

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
April 15, 2025 @ 11:30 AM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. City of Gautier's Earth Day Celebration, including the Garden Club plant sale, will be Tuesday, April 22nd, starting at 9:00am until 3:00pm at Shepard State Park's Welcome Center**
- 2. Tasty Thursday will be April 24, 2025, starting at 11am at the former Singing River Mall Property.**

IV. Presentation Agenda

V. Business Agenda

- 1. Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2024**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-------------------------------	--------------------------	---	--------------------------	--	--------------------------	-------------

- 2. Approval of Amendment 2 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-------------------------------	--------------------------	---	--------------------------	--	--------------------------	-------------

- 3. Approve the Emergency Repair for boring services for the Martin Bluff Force Main Repair, as invoiced by Bottom 2 Top Construction LLC**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-------------------------------	--------------------------	---	--------------------------	--	--------------------------	-------------

- 4. Consider a request for a twenty-nine point seven-foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackeral Drive. (GPC #25-11-VAR)**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-------------------------------	--------------------------	---	--------------------------	--	--------------------------	-------------

5. Consider a request for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

6. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from Regular Council Meeting held April 1, 2025
2. Receive February 2025 Finance Reports
3. Approval of water and sewer adjustments for April 2025 in the amount of \$39,743.07
4. Request to waive the pavilion rental fee at the George Martin City Park for Martin Bluff Elementary
5. Authorization to enter into an agreement with (IMBA) Trails Solutions for the Shepard State Park Recreational Enhancement Project
6. Authorization to submit a waiver to the Mississippi Development Authority regarding the Development Infrastructure Grant Program
7. Approve the Certificate of Substantial Completion, Final Pay Application No. 6 (retainage), and closeout documents for the Sanitary Sewer Main Rehabilitation Phase II Project
8. Approve the Service Agreement between the City of Gautier and Skylink Events
9. Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event
10. Request to waive rental fees at Bacot Park Pavilion for PrepareHER Now for its Community Outreach Initiative updated event
11. Approve the Real Estate Lease Agreement between the City of Gautier and Glen Reeves

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments

4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until May 6, 2025 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
April 15, 2025**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. City of Gautier's Earth Day Celebration, including the Garden Club plant sale, will be Tuesday, April 22nd, starting at 9:00am until 3:00pm at Shepard State Park's Welcome Center.
2. Tasty Thursday will be April 24, 2025, starting at 11am at the former Singing River Mall Property.

NOTES:

City of Gautier



**EARTH DAY
CELEBRATION!**



**Earth
Day
2025**



Our Power, Our Planet

Tuesday, April 22, 2025

Shepard State Park

9:00 am - 3:00 pm

Celebrate Earth Day in Nature's Playground. Come enjoy all the amenities that Shepard Park has to offer. Free park entry. Garden Club Plant Sale. Stop by the Welcome Center for Earth Day giveaways. *(while supplies last)*



GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
April 15, 2025

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

**April 15, 2025
Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2024**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2024. The fee estimated for these services is \$37,000.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the governing authorities of every municipality in the state shall have their books audited annually, prior to the close of the net succeeding fiscal year, either by a competent accountant approved by the State Auditor or by a certified public accountant in accordance with Miss Code Ann. § 21-35-31; and

WHEREAS, the firm of Wright, Ward, Hatten & Guel has offered to perform these services pursuant to the attached agreement; and

WHEREAS, the Mayor and Council Members hereby find that entering this agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2024, is hereby authorized.

IT IS FURTHER ORDERED that the proposed audit will include the audit of all funds in accordance with government auditing standards prescribed by the United States General Accounting Office (GAO) and the corresponding Yellow Book standards and requirements and the Office of the State Auditor (OSA) guidelines, including Mississippi State Law and Regulations, and the Single Audit Act, as delineated in OMB Circular A-133.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

Certified Public Accountants

MICHAEL E. GUEL, CPA, CVA, PFS, CFP, CFE
SANDE W. HENTGES, CPA, CFE

CHARLENE KERKOW, CPA

HANCOCK BANK BUILDING

2510 - 14TH STREET

P.O. BOX 129

GULFPORT, MISSISSIPPI 39502

MEMBERS

AMERICAN INSTITUTE OF CPAS
MISSISSIPPI SOCIETY OF CPAS

TELEPHONE (228) 863-6501
FAX NUMBER (228) 863-6544
EMAIL: OFFICE@WWHGCPCPA.COM

April 7, 2025

To the Mayor, City Council and Management
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

We are pleased to confirm our understanding of the services we are to provide for the City of Gautier, Mississippi for the year ended September 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Gautier, Mississippi as of and for the year ended September 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Gautier, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Gautier, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule – budget and actual
- 3) Schedule of the City's proportionate share of net pension liability
- 4) Schedule of the City's contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gautier, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Schedule of surety bonds

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Elected officials

2) Organizational chart

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks: management override of controls, not reserving receivables for bad debts.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Gautier, Mississippi's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could

have a direct and material effect on each of the City of Gautier, Mississippi's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Gautier, Mississippi's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including

notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Gautier, Mississippi in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the city council; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten and Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten and Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of the State Auditor, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Sande Hentges, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$37,000. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

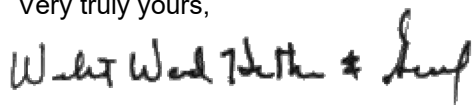
Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City of Gautier, Mississippi. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Gautier, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier, Mississippi.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**April 15, 2025
Approval of Amendment 2 to the Post Opening
Agreement for The Sound Amphitheater between
the City of Gautier and PTP Country, LLC**

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approval of Amendment 2 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:											
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐
										Elbin	☐

Second Made by:											
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐
										Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, on October 17, 2023, the City of Gautier entered into a Post-Opening agreement with 46 Entertainment (later assigned to PTP Country, LLC, which serves to enhance Town Commons Park and ensure its viability and functionality through successful promotion and engagement of performers at the Amphitheater to operate The Sound; and

WHEREAS, the City requests granting a non-exclusive license to PTP Country, LLC, to utilize “The Sound” logo, which is the property of the City of Gautier, to sell “The Sound” merchandise in order to market the venue during concerts by PTP Country, LLC, under this agreement; and

WHEREAS, the merchandise will be at PTP Country, LLC’s sole expense, with the design approved by the City Manager; and

WHEREAS, the City will receive 10% of the gross sales (minus sales tax) as compensation within 15 days after each concert during which the merchandise is sold; and

WHEREAS, the Mayor and Council Member hereby find that approval of Amendment 2 is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment 2 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

AMENDMENT 2 TO POST-OPENING AGREEMENT FOR THE SOUND AMPHITHEATER

This Amendment 2 to the Post-Opening Agreement for The Sound Amphitheater (“the Agreement”), dated _____ is effective as of _____, 2025 (“Amendment Effective Date”) by and between the City of Gautier and PTP Country, LLC, a Texas limited liability company. The parties agree to amend the Agreement as set forth herein:

1. **Section 16. Sound Merchandise.** As of the Amendment Effective Date, a new Section 16 will be inserted, with the current Section 16 and all following sections to be renumbered sequentially through the end of the contract. Following this amendment, Section 16 shall state:

16. SOUND MERCHANDISE.

CITY hereby grants to PROMOTER a non-exclusive license to utilize “The Sound” logo, which is the property of the City, to sell “The Sound” merchandise in order to market the venue during concerts by PROMOTER under this Agreement. The merchandise shall be at PROMOTER’S sole expense, with the design approved by the City Manager. CITY shall be entitled to 10% of the gross sales (minus sales tax) as compensation within 15 days after each concert during which the merchandise is sold. The compensation shall be in addition to any and all other compensation herein, and shall not reduce any compensation owed under any other section herein.

2. **Effect of Amendment.** Except for the changes reflected in this Amendment, all terms and conditions contained in the Agreement shall continue in full force and effect in accordance with their provisions on the date of this Amendment. In the event of a conflict between the provision of this Amendment and the provisions of the Agreement, the provisions of this Amendment shall control.
3. **Counterparts.** This Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same on the date first above written.

(signature page to follow)

THE CITY:
CITY OF GAUTIER,
A MUNICIPAL CORPORATION

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, this instrument has been executed in multiple originals in the presence of the undersigned witness, as _____, this _____ day of _____, 2025.

PROMOTER:
PTP Country, LLC

By: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named PTP Country, LLC who being by me duly sworn, states on oath that they signed the above and foregoing Post Opening Agreement in regard to Gautier Amphitheater on the date and for the purpose mentioned therein.

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of _____, 2024.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named duly authorized agent of the City of Gautier, who being by me duly sworn, states on oath that they signed the above and foregoing Amendment 2 to the Post Opening Agreement with regard to The Sound Amphitheater on the date and for the purpose mentioned therein.

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of _____, 2023.

NOTARY PUBLIC

My Commission Expires: _____

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

April 15, 2025
Approve the Emergency Repair for boring services for the Martin Bluff Force Main Repair, as invoiced by Bottom 2 Top Construction LLC

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approve the Emergency Repair for boring services for the Martin Bluff Force Main Repair, as invoiced by Bottom 2 Top Construction LLC in the amount of \$13,348.75

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Second Made by:

Vaughan ☐ Colledge ☐ George ☐ Jackson ☐ Gollott ☐ Anderson ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City of Gautier discovered a break in a four (4) inch force sewer main approximately one (1) foot west of the centerline of Martin Bluff Road at the intersection of Martin Bluff and Lark leaking raw sewage under the road; and

WHEREAS, this leakage is detrimental to both the environment and the roadway, and this force main services Lark Lift Station leaving it unable to pump sewage from Lark Drive and leaving it inoperable to the service area; and

WHEREAS, a point repair by H2O would require major excavation and a complete road closure for several hours with no detour route available for both emergency and residential travel, it was determined an emergency bore would be the most efficient and effective course of action to repair the line; and

WHEREAS, City Council hereby finds that an emergency existed as described above, and that the delay incidental to searching out and receiving quotes from multiple vendors would be detrimental to the interests of the City; and

WHEREAS, Staff procured the services of Bottom 2 Top Construction LLC to perform emergency repairs for a cost of \$13,348.75; and

WHEREAS, the Mayor and Members of Council hereby find it is in the best interest of the City of Gautier to approve this invoice for the emergency bore; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this purchase was not made to circumvent the public purchasing statutes, and that the cost is reasonable;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that boring services for the Martin Bluff Force Main Repair, as invoiced by Bottom 2 Top Construction LLC in the amount of \$13,348.75, is hereby approved for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

INVOICE

Bottom 2 Top Construction LLC
16708 Highway 67
Biloxi, MS 39532

jraffeo@bottom2top.net
+1 (228) 731-3795



City Of Gautier:#373 Martin Bluff Bore Lark St Emergency Bore

Bill to
City Of Gautier
3305 Vancleave Rd
Gautier,
Gautier, MS 39553

Invoice details

P.O. Number: Martin Bluff Bore Project

Invoice no.: MS0375039

Terms: Net 30

Invoice date: 04/03/2025

Due date: 05/03/2025

#	Product/service	Description	Qty	Rate	Amount
1.	Building Cost	Mobilization (LS)	1	\$3,330.00	\$3,330.00
2.	Building Cost	Bore 4" SDR 11 FM (LF)	65	\$138.75	\$9,018.75
3.	Building Cost	Traffic Control/Hydrovac (LS)	1	\$1,000.00	\$1,000.00
Total					\$13,348.75

**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting: April 15, 2025
Title: Consider a request for a twenty-nine-point seven (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District, located at 3556 Mackerel Drive, Gautier, MS (GPC #25-11-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a twenty-nine-point seven (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District, located at 3556 Mackerel Drive, Gautier, MS (GPC #25-11-VAR)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Planning Department received a request from Paul Brayfield, located at 3556 Mackerel Drive, for a twenty-nine-point seven (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District; and

WHEREAS, on February 13, 2025, the Planning Department received a request from the applicant for a twenty-nine-point seven (29.7') variance to front yard setback requirements for an accessory structure; and

WHEREAS, the applicant would like to build a 24' x 24' carport over an existing concrete slab in front of his house; and

WHEREAS, the proposed location would put the carport 29.7 past the front building line of his house, while the Unified Development Ordinance requires accessory structures to be behind the front building line of the primary structure; and

WHEREAS, the carport would still be 34.8' from the front property line due to the depth of the property; and

WHEREAS, according to the applicant, given the limited space on the sides of the primary structure, there is limited ability to construct such a structure on either side of his residence; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same; and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the variance with the recommendation from the Planning Commission for this request;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/08/2025
Subject: Consider a request for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackerel Drive. (GPC #25-11-VAR)

REQUEST:

The Planning Department has received a request from Paul Brayfield for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackerel Drive. (GPC #25-11-VAR). The application fee of \$175 was paid on February 13, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 24' x 24' carport over an existing concrete slab in front of his house. The proposed location would put the carport 29.7' past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The carport would still be 34.8' from the front property line. The applicant is asking for a 29.7' variance to front yard setback requirements for an accessory structure.

DISCUSSION:

The applicant is asking for a 29.7' variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District. He would like to put the carport in front of his house on an existing concrete slab. The carport would be 34.8' from the front property line. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines Variances as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage)

of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with Section 4.18.3 below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve the variance.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny the variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.3.25 (25-11-VAR)
2. Complete Packet 25-11-VAR

Excerpt from April 3, 2025, Planning Commission Meeting:

The Planning Department has received a request for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackeral Drive. (GPC #25-11-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case. He noted that the sketch provided by the applicant shows that the accessory structure would still meet the front setback requirements for a primary structure on a parcel in that district.

REQUEST:

The Planning Department has received a request from Paul Brayfield for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackeral Drive. (GPC #25-11-VAR). The application fee of \$175 was paid on February 13, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 24' x 24' carport over an existing concrete slab in front of his house. The proposed location would put the carport 29.7' past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The carport would still be 34.8' from the front property line. The applicant is asking for a 29.7' variance to front yard setback requirements for an accessory structure.

DISCUSSION:

The applicant is asking for a 29.7' variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District. He would like to put the carport in front of his house on an existing concrete slab. The carport would be 34.8' from the front property line. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Vice-Chairman Ward asked the applicant to present his case.

Paul Brayfield, applicant, said he wants to build a steel carport on an existing concrete slab in front of his house. He said he can’t build on the side because there is not enough room. He noted that it appears from the survey that there is a 34.8’ setback from the front property line to where he would like to put the carport. The structure is wind rated.

Vice-Chairman Ward asked Mr. Ankerson about using an existing slab, since typically you would use footers on steel columns and the slab is already there.

Mr. Ankerson said he had not seen actual plans but if it is a Carolina carport type structure, they do have tie down methods and could use ground anchors on the outside of the slab. As long as the plan is stamped by an engineer saying it will meet the 160 mph wind rating, and the 2018 adopted Code, it would be okay.

Mr. Brayfield said he had the brochure from the company that has the instructions for putting the four posts in the ground and concrete. He said this particular structure is 168 mph wind rated.

Vice-Chairman Ward said that he went and looked at the property and it would be hard to put anything on the side of the house. He noted that since there would be a 34' front setback and it was a carport which has no walls there wouldn't be a site visibility issue.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Hudson made a motion to recommend that the City Council approve the variance.

Vice-Chairman Ward seconded the motion, and the following vote was recorded:

AYES:	Josh Ward
	Maurice Hudson
	Chris Hoover
	Ricky Decoteau
ABSENT	Kay C. Jamison
	DeAnna McManus
	William Davis

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 3, 2025

GPC #25-11-VAR

3556 Mackerel Drive

VII. NEW BUSINESS

1. Consider a request for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District. 3556 Mackerel Drive, (GPC #25-11-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 24, 2025

Subject: Consider a request for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackerel Drive. (GPC #25-11-VAR)

REQUEST:

The Planning Department has received a request from Paul Brayfield for a twenty-nine point seven foot (29.7') variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District at 3556 Mackerel Drive. (GPC #25-11-VAR). The application fee of \$175 was paid on February 13, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 24' x 24' carport over an existing concrete slab in front of his house. The proposed location would put the carport 29.7' past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The carport would still be 34.8' from the front property line. The applicant is asking for a 29.7' variance to front yard setback requirements for an accessory structure.

DISCUSSION:

The applicant is asking for a 29.7' variance to front yard setback requirements for an accessory structure in a R-3 Mobile/Manufactured Home Residential Zoning District. He would like to put the carport in front of his house on an existing concrete slab. The carport would be 34.8' from the front property line. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

25-11-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: PAUL BRAYFIELD

Name of Business: _____ Phone: _____

Property Address: 3556 MACKEREL DR Mailing Address (if Different): _____E-Mail Address: PAUL266US@NETSCAPE.NETReason for request, location and intended use of Property: WOULD LIKE TO BUILD ACARPORT OVER MY EXISTING CONCRETE SLAB IN FRONT OF HOUSE
ATTACHMENTS REQUIRED AS APPLICABLE: 28.7' VARIANCE

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- _____ 3. Copy of protective covenants or deed restrictions, if any.
- _____ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Planning Director.

Signature of Applicant: [Signature] Date of Application: 2/13/25

FOR OFFICE USE ONLY

Date Received 2/13/25 Verify as Complete BalsFee Amount Received 176.00 Initials of Employee Receiving Application Bals

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

WANT TO BUILD A CARPORT IN FRONT OF HOUSE

2. Are these special conditions and circumstances a result of your actions? Explain.

NO

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

WILL NOT BE ABLE TO BUILD THE CARPORT

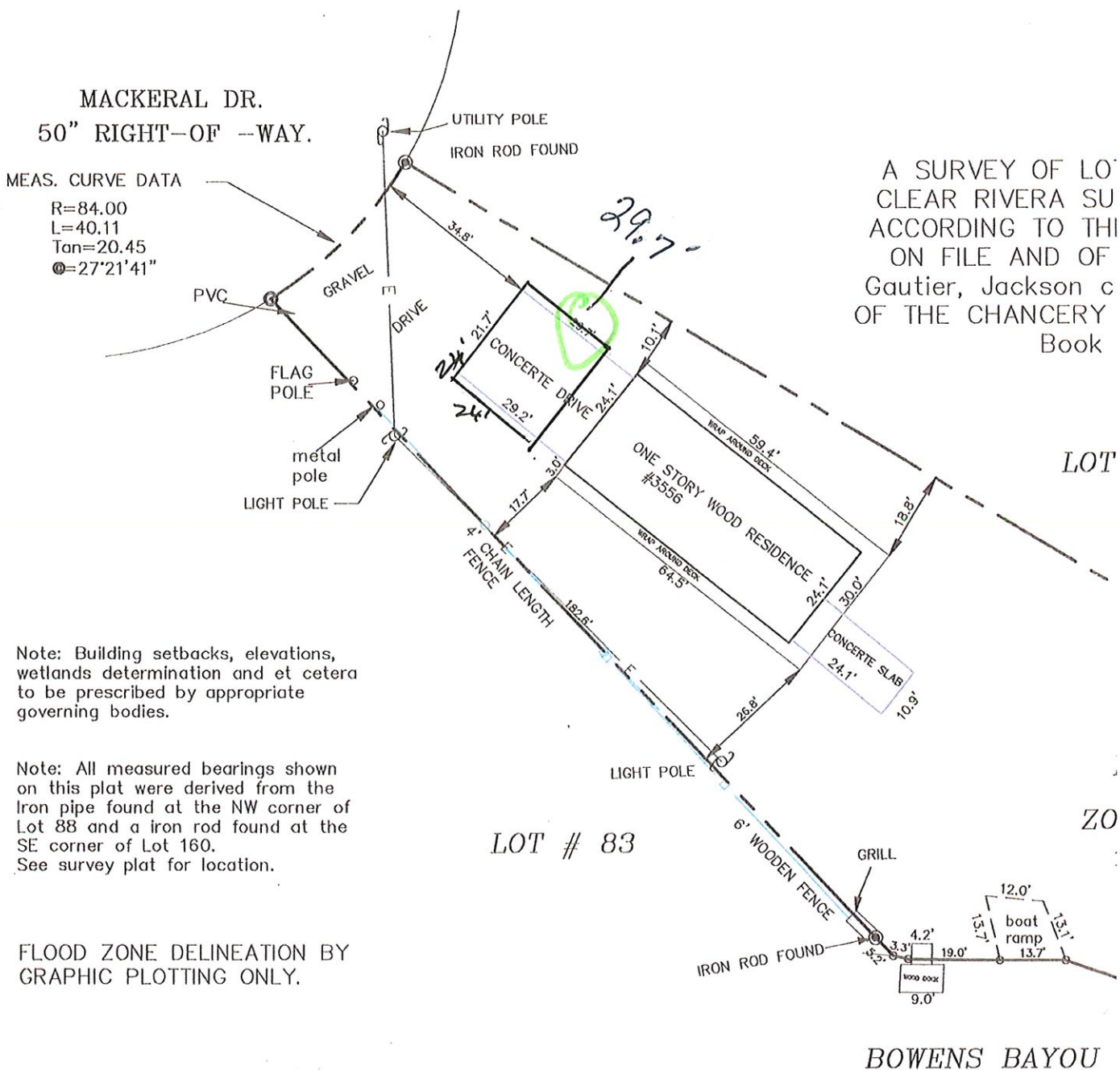
4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

NO

NARRATIVE

BUILD A CURB IN FRONT OF HOUSE
OVER CONCRETE DRIVEWAY

Note: This survey has been prepared by information provided by the client and without the benefit of a current title report or other restrictions of record. Surveyor will be made available to add such features to this survey if a current title report authority. This survey does not warrant present ownership.



Note: Building setbacks, elevations, wetlands determination and et cetera to be prescribed by appropriate governing bodies.

Note: All measured bearings shown on this plat were derived from the iron pipe found at the NW corner of Lot 88 and a iron rod found at the SE corner of Lot 160. See survey plat for location.

Note: By Graphic Plotting only, this property is in Zone "AE" (16) of the Flood Insurance Rate Map 28059C03189G, Community Panel No. 280332-0318-G, revision date June 16, 2009. Check with Building Official for community determined base flood elevation. Exact designation can only be determined by an Elevation Certificate. The above statement is for information only and this surveyor assumes no liability for the correctness of the cited map(s). In addition the above statement does not represent this surveyor's opinion of the probability of flooding.



Quote #99623004, 2/12/2025

Building Type

24' - 0" wide x 24' - 0" long x 8' - 0" high building
with roof pitch of Single Slope 1:12

Building Options

N/A

Roof finish: 26G painted

Wall finish: 26G painted

Stamped Engineering Plans

Slab foundation plans included

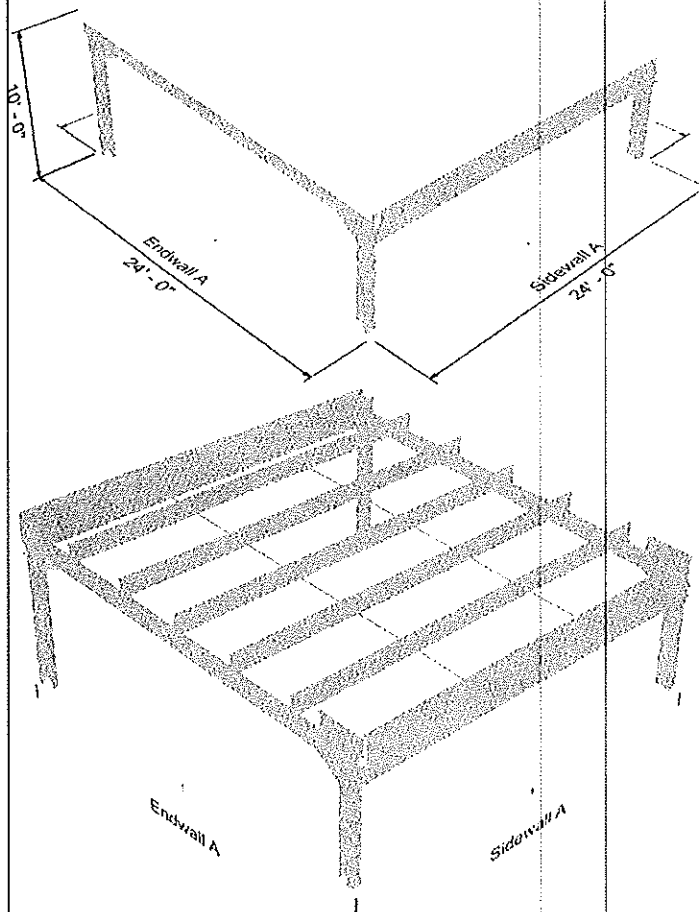
No snow load

163 mph (Jobsite is in a hurricane-prone region.)

wind speed,

Exposure 'C'

2021 IBC

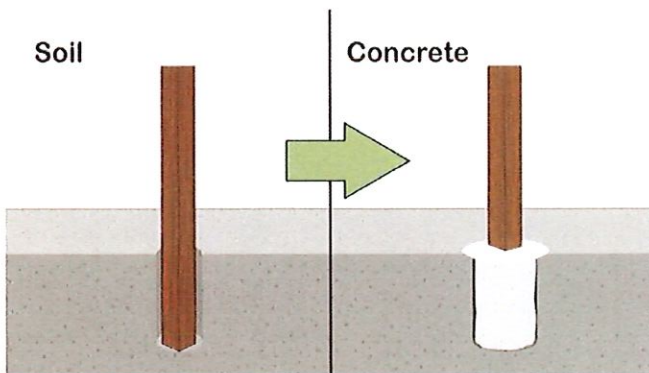


STEP BY STEP RECOMMENDATION FOR INSTALLATION OF SINGLE SLOPE CARPORT

STEP 1 – SET POSTS

ACCOUNT FOR SLOPE WHEN SETTING POSTS. FRONT POSTS SHOULD BE TALLER THAN BACK POSTS. POSTS SHOULD BE SET ON THE OUTSIDE EDGE OF WIDTH MEASUREMENT AND NO MORE THAN 1 TO 2 FEET INSIDE DEPTH MEASUREMENT ON FRONT AND BACK. ENSURE THAT POSTS ARE LEVEL AND LINED UP BEFORE MOVING TO STEP 2.

WITHOUT CONCRETE PAD

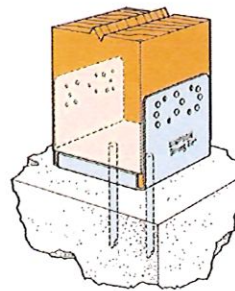


BURY ALL POSTS A MINIMUM OF 2 FEET UNDER GROUND. SET IN CONCRETE FOR ADDED STABILITY. CONCRETE SHOULD CURE FOR A MINIMUM OF 24 TO 36 HOURS BEFORE COMPLETING INSTALLATION.

WITH CONCRETE PAD



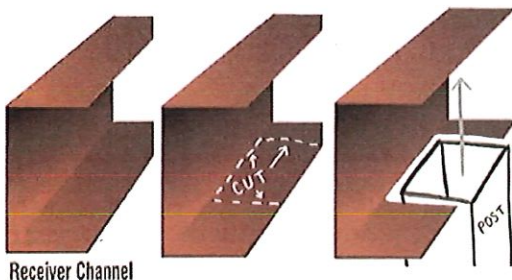
ATTACH BASE BRACKET TO CONCRETE WITH BOLTS OR DRIVE PINS. SET POST IN/ON BRACKET AND SECURE ON SIDES WITH FRAMING SCREWS.



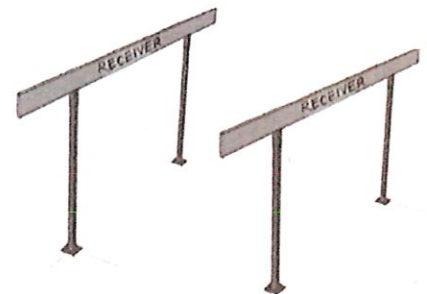
FRAMING
SCREW

STEP 2 – INSTALL RECEIVER CHANNEL

NOTCH RECEIVER CHANNEL TO SIT ON POST AS SHOWN. RUN RECEIVER BETWEEN POSTS ON BOTH SIDES. THE CHANNELS SHOULD BE FACING TOWARD THE CENTER. MEASURE TO ENSURE THEY ARE EVEN AND STRAIGHT IN RELATION TO EACH OTHER, THEN SECURE WITH FRAMING SCREWS.

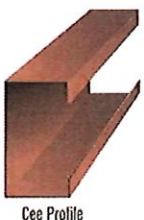


Receiver Channel

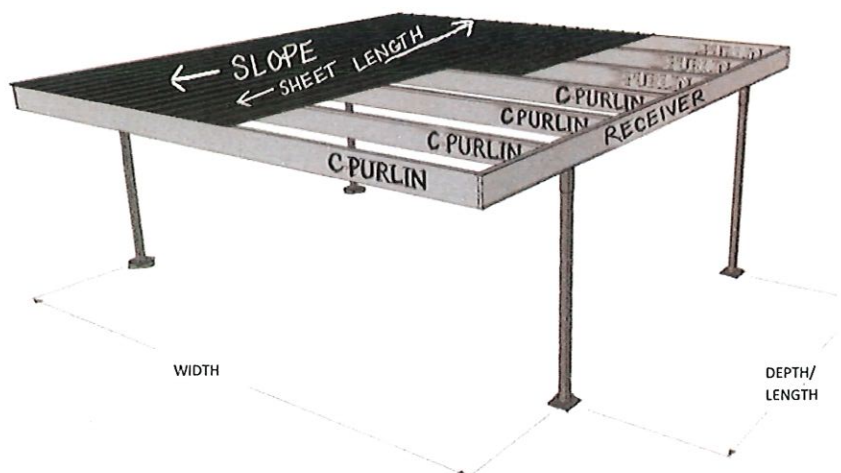


STEP 3 – INSTALL CEE PURLIN

CEE PURLIN WILL SIT INSIDE OF RECEIVER CHANNEL. ONE CEE PURLIN SHOULD BE ON EACH END OF RECEIVER CHANNEL TO FORM A CONTINUOUS BOX AROUND THE PERIMETER. RUN THE REST OF THE CEE PURLIN FACING THE SAME DIRECTION AS THE FRONT EVENLY SPACED. SECURE EACH WITH FRAMING SCREWS.



Cee Profile



STEP 4 – INSTALL PANELS



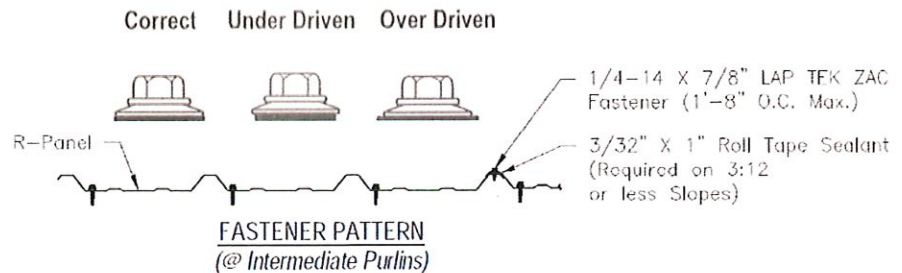
PANELS WILL RUN THE SAME DIRECTION AS YOUR RECEIVER CHANNEL ACROSS THE TOP OF THE CEE PURLIN. SCREW LINES FOR SECURING THE PANELS WILL RUN ALONG THE CEE PURLIN. SELF DRILL SCREWS WILL TAP THROUGH THE SHEET PANELS AND INTO THE CEE PURLIN UNDERNEATH. LAP/STITCH SCREWS AND SEALANT TAPE WILL BE USED WHERE THE SHEETS OVERLAP, AS WELL AS INSTALLING YOUR TRIM IN THE NEXT STEP. SEE DIAGRAM BELOW FOR RECOMMENDED SCREW PATTERNS.



< SELF DRILL SCREW

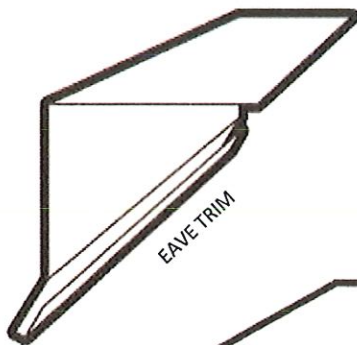


LAP/STITCH SCREW >

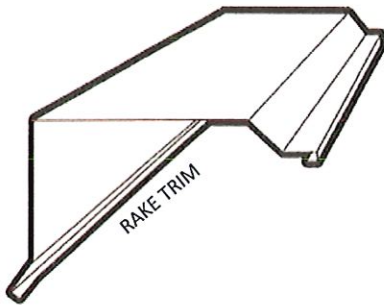


STEP 5 – INSTALL TRIM (OPTIONAL)

PEEL PROTECTIVE FILM OFF ALL COLORED TRIM BEFORE INSTALLATION! EAVE TRIM WILL BE USED TO COVER THE CEE PURLIN ON THE FRONT AND BACK OF THE STRUCTURE. THE TOP LEG OF THE EAVE WILL BE INSTALLED UNDER THE PANELS ON THE LOWER SIDE. THE TOP LEG OF THE EAVE TRIM ON THE HIGHER SIDE OF THE STRUCTURE WILL BE INSTALLED ON TOP OF THE PANELS. RAKE TRIM WILL BE INSTALLED ON THE LENGTH SIDES OF THE



EAVE TRIM



RAKE TRIM



PANELS TO COVER THE RECEIVER CHANNEL. ALL TRIM INSTALLED OVER THE PANELS SHOULD BE INSTALLED WITH LAP SCREWS WHERE IT TOUCHES THE HIGH RIB OF THE PANELS, OTHERWISE USE SELF DRILL SCREWS TO TAP THROUGH THE STRUCTURAL STEEL.

YOU'RE DONE!

IF YOU HAVE ANY QUESTIONS, OR IF WE CAN HELP WITH ANYTHING ELSE, PLEASE LET US KNOW!
THANK YOU FOR CHOOSING METAL MART!

Legal Stuff: This structure has no engineered specifications but has produced excellent results in numerous installations. Building standards vary by location, and as such, always check with local coding and official departments to ensure that a carport/patio structure from Metal Mart will meet minimum codes or requirements in your area. Metal Mart does not make sight visits, as such we cannot ensure that any structure our material may be attached to is built to withstand added weight. It is the customer's responsibility to ensure that any additions to existing structures can be done in a safe and legal manner. Metal Mart is not liable for installation, collateral damage, injury, coding specifications, or contractor workmanship, especially occurring from improper installation. It is always best to consult with an experienced local contractor for proper installation procedure. Always check contractor references before hiring.

COPYRIGHT © 2020 **Metal Mart** ALL RIGHTS RESERVED.

86304101.000 BRAYFIELD PAUL

PIDN: 86304101.000

GISP: 872.03-01-0390.00

Owner Information

Percent of Ownership: 100

Name: BRAYFIELD PAUL

Name 2:

Mailing Address: 3556 MACKERAL DR
GAUTIER MS
39553

Site Address: 3556 MACKERAL DR GAUTIER

Land Information

Section: 03

Acreage: 0

Township: 8

Range: 7

Street Name MACKERAL
DR

Value and Tax Information

Total Assessed Value: 9953

Total Appraised Value: 99527

Improvement Value: 89087

Land Value: 10440

Tax Amount: 346

SQ FT: 2073

Year Built: 1999

Legal Description

Description: LOT 82 POINT CLEAR RIVIERA S/D S
ECTION I PB 10-24 DB 1998-732 (3
90 Map872.03-01)

Deed Book / Page: 1998 / 732

<https://webmap.co.jackson.ms.us/>

3/14/2025

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

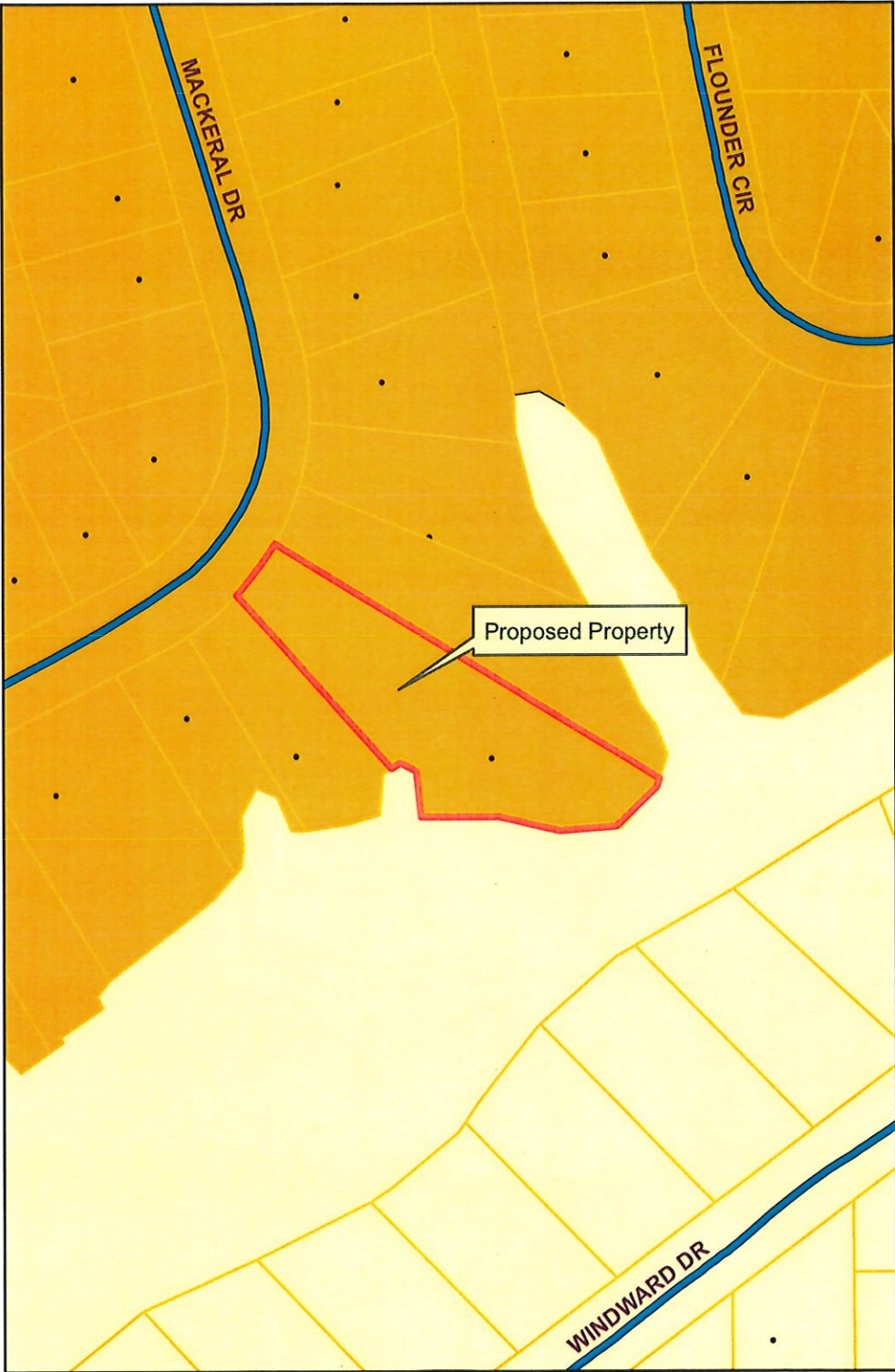


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

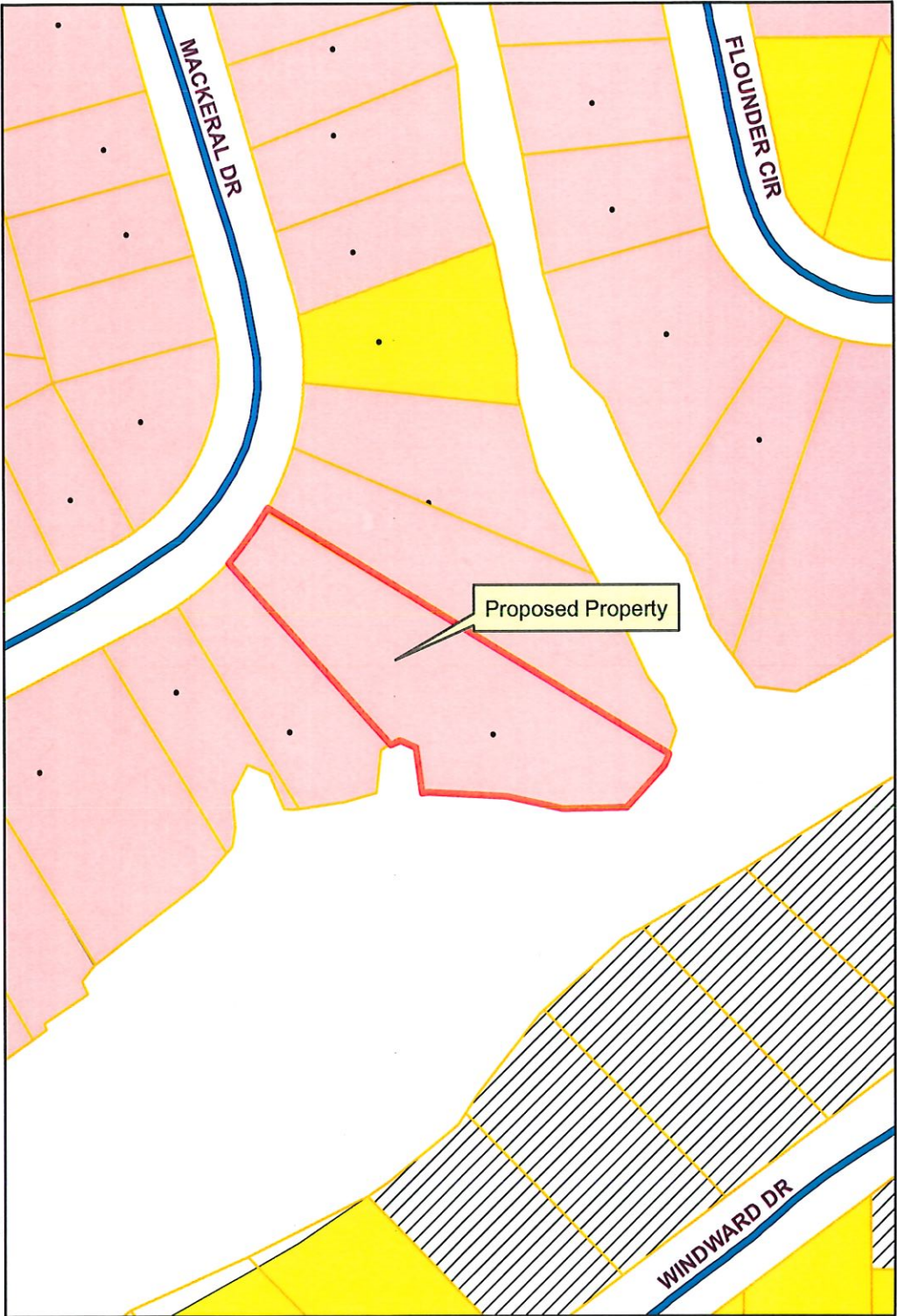


Exhibit D Future Land-Use

Prepared By:

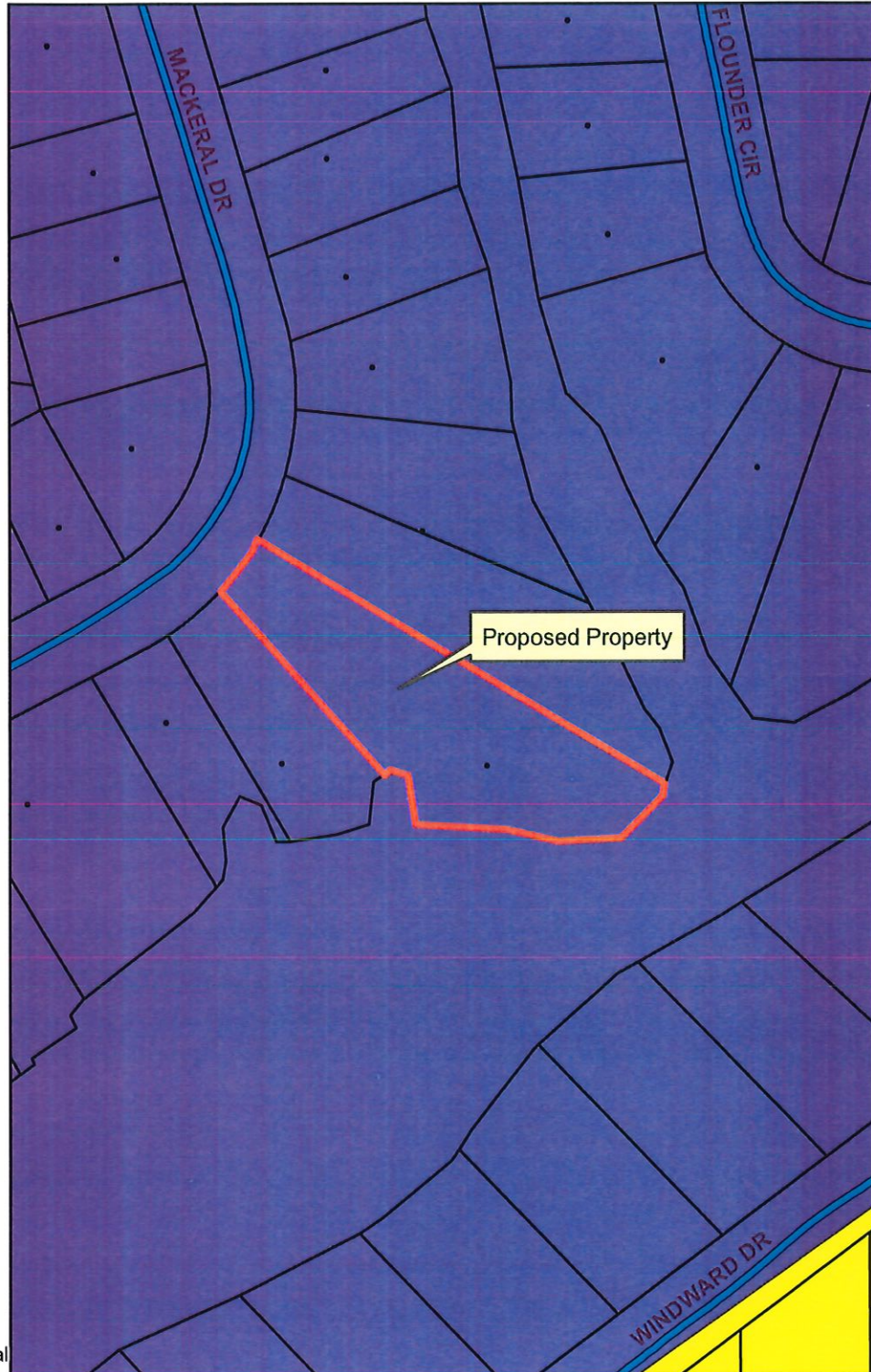
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-
- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet

Council Meeting:

April 15, 2025

Consideration of a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, located at 3000 Ladnier Road, Gautier, MS, (GPC 25-12-SE)

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, located at 3000 Ladnier Road, (GPC 25-12-SE) (PID #82502180.100)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 25-12-SE
3000 LADNIER ROAD – SPECIAL EXCEPTION THAT WOULD
ALLOW A TIRE SHOP IN A MURC-1 MIXED USE
RECREATION COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 82502180.100**

WHEREAS, an application for a Special Exception Permit that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District was submitted by Jason Simpson dba E & J Tire and Automotive; and

WHEREAS, the City Council hereby finds that the proposed use, that would allow a tire shop to be located on 3000 Ladnier Road, requires a Special Exception in a MURC-1 Mixed Use Recreation Commercial Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 3000 Ladnier Road, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its April 3, 2025 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the Special Exception, with the following restrictions: 1) no more than 2500 tires are placed behind the fence line and must be below the 6' height level of the fence, 2) all overnight cars are limited to seven (7) days, anything greater than 7 days need to be reported to the planning department; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation, including the stipulations, of the Planning Commission and (approves or denies) the application submitted by E & J Tire and Automotive on March 10, 2025 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 04/08/2025
Subject: Consider a request for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE)

REQUEST:

The Planning Department has received a request from Jason Simpson dba E & J Tire and Automotive for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District at 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE). The application fee of \$250 was paid on March 10, 2025. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-1 Mixed Use Recreation Commercial.

1. Location: 3000 Ladnier Road, PID #82502180.100 (See Exhibit A)
2. General features of the proposed project:
Lot Size: approximately 0.76 acres
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): MURC-1 Mixed Use Recreation Commercial
5. Current Surrounding Zoning (See Exhibit B): MURC-1 Mixed Use Recreation Commercial to the north and south, R-1 Single Family Residential to the east and west.
6. Current Surrounding Existing Land Use (See Exhibit C): Residential to the north and west, (also a Pregnancy Resource Organization to the west that was given special permission by the city to be located in a Residential District), Vacant to the south and east.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: This property has been a tire shop for the past 10 plus years. With the exception of a shop out close to 57, there are no others close or even in Gautier at all, that I am aware of. The citizens of Gautier deserve a quality tire installer who operates within the city limit and is known for honesty, integrity and dedication to their customers.

Staff Finding: Unsubstantiated

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: We, as a business, take pride in our establishment, the property, and surrounding areas. Trash will not pile up, no vehicles in a state of major disrepair will be left outside the building, and noises will be kept to a minimum. We strive to exist in harmony with any and all neighbors and citizens.

Staff Finding: Unsubstantiated

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The building sat vacant for more than 180 days after the last business vacated. We are not affiliated with Martin's Tire in any way.

Staff Finding: Unsubstantiated

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines Hardship as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends that City Council approve the Special Exception with the following restrictions, 1) no more than 2500 tires are placed behind the fence line and must be below the 6' height level of the fence, 2) all overnight cars are limited to 7 days, anything greater than 7 days needs to be reported to the Planning Department.

The City Council may:

- Approve the Special Exception;
Approve the Special Exception with changes; or
Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 4.3.25 (25-12-SE)
2. Complete Packet 25-12-SE

Excerpt from April 3, 2025, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District at 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE)

Scott Ankerson, Planning Director, gave a brief overview of the case. He advised the Commissioners that there had previously been a tire shop at this location that had quite a few Code Enforcement problems and violations. The City had to perform a City abatement on the property and spend thousands of dollars cleaning up the property. There were thousands of tires that were left behind. He advised them of this so if they were looking to recommend approval of the request they might consider putting some strict conditions on the request. Perhaps restrict the number of tires they can store on the property or how they can store them, whether that be inside a structure or behind the fence. Things to think about since the City had problems with this property with this same use.

Vice-Chairman Ward asked if this was the same owner or a new owner.

Elizabeth Simpson, the applicant's wife, said they own the new business but not the building.

REQUEST:

The Planning Department has received a request from Jason Simpson dba E & J Tire and Automotive for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District at 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE). The application fee of \$250 was paid on March 10, 2025. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-1 Mixed Use Recreation Commercial.

1. Location: 3000 Ladnier Road, PID #82502180.100 (See Exhibit A)
2. General features of the proposed project:
Lot Size: approximately 0.76 acres
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): MURC-1 Mixed Use Recreation Commercial
5. Current Surrounding Zoning (See Exhibit B): MURC-1 Mixed Use Recreation Commercial to the north and south, R-1 Single Family Residential to the east and west.

6. Current Surrounding Existing Land Use (See Exhibit C): Residential to the north and west, (also a Pregnancy Resource Organization to the west that was given special permission by the city to be located in a Residential District), Vacant to the south and east.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *This property has been a tire shop for the past 10 plus years. With the exception of a shop out close to 57, there are no others close or even in Gautier at all, that I am aware of. The citizens of Gautier deserve a quality tire installer who operates within the city limit and is known for honesty, integrity and dedication to their customers.*

Staff Finding: *Unsubstantiated*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *We, as a business, take pride in our establishment, the property, and surrounding areas. Trash will not pile up, no vehicles in a state of major disrepair will be left outside the building, and noises will be kept to a minimum. We strive to exist in harmony with any and all neighbors and citizens.*

Staff Finding: *Unsubstantiated*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *The building sat vacant for more than 180 days after the last business vacated. We are not affiliated with Martin's Tire in any way.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:
(1) the land in question cannot yield a reasonable return if used only
(a) for a purpose allowed in that zone (applicable to special exceptions), or
(b) as permitted by the dimensional requirements of this ordinance (applicable to variances);

(2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and

(3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Vice-Chairman Ward asked the applicant to present her case.

Jason Simpson, the applicant, said they had a tire shop in Pascagoula for five years.

Mrs. Simpson said the property was sold out from underneath them while they were still renting the building. It was sold to the City of Pascagoula. She said there is a 14-million-dollar development that is being built behind where the shop is located. The landlord of the building decided that she preferred the money, and the City decided a used tire shop was not a good look across from a brand new hotel. She said they moved as quickly as possible. They had no time or warning.

Vice-Chairman Ward advised the applicants, that if the Commission recommended approval of the request, there would be stipulations placed on the approval because of previous Code Enforcement issues at the property for the same use they were asking for.

Mrs. Simpson said they take a lot of pride in the way their business looks. The tires outside will be well maintained. There will be no standing water, and they will treat for mosquitoes. The whole back of property where tires are stored are fenced in with a wooden privacy fence.

Vice-Chairman Ward said he would suggest that a stipulation put on the request that everything needs to be behind the fence.

Mr. Ankerson said that the thousands of tires that the City spent money cleaning up were behind that fence. It is a very large backyard.

Commissioner Decoteau asked what the applicant’s procedure was for getting rid of old tires.

Mrs. Simpson said they have a licensed disposal company that picks them up. They never let their bad tires get to be more than about 450 or so and they get rid of them all at once. She said they come to pick up the old tires every two or three weeks.

Commissioner Decoteau asked how many used tires for sale did they have on hand at any given time.

Mr. Simpson said maybe a thousand and they would be stored behind the fence.

Mrs. Simpson said they have big wooden racks the tires are on to make them easily accessible and easily movable.

Commissioner Decoteau asked if in the five years they were located in Pascagoula was there ever a time they felt like they were getting overwhelmed with too many tires at once.

Mrs. Simpson said that over the last five years there were probably two times they felt that way and that was the removal of the old ones.

Mr. Simpson said he thought the feeling of being overwhelmed was because they had to keep everything inside at their Pascagoula location because they didn't have a yard like this place does.

Commissioner Hudson said that besides the tires at the previous tire shop, there were old broke down cars that were there. He asked the applicants if it would be just tires or would it also be a mechanic shop.

Mrs. Simpson said they would be doing very light mechanic work. It would be maintenance work, such as brakes and valve cover gaskets. There would never be a need for cars to be there longer than a week unless they were waiting on parts to come in.

Mr. Simpson said that any mechanical work would probably take under four hours labor time.

Mrs. Simpson said they were planning on repainting the building.

Vice-Chairman Ward asked Mr. Ankerson if everything had been cleaned up from the previous owner or was there need for more cleanup.

Mr. Ankerson said the City had completely cleaned it up. He said he had checked to see if the lien was still posted on the property from where the City had paid to have it cleaned up. When the City puts a lien on a property it sometimes is not paid until the property sells, but when he checked with the county it only showed this year's taxes being owed so it does appear that the lien has been paid.

Vice-Chairman Ward suggested putting a limit on the number of tires that could be on the property.

Commissioner Hudson suggested at least restrict them from being higher than the fence.

Vice-Chairman Ward then suggested stipulations for no more than a total of 2500 tires not to be seen above the fence line, and to restrict the amount of time cars could be parked at the property overnight. If more time was needed, then they could let the Planning Department know.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Vice-Chairman Ward made a motion to recommend that City Council approve the Special Exception with the following restrictions, 1) no more than 2500 tires are placed behind the fence line and must be below the 6' height level of the fence, 2) all overnight cars are limited to 7 days, anything greater than 7 days needs to be reported to the Planning Department.

Commissioner Decoteau seconded the motion, and the following vote was recorded:

AYES: **Josh Ward**
 Maurice Hudson
 Chris Hoover
 Ricky Decoteau

ABSENT: **Kay C. Jamison**
 DeAnna McManus
 William Davis

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

April 3, 2025

GPC #25-12-SE

Jason Simpson dba E & J Tire & Automotive

3000 Ladnier Road

VII. NEW BUSINESS

2. Consider a request for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District. 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: March 24, 2025

Subject: Consider a request for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE)

REQUEST:

The Planning Department has received a request from Jason Simpson dba E & J Tire and Automotive for a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District at 3000 Ladnier Road, PID #82502180.100. (GPC #25-12-SE). The application fee of \$250 was paid on March 10, 2025. All public notice requirements have been met.

BACKGROUND:

The request property is zoned MURC-1 Mixed Use Recreation Commercial.

1. Location: 3000 Ladnier Road, PID #82502180.100 (See Exhibit A)
2. General features of the proposed project:
Lot Size: approximately 0.76 acres
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): MURC-1 Mixed Use Recreation Commercial
5. Current Surrounding Zoning (See Exhibit B): MURC-1 Mixed Use Recreation Commercial to the north and south, R-1 Single Family Residential to the east and west.
6. Current Surrounding Existing Land Use (See Exhibit C): Residential to the north and west, (also a Pregnancy Resource Organization to the west that was given special permission by the city to be located in a Residential District), Vacant to the south and east.

7. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: *This property has been a tire shop for the past 10 plus years. With the exception of a shop out close to 57, there are no others close or even in Gautier at all, that I am aware of. The citizens of Gautier deserve a quality tire installer who operates within the city limit and is known for honesty, integrity and dedication to their customers.*

Staff Finding: *Unsubstantiated*

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: *We, as a business, take pride in our establishment, the property, and surrounding areas. Trash will not pile up, no vehicles in a state of major disrepair will be left outside the building, and noises will be kept to a minimum. We strive to exist in harmony with any and all neighbors and citizens.*

Staff Finding: *Unsubstantiated*

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: *The building sat vacant for more than 180 days after the last business vacated. We are not affiliated with Martin's Tire in any way.*

Staff Finding: *Unsubstantiated*

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary

to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.

2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

25-12-SE

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number _____

TYPE OF REQUEST:

Special Exception _____

FEE:

\$251.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Special Exception— These uses are not allowed by right and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Jason Simpson

Name of Business: E and J Tire and Automotive

New Business Address: 3000 Ladnier Rd. Gautier

Mailing Address (if different): _____

Email Address: eandj.tire@gmail.com

Phone: 228-234-1742 Cell Phone: 228-304-5193

Reason for request, location and intended use of Property: to put a tire shop in a MURC-1 zone

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☐ 4. Copy of protective covenants or deed restrictions, if any.
- ☐ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 6. Any other information requested by the Planning Director.
- ☒ 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature]

FOR OFFICE USE ONLY

Date Received 3/10/25 Verify as Complete Babs

Fee Amount Received 251.00

Initials of Employee Receiving Application Babs

MURC-1
April 3

Date of Application: 2/2/28

I, Vanderson Chao, the fee simple owner of the following described property (give legal description):

COM S/M RR & E/M
Ladnier Rd. Sly Alg Rd.
346' for pop con't Sly
Alg Rd. 1160' S 85 Deg E 187'
N 93 Deg E 169' N 87 Deg W 218' to P

hereby petition to the City of Gautier to Grant a Special Exception of _____

and affirm that Jason Simpson

is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application, attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Vanderson Chao
(Owner's Signature)

The foregoing instrument was acknowledged before me this 5 day of March, 2025 by Vanderson Chao, who is personally known to me or has produced MSDL as identification and who did take an oath.

Bridgett Gager Davis
(Printed Name of Notary Public)

Bridgett Gager Davis
(Signature of Notary Public)

Commission # 114941. My commission expires Feb 2, 2028

(Notary's Seal)



Owner
of property
must fill
out sign
notarize

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

A. This property has been a tire shop for the past 10 plus years. With the exception of a shop out close to 57, there are no others close or even in Gautier at all, that I am aware of. The citizens of Gautier deserve a quality tire installer who operates within the city limit and is known for honesty, integrity and ~~for~~ dedication to their customers.

B. We, as a business, take pride in our establishment, the property, and surrounding areas. Trash will not pile up, no vehicles in a state of major disrepair will be left outside the building, and noises will be kept to a minimum. We strive to exist in harmony with any and all neighbors and citizens.

C. The building sat vacant for more than 180 days after the last business vacated. We are not affiliated with Martin's Tire⁷⁰ in any way.

We have already signed a lease for the building as we had to relocate our business very quickly. We previously operated on Highway 90 in Pascagoula, but due to an ongoing city funded project and the unexpected sale of the building we operated out of we were forced to vacate with only 30 days notice. We began working 15-18 hour days in order to get everything out in our allotted time. We understand that the previous tenant left behind a large number of tires, which, we understand, created a number of issues. We want to assure you that we are not like that and we take pride in keeping our business and surroundings clean, organized, and in compliance with all waste management regulations. We will keep waste tires to a minimum and ensure the property remains well maintained. We appreciate your consideration in this matter and look forward to working with the city in the future.

82502180.100 CHAO VANDERSON & CHAO TIENG

PIDN: 82502180.100

GISP: 871.01-02-0351.00

Owner Information

Percent of Ownership: 100

Name: CHAO VANDERSON & CHAO TIENG

Name 2: REVOCABLE TRUST

Mailing Address: 8804 LIVE OAK AVE
OCEAN SPRINGS MS
39564

Site Address: 3000 LADNIER RD GAUTIER

Land Information

Section: 02 Acreage: 0.76

Township: 8

Range: 7

Street Name LADNIER
RD

Value and Tax Information

Total Assessed Value: 17937

Total Appraised Value: 119577

Improvement Value: 82547

Land Value: 37030

Tax Amount: 2530

SQ FT: 2017

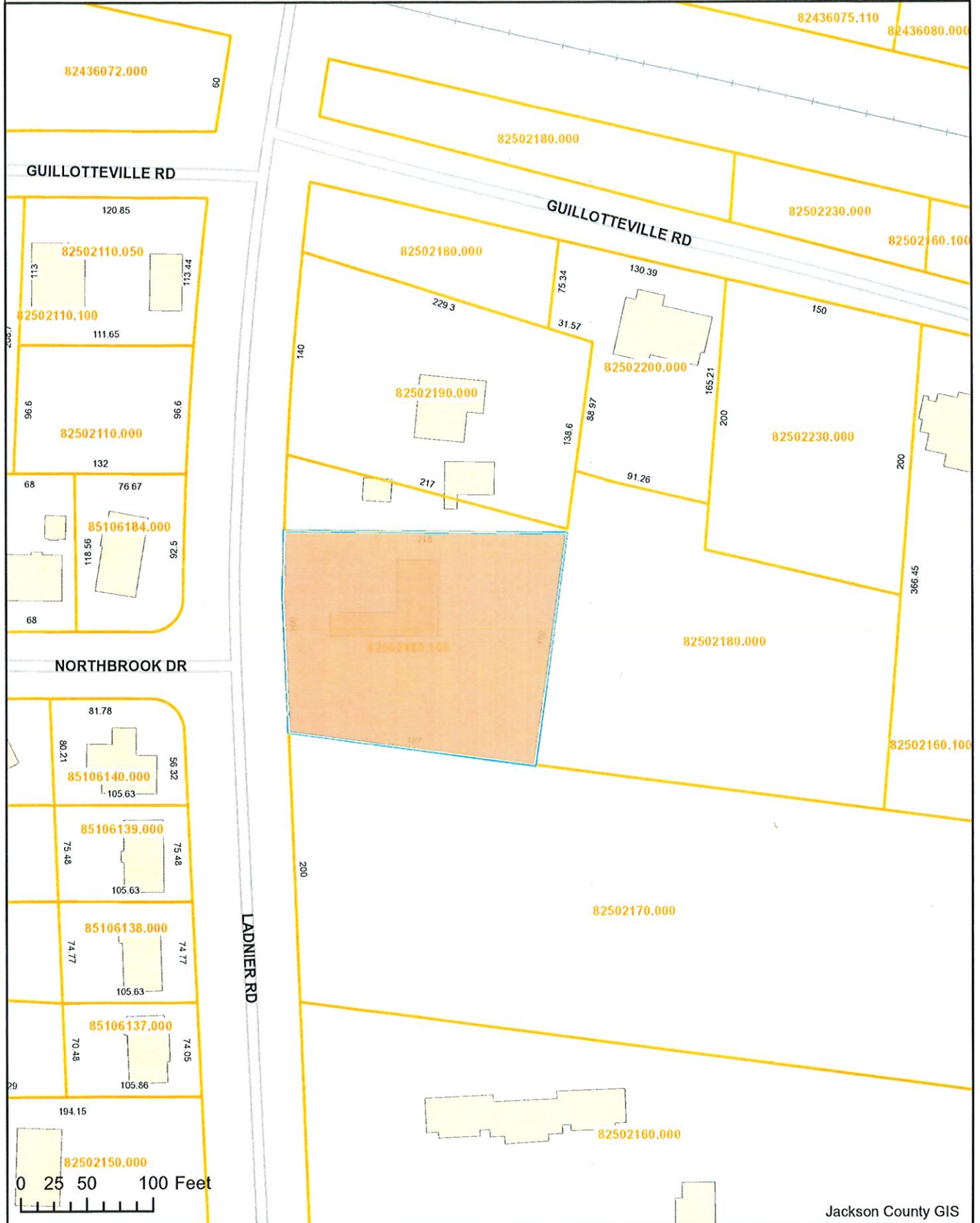
Year Built: 1970

Legal Description

Description: COM S/M RR & E/M LADNIER RD SLY
ALG RD 346' FOR POB CON'T SLY AL
G RD 160' S 85 DEG E 187' N 9 DE
G E 169' N 87 DEG W 218' TO POB
DB 1767-126 DB 1982-171 DB 1982-
181 (351 MAP871.01-02)

Deed Book / Page: 1982 / 181

82502180.100 CHAO VANDERSON & CHAO TIENG



Jackson County GIS

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

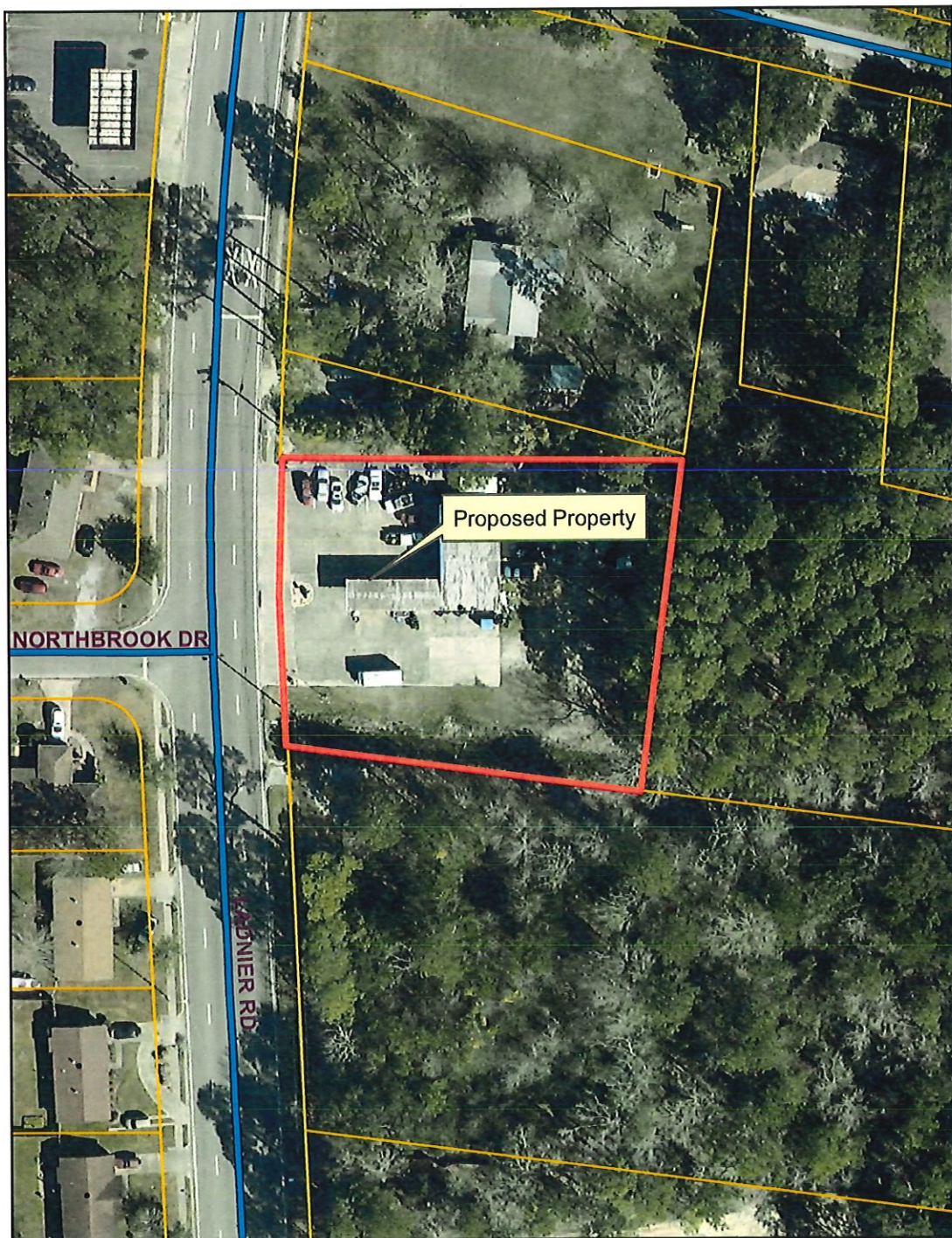


Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

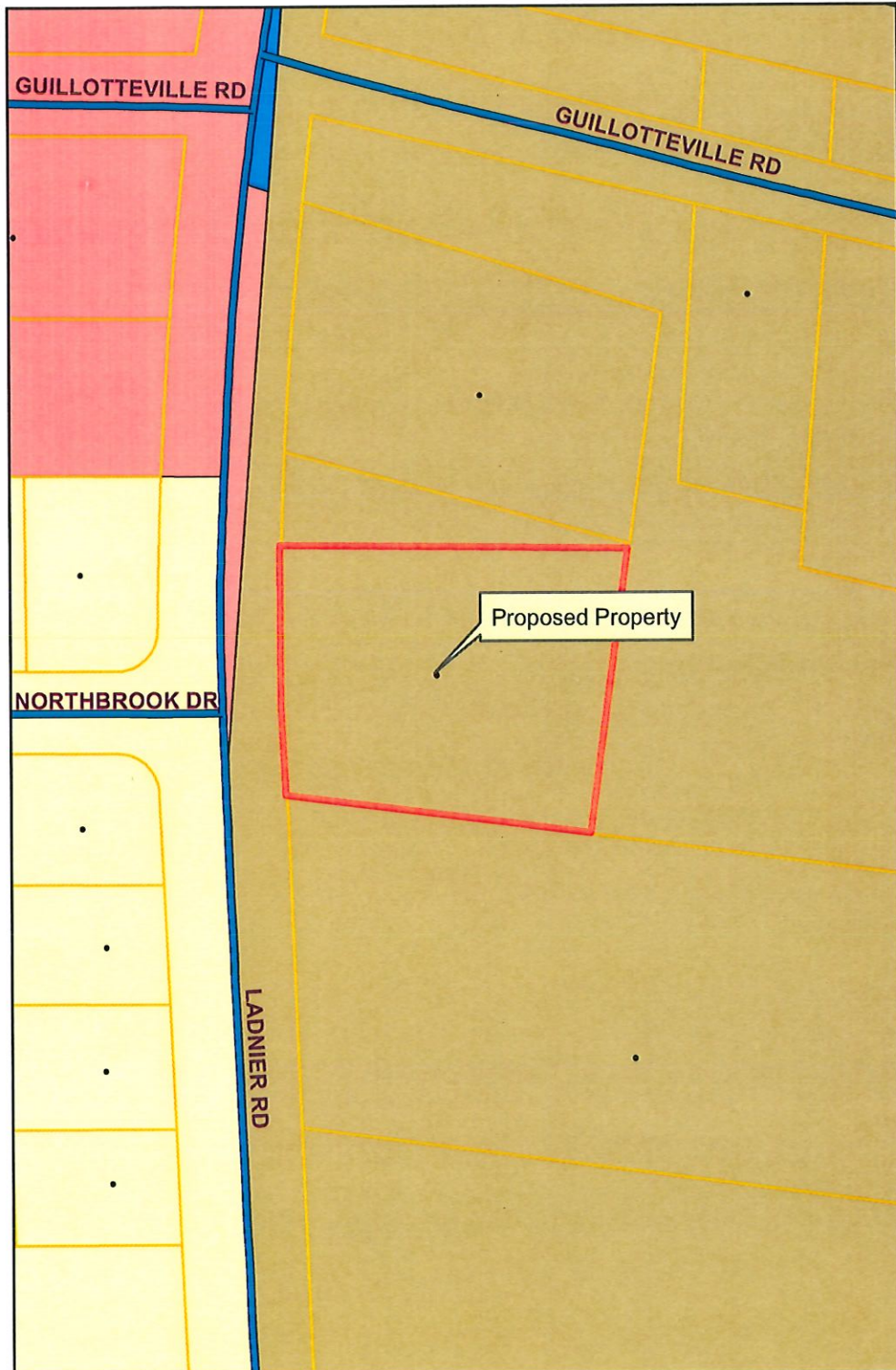


Exhibit C Existing Land-Use

•

Prepared by:

City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

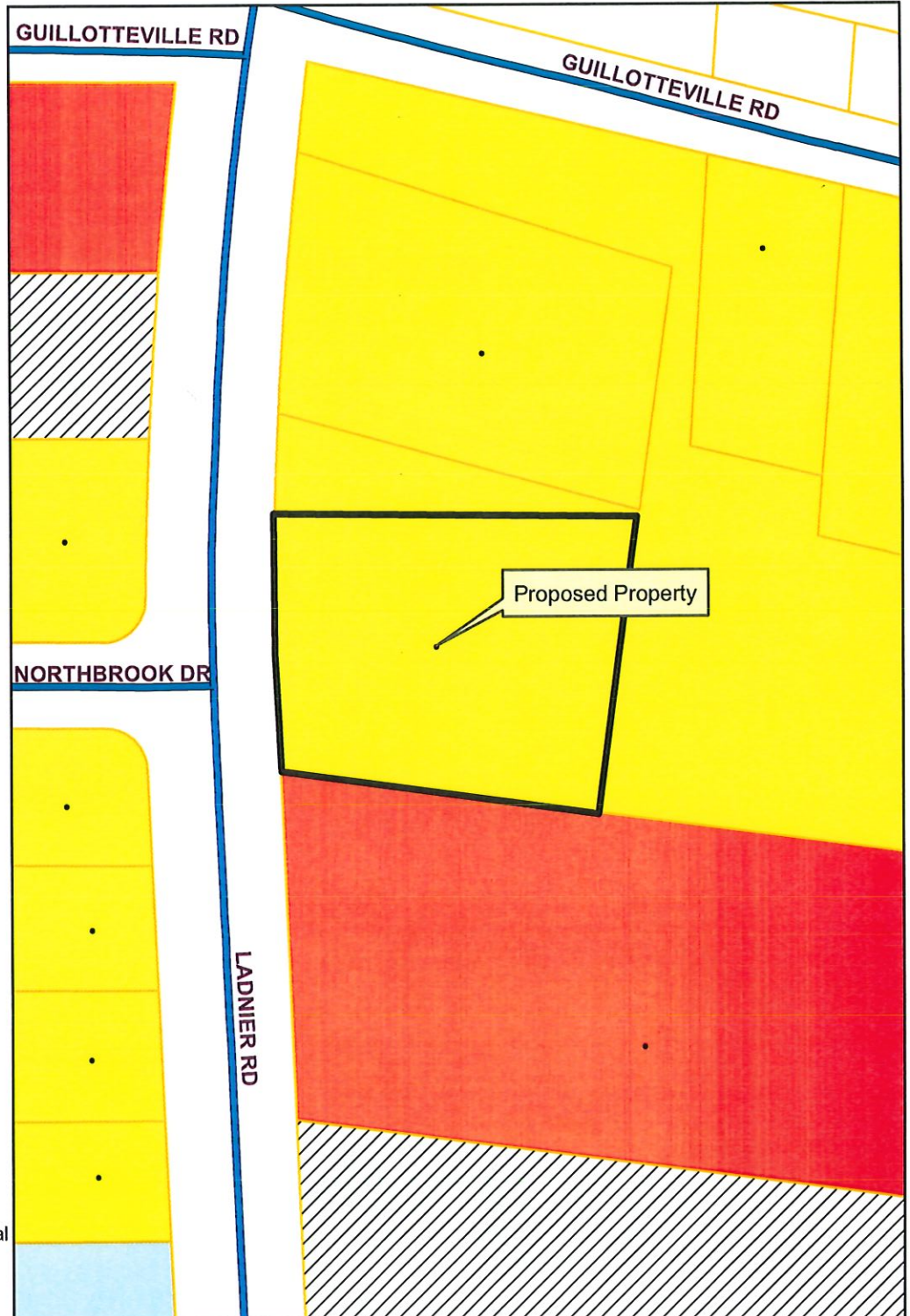


Exhibit D Future Land-Use

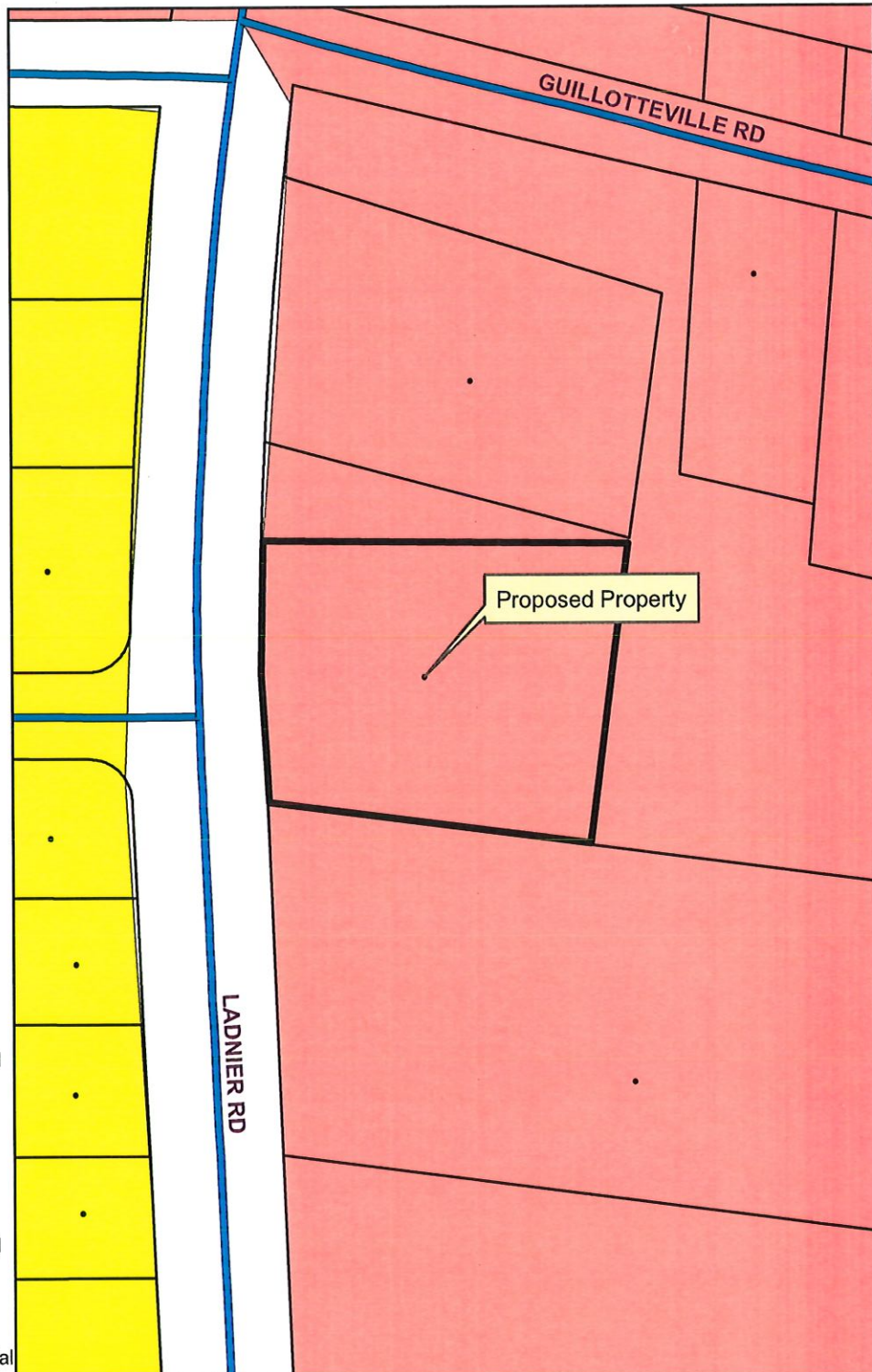
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-
- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet**

Council Meeting: April 15, 2025
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG 7M BOND ACCT	251740	04/15/2025	03/28/2025			134,220.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDOT WIRE: FUND 130		03282025	03/28/2025			134,220.44
001	KAZLOW & FIELDS LLC	251761	04/15/2025	04/01/2025			497.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	FILE# 2023-1276: LANDAVERDE		08202024	03/31/2025			149.25
	001-092-625	FILE# 2023-1276: LANDAVERDE		09122024	03/31/2025			99.50
	001-000-357	FILE# 2023-1276: LANDAVERDE		10102024	03/31/2025			99.50
	001-000-357	FILE# 2023-1276: LANDAVERDE		04012025	04/07/2025			149.25
001	ACE HARDWARE OF OCEAN SPRINGS	251762	04/15/2025	04/02/2025			115.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	TRM HEAD AUTOCUT(4):WDEATERS		41435860	03/25/2025			109.08
	001-170-559	DUPL KEY (3): TP DISPENSERS		41435860	03/25/2025			6.12
001	RELX INC DBA LEXISNEXIS	251763	04/15/2025	04/02/2025			155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAR 2025 4254VNBSY		3095688391	03/31/2025			155.00
001	BORDIS & DANOS PLLC	251764	04/15/2025	04/02/2025			11,864.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	APR 2024 RETAINER		142	04/01/2025			11,250.00
	001-060-602	GALLOWAY: BRANDYWINE LITIGATN		142	04/01/2025			614.50
001	MS DEPT ARCHIVES & HISTORY	251765	04/15/2025	04/03/2025			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-279	RECORD FEES: 1ST QTR 2025		03312025	03/31/2025			105.00
001	DELTA COMPUTER SYSTEMS INC	251766	04/15/2025	04/03/2025			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	SUBMIT 1095C FILE TO IRS		DHLXT01309	03/31/2025			450.00
001	RANDY CARNEY	251767	04/15/2025	04/03/2025			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	PRIMARY POLL BOOKS/ASSIST		04012025	03/31/2025			250.00
001	MOTOROLA SOLUTIONS INC	251769	04/15/2025	04/03/2025			15,356.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-606	VIDEOMANAGER:BODY CAM(40)		1411166630	03/08/2025			9,750.00
	001-100-606	VIDEOMANAGER:UNIT CAM(23)		1411166630	03/08/2025			5,606.25
001	DIRECTV LLC	251770	04/15/2025	04/03/2025			185.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (MAY)		X250414	04/14/2025			185.00
001	SPORTSCONDUCTOR LLC DBA JARVIS	251771	04/15/2025	04/03/2025			7.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	2025 BASEBALL (2)		6371	04/01/2025			7.90

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ADRIANNE CRAWFORD RHOADS	251772	04/15/2025	04/03/2025			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	PUBLIC DEFENDER: 227305		03242025	03/31/2025			200.00
	001-010-602	PUBLIC DEFENDER: 227310		03242025	03/31/2025			200.00
001	H2O INNOVATION OPERATION & MAINTENANCE	251773	04/15/2025	04/03/2025			31,832.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-672	MAR 2025 MAINT OPS		2025-03	03/31/2025			31,832.51
001	DAVID FRANKLIN BATES	251775	04/15/2025	04/03/2025			1,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	COORDINATOR: WK END 3/7/25		2424	04/02/2025			250.00
	001-170-503	COORDINATOR: WK END 3/14/25		2424	04/02/2025			250.00
	001-170-503	COORDINATOR: WK END 3/21/25		2424	04/02/2025			250.00
	001-170-503	GAME NIGHT 3/18/25		2424	04/02/2025			200.00
	001-170-503	COORDINATOR: WK END 3/28/25		2424	04/02/2025			250.00
	001-170-503	GAME NIGHT 03/28/25		2424	04/02/2025			50.00
	001-170-503	COORDINATOR: WK END 4/04/25		2424	04/02/2025			250.00
	001-170-503	GAME NIGHT 04/01/25		2424	04/02/2025			100.00
001	ARNELL FINKLEA	251776	04/15/2025	04/03/2025			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (2): 3/18/25		3030	04/02/2025			80.00
001	JAMES DAMON SPAIN II	251777	04/15/2025	04/03/2025			140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (2): 3/18/25		2828	04/02/2025			70.00
	001-170-503	UMPIRE (2): 4/01/25		2828	04/02/2025			70.00
001	TYLER ALLAN SCHOON	251778	04/15/2025	04/03/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (1.5): 3/18/25		3232	04/02/2025			60.00
001	ADAM COLE	251779	04/15/2025	04/03/2025			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (2): 3/18/25		2727	04/02/2025			80.00
	001-170-503	UMPIRE (2): 4/01/25		2727	04/02/2025			80.00
001	GRIFFIN MATTHEW GARRIGA	251780	04/15/2025	04/03/2025			140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (1.5): 3/18/25		2929	04/02/2025			60.00
	001-170-503	UMPIRE (2): 4/01/25		2929	04/02/2025			80.00
001	BELL AUTO PARTS INC	251782	04/15/2025	04/03/2025			523.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BLADE BOLT (20): EXMARKS		45670	03/03/2025			143.80
	001-170-639	OIL DRAIN HOSE (2): EXMARKS		45670	03/03/2025			114.76
	001-170-639	OIL DRAIN HOSE: EXMARK		45670	03/03/2025			57.38
	001-170-639	SPRAY NOZZLE; PUMP		D060346	03/11/2025			167.20
	001-170-639	OIL DRAIN PLUG: EXMARK		D060351	03/25/2025			45.50

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	251782	04/15/2025	04/03/2025			523.64	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	CR OVRPMT: 3/19/25		45659	02/26/2025			-5.00
001	O'REILLY AUTO PARTS	251783	04/15/2025	04/03/2025			1,807.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	BRK ROTOR(2);PADS: #12075		1978360779	03/03/2025			149.99
	001-161-638	AC PRESS SWITCH;RELAY: E1		1978360990	03/05/2025			57.58
	001-161-638	AC STOP LEAK;COMPSR OIL: E1		1978361005	03/05/2025			30.49
	001-170-639	BATTERY: EXMARK		1978361838	03/12/2025			56.93
	001-100-570	VVT SOLENOID(4): #19591		1978361942	03/13/2025			81.64
	001-100-570	VALVE COVER SET: #19591		1978361942	03/13/2025			118.11
	001-100-570	HEATER HOSE ASSY: #19591		1978361943	03/13/2025			140.24
	001-100-570	SPARK PLUG(8): #19591		1978361946	03/13/2025			91.36
	001-170-639	3QT OIL;FILTER: EXMARK		1978361978	03/13/2025			27.66
	001-100-570	HDLAMP SOCKET;BULBS: #19687		1978362030	03/13/2025			48.12
	001-161-638	ANTIFRZ (4): E2		1978362430	03/17/2025			61.96
	001-100-570	ANTIFRZ(3);BRK PADS: #19591		1978362544	03/18/2025			110.97
	001-100-570	BRK PADS; ROTOR (2): #19591		1978362545	03/18/2025			169.99
	001-100-570	LUG NUT (14): #19591		1978362599	03/18/2025			73.50
	001-100-570	PURGE VALVE: #19591		1978362674	03/19/2025			20.35
	001-100-570	REAR MAIN SEAL: #19591		1978362719	03/19/2025			15.99
	001-100-570	WIPER BLADE (2): #18409		1978362721	03/19/2025			20.90
	001-161-638	BRG GREASE TUBE (2): E4		1978362926	03/21/2025			17.98
	001-205-570	BATTERY: #36383		1978363268	03/24/2025			133.24
	001-170-638	COOLANT TEMP SENSOR: #14435		1978363269	03/24/2025			15.57
	001-161-638	BLUE DEF (2); 64OZ WASHWAX		1978363355	03/25/2025			61.97
	001-170-638	REAR MAIN SEAL: #14435		1978363505	03/26/2025			13.99
	001-100-570	5QT OIL (2): #16955		1978363505	03/26/2025			51.98
	001-100-570	OIL FILTER (5): PD FORDS		1978363538	03/26/2025			56.00
	001-100-570	CERAMIC PADS (2): #14401		1978363739	03/28/2025			50.70
	001-100-570	BATTERY: #14403		1978363761	03/28/2025			130.42
001	WASTE PRO - GAUTIER	251784	04/15/2025	04/03/2025			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRASIER PORT O LET		0001464390	03/31/2025			35.00
	001-170-698	BACOT PORT O LET(2)		0001464415	03/31/2025			250.00
001	SBM REPORTING LLC	251786	04/15/2025	04/03/2025			319.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	2/6/25 PUBL HRG TR:BOSARGE,B		MB25033	04/03/2025			319.00
001	WARREN PAVING INC	251787	04/15/2025	04/03/2025			586.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	3.28 TNS ASPHALT: POTHOLE		104658	03/21/2025			300.12
	001-201-576	3.13 TNS ASPHALT: POTHOLE		104943	03/27/2025			286.40
001	SUN HERALD ADVERTISING	251788	04/15/2025	04/03/2025			1,215.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-615	NOTICE: MACHINE TESTING		294664	03/31/2025			267.50
	001-030-615	NOTICE: RESOLUTION BOARD		294664	03/31/2025			430.78
	001-030-615	PUBL 2025 BUDGET AMENDMNTS		294664	03/31/2025			516.92

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	251790	04/15/2025	04/03/2025			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	MAR 2025 CLUB SUPPORT		03312025	03/31/2025			833.33
001	AUTO TRUCK AND TRAILER PARTS INC	251799	04/15/2025	04/04/2025			413.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	CONDENSER FAN: E1		321288	03/06/2025			92.65
	001-161-638	AXLE GASKET(2);GEAR OIL: E1		321353	03/10/2025			15.80
	001-161-638	BEARING CAP & SEAL(2): E4		321591	03/20/2025			185.40
	001-161-638	QT OIL (2): E4		321591	03/20/2025			13.60
	001-161-638	BRAKE ADJUSTER: E4		321677	03/24/2025			78.85
	001-170-639	OIL FILTER: J DEERE GATOR		321462	03/13/2025			8.55
	001-205-559	BOX RAGS (1)		321480	03/14/2025			18.45
001	RICHARD TILLMAN	251800	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	GAME NIGHT 3/18/25		2525	04/02/2025			100.00
	001-170-503	GAME NIGHT 4/01/25		2525	04/02/2025			100.00
001	MARION F BATES JR	251801	04/15/2025	04/07/2025			220.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (2): 3/18/25		2626	04/02/2025			80.00
	001-170-503	UMPIRE (1.5): 3/28/25		2626	04/02/2025			60.00
	001-170-503	UMPIRE (2): 4/1/25		2626	04/02/2025			80.00
001	DANNY GLASKOX	251802	04/15/2025	04/07/2025			1,560.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	COG MUNICIPAL PRIMARY		04012025	04/02/2025			1,560.00
001	DEBRA HODGES	251803	04/15/2025	04/07/2025			1,260.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	COG MUNICIPAL PRIMARY		04012025	04/02/2025			1,260.00
001	KATRINA VIVERETTE	251804	04/15/2025	04/07/2025			1,260.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	COG MUNICIPAL PRIMARY		04012025	04/02/2025			1,260.00
001	TOMMY CLIFFORD	251805	04/15/2025	04/07/2025			1,260.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	COG MUNICIPAL PRIMARY		04012025	04/02/2025			1,260.00
001	TAMARA L VIDRINE	251806	04/15/2025	04/07/2025			1,260.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	COG MUNICIPAL PRIMARY		04012025	04/02/2025			1,260.00
001	JACK COX	251807	04/15/2025	04/07/2025			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	RESOLUTION BOARD: COG PRIMARY		04012025	04/02/2025			50.00

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RHONDA ROSETTI	251808	04/15/2025	04/07/2025			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	RESOLUTION BOARD: COG PRIMARY		04012025	04/02/2025			50.00
001	GLENDA HILL	251809	04/15/2025	04/07/2025			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	RESOLUTION BOARD: COG PRIMARY		04012025	04/02/2025			50.00
001	MELISSA HEBERT	251810	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	BAILIFF: COG PRIMARY		04012025	04/02/2025			200.00
001	LAWRENCE FOWLER	251811	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	BAILIFF: COG PRIMARY		04012025	04/02/2025			200.00
001	NANCY E WILLIAMS	251812	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	TIFFANY ATKINS	251813	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	WYNONA S HARRIS	251814	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	ANNIE WILSON	251815	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	DIANN RICHARDS	251816	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	YURICA HARTLEY	251817	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	SARAH C PATRICK	251818	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	MARY CARMINA DYLE	251819	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	JANICE DAILEY	251820	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	LESLIE SUZANNE FULTON	251821	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	SHELIA D GREEN	251822	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	NATALIE DYLE	251823	04/15/2025	04/07/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-699	POLL MANAGER: COG PRIMARY		04012025	04/02/2025			200.00
001	AUTOZONE INC	251825	04/15/2025	04/07/2025			66.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	BLUE DEF EXH FLUID: E5		4907750546	03/01/2025			25.21
	001-170-639	SEA FOAM MOTOR TREATMENT		4907756982	03/12/2025			12.12
	001-161-638	RX ALL SEASON RAINX		4907760313	03/17/2025			6.36
	001-100-570	LUG NUT SOCKET (2): 11959		4907760716	03/18/2025			22.38
001	THOMAS WALTERS	251827	04/15/2025	04/07/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	UMPIRE (1.5): 3/18/25		3131	04/02/2025			60.00
001	SOUTHERN PEST CONTROL INC	251829	04/15/2025	04/07/2025			605.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		171-459537	03/20/2025			605.00
001	TEC	251830	04/15/2025	04/08/2025			117.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1206081	04/01/2025			117.87
001	ACE DATA STORAGE INC	251831	04/15/2025	04/08/2025			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2025 SHREDDING SERVICE		0105221	04/01/2025			105.00
001	CATALIS COURTS AND LAND RECORDS LLC	251832	04/15/2025	04/08/2025			1,711.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	APR 2025 COURT SUPPORT		308347422	04/01/2025			1,711.50
001	VICTIMS OF HUMAN TRAFFICKING FUND	251833	04/15/2025	04/08/2025			55.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAR 2025 STATE ASSESSMENT		03312025	04/01/2025			55.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STATE TREASURER	251834	04/15/2025	04/08/2025			11,502.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAR 2025 COURT ASSESSMENT		03312025	04/01/2025			11,502.24
001	MS DEPT OF PUBLIC SAFETY	251835	04/15/2025	04/08/2025			833.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAR 2025 SPECIAL ASSESSMENTS		03312025	04/01/2025			833.25
001	MS DEPT OF PUBLIC SAFETY	251836	04/15/2025	04/08/2025			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	MAR 2025 INTERLOCK FEES		03312025	04/01/2025			50.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	251837	04/15/2025	04/08/2025			340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2025 ACCT 6006920		202503-1	04/01/2025			340.00
001	RJ YOUNG COMPANY LLC	251838	04/15/2025	04/08/2025			746.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	UNL-J9NI00-01 RENTAL FEE		INV7439873	04/01/2025			746.00
001	RJ YOUNG COMPANY LLC	251839	04/15/2025	04/08/2025			155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	UNL-J9T600-01 RENTAL FEE		INV7424145	03/24/2025			155.00
001	CENTERPOINT ENERGY	251841	04/15/2025	04/08/2025			57.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:02/24-03/24/25		11000885-1	03/31/2025			57.68
001	CENTERPOINT ENERGY	251842	04/15/2025	04/08/2025			52.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	AOUTH FIRE:02/24-03/24/25		11000999-0	03/31/2025			52.25
001	SPARKLIGHT	251843	04/15/2025	04/08/2025			96.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	APR 2025:SP BLDG 120793682		04012025	04/01/2025			96.73
001	SPARKLIGHT	251844	04/15/2025	04/08/2025			154.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	APR 2025:107571481		04012025	04/01/2025			154.20
001	SPARKLIGHT	251845	04/15/2025	04/08/2025			127.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	APR 2025:GARAGE 134679919		03202025	03/20/2025			127.95
001	SPARKLIGHT	251846	04/15/2025	04/08/2025			111.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	APR 2025:CFD 122024086		03232025	03/23/2025			111.66

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	251847	04/15/2025	04/08/2025			96.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	APR 2025:NFD 122024383		03232025	03/23/2025			96.71
001	SPARKLIGHT	251848	04/15/2025	04/08/2025			96.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	APR 2025:SFD 122025091		03232025	03/23/2025			96.71
001	SPARKLIGHT	251849	04/15/2025	04/08/2025			235.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	APR 2025:BACOT 135939403		03232025	03/23/2025			235.88
001	C SPIRE WIRELESS	251852	04/15/2025	04/08/2025			540.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-606	NCIC EQUIP CHGS 3000652433		652433-46	04/01/2025			540.00
001	C SPIRE WIRELESS	251853	04/15/2025	04/08/2025			1,247.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONE		0030759348	03/31/2025			49.01
	001-021-605	CITY MGR CELL PHONE		0030759348	03/31/2025			49.01
	001-040-605	ADMIN CELL PHONE		0030759348	03/31/2025			83.49
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	03/31/2025			259.06
	001-090-698	IPAD SERVICE (3)		0030759348	03/31/2025			103.44
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	03/31/2025			147.03
	001-161-605	FIRE CELL PHONES		0030759348	03/31/2025			147.03
	001-170-605	RECREATION CELL PHONES		0030759348	03/31/2025			254.89
	001-205-605	MAINT CELL PHONES		0030759348	03/31/2025			154.20
001	JACKSON COUNTY ADULT DETENTION CENTER	251856	04/15/2025	04/08/2025			2,915.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	MAR 2025 ADC CHGS		03312025	04/07/2025			2,915.00
001	LOWE'S	251872	04/15/2025	03/08/2025			1,281.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	CAUTION TAPE 300' (2)		998112	02/25/2025			24.66
	001-205-559	6" BENT FLOOR SCRPR (2)		997474	02/25/2025			84.88
	001-092-520	HERBICIDE; 4X100 LS FABRIC		998176	02/25/2025			82.61
	001-100-635	16CT 24X24 CEILING TILE		999897	02/26/2025			46.06
	001-092-520	2CF RED MULCH(40);LS PIN 75PK		999877	02/26/2025			166.38
	001-161-510	24" RS PUSH BROOM (3)		972930	02/27/2025			52.38
	001-205-559	PRESS WASH CONC;CM WSH BRUSH		972628	02/27/2025			55.04
	001-170-559	KB BOW RAKE(2); GLOVES (2)		972726	02/27/2025			113.84
	001-170-634	PEX FITTING: SPLASH PAD		985687	03/03/2025			12.90
	001-170-559	SFTY GLASSES(2);SIGN SUPPLIES		984243	03/03/2025			49.02
	001-205-559	DW 29PC DRILL BIT SET		989055	03/04/2025			56.98
	001-170-577	FILL VLV(2);ADA SIGN(2):BDAVIS		989464	03/05/2025			41.72
	001-170-639	2PK NUST; 5PK SCREWS: MOWERS		983425	03/06/2025			4.20
	001-170-639	HM 3/4" HEX BOLT (2): MOWERS		983425	03/06/2025			.30
	001-170-577	HD COMBO LOCK: B DAVIS		974319	03/10/2025			18.98
	001-170-639	STARTER CORD & HANDLE (2)		974534	03/10/2025			6.64

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWE'S	251872	04/15/2025	03/08/2025			1,281.45	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	2G TANK SPRAYER	976444	03/11/2025			16.13	
	001-161-559	50' RUBBER EXT CORD: NFD	977178	03/11/2025			35.98	
	001-161-559	20A 3W CONN; 2G SWTCH PLATE	977178	03/11/2025			11.12	
	001-092-586	1G CLOROX ALGAECIDE(2): FPN	979220	03/12/2025			32.26	
	001-170-634	10' CHAIN (6): SWING REPRS	979285	03/12/2025			109.92	
	001-170-510	19OZ LYSOL SPRAY (4)	979285	03/12/2025			33.36	
	001-170-559	SAFETY GLASSES TINTED	979976	03/12/2025			22.78	
	001-161-635	10PK OUTLET; 10PK 1G PLATE	974092	03/20/2025			13.00	
	001-161-635	10PK SWITCH PLATE	974092	03/20/2025			5.85	
	001-161-510	2PK BLEND MOP HEAD REFILL	974092	03/20/2025			16.61	
	001-161-559	KB PISTOL GRIP BLOW GUN	974092	03/20/2025			9.48	
	001-161-639	80CT ZP SELF TAP SCREWS	973922	03/20/2025			14.23	
	001-170-577	ORTHENE 12OZ FIRE ANT(10)	973775	03/20/2025			123.30	
	001-170-559	LANYARD(2); 2PK OFF ACTIVE	973775	03/20/2025			20.84	
001	CINTAS CORPORATION	251877	04/15/2025	04/09/2025			499.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	MAR 05 2025 MAINT	4223030504	03/05/2025			124.96	
	001-205-535	MAR 12 2025 MAINT	4223757355	03/12/2025			124.96	
	001-205-535	MAR 19 2025 MAINT	4224500935	03/19/2025			124.96	
	001-205-535	MAR 26 2025 MAINT	4225234482	03/26/2025			124.96	
001	SINGING RIVER ELECTRIC COOPERATIVE	251885	04/15/2025	04/09/2025			554.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-631	BACOT LIGHTS 10137	03192025	03/26/2025			338.60	
	001-201-629	SIGNAL LIGHTS 10138	03192025	03/26/2025			122.55	
	001-170-631	ROUNDAABOUT 102311004	03182025	03/25/2025			30.00	
	001-201-633	WM PAYNE 100245001	03182025	03/25/2025			63.38	
001	SINGING RIVER ELECTRIC COOPERATIVE	251886	04/15/2025	04/09/2025			307.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	SOUTH FD 76008001	03182025	03/26/2025			154.83	
	001-170-631	BACOT SPLASHPAD 103751001	03182025	03/26/2025			30.32	
	001-170-631	BACOT UPGRADES 113730001	03182025	03/26/2025			49.89	
	001-161-631	BACOT 114484001	03182025	03/26/2025			72.29	
001	SINGING RIVER ELECTRIC COOPERATIVE	251887	04/15/2025	04/09/2025			1,713.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION 66298004	03182025	03/25/2025			1,211.61	
	001-201-629	SIGNAL LIGHT 89113001	03182025	03/25/2025			64.87	
	001-170-631	CITY PARK RSTRMS 89912001	03182025	03/25/2025			113.57	
	001-201-633	STREET LIGHTS 90345002	03182025	03/25/2025			179.18	
	001-092-631	RECORDS BLDG 9079001	03182025	03/25/2025			91.48	
	001-170-631	FRAZIER RSTRMS 98546001	03182025	03/25/2025			52.74	
001	REYNOLDS WHOLESALE CO	251888	04/15/2025	04/09/2025			771.08	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	VB PAPER TOWELS 30 ROLLS (4)	78574	04/02/2025	250794		147.80	
	001-092-510	CS MF BROWN TOWELS (3)	78574	04/02/2025	250794		77.85	
	001-092-510	CS TISSUE 96 ROLLS (4)	78574	04/02/2025	250794		227.80	
	001-092-510	WH CAN LINER 30X36 200CT CS (2)	78574	04/02/2025	250794		57.90	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	251888	04/15/2025	04/09/2025			771.08	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	MOPHEADS 16OZ (2)	78574	04/02/2025	250794		13.00	
	001-092-510	WINDEX SPRAY 32OZ (6)	78574	04/02/2025	250794		31.74	
	001-092-510	PF GLOVE 100CT LG (2)	78574	04/02/2025	250794		17.90	
	001-092-510	FRAGRANCE DISPENSER (6)	78574	04/02/2025	250794		65.70	
	001-092-510	REFILL CARTRIDGE (6)	78574	04/02/2025	250794		35.70	
	001-092-510	DUST PAN	78574	04/02/2025	250794		18.95	
	001-092-510	MIST SPRAY 12CT	78574	04/02/2025	250794		69.00	
	001-092-510	TRIGGER SPRAYER (6)	78574	04/02/2025	250794		7.74	
001	A-1 AUTO PARTS & REPAIR INC	251890	04/15/2025	04/09/2025			260.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	CRIMPS (3): E4	27928	03/28/2025	250741		4.56	
	001-161-638	R134A FREON (10)	27928	03/28/2025	250741		113.30	
	001-161-638	13/32 HOSE (2)	27928	03/28/2025	250741		8.00	
	001-161-638	SHOP SUPPLIES	27928	03/28/2025	250741		3.00	
	001-161-638	AC VAC/RECHARGE	27928	03/28/2025	250741		43.95	
	001-161-638	REPR LINE	27928	03/28/2025	250741		85.00	
	001-161-638	HAZMAT	27928	03/28/2025	250741		3.00	
001	SUN HERALD ADVERTISING	251895	04/15/2025	04/09/2025			570.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-615	PUBL NOTICE: GPC 25-07-UDO	294664	03/31/2025	250633		50.66	
	001-040-615	BID AD: BELK CANOPY DEMO	294664	03/31/2025	250674		203.81	
	001-040-615	BID AD: MS SONGWRITERS PAC	294664	03/31/2025	250707		214.60	
	001-090-615	PUBL NOTICE: GPC 25-11-VAR	294664	03/31/2025	250717		50.34	
	001-090-615	PUBL NOTICE: GPC 25-12-SE	294664	03/31/2025	250717		51.15	
001	BOOT OUTLET LLC	251896	04/15/2025	04/09/2025			150.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	DUTY BOOTS: DODGEN, E	37284	03/18/2025	250668		150.00	
001	TIFFANY BAKER	251897	04/15/2025	04/09/2025			350.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	2HR PETTING ZOO: EASTER EVENT	1103	03/31/2025	250753		350.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	251898	04/15/2025	04/09/2025			876.29	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	LOGITECH M310 WRLS MOUSE	6026587554	03/12/2025	250695		16.49	
	001-100-500	CS 8.5X11 COPY PAPER (5)	6026587554	03/12/2025	250695		212.45	
	001-100-500	REMN 80A SY BLK TONER 2PK(3)	6026587554	03/12/2025	250695		235.02	
	001-030-559	8.5X11.75 NOTEPAD 12PK	6027107252	03/20/2025	250719		10.59	
	001-040-559	FILE POCKET LGL EXPAND 10CT	6027107252	03/20/2025	250719		68.80	
	001-040-559	AIR DUSTER 10OZ 4PK	6027107252	03/20/2025	250719		29.49	
	001-040-559	BOSTITCH DESKTOP STAPLER	6027107252	03/20/2025	250719		10.02	
	001-030-559	INV TAPE W/DISP 6PK	6027107252	03/20/2025	250719		12.71	
	001-040-559	LM B221H00 BLK HY TONER	6027107252	03/20/2025	250719		105.59	
	001-030-559	CLEAR LTR SZ CLIPBOARD	6027107252	03/20/2025	250719		1.97	
	001-022-559	PRESSBOARD CLASS FOLDER 10CT	6027107252	03/20/2025	250719		25.59	
	001-030-559	GLUE STICK WASHABLE 4PK	6027107252	03/20/2025	250719		1.57	
	001-030-559	BLK BALLPOINT PEN 60PK	6027107252	03/20/2025	250719		4.75	
	001-040-500	GREEN HIGHLIGHTER 12PK	6027750709	03/27/2025	250739		4.92	

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	251898	04/15/2025	04/09/2025			876.29	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	BRO TN-221 BLK SY TONER	6027750709	03/27/2025	250739		75.49	
	001-040-500	EXP WALLET FOLDER LGL 10PK	6027750709	03/27/2025	250739		43.11	
	001-030-559	CLEAR LETTER CLIPBOARD (9)	6027750709	03/27/2025	250739		17.73	
001	TURF MASTERS LAWN CARE INC	251900	04/15/2025	04/09/2025			412.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-503	50LB BAG QUICK DRY(25):BDAVIS	49689	03/31/2025	250748		412.50	
001	SPORTABOUT	251901	04/15/2025	04/09/2025			4,436.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-503	BASEBALL JERSEY LOGO/# (38)	12032	04/01/2025	250727		836.00	
	001-170-503	BASEBALL CAPS W/G (38)	12032	04/01/2025	250727		370.50	
	001-170-503	SOFTBALL JERSEY LOGO/# (44)	12032	04/01/2025	250727		968.00	
	001-170-503	SOFTBALL PANT (44)	12032	04/01/2025	250727		704.00	
	001-170-503	BELT (82)	12032	04/01/2025	250727		492.00	
	001-170-503	SOCK (82)	12032	04/01/2025	250727		487.90	
	001-170-503	COACH SHIRT (17)	12032	04/01/2025	250727		204.00	
	001-170-503	VISOR W/G (44)	12032	04/01/2025	250727		374.00	
001	REEVES COMPANY INC	251902	04/15/2025	04/09/2025			38.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	YD SERVING PIN	510162	03/17/2025	250691		18.13	
	001-100-535	#169 NAME PLATE	510162	03/17/2025	250691		15.23	
	001-100-535	SHIPPING	510162	03/17/2025	250691		4.97	
001	DANA SAFETY SUPPLY	251905	04/15/2025	04/09/2025			654.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	SETINA PUSH BUMPER: #13634	954958	03/19/2025	250597		469.56	
	001-100-638	SHIPPING	954958	03/19/2025	250597		185.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	251906	04/15/2025	04/09/2025			2,293.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	7" TAC BOOT: BOND,L	1198	03/19/2025	250605		100.00	
	001-100-535	BL CLASSACT SHIRT SS Nvy(2)	33991	03/12/2025	250579		109.98	
	001-100-535	POLY TROUSER Nvy (2)	33991	03/12/2025	250579		130.00	
	001-100-535	PIGGYBACK STRIPING Nvy(2)	33991	03/12/2025	250579		30.00	
	001-100-535	FLEXRS TAC Nvy PANT (3)	33990	03/12/2025	250578		237.00	
	001-100-535	BL CLASSACT SHIRT SS Nvy(2)	33990	03/12/2025	250578		109.98	
	001-100-535	SPORT TEK Nvy SHORT (5)	33990	03/12/2025	250578		54.95	
	001-100-535	PC SOFTSHELL JACKET (4)	33990	03/12/2025	250578		180.00	
	001-100-535	NAME/TEXT EMBROIDERY (4)	33990	03/12/2025	250578		24.00	
	001-100-535	HOODED REFLECT RAIN COAT	33990	03/12/2025	250578		89.00	
	001-100-535	SF BUCKLELESS DUTY BELT	33990	03/12/2025	250578		42.00	
	001-100-535	PA NAVY POLO K500 (3)	33990	03/12/2025	250578		57.00	
	001-100-535	LS ZIP POLY SHIRT Nvy	808	03/13/2025	250498		64.00	
	001-100-535	POLY TROUSERS 4-PKT Nvy	808	03/13/2025	250498		65.00	
	001-100-535	FLEXRS SS BASE SHIRT Nvy(3)	808	03/13/2025	250498		177.00	
	001-100-535	FLEXRS LS BASE SHIRT Nvy(3)	808	03/13/2025	250498		192.00	
	001-100-535	FLEXRS TAC PANT Nvy (3)	808	03/13/2025	250498		237.00	
	001-100-535	M VZ TAC PANT KHAKI (3)	808	03/13/2025	250498		295.00	
	001-100-535	ATAC DUTY BOOT: THURMAN	1245	03/28/2025	250736		100.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMAZON CAPITAL SERVICE	251907	04/15/2025	04/09/2025			45.15	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-559	M2 WIRELESS MICROPHONE	13HPTYJKKJ	04/08/2025	250747		95.00	
	001-094-559	62" PHONE TRIPOD STAND	13HPTYJKKJ	04/08/2025	250747		15.18	
	001-170-513	GARFIELD MOVIE DVD: CAMPOUT	1WJTMKKRMY	04/06/2025	250742		17.96	
	001-170-513	INSIDE OUT DVD: JUNE MOVIE	1WJTMKKRMY	04/06/2025	250742		23.96	
	001-170-513	MONSTERS UNIV DVD: OCT MOVIE	1WJTMKKRMY	04/06/2025	250742		11.98	
	001-170-513	STROKER ACE DVD: CRUISN MOVIE	1WJTMKKRMY	04/06/2025	250742		19.99	
	001-170-513	RTN CR: GARFIELD DVD	1K6XXVW4MY	04/08/2025	250742		-17.96	
	001-170-513	RTN CR: INSIDE OUT DVD	1K6XXVW4MY	04/08/2025	250742		-23.96	
	001-170-634	RTN CR: 12PK PEX ADPT FIT(2)	1XXGLNVLHK	03/25/2025			-97.00	
001	CANNON PAF LLC	251909	04/15/2025	04/09/2025			54.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	PLUG (4): FORD UNITS	250024	03/31/2025	250743		35.92	
	001-100-638	TUBE: UNIT 19591	249940	03/18/2025	250712		18.13	
001	OCCUPATIONAL HEALTH CENTER INC	251910	04/15/2025	04/09/2025			360.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	COC DRG SRN: WOODS, J	391754	04/03/2025	250643		70.00	
	001-161-604	PRE EMP PHYSICAL: WOODS, J	391754	04/03/2025	250643		75.00	
	001-161-604	PFT: WOODS, J	391754	04/03/2025	250643		45.00	
	001-100-604	ACADEMY PHYSICAL/EKG:THURMAN	391754	04/03/2025	250738		170.00	
001	AUDIOWAVE INC	251911	04/15/2025	04/09/2025			890.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	LABOR: INSTALL LEDS #12740	A 58691	03/28/2025	250745		590.00	
	001-100-638	4"STUD MNT SAE 6000 BLU (2)	A 58691	03/28/2025	250745		260.00	
	001-100-638	SHOP SUPPLIES: #12740	A 58691	03/28/2025	250745		40.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	251912	04/15/2025	04/09/2025			374.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-631	SPORTS PAVILION 6658205	03182025	03/25/2025			45.02	
	001-170-631	FITNESS TRAIL 109268001	03182025	03/25/2025			32.44	
	001-170-631	SRM PW BOX 8 104459007	03182025	03/25/2025			30.50	
	001-170-631	SRM VENUE 104312012	03182025	03/25/2025			30.00	
	001-170-631	DOLPHIN PW BOX 6 110759006	03182025	03/25/2025			30.00	
	001-161-631	MARTIN BLUFF FD 58380001	03172025	03/24/2025			162.43	
	001-092-631	CITY LIMIT SIGN 17546	03182025	03/25/2025			44.01	
001	SINGING RIVER ELECTRIC COOPERATIVE	251913	04/15/2025	04/09/2025			912.21	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST 94987002	03182025	03/25/2025			53.80	
	001-201-633	DOLPHIN ST 94988002	03182025	03/25/2025			56.03	
	001-201-633	DOLPHIN ST 94989002	03182025	03/25/2025			77.10	
	001-201-633	DOLPHIN ST 94990002	03182025	03/25/2025			685.06	
	001-092-631	BELK SIGN 97127001	03182025	03/25/2025			40.22	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	251917	04/15/2025	04/09/2025			2,673.33	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-090-525		UNL FUEL	NP68148794	03/31/2025			107.18
	001-100-525		UNL FUEL	NP68148794	03/31/2025			1,857.59
	001-161-525		UNL&DSL FUEL	NP68148794	03/31/2025			367.01
	001-170-525		UNL FUEL	NP68148794	03/31/2025			307.62
	001-205-525		UNL FUEL	NP68148794	03/31/2025			33.93
001	FUELMAN	251919	04/15/2025	04/09/2025			2,827.95	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-090-525		UNL FUEL	NP68224126	04/07/2025			96.79
	001-100-525		UNL FUEL	NP68224126	04/07/2025			1,959.95
	001-161-525		UNL&DSL FUEL	NP68224126	04/07/2025			363.14
	001-170-525		UNL&DSL FUEL	NP68224126	04/07/2025			326.86
	001-205-525		UNL&DSL FUEL	NP68224126	04/07/2025			81.21
001	D&H AUTO REPAIR & WRECKER SERVICE	251923	04/15/2025	04/10/2025			150.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-100-699		TOW GMC ENVOY: INVESTIGATION	3932	03/29/2025			150.00
FUND TOTAL	1 Claims	to	Checks	101 Total	259,109.91	Manual	Held	Total 259,109.91

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
002	COG 7M BOND ACCT	251924	04/15/2025	04/10/2025			275,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	002-900-950	TR FUNDS: MBLUFF F-130		04102025	04/10/2025		275,000.00	
FUND TOTAL	2 Claims	to	Checks	1 Total	275,000.00	Manual	Held	Total 275,000.00

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	A-1 TREE SERVICE INC	251789	04/15/2025	04/03/2025			1,200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	REMOVE LG DEAD TREE		04032025	04/03/2025			1,200.00
004	SPARKLIGHT	251851	04/15/2025	04/08/2025			3,431.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	3/05-3/19 ADJ SERV:140013863		03052025	03/19/2025			851.02
	004-510-699	3/20-4/19 NEW SERV:140013863		03202025	04/19/2025			2,580.00
FUND TOTAL	4 Claims	to	Checks	2 Total	4,631.02 Manual	Held	Total	4,631.02

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	GULF BREEZE CONSTRUCTION INC	251925	04/15/2025	04/10/2025			399,069.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-770	CONSTRUCTION 64.75%		29	04/02/2025			399,069.59
FUND TOTAL 130 Claims	to	Checks	1 Total	399,069.59	Manual		Held	Total 399,069.59

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	AD&S INC	251892	04/15/2025	04/09/2025			8,964.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	156-100-799	FINGERPRO ID CRIMINAL PKG	2502260115	03/18/2025	250434		4,895.00	
	156-100-799	CARD READER W/ SOFTWARE	2502260115	03/18/2025	250434		899.00	
	156-100-799	PRINT CLIENT	2502260115	03/18/2025	250434		550.00	
	156-100-799	PRINTER LEXMARK MS810DN-FBI	2502260115	03/18/2025	250434		1,395.00	
	156-100-799	INTEL I5 W11 PRO W/MONITOR	2502260115	03/18/2025	250434		1,195.00	
	156-100-799	SHIPPING	2502260115	03/18/2025	250434		30.00	
FUND TOTAL 156 Claims	to	Checks	1 Total	8,964.00	Manual	Held	Total	8,964.00

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	SOLAR CONTROL INC	251903	04/15/2025	04/09/2025			200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	WINDOW TINT: #12164	031825	03/25/2025	250721		150.00	
	157-100-799	WINDSHIELD TINT: #12164	031825	03/25/2025	250721		50.00	
FUND TOTAL 157 Claims	to	Checks	1 Total	200.00 Manual		Held	Total	200.00

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SPARKLIGHT	251850	04/15/2025	04/08/2025			126.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	APR 2025:SSP 136075116		03232025	03/23/2025			126.02
176	C SPIRE WIRELESS	251854	04/15/2025	04/08/2025			53.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	03/31/2025			53.18
176	LOWE'S	251873	04/15/2025	04/09/2025			159.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	37" C-STL BYPASS LOPPER		987292	03/04/2025			31.33
	176-170-639	WELD ANGLE; GLOVES; GRIND WHL		982611	03/13/2025			51.24
	176-170-559	PAINT;ADHESIVE:ARBOR MEMORIAL		982611	03/13/2025			19.91
	176-170-559	KB FGL DIG SHOVEL (2)		997446	03/18/2025			56.96
176	GRAND VIEW SECURITY LLC	251904	04/15/2025	04/09/2025			2,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	LABOR: REPR OP FOUNDATIONS		0310096185	03/31/2025	250635		1,250.00
	176-170-639	MAERIAL: CONCRETE; REBAR		0310096185	03/31/2025	250635		800.00
	176-170-639	EQUIPMENT: GATE SHEPARD PARK		0310096185	03/31/2025	250635		450.00
176	AMAZON CAPITAL SERVICE	251908	04/15/2025	04/09/2025			133.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	4" SEWER CAP (4): RV SITES		194CHG6GJ7	04/08/2025	250797		123.80
	176-170-586	SHIPPING		194CHG6GJ7	04/08/2025	250797		9.84
176	SINGING RIVER ELECTRIC COOPERATIVE	251914	04/15/2025	04/09/2025			3,044.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	HOUSE 76855002		03192025	03/26/2025			55.32
	176-170-631	PARK FACILITIES 76854002		03192025	03/26/2025			2,616.97
	176-170-631	DUMP STATION 109931001		03192025	03/26/2025			30.00
	176-170-631	SP WELCOME CENTER 108928002		03192025	03/26/2025			342.64
FUND TOTAL 176 Claims		to	Checks	6 Total	6,017.21 Manual	Held	Total	6,017.21

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
305	LOWE'S	251857	04/15/2025	03/08/2025			12,894.34	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	305-300-720	SIERRA 1PC SHOWER KIT (2)	985757	02/19/2025			2,072.68	
	305-300-720	DELTA MF SHOWER FAUCET (4)	985757	02/19/2025			543.72	
	305-300-720	2" SS SHOWER DRAIN (4)	985757	02/19/2025			65.80	
	305-300-720	PS 24" GRAY VANITY COMBO(4)	985757	02/19/2025			510.12	
	305-300-720	WEBBER 4" FAUCET SET (4)	985757	02/19/2025			92.36	
	305-300-720	23X29 VANITY MIRROR (4)	985757	02/19/2025			357.80	
	305-300-720	22" 3LT VANITY LIGHT (4)	985757	02/19/2025			130.20	
	305-300-720	WALL MOUNT TOWEL RING (4)	985757	02/19/2025			71.12	
	305-300-720	50CFM BATHROOM FAN (4)	985757	02/19/2025			83.68	
	305-300-720	2PC CHAIR HEIGHT TOILET (4)	985757	02/19/2025			338.96	
	305-300-720	4 EA: WAX RING;FLANGE;PTRAP	985757	02/19/2025			94.20	
	305-300-720	SS SUPPLY LINE:12"(4),20"(10)	985757	02/19/2025			82.56	
	305-300-720	190K PRPN TNKLSS WTR HEATER	985757	02/19/2025			979.25	
	305-300-720	100LB PROPANE CYLINDER	985757	02/19/2025			179.86	
	305-300-720	WTR HTR ISOLATION VALVE	985757	02/19/2025			113.25	
	305-300-720	ELKAY 15X15 SS SINK	985757	02/19/2025			122.76	
	305-300-720	UNIV LAVATORY ESCUTCHEON(14)	985757	02/19/2025			59.64	
	305-300-720	25PK PEX CRIMP BRASS TEE	985757	02/19/2025			54.11	
	305-300-720	25PK PEX CRIMP BRASS CPLG	985757	02/19/2025			30.13	
	305-300-720	PEX SWIVEL ADAPTER BRASS(4)	985757	02/19/2025			8.76	
	305-300-720	100PK PEX SS CLAMPS (2)	985757	02/19/2025			97.60	
	305-300-720	.5"X100' RED PEX-B PIPE	985757	02/19/2025			33.00	
	305-300-720	.5"X100' BLU PEX-B PIPE	985757	02/19/2025			33.00	
	305-300-720	PEX 1/4 TRN STOP ST VLV(14)	985757	02/19/2025			126.28	
	305-300-720	25PK PEX CRIMP 90D ELBOW BRS	985757	02/19/2025			43.27	
	305-300-720	PEX 90D SWVL ELBOW (8)	985757	02/19/2025			26.80	
	305-300-720	PEX 90D DROP EAR ELBOW(4)	985757	02/19/2025			28.84	
	305-300-720	4" 540L RECESSED LIGHT 6PK	985757	02/19/2025			85.63	
	305-300-720	2G ELEC BOX(4);1G ELEC BOX(4)	985757	02/19/2025			18.12	
	305-300-720	250' SIMPULL ELEC WIRE	985757	02/19/2025			122.76	
	305-300-720	VINYL PLANK FLOORING (57)	985757	02/19/2025			3,129.30	
	305-300-720	FLOOR SEAM BINDER (4)	971586	02/26/2025			92.60	
	305-300-720	SOLV CAULK(2);100CT WOODSCREW	971586	02/26/2025			31.29	
	305-300-720	75CT SP MTL SCREWS (3)	970466	02/26/2025			19.89	
	305-300-720	SIERRA 1PC SHOWER KIT	974417	03/10/2025			1,034.55	
	305-300-720	SIERRA 1PC SHOWER KIT	974546	03/10/2025			1,034.55	
	305-300-720	100A BRKR(2);CONDUIT FITGS(6)	979893	03/12/2025			189.86	
	305-300-720	1G BX(2);WALL OUTLET/PLATE(4)	999387	03/18/2025			79.48	
	305-300-720	10 PK TOGGLE SWITCH	999387	03/18/2025			7.74	
	305-300-720	9/16" METAL STAPLE 100PK	971214	03/19/2025			2.83	
	305-300-720	PLUMBING SUPPLIES: DWV PVC	975199	03/20/2025			167.05	
	305-300-720	PLUMBING SUPPLIES: DWV PVC	976525	03/21/2025			41.63	
	305-300-720	UNIV FLANGE(5);10' S40 PIPE	988049	03/24/2025			15.10	
	305-300-720	PS 24" GRAY VANITY COMBO	987217	03/24/2025			121.15	
	305-300-720	PLUMBING SUPPLIES: DWV PVC	987241	03/24/2025			448.59	
	305-300-720	RTN CR:24"GRAY VANITY COMBO	987146	03/24/2025			-127.53	
FUND TOTAL 305 Claims	to	Checks	1 Total	12,894.34	Manual	Held	Total	12,894.34

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
310	LOWE'S	251875	04/15/2025	04/09/2025			1,475.75	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	310-093-752	PAINT SUPPLIES; 90D CONDUIT	999927	02/26/2025			44.73	
	310-093-752	PAINT CHIP BRUSH (4)	985595	03/03/2025			5.64	
	310-093-752	4.5" STN SPG DOOR HENGE	987425	03/04/2025			12.90	
	310-093-752	PAINT SUPPLIES	992323	03/06/2025			26.07	
	310-093-752	GROUNDG LUG(3);8' 6G CU WIRE	980516	03/12/2025			24.27	
	310-093-752	PAINT SUPPLIES	983359	03/13/2025			5.97	
	310-093-752	PAINT SUPPLIES	985319	03/14/2025			4.73	
	310-093-752	100Z ROOF SEALANT	995645	03/17/2025			10.21	
	310-093-752	ROOF REPRS: SEALANT FLASHING	995717	03/17/2025			57.56	
	310-093-752	2-4-8 STUD(26): WALLS	997486	03/18/2025			82.68	
	310-093-752	2-4-8 STUD (20): WALLS	970584	03/19/2025			63.60	
	310-093-752	2-4-92 STUD (50): WALLS	976538	03/11/2025			158.50	
	310-093-752	1/2-4-8 DRYWALL PANEL(40)	976538	03/11/2025			873.20	
	310-093-752	JOINT TP(3);COMPOUND(2);SCREWS	976538	03/11/2025			105.69	
FUND TOTAL 310 Claims	to	Checks	1 Total	1,475.75 Manual		Held	Total	1,475.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	H2O INNOVATION OPERATION & MAINTENANCE	251774	04/15/2025	04/03/2025			183,082.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	MAR 2025 MAINT OPS		2025-03	03/31/2025			183,082.50
400	MICRO METHODS INC	251824	04/15/2025	04/07/2025			70.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	TSS MONTHLY SAMPLE		2504091186	04/07/2025			70.00
400	HENZE ENTERPRISES INC	251826	04/15/2025	04/07/2025			1,897.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	3 CY TOPSOIL: STARFISH REPR		33461	04/01/2025			60.00
	400-651-585	3 CY RAP: CARTER REPR		33461	04/01/2025			120.00
	400-651-585	21 CY FILL: BEASLEY TAPS		33461	04/01/2025			315.00
	400-651-585	3 CY TOPSOIL: CARTER REPR		33461	04/01/2025			60.00
	400-651-683	30 CY RAP: OST DRAINAGE		33461	04/01/2025			1,200.00
	400-651-585	6 CY FILL: HOLLY REPR		33461	04/01/2025			90.00
	400-651-683	3.5 CY FILL: RAINTREE DRAINAGE		33461	04/01/2025			52.50
400	ARISTA INFORMATION SYSTEMS INC	251828	04/15/2025	04/07/2025			9,794.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FEB 2025 PRINTING 2067001		0011564	02/28/2025			1,129.55
	400-650-698	FEB 2025 POSTAGE 2067001		0011564	02/28/2025			3,763.18
	400-650-698	MAR 2025 PRINTING 2067001		0011741	03/31/2025			1,132.10
	400-650-698	MAR 2025 POSTAGE 2067001		0011741	03/31/2025			3,769.71
400	RJ YOUNG COMPANY LLC	251840	04/15/2025	04/08/2025			225.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UNL-J9T500-01 RENTAL FEE		INV7439874	04/01/2025			225.00
400	C SPIRE WIRELESS	251855	04/15/2025	04/08/2025			147.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONES (3)		0030759348	03/31/2025			147.03
400	LOWE'S	251874	04/15/2025	04/09/2025			594.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	40LB GRASS BLEND (2)		971321	02/26/2025			159.56
	400-650-559	SCREWDRIVER(2);2'S40 PIPE(2)		974066	02/27/2025			20.80
	400-650-559	MRKG SPRAY PAINT BLUE (3)		974066	02/27/2025			28.44
	400-650-586	GE T8 2-BULB LIGHT BALLAST(2)		975223	02/28/2025			66.46
	400-651-581	80LB QUIKRETE (3): BEASLEY		975582	02/28/2025			15.63
	400-651-581	80LB QUIKRETE(16): WELL PADS		994675	03/07/2025			83.36
	400-651-581	5LB SCREWS;2-4 STUD(12):WPADS		994675	03/07/2025			66.52
	400-651-584	4X3 PVC DWV CPLG (3): LARK		975378	03/10/2025			42.42
	400-651-585	40LB GRASS BLEND		973580	03/20/2025			79.78
	400-651-683	4X4 STUD;SS LNK(2);EYE BOLT(2)		973561	03/20/2025			31.65
400	MISSION COMMUNICATIONS LLC	251876	04/15/2025	04/09/2025			14,500.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: DARTMOUTH LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: JOHNSTON LS		2007104	04/08/2025			626.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MISSION COMMUNICATIONS LLC	251876	04/15/2025	04/09/2025			14,500.80	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	RENEWAL: BUCKS RD LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: GRAVELINE LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: WESTGATE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: OST (CSX) LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: BROWN RD LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: ROBINSON STILL LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: M BLUFF LS		2007104	04/08/2025			563.40
	400-651-698	RENEWAL: STANFIELD LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: KINGFISHER LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: ENARCH LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: HASTINGS LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: FARRIGUT LAKE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: LARK LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: SINGING PINE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: FISH HAWK LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: HOME OF GRACE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: WHITEWOOD LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: GREYCLIFFE LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: SPANISH OAK LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: KINGSLEA LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: MAGNOLIA BLUFF LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: COTTITA LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: BROOKSIDE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: FAIRWAY LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: TIMBER LANE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: MEADOWDALE LS		2007104	04/08/2025			387.00
	400-651-698	RENEWAL: #26 OST LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: #14 LS		2007104	04/08/2025			626.00
	400-651-698	RENEWAL: THE SOUND LS		2007104	04/08/2025			563.40
400	ACTION PRINTING CENTER INC	251889	04/15/2025	04/09/2025			242.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	750 W/S APPLICATIONS		4841	04/02/2025	250702		242.10
400	SOUTHERN PIPE & SUPPLY CO INC	251891	04/15/2025	04/09/2025			10,548.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	2HP GRINDER PUMP (2)		597468-00	03/21/2025	250705		3,598.00
	400-651-581	BLUE MARK FLAG 100CT (30)		571241-00	03/24/2025	250694		420.00
	400-651-583	GREEN MARK FLAG 100CT (30)		571241-00	03/24/2025	250694		420.00
	400-651-581	WHITE MARK FLAG 100CT (20)		571241-00	03/24/2025	250694		280.00
	400-651-581	4" 150# SS FLANGE PACK (16)		571241-00	03/24/2025	250694		458.40
	400-651-581	4" MJ 90 BEND (2)		571241-00	03/24/2025	250694		174.24
	400-651-581	6X4 MJ REDUCER (2)		571241-00	03/24/2025	250694		173.20
	400-651-581	6X4 MJ REDUCER (2)		571241-00	03/24/2025	250694		173.20
	400-651-581	6X4 FLG REDUCER IMPORT (2)		571241-00	03/24/2025	250694		373.02
	400-651-581	5/8X3/4 PLB DIRECT METER (24)		630076-00	03/28/2025	250725		1,911.60
	400-651-581	3/4 MTR SWV CURB STOP (12)		630076-00	03/28/2025	250725		989.64
	400-651-581	1" PLB DIRECT METER (4)		630076-00	03/28/2025	250725		676.00
	400-651-581	1X3/4X1 MTR SWV CURB STOP (6)		630076-00	03/28/2025	250725		901.56

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COAST CHLORINATOR & PUMP CO INC	251893	04/15/2025	04/09/2025			701.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-582	KIT PM VR 200 SERIES:ION PLNT	78661	04/03/2025	250777		158.00	
	400-651-582	INLET CAPSULE ASSY PM KIT	78661	04/03/2025	250777		53.00	
	400-651-582	FLOW TUBE	78661	04/03/2025	250777		5.00	
	400-651-582	TUBING CONNECTOR 1/4X3/8 (2)	78661	04/03/2025	250777		32.00	
	400-651-582	SHOP LABOR S/N:8851	78661	04/03/2025	250777		125.00	
	400-651-582	KIT MAINT 480 VRS	78661	04/03/2025	250777		128.00	
	400-651-582	INLET CAPSULE ASSY PM KIT	78661	04/03/2025	250777		53.00	
	400-651-582	FLOW TUBE	78661	04/03/2025	250777		5.00	
	400-651-582	TUBING CONNECTOR 1/4X3/8 (2)	78661	04/03/2025	250777		32.00	
	400-651-582	SHOP LABOR S/N:6795	78661	04/03/2025	250777		110.00	
400	BAY MOTOR WINDING INC	251894	04/15/2025	04/09/2025			982.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	F-S50NO 50' OPEN FLOAT (15)	0133817	03/26/2025	250720		900.00	
	400-651-584	FREIGHT	0133817	03/26/2025	250720		82.25	
400	CITY ELECTRIC SUPPLY CO	251899	04/15/2025	04/09/2025			1,375.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	12-10 AWG NYLON DISC (50)	PAS/101022	03/17/2025	250724		37.50	
	400-651-584	35/5 440V DUAL RUN CAP:FRENCH	PAS/101022	03/17/2025	250724		18.99	
	400-651-581	600V 2A CC FUSE(10):WESTGATE	PAS/101011	03/17/2025	250703		192.00	
	400-651-581	100A 3P 1N01NC 120VAC COIL	PAS/101011	03/17/2025	250703		597.65	
	400-651-581	OL RELAY 63-85A W/MCG-75	PAS/101011	03/17/2025	250703		140.71	
	400-651-581	480-120V TRNSFRMR:WESTGATE 2	PAS/101145	03/20/2025	250711		389.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	251915	04/15/2025	04/09/2025			1,188.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STATION 114260001	03182025	03/26/2025			1,084.91	
	400-651-631	LIFT STATION 89627001	03172025	03/24/2025			73.14	
	400-651-631	LIFT STATION 89702001	03172025	03/24/2025			30.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	251916	04/15/2025	04/09/2025			5,221.38	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STNS 114046001	03182025	03/25/2025			1,165.54	
	400-651-631	IONIZATION PLANT 99216002	03182025	03/25/2025			214.22	
	400-651-631	LIFT STNS 17875	03192025	03/26/2025			277.46	
	400-651-631	LIFT STNS 17883	03192025	03/26/2025			2,344.21	
	400-651-631	LIFT STNS 17884	03192025	03/26/2025			1,219.95	
400	FUELMAN	251918	04/15/2025	04/09/2025			108.38	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP68148794	03/31/2025			108.38	
400	FUELMAN	251920	04/15/2025	04/09/2025			171.89	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP68224126	04/07/2025			171.89	
FUND TOTAL 400 Claims		to	Checks	17 Total	230,851.75 Manual	Held	Total	230,851.75

Docket of Claims
Release date from 04/15/2025 thru 04/15/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	251785	04/15/2025	04/03/2025			172,683.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	MAR 2025 RES GARBAGE (6337)		0001464356	03/31/2025			172,683.26
FUND TOTAL 404 Claims	to	Checks	1 Total	172,683.26	Manual	Held	Total	172,683.26

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	101 Total	259,109.91 Manual	Held	Total	259,109.91
FUND 2 Claims	to	Checks	1 Total	275,000.00 Manual	Held	Total	275,000.00
FUND 4 Claims	to	Checks	2 Total	4,631.02 Manual	Held	Total	4,631.02
FUND 130 Claims	to	Checks	1 Total	399,069.59 Manual	Held	Total	399,069.59
FUND 156 Claims	to	Checks	1 Total	8,964.00 Manual	Held	Total	8,964.00
FUND 157 Claims	to	Checks	1 Total	200.00 Manual	Held	Total	200.00
FUND 176 Claims	to	Checks	6 Total	6,017.21 Manual	Held	Total	6,017.21
FUND 305 Claims	to	Checks	1 Total	12,894.34 Manual	Held	Total	12,894.34
FUND 310 Claims	to	Checks	1 Total	1,475.75 Manual	Held	Total	1,475.75
FUND 400 Claims	to	Checks	17 Total	230,851.75 Manual	Held	Total	230,851.75
FUND 404 Claims	to	Checks	1 Total	172,683.26 Manual	Held	Total	172,683.26
Total for all Funds			Checks	133 Total	1,370,896.83 Manual	Held	Total 1,370,896.83

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: April 15, 2025
Title: Approval of Minutes from the Regular Council Meeting held April 1, 2025

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Regular Council Meetings held April 1, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held April 1, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

Tuesday
April 1, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held April 1, 2025 at 6:30pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Adam Colledge, Cameron George, Richard Jackson, Gordon Gollott, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Councilman Rusty Anderson.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
April 1, 2025 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Food Trucks and Egg-ventures, including a petting zoo and Easter egg hunt, will be April 5, 2025 starting at 11am at the former Singing River Mall Property.
2. Shepard State Park Community Campout will be April 12th through April 13th, with check-in beginning at 1pm.
3. Tasty Thursday will be April 24, 2025, starting at 11am at the former Singing River Mall Property.

IV. Presentation Agenda

1. A Proclamation recognizing Child Abuse Prevention and Awareness Month

V. Business Agenda

1. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
--------------------------	-----------------------	--------------------------	--	--------------------------	---	--------------------------	------

VI. Consent Agenda (All items approved in one motion)

1. **Approval of Minutes from the Recessed Council Meetings held March 14, 2025 and March 18, 2025**
2. **Receive February 2025 Privilege License Reports**
3. **Receive January 2025 Finance Reports**
4. **Annual Renewal of the Contract with Singing River Services for the Life Care Plus Program**
5. **Approval of Change Order No. 3 (summary) to decrease the contract amount for the Hwy 90 Sanitary Sewer and Water Lines-Singing River Mall Project**
6. **Approval of Change Order No. 3 (summary) to decrease the contract amount for the Sanitary Sewer Rehabilitation Phase II - College Park, Guillotville Rd and Valleywood Subdivision Project**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Recess until April 15, 2025 at 11:30am
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 6:30pm.

Councilman Gollott made the motion to approve the agenda order with the following revisions:

1. Correction to Consent Agenda Item 1 – Approval of minutes from Recessed Council Meeting held March 15, 2025.

Councilman Elbin seconded the motion. The vote was carried unanimously.

Announcements

1. Food Trucks and Egg-ventures, including a petting zoo and Easter egg hunt, will be April 5, 2025 starting at 11am at the former Singing River Mall Property.
2. Shepard State Park Community Campout will be April 12th through April 13th, with check-in beginning at 1pm.
3. Tasty Thursday will be April 24, 2025, starting at 11am at the former Singing River Mall Property.

Presentation

1. Proclamation recognizing Child Abuse Prevention and Awareness Month
-



GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

SINGING RIVER MALL PROPERTY

2800 HWY 90 GAUTIER, MS

JACKSON COUNTY & THE CITY OF GAUTIER



SHEPARD STATE PARK COMMUNITY CAMPOUT



Free community event for all ages.

Bring your own tent, camping gear & personal items.

- April 12 & 13, 2025
- Check-In starts at 1pm
- Outdoor/Camp Games - 3pm
- Bonfire/S'mores - 6pm
- Movie/Popcorn - 7:30pm
- Morning Hike - Sunday 7am
- Rental tents available
- Dinner, S'mores & Breakfast will be provided

Registration Required :



Tent Rental



**State of Mississippi
City of Gautier**

PROCLAMATION

A Proclamation recognizing Child Abuse Prevention and Awareness Month

WHEREAS, children are vital to our City's future success, prosperity and quality of life as well as being our most vulnerable assets;

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

WHEREAS, City of Gautier prides itself on giving back to the community, contributing to the quality of life among our citizens; and

WHEREAS, CASA of Southeast Mississippi, in association with the National Court Appointed Special Advocate (CASA) Association, speaks for the best interests of abused and neglected children who are involved in the juvenile courts; and

WHEREAS, through a national effort, City of Gautier community members are encouraged to join together to raise awareness for those children that have fallen victim to abuse and neglect throughout the month of April; and

WHEREAS, this effort will give abused and neglected children in our community, and around the county, a chance for a safe and positive future.

NOW, THEREFORE, WE, the Mayor and City Council for the City of Gautier, Mississippi, by virtue of the authority vested in me, do hereby proclaim April, 2025 as

CHILD ABUSE PREVENTION AND AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 1st, day of April, 2025.

Mayor Casey Vaughan
City of Gautier, Mississippi

Councilman Colledge made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 061-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: Casey Vaughan
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GLOBALSTAR	251651	04/01/2025	03/24/2025			103.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0087840525	03/16/2025			103.89
001	AT&T	251652	04/01/2025	03/24/2025			5,482.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	03/14/2025			5,482.28
001	SPARKLIGHT	251654	04/01/2025	03/24/2025			132.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2025:POLICE 107718371		03082025	03/08/2025			132.95
001	SPARKLIGHT	251656	04/01/2025	03/24/2025			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2025:CBL BOX 118476316		03082025	03/08/2025			62.38
001	C SPIRE WIRELESS	251659	04/01/2025	03/24/2025			696.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	03/11/2025			490.01
	001-100-606	DATA CARDS (6)		0032680896	03/11/2025			206.88
001	SINGING RIVER ELECTRIC COOPERATIVE	251660	04/01/2025	03/24/2025			668.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		02182025	02/25/2025			182.03
	001-170-631	BACOT SPLASHPAD 103751001		02182025	02/25/2025			32.74
	001-170-631	BACOT UPGRADES 113730001		02182025	02/25/2025			53.95
	001-170-631	BACOT 114484001		02182025	02/25/2025			44.75
	001-161-631	BROWN FD 95237002		03152025	03/21/2025			355.51
001	FUELMAN	251663	04/01/2025	03/25/2025			2,669.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP68099329	03/17/2025			72.38
	001-100-525	UNL FUEL		NP68099329	03/17/2025			1,810.21
	001-161-525	UNL&DSL FUEL		NP68099329	03/17/2025			403.66
	001-170-525	UNL&DSL FUEL		NP68099329	03/17/2025			271.04
	001-205-525	UNL&DSL FUEL		NP68099329	03/17/2025			112.49
001	FUELMAN	251665	04/01/2025	03/25/2025			2,454.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP68127213	03/24/2025			78.90
	001-100-525	UNL FUEL		NP68127213	03/24/2025			1,978.38
	001-161-525	DSL DUEL		NP68127213	03/24/2025			236.64
	001-170-525	UNL FUEL		NP68127213	03/24/2025			160.96
001	ACE CONTRACTORS INC	251667	04/01/2025	03/25/2025			1,400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-577	REPR LIGHTS: BUDDY DAVIS		2055	03/18/2025			1,400.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACE HARDWARE OF OCEAN SPRINGS	251668	04/01/2025	03/25/2025			10.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	DUP KEY (4): BDAVIS RESTRMS		41433693	03/19/2025			6.56
	001-170-559	KEY TAGS W/RNG(4):BD RESTRMS		41433693	03/19/2025			3.56
001	AGJ SYSTEMS & NETWORKS INC	251669	04/01/2025	03/25/2025			7,769.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	APR 2025: MSP COMPLETE CARE		MSP-121866	04/01/2025			6,200.00
	001-092-606	APR 2025: MS365 EXC (78)		121647	04/01/2025			429.00
	001-092-606	APR 2025: MS365 BUS (32)		121647	04/01/2025			464.00
	001-092-606	APR 2025: LITIGATN HOLD (17)		121647	04/01/2025			76.50
	001-092-606	APR 2025: BACKUP SERVER (2)		121679	04/01/2025			600.00
001	DELTA COMPUTER SYSTEMS INC	251670	04/01/2025	03/25/2025			690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	APR 2025 ACCT SOFTWARE MAINT		DHLMN17029	03/15/2025			490.00
	001-092-606	APR 2025 PRIV LIC SW MAINT		DHLMN17030	03/15/2025			200.00
001	PSYCHOLOGICAL RESOURCES INC	251671	04/01/2025	03/25/2025			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PSYCH EVALUATION		2503037	03/06/2025			150.00
001	SOUTHERN AUTOMATED SYSTEMS INC	251672	04/01/2025	03/25/2025			50,319.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-704	OMNI COURT MGT: 2ND PMT		202503019	03/19/2025			50,319.90
001	WARREN PAVING INC	251673	04/01/2025	03/25/2025			848.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	3.21 TNS ASPHALT: POTHOLE		104345	03/13/2025			293.72
	001-201-576	3.03 TNS ASPHALT: POTHOLE		104358	03/14/2025			277.25
	001-201-576	3.03 TNS ASPHALT: POTHOLE		104358	03/14/2025			277.25
001	RIDGDELL BROS INC	251674	04/01/2025	03/25/2025			2,604.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-520	APR 2025 BED MNT: ENT SIGNS		23084071	03/24/2025			1,006.66
	001-201-679	APR 2025 LAWN MNT: S HWY 90		23084070	03/24/2025			615.00
	001-201-679	APR 2025 LAWN MNT:HWY 90 INTS		23084068	03/24/2025			983.33
001	USA SOFTBALL OF SOUTH MS	251687	04/01/2025	03/25/2025			120.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-503	USA SOFTBALL SANCTIONING (4)		2508	03/24/2025			120.00
001	SEYMOUR ENGINEERING PLLC	251689	04/01/2025	03/26/2025			20,757.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-603	CA/RPR: SS MAINS 80%		9359	03/25/2025			20,757.00
001	VULCAN CONSTRUCTION MATERIAL LLC	251695	04/01/2025	03/26/2025			1,505.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	35.01 TN MS610: C BYRD REPR		3008787	03/25/2025			1,505.43

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	251705	04/01/2025	03/26/2025			502.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-510	DAWN DETERGENT 38OZ (6)	78514	03/24/2025	250730		41.70	
	001-161-510	BLEACH GAL (6)	78514	03/24/2025	250730		25.95	
	001-161-510	38X58 CAN LINER 100CT (4)	78514	03/24/2025	250730		139.80	
	001-161-510	COMET POWDER 21OZ (12)	78514	03/24/2025	250730		20.28	
	001-161-510	LYSOL DISINFECT SPRAY (12)	78514	03/24/2025	250730		83.88	
	001-161-510	PINE SOL 80OZ (6)	78514	03/24/2025	250730		58.50	
	001-170-513	PREMIX POPCORN BAGS 24CT	78519	03/25/2025	250732		44.00	
	001-170-559	BISTRO BRN HANDLE BAG 250CT	78510	03/21/2025	250723		88.00	
001	CUSTOM PRODUCTS CORPORATION	251707	04/01/2025	03/26/2025			2,855.62	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	STREET SIGN (35)	INV23967	03/12/2025	250679		1,130.50	
	001-201-565	SHIPPING: #QUO18705	INV23967	03/12/2025	250679		51.98	
	001-201-565	STREET SIGN (50)	INV24504	03/21/2025	250708		1,615.00	
	001-201-565	SHIPPING: #QUO19099	INV24504	03/21/2025	250708		58.14	
001	PHOENIX ENVIRONMENTAL DESIGN INC	251713	04/01/2025	03/26/2025			1,575.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	ROUND UP QKPRO 6.8LB JUG(15)	CD-001	03/11/2025	250638		1,575.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	251714	04/01/2025	03/26/2025			118.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	12CT LGL BANKER BOX W/LID	6024308459	02/14/2025	250583		85.22	
	001-022-500	12CT LGL BANKER BOX W/LID	6024308459	02/14/2025	250583		85.22	
	001-040-500	RTN CR: LGL FILE BOX 10PK	6026801275	03/15/2025	250583		-19.58	
	001-022-500	RTN CR: BANKER BOX LGL 12CT	6026801275	03/15/2025	250583		-32.76	
001	WARING OIL COMPANY LLC	251716	04/01/2025	03/26/2025			3,056.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	87 OCTANE GAS: 1250 GLS	405762	03/11/2025	250634		3,056.25	
001	MES SERVICE COMPANCY LLC	251718	04/01/2025	03/26/2025			846.51	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	RESCUE TOOL M-LT PUMP SERV	IN2217977	03/12/2025	250615		90.00	
	001-161-639	RESCUE TOOL M-LT TOOL SERV(3)	IN2217977	03/12/2025	250615		165.00	
	001-161-639	SHOP SUPPLIES FEE	IN2217977	03/12/2025	250615		25.00	
	001-161-639	RESCUE TOOL SERV CALL	IN2217977	03/12/2025	250615		180.00	
	001-161-639	MINI CUTTER SEAL KIT	IN2217977	03/12/2025	250615		248.51	
	001-161-639	LABOR: HYD TOOL SERV	IN2217977	03/12/2025	250615		138.00	
001	AMAZON CAPITAL SERVICE	251719	04/01/2025	03/26/2025			39.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-503	50CT B-BALL LINEUP CARD(4)	1P36XF6N6H	03/17/2025	250699		39.96	
001	AGJ SYSTEMS & NETWORKS INC	251722	04/01/2025	03/26/2025			280.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-559	DELL DOCK: KING, S	121317	03/14/2025	250673		280.31	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CANNON PAF LLC	251723	04/01/2025	03/26/2025			47,273.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-740	'25 FORD INTERCEPTOR V#52164		125627	03/15/2025	250075	47,273.00	
001	ABSOLUTE SOLUTIONS	251724	04/01/2025	03/26/2025			547.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-030-559	MAIL BACK ENVELOPE (100)		201344	02/28/2025	250627	90.00	
	001-030-559	MAIL OUT ENVELOPE (100)		201344	02/28/2025	250627	175.00	
	001-030-559	SHIPPING		201344	02/28/2025	250627	38.42	
	001-030-559	NOT APPEARING BEFORE ENV(100)		201372	03/06/2025	250627	225.00	
	001-030-559	SHIPPING		201372	03/06/2025	250627	19.21	
001	SINGING RIVER ELECTRIC COOPERATIVE	251730	04/01/2025	03/26/2025			10,090.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		03182025	03/25/2025		7,026.67	
	001-201-633	WM PAYNE 10045-100244008		03182025	03/25/2025		55.07	
	001-092-631	CITY HALL 10054		03182025	03/25/2025		1,089.42	
	001-170-631	FRAZIER PARK 10054		03182025	03/25/2025		60.96	
	001-170-631	SENIOR BLDG 10054		03182025	03/25/2025		269.03	
	001-161-631	CENTRAL FD 10054		03182025	03/25/2025		252.31	
	001-092-631	PUBLIC WORKS 10054		03182025	03/25/2025		239.32	
	001-092-631	HWY 90 SIGN 10054		03182025	03/25/2025		35.43	
	001-170-631	CITY PARK 10054		03182025	03/25/2025		245.39	
	001-201-629	SIGNAL LIGHT 10054		03182025	03/25/2025		817.24	
001	AT&T	251731	04/01/2025	03/26/2025			37.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC MONITORING		2284970262	03/14/2025		37.81	
FUND TOTAL	1 Claims	to	Checks	31 Total	165,670.33 Manual	Held	Total	165,670.33

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	SUNCOAST INFRASTRUCTURE INC	251683	04/01/2025	03/25/2025			50,782.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-726-768	SS REHAB PH2 85.41%		5	03/19/2025			50,782.91
FUND TOTAL	3 Claims	to	Checks	1 Total	50,782.91	Manual	Held	Total 50,782.91

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
004	RIDGDELL BROS INC	251675	04/01/2025	03/25/2025			5,140.74		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	004-510-680	APR 2025 LAWN MNT: SOUND		23084069	03/24/2025			3,695.83	
	004-510-699	APR 2025 GNAT-INSECT APPL		23084072	03/24/2025			267.00	
	004-510-680	APR 2025 CHEMICAL APP: SOUND		23084073	03/24/2025			1,177.91	
004	TAPPER SECURITY INC	251676	04/01/2025	03/25/2025			75.00		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	004-510-699	SERV CALL: CAMERAS		169528	03/18/2025			75.00	
004	MISSISSIPPI POWER	251677	04/01/2025	03/25/2025			4,972.00		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	004-510-628	MAR 2025 LEASE: SOUND		0945635021	03/20/2025			4,972.00	
FUND TOTAL	4 Claims	to	Checks	3 Total	10,187.74	Manual	Held	Total	10,187.74

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	C SPIRE WIRELESS	251658	04/01/2025	03/24/2025			896.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-606	MODEM PLAN (26) JAN 25		01032025	02/02/2025			896.48
156	AMAZON CAPITAL SERVICE	251720	04/01/2025	03/26/2025			117.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	MOTORCYCLE COVER WP (4)		1CLTWLDGGT	03/21/2025	250716		123.96
	156-100-799	PROMOTION APPLIED		1CLTWLDGGT	03/21/2025	250716		-6.20
FUND TOTAL 156 Claims	to	Checks	2 Total	1,014.24	Manual	Held	Total	1,014.24

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	RUSSOM'S REDSTONE INC	251712	04/01/2025	03/26/2025			57,080.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	2025 HARLEY FLHTP V#13828		15548	03/24/2025	250215	28,540.40	
	157-100-799	2025 HARLEY FLHTP V#09455		15612	03/24/2025	250215	28,540.40	
FUND TOTAL 157 Claims	to	Checks	1 Total	57,080.80	Manual	Held	Total	57,080.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	SUNBELT FIRE INC	251706	04/01/2025	03/26/2025			1,406.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-702	2.5"NST YLW HYDPRO DIFFSR(2)		00024023	03/14/2025	250616		1,376.00
	160-161-702	FREIGHT		00024023	03/14/2025	250616		30.00
FUND TOTAL 160 Claims	to	Checks	1 Total	1,406.00	Manual	Held	Total	1,406.00

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	251696	04/01/2025	03/26/2025			18,752.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		MAR 2025	03/21/2025		18,752.25	
FUND TOTAL 172 Claims	to	Checks	1 Total	18,752.25	Manual	Held	Total	18,752.25

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
173	SEYMOUR ENGINEERING PLLC	251690	04/01/2025	03/26/2025			1,971.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	173-300-762	TASK ORDER #1 85%		9358	03/25/2025			1,971.25
FUND TOTAL 173 Claims	to	Checks	1 Total	1,971.25 Manual		Held	Total	1,971.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	251661	04/01/2025	03/24/2025			621.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	HOUSE 76855002		02192025	02/25/2025			55.32
	176-170-631	SP WELCOME CENTER 108928002		02192025	02/25/2025			536.28
	176-170-631	DUMP STATION 109931001		02192025	02/25/2025			30.00
176	AD2 INC	251678	04/01/2025	03/25/2025			702.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE MAR 2025		4141	03/15/2025			52.20
	176-170-699	SHOPPING CART		4141	03/15/2025			300.00
	176-170-699	WEBSITE MAINT 02/15-03/14/25		4141	03/15/2025			350.00
176	ACE HARDWARE OF OCEAN SPRINGS	251717	04/01/2025	03/26/2025			140.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-702	BLOWER BG 50 HANDHELD		41413368	01/14/2025	250452		140.79
176	AMAZON CAPITAL SERVICE	251721	04/01/2025	03/26/2025			169.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	SOLAR HANGING LANTERN (2)		1VJJKW3M3C	03/14/2025	250693		19.98
	176-170-541	6 PC SPA GIFT BASKET		1VJJKW3M3C	03/14/2025	250693		19.99
	176-170-541	CONNECT 4 BOARD GAME		1VJJKW3M3C	03/14/2025	250693		9.49
	176-170-541	4PC CAMPING DISH TOWEL (2)		1VJJKW3M3C	03/14/2025	250693		31.98
	176-170-541	DISCOUNT		1VJJKW3M3C	03/14/2025	250693		-1.60
	176-170-541	MS CUTTING BOARD 11X8.75(4)		1P9DPG4Q63	03/14/2025	250700		59.96
	176-170-541	MS CUTTING BOARD 16.5X9.75		1P9DPG4Q63	03/14/2025	250700		29.99
176	AT&T	251732	04/01/2025	03/26/2025			179.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MTHLY SERVICE 2 LINES		2284972244	03/14/2025			179.90
176	SPARKLIGHT	251735	04/01/2025	03/27/2025			219.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	APR 2025:SSP 132698937		03202025	03/20/2025			219.39
FUND TOTAL 176 Claims		to	Checks	6 Total	2,033.67 Manual	Held	Total	2,033.67

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
177	ACE CONTRACTORS INC	251679	04/01/2025	03/25/2025			400.00	
	Account Number 177-176-763	Description		Invoice #	Date	P.O.	Amount	
		REPR POWER PEDESTAL:27,28,29		2054	03/18/2025			400.00
177	SEYMOUR ENGINEERING PLLC	251692	04/01/2025	03/26/2025			3,250.00	
	Account Number 177-176-763	Description		Invoice #	Date	P.O.	Amount	
		CONST ADMIN/RPR 100%		9357	03/25/2025			3,250.00
FUND TOTAL 177 Claims to		Checks	2 Total	3,650.00	Manual	Held	Total	3,650.00

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
250	FIRST NATIONAL BANK TRUST DEPT	251684	04/01/2025	03/25/2025			227,153.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	250-680-801	PRN PMT: S2018 REV BOND		05012025	03/15/2025			170,000.00
	250-680-811	INT PMT: S2018 REV BOND		05012025	03/15/2025			57,153.13
FUND TOTAL 250 Claims	to	Checks	1 Total	227,153.13	Manual	Held	Total	227,153.13

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
256	TRUSTMARK LOAN OPERATIONS	251686	04/01/2025	03/25/2025			28,428.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	256-680-813	INT PMT: 20000000216847		05012025	05/01/2025			28,428.00
FUND TOTAL 256 Claims	to	Checks	1 Total	28,428.00	Manual	Held	Total	28,428.00

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
309	ALLRED STOLARSKI ARCHITECTS PA	251733	04/01/2025	03/26/2025			108,075.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	309-510-762		CONSTRUCTION DOCUMENTS	202173-04	03/26/2025		97,200.00	
	309-510-762		ACOUSTICAL CONSULTING	202173-04	03/26/2025		10,875.00	
FUND TOTAL 309 Claims	to	Checks	1 Total	108,075.00	Manual	Held	Total	108,075.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
310	SEYMOUR ENGINEERING PLLC	251691	04/01/2025	03/26/2025			4,200.00	
	Account Number 310-093-763	Description		Invoice #	Date	P.O.	Amount	
		ENG DESIGN / BIDDING		9360	03/25/2025			4,200.00
310	HENZE ENTERPRISES INC	251709	04/01/2025	03/26/2025			1,710.00	
	Account Number 310-093-720	Description		Invoice #	Date	P.O.	Amount	
		30 TNS #610 LIMESTONE:SOUND		33433	03/19/2025	250710		1,710.00
FUND TOTAL 310 Claims to		Checks	2 Total	5,910.00	Manual	Held		Total 5,910.00

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
311	SEYMOUR ENGINEERING PLLC	251693	04/01/2025	03/26/2025			13,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	311-300-762	ENG DESIGN / BIDDING 20%		9362	03/25/2025			13,000.00
FUND TOTAL 311 Claims	to	Checks	1 Total	13,000.00	Manual	Held	Total	13,000.00

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	COG DEPOSITORY ACCOUNT	251688	04/01/2025	03/25/2025			11,827.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	362-000-104	TR DMR WIRE: FUND 173		03252025	03/25/2025		11,827.50	
FUND TOTAL 362 Claims	to	Checks	1 Total	11,827.50	Manual	Held	Total	11,827.50

Docket of Claims
Release date from 04/01/2025 thru 04/01/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
363	SEYMOUR ENGINEERING PLLC	251694	04/01/2025	03/26/2025			28,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	363-726-762	TOPO SURVEY 50%		9361	03/25/2025			28,000.00
FUND TOTAL 363 Claims	to	Checks	1 Total	28,000.00	Manual	Held	Total	28,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	251638	04/01/2025	03/18/2025			600,672.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	DEC 2024 GARBAGE PMTS		12312024	12/31/2024		203,727.55	
	400-000-104	JAN 2025 GARBAGE PMTS		01312025	01/31/2025		198,014.69	
	400-000-104	FEB 2025 GARBAGE PMTS		02282025	02/28/2025		198,929.99	
400	2018-2019 BOND DEBT SERVICE FUND	251639	04/01/2025	03/18/2025			24,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	APR 2025: 2018 BOND DS		04012025	04/01/2025		24,000.00	
400	2018-2019 BOND DEBT SERVICE FUND	251640	04/01/2025	03/18/2025			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	APR 2025: 2019 BOND DS		04012025	04/01/2025		32,000.00	
400	COGENT STRATEGIES LLC	251641	04/01/2025	03/18/2025			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 03/06/25-04/05/25		3811	03/14/2025		7,500.00	
400	COG DEPOSITORY ACCOUNT	251642	04/01/2025	03/18/2025			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		03302025	03/10/2025		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR		03102025	03/10/2025		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR		03102025	03/10/2025		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD		03102025	03/10/2025		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR		03102025	03/10/2025		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR		03102025	03/10/2025		9,665.99	
400	AT&T	251653	04/01/2025	03/24/2025			73.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	03/06/2025		73.25	
400	SPARKLIGHT	251657	04/01/2025	03/24/2025			185.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	APR 2025:118901040		03162025	03/16/2025		185.88	
400	SINGING RIVER ELECTRIC COOPERATIVE	251662	04/01/2025	03/24/2025			982.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 114260001		02192025	02/25/2025		982.86	
400	FUELMAN	251664	04/01/2025	03/25/2025			100.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP68099329	03/17/2025		100.79	
400	FUELMAN	251666	04/01/2025	03/25/2025			164.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP68127213	03/24/2025		164.51	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ANSER	251680	04/01/2025	03/25/2025			655.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 03/12-04/08/25		277-031225	03/15/2025			650.00
	400-650-698	PAPER INVOICE FEE		277-031225	03/15/2025			5.00
400	JACKSON COUNTY UTILITY AUTHORITY	251681	04/01/2025	03/25/2025			256,417.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	APR 2025 TREATMENT CHGS		2949	04/01/2025			256,417.00
400	MISSISSIPPI 811 INC	251682	04/01/2025	03/25/2025			9,263.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	2024 LOCATES (3926)		250384	11/11/2024			7,263.10
	400-651-698	2024 FAX USAGE FEE (3922)		250384	11/11/2024			1,961.00
	400-651-698	UFDPB 2025 BILLING (3926)		250384	11/11/2024			39.36
400	SOUTHERN PIPE & SUPPLY CO INC	251708	04/01/2025	03/26/2025			1,720.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	6"CPLG 6.42-7.68 2000S(2)		299521-02	03/07/2025	250084		811.46
	400-651-581	2"HYMAX CPLG 2.10-3.03(5)		573324-00	03/14/2025	250680		909.00
400	CONSOLIDATED PIPE & SUPPLY	251710	04/01/2025	03/26/2025			2,046.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	2"HYMAX EP C-STEEL CPLG(12)		MS0378597	03/19/2025	250244		2,046.00
400	CENTRAL PIPE SUPPLY-JACKSON	251711	04/01/2025	03/26/2025			2,508.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	56155 2"SPEARS PVC (12)		403594.002	03/20/2025	250636		1,103.88
	400-651-583	59769 2"PVC S40 UNION (12)		403594.002	03/20/2025	250636		309.00
	400-651-583	37401 1.25"PVC S40 UNION(12)		403594.002	03/20/2025	250636		220.08
	400-651-583	8385 4"PVC SDR35 THRD PLUG(6)		403594.002	03/20/2025	250636		42.72
	400-651-583	8345 4"PVC SDR35 C/O ADPT(5)		403594.002	03/20/2025	250636		58.80
	400-651-583	5156 RECTORSEAL TRU BLU(4)		403594.002	03/20/2025	250636		106.20
	400-651-581	SB 8X3/4 IP SERV SADDLE (4)		405679.001	03/20/2025	250709		222.44
	400-651-581	SB 8X1 IP SERVICE SADDLE (8)		405679.001	03/20/2025	250709		444.88
400	CITY ELECTRIC SUPPLY CO	251715	04/01/2025	03/26/2025			409.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	32A 3P CONT AUX 120VAC COIL		PAS/100703	02/28/2025	250640		97.41
	400-651-584	OL RELAY 12-18A		PAS/100703	02/28/2025	250640		46.49
	400-651-584	3P-60A-240 VAC		PAS/100703	02/28/2025	250640		160.00
	400-651-584	QD CONTACT CLEANER (3)		PAS/100703	02/28/2025	250640		62.10
	400-651-584	LECTRA CLEAN (2)		PAS/100703	02/28/2025	250640		43.28
400	MISSION COMMUNICATIONS LLC	251725	04/01/2025	03/26/2025			1,495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	RM152 RTU UPGRADE		2006091	03/12/2025	250361		1,450.00
	400-651-584	FREIGHT: MARTIN BLUFF LS		2006091	03/12/2025	250361		15.00
	400-651-584	PW429 TRANSFORMER		2006091	03/12/2025	250361		30.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	251728	04/01/2025	03/26/2025			7,334.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	WATER WELLS 17882		03182025	03/25/2025			2,561.28
	400-651-631	CITY HALL SOUTH 17882		03182025	03/25/2025			1,228.87
	400-651-631	LIFT STNS 17882		03182025	03/25/2025			3,544.82
400	SINGING RIVER ELECTRIC COOPERATIVE	251729	04/01/2025	03/26/2025			6,352.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		03172025	03/24/2025			2,437.17
	400-651-631	WATER WELLS 17881		03172025	03/24/2025			2,973.80
	400-651-631	SCHOONER WELL 20688		03122025	03/19/2025			669.66
	400-651-631	LIFT STNS 20688		03122025	03/19/2025			272.17
400	AT&T	251734	04/01/2025	03/27/2025			189.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	03/14/2025			189.17
400	SINGING RIVER ELECTRIC COOPERATIVE	251736	04/01/2025	03/27/2025			817.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER-WTR TNK 109812001		03152025	03/21/2025			31.08
	400-651-631	LIFT STNS 20649		03152025	03/21/2025			690.39
	400-651-631	LIFT STNS 28779		03152025	03/21/2025			96.17
FUND TOTAL 400 Claims	to	Checks	22 Total	998,315.41	Manual	Held	Total	998,315.41

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	31 Total	165,670.33 Manual	Held	Total	165,670.33
FUND 3 Claims	to	Checks	1 Total	50,782.91 Manual	Held	Total	50,782.91
FUND 4 Claims	to	Checks	3 Total	10,187.74 Manual	Held	Total	10,187.74
FUND 156 Claims	to	Checks	2 Total	1,014.24 Manual	Held	Total	1,014.24
FUND 157 Claims	to	Checks	1 Total	57,080.80 Manual	Held	Total	57,080.80
FUND 160 Claims	to	Checks	1 Total	1,406.00 Manual	Held	Total	1,406.00
FUND 172 Claims	to	Checks	1 Total	18,752.25 Manual	Held	Total	18,752.25
FUND 173 Claims	to	Checks	1 Total	1,971.25 Manual	Held	Total	1,971.25
FUND 176 Claims	to	Checks	6 Total	2,033.67 Manual	Held	Total	2,033.67
FUND 177 Claims	to	Checks	2 Total	3,650.00 Manual	Held	Total	3,650.00
FUND 250 Claims	to	Checks	1 Total	227,153.13 Manual	Held	Total	227,153.13
FUND 256 Claims	to	Checks	1 Total	28,428.00 Manual	Held	Total	28,428.00
FUND 309 Claims	to	Checks	1 Total	108,075.00 Manual	Held	Total	108,075.00
FUND 310 Claims	to	Checks	2 Total	5,910.00 Manual	Held	Total	5,910.00
FUND 311 Claims	to	Checks	1 Total	13,000.00 Manual	Held	Total	13,000.00
FUND 362 Claims	to	Checks	1 Total	11,827.50 Manual	Held	Total	11,827.50
FUND 363 Claims	to	Checks	1 Total	28,000.00 Manual	Held	Total	28,000.00
FUND 400 Claims	to	Checks	22 Total	998,315.41 Manual	Held	Total	998,315.41
Total for all Funds			Checks	79 Total 1,733,258.23 Manual	Held	Total	1,733,258.23

Councilman Colledge made the motion to approve consent agenda items 1-6, as presented. Councilman Gollott seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 062-2025

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-6, are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 063-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held March 14, 2025 and Recessed Council Meeting held March 18, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 064-2025

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for February 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

City of Gautier				
Business Registry				
Feb-25				
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
247	2026-01-0008986	Vaughn Lauban	\$30.00	Current
250	2026-01-0008987	Vaughn Lauban Designs, Inc	\$20.00	Current
1754	2026-02-0008988	Wackenhut Painting Co. LLC	\$20.00	Current
173		Always Money		Closed Business
284	2026-02-0008989	McGee's Connection	\$20.00	Current
1758	2026-02-0008990	Garden House Brew Co	\$50.00	Current
1806	2025-12-0008991	Mitchell's Towing Service Inc.	\$33.30	Delinquent
1292	2026-12-0008992	B & G's Cleaning Service	\$20.00	Current
272	2026-02-0008993	Gulf Breeze Landscaping LLC	\$150.00	Current
1529	2026-02-0008994	Yummy Donuts	\$20.00	Current
1196	2026-01-0008995	Wendy's #266	\$138.00	Delinquent
259	2026-02-0008996	Bates Janitorial, LLC	\$20.00	Current
1853	2026-02-0008997	A/B Body & Lash Spot	\$20.00	Current
286	2026-02-0008998	Navigator Credit Union	\$30.00	Current
296	2026-02-0008999	Sims Landscaping & Painting	\$20.00	Current
1743	2025-11-0009000	Tada Taxes	\$22.40	Delinquent
1813	2026-02-0009001	RT Firearms	\$45.00	Current
300	2026-02-0009002	Subway #5896	\$30.00	Current
283	2026-02-0009003	Mattress City, Inc.	\$20.00	Current
1912	2026-02-0009004	Drake Life & Health	\$20.00	New Business
1703	2023-03-0009005	B & E On The Run	\$28.80	Delinquent
1703	2024-03-0009006	B & E On The Run	\$26.40	Delinquent
1703	2024-03-0009007	B & E On The Run	\$24.00	Delinquent
236		Roughwater Marine		Closed Business
1194		Clearwater Solutions		Closed Business
1913	2026-02-0009008	Right Touch Cleaning	\$20.00	New Business
1685	2026-01-0009009	AC Auto Repair	\$22.00	Delinquent
892	2025-12-0009010	AME Enterprises, LLC	\$22.20	Delinquent
1697	2026-02-0009011	Children's International LLC	\$40.00	Current
1251	2026-02-0009012	Pilger Title Co.	\$20.00	Current
1914	2026-02-0009013	Home Team Tire & Auto	\$20.00	New Business
1854	2026-02-0009014	Dolphin Dayz, LLC	\$20.00	Current
1696	2026-02-0009015	Coastal Wealth Management Group	\$20.00	Current
1531	2026-02-0009016	CTC Rentals, LLC	\$30.00	Current
279	2026-02-0009017	Dolgen Corp. LLC	\$82.50	Current
1694	2025-02-0009018	Mayri Taco	\$24.20	Delinquent
1694	2026-02-0009019	Mayri Taco	\$20.00	Current
1465	2026-02-0009020	Harbor Freight	\$45.00	Current
1255	2026-02-0009021	Universal Imports, LLC	\$20.00	Current
1823	2026-03-0009022	Gleaux To You Mobile Spray Tan	\$20.00	Current
1915	2026-02-0009023	Simplified Spaces of the Gulf Coast	\$20.00	New Business
1755	2026-02-0009024	Blue Mile Lawn Care	\$20.00	Current
318		Warwick Income Properties		Closed Business
823	2026-03-0009025	Keith's Superstore #112	\$40.00	Current
1856	2026-03-0009026	Block Therapy Quilt Shop	\$20.00	Current
327	2026-03-0009027	Flower Patch Florist & Gifts	\$20.00	Current
1122	2026-01-0009028	Trustworthy Services, LLC	\$22.00	Delinquent
282		Mark Mitchell		Closed Business
TOTAL:				
New Business			4	
Transient Vendor			0	
Closed Business			5	
Delinquent Renewal Issued			10	
Current			29	

New Business February 2025

Business Name	Business Address	Business Phone	Business Description
Drake Life & Health	810 Hwy 90 Suite C1	228-369-0195	Life/Health Insurance
Right Touch Cleaning	1416 Oldfield Dr	404-798-2678	Residential/Commercial cleaning
Home Team Tire & Auto	2510 College Cir	228-202-1960	Tire repair/replacement
Simplified Spaces of the Gulf Coast	2101 Old Spanish Trail	228-265-1216	Portable buildings and carports

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 065-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for January 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

JAN 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$3,943,841.83
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,682,878.96
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$282,713.56
Amphitheater Venue	Depository Account	004-000-001	\$154,473.03
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$112,662.73
U S Justice Equitable Sharing	Depository Account	157-000-001	\$100,323.55
Fire Protection Fund	Depository Account	160-000-001	\$310,334.09
Tidelands Grant	Depository Account	171-000-001	\$30,284.69
Library Support Fund	Depository Account	172-000-001	\$29,220.54
Fairway Boat Launch	Depository Account	173-000-001	(\$7,885.00)
Shepard State Park Fund	Depository Account	176-000-001	\$75,962.13
USDA NRCS EWP Program	Depository Account	300-000-001	(\$67,233.93)
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	(\$53,117.79)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$6,614,885.82
General Depository Reconciled Cash Balance			\$6,647,182.42

ENTERPRISE FUND

Fund Name		Account #	Balance
OST-GV Sewer Improvements	Enterprise Account	360-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	(\$20,530.00)
Head Start Drainage Imp Project	Enterprise Account	370-000-002	\$0.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	\$0.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,625,712.57
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$98,224.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,703,418.82
Enterprise Reconciled Cash Balance			\$4,668,731.10

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$838,770.48
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$141,962.40
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$262,665.14
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$731,214.48
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$61,697.81
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$61,697.30
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$20,887.12
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	\$532,646.26
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$12,886.84
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$178.39
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	\$1,503,750.86
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	\$1,530,117.60
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,032,181.29
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$857,630.21
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	\$1,485,707.22
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	\$1,503,750.86
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$265,038.57
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	\$3,187,978.52
SB2468 Water Meter Imps	Restricted Fund	422-000-001	\$1,503,750.86
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$259,949.49
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$992,317.68
Total Bond & Restricted Reconciled Cash Balances			\$17,786,779.38

**JAN 2025
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2025	JAN 2025	Balance	33.33% % to date
General Fund Revenues	12,000,622.00	2,971,203.04	9,029,418.96	24.7%
Expenditures:				
001 Legislative	246,854.00	84,104.70	162,749.30	34.0%
010 City Court	484,096.00	162,964.61	321,131.39	33.6%
021 City Manager	147,300.00	53,838.81	93,461.19	36.5%
022 Human Resources	76,701.00	23,715.20	52,985.80	30.9%
030 Elections	30,000.00	301.23	29,698.77	1.0%
040 City Clerk	500,258.00	157,161.01	343,096.99	31.4%
060 City Attorney	150,000.00	45,000.00	105,000.00	30.0%
090 Economic Dev - Planning	522,794.00	157,458.00	365,336.00	30.1%
092 Building & General Expenses	1,244,074.00	778,122.82	465,951.18	62.5%
094 Grants & Project Admin	240,376.00	78,649.85	161,726.15	32.7%
100 Police	4,255,039.00	1,244,922.19	3,010,116.81	29.2%
161 Fire	3,118,334.00	1,037,610.46	2,080,723.54	33.2%
170 Recreation	809,630.00	243,941.60	565,688.40	30.1%
201 PW: Streets	675,100.00	133,070.69	542,029.31	19.7%
205 PW: Maintenance	359,005.00	99,773.10	259,231.90	27.7%
680 Debt Service	87,454.00	46,323.96	41,130.04	52.9%
900 Interfund Transfers	767,100.00	22,058.75	745,041.25	2.8%
General Fund Expenditures	13,714,115.00	4,369,016.98	9,345,098.02	31.8%
<i>Total Operating Expenditures</i>	12,501,430.00	4,235,632.56	8,265,797.44	
<i>Total Capital Outlay Expenditures</i>	221,920.00	65,001.71	156,918.29	
<i>Total Debt Service</i>	223,665.00	46,323.96	177,341.04	
<i>Total Transfers Out</i>	767,100.00	22,058.75	745,041.25	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	13,714,115.00	4,369,016.98	9,345,098.02	
<i>Personnel</i>	9,025,316.00	2,955,023.53	6,070,292.47	
<i>Supplies</i>	703,150.00	145,777.44	557,372.56	
<i>Other Services</i>	2,772,964.00	1,134,831.59	1,638,132.41	
<i>Capital Outlay</i>	221,920.00	65,001.71	156,918.29	
<i>Debt Service</i>	223,665.00	46,323.96	177,341.04	
<i>Interfund Transfers for DS</i>	767,100.00	22,058.75	745,041.25	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	13,714,115.00	4,369,016.98	9,345,098.02	

**JAN 2025
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2025	JAN 2025	Balance	33.33% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	611,257.25	512,036.75	54.4%
Expenditures	2,724,915.71	530,000.00	2,194,915.71	19.4%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,197,457.79	1,268,450.63	1,929,007.16	39.6%
Expenditures	4,064,396.11	1,941,358.99	2,123,037.12	47.7%
004 Amphitheater Venue Fund				
Revenues	600,000.00	203,636.50	396,363.50	33.9%
Expenditures	609,590.00	73,958.31	535,631.69	12.1%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,340,945.46	683,654.03	3,657,291.43	15.7%
Expenditures	5,167,790.93	668,975.41	4,498,815.52	12.9%
156 SE MS METRO TASK FORCE				
Revenues	0.00	35,196.22	(35,196.22)	
Expenditures	125,000.00	52,310.09	72,689.91	41.8%
157 US Justice Equitable Sharing				
Revenues	0.00	26,447.22	(26,447.22)	
Expenditures	65,484.95	7,947.67	57,537.28	12.1%
160 Fire Protection Fund				
Revenues	118,000.00		118,000.00	
Expenditures	148,550.00	25,659.00	122,891.00	17.2%
171 Combined Tidelands Grant				
Revenues	755,176.84	114,949.97	640,226.87	15.2%
Expenditures	750,551.47	74,800.00	675,751.47	9.9%
172 Library Support Fund				
Revenues	127,913.00	34,405.31	93,507.69	26.8%
Expenditures	127,913.00	5,184.77	122,728.23	4.0%
173 Fairway Boat Launch - Tidelands				
Revenues	487,125.00	21,727.50	465,397.50	4.4%
Expenditures	487,125.00	19,712.50	467,412.50	4.0%
176 Shepard State Park				
Revenues	185,500.00	94,837.63	90,662.37	51.1%
Expenditures	208,913.00	56,597.44	152,315.56	27.0%

**JAN 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	JAN 2025	Balance	33.33% % to date
177 HB1353 Local Imps: Shepard				
Revenues	0.00	1,486.02	(1,486.02)	
Expenditures	218,309.63	3,250.00	215,059.63	1.4%
250 2018 W&S Bond Debt Service				
Revenues	289,850.00	97,721.64	192,128.36	33.7%
Expenditures	284,306.26	57,153.13	227,153.13	20.1%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,560.00	3,554.86	8,005.14	30.7%
Expenditures	1,450.00		1,450.00	
252 2019 W&S Bond Debt Service				
Revenues	386,600.00	129,138.91	257,461.09	33.4%
Expenditures	381,250.00	312,650.00	68,600.00	82.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,900.00	4,609.16	7,290.84	38.7%
Expenditures	2,000.00		2,000.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	297,792.00	199.54	297,592.46	
Expenditures	297,731.26		297,731.26	
255 S2020 Refnd GO Bond Debt Service				
Revenues	469,367.50	22,058.75	447,308.75	4.6%
Expenditures	469,367.50	22,058.75	447,308.75	4.6%
256 S2023 GO Note Debt Service				
Revenues	374,314.00	345,885.50	28,428.50	92.4%
Expenditures	374,314.00	345,885.50	28,428.50	92.4%
257 S2024 Publ Imps 2M Bond Debt Service				
Revenues	0.00		0.00	
Expenditures	0.00		0.00	
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	0.00		0.00	
Expenditures	0.00		0.00	
259 5.3M Uty Rev Bond DS Reserve				
Revenues	0.00	532,646.26	(532,646.26)	
Expenditures	0.00		0.00	
300 USDA-NRCS EWP				
Revenues	104,362.50		104,362.50	
Expenditures	138,500.00	101,929.00	36,571.00	73.5%

**JAN 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	JAN 2025	Balance	33.33% % to date
304 Town Commons Park Project				
Revenues	0.00	6.40	(6.40)	
Expenditures	0.00	2,649.50	(2,649.50)	
305 S2019 MPI GO Bond Construction Fund				
Revenues	50.00	136.06	(86.06)	272.1%
Expenditures	20,788.44	582.33	20,206.11	2.8%
309 Town Center: MS Songwriters PA Center				
Revenues	1,510,000.00	1,545,976.17	(35,976.17)	102.3%
Expenditures	5,878,847.01		5,878,847.01	
310 S2024 Public Imp 2M GO Bond Constn				
Revenues	2,004,000.00	2,017,559.63	(13,559.63)	100.6%
Expenditures	2,004,000.00	531,852.41	1,472,147.59	26.5%
311 Hickory Hill "Lark" Park				
Revenues	1,501,000.00	1,503,750.86	(2,750.86)	100.1%
Expenditures	1,501,000.00		1,501,000.00	
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	255,510.00		255,510.00	
Expenditures	255,510.00		255,510.00	
355 Water Supply & Treatment Plant				
Revenues	2,102,000.00	2,159,546.86	(57,546.86)	102.7%
Expenditures	2,367,253.15	2,159,818.50	207,434.65	91.2%
356 Lark Water Treatment Plant				
Revenues	4,980,000.00		4,980,000.00	
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constn				
Revenues	5,309,000.00	5,433,228.52	(124,228.52)	102.3%
Expenditures	5,309,000.00	2,245,250.00	3,063,750.00	42.2%
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,872,391.00	61,590.00	2,810,801.00	2.1%
Expenditures	2,831,331.00	61,590.00	2,769,741.00	2.1%
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	3,071,150.00		3,071,150.00	
Expenditures	3,071,150.00		3,071,150.00	

**JAN 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	JAN 2025	Balance	33.33% % to date
364 SEC 592 Water-Sewer Improvements				
Revenues	3,450,000.00		3,450,000.00	
Expenditures	3,450,000.00		3,450,000.00	
401 S2023 GO Note Equipment Fund				
Revenues	0.00		0.00	
Expenditures	109,219.25	10,995.00	98,224.25	10.0%
404 Solid Waste Fund				
Revenues	2,343,600.00	447,055.48	1,896,544.52	19.0%
Expenditures	2,378,275.00	611,192.61	1,767,082.39	25.6%
422 Water Meter Replacement				
Revenues	1,500,500.00	1,503,750.86	(3,250.86)	100.2%
Expenditures	1,500,500.00		1,500,500.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	800.00	2,483.40	(1,683.40)	310.4%
Expenditures	0.00		0.00	

**JAN 2025
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2025	JAN 2025	Balance	33.33% % to date
Utility Fund Revenues	10,990,600.00	3,831,326.93	7,159,273.07	34.8%
Administration	3,423,689.00	935,570.77	2,488,118.23	27.3%
Water & Sewer O & M	4,269,932.00	1,248,352.95	3,021,579.05	29.2%
Debt Service	1,028,741.00	196,363.44	832,377.56	19.0%
Transfers	2,166,314.00	569,885.50	1,596,428.50	26.3%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	11,088,676.00	2,950,172.66	8,138,503.34	26.6%
<i>Total Operating Expenditures</i>	<i>7,509,621.00</i>	<i>2,165,166.79</i>	<i>5,344,454.21</i>	
<i>Total Capital Outlay Expenditures</i>	<i>184,000.00</i>	<i>18,756.93</i>	<i>165,243.07</i>	
<i>Total Debt Service</i>	<i>1,028,741.00</i>	<i>196,363.44</i>	<i>832,377.56</i>	
<i>Total Interfund Transfers</i>	<i>2,166,314.00</i>	<i>569,885.50</i>	<i>1,596,428.50</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>2,950,172.66</i>	<i>8,138,503.34</i>	
<i>Personnel</i>	<i>597,368.00</i>	<i>199,535.30</i>	<i>397,832.70</i>	
<i>Supplies</i>	<i>376,000.00</i>	<i>77,001.42</i>	<i>298,998.58</i>	
<i>Other Services</i>	<i>6,536,253.00</i>	<i>1,888,630.07</i>	<i>4,647,622.93</i>	
<i>Capital Outlay</i>	<i>184,000.00</i>	<i>18,756.93</i>	<i>165,243.07</i>	
<i>Debt Service</i>	<i>1,028,741.00</i>	<i>196,363.44</i>	<i>832,377.56</i>	
<i>Interfund Transfers</i>	<i>2,166,314.00</i>	<i>569,885.50</i>	<i>1,596,428.50</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>2,950,172.66</i>	<i>8,138,503.34</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 066-2025

WHEREAS, Singing River Services has again offered to provide the services contained in the attached contract; and

WHEREAS, the Mayor and Council Members hereby find that entering this revised contract is in the best interests of the City; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of the contract with Singing River Services for the Employee Assistance Program or Life Care Plus program for the period of April 15, 2024 thru April 15, 2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: LaKeisha Hill, Human Resources Generalist
Date: 03/20/2025
Subject: Annual Renewal of the Contract with Singing River Services for the Life Care Plus Program

REQUEST:

The Human Resources Department requests City Council approval to renew the Life Care Plus contract between Singng River Services and the City of Gautier for the contract of April 15, 2025 thru April 16, 2026.

BACKGROUND:

The Life Care Plus Program is part of the city's Employee Assistance Program and has been a wellness benefit for employees since it was first approved in 2004. The City of Gautier has adopted a policy to provide these services to our employees as a part of our benefit package and renews this contract annually.

DISCUSSION:

The Life Care Plus Program essentially provides our employees with short term counseling for a variety of the life issues that effect work performance. The program is also designed to assist city management in handling and resolving employee performance and disciplinary problems.

RECOMMENDATION:

The contract renewal cost is \$3,000 and is a budgeted expense for FY2025. It is recommended that the Gautier City Council approve the contract renewal as budgeted.

ATTACHMENTS:

1. 2025-2026 City of Gautier EAP Contract

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the ____ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately ____ employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or, who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER’S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services (“EAP Services”) from April 15, 2025 to April 15, 2026 (the “Contract Period”) for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an “emergency help line” telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber’s insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding job or employer dissatisfaction to contact the Subscriber's Human Resources Director or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.
2. Quarterly reports regarding employee usage will be submitted to LaKeisha Hill.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contract.
3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
 - c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.
5. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state or federal law, including but not limited to HIPAA.
6. Limitation of Liability:

a. City of Gautier agrees to be responsible for the negligence or negligent acts of City of Gautier, its employees or agents. It is the intention of the parties hereto that Singing River Services will incur no cost or expenses as the result of the negligence and resulting damages of City of Gautier, its employees or agents in the performance of its obligations under this Agreement.

b. Singing River Services agrees to be responsible for the negligence or negligent acts of Singing River Services, its employees or agents. It is the intention of the parties hereto that Singing River Services will incur no cost or expenses as the result of the negligence and resulting damages of Singing River Services, its employees or agents in the performance of its obligations under this Agreement.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2025.

SINGING RIVER SERVICES:
Tax ID Number 64-0650708

BY: _____
Beth Fenech
Executive Director

CITY OF GAUTIER:

BY: _____
City Manager's Signature

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 067-2025

WHEREAS, on May 16, 2023, the City of Gautier approved the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project, as presented by Seymour Engineering; and

WHEREAS, the project improvements to the site will install approximately 2180LF of 8-inch C900 Water Line, 2300 LF of 12-inch SDR-26 Sanitary Sewer Line and 10 new manholes; and

WHEREAS, Change Order No. 3 (summary) serves to decrease the contract value by \$44,259.41 to reflect the actual amount used in the field, due to the project being under budget; and

WHEREAS, if approved, the contract amount will be reduced from \$1,069,667.45 to \$1,025,408.04; and

WHEREAS, Seymour Engineering has reviewed the summary change order and recommends approval; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the decrease in costs is reasonable;

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the change order No. 3 (summary), as presented; and

IT IS HEREBY ORDERED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 (summary) is approved.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 (Summary) to decrease the contract amount for the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: Casey Vaughan
Adam Colledge
Cameron George
Richard Jackson
Gordon Gollott
Rusty Anderson
Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier Grants & Projects Director
Date: March 20, 2025
Subject: Hwy 90 Sanitary Sewer and Water Lines Singing River Mall Project-Bottom 2 Top Construction, LLC-Approval of Change Order No. 3 (Summary) decrease in contract amount.

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 3 (Summary) decrease in the contract amount for the Hwy 90 Sanitary Sewer and Water Lines Singing River Mall Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) manages this program. MDEQ produced Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Hwy 90 Sanitary Sewer and Water Lines-SR Mall Project.

The project improvements to the site will install approximately 2180 LF of 8-inch C900 Water Line, 2300 LF of 12-in SDR-26 Sanitary Sewer Line, and 10 new manholes.

Change Order No. 1 served to add 30 days to the contract time, which pushed the project completion from November 11, 2024, to December 11, 2024, due to the material lead time of the precast manholes. Council approved the contract time increase from 150 days to 180 days.

Change Order No. 2 served to increase the contract time an additional 27 days, which pushed the project completion from December 11, 2024, to January 7, 2025. The request for additional days was due to weather delays, and material lead times of spacers to complete the section under Gautier Vancleave Road. Council approved the contract time increase from 180 days to 207 days.

DISCUSSION:

The Hwy 90 Sanitary Sewer and Water Lines Singing River Mall Project came in under budget. Change Order No. 3 (Summary) serves to decrease the contract value by \$44,259.41 to reflect the actual amount used in the field. If approved, the contract amount will be reduced from \$1,069,667.45 to \$1,025,408.04.

Seymour Engineering has reviewed the summary change order and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 (Summary) for the Hwy 90 Sanitary Sewer and Water Lines Singing River Mall Project.

The City Council may:

1. Approve Change Order No. 3 (summary) as presented; or
2. Not approve Change Order No. 3 (summary) as presented.

ATTACHMENT(S):

1. Change Order No. 3 (Summary)

CHANGE ORDER

OWNER:

City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO.**3****DATE:****3/19/2025****CONTRACTOR:**

Bottom 2 Top Construction, LLC
16708 HWY 67
Biloxi, MS, 39532

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Singing River Mall Water &
Sewer Improvements**SUMMARY:**

This Change Order serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal. See attached Table.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$1,069,667.45
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$1,069,667.45
The Contract Sum will now Change :	-\$44,259.41
The New Contract Sum including this Change Order will be:	\$1,025,408.04

The original Contract Time:	150
Net Change by previously authorized Change Orders:	57
The Date of Substantial Completion prior to this Change Order:	1/7/2025
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	1/7/2025

CONTRACTOR:

By: Sara Joy
Date: 3/19/2025

ENGINEER:

By: Ant S
Date: 3/19/2025

OWNER:

By: _____
Date: _____

CHANGE ORDER NO. 3 SUMMARY
22-066.05 Singing River Mall Water and Sewer Improvements

ITEM NO.			DESCRIPTION	UNIT	ORIGINAL CONTRACT			AMENDED QUANTITIES			CONTRACT REVISIONS		
					PRICE	QUANTITY	EXTENSION	INCREASE	DECREASE	QUANTITY	EXTENSION	TOTAL	
5	Sodding	SY		\$8.96	1000	\$8,960.00		10	990	\$8,870.40		-\$89.60	
6	8" PVC 900 Open Cut	LF		\$47.88	1730	\$82,832.40	111		1841	\$88,147.08		\$5,314.68	
8	12" PVC SDR 26 (6'-8" Deep)	LF		\$57.99	970	\$56,250.30		334	636	\$36,881.64		-\$19,368.66	
9	12" PVC SDR 26 (8'-10' Deep)	LF		\$62.07	900	\$55,863.00	194		1094	\$67,904.58		\$12,041.58	
10	12" PVC SDR 26 (10'-12' Deep)	LF		\$64.20	460	\$29,532.00	432		892	\$57,266.40		\$27,734.40	
12	Sewer Manhole - 4' Diameter (8'-10' Deep)	EA		\$6,028.56	5	\$30,142.80		2	3	\$18,085.68		-\$12,057.12	
13	Sewer Manhole - 4' Diameter (10'-12' Deep)	EA		\$6,656.76	2	\$13,313.52	2		4	\$26,627.04		\$13,313.52	
15	Ductile Iron Fittings	EA		\$895.50	15	\$13,432.50	1		16	\$14,328.00		\$895.50	
16	24" Steel Pipe Jack and Bore	LF		\$784.80	100	\$78,480.00		20	80	\$62,784.00		-\$15,696.00	
17	8" Gate Valve	EA		\$1,557.00	7	\$10,899.00		2	5	\$7,785.00		-\$3,114.00	
20	18" Steel Pipe Jack and Bore	LF		\$784.80	175	\$137,340.00	5		180	\$141,264.00		\$3,924.00	
23	Class B Minor Concrete Structures (Thrust Blocks)	CY		\$1,170.00	10	\$11,700.00		3.75	6.25	\$7,312.50		-\$4,387.50	
25	Limestone(Size 610)	CY		\$87.26	500	\$43,630.00	39.8		539.8	\$47,102.95		\$3,472.95	
26	Select Fill (Class 9)	CY		\$16.38	6000	\$98,280.00		5498	502.00	\$8,222.76		-\$90,057.24	
27	Unclassified Excavation	CY		\$14.04	1000	\$14,040.00	37.58		1037.58	\$14,567.62		\$527.62	
28	Geotextile Fabric	CY		\$3.65	500	\$1,825.00		500	0.00	\$0.00		-\$1,825.00	
29	Saw Cut Existing Roads and Concrete	LF		\$12.42	1700	\$21,114.00	2066		3766	\$46,773.72		\$25,659.72	
30	Milling / Asphalt Removal (All Depth)	SY		\$14.49	3375	\$48,903.75		179.11	3195.89	\$46,308.45		-\$2,595.30	
32	Asphalt (2" Surface Course)	TON		\$64.35	155	\$9,974.25	195		350	\$22,522.50		\$12,548.25	
33	Removal and Replace of Sidewalks	SY		\$106.02	380	\$40,287.60	99		479	\$50,783.58		\$10,495.98	
34	Removal and Replace of Concrete Driveways	SY		\$123.57	477	\$58,942.89		60.78	416.22	\$51,432.31		-\$7,510.58	
36	Removal and Reset of Drainage Structures	EA		\$936.00	2	\$1,872.00	3		5	\$4,680.00		\$2,808.00	
37	Curbing	LF		\$23.40	500	\$11,700.00		269	231.00	\$5,405.40		-\$6,294.60	
TOTAL CONTRACT ADJUSTMENT AMOUNT =											-\$44,259.41		

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 068-2025

WHEREAS, the Grants and Projects Department requests City Council authorization to approve Change Order No. 3 to decrease the contract amount for the Sanitary Sewer Rehabilitation Phase II – College Park, Guillotteville Road and Valleywood Subdivision Project; and

WHEREAS, the project improvements to the site will repair, replace and line the sanitary sewer lines and manholes for College Park, Guillotteville Road and Valleywood Subdivision; and

WHEREAS, Change Order No. 3 serves to decrease the contract amount by \$172,111.70, due to the actual quantities used in the field; and

WHEREAS, if approved, the contract amount will be reduced from \$1,179,605 to \$1,007,493.30; and

WHEREAS, Seymour Engineering has reviewed the summary change order and recommends approval; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the decrease in costs is reasonable;

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the change order No. 3 (summary), as presented; and

IT IS HEREBY ORDERED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 (summary) is approved.

IT IS FURTHER ORDERED, that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Colledge**, seconded by **Councilman Gollott**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Adam Colledge
 Cameron George
 Richard Jackson
 Gordon Gollott
 Rusty Anderson
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 1, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier Grants & Projects Director
Date: March 20, 2025
Subject: Sanitary Sewer Rehabilitation Phase II-Suncoast Infrastructure, Inc — Approval of Change Order No. 3 (Summary) decrease in contract amount.

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 3 (Summary) decrease in contract amount for the Sanitary Sewer Rehabilitation Phase II project.

BACKGROUND:

The residential neighborhoods of College Park, Guillotteville Road, and Valleywood Subdivisions were developed utilizing clay pipes for the sanitary sewer infrastructure. Due to the age and condition of the existing system, these pipes need relining. Currently, the existing sanitary sewer system has significant inflow and infiltration (I&I) problems. These conditions result in sewer overflows. The existing systems become surcharged and raw sanitary sewer is released inside homes, front yards, roads, and ditches.

The first phase of the project (completed October 2023) consisted of videoing and smoke testing of the sanitary sewer lines to determine the next steps and required repairs of the project.

Phase II of the project is the repair, replacement, and lining of the sanitary sewer lines and manholes for College Park, Guillotteville Road, and Valleywood Subdivision.

Change Order No. 1 served to increase the contract amount by \$17,925 due to a change in the field which originally was to remove and replace the 6" sewer gravity line (which only serves one (1)) would now be lined. The increase to the contract was for the remobilization of the CCTV crew, CIPP crew, CIPP lining, and a new manhole installation. Council approved the contract increase from \$1,096,405 to \$1,114,330.

Change Order No. 2 served to increase the contract amount by \$65,275 to add two (2) additional line items and pay the current pay application 4 in the amount of \$113,217 which reflects the additional work required to line sewer gravity lines on Pat Drive and Seaclyffe Drive. Council approved the increase from \$1,114,330 to \$1,179,605.

DISCUSSION:

The Sanitary Sewer Main Rehabilitation Phase II came in under budget. Change Order No. 3 (Summary) serves to decrease the contract value by \$172,111.70 due to the actual quantities used in the field. If approved, the contract amount will be reduced from \$1,179,605 to \$1,007,493.30.

Seymour Engineering has reviewed the summary change and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 (Summary) for the Sanitary Sewer Rehabilitation Phase II project.

The City Council may:

1. Approve Change Order No. 3 (summary) as presented; or
2. Not approve Change Order No. 3 (summary) as presented.

ATTACHMENT(S):

1. Change Order No. 3 (Summary)

CHANGE ORDER

OWNER:

City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO.**3****DATE:** March 19, 2025**CONTRACTOR:**

SUNCOAST INFRASTRUCTURE, INC
P.O. BOX 397
Florence, MS 39073

ENGINEER: Seymour Engineering, PLLC**PROJECT:** Sanitary Sewer Rehab Phase 2**SUMMARY:**

This Change Order serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal. See attached Table.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$1,096,405.00
Net Change by previously authorized Change Orders:	\$83,200.00
The Contract Sum prior to this Change Order was:	\$1,179,605.00
The Contract Sum will now Change (+):	-\$172,111.70
The New Contract Sum including this Change Order will be:	\$1,007,493.30

The original Contract Time:	210
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	3/24/2025
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	3/24/2025

CONTRACTOR:**ENGINEER:****OWNER:**

By:



By:



By:

Date:

3/19/2025

Date:

3/19/2025

Date:

CHANGE ORDER NO. 3 SUMMARY

24-066.01 Sanitary Sewer Rehab Phase 2

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL CONTRACT			AMENDED QUANTITIES		CONTRACT REVISIONS		TOTAL
			PRICE	QUANTITY	EXTENSION	INCREASE	DECREASE	QUANTITY	EXTENSION	
3	Silt Fence	LF	\$5.00	1500	\$7,500.00		1500	0	\$0.00	-\$7,500.00
4	Wattle	LF	\$6.00	600	\$3,600.00		600	0	\$0.00	-\$3,600.00
5	Hydroseed and Fertilizer	SY	\$1.75	3000	\$5,250.00		3000	0	\$0.00	-\$5,250.00
6	Sodding	SY	\$6.00	2000	\$12,000.00		1268	732	\$4,392.00	-\$7,608.00
7	CIPP Lining of 8" Gravity Sewer	LF	\$45.00	7450	\$335,250.00	659		8109	\$364,905.00	\$29,655.00
8	CIPP Lining of 30" Gravity Sewer	LF	\$230.00	620	\$142,600.00	234		854	\$196,420.00	\$53,820.00
9	6" PVC Sewer Pipe SDR 26	LF	\$39.00	725	\$28,275.00		435	290	\$11,310.00	-\$16,965.00
10	6" Sewer Cleanout	EA	\$1,220.00	5	\$6,100.00		4	1	\$1,220.00	-\$4,880.00
11	Removal of (6"-8) Gravity Sewer	LF	\$22.00	725	\$15,950.00		435	290	\$6,380.00	-\$9,570.00
12	Bypass	EA	\$1,650.00	20	\$33,000.00		8	12	\$19,800.00	-\$13,200.00
13	Point Repairs - 8" Gravity Sewer	EA	\$8,000.00	15	\$120,000.00		8	7	\$56,000.00	-\$64,000.00
14	Manhole Lining	EA	\$3,550.00	6	\$21,300.00	4		10	\$35,500.00	\$14,200.00
15	Replace Manhole Frames and Covers	EA	\$1,075.00	28	\$30,100.00	1		29	\$31,175.00	\$1,075.00
17	Remove and Replace Concrete Driveway	SY	\$210.00	210	\$44,100.00	51.67		261.67	\$54,950.70	\$10,850.70
18	Limestone(Size 610)	CY	\$110.00	400	\$44,000.00		367.14	33	\$3,614.60	-\$40,385.40
19	Select Fill (Class 9)	CY	\$21.00	500	\$10,500.00		464	36	\$756.00	-\$9,744.00
20	Geotextile Fabric	SF	\$4.00	3000	\$12,000.00		3000	0	\$0.00	-\$12,000.00
A-1	CIPP Lining of 30" Gravity Sewer	LF	\$230.00	650	\$149,500.00		416	234	\$53,820.00	-\$95,680.00
CO1-1	Remobilization for CCTV Crew	LS	\$1,475.00	1	\$1,475.00	1		2	\$2,950.00	\$1,475.00
CO2-2	Remobilizationf for CIPP Crew	LS	\$5,955.00	1	\$5,955.00	1		2	\$11,910.00	\$5,955.00
C02-1	CCTV Only (NO CIPP)	LF	\$4.00	4	\$16.00	310		314	\$1,256.00	\$1,240.00

TOTAL CONTRACT ADJUSTMENT AMOUNT = **-\$172,111.70**

Councilman Jackson made the motion to recess until April 15, 2025 at 11:30pm.
Councilman Gollott seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of April 15, 2025.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

April 15, 2025
Receive February 2025 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive February 2025 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
----------------	--------------------------	-----------------	--------------------------	---------------	--------------------------	----------------	--------------------------	----------------	--------------------------	-----------------	--------------------------	--------------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for February 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting April 15, 2025.

FEB 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,415,128.62
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,382,878.96
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$249,866.79
Amphitheater Venue	Depository Account	004-000-001	\$135,515.91
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$125,621.77
U S Justice Equitable Sharing	Depository Account	157-000-001	\$100,323.55
Fire Protection Fund	Depository Account	160-000-001	\$310,334.09
Tidelands Grant	Depository Account	171-000-001	\$30,284.69
Library Support Fund	Depository Account	172-000-001	\$50,655.28
Fairway Boat Launch	Depository Account	173-000-001	(\$11,827.50)
Shepard State Park Fund	Depository Account	176-000-001	\$89,978.12
USDA NRCS EWP Program	Depository Account	300-000-001	(\$85,524.93)
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
Solid Waste Fund	Depository Account	404-000-001	(\$225,773.79)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,587,888.99
General Depository Reconciled Cash Balance			\$7,587,936.99

ENTERPRISE FUND

Fund Name		Account #	Balance
OST-GV Sewer Improvements	Enterprise Account	360-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	(\$20,530.00)
Head Start Drainage Imp Project	Enterprise Account	370-000-002	\$0.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	\$0.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$5,138,658.47
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$98,224.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$5,216,364.72
Enterprise Reconciled Cash Balance			\$5,212,401.63

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$669,984.60
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$142,272.99
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$319,344.83
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$732,814.26
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$71,851.54
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$71,850.93
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$21,041.98
S2024 Pub Imps 2M Bond Debt Service	Restricted Fund	257-000-007	\$5,000.00
5.3M Uty Rev S2024 Bond Debt Service	Restricted Fund	258-000-007	\$300,000.00
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	\$533,811.61
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$12,915.04
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$178.39
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	\$1,507,040.82
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	\$1,533,465.25
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,036,627.37
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$859,506.57
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	\$1,377,310.32
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	\$1,502,034.18
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$265,284.96
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	\$3,194,953.26
SB2468 Water Meter Imps	Restricted Fund	422-000-001	\$1,507,040.82
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$260,518.21
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$999,519.57
Total Bond & Restricted Reconciled Cash Balances			\$17,924,367.50

**FEB 2025
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2025	FEB 2025	Balance	41.66% % to date
General Fund Revenues	12,000,622.00	5,568,973.54	6,431,648.46	46.4%
Expenditures:				
001 Legislative	246,854.00	103,608.25	143,245.75	41.9%
010 City Court	484,096.00	188,498.45	295,597.55	38.9%
021 City Manager	147,300.00	65,160.31	82,139.69	44.2%
022 Human Resources	76,701.00	28,927.27	47,773.73	37.7%
030 Elections	30,000.00	301.23	29,698.77	1.0%
040 City Clerk	500,258.00	193,620.13	306,637.87	38.7%
060 City Attorney	150,000.00	56,539.00	93,461.00	37.6%
090 Economic Dev - Planning	522,794.00	193,733.12	329,060.88	37.0%
092 Building & General Expenses	1,244,074.00	864,968.08	379,105.92	69.5%
094 Grants & Project Admin	240,376.00	95,652.60	144,723.40	39.7%
100 Police	4,255,039.00	1,536,824.42	2,718,214.58	36.1%
161 Fire	3,118,334.00	1,258,078.60	1,860,255.40	40.3%
170 Recreation	809,630.00	297,953.19	511,676.81	36.8%
201 PW: Streets	675,100.00	179,640.78	495,459.22	26.6%
205 PW: Maintenance	359,005.00	142,041.95	216,963.05	39.5%
680 Debt Service	87,454.00	46,323.96	41,130.04	52.9%
900 Interfund Transfers	767,100.00	258,271.75	508,828.25	33.6%
General Fund Expenditures	13,714,115.00	5,510,143.09	8,203,971.91	40.1%
<i>Total Operating Expenditures</i>	12,501,430.00	5,083,561.24	7,417,868.76	
<i>Total Capital Outlay Expenditures</i>	221,920.00	121,986.14	99,933.86	
<i>Total Debt Service</i>	223,665.00	46,323.96	177,341.04	
<i>Total Transfers Out</i>	767,100.00	258,271.75	508,828.25	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	13,714,115.00	5,510,143.09	8,203,971.91	
 <i>Personnel</i>	9,025,316.00	3,617,772.95	5,407,543.05	
<i>Supplies</i>	703,150.00	176,212.65	526,937.35	
<i>Other Services</i>	2,772,964.00	1,289,575.64	1,483,388.36	
<i>Capital Outlay</i>	221,920.00	121,986.14	99,933.86	
<i>Debt Service</i>	223,665.00	46,323.96	177,341.04	
<i>Interfund Transfers for DS</i>	767,100.00	258,271.75	508,828.25	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	13,714,115.00	5,510,143.09	8,203,971.91	

**FEB 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	FEB 2025	Balance	41.66% % to date
002 HB1 Modernization Funds				
Revenues	1,123,294.00	611,257.25	512,036.75	54.4%
Expenditures	2,724,915.71	830,000.00	1,894,915.71	30.4%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,197,457.79	1,697,950.81	1,499,506.98	53.1%
Expenditures	4,064,396.11	2,403,705.94	1,660,690.17	59.1%
004 Amphitheater Venue Fund				
Revenues	600,000.00	203,636.50	396,363.50	33.9%
Expenditures	609,590.00	92,915.43	516,674.57	15.2%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,340,945.46	685,422.82	3,655,522.64	15.7%
Expenditures	5,167,790.93	839,530.08	4,328,260.85	16.2%
156 SE MS METRO TASK FORCE				
Revenues	0.00	64,165.22	(64,165.22)	
Expenditures	125,000.00	68,320.05	56,679.95	54.6%
157 US Justice Equitable Sharing				
Revenues	0.00	26,447.22	(26,447.22)	
Expenditures	65,484.95	7,947.67	57,537.28	12.1%
160 Fire Protection Fund				
Revenues	118,000.00		118,000.00	
Expenditures	148,550.00	25,659.00	122,891.00	17.2%
171 Combined Tidelands Grant				
Revenues	755,176.84	114,949.97	640,226.87	15.2%
Expenditures	750,551.47	74,800.00	675,751.47	9.9%
172 Library Support Fund				
Revenues	127,913.00	85,060.59	42,852.41	66.4%
Expenditures	127,913.00	34,405.31	93,507.69	26.8%
173 Fairway Boat Launch - Tidelands				
Revenues	487,125.00	29,612.50	457,512.50	6.0%
Expenditures	487,125.00	31,540.00	455,585.00	6.4%
176 Shepard State Park				
Revenues	185,500.00	122,754.14	62,745.86	66.1%
Expenditures	208,913.00	70,497.96	138,415.04	33.7%

**FEB 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	FEB 2025	Balance	41.66% % to date
177 HB1353 Local Imps: Shepard				
Revenues	0.00	1,796.61	(1,796.61)	
Expenditures	218,309.63	3,250.00	215,059.63	1.4%
250 2018 W&S Bond Debt Service				
Revenues	289,850.00	122,157.32	167,692.68	42.1%
Expenditures	284,306.26	57,153.13	227,153.13	20.1%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,560.00	14,387.29	(2,827.29)	124.4%
Expenditures	1,450.00		1,450.00	
252 2019 W&S Bond Debt Service				
Revenues	386,600.00	161,382.92	225,217.08	41.7%
Expenditures	381,250.00	312,650.00	68,600.00	82.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,900.00	15,683.87	(3,783.87)	131.7%
Expenditures	2,000.00		2,000.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	297,792.00	231,566.64	66,225.36	77.7%
Expenditures	297,731.26	231,212.24	66,519.02	77.6%
255 S2020 Refnd GO Bond Debt Service				
Revenues	469,367.50	22,058.75	447,308.75	4.6%
Expenditures	469,367.50	22,058.75	447,308.75	4.6%
256 S2023 GO Note Debt Service				
Revenues	374,314.00	345,885.50	28,428.50	92.4%
Expenditures	374,314.00	345,885.50	28,428.50	92.4%
257 S2024 Publ Imps 2M Bond Debt Service				
Revenues	0.00	5,000.00	(5,000.00)	
Expenditures	0.00		0.00	
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	0.00	300,000.00	(300,000.00)	
Expenditures	0.00		0.00	
259 5.3M Uty Rev Bond DS Reserve				
Revenues	0.00	533,811.61	(533,811.61)	
Expenditures	0.00		0.00	
300 USDA-NRCS EWP				
Revenues	104,362.50		104,362.50	
Expenditures	138,500.00	120,220.00	18,280.00	86.8%

**FEB 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	FEB 2025	Balance	41.66% % to date
304 Town Commons Park Project				
Revenues	0.00	6.40	(6.40)	
Expenditures	0.00	2,649.50	(2,649.50)	
305 S2019 MPI GO Bond Construction Fund				
Revenues	50.00	164.26	(114.26)	328.5%
Expenditures	20,788.44	582.33	20,206.11	2.8%
309 Town Center: MS Songwriters PA Center				
Revenues	1,510,000.00	1,558,936.22	(48,936.22)	103.2%
Expenditures	5,878,847.01		5,878,847.01	
310 S2024 Public Imp 2M GO Bond Constn				
Revenues	2,004,000.00	2,020,760.51	(16,760.51)	100.8%
Expenditures	2,004,000.00	643,450.19	1,360,549.81	32.1%
311 Hickory Hill "Lark" Park				
Revenues	1,501,000.00	1,507,034.18	(6,034.18)	100.4%
Expenditures	1,501,000.00	5,000.00	1,496,000.00	0.3%
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	255,510.00		255,510.00	
Expenditures	255,510.00		255,510.00	
355 Water Supply & Treatment Plant				
Revenues	2,102,000.00	2,160,126.25	(58,126.25)	102.7%
Expenditures	2,367,253.15	2,160,151.50	207,101.65	91.2%
356 Lark Water Treatment Plant				
Revenues	4,980,000.00		4,980,000.00	
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constn				
Revenues	5,309,000.00	5,440,203.26	(131,203.26)	102.4%
Expenditures	5,309,000.00	2,245,250.00	3,063,750.00	42.2%
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,872,391.00	82,120.00	2,790,271.00	2.8%
Expenditures	2,831,331.00	82,120.00	2,749,211.00	2.9%
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	3,071,150.00		3,071,150.00	
Expenditures	3,071,150.00		3,071,150.00	

**FEB 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	FEB 2025	Balance	41.66% % to date
364 SEC 592 Water-Sewer Improvements				
Revenues	3,450,000.00		3,450,000.00	
Expenditures	3,450,000.00		3,450,000.00	
401 S2023 GO Note Equipment Fund				
Revenues	0.00		0.00	
Expenditures	109,219.25	10,995.00	98,224.25	10.0%
404 Solid Waste Fund				
Revenues	2,343,600.00	447,055.48	1,896,544.52	19.0%
Expenditures	2,378,275.00	783,848.61	1,594,426.39	32.9%
422 Water Meter Replacement				
Revenues	1,500,500.00	1,507,040.82	(6,540.82)	100.4%
Expenditures	1,500,500.00		1,500,500.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	800.00	3,052.12	(2,252.12)	381.5%
Expenditures	0.00		0.00	

**FEB 2025
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2025	FEB 2025	Balance	41.66% % to date
Utility Fund Revenues	10,990,600.00	4,824,145.42	6,166,454.58	43.8%
Administration	3,423,689.00	1,183,133.20	2,240,555.80	34.5%
Water & Sewer O & M	4,269,932.00	1,555,448.96	2,714,483.04	36.4%
Debt Service	1,028,741.00	239,790.55	788,950.45	23.3%
Transfers	2,166,314.00	645,885.50	1,520,428.50	29.8%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	11,088,676.00	3,624,258.21	7,464,417.79	32.6%
<i>Total Operating Expenditures</i>	<i>7,509,621.00</i>	<i>2,706,785.30</i>	<i>4,802,835.70</i>	
<i>Total Capital Outlay Expenditures</i>	<i>184,000.00</i>	<i>31,796.86</i>	<i>152,203.14</i>	
<i>Total Debt Service</i>	<i>1,028,741.00</i>	<i>239,790.55</i>	<i>788,950.45</i>	
<i>Total Interfund Transfers</i>	<i>2,166,314.00</i>	<i>645,885.50</i>	<i>1,520,428.50</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>3,624,258.21</i>	<i>7,464,417.79</i>	
 <i>Personnel</i>	 <i>597,368.00</i>	 <i>245,187.86</i>	 <i>352,180.14</i>	
<i>Supplies</i>	<i>376,000.00</i>	<i>95,429.27</i>	<i>280,570.73</i>	
<i>Other Services</i>	<i>6,536,253.00</i>	<i>2,366,168.17</i>	<i>4,170,084.83</i>	
<i>Capital Outlay</i>	<i>184,000.00</i>	<i>31,796.86</i>	<i>152,203.14</i>	
<i>Debt Service</i>	<i>1,028,741.00</i>	<i>239,790.55</i>	<i>788,950.45</i>	
<i>Interfund Transfers</i>	<i>2,166,314.00</i>	<i>645,885.50</i>	<i>1,520,428.50</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>3,624,258.21</i>	<i>7,464,417.79</i>	

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

April 15, 2025
Approval of water and sewer adjustments for April 2025 in the amount of \$39,743.07

Introduced by:
Contact Person/Telephone

Ramona Morgan 497- 8000

Summary Explanation: Approval of water and sewer adjustments for April 2025 in the amount of \$39,743.07

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2025

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated April 2025 in the amount of \$39,743.07 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

APRIL 2025 UTILITY ADJUSTMENTS								
THESE FOLLOW POLICY/ RECOMMEND APPROVAL								
		100	400	195	130	800		REASON FOR
CUSTOMER NAME	ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
	029-02701-003	20.02	27.46				47.48	Freeze
	031-09901-000	52.51	106.58	35.00			194.09	Behind Walls
	031-12201-003	183.09	251.11	105.00			539.20	Freeze
	035-05201-003	242.70	336.46	35.00			614.16	Freeze
	035-05251-002	260.63	485.97	70.00			816.60	Freeze
	035-16001-000	79.04	170.23	35.00			284.27	Freeze
	036-16501-000	52.69	104.46	35.00			192.15	Line in yard
	038-24401-000	31.63	45.30				76.93	Freeze
	039-07101-004	137.91	303.39	35.00			476.30	Behind Walls
	044-05701-001		15.10				15.10	Power Washing
	056-03001-002	8.83	12.11				20.94	Freeze
	056-16801-001	47.50	88.72	70.00			206.22	Freeze
	059-05501-000	73.80	101.22				175.02	Freeze
	059-11911-000	1,335.24		35.00			1,370.24	Freeze
	062-33101-000	283.41	460.69	35.00	200.00	36.29	1,015.39	Freeze
	065-39401-002	749.65	2,391.33		850.00	111.98	4,102.96	Under Slab
	077-15501-000	51.78	71.01				122.79	Freeze
	080-17201-000	93.28	248.36	70.00			411.64	Freeze
	080-17701-001	83.50	275.08	70.00			428.58	Outside Spigot
	083-03201-000	81.26	111.44	35.00			227.70	Freeze
	083-10601-000	59.33	134.29				193.62	Outside Spigot
	089-14101-006	335.52	882.84	70.00			1,288.36	Behind Walls
	092-00701-000	1,803.86	2,932.23	35.00	800.00	184.72	5,755.81	major leak
	095-02701-007	139.09	216.78	70.00			425.87	Water heater
	103-01501-000	1,138.06	1,849.95	35.00	850.00	141.61	4,014.62	Freeze
	103-27901-001	2,657.29	3,644.28	35.00			6,336.57	Freeze
	110-17111-002	2,798.89	3,838.47	35.00			6,672.36	Freeze

	113-06001-000	118.30	287.04	35.00			440.34	Water heater
	116-23701-001	115.44					115.44	Pool Fill
	116-37901-002	95.00	130.29	35.00			260.29	Freeze
	116-39001-000	242.25	332.22	35.00			609.47	Freeze
	119-05701-003	34.58	55.04	35.00			124.62	Freeze
	119-07801-001	47.41	65.02	35.00			147.43	Freeze
	125-19001-000	197.87	321.65	70.00	200.00	32.75	822.27	Freeze
	130-23601-000	77.53	175.22				252.75	Behind Walls
	137-15201-000		206.59	35.00		2.45	244.04	Power Washing
	139-13601-001		17.09	35.00			52.09	Outside Spigot
	139-29101-002		165.98	140.00			305.98	Pool Fill
	139-50701-000	130.04	178.34	35.00			343.38	Freeze
								Line in yard
	TOTAL	13,858.93	21,039.34	1,435.00	2,900.00	509.80	39,743.07	
	COMPLETED							

**CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

April 15, 2025
Request to waive the pavilion rental fee at the
George Martin City Park for Martin Bluff
Elementary

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization is requested by Martin Bluff Elementary to waive the \$40.00 pavilion rental fee at the George Martin City Park Pavilion A for a student field trip on May 14, 2025 from 8:00 A.M. – 12:00 P.M.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
Anderson	☐	Elbin	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2025

WHEREAS, Martin Bluff Elementary will host a student field trip to be held at the George Martin City Park Pavilion A on May 14, 2025, from 8:00 A.M. – 12:00 P.M.; and

WHEREAS, the field trip is for students who have achieved academic growth for the school year; and

WHEREAS, Martin Bluff Elementary has requested that the City waive the pavilion rental fee in the amount of \$40.00; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this waiver will assist the voluntary character development and/or public service programs of that school district

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Martin Bluff Elementary to waive the pavilion rental fee in the amount of \$40.00 for a student field trip to be held at the George Martin City Park Pavilion A on May 14, 2025 from 8:00 A.M. – 12:00 P.M. is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

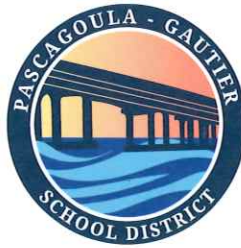
NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.



MARTIN BLUFF ELEMENTARY SCHOOL
1306 Roys Road | Gautier, Mississippi 39553
Office: 228.522.8850 | Fax: 228.522.8852

April 1, 2025

Dear Gautier City Council,

We hope this message finds you well. We are writing to express our gratitude for your support and to request your assistance with an upcoming school event.

We are a pre-K class with 18 students, along with a developmental delayed pre-K class of five students from Martin Bluff Elementary. We would like to visit George W. Martin City Park on May 14th from 9:00 am-12:30pm. We kindly ask if the rental fee for the pavilion can be waived, as this is a school function for our students.

Thank you for considering our request. We appreciate your support for our educational activities.

Warm regards,

Mrs. Cashwell and Mrs. Gunter

678-488-8947

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:

April 15, 2025

Consideration of a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, located at 3000 Ladnier Road, Gautier, MS, (GPC 25-12-SE)

Introduced by:

Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a Special Exception that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District, located at 3000 Ladnier Road, (GPC 25-12-SE) (PID #82502180.100)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 25-12-SE
3000 LADNIER ROAD – SPECIAL EXCEPTION THAT WOULD
ALLOW A TIRE SHOP IN A MURC-1 MIXED USE
RECREATION COMMERCIAL ZONING DISTRICT
REGARDING PARCEL ID NO: 82502180.100**

WHEREAS, an application for a Special Exception Permit that would allow a tire shop in a MURC-1 Mixed Use Recreation Commercial Zoning District was submitted by Jason Simpson dba E & J Tire and Automotive; and

WHEREAS, the City Council hereby finds that the proposed use, that would allow a tire shop to be located on 3000 Ladnier Road, requires a Special Exception in a MURC-1 Mixed Use Recreation Commercial Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 3000 Ladnier Road, Gautier, MS; and

WHEREAS, after due public notice, Planning Commission, at its April 3, 2025 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the Special Exception, with the following restrictions: 1) no more than 2500 tires are placed behind the fence line and must be below the 6' height level of the fence, 2) all overnight cars are limited to seven (7) days, anything greater than 7 days need to be reported to the planning department; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (will or will not) be in harmony with the purpose and intent of the Unified Development Ordinance; and (will or will not) be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception (is or is not) consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to (approve or deny) a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council (accepts or denies) the recommendation, including the stipulations, of the Planning Commission and (approves or denies) the application submitted by E & J Tire and Automotive on March 10, 2025 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants and Projects Director
Date: April 4, 2025
Subject: Trail Solutions Agreement – Shepard State Park Recreational Enhancement Project-Grant Number 25-00037

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into an agreement with Trail Solutions an International Mountain Biking Association (IMBA) for the Shepard State Park Recreational Enhancement Project.

BACKGROUND:

The grant funds made available pursuant to The Mississippi Trustee Implementation Group Final Restoration Plan 4 and Environmental Assessment (“the Plan”) and approved by the Mississippi Trustee Implementation Group (MS TIG) and provided through MDEQ to partially address the injuries caused by the Deepwater Horizon (DWH) Oil Spill pursuant to and in accordance with the Oil Pollution Act and the Consent Decree entered in the case entitled In Re: Oil Spill by the Oil Rig Deepwater Horizon in the Gulf of Mexico, on April 20, 2010, MDL-2179 in the Eastern Federal District Court of Louisiana.

IMBA Trail Solutions is the international leader in developing singletrack trails, with experience in over 1,000 projects in North America, Europe, and Asia. The staff excels at assessment, planning, design, and construction of trail systems that provide high-quality experiences for local riders and destination visitors while simultaneously minimizing environmental impacts.

The project will be completed in two (2) phases. Phase I is to conduct a trail assessment and develop a trail maintenance plan. Phase II is the implementation of the maintenance plan.

DISCUSSION:

The City notified Trail Solutions an International Mountain Bicycling Association (IMBA) to provide a proposal for trail assessment and planning of the trails located at Shepard State Park.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council enter into an agreement with the Trail Solutions an International Mountain Bicycling Association (IMBA) for the Shepard State Park Recreational Enhancement Project that will be completed in two phases in an amount not to exceed \$410,000.

The City Council may:

1. Approve entering into a grant agreement as presented; or
2. Not approve entering into a grant agreement.

ATTACHMENT(S):

1. Grant Agreement



Chassity Bilbo
Recreation Director
City of Gautier, MS

Geneva Dummer
Gulf Coast Trails

Via: cbilbo@gautier-ms.gov
geneva@gulfcoasttrails.org

April 2, 2025

Chassity and Geneva,

Thank you for the opportunity to submit the following proposal to complete a trails assessment and planning exercise for Shepard State Park near Gautier, MS.

As the international leader in developing natural surface trails, IMBA Trail Solutions has partnered extensively with public land managers. Our team has deep experience in ensuring trail projects meet our clients' goals. Our staff excels at assessment, planning, design, and construction of natural surface trail facilities and bike parks that provide unique and high-quality experiences for visitors of all ages and ability levels.

If you agree with the attached proposal, please sign, scan, and return it to me.
Do not hesitate to contact me if you have any questions on the following scope of work and fee estimate.

Sincerely,

A handwritten signature in black ink, appearing to read "Ama Koenigshof".

Ama Koenigshof, Trail Solutions Director of Planning and Design
International Mountain Bicycling Association
Ama.Koenigshof@imba.com



Qualifications and Experience

IMBA Trail Solutions is the international leader in developing singletrack trails, with experience in over 1,000 projects in North America, Europe, and Asia. Our staff excels at assessment, planning, design, and construction of trail systems that provide high-quality experiences for local riders and destination visitors while simultaneously minimizing environmental impacts.

IMBA Trail Solutions is a fee-for-service based arm of the International Mountain Bicycling Association (IMBA), a 501(c)3 non-profit organization. IMBA's mission is to create, enhance, and protect great places to ride mountain bikes. IMBA Trail Solutions employs approximately twenty professional trail planners and builders. In addition to being industry professionals and exceptional mountain bike riders, IMBA Trail Solutions staff hold a broad base of applicable skills and knowledge from planning, landscape architecture, environmental sciences to GIS systems, AutoCAD, and graphic design.

Our wealth of experience has allowed us to develop the gold standard guidelines for creation of both sustainable and enjoyable singletrack trails. These guidelines have influenced all major federal land management agencies and many state and local parks departments. We pride ourselves on the positive experiences we have provided to the millions of active trail users around the world, and in the economic independence that communities have achieved through the development of destination trail systems.



Shepard State Park Trail Assessment and Recommendations Proposal

Project Approach

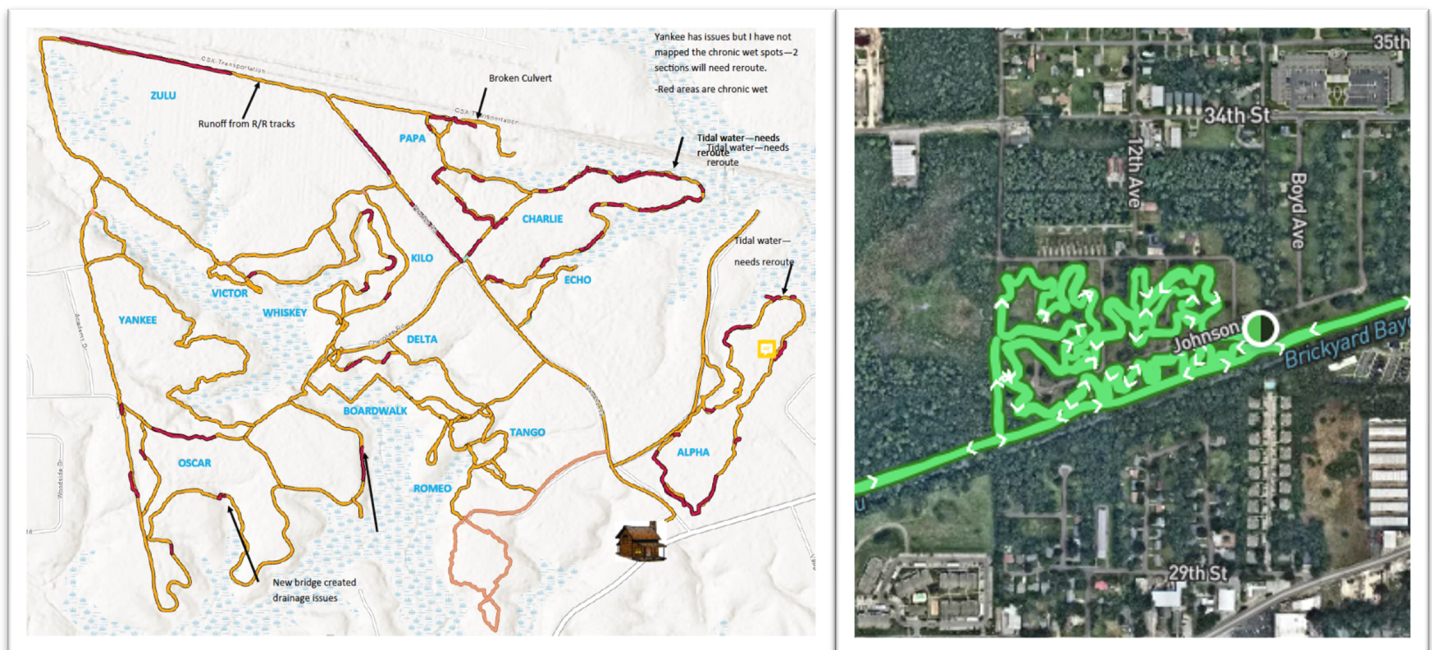
IMBA Trail Solutions proposes a collaborative process of assessment and planning. City of Gautier staff, Gulfcoast Trails representatives, and appropriate stakeholders (the project team) will be engaged and informed throughout the assessment and planning process. By doing so, all involved will have opportunities to review our assessment reporting, recommendations on trail improvements, comment on deliverables, and set the stage for future implementation of a successful project.

To kick off the project, IMBA Trail Solutions will meet with the project team to discuss the goals for improving trails, the range of users to plan for, and the desired trail experiences to be offered.

IMBA Trail Solutions staff will then review the project area to inventory the landscape and existing trails. IMBA Trail Solutions staff will assess each trail, sanctioned and unsanctioned, by foot and bicycle to determine sustainability and appropriateness. Special attention is paid to natural resources, soil types, slopes, and the purpose of the trail within the larger system. This site visit will inform the tasks to complete a Trails Assessment and Recommendations Plan, considerations that will guide the next steps of design and implementation.

IMBA Trail Solutions planning and design practices will set a framework that advises the eventual development of trail management objectives, recommended implementation methods, cost estimates, and phasing recommendations. Those details can be used during subsequent steps in the design and implementation process.

The following Scope of Work and Fee Estimate outlines the proposed assessment and planning. Once these tasks are complete, IMBA Trail Solutions will have detailed information that will allow us to recommend an appropriate list of next steps.



Scope of Work

TASK 1 – Project Preparation

- Discuss project goals and objectives with the project team.
- Ongoing project management and coordination via phone calls, emails, and video conferences as needed to ensure a successful project, budget, and timeline.
- Obtain and review available mapping data.
- Create base map to be used for assessment, planning, and site visit. The map will be complete with area of interest, existing conditions (*roads, buildings, boundaries, land ownership, infrastructure, hydrology, vegetation*), topographic contour information, and orthophotography.

Deliverables – Project understanding, ongoing management, and base mapping

TASK 2 – Assessment and Planning Fieldwork

- IMBA Trail Solutions staff will travel to Gautier, MS.
- Meet with the project team to discuss existing property, project goals/objectives, important ecological areas, desired trail experiences, trail user demographics, and trail improvement planning, and operations/management strategies.
- Review the project area, surrounding landscape, and existing trails. During the site visit special attention will be made to inventory and assess existing trails for sustainability, natural resource impacts, and experience goals. Focus on determining suitability of existing trails for the terrain, management goals, and trail system experiences. Areas will be observed and assessed for trail reroutes, improvements, or additions to meet the management and community goals.

Deliverables – Field assessment and observations, KML data



Shepard State Park Trail Assessment and Recommendations Proposal

TASK 3 – Trails Assessment Deliverable

- The Trails Assessment Plan, to the extent possible based on the site visit, will recommend a variety of actions for the existing trail network. Trail improvements, relocations, and closures will be identified within the plan. The plan will outline a priority of implementation based upon management goals, financial burden, and timelines.
- A draft Trails Assessment Graphic showing all inventoried trails and their current status, as well as recommended actions, will be produced to help illustrate the Trails Assessment Plan.
- Upon review of the graphic, IMBA Trail Solutions will compile a Trails Assessment Report detailing our field findings, assessment, and concept plan as shown in the graphic. The report will include sections on trail benefits, management goals, experience objectives, recommended trail actions, permitting considerations, implementation approach, phasing considerations, and preliminary development/construction cost opinion.
- IMBA Trail Solutions will provide a draft graphic and report for review by the project team. One review is anticipated which will provide IMBA Trail Solutions with succinct and concise comments and edits. Once all comments have been received IMBA Trail Solutions will edit and finalize the report.

Deliverables – Trails Assessment Graphic and Report

Assessment Examples



A7

Type: Bridge
Purpose: Wet area
Priority: Moderate
Action: Improve
Feature Length: 10'
Feature Width: 4'

Notes:

- Monitor and maintain
- Replace with rock armor as needed
- Rock armor entrance and exit immediately

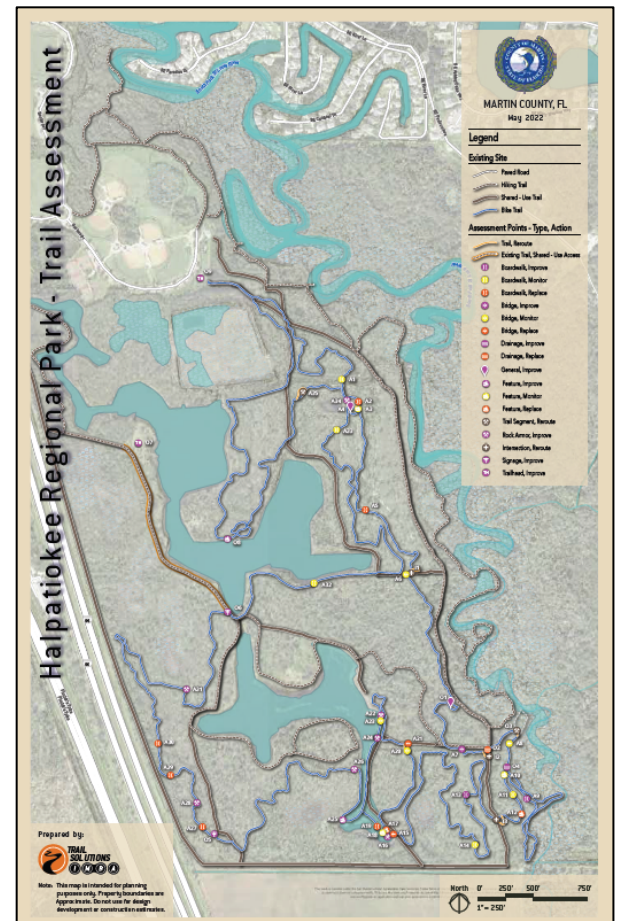


A8

Type: Bridge
Purpose: Wet area
Priority: Moderate
Action: Monitor
Feature Length: 25'
Feature Width: 4'

Notes:

- Monitor and maintain
- Improve with formal abutments
- Cross bracing, and surface rail
- Install appropriate signage prior to bridge
- Mechanical or manual vegetation removal may be required adjacent to structure



Shepard State Park Trail Assessment and Recommendations Proposal

Scope of Work and Fee Estimate

Shepard State Park Trails Assessment and Recommendations Plan - Gautier, MS			
		Expenses	Fee
TASK 1 - PROJECT PREPARATION			
1.1	Project kick off call with client and stakeholders		\$ 500
1.2	Project management and coordination		\$ 965
1.3	Mapping data acquisition		\$ 1,150
1.4	Base map set up		\$ 1,185
TASK 1 SUBTOTAL			\$ 3,800
TASK 2 - ASSESSMENT AND PLANNING FIELDWORK (2 TS Staff, up to 5 days)			
2.1	Travel to/from Gautier, MS		\$ 1,900
2.2	On site meeting with client and stakeholders		\$ 610
2.3	On site assessment and planning		\$ 11,275
2.4	Site visit wrap up meeting		\$ 305
TASK 2 SUBTOTAL			\$ 14,090
TASK 2 EXPENSES			\$ 4,415
TASK 3 - TRAILS ASSESSMENT & RECOMMENDATIONS DELIVERABLE			
3.1	Create trails assessment map graphic		\$ 3,840
3.2	Review and revise trails assessment graphic based on client comments		\$ 1,540
3.3	Draft trails assessment and recommendations document		\$ 4,705
3.4	Review document with client		\$ 500
3.5	Finalize trails assessment and recommendations document based on client comments		\$ 755
TASK 3 SUBTOTAL			\$ 11,340
TOTAL LABOR COSTS			\$ 29,230
ESTIMATED EXPENSES		\$ 4,415	
TOTAL PROJECT COSTS		\$	33,645

TS will bill this project on a lump sum by task.

Labor fee is estimated to be \$29,230

Expenses are estimated to be \$4,415 and will only be billed as incurred; this includes travel costs, lodging, meals, and field supplies.

Total Project Costs \$33,645



Agreement

This document sets forth the agreement for retention of **International Mountain Bicycling Association** to provide services to **City of Gautier – Gautier Trails** as outlined above. The basis of IMBA’s Trail Solutions retention is described in the scope of work and in the attached Conditions document.

Approved for **City of Gautier – Gautier Trails**

By _____

Name & Title _____

Address _____

Date _____

Approved for **International Mountain Bicycling Association**

By _____

Name & Title _____

Date _____

Shepard SP Trails Assessment 250402v6.docx

Enl: Conditions

Shepard State Park Trail Assessment and Recommendations Proposal



INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION

Conditions:

The following conditions will apply to the work performed by Trail Solutions:

- 1) Client will aid TS as needed during the project to ensure sufficient transfer of knowledge to aid the efficient execution of the project scope.
- 2) Specific start and finish dates will be determined by: weather conditions; site access conditions; vegetation; availability of Client's personnel, other stakeholders, and of TS staff; and other factors. TS will not be responsible for project delays or failures caused by any factors out of their control, including, but not limited to: pandemic; disease; weather; ground conditions; and/or legal access.
- 3) Force Majeure - TS shall not be liable to Client for any failure or delay in the services caused by events beyond TS's reasonable control after taking customary precautions, including without limitation acts of God, fire, floods, disease, weather, acts of war or terrorism.
- 4) Client is responsible for stakeholder coordination, including: arranging meetings; providing a meeting room, projector, screen, and other materials; and providing contact information for stakeholder groups. Participation in formal public meetings is not part of this scope.
- 5) TS reserves the right to refuse to perform, promote, or execute any designs or proposals that are not, in TS' opinion; sustainable, environmentally or socially sound, and/or in the best interest of affected parties.
- 6) To be most efficient TS reserves the right to move hours between tasks without the expressed permission of Client.
- 7) Client will obtain all necessary permits/permissions required to perform contracted tasks.
- 8) Client will provide all listed items that they currently have available, in electronic (ESRI shape-file) format. This map information will include but is not limited to:
 - Property boundaries
 - Contour lines
 - Designated use areas
 - Vegetation cover
 - Hydrologic information
 - Wetlands
 - Utility locations
 - Active and inactive roads
 - Trail alignments
 - Special biological or habitat zones
 - Structures
 - Archeological sites
 - Any other relevant area management data
- 9) All property boundaries for the subject site shall be clearly identifiable and obvious. In the event that there are any questions regarding the location of property boundaries, the Client shall provide immediate assistance in determining their location. TS shall bear no responsibility or costs for efforts that cannot be accurately completed because of lack of accurate boundary information.



- 10) To reduce costs all materials (e.g., maps, reports, notes, photos, data layers, etc.) will be provided in electronic format only.
- 11) No field flagging will be produced with this effort.
- 12) Any additional fee-based work outside the scope of this project shall require explicit approval by the Client before being executed.
- 13) Comments on project deliverables to TS from the client shall be delivered only once and in the format of a succinct, inclusive response.
- 14) Payment for services shall be rendered within 30 days of invoicing. Invoices shall be submitted following the completion of the relevant task.
- 15) Expenses will be invoiced at actual cost not to exceed State of Mississippi travel rate maximums. All expenses will be documented through receipts.**
- 16) This proposal is valid for 90 days from the date of issue. After that time, TS reserves the right to revise or rescind the offer for its services.



CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

April 15, 2025
Authorization to request a waiver from
Mississippi Development Authority regarding the
Development Infrastructure Program Grant

Introduced by:
Contact Person/Telephone

Kim Saucier 497-8000 Ext. 315

Summary Explanation: Authorization to request a waiver from Mississippi Development Authority regarding DIP #383 grant agreement reimbursement demand in the amount of \$100,000

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Development Infrastructure (DIP) Grant Program provides grant assistance to counties or municipalities to finance infrastructure projects to support business locations and expansions in Mississippi; and

WHEREAS, on April 28, 2017, the City received an award letter for a \$350,000 DIP grant from the Mississippi Development Authority (DIP # 383); and

WHEREAS, the City joined with B & D Plastics to leverage manufacturing facility expansions there in order to obtain this DIP grant, which were to be used to construct a water storage tank to serve the area around B & D Plastics; and

WHEREAS, due to the Covid crisis, B & D Plastics did not meet their anticipated goal of creating 35 new jobs per the terms of the agreement for a DIP grant through MDA, though the new current new employment creation (25) is very close to target; and

WHEREAS, the City of Gautier will be requesting that MDA will consider B&D Plastics' commitment per the DIP Grant Guidelines satisfied, due to unforeseen circumstances caused by Covid-19; and

WHEREAS, the Mayor and Council hereby find that the submission of a request for waiver to the Mississippi Development Authority regarding DIP #383 grant agreement reimbursement demand in the amount of \$100,000 is in the best interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the that the submission of a request for waiver to the Mississippi Development Authority regarding DIP #383 grant agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: April 7, 2025
Subject: Development Infrastructure Program (DIP) with Mississippi Development Authority for Water Storage Tank-Waiver Request for Non-Compliance

REQUEST:

The Grants & Projects Department requests City Council authorization to submit a waiver to the Mississippi Development Authority regarding DIP #383 grant agreement reimbursement request in the amount of \$100,000.

BACKGROUND:

The Development Infrastructure (DIP) Grant Program provides grant assistance to counties or municipalities to finance infrastructure projects to support business locations and expansions in Mississippi. Funding from this program can be used by municipalities and counties to assist with the location or expansion of businesses. Usage of the funds must be directly related to the construction, renovation or expansion of industry. This DIP grant will be used to construct a water storage tank to serve the area around B & D Plastics. The City joined with B & D Plastics to leverage manufacturing facility expansions there in order to obtain this DIP grant.

The City received an award letter for a \$350,000 DIP grant from the Mississippi Development Authority on April 28, 2017 (DIP # 383). This was a reimbursement-based grant that requires a 10 percent match (\$35,000), to come from enterprise utility revenues and a CAP loan/other funds.

DISCUSSION:

Due to unforeseeable events, D & B Plastics did not meet their anticipated goal of creating 35 new jobs per the terms of the agreement for a DIP grant through MDA. However, the current new employment creation (25) is very close to the target. As you are aware, the COVID years not only stalled economic growth, but put many companies out of business. B&D Plastics pushed through managing to keep employment at 91, all the while suffering the same trying times as the economy as a whole. Therefore, the City of Gautier will be requesting that MDA consider B&D Plastics' commitment per the DIP Grant guidelines have been met due to the unforeseen circumstances caused by the COVID crisis.

RECOMMENDATION:

The Grants & Projects Department requests that City Council authorize the submission of a waiver to the Mississippi Development Authority regarding DIP #383 grant agreement reimbursement request of funds in the amount of \$100,000.

The City Council may:

1. Approve the waiver submission request as presented; or
2. Not approve the waiver submission request as presented.

ATTACHMENT(S):

1. Letter



State of Mississippi

TATE REEVES

Governor

MISSISSIPPI DEVELOPMENT AUTHORITY

William V. Cork

Executive Director

February 10, 2025

Casey Vaughan
Mayor
City of Gautier
3330 U.S. Hwy 90
Gautier, MS 39553

RE: City of Gautier – B & D Plastics, LLC
DIP # 383

Dear Mayor Vaughan:

On 3/14/2017 the city of Gautier was awarded DIP Grant #383 in the amount of \$350,000.00 for the benefit of B & D Plastics, with the agreement that B & D Plastics would create thirty-five new, permanent full-time jobs within two years from the completion of the DIP project construction. Your award contract has been extended four times with the last extension expiring 7/9/2024. At this time, we are unable to continue to extend this contract. As of the date of this letter we have documentation of twenty-five jobs met out of the thirty-five jobs agreed upon in the DIP grant agreement between MDA and the city of Gautier.

Per Section 11, page 9 of the grant agreement "If the business benefitting from the DIP improvements fails to create 35 net new permanent full time equivalent jobs as indicated in the Memorandum of Agreement, the recipient will reimburse the Mississippi Development Authority a pro rata share of the amount contemplated by this agreement. The reimbursement amount will be arrived at by multiplying the difference between the total number of actual jobs created by the cost per job, which is \$10,000.00." By this agreement and the documented jobs to date, the city of Gautier is required to pay the pro rata share of \$100,000.00 for the ten unfulfilled jobs.

At this time, we request that the city of Gautier submit the closeout documents for this grant along with final documentation of the total jobs met and the pro rata share for any jobs not met.

Should you need additional information, please contact Lisa Maxwell at 601-359-2498 or lmaxwell@mississippi.org.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Maxwell".

Lisa Maxwell
Deputy Director
Community Incentives Division

LM: cm

cc: Brenda Greco

**CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet**

Council Meeting:
Title:

April 15, 2025
**Approval of Final Pay Application (retainage),
Certificate of Substantial Completion, and other
closeout documents for the Sanitary Sewer Main
Rehabilitation Project, Phase II**

Introduced by:
Contact Person/Telephone

Kimberly Saucier 497-8000

Summary Explanation: Approval of Final Pay Application (retainage), Certificate of Substantial Completion, and other closeout documents for the Sanitary Sewer Main Rehabilitation Project, Phase II

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Second Made by:

Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐
---------	--------------------------	----------	--------------------------	--------	--------------------------	---------	--------------------------	---------	--------------------------	----------	--------------------------	-------	--------------------------

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, a contract for the Sanitary Sewer Main Rehabilitation Project, Phase II was awarded to Suncoast Infrastructure, LLC; and

WHEREAS, the Grants and Projects Department requests City Council to approve the final pay application in the amount of \$50,374.58, the certificate of substantial completion, and other closeout documents; and

WHEREAS, Seymour Engineering has reviewed the final pay application, the certificate of substantial completion, and additional closeout documentation associated with this project, and recommends approval of same; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve these items; and

IT IS FURTHER ORDERED that the final pay application in the amount of \$50,374.58 for the Sanitary Sewer Main Rehabilitation Project, Phase II is hereby approved.

IT IS FURTHER ORDERED that the certificate of substantial completion and additional closeout documentation are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining closeout documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kimberly Compton Saucier, Grants & Projects Director
Date: April 7, 2025
Subject: Sanitary Sewer Main Rehabilitation Phase II Project Certificate of Substantial Completion, Final Pay Application, and Closeout Documents

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the Certificate of Substantial Completion, Final Pay Application No. 6 (retainage), and closeout documents for the Sanitary Sewer Main Rehabilitation Phase II Project.

BACKGROUND:

The residential neighborhoods of College Park, Guillotville Road, and Valleywood Subdivisions were developed utilizing clay pipes for the sanitary sewer infrastructure. Due to the age and condition of the existing system, these pipes need relining. Currently, the existing sanitary sewer system has significant inflow and infiltration (I&I) problems. These conditions result in sewer overflows. The existing systems become surcharged and raw sanitary sewer is released inside homes, front yards, roads, and ditches.

The first phase of the project (completed October 2023) consisted of videoing and smoke testing of the sanitary sewer lines to determine the next steps and required repairs of the project.

Phase II of the project is the repair, replacement, and lining of the sanitary sewer lines and manholes for College Park, Guillotville Road, and Valleywood Subdivision.

DISCUSSION:

The Certificate of Substantial Completion was received from Seymour Engineering along with the final pay application No. 6 (retainage), and closeout documents. The contractor will complete or correct the items listed in the substantial completion document within (30) days from the date of Substantial Completion which was reached on March 20, 2025.

Seymour Engineering has reviewed the final pay application No. 6 (retainage), closeout documents, and Certificate of Substantial Completion and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Certificate of Substantial Completion, Final Pay Application No. 6 (retainage), and closeout documents for the Sanitary Sewer Main Rehabilitation Phase II Project.

The City Council may:

1. Authorize approval of Certificate of Substantial Completion as presented; or
2. Not authorize approval of Certificate of Substantial Completion, as presented.

ATTACHMENT(S):

1. Certificate of Substantial Completion
2. Final Pay Application No. 6
3. Release of Liens

Certificate of Substantial Completion

Project: Sanitary Sewer Rehab Phase 2	Owner: City of Gautier	Owner's Contract No.:
Contract: Sanitary Sewer Rehab Phase 2		Date of Contract: 7-2-2024
Contractor: Suncoast Infrastructure, INC		Engineer's Project No.: 24-066.01

This tentative [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents:

☐ The following specified portions:

March 20, 2025

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

Not Amended

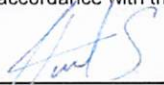
Owner's Amended Responsibilities: None

Contractor's Amended Responsibilities: Contractor has additional work as listed on the Substantial Completion Walk-Through Punch List.

The following documents are attached to and made part of this Certificate:

Substantial Completion Walk-Through Punch List Letter

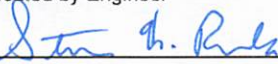
This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.



Executed by Engineer

3/21/2025

Date



Accepted by Contractor

4/3/25

Date

Accepted by Owner

Date



March 21, 2025

Wes Windham
Suncoast Infrastructure, INC
PO Box 397
1858 Hwy 49 South
Florence, MS 39073

RE: Substantial Completion Inspections for Sanitary Sewer Rehab Phase 2.

Dear Wes,

A final inspection was completed March 20, 2025, for the above referenced project and listed below are the punch list items to be completed.

Punch list items:

1. Remove rocks and fix sod around manhole between 3900 Hillandale Dr and 2600 Valleywood Dr
2. Sod around manhole at 4024 Hillandale Dr
3. Sod around manhole at 4000 Crestwood
4. Send flow monitoring data
5. Send camera footage.

If you should have any questions or need additional information, please let me know.

Sincerely,

Hunter Sonier,
E.I.

Cc: Kimberly Saucier, Grants and Projects Director (City of Gautier)

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353

March 20, 2025

Kimberly Saucier
Grants and Projects Director
City of Gautier, MS 3330 US-90
Gautier, MS 39553

RE: Pay Application No 6, Suncoast Infrastructure, INC
Sanitary Sewer Rehab Phase 2

Dear Kimberly,

Enclosed please find Pay Application No. 6 for work completed on the referenced project. I am recommending that you place this on the next meeting agenda for consideration and approval by the Council for payment in the amount of \$50,374.68 to Suncoast Infrastructure, INC. for completed work as noted.

If you should have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in blue ink, appearing to read 'Mark Seymour'.

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Cc: Suncoast Infrastructure, INC.

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: S24103-RET

To City of Gautier, MS
Customer: 3330 Highway 90
Gautier, MS 39553

Project S24103- Sanitary Sewer Rehab. Phase II,
City of Gautier, MS

Via Engineer Seymour Engineering
925 Tommy Munro Drive, Suite G
Biloxi, MS 39532

Application No. JB App #6
Period From: 3/1/2025
Period To: 3/31/2025

FINAL

Distribution to :
☐ Owner
☐ Engineer
☐ Contractor
☐
☐

From Contractor Suncoast Infrastructure, Inc.
P.O. Box 397
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Gautier, MS
3330 US-90
Gautier, MS 39553

External N/A
Contract No.

Contract Date: 7/2/2024

Application Date: 3/14/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$1,096,405.00
2. Net Change By Change Order	-\$88,911.70
3. Contract Sum To Date	\$1,007,493.30
4. Work Completed To Date	\$1,007,493.30
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$1,007,493.30
7. Retainage	
a. Maximum Retainage is not in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 0.00 %	\$0.00
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$0.00
f. Total Retainage To Be Withheld	\$0.00
8. Total Earned Less Retainage	\$1,007,493.30
9. Less Previous Certificates For Payments	\$957,118.62
10. Current Payment Due	\$50,374.68
11. Balance to Finish, Plus Retainage	\$0.00

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$83,200.00	\$0.00
Total Approved this Month	\$0.00	\$172,111.70
TOTALS	\$83,200.00	\$172,111.70
Net Changes By Change Order	-\$88,911.70	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Suncoast Infrastructure, Inc.

By: [Signature] Date: 3/14/2025

State of: Mississippi County of: Rankin

Subscribed and sworn to before me this 14th day of March 2025

Notary Public: [Signature]

My Commission expires: January 12, 2027

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$50,374.68**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: [Signature] Date: 3/20/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

Page 2 of 3

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #6
Application Date : 03/14/25
Period From: 03/01/25
Period To: 03/31/25

Invoice # : S24103-RET

Contract : S24103- Sanitary Sewer Rehab. Phase II, City of Gautier, MS

External Contract No.:

CURRENT CONTRACT						PREVIOUS WORK		THIS PERIOD		JOB TO DATE					
Item No.	Description of Work	UM	Units	Unit Price	Amount	Units	Amount	Units	Amount	Units	Amount	Stored Materials	Total Completed and Stored	Percent Complete	Balance to Finish
1	Mobilization	LS	1.00	\$54,525.00	\$54,525.00	1.00	\$54,525.00	0.00	\$0.00	1.00	\$54,525.00	\$0.00	\$54,525.00	100.00%	\$0.00
2	Traffic Control	LS	1.00	\$23,830.00	\$23,830.00	1.00	\$23,830.00	0.00	\$0.00	1.00	\$23,830.00	\$0.00	\$23,830.00	100.00%	\$0.00
3	Silt Fence	LF	0.00	\$5.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4	Wattle	LF	0.00	\$6.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
5	Hydroseed and Fertilizer	SY	0.00	\$1.75	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
6	Sodding	SY	732.00	\$6.00	\$4,392.00	732.00	\$4,392.00	0.00	\$0.00	732.00	\$4,392.00	\$0.00	\$4,392.00	100.00%	\$0.00
7	CIPP Lining of 8" Gravity Sewer	LF	8,109.00	\$45.00	\$364,905.00	8,109.00	\$364,905.00	0.00	\$0.00	8,109.00	\$364,905.00	\$0.00	\$364,905.00	100.00%	\$0.00
8	CIPP Lining of 30" Gravity Sewer	LF	854.00	\$230.00	\$196,420.00	854.00	\$196,420.00	0.00	\$0.00	854.00	\$196,420.00	\$0.00	\$196,420.00	100.00%	\$0.00
9	6" PVC Sewer Pipe SDR 26 (All Depths)	LF	290.00	\$39.00	\$11,310.00	290.00	\$11,310.00	0.00	\$0.00	290.00	\$11,310.00	\$0.00	\$11,310.00	100.00%	\$0.00
JOB	JOB	LS	0.00	\$0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
10	6" Sewer Clean Out	EA	1.00	\$1,220.00	\$1,220.00	1.00	\$1,220.00	0.00	\$0.00	1.00	\$1,220.00	\$0.00	\$1,220.00	100.00%	\$0.00
11	Removal of (6"-8") Gravity Sewer	LF	290.00	\$22.00	\$6,380.00	290.00	\$6,380.00	0.00	\$0.00	290.00	\$6,380.00	\$0.00	\$6,380.00	100.00%	\$0.00
12	Bypass	EA	12.00	\$1,650.00	\$19,800.00	12.00	\$19,800.00	0.00	\$0.00	12.00	\$19,800.00	\$0.00	\$19,800.00	100.00%	\$0.00
13	Point Repairs-8" Gravity Sewer	EA	7.00	\$8,000.00	\$56,000.00	7.00	\$56,000.00	0.00	\$0.00	7.00	\$56,000.00	\$0.00	\$56,000.00	100.00%	\$0.00
14	Manhole Lining	EA	10.00	\$3,550.00	\$35,500.00	10.00	\$35,500.00	0.00	\$0.00	10.00	\$35,500.00	\$0.00	\$35,500.00	100.00%	\$0.00
15	Replace Manhole Frames and Covers	EA	29.00	\$1,075.00	\$31,175.00	29.00	\$31,175.00	0.00	\$0.00	29.00	\$31,175.00	\$0.00	\$31,175.00	100.00%	\$0.00
16	2' Raiser Cone on Manhole (Old Spanish Trail)	EA	1.00	\$1,850.00	\$1,850.00	1.00	\$1,850.00	0.00	\$0.00	1.00	\$1,850.00	\$0.00	\$1,850.00	100.00%	\$0.00
17	Remove and Replace Concrete Driveway (6")	SY	151.67	\$210.00	\$31,850.70	151.67	\$31,850.70	0.00	\$0.00	151.67	\$31,850.70	\$0.00	\$31,850.70	100.00%	\$0.00
18	Limestone (Size 610)	CY	32.86	\$110.00	\$3,614.60	32.86	\$3,614.60	0.00	\$0.00	32.86	\$3,614.60	\$0.00	\$3,614.60	100.00%	\$0.00
19	Select Fill (Class 9)	CY	36.00	\$21.00	\$756.00	36.00	\$756.00	0.00	\$0.00	36.00	\$756.00	\$0.00	\$756.00	100.00%	\$0.00
20	Geotextile Fabric	SF	0.00	\$4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
A-1	CIPP Lining of 30" Gravity Sewer	LF	234.00	\$230.00	\$53,820.00	234.00	\$53,820.00	0.00	\$0.00	234.00	\$53,820.00	\$0.00	\$53,820.00	100.00%	\$0.00
A-2	Flow Monitoring (2 Months)	LS	1.00	\$18,275.00	\$18,275.00	1.00	\$18,275.00	0.00	\$0.00	1.00	\$18,275.00	\$0.00	\$18,275.00	100.00%	\$0.00
WD-01	CCTV Investigation (No CIPP)	LF	0.00	\$4.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
C01-1	Remobilization for CCTV Crew	LS	2.00	\$1,475.00	\$2,950.00	2.00	\$2,950.00	0.00	\$0.00	2.00	\$2,950.00	\$0.00	\$2,950.00	100.00%	\$0.00
C01-2	Remobilization for CIPP Crew	LS	2.00	\$5,955.00	\$11,910.00	2.00	\$11,910.00	0.00	\$0.00	2.00	\$11,910.00	\$0.00	\$11,910.00	100.00%	\$0.00
C01-3	6" CIPP	LF	92.00	\$45.00	\$4,140.00	92.00	\$4,140.00	0.00	\$0.00	92.00	\$4,140.00	\$0.00	\$4,140.00	100.00%	\$0.00
C01-4	New Manhole Installation	EA	1.00	\$6,355.00	\$6,355.00	1.00	\$6,355.00	0.00	\$0.00	1.00	\$6,355.00	\$0.00	\$6,355.00	100.00%	\$0.00
C02-1	CCTV Only (NO CIPP)	LF	3,704.00	\$4.00	\$14,816.00	3,704.00	\$14,816.00	0.00	\$0.00	3,704.00	\$14,816.00	\$0.00	\$14,816.00	100.00%	\$0.00
C02-2	10" CIPP	LF	907.00	\$57.00	\$51,699.00	907.00	\$51,699.00	0.00	\$0.00	907.00	\$51,699.00	\$0.00	\$51,699.00	100.00%	\$0.00

Grand Totals	\$1,007,493.30	\$1,007,493.30	\$0.00	\$1,007,493.30	\$0.00	\$1,007,493.30	100.00%	\$0.00
--------------	----------------	----------------	--------	----------------	--------	----------------	---------	--------



AIA® Document G706™ – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: (Name and address) **ARCHITECT'S PROJECT NUMBER:** **OWNER** ☐
 Sanitary Sewer Rehab. Phase II, City of Gautier, MS **CONTRACT FOR:** General Construction **ARCHITECT** ☐
CONTRACTOR ☐
TO OWNER: (Name and address) **CONTRACT DATED:** July 2, 2024 **SURETY** ☐
 City of Gautier, MS **OTHER** ☐
 3330 US - 90
 Gautier, MS 39553

STATE OF: Mississippi

COUNTY OF: Rankin

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: None.

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: (Name and address)

Suncoast Infrastructure, INC.
 P.O. Box 397
 Florence, MS 39073

BY:

Wes Windham

(Signature of authorized representative)

Wes Windham

(Printed name and title)

Subscribed and sworn to before me on this date:

March 28, 2025

Notary Public:

Amy L. Whiteley

My Commission Expires:

January 12, 2027



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assurance commission expires changes will not be obscured.

AIA[®] Document G706A[™] – 1994

Contractor's Affidavit of Release of Liens

PROJECT: (Name and address) ARCHITECT'S PROJECT NUMBER: OWNER ☐
Sanitary Sewer Rehab. Phase II, City of Gautier, MS CONTRACT FOR: General Construction ARCHITECT ☐
CONTRACTOR ☐
TO OWNER: (Name and address) CONTRACT DATED: July 2, 2024 SURETY ☐
City of Gautier, MS OTHER ☐
3330 US - 90
Gautier, MS 39553

STATE OF: Mississippi
COUNTY OF: Rankin

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS: Payment of Estimate 5 in the amount of \$50,782.91
Payment of Estimate 6 Final Retainage of \$50,374.68

Total due \$101,157.59

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: (Name and address)

Suncoast Infrastructure, INC.
P.O. Box 397
Florence, MS 39073

BY:



(Signature of authorized representative)

Wes Windham

(Printed name and title)

Subscribed and sworn to before me on this date:

March 28, 2025

Notary Public:

Amy L. Whiteley

My Commission Expires:

January 12, 2027



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original association seal changes will not be obscured.

AIA Document G706A[™] – 1994. Copyright © 1970 and 1994 by The American Institute of Architects. All rights reserved. **WARNING: This AIA Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org 153

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

April 15, 2025
Approve the Service Agreement between the City of Gautier and Skylink Events

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approve the Service Agreement between the City of Gautier and Skylink Events

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Skylink Events has agreed to provide remote network maintenance, remote monitoring, and technical support services for the network infrastructure at The Sound Amphitheater; and

WHEREAS, these services will include remote access and firmware updates, network optimization and load balancing based on metric evaluation, ticket modification and troubleshooting, and performance assessments to maintain a user-friendly network; and

WHEREAS, the agreement will remain in effect for five (5) years, at the monthly rate of \$280.00 per month; and

WHEREAS, this agreement shall be governed and interpreted in accordance with the laws of the State of Mississippi; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the services agreement between the City of Gautier and Skylink Events is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

SERVICE AGREEMENT

Skylink Events (“Service Provider”) and **The City of Gautier, Mississippi** (“Client”)

Effective Date:

Term: Five (5) Years

1. Scope of Services

Service Provider agrees to provide remote network maintenance, remote monitoring, and technical support services for the network infrastructure at The Sound. These services include:

Remote access and firmware updates.

Network optimization and load balancing based on metric evaluation.

Ticketed modifications and troubleshooting, limited to 8 hours of remote support per month. Ongoing monitoring and remote support during scheduled events.

Performance assessments to maintain a user-friendly network.

2. Compensation & Payment Terms

The Client agrees to compensate Service Provider at the monthly rate of **\$280.00** per month.

Service Provider will invoice the Client each month.

Any additional services requested outside the scope of this agreement, including remote support exceeding 8 hours per month, will be billed separately at a mutually agreed rate.

3. Term & Termination

This agreement shall commence on [Start Date/Equipment Provision Date] and remain in effect for a period of **five (5) years**, subject to the ratification of future governing authorities of the City of Gautier.

Either party may terminate the contract with a 60-day written notice.

Termination for breach may occur if either party fails to meet contractual obligations and does not remedy the issue within 10 days of written notice.

4. Responsibilities of Service Provider

Maintain the network to ensure stable and secure operations. Provide timely support and monitoring for scheduled events. Perform firmware updates and necessary security patches. Maintain logs of all network modifications and optimizations.

5. Responsibilities of Client

Ensure Service Provider has necessary remote access capabilities by maintaining uptime with their chosen Internet Service Provider.

Notify Service Provider in advance of scheduled events requiring remote monitoring. Promptly report any technical issues requiring immediate attention.

6. Confidentiality & Data Protection

Service Provider will not disclose any sensitive or proprietary information regarding the Client's network. Secure handling and compliance with industry best practices will be followed for all network operations.

7. Governing Law

This Agreement shall be governed by and interpreted in accordance with the laws of the State of **Mississippi**.

8. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements, whether written or oral.

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:
Title:

April 15, 2025
Approval of an agreement between the City of
Gautier and Cruisin' the Coast, Inc. to host a one
day Cruisin' Through the Decades Event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Approval of the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one day Cruisin' Through the Decades Event to be held October 5, 2025.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐	Anderson	☐	Elbin	☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2025

WHEREAS, the Cruisin' Through the Decades Event will advertise and bring into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Cruisin' Through the Decades Event will be helpful toward advancing the moral, financial and other interests of such municipality;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one day Cruisin' Through the Decades Event scheduled for October 5, 2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/09/2025
Subject: Approval of an agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event

REQUEST:

The Recreation Department requests that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc. to host a one-day Cruisin' Through the Decades Event to be held October 5, 2025.

BACKGROUND:

The 29th Annual Cruisin' the Coast will be held Oct. 5 – 12, 2025 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 5, 2025 beginning at 12 Noon. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The Gautier Recreation Department has been tasked with planning new activities, more recreational events, and to seek new partnerships to provide more community engagement for the residents of Gautier. The Recreation Department is planning to host a one-day Cruisin' Through the Decades event. The event will consist of musical entertainment, reserved parking for cruisers, a car cruise-in, and food vendors.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

The City Council may:

1. Approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.; or
2. Not approve the attached agreement between the City of Gautier and Cruisin' the Coast, Inc.

ATTACHMENTS:

1. 2025 Cruisin' Agreement



March 20, 2025

Chassity Bilbo
City of Gautier
3330 US-90
Gautier, MS 39553

Dear Chassity,

Thank you for making Cruisin' The Coast 2024 such a wonderful event. We were fortunate to have great weather, nearly 10,000 registered vehicles and the best community and business support there is. We are grateful for all you do. Thank you for your years of support.

We are looking forward to another great Cruisin' Through the Decades event in the City of Gautier. To get that rolling, I have enclosed two copies of the agreement between Cruisin' The Coast and the City of Gautier for our 2025 event. Please have both copies signed; retain one for your records and return one to us.

We look forward to working with you and the City of Gautier for another great event.

Sincerely,
Cruisin' The Coast, Inc.

Sherwood R. Bailey, Jr.
Executive Director

**Agreement between
Cruisin' The Coast, Inc. and the City of Gautier**

This Agreement is by and between ***Cruisin' the Coast, Inc.*** (hereinafter "CTC") and the following business or entity: City of Gautier, MS (hereinafter, "the City") and applies to the "Cruisin the Coast" event to be held on Sunday, October 5, 2025, in the City of Gautier. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. In contemplation of the nature of the event, including its date, the parties do accept the commitments and assurances of the other as follows:

1. The City of Gautier will provide:

- a. Event fee of \$5,000 (To be paid by the Jackson County Board of Supervisors)
- b. Volunteers to staff the event
- c. Traffic control
- d. Port-o-lets
- e. Signage
- f. A "person in charge" who will coordinate with the "person in charge" designated by CTC to produce the event

2. Cruisin' The Coast will provide:

- a. Promotion and advertisement of the Sunday, October 5, 2025, event in all printed materials and on website.
- b. License to use of the Cruisin' The Coast logo upon approval by CTC until the event is complete
- c. A "person in charge" who will coordinate with the "person in charge" designated by City to produce the event
- d. 6 tickets to the Kickoff Sponsor Party.
- e. 6 Sponsor T-shirts

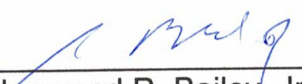
General:

1. Outside vendors, not associated with a local merchant will be liable for state sales tax. Each vendor will be responsible for submitting the appropriate state reporting form. CTC is not responsible for collection of any applicable taxes.
2. ET Motorgear is acknowledged as the official apparel vendor of Cruisin' The Coast. Other vending of this type is not permitted. CTC reserves the right to approve other apparel vending if ET Motorgear is not present, or not able to participate.
3. All media releases, press conferences and collateral materials promoting the event must be approved in advance by CTC. The parties acknowledge that CTC is a registered trademark and any use of the CTC logo and the words "Cruisin' The Coast" must be approved by CTC.
4. The City will obtain such event insurance as may be available at the time of the event and will furnish CTC with a copy of any policy so obtained. CTC acknowledges, however, that the City's liability for incidents occurring during the event is governed by the Mississippi Tort Claims Act and that the City of Gautier

already carries liability coverage that will protect the City in the event of any damages or losses that might be incurred during the event and for which the City would otherwise be liable. CTC also acknowledges that the City, by law, cannot agree to indemnify CTC, or to hold CTC harmless from any claims, damages, or assessments, that might arise as a result of incidents occurring during the event, except to the extent allowed by law pursuant to state statute.

5. The City of Gautier acknowledges that it is sponsoring the CTC licensed event on their own premises or premises of others by permission, and that CTC is merely licensing its logo in order to market the authorized activity.
6. CTC will not be responsible for the condition or safety of any premises where the City of Gautier hosts CTC authorized events.
7. No activity will be allowed, ratified or encouraged by the City of Gautier which diminishes the "good will" and quality of the licensed CTC brand.
8. No activity will be undertaken on the event site or premises or otherwise allowed which is a violation of state or federal law.
9. This agreement may only be changed upon written amendment, approved by both parties.
10. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.
11. Termination of Agreement:
 - a. This agreement may be terminated by either party for any reason more than 90 days prior to the event;
 - b. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."
12. This agreement shall expire at midnight on the last full day of the event as scheduled.
13. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.
14. The Agreement constitutes the entire agreement of the parties.

Cruisin' The Coast, Inc.



By Sherwood R. Bailey, Jr.
Executive Director

3/20/25

Date

City of Gautier

Print Name & Title

Date

CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet

Council Meeting:
Title:

April 15, 2025
Authorization to waive rental fees at Bacot Park Pavilion for PrepareHER Now Organization to host a Community Outreach Initiative (updated) event

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-2244

Summary Explanation: Authorization to waive rental fees at Bacot Park Pavilion for PrepareHER Now Organization to host a Community Outreach Initiative (updated) event on May 3, 2025, from 8:00am – 5:00pm.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Colledge	☐	George	☐	Jackson	☐	Gollott	☐
								Anderson	☐
									Elbin
									☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2025

WHEREAS, PrepareHER Now Organization has requested the City waive the \$100 pavilion rental fee, \$100 field rental fee (all day), and the \$350 basketball pavilion rental fee (8am-2pm) in order to host a community outreach initiative to be held at Bacot Park on May 3, 2025, from 8:00am until 5:00pm; and

WHEREAS, the City hereby finds that PrepareHER is a social and community program, and that any waiver will match additional funds and in-kind services received from that organization for this event; and

WHEREAS, the Recreation Department recommends that City Council waive all fees associated with this use, subject to the City receiving all required documentation; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to waive all fees associated with the use of the Bacot Park Pavilion for PrepareHER Now Organization for their community outreach initiative on May 3, 2025, from 8:00am until 5:00pm is hereby approved and authorized, contingent upon the City receiving all required documentation; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/09/2025
Subject: Request to waive rental fees at Bacot Park Pavilion for PrepareHER Now for its Community Outreach Initiative updated event

REQUEST:

PrepareHer Now Organization Request City Council to waive the picnic pavilion rental fee in the amount of \$100, field rental fee in the amount of \$100 (all day), and basketball pavilion \$350 (8am-2pm) for their Community Outreach Initiative to be held at Bacot Park on May 3, 2025 from 8:00am -5:00 p.m. and approval is subject to the City receiving all required documentation.

BACKGROUND:

PrepareHer Now is a newly established nonprofit organization dedicated to empowering young girls by providing educational programs and workshops, mentorship, and essential resources that foster confidence, safety, leadership, and personal growth as they prepare for womanhood.

As they prepare to launch their organization, they would like to have a community event at Bacot Park to introduce PrepareHER Now to the city and provide a space where girls and their families can learn about the resources they offer. This event will not only serve as a celebration for our launch but also as an opportunity to strengthen community ties and ensure their programs meet the needs of the girls they aim to support.

DISCUSSION:

The City recognizes events, such as the PrepareHer Now Outreach Initiative, as a way promote a sense of unity by providing resources that's needed in the community. PrepareHER Now will be responsible for providing security through Gautier Police Dept. for their event. No bounce houses, only interactive inflatable games, no parking on the grass, and no stakes driven in the ground without proper locates. PrepareHER Now will be responsible for any damages to City property and must provide the following for final approval:

- List of volunteers
- Register with the Dept. of Rev. if there are vendors selling anything
- Signed agreement for parking for the property directly across Ladnier Rd from Bacot Park, Living Word Ministries Church on CW Webb, and the owner of the carwash at Ladnier/ CW Webb
- Detailed volunteer plan
- Written consent from Boys and Girls Club
- Insurance Certificate listing the City of Gautier as the certificate holder

RECOMMENDATION:

The Parks & Recreation Department has determined that it is in the best interest of the City to waive all associated fees, as this event is an economic tool that brings into favorable notice the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

1. Approve the fee waivers for PrepareHer Now Outreach Initiative with required documentation; or
2. Not approve to waive fees for PrepareHer Now Outreach Initiative with required documentation

ATTACHMENTS:

**CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet**

Council Meeting:
Title:

April 15, 2025
Approve the Real Estate Lease Agreement
between the City of Gautier and Glen Reeves

Introduced by:
Contact Person/Telephone

Paula Yancey 497-8000

Summary Explanation: Approve the Real Estate Lease Agreement between the City of Gautier and Glen Reeves

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Colledge** ☐ **George** ☐ **Jackson** ☐ **Gollott** ☐ **Anderson** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Colledge	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Gollott	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City of Gautier has obtained ownership of the property located at 2808 Highway 90, Gautier, MS; and

WHEREAS, Glen Reeves, requests to continue to lease an office on a month-to-month basis; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Real Estate Agreement between the City of Gautier and Glen Reeves, State Farm Insurance is hereby approved, pursuant to the attached agreement.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 15, 2025.

REAL ESTATE LEASE

THIS REAL ESTATE LEASE AGREEMENT ("Lease") is entered into as of the _____, by and between the City of Gautier, Mississippi, whose principal address is 3330 HWY 90, Gautier, MS 39564, hereinafter referred to as "Landlord," and Glen Reeves State Farm Insurance, whose principal address is 2808 HWY 90, Gautier, Mississippi 39553, hereinafter referred to as "Tenant." The purpose of this Lease is to set forth the terms and conditions under which the Landlord leases to the Tenant certain premises located at 2808 HWY 90, Gautier, Mississippi 39553 (hereinafter "the Property"), for use exclusively as office space.

I. LEASE TERM

This Lease shall commence on the date of execution by both parties and shall continue on a month-to-month basis until terminated by either party. Termination of this Lease requires thirty (30) days written notice prior to the intended termination date by either the Landlord or the Tenant.

II. LEASED PREMISES

The leased premises include approximately 750 square feet of office space located at 2808 HWY 90 currently occupied by Tenant for use as a State Farm agency.

III. RENT

The Tenant shall pay to the Landlord, City of Gautier, Mississippi, rent for the premises at an amount of \$850.00 each month, which the parties agree is good and valuable consideration. Additionally, Tenant has occupied the Property for five (5) months (December 2024, January 2025, February, 2025, March 2025, and April 2025), for which Tenant has not paid rent. As such, in order to comply with state law, Tenant hereby agrees to make an immediate payment of \$4,250.00 to Landlord, for those five months. Regular payments shall be due on the first day of each month during the term of this lease. If rent is not paid within five (5) days of the due date, a late fee of 5% of the monthly rent amount shall be applied.

IV. USE OF PREMISES

The Property leased under this agreement shall be used by the Tenant exclusively for office purposes. No part of the premises shall be used at any time during the term of this lease for the purpose of carrying on any other activity without the prior written consent of the City of Gautier, Mississippi. The Tenant shall not use, or permit the use of, the premises in a manner that is unlawful, creates damage, causes nuisance, or infringes on the rights of any neighbors.

V. MAINTENANCE, REPAIRS, AND ALTERATIONS

The Tenant shall, at its own expense, keep and maintain the Premises in a good, clean, and sanitary condition at all times. This includes, but is not limited to, all necessary repairs, except for those which are the statutory responsibility of the Landlord. The Tenant shall not make any repairs, alterations, additions, or improvements to the Premises without the prior written consent of the Landlord. Any alterations, additions, or improvements made by the Tenant with the Landlord's consent shall become the property of the Landlord upon termination or expiration of this Lease, unless otherwise agreed in writing. There shall be no reduction in rent for the cost of any repairs, alterations, additions, or improvements approved by Landlord and undertaken by Tenant.

All requests for alterations, additions, or improvements by the Tenant must be submitted to the Landlord in writing, approval of which is in the full discretion of the Landlord. Upon termination of the Lease, the Tenant shall surrender the Premises to the Landlord in the same condition as received, ordinary wear and tear and damage by fire, act of God, or other force majeure events excepted.

VI. INSURANCE REQUIREMENTS

The Tenant shall, at its own expense, obtain and maintain in force throughout the term of this Lease, comprehensive general liability insurance with a minimum limit of liability of \$1,000,000.00 per occurrence for bodily injury and property damage. Such insurance policy shall name the Landlord, City of Gautier, Mississippi, as an additional insured on a primary and non-contributory basis relative to any insurance or self-insurance maintained by the Landlord.

The Tenant shall provide the Landlord with a certificate of insurance evidencing the required coverage prior to the commencement of the Lease term and upon renewal of such insurance. The certificate of insurance must indicate that the Landlord will be given at least thirty (30) days' prior written notice of any cancellation, non-renewal, or material change in the policy.

Failure by the Tenant to maintain the required insurance coverage shall constitute a material breach of this Lease, entitling the Landlord to exercise all rights and remedies available under the law or in equity, including, but not limited to, termination of the Lease.

VII. TERMINATION

This Lease may be terminated by the Landlord, City of Gautier, Mississippi, upon thirty (30) day written notice to the Tenant. The notice must be delivered in accordance with the notice provisions set forth in this Lease. In the event the premises are destroyed by fire, natural causes, or other event, the lease will immediately terminate.

VIII. DEFAULT AND REMEDIES

In the event of a default by Tenant, which shall include, but not be limited to, failure to pay rent when due, failure to comply with any term, provision, or covenant of this Lease, or failure to maintain the leased premises in a condition acceptable to Landlord, Tenant shall have a grace period of ten (10) days after written notice from Landlord to cure any such default. If Tenant fails to cure the default within this grace period, Landlord shall have the right, but not the obligation, to take any one or more of the following actions:

- A. Terminate this Lease and repossess the leased premises, without prejudice to any other remedy which might be available to Landlord for Tenant's breach of Lease;
- B. Enter upon the leased premises and attempt to remedy the default at Tenant's expense, which shall be payable as additional rent; and
- C. Reduce or suspend services provided to Tenant.

IX. SUBLETTING AND ASSIGNMENT

Notwithstanding any other provision of this Lease, Tenant shall not sublet any portion of the Premises or assign this Lease in whole or in part without the prior written consent of Landlord, which may be withheld for any reason whatsoever in the discretion of the Landlord. Any attempt to sublet or assign without such consent shall be void and shall constitute a material breach of this Lease.

Should Landlord consent to any subletting or assignment, Tenant shall ensure that any sublessee or assignee agrees in writing to be bound by the terms of this Lease. Tenant shall provide Landlord with a copy of any such agreement within ten (10) days of its execution.

In the event of any permitted subletting or assignment, Tenant shall remain fully responsible and liable for the payment of rent and for compliance with all of the obligations of Tenant under this Lease. No subletting or assignment shall release Tenant from any of its obligations under this Lease.

X. GOVERNING LAW

This Lease shall be governed by and construed in accordance with the laws of the State of Mississippi, without regard to its conflict of laws principles. Each party hereby irrevocably consents to the exclusive jurisdiction and venue of the state and federal courts located in Mississippi for any disputes arising out of or related to this Lease.

XI. DISPUTE RESOLUTION

In the event of any dispute arising out of or in connection with this Real Estate Lease, including any question regarding its existence, validity, or termination, the parties, namely the City of Gautier, Mississippi ("Landlord") and Glen Reeves State Farm Insurance ("Tenant"), agree to

first attempt to resolve the dispute through mediation. If the dispute cannot be resolved through mediation, the parties agree to submit the dispute to the jurisdiction of the courts of Mississippi.

XII. MODIFICATION OF AGREEMENT

This Agreement may be modified or amended only by a written instrument executed by both the Landlord and the Tenant. No oral agreements, representations, or modifications concerning this Lease shall be of any force or effect. Any changes, modifications, or amendments to this Lease must be made in writing and signed by both parties to be valid and binding.

XIII. NOTICES

All notices, requests, demands, and other communications required or permitted under this Lease shall be in writing and shall be deemed to have been duly given if delivered personally, sent by registered or certified mail, return receipt requested, postage prepaid, or sent by a nationally recognized overnight courier service, and addressed to the parties at the following addresses:

For the Landlord:
City Manager
City of Gautier, Mississippi,
3330 HWY 90, Gautier, MS 39553

For the Tenant:
Glen Reeves
2808 HWY 90, Gautier, MS 39553

Either party may change its address for notice by giving written notice of such change to the other party in the manner provided in this section. All notices shall be effective upon receipt, provided that if a notice is refused or returned undeliverable, it shall be deemed to have been delivered on the date of such refusal or return.

XIV. ENTIRE AGREEMENT

This Lease constitutes the entire agreement between the Landlord and the Tenant and supersedes all prior understandings, agreements, or representations by or between the Landlord and the Tenant, written or oral, to the extent they relate in any way to the subject matter hereof. No modification, amendment, or alteration of the terms of this Lease shall be effective unless made in writing and signed by both the Landlord and the Tenant. This Lease may not be modified or amended by any oral agreements or by any course of dealing or performance.

XV. MISCELLANEOUS

- **Right of Reentry:** The Landlord retains the right to reenter the premises at any reasonable time for the purposes of inspection, repair, or maintenance, and in the event of the Tenant's breach of any lease terms, to repossess the premises.
- **Insurance:** The Tenant is required to maintain insurance coverage at a level specified by the Landlord, which may exceed standard requirements. Proof of insurance must be provided to the Landlord upon request.
- **Indemnification:** The Tenant agrees to indemnify and hold the Landlord harmless from any claims, damages, or expenses arising from the Tenant's use of the premises, except for those resulting from the Landlord's negligence or willful misconduct.
- **Lease Termination:** The Landlord reserves the right to terminate the lease under certain conditions, such as the Tenant's failure to comply with lease terms, with notice as specified in the lease agreement.

WITNESS THE EXECUTION of this instrument on the date first hereinabove recited for the effective date of _____, 2025.

GLEN REEVES STATE FARM INSURANCE

THE CITY OF GAUTIER, MISSISSIPPI

BY: _____
GLEN REEVES, Owner

BY: _____
PAULA YANCEY, City Manager

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Glen Reeves, who acknowledged to me that, as duly authorized representative of Tenant, signed sealed, delivered, and executed the above and foregoing instrument on the date therein.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the _____ day of _____, A.D., 2025.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named PAULA YANCEY, who acknowledged to me that she is the City Manager of the City of Gautier, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of the City of Gautier, after first having been duly authorized by said municipality, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the _____ day of _____, A.D., 2025.

NOTARY PUBLIC

My Commission Expires: _____

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
April 15, 2025**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
