

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
April 2, 2024 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. City of Gautier's Earth Day Celebration will be Friday, April 19th, starting at 9:00am until 3:00pm at Shepard State Park's Welcome Center.
2. Tasty Thursday will be April 25th, starting at 11am at the former Singing River Mall Property.

IV. Presentation Agenda

1. Child Abuse Awareness Month

V. Business Agenda

1. Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2023.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Authorization to acquire an easement along the Bonderer property

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Recessed Council Meeting held March 19, 2024
2. Annual Renewal of the Contract with Singing River Services for the Life Care Plus Program

3. **Approval for Gautier Police Department to use official uniforms, weapons, and vehicles for off-duty security employment at The Sound Amphitheatre**
4. **Approval of a Memorandum of Understanding (MOU) with the Mississippi Wireless Communication Commission for the Mississippi Interoperability Channel Plan (MICP)**
5. **Approval of a Memorandum of Understanding (MOU) for permanent use between the Mississippi Wireless Communication Commission and the Gautier Police Department**
6. **Approval to allow Seymour Engineering to act as authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Boat Launch and Pier project**
7. **Authorization to submit a grant application to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department and Gautier Fire Department**
8. **Acceptance of the Certificate of Substantial Completion for the Town Commons Park Phase II Amphitheater Project**
9. **Approval of a Non-Exclusive Use Agreement with P360 Performance Sports for Gautier's Youth Baseball and Softball fields including adjacent facilities at Buddy Davis Park**
10. **Request to waive rental fees at Bacot Park Basketball Pavilion for South Mississippi Housing Authority No. VIII for its Community Skill Building Outreach Initiative**
11. **Approval of the contract amendment for the Disaster Debris Removal Services to extend the contract to December 31, 2025**
12. **Approval of the contract amendment for the Disaster Debris Monitoring Services to extend the contract to December 31, 2025**
13. **Approval of the contract amendment for the Disaster Response Services and Supplies to extend the contract to December 31, 2025**
14. **Approval of water and sewer adjustments for March 2024 in the amount of \$22,787.39**
15. **Acceptance of the Certificate of Substantial Completion for the Town Commons Park Phase II B – Great Lawn Project Site Work and Utilities Project**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**

3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until April 16, 2024 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
April 2, 2024**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. City of Gautier's Earth Day Celebration will be Friday, April 19th, starting at 9:00am until 3:00pm at Shepard State Park's Welcome Center.
2. Tasty Thursday will be April 25th, starting at 11am at the former Singing River Mall Property.

NOTES:

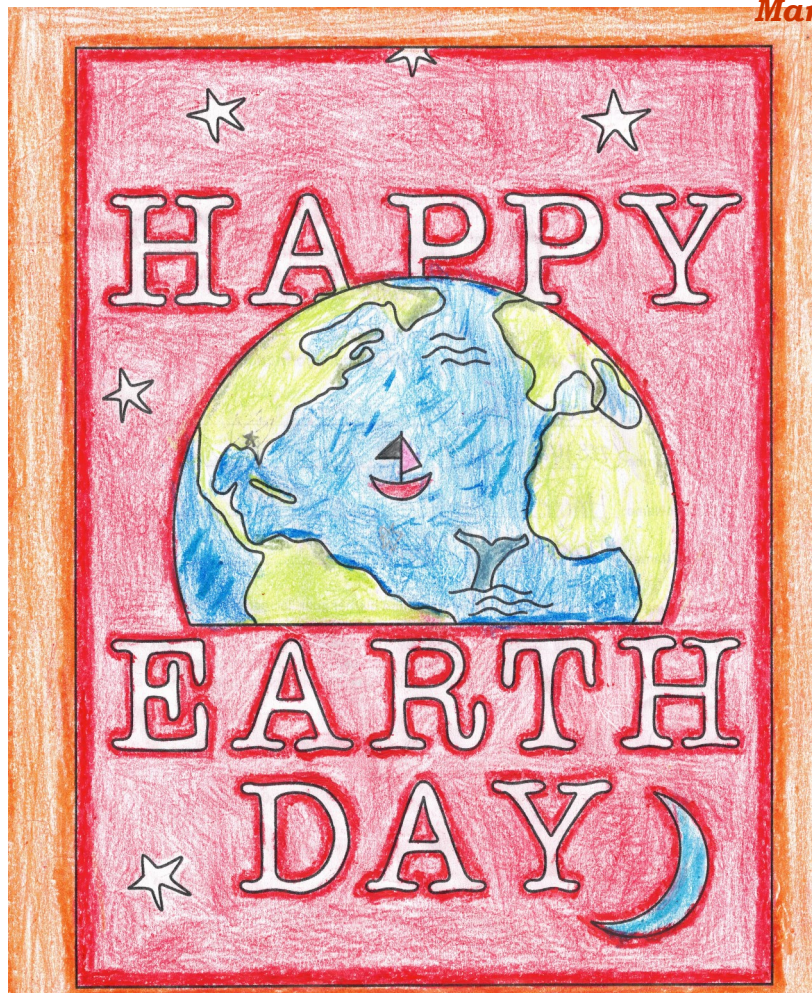
City of Gautier



EARTH DAY CELEBRATION!



*Art Work
Created By
Rosalie Foley
Martin Bluff Elementary*



Friday, April 19, 2024

Shepard State Park

9:00 am - 3:00 pm

Celebrate Earth Day in Nature's Playground. Come enjoy all the amenities that Shepard Park has to offer. Free park entry. Garden Club Plant Sell. Stop by the Welcome Center for Earth Day giveaways. *(while supplies last)*



GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
April 2, 2024**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Child Abuse Awareness Month

NOTES:

**State of Mississippi
City of Gautier**

PROCLAMATION

A Proclamation recognizing Child Abuse Prevention and Awareness Month

WHEREAS, City of Gautier prides itself on giving back to the community, contributing to the quality of life among our citizens; and

WHEREAS, CASA of Southeast Mississippi, in association with the National Court Appointed Special Advocate (CASA) Association, speaks for the best interests of abused and neglected children who are involved in the juvenile courts; and

WHEREAS, more than 35,534 reports of maltreatment throughout the State of Mississippi are reported to suffer from some form of abuse or neglect each year; and

WHEREAS, of those, roughly 6,529 were substantiated investigations meaning at least one form of abuse or neglect was found; and

WHEREAS, in Jackson County, there were about 273 or more substantiated incidents of abuse, neglect and/or exploitation; and

WHEREAS, within our state, 81 children died according to the most recent federal numbers reported of abuse and neglect; and

WHEREAS, through a national effort, City of Gautier community members are encouraged to join together to raise awareness for those children that have fallen victim to abuse and neglect throughout the month of April; and

WHEREAS, this effort will give abused and neglected children in our community, and around the county, a chance for a safe and positive future.

NOW, THEREFORE, WE, the Mayor and City Council for the City of Gautier, Mississippi, by virtue of the authority vested in me, do hereby proclaim April 2024 as

CHILD ABUSE PREVENTION AND AWARENESS MONTH

In this city, and in doing so, urge all citizens to join in a national effort to raise awareness and help prevent child abuse and neglect.

IN WITNESS WHEREOF, I have hereunto set my hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 2nd, day of April, 2024.

Mayor Casey Vaughan
City of Gautier, Mississippi

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

April 2, 2024
Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2023.

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2023. The fee estimated for these services is \$35,000.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the governing authorities of every municipality in the state shall have their books audited annually, prior to the close of the net succeeding fiscal year, either by a competent accountant approved by the State Auditor or by a certified public accountant in accordance with Miss Code Ann. § 21-35-31; and

WHEREAS, the firm of Wright, Ward, Hatten & Guel has offered to perform these services pursuant to the attached agreement; and

WHEREAS, the Mayor and Council Members hereby find that entering this agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2023, is hereby authorized.

IT IS FURTHER ORDERED that the proposed audit will include the audit of all funds in accordance with government auditing standards prescribed by the United States General Accounting Office (GAO) and the corresponding Yellow Book standards and requirements and the Office of the State Auditor (OSA) guidelines, including Mississippi State Law and Regulations, and the Single Audit Act, as delineated in OMB Circular A-133.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

Certified Public Accountants

HANCOCK BANK BUILDING

2510 - 14TH STREET

P.O. BOX 129

GULFPORT, MISSISSIPPI 39502

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March 25, 2024

To the Mayor, City Council and Management
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

We are pleased to confirm our understanding of the services we are to provide for the City of Gautier, Mississippi for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Gautier as of and for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Gautier's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Gautier's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule – budget and actual
- 3) Schedule of the City's proportionate share of net pension liability
- 4) Schedule of the City's contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gautier's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Schedule of surety bonds

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements,

or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Elected officials
- 2) Organizational chart

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

Improper revenue recognition.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Gautier's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Gautier's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Gautier's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Gautier in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government

complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten & Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Auditor or its

designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten & Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of the State Auditor, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Sande Hentges, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$35,000. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City of Gautier, Mississippi. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Gautier and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier, Mississippi.

Management signature: _____
Title: _____
Date: _____

Governance signature: _____
Title: _____
Date: _____

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

April 2, 2024
Authorization to acquire an easement along the
Bonderer property

Introduced by:
Contact Person/Telephone

Josh Danos 497-8000

Summary Explanation: Authorization to acquire an easement along the Bonderer Property

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, in order to complete construction of utilities along the front of the former Singing River Mall site, Staff requests authority to acquire an easement along the Bonderer property; and

WHEREAS, Mississippi Code Annotated Section 21-17-1 authorizes a municipality to purchase real property for all proper municipal purposes; and

WHEREAS, Mississippi Code Annotated Section 43-37-3 provides the process for acquisition of real property and requires the municipality to obtain an appraisal before the initiation of negotiations; and

WHEREAS, the City has obtained an appraisal of the parcel at issue, and the easement is valued at a fair market value of \$18,963.00; and

WHEREAS, the property owner has agreed to sell the easement for appraised value.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager is hereby authorized to move forward with acquiring the parcel for appraised value, including expenditure of funds included in the transaction.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

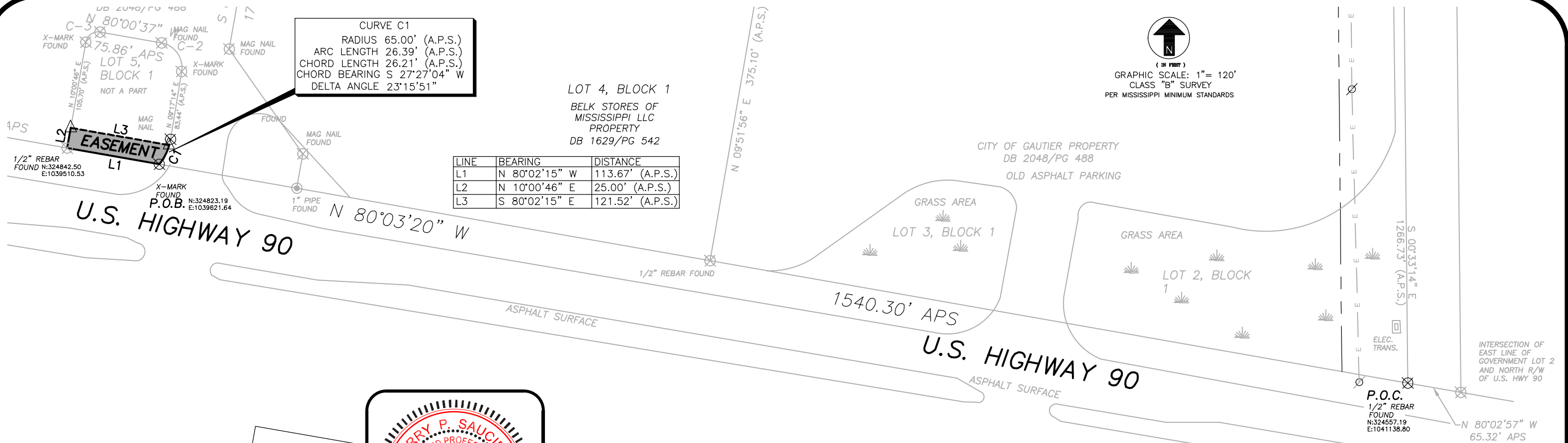
NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.



SURVEYORS NOTES:

SURVEYOR HAS NOT PERFORMED AN INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.

VARIATIONS BETWEEN RECORD CALLS AND SURVEY CALLS ARE DUE TO AN EXCESS OR SHORTAGE BETWEEN FOUND MONUMENTS AND OBSERVED POSSESSION LINES AS WELL AS FIELD SURVEY COLLECTION PROCEDURES.

UTILITY LOCATIONS INCLUDE ABOVE GROUND, THOSE APPARENT, AS WELL AS REASONABLY ACCESSIBLE LOCATIONS ON EXISTING UTILITY AND DRAINAGE FEATURES OBTAINED DURING FIELD SURVEY.

THIS SURVEY IS SUBJECT TO ALL APPLICABLE GOVERNMENTAL REGULATIONS, BUILDING OR OTHER RESTRICTIONS, LEGAL RESTRICTIONS OF ANY NATURE AND FURTHER SUBJECT TO ANY AND ALL EASEMENTS, RESTRICTIVE COVENANTS, AND RIGHT-OF-WAYS OF RECORD.



THIS IS TO CERTIFY THAT THE PARCELS SHOWN AND DESCRIBED HEREON WERE SURVEYED ON THE GROUND AND THE PLAT AND DESCRIPTIONS ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Larry P. Saucier
LARRY P. SAUCIER, P.L.S. # 2939

IF THIS SURVEY IS NOT SIGNED AND SEALED IN RED INK, IT IS A REPRODUCTION AND CANNOT BE RELIED UPON FOR ACCURACY.

REFERENCES:

- 1.) JACKSON COUNTY PROPERTY/TAX MAPS
- 2.) DEED OF SUBJECT PROPERTY AS FURNISHED BY CLIENT.
- 3.) THE FOLLOWING ADDITIONAL REFERENCES:
-RECORD PLAT OF SINGING RIVER MALL SUBDIVISION
DB 1683/PG 610
DB 1233/PG 318
DB 626/PG 489

SURVEY OF SUBJECT ANS SURROUNDING PROPERTIES BY JIM BOOTH, P.L.S. DATED AUGUST 12, 2020

LEGEND:

- 1/2" IRON ROD FOUND (UNLESS NOTED)
- IRON PIPE FOUND (IPF) SIZE VARIES
- 1/2" IRON ROD SET W/CAP (IRS)
- RAIL ROAD SPIKE/ NAIL FOUND
- MAG NAIL/ SPIKE SET
- CONCRETE MONUMENT FOUND
- NOW OR FORMERLY
- LITARD KNOT STAKE FOUND (LKF)
- AS PER RECORD
- AS PER SURVEY
- AS PER PREVIOUS SURVEY
- DIMENSIONS ON RECORD PLAT
- POINT OF BEGINNING
- POINT OF COMMENCEMENT
- BARBED WIRE (FIELD) FENCE LINE
- WOOD/CHAIN LINK FENCELINE
- PP
- POWER POLE
- UNDER GROUND WATER
- SUBJECT PROPERTY LINE
- OVER HEAD ELECTRIC
- NOT TO SCALE
- FH
- FIRE HYDRANT
- WV
- WATER VALVE
- UTILITY WITNESS POST
- SEWER MANHOLE
- CONTROL POINT
- SEWER
- WATER
- GAS
- UNDERGROUND FIBER OPTIC
- EXISTING SPOT ELEVATION (N.A.V.D. '88 VERTICAL DATUM)

LEGAL DESCRIPTION:

THE FOLLOWING SURVEY LEGAL DESCRIPTION IS BASED ON THE MISSISSIPPI STATE PLANE COORDINATE SYSTEM, GRID NORTH (NAD 83-2011: MISSISSIPPI EAST ZONE) IN U.S. SURVEY FEET AND HAVING STATE PLANE COORDINATE VALUES OF (NORTHING = 324557.19' EASTING = 104138.80') USING A CONVERGENCE ANGLE OF 00°05'28.63" AND A SCALE FACTOR OF 0.99995371 AT A 1/2" IRON ROD FOUND AT THE SOUTHEAST CORNER OF LOT 2, BLOCK 1, SINGING RIVER MALL SUBDIVISION AS PER PLAT BOOK 16/ PAGE 20 AND BEING LOCATED IN U.S. GOVERNMENT LOT 2 OF FRACTIONAL SECTION 35, TOWNSHIP 7 SOUTH, RANGE 7 WEST, CITY OF GAUTIER, JACKSON COUNTY, MISSISSIPPI AND IS BASED ON A SURVEY PERFORMED BY LARRY P. SAUCIER, MISSISSIPPI REGISTRATION NUMBER 2939 DATED MAY 17, 2023.

COMMENCING AT A 1/2" IRON ROD FOUND AT THE SOUTHEAST CORNER OF LOT 2, BLOCK 1, SINGING RIVER MALL SUBDIVISION ON THE NORTH MARGIN OF U.S. HIGHWAY 90; THENCE PROCEED N 80°03'20" W (GRID BEARINGS AND DISTANCES CITED) ALONG THE NORTH MARGIN OF U.S. HIGHWAY 90 FOR A DISTANCE OF 1,540.30' TO A CHISELED "X" MARK FOUND IN CONCRETE AT THE POINT OF BEGINNING; THENCE PROCEED N 80°02'15" W FURTHER ALONG SAID NORTH MARGIN FOR A DISTANCE OF 113.67' TO A 1/2" IRON ROD FOUND; THENCE PROCEED N 10°00'46" E FOR A DISTANCE OF 25.00' TO A MAG NAIL SET IN ASPHALT; THENCE PROCEED S 80°02'15" E FOR A DISTANCE OF 121.53' TO A MAG NAIL SET IN ASPHALT AT A NON-TANGENT POINT ON A CURVE TURNING TO THE RIGHT HAVING A RADIUS OF 65.0' AND A CENTRAL ANGLE OF 23°15'51"; THENCE PROCEED ALONG THE ARC OF SAID CURVE TO THE RIGHT FOR A DISTANCE OF 26.39' TO A MAG NAIL SET IN ASPHALT BEARING S 27°27'04" W, 26.21' FROM THE PREVIOUSLY DESCRIBED POINT BACK TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 2963 SQUARE FEET OR 0.07 ACRES, APPROXIMATELY.



925 TOMMY MUNRO
DRIVE,
SUITE G, BILOXI, MS
39532
228-385-2350

A INDEPENDENT EASEMENT SURVEY OF NOW OR FORMERLY DEDE BONDERER (GAUTIER FAMILY DENTAL) PROPERTY LOCATED IN LOT 5, BLOCK 1, SINGING RIVER MALL SUBDIVISION AS PER PB 16/ PAGE 20, CITY OF GAUTIER, MISSISSIPPI.

FOR: DEDE BONDERER
N/F GAUTIER FAMILY
DENTIST

DRAWING NO. 20-066.03
DATE OF FIELD SURVEY:
MAY 17, 2023

Final Opinion of Market Values

Value Opinion	Land Area		Land PSF		% of Fee		Value
Value Whole Property - Before							
Land Area	17,206 SF	x	\$8.00 PSF	x	100%	=	\$137,648
Total							\$137,648
Remainder After							
Land Area	14,243 SF	x	\$8.00 PSF	x	100%	=	\$113,944
Land Encumbered (Easement)	2,963 SF	x	\$8.00 PSF	x	20%	=	\$4,741
Total							\$118,685
Value of Site Improvements							
Concrete Paving, Sod/Lawn, Brick Sign Base						=	\$20,810
Total							\$20,810
Compensation Summary							
Partial Acquisition (Easement)							\$18,963
Improvements							\$20,810
Damages (Remainder Before less Remainder After)							\$0
Cost to Cure							\$0
Total Compensation (01-05-24)							\$39,773

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting: April 2, 2024
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA COMPUTER SYSTEMS INC	241601	04/02/2024	03/19/2024			665.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	APR 2024 ACCT SOFTWARE MAINT		DHLMN13146	03/15/2024			470.00
	001-092-606	APR 2024 PRIV LIC SW MAINT		DHLMN13147	03/15/2024			195.00
001	GRAND VIEW SECURITY LLC	241605	04/02/2024	03/19/2024			275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	REPR CALL: GM PIER CAMERAS		0314095181	03/17/2024			275.00
001	COMM-TECH SOLUTIONS INC	241606	04/02/2024	03/19/2024			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	REPROGRAM EXTS: CODE ENF		17246	03/13/2024			75.00
001	AGJ SYSTEMS & NETWORKS INC	241608	04/02/2024	03/21/2024			8,341.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	MAR 2024: MSP COMPLETE CARE		MSP-112793	04/01/2024			6,200.00
	001-092-606	MAR 2024: MS365 EXC (83)		112868	04/01/2024			415.00
	001-092-606	MAR 2024: MS365 BUS (35)		112868	04/01/2024			472.50
	001-092-606	MAR 2024: LITIGATN HOLD (18)		112868	04/01/2024			54.00
	001-092-606	MAR 2024: BACKUP SERVER (2)		112893	04/01/2024			600.00
	001-092-606	JUL 2023: NO INV BKUP SRVR(2)		105726	07/01/2023			600.00
001	LAWN CARE NEAR ME LLC	241618	04/02/2024	03/22/2024			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-679	HWY 90 SHOULDER MAINT		INV-000177	03/22/2024			900.00
	001-201-679	CREDIT ON ACCOUNT		INV-000177	03/22/2024			-720.00
001	GLOBALSTAR	241631	04/02/2024	03/25/2024			102.77	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0067136011	03/16/2024			102.77
001	DEPT PUBLIC SAFETY	241632	04/02/2024	03/25/2024			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (FEB 2024)		90142613	03/08/2024			60.00
001	AT&T	241633	04/02/2024	03/25/2024			38.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC LINE MONITORING		2284970262	03/14/2024			38.41
001	SPARKLIGHT	241635	04/02/2024	03/25/2024			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2024: CBL BOX 118476316		03082024	03/08/2024			62.38
001	SPARKLIGHT	241636	04/02/2024	03/25/2024			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2024: POLICE 107718371		03082024	03/08/2024			127.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC	241637	04/02/2024	03/25/2024			89.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150:BASE FEE		INV6812412	03/06/2024			38.00
	001-100-699	RICO IM C2500:BASE FEE		INV6812412	03/06/2024			37.55
	001-100-699	LEXMARK C4150:COLOR		INV6812412	03/06/2024			13.50
001	RJ YOUNG COMPANY LLC	241638	04/02/2024	03/25/2024			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV6822618	03/13/2024			470.88
001	FUELMAN	241643	04/02/2024	03/25/2024			4,137.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66116946	03/18/2024			104.69
	001-100-525	UNL FUEL		NP66116946	03/18/2024			3,002.35
	001-161-525	UNL&DSL FUEL		NP66116946	03/18/2024			437.65
	001-170-525	UNL FUEL		NP66116946	03/18/2024			489.14
	001-205-525	UNL&DSL FUEL		NP66116946	03/18/2024			103.68
001	FUELMAN	241647	04/02/2024	03/26/2024			4,260.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66143641	03/25/2024			69.88
	001-100-525	UNL FUEL		NP66143641	03/25/2024			3,140.90
	001-161-525	UNL&DSL FUEL		NP66143641	03/25/2024			546.38
	001-170-525	UNL&DSL FUEL		NP66143641	03/25/2024			437.51
	001-205-525	DSL FUEL		NP66143641	03/25/2024			65.57
001	SINGING RIVER PAINT & BODY	241656	04/02/2024	03/26/2024			4,998.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-638	REPR V#36383: FY 23 CLAIM		136383	03/25/2024			4,998.26
001	RJ YOUNG COMPANY LLC	241667	04/02/2024	03/27/2024			488.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FKN100-01 RENTAL FEE		INV6829003	03/18/2024			216.47
	001-100-699	ADMIN FEE		INV6829003	03/18/2024			8.00
	001-100-699	MP C2504EX USAGE:COLOR		INV6829003	03/18/2024			263.96
001	SINGING RIVER ELECTRIC COOPERATIVE	241668	04/02/2024	03/27/2024			676.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		03152024	03/21/2024			406.27
	001-161-631	MARTIN BLUFF FD 58380001		03172024	03/22/2024			189.71
	001-201-629	SIGNAL LIGHTS 17546		03172024	03/22/2024			39.02
	001-092-631	CITY LIMIT SIGN 17546		03172024	03/22/2024			41.07
001	SINGING RIVER ELECTRIC COOPERATIVE	241672	04/02/2024	03/28/2024			9,636.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		03182024	03/25/2024			7,055.45
	001-092-631	CITY HALL 10054		03182024	03/25/2024			754.49
	001-170-631	FRAZIER PARK 10054		03182024	03/25/2024			62.53
	001-170-631	SENIOR BLDG 10054		03182024	03/25/2024			199.17
	001-170-631	CITY PARK 10054		03182024	03/25/2024			231.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	241672	04/02/2024	03/28/2024			9,636.03	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	CENTRAL FD 10054	03182024	03/25/2024			272.19	
	001-092-631	MAINT SHOP 10054	03182024	03/25/2024			266.84	
	001-092-631	HWY 90 SIGN 10054	03182024	03/25/2024			35.91	
	001-201-629	SIGNAL LIGHTS 10054	03182024	03/25/2024			757.49	
001	SINGING RIVER PAINT & BODY	241678	04/02/2024	03/27/2024			13,450.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-706	INSTL PATROL UNIT MODEM (28)	13450	03/22/2024	240223		9,100.00	
	001-100-706	INSTL PATROL UNIT CAMERA (9)	13450	03/22/2024	240223		4,050.00	
	001-100-706	SHOP SUPPLIES	13450	03/22/2024	240223		300.00	
001	AIRGAS USA LLC	241680	04/02/2024	03/27/2024			675.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-588	MIG GUN PRO 250M153035 250A	9147891362	03/14/2024	240613		366.62	
	001-205-588	WIRE MIG ER70S-6.035"P/3 (11)	9147891362	03/14/2024	240613		60.06	
	001-205-588	NOZZLE MIG 22-50 1/2 ADJUST	9147891362	03/14/2024	240613		9.28	
	001-205-588	WHL COMBO 4.5X1/8X5/8 (3)	9147891362	03/14/2024	240613		21.09	
	001-205-588	HOSE 1/4X50 TWN WELD GR R	9147891362	03/14/2024	240613		117.04	
	001-205-588	AIRGAS HAZMAT CHARGE	9147891362	03/14/2024	240613		25.22	
	001-205-588	DISC FLAP 4.5X5/8-11 TY 27(3)	9147891363	03/14/2024	240613		58.38	
	001-205-588	AIRGAS HAZMAT CHARGE	9147891363	03/14/2024	240613		18.14	
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	241681	04/02/2024	03/27/2024			15.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	5X7 PLAQUE: PAROL ART DONATN	2403100	03/22/2024	240643		15.00	
001	CITY ELECTRIC SUPPLY CO	241687	04/02/2024	03/27/2024			1,100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-616	HPS 1000W S52 5-TAP (4)	PAS/093912	03/07/2024	240489		1,100.00	
001	SPORTABOUT	241689	04/02/2024	03/27/2024			4,424.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-503	BASEBALL/SOFTBALL JERSEY (79)	11225	03/20/2024	240549		1,738.00	
	001-170-503	BASEBALL/SOFTBALL PANTS (79)	11225	03/20/2024	240549		1,106.00	
	001-170-503	UNIFORM BELT (79)	11225	03/20/2024	240549		474.00	
	001-170-503	UNIFORM SOCK (79)	11225	03/20/2024	240549		395.00	
	001-170-503	UNIFORM ADJ CAP W/LETTER (79)	11225	03/20/2024	240549		711.00	
001	GRAFIX SHOPPE	241690	04/02/2024	03/27/2024			474.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	HELMET PATCH (2)	155345	02/14/2024	240416		30.00	
	001-100-638	SHIPPING	155345	02/14/2024	240416		22.99	
	001-100-570	POLICE GOLD LTRS 24"X5 (4)	156136	03/22/2024	240591		140.00	
	001-100-570	GAUTIER GOLD LETTERS (2)	156136	03/22/2024	240591		60.00	
	001-100-570	POLICE GOLD LTRS 15"X3.5 (2)	156136	03/22/2024	240591		60.00	
	001-100-570	GAUTIER POLICE GOLD LTRS (2)	156136	03/22/2024	240591		70.00	
	001-100-570	6" TALL BADGE (2)	156136	03/22/2024	240591		60.00	
	001-100-570	EST SHIPPING: ATV DECALS	156136	03/22/2024	240591		31.43	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LINK CORPORATION	241692	04/02/2024	03/27/2024			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	ART TRACE/DESIGN: PRJ 104893		24-24174	03/14/2024	240597		35.00
001	VIRTUAL DOXX CORPORATION	241693	04/02/2024	03/27/2024			1,603.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	PROP EVID BARCODE LABEL(2500)		24-0034	03/01/2024	240527		1,575.00
	001-100-559	SHIPPING		24-0034	03/01/2024	240527		28.14
001	DANA SAFETY SUPPLY	241694	04/02/2024	03/27/2024			275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	GJ M500 DVR SYSTEM (11)		883343	12/08/2023	240173		275.00
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	241695	04/02/2024	03/27/2024			5,180.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	POLY TROUSER #8650T (19)		29809	03/18/2024	240370		1,234.81
	001-100-535	PIGGYBACK STRIPING (17)		29809	03/18/2024	240370		204.00
	001-100-535	BLAUER LS ZIP SHIRT 8600 (5)		29809	03/18/2024	240370		320.00
	001-100-535	BLAUER SS SHIRT 8610 (13)		29809	03/18/2024	240370		767.00
	001-100-535	FLX TACTICAL PANT 8666 (9)		29809	03/18/2024	240370		711.00
	001-100-535	FLX BASE SHIRT 8362 (11)		29809	03/18/2024	240370		649.00
	001-100-535	FLX LS BASE SHIRT 8361 (15)		29809	03/18/2024	240370		960.00
	001-100-535	PORT CORE JACKET J317 (2)		29809	03/18/2024	240370		90.00
	001-100-535	OM DELUXE SAFETY VEST		29809	03/18/2024	240370		34.99
	001-100-535	REFL RAIN JACKET MED 3654		29809	03/18/2024	240370		47.99
	001-100-535	EMBROIDERY (4)		29809	03/18/2024	240370		32.00
	001-100-535	SHIPPING		29809	03/18/2024	240370		75.00
	001-100-535	POLY TROUSER 2286		29809	03/18/2024	240370		54.99
001	AMAZON CAPITAL SERVICE	241696	04/02/2024	03/27/2024			576.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	EXT CORD 50FT 250V HD		1G16XVNVJ3Y	03/12/2024	240601		79.99
	001-100-570	VLV SPRING CMPRSSR(2): CHRGRS		S77F9NCXHR	03/15/2024	240612		71.76
	001-170-577	WHT ATH FIELD PAINT CS/12 (2)		1NWNTYLVJ7	03/15/2024	240621		149.90
	001-100-559	USB FLASH DRIVE 1900GB (3)		1C9FTWG1JD	03/01/2024	240541		89.97
	001-100-559	SANDISK 256GB MEMORY CARD (4)		1C9FTWG1JD	03/01/2024	240541		104.80
	001-100-559	EVIDENCE PAPER BAG MED (2)		1C9FTWG1JD	03/01/2024	240541		80.00
001	AGJ SYSTEMS & NETWORKS INC	241698	04/02/2024	03/27/2024			181.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-559	MONITOR 24IN VIEWSONIC		111650	01/30/2024	240376		181.99
001	SITEONE LANDSCAPE SUPPLY LLC	241699	04/02/2024	03/27/2024			1,533.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-520	BROWN MULCH 2CU FT BAG (288)		1383565991	03/25/2024	240495		1,073.66
	001-170-639	RED MULCH 2CU FT BAG (144)		1383565991	03/25/2024	240495		459.94

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DOCTOR CLEAN CARPET TILE CARE Account Number 001-100-635	241700	04/02/2024	03/27/2024	00001337	03/23/2024 240575	560.40 Amount	560.40
001	SINGING RIVER PAINT & BODY Account Number 001-100-638	241701	04/02/2024	03/28/2024	630955	03/13/2024 240603	208.40 Amount	208.40
001	SEYMOUR ENGINEERING PLLC Account Number 001-092-603	241705	04/02/2024	03/27/2024	9032	03/26/2024	12,370.00 Amount	12,370.00
001	SEYMOUR ENGINEERING PLLC Account Number 001-092-603	241706	04/02/2024	03/27/2024	9033	03/26/2024	7,500.00 Amount	7,500.00
001	SEYMOUR ENGINEERING PLLC Account Number 001-092-603	241707	04/02/2024	03/27/2024	9036	03/26/2024	7,500.00 Amount	7,500.00
001	BAYVIEW PET MEDICAL AND DENTAL CENTER Account Number 001-100-514	241708	04/02/2024	03/27/2024	246954	02/21/2024	79.20 Amount	79.20
FUND TOTAL	1 Claims to	Checks	37 Total	92,427.66 Manual		Held	Total	92,427.66

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	GOTTFRIED CONSTRUCTION LLC	241655	04/02/2024	03/26/2024			135,538.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-721-713	LS UPGRADES: STORED MATS		3	03/25/2024		135,538.99	
FUND TOTAL	3 Claims	to	Checks	1 Total	135,538.99	Manual	Held	Total 135,538.99

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	AMAZON CAPITAL SERVICE	241697	04/02/2024	03/27/2024			486.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-559	RM DECK BOX 74 GAL (2)		1QLVWYFHLK	03/21/2024	240642		200.80
	004-510-559	RM COMM LAUNDRY CART (2)		1QLVWYFHLK	03/21/2024	240642		286.08
FUND TOTAL	4 Claims	to	Checks	1 Total	486.88 Manual	Held	Total	486.88

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	REEVES COMPANY INC	241691	04/02/2024	03/27/2024			1,005.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	MODEL YD PLATE (35)		489978	03/18/2024	240599		539.35
	156-100-799	MODEL #69 NAME PLATE (35)		489978	03/18/2024	240599		453.25
	156-100-799	SHIPPING		489978	03/18/2024	240599		12.44
FUND TOTAL 156 Claims	to	Checks	1 Total	1,005.04	Manual	Held	Total	1,005.04

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	241640	04/02/2024	03/25/2024			14,798.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		MAR 2024	03/21/2024		14,798.92	
FUND TOTAL 172 Claims	to	Checks	1 Total	14,798.92 Manual		Held	Total	14,798.92

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	241604	04/02/2024	03/19/2024			702.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE MAR 2024	4058	03/15/2024			52.20	
	176-170-699	SHOPPING CART	4058	03/15/2024			300.00	
	176-170-699	WEBSITE MAINT 02/15-03/14/24	4058	03/15/2024			350.00	
176	COCA COLA BOTTLING CO UNITED INC	241629	04/02/2024	03/25/2024			62.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-541	CS 200Z SPRITE (1)	4048213607	03/22/2024			31.00	
	176-170-541	CS 200Z BARQS ZERO (1)	4048213607	03/22/2024			31.00	
176	SPARKLIGHT	241641	04/02/2024	03/25/2024			214.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	APR 2024: SSP 132698937	03202024	03/20/2024			214.39	
176	FOSTERS A/C & HEATING INC	241677	04/02/2024	03/27/2024			741.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-635	MV THERMOSTAT-INSTL LOCKBOX	V62823	03/08/2024	240523		741.95	
176	CUPIT SIGNS OF MISSISSIPPI INC	241688	04/02/2024	03/27/2024			224.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	METAL SIGN 12X18(5):HONOR BOX	36197F	03/14/2024	240608		224.95	
FUND TOTAL 176 Claims	to	Checks	5 Total	1,945.49 Manual		Held	Total	1,945.49

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
177	SEYMOUR ENGINEERING PLLC	241703	04/02/2024	03/27/2024			13,760.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	177-176-762	ENG DESIGN/BIDDING 70%		9031	03/26/2024			13,760.00
FUND TOTAL 177 Claims	to	Checks	1 Total	13,760.00	Manual	Held	Total	13,760.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
250	FIRST NATIONAL BANK TRUST DEPT	241607	04/02/2024	03/19/2024			225,659.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	250-680-801	PRN PMT: S2018 REV BOND		05012024	03/15/2023			165,000.00
	250-680-811	INT PMT: S2018 REV BOND		05012024	03/15/2023			60,659.38
FUND TOTAL 250 Claims	to	Checks	1 Total	225,659.38	Manual	Held	Total	225,659.38

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-755	241652	04/02/2024	03/26/2024			96,729.75	
	Description AMPHITHEATER CONST 100%			Invoice # 14	Date 03/25/2024	P.O.	Amount	96,729.75
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-778	241653	04/02/2024	03/26/2024			560,415.98	
	Description GREAT LAWN SITE WORK 99%			Invoice # 8	Date 03/22/2024	P.O.	Amount	560,415.98
304	FLETCHER CONSTRUCTION CO INC Account Number 304-510-777	241654	04/02/2024	03/26/2024			95,412.50	
	Description CONCRETE WORK: INC PLAYGRND			Invoice # 8	Date 03/22/2024	P.O.	Amount	95,412.50
304	SEYMOUR ENGINEERING PLLC Account Number 304-510-762	241702	04/02/2024	03/27/2024			24,825.00	
	Description TO #7: ENG/ARC DESIGN 90%			Invoice # 9030	Date 03/26/2024	P.O.	Amount	24,825.00
FUND TOTAL 304 Claims to		Checks	4 Total	777,383.23	Manual		Held	Total 777,383.23

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC	241704	04/02/2024	03/27/2024			18,265.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	362-600-762	TOPOGRAPHIC SURVEY 100%		9035	03/26/2024			8,000.00
	362-600-762	ENG DESIGN 5%		9035	03/26/2024			10,265.00
FUND TOTAL 362 Claims	to	Checks	1 Total	18,265.00	Manual	Held	Total	18,265.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	241585	04/02/2024	03/15/2024			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		03112024	03/11/2024		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR		03112024	03/11/2024		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR		03112024	03/11/2024		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD		03112024	03/11/2024		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR		03112024	03/11/2024		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR		03112024	03/11/2024		9,665.99	
400	MPI GO BOND S2019 CONSTRUCTION FUND	241600	04/02/2024	03/19/2024			165,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 304		03192024	03/19/2024		165,500.00	
400	2018-2019 BOND DEBT SERVICE FUND	241602	04/02/2024	03/19/2024			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	APR 2024: 2018 BOND DS		04012024	04/01/2024		24,000.00	
400	2018-2019 BOND DEBT SERVICE FUND	241603	04/02/2024	03/19/2024			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	APR 2024: 2019 BOND DS		04012024	04/01/2024		32,000.00	
400	COG DEPOSITORY ACCOUNT	241626	04/02/2024	03/25/2024			130,308.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	FEB 2024 GARBAGE PMTS		02292024	02/29/2024		130,308.03	
400	MS DEPT REVENUE MOTOR VEH LICENSING	241627	04/02/2024	03/25/2024			192.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	GOVT VEHICLE TAG (16)		03192024	03/19/2024		192.00	
400	JACKSON COUNTY UTILITY AUTHORITY	241628	04/02/2024	03/25/2024			223,406.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	APR 2024 TREATMENT CHGS		2496	04/01/2024		223,406.00	
400	COG DEPOSITORY ACCOUNT	241630	04/02/2024	03/25/2024			1,005.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 171		03212024	03/21/2024		1,005.00	
400	AT&T	241634	04/02/2024	03/25/2024			98.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	03/14/2024		98.99	
400	RJ YOUNG COMPANY LLC	241639	04/02/2024	03/25/2024			191.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV6822440	03/13/2024		166.49	
	400-650-698	IM C4500 USAGE: B/W		INV6822440	03/13/2024		6.21	
	400-650-698	IM C4500 USAGE: COLOR		INV6822440	03/13/2024		18.36	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN LINC	241642	04/02/2024	03/25/2024			86.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2024 SERV CHGS		264989	03/01/2024			86.76
400	FUELMAN	241644	04/02/2024	03/25/2024			238.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66116946	03/18/2024			238.99
400	SINGING RIVER ELECTRIC COOPERATIVE	241645	04/02/2024	03/25/2024			2,851.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER RD WTR 109812001		03152024	03/21/2024			31.18
	400-651-631	LIFT STNS 20649		03152024	03/21/2024			1,398.81
	400-651-631	LIFT STNS 28779		03152024	03/21/2024			111.55
	400-651-631	LIFT STNS 20688		03122024	03/19/2024			275.27
	400-651-631	SCHOONER WELL 20688		03122024	03/19/2024			1,034.26
400	FUELMAN	241648	04/02/2024	03/26/2024			188.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66143641	03/25/2024			188.01
400	ANSER	241649	04/02/2024	03/26/2024			595.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:03/14-04/09/24		277-031324	03/13/2024			585.00
	400-650-698	PAPER INVOICE FEE		277-031324	03/13/2024			10.00
400	SINGING RIVER ELECTRIC COOPERATIVE	241669	04/02/2024	03/27/2024			5,831.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 89627001		03172024	03/22/2024			79.83
	400-651-631	LIFT STATIONS 89702001		03172024	03/22/2024			30.00
	400-651-631	LIFT STATIONS 17881		03172024	03/22/2024			3,227.66
	400-651-631	WATER WELLS 17881		03172024	03/22/2024			2,494.05
400	SEYMOUR ENGINEERING PLLC	241671	04/02/2024	03/27/2024			1,135.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-603	JCUA SEWER FLOW REROUTE		9034	03/26/2024			225.00
	400-650-603	INDIGO AVE DRAWINGS		9034	03/26/2024			420.00
	400-650-603	BID OPENING: UTILITY FLEET		9034	03/26/2024			490.00
400	SINGING RIVER ELECTRIC COOPERATIVE	241674	04/02/2024	03/28/2024			10,595.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17882		03192024	03/26/2024			2,266.59
	400-651-631	WATER WELLS 17882		03192024	03/26/2024			4,692.25
	400-651-631	CITY HALL SOUTH 17882		03192024	03/26/2024			2,371.01
	400-651-631	LIFT STNS 114260001		03192024	03/26/2024			1,265.81
400	SINGING RIVER ELECTRIC COOPERATIVE	241675	04/02/2024	03/28/2024			3,025.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17883		03192024	03/26/2024			3,025.61

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	REYNOLDS WHOLESALE CO	241676	04/02/2024	03/27/2024			260.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-510	MFB TOWELS CS	76438	03/15/2024	240622		24.95	
	400-650-510	VB PAPER TOWEL 30CS (2)	76438	03/15/2024	240622		69.90	
	400-650-510	WINDEX SPRAY 32OZ (4)	76438	03/15/2024	240622		21.16	
	400-650-510	PF LATEX GLOVE LG 100CT	76438	03/15/2024	240622		70.00	
	400-650-510	VB ANTIBAC HAND SOAP GAL(2)	76438	03/15/2024	240622		27.90	
	400-650-510	FUSION SPRAY (6)	76438	03/15/2024	240622		34.50	
	400-650-510	BLEACH GAL (3)	76438	03/15/2024	240622		11.98	
400	SOUTHERN PIPE & SUPPLY CO INC	241679	04/02/2024	03/27/2024			8,681.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-709	5/8X3/4 BLMJ DIRECT METER(64)	9136021-00	03/11/2024	240466		4,931.20	
	400-651-709	5/8X3/4 BLMJ DIRECT METER(50)	9212715-00	03/11/2024	240519		3,750.00	
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	241682	04/02/2024	03/27/2024			1,327.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	VL3513 1.5HP MOTOR: OFF WELL	46480	03/18/2024	240605		779.00	
	400-651-582	1/3 HP ELEC MOTOR: ION PLANT	46488	03/25/2024	240638		548.09	
400	CONSOLIDATED PIPE & SUPPLY	241683	04/02/2024	03/27/2024			4,858.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	2.5 RED AUTO FLUSH HYDRANT	MS037763	03/20/2024	240610		2,375.00	
	400-651-581	2.5 YEL AUTO FLUSH HYDRANT	MS037763	03/20/2024	240610		2,275.00	
	400-650-500	BROOKS 8610005 LOCK KEY (3)	MS037728	03/19/2024	240628		208.50	
400	CENTRAL PIPE SUPPLY-JACKSON	241684	04/02/2024	03/27/2024			956.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	4" FERNCO PVC X PVC (2)	365689.001	03/11/2024	240582		17.16	
	400-651-581	1X1X 3/4 BRASS TEE (6)	365689.001	03/11/2024	240582		487.80	
	400-651-581	3/4 CORP STOP BRASS (4)	365689.001	03/11/2024	240582		219.12	
	400-651-581	3/4 BALL VALVE (6)	365689.001	03/11/2024	240582		123.30	
	400-651-581	3/4 CORP STOP BRASS (2)	365689.002	03/11/2024	240582		109.56	
400	BAY MOTOR WINDING INC	241685	04/02/2024	03/27/2024			12,560.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	REBUILD MOTOR: WHITEWOOD LS #2	0128653	03/18/2024	240509		2,365.00	
	400-651-584	REBUILD MOTOR: WHITEWOOD LS #1	0128654	03/18/2024	240510		2,365.00	
	400-651-584	REBUILD PUMP: GUILLLOTTEVILLE	0128677	03/18/2024	240521		2,365.00	
	400-651-584	SEAL PLATE	0128677	03/18/2024	240521		865.00	
	400-651-584	IMPELLER	0128677	03/18/2024	240521		625.00	
	400-651-584	REBUILD PUMP: FISH HAWK	0128678	03/18/2024	240522		2,365.00	
	400-651-584	NEW IMPELLER	0128678	03/18/2024	240522		625.00	
	400-651-584	MACHINE WORK	0128678	03/18/2024	240522		510.00	
	400-651-584	100FT MINI FLOATS TYPE P (5)	0128810	03/27/2024	240606		375.00	
	400-651-584	EST FREIGHT	0128810	03/27/2024	240606		100.00	

Docket of Claims
Release date from 04/02/2024 thru 04/02/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	241686	04/02/2024	03/27/2024			122.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	BLUE 1" 3-RING BINDER (4)	3561661519	03/09/2024	240589	20.36		
	400-650-500	#64 RUBBER BANDS (2)	3561661525	03/09/2024	240589	2.96		
	400-650-500	HP 206X BLK HY TONER	3561661525	03/09/2024	240589	99.65		
FUND TOTAL 400 Claims	to	Checks	26 Total	673,442.92 Manual	Held	Total	673,442.92	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
401	PUCKETT RENTS	241709	04/02/2024	03/28/2024			188,046.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	401-651-702	CAT 305 07A EXCAVATOR	1029290000	03/22/2024	240644		83,281.49	
	401-651-702	CAT 305 07A 3 YR EXTEND WARRANT	1029290000	03/22/2024	240644		564.00	
	401-651-702	CAT 306 07A EXCAVATOR	1029328000	03/22/2024	240644		103,480.99	
	401-651-702	CAT 306 07A 3 YR EXTEND WARRANT	1029328000	03/22/2024	240644		720.00	
FUND TOTAL 401 Claims	to	Checks	1 Total	188,046.48	Manual	Held	Total	188,046.48

SUMMARY OF ALL FUNDS

FUND	1	Claims	to	Checks	37	Total	92,427.66	Manual	Held	Total	92,427.66
FUND	3	Claims	to	Checks	1	Total	135,538.99	Manual	Held	Total	135,538.99
FUND	4	Claims	to	Checks	1	Total	486.88	Manual	Held	Total	486.88
FUND	156	Claims	to	Checks	1	Total	1,005.04	Manual	Held	Total	1,005.04
FUND	172	Claims	to	Checks	1	Total	14,798.92	Manual	Held	Total	14,798.92
FUND	176	Claims	to	Checks	5	Total	1,945.49	Manual	Held	Total	1,945.49
FUND	177	Claims	to	Checks	1	Total	13,760.00	Manual	Held	Total	13,760.00
FUND	250	Claims	to	Checks	1	Total	225,659.38	Manual	Held	Total	225,659.38
FUND	304	Claims	to	Checks	4	Total	777,383.23	Manual	Held	Total	777,383.23
FUND	362	Claims	to	Checks	1	Total	18,265.00	Manual	Held	Total	18,265.00
FUND	400	Claims	to	Checks	26	Total	673,442.92	Manual	Held	Total	673,442.92
FUND	401	Claims	to	Checks	1	Total	188,046.48	Manual	Held	Total	188,046.48
Total for all Funds				Checks	80	Total	2,142,759.99	Manual	Held	Total	2,142,759.99

**CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet**

Council Meeting:

April 2, 2024

Title:

**Approval of Minutes from the Recessed Council Meeting
held March 19, 2024**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held March 19, 2024

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held March 19, 2024 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

Tuesday
March 19, 2024
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held March 19, 2024 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Councilman Anderson.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
March 19, 2024 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Tasty Thursday will be March 28th, starting at 11am at the former Singing River Mall Property

IV. Presentation Agenda

V. Business Agenda

1. Resolution requesting Local and Private Legislation authorizing the governing authorities of the City of Gautier to enter into a contract with the MS Songwriters' Festival, Inc. d/b/a MS Songwriters' alliance for the management and operation of the MS Songwriters Performing Arts Center and Recording Studio, and to provide the MS Songwriters Festival with funding for educational programming and operational costs; and for other related purposes

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Regular Council Meeting held March 5, 2024
2. Receive February 2024 Privilege License Reports
3. Receive December 2023 and January 2024 Finance Reports
4. Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project
5. Authorization to acknowledge bids and award the contract for the purchase of excavators for City of Gautier's Utility Department
6. Authorization to acknowledge bids and award the contract for City of Gautier's Utility Department Vehicles
7. Authorization for barricades to be utilized by Gautier Pride for an organizational celebration at Azteca's Restaurant

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until April 2, 2024 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the Meeting to order at 6:30pm.

Councilman Jackson made the motion to approve the agenda order, as presented.
Councilman Gollott seconded the motion. The vote was carried unanimously.

Announcements

1. Tasty Thursday will be March 28th, starting at 11am at the former Singing River Mall Property.
-

Presentation

None



GAUTIER PRESENTS

TASTY

THURSDAY!

MAR 28

11 AM



GOOD EATS FROM AWESOME

FOOD TRUCKS

**KEEPIN IT TASTY, BURGER BOX, FRANKIE FAYE'S ,
MEATBAWLS, LOS SARAPES, THE PEANUT MAN, SUGAR
BEANS, MANN'S KETTLE CORN, NORWOOD'S, MANNA TIME,
SALTY JAX, MAMA RED'S GRILL, EMERALD TEA CO.
KICKIN' LICKIN' GOOD, DA DADOS, POOR BOYZ,
BLAZIN WOK, SUGAR BRICHES**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

**RESOLUTION REQUESTING LOCAL AND PRIVATE LEGISLATION
AUTHORIZING THE GOVERNING AUTHORITIES OF THE CITY OF GAUTIER,
MISSISSIPPI TO ENTER INTO A CONTRACT WITH THE MISSISSIPPI SONGWRITERS'
FESTIVAL, INC. D/B/A MISSISSIPPI SONGWRITERS' ALLIANCE FOR THE
MANAGEMENT AND OPERATION OF THE MISSISSIPPI SONGWRITERS
PERFORMING ARTS CENTER AND RECORDING STUDIO, AND TO PROVIDE THE
MISSISSIPPI SONGWRITERS' FESTIVAL, INC. D/B/A MISSISSIPPI SONGWRITERS
ALLIANCE WITH FUNDING UP TO TWO HUNDRED FIFTY THOUSAND DOLLARS
(\$250,000.00) FOR EDUCATIONAL PROGRAMMING AND OPERATIONAL COSTS; AND
FOR RELATED PURPOSES.**

RESOLUTION NUMBER 135-2024

WHEREAS, the City of Gautier, Mississippi (hereinafter, "the City") has secured partial funding for the Mississippi Songwriters Performing Arts Center and Recording Studio, and intends to begin construction in the near future; and

WHEREAS, upon completion of this project, the City will require assistance in managing and operating this facility; and

WHEREAS, as such, the City desires a local and private bill authorizing the governing authorities of the City of Gautier, Mississippi to enter into a contract with the Mississippi Songwriters' Festival, Inc. d/b/a Mississippi Songwriters' Alliance for the management and operation of the Mississippi Songwriters Performing Arts Center and Recording Studio, and to provide the Mississippi Songwriters' Festival, Inc. d/b/a Mississippi Songwriters Alliance with funding up to two hundred fifty thousand dollars (\$250,000.00) for educational programming and operational costs; and for related purposes; and

WHEREAS, adoption of the attached local and private legislation would greatly assist the City in achieving these goals; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Gautier respectfully requests that the attached Local and Private Legislation be enacted by the Legislature.

BE IT FURTHER RESOLVED that the City Clerk shall cause a certified copy of this Resolution to be sent to each member of the local legislative delegation.

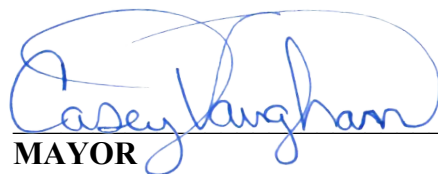
BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager and City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Gollott**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 18th, March, 2024.


MAYOR

ATTEST:


CITY CLERK

By:

To: Local and Private

SENATE/HOUSE BILL NO.

AN ACT TO AUTHORIZE THE GOVERNING AUTHORITIES OF THE CITY OF GAUTIER, MISSISSIPPI TO ENTER INTO A CONTRACT WITH THE MISSISSIPPI SONGWRITERS' FESTIVAL, INC. D/B/A MISSISSIPPI SONGWRITERS' ALLIANCE FOR THE MANAGEMENT AND OPERATION OF THE MISSISSIPPI SONGWRITERS PERFORMING ARTS CENTER AND RECORDING STUDIO, AND TO PROVIDE THE MISSISSIPPI SONGWRITERS' FESTIVAL, INC. D/B/A MISSISSIPPI SONGWRITERS ALLIANCE WITH FUNDING UP TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) FOR EDUCATIONAL PROGRAMMING AND OPERATIONAL COSTS; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. As used in this act, the following terms shall have the following meanings unless a different meaning is clearly indicated by the context in which they are used:

- (a) "City" means the City of Gautier, Mississippi.
- (b) "Alliance" means The Mississippi Songwriters' Festival, Inc. d/b/a Mississippi Songwriters Alliance, a non-profit organization.
- (c) "Mississippi Songwriters Performing Arts Center and Recording Studio" means a performing arts center and recording studio owned by the City of Gautier which will be constructed on the former Singing River Mall site.

SECTION 2. The City, acting through its governing authorities, is authorized and empowered to enter into a contract with the Alliance to manage and operate the Mississippi Songwriters Performing Arts Center and Recording Studio, and to pay the Alliance consideration for such services as determined reasonable in the discretion of the governing authorities.

SECTION 3. The City, in its sole discretion, is authorized and empowered to provide the Alliance with funding up to two hundred fifty thousand dollars (\$250,000.00) for educational programing and operational costs associated with carrying out the mission and goals of the Alliance.

SECTION 4. This Act shall be deemed to be full and complete authority for the exercise of powers granted under this Act and shall not be in derogation of any existing law of this state, but shall be considered additional, supplemental, and alternative to any other authority granted by law.

SECTION 5. This Act shall take effect and be in force from and after its passage.

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 504-2024

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	241440	03/19/2024	03/06/2024			303.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	MARTIN BLUFF FD 58380001		02172024	02/22/2024			222.16
	001-201-629	SIGNAL LIGHTS 17546		02172024	02/22/2024			39.67
	001-092-631	CITY LIMIT SIGN 17546		02172024	02/22/2024			41.83
001	SINGING RIVER ELECTRIC COOPERATIVE	241441	03/19/2024	03/06/2024			314.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		02192024	02/26/2024			181.16
	001-170-631	BACOT SPLASHPAD 103751001		02192024	02/26/2024			31.40
	001-170-631	BACOT UPGRADES113730001		02192024	02/26/2024			56.93
	001-170-631	BACOT 114484001		02192024	02/26/2024			45.10
001	SINGING RIVER ELECTRIC COOPERATIVE	241442	03/19/2024	03/06/2024			2,206.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		02182024	02/23/2024			1,280.42
	001-201-629	SIGNAL LIGHT 89113001		02182024	02/23/2024			70.68
	001-170-631	CITY PARK RSTRMS 89912001		02182024	02/23/2024			504.63
	001-201-633	STREET LIGHTS 90345002		02182024	02/23/2024			202.65
	001-092-631	RECORDS BLDG 90790001		02182024	02/23/2024			92.34
	001-170-631	FRAZIER RSTRMS 98546001		02182024	02/23/2024			55.75
001	SINGING RIVER ELECTRIC COOPERATIVE	241443	03/19/2024	03/06/2024			103.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		02182024	02/23/2024			70.56
	001-170-631	FITNESS TRAIL 109268001		02182024	02/23/2024			32.69
001	SINGING RIVER ELECTRIC COOPERATIVE	241444	03/19/2024	03/06/2024			43.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-631	BELK SIGN 97127001		02182024	02/23/2024			43.86
001	SINGING RIVER ELECTRIC COOPERATIVE	241445	03/19/2024	03/06/2024			854.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		02182024	02/23/2024			61.66
	001-201-633	DOLPHIN ST 94988002		02182024	02/23/2024			70.64
	001-201-633	DOLPHIN ST 94989002		02182024	02/23/2024			70.57
	001-201-633	DOLPHIN ST 94990002		02182024	02/23/2024			651.27
001	SINGING RIVER ELECTRIC COOPERATIVE	241446	03/19/2024	03/06/2024			632.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT LIGHTS 10137		02192024	02/26/2024			342.11
	001-201-629	SIGNAL LIGHTS 10138		02192024	02/26/2024			133.07
	001-170-631	SRM PW BOX 8 108633		02192024	02/26/2024			45.00
	001-170-631	DOLPHIN PW BOX 110759006		02192024	02/26/2024			45.00
	001-170-631	SRM VENUE 104312012		02192024	02/26/2024			66.85
001	SPORTSCONDUCTOR LLC DBA JARVIS	241450	03/19/2024	03/06/2024			190.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	2024 BASEBALL (29)		6021	03/01/2024			114.55
	001-170-503	2024 SOFTBALL (15)		6021	03/01/2024			59.25

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPORTS CONDUCTOR LLC DBA JARVIS	241450	03/19/2024	03/06/2024			190.65	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-504	2024 BASKETBALL (2)		6021	03/01/2024			7.90
	001-170-504	2024 ADULT BASKETBALL (1)		6021	03/01/2024			8.95
001	MS DEPT OF FINANCE & ADMIN	241451	03/19/2024	03/06/2024			20,492.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2024 COURT ASSESSMENTS		02292024	03/01/2024			20,492.00
001	MS DEPT OF PUBLIC SAFETY	241452	03/19/2024	03/06/2024			1,258.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2024 SPECIAL ASSESSMENTS		02292024	03/01/2024			1,258.32
001	MS DEPT OF PUBLIC SAFETY	241453	03/19/2024	03/06/2024			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2024 INTERLOCK FEES		02292024	03/01/2024			150.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	241454	03/19/2024	03/06/2024			84.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2024 STATE ASSESSMENT		02292024	03/01/2024			84.38
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	241455	03/19/2024	03/06/2024			343.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB 24 ACCT 6006920		202402-1	03/01/2024			343.00
001	AT&T	241456	03/19/2024	03/06/2024			4,342.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	02/14/2024			4,342.19
001	CENTERPOINT ENERGY	241457	03/19/2024	03/06/2024			52.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:1/24-2/23/24		11000885-1	03/01/2024			52.85
001	CENTERPOINT ENERGY	241458	03/19/2024	03/06/2024			54.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:1/24-2/23/24		11000999-0	03/01/2024			54.69
001	SPARKLIGHT	241459	03/19/2024	03/06/2024			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	MAR 2024:SR BLDG#120793682		03012024	03/01/2024			96.73
001	SPARKLIGHT	241460	03/19/2024	03/06/2024			149.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAR 2024: #107571481		03012024	03/01/2024			149.20
001	C SPIRE WIRELESS	241461	03/19/2024	03/06/2024			971.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	02/11/2024			489.10
	001-100-605	DATA CARDS (14)		0032680896	02/11/2024			482.72

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001	C SPIRE WIRELESS	241462	03/19/2024	03/06/2024			270.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIP CHGS	3000652433	652433-33	03/01/2024			270.00
001	ACE DATA STORAGE INC	241464	03/19/2024	03/07/2024			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB 2024 SHREDDING SERVICE		0097319	03/01/2024			105.00
001	JACKSON COUNTY ADULT DETENTION CENTER	241466	03/19/2024	03/07/2024			9,695.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	FEB 2024 ADC CHGS		02292024	03/07/2024			9,695.00
001	COG 7M BOND ACCT	241467	03/19/2024	03/08/2024			50,272.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDOT WIRE: FUND 130		03012024	03/01/2024			50,272.75
001	BLOSSMAN GAS INC	241477	03/19/2024	03/11/2024			288.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	101.6 GAL PROPANE: NFD		26793727	02/20/2024			273.30
	001-161-630	COMPLIANCE FEE		26793727	02/20/2024			14.99
001	AIRGAS USA LLC	241478	03/19/2024	03/11/2024			333.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5506193126	02/29/2024			333.16
001	TEC	241479	03/19/2024	03/11/2024			112.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1126822	03/01/2024			112.14
001	WASTE PRO - GAUTIER	241480	03/19/2024	03/11/2024			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0001371584	02/29/2024			35.00
	001-170-698	BACOT PORT O LET(2)		0001371624	02/29/2024			250.00
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	241481	03/19/2024	03/11/2024			537.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	LEASE PMT: POSTAGE MACHINE		3318788528	02/28/2024			537.54
001	CROWN DODGE CHRYSLER JEEP	241482	03/19/2024	03/11/2024			252.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	PROGRAM BRK LT SWITCH: 12456		DOCS125391	02/07/2024			140.00
	001-100-570	AA FAN COOLING: 19688		DOW93057	02/22/2024			112.96
001	BALBINA CALDWELL	241483	03/19/2024	03/11/2024			56.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	COURT INTERPRETER: C# 222080		03042024	03/05/2024			56.00

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001	46 ENTERTAINMENT INC	241484	03/19/2024	03/11/2024			6,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	CONSULTANT SERVICES		2156	03/05/2024			6,500.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	241485	03/19/2024	03/11/2024			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	FEB 2024 CLUB SUPPORT		02292024	03/05/2024			833.33
001	BORDIS & DANOS PLLC	241486	03/19/2024	03/11/2024			11,250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	MAR 2024 RETAINER		129	03/01/2024			11,250.00
001	PITTMAN HOWDESHELL PLLC	241487	03/19/2024	03/11/2024			340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	LEGAL SERV:SR MALL PROPERTY		1427	02/29/2024			340.00
001	RELX INC DBA LEXISNEXIS	241488	03/19/2024	03/11/2024			127.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FEB 2024 4254VNBSY		3094990412	02/29/2024			127.30
001	DIRECTV LLC	241489	03/19/2024	03/11/2024			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (APR)		X240314	03/14/2024			180.00
001	ELAN FINANCIAL SERVICES	241490	03/19/2024	03/11/2024			1,921.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	ONEWAY APP: FEB 2024		02022024	02/05/2024			75.00
	001-170-511	SUPPLIES: SR BINGO		02062024	02/07/2024			113.75
	001-170-511	SUPPLIES: SR VALENTINES		02062024	02/07/2024			16.25
	001-100-699	GOVERNOR JOB FAIR REGISTRATION		02072024	02/08/2024			78.18
	001-170-511	SUPPLIES: SR VALENTINES		02082024	02/09/2024			81.32
	001-100-559	SUPPLIES: JOB FAIR		02092024	02/12/2024			1,299.12
	001-170-511	SUPPLIES: SR VALENTINES		02122024	02/14/2024			89.97
	001-170-634	GM PIER LIGHT		02282024	02/29/2024			117.08
	001-092-606	ONWAY APP: MAR 2024		03022024	03/04/2024			75.00
	001-092-698	LATE FEE: CK DELAYED		03012024	03/01/2024			75.37
	001-094-682	PMI DUES:REFUNDED		02152024	02/16/2024			-139.00
	001-092-698	LATE FEE: JAN PMT		02012024	02/01/2024			39.00
001	BRASS HANGER CLEANERS INC	241491	03/19/2024	03/11/2024			28.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	CLEAN SANTA SUIT		24037-813	02/23/2024			28.08
001	OFFICE DEPOT 1104	241492	03/19/2024	03/11/2024			18.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-500	SLIM STORAGE CLIPBOARD		3550004660	02/20/2024			18.74

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001	CINTAS CORPORATION	241493	03/19/2024	03/11/2024			537.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	FEB 07 2024 MAINT		4182570843	02/07/2023			134.42
	001-205-535	FEB 14 2024 MAINT		4183290423	02/14/2023			134.42
	001-205-535	FEB 21 2024 MAINT		4184049085	02/21/2023			134.42
	001-205-535	FEB 28 2024 MAINT		4184730013	02/28/2023			134.42
001	ETHAN J DODGEN	241494	03/19/2024	03/11/2024			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: DRIVER/OP TRNG		04082024	03/05/2024			200.00
001	WILLIAM HALL	241495	03/19/2024	03/11/2024			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: DRIVER/OP TRNG		04082024	03/04/2024			200.00
001	KYLE CARTER	241496	03/19/2024	03/11/2024			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: DRIVER/OP TRNG		04082024	03/04/2024			200.00
001	BRENDA GRECO	241497	03/19/2024	03/11/2024			668.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-509	REIMB VAN RENTAL: GMYC MML		03042024	03/04/2024			564.72
	001-001-509	REIMB FUEL COST: GMYC MML		03042024	03/04/2024			103.31
001	H2O INNOVATION OPERATION & MAINTENANCE	241503	03/19/2024	03/11/2024			31,832.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-672	FEB 2024 MAINT OPS		2024-02	02/29/2024			31,832.51
001	CATALIS COURTS AND LAND RECORDS LLC	241506	03/19/2024	03/11/2024			1,614.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	MAR 2024 COURT SUPPORT		308313777	03/07/2024			1,614.60
001	MISSISSIPPI POWER	241508	03/19/2024	03/11/2024			1,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	FEB 2024 LEASE: BACOT		0796886005	03/05/2024			1,155.00
001	RJ YOUNG COMPANY LLC	241511	03/19/2024	03/12/2024			268.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FKN100-01 RENTAL FEE		INV6774188	02/14/2024			216.47
	001-100-699	ADMIN FEE		INV6774188	02/14/2024			8.00
	001-100-699	MP C2504EX USAGE:COLOR		INV6774188	02/14/2024			44.41
001	FUELMAN	241512	03/19/2024	03/12/2024			4,061.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66055714	03/04/2024			52.13
	001-100-525	UNL FUEL		NP66055714	03/04/2024			3,180.65
	001-161-525	UNL&DSL FUEL		NP66055714	03/04/2024			432.63
	001-170-525	UNL FUEL		NP66055714	03/04/2024			320.82
	001-205-525	DSL FUEL		NP66055714	03/04/2024			75.73

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001	SOUTHERN MS PLANNING & DEV DISTRICT INC	241513	03/19/2024	03/12/2024			41,129.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-680-828	LOAN 1472: RETAIL CENTER		04012024	04/01/2024			41,129.59
001	FUELMAN	241515	03/19/2024	03/12/2024			3,495.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66092856	03/11/2024			29.46
	001-092-525	UNL FUEL		NP66092856	03/11/2024			52.97
	001-100-525	UNL FUEL		NP66092856	03/11/2024			2,767.92
	001-161-525	UNL&DSL FUEL		NP66092856	03/11/2024			456.39
	001-170-525	UNL FUEL		NP66092856	03/11/2024			188.30
001	ADVANCE AUTO PARTS	241517	03/19/2024	03/12/2024			20.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	REPL MIRROR: ENG 4		3405133690	02/20/2024			20.96
001	AUTOZONE INC	241518	03/19/2024	03/12/2024			40.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	3M ERASER WHEEL W/ARBOR		4907547458	02/27/2024			40.73
001	AUTO TRUCK AND TRAILER PARTS INC	241519	03/19/2024	03/12/2024			401.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	FILTER(4);DEXTRON: LT PLANTS		312050	02/12/2024			17.35
	001-170-639	FULE FILTER(4): LT PLANTS		312084	02/12/2024			40.60
	001-170-639	TRNS FLUID;DSL KLEEN;RAGS		312079	02/13/2024			102.35
	001-161-559	BOX RAGS: FIRE VEHS		312134	02/15/2024			51.45
	001-161-638	DASH VALVE;KNOB: ENG 3		312168	02/15/2024			18.75
	001-161-638	EXH REDUCER;EXH FLARE: ENG 3		312297	02/21/2024			37.05
	001-161-638	EXH PIPE: ENG 3		312349	02/22/2024			87.60
	001-161-638	4" CLAMP: ENG 3		312413	02/26/2024			4.85
	001-161-638	4" PIPE;COUPLER: ENG 3		312389	02/26/2024			41.55
001	O'REILLY AUTO PARTS	241520	03/19/2024	03/12/2024			3,131.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	10QT OIL;2 FLTR;WIPERS:10636		1978317921	01/29/2024			114.50
	001-100-570	BRAKELIGHT SWITCH: 12459		1978317986	01/29/2024			30.98
	001-100-570	BRAKE PADS;ROTOR(2): 10185		1978318034	01/30/2024			129.99
	001-100-570	6GL ANTIFRZ;BRAKE CLN(12):PD		1978318035	01/30/2024			155.82
	001-100-570	6GL ANTIFREEZE: PD		1978318037	01/30/2024			119.94
	001-100-570	AIR FILTER: 10185		1978318059	01/30/2024			8.55
	001-161-638	SEALED BEAM: ENG 5		1978318093	01/30/2024			6.43
	001-161-638	CR RTN-SEALED BEAM: ENG 5		1978318096	01/30/2024			-6.43
	001-161-638	SYL SEALED BEAM: ENG 5		1978318096	01/30/2024			5.69
	001-170-638	BATTERY: REC 37194		1978318129	01/31/2024			124.82
	001-205-559	BD MULTIBOND; SUPERWELD		1978318129	01/31/2024			28.48
	001-205-570	6QT OIL; FILTER: 27032		1978318176	01/31/2024			56.68
	001-170-638	94RPLT BATTERY(2): BUCKET TRK		1978318287	02/01/2024			406.56
	001-100-570	CTRL ARM ASSY(2): 16808		1978318319	02/01/2024			125.70
	001-100-570	RTN CR: CTRL ARM ASSY 16808		1978318320	02/01/2024			-62.85
	001-100-570	CTRL ARM ASSY: 16808		1978318321	02/01/2024			62.85

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001	O'REILLY AUTO PARTS	241520	03/19/2024	03/12/2024			3,131.71	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-570	CONTROL ARM (2): 16808	1978318322	02/01/2024			149.66	
	001-170-638	5GAL HYD FLUID: BACKHOE	1978318348	02/02/2024			74.99	
	001-170-638	PULLY;6QT OIL;FLTR;SEAL:50409	1978318706	02/05/2024			63.63	
	001-170-638	BRAKE PADS;ROTOR(2): 50409	1978318724	02/05/2024			139.99	
	001-170-638	CALIPER BKT(2);HUB ASY: 50409	1978318781	02/06/2024			167.01	
	001-170-638	DISC BRAKE KIT(2): 50409	1978318818	02/06/2024			25.78	
	001-170-638	HUB ASSY: 50409	1978318829	02/06/2024			109.05	
	001-100-570	ADH REMOVER: PD UNIT	1978318830	02/06/2024			20.37	
	001-100-570	GAL WASHER FLUID: 11862	1978318878	02/07/2024			3.19	
	001-161-638	GAL TRANS FLUID: ENG 1	1978318879	02/07/2024			27.99	
	001-170-638	GAL ANTIFREEZE: F250	1978318889	02/07/2024			14.99	
	001-161-638	BLOWER RESTR: R39 CHEVY	1978318896	02/07/2024			25.56	
	001-161-638	RTN CR: BLOWER RESTR R39	1978318898	02/07/2024			-25.56	
	001-161-638	BLOWER RESTR: R39 CHEVY	1978318899	02/07/2024			39.42	
	001-100-570	BRK PADS;ROTOR(2);FLTR: 12405	1978318917	02/07/2024			140.98	
	001-170-638	TERMINAL KIT: REC VEHS	1978318929	02/07/2024			8.99	
	001-100-570	RTN CR: RK LT SWITCH 12456	1978318929	02/07/2024			-30.98	
	001-170-559	30YD TAPE	1978319000	02/08/2024			13.99	
	001-100-570	PCV VALVE: 12406	1978319032	02/08/2024			33.85	
	001-205-639	5GAL HYD OIL: FORKLIFT	1978319067	02/08/2024			74.99	
	001-100-570	OIL FILTER (12): PD UNITS	1978319109	02/09/2024			108.00	
	001-170-638	EXPAN VALVE: F 350	1978319400	02/12/2024			57.06	
	001-100-570	BATTERY: 17823	1978319495	02/13/2024			124.82	
	001-100-570	REAR CONTROL ARM(2): 19685	1978319496	02/13/2024			149.66	
	001-205-570	6QT OIL;FILTER: 27026	1978319498	02/13/2024			56.68	
	001-170-638	ADH;O-RING;ANTIFRZ: 50409	1978319515	02/13/2024			30.76	
	001-100-570	CTRL ARM ASSY (2): 19685	1978319534	02/13/2024			125.70	
	001-170-638	MICRO V BELT: 50409	1978319551	02/13/2024			20.08	
	001-170-559	TAMPER TORX: PLAYGRND EQUIP	1978319609	02/14/2024			27.99	
	001-205-639	FUEL FLTR;OIL FLTR: FORKLIFT	1978319631	02/14/2024			14.60	
	001-205-570	BRAKE DRUM: 06577 FOCUS	1978319838	02/16/2024			177.00	
	001-205-570	BRAKE SHOES: 06577 FOCUS	1978319839	02/16/2024			27.03	
	001-100-570	BATTERY: 12400 CHRGR	1978320326	02/21/2024			203.28	
	001-100-570	RADIATOR: 19688 CHRGR	1978320417	02/22/2024			161.94	
	001-100-570	BATTERY: 17530 FORD	1978320419	02/22/2024			128.82	
	001-100-570	O2 SENSOR: 19591 ACO	1978320527	02/23/2024			62.90	
	001-100-570	RTN CR: O2 SENSOR 19591	1978320527	02/23/2024			-40.38	
	001-205-570	BATTERY: 19684 CHRGR	1978320550	02/23/2024			143.46	
	001-100-570	HEADLAMP CAPSULE: PD UNIT	1978320765	02/24/2024			4.48	
	001-205-570	WRTY RTN: BRAKE SHOES	1978320869	02/26/2024			-27.03	
	001-100-570	WRTY RTN: RADIATR;CAT CONV(2)	1978320869	02/26/2024			-1,346.28	
	001-100-570	HTR HOSE ASSY;ANTIFRZ: 19591	1978320870	02/26/2024			68.17	
	001-100-570	ENG MNT(2);ANTIFRZ: 19688	1978320870	02/26/2024			104.07	
	001-170-639	QT OIL (24): MOWERS	1978320871	02/26/2024			143.76	
	001-100-570	RTN CR: O2 SENSOR 19591	1978320937	02/26/2024			-40.38	
	001-100-570	O2 SENSOR: 19591 ACO	1978320937	02/26/2024			62.90	
	001-100-570	IRIDIUM SPRKPLUG (8): 19591	1978320937	02/26/2024			94.88	
	001-170-638	WINDOW REG ASSY: ESCAPE	1978321006	02/27/2024			43.90	
	001-100-570	AC ACTUATR;SOLENOID: 12301	1978321018	02/27/2024			131.54	
	001-100-570	LUG NUTS (10): 19591 ACO	1978321051	02/27/2024			52.50	
	001-100-570	RTN CR: O2 SENSOR (2)	1978321197	02/28/2024			-125.80	

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001	DIXIE HALVORSEN	241521	03/19/2024	03/12/2024			34.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-509	PER DIEM REIMB: GMYC MML	03042024	03/04/2024			34.70	
001	C SPIRE WIRELESS	241522	03/19/2024	03/12/2024			896.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-606	MODEM DATA PLAN (26) MAR 24	3000848065	03/02/2024			896.48	
001	HENZE ENTERPRISES INC	241524	03/19/2024	03/12/2024			440.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	8TN RAP: LARK DR POTHOLES	32690	03/01/2024			320.00	
	001-201-576	3TN RAP: ROAD CROSSINGS	32690	03/01/2024			120.00	
001	WARREN PAVING INC	241526	03/19/2024	03/12/2024			984.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	3.0 TN ASPHALT: POTHOLES	87820	02/14/2024			259.50	
	001-201-576	5.3 TN ASPHALT: RD CROSSINGS	87820	02/23/2024			458.45	
	001-201-576	3.08 TN ASPHALT: POTHOLES	88815	03/06/2024			266.42	
001	ADRIANNE CRAWFORD RHOADS	241527	03/19/2024	03/12/2024			200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-602	PUBLIC DEFENDER: 219099	2023080945	03/04/2024			200.00	
001	LOWES HOME CENTERS INC	241529	03/19/2024	03/13/2024			890.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	8" ZIP TIE 1000PK	901255	01/29/2024			28.49	
	001-205-559	KB 23PC BALL END HEX KEY	901662	01/30/2024			14.24	
	001-170-559	BRASS KEY (4): BACOT RR	990318	01/30/2024			15.12	
	001-161-559	PWR STRIP;PLUG;CORD: NFD	992402	01/31/2024			35.21	
	001-201-637	ETN TIME DELAY FUSE (5)	901763	01/31/2024			62.55	
	001-170-510	IRON OUT LIQ CLNER	901749	01/31/2024			6.64	
	001-170-635	30CT SHT MTL SCREW	993356	01/31/2024			5.68	
	001-170-635	12OZ BLK SPRAY PAINT	901842	01/31/2024			7.59	
	001-090-559	HP OTR MICROWAVE	901029	02/01/2024			208.05	
	001-201-637	ETN TIME DELAY FUSE (2)	960890	02/02/2024			39.86	
	001-205-559	KB 100' LONG TAPE	901352	02/07/2024			14.24	
	001-170-559	5PK SCREW; TIE PLATE(4)	901618	02/13/2024			8.02	
	001-205-559	KB NC ANALOG VOLTAGE TESTER	901658	02/13/2024			12.33	
	001-170-559	2"X6' NYLON LIFT STRAP	990034	02/15/2024			29.43	
	001-100-689	KB 24" BOLT CUTTER	901227	02/15/2024			31.34	
	001-170-635	70CFM 4SONE FAN(4):GMP RSTRM	901159	02/15/2024			178.52	
	001-161-510	DUST MOP;MOP HEAD: NFD	901851	02/18/2024			37.02	
	001-170-635	50A 3W POWER OUTLET: SR CENTER	971794	02/21/2024			10.28	
	001-170-559	MECH GLOVES; PAPER KEY TAGS	970838	02/21/2024			20.86	
	001-170-559	2GAL SPRAYER; 1GAL SPRAYER	970838	02/21/2024			27.49	
	001-170-577	ORTHENE 12OZ FIRE ANT (4)	973090	02/22/2024			45.52	
	001-205-639	GE 50AMP 2POLE CIRC BRKR	901995	02/23/2024			17.94	
	001-170-559	INSECT REPELLANT (6)	901941	02/23/2024			34.08	

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001	C SPIRE WIRELESS	241532	03/19/2024	03/13/2024			1,244.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-605	COUNCIL CELL PHONE	0030759348	02/29/2024			48.91	
	001-021-605	CITY MGR CELL PHONE	0030759348	02/29/2024			48.91	
	001-040-605	ADMIN CELL PHONE	0030759348	02/29/2024			83.39	
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	02/29/2024			258.56	
	001-090-698	IPAD SERVICE (3)	0030759348	02/29/2024			103.44	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	02/29/2024			146.73	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	02/29/2024			146.73	
	001-170-605	RECREATION CELL PHONES	0030759348	02/29/2024			254.39	
	001-205-605	MAINT CELL PHONES	0030759348	02/29/2024			153.90	
001	REYNOLDS WHOLESALE CO	241540	03/19/2024	03/13/2024			311.03	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-510	MFB BROWN TOWELS CS (4)	76346	02/27/2024	240518		99.80	
	001-161-510	409 CLEANER 32OZ (12)	76346	02/27/2024	240518		59.36	
	001-161-510	DAWN DETER 38OZ (7)	76346	02/27/2024	240518		48.65	
	001-161-510	PINE SOL 144OZ (6)	76346	02/27/2024	240518		89.70	
	001-161-510	COMET 21OZ CAN (8)	76346	02/27/2024	240518		13.52	
001	MS LAW ENFORCEMENT OFFICER TRAIN ACADEMY	241541	03/19/2024	03/13/2024			4,660.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	CIP CLASS 2024: SEYMOUR,D	90141751	03/12/2024	240598		4,660.00	
001	BELL AUTO PARTS INC	241542	03/19/2024	03/13/2024			661.77	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	VOLT REGULATOR: EXMARK MOWER	45233	02/20/2024	240487		60.34	
	001-170-639	RECTIFIER 59031-7017	45233	02/20/2024	240487		112.14	
	001-170-639	RELAY 1-643275	45233	02/20/2024	240487		18.99	
	001-170-639	IGNITION SWITCH 137-4100	45233	02/20/2024	240487		31.00	
	001-170-639	WIRING HARNESS 116-6009	45233	02/20/2024	240487		239.30	
	001-170-639	LABOR CHARGE: QUOTE NO 45233	45233	02/20/2024	240487		200.00	
001	SOUTHERN PIPE & SUPPLY CO INC	241545	03/19/2024	03/13/2024			125.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-635	REGAL FLUSH VALVE: GM PARK	9183502-00	02/23/2024	240486		125.64	
001	T & N FEED & PET SUPPLIES	241547	03/19/2024	03/13/2024			557.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-577	FIELD MARK CHALK BAG (56)	727620	02/28/2024	240501		557.20	
001	SUN HERALD ADVERTISING	241551	03/19/2024	03/13/2024			323.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	BID AD: PW EXCAVATORS	238729	02/29/2024	240461		83.74	
	001-040-615	BID AD: PW PICKUP TRUCKS	238729	02/29/2024	240463		106.62	
	001-040-615	NOTICE: INT DIVERT PUBL WTRS	238729	02/29/2024	240475		35.28	
	001-090-615	PUBL NOTICE: GPC 24-7-VAR	238729	02/29/2024	240491		20.88	
	001-090-615	PUBL NOTICE: GPC 24-09-VAR	238729	02/29/2024	240491		20.04	
	001-090-615	PUBL NOTICE: GPC 24-10-RZ	238729	02/29/2024	240491		20.40	
	001-090-615	PUBL NOTICE: GPC 24-11-RZ	238729	02/29/2024	240491		21.00	

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001	SUN HERALD ADVERTISING	241551	03/19/2024	03/13/2024			323.56	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	LEGAL AD: ORD 272-2023		238729	02/29/2024			15.60
001	PHILLIPS BARK PROCESSING CO INC	241552	03/19/2024	03/13/2024			2,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	90CY IPEMA PLAYGRND SURFACE		163714	02/28/2024	240508		1,755.00
	001-170-635	FREIGHT: FRASIER PARK		163714	02/28/2024	240508		740.00
001	FUNTIME EVENT SERVICES	241554	03/19/2024	03/13/2024			5,355.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	3 IN 1 MINI COMBO		20290	03/09/2024	240507		135.00
	001-170-513	DISNEY PRINCESS JUMP		20290	03/09/2024	240507		135.00
	001-170-513	JUSTICE LEAGUE BOUNCE HOUSE		20290	03/09/2024	240507		135.00
	001-170-513	INTERMEDIATE SWINGS		20290	03/09/2024	240507		1,675.00
	001-170-513	PIRATES REVENGE		20290	03/09/2024	240507		1,675.00
	001-170-513	ELEC FUNTIME EXPRESS TRAIN		20290	03/09/2024	240507		1,100.00
	001-170-513	DELIVERY CHG: EASTER EVENT		20290	03/09/2024	240507		500.00
001	ADVANCED COMPRESSED AIR TECHNOLOGIES INC	241555	03/19/2024	03/13/2024			756.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-639	LABOR: ANNUAL LIFT INSPCTN		2063-1	02/21/2024	240102		470.00
	001-205-639	MILEAGE PORTAL TO PORTAL		2063-1	02/21/2024	240102		136.50
	001-205-639	TRAVEL PORTAL TO PORTAL		2063-1	02/21/2024	240102		150.00
001	SUPER SEER CORPORATION	241556	03/19/2024	03/13/2024			544.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	VEH HELMET S1608V-56-1081		76990	02/20/2024	240354		460.00
	001-100-535	Y HARNESS S-9090 S		76990	02/20/2024	240354		38.00
	001-100-535	QK RLS BUCKLE S-7105-M		76990	02/20/2024	240354		15.00
	001-100-535	FREIGHT		76990	02/20/2024	240354		31.80
001	IDVILLE	241557	03/19/2024	03/13/2024			376.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	ID MAKER BUNDLE		44011451	03/08/2024	240574		359.00
	001-100-559	FREIGHT		44011451	03/08/2024	240574		17.95
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	241558	03/19/2024	03/13/2024			731.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	32GB USB FLASH DRIVE 5PK		3560100586	02/22/2024	240499		28.51
	001-040-500	DRUM UNIT MCF-L2750DW		3560100586	02/22/2024	240499		106.48
	001-100-500	CERT HOLDER 8.5X11 6PK (4)		3561091033	03/02/2024	240542		20.84
	001-100-500	SHARPIE PEN RETRACT BLU DZ		3561091033	03/02/2024	240542		21.43
	001-100-500	BRO DR630 REMAN SY BLK (3)		3561091033	03/02/2024	240542		162.54
	001-100-500	HP80A REMAN STD BLK 2PK		3561091033	03/02/2024	240542		96.34
	001-100-500	LEXMARK 701 CYN SY TONER		3561091033	03/02/2024	240542		60.21
	001-100-500	LEXMARK 701 BLK SY TONER		3561091033	03/02/2024	240542		57.00
	001-100-500	LEXMARK 701 YEL SY TONER		3561091033	03/02/2024	240542		60.21
	001-100-500	FOLDER FASTNER 100BX (2)		3561091033	03/02/2024	240542		29.34
	001-100-500	2" 3-RING BINDER 6PK (2)		3561091033	03/02/2024	240542		81.36
	001-100-500	5-TAB PAPER DIVIDER (10)		3561091033	03/02/2024	240542		7.10

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001	CITY ELECTRIC SUPPLY CO	241560	03/19/2024	03/13/2024			397.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-616	HPS 1000W S52 5-TAP (4)		PAS/093640	02/22/2024	240489		1,100.00
	001-092-616	1000W HPS E25 MOG BASE (4)		PAS/093640	02/22/2024	240489		267.96
	001-092-616	HPS 1000W S52 5-TAP (4)		PAS/002894	02/28/2024	240489		-1,100.00
	001-092-616	FUSE 600V 10A ATQR (10)		PAS/093729	02/28/2024	240489		129.50
001	ANIMAL CARE EQUIPMENT & SERVICES LLC	241561	03/19/2024	03/13/2024			388.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-689	KA 7-12' EXTENSION POLE (2)		119452	02/29/2024	240469		330.00
	001-100-689	SHIPPING		119452	02/29/2024	240469		58.75
001	MUNICIPAL EMERGENCY SERVICES INC	241562	03/19/2024	03/13/2024			51.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	TAC POLO: BURSE		IN2010074	02/20/2024	230737		51.50
001	AMAZON CAPITAL SERVICE	241563	03/19/2024	03/13/2024			793.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-535	MEN HOODED JACKET LG BLK		1TRMLVTFKF	02/23/2024	240397		68.99
	001-170-503	IGLOO 2GAL SPORT COOLER(7)		1YVK1WGFTR	03/11/2024	240579		118.93
	001-170-503	400PK 5OZ KRAFT PAPER CUP(2)		1YVK1WGFTR	03/11/2024	240579		41.76
	001-170-503	FRANKLIN SPORTS SCORE BOOK(4)		1YVK1WGFTR	03/11/2024	240579		37.76
	001-170-503	RAWLINGS LINE UP CARD(7)		1YVK1WGFTR	03/11/2024	240579		34.79
	001-170-503	5PC BASE SET (3)		1YVK1WGFTR	03/11/2024	240579		44.61
	001-090-535	MEN RAIN JACKET BLJ/NVY 5X		16JJRQR4DV	03/06/2024	240506		46.98
	001-090-535	MEN FLEECE JACKET CH HTHR S		16JJRQR4DV	03/06/2024	240506		34.99
	001-090-535	MEN RAIN JACKET BLK LG		16JJRQR4DV	03/06/2024	240506		49.99
	001-090-559	32" GRABBER REACHER TOOL(2)		16JJRQR4DV	03/06/2024	240506		19.96
	001-205-559	TEKWARE SAFETY VEST 10PK		16JJRQR4DV	03/06/2024	240506		45.88
	001-090-535	MEN T-SHIRT HW DK GREY 3XLT		16JJRQR4DV	03/06/2024	240506		20.00
	001-205-559	LUMENIX ROOFTOP STROBE BAR		16JJRQR4DV	03/06/2024	240506		64.99
	001-090-535	OXFORD DRESS SHIRT LS PINK MD		16JJRQR4DV	03/06/2024	240506		19.54
	001-205-559	CUMART 26.5" LED LIGHT BAR		16JJRQR4DV	03/06/2024	240506		73.99
	001-090-535	MEN RAIN JACKET BLK XL (2)		16JJRQR4DV	03/06/2024	240506		69.98
001	OCCUPATIONAL HEALTH CENTER INC	241566	03/19/2024	03/13/2024			110.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE-EMP PHYSICAL: HAYWOOD		352460	03/05/2024	240471		75.00
	001-022-604	PRE-EMP DRUG SCRIN: HAYWOOD		352460	03/05/2024	240471		35.00
001	ECONOMY BOOTS SALES & SERVICE	241567	03/19/2024	03/13/2024			794.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	DUTY BOOTS: HOLLOWAY,A		877055	03/08/2024	231224		100.00
	001-100-535	DUTY BOOTS: SHUMOCK,C		877055	03/08/2024	231226		100.00
	001-161-535	DUTY BOOTS: WELLS,J		877054	03/08/2024	231214		150.00
	001-161-535	DUTY BOOTS: BURSE,G		877054	03/08/2024	231283		144.44
	001-161-535	DUTY BOOTS: HALL,W		877054	03/08/2024	240377		150.00
	001-161-535	DUTY BOOTS: DOSSETT,T		877054	03/08/2024	240391		150.00

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001	MOTOROLA INC	241568	03/19/2024	03/13/2024			1,652.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-706	REMOTE SPEAKER MIC (4)	8281791195	12/27/2023	240032		1,652.40	
FUND TOTAL	1 Claims	to	Checks	81 Total	230,785.91 Manual	Held	Total	230,785.91

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130	GULF BREEZE CONSTRUCTION INC	241528	03/19/2024	03/12/2024			299,569.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-770	CONSTRUCTION 31.57%		16	03/11/2024		299,569.16	
FUND TOTAL 130	Claims	to	Checks	1 Total	299,569.16	Manual	Held	Total 299,569.16

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156	RT FIREARMS LLC	241553	03/19/2024	03/13/2024			10,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	HOLOSUN LE420G LSR SIGHT(4)	03072024	03/07/2024	240592		10,000.00	
FUND TOTAL 156	Claims	to	Checks	1 Total	10,000.00 Manual	Held	Total	10,000.00

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176	SINGING RIVER ELECTRIC COOPERATIVE	241447	03/19/2024	03/06/2024			3,249.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		02192024	02/26/2024			2,816.69
	176-170-631	HOUSE 76855002		02192024	02/26/2024			55.40
	176-170-631	SSP WELCOME CENTER 108928002		02192024	02/26/2024			347.03
	176-170-631	DUMP STATION 109931001		02192024	02/26/2024			30.11
176	ELAN FINANCIAL SERVICES	241498	03/19/2024	03/11/2024			202.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	INVENTORY: SNACKS, CANDY		02082024	02/09/2024			202.40
176	BAY ICE COMPANY INC	241499	03/19/2024	03/11/2024			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	FEB 2024 BOX RENTAL		690132	02/29/2024			50.00
176	GRAND VIEW SECURITY LLC	241500	03/19/2024	03/11/2024			220.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	SERV CALL: GATE OPENER		2402260996	03/01/2024			220.00
176	LOWES HOME CENTERS INC	241530	03/19/2024	03/13/2024			157.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	NOSKID PORCH PAINT (2)		982295	01/25/2024			81.66
	176-170-586	PERM SN 72" SHOWER ROD		990314	01/30/2024			11.38
	176-170-510	21OZ COMET POWDER		901619	02/13/2024			.95
	176-170-586	SUPPLIES: SSP BARRICADE		901766	02/13/2024			56.77
	176-170-586	YLW PLSTC CHAIN: SSP BARRICADE		901934	02/14/2024			6.64
176	C SPIRE WIRELESS	241534	03/19/2024	13/13/2024			53.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	02/29/2024			53.08
FUND TOTAL 176 Claims		to	Checks	6 Total	3,932.11 Manual	Held	Total	3,932.11

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304	UNLIMITED PLAY INC	241509	03/19/2024	03/11/2024			418,113.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-777	PLAYGROUND EQUIPMENT		1271	02/21/2024		412,808.00	
	304-510-777	FREIGHT		1271	02/21/2024		5,305.94	
304	GULF COAST BUSINESS SUPPLY CO	241544	03/19/2024	03/13/2024			24,992.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	304-510-799	HD 8.5' STL BARRICADE (140)		264306	03/13/2024	240526	19,593.00	
	304-510-799	STORAGE CART (9)		264306	03/13/2024	240526	5,399.55	
FUND TOTAL 304 Claims	to	Checks	2 Total	443,106.49	Manual	Held	Total	443,106.49

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	241448	03/19/2024	03/06/2024			4,538.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		02192024	02/26/2024			250.32
	400-651-631	LIFT STNS 17883		02192024	02/26/2024			2,904.31
	400-651-631	LIFT STNS 17884		02192024	02/26/2024			1,384.27
400	SINGING RIVER ELECTRIC COOPERATIVE	241449	03/19/2024	03/06/2024			2,249.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		02192024	02/23/2024			2,249.48
400	COG DEPOSITORY ACCOUNT	241468	03/19/2024	03/08/2024			2,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 173		03012024	03/01/2024			2,400.00
400	ARISTA INFORMATION SYSTEMS INC	241501	03/19/2024	03/11/2024			4,608.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2024 PRINTING 2067001		0009453	02/29/2024			1,120.70
	400-650-698	JAN 2024 POSTAGE 2067001		0009453	02/29/2024			3,487.32
400	H2O INNOVATION OPERATION & MAINTENANCE	241502	03/19/2024	03/11/2024			183,082.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	FEB 2024 MAINT OPS		2024-02	02/29/2024			183,082.50
400	MISSION COMMUNICATIONS LLC	241504	03/19/2024	03/11/2024			1,857.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: ISLE OF PINES		1085284	03/05/2024			371.40
	400-651-698	RENEWAL: LOUIS ALEXIS		1085284	03/05/2024			371.40
	400-651-698	RENEWAL: SOUNDVIEW		1085284	03/05/2024			371.40
	400-651-698	RENEWAL: OST WEST		1085284	03/05/2024			371.40
	400-651-698	RENEWAL: GRAVELINE @ CSV RR		1085284	03/05/2024			371.40
400	WM CORPORATE SERVICES INC	241505	03/19/2024	03/11/2024			1,761.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	2/1-29/24: TIMBERLANE		8268494768	03/01/2024			1,761.69
400	CADENCE EQUIPMENT FINANCE	241510	03/19/2024	03/11/2024			143,724.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-831	WATER METERS 002-0070322-002		04042024	03/13/2024			143,724.87
400	FUELMAN	241514	03/19/2024	03/12/2024			173.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66055714	03/04/2024			173.45
400	FUELMAN	241516	03/19/2024	03/12/2024			193.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66092856	03/11/2024			193.73

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	O'REILLY AUTO PARTS	241523	03/19/2024	03/12/2024			209.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	BIO KLEEN(6): WTR TANK GENS		1978318036	01/30/2024			209.94
400	HENZE ENTERPRISES INC	241525	03/19/2024	03/12/2024			730.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	4CY FILL DIRT: ST ANN WTR MN		32690	03/01/2024			40.00
	400-651-585	2TN RAP: ST ANN WTR MN		32690	03/01/2024			80.00
	400-651-585	4CY TOPSOIL: ST ANN WTR MN		32690	03/01/2024			60.00
	400-651-683	4CY FILL DIRT: DAILEY W/O		32690	03/01/2024			40.00
	400-651-683	4CY TOPSOIL: PETUNIA W/O		32690	03/01/2024			60.00
	400-651-683	24CY TOPSOIL: DUBARRY-DELAPNT		32690	03/01/2024			360.00
	400-651-585	6CY TOPSOIL: METER REPRS		32690	03/01/2024			90.00
400	LOWES HOME CENTERS INC	241531	03/19/2024	03/13/2024			428.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	50LB RYE GRASS SEED: HOMESTD		984048	01/26/2024			66.48
	400-651-581	20LB HYD WTRSTOP(2): TAPS		901362	01/29/2024			40.84
	400-650-510	LYSOL(3); CLOROX WIPES		992997	01/31/2024			30.53
	400-650-559	1LB FIRE ANT KILLER (2)		992997	01/31/2024			20.86
	400-650-639	HOSE BIBB (6): BLDG VALVES		996224	02/02/2024			73.98
	400-650-586	EYEBOLT (7); S-HOOK (4)		901104	02/06/2024			25.90
	400-650-559	BUTANE CYL; POCKET TORCH		901902	02/09/2024			16.70
	400-650-559	CORNER BRUSH(2);SCRWDRVR(3)		901902	02/09/2024			21.36
	400-651-582	PROPYLENE TORCH CYL (5)		901894	02/09/2024			71.15
	400-650-559	3'X100' SAFETY FENCING		984137	02/12/2024			46.53
	400-650-635	KW SC ENTRY KNOB		901658	02/13/2024			14.24
400	VULCAN CONSTRUCTION MATERIAL LLC	241533	03/19/2024	03/13/2024			413.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	7 TN GABION: SAILFISH		51486441	02/27/2024			413.00
400	C SPIRE WIRELESS	241535	03/19/2024	13/13/2024			48.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	02/29/2024			48.91
400	SOUTHERN PIPE & SUPPLY CO INC	241546	03/19/2024	03/13/2024			672.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-709	1" BLMJ PLB DIRECT METER (4)		9166668-00	02/23/2024	240503		672.92
400	MICRO METHODS INC	241548	03/19/2024	03/13/2024			330.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	1ST SAMPLE: STANFIELD		2402396186	02/26/2024	240511		100.00
	400-651-698	2ND SAMPLE: STANFIELD		2402396186	02/26/2024	240511		30.00
	400-651-698	OT SATURDAY: EMERGENCY REPR		2402396186	02/26/2024	240511		200.00
400	GIBSON ELECTRIC MOTOR SALES & SERV INC	241549	03/19/2024	03/13/2024			79.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	BC590 CAPACITOR (4)		46468	03/07/2024	240581		79.80

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	241550	03/19/2024	03/13/2024			4,982.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	PORTABLE AUTO FLUSHER (2)		0365212001	03/05/2024	240520		4,982.40
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	241559	03/19/2024	03/13/2024			212.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	#19 BAG RUBBER BANDS (2)		3560100587	02/22/2024	240498		2.72
	400-650-500	SWINGLINE STAPLES 5000 BX		3560100587	02/22/2024	240498		6.05
	400-650-500	LEXMARK 51B1000 SY CART		3560100587	02/22/2024	240498		99.95
	400-650-500	LEXMARK B221H00 HY CART		3560100588	02/22/2024	240498		103.99
400	AMAZON CAPITAL SERVICE	241564	03/19/2024	03/13/2024			39.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-535	HISEA PINK RAIN BOOTS		1GK6VJYJ91	03/08/2024	240578		33.00
	400-650-535	SHIPPING		1GK6VJYJ91	03/08/2024	240578		6.99
400	J H WRIGHT & ASSOCIATES INC	241569	03/19/2024	03/13/2024			1,110.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	BC590 CAPACITOR (12)		458895	03/05/2024	240465		300.00
	400-651-584	SHIPPING		458895	03/05/2024	240465		30.00
	400-651-584	REPR SERV PANEL: MBLUFF LS		457458	01/02/2024	240277		780.00
400	COGENT STRATEGIES LLC	241573	03/19/2024	03/13/2024			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 03/06/24-04/5/24		3399	03/13/2024			7,500.00
400	COG DEPOSITORY ACCOUNT	241574	03/19/2024	03/14/2024			44,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR DMR WIRE: FUND 304		03142024	03/14/2024			44,500.00
FUND TOTAL 400 Claims		to	Checks	24 Total	405,847.88 Manual	Held	Total	405,847.88

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
401	BELL AUTO PARTS INC	241543	03/19/2024	03/13/2024			41,392.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	401-651-702	60" EXMARK LAZER Z MOWER (4)		45238	02/21/2024	240276		41,392.00
401	AMAZON CAPITAL SERVICE	241565	03/19/2024	03/13/2024			1,417.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	401-651-702	TRI-ARC 14-STEP WHSE LADDER		1GKV9KLX7G	02/09/2024	240348		1,417.99
FUND TOTAL 401 Claims	to	Checks	2 Total	42,809.99	Manual	Held		Total 42,809.99

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	241507	03/19/2024	03/11/2024			106,041.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	FEB 2024 RES GARBAGE (6312)		0001371538	02/29/2024		106,041.60	
FUND TOTAL 404 Claims	to	Checks	1 Total	106,041.60	Manual	Held	Total	106,041.60

Docket of Claims
Release date from 03/19/2024 thru 03/19/2024

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	81 Total	230,785.91 Manual	Held	Total	230,785.91
FUND 130 Claims	to	Checks	1 Total	299,569.16 Manual	Held	Total	299,569.16
FUND 156 Claims	to	Checks	1 Total	10,000.00 Manual	Held	Total	10,000.00
FUND 176 Claims	to	Checks	6 Total	3,932.11 Manual	Held	Total	3,932.11
FUND 304 Claims	to	Checks	2 Total	443,106.49 Manual	Held	Total	443,106.49
FUND 400 Claims	to	Checks	24 Total	405,847.88 Manual	Held	Total	405,847.88
FUND 401 Claims	to	Checks	2 Total	42,809.99 Manual	Held	Total	42,809.99
FUND 404 Claims	to	Checks	1 Total	106,041.60 Manual	Held	Total	106,041.60
Total for all Funds		Checks	118 Total	1,542,093.14 Manual	Held	Total	1,542,093.14

Councilman Jackson requested to pull Consent Agenda Item 5 for further discussion.

Councilman George made the motion to approve consent agenda items 1-4, 6, and 7, as presented. Councilman Colledge seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 505-2024

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-4, 6, and 7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 506-2024

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held March 5, 2024 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 507-2024

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for February 2024 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.

New Business February 2024	Business Address	Business Phone	Business Description
A/B Lash and Body Spot	810 Hwy 90 Suite A	228-282-9732	Lash extensions
Dolphin Dayz	3300 Ladnier Rd	228-355-4544	Cannibis Dispensary

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 508-2024

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for December 2023 and January 2024 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting March 19, 2024.

DEC 2023 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$3,610,469.94
HB1 Modernization Act Funds	Depository Account	002-000-001	\$902,882.45
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$1,950,873.35
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$135,522.19
U S Justice Equitable Sharing	Depository Account	157-000-001	\$17,411.86
Fire Protection Fund	Depository Account	160-000-001	\$387,529.43
Tidelands Grant	Depository Account	171-000-001	\$30,447.49
Library Support Fund	Depository Account	172-000-001	\$1,600.71
Shepard State Park Fund	Depository Account	176-000-001	\$70,664.18
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$90,748.83
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$189,428.89
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,411,401.82
General Depository Reconciled Cash Balance			\$7,411,401.82

ENTERPRISE FUND

Fund Name		Account #	Balance
OST-GV Sewer Improvements	Enterprise Account	360-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	(\$8,000.00)
Head Start Drainage Imp Project	Enterprise Account	370-000-002	(\$56,112.22)
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	(\$86,900.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,320,146.66
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$1,261,620.96
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,430,767.40
Enterprise Reconciled Cash Balance			\$4,427,097.61

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,361,511.58
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,420,511.21
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$193,516.55
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$725,004.59
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$50,798.76
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$50,798.76
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$21,057.79
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$1,064,886.91
HB Town Commons - Great Lawn	Restricted Fund	304-000-002	\$1,486,600.97
MSPAC_TC Park HB1535 Project	Restricted Fund	304/309-000-004	\$1,507,424.95
Inclusion Playground HB603	Restricted Fund	304-000-009	\$1,001,181.41
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,002,042.72
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$970,613.43
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$135.29
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$290,562.29
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$256,094.26
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$942,558.56
Total Bond & Restricted Reconciled Cash Balances			\$13,345,300.03

**DEC 2023
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2024	DEC 2023	Balance	25.00% % to date
General Fund Revenues	12,478,213.00	1,300,540.31	11,177,672.69	10.4%
Expenditures:				
001 Legislative	246,854.00	64,735.67	182,118.33	26.2%
010 City Court	350,763.00	71,907.31	278,855.69	20.5%
021 City Manager	282,800.00	61,974.82	220,825.18	21.9%
022 Human Resources	76,969.00	18,173.90	58,795.10	23.6%
040 City Clerk	510,208.00	118,271.75	391,936.25	23.1%
060 City Attorney	175,000.00	41,415.90	133,584.10	23.6%
090 Economic Dev - Planning	520,795.00	110,650.18	410,144.82	21.2%
092 Building & General Expenses	1,297,845.00	565,025.53	732,819.47	43.5%
094 Grants & Project Admin	233,964.00	50,850.67	183,113.33	21.7%
100 Police	4,549,148.00	1,079,033.86	3,470,114.14	23.7%
161 Fire	3,057,931.00	688,010.80	2,369,920.20	22.4%
170 Recreation	808,414.00	152,338.26	656,075.74	18.8%
201 PW: Streets	734,800.00	26,313.59	708,486.41	3.5%
205 PW: Maintenance	392,996.00	85,703.89	307,292.11	21.8%
680 Debt Service	87,454.00	46,323.96	41,130.04	52.9%
900 Interfund Transfers	771,132.00	0.00	771,132.00	
General Fund Expenditures	14,097,073.00	3,180,730.09	10,916,342.91	22.5%
<i>Total Operating Expenditures</i>	<i>12,930,778.00</i>	<i>3,000,659.98</i>	<i>9,930,118.02</i>	
<i>Total Capital Outlay Expenditures</i>	<i>171,500.00</i>	<i>133,746.15</i>	<i>37,753.85</i>	
<i>Total Debt Service</i>	<i>223,663.00</i>	<i>46,323.96</i>	<i>177,339.04</i>	
<i>Total Transfers Out</i>	<i>771,132.00</i>	<i>0.00</i>	<i>771,132.00</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>14,097,073.00</i>	<i>3,180,730.09</i>	<i>10,916,342.91</i>	
<i>Personnel</i>	<i>9,289,832.00</i>	<i>2,134,238.01</i>	<i>7,155,593.99</i>	
<i>Supplies</i>	<i>686,211.00</i>	<i>87,534.87</i>	<i>598,676.13</i>	
<i>Other Services</i>	<i>2,954,735.00</i>	<i>778,887.10</i>	<i>2,175,847.90</i>	
<i>Capital Outlay</i>	<i>171,500.00</i>	<i>133,746.15</i>	<i>37,753.85</i>	
<i>Debt Service</i>	<i>223,663.00</i>	<i>46,323.96</i>	<i>177,339.04</i>	
<i>Interfund Transfers for DS</i>	<i>771,132.00</i>	<i>0.00</i>	<i>771,132.00</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>14,097,073.00</i>	<i>3,180,730.09</i>	<i>10,916,342.91</i>	

**DEC 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of DEC 2023	Balance	25.00% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00		1,123,294.00	
Expenditures	2,026,176.45		2,026,176.45	
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,932,809.75		3,932,809.75	
Expenditures	5,884,118.49		5,884,118.49	
004 Amphitheater Venue Fund				
Revenues	555,000.00		555,000.00	
Expenditures	555,000.00		555,000.00	
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,368,687.22	1,540.39	4,367,146.83	
Expenditures	5,597,535.75	766.71	5,596,769.04	
156 SE MS METRO TASK FORCE				
Revenues	0.00	50,000.00	(50,000.00)	
Expenditures	119,655.00	35,408.24	84,246.76	29.5%
157 US Justice Equitable Sharing				
Revenues	0.00		0.00	
Expenditures	13,434.43		13,434.43	
160 Fire Protection Fund				
Revenues	543,000.00		543,000.00	
Expenditures	629,500.00	13,838.79	615,661.21	2.1%
171 Combined Tidelands Grant				
Revenues	840,695.11	80,895.27	759,799.84	9.6%
Expenditures	799,895.33	9,648.00	790,247.33	1.2%
172 Library Support Fund				
Revenues	129,119.00	5,248.29	123,870.71	4.0%
Expenditures	129,119.00	3,647.58	125,471.42	2.8%
173 Fairway Boat Launch - Tidelands				
Revenues	250,000.00		250,000.00	
Expenditures	250,000.00		250,000.00	
176 Shepard State Park				
Revenues	180,570.00	46,334.14	134,235.86	25.6%
Expenditures	197,515.00	35,759.21	161,755.79	18.1%

**DEC 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of DEC 2023	Balance	25.00% % to date
177 HB1353 Local Imps: Shepard				
Revenues	500.00	1,621.98	(1,121.98)	324.3%
Expenditures	1,446,824.48	27,520.00	1,419,304.48	1.9%
250 2018 W&S Bond Debt Service				
Revenues	290,350.00	72,167.11	218,182.89	24.8%
Expenditures	286,318.76	60,659.38	225,659.38	21.1%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,440.00	405.72	11,034.28	3.5%
Expenditures	1,950.00		1,950.00	
252 2019 W&S Bond Debt Service				
Revenues	387,300.00	96,139.71	291,160.29	24.8%
Expenditures	379,181.25	306,531.25	72,650.00	80.8%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,750.00	529.06	11,220.94	4.5%
Expenditures	2,700.00		2,700.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,060.00	23.81	298,036.19	
Expenditures	298,431.26		298,431.26	
255 S2020 Refnd GO Bond Debt Service				
Revenues	472,700.00		472,700.00	
Expenditures	472,700.00		472,700.00	
300 USDA-NRCS EWP				
Revenues	149,362.50		149,362.50	
Expenditures	151,800.00		151,800.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	0.00		0.00	
Expenditures	90,748.83		90,748.83	
304 Town Commons Park Project				
Revenues	213,000.00	3,399.75	209,600.25	1.5%
Expenditures	5,960,635.99	1,594,965.18	4,365,670.81	26.7%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,200.00	1,247.01	(47.01)	103.9%
Expenditures	25,000.00		25,000.00	
309 Town Center: MS Songwriters PA Center				
Revenues	3,600.00	4,366.78	(766.78)	121.2%
Expenditures	4,508,320.64		4,508,320.64	

**DEC 2023
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of DEC 2023	Balance	25.00% % to date
355 Water Supply & Treatment Plant				
Revenues	6,000.00	4,163.93	1,836.07	69.3%
Expenditures	3,848,023.20	3,546,236.75	301,786.45	92.1%
356 Lark Water Treatment Plant				
Revenues	2,770,000.00		2,770,000.00	
Expenditures	2,770,000.00		2,770,000.00	
361 GV-Robertsdale Sewer Imps				
Revenues	385,988.73	347,090.28	38,898.45	89.9%
Expenditures	0.00		0.00	
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,973,981.00		2,973,981.00	
Expenditures	2,973,981.00	8,000.00	2,965,981.00	0.2%
370 Head Start Drainage Improvements				
Revenues	226,908.95	193,206.08	33,702.87	85.1%
Expenditures	74,039.01	56,112.22	17,926.79	75.7%
371 Animal Shelter Water Main Extension				
Revenues	282,075.50	95,424.00	186,651.50	33.8%
Expenditures	102,300.00		102,300.00	
401 S2023 GO Note Equipment Fund				
Revenues	0.00	1,380,000.00	(1,380,000.00)	
Expenditures	0.00	118,379.04	(118,379.04)	
404 Solid Waste Fund				
Revenues	1,587,600.00	396,307.40	1,191,292.60	24.9%
Expenditures	1,586,388.00	317,469.60	1,268,918.40	20.0%
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	600.00	289.61	310.39	48.2%
Expenditures	0.00		0.00	

**DEC 2023
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2024	DEC 2023	Balance	25.00% % to date
Utility Fund Revenues	10,841,375.00	2,658,662.41	8,182,712.59	24.5%
Administration	3,920,970.00	708,189.51	3,212,780.49	18.0%
Water & Sewer O & M	3,818,072.00	837,922.67	2,980,149.33	21.9%
Debt Service	1,069,872.00	150,928.83	918,943.17	14.1%
Transfers	1,792,000.00	168,000.00	1,624,000.00	9.3%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,800,914.00	1,865,041.01	8,935,872.99	17.2%
<i>Total Operating Expenditures</i>	<i>7,535,042.00</i>	<i>1,523,014.08</i>	<i>6,012,027.92</i>	
<i>Total Capital Outlay Expenditures</i>	<i>204,000.00</i>	<i>23,098.10</i>	<i>180,901.90</i>	
<i>Total Debt Service</i>	<i>1,069,872.00</i>	<i>150,928.83</i>	<i>918,943.17</i>	
<i>Total Interfund Transfers</i>	<i>1,792,000.00</i>	<i>168,000.00</i>	<i>1,624,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>1,865,041.01</i>	<i>8,935,872.99</i>	
 <i>Personnel</i>	 <i>560,570.00</i>	 <i>130,333.40</i>	 <i>430,236.60</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>38,453.98</i>	<i>274,546.02</i>	
<i>Other Services</i>	<i>6,661,472.00</i>	<i>1,354,226.70</i>	<i>5,307,245.30</i>	
<i>Capital Outlay</i>	<i>204,000.00</i>	<i>23,098.10</i>	<i>180,901.90</i>	
<i>Debt Service</i>	<i>1,069,872.00</i>	<i>150,928.83</i>	<i>918,943.17</i>	
<i>Interfund Transfers</i>	<i>1,792,000.00</i>	<i>168,000.00</i>	<i>1,624,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>1,865,041.01</i>	<i>8,935,872.99</i>	

JAN 2024 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$4,868,368.54
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,492,908.92
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$2,021,830.95
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$185,151.79
U S Justice Equitable Sharing	Depository Account	157-000-001	\$17,411.86
Fire Protection Fund	Depository Account	160-000-001	\$387,009.15
Tidelands Grant	Depository Account	171-000-001	\$28,274.33
Library Support Fund	Depository Account	172-000-001	\$46,654.15
Shepard State Park Fund	Depository Account	176-000-001	\$72,387.91
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	\$90,748.83
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$83,387.29
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$9,317,956.22
General Depository Reconciled Cash Balance			\$9,317,956.22

ENTERPRISE FUND

Fund Name		Account #	Balance
OST-GV Sewer Improvements	Enterprise Account	360-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	(\$8,000.00)
Head Start Drainage Imp Project	Enterprise Account	370-000-002	\$0.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	(\$86,900.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$3,671,323.30
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$1,177,900.20
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,754,335.50
Enterprise Reconciled Cash Balance			\$4,750,861.83

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$1,297,139.16
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,421,052.91
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$249,756.75
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$725,281.07
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$50,818.13
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$50,818.13
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$21,065.82
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$996,481.15
HB Town Commons - Great Lawn	Restricted Fund	304-000-002	\$812,055.17
MSPAC_TC Park HB1535 Project	Restricted Fund	304/309-000-004	\$1,507,999.80
Inclusion Playground HB603	Restricted Fund	304-000-009	\$1,001,563.21
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,002,806.18
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$970,770.06
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$135.29
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$290,673.09
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$256,191.92
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$944,878.65
Total Bond & Restricted Reconciled Cash Balances			\$12,599,486.49

**JAN 2024
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2024	JAN 2024	Balance	33.33% % to date
General Fund Revenues	12,478,213.00	3,625,858.49	8,852,354.51	29.0%
Expenditures:				
001 Legislative	246,854.00	83,075.71	163,778.29	33.6%
010 City Court	350,763.00	98,178.06	252,584.94	27.9%
021 City Manager	282,800.00	79,773.73	203,026.27	28.2%
022 Human Resources	76,969.00	23,045.32	53,923.68	29.9%
040 City Clerk	510,208.00	151,903.38	358,304.62	29.7%
060 City Attorney	175,000.00	53,535.40	121,464.60	30.5%
090 Economic Dev - Planning	520,795.00	146,938.74	373,856.26	28.2%
092 Building & General Expenses	1,297,845.00	582,814.43	715,030.57	44.9%
094 Grants & Project Admin	233,964.00	67,372.30	166,591.70	28.7%
100 Police	4,549,148.00	1,557,546.65	2,991,601.35	34.2%
161 Fire	3,057,931.00	912,907.48	2,145,023.52	29.8%
170 Recreation	808,414.00	211,145.26	597,268.74	26.1%
201 PW: Streets	734,800.00	96,075.39	638,724.61	13.0%
205 PW: Maintenance	392,996.00	111,174.87	281,821.13	28.2%
680 Debt Service	87,454.00	46,323.96	41,130.04	52.9%
900 Interfund Transfers	771,132.00	25,725.00	745,407.00	3.3%
General Fund Expenditures	14,097,073.00	4,247,535.68	9,849,537.32	30.1%
<i>Total Operating Expenditures</i>	12,930,778.00	3,867,892.27	9,062,885.73	
<i>Total Capital Outlay Expenditures</i>	171,500.00	307,594.45	(136,094.45)	
<i>Total Debt Service</i>	223,663.00	46,323.96	177,339.04	
<i>Total Transfers Out</i>	771,132.00	25,725.00	745,407.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,097,073.00	4,247,535.68	9,849,537.32	
<i>Personnel</i>	9,289,832.00	2,827,823.93	6,462,008.07	
<i>Supplies</i>	686,211.00	120,602.25	565,608.75	
<i>Other Services</i>	2,954,735.00	919,466.09	2,035,268.91	
<i>Capital Outlay</i>	171,500.00	307,594.45	(136,094.45)	
<i>Debt Service</i>	223,663.00	46,323.96	177,339.04	
<i>Interfund Transfers for DS</i>	771,132.00	25,725.00	745,407.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,097,073.00	4,247,535.68	9,849,537.32	

**JAN 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JAN 2024	Balance	33.33% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	590,026.47	533,267.53	52.5%
Expenditures	2,026,176.45		2,026,176.45	
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,932,809.75	70,957.60	3,861,852.15	1.8%
Expenditures	5,884,118.49		5,884,118.49	
004 Amphitheater Venue Fund				
Revenues	555,000.00		555,000.00	
Expenditures	555,000.00		555,000.00	
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,368,687.22	2,665.01	4,366,022.21	
Expenditures	5,597,535.75	66,263.75	5,531,272.00	1.1%
156 SE MS METRO TASK FORCE				
Revenues	0.00	100,000.00	(100,000.00)	
Expenditures	119,655.00	35,778.64	83,876.36	29.9%
157 US Justice Equitable Sharing				
Revenues	0.00		0.00	
Expenditures	13,434.43		13,434.43	
160 Fire Protection Fund				
Revenues	543,000.00		543,000.00	
Expenditures	629,500.00	14,359.07	615,140.93	2.2%
171 Combined Tidelands Grant				
Revenues	840,695.11	80,895.27	759,799.84	9.6%
Expenditures	799,895.33	11,821.16	788,074.17	1.4%
172 Library Support Fund				
Revenues	129,119.00	51,902.44	77,216.56	40.1%
Expenditures	129,119.00	5,248.29	123,870.71	4.0%
173 Fairway Boat Launch - Tidelands				
Revenues	250,000.00		250,000.00	
Expenditures	250,000.00		250,000.00	
176 Shepard State Park				
Revenues	180,570.00	58,734.23	121,835.77	32.5%
Expenditures	197,515.00	46,435.57	151,079.43	23.5%

**JAN 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JAN 2024	Balance	33.33% % to date
177 HB1353 Local Imps: Shepard				
Revenues	500.00	2,163.68	(1,663.68)	432.7%
Expenditures	1,446,824.48	27,520.00	1,419,304.48	1.9%
250 2018 W&S Bond Debt Service				
Revenues	290,350.00	96,231.24	194,118.76	33.1%
Expenditures	286,318.76	60,659.38	225,659.38	21.1%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,440.00	542.53	10,897.47	4.7%
Expenditures	1,950.00		1,950.00	
252 2019 W&S Bond Debt Service				
Revenues	387,300.00	128,169.38	259,130.62	33.0%
Expenditures	379,181.25	306,531.25	72,650.00	80.8%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,750.00	707.47	11,042.53	6.0%
Expenditures	2,700.00		2,700.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,060.00	31.84	298,028.16	
Expenditures	298,431.26		298,431.26	
255 S2020 Refnd GO Bond Debt Service				
Revenues	472,700.00	25,725.00	446,975.00	5.4%
Expenditures	472,700.00	25,725.00	446,975.00	5.4%
300 USDA-NRCS EWP				
Revenues	149,362.50		149,362.50	
Expenditures	151,800.00		151,800.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	0.00		0.00	
Expenditures	90,748.83		90,748.83	
304 Town Commons Park Project				
Revenues	213,000.00	4,165.80	208,834.20	1.9%
Expenditures	5,960,635.99	2,338,695.23	3,621,940.76	39.2%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,200.00	1,641.25	(441.25)	136.7%
Expenditures	25,000.00		25,000.00	
309 Town Center: MS Songwriters PA Center				
Revenues	3,600.00	5,861.72	(2,261.72)	162.8%
Expenditures	4,508,320.64		4,508,320.64	

JAN 2024
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2023	As of JAN 2024	Balance	33.33% % to date
355 Water Supply & Treatment Plant				
Revenues	6,000.00	4,274.73	1,725.27	71.2%
Expenditures	3,848,023.20	3,546,236.75	301,786.45	92.1%
356 Lark Water Treatment Plant				
Revenues	2,770,000.00		2,770,000.00	
Expenditures	2,770,000.00		2,770,000.00	
361 GV-Robertsdale Sewer Imps				
Revenues	385,988.73	347,090.28	38,898.45	89.9%
Expenditures	0.00		0.00	
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,973,981.00		2,973,981.00	
Expenditures	2,973,981.00	8,000.00	2,965,981.00	0.2%
370 Head Start Drainage Improvements				
Revenues	226,908.95	249,318.30	(22,409.35)	109.8%
Expenditures	74,039.01	56,112.22	17,926.79	75.7%
371 Animal Shelter Water Main Extension				
Revenues	282,075.50	95,424.00	186,651.50	33.8%
Expenditures	102,300.00		102,300.00	
401 S2023 GO Note Equipment Fund				
Revenues	0.00	1,380,000.00	(1,380,000.00)	
Expenditures	0.00	202,099.80	(202,099.80)	
404 Solid Waste Fund				
Revenues	1,587,600.00	396,307.40	1,191,292.60	24.9%
Expenditures	1,586,388.00	423,511.20	1,162,876.80	26.6%
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	600.00	387.27	212.73	64.5%
Expenditures	0.00		0.00	

**JAN 2024
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2024	JAN 2024	Balance	33.33% % to date
Utility Fund Revenues	10,841,375.00	3,663,773.42	7,177,601.58	33.7%
Administration	3,920,970.00	1,075,985.08	2,844,984.92	27.4%
Water & Sewer O & M	3,818,072.00	1,154,184.62	2,663,887.38	30.2%
Debt Service	1,069,872.00	198,235.94	871,636.06	18.5%
Transfers	1,792,000.00	224,000.00	1,568,000.00	12.5%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,800,914.00	2,652,405.64	8,148,508.36	24.5%
<i>Total Operating Expenditures</i>	<i>7,535,042.00</i>	<i>2,203,188.32</i>	<i>5,331,853.68</i>	
<i>Total Capital Outlay Expenditures</i>	<i>204,000.00</i>	<i>26,981.38</i>	<i>177,018.62</i>	
<i>Total Debt Service</i>	<i>1,069,872.00</i>	<i>198,235.94</i>	<i>871,636.06</i>	
<i>Total Interfund Transfers</i>	<i>1,792,000.00</i>	<i>224,000.00</i>	<i>1,568,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>2,652,405.64</i>	<i>8,148,508.36</i>	
 <i>Personnel</i>	 <i>560,570.00</i>	 <i>173,771.58</i>	 <i>386,798.42</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>60,239.69</i>	<i>252,760.31</i>	
<i>Other Services</i>	<i>6,661,472.00</i>	<i>1,969,177.05</i>	<i>4,692,294.95</i>	
<i>Capital Outlay</i>	<i>204,000.00</i>	<i>26,981.38</i>	<i>177,018.62</i>	
<i>Debt Service</i>	<i>1,069,872.00</i>	<i>198,235.94</i>	<i>871,636.06</i>	
<i>Interfund Transfers</i>	<i>1,792,000.00</i>	<i>224,000.00</i>	<i>1,568,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>2,652,405.64</i>	<i>8,148,508.36</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 509-2024

WHEREAS, the City of Gautier requires engineering and other professional services in relation to the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project; and

WHEREAS, Seymour Engineering has offered to provide these services pursuant to the attached Professional Services Agreement; and

WHEREAS, the City was awarded a grant for the installation of a 5-foot sidewalk concrete multiuse pathway .44 miles in length along Gautier Vancleave Road from Valleywood Drive to Hwy 90 that provides connectivity to MGCCC; and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide services including topographic survey and engineering design/bidding services for installing a new sidewalk along Gautier Vancleave Road from Valleywood Dr. to Hwy 90; and

WHEREAS, the cost of the contract is not to exceed \$40,350 and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering in relation to the Gautier Vancleave Road Sidewalk (Valleywood to US 90) Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: March 5, 2024
Subject: Gautier Vancleave Road Sidewalk (Valleywood to US 90) Professional Services Agreement with Seymour Engineering

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project in an amount not to exceed \$40,350.

BACKGROUND:

The City was awarded a grant for the installation of a 5-foot sidewalk concrete multiuse pathway .44 miles in length along Gautier Vancleave Road from Valleywood Drive to Hwy 90 that provides connectivity around MGCCC.

DISCUSSION:

Seymour will provide services including topographic survey and engineering design/bidding services for installing a new sidewalk along Gautier Vancleave Road from Valleywood Dr to Hwy 90.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project in an amount not to exceed \$40,350.

The City Council may:

1. Approve entering into a professional services agreement with Seymour Engineering, as presented; or
2. Not approve entering into a professional services agreement with Seymour Engineering, as presented.

ATTACHMENT(S):

1. Professional Service Agreement

**STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT made as of _____, 2024, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to construct a new sidewalk along Gautier Vancleave Road in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1-BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by an governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

1.2 Preliminary Design.

1.2.1 ENGINEER shall provide preliminary design for the project. Upon completion of preliminary design, ENGINEER shall meet with OWNER to review documents. Upon acceptance by OWNER, ENGINEER shall commence with Final Design Documents.

1.3. Final Design Phase.

After written authorization to proceed with the Final Design Phase, ENGINEER shall:

1.3.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Project Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the construction specifications Institute).

1.3.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities.

1.3.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications. Total project cost for purposes of determining engineering fees excludes mitigation, relocation or any other costs not directly involving the actual construction or building of the project.

1.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders

(all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.3.5 Furnish copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.4 Bidding or Negotiating Phase.

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

1.4.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.4.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.4.3 Advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.4.4 Advise OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.5. Construction Phase. – **Not Applicable**

During the Construction Phase:

1.5.1 General Administration of Construction Contract. ENGINEER shall consult with and advise OWNER and act as OWNER's representative. All of OWNER's instructions to Contractor(s) will be issued through ENGINEER as instructed by Owner.

1.5.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

1.5.2.1. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Project Documents and ENGINEER shall keep OWNER informed of the progress of the work.

1.5.2.2. The Resident Project Representative (and any assistants) will be ENGINEER's agent or employee and under ENGINEER's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit A "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

1.5.2.3. The purpose of Engineer's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Project Documents and that the integrity of the design concept as reflected in the Project Documents has been implemented and

preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Project Documents.

1.5.3 Defective Work. During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Project Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Project Documents.

1.5.4 Interpretations and Clarifications. ENGINEER shall issue necessary interpretations and clarifications of the Project Documents and in connection therewith and prepare work directive changes and change orders as required.

1.5.5 Shop Drawings. ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings, samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Project Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.5.6 Substitutes. ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).

1.5.7 Inspections and Tests. ENGINEER shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Project Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Project Documents).

1.5.8 Disputes between OWNER and Contractor. Engineer shall act as initial interpreter of the requirements of the Project Documents and judge of the acceptability of the work thereunder and make recommendations on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Project Documents pertaining to the execution and progress of the work. To the extent allowable under Mississippi law, ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.5.9 Applications for Payment. Based on on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.5.9.1. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payment to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Project Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Project Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Project Documents).

1.5.9.2. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Project Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or

safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

1.5.10 Contractor(s)' Completion Documents. ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Project Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Project Documents); and shall transmit them to OWNER with written comments. Engineer shall provide record drawings to the Owner and provide written certification that the project was constructed according to the approved plans, specifications, and contract documents.

1.5.11 Inspections. ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.4.9.2.

1.5.12 Limitation of Responsibilities. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs 1.1 thru 1.4.12 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Project Documents.

1.5.13 Indemnification. ENGINEER shall defend, indemnify and hold harmless OWNER, its agents, servants, employees, successors and assigns from actions, causes, suits, costs, claims, damages, expenses and demands whatsoever in law or in equity, including but not limited to attorneys' fees, with respect to, or on account of, any injury, including bodily injury, disability or death, or damages to property, including loss of the use thereof, in any way attributable to or in connection with performance of Engineer under this Contract.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance.

If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed in paragraphs 2.1.1 through 2.1.6, inclusive. These services are not included as part of Basic Services; these will be paid for by OWNER, as indicated in Section 3.

2.1.1. Assistance in connection with bid protests, rebidding or renegotiating Project for construction, materials, equipment or services.

2.1.2. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.3. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.

2.1.4. Topographic Survey to assist with Design Phase.

2.1.5. Geotechnical Engineering.

SECTION 3 - PAYMENTS TO ENGINEER

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

3.1.1.1. *Payment to Engineer for Basic Services.* ENGINEER shall be paid the total amount outlined in Exhibit C:

3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

3.1.2.1. *General.* For Additional Services of ENGINEER's principals and employees engaged directly on the Project and rendered pursuant to paragraph 2.1. (except services as a consultant or witness under paragraph 2.1.3), at standard hourly rates for services rendered by principals and employees for Items 2.1.1 and 2.1.2 as shown in Exhibit B. Item numbers 2.1.4, 2.1.5 and 2.1.6 shall be paid monthly based on percentage complete of the Lump Sum Amount.

3.1.2.2. *Serving as a Witness.* For services rendered by ENGINEER's principals and employees as consultants or witnesses in any litigation, arbitration or other legal or administrative proceeding in accordance with paragraph 2.1.3. at the rate agreed to by both parties before the start of such additional service.

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements for Basic Services will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt undisputed payments in response to ENGINEER's statements in accordance with its claims docket and state law.

SECTION 4 - GENERAL CONSIDERATION

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNERS sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of \$1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

5.1 This Agreement is subject to the following special provisions.

5.1.1 The Final Design of this Contract between the the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibits are attached to and made a part of this Agreement:

5.2.1 **Exhibit A** Seymour Engineering Man-Hour Fee Schedule, consisting of 1 page.

5.2.2 **Exhibit B** Payments to Engineer, consisting of 1 page.

5.3 This Agreement (consisting of pages 1 to 9, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

DATE:

**PAULA YANCEY, CITY MANAGER
CITY OF GAUTIER**

ADDRESS FOR GIVING NOTICES:

**3330 HIGHWAY 90
GAUTIER, MS 39553**

ENGINEER:

DATE:

**MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING**

ADDRESS FOR GIVING NOTICES:

**925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532**

EXHIBIT B
STANDARD HOURLY RATES

PRINCIPAL ENGINEER (P.E.).....	\$200.00/HOUR
SENIOR STRUCTURAL/CIVIL ENGINEER (P.E.).....	\$175.00/HOUR
ENGINEER (P.E.).....	\$160.00/HOUR
PROJECT MANAGER.....	\$150.00/HOUR
ENGINEER (E.I.T.).....	\$140.00/HOUR
SENIOR ENGINEERING TECHNICIAN.....	\$125.00/HOUR
ENGINEERING TECHNICIAN.....	\$75.00/HOUR
DESIGN/CADD TECHNICIAN.....	\$95.00/HOUR
DRAFTSMAN (CADD).....	\$75.00/HOUR
ADMINISTRATIVE ASSISTANT/SPECIFICATIONS TECHNICIAN.....	\$60.00/HOUR
CLERICAL.....	\$50.00/HOUR
SURVEY TECHNICIAN (P.L.S.).....	\$120.00/HOUR
SURVEY ASSISTANT.....	\$75.00/HOUR
SURVEY CREW (TWO-MAN).....	\$140.00/HOUR
SURVEY CREW (THREE-MAN).....	\$150.00/HOUR
SURVEY CREW (GLOBAL POSITIONING SYSTEM).....	\$150.00/HOUR
HYDROGRAPHIC SURVEY CREW.....	\$175.00/HOUR
BOAT RENTAL AND OPERATOR (minimum 4 hours).....	\$135.00/HOUR

EXHIBIT B

TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated _____ (for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _____, 2024 between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) providing for professional engineering services.

1. ADDITIONAL SERVICES:

A. Topographic Survey

Conduct a topographic survey of the project area with elevation cross-sections, existing structures, and pertinent drainage data will be collected. Existing sanitary sewer and water distribution lines will be located. A Topographic Survey drawing will be provided depicting existing conditions.

COST: LUMP SUM \$2,500.00

2. BASIC SERVICES:

A. Engineering Design/Bidding

Construction drawings and specifications will be prepared for the Project, taking into consideration the fees and costs associated with the construction and the professional services and administration of the Project. The Project concept includes installing a new sidewalk along Gautier Vancleave Road.

Assist Owner in obtaining bids for the construction contract. Review submitted bids and recommend a contractor to perform the project. Consult with the Owner in the execution of Contract Documents.

COST: LUMP SUM \$37,850.00

B. Construction Engineering & Inspection (CE&I) – N/A

This Contract does not include Construction Engineering & Inspection services.

TOTAL LUMP SUM COST: \$40,350.00

**Reproduction costs shall be a reimburseable expense billed to the contract.*

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 510-2024

WHEREAS, the City of Gautier has requested bids for the purchase of ten (10) utility trucks for the City of Gautier's Utility Department; and

WHEREAS, on or before March 8, 2024, one (1) bid was received by the City, which is hereby acknowledged; and

WHEREAS, the Public Works Director and Seymour Engineering performed a complete review of the bid and recommends awarding the contract to Dale Earnhardt Jr. Chevrolet in an amount not to exceed \$459,377; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Dale Earnhardt Jr. Chevrolet., in an amount not to exceed \$459,377; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Dale Earnhardt Jr Chevrolet., has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Dale Earnhardt Jr. Chevrolet., for the purchase of ten (10) utility trucks for the City of Gautier's Utility Department, is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Ramona Morgan, Public Works Director
Date: March 11, 2024
Subject: Authorization to Acknowledge Bids and Award Contract for COG Utility Department Vehicles

REQUEST:

The Public Works Department requests that City Council acknowledge receipt of one (1) bid for the purchase of ten (10) utility trucks and award a contract to the lowest and best bid to Dale Earnhardt Jr. Chevrolet for the total base bid of \$459,377 with a three-day delivery time.

BACKGROUND:

The City opted to purchase its equipment and fleet to reduce contract costs. The Public Work's previous utility vehicles were left in poor and inoperable condition by the previously authorized users. To perform the specified work for the City, the purchase of ten (10) utility vehicles is needed.

DISCUSSION:

One (1) bid was received and opened on March 8, 2024. The Public Works Director and Seymour Engineering performed a complete review of the bid and recommends awarding the contract to the lowest and best bid to Dale Earnhardt Jr. Chevrolet for the total base bid of \$459,377, with a one-day delivery time after award.

RECOMMENDATION:

The Public Works Department recommends that City Council acknowledge receipt of one (1) bid for the purchase of excavators and award a contract to the lowest and best bid to Dale Earnhardt Jr. Chevrolet for the total base bid of \$459,377 with a three-day delivery time.

The City Council may:

1. Accept bids and authorize the award and execution of the purchase, as presented; or
2. Reject all bids and modify the specs and purchase requirements; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Bid Tabulation

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 511-2024

WHEREAS, Gautier Pride has requested use of city barricades for an organizational celebration at Azteca's from 11:00 AM until 11:00 PM on May 5, 2024; and

WHEREAS, Gautier Pride is a community service entity, and is tax exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that this event is a community and/or social service program; and

WHEREAS, the Mayor and Members of the Council have determined that the provision of the requested assistance been matched by other existing funds.

IT IS THEREFORE ORDERED that the Mayor and Members of the Council of the City of Gautier, Mississippi that the use of the barricades by Gautier Pride is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman George**, seconded by **Councilman Colledge**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event 05/05/2024 Day or Week Sunday Starting Time 11:00 AM PM

Ending Time: 11:00 AM PM Proposed Location of the Event: 2405 Hwy 90

Describe the type of event to be conducted: BLOCK PARTY

Reason for Event, Demonstration or March:

S De Mayo - Annual Party

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Aztecas Restaurant & Cantina Phone: (228) 497-2100

Address: 2405 Hwy. 90 Gautier MS 39553
City State Zip

Type of Organization: Restaurant Profit: ☒ Non-Profit Federal ID# _____
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Luis E. Mendoza Phone (Home): (228) 249-3898

Address: 2512 El Virgenes St. Phone (Work): (228) 497-2100

City: Gautier State: MS Zip Code: 39553

Position with Organization: Manager

Individual(s) Responsible for keeping order and maintenance:

Name: Luis E. Mendoza Phone (H): (228) 249-3898 (W) ()

Name: _____ Phone (W): () (W) ()

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

- | | | |
|--|--|----------------------------------|
| ☐ Security | ☐ Clean up During Event | ☐ Staging |
| ☐ Traffic Direction | ☐ Clean up After Event | ☐ Fencing |
| ☒ Barricades | ☐ Trash Receptacles/Bag | ☐ Other |
| ☐ Set Up Barricades | | |

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

65

Date: 03.12.2024

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____

Event has been: _____ Disapproved: _____
Approval/Disapproval Authority

Date: _____

Councilman Jackson made the motion to acknowledge bids and award the contract for the purchase of excavators to Puckett Rents, as presented, in an amount not to exceed \$186,762.48 for the City of Gautier's Utility Department. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 512-2024

WHEREAS, the City of Gautier requested bids for excavators for the City of Gautier's Utility Department; and

WHEREAS, on or before March 11, 2024, three (3) bids were received by the City, which is hereby acknowledged; and

WHEREAS, the Public Works Director and Seymour Engineering performed a complete review of the bids, and recommends awarding the contract to the best bid, Puckett Rents, for the total base bid of \$186,762.48, with a one-day delivery time; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Puckett Rents., in an amount not to exceed \$186,762.48, with a one-day delivery; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Puckett Rents, has submitted the best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Puckett Rents., for excavators for the City of Gautier's Utility Department, is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson** seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 19, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Ramona Morgan, Public Works Director
Date: March 11, 2024
Subject: Authorization to Acknowledge Bids and Award Contract for COG Utility Department-Purchase of Excavators

REQUEST:

The Public Works Department requests that City Council acknowledge receipt of three (3) bids for the purchase of excavators and award a contract bid to Puckett Rents for the total base bid, 3-year extended warranties, and a one-day delivery time of \$188,046.48.

BACKGROUND:

The City opted to purchase its equipment and fleet to reduce contract costs. The excavators are needed to perform the day-to-day and specified work throughout the City.

DISCUSSION:

Three (3) bids were received and opened on March 11, 2024. The Public Works Director and Seymour Engineering performed a complete review of the bids and recommends awarding the contract bid to Puckett Rents for the total base bid, 3-year extended warranties, and one-day delivery time of \$188,046.48.

RECOMMENDATION:

The Public Works Department recommends that City Council acknowledge receipt of three (3) bids for the purchase of excavators and award a contract bid to Puckett Rents for the total base bid, 3-year extended warranties, and one-day delivery time of \$188,046.48.

The City Council may:

1. Accept bids and authorize the award and execution of the purchase, as presented; or
2. Reject all bids and modify the specs and purchase requirements; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Bid Tabulation



**PURCHASE OF EXCAVATORS
BID OPENING**

March 11th 2024 11:00 A.M.
City of Gautier, 3330 Highway 90, Gautier, MS 39553

CERTIFIED BID TABULATION SHEET

COMPANY NAME	BASE BID
Puckett Rents	\$ 186,762.48
LYLE Machinery	\$200,640.00
Stribling Equip.	\$ 184,360.21

1 DAY

30 days

60 days

CERTIFIED BY: _____

City of Gautier

Councilman Jackson made the recess to adjourn until April 2, 2024 at 6:30pm.
Councilman Colledge seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the
City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:

April 2, 2024

Title:

**Annual Renewal of the Contract with Singing River
Services for the Life Care Plus Program**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Annual renewal of the contract between Singing River Services and the City of Gautier for the contract period of April 15, 2024 through April 15, 2025.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	College	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Singing River Services has again offered to provide the services contained in the attached contract, as revised; and

WHEREAS, the Mayor and Council Members hereby find that entering this revised contract is in the best interests of the City; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of the contract, as revised, with Singing River Services for the Employee Assistance Program or Life Care Plus program for the period of April 15, 2024 thru April 15, 2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the _____ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately _____ employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or, who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER’S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services (“EAP Services”) from April 15, 2024 to April 15, 2025 (the “Contract Period”) for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an “emergency help line” telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber’s insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding

job or employer dissatisfaction to contact the Subscriber's Human Resources Director or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.
2. Quarterly reports regarding employee usage will be submitted to LaKeisha Hill.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contact.

3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
 - c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.

5. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state or federal law, including but not limited to HIPAA.
6. Limitation of Liability:
 - a. City of Gautier agrees to be responsible for the negligence or negligent acts of City of Gautier, its employees or agents. It is the intention of the parties hereto that Singing River Services will incur no cost or expenses as the result of the negligence and resulting damages of City of Gautier, its employees or agents in the performance of its obligations under this Agreement.
 - b. Singing River Services agrees to be responsible for the negligence or negligent acts of Singing River Services, its employees or agents. It is the intention of the parties hereto that Singing River Services will incur no cost or expenses as the result of the negligence and resulting damages of Singing River Services, its employees or agents in the performance of its obligations under this Agreement.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2024.

SINGING RIVER SERVICES:
Tax ID Number 64-0650708

BY: _____
Beth Fenech
Executive Director

CITY OF GAUTIER:

BY: _____
City Manager's Signature

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval for Gautier Police Department to use official uniforms, weapons, and vehicles for off-duty security employment at The Sound Amphitheater

Introduced by:
Contact Person/Telephone

Chief David Bever 497-8000

Summary Explanation: Approval for Gautier Police Department to use official uniforms, weapons, and vehicles for off-duty security employment at The Sound Amphitheater

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	College	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Chief of Police has requested for the Gautier Police Department to use their official uniforms, weapons, and vehicles for off-duty security employment at The Sound Amphitheater; and

WHEREAS, per the agreement between the City of Gautier and 46 Entertainment, 46 Entertainment will hire Gautier Police Officers to work security and traffic control measures; and

WHEREAS, the City Manager will approve on an employee-by-employee basis for each event held at the Sound Amphitheater; and

WHEREAS, according to MS Code Ann 17-25-11, County boards of supervisors, municipal governing authorities, and the Department of Public Safety are authorized to allow off-duty law enforcement officers to use public uniforms, weapons, and official vehicles in performance of certain private security duties; and

WHEREAS, the Mayor and Council hereby find that use of official uniforms, weapons, and vehicles for off-duty security employment at The Sound Amphitheater promotes the public interest.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that allowing the Gautier Police Department to use official uniforms, weapons, and vehicles for off-duty security employment at The Sound Amphitheater is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: March 22, 2024
Subject: Approval of Police Official Uniforms, Weapons and Vehicles for Off-Duty Security Employment

REQUEST:

The Chief of Police is requesting City Council's approval for police officers to use official uniforms, weapons and vehicles for off-duty security employment at the Sound Amphitheater.

BACKGROUND:

State Statute 17-25-11 allows for municipal governing authorities and the chief executive to approve the use of official uniforms, weapons and vehicles for police officers to use for off-duty secondary employment. Requirements are approval should be made on an employee-by-employee basis. In addition, the proposed employment is not likely to bring disrepute to the employing jurisdiction or its law enforcement agency, the officer at issue, or law enforcement generally, and that the use of the official uniform, weapon and vehicle in the discharge of the officer's private security endeavor promotes the public interest. Also required is hold harmless the employing jurisdiction and fully indemnify the employing jurisdiction for any expense or loss, including attorney's fees and any damage to the official vehicle, which results from any action taken against the employing jurisdiction arising out of the acts or omissions of the officer in discharge of private security services while wearing the official uniform or using the official weapon or vehicle. The city has already entered into an agreement with 46 Entertainment that includes these requirements. 46 Entertainment will be hiring Gautier police officers to work security and traffic control for their events.

DISCUSSION:

The Chief of Police is seeking Mayor and Council's approval to allow the City Manager to approve on an employee-by-employee basis for each event held at the Sound Amphitheater by 46 Entertainment, the use of official police uniforms, weapons, and vehicles.

RECOMMENDATION:

The Chief of Police recommends the Mayor and Council approve police officers to use official uniforms, weapons and vehicles for off-duty security employment at the Sound Amphitheater.

ATTACHMENT:

State Statute 17-25-11

Miss. Code Ann. § 17-25-11

Copy Citation

Current through the 2023 Regular Session including changes and corrections authorized by the Joint Legislative Committee on Compilation, Revision and Publication of Legislation.

Mississippi Code 1972 Annotated Title 17. Local Government; Provisions Common to Counties and Municipalities (Chs. 1 – 29) Chapter 25. General Provisions Relating to Counties and Municipalities (§§ 17-25-1 – 17-25-39)

§ 17-25-11. County boards of supervisors, municipal governing authorities and the Department of Public Safety authorized to allow off-duty law enforcement officers to use public uniforms, weapons, and official vehicles in performance of certain private security duties.

(1) Certified law enforcement officers or certified part-time law enforcement officers, as defined in Section 45-6-3, who are employed by a county, municipality or the Department of Public Safety may wear the official uniform and may utilize the official firearm and the official vehicle issued by the employing jurisdiction while in the performance of private security services in off-duty hours. The governing authority of a municipality must approve of such use of the uniform, official weapon and vehicle by municipal law enforcement officers by act spread upon the minutes of such board and approved by the chief executive. The sheriff of a county must approve such use of the uniform, official weapon and vehicle by deputy sheriffs. The Commissioner of the Department of Public Safety must approve such use of the uniform, official weapon and vehicle by officers of the department. Approval shall be on an employee-by-employee basis and not by general order. Any proceedings regarding application or approval and the minutes regarding same shall be a public record.

(2) Each governing board and chief executive, sheriff or the Commissioner of the Department of Public Safety shall determine before the use of the official uniform, weapon and vehicle is approved that the proposed employment is not likely to bring disrepute to the employing jurisdiction or its law enforcement agency, the officer at issue, or law enforcement generally, and that the use of the official uniform,

weapon and vehicle in the discharge of the officer's private security endeavor promotes the public interest.

(3)

(a) Acts and omissions of an officer in discharge of private security employment shall be deemed to be the acts and omissions of the person or entity who hires or enters into any independent contractual service agreement with an officer for the private security services, and not the acts and omissions of the employing jurisdiction whose uniform, weapon and vehicle are approved for the private security use.

(b) The person or entity, and the person's or entity's insurer, who hires or enters into any independent contractual service agreement with an officer for private security services shall:

(i) Hold harmless the employing jurisdiction and fully indemnify the employing jurisdiction for any expense or loss, including attorney's fees and any damage to the official vehicle, which results from any action taken against the employing jurisdiction arising out of the acts or omissions of the officer in discharge of private security services while wearing the official uniform or using the official weapon or vehicle; and

(ii) Name the employing jurisdiction as a named insured on its general liability and automobile liability policies for at least the amount of recovery provided for in Section 11-46-15 for any damage to the official vehicle.

(c) If the person or entity, and the person's or entity's insurer, fails or refuses to endorse, indemnify and hold harmless the employing jurisdiction, the employing jurisdiction shall not approve the use of the official vehicle of the employing jurisdiction for private security services.

(d) Neither the state nor any subdivision thereof shall be liable for a claim or injury arising from the acts or omissions of an officer in the discharge of any private security employment duties under this section, including travel to and from private security employment duties in the official vehicle.

(4) Certified police officers performing private jobs during their off-duty hours are required to notify the appropriate law enforcement agency of the place of employment, the hours to be worked, and the type of employment.

(5) The official uniform, weapon and vehicle may be worn and utilized only at locations which are within the jurisdiction of the governmental entity whose uniform, weapon and vehicle are involved.

History

Laws, 2006, ch. 568, § 1, eff from and after passage (approved Apr. 24, 2006.); Laws, 2021, ch. 473, § 1, eff from and after July 1, 2021; Laws, 2023, ch. 543, § 1, eff from and after July 1, 2023.

Content Type: Statutes and Legislation

Terms: police off-duty

Narrow By: custom: custom Sources: Mississippi Code 1972 Annotated

Date and Time: Mar 21, 2024 05:59:47 p.m. EDT



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CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:

April 2, 2024

Title:

Approval of a Memorandum of Understanding (MOU) with the Mississippi Wireless Communication Commission for the Mississippi Interoperability Channel Plan (MICP)

Introduced by:

Contact Person/Telephone

Chief David Bever 497-8000

Summary Explanation: Approval of a Memorandum of Understanding (MOU) with the Mississippi Wireless Communication Commission for the Mississippi Interoperability Channel Plan

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Gautier Police Department is requesting approval of the Memorandum of Understanding (MOU) with the Mississippi Wireless Communication Commission for the Mississippi Interoperability Channel Plan (MICP); and

WHEREAS, Section 25-53-171, Mississippi Code of 1972, establishes the Mississippi Wireless Communication Commission (WCC) to ensure critical personnel have effective communication services available in emergency situations; and

WHEREAS, this enabling legislation directs the Commission to implement a statewide wireless communications system for state and local governments that enables interoperability between various wireless communications technologies; and

WHEREAS, this Memorandum of Understanding establishes permissions and guidelines for use of interoperability P25 700 MHz or mutual-aid radio channels by local government jurisdictions and their associated emergency response agencies; and

WHEREAS, the current radios the Gautier Police Department meet interoperability requirements and no costs will be incurred by the City; and

WHEREAS, the Mayor and Council Members hereby find that entering into the Memorandum of Understanding with the Mississippi Wireless Communication Commission is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that the Memorandum of Understanding (MOU) between the Mississippi Wireless Communication Commission and the City of Gautier/Gautier Police Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager, Police Chief, and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: March 22, 2024
Subject: Approval of Memorandum of Understanding for Mississippi Interoperability Channel Plan (MICP) between the Mississippi Wireless Communication Commission and the Gautier Police Department.

REQUEST:

The Chief of Police is requesting the City Council's approval to enter into a Memorandum of Understanding with the Mississippi Wireless Communication Commission for the Mississippi Interoperability Channel Plan (MICP).

BACKGROUND:

Section 25-53-171, Mississippi code of 1972, establishes the Mississippi Wireless Communication Commission (WCC) to ensure critical personnel have effective communications services available in emergency situations. The enabling legislation specifically directs the Commission to implement a statewide wireless communications system for state and local governments that enables interoperability between various wireless communications technologies. In consultation with the Department of Information Technology Services, having the authority to permit state and local agencies use of the communications system under the terms and conditions established by the commission. Providing technical support to users and bearing the overall responsibility for the design, engineering, acquisition and implementation of the statewide communications system and for ensuring the proper operation and maintenance of all equipment common to the system. To establish in conjunction with the Department of Information Technology Services, policies, procedures and standards which shall be incorporated into a comprehensive management plan for the operation of the statewide communications system. The Commission is further tasked with the responsibility for approving all wireless communication purchases within the state and for setting forth rules and regulations governing these purchases.

DISCUSSION:

This Memorandum of Understanding (MOU) establishes permissions and guidelines for use of interoperability P25 700 MHz or mutual-aid radio channels by local government jurisdictions and their associated emergency response agencies. It imposes certain protocols, procedures, and obligations upon jurisdictions hereby authorized to use state-licensed radio channels held by the Mississippi Department of Public Safety and the Wireless Communication Commission. The current radios the Gautier Police Department have meet interoperability requirements and no costs will be incurred by the city by entering into a MOU with WCC.

RECOMMENDATION:

The Chief of Police recommends the Mayor and Council approve the Gautier Police Chief to enter into a Memorandum of Understanding with the Mississippi Wireless Communication Commission for the Mississippi Interoperability Channel Plan (MICP).

ATTACHMENT:

The Memorandum of Understanding



MEMORANDUM OF UNDERSTANDING

Mississippi Interoperability Channel Plan (MICP)

Mississippi Wireless Communication Commission

And

Gautier Police Department

(Federal Agency, State, or Local Jurisdiction, Emergency Organization)

Purpose

This Memorandum of Understanding (MOU) establishes permissions and guidelines for use of interoperability P25 700 MHz or mutual-aid radio channels by

- Local government jurisdictions and their associated emergency response agencies
- State agencies in Mississippi and their associated emergency response organizations
- Federal agency local units in Mississippi and their associated emergency response organizations
- Private sector emergency response organizations licensed or otherwise entitled to operate in the Public Safety Pool as defined in Part 90 of the FCC Rules (47CFR subpart B paragraphs 90.15-90.20).

It imposes certain protocols, procedures, and obligations upon jurisdictions hereby authorized to use state-licensed radio channels held by the Mississippi Department of Public Safety and the Wireless Communication Commission.

Authority

Execution of this agreement by state and local entities is authorized by the Mississippi Wireless Communication Commission. This MOU satisfies Federal Communications Commission Part 90 rules for extending license privileges to others by agreement.

Federal agencies are permitted access to interoperability channels as authorized by 47 CFR 2.102 (c) & 2.103. Federal agencies may execute this MOU and shall adhere to the attached guidelines.

Applicability

This MOU authorizes the use of certain radio frequencies and trunking talkgroups by emergency response organizations as defined by Department of Homeland Security (Office of Domestic Preparedness) and the Mississippi Emergency Management Agency. Generally, this includes organizations in the following governmental disciplines:

Emergency Management
Law Enforcement
Public Health
Governmental Administration
Public Works / Transportation

Public Safety Communications
Fire Departments
Health Care
Emergency Medical Services
Hazardous Materials

This MOU authorizes use of state-licensed frequencies for the purpose of coordination between emergency response agencies and resources. Such coordination may occur during interagency operations, en-route travel, or on-incident communications in accordance with an Incident Communications Plan.

Background

Section 25-53-171, Mississippi code of 1972, establishes the Mississippi Wireless Communication Commission to ensure critical personnel have effective communications services available in emergency situations. The enabling legislation specifically directs the Commission to implement a statewide wireless communications system for state and local governments that enables interoperability between various wireless communications technologies. In consultation with the Department of Information Technology Services, having the authority to permit state and local agencies use of the communications system under the terms and conditions established by the commission. Providing technical support to users and bearing the overall responsibility for the design, engineering, acquisition and implementation of the statewide communications system and for ensuring the proper operation and maintenance of all equipment common to the system. To establish in conjunction with the Department of Information Technology Services, policies, procedures and standards which shall be incorporated into a comprehensive management plan for the operation of the statewide communications system. The Commission is further tasked with the responsibility for approving all wireless communication purchases within the state and for setting forth rules and regulations governing these purchases.

Understandings

Mississippi Wireless Communication Commission will:

- Manage and maintain proper licenses for the use of the interoperability frequencies identified herein.
- Manage and maintain an accurate database of federal and state agencies and local government jurisdictions that have accepted and signed this MOU.
- Issue the talk group for the region the Jurisdiction is located and issue user ID's that will be used on the State's Licensed 700MHz trunking system.
- Monitor usage of the interoperability talk groups as defined in the MICP.

Jurisdiction will:

- Participate in regional communications planning that provides for regional radio communications interoperability.
- Manage use of the interoperability frequencies and talk groups by its employees, ensuring compliance with the *Mississippi Interoperability Channel Plan (MICP)* and federal/state/local laws, ordinances, and rules.
- Use the interoperability frequencies and talk groups authorized hereby for their intended purpose of coordination between emergency response agencies and resources. Such coordination may occur during interagency operations, en-route travel, or on-incident.

- Use the interoperability frequencies and talk groups for operational and en-route communications in accordance with local and regional policies and procedures.
- Use the interoperability frequencies and talk groups for on-incident communications in accordance with the Incident Communications Plan established by the on-scene Incident Commander.
- Prioritize use of the interoperability frequencies and talk groups:
 - Emergency or urgent operation involving imminent danger to life or property
 - Disaster or extreme emergency operation requiring extensive interoperability and inter-agency communications.
 - Special event, generally of a pre-planned nature
 - Joint training exercises
 - Inter-agency and enroute communications
- Implement radio communications procedures consistent with the National Incident Management System (NIMS) and Incident Command System (ICS) including:
 - Use “plain language” without 10-codes or agency-specific codes/jargon.
 - Use the calling protocol: "Agency-Unit #, **this is** Agency-Unit #", rather than "Unit # **to** Unit #".

□□□□ Examples: **"Brandon EMS 41, this is Hinds Fire 20" or "Incident Command, this is MHP C1"**

- Ensure that mobile, portable, and temporary base radios intended for use by agency leadership (officers) are configured with the appropriate in-band interoperability frequencies and talk groups as found in the MCIP. This means that, as a minimum, the interoperable frequencies and trunking talk groups would be added to the day-to-day frequencies used by that entity as assigned.
- The assigned talk group special event channels would be a combination of the State Special Event groups and the Regional Special Event groups as from the table below. The Regional Special Event groups will be as defined in the attached map.
 - **State Special Event Common (ST SE-CMN):** digital P25 700MHz calling channel for use by emergency personnel statewide for a special event.
State Special Event 1 (ST SE-1): assigned by event coordinator
State Special Event 2 (ST SE-2): assigned by event coordinator
State Special Event 3 (ST SE-3): assigned by event coordinator
 - **Region 1 Special Event Common (R1 SE CMN):** digital P25 700 MHz common channel for use by emergency personnel in region 1 for special event.
Region 1 Special Event 1 (R1 SE-1): assigned by event coordinator
Region 1 Special Event 2 (R1 SE-2): assigned by event coordinator
Region 1 Special Event 3 (R1 SE-3): assigned by event coordinator
 - **Region 2 Special Event Common (R2 SE-CMN):** digital P25 700 MHz common channel for use by emergency personnel in region 2 for a special event.
Region 2 Special Event 1 (R2 SE-1): assigned by event coordinator
Region 2 Special Event 2 (R2 SE-2): assigned by event coordinator
Region 2 Special Event 3 (R2 SE-3): assigned by event coordinator

- **Region 3 Special Event Common (R3 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 3 for a special event.
Region 3 Special Event 1 (R3 SE-1) : assigned by event coordinator
Region 3 Special Event 2 (R3 SE-2): assigned by event coordinator
Region 3 Special Event 3 (R3 SE-3): assigned by event coordinator
- **Region 4 Special Event Common (R4 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 4 for a special event.
Region 4 Special Event 1 (R4 SE-1): assigned by event coordinator
Region 4 Special Event 2 (R4 SE-2): assigned by event coordinator
Region 4 Special Event 3 (R4 SE-3): assigned by event coordinator
- **Region 5 Special Event Common (R5 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 5 for a special event.
Region 5 Special Event 1 (R5 SE-1): assigned by event coordinator
Region 5 Special Event 2 (R5 SE-2): assigned by event coordinator
Region 5 Special Event 3 (R5 SE-3): assigned by event coordinator
- **Region 6 Special Event Common (R6 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 6 for a special event.
Region 6 Special Event 1 (R6 SE-1): assigned by event coordinator
Region 6 Special Event 2 (R6 SE-2): assigned by event coordinator
Region 6 Special Event 3 (R6 SE-3): assigned by event coordinator
- **Region 7 Special Event Common (R7 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 7 for a special event.
Region 7 Special Event 1 (R7 SE-1): assigned by event coordinator
Region 7 Special Event 2 (R7 SE-2): assigned by event coordinator
Region 7 Special Event 3 (R7 SE-3): assigned by event coordinator
- **Region 8 Special Event Common (R8 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 8 for a special event.
Region 8 Special Event 1 (R8 SE-1): assigned by event coordinator
Region 8 Special Event 2 (R8 SE-2): assigned by event coordinator
Region 8 Special Event 3 (R8 SE-3): assigned by event coordinator
- **Region 9 Special Event Common (R9 SE-CMN):** digital P25 700 MHZ common channel for use by emergency personnel in region 9 for a special event.
Region 9 Special Event 1 (R9 SE-1): assigned by event coordinator
Region 9 Special Event 2 (R9 SE-2): assigned by event coordinator
Region 9 Special Event 3 (R9 SE-3): assigned by event coordinator

The State will also utilize the National NPSPAC 700MHz Conventional and 800Mhz conventional frequencies and channels. All mobile and portable units operating under this Plan must use the Channel Naming as outlined in the NPSTC Channel Naming Report. All mobile and portable units operating under this Plan and utilizing 800/700 MHz channels must be programmed for the Mandatory interoperability channels as specified in the State of Mississippi Tactical Interoperability Communications Plan as follows:

FCC 800 MHz NPSPAC Band (Post-Re-banding)				
FREQ / FCC CHANNEL (SUBSCRIBER LOAD)		BASE,MOBILE, OR FIXED (CONTROL)	ELIGIBILITY / PRIMARY USE	COMMON NAME
RECEIVE	TRANSMIT			
851.0125	806.0125	Fixed-Mobile	Any Public Safety Eligible	8CALL90
	SIMPLEX	Base-Mobile		8CALL90D
851.5125	806.5125	Fixed-Mobile	Any Public Safety Eligible	8CALL91
	SIMPLEX	Base-Mobile		8CALL91D
852.0125	807.0125	Fixed-Mobile	Any Public Safety Eligible	8CALL92
	SIMPLEX	Base-Mobile		8CALL92D
852.5125	807.5125	Fixed-Mobile	Any Public Safety Eligible	8CALL93
	SIMPLEX	Base-Mobile		8CALL93D
853.0125	808.0125	Fixed-Mobile	Any Public Safety Eligible	8CALL94
	SIMPLEX	Base-Mobile		8CALL94D

700 MHz INTEROPERABILITY CHANNELS				
FCC 700 MHz Public Safety Band				
* REGION 23 MANDATORY INTEROPERABILITY CHANNELS				
CHANNEL RECEIVE	CHANNEL TRANSMI T	BASE,MOBILE , OR FIXED (CONTROL)	ELIGIBILITY / PRIMARY USE	COMMON NAME
39-40	999-1000	Fixed-Mobile	Calling Channel *	7CALL50
	SIMPLEX	Base-Mobile		7CALL50D
119-120	1079-1080	Fixed-Mobile	General Public Safety Service *	7TAC55
	SIMPLEX	Base-Mobile		7TAC55D
319-320	1279-1280	Fixed-Mobile	Other Public Service *	7GTAC57
	SIMPLEX	Base-Mobile		7GTAC57D
303-304	1263-1264	Fixed-Mobile	Mobile Repeater (M03 Use Primary) *	7MOB59
	SIMPLEX	Base-Mobile		7MOB59D
681-682	1641-1642	Fixed-Mobile	Calling Channel *	7CALL70
	SIMPLEX	Base-Mobile		7CALL70D
761-762	1721-1722	Fixed-Mobile	General Public Safety Service *	7TAC75
	SIMPLEX	Base-Mobile		7TAC75D
937-938	1897-1898	Fixed-Mobile	Other Public Services*	7GTAC77
	SIMPLEX	Base-Mobile		7GTAC77D
881-882	1841-1842	Fixed-Mobile	Mobile Repeater (M03 Use Primary) *	7MOB79
	SIMPLEX	Base-Mobile		7MOB79D

The parties mutually agree:

- Jurisdiction and the Mississippi Wireless Communication Commission agree that their mutual interests will be furthered by continued coordination between the jurisdiction and the Mississippi Wireless Communication Commission.
- Jurisdiction understands and agrees that the assigned Special Event talk groups and frequencies are to be used only in an emergency or scheduled training exercise and not for normal day to day communications within their agency.
- Jurisdiction understands and agrees that the Special Event talk groups will NOT be patched to any other system or talk group without the prior approval of the Wireless Communication Commission.
- Jurisdiction and the Mississippi Wireless Communication Commission agree that the Special Event talk groups and the assigned Unit Id's will be controlled at all times by the Wireless Communication Commission.
- Jurisdiction and the Mississippi Wireless Communication Commission agree that this Memorandum of Understanding may be cancelled at any time, by written notice to the other party, or by subsequent agreements.



Agreement

This Memorandum of Understanding was agreed to by the duly authorized representatives of the Parties and is effective as of the latest date set forth below.

JURISDICTION

Jurisdiction Name:	Gautier Police Department
Jurisdiction Address:	3329 Highway 90
	Gautier, MS 39553

Number of mobile, portable, and/or temporary base radios to be operated under MSWIN licenses:

	Mobile	Portable	Base-Mobile Relay
700MHz	_____	_____	_____
800 MHz NPSPAC			

(This information is required by MSWIN as a condition of its licenses from the FCC.)

MISSISSIPPI WIRELESS
COMMUNICATION COMMISSION

JURISDICTION

By: _____

Printed Name: Karana Carroll

Title: Executive Director

Date: _____

By: _____

Printed Name: David Bever

Title: Chief of Police

Date: 3/22/2024

Interoperability MOU

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval of a Memorandum of Understanding (MOU) for permanent use between the Mississippi Wireless Communication Commission and the Gautier Police Department

Introduced by:
Contact Person/Telephone

Chief David Bever 497-8000

Summary Explanation: Approval of a Memorandum of Understanding (MOU) for permanent use between the Mississippi Wireless Communication Commission and the Gautier Police Department

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Gautier Police Department is requesting approval of the Memorandum of Understanding (MOU) for permanent use with the Mississippi Wireless Communication Commission; and

WHEREAS, the Mississippi Wireless Communication Commission has implemented the Mississippi Wireless Information Network (MSWIN), a 700 MHz digital trunked statewide wireless communications system, to serve wireless users in Mississippi state and local governments; and

WHEREAS, through Miss Code Ann. 25-53-171, Mississippi Legislature has authorized the WCC to enter into agreements among federal, state, and local agencies for the use of the MSWIN; and

WHEREAS, MSWIN will serve as a radio back-up network for the Gautier Police Department and allow for radio communication with State and Federal law enforcement agencies, at no cost to the City; and

WHEREAS, the Mayor and Council Members hereby find that entering into the Memorandum of Understanding with the Mississippi Wireless Communication Commission is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that the Memorandum of Understanding (MOU) for permanent use between the Mississippi Wireless Communication Commission and the City of Gautier/Gautier Police Department is hereby approved.

IT IS FURTHER ORDERED that the City Manager, Police Chief, and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: David Bever, Chief of Police
Date: March 22, 2024
Subject: Approval of Memorandum of Understanding for Permanent Use between the Mississippi Wireless Communication Commission and the Gautier Police Department.

REQUEST:

The Chief of Police is requesting the City Council's approval to enter into a Memorandum of Understanding for permanent use with the Mississippi Wireless Communication Commission.

BACKGROUND:

The Mississippi Wireless Communication Commission (WCC) has implemented the Mississippi Wireless Information Network (MSWIN), a 700 MHz digital trunked statewide wireless communications system, to serve wireless users in Mississippi state and local governments; and the Mississippi Legislature, through the adoption of Miss. Code Ann. § 25-53-171, has authorized the WCC to enter into agreements among federal, state and local agencies for the use of the MSWIN.

DISCUSSION:

The Gautier police department joining MSWIN benefits the community and department with expanded radio communications capabilities. The Jackson County 911 Commission is upgrading the current radio network, and each government entity is required to have their own radio back-up. MSWIN will serve as a radio back-up network for our department and allow for radio communication with State and Federal law enforcement agencies. The city will not incur any expenses for joining MSWIN.

RECOMMENDATION:

The Chief of Police recommends the Mayor and Council approve the Gautier Police Chief to enter into a Memorandum of Understanding for permanent use with the Mississippi Wireless Communication Commission.

ATTACHMENT:

The Memorandum of Understanding

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE MISSISSIPPI WIRELESS COMMUNICATION COMMISSION
AND**

Gautier Police Department

(Federal Agency, State, or Local Jurisdiction, Emergency Organization)

THIS MEMORANDUM OF UNDERSTANDING (this “**MOU**”) is entered into as of the Effective Date (as such term is defined in Article III hereof) between the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION** (the “**WCC**”), by and through its duly authorized representatives, and (“**JURISDICTION**”) by and through its duly authorized representatives.

W I T N E S S E T H:

WHEREAS, the Mississippi Legislature, through the adoption of Miss. Code Ann. § 25-53-171, established the WCC to promote the efficient use of public resources to ensure that all law enforcement personnel and essential public health and safety personnel have effective communications services available in emergency situations, and to ensure the rapid restoration of such communications services in the event of disruption caused by natural disaster, terrorist attack or other emergency; and

WHEREAS, the WCC is implementing the Mississippi Wireless Information Network (the “**MSWIN**”), a 700 MHz digital trunked statewide wireless communications system, to serve wireless users in Mississippi state and local governments; and

WHEREAS, the Mississippi Legislature, through the adoption of Miss. Code Ann. § 25-53-171, has authorized the WCC to enter into agreements among federal, state and local agencies for the use of the MSWIN; and

WHEREAS, JURISDICTION desires to use the MSWIN communications system for the **Jurisdiction’s** public safety and emergency response agencies; and

WHEREAS, the WCC and **JURISDICTION** (individually, “**Party**” and collectively, the “**Parties**”) desire to enter into this MOU to allow Jurisdiction to use the MSWIN for public safety purposes, to operate **JURISDICTION’s** portable, mobile, consolettes, or control stations, each a push-to-talk radio device but not including cellular telephones (collectively, “**PTT Devices**”) acquire new PTT Devices, and to use such PTT Devices on the MSWIN; and

WHEREAS, the WCC will issue system identification numbers and assist **JURISDICTION** with the design of a programming template allowing **JURISDICTION**'s PTT Devices to operate on the MSWIN.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. General Implementation and Administrative Relationship

A. The WCC shall:

1. Allow **JURISDICTION** PTT Devices to operate on the MSWIN for public safety purposes;
2. Authorize the purchase by **JURISDICTION** of PTT Devices and other equipment compatible with the MSWIN, pursuant to prices and terms contained within Exhibit G to that certain Turnkey Agreement between Motorola Solutions, Inc. and the Mississippi Department of Information Technology Services, as contracting agent for the WCC; provided, however, that **JURISDICTION** receives approval of the WCC and/or the WCC's Procurement Review Committee, if required by the WCC's Purchasing Guidelines and Procedures for Wireless Products and Services;
3. Provide network management as to the MSWIN, including monitoring, maintenance and repair of the MSWIN; and
4. Provide usage reports to **JURISDICTION** for its PTT Devices and activate or deactivate PTT devices, upon reasonable notice.

B. **JURISDICTION shall:**

1. Operate all PTT Devices only for purposes of public safety and in compliance with Federal Communications Commission and Wireless Communication Commission rules and regulations.
2. Upgrade any P25 compliant FDMA PTT Devices and other equipment operating on the MSWIN to P25 compliant TDMA devices within 36 months of the MSWIN initiating system-wide TDMA operation.
3. Upgrade any P25 TDMA capable PTT devices and other P25 TDMA capable equipment operating on the MSWIN to P25 TDMA compliant devices within 90 days of notification that MSWIN has initialized TDMA technology.

C. Communication Liaison Officer

JURISDICTION shall promptly designate an employee to serve as its Communication Liaison Officer (the “**Liaison Officer**”) to the WCC as to the MSWIN and the implementation of this MOU, and inform the WCC within ten (10) days of such designation of the identity. The **JURISDICTION** Liaison Officer will be responsible for obtaining authorization of template modifications, coordination of access for new PTT Devices used on the MSWIN, providing fleet mapping data to the WCC for record keeping, providing after-hour emergency telephone numbers, and attending MSWIN advisory board meetings necessary for the safe and efficient operation of the MSWIN. The WCC shall promptly designate an employee to serve as its Liaison Officer to **JURISDICTION** to the MSWIN and the implementation of this MOU, and inform **JURISDICTION** within ten (10) days of such designation.

D. MSWIN Design

The MSWIN is a 700 MHz trunked communication system designed for mobile coverage in ninety-seven percent (97%) of the geographic area of the State of Mississippi; provided, however, that PTT Device coverage may be less than ninety-seven percent (97%) of the geographic area of the State of Mississippi, and PTT Device users may experience limited or no coverage in certain buildings or other areas.

E. **JURISDICTION** Equipment

JURISDICTION may use only WCC-approved wireless equipment on the MSWIN, with such equipment to have authorized and validated serial numbers, talk groups and PTT Device identifications. The authorized list of equipment may be updated from time to time by the WCC and will be made available to **JURISDICTION**. Prior to programming any radio templates, **JURISDICTION** shall provide the WCC with a list of its radio equipment which shall include, without limitation, the manufacturer, model number and serial number of the item of equipment. Proposed radio template creations or modifications by **JURISDICTION** must be approved by the MSWIN Liaison Officer prior to implementation.

JURISDICTION shall operate, maintain and repair its communication system equipment in good working order at all times during the term of this MOU. **JURISDICTION** operation, maintenance and repair of its communication equipment shall meet or exceed all FCC and other applicable laws, rules and regulations, all applicable equipment manufacturer’s requirements and equipment manufacturer’s preventive maintenance recommendations, and shall maintain a

level of reliability equal to, or exceeding the existing standards of the MSWIN, or which may be adopted by the WCC from time to time.

If **JURISDICTION** detects a PTT Device unit coverage issue, **JURISDICTION** should first contact **JURISDICTION** service provider for an evaluation of the problem. If the service provider determines the problem does not originate from **JURISDICTION** PTT Device(s) or the installation and/or maintenance of the **JURISDICTION** equipment, **JURISDICTION** should notify and provide the details of such problem to the MSWIN Liaison Officer.

If the PTT Device unit coverage issue is not PTT Device-related, the MSWIN and **JURISDICTION** Liaison Officers will research the issue to determine a solution. The cost and expense of any equipment, services or infrastructure required to increase portable radio coverage will be the responsibility of **JURISDICTION**, and any additional equipment, services or infrastructure necessary to address such issue must be approved by the MSWIN Liaison Officer.

F. Operations, Repair and Maintenance of the MSWIN

The WCC agrees to use commercially reasonable efforts to maintain the MSWIN and its communication equipment in good working order at all times.

The WCC will encourage all public safety and general government agencies and other MSWIN operators to submit written system radio trouble reports to the WCC. The WCC shall investigate and, to the extent feasible, provide solutions in response to radio trouble reports. The WCC shall periodically report to **JURISDICTION** on the status and disposition of radio trouble reports provided by **JURISDICTION**.

G. Compliance with MSWIN Guidelines, Procedures and Protocols and Prohibition against Release of Sensitive Information

JURISDICTION shall comply with all MSWIN guidelines, procedures and protocols, and WCC regulations governing the operation and use of MSWIN. The release of the MSWIN system key, system and radio identifications, radio serial numbers, encryption key information, if applicable, and all other system-specific and proprietary information to unauthorized third parties is strictly prohibited without the prior written consent of the WCC Executive Officer.

JURISDICTION agrees to take appropriate corrective action against any of its employees who violate MSWIN standards, guidelines, procedures and protocols.

H. System Management

JURISDICTION shall comply with MSWIN management requirements in order to ensure the safe and efficient operation of the MSWIN for all users. The WCC shall be responsible for monitoring the use of all PTT Devices as part of MSWIN management. The WCC shall periodically report to **JURISDICTION** on the performance of its communications equipment on the MSWIN and shall immediately report on any system component or emergency service requirement.

I. Trained Personnel

JURISDICTION will not permit any of its employees or any other person, including volunteers, to use the MSWIN until such employee or other person has received adequate MSWIN user training.

J. Decision to Rebuild

In the event of a catastrophic event in which the MSWIN is materially damaged or destroyed, the WCC may, in its sole discretion, elect to rebuild, repair or abandon all or part of the damaged MSWIN. The WCC shall issue a written notice to **JURISDICTION** within thirty (30) days of any such catastrophic event. Within ninety (90) days of such event, the WCC shall notify **JURISDICTION** of its decision to rebuild, repair or abandon all or part of the damaged MSWIN.

II. Resolution of MSWIN Performance Issues

If any issue of inadequate or non-performance of the MSWIN arises, the Parties agree to attempt to resolve the issue through their respective Liaison Officers. The Liaisons shall consider all readily available information which is relevant to such inadequate or non-performance of the MSWIN and in good faith seek a mutually-agreeable solution. In the event the Liaisons cannot agree on a solution, such inadequate or non-performance of the MSWIN shall be referred to the WCC Executive Officer and **JURISDICTION** communication manager for resolution. If such issue(s) remains unresolved, the issue(s) shall be referred to the WCC Governance Committee for resolution. Either party dissatisfied with the resolution of the issue(s) by the WCC Governance Committee shall have the right to submit the issue(s) to the WCC for review and consideration.

III. Effective Date and Term

A. Effective Date

This MOU is effective the last date of execution by the Parties (the “**Effective Date**”).

B. Term

Subject to Article VI below, the initial Term of this MOU shall be five (5) years, commencing on the Effective Date. This MOU shall be automatically renewed for successive five (5) year renewal Terms unless either Party provides written notice to the other Party of its decision to not renew the Term of this MOU at least ninety (90) days prior to the expiration of the Term.

IV. **Modification**

The Parties may propose modifications or amendments to this MOU by providing written notice to the other Party. Such notice shall include a statement and summary of the purpose and reason for the modification or amendment. Any modification or amendment to this MOU shall become effective only upon approval and written execution by both Parties.

V. **Federal and State Licensing Requirements and Upgrades**

A. FCC Licenses

JURISDICTION shall have the right to use the frequencies licensed to the State and the WCC for the MSWIN, including all available channels for current and future use by and expansion of the MSWIN.

B. Upgrade Costs

The WCC currently utilizes the Motorola [7.x] platform for the MSWIN. In the event that the WCC elects to upgrade the MSWIN to the next platform, **JURISDICTION** shall be responsible for its own costs related to any upgrade of the MSWIN.

VI. **Termination**

A. Termination by Notice

This MOU will be subject to termination upon thirty (30) days written notice by either Party. In the event either Party terminates this MOU, or if either Party elects to not renew the Term of this MOU, neither Party shall be obligated to pay the other Party any costs, fees, or damages of any kind.

B. Termination Obligations

Upon termination of this MOU by either Party, any obligations of the other Party for maintenance or repair services or for upgrades shall cease.

C. Effect of Termination

In the event of termination, each Party agrees to use reasonable efforts to assist the other Party in separating into two independent wireless communication systems during the 30-day termination notice period, but shall have no obligation to pay any costs, fees, compensation or damages of any kind to the other party resulting from the termination. Notwithstanding the right of termination by either Party, **JURISDICTION** shall have the right to operate its PTT Devices on the MSWIN for a period of up to 180 days after the effective date of termination, during which period of time **JURISDICTION** agrees to use all reasonable efforts to migrate its PTT Devices to a non-MSWIN system.

VII. Notices

All notices given under this MOU shall be made in writing and delivered by (i) U.S. Mail, certified and return receipt requested, (ii) overnight courier with delivery receipt, or (iii) messenger with delivery receipt. All notices will be sent to the Parties as follows:

If to **(County or City)**:

City of Gautier Police Department

Jurisdiction

Attention: Chief David Bever

3329 Highway 90

Gautier, MS 39553

If to WCC: Mississippi Wireless Communication Commission
Attention: Karana Carroll, Executive Director
412 East Woodrow Wilson Ave.
Mail Stop 6601
Jackson, MS 39216

VIII. General Terms

A. Confidentiality

All records generated as the result of **JURISDICTION** use of the MSWIN are considered public records, pursuant to the authority of the Mississippi Public Records Act of 1983. However, the WCC shall give reasonable notice to

JURISDICTION of any request for such records pursuant to Miss. Code Ann. § 25-61-9(1), to allow **JURISDICTION** to determine whether such records contain trade secrets or confidential or financial information.

B. Headings

The section headings in this MOU are inserted only for convenience and are not to be construed as part of this MOU or as a limitation of the scope of the particular section to which the heading refers. The Parties agree that this MOU should be fairly interpreted in accordance with its terms and conditions and not for or against either Party regardless of which Party was primarily responsible for the drafting of this MOU.

C. Severance Clause

If any provision of this MOU or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of the MOU shall not be affected thereby and shall remain valid and enforceable to the fullest extent permitted by law.

D. Independent Entities

Each Party will perform its duties under this MOU as an independent entity. The Parties and their personnel will not be considered to be employees or agents of the other Party. Nothing in this MOU will be interpreted as granting either Party the right or authority to make commitments of any kind for the other. This MOU will not constitute, create, or be interpreted as a joint venture, partnership or formal business organization of any kind.

E. Waiver

Failure or delay by either Party to exercise a right or power under this MOU will not be a waiver of the future exercise of such right or power. For a waiver of a right or power to be effective, it must be in a writing signed by the waiving Party. An effective waiver of a right or power will not be construed as either a future or continuing waiver of that same right or power, or the waiver of any other right or power.

F. Severability

If a court of competent jurisdiction renders any part of this MOU invalid or unenforceable, that part will be severed and the remainder of this MOU will continue in full force and effect.

G. Entire Agreement

This MOU contains the entire and final agreement of the Parties and all prior negotiations and agreements are integrated and merged herein. Neither Party nor its agents has made any representations except those expressly set forth herein.

H. Compliance with all Applicable Laws

Each Party will comply with all applicable federal, state laws, WCC regulations and rules concerning the performance of this MOU or use of the MSWIN.

I. Governing Law

This MOU shall be governed by, and construed in accordance with, the laws of the State of Mississippi.

IN WITNESS WHEREOF, duly authorized representatives of the Parties hereby execute and approve this Memorandum of Understanding effective as of the latest date set forth below:

**MISSISSIPPI WIRELESS
COMMUNICATION COMMISSION**

By: _____

Printed Name: Karana Carroll

Title: Executive Director

Date: _____

County or City MOU

JURISDICTION

By: _____

Printed Name: ^{David Bever} _____

Title: Chief of Police

Date: ^{3/22/2024} _____

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval to allow Seymour Engineering to act as authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Boat Launch and Pier project

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000

Summary Explanation: Approval to allow Seymour Engineering to act as authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Boat Launch and Pier project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Grants and Projects Department requests approval to allow Seymour Engineering to act as an authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Drive Boat Launch and Pier Project; and

WHEREAS, on October 31, 2023, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for FY2024 Tidelands grant award in the amount of \$250,000 for the Fairway Drive Boat Launch and Pier Project; and

WHEREAS, the project is to remove and replace the existing boat launch and add a four-foot-wide finger pier that is approximately 75 feet along to the south side of the boat launch; and

WHEREAS, the Department of Marine Resources requires the City to execute an Agent Authorization form in order to allow Seymour Engineering to move forward with the permitting process that is necessary to complete this project;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Seymour Engineering is hereby approved to act as an authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Drive Boat Launch and Pier Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: March 20, 2024
Subject: Fairway Drive Boat Launch and Pier Project – Seymour Engineering Agent Authorization for Mississippi Department of Marine Resources Permit Application

REQUEST:

The Grants and Projects Department requests City Council approval to allow Seymour Engineering to act as an authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Drive Boat Launch and Pier project.

BACKGROUND:

On October 31, 2023, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for FY2024 Tidelands grant award in the amount of \$250,000 for the Fairway Boat Launch and Pier Project.

The project is to remove and replace the existing boat launch (which might require minor dredging and/or excavation) and add a four-foot-wide finger pier that is approximately 75 feet long to the south side of the boat launch. It will also explore the possibility of adding parking near the boat launch.

DISCUSSION:

The Mississippi Department of Marine Resources requires the City to execute an Agent Authorization form in order to allow Seymour Engineering to move forward with the permitting process that is necessary to complete this project.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize Seymour Engineering to act as an authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Boat Launch and Pier project.

The City Council may:

1. Approve Seymour Engineering to act as an authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Boat Launch and Pier project as presented; or
2. Not approve Seymour Engineering to act as an authorized agent on behalf of the City related to the Mississippi Department of Marine Resources permitting process for the Fairway Boat Launch and Pier project as presented.

ATTACHMENT(S):

Agent Authorization Form



MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Agent Authorization

I authorize the person(s) and/or company listed below to act as my agent regarding the proposed project as described in the Joint Application and Notification at the location listed below:

Seymour Engineering

(name of agent)

Fairway Drive

(location of project)

925 Tommy Munro Drive, Suite G

(address)

Located in Gautier, Mississippi

Biloxi, MS 39532

(city, state, zip code)

Jackson County, Mississippi

(228) 385-2350 x113

(agent phone number)

Paula Yancey, City Manager

(print applicant name)

(applicant signature)

(date)

Do you want the permit mailed to the agent? ☒ Yes ☐ No

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Authorization to submit a grant application to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department and Gautier Fire Department

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 Ext. 315

Summary Explanation: Authorization for the submission of a grant application to the Mississippi Office of Homeland Security for an armored vehicle for the Gautier Police Department and swift water rescue equipment for the Gautier Fire Department

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
								Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Grants and Projects Department requests approval to submit an application to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department for an armored vehicle and swift water rescue equipment for the Gautier Fire Department; and

WHEREAS, in FY2024, the Homeland Security Grant Program is to fund state, local, tribal, and territorial efforts to prevent terrorism and prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States; and

WHEREAS, the Mayor and Council Members find that submission of an application for such a grant is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of a grant application to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department for an armored vehicle and swift water rescue equipment for the Gautier Fire Department is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: March 25, 2024
Subject: Mississippi Office of Homeland Security FY24 Grant Application – Gautier Police and Fire Department

REQUEST:

The Grants & Projects Department requests City Council approval to submit applications to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department and the Gautier Fire Department.

BACKGROUND:

In Fiscal Year (FY) 2024, the Homeland Security Grant Program is to fund state, local, tribal, and territorial efforts to prevent terrorism and prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States.

DISCUSSION:

The Grants and Projects Department requests City Council authorization to submit applications to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department for funding for an armored vehicle and the Gautier Fire Department for swift water rescue equipment.

RECOMMENDATION:

The Grants & Projects Director recommends that City Council authorize the submission of the applications to the Mississippi Office of Homeland Security on behalf of the Gautier Police Department and Gautier Fire Department.

The City Council may:

1. Authorize submission of the application; or
2. Not authorize submission of the application.

ATTACHMENT(S):

Application

**MOHS FY24 Homeland Security Grant Program
Grant Application**

I. Agency Applicant Information

Date of Application	
Name of Agency	
Mailing Address	
County of Agency	
Agency Contact Name	
Contact Phone Number	
Contact Email Address	
UEI Number	
Congressional District	

Cost Category		Source of Funds	
Contractual Services		Federal	
Equipment		State	\$0.00
Commodities/Supplies		Local	\$0.00
Training/Travel		Other	\$0.00
Other		Total	
Total of Grant			

The applicant agrees to operate the program outlined in this application with all provisions as included herein.
Approved Signature of Authorized Official (Mayor/Board of Supervisor President/Commissioner) for Jurisdiction to Apply:

**MOHS FY24 Homeland Security Grant Program
Grant Application**

II. Problem Identification	
City of Agency	
County Name	
Number of Square Miles	
Number of Population	
Number of Staff working in Agency	
III. Jurisdiction's Top Terrorism Threat	
FEMA describes "threat" as a natural, technological or human caused occurrence, individual, entity or action that has or indicated potential to harm life information, operations the environment and/or property.	
Briefly describe the jurisdiction's top terrorism threat:	

IV. Jurisdictions Top Terrorism Hazard
FEMA Describes "Hazard" as something that is potentially dangerous or harmful, often the root cause of an unwanted outcomes.
Briefly describe the jurisdiction's top terrorism hazard:

V. Capability Gaps
Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how you determined the capability gaps (i.e. a response to a real life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.

**MOHS FY24 Homeland Security Grant Program
Grant Application**

VI. National Priority/Mission Area and Core Capabilities

Please mark which National Priority that the Agency will support with funding received.

☐ Cybersecurity	☐ Soft Targets/Crowded Places
☐ Information and Intelligence Sharing	☐ Community Preparedness
☐ Violent Extremism	☐ Election Security

Please describe how the funding will be used to support the National Priority.

Please mark which Mission Area that the Agency will support with funding received.

☐ Prevention	☐ Response
☐ Protection	☐ Recovery
☐ Mitigation	

Please mark which Core Capability that the Agency will support with funding.

☐ Community Resilience ☐ Environmental Response/Health and Safety ☐ Interdiction and Disruption ☐ Operational Communications ☐ Access Control and Identity Verification ☐ Fatality Management Services ☐ Intelligence and Information Sharing ☐ Long-term Vulnerability Reduction ☐ Physical Protective Measures ☐ Public Health and Medical Services ☐ Risk and Disaster Resilience Assessment ☐ Housing ☐ Infrastructure Systems ☐ Risk Management-Protection Programs/Activities ☐ Screening, Search, and Detection ☐ Natural and Cultural Resources	☐ Situational Assessment ☐ Threats and Hazard Identification ☐ Cybersecurity ☐ Mass Care Services ☐ Mass Search and Rescue Operations ☐ On-Scene Security and Protection ☐ Operational Coordination ☐ Planning ☐ Critical Transportation ☐ Forensics and Attribution ☐ Health and Social Services ☐ Public/Private Services and Resources ☐ Public Information and Warning ☐ Economic Recovery ☐ Supply Chain Integrity and Security
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**MOHS FY24 Homeland Security Grant Program
Grant Application**

VII. Grant Budget

If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.

I. Contractual Services

Include a detailed assessment of contractual services within the program area in which you will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only). Contractual Services are for (1) Year-Period of Performance.

Type of Contractual	Amount of Service/Amount per	Quantity of Service	Total
Total Contractual			

If approved for funding, all contractual services must be with the period of performance and copies of all contract will be provided.

II. Equipment

Please list the cost for each piece of equipment requested.

All Equipment must be allowable, reasonable and must be essential to the project. All equipment must be on the FEMA Authorized Equipment List (AEL). Unallowable equipment: Guns, Ammunition, Uniforms, Patrol Vehicles, Body Cameras, and Drones. Agency should not request funding for the whole agency, but for a particular project. Equipment MUST be for Terrorism Based Programs and Activities. (See Guidance for More Information)

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

**MOHS FY24 Homeland Security Grant Program
Grant Application**

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

Total Equipment:	\$
-------------------------	----

III. Commodities/Supplies

Include a detailed assessment of other grant expenses within the program area in which you are applying. Also, include a cost estimate for all additional grant expenses (, gloves, traffic safety cones, flashlights, reflective safety vests, etc.). All expenses must be in accordance to current state and federal guidelines. Items are not identified as equipment.

Type of Commodity	Quantity	Cost Per Item	Total
Total Commodity Expense			

IV. Travel/Training

Include a detailed assessment of travel needs within the program area in which you will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)

Type of Travel	Number of People	Cost	Total
Total Travel Expense			

If approved for funding, all travel and training reimbursements must include required MOHS documentation to include, but not limited to travel vouchers, receipts, agendas, etc.

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**MOHS FY24 Homeland Security Grant Program
Grant Application**

V. Other Expenses			
Include a detailed assessment of additional needs within the program area in which you will be applying. Additional items listed in this category must have a detailed justification for requests.			
Type of Expense	Description	Cost	Total
Total Other Expenses.			
Total Amount of Grant Application Requested			
Total Amount of Grant Application Requested			
VIII. Prior Experience			
Please answer YES or NO to the Following Questions.			
	YES	NO	
Has your agency received federal and/or state grants similar to the MOHS grant?			
Does your agency have at least three (3) years of receive federal grant funds? Does not have to be MOHS related.			
Has your agency received MOHS Grant funds within the past three (3) years?			
Does your agency use a property management system?			
Has your agency ever received any corrective actions from a Single Audit Report			
Has the agency administration remained unchanged during the 2023 grant year? For example, Chief, Sheriff, SGA, Program Staff.			
IX. NIMS Compliance Form			
The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. As recipients and subrecipients of federal preparedness (non-disaster) grant awards, jurisdictions and organizations must achieve, or be actively working to achieve, all of the NIMS Implementation Objectives. The objectives can be found on the NIMS webpage at: https://www.fema.gov/emergency-managers/nims/implementation-training			
Under Executive Order #932, Mississippi established NIMS as the standard for incident management within the State. The U.S. Department of Homeland Security/Federal Emergency Management Agency guidance provides that accepting grant funding is conditioned upon NIMS compliance. This jurisdiction attests that we continue to strive toward NIMS compliance, as provided under federal and State NIMS guidance. This jurisdiction understands receiving and/or using U.S. Department of Homeland Security grant funds remains conditional upon NIMS compliance. Non-compliance of NIMS can result in funds being withheld or reallocated from our jurisdiction because of ineffective NIMS support and participation.			
X. Application Submission Compliance			
I certify that I am an employee of the aforementioned agency and/or jurisdiction or have been hired by the agency/jurisdiction to apply on the behalf of this grant application.			
Applicant Contact Information and Authorization			
Applicant Name			
Applicant Title			
Date			
Applicant Signature			

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:

April 2, 2024

Title:

**Acceptance of the Certificate of Substantial
Completion for the Town Commons Park Phase II
Amphitheater Project**

Introduced by:

Contact Person/Telephone

Kim Saucier 497-8000 ext. 315

Summary Explanation: Acceptance of the Certificate of Substantial Completion for the Town Commons Park Phase II Amphitheater Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, on June 4, 2019, the City of Gautier approved the Town Commons Park design concept, as presented by Seymour Engineering; and

WHEREAS, due to the nature of the work, the project will be completed in multiple phases; and

WHEREAS, phase II included the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area; and

WHEREAS, the Certificate of Substantial Completion was received from Allred Stolarski Architects on March 12, 2024. The stage of work or designated portion is sufficiently completed following the contract documents so that the owner can occupy or utilize the work for its intended use; and

WHEREAS, a list of items outlined in the field report attached is to be completed or corrected within thirty (30) days from the date of Substantial of Completion.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Certificate of Substantial Completion from Allred Stolarski Architects for the Town Commons Park Phase II Amphitheater project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: March 25, 2024
Subject: Town Commons Phase II Amphitheater Project — Certificate of Substantial Completion

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the Certificate of Substantial Completion for the Town Commons Phase II Amphitheater Project.

BACKGROUND:

The City of Gautier approved the Town Commons Park design concept, as presented by Seymour Engineering at the May 21, 2019, council meeting, on June 4, 2019. Due to the nature of the work, the project will be completed in multiple phases.

The planned amenities for the Town Commons Park included a Town Green (open lawn for public events), amphitheater, pavilion, restrooms, sidewalks, parking, trails, pickle ball court, etc.

Phase I (completed in June 2022) included site work, water/sewer, drainage, parking, and sidewalks. Phase II includes the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area.

DISCUSSION:

The Certificate of Substantial Completion was received from the Architect on March 12, 2024. To the architect's best of knowledge, information, and belief that the work is substantially complete. The stage of work or designated portion is sufficiently completed following the contract documents so that the owner can occupy or utilize the work for its intended use. A list of items outlined in the field report attachment is to be completed or corrected within 30 days from the date of Substantial of Completion.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Certificate of Substantial Completion for the Town Commons Phase II Amphitheater Project.

The City Council may:

1. Authorize approval of Certificate of Substantial Completion as presented; or
2. Not authorize approval of Certificate of Substantial Completion, as presented.

ATTACHMENT(S):

1. Certificate of Substantial Completion

AIA Document G704™ - 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*

City of Gautier
Gautier Town Commons
Amphitheatre

CONTRACT INFORMATION:

Contract For:
Date: December 6, 2022

PROJECT INFORMATION:

Project Number: 2020-17
Date: March 11, 2024

OWNER: *(name and address)*

City of Gautier
3330 Highway 90
Gautier, MS 39533

ARCHITECT: *(name and address)*

Allred Stolarski Architects, PA
711 Church Street
Ocean Springs, MS 39564

CONTRACTOR: *(name and address)*

Fletcher Construction Company, Inc.
PO Drawer 1509
Pascagoula, MS 39568

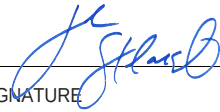
The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Allred Stolarski Architects, PA

ARCHITECT *(Firm Name)*

SIGNATURE



John Stolarski, AIA, Vice-President

PRINTED NAME AND TITLE

March 7, 2024

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected)

Attached

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$-0-

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

CONTRACTOR *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

OWNER *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



ALLRED STOLARSKI ARCHITECTS
711 CHURCH STREET
OCEAN SPRINGS, MS 39564
PH: 228-762-1975

**PROJECT NAME: GAUTIER TOWN
COMMONS AMPHITHEATER**

DATE: 3/7/2024 TIME: 2:00 PM

CONTRACTOR: Fletcher Construction

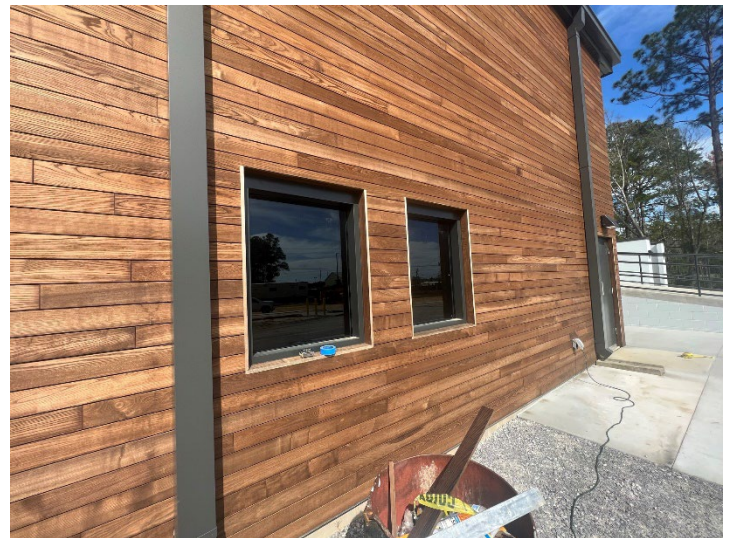
OWNER: City of Gautier

WEATHER: Partly Cloudy TEMP: 76°

PRESENT AT SITE: Superintendent,
Various subcontractors

FIELD REPORT: 2024-3-7 Pre-Final

1. Touch up stain at raw edges of door casings, typ.



2. Route condensate drain to floor drain.



3. Touch up paint at doors as needed, typ.



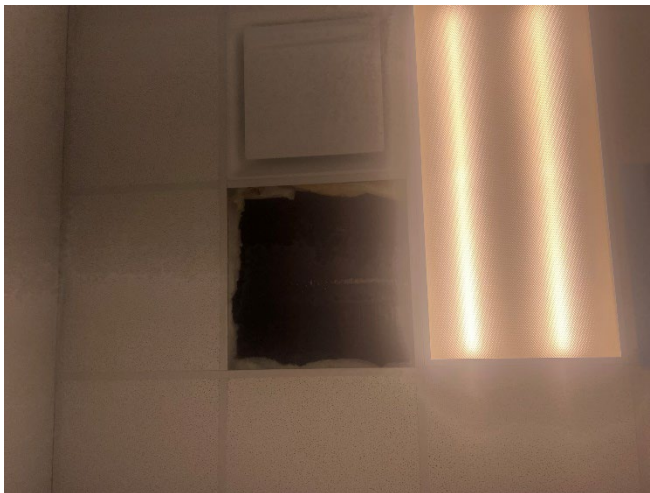
4. Remove temporary filters from returns upon completion of final cleaning.



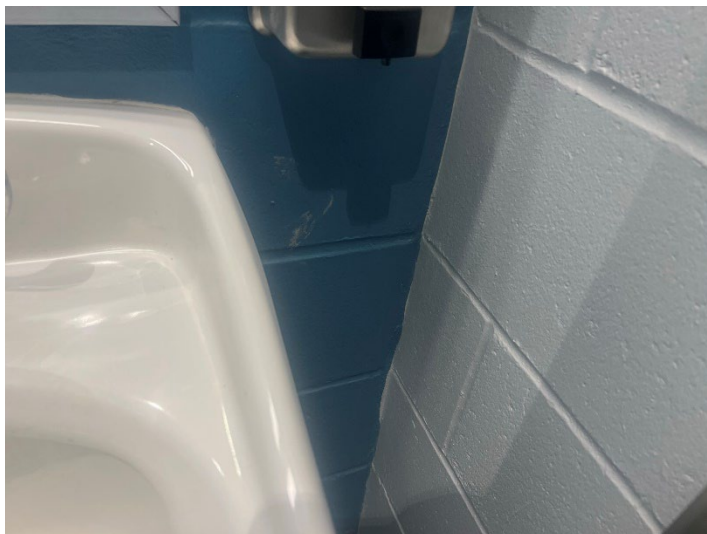
5. Room 108, 109 touch up around device plates.



6. Room 102 install missing ceiling tile.



7. Room 104 touch up paint adjacent to sink.



8. Room 104, 105 caulk shower bases to floor.



9. Room 106 repair chipped CMU at corners and paint.



10. Touch up paint at door 100C.



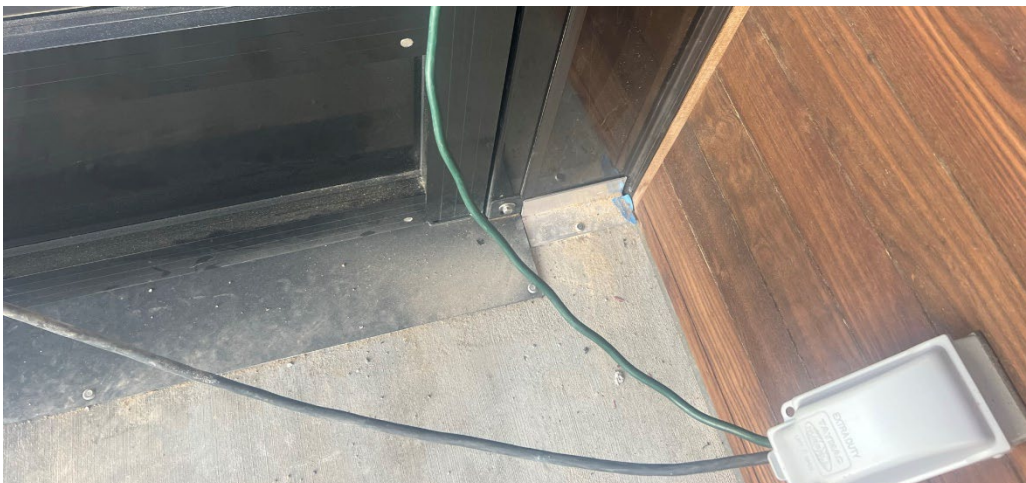
11. Complete siding at roll up door.



12. Complete coating at stage floor.



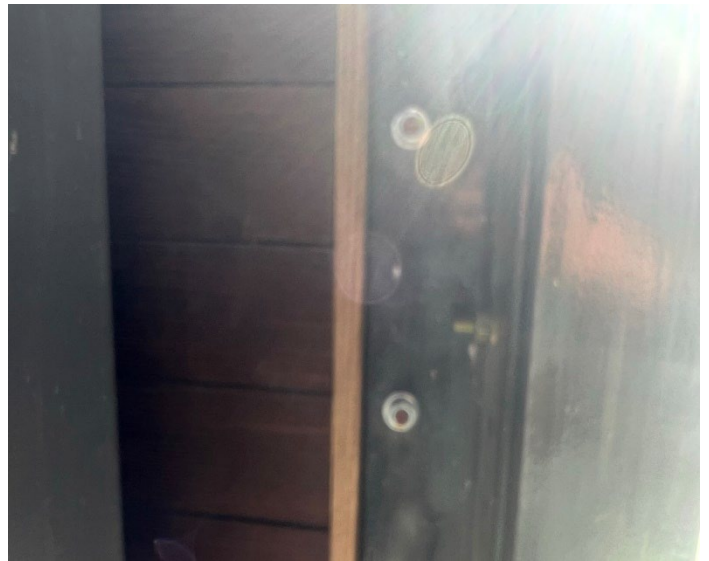
13. Paint bare metal at lift.



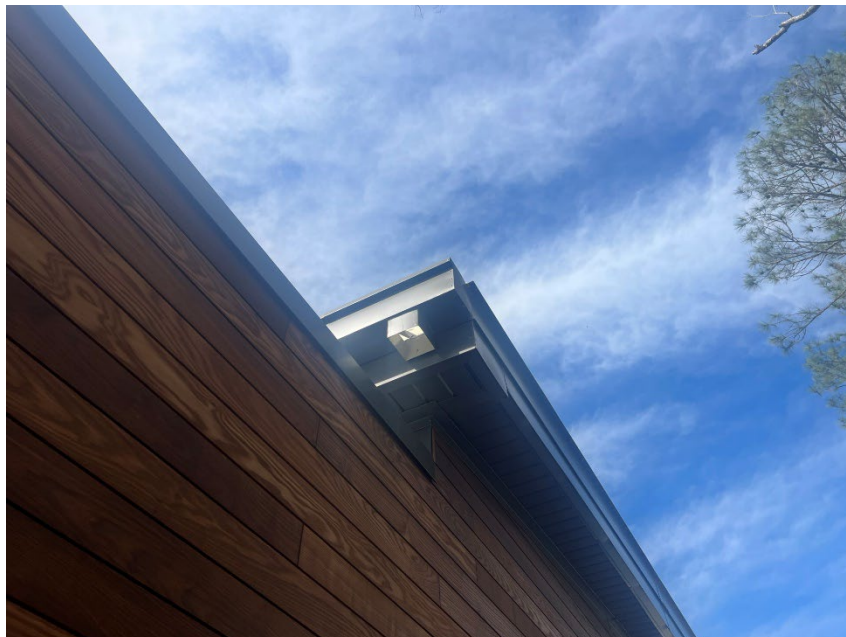
14. Touch up paint on brick at stage, multiple locations.



15. Paint nuts / bolts to match frame.



16. Install missing downspout at storage room.



17. Complete painting at storage room.



18. Clean excess mortar from all weeps, typ.



19. SW Restroom Building

a. Women's, caulk trim to wall / paint.



- b. Men's, Install door closer cover.



20. NW Restroom Building

- a. Men's, touch up paint at door.



21. NE Restroom Building

- a. Install missing metal trim at soffit.



- b. Women's, touch up paint at door.

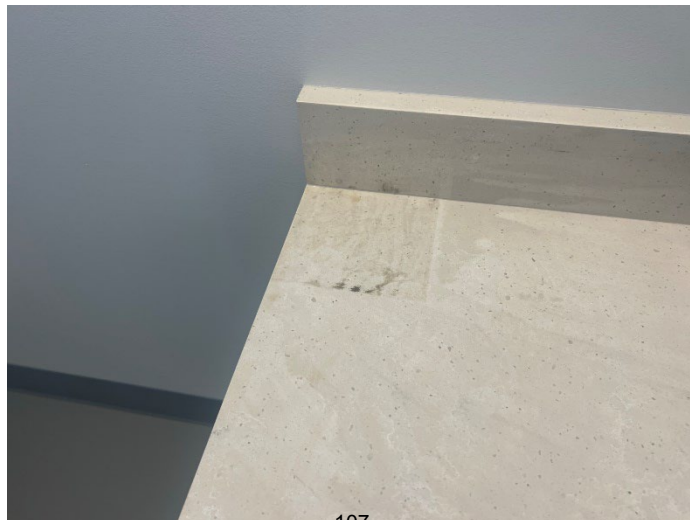


- c. Caulk / paint overcuts in trim at light fixture.



22. Sensory Restroom Building

- a. Remove stains from countertop.



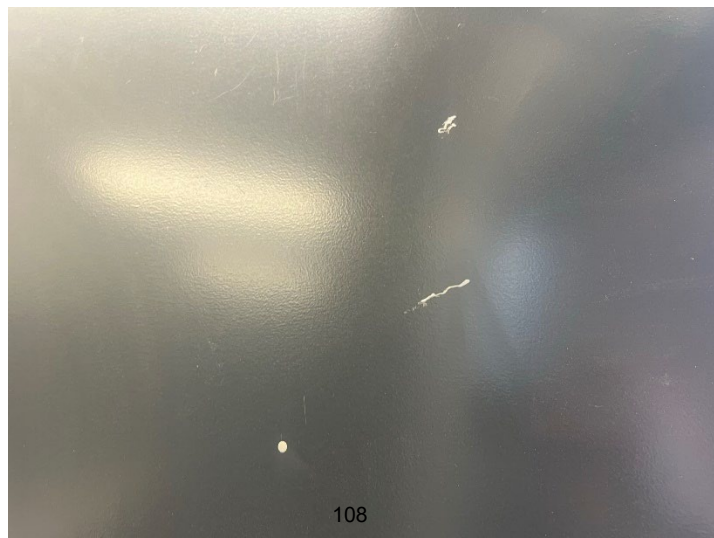
b. Touch up around emergency stop button.



c. Men's, clean / touch up paint at access panel.



d. Women's, touch up paint at door.



General Notes:

1. Provide all closeout documents.
2. Perform final cleaning of all buildings, interior and exterior.
3. Touch up paint as needed.
4. Remove paint from all door hardware.
5. Remove temporary filters from all HVAC returns.
6. Install door stops where missing.
7. Install door silencers where missing.
8. Adjust all door closers for proper operation.
9. Remove protective film from all accessories.
10. Install sealant at all expansion joints in concrete.
11. See attached reports from ERG and Welcon

Clint Way, Construction Administrator

Copies: John Stolarski, ASA
 Hank Torjusen, FCC
 Shawn Phillips, FCC
 Paula Yancey, COG
 Brenda Greco, COG
 Harlan Dean, DSE
 Mark Seymour, SE
 Tyler Williams, SE
 Chad Moore, ERG
 Travis James, ERG
 Greg Wyrosdick, WEC
 Bobby Carson, WEC

FIELD OBSERVATION REPORT

ERG Project No.: 22.096 **Report By:** Travis James
Project Name: Gautier Towns Commons Amphitheater
Project Location: Gautier MS
Contractor Fletcher Construction
Contractor's Rep: Hank Torjusen **Architect's Rep:** John Stolarski
Date: 02/26/24 **Time:** _____
Weather Conditions _____ **Temperature:** _____
Photographs Taken ☒ Yes ☐ No **Pay App Reviewed** ☐ Yes ☒ No

OBSERVATIONS AND COMMENTS

The above referenced project was reviewed for completion of mechanical scope of work. The following items should be addressed.

1. General:

- Perform test and balance on HVAC and plumbing systems. Provide reports.
 - Restroom Buildings (typical) – Once design exhaust CFM has been achieved, adjust fan speed to allow for entry door closer to fully close door (where applicable), coordinate with GC superintendent.
- Adjust water heater and mixing valve leaving water temps to achieve specified temperature (typical). Adjust recirculating pump/return temp accordingly (typical).
- Clean plumbing fixtures, including but not limited to floor drains (typical).
- Adjust water supply at water closets, urinals and metering faucets to allow for desired/standard volume (typical).
- Remove filter media from return air diffusers (typical).
- Replace/clean (where applicable) return air filters (typical).
- Provide O&M manuals and warranty information.
- Adjust unit heater and ceiling heater temps to owner preferred temperature – lowest temp to be no less than 45 degrees (typical).
- Restroom Buildings – Remove hose bibb handles and turn over to owner or locate per owners request – perhaps leave in each buildings plumbing chase.

2. CU/1 - Comb out damaged coil fins. Install missing coil guards.



3. AHU/1 - Verify filter box is operable. Reroute/rework condensate drain to allow for gravity fall and discharge into floor drain. Install coil pan cleanout piping and removable cap as shown on detail.





4. Warming Kitchen 214/ S-1 – Tighten set screw at faucet.

COPIES TO: John Stolarski
 Clint Way
 Hank Torjusen

INSPECTION REPORT

DATE:	March 12, 2024	WEATHER:	N/A
PROJECT:	Gautier Amphitheater Gautier, MS	CONTRACTOR:	All South Electric
ATTN:	Clint Way/John Stolarski		

A final was completed and the following items were noted:

General Comments:

1. Electrical panels are installed and complete.
2. Lighting is installed and appears to be operational in all areas.
3. All receptacles and switches have been installed. Tested and operations all appear to be acceptable.
4. Pedestals and electrical installations around the site all appear to be complete.

Specific Comments:

1. Electrical panels need tags installed with panel designations.
2. Ensure all panel directories are complete and accurate.
3. Noted some devices in office spaces and in the main amphitheater building that needs point up of CMU around concrete block. Check all devices for CMU cutouts to ensure coverplates fit over the cutouts.

Provide all closeout documents, warranties, and as-built drawings.

See pictures below.

Respectfully,

Greg Wyrosdick



Fig 1. Install electrical panel tags on panel covers



Fig 2. Point up around all devices.



Fig 3. Point up around all devices.



Fig 4. Point up around all devices.

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval of a Non-Exclusive Use Agreement with
P360 Performance Sports for Gautier's Youth
Baseball and Softball fields including adjacent
facilities at Buddy Davis Park

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of a Non-Exclusive Use Agreement with P360 Performance Sports for Gautier's Youth Baseball and Softball fields including adjacent facilities at Buddy Davis Park

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Recreation Department has received several requests from travel teams needing a place to hold practices; and

WHEREAS, the City will grant P360 Performance Sports non-exclusive right to use playing fields and restrooms located at Buddy Davis Park; and

WHEREAS, P360 Performance Sports will compensate the City at a rate of \$250 per team to include 1-2 practices weekly beginning April through October; and

WHEREAS, the dates and times will be determined by the Recreation Director and the authorized representative with P360 Performance Sports and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities; and

WHEREAS, staff recommends the City enter into the attached non-exclusive use agreement with P360 Performance Sports in order for teams to hold practices on a routine basis at Gautier's Youth Baseball and Softball fields, including adjacent facilities at Buddy Davis Park; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Non-Exclusive Use Agreement with P360 Performance Sports for Gautier's Youth Baseball and Softball fields, including adjacent facilities at Buddy Davis Park is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 03/26/2024
Subject: Approval of a Non-Exclusive Use Agreement for Buddy Davis Park

REQUEST:

The Parks and Recreation Director request the approval of a non-exclusive use agreement for the City of Gautier Youth Baseball and Softball Fields including adjacent facilities at Buddy Davis Park with P360 Performance Sports.

BACKGROUND:

The recreation department has received several requests from travel teams needing a place to hold practices. To better coordinate the use of fields, it will be beneficial to the recreation department to enter into a facility use agreements and require teams to provide a Certificate of Liability and list the city as the certificate holder so teams can hold practices on a routine basis. The practices will not affect the recreation departments activities.

DISCUSSION:

The City will grant P360 Performance Sports non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with P360 Performance Sports and is subject to the terms and conditions set forth in the agreement, in addition to the rules and regulations governing the City's Recreational facilities. P360 Performance Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning April-Oct.

RECOMMENDATION:

The Recreation Director recommends that City Council approve the Facility Use Agreement for Buddy Davis Park with P360 Sports.

The City Council may:

1. Approve the Facility Use Agreement for Buddy Davis Park with P360 Sports. or;
2. Not approve the Facility Use Agreement for Buddy Davis Park with P360 Sports.

ATTACHMENTS:

1. Facility Use Agreement Team Practice-P360 Sports 2024

CITY OF GAUTIER
3330 HIGHWAY 90
GAUTIER, MS 39553
(228) 497-8000 FAX (228) 497-8028
MON – FRI 8:00AM - 5:00PM

**NON-EXCLUSIVE USE AGREEMENT FOR THE CITY OF GAUTIER YOUTH BASEBALL AND
SOFTBALL FIELDS INCLUDING ADJACENT FACILITIES**

This Non-Exclusive Use Agreement (hereinafter "Agreement") made and entered into this date by and between the City of Gautier, (hereinafter referred to as "City") and _____ (President), on behalf of the _____ (hereinafter referred to as "User" or "League")

WITNESSETH:

For and in consideration of the mutual terms and conditions hereinafter set forth, City does hereby agree to allow the non-exclusive use of the above Ballfields and Complex for the _____ (Year):

Team Name, Field Number, Day of the Week.

1. Premises:

The City grants unto the User the non-exclusive right to use playing fields and restrooms located at Buddy Davis Park. Dates and times will be determined by the Recreation Director and the authorized representative with P360 Performance Sports and is subject to the terms and conditions hereinafter set forth, in addition to the rules and regulations governing the City's Recreational facilities. P360 Performance Sports will compensate the city at a rate of \$250 per team to include 1-2 practices weekly beginning April-Oct.

2. Use and Possession:

- A.** User shall use the Facilities for the purpose of conducting League practices only.
- B.** No other use is authorized without the written approval of the City Recreation Department.
- C.** Under the terms of the Agreement, the User is and shall be at all times be an independent operator responsible to all parties for all its acts or omissions.

- D. The City and/or its designated agents shall have the right to enter and inspect the Facilities at all times.

3. Repairs:

- A. User shall immediately report to the Parks & Recreation Department any and all repairs needed on restrooms and playing fields.
- B. City shall mow, weed eat the fields, and provide facilities maintenance.
- C. Any leaks, stoppage of toilets or any other maintenance issue that needs immediate attention must be immediately reported to the Recreation Department. The League or any of its managers or Coaches shall not let maintenance issues go unreported when observed. The League shall be responsible for appointing someone to check the restrooms at the end of the night of practice prior to leaving.

4. Fields:

- A. User shall manage the use of the fields in a reasonable and prudent manner to ensure maximum safety.
- B. User shall be responsible for inspection of the fields for safety prior to use and or shall be responsible insuring no unsafe objects are on top of the fields prior to use.
- C. User will pick up litter and keep area clean within the complex. (Note: grass will not be cut if litter is on the ground).

5. Complex Rules:

- A. No alcoholic beverages allowed on property; zero tolerance.
- B. No tobacco products allowed within fenced facilities; zero tolerance.
- C. No weapons or guns allowed on property; zero tolerance (Section 8.C. shall not apply to any law enforcement officer).
- D. No golfing of any kind.
- E. No unauthorized vehicles allowed inside gate unless written permission is obtained from the Recreation Department.
- F. Coaches/Managers are responsible for their team practice/training sessions. Coaches/Managers are responsible for cleaning up after every practice. Picking up trash, empty drink containers, etc. are included in these responsibilities. Trash generated by the League must be placed in trash can receptacles.

G. All Coaches/Managers/Teams using complex after dusk are responsible for turning off lights before leaving. The League is required to lock and secure the restrooms after conclusion of use each night.

H. All complexes close at 10:00 p.m. Anyone on property after this time, unless authorized, will be considered trespassing.

6. **League Requirements:**

A. It shall be the responsibility of all leagues officers to inform the Recreation Department of all problems occurring on the premises.

B. The League must submit a written plan to the Recreation Department for approval in advance of any event at which the League desires to charge admission to attendees. No admission fees will be allowed without prior written approval of the Recreation Department.

C. The League shall observe, obey and comply with all rules and regulations adopted by the City and all laws, ordinances and regulations of other governmental units and agencies having lawful jurisdiction, which may be applicable to the League's operations under this Agreement.

7. **Documentation Requirements:**

A. User shall provide to the Parks and Recreation Department a copy of their Liability Insurance Certificate with the CITY OF GAUTIER, 3330 HIGHWAY 90, GAUTIER, MS 39553, listed as additional insured. If proof of insurance is not submitted prior to the first practice of the season, practice or games will not be permitted until proof of insurance is received. **NO EXCEPTIONS.**

8. **Hold Harmless:**

A. User will indemnify, defend, and hold the City of Gautier harmless from any and all liability, loss damage, costs expenses, including, without limitation, attorneys' fees, on account of injury or damage to persons, firms or corporations or to property directly or indirectly arising out of or relating to this agreement, the performance or breach thereof, or the use or occupancy of the Facilities, the parking area or other areas of the Facilities by the User or its agents, servants, employees, exhibitors, independent contractors, patrons, guests or invitees. Nothing in this Agreement shall be construed to affect in any way the City's rights, privileges, and immunities, including sovereign immunity as provided by laws as set forth in Miss. Code Ann. § 11-46-1, et seq.

IN WITNESS WHEREOF, the Owner and User have executed this Agreement on the _____ day of _____, _____.

USER:

CITY OF GAUTIER

CITY MANAGER

PRINT NAME AND TITLE

PRINT NAME

PRINT LEAGUE NAME

SEASON : _____ **(YEAR)**

LEAGUE PRESIDENT: _____

CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Authorization to waive rental fees at Bacot Park
Basketball Pavilion for South Mississippi Housing
Authority No. VIII for its Community Skill Building
Outreach Initiative

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization to waive rental fees at Bacot Park Basketball Pavilion for South Mississippi Housing Authority No. VIII for its Community Skill Building Outreach Initiative on April 5, 2024 from 9:30am – 1:00pm

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2024

WHEREAS, Mississippi Housing Authority No. VIII has requested the City waive the \$250 pavilion rental fee and the \$150 deposit for the Family Community Skill Building Outreach Initiative to be held at Bacot Park on April 5, 2024, from 9:30am until 1:00pm; and

WHEREAS, the Recreation Department recommends that City Council waive all fees associated with this use; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to waive all fees associated with the use of the Bacot Park Basketball Pavilion for South Mississippi Housing Authority No. VIII for its Family Community Skill Building Outreach Initiative on April 5, 2024 from 9:30am until 1:00pm is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 03/26/2024
Subject: Request to waive rental fees at Bacot Park Basketball Pavilion for South Mississippi Housing Authority No. VIII for its Community Skill Building Outreach Initiative

REQUEST:

Mississippi Housing Authority No. VIII requests City Council to waive the \$250 pavilion rental fee and the \$150 deposit required for the Community Skill Building Outreach Initiative to be held at Bacot Park on April 5, 2024 from 9:30 a.m. – 1:00 p.m.

BACKGROUND:

Mississippi Housing Authority No. VIII would like to host its Strong Family Community Outreach Initiative. The event will be a community outreach that's open to the public and will have 15-20 vendors. Mississippi Housing Authority No. VIII is a nonprofit organization.

DISCUSSION:

The City recognizes events, such as the Strong Family Community Outreach Initiative, as a way to promote a sense of unity by providing resources that's needed in the community.

RECOMMENDATION:

The Parks & Recreation Department has determined that it is in the best interest of the City to waive all associated fees, as this event is an economic tool that brings into favorable notice the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

1. Approve the fee waivers for Mississippi Housing Authority No. VIII for its Community Skill Building Outreach Initiative; or
2. Not approve to waive fees for Mississippi Housing Authority No. VIII for its Community Skill Building Outreach Initiative.

ATTACHMENTS:

1. Fee Waiver Request



Our agency serves as the local housing authority for the City of Gulfport, Harrison County, and the additional lower 14 counties of Mississippi. We provide a myriad of social services to lower-income households and families within our jurisdiction. The vast majority of our funding is from the Federal U.S. Department of Housing and Urban Development (HUD) and those funds come with restrictions that prevent us from paying for facilities for events in most cases. Accordingly, we are asking for the usage fee to be waived for our event.

Respectfully submitted,

Kenyetta Jones

Supportive Services Coordinator/Homeownership

Email: Kenyetta.jones@southmississippihousing.org

Phone: (228)365-9543

10430 Three Rivers Rd.

Gulfport, MS 39503

**CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet**

Council Meeting:
Title:

April 2, 2024
**Approval of the contract amendment for the
Disaster Debris Removal Services to extend the
contract to December 31, 2025**

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 ext. 306

Summary Explanation: Approval of the contract amendment for the Disaster Debris Removal Services to extend Ceres Environmental Services, Inc. contract to December 31, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:											
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐
										Elbin	☐

Second Made by:											
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐
										Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the qualified firm, Ceres Environmental Services, Inc., was awarded the contract to provide Disaster Debris Removal Services in support of the City's disaster recovery operations; and

WHEREAS, Ceres Environmental Services, Inc. will provide debris removal services for disaster-related debris of every kind and nature from public rights of way within the incorporated areas, City property, waterways, and/or private property (if approved by City, State, and/or FEMA); and

WHEREAS, this contract amendment serves to extend the Disaster Debris Removal Services to December 31, 2025 and will provide debris removal services through the hurricane seasons; and

WHEREAS, the Mayor and Council Member hereby find that approval of the proposed amendment is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached contract amendment for the Disaster Debris Removal Services to extend Ceres Environmental Services, Inc contract to December 31, 2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: March 26, 2024
Subject: Contact Amendment Extension for Disaster Debris Removal Services-Ceres Environmental Services, Inc

REQUEST:

The Grants and Projects Department requests that City Council approve the contract amendment for the Disaster Debris Removal Services to extend Ceres Environmental Services, Inc. contract to December 31, 2025.

BACKGROUND:

The qualified firm Ceres Environmental Services, Inc. was awarded the contract to provide Disaster Debris Removal Services in support of the City's disaster recovery operations. Ceres Environmental Services, Inc. will provide debris removal services for disaster-related debris of every kind and nature from public rights of way within the incorporated areas, City property, waterways, and/or private property (if approved by the City, State, and/or FEMA).

DISCUSSION:

This contract amendment serves to extend the Disaster Debris Removal Services to December 31, 2025. The contract amendment to extend will provide debris removal services through the hurricane seasons.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve this contract amendment for the Disaster Debris Removal Services to extend Ceres Environmental Services, Inc. contract to expire on December 31, 2025.

The City Council may:

1. Approve Contract Amendment Extension for Disaster Debris Removal Services, as presented; or
2. Not approve Contract Amendment Extension for Disaster Debris Removal Services.

ATTACHMENT(S):

1. Contract Amendment

CONTRACT AMENDMENT

This Contract Amendment (this “Amendment”) is made and entered into by and between the City of Gautier (“City”), and CERES ENVIRONMENTAL SERVICES, INC. (“Contractor”), effective the ____ day of _____, 2024 (“Effective Date”). The City and Contractor are referred to in this Amendment individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, the City and Contractor are parties to that certain Non-Exclusive Contract for Disaster Debris Removal Services to Support Disaster Recovery Operations effective on or about the 21st day of June, 2023 (“Contract”) through which the City may employ Contractor to furnish professional and/or other services;

WHEREAS, the Parties wish to extend the Contract through December 31, 2025; and

NOW, THEREFORE, in consideration of the above introductory paragraph and recitals, which are incorporated into this Amendment by reference, the Parties’ mutual covenants and agreements, and other good and valid consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The Contract is extended through December 31, 2025, except as terminated by a Party pursuant to the provisions of Article IX(HH-II) of the Contract.
2. The remainder of the Contract shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have executed the Amendment to the Contract as evidenced by their signatures below.

CITY OF GAUTIER, MISSISSIPPI

**CERES ENVIRONMENTAL
SERVICES, INC.**

By: _____

By: _____

Date: _____

Date: _____

Paula Yancey, City Manager

Name/Title: _____

CITY OF GAUTIER
Consent Agenda Item #12
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval of the contract amendment for the
Disaster Debris Monitoring Services to extend the
contract to December 31, 2025

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 ext. 306

Summary Explanation: Approval of the contract amendment for the Disaster Debris Monitoring Services to extend Thompson Consulting Services, LLC contract to December 31, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the qualified firm, Thompson Consulting Services, LLC, was awarded the contract to provide Disaster Debris Monitoring Services in support of the City's disaster recovery operations; and

WHEREAS, Thompson Consulting Services, LLC will provide debris monitoring services for disaster-related debris of every kind and nature from public rights of way within the incorporated areas, City property, waterways, and/or private property (if approved by City, State, and/or FEMA); and

WHEREAS, this contract amendment serves to extend the Disaster Debris Monitoring Services to December 31, 2025 and will provide debris monitoring services through the hurricane seasons; and

WHEREAS, the Mayor and Council Member hereby find that approval of the proposed amendment is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached contract amendment for the Disaster Debris Monitoring Services to extend Thompson Consulting Services, LLC contract to December 31, 2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: March 26, 2024
Subject: Contract Amendment Extension for Disaster Debris Monitoring Services-
Thompson Consulting Services, LLC

REQUEST:

The Grants and Projects Department requests that City Council approve the contract amendment for the Disaster Debris Monitoring Services to extend Thompson Consulting Services, LLC contract to December 31, 2025.

BACKGROUND:

The qualified firm Thompson Consulting Services, LLC was awarded the contract to provide Disaster Debris Monitoring Services in support of the City's disaster recovery operations. Thompson Consulting will provide debris monitoring services for disaster-related debris of every kind and nature from public rights of way within the incorporated areas, City property, waterways, and/or private property (if approved by the City, State, and/or FEMA).

DISCUSSION:

This contract amendment serves to extend the Disaster Debris Monitoring Services to December 31, 2025. The contract amendment to extend will provide debris monitoring services through the hurricane seasons.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the contract amendment for the Disaster Debris Monitoring Services to extend Thompson Consulting Services, LLC contract to December 31, 2025.

The City Council may:

1. Approve Contract Amendment for Disaster Debris Monitoring Services, as presented;
or
2. Not approve Contract Amendment Extension for Disaster Debris Monitoring Services.

ATTACHMENT(S):

1. Contract Amendment

CONTRACT AMENDMENT

This Contract Amendment (this “Amendment”) is made and entered into by and between the City of Gautier (“City”), and THOMPSON CONSULTING SERVICES, LLC, (“Contractor”), effective the ____ day of _____, 2024 (“Effective Date”). The City and Contractor are referred to in this Amendment individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, the City and Contractor are parties to that certain Non-Exclusive Contract for Disaster Debris Monitoring Services to Support Disaster Recovery Operations effective on or about the 21st day of June, 2023 (“Contract”) through which the City may employ Contractor to furnish professional and/or other services;

WHEREAS, the Parties wish to extend the Contract through December 31, 2025; and

NOW, THEREFORE, in consideration of the above introductory paragraph and recitals, which are incorporated into this Amendment by reference, the Parties’ mutual covenants and agreements, and other good and valid consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The Contract is extended through December 31, 2025, except as terminated by a Party pursuant to the provisions of Article IX(HH and II) of the Contract.
2. The remainder of the Contract shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have executed the Amendment to the Contract as evidenced by their signatures below.

CITY OF GAUTIER, MISSISSIPPI

**THOMPSON CONSULTING
SERVICES, LLC**

By: _____

By: _____

Date: _____

Date: _____

Paula Yancey, City Manager

Name/Title: _____

CITY OF GAUTIER
Consent Agenda Item #13
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval of the contract amendment for the
Disaster Response Services and Supplies to
extend the contract to December 31, 2025

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 ext. 306

Summary Explanation: Approval of the contract amendment for the Disaster Response Services and Supplies to extend SLSCO LTD contract to December 31, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the qualified firm, SLSCO LTD, was awarded the contract to provide Disaster Response Services and Supplies to assist the City in the event of a natural disaster or emergency; and

WHEREAS, in the event of a disaster or emergency and as directed by the City, the Disaster Response Services and Supplies contract will be activated through a City task order or request to eliminate immediate threats to public health and safety; and

WHEREAS, this contract amendment serves to extend the Disaster Response Services and Supplies to December 31, 2025 and will provide debris response services and supplies through the hurricane seasons; and

WHEREAS, the Mayor and Council Member hereby find that approval of the proposed amendment is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached contract amendment for the Disaster Response Services and Supplies to extend SLSCO LTD contract to December 31, 2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: March 26, 2024
Subject: Contract Amendment Extension for Disaster Response Services and Supplies-SLSCO LTD.

REQUEST:

The Grants and Projects Department requests that City Council approve the contract amendment for the Disaster Response Services and Supplies to extend SLSCO LTD contract to December 31, 2025.

BACKGROUND:

The qualified firm SLSCO LTD was awarded the contract to provide Disaster Response Services and Supplies to assist the City in the event of a natural disaster or emergency. In the event of a disaster or emergency and as directed by the City, the Disaster Response Services and Supplies contract will be activated through a City task order/request to eliminate immediate threats to public health and safety.

DISCUSSION:

This contract amendment serves to extend the Disaster Response Services and Supplies to December 31, 2025. The contract amendment to extend will provide response services and supplies through the hurricane seasons.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the contract amendment for the Disaster Response Services and Supplies to extend SLSCO LTD contract to December 31, 2025.

The City Council may:

1. Approve Contract Amendment extension for Disaster Response Services and Supplies, as presented; or
2. Not approve Contract Amendment extension for Disaster Response Services and Supplies.

ATTACHMENT(S):

1. Contract Amendment

CONTRACT AMENDMENT

This Contract Amendment (this “Amendment”) is made and entered into by and between the City of Gautier (“City”), and SLSCO LTD. (“Contractor”), effective the ____ day of _____, 2024 (“Effective Date”). The City and Contractor are referred to in this Amendment individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, the City and Contractor are parties to that certain Non-Exclusive Contract for Disaster Response Services and Supplies to Support Disaster Recovery Operations effective on or about the 21st day of June, 2023 (“Contract”) through which the City may employ Contractor to furnish professional and/or other services;

WHEREAS, the Parties wish to extend the Contract through December 31, 2025; and

NOW, THEREFORE, in consideration of the above introductory paragraph and recitals, which are incorporated into this Amendment by reference, the Parties’ mutual covenants and agreements, and other good and valid consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The Contract is extended through December 31, 2025, except as terminated by a Party pursuant to the provisions of Article IX(HH-II) of the Contract.
2. The remainder of the Contract shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have executed the Amendment to the Contract as evidenced by their signatures below.

CITY OF GAUTIER, MISSISSIPPI

SLSCO LTD.

By: _____

By: _____

Date: _____

Date: _____

Paula Yancey, City Manager

Name/Title: _____

CITY OF GAUTIER
Consent Agenda Item #14
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Approval of water and sewer adjustments for March 2024 in the amount of \$22,787.39

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for March 2024 in the amount of \$22,787.39

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2024

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated March 2024 in the amount of \$22,787.39 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

MARCH 2024 UTILITY ADJUSTMENTS								
THESE FOLLOW POLICY/ RECOMMEND APPROVAL								
CUSTOMER NAME	ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
Lee Dunsworth	001-07201-003	465.38	917.71	105.00			1,488.09	Under Slab
Andrikia Williams	003-08901-004	90.72	120.13				210.85	Line in yard
Karen Albright	004-20231-000	49.32	94.47	35.00			178.79	Under Slab
David Posey	011-07801-000	116.39	235.94	140.00			492.33	Theft of Utilities
Zac Mendez	017-27101-007	135.14	227.51	70.00			432.65	Behind Walls
Morgan Demetropoulos	017-27801-002	206.53	438.49	35.00			680.02	Water Heater
Willie Franklin	020-06301-002	250.80	332.09	105.00			687.89	Theft of Utilities
Chad Hopkins	020-56301-001	63.75	132.67				196.42	Line in yard
Melisia Lett	021-01201-006		361.74	105.00			466.74	Line in yard
Deborah Hunt	023-12201-003		91.23	140.00			231.23	Behind Walls
Willie Coleman	027-20501-000		93.75				93.75	Leak at meter
Tony Teal	031-05801-006	127.04	264.13				391.17	Under Slab
Valeria Garcia	031-11201-007		79.67	70.00			149.67	Line in yard
Jonathan Schwartz	035-05011-000	81.19		140.00			221.19	Leak at meter
Jeffery Altman	041-06501-001	535.35	708.90	70.00			1,314.25	Outside Spigot
Miguel McNair	047-38201-000		286.92	140.00			426.92	Pool Fill
Leslie Blackwell	056-03021-000	152.11	294.38	70.00			516.49	Theft of Utilities
Donna Guagliardo	056-14001-001	57.79	116.89	35.00			209.68	Busted Pipe
First Federal	059-00961-000	393.11		35.00	200.00	43.97	672.08	Theft of Utilities
Donna Reiter	065-12401-000	36.13	59.53				95.66	Outside Spigot
Mark Lee	071-03801-001		117.00				117.00	Water Heater
Roland Hutton	074-06201-003		199.79	140.00			339.79	Line in yard
Kenya Armstrong	086-13801-000	533.17	1,054.85	105.00			1,693.02	Behind Walls
Danny Zaccard	089-00901-001	451.72	1,087.88	105.00			1,644.60	Line in yard
Matthew Becks	089-14101-005	270.32	539.86	105.00			915.18	Outside Spigot
Ran Biggs	092-12301-001	73.94	112.19				186.13	Outside Spigot
Shanterra Ezell	095-08101-004		51.71				51.71	Outside Spigot
KSB Contracting	110-17111-001	2,556.46		35.00			2,591.46	Theft of Utilities
Craig Frye	113-07701-000	45.23	64.23				109.46	Leak at meter
Keisha Pilkington	116-38301-002	144.78	344.15	70.00			558.93	Water Heater
Sherry Donald	119-21001-006	34.58	55.43	105.00			195.01	Theft of Utilities
Jennifer Kendreck	119-43801-007	1,145.51	2,869.35	105.00			4,119.86	Behind Walls
Sandhill Crane Prop.	125-18001-006		456.35	35.00	150.00	12.95	654.30	Line in yard
David McKee	130-08501-000		130.26				130.26	Pool Fill
Perry Dixon	139-50701-000	107.25	182.56	35.00			324.81	Busted Pipe
	TOTAL	8,123.71	12,121.76	2,135.00	350.00	56.92	22,787.39	
	COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #15
Fact Sheet

Council Meeting:
Title:

April 2, 2024
Acceptance of the Certificate of Substantial
Completion for the Town Commons Park Phase II
B – Great Lawn Project Site Work and Utilities
Project

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 ext. 315

Summary Explanation: Acceptance of the Certificate of Substantial Completion for the Town Commons Park Phase II B – Great Lawn Project Site Work and Utilities Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, on June 4, 2019, the City of Gautier approved the Town Commons Park design concept, as presented by Seymour Engineering; and

WHEREAS, due to the nature of the work, the project will be completed in multiple phases; and

WHEREAS, phase II included the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area; and

WHEREAS, phase II B, great lawn, includes the site work for the great lawn, utilities, stormwater drainage, pavers, retaining well, fencing, lighting, trees, and walkways; and

WHEREAS, the Certificate of Substantial Completion was received from Seymour Engineering on March 27, 2024; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Certificate of Substantial Completion from Seymour Engineering for the Town Commons Park Phase II B Great Lawn Site Work and Utilities project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 2, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: March 25, 2024
Subject: Town Commons Park Phase II B, Great Lawn Project Site Work and Utilities - Certificate of Substantial Completion

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the Certificate of Substantial Completion for the Town Commons Phase II B - Great Lawn Project Site Work and Utilities Project.

BACKGROUND:

The City of Gautier approved the Town Commons Park design concept, as presented by Seymour Engineering at the May 21, 2019, council meeting, on June 4, 2019. Due to the nature of the work, the project will be completed in multiple phases.

Phase I (completed in June 2022) included site work, water/sewer, drainage, parking, and sidewalks. Phase II includes the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area. Phase II B, Great Lawn, includes the site work for the great lawn, utilities, stormwater drainage, pavers, retaining wall, fencing, lighting, trees, and walkways.

DISCUSSION:

The Certificate of Substantial Completion was received from the Seymour Engineering on March 27, 2024. To the engineer's best of knowledge, information, and belief that the work is substantially complete.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Certificate of Substantial Completion for the Town Commons Park Phase II B, Great Lawn Project Site Work and Utilities

The City Council may:

1. Authorize approval of Certificate of Substantial Completion as presented; or
2. Not authorize approval of Certificate of Substantial Completion, as presented.

ATTACHMENT(S):

1. Certificate of Substantial Completion

AIA Document G704® – 2017

Certificate of Substantial Completion

PROJECT: (name and address)
Great Lawn Site Work and Utilities
Amphitheater Project #19-066.01

CONTRACT INFORMATION:
Contract For: General Construction
Date: June 21, 2023

CERTIFICATE INFORMATION:
Certificate Number: 001
Date: March 26, 2024

OWNER: (name and address)
City of Gautier
3330 US-90
Gautier, MS 39553

ARCHITECT: (name and address)
Seymour Engineering
925 Tommy Munro Drive/Ste G
Biloxi, MS 39532

CONTRACTOR: (name and address)
Fletcher Construction Co., Inc.
P. O. Drawer 1509 / 3311 Shortcut Rd
Pascagoula, MS 39568

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.
(Identify the Work, or portion thereof, that is substantially complete.)

Seymour Engineering
ARCHITECT (Firm Name)

SIGNATURE

PRINTED NAME AND TITLE

March 26, 2024

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

N/A

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

See Attached Punch List

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within seven (7) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$60,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:
(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

N/A

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Fletcher Construction Co.,
Inc.

CONTRACTOR (Firm
Name)

City of Gautier

OWNER (Firm Name)

SIGNATURE

SIGNATURE

Hank Torjusen, President
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

March 26, 2024

DATE

March 26, 2024

DATE



Attachment to Certificate of Substantial Completion

**Final Walk-Through Punch List Items
Great Lawn Site Work & Utilities
Town Center Development**

A final inspection was completed on March 26, 2024, for the above referenced project. Listed below are the punch list items that need to be completed.

General

1. Install handrails on retaining walls and steps
2. Install site fencing and gates
3. Grout drainage inlet at playground area (concrete damage on lid)
4. Touch up painting on retaining wall
5. Provide As-Built drawings
6. Level/plum handrail post at entrance

Landscaping

1. Install sod at entrance and remove silt fence
2. Remove debris from sodding (netting and trash)
3. Cut grass and weed & feed sod
4. Hydroseed bare areas from construction activities
5. Grade around drain inlets that are retaining water
6. Replace/repair dead sod in all sod areas
7. Check/repair irrigation sprinkler heads throughout the site
8. Address washing area in flower bed at southeast bathroom planter
9. Repair all joint lines in sod (sand topping/fill)
10. Install landscaping at power line (south of parking lot)
11. Remove sod from pine straw rings of planted trees
12. Repair sod around all fence posts
13. Pine straw beds abutting concrete needs to be pulled back 2 feet and a mulch trench installed to reduce erosion
14. Tighten several tree stakes to ensure proper growth angle
15. Reduce watering schedule to avoid weed growth and root rot
16. Remove all irrigation marking flags
17. Install nozzles on all sprinkler heads that are missing
18. Check irrigation system for leaks

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
April 2, 2024**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
