

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
August 6, 2024 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Farmer's Market will be August 10th, starting at 8am at the former Singing River Mall Property.**
- 2. Tasty Thursday will be August 22nd, starting at 11am at the former Singing River Mall Property.**

IV. Presentation Agenda

V. Business Agenda

- 1. Discussion regarding the appointment of Victoria Hoover as Civil Service Commissioner**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Creation, defunding, and funding of specified positions, and approval of the Revised Schedule of Authorized Positions**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 3. Consider a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District located at 5900 Brown Road, (GPC #24-17-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 4. Consider a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception in a R-1 Low Density Single-Family Residential Zoning District, located at 3001 Ladnier Road, (GPC #24-25-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Consider a request for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District. 2132 Dailey Road, (GPC #24-20-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Consideration of a Special Exception that would allow an accessory building without a primary structure in a R-1 Low Density Single-Family Residential Zoning District, located at 913 Roys Road, (GPC 24-24-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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8. Consideration of a Conditional Use-Major Permit that would allow a recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. (GPC #24-23-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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9. Approval of the Paid Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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10. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Recessed Council Meeting held July 16, 2024
2. Receive June 2024 Finance Reports
3. Approval of the Professional Services Agreement between the City of Gautier and Jackson County Circuit Clerk's office
4. Approval of the final pay application and other closeout documents for the Town Commons Phase II B Great Lawn Site Work Project
5. Authorization to submit an application to the Mississippi Arts Commission for the Mississippi Songwriters Hall of Fame and Performing Arts Center
6. Authorization to submit an application to the Mississippi Development Authority for

FY2025 Tourism Development Grant Program

- 7. Authorization to accept the donation of two inflatable boats, two motors, and one boat trailer for the Gautier Fire Department from Philadelphia Fire and Rescue**
- 8. Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event**
- 9. Approval of water and sewer adjustments for August 2024 in the amount of \$39,397.39**
- 10. Authorization to remove broken equipment from the City of Gautier's inventory**
- 11. Approval of the CivicPlus (CivicEngage) Agreement Renewal and Addendum, and authorize the City Clerk to pay upon approval**
- 12. Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11**

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until August 20, 2024 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
August 6, 2024**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Farmer's Market will be August 10th, starting at 8am at the former Singing River Mall Property.
2. Tasty Thursday will be August 22nd, starting at 11am at the former Singing River Mall Property.

NOTES:



****NEW LOCATION ****

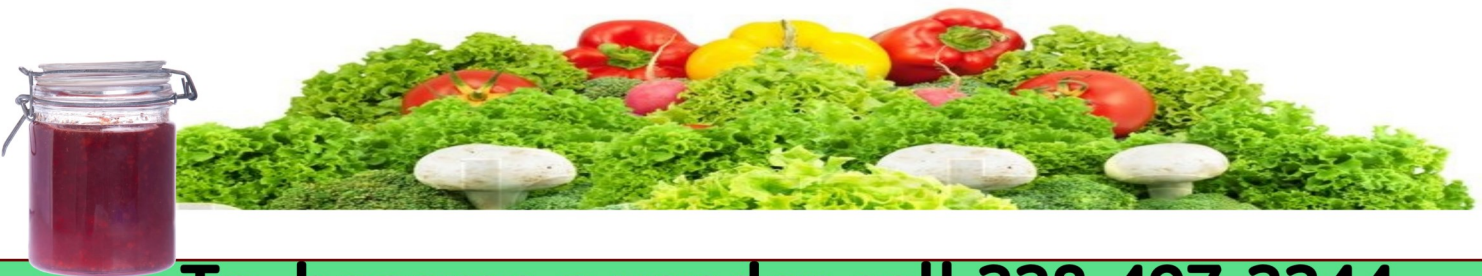
Come be a part of the



GAUTIER FARMER'S MARKET

2ND SAT MAY- SEPT. 8AM-12PM

FORMER SINGING RIVER MALL PROPERTY 2800 HWY 90



To become a vendor call 228-497-2244





GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
August 6, 2024**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

August 6, 2024
Discussion regarding the appointment of
Victoria Hoover as Civil Service Commissioner

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Discussion regarding the appointment of Victoria Hoover as Civil Service Commissioner

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other/Discussion	☒
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the appointment of Victoria Hoover as Civil Service Commissioner is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

August 6, 2024
Creation, defunding, and funding of specified positions, and approval of the Revised Schedule of Authorized Positions

Introduced by:
Contact Person/Telephone

Paula Yancey

Summary Explanation: Creation, defunding, and funding of specified positions, and approval of the Revised Schedule of Authorized Positions

EXHBITS FOR REVIEW

Resolution	☐
Ordinance	☒
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 000-2024

ORDINANCE APPROVING CREATION, DEFUNDING, AND FUNDING OF SPECIFIED POSITIONS, AND A REVISED SCHEDULE OF AUTHORIZED POSITIONS

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; PURSUANT TO MISSISSIPPI ANNOTATED CODE 21-9-45, AUTHORIZING THE CITY COUNCIL TO CREATE, DEFUND, AND FUND SPECIFIED POSITIONS, AND TO APPROVE THE REVISED SCHEDULE OF AUTHORIZED POSITIONS.

WHEREAS, the City Manager has recommended creation and funding of the following positions pursuant to Miss. Code Ann. 21-9-45:

1. Judicial Department
 - a. Fund Public Defender (Part time)
2. Planning Department
 - a. Defund Mechanic Grade 15
 - b. Create Maintenance Helper Grade 9

WHEREAS, the City Manager recommends the approval of the attached Revised Schedule of Authorized Positions including the necessary funding/defunding to reflect these changes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

SECTION 1. Authority & Intent

- A. The Gautier City Council held a public meeting on August 6, 2024, to consider creation, defunding, and funding of specified positions, and the Revised Schedule of Authorized Positions.

SECTION 2.

- A. The Gautier City Council creates or funds the following positions:
 1. Judicial Department
 - a. Public Defender (Part time)
 2. Planning Department
 - a. Maintenance Helper Grade 9
- B. The Gautier City Council reclassifies the following positions:
 1. None

C. The Gautier City Council eliminates or defunds the following positions:

1. Planning Department
 - a. Mechanic Grade 15 (defund)

D. The Official Schedule of Authorized Positions shall be amended as Attached.

SECTION 3. This Article shall be effective upon advertisement and adoption, pursuant to Mississippi Annotated Code.

Thereupon, upon motion duly made by _____, seconded by _____ to adopt the foregoing ordinance and received the following votes:

AYES:

NAYS:

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the 6th day of August 2024.

Casey Vaughan, Mayor

Attest: _____
Teresa L Montgomery
City Clerk

The Ordinance and Schedule of Authorized Positions will be available for viewing at Gautier City Hall, Gautier Public Library and Gautier Utilities Department.

SCHEDULE OF AUTHORIZED POSITIONS

AUGUST 06 2024

DEPARTMENT	PAY SCALE	PAY GRADE	FULL TIME	PART TIME	RESERVE (Not Paid)
JUDICIAL DEPARTMENT					
City Judge	N/A	N/A		1	
Public Defender				1	
Total Funded				1	
Total Non-Funded				1	
EXECUTIVE DEPARTMENT					
City Manager	N/A	N/A	1		
Administrative Assistant III	2080	11	Unfunded (1)		
Economic Developer			Unfunded (1)		
Total Funded			1		
Total Non-Funded			2		
GRANTS AND PROJECTS DEPT.					
Director	2080	22	1		
Media Coordinator	2080	18	1		
Project Specialist	2080	15	1		
Total Funded			3		
RECREATION DEPT.					
Director	2080	22	1		
Recreation Coordinator	2080	17	1		
Athletics Manager	2080	15	1		
Parks Supervisor	2080	14	1		
Crew Leader-Grounds/Maint Ops	2080	12	1		
Grounds-Maintenance Operator	2080	8	4		
Grounds-Maintenance Operator	2080	8	Unfunded (1)		
Custodian	2080	8	1		
Administrative Assistant I	2080	9	1		
Park Attendant	2080	8	1		
PT-Temp Grounds-Maint Operator	N/A	N/A		1	
Park Attendant	N/A	N/A		Unfunded (1)	
Student Administrative Clerk	N/A	N/A		Unfunded (1)	
Total Funded			12	1	
Total Non-Funded			1	2	
HUMAN RESOURCES DEPARTMENT					
Director			Unfunded (1)		
HR Specialist	2080	15	1		
Total Funded			1		
Total Non-Funded			1		

CITY CLERK DEPARTMENT

City Clerk/Comptroller	2080	22	1
Assistant Comptroller	2080	19	1
Deputy City Clerk II	2080	16	1
Deputy City Clerk I	2080	15	1
Purchasing Agent	2080	14	1
Accounting Generalist	2080	12	Unfunded (1)
Administrative Assistant I	2080	9	1

Court Division

Court Clerk	2080	17	1
Deputy Court Clerk II	2080	10	1
Deputy Court Clerk I	2080	9	1

Total Funded			9
Total Non-Funded			1

PLANNING DEPARTMENT

Director/Building Official	2080	22	1
Planning Technician	2080	12	1
Building and Code Inspector	2080	17	1
Code Enforcement Officer	2080	11	3
Code Enforcement Officer	2080	11	Unfunded (1)
Administrative Assistant I	2080	9	1

Maintenance Division

Head Mechanic	2080	18	1
Mechanic	2080	15	Unfunded (1)
Multi-Craft Maintenance Worker	2080	18	1
Maintenance Helper	2080	9	2

Total Funded			11
Total Non-Funded			1

POLICE DEPARTMENT

Police Chief	2080 A	22	1
Deputy Chief	2080 A	21	1
Captain	2080	15	2
Administrative Assistant IV	2080 A	14	1
Records Clerk	2080 A	8	1

CID

Lieutenant	2080	14	1
Sergeant	2080	13	1
Detective	2080	12	3
FBI Task Force Officer	2080	12	1
DEA Task Force Officer	2080	12	1
Narcotics Officer	2080	12	1
Crime Prevention Officer	2080	12	1

Patrol

Patrol Lieutenant	2184	11	4	
Patrol Sergeant	2184	10S	4	
Patrol Officer	2184	9 or 10*	16	
Patrol Officer	2184	9 or 10*	Unfunded (4)	
TAC Officer	2080 A	14	1	
Dispatcher	2184	8	8	
Animal Control Officer	2080 A	11	1	

Traffic

Traffic Sergeant	2080	10S	1	
Traffic Officer	2080	10	2	
Traffic Officer	2080	10	Unfunded (2)	
School Crossing Guard	N/A	N/A	4	
Reserve Officer	N/A	N/A		21

Total Funded			52	4	21
Total Non-Funded			6		

* Probationary Officer Grade 9

FIRE DEPARTMENT

Fire Chief	2080 A	22	1	
Deputy Fire Chief/Fire Marshall	2080 A	21	1	
Fire Training Chief	2080 A	18	1	
Battalion Chief	2600	12	3	
Captain	2600	11	12	
Firefighter	2600	10	21	
Firefighter	2600	10	Unfunded (3)	
Firefighter - Part Time	N/A	N/A	9	

Total Funded			39	9	
Total Non-Funded			3		

PUBLIC WORKS DEPARTMENT

Director	2080	22	1	
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Utility Services Division

Utility Services Manager	2080	18	1	
Utility Billing Supervisor	2080	15	1	
Utility Billing Clerk	2080	12	1	
Customer Service Representative	2080	8	3	
Meter Reader Crew Leader	2080	10	1	
Meter Reader	2080	9	3	

Total Funded			11		
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<u>Summary of Authorized Positions</u>	<u>Full Time</u>	<u>Part Time</u>	<u>Reserve Positions</u>
Judicial: Funded		2	
Judicial: Non-funded			
Executive Dept: Funded	1		
Executive Dept: Non-funded	2		
Grants and Projects Dept	3		
Recreation Dept	12	1	
Recreation Dept: Non-funded	1	2	
Human Resources Dept: Funded	1		
Human Resources Dept: Non-funded	1		
City Clerk Dept	9		
City Clerk Dept: Non-funded	1		
Planning Dept: Funded	11		
Planning Dept: Non-funded	1		
Police Department: Funded	52	4	21
Police Department: Non-funded	6		
Fire Dept: Funded	39	9	
Fire Dept: Non-funded	3		
Public Works: Funded	11		
TOTAL	139	16	21
TOTAL NON-FUNDED	15	2	

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting: August 6, 2024
Title: Consider a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District located at 5900 Brown Road, (GPC #24-17-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District located at 5900 Brown Road, (GPC #24-17-VAR) (PID#82429350.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Planning Department received a request from the property owners, located at 5900 Brown Road, (PID #82429350.000) for a four hundred seventy-seven (477) square foot variance for a dwelling; and

WHEREAS, the property owner requests a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District; and

WHEREAS, there currently is a house and a separate garage apartment on the property, but the house was heavily damaged during Hurricane Katrina and is in the process of being demolished. The garage apartment was not damaged. The applicants would like to live in the garage apartment until they can build a new home; and

WHEREAS, the garage area is 875 square feet and can also be converted into living space. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District. In order to occupy the existing apartment, the applicants will need a 477 square foot variance; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended denial of the request;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to deny this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/31/2024
Subject: Consider a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District. 5900 Brown Road, (GPC #24-17-VAR)

REQUEST:

The Planning Department has received a request from Crystal Viera and Steven Brown for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road, PID #82429350.000 (GPC #24-17-VAR). The application fee of \$175 was paid on April 15, 2024. All public notice requirements have been met.

BACKGROUND:

There currently is a house and a separate garage apartment on the property. The house was heavily damaged during Hurricane Katrina and is in the process of being demolished. The garage apartment was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The apartment is 848 square feet. The garage area is 875 square feet and can also be converted into living space. In order to occupy the existing apartment, the applicants will need a 477 square foot variance. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District.

DISCUSSION:

The applicants are asking for a 477 square foot variance to the minimum square footage for a dwelling in an AG Agricultural District. Although the house on the property was heavily damaged in Hurricane Katrina and is in the process of being demolished, the garage apartment on the property was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The garage apartment has 848 square feet of living area. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District. The applicants are requesting a 477 square foot variance.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
(a) for a purpose allowed in that zone (applicable to special exceptions), or
(b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage)

of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommended that City Council deny the request.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 6.6.24 (#24-17-VAR) TABLED
2. Excerpt GPC Meeting 7.11.24 (#24-17-VAR) TABLED from June mtg
3. Complete Packet 24-17-VAR (7.11.24 mtg)

Excerpt from June 6, 2024, Planning Commission Meeting:

The Planning Department has received a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road. (GPC #24-17-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that for the applicants to occupy the existing apartment, the applicants would need a four hundred seventy-seven (477) square foot variance. The UDO requires a minimum of thirteen hundred twenty-five (1325) square feet for a primary structure in an AG Agricultural District. A four hundred seventy-seven (477) square foot variance would allow them to have power to the structure and to occupy the existing apartment.

Chairman Jamison asked if the applicants made the garage part of the existing garage apartment into living area would it not meet the required square footage.

Mr. Ankerson said if they planned to do that, this request wouldn't be needed, but the narrative sounded like they planned to maybe do that in the future. The applicants would have to tell the Commissioners exactly what the plan was.

Commissioner Davis asked, if the variance was approved, could the structure be sold and then the buyer could live there with it being only 848 square feet.

Mr. Ankerson explained that as long as that structure was there it could be.

REQUEST:

The Planning Department has received a request from Crystal Viera and Steven Brown for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road, PID #82429350.000 (GPC #24-17-VAR). The application fee of \$175 was paid on April 15, 2024. All public notice requirements have been met.

BACKGROUND:

There currently is a house and a separate garage apartment on the property. The house was heavily damaged during Hurricane Katrina and is in the process of being demolished. The garage apartment was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The apartment is 848 square feet. The garage area is 875 square feet and can also be converted into living space. In order to occupy the existing apartment, the applicants will need a 477 square foot variance. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District.

DISCUSSION:

The applicants are asking for a 477 square foot variance to the minimum square footage for a dwelling in an AG Agricultural District. Although the house on the property was heavily damaged in Hurricane Katrina and is in the process of being demolished, the garage apartment on the property was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The garage apartment has 848 square feet of living area. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District. The applicants are requesting a 477 square foot variance.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicants to present their case.

Crystal Viera, the applicant, said she was just trying to get temporary power to the apartment. She wanted to build a retirement home on the property. She said there is a structure already on the property but that was not going to be her home. She said they didn't stay there. They have a place somewhere else where they stay, but they have equipment there that needs electricity so they can do what they want to do.

Commissioner Davis asked Ms. Viera if she was planning on living in the apartment.

Ms. Viera said they weren't planning on living in it. They just planned to stay a couple days at a time here and there while they were working on it.

Chairman Jamison asked if they planned to start building on the house soon.

Ms. Viera said they were and that they had already demolished the old house that was on the property and were trying to get the debris hauled off now.

Commissioner Ward asked Mr. Ankerson if they didn't want to live there and just wanted temporary power, could they just be given temporary power.

Mr. Ankerson explained that they were demolishing the primary structure so there would be an accessory structure without a primary structure, but Staff was told that their intention was to live in the apartment while they built the house. That is the reason they are asking for a Variance instead of a Special Exception.

Commissioner McManus asked where the applicant lived currently and why did they want to live there now instead of finishing it and then living there.

Ms. Viera said she currently lived at 11310 Hazel Bounds Road in Vancleave. She said she didn't want to live there right now, she just wanted to stay there two or three days a week while they were working on the property.

Commissioner Davis said there seemed to be some confusion because Mr. Ankerson was told that she wanted to live in the structure while she was constructing her retirement home. He asked if she intended to stay at the property for any length of time.

Ms. Viera said she wanted to stay on the property two or three days here and there while they worked on it.

Commissioner Davis noted that temporary power would not help her because she wanted to stay on the property overnight some.

Chairman Jamison asked if she planned to start building as soon as she cleaned up the property.

Ms. Viera said she did.

Commissioner Ward asked if there was a way to put a time frame on the request since it was a Variance.

Mr. Danos advised that there wasn't.

Commissioner McManus stated that she was not hearing an actual need for the variance because the applicant currently had a place to live.

Chairman Jamison asked if the apartment was livable at this time.

Ms. Viera said that it had needed drywall & insulation and she had done that.

Commissioner Ward explained to Ms. Viera that the Planning Commission had recently denied other variance requests for smaller square footage in the same area.

Ms. Viera said she doesn't have to stay there but there would be some days when they had worked hard on the property and would just like to stay there instead of making the drive to where they are currently staying.

Chairman Jamison stated that if the request was approved, Ms. Viera would be able to stay in the apartment forever even though her original intent was to build. She said that unforeseen things happen. Financial and health situations can change unexpectedly.

Mr. Ankerson explained that if the variance was denied or the applicant didn't intend to live there the applicant could turn in plans to build a home, get a permit, and power could be released to a temporary power pole for construction. This would still not allow the applicants to live in the apartment.

Commissioner Decoteau noted that Ms. Viera seemed confused about everything.

Ms. Viera said that she was confused, and this was all new to her and that she didn't even know what it took to build a house. She said her fiancé was the one who understood everything, but he couldn't be at the meeting because he was in South Carolina for a closing. She said he would be back on June 18th.

Chairman Jamison asked Mr. Ankerson if this was approved, which would make it a primary structure, how could the applicant build a house on the same property. That would make two primary structures on one lot.

Mr. Ankerson said that she could build a house as long as she made the apartment back into an accessory structure of some type and didn't live in it. She could turn it back into a garage with storage over the top of it or if she reduced the square footage to seven hundred fifty (750) square feet she could make it a guest house.

Commissioner McManus asked if there were other houses in Gautier that are less than 1325 square feet and if so, how small are they.

Mr. Ankerson said he has looked at houses in the Martin Bluff area that are 950 to 1000 square feet but most of those houses were already existing when these stipulations were adopted with the UDO.

Commissioner Hudson noted that after Hurricane Katrina a few Special Exceptions were allowed for some smaller houses.

Commissioner Decoteau asked if the Commission could table the request since the primary spokesperson was not present to answer some of their questions. He said he doesn't think the Commissioners have all the information.

Mr. Danos said the request could be tabled.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to table the request until the July 11, 2024, meeting.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 DeAnna McManus
 Maurice Hudson
 William Davis
 Ricky Decoteau

ABSENT: **Chris Hoover**

Motion passed.

Excerpt from July 11, 2024, Planning Commission Meeting:

The Planning Department has received a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road. (GPC #24-17-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case and reminded Commissioners that this request was tabled at the June 6, 2024, meeting so the other applicant could better explain what they were wanting to do.

REQUEST:

The Planning Department has received a request from Crystal Viera and Steven Brown for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road, PID #82429350.000 (GPC #24-17-VAR). The application fee of \$175 was paid on April 15, 2024. All public notice requirements have been met.

BACKGROUND:

There currently is a house and a separate garage apartment on the property. The house was heavily damaged during Hurricane Katrina and is in the process of being demolished. The garage apartment was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The apartment is 848 square feet. The garage area is 875 square feet and can also be converted into living space. In order to occupy the existing apartment, the applicants will need a 477 square foot variance. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District.

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The applicants are asking for a 477 square foot variance to the minimum square footage for a dwelling in an AG Agricultural District. Although the house on the property was heavily damaged in Hurricane Katrina and is in the process of being demolished, the garage apartment on the property was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The garage apartment has 848 square feet of living area. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District. The applicants are requesting a 477 square foot variance.

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Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

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Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

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The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor

Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

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- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicant to present their case.

Steven Brown, the applicant, apologized for the confusion at the last meeting when his fiancée presented the case. He said they never planned to live in the structure. It was in bad need of repairs, and he wanted the electricity turned on so that they could make repairs and complete what the previous owner had started. The previous owner was in the process of converting the garage into living space. It is all wired and has a/c. The garage doors in the front need to be removed and new doors put in. He said they didn't plan on moving into a 400 square foot dwelling. They were just trying to get a temporary power pole so they could use their table saws, etc. to do repairs.

Chairman Jamison said that from what she remembers from the last meeting, the problem was that his fiancée said that they were going to stay the night there sometimes after a hard day working on the property and have a place to shower. His fiancée didn't seem to know how long they were going to stay there. She explained that this structure was originally an accessory structure to a house that had been damaged by a storm and had recently been torn down. Her concern was that, if the request were to be approved, the applicants might move into the structure and never build a house that met the 1325 square foot requirement for that district.

Commissioner McManus noted that the structure would become their primary residence.

Chairman Jamison said that because the structure would become their primary residence, they would not be able to build another house on the property.

Mr. Brown said they were just going to fix the building up so someone would buy it and that they were already trying to sell it. He said they had already put \$20,000 into it.

Chairman Jamison said that her understanding now was that they wanted to finish the garage and consider the structure a house, not a garage and a garage apartment, and sell it, not live in it. This was totally different than what was explained at the meeting last month.

Mr. Ankerson noted that the request had turned into something totally different than what was presented to Staff when the request was made. If the applicants want to make it a primary structure, he could revisit everything and see how much square footage would need to be added to the structure for it to meet the minimum square footage requirements for a house. The applicants would have to go through the permit process, and he would have to look at setbacks, etc.

Mr. Brown said that he and his fiancée were already looking at property in Tennessee to buy and that they were planning to move as soon as possible. They didn't want to leave with the structure in the condition it is in since they were trying to sell it. They want to finish the repairs but knew that running generators would be noisy for the neighbors.

Commissioner McManus asked why he didn't just sell the property as is. She said you never know what the new owner might want to do with the property or the structure.

Mr. Brown said that may be what they decide to do.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Hudson made a motion to deny the request.

Chairman Jamison seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 DeAnna McManus
 Maurice Hudson
 William Davis
 Chris Hoover

ABSENT: **Ricky Decoteau**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 11, 2024

GPC #24-17-VAR

5900 Brown Road

VII. NEW BUSINESS

1. Consider a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District. 5900 Brown Road, (GPC #24-17-VAR)

**NOTE: This case was tabled at the June 6, 2024, meeting.*

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: May 28, 2024

Subject: Consider a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District. 5900 Brown Road, (GPC #24-17-VAR)

REQUEST:

The Planning Department has received a request from Crystal Viera and Steven Brown for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road, PID #82429350.000 (GPC #24-17-VAR). The application fee of \$175 was paid on April 15, 2024. All public notice requirements have been met.

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RECOMMENDATION & CONCLUSION:

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The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

24-17-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant:

Crystal Viera - Steven Brown

Name of Business: _____

Phone: 803-904-9840

Property Address:

5900 BROWN Rd

Mailing Address (if Different):

11310 HAZEL HOUNDRS Rd
Vandenberg, MS 39565

E-Mail Address:

CrystalViera36@gmail.com

Reason for request, location and intended use of Property:

Home Variance 477 sq ftin AG

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- ☒ 3. Copy of protective covenants or deed restrictions, if any.
- ☐ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 5. Any other information requested by the Planning Director.

Signature of Applicant:

Crystal Viera / Steven Brown

Date of Application:

05-16-24

FOR OFFICE USE ONLY

Date Received

4/15/24

Verify as Complete

Bals

Fee Amount Received

176.00

Initials of Employee Receiving Application

Bals

Pol. #251.00 for SE
~~Refund~~ Refunding \$75

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

House destroyed during Hurricane
Apartment garage still existing

2. Are these special conditions and circumstances a result of your actions? Explain.

No

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

garage apartment still existing
and undamaged

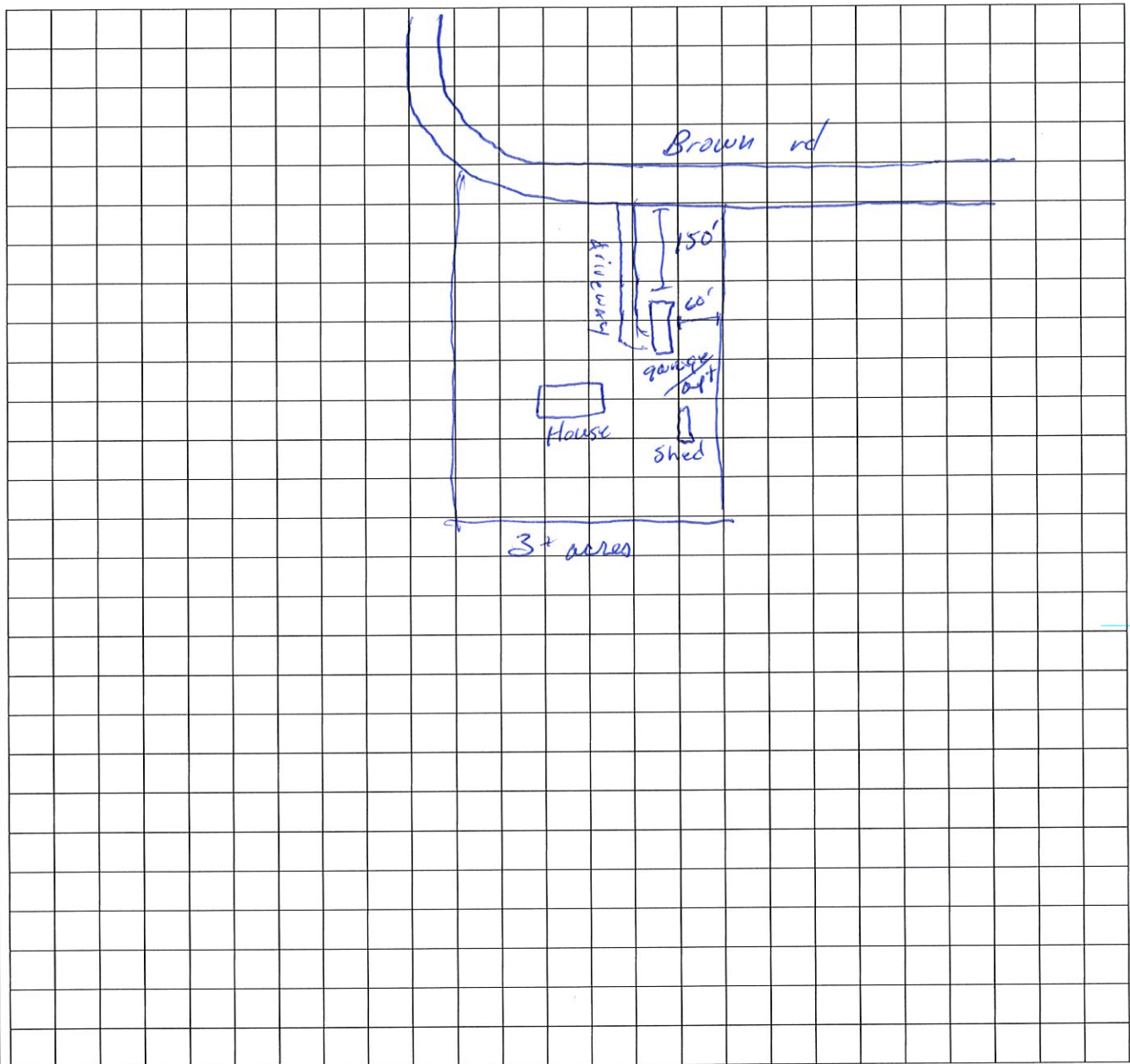
4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

No

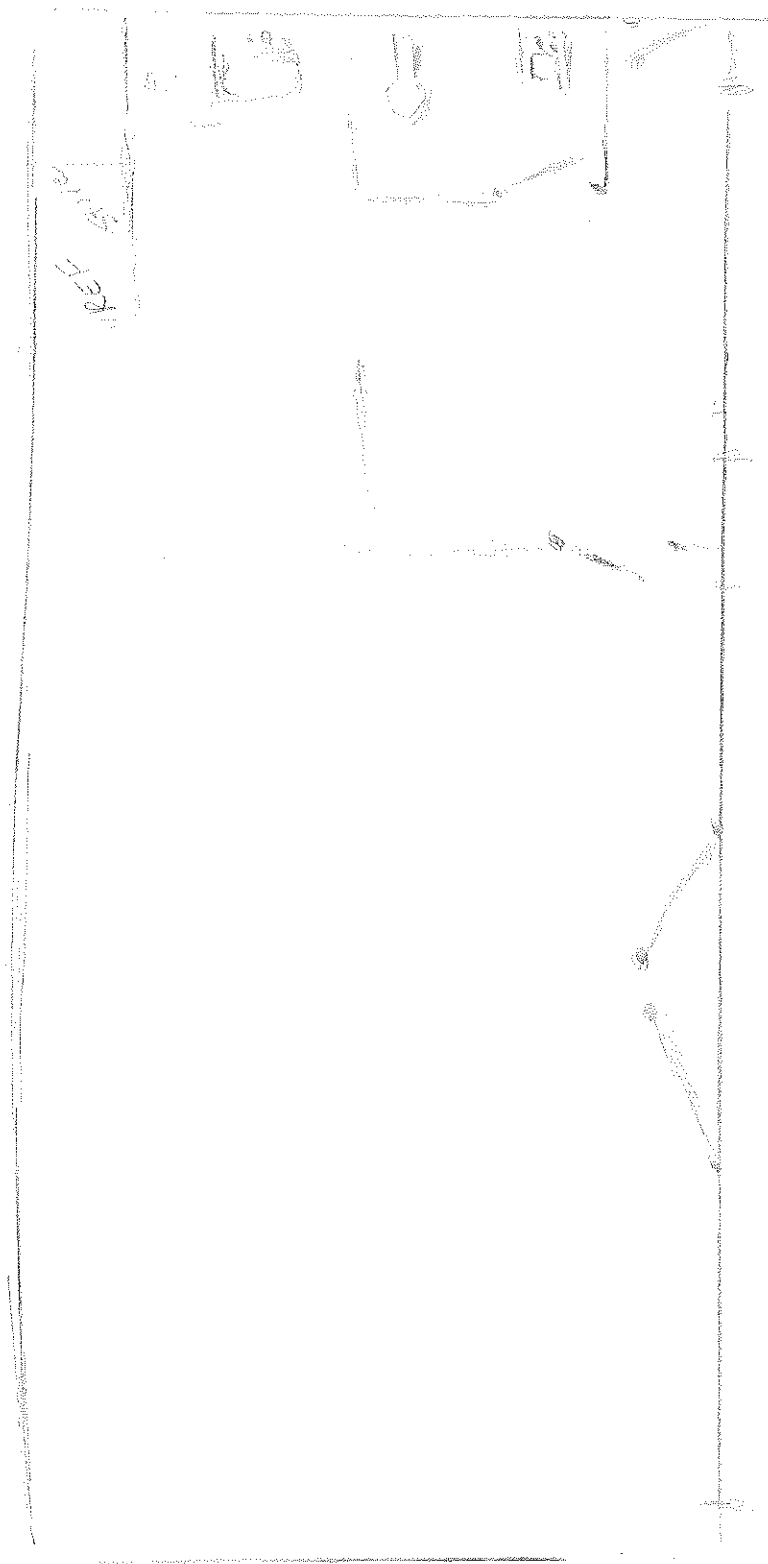
NARRATIVE

Property is 3+ acres with house and 3 car garage apartment above garage. Property is fenced in. House is in the process of being demolished due to damage by Katrina, garage is intact and was not affected. We would like to get temporary power for apartment and what necessary needs to clear & cleanup. Until we rebuild our future home, also the garage can be converted into temporary living space. Apartment is 845 sq. ft. garage is 875 sq. ft. We are hoping to accomplish this project within 2 months, approximately 8-31-24.

DIAGRAM









INDEXING INSTRUCTIONS: Section 29, T7S, R7W (3 acres +/-)

Prepared By:
Andy J. Alfonso, III
Attorney at Law
2112 Bienville Blvd., Suite H1
Ocean Springs, MS 39564
(228) 818-5552

Return to:
Andy J. Alfonso, III
Attorney at Law
2112 Bienville Blvd., Suite H1
Ocean Springs, MS 39564
(228) 818-5552

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

FOR AND CONSIDERATION of the sum of TEN AND NO/100 DOLLARS (\$10.00), cash in hand paid and other good, legal and valuable considerations, the receipt of all of which is hereby acknowledged, the undersigned

Janet L. Shaw
174 Deakins Rd., Jonesobough, TN 37659
c/o (228) 818-5552

does hereby sell, convey and warrant unto

Steven L. Brown and Crystal Viera
11310 Hazel Bounds Rd., Vancleave, MS 39553
c/o (228) 818-5552

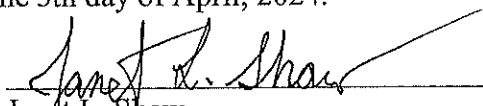
as joint tenants with full right of survivorship and not as tenants in common the land and property situated in the County of Jackson, State of Mississippi, described as follows, to-wit:

SEE EXHIBIT "A"

THIS CONVEYANCE is made subject to all applicable building restrictions, restrictive covenants, easements and mineral reservations of record.

IT IS AGREED and understood that the taxes for the current year have been prorated as of this date on an estimated basis. When said taxes are actually determined, if the proration as of this date is incorrect, the Grantor agrees to pay to the Grantee or his/her assigns any amount which is a deficit on an actual proration and likewise, the Grantee agrees to pay to the Grantor any amount overpaid by the Grantor.

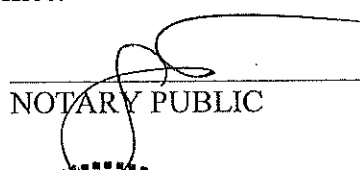
WITNESS THE SIGNATURE of the Grantor, this the 5th day of April, 2024.


Janet L. Shaw

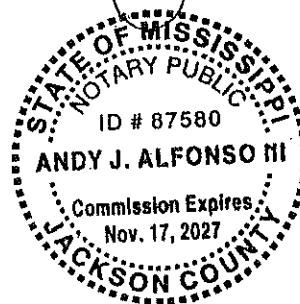
STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY appeared before me, the undersigned authority in and for the said county and state on this 5th day of April, 2024, within my jurisdiction, the within named Janet L. Shaw, who acknowledged that she executed the above and foregoing instrument.

GIVEN under my hand and the official seal of my office.


NOTARY PUBLIC

File #240175



DECLARATION OF ACCEPTANCE

**PROPERTY ADDRESS: 5900 Brown Road
Gautier, MS, 39553**

All warranties and statements, expressed or implied, as to property condition, financing terms, and all representations of all parties, including seller, buyer, and cooperating brokers, contained in the Contract for Sale and Purchase of Real Estate have been complied with to our satisfaction. The structure(s) on this property are not habitable, and they are dangerous. Purchasers and sellers absolve all parties to this transaction including but not limited to each other, the agent and broker, closing attorney and staff from any injuries or damages incurred by themselves, their property or guests related to any and all structures on this property above or below ground level.

We, the undersigned, do hereby declare that without any reservations we hereby accept the property as to the condition of the house, other improvements, fixtures and equipment, decoration, suitability and readiness for use as our home, as well as financing terms, and all other representations of buyers and sellers and cooperating brokers, and any other statements or representations contained in the contract or any addendum attached hereto. We do further declare that the consideration paid is acceptable to us, and that we understand that market conditions change, and that property values therefore change, and that we release Sellers, Sellers' Agents, and any Broker in this transaction from any responsibility resulting from changes in market conditions.

We understand that with the acceptance of the Deed, the Sellers will have no further responsibility or liability for any repairs to the property. Buyers and Sellers hold harmless the cooperating brokers for any representations, both expressed and implied, in the aforementioned contract or in any other form, not thus merged in the Deed.

Steven Brown 4/5/24
BUYER DATE

Janet Shaw 04/05/24
SELLER DATE

Cyotol Viera 04-05-24
BUYER DATE

SELLER DATE

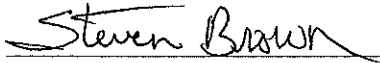
LIMITED POWER OF ATTORNEY

For and in consideration of the closing of the real estate transaction for property located at 5900 Brown Road, Gautier, MS 39553, the undersigned, hereby grants, Andy J. Alfonso, III, Attorney at Law, as settlement agent, limited power of attorney to correct and/or execute or initial all of the closing documentation required to be executed by the undersigned at settlement including, but not limited to, the correction and/or execution and/or initialing of closing statements, notes, deeds of trusts, deeds, affidavits, legal descriptions and any and all other closing documents required by the lender or for the closing of this real estate transaction. The Borrower also specifically grants the settlement agent the authority to execute corrections including, but not limited to, the Deed of Trust in connection with the loan closing and/or any confirmatory Deed of Trust necessary in connection with this closing. The Seller also specifically grants the settlement agent the authority to execute corrective instruments including but not limited to any deed of conveyance associated with the transaction herein described, or future instruments as relate to the condition of the property.

THIS LIMITED POWER OF ATTORNEY MAY NOT BE USED TO INCREASE THE INTEREST RATE THE UNDERSIGNED IS PAYING, INCREASE THE TERM OF THE UNDERSIGNED'S LOAN, INCREASE THE UNDERSIGNED'S OUTSTANDING PRINCIPAL BALANCE OR INCREASE THE UNDERSIGNED'S MONTHLY PRINCIPAL AND INTEREST PAYMENTS. Any of these specified changes must be executed directly by the undersigned.

This Limited Power of Attorney may not be revoked and shall not be affected by the subsequent disability or incompetence of the Principal.

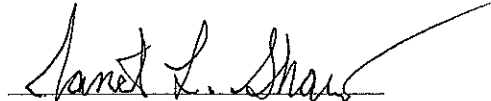
IN WITNESS WHEREOF, the undersigned have executed this Limited Power of Attorney on this the 5th day of April, 2024.



Steven L. Brown



Crystal Viera



Janet L. Shaw

STATE OF MISSISSIPPI
COUNTY OF JACKSON

Personally appeared before me, the undersigned authority in and for the said county and state, on this 5th day of April, 2024, within my jurisdiction, the within named Steven L. Brown, Crystal Viera, and Janet L. Shaw who acknowledged that they executed and delivered the above and foregoing instrument.

WITNESS OUR SIGNATURES AND OFFICIAL SEAL OF OFFICE, this 5th day of April, 2024.

NOTARY PUBLIC

**A. Settlement Statement (HUD-1)**

B. Type of Loan			
1. ☐ FHA	2. ☐ RHS	3. ☐ Conv. Unins.	6. File Number 240175
4. ☐ VA	5. ☐ Conv. Ins.		7. Loan Number
8. Mortgage Insurance Case Number			
C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for information purposes and are not included in the totals.			
D. Name and Address of Borrower Steven L. Brown Crystal Viera 11310 Hazel Bounds Rd. Vandlease, MS 39563		E. Name and Address of Seller Janet L. Shaw 174 Deakins Rd. Jonesborough, TN 37659	
		F. Name and Address of Lender	
G. Property Location 5900 Brown Road Gautier, MS 39553		H. Settlement Agent ((228) 818-5552) Andy J. Alfonso, III, Attorney at Law 2112 Bienville Blvd, H1, Ocean Springs, MS 39564	
		Place of Settlement 2112 Bienville Blvd Suite H-1 Ocean Springs, MS 39564	I. Settlement Date 04/05/2024
J. SUMMARY OF BORROWER'S TRANSACTION:		K. SUMMARY OF SELLER'S TRANSACTION:	
100. GROSS AMOUNT DUE FROM BORROWER		400. GROSS AMOUNT DUE TO SELLER	
101. Contract sales price	70,000.00	401. Contract sales price	70,000.00
102. Personal property		402. Personal property	
103. Settlement charges to borrower (line 1400)	979.00	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		Adjustments for items paid by seller in advance	
106. City/town taxes to		406. City/town taxes to	
107. County taxes to		407. County taxes to	
108. Assessments to		408. Assessments to	
109.		409.	
110.		410.	
111.		411.	
112.		412.	
120. GROSS AMOUNT DUE FROM BORROWER	70,979.00	420. GROSS AMOUNT DUE TO SELLER	70,000.00
200. AMOUNTS PAID BY OR IN BEHALF OF BORROWER		500. REDUCTIONS IN AMOUNT TO SELLER	
201. Deposit or earnest money	1,000.00	501. Excess Deposit (see instructions)	
202. Principal amount of new loan(s)		502. Settlement charges to seller (line 1400)	4,900.00
203. Existing loan(s) taken subject to		503. Existing loans taken subject to	
204.		504. Payoff of first mortgage loan	
205.		505. Payoff of second mortgage loan	
206.		506.	
207.		507. Deposit being disbursed as proceeds (1,000.00)	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		Adjustments for items unpaid by seller	
210. City/town taxes to		510. City/town taxes to	
211. County taxes 01/01/2024 to 04/05/2024	356.84	511. County taxes 01/01/2024 to 04/05/2024	356.84
212. Assessments to		512. Assessments to	
213.		513.	
214.		514.	
215.		515.	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
220. TOTAL PAID BY / FOR BORROWER	1,356.84	520. TOTAL REDUCTION AMOUNT DUE SELLER	5,256.84
300. CASH AT SETTLEMENT FROM OR TO BORROWER		600. CASH AT SETTLEMENT TO OR FROM SELLER	
301. Gross amount due from borrower (line 120)	70,979.00	601. Gross amount due to seller (line 420)	70,000.00
302. Less amounts paid by/for borrower (line 220)	1,356.84	602. Less reduction amount due to seller (line 520)	5,256.84
303. CASH FROM BORROWER	69,622.16	603. CASH TO SELLER	64,743.16

SUBSTITUTE FORM 1099 SELLER STATEMENT: The information contained herein is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction will be imposed on you if this item is required to be reported and the IRS determines that it has not been reported. The Contract Sales Price described on Line 401 above constitutes the Gross Proceeds of this transaction.

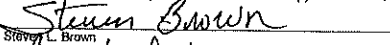
SELLER INSTRUCTIONS: To determine if you have to report the sale or exchange of your primary residence on your tax return, see the Schedule D (Form 1040) instructions. If the real estate was not your primary residence, complete the applicable parts of Form 4797, Form 6252, and/or Schedule D (Form 1040).

TIN#

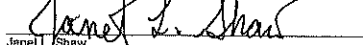
Janet L. Shaw

L. SETTLEMENT CHARGES:		File Number: 240175		
700. Total Real Estate Broker Fees	4,900.00			
Division of commission (line 700) as follows:				
701. \$	4,900.00 to Coldwell Banker Alfonso Realty			
702. \$	to			
703. Commission paid at Settlement				4,900.00
704.				
705.				
800. Items Payable in Connection with Loan		P.O.C.		
801. Our origination charge	\$ (from GFE#1)			
802. Your credit or charge (points) for the specific interest rate chosen	\$ (from GFE#2)			
803. Your adjusted origination charges	(from GFE A)			
804. Appraisal fee	(from GFE#3)			
805. Credit report	(from GFE#3)			
806. Tax service	(from GFE#3)			
807. Flood certification	(from GFE#3)			
808.				
809.				
810.				
811.				
812.				
813.				
814.				
900. Items Required by Lender to Be Paid In Advance				
901. Daily interest charges from to @\$ /day	(from GFE#10)			
902. Mortgage Insurance premium for to	(from GFE#3)			
903. Homeowner's Insurance for to	(from GFE#11)			
904. Flood Insurance Premium				
905. Windstorm Insurance Premium				
1000. Reserves Deposited with Lender				
1001. Initial deposit for your escrow account	(from GFE#9)			
1002. Homeowner's Insurance mo. @ \$ per mo. \$				
1003. Mortgage Insurance mo. @ \$ per mo. \$				
1004. City property taxes mo. @ \$ per mo. \$				
1005. County property taxes mo. @ \$ per mo. \$				
1006. Annual Assessments mo. @ \$ per mo. \$				
1007. mo. @ \$ per mo. \$				
1008. mo. @ \$ per mo. \$				
1009. Aggregate Adjustment	\$			
1100. Title Charges SECURITY TITLE EXP OWN/STD LOAN 2019-03-01				
1101. Title services and lender's title insurance	(from GFE#4)	350.00		
1102. Settlement or closing fee Andy J. Alfonso, III, Attorney at Law	\$ 350.00 (from GFE#4)			
1103. Owner's title insurance Andy J. Alfonso, III, Attorney at Law/Se	(from GFE#5)	308.00		
1104. Lender's title insurance				
1105. Lender's title policy limit				
1106. Owner's title policy limit 70,000.00 --- 308.00				
1107. Agent's portion of the total title insurance premium Andy J. Alfonso, III, Attorney at Law	\$ 246.40			
1108. Underwriter's portion of the total title insurance premium Security Title Guarantee Corp. of Baltimore(S	\$ 61.60			
1109. Title Search/Abstract Andy J. Alfonso, III, Attorney at Law	(from GFE#4)	290.00		
1110. Overnight/Wiring Andy J. Alfonso, III, Attorney at Law	(from GFE#4)			
1111. ICPL Fee Security Title Guarantee of Baltimore	(from GFE#4)			
1112.				
1113.				
1200. Government Recording and Transfer Charges				
1201. Government recording charges	(from GFE#7)	31.00		
1202. Deed \$ 31.00 Mortgage \$ Releases \$				
1203. Transfer taxes	(from GFE#8)			
1204. City/county tax/stamps Deed \$ Mortgage \$				
1205. State tax/stamps Deed \$ Mortgage \$				
1206.				
1207.				
1208.				
1300. Additional Settlement Charges				
1301. Required services that you can shop for	(from GFE#6)			
1302. Pest Inspection				
1303.				
1304.				
1305.				
1306.				
1307.				
1308.				
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)		979.00	4,900.00	

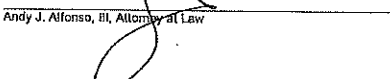
I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in the transaction. I further certify that I have received a copy of the HUD-1 Settlement Statement.


Steven L. Brown


Crystal Viera


Janet L. Shaw

The HUD-1 Settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance with this statement.


Andy J. Alfonso, III, Attorney at Law

DATE

4/5/24

82429350.000 SHAW JANET L

PIDN: 82429350.000

GISP: 779.29-00-0044.00

Owner Information

Percent of Ownership: 100

Name: SHAW JANET L

Name 2:

Mailing Address: 16912 EMILY CAULEY RD
MOSS POINT MS
39562

Site Address: 5900 BROWN RD GAUTIER

Land Information

Section: 29

Acreage: 3

Township: 7

Range: 7

Street Name BROWN
RD

Value and Tax Information

Total Assessed Value: 8940

Total Appraised Value: 59596

Improvement Value: 30626

Land Value: 28970

Tax Amount: 1322

SQ FT: 1226

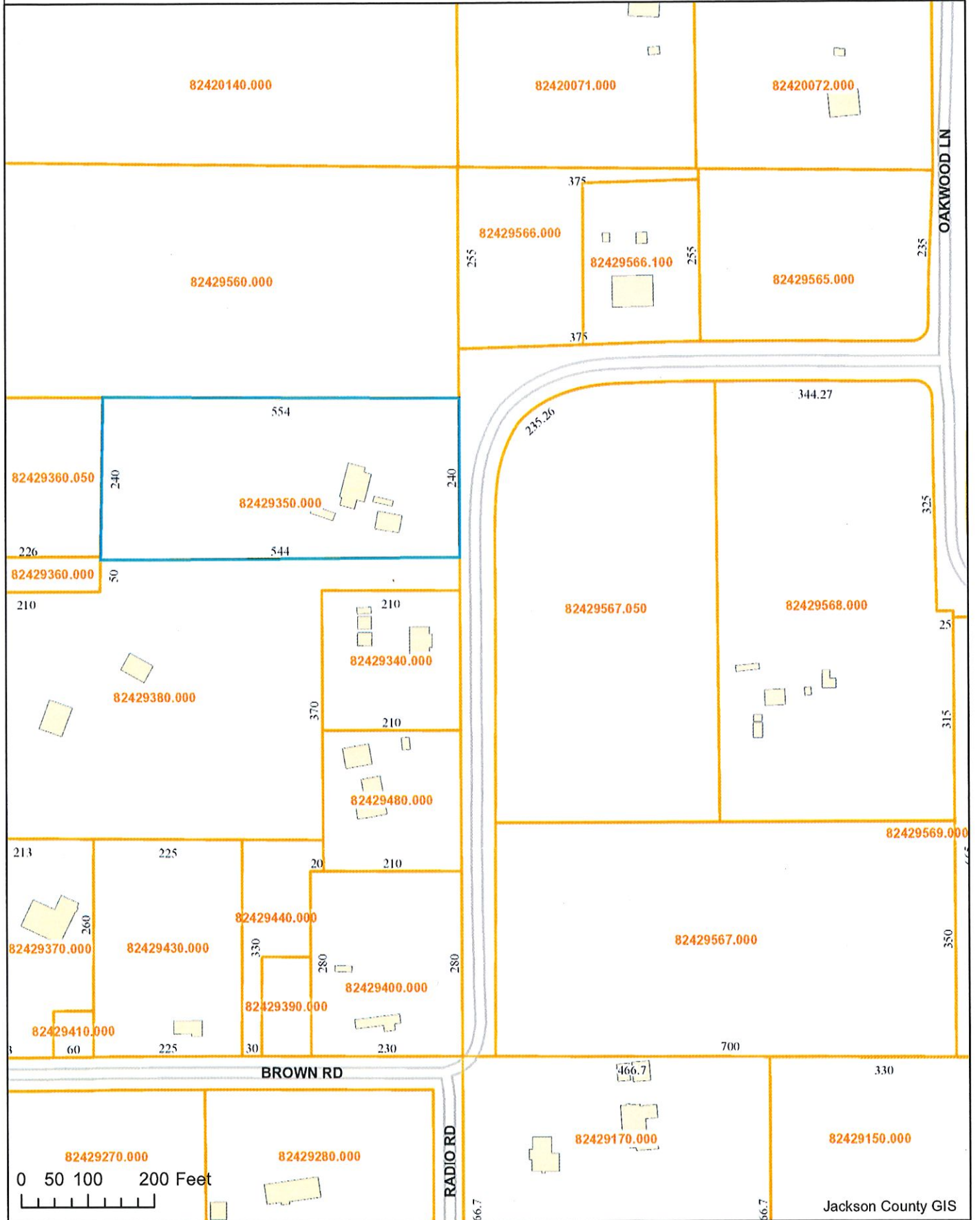
Year Built: 1970

Legal Description

Description: COM NE COR NE1/4 NW1/4 S 330' TO
POB W 544' S 240' E 544' N 240'
TO POB SEC 29-7-7 DB 936-109 (4
4 Map779.29)

Deed Book / Page: 936 / 109

82429350.000 SHAW JANET L



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

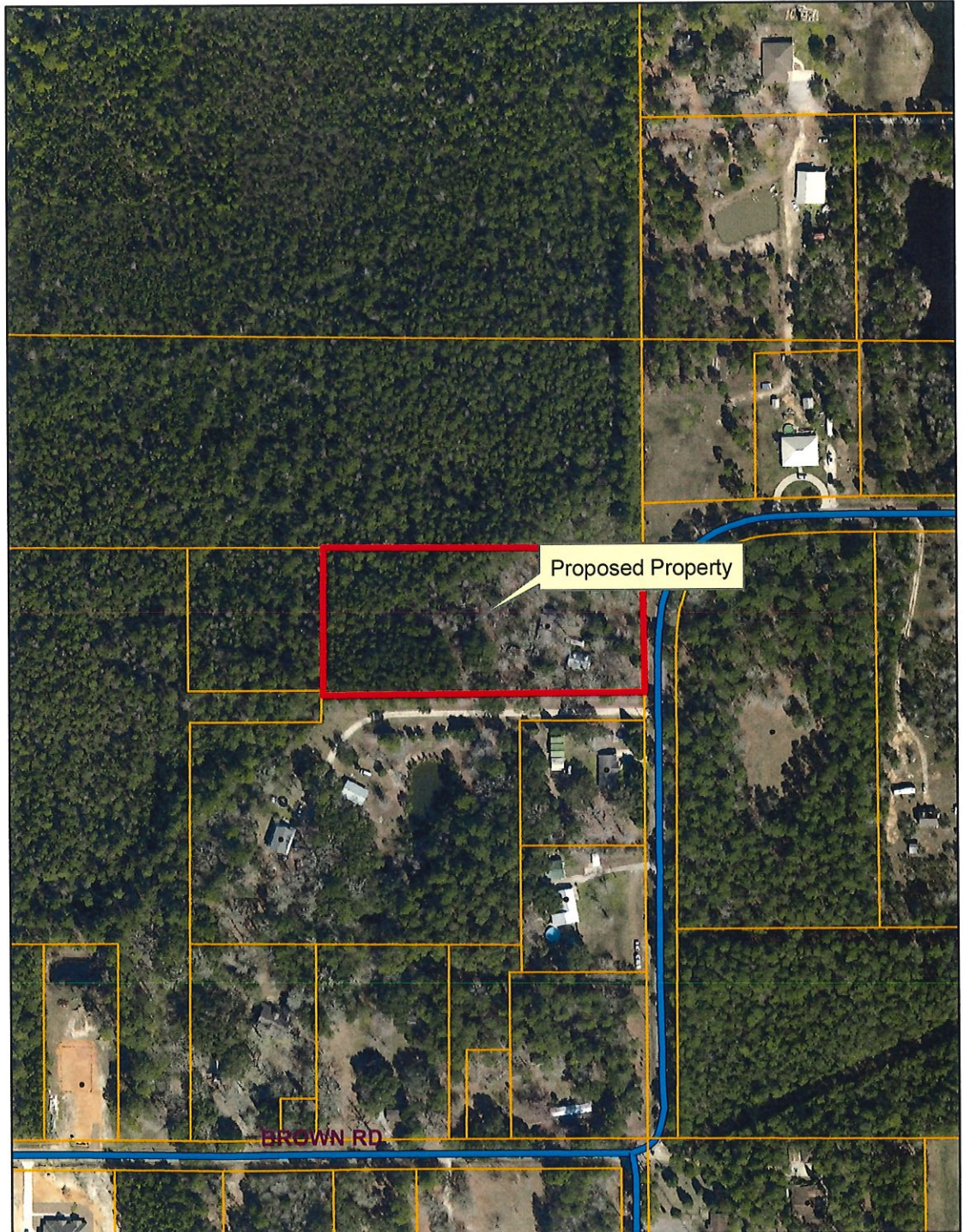


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

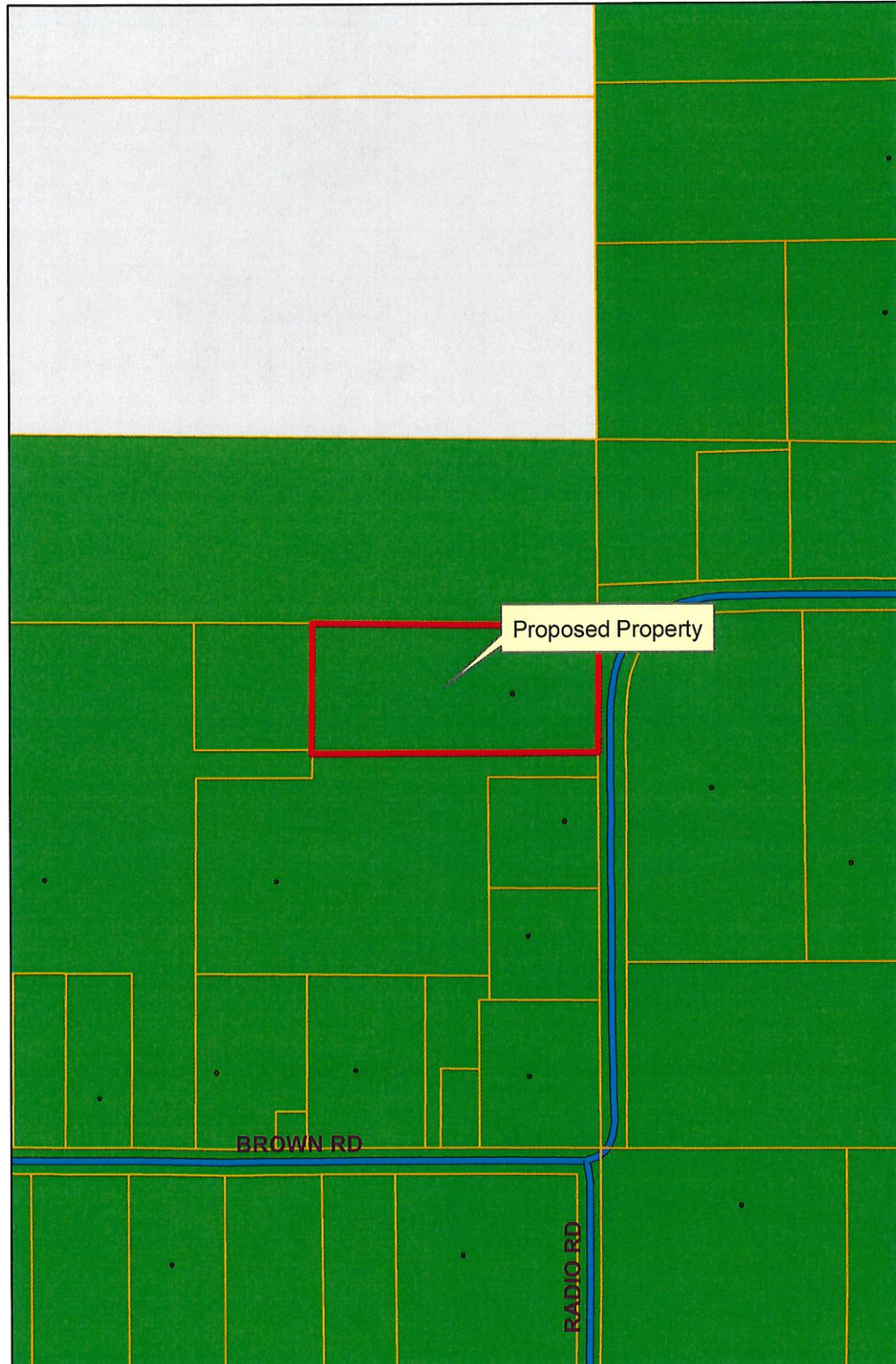


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

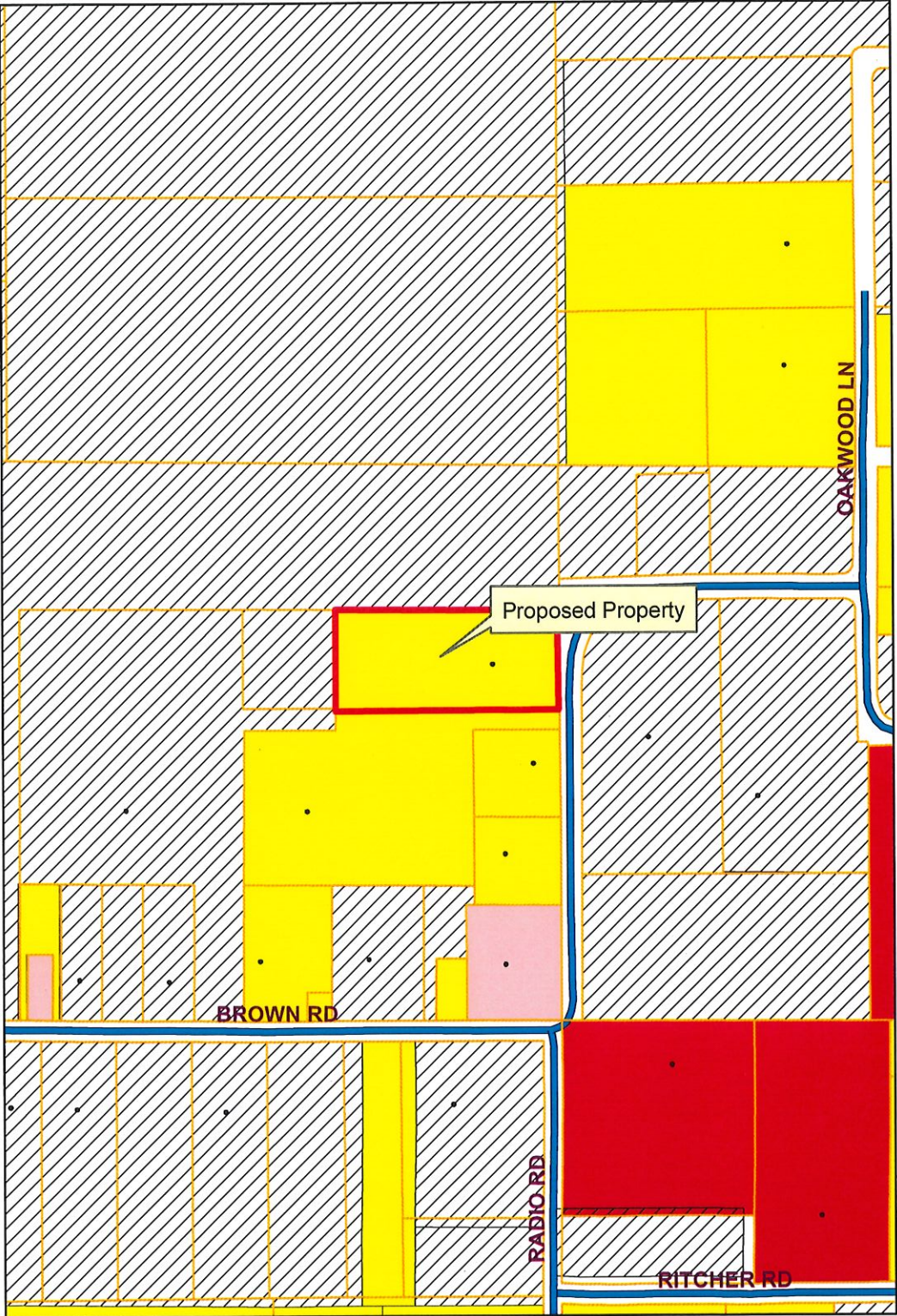


Exhibit D Future Land-Use

Prepared By:

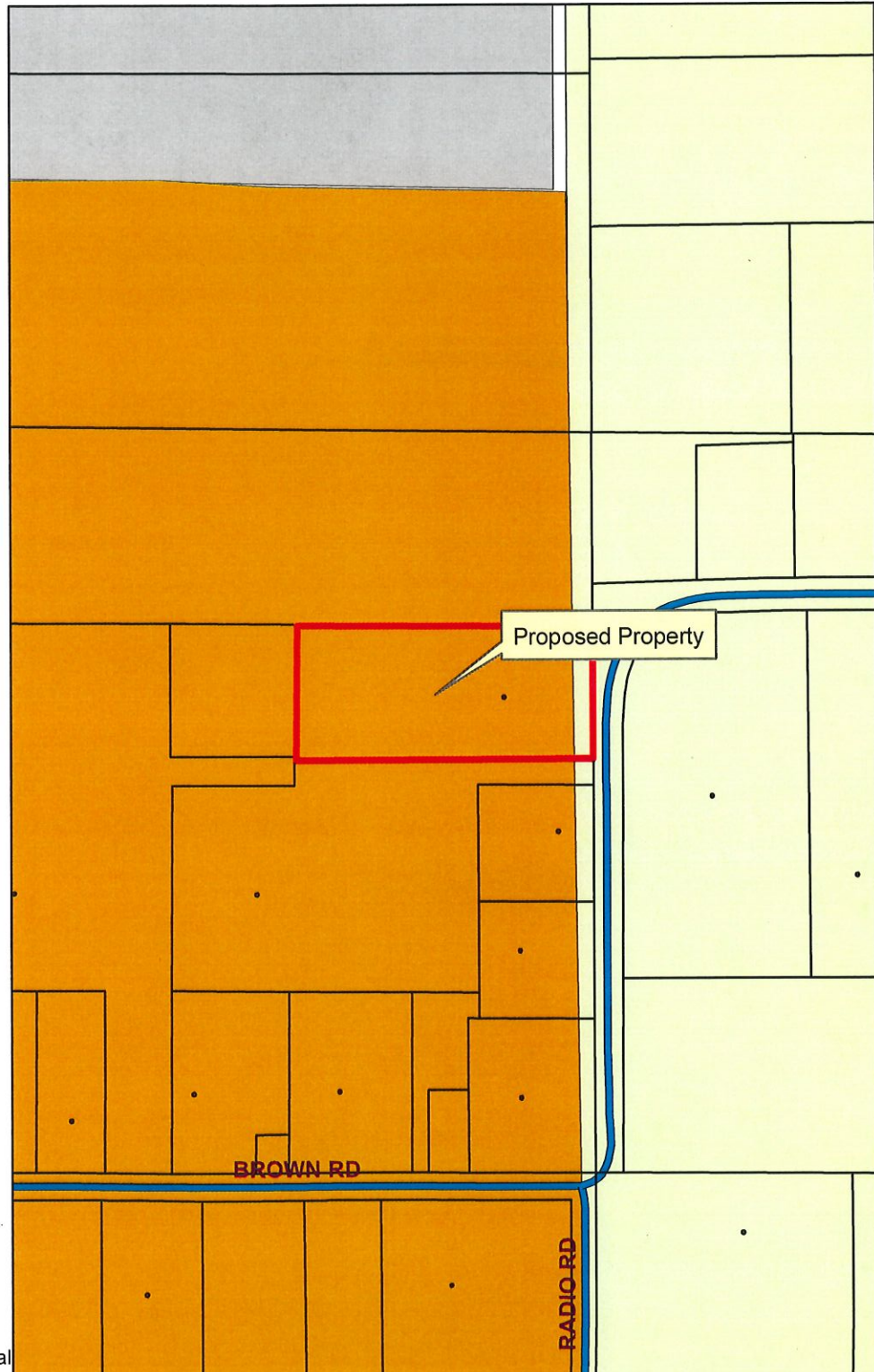
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Barbara Logan

From: Lee Bond
Sent: Thursday, May 30, 2024 8:51 AM
To: Barbara Logan
Subject: Brown Road apartment application

Good morning,

I would like it to be known that I would **oppose** individuals living in a makeshift garage/ apartment while waiting to build a house.

Lee Bond
5701 Brown Road

Get [Outlook for iOS](#)

Excerpt from June 6, 2024, Planning Commission Meeting:

The Planning Department has received a request for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road. (GPC #24-17-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that for the applicants to occupy the existing apartment, the applicants would need a four hundred seventy-seven (477) square foot variance. The UDO requires a minimum of thirteen hundred twenty-five (1325) square feet for a primary structure in an AG Agricultural District. A four hundred seventy-seven (477) square foot variance would allow them to have power to the structure and to occupy the existing apartment.

Chairman Jamison asked if the applicants made the garage part of the existing garage apartment into living area would it not meet the required square footage.

Mr. Ankerson said if they planned to do that, this request wouldn't be needed, but the narrative sounded like they planned to maybe do that in the future. The applicants would have to tell the Commissioners exactly what the plan was.

Commissioner Davis asked, if the variance was approved, could the structure be sold and then the buyer could live there with it being only 848 square feet.

Mr. Ankerson explained that as long as that structure was there it could be.

REQUEST:

The Planning Department has received a request from Crystal Viera and Steven Brown for a four hundred seventy-seven (477) square foot variance for a dwelling in an AG Agricultural Zoning District at 5900 Brown Road, PID #82429350.000 (GPC #24-17-VAR). The application fee of \$175 was paid on April 15, 2024. All public notice requirements have been met.

BACKGROUND:

There currently is a house and a separate garage apartment on the property. The house was heavily damaged during Hurricane Katrina and is in the process of being demolished. The garage apartment was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The apartment is 848 square feet. The garage area is 875 square feet and can also be converted into living space. In order to occupy the existing apartment, the applicants will need a 477 square foot variance. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District.

DISCUSSION:

The applicants are asking for a 477 square foot variance to the minimum square footage for a dwelling in an AG Agricultural District. Although the house on the property was heavily damaged in Hurricane Katrina and is in the process of being demolished, the garage apartment on the property was not damaged. The applicants would like to live in the garage apartment until they can build a new home. The garage apartment has 848 square feet of living area. The Unified Development Ordinance (UDO) requires a minimum of 1325 square feet of living area in an AG Agricultural District. The applicants are requesting a 477 square foot variance.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicants to present their case.

Crystal Viera, the applicant, said she was just trying to get temporary power to the apartment. She wanted to build a retirement home on the property. She said there is a structure already on the property but that was not going to be her home. She said they didn't stay there. They have a place somewhere else where they stay, but they have equipment there that needs electricity so they can do what they want to do.

Commissioner Davis asked Ms. Viera if she was planning on living in the apartment.

Ms. Viera said they weren't planning on living in it. They just planned to stay a couple days at a time here and there while they were working on it.

Chairman Jamison asked if they planned to start building on the house soon.

Ms. Viera said they were and that they had already demolished the old house that was on the property and were trying to get the debris hauled off now.

Commissioner Ward asked Mr. Ankerson if they didn't want to live there and just wanted temporary power, could they just be given temporary power.

Mr. Ankerson explained that they were demolishing the primary structure so there would be an accessory structure without a primary structure, but Staff was told that their intention was to live in the apartment while they built the house. That is the reason they are asking for a Variance instead of a Special Exception.

Commissioner McManus asked where the applicant lived currently and why did they want to live there now instead of finishing it and then living there.

Ms. Viera said she currently lived at 11310 Hazel Bounds Road in Vancleave. She said she didn't want to live there right now, she just wanted to stay there two or three days a week while they were working on the property.

Commissioner Davis said there seemed to be some confusion because Mr. Ankerson was told that she wanted to live in the structure while she was constructing her retirement home. He asked if she intended to stay at the property for any length of time.

Ms. Viera said she wanted to stay on the property two or three days here and there while they worked on it.

Commissioner Davis noted that temporary power would not help her because she wanted to stay on the property overnight some.

Chairman Jamison asked if she planned to start building as soon as she cleaned up the property.

Ms. Viera said she did.

Commissioner Ward asked if there was a way to put a time frame on the request since it was a Variance.

Mr. Danos advised that there wasn't.

Commissioner McManus stated that she was not hearing an actual need for the variance because the applicant currently had a place to live.

Chairman Jamison asked if the apartment was livable at this time.

Ms. Viera said that it had needed drywall & insulation and she had done that.

Commissioner Ward explained to Ms. Viera that the Planning Commission had recently denied other variance requests for smaller square footage in the same area.

Ms. Viera said she doesn't have to stay there but there would be some days when they had worked hard on the property and would just like to stay there instead of making the drive to where they are currently staying.

Chairman Jamison stated that if the request was approved, Ms. Viera would be able to stay in the apartment forever even though her original intent was to build. She said that unforeseen things happen. Financial and health situations can change unexpectedly.

Mr. Ankerson explained that if the variance was denied or the applicant didn't intend to live there the applicant could turn in plans to build a home, get a permit, and power could be released to a temporary power pole for construction. This would still not allow the applicants to live in the apartment.

Commissioner Decoteau noted that Ms. Viera seemed confused about everything.

Ms. Viera said that she was confused, and this was all new to her and that she didn't even know what it took to build a house. She said her fiancé was the one who understood everything, but he couldn't be at the meeting because he was in South Carolina for a closing. She said he would be back on June 18th.

Chairman Jamison asked Mr. Ankerson if this was approved, which would make it a primary structure, how could the applicant build a house on the same property. That would make two primary structures on one lot.

Mr. Ankerson said that she could build a house as long as she made the apartment back into an accessory structure of some type and didn't live in it. She could turn it back into a garage with storage over the top of it or if she reduced the square footage to seven hundred fifty (750) square feet she could make it a guest house.

Commissioner McManus asked if there were other houses in Gautier that are less than 1325 square feet and if so, how small are they.

Mr. Ankerson said he has looked at houses in the Martin Bluff area that are 950 to 1000 square feet but most of those houses were already existing when these stipulations were adopted with the UDO.

Commissioner Hudson noted that after Hurricane Katrina a few Special Exceptions were allowed for some smaller houses.

Commissioner Decoteau asked if the Commission could table the request since the primary spokesperson was not present to answer some of their questions. He said he doesn't think the Commissioners have all the information.

Mr. Danos said the request could be tabled.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Decoteau made a motion to table the request until the July 11, 2024, meeting.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 DeAnna McManus
 Maurice Hudson
 William Davis
 Ricky Decoteau

ABSENT: **Chris Hoover**

Motion passed.

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting: August 6, 2024
Title: Consider a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception in a R-1 Low Density Single-Family Residential Zoning District, located at 3001 Ladnier Road, (GPC #24-25-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception in a R-1 Low Density Single-Family Residential Zoning District, located at 3001 Ladnier Road, (GPC #24-25-VAR) (PID#85106184.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Planning Department received a request from PROMISS, located at 3001 Ladnier Road, (PID #85106184.000) for a seventeen (17) square foot variance to sign square footage requirements; and

WHEREAS, in August 2006, a Conditional Use was approved for PROMISS, a non-profit Pregnancy Resource Center, that would allow them to be located in an R-1 Single Family Residential Zone at 3001 Ladnier Road; and

WHEREAS, one of the conditions placed on the approval of the Conditional Use was that the only sign allowed would be what was approved for a Home Occupation, which was one unanimated, non-illuminated sign not to exceed one square foot in area mounted flush against the main building; and

WHEREAS, the applicant would like to have an eighteen (18) square foot sign that would be mounted against the main building. In order to comply, the applicants will need a seventeen (17) square foot variance to the signage that was allowed when she was granted the Conditional Use; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of the request;

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the Gautier Planning Commission's recommendation to approve this variance;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/31/2024
Subject: Consider a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District. 3001 Ladnier Road, (GPC #24-25-VAR)

REQUEST:

The Planning Department has received a request from PROMISS for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District at 3001 Ladnier Road, PID #85106184.000 (GPC #24-25-VAR). The application fee of \$175 was paid on May 21, 2024. All public notice requirements have been met.

BACKGROUND:

In August 2006, a Conditional Use was approved for PROMISS, a non-profit Pregnancy Resource Center, that would allow them to be located in an R-1 Single Family Residential Zone at 3001 Ladnier Road. One of the conditions placed on the approval of the Conditional Use was that the only sign allowed would be what was allowed for a Home Occupation which was one unanimated, non-illuminated sign not to exceed one square foot in area mounted flush against the main building. The applicant is asking to be allowed to put up an eighteen square foot sign that would be mounted against the main building.

DISCUSSION:

The applicant is asking for a 17 square foot variance to the signage that was allowed when she was granted the Conditional Use.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the variance as presented.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.11.24 (#24-25-VAR)
2. Complete Packet 24-25-VAR

Excerpt from July 11, 2024, Planning Commission Meeting:

The Planning Department has received a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District at 3001 Ladnier Road, (GPC #24-25-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from PROMISS for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District at 3001 Ladnier Road, PID #85106184.000 (GPC #24-25-VAR). The application fee of \$175 was paid on May 21, 2024. All public notice requirements have been met.

BACKGROUND:

In August 2006, a Conditional Use was approved for PROMISS, a non-profit Pregnancy Resource Center, that would allow them to be located in an R-1 Single Family Residential Zone at 3001 Ladnier Road. One of the conditions placed on the approval of the Conditional Use was that the only sign allowed would be what was allowed for a Home Occupation which was one unanimated, non-illuminated sign not to exceed one square foot in area mounted flush against the main building. The applicant is asking to be allowed to put up an eighteen square foot sign that would be mounted against the main building.

DISCUSSION:

The applicant is asking for a 17 square foot variance to the signage that was allowed when she was granted the Conditional Use.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Jamison asked the applicant to present her case.

Rachel Nilsen, Director of PROMISS, explained that they were an outreach ministry of churches throughout Jackson and George County and that all their support is from churches and individuals in the community. They are also a member agency of United Way. All their services are free. They have been in Gautier since 2006 when they purchased the property at 3001 Ladnier. They currently have a 1’ x 1’ sign with their logo but are wanting the larger sign, that would contain their phone number, so more people would be aware they were there. There is a large space on the building that would allow for a 6’ x 3’ sign. They are wanting a simple black and white sign that would be visible with their phone number. She said she had CupitSigns look at the property and they recommended a 6’ x 3’ sign that would fit on the wall to the left of the door.

Chairman Jamison asked if there was anyone present in support of the request. Quite a few people raised their hand but didn’t necessarily want to speak. There were none in opposition.

Commissioner Hoover asked if the new sign would be illuminated at nighttime.

Ms. Nilsen said they had thought about a small spotlight at night.

Commissioner Hudson stated that a few years ago he noticed they had another sign there.

Ms. Nilsen said they did have a banner that they were bringing in and out, and also two yard sale size signs.

Commissioner Davis said there apparently were no problems with the banner sign other than it having not been approved. The new sign would be neater and more effective than the previous signs, and it would be on the building not in the yard.

ACTION TAKEN:

Chairman Jamison made a motion to recommend that the City Council approve the variance as presented.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 Joshua Ward
 DeAnna McManus
 Maurice Hudson
 Chris Hoover
 William Davis

ABSENT: **Ricky Decoteau**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 11, 2024

GPC #24-25-VAR

3001 Ladnier Road

VII. NEW BUSINESS

7. Consider a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District. 3001 Ladnier Road, (GPC #24-25-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 3, 2024

Subject: Consider a request for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District at 3001 Ladnier Road, (GPC #24-25-VAR)

REQUEST:

The Planning Department has received a request from PROMISS for a seventeen (17) square foot variance to sign square footage requirements previously approved as a Special Exception located in a R-1 Low Density Single-Family Residential Zoning District at 3001 Ladnier Road, PID #85106184.000 (GPC #24-25-VAR). The application fee of \$175 was paid on May 21, 2024. All public notice requirements have been met.

BACKGROUND:

In August 2006, a Conditional Use was approved for PROMISS, a non-profit Pregnancy Resource Center, that would allow them to be located in an R-1 Single Family Residential Zone at 3001 Ladnier Road. One of the conditions placed on the approval of the Conditional Use was that the only sign allowed would be what was allowed for a Home Occupation which was one unanimated, non-illuminated sign not to exceed one square foot in area mounted flush against the main building. The applicant is asking to be allowed to put up an eighteen square foot sign that would be mounted against the main building.

DISCUSSION:

The applicant is asking for a 17 square foot variance to the signage that was allowed when she was granted the Conditional Use.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

24-25-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: Raehele K. NilsenName of Business: PROMISS Phone: 228-297-6477Property Address: 3001 Ladnier Rd. Mailing Address (if Different): P.O. BOX 1226 GautierE-Mail Address: Contactpromiss@gmail.comReason for request, location and intended use of Property: Request Variance for Signage -Advertising of Business, Property Address 17sf Variance

ATTACHMENTS REQUIRED AS APPLICABLE:

- X 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- X 2. A detailed project narrative.
- NA 3. Copy of protective covenants or deed restrictions, if any.
- NA 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- NA 5. Any other information requested by the Planning Director.

Signature of Applicant: Raehele K. Nilsen Date of Application: 4-22-24

FOR OFFICE USE ONLY

Date Received 5/21/24 Verify as Complete B2/SAFee Amount Received 176.00 Initials of Employee Receiving Application Balus

OWNERS CONSENT AND DESIGNATION OF AGENCY - VARIANCE

I, Rachel K. Nilsen, Director, the fee simple owner of the following described property (give legal description):

Lot 184 of College Park West Subdivision as per map or plot thereof recorded in Book 12, Page 37, Records of Plats of Jackson County, Mississippi.

hereby petition to the City of Gautier to Grant a Variance of Dimensional Requirements from 1ft by 1ft to 6ft by 8ft in for sign located at 3001 Lachner Rd. Gaubee.

and affirm that Rachel Nilsen is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Rachel K. Nilsen
(Owner's Signature)

The foregoing instrument was acknowledged before me this 21 day of May, 2024 by Rachel Nilsen, who is personally known to me or has produced AL DL as identification and who did take an oath.

Shanta Butler
(Printed Name of Notary Public)

Shanta Butler
(Signature of Notary Public)



168557. My commission expires 11/26/2027

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?
 PROMISS provides free support to expectant parents and received a special use permit to operate at property address previously described. Original conditional use says 1ft x 1ft sign. We request larger signage to advertise.
2. Are these special conditions and circumstances a result of your actions? Explain.
 PROMISS provides at no cost support that families in Gaubier, Services and Jackson Co. need including diapers, wipes, and baby clothing for support of their developing babies and toddlers. We wish to have signage that they can see from Ladner.
3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.
 This request is made not because the ordinance deprives PROMISS of any rights, but because we want families in Gaubier who need our services to see that we are available to help them. Thank you!
4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.
 We are located in a residential zone. We are not aware if our request is a privilege denied by the Ordinance to other parcels. We were just informed that to get larger signage than 7ft by 7ft, we needed to request a variance. Thank you.

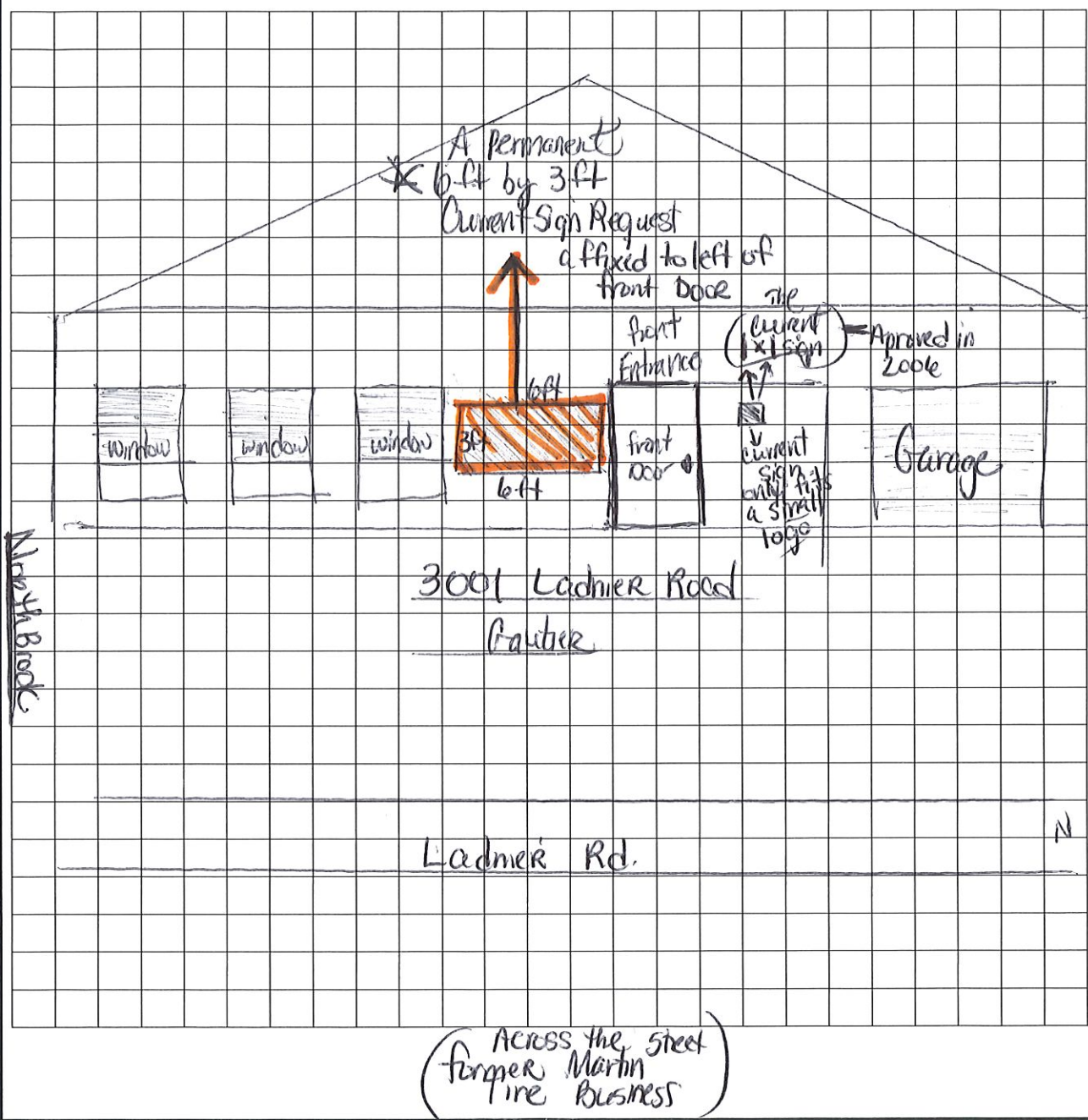
NARRATIVE

The Promiss Center provides free diapers, wipes, formula, baby clothing, parenting / prenatal lessons, pregnancy tests, and prenatal counseling to families in Gaithersburg and the MS Gulf Coast.

We received a special use permit in 2006 to operate our non-profit program. At the time, since we did not address our signage need during the hearing, we were given approval for a 1ft by 1ft sign, since that is the dimension in the ordinance for buildings in a residential zone. We thought this ordinance applied to permanent signage, not yard signs that are mobile, like small campaign signs that are placed on many residential properties or a banner removed when we are not on site. After being informed by the Code Enforcement officer that we were violating the original 1ft by 1ft signage, we removed all signage from our property to comply. However, families needing free support for their babies can no longer see we are available for them when they travel Ladnier Rd.

We request a permanent 6ft by 3ft sign to be affixed directly to the left of our door, on the brick facing of our center as described in Diagram.

Variance Signage Request DIAGRAM



Aug 90

The Sign would be Affixed Directly to Brick Facing in Space Located to left of front Door Entrance and just right of the first window closest to the front Door. It would provide our Name + PHOISS and Telephone Number in Font Large enough for visibility from Ladner Road.
Thank you.

6/6



See "Diagram"
New
Sign
6ft by 3ft
Variance
Request
(Visible to
Ladner
Rd.)

(Current
Sign
1ft by 1ft
sign)

85106184.000 PREGNANCY RESOURCES OF MS

PIDN: 85106184.000

GISP: 871.02-01-0274.00

Owner Information

Percent of Ownership: 100

Name: PREGNANCY RESOURCES OF MS

Name 2:

Mailing Address: PO BOX 1226

GAUTIER MS

39553

Site Address: 3001 LADNIER RD GAUTIER

Land Information

Section: 2

Acreage: 0

Township: 8

Range: 7

Street Name LADNIER
RD

Value and Tax Information

Total Assessed Value: 0

Total Appraised Value: 60669

Improvement Value: 58159

Land Value: 2510

Tax Amount: 0

SQ FT: 1194

Year Built: 1970

Legal Description

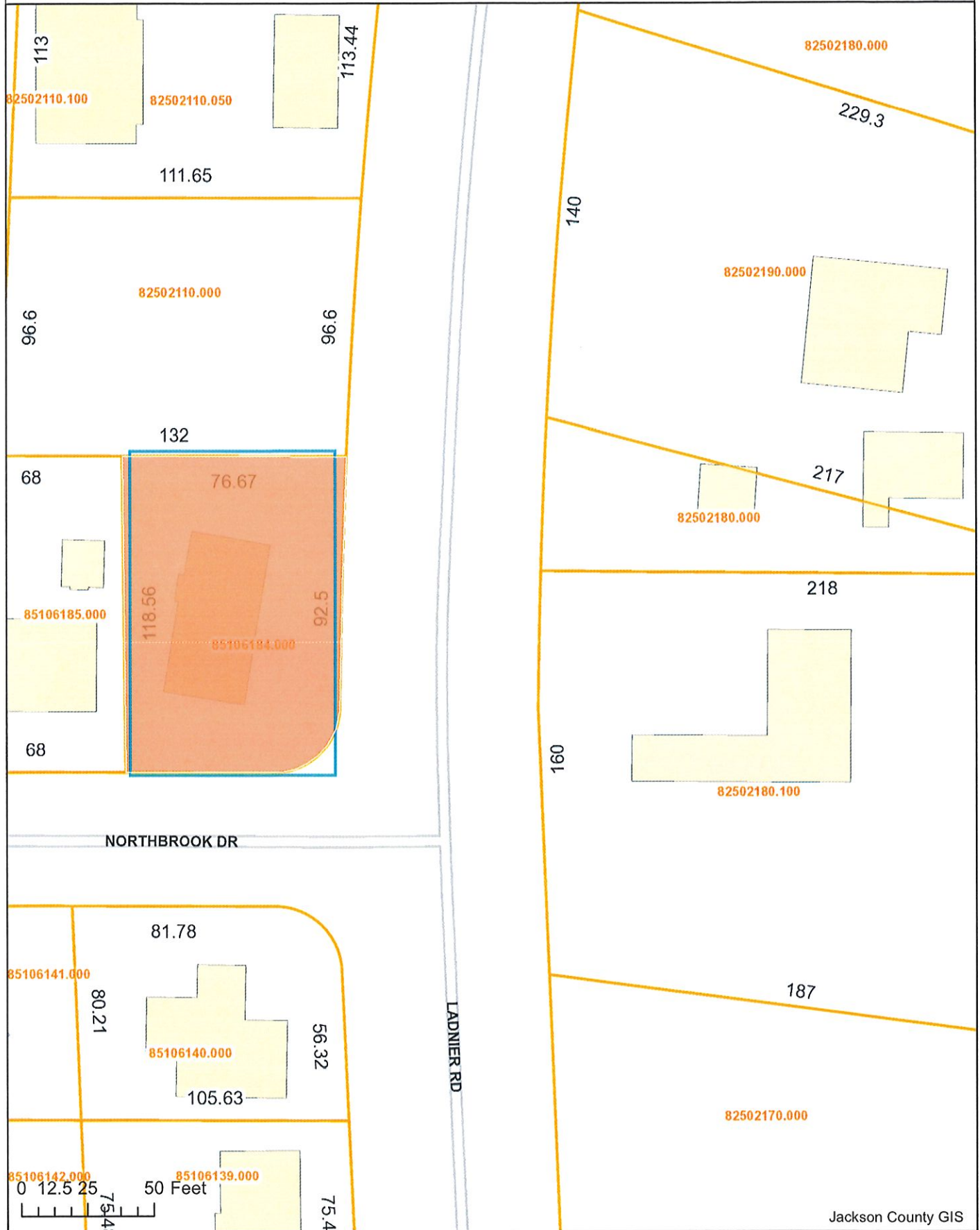
Description: LOT 184 COLLEGE PARK WEST S/D PB

12-37 SEC 13/14-8-7 DB 1448-805

(274 MAP871.02-01)

Deed Book / Page: 1448 / 805

85106184.000 PREGNANCY RESOURCES OF MS



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

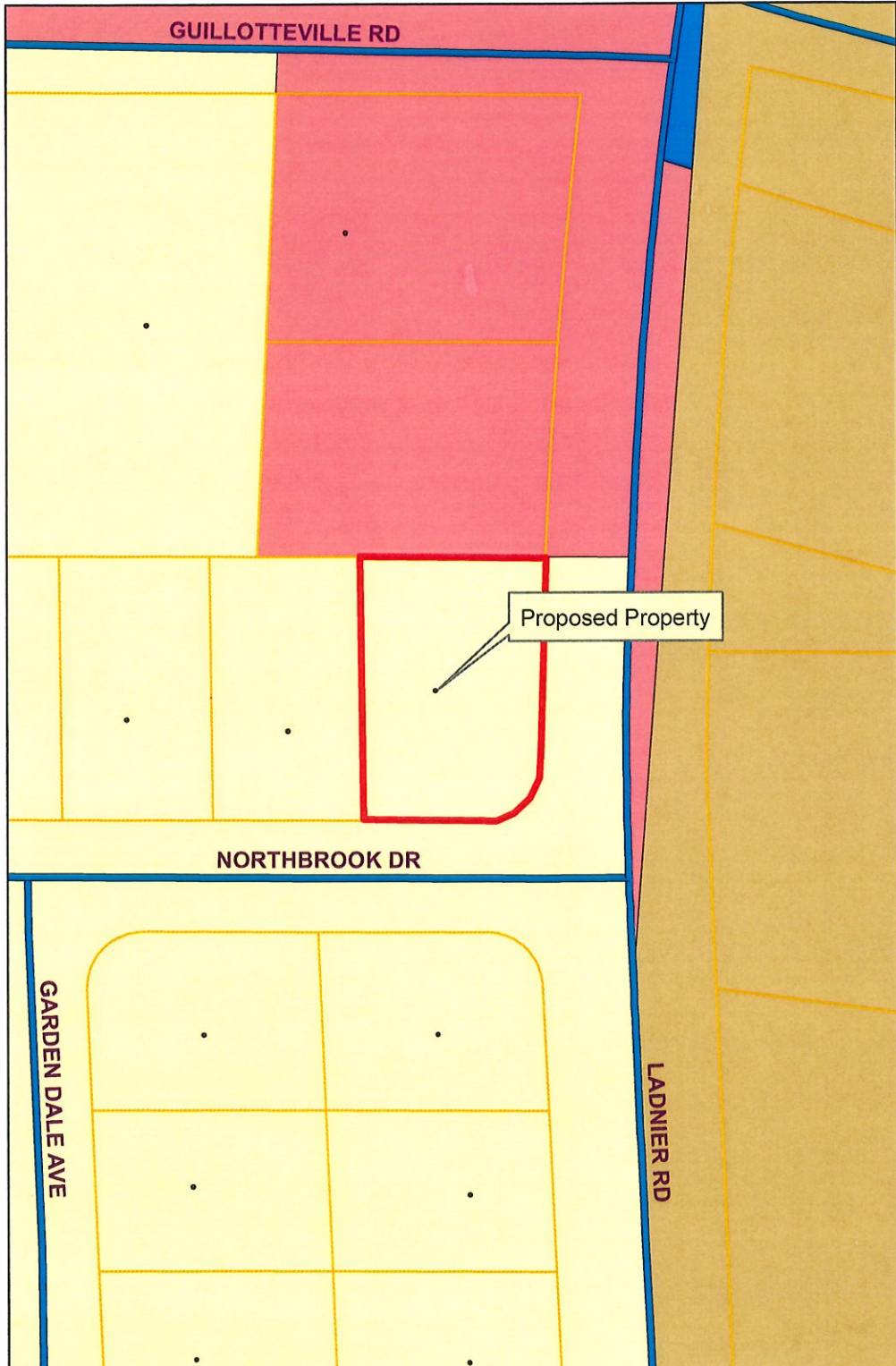


Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

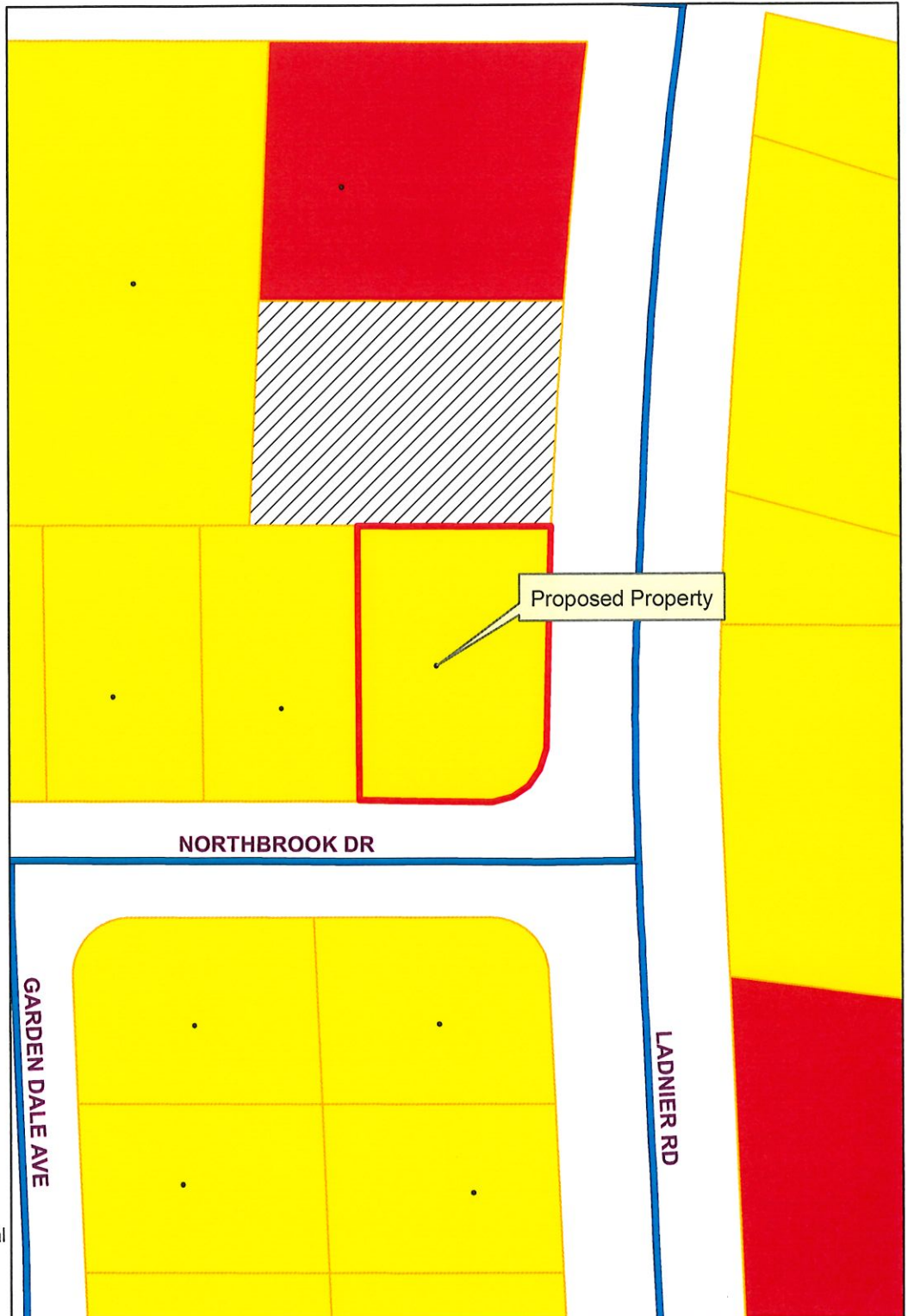


Exhibit D

Future Land-Use

Prepared By:

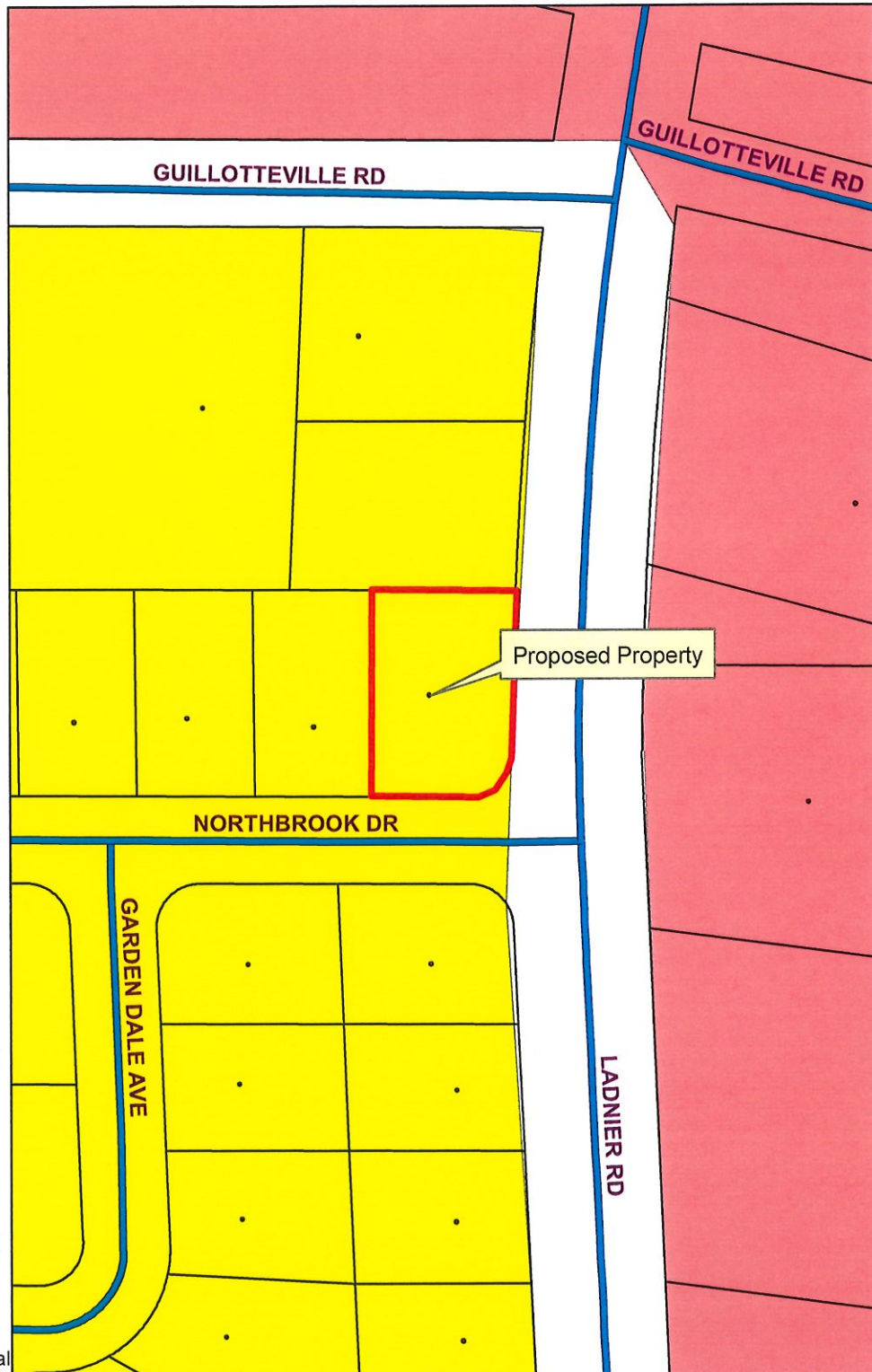
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:

August 6, 2024

Consideration of a Special Exception that would allow a mobile home to be located in an R-1 Low Density Single-Family Residential Zoning District, located at 2132 Dailey Road, (GPC 24-20-SE)

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow a mobile home to be located in an R-1 Low Density Single-Family Residential Zoning District, located at 2132 Dailey Road, (GPC 24-20-SE) (PID#85700145.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 24-20-SE
2132 DAILEY ROAD – SPECIAL EXCEPTION THAT WOULD
ALLOW A MOBILE HOME IN A R-1 LOW DENSITY SINGLE-
FAMILY RESIDENTIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 85700145.000**

WHEREAS, an application for a Special Exception Permit that would allow a Mobile Home in a R-1 Low Density Single-Family Zoning District was submitted by Fernando Rodriguez; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an mobile home, requires a Special Exception Permit in the R-1 Low Density Single-Family Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 1232 Dailey Road; and

WHEREAS, after due public notice, Planning Commission, at its July 11, 2024 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the Special Exception.

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation of the Planning Commission and (approves or denies) the application submitted by Fernando Rodriguez on May 3, 2024 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/31/2024
Subject: Consider a request for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District. 2132 Dailey Road, (GPC #24-20-SE)

REQUEST:

The Planning Department has received a request from Fernando Rodriguez for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District at 2132 Dailey Road, PID #85700145.000 (GPC #24-20-SE). The application fee of \$250 was paid on May 3, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.
Location: 2132 Dailey Road, PID #85700145.000 (See Exhibit A)
General features of the proposed project: Lot Size: 0.34 acres
Existing mobile home on property
Potable Water and Wastewater Services: Available at current location
Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
Current Surrounding Existing Land Use (See Exhibit C): Residential, Vacant, Mobile Homes
Comprehensive Plan Future Land Use Designation (See Exhibit D) Medium Density Residential
Comprehensive Plan Future Land Use Designation (See Exhibit D): Medium Density Residential.

DISCUSSION:

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *I got the property using all my savings with the intention to set my mother in a free and clear of worries environment in the City of Gautier,*

Staff Finding: *There are currently other Mobile Homes existing in the immediate area in the same zoning district.*

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *By allowing my mobile home to stay on the property would not affect any neighbors at all. Seems like many of the homes nearby are mobile homes as well.*

Staff Finding: *Future Land Use designation is Medium Density Residential.*

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *I am not sure how to respond to that. I did get the property not knowing much about it.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception

requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception as presented.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.11.24 (#24-20-SE)
2. Complete Packet 24-20-SE

Excerpt from July 11, 2024, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District at 2132 Dailey Road, (GPC #24-20-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Fernando Rodriguez for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District at 2132 Dailey Road, PID #85700145.000 (GPC #24-20-SE). The application fee of \$250 was paid on May 3, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.

1. Location: 2132 Dailey Road, PID #85700145.000 (See Exhibit A)
2. General features of the proposed project:
 - Lot Size: 0.34 acres
 - Existing mobile home on property
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Residential, Vacant, Mobile Homes
7. Comprehensive Plan Future Land Use Designation (See Exhibit D) Medium Density Residential
8. Comprehensive Plan Future Land Use Designation (See Exhibit D): Medium Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *I got the property using all my savings with the intention to set my mother in a free and clear of worries environment in the City of Gautier,*

Staff Finding: *There are currently other Mobile Homes existing in the immediate area in the same zoning district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *By allowing my mobile home to stay on the property would not affect any neighbors at all. Seems like many of the homes nearby are mobile homes as well.*

Staff Finding: *Future Land Use designation is Medium Density Residential.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *I am not sure how to respond to that. I did get the property not knowing much about it.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed.

At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

(1) the land in question cannot yield a reasonable return if used only
(a) for a purpose allowed in that zone (applicable to special exceptions), or
(b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

(2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and

(3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Jamison asked the applicant to present his case.

Fernando Rodriguez, the applicant, said he originally bought the property for his mother. He said the previous owner didn't advise him, and he didn't do the proper research to find out, that the mobile home wasn't allowed to stay on the property.

Chairman Jamison stated that the problem seemed to be that he bought a piece of property with a mobile home on it, not knowing it was an R-1 district that doesn't allow mobile homes. And since the power had been off for more than a year the mobile home was no longer grandfathered in.

Mr. Rodriguez said that when he called the power company they turned the power on, but when he called the Planning Department he was told the power company shouldn't have turned it on.

Chairman Jamison noted that practically the whole street has mobile homes on it.

Mr. Rodriguez said that he had put new floors in and had started other repairs that needed to be done on the mobile home. He said that when he went to get the water turned on, he was told the mobile home was no longer allowed on the property.

Commissioner Hoover said that the mobile home definitely fits the area. He also asked how much work was left to do on the mobile home.

Mr. Rodriguez said he was going to redo the front porch and the inside. He said he also wondered why it wasn't allowed there because there were other mobile homes on the street.

Commissioner Davis asked if the existing mobile home was grandfathered in because of the original zoning.

Mr. Ankerson said that it was most likely placed there under a different zoning designation, but the area has been rezoned R-1 Single-Family Residential. The structure would have been legal non-conforming until it lost utilities and became vacant for more than 180 days, which is what happened. The applicant purchased the property and went to the power company to have the power turned on. The power company turned the power on without sending the applicant to Planning for an inspection. This was a mistake on the power company's part. A permit for power would never have been issued because mobile homes are not allowed in an R-1 district. The mobile home received power without being inspected, but when he went to get the water turned on, the City realized the power company had turned on power to the illegal non-conforming structure. The applicant was then notified of the process to get permission for power at this location. If the request is approved by Council, he will have to get a permit for a power inspection and for the work he is doing. If the mobile home passes the inspection, power will be released.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Hoover made a motion to recommend approval of the Special Exception as presented.

Commissioner Hudson seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 Josh Ward
 DeAnna McManus
 Maurice Hudson
 William Davis
 Chris Hoover

ABSENT: **Ricky Decoteau**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 11, 2024

GPC #24-20-SE

Fernando Rodriguez

2132 Dailey Road

VII. NEW BUSINESS

2. Consider a request for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District. 2132 Dailey Road, (GPC #24-20-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 2, 2024

Subject: Consider a request for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District, 2132 Dailey Road. (GPC #24-20-SE)

REQUEST:

The Planning Department has received a request from Fernando Rodriguez for a Special Exception that would allow a mobile home in a R-1 Low Density Single-Family Residential Zoning District at 2132 Dailey Road, PID #85700145.000 (GPC #24-20-SE). The application fee of \$250 was paid on May 3, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.

1. Location: 2132 Dailey Road, PID #85700145.000 (See Exhibit A)
2. General features of the proposed project:
 - Lot Size: 0.34 acres
 - Existing mobile home on property
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Residential, Vacant, Mobile Homes

7. Comprehensive Plan Future Land Use Designation (See Exhibit D) Medium Density Residential
8. Comprehensive Plan Future Land Use Designation (See Exhibit D): Medium Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *I got the property using all my savings with the intention to set my mother in a free and clear of worries environment in the City of Gautier,*

Staff Finding: *There are currently other Mobile Homes existing in the immediate area in the same zoning district.*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *By allowing my mobile home to stay on the property would not affect any neighbors at all. Seems like many of the homes nearby are mobile homes as well.*

Staff Finding: *Future Land Use designation is Medium Density Residential.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *I am not sure how to respond to that. I did get the property not knowing much about it.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

24-20-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Special Exception— These uses are not allowed by right and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Fernando Rodriguez

Name of Business: _____

Address: 2132 Dailey Rd Gautier Ms

Mailing Address (if different): 369 West Dr Biloxi Ms 39531

Email Address: Fernando Alameda25@gmail.com

Phone: 228 365 2336 Cell Phone: 228-365-2536

Reason for request, location and intended use of Property: I Bought the place to fix it and give it to my mother

ATTACHMENTS REQUIRED AS APPLICABLE:

For my Mother to live in Mobile Home on R1 property

1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
2. Legal descriptions and street address.
3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
4. Copy of protective covenants or deed restrictions, if any.
5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
6. Any other information requested by the Planning Director.
7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: _____

FOR OFFICE USE ONLY

Date Received

5/3/24

Verify as Complete

Bals

Fee Amount Received

251.00

Initials of Employee Receiving Application

Bor

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

(Re) A: I got the Property using all my Savings with the intention to set my mother in a Free and Clear of worries environment in the City of Gautier

(Re) B: By allowing my mobile Home to stay in the property wouldn't affect any neighbors at all, seems like many of the Homes near by are Mobile Homes as well.

(Re) C: ~~I Am~~ Not Sure How to respond to that I did get the property Not ~~Not~~ Knowing much about it.

Addie Bang

From: Fernando Alameda <fernandoalameda23@gmail.com>
Sent: Tuesday, July 2, 2024 11:59 AM
To: Addie Bang
Subject: Fwd: Dailey rd
Attachments: 2024-07-01 19-42.pdf

----- Forwarded message -----

From: **Fernando Alameda** <fernandoalameda23@gmail.com>
Date: Tue, Jul 2, 2024 at 11:51 AM
Subject: Dailey rd
To: <Blogan@gautier-ms.gov>

When I bought this property was only with the intention of setting my mom free of rent and we didn't know at the time that the mobile home was not allowed
We would love to be able to keep it in the property to be able to fulfill the intention.

OFFICIAL RECORDING TAX RECEIPT
JAMES H. HARRIS & COMPANY, INC.
Has received & recorded
RECEIPTING FEE \$ 95.00
MINERAL TAX \$0.00
202314345
BK 2131 PG 262 - 264
07/25/2023 12 28 34 PM 3 PG(S)
Receipt # 10447

PREPARED BY AND RETURN TO:
MICHAEL R. MCDERMOTT (2378)
PAGE, MANNOVA, PIERSON & MCDERMOTT, P.L.L.C.
789 HOWARD AVENUE
BLOOM, MS 39008
(228)374-2188

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten and no/100 Dollars (\$10.00), cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the undersigned,

WILLIAM G. SOLLER, JR. and BRITTANY R. OGLE
Post Office Box 303
Cosby, TN 37722
(423)255-6781

do hereby sell, convey and warrant unto

ALAMEDA RODRIGUEZ FERNANDO
389 West Drive
Bloom, MS 39031
(228)365-2536

the following described real property, together with all improvements thereon, located in Jackson County, State of Mississippi, more particularly and certainly described as follows:

SEE EXHIBIT "A" ATTACHED HERETO

INDEXING INSTRUCTIONS: North margin of Dally Road at the SE corner of Lot 23, DELLWOOD HEIGHTS SUBDIVISION; part of Lot 5 James Martin Heirs Estates

This conveyance is subject to all restrictions, reservations, easements affecting said property on file and of record in the Office of the Chancery Clerk of Jackson County, Mississippi.

Ad valorem taxes for the current tax year have been prorated between the parties hereto and the obligation to pay same is assumed by the Grantee herein, who will pay same when due.

WITNESSED our signatures on this the 17th of July 2023.

William G. Soller, Jr.

Brittany R. Ogle

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on this the 17th of July 2023, the within named WILLIAM G. SOLLER, JR. and BRITTANY R. OGLE, who acknowledged that they executed and delivered the above and foregoing instrument.

(S&A)

My Commission Expires

7-29-2023

File No: AC0445

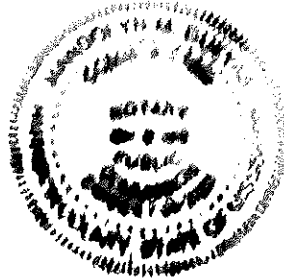


EXHIBIT "A"
LEGAL DESCRIPTION

Commencing on the North margin of Dailey Road at the SE corner of Lot 23 DELLWOOD HEIGHTS SUBDIVISION, as per plat thereof recorded in Plat Book 3, Page 37, in the Office of the Chancery Clerk of Jackson County, Mississippi, thence East along said North margin, a distance of 615.40 feet to the Point of Beginning, thence continuing East along said North margin of Dailey Road a distance of 75.00 feet, thence North, a distance of 195 feet, thence West a distance of 75.00 feet, thence South a distance of 195.00 feet to the Point of Beginning.

This being the same as that conveyed to Maunce Gregory by instrument dated August 18, 1898, recorded in Deed Book 1150, Page 484, Land Deed Records of Jackson County, Mississippi.

85700145.000 SOLLER WILLIAM

PIDN: 85700145.000

GISP: 771.12-02-0011.00

Owner Information

Percent of Ownership: 100

Name: SOLLER WILLIAM

Name 2: OGLE BRITTANY

Mailing Address: P O BOX 303

COSBY TN

37722

Site Address: 2132 DAILEY RD GAUTIER

Land Information

Section: 12

Acreage: 0.34

Township: 7

Range: 7

Street Name DAILEY
RD

Value and Tax Information

Total Assessed Value: 1107

Total Appraised Value: 7380

Improvement Value: 0

Land Value: 7380

Tax Amount: 159

SQ FT: 0

Year Built: 1973

Legal Description

Description: COM SEC LT 23 DELLWOOD HGTS S/D

E 615.4' M/L TO POB E 75' N 195'

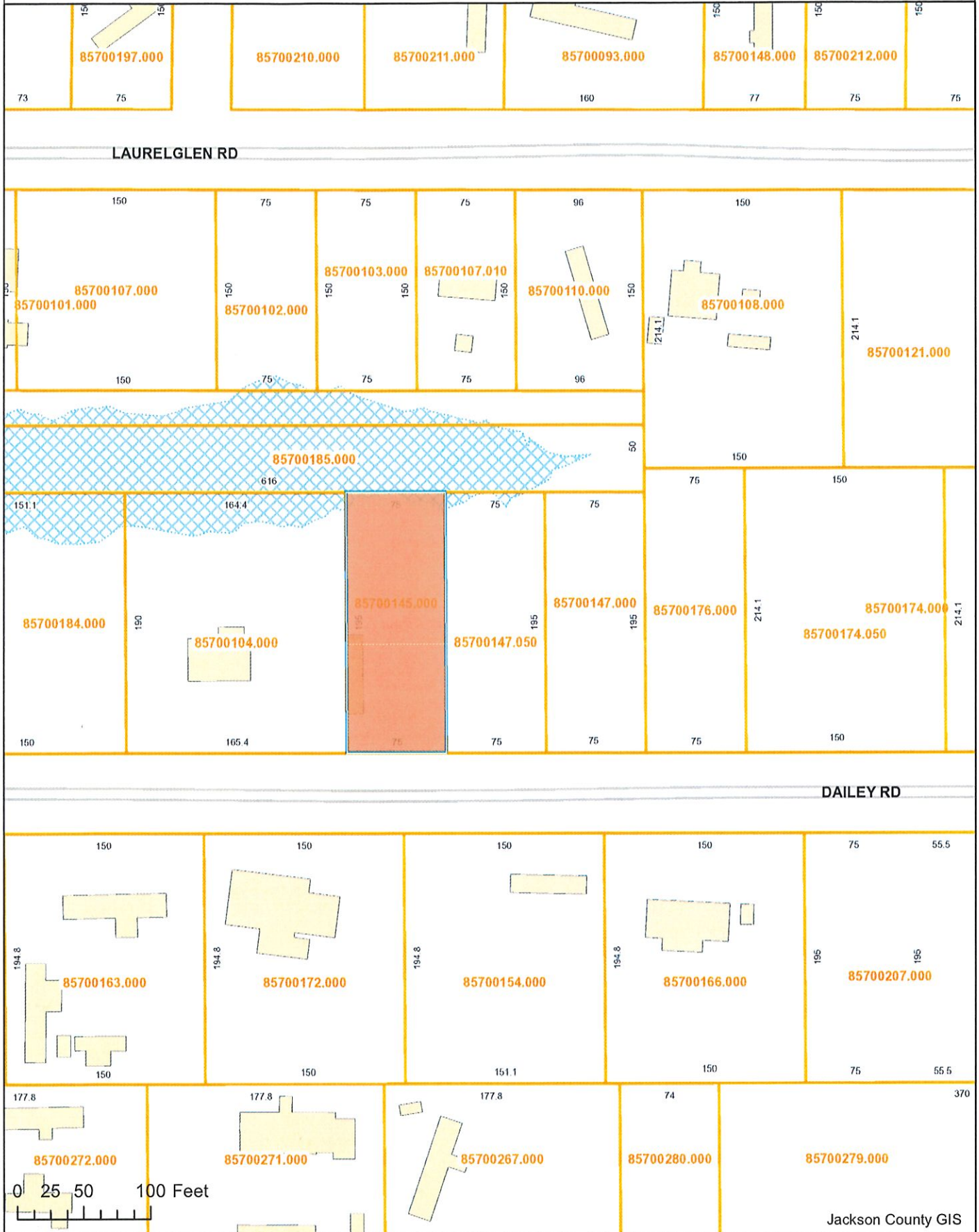
W 75' S 195' TO POB PT LOT 5 JA

MES MARTIN EST DB 2092-274 (11 M

ap771.12-02)

Deed Book / Page: 2092 / 274

85700145.000 SOLLER WILLIAM



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

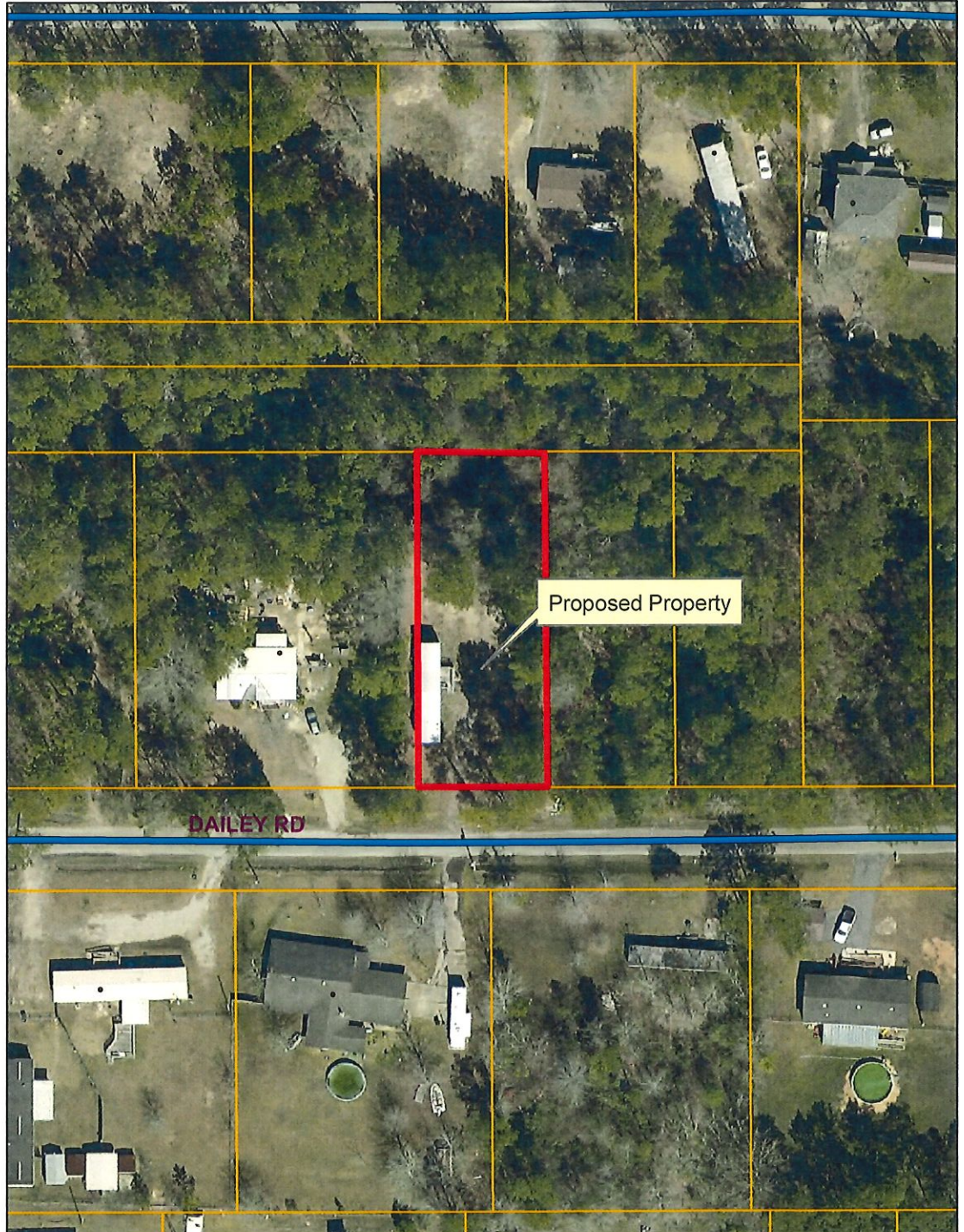


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC



Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant



Exhibit D

Future Land-Use

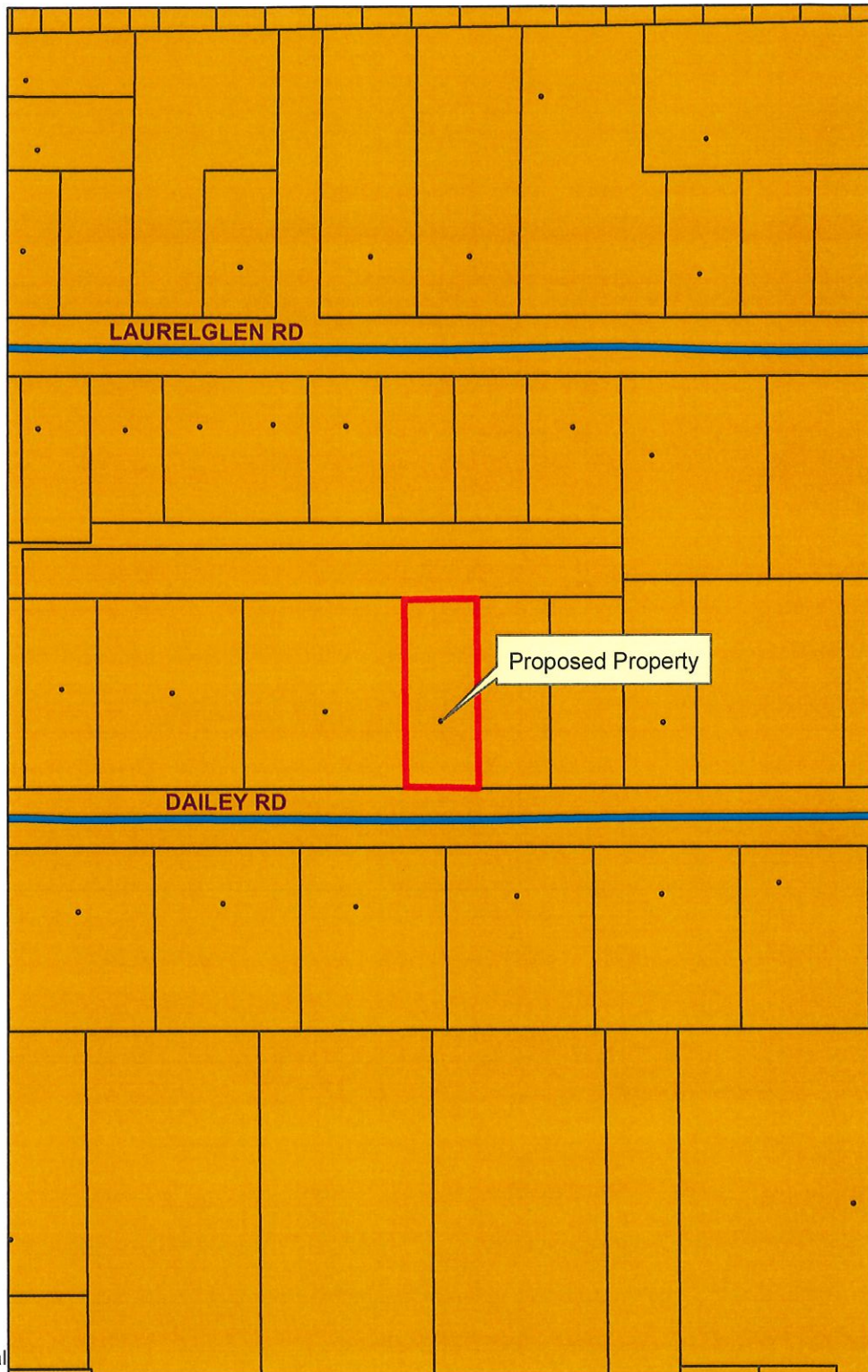
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet**

Council Meeting:

August 6, 2024

Consideration of a Special Exception that would allow an accessory building without a primary structure in a R-1 Low Density Single-Family Residential Zoning District, located at 913 Roys Road, (GPC 24-24-SE)

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow an accessory structure without a primary structure in a R-1 Low Density Single-Family Residential Zoning District, located at 913 Roys Road, (GPC 24-24-SE) (PID#81807061.050)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 24-24-SE
913 ROYS ROAD – SPECIAL EXCEPTION THAT WOULD ALLOW
AN ACCESSORY BUILDING WITHOUT A PRIMARY STRUCTURE
IN A R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL
ZONING DISTRICT
REGARDING PARCEL ID NO: 81807061.050**

WHEREAS, an application for a Special Exception Permit that would allow an accessory building without a primary structure in a R-1 Low Density Single-Family Zoning District was submitted by James Thomas; and

WHEREAS, the City Council hereby finds that the proposed use, classified as an accessory building without a primary structure, requires a Special Exception Permit in the R-1 Low Density Single-Family Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 913 Roys Road; and

WHEREAS, after due public notice, Planning Commission, at its July 11, 2024 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the Special Exception.

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation of the Planning Commission and (approves or denies) the application submitted by James Thomas on May 15, 2024 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/31/2024
Subject: Consider a request for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District. 913 Roys Road, (GPC #24-24-SE)

REQUEST:

The Planning Department has received a request from James Thomas for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District at 913 Roys Road, PID #81807061.050 (GPC #24-24-SE). The application fee of \$250 was paid on May 15, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.
Location: 913 Roys Road, PID #81807061.050 (See Exhibit A)
General features of the proposed project: Lot Size: 0.63 acres
Potable Water and Wastewater Services: Available at current location
Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
Current Surrounding Existing Land Use (See Exhibit C): Residential, Vacant
Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *There are other accessory structures in the area.*

Staff Finding: *Unsubstantiated*

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *It will not be injurious to the neighborhood.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We would like to move our shed to this lot.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to

City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

The property changes ownership

The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or

The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council deny the Special Exception.

The City Council may:

Approve the Special Exception;

Approve the Special Exception with changes; or

Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.11.24 (#24-24-SE)
2. Complete Packet 24-24-SE

Excerpt from July 11, 2024, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District at 913 Roys Road, (GPC #24-24-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from James Thomas for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District at 913 Roys Road, PID #81807061.050 (GPC #24-24-SE). The application fee of \$250 was paid on May 15, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.

1. Location: 913 Roys Road, PID #81807061.050 (See Exhibit A)
2. General features of the proposed project:
Lot Size: 0.63 acres
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Residential, Vacant
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *There are other accessory structures in the area.*

Staff Finding: *Unsubstantiated*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *It will not be injurious to the neighborhood.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We would like to move our shed to this lot.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)

5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

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 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Jamison asked the applicant to present his case.

James Thomas, the applicant, said he wants to put a shed on the property to store his tools and equipment. He wants to put power to an existing pole that needs a meter. There is a bunker on the property that has been there for over 30 years. He said he would like to go ahead and put a freezer and some canned food in the bunker in case of a tornado or hurricane. He wants to place the shed on top of the bunker and run power to the shed

and the bunker. In 2019 there was a trailer adjoined to the bunker that he demolished for the owner. Later he bought the property because he wanted the bunker. He also owns several properties across the street, including the property his house is on.

Chairman Jamison asked why he didn't put the shed on the property where his house is.

Mr. Thomas said he already has one on that property.

Mr. Ankerson asked to clarify some things about the request. He said the applicant came to the Planning Department wanting to get power released to the existing pole on the lot. Since we do not release power to a vacant lot, he said he suggested to the applicant that if he asked for a Special Exception to put an accessory structure on the lot, and if it was approved, then we could give power to the accessory structure. He does own property directly across the street, but it is not contiguous to this property.

Jamie Hannah, the applicant's daughter, said he has had some things taken off of his other property, so she suggested he put some security cameras on that property. He already has security cameras on his other property. He also wants power to the bunker and a shed for his tools.

Christina Allen, who lives next door to the lot, said Mr. Thomas has made the neighborhood a lot nicer. She doesn't think the bunker is safe and has called the city several times to say that it needs to be taken out. She said Mr. Thomas has people living in 2 RVs on the property where his house is that have been there since he bought the property. She is concerned that if a structure goes up next door there will be squatters or someone living in it that doesn't need to be living there. There is already a Conex container, vehicles, and boat trailers on the property. She is worried that a bunch of equipment will be put there because he owns a construction company. She said that she doesn't want commercial equipment there because it would make the property a prime target for sketchy people looking to steal something.

Chairman Jamison advised Mr. Thomas that he isn't supposed to have anyone living in an RV on his property in that neighborhood.

Patrick Brown, who lives at 5601 Dead River Road, said he doesn't really believe in telling someone what they can do with their property, but he does believe the Commissioners need to be consistent.

Jane Knight, who lives at 900 Roys Road, said the road is very narrow and is not conducive for heavy equipment or big trucks. The garbage trucks have trouble going down it.

Chairman Jamison said that the shed he wants to build is not for commercial stuff and he is not allowed to park commercial equipment on the property.

Mr. Thomas said the shed he wants is 8' x 10'.

Chairman Jamison asked if the shed could actually be put on top of the bunker and was the bunker up to code.

Mr. Ankerson said he didn't know what shape the bunker was in and all of that would be something that would be considered upon application for the actual building being put on the property. It would require an engineer to look at it and to see if a structure could actually be placed over an existing bunker.

Commissioner Davis asked if there was any way to allow the applicant to put electricity in the bunker.

Mr. Ankerson explained that the bunker is legal non-conforming. It was like having an accessory building left on the property when the trailer was demolished in 2019. This was a City abated property. When the trailer was demolished, it was brought to the attention of the City that the bunker was there. It is only there because it would have been more costly for the City to remove it than to secure over the top of it. It wasn't an eyesore because it was below ground. They were told to secure it and leave it in place.

Commissioner Davis noted that now he wants to utilize the structure.

Mr. Ankerson said that even though he has decided that he wants to utilize the bunker he is not sure if he can because we don't know what shape it is in.

Commissioner Hudson mentioned that there were already violations on the property that needed to be dealt with.

Mr. Ankerson said the violations on the property are a separate matter for Code Enforcement to deal with.

Joe Winegar, who lives at 5564 Dead River Road, said that Mr. Thomas pays taxes like everyone else, and he is only asking for power to the property. Mr. Winegar thinks he deserves that much.

Chairman Jamison stated that if the Commission approves the shed so that Mr. Thomas can get power, she definitely wants to approve it for only an 8' x 10' shed. 8' x 10' is smaller than the picture he showed the Commissioners but that was the size he said he wanted. She asked Mr. Ankerson if the request is approved, can he still put power to the bunker just because they are allowing power to the shed.

Mr. Ankerson said you could put a condition on the Special Exception that power can only go to the shed. If he does anything different, he would be in violation of the Special Exception, and it would be revoked.

Commissioner Hudson noted that as for security cameras he could use battery or solar cameras.

ACTION TAKEN:

Commissioner Hudson made a motion to recommend that Council deny the Special Exception.

Commissioner McManus seconded the motion, and the following vote was recorded:

AYES: **DeAnna McManus**
 Maurice Hudson
 William Davis
 Chris Hoover

NAYS: **Kay C. Jamison**

ABSENT: **Josh Ward**
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 11, 2024

GPC #24-24-SE

James Thomas

913 Roys Road

VII. NEW BUSINESS

6. Consider a request for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District. 913 Roys Road, (GPC #24-24-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 3, 2024

Subject: Consider a request for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District, 913 Roys Road. (GPC #24-24-SE)

REQUEST:

The Planning Department has received a request from James Thomas for a Special Exception that would allow an accessory building on a lot without a primary structure in a R-1 Low Density Single-Family Residential Zoning District at 913 Roys Road, PID #81807061.050 (GPC #24-24-SE). The application fee of \$250 was paid on May 15, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single-Family Residential.

1. Location: 913 Roys Road, PID #81807061.050 (See Exhibit A)
2. General features of the proposed project:
Lot Size: 0.63 acres
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
5. Current Surrounding Zoning (See Exhibit B): R-1 Low Density Single-Family Residential
6. Current Surrounding Existing Land Use (See Exhibit C): Residential, Vacant

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *There are other accessory structures in the area.*

Staff Finding: *Unsubstantiated*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *It will not be injurious to the neighborhood.*

Staff Finding: *Staff's opinion is that approval of the request will not negatively affect the neighborhood.*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *We would like to move our shed to this lot.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

24-24-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Special Exception— These uses are not allowed by right and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: James Thomas

Name of Business: _____

Address: 913 Boys rd Gautier, ms 39553

Mailing Address (if different): 905 Susan circle Gautier, ms 39553

Email Address: Tristardipasa@aatt.net

Phone: 228-219-6995 Cell Phone: " "

Reason for request, location and intended use of Property: I would like to put an accessory structure on a lot without a primary structure

ATTACHMENTS REQUIRED AS APPLICABLE:

- 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. Legal descriptions and street address.
- 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- NA 4. Copy of protective covenants or deed restrictions, if any.
- NA 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- NA 6. Any other information requested by the Planning Director.
- NA 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 5/15/24 Verify as Complete Babo / Scott

Fee Amount Received 251.00

Initials of Employee Receiving Application Babo

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant? *There are other accessory structures in area*
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare? *It will not be injurious to the neighborhood*
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant? *We would like to move our shed to this lot.*

81807061.050 THOMAS JAMES

PIDN: 81807061.050

GISP: 764.19-02-0156.00

Owner Information

Percent of Ownership: 100

Name: THOMAS JAMES

Name 2:

Mailing Address: 905 SUSAN CIR

GAUTIER MS

39553

Site Address: 913 ROYS RD GAUTIER

Land Information

Section: 7

Acreage: 0.63

Township: 7

Range: 6

Street Name ROYS
RD

Value and Tax Information

Total Assessed Value: 2897

Total Appraised Value: 19310

Improvement Value: 690

Land Value: 18620

Tax Amount: 416

SQ FT: 0

Year Built: 0

Legal Description

Description: BEG INTERS S/M ROY BORRIES RD &
W/M SUSAN CIRCLE SLY ALG SUSAN C
IRCLE 200' SWLY ALG DEAD RIVER R
D 100.8' N 282.1' TO S/M ROY BOR
RIES RD ELY 128.9' BACK TO POB D
B 2002-497 (156 MAP764.19-02)

Deed Book / Page: 2002 / 497

81807061.050 THOMAS JAMES

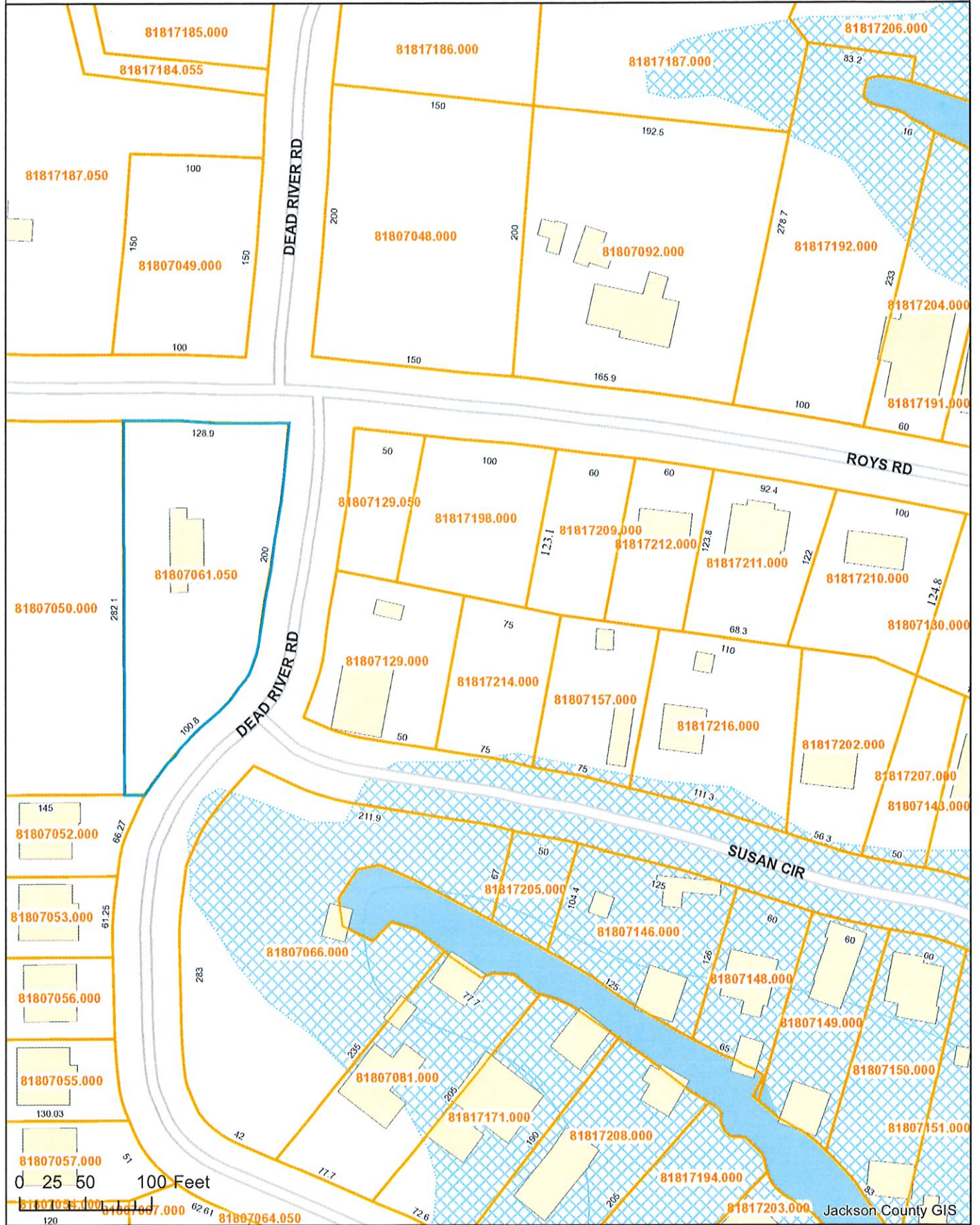


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

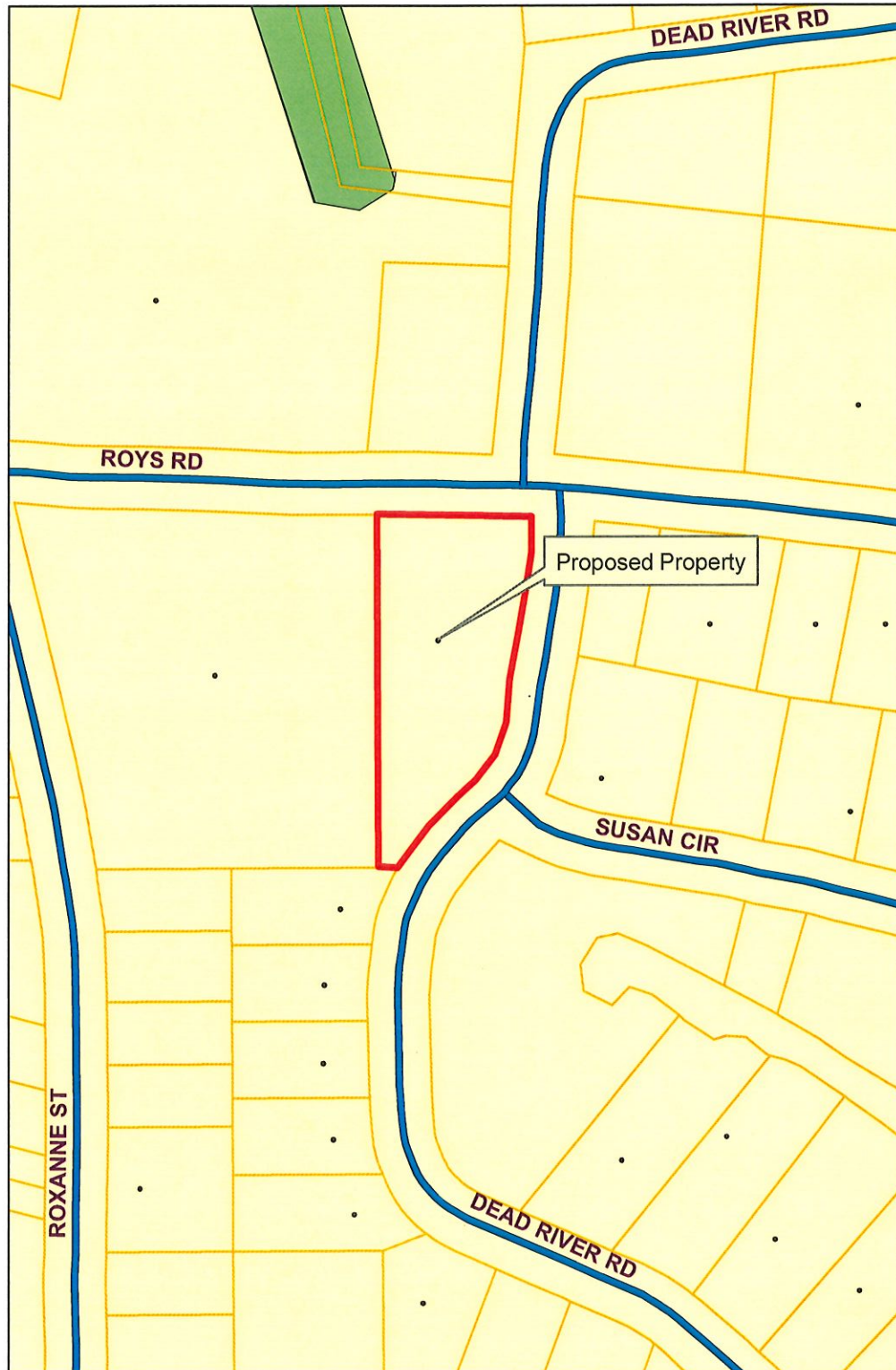


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

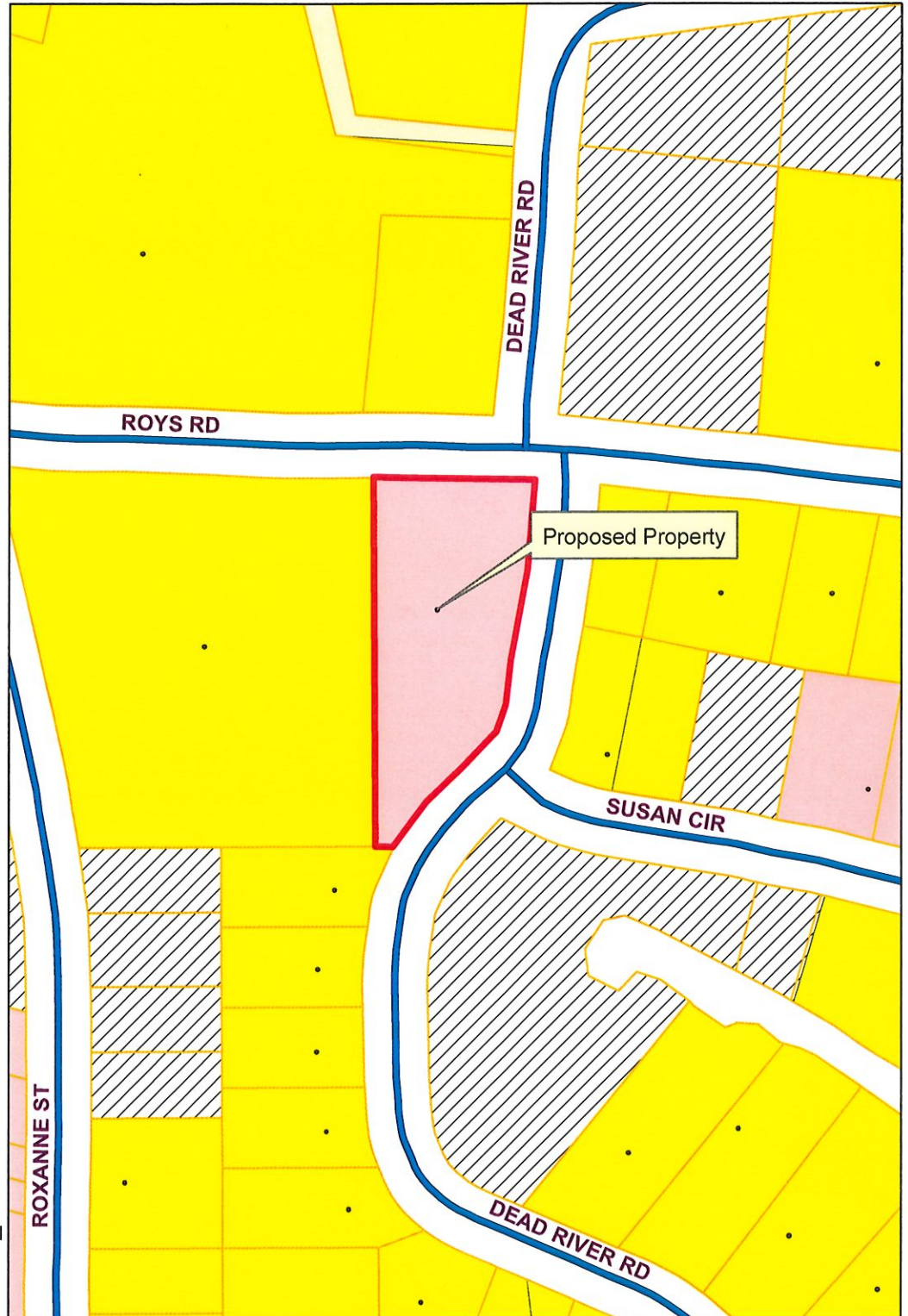


Exhibit D Future Land-Use

Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #7
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) in a mobile home park in the MURC-MW Mixed Use Recreation Commercial- Mary Walker Zoning District, located at 3101 Oak Street (GPC #24-21-CU)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 24-21-CU
3101 OAK STREET – MURC-MW MARY WALKER ZONING DISTRICT
REGARDING PARCEL ID NO: #85380204.000**

WHEREAS, an application for a Conditional Use-Major Permit to allow the Recreational Vehicle (RV) in a MURC-MW Mary Walker Zoning District was submitted by Albert Guy Easom, III; and

WHEREAS, the parcel subject to this Permit is located at 3101 Oak Street, in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its July 11, 2024 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended denial of the Conditional Use-Major Permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the recommendation of denial the from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit (is or is not) consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance (have or have not) been met to (approve or deny) a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Recreational Vehicle (RV), (is or is not) permitted as a Conditional Use-Major in a MURC-MW Mixed Use Recreational Commercial – Mary Walker Zoning District; and

IT IS THEREFORE ORDERED that the City Council accepts the denial of the Planning Commission and (approves or denies) the above Conditional Use-Major Permit

for a Recreational Vehicle (RV) in a MURC-MW Mary Walker Zoning District.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/31/2024
Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. 3101 Oak Street (GPC #24-21-CU)

REQUEST:

The Planning Department has received a request from Albert Guy Easom, III for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3101 Oak Street, PID #87010066.000 (GPC #24-21-CU). The application fee of \$250 was paid on May 8, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.
Location: 3101 Oak Street, PID #87010066.000 (See Exhibit A)
General features of the proposed project: Total Area of Mobile Home Park: Approximately 11.47 Acres
Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
Existing Land Use – Mobile Home Park (See Exhibit C)
Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. *Recreational Vehicle (RV) is listed as a Conditional Use-Major in a MURC-MW Mixed Use Recreation Commercial District.*

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Other RVs in area

Staff Finding: *The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.*

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: *There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.*

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: *There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.*

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: *The proposed use can be accommodated by existing public services and facilities.*

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: *The Comprehensive Plan calls out “Recreational Commercial” for future land use of this property.*

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: *There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing effect to present surrounding uses.*

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: *The proposed use will conform to all current district regulations.* _

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council deny the Conditional Use-Major.

The City Council may:

Approve the Conditional Use-Major

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Excerpt GPC Meeting 7.11.24 (#24-21-CU)
2. Complete Packet 24-21-CU

Excerpt from July 11, 2024, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3101 Oak Street. (GPC #24-21-CU)

Scott Ankerson, Planning Director, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Albert Guy Easom, III for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3101 Oak Street, PID #87010066.000 (GPC #24-21-CU). The application fee of \$250 was paid on May 8, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: 3101 Oak Street, PID #87010066.000 (See Exhibit A)
2. General features of the proposed project:
Total Area of Mobile Home Park: Approximately 11.47 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Mobile Home Park (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in a MURC-MW Mixed Use Recreation Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Other RVs in area

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: *The Comprehensive Plan calls out “Recreational Commercial” for future land use of this property.*

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: *No.*

Staff Finding: *There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing effect to present surrounding uses.*

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: *Yes.*

Staff Finding: *The proposed use will conform to all current district regulations.*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

Chairman Jamison asked the applicant to present his case.

Albert Guy Easom, the applicant, said there was a mobile home on the lot where the RV is now but a tree fell on it, so he removed the mobile home. A guy wanted to rent the lot to put an RV on it. The guy moved the RV in and when he went to get power he found out he couldn't because the property isn't zoned for RVs. Mr. Easom said the 2022 model RV looks 100 times better than the 1974 model mobile home that was in there. He said the RV is located all the way in the back of the property and can't be seen from any street. The RV owner told him the only reason he didn't put a mobile home on the lot was because they were too expensive. Especially since he was only going to come down about twice a month.

Chairman Jamison asked if there were only mobile homes on the lot or were there other RVs.

Mr. Easom said there were 5 other RVs on the property now that are used for camps. After Hurricane Katrina hit there were a lot of RVs that moved in, and a large number of those later moved out.

Chairman Jamison asked Mr. Ankerson if the RVs might have been grandfathered in or moved in without the City's knowledge.

Mr. Ankerson said that could have been the case. Either that or they have been there a number of years.

Commissioner McManus asked Mr. Easom how long he had owned the property.

Mr. Easom said he bought the property in 1999.

Chairman Jamison asked how old the RVs were.

Mr. Easom said that all the RVs were newer RVs.

Chairman Jamison stated that if Mr. Easom recently allowed other campers to move in he did so without it being legal. At least since 2011, this property has been zoned as a mobile home park, so if the RVs came in before 2011, they would be grandfathered but after 2011 they would not be in compliance.

Mr. Ankerson explained that an RV park is allowed by right in the MURC-MW district, but this is a mobile home park that was grandfathered in, not an RV park. A new mobile home park would not be allowed by right in this district. A new mobile home would not be allowed in MURC-MW by right either, although an existing mobile home would be allowed to stay or be replaced. Placing a single RV on a lot that is not an RV park would require approval of a Conditional Use-Major which is why this request is before the Planning Commission.

Chairman Jamison asked if a Conditional Use stayed with the property, and if so, would this allow the other 5 RVs.

Mr. Ankerson advised that a Conditional Use does stay with the land and that if this request were approved it would basically allow RVs on the property.

Commissioner Hudson noted that the area was inundated with other mobile homes and RVs. He doesn't want to send a mixed message by allowing something that they have been denying, but this area is consistent with the harmony of that area.

Chairman Jamison said that this 11-acre mobile home park, which is full of mobile homes and campers, is different than mobile homes and campers being located on a road.

Michele Gautier Lee stated that her office is located at 420 Highway 90 and the back of her office is on Mary Walker Drive. She said that in the last 2-3 years permission has been given to put RVs all along River Oaks Drive and Mary Walker Drive. She feels that an RV should only stay for a couple weeks or a couple months then have to pick up and move. She is seeing small lots with RVs that have wooden decks, which to her makes it more of a permanent spot. She is concerned that the neighborhood will be flooded with RVs that are permanent, not ones that come and go. RVs in an RV park should not be able to stay all year.

Chairman Jamison said that there are RV parks that rent by the month but allow RVs to stay for years.

Mr. Ankerson explained that our UDO does not dictate the terms of land rental or lease. What it does dictate is that an RV must be road ready at all times.

Michael Davis said there is a 3 month continuous stay within any 12 month period and they shall not be used as a permanent year-round residence. He said that was found in Article 6.6.1 General Regulations of the UDO. People are staying much longer than 3 months.

Chairman Jamison asked if Mr. Davis was correct about the 3 month stay.

Mr. Ankerson said it is in the Ordinance, but they could leave for a day and who's to say that someone is living there. The city doesn't have the Staff to check on this daily.

James Richard Lee said he would like to know what the permitted density of an RV park is, and what the minimum size has to be to be classified as an RV park. He has seen 3 or 4 RVs being placed on a lot that would not qualify for a house to be built on it. Some of the RVs he has seen are not readily mobile because they are either on blocks or jacks and the wheels have been taken off. He feels that making all these exceptions to the rules will soon lead to no rules.

Commissioner Hudson said he wants to guard what is being said but this particular case is to make a decision about an RV being in a mobile home park. He asked if an old RV is deteriorating, and the owner wants to replace it, would they have to come before the Planning Commission and Council for approval.

Mr. Ankerson explained that if a new lot for an RV is established on a parcel, the power pole and the density of the park would have to be looked at. If an RV is going on an existing lot with an existing pole, we only inspect the pole. Most of the RV parks in the area are grandfathered parks. They existed before the Ordinance changed in 2010. If a park gets to the maximum density allowed, we will stop allowing new lots in the park so it would stay compliant.

Commissioner McManus said we were getting off topic. This is not an RV park.

Commissioner Davis said that last month there was a request for an RV to be allowed on an individual lot in the MURC-MW district and there were a lot of objections and discussion based on the character of the different areas within the district. He would like to see City Council look at the area and see if there was a way to segregate the district due to the different characteristics of each area.

Commissioner Hoover asked if the request was denied would it affect the other 5 RVs in the mobile home park.

Mr. Ankerson said that in order to answer that he would have to do some research and see if he could find out when they were brought in.

ACTION TAKEN:

Commissioner McManus made a motion to recommend that City Council deny the Conditional Use-Major.

Commissioner Ward seconded the motion, and the following vote was recorded:

AYES: Kay C. Jamison
Josh Ward
DeAnna McManus
Maurice Hudson
Chris Hoover
William Davis

ABSENT: Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 11, 2024

GPC #24-21-CU

Albert Guy Easom, III

3101 Oak Street

VII. NEW BUSINESS

3. Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. 3101 Oak Street (GPC #24-21-CU)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 2, 2024

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. 3101 Oak Street (GPC #24-21-CU)

REQUEST:

The Planning Department has received a request from Albert Guy Easom, III for a Conditional Use-Major that would allow a Recreational Vehicle (RV) in a Mobile Home Park in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3101 Oak Street, PID #87010066.000 (GPC #24-21-CU). The application fee of \$250 was paid on May 8, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: 3101 Oak Street, PID #87010066.000 (See Exhibit A)
2. General features of the proposed project:
Total Area of Mobile Home Park: Approximately 11.47 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Mobile Home Park (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in a MURC-MW Mixed Use Recreation Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: Other RVs in area

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing effect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses

designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

24-21-CU

TO BE HEARD BY GAUTIER PLANNING COMMISSION AND CITY COUNCIL:

Conditional Use - Major



FEE:

\$251.00

TO BE HEARD BY PLANNING DIRECTOR:

Conditional Use - Minor

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: Albert Guy Kason

Name of Business: Southern Kideway Phone: 601-507-0348

Property Address: 3101 Oak St Mailing Address (if Different): PO Box 20 Schaefer MS

E-Mail Address: _____

Proposed Use Requiring Conditional Use: RV In Mobile-home (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☐ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Answers to the Criteria for Approval (see attached).
- ☒ 2. Project Narrative (see attached).
- ☐ 3. Diagram of intended use (see attached).
- NA 4. Copy of protective covenants or deed restrictions, if any.
- NA 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- NA 6. Any other information requested by the Planning Director.
- NA 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Albert Guy Kason Date of Application: 5-8-24

FOR OFFICE USE ONLY

Date Received 5/8/24 Verify as Complete Babs

Fee Amount Received 251.00 Initials of Employee Receiving Application BL

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans. *other RV's in Green*
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *NO*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools? *NO*
yes
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.
yes
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.
NO
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *yes*

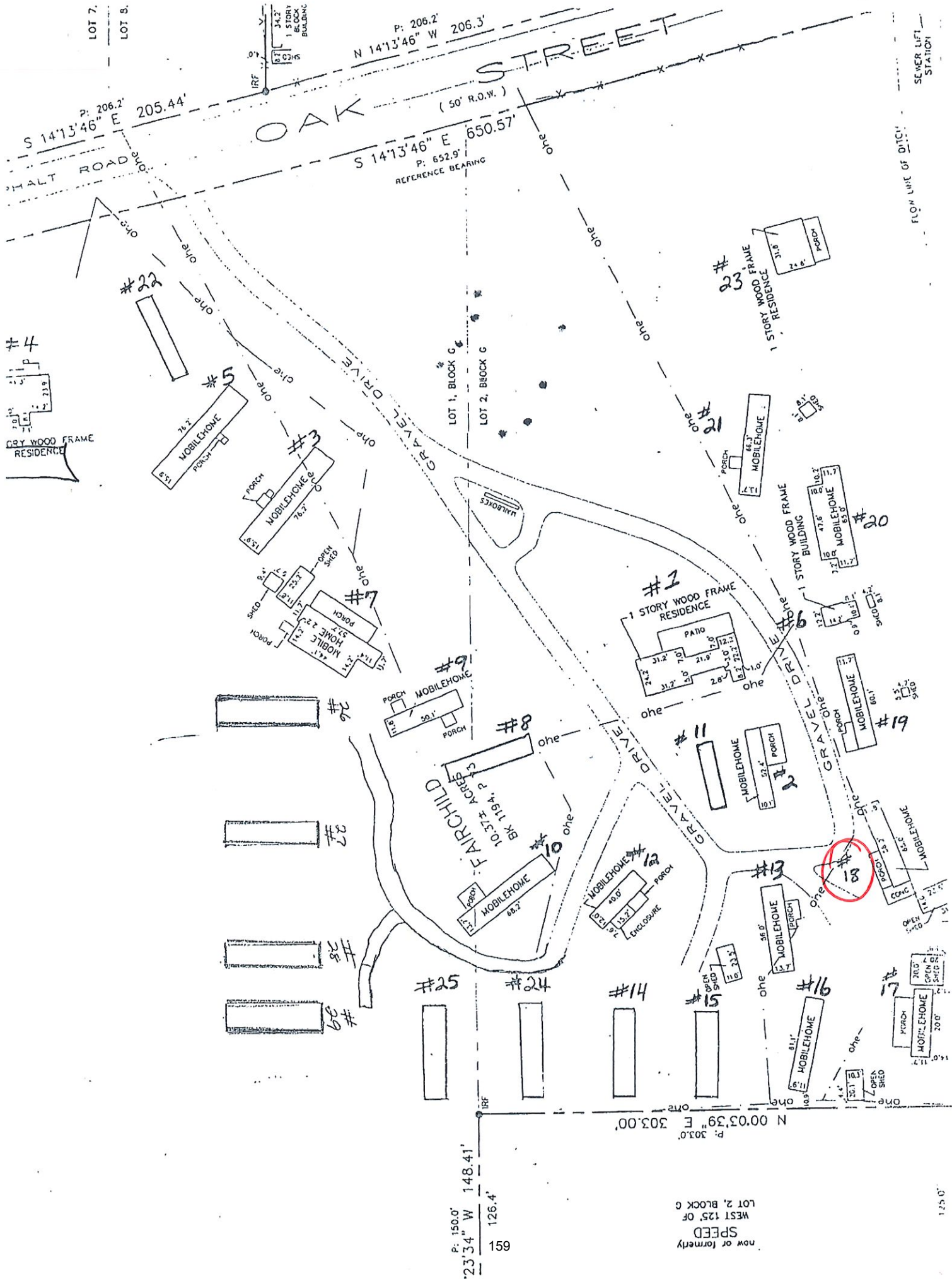
MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

Removed 1974 Mobil Home To
Install RV



175.0'

now or formerly
SPEED
WEST 125' OF
LOT 2, BLOCK G

126.4'

P: 150.0'

23°34' W 148.41'

P: 303.0' N 00°03'39" E 303.00'

#25

#24

#14

#15

#16

#17

#18

#19

#20

#21

#22

#23

#9

#8

#7

#3

#5

#22

#4

F. AIRCHILD
BK 119.4 P 13
10.37 H ACRES

#2
1 STORY WOOD FRAME
RESIDENCE

#6
1 STORY WOOD FRAME
BUILDING

#23
1 STORY WOOD FRAME
RESIDENCE

DRY WOOD FRAME
RESIDENCE

SEWER LIFT
STATION
FLOW LINE OF DITCH

REFERENCE BEARING
P: 652.9'
S 14°13'46" E 650.57'

LOT 1, BLOCK G
LOT 2, BLOCK G

GRAVEL DRIVE

GRAVEL DRIVE

GRAVEL DRIVE

IRF

IRF

LOT 7.
LOT 8.

34.2'
1 STORY
WOOD
FRAME
BUILDING

P: 206.2'
N 14°13'46" W 206.3'

P: 206.2'
S 14°13'46" E 205.44'

HALT ROAD





87010066.000 SOUTHERN HIDEAWAY ESTATES LLC

PIDN: 87010066.000

GISP: 769.32-04-0124.00

Owner Information

Percent of Ownership: 100

Name: SOUTHERN HIDEAWAY ESTATES LLC

Name 2:

Mailing Address: P O BOX 108
SEBASTOPOL MS
39359

Site Address: 3101 OAK ST GAUTIER

Land Information

Section: 32

Acreage: 4.78

Township: 7

Range: 6

Street Name OAK
ST

Value and Tax Information

Total Assessed Value: 27121

Total Appraised Value: 180806

Improvement Value: 67886

Land Value: 112920

Tax Amount: 3899

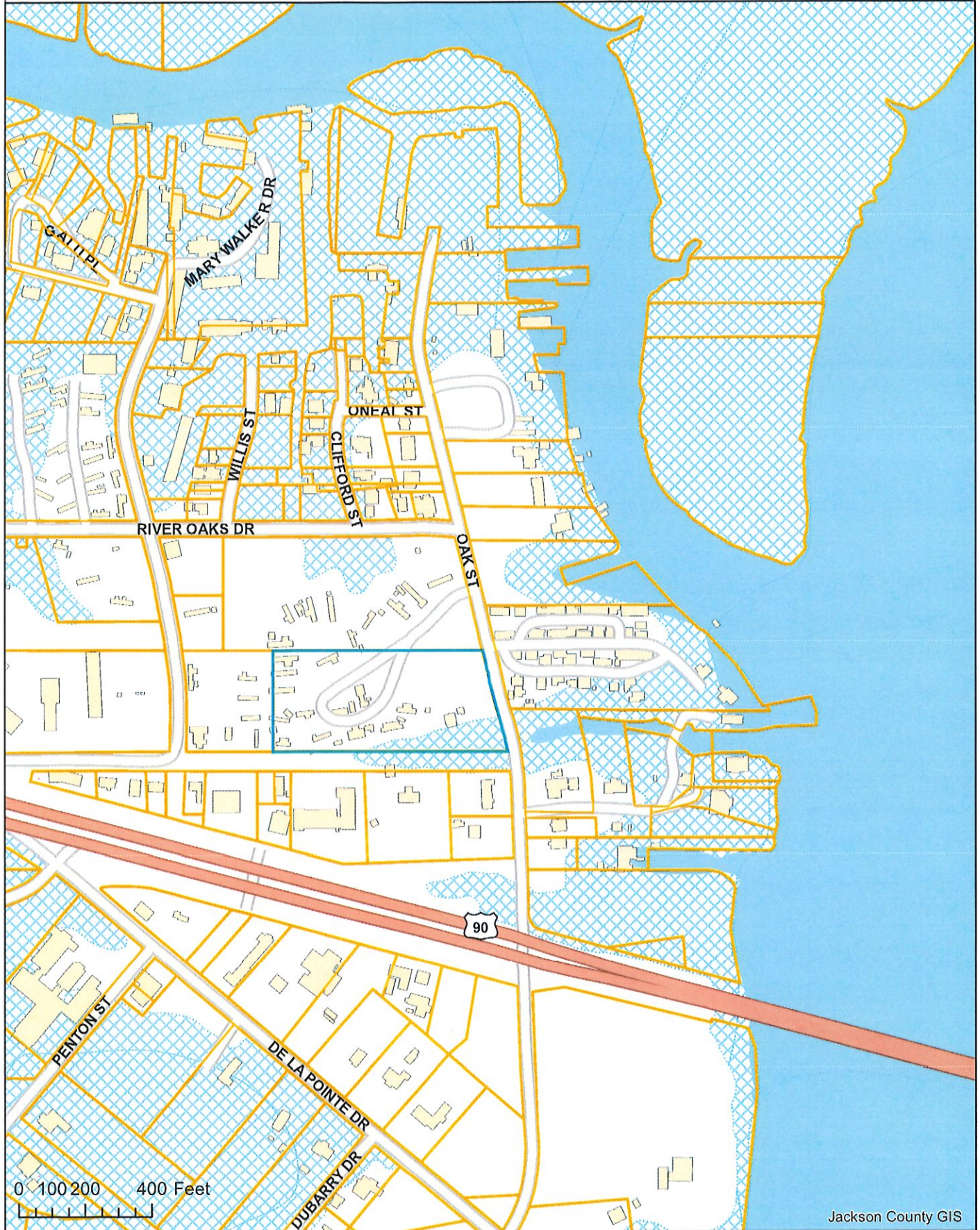
SQ FT: 1008

Year Built: 1960

Legal Description

Description: COM SWC LOT 2 BLK G E 125' FOR P
OB N 303' E 638' SLY 312' W 719
TO POB PT LOT 2 BLK G RIVER OAKS
S/D DB 2095-299 (124 MAP769.32-
04)

87010066.000 SOUTHERN HIDEAWAY ESTATES LLC



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

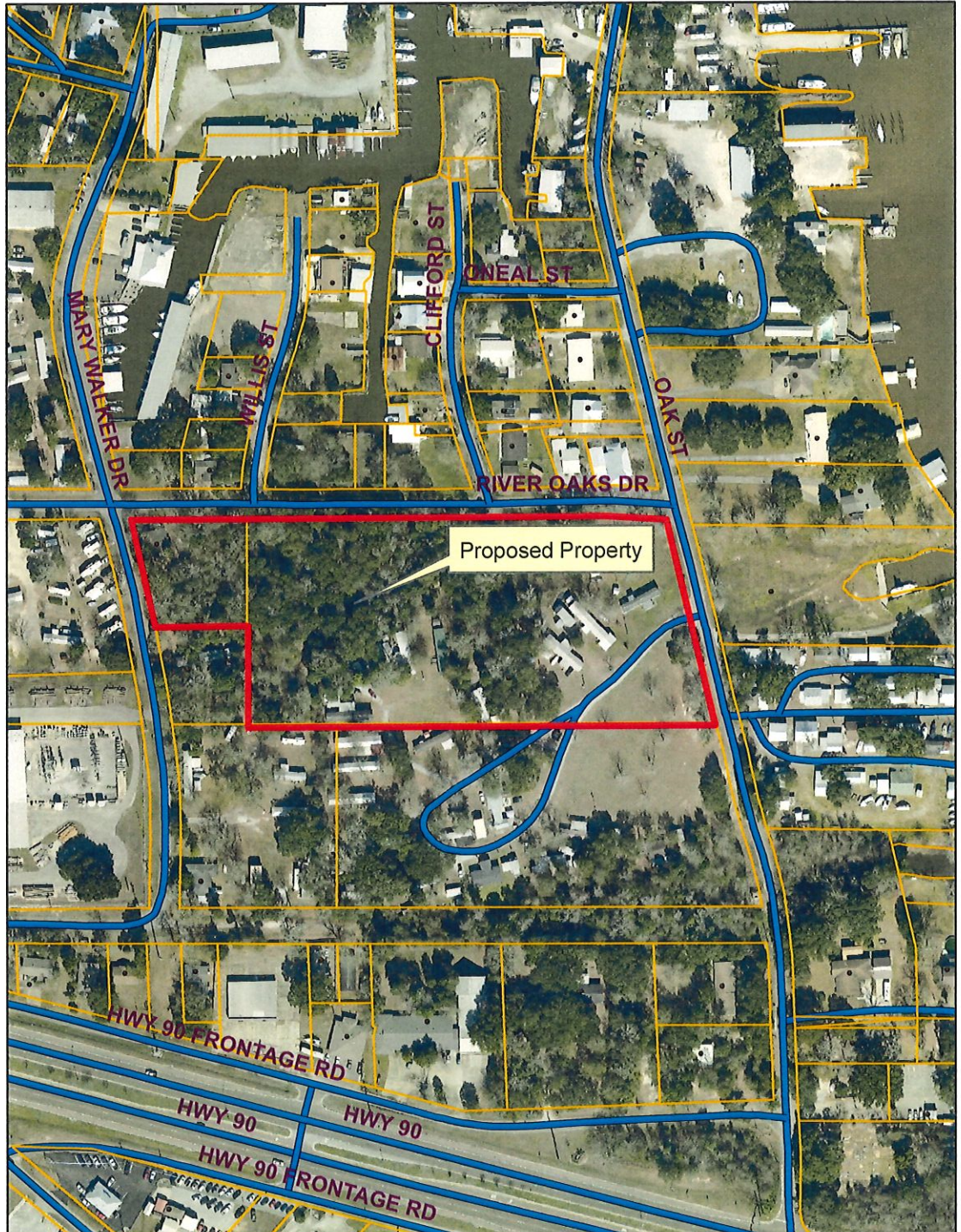


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

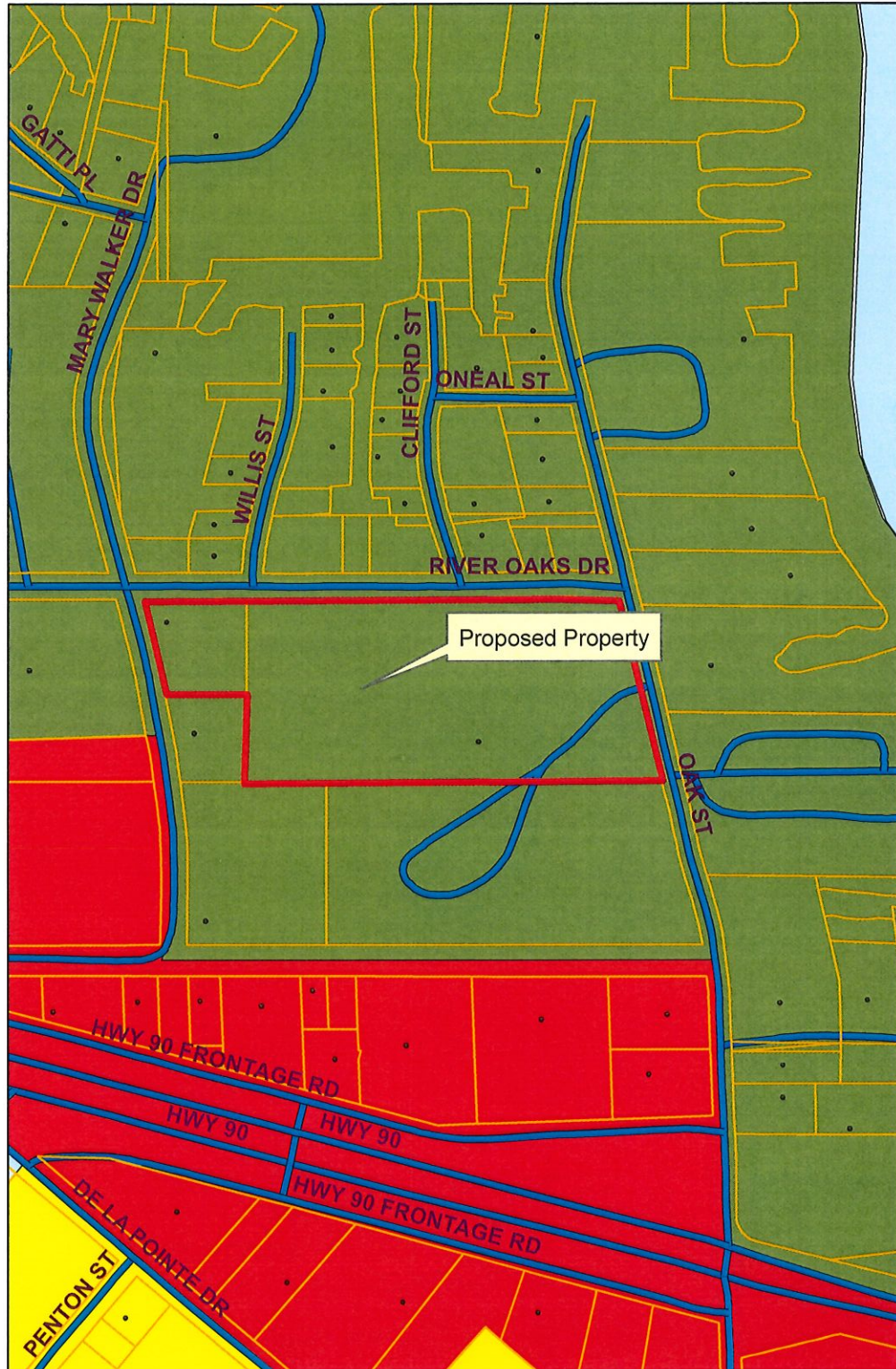


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

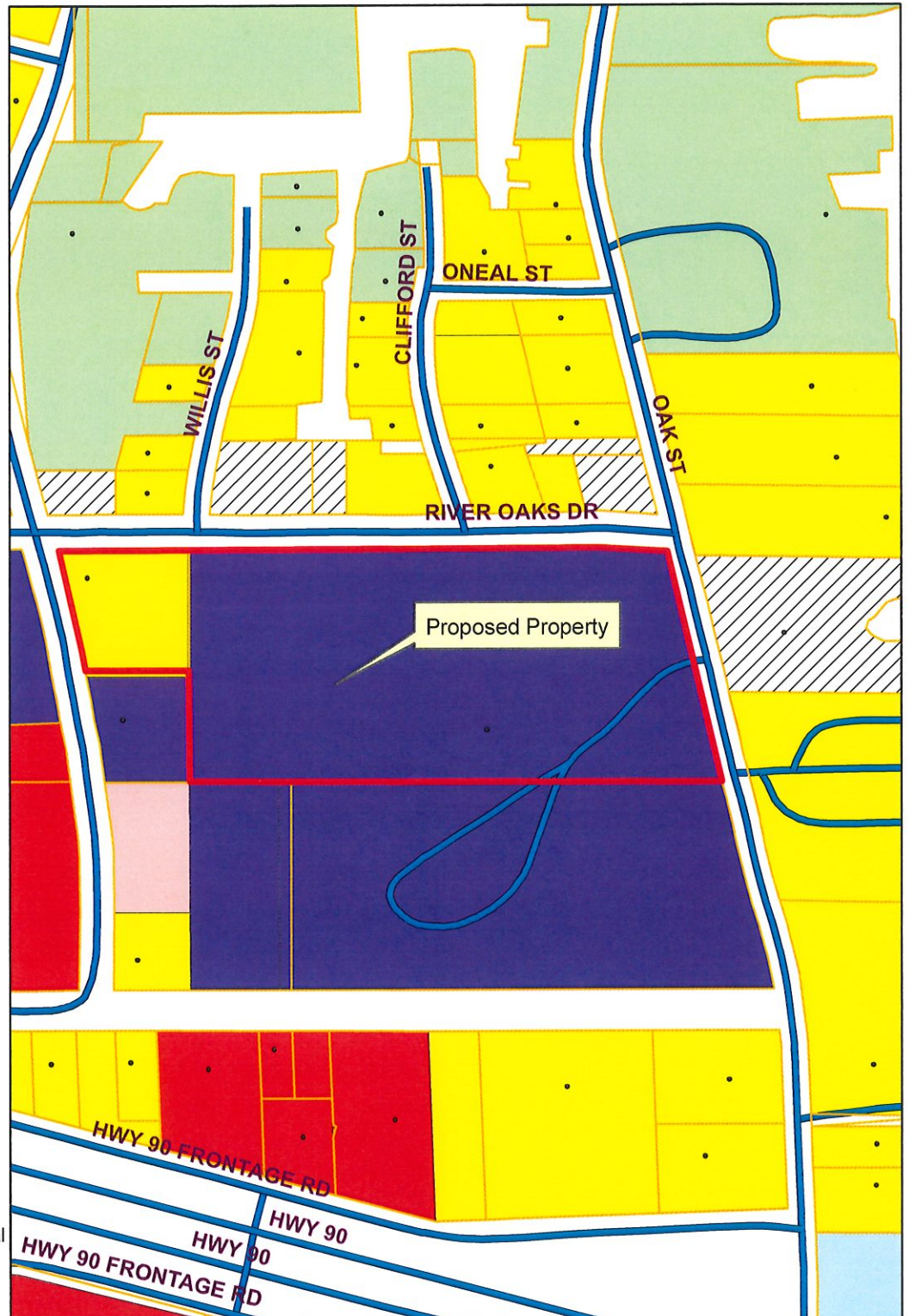


Exhibit D

Future Land-Use

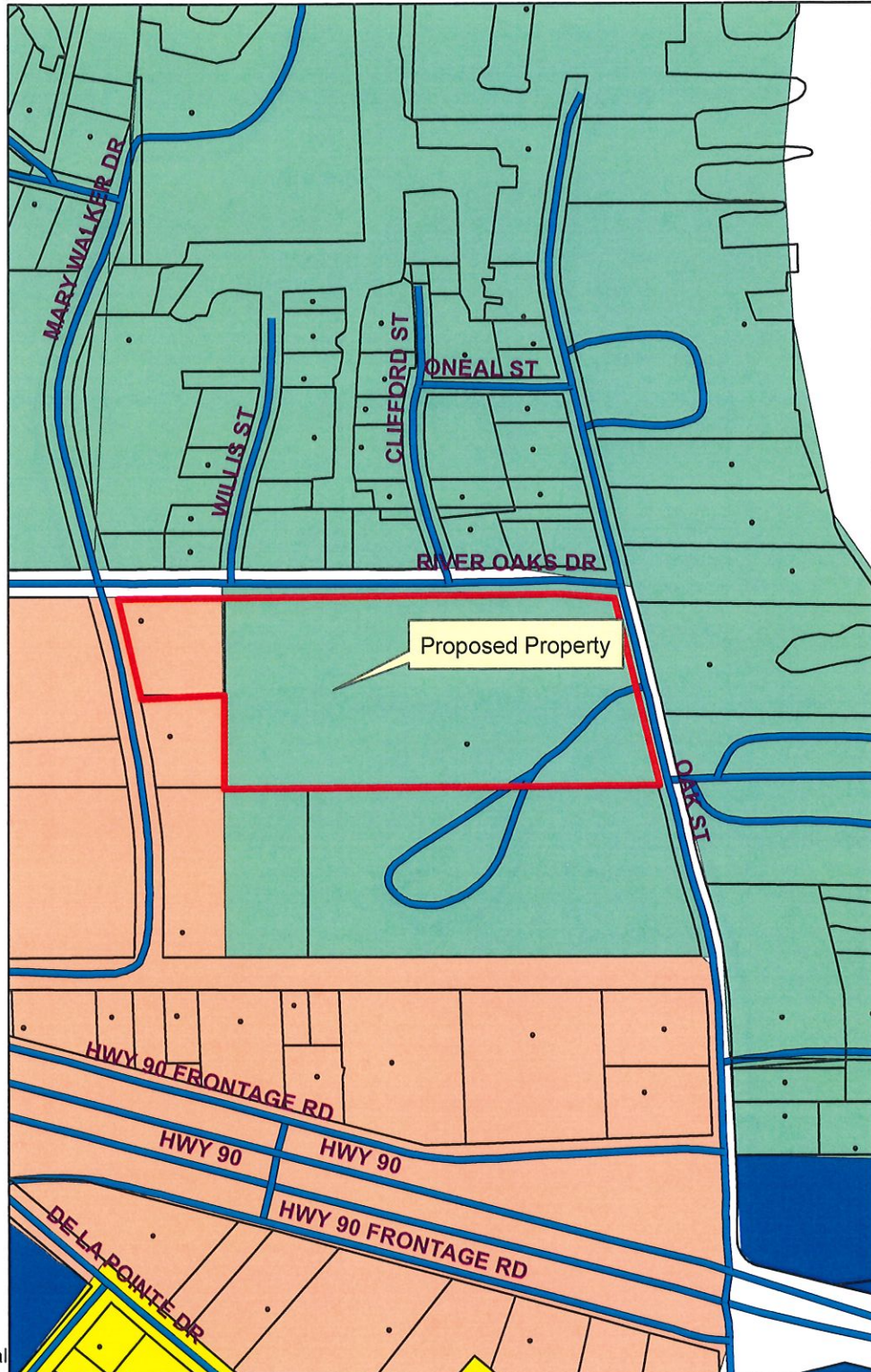
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #8
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Consideration of a Conditional Use-Major Permit that would allow a recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. (GPC #24-23-CU)

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Conditional Use-Major Permit that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District, located at 3224 & 3228 Willis Drive (GPC #24-23-CU) (PID #87420108.000 & #87420107.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 24-23-CU
3224 & 3228 WILLIS DRIVE – MURC-MW MIXED USE RECREATION-COMMERCIAL
– MARY WALKER ZONING DISTRICT
REGARDING PARCEL ID NO: #87420108.000 & #87420107.000**

WHEREAS, an application for a Conditional Use-Major Permit to allow a recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District was submitted by Karen Cooley; and

WHEREAS, the parcel subject to this Permit is located at 3224 and 3228 Willis Drive, in Gautier, Mississippi. The applicant plans to park the RV on the property line between the two lots; and

WHEREAS, after due public notice, Planning Commission, at its July 11, 2024 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended denial of the Conditional Use-Major Permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the recommendation of denial from the Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major Permit (is or is not) consistent with the goals, objectives and policies of the City's Comprehensive Plan; and

WHEREAS, the City Council hereby finds that the proposed Conditional Use-Major (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance (have or have not) been met to (approve or deny) a Conditional Use-Major Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Recreational Vehicle (RV), is permitted as a Conditional Use-Major in a MURC-MW Mixed Use Recreational Commercial – Mary Walker Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the denial of the Planning Commission and (approves or denies) the above Conditional Use-Major Permit

for recreational vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreational Commercial – Mary Walker Zoning District.

IT IS FURTHER ORDERED that the City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 07/31/2024
Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. 3224 & 3228 Willis Drive (GPC #24-23-CU)

REQUEST:

The Planning Department has received a request from Karen Cooley for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3224 & 3228 Willis Drive, PID #87420108.000 & #87420107.000. The applicant plans to park the RV on the property line between the two lots. (GPC #24-23-CU). The application fee of \$250 was paid on May 15, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.
Location: 3224 & 3228 Willis Drive, PID #87420108.000 & #87420107.000 (See Exhibit A)
General features of the proposed project: Total Area of Both Lots: Approximately 0.26 Acres
Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
Existing Land Use – Vacant (See Exhibit C)
Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

Is the proposed use listed in the list of possible Conditional Uses in the Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. *Recreational Vehicle (RV) is listed as a Conditional Use-Major in a MURC-MW Mixed Use Recreation Commercial District.*

Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans.

Applicant Response: Other RVs in area

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. *Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.*

Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: *The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.*

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: *There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing effect to present surrounding uses.*

Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: *The proposed use will conform to all current district regulations.*

DETERMINATION OF APPLICABLE LAW:

The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

The Planning Commission recommends that City Council deny the Conditional Use-Major.

The City Council may:

Approve the Conditional Use-Major

Approve the Conditional Use-Major with changes; or

Deny the Conditional Use-Major.

ATTACHMENTS:

1. Complete Packet 24-23-CU
2. Excerpt GPC Meeting 7.11.24 (#24-23-CU)

Excerpt from July 11, 2024, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3224 & 3228 Willis Drive. (GPC #24-23-CU)

Scott Ankerson, Planning Director, gave a brief overview of the case. He explained that they were proposing to put the RV in the center of two lots.

Commissioner Davis asked for clarification that a Conditional Use stayed with the land, and that the Ordinance states that this use is not allowed by right, only allowed if approved.

Mr. Ankerson stated that a Conditional Use did stay with the land and that an RV on an individual lot in MURC-MW was only allowed if a Conditional Use – Major was approved by Council. An RV park is allowed by right in the district if it meets all the requirements set by the UDO for an RV park.

REQUEST:

The Planning Department has received a request from Karen Cooley for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3224 & 3228 Willis Drive, PID #87420108.000 & #87420107.000. The applicant plans to park the RV on the property line between the two lots. (GPC #24-23-CU). The application fee of \$250 was paid on May 15, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: 3224 & 3228 Willis Drive, PID #87420108.000 & #87420107.000 (See Exhibit A)
2. General features of the proposed project:
Total Area of Both Lots: Approximately 0.26 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Vacant (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in a MURC-MW Mixed Use Recreation Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans.

Applicant Response: Other RVs in area

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out “Recreational Commercial” for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing effect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses

designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

Chairman Jamison asked the applicant to present her case.

Karen Cooley, the applicant, said she would like to put a recreational camper on her property on Willis Street that her family has owned since 1958. The house that was on the property was destroyed by Hurricane Katrina. She usually comes in the fall and stays until the spring, but she would be happy to work with the city. If she needs to only stay 3 months and move back and forth she would, but that would be a nuisance to whoever lives next to her. She just wants to be able to use her property. There is an RV at the other end of Willis Drive that stayed there for 3 or 4 months and just left out. Eddie Pearson’s property on the other side of Willis has 3 RVs hooked up to power. Her RV is about 4 years old.

Michael Davis, 3100 Oak Street, said he opposes all drag behind campers to be put in the city on lots that are supposed to have residential houses. He doesn’t mind anything that would be there temporarily like one to three months maybe, but the lots are designed for building a house. RVs that are allowed on individual lots will probably be there longer than the maximum amount of time that RVs are allowed in an RV park. If you are going to continually come down to stay in an RV, you need to stay in an RV park.

Commissioner Davis restated what he said in an earlier case. He thinks the MURC-MW district should be studied and possibly revised. Otherwise, they will be looking at this type of request over and over.

Michelle Gautier Lee said that allowing RVs on these small lots is making it too crowded. It is increasing the density too much. She said that most of these RVs have come in since the new Ordinance.

Chairman Jamison read four letters of opposition that were received into the record.

Jamie Hannah, Ms. Cooley's stepdaughter, said the property is on the water and they like to fish. Having the RV there would give them a cool place to go when they are fishing or just enjoying the property. She said the environment and vibe of the whole area is fish camps, marina, etc.

Commissioner Davis asked if a Conditional Use runs with the land, and if conditions were put on the Conditional Use, would those conditions stay with the land forever.

Mr. Ankerson explained that if ownership of the property changed and the new owner wanted to have the same Conditional Use that was approved, the new owner would have to comply with the same conditions that were placed on it originally.

ACTION TAKEN:

Commissioner McManus made a motion to recommend that City Council deny the Conditional Use-Major.

Commissioner Hudson seconded the motion, and the following vote was recorded:

AYES: **Kay C. Jamison**
 DeAnna McManus
 Maurice Hudson
 Chris Hoover

NAYS: **William Davis**

ABSENT: **Josh Ward**
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

July 11, 2024

GPC #24-23-CU

Karen Cooley

3224 & 3228 Willis Drive

VII. NEW BUSINESS

5. Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. 3224 & 3228 Willis Drive (GPC #24-23-CU)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: July 3, 2024

Subject: Consider a request for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District. 3224 & 3228 Willis Drive. (GPC #24-23-CU)

REQUEST:

The Planning Department has received a request from Karen Cooley for a Conditional Use-Major that would allow a Recreational Vehicle (RV) on an individual lot in the MURC-MW Mixed Use Recreation Commercial – Mary Walker Zoning District at 3224 & 3228 Willis Drive, PID #87420108.000 & #87420107.000. The applicant plans to park the RV on the property line between the two lots. (GPC #24-23-CU). The application fee of \$250 was paid on May 15, 2024. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-MW Mixed Use Recreation Commercial – Mary Walker.

1. Location: 3224 & 3228 Willis Drive, PID #87420108.000 & #87420107.000 (See Exhibit A)
2. General features of the proposed project:
Total Area of Both Lots: Approximately 0.26 Acres
3. Existing Zoning – MURC-MW Mixed Use Recreation Commercial – Mary Walker (See Exhibit B)
4. Existing Land Use – Vacant (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation – Recreational Commercial (See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the Zoning District?

Applicant Response: Yes.

Staff Finding: Yes. Recreational Vehicle (RV) is listed as a Conditional Use-Major in a MURC-MW Mixed Use Recreation Commercial District.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans.

Applicant Response: Other RVs in area

Staff Finding: The proposed use is allowed in a MURC-MW zoning district with a Major Conditional Use. Special conditions may be imposed if deemed necessary to help the proposed use be more compatible with the character of development in the vicinity.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values or cause a detriment to the surrounding properties.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use will have any adverse effect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes.

Staff Finding: The Comprehensive Plan calls out "Recreational Commercial" for future land use of this property.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: No.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental, or disturbing effect to present surrounding uses.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes.

Staff Finding: The proposed use will conform to all current district regulations.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses

designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and condition.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with changes;
or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
PLANNING DEPARTMENT

CONDITIONAL USE APPLICATION

Public Hearing Number

24-23-04

TO BE HEARD BY GAUTIER PLANNING COMMISSION AND CITY COUNCIL:

Conditional Use - Major

FEE:

\$251.00

TO BE HEARD BY PLANNING DIRECTOR:

Conditional Use - Minor

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant:

Karen Cooley

Name of Business:

Phone: 601-947-5091

Property Address:

3224 & 3228 Willis Drive

Gautier MS 39553

Mailing Address (if Different):

134 LaTroy Cooley Rd Ivreche MS 39452

E-Mail Address:

CooleyKaren123@yahoo.com

Proposed Use Requiring Conditional Use:

RV INA MURC-MW ZONE (Refer to Article V, UDO)

Proposed Location is:

☐

New Build

☐

Existing (with no modifications)

☐

Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

✓

1. Answers to the Criteria for Approval (see attached).

✓

2. Project Narrative (see attached).

✓

3. Diagram of intended use (see attached).

NA

4. Copy of protective covenants or deed restrictions, if any.

NA

5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.

NA

6. Any other information requested by the Planning Director.

NA

7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s):

Karen M. Cooley

Date of Application:

5-15-24

FOR OFFICE USE ONLY

Date Received

5/15/24

Verify as Complete

Balo/SA

Fee Amount Received

251.00

Initials of Employee Receiving Application

Balo

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk, and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering, or other plans. *Yes*
other RV's in area
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *NO*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain. *NO*
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools? *Yes*
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how. *Yes*
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *NO*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *Yes*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

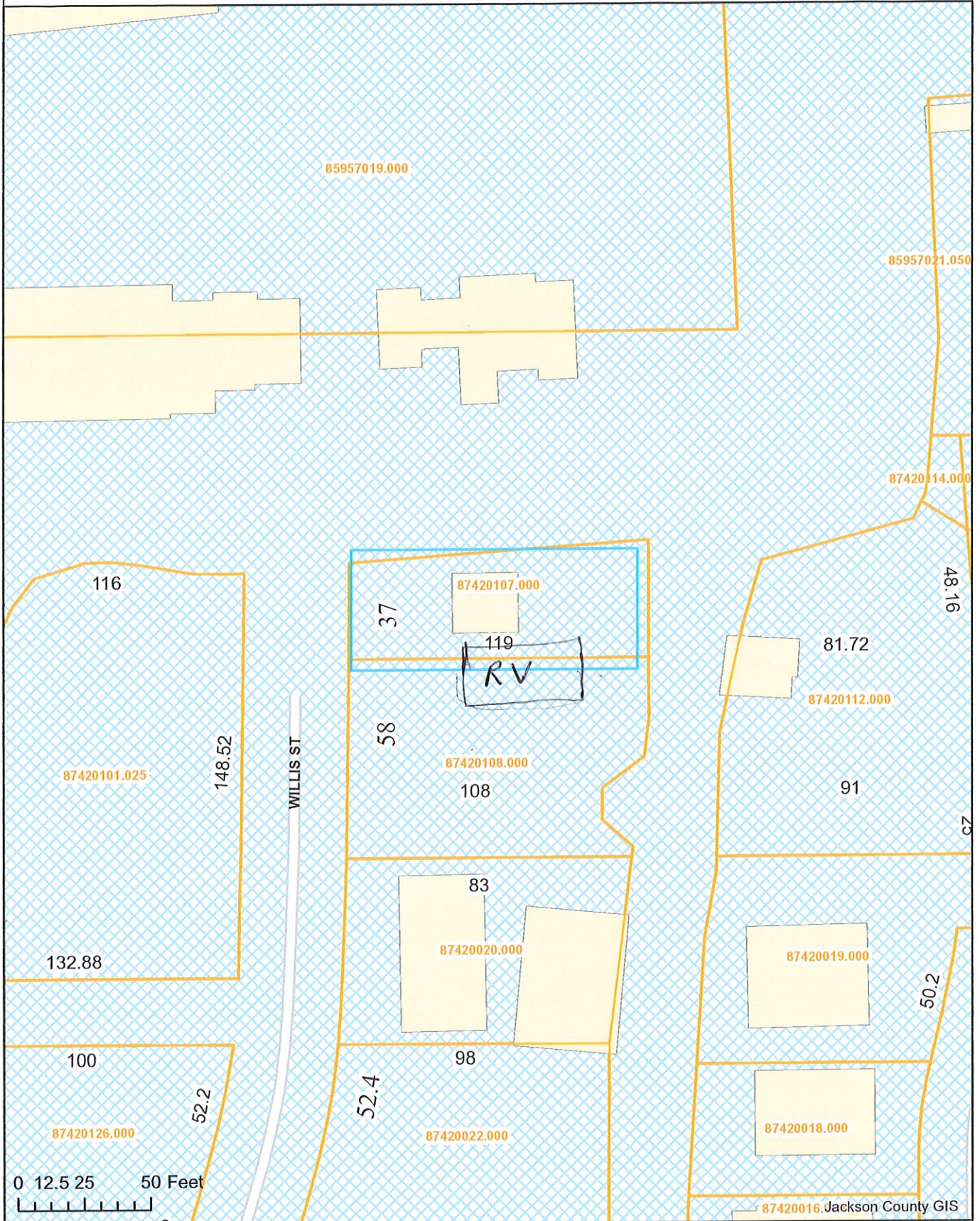
1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

I want to park our camper on our property for vacationing.

87420107.000 COOLEY KAREN M



87420108.000 COOLEY KAREN M

PIDN: 87420108.000

GISP: 769.32-04-0094.00M

Owner Information

Percent of Ownership: 100

Name: COOLEY KAREN M

Name 2:

Mailing Address: 134 LATROY COOLEY RD
LUCEDALE MS
39452

Site Address: 3224 WILLIS DR GAUTIER

Land Information

Section: 32 Acreage: 0

Township: 7

Range: 6

Street Name WILLIS
DR

Value and Tax Information

Total Assessed Value: 6113

Total Appraised Value: 40750

Improvement Value: 8320

Land Value: 32430

Tax Amount: 878

SQ FT: 0

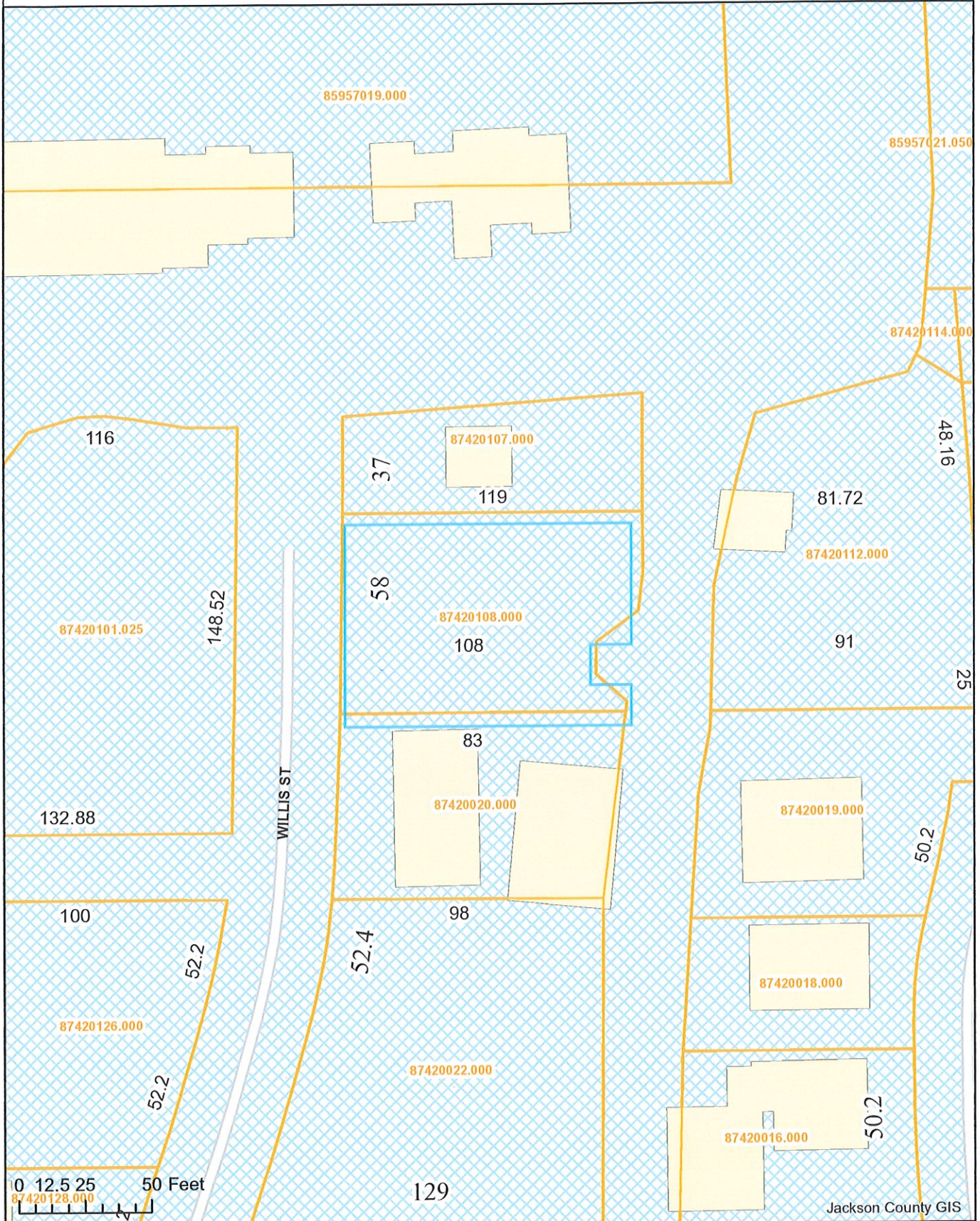
Year Built: 0

Legal Description

Description: LOT 8 & LOT 9 LESS S 25' WILLIS
HGTS S/D #3 DB 1830-99 (94M Map7
69.32-04)

Deed Book / Page: 1830 / 99

87420108.000 COOLEY KAREN M



87420107.000 COOLEY KAREN M

PIDN: 87420107.000

GISP: 769.32-04-0096.00

Owner Information

Percent of Ownership: 100

Name: COOLEY KAREN M

Name 2:

Mailing Address: 134 LATROY COOLEY RD
LUCEDALE MS
39452

Site Address: 3228 WILLIS DR GAUTIER

Land Information

Section: 32

Acreage: 0

Township: 7

Range: 6

Street Name WILLIS
DR

Value and Tax Information

Total Assessed Value: 3696

Total Appraised Value: 24640

Improvement Value: 11340

Land Value: 13300

Tax Amount: 531

SQ FT: 0

Year Built: 0

Legal Description

Description: LOT 7 WILLIS HTS S/D #3 & RESERV
ED AREA ON NORTHERN TERMINUS OF
WILLIS ST DB 2092-405 (96 MAP769
.32-04)

Deed Book / Page: 2092 / 405

87420107.000 COOLEY KAREN M

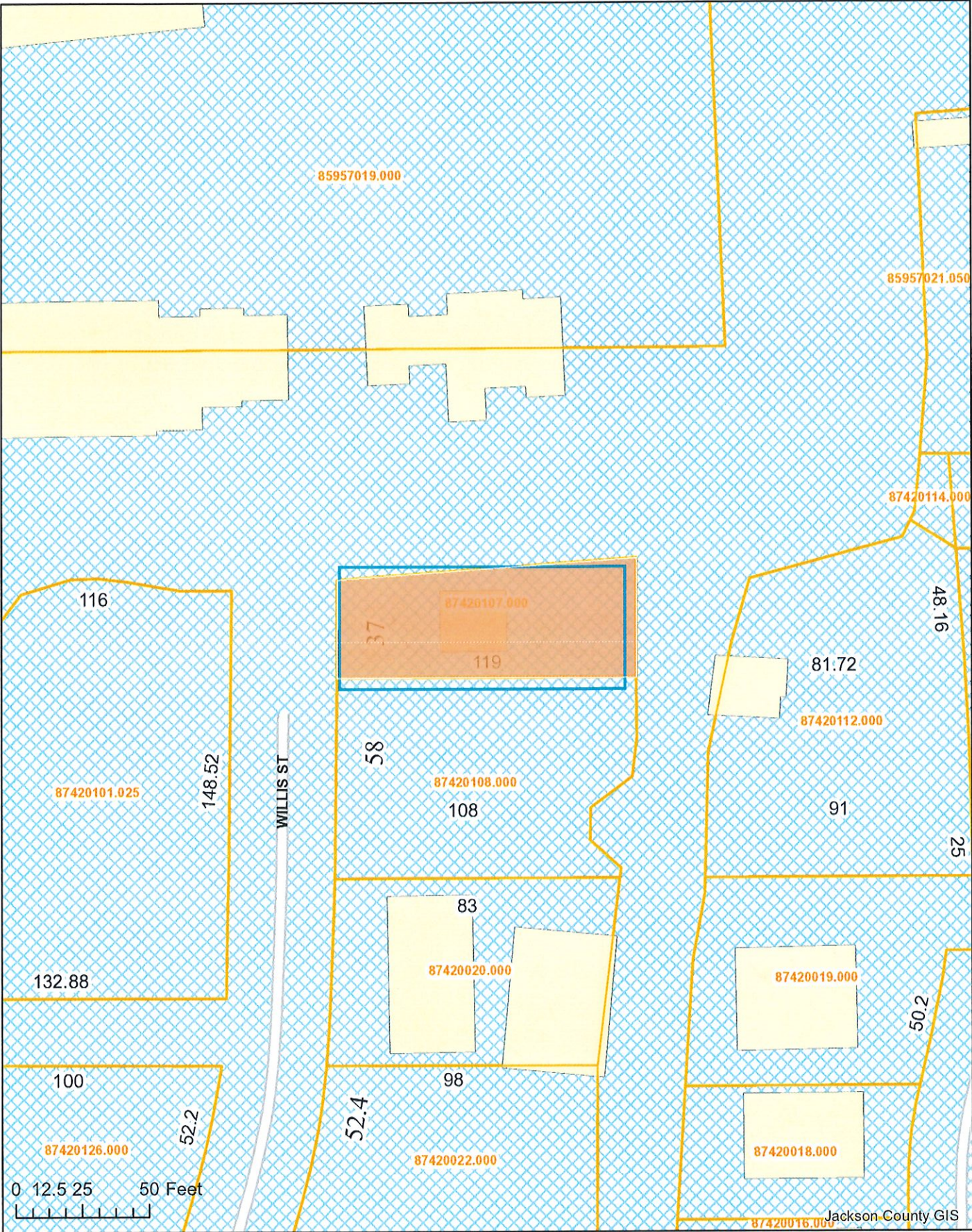


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

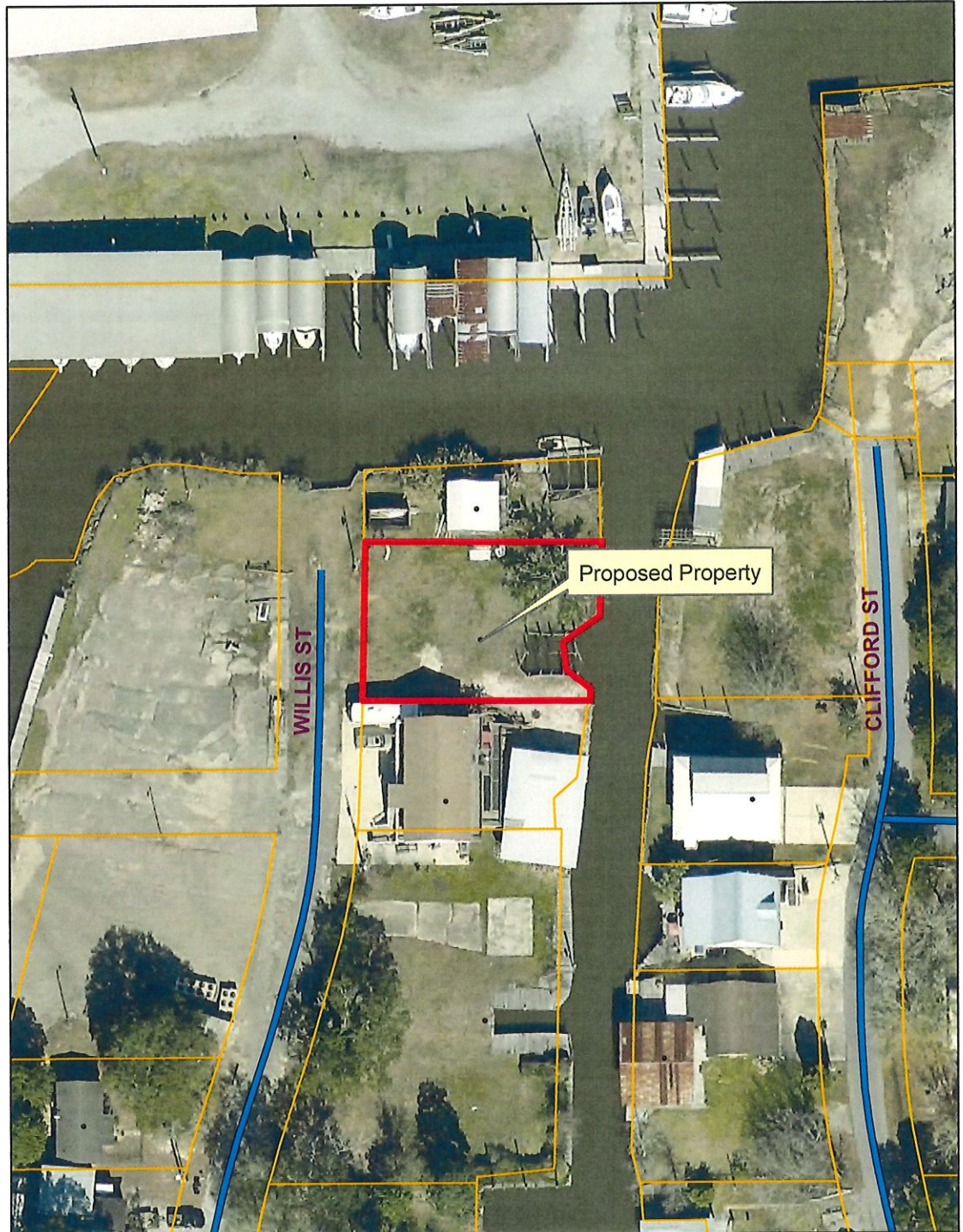


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

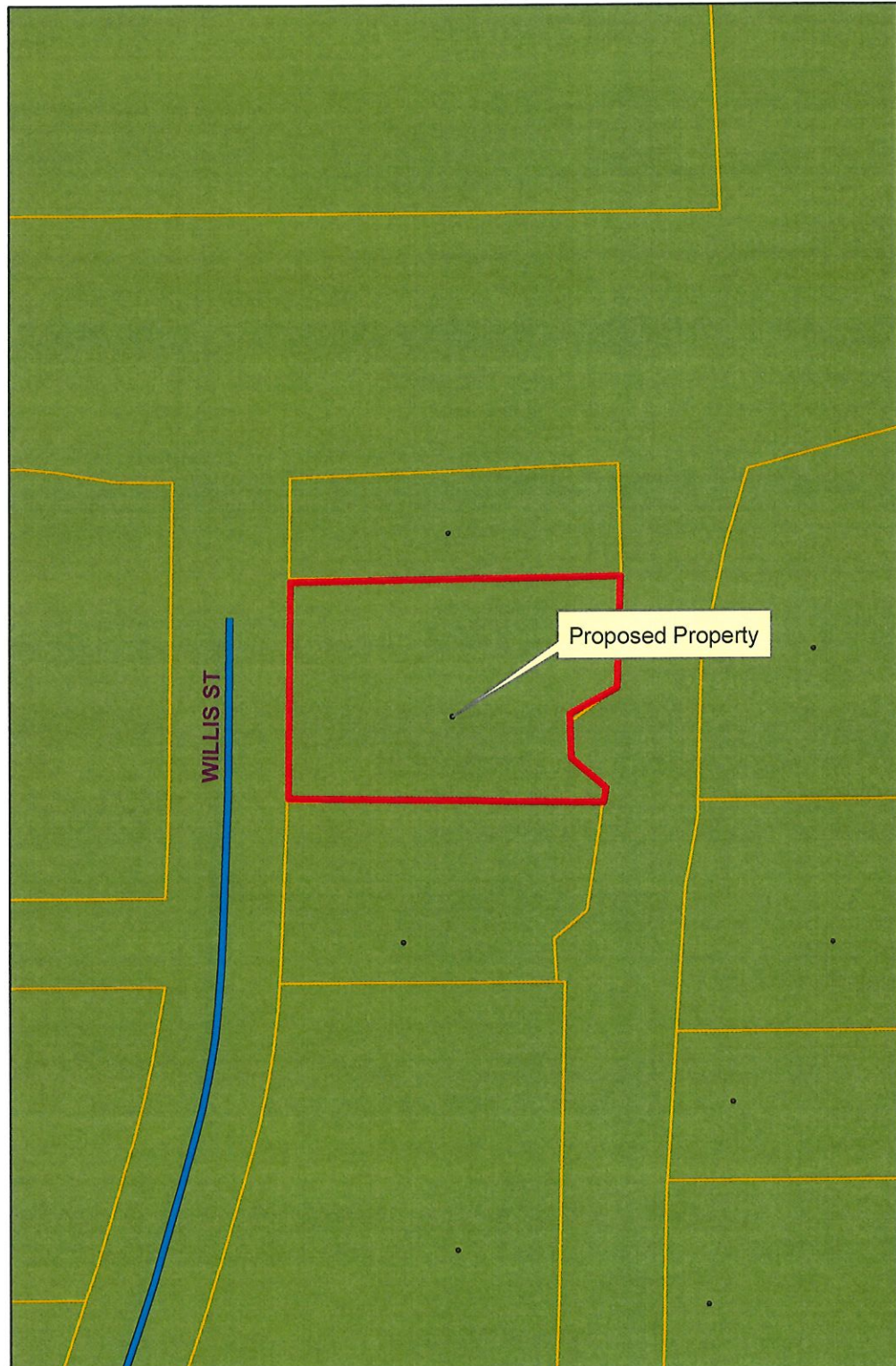


Exhibit C

Existing Land-Use

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

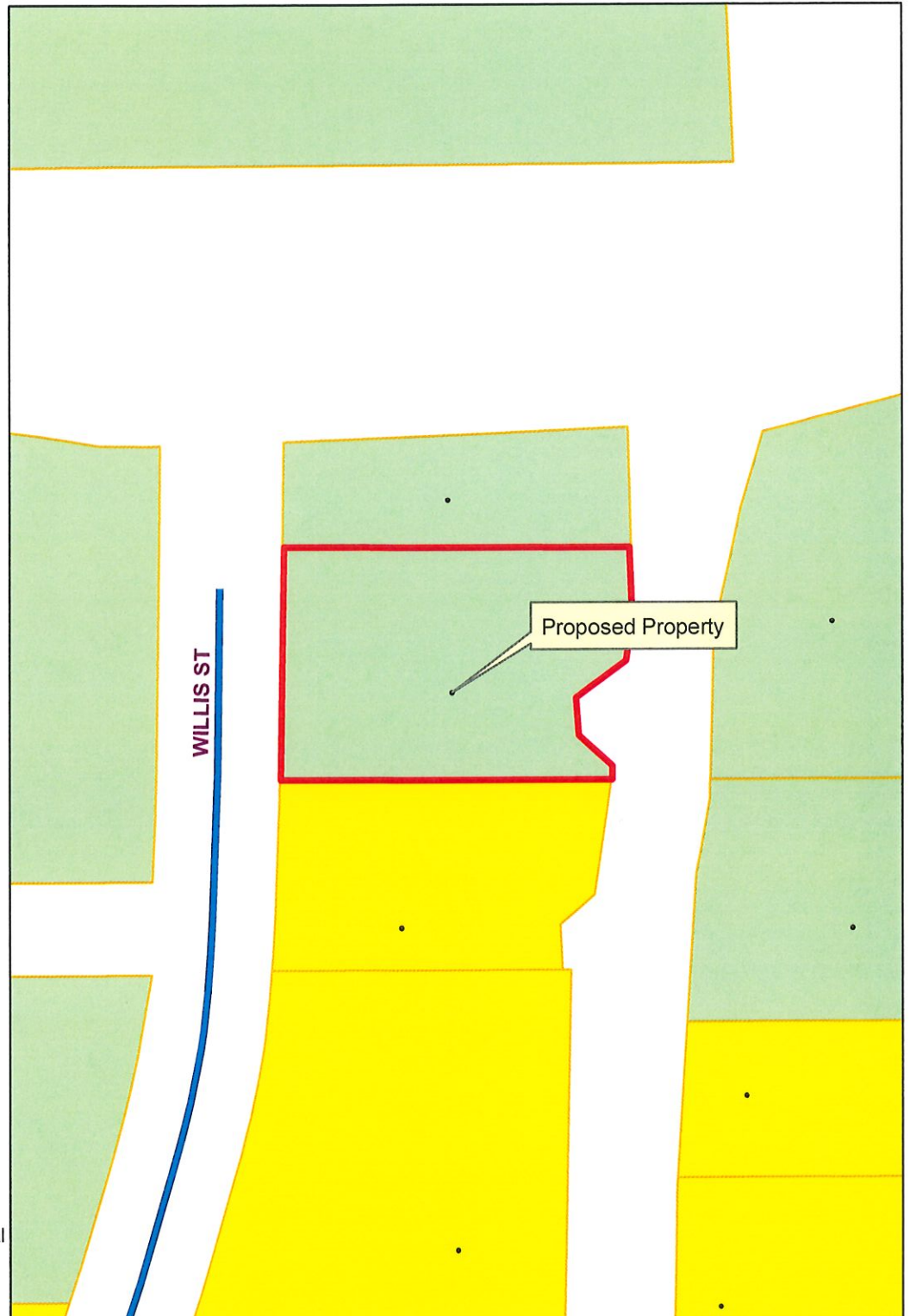


Exhibit D Future Land-Use

Prepared By:

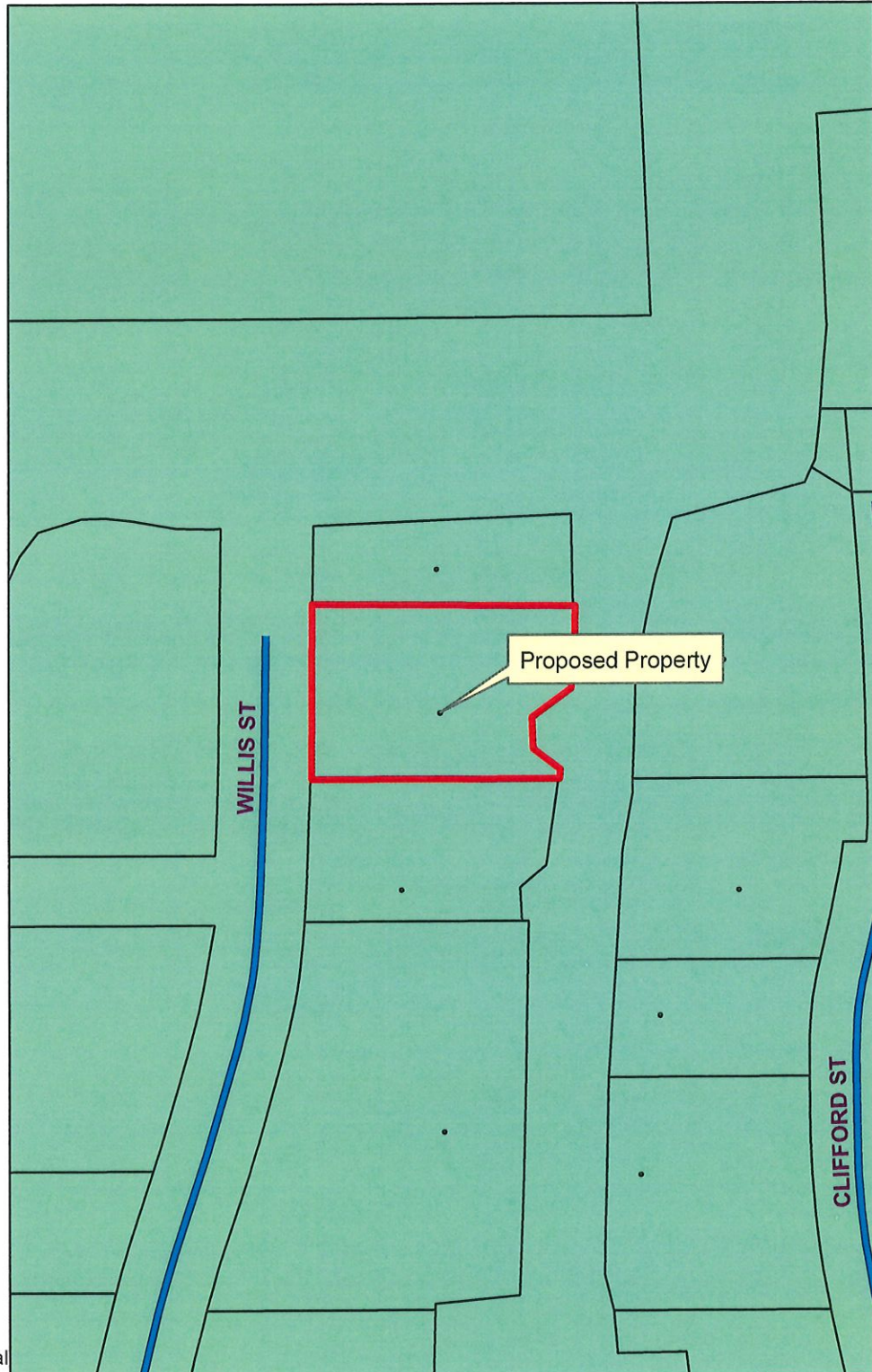
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #9
Fact Sheet**

Council Meeting:
Title:

**August 6, 2024
Approval of the Paid Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of paid Docket of Claims for the purchase of a new E-ONE firetruck and the work pertaining to the Gautier Senior Building from Douglas Construction, LLC in the total amount \$615,553.00

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the City of Gautier approved a purchase agreement with Sunbelt Fire, Inc., for the purchase of a new E-ONE firetruck and equipment; and

WHEREAS, pursuant to the purchase agreement, the City must pay for the firetruck upon delivery in the total amount of \$598,925.00; and

WHEREAS, Douglas Construction, LLC completed the work pertaining to the Senior Building in the amount of \$16,608.00, but the invoice was not received until after the July 16th docket; and

WHEREAS, due to Douglas Construction being a small business, the delay in pay could potentially impact their business; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the paid Docket of Claims for the purchase of a new E-ONE firetruck and the work pertaining to the Gautier Senior building from Douglas Construction, LLC in the total amount of \$615,553.00 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of August 6, 2024.

Docket of Claims
Claims paid from 07/18/2024 thru 07/18/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DOUGLAS CONSTRUCTION LLC	242817	07/18/2024	07/17/2024	1259	56988	16,608.00	APPROVED
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-170-721		SHORING/DEMO: SR CENTER	44	07/08/2024	240997	5,500.00	
	001-170-721		FRAMING/SIDING INSTALL	44	07/08/2024	240997	7,600.00	
	001-170-721		INSULATION	44	07/08/2024	240997	1,725.00	
	001-170-721		DRYWALL	44	07/08/2024	240997	1,733.00	
	001-170-721		TRIM	44	07/08/2024	240997	750.00	
	001-170-721		PAINT	44	07/08/2024	240997	1,800.00	
	001-170-721		DISCOUNT	44	07/08/2024	240997	-2,500.00	
FUND TOTAL	1 Claims	1259	to	1259 Checks	1 Total	16,608.00 Manual	Held	Total 16,608.00

Docket of Claims
Claims paid from 07/18/2024 thru 07/18/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	SUNBELT FIRE INC	242816	07/18/2024	07/17/2024	3	56989	598,925.00	APPROVED
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-740	E-ONE CLASS A PUMPER (1)		145813	06/24/2022	220740	598,925.00	
FUND TOTAL 160 Claims	3 to	3 Checks	1 Total	598,925.00	Manual	Held	Total	598,925.00

Docket of Claims

Claims paid from 07/18/2024 thru 07/18/2024

SUMMARY OF ALL FUNDS

FUND	1	Claims	1259	to	1259	Checks	1	Total	16,608.00	Manual	Held	Total	16,608.00
FUND	160	Claims	3	to	3	Checks	1	Total	598,925.00	Manual	Held	Total	598,925.00
Total for all Funds					Checks	2	Total	615,533.00	Manual		Held	Total	615,533.00

**CITY OF GAUTIER
Business Agenda Item #10
Fact Sheet**

Council Meeting: August 6, 2024
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

Docket of Claims
Release date from 08/06/2024 thru 08/06/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG 7M BOND ACCT	242797	08/06/2024	07/12/2024			238,503.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDOT WIRE: FUND 130		07122024	07/12/2024			238,503.91
001	MS DEPT ARCHIVES & HISTORY	242819	08/06/2024	07/22/2024			119.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-279	RECORD FEES: 2ND QTR 2024		06302024	06/30/2024			119.00
001	CADENCE EQUIPMENT FINANCE	242821	08/06/2024	07/22/2024			84,258.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-808	PMT 1: 002-0070322-003		764116	07/04/2024			84,258.18
001	AGJ SYSTEMS & NETWORKS INC	242827	08/06/2024	07/22/2024			7,741.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	AUG 2024: MSP COMPLETE CARE		MSP-115665	08/01/2024			6,200.00
	001-092-606	AUG 2024: MS365 EXC (83)		115742	08/01/2024			415.00
	001-092-606	AUG 2024: MS365 BUS (35)		115742	08/01/2024			472.50
	001-092-606	AUG 2024: LITIGATN HOLD (18)		115742	08/01/2024			54.00
	001-092-606	AUG 2024: BACKUP SERVER (2)		115769	08/01/2024			600.00
001	DELTA COMPUTER SYSTEMS INC	242828	08/06/2024	07/22/2024			665.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	AUG 2024 ACCT SOFTWARE MAINT		DHLMN14402	07/15/2024			470.00
	001-092-606	AUG 2024 PRIV LIC SW MAINT		DHLMN14403	07/15/2024			195.00
001	AIRGAS USA LLC	242829	08/06/2024	07/22/2024			384.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5509027577	06/30/2024			384.20
001	FOSTERS A/C & HEATING INC	242832	08/06/2024	07/22/2024			182.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-635	ESA SERV CALL: EAST OS UNIT		W1152748	07/06/2024			106.25
	001-170-635	REPL 55 MFD CAPACITOR		W1152748	07/06/2024			76.00
001	CG MPI GO BOND DEBT SERVICE FUND	242834	08/06/2024	07/22/2024			68,641.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-900-969	BUDGETED TRX: DEBT SERVICE		07312024	07/31/2024			68,641.00
001	E AND J TIRE LLC	242841	08/06/2024	07/22/2024			332.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	TIRE (2): UTILITY CART		2	07/01/2024			222.12
	001-170-639	REPL TUBE (2): MOWER		1	07/09/2024			110.00
001	STEINER SAW & MOWER	242842	08/06/2024	07/22/2024			235.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BUMP HEAD(6):LINE: WEEDEATER		262036	07/09/2024			145.00
	001-170-639	18" SAW CHAIN (3): CHAINSAWS		160518	07/16/2024			90.00

Docket of Claims
Release date from 08/06/2024 thru 08/06/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SHERRY FARABEE, CUSTODIAN PETTY CASH	242845	08/06/2024	07/25/2024			58.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	ADD LIENHOLDER: GPD TITLES		12062023	12/06/2023			50.00
	001-040-559	WASH & VACCUM: PILOT		01082024	01/08/2024			8.00
001	GLOBALSTAR	242847	08/06/2024	07/25/2024			102.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0073876874	07/16/2024			102.70
001	SBM REPORTING LLC	242848	08/06/2024	07/25/2024			225.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MTG 7/11/24		MB1723	07/19/2024			225.00
001	C SPIRE WIRELESS	242849	08/06/2024	07/25/2024			971.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	07/11/2024			488.40
	001-100-699	DATA CARD (14)		0032680896	07/11/2024			482.72
001	C SPIRE WIRELESS	242850	08/06/2024	07/25/2024			896.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-606	MODEM DATA PLAN (26) JUL 24		3000848065	07/02/2024			896.48
001	C SPIRE WIRELESS	242851	08/06/2024	07/25/2024			1,243.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONE		0030759348	06/30/2024			48.84
	001-021-605	CITY MGR CELL PHONE		0030759348	06/30/2024			48.84
	001-040-605	ADMIN CELL PHONE		0030759348	06/30/2024			83.32
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	06/30/2024			258.27
	001-090-698	IPAD SERVICE		0030759348	06/30/2024			103.44
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	06/30/2024			146.52
	001-161-605	FIRE DEPT CELL PHONES		0030759348	06/30/2024			146.52
	001-170-605	RECREATION CELL PHONES		0030759348	06/30/2024			254.08
	001-205-605	MAINT CELL PHONES		0030759348	06/30/2024			153.71
001	RJ YOUNG COMPANY LLC	242854	08/06/2024	07/25/2024			75.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	LEXMARK C4150: BASE FEE		INV7018621	07/12/2024			38.00
	001-100-699	RICO IM C2500: BASE FEE		INV7018621	07/12/2024			37.55
001	RJ YOUNG COMPANY LLC	242855	08/06/2024	07/25/2024			330.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV7021966	07/15/2024			216.47
	001-100-699	ADMIN FEE		INV7021966	07/15/2024			8.00
	001-100-699	MPC2504EX USAGE: COLOR		INV7021966	07/15/2024			106.34
001	RJ YOUNG COMPANY LLC	242856	08/06/2024	07/25/2024			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	GSHZ00-01 RENTAL FEE		INV7020800	07/15/2024			470.88

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001	SPARKLIGHT	242858	08/06/2024	07/25/2024			71.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2024:CBL BOX	118476316	07082024	07/08/2024			71.37
001	SPARKLIGHT	242859	08/06/2024	07/25/2024			145.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	JUL 2024:POLICE	107718371	07082024	07/08/2024			145.79
001	AT&T	242864	08/06/2024	07/25/2024			37.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC MONITORING		2284970262	07/14/2024			37.15
001	AT&T	242865	08/06/2024	07/25/2024			4,522.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	07/14/2024			4,522.24
001	SOUTHERN MS PLANNING & DEV DISTRICT INC	242871	08/06/2024	07/26/2024			24,163.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-652	CY23 COMM REDEV GRANT REIMB		13102	07/26/2024			24,163.00
001	PTS SOLUTIONS INC	242877	08/06/2024	07/26/2024			31,395.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANNUAL SW MAINT 9/23-9/24		2024048-M	07/19/2024			31,395.00
001	COMMUNITY BANK OF MS	242878	08/06/2024	07/26/2024			14,042.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-810	HIDTA LEASE: 62287MS-100/1		193288	07/01/2024			14,042.00
001	SPORTABOUT	242881	08/06/2024	07/26/2024			364.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	SB/BB JERSEY ADD ONS (10)		11331	04/30/2024			220.00
	001-170-503	BELTS (3)		11331	04/30/2024			18.00
	001-170-503	CAPS/VISORS (14)		11331	04/30/2024			126.00
001	SPARKLIGHT	242885	08/06/2024	07/29/2024			247.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	AUG 2024:BACOT #135939403		07232024	07/23/2024			247.88
001	FUELMAN	242886	08/06/2024	07/29/2024			3,322.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66789363	07/15/2024			191.77
	001-100-525	UNL FUEL		NP66789363	07/15/2024			2,531.14
	001-161-525	UNL&DSL FUEL		NP66789363	07/15/2024			279.39
	001-170-525	UNL FUEL		NP66789363	07/15/2024			262.90
	001-205-525	UNL FUEL		NP66789363	07/15/2024			57.55
001	FUELMAN	242888	08/06/2024	07/29/2024			3,390.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66812948	07/22/2024			46.42
	001-100-525	UNL FUEL		NP66812948	07/22/2024			2,549.36

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001	FUELMAN	242888	08/06/2024	07/29/2024			3,390.23	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-525	UNL&DSL FUEL		NP66812948	07/22/2024			500.83
	001-170-525	UNL FUEL		NP66812948	07/22/2024			255.64
	001-205-525	UNL FUEL		NP66812948	07/22/2024			37.98
001	FUELMAN	242890	08/06/2024	07/29/2024			3,291.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP66840183	07/29/2024			145.80
	001-092-525	UNL FUEL		NP66840183	07/29/2024			51.62
	001-100-525	UNL FUEL		NP66840183	07/29/2024			2,358.59
	001-161-525	UNL&DSL FUEL		NP66840183	07/29/2024			420.25
	001-170-525	UNL FUEL		NP66840183	07/29/2024			228.04
	001-205-525	UNL&DSL FUEL		NP66840183	07/29/2024			87.33
001	RJ YOUNG COMPANY LLC	242915	08/06/2024	07/30/2024			121.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	GEMG00-01 RENTAL FEE		INV7032980	07/22/2024			113.14
	001-161-698	ADMIN FEE		INV7032980	07/22/2024			8.00
001	SPARKLIGHT	242916	08/06/2024	07/30/2024			124.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2024: CFD 122024086		07232024	07/23/2024			124.50
001	SPARKLIGHT	242917	08/06/2024	07/30/2024			109.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2024: SFD 122025091		07232024	07/23/2024			109.55
001	SPARKLIGHT	242918	08/06/2024	07/30/2024			109.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	AUG 2024: NFD 122024383		07232024	07/23/2024			109.55
001	SPARKLIGHT	242919	08/06/2024	07/30/2024			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	AUG 2024: GARAGE 134679919		07202024	07/20/2024			127.95
001	SINGING RIVER ELECTRIC COOPERATIVE	242921	08/06/2024	07/30/2024			10,287.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING		07182024	07/24/2024			7,055.45
	001-092-631	CITY HALL 10054		07182024	07/24/2024			1,112.87
	001-201-633	WM PAYNE 10054-100244008		07182024	07/25/2024			51.77
	001-170-631	FRAZIER PARK 10054		07182024	07/24/2024			67.02
	001-170-631	SENIOR BLDG 10054		07182024	07/24/2024			428.51
	001-170-631	CITY PARK 10054		07182024	07/24/2024			135.47
	001-161-631	CENTRAL FD 10054		07182024	07/24/2024			475.76
	001-092-631	PUBLIC WORKS 10054		07182024	07/24/2024			312.57
	001-092-631	HWY 90 SIGN 10054		07182024	07/24/2024			35.15
	001-201-629	SIGNAL LIGHTS 10054		07182024	07/24/2024			612.63
001	SINGING RIVER ELECTRIC COOPERATIVE	242922	08/06/2024	07/30/2024			1,016.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		07152024	07/22/2024			566.92
	001-161-631	MARTIN BLUFF FD 58380001		07172024	07/23/2024			279.07

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001	SINGING RIVER ELECTRIC COOPERATIVE	242922	08/06/2024	07/30/2024			1,016.13	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-629	SIGNAL LIGHTS 17546		07162024	07/23/2024			39.35
	001-092-631	CITY LIMIT SIGN 17546		07162024	07/23/2024			41.60
	001-170-631	ROUNDAABOUT 102311004		07182024	07/24/2024			30.00
	001-201-633	WM PAYNE 100245001		07172024	07/24/2024			59.19
001	CUSTOM DEPOT	242924	08/06/2024	07/30/2024			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-638	TOWING FEE: MAINT 95314		004029	07/29/2024			125.00
001	VANCLEAVE YOUTH FOOTBALL LEAGUE	242928	08/06/2024	07/30/2024			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	LEAGUE FEES: MGCYFL		07302024	07/30/2024			300.00
001	SINGING RIVER ELECTRIC COOPERATIVE	242929	08/06/2024	07/30/2024			1,078.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		07192024	07/26/2024			339.10
	001-170-631	BACOT SPLASHPAD 103751001		07192024	07/26/2024			32.44
	001-170-631	BACOT UPGRADES 113730001		07192024	07/26/2024			48.92
	001-170-631	BACOT 114484001		07192024	07/26/2024			44.79
	001-170-631	BACOT LIGHTS 10137		07192024	07/26/2024			486.98
	001-201-629	SIGNAL LIGHTS 10138		07192024	07/26/2024			126.29
001	SINGING RIVER ELECTRIC COOPERATIVE	242930	08/06/2024	07/30/2024			2,644.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004		07182024	07/24/2024			2,107.00
	001-201-629	SIGNAL LIGHTS 89113001		07182024	07/24/2024			64.56
	001-201-633	STREET LIGHTS 90345002		07182024	07/24/2024			180.74
	001-092-631	RECORDS BLDG 90790001		07182024	07/24/2024			292.46
001	SINGING RIVER ELECTRIC COOPERATIVE	242931	08/06/2024	07/30/2024			354.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		07172024	07/24/2024			179.07
	001-170-631	CITY PARK RSTRMS 89912001		07177024	07/24/2024			95.35
	001-170-631	FRAZIER RSTRMS 98546001		07182024	07/24/2024			47.08
	001-170-631	FITNESS TRAIL 109268001		07182024	07/24/2024			32.69
001	SINGING RIVER ELECTRIC COOPERATIVE	242932	08/06/2024	07/30/2024			932.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		07172024	07/24/2024			50.05
	001-201-633	DOLPHIN ST 94988002		07172024	07/24/2024			56.28
	001-201-633	DOLPHIN ST 94989002		07172024	07/24/2024			66.59
	001-201-633	DOLPHIN ST 94990002		07172024	07/24/2024			625.60
	001-092-631	BELK SIGN 97127001		07182024	07/24/2024			44.18
	001-170-631	SRM VENUE 104312012		07182024	07/24/2024			30.00
	001-170-631	SRM BOX 8 104459007		07182024	07/24/2024			30.00
	001-170-631	DOLPHIN BOX 6 110759006		07182024	07/24/2024			30.00
001	RIDGDELL BROS INC	242935	08/06/2024	07/30/2024			2,604.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-520	BED MAINT: ENT SIGNS		23083259	07/29/2024			1,006.66
	001-201-679	LAWN MAINT: SOUTH HWY 90		23083258	07/29/2024			615.00

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001	RIDGDELL BROS INC	242935	08/06/2024	07/30/2024			2,604.99	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-679	LAWN MAINT: HWY 90 INTS		23083256	07/29/2024			983.33
001	SEYMOUR ENGINEERING PLLC	242937	08/06/2024	07/30/2024			6,262.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	CONST ADMIN: LS UPGS 25%		9135	07/30/2024			6,262.50
001	SEYMOUR ENGINEERING PLLC	242938	08/06/2024	07/30/2024			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	BIDDING: W&S MALL PROP		9136	07/30/2024			7,500.00
001	SEYMOUR ENGINEERING PLLC	242939	08/06/2024	07/30/2024			13,511.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	DESIGN/BIDDING: SS MAINS 20%		9140	07/30/2024			13,511.00
001	ADRIANNE CRAWFORD RHOADS	242947	08/06/2024	07/31/2024			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER: 221220		06212024	07/24/2024			200.00
	001-010-602	PUBLIC DEFENDER: 222549		07152024	07/24/2024			200.00
	001-010-602	PUBLIC DEFENDER: 222771		07152024	07/24/2024			200.00
	001-010-602	PUBLIC DEFENDER: 222768		07152024	07/24/2024			200.00
001	TEAM ONE COMMUNICATIONS INC	242950	08/06/2024	07/31/2024			1,110.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	FACTORY REPR: APX4000 RADIO		1110023801	07/16/2024	241041		555.00
	001-100-639	FACTORY REPR: APX4000 RADIO		1110023901	07/26/2024	240994		555.00
001	REYNOLDS WHOLESALE CO	242951	08/06/2024	07/31/2024			1,239.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-510	BMF TOWELS CS (4)		77178	07/18/2024	241078		99.80
	001-161-510	TISSUE ROLLS 96CT (4)		77178	07/18/2024	241078		227.80
	001-161-510	409 CLEANER 32OZ 12CT		77178	07/18/2024	241078		59.36
	001-161-510	PINE SOL 144OZ (2)		77178	07/18/2024	241078		89.70
	001-161-510	GAL BLEACH 6CT (4)		77178	07/18/2024	241078		103.80
	001-161-510	38X58 BLK CAN LINER 100CT (3)		77178	07/18/2024	241078		104.85
	001-161-510	COMET POWDER 21OZ 12CT		77178	07/18/2024	241078		20.28
	001-161-510	WINDEX SPRAY 32OZ 8CT		77178	07/18/2024	241078		42.32
	001-161-510	FURNITURE POLISH 14OZ 12CT		77178	07/18/2024	241078		67.83
	001-090-559	TISSUE ROLLS 96CT		77196	07/22/2024	241093		56.95
	001-090-559	VB PAPER TOWEL 30CT (2)		77196	07/22/2024	241093		69.90
	001-090-559	WINDEX GALLON (2)		77196	07/22/2024	241093		25.90
	001-090-559	PF LATEX GLOVES 100CT		77196	07/22/2024	241093		70.00
	001-090-559	DAMP MOP FLOOR CLNR 4CT (2)		77196	07/22/2024	241093		23.90
	001-090-559	WAVE URINAL SCREEN 10CT		77196	07/22/2024	241093		23.75
	001-090-559	LYSOL WIPES 12CT		77196	07/22/2024	241093		59.40
	001-090-559	GAL BLEACH 6CT		77196	07/22/2024	241093		25.95
	001-090-559	MR CLEAN 2X 64OZ		77196	07/22/2024	241093		11.95
	001-090-559	NABC CLEANER 4CT		77196	07/22/2024	241093		55.80

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001	MS FIRE ACADEMY	242953	08/06/2024	07/31/2024			885.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	FI 1031-I: MCNEIL,K		32603	07/26/2024	240966		885.00
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	242957	08/06/2024	07/31/2024			22.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	10X2 NAME PLATE: BLEVINS,SHAD		2407044	07/15/2024	241063		12.00
	001-100-559	GOLD HOLDER		2407044	07/15/2024	241063		10.00
001	SIGN SOLUTIONS USA LLC	242962	08/06/2024	07/31/2024			373.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	12X18 NO MTR VEH/SIDEWALK(6)		412730	07/19/2024	240978		95.22
	001-201-565	18X6 BEASLEY RD (2)		412730	07/19/2024	240978		31.54
	001-201-565	18X6 DOLPHIN DR (2)		412730	07/19/2024	240978		31.54
	001-201-565	24X6 RUE GENTILLY (2)		412730	07/19/2024	240978		42.06
	001-201-565	24X6 OLD SPANISH TRL (2)		412730	07/19/2024	240978		42.06
	001-201-565	42X6 WM PAYNE ADAMS (2)		412730	07/19/2024	240978		57.00
	001-201-565	18X16 HOYT DR (2)		412730	07/19/2024	240978		31.54
	001-201-565	24X6 COVENTRY DR (2)		412730	07/19/2024	240978		42.06
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	242964	08/06/2024	07/31/2024			774.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-500	2025 DRY ERASE WALL CALENDAR		6006631630	07/12/2024	241062		33.23
	001-170-500	2PRT RECEIPT BOOK 3X8 (2)		6006631630	07/12/2024	241062		19.26
	001-170-500	HP 962XL/962 BK/C/M/Y		6006631630	07/12/2024	241062		130.35
	001-170-500	8.5X11 WHT CARDSTOCK REAM		6006631630	07/12/2024	241062		9.00
	001-090-500	SHARPIE GEL RTR PEN BLU 4PK		6006577804	07/11/2024	241061		8.40
	001-090-500	LT MK295 WRLS KEYBOARD COMBO		6006631626	07/12/2024	241061		31.28
	001-090-500	CS 8.5X11 COPY PAPER (5)		6006631629	07/12/2024	241061		227.45
	001-090-500	POST IT FLAG SIGN HERE 120PK		6006631629	07/12/2024	241061		4.88
	001-090-500	POST IT FLAG ASRT 140PK		6006631629	07/12/2024	241061		4.54
	001-090-500	POP UP NOTES 3X3 ASRT 12PK		6006631629	07/12/2024	241061		8.53
	001-090-500	2PK ELECTRONICS AIR DUSTER		6006631629	07/12/2024	241061		12.07
	001-090-500	EXPO DRY ERASE MRKR ASRT 8PK		6006631629	07/12/2024	241061		13.33
	001-090-500	HP305A REMAN SY BLK TONER		6006631629	07/12/2024	241061		107.38
	001-090-500	HP305A REMAN SY MAG TONER		6006631629	07/12/2024	241061		46.16
	001-090-500	HP305A REMAN SY C/Y/M TONER		6006631629	07/12/2024	241061		118.69
001	RUGGED SOLUTIONS AMERICA LLC	242968	08/06/2024	07/31/2024			214.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	REPR ADAPTOR CABLE		57239	06/17/2024	240961		192.50
	001-100-639	SHIPPING		57239	06/17/2024	240961		21.50
001	DOWNTOWN DECORATIONS INC	242969	08/06/2024	07/31/2024			4,288.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-702	POLE BANNER(30): THE SOUND		33431	07/02/2024	240947		2,070.00
	001-170-702	POLE BANNER(30):WELCOME-LOGO		33431	07/02/2024	240947		2,070.00
	001-170-702	SHIPPING ORDER: 24-01944		33431	07/02/2024	240947		148.40

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001	SPORTABOUT	242970	08/06/2024	07/31/2024			238.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-535	SFTY PKT TEE W/LOGO L/XL(14)	11535	07/25/2024	241047		154.00	
	001-170-535	SFTY PKT TEE W/LOGO 2X (3)	11535	07/25/2024	241047		39.00	
	001-170-535	SFTY PKT TEE W/LOGO 3X (3)	11535	07/25/2024	241047		45.00	
001	A-1 TREE SERVICE INC	242971	08/06/2024	07/31/2024			4,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-698	REMV DEAD LIMB IN ROW: OAK ST	07242024	07/24/2024	241097		2,400.00	
	001-170-698	REMV LG PINE (2): FRASIER PK	07242024FP	07/24/2024	241075		2,100.00	
001	MUNICIPAL EMERGENCY SERVICES INC	242973	08/06/2024	07/31/2024			1,245.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	R-TOOL SERV: BTRY CUTTER(2)	IN2083269	07/12/2024	241026		490.00	
	001-161-639	R-TOOL SERV: BTRY SPREADER(2)	IN2083269	07/12/2024	241026		490.00	
	001-161-639	R-TOOL SERV: BTRY RAM	IN2083269	07/12/2024	241026		165.00	
	001-161-639	R-TOOL SERV CALL: 2024 HURST	IN2083269	07/12/2024	241026		100.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	242975	08/06/2024	07/31/2024			2,906.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	CLASS A SS SHIRT (6)	31329	07/17/2024	240943		329.94	
	001-100-535	BLAUER LS SHIRT (3)	31329	07/17/2024	240943		225.00	
	001-100-535	FLXR SS BASE SHIRT (2)	31329	07/17/2024	240943		118.00	
	001-100-535	POLY TROUSER (4)	31329	07/17/2024	240943		260.00	
	001-100-535	ARMORSKIN SS BASE SHIRT (2)	31329	07/17/2024	240943		99.98	
	001-100-535	EMBROIDERY/STRIPING	31329	07/17/2024	240943		92.00	
	001-100-535	POLY TROUSER (2)	30755	05/29/2024	240839		130.00	
	001-100-535	BLAUER LS POLY SHIRT (2)	30755	05/29/2024	240839		119.98	
	001-100-535	FLXR TAC PANT (6)	30755	05/29/2024	240839		474.00	
	001-100-535	FLXR SS BASE SHIRT (6)	30755	05/29/2024	240839		354.00	
	001-100-535	FLXR LS BASE SHIRT (6)	30755	05/29/2024	240839		384.00	
	001-100-535	F/T V2 TAC PANT (5)	30755	05/29/2024	240839		295.00	
	001-100-535	SHIPPING	30755	05/29/2024	240839		25.00	
001	AMAZON CAPITAL SERVICE	242976	08/06/2024	07/31/2024			1,089.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	WATER FOUNTAIN: BACOT	16WNFM9DGO	07/12/2024	241066		544.83	
	001-170-559	ORANGE SF HYD MIX 50PK(3)	1KTCCWWQJK	07/13/2024	240999		50.07	
	001-170-559	GRAPE SF HYD MIX 50PK(2)	1KTCCWWQJK	07/13/2024	240999		31.26	
	001-170-559	LEMONADE SF HYD MIX 50PK	1KTCCWWQJK	07/13/2024	240999		16.75	
	001-170-513	10X10 CANOPY SIDEWALL (2)	1L3VKCRYHN	07/19/2024	241077		33.92	
	001-170-513	28" ADJ HEIGHT TABLE	1L3VKCRYHN	07/19/2024	241077		38.91	
	001-090-500	4X6 LINED POST ITS 9PK	1X91XNT1QX	07/21/2024	241080		6.54	
	001-090-500	24-25 DESK CALENDAR 12X17(3)	1X91XNT1QX	07/21/2024	241080		9.78	
	001-205-559	CM CHILLER COOLER 16QT (2)	1X91XNT1QX	07/21/2024	241080		45.98	
	001-090-500	AB WRLS OPTICAL MOUSE	1X91XNT1QX	07/21/2024	241080		10.67	
	001-090-500	CAT5E ETHERNET CABLE 20' BLUE	1X91XNT1QX	07/21/2024	241080		7.93	
	001-090-500	2024 DRY ERASE WALL CALENDAR	1X91XNT1QX	07/21/2024	241080		5.98	
	001-090-500	24-25 DESK CALENDAR 17X12(3)	1X91XNT1QX	07/21/2024	241080		23.94	
	001-205-559	NITRILE GLOVE XXL 100CT (4)	1X91XNT1QX	07/21/2024	241080		39.96	

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001	AMAZON CAPITAL SERVICE	242976	08/06/2024	07/31/2024			1,089.91	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	IPHONE CHRG CABLE 6' 3PK (2)		1X91XNT1QX	07/21/2024	241080		16.58
	001-090-559	MEN/WOMEN RESTROOM SIGN ADA		1X91XNT1QX	07/21/2024	241080		15.89
	001-090-500	PROMOTION APPLIED		1X91XNT1QX	07/21/2024	241080		-1.66
	001-170-502	WHT ATH FIELD PAINT 12CT (2)		1YJGLHLD9J	07/25/2024	241104		151.90
	001-170-635	2PK 12" LED FLUSH MNT LIGHT		1GRGCF1PKN	07/28/2024	241117		33.69
	001-170-635	SHIPPING: BACOT CONCESSION		1GRGCF1PKN	07/28/2024	241117		6.99
001	AGJ SYSTEMS & NETWORKS INC	242980	08/06/2024	07/31/2024			1,200.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-704	DELL OPTIPLEX W11 PRO: COURT		115601	07/19/2024	241049		1,200.81
001	MANDAL AUTOMOTIVE OF D'IBERVILLE LLC	242981	08/06/2024	07/31/2024			26.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	CRANKSHAFT OIL SEAL: U #57		5074790	07/19/2024	240982		26.19
001	STEINER SAW & MOWER	242983	08/06/2024	07/31/2024			399.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	MS250 18" BAR CHAINSAW		160517	07/16/2024	241074		399.99
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC	242986	08/06/2024	08/01/2024			302.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MX-M654N SERV AGRMNT (6MO)		464416	07/30/2024			302.00
001	MS DEPT OF FINANCE & ADMIN	242987	08/06/2024	08/01/2024			16,588.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2024 COURT ASSESSMENTS		07312024	08/01/2024			16,588.34
001	MS DEPT OF PUBLIC SAFETY	242988	08/06/2024	08/01/2024			1,292.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2024 SPECIAL ASSESSMENTS		07312024	08/01/2024			1,292.00
001	MS DEPT OF PUBLIC SAFETY	242990	08/06/2024	08/01/2024			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2024 INTERLOCK FEES		07312024	08/01/2024			50.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	242991	08/06/2024	08/01/2024			25.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	JUL 2024 STATE ASSESSMENT		07312024	08/01/2024			25.00
FUND TOTAL	1 Claims	to	Checks	70 Total	577,209.31 Manual	Held	Total	577,209.31

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004	MISSISSIPPI POWER	242879	08/06/2024	07/26/2024			4,972.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-628	JUL 2024 LEASE: SOUND		0945635021	07/19/2024			4,972.00
004	SINGING RIVER ELECTRIC COOPERATIVE	242880	08/06/2024	07/26/2024			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-631	U/G SERVICE: STORAGE BLDG		41932	07/24/2024			400.00
004	SPARKLIGHT	242920	08/06/2024	07/30/2024			1,690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	7/20-8/19/24 SERV: 140013863		07202024	07/20/2024			1,690.00
004	SINGING RIVER ELECTRIC COOPERATIVE	242923	08/06/2024	07/30/2024			2,194.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-631	AMPHITHEATER 118241002		07012024	07/08/2024			1,473.90
	004-510-631	NOT BILLED: 5/01-5/14		05142024	06/07/2024			720.94
004	RIDGDELL BROS INC	242936	08/06/2024	07/30/2024			3,962.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-680	LAWN MAINT: THE SOUND		23083257	07/29/2024			3,695.83
	004-510-699	GNAT-INSECT APPLICATION		23083260	07/29/2024			267.00
FUND TOTAL	4 Claims	to	Checks	5 Total	13,219.67 Manual		Held	Total 13,219.67

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156	PTS SOLUTIONS INC	242882	08/06/2024	07/26/2024			15,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	FINAL PMT: WINJUSTICE MIGRTN	202034RA4	07/23/2024			15,000.00	
156	GULF COAST BUSINESS SUPPLY CO	242954	08/06/2024	07/31/2024			29,274.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	KATA EX 6 MONITOR ARM (2)	267793	07/19/2024	240919		2,895.20	
	156-100-799	COVER TRAY FOR DESK	267793	07/19/2024	240919		91.30	
	156-100-799	RETURN FACET	267793	07/19/2024	240919		2,504.70	
	156-100-799	PRIORITY DESK FACET	267793	07/19/2024	240919		2,655.95	
	156-100-799	PRIORITY BOOKCASE	267793	07/19/2024	240919		908.05	
	156-100-799	PRIORITY PEDESTAL	267793	07/19/2024	240919		790.35	
	156-100-799	PRIORITY PEDESTAL	267793	07/19/2024	240919		803.00	
	156-100-799	WAVEWORKS FILLER PANEL	267793	07/19/2024	240919		86.90	
	156-100-799	WAVEWORKS PEDESTAL (2)	267793	07/19/2024	240919		1,171.50	
	156-100-799	WW DBL DOOR UNDERSURFACE (2)	267793	07/19/2024	240919		1,673.10	
	156-100-799	WW DOUBLE DOOR (2)	267793	07/19/2024	240919		1,147.30	
	156-100-799	WW END PANEL	267793	07/19/2024	240919		101.20	
	156-100-799	WW PEDESTAL 4 DRAWER	267793	07/19/2024	240919		1,087.35	
	156-100-799	WW LOCKERS (8)	267793	07/19/2024	240919		7,594.40	
	156-100-799	WW DESK LEFT PEDESTAL	267793	07/19/2024	240919		1,509.75	
	156-100-799	WW DESK RIGHT PEDESTAL	267793	07/19/2024	240919		1,509.75	
	156-100-799	WW SURFACE HPL	267793	07/19/2024	240919		361.90	
	156-100-799	WW MODESTY PANEL	267793	07/19/2024	240919		136.40	
	156-100-799	WW MODESTY PANEL (2)	267793	07/19/2024	240919		302.50	
	156-100-799	WW MODESTY PANEL	267793	07/19/2024	240919		210.10	
	156-100-799	WW MODESTY PANEL	267793	07/19/2024	240919		260.70	
	156-100-799	WW SURFACE EXT	267793	07/19/2024	240919		288.75	
	156-100-799	WW SURFACE EXT	267793	07/19/2024	240919		330.00	
	156-100-799	WW SURFACE EXT	267793	07/19/2024	240919		330.00	
	156-100-799	WW SURFACE MAIN	267793	07/19/2024	240919		524.70	
156	AMAZON CAPITAL SERVICE	242977	08/06/2024	07/31/2024			163.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	46X60 LOW CARPET MAT (3)	1PQJNKYC9L	07/18/2024	241086		123.42	
	156-100-799	DESK PWR STRIP W/ USB (2)	1XGNYW6D4X	07/26/2024	241101		39.98	
FUND TOTAL 156 Claims	to	Checks	3 Total	44,438.25 Manual	Held	Total	44,438.25	

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171	ULINE INC	242972	08/06/2024	07/31/2024			8,984.17	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	OUTDR STD PARK GRILL (10)	180348858	07/10/2024	241055		3,150.00	
	171-176-779	6' WOOD STL PICNIC TABLE (10)	180348858	07/10/2024	241055		5,150.00	
	171-176-779	SHIPPING: SHEPARD ST PARK	180348858	07/10/2024	241055		684.17	
171	DOUGLAS CONSTRUCTION LLC	242982	08/06/2024	07/31/2024			19,090.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	REPR ALL DRYWALL: RANGER HSE	49	07/29/2024	240935		1,150.00	
	171-176-779	PAINT WALLS/CEILINGS/TRIM	49	07/29/2024	240935		4,025.00	
	171-176-779	REPL ALL FLOORING	49	07/29/2024	240935		4,025.00	
	171-176-779	REPL ALL LIGHT FIXTURES	49	07/29/2024	240935		1,150.00	
	171-176-779	REPL AC VENTS	49	07/29/2024	240935		632.50	
	171-176-779	REPL BATHTUB-SURROUND (1)	49	07/29/2024	240935		2,587.50	
	171-176-779	SECURE/REPL ALL OUTLETS	49	07/29/2024	240935		862.50	
	171-176-779	REPL / REPR INTERIOR DOORS	49	07/29/2024	240935		1,667.50	
	171-176-779	REPL SLIDING DOOR: RANGER HSE	49	07/29/2024	240935		2,990.00	
FUND TOTAL 171 Claims	to	Checks	2 Total	28,074.17	Manual	Held	Total	28,074.17

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	242866	08/06/2024	07/26/2024			2,759.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JUL 2024	07/24/2024			2,759.95
FUND TOTAL 172 Claims	to	Checks	1 Total	2,759.95	Manual	Held	Total	2,759.95

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
173	SEYMOUR ENGINEERING PLLC	242940	08/06/2024	07/30/2024			8,075.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	173-300-762	DMR / USACE PERMIT		9138	07/30/2024			8,075.00
FUND TOTAL 173 Claims	to	Checks	1 Total	8,075.00	Manual	Held	Total	8,075.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	242830	08/06/2024	07/22/2024			702.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE JUL 2024		4089	07/15/2024			52.20
	176-170-699	SHOPPING CART		4089	07/15/2024			300.00
	176-170-699	WEBSITE MAINT 06/15-07/14/24		4089	07/15/2024			350.00
176	C SPIRE WIRELESS	242852	08/06/2024	07/25/2024			53.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	06/30/2024			53.03
176	AT&T	242863	08/06/2024	07/25/2024			177.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MTHLY SERVICE 2 LINES		2284972244	07/14/2024			177.46
176	SPARKLIGHT	242883	08/06/2024	07/29/2024			219.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	AUG 2024:SSP 132698937		07202024	07/20/2024			219.39
176	SPARKLIGHT	242884	08/06/2024	07/29/2024			140.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	AUG 2024:SSP 136075116		07232024	07/23/2024			140.79
176	SINGING RIVER ELECTRIC COOPERATIVE	242933	08/06/2024	07/30/2024			2,231.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		07192024	07/26/2024			1,490.01
	176-170-631	HOUSE 76855002		07192024	07/26/2024			55.40
	176-170-631	SSP WELCOME CENTER 108928002		07192024	07/26/2024			656.04
	176-170-631	DUMP STATION 109931001		07192024	07/26/2024			30.00
176	BAY ICE COMPANY INC	242949	08/06/2024	07/31/2024			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	JUL 2024 BOX RENTAL		696888	07/31/2024			50.00
FUND TOTAL 176 Claims		to	Checks	7 Total	3,574.32 Manual	Held	Total	3,574.32

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
177	SEYMOUR ENGINEERING PLLC	242941	08/06/2024	07/30/2024			19,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	177-176-763	CONST ADMN/RPR 50%		9134	07/30/2024			19,500.00
FUND TOTAL 177 Claims	to	Checks	1 Total	19,500.00	Manual	Held	Total	19,500.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
254	THE PEOPLES BANK	242835	08/06/2024	07/22/2024			68,640.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	254-680-817	SEP 2024 INT: MPI GO BND 3310		MSDVBK2019	06/20/2024			66,390.63
	254-680-803	ANNUAL ADMIN FEE		MSDVBK2019	06/20/2024			2,250.00
FUND TOTAL 254 Claims	to	Checks	1 Total	68,640.63	Manual	Held	Total	68,640.63

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
300	SEYMOUR ENGINEERING PLLC	242942	08/06/2024	07/30/2024			7,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	300-600-603	ENG DESIGN: NRCS		9137	07/30/2024			7,200.00
FUND TOTAL 300 Claims	to	Checks	1 Total	7,200.00	Manual	Held	Total	7,200.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
304	UNLIMITED PLAY INC	242833	08/06/2024	07/22/2024			36,462.06	
	Account Number 304-510-777	Description		Invoice #	Date	P.O.	Amount	
		INSTALL EQUIP: FINAL PAYMENT		1288	06/11/2024			36,462.06
304	ASPHALT CONTRACTORS LLC	242958	08/06/2024	07/31/2024			13,920.00	
	Account Number 304-510-799	Description		Invoice #	Date	P.O.	Amount	
		PAVE 82'X47' W/ 3"HOT ASPHALT		07152024	07/15/2024	241003		13,920.00
304	AMAZON CAPITAL SERVICE	242978	08/06/2024	07/31/2024			188.99	
	Account Number 304-510-752	Description		Invoice #	Date	P.O.	Amount	
		24" VENT FAN: STORAGE BLDG		1GFQD1FD1L	07/25/2024	241103		188.99
FUND TOTAL 304 Claims	to	Checks	3 Total	50,571.05 Manual		Held	Total	50,571.05

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC	242943	08/06/2024	07/30/2024			20,530.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	362-600-762	ENG DESIGN 40%		9139	07/30/2024			20,530.00
FUND TOTAL 362 Claims	to	Checks	1 Total	20,530.00	Manual	Held	Total	20,530.00

Docket of Claims
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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	2018-2019 BOND DEBT SERVICE FUND	242794	08/06/2024	07/12/2024			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2024: 2018 BOND DS		08012024	08/01/2024			24,000.00
400	2018-2019 BOND DEBT SERVICE FUND	242795	08/06/2024	07/12/2024			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	AUG 2024: 2019 BOND DS		08012024	08/01/2024			32,000.00
400	COG DEPOSITORY ACCOUNT	242796	08/06/2024	07/12/2024			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		07092024	07/09/2024			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		07092024	07/09/2024			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		07092024	07/09/2024			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		07092024	07/09/2024			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		07092024	07/09/2024			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		07092024	07/09/2024			9,665.99
400	COG DEPOSITORY ACCOUNT	242818	08/06/2024	07/19/2024			123,831.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	JUN 2024 GARBAGE PMTS		06302024	06/30/2024			123,831.73
400	JACKSON COUNTY UTILITY AUTHORITY	242820	08/06/2024	07/22/2024			223,406.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	AUG 2024 TREATMENT CHGS		2638	08/01/2024			223,406.00
400	ANSER	242826	08/06/2024	07/22/2024			605.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE:07/03-07/30/24		277-070324	07/03/2024			585.00
	400-650-698	PAPER INVOICE FEE		277-070324	07/03/2024			5.00
	400-650-698	HOLIDAY CHG JULY 2024		277-070324	07/03/2024			15.00
400	MISSION COMMUNICATIONS LLC	242831	08/06/2024	07/22/2024			1,935.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: CORMORANT PS		1089880	07/12/2024			387.00
	400-651-698	RENEWAL: WESTGATE #1 PS		1089880	07/12/2024			387.00
	400-651-698	RENEWAL: ROLLING MEADOWS PS		1089880	07/12/2024			387.00
	400-651-698	RENEWAL: SOUTHHAVEN PS		1089880	07/12/2024			387.00
	400-651-698	RENEWAL: PERKINGSTON PS		1089880	07/12/2024			387.00
400	SHERRY FARABEE, CUSTODIAN PETTY CASH	242846	08/06/2024	07/25/2024			122.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	TITLE PW VEHICLES (4)		04302024	04/30/2024			40.00
	400-650-559	TAG: PW DIRECTOR TRUCK		05212024	05/21/2024			12.00
	400-650-559	TITLE PW VEHICLES (7)		07122024	07/12/2024			70.00
400	C SPIRE WIRELESS	242853	08/06/2024	07/25/2024			146.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	06/30/2024			48.84
	400-650-605	METER READER CELL PHONES(2)		0030759348	06/30/2024			97.68

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	RJ YOUNG COMPANY LLC	242857	08/06/2024	07/25/2024			213.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	GSI100-01 RENTAL FEE		INV7020801	07/15/2024			166.49
	400-650-698	IM C4500 USAGE:B/W		INV7020801	07/15/2024			5.61
	400-650-698	IM C4500 USAGE:COLOR		INV7020801	07/15/2024			41.42
400	SPARKLIGHT	242860	08/06/2024	07/25/2024			185.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	AUG 2024:118901040		071624	07/16/2024			185.88
400	AT&T	242861	08/06/2024	07/25/2024			359.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	07/14/2024			359.02
400	AT&T	242862	08/06/2024	07/25/2024			69.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	07/06/2024			69.18
400	FUELMAN	242887	08/06/2024	07/29/2024			244.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66789363	07/15/2024			244.36
400	FUELMAN	242889	08/06/2024	07/29/2024			162.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66812948	07/22/2024			162.48
400	FUELMAN	242891	08/06/2024	07/29/2024			177.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP66840183	07/29/2024			177.60
400	SINGING RIVER ELECTRIC COOPERATIVE	242925	08/06/2024	07/30/2024			2,669.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER WTR TANK 109812001		07152024	07/22/2024			30.97
	400-651-631	LIFT STATIONS 20649		07152024	07/22/2024			1,006.28
	400-651-631	LIFT STATIONS 28779		07152024	07/22/2024			93.20
	400-651-631	LIFT STATIONS 20688		07122024	07/18/2024			250.77
	400-651-631	SCHOONER WELL 20688		07122024	07/18/2024			1,288.74
400	SINGING RIVER ELECTRIC COOPERATIVE	242926	08/06/2024	07/30/2024			6,403.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		07182024	07/24/2024			300.86
	400-651-631	LIFT STNS 89627001		07162024	07/23/2024			80.83
	400-651-631	LIFT STNS 89702001		07172024	07/23/2024			30.00
	400-651-631	LIFT STNS 17881		07172024	07/23/2024			2,892.39
	400-651-631	WATER WELLS 17881		07172024	07/23/2024			3,099.33
400	SINGING RIVER ELECTRIC COOPERATIVE	242927	08/06/2024	07/30/2024			9,221.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17882		07182024	07/24/2024			2,652.80
	400-651-631	WATER WELLS 17882		07182024	07/24/2024			3,970.41

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	242927	08/06/2024	07/30/2024			9,221.36	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL SOUTH 17882		07182024	07/24/2024			2,598.15
400	SINGING RIVER ELECTRIC COOPERATIVE	242934	08/06/2024	07/30/2024			6,500.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 114046001		07182024	07/24/2024			1,967.79
	400-651-631	C HALL WELL 114260001		07192024	07/26/2024			984.22
	400-651-631	LIFT STNS 17875		07192024	07/26/2024			247.03
	400-651-631	LIFT STNS 17884		07192024	07/26/2024			1,129.02
	400-651-631	LIFT STNS 17883		07192024	07/26/2024			2,172.77
400	MUELLER CO LLC	242948	08/06/2024	07/31/2024			2,284.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	EZ READER MAINT 94091800		53792935SO	07/30/2024			2,284.80
400	REYNOLDS WHOLESALE CO	242952	08/06/2024	07/31/2024			363.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-510	1508 MFB TOWELS (2)		77136	07/10/2024	241048		49.90
	400-650-510	VB PAPER TOWEL 30CT (2)		77136	07/10/2024	241048		69.90
	400-650-510	NABC CLEANER GAL (4)		77136	07/10/2024	241048		55.80
	400-650-510	PURELL HAND SANITIZER (6)		77136	07/10/2024	241048		35.70
	400-650-510	LATEX GLOVE L 100CT (10)		77136	07/10/2024	241048		70.00
	400-650-510	38X58 BLK CAN LINER 100CT		77136	07/10/2024	241048		34.95
	400-650-510	FUSION TIME MIST (6)		77136	07/10/2024	241048		34.50
	400-650-510	16OZ COTTON MOP HEAD (2)		77136	07/10/2024	241048		13.00
400	SOUTHERN PIPE & SUPPLY CO INC	242955	08/06/2024	07/31/2024			3,190.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	1-1/4"X3" SS NIPPLE (5)		9563690-01	06/17/2024	240865		36.75
	400-651-709	3/4X5/8X3/4 MTR CURB STOP(30)		9813897-00	07/12/2024	241065		2,183.10
	400-651-709	3/4CTS PJXMTR SWVL C-STOP(12)		9671807-01	07/12/2024	240519		970.68
400	MICRO METHODS INC	242956	08/06/2024	07/31/2024			70.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	TSS SAMPLE: ION PLANT		2407440186	07/26/2024	241099		70.00
400	CENTRAL PIPE SUPPLY-JACKSON	242959	08/06/2024	07/31/2024			1,721.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	BLUE MARK PAINT (48)		378014.001	07/16/2024	241053		394.56
	400-651-581	BLUE FLAG 4X5X21 100CT (10)		378014.001	07/16/2024	241053		163.40
	400-651-583	GREEN FLAG 4X5X21 100CT (10)		378014.001	07/16/2024	241053		114.38
	400-651-583	PVC CEMENT HOT 1QT (24)		378014.001	07/16/2024	241053		525.84
	400-651-583	PVC PRIMER PURPLE 1QT (24)		378014.001	07/16/2024	241053		474.00
	400-651-583	GREEN FLAG 4X5X21 100CT (10)		378014.002	07/16/2024	241053		49.02
400	COAST CHLORINATOR & PUMP CO INC	242960	08/06/2024	07/31/2024			996.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	PM KIT MODEL 500 HYDRO VRC		77667	07/19/2024	241059		195.00
	400-651-581	THRD FILTER HLDR INLET ADPT		77667	07/19/2024	241059		32.00
	400-651-581	INLET ADPT/SEAL PLUG		77667	07/19/2024	241059		75.00
	400-651-581	SHOP LABOR HYDVR S# 24441		77667	07/19/2024	241059		175.00
	400-651-581	PM KIT AUTO SWT OVER MODULE		77667	07/19/2024	241059		125.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COAST CHLORINATOR & PUMP CO INC	242960	08/06/2024	07/31/2024			996.00	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	TUBING CONNECT 3/8X1/4 (3)	77667	07/19/2024	241059		48.00	
	400-651-581	SHOP LABOR ADV ASO S# 17636	77667	07/19/2024	241059		105.00	
	400-651-581	PM KIT 500PPD REPL PART	77667	07/19/2024	241059		150.00	
	400-651-581	TUBING CONNECT 3/8X1/4	77667	07/19/2024	241059		16.00	
	400-651-581	SHOP LABOR ADV S# 1206968	77667	07/19/2024	241059		75.00	
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	242965	08/06/2024	07/31/2024			469.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	LT M3255 WRLS MOUSE (2)	6006879379	07/16/2024	241072		42.18	
	400-650-500	438546 BLK/RED RIBBON 12PK	6006879379	07/16/2024	241072		18.20	
	400-650-500	4X6 POLY BAGS 1000CT	6006879379	07/16/2024	241072		47.70	
	400-650-500	3 MIL LAMINATE POUCH 100PK	6006879379	07/16/2024	241072		12.98	
	400-650-500	LM B200Z00 IMAGING UNIT	6005178498	06/25/2024	240980		88.99	
	400-650-500	LM B221H00 HY TONER (2)	6005178500	06/25/2024	240980		211.98	
	400-650-500	100BX LTR FILE FOLDER	6005178500	06/25/2024	240980		49.92	
	400-650-500	RTN-CR: 100BX LTR FOLDER	6007325061	07/24/2024	240980		-49.92	
	400-650-500	100BX LTR FILE FOLDER	6005510307	06/27/2024	240980		46.97	
400	CITY ELECTRIC SUPPLY CO	242966	08/06/2024	07/31/2024			448.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	40A 120/240V MINI CIR BRKR(2)	PAS/096260	07/11/2024	241052		134.04	
	400-651-584	20A 120/240V 1P MINI BKR(3)	PAS/096260	07/11/2024	241052		96.30	
	400-651-584	F4P 14" CABLE TIE BLK (400)	PAS/096530	07/23/2024	241096		72.00	
	400-651-584	3M 130C-1.5X30' RBR TAPE (2)	PAS/096530	07/23/2024	241096		95.98	
	400-651-584	3M 130C-3/4X30' SPLC TAPE(2)	PAS/096530	07/23/2024	241096		49.98	
400	BAGWELL TRUCK AND EQUIPMENT	242967	08/06/2024	07/31/2024			1,600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-698	SERVICE GENERATOR: BEASLEY	2373	07/08/2024	240995		320.00	
	400-651-698	SERVICE GENERATOR: M BLUFF	2374	07/08/2024	240995		320.00	
	400-651-698	SERVICE GENERATOR: 3305 GV	2375	07/08/2024	240995		320.00	
	400-651-698	SERVICE GENERATOR: TC WTR TNK	2376	07/08/2024	240995		320.00	
	400-651-698	SERVICE GENERATOR: LARK TANK	2372	07/08/2024	240995		320.00	
400	BMW PUMP & EQUIPMENT LLC	242974	08/06/2024	07/31/2024			4,732.73	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	CP 4' NC DC PUMP 5HP 230V	4056	07/31/2024	241095		4,383.75	
	400-651-584	4 PVC S80 VAN STONE SOC FLG	4056	07/31/2024	241095		53.98	
	400-651-584	4 ZN 150# RR FF 1/8 FLG PKG	4056	07/31/2024	241095		45.00	
	400-651-584	FREIGHT: SINGING PINE LS	4056	07/31/2024	241095		250.00	
400	AMAZON CAPITAL SERVICE	242979	08/06/2024	07/31/2024			101.73	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	15" ZIPPER CANVAS BAG (4)	1YC71HJ664	07/10/2024	241024		56.76	
	400-650-535	4PK COOLING TOWEL (3): M/R	17FKXFCNP9	07/20/2024	241087		44.97	
400	J H WRIGHT & ASSOCIATES INC	242984	08/06/2024	07/31/2024			1,116.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	SQ D MOTOR (3): DOLPHIN LS	462078	07/11/2024	240972		66.00	
	400-651-584	SQ D MOTOR STARTER:DOLPHIN	462078	07/11/2024	240972		875.00	
	400-651-584	SHIPPING: QUOTE PSC0624-22	462078	07/11/2024	240972		35.00	

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400	J H WRIGHT & ASSOCIATES INC	242984	08/06/2024	07/31/2024			1,116.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	SQ D BREAKER 40A:WESTGATE		462185	07/16/2024	240952		140.00
FUND TOTAL 400 Claims	to	Checks	32 Total	492,775.00	Manual	Held	Total	492,775.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
401	PUCKETT RENTS	242961	08/06/2024	07/31/2024			9,900.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	401-651-702	HYD THUMB/MNL CPLR(2):306 EXC		1050849000	06/28/2024	241002		9,900.00
401	STINGRAY CHEVROLET LLC	242963	08/06/2024	07/31/2024			62,694.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	401-651-702	'24 CHEV 2500 SERV TRK:94581		RF294581	06/28/2024	241001		62,694.64
FUND TOTAL 401 Claims	to	Checks	2 Total	72,594.64	Manual	Held	Total	72,594.64

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	JACKSON COUNTY BOARD SUPERVISORS	242822	08/06/2024	07/22/2024			4,475.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-695	2024 HAZARDOUS WASTE EVENT		HHW2024-3	07/12/2024			4,475.93
FUND TOTAL 404 Claims	to	Checks	1 Total	4,475.93	Manual	Held	Total	4,475.93

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SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	70 Total	577,209.31 Manual	Held	Total	577,209.31
FUND 4 Claims	to	Checks	5 Total	13,219.67 Manual	Held	Total	13,219.67
FUND 156 Claims	to	Checks	3 Total	44,438.25 Manual	Held	Total	44,438.25
FUND 171 Claims	to	Checks	2 Total	28,074.17 Manual	Held	Total	28,074.17
FUND 172 Claims	to	Checks	1 Total	2,759.95 Manual	Held	Total	2,759.95
FUND 173 Claims	to	Checks	1 Total	8,075.00 Manual	Held	Total	8,075.00
FUND 176 Claims	to	Checks	7 Total	3,574.32 Manual	Held	Total	3,574.32
FUND 177 Claims	to	Checks	1 Total	19,500.00 Manual	Held	Total	19,500.00
FUND 254 Claims	to	Checks	1 Total	68,640.63 Manual	Held	Total	68,640.63
FUND 300 Claims	to	Checks	1 Total	7,200.00 Manual	Held	Total	7,200.00
FUND 304 Claims	to	Checks	3 Total	50,571.05 Manual	Held	Total	50,571.05
FUND 362 Claims	to	Checks	1 Total	20,530.00 Manual	Held	Total	20,530.00
FUND 400 Claims	to	Checks	32 Total	492,775.00 Manual	Held	Total	492,775.00
FUND 401 Claims	to	Checks	2 Total	72,594.64 Manual	Held	Total	72,594.64
FUND 404 Claims	to	Checks	1 Total	4,475.93 Manual	Held	Total	4,475.93
Total for all Funds				Checks 131 Total 1,413,637.92 Manual	Held	Total	1,413,637.92

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:

August 6, 2024

Title:

**Approval of Minutes from the Recessed Council Meeting
held July 16, 2024**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held July 16, 2024

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held July 16, 2024 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

Tuesday
July 16, 2024
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held July 16, 2024 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Josh Danos, City Attorney and other concerned citizens. Those present by teleconference were Councilman Gollott, Councilman Anderson, and Paula Yancey, City Manager.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
July 16, 2024 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Tasty Thursday will be July 25th, starting at 11am at the former Singing River Mall Property.
2. Farmer's Market will be August 10th, starting at 8am at the former Singing River Mall Property.

IV. Presentation Agenda

1. National Gun Violence Awareness Proclamation

V. Business Agenda

1. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. **Approval of Minutes from Regular Council Meeting held July 2, 2024**
2. **Receive May 2024 Finance Reports**
3. **Authorization to execute a Lease for Public Trust Tidelands, as required for Fairway Boat Launch and Pier Project**
4. **Authorization to submit an application to the Mississippi Department of Marine Resources for GOMESA 2025 Funding**
5. **Authorization to prioritize and submit three applications to Mississippi Department of Marine Resources (MDMR) for FY2026 Tidelands funding**
6. **Approval of the final pay application and other closeout documents for the Town Commons Phase II Amphitheater Project**
7. **Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until August 6, 2024 at 6:30pm

www.gautier-ms.gov

Mayor Vaughan called the Meeting to order at 6:30pm.

Councilman Colledge made the motion to approve the agenda order, as presented.
Councilman George seconded the motion. The vote was carried unanimously.

Announcements

1. Tasty Thursday will be July 25th, starting at 11am at the former Singing River Mall Property.
2. Farmer's Market will be August 10th, starting at 8am at the former Singing River Mall Property.



GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

**SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS**



****NEW LOCATION ****

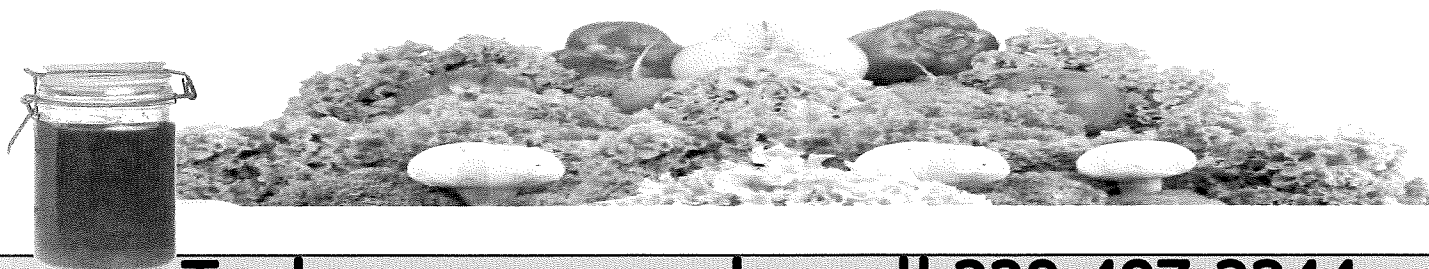
Come be a part of the



GAUTIER
FARMER'S
MARKET

2ND SAT MAY- SEPT. 8AM-12PM

FORMER SINGING RIVER MALL PROPERTY 2800 HWY 90



To become a vendor call 228-497-2244



**State of Mississippi
City of Gautier**

PROCLAMATION

A Proclamation recognizing National Gun Violence Awareness

WHEREAS, City of Gautier recognizes National Gun Violence Awareness and it is to honor and remember all victims and survivors of gun violence; and

WHEREAS, every day, more than 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of more than 18,000-gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, cities across the nation, including Gautier, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, gun violence prevention is more important than ever as we see an increase in firearm homicides, nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence; and

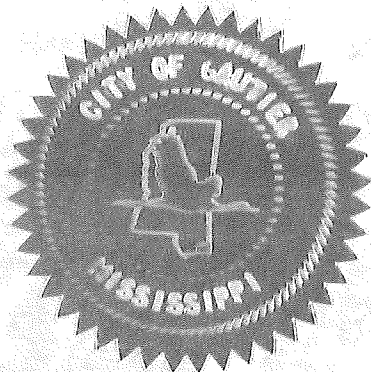
WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them, and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE, WE, the Mayor and City Council for the City of Gautier, Mississippi, by virtue of the authority vested in me, do hereby recognize

NATIONAL GUN VIOLENCE AWARENESS

and in doing so, urge all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

IN WITNESS WHEREOF, I have hereunto set my hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 16th day of July, 2024.



Mayor Casey Vaughan
City of Gautier, Mississippi

Councilman Colledge made the motion approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 599-2024

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	KYLA WYATT	242566	07/16/2024	06/24/2024	Invoice # 08192024	05/07/2024	138.00 Amount	138.00
001	SOUTHERN MS PLANNING & DEV DISTRICT INC	242672	07/16/2024	07/08/2024	Invoice # 1504	07/08/2024	27,360.16 Amount	27,360.16
001	PITNEY BOWES INC PURCHASE POWER	242673	07/16/2024	07/08/2024	Invoice # 0434-6213	06/20/2024	1,220.00 Amount	1,220.00
001	DIRECTV LLC	242674	07/16/2024	07/08/2024	Invoice # X240714	07/14/2024	177.00 Amount	177.00
001	RELX INC DBA LEXISNEXIS	242675	07/16/2024	07/08/2024	Invoice # 3095193119	06/30/2024	155.00 Amount	155.00
001	SOUTHERN TIRE MART LLC DEPT 143	242676	07/16/2024	07/08/2024	Invoice # 2500157227	06/27/2024	110.00 Amount	110.00
001	RJ YOUNG COMPANY LLC	242677	07/16/2024	07/08/2024	Invoice # INV6557429	09/28/2023	174.90 Amount	320.00 -145.10
001	WASTE PRO - GAUTIER	242678	07/16/2024	07/08/2024	Invoice # 0001397374	06/30/2024	285.00 Amount	35.00 250.00
001	H2O INNOVATION OPERATION & MAINTENANCE	242681	07/16/2024	07/08/2024	Invoice # 2024-06	06/30/2024	31,832.51 Amount	31,832.51
001	SUN HERALD ADVERTISING	242683	07/16/2024	07/08/2024	Invoice # 257838	06/30/2024	35.04 Amount	16.68 18.36
001	MANDAL AUTOMOTIVE OF D'IBERVILLE LLC	242684	07/16/2024	07/08/2024	Invoice # 5073968	06/05/2024	64.69 Amount	64.69

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OCCUPATIONAL HEALTH CENTER INC Account Number 001-100-604 001-100-604	242685	07/16/2024	07/08/2024	Invoice # 365267 365267	Date 07/03/2024 07/03/2024	P.O. Amount 170.00	35.00 135.00
001	AUTOZONE INC Account Number 001-161-559 001-161-559	242686	07/16/2024	07/08/2024	Invoice # 4907612655 4907618232	Date 06/19/2024 06/19/2024	P.O. Amount 131.10	95.06 36.04
001	AUTO TRUCK AND TRAILER PARTS INC Account Number 001-161-638 001-161-638	242694	07/16/2024	07/08/2024	Invoice # 314882 314941	Date 06/03/2024 06/04/2024	P.O. Amount 46.20	35.00 11.20
001	PASCAGOULA TIRE & SERVICE INC Account Number 001-100-638 001-161-638 001-161-638	242695	07/16/2024	07/08/2024	Invoice # 118083 118882 118933	Date 05/06/2024 06/11/2024 06/13/2024	P.O. Amount 85.48	18.99 16.50 49.99
001	ADVANCE AUTO PARTS Account Number 001-161-638	242697	07/16/2024	07/09/2024	Invoice # 1403416046	Date 06/08/2024	P.O. Amount 22.80	22.80
001	LOWE'S Account Number 001-161-559 001-170-634 001-170-634 001-170-559 001-170-634 001-170-559 001-170-559 001-161-559 001-161-559 001-170-559 001-170-510 001-170-510 001-092-559 001-161-638 001-170-559 001-161-639 001-161-510 001-161-639 001-161-639 001-170-634 001-092-635	242698	07/16/2024	07/09/2024	Invoice # 974779 974959 985435 984206 987459 992839 992491 977418 977418 976750 976750 977337 980854 980058 983750 982548 983819 982903 985473 993436	Date 05/30/2024 05/30/2024 06/03/2024 06/03/2024 06/04/2024 06/06/2024 06/06/2024 06/11/2024 06/11/2024 06/11/2024 06/11/2024 06/11/2024 06/12/2024 06/12/2024 06/13/2024 06/13/2024 06/13/2024 06/13/2024 06/13/2024 06/14/2024 06/17/2024	P.O. Amount 718.53	8.53 19.34 63.24 33.17 9.67 14.23 10.91 66.46 16.13 41.72 18.88 5.30 4.50 170.14 -15.66 60.76 28.44 27.32 70.87 64.58

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	TEC	242707	07/16/2024	07/09/2024		143.20	
	Account Number 001-092-605	Description MONTHLY LONG DISTANCE	Invoice # 1149906	Date 07/01/2024	P.O.	Amount	143.20
001	ACE DATA STORAGE INC	242708	07/16/2024	07/09/2024		105.00	
	Account Number 001-100-699	Description JUN 2024 SHREDDING SERVICE	Invoice # 0099789	Date 07/01/2024	P.O.	Amount	105.00
001	SPORTSCONDUCTOR LLC DBA JARVIS	242709	07/16/2024	07/09/2024		35.55	
	Account Number 001-170-504	Description BASKETBALL (2)	Invoice # 6114	Date 07/01/2024	P.O.	Amount	7.90
	001-170-502	FOOTBALL (5)	6114	07/01/2024			19.75
	001-170-502	CHEER (2)	6114	07/01/2024			7.90
001	CATALIS COURTS AND LAND RECORDS LLC	242710	07/16/2024	07/09/2024		1,614.60	
	Account Number 001-010-698	Description JUL 2024 COURT SUPPORT	Invoice # 308320390	Date 07/02/2024	P.O.	Amount	1,614.60
001	MS DEPT OF FINANCE & ADMIN	242711	07/16/2024	07/09/2024		22,065.94	
	Account Number 001-000-300	Description JUN 2024 COURT ASSESSMENTS	Invoice # 06302024	Date 07/01/2024	P.O.	Amount	22,065.94
001	MS DEPT OF PUBLIC SAFETY	242712	07/16/2024	07/09/2024		1,633.00	
	Account Number 001-000-300	Description JUN 2024 SPECIAL ASSESSMENTS	Invoice # 06302024	Date 07/01/2024	P.O.	Amount	1,633.00
001	MS DEPT OF PUBLIC SAFETY	242713	07/16/2024	07/09/2024		305.00	
	Account Number 001-000-300	Description JUN 2024 INTERLOCK FEES	Invoice # 06302024	Date 07/01/2024	P.O.	Amount	305.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	242714	07/16/2024	07/09/2024		25.00	
	Account Number 001-000-300	Description JUN 2024 STATE ASSESSMENT	Invoice # 06302024	Date 07/01/2024	P.O.	Amount	25.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	242716	07/16/2024	07/09/2024		348.00	
	Account Number 001-100-699	Description JUN 24 ACCT 6006920	Invoice # 202406-1	Date 07/01/2024	P.O.	Amount	348.00
001	C SPIRE WIRELESS	242717	07/16/2024	07/09/2024		270.00	
	Account Number 001-100-699	Description NCIC EQUIP CHGS 3000652433	Invoice # 652433-37	Date 07/01/2024	P.O.	Amount	270.00
001	CENTERPOINT ENERGY	242719	07/16/2024	07/09/2024		48.02	
	Account Number 001-161-630	Description CENTRAL FIRE: 5/23-6/25/24	Invoice # 11000885-1	Date 07/02/2024	P.O.	Amount	48.02
001	BORDIS & DANOS PLLC	242720	07/16/2024	07/09/2024		11,250.00	
	Account Number 001-060-602	Description JUN 2024 RETAINER	Invoice # 133	Date 07/09/2024	P.O.	Amount	11,250.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	CENTERPOINT ENERGY Account Number 001-161-630	242721	07/16/2024	07/09/2024		44.58	
		Description SOUTH FIRE:5/23-6/25/24	Invoice # 11000999-0	Date 07/02/2024	P.O.	Amount	44.58
001	SPARKLIGHT Account Number 001-161-698	242724	07/16/2024	07/09/2024		96.71	
		Description JUL 2024:SFD 122025091	Invoice # 06232024	Date 06/23/2024	P.O.	Amount	96.71
001	SPARKLIGHT Account Number 001-161-698	242725	07/16/2024	07/09/2024		96.71	
		Description JUL 2024:NFD 122024383	Invoice # 06232024	Date 06/23/2024	P.O.	Amount	96.71
001	SPARKLIGHT Account Number 001-161-698	242726	07/16/2024	07/09/2024		106.66	
		Description JUL 2024:CFD 122024086	Invoice # 06232024	Date 06/23/2024	P.O.	Amount	106.66
001	SPARKLIGHT Account Number 001-092-698	242728	07/16/2024	07/09/2024		154.20	
		Description JUL 2024:#107571481	Invoice # 07012024	Date 07/01/2024	P.O.	Amount	154.20
001	SPARKLIGHT Account Number 001-170-698	242730	07/16/2024	07/09/2024		96.73	
		Description JUL 2024:SR BLDG 120793682	Invoice # 07012024	Date 07/01/2024	P.O.	Amount	96.73
001	SPARKLIGHT Account Number 001-170-698	242731	07/16/2024	07/09/2024		230.88	
		Description JUL 2024:BACOT #135939403	Invoice # 06232024	Date 06/23/2024	P.O.	Amount	230.88
001	RJ YOUNG COMPANY LLC Account Number 001-161-698	242733	07/16/2024	07/09/2024		121.14	
		Description GEMG00-01 RENTAL FEE ADMIN FEE	Invoice # INV6981884 INV6984884	Date 06/19/2024 06/19/2024	P.O.	Amount	113.14 8.00
001	RJ YOUNG COMPANY LLC Account Number 001-092-698	242734	07/16/2024	07/09/2024		470.88	
		Description GSHZ00-01 RENTAL FEE	Invoice # INV6976225	Date 06/17/2024	P.O.	Amount	470.88
001	CINTAS CORPORATION Account Number 001-205-535	242736	07/16/2024	07/09/2024		451.24	
		Description JUN 05 2024 MAINT JUN 12 2024 MAINT JUN 19 2024 MAINT JUN 26 2024 MAINT	Invoice # 4194826387 4195548448 4196257040 4196932434	Date 06/05/2024 06/12/2024 06/19/2024 06/26/2024	P.O.	Amount	112.81 112.81 112.81 112.81
001	O'REILLY AUTO PARTS Account Number 001-170-559	242739	07/16/2024	07/10/2024		2,274.41	
		Description WD-40 12OZ (2) : REC SHOP AC GAUGE SET: SHOP AC STOP LEAK: E4 CABIN FILTER: 10636	Invoice # 1978331500 1978331503 1978331504 1978331525	Date 05/29/2024 05/29/2024 05/29/2024 05/29/2024	P.O.	Amount	19.98 199.17 12.99 16.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	242739	07/16/2024	07/10/2024			2,274.41	(CONTINUED)
		Description		Invoice #	Date	P.O.	Amount	
		5QT OIL; FILTER: 10636		1978331536	05/29/2024		48.15	
		EXH MANIFOLD GSKT: E4		1978331583	05/29/2024		11.90	
		EXH MANIFOLD GSKT: E4		1978331635	05/30/2024		29.48	
		WIPER BLADE (3): 10414		1978331677	05/30/2024		49.25	
		TURBO MNT GASKET: E4		1978332039	06/03/2024		20.58	
		RTN CR: TURBO MNT GSKT E4		1978332070	06/03/2024		-20.58	
		UPPER CONTROL ARM: 19689		1978332071	06/03/2024		112.30	
		WIPER BLADE (2): 10185		1978332257	06/05/2024		16.78	
		WIPER BLADE (1): CHARGERS		1978332368	06/06/2024		32.89	
		TANK REPAIR: REC DEPT		1978332378	06/06/2024		16.99	
		COOLANT FLTR;FUEL FLTR: E4		1978332385	06/06/2024		22.81	
		OIL FLTR;RR MAIN SEAL(2): E4		1978332385	06/06/2024		61.93	
		BATTERY: 10414		1978332467	06/07/2024		201.91	
		FREON(3); PRO GAUGE: REC SHOP		1978332834	06/10/2024		62.96	
		6QT OIL;FLTR;RR MN SEAL:08409		1978332840	06/10/2024		48.62	
		5G TRACTOR FLUID: NEW HOLLAND		1978332841	06/10/2024		74.99	
		6QT OIL;FLTR;RR MN SEAL:89440		1978332849	06/10/2024		48.20	
		BELT TENSIONER: R33 43091		1978332909	06/11/2024		75.70	
		SPARK PLUG: E3 GENERATOR		1978333678	06/18/2024		3.33	
		10QT OIL: LAWNMOWERS		1978333714	06/18/2024		143.94	
		WIPER BLADE(2); STOP LEAK: E1		1978333816	06/19/2024		45.67	
		MAXI FUSE: E2		1978333879	06/19/2024		4.50	
		POWER STRG FLUID: 11277		1978334395	06/24/2024		17.99	
		RR MAIN SEAL: 11277		1978334410	06/24/2024		13.99	
		HOOD LIFT SHOCKS: 95314		1978334411	06/24/2024		64.04	
		UPPER CONTROL ARM: 12456		1978334476	06/24/2024		114.10	
		F BRAKE PADS & ROTORS: 19686		1978334527	06/25/2024		144.00	
		R BRAKE PADS & ROTORS: 19686		1978334528	06/25/2024		129.99	
		BATTERY: NFD GENERATOR		1978334800	06/27/2024		130.42	
		BATTERY TNDR CHARGER: NFD GEN		1978334801	06/27/2024		99.99	
		TOOL BOX LIFT SHOCKS: 95314		1978334881	06/28/2024		42.74	
		MDS SOLENOID (3): 19684		1978334882	06/28/2024		155.76	
001	JACKSON COUNTY ADULT DETENTION CENTER	242740	07/16/2024	07/10/2024			4,900.00	
		Description		Invoice #	Date	P.O.	Amount	
		JUN 2024 ADC CHGS		07092024	07/09/2024		4,900.00	
001	RJ YOUNG COMPANY LLC	242741	07/16/2024	07/10/2024			75.55	
		Description		Invoice #	Date	P.O.	Amount	
		LEXMARK C4150: BASE FEE		INV6973006	06/13/2024		38.00	
		RICO IM C2500:BASE FEE		INV6973006	06/13/2024		37.55	
001	RJ YOUNG COMPANY LLC	242742	07/16/2024	07/10/2024			232.36	
		Description		Invoice #	Date	P.O.	Amount	
		FNK100-01 RENTAL FEE		INV6976298	06/17/2024		216.47	
		ADMIN FEE		INV6976298	06/17/2024		8.00	
		MP C2504EX USAGE: COLOR		INV6976298	06/17/2024		7.89	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	242743	07/16/2024	07/10/2024		344.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-161-631	MARTIN BLUFF FD 58380001	06172024	06/24/2024		264.11	
	001-201-629	SIGNAL LIGHTS 17546	06162024	06/24/2024		39.35	
	001-092-631	CITY LIMIT SIGN 17546	06162024	06/24/2024		40.86	
001	SINGING RIVER ELECTRIC COOPERATIVE	242744	07/16/2024	07/10/2024		2,703.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004	06182024	06/25/2024		2,018.25	
	001-201-629	SIGNAL LIGHTS 89113001	06182024	06/25/2024		66.07	
	001-170-631	CITY PARK RSTRMS 89912001	06182024	06/25/2024		118.35	
	001-201-633	STREET LIGHTS 90345002	06182024	06/25/2024		191.27	
	001-092-631	RECORDS BLDG 90790001	06182024	06/25/2024		262.22	
	001-170-631	FRAZIER RSTRMS 98546001	06182024	06/25/2024		47.83	
001	SINGING RIVER ELECTRIC COOPERATIVE	242745	07/16/2024	07/10/2024		212.73	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005	06182024	06/25/2024		180.04	
	001-170-631	FITNESS TRAIL 109268001	06182024	06/25/2024		32.69	
001	SINGING RIVER ELECTRIC COOPERATIVE	242746	07/16/2024	07/10/2024		899.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002	06182024	06/25/2024		50.92	
	001-201-633	DOLPHIN ST 94988002	06182024	06/25/2024		57.58	
	001-201-633	DOLPHIN ST 94989002	06182024	06/25/2024		69.61	
	001-201-633	DOLPHIN ST 94990002	06182024	06/25/2024		676.63	
	001-092-631	BELK SIGN 97127001	06182024	06/25/2024		44.51	
001	SINGING RIVER ELECTRIC COOPERATIVE	242747	07/16/2024	07/10/2024		401.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001	06182024	06/26/2024		277.71	
	001-170-631	BACOT SPLASHPAD 103751001	06192024	06/26/2024		32.03	
	001-170-631	BACOT UPGRADES 113730001	06192024	06/26/2024		51.52	
	001-170-631	BACOT 114484001	06192024	06/26/2024		40.29	
001	SINGING RIVER ELECTRIC COOPERATIVE	242748	07/16/2024	07/10/2024		825.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-170-631	ROUNDAABOUT 102311004	06182024	06/25/2024		30.00	
	001-201-633	WM PAYNE 100245001	06182024	06/25/2024		61.66	
	001-170-631	BACOT LIGHTS 10137	06192024	06/26/2024		515.42	
	001-201-629	SIGNAL LIGHTS 10138	06192024	06/26/2024		127.08	
	001-170-631	SRM PW BOX 8 104459007	06182024	05/25/2024		30.00	
	001-170-631	DOLPHIN PW BOX 6 110759006	06182024	06/25/2024		30.00	
	001-170-631	SRM VENUE 104312012	06182024	06/25/2024		31.65	
001	MISSISSIPPI POWER	242752	07/16/2024	07/09/2010		1,155.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-170-628	JUN 2024 LEASE: BACOT	0796886005	07/05/2024		1,155.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	242754	07/16/2024	07/10/2024	Invoice #	Date	P.O.	3,248.19 Amount
		Description						
		UNL FUEL			NP66686127	07/01/2024		42.74
		UNL FUEL			NP66686127	07/01/2024		2,736.13
		UNL&DSL FUEL			NP66686127	07/01/2024		230.83
		UNL FUEL			NP66686127	07/01/2024		215.76
		UNL FUEL			NP66686127	07/01/2024		22.73
001	FUELMAN	242757	07/16/2024	07/10/2024	Invoice #	Date	P.O.	2,923.24 Amount
		Description						
		UNL FUEL			NP66763386	07/08/2024		97.29
		UNL FUEL			NP66763386	07/08/2024		2,223.54
		DSL FUEL			NP66763386	07/08/2024		484.10
		UNL FUEL			NP66763386	07/08/2024		79.76
		UNL FUEL			NP66763386	07/08/2024		38.55
001	ELAN FINANCIAL SERVICES	242759	07/16/2024	07/10/2024	Invoice #	Date	P.O.	692.11 Amount
		Description						
		BACOT PLAY GROUP: SUPPLIES			06132024	06/14/2024		90.61
		CRUISIN: DRAWSGT SPRTRK(450)			06142024	06/17/2024		526.50
		ONEWAY APP:JUL 2024			07022024	07/03/2024		75.00
001	CREDIT CARD CENTER	242760	07/16/2024	07/10/2024	Invoice #	Date	P.O.	1,097.60 Amount
		Description						
		HOTEL-USPCA TRIALS: ZELAYA			06012024	06/03/2024		1,062.60
		CREDIT CARD ANNUAL FEE			05292024	05/29/2024		35.00
001	M & E FEED & SEED	242763	07/16/2024	07/10/2024	Invoice #	Date	P.O.	109.98 Amount
		Description						
		DOG FOOD (2)			547918	07/01/2024		109.98
001	SUNBELT FIRE INC	242767	07/16/2024	07/11/2024	Invoice #	Date	P.O.	687.00 Amount
		Description						
		LHFAY-6 FLAT HEAD AXE (4)			00014616	06/26/2024	240992	300.00
		FHPAY-6 PICK HEAD AXE (4)			00014616	06/26/2024	240992	312.00
		FREIGHT			00014616	06/26/2024	240992	75.00
001	CUSTOM PRODUCTS CORPORATION	242769	07/16/2024	07/11/2024	Invoice #	Date	P.O.	1,412.07 Amount
		Description						
		ROUND STEEL POST 3" (2)			INV10539	07/05/2024	240957	174.66
		POST TOP (2)			INV10539	07/05/2024	240957	94.82
		POST BASE (2)			INV10539	07/05/2024	240957	200.50
		SIGN BRACKET (4)			INV10539	07/05/2024	240957	75.76
		SKID CHG - ITEM 97"-120"			INV10539	07/05/2024	240957	200.00
		REPEAT DESIGN CHARGE			INV10539	07/05/2024	240957	50.00
		DS LOGO SIGN: DE LA FOREST			INV10539	07/05/2024	240957	446.57
		FREIGHT: #QUO6990			INV10539	07/05/2024	240957	169.76

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	242776	07/16/2024	07/11/2024	Invoice # 197833456	Date 06/24/2024	P.O. 240981	235.33
	Account Number 001-100-638	QUICK STRUT: U #42						Amount 235.33
001	SUN HERALD ADVERTISING	242778	07/16/2024	07/11/2024	Invoice # 257838	Date 06/30/2024	P.O. 240887	112.70
	Account Number 001-040-615	BID AD:MCWI SS MAIN REHAB PII						Amount 112.70
	001-040-615	RFQ AD: HH SWR REHAB ENG						85.50
	001-090-615	PUBL NOTICE: GPC #24-20-SE						20.16
	001-090-615	PUBL NOTICE: GPC #24-21-CU						21.96
	001-090-615	PUBL NOTICE: GPC #24-22-VAR						19.20
	001-090-615	PUBL NOTICE: GPC #24-23-CU						19.56
	001-090-615	PUBL NOTICE: GPC #24-24-SE						21.24
	001-090-615	PUBL NOTICE: GPC #24-25-VAR						21.48
001	STAPLES BUSINESS ADVANTAGE DEPT	242780	07/16/2024	07/11/2024	Invoice # 7000701177	Date 06/18/2024	P.O. 240963	92.32
	Account Number 001-090-500	HP305A REMAN SY CYN TONER(2)						Amount 222.45
	001-170-500	CS 8.5X11 COPY PAPER (5K)						14.94
	001-170-500	1 SUBJ NOTEBOOK ASST GP (2)						12.13
	001-170-500	JUMBO PAPER CLIP NS 1000PK						11.72
	001-170-500	PILOT G2 RETR PEN BLU 12CT						3.98
	001-170-500	DESKTOP TAPE DISPENSER						28.90
	001-170-500	WHT CARDSTOCK PAPER 200PK						219.99
	001-170-500	EV LEATHER ERGO GAMING CHAIR						24.68
	001-170-500	LTR LAMINATING POUCH 150PK						
001	R W VICE CONSTRUCTION LLC	242783	07/16/2024	07/11/2024	Invoice # 427	Date 07/09/2024	P.O. 240959	4,000.00
	Account Number 001-090-601	ABATEMENT: 7745 NARCISUS DR						Amount 4,000.00
001	SPORTABOUT	242784	07/16/2024	07/11/2024	Invoice # 11484	Date 06/28/2024	P.O. 240987	181.50
	Account Number 001-170-504	BASKETBALL SHORTS (22)						Amount 181.50
001	STERLING PETROLEUM PRODUCTS INC	242785	07/16/2024	07/11/2024	Invoice # 108747	Date 06/18/2024	P.O. 240970	687.50
	Account Number 001-161-638	PURUS 15W40 DSL ENG OIL DRUM						Amount 687.50
	001-161-638	MS STATE OIL FEE						4.40
001	AMAZON CAPITAL SERVICE	242786	07/16/2024	07/11/2024	Invoice # 13NLDYPFMY	Date 06/27/2024	P.O. 240990	36.99
	Account Number 001-040-559	WRLS KEYBOARD AND MOUSE						Amount 36.99
	001-040-559	LAPTOP BACKPACK ANTI THEFT						21.59
	001-161-575	LED DRIVER 60W PWR SUPPLY(3)						58.35
	001-161-575	FIRE OFFICER TEXTBOOK						87.02

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	MANDAL AUTOMOTIVE OF D'IBERVILLE LLC Account Number 001-100-570 001-100-570	242788	07/16/2024	07/11/2024 Invoice # 5074086 5074086	06/12/2024 P.O. 240944 240944	228.75 Amount 203.75 25.00	
001	CANNON MPN LLC Account Number 001-100-570	242789	07/16/2024	07/11/2024 Invoice # 248329	06/12/2024 P.O. 240940	51.18 Amount 51.18	
001	SITEONE LANDSCAPE SUPPLY LLC Account Number 001-170-520	242790	07/16/2024	07/11/2024 Invoice # 142993656	07/01/2024 P.O. 240968	946.12 Amount 946.12	
001	OCCUPATIONAL HEALTH CENTER INC Account Number 001-022-604 001-022-604 001-022-604 001-022-604 001-022-604 001-022-604 001-022-604 001-022-604 001-100-604 001-100-604	242791	07/16/2024	07/11/2024 Invoice # 365267 365267 365267 365267 365267 365267 365267 365267 365267 365267 365267	07/03/2024 P.O. 240971 240971 240985 240985 240985 240985 240985 240989 241015 241015	75.00 35.00 75.00 35.00 75.00 35.00 75.00 35.00 75.00 75.00 35.00	
FUND TOTAL	1 Claims	68 Total	134,676.25 Manual	Checks	Held	Total	134,676.25

Release date from 07/16/2024 thru 07/16/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	GOTTFRIED CONSTRUCTION LLC Account Number 003-721-713	242722	07/16/2024	07/09/2024			190,823.55	
		Description	Invoice #	Date	P.O.		Amount	
		LS UPGRADES 50%	6	07/08/2024			190,823.55	
FUND TOTAL	3 Claims	1 Total	190,823.55	Manual			Held	Total 190,823.55

Release date from 07/16/2024 thru 07/16/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	LOWE'S	242700	07/16/2024	07/09/2024	Invoice #	Date	P.O.	Amount
	Account Number							
	004-510-586				2"PVC BEND, ELBOW: SPKLR SYS	970506	05/29/2024	11.65
	004-510-586				2"S40 ELBOW: SPRKR SYS	970522	05/29/2024	4.35
	004-510-586				LOCKS, STAPLES, BOSCH TACKER	990695	06/05/2024	43.64
FUND TOTAL	4 Claims	to	Checks	1 Total	59.64 Manual	Held	Total	59.64

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	GULF BREEZE CONSTRUCTION INC Account Number 130-130-770	242729	07/16/2024	07/09/2024			136,358.33	
		Description CONSTRUCTION 40.73%		Invoice # 20	Date 07/03/2024	P.O.	Amount 136,358.33	
FUND TOTAL 130 Claims	to	Checks	1 Total	136,358.33 Manual	Held	Total	136,358.33	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	CUSTOM PRODUCTS CORPORATION	242770	07/16/2024	07/11/2024			1,341.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	10X8 DEERFIELD SIGN (40)		INV10641	07/08/2024	240991	1,218.00	
	171-176-779	NEW DESIGN CNC ROUTER		INV10641	07/08/2024	240991	75.00	
	171-176-779	SHIPPING: SSP SITE SIGNAGE		INV10641	07/08/2024	240991	48.30	
FUND TOTAL	171 Claims	Checks	1 Total	1,341.30 Manual		Held	Total	1,341.30

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim #	Check Number	Claim Amount	Approved/Disapproved
176	GRAND VIEW SECURITY LLC Account Number 176-170-699	242671	07/16/2024	07/08/2024	2407011653	07/01/2024	378.00	378.00
		ALARM MONITOR: SSP OFFICE						
176	LOWE'S Account Number 176-170-635	242699	07/16/2024	07/09/2024	993428	06/17/2024	7.56	7.56
		DUPL KEY (2): RANGER HOUSE						
176	BAY ICE COMPANY INC Account Number 176-170-699	242723	07/16/2024	07/09/2024	694772	06/30/2024	50.00	50.00
		JUN 2024 BOX RENTAL						
176	SPARKLIGHT Account Number 176-170-699	242732	07/16/2024	07/09/2024	06232024	06/23/2024	127.95	127.95
		JUL 2024:SSP 136075116						
176	WASTE PRO - GAUTIER Account Number 176-170-699	242737	07/16/2024	07/09/2024	0001397362	06/30/2024	68.00	68.00
		PORT A LET RENTAL (1)						
176	SINGING RIVER ELECTRIC COOPERATIVE Account Number 176-170-631 176-170-631 176-170-631 176-170-631	242749	07/16/2024	07/10/2024	06192024 06192024 06192024 06192024	06/26/2024 06/26/2024 06/26/2024 06/26/2024	1,896.45	1,297.37 55.40 513.68 30.00
		PARK FACILITIES 76854002 HOUSE 76855002 SSP WELCOME CENTER 108928002 DUMP STATION 109931001						
FUND TOTAL 176 Claims		Checks	6 Total	2,527.96	Manual	Held	Total	2,527.96

Release date from 07/16/2024 thru 07/16/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
177	GULF COAST SOLUTIONS LLC Account Number 177-176-720	242727	07/16/2024	07/09/2024			151,317.75	
		Description SSP EXPANSION 42%		Invoice # 3	Date 07/01/2024	P.O.	Amount 151,317.75	
FUND TOTAL 177 Claims	to	Checks	1 Total	151,317.75 Manual	Held	Total	151,317.75	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Invoice #	Check Number	Claim Amount	Approved/Disapproved
304	LOWE'S	242701	07/16/2024	07/09/2024	979505	06/12/2024	297.74	
	Account Number						Amount	
	304-510-752							61.51
	304-510-752							227.05
	304-510-752							9.18
304	BAYOU CONCRETE LLC	242774	07/16/2024	07/11/2024	300840	06/19/2024	3,072.00	
	Account Number						Amount	
	304-510-752							2,982.00
	304-510-752							90.00
304	CAROLINA CARPORTS INC	242779	07/16/2024	07/11/2024	104776	07/08/2024	13,889.00	
	Account Number						Amount	
	304-510-752							16,340.00
	304-510-752							-2,451.00
FUND TOTAL	304 Claims	3	Total	17,258.74	Manual	Held	Total	17,258.74

Release date from 07/16/2024 thru 07/16/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC Account Number 355-723-763	242761	07/16/2024	07/10/2024			3,774.00	
		Description	Invoice #	Date	P.O.		Amount	
		CONSTR PHASE: TRMNT PLANT	42689	07/10/2024			3,774.00	
FUND TOTAL	355 Claims	Checks	1 Total	3,774.00 Manual	Held	Total	3,774.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	H2O INNOVATION OPERATION & MAINTENANCE Account Number 400-650-672	242680 Description JUN 2024 MAINT OPS	07/16/2024	07/08/2024 Invoice 2024-06	#	Date 06/30/2024	183,082.50 Amount	183,082.50
400	JACKSON COUNTY UTILITY AUTHORITY Account Number 400-651-668	242682 Description JUL 2024 TREATMENT CHGS	07/16/2024	07/08/2024 Invoice 2620	#	Date 07/01/2024	223,406.00 Amount	223,406.00
400	VULCAN CONSTRUCTION MATERIAL LLC Account Number 400-651-683	242693 Description 3.2 TON 57 WASHED: LA GOYA	07/16/2024	07/08/2024 Invoice 1358371	#	Date 06/28/2024	144.00 Amount	144.00
400	SPRY INC Account Number 400-651-698 400-651-698	242696 Description INSERT: WTR VIOLATION (7500) LATE-FIN CHG	07/16/2024	07/08/2024 Invoice 506393 507651	#	Date 04/17/2024 07/01/2024	739.94 Amount	729.00 10.94
400	LOWE'S Account Number	242702 Description INTERIOR DOOR KNOB PADLOCK (5); CABLE TIES (2) 10PK BLUE FLAGS (5) 10PK GREEN FLAGS (4) S40 PVC PIPE (8) 10' SS CONNECTOR: HWY 57 80LB QK REG (8): LA GOYA 20LB QK HYD (2): LA GOYA	07/16/2024	07/09/2024 Invoice 986986 974377 977303 977303 978129 986879 982465 982296	#	Date 06/04/2024 06/10/2024 06/11/2024 06/11/2024 06/11/2024 06/14/2024 06/24/2024 06/24/2024	222.42 Amount	12.81 35.96 14.15 11.32 41.99 18.03 37.84 50.32
400	HENZE ENTERPRISES INC Account Number	242706 Description 4TN RAP: SWR TAP-GROUPER 7CY TOPSOIL: DRAINAGE-MESA 26TN RAP: DRAINAGE OST 40CY FILL: DRAINAGE OST 14TN RAP: DRAINAGE-AUBIN 7TN RAP: DRAINAGE-AUBIN 4CY FILL: DRAINAGE-AUBIN 8CY FILL: DRAINAGE-LA GOYA 6TN RAP: WTR TAP-CBYRD 12CY FILL: DRAINAGE-LA GOYA 8CY TOPSOIL: DRAINAGE-LA GOYA 4CY TOPSOIL: DRAINAGE-LA GOYA	07/16/2024	07/09/2024 Invoice 32976 32976 32976 32976 32976 32976 32976 32976 32976 32976 32976 32976	#	Date 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024 07/01/2024	3,740.00 Amount	160.00 140.00 1,040.00 600.00 280.00 60.00 120.00 240.00 180.00 160.00 200.00
400	COGENT STRATEGIES LLC Account Number 400-650-601	242715 Description PROFFES: 07/06/24-08/5/24	07/16/2024	07/09/2024 Invoice 3536	#	Date 07/09/2024	7,500.00 Amount	7,500.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ARISTA INFORMATION SYSTEMS INC Account Number 400-650-698	242718	07/16/2024	07/09/2024	# Invoice 0010166	Date 06/30/2024	4,599.08 Amount	1,117.85 3,481.23
400	RJ YOUNG COMPANY LLC Account Number 400-650-698	242735	07/16/2024	07/09/2024	# Invoice INV6976226	Date 06/17/2024	206.53 Amount	166.49 8.60 31.44
400	WM CORPORATE SERVICES INC Account Number 400-651-698	242738	07/16/2024	07/09/2024	# Invoice 8359094768	Date 07/01/2024	1,761.69 Amount	1,761.69
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	242750	07/16/2024	07/10/2024	# Invoice 06182024	Date 06/25/2024	420.13 Amount	306.05 84.08 30.00
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	242751	07/16/2024	07/10/2024	# Invoice 06192024	Date 06/26/2024	6,653.31 Amount	955.76 241.86 1,135.78 2,287.91 2,032.00
400	FUELMAN Account Number 400-650-525	242755	07/16/2024	07/10/2024	# Invoice NP66686127	Date 07/01/2024	173.65 Amount	173.65
400	FUELMAN Account Number 400-650-525	242758	07/16/2024	07/10/2024	# Invoice NP66763386	Date 07/08/2024	122.69 Amount	122.69
400	AUTO TRUCK AND TRAILER PARTS INC Account Number 400-651-698	242764	07/16/2024	07/11/2024	# Invoice 315598	Date 06/07/2024	94.20 Amount	24.05 32.80 37.35
400	LAWRENCE PRINTING COMPANY INC Account Number 400-650-559	242766	07/16/2024	07/11/2024	# Invoice 83726	Date 06/24/2024	391.78 Amount	375.00 16.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COAST VALVE & FITTINGS CO., INC.	242768	07/16/2024	07/11/2024			122.25	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-584	2X3 STD 316 NPL (2)	330182	05/07/2024	240823		57.00	
	400-651-584	2 150 316 SS THD TEE	330182	05/07/2024	240823		29.00	
	400-651-584	2 150 316 SS THD PLUG	330182	05/07/2024	240823		13.25	
	400-651-584	1 150 316 SS THD PLUG	330182	05/07/2024	240823		7.00	
	400-651-584	3/4 150 316 SS THD PLUG (2)	330182	05/07/2024	240823		10.00	
	400-651-584	1/2 150 316 SS THD PLUG (2)	330182	05/07/2024	240823		6.00	
400	SOUTHERN PIPE & SUPPLY CO INC	242771	07/16/2024	07/11/2024			898.14	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-583	2 S40 PVC FEM ADPTR (12)	9661746-00	06/21/2024	240956		30.84	
	400-651-583	4X10 PVC 3034 SOLID PIPE (60)	9661746-00	06/21/2024	240956		173.40	
	400-651-583	2" SPEARS 22-1/2 BEND (24)	9661746-00	06/21/2024	240956		170.40	
	400-651-583	BLU MARK FLAG 100PK (10)	9661746-00	06/21/2024	240956		174.50	
	400-651-583	GRN MARK FLAG 100PK (10)	9661746-00	06/21/2024	240956		174.50	
	400-651-583	WHT MARK FLAG 100PK (10)	9661746-00	06/21/2024	240956		174.50	
400	CONSOLIDATED PIPE & SUPPLY	242772	07/16/2024	07/11/2024			525.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	3 DI BELL JOINT LEAK CLAMP (3)	MS0372517	06/23/2024	240704		525.00	
400	COAST CHLORINATOR & PUMP CO INC	242773	07/16/2024	07/11/2024			1,364.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	STA-RITE BOOSTER PUMP	77602	07/03/2024	241025		1,705.00	
	400-651-581	20% DISCOUNT: WESTGATE WELL	77602	07/03/2024	241025		-341.00	
400	BAY MOTOR WINDING INC	242775	07/16/2024	07/11/2024			3,085.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-584	30 FT OPEN MINI FLOAT (5)	130003	07/08/2024	240973		240.00	
	400-651-584	50 FT OPEN FLOAT (8)	130003	07/08/2024	240973		480.00	
	400-651-584	REBLD PUMP:SINGING PINE LS3	0129935	06/28/2024	240955		2,365.00	
400	O'REILLY AUTO PARTS	242777	07/16/2024	07/11/2024			931.07	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-698	#33978 FUEL/WTR SEP	1978334530	06/25/2024	240983		22.62	
	400-651-698	#33977 FUEL/WTR SEP	1978334530	06/25/2024	240983		21.00	
	400-651-698	#57750S OIL FILTER	1978334530	06/25/2024	240983		13.20	
	400-651-698	#46770 AIR FILTER	1978334530	06/25/2024	240983		78.45	
	400-651-698	#WF10000 FUEL/WTR SEP (2)	1978334530	06/25/2024	240983		53.00	
	400-651-698	#33076 FUEL FILTER (2)	1978334530	06/25/2024	240983		39.70	
	400-651-698	#57325 OIL FILTER (2)	1978334530	06/25/2024	240983		23.26	
	400-651-698	#46761 AIR FILTER (2)	1978334530	06/25/2024	240983		85.80	
	400-651-698	#33682 FUEL FILTER	1978334530	06/25/2024	240983		15.35	
	400-651-698	#33732 FUEL/WTR SEP	1978334530	06/25/2024	240983		27.99	
	400-651-698	#57182 OIL FILTER	1978334530	06/25/2024	240983		10.30	
	400-651-698	#49021 AIR FILTER	1978334530	06/25/2024	240983		40.50	
	400-651-698	#T15-40 2.5G MTR OIL (10)	1978334530	06/25/2024	240983		499.90	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	242781	07/16/2024	07/11/2024	Invoice #	Date	197.01	
	Account Number				6005030870	06/22/2024	Amount	
	400-650-500				WITE OUT CORRECTION TAPE 4PK	240980		11.62
	400-650-500				CS 8.5X11 COPY PAPER (4)	240980		177.96
	400-650-500				100BX JUMBO PAPER CLIP(10)	240980		7.43
400	CITY ELECTRIC SUPPLY CO	242782	07/16/2024	07/11/2024	Invoice #	Date	143.90	
	Account Number				6005030870	06/22/2024	Amount	
	400-651-584				32A 3P AUX 120V COIL: GP-11	240951		97.41
	400-651-584				RELAY 12-18A: BAYOU OAK LS	240951		46.49
400	AMAZON CAPITAL SERVICE	242787	07/16/2024	07/11/2024	Invoice #	Date	79.96	
	Account Number				16JPA4GL9N6	06/27/2024	Amount	
	400-650-500				GATORADE POWDER 40PK (4)	240993		79.96
FUND TOTAL	400 Claims	25 Total	440,604.25	Manual	Held	Total	440,604.25	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
401	BELL AUTO PARTS INC	242765	07/16/2024	07/11/2024			32,466.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	401-651-702	EXMARK 60"CUT ZERO TURN MOWER	45402	07/02/2024	240975	10,822.00		
	401-651-702	EXMARK 60"CUT ZERO TURN MOWER	45402	07/02/2024	240975	10,822.00		
	401-651-702	EXMARK 60"CUT ZERO TURN MOWER	45402	07/02/2024	240975	10,822.00		
FUND TOTAL	401 Claims	1 Total	32,466.00	Manual	Held	Total	32,466.00	

Release date from 07/16/2024 thru 07/16/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	242679	07/16/2024	07/08/2024			106,209.60	
		Description	Invoice #	Date	P.O.		Amount	
		JUN 2024 RES GARBAGE (6322)	0001397303	06/30/2024			106,209.60	
FUND TOTAL 404 Claims	to	Checks	1 Total	106,209.60 Manual	Held	Total	106,209.60	

Release date from 07/16/2024 thru 07/16/2024

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	68 Total	134,676.25	Manual	Held	Total	134,676.25
FUND 3 Claims	to	Checks	1 Total	190,823.55	Manual	Held	Total	190,823.55
FUND 4 Claims	to	Checks	1 Total	59.64	Manual	Held	Total	59.64
FUND 130 Claims	to	Checks	1 Total	136,358.33	Manual	Held	Total	136,358.33
FUND 171 Claims	to	Checks	1 Total	1,341.30	Manual	Held	Total	1,341.30
FUND 176 Claims	to	Checks	6 Total	2,527.96	Manual	Held	Total	2,527.96
FUND 177 Claims	to	Checks	1 Total	151,317.75	Manual	Held	Total	151,317.75
FUND 304 Claims	to	Checks	3 Total	17,258.74	Manual	Held	Total	17,258.74
FUND 355 Claims	to	Checks	1 Total	3,774.00	Manual	Held	Total	3,774.00
FUND 400 Claims	to	Checks	25 Total	440,604.25	Manual	Held	Total	440,604.25
FUND 401 Claims	to	Checks	1 Total	32,466.00	Manual	Held	Total	32,466.00
FUND 404 Claims	to	Checks	1 Total	106,209.60	Manual	Held	Total	106,209.60
Total for all Funds								
		Checks	110 Total	1,217,417.37	Manual	Held	Total	1,217,417.37

Councilman Colledge made the motion to approve consent agenda items 1-7, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 600-2024

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 601-2024

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held July 2, 2024 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 602-2024

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for May 2024 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting July 16, 2024.

MAY 2024 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,461,696.39
HB1 Modernization Act Funds	Depository Account	002-000-001	\$996,103.92
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$1,442,908.66
Amphitheater Venue	Depository Account	004-000-001	(\$243,596.68)
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$210,888.81
U S Justice Equitable Sharing	Depository Account	157-000-001	\$65,484.95
Fire Protection Fund	Depository Account	160-000-001	\$387,009.15
Tidelands Grant	Depository Account	171-000-001	\$30,284.33
Library Support Fund	Depository Account	172-000-001	\$3,652.75
Fairway Boat Launch	Depository Account	173-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$46,529.43
USDA NRCS EWP Program	Depository Account	300-000-001	\$48,395.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$175,964.34
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$9,645,748.55
General Depository Reconciled Cash Balance			\$9,645,798.55

ENTERPRISE FUND

Fund Name		Account #	Balance
OST-GV Sewer Improvements	Enterprise Account	360-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	(\$18,265.00)
Head Start Drainage Imp Project	Enterprise Account	370-000-002	\$0.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	(\$86,900.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,495,972.48
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$385,758.28
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,776,577.76
Enterprise Reconciled Cash Balance			\$4,772,813.11

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$857,094.24
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,200,746.49
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$175,706.83
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$726,361.23
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$60,896.52
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$60,896.52
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$20,608.79
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$203,212.04
HB Town Commons - Great Lawn	Restricted Fund	304-000-002	\$0.00
MSPAC_TC Park HB1535 Project	Restricted Fund	304/309-000-004	\$1,510,245.65
Inclusion Playground HB603	Restricted Fund	304-000-009	\$39,027.14
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,005,788.95
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$847,044.54
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$487.37
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$269,047.59
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$256,573.47
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$954,259.04
Total Bond & Restricted Reconciled Cash Balances			\$9,187,996.41

MAY 2024
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2024	MAY 2024	Balance	66.66% % to date
General Fund Revenues	12,478,213.00	9,079,803.74	3,398,409.26	72.7%
Expenditures:				
001 Legislative	246,854.00	161,548.63	85,305.37	65.4%
010 City Court	350,763.00	205,041.48	145,721.52	58.4%
021 City Manager	282,800.00	140,975.07	141,824.93	49.8%
022 Human Resources	76,969.00	47,757.72	29,211.28	62.0%
040 City Clerk	510,208.00	311,322.67	198,885.33	61.0%
060 City Attorney	175,000.00	99,123.40	75,876.60	56.6%
090 Economic Dev - Planning	520,795.00	276,820.10	243,974.90	53.1%
092 Building & General Expenses	1,297,845.00	723,915.52	573,929.48	55.7%
094 Grants & Project Admin	233,964.00	140,990.71	92,973.29	60.2%
100 Police	4,549,148.00	2,915,593.43	1,633,554.57	64.0%
161 Fire	3,057,931.00	1,815,154.19	1,242,776.81	59.3%
170 Recreation	808,414.00	483,014.20	325,399.80	59.7%
201 PW: Streets	734,800.00	281,420.42	453,379.58	38.2%
205 PW: Maintenance	392,996.00	226,881.18	166,114.82	57.7%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	771,132.00	254,380.00	516,752.00	32.9%
General Fund Expenditures	14,097,073.00	8,171,392.27	5,925,680.73	57.9%
<i>Total Operating Expenditures</i>	12,930,778.00	7,461,010.70	5,469,767.30	
<i>Total Capital Outlay Expenditures</i>	171,500.00	358,050.36	-186,550.36	
<i>Total Debt Service</i>	223,663.00	97,951.21	125,711.79	
<i>Total Transfers Out</i>	771,132.00	254,380.00	516,752.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,097,073.00	8,171,392.27	5,925,680.73	
<i>Personnel</i>	9,289,832.00	5,710,041.11	3,579,790.89	
<i>Supplies</i>	686,211.00	295,006.39	391,204.61	
<i>Other Services</i>	2,954,735.00	1,455,963.20	1,498,771.80	
<i>Capital Outlay</i>	171,500.00	358,050.36	-186,550.36	
<i>Debt Service</i>	223,663.00	97,951.21	125,711.79	
<i>Interfund Transfers for DS</i>	771,132.00	254,380.00	516,752.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,097,073.00	8,171,392.27	5,925,680.73	

**MAY 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of MAY 2024	Balance	66.66% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	590,026.47	533,267.53	52.5%
Expenditures	2,026,176.45	496,805.00	1,529,371.45	24.5%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,932,809.75	450,287.03	3,482,522.72	11.4%
Expenditures	5,884,118.49	958,251.72	4,925,866.77	16.2%
004 Amphitheater Venue Fund				
Revenues	555,000.00	120,000.00	435,000.00	21.6%
Expenditures	555,000.00	363,596.68	191,403.32	65.5%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,368,687.22	632,472.18	3,736,215.04	14.4%
Expenditures	5,597,535.75	1,136,115.84	4,461,419.91	20.2%
156 SE MS METRO TASK FORCE				
Revenues	0.00	150,000.00	(150,000.00)	
Expenditures	119,655.00	60,041.62	59,613.38	50.1%
157 US Justice Equitable Sharing				
Revenues	0.00	49,097.68	(49,097.68)	
Expenditures	13,434.43	1,024.59	12,409.84	7.6%
160 Fire Protection Fund				
Revenues	543,000.00		543,000.00	
Expenditures	629,500.00	14,359.07	615,140.93	2.2%
171 Combined Tidelands Grant				
Revenues	840,695.11	85,518.27	755,176.84	10.1%
Expenditures	799,895.33	14,434.16	785,461.17	1.8%
172 Library Support Fund				
Revenues	129,119.00	112,149.02	16,969.98	86.8%
Expenditures	129,119.00	108,496.27	20,622.73	84.0%
173 Fairway Boat Launch - Tidelands				
Revenues	250,000.00	2,400.00	247,600.00	0.9%
Expenditures	250,000.00	2,400.00	247,600.00	0.9%
176 Shepard State Park				
Revenues	180,570.00	89,665.78	90,904.22	49.6%
Expenditures	197,515.00	103,225.60	94,289.40	52.2%

**MAY 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of MAY 2024	Balance	66.66% % to date
177 HB1353 Local Imps: Shepard				
Revenues	500.00	4,213.40	(3,713.40)	842.6%
Expenditures	1,446,824.48	249,876.14	1,196,948.34	17.2%
250 2018 W&S Bond Debt Service				
Revenues	290,350.00	192,404.69	97,945.31	66.2%
Expenditures	286,318.76	286,318.76	0.00	100.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,440.00	11,079.58	360.42	96.8%
Expenditures	1,950.00		1,950.00	
252 2019 W&S Bond Debt Service				
Revenues	387,300.00	256,401.79	130,898.21	66.2%
Expenditures	379,181.25	379,181.25	0.00	100.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,750.00	11,407.36	342.64	97.0%
Expenditures	2,700.00		2,700.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,060.00	228,740.65	69,319.35	76.7%
Expenditures	298,431.26	229,165.84	69,265.42	76.7%
255 S2020 Refnd GO Bond Debt Service				
Revenues	472,700.00	25,725.00	446,975.00	5.4%
Expenditures	472,700.00	25,725.00	446,975.00	5.4%
300 USDA-NRCS EWP				
Revenues	149,362.50	45,000.00	104,362.50	30.1%
Expenditures	151,800.00		151,800.00	
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	0.00		0.00	
Expenditures	90,748.83	90,748.83	0.00	100.0%
304 Town Commons Park Project				
Revenues	213,000.00	215,445.39	(2,445.39)	101.1%
Expenditures	5,960,635.99	5,118,882.34	841,753.65	85.8%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,200.00	3,175.79	(1,975.79)	264.6%
Expenditures	25,000.00		25,000.00	
309 Town Center: MS Songwriters PA Center				
Revenues	3,600.00	11,639.82	(8,039.82)	323.3%
Expenditures	4,508,320.64	124,275.00	4,384,045.64	2.7%

**MAY 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of MAY 2024	Balance	66.66% % to date
355 Water Supply & Treatment Plant				
Revenues	6,000.00	4,691.23	1,308.77	78.1%
Expenditures	3,848,023.20	3,568,278.75	279,744.45	92.7%
356 Lark Water Treatment Plant				
Revenues	2,770,000.00		2,770,000.00	
Expenditures	2,770,000.00		2,770,000.00	
361 GV-Robertsdale Sewer Imps				
Revenues	385,988.73	347,090.28	38,898.45	89.9%
Expenditures	0.00		0.00	
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,973,981.00	32,000.00	2,941,981.00	1.0%
Expenditures	2,973,981.00	50,265.00	2,923,716.00	1.6%
370 Head Start Drainage Improvements				
Revenues	226,908.95	249,318.30	(22,409.35)	109.8%
Expenditures	74,039.01	56,112.22	17,926.79	75.7%
371 Animal Shelter Water Main Extension				
Revenues	282,075.50	230,349.02	51,726.48	81.6%
Expenditures	102,300.00	134,925.02	(32,625.02)	131.8%
401 S2023 GO Note Equipment Fund				
Revenues	0.00	1,380,000.00	(1,380,000.00)	
Expenditures	0.00	994,241.72	(994,241.72)	
404 Solid Waste Fund				
Revenues	1,587,600.00	913,185.25	674,414.75	57.5%
Expenditures	1,586,388.00	847,812.00	738,576.00	53.4%
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	600.00	768.82	(168.82)	128.1%
Expenditures	0.00		0.00	

**MAY 2024
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2024	MAY 2024	Balance	66.66% % to date
Utility Fund Revenues	10,841,375.00	7,391,693.67	3,449,681.33	68.1%
Administration	3,920,970.00	2,121,329.66	1,799,640.34	54.1%
Water & Sewer O & M	3,818,072.00	2,472,254.88	1,345,817.12	64.7%
Debt Service	1,069,872.00	515,669.25	554,202.75	48.1%
Transfers	1,792,000.00	468,000.00	1,324,000.00	26.1%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,800,914.00	5,577,253.79	5,223,660.21	51.6%
<i>Total Operating Expenditures</i>	<i>7,535,042.00</i>	<i>4,511,489.40</i>	<i>3,023,552.60</i>	
<i>Total Capital Outlay Expenditures</i>	<i>204,000.00</i>	<i>82,095.14</i>	<i>121,904.86</i>	
<i>Total Debt Service</i>	<i>1,069,872.00</i>	<i>515,669.25</i>	<i>554,202.75</i>	
<i>Total Interfund Transfers</i>	<i>1,792,000.00</i>	<i>468,000.00</i>	<i>1,324,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>5,577,253.79</i>	<i>5,223,660.21</i>	
 <i>Personnel</i>	 <i>560,570.00</i>	 <i>358,691.82</i>	 <i>201,878.18</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>206,789.72</i>	<i>106,210.28</i>	
<i>Other Services</i>	<i>6,661,472.00</i>	<i>3,946,007.86</i>	<i>2,715,464.14</i>	
<i>Capital Outlay</i>	<i>204,000.00</i>	<i>82,095.14</i>	<i>121,904.86</i>	
<i>Debt Service</i>	<i>1,069,872.00</i>	<i>515,669.25</i>	<i>554,202.75</i>	
<i>Interfund Transfers</i>	<i>1,792,000.00</i>	<i>468,000.00</i>	<i>1,324,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>5,577,253.79</i>	<i>5,223,660.21</i>	

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 603-2024

WHEREAS, the Grants and Projects Department requests authorization to execute a Lease for Public Trust Tidelands, as required for the Fairway Boat Launch and Pier project; and

WHEREAS, this project seeks to remove and replace the existing boat launch and add a four-foot-wide finger pier that is approximately 75 feet long to the south side of the boat launch; and

WHEREAS, it is the policy of the State of Mississippi to favor the preservation of the natural state of the public trust tidelands and their ecosystems to prevent the despoliation and destruction of them, except where a specific alteration would serve a higher public interest in compliance with the public purposes of the trust; and

WHEREAS, land owners and interested parties can apply for a lease for public trust tidelands and submerged lands. If approved, there is no application fee for municipalities and it structures as a zero-cost lease; and

WHEREAS, the lease has been provided for forty (40) years, with an option to renew for an additional twenty-five (25) years; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to execute a lease for public trust tidelands and the processing fee in the amount of \$150.00, as required for the Fairway Boat Launch and Pier project.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: June 26, 2024
Subject: Fairway Boat Launch and Pier Project – Lease for Public Trust Tidelands

REQUEST:

The Grants and Projects Department requests City Council approval to execute a Lease for Public Trust Tidelands, as required for the Fairway Boat Launch and Pier project.

BACKGROUND:

This project seeks to remove and replace the existing boat launch (might require minor dredging and/or excavation) and add a four-foot-wide finger pier that is approximately 75 feet long to the south side of the boat launch. The public benefit provides additional increased public access and recreational access to coastal waterways for residents and visitors.

DISCUSSION:

Public Trust Tidelands and submerged lands are lands lying under waters naturally subject to tidal influence. Trust Tidelands are owned by the State in trust for all the people of Mississippi. The Secretary of State is the trustee of this great public trust. It is the policy of the State of Mississippi to favor the preservation of the natural state of the public trust tidelands and their ecosystems and to prevent the despoliation and destruction of them, except where a specific alteration would serve a higher public interest in compliance with the public purposes of the trust. Land owners and interested parties can apply for a lease for public trust tidelands and submerged lands.

The lease has been provided for 40 years, with an option to renew for an additional 25 years. There is no application fee for municipalities. It is structured as a zero-cost lease.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the execution of a Lease for Public Trust Tidelands and a check for a \$150.00 processing fee, as required for the Fairway Boat Launch and Pier project.

The City Council may:

1. Authorize the execution of a Lease for Public Trust Tidelands and a check for \$150.00 processing fee, as required for the project, as presented; or
2. Not authorize the execution of a Lease for Public Trust Tidelands and check for \$150.00 processing fee.

ATTACHMENT(S):

Lease

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353
Toll Free: 888-385-2350

June 27, 2024

Ms. Paula Yancey
City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

RE: Public Trust Tidelands Lease –Fairway Drive Boat Launch Project

Dear Paula,

Attached please find the following pertaining to the requested rent exempt Public Trust Tidelands Lease for the area of Public Trust Tidelands to be occupied by the proposed project:

- **Public Trust Tidelands Lease request email from Mr. Ray Carter, Assistant Secretary of State for the Gulf Coast**
- **Unsigned Application for Standard Lease of Public Trust Tidelands**
- **Fairway Drive Boat Launch Project Plan and details of scope of work to be completed.**
- **Approved Agent Authorization designating Seymour Engineering, PLLC as the City's Agent for the Submission of Permitting Application the proposed project**

I am asking that you seek Council Approval to enter into this Lease Agreement, have the Mayor execute said application and provide the \$150.00 Processing Fee for this Rent Exempt Lease.

If you should have any questions or need additional information, please let me know!

Sincerely,

Joseph Spires,
Project Manager

Cc: Teresa L Montgomery, City Clerk
Kimberly Saucier, Grants & Projects Director
Ramona Morgan, Public Works Director

From: [Lauren Kegley](#)
To: [Jody Spires](#); pyancey@gautier-ms.gov
Subject: FW: Application by City of Gautier - Paula Yancy; DMR24-000319 (Fairway Drive Boat Launch - Gautier)
Date: Wednesday, June 26, 2024 3:47:14 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Please note the following response from Secretary of State requiring a Lease for the use of the project location.



Lauren Kegley
Permitter | Office of Coastal Resources Management
Mississippi Department of Marine Resources dmr.ms.gov
1141 Bayview Avenue | Biloxi, MS 39530
Office: 228-523-4105

From: Kelly McMullan <Kelly.McMullan@sos.ms.gov>
Sent: Wednesday, June 26, 2024 3:14 PM
To: Lauren Kegley <lauren.kegley@dmr.ms.gov>; pyancey@gautier-ms.gov
Cc: Raymond Carter <Raymond.Carter@sos.ms.gov>; Angela Pounders <angela.pounders@sos.ms.gov>; Katie Fairchild <Katie.Fairchild@sos.ms.gov>
Subject: Application by City of Gautier - Paula Yancy; DMR24-000319 (Fairway Drive Boat Launch - Gautier)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you know the content is safe.

Lauren-

The Public Trust Submerged Lands Map adopted December 1994 pursuant to legislative direction contained in the Tidelands Act of 1989, codified at Miss. Code Section 29-15-1, et seq., demonstrates the boundary of the Public Trust Tidelands at the project location to be the current Mean High-Water Mark. Pursuant to the Attorney General's Office, the Public Trust Boundary Map is binding on all State agencies and a final determination of the boundary of the State's ownership as to all upland owners. Further, and subject to the evidence available to this office, the applicant is a local governmental entity and the project will provide and enhance access to the public trust tidelands.

Therefore, a rent-exempt Public Trust Tidelands Lease from the State of Mississippi through this office is required for use of the public trust lands at the project location. Absent a rent-exempt Public Trust Tidelands Lease, the Secretary does not authorize the use of tidelands and submerged lands and does not join in, consent to, or agree to the applicant's request for a determination pursuant to the Coastal Management Program. When responding to the application pursuant to the Mississippi Coastal Wetland Protection Act, Miss. Code Section 49-27-1 et seq. as amended and the USACE, Mobile District, Mississippi General Permits, that the requested activity is consistent with such provisions of federal and state laws for the protection of coastal wetlands within the State of Mississippi, it must be clear to the applicant that such determination is not authorization

to perform the proposed activities on public trust lands.

Thank you for sending the application for our review.

Kelly McMullan
Senior Attorney
Gulf Coast Tidelands Division
Direct: 228-432-0544
Email: Kelly.McMullan@sos.ms.gov
www.sos.ms.gov



Michael Watson
SECRETARY OF STATE



***Confidentiality Notice:** This electronic mail transmission (email) and all attachments are confidential and proprietary to the Office of the Secretary of State and may be legally protected from disclosure and protected by the attorney-client privilege and other privileges. The information contained in and attached to this email is intended for the exclusive use of the intended recipient. If you are not the intended recipient, this email is not intended for transmission to you nor to be read, reviewed, used, copied, distributed, or received by any other unauthorized persons. If you have received this email in error, please promptly delete it from your system without copying, reading, or disseminating it, and notify the sender by reply email to correct our address records. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.*



FOR OFFICE USE ONLY:

No. _____

Date: _____

APPLICATION FOR STANDARD LEASE OF PUBLIC TRUST TIDELANDS

1. APPLICATION BY: (Please check ONE)

☐ Individual ☐ Partnership ☐ Corporation ☒ Public Agency

Applicant's Name: City of Gautier

Address: 3330 Highway 90
Gautier, MS 39553

Telephone: (228) 497-8000 () _____
Business Other

Email: pyancey@gautier-ms.gov

Preferred Communication:
(Check One)

- ☐ Email
☐ Mail (USPS)

2. APPLICANT'S ATTORNEY AND/OR AUTHORIZED AGENT (IF APPLICABLE)

Name: Seymour Engineering, PLLC Jody Spires

Address: 925 Tommy Munro Drive Ste G, Biloxi, MS 39532

Telephone: (228) 385-2350 ext. 113 Email: jspires@seymouren.com

3. GEOGRAPHIC LOCATION OF SUBMERGED LAND: (Attach vicinity map - preferably a reproduction of appropriate portion of current United States Geological Survey Quadrangle Map)

1 Section 7 Township 7 Range Jackson County

Nearest City/Community: Gautier

Name of Waterbody (if any): Pascagoula River

Estimated area of project (square feet): 2500

4. PLANNED USE OF TIDELANDS: (Check All that Apply)

- ☐ Commercial
☐ Industrial
☐ Residential
☒ Recreational

- ☐ Private
☒ Public
☒ Other (Please Explain):

Public Boat Launch

5. CONSTRUCTION OF PROPOSED IMPROVEMENTS:

☐	New	☒	Renovation/Expansion				
☐	Boat Slip	Length	_____	Width	_____	Depth	_____
☐	Marina	Length	_____	Width	_____	Depth	_____
☐	Wharf-Pier	Length	_____	Width	_____	Depth	_____
☐	Docking	Length	_____	Width	_____	Depth	_____
☒	Other: (Please Explain): <u>Replace an existing deteriorated boat ramp with a new one</u>						

6. PROJECT SCHEDULE:

Proposed start date: March 2025
Proposed completion date: August 2025
Estimated cost of project: \$500,000

7. RIPARIAN OWNERSHIP: (Attach true copy of evidence of title for upland riparian property or, if applicable, notarized assignment and assignor's evidence of title)

Upland Riparian Owner (if different from applicant):

Name: N/A

Address: _____

Telephone: (____) _____ (____) _____
Business Other

8. LOCATION OF RIPARIAN PROPERTY:

Subdivision, Block and Lot No.: N/A

Assessor's Parcel No. N/A Size (square feet) N/A

Zoning Classification: N/A

Will tidelands project necessitate change in present upland zoning classification? Yes ☐ No ☐

If yes, please list any rezoning change(s), indicating status of approval _____

Value of upland riparian parcel as listed on County Tax Assessor's Roll \$ 0

Please describe improvements on upland riparian parcel: N/A

9. DESCRIBE ALL ACTIVITIES TO BE CONDUCTED ON THE LEASED PROPERTY: The purpose of this project is to replace the existing public boat launch at the far east end of Fairway Drive in the Hickory Hill community with a new boat ramp for more public access to adjacent waterway.
-

If the property to be leased is to be used for any purpose other than single family residential property, attach two (2) prints of a survey prepared, signed and sealed by a person properly registered as a land surveyor by the Mississippi State Board of Registration for Professional Engineers and Land Surveyors with the following requirements:

- (1) Utilizing an appropriate scale on 8½" x 11" size paper, unless a larger size is necessary to provide sufficient clarity and detail;
- (2) Showing the line of mean high tide, if any;
- (3) Showing the location of shoreline and submerged vegetation, if any;
- (4) Showing the location of any proposed structures and all existing structures, if any;
- (5) Showing the applicant's or assignor's upland parcel property lines, if property to be leased abuts on property which is outside the public trust;
- (6) Showing the primary navigation channels or direction to the center of the affected waterbody; and
- (7) Including a legal description of area to be leased with State Plane coordinates of reference point.

If the property to be leased is to be used as a single family residential property, attach two (2) copies of dimensioned site plan drawing(s) with the following requirements:

- (1) Utilizing an appropriate scale on 8½" x 11" size paper;
- (2) Showing the approximate water's edge;
- (3) Showing the location of shoreline vegetation, if any;
- (4) Showing the location of the existing structures and proposed structures, if any;
- (5) Showing the applicant's upland parcel property lines, if property to be leased abuts on property which is outside the public trust;
- (6) Showing the primary navigation channels or direction to the center of the affected waterbody; and
- (7) Including a legal description of area to be leased.

10. LIST ALL APPROVALS OR CERTIFICATIONS RECEIVED OR APPLIED FOR FROM FEDERAL, STATE OR LOCAL AGENCIES FOR ANY STRUCTURES, CONSTRUCTION, OR OTHER ACTIVITIES DESCRIBED IN THIS APPLICATION.

<u>AGENCY</u>	<u>Approval Type</u>	<u>Application No.</u>	<u>Approval Date</u>
U.S. Army Corps of Engineers	Standard Permit	Pending	Pending
Dept. of Marine Resources	Certificate of Exclusion	Pending	Pending
MDEQ, Office of Pollution Control	Water Quality Certificate	Pending	Pending
City/County			
Other			

Explanation, if applicable: _____

NOTE: ANY OF THE APPROVALS OBTAINED MUST BE SUBMITTED AS AN ATTACHMENT TO THIS APPLICATION ALONG WITH DETAILED PLAN OR PLOT OF LEASED AREAS, VICINITY MAPS, OWNERSHIP MAPS, STRUCTURAL PLANS OR CONSTRUCTION BLUEPRINTS.

11. ATTACH SATISFACTORY EVIDENCE OF OCCUPANCY AND PAYMENT OF TAXES BY THE APPLICANT AND/OR HIS PREDECESSOR IN INTEREST PRIOR TO JULY 1, 1973, IF APPLICABLE, OR A STATEMENT ACKNOWLEDGING OCCUPANCY OF THE PROPERTY COMMENCED ON OR AFTER JULY 1, 1973.

12. TERM OF LEASE:

Request the lease be granted for 40 years with the option to renew for 25 years upon expiration of the primary term.

NOTE: MAXIMUM TERM IS FORTY (40) YEARS AND MAXIMUM RENEWAL TERM IS TWENTY-FIVE (25) YEARS.

13. PUBLIC ACCESS: (Please circle ONE) ALLOWED NOT ALLOWED

If public access is allowed, please describe extent of available public access and all barriers or hindrances thereto.

Boat launch is accessible to public by land or by boat.

If public access is not allowed, please state reasons for restriction.

If the facility includes a marina, will at least 50% of berths be available for use by members of the general public at the same rates charged other customers and/or members? (Please circle ONE)

YES ☐ NO ☒

14. SIGNATURE AND CERTIFICATION:

All statements contained above and attached exhibits are true and correct to the best of my knowledge and belief. I agree to provide any additional data or information which may be required or requested by the Secretary of State's Office.

I enclose a non-refundable application processing fee in the amount of:

☐

\$50.00 for single family residential use

☒

\$150.00 for all other uses

Signature of Applicant or Agent

Date

Title

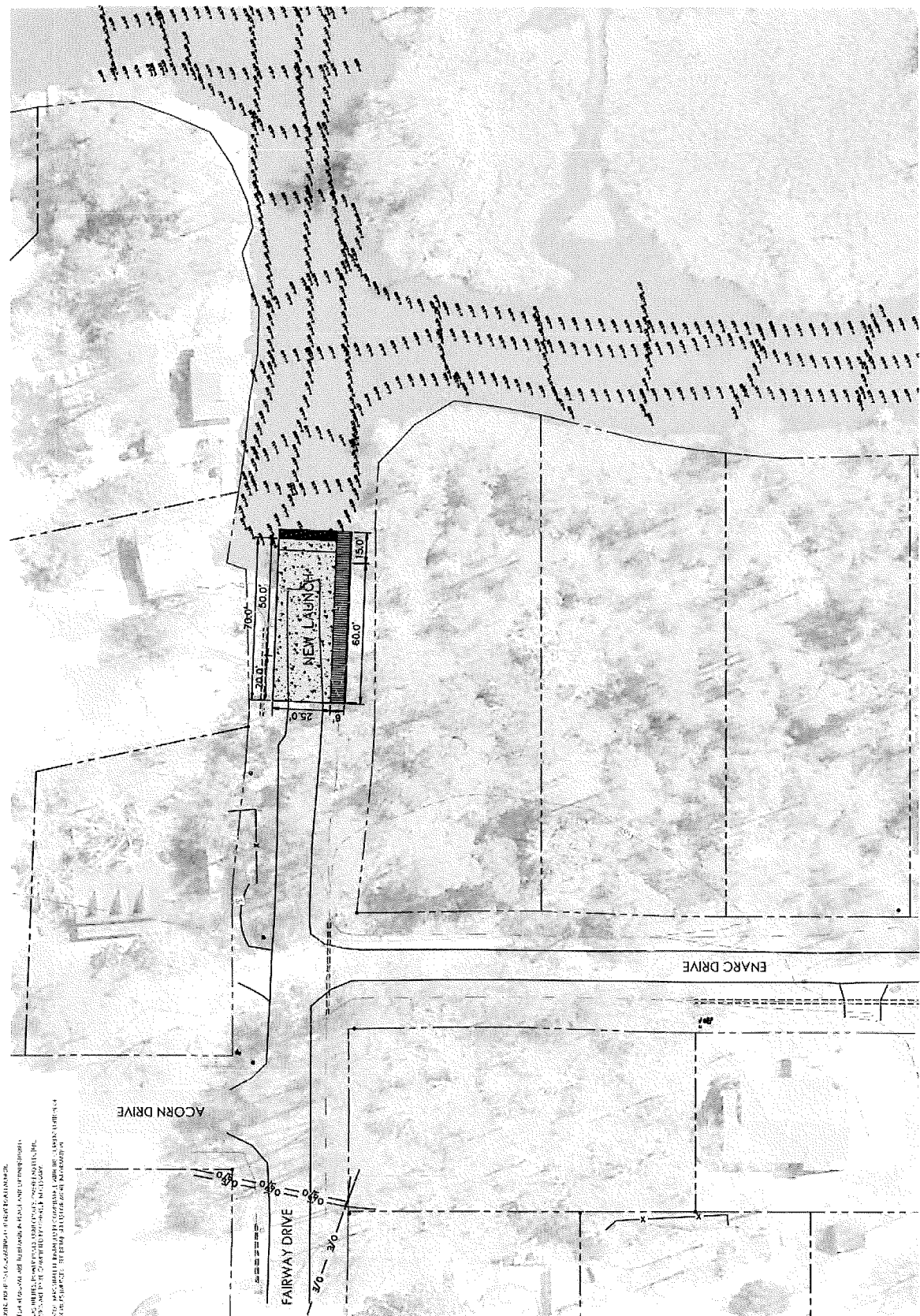
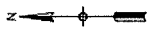
Project No.	22-04431
Sheet	C1.0

SEYMOUR ENGINEERING
 PHONE: 228-385-2350 925 TOWN BLVD., SUITE 0
 BILOXI, MISSISSIPPI 39232 FAX: 228-385-2353

Project Name
 FAIRWAY DRIVE
 BOAT LAUNCH AND PIER PROJECT
 CITY OF GAUTIER

PROPOSED SITE PLAN
 Sheet Title

Scale	1" = 30'
Graphic Scale	1" = 30'



SCALE: 1" = 30'

PROPOSED BOAT LAUNCH - PLAN VIEW

- GENERAL NOTES:**
1. THE PROPOSED BOAT LAUNCH IS LOCATED AT THE INTERSECTION OF FAIRWAY DRIVE AND ACORN DRIVE. THE LAUNCH IS TO BE CONSTRUCTED ON THE EAST SIDE OF FAIRWAY DRIVE, ADJACENT TO THE EXISTING BOAT LAUNCH.
 2. THE PROPOSED BOAT LAUNCH IS TO BE CONSTRUCTED ON THE EAST SIDE OF FAIRWAY DRIVE, ADJACENT TO THE EXISTING BOAT LAUNCH.
 3. THE PROPOSED BOAT LAUNCH IS TO BE CONSTRUCTED ON THE EAST SIDE OF FAIRWAY DRIVE, ADJACENT TO THE EXISTING BOAT LAUNCH.
 4. THE PROPOSED BOAT LAUNCH IS TO BE CONSTRUCTED ON THE EAST SIDE OF FAIRWAY DRIVE, ADJACENT TO THE EXISTING BOAT LAUNCH.



MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Agent Authorization

I authorize the person(s) and/or company listed below to act as my agent regarding the proposed project as described in the Joint Application and Notification at the location listed below:

Seymour Engineering
(name of agent)

Fairway Drive
(location of project)

925 Tommy Munro Drive, Suite G
(address)

Located in Gautier, Mississippi

Biloxi, MS 39532
(city, state, zip code)

Jackson County, Mississippi

(228) 385-2350 x113
(agent phone number)

Paula Yancey, City Manager
(print applicant name)

Paula Yancey
(applicant signature)

4/2/2024
(date)

Do you want the permit mailed to the agent? ☒ Yes ☐ No

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 604-2024

WHEREAS, the Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states; and.

WHEREAS, under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico; and

WHEREAS, staff recommends authorization of an application, which, if awarded, would total \$2,941,675 for the Singing River Mall Property Stormwater Improvements; and

WHEREAS, this project includes the replacement of approximately 3 miles of stormwater infrastructure made up of reinforced concrete pipe and cast-in-place concrete drainage structures at the existing Singing River Mall.

WHEREAS, the proposed stormwater system will include cast-in-place concrete infrastructure built with filter media to remove trash and pollutants from the stormwater system before being discharged; and

WHEREAS, the Mayor and City Council find that submission of this grant application is in the best interest of the City;

IT IS THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the submission of the above described GOMESA application is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: July 3, 2024
Subject: GOMESA – FY2025 Grant Application for Singing River Mall Property Stormwater Improvements

REQUEST:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2025 Funding for the Singing River Mall Property Stormwater Improvements in the amount of \$2,941,675.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

This project includes the replacement of approximately 3 miles of stormwater infrastructure made up of reinforced concrete pipe and cast-in-place concrete drainage structures at the existing Singing River Mall site in Gautier, MS. The proposed stormwater system will include cast-in-place concrete infrastructure built with filter media to remove trash and pollutants from the stormwater system before being discharged into the Mississippi Sound. To replace the underground drainage system, the asphalt and concrete curbing must also be replaced once the new infrastructure is in place.

DISCUSSION:

The submittal of the application to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2025 funding for the Singing River Mall property stormwater improvement project is one of several projects that have been identified as a great need for the City as it continues its path of growth and expansion.

RECOMMENDATION:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Department of Marine Resources for Gulf of Mexico Energy Security Act (GOMESA) 2025 Funding for the Singing River Mall Property Stormwater Improvements in the amount of \$2,941,675.

The City Council may:

1. Authorize submission of the application to the Gulf of Mexico Energy Security Act (GOMESA) for 2025 as presented; or
2. Not authorize submission of the application to the Gulf of Mexico Energy Security Act (GOMESA) for 2025 as presented.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 605-2024

WHEREAS, the Grants and Projects Department has identified several potential projects for 2026 Tidelands Public Access Funding; and

WHEREAS, the maximum request amount per project is \$250,000; and

WHEREAS, if more than one project is authorized by the Gautier City Council for an application, priorities must be assigned to the funding requests. Potential projects include:

- 1) Continued improvements to Mary Walker Bayou Park Projects (George Martin City Park)
- 2) Continued Improvements to Shepard State Park amenities/infrastructure
- 3) Continued improvements to Town Commons amenities/infrastructure

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, to authorize the submission of three applications to the Mississippi Department of Marine Resources for FY 2026 Tidelands Public Access funding and to prioritize same as follows: 1) Mary Walker Bayou Parks Project, 2) Continued Improvements to Shepard State Park amenities/infrastructure, and 3) Town Commons amenities/infrastructure.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kim Compton Saucier, Grants and Projects Director
Date: July 3, 2024
Subject: FY2026 Mississippi Tidelands Trust Fund Applications

REQUEST:

The Grants and Projects Department requests City Council authorization to prioritize and submit three applications to the Mississippi Department of Marine Resources for FY2026 Tidelands Public Access funding.

BACKGROUND:

“The purpose of the fund is to ensure that monies derived from the public trust tidelands assessments shall be used for the benefit of preserving and protecting the tidelands and submerged lands found within the three (3) most southern counties of the state. Funds shall be disbursed by the commission for new and extra programs of tidelands management, such as conservation, reclamation, preservation, acquisition, education or the enhancement of public access to the public trust tidelands or public improvement projects as they relate to those lands.”

DISCUSSION:

The Grants and Projects Department has identified several potential projects for FY2026 Tidelands Public Access funding. The maximum request amount per project is \$250,000. If more than one project is authorized by the Gautier City Council for an application, priorities must be assigned to the funding requests (i.e., first priority, second priority, third priority). Potential projects include:

- 1) Continued improvements to the Mary Walker Bayou Parks Projects (George Martin City Park)
- 2) Continued improvements to Shepard State Park amenities/infrastructure
- 3) Continued improvements to Town Commons amenities/infrastructure

RECOMMENDATION:

The Grants and Projects Department recommends that City Council prioritize 1) Mary Walker Bayou Parks Project, 2) Shepard State Park Improvements, 3) Town Commons Park, and authorize the submission of three applications to the Mississippi Department of Marine Resources for FY2026 Tidelands Public Access funding.

City Council may:

- 1) Prioritize and authorize submission of three applications to the Mississippi Department of Marine Resources for FY2026 Tidelands Public Access funding, as presented; or
- 2) Not authorize submission of three applications to the Mississippi Department of Marine Resources for FY2026 Tidelands Public Access funding, as presented.

ATTACHMENT(S):

None

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 606-2024

WHEREAS, the Town Commons Phase II Amphitheater Project included the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area; and

WHEREAS, the Grants and Projects Department requests for the City Council to approve final pay application in the amount of \$118,309 and other close-out documents; and

WHEREAS, Allred Stolarski Architects has reviewed the final pay application and close-out documents and recommends approval; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the final pay application and other close-out documents, as presented; and

IT IS HEREBY ORDERED that the final pay application in the amount of \$118,309 and other close-out documents for the Town Commons Phase II Amphitheater project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 8, 2024
Subject: Town Commons Phase II Amphitheater - Final Pay Application, and Closeout Documents

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the final pay application in the amount of \$118,309, and close-out documents for the Town Commons Phase II Amphitheater project.

BACKGROUND:

The City of Gautier approved the Town Commons Park design concept, as presented by Seymour Engineering at the May 21, 2019, council meeting, on June 4, 2019. Due to the nature of the work, the project was completed in multiple phases.

The planned amenities for the Town Commons Park included a Town Green (open lawn for public events), amphitheater, pavilion, restrooms, sidewalks, parking, trails, pickle ball court, etc.

Phase I (completed in June 2022) included site work, water/sewer, drainage, parking, and sidewalks. Phase II included the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area.

Change Order No. 1 (approved by Council in May 2023) served to increase the contract amount by \$625,000 to add two additional restroom buildings. The additional restrooms were needed to adequately accommodate the number of people the amphitheater holds and to provide the optimum consumer experience. The funding of \$450,000 from the County and the additional \$175,000 from the legislature funded the change order.

The Certificate of Substantial Completion (approved by Council in April 2024) was received from the architect on March 12, 2024. To the architect's best knowledge, information, and belief the work was substantially complete. The list of items outlined in the field report was completed or corrected within 30 days from the date of Substantial Completion.

Change Order No. 2 (approved by Council in May 2024) served to decrease the contract amount by \$691.00 for several alterations to the work associated with the completion of the project. The contingency allowance line items were a mix of both credits and debits which constituted on-site changes that needed to be made to complete the project.

DISCUSSION:

The work performed on the project has been completed and the final pay application in the amount of \$118,309, and close-out documents submitted.

Allred Stolarski Architects has reviewed the final pay application and close-out documents, and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the final pay application and close-out documents for the Town Commons Phase II Amphitheater work.

The City Council may:

1. Approve final pay application, and close-out documents as presented; or
2. Not approve final pay application and close-out documents

ATTACHMENT(S):

1. Final pay application
2. Affidavit of Release of Liens
3. Affidavit of Payment of Debts and Claims

June 26, 2024

City of Gautier
3330 Highway 90
Gautier, MS 39533

Attn: Brenda Greco, Grants and Projects Specialist

**Re: City of Gautier
Gautier Town Commons Amphitheatre**

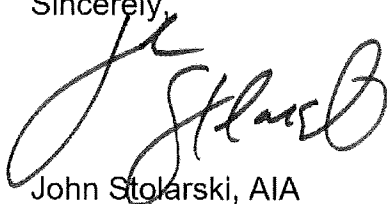
Dear Ms. Greco:

Please find the attached copy of the Application and Certificate for Payment No. Sixteen (16) submitted by Fletcher Construction Co., Inc. in the amount of \$118,309.00 for the above referenced project. We find this application to be in order and have certified the application.

The current percentage of completion of the project at time of this submittal is 100%. This is the final construction pay application.

If you have any questions regarding this project, please do not hesitate to contact me.

Sincerely,



John Stolarski, AIA

Application and Certificate for Payment

TO OWNER: City of Gautier
3330 Highway 90
Gautier, MS 39553

PROJECT:
Gautier Amphitheater

APPLICATION NO: 16

Inv 5559

Distribution to:
OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

FROM CONTRACTOR:
Fletcher Construction Company, Inc.
PO Drawer 1509
Pascagoula MS 39568

VIA ARCHITECT:

PERIOD TO: 4/30/24

CONTRACT FOR:

CONTRACT DATE: 12/8/22

PROJECT NOS:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM

\$ 4,135,000.00

2. Net change by Change Orders

\$ 624,309.00

3. CONTRACT SUM TO DATE (Line 1 +/- 2)

\$ 4,759,309.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)

\$ 4,759,309.00

5. RETAINAGE:

a. 0.0 % of Completed Work (Column D + E) on G703

\$ 0.00

b. 0.0 % of Stored Material (Column F on G703)

\$ 0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703)

\$ 0.00

6. TOTAL EARNED LESS RETAINAGE

\$ 4,759,309.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

\$ 4,641,000.00

8. CURRENT PAYMENT DUE

\$ 118,309.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

\$ 0.00

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$ 625,000.00	\$ 0.00
Total approved this Month		\$ 0.00	\$ 691.00
TOTALS		\$ 625,000.00	\$ 691.00
NET CHANGES by Change Order		\$ 624,309.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is ~~due~~ due.

CONTRACTOR: 

By: 

Date: 04/30/2024

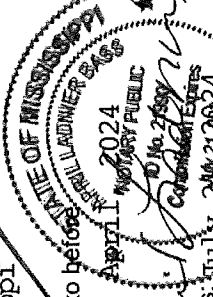
State of: Mississippi

County of: Jackson

Subscribed and sworn to before me this 30th day of April 2024

Notary Public: 

My Commission expires: July 24, 2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 118,309.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: 

By: 

Date: 6/26/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Continuation G703

JobId: 2127
Gautier Amphitheater

Application no.: 16
Application date: 4/22/24
Period to: 4/22/24
Architect's project no.:

A	B	C	D	E		F	G	H	I	
Item No.	Description of Work	Scheduled Value	WORK COMPLETED		Amount This Period	Materials Presently Stored (not in D)	Total Compl. and Stored To Date (D+F)	% Compl. (Prev.)	Balance To Finish (Prev.)	Retainage (Prev.)
			From Prev. Application							
1	General Conditions	268,000.00	268,000.00		0.00	0.00	268,000.00	100	0.00	0.00
2	Bonds and Builders Risk	80,000.00	80,000.00		0.00	0.00	80,000.00	100	0.00	0.00
3	General Contingency Allowance	120,000.00	120,000.00		0.00	0.00	120,000.00	100	0.00	0.00
4	Electrical Service Allowance	30,000.00	30,000.00		0.00	0.00	30,000.00	100	0.00	0.00
5	Sitework	287,500.00	287,500.00		0.00	0.00	287,500.00	100	0.00	0.00
6	Sitework Allowance (Bldg Cut 1900 cy)	17,100.00	17,100.00		0.00	0.00	17,100.00	100	0.00	0.00
7	Sitework Allowance (Bldg Fill 1900 cy)	30,400.00	30,400.00		0.00	0.00	30,400.00	100	0.00	0.00
8	Fence and Gates	76,000.00	76,000.00		0.00	0.00	76,000.00	100	0.00	0.00
9	Concrete Foundation	215,000.00	215,000.00		0.00	0.00	215,000.00	100	0.00	0.00
10	Re-Steel and Mesh	80,000.00	80,000.00		0.00	0.00	80,000.00	100	0.00	0.00
11	Structural Steel	500,000.00	500,000.00		0.00	0.00	500,000.00	100	0.00	0.00
12	Steel Erection	209,000.00	209,000.00		0.00	0.00	209,000.00	100	0.00	0.00
13	Miscellaneous Metals	15,000.00	15,000.00		0.00	0.00	15,000.00	100	0.00	0.00
14	Masonry	385,000.00	385,000.00		0.00	0.00	385,000.00	100	0.00	0.00
15	Carpentry	395,000.00	395,000.00		0.00	0.00	395,000.00	100	0.00	0.00
16	Millwork	14,000.00	14,000.00		0.00	0.00	14,000.00	100	0.00	0.00
17	Roofing	254,000.00	254,000.00		0.00	0.00	254,000.00	100	0.00	0.00
18	Doors, Frames & Hardware	83,000.00	83,000.00		0.00	0.00	83,000.00	100	0.00	0.00
19	Overhead Doors	30,000.00	30,000.00		0.00	0.00	30,000.00	100	0.00	0.00
20	Mtl Studs, Gypsum & Ceilings	45,000.00	45,000.00		0.00	0.00	45,000.00	100	0.00	0.00
Page Totals		3,134,000.00	3,134,000.00	0.00		0.00	3,134,000.00	100	0.00	0.00

AIA Continuation G703

Application no.: 16
 Application date: 4/22/24
 Period to: 4/22/24
 Architect's project no.:

JobId: 2127
 Gautier Amphitheater

A	B	C	D	E		F	G	H	I	
Item No.	Description of Work	Scheduled Value	WORK COMPLETED		Amount This Period	Materials Presently Stored (not in D)	Total Compl. and Stored To Date (D+F)	% Compl. (Prev.)	Balance To Finish (Prev.)	Retainage (Prev.)
			From Prev. Application							
21	Flooring	14,000.00	14,000.00		0.00	0.00	14,000.00	100	0.00	0.00
22	Specialties	66,000.00	66,000.00		0.00	0.00	66,000.00	100	0.00	0.00
23	Wheelchair Lift	23,000.00	23,000.00		0.00	0.00	23,000.00	100	0.00	0.00
24	Painting	110,000.00	110,000.00		0.00	0.00	110,000.00	100	0.00	0.00
25	Plumbing	0.00	0.00		0.00	0.00	0.00	0	0.00	0.00
26	Plumbing Rough-in	88,000.00	88,000.00		0.00	0.00	88,000.00	100	0.00	0.00
27	Plumbing Stack Out	89,000.00	89,000.00		0.00	0.00	89,000.00	100	0.00	0.00
28	Plumbing Trim Out	37,000.00	37,000.00		0.00	0.00	37,000.00	100	0.00	0.00
29	Fixtures	61,000.00	61,000.00		0.00	0.00	61,000.00	100	0.00	0.00
30	HVAC	0.00	0.00		0.00	0.00	0.00	0	0.00	0.00
31	Equipment	39,000.00	39,000.00		0.00	0.00	39,000.00	100	0.00	0.00
32	Equipment Labor	6,500.00	6,500.00		0.00	0.00	6,500.00	100	0.00	0.00
33	Fans	2,400.00	2,400.00		0.00	0.00	2,400.00	100	0.00	0.00
34	Fan Labor	900.00	900.00		0.00	0.00	900.00	100	0.00	0.00
35	Air Distribution	11,000.00	11,000.00		0.00	0.00	11,000.00	100	0.00	0.00
36	Air Distribution Labor	5,600.00	5,600.00		0.00	0.00	5,600.00	100	0.00	0.00
37	Refrigerant Piping	2,900.00	2,900.00		0.00	0.00	2,900.00	100	0.00	0.00
38	Refrigerant Piping Labor	1,000.00	1,000.00		0.00	0.00	1,000.00	100	0.00	0.00
39	Condensate Piping	1,600.00	1,600.00		0.00	0.00	1,600.00	100	0.00	0.00
40	Condensate Piping Labor	1,000.00	1,000.00		0.00	0.00	1,000.00	100	0.00	0.00
Page Totals		559,900.00	559,900.00		0.00	0.00	559,900.00	100	0.00	0.00

AIA Continuation G703

JobId: 2127
Gautier Amphitheater

Application no.: 16
Application date: 4/22/24
Period to: 4/22/24
Architect's project no.:

A	B	C	D	E		F	G		H	I
Item No.	Description of Work	Scheduled Value	WORK COMPLETED		Amount This Period	Materials Presently Stored (not in D)	Total Compl. and Stored To Date (D+F)	% Compl. (Prev.)	Balance To Finish (Prev.)	Retainage (Prev.)
			From Prev. Application							
41	Ductwork	16,000.00	16,000.00		0.00	0.00	16,000.00	100	0.00	0.00
42	Ductwork Labor	5,000.00	5,000.00		0.00	0.00	5,000.00	100	0.00	0.00
43	Insulation	2,500.00	2,500.00		0.00	0.00	2,500.00	100	0.00	0.00
44	Insulation Labor	700.00	700.00		0.00	0.00	700.00	100	0.00	0.00
45	Controls	1,900.00	1,900.00		0.00	0.00	1,900.00	100	0.00	0.00
46	Controls Labor	1,100.00	1,100.00		0.00	0.00	1,100.00	100	0.00	0.00
47	Test and Balance	3,300.00	3,300.00		0.00	0.00	3,300.00	100	0.00	0.00
48	Miscellaneous	5,600.00	5,600.00		0.00	0.00	5,600.00	100	0.00	0.00
49	Electrical	0.00	0.00		0.00	0.00	0.00	0	0.00	0.00
50	Temp Power & Mobiliation	5,700.00	5,700.00		0.00	0.00	5,700.00	100	0.00	0.00
51	Demo & Locate Existing	6,800.00	6,800.00		0.00	0.00	6,800.00	100	0.00	0.00
52	Electrical Panels & Disconnects	35,900.00	35,900.00		0.00	0.00	35,900.00	100	0.00	0.00
53	Compant Switches	30,500.00	30,500.00		0.00	0.00	30,500.00	100	0.00	0.00
54	Light Fixtures	25,500.00	25,500.00		0.00	0.00	25,500.00	100	0.00	0.00
55	Structured Cabling Equip & Install	9,300.00	9,300.00		0.00	0.00	9,300.00	100	0.00	0.00
56	Electrical Equipment - Install	8,000.00	8,000.00		0.00	0.00	8,000.00	100	0.00	0.00
57	Light Fixtures - Install	13,900.00	13,900.00		0.00	0.00	13,900.00	100	0.00	0.00
58	Feeder-Conduit, Wire & Install	82,800.00	82,800.00		0.00	0.00	82,800.00	100	0.00	0.00
59	Branch Circuit-Conduit, Wire & Install	127,900.00	127,900.00		0.00	0.00	127,900.00	100	0.00	0.00
60	Structured Cabling-Conduit & Install	58,700.00	58,700.00		0.00	0.00	58,700.00	100	0.00	0.00
Page Totals			441,100.00	441,100.00	0.00	0.00	441,100.00	100	0.00	0.00

AIA Continuation G703

JobId: 2127
Gautier Amphitheater

Application no.: 16
Application date: 4/22/24
Period to: 4/22/24
Architect's project no.:

A Item No.	B Description of Work	C Scheduled Value	D WORK COMPLETED		E Amount This Period	F Materials Presently Stored (not in D)	G Total Compl. and Stored To Date (D+F)	% Compl. (Prev.)	H Balance To Finish (Prev.)	I Retainage (Prev.)
			From Prev. Application							
61	Change Order 1 CO 1 - Restrooms	0.00	0.00		0.00	0.00	0.00	0	0.00	0.00
62	General Conditions	20,000.00	20,000.00		0.00	0.00	20,000.00	100	0.00	0.00
63	Foundation	40,000.00	40,000.00		0.00	0.00	40,000.00	100	0.00	0.00
64	Masonry	77,000.00	77,000.00		0.00	0.00	77,000.00	100	0.00	0.00
65	Carpentry	110,000.00	110,000.00		0.00	0.00	110,000.00	100	0.00	0.00
66	Roofing	56,000.00	56,000.00		0.00	0.00	56,000.00	100	0.00	0.00
67	Doors and Hardware	16,000.00	16,000.00		0.00	0.00	16,000.00	100	0.00	0.00
68	Metal Studs and Gypsum	18,000.00	18,000.00		0.00	0.00	18,000.00	100	0.00	0.00
69	Specialties	42,000.00	42,000.00		0.00	0.00	42,000.00	100	0.00	0.00
70	Painting	17,000.00	17,000.00		0.00	0.00	17,000.00	100	0.00	0.00
71	Mechanical	193,000.00	193,000.00		0.00	0.00	193,000.00	100	0.00	0.00
72	Electrical	36,000.00	36,000.00		0.00	0.00	36,000.00	100	0.00	0.00
73	Change Order 2 Allowance	-691.00	0.00		-691.00	0.00	-691.00	100	0.00	0.00
		4,759,309.00	4,760,000.00		-691.00	0.00	4,759,309.00	100	0.00	0.00



AIA® Document G706® – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: *(Name and address)*

City of Gautier / Gautier Town
Commons Amphitheater

ARCHITECT'S PROJECT NUMBER:

Allred Stolarski Architects, P.A. / Project
#2020-17

OWNER: ☐

ARCHITECT: ☐

CONTRACTOR: ☒

SURETY: ☐

OTHER: ☐

TO OWNER: *(Name and address)*

City of Gautier
3330 Highway 90
Gautier, MS 39555

CONTRACT FOR: General Construction

CONTRACT DATED: December 06, 2022

STATE OF: Mississippi
COUNTY OF: Jackson

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

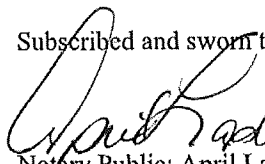
CONTRACTOR: *(Name and address)*

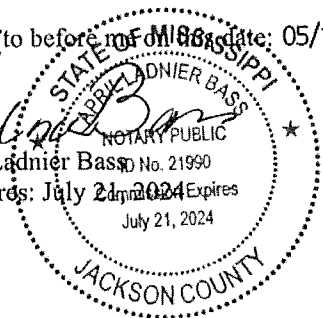
Fletcher Construction Co., Inc.
P. O. Drawer 1509 / 3311 Shortcut Rd
Pascagoula, MS 39568

BY:


(Signature of authorized representative)

Hank Torjusen, President
(Printed name and title)

Subscribed and sworn to before me on this date: 05/15/24

Notary Public: April Laddner Bass No. 21990
My Commission Expires: July 21, 2024





AIA® Document G706®A – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> City of Gautier / Gautier Town Commons Amphitheater	ARCHITECT'S PROJECT NUMBER: Allred Stolarski Architects, P.A. / Project #2020-17 CONTRACT FOR: General Construction CONTRACT DATED: December 06, 2022	OWNER: ☐ ARCHITECT: ☐ CONTRACTOR: ☒ SURETY: ☐ OTHER: ☐
TO OWNER: <i>(Name and address)</i> City of Gautier 3330 Highway 90 Gautier, MS 39555		

STATE OF: Mississippi
COUNTY OF: Jackson

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

Fletcher Construction Co., Inc.
 P. O. Drawer 1509 / 3311 Shortcut Rd
 Pascagoula, MS 39568

BY:


(Signature of authorized representative)

Hank Torjusen, President
(Printed name and title)

Subscribed and sworn to before me on this 05/15/24

Notary Public: April Eadner Bass
 My Commission Expires: July 21, 2024



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 150-2024

WHEREAS, in accordance with Section 21-19-11, Mississippi Code of 1972, the Council of the City of Gautier, Mississippi, hereby approved, after lawful notice and hearing, that the parcel of land described in "Exhibit A" was in such a state of uncleanness as to be a menace to the public health and safety of the community and authorized it to be abated by the City; and

WHEREAS, during each public hearing, the City Council approved assessment of the cost associated with the abatements, in addition to penalties, as indicated on Exhibit A; and

WHEREAS, the parcel has now been abated by the City of Gautier; and

WHEREAS, it is hereby resolved that the amount set for the parcel listed hereinafter is the actual cost of cleaning of the parcel, plus any penalties, as identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. That the City Council for the City of Gautier hereby adopts the foregoing recitals as its findings.

SECTION 2. That the parcel of land identified in "Exhibit A," which is described by reference to deeds recorded at the appropriate pages in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning the parcel, plus any penalties, as identified.

SECTION 3. That these amounts are hereby declared to be an assessment and lien against the parcel listed in "Exhibit A," which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgements are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the liens in the manner provided by law for the sale of land for delinquent taxes.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of July 16, 2024.



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

July 7, 2024

Re: Resolution For Lien Assessment

Dear Council Members:

I am requesting the Council approve the abatement costs of 7737 Narcissus. The costs are associated with a previous abatement and lien order this Council issued for this property. Details of the abatement costs are provided below. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

EXHIBIT A

Parcel & Address	Owner & Mailing Address	Total Assessment
#85441271.000 7737 Narcissus Gautier, MS 39553	Lester Clark Last Known Address 7737 Narcissus, Gautier, MS	Cost: \$3,900 Penalty: \$1,950 Total Assessment: \$5,850

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

Councilman Jackson made the motion to adjourn until August 6, 2024 at 6:30pm.
Councilman George seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of August 6, 2024.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:

August 6, 2024

Title:

Receive June 2024 Finance Reports

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive June 2024 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for June 2024 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting August 6, 2024.

JUN 2024 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$6,285,592.21
HB1 Modernization Act Funds	Depository Account	002-000-001	\$996,103.92
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$1,445,745.59
Amphitheater Venue	Depository Account	004-000-001	(\$298,779.03)
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$189,506.49
U S Justice Equitable Sharing	Depository Account	157-000-001	\$65,484.95
Fire Protection Fund	Depository Account	160-000-001	\$387,009.15
Tidelands Grant	Depository Account	171-000-001	\$30,284.33
Library Support Fund	Depository Account	172-000-001	\$3,673.21
Fairway Boat Launch	Depository Account	173-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$39,379.43
USDA NRCS EWP Program	Depository Account	300-000-001	\$41,895.07
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	\$141,418.62
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$9,347,741.37
General Depository Reconciled Cash Balance			\$9,347,791.37

ENTERPRISE FUND

Fund Name		Account #	Balance
OST-GV Sewer Improvements	Enterprise Account	360-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	\$0.00
Head Start Drainage Imp Project	Enterprise Account	370-000-002	\$0.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	(\$86,900.00)
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,329,663.69
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$290,622.37
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,533,398.06
Enterprise Reconciled Cash Balance			\$4,529,808.41

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$812,325.95
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$1,024,495.97
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$231,789.58
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$726,629.28
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$60,918.99
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$60,918.99
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$20,616.39
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$178,371.04
HB Town Commons - Great Lawn	Restricted Fund	304-000-002	\$0.00
MSPAC_TC Park HB1535 Project	Restricted Fund	304/309-000-004	\$1,510,803.00
Inclusion Playground HB603	Restricted Fund	304-000-009	\$39,065.86
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,006,529.17
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$847,176.82
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$3.11
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$269,146.88
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$256,668.15
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$956,681.55
Total Bond & Restricted Reconciled Cash Balances			\$9,002,140.73

JUN 2024
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2024	JUN 2024	Balance	75.00% % to date
General Fund Revenues	12,478,213.00	9,836,658.02	2,641,554.98	78.8%
Expenditures:				
001 Legislative	246,854.00	179,828.65	67,025.35	72.8%
010 City Court	350,763.00	221,151.39	129,611.61	63.0%
021 City Manager	282,800.00	152,273.91	130,526.09	53.8%
022 Human Resources	76,969.00	53,063.15	23,905.85	68.9%
040 City Clerk	510,208.00	347,076.07	163,131.93	68.0%
060 City Attorney	175,000.00	110,642.61	64,357.39	63.2%
090 Economic Dev - Planning	520,795.00	303,311.91	217,483.09	58.2%
092 Building & General Expenses	1,297,845.00	780,554.53	517,290.47	60.1%
094 Grants & Project Admin	233,964.00	157,512.13	76,451.87	67.3%
100 Police	4,549,148.00	3,242,602.40	1,306,545.60	71.2%
161 Fire	3,057,931.00	2,041,050.05	1,016,880.95	66.7%
170 Recreation	808,414.00	536,076.07	272,337.93	66.3%
201 PW: Streets	734,800.00	326,167.10	408,632.90	44.3%
205 PW: Maintenance	392,996.00	247,963.61	145,032.39	63.0%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	771,132.00	254,380.00	516,752.00	32.9%
General Fund Expenditures	14,097,073.00	9,041,107.13	5,055,965.87	64.1%
<i>Total Operating Expenditures</i>	12,930,778.00	8,314,816.71	4,615,961.29	
<i>Total Capital Outlay Expenditures</i>	171,500.00	373,959.21	-202,459.21	
<i>Total Debt Service</i>	223,663.00	97,951.21	125,711.79	
<i>Total Transfers Out</i>	771,132.00	254,380.00	516,752.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,097,073.00	9,041,107.13	5,055,965.87	
<i>Personnel</i>	9,289,832.00	6,376,526.09	2,913,305.91	
<i>Supplies</i>	686,211.00	328,455.67	357,755.33	
<i>Other Services</i>	2,954,735.00	1,609,834.95	1,344,900.05	
<i>Capital Outlay</i>	171,500.00	373,959.21	-202,459.21	
<i>Debt Service</i>	223,663.00	97,951.21	125,711.79	
<i>Interfund Transfers for DS</i>	771,132.00	254,380.00	516,752.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,097,073.00	9,041,107.13	5,055,965.87	

JUN 2024
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2023	As of JUN 2024	Balance	75.0% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	590,026.47	533,267.53	52.5%
Expenditures	2,026,176.45	496,805.00	1,529,371.45	24.5%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,932,809.75	735,351.96	3,197,457.79	18.6%
Expenditures	5,884,118.49	1,240,479.72	4,643,638.77	21.0%
004 Amphitheater Venue Fund				
Revenues	555,000.00	120,000.00	435,000.00	21.6%
Expenditures	555,000.00	418,779.03	136,220.97	75.4%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,368,687.22	904,991.10	3,463,696.12	20.7%
Expenditures	5,597,535.75	1,453,403.05	4,144,132.70	25.9%
156 SE MS METRO TASK FORCE				
Revenues	0.00	150,000.00	(150,000.00)	
Expenditures	119,655.00	81,423.94	38,231.06	68.0%
157 US Justice Equitable Sharing				
Revenues	0.00	49,097.68	(49,097.68)	
Expenditures	13,434.43	1,024.59	12,409.84	7.6%
160 Fire Protection Fund				
Revenues	543,000.00		543,000.00	
Expenditures	629,500.00	14,359.07	615,140.93	2.2%
171 Combined Tidelands Grant				
Revenues	840,695.11	85,518.27	755,176.84	10.1%
Expenditures	799,895.33	14,434.16	785,461.17	1.8%
172 Library Support Fund				
Revenues	129,119.00	115,822.23	13,296.77	89.7%
Expenditures	129,119.00	112,149.02	16,969.98	86.8%
173 Fairway Boat Launch - Tidelands				
Revenues	250,000.00	2,400.00	247,600.00	0.9%
Expenditures	250,000.00	2,400.00	247,600.00	0.9%
176 Shepard State Park				
Revenues	180,570.00	93,401.05	87,168.95	51.7%
Expenditures	197,515.00	114,110.87	83,404.13	57.7%

**JUN 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUN 2024	Balance	75.0% % to date
177 HB1353 Local Imps: Shepard				
Revenues	500.00	4,617.07	(4,117.07)	923.4%
Expenditures	1,446,824.48	426,530.33	1,020,294.15	29.4%
250 2018 W&S Bond Debt Service				
Revenues	290,350.00	216,428.00	73,922.00	74.5%
Expenditures	286,318.76	286,318.76	0.00	100.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,440.00	11,215.91	224.09	98.0%
Expenditures	1,950.00		1,950.00	
252 2019 W&S Bond Debt Service				
Revenues	387,300.00	288,461.23	98,838.77	74.4%
Expenditures	379,181.25	379,181.25	0.00	100.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,750.00	11,584.02	165.98	98.5%
Expenditures	2,700.00		2,700.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	298,060.00	228,748.25	69,311.75	76.7%
Expenditures	298,431.26	229,165.84	69,265.42	76.7%
255 S2020 Refnd GO Bond Debt Service				
Revenues	472,700.00	25,725.00	446,975.00	5.4%
Expenditures	472,700.00	25,725.00	446,975.00	5.4%
300 USDA-NRCS EWP				
Revenues	149,362.50	45,000.00	104,362.50	30.1%
Expenditures	151,800.00	6,500.00	145,300.00	4.2%
303 MDOT-TA Grant: Martin Bluff Sidewalk				
Revenues	0.00		0.00	
Expenditures	90,748.83	90,748.83	0.00	100.0%
304 Town Commons Park Project				
Revenues	213,000.00	215,484.11	(2,484.11)	101.1%
Expenditures	5,960,635.99	5,143,818.05	816,817.94	86.2%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,200.00	3,270.50	(2,070.50)	272.5%
Expenditures	25,000.00		25,000.00	
309 Town Center: MS Songwriters PA Center				
Revenues	3,600.00	13,069.67	(9,469.67)	363.0%
Expenditures	4,508,320.64	124,275.00	4,384,045.64	2.7%

**JUN 2024
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2023	As of JUN 2024	Balance	75.0% % to date
355 Water Supply & Treatment Plant				
Revenues	6,000.00	4,790.52	1,209.48	79.8%
Expenditures	3,848,023.20	3,568,278.75	279,744.45	92.7%
356 Lark Water Treatment Plant				
Revenues	2,770,000.00		2,770,000.00	
Expenditures	2,770,000.00		2,770,000.00	
361 GV-Robertsdale Sewer Imps				
Revenues	385,988.73	347,090.28	38,898.45	89.9%
Expenditures	0.00		0.00	
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,973,981.00	70,795.00	2,903,186.00	2.3%
Expenditures	2,973,981.00	70,795.00	2,903,186.00	2.3%
370 Head Start Drainage Improvements				
Revenues	226,908.95	249,318.30	(22,409.35)	109.8%
Expenditures	74,039.01	56,112.22	17,926.79	75.7%
371 Animal Shelter Water Main Extension				
Revenues	282,075.50	230,349.02	51,726.48	81.6%
Expenditures	102,300.00	134,925.02	(32,625.02)	131.8%
401 S2023 GO Note Equipment Fund				
Revenues	0.00	1,380,000.00	(1,380,000.00)	
Expenditures	0.00	1,089,377.63	(1,089,377.63)	
404 Solid Waste Fund				
Revenues	1,587,600.00	1,184,949.93	402,650.07	74.6%
Expenditures	1,586,388.00	1,154,122.40	432,265.60	72.7%
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	600.00	863.50	(263.50)	143.9%
Expenditures	0.00		0.00	

**JUN 2024
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2024	JUN 2024	Balance	75.0% % to date
Utility Fund Revenues	10,841,375.00	8,265,993.35	2,575,381.65	76.2%
Administration	3,920,970.00	2,405,237.12	1,515,732.88	61.3%
Water & Sewer O & M	3,818,072.00	2,745,847.75	1,072,224.25	71.9%
Debt Service	1,069,872.00	795,493.86	274,378.14	74.3%
Transfers	1,792,000.00	524,000.00	1,268,000.00	29.2%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	10,800,914.00	6,470,578.73	4,330,335.27	59.9%
<i>Total Operating Expenditures</i>	<i>7,535,042.00</i>	<i>5,068,912.05</i>	<i>2,466,129.95</i>	
<i>Total Capital Outlay Expenditures</i>	<i>204,000.00</i>	<i>82,172.82</i>	<i>121,827.18</i>	
<i>Total Debt Service</i>	<i>1,069,872.00</i>	<i>795,493.86</i>	<i>274,378.14</i>	
<i>Total Interfund Transfers</i>	<i>1,792,000.00</i>	<i>524,000.00</i>	<i>1,268,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>6,470,578.73</i>	<i>4,330,335.27</i>	
 <i>Personnel</i>	 <i>560,570.00</i>	 <i>402,798.34</i>	 <i>157,771.66</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>230,188.05</i>	<i>82,811.95</i>	
<i>Other Services</i>	<i>6,661,472.00</i>	<i>4,435,925.66</i>	<i>2,225,546.34</i>	
<i>Capital Outlay</i>	<i>204,000.00</i>	<i>82,172.82</i>	<i>121,827.18</i>	
<i>Debt Service</i>	<i>1,069,872.00</i>	<i>795,493.86</i>	<i>274,378.14</i>	
<i>Interfund Transfers</i>	<i>1,792,000.00</i>	<i>524,000.00</i>	<i>1,268,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>10,800,914.00</i>	<i>6,470,578.73</i>	<i>4,330,335.27</i>	

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting:

August 6, 2024

Title:

**Approval of the Professional Services Agreement
between the City of Gautier and Jackson County Circuit
Clerk's office**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Professional Services Agreement between the City of Gautier and Jackson County Circuit Clerk's office for the purpose of implementing and realigning voting precincts in the Statewide Election Management System (SEMS)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the City of Gautier desires to enter into the Professional Services Agreement with Jackson County Circuit Clerk's office in relation to redistricting all city wards and/or voting precincts for the City of Gautier, pursuant to §23-15-283(1) MCA; and

WHEREAS, Jackson County's Circuit Clerk's office has offered to provide these services pursuant to the attached Professional Services Agreement; and

WHEREAS, the City of Gautier agrees to pay \$1,500 to the Jackson County Circuit Clerk's office, plus the cost of printing and mailing voter notifications cards to all affected municipal voters; and

WHEREAS, pursuant to this agreement, the Circuit Clerk's office will perform other duties not otherwise provided for in 23-15-283(2)(3) but necessary to implement the Redistricting Plan to be adopted for the City of Gautier by the Jackson County Circuit Clerk; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Jackson County Circuit Clerk's office in relation to implementing and realigning voting precincts in the Statewide Election Management System (SEMS) is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

CONTRACT FOR SERVICES

This contract for services is made and entered by and between the City of Gautier and the Jackson County Circuit Clerk.

Whereas, the City of Gautier desires to secure and maintain the services of the Jackson County Circuit Clerk for the purpose of redistricting pursuant to §23-15-283(1) MCA, and further the Jackson County Circuit Clerk desires to enter into this agreement to perform other duties not otherwise provided for in 23-15-283(2)(3) but necessary to implement the Redistricting Plan to be adopted for the City of Gautier by the Jackson County Circuit Clerk.

Now therefore, in consideration of the premises and the mutual agreement hereinafter contained, the parties hereby agree as follows:

1. The City of Gautier does hereby contract with Jackson County Circuit Clerk for professional services in relation to redistricting all city districts and/or precincts for the City of Gautier unless this agreement is sooner terminated or extended as allowable by Mississippi law. Said professional services shall include, but not limited to, the building of an address library suitable for implementing boundary lines into the Statewide Election Management System (SEMS) and assistance in drawing district and/or precinct lines. The Jackson County Circuit Clerk hereby accepts the terms of said services and shall devote the necessary time and efforts to the performance of their duties under this contract.
2. The Circuit Clerk shall be provided with a legal description and map of updated district lines as approved by the City of Gautier and an updated city map with street-based index including directions of streets and location of odd and even house numbers.
3. The Circuit Clerk shall be notified of any district and/or precinct boundary changes as soon as possible to properly notify voters of their new precinct.
4. The City of Gautier agrees to pay and the Jackson County Circuit Clerk agrees to accept as compensation for services **\$1,500.00** plus the cost of printing and mailing voter notifications cards to all affected municipal voters. The Jackson County Circuit Clerk shall present the City of Gautier a pay request for the work performed at the completion of the work.

5. Said professional services contracted to be performed by Jackson County Circuit Clerk, are not required to be performed by the registrar or deputy registrar and are over and above the regular statutory duties of Circuit Clerk. Specifically, said professional services do not include the duties required by 23-15-283(2)(3), namely, implementing boundary line changes into SEMS.
6. This agreement shall be binding upon and insure to the benefit of the successors and assigns of the City of Gautier and the Jackson County Circuit Clerk, as allowed by applicable state and federal law.
7. This agreement shall be governed by the laws of the State of Mississippi.
8. Nothing in this agreement shall be construed to constitute any relationship between The City of Gautier and the Jackson County Circuit Clerk, which is not already recognized by state and federal law.
9. The foregoing contains the entire agreement of the parties and may not be altered, amended or terminated except by an instrument in writing signed by the parties hereto.

IN WITNESS THEREOF, the parties have executed this agreement as of the _____ day of _____, 2024.

CITY OF GAUTIER

BY: _____
Mayor

JACKSON COUNTY CIRCUIT CLERK

BY: _____
Circuit Clerk

**CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

August 6, 2024
**Approval of the final pay application and other
closeout documents for the Town Commons
Phase II B Great Lawn Site Work Project**

Introduced by:
Contact Person/Telephone

Kim Compton Saucier 497-8000 ext. 315

**Summary Explanation: Approval of the final pay application in the amount of \$7,650.00 and other
closeout documents for the Town Commons Phase II B Great Lawn Site Work Project**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Town Commons Phase II B Great Lawn Site Work project included the site work for the great lawn, utilities, stormwater drainage, pavers, retaining wall, fencing, lighting, trees, and walkways; and

WHEREAS, the Grants and Projects Department requests for the City Council to approve final pay application in the amount of \$7,650.00 and other close-out documents; and

WHEREAS, Seymour Engineering has reviewed the final pay application and close-out documents and recommends approval; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the final pay application and other close-out documents, as presented; and

IT IS HEREBY ORDERED that the final pay application in the amount of \$7,650.00 and other close-out documents for the Town Commons Phase II B Great Lawn Site Work project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: July 25, 2024
Subject: Town Commons Phase II B Great Lawn Site Work - Final Pay Application, and Closeout Documents

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the final pay application in the amount of \$7,650.00 and close-out documents for the Town Commons Phase II B Great Lawn Site Work Project.

BACKGROUND:

The City of Gautier approved the Town Commons Park design concept, as presented by Seymour Engineering at the May 21, 2019, council meeting, on June 4, 2019. Due to the nature of the work, the project will be completed in multiple phases.

Phase I (completed in June 2022) included site work, water/sewer, drainage, parking, and sidewalks. Phase II includes the construction of the amphitheater, entry plaza, stage/support building, restroom buildings, and loading dock/yard area. Phase II B, Great Lawn, includes the site work for the great lawn, utilities, stormwater drainage, pavers, retaining wall, fencing, lighting, trees, and walkways.

Change Order No. 1 (approved by Council in October 2023) served to increase the contract amount by \$170,000 for the additional work associated with the playground area which includes: concrete sidewalks, concrete ADA ramp, stormwater drainage, and concrete slab for equipment installation. The additional work required for the playground area added 30 days to the contract time, pushing the substantial completion date to March 6, 2024.

The Certificate of Substantial Completion (approved by Council in April 2024) was received from Seymour Engineering on March 27, 2024. To the engineer's best of knowledge, information, and belief that the work is substantially complete.

Change Order No. 2 (approved by Council in April 2024) served to increase the contract amount by \$70,635 for several additions to the work associated with the completion of the project. The contingency allowance line items were a mix of both credits and debits which constituted on-site changes that needed to be made to complete the project.

DISCUSSION:

The work performed on the project has been completed and the final pay application in the amount of \$7,650 and close-out documents submitted.

Seymour Engineering has reviewed the final pay application, and close-out documents and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the final pay, and close-out documents for the Town Commons Phase II B Great Lawn Site Work.

The City Council may:

1. Approve final pay application, and close-out documents as presented; or
2. Not approve final pay application, and close-out documents

ATTACHMENT(S):

1. Final pay application
2. Affidavit of Release of Liens
3. Affidavit of Payment of Debts and Claims

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353

July 25, 2024

Kimberly Saucier
Grants and Projects Director
City of Gautier, MS 3330 US-90
Gautier, MS 39553

RE: Pay Application No 11, Fletcher Construction Co., Inc.
Great Lawn Site Work and Utilities

Dear Kimberly,

Enclosed please find Pay Application No. 11 for work completed on the referenced project. I am recommending that you place this on the next meeting agenda for consideration and approval by the Council for payment in the amount of \$7,650.00 to Fletcher Construction Co., Inc. for completed work as noted.

If you should have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Cc: Fletcher Construction Co., Inc.

Application and Certificate for Payment

TO OWNER: City of Gautier
3330 Highway 90
Gautier, MS 39553

PROJECT:
Great Lawn Site Work and
Utilities

APPLICATION NO: 11 Inv. 5619

PERIOD TO: 6/27/24

CONTRACT FOR:

CONTRACT DATE: 6/21/23

PROJECT NOS:

Distribution to:

OWNER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

FROM CONTRACTOR:

Fletcher Construction Company, Inc.
PO Drawer 1509
Pascagoula MS 39568

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 2,548,500.00
2. Net change by Change Orders	\$ 240,635.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 2,789,135.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 2,789,135.00
5. RETAINAGE:	
a. 0.0 % of Completed Work (Column D + E) on G703	\$ 0.00
b. 0.0 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 2,789,135.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 2,781,485.00
8. CURRENT PAYMENT DUE	\$ 7,650.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 70,635.00	\$ 0.00
Total approved this Month	\$ 170,000.00	\$ 0.00
TOTALS	\$ 240,635.00	\$ 0.00
NET CHANGES by Change Order	\$ 240,635.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 07/23/24

State of: Mississippi

County of: Jackson

Subscribed and sworn to before
me this 23rd day of July, 2024

Notary Public:

My Commission expires: July 21, 2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 7,650.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 7/25/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Continuation G703

Page 2 of 2

JobId: 3105
Great Lawn Site Work and

Application no.: 11
Application date: 6/27/24
Period to: 6/27/24
Architect's project no.:

A Item No.	B Description of Work	C Scheduled Value	D WORK COMPLETED		F Materials Presently Stored (not in D)	G		H Balance To Finish (Prev.)	I Retainage (Prev.)
			From Prev. Application	Amount This Period		Total Compl. and Stored To Date (D+F)	% Compl. (Prev.)		
1	General Conditions	99,500.00	99,500.00	0.00	0.00	99,500.00	100	0.00	0.00
2	Contingency Allowance	50,000.00	50,000.00	0.00	0.00	50,000.00	100	0.00	0.00
3	Cut & Fill Allowance (1000 cy)	25,000.00	25,000.00	0.00	0.00	25,000.00	100	0.00	0.00
4	Bond & Builders Risk	58,000.00	58,000.00	0.00	0.00	58,000.00	100	0.00	0.00
5	Sitework & Dirtwork	580,000.00	580,000.00	0.00	0.00	580,000.00	100	0.00	0.00
6	Landscaping	210,000.00	210,000.00	0.00	0.00	210,000.00	100	0.00	0.00
7	Brick Pavers & Stone Bed	103,000.00	103,000.00	0.00	0.00	103,000.00	100	0.00	0.00
8	Fiber Reinforced Turf	71,000.00	71,000.00	0.00	0.00	71,000.00	100	0.00	0.00
9	Asphalt Paving	227,000.00	227,000.00	0.00	0.00	227,000.00	100	0.00	0.00
10	Fencing & Gates	240,000.00	240,000.00	0.00	0.00	240,000.00	100	0.00	0.00
11	Storm Drainage	83,000.00	83,000.00	0.00	0.00	83,000.00	100	0.00	0.00
12	Concrete Wall	92,000.00	92,000.00	0.00	0.00	92,000.00	100	0.00	0.00
13	Concrete Walks & Curbs	380,000.00	380,000.00	0.00	0.00	380,000.00	100	0.00	0.00
14	Fibercrete Cable Tray	23,000.00	23,000.00	0.00	0.00	23,000.00	100	0.00	0.00
15	Mechanical	242,000.00	242,000.00	0.00	0.00	242,000.00	100	0.00	0.00
16	Electrical	65,000.00	65,000.00	0.00	0.00	65,000.00	100	0.00	0.00
17	Change Order 1 Playground Concrete	170,000.00	170,000.00	0.00	0.00	170,000.00	100	0.00	0.00
18	Change Order 2 Miscellaneous Changes	70,635.00	70,635.00	0.00	0.00	70,635.00	100	0.00	0.00
		2,789,135.00	2,789,135.00	0.00	0.00	2,789,135.00	100	0.00	0.00



AIA® Document G706® – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: *(Name and address)*
Great Lawn Site Work and Utilities
Amphitheater Project #19-066-.01
TO OWNER: *(Name and address)*
City of Gautier
3330 US-90
Gautier, MS 39555

ARCHITECT'S PROJECT NUMBER:
Seymour Engineering
CONTRACT FOR: General Construction
CONTRACT DATED: June 21, 2023

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☒
SURETY: ☐
OTHER: ☐

STATE OF: Mississippi
COUNTY OF: Jackson

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose
- Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: *(Name and address)*
Fletcher Construction Co., Inc.
P. O. Drawer 1509 / 3311 Shortcut Rd
Pascagoula, MS 39568

BY:

(Signature of authorized representative)

Hank Torjusen, President
(Printed name and title)

Subscribed and sworn to before me on this date: 05/15/24

Notary Public: April Ladnier Bass

My Commission Expires: July 21, 2024





AIA® Document G706®A – 1994

Contractor's Affidavit of Release of Liens

PROJECT: *(Name and address)*
Great Lawn Site Work and Utilities
Amphitheater Project #19-066.01

TO OWNER: *(Name and address)*
City of Gautier
3330 US-90
Gautier, MS 39555

ARCHITECT'S PROJECT NUMBER:
Seymour Engineering
CONTRACT FOR: General
Construction
CONTRACT DATED: June 21, 2023

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☒
SURETY: ☐
OTHER: ☐

STATE OF: Mississippi
COUNTY OF: Jackson

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*
Fletcher Construction Co., Inc.
P. O. Drawer 1509 / 3311 Shortcut Rd
Pascagoula, MS 39568

BY:

(Signature of authorized representative)

Hank Torjusen, President
(Printed name and title)

Subscribed and sworn to before me on this date: 05/15/24

Notary Public: April Ladhier Bass
My Commission Expires: July 21, 2024



CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Authorization to submit an application to the
Mississippi Arts Commission for the Mississippi
Songwriters Hall of Fame and Performing Arts
Center

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 ext. 315

Summary Explanation: Authorization to submit an application to the Mississippi Arts Commission (BFA) for the Mississippi Songwriters Hall of Fame and Performing Arts Center in the amount of \$500,000

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, the Mississippi Arts Commission provides financial and technical assistance for arts programming, arts organizations, and educational institutions throughout Mississippi; and.

WHEREAS, Building Fund for the Arts (BFA) grants are focused on supporting the repair, renovation, or expansion of public facilities that are used for year-round arts programming;

WHEREAS, a letter of intent was submitted to the Mississippi Arts Commission, and it was determined that our proposal was eligible to request funding and an invitation to apply for funds was sent to the City of Gautier; and

WHEREAS, the Grants and Projects department recommends authorization to submit an application to the Mississippi Arts Commission for the construction of the Mississippi Songwriters Hall of Fame and Performing Art Center in the amount of \$500,000; and

WHEREAS, the Mayor and City Council find that submission of this grant application is in the best interest of the City;

IT IS THEREFORE ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the submission of an application is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: June 10, 2023
Subject: Mississippi Arts Commission (BFA) Grant Application FY2025 for Mississippi Songwriters Hall of Fame and PAC

REQUEST:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Arts Commission (BFA) for the Mississippi Songwriters Hall of Fame and Performing Art Center in the amount of \$500,000.

BACKGROUND:

The Mississippi Arts Commission was established in 1968 by the Mississippi Legislature as the official grants-making and service agency for the arts in the state. MAC provides financial and technical assistance for arts programming to arts organizations and educational institutions throughout Mississippi. Funded annually by the Mississippi Legislature, the National Endowment for the Arts, and private funds, MAC uses this support to carry forth its mission and continues to act as a core and essential function of government.

Building Fund for the Arts (BFA) grants are focused on supporting the repair, renovation, or expansion of public facilities that are used for year-round arts programming. MAC is focused on maximizing the impact of existing facilities through repair and expansion projects as well as increasing the number of facilities that can serve as points of public access to the arts for Mississippi residents.

DISCUSSION:

A letter of intent was submitted to MAC. MAC determined that our proposal was eligible to request funding and an invitation to apply for funds was sent to the City of Gautier. The submittal of the application to MAC (Mississippi Arts Commission) FY2025 is for funding for the construction of the Mississippi Songwriters Hall of Fame and Performing Arts Center.

RECOMMENDATION:

The Grants and Projects Department requests City Council authorization to submit an application to the Mississippi Arts Commission (BFA) for the construction of the Mississippi Songwriters Hall of Fame and Performing Art Center in the amount of \$500,000.

The City Council may:

1. Authorize submission of the application to the Mississippi Arts Commission (BFA) as presented; or
2. Not authorize submission of the application to the Mississippi Arts Commission (BFA) as presented.

ATTACHMENT(S):

None

**CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet**

Council Meeting:
Title:

August 6, 2024
Authorization to submit an application to the
Mississippi Development Authority for FY2025
Tourism Development Grant Program

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 Ext. 315

Summary Explanation: Authorization for the submission of a grant application to the Mississippi Development Authority for FY2025 Tourism Development Grant Program for funding festivals and events.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS the Tourism Development Grant Program supports community festivals and events that promote Mississippi's heritage, culture and unique assets; and

WHEREAS the program encourages regional partnerships in the development and promotion of Mississippi's historic and diverse story; and

WHEREAS, the primary use of grant funds is for advertising and marketing for events that attract overnight visitation; and

WHEREAS, at least 50 percent of the grant must be used for advertising and marketing and events must occur between October 1, 2024 and September 30, 2025; and

WHEREAS, the City is proposing to host a Mardi Gras Tailgate Party before and after the City's Mardi Gras parade with funds to be used for advertising, signage, portable bathroom rentals, a DJ, live music and souvenir beads; and

WHEREAS, the grant request is \$1,000. The City would be required to provide a cash match of the total amount awarded, which can come from sponsorships; and

WHEREAS, the Mayor and Council Members find that submission of an application for such a grant is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the Mississippi Development Authority for FY2025 Tourism Development Grant Program is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kim Saucier, Grants and Projects Director
Date: July 25, 2024
Subject: Coastal Mississippi Tourism Grant Program Application-Mardi Gras Tailgate (FY2025)

REQUEST:

The Grants and Projects Department requests City Council authorization to submit an application to the Coastal Mississippi Tourism Commission for FY2025 for funding festivals and cultural events.

BACKGROUND:

The Festivals & Cultural Events Support Fund offers financial support to qualifying festivals and cultural events that serve Jackson, Harrison, and Hancock counties and the visitors who travel to Coastal Mississippi. The primary use of grant funds is for advertising and marketing for events that attract overnight visitation and create regional partnerships and collaborations. The grant must be used for advertising and marketing, and all digital, social, print, and television marketing will be co-branded with the Coastal Mississippi logo.

This event was first started in 2021 by the Mayor and was unfortunately canceled due to inclement weather. In 2024 the City of Gautier received grant funds from Coastal Mississippi Tourism Commission and sponsorships from local businesses for the Mardi Gras Tailgate party which made it a huge success.

DISCUSSION:

The City is proposing to host a Mardi Gras festival-style tailgate party for FY2025 and every year after featuring local food vendors /trucks and entertainment before Gautier's Mardi Gras parade. This grant application is for funding to grow the Mardi Gras Tailgate Party with funds to be used for advertising, signage, portable bathroom rentals, a DJ, live music, and souvenir beads. The grant application request is \$1,000.

RECOMMENDATION:

The Grants and Projects Department recommends that the City Council authorize the submission of the Coastal Mississippi Tourism Commission FY2025 Grant Program application for festivals and events funding.

The City Council may:

1. Authorize submission of the application to Coastal Mississippi Tourism Commission FY2025 Grant Program for festival and events funds as presented; or
2. Not authorize the submission of the application to Coastal Mississippi Tourism Commission FY2025 Grant Program for festival and events funds as presented.

ATTACHMENT(S):

None

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Authorization to accept the donation of two inflatable boats, two motors, and one boat trailer for the Gautier Fire Department from Philadelphia Fire and Rescue

Introduced by:
Contact Person/Telephone

Josh Latch 497-8000

Summary Explanation: Authorization to accept the donation of two 2021 Inmar inflatable boats, two 2021 Mercury 30hp boat motors, and one Haul-Rite boat trailer for the Gautier Fire Department from Philadelphia Fire and Rescue

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, Philadelphia Fire and Rescue has no use for the two 2021 Inmar inflatable boats, two 2021 Mercury 30hp boat motors, and one Haul-Rite boat trailer; and

WHEREAS, the Gautier Fire Department would benefit from the use of this response equipment; and

WHEREAS, Philadelphia Fire and Rescue has offered to donate the two inflatable boats, two boat motors, and one boat trailer; and

WHEREAS, the Gautier Fire Department desires to accept the inflatable boats, motors, and trailer and place the equipment on the city inventory; and

WHEREAS, the Mayor and Council Members find that acceptance of two 2021 Inmar inflatable boats, VIN numbers IMG4SA34K221 and IMG4SA37K221; two 2021 Mercury motors, VIN numbers 1R069161 and 1R082399; and one Haul-Rite boat trail, VIN number 9BEK1520NCC22010 is in the best interest of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of two 2021 Inmar inflatable boats, two 2021 Mercury 30hp boat motors, and one Haul-Rite boat trailer from Philadelphia Fire and Rescue is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.



GAUTIER FIRE DEPARTMENT

2502 College Circle Gautier MS, 39553

PH:228-497-1656

"Proudly protecting Natures Playground"

Mayor and Council,

I am requesting that you approve the transfer of two 2021 Inmar Inflatable boats and two 2021 Mercury 30 hp motors and one Haul-Rite boat trailer from Chief Deric Horne of Philadelphia Fire and Rescue. This equipment will be used for local water response. If requested by the Mississippi Office of Homeland Security, it will be used by our Mississippi Task Force 3 members for in state response as well as out of state response.

VIN numbers are the following:

Boat 1 - IMG4SA34K221

Boat 2 - IMG4SA37K221

Motor 1 - 1R069161

Motor 2 - 1R082399

Trailer - 19BEK1520NCC22010

Thank you!



Josh Latch
Fire Chief

Office 228-497-1656

Mobile 228-217-4989

Web www.gautier-ms.gov

2502 College Cir. • Gautier, MS 39553





Philadelphia Fire Rescue
Chief Deric Horne
907 Herman Alford Memorial Highway
Philadelphia, MS 39350

Office: (601)656-5841
Cell: (601)416-7968
Fax: (601)650-3585

July 11, 2024

To: Gautier Fire Department
From: Deric Horne – Chief Philadelphia Fire Department
Subject: Boat and Motor Transfers

The Philadelphia Fire Department transferred one Haul-rite boat trailer to Gautier Fire Department. This equipment will be utilized for local response as well at Task Force response when needed/requested by MOHS for in state response as well as out of state response.

The VIN number: 19BEK1520NCC22010



Deric Horne

July 11, 2024
Date



Josh Hill

July 11, 2024
Date



Philadelphia Fire Rescue
Chief Deric Horne
907 Herman Alford Memorial Highway
Philadelphia, MS 39350

Office: (601)656-5841
Cell: (601)416-7968
Fax: (601)650-3585

June 10, 2024

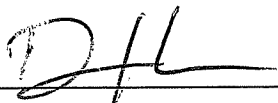
To: Gautier Fire Department
From: Deric Horne – Chief Philadelphia Fire Department
Subject: Boat and Motor Transfers

The Philadelphia Fire Department transferred two 2021 Inmar inflatable boats and two 2021 Mercury 30 hp motors to Gautier Fire Department. This equipment will be utilized for local response as well as Task Force response when needed/requested by MOHS for in state response as well as out of state response.

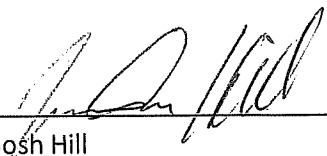
The VIN numbers are the following:

Boat IMG4SA34K221
IMG4SA37K221

Motor 1R069161
1R082399


Deric Horne

June 10, 2024
Date


Josh Hill

June 10, 2024
Date

MANUFACTURER'S STATEMENT OF ORIGIN

FOR AN OUTBOARD MOTOR

Duplicate

DISTRIBUTOR, DEALER, ETC.

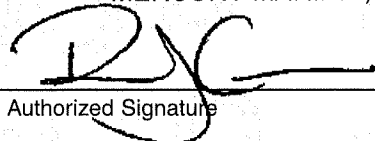
96761 Tennessee Valley Marine
13481 Hwy 31
Athens AL 35611

INVOICE DATE	INVOICE NO.	MODEL NO.	PROGRAM YEAR
10/14/21	11748432	1A3G213KK	2022
MOTOR SERIAL NO. : 1R082399 MAKE : MERCURY HORSEPOWER : 30.0 DESCRIPTION : ME 30MLHGA EFI 4S MANUFACTURE DATE : AUG2021			

THE UNDERSIGNED CORPORATION HEREBY CERTIFIES THAT THE NEW PRODUCT DESCRIBED ABOVE, THE PROPERTY OF SAID CORPORATION, HAS BEEN TRANSFERRED ON THE INVOICE NUMBER AND TO THE DISTRIBUTOR, DEALER, ETC., SHOWN ABOVE. THE CORPORATION FURTHER CERTIFIES THAT THIS WAS THE FIRST TRANSFER OF SUCH NEW PRODUCT IN ORDINARY TRADE AND COMMERCE. THIS DOCUMENT IS NOT A CERTIFICATE OF ORIGIN, AND DOES NOT NECESSARILY IDENTIFY THE COUNTRY(IES) OF MANUFACTURE FOR THE PRODUCTS LISTED HEREIN.

MERCURY INTERNAL
USE ONLY

MERCURY MARINE, DIVISION OF BRUNSWICK CORPORATION
Name of Manufacturer


Authorized Signature

Vice President - Sales
Title or Position

W6250 Pioneer Road, Fond du Lac, WI 54935
Office Address of Signatory (City & State)

FOR AN OUTBOARD MOTOR
Duplicate

96761 Tennessee Valley Marine
13481 Hwy 31
Athens AL 35611

MOTOR SERIAL NO. :	1R069161
MAKE :	MERCURY
HORSEPOWER :	30.0
DESCRIPTION :	ME 30MLHGA EFI 4S
MANUFACTURE DATE :	JUN2021

MERCURY INTERNAL
USE ONLY

W6250 Pioneer Road, Fond du Lac, WI 54935
Office Address of Signatory (City & State)



MANUFACTURER'S STATEMENT OF ORIGIN FOR A VESSEL

INVOICE DATE

08/23/2021

INVOICE NO.

23057

VESSEL HULL I.D.

IMG4SA34K221

MODEL YEAR

2021

MAKE

INMAR

VESSEL TYPE: INFLATABLE BOAT

OUTBOARD:

MODEL: 430-SR-HD

SERIAL:

HULL LENGTH: 4.3 METERS

MATERIAL: RUBBER

I, the undersigned authorized representative of the company, firm, or corporation named below, hereby certify that the new vessel described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ECT.

ONE BOAT

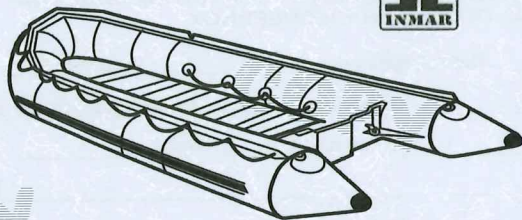
13481 HIGHWAY 31

ATHENS, AL 35611

It is further certified that this was the first transfer of such new vessel in ordinary trade and commerce.



Inmar Inflatables



BY: _____

(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (AGENT)

SAN DIEGO, CA 92154

CITY - STATE

24580

WARNING: THE RED "PROTECTED" LOGO BELOW CONTAINS HEAT SENSITIVE SECURITY INK WHICH SHOULD TEMPORARILY DISAPPEAR WHEN RUBBED.

PROTECTED



MANUFACTURER'S STATEMENT OF ORIGIN FOR A VESSEL

INVOICE DATE
08/23/2021

INVOICE NO.
23057

VESSEL HULL I.D.
IMG4SA37K221

MODEL YEAR
2021

MAKE
INMAR

VESSEL TYPE: INFLATABLE BOAT

OUTBOARD:

MODEL: 430-SR-HD

SERIAL:

HULL LENGTH: 4.3 METERS

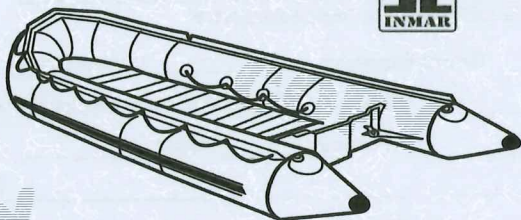
MATERIAL: RUBBER

I, the undersigned authorized representative of the company, firm, or corporation named below, hereby certify that the new vessel described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ECT.

ONE BOAT
13481 HIGHWAY 31
ATHENS, AL 35611

It is further certified that this was the first transfer of such new vessel in ordinary trade and commerce.



Inmar Inflatables

BY: _____

(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (AGENT)

SAN DIEGO, CA 92154

CITY - STATE

24580

WARNING: THE RED "PROTECTED" LOGO BELOW CONTAINS HEAT SENSITIVE SECURITY INK WHICH SHOULD TEMPORARILY DISAPPEAR WHEN RUBBED

PROTECTED

CERTIFICATE OF ORIGIN FOR A VEHICLE

B & M MANUFACTURING CO.

DATE
NOVEMBER 5, 2021

INVOICE NO.
140405

VEHICLE IDENTIFICATION NO.
19BEK1520NCC22010

YEAR
2022

MAKE
HAUL-RITE

BODY TYPE
BOAT TRAILER

SHIPPING WEIGHT
1250 LBS

H.P. (S.A.E.)

G.V.W.R.
5250 LBS

NO. CYLS.

SERIES OR MODEL
LD/RK TANDEM

I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ETC.

**ONE BOAT
13481 US HWY.31
ATHENS, AL 35611**

It is further certified that this was the first transfer of such new vehicle in ordinary trade and commerce.

DM-73

B & M MANUFACTURING CO.

BY:

(SIGNATURE OF AUTHORIZED REPRESENTATIVE)

(AGENT)

BM 00251907

FORM # VINEZE - BMMCO

CAMDENTON, MO 65020

CITY-STATE

VIN # 19BEK1520NCC22010

MODEL: LD/RK TANDEM

YEAR: 2022

CUSTOMER INFORMATION:

DEALER INFORMATION:

NAME _____

DEALER NAME **ONE BOAT**

ADDRESS _____

ADDRESS: **13481 US HWY.31**

ATHENS, AL 35611

PHONE _____

PURCHASE DATE _____

OWNER'S SIGNATURE _____

DATE _____

Please return Warranty Registration to:

B & M MANUFACTURING CO. 1150 OLD SOUTH 5 CAMDENTON, MO 65020

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Authorization to accept monetary donations for The
City of Gautier's Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event to be held October 6, 2024

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2023

WHEREAS, the 28th Annual Cruisin' the Coast will be held October 6, 2024 through October 13, 2024 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Gold Sponsor – Seymour Engineering (\$2,500), Silver Sponsor – Chevron Products Company (\$1,000), Bronze Sponsor – Foster's Air & Heating (\$500), and Audio Wave, Inc (\$100); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donations from Seymour Engineering (\$2,500), Chevron Products Company (\$1,000), Foster's Air & Heating (\$500), and Audio Wave, Inc (\$100) for the City of Gautier's Cruisin' Through the Decades Event to be held October 6, 2024 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of August 6, 2024.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 07/23/2024
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 6, 2024.

BACKGROUND:

The 28th Annual Cruisin' the Coast will be held Oct. 6 – 13, 2024 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 6, 2024 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Gold Sponsor - \$2,500- Seymour Engineering
2. Silver Sponsor - \$1,000-Chevron Products Company
3. Bronze Sponsor-\$500- Foster's Air & Heating
4. Sponsor-\$100- Audio Wave INC.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Cruisin' Sponsorship Checks July 2024

SEYMOUR ENGINEERING, PLLC
925 TOMMY MUNRO DRIVE
SUITE G
BILOXI, MS 39532
(228) 385-2350

BancorpSouth Bank
BILOXI, MS 39530
85-127/842

9836

6/12/2024

PAY TO THE
ORDER OF CITY OF GAUTIER

\$ **2,500.00

Two Thousand Five Hundred and 00/100***** DOLLARS

PROTECTED AGAINST FRAUD

CITY OF GAUTIER
ATTENTION: CHASSITY BILBO
3330 HIGHWAY 90
GAUTIER, MS 39553



BACOT FOUNDATION OF SOUTH MISSISSIPPI
PO BOX 1442
PASCAGOULA, MS 39568

THE CITIZENS BANK

6808

7/18/2024

PAY TO THE
ORDER OF City of Gautier

\$ **1,000.00

One Thousand and 00/100***** DOLLARS

City of Gautier

MEMO

Cruisin Through the Decades - Silver *Chevron*



AUTHORIZED SIGNATURE

FOSTER'S AIR CONDITIONING AND HEATING, INC.
P.O. BOX 606
GAUTIER, MISSISSIPPI 39553
PHONE: 228/497-2285

PASCAGOULA, MISSISSIPPI

85-368/655

6/14/2024

PAY TO THE
ORDER OF CITY OF GAUTIER

\$ **500.00

Five Hundred and 00/100***** DOLLARS

CITY OF GAUTIER
ACCOUNTS PAYABLE DEPT.
P O BOX 670
GAUTIER, MS 39553

FOSTER'S AIR CONDITIONING AND HEATING, INC.

MEMO

cruisin the coast

THIS DO

AUDIO WAVE INC.
2525 HWY 90 #13D
GAUTIER MS 39553

12069
85-136/653

7/10/24
DATE

PAY TO THE
ORDER OF City of Gautier

\$ 100.00

One hundred dollars + 00/100***** DOLLARS



Merchants
& Marine Bank MandMBank.com

FOR Cruisin' the Coast

Dennis Phillips MP

Security features
included.
Details on back.

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Approval of water and sewer adjustments for August 2024 in the amount of \$39,397.39

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for August 2024 in the amount of \$39,397.96

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2024

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 2024 in the amount of \$39,397.96 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

	AUGUST 2024 UTILITY ADJUSTMENTS							
	THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
		100	400	195	130	800		REASON FOR
	ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
	005-16801-000	86.63	173.28	70.00			329.91	Line in yard
	007-02101-000		33.26				33.26	Pressure washing
	011-04601-001	137.55	255.83	105.00			498.38	Behind Walls
	015-17001-000		64.10				64.10	Pool Fill
	017-22501-000	182.54	241.72	35.00			459.26	Theft of Utilities
	025-26701-000		88.93				88.93	Pool Fill
	027-12701-000	296.93	393.19	35.00			725.12	Line in yard
	027-28101-000		76.52				76.52	Sod
	029-12501-002		48.56				48.56	Pool Fill
	033-02901-007		155.81	35.00			190.81	Pool Fill
	035-05301-000	276.91	366.68	105.00			748.59	Line in yard
	035-15351-001		85.80				85.80	Pool Fill
	036-30903-000	8,388.09	14,826.23				23,214.32	Sterilizer leak
	039-07401-005		137.49	105.00			242.49	Behind Walls
	039-17301-003	107.61	212.68	70.00			390.29	Water Heater
	041-08801-001		98.09				98.09	Pool Fill
	062-01301-001		145.32				145.32	Pool Fill
	062-21801-000		398.61	35.00			433.61	Pool Fill
	065-30901-000	80.40	176.77	70.00			327.17	Line in yard
	080-06701-002		65.07				65.07	Pool Fill
	080-20401-005	226.69	357.89	140.00			724.58	Behind Walls
	089-19731-000	291.34	626.96	140.00			1,058.30	Line in yard
	092-12301-002		448.26	35.00			483.26	Pool Fill
	095-10201-003		46.27	35.00			81.27	Pool Fill
	095-16501-000	338.75	738.54	35.00			1,112.29	Outside Spigot
	095-14601-000		81.70				81.70	Pool Fill
	101-05801-005	892.39	2,301.79	70.00			3,264.18	Line in yard
	103-06901-000		238.59				238.59	Pool Fill
	110-17111-002		120.86				120.86	Pool Fill
	110-23701-003		101.10				101.10	Pool Fill
	110-24701-001		68.93				68.93	Pool Fill
	113-32301-001	265.09	516.47	140.00			921.56	Behind Walls
	116-13401-000		178.10				178.10	Pool Fill

	116-37201-000		110.02				110.02	Pool Fill
	119-10201-002	37.68	81.71	105.00			224.39	Line in yard
	125-13701-000	294.03	795.36	140.00	350.00	54.88	1,634.27	Line in yard
	139-09101-002		99.04				99.04	Pool Fill
	139-47251-006	163.39	325.96	140.00			629.35	Water Heater
	TOTAL	12,066.02	25,281.49	1,645.00	350.00	54.88	39,397.39	
	COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Authorization to remove broken equipment from the
City of Gautier's inventory

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to remove broken equipment from the City of Gautier's Inventory

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2024

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING BROKEN EQUIPMENT FROM THE CITY OF GAUTIER'S INVENTORY

WHEREAS, the City Clerk Department is requesting the following office equipment be removed from inventory and declared surplus:

- Maytag Washing Machine
- Roper Dryer
- Refrigerator

WHEREAS, the Mayor and Members of the Council have determined that given the condition, this equipment has no value, and therefore removal from inventory and declared surplus is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the office equipment described above is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 6th of August, 2024.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 07/30/2024
Subject: Authorization to remove broken equipment from the City of Gautier's inventory

REQUEST:

City Council authorization is requested by the Fire Department for removal of a Maytag Washing Machine, Roper Dryer and a refrigerator from the City of Gautier's Inventory.

BACKGROUND:

The Fire Department has determined that these items are no longer in working order. Removal from inventory is in the best interest of the City of Gautier.

DISCUSSION:

None

RECOMMENDATION:

The City Staff recommends that City Council authorize the removal of these items from inventory so the inventory spreadsheet may be updated.

ATTACHMENTS:

**CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet**

Council Meeting:

August 6, 2024

Title:

**Approval of the CivicPlus (CivicEngage)
Agreement Renewal and Addendum, and
authorize the City Clerk to pay upon approval**

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the CivicPlus (CivicEngage) Agreement Renewal and Addendum, and authorize the City Clerk to pay upon approval.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2024

WHEREAS, on or before August 16, 2022, the City of Gautier entered into a Master Services Agreement with CivicPlus (CivicEngage) for website redesign and maintenance; and

WHEREAS, the renewal and addendum require an increase of \$268.80 annually, for a total yearly charge of \$9,228.80

WHEREAS, the City Council hereby finds that the contract renewal and approval of the addendum are in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the addendum to the Agenda Management Agreement with CivicPlus (CivicEngage), that includes a \$268.80 increase for the upcoming fiscal year 2025-2026, is hereby approved, and the City Clerk is hereby authorized to pay upon approval. The new total annual charge is \$9,228.80

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-72365-1

Date:

4/16/2024 8:01 AM

Customer:

GAUTIER, MISSISSIPPI

QTY	Product Name	DESCRIPTION	TOTAL
1.00	48 Month Redesign Premium Annual - CivicEngage Central Renewal	48 Month Redesign Premium Annual - CivicEngage Central	USD 3,146.38
1.00	DNS Hosting for .GOV – Annual Fee Renewal	DNS Hosting for .GOV - Annual Fee: http://www.gautier-ms.gov	USD 91.50
1.00	Hosting & Security Annual Fee - CivicEngage Central Renewal	Hosting & Security Annual Fee - CivicEngage Central	USD 1,217.56
1.00	Annual - CivicEngage Central Renewal	Annual - CivicEngage Central	USD 3,950.36
1.00	CivicSend Annual - CivicEngage Central Renewal	CivicSend Annual	USD 2,433.90
1.00	SSL Management – CP Provided Only Renewal	SSL Management - CP Provided Only 1 per domain (Annually Renews): http://www.gautier-ms.gov	USD 91.50
1.00	CivicEngage Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -1,702.40
Annual Recurring Services - Initial Term		USD 9,228.80	
Annual Recurring Services - (Subject to Uplift)		USD 10,931.20	

1. This renewal Statement of Work ("SOW") is between City of Gautier ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 8/16/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Printed Name:

Printed Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

7/15/2024

CITY OF GAUTIER
Consent Agenda Item #12
Fact Sheet

Council Meeting:
Title:

August 6, 2024
Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures, pursuant to Mississippi Code Section 21-19-11

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Resolution directing the placement of liens on properties located in Gautier, Mississippi, for fees and charges incurred by the City of Gautier to abate the unsafe conditions of vacant structures

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2024

WHEREAS, in accordance with Section 21-19-11, Mississippi Code of 1972, the Council of the City of Gautier, Mississippi, hereby approved, after lawful notice and hearing, that the parcel of land described in "Exhibit A" was in such a state of uncleanness as to be a menace to the public health and safety of the community and authorized it to be abated by the City; and

WHEREAS, during each public hearing, the City Council approved assessment of the cost associated with the abatements, in addition to penalties, as indicated on Exhibit A; and

WHEREAS, the parcel has now been abated by the City of Gautier; and

WHEREAS, it is hereby resolved that the amount set for the parcel listed hereinafter is the actual cost of cleaning of the parcel, plus any penalties, as identified; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI:

SECTION 1. That the City Council for the City of Gautier hereby adopts the foregoing recitals as its findings.

SECTION 2. That the parcel of land identified in "Exhibit A," which is described by reference to deeds recorded at the appropriate pages in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning the parcel, plus any penalties, as identified.

SECTION 3. That these amounts are hereby declared to be an assessment and lien against the parcel listed in "Exhibit A," which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgements are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the liens in the manner provided by law for the sale of land for delinquent taxes.

IT IS FURTHER RESOLVED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 6, 2024.



Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

July 17, 2024

Re: Resolution For Lien Assessment

Dear Council Members:

I am requesting the Council approve the abatement costs of 7745 Narcissus. The costs are associated with a previous abatement and lien order this Council issued for this property. Details of the abatement costs are provided below. If you need any further information, my number is 228-497-1868 ext 360 and my email address is pfagan@gautier-ms.gov.

EXHIBIT A

Parcel & Address	Owner & Mailing Address	Total Assessment
#85441268.000 7745 Narcissus Gautier, MS 39553	HICKORY HILLS RENTALS Erich Nichols 1310 COVE AVE OCEAN SPRINGS MS 39564	Cost: \$4,000 Penalty: \$2,000 Total Assessment: \$6,000

Sincerely,

Patrick Fagan

Code Enforcement
City of Gautier
3330 Hwy 90
Gautier, MS. 39553

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
August 6, 2024**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
