090-682	ASFPM CFM RENEWAL: MORGAN		07272023	07/31/2023		120.00	
	001-092-606	ONEWAY APP: AUG 2023		08022023	08/03/2023		75.00	
	001-092-698	LATE FEE: CARD		08012023	08/01/2023		39.00	

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001	FOSTERS A/C & HEATING INC	233351	08/15/2023	08/08/2023			231.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	ESA SERVICE CALL: PLANNING		W1132755	08/02/2023			106.25
	001-170-635	SERV CALL: FRASIER RESTRM		W1132821	08/04/2023			125.00
001	BELL AUTO PARTS INC	233365	08/15/2023	08/09/2023			437.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	OIL FILTER (5): LAWN MOWERS		D059755	07/06/2023			72.00
	001-170-639	AIR FILTER (5): EXMARKS		D059758	07/07/2023			120.35
	001-170-639	GAS DAMPER SHOCK (3): EXMARKS		D059777	07/13/2023			195.00
	001-170-639	IGNITION SWITCH: JD TRACTOR		D059780	07/17/2023			49.95
001	GRAND VIEW SECURITY LLC	233367	08/15/2023	08/09/2023			544.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	SERV CALL: GM PARK CAMERA		0612121501	06/15/2023			220.00
	001-170-698	MONITORING: BUDDY DAVIS		0803128212	08/03/2023			324.00
001	DELTA SANITATION OF MS LLC	233368	08/15/2023	08/09/2023			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001326365	07/31/2023			35.00
	001-170-698	BACOT PORT O LET(2)		0001326412	07/31/2023			250.00
001	CENTERPOINT ENERGY	233370	08/15/2023	08/09/2023			43.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:6/23-7/26/23		11000999-0	08/02/2023			43.29
001	CENTERPOINT ENERGY	233372	08/15/2023	08/09/2023			30.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:6/23-7/26/23		11000885-1	08/02/2023			30.01
001	CINTAS CORPORATION	233373	08/15/2023	08/09/2023			461.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	JUL 06 2023 MAINT		4160657528	07/06/2023			109.31
	001-205-535	JUL 12 2023 MAINT		4161269006	07/12/2023			109.31
	001-205-535	JUL 19 2023 MAINT		4161985959	07/19/2023			109.31
	001-205-535	JUL 26 2023 MAINT		4162657054	07/26/2023			133.91
001	GALLS LLC	233374	08/15/2023	08/09/2023			88.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	CONTOURED DUTY BELT		024211327	04/18/2023	230597		83.16
	001-100-535	SHIPPING		024211327	04/18/2023	230597		4.92
001	TEAM ONE COMMUNICATIONS INC	233375	08/15/2023	08/09/2023			1,328.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	APX 400 BATTERY (10): POLICE		3010104981	07/25/2023	231076		1,306.00
	001-100-639	FREIGHT		3010104981	07/25/2023	231076		22.00

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001	ACTION PRINTING CENTER INC	233377	08/15/2023	08/09/2023			402.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	UTY DEPT STAMP: PLAN REVIEW		2041	08/01/2023	231073		58.00
	001-090-620	#10 ENVELOPE (1000): PLANNING		1975	08/01/2023	231062		247.74
	001-090-620	VEHICLE MAINT LOG BOOKS (15)		1972	08/01/2023	231060		96.85
001	MS FIRE ACADEMY	233378	08/15/2023	08/09/2023			365.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	FIRST TRNG: GRAHAM, A		30933	08/04/2023	230781		365.00
001	CUSTOM PRODUCTS CORPORATION	233380	08/15/2023	08/09/2023			1,265.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-565	DS CONTOUR SIGN: WESTGATE EST		395839	07/27/2023	231028		245.95
	001-092-565	ROUND POST 3"		395839	07/27/2023	231028		174.66
	001-092-565	POST TOP		395839	07/27/2023	231028		90.82
	001-092-565	POST BASE		395839	07/27/2023	231028		188.50
	001-092-565	SIGN BRACKET		395839	07/27/2023	231028		75.76
	001-092-565	SKID CHARGE/ITEM 109"-120"		395839	07/27/2023	231028		200.00
	001-092-565	NEW DESIGN CHARGE		395839	07/27/2023	231028		75.00
	001-092-565	FREIGHT		395839	07/27/2023	231028		150.00
	001-092-565	SIGN: SHEPARD ST PARK IMPS		395734	07/26/2023	231048		20.22
	001-092-565	TIDELANDS SIGNAGE: 2021-2024		395734	07/26/2023	231048		26.79
	001-092-565	SHIPPING		395734	07/26/2023	231048		17.52
001	SINGING RIVER PAINT & BODY	233381	08/15/2023	08/09/2023			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-702	INSTALL GRAPHICS: #11816		11816	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #11961		11961	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #11975		11975	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #12075		12075	08/04/2023	230972		300.00
	001-100-702	INSTALL GRAPHICS: #12079		12079	08/04/2023	230972		300.00
001	DUNAWAY SIGNS INC	233383	08/15/2023	08/09/2023			454.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-620	PUBL HEARING NOTICE(6): CODE		39992	08/02/2023	231063		174.00
	001-090-620	PUBL HEARING NOTICE(20):PLNG		39992	08/02/2023	231063		235.00
	001-090-620	WIRE STAKES (20)		39992	08/02/2023	231063		45.00
001	PASCAGOULA TIRE & SERVICE INC	233385	08/15/2023	08/09/2023			1,665.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-570	FS DESTINATION LE3(4): #49362		112321	07/20/2023	231052		484.40
	001-205-570	INSTALLATION PACKAGE		112321	07/20/2023	231052		90.00
	001-205-570	THRUST ANGLE ALIGNMENT		112321	07/20/2023	231052		89.99
	001-205-570	FS DESTINATN LE3(4): #93645		112322	07/20/2023	231052		484.40
	001-205-570	INSTALLATION PACKAGE		112322	07/20/2023	231052		90.00
	001-205-570	THRUST ANGLE ALIGNMENT		112322	07/20/2023	231052		89.99
	001-205-570	FS DESTINATION AT2: #19415		112327	07/20/2023	231074		104.27
	001-205-570	INSTALLATION PACKAGE		112327	07/20/2023	231074		22.50
	001-205-570	TPMS SENSOR (3): #19415		112327	07/20/2023	231074		209.97

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001	SUN HERALD ADVERTISING	233386	08/15/2023	08/09/2023			764.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	DISPLAY AD: BUDGET AMENDMENTS	205675	07/31/2023	231111		600.00	
	001-090-615	NOTICE: GPC 23-25-VAR AMAR E	205675	07/31/2023	231072		21.48	
	001-090-615	NOTICE: GPC 23-26-SE MINGOTI	205675	07/31/2023	231072		20.40	
	001-090-615	NOTICE: GPC 23-27-CU PEARSON	205675	07/31/2023	231072		21.72	
	001-040-615	AD: PUBLIC WORKS RFP 7/02/23	205675	07/31/2023	230963		100.50	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	233387	08/15/2023	08/09/2023			3,340.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	SANDISK ULTRA USB 32GB (10)	3543272207	07/25/2023	231080		209.90	
	001-090-559	4 DRWR VERT FILE CABINET BLK	3543410793	07/27/2023	231088		222.42	
	001-090-500	HP64XL/64 BLK HY CMY 2PK	3543410793	07/27/2023	231088		65.89	
	001-090-500	HANGING FILE TABS CLR 50PK	3543410793	07/27/2023	231088		6.84	
	001-090-500	PAPERCLIPS #2 ASRT COLOR	3543410794	07/27/2023	231088		6.24	
	001-100-500	TR SCISSORS 8" (2)	3543410795	07/27/2023	231091		11.34	
	001-100-500	LOGI WLESS KEYBOARD/MOUSE	3543410795	07/27/2023	231091		63.95	
	001-100-500	S-GEL RETRACT PEN BLU DZ(2)	3543410795	07/27/2023	231091		32.98	
	001-100-500	LEXMARK 701 TONER YEL (2)	3543410795	07/27/2023	231091		132.56	
	001-100-500	LEXMARK 701 TONER MAG (3)	3543410795	07/27/2023	231091		193.95	
	001-100-500	LEXMARK 701 TONER CYAN (2)	3543410795	07/27/2023	231091		132.56	
	001-100-500	LEXMARK 701 TONER BLK (2)	3543410795	07/27/2023	231091		94.28	
	001-100-500	5 RM CS COPY PAPER (10)	3543410795	07/27/2023	231091		376.20	
	001-100-500	EPSON 127/126 BLK HY 4PK (6)	3543410795	07/27/2023	231091		496.68	
	001-100-500	REMN BLK BRO DR360 DRUM (3)	3543410795	07/27/2023	231091		224.22	
	001-100-500	REMN BLK HY BRO TN360 2PK (6)	3543410796	07/27/2023	231091		503.88	
	001-010-500	INVISIBLE TAPE 12/PK (2)	3543494572	07/28/2023	231099		15.12	
	001-010-500	STD STAPLES 5000BX 5PK (2)	3543494572	07/28/2023	231099		7.66	
	001-010-500	DRY CORRECTION TAPE 10PK	3543494572	07/28/2023	231099		9.77	
	001-010-500	CS COPY PAPER 8.5X11 (6)	3543494572	07/28/2023	231099		266.94	
	001-010-500	LTR EXPN FILE POCKET 10PK	3543494572	07/28/2023	231099		13.03	
	001-010-500	AA BATTERY 36PK	3543494572	07/28/2023	231099		35.90	
	001-010-500	S-GEL RETRACT PEN BLK 36PK	3543494572	07/28/2023	231099		40.39	
	001-010-500	PAPER CLIP SMOOTH 10PK (2)	3543494572	07/28/2023	231099		6.26	
	001-010-500	STICKY NOTE 3X3 18PK	3543494572	07/28/2023	231099		12.01	
	001-010-500	HP05A BLK SY TONER 2PK	3543494572	07/28/2023	231099		159.22	
001	CUPIT SIGNS OF MISSISSIPPI INC	233389	08/15/2023	08/09/2023			574.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	DATE CHG (7): LAGNIAPPE	35667B	07/12/2023	231034		70.00	
	001-170-513	DATE/TIME CHG (6): CRUISIN	35667B	07/12/2023	231034		120.00	
	001-170-513	BANNER (2): FARMERS MARKET	35724B	08/04/2023	231152		384.00	
001	QUALITY TREE AND DEBRIS LLC	233390	08/15/2023	08/09/2023			250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-601	ABATEMENT: 1528 LADNIER RD	073112	08/03/2023	231144		250.00	

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001	MUNICIPAL EMERGENCY SERVICES INC	233392	08/15/2023	08/09/2023			587.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	TAC POLO (3): LORENZO	IN1899918	07/06/2023	230737		186.95	
	001-161-535	TAC POLO; PA CAP: MCNEIL	IN1899919	07/06/2023	230737		72.45	
	001-161-535	APEX PANT (2): GRAHAM, J	IN1906545	07/19/2023	230737		138.95	
	001-161-535	SHORT(2);TAC POLO(3): WELLS	IN1909823	07/26/2023	230737		189.45	
001	AMAZON CAPITAL SERVICE	233393	08/15/2023	08/09/2023			69.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-560	HAZARD DOT GAS PLACARD (8)	1LCLHVL334	07/29/2023	231094		43.44	
	001-205-560	DANGER GAS 7X10 STICKER (2)	1LCLHVL334	07/29/2023	231094		11.32	
	001-205-560	FLANMABLE VINYL STICKER (2)	1LCLHVL334	07/29/2023	231094		15.18	
001	MANDAL AUTOMOTIVE OF D'IBERVILLE LLC	233394	08/15/2023	08/09/2023			2,786.47	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	WATER PUMP (2): U #44	5066393	07/14/2023	231016		452.50	
	001-100-570	THERMOSTAT (2): U #44	5066393	07/14/2023	231016		112.38	
	001-100-570	VISOR SUPPORT (4): U #44	5066457	07/18/2023	231016		95.52	
	001-100-570	ENGINE CAMSHAFT: U #58	5066392	07/14/2023	231017		371.25	
	001-100-570	HYDRAULIC TAPPET: U #58	5066392	07/14/2023	231017		915.00	
	001-100-570	OIL TUBE SEAL: U #58	5066392	07/14/2023	231017		5.50	
	001-100-570	HEATER LINE O RING: U #58	5066392	07/14/2023	231017		17.62	
	001-100-570	CYLINDER HEAD GASKET: U #58	5066478	07/18/2023	231017		133.76	
	001-100-570	SPECIAL BOLT: U #58	5066478	07/18/2023	231017		132.60	
	001-100-570	COOLANT OUT TUBE: U #58	5066478	07/18/2023	231017		28.56	
	001-100-570	COOLANT INLET TUBE: U #58	5066478	07/18/2023	231017		27.00	
	001-100-570	OIL PUMP: U #19685	5066514	07/19/2023	231058		190.00	
	001-100-570	OIL PUMP SEAL: U #19685	5066514	07/19/2023	231058		5.50	
	001-100-570	COOLING FAN (2): U #19686	5066514	07/19/2023	231058		99.76	
	001-100-570	COOLING FAN (6): SPARES	5066566	07/21/2023	231058		199.52	
001	CANNON PAF LLC	233396	08/15/2023	08/09/2023			37.43	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	HORN ASSEMBLY 220: #84549	246263	07/12/2023	231030		37.43	
001	OCCUPATIONAL HEALTH CENTER INC	233397	08/15/2023	08/09/2023			410.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	PRE-EMP PHYSICAL: BURSE,G	328798	07/13/2023	231042		75.00	
	001-161-604	COC DRUG SCREEN: BURSE,G	328798	07/13/2023	231042		70.00	
	001-161-604	PFT: BURSE, GABRIEL	328798	07/13/2023	231042		45.00	
	001-022-604	PRE-EMP DRUG SCRIN: HOLLINS,O	330147	08/03/2023	231103		35.00	
	001-100-604	PRE-EMP PHYSICAL: SIMS, J	330147	08/03/2023	231087		75.00	
	001-100-604	PRE-EMP DRUG SCRIN: SIMS, J	330147	08/03/2023	231087		35.00	
	001-100-604	PRE-EMP PHYSICAL: THOMPSON,S	330147	08/03/2023	231096		75.00	
001	ECONOMY BOOTS SALES & SERVICE	233398	08/15/2023	08/09/2023			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-689	BOOTS: ACO CARTWRIGHT	13589	07/17/2023	231057		100.00	

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001	PNEU-DART INC	233400	08/15/2023	08/09/2023			195.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-689	RDD DEVICE TYPE P 2.0 CC (8)	364328	07/27/2023	231090		175.60	
	001-100-689	SHIPPING	364328	07/27/2023	231090		19.70	
001	MOTOROLA INC	233401	08/15/2023	08/09/2023			450.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	VISTA BATT KIT LI-ION (10)	8281676578	07/23/2023	231075		450.00	
FUND TOTAL	1 Claims	to	Checks	81 Total	142,385.37 Manual	Held	Total	142,385.37

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171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762	233352	08/15/2023	08/08/2023			3,000.00	
	Description GEOTECH: BATHHOUSE 75%			Invoice # AM OB2300633B	Date 06/30/2023	P.O.	Amount	3,000.00
171	GOODWYN MILLS & CAWOOD INC Account Number 171-176-762 171-176-762	233363	08/15/2023	08/09/2023			1,804.00	
	Description CONST DOCS: BATHHOUSE 30% GEOTECH: BATHHOUSE 100%			Invoice # A MOB2300634 A MOB2300634	Date 08/03/2023 08/03/2023	P.O.	Amount	804.00 1,000.00
FUND TOTAL 171 Claims	to	Checks	2 Total	4,804.00	Manual		Held	Total 4,804.00

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172	JACKSON-GEORGE REGIONAL LIBRARY	233263	08/15/2023	08/01/2023			3,052.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUL 2023	07/21/2023			3,052.61
FUND TOTAL 172 Claims	to	Checks	1 Total	3,052.61	Manual	Held	Total	3,052.61

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176	BAY ICE COMPANY INC	233292	08/15/2023	08/07/2023			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	JUL 2023 BOX RENTAL FEE		684056	07/31/2023			50.00
176	C SPIRE WIRELESS	233296	08/15/2023	08/07/2023			52.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	07/31/2023			52.98
176	SPARKLIGHT	233307	08/15/2023	08/07/2023			256.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	AUG 2023:SSP INET#132698937		07202023	07/20/2023			256.89
176	SPARKLIGHT	233308	08/15/2023	08/07/2023			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	AUG 2023:SSP #136075116		07232023	07/23/2023			127.95
176	SINGING RIVER ELECTRIC COOPERATIVE	233336	08/15/2023	08/08/2023			3,818.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		07192023	07/27/2023			3,152.71
	176-170-631	HOUSE 76855002		07192023	07/27/2023			55.12
	176-170-631	SSP WELCOME CENTER 108928002		07192023	07/27/2023			580.34
	176-170-631	DUMP STATION 109931001		07192023	07/27/2023			30.00
176	ELAN FINANCIAL SERVICES	233347	08/15/2023	08/08/2023			79.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	120/240VAC BREAKER: NEW RANGE		07182023	07/19/2023			79.10
176	LOWES HOME CENTERS INC	233349	08/15/2023	08/08/2023			1,568.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	LIGHT SWITCH: RANGER HOUSE		964581	07/06/2023			10.91
	176-170-639	22" UNIV BLADE: MOWER		964581	07/06/2023			31.33
	176-170-635	3WAY SWITCH;ELEC BOX:RNGR HSE		901269	07/10/2023			19.06
	176-170-559	WHRLPOOL SS 30" ELEC RANGE		915893	07/12/2023			616.55
	176-170-520	2 CFT PREM BROWN MULCH (140)		960248	07/17/2023			529.20
	176-170-559	30" RANGE BACKSPLASH PLATE		990929	07/17/2023			46.55
	176-170-559	6' 4 WIRE RANGE PWR CORD		990929	07/17/2023			38.93
	176-170-559	30" SS CONV RANGE HOOD		990929	07/17/2023			151.05
	176-170-559	3.75X10 BLK WALL CAP		990929	07/17/2023			32.30
	176-170-559	12' 3 STRND UF WIRE: R HOOD		990929	07/17/2023			79.56
	176-170-559	50A 4W RANGE PWR OUTLET		90929	07/17/2023			13.38
176	GRAND VIEW SECURITY LLC	233371	08/15/2023	08/09/2023			360.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	MONITORING: LOG CABIN		0630149768	06/30/2023			360.00
FUND TOTAL 176 Claims		to	Checks	8 Total	6,313.91 Manual	Held	Total	6,313.91

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361	JLB CONTRACTORS LLC	233364	08/15/2023	08/09/2023			376,286.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	361-726-768	GV SWR UPGRADES		7	08/01/2023		376,286.88	
FUND TOTAL 361 Claims	to	Checks	1 Total	376,286.88	Manual	Held	Total	376,286.88

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400	C SPIRE WIRELESS	233297	08/15/2023	08/07/2023			48.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	07/31/2023			48.77
400	SPARKLIGHT	233309	08/15/2023	08/07/2023			106.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	AUG 2023:UTLY #107663106		07232023	07/23/2023			106.55
400	CLEARWATER SOLUTIONS LLC	233310	08/15/2023	08/07/2023			170,690.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	AUG 2023 OPERATION FEE		GAUTIER128	07/01/2023			170,690.75
400	HENZE ENTERPRISES INC	233318	08/15/2023	08/08/2023			860.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	4 CY TOPSOIL: SAN LORENZO		32296	08/01/2023			60.00
	400-651-683	4 CY RAP: SAN LORENZO		32296	08/01/2023			160.00
	400-651-585	20 CY FILL DIRT: WTR LEAK		32296	08/01/2023			200.00
	400-651-585	8 CY RAP: WTR LEAK		32296	08/01/2023			320.00
	400-651-683	8 CY TOPSOIL: BACOT ST		32296	08/01/2023			120.00
400	HUEY P STOCKSTILL LLC	233319	08/15/2023	08/08/2023			641.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	3.03 TN ASPHALT: HASTINGS		60540	07/25/2023			269.67
	400-651-683	2.06 TN ASPHALT: SNG PINE, ALLEN		60540	07/25/2023			183.34
	400-651-683	2.12 TN ASPHALT: SEA BASS		60540	07/25/2023			188.68
400	AUTO TRUCK AND TRAILER PARTS INC	233323	08/15/2023	08/08/2023			85.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	OIL FILTER: M BLUFF GENERATOR		307340	07/11/2023			18.50
	400-651-581	FUEL FILTER(2): M BLUFF GENER		307340	07/11/2023			67.48
400	SINGING RIVER ELECTRIC COOPERATIVE	233337	08/15/2023	08/08/2023			799.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		07182023	07/26/2023			799.47
400	SINGING RIVER ELECTRIC COOPERATIVE	233338	08/15/2023	08/08/2023			9,478.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		07182023	07/26/2023			45.00
	400-651-631	LIFT STATIONS 17882		07182023	07/26/2023			2,322.07
	400-651-631	WATER WELLS 17882		07182023	07/26/2023			4,394.63
	400-651-631	UTY BLDG 17882		07182023	07/26/2023			2,716.89
400	SINGING RIVER ELECTRIC COOPERATIVE	233339	08/15/2023	08/08/2023			5,010.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		07192023	07/27/2023			228.62
	400-651-631	LIFT STNS 17883		07192023	07/27/2023			2,527.37
	400-651-631	LIFT STNS 17884		07192023	07/27/2023			1,268.58
	400-651-631	LIFT STNS 114260001		07192023	07/27/2023			985.44

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400	SINGING RIVER ELECTRIC COOPERATIVE	233340	08/15/2023	08/08/2023			5,844.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		07172023	07/25/2023			77.14
	400-651-631	LIFT STNS 89702001		07172023	07/25/2023			30.00
	400-651-631	LIFT STNS 17881		07172023	07/25/2023			2,953.52
	400-651-631	WATER WELLS 17881		07172023	07/25/2023			2,783.71
400	SINGING RIVER ELECTRIC COOPERATIVE	233341	08/15/2023	08/08/2023			125.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TANK 109812001		07152023	07/24/2023			31.04
	400-651-631	LIFT STATIONS 28779		07152023	07/24/2023			93.98
400	FUELMAN	233343	08/15/2023	08/08/2023			217.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64795636	07/31/2023			217.76
400	FUELMAN	233345	08/15/2023	08/08/2023			121.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP64865638	08/07/2023			121.48
400	WASTE MANAGEMENT OF MS-GLF COAST INC	233348	08/15/2023	08/08/2023			4,391.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	JUL 2023:TIMBERLANE ROFF		8 1118947688	08/01/2023			4,391.47
400	LOWES HOME CENTERS INC	233350	08/15/2023	08/08/2023			163.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	QK 20LB HYD WTR (2): BONITA		902513	06/27/2023			37.40
	400-651-683	QK 80LB CONCRETE(10): BONITA		902552	06/27/2023			47.30
	400-651-683	15CT CABLE TIE (2): SEA BASS		902932	07/11/2023			17.06
	400-651-683	6X6X6 ATRIUM GRATE: MBLUFF		901438	07/18/2023			10.33
	400-650-559	28" D HANDLE GARDEN SPADE		964841	07/19/2023			18.98
	400-650-559	CAUTION BLUE MRKG PAINT (2)		964841	07/19/2023			18.96
	400-650-559	WD-40 8OZ SMARTSTRAW 2PK		964841	07/19/2023			13.29
400	GRAYSTONE PLUMBING AND GAS SERVICES LLC	233366	08/15/2023	08/09/2023			922.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	SERV CALL: ION PLANT-PIPING		1499	08/02/2023			875.00
	400-651-582	S80 PVC;CU ADPTR: ION PLANT		1499	08/02/2023			47.50
400	TEAM ONE COMMUNICATIONS INC	233376	08/15/2023	08/09/2023			49.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	TNC PLUG CRIMP CONN: MR LAPTOP		9080194251	07/11/2023	231037		49.81
400	SHERWIN-WILLIAMS COMPANY	233379	08/15/2023	08/09/2023			509.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	5 GAL PURE WHITE (5)		1512-5	07/31/2023	231093		237.45
	400-651-581	GAL PURE WHITE (3)		1512-5	07/31/2023	231093		148.47
	400-651-581	9 INCH WHITE DOVE 3/8 6PK (2)		1512-5	07/31/2023	231093		47.98
	400-651-581	6.5"X1/2 WOVEN MINI (2)		1512-5	07/31/2023	231093		28.38
	400-651-581	14" FRAME/6.5" PINK (2)		1512-5	07/31/2023	231093		12.78

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400	SHERWIN-WILLIAMS COMPANY	233379	08/15/2023	08/09/2023			509.58	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	4 INCH 4 WIRE ROLLER (2)		1512-5	07/31/2023	231093		10.78
	400-651-581	2-1/2" SYNTAX ANG (2)		1512-5	07/31/2023	231093		45.58
	400-651-581	DISCOUNT		1512-5	07/31/2023	231093		-21.84
400	SOUTHERN PIPE & SUPPLY CO INC	233382	08/15/2023	08/09/2023			40,147.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	10"X18" DIRECT OCTAVE METER		7812983-01	07/17/2023	230727		9,153.34
	400-651-683	12" COR PLST PIPE 200 FT		8222693-00	07/24/2023	231067		2,216.00
	400-651-683	24" COR PLST PIPE 20 FT		8222693-00	07/24/2023	231067		655.80
	400-651-683	12" ST INJ MOLD TEE (8)		8222693-00	07/24/2023	231067		1,965.92
	400-651-581	15" SOLID CORR PIPE 300 FT		8222847-00	07/25/2023	231083		4,611.00
	400-651-581	15"X15" HDPE TEE		8222847-00	07/25/2023	231083		363.77
	400-651-709	2" METER N/COUP (8)		8251482-00	07/25/2023	231086		285.92
	400-651-709	2" CURB FIPXPVX COMP (4)		8251482-00	07/25/2023	231086		1,720.00
	400-651-581	4" MJ SOLID SLEEVE (4)		8238242-00	07/28/2023	231092		288.28
	400-651-581	4" MEGALUG PVC (8)		8238242-00	07/28/2023	231092		293.60
	400-651-581	4" MJ ACC SET L/GLAND (8)		8238242-00	07/28/2023	231092		143.84
	400-651-709	5/8X3/4 BLMJ DIRECT METER (30)		8238242-00	07/28/2023	231092		2,250.00
	400-651-709	3/4X1/2 BRASS METER CPLG (25)		8238242-00	07/28/2023	231092		237.25
	400-651-709	3/4 CTS GUNT/SWVL CURB (25)		8238242-00	07/28/2023	231092		1,711.25
	400-651-709	3"X12" DIRECT OCTAVE METER (5)		7812983-02	07/28/2023	230727		9,177.70
	400-651-709	4"X12" DIRECT OCTAVE METER (2)		7812983-02	07/28/2023	230727		5,073.86
400	CONSOLIDATED PIPE & SUPPLY	233384	08/15/2023	08/09/2023			3,436.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	4" SB CLAMP F/PVC (12)		3739189000	08/01/2023	231085		1,656.00
	400-651-581	5 GAL CEMENT PLUG		3739189000	08/01/2023	231085		35.00
	400-651-581	4" S40 PVC PIPE PE 200 FT		3739189000	08/01/2023	231085		1,100.00
	400-651-581	2" S40 PVC PP WHT 300 FT		3739189000	08/01/2023	231085		645.00
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	233388	08/15/2023	08/09/2023			435.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	LTR MANILA FOLDERS 100BX		3542941833	07/20/2023	231071		11.76
	400-650-500	BROTHER TN227 BK HY TONER		3542941833	07/20/2023	231071		75.03
	400-650-500	BROTHER TN223 4PK SY TONER		3542941833	07/20/2023	231071		259.49
	400-650-500	LEXMARK IMAGING UNIT		3543347015	07/26/2023	231081		88.99
400	CORE & MAIN LP	233391	08/15/2023	08/09/2023			1,326.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	8"PVC S80 SW SCKT & RING (4)		T276490	07/27/2023	231068		232.52
	400-651-581	8"PVC S80 45 HXH 817-080 (4)		T276490	07/27/2023	231068		487.76
	400-651-581	1-1/4 PVC S40 M ADPT (12)		T276490	07/27/2023	231068		10.80
	400-651-581	2 BALL VALVE FP MATCO (12)		T277863	07/27/2023	231068		589.80
	400-651-581	3/4 SCH40 FE ADP (12)		S265798	04/25/2023	230449		6.00
400	ISCO INDUSTRIES INC	233395	08/15/2023	08/09/2023			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	#4 METER LOCK NO CAP (100)		51007032	07/27/2023	230659		450.00

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LYMAN WELL COMPANY	233399	08/15/2023	08/09/2023			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	REPL PACKING: WESTGATE WELL		23-193	07/28/2023	230764		300.00
	400-651-581	REPL PACKING: LARK WELL		23-193	07/28/2023	230764		300.00
400	J H WRIGHT & ASSOCIATES INC	233402	08/15/2023	08/09/2023			2,545.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	KEEN 2HP GRINDER PUMP: SPARE		453859	08/03/2023	231109		1,200.00
	400-651-584	MISSION PRESSURE TRANSDUCER		453968	08/07/2023	231108		260.00
	400-651-584	MISSION SUB LEVEL TRANSDUCER		453968	08/07/2023	231108		1,085.00
FUND TOTAL 400 Claims	to	Checks	25 Total	249,007.80	Manual	Held	Total	249,007.80

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	233369	08/15/2023	08/09/2023			102,672.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	JUL 2023 RES GARBAGE (6290)		0001326300	07/31/2023			105,672.00
	404-677-693	NO CART-30 DAYS: 713 HWY 90		0001326300	07/31/2023			-3,000.00
FUND TOTAL 404 Claims	to	Checks	1 Total	102,672.00	Manual		Held	Total 102,672.00

Docket of Claims
Release date from 08/15/2023 thru 08/15/2023

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	81 Total	142,385.37 Manual	Held	Total	142,385.37
FUND 171 Claims	to	Checks	2 Total	4,804.00 Manual	Held	Total	4,804.00
FUND 172 Claims	to	Checks	1 Total	3,052.61 Manual	Held	Total	3,052.61
FUND 176 Claims	to	Checks	8 Total	6,313.91 Manual	Held	Total	6,313.91
FUND 361 Claims	to	Checks	1 Total	376,286.88 Manual	Held	Total	376,286.88
FUND 400 Claims	to	Checks	25 Total	249,007.80 Manual	Held	Total	249,007.80
FUND 404 Claims	to	Checks	1 Total	102,672.00 Manual	Held	Total	102,672.00
Total for all Funds			Checks 119 Total	884,522.57 Manual	Held	Total	884,522.57

A discussion was held between the mayor, members of the City Council, and citizens regarding the potential no wake zone.

No action was taken during discussion.

Councilman Jackson made the motion to approve consent agenda items 1- 11, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 357-2023

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-11 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 358-2023

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held August 1, 2023 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 359-2023

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for July 2023 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

		City of Gautier		
		Business Registry		
		Jul-23		
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
1833	2024-07-0008298	Voodoo Laser Engraving	\$20.00	New Business
1003	2024-07-0008299	AD2	\$20.00	Current
1329	2024-07-0008300	World Finance	\$20.00	Current
1648	2024-06-0008301	Upright Cleaning	\$20.00	Delinquent
1724	2024-07-0008302	Leo Rodriguez Tree Pruning	\$20.00	Current
1769	2024-06-0008303	Albert Pro General Remodeling	\$22.00	Delinquent
506	2024-05-0008304	Economy Boots	\$22.20	Delinquent
1432	2024-05-0008305	Martin Bluff Storage & Rentals	\$22.20	Delinquent
1660	2024-08-0008306	That Gumbo Life	\$36.00	Current
1327	2024-07-0008307	Dolgencorp, LLC #15710	\$70.00	Current
1726	2024-07-0008308	Dolgencorp, LLC #2389	\$112.50	Current
823	2024-03-0008309	Keith's Superstore #112	\$45.20	Delinquent
653	2024-07-0008310	College Villa Apartments	\$20.00	Current
1325	2024-06-0008311	CVS	\$407.00	Delinquent
1092	2024-08-0008312	The Disability Consulting	\$20.00	Current
1498	2024-08-0008313	Iglesia Cristiana Caminando	\$20.00	Current
1729		Real Eyes, LLC		Closed Business
685	2024-08-0008314	C West Realty, LLC	\$20.00	Current
1702	2024-03-0008315	Senoritas Cleaning Service	\$22.60	Delinquent
1445	2024-08-0008316	A.M.P. Designs	\$20.00	Current
1590	2024-07-0008317	M&M Bank	\$30.00	Current
1444	2024-08-0008318	Jelly Doughnuts & Kolaches	\$20.00	Current
924	2024-07-0008319	Furlan's Marine Inc.	\$39.00	Current
1378	2024-08-0008320	Mary's Alterations & Designs	\$20.00	Current
780	2024-07-0008321	Sailmaker's Supply	\$20.00	Current
680	2024-08-0008322	Country Gentleman	\$51.00	Current
1379	2024-08-0008323	Bienville Orthopedic	\$150.00	Current
611	2023-06-0008324	Crown of Glory	\$24.40	Delinquent
611	2024-06-0008325	Crown of Glory	\$22.00	Current
1771	2024-06-0008326	Maid 4 Cleaning Services, LLC	\$22.00	Delinquent
1483	2024-07-0008327	Stuart's Spicy Business	\$20.00	Current
1727	2024-07-0008328	Baywood Nutrition	\$20.00	Current
1381	2024-08-0008329	Deaconess Home Care	\$141.00	Current
1788	2024-08-0008330	Mobile Smart Repair	\$20.00	Current
1730	2024-07-0008331	Angela's Collectables	\$20.00	Current
566	2024-08-0008332	Burnham McKinney Pharmacy	\$62.50	Current
862	2024-08-0008333	Studio 1 Productions	\$20.00	Current
1786	2024-08-0008334	Cork N Bottle Liquor & Wine	\$70.00	Current
1785	2024-08-0008335	Kickin Lickin Good	\$30.00	Current
		TOTAL:		
		New Business	1	
		Transient Vendor	0	
		Closed Business	1	
		Delinquent Renewals Issued	9	
		Current	28	

New Business July 2023			
Business Name	Business Address	Business Phone	Business Description
Voodoo Laser Engraving	1801 Amar West	402-840-8982	Custom laser engraving (home office)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 360-2023

WHEREAS, the 27th Annual Cruisin' the Coast will be held October 1, 2023 through October 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Silver Sponsor – Chevron (\$1,000) and Bronze Sponsor – Bordis & Danos, PLLC. (\$500); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from Chevron (\$1,000) and Bordis & Danos (\$500) for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/08/2023
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 1, 2023.

BACKGROUND:

The 27th Annual Cruisin' the Coast will be held Oct. 1 – 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 1, 2023 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Bronze Sponsor-\$500- Bordis & Danos
2. Silver Sponsor-\$1,000- Chevron

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Cruisin' Sponsorship Bordis, Chevron



Bordis & Danos, PLLC
1215 Government St.
Ocean Springs, MS 39564
(228) 215-1367

Regions
811 Bienville Blvd.
Ocean Springs, MS 39564

85-543/653

7/20/2023

PAY TO THE
ORDER OF

City of Gautier

\$ **500.00

Five Hundred and 00/100***** DOLLARS

Paula Yancey
City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553
Bronze Sponsorship

MEMO



Go3L

AUTHORIZED SIGNATURE

MP

Security features included. Details on back.

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

BACOT MCCARTY FOUNDATION

PO BOX 1442
PASCAGOULA, MS 39568

THE CITIZENS BANK

6254

8/3/2023

PAY TO THE
ORDER OF

City of Gautier

\$ **1,000.00

One Thousand and 00/100*****

DOLLARS

City of Gautier

MEMO

Chevron

Cruisin Through the Decades - Silver



[Signature]

AUTHORIZED SIGNATURE

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 110-2023

WHEREAS, Gautier High School Cross Country Team requests to waive all fees associated with Shepard State Park during the season, July - October; and

WHEREAS, Gautier High School Cross Country Team is in need of a location to practice a few times a week during the season; and

WHEREAS, pursuant to Miss. Code Ann. Section 21-17-1, the governing authorities of any municipality may, in its discretion, donate funds to a public school district located in the municipality for the promotion of educational programs of the district; and

WHEREAS, the City Council hereby finds that the above practice promotes the educational programs of the Pascagoula-Gautier School District;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Gautier High School Cross Country Team to waive all fees associated with Shepard State Park required for the Gautier High School Cross Country Team to practice a few times a week during the season , July - October, 2023 is hereby approved and authorized;

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/08/2023
Subject: Approval to waive all fees associated with Shepard State Park for the Gautier High School Cross Country Team practice

REQUEST:

The Recreation Department has received a request from the GHS Cross Country team to waive fees for the use of Shepard State Park to hold practices.

BACKGROUND:

The Gautier High Athletics Department is requesting that the entry fee be waived for student athletes' use. The students will be transported via school bus to the park for practice a few times a week during the season, July-October.

DISCUSSION:

To make this season a success, Gautier High Athletics is in need of a location to host cross-country practices. Gautier High is in the Pascagoula-Gautier District (PGSD) that has campuses that serve the cities of Gautier and Pascagoula, MS. Practices will be coordinated with park staff.

RECOMMENDATION:

The Recreation Department recommends that City Council waive all fees associated with Shepard State Park for the Gautier High School Cross Country Team practices.

The City Council may:

1. Approve to waive all fees associated with Shepard State Park for the Gautier High School Cross Country Team practices.; or
2. Not approve to waive all fees associated with Shepard State Park for the Gautier High School Cross Country Team practices.

ATTACHMENTS:

1. Shepard Park Request- GHS Cross Country



Gautier Athletic Department

4307 Gautier-Vancleave Road

Gautier, MS 39553

Office 228-522-8783

Fax 228-522-8788

Website: www.pgsd.ms

Jonathan Story, Athletic Director

Danelle Webber, Athletic Coordinator (District Office)

Keisha Keyes, Athletic Coordinator (GHS)

Elizabeth Griggs, Athletic Coordinator (GMS)

August 4, 2023

Rachel,

The GHS Cross Country team wants to hold some practices at Shepard State Park. We will transport students to the park for practice a few times a week during the season, July-October, and school personnel/coaches will be responsible for the students while they are in the park. We are requesting that the entry fee be waived for student athlete use. Please let me know if there is anything else Coach Plocher and Coach Tingle will need from me. Please do not hesitate to contact me via phone or e-mail at jstory@psd.ms.

Respectfully,

Jonathan Story,
PGSD/Gautier Athletic Director
228-522-1177 (office)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 361-2023

WHEREAS, the Gautier Mullet and Music Festival will be held on October 21, 2023; and

WHEREAS, the Gautier Mullet and Music Festival has requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

- i) Advertisement of the event on the City's electronic signs;
- ii) Provision of traffic control at the event (2 officers with an all-terrain vehicle) and fire department presence;
- iii) Provision of 4 sets of bleachers;
- iv) Banner placement at the highway city entrances and other designated locations;
- v) Provision of the 16X16 wooden stage;
- vi) Provision of the large and small tents;
- vii) Provision of 4 - night light plants;
- viii) Provision of 8 Tables and Chairs
- ix) Provision of setting up and taking down barricades / orange netting
- x) \$1,000 sponsorship for insurance cost
- xi) Use of the Singing River Mall Property site

WHEREAS, in exchange for these services, the City of Gautier will be recognized as a sponsor of this event; and

WHEREAS, the Mayor and Members of the Council have determined that the sponsorship of the 2023 Gautier Mullet & Music Festival is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, in the judgment of the Council, the sponsorship will be helpful toward advancing the moral, financial and other interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the sponsorship described above is hereby approved.

IT IS FURTHER ORDERED that, as an additional form of sponsorship, the Singing River Mall Site, currently leased by the City, will be made available as the location for the 2023 Gautier Mullet & Music Fest pursuant to the previously approved Limited Use Agreement.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/08/2023
Subject: 2023 Gautier Mullet & Music Festival Sponsorship

REQUEST:

The Recreation Department has received a request from the Gautier Mullet and Music Festival Committee to sponsor the 2023 Gautier Mullet and Music Festival by providing in-kind services.

BACKGROUND:

The 33rd Annual Gautier Mullet and Music Festival will be held on Saturday, October 21st from 9:00 a.m. to 9:00 p.m. The free event features arts and craft vendors, live entertainment, heritage and educational displays, children's area, classic cars, and food booths.

DISCUSSION:

Gautier Mullet and Music Festival have requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

1. Advertisement of the event on the City's electronic signs
2. Provision of traffic control and fire department at the event (2 officers with an all-terrain vehicle);
3. Provision of 4 sets of bleachers
4. Banner placement at the highway city entrances and other designated locations
5. Provision of the 16X16 wooden stage
6. Provision of the large and small tents
7. Provision of 4-night light plants
8. Provision of 8 Tables and Chairs
9. Provision of setting up and taking down barricades/ orange netting
10. \$1,000 sponsorship for insurance cost
11. Use of the Singing River Mall Site

RECOMMENDATION:

The Recreation Department has determined that it is in the best interest of the City to provide in-kind services for the festival as this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve all in-kind services as listed above for the 2023 Gautier Mullet & Music Festival as requested;
- 2) Approve in-kind services with amendments
- 3) Not approve in-kind services for the 2023 Gautier Mullet & Music Festival as requested.

ATTACHMENT(S):

ATTACHMENTS:

1. Special Event permit application
2. 2023 List of in kind services from the city



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least _____ days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 10/21/23 Day or Week SATURDAY Starting Time 9 AM PM
Ending Time: 9 AM PM Proposed Location of the Event: DOLPHIN @ OLD MALL, HWY 90

Describe the type of event to be conducted: FESTIVAL

Reason for Event, Demonstration or March: GAUTIER MULLET & MUSIC FESTIVAL
(ANNUAL FESTIVAL) 33RD FALL FESTIVAL

If Event includes a city property or streets, give proposed route:

(Street)

(Direction Turn)

(Street)

1. DOLPHIN NORTH OF HWY 90
2. OLD MALL ROAD / PROPERTY - WEST END
3. SOUTH & EAST OF FOUNTAIN CIRCLE
4. _____
5. (SAME AS LAST YEAR)

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT.
ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: GAUTIER MULLET & MUSIC FEST Phone: (540) 645-7062
Address: PO BOX 852 GAUTIER, MS 39553

Type of Organization: CIVIC City State Zip
(Religious, Civic, Social, Etc.) Profit: Non-Profit Federal ID# 64-8527574

Individual Making Application for Organization:

Name: MIKE WAGNER Phone (Home): (540) 645-7062
Address: 3921 PLAYERS COVE Phone (Work): ()
City: GAUTIER State: MS Zip Code: 39553
Position with Organization: TREASURER

Individual(s) Responsible for keeping order and maintenance:

Name: WESLEY WARD Phone (H): (228) 257-3168 (W) ()
Name: DAVID DiBONA Phone (W): (228) 218-9272 (W) ()

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

____ Security _____ Clean up During Event _____ Staging
____ Traffic Direction _____ Clean up After Event _____ Fencing
____ Barricades _____ Bag Meters _____ ☒ Other
____ Set Up Barricades _____ Trash Receptacles/Bag SEE LIST PROVIDED

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: [Signature] Date: 8/4/23

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____
Event has been: _____ Disapproved: _____
Approved: _____ Approval/Disapproval Authority _____
Date: _____

GAUTIER MULLET and MUSIC FESTIVAL

OCTOBER 21, 2023

List of “In kind” services from the City Of Gautier that GMMF is requesting:

1. Announcements on the City’s electronic signs 3 weeks prior to event.
2. Provision of traffic control and fire department at the event (2 officers with an all-terrain vehicle)
3. Provision of 4 sets of bleachers
4. Banner placement at the highway city entrances and other designated locations
5. Provision of the 16X16 wooden stage
6. Provision of the large and small tents
7. Provision of 4-night light plants
8. Provision of 8 Tables and Chairs
9. Provision of setting up and taking down barricades/ orange netting
- 10.\$1,000 sponsorship for insurance cost
- 11.Use of the former Singing River Mall Site

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 362-2023

WHEREAS, the City of Gautier has previously entered a contract with Delta Computer Systems, Inc. for computer software customer support; and

WHEREAS, annual renewal is required for continued services under this agreement; and

WHEREAS, the renewal and addendum require an increase in the monthly rate by \$60.00, for a total monthly charge of \$665.00; and

WHEREAS, the City Council hereby finds that contract renewal and approval of the addendum are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addendum to the Computer Software Support Agreement with Delta Computer Systems, Inc., that includes a \$60.00 monthly increase for the upcoming fiscal year 2023-2024, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive
Biloxi, MS 39532
Phone : (228) 388-7688
Fax: (228) 388-7689

Computer Software Support Agreement ADDENDUM

For: CITY OF GAUTIER-CITY CLERK

MSC301

Below is a current list of maintenance/support/web hosting charges for the upcoming fiscal year 10/ 1/2023 These charges will be billed on 9/15/2023 due for payment 10/ 1/2023.

Delta Contract Number	Description	Date of Last Increase	Current Rate	New Rate	Rate Type
169	Accounting Software Maintenance	10/2022	430.00	470.00	
2495	Privilege License System Support	10/2022	175.00	195.00	
IVMCBP03 (1)		TOTAL:	605.00	665.00	MONTHLY

Agreed this _____ day of _____, 2023.

CITY OF GAUTIER
County/Office Name

Accepted: Delta Computer Systems, Inc.

Client Signature

Printed Name

TO: CITY OF GAUTIER
ACCOUNTS PAYABLE DEPT.
P.O.BOX 670
GAUTIER MS 39553



Delta Computer Systems, Inc.

A Harris Local Government Company

1085 Tommy Munro Drive
Biloxi, MS 39532
Phone : (228) 388-7688
Fax: (228) 388-7688

Computer Software Support Agreement

Purpose

The purpose of this agreement is to assure you that all software provided by Delta Computer Systems, Inc. (Delta) as listed on the addendum(s) to this agreement is in compliance with applicable laws, rules and regulations as they pertain to the software. As the laws change, Delta will provide updated programs to meet the demands of the legislation.

Delta's Obligations

Delta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The modifications shall be limited to existing licensed software which you have purchased and shall not include new systems. New programs required to meet new, additional requirements shall not be provided under this agreement. For example, if you licensed the magnetic payroll tax reporting system and IRS initiates a change to the method of reporting, the changes will be provided under this agreement. However, if you had not purchased the magnetic reporting software initially, there would be an additional charge for the program.

Problem resolution is handled on a first come first serve basis within a priority group. Priority groups are determined by user need and externally defined deadlines. Completely down systems have priority over operational systems. Externally defined deadlines (IRS, State, Federal, etc.) have priority over non-deadline items. Average response for critical items is two hours or less depending upon the complexity of the request.

All software updates will be delivered to you electronically or by mail depending upon the size and urgency of the update. Delta shall provide installation instructions and/or telephone assistance for loading updates as appropriate. Delta shall not be responsible for maintaining any of your modifications. Corrections of difficulties or defects traceable to your errors or system changes will be billed at triple the standard rate.

Client's Obligations

Client shall inform Delta as soon as reasonably possible as to the nature and impact of upcoming legislative changes that affect the software system. Client shall provide copies of all pertinent documentation and shall assist Delta in understanding the new requirements and developing a method of meeting the requirements. During the term of the software support agreement, Client shall at Client's expense, provide Delta with secure telnet and ftp internet access to Client's server from Delta's server for the purpose of diagnosing problems and to facilitate software updates.

General Terms

This contract shall commence on the first day of delivery of the software or upon acceptance of the addendum(s) by both parties and shall remain in effect for one year. Fees for software support shall be payable monthly or annually in advance. A penalty of 1.5 percent per month of the outstanding balance will be assessed to accounts that remain past due more than 60 days. Delta reserves the right to withhold services for any account which is past due more than 60 days.

Client shall be responsible for all incidental costs such as mail, telephone, travel and subsistence in connection with support services.

Client shall use Delta's prescribed reporting procedures to outline software problems.

Either party may terminate this agreement after a 90 day written notice and payment of all outstanding amounts due.

This agreement shall automatically renew at each annual period. Delta reserves the right to modify its fees by providing notice of such 60 days prior to the renewal period.

Services provided by Delta that are above and beyond the scope of this agreement shall be billable at Delta's current rate at the time such services are rendered.

This agreement is binding on, the parties hereto and their successors, and to Seller's assigns, sub-lessees and transferees.

Agreed this _____ day of _____,

CITY OF GAUTIER

Client Name

Client Signature

Printed Name

Accepted: Delta Computer Systems, Inc.
1085 Tommy Munro Drive
Biloxi, MS 39532

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 363-2023

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 2023 in the amount of \$4,467.55 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

AUGUST 2023 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
003-04601-002		66.98				66.98	Pool Fill
003-11301-001		125.25				125.25	Pool Fill
017-05401-005		70.12	70.00			140.12	Pool Fill
033-03701-001	72.89	117.76	35.00			225.65	Leaking Pipe
035-16201-001	86.13	136.81	175.00			397.94	Theft of Utilities
037-34001-000		106.84				106.84	Pool Fill
044-03201-000		14.24				14.24	Hot Water Heater
053-10301-000		57.54				57.54	Pool Fill
056-20001-000		115.53	35.00			150.53	Pool Fill
062-01301-001		207.67				207.67	Pool Fill
092-08601-002		71.69				71.69	Pool Fill
095-02901-002		133.20	35.00			168.20	Pool Fill
098-10501-004		113.41	35.00			148.41	Pool Fill
098-18101-003		61.05				61.05	Pool Fill
103-09201-000		32.84	105.00			137.84	Leaking Pipe
105-10501-001	60.78					60.78	Pool Fill
105-13351-001		123.11				123.11	Pool Fill
110-02101-003		37.92				37.92	Pool Fill
110-34551-003	626.14	1,250.61	70.00			1,946.75	Under Slab
113-31901-001		69.56				69.56	Pool Fill
116-22001-000		68.64				68.64	Under Slab
116-36551-002		80.84				80.84	Pool Fill
TOTAL	845.94	3,061.61	560.00	0.00	0.00	4,467.55	
COMPLETED							

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 364-2023

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive facility use agreement with Diamond Dawgs Softball Organization in order for teams to hold practices on a routine basis at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Facility Agreement with Diamond Dawgs Softball Organization for Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/09/2023
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park, with Diamond Dawgs Softball Organization.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreement and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation department's activities.

DISCUSSION:

The City will grant Diamond Dawgs Softball Organization a non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative of the Diamond Dawgs Softball Organization and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities. Diamond Dawgs Softball Organization Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August- January. Diamond Dawgs Softball Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs Softball Organization.

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs Softball Organization.
- or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs Softball Organization

ATTACHMENTS:

1. Facility Use Agreement Team Practice-Diamond Dawgs Aug-Jan

CITY OF GAUTIER
 3330 HIGHWAY 90
 GAUTIER, MS 39553
 (228) 497-8000 FAX (228) 497-8028
 MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
 SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Diamond Dawgs Softball Organization and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. Diamond Dawgs Softball Organization will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January. Diamond Dawgs Softball Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.

- C. Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.
- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

- G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.
- H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

- A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.
- B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.
- C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

- A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

- A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 365-2023

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive facility use agreement with Extra Innings in order for teams to hold practices on a routine basis at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Facility Agreement Extra Innings for Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/09/2023
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park with Extra Innings.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreement and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation department's activities.

DISCUSSION:

The City will grant Extra Innings a non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Extra Innings Organization and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities. Extra Innings Organization Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January. Extra Innings Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with Extra Innings

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with Extra Innings Organization. or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with Extra Innings

ATTACHMENTS:

1. Facility Use Agreement Team Practice-Extra Innings Aug-Jan

CITY OF GAUTIER
 3330 HIGHWAY 90
 GAUTIER, MS 39553
 (228) 497-8000 FAX (228) 497-8028
 MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
 SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Extra Innings Organization and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. Extra Innings Organization will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning August-January. Extra Innings Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.
- C.** Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.

- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

- G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.
- H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

- A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.
- B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.
- C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

- A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

- A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 111-2023

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, REQUESTING ASSISTANCE FROM JACKSON COUNTY IN THE AMOUNT OF \$100,000.00 FOR RECREATIONAL PURPOSES

WHEREAS, the City of Gautier requests assistance from Jackson County in the amount of \$100,000 for recreational purposes; and

WHEREAS, this would provide chairs for the Town Commons Amphitheater; and

WHEREAS, the Jackson County Board of Supervisors is authorized, in its discretion, to provide county equipment, manpower, and other services and resources to municipalities within the county pursuant to H.B. 35 (2002 reg. Sess); and

BE IT, THEREFORE, RESOLVED that the City of Gautier hereby requests assistance from the Jackson County Board of Supervisors in the amount of \$100,000 for the Town Commons Amphitheater project.

BE IT, FURTHER RESOLVED that the Council authorizes the City Clerk and City Manager to execute all documents necessary for these purposes.

Motion was made by **Councilman Jackson**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 15, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Gautier City Council
From: Paula Yancey, City Manager
Date: August 8, 2023
Subject: Resolution requesting assistance from Jackson County

REQUEST:

The City Manager requests assistance from Jackson County, in the amount of \$100,000, for recreational purposes to provide chairs for the Town Commons Park Amphitheater.

BACKGROUND:

The District 3 Supervisor has capital money available for recreational purposes. The chairs needed for the amphitheater are at an estimated cost of 135,000. These chairs will have to be bid and will need to be acquired to correspond with the amphitheater being completed for storage purposes.

DISCUSSION:

This request to the Jackson County will initiate the process for their assistance with the purchase.

RECOMMENDATION:

The Council May:

1. Approve the Resolution requesting assistance from Jackson County; or
2. Not approve the Resolution requesting assistance from Jackson County.

I wanted to confirm my conversation with you on Friday in writing, for your ease of reference. Regarding the 100,000\$ capital money you referenced in your prior email, we would like to spend that money on chairs we need for the amphitheater. We need about 3000 chairs (not counting the other equipment that we will have to purchase). These chairs are estimated to cost \$135,000. The chairs would have to be bid due to the amount they would cost. The City will pay whatever difference exists between the Capital money and the actual cost. My predicament is, the amphitheater will not be complete until February or March; therefore, if we purchase the chairs now, we will have to incur the expense of storing them.

My desire is to enter into an agreement with the County whereby the County would give us the capital money in this fiscal year with the agreement that the City will spend it on the chairs. If the County could then cut a check for the capital money to the City in this fiscal year, the City will hold same and once the chairs are purchased provide the County with the cost and the invoice where same was paid.

Just a short one. Just say that District 3 Supervisor has some capital money available for recreational purposes. That chairs are needed for the amphitheater at an estimated cost of 135,000. These chairs will have to be bid and will need to be acquired to correspond with the amphitheater being completed for storage purposes. That this request to the County will initiate the process for the County to assist with this purchase.

Where you got HB 35 and you cite session as sess is that right?

Councilman Colledge made the motion to adjourn until September 5, 2023, at 6:30pm.
Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of September 5, 2023.

**Thursday
August 17, 2023
Gautier, Mississippi**

BE IT REMEMBERED THAT A BUDGET WORK SESSION MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held August 17, 2023 at 11:45 AM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Richard Jackson, Gordon Gollott, Rusty Anderson, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Councilman Cameron George arrived at 12:00pm.

**August 17, 2023
CALL FOR SPECIAL MEETING**

WHEREAS, there exist certain matters which the below signed Mayor and Council Members of the City of Gautier desire to handle prior to the next regular meeting; and

NOW, THEREFORE, the undersigned Mayor and Council Members of the City of Gautier hereby call for a Special Meeting of the City Council, said meeting to be held in the Gautier Municipal Building, 3330 HWY 90, Gautier, Mississippi, on August 17, 2023 at 11:45 AM. This Special Meeting is called in accordance with Section 21-9-39, Mississippi Code of 1972. The agenda of said Special Meeting shall be as follows:

**AGENDA
CITY OF GAUTIER
August 17, 2023 at 11:45 AM**

- I. Call to Order**
- II. Agenda Order Approval**
- III. Business Agenda**
 - 1. Budget Work Session

Adjourn until September 5, 2023 at 6:30 PM
www.gautier-ms.gov

/s/ Casey Vaughan
MAYOR VAUGHAN

/s/ Adam Colledge
COUNCILMAN COLLEDGE

/s/ Gordon Gollott
COUNCILMAN GOLLOTT

/s/ Rusty Anderson
COUNCILMAN ANDERSON

/s/ Dante Elbin
COUNCILMAN ELBIN

/s/ Richard Jackson
COUNCILMAN JACKSON

/s/ Cameron George
COUNCILMAN GEORGE

Mayor Vaughan called the Budget Work Session to order at 11:50am.

Councilman Colledge made the motion to approve the agenda order, as presented. Councilman Jackson seconded the motion. The vote was carried unanimously. Absent was Councilman Cameron George.

Councilman Jackson made the motion to suspend Robert's Rules of Order. Councilman Gollott seconded the motion. The vote was carried unanimously. Absent was Councilman Cameron George.

Councilman Cameron George arrived at 12:00pm.

Mayor Vaughan left the meeting at 12:51pm. Councilman At-Large Colledge presided over the meeting.

Councilman Gollott made the motion to reinstate Robert's Rules of Order. Councilman George seconded the motion. The vote was carried unanimously. Absent was Mayor Vaughan

Councilman Jackson made the motion to adjourn until September 5, 2023 at 6:30pm. Councilman George seconded the motion. The vote was carried unanimously. Absent was Mayor Vaughan.

MAYOR

ATTEST:

CITY CLERK

**Submitted for approval of the Mayor and Members of the Council of the City
of Gautier, Mississippi, at the meeting of September 5, 2023.**

FY 2024
BUDGET WORKSHEET

ENTERPRISE FUND

400 WATER & SEWER UTILITY
000 Revenue

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
320 Insurance Refunds			
331 Interest from Bank Accounts	6,000.00	6,000.00	0.00
353 Surplus Property			0.00
355 Collections	2,000.00	2,000.00	0.00
359 Other Revenue	320,000.00	320,000.00	0.00
360 Water Payments 10%	3,850,000.00	4,257,000.00	407,000.00
362 Service Connections	80,000.00	80,000.00	0.00
363 Sewer Payments 30.4%	2,000,000.00	2,581,000.00	581,000.00
366 Wastewater Treatment Pmts 30%	2,300,000.00	2,960,370.00	660,370.00
367 Demand Fee	0.00	0.00	0.00
369 Capacity Fee	450,000.00	547,000.00	97,000.00
370 FEMA/MEMA Reimbursement			0.00
373 Sewer Inspection Fees	0.00	0.00	0.00
377 Sales Tax Payments	92,000.00	100,000.00	8,000.00
380 Transfers In			0.00
390 Loan Proceeds			0.00
	9,100,000.00	10,853,370.00	1,753,370.00

400 WATER & SEWER UTILITY
500 Contingencies

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
900 Emergency Funds	200,000.00	200,000.00	0.00

400 WATER & SEWER UTILITY
650 Administrative

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
410 Utility Billing Salaries	285,296.00	285,296.00	0.00
411 Longevity	3,850.00	4,760.00	910.00
444 Meter Reader Crew	80,080.00	79,040.00	(1,040.00)
460 PERS 17.4%	63,576.00	68,300.00	4,724.00
470 FICA & Medicare Match 7.65%	28,039.00	28,236.00	197.00
480 Group Insurance	76,263.00	81,143.00	4,880.00
491 Worker's Comp .37% , 3.65%	3,979.00	3,941.00	(38.00)
500 Office Supplies	5,000.00	5,000.00	0.00
510 Cleaning & Janitorial	1,000.00	1,000.00	0.00
525 Gas & Oil	12,000.00	12,000.00	0.00
535 Uniforms	1,000.00	1,000.00	0.00
559 Operating Supplies	2,000.00	2,000.00	0.00
586 General Maintenance	2,000.00	2,000.00	0.00
601 Prof Services (Cogent)	92,000.00	92,000.00	0.00
602 Legal Fees	20,000.00	5,000.00	(15,000.00)
603 Prof Service - Engineering	58,000.00	30,000.00	(28,000.00)
605 Telephone	5,000.00	4,000.00	(1,000.00)
607 Postage	500.00	500.00	0.00
625 Insurance	65,000.00	75,000.00	0.00
635 Building Maint	5,000.00	5,000.00	0.00
638 Repair & Maintenance - Vehicles	4,500.00	6,000.00	1,500.00
639 R & M-Equip	1,000.00	1,000.00	0.00
656 Shortage / Overage	500.00	500.00	0.00
671 Sales Tax Payable	93,000.00	100,000.00	7,000.00
672 Contractor Admin Fees	2,048,289.00	2,853,000.00	804,711.00
682 Dues	200.00	200.00	0.00
698 Contracted Services	116,200.00	116,200.00	0.00
702 Equipment Barricades	18,000.00	15,000.00	(3,000.00)
703 Furniture & Fixtures	1,000.00	1,000.00	0.00
704 Computer & Software	3,000.00	3,000.00	0.00
721 Other Imps - AC / Garage Door	0.00	30,000.00	30,000.00
	3,095,272.00	3,911,116.00	805,844.00

Arista \$50,000 Tyler \$45,000 Misc 7,500 Answering Serv \$6,500 RJY \$3,000
 Cable1 \$1000 Southern Linc \$1,200 Secure Networks \$2,000
 Contractor mthly pmt \$

FY 2024
BUDGET WORKSHEET

400 WATER & SEWER UTILITY

651 Water & Sewer O & M

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
581 Water System Mnt Supplies	100,000.00	100,000.00	0.00
582 Ionization Plant Supplies	15,000.00	15,000.00	0.00
583 Sewer System Mnt Supplies	60,000.00	60,000.00	0.00
584 Lift Station Mnt Supplies	80,000.00	80,000.00	0.00
585 Dirt/Rap/Limestone	35,000.00	35,000.00	0.00
603 Engineering	77,000.00	72,200.00	(4,800.00)
631 Electricity	250,000.00	265,000.00	15,000.00
668 JCUA - Wastewater Treatment	2,860,464.00	2,680,872.00	(179,592.00)
669 Water Tank Repair/Maint	68,895.00	75,000.00	6,105.00
683 Inflo & Infiltration/Drainage	150,000.00	150,000.00	0.00
698 Contracted Services	130,000.00	130,000.00	0.00
709 Meters	25,000.00	40,000.00	15,000.00
712 Water Well / Plant Upgrades	50,000.00	75,000.00	25,000.00
713 Lift Station Upgrades	50,000.00	25,000.00	(25,000.00)
721 Other Imps Fences	0.00	15,000.00	15,000.00
767 SCADA Improvements	25,000.00	0.00	(25,000.00)
	3,976,359.00	3,818,072.00	(158,287.00)

Water Quality \$25,000 Mission Servs \$45,000 Serv Generators \$5,000

MS811 \$5,000 Mueller \$2,000 Waste Mgt \$33,000 Misc \$15,000

*2020: 63,386 2021-2023: 68,895 annually

400 WATER & SEWER UTILITY

680 Debt Service

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
803 Annual Fees - Bonds	7,500.00	7,500.00	0.00
818 Bond Principal - 2013/2020 Series	206,000.00	214,000.00	8,000.00
819 Bond Interest - 2013/2020 Series	43,400.00	39,795.00	(3,605.00)
821 State Loans #3 sewer rehab	94,530.00	94,530.00	0.00
822 State Loans #4 hwy 90/57	239,615.00	239,615.00	0.00
823 State Loan #5 Allen Road	25,800.00	25,800.00	0.00
824 State Loan #6 Old Spanish Trail	45,190.00	45,190.00	0.00
825 SRF Ln #7 C280879-02-2	115,992.00	115,992.00	0.00
831 Energy Services/Water Meters	287,450.00	287,450.00	0.00
	1,065,477.00	1,069,872.00	4,395.00

400 WATER & SEWER UTILITY

900 Transfers

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
950 To F250/F252 18-19 Bond DS	672,000.00	672,000.00	0.00
950 To F251/F253 18-19 Bond DSR	20,000.00	20,000.00	0.00
958 To Fund 355 Water Treatment	321,564.00		(321,564.00)
958 To Fund 300 I&I Drainage Imps			0.00
985 Transfer to General Fund	780,000.00	1,100,000.00	320,000.00
	1,793,564.00	1,792,000.00	(1,564.00)

FY 2024
BUDGET WORKSHEET

ENTERPRISE FUND

Water & Sewer Utility Fund Totals

	BUDGET FY 2023	BUDGET FY 2024	
Utility Fund Revenues	9,100,000.00	10,853,370.00	1,753,370.00
Contingencies	200,000.00	200,000.00	0.00
Administration	3,095,272.00	3,911,116.00	815,844.00
Water & Sewer O & M	3,976,359.00	3,818,072.00	(158,287.00)
Debt Service	1,065,477.00	1,069,872.00	4,395.00
Transfers	1,793,564.00	1,792,000.00	(1,564.00)
Utility Fund Expenditures	10,130,672.00	10,791,060.00	660,388.00
<i>Total Operating Expenditures</i>	<i>7,099,631.00</i>	<i>7,725,188.00</i>	625,557.00
<i>Total Capital Outlay Expenditures</i>	<i>172,000.00</i>	<i>204,000.00</i>	32,000.00
<i>Total Debt Service</i>	<i>1,065,477.00</i>	<i>1,069,872.00</i>	4,395.00
<i>Total Interfund Transfers</i>	<i>1,793,564.00</i>	<i>1,792,000.00</i>	(1,564.00)
<i>Check Total</i>	<i>10,130,672.00</i>	<i>10,791,060.00</i>	660,388.00
<i>Contingencies</i>	<i>200,000.00</i>	<i>200,000.00</i>	0.00
<i>Personnel</i>	<i>541,083.00</i>	<i>550,716.00</i>	9,633.00
<i>Supplies</i>	<i>313,000.00</i>	<i>313,000.00</i>	0.00
<i>Other Services</i>	<i>6,045,548.00</i>	<i>6,661,472.00</i>	615,924.00
<i>Capital Outlay</i>	<i>172,000.00</i>	<i>204,000.00</i>	32,000.00
<i>Debt Service</i>	<i>1,065,477.00</i>	<i>1,069,872.00</i>	4,395.00
<i>Interfund Transfers</i>	<i>1,793,564.00</i>	<i>1,792,000.00</i>	(1,564.00)
<i>Check Total</i>	<i>10,130,672.00</i>	<i>10,791,060.00</i>	660,388.00
Cash Balance			
<i>Beginning Cash Balance</i>	<i>2,650,000.00</i>	<i>2,000,000.00</i>	
<i>Water Utility Fund Revenue</i>	<i>9,100,000.00</i>	<i>10,853,370.00</i>	62,310
<i>Water Utility Fund Expenditures</i>	<i>10,130,672.00</i>	<i>10,791,060.00</i>	
<i>Ending Cash Balance</i>	<i>1,619,328.00</i>	<i>2,062,310.00</i>	

FY 2023
BUDGET WORKSHEET

001 GENERAL FUND
000 Revenue

Obj Description	ORIGINAL BUDGET FY 2023		BUDGET FY 2024	Difference
200 Ad Valorem - Real Estate	2,746,347.00		2,742,930.00	(3,417.00)
201 Ad Valorem - Automobiles	652,890.00		700,085.00	47,195.00
202 Ad Valorem - Prior Year	3,000.00		3,000.00	0.00
205 Ad Valorem - Land Redemption	11,000.00		11,000.00	0.00
208 Ad Valorem - Personal Taxes	207,614.00		250,566.00	42,952.00
209 Ad Valorem - Public Utilities	301,367.00		312,098.00	10,731.00
210 Ad Valorem - Penalties & Interest	28,000.00		28,000.00	0.00
211 Ad Valorem - Mobile Home	10,077.00		8,639.00	(1,438.00)
212 Rail Car Tax	2,800.00		4,000.00	1,200.00
213 Privilege Tax - Heavy Duty Vhcle	7,000.00		8,000.00	1,000.00
214 Ad Valorem - Public Safety	352,886.00		361,534.00	8,648.00
216 S R EPA fees - in lieu of taxes	360,000.00		365,000.00	5,000.00
218 Ad Valorem - Debt Service	1,022,109.00		1,047,157.00	25,048.00
219 Other Permits	4,000.00		4,000.00	0.00
220 Privilege License	19,000.00		19,000.00	0.00
221 Franchise Fees	120,000.00		108,000.00	(12,000.00)
222 Permits - Building	80,000.00		90,000.00	10,000.00
224 Golf Cart Registration	500.00		500.00	0.00
232 FBI Safe Street Grant	14,000.00		14,000.00	0.00
233 HIDTA Grant	12,000.00		12,000.00	0.00
238 TEOAF Grant	0.00		10,000.00	10,000.00
244 Contractor License	6,000.00		3,000.00	(3,000.00)
250 Grant Revenue (Misc)	0.00		0.00	0.00
260 General Sales Tax	2,625,000.00		2,825,000.00	200,000.00
261 Alcoholic Beverage License	16,000.00		17,000.00	1,000.00
264 Homestead Reimbursement	105,000.00		120,000.00	15,000.00
265 Motor Fuel Tax	15,500.00		15,500.00	0.00
267 Municipal Aid Surplus	9,250.00		9,250.00	0.00
268 JCBS InterLocal Funds	0.00		0.00	0.00
271 Pro-rata County Road Tax	605,209.00		544,400.00	(60,809.00)
272 Co Shared Revenue-Recreation	145,000.00		150,000.00	5,000.00
279 MDAH Records Fee	500.00		500.00	0.00
280 Public Records	11,000.00		12,000.00	1,000.00
300 Court Fines & Forfeitures	250,000.00		240,000.00	(10,000.00)
301 Park Fees	10,500.00		16,500.00	6,000.00
302 Court Special Assessment	75,000.00		80,000.00	5,000.00
306 Travel Reimbursements	15,000.00		16,000.00	1,000.00
313 Event/Festival Fees	2,000.00		3,000.00	1,000.00
315 Police Dept Misc Fees	2,800.00		3,000.00	200.00
320 Insurance Refunds	15,000.00		15,000.00	0.00
326 Donated Funds Fworks, Cruisin	25,000.00		20,000.00	(5,000.00)
331 Interest on Bank Accounts	10,000.00		18,000.00	8,000.00
340 Football Registration	15,000.00		15,000.00	0.00
341 Baseball-Softball Registration	10,000.00		5,000.00	(5,000.00)
342 Basketball Registration	5,000.00		5,000.00	0.00
353 Surplus Property	0.00		0.00	0.00
359 Other Revenue	2,500.00		3,000.00	500.00
370 FEMA/MEMA Reimbursement	0.00		0.00	0.00
361 Transfer fr Other Funds (002/303)	0.00		542,554.00	542,554.00
381 Transfer from Enterprise Fund	780,000.00		1,100,000.00	320,000.00
382 Transfer from Solid Waste Fund	300,000.00		300,000.00	0.00
390 Loan Proceeds	240,000.00		0.00	
394 Transfer from Amphitheater Fund			300,000.00	300,000.00
	11,250,849.00		12,478,213.00	1,227,364.00

FY 2023
BUDGET WORKSHEET

001 GENERAL FUND
001 Legislative

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
459 Council Persons	106,200.00		106,200.00	0.00
460 PERS 17.4% / 22.4%	18,479.00		19,807.00	1,328.00
470 FICA & Medicare Match 7.65%	7,460.00		7,460.00	0.00
480 Group Insurance	87,077.00		87,077.00	0.00
509 Youth Council Supplies	5,000.00		3,000.00	(2,000.00)
559 Operating Supplies	2,000.00		2,000.00	0.00
601 Professional Services	20,000.00			(20,000.00)
605 Telephone	700.00		700.00	0.00
615 Advertising inc parade funds	3,500.00		3,500.00	0.00
681 Travel & Training	9,100.00		9,100.00	0.00
682 Dues MML 33.33% INC	6,025.00		8,010.00	1,985.00
	265,541.00		246,854.00	(18,687.00)
MML \$2,100 Misc Training/Travel: \$7,000 (\$1,000.00 ea)				

001 GENERAL FUND
010 City Court

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
410 Administration	137,000.00		104,000.00	(33,000.00)
	0.00		33,000.00	33,000.00
411 Longevity	1,890.00		2,200.00	310.00
460 PERS 17.4% / 22.4%	18,096.00		19,496.00	1,400.00
470 FICA & Medicare Match 7.65%	10,499.00		10,649.00	150.00
480 Group Insurance	33,390.00		28,511.00	(4,879.00)
491 Worker's Comp .39%	385.00		507.00	122.00
500 Office Supplies	2,000.00		2,000.00	0.00
535 Uniforms	600.00		600.00	0.00
559 Operating Supplies	500.00		500.00	0.00
602 Professional Services - Legal	2,000.00		3,000.00	1,000.00
620 Printing & Binding	4,000.00		4,000.00	0.00
639 Repair & Maintenance - Equipment	500.00		500.00	0.00
681 Travel & Training	700.00		700.00	0.00
682 Dues	100.00		100.00	0.00
696 ADC Charges	110,000.00		120,000.00	10,000.00
698 Contract Services	19,000.00		21,000.00	2,000.00
704 Computer & Software	0.00		0.00	0.00
	340,660.00		350,763.00	10,103.00

001 GENERAL FUND
021 City Manager

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
410 Administration				0.00
411 Longevity				0.00
425 Contractual Labor	135,000.00		135,000.00	0.00
460 PERS 17.4%				0.00
470 FICA & Medicare Match 7.65%				0.00
480 Group Insurance				0.00
491 Worker's Comp .39%				0.00
500 Office Supplies	1,000.00		1,000.00	0.00
559 Operating Supplies	1,500.00		1,000.00	(500.00)
601 Pro Services Strategic Plan	50,000.00			(50,000.00)
605 Telephone	800.00		800.00	0.00
620 Printing & Binding	0.00		0.00	0.00
643 Suppt Servs: Eco Dev	11,500.00		11,000.00	(500.00)
681 Travel & Training	3,000.00		1,000.00	(2,000.00)
682 Dues	1,000.00		0.00	(1,000.00)
688 Economic Development	133,000.00		133,000.00	0.00
	336,800.00		282,800.00	(54,000.00)

GRPC \$8500	JCCC \$2500
46 Entertainment: 78,000 50,000 5,000	

**FY 2023
BUDGET WORKSHEET**

001 GENERAL FUND**22 Human Resources**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
410 Administration	41,600.00		41,600.00	0.00
411 Longevity	1,200.00		1,200.00	0.00
460 PERS 17.4% / 22.4%	7,239.00		7,799.00	560.00
470 FICA & Medicare Match 7.65%	3,193.00		3,274.00	81.00
480 Group Insurance	10,442.00		10,442.00	0.00
491 Worker's Compensation .37%	154.00		154.00	0.00
500 Office Supplies	1,000.00		1,000.00	0.00
559 Operating Supplies	1,500.00		1,500.00	0.00
604 Medical incs SRS EAP pmt	5,000.00		5,500.00	500.00
615 Advertising	1,000.00		1,000.00	0.00
660 Civil Service Expenses	3,500.00		3,000.00	(500.00)
681 Travel & Training	500.00		500.00	0.00
682 Dues	600.00		0.00	(600.00)
703 Furniture & Fixtures	0.00		0.00	0.00
	76,928.00		76,969.00	41.00

001 GENERAL FUND**040 City Clerk**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
410 Administration	284,585.00		284,585.00	0.00
411 Longevity	5,510.00		6,090.00	580.00
460 PERS 17.4% / 22.4%	49,518.00		53,350.00	3,832.00
470 FICA & Medicare Match 7.65%	21,529.00		21,574.00	45.00
480 Group Insurance	80,858.00		80,858.00	0.00
491 Worker's Compensation .39%	1,053.00		1,053.00	0.00
500 Office Supplies	10,000.00		10,000.00	0.00
559 Operating Supplies	5,000.00		5,500.00	500.00
605 Telephone	2,000.00		1,500.00	(500.00)
615 Advertising	13,000.00		13,000.00	0.00
681 Travel & Training	2,000.00		1,000.00	(1,000.00)
682 Dues	200.00		200.00	0.00
699 Services	17,500.00		20,000.00	2,500.00
703 Furniture and Equipment	1,000.00		1,000.00	0.00
704 Computer AV & Software	1,500.00		0.00	(1,500.00)
800 AS400 Note (4 of 5)	10,498.00		10,498.00	0.00
	505,751.00		510,208.00	4,457.00

Municode \$12,000 Bond Disc \$3,000 Software Renewal Fees \$5,000

File Cabinet, Shelves

001 GENERAL FUND**060 City Attorney**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
602 Contracted Services-LEGAL	160,000.00		175,000.00	15,000.00

Retainer \$135,000

Litigation \$40,000

FY 2023
BUDGET WORKSHEET

001 GENERAL FUND

090 Building - Planning

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
410 Administration	141,919.00		141,919.00	0.00
411 Longevity	3,800.00		4,600.00	800.00
412 Building - Zoning	142,480.00		142,480.00	0.00
460 PERS 17.4% / 22.4%	49,486.00		53,315.00	3,829.00
470 FICA & Medicare Match 7.65%	21,738.00		22,109.00	371.00
480 Group Insurance	62,487.00		57,607.00	(4,880.00)
491 Worker's Comp .39% / 4.91%	7,265.00		7,265.00	0.00
500 Office Supplies	6,000.00		6,000.00	0.00
525 Gasoline & Oil	10,000.00		10,000.00	0.00
535 Uniforms	1,500.00		1,500.00	0.00
559 Operating Supplies	5,000.00		5,000.00	0.00
561 Code Enforcement	0.00		0.00	0.00
601 Prof Services: <i>Abatements</i>	40,000.00		30,000.00	(10,000.00)
605 Telephone	3,500.00		3,500.00	0.00
608 Prof Services: <i>Plan Reviews</i>	10,000.00		10,000.00	0.00
615 Advertising	1,500.00		1,500.00	0.00
620 Printing & Binding	1,000.00		1,000.00	0.00
639 Repair & Maintenance - Equipment	1,000.00		1,000.00	0.00
644 Historic Commission Support	2,000.00		1,000.00	(1,000.00)
681 Travel & Training	3,000.00		3,000.00	0.00
682 Dues	1,000.00		1,000.00	0.00
698 Contracted Services	7,000.00		7,000.00	
702 Equipment Scanner Printer			10,000.00	10,000.00
	521,675.00		520,795.00	(880.00)

SBM \$2100 RJ Young \$1100 iPad Service(3) \$1300 Tyler Fees \$1500 Grandview \$400 Misc \$600
 Vehicle repairs moved to 205 Training material -building compliance State Code \$\$\$

**FY 2023
BUDGET WORKSHEET**

001 GENERAL FUND**092 Building & General Expenses**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
510 Cleaning & Janitorial	6,000.00		7,000.00	1,000.00
520 Landscape Materials CH, City Entrances	9,500.00		5,000.00	(4,500.00)
525 Gasoline & Oil	10,000.00		10,000.00	0.00
559 Supplies	2,000.00		2,000.00	0.00
565 Signage	5,000.00		5,000.00	0.00
600 Professional Services - Audit	32,000.00		35,000.00	3,000.00
603 ENG servs : MCWI projs	530,000.00		451,805.00	(78,195.00)
605 Telephone	52,000.00		55,500.00	3,500.00
606 Services: Info Technology	108,000.00		114,000.00	6,000.00
607 Postage	8,000.00		8,000.00	0.00
610 Unemployment - All Funds	12,000.00		10,000.00	(2,000.00)
625 Insurance	375,000.00		447,000.00	72,000.00
631 Electricity	22,000.00		20,000.00	(2,000.00)
635 R&M-Building	40,000.00		10,000.00	(30,000.00)
639 R&M-Equip inc Generator maint	3,500.00		5,000.00	1,500.00
652 Comm Redevelopment Grant Reimb	23,000.00		22,000.00	(1,000.00)
673 JC County Tax Collection Fees	30,000.00		38,040.00	8,040.00
697 Animal Shelter Fee	500.00			(500.00)
698 Contracted Services	26,500.00		25,500.00	(1,000.00)
704 Computer-Software-AV	6,000.00		27,000.00	21,000.00
799 Other Capital Outlay	20,000.00			(20,000.00)
	1,321,000.00		1,297,845.00	(23,155.00)

AGJ 75,000 Licenses 12,000 Delta 7,500 IBM 5,500 1wayApp 1,150 Misc 3,850 CivicPlus \$9,000

Surety Bonds \$9,000 K9s \$2,300 Flood \$3,700 Deductibles \$10,000 Liability & Property Est 422,000

RJY 9,000 TaxSale 4,500 SoPest 2,800 Pbowes 2,200 SparkLt 1,800 Lexis 1,600 Misc 3,100

673 Tax increase total fee by year: 2024 - \$38,040 2025 - \$46,080 2026 - \$54,000

001 GENERAL FUND**94 Grants & Projects Admin**

Entered				
Obj Description	BUDGET FY 2023		BUDGET FY 2024	
410 Administration	153,660.00		153,660.00	0.00
411 Longevity	820.00		230.00	(590.00)
460 PERS 17.4% / 22.4%	26,737.00		28,806.00	2,069.00
470 FICA & Medicare Match 7.65%	11,716.00		11,773.00	57.00
480 Group Insurance	23,536.00		18,656.00	(4,880.00)
491 Worker's Compensation .39%	569.00		569.00	0.00
500 Office Supplies	600.00		600.00	0.00
535 Uniforms	400.00		400.00	0.00
559 Operating Supplies	500.00		500.00	0.00
603 Prof Services - Engineering	5,000.00		5,000.00	0.00
605 Telephone	1,800.00		1,800.00	0.00
612 FEMA Restricted Funds	5,505.00		5,505.00	0.00
681 Travel & Training	3,000.00		3,000.00	0.00
682 Dues	365.00		365.00	0.00
698 Contracted Services	0.00		1,500.00	1,500.00
702 Furniture & Fixtures	400.00		400.00	0.00
704 Computer-Software Adobe-GrantHub	1,000.00		1,200.00	200.00
	235,608.00		233,964.00	(1,644.00)

**FY 2023
BUDGET WORKSHEET**

001 GENERAL FUND**100 Police**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
411 Longevity	19,500.00		23,700.00	4,200.00
430 Law Enforcement Officers	896,700.00		1,934,276.00	1,037,576.00
431 Admin & Dispatch	387,617.00		386,930.00	(687.00)
432 School Guards	27,748.00		27,748.00	0.00
434 Animal Control	28,080.00		28,080.00	0.00
450 Overtime	100,000.00		100,000.00	0.00
452 Holiday Pay	20,326.00		63,320.00	42,994.00
455 HIDTA Overtime	10,000.00		10,000.00	0.00
456 TEOAF-TFF Overtime	0.00		10,000.00	10,000.00
460 PERS 17.4% / 22.4%	251,035.00		474,683.00	223,648.00
470 FICA & Medicare Match 7.65%	112,564.00		197,680.00	85,116.00
480 Group Insurance	325,013.00		580,611.00	255,598.00
491 Worker's Comp 3.43%, .39%	36,447.00		72,509.00	36,062.00
500 Office Supplies	6,000.00		6,000.00	0.00
501 Neighborhood Watch Supplies	5,500.00		5,000.00	(500.00)
514 K9 Supplies & Expenses	4,000.00		4,000.00	0.00
525 Gas & Oil	175,000.00		155,000.00	(20,000.00)
535 Uniforms	30,000.00		32,000.00	2,000.00
536 Clothing Allowance	3,000.00		6,000.00	3,000.00
559 Operating Supplies	20,000.00		20,000.00	0.00
570 Motor Vehicle Repair Parts	45,000.00		45,000.00	0.00
587 Safety Equip-Supplies (Ammo)	15,000.00		15,000.00	0.00
597 Grant Expenditure	0.00		0.00	0.00
604 Professional Services - Medical	4,000.00		4,000.00	0.00
605 Telephone	8,400.00		8,400.00	0.00
620 Printing & Binding	1,000.00		1,000.00	0.00
631 Electricity	30,000.00		30,000.00	0.00
635 Repair & Maintenance - Building	6,000.00		6,000.00	0.00
638 Repair & Maintenance - Vehicles	40,000.00		40,000.00	0.00
639 Repair & Maintenance - Equipment	20,000.00		20,000.00	0.00
681 Travel & Training	30,000.00		40,000.00	10,000.00
682 Dues	1,000.00		1,000.00	0.00
689 Animal Control Expense	2,500.00		2,500.00	0.00
698 General Serv Labor- Equip Vehicles	10,000.00			(10,000.00)
699 Contracted Services	70,000.00		68,000.00	(2,000.00)
702 Equipment Vehicle Equip	100,000.00			(100,000.00)
704 Computer/Software	5,000.00		5,000.00	0.00
740 Vehicles	240,000.00			(240,000.00)
799 Other Capital Outlay	0.00		0.00	0.00
808 Loan Pmt: 5 Vehicles (1of3)	37,680.00		84,300.00	46,620.00
810 Loan Pmt: HIDTA Truck (2of3)	14,500.00		14,050.00	(450.00)
815 Loan Pmt: (3of5)	27,361.00		27,361.00	0.00
	3,165,971.00		4,549,148.00	1,383,177.00

PTS \$31,000 Sparklight \$2,500 VirtualDoxx \$2,700 Leads Online \$2,800 DPS \$1,500
 IDKit \$500 AceData \$1,300 RJY \$4,500 SMBM \$550 NCIC: ATT \$500 Cspire \$3,250
 HVAC Serv \$4,500 Cspire Data Cards \$6,000 Misc Maint Contracts \$6,400

**FY 2023
BUDGET WORKSHEET**

001 GENERAL FUND**161 Fire**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
411 Longevity	20,520.00		23,420.00	2,900.00
435 Fire Fighters	1,598,971.00		1,650,193.00	51,222.00
450 Overtime	100,000.00		100,000.00	0.00
452 Holiday Pay	56,788.00		57,500.00	712.00
460 PERS 17.4% / 22.4%	305,503.00		338,945.00	33,442.00
470 FICA & Medicare Match 7.65%	133,921.00		140,080.00	6,159.00
480 Group Insurance	426,944.00		431,824.00	4,880.00
491 Worker's Comp 4.91%	86,208.00		88,758.00	2,550.00
500 Office Supplies	2,000.00		2,000.00	0.00
510 Cleaning & Janitorial	5,000.00		5,000.00	0.00
525 Gas & Oil	46,000.00		36,000.00	(10,000.00)
535 Uniforms	30,000.00		30,000.00	0.00
559 Operating Supplies	5,000.00		5,000.00	0.00
575 Training Supplies	1,000.00		1,000.00	0.00
596 Donation Expenditure	1,411.00		1,411.00	0.00
604 Professional Services-Medical	18,000.00		18,000.00	0.00
605 Telephone	1,800.00		1,800.00	0.00
630 Gas - Utility	5,000.00		5,000.00	0.00
631 Electricity	18,000.00		18,000.00	0.00
635 Repair & Maintenance - Building	5,000.00		10,000.00	5,000.00
638 Repair & Maintenance - Vehicles	30,000.00		30,000.00	0.00
639 Repair & Maintenance - Equipment	13,000.00		13,000.00	0.00
681 Travel & Training	25,000.00		25,000.00	0.00
682 Dues	2,000.00		2,000.00	0.00
698 Services (Cable1, DirecTV,Copier)	7,000.00		7,500.00	500.00
702 Equipment Radio - Chiefs Truck	77,241.00		5,000.00	(72,241.00)
703 Furn & Fixtures Recliners (10)	500.00		7,000.00	6,500.00
704 Computer & Software			1,500.00	1,500.00
799 Other Capital Outlay	3,000.00		3,000.00	0.00
	3,024,807.00		3,057,931.00	33,124.00

**FY 2023
BUDGET WORKSHEET**

001 GENERAL FUND**170 Recreation**

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
411 Longevity	4,510.00	4,740.00	230.00
417 Cultural Services	344,000.00	344,000.00	0.00
425 Contractual Labor	5,000.00	5,000.00	0.00
460 PERS 17.4% / 22.4%	58,812.00	63,362.00	4,550.00
470 FICA & Medicare Match 7.65%	26,249.00	26,679.00	430.00
480 Group Insurance	94,539.00	84,684.00	(9,855.00)
491 Worker's Comp .39%, 4.97%	8,739.00	8,739.00	0.00
500 Office Supplies	2,500.00	2,500.00	0.00
502 Football League Supplies	24,000.00	12,000.00	(12,000.00)
503 Baseball League Supplies	11,200.00	10,000.00	(1,200.00)
504 Basketball League Supplies	5,000.00	5,000.00	0.00
510 Cleaning & Janitorial Buffer	5,000.00	6,200.00	1,200.00
511 Senior Center Supplies	3,000.00	3,000.00	0.00
512 Cruising the Coast	15,000.00	15,000.00	0.00
513 Events & Festivals	25,000.00	25,000.00	0.00
520 Gardening (Beautification)	10,000.00	10,000.00	0.00
525 Gas & Oil	20,000.00	17,000.00	(3,000.00)
535 Uniforms	2,000.00	2,000.00	0.00
559 Operating Supplies	12,000.00	12,000.00	0.00
577 Repair & Maint Supplies - Fields	7,000.00	7,000.00	0.00
596 Donation Expend FIREWORKS	10,000.00	10,000.00	0.00
605 Telephone	2,500.00	2,500.00	0.00
615 Advertising	3,500.00	2,000.00	(1,500.00)
628 Lighting Lease/Maint: BACOT	0.00	13,860.00	13,860.00
631 Electricity	30,000.00	25,000.00	(5,000.00)
634 Repair & Maintenance - Parks	12,000.00	10,000.00	(2,000.00)
635 Repair & Maintenance - Building	8,000.00	8,000.00	0.00
638 Repair & Maintenance - Vehicles	12,000.00	12,000.00	0.00
639 Repair & Maintenance - Equipment	17,000.00	15,000.00	(2,000.00)
642 Boys & Girls Club Support	10,750.00	10,550.00	(200.00)
645 Cultural Services	2,500.00	2,500.00	0.00
681 Travel & Training	1,000.00	1,000.00	0.00
682 Dues	200.00	200.00	0.00
698 Contracted Services	16,500.00	16,500.00	0.00
702 Equipment Polaris Barricades	13,500.00	15,400.00	1,900.00
704 Computer	600.00	0.00	(600.00)
799 Other Capital Outlay	0.00	0.00	0.00
	823,599.00	808,414.00	(15,185.00)

Men's Club \$1000	Garden Club \$500	MS Songwriters \$1000
Sparklt \$4000	Fosters \$700	Delta Strn \$3500
GrandView \$1100	Trees \$6500	Misc \$700

001 GENERAL FUND**201 Streets**

Obj Description	BUDGET FY 2023	BUDGET FY 2024	
559 Operating Supplies	5,000.00	5,000.00	0.00
565 Signage	30,000.00	20,000.00	(10,000.00)
576 Road Repair & Maint Supplies	50,000.00	40,000.00	(10,000.00)
603 Prof Serv - Engineering	5,000.00	5,000.00	0.00
614 Prof Serv - Easement Acquisitions	5,000.00	5,000.00	0.00
629 Electricity: Signal Lights	12,000.00	12,000.00	0.00
633 Electricity: Street Lighting	97,800.00	97,800.00	0.00
637 Repr/Maint: Street Lights	60,000.00	20,000.00	(40,000.00)
672 Contractor Op & Maint Costs	0.00	400,000.00	400,000.00
678 Other Imps	0.00	0.00	0.00
679 Hwy 90 Median-Streetscape Maint	0.00	20,000.00	20,000.00
698 Contracted Services	56,500.00	50,000.00	(6,500.00)
751 Capital Outlay: Poles	60,000.00	60,000.00	0.00
	381,300.00	734,800.00	353,500.00

Signal Repair 20,000	Trees 20,000	Misc 10,000
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**FY 2023
BUDGET WORKSHEET**

001 GENERAL FUND**205 Maintenance**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
411 Longevity	1,360.00		1,610.00	250.00
415 Fleet Maintenance	87,360.00		87,360.00	0.00
418 General Maintenance	88,400.00		105,040.00	16,640.00
460 PERS 17.4% / 22.4%	30,583.00		36,068.00	5,485.00
470 FICA & Medicare Match 7.65%	13,448.00		14,842.00	1,394.00
480 Group Insurance	60,562.00		50,707.00	(9,855.00)
491 Worker's Comp 3.44%, 4.91%	7,082.00		7,869.00	787.00
520 Landscaping Materials	2,000.00		0.00	(2,000.00)
525 Gas & Oil	6,000.00		5,000.00	(1,000.00)
535 Uniforms	5,000.00		8,000.00	3,000.00
559 Operating Supplies	5,000.00		7,000.00	2,000.00
560 Building Supplies	4,000.00		4,000.00	0.00
570 Motor Vehicle Repair Parts	6,000.00		7,000.00	1,000.00
588 Welding Supplies	4,000.00		4,000.00	0.00
605 Telephone	2,500.00		2,500.00	0.00
635 Repair & Maintenance - Building	3,000.00		2,000.00	(1,000.00)
638 Repair & Maintenance - Vehicles	10,000.00		8,000.00	
639 Repair & Maintenance - Equipment	2,000.00		2,000.00	0.00
698 Contracted Services	5,000.00		5,000.00	
702 Machinery & Equip Forklift / Trlr	10,000.00		25,000.00	
721 Building Repairs/Imps AC	40,000.00		10,000.00	0.00
	393,295.00		392,996.00	(299.00)

001 GENERAL FUND**680 Debt Service**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
828 SMPDD Town Coms #3 (2036)	41,130.00		41,130.00	
830 Allen Road Widening (Jan 2037)	46,324.00		46,324.00	
	87,454.00		87,454.00	

001 GENERAL FUND**900 Fund Transfers**

Obj Description	BUDGET FY 2023		BUDGET FY 2024	
969 Transfer to Other Funds	882,540.00		771,132.00	(111,408.00)
979 Transfer to Health Benefit Fund				0.00
	882,540.00		771,132.00	(111,408.00)

FY 2021

Transfer Debt Service Ad Valorem

F254	2019 GO Bond	\$295,182	3250 FEES
F255	2020 REFI GO	\$470,450	2250 FEES

Other Transfers / Matches

FY 2023
BUDGET WORKSHEET

General Fund Totals		BUDGET FY 2023		BUDGET FY 2024
General Fund Revenues		11,250,849.00		12,478,213.00
Expenditures:				
001	Legislative	265,541.00		246,854.00
010	City Court	340,660.00		350,763.00
021	City Manager	336,800.00		282,800.00
022	Human Resources	76,928.00		76,969.00
040	City Clerk	505,751.00		510,208.00
060	City Attorney	160,000.00		175,000.00
090	Economic Dev - Planning	521,675.00		520,795.00
092	Building & General Expenses	1,321,000.00		1,297,845.00
094	Grants & Projects Adminn	235,608.00		233,964.00
100	Police	3,165,971.00		4,549,148.00
161	Fire	3,024,807.00		3,057,931.00
170	Recreation	823,599.00		808,414.00
201	PW: Streets	381,300.00		734,800.00
205	PW: Maintenance	393,295.00		392,996.00
680	Debt Service	87,454.00		87,454.00
900	Interfund Transfers	882,540.00		771,132.00
556	Contingency			
General Fund Expenditures		12,522,929.00		14,097,073.00
<i>Total Operating Expenditures</i>		10,883,155.00		12,930,778.00
<i>Total Capital Outlay Expenditures</i>		579,741.00		171,500.00
<i>Total Debt Service</i>		177,493.00		223,663.00
<i>Total Transfers Out</i>		882,540.00		771,132.00
<i>Check Total</i>		12,522,929.00		14,097,073.00
<i>Personnel</i>		7,483,099.00		9,289,832.00
<i>Supplies</i>		749,211.00		686,211.00
<i>Other Services</i>		2,650,845.00		2,954,735.00
<i>Capital Outlay</i>		579,741.00		171,500.00
<i>Debt Service</i>		177,493.00		223,663.00
<i>Interfund Transfers for DS</i>		882,540.00		771,132.00
<i>Check Total</i>		12,522,929.00		14,097,073.00
Cash Balance				
Beginning Cash Balance		4,400,000.00		4,800,000.00
General Fund Revenue		11,250,849.00	(1,272,080)	12,478,213.00
General Fund Expenditures		12,522,929.00		14,097,073.00
Remaining Cash Balance		3,127,920.00		3,181,140.00
Ending Cash Balance		3,127,920.00		3,181,140.00
				(1,618,860)

FY 2023
BUDGET WORKSHEET

General Depository Special Fund

004 AMPHITHEATER VENUE

000 Revenue

Obj Description	BUDGET FY 2023	BUDGET FY 2024
301 Venue Rental (5 events)		90,000.00
309 Sponsorship / Advertising		225,000.00
313 Facility Fees (\$5 surchg) 4 events		140,000.00
		455,000.00

004 AMPHITHEATER VENUE

510 Culture - Recreation

Obj Description	BUDGET FY 2023	BUDGET FY 2024
625 Insurance Expense 6mos		15,000.00
628 Lighting Lease/Maint 7mos		35,000.00
631 Electricity 6 mos		7,500.00
680 Landscaping		35,000.00
699 Contracted Services		27,500.00
		120,000.00

Internet Services \$3,000 Pest Control \$3,000 Cleaning \$5,000 HVAC Maint \$4,000 Misc \$12,500

004 AMPHITHEATER VENUE

900 Transfers

Obj Description	BUDGET FY 2023	BUDGET FY 2024
901 Transfers Out (General Fund)		300,000.00

<i>Beginning Cash Balance</i>	<i>0.00</i>
<i>Total Revenue</i>	<i>455,000.00</i>
<i>Total Expenditures</i>	<i>420,000.00</i>
<i>Ending Cash Balance</i>	<i>35,000.00</i>

PROPOSED UTILITY RATE INCREASE COMPARISON

RESIDENTIAL CUSTOMERS

Current 2018 - 2023		Proposed 2024	
Water		Water	
minimum < 3000	24.75	minimum < 3000	27.30
per addtl 1000 gals	8.25	per addtl 1000 gals	9.10
Sewer		Sewer	
minimum < 3000	12.30	minimum < 3000	16.05
per addtl 1000 gals	4.10	per addtl 1000 gals	5.35
Waste Water		Waste Water	
minimum <3000	15.45	minimum <3000	20.10
per addtl 1000 gals	5.15	per addtl 1000 gals	6.70
Minimum W/S	52.50	Minimum W/S	63.45
Garbage	21.00	Garbage	21.00
Minimum Bill	<u>73.50</u>	Minimum Bill	<u>84.45</u>
TOTAL cost per +1000 gals	17.50	TOTAL cost per +1000 gals	21.15
Minimum Bill increase	10.95		
Increase per 1000 gal	3.65		

COMMERCIAL CUSTOMERS

Current 2018 - 2023		Proposed 2024	
Water		Water	
minimum < 3000	25.50	minimum < 3000	28.20
per addtl 1000 gals	8.50	per addtl 1000 gals	9.40
Sewer		Sewer	
minimum < 3000	18.75	minimum < 3000	24.45
per addtl 1000 gals	6.25	per addtl 1000 gals	8.15
Waste Water		Waste Water	
minimum <3000	15.45	minimum <3000	20.10
per addtl 1000 gals	5.15	per addtl 1000 gals	6.70
Minimum W/S	59.70	Minimum W/S	72.75
Garbage	21.00	Garbage	21.00
Minimum Bill	<u>80.70</u>	Minimum Bill	<u>93.75</u>
TOTAL cost per +1000 gals	19.90	TOTAL cost per +1000 gals	24.25
Minimum Bill increase	13.05		
Increase per 1000 gal	4.35		

COMMERCIAL CAPACITY CHARGE

	Current	Proposed	Increase
0 - 9,999	0.00	0.00	0.00
10,000 - 19,999	50.00	75.00	25.00
20,000 - 49,999	150.00	200.00	50.00
50,000 - 99,999	350.00	450.00	100.00
100,000 - 199,999	750.00	850.00	100.00
200,000 - 249,999	1,000.00	1,150.00	150.00
> 250,000	1,500.00	1,650.00	150.00

**2024
RESIDENTIAL RATES**

3000 gals		Per + 1000 gals	
Water	\$27.30	Water	\$9.10
Sewer	\$16.05	Sewer	\$5.35
Waste Water	\$20.10	Waste Water	\$6.70
Minimum	\$63.45	cost per 1000 gals	\$21.15
Garbage	\$21.00		
Total	<u>84.45</u>		

COMMERCIAL RATES

3000 gals		Per + 1000 gals	
Water	\$28.20	Water	\$9.40
Sewer	\$24.45	Sewer	\$8.15
Waste Water	\$20.10	Waste Water	\$6.70
Minimum	\$72.75		\$24.25
Garbage	\$21.00		
Total	<u>93.75</u>		

**COMMERCIAL CAPACITY CHARGE
PER GALLONS MONTHLY**

0 - 9,999	\$0.00
10,000 - 19,999	\$75.00
20,000 - 49,999	\$200.00
50,000 - 99,999	\$450.00
100,000 - 199,999	\$850.00
200,000 - 249,999	\$1,150.00
> 250,000	\$1,650.00

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Resolution approving Paddle for Paws Poker Float
Sponsorship from Friends of Jackson County
Animals

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Resolution approving the sponsorship request for Friends of Jackson County Animal Shelter Pets 6th Annual “Paddle for Paws Poker Float” to be held on September 16, 2023.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING SPONSORSHIP OF FRIENDS OF
JACKSON COUNTY ANIMAL SHELTER PETS
6th ANNUAL PADDLE FOR PAWS POKER FLOAT
TO BE HELD ON SEPTEMBER 16, 2023**

RESOLUTION NUMBER 000-2023

WHEREAS, the Friends of Jackson County Animal Shelter Pets has requested that the City sponsor its 6th annual Paddle for Paws Poker Float to be held on September 16, 2023; and

WHEREAS, the sponsorship costs \$500.00; and

WHEREAS, the sponsorship includes being recognized on Event Facebook page, and on event day; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

BE IT THEREFORE RESOLVED, by the Mayor and Members of the Council that sponsorship of the Friends of Jackson County Animal Shelter Pets 6th Annual Paddle for Paws Poker Float in the amount of \$500.00 is hereby authorized.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of September 5, 2023.

2953 Bienville Blvd. #134
Ocean Springs, MS 39564



www.fjcas.com
Like Us on Facebook

Dear Potential Event Sponsor,

Friends of Jackson County Animal Shelter Pets is planning its **6th Annual "Paddle for Paws Poker Float"** that will take place on **September 16, 2023**. The paddle fundraiser will begin and end at Lighthouse Park in Pascagoula and include additional stops along the Pascagoula River. The purpose of the ride is to:

- 1) Bring awareness to our organization and what we do
- 2) Raise funds for the hundreds of animals we rescue each year
- 3) Have a fun time with other animal lovers



Event Facebook Page
"Paddle for Paws Poker Float"

We are asking local businesses and individuals to become sponsors of this fun event – a list of sponsorship levels is attached. We are very excited about this event and are hoping for a great turnout as it has grown each year. Your donation would be appreciated in making it a success.

If you have any questions and/or to coordinate pick up, email friendsofjcas@gmail.com or contact the volunteer listed below. Be sure to provide the name you would like to include in recognition and visit and like our event Facebook page too. **Thank-you in advance for your support!**

Sincerely,

Tammy Harris

Tammy Harris
FJCASP Board President

Volunteer: _____

Phone: _____

Email: _____

About Friends of Jackson County Animal Shelter Pets (FJCASP)

FJCASP is an ALL volunteer animal rescue with a mission of saving animals from the Jackson County Animal Shelter and giving them new hope and life. **Last year FJCASP helped find homes for 429 dogs and cats.** The animals we rescue receive full vetting and other treatments they require. In 2022, our expenses **totaled more than \$107,100**. When healthy and ready, the animals are adopted locally or transported to one of the many rescue organizations we work with across the Country that are diligently seeking the very best forever homes for our animals. Through a grant, we have **also provided 600+ annual vaccinations, microchips, and spay/neuters for pets** of low-income Jackson County families (since 2017).

Without the help of fosters, volunteers, and donors we would not be able to make this mission possible. **ALL – 100% of - donations and proceeds from events like this are used solely for the animals' needs and are tax deductible as we are a 501(c)(3) non-profit organization.**

Visit www.fjcas.com (About Us/2020 Accomplishments) to learn more about Friends and see some of the amazing work our fosters do.

2953 Bienville Blvd. #134
Ocean Springs, MS 39564



www.fjcasp.com
Like Us on Facebook



6th Annual Paddle for Paws Poker Float – Sept. 16, 2023 – Sponsorship & Donor Opportunities

All Donors will be recognized on Event Facebook Page, and on event day.

Recognition Via	Sponsor Levels			
	\$1000+ Life Saver	\$500+ Pack Leader	\$250+ Litter Lovin'	\$100+ Paw Pal
Event Banner	Logo	Logo	Name	Name
Event T-Shirt*	Logo	Logo	Name	
Facebook	Logo/Mini Ad	Logo/Mini Ad	Name	Name
Printed Flyers/Ads*	Logo	Logo	Name	
FREE Registration(s) (Includes T-Shirts)	For 4 Paddlers	For 2 Paddlers	For 1 Paddler	
Press Release(s)*	As a "Life Saver"	Name		
Other	Acknowledged on our FJCASP Facebook Page as a "Life Saver" for a specific dog or cat's medical treatment Want to Donate a "Ruff"le Prize? Recognition for Raffle Prize Donations will be based on value of donation. Email us to Coordinate Pick Up			

* Dependent on timing of commitment and when publicized/printed/updated, T-shirt deadline is August 25, 2023

Donor's Information		
Business/Organization _____	Phone _____	
Contact Name _____	Email _____	
Are you interested in setting up a Vendor Booth if we offer? ☐ Yes ☐ No		
Level of Sponsorship: _____ Life Saver – \$1000+ _____ Pack Leader - \$500+ _____ Litter lovin' – \$250+ _____ Paw Pal - \$100+ _____ "Ruff"le Donor - \$25+ value	 Sponsored Paddlers Your Sponsored Paddler(s) can register at www.fjcasp.com and notate your company name as sponsor.	Mini-Ad Requirements: <15 seconds - Sent via Facebook messenger - Mention Friends and/or Paddle for Paws Poker Float

Mail Checks & Form to: FJCASP (using address above) **OR Pay Via PayPal** (fjcasp@gmail.com) or **Venmo** (fjcasp)
Email Logos, Questions, Sponsored Paddler Names, and Raffle Pick-Up Requests to: fjcaspfundraiser@gmail.com

ALL donations are used toward the animals we rescue.

With the cost of Shelter Pull Fees, Microchips, Heartworm Test, Vaccinations, Rabies, Preventatives (Flea/Tick/Wormers), we spend approximately \$100 - \$125 per HEALTHY animal. However, the majority of the animals we rescue require additional medical expenses, so our adoption fees only cover the bare minimum.

Thank you for your donations!

Friends of the Jackson County Animal Shelter Pets is a 501c3 Organization so ALL donations are tax deductible



www.fjcasp.com

Friends is an ALL Volunteer 501c# non-profit rescue organization dedicated to assisting the shelter in saving lives in the form of:

FOSTERING

to reduce the number of adoptable animals being euthanized

COMMUNITY OUTREACH

to keep pets in their homes

VOLUNTEERING our TALENTS

in order to best serve the animals

Friends of Jackson County Animal Shelter Pets (FJCASP) is a non-profit rescue organization made up entirely of volunteers who donate their time and often personal resources to save as many animals as possible. But, **we cannot do what we do without the support of our community** – both local and our extended northern family.

Over the years we have built partnerships with several Northern rescues who are dedicated to finding amazing families for most of the dogs we rescue after they are vetted and ready to transport. Our vetted cats can be found at local pet stores and online (Facebook and Petfinder). With so many unwanted animals overcrowding our shelters and inundating FJCASP and all other rescues, these relationships are vital to our mission.



Our Expenses \$107,100

Vet/Medical Bills	\$76.5K
Meds/Supplies	\$20K
Other Expenses	\$10.6K
- Vehicle Expenses, Insurance, Storage, Renewals, etc.	

We Raised \$112,900

Adoption Fees	\$42K
Fundraisers	\$31.8K
Car Tag Fees	\$6K
Donations	\$38.8K
- Incl. Chevron & MGM employee donations	

All of our fosters are fully vetted and, while our adoption fees help pay for these expenses, if an animal has other medical issues – which most of ours do – we rely on donations to help them get treatments they require.

Our primary funding source is donations, and we take the responsibility of our mission and public trust seriously. **We want all who have, and continue to support us, to know how much we appreciate it.**

How You Can Help



Become a Foster

Email us to learn more
fosterforfriends@gmail.com

Buy or Renew a Car Tag



We receive \$25 from each FJCASP tag purchase or renewal (MS only)

Make a Donation

- Monetary**
 - Venmo: @fjcasp
 - Paypal: fjcasp@gmail.com
 - Mail a Check
- In-Kind**
 - Hold a Fundraiser (Facebook, Matching, Event)
 - Select FJCASP as your AmazonSmile Charity
 - Buy From our Amazon Wish List
 - Coordinate Drop-off/Pick-up with us via email
 - Drop Items Off @ LaundroMutt (Ocean Springs)



Meet SOME of the Grateful Animals FJCASP & Our Supporters Helped in 2022

Seeing a once neglected and unwanted animal become a cherished member of their new family is an amazing experience. It is followed closely by the feeling of driving away from the shelter with a new foster who is ready, whether they know it or not, to begin their own process of getting to that goal – being family!



At just 5 months old, Carl was found in the middle of a bridge all alone, unable to walk. He had recently been adopted from a shelter and was microchipped. But sadly his family hung up when they were notified about him. He had a fractured metatarsal and pelvic that required surgery. He is now a happy healthy boy with a family that adores him.

Dozens of Injuries Treated: Wound Care, Broken Limbs, Amputations...



When rescued, little Roo was unable to use his back leg and was in a lot of pain. Radiographs showed a previous break had grown back in a way that caused him pain when walking. His leg had to be amputated. Unfortunately he had some complications and ended up at the ER. But eventually he recovered and was adopted, with his playmate.



Kiki and her 7 babies were rescued 5 days after they were born in the shelter. She was an amazing mom and all her pups were healthy and have since been adopted. Kiki, a petite little pittie, is now ready and waiting for her very own family she's a sweetheart who loves everyone.

14+ Litters of Pups Rescued Some with moms, some without.

166 Dogs Were Transported North to Live Their Best Lives



Tommy was found in Ocean Springs, MS with a note tied around his neck stating that he had been a loved pet but needed a new home. Through the help of one of our northern rescue partners, Tommy is now living the life with his new family - greeting guests at their Cape Cod hotel.

250+ Pets of Low Income Jackson County, MS Families Were Spayed/Neutered, Vaccinated & Microchipped
Thanks to a Gulf Coast Community Foundation Grant



Sherman, the boy who always carried a toy, had been adopted and returned to the shelter twice before he came to FJCASP. Unfortunately, his heart and lungs were so damaged by heartworms that his foster family ended up being the last, and possibly only, family he would know. We find peace knowing Sherman's last days were spent being loved on by people he knew loved him.

25 Dogs Treated for Heartworms @ \$300-600/dog



Agatha couldn't walk without hacking and wheezing, she was obese, high heartworm positive, and completely miserable - we weren't sure how much longer she would live. Thyroid meds helped her lose 20+lbs. and clear up a terrible skin condition. Then, with lots of caution, we started heartworm treatment. Agatha not only survived, she is now thriving in her new home and is a mentor to her new sibling.



Chi Chi was adopted from the shelter, but her owner could not afford required

Hundreds of Infections Treated: Ears, Eyes, Skin, UTIs, URIs, Parvo, Intestinal, etc.

veterinarian needs so FJCASP took her in. She was given steroids, antibiotics, de-wormer, and a GI test, which came back negative. A prescription food ended up being the solution. She was adopted by a family familiar with the Persian breed and now lives in Palmyra, NY.



Whiskers was taken in by Friends with wounds on her ears, throat and abrasions on her nose due to a suspected attack from another animal. Her wounds have healed but after several months the hair has not grown back and it is possible that she will have permanent scarring and deformity of the ears. Whiskers is now available for adoption.

ADOPT Your Next Pet - DON'T SHOP!

Find us on:
facebook

petfinder

It's Time to Register!

September 16, 2023

from **Lighthouse Park, Pascagoula**

815 Cypress Ave., Pascagoula



REGISTER NOW
From Our Facebook Page
@paddleforpawspokerfloat

Motorized Boats & Vehicles
are welcome too!

The Raffle is **OPEN** to the Public

Other Stops: Brady's, River Front Park, Huck's,
Mary Walker Bayou & Bonus Water Stop

\$45

Registration Fee

*Includes: 1 Game Card, 2 Raffle Tickets, 1 Meal
and 1 Event T-Shirt (if registered by 8/25/23)*

Register by
August 25
to get a T-Shirt

Additional Game Cards and Raffle Tickets Can Be Purchased @ Event so Bring Some Cash!

ADOPTABLE Pets

Lots of Raffle Items!

Split-the-Pot

FOOD

& "Best Hand" Prizes



Follow Us On Facebook @paddleforpawspokerfloat For Most Updated Info

9 a.m.
Check-In Begins
Raffle & Ticket Sales Open

3 p.m.
Punch Cards DUE
Raffle Closes

Followed by ...
Raffle Drawings*
Split-the-Pot Drawing*
Best Hand Awarded

**must be present to win drawings*

ALL Proceeds Benefit



FJCASP is a 501c3 Non-Profit Animal Rescue
Organization operated entirely by volunteers.
In **2022**, our volunteers rescued, treated and saved
the lives of **429 dogs and cats** and spent \$107K.

100% of funds raised are used for the animals rescued by "Friends"

Want to be a Sponsor?

Email fjcaspfundraiser@gmail.com or fjcasp@gmail.com

Event Schedule
All @ Lighthouse Park

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Authorization to accept monetary donations for The
City of Gautier's Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the 27th Annual Cruisin' the Coast will be held October 1, 2023 through October 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Platinum Sponsor – Waste Pro (\$5,000); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from Waste Pro (\$5,000) for the City of Gautier's Cruisin' Through the Decades Event to be held October 1, 2023 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/28/2023
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 1, 2023.

BACKGROUND:

The 27th Annual Cruisin' the Coast will be held Oct. 1 – 8, 2023 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 1, 2023 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsor:

1. Platinum -\$5,000- Waste Pro

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Sponsorship Waste Pro

Cruising donation
received 8/22/23
Luo

WASTE PRO Caring For Our Communities	2101 W. State Road 434 Suite 315 Longwood, FL 32779	Wells Fargo Bank 11-24/1210	CHECK # 53416692
			DATE 8/16/2023
			Check Amount *****5,000.00
PAY Five Thousand and 00/100-----			US Dollars
TO THE ORDER OF	CITY OF GAUTIER PO BOX 670 GAUTIER, MS 39553-0670		
			VOID AFTER 90 DAYS  Authorized Signature

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Approval of a Non-Exclusive Facility Use
Agreement with Gulf Coast Vipers Organization
for Buddy Davis Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a Non-Exclusive Facility Use Agreement with Gulf Coast Vipers Organization for Buddy Davis Park

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive facility use agreement with Gulf Coast Vipers Organization in order for teams to hold practices on a routine basis at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Facility Agreement with Gulf Coast Vipers Organization for Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 08/28/2023
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park with Gulf Coast Vipers.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreement and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation department's activities.

DISCUSSION:

The City will grant Extra Innings non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative of Gulf Coast Vipers Organization and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's recreational facilities. Extra Innings Organization Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning September-February. Gulf Coast Vipers Organization will also help with field maintenance approved by the Parks and Recreation Department.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with Gulf Coast Vipers

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with Gulf Coast Vipers Organization. or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with Gulf Coast Vipers

ATTACHMENTS:

1. Facility Use Agreement Team Practice-Gulf Coast Vipers

CITY OF GAUTIER
 3330 HIGHWAY 90
 GAUTIER, MS 39553
 (228) 497-8000 FAX (228) 497-8028
 MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
 SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Gulf Coast Vipers Organization and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. Gulf Coast Vipers Organization will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning February-July. Gulf Coast Vipers Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.
- C.** Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.

- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. **Repairs:**

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. **Fields:**

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. **Complex Rules:**

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

- G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.
- H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

- A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.
- B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.
- C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

- A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

- A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Receive July 2023 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive July 2023 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for July 2023 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting September 5, 2023.

JUL 2023 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,913,066.27
HB1 Modernization Act Funds	Depository Account	002-000-001	\$996,655.24
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,349,882.26
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$140,172.31
U S Justice Equitable Sharing	Depository Account	157-000-001	\$33,338.70
Fire Protection Fund	Depository Account	160-000-001	\$278,459.28
Tidelands Grant	Depository Account	171-000-001	\$5,363.40
Library Support Fund	Depository Account	172-000-001	\$3,052.61
Shepard State Park Fund	Depository Account	176-000-001	(\$12,844.72)
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$90,748.83
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$360,067.20
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$10,181,783.88
General Depository Reconciled Cash Balance			\$10,181,736.28

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account	350-000-002	
Bemis Sewer Project	Enterprise Account	351-000-002	
OST-GV Sewer Improvements	Enterprise Account	360-000-002	\$0.01
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	(\$274,621.93)
Head Start Drainage Imp Project	Enterprise Account	370-000-002	
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	(\$79,700.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,148,595.06
MDB Loan: Water Ion-X Project	Enterprise Account	421-000-002	\$47,562.52
Water Meter Project	Enterprise Account	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$2,841,835.66
Enterprise Reconciled Cash Balance			\$2,837,949.73

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,353,335.85
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,445,324.48
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$278,658.99
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$725,114.85
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$50,703.25
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$50,703.25
MSPAC_TC Park HB1535 Project	Restricted Fund	304/309-000-004	\$4,015,664.46
SB 2948 Town Commons Funding	Restricted Fund	304-000-005	\$10,927.71
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$1,003,075.48
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,209,829.48
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$19,680.79
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$326.64
W&S Bond S2018-S2019: Construction	Bond Fund	Funds 351-358	\$3,458,905.71
MS Dev Bank SO Bond S2013: DS Reserve	Restricted Fund	497-000-001	\$0.00
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$255,612.81
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$926,143.09
Total Bond & Restricted Reconciled Cash Balances			\$14,804,006.84

JUL 2023
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2023	JUL 2023	Balance	83.33% % to date
General Fund Revenues	11,455,774.00	10,127,744.82	1,328,029.18	88.4%
Expenditures:				
001 Legislative	267,541.00	222,310.38	45,230.62	83.0%
010 City Court	356,248.00	267,539.77	88,708.23	75.0%
021 City Manager	336,800.00	191,695.09	145,104.91	56.9%
022 Human Resources	76,928.00	57,833.40	19,094.60	75.1%
040 City Clerk	515,751.00	390,636.03	125,114.97	75.7%
060 City Attorney	160,000.00	111,609.40	48,390.60	69.7%
090 Economic Dev - Planning	521,675.00	385,385.79	136,289.21	73.8%
092 Building & General Expenses	1,420,440.00	747,949.69	672,490.31	52.6%
094 Grants & Project Admin	235,608.00	181,377.58	54,230.42	76.9%
100 Police	3,229,971.00	2,375,096.26	854,874.74	73.5%
161 Fire	3,082,807.00	2,329,575.76	753,231.24	75.5%
170 Recreation	849,496.00	584,355.32	265,140.68	68.7%
201 PW: Streets	381,300.00	140,753.17	240,546.83	36.9%
205 PW: Maintenance	353,295.00	246,378.59	106,916.41	69.7%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	852,540.00	729,026.50	123,513.50	85.5%
General Fund Expenditures	12,727,854.00	9,048,976.28	3,678,877.72	71.0%
<i>Total Operating Expenditures</i>	11,151,252.00	7,693,998.37	3,457,253.63	
<i>Total Capital Outlay Expenditure.</i>	546,569.00	448,918.71	97,650.29	
<i>Total Debt Service</i>	177,493.00	177,032.70	460.30	
<i>Total Transfers Out</i>	852,540.00	729,026.50	123,513.50	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	12,727,854.00	9,048,976.28	3,678,877.72	
<i>Personnel</i>	7,556,099.00	5,811,379.63	1,744,719.37	
<i>Supplies</i>	783,108.00	401,544.63	381,563.37	
<i>Other Services</i>	2,812,045.00	1,481,074.11	1,330,970.89	
<i>Capital Outlay</i>	546,569.00	448,918.71	97,650.29	
<i>Debt Service</i>	177,493.00	177,032.70	460.30	
<i>Interfund Transfers for DS</i>	852,540.00	729,026.50	123,513.50	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	12,727,854.00	9,048,976.28	3,678,877.72	

JUL 2023
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2023	As of JUL 2023	Balance	83.33% % to date
002 HB1 Modernization Funds				
Revenues	1,038,294.00	1,011,189.49	27,104.51	97.3%
Expenditures	2,056,730.07	1,032,970.32	1,023,759.75	50.2%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	4,059,589.75	126,780.00	3,932,809.75	3.1%
Expenditures	7,687,377.75	1,413,598.00	6,273,779.75	18.3%
030 MDAH 2014 Community Heritage				
Revenues	93,221.00	18,644.00	74,577.00	19.9%
Expenditures	95,004.43	0.00	95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,881,610.65	513,730.37	4,367,880.28	10.5%
Expenditures	6,888,697.89	1,081,128.10	5,807,569.79	15.6%
156 SE MS METRO TASK FORCE				
Revenues	45,000.00	95,000.00	(50,000.00)	211.1%
Expenditures	321,395.10	231,462.88	89,932.22	72.0%
157 US Justice Equitable Sharing				
Revenues	0.00	8,939.72	(8,939.72)	
Expenditures	80,762.65	61,883.67	18,878.98	76.6%
160 Fire Protection Fund				
Revenues	543,000.00	0.00	543,000.00	
Expenditures	679,950.79	59,321.70	620,629.09	8.7%
171 Combined Tidelands Grant				
Revenues	764,679.69	144,096.49	620,583.20	18.8%
Expenditures	759,611.79	133,665.19	625,946.60	17.5%
172 Library Support Fund				
Revenues	126,031.00	118,361.48	7,669.52	93.9%
Expenditures	126,031.00	118,877.52	7,153.48	94.3%
176 Shepard State Park				
Revenues	262,035.61	162,713.46	99,322.15	62.0%
Expenditures	298,845.61	236,207.19	62,638.42	79.0%
177 HB1353 Local Imps: Shepard				
Revenues	5,500.00	5,546.03	(46.03)	100.8%
Expenditures	1,505,500.00	60,480.00	1,445,020.00	4.0%
250 2018 W&S Bond Debt Service				
Revenues	288,762.00	240,459.95	48,302.05	83.2%
Expenditures	288,119.00	288,118.76	0.24	99.9%

**JUL 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUL 2023	Balance	83.33% % to date
251 2018 W&S Bond Debt Serv Reserve				
Revenues	10,655.00	11,329.28	(674.28)	106.3%
Expenditures	608.00	0.00	608.00	
252 2019 W&S Bond Debt Service				
Revenues	385,146.00	320,539.53	64,606.47	83.2%
Expenditures	376,638.00	376,637.50	0.50	99.9%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	10,855.00	11,736.56	(881.56)	108.1%
Expenditures	866.00	0.00	866.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,257.00	210,170.20	88,086.80	70.4%
Expenditures	298,157.00	227,115.63	71,041.37	76.1%
255 S2020 Refnd GO Bond Debt Service				
Revenues	500,383.00	500,382.50	0.50	99.9%
Expenditures	500,383.00	500,382.50	0.50	99.9%
300 USDA-NRCS EWP				
Revenues	150,029.46	0.00	150,029.46	
Expenditures	0.00	0.00	0.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	19,161.00	15,266.29	3,894.71	79.6%
Expenditures	94,839.47	0.00	94,839.47	
304 Town Commons Park Project				
Revenues	2,674,888.01	470,151.87	2,204,736.14	17.5%
Expenditures	10,557,903.36	4,774,448.21	5,783,455.15	45.2%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,900.00	4,480.36	(2,580.36)	235.8%
Expenditures	20,721.68	0.00	20,721.68	
307 Bacot Park Improvements				
Revenues	65,257.85	0.00	65,257.85	
Expenditures	65,257.85	65,257.82	0.03	99.9%
309 Town Center: MS Songwriters PA Center				
Revenues	4,508,715.64	2,507,450.90	2,001,264.74	55.6%
Expenditures	4,508,715.64	0.00	4,508,715.64	
355 Water Supply & Treatment Plant				
Revenues	390,774.99	15,305.31	375,469.68	3.9%
Expenditures	5,188,868.78	1,335,624.00	3,853,244.78	25.7%

JUL 2023
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2023	As of JUL 2023	Balance	83.33% % to date
360 OST-GV SEWER IMPROVEMENTS				
Revenues	0.00	185,888.81	(185,888.81)	
Expenditures	0.00	0.00	0.00	
361 GV-ROBERTSDALE SEWER IMPS				
Revenues	2,891,466.50	1,839,232.85	1,052,233.65	63.6%
Expenditures	2,891,466.50	2,111,578.89	779,887.61	73.0%
370 Head Start Drainage Improvements				
Revenues	226,908.95	0.00	226,908.95	
Expenditures	226,908.95	0.00	226,908.95	
371 Animal Shelter Water Main Extension				
Revenues	361,775.50	0.00	361,775.50	
Expenditures	361,775.50	79,700.00	282,075.50	22.0%
404 Solid Waste Fund				
Revenues	1,592,640.00	1,336,384.58	256,255.42	83.9%
Expenditures	1,605,000.00	1,073,157.21	531,842.79	66.8%
421 MSB - Water Ionization Plant				
Expenditures	47,562.52	0.00	47,562.52	
497 DSR Fund: 2013 SO Bond				
Revenues	45.00	5,322.80	(5,277.80)	11828.4%
Expenditures	45.00	0.00	45.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	450.00	953.24	(503.24)	211.8%
Expenditures	0.00	0.00	0.00	

JUL 2023
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)

	BUDGET FY 2023	JUL 2023	Balance	83.33% % to date
Utility Fund Revenues	9,250,000.00	7,914,824.32	1,335,175.68	85.5%
Administration	3,250,272.00	2,694,517.11	555,754.89	82.9%
Water & Sewer O & M	4,028,359.00	3,008,169.50	1,020,189.50	74.6%
Debt Service	1,067,977.00	837,335.35	230,641.65	78.4%
Transfers	1,854,352.00	1,180,000.00	674,352.00	63.6%
Contingencies	79,712.00	0.00	79,712.00	
Utility Fund Expenditures	10,280,672.00	7,720,021.96	2,560,650.04	75.0%
<i>Total Operating Expenditures</i>	<i>7,106,631.00</i>	<i>5,637,040.37</i>	<i>1,469,590.63</i>	
<i>Total Capital Outlay Expenditures</i>	<i>172,000.00</i>	<i>65,646.24</i>	<i>106,353.76</i>	
<i>Total Debt Service</i>	<i>1,067,977.00</i>	<i>837,335.35</i>	<i>230,641.65</i>	
<i>Total Interfund Transfers</i>	<i>1,854,352.00</i>	<i>1,180,000.00</i>	<i>674,352.00</i>	
<i>Total Contingency Expenditures</i>	<i>79,712.00</i>	<i>0.00</i>	<i>79,712.00</i>	
<i>Check Total</i>	<i>10,280,672.00</i>	<i>7,720,021.96</i>	<i>2,560,650.04</i>	
 <i>Personnel</i>	 <i>541,083.00</i>	 <i>433,834.42</i>	 <i>107,248.58</i>	
<i>Supplies</i>	<i>336,300.00</i>	<i>203,004.41</i>	<i>133,295.59</i>	
<i>Other Services</i>	<i>6,229,248.00</i>	<i>5,000,201.54</i>	<i>1,229,046.46</i>	
<i>Capital Outlay</i>	<i>172,000.00</i>	<i>65,646.24</i>	<i>106,353.76</i>	
<i>Debt Service</i>	<i>1,067,977.00</i>	<i>837,335.35</i>	<i>230,641.65</i>	
<i>Interfund Transfers</i>	<i>1,854,352.00</i>	<i>1,180,000.00</i>	<i>674,352.00</i>	
<i>Contingencies</i>	<i>79,712.00</i>	<i>0.00</i>	<i>79,712.00</i>	
<i>Check Total</i>	<i>10,280,672.00</i>	<i>7,720,021.96</i>	<i>2,560,650.04</i>	

**CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet**

Council Meeting:
Title:

September 5, 2023
Approval of a Memorandum of Understanding (MOU) with the Mississippi Attorney General's Office Internet Crimes Against Children (ICAC) Task Force

Introduced by:
Contact Person/Telephone

Chief David Bever 497-8000

Summary Explanation: Approval of a Memorandum of Understanding (MOU) with the Mississippi Attorney General's Office Internet Crimes Against Children (ICAC) Task Force

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2023

WHEREAS, the Gautier Police Department is requesting approval of the Memorandum of Understanding (MOU) with the Mississippi Attorney General's Office in order to participate in the Internet Crimes Against Children (ICAC); and

WHEREAS, the police department will partner with the Attorney General Office to ensure the department's investigators will have the proper means to investigate cybercrimes; and

WHEREAS, this program is used for training and assistance with cybercrimes; and

WHEREAS, the Mayor and Council Members hereby find that entering into the Memorandum of Understanding with the Mississippi Attorney General's Office is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that the Memorandum of Understanding (MOU) between the Mississippi Attorney General's Office and the City of Gautier/Gautier Police Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager, Police Chief, and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: August 24, 2023
Subject: Authorization for Chief of Police to Enter into a Memorandum of Understanding with the Mississippi Attorney General's Office ICAC Task Force

REQUEST:

The Chief of Police requests the City Council to authorize the Chief of Police to enter into a memorandum of understanding between the Mississippi Attorney General's Office Internet Crimes Against Children (ICAC) Task Force and the Gautier Police Department.

BACKGROUND:

The United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) has created the ICAC Task Force Program, which is a national network of state and local law enforcement cybercrime units. The national ICAC program assists state and local law enforcement agencies to develop an effective response to cyber enticement and child pornography cases. This help encompasses investigative and forensic components, training and technical assistance, victim services, and community education. Due in large part to the technological aspects of these cases, the ICAC Task Force Program promotes a multi-jurisdictional, multi-agency, team approach to investigating and prosecuting ICAC cases.

DISCUSSION:

The Gautier Police Department has seen an increase in internet related offenses such as child pornography this past year. The police department is not properly funded to handle these types of investigations and the department requires assistance from outside agencies. Partnering with the Attorney General officer will ensure the department's investigators will have the proper means to investigate cybercrimes.

RECOMMENDATION:

The Chief of Police recommends the City Council authorize the Chief of Police to enter into a memorandum of understanding between the Mississippi Attorney General's Office Internet Crimes Against Children (ICAC) Task Force and the Gautier Police Department.

ATTACHMENT(S):

1. Memorandum of Understanding



Mississippi Internet Crimes Against Children Memorandum of Understanding

Parties

The Mississippi Attorney General's Office is the recipient of a United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) grant to enforce laws regarding Internet Crimes Against Children (ICAC), and the Mississippi Attorney General's Office utilizes this grant to administer and operate the Mississippi ICAC Task Force.

This Memorandum of Understanding (MOU) is entered into by the Mississippi Attorney General's Office and the Gautier Police Department acting through its duly authorized representative.

Overview/Mission Statement

OJJDP has created the ICAC Task Force Program, which is a national network of state and local law enforcement cyber crime units. The national ICAC program assists state and local law enforcement agencies to develop an effective response to cyber enticement and child pornography cases. This help encompasses investigative and forensic components, training and technical assistance, victim services, and community education. Due in large part to the technological aspects of these cases, the ICAC Task Force Program promotes a multi-jurisdictional, multi-agency, team approach to investigating and prosecuting ICAC cases.

The mission of the Mississippi ICAC Task Force therefore is to:

1. properly investigate and prosecute those who sexually exploit children through the use of the Internet and/or computers;
2. provide training and equipment to those involved in investigating and prosecuting ICAC cases and;
3. provide community education regarding the prevention of ICAC.

Purpose

The purpose of this MOU is to formalize the working relationship between the Gautier Police Department and the Mississippi Attorney General's Office and the Mississippi ICAC Task Force, as well as to delineate the responsibilities and expectations of the relevant parties. By signing this MOU, the Gautier Police Department agrees to join the ICAC Task Force for the primary purpose of vigorously and properly investigating ICAC cases. By joining this Task Force, the Gautier Police

Department will benefit from grant resources, joint operations, and extensive training opportunities. By entering this MOU, the Mississippi Attorney General's Office will benefit from investigative support from the Gautier Police Department.

Investigations

All ICAC investigations will be conducted by sworn law enforcement investigators and in the spirit of cooperation with other ICAC task force members. Investigations will follow guidelines established by each agency's respective policy manual or guidelines. However, ICAC investigations shall also be governed by the national ICAC programs Operational and Investigative Standards (attached). Violation of the ICAC operational standards is cause for cancellation of this MOU. This MOU is not intended to infringe on the ongoing investigations of any other agency. It is agreed that unilateral acts on the part of employees involved in Task Force investigations are not in the best interest of the Task Force.

The Gautier Police Department will:

Agree to use only sworn Gautier Police Department law enforcement personnel to conduct undercover ICAC investigations. Each investigator involved with undercover operations **must** receive ICAC training prior to initiating proactive investigations. Reports of all undercover and enforcement activity shall be made monthly to the Mississippi Attorney General's Office.

Agree to conduct reactive investigations where subjects are associated with the Gautier Police Department jurisdiction, including investigations of child pornography CyberTip referrals from the National Center for Missing and Exploited Children (NCMEC), Internet Service Provider and law enforcement referrals, and other ICAC-related investigations. Additional case initiations may develop from subject interviews, documented public sources, direct observations of suspicious behavior, public complaints, etc.

Agree to record and document all undercover online activity. Any deviations from this policy due to unusual circumstances shall be documented in the relevant case file and reviewed by the ICAC Task Force Program Manager.

Agree to provide agents assigned to the Task Force access to all ICAC investigative files including, without limitation, computer records, in order to ensure compliance with all national ICAC standards.

Agree to locate its ICAC investigators in secured space provided by the Gautier Police Department, with controlled access to all equipment, software, and investigative files. At a minimum, information should be maintained in locked cabinets and under the control of the Gautier Police Department ICAC Task Force personnel, with restricted access to authorized personnel only.

Agree to conduct education and prevention programs to foster awareness and provide practical, relevant guidance to children, parents, educators, librarians, the business and law enforcement communities, and other individuals concerned about

Internet child safety issues. Presenters shall not discuss ongoing investigative techniques and undercover operations utilized by the ICAC Task Force, its affiliate agencies or the national ICAC Program.

Agree to accept ownership and be responsible for proper maintenance and use of any equipment purchased with OJJDP Grant funds and provided to Affiliate Agency by the Mississippi Attorney General's Office, based on the attached executed equipment transfer form. Upon termination of this MOU, ownership of equipment, hardware, and other non-expendable items will revert to the Mississippi Attorney General's Office.

Supervision

The Gautier Police Department will be responsible for the day-to-day operational supervision, administrative control, and personal and professional conduct of its officers and agents assigned to the Task Force. ICAC investigations are a cooperative effort and investigative decisions will be a joint process guided by ICAC standards.

Liability

The Gautier Police Department is responsible and liable for the acts and omissions of its own officers, agents or employees in connection with the performance of their official duties under this MOU. For tort liability purposes, no participating agency shall be considered the agent of other participating agencies. Each participating agency shall be liable (if at all) only for the torts of its own officers, agents or employees that occur within the scope of their official duties.

Reporting Statistics

Using a form, or process provided by the Mississippi Attorney General's Office, the Gautier Police Department shall submit monthly statistics to the Mississippi Attorney General's Office on all ICAC investigations or other investigative work pertaining to the sexual exploitation of children via the Internet. These statistics shall be submitted in the appropriate format by the 10th day of each month, and shall include data on all related investigations opened or closed during the month, as well as forensic examinations, technical/investigative assistance provided to other agencies, subpoenas and court orders issued, training hours attended and taught, and community outreach provided.

In addition, a breakdown of basic case data shall be included for each sexual exploitation of a minor (child pornography) case, and/or criminal solicitation of a minor (enticement/traveler) case investigated by the Gautier Police Department. The Mississippi Attorney General's Office will then be responsible for all required reporting to OJJDP.

Training

The Gautier Police Department shall make investigators designated as Task Force members available for applicable specialized training provided through the national ICAC program and other appropriate training programs. The Mississippi Attorney General's Office will review training requests and provide funding for ICAC-approved training when appropriate. Funding under this MOU is limited to the available funds that are received by the Mississippi Attorney General's Office under the OJJDP Grant program for the national ICAC program.

Confidentiality

The Gautier Police Department agrees that any confidential information pertaining to investigations of Internet Crimes Against Children will be held in the strictest confidence and will only be shared with participating ICAC Task Force members or other law enforcement agencies where necessary or as otherwise permitted by federal and/or state law.

Effective Date

This agreement shall be effective on _____, 2023 and shall continue until such time as federal funding for the ICAC Task Force ends or the agreement is canceled by either party upon 30 days written notice delivered to both agency directors.

Entered into this _____ day of _____, 2023.

ICAC Task Force Affiliate-Department Head Signature

Attorney General- Mississippi Attorney General's Office

Mississippi ICAC Task Force Authorized Signature

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Authorization to remove vehicles from the City of
Gautier's inventory

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to remove vehicles from the City of Gautier's Inventory

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2023

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING VEHICLES FROM THE CITY OF GAUTIER'S INVENTORY

WHEREAS, the City Clerk Department is requesting the following vehicles be removed from inventory and declared surplus:

- 2010 Dodge Charger – asset number 1122
- 2010 Ford F-150 – asset number 903
- 2014 Dodge Charger – asset number 1254

WHEREAS, the Mayor and Members of the Council have determined that given the condition, these vehicles have no value, and therefore removal from inventory and discard by auction or scrap is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the vehicles described above is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 5th of September, 2023.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: August 24, 2023
Subject: Removing Police Department Vehicles from Inventory

REQUEST:

The Chief of Police requests the City Council to authorize the removal of police department vehicles from the City's inventory and insurance.

BACKGROUND:

The following vehicles were involved in auto collisions and totaled:

Asset No.: 1122, 2010 Dodge Charger VIN: 2B3KA53H77H740687

Asset No.: 903, 2010 Ford F-150 VIN: 1FTEX1CW1AFD19414

Asset No.: 1254, 2014 Dodge Charger VIN: 2C3CDXAT9EH172411

DISCUSSION:

Insurance companies have deemed these vehicles as total losses and have paid the city the value of said vehicles. This is a formal step to remove the vehicles from the City's inventory.

RECOMMENDATION:

The Chief of Police recommends the City Council authorize the removal of police department vehicles from the City's inventory and insurance.

ATTACHMENT(S):

1. None

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

September 5, 2023
Approval of water and sewer adjustments for
September 2023 in the amount of \$3,516.80

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for September 2023 in the amount of \$3,516.80

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated September 2023 in the amount of \$3,516.80 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 5, 2023.

SEPTEMBER 2023 UTILITY ADJUSTMENTS
THESE FOLLOW POLICY/ RECOMMEND APPROVAL

	100	400	195	130	800		REASON FOR
ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
013-14101-000	55.40	75.75				131.15	Supply Line
016-34101-006		26.08				26.08	Pool Fill
021-11001-003		86.02				86.02	Pool Fill
027-19751-000		59.57				59.57	Pool Fill
035-09951-000		219.04	35.00			254.04	Pool Fill
037-39701-000		57.35				57.35	Pool Fill
065-37001-001	113.95	192.09		100.00	14.98	421.02	Supply Line
074-08801-001		294.71	35.00			329.71	Pool Fill
077-10201-001		21.18	35.00			56.18	Hot Water Heater
080-11001-000		206.65				206.65	Pool Fill
080-26001-004		45.05				45.05	Pool Fill
083-03001-004		95.00	35.00			130.00	Supply Line
095-05101-000	372.78	752.69	70.00			1,195.47	Supply Line
116-36701-000	159.89	253.62	105.00			518.51	Leak in Wall
TOTAL	702.02	2,384.80	315.00	100.00	14.98	3,516.80	

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
September 5, 2023**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
