

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
March 5, 2024 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Tasty Thursday will be March 28th, starting at 11am at the former Singing River Mall Property**
- 2. City of Gautier's Easter Egg Hunt will be Saturday, March 9th from 12pm until 4pm at the former Singing River Mall Property**

IV. Presentation Agenda

V. Business Agenda

1. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-------------------------------	--------------------------	---	--------------------------	--	--------------------------	-------------

VI. Consent Agenda (All items approved in one motion)

- 1. Approval of Minutes from Recessed Council Meeting held February 20, 2024**
- 2. Authorization to advertise for bids for the Singing River Mall Water & Sewer Improvements Project**
- 3. Authorization to acknowledge and reject bids, and re-advertise for bid for the Shepard State Park Bathhouse and Laundry Facility Project**
- 4. Request to waive all fees associated with the use of Shepard State Park for the spring intersession programming conducted by Jackson County and the Pascagoula-Gautier School District**
- 5. Approval of the Water Tank Maintenance Agreement with American Tank Maintenance, LLC**
- 6. Request to waive the pavilion rental fee at the George Martin City Park for Singing**

River Academy

- 7. Approval of a Non-Exclusive Use Agreement with Diamond Dogs for Gautier's Youth Baseball and Softball fields including adjacent facilities at Buddy Davis Park**
- 8. Approval of the Professional Services Agreement with Flock Safety**

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until March 19, 2024 at 6:30pm
www.gautier-ms.gov



GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS



City of Gautier 13th Annual

EASTER EGG HUNT

Saturday , March 9th
Former Singing River Mall Property
12:00-4:00 P.M.

Easter Egg Hunt starts at 12Noon
Easter Egg Hunt Ages 1-10

*Pictures w/ Easter Bunny, Easter Egg Hunt, Face Painting, Carnival
Rides, Food Trucks and Childrens Crafts*



**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:

March 5, 2024

Title:

Approval of the Docket of Claims

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMERICAN BANKERS INSURANCE COMPANY	241317	03/05/2024	02/28/2024			3,530.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	FLOOD: 914 DE LA POINTE		9906203041	02/05/2024			3,530.00
001	AT&T	241318	03/05/2024	02/28/2024			38.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	02/14/2024			38.41
001	CADENCE INSURANCE	241320	03/05/2024	02/28/2024			365.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	BOND RENEWAL: YANCEY, PAULA		537070	02/08/2024			150.00
	001-092-625	BOND RENEWAL: BEVER, DAVID		537069	02/08/2024			215.00
001	DIRECTV LLC	241321	03/05/2024	02/28/2024			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (MAR)		X240214	02/14/2024			175.00
001	DIXIE RUBBER & BELTING COMPANY	241322	03/05/2024	02/28/2024			252.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	HYDRAULIC HOSE: ENG 1		240226	02/08/2024			252.88
001	FUELMAN	241324	03/05/2024	02/28/2024			3,081.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP65959624	02/19/2024			61.90
	001-100-525	UNL FUEL		NP65959624	02/19/2024			2,262.45
	001-161-525	UNL&DSL FUEL		NP65959624	02/19/2024			512.67
	001-170-525	UNL FUEL		NP65859624	02/19/2024			244.77
001	FUELMAN	241326	03/05/2024	02/28/2024			3,474.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP65987553	02/26/2024			143.57
	001-100-525	UNL FUEL		NP65987553	02/26/2024			2,299.23
	001-161-525	UNL&DSL FUEL		NP65987553	02/26/2024			518.33
	001-170-525	UNL FUEL		NP65987553	02/26/2024			416.99
	001-205-525	UNL&DSL FUEL		NP65987553	02/26/2024			95.94
001	AGJ SYSTEMS & NETWORKS INC	241328	03/05/2024	02/28/2024			15,474.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	FEB 2024: MSP COMPLETE CARE		MSP-111165	02/01/2024			6,200.00
	001-092-606	FEB 2024: MS365 EXC (84)		111241	02/01/2024			420.00
	001-092-606	FEB 2024: MS365 BUS (34)		111241	02/01/2024			459.00
	001-092-606	FEB 2024: LITIGATN HOLD (18)		111241	02/01/2024			54.00
	001-092-606	FEB 2024: BACKUP SERVER (2)		111265	02/01/2024			600.00
	001-092-606	MAR 2024: MSP COMPLETE CARE		MSP-111969	03/01/2024			6,200.00
	001-092-606	MAR 2024: MS365 EXC (83)		112046	03/01/2024			415.00
	001-092-606	MAR 2024: MS365 BUS (35)		112046	03/01/2024			472.50
	001-092-606	MAR 2024: LITIGATN HOLD (18)		112046	03/01/2024			54.00
	001-092-606	MAR 2024: BACKUP SERVER (2)		112069	03/01/2024			600.00

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GLOBALSTAR	241329	03/05/2024	02/28/2024			102.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0065466137	02/16/2024			102.77
001	RJ YOUNG COMPANY LLC	241330	03/05/2024	02/28/2024			121.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6786278	02/21/2024			113.14
	001-161-698	ADMIN FEE		INV6786278	02/21/2024			8.00
001	RJ YOUNG COMPANY LLC	241331	03/05/2024	02/28/2024			1,274.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6773833	02/14/2024			470.88
	001-092-698	IM C8000 USAGE: B/W		INV6773833	02/14/2024			167.04
	001-092-698	IM C8000 USAGE: COLOR		INV6773833	02/14/2024			341.11
	001-090-698	MP C4504 USAGE: B/W		INV6773833	02/14/2024			25.36
	001-090-698	MP C4504 USAGE: COLOR		INV6773833	02/14/2024			270.53
001	SPARKLIGHT	241333	03/05/2024	02/28/2024			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	MAR 2024: GARAGE	134679919	02202024	02/20/2024			127.95
001	SINGING RIVER ELECTRIC COOPERATIVE	241336	03/05/2024	02/28/2024			10,184.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		02182024	02/23/2024			7,055.45
	001-092-631	CITY HALL 10054		02182024	02/23/2024			1,129.57
	001-170-631	FRAZIER PARK 10054		02182024	02/23/2024			61.08
	001-170-631	SENIOR BLDG 10054		02182024	02/23/2024			304.15
	001-170-631	CITY PARK 10054		02182024	02/23/2024			275.72
	001-161-631	CENTRAL FD 10054		02182024	02/23/2024			285.62
	001-092-631	MAINT SHOP 10054		02182024	02/23/2024			299.80
	001-092-631	HWY 90 SIGN 10054		02182024	02/23/2024			36.77
	001-201-629	SIGNAL LIGHTS 10054		02182024	02/23/2024			736.07
001	SINGING RIVER ELECTRIC COOPERATIVE	241337	03/05/2024	02/28/2024			741.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	ROUNDABOUT 102311004		02182024	02/23/2024			30.00
	001-201-633	WM PAYNE 100245001		02182024	02/23/2024			71.65
	001-161-631	BROW FD 95237002		02152024	02/21/2024			639.71
001	SPARKLIGHT	241343	03/05/2024	02/28/2024			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAR 2024: SFD 122025091		02232024	02/23/2024			85.46
001	SPARKLIGHT	241344	03/05/2024	02/28/2024			85.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	MAR 2024: NFD 122024383		02232024	02/23/2024			85.46

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	241345	03/05/2024	02/28/2024			95.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	MAR 2024: CFD 122024086	02232024	02/23/2024			95.41	
001	SPARKLIGHT	241346	03/05/2024	02/28/2024			230.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	MAR 2024: BACOT #135939403	02232024	02/23/2024			230.88	
001	PASCAGOULA PARKS & RECREATION	241347	03/05/2024	02/28/2024			350.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-504	ADULT BASKETBALL REG: 1 TEAM	02282024	02/28/2024			350.00	
001	SEYMOUR ENGINEERING PLLC	241361	03/05/2024	02/28/2024			2,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-603	DOT PERMIT: W&S MALL PROP	9006	02/27/2024			2,500.00	
001	WARREN PAVING INC	241365	03/05/2024	02/29/2024			259.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	3 TN ASPHALT: ST REPAIRS	88022	02/15/2024			259.50	
001	REYNOLDS WHOLESALE CO	241368	03/05/2024	02/29/2024			438.02	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-511	10" SF DIV PLATE 125CT	76290	02/20/2024	240484		59.80	
	001-170-511	PLASTIC FORKS HD 100CT	76290	02/20/2024	240484		4.95	
	001-170-511	LUNCHEON NAPKINS 500CT	76290	02/20/2024	240484		4.75	
	001-090-500	#275GN TISSUE 96/CS (2)	76324	02/23/2024	240500		113.90	
	001-090-500	VB PAPER TOWEL 30CT (2)	76324	02/23/2024	240500		69.90	
	001-090-500	24OZ COTTON MOP HEAD (5)	76324	02/23/2024	240500		42.50	
	001-090-500	TRIGGER SPRAY BOTTLE (3)	76324	02/23/2024	240500		8.37	
	001-090-500	1 GAL 409 DEGREASER CLEANER	76324	02/23/2024	240500		16.95	
	001-090-500	1 GAL BLEACH 6CT (2)	76324	02/23/2024	240500		47.90	
	001-090-500	FUSION METERED SPRAY 12CT	76324	02/23/2024	240500		69.00	
001	BELL AUTO PARTS INC	241369	03/05/2024	02/29/2024			4,269.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	BELT 116-8187 (5)	45239	02/21/2024	240493		499.95	
	001-170-639	BELT 125-9371 (5)	45239	02/21/2024	240493		709.95	
	001-170-639	PULLEY 126-1478 (6)	45239	02/21/2024	240493		251.94	
	001-170-639	BELT 126-9835 (5)	45239	02/21/2024	240493		199.95	
	001-170-639	PULLEY 109-8076 (5)	45239	02/21/2024	240493		274.95	
	001-170-639	SUSPENSION SEAT 1253566	45244	02/22/2024	240497		585.00	
	001-170-638	SET 60" REAR DC BLADES (10)	45232	02/20/2024	240460		690.00	
	001-170-639	HYDRO FILTER 120-320 (10)	45240	02/21/2024	240492		330.00	
	001-170-639	CS HYDRO OIL 109-9828 (2)	45240	02/21/2024	240492		360.00	
	001-170-639	INNER AIR FLTR 11013-7045 (5)	45240	02/21/2024	240492		122.60	
	001-170-639	OUTER AIR FLTR 11013-7044 (5)	45240	02/21/2024	240492		120.35	
	001-170-639	KOHLER OIL FILTER (5)	45240	02/21/2024	240492		75.00	
	001-170-639	KAW FUEL FILTER 490190027 (4)	45240	02/21/2024	240492		33.40	
	001-170-639	UPS KOLHER FUEL FLTR 2405013	45240	02/21/2024	240492		15.95	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	241370	03/05/2024	02/29/2024			1,094.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	END SCHOOL ZONE SIGN (2)	INV2469	02/15/2024	240453		84.34	
	001-201-565	SPEED LIMIT 25 SIGN (4)	INV2469	02/15/2024	240453		168.68	
	001-201-565	SPEED LIMIT 35 SIGN (4)	INV2469	02/15/2024	240453		168.68	
	001-201-565	SPEED LIMIT 40 SIGN (4)	INV2469	02/15/2024	240453		168.68	
	001-201-565	SIGN STAND ROLLUP (2)	INV2469	02/15/2024	240453		55.62	
	001-201-565	STREET SIGNS (6)	INV2469	02/15/2024	240453		212.40	
	001-201-565	MESH ROLLUP SIGN (2)	INV2469	02/15/2024	240453		55.00	
	001-201-565	RIBS 30" ROLLUP SIGN (2)	INV2469	02/15/2024	240453		20.90	
	001-201-565	SHIPPING	INV2469	02/15/2024	240453		160.60	
001	KUSTOM SIGNALS INC	241371	03/05/2024	02/29/2024			41.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	ACC-KIT VSS CABLE INST	609618	02/13/2024	240468		22.00	
	001-100-639	SHIPPING	609618	02/13/2024	240468		19.00	
001	PASCAGOULA TIRE & SERVICE INC	241374	03/05/2024	02/29/2024			1,280.06	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	FS F-HAWK PURSUIT(4): 16808	116045	02/05/2024	240440		472.04	
	001-100-638	INSTALL PACKAGE	116045	02/05/2024	240440		78.00	
	001-100-638	4 WHEEL ALIGNMENT	116045	02/05/2024	240440		79.99	
	001-100-638	FS F-HAWK PURSUIT(4): 19685	116258	02/15/2024	240482		472.04	
	001-100-638	ISTALL PACKAGE	116258	02/15/2024	240482		98.00	
	001-100-638	4 WHEEL ALIGNMENT	116258	02/15/2024	240482		79.99	
001	DIXIE GLASS	241377	03/05/2024	02/29/2024			476.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	NEW WINDSHIELD: U 11862	I057186	02/07/2024	240392		255.00	
	001-100-638	LABOR	I057186	02/07/2024	240392		126.00	
	001-100-638	ADHESIVE	I057186	02/07/2024	240392		40.00	
	001-100-638	WINDSHIELD STRIP	I057186	02/07/2024	240392		55.00	
001	PRO-LOCK LOCKSMITH SERVICE LLC	241378	03/05/2024	02/29/2024			1,037.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-635	SERVICE CALL	66717	12/22/2023	240093		75.00	
	001-100-635	SARGENT OUTSIDE TRIM	66717	12/22/2023	240093		725.00	
	001-100-635	INSTALL LABOR 2.5 HRS	66717	12/22/2023	240093		187.50	
	001-100-635	STAINLESS WRAP 5X14	66717	12/22/2023	240093		50.00	
001	A-1 TREE SERVICE INC	241380	03/05/2024	02/29/2024			2,400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-698	REMV DEAD WATER OAK: ROLLINS	02232024	02/23/2024	240496		2,400.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	241382	03/05/2024	02/29/2024			1,096.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	FIRST TAC POLO 2XL (5)	29368	02/15/2024	240279		214.95	
	001-100-535	FIRST TAC POLO 2XL (5)	29368	02/15/2024	240279		214.95	
	001-100-535	EMBROIDERY (10)	29368	02/15/2024	240279		50.00	
	001-100-535	LT INSIGNIA GOLD (2)	29368	02/15/2024	240279		21.98	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	241382	03/05/2024	02/29/2024			1,096.83	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SHIPPING		29368	02/15/2024	240279		30.00
	001-100-535	F/T V2 TAC PANT (5)		29451	02/21/2024	240417		295.00
	001-100-535	FIRST TAC MEN POLO MD (5)		29451	02/21/2024	240417		214.95
	001-100-535	EMBROIDERY (5)		29451	02/21/2024	240417		30.00
	001-100-535	SHIPPING		29451	02/21/2024	240417		25.00
001	CANNON MPN LLC	241385	03/05/2024	02/29/2024			941.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CATALYTIC CONVERTER: 19591		247662	02/21/2024	240473		814.20
	001-100-570	JACK ASSY		247661	02/21/2024	240472		94.66
	001-100-570	WRENCH		247661	02/21/2024	240472		32.42
001	PERKINS TIRE & POLARIS	241387	03/05/2024	02/29/2024			11,026.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-702	2024 POLARIS RANGER SP 570		3212	02/15/2024	240409		11,699.00
	001-170-702	POLARIS SURCHG		3212	02/15/2024	240409		500.00
	001-170-702	K-ACCY ROOF POLY SPORT		3212	02/15/2024	240409		432.59
	001-170-702	LABOR		3212	02/15/2024	240409		95.00
	001-170-702	MS TRAUMA CARE FEE		3212	02/15/2024	240409		50.00
	001-170-702	DISCOUNT		3212	02/15/2024	240409		-1,750.00
001	SEYMOUR ENGINEERING PLLC	241390	03/05/2024	02/29/2024			270.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-603	ASPHALT FAIL: R HIRAM BRIDGE		9007	02/27/2024			270.00
FUND TOTAL	1 Claims	to	Checks	33 Total	66,921.94 Manual	Held	Total	66,921.94

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	GOTTFRIED CONSTRUCTION LLC Account Number 003-721-713	241348	03/05/2024	02/28/2024			135,356.00	
		Description		Invoice #	Date	P.O.	Amount	
		LS UPGRADES: STORED MATS		1	02/16/2024			135,356.00
003	GOTTFRIED CONSTRUCTION LLC Account Number 003-721-713	241349	03/05/2024	02/28/2024			450,117.03	
		Description		Invoice #	Date	P.O.	Amount	
		LS UPGRADES: STORED MATS		2	02/27/2024			450,117.03
FUND TOTAL	3 Claims	to	Checks	2 Total	585,473.03	Manual	Held	Total 585,473.03

Docket of Claims

Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	AGJ SYSTEMS & NETWORKS INC	241383	03/05/2024	02/29/2024			747.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	CP SMART APP UPS SYSTEM		111815	02/19/2024	240456		747.11
FUND TOTAL 156 Claims	to	Checks	1 Total	747.11 Manual		Held	Total	747.11

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	GOODWYN MILLS & CAWOOD INC	241350	03/05/2024	02/28/2024			1,005.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-762	BIDDING/NEGOTIATION: 75%		2400678	02/21/2024			1,005.00
FUND TOTAL 171 Claims	to	Checks	1 Total	1,005.00	Manual	Held	Total	1,005.00

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	241302	03/05/2024	02/26/2024			37,613.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		FEB 2024	02/22/2024			37,613.79
FUND TOTAL 172 Claims	to	Checks	1 Total	37,613.79	Manual	Held	Total	37,613.79

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	FOSTERS A/C & HEATING INC Account Number 176-170-635	241323	03/05/2024	02/28/2024	Description SERV CALL: BATHHOUSE T-STAT	Invoice # W1143757	Date 02/22/2024	P.O. Amount 106.25
176	SPARKLIGHT Account Number 176-170-699	241334	03/05/2024	02/28/2024	Description MAR 2024: SSP 132698937	Invoice # 02202024	Date 02/20/2024	P.O. Amount 214.39
176	SPARKLIGHT Account Number 176-170-699	241341	03/05/2024	02/28/2024	Description MAR 2024:SSP 136075116	Invoice # 02222024	Date 02/22/2024	P.O. Amount 127.95
176	A-1 TREE SERVICE INC Account Number 176-170-699	241381	03/05/2024	02/29/2024	Description REMV LG GUM TREE: SITE 9	Invoice # 02232024	Date 02/23/2024	P.O. Amount 750.00
FUND TOTAL 176 Claims to		Checks	4 Total	1,198.59	Manual	Held	Total	1,198.59

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-763	241351	03/05/2024	02/28/2024			19,675.00	
		Description TO #6: AMPHITHEATER		Invoice # 9004	Date 02/27/2024	P.O.	Amount	19,675.00
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-762 304-510-763 304-510-763	241352	03/05/2024	02/28/2024			49,125.00	
		Description TO #7: ENG/ARC DESIGN 80%		Invoice # 9005	Date 02/27/2024	P.O.	Amount	24,825.00
		TO #7: CONST ADMIN 50%		9005	02/27/2024			10,000.00
		TO #7: RES PROJ REP 50%		9005	02/27/2024			14,300.00
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-755	241353	03/05/2024	02/28/2024			94,242.53	
		Description AMPHITHEATER CONST 98%		Invoice # 13	Date 02/27/2024	P.O.	Amount	94,242.53
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-778	241358	03/05/2024	02/28/2024			216,859.50	
		Description GREAT LAWN SITE WORK 74%		Invoice # 7	Date 02/27/2024	P.O.	Amount	216,859.50
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-778	241359	03/05/2024	02/28/2024			58,012.50	
		Description CONCRETE WORK: INC PLAYGRND		Invoice # 7	Date 02/27/2024	P.O.	Amount	58,012.50
FUND TOTAL 304 Claims to		Checks	5 Total	437,914.53	Manual	Held	Total	437,914.53

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	241391	03/05/2024	02/29/2024			8,511.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-763	CONSTR PHASE: TRMNT PLANT		42052	02/29/2024			8,511.00
FUND TOTAL 355 Claims	to	Checks	1 Total	8,511.00	Manual	Held	Total	8,511.00

Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC	241360	03/05/2024	02/28/2024			12,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	362-600-762	TOPOGRAPHIC SURVEY 80%		9008	02/27/2024			12,000.00
FUND TOTAL 362 Claims	to	Checks	1 Total	12,000.00	Manual	Held	Total	12,000.00

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	241294	03/05/2024	02/23/2024			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		02092024	02/09/2024			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		02092024	02/09/2024			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		02092024	02/09/2024			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		02092024	02/09/2024			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		02092024	02/09/2024			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		02092024	02/09/2024			9,665.99
400	COG DEPOSITORY ACCOUNT	241295	03/05/2024	02/23/2024			2,010.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 171		02202024	02/20/2024			2,010.00
400	COG DEPOSITORY ACCOUNT	241296	03/05/2024	02/23/2023			1,608.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 171		02262024	02/26/2024			1,608.00
400	JACKSON COUNTY UTILITY AUTHORITY	241311	03/05/2024	02/27/2024			223,406.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAR 2024 TREATMENT CHGS		2465	03/01/2024			223,406.00
400	2018-2019 BOND DEBT SERVICE FUND	241312	03/05/2024	02/27/2024			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAR 2024: 2018 BOND DS		03012024	03/01/2024			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	241313	03/05/2024	02/27/2024			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	MAR 2024: 2019 BOND DS		03012024	03/01/2024			32,000.00
400	ANSER	241314	03/05/2024	02/27/2024			659.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:02/14-03/12/24		277-021424	02/14/2024			585.00
	400-650-698	PAPER INVOICE FEE		277-021424	02/14/2024			10.00
	400-650-698	523 AGENT MTS: 01/17-2/13/24		277-021424	02/14/2024			64.66
400	AT&T	241319	03/05/2024	02/28/2024			98.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	02/14/2024			98.99
400	FUELMAN	241325	03/05/2024	02/28/2024			144.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP65959624	02/19/2024			144.26
400	FUELMAN	241327	03/05/2024	02/28/2024			103.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP65987553	02/26/2024			103.62

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	RJ YOUNG COMPANY LLC	241332	03/05/2024	02/28/2024			224.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GS1100-01 RENTAL FEE		INV6773834	02/14/2024		166.49	
	400-650-698	IM C4500 USAGE:B/W		INV6773834	02/14/2024		7.11	
	400-650-698	IN C4500 USAGE:COLOR		INV6773834	02/14/2024		50.60	
400	SPARKLIGHT	241335	03/05/2024	02/28/2024			628.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FEB 2024: 118901040 INTERNET		01162024	02/16/2024		176.86	
	400-650-698	MAR 2024: 118901040 INTERNET		02162024	02/16/2024		176.86	
	400-650-698	FEB 2024: 118901040 CABLE		01162024	02/16/2024		128.32	
	400-650-698	MAR 2024: 118901040 CABLE		02162024	02/16/2024		138.30	
	400-650-698	LATE FEE		01162024	02/16/2024		8.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	241338	03/05/2024	02/28/2024			6,128.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 89627001		02172024	02/22/2024		96.65	
	400-651-631	LIFT STATIONS 89702001		02172024	02/22/2024		30.00	
	400-651-631	LIFT STATIONS 17881		02172024	02/22/2024		3,504.28	
	400-651-631	WATER WELLS 17881		02172024	02/22/2024		2,497.32	
400	SINGING RIVER ELECTRIC COOPERATIVE	241339	03/05/2024	02/28/2024			12,369.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		02182024	02/23/2024		485.83	
	400-651-631	LIFT STNS 17882		02182024	02/23/2024		2,406.44	
	400-651-631	WATER WELLS 17882		02182024	02/23/2024		4,590.35	
	400-651-631	CITY HALL SOUTH 17882		02182024	02/23/2024		3,278.64	
	400-651-631	LIFT STNS 114260001		02192024	02/26/2024		1,608.68	
400	SINGING RIVER ELECTRIC COOPERATIVE	241340	03/05/2024	02/28/2024			3,484.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR TNK 109812001		02152024	02/21/2024		31.40	
	400-651-631	LIFT STNS 20649		02152024	02/21/2024		1,449.68	
	400-651-631	LIFT STNS 28779		02152024	02/21/2024		103.25	
	400-651-631	LIFT STNS 20688		02122024	01/18/2024		320.08	
	400-651-631	SCHOONER WELL 20688		02122024	01/18/2024		1,580.21	
400	SPARKLIGHT	241342	03/05/2024	02/28/2024			117.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2024: UTLY 107663106		02232024	02/23/2024		117.11	
400	VULCAN CONSTRUCTION MATERIAL LLC	241366	03/05/2024	02/29/2024			1,101.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	23.95 TN MS610: SAILFISH		51482784	02/20/2024		1,101.94	
400	MICRO METHODS INC	241372	03/05/2024	02/29/2024			130.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	1ST SAMPLE: 1105 STANFIELD PT		2402375186	02/23/2024	240504	100.00	
	400-651-698	2ND SAMPLE: 1228 LUCAS RD		2402375186	02/23/2024	240504	30.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CONSOLIDATED PIPE & SUPPLY Account Number 400-651-683	241373	03/05/2024	02/29/2024			105.00	
		Description		Invoice #	Date	P.O.	Amount	
		STRAW BLANKET 112-1/2 (3)		MS037248	02/16/2024	240361		105.00
400	CENTRAL PIPE SUPPLY-JACKSON Account Number	241375	03/05/2024	02/29/2024			2,311.64	
	400-651-581	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 BRASS COUPLING (12)		0362266002	02/12/2024	240452		411.24
	400-651-581	3/4X3/4X1 BRASS TEE (11)		0357670005	02/12/2024	240257		743.38
	400-651-581	1X3X4X3/4 WYE (9)		0357670005	02/12/2024	240257		488.25
	400-651-581	FORD BRASS WYE 1X3/4X3/4 CTS		0358945003	02/12/2024	240327		54.25
	400-651-581	FORD BRASS CPLG 1" (12)		0358945002	02/12/2024	240327		614.52
400	BAY MOTOR WINDING INC Account Number	241376	03/05/2024	02/29/2024			7,540.00	
	400-651-584	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	REPR 3PH MOTOR: HWY 57 LS		0128396	02/23/2024	240479		4,865.00
	400-651-584	REPR 3PH MOTOR: OST LS		0128395	02/23/2024	240478		2,110.00
	400-651-584	MACHINE WORK: OST LS		0128395	02/23/2024	240478		565.00
400	STAPLES BUSINESS ADVANTAGE DEPT ATL Account Number	241379	03/05/2024	02/29/2024			56.99	
	400-650-500	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	2PK LETTER OPENER (3)		3558775815	02/03/2024	240450		4.77
	400-650-500	3X3 POST ITS 24PK		3558775815	02/03/2024	240450		20.28
	400-650-500	5X8 NOTEPAD 12PK		3558775815	02/03/2024	240450		7.24
	400-650-500	5-TIER DESK TRAY ORGANIZER		3559132764	02/07/2024	240450		24.70
400	BLADES GROUP LLC Account Number	241384	03/05/2024	02/29/2024			2,480.00	
	400-651-585	Description		Invoice #	Date	P.O.	Amount	
		50LB BAG ROCK ASPHALT (124)		18043738	01/26/2024	240349		2,480.00
400	J H WRIGHT & ASSOCIATES INC Account Number	241388	03/05/2024	02/29/2024			10,385.00	
	400-651-583	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	5HP KEEN GRINDER PUMP(2): PD		458581	02/20/2024	240455		9,760.00
	400-651-584	CIRCUIT BOARD: GRAVELINE LS		458537	02/16/2024	240480		400.00
	400-651-584	FREIGHT		458537	02/16/2024	240480		20.00
	400-651-584	ELEC IEC CONTACTOR: LS INV		458724	02/23/2024	240505		125.00
	400-651-584	ELEC IEC O/L RELAY: LS INV		458724	02/23/2024	240505		80.00
400	SEYMOUR ENGINEERING PLLC Account Number	241389	03/05/2024	02/29/2024			5,595.00	
	400-650-603	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	DRAINAGE ISSUES: STONEGATE		9007	02/27/2024			3,775.00
		UTY EQUIP BID PACKAGE		9007	02/27/2024			1,820.00
FUND TOTAL 400 Claims	to	Checks	25 Total	380,115.67	Manual	Held	Total	380,115.67

Release date from 03/05/2024 thru 03/05/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
401	KM INTERNATIONAL	241386	03/05/2024	02/29/2024			38,900.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	401-651-702	4 TON ASPHALT HOT BOX		29411	01/29/2024	240382		33,915.00
	401-651-702	EXTENDED TRAILER 8000		29411	01/29/2024	240382		645.00
	401-651-702	TOOL RACK 8000 4-HOLE		29411	01/29/2024	240382		370.00
	401-651-702	LIGHTS WORK LIGHT 4000/8000		29411	01/29/2024	240382		445.00
	401-651-702	SOLVENT TANK		29411	01/29/2024	240382		475.00
	401-651-702	HANDLING		29411	01/29/2024	240382		150.00
	401-651-702	FREIGHT: ESTIMATE 36160		29411	01/29/2024	240382		2,900.00
FUND TOTAL 401 Claims	to	Checks	1 Total	38,900.00	Manual	Held	Total	38,900.00

Docket of Claims
Release date from 03/05/2024 thru 03/05/2024

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	33 Total	66,921.94 Manual	Held	Total	66,921.94
FUND 3 Claims	to	Checks	2 Total	585,473.03 Manual	Held	Total	585,473.03
FUND 156 Claims	to	Checks	1 Total	747.11 Manual	Held	Total	747.11
FUND 171 Claims	to	Checks	1 Total	1,005.00 Manual	Held	Total	1,005.00
FUND 172 Claims	to	Checks	1 Total	37,613.79 Manual	Held	Total	37,613.79
FUND 176 Claims	to	Checks	4 Total	1,198.59 Manual	Held	Total	1,198.59
FUND 304 Claims	to	Checks	5 Total	437,914.53 Manual	Held	Total	437,914.53
FUND 355 Claims	to	Checks	1 Total	8,511.00 Manual	Held	Total	8,511.00
FUND 362 Claims	to	Checks	1 Total	12,000.00 Manual	Held	Total	12,000.00
FUND 400 Claims	to	Checks	25 Total	380,115.67 Manual	Held	Total	380,115.67
FUND 401 Claims	to	Checks	1 Total	38,900.00 Manual	Held	Total	38,900.00
Total for all Funds		Checks	75 Total	1,570,400.66 Manual	Held	Total	1,570,400.66

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:

March 5, 2024

Title:

**Approval of Minutes from the Recessed Council Meeting
held February 20, 2024**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held February 20, 2024

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held February 20, 2024 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**Tuesday
February 20, 2024
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held February 20, 2024 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Cameron George, Richard Jackson, Gordon Gollott, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Councilman Colledge and Councilman Anderson.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
February 20, 2024 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Tasty Thursday will be February 22nd, starting at 11am at the former Singing River Mall Property.**
 - 2. City of Gautier's Outdoor Movie Night, featuring Super Mario Bros. Movie, will be March 1st, starting at 6:00pm at the former Singing River Mall Property.**
 - 3. City of Gautier's Easter Egg Hunt will be Saturday, March 9th from 12pm until 4pm at the former Singing River Mall Property.**
- IV. Presentation Agenda**
 - 1. Arbor Day and Tree Planting Week Proclamation**
- V. Business Agenda**
 - 1. Authorization to acknowledge bids and award the contract for landscaping services at City of Gautier's Amphitheater and Roundabout**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

2. **Authorization to acknowledge bids and award the contract for landscaping services at City of Gautier Entrance Signs**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

3. **Authorization to acknowledge bids and award the contract for landscaping services for twelve (12) flowerbeds along Highway 90**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

4. **Authorization to acknowledge bids and award the contract for landscaping services for two (2) flowerbeds along Southside Highway 90 and Gautier Vancleave Road**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

5. **Consideration of a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single Family Residential Zoning District (GPC #24-05-SE)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

6. **Consider a request for a one-foot (1') variance to fence height requirements in a R-1 Low Density Single-family Residential Zoning District located at 725 Graveline Road, Gautier, MS (GPC #24-06-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

7. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. **Approval of Minutes from Regular Council Meeting held February 6, 2024**
2. **Receive January 2024 Privilege License Reports**
3. **Approval of the Renewal Agreement between LexisNexis and the City of Gautier**
4. **Approval of a request from Mississippi Gulf Coast Community College for the use of four (4) portable lights**
5. **Authorization to accept a donation of an original oil painting by Willie Dees to the**

City of Gautier as a gift from Susan and Ralph Parol

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Adjourn until March 5, 2024 at 6:30pm

www.gautier-ms.gov

Mayor Vaughan called the Meeting to order at 6:30pm.

Councilman Gollott made the motion to approve the agenda with the following revisions:

1. Pull Business Agenda Items 1 – 4.

Councilman Jackson seconded the motion. The vote was carried unanimously.

Announcements

1. Tasty Thursday will be February 22nd, starting at 11am at the former Singing River Mall Property.
 2. City of Gautier's Outdoor Movie Night, featuring Super Mario Bros. Movie, will be March 1st, starting at 6:00pm at the former Singing River Mall Property.
 3. City of Gautier's Easter Egg Hunt will be Saturday, March 9th from 12pm until 4pm at the former Singing River Mall Property.
-

Presentation

1. Arbor Day and Tree Planting Week Proclamation
-



GAUTIER PRESENTS

TASTY

THURSDAY!

FEB 22

11 AM



GOOD EATS FROM AWESOME

FOOD TRUCKS

**KEEPIN IT TASTY, BURGER BOX, FRANKIE FAYE'S ,
MEATBAWLS, LOS SARAPES, THE PEANUT MAN, SUGAR
BEANS, MANN'S KETTLE CORN, NORWOOD'S, MANNA TIME,
SALTY JAX, MAMA RED'S GRILL, EMERALD TEA CO.
KICKIN' LICKIN' GOOD, DA DADOS, POOR BOYZ,
BLAZIN WOK, SUGAR BRICHES**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

CITY OF GAUTIER OUTDOOR MOVIE NIGHT



**FREE
EVENT**



FRIDAY MARCH 1ST 6:00 PM

BRING YOUR LAWN CHAIRS & BLANKETS AND ENJOY A MOVIE ON THE BIG SCREEN
BACOT PARK 2300 LADNIER RD GAUTIER, MS



City of Gautier 13th Annual

EASTER EGG HUNT

Saturday , March 9th
Former Singing River Mall Property
12:00-4:00 P.M.

Easter Egg Hunt Ages 1-10

*Pictures w/ Easter Bunny, Easter Egg Hunt, Carnival Rides,
Food Trucks and Childrens Crafts*





City of Gautier Proclamation For Arbor Day

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and world, and

WHEREAS, “National Arbor Day” is recognized in April. However, Mississippi honors Arbor Day on the second Friday in February; and

WHEREAS, additionally, Governor Reeves has proclaimed February 9th – 15th as Tree Planting Week across the state; and

WHEREAS, the benefits of forestry to Mississippi include a \$13.1 billion contribution to the state’s economy, more than 62,000 jobs, and an average of \$10 million toward education through Public School Trust (16th Section) Land timber sale revenue; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE BE IT ENACTED by the City of Gautier, Mississippi, do hereby proclaim February 9, 2024 as “**ARBOR DAY**” and February 9th – 15th as Tree Planting Week and urge all Citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being for this and other generations.

IN TESTIMONY WHEREOF, I have given under my hand and the seal of the City of Gautier, Mississippi this the **20th day of February, 2024**.

Casey Vaughan, Mayor

Councilman Colledge made the motion to approve a Special Exception that would allow additional parking and a playground area for an existing Childcare Center, Commercial, located in a R-1 Low Density Single Family Residential Zoning District at 3005 Holly Drive (PID #85455022.000) (GPC #24-05-SE), with the stipulations recommended by the Planning Commission. In addition, the height of the sound/landscaping buffer shall be opaque, 10 ft in width, and 10 ft in height (to be grown in one year), with a timber fence behind it; and a dumpster is allowed, but it must be behind the front plane of the primary structure, with hours of collection limited to 7:00am to 5:00pm. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 487-2024 CITY

**OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 24-05-SE**

**3005 HOLLY DRIVE – SPECIAL EXCEPTION THAT WOULD ALLOW
AN EXPANSION OF AN EXISTING CHILD CARE CENTER,
COMMERCIAL IN A R-1 LOW DENSITY SINGLE FAMILY
RESIDENTIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 85455022.000**

WHEREAS, an application for a Special Exception Permit that would allow an additional parking and a playground area for an existing child care center in R-1 Low Density Single Family Residential Zoning District was submitted by Jackie Conerly dba Divine Inspirations Learning Center; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a child care center, commercial, requires a Special Exception Permit in the R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 3005 Holly Drive; and

WHEREAS, after due public notice, Planning Commission, at its February 1, 2024 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the permit, which includes additional parking and playground area, with the following requirements and restrictions:

1. A six- foot privacy fence be installed on the three sides that abut other properties.
2. All three sides, and the front sixty-six feet of Lot 27, shall also have a five- foot sound buffer per the UDO.
3. No overnight vehicles in front of the building.
4. The shed currently in front of the building must be moved behind the front plane of the structure.
5. The parking square footage must meet requirements of a commercial daycare.
6. No dumpster is allowed on the property.
7. The sound buffer on the rear must have mature growth of ten feet.

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will be injurious

to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Jackie Conerly dba Divine Inspirations Learning Center on February 1, 2024 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 02/13/2024
Subject: Consider a request for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District. 3005 Holly Drive, (GPC #24-05-SE)

REQUEST:

The Planning Department has received a request from Jackie Conerly dba Divine Inspirations Learning Center for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District at 3005 Holly Drive. PID #85455022.000 & #85455024.000 (GPC #24-05-SE). The application fee of \$250 was paid on January 11, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.
Location: 3005 Holly Drive, PID #85455022.000 & #85455024.000 (See Exhibit A)
General features of the proposed project: Existing Daycare
Total Lot Size (both lots): approximately 0.71 acres
Potable Water and Wastewater Services: Existing at current location
Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
Current Surrounding Existing Land Use (See Exhibit C): Vacant, and Very Low to Low Density Residential.
Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: Existing daycare has been here in Gautier over 20 years.

Staff Finding: There are other Child Care facilities currently operating within this district.

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: Existing daycare has been here in Gautier for over 20 years.

Staff Finding: The existing daycare has been at this location for many years. Staff's opinion is that approval of the request may not negatively affect the neighborhood as long as any such expansion will not result in an increase in traffic to and from the facility.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: Existing daycare. Proposed for safety of the children and parking for employees.

Staff Finding: None

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council

(Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

1. The property changes ownership
2. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
3. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception with the following changes: 1) a six foot privacy fence be installed on the three sides that abut other properties. All three sides, and the front sixty-six feet of Lot 27, shall also have a five foot sound buffer per the UDO, 2) no overnight vehicles in front of the building, 3) the shed currently in front of the building must be moved behind the front plane of the structure, 4) the parking square footage must meet requirements of a commercial daycare, 5) no dumpster is allowed on the property, and 6) the sound buffer on the rear must have mature growth of ten feet.

The City Council may:

Approve the Special Exception;
Approve the Special Exception with changes; or
Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 2.1.24 (#24-05-SE)
2. Complete Packet 24-05-SE

Excerpt from February 1, 2024, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District. 3005 Holly Drive, (GPC #24-05-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case. He stated that the applicant was proposing expansion of the current use. The current use is a daycare and is grandfathered in because it has been there for several years. The Unified Development Ordinance (UDO) does not allow a daycare by right in a R-1 District, therefore the applicant needs a Special Exception to expand. Upon expanding the daycare would be able to remain as long as it stayed occupied and did not go vacant for more than 180 days. The applicant would like to add a playground area that would include an area for hopscotch and basketball, and a parking area for employees. There will be no expansion of the existing daycare building.

REQUEST:

The Planning Department has received a request from Jackie Conerly dba Divine Inspirations Learning Center for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District at 3005 Holly Drive. PID #85455022.000 & #85455024.000 (GPC #24-05-SE). The application fee of \$250 was paid on January 11, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.

1. Location: 3005 Holly Drive, PID #85455022.000 & #85455024.000 (See Exhibit A)
2. General features of the proposed project:
 - Existing Daycare
 - Total Lot Size (both lots): approximately 0.71 acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant, and Very Low to Low Density Residential.

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: Existing daycare has been here in Gautier over 20 years.

Staff Finding: There are other Child Care facilities currently operating within this district.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: Existing daycare has been here in Gautier for over 20 years.

Staff Finding: The existing daycare has been at this location for many years. Staff's opinion is that approval of the request may not negatively affect the neighborhood as long as any such expansion will not result in an increase in traffic to and from the facility.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: Existing daycare. Proposed for safety of the children and parking for employees.

Staff Finding: None

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a

use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Jamison asked the applicant to present her case.

Jackie Conerly, the applicant, explained that she wanted to expand the playground because when it is cold or wet the kids have nowhere to play. At one time the lot had trees, mulch, water, mosquitos, and snakes, but she has had it cleared for the safety of the kids. She feels it would be beneficial to the kids and herself to make the expansion.

Chairman Jamison asked if the hopscotch and basketball area would be concrete.

Ms Conerly said that it would be concrete so the kids could play when it was cold or wet. She said she planned to get them some little cars/toys to ride on in that area also.

Chairman Jamison noted that there was a small shed behind the current building, another shed in the front side-yard of the daycare, and a dumpster in front of that. She asked if the parking spots in front were for employees and parents dropping off kids.

Ms. Conerly said her employees would park in the new parking area of the proposed expansion. The parents don't normally park, they just drive through to drop off their kids. Since Covid, she doesn't usually allow anyone in unless it is for Enrollment Open House.

Commissioner Hudson asked Mr. Ankerson what type of material the parking would have to be.

Mr. Ankerson stated that the UDO requires hard surface such as asphalt, concrete, or pavers, unless the applicant gets special permission from the Technical Review Committee to use gravel or limestone. He advised that the first fifteen feet from the road into the property must be hard surface to keep limestone or gravel from spilling out into the roadway.

Chairman Jamison stated that the Commission had done a review regarding what they thought needed to be done regarding the request. In their opinion, they felt that an eight-foot privacy fence needed to be put in all the way around the daycare because it would help keep the noise down for the residents since it is in a residential area. A five-foot sound buffer on the applicant's side of the fence, made of bushes or something similar, would also help keep the noise down from the kids playing. The dumpster would need to be enclosed with a fence like other businesses are required to have.

Commissioner Ward explained that some of the stipulations the Commission is requesting is to get the daycare up to standards that the commercial use of a daycare

would have to have if it were on a commercial lot. In a Commercial District dumpsters have to be enclosed.

Commissioner Hudson thought the dumpster, as is, should be grandfathered in.

Commissioner Ward stated that things could stay as they are, but his understanding was that once they start reviewing the use for an exception to extend what is there, they can review the existing conditions that are there. For instance, the shed that is in the front yard is not allowed in any Residential or Commercial District.

Josh Danos, City Attorney, stated that any of the permanent structures that were grandfathered in before the UDO have a certain amount of protection, but things that are transient like certain structures that didn't get a permit, or something like a dumpster that is not permitted in that area, those types of things are to be addressed by code.

Commissioner Ward asked if it was known whether there were permits issued for the shed or dumpster.

Mr. Ankerson stated that from what he can tell from the district maps the shed in front was placed there sometime between January 1, 2015, and January 1, 2016. There is no permit in the file for that shed.

Commissioner Ward asked if that time period would have been after the Ordinance was in place. If that was the case it would not be grandfathered in.

Chairman Jamison stated that the shed in front would need to be moved to the back because sheds are not allowed in the front yard. The last thing the Commission discussed was to ensure that no vehicles would be parked in front of the building at night. The vans that would be parked in the new parking area overnight would be alright. Chairman Jamison then asked Ms. Conerly which stipulation she wanted to discuss first.

Ms. Conerly said she would do whatever needed to be done.

Commissioner Ward said that by clearing the lot up to the property line no sound buffer was in place. There has to be some kind of sound buffer between the residential homes and the commercial use. It would need to be whatever is required by the Ordinance.

Mr. Ankerson said a transitional landscape buffer is called out depending on what the transition is. Certain districts that abut each other require certain things. Transitioning from a C-3 to an R-1 District is different than going from a C-2 to an R-3. He advised considering the use difference to decide what type of buffer to require.

Ms. Conerly said that once she put the concrete down a fence would have to be put up because of licensing regulations. She would have a fence on all three sides of the daycare. She currently has a chain link fence up on the back and side.

Chairman Jamison asked what the enclosure requirements were for dumpsters.

Mr. Ankerson said for a commercial dumpster it had to be fenced on three sides with six-foot gates in front and shrubs planted around that.

Commissioner McManus asked if the dumpster could be placed somewhere else on the property where the trash people could still get to it.

Ms. Conerly stated that traffic from the daycare didn't interfere with the dumpster being emptied because it is emptied during the night, usually between 2:00 a.m. to 3:00 a.m.

Commissioner Ward said that would be very loud for the residents trying to sleep.

Mr. Ankerson stated there was no requirement that she have a dumpster. She could use regular trash cans.

Kim Riser, who lives directly across the street from the lot where the proposed playground and employee parking will be, stated that she and her husband, Davin Riser, are opposed to the request. She said since the lot has been cleared there is more noise coming from the daycare, and they can see the daycare playground in the backyard now. The daycare was there when they bought their house but since the years have gone on the property has got more commercial. This is a residential area, and they should be able to enjoy their property with peace and quiet, and not have all the traffic that comes and goes all day. She stated that the Ordinance says that a residential area should have well defined boundaries and should be protected from the encroachment of commercial uses and heavy through-traffic and that this is not the case. There are three vans and a personal vehicle that are on the property 24/7. There is a shed and a dumpster in front of the daycare that should be behind the building. They shouldn't have to look at commercial vehicles every day. Also, the dumpster is emptied early in the morning and wakes them. Ms. Riser said that when people come to pick up their children there are usually lines in the road waiting to pull through to get their children and she has had to wait to get past those cars to get into her driveway. She said that putting up a privacy fence and shrubbery is not going to help them if the front of that lot is not fenced in.

Commissioner McManus stated that approving the request with stipulations would probably be better for Mrs. Riser than leaving it as is.

Commissioner Ward stated he would like to know that the parking lot and egress for this building is the same as required for any other commercial business because it sounds like there is a traffic problem.

Mr. Ankerson explained that the Ordinance bases the number of parking spaces required by the use and gross floor area.

Chairman McManus asked how close a fence could be to the property line.

Mr. Ankerson said that it depends on the fence height. If it is four feet or below it can go to the property line.

Chairman Jamison asked Mrs. Riser what she meant earlier when she said that it had become more commercial over the years. Did she mean that there were more children there because her understanding was that fifty children are allowed.

Ms. Conerly said that she had forty-six children, but she can have fifty and it has been that way since the daycare began. It is based on the square footage of the building.

Mrs. Riser said it has become more commercial because of the commercial vehicles in front of the daycare 24/7. There used to never be vehicles there. If they could put a buffer up around the basketball goal and new play area, then she would be OK with the parking lot being open.

Ms. Conerly said that she would do whatever she was required to do. She said that the new parking area will be accessed by the current circular driveway. There will not be a new driveway made.

Carol Wess, who lives directly behind the daycare, said she is not opposed to the request, but she would like to see an eight-foot privacy fence and a plant buffer between her property and the daycare for her privacy. She said she would be opposed to expanding the existing building.

ACTION TAKEN:

Commissioner Ward made a motion to recommend approval of the Special Exception with the following changes: 1) a six foot privacy fence be installed on the three sides that abut other properties. All three sides, and the front sixty-six feet of Lot 27, shall also have a five foot sound buffer per the UDO, 2) no overnight vehicles in front of the building, 3) the shed currently in front of the building must be moved behind the front plane of the structure, 4) the parking square footage must meet requirements of a commercial daycare, 5) no dumpster is allowed on the property, and 6) the sound buffer on the rear must have mature growth of ten feet.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES:	Kay C. Jamison
	Josh Ward
	DeAnna McManus
	Maurice Hudson
	Chris Hoover
	William Davis
	Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

February 1, 2024

GPC #24-05-SE

Jackie Conerly

dba

Divine Inspirations Learning Center

3005 Holly Drive

VII. NEW BUSINESS

1. Consider a request for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District. 3005 Holly Drive, (GPC #24-05-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: January 19, 2024

Subject: Consider a request for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District. 3005 Holly Drive, (GPC #24-05-SE)

REQUEST:

The Planning Department has received a request from Jackie Conerly dba Divine Inspirations Learning Center for a Special Exception that would allow an expansion of an existing Child Care Center, Commercial, located in a R-1 Low Density Single-Family Residential Zoning District at 3005 Holly Drive. PID #85455022.000 & #85455024.000 (GPC #24-05-SE). The application fee of \$250 was paid on January 11, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.

1. Location: 3005 Holly Drive, PID #85455022.000 & #85455024.000 (See Exhibit A)
2. General features of the proposed project:
 - Existing Daycare
 - Total Lot Size (both lots): approximately 0.71 acres
3. Potable Water and Wastewater Services: Existing at current location
4. Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Vacant, and Very Low to Low Density Residential.

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: Existing daycare has been here in Gautier over 20 years.

Staff Finding: There are other Child Care facilities currently operating within this district.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: Existing daycare has been here in Gautier for over 20 years.

Staff Finding: The existing daycare has been at this location for many years. Staff's opinion is that approval of the request may not negatively affect the neighborhood as long as any such expansion will not result in an increase in traffic to and from the facility.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: Existing daycare. Proposed for safety of the children and parking for employees.

Staff Finding: None

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary

to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

24-05-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Special Exception— These uses are not allowed by right and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Jackie Conerly

Name of Business: Divine Inspirations Learning Center

Address: 3005 Holly Dr Gautier, MS 39553

Mailing Address (if different):

Email Address: conerly43@aol.com divineinspirationslc@outlook.com

Phone: 228-497-3222 Cell Phone: 228-235-9007

Reason for request, location and intended use of Property: Expand Day care / for Parking + Placing a Basketball goal there + Hopscotch area for the children to play.

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☐ 4. Copy of protective covenants or deed restrictions, if any.
- ☐ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Planning Director.
- ☐ 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Jackie Conerly

FOR OFFICE USE ONLY

Date Received 1/11/24 Verify as Complete Babs

Fee Amount Received paid online - advertised as CU

Initials of Employee Receiving Application Babs

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant? *Existing daycare been here in Gautier over 20 years.*
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare? *Existing daycare been here in Gautier for over 20 years.*
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant? *Existing daycare for safety of the children and parking for employees.*

Special Exception

Divine Inspirations Learning Center
3005 Holly Drive
Gautier, MS 39553
228-497-3222

Petitioners Mrs. Jackie Conerly, resident and owner of the above property to apply to the City of Gautier, Planning Dept for Special Exception Use.

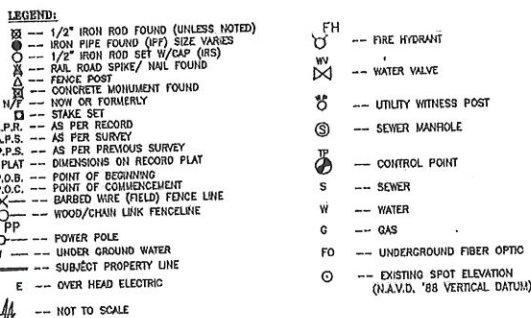
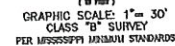
I Jackie Conerly currently owns the childcare program under the name of Divine Inspirations Learning Center. The program is licensed for (50) children ages 6 weeks to the age of 12.

The program provides early care and educational activities for infants, toddlers, preschoolers, and school age children after care. To enhance their social, emotional, cognitive, language and physical development.

Divine Inspirations Learning Center is well known program in the Jackson County area. Parents and guardians are extremely satisfied knowing that their child/children are well taken care of when they are at work.

There is a great need for the Special Exception for the safety and well being for the children. The children will have a play area when the grounds are wet from the weather. The employees will have parking for their vehicles. The property was cleared for the children safety. The addition will bring a positive impact to the community. The children are our future. Every worker is required a criminal background check before employment.

Will the project adversely affect vehicular or pedestrian traffic in the vicinity? No, Holly Drive is a circle driveway the parents can turn left or go right that brings the driver back to Old Spanish Trail.



THE FOLLOWING SURVEY IS BASED ON THE MISSISSIPPI STATE PLANE COORDINATE SYSTEM, GRID NORTH (NAD 83-2011: MISSISSIPPI EAST ZONE), ALL IN GRID DISTANCES AND DIRECTIONS - AND HAVING STATE PLANE COORDINATE VALUES OF (NORTHING = 321808.51' EASTING = 1045679.08') IN U.S. SURVEY FEET USING A CONVERGENCE ANGLE OF 00°05'54.76" AND A SCALE FACTOR OF 0.99995432 AT A 1/2" IRON ROD FOUND WITH CAP "ALDRED" AT THE NORTHEAST CORNER OF LOT 25, HOLLY PARK S/D, JACKSON COUNTY, MISSISSIPPI AND IS BASED ON A SURVEY PERFORMED BY LARRY P. SAUCIER, MISSISSIPPI REGISTRATION NUMBER 2939 DATED OCTOBER 19, 2023.

SURVEYORS' NOTES:
 -SURVEY HAS NOT PERFORMED AN INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD,
 ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND
 CURRENT TITLE SEARCH OF RECORD CALLS AND SURVEY CALLS ARE DUE TO AN EXCESS OR SHORTAGE BETWEEN FOUND
 MONUMENTS AND OBSERVED POSSESSION LINES AS WELL AS FIELD SURVEY PROCEDURES.
 UTILITIES AND DRAINAGE FEATURES OBSERVED DURING FIELD SURVEY.
 -THIS SURVEY IS SUBJECT TO ALL APPLICABLE GOVERNMENT REGULATIONS, BUILDING OR OTHER RESTRICTIONS, LEGAL
 EASEMENTS OF ANY NATURE AND FURTHER SUBJECT TO ANY AND ALL EASEMENTS, RESTRICTIVE COVENANTS, AND
 RIGHT-OF-WAYS OF RECORD.

REFERENCES:
1.) JACKSON COUNTY PROPERTY/TAX MAPS
2.) DEED OF SUBJECT PROPERTY AND AD
JOINERS AS FURNISHED BY CLIENT.
3.) THE FOLLOWING ADDITIONAL REFERENCES:

RECORDED PLAT OF HOLLY PARK SUBDIVISION
FOUND AT PLAT BOOK 4, PAGE 59 IN THE
OFFICE OF THE CHANCERY CLERK OF JACKSON
COUNTY, MS.

SURVEY OF SUBJECT PROPERTY BY LEWIS
ALDRED, JR. DATED DECEMBER 7, 2021.

FLOOD DATA This property is in Zone(s) XZ of
the Flood Insurance Rate Map Community Panel No. 2607C 019-G
OWNED BY GRACE PLOTTING ONLY, which has an effective date of
MARCH 11, 2002 and IS NOT CONSIDERED in a minimal Flood Hazard Area. Field
investigation was not performed to determine this zone. An evaluation certificate
may be needed to verify this determination or apply for an amendment from
the Federal Emergency Management Agency.



A RE-SURVEY LOTS 26 AND 27, HOLLY PARK
SUBDIVISION LOCATED AT PLAT BOOK 4, PAGE
69, OFFICE OF THE CHANCERY CLERK,
JACKSON COUNTY, MISSISSIPPI.

FOR: JACKIE
CONERLY

DRAWING NO. S23-10-049
DATE OF FIELD SURVEY:
OCTOBER 19, 2023

85455022.000 CONERLY JACKIE

PIDN: 85455022.000

GISP: 777.36-04-0091.00

Owner Information

Percent of Ownership: 100

Name: CONERLY JACKIE

Name 2:

Mailing Address: 3005 HOLLY DR

GAUTIER MS

39553

Site Address: 3005 HOLLY DR GAUTIER

Land Information

Section: 36

Acreage: 0

Township: 7

Range: 7

Street Name HOLLY
DR

Value and Tax Information

Total Assessed Value: 8326

Total Appraised Value: 55508

Improvement Value: 47468

Land Value: 8040

Tax Amount: 1197

SQ FT: 2400

Year Built: 1978

Legal Description

Description: LOT 25 HOLLY PARK S/D PB 4-59 DB

1874-650 (91 MAP777.36-04)

Deed Book / Page: 1874 / 650

85455022.000 CONERLY JACKIE



85455024.000 CONERLY JACKIE

PIDN: 85455024.000

GISP: 777.36-04-0092.00

Owner Information

Percent of Ownership: 100

Name: CONERLY JACKIE

Name 2:

Mailing Address: 3005 HOLLY DR
GAUTIER MS
39553

Site Address: HOLLY DR GAUTIER

Land Information

Section: 36 Acreage: 0

Township: 7

Range: 7

Street Name HOLLY
DR

Value and Tax Information

Total Assessed Value: 477

Total Appraised Value: 3180

Improvement Value: 0

Land Value: 3180

Tax Amount: 68

SQ FT: 0

Year Built: 0

Legal Description

Description: LOT 27 HOLLY PARK S/D PB 4-59 DB
1874-650 (92 MAP777.36-04)

Deed Book / Page: 1874 / 650

85455024.000 CONERLY JACKIE

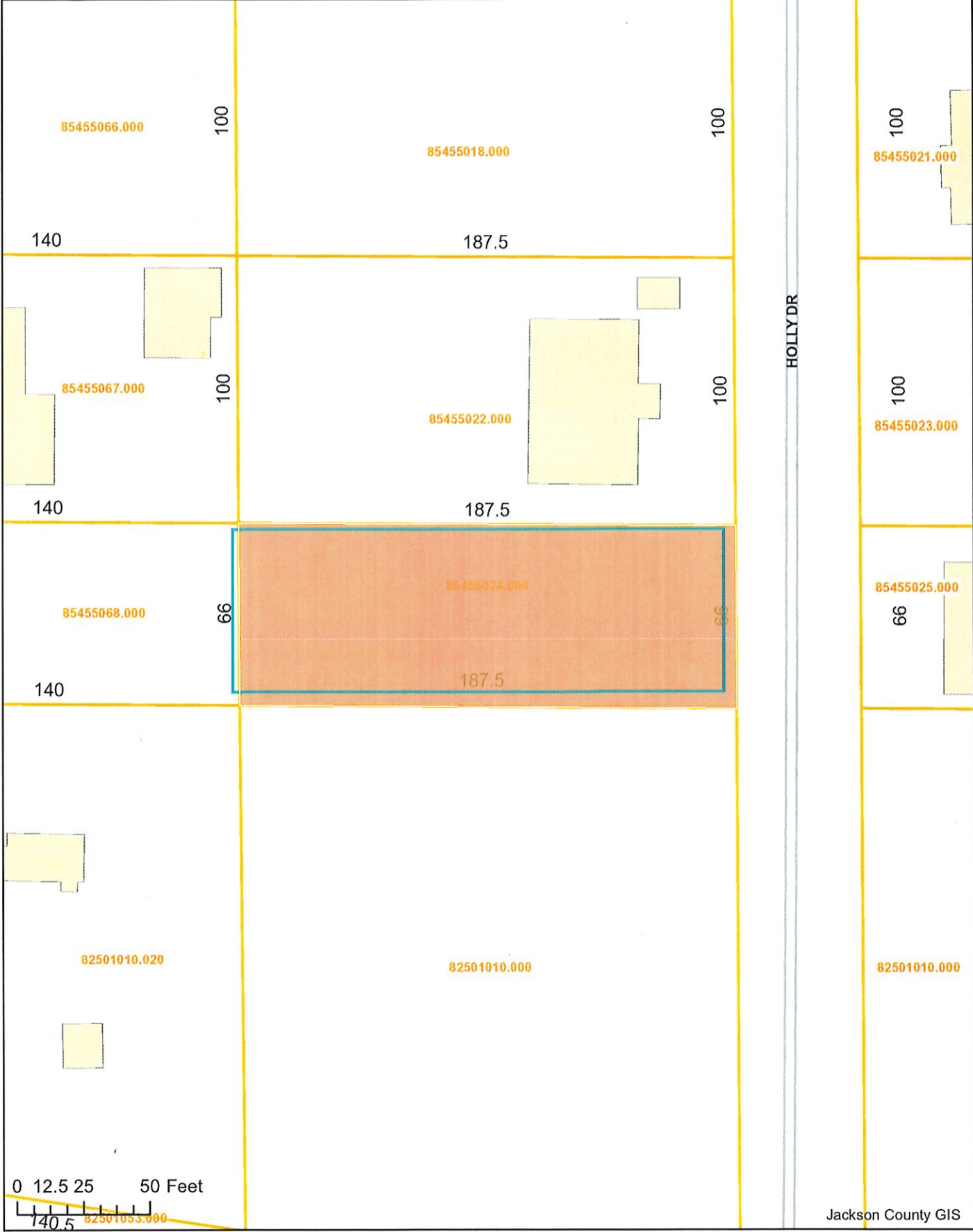


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

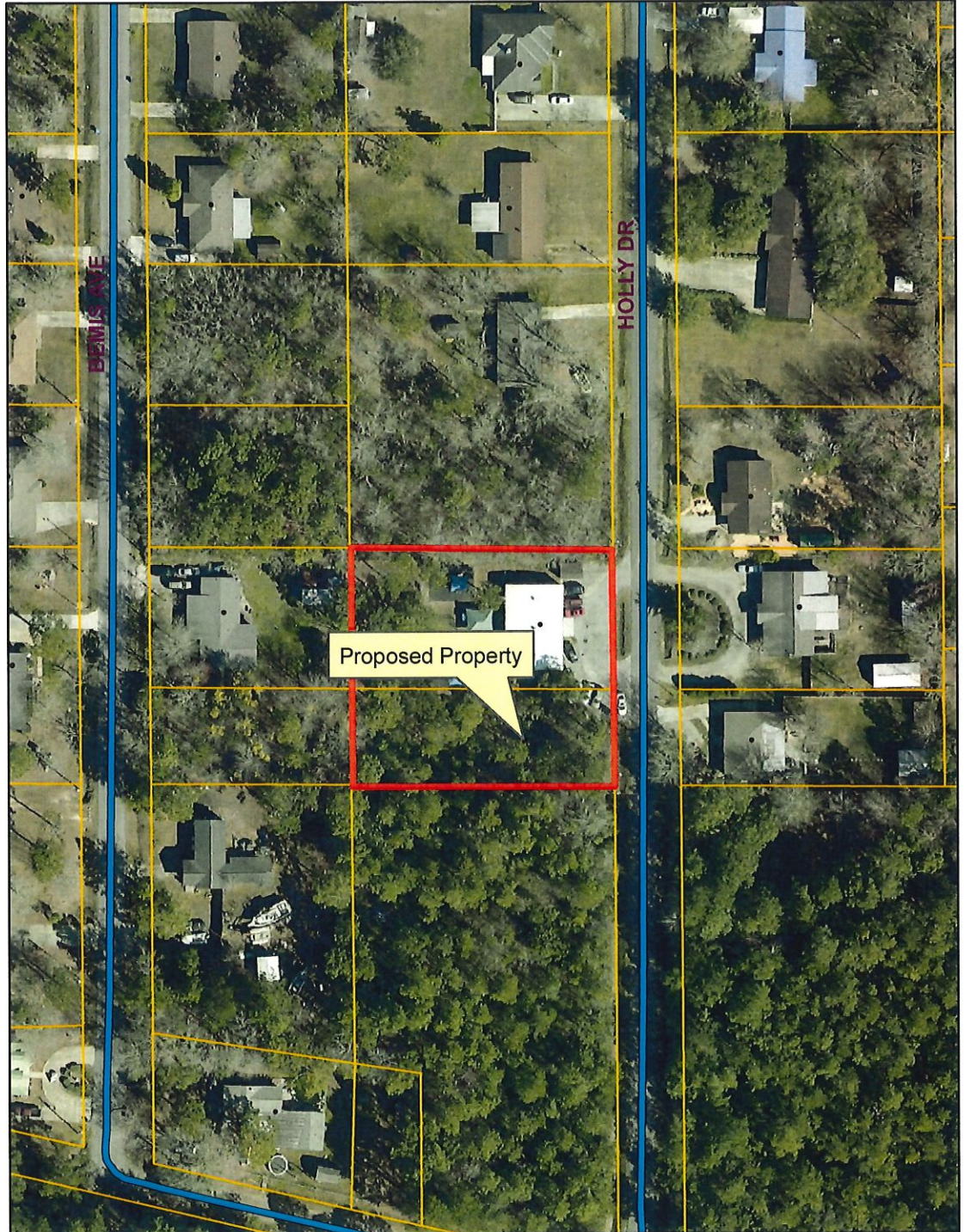


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

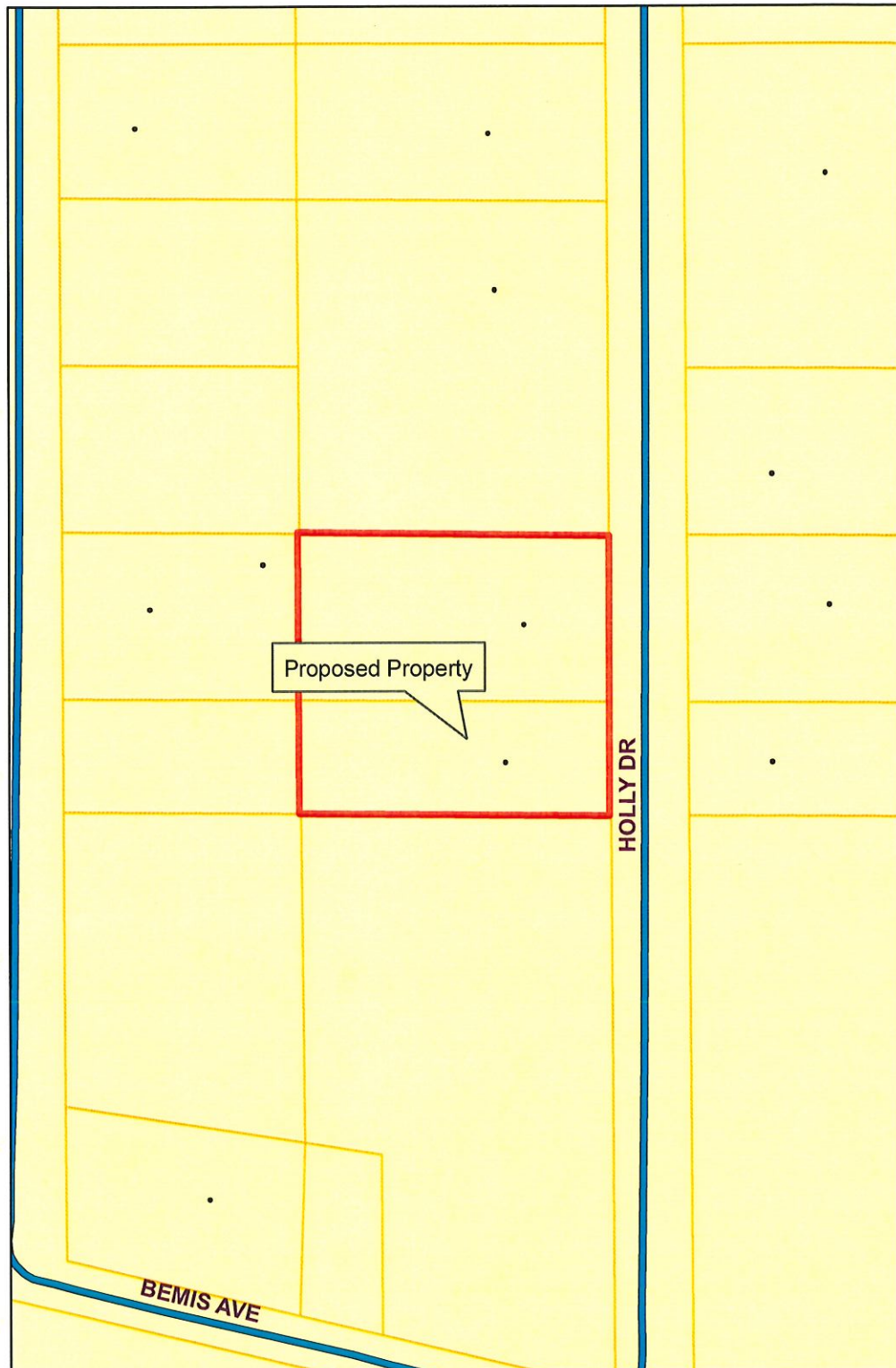


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant



Exhibit D Future Land-Use

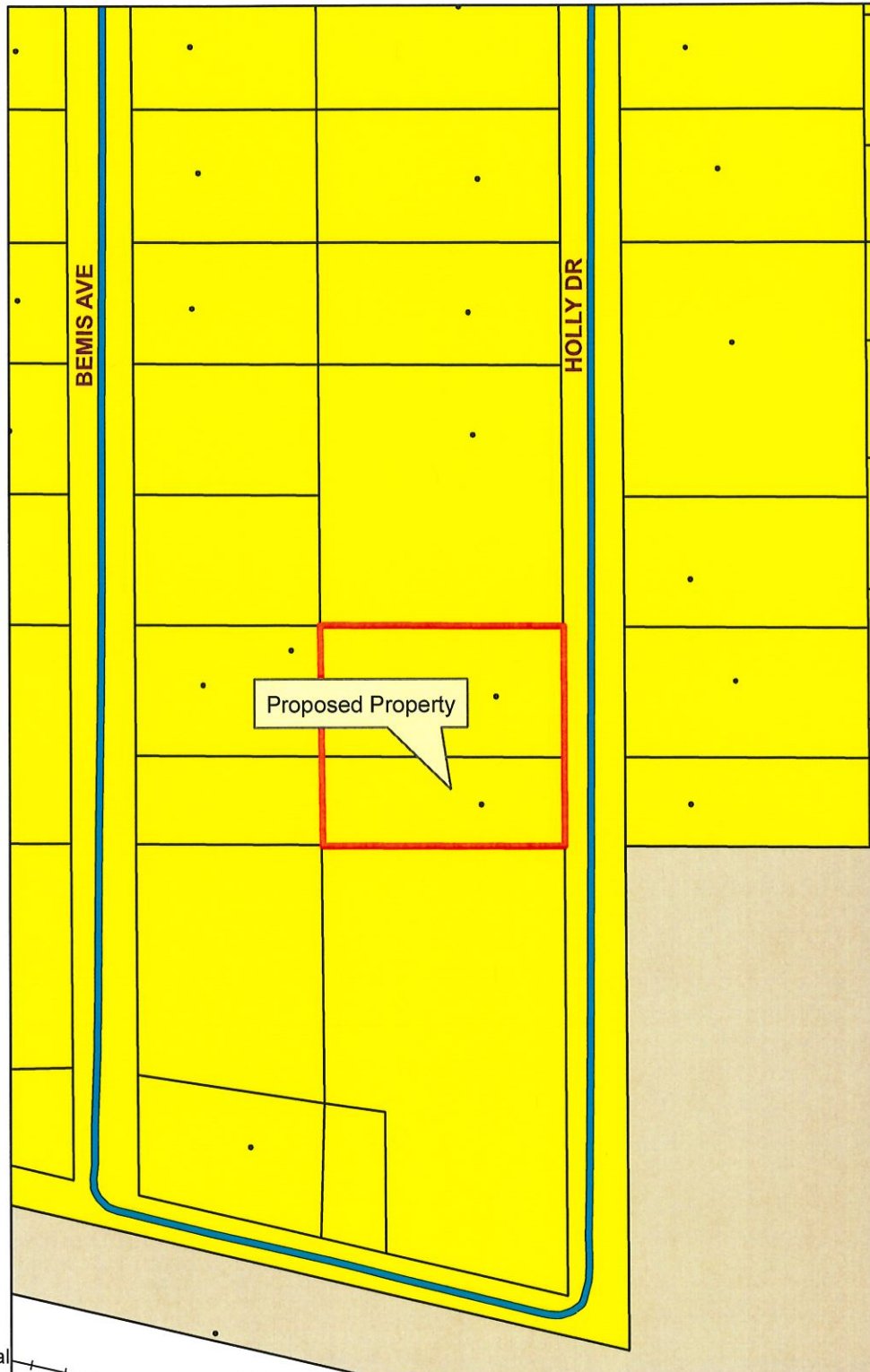
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Gollott made the motion to approve the Planning Commission's recommendation for a one-foot (1') variance to fence height requirements, as presented, in a R-1 Low Density Single-family Residential Zoning District located at 725 Graveline Road, Gautier, MS (GPC #24-06-VAR) (PID #87100002.000). Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 488-2024

WHEREAS, the Planning Department received a request from the homeowner, located at 725 Graveline Road, (PID #87100002.000) for a one-foot (1') variance to fence height requirements; and

WHEREAS, the property owner requests a one-foot (1') variance to fence height requirements in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, the applicants would like to put a five foot (5') open aluminum decorative fence along the front and side yard of their property; and

WHEREAS, this is a corner lot and the area where the applicant proposes to place the fence would be considered a secondary front yard and would need to meet the requirements set forth for fences in a front yard; and

WHEREAS, the Unified Development ordinance states that fences shall not exceed four feet (4') in height within a designated front yard, therefore the applicant will need a one-foot (1') variance to fence height requirements in a front/secondary-front yard to put up the proposed five-foot (5') fence; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Gollott**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 02/13/2024
Subject: Consider a request for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District. 725 Graveline Road, (GPC #24-06-VAR)

REQUEST:

The Planning Department has received a request from Stephen and Micki Chodrick for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District at 725 Graveline Road, PID #87100002.000 (GPC #24-06-VAR) The application fee of \$175 was paid on January 5, 2024. All public notice requirements have been met.

BACKGROUND:

The applicants would like to place a five foot (5') open aluminum decorative fence along the front and side yard of their property. This is a corner lot and the area where the applicant proposes to place the fence would be considered a secondary front yard and would need to meet the requirements set forth for fences in a front yard. The Unified Development Ordinance (UDO) Section 11.10.2 (D) states that fences shall not exceed four feet (4') in height within a designated front yard. The applicants will need a one-foot (1') variance to fence height requirements in a front/secondary-front yard.

DISCUSSION:

The applicants would like to put up a five foot (5') open aluminum decorative fence along their front yard which abuts Graveline Road, and along their side yard which abuts Soundview Drive. The side yard that abuts Soundview Drive is considered a secondary front yard. According to the UDO Section 11.10.2 (D) fences cannot exceed four feet (4') in height within a designated front yard. The applicants are asking for a one-foot (1') variance to fence height requirements in a front/secondary-front yard to put up the proposed five-foot (5') fence.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
- (a) for a purpose allowed in that zone (applicable to special exceptions), or
- (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are

not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve the variance request as presented with there being a hardship because of it being a busy street, that the site line is not an issue because you can see through the fence, and the fence protects pets and children that may be in the yard as well as the safety of the applicant's home.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 2.1.24 (#24-06-VAR)
2. Complete Packet 24-06-VAR

Excerpt from February 1, 2024, Planning Commission Meeting:

The Planning Department has received a request for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District. 725 Graveline Road, (GPC #24-06-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Stephen and Micki Chodrick for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District at 725 Graveline Road, PID #87100002.000 (GPC #24-06-VAR) The application fee of \$175 was paid on January 5, 2024. All public notice requirements have been met.

BACKGROUND:

The applicants would like to place a five foot (5') open aluminum decorative fence along the front and side yard of their property. This is a corner lot and the area where the applicant proposes to place the fence would be considered a secondary front yard and would need to meet the requirements set forth for fences in a front yard. The Unified Development Ordinance (UDO) Section 11.10.2 (D) states that fences shall not exceed four feet (4') in height within a designated front yard. The applicants will need a one-foot (1') variance to fence height requirements in a front/secondary-front yard.

DISCUSSION:

The applicants would like to put up a five foot (5') open aluminum decorative fence along their front yard which abuts Graveline Road, and along their side yard which abuts Soundview Drive. The side yard that abuts Soundview Drive is considered a secondary front yard. According to the UDO Section 11.10.2 (D) fences cannot exceed four feet (4') in height within a designated front yard. The applicants are asking for a one-foot (1') variance to fence height requirements in a front/secondary-front yard to put up the proposed five-foot (5') fence.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicants to present their case. She noted that the fence was already in place.

Micki Chodrick, one of the applicants, stated that they wanted to keep the fence in line with the Twelve Oaks property and Mr. Fondren’s property. They also wanted an ornamental fence to make sure they didn’t block the view when people were pulling out of Soundview Drive. The other property’s fences are over six feet, but they only wanted to go five feet.

Stephen Chodrick, the other applicant, stated that they have grandchildren and dogs they want to protect because Graveline Road is a very busy road. They also wanted to keep in line with what Twelve Oaks and Mr. Fondren had up. He said he also wanted something that would be sturdy against any strong winds. Because Graveline Road is such a busy road, they had put the fence back off the property line so there would be a clear view when pulling out of Soundview Drive.

Chairman Jamison noted that a letter was on file from Mr. Fondren saying he had no objection to the requested variance.

Commissioner Davis said he wasn't sure what the hardship was on this case.

Commissioner Ward said that it was an extremely busy road and the safety concern for the individuals of the house could be a hardship.

Commissioner Davis stated that having looked at the fence, he felt that the visibility was somewhat marginal. He also said he wasn't sure about approving a variance to a fence in the front after construction, although Mr. Ankerson said they had done so previously.

Commissioner Ward reminded him about a fence they approved a few years ago off Hastings Road. It was for a one-foot variance where the applicant had put up a five-foot fence to join with the neighbor's existing fence and the applicant was trying to keep with the design of the existing fence.

Chairman Jamison stated the fence would be harmonious with the area because other people in the area have a similar fence.

Commissioner Davis said he was trying to decide what made this situation unique.

Commissioner Ward noted that a four-foot wooden privacy fence would be allowed by right.

Mr. Ankerson said that a four-foot fence could go there but would have to meet the site line triangle. He noted that the site line triangle isn't usually considered if you are not dealing with an opaque fence.

Commissioner Davis said that in his opinion a fence because of a busy road clearly could be a hardship but he didn't see where having a five-foot fence was better than a four-foot fence. He was also a little concerned about whether it matched the rules concerning how close to the edge of the road it could be for clear visibility. He suggested that for the Council's information a measurement be made to determine if this fence meets the site line triangle that a four-foot solid fence would have to meet.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Chairman Jamison made a motion to recommend that the City Council approve the variance request as presented with there being a hardship because of it being a busy street, that the site line is not an issue because you can see through the fence, and the fence protects pets and children that may be in the yard as well as the safety of the applicant's home.

Commissioner Ward seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 Maurice Hudson
 Chris Hoover
 Ricky Decoteau

NAYS: **William Davis**

ABSENT: **DeAnna McManus***

Motion passed.

*Note: Commissioner McManus had to leave the meeting after the previous case.

Gautier Planning Commission

Regular Meeting Agenda

February 1, 2024

GPC #24-06-VAR

725 Graveline Road

VII. NEW BUSINESS

2. Consider a request for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District. 725 Graveline Road, (GPC #24-06-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: January 19, 2024

Subject: Consider a request for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District. 725 Graveline Road, PID #87100002.000 (GPC #24-06-VAR)

REQUEST:

The Planning Department has received a request from Stephen and Micki Chodrick for a one-foot (1') Variance to fence height requirements in a R-1 Low Density Single-Family Residential Zoning District at 725 Graveline Road, PID #87100002.000 (GPC #24-06-VAR) The application fee of \$175 was paid on January 5, 2024. All public notice requirements have been met.

BACKGROUND:

The applicants would like to place a five foot (5') open aluminum decorative fence along the front and side yard of their property. This is a corner lot and the area where the applicant proposes to place the fence would be considered a secondary front yard and would need to meet the requirements set forth for fences in a front yard. The Unified Development Ordinance (UDO) Section 11.10.2 (D) states that fences shall not exceed four feet (4') in height within a designated front yard. The applicants will need a one-foot (1') variance to fence height requirements in a front/secondary-front yard.

DISCUSSION:

The applicants would like to put up a five foot (5') open aluminum decorative fence along their front yard which abuts Graveline Road, and along their side yard which abuts Soundview Drive. The side yard that abuts Soundview Drive is considered a secondary front yard. According to the UDO Section 11.10.2 (D) fences cannot exceed four feet (4') in height within a designated front yard. The applicants are asking for a one-foot (1') variance to fence height requirements in a front/secondary-front yard to put up the proposed five-foot (5') fence.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance

where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

24-06-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: STEPHEN & MICKI CHODRICKName of Business: _____ Phone: 417-850-1511Property Address: 725-GRAVELINE Mailing Address (if Different): _____E-Mail Address: swchodrick@attglobal.netReason for request, location and intended use of Property: VARIANCE FOR FENCE HEIGHT ON
PROPERTY. - 1 ft VARIANCE

ATTACHMENTS REQUIRED AS APPLICABLE:

- X 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- X 2. A detailed project narrative.
- N/A 3. Copy of protective covenants or deed restrictions, if any.
- N/A 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 5. Any other information requested by the Planning Director.

Signature of Applicant: Adam Chodrick Date of Application: 1/5/24

FOR OFFICE USE ONLY

Date Received 1-5-24 Verify as Complete ScottFee Amount Received 176.00 Initials of Employee Receiving Application Bals

VARIANCE

Criteria for Approval

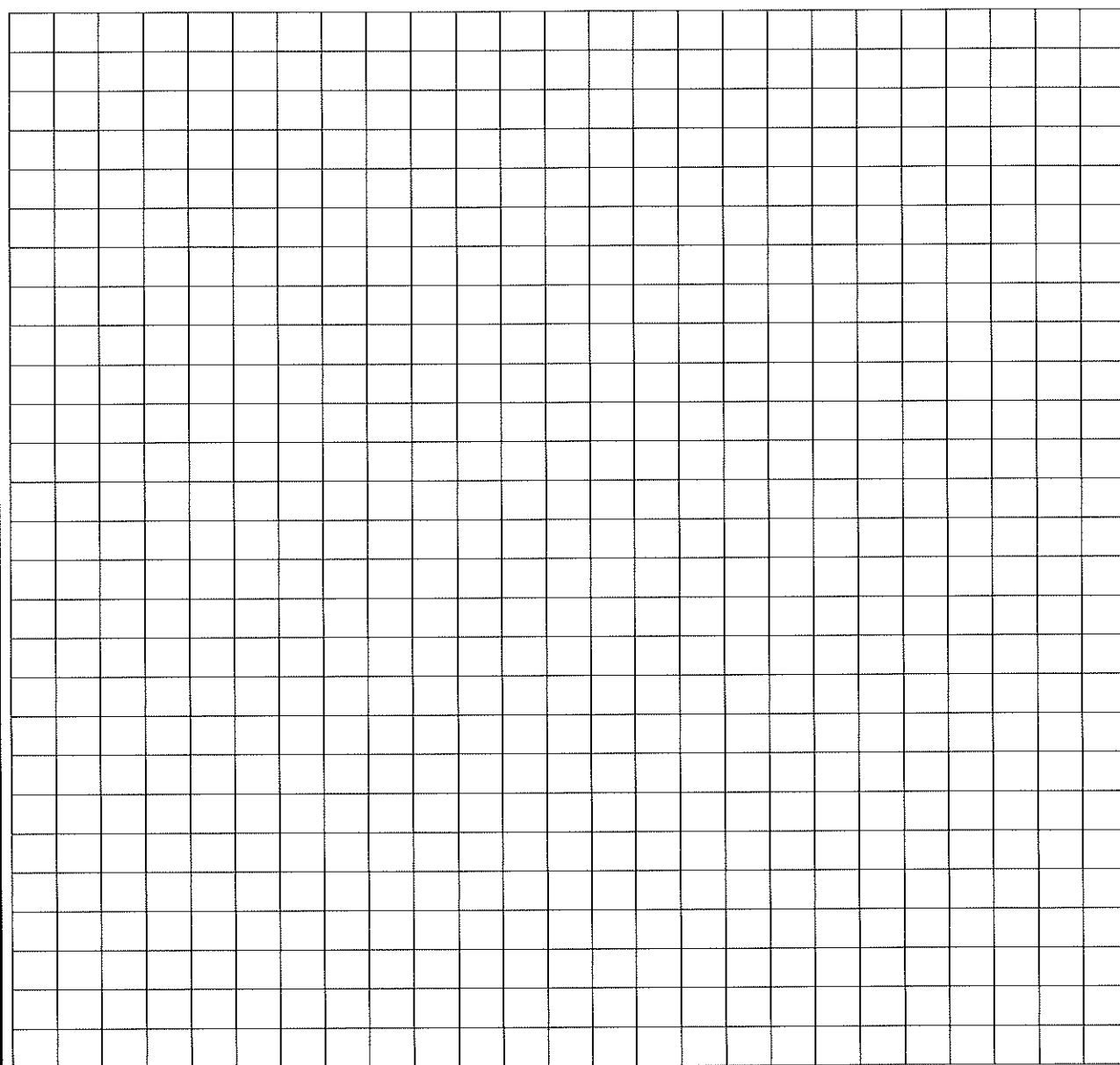
1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?
NEW FENCE IS CONSISTENT WITH NEIGHBOR'S FENCE THAT IS OPEN IN DESIGN AND DOES NOT OBSTRUCT VIEW. OTHER FENCES IN PROXIMITY ARE SIMILAR AND THE NEIGHBORS ARE IN APPROVAL WITH THIS FENCE.
2. Are these special conditions and circumstances a result of your actions? Explain.
A FENCE IS NEEDED OF THIS HEIGHT BECAUSE OF TRAFFIC ON SAUGELINE TO PROTECT OUR GRAND CHILDREN AND PET DOGS. WE CHOSE A FENCE THAT IS CONSISTENT WITH OUR NEIGHBORS AND DOES NOT OBSTRUCT DRIVERS VIEW FROM THE STREET. FENCE IS SET BACK INSIDE PROPERTY LINE.
3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain. WE BELIEVE THE 5 FT FENCE HEIGHT IS A SECURITY MEASURE FOR OUR HOME.
4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain. NONE KNOWN.

NARRATIVE

WE ARE REQUESTING A VARIANCE FOR A 5 FT OPEN ALUMINUM DECORATIVE FENCE TO BE PLACED ON THE FRONT YARD OF OUR PROPERTY OF 725 GRAVELINE. THE FENCE IS CONSISTENT WITH OUR NEIGHBOR'S FENCE AND OUR NEIGHBOR SUPPORTS THIS FENCE. THE DESIGN OF THE FENCE IS OPEN AND WILL NOT IMPEDS THE VIEW OF THE DRIVERS ON GRAVELINE RD. WE SELECTED THIS FENCE TYPE FOR IT'S EYE APPEAL BUT ALSO IT'S ABILITY TO HELP PROTECT OUR GRANDCHILDREN AND PET DOGS FROM THE BUSY TRAFFIC ON GRAVELINE.

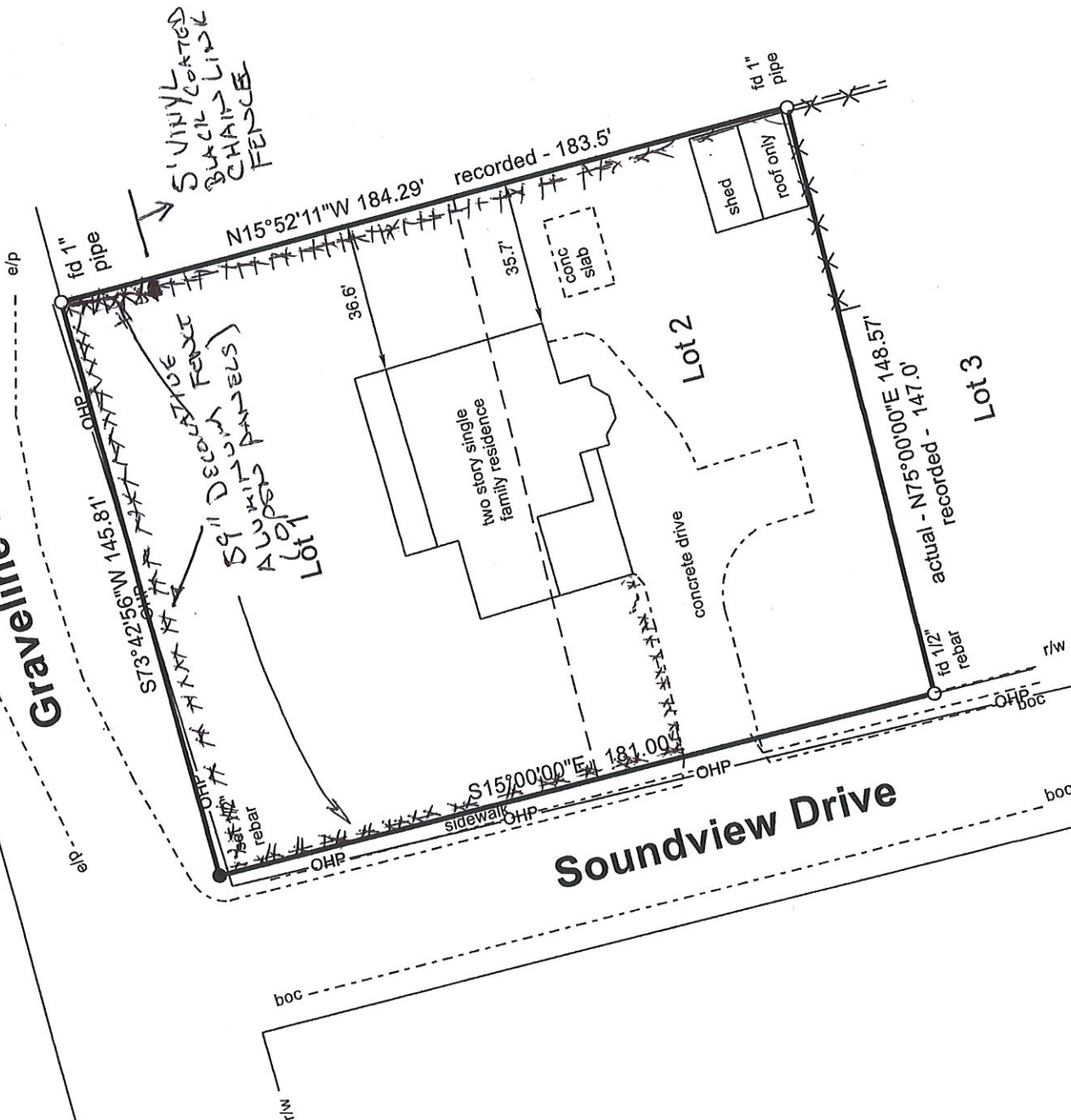
(LETTER FROM ADJACENT NEIGHBOR ATTACHED)

DIAGRAM



SEE ATTACHED SURVEY
WITH FOWLE LOCATION

Graveline Road



r/w
boc

Soundview Drive

boc

MICHAEL L. FONDREN
ATTORNEY AT LAW
906 CONVENT AVENUE
PASCAGOULA, MS 39567
228-762-5110
mlfondren@hotmail.com

December 28, 2023

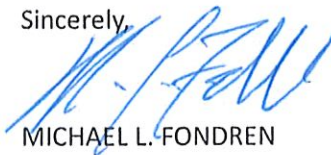
City of Gautier
Planning Commission &
Mayor and City Council

Dear Ladies and Gentlemen,

I have no objection to the variance requested for the fence for my neighbor Steve Chodrick. The house he owns is located on a busy street, Graveline. He is on a corner lot and I think the fence and the variance he is requesting will work good and look very good and tie in with the rest of the neighborhood.

I am his adjoining neighbor. If you have any questions, please contact me. Thanks,

Sincerely,



MICHAEL L. FONDREN

PREPARED BY:

Hannah B. Morgan, Esq.
Mississippi Bar No. 105377
2711 University Blvd., Suite 201
Tuscaloosa, Alabama 35401
(205) 633-0279

RETURN TO:

Steve Chodrick
725 Graveline Rd.
Gautier, MS 39553
(417) 850-1511

GRANTOR:

Secretary of Veterans Affairs
Department of Veterans Affairs
810 Vermont Ave. N.W.
Washington, DC 20420
(877) 880-7720

GRANTEE:

Steve Chodrick
3300 Magnolia Lane
Ocean Springs, MS 39564
(417) 850-1511

INDEXING INSTRUCTIONS:

Lots 1 and 2, Sandalwood-by-the-Sea Subdivision, Part A,
Jackson County, MS

**STATE OF MISSISSIPPI
COUNTY OF JACKSON**

SPECIAL WARRANTY DEED

This Indenture, made on the 14th day of December, 2023 by and between the Secretary of Veterans Affairs, an Officer of the United States of America, whose address is Department of Veterans Affairs, 810 Vermont Ave. N.W., Washington, DC 20420, hereinafter

referred to as Grantor, and Steve Chodrick, whose address is 3300 Magnolia Lane, Ocean Springs, MS 39564, hereinafter referred to as Grantee.

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00) cash in hand paid and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor does hereby grant, bargain, sell, convey, and warrant specially unto Grantee the following described real property situated and being located in Jackson County, Mississippi, as follows, to-wit:

See Exhibit "A" attached hereto and incorporated herein by reference.

Property Address: 725 Graveline Rd., Gautier, MS 39553

This conveyance is subject to any and all restrictive covenants and conditions, easements, rights-of-way, and prior reservations of oil, gas and other minerals of record pertaining to the above subject property.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF I have hereunto set my hand and seal this the 14th day of December, 2023.

THE SECRETARY OF VETERANS AFFAIRS,
An officer of the United States of America
by the Secretary's duly authorized property
management contractor, Vendor Resource
Management, pursuant to a delegation of authority
found at 38 C.F.R. 36.4345(f)

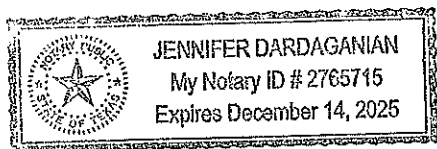


Printed Name: Brenda Garcia
Title: AVP

STATE OF Texas
Denton COUNTY

On this date, before me personally appeared Brenda Garcia, pursuant to a delegation of authority contained in 38 C.F.R. 36.4345(f), to me known to be the person who executed the foregoing instrument on behalf of the Secretary of Veterans Affairs, and acknowledged that he executed the same as the free act and deed of said Secretary.

In Witness Whereof, I have hereunto set my hand and affixed my official seal in the State of Texas aforesaid, this 14th day of December, 2023.




NOTARY PUBLIC
My Term Expires: _____

This deed was prepared by Hannah B. Morgan, Mississippi Bar No. 105377, who certifies that it is in a form that is in accordance with applicable local, state, and Federal law.

EXHIBIT "A"

Legal Description of Property

Lots 1 and 2, Sandalwood-by-the-Sea Subdivision, Part A, as per map or plat thereof on file and of record in the Office of the Chancery Clerk of Jackson County, Mississippi in Plat Book 7, Page 1.

Said parcel of property carries the County Parcel Number 87100002.000.

Said parcel of property is the same recorded in Deed Book 1800, Page 715 Land Deed Records of Jackson County, Mississippi.

Physical Address: 725 Graveline Road, Gautier, MS 39553

Prepared by:
The Casano Law Firm, P.A.
4403 West Aloha Drive
Diamondhead, MS 39525
(228) 255-0035
23-0825

Return to:
The Casano Law Firm, P.A.
4403 West Aloha Drive
Diamondhead, MS 39525
(228) 255-0035

-----[Space Above This Line For Recording Data]-----

**State of Mississippi
County of Jackson**

QUITCLAIM DEED

For and in consideration of the sum of Ten Dollars (\$10.00), cash in hand, paid, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, it

**Steve Chodrick, Grantor
3300 Magnolia Lane,
Ocean Springs, MS 39564
Phone: 417-850-1511**

Do hereby, convey, and quitclaim to

**Stephen Chodrick and Micki Lynn Robbins, Grantee(s)
3300 Magnolia Lane,
Ocean Springs, MS 39564
Phone: 417-850-1511**

As joint tenants with right of survivorship and not as tenants in common, the following described land and property situated in **Jackson** County, Mississippi to wit:

Lots 1 & 2, Sandalwood-by-the-Sea Subdivision, Part A, as per map or plat thereof on file and of record in the Office of the Chancery Clerk of Jackson County, Mississippi in Plat Book 7, Page 1.

Together with all and singular the rights, privileges, improvements and appurtenances to the same belonging or in any wise appertaining.

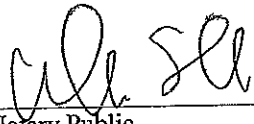
WITNESS my signature, this the 21st day of December, 2023.


Steve Chodrick AKA Stephen Chodrick

State of Mississippi
County of Hancock

Personally, came and appeared before me, the undersigned authority in and for the aforesaid
County and State on this the 21 day of December, 2023, **Steve Chodrick AKA**
Stephen Chodrick who acknowledged that he signed and delivered the foregoing instrument of
writing on the day and year therein mentioned:




Notary Public
My Commission Expires:

87100002.000 SECRETARY OF VETERANS AFFAIRS

PIDN: 87100002.000

GISP: 863.05-03-0146.00M

Owner Information

Percent of Ownership: 100

Name: SECRETARY OF VETERANS AFFAIRS

Name 2:

Mailing Address: 3401 WEST END AVE STE 760W
NASHVILLE TN
37203

Site Address: 725 GRAVELINE RD GAUTIER

Land Information

Section: 5 Acreage: 0

Township: 8

Range: 6

Street Name GRAVELINE
RD

Value and Tax Information

Total Assessed Value: 23550

Total Appraised Value: 235500

Improvement Value: 221270

Land Value: 14230

Tax Amount: 1928

SQ FT: 3476

Year Built: 1994

Legal Description

Description: LOTS 1 & 2 SANDALWOOD BY THE SEA
S/D PT A DB 2105-851 (146M Map8
63.05-03)

Deed Book / Page: 2105 / 851

87100002.000 SECRETARY OF VETERANS AFFAIRS



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

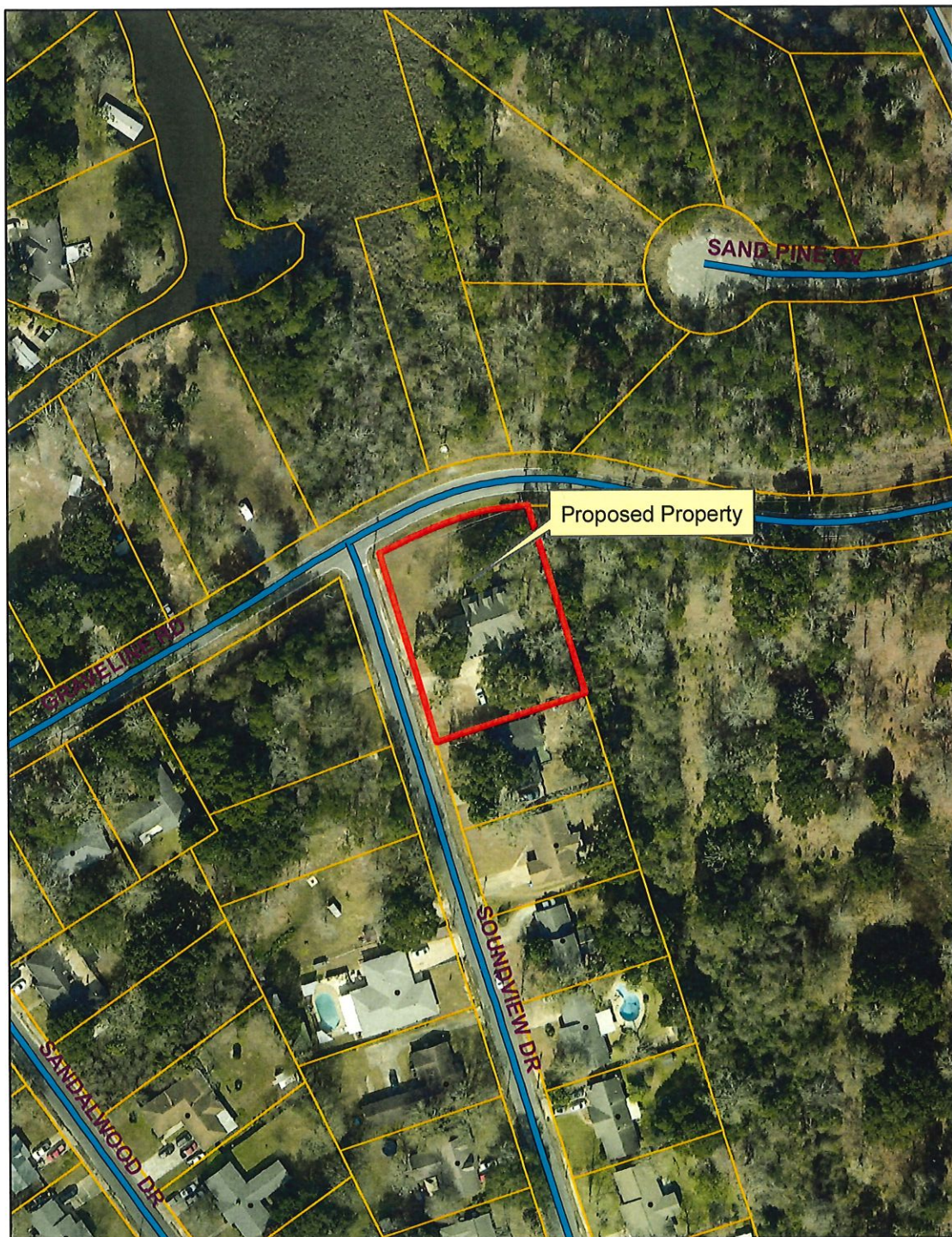


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC



Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

	commercial-retail
	conservation
	civic
	industrial
	marina/fish camps
	high density residential
	mobile home
	mobile home park
	medium density residential
	office
	recreation
	very low to low density residential
	utility
	vacant

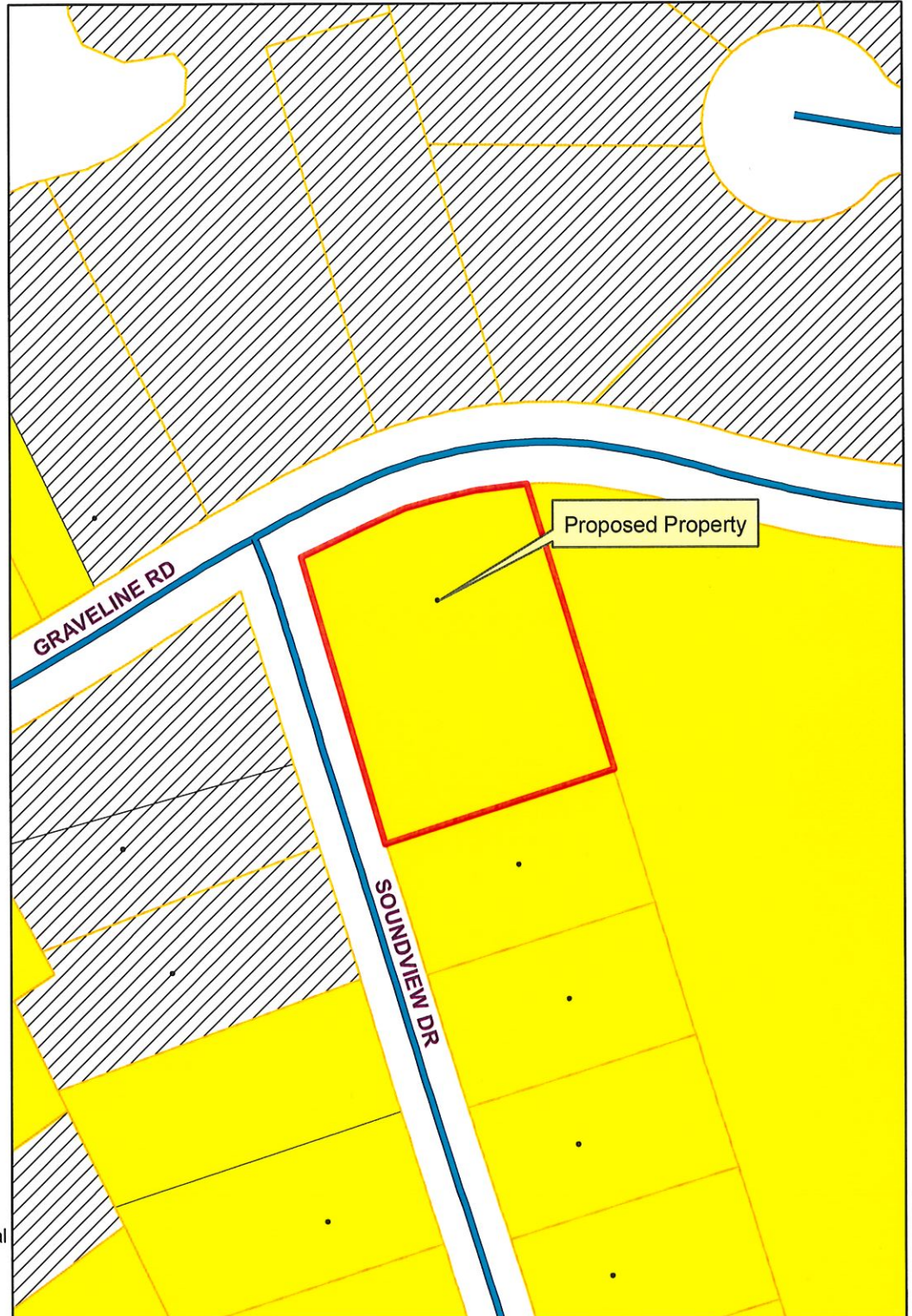


Exhibit D Future Land-Use

Prepared By:

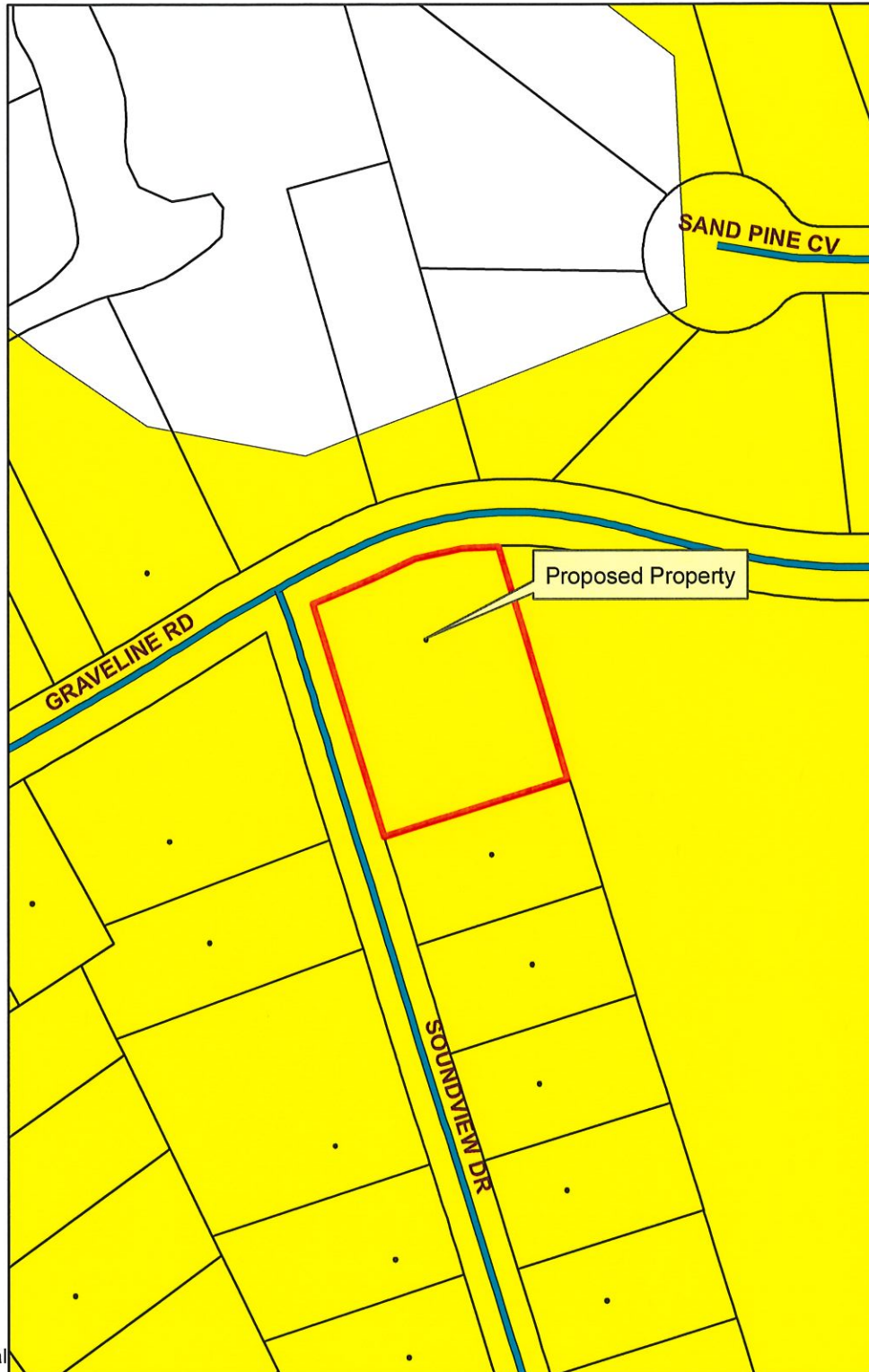
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-
- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilman Gollott made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Elbin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 489-2024

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Gollott**, seconded by **Councilman Elbin**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTERS A/C & HEATING INC Account Number 001-170-698	241128	02/20/2024	02/02/2024	Description ESA CLNG: SR CENTER (2)	Invoice # P1141717	Date 01/29/2024	P.O. 302.50 Amount 302.50
001	BORDIS & DANOS PLLC Account Number 001-060-602	241135	02/20/2024	02/05/2024	Description FEB 2024 RETAINER	Invoice # 128	Date 02/05/2024	P.O. 11,250.00 Amount 11,250.00
001	46 ENTERTAINMENT INC Account Number 001-021-688	241136	02/20/2024	02/05/2024	Description CONSULTANT SERVICES	Invoice # 2092	Date 02/05/2024	P.O. 6,500.00 Amount 6,500.00
001	RELX INC DBA LEXISNEXIS Account Number 001-092-698	241137	02/20/2024	02/05/2024	Description JAN 2024 4254VNBSY	Invoice # 3094952390	Date 01/31/2024	P.O. 127.30 Amount 127.30
001	M & E FEED & SEED Account Number 001-100-514	241138	02/20/2024	02/05/2024	Description DOG FOOD	Invoice # 747915	Date 02/01/2024	P.O. 47.50 Amount 47.50
001	WASTE PRO - GAUTIER Account Number 001-170-698 001-170-698	241152	02/20/2024	02/05/2024	Description FRAZIER PORT O LET BACOT PORT O LET(2)	Invoice # 0001366853 0001366884	Date 01/31/2024 01/31/2024	P.O. 285.00 Amount 35.00 250.00
001	AUTOZONE INC Account Number 001-100-638	241157	02/20/2024	02/06/2024	Description ADH REMOVER (2): PD DECALS	Invoice # 4907528727	Date 01/24/2024	P.O. 26.86 Amount 26.86
001	H2O INNOVATION OPERATION & MAINTENANCE Account Number 001-201-672	241159	02/20/2024	02/07/2024	Description JAN 2024 MAINT OPS	Invoice # 2024-01	Date 01/31/2024	P.O. 31,832.51 Amount 31,832.51
001	SUNBELT FIRE INC Account Number 001-161-638	241160	02/20/2024	02/07/2024	Description MIRROR GLASS REPL KIT: E1	Invoice # 9566	Date 02/06/2024	P.O. 120.99 Amount 120.99
001	O'REILLY AUTO PARTS Account Number 001-100-570 001-100-570 001-161-638 001-100-570 001-100-570 001-161-638 001-100-570 001-100-570 001-100-570 001-100-570 001-205-570 001-100-570	241161	02/20/2024	02/07/2024	Description BATTERY: ACO 19591 CRANKSHAFT SEAL: 12405 INTAKE MANIFOLD SET: 43104 DISC PAD SET (2): 12559 BRAK PADS: 10636 BELT CONDITIONER: E2 BRAKE ROTOR (2): 12559 TURN ROTOR (2): 12559 WIPER BLADES(8): PD UNITS BRAKE CLNR (12): SHOP BRAKE CLNR(12): PD UNITS	Invoice # 1978315261 1978315319 1978315421 1978315482 1978315483 1978315515 1978315519 1978315519 1978315519 1978315589 1978315590 1978315591	Date 01/02/2024 01/02/2024 01/03/2024 01/04/2024 01/04/2024 01/04/2024 01/04/2024 01/04/2024 01/04/2024 01/05/2024 01/05/2024 01/05/2024	P.O. 149.64 34.53 24.85 174.94 42.36 8.09 149.00 50.00 67.12 35.88 35.88

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	241161	02/20/2024	02/07/2024			3,421.66	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CORE RTN-BATTERY: 19591		1978315901	01/08/2024			-22.00
	001-170-638	BRK PAD;ROTOR-2;HOSE-2:ESCAPE		1978315974	01/09/2024			152.71
	001-161-638	RTN CR: MANIFOLD SET 43104		1978315980	01/09/2024			-24.85
	001-100-570	TOOL RENTAL: SOCKET SET		1978315985	01/09/2024			29.99
	001-100-570	GAL WIPER FLUID(3): PD UNITS		1978316095	01/10/2024			9.57
	001-100-570	DF CAT CONVERTOR (2): 19591		1978316096	01/10/2024			1,184.34
	001-170-639	QT GEAR OIL: REC EQUIP		1978316103	01/10/2024			16.99
	001-100-570	WIPER BLADE (3): PD UNITS		1978316108	01/10/2024			61.25
	001-170-638	ABS SENSOR;RR MN SEAL: F350		1978316129	01/10/2024			88.38
	001-100-639	BATTERY: PD GENERATOR		1978316189	01/11/2024			158.45
	001-161-638	FUEL INJECTION CLNR: R-33		1978316201	01/11/2024			24.99
	001-161-638	MICROFIBER PADS; PASTE WAX(2)		1978316201	01/11/2024			39.47
	001-100-570	O2 SENSOR: 11277		1978316218	01/11/2024			68.76
	001-100-570	EXH MANIFOLD GSKT SET: 11277		1978316240	01/11/2024			26.63
	001-205-639	GAL ANTIFREEZE (3): FORKLIFT		1978316298	01/12/2024			53.97
	001-100-570	SYL HEADLAMP CAPSULE: 16223		1978316703	01/15/2024			15.31
	001-100-570	5 QT OIL (2): 17120		1978316713	01/16/2024			47.98
	001-100-570	SYL HEADLAMP CAPSULE: 16223		1978316944	01/18/2024			35.14
	001-100-570	LK DET PUMP;EV SOLENOID;16223		1978316976	01/18/2024			66.69
	001-100-570	SPARK PLUG: 16955		1978317325	01/22/2024			6.35
	001-100-570	IGNITION COIL (2): 16955		1978317421	01/23/2024			195.22
	001-100-570	TRANSMISSION MOUNT: 19591		1978317550	01/25/2024			93.31
	001-100-570	RADIATOR: 12459		1978317552	01/25/2024			161.94
	001-100-570	GAL ANTIFREEZE (2): 12459		1978317553	01/25/2024			39.98
	001-100-570	OXYGEN SENSOR: 19591		1978317577	01/25/2024			51.87
	001-100-570	WIPER BLADES (6): PD UNITS		1978317611	01/25/2024			50.34
	001-100-570	RTN RENTAL TOOL: SOCKET SET		1978317614	01/25/2024			-29.99
	001-100-570	SYL HEADLAMP CAPSULE: 12459		1978317616	01/25/2024			28.13
	001-100-570	MICRO-000000: 14399		1978317661	01/26/2024			18.45
001	MS MUNICIPAL LEAGUE	241163	02/20/2024	02/07/2024			825.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-509	2024 YOUTH SUMMIT (15)		37950	02/05/2024			825.00
001	AUTO TRUCK AND TRAILER PARTS INC	241164	02/20/2024	02/07/2024			370.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	AIR SWITCH: ENG 2		311412	01/10/2024			50.87
	001-092-639	AIR CPLR; GAUGE: AIR STN		311408	01/10/2024			70.40
	001-170-638	POWER STRG FLUID: REC SHOPS		311535	01/18/2024			22.50
	001-170-639	BATTERY: REC TRACTOR		311581	01/19/2024			125.00
	001-170-559	CABLE ENDS (9): REC SHOP		311619	01/22/2024			16.65
	001-170-559	TAPE(2);WIRE ENDS;SWITCH:SHOP		311621	01/22/2024			25.60
	001-170-639	DIESEL KLEAN(2): LIGHT PLANTS		311731	01/29/2024			59.80
001	HENZE ENTERPRISES INC	241165	02/20/2024	02/07/2024			660.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	4 CY TOPSOIL: BRIDGE (STORM)		32620	02/02/2024			60.00
	001-201-576	12 CY SAND: BRIDGES (STORM)		32620	02/02/2024			120.00
	001-205-560	8CY CR ASPH: TWN CNTR P-LOT		32620	02/02/2024			320.00
	001-201-576	4 CY RAP: ROAD CROSSINGS		32620	02/02/2024			160.00

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OCCUPATIONAL HEALTH CENTER INC	241169	02/20/2024	02/08/2024			110.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE EMP DRUG SCR: JERNIGAN		349554	02/08/2024			35.00
	001-022-604	PRE EMP PHYSICAL: JERNIGAN		349554	02/08/2024			75.00
001	LOWES HOME CENTERS INC	241170	02/20/2024	02/08/2024			665.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	MECHANIC LTHR GLOVES		989438	12/27/2023			13.28
	001-170-634	SIMPLE GREEN(4): BACOT		989438	12/27/2023			41.72
	001-170-634	2X8X12 TRTD #2: GM PIER		989438	12/27/2023			14.07
	001-205-559	BATTERIES: AA 24CT; 9V 12CT		989407	12/27/2023			106.77
	001-161-559	HOSE NOZZLE; HOSE RACK: CFD		997612	12/31/2023			27.51
	001-170-635	PAINT SUPPLIES: SENIOR CENTER		901701	01/02/2024			145.77
	001-170-559	TOMKAT RODENT CONTROL		973178	01/03/2024			14.23
	001-100-559	DYMO LABEL MAKER; LBL TAPE(2)		901356	01/05/2024			72.15
	001-100-559	CR123 CAMERA BTRY 12CT		901356	01/05/2024			33.23
	001-170-559	FAUCET COVER (3)		901516	01/10/2024			9.90
	001-170-559	3M SAFETY GLASSES (4)		901034	01/17/2024			41.72
	001-161-559	8PK C BATTERY(6): AIR PACKS		960779	01/22/2024			75.90
	001-161-559	2 CYC OIL: NFD		960779	01/22/2024			9.97
	001-170-559	KB 11" BASIN WRENCH		901142	01/23/2024			14.23
	001-170-635	CENTERSET FAUCET SET: BDAVIS		901142	01/23/2024			28.49
	001-205-559	HEX BOLT & NUT (5): SHOP		901463	01/24/2024			9.47
	001-205-559	HGSW SAMPLE BASE PAINT		980826	01/24/2024			6.63
001	MISSISSIPPI POWER	241189	02/20/2024	02/09/2024			1,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	JAN 2024 LEASE: BACOT		0796886005	02/05/2024			1,155.00
001	AIRGAS USA LLC	241190	02/20/2024	02/09/2024			349.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5505476157	01/31/2024			349.24
001	ELAN FINANCIAL SERVICES	241204	02/20/2024	02/15/2024			2,473.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-682	PMI DUES: TO BE REFUNDED		01092024	01/10/2024			139.00
	001-100-682	IACP 2024 DUES: BEVER,D		01092024	01/10/2024			190.00
	001-100-682	MSACP 2024 DUES: BEVER,D		01102024	01/11/2024			100.00
	001-094-559	CANVA SUBSC: GRAPHIC DESIGN		01152024	01/15/2024			119.99
	001-001-615	TINSEL GARLAND:M GRAS FLOAT		01202024	01/22/2024			23.98
	001-170-513	MOVIE LIC: STEEL MAGNOLIAS		01192024	01/22/2024			400.00
	001-170-513	MOVIE LIC: SUPER MARIO BROS		01192024	01/22/2024			400.00
	001-170-513	MOVIE LIC: HOMEWARD BOUND		01192024	01/22/2024			400.00
	001-170-513	MOVIE LIC: BARBIE		01192024	01/22/2024			400.00
	001-170-513	MOVIE LIC: AMERICAN GRAFFITI		01192024	01/22/2024			400.00
	001-170-513	MOVIE LIC: TMNT MUTANT MAYHEM		01192024	01/22/2024			400.00
	001-092-625	REFUND CANINE INS: HANK		01162024	01/17/2024			-499.37

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CREDIT CARD CENTER	241205	02/20/2024	02/15/2024			2,413.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-681	HOTEL-MML MW CONF: GOLLOTT		01112024	01/15/2024			254.00
	001-001-681	HOTEL-MML MW CONF: ANDERSON		01112024	01/15/2024			254.00
	001-001-681	HOTEL-MML MW CONF: GEORGE		01112024	01/15/2024			381.00
	001-001-681	HOTEL-MML MW CONF: COLLEDGE		01112024	01/15/2024			381.00
	001-001-681	HOTEL-MML MW CONF: JACKSON		01112024	01/15/2024			381.00
	001-001-681	HOTEL-MML MW CONF: VAUGHAN		01112024	01/15/2024			381.00
	001-001-681	HOTEL-MML MW CONF: YANCEY		01112024	01/15/2024			381.00
001	JACKSON COUNTY ADULT DETENTION CENTER	241206	02/20/2024	02/15/2024			10,010.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	JAN 2023 ADC CHGS		01312024	02/14/2024			10,010.00
001	DEPT PUBLIC SAFETY	241207	02/20/2024	02/15/2024			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (JAN 2024)		90141370	02/06/2024			240.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	241208	02/20/2024	02/15/2024			346.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JAN 24 ACCT 6006920		202401-1	02/01/2024			346.00
001	SBM REPORTING LLC	241209	02/20/2024	02/15/2024			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MGT 2/1/24		MB1651	02/02/2024			175.00
001	TEC	241210	02/20/2024	02/15/2024			85.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1121285	02/01/2024			85.80
001	GABRIEL BURSE	241211	02/20/2024	02/15/2024			17.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-682	PER DIEM REIMB: HAZMAT OPS		01222024	01/25/2024			17.84
001	SPORTSCONDUCTOR LLC DBA JARVIS	241212	02/20/2024	02/15/2024			118.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	2024 BASEBALL (20)		5996	02/01/2024			79.00
	001-170-503	2024 SOFTBALL (6)		5996	02/01/2024			23.70
	001-170-504	2024 BASKETBALL (4)		5996	02/01/2024			15.80
001	ACE DATA STORAGE INC	241213	02/20/2024	02/15/2024			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JAN 2024 SHREDDING SERVICE		0096711	02/01/2024			105.00
001	CATALIS COURTS AND LAND RECORDS LLC	241214	02/20/2024	02/15/2024			3,229.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	JAN 2024 COURT SUPPORT		308312348	01/31/2024			1,614.60
	001-010-698	FEB 2024 COURT SUPPORT		308312349	02/08/2024			1,614.60

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CENTERPOINT ENERGY	241216	02/20/2024	02/15/2024			70.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:12/21/23-1/24/24		11000885-1	01/31/2024			70.82
001	CENTERPOINT ENERGY	241217	02/20/2024	02/15/2024			66.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:12/21/23-1/24/24		11000999-0	01/31/2024			66.26
001	RJ YOUNG COMPANY LLC	241219	02/20/2024	02/15/2024			151.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:BASE FEE		INV6726864	01/16/2024			38.00
	001-100-699	RICO IM C2500:BASE FEE		INV6726864	01/16/2024			37.55
	001-100-699	LEXMARK C4150:BASE FEE		INV6758991	02/05/2024			38.00
	001-100-699	RICO IM C2500:BASE FEE		INV6758991	02/05/2024			37.55
001	RJ YOUNG COMPANY LLC	241220	02/20/2024	02/15/2024			171.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV6737760	01/24/2024			113.14
	001-161-698	RICOH IM C2500 USAGE:COLOR		INV6737760	01/24/2024			50.60
	001-161-698	ADMIN FEE		INV6737760	01/24/2024			8.00
001	RJ YOUNG COMPANY LLC	241221	02/20/2024	02/15/2024			458.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FKN100-01 RENTAL FEE		INV6731910	01/22/2024			216.47
	001-100-699	ADMIN FEE		INV6731910	01/22/2024			8.00
	001-100-699	MP C2504EX USAGE:COLOR		INV6731910	01/22/2024			233.72
001	SPARKLIGHT	241222	02/20/2024	02/15/2024			149.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FEB 2024: #107571481		02012024	02/01/2024			149.20
001	SPARKLIGHT	241223	02/20/2024	02/15/2024			71.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB 2024: CBL BOX 118476316		02082024	02/08/2024			71.37
001	SPARKLIGHT	241224	02/20/2024	02/15/2024			136.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB 2024:POLICE 107718371		02082024	02/08/2024			136.51
001	SPARKLIGHT	241225	02/20/2024	02/15/2024			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FEB 2024:SR BLDG#120793682		02012024	02/01/2024			96.73
001	C SPIRE WIRELESS	241226	02/20/2024	02/15/2024			971.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	01/31/2024			489.10
	001-100-605	DATA CARDS (14)		0032680896	01/31/2024			482.72

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	241227	02/20/2024	02/15/2024			274.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC EQUIP CHGS 3000652433	652433-32	02/01/2024			274.05	
001	C SPIRE WIRELESS	241228	02/20/2024	02/15/2024			896.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-606	MODEM DATA PLAN (26) FEB 24	3000848065	02/02/2024			896.48	
001	C SPIRE WIRELESS	241232	02/20/2024	02/15/2024			1,244.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-605	COUNCIL CELL PHONE	0030759348	01/31/2024			48.91	
	001-021-605	CITY MGR CELL PHONE	0030759348	01/31/2024			48.91	
	001-040-605	ADMIN CELL PHONE	0030759348	01/31/2024			83.39	
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	01/31/2024			258.56	
	001-090-698	IPAD SERVICE (3)	0030759348	01/31/2024			103.44	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	01/31/2024			146.73	
	001-170-605	RECREATION CELL PHONES	0030759348	01/31/2024			254.39	
	001-205-605	MAINT CELL PHONES	0030759348	01/31/2024			153.90	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	01/31/2024			146.73	
001	FUELMAN	241235	02/20/2024	02/15/2024			3,705.01	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP65898620	02/05/2024			57.60	
	001-100-525	UNL FUEL	NP65898620	02/05/2024			2,726.37	
	001-161-525	UNL&DSL FUEL	NP65898620	02/05/2024			436.97	
	001-170-525	UNL&DSL FUEL	NP65898620	02/05/2024			449.85	
	001-205-525	UNL FUEL	NP65898620	02/05/2024			34.22	
001	FUELMAN	241237	02/20/2024	02/15/2024			3,181.07	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP65936663	02/12/2024			62.74	
	001-100-525	UNL FUEL	NP65936663	02/12/2024			2,326.52	
	001-161-525	UNL&DSL FUEL	NP65936663	02/12/2024			488.73	
	001-170-525	UNL FUEL	NP65836663	02/12/2024			243.00	
	001-205-525	DSL FUEL	NP65936663	02/12/2024			60.08	
001	BLOSSMAN GAS INC	241239	02/20/2024	02/17/2024			12.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-630	ANNUAL FEE: TANK-EQUIP RENTAL	26307872	01/02/2024			12.00	
001	DELTA COMPUTER SYSTEMS INC	241241	02/20/2024	02/17/2024			665.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-606	MAR 2024 ACCT SOFTWARE MAINT	DHLMN12839	02/15/2024			470.00	
	001-092-606	MAR 2024 PRIV LIC SW MAINT	DHLMN12840	02/15/2024			195.00	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	241242	02/20/2024	02/17/2024			2,499.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-642	NOV 2023 CLUB SUPPORT	11302023	02/12/2024			833.33	
	001-170-642	DEC 2023 CLUB SUPPORT	12312023	02/12/2024			833.33	
	001-170-642	JAN 2024 CLUB SUPPORT	01312024	02/12/2024			833.33	

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PYRO SHOWS INC	241243	02/20/2024	02/17/2024			6,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	FIREWORKS: MG TAILGATE		19757	02/05/2024			6,000.00
001	GRAND VIEW SECURITY LLC	241244	02/20/2024	02/17/2024			324.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	DAHUA 4MP EYEBALL CAMERA		1229170326	01/03/2024			199.00
	001-100-639	LABOR: REPL GPD CAMERA		1229170326	01/03/2024			125.00
001	CINTAS CORPORATION	241245	02/20/2024	02/17/2024			672.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	JAN 04 2024 MAINT		4179087984	01/04/2023			134.42
	001-205-535	JAN 10 2024 MAINT		4179724052	01/10/2023			134.42
	001-205-535	JAN 17 2024 MAINT		4180417107	01/17/2023			134.42
	001-205-535	JAN 24 2024 MAINT		4181137191	01/24/2023			134.42
	001-205-535	JAN 31 2024 MAINT		4181851971	01/31/2023			134.42
001	ACE CONTRACTORS INC	241247	02/20/2024	02/17/2024			2,100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-637	200 AMP CONTRACTOR: 90 STLTS		1766	02/09/2024			1,200.00
	001-201-637	12 HRS LABOR: 90 ST LIGHTS		1766	02/09/2024			900.00
001	JACKSON COUNTY CHAMBER OF COMMERCE	241248	02/20/2024	02/17/2024			2,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	MEMBERSHIP DUES		33674	02/06/2024			2,500.00
001	REYNOLDS WHOLESALE CO	241253	02/20/2024	02/17/2024			1,010.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-510	CS JUMBO JR TISSUE (8)		76172	01/31/2024	240405		212.00
	001-170-510	#1508 CS MFB TOWELS (10)		76172	01/31/2024	240405		249.50
	001-170-510	38X58 BLK CAN LINER 100CT (8)		76172	01/31/2024	240405		279.60
	001-170-510	#275GN 96CT TISSUE (2)		76172	01/31/2024	240405		113.90
	001-170-510	GAL PEARL HAND SOAP 4CT (3)		76172	01/31/2024	240405		155.40
001	ACTION PRINTING CENTER INC	241254	02/20/2024	02/17/2024			241.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	BUSINESS CARD (250):ADKISSON		2693	02/12/2024	240352		47.00
	001-100-559	BUSINESS CARD (250):HALL		2693	02/12/2024	240352		47.00
	001-100-559	BC CASE NUMBER (4,000)		2693	02/12/2024	240352		147.00
001	WILLIS FURNITURE	241257	02/20/2024	02/17/2024			5,499.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-703	STONELAND ROCKER RECLINER(10)		01112024	01/11/2024	240323		5,499.90
001	PASCAGOULA TIRE & SERVICE INC	241260	02/20/2024	02/17/2024			1,350.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FS FIREHAWK PURSUIT(4): 12559		115876	01/29/2024	240394		497.48
	001-100-638	INSTALL PACKAGE: 12559		115876	01/29/2024	240394		98.00
	001-100-638	4 WHL ALIGNMENT: 12559		115876	01/29/2024	240394		79.99
	001-100-638	FS FIREHAWK PURSUIT(4): 11882		115836	01/26/2024	240395		497.48

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PASCAGOULA TIRE & SERVICE INC	241260	02/20/2024	02/17/2024			1,350.94	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	INSTALL PACKAGE: 11882		115836	01/26/2024	240395		98.00
	001-100-638	4 WHL ALIGNMENT: 11882		115836	01/26/2024	240395		79.99
001	TIFFANY NOELLE POWER	241264	02/20/2024	02/17/2024			350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	CTO COURSE: MCLENDON,C		2024-001	02/06/2024	240457		350.00
001	SUN HERALD ADVERTISING	241265	02/20/2024	02/17/2024			42.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-615	PUBL NOTICE: GPC 24-06-VAR		234323	01/31/2024	240363		19.92
	001-090-615	PUBL NOTICE: GPC 24-05-SE		234323	01/31/2024	240363		22.44
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	241267	02/20/2024	02/17/2024			688.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-500	2X4 SHIP LABEL 100/BX		3558502290	02/01/2024	240410		29.79
	001-170-500	1X2-5/8 ADDRESS LABEL 100/BX		3558502290	02/01/2024	240410		25.40
	001-170-500	BRO TN-433 YEL HY CARTRIDGE		3558502290	02/01/2024	240410		136.98
	001-170-500	BRO TN-433 MAG HY CARTRIDGE		3558502290	02/01/2024	240410		136.98
	001-170-500	BRO TN-433 CYAN HY CARTRIDGE		3558502290	02/01/2024	240410		136.98
	001-170-500	BRO TN-433 BLK HY CARTRIDGE		3558502290	02/01/2024	240410		84.98
	001-170-500	STPLS 6X9 STENO PAD 12PK		3558502290	02/01/2024	240410		14.59
	001-170-500	DESKTOP TAPE DISPENSER		3558502290	02/01/2024	240410		4.97
	001-170-500	1-3/8X1-7/8 POST-ITS 24PK		3558502290	02/01/2024	240410		9.95
	001-170-500	BIC MECHANICAL PENCIL 24PK		3558502290	02/01/2024	240410		5.36
	001-100-500	SHARPIE PERM MARKER DZ (2)		3558608999	02/02/2024	240441		16.56
	001-100-500	NOTEPAD 8.5X14 12PK (2)		3558608999	02/02/2024	240441		32.72
	001-100-500	FOLDER LABEL 2/3X3-7/16 (2)		3558608999	02/02/2024	240441		53.18
001	CITY ELECTRIC SUPPLY CO	241268	02/20/2024	02/17/2024			464.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-637	PHOTO CELL (4)		PAS/093148	01/30/2024	240403		104.60
	001-201-637	CIRCUIT BREAKER (4)		GFP/013488	01/30/2024	240403		359.96
001	CUPIT SIGNS OF MISSISSIPPI INC	241270	02/20/2024	02/17/2024			43.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	PATCH EASTER BANNERS (3)		36119D	01/31/2024	240398		43.47
001	SPORTABOUT	241271	02/20/2024	02/17/2024			131.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER AWARDS (18)		11139	02/13/2024	240162		121.50
	001-170-502	ENGRAVE SUPERBOWL TROPHY		11139	02/13/2024	240162		10.00
001	AYERS DISTRIBUTING CO	241272	02/20/2024	02/17/2024			1,650.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	CS/1000 TOY FILLED EGG(4)		2259	01/31/2024	240412		660.00
	001-170-513	CS/1000 CANDY FILLED EGG(6)		2259	01/31/2024	240412		990.00
001	AMAZON CAPITAL SERVICE	241274	02/20/2024	02/17/2024			1,854.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-637	AUZILAR 60W LED BULB (30)		1NQMXL13LC	02/02/2024	240400		599.70
	001-090-535	MEN HOODED JACKET MED BLK		1JN6PGVP34	01/27/2024	240397		68.99

Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMAZON CAPITAL SERVICE	241274	02/20/2024	02/17/2024			1,854.42	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-559	ADJUST FOLD LAPTOP TABLE		1JN6PGVP34	01/27/2024	240397		31.34
	001-090-559	SHIPPING		1JN6PGVP34	01/27/2024	240397		6.99
	001-090-535	MEN HOODED JACKET MED BLK		1PPMDWJXG1	02/15/2024	240397		-68.99
	001-090-535	OXFORD DRESS SHIRT LS		1L9GPW6R97	01/28/2024	240381		22.99
	001-205-559	LED UNDERHOOD WRK LIGHT:SHOP		1L9GPW6R97	01/28/2024	240381		88.99
	001-090-535	MEN HOODED JACKET BRN LG		1L9GPW6R97	01/28/2024	240381		68.99
	001-205-559	VEVOR TOP AUTO CREEPER:SHOP		1L9GPW6R97	01/28/2024	240381		199.98
	001-090-535	CHAPS MEN BUTTON DOWN LS		1L9GPW6R97	01/28/2024	240381		35.99
	001-090-535	MEN FLEECE ZIP JACKET SM		1L9GPW6R97	01/28/2024	240381		34.99
	001-205-559	RECHG LED UNDERHD LIGHT:SHOP		1L9GPW6R97	01/28/2024	240381		97.95
	001-090-535	MEN HOODED JACKET NAVY 2XL		1L9GPW6R97	01/28/2024	240381		68.99
	001-090-535	MEN HOODED JACKET BRN MED		1L9GPW6R97	01/28/2024	240381		68.99
	001-090-535	MEN HOODED JACKET NAY XL		1L9GPW6R97	01/28/2024	240381		68.99
	001-090-535	MEN HOODED JACKET BRN MED		1F9FWLK411	02/15/2024	240381		-68.99
	001-100-559	KODAK CAMERA PIXPRO (4)		1VRHP3M73R	01/31/2024	240414		551.52
	001-090-535	OXFORD DRESS SHIRT LS		1L3WWY7JF7	02/15/2024	240381		-22.99
001	AGJ SYSTEMS & NETWORKS INC	241276	02/20/2024	02/17/2024			164.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	4 PORT KVM SWITCH W/USB		111481	01/22/2024	240330		164.93
001	MANDAL AUTOMOTIVE OF D'IBERVILLE LLC	241277	02/20/2024	02/17/2024			211.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	COOLING FAN (2): U #42		5071242	01/29/2024	240393		105.88
	001-100-638	COOLING FAN (2): SPARES		5071279	01/31/2024	240393		105.88
001	CANNON PAF LLC	241278	02/20/2024	02/17/2024			229.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	TUBE-OU 208: COMMAND 33		247497	01/19/2024	240351		270.00
	001-100-570	RTN CR: CLIP (2) FORD EXPLRS		CM247084	12/29/2023			-9.14
	001-100-570	RTN CR: OIL PLUG (4) F150S		CM247084	12/29/2023			-31.20
001	OCCUPATIONAL HEALTH CENTER INC	241279	02/20/2024	02/17/2024			335.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE EMP PHYSICAL: THOMPSON,S		349554	02/08/2024	240402		75.00
	001-100-604	COC DRUG SCRIN: THOMPSON,S		349554	02/08/2024	240402		70.00
	001-161-604	PRE EMP PHYSICAL: MAXWELL,C		349554	02/08/2024	240408		75.00
	001-161-604	COC DRUG SCRIN: MAXWELL,C		349554	02/08/2024	240408		70.00
	001-161-604	PFT: MAXWELL,C		349554	02/08/2024	240408		45.00
001	PERKINS TIRE & POLARIS	241280	02/20/2024	02/17/2024			659.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	GY WRG WORKHORSE HT (4)		9719	02/02/2024	240407		443.68
	001-170-638	WHEEL ALIGNMENT		9719	02/02/2024	240407		109.99
	001-170-638	INSTL FEE: 2004 GMC 1500		9719	02/02/2024	240407		106.00
001	MOTOROLA INC	241281	02/20/2024	02/17/2024			17,641.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-706	IN CAR VIDEO SYS #WGW00122-303		8281818041	02/10/2024	240041		4,560.93
	001-100-706	REMOTE CONF & PROJ MGT		8281818041	02/10/2024	240041		1,368.84
	001-100-706	SVR 16 HDD RAID #WGA00421-117		1411065731	02/13/2024	240040		6,876.40

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MOTOROLA INC	241281	02/20/2024	02/17/2024			17,641.69	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-706	M500 ANNUAL DEVICE LICENSE FEE	1411065731	02/13/2024	240040	240040	3,953.93	
	001-100-706	VIDEO MANAGER ANNUAL LICENSE	8281819122	02/13/2024	240040	240040	881.59	
FUND TOTAL	1 Claims	to	Checks	69 Total	136,251.46 Manual	Held	Total	136,251.46

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	GULF BREEZE CONSTRUCTION INC Account Number 130-130-770	241251	02/20/2024	02/17/2024			426,141.84	
		Description CONSTRUCTION 28.13%		Invoice # 15	Date 02/09/2024	P.O.	Amount 426,141.84	
FUND TOTAL 130 Claims	to	Checks	1 Total	426,141.84	Manual	Held	Total	426,141.84

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	POWELL CONSTRUCTION SERVICES INC	241266	02/20/2024	02/17/2024			2,878.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	INSTL PD PUSH BUTTON SYS(4)		4174	12/04/2023	231186		1,580.00
	156-100-799	GPD BUTTON CNTL KEY (11)		4174	12/04/2023	231186		1,298.00
FUND TOTAL 156 Claims	to	Checks	1 Total	2,878.00	Manual	Held	Total	2,878.00

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	241126	02/20/2024	02/02/2024			46,654.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JAN 2024	01/31/2024		46,654.15	
FUND TOTAL 172 Claims	to	Checks	1 Total	46,654.15	Manual		Held	Total 46,654.15

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	GRAND VIEW SECURITY LLC	241127	02/20/2024	02/02/2024			136.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REPL BATTERY: SSP ALARM		2401240938	02/02/2024			136.00
176	BAY ICE COMPANY INC	241129	02/20/2024	02/02/2024			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	JAN 2024 BOX RENTAL		689250	01/31/2024			50.00
176	LOWES HOME CENTERS INC	241171	02/20/2024	02/08/2024			353.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	KITCHEN FAUCET: RANGER HOUSE		993861	12/29/2023			40.43
	176-170-586	HAND RAIL REPR: SSP BRIDGE		901323	01/09/2024			33.01
	176-170-559	PIPE INS (10); FAUCET CVR (8)		901468	01/10/2024			48.08
	176-170-635	8'75W FL BULB 2PK(8): SHOP		971146	01/18/2024			212.64
	176-170-559	SHOWER CURTAIN RINGS (4)		977772	01/22/2024			18.92
176	C SPIRE WIRELESS	241233	02/20/2024	02/15/2024			53.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	01/31/2024			53.08
176	AD2 INC	241246	02/20/2024	02/17/2024			745.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE FEB 2024		4050	02/15/2024			52.20
	176-170-699	SHOPPING CART		4050	02/15/2024			300.00
	176-170-699	WEBSITE MAINT 01/15-02/14/24		4050	02/15/2024			350.00
	176-170-699	INC SHOP CART: JAN 2024		4050	02/15/2024			31.50
	176-170-699	DOMAIN RENEWAL 2/24-2/25		4050	02/15/2024			11.95
176	GULF SALES AND SUPPLY INC	241255	02/20/2024	02/17/2024			320.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	DW 2100 PRESS WASHER ELEC		1048636	01/31/2024	240406		320.00
FUND TOTAL 176 Claims		to	Checks	6 Total	1,657.81 Manual	Held	Total	1,657.81

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
252	COG HEALTH BENEFIT RESERVE	241130	02/20/2024	02/02/2024			146.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	252-000-104	TR DEP ERR: FUND 005		01192024	01/19/2024			146.40
FUND TOTAL 252 Claims	to	Checks	1 Total	146.40	Manual	Held	Total	146.40

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
309	ALLRED STOLARSKI ARCHITECTS PA	241250	02/20/2024	02/17/2024			124,275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	309-510-762	SCHEMATIC DESIGN		202173-03	02/14/2024		48,600.00	
	309-510-762	DESIGN DEVELOPMENT		202173-03	02/14/2024		64,800.00	
	309-510-762	ACOUSTICAL CONS SERVS		202173-03	02/14/2024		10,875.00	
FUND TOTAL 309 Claims	to	Checks	1 Total	124,275.00	Manual	Held	Total	124,275.00

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	241167	02/20/2024	02/07/2024			1,195.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-763	CONSTR PHASE: TRMNT PLANT		41992	02/05/2024			1,195.00
FUND TOTAL 355 Claims	to	Checks	1 Total	1,195.00	Manual	Held	Total	1,195.00

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	H2O INNOVATION OPERATION & MAINTENANCE	241158	02/20/2024	02/07/2024			183,082.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	JAN 2024 MAINT OPS		2024-01	01/31/2024			183,082.50
400	O'REILLY AUTO PARTS	241162	02/20/2024	02/07/2024			634.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	BATTERY: LS GENERATOR		1978315918	01/08/2024			136.45
	400-651-584	BATTERY: LS GENERATOR		1978315919	01/08/2024			136.45
	400-651-581	BATTERY(2): WELL/TNK GENRTRS		1978316188	01/11/2024			361.89
400	HENZE ENTERPRISES INC	241166	02/20/2024	02/07/2024			950.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	8CY TOPSOIL: HOMESTEAD SWR		32620	02/02/2024			120.00
	400-651-585	8CY CR ASPH: MARY WALKER TAP		32620	02/02/2024			320.00
	400-651-585	8CY RAP: PORT AU PRINCE SWR		32620	02/02/2024			320.00
	400-651-585	4CY CR ASPH: W/S REPRS		32620	02/02/2024			160.00
	400-651-585	2CY TOPSOIL: WESTGATE SWR		32620	02/02/2024			30.00
400	COG DEPOSITORY ACCOUNT	241168	02/20/2024	02/08/2024			131,962.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	JAN 2024 GARBAGE PMTS		01312024	01/31/2024			131,962.79
400	LOWES HOME CENTERS INC	241172	02/20/2024	02/08/2024			372.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	REPR LEAN-TO		901617	01/02/2024			24.60
	400-650-559	MT BOOTS SIZE 9		901061	01/04/2024			26.43
	400-651-584	HEX BOLT (2): DOLPHIN LS		901174	01/04/2024			3.02
	400-650-559	VOID-NOT OURS: MT BOOTS S9		981978	01/08/2024			-26.43
	400-651-581	YLW ELEC TAPE(3);ELEC TAPE		986646	01/11/2024			35.55
	400-651-584	PIPE WRAP INSULATION		986646	01/11/2024			6.63
	400-651-584	RED ELEC TAPE; FOAM PIPE INS		986646	01/11/2024			31.21
	400-651-583	QK 20LB HYD WTR STOP (2)		901329	01/19/2024			40.84
	400-651-584	HARDWARE; DUCT TAPE: LS REPR		901461	01/19/2024			26.47
	400-650-635	SUPPLIES: SHOP LIGHT UPGRADE		901171	01/23/2024			153.19
	400-650-635	SUPPLIES: SHOP LIGHT UPGRADE		960811	01/23/2024			14.74
	400-650-559	WD40 2PK(2);BLUE MRKG PAINT		901493	01/24/2024			36.05
400	ARISTA INFORMATION SYSTEMS INC	241188	02/20/2024	02/09/2024			4,532.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2024 PRINTING 2067001		0009275	01/31/2024			1,110.50
	400-650-698	JAN 2024 POSTAGE 2067001		0009275	01/31/2024			3,421.73
400	WASTE MANAGEMENT OF MS-GLF COAST INC	241229	02/20/2024	02/15/2024			1,761.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	1/16-31/24: TIMBERLANE		8108103002	02/01/2024			1,761.69
400	AT&T	241230	02/20/2024	02/15/2024			66.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	02/06/2024			66.80

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN LINC	241231	02/20/2024	02/15/2024			86.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FEB 2024 SERV CHGS		255843	02/01/2024			86.76
400	C SPIRE WIRELESS	241234	02/20/2024	02/15/2024			48.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	01/31/2024			48.91
400	FUELMAN	241236	02/20/2024	02/15/2024			138.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP65898620	02/05/2024			138.68
400	FUELMAN	241238	02/20/2024	02/15/2024			159.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP65936663	02/12/2024			159.02
400	COGENT STRATEGIES LLC	241240	02/20/2024	02/17/2024			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 02/06/24-03/5/24		3367	02/16/2024			7,500.00
400	AUTO TRUCK AND TRAILER PARTS INC	241252	02/20/2024	02/17/2024			161.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	B53 BELT (6): LIFT STNS		311291	01/08/2024	240325		118.68
	400-651-584	8QT 30W ND OIL (8): L-STNS		311433	01/11/2024	240338		42.40
400	SOUTHERN PIPE & SUPPLY CO INC	241256	02/20/2024	02/17/2024			807.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	10X3/4 IRON SADDLE (2)		9032978-00	01/22/2024	240372		240.54
	400-651-581	10X1 IRON SADDLE (2)		9032978-00	01/22/2024	240372		248.40
	400-651-581	CLAMP FLEX CPLG(12): WHOUSE		8987889-00	01/22/2024	240332		89.40
	400-650-559	2X36 METER SIGHT SCOPE (2)		9098108-00	02/02/2024	240428		129.58
	400-650-559	36" BIG PRO HAND PUMP (2)		9098108-00	02/02/2024	240428		99.50
400	CONSOLIDATED PIPE & SUPPLY	241258	02/20/2024	02/17/2024			680.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 MUL P25146R-N BV (8)		3749004001	01/29/2024	240288		680.00
400	CENTRAL PIPE SUPPLY-JACKSON	241261	02/20/2024	02/17/2024			7,821.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	PVC PRESR REPR COUP 4" (12)		0360273001	01/31/2024	240364		839.52
	400-651-581	PVC S40 BUSING 4"X3" (12)		0360273001	01/31/2024	240364		133.68
	400-651-581	PVC SXG SDR35 RED 6"X4" (12)		0360273001	01/31/2024	240364		346.56
	400-651-583	S40 FEM ADAPTER 4" (12)		0360273001	01/31/2024	240364		125.04
	400-651-581	PVC S40 90 ELL S/W 4" (12)		0360273001	01/31/2024	240364		220.20
	400-651-581	4" S40 PVC S/W 22 1/2 (12)		0360273001	01/31/2024	240364		339.84
	400-651-581	PVC S/W SDR-35 CAP 4" (12)		0360273001	01/31/2024	240364		54.24
	400-651-581	PVC S40 S/W WYE 4" (12)		0360273001	01/31/2024	240364		828.48
	400-651-581	PVC S40 45 STREET SPIGOT (12)		0360273001	01/31/2024	240364		245.88
	400-651-583	2X6.8 HYMAX COUPLING (6)		0362181001	02/07/2024	240451		920.04
	400-651-583	4X8.8 HYMAX COUPLING (6)		0362181001	02/07/2024	240451		1,505.10

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	241261	02/20/2024	02/17/2024			7,821.66	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	RBR FLEX TEE W/CLAMP 4"(12)		0362266001	02/07/2022	240452		691.44
	400-651-581	BRASS MALE ADAPTER 3/4"(12)		0362266001	02/07/2022	240452		330.60
	400-651-581	BRASS FEM ADAPTER 3/4"(12)		0362266001	02/07/2022	240452		328.32
	400-651-581	PVC S40 90 ELL S/W 4"(12)		0362266001	02/07/2022	240452		201.36
	400-651-581	3/4" BRASS CURB STOP(12)		0362266001	02/07/2022	240452		711.36
400	COAST CHLORINATOR & PUMP CO INC	241262	02/20/2024	02/17/2024			4,687.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-582	STA-RITE BOOSTER PUMP 1HP		76867	01/19/2024	240360		2,222.00
	400-651-581	20% DISC: ION PLANT		76867	01/19/2024	240360		-444.40
	400-651-581	PMKIT 500PPD 10KGH:MALL WELL		76868	01/19/2024	240373		150.00
	400-651-581	TUBING CON 3/8X1/4		76868	01/19/2024	240373		16.00
	400-651-581	SHOP LABOR: ADV EJECTOR ASSY		76868	01/19/2024	240373		75.00
	400-651-581	MAINT KIT EJA-1000		76868	01/19/2024	240373		120.00
	400-651-581	SHOP LABOR: HYDRO EJECTOR		76868	01/19/2024	240373		105.00
	400-651-581	MAINT KIT EJA-1000 (2)		76886	01/25/2024	240390		240.00
	400-651-581	SHOP LABOR: HYDRO EJECT		76886	01/25/2024	240390		105.00
	400-651-581	ASO PM KIT SP-100 REPR KIT		76886	01/25/2024	240390		135.00
	400-651-581	SHOP LABOR: HYDRO ASO MOD		76886	01/25/2024	240390		115.00
	400-651-581	PM KIT ASO MODULE		76886	01/25/2024	240390		120.00
	400-651-581	TUBING CONN 3/8X1/4 NPT(3)		76886	01/25/2024	240390		48.00
	400-651-581	SHOP LABOR: ADV ASO MOD		76886	01/25/2024	240390		105.00
	400-651-581	KIT MAINT 480 VRS		76886	01/25/2024	240390		113.00
	400-651-581	FLOW TUBE		76886	01/25/2024	240390		5.00
	400-651-581	TUBING CONN 3/8X1/4 NPT(2)		76886	01/25/2024	240390		32.00
	400-651-581	SHOP LABOR: ADV MODEL 481C5		76886	01/25/2024	240390		110.00
	400-651-581	INLET CAPSULE ASSY PM KIT		76886	01/25/2024	240390		47.00
	400-651-581	KIT MAINT 480 VRS		76886	01/25/2024	240390		226.00
	400-651-581	INLET CAPSULE ASSY PM KIT		76886	01/25/2024	240390		94.00
	400-651-581	FLOW TUBE		76886	01/25/2024	240390		10.00
	400-651-581	TUBING CONN 3/8X1/4 NPT (4)		76886	01/25/2024	240390		64.00
	400-651-581	SHOP LABOR: ADV MODEL 481C5		76886	01/25/2024	240390		110.00
	400-651-581	SHOP LABOR: HYDRO EJECT		76886	01/25/2024	240390		105.00
	400-651-581	SHOP LABOR: ADV MODEL 481C5		76886	01/25/2024	240390		110.00
	400-651-581	DIFFUSER 4504573 (2)		76887	01/26/2024	240396		70.00
	400-651-581	NOZZLE COMBO HOSE/THREAD(2)		76887	01/26/2024	240396		290.00
	400-651-581	SS LIQD FILL PRESS GAUGE(5)		76920	02/05/2024	240386		110.00
	400-651-581	3/8X1/4 NPT TUBING CONN (5)		76948	02/09/2024	240454		80.00
400	BAY MOTOR WINDING INC	241263	02/20/2024	02/17/2024			1,685.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	NEW 3PH MOTOR: M BLUFF		128214	02/07/2024	240384		1,685.00
400	CITY ELECTRIC SUPPLY CO	241269	02/20/2024	02/17/2024			926.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	85A CONT AUX 120VAC COIL (2)		PAS/093030	01/24/2024	240387		500.08
	400-651-584	OL RELAY 70-95A (2): LS-25		PAS/093030	01/24/2024	240387		143.21
	400-651-584	OL RELAY 70-95A (2): LS-25		WB1/537137	01/24/2024	240387		143.21
	400-651-584	32A 3P CONT AUX 240VAC COIL		PAS/093032	01/24/2024	240388		97.41
	400-651-584	OL RELAY 22-32A: LS-24		PAS/093032	01/24/2024	240388		42.40

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	BMW PUMP & EQUIPMENT LLC	241273	02/20/2024	02/17/2024			8,044.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	INSPT/REBLD/TEST: FIRE HYD		3683	01/15/2024	240216		95.00
	400-651-581	STATOR/LINER ASSY: FIRE HYD		3683	01/15/2024	240216		99.05
	400-651-583	E-ONE METERG PUMP JOB 72795		3681	01/15/2024	240255		1,925.00
	400-651-583	E-ONE METERG PUMP JOB 72796		3681	01/15/2024	240255		1,925.00
	400-651-581	E-ONE METERG PUMP (2)		3682	01/15/2024	240222		3,850.00
	400-651-583	FREIGHT		3682	01/15/2024	240222		150.00
400	AMAZON CAPITAL SERVICE	241275	02/20/2024	02/17/2024			39.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	RIUETAR RAIN BOOTS PINK		1LWVYN4QCT	01/30/2024	240389		23.99
	400-650-535	RTN: RIUETAR RAIN BOOTS PINK		1FVHDY3RLF	02/01/2024	240389		-23.99
	400-650-535	MOERDENG WP RAIN JACKET PINK		1DLNY6WJF9	02/05/2024	240389		39.99
400	J H WRIGHT & ASSOCIATES INC	241282	02/20/2024	02/17/2024			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	SQUARE D BREAKER 60A(4):LSTN		458046	01/29/2024	240362		180.00
FUND TOTAL 400 Claims	to	Checks	23 Total	356,329.58 Manual		Held	Total	356,329.58

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
401	CONSOLIDATED PIPE & SUPPLY	241259	02/20/2024	02/17/2024			472.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	401-651-702	OPTICAM BATTERY ADPT 18V		MS03796	02/08/2024	240383	210.00	
	401-651-702	BATTERY W/CHRG 18V		MS03796	02/08/2024	240383	262.00	
FUND TOTAL 401 Claims	to	Checks	1 Total	472.00 Manual		Held	Total	472.00

Docket of Claims
Release date from 02/20/2024 thru 02/20/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	241140	02/20/2024	02/05/2024			106,108.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	JAN 2024 RES GARBAGE (6316)		0001366808	01/31/2024		106,108.80	
FUND TOTAL 404 Claims	to	Checks	1 Total	106,108.80	Manual	Held	Total	106,108.80

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	69 Total	136,251.46 Manual	Held	Total	136,251.46
FUND 130 Claims	to	Checks	1 Total	426,141.84 Manual	Held	Total	426,141.84
FUND 156 Claims	to	Checks	1 Total	2,878.00 Manual	Held	Total	2,878.00
FUND 172 Claims	to	Checks	1 Total	46,654.15 Manual	Held	Total	46,654.15
FUND 176 Claims	to	Checks	6 Total	1,657.81 Manual	Held	Total	1,657.81
FUND 252 Claims	to	Checks	1 Total	146.40 Manual	Held	Total	146.40
FUND 309 Claims	to	Checks	1 Total	124,275.00 Manual	Held	Total	124,275.00
FUND 355 Claims	to	Checks	1 Total	1,195.00 Manual	Held	Total	1,195.00
FUND 400 Claims	to	Checks	23 Total	356,329.58 Manual	Held	Total	356,329.58
FUND 401 Claims	to	Checks	1 Total	472.00 Manual	Held	Total	472.00
FUND 404 Claims	to	Checks	1 Total	106,108.80 Manual	Held	Total	106,108.80
Total for all Funds			Checks	106 Total 1,202,110.04 Manual	Held	Total	1,202,110.04

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 491-2024

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held February 6, 2024 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 492-2024

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for January 2024 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Gollott**, and the following vote was recorded

:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

		City of Gautier		
		Business Registry		
		Jan-24		
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
1522	2025-01-0008508	Eklektik LLC	\$20.00	Current
1290	2025-01-0008509	T's Kitchen	\$20.00	Current
816	2025-01-0008510	Bond Contracting	\$20.00	Current
1037	2024-12-0008511	BML Auto Service	\$22.00	Delinquent
1751		Fantastica		Closed Business
1404	2025-01-0008512	MK Industries Inc	\$30.00	Current
438	2024-12-0008513	Vision Painting & Construction	\$22.00	Delinquent
1401	2025-01-0008514	S&W Spirits LLC	\$45.00	Current
409	2024-04-0008515	Hickory Resort Association	\$35.40	Delinquent
1177	2023-10-0008516	Firestone of Gautier	\$24.80	Delinquent
1177	2024-10-0008517	Firestone of Gautier	\$22.40	Delinquent
1850	2025-01-0008518	The Party Box & Co	\$20.00	New Business
54	2024-10-0008519	Spa & Tub Manufacturing Inc.	\$36.40	Delinquent
1114	2024-12-0008520	Greenacres	\$22.00	Delinquent
248	2025-01-0008521	The People's Bank	\$20.00	Current
1041	2025-01-0008522	Riverside Auto Sales	\$20.00	Current
251	2025-01-0008523	Westside B&B	\$20.00	Current
1682	2025-01-0008524	Cornerstone Restaurant, Inc	\$90.00	Current
1851	2025-01-0008525	Jipcy's LLC	\$20.00	New Business
189	2025-01-0008526	WGQ Home Solutions, LLC	\$20.00	Current
1810	2025-01-0008527	MS Cardiovascular	\$20.00	Current
1631		Gulf Coast Security		Closed Business
1343		Mattresses of Mississippi		Closed Business
1633		Pin-Ups Spa & Boutique		Closed Business
1006		Infinity & Beyond		Closed Business
1107	2023-11-0008528	SCB Enterprises, LLC	\$24.60	Delinquent
1107	2024-11-0008529	SCB Enterprises, LLC	\$22.20	Delinquent
1697	2025-02-0008530	Children's International	\$40.00	Current
1515	2025-01-0008531	The Red Door Salon	\$20.00	Current
233	2025-01-0008532	Pyramid Homes of Gautier LLC	\$20.00	Current
1637	2024-12-0008533	Brass Hanger of South MS	\$39.60	Delinquent
1519	2025-01-0008534	Nail Cottage	\$20.00	Current
1117	2025-01-0008535	Grandma Lulee's Catering	\$20.00	Current
1529	2025-02-0008536	Yummy Donuts	\$20.00	Current
2885	2024-11-0008537	Eddie Pearson Roofing LLC	\$22.20	Delinquent
1813	2025-02-0008538	RT Firearms	\$45.00	Current
1743	2024-11-0008539	Tada Taxes	\$22.20	Delinquent
1852	2025-01-0008540	Deluxe Haven Enterprise	\$20.00	New Business
1391	2024-11-0008541	MS Lock Storage LLC	\$22.20	Delinquent
896	2025-02-0008542	A.L.L. Plumbing	\$20.00	Current
247	2025-01-0008543	The Parisian Styling Salon	\$30.00	Current
250	2025-01-0008544	Vaughn Lauban Designs, Inc.	\$20.00	Current
272	2025-02-0008545	Gulf Breeze Landscaping, LLC	\$150.00	Current
256	2025-02-0008546	Attentive Services	\$20.00	Current
286	2025-02-0008547	Navigator Credit Union	\$30.00	Current
1758	2025-02-0008548	Garden House Brew Co.	\$50.00	Current
282	2025-02-0008549	Mark Mitchell, Inc.	\$20.00	Current
1803	2024-12-0008550	J&B Outdoors LLC	\$22.00	Delinquent
284	2025-02-0008551	McGee's Connection	\$20.00	Current
1754	2025-02-0008552	Wackenhut Painting Co	\$20.00	Current
1691		Calming Creations, LLC		Closed Business
239	2024-01-0008553	Sherwin Williams	\$84.70	Delinquent
1122	2024-01-0008554	Trustworthy Services, LLC	\$20.00	Current
		TOTAL:		
		New Business	3	
		Transient Vendor	0	
		Closed Business	6	
		Delinquent Renewals Issued	15	
		Current	29	

New Business January 2024

Business Name	Business Address	Business Phone	Business Description
The Party Box & Co	4341 Gautier Vancleave Rd #68	228-372-4633	Event Planning, Balloon Décor
Jlpcy's LLC	8620 Bayou Castell Dr	719-213-9159	Home office for Food Truck
Deluxe Haven Enterprise	8232 Longwood Dr	228-282-5399	Home office for rental services

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 493-2024

WHEREAS, LexisNexis is a provider of legal, regulatory and business information and analytics that help increase productivity and help manage work more efficiently; and

WHEREAS, the City Manager requests that City Council approve the attached agreement to afford city staff access to these resources; and

WHEREAS, the renewal agreement would provide access for four (4) users for \$155.00 a month for the year starting April 1, 2024 to March 31, 2025; and

WHEREAS, the contract has a built-in increase per year in year 2, which equates to approximately a \$8.00 per month increase in year two. By year three, the fee would be approximately \$172.00 per month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal agreement between LexisNexis and the City of Gautier is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman George**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.



AMENDMENT
LEXIS®/LEXIS®+/LEXIS®+AI FOR
STATE/LOCAL GOVERNMENT
(EXISTING SUBSCRIBER VERSION - TERM)

"Subscriber" Name: City Of Gautier
Account Number: 4254V2Z39
"LN": LexisNexis, a division of RELX Inc.

1. Amendment

This Amendment ("Amendment") amends and supplements the terms of the Lexis Subscription Agreement previously entered into between LexisNexis, a division of RELX Inc. ("LN") and Subscriber (the "Subscription Agreement"). This Amendment shall serve as Subscriber's acceptance of the General Terms & Conditions for Use of the Online Services in effect as of the date of this Amendment and displayed at: <https://www.lexisnexis.com/en-us/terms/GovtAcademic/terms.page>.

2. Certification

- 2.1. Subscriber certifies that the number of government professionals in Subscriber's organization is as set forth below. A "Government Professional User" is defined as an attorney, judge, librarian, researcher, investigator or analyst who is employed by the Subscriber.

Number of Government Professional Users:	1
---	----------

- 2.2. A "Support Staff User" is defined as a person who supports the Government Professional User, including, but not limited to: paralegals, interns, legal secretaries or other administrative support members. 1 ID's will be issued to support staff for each Government Professional User accounted for above. Support Staff Users will receive access at no additional charge.

- 2.3. Each LN ID must be issued for individual use by the Government Professional User or Support Staff User.

- 2.4. If Subscriber, at the time of signing this Amendment has 11 or more Government Professional Users, then Subscriber is required to notify LN if the number of Government Professional Users falls below 11. Subscriber shall, within 30 days of the staffing change, notify LN in writing.

- 2.5. Subscriber acknowledges that the pricing and menus provided to Subscriber in this Amendment depend in part on the number of Government Professional Users in Subscriber's organization. Subscriber certifies that as of the date Subscriber signs this Amendment there are the number of Government Professional Users in Subscriber's organization (the "Reference Number") as Subscriber has specified above.

- (a) At LN's request from time to time, Subscriber will certify in writing the then-current Reference Number.
- (b) If there is a change in the Reference Number during the Term, LN may, in its sole discretion on at least 30 days prior written notice to Subscriber, increase or decrease the Monthly Commitment by an amount that does not exceed, on a percentage basis, the change in the Reference Number.

3. Lexis+ Product and Charges

- 3.1. This Section 3 amends the Subscription Agreement with respect to the Lexis+ product offering described below. The term of Subscriber's commitment for the Lexis+ product offering will begin upon the date Subscriber's billing account ("Account Number") is activated ("Activation") and will continue for the last period set forth in Section 3.3 below (the "Committed Term"). Subscriber may not terminate this Amendment for convenience under the General Terms during the Committed Term. Notwithstanding the foregoing, Subscriber may terminate this Amendment during the Committed Term for a material breach by LN that remains uncured for more than 30 days after LN receives written notice from Subscriber identifying a specific breach. If Subscriber terminates this Amendment pursuant to this Section, then Subscriber will pay all charges incurred up to the date of termination.

Lexis+ Content & Features		
Product	SKU Number	Number of Users
Core Public Records with Smartlinx Person, Business and Location Reports	1004801	1
Verdicts & Settlements – National	1010609	1



AMENDMENT
LEXIS®/LEXIS®+/LEXIS®+AI FOR
STATE/LOCAL GOVERNMENT
(EXISTING SUBSCRIBER VERSION - TERM)

All Briefs, Pleadings & Motions	1010612	1
National Primary Enhanced	1011511	1
City and County Attorney Premium Library	1011966	1
MS Practice Library	1012389	1
All Legislative Bill Histories	1509667	1
Trial Court Orders - National	1512258	1
Lexis+™ Practical Guidance - State & Local Government	1534660	1

3.2. In exchange for access to the Lexis+ Content, Feature and/or Service set forth above in Section 3.1, Subscriber will pay to LN the following amount (the “Monthly Commitment”) during the periods set forth below.

Committed Term	Monthly Commitment
4/1/2024 to 3/31/2025	\$155
4/1/2025 to 3/31/2026	\$163
4/1/2026 to 3/31/2027	\$172

3.3. During the Term, LN may make content and features available to Subscriber that are not included in the Lexis+ Content described above at an additional charge (“Out of Plan Materials”). Authorized Users trying to access Out of Plan Materials will be notified of the additional charges before the materials are displayed. If an Authorized User accesses the Out of Plan Materials, Subscriber will pay the transactional charge(s) displayed at the time of access. If Subscriber does not initial below, Out of Plan Materials will be excluded from Authorized User’s search.

To have Out of Plan Materials available for your Authorized Users, initial here _____
(Initial)

3.4. Use of Lexis+ under this Amendment is available to Subscriber and its Authorized Users (defined in the General Terms).

3.5. LN may temporarily suspend access to Lexis+ until all unpaid amounts are paid in full. No claims directly or indirectly related to this Amendment with respect to amounts billed or payments made under this Amendment may be initiated by Subscriber more than 6 months after such amounts were first billed to Subscriber.

4. Closed Offer

The prices and other terms are subject to change if Subscriber has not submitted a signed original or copy on or before _____.

5. Confidential Information

Subject to any state open records or freedom of information statutes, this Amendment contains confidential pricing information of LN. Subscriber understands that disclosure of the pricing information contained herein could cause competitive harm to LN and will receive and maintain this Amendment in trust and confidence and take reasonable precautions against such disclosure to any third person. This Section 5 will survive the termination or expiration of this Amendment.

6. Support and Training

During the Term, Subscriber, with the support of LN, agrees to encourage the effective use of Lexis+ through:

- (a) Meaningful participation in additional ongoing programs presented by LN to update and train Authorized Users;



AMENDMENT
LEXIS®/LEXIS®+/LEXIS®+AI FOR
STATE/LOCAL GOVERNMENT
(EXISTING SUBSCRIBER VERSION - TERM)

- (b) Authorize the periodic distribution of memos or other communications by LN and/or Subscriber to Authorized Users; and
- (c) The periodic review with LN of Subscriber's Authorized User's use of materials and training under this Amendment.

7. Miscellaneous

This Amendment does not bind either party until it has been accepted by both parties. Subscriber may accept this Amendment by signing below. LN will accept this Amendment by providing Subscriber with access to Lexis+ or by signing below.

LEXISNEXIS WILL NOT ACCEPT ANY CHANGES, CORRECTIONS OR ADDITIONS TO THIS AMENDMENT UNLESS SUCH CHANGES ARE EXPRESSLY ACCEPTED BY LN IN WRITING. SUCH CHANGES WILL HAVE NO LEGAL EFFECT.

AGREED TO AND ACCEPTED BY:

Subscriber: City Of Gautier
[MUST BE COMPLETED BY SUBSCRIBER]
Authorized Subscriber Signature: _____ Printed Name: _____ Job Title: _____ Date: _____

LexisNexis, a division of RELX Inc.

[COMPLETED BY LEXISNEXIS]
Authorized Signature: _____ Name: _____ Job Title: _____ Date: _____



AMENDMENT
LEXIS®/LEXIS®+/LEXIS®+AI FOR
STATE/LOCAL GOVERNMENT
(EXISTING SUBSCRIBER VERSION - TERM)

Customer Information (please print or type)			
Organization Name (full legal name)		City Of Gautier	
Billing Frequency		☒ Monthly	☐ Annually
Tax Exempt (if yes please provide exemption certificate)		☐ Yes	☐ No
New Invoice Contact Person	☐ Yes ☐ No	First & Last Name	Email Address
PO Required?	☐ Yes ☐ No	PO #	
MSA # if applicable			

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 494-2024

WHEREAS, the Mississippi Gulf Coast Community College has requested from the City the use of four (4) portable lights for the JC Hispanic American Club – Family Fiesta Night from March 11, 2024 through March 13, 2024 for security purposes; and

WHEREAS, the City has authority to provide said equipment to an entity such as the community college pursuant to Miss. Code Ann. § 21-19-49; and

WHEREAS, the Mayor and Council hereby find that this action is in the best interests of the citizens of Gautier and the enrollees of the Mississippi Gulf Coast Community College;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Mississippi Gulf Coast College for the use of four (4) portable lights for the JC Hispanic American Club – Family Fiesta Night from March 11, 2024 through March 13, 2024 for security purposes is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Community Activities Manager
Date: February 14, 2024
Subject: Approval of a request from Mississippi Gulf Coast Community College for the use of four portable lights

REQUEST:

The Recreation Department received a request from Mississippi Gulf Coast Community College for the use of two portable lights for a period of no more than three days beginning on March 11th and ending March 13th for the purpose of providing lighting for security purposes during the JC Hispanic American Club – Family Fiesta Night.

BACKGROUND:

Mississippi Gulf Coast Community College is the host location for the JC Hispanic American Club – Family Fiesta Night. The event offers fun & free activities including: dance lessons, outdoor movie, and children's games and activities.

DISCUSSION:

In an effort to have a safe event for the community, Mississippi Gulf Coast Community College is in need of additional lighting for security purposes during the JC Hispanic American Club – Family Fiesta Night.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the use of two portable lights for a period of no more than three days beginning on March 11th and ending March 13th.

The City Council may:

1. Approve the use of two portable lights for a period of no more than three days beginning on March 11th and ending March 13th; or
2. Not approve the use of two portable lights for a period of no more than three days beginning on March 11th and ending March 13th

ATTACHMENT(S):

Letter of Request MGCCC

From: [Charles Houston](#)
To: [Chassity Bilbo](#)
Cc: [Leann Ibarra](#)
Subject: Portable Lighting
Date: Wednesday, February 7, 2024 5:07:32 PM
Attachments: [image001.png](#)
[JC Family Fiesta Night 2024.pdf](#)

Ms. Bilbo,

MGCCC would like to see if we can again borrow the City of Gautier's portable lighting units for our Family Fiesta Night 2024 being held on campus Tuesday, 03/12/2024. They would like to use 4 units to light 4 different areas of the fiesta area. If they could drop them off Monday, 03/11/2024, that would be great. Please let me know if you have any questions or need anything else.

Thank You!



Cary Houston, MCJA

Chief of Police

Jackson County Campus

PO Box 100

2300 US HWY 90

Gautier, MS 39553

228-497-7697 Office

cary.houston@mgccc.edu

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 495-2024

WHEREAS, the Recreation Department is seeking authorization from the City of Gautier to accept a donation of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol; and

WHEREAS, the Recreation Director was contacted by Samantha Harris stating that before Susan Parol passed away, she asked that the original painting by Willie Dees be donated to the City of Gautier as a gift from both her and her husband, Ralph Parol; and

WHEREAS, the artwork is to hang within a City Building; and

WHEREAS, the Mayor and Council Members have determined that acceptance of this donation is in the best interest of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the donation of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol is hereby approved and accepted.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 20, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: February 14, 2024
Subject: Approval to accept a donation of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol

REQUEST:

The Recreation Department is seeking authorization from City Council to accept a donation of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol

BACKGROUND:

The Recreation Director was contacted by Samantha Harris stating that Susan Parol asked before she passed that we donate the original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from both her and my father, Ralph Parol.

DICUSSION:

The artwork is to hang within a city building, where many will be able to enjoy for years to come.

RECOMMENDATION:

The Recreation Department recommends that City Council accept a of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol

The City Council may:

1. Accept a donation of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol; or
2. Not accept a donation of an original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from Susan and Ralph Parol

ATTACHMENT(S):

Donation Letter

From: [Samantha Harris](#)
To: [Chassity Bilbo](#)
Subject: Parol Artwork Donation
Date: Friday, January 26, 2024 9:56:17 AM

Hi Chastity,

My mom, Susan Parol asked before she passed that we donate the original painting of sandhill cranes by Willie Dees to the City of Gautier as a gift from both her and my father, Ralph Parol. Please feel free to hang the artwork within a city building, where many will be able to enjoy for years to come.

Thank you,

Samantha Harris

CONFIDENTIALITY NOTICE: This message is intended only for the individual or entity to which it is addressed and may contain information that is privileged, confidential or exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that you are strictly prohibited from printing, storing, disseminating, distributing or copying this communication. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer. Thank you.

Councilman George made the motion to adjourn until March 5, 2024 at 6:30pm.
Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of
Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

March 5, 2024
**Authorization to advertise for bids for the Singing
River Mall Water & Sewer Improvements Project**

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000

**Summary Explanation: Authorization to advertise for bids for the Singing River Mall Water &
Sewer Improvements Project**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Grants and Projects Department is requesting authorization to advertise for bids for the Singing River Mall Water and Sewer Improvements Project; and

WHEREAS, the existing water and sanitary sewer lines are significantly aged and in need of replacement, and the location of the existing sanitary sewer makes it hard for new developments to easily tie into the system without the use of grinder pumps; and

WHEREAS, the improvements include installation of approximately 2180 LF of 8-inch C900 Water Line, 2300 LF of 12-in SDR-26 Sanitary Sewer Line, and 10 new manholes; and

WHEREAS, a pre-bid meeting will be held March 26, 2024, at the office of Seymour Engineering for all prospective bidders; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on March 8th and March 15, 2024, with the bid opening on April 9, 2024, at 11am; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids on this project is in the best interests of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Singing River Mall Water and Sewer Improvements Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Department
Date: February 22, 2024
Subject: Authorization to Advertise for Bid for Singing River Mall Water & Sewer Improvements Project

REQUEST:

The Grants and Projects Department requests authorization to advertise for bid for the Singing River Mall Water & Sewer Improvements Project.

BACKGROUND:

The existing water and sanitary sewer lines are significantly aged and in need of replacement. All existing sewer lines are clay pipes and have significant I&I. The location of the existing sanitary sewer also makes it hard for new developments to easily tie into the system without the use of grinder pumps.

The improvements to the site install approximately 2180 LF of 8-inch C900 Water Line, 2300 LF of 12-in SDR-26 Sanitary Sewer Line, and 10 new manholes.

DISCUSSION:

If approved, this advertisement will publish in the *Sun Herald* on March 8 and March 15, 2024. A pre-bid meeting will be held on March 26, 2024, at the office of Seymour Engineering for prospective bidders. Bids will be opened at 11 a.m. on April 9, 2024.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertisement for bids for the Singing River Mall Water & Sewer Improvements Project

The City Council may:

1. Approve the advertisement, as presented; or
2. Not approve the advertisement, as presented.

ATTACHMENT(S):

1. Advertisement for bids

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39553 until 10:00 A.M. on Tuesday, April 9, 2024, and bids will be opened at 11:00 A.M. on Tuesday, April 9, 2024, at City Hall for the following:

**CITY OF GAUTIER
SINGING RIVER MALL WATER & SEWER IMPROVEMENTS
MDEQ Mississippi Municipal and County Wastewater Infrastructure Grant
Subaward NO. 126-2-CW-5.5**

These bids are invited to perform construction of new water and sewer mains for the Singing River Mall Property. This includes installation of 2180 LF of 8-inch C900 Water Line, 2300 LF of 12-in SDR-26 Sanitary Sewer Line, and 9 new manholes. Both utility lines will require Jack & Bore under major roadways. The project will be taking place in Gautier, Mississippi.

A Pre-Bid meeting will be held at 10:00 a.m. on March 26, 2024, at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. It is strongly suggested that all prospective Bidders attend this meeting.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors. The Contractor's classification should include the ability to perform work in regards to the following: Municipal and Public Works projects.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Hunter Sonier. and can be contacted at the listed address or at hsonier@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39553 and designated as Bid for:

**CITY OF GAUTIER
SINGING RIVER MALL WATER & SEWER IMPROVEMENTS
MDEQ Mississippi Municipal and County Wastewater Infrastructure Grant
Subaward NO. 126-2-CW-5.5**

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

Additional information regarding the scope of work for this solicitation may also be viewed utilizing the Mississippi Procurement Technical Assistance Program (MPTAP) website at <https://mscpc.com>.

The grant funds provided by this agreement are made available pursuant to the Municipality and County Water Infrastructure (MCWI) Grant Program Grant of 2022 (Miss. Code Ann. § 49-2-131), provided through funds awarded to the State of Mississippi pursuant to the American Rescue Plan Act of 2021 (ARPA), Public Law 117-2 (March 11, 2021), provided through the US Department of Treasury pursuant to Federal Award #SLFRP0003 and CFDA No. 21.027 awarded on May 10, 2021, and subsequently to MDEQ through Mississippi Senate Bill 3056, 2022 Regular Session (April 26, 2022) and Mississippi House Bill 1716, 2023 Regular Session (March 22, 2023), Treasury Regulations 31 C. F. R. § 34 et seq., including 31 C. F. R. §§ 34, Subpart D, all applicable terms and conditions in 2 C. F. R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations, as applicable.

Any contract awarded under this solicitation may be paid for in whole or in part with grant funding from the Mississippi Department of Environmental Quality / Mississippi Municipality and County Wastewater Infrastructure Grant ARPA Subaward 126-2-CWW-5.5. Any contract resulting from this solicitation will be subject to the terms and conditions of said funding award, Treasury Regulations, Subpart D, all applicable terms and conditions in 2 C. F. R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations, as applicable. The Mississippi Department of Environmental Quality, the United States, or any of its departments, agencies or employees is not and will not be a party to this solicitation or any resulting contract.

Minority and women's business enterprises are solicited to submit a statement of qualifications and encouraged to make inquiries regarding potential subcontracting opportunities. When subcontracting, all potential contractors must make positive efforts to use small and minority owned business and women business enterprises. See 2. C. F. R. 200.321.

SUBRECIPIENT along with any sub-grantee, contractor, sub-contractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made part of this Agreement. Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. 2000d et seq., as incorporated by reference and made a part of this Agreement. Further, SUBRECIPIENT agrees to comply with the provisions of CIVIC RIGHTS ACT OF 1964.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2024.

PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise: March 8, 2024
Advertise: March 15, 2024
Bid Opening: March 26, 2024

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

March 5, 2024
**Authorization to acknowledge and reject bids, and
re-advertise for bid for the Shepard State Park
Bathhouse and Laundry Facility Project**

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 ext. 315

**Summary Explanation: Authorization to acknowledge and reject bids, and re-advertise for bid
for the Shepard State Park Bathhouse and Laundry Facility Project**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the City has advertised for bids for the Shepard State Park Bathhouse and Laundry Facility Project; and

WHEREAS, this project is intended to provide additional bathrooms and showers to alleviate the camper's long wait times at the existing bathhouse, and a laundry facility that the park currently does not have; and

WHEREAS, the City acknowledged receipt of three bids, all of which came in well over budget; and

WHEREAS, with recommendation from GMC, the city would like to reject all bids.

THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City staff is hereby authorized to reject all submitted bids and re-advertise the Shepard State Park Bathhouse and Laundry Facility Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: February 22, 2024
Subject: Authorization to Acknowledge and Reject Bids and Re-advertise for Bid for the Shepard State Park Bathhouse and Laundry Facility Project

REQUEST:

The Grants & Projects Department requests that City Council acknowledge receipt of three bids for the Shepard State Park Bathhouse and Laundry Facility Project, reject all submitted bids, and authorize re-advertisement for bids with redesign.

BACKGROUND:

This project is intended to provide additional bathrooms and showers to alleviate the camper's long wait times at the existing bathhouse, and a laundry facility that the park currently does not have. The additional capacity is needed especially considering the City's expansion to add new RV sites.

DISCUSSION:

Three bids were received from Phoenix Constructions, LLC, Coastal Development & Construction, and Hopkins Construction for this project. Bids were opened on February 5, 2024. All bids came in well over budget. The architect's estimate for the project was \$347,000. The bids received were approximately 73%, 58%, and 50% above the architect's estimate.

The bids were correctly totaled, and the required contract documents were provided. Goodwyn Mills Cawood Inc. recommends that the bids from Phoenix Constructions, LLC, Coastal Development & Construction, and Hopkins Construction be rejected and no contract be awarded.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council acknowledge receipt of three bids for the Shepard State Park Bathhouse and Laundry Facility Project, reject all submitted bids, and authorize re-advertisement for bids with redesign.

The City Council may:

1. Acknowledge and reject all bids and approve the re-advertisement of bids as presented; or
2. Not acknowledge and reject all bids and not approve the re-advertisement of bids as presented.

ATTACHMENT(S):

1. Recommendation Letter and Bid Tabulation



February 22, 2024

Kimberly Saucier
City of Gautier
3330 Highway 90
Gautier, MS 39553

RE: Shepard Park Bath House
for the City of Gautier
GMC PROJECT NO.: AMOB230063

Dear Mrs. Saucier:

On February 5, 2024 at 1:00 p.m. sealed proposals for Shepard Park Bath House were received by the City of Gautier from three qualified General Contractors at which time they were publicly opened and read.

After careful evaluation and review of the Contract Documents, it is our recommendation that the contract for construction be placed on hold until additional funding can be acquired.

We have included a copy of the bid tabulation as well as the original bid documents for your files. Should you have any questions, please do not hesitate to contact me.

Sincerely,

GMC, PLLC

A handwritten signature in blue ink, appearing to read 'Christopher N. Lunsford'.

Christopher N. Lunsford, AIA

/djh



**TABULATION OF BIDS
for SHEPARD STATE
PARK BATHHOUSE**

February 5, 2024
GMC Project No. AMOB230063

Total Base Bid:

Phoenix Construction, LLC	
2190 Popp's Ferry Road Biloxi, MS 39532	
GC LICENSE NO.: 19024-MC	
NOTATIONS:	
<u>ITEMS RECEIVED</u>	
☒	PROPOSAL FORM
☒	BID BOND Fair American Insurance and Reinsurance Co.
☒	NON COLLUSION AFFIDAVIT
☒	STATEMENT OF DEBARMENT
☒	LIST OF PRIMARY SUBS
☒	COST BREAKDOWN
☒	ADDENDUM 1
☒	ADDENDUM 2
☒	ADDENDUM 3
☒	ADDENDUM 4
☒	ADDENDUM 5
\$ 477,000.00	

Coastal Development & Construction	
2010 Old Mobile Highway Pascagoula, MS 39567	
GC LICENSE NO.: 22083-MC	
NOTATIONS:	
<u>ITEMS RECEIVED</u>	
☒	PROPOSAL FORM
☒	BID BOND Old Republic Surety Co.
☒	NON COLLUSION AFFIDAVIT
☒	STATEMENT OF DEBARMENT
☒	LIST OF PRIMARY SUBS
☒	COST BREAKDOWN
☒	ADDENDUM 1
☒	ADDENDUM 2
☒	ADDENDUM 3
☒	ADDENDUM 4
☒	ADDENDUM 5
\$ 600,303.00	

Hopkins Construction	
19197 Commission Road Long Beach, MS 39560	
GC LICENSE NO.: 19759-MC	
NOTATIONS:	
<u>ITEMS RECEIVED</u>	
☒	PROPOSAL FORM
☒	BID BOND SureTec Insurance Co.
☒	NON COLLUSION AFFIDAVIT
☒	STATEMENT OF DEBARMENT
☒	LIST OF PRIMARY SUBS
☐	COST BREAKDOWN
☒	ADDENDUM 1
☒	ADDENDUM 2
☒	ADDENDUM 3
☒	ADDENDUM 4
☒	ADDENDUM 5
\$ 698,500.00	

I certify that the above bids were received sealed and were publicly opened and read aloud at the time and place indicated
and that this is a true and correct tabulation of all bids received for this project.

Christopher N. Lunsford, AIA
Mississippi Registration No. 4305

Sworn before me this 13th day of February 2024

Doris Howard
My commission expires: January 11, 2025

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

March 5, 2024
Request to waive all fees associated with the use of Shepard State Park for the spring intersession programming conducted by Jackson County and the Pascagoula-Gautier School District

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Request to waive all fees associated with the use of Shepard State Park for the spring intersession programming conducted by Jackson County and the Pascagoula-Gautier School District on March 18-22, 2024.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2024

WHEREAS, Jackson County has requested the use of Shepard State Park for the spring intersession programming to be conducted by the County and the Pascagoula-Gautier School District; and

WHEREAS, the Recreation Department recommends that City Council waive all fees associated with this use; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to waive all fees associated with the use of Shepard State Park for the spring intersession programming on March 18-22, 2024 is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 02/26/2024
Subject: Approval to waive all fees associated with the use of Shepard State Park for Jackson County Outdoor Recreation in partnership with the Pascagoula-Gautier School District spring intersession programming

REQUEST:

The Recreation Department has received a request from Jackson County Outdoor Recreation Department to waive all fees associated with the use of Shepard State Park for Jackson County Outdoor Recreation Department partnership with the Pascagoula-Gautier School District spring intersession programming. The spring intersession is March 18-22, 2024.

BACKGROUND:

Weather permitting scheduling will go as follows:

Tuesday, students will be taught about teamwork and kayaking. Students will launch the kayaks from Gautier City Park. Wednesday, students will learn about hiking and wilderness preparation at Shepard State Park. Students will hike the Whiskey Trail and learn wilderness first-aid. Thursday, students will return to Shepard State Park where they will learn camping skills and fire safety at the Turtle Turn's camping area.

DISCUSSION:

These students participating during the spring intersession are all from the Gautier area. The group will consist of one county truck, one school bus and one personal vehicle. Students will be chaperoned by PGSD and Jackson County Outdoor Recreation Department.

RECOMMENDATION:

The Recreation Department recommends that City Council waive all fees associated with the use of Shepard State Park for Jackson County Outdoor Recreation partnership with the Pascagoula-Gautier School District spring intersession programming.

The City Council may:

1. Approve to waive all fees associated with the use of Shepard State Park for Jackson County Outdoor Recreation Department partnership with the Pascagoula-Gautier School District spring intersession programming.; or
2. Not approve to waive all fees associated with the use of Shepard State Park for Jackson County Outdoor Recreation Department partnership with the Pascagoula-Gautier School District spring intersession programming.

ATTACHMENTS:

1. Request Gautier fees Spring 2024



JACKSON COUNTY BOARD OF SUPERVISORS RECREATION DEPARTMENT

5400 BALL PARK ROAD | VANCELEAVE, MISSISSIPPI 39565
OFFICE: 228-826-5330 | FAX: 228-826-5779

DJ Pulley, Director

Neeka J King, Outdoor Recreation Specialist

Cell: 228-217-6812

Shepard State Park & City of Gautier,

Jackson County Recreation and Pascagoula/Gautier School district have teamed up to teach middle school students about outdoor recreation. During the spring intersession we will teach the students different aspects of the outdoors. The spring intersession is March 18-22, 2024.

Tuesday, we will teach the students about teamwork and kayaking. We will launch the kayaks from Gautier City Park. Wednesday, we will teach the students about hiking and wilderness preparation at Shepard State Park. They will hike the Whiskey Trail and learn wilderness first-aid. Thursday, they will return to Shepard State Park where they will learn camping skills and fire safety at the Turtle Turn's camping area.

We would like to request the fees for Shepard State Park be waived on Wednesday and Thursday. These students are all from the Gautier area. The group will consist of one county truck, one school bus and one personal vehicle.

Thank you for your consideration.

Neeka King

Outdoor Recreation Specialist, Jackson County

**CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet**

Council Meeting:

March 5, 2024

Title:

**Approval of Water Tank Maintenance Agreement
with American Tank Maintenance, LLC**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Water Tank Maintenance Agreement with American Tank Maintenance, LLC

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the City of Gautier entered into an agreement with American Tank Maintenance, LLC for water tank maintenance on March 5, 2019 and is satisfied with those services; and

WHEREAS, the City desires to enter a new agreement with American Tank Maintenance, LLC for water tank maintenance; and

WHEREAS, the agreement will become effective as of May 1, 2024; and

WHEREAS, the Mayor and Council Members find that approving the agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City hereby approves the attached agreement with American Tank Maintenance, LLC for water tank maintenance

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.



City of Gautier, MS

Water Tank Maintenance Program Proposal

Mission Statement

“We will deliver Value, Quality and Service to Our Customers”

February 23, 2024



To City of Gautier, MS Officials:

American Tank Maintenance, LLC (ATM), is an **American owned company** that specializes in **Professional Service Water Storage Tank Asset Management and Maintenance Programs**. Our team of proven professionals is committed to providing world class customer service to our clients. In today's world, we know that you have multiple demands on your time and that you work diligently every day to provide your customers with safe clean drinking water. We know that one of the more valuable assets in this effort is the water storage tank. American Tank Maintenance will deliver peace of mind that your water storage tanks are safe, secure, clean, aesthetically pleasing and structurally sound. American Tank Maintenance specializes in Water Tank Maintenance Professional Services and long term Preventative Maintenance Programs.

Our **executive team members were the pioneers in the management and maintenance of potable water storage tanks** across the United States. Our management team has a combined **275 years of experience in the industry**. We are dedicated to building long term relationships with our customers. **Our focus is on you, the customer.**

American Tank Maintenance is a great company with a proven management team that has consistently created customer value. We endeavor to **provide integrity, professionalism, quality workmanship and outstanding customer service.**

We will do everything possible to earn and justify your trust. We look forward to a future working relationship with you.

Very Respectfully,

Sheldon Shelton

Executive Vice President of Sales / Principal
American Tank Maintenance, LLC
(478)737-9266
sshelton@americantankmaintenance.com

Executive Team Members / Resumes / Qualifications / Experience

Mike Lewis – President – American Tank Maintenance LLC



Experience:

22 Years – Water Tank Maintenance Industry
2 Years – Waste Water Fabrication & Maintenance Industry
12 Years – Financial Officer

For the past 16 years Mike has held senior executive management positions in the water and wastewater industry. He led the efforts to expand the water tank maintenance concept nationwide during this time while also creating a similar model for wastewater. Mike has been directly responsible for conducting and approving condition assessments of thousands of water storage tanks.

Chris Boyd – Executive Vice President/Operations – American Tank Maintenance, LLC



Experience:

15 years – Water Tank Maintenance Industry
21 years – Executive - Mining Industry

Chris has spent the past 35 years of his professional career managing businesses devoted to exemplary efficient production and providing superior customer service. His common sense approach and engineering background provides American Tank Maintenance with a foundation for operations excellence.

Sheldon Shelton – Executive Vice President/Sales – American Tank Maintenance, LLC



Experience:

24 Years – Water Tank Maintenance Industry
1 Year – Coatings Industry

Sheldon grew up in the water tank business as his grandfather and father were pioneers in the water tank maintenance program industry. His experience ranges from a helper on a washout crew to senior executive positions. Sheldon has performed condition assessments on thousands of tanks during his lifetime. He is a member of **NACE (#49062)**.

Senior Team Members / Resumes / Qualifications / Experience

Massie Hughes - Regional Sales Director/Partner – American Tank Maintenance, LLC



Experience:

15 Years – Water Tank Maintenance Industry
20 Years – United States Navy – Helicopter Pilot, Operations Officer, Executive Manager

After serving his Country, Massie retired from the Navy and began a second career in the water tank industry. He has held various positions ranging from a Water System Consultant and National Training Director to Regional Vice President.

Jeff George - Regional Sales Director – American Tank Maintenance, LLC



Experience:

33 Years – Water Tank Maintenance Industry
16 Years – Textile Industry

Jeff has had executive level positions in the water tank industry for 30 years. He directed a team of salesmen from Alabama to California. Jeff has approved condition assessments on thousands of water storage tanks. He was part of the team that developed and promoted the first water tank maintenance program services in the nation.

Brad McConnell - Regional Sales Director – American Tank Maintenance, LLC



Experience:

14 Years – Water Tank Maintenance Industry
11 Years – Owner/President – Private Business

Brad has been a leader in the water tank maintenance business for the past five years. His experience ranges from inspector to sales to operations. Brad is a member of Georgia Rural Water and Georgia Water Professionals. Prior to the water tank maintenance business, Brad owned and managed a successful private enterprise. Brad is in charge of project management and customer satisfaction for American Tank Maintenance.

Alex Shelton - Regional Sales Director – American Tank Maintenance, LLC



Experience:

7 Years – Water Tank Maintenance Industry

Just like his brother Sheldon, Alex grew up in the water tank business as he is the 4th generation in his family to work in the industry. Alex has learned the business from the “ground up” by working on washout and welding crews to understand every side of the business. Alex has performed condition assessments on hundreds of tanks during his lifetime. He now focuses on sales in the North Carolina region and takes pride in taking care of his customers.

Charles Belcher - Regional Sales Director/Partner – American Tank Maintenance, LLC



Experience:

48 Years – Water Tank Maintenance Industry

Charles has been a member of Georgia Rural Water since its inception in 1979. He was part of the team that developed and promoted the first water tank maintenance program services in the nation. His experience and reputation is unquestioned in the industry.

Keith Waites - Regional Sales Director – American Tank Maintenance, LLC



Experience:

17 Years – Well Drilling Industry

5 Years – Water Tank Maintenance Industry

Keith has been in the water industry all of his professional career. He worked in the water well drilling industry since 2001 and has deep knowledge and experience in residential and agricultural drilling and well development. He has also owned and operated a successful residential water filtration business beginning in 2004. He is a customer-focused problem solver who has individually managed hundreds of projects with a commitment to superior quality, accuracy, service and responsiveness.

Gene Holder – Regional Operations Director – American Tank Maintenance, LLC

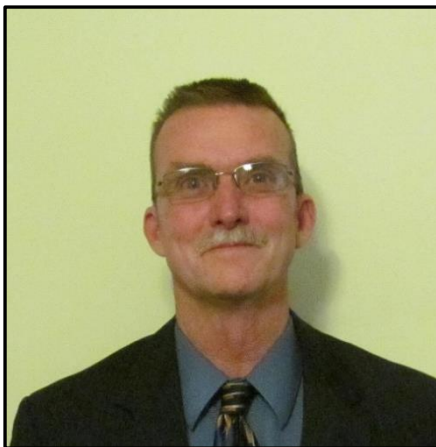


Gene's 30+ years of experience in water tank maintenance has provided him with a wealth of knowledge and skills including paint, repair, inspection, and project management. His years of work in the tank industry has allowed him to form a number of great relationships with city engineers, mayors, water department superintendents, and managers. These connections have been preserved by his philosophy that anything worth doing, is worth doing right-the first time.

Gene is a NACE Certified Coatings Inspector –Level 3 (#27247).

Gene believes that customer satisfaction is key. He goes to great lengths to maintain his many customer relationships and looks forward to developing many new ones.

Doug Byrd – Manager Field Operations – American Tank Maintenance, LLC



Experience:

30+ Years – Field Operation – Water Tank Maintenance Industry

Doug has dedicated his professional career in field operations for the water tank industry. Doug has performed condition assessments on thousands of water tanks. His extensive experience is unparalleled in coating & logo application, repairs and inspections. He is a member of **NACE (#17409)**.

Billy Wiggins, P.E. – Engineer – American Tank Maintenance, LLC



Experience:

25 years – Engineer

Billy has over 20 years of experience as a P.E. He holds US Patents. Billy provides all engineering analysis and oversight for the company.

Michael Szabo - Regional Sales Director/Partner – American Tank Maintenance, LLC



Experience:

24 Years – Water Tank Maintenance Industry

14 Years – U.S. Army

Michael is the consummate professional and has 17 years of experience in the industry providing superior service to his customer base in Alabama and the Florida Panhandle. Prior to entering the industry Michael served his country for 14 years in the Army. He is a combat vet of Panama, Desert

Shield and Desert Storm. Michael has transferred this selfless dedication for others into his professional career. He is a member of the Alabama and Florida Rural Water Associations and is dedicated to providing high value tank maintenance solutions to his service area.

Barrett Stanley - Regional Sales Director – American Tank Maintenance, LLC



Experience:

5 Years – Water Tank Maintenance Industry

During his college years Barrett held numerous leadership positions and interned in the Legislative Affairs Office of Georgia's Former Governor Nathan Deal. After graduating he worked at State Farm Insurance learning how to serve people. After joining our team, he put in hard work on the crews and learned a lot about the operational side of tanks. Barrett has now transitioned to sales where he looks to build long term relationships with customers in Southern Mississippi by bringing them value and great customer service.

Heath Boyd – Director of Operations – American Tank Maintenance, LLC



Heath has 8 years of engineering and project management experience across multiple fields. He received a BS in Mechanical Engineering from Georgia Tech and an MBA from Georgia College & State University. Heath's technical skills have given him a focus on detail and high quality of work. Heath oversees project management, scheduling, and customer satisfaction with American Tank Maintenance.



American Tank Maintenance's Professional Service Asset Management Program for Water Storage Tanks

FULL-SERVICE MAINTENANCE PROGRAM SUMMARY OF COVERAGE

The Maintenance Program implemented by **AMERICAN TANK MAINTENANCE** includes an annual visual inspection evaluation and a biennial (once every two (2) years) washout, inspection and disinfection. These inspection reports will determine the internal and external coating, structural conditions and serviceability of the tank(s) and associated parts. Following inspection, if any corrosion is present, coating maintenance will be performed to keep the tank corrosion free. All inspections will determine needs and the time for major painting projects.

- **American Tank Maintenance assumes all RISK and LIABILITY for Maintenance of Water Storage Tank**
- **Comprehensive tank maintenance** from the contract origination date.
- **Short- and Long-Term Pro-Active Tank maintenance.**
- Tank serviceability.
- An **annual visual inspection** of the tank with report and photographs documenting the current condition.
- A **biennial washout, disinfection and inspection** of the tank with report and photographs documenting the current condition.
- **Future Tank exterior cleaning, painting**, protective coating maintenance and repairs necessary to keep the tank serviceable, corrosion free and looking nice.
- **Future Tank interior cleaning, painting**, protective coating maintenance, disinfection and necessary repairs to assure that the tank is serviceable, sound, corrosion free and watertight.
- **Emergency service** needed under the terms of the contract.
- Coverage for any **acts of vandalism to the tank**. Furnish and install a lockable ladder gate climb prevention shield anti-climb deterrent and tank access locks to minimize the opportunity for vandalism and reduce tank owner liability (fencing, securable access hatches, removable lower ladder portion are also recommended).
- Coverage for **normal deterioration, future repairs, steel replacement**, steel parts, expansion joints, water level indicators, sway rods, manhole covers and gaskets, and all other tank and tower components.
- **Maintenance of the tank's logo**, lettering and artwork.



MAINTENANCE PROGRAM (TANK INSPECTION SCHEDULE)

Under ATM's Full-Service Maintenance Program, each tank is inspected yearly in accordance with various State guidelines. There are two [2] types of inspections. Each time, scheduled inspections are conducted, a report outlining the tank's condition and describing the inspection is submitted to the tank owner. Any repairs identified during the inspection are noted and scheduled for correction.

- Visual Engineering Inspections
- Washout Inspections

VISUAL ENGINEERING INSPECTIONS

This inspection is conducted by an experienced tank inspector and the photos and report are prepared by a qualified NACE certified tank engineer. The inspection is to determine:

- The condition of the exterior and interior coatings
- That the tank is in compliance with all safety and sanitary regulations
- That the tank's structural integrity is intact
- Repairs/touchups which may be needed

WASHOUT INSPECTIONS

The biennial washout inspection is conducted by a company service crew and requires that the tank be fully drained. The crew removes any sediment/sludge that has collected in the storage tank and pressure-washes accessible areas. Once the tank has been cleaned, any needed repairs/touch-ups are made. Then photographs documenting the condition of the interior are taken. The final stage of the process is to replace the man-way gasket and to disinfect the interior per AWWA Spray Method #2. The tank is now ready to be put back into service. A report of the findings and photographs is given to the tank owner. This report can be used as documentation for the conditions of the tank and proof of compliance for the various State agencies. During the washout/inspection, any needed repairs or touch-ups due to vandalism or normal deterioration will be completed. If the repairs can't be made at this time, the corrections will be scheduled and completed as soon as possible.



REPAIRS

Items of repair that are identified during routine maintenance inspections are scheduled based upon priority. Should the tank owner experience a needed repair in the interim, the owner can contact your account manager and the repair will be scheduled. Routine maintenance repairs will be scheduled as quickly as possible. Crucial or emergency repairs are scheduled at once. Offensive graffiti is treated as an emergency repair and is attended to at once.

Why should the City of Gautier, MS partner with American Tank Maintenance?

- 1) American Owned**
- 2) Focused on Water Tank Maintenance only**
- 3) Establish and Maintain Long Term Relationship with Customers**
- 4) Outstanding Professional Service and Quality Work**
- 5) Lifetime warranty on the paint coatings in case of a premature failure under the program**
- 6) Focused on Customer Service**
 - Yearly Account Overview
 - **Barrett Stanley**, Account Manager available 24/7
- 7) Properly Manage all tanks in a Timely and Professional manner**



Capability

American Tank Maintenance (ATM) is uniquely qualified to address any tasks needed to maintain and manage a water storage vessel. In addition to the vast years of experience of our team members, ATM utilizes a state-of-the-art computer management system to manage all water storage assets. Our customers have access to their information via a secure online portal. ATM has the crews to perform all needed inspections, washouts, repairs and renovations needed. Below are just a sample of ATM's equipment.



Service Vehicle



Blast Pot and Containment System



Air Compressor



Service Vehicle



Customer References

Hattiesburg, MS

Contact: Alan Howe (Director of Water and Sewer)
Address: 900 James St., Hattiesburg, MS 39401
Phone: 601-408-0586
Tanks: 10

Macon, MS

Contact: Jerry Ledbetter
Address: 2943 Jefferson St., Macon, MS 39341
Phone: 478-987-4280
Tanks: 3

Kosciusko, MS

Contact: Chad Kyle
Address: 124 W Washington St., Kosciusko, MS 39090
Phone: 662-289-1141
Tanks: 5

Moselle Water Association, MS

Contact: Darrell Blackwell
Address: 21 Hall St., Moselle, MS 39459
Phone: 601-498-7098
Tanks: 2

Monroeville Water Works, AL

Contact: William Snyder
Address: PO Box 674, Monroeville, AL 36461
Phone: (251)575-2617
Tanks: 4

Gulfport, MS

Contact: Colton Peterman
Address: 4050 Hewes Ave., Gulfport, MS 39507
Phone: 228-518-0717
Tanks: 12

Lena Water Works Association, MS

Contact: Danny Babb
Address: 500 Hwy 500., Lena, MS 39094
Phone: 601-287-0236
Tanks: 1

Winona, MS

Contact: Frank Faulkner
Address: 600 Greensboro St., Winona, MS 38967
Phone: 662-417-9890
Tanks: 5

Indianola, MS

Contact: Mayor Steve Rosenthal
Address: 101 Front Ave, Indianola, MS 38751
Phone: 662-887-6085
Tanks: 4

Lumberton, MS

Contact: Ms. Keenon Johnson
Address: 300 N 2nd St., Lumberton, MS 39455
Phone: 601-543-2679
Tanks: 2

ACL Water Association, MS

Contact: Perry Overby
Address: 1182 Hwy 43 S., Pelahatchie, MS 39145
Phone: 601-954-1676
Tanks: 2

Newton, MS

Contact: Gary Turner
Address: 203 E Church St., Newton, MS 39345
Phone: 601-282-0821
Tanks: 3

Collins, MS

Contact: Shane Knight
Address: 300 Main St., Collins, MS 39428
Phone: 601-517-1457
Tanks: 3

Braxton, MS

Contact: Mayor Michael Arinder
Address: 380 Palm St., Braxton, MS 39044
Phone: 601-591-3940
Tanks: 2

Mendenhall, MS

Contact: Mayor Todd Booth
Address: 172 W Maud Ave, Mendenhall, MS 39114
Phone: 601-382-1141
Tanks: 4

Sweethome Water & Sewer District, MS

Contact: Calvin Stephens
Address: 201 Spring St., Lexington, MS 39095
Phone: 662-392-7937
Tanks: 2

Holmes Community College, MS

Contact: Joey Netherland
Address: 9216 Hwy 14, Goodman, MS 39079
Phone: 662-582-0402
Tanks: 1

Bude, MS

Contact: Roger Sullivan
Address: 125 W Railroad Ave., Bude, MS 39630
Phone: 601-384-2600
Tanks: 1

Cleary Water Sewer & Fire District, MS

Contact: Spencer Ford
Address: 217 Hickory Ridge Dr., Florence, MS 39073
Phone: 601-842-1088
Tanks: 2

Mooreville-Richmond Water Association, MS

Contact: David Faust
Address: 751 Hwy 371 Mooreville, MS 38857
Phone: 662-213-9971
Tanks: 6

Iuka, MS

Contact: Josh Clingan
Address: 959 W 2nd St., Iuka, MS 38852
Phone: 662-424-2600
Tanks: 4

Batesville, MS

Contact: Mike Ross
Address: 103 College St., Batesville, MS 38606
Phone: 662-563-4576
Tanks: 4

Guntown, MS

Contact: Lee Davis
Address: 1589 Main St., Guntown, MS 38849
Phone: 662-322-5311
Tanks: 3

Horn Lake Water Association, MS

Contact: Connie Bunting
Address: 3101 Goodman Rd. W, Horn Lake, MS 38637
Phone: 662-393-0140
Tanks: 7

Alcorn County Water Association, MS

Contact: David Lutz
Address: 116 S Cass St., Corinth, MS 38835
Phone: 662-293-0024
Tanks: 3

Corinth Gas and Water, MS

Contact: David Bass
Address: 305 W Waldron St., Corinth, MS 38834
Phone: 662-808-5717
Tanks: 9



City of Gautier, MS

Schedule of Work & Fees – 5 Year Extension for Maintenance Agreement

	2024	2025	2026	2027	2028
	Year 1	Year 2	Year 3	Year 4	Year 5
500,000 Elevated - Central Fire Station	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Exterior Renovation & Washout Inspection	Visual Inspection & Emergency Service
	\$ 11,398	\$ 11,398	\$ 11,398	\$ 11,398	\$ 11,398
150,000 Elevated - Mall Tank	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service
	\$ 14,697	\$ 14,697	\$ 14,697	\$ 14,697	\$ 14,697
300,000 Elevated - Martin Bluff Tank	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Interior Renovation	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service
	\$ 18,495	\$ 18,495	\$ 18,495	\$ 18,495	\$ 18,495
50,000 Elevated - Lark Street	Visual Inspection & Emergency Service	Exterior Renovation & Washout Inspection	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service
	\$ 24,901	\$ 24,901	\$ 24,901	\$ 24,901	\$ 24,901
10,000 PV - Hwy 57	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service
	\$ 2,190	\$ 2,190	\$ 2,190	\$ 2,190	\$ 2,190
YEARLY TOTAL	\$ 71,682	\$ 71,682	\$ 71,682	\$ 71,682	\$ 71,682



Water Tank Maintenance Agreement

Tank Owner: City of Gautier, Mississippi

Tank Location: Various

Tank Size and Style: Various

This agreement entered into by and between the **City of Gautier, Mississippi** hereinafter known as the Owner, and American Tank Maintenance, LLC hereinafter known as the Company.

The Owner agrees to employ the Company to provide the professional services needed to maintain its various water storage tanks identified in attached **Schedule "A"**.

This agreement outlines the Company's responsibility and accountability for the care and maintenance of the above referenced water storage tanks as presented in Company's "Water Tank Maintenance Program Proposal" which is attached as **Schedule "A"** and incorporated as part of this Agreement. The Company's care and maintenance shall be as identified in **Schedule "A"**.

The Company shall perform annual service to the water storage tanks as identified in **Schedule "A"** beginning in the year **2024**. The water storage tanks and their components including the safety, sanitary, structure, security, and coatings aspects of the water storage tanks shall be inspected and the findings documented to ensure that the water storage tanks are in a sound and watertight condition.

The Company shall schedule and coordinate a washout inspection of the water storage tanks as outlined in **Schedule "A"** with the Owner beginning in the year **2024**. The Owner is responsible for draining the water storage tanks. The Company shall clean the water storage tanks of all mud, silt, and other accumulations which may be harmful to the water storage tank and/or its contents. The Company shall utilize high pressure equipment to perform this operation. Upon cleaning the water storage tanks the Company shall inspect and document the condition as outlined in the preceding paragraph. Once the cleaning and inspection services are completed the Company shall disinfect the interior surfaces of the water storage tanks utilizing AWWA Spray Method #2. A written report of the documented findings including photographs shall be made available to the Owner via mail or electronically.

The Company shall perform surface preparation and paint the exterior and/or interior surfaces of the water storage tank at such time as identified in **Schedule "A"**.

The Company shall perform all services and utilize products which shall be equal to, or exceed the standards of the **State of Mississippi**, the American Water Works Association, and the Steel Structures Painting Council. The Company shall perform all services relating to the interior of the water storage tank in accordance with procedures outlined in American Water Works Association D-102 standards.

The Company shall utilize coating systems which best suit the site conditions, environment, and general location of the water storage tank and are in compliance with local, state and federal statutes.

The Company shall install and maintain an anti-climb deterrent device on the access ladder to deter unauthorized access to the water storage tanks. The Company shall install and maintain locks on all hatches of the water storage tank to deter unauthorized entry. The keys to the locks shall remain in the possession of the Owner and the Company.

The Company shall provide emergency service to handle any problems covered by this agreement with the water storage tank. Reasonable mobilization time shall be acceptable to the Owner. In no event shall Company wait longer than 10 days from notification to respond to Customer.

If the Owner needs and requests, then the Company shall provide pressure relief valves to the Owner for the Owner's use during service events which require the water storage tank to be drained.

This Agreement shall continue for **five (5) years** from May 1, 2024 and shall terminate thereafter; however, Owner has the option to renew for an additional five years upon mutual agreement with Company regarding work and fee schedule.

The Company shall maintain and furnish current certificates of insurance coverage to the Owner during the duration of this agreement. The Company acknowledges and understands that under Mississippi law, this contract is subject to cancellation by any newly elected City Council pursuant to Miss. Code Ann. 31-7-13(n)(i).

This agreement shall be managed by “Contract Years”. “Contract Years” shall be defined as the consecutive 12-month period beginning May 1, 2024. However, this agreement shall become effective as of date of signature until May 1, 2024 at no cost to Owner. The annual fee for Contract Years **1, 2, 3, 4 & 5** shall be **\$71,682.00** per year. Annual fees shall be invoiced as per the attached **Schedule “A”**. Any applicable taxes shall be the responsibility of the Owner.

The first annual fee for Contract Year 1 shall be due and payable in semiannual installments beginning October 1, 2024 and April 1, 2025. The annual fee for Contract Years 2-5 shall be due and payable in semiannual installments each following October 1st & April 1st.

The Owner and the Company agree that any future mandated environmental, health or safety requirements which cause significant changes in cost of services provided under this agreement shall be cause for modification of this agreement. The Company is accepting this water storage tank under this agreement based on the current existing structure, components, location and surroundings. Any modification to the water storage tank, including antenna installations, and changes in surroundings especially real estate development shall be cause for modification of this agreement. This agreement does not include the cost on the part of the Company for: containment, disposal of any hazardous waste materials, operational problems due to cold weather, Acts of God, structural damage due to antenna installations or other attachments for which the tanks was not originally designed, repairs to the foundation of the water storage tank, operational or structural problems caused by physical conditions below the surface of the ground, acts of terrorism, or other conditions which are beyond the Owner’s and/or Company’s control.

The Company reserves the right to assign any outstanding receivables from this agreement to its bank or other lending institution as collateral for any loans or lines of credit.

This Agreement is signed this _____ day of _____, _____.

Owner: _____ American Tank Maintenance, LLC

By: _____ By: _____

Witness: _____ Witness: _____

The above signatories certify that they are duly authorized to sign the Agreement on behalf of the entities represented.

Schedule "A"

Water Tank Maintenance Agreement

The City of Gautier, MS

	2024	2025	2026	2027	2028
	Year 1	Year 2	Year 3	Year 4	Year 5
500,000 Elevated - Central Fire Station	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Exterior Renovation & Washout Inspection	Visual Inspection & Emergency Service
	\$ 11,398	\$ 11,398	\$ 11,398	\$ 11,398	\$ 11,398
150,000 Elevated - Mall Tank	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service
	\$ 14,697	\$ 14,697	\$ 14,697	\$ 14,697	\$ 14,697
300,000 Elevated - Martin Bluff Tank	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service	Interior Renovation	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service
	\$ 18,495	\$ 18,495	\$ 18,495	\$ 18,495	\$ 18,495
50,000 Elevated - Lark Street	Visual Inspection & Emergency Service	Exterior Renovation & Washout Inspection	Visual Inspection & Emergency Service	Washout Inspection & Emergency Service	Visual Inspection & Emergency Service
	\$ 24,901	\$ 24,901	\$ 24,901	\$ 24,901	\$ 24,901
10,000 PV - Hwy 57	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service	Visual Inspection & Emergency Service
	\$ 2,190	\$ 2,190	\$ 2,190	\$ 2,190	\$ 2,190
YEARLY TOTAL	\$ 71,682	\$ 71,682	\$ 71,682	\$ 71,682	\$ 71,682

**CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet**

Council Meeting:
Title:

March 5, 2024
Request to waive the pavilion rental fee at the
George Martin City Park for Singing River
Academy

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization is requested by Singing River Academy to waive the \$40.00 pavilion rental fee at the George Martin City Park Pavilion A for a student reward field trip on March 8, 2024 from 12:00 P.M. – 4:00 P.M.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2024

WHEREAS, Singing River Academy will host a student reward field trip to be held at the George Martin City Park Pavilion A on March 8, 2024, from 12:00 P.M. – 4:00 P.M.; and

WHEREAS, the student reward field trip is for students who have achieved academic growth for the school year; and

WHEREAS, Singing River Academy has requested that the City waive the pavilion rental fee in the amount of \$40.00; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community, and that activities such as this promote the resources available in the City of Gautier.

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Singing River Academy to waive the pavilion rental fee is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 02/28/2024
Subject: Approval to waive the rental fee in the amount of (\$40.00) for the use of Pavilion A at George Martin City Park for Singing River Academy

REQUEST:

The Recreation Department has received a request from Singing River Academy to waive the rental fee in the amount of (\$40.00) for the use of George Martin City Park Pavilion A for to be held on March 8, 2024 from 12pm-4pm

BACKGROUND:

Singing River Academy is planning a student reward field trip for students who have achieved academic growth for the school year and is in need of a location to host this event

DISCUSSION:

To make this field trip a success, Singing River Academy in need of a location to host this worthwhile event. Singing River Academy is in the Pascagoula-Gautier District (PGSD) that has campuses that serve the cities of Gautier and Pascagoula, MS.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the rental fee in the amount of (\$40.00) for the George Martin City Park Pavilion A rental for Singing River Academy students field trip.

The City Council may:

1. Approve to waive the rental fee in the amount of (\$40.00) for the George Martin City Park Pavilion A for Singing River Academy field trip.; or
2. Not approve to waive the rental fee in the amount of (\$40.00) for the George Martin City Park Pavilion for Singing River Academy field trip.

ATTACHMENTS:

1. SR Academy George Martin Park Request

From: [Laura Hubbard](#)
To: [Chassity Bilbo](#)
Subject: George Martin Park
Date: Tuesday, February 27, 2024 11:00:47 AM

Chassity,

We want to bring a group of students to the park on Friday, March 8th as a reward. We will be at the park from 1:00 - 2:00. I remember last time the city waived the fee and approved this for us. I wanted to see if this was good again. Also, will the splash pad be open? It's fine if it isn't. I just want to prepare the students ahead of time.

Thanks!

--

Laura Hubbard, NBCT
Music Teacher Singing River Academy



Confidentiality Notice: This communication may contain material protected by the Family Educational Rights and Privacy Act (FERPA.) This communication and any documents or files transmitted with it are confidential and are intended solely for the use of the Pascagoula-Gautier School District and the individual or entity to which it is addressed. Any use, dissemination, forwarding, printing or copying of this communication is strictly prohibited.

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

March 5, 2024
Approval of a Non-Exclusive Use Agreement with Diamond Dogs for Gautier's Youth Baseball and Softball fields including adjacent facilities at Buddy Davis Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a Non-Exclusive Use Agreement with Diamond Dogs for Gautier's Youth Baseball and Softball fields including adjacent facilities at Buddy Davis Park

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, to that end, Staff recommends the City enter into the attached non-exclusive use agreement with Diamond Dogs in order for teams to hold practices on a routine basis at Gautier's Youth Baseball and Softball fields, including adjacent facilities at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Use Agreement with Daimond Dogs for Gautier's Youth Baseball and Softball fields, including adjacent facilities at Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 02/28/2024
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park with Diamond Dawgs.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreements and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation departments activities.

DISCUSSION:

The City will grant Diamond Dawgs non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Diamond Dawgs and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's recreational facilities. Diamond Dogs will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning March -August.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs.

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs. or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with Diamond Dawgs.

ATTACHMENTS:

1. DD INSURANCE SPRING 2024

CITY OF GAUTIER
3330 HIGHWAY 90
GAUTIER, MS 39553
(228) 497-8000 FAX (228) 497-8028
MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with Diamond Dawgs Softball Organization and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. Diamond Dawgs Softball Organization will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning March-August. Diamond Dawgs Softball Organization Sports will also help with field maintenance approved by the Parks and Recreation Department.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.

- C. Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.
- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.

H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. League Requirements:

A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.

B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.

C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. Documentation Requirements:

A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. Hold Harmless:

A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

CERTIFICATE OF INSURANCE

Issue Date: 1/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

Important: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Producer:

Edgewood Partners Ins. Center
License #0B29370
10877 White Rock Road, Suite #300
Rancho Cordova, CA 95670
Email: USSSA@epicbrokers.com Phone: 888-880-3602

INSURERS AFFORDING COVERAGE

INSURER A: Everest National Ins Co NAIC # 10120
INSURER B: Everest Reinsurance Company NAIC #26921

Insured:

United States Specialty Sports Association
5800 Stadium Parkway
Melbourne, FL 32940
800-741-3014

Coverages:

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

INSR LTR	Type of Insurance	ADDL INSD	SUBR WVD	Policy Number	Policy Effective Date	Policy Expiration Date	Limits
A	Commercial General Liability Occurrence Basis	Y	Y	SI8GL01833-231	8/15/2023	8/14/2024	Each Occurrence \$1,000,000 Damage to Rented Premises(ea occ) \$1,000,000 Med Exp (any one person) \$ Excluded General Aggregate \$5,000,000 Personal and Adv Injury \$1,000,000 Products - Comp/OP Agg \$1,000,000 Participant Legal Liability \$1,000,000 Sexual Abuse & Molestation (Each Incident) \$1,000,000 Sexual Abuse & Molestation (Aggregate) \$2,000,000
A	Excess Liability			SI8EX01692-231	8/15/2023	8/14/2024	Each Occurrence \$1,000,000 Aggregate \$1,000,000
B	Participant Accident			1BPA000039-231	8/15/2023	8/14/2024	AD&D \$ None Primary Medical \$ None Excess Medical \$100,000 Weekly Indemnity \$ None

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)

Coverage includes amateur play and practice in the insured sport for : **Diamond Dawgs** [FPGirls10UB - \[2024-9246403118925\]](#)

When required by written contract, Certificate Holder is included as additional insured with primary coverage and waiver of subrogation as respects to General Liability.*\$500.00 Deductible for excess medical

Certificate Holder:

Coverage Effective Date: 1/2/2024 10:57:00 AM

Diamond Dawgs
Paula McQueen
4000 Twisted Run Lane
Vanceleave MS 39565

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Certificate # USSSA-489812

Authorized Representatives:



CERTIFICATE OF INSURANCE

Issue Date: 1/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

Important: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Producer:

Edgewood Partners Ins. Center
License #0B29370
10877 White Rock Road, Suite #300
Rancho Cordova, CA 95670

Email: USSSA@epicbrokers.com Phone: 888-880-3602

INSURERS AFFORDING COVERAGE

INSURER A: Everest National Ins Co NAIC # 10120
INSURER B: Everest Reinsurance Company NAIC #26921

Insured:

United States Specialty Sports Association
5800 Stadium Parkway
Melbourne, FL 32940
800-741-3014

Coverages:

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

INSR LTR	Type of Insurance	ADDL INSD	SUBR WVD	Policy Number	Policy Effective Date	Policy Expiration Date	Limits
A	Commercial General Liability Occurrence Basis	Y	Y	SI8GL01833-231	8/15/2023	8/14/2024	Each Occurrence \$1,000,000 Damage to Rented Premises(ea occ) \$1,000,000 Med Exp (any one person) \$ Excluded General Aggregate \$5,000,000 Personal and Adv Injury \$1,000,000 Products - Comp/OP Agg \$1,000,000 Participant Legal Liability \$1,000,000 Sexual Abuse & Molestation (Each Incident) \$1,000,000 Sexual Abuse & Molestation (Aggregate) \$2,000,000
A	Excess Liability			SI8EX01692-231	8/15/2023	8/14/2024	Each Occurrence \$1,000,000 Aggregate \$1,000,000
B	Participant Accident			1BPA000039-231	8/15/2023	8/14/2024	AD&D \$ None Primary Medical \$ None Excess Medical \$100,000 Weekly Indemnity \$ None

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)

Coverage includes amateur play and practice in the insured sport for : **Diamond Dawgs** [FPGirls10UB - \[2024-9246403118925\]](#)

When required by written contract, Certificate Holder is included as additional insured with primary coverage and waiver of subrogation as respects to General Liability.*\$500.00 Deductible for excess medical

Certificate Holder:

Coverage Effective Date: 1/2/2024 10:57:00 AM

Buddy Davis Gautier Complex
1900 Lark Dr, Gautier, MS 39553
Gautier MS 39553

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Certificate # USSSA-489812-471577

Authorized Representatives:



CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:

March 5, 2024

Title:

Approval of the Professional Services Agreement with Flock Safety

Introduced by:

Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approval of the Professional Services Agreement with Flock Safety for two (2) tag ready cameras and flock safety platform for the City of Gautier's Amphitheater

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the City of Gautier Police Department has recommended tag ready cameras for the entrance to the Gautier Amphitheater; and

WHEREAS, Flock Safety can provide these services, pursuant to the professional services agreement; and

WHEREAS, the contract total for this agreement is \$13,300, which includes the installation fee; and

WHEREAS, the contract will remain in effect for two (2) years, with the renewal fee totaling \$6,000; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Flock Safety for two (2) tag ready cameras and flock safety platform for the City of Gautier's Amphitheater is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 5, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: City Council
From: Paula Yancey, City Manager
Date: February 29, 2024
Subject: Approval of the Professional Services Agreement with Flock Safety

REQUEST:

Approval of the Professional Services Agreement with Flock Safety for two (2) tag ready cameras and flock safety platform for the City of Gautier's Amphitheater.

BACKGROUND:

The Gautier Police Department has recommended tag ready cameras for the City of Gautier's Amphitheater. Flock Safety can provide these services, pursuant to the professional services agreement. Flock Safety will be responsible for any installation and testing.

DISCUSSION:

This contract total for this agreement is \$13,300, which includes the installation fee. The contract remains in effect for two (2) years, with the renewal fee totaling \$6,000.00.

RECOMMENDATION:

The City Manager recommends approval for the Professional Services Agreement with Flock Safety for two (2) tag ready cameras and flock safety platform for the City of Gautier's Amphitheater.

Flock Safety + MS - Gautier PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Cate Carreiro
cate.carreiro@flocksafety.com
4075807479

flock safety



ORDER FORM

This order form (“**Order Form**”) hereby incorporates and includes the terms of the previously executed agreement (the “**Terms**”) which describe and set forth the general legal terms governing the relationship (collectively, the "**Agreement**"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the “**Effective Date**”)

Customer:	MS - Gautier PD	Initial Term:	24 Months
Legal Entity Name:	MS - Gautier PD	Renewal Term:	24 Months
Accounts Payable Email:	dbever@gautier-ms.gov	Payment Terms:	Net 30
Address:	3329 Us-90 Gautier, Mississippi 39553	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products
Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$6,000.00
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	2	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	2	\$1,300.00
		Subtotal Year 1:	\$7,300.00
		Annual Recurring Subtotal:	\$6,000.00
		Estimated Tax:	\$0.00
		Contract Total:	\$13,300.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$7,300.00
Annual Recurring after Year 1	\$6,000.00
Contract Total	\$13,300.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

FlockOS Features	Description
------------------	-------------

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed agreement.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: MS - Gautier PD

By: _____

 Mark Smith
Name: _____

Title: _____

Date: _____

By: _____

 David Bever
Name: _____

 Chief of Police
Title: _____

Date: _____

PO Number: _____

Customer Implementation Guide

Law Enforcement



flock safety

Table of Contents

Implementation Timeline 2

Flock Safety Team 3

Implementation Service briefs: Existing Infrastructure 6

vs Standard vs Advanced

- Existing Infrastructure Implementation
- Standard Implementation
- Advanced Implementation

Things to Consider When Selecting Locations 12

Customer Responsibilities: AC-Powered Cams 14

Electrician Handout 15

- Electrician Installation Steps
- FAQs about AC-Powered Flock Cameras

Installation Service Brief Summary 18

Permitting: Pre-Install Questionnaire 19

- 1. Timeline
- 2. Right of Way
- 3. AC Power vs. Solar
- 4. Traffic Control & Installation Methods
- 5. Paperwork & Required Forms
- 6. Contacts

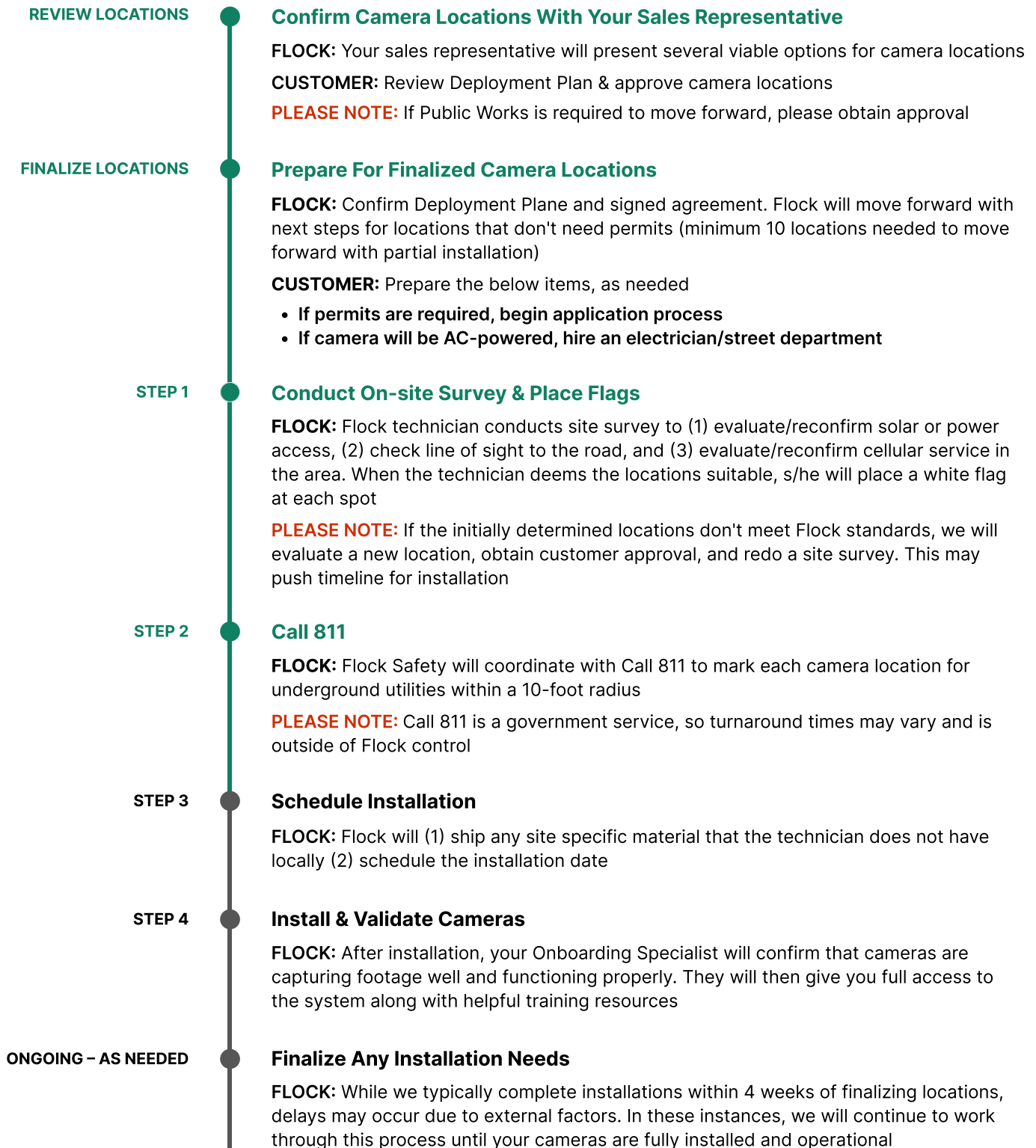
*Fee Schedule 21

Help Center 22

Customer Support 22

Implementation Timeline

This timeline provides general guidance and understanding of your installation process. While we typically complete installations 6-8 weeks after locations have been finalized, delays can occur as noted in the timeline below:



Flock Safety Team

Implementation Team	How They Will Support You
 Project Manager	Your Project Manager is your primary contact during camera installation. Your project manager will guide you through the entire installation process, keeping you apprised of all implementation updates as well as answering any questions you have during this time. They will ensure that all the cameras are on the ground and operating for at least 48 hours before transitioning you to your Customer Success Manager.
 Field Operations Team	• The Field Operations team is responsible for the physical installation and maintenance of cameras and associated equipment provided by Flock. This includes a large team of technicians, schedulers, and many others involved in ensuring the delivery of the product. • They take the technical plan you finalized with Product Implementation and work closely with other teams at Flock to make sure that the cameras are installed quickly and safely and in a way that maximizes the opportunity to solve crime at a specific location. • *Note*: For all Installation questions or concerns, please always direct them to your Customer Success Manager and not the technician.

Relationship Team	How They Will Support You
 Customer Success Manager	Your Customer Success Manager is your strategic partner for your lifetime as a Flock customer. While the cameras are getting installed, your CSM will help get your account set up and get all key users trained on the system. Post-Camera-Installation, your CSM will be your go-to for most account-related needs: You should reach out to them to: • Set up Account Training • Understand benefits of features • Learning best practices for getting relevant data • Identifying opportunities to expand the security network in your area • Provide feedback on your partnership with Flock
 Flock Safety Support	The Flock Safety Support team is committed to answering all your day-to-day questions as quickly as possible. To get in touch with support, simply email support@flocksafety.com or call 866-901-1781 Mon-Fri 8am-8pm EST. Support can help you: • Request camera maintenance • Troubleshoot online platform • Contract / Billing questions • Update account information • Camera Sharing questions • Quick “How to” questions in your Flock Account

Outside Party	When They May Be Involved
Electrician/Street Department	If the Flock cameras need to be AC powered, you (customer) are responsible for providing an electrician to ensure power connectivity
Public Works (LE)	To weigh in on the use of public Rights of Way or property
Department of Transportation (DOT), City, or County agencies	If installation in your area requires permitting

PLEASE NOTE: On some occasions, third parties outside of Flock Safety may be (or need to be) involved in your implementation.

Implementation Service Briefs: Existing Infrastructure vs Standard vs Advanced

	Existing Infrastructure Install	Standard Install	Advanced Install
Pole	None	Flock	NCHRP 350 / MASH
Timeline	Short	Medium	Longest
Cost	Lowest	Mid	Highest

Existing Infrastructure Implementation

COST: \$150 per camera (one time cost)

Included In Scope:

Once designated locations are approved by the customer, as part of the **Existing Infrastructure Implementation Service** Flock will perform the following:

- An in-person site survey to confirm the installation feasibility of a location (location assessment, solar assessment, visibility review, etc.)
 - Cameras need sufficient power. Since a solar panel is required per camera, it can prevent adequate solar power if two cameras and two solar panels are on a single pole (blocking visibility). Therefore if relying on solar power, only one camera can be installed per pole.
- Confirm that a location is safe for work by following State utility locating procedures.
- Each installation may include the following:
 - Installation of camera and solar panel or AC adapter box on a suitable existing pole

- Types of existing infrastructure such as existing utility, light, and traffic signal poles.
- Pole no higher than 8'-12' (approval at Flock Safety's discretion)
- Flock will provide and mount an AC adapter unit that a qualified electrician can connect to AC power following our [electrical wiring requirements](#). Flock is unable to make any AC connections or boreholes in any material other than dirt, grass, loose gravel (or other non-diggable material). Electrical work requiring a licensed electrician and associated costs, not included in the scope.
 - Access requiring up to a 14' using an A-frame ladder
 - Standard MUTCD traffic control procedures performed by a Flock technician
- Obtain a business license to operate in the city and state of camera location

Out Of Scope:

By default, Flock does **not** include the following as part of the **Existing Infrastructure Implementation Service** but can provide a quote for sourcing at an additional cost:

- Mounting on mast arms (always require bucket truck and traffic control)
- Call 811 'Call-before-you-Dig' system
- Installation of any poles including but not limited to
 - Standard, 12' above grade [Flock breakaway pole](#)
 - NCHRP 350 or MASH approved pole (as may be required for locations in DOT right of way)
- A Bucket Truck for accessing horizontal/cross-beams and/or height above 14'
- Special equipment rentals for site access
- Site-specific engineered traffic plans
- Third-party provided traffic control
- State or city-specific specialty contractor licenses or unique attachment/connection requirements
- Custom engineered drawings
- Electrical work requires a licensed electrician.

- Flock will provide and mount an AC adapter that a qualified electrician can connect to AC power but cannot make any AC connections or boreholes in any material other than dirt, grass, loose gravel (or other non-diggable material).
- Concrete cutting
- Private utility search for privately owned items not included in standard 811 procedures (communication, networking, sprinklers, etc.)
- Upgrades to power sources to ready them for Flock power (additional fuses, switches, breakers, etc.)
- Any fees or costs associated with filing for required city, county, or state permits
- Licensing or attachment agreements with asset / infrastructure owners
- Utility contracts and billing
- Customer requested relocations (see fee schedule)

Standard Implementation

COST: \$650 per camera (one time cost)

Included In Scope:

Once designated locations are approved by the customer, as part of the **Standard Implementation Service** Flock will perform the following:

- An in-person site survey to confirm the installation feasibility of a location (location assessment, solar assessment, visibility review, etc.)
- Confirm that a location is safe for work by following state utility locating procedures. Work with local utilities to prevent service interruptions during the installation
 - Engage 811 'Call-before-you-Dig' system to receive legal dig date
 - Apply approved markings Coordinate with 811 regarding any necessary high-risk dig clearances or required vendor meets
- Each installation may include the following:
 - Installation of camera and solar panel with standard, 12' above grade Flock breakaway pole

- Installation of camera and AC adapter that a qualified electrician can connect to AC power on a suitable existing pole, no higher than 8-12' (approval at Flock Safety's discretion)
 - Flock will provide and mount an AC adapter that a qualified electrician can connect to AC power following our [electrical wiring requirements](#). Flock is unable to make any AC connections or boreholes in any material other than dirt, grass, loose gravel (or other non-diggable material). Electrical work requiring a licensed electrician and associated costs, not included in the scope.
- Access requiring up to a 14' A-frame ladder
- Standard MUTCD traffic control procedures performed by a Flock technician
- Obtain a business license to operate in the City and State of camera location

Out Of Scope:

By default, Flock does **not** include the following as part of the Standard Implementation Service but can provide a quote for sourcing at an additional cost:

- Use and/or mounting to existing infrastructure.
- NCHRP 350 or MASH approved pole (as may be required for locations in DOT right of way)
- A Bucket Truck for accessing horizontal/cross-beams and/or height above 14'
- Special equipment rentals for site access
- Site-specific engineered traffic plans
- Third-party provided traffic control
- State or city-specific specialty contractor licenses
- Custom engineered drawings
- Electrical work requires a licensed electrician.
 - Flock will provide and mount an AC adapter that a qualified electrician can connect to AC power but cannot make any AC connections or boreholes in any material other than dirt, grass, loose gravel (or other non-diggable material).
- Concrete cutting
- Private utility search for privately owned items not included in standard 811 procedures (communication, networking, sprinklers, etc.)

- Upgrades to power sources to ready them for Flock power (additional fuses, switches, breakers, etc.)
- Any fees or costs associated with filing for required city, county, or state permits
- Licensing or attachment agreements with asset / infrastructure owners
- Utility contracts and billing
- Customer requested relocations (see fee schedule)

Advanced Implementation

COST: \$1,900 per camera (one time cost)

Included In Scope:

Once Designated Locations are confirmed, as part of the **Advanced Implementation Service**, Flock will perform the following:

- An in-person site survey to confirm the installation feasibility of a location (location assessment, solar assessment, visibility review, etc.)
- Confirm that a location is safe for work by following State utility locating procedures. Work with local utilities to prevent service interruptions during the installation
 - Engage 811 'Call-before-you-Dig' system to receive legal dig date
 - Apply approved markings Coordinate with 811 regarding any necessary high-risk dig clearances or required vendor meets
- Each installation may include the following:
 - Installation of camera and solar panel on a suitable **NCHRP 350 or MASH** approved pole.
 - Installation of camera and AC adapter that a qualified electrician can connect to AC power.
 - Flock will provide and mount an AC adapter that a qualified electrician can connect to AC power following our [electrical wiring requirements](#). Flock cannot make any AC connections or boreholes in any material other than dirt, grass, loose gravel (or other non-diggable material).

Electrical work requiring a licensed electrician and associated costs, not included in the scope.

- Access requiring up to a 14' A-frame ladder
- Standard MUTCD traffic control procedures performed by a Flock technician
- Obtain a business license to operate in the City and State of camera location

Out Of Scope:

By default, Flock does not include the following as part of the **Advanced Implementation Service** but can optionally provide a quote for sourcing (additional cost):

- Installation on Standard, 12' above grade Flock breakaway pole or existing infrastructure.
- A Bucket Truck for accessing horizontal/cross-beams and/or height above 14'
- Special equipment rentals for site access
- Site-specific engineered traffic plans
- Third-party provided traffic control
- State or City-specific specialty contractor licenses
- Custom engineered drawings
- Electrical work requires a licensed electrician. Flock will provide and mount an AC adapter that a qualified electrician can connect to AC power but cannot make any AC connections or boreholes in any material other than dirt, grass, loose gravel (or other non-diggable material).
- Concrete cutting
- Private utility search for privately owned items not included in standard 811 procedures (communication, networking, sprinklers, etc.)
- Upgrades to power sources to ready them for Flock power (additional fuses, switches, breakers, etc.)
- Fees or costs associated with filing for required City, County, or State permits

Things to Consider When Selecting Locations

Falcon Cameras

- Use Cases
 - Flock LPRs are designed to capture images of rear license plates aimed in the direction of traffic.
 - Flock LPRs are not designed to capture pedestrians, sidewalks, dumpsters, gates, other areas of non-vehicle traffic, intersections.
- Placement
 - They capture vehicles driving away from an intersection.
 - They cannot point into the middle of an intersection.
 - They should be placed after the intersection to prevent stop and go motion activation or “stop and go” traffic.
- Mounting
 - They can be mounted on existing utility, light, traffic signal poles, or 12 foot Flock poles.*
 - They should be mounted one per pole.** If using AC power, they can be mounted 2 per pole.
- They can be powered with solar panels or direct wire-in AC Power (no outlets).***
- They will require adequate cellular service using AT&T or T-Mobile to be able to process & send images.



* Permitting (or permission from pole owner) may be required to use existing infrastructure or install in specific areas, depending on local regulations & policies.

** Cameras need sufficient power. Since a solar panel is required per camera, it can prevent adequate solar power if two cameras and two solar panels are on a single pole (blocking visibility). Therefore if relying on solar power, only one camera can be installed per pole.

*** Flock does not provide Electrical services. Once installed, the agency or community must work with an electrician to wire the cameras. Electrician services should be completed within two days of installation to prevent the camera from dying.

Solar Panels

Solar panels need unobstructed southern-facing views.



Pole

If a location requires a "DOT Pole" (i.e., Advanced Pole, **not** Flock standard pole), the implementation cost will be \$5,000/camera.



Customer Responsibilities: AC-Powered Cams

If the Flock cameras need to be AC-powered, the **customer is responsible** for acquiring an electrician and ensuring they connect the camera to power. **See steps 2 and 6 below.**

How to Get Started with a Powered Install



1. Create a Deployment Plan

Work with us to select the best location(s) for Flock Safety cameras and power sources



2. Acquire an Electric Quote

Contact an electrician to receive a quote to run 120volt AC power to the camera



3. Sign Flock Safety Agreement

Sign the Flock Safety purchase order to begin the installation of cameras



4. Conduct Site Survey

Flock will mark camera locations, locate underground utilities and mark if present



5. Install Camera

Flock will install the camera and AC power kit at the specified camera location



6. Connect Camera to Power

Notify the electrician that the camera is ready for the power connection installation

Electrician Handout

Electrician Installation Steps

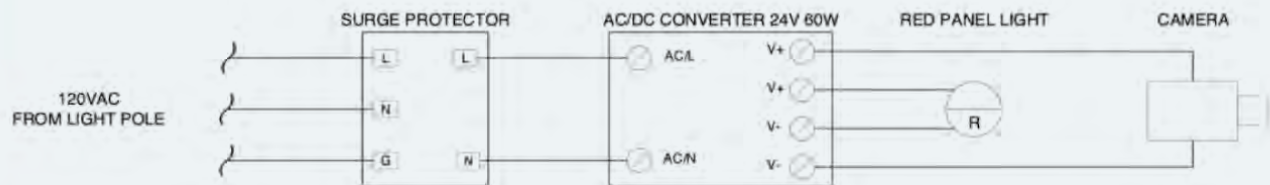
1. Run AC cable and conduit to the box according to NEC Article 300 and any applicable local codes. The gland accepts ½" conduit.
2. Open the box using hinges.
3. Connect AC Mains per wiring diagram below:
 - a. Connect AC Neutral wire to the Surge Protector white Neutral wire using the open position on the lever nut.
 - b. Connect AC Line wire to the Surge Protector black Line wire using the open position on the lever nut.
 - c. Connect AC Ground wire to the Surge Protector green ground wire using the open position on the lever nut.
4. Verify that both the RED LED is lit on the front of the box
5. Close box and zip tie the box shut with the provided zip tie
6. While still on-site, call Flock, who will remotely verify that power is working correctly:



Southeast Region - (678) 562-8766

West-Region - (804) 607-9213

Central & NE Region - (470) 868-4027



FAQs about AC-Powered Flock Cameras

What voltage is supported?

The AC kit is designed to work with 120VAC Infrastructure by default. A 240VAC version is available on request.

How much power does this consume?

Peak current draw is 1.5 A at 120VAC. The average power draw is roughly 30W in high traffic conditions but maybe lower when fewer vehicles are present.

Who is responsible for contracting the electrician?

The customer is responsible for contracting an electrician. We can help answer questions, but the customer is responsible for identifying and contracting an electrician.

Who is responsible for maintenance?

Flock will handle all maintenance related to Flock's camera and power equipment. However, any problems with the electrical supply are the customer's responsibility. The AC junction box has two lights to indicate the presence of power and make it easy for quick diagnosis if there is a problem related to the AC power source.

- If the camera indicates to Flock that there is a power supply problem, Flock will notify the customer and request that the customer verifies the lights on the AC junction box. If the AC Source light is illuminated, Flock will send a technician to investigate. If the AC source light is not illuminated, the customer should check any GFCI's or breakers in the supply circuit or call the electrician who installed the power supply.

How much does it cost?

Work required to bring AC power to each location will be different, so exact pricing is unavailable. Primary cost drivers include arrow boards and the distance from the camera location to the AC power source.

What information do I need to provide my electrician?

The Flock deployment plan and these work instructions should be sufficient to secure a quote. It will be helpful if you know the location of the existing power infrastructure before creating the deployment plan.

Can you plug it into my existing power outlet? The Flock AC power adapter does not use a standard outlet plug but must be directly wired into the power mains. While using outlet plugs may be convenient, they can easily be unplugged, presenting a tampering risk to this critical safety infrastructure. The electrician can route power directly to the camera with a direct wire-in connection if an outlet is close to the camera.

How long does this process typically take?

The installation process typically takes 6-8 weeks. To accelerate the process, be sure to have the electrician perform his work shortly after the Flock technician finishes installing the camera.

What kind of electrician should I look for?

Any licensed electrician should perform this work, though we have found that those who advertise working with landscape lighting are most suited for this work.

What happens if the electrician damages the equipment?

The customer is responsible for contracting the electrician. Any liability associated with this work would be assumed by the customer. If any future work is required at this site due to the electrical infrastructure or the work performed by the electrician would be the responsibility of the customer.

When should the electrician perform his work?

Once Flock installs the camera, you will receive an email alert letting you know that this has been completed. After this, you will need to schedule the electrician to route power to the pole.

What if my electrician has questions about Flock's AC Kit?

You should share the [AC-Power Kit Details](#) packet with the electrician if they have questions.

What if the AC power is on a timer?

Sometimes the AC power will be on a timer (like used for exterior lighting). Flock requires that the AC power provided to the camera be constant. The source that the electrician uses must not be on a timing circuit.

Installation Service Brief Summary

Below outlines the statement of work for the Flock Camera Installation:

What Is Covered By Flock	What Is NOT Covered By Flock	Special Note
Flock Cameras & Online Platform	Traffic Control And Any Associated Costs	
Mounting Poles	*DOT Approved Pole Cost Electrician & Ongoing Electrical Costs	
AC Power Kit (As Needed)	Engineering Drawings	
Solar Panels (As Needed)	Relocation Fees	<i>Excluding Changes During Initial Installation</i>
Site Surveys And Call 811 Scheduling	Contractor Licensing Fees	
Installation Labor Costs	Permit Application Processing Fees	
Customer Support / Training	Specialist Mounting Equipment	<i>Including, But Not Limited To, **MASH Poles Or Adapters</i>
Cellular Data Coverage	Bucket Trucks	
Maintenance Fees (Review Fees Sheet For More Details)	Loss, Theft, Damage To Flock Equipment	
Data Storage For 30 Days	Camera Downtime Due To Power Outage	<i>Only Applicable For AC-Powered Cameras</i>
	***Field Technician Maintenance For Falcon™ Flex	

*If a location requires a "DOT pole" (i.e., not our standard), the implementation cost will be \$5,000/camera; This cost is applicable for installations in GA, IL, SC, TN, and CA.

**MASH poles: Manual for Assessing Safety Hardware (MASH) presents uniform guidelines for crash testing permanent and temporary highway safety features and recommends evaluation criteria to assess test results

***If a camera is lost, stolen, or damaged, a replacement device can be purchased at a discounted price of \$800

Permitting: Pre-Install Questionnaire

1. Timeline

- In Flock Safety's experience, in-depth permitting requirements can **add 2+ months to the installation timeline**.
- The SLA for permit document submission is within 15 days from contract signature date (contract Closed-Won)

2. Right of Way

- Will any Flock Safety cameras be installed on the city, state, or power company-owned poles or in the city, county, or state Right of Way (RoW)?
 - What is the RoW buffer?
 - Will additional permits or written permission be required from third-party entities (such as DOT, power companies, public works, etc.)?
- Will any cameras be installed on city-owned traffic signal poles (vertical mass)?
 - If yes, please provide heights/photos to determine if a bucket truck is needed for the installation.
 - Note: A bucket truck is required if the height exceeds 15 feet tall.

3. AC Power vs. Solar

- If AC powered, is there a 120V power source available, and is there access to an electrician who can connect the existing wire to the Flock Safety powered **installation kit**?
- If solar-powered, consider the size of the solar panel and potential to impact the visibility of DOT signs/signals:
 - Single Panel: 21.25" x 14" x 2" (Length x Width x Depth)
 - Double Panel: 21.25" x 28" x 2" (LxWxD)

4. Traffic Control & Installation Methods

- **If a bucket truck is required**, this typically necessitates an entire lane to be blocked in the direction of travel. **Can you provide a patrol car escort, or will full traffic control be required?***

PLEASE NOTE: If traffic control is required, you may incur additional costs due to city/state requirements; Fees will be determined by quotes received.

- **If full traffic control is required (cones, arrow boards, etc.):**
 - Will standard plans suffice, or are custom plans needed? Custom plans can double the cost, while standard plans can be pulled from the Manual of Uniform Traffic Control Devices (**MUTCD**).
 - Will a non-sealed copy of the traffic plan suffice? Or does the traffic plan need to be sealed and/or submitted by a professional engineer?
 - Are there state-specific special versions/variances that must be followed?
- **If a bucket truck is not required**, the shoulder or sidewalk should suffice and enable Flock Safety to proceed without traffic control systems in place.
 - Note: In some states (i.e., arrow boards), sidewalks may require signage. If signage is mandatory, Will your Public Works department be able to assist?

5. Paperwork & Required Forms

- Flock Safety will need copies of paperwork to complete before proceeding (ex., business license applications, encroachment permit applications). We can save critical time by gathering these documents upfront. We appreciate your assistance in procuring these.

6. Contacts

- If Flock Safety needs to interface directly with the departments, please share the contact information of the following departments:
 - Permitting
 - Public Works
 - Traffic Department

*Fee Schedule

After a deployment plan with Designated Locations and equipment has been agreed upon by both Flock and the Customer, any subsequent changes to the deployment plan (“Reinstalls”) driven by a Customer’s request will incur a fee per the table below.

What Services Incur Fees:

- Requested relocations post-approval by customer
- Relocations due to poor performance will be the responsibility of Flock
 - If a customer requests a location against the advisement of Flock, performance issues and any requested relocations will be the responsibility of the customer.
- Per the contract and absent a defect, in the event that Flock Hardware is lost, stolen, or damaged, Customer may request that Flock replace the Flock Hardware at a fee according to the then-current Reinstall policy
<https://www.flocksafety.com/reinstall-fee-schedule>
- Misc billables for out of scope items for each implementation

Incurred Fees:

- Camera relocation
 - Existing infrastructure (non-AC powered)..... **\$350**
 - Flock pole (non-AC powered)..... **\$750**
 - Advanced pole (non-AC powered)..... **\$5000**
- Replacements
 - Camera only as a result of vandalism, theft, or damage **\$800**
 - Pole replacement only as a result of vandalism, theft, or damage
 - Flock pole **\$500**
 - Advanced pole **\$5000**
 - Full replacement as a result of vandalism, theft, or damage
 - Flock pole, camera, and solar (non-AC Powered)..... **\$1300**
 - Advanced pole, camera, and solar (non-AC Powered)..... **\$5800**

- Trip charge **\$350**
 - Examples:
 - Angle adjustment (elective)
 - Install additional Flock signage

All fees are per reinstall or required visit (in the case that a reinstall is attempted but not completed) and include labor and materials. If you have any questions, please email support@flocksafety.com.

Help Center

Our Help Center is filled with many resources to help you navigate through the online platform. Below you will find some common questions and their relevant help article:

[How do I search camera footage?](#)

[How do I add a user?](#)

[How do I add a vehicle to my own Hot List?](#)

[How do I enable browser notifications for Hot List alerts?](#)

[How do I get text alerts for Hot List?](#)

[How do I request camera access from other nearby agencies?](#)

[How do I use the National Lookup to search for a plate?](#)

(National Lookup - network of law enforcement agencies that have opted to allow their network of Flock cameras to be used for searches)

[How do I reset my / another user's password?](#)

Customer Support

You can reach our customer support team anytime by emailing support@flocksafety.com. They can help answer any “How-To” questions you may have.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Deputy City Clerk
Date: 02/23/2024
Subject: Discuss Citizen Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Deputy City Clerk
Date: 02/23/2024
Subject: Discuss Council Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Deputy City Clerk
Date: 02/23/2024
Subject: Discuss City Manager Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Deputy City Clerk
Date: 02/23/2024
Subject: Discuss City Clerk Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Emily Cumbest, Deputy City Clerk
Date: 02/23/2024
Subject: Discuss City Attorney Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS: