

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 21, 2025 @ 6:30 PM**

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. Pink Heart Funds Trail Fun Run will be Saturday, November 1st, starting at 9am, at Shepard State Park.**
- 2. The Veterans Day Laying of the Wreath Ceremony will be Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.**

IV. Presentation Agenda

V. Business Agenda

1. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Approval of Minutes from the Regular Council Meeting held October 7, 2025**
- 2. Receive August 2025 Finance Reports**
- 3. Authorization for the Chief of Police to submit a letter to the Department of Public Safety requesting funds from the Wireless Communication Fund**
- 4. Authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program — Sanitary Sewer Mains Rehabilitation**
- 5. Authorization to enter into a Modification Agreement to the subaward grant agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Hwy 90 Sanitary Sewer and Water Lines**

6. **Authorization to enter into a Modification Agreement to the subaward grant agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Citywide Lift Station Upgrades Project**
7. **Authorization to enter into a Professional Services Agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project**
8. **Designate Grants and Projects Director, Sam King, as the Authorized Official for the Dolphin Drive CSX Grade Separation Project**
9. **Approval of the Limited Use Agreement between the City of Gautier and Gautier Community Pride**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Adjourn until November 4, 2025 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
October 21, 2025**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Pink Heart Funds Trial Fun Run will be Saturday, November 1st, starting at 9am, at Shepard State Park.
2. The Veterans Day Laying of the Wreath Ceremony will be Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.

NOTES:



Caring for All
WITH CANCER



Pink Heart Funds Trail Fun Run 2025

SUPPORT PINK HEART FUNDS' MISSION!

**NOV. 1ST 2025
9AM**



Shepard State Park

1034 Graveline Rd Gautier, MS 39553

Online Registration
has now closed

FEE: \$40 PER PERSON

Park entry fee
included (same
day registration
not guaranteed
medal or t-shirt

Veterans Day

Laying of the Wreath Ceremony



**Please join us to honor our veterans
and those men and women
currently serving in the military.
Hosted by**

American Legion Post 1992 Family & The City of Gautier

November 11, 2025 ~ 11:00 A.M.

Veterans Tribute Tower

3330 Hwy 90 Gautier, Mississippi

For more information contact
American Legion Post 1992 Family
228-497-6422

*In the event of inclement weather , event will be held at the American Legion
3824 Old Spanish Trail*

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
October 21, 2025**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting: October 21, 2025
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACE HARDWARE OF OCEAN SPRINGS	260087	10/21/2025	10/13/2025			72.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	.105 .5LB DONUT THE FIRE(2)		41505517	10/02/2025			18.16
	001-170-639	223' NYLON LINE(5): WDEATER		41505517	10/02/2025			53.97
001	AUTO TRUCK AND TRAILER PARTS INC	260088	10/21/2025	10/13/2025			322.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	BRAKE VALVE: ENG 5		325767	09/10/2025			15.90
	001-161-638	SLACK ADJUSTER (2): ENG 5		325811	09/11/2025			157.80
	001-161-638	BRAKE DRUM (2): ENG 5		325853	09/12/2025			149.00
001	HOME TEAM TIRE & AUTO SERVICE	260089	10/21/2025	10/13/2025			574.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	REPL TUBE/MOUNT(4): EXMARK		501032	09/03/2025			46.49
	001-100-638	FS F-HAWK PURSUIT (1): 17823		501236	09/12/2025			150.84
	001-100-638	FLAT REPAIR: 10636		501147	09/16/2025			22.00
	001-205-638	FLAT REPAIR: CODE ENF		501154	09/17/2025			24.20
	001-100-638	TIRE PRESS SENSOR: 17823		501185	09/22/2025			89.99
	001-100-638	TIRE PRESS SENSOR: 11882		501197	09/24/2025			89.99
	001-100-638	FS F-HAWK PURSUIT: 17823		501236	09/30/2025			150.84
001	SUN HERALD ADVERTISING	260091	10/21/2025	10/13/2025			2,553.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	NOTICE: FY 2026 TAX LEVY		IN52855	09/30/2025			144.34
	001-040-615	NOTICE: FY25 EMERG AMNDMNTS		IN52856	09/30/2025			1,569.14
	001-040-615	NOTICE: FY25 SW DISCLOSURE		IN52857	09/30/2025			411.95
	001-040-615	PUBLISH: FY 2026 COMB BUDGET		IN52859	09/30/2025			428.00
001	O'REILLY AUTO PARTS	260092	10/21/2025	10/14/2025			663.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-570	EXP VLV; AC SEAL: #39091		1978381198	09/02/2025			72.64
	001-205-570	WHL BEARING GREASE: SHOP		1978381319	09/03/2025			7.99
	001-205-570	FRONT SHOCKS (2): 17634		1978381360	09/03/2025			53.90
	001-205-570	MAP SNSR; DSL TRMT: 17634		1978381462	09/04/2025			77.82
	001-205-570	6QT OIL; FLTR: PILOT 07953		1978381895	09/08/2025			55.65
	001-100-570	OIL FILTER: PD UNIT		1978381896	09/08/2025			12.00
	001-100-570	OIL FILTER (3): PD FORDS		1978381897	09/08/2025			36.00
	001-205-570	SCRATCH RMVR KIT: HONDA 07953		1978381937	09/08/2025			19.99
	001-161-638	BATTERY: HW1 H-WTR TRK		1978382268	09/12/2025			185.07
	001-161-559	BRIGHTENER: FIRE DEPT		1978382580	09/15/2025			13.57
	001-100-570	OIL FILTER: 11862		1978382767	09/17/2025			12.00
	001-100-570	ADH REMOVER: HARLEYS		1978382793	09/17/2025			22.45
	001-170-638	OIL FILTER: 37193		1978382808	09/17/2025			3.41
	001-170-638	OIL FILTER: REC TRK		1978382879	09/18/2025			4.09
	001-100-570	OIL FILTER (4): PD FORDS		1978383533	09/24/2025			48.00
	001-100-570	OIL DRAIN PLUG: 17530		1978383546	09/24/2025			4.35
	001-205-570	6QT OIL; FLTR: 19415		1978383547	09/24/2025			34.89

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AIRGAS USA LLC	260093	10/21/2025	10/14/2025			647.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5519572950	09/30/2025			647.87
001	AIR MASTERS MECHANICAL INC	260094	10/21/2025	10/14/2025			4,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	HVAC PREV MAINT: CLNG/FLTRS		SA01-03	10/14/2025			4,500.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	260095	10/21/2025	10/14/2025			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	SEP 2025 CLUB SUPPORT		09302025	10/10/2025			833.33
001	DIRECTV LLC	260096	10/21/2025	10/14/2025			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (NOV)		X251014	10/14/2025			180.00
001	H2O INNOVATION OPERATION & MAINTENANCE	260097	10/21/2025	10/14/2025			51,937.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-672	SEP 2025 MAINT OPS		2025-09	09/30/2025			31,832.51
	001-201-672	FY 2025 RETAINAGE		2024-25-R	09/30/2025			20,104.80
001	PRO-LOCK LOCKSMITH SERVICE LLC	260099	10/21/2025	10/14/2025			425.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	REPL ELECT DOOR LOCK: CH ADMN		73011	10/02/2025			425.00
001	PSYCHOLOGICAL RESOURCES INC	260100	10/21/2025	10/14/2025			750.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PSYCH EVAL (2)		2509044	09/05/2025			300.00
	001-100-604	PRE-EMP PSYCH EVAL (3)		2510046	10/03/2025			450.00
001	MISSISSIPPI POWER	260102	10/21/2025	10/14/2025			1,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	SEP 2025 LEASE: BACOT		0796886005	10/07/2025			1,155.00
001	CINTAS CORPORATION	260103	10/21/2025	10/14/2025			553.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	SEP 04 2025 MAINT		4242207423	09/04/2025			138.46
	001-205-535	SEP 10 2025 MAINT		4242863558	09/10/2025			138.46
	001-205-535	SEP 17 2025 MAINT		4243603795	09/17/2025			138.46
	001-205-535	SEP 24 2025 MAINT		4244344858	09/24/2025			138.46
001	TEC	260105	10/21/2025	10/14/2025			109.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1246747	10/01/2025			109.10
001	DEPT PUBLIC SAFETY	260106	10/21/2025	10/14/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (SEP 2025)		90166856	10/06/2025			60.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	260107	10/21/2025	10/14/2025			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	OCT 2025:CBL BOX 28848		10082025	11/07/2025			62.38
001	JACKSON COUNTY ADULT DETENTION CENTER	260108	10/21/2025	10/14/2025			3,520.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	SEP 2025 ADC CHGS		09302025	10/08/2025			3,520.00
001	RJ YOUNG COMPANY LLC	260109	10/21/2025	10/14/2025			310.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	UNL-J7RK00-01 RENTAL FEE		INC7734233	10/08/2025			310.00
001	RJ YOUNG COMPANY LLC	260110	10/21/2025	10/14/2025			746.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	UNL-J9NI00-01 RENTAL FEE		INV7726810	10/03/2025			746.00
001	WASTE PRO - GAUTIER	260112	10/21/2025	10/14/2025			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRASIER PORT O LET		0001511168	09/30/2025			35.00
	001-170-698	BACOT PORT O LET		0001511183	09/30/2025			250.00
001	DELTA UTILITIES	260117	10/21/2025	10/14/2025			59.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:08/25-09/25/25		11000885-1	10/02/2025			59.85
001	DELTA UTILITIES	260118	10/21/2025	10/14/2025			51.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:08/25-09/25/25		11000999-0	10/02/2025			51.33
001	AT&T MOBILITY	260120	10/21/2025	10/14/2025			63.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	OCT 2025 IT AIR BUS:WFD		X10082025	09/20/2025			63.24
001	C SPIRE WIRELESS	260121	10/21/2025	10/14/2025			540.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-606	NCIC EQUIP CHGS 3000652433		0652433-52	10/01/2025			540.00
001	C SPIRE WIRELESS	260122	10/21/2025	10/14/2025			1,505.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONES		0030759348	09/30/2025			310.10
	001-021-605	CITY MGR CELL PHONE		0030759348	09/30/2025			48.89
	001-040-605	ADMIN CELL PHONE		0030759348	09/30/2025			83.37
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	09/30/2025			258.52
	001-090-698	IPAD SERVICE (3)		0030759348	09/30/2025			103.44
	001-161-605	FIRE CELL PHONES		0030759348	09/30/2025			146.67
	001-170-605	REC CELL PHONES		0030759348	09/30/2025			254.33
	001-205-605	MAINT CELL PHONES		0030759348	09/30/2025			153.86
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	09/30/2025			146.67

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HENZE ENTERPRISES INC	260135	10/21/2025	10/15/2025			60.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	3CY TOPSOIL: RD REPR	33857	10/02/2025			60.00	
001	FUELMAN	260137	10/21/2025	10/15/2025			3,012.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69191311	09/29/2025			154.30	
	001-100-525	UNL FUEL	NP69191311	09/29/2025			2,017.94	
	001-161-525	DSL FUEL	NP69191311	09/29/2025			338.81	
	001-170-525	UNL&DSL FUEL	NP69191311	09/29/2025			357.95	
	001-205-525	UNL&DSL FUEL	NP69191311	09/29/2025			143.96	
001	FUELMAN	260141	10/21/2025	10/15/2025			3,323.43	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-525	UNL FUEL	NP69266692	10/06/2025			2,086.00	
	001-161-525	UNL&DSL FUEL	NP69266692	10/06/2025			641.13	
	001-170-525	UNL&DSL FUEL	NP69266692	10/06/2025			414.82	
	001-205-525	DSL FUEL	NP69266692	10/06/2025			181.48	
001	LOWE'S	260143	10/21/2025	10/15/2025			1,891.03	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-635	S40 PVC (3): CH WTR LN REPR	972353	08/25/2025			16.25	
	001-092-635	17W 2' GE BULB (3): PLNG	972672	08/25/2025			36.99	
	001-092-635	17W 2' GE BULB (5): PLNG	972538	08/25/2025			61.70	
	001-100-635	1X2X8 F STRIP(3): SUBSTN DOOR	973661	08/26/2025			4.23	
	001-100-635	2X6X8 #2: SUBSTN DOOR	973661	08/26/2025			7.77	
	001-170-502	18OZ FIELD PAINT(12): FBALL	976273	08/27/2025			107.76	
	001-170-502	18OZ FLD PAINT 6CT (6): FBALL	976273	08/27/2025			248.22	
	001-100-635	4PK SLV ANCHOR(2):SUBSTN DOOR	992605	09/02/2025			28.46	
	001-100-635	2PK SCREWS;CAULK(3):SUBSTN DR	992415	09/02/2025			45.52	
	001-100-635	PAINT SUPPLIES: SUBSTN DOOR	997195	09/04/2025			15.24	
	001-092-635	17W 2' GE BULB (13): C HALL	978118	09/08/2025			160.29	
	001-092-635	RTN CR: 17W GE BULB (3)	978349	09/08/2025			-36.99	
	001-092-635	T8 GE BALLAST (2): C HALL	978735	09/08/2025			72.16	
	001-092-635	17W 2' GE BULB (3): C HALL	978363	09/08/2025			37.02	
	001-170-520	27" WOOD D HANDLE SCOOP (3)	981690	09/09/2025			113.94	
	001-170-634	QK 80LB (42):BB GOALS-FRASIER	983648	09/10/2025			231.68	
	001-205-559	KB 3/8" RATCHET: SHOP TOOL	983018	09/10/2025			27.53	
	001-170-634	QK 80LB (25):BB GOALS-FRASIER	986307	09/11/2025			126.00	
	001-161-559	3' X 5' USA FLAG: CENTRAL	985942	09/11/2025			35.13	
	001-205-559	MULTI MAX LUBE: SHOP	974220	09/18/2025			7.77	
	001-205-559	32OZ 409 CLNR: SHOP	985036	09/23/2025			4.73	
	001-170-634	BLK GATE LATCH: INCL PLYGRND	987733	09/24/2025			10.43	
	001-092-520	2CU FT BAG BROWN MULCH (140)	987864	09/24/2025			529.20	
001	FUELMAN	260144	10/21/2025	10/15/2025			2,640.93	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69299196	10/13/2025			196.90	
	001-100-525	UNL FUEL	NP69299196	10/13/2025			1,572.84	
	001-161-525	UNL&DSL FUEL	NP69299196	10/13/2025			430.37	

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260144	10/21/2025	10/15/2025			2,640.93	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-525	UNL FUEL		NP69299196	10/13/2025			265.83
	001-205-525	UNL&DSL FUEL		NP69299196	10/13/2025			174.99
001	ACE DATA STORAGE INC	260146	10/21/2025	10/15/2025			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	SEP 2025 SHREDDING SERVICE		0203082	10/01/2025			105.00
001	CREDIT CARD CENTER	260147	10/21/2025	10/15/2025			574.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-681	DISASTER CONF:VAUGHAN		09042025	09/05/2025			346.08
	001-092-698	LATE FEE		09222025	09/22/2025			39.00
	001-094-681	HOTEL-GRANT WRITING:S.KING		09272025	09/29/2025			189.28
001	ELAN FINANCIAL SERVICES	260148	10/21/2025	10/15/2025			1,126.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	ONEWAY APP: SEP 2025		09072025	09/08/2025			75.00
	001-170-500	INK MAINT BOX T04D1: REC PRNTR		09132025	09/15/2025			23.52
	001-010-681	HOTEL-COURT CONF: STEWARD		09172025	09/19/2025			139.00
	001-001-615	KEYS TO THE CITY (20)		09262025	09/29/2025			938.92
	001-170-502	REFUND:RTN CHEER SHOES SIZER		09032025	09/04/2025			-50.00
001	REYNOLDS WHOLESALE CO	260156	10/21/2025	10/16/2025			1,982.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-559	38X63 CLR LINER 100CT (10)		79610	10/06/2025	260053		589.50
	001-170-513	AIO POPCORN 10.6 OZ 24CT		79630	10/08/2025	260065		44.00
	001-170-513	KRAFT HANDLE BAG 250CT		79641	10/10/2025	260073		82.00
	001-092-510	VB PAPER TOWEL 30 ROLLS (4)		79655	10/14/2025	260079		147.80
	001-092-510	FUSION TIME MIST SPRAY 12CT		79655	10/14/2025	260079		69.00
	001-092-510	24X33 WHT LINER 500CT (2)		79655	10/14/2025	260079		65.90
	001-092-510	VB TISSUE 96 ROLLS (2)		79655	10/14/2025	260079		109.00
	001-092-510	CLOROX WIPES 12CT (4)		79655	10/14/2025	260079		237.60
	001-092-510	#1508 MFB TOWEL (6)		79655	10/14/2025	260079		167.70
	001-092-510	LYSOL BOWL CLNR 4CT (2)		79655	10/14/2025	260079		31.60
	001-092-510	PLEDGE 12CT		79655	10/14/2025	260079		71.40
	001-092-510	409 SPRAY 12CT		79655	10/14/2025	260079		59.88
	001-092-510	FABULOSO GAL (4)		79655	10/14/2025	260079		47.80
	001-092-510	WIPING RAGS 25LB		79655	10/14/2025	260079		53.50
	001-092-510	ECO-CLIP DEODORIZER 12CT (2)		79655	10/14/2025	260079		72.00
	001-092-510	NABC CLEANER GAL		79655	10/14/2025	260079		15.95
	001-092-510	OURFRESH REFILL CARTDG 8CT		79655	10/14/2025	260079		47.60
	001-092-510	38X58 BLK LINER 100CT (2)		79655	10/14/2025	260079		69.90
001	GOODGAMES INC	260158	10/21/2025	10/16/2025			82.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-512	LT ARROW SIGN KEEP CRUISIN(2)		112067	09/29/2025	251417		27.50
	001-170-512	RT ARROW SIGN KEEP CRUISIN(2)		112067	09/29/2025	251417		27.50
	001-170-512	UP ARROW SIGN KEEP CRUISIN(2)		112067	09/29/2025	251417		27.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	260159	10/21/2025	10/16/2025			540.52	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	SPINDLE PULLEY (2): EXMARK	45888	09/04/2025	251370		175.80	
	001-170-639	BOLT (4): EXMARK	45888	09/04/2025	251370		29.16	
	001-170-639	STRAP (2): EXMARK	45888	09/04/2025	251370		42.00	
	001-170-639	WING NUT (4): EXMARK	45888	09/04/2025	251370		23.56	
	001-170-639	DECK STRUT (2): EXMARK	45894	09/08/2025	251369		270.00	
001	CUSTOM PRODUCTS CORPORATION	260160	10/21/2025	10/16/2025			468.34	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	STREET NAME SIGN (8)	INV37322	10/09/2025	260019		283.20	
	001-201-565	PKG HARDWARE MOUNT SIGNS	INV37322	10/09/2025	260019		15.22	
	001-201-565	BRACKET STD 5.5" CROSS (4)	INV37322	10/09/2025	260019		25.20	
	001-201-565	BRACKET STD 5.5" U-CHNL (4)	INV37322	10/09/2025	260019		23.84	
	001-201-565	24X08 SCHOOL SIGN	INV37322	10/09/2025	260019		32.24	
	001-201-565	24X10 CHILDREN PRESENT SIGN	INV37322	10/09/2025	260019		30.82	
	001-201-565	SHIPPING	INV37322	10/09/2025	260019		57.82	
001	HOME TEAM TIRE & AUTO SERVICE	260162	10/21/2025	10/16/2025			469.44	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	B LAWN TRAC BSW	501096	09/08/2025	251387		164.99	
	001-170-639	DISPOSAL FEE	501096	09/08/2025	251387		4.50	
	001-170-639	24X12-12 TR-13 TIRE: EXMARK	501096	09/08/2025	251387		24.99	
	001-170-639	24X12-12 TR-13 TIRE: EXMARK	501124	09/12/2025	251405		24.99	
	001-170-639	DEESTONE D265 TURF TL	501124	09/12/2025	251405		83.99	
	001-170-639	DISPOSAL FEE	501124	09/12/2025	251405		4.50	
	001-170-639	24X12-12 TR-13 TIRE: EXMARK	501125	09/12/2025	251404		24.99	
	001-170-639	SHOP SUPPLIES	501125	09/12/2025	251404		1.50	
	001-170-639	MNT TIRE/REPL TUBE: LWN MOWER	501125	09/12/2025	251404		15.00	
	001-170-638	VINTAGE TOURING TIRE: REC VAN	501173	09/19/2025	251418		99.99	
	001-170-638	WHEEL BAL/LABOR/VALVE STEM	501173	09/19/2025	251418		15.50	
	001-170-638	TIRE DISPOSAL FEE: 2019 DODGE	501173	09/19/2025	251418		4.50	
001	IMAGES GALORE SIGNS LLC	260164	10/21/2025	10/16/2025			158.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	12" WHT VINYL DECAL (4)	25-4132	10/08/2025	260055		88.00	
	001-170-638	NVY CUT LTR 3" & 1/5" (2)	25-4132	10/08/2025	260055		70.00	
001	O'REILLY AUTO PARTS	260165	10/21/2025	10/16/2025			1,017.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-638	BRAKE ROTOR (2): 17634	1978381318	09/03/2027	251371		226.80	
	001-205-638	18B5022 BRACKTED CAL: 17634	1978381318	09/03/2027	251371		63.62	
	001-205-638	CORE CHARGE (RTND)	1978381318	09/03/2027	251371		55.00	
	001-205-638	18B5023 BRACKTED CAL: 17634	1978381318	09/03/2027	251371		63.62	
	001-205-638	CORE CHARGE (RTND)	1978381318	09/03/2027	251371		55.00	
	001-205-638	SEMI-MET PAD: 17634	1978381318	09/03/2027	251371		31.60	
	001-205-638	DUST CAP (2): 17634	1978381318	09/03/2027	251371		22.26	
	001-205-638	BH621004 BRAKE HOSE: 17634	1978381318	09/03/2027	251371		19.03	
	001-205-638	OIL SEAL (2): 17634	1978381318	09/03/2027	251371		17.28	
	001-205-638	BH621005 BRAKE HOSE: 17634	1978381318	09/03/2027	251371		16.21	

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001	O'REILLY AUTO PARTS	260165	10/21/2025	10/16/2025			1,017.14	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-638	RTN CR: CORE CHARGE	1978381358	09/03/2025	251371		-55.00	
	001-205-638	RTN CR: CORE CHARGE	1978381358	09/03/2025	251371		-55.00	
	001-161-638	31-5T BATTERY (4): ENG-1	1978383545	09/24/2025	251344		556.72	
001	ELITE SPORTSWEAR LP	260167	10/21/2025	10/16/2025			671.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	ION CHEER SHOE SZ 5H WHT	5020219795	09/17/2025	251401		32.99	
	001-170-502	ION CHEER SHOE SZ 13Y WHT	5020219795	09/17/2025	251401		32.99	
	001-170-502	ION CHEER SHOE SZ 1HY WHT	5020219795	09/17/2025	251401		32.99	
	001-170-502	ION CHEER SHOE SZ 2Y WHT (2)	5020219795	09/17/2025	251401		65.98	
	001-170-502	SHIPPING	5020219795	09/17/2025	251401		17.00	
	001-170-502	YTH PINK POM POM 5" (35)	5020231140	09/26/2025	251412		279.65	
	001-170-502	MINI PINK MET POM POM (30)	5020231629	09/27/2025	251412		209.70	
001	ACE HARDWARE OF OCEAN SPRINGS	260171	10/21/2025	10/16/2025			513.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	CARBURETOR RC2-S243	41505516	10/02/2025	260039		35.44	
	001-170-639	FILTER	41505516	10/02/2025	260039		3.65	
	001-170-639	SPARK PLUG NGK CMR6H	41505516	10/02/2025	260039		11.98	
	001-170-639	FAN HOUSING	41505516	10/02/2025	260039		33.82	
	001-170-639	SET PICKUP BODIES	41505516	10/02/2025	260039		10.57	
	001-170-639	CLUTCH	41505516	10/02/2025	260039		39.64	
	001-170-639	CARBURETOR	41505516	10/02/2025	260039		98.15	
	001-170-639	STARTER CVR W/REWIND STARTER	41505516	10/02/2025	260039		67.65	
	001-170-639	AIR FILTER BR600	41505516	10/02/2025	260039		15.39	
	001-170-639	FUEL PUMP	41505516	10/02/2025	260039		11.36	
	001-170-639	GASKET	41505516	10/02/2025	260039		2.93	
	001-170-639	LABOR: STIHL BR600 & FS94	41505516	10/02/2025	260039		183.33	
001	AMAZON CAPITAL SERVICE	260173	10/21/2025	10/16/2025			406.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	MINUTE BK PAPER 100CT (3)	16N1LCXRLL	10/03/2025	260028		266.31	
	001-170-511	6PC ASRT CLR TABLECLOTH 40X100	1V7DFDT394	10/14/2025	260069		63.99	
	001-170-577	CS WHT FIELD PAINT 12CT	16WDQ4T7FJ	10/15/2025	260077		75.95	
001	CANNON PAF LLC	260175	10/21/2025	10/16/2025			3,827.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	#1 FUEL INJECTOR: CMD 33	529086	07/14/2025	251422		470.00	
	001-161-638	R/R FUEL INJECTOR/PROG PCM	529086	07/14/2025	251422		895.00	
	001-161-638	REPL CCV FILTER	529086	07/14/2025	251422		179.00	
	001-161-638	CCV FILTER	529086	07/14/2025	251422		177.47	
	001-161-638	HAZARDOUS MATERIALS	529086	07/14/2025	251422		2.25	
	001-161-638	DIAGNOSTIC	529086	07/14/2025	251422		179.00	
	001-161-638	POWERTRAIN CNTRL MODULE	529086	07/14/2025	251422		1,497.83	
	001-161-638	FULE INJECTOR SEAL	529086	07/14/2025	251422		20.17	
	001-161-638	SHOP SUPPLIES	529086	07/14/2025	251422		150.00	
	001-161-638	R/R INJECTOR PIGTAIL:	529436	07/14/2025	251422		179.00	
	001-161-638	PIGTAIL OVERNIGHT: CMD 33	529436	07/14/2025	251422		78.20	

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001	OCCUPATIONAL HEALTH CENTER INC	260178	10/21/2025	10/16/2025			255.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE EMP PHYS: THURMAN		411140	10/02/2025	251380		75.00
	001-100-604	OK DRUG SCRIN: THURMAN		411140	10/02/2025	251380		35.00
	001-100-604	PRE EMP PHYS: CHAPMAN		411140	10/02/2025	251380		75.00
	001-100-604	COC DRUG SCRIN: CHAPMAN		411140	10/02/2025	251380		70.00
FUND TOTAL	1 Claims	to	Checks	46 Total	95,608.13 Manual	Held	Total	95,608.13

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	LENA'S LAUNDRY LLC	260114	10/21/2025	10/14/2025			99.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	LAUNDRY 10/03/25: 49.7 LBS		45	10/14/2025			99.40
004	TAPPER SECURITY INC	260115	10/21/2025	10/14/2025			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	SERVICE CALL: CAMERA SYSTEM		H12506	09/05/2025			75.00
004	SINGING RIVER ELECTRIC COOPERATIVE	260126	10/21/2025	10/14/2025			2,002.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-631	AMPHITHEATER 118241002		10012025	10/07/2025			2,002.90
004	FUELMAN	260138	10/21/2025	10/15/2025			143.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-630	DSL FUEL		NP69191311	09/29/2025			143.50
004	HENZE ENTERPRISES INC	260140	10/21/2025	10/15/2025			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	6CY TOPSOIL: THE SOUND LAWN		33857	10/02/2025			150.00
004	LOWE'S	260153	10/21/2025	10/15/2025			27.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-559	ASST ANCHORS W/ SCREWS 100PK		971653	08/27/2025			15.18
	004-510-559	GORILLA MOUNTING TAPE		971653	08/27/2025			7.30
	004-510-586	QK 80LB: FENCE REPR		980451	09/09/2025			5.04
004	REYNOLDS WHOLESALE CO	260157	10/21/2025	10/16/2025			188.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-510	#1508 MFB TOWELS CS (3)		79585	10/01/2025	260029		83.85
	004-510-510	38X58 BLK LINERS 100CT (3)		79585	10/01/2025	260029		104.85
004	A-1 TREE SERVICE INC	260172	10/21/2025	10/16/2025			4,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	CUT/REMOV LRG PINE TREE(3): THE		10142025	10/14/2025	260056		4,500.00
FUND TOTAL	4 Claims	to	Checks	8 Total	7,187.02 Manual	Held	Total	7,187.02

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	C SPIRE WIRELESS	260125	10/21/2025	10/14/2025			896.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-606	GPD MODEM PLAN(26) SEP 2025		09032025	10/02/2025			896.48
156	CANNON PAF LLC	260176	10/21/2025	10/16/2025			43,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	2025 FORD EXPLORER INTCP		126422	10/15/2025	250869		43,600.00
FUND TOTAL 156 Claims	to	Checks	2 Total	44,496.48	Manual	Held	Total	44,496.48

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157	AUDIOWAVE INC	260179	10/21/2025	10/16/2025			3,020.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	INSTL SAT COM(2): 13828/19455	A58686	10/09/2025	250746		500.00	
	157-100-799	INSTL RADAR (2): 13828/19455	A58686	10/09/2025	250746		600.00	
	157-100-799	INSTL 12 LEDS: 13828/19455	A58686	10/09/2025	250746		780.00	
	157-100-799	SHOP SUPPLIES: 13828/19455	A58686	10/09/2025	250746		100.00	
	157-100-799	V10 880 BIG BLUE PAIR (2)	A58686	10/09/2025	250746		250.00	
	157-100-799	1156 LAD RD REAR AMBER (2)	A58686	10/09/2025	250746		130.00	
	157-100-799	1157 FLAT RD SWB FRONT (2)	A58686	10/09/2025	250746		300.00	
	157-100-799	FRONT CLEAR LENS COVER (2)	A58686	10/09/2025	250746		60.00	
	157-100-799	REAR CLEAR LENS COVER (2)	A58686	10/09/2025	250746		60.00	
	157-100-799	REPL HD M1 & M2: 13828/19455	A58686	10/09/2025	250746		200.00	
	157-100-799	SHIPPNG (2): M1 & M2	A58686	10/09/2025	250746		40.00	
FUND TOTAL 157 Claims	to	Checks	1 Total	3,020.00	Manual	Held	Total	3,020.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BAY ICE COMPANY INC	260116	10/21/2025	10/14/2025			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	SEP 2025 BOX RENTAL		716968	09/30/2025			50.00
176	C SPIRE WIRELESS	260123	10/21/2025	10/14/2025			53.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	09/30/2025			53.08
176	AD2 INC	260133	10/21/2025	10/15/2025			702.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE OCT 2025		4190	10/15/2025			52.20
	176-170-699	SHOPPING CART		4190	10/15/2025			300.00
	176-170-699	WEBSITE MAINT 09/15-10/14/25		4190	10/15/2025			350.00
176	LOWE'S	260154	10/21/2025	10/15/2025			21.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	1G TOG PLATE; 3W TOG SWTCH		981188	09/09/2025			4.24
	176-170-586	GFCI 15A 125V OUTLET: S22		974214	09/18/2025			17.08
FUND TOTAL 176 Claims	to	Checks	4 Total	826.60	Manual		Held	Total 826.60

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	260130	10/21/2025	10/14/2025			6,789.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	355-723-763	CONSTR PHASE: TRMNT PLANT		43889	04/04/2025		4,771.76	
	355-723-763	CONSTR PHASE: TRMNT PLANT		44436	07/26/2025		2,017.50	
FUND TOTAL 355 Claims	to	Checks	1 Total	6,789.26	Manual	Held	Total	6,789.26

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HOME TEAM TIRE & AUTO SERVICE	260090	10/21/2025	10/13/2025			22.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	FLAT REPAIR: R-1		501187	09/22/2025			22.00
400	H2O INNOVATION OPERATION & MAINTENANCE	260098	10/21/2025	10/14/2025			298,713.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	SEP 2025 MAINT OPS		2025-09	09/30/2025			183,082.50
	400-650-672	FY 2025 RETAINAGE		2024-25-R	09/30/2025			115,631.04
400	PITNEY BOWES INC PURCHASE POWER	260101	10/21/2025	10/14/2025			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-607	POSTAGE METER #6095325		0434-6213	10/14/2025			600.00
400	SPARKLIGHT	260104	10/21/2025	10/14/2025			207.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	NOV 2025: 44399		10162025	11/15/2025			207.88
400	RJ YOUNG COMPANY LLC	260111	10/21/2025	10/14/2025			225.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UNL-J9T500-01 RENTAL FEE		INV7725076	10/02/2025			225.00
400	AT&T	260119	10/21/2025	10/14/2025			72.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	10/06/2025			72.84
400	C SPIRE WIRELESS	260124	10/21/2025	10/14/2025			199.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONES (4)		0030759348	09/30/2025			199.75
400	ANSER	260127	10/21/2025	10/14/2025			725.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 09/24-10/23/25		277-092425	09/30/2025			685.00
	400-650-698	PAPER INVOICE FEE		277-092425	09/30/2025			5.00
	400-650-698	HOLIDAY CHARGE SEP 2025		277-092425	09/30/2025			20.00
	400-650-698	LATE CHG		277-092425	09/30/2025			15.00
400	ARISTA INFORMATION SYSTEMS INC	260128	10/21/2025	10/14/2025			5,290.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SEP 2025 PRINTING 2067001		12788	09/30/2025			1,142.15
	400-650-698	SEP 2025 POSTAGE 2067001		12788	09/30/2025			4,148.39
400	MICRO METHODS INC	260129	10/21/2025	10/14/2025			130.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	COLIFORM(2):RVRSIDE/KINGFSHR		2510005186	10/02/2025			130.00
400	WARREN PAVING INC	260134	10/21/2025	10/15/2025			918.72	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	3.20 ASPHALT: EAST LAKE		114684	10/01/2025			307.20
	400-651-683	3.25 ASPHALT: DOLPHIN		114684	10/01/2025			312.00
	400-651-683	2.08 ASPHALT: WINDWD/DPOINTE		114743	10/02/2025			199.68

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	WARREN PAVING INC	260134	10/21/2025	10/15/2025			918.72	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-585	1.04 ASPHALT: FAIRVIEW TAPS	114743	10/02/2025				99.84
400	HENZE ENTERPRISES INC	260136	10/21/2025	10/15/2025			3,420.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-683	26CY FILL: BAYOU OAKS DRNG	33857	10/02/2025				390.00
	400-651-585	3CY RAP: ST ANN W/S	33857	10/02/2025				120.00
	400-651-683	22CY TOPSOIL: BAYOU OAKS DRNG	33857	10/02/2025				440.00
	400-651-683	33CY FILL: BAYOU OAKS DRNG	33857	10/02/2025				495.00
	400-651-683	15CY TOPSOIL: BAYOU OAKS DRNG	33857	10/02/2025				300.00
	400-651-683	5CY FILL: E LAKE STM DRN	33857	10/02/2025				75.00
	400-651-683	3CY RAP: E LAKE STM DRN	33857	10/02/2025				120.00
	400-651-683	3CY TOPSOIL: OST/LADNIER DRNG	33857	10/02/2025				60.00
	400-651-683	3CY TOPSOIL: LARK DRNG	33857	10/02/2025				60.00
	400-651-683	7CY TOPSOIL: EL VIERNES DRNG	33857	10/02/2025				140.00
	400-651-683	2.5CY RAP: PENTON DRNG	33857	10/02/2025				100.00
	400-651-585	6CY FILL: WINWOOD/H-90 WTR	33857	10/02/2025				90.00
	400-651-585	8CY FILL: WHITEWD WTR	33857	10/02/2025				120.00
	400-651-683	34CY FILL: DOLPHIN DRNG	33857	10/02/2025				510.00
	400-651-683	7CY CONC AGG: DOLPHIN DRNG	33857	10/02/2025				280.00
	400-651-585	4CY FILL: RVRSIDE FIRE HYD	33857	10/02/2025				60.00
	400-651-585	4CY FILL: RVRSIDE FIRE HYD	33857	10/02/2025				60.00
400	FUELMAN	260139	10/21/2025	10/15/2025			189.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69191311	09/29/2025				189.19
400	FUELMAN	260142	10/21/2025	10/15/2025			193.47	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69266692	10/06/2025				193.47
400	FUELMAN	260145	10/21/2025	10/15/2025			126.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69299196	10/13/2025				126.10
400	LOWE'S	260155	10/21/2025	10/15/2025			29.42	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-635	4X8 BROWN FLOOR REGISTER (2)	984323	09/10/2025				29.42
	400-650-635	4X10 WH CEILING REGISTER (2)	984212	09/10/2025				27.14
	400-650-635	RTN CR: CEILING REGISTER (2)	984312	09/10/2025				-27.14
400	SOUTHERN PIPE & SUPPLY CO INC	260161	10/21/2025	10/16/2025			9,940.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	3/4 CORP STOP MNPTXCTS (33)	1033430100	10/03/2025	260030			2,012.34
	400-651-581	3/4X5/8X3/4 SWVL CURB STP(33)	1033430100	10/03/2025	260030			2,961.09
	400-651-709	5/8X3/4 BLMJ DIRECT METER(58)	1033267600	10/03/2025	260033			4,967.12
400	CENTRAL PIPE SUPPLY-JACKSON	260163	10/21/2025	10/16/2025			8,719.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	HYMAX CPLG 6"X10.8" (5)	S100428514	10/03/2025	260031			1,926.80
	400-651-581	HYMAX CPLG 8"X10.8" (2)	S100428514	10/03/2025	260031			855.16
	400-651-581	HYMAX CPLG 10"X10.8" (4)	S100428514	10/03/2025	260031			2,161.60

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	260163	10/21/2025	10/16/2025			8,719.26	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	HYMAX CPLG 2"X6.8"		S100428525	10/03/2025	260032		172.14
	400-651-583	HYMAX CPLG 4"X8.8" (8)		S100428525	10/03/2025	260032		2,327.84
	400-651-583	HYMAX CPLG 12"X10.8" (2)		S100428525	10/03/2025	260032		1,275.72
400	SUN HERALD ADVERTISING	260166	10/21/2025	10/16/2025			207.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-615	BID AD: S592 ION PLANT IMPS		IN52858	10/01/2025	251409		207.71
400	SHEPPARD SERVICES LLC	260168	10/21/2025	10/16/2025			4,825.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	RPR PUMP MOTOR: OCEAN EST LS		RI-4727	10/14/2025	251255		4,825.00
400	STAPLES BUSINESS ADVANTAGE DEPT	260169	10/21/2025	10/16/2025			538.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	HP 206X BLK HY TONER		6044424587	10/03/2025	260050		125.64
	400-650-500	SHARP EL2630PIII CALCULATOR		6044424587	10/03/2025	260050		113.43
	400-650-500	2026 8.5X11 MNTH PLANNER		6044424587	10/03/2025	260050		20.49
	400-650-500	2026 7X8.75 ATG PLANNER (3)		6044424587	10/03/2025	260050		67.77
	400-650-500	2026 20X30 MTH CALENDAR (3)		6044424587	10/03/2025	260050		89.37
	400-650-500	2026 36X24 YR CALENDAR (2)		6044424587	10/03/2025	260050		45.18
	400-650-500	2026 21X17 DESK CALENDAR (3)		6044424587	10/03/2025	260050		18.27
	400-650-500	ASRT CLR LTR FOLDER 100CT		6044424587	10/03/2025	260050		58.29
400	CITY ELECTRIC SUPPLY CO	260170	10/21/2025	10/16/2025			54.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	PLUG IN RELAY 250V(2): PW LS		PAS/104665	09/23/2025	251408		54.84
400	AMAZON CAPITAL SERVICE	260174	10/21/2025	10/16/2025			217.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	CORDLESS STICK SUMP PUMP (2)		1TL6NTKY6K	10/07/2025	260046		239.18
	400-650-500	PROMOTION APPLIED		1TL6NTKY6K	10/07/2025	260046		-21.53
400	MISSION COMMUNICATIONS LLC	260177	10/21/2025	10/16/2025			400.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	MAIN BOARD ASSY:HWY 57/CARTER		2013066	10/01/2025	251419		400.00
400	J H WRIGHT & ASSOCIATES INC	260180	10/21/2025	10/16/2025			6,149.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	NEMA SZ 2 SQ-D STARTER: BUCK		473019	10/02/2025	251213		894.00
	400-651-584	PRMX TRANSDUCER PSLT-33.4 (2)		473020	10/02/2025	260036		1,325.00
	400-651-584	2HP SUB GRINDER PUMP (2)		473173	10/09/2025	260047		3,930.00
FUND TOTAL 400 Claims to		Checks	25 Total	342,115.90	Manual		Held	Total 342,115.90

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	260113	10/21/2025	10/14/2025			173,746.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	SEP 2025 RES GARBAGE (6376)		0001511143	09/30/2025		173,746.00	
FUND TOTAL 404 Claims	to	Checks	1 Total	173,746.00	Manual	Held	Total	173,746.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	46 Total	95,608.13 Manual	Held	Total	95,608.13
FUND 4 Claims	to	Checks	8 Total	7,187.02 Manual	Held	Total	7,187.02
FUND 156 Claims	to	Checks	2 Total	44,496.48 Manual	Held	Total	44,496.48
FUND 157 Claims	to	Checks	1 Total	3,020.00 Manual	Held	Total	3,020.00
FUND 176 Claims	to	Checks	4 Total	826.60 Manual	Held	Total	826.60
FUND 355 Claims	to	Checks	1 Total	6,789.26 Manual	Held	Total	6,789.26
FUND 400 Claims	to	Checks	25 Total	342,115.90 Manual	Held	Total	342,115.90
FUND 404 Claims	to	Checks	1 Total	173,746.00 Manual	Held	Total	173,746.00
Total for all Funds			Checks	88 Total	673,789.39 Manual	Held	Total 673,789.39

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: October 21, 2025
Title: Approval of Minutes from the Regular Council Meeting held October 7, 2025

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Regular Council Meeting held October 7, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Minor ☐ George ☐ Jackson ☐ Jamison ☐ Fuller ☐ Elbin ☐

Second Made by:

Vaughan ☐ Minor ☐ George ☐ Jackson ☐ Jamison ☐ Fuller ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held October 7, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

Tuesday
October 7, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held October 7, 2025 at 6:30pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Absent was Councilman Cameron George.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 7, 2025 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. City of Gautier's Outdoor Movie Night, featuring Monsters University, will be Friday, October 17th, starting at 6:30pm at the Gautier Sportsplex.
2. Tasty Thursday will be October 23rd starting at 11am at the former Singing River Mall Property.

IV. Presentation Agenda

V. Business Agenda

1. Approve Amendment 2 to Legacy Park Planned Unit Development Plan located at 4416 Highway 57, Gautier, MS

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approve the Major Development Plan of Legacy Park, Lot 6, located at 4416 Highway 57, Gautier, MS

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Budget Meeting held September 9, 2025 and Recessed Council Meeting held September 16, 2025
2. Receive September 2025 Privilege License Reports
3. Approval of Municipal Compliance Questionnaire for FY 2024 – 2025
4. Authorization of City Petty Cash Funds
5. Authorization to remove broken furniture, equipment and vehicles from the City of Gautier's inventory.
6. Approval for the current updated inventory spreadsheet for the City of Gautier.
7. Authorization to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event
8. Approval of a request from Mississippi Gulf Coast Community College for the use of four portable lights
9. Approval of Certificate of Substantial Completion and Final Pay Application No. 2 (retainage) for the Belk Canopy Demolition Project
10. Authorization to submit an application to the Firehouse Subs Public Safety Foundation
11. Authorization to enter into a Grant Agreement with the Mississippi Department of Homeland Security to accept MOHS funding for the Gautier Police Department
12. Approval of the Limited Use Agreement between the City of Gautier and the Gautier Mullet & Music Festival and the sponsorship for the 2025 Gautier Mullet & Music Festival
13. Authorization to enter into an Engagement Agreement with Butler Snow LLP for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall Property
14. Authorization to Acknowledge and Reject all Bids for a Dulevo D3 Sweeper Truck and Re-Advertise at a later date

15. Designate Interim City Manager, Chassity Bilbo, as the Chief LPA Official for all MDOT Projects

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until October 21, 2025 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 6:30pm.

Councilman Jackson made the motion to approve the agenda order with the following revisions:

1. Revised Consent Agenda Item 13 - Authorization to enter into an Engagement Agreement with Butler Snow LLP for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall Property
2. Add to the Presentation Agenda – Wounded Warrior Project Update from Eric Buyers

Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Announcements

1. City of Gautier's Outdoor Movie Night, featuring Monsters University, will be Friday, October 17th, starting at 6:30pm at the Gautier Sportsplex.
2. Tasty Thursday will be October 23rd starting at 11am at the former Singing River Mall Property.

Presentation

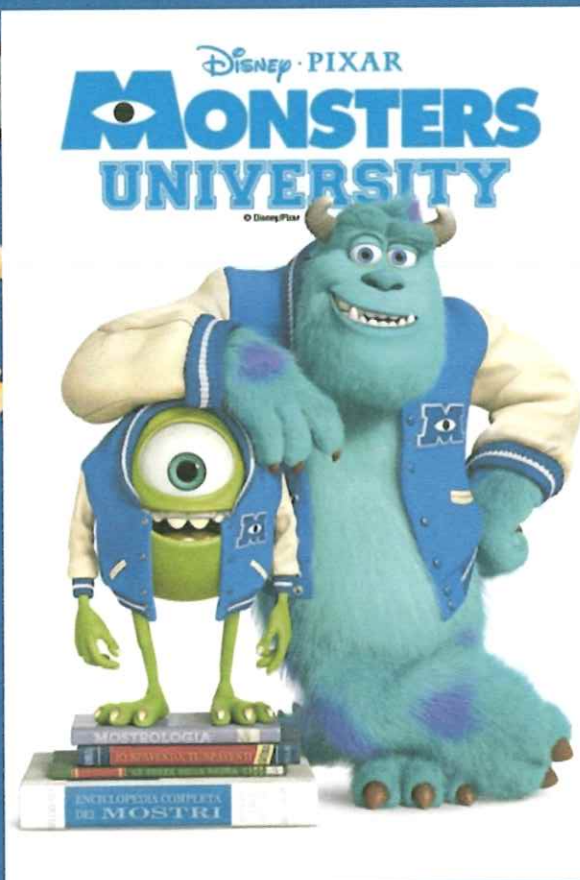
1. Wounded Warrior Project Update by Eric Bowers
-

CITY OF GAUTIER OUTDOOR MOVIE NIGHT



FREE
POPCORN

1ST PLACE
PRIZE FOR
THE BEST
COSTUME



FREE
HALLOWEEN
TREAT BAGS



FRIDAY OCTOBER 17TH 6:30 PM

BRING YOUR LAWN CHAIRS & BLANKETS AND ENJOY A MOVIE ON
THE BIG SCREEN GAUTIER SPORTSPLEX 2715 HWY 90



GAUTIER PRESENTS

TASTY

THURSDAY!

4TH

THUR.

11 AM



**GOOD EATS
FROM AWESOME
FOOD TRUCKS**

**SINGING RIVER MALL PROPERTY
2800 HWY 90 GAUTIER, MS**

Councilman Jackson made the motion to approve Amendment 2 to the Legacy Park Planned Unit Development Plan, as presented, located at 4416 Highway 57, Gautier, MS (PID#82430100.050). Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 361-2025

WHEREAS, the Planning Department received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, to approve Amendment 2 to Legacy Park Planned Unit Development Plan located at 4416 Highway 57, (PID#82430100.050); and

WHEREAS, following a recommendation for approval by the Planning Commission, the Preliminary Plat and/or Master Plan for Legacy Park was approved by City Council on April 16, 2024; and

WHEREAS, Amendment 2 involves moving the hotel site to a slightly different location on the Plan; and

WHEREAS, the Development Order contains the Amendment 2, and additional details regarding the project, including phasing and development information set forth herein; and

WHEREAS, the City of Gautier finds Amendment 2 to the Legacy Park Planned Unit Development Plan is in the best interests of the City; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment 2 to the Legacy Park Planned Unit Development Plan is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

LEGACY PARK:
A PLANNED UNIT DEVELOPMENT
OF GAUTIER, MISSISSIPPI
AMENDED PLAN: NOVEMBER 2024
AMENDED PLAN: OCTOBER 2025

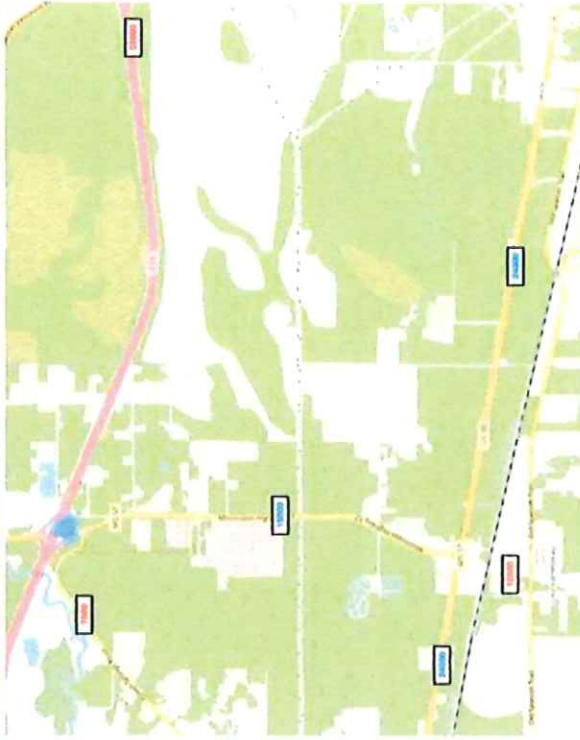
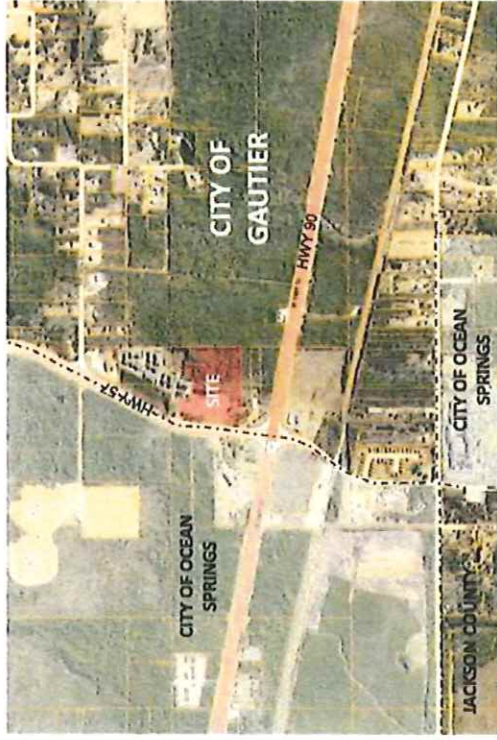
Introduction

Legacy Park is proposed as a mixed use development that will include restaurants, medical facilities, retail, hospitality, and residential uses. The development will be located within the City of Gautier and along Highway 57. This site is located between Interstate 10 and Highway 90, and this portion of the Highway 57 corridor is relatively undeveloped. The roadway serves as the common line of incorporation between the Cities of Gautier and Ocean Springs. These three corridors are primary arterials that move high volumes of traffic on a daily basis making the site ideal for a mixed-use development. Much of this movement is between cities and counties, but the traffic is also among states. Highway 57 includes an access ramp to Interstate 10, and this provides an efficient route to Highway 90 and from the Interstate.

According to traffic volumes of the Mississippi Department of Transportation, Interstate 10 has daily volumes between 59,000 and 63,000 vehicle trips. Highway 90 within the subject area has daily vehicle volumes of approximately 24,000. Highway 57 demonstrates a daily vehicle volume of approximately 15,000. In recent years, the volumes along Highway 57 and south of Highway 90 have significantly increased. This is due to the construction of the Ocean Springs High School and the residential growth located to its south that has occurred in unincorporated Jackson County or within Ocean Springs.

In 2010 Ocean Springs developed its recreational complex northwest of the site and similarly, Jackson County developed its soccer complex to the east of the subject site years earlier. The County's soccer complex is now within the City of Gautier, but it was initially constructed within an unincorporated area. Within the last few years a small medical complex was constructed within the City of Gautier at the northeast corner of Highways 57 and 90. A large convenience store with gasoline sells was constructed within the southeast corner of this intersection. Immediately north and adjacent to the site is a large, multi-family apartment complex.

With the traffic related to large employment centers and new and existing developments within close proximity to this intersection, it is expected that Highway 57 will emerge as primary commercial corridor for the area. The proposed Planned Unit Development is expected to enhance the corridor by establishing an attractive mixed use development.



Zoning Requirements

The location of Legacy Park is north of Highway 90 and along Highway 57. The site has a zoning designation of C-3 Highway Commercial. While the C-3 District permits “all forms of Restaurants (specialty, fast food, dine-in), Hotels, Mixed Use Building with upper story residential, Neighborhood and Community Shopping Centers, Office, Retail, and Medica/Dental Clinic”, the dimensional and site layout standards are not favorable for a mixed use development. Setbacks, street configurations, lot coverage ratios, parking and other characteristics create issues with the desired layout of Legacy Park.

Legacy Park will be designed with a Main Street feel with buildings situated with shallow setbacks. Parking will be primarily on common lots utilizing cross access and parking easements. Legacy Park will include residential uses, a hotel, dining and retail opportunities, medical clinics, and office spaces. It is anticipated that visitors, residents, and employees on the site can spend hours or days on the site without the need for a vehicle. The Planned Unit Development designation provides flexibility in numerous dimensional requirements, but the underlying permitted uses are not expanded or changed.

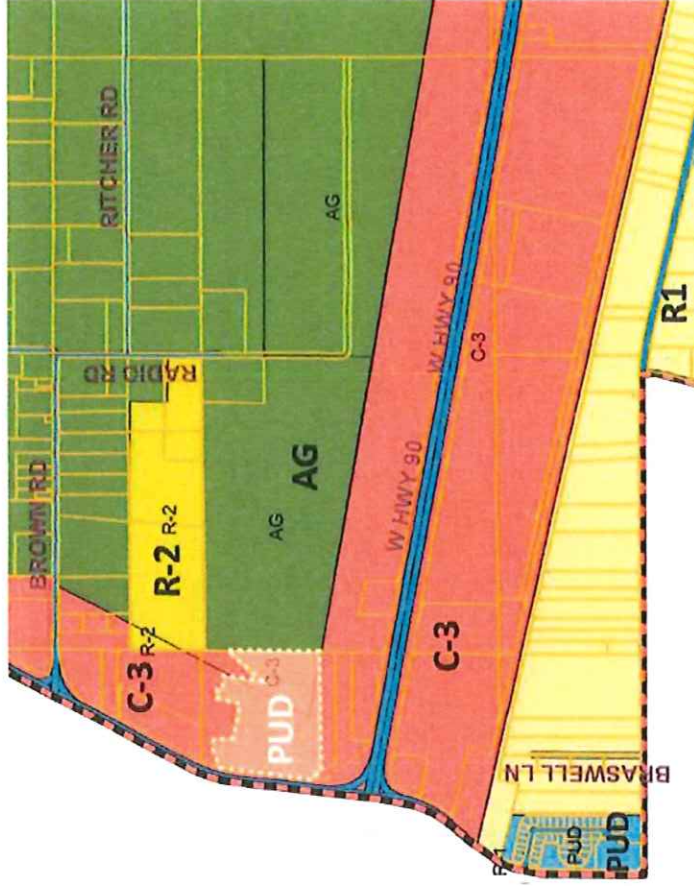


Table 7. Intensity and Dimensional Standards

Zoning District	Min. Lot Area (sq. ft.)	Min. Lot Width	Maximum Building Height			Setbacks			Maximum Density (units per acre)			Maximum Floor Area Ratio			Max % of area covered on lot		
			*Tier 1	Tier 2	Tier 3	Front	Side	Rear	*Tier 1	Tier 2	Tier 3	*Tier 1	Tier 2	Tier 3	*Tier 1	Tier 2	Tier 3
C-1	None	100	15	25	35	25/15	15/35/40	15/25/35	none	N/A	N/A	N/A	N/A	N/A	75	80	80
C-2	None	100	25	30	35	40/25	15/35	0/35	none	N/A	N/A	N/A	N/A	N/A	75	80	85
C-3	None	None	35	45	60	40/25	15/35/40	0/35	none	N/A	N/A	N/A	N/A	N/A	75	80	85

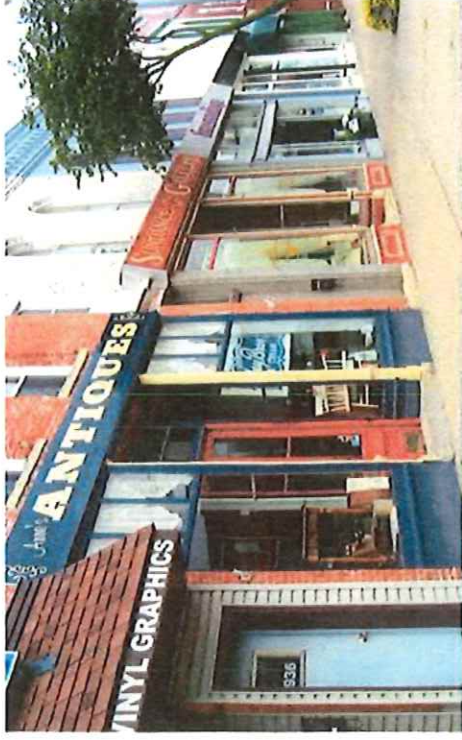
Legacy Park: Mixed Use Development

In recent years there has been a national trend toward the development or redevelopment of mixed use locations. These developments include a mix of residential, commercial, retail, medical and dining opportunities. Often these developments resemble traditional Main Streets and provide an alternative to enclosed malls or conventional shopping centers. These developments often include residential units above commercial spaces or single-purpose residences to the commercial spaces. Legacy Park will include residential units above many of the commercial spaces and plans to incorporate and hotel within the eastern portion of the site. Legacy Park will also include a large retention pond that will serve as a water feature with a walking track and public spaces. The mixture of uses expands the activity cycle of a development from day light or working hours to evening and nighttime hours.

While many cities are able to repurpose the vacant upstairs spaces within existing downtowns, Legacy Park will involve new construction. This will permit the establishment of an architectural theme that is regulated by covenants and an architectural review board. Through these steps quality and style can be consistent and maintained.

The City of Gautier's Planned Unit Development (PUD) regulations permit a deviation from standard sections of the Unified Development Code. While the site will adhere to the uses permitted within the C-3 Highway Commercial section of the Code, deviations from setbacks, road widths, site layout, and similar standards are being requested to foster a mixed use development that will resemble a downtown environment. The regulations associated with the existing C-3 District do not encourage compact, mixed use developments.

Images on this page are from an APA publication on mixed uses, Denton, Texas, and Superior Colorado. These images only serve as examples of mixed use development and are not illustrative of the proposed project.



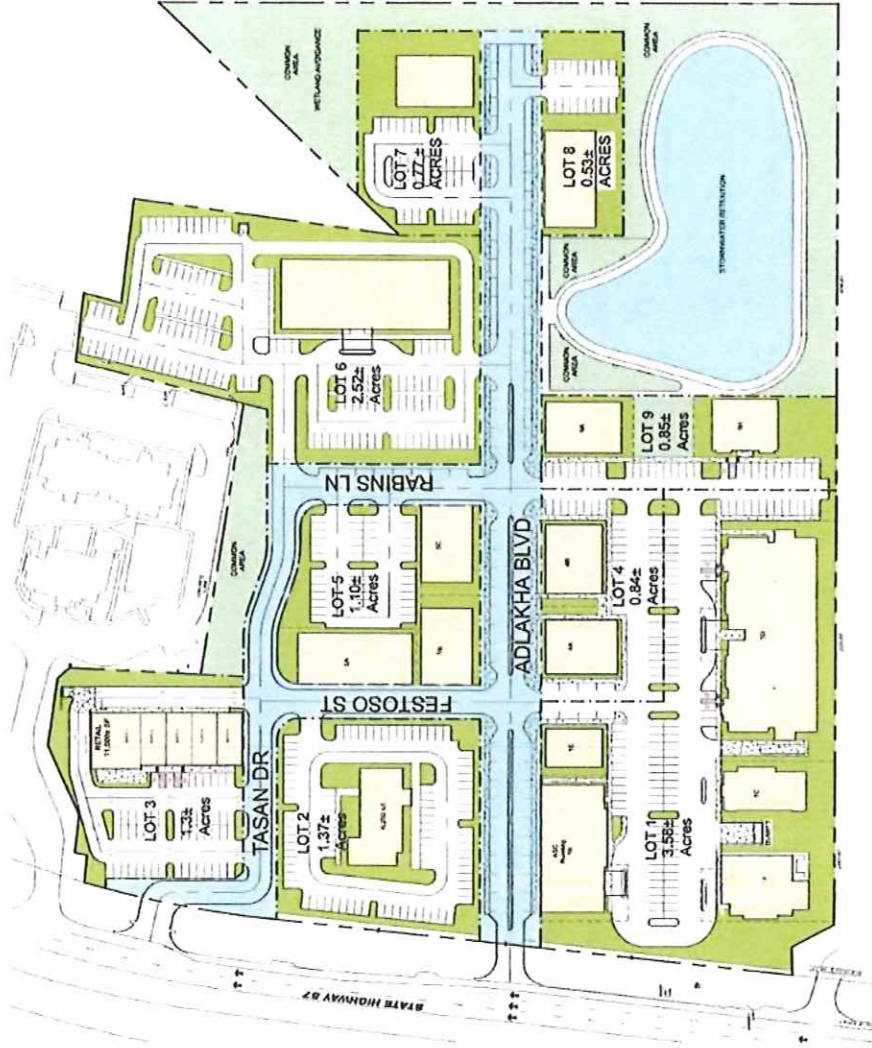
Legacy Park: Plan Overview

Legacy Park is proposed to be a mixed-use development that is regulated as a Planned Unit Development (PUD). Legacy Park will include a small grid layout arranged along a Main Street with buildings with shallow setbacks along the corridor.

Adlakha Boulevard is its Main Street. Unlike most contemporary commercial corridors, this drive will include on-street, parallel parking. This provides convenient access to buildings and encourages lower vehicle speeds within the development.

Adlakha Boulevard is proposed as a divided roadway with a landscaped median. This provides an additional element of safety for street crossings. Buildings are arranged in a compact manner along the corridor to encourage 'single-stops' so that visitors can park and patronize multiple businesses within Legacy Park without the use of a car. The arrangement encourages street crossings for easy 'store to store' movement. Parking, in most cases is arranged in the rear of buildings in common or shared parking areas.

Along Highway 57 will be three parcels that will provide convenient access for visitors with a single purpose. These sites will provide medical services, dining opportunities, or similar needs. The interior lots will be arranged in a more compact nature. These lots will incorporate shared parking and upper floor residential units above some commercial spaces. A hotel is being considered for Lot 6, and this is considered an integral part of the project as it will provide customers and visitors to the site.



Legacy Park Master Plan includes nine lots arranged with common parking areas and smaller 'subparcels'.

Legacy Park: The Lots

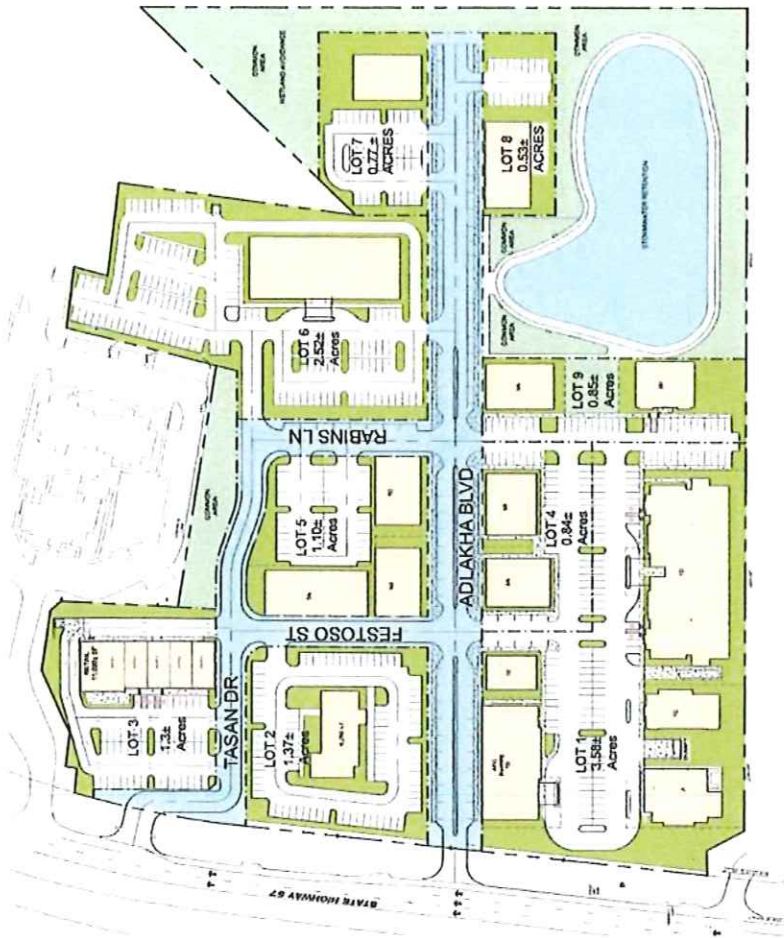
Legacy Park is proposed to be developed as a single site, but subdivided and platted for conveyances of lots. Within the development several lots may be conveyed to other parties or entities for development. The buildings within these parcels will be developed with design standards that are consistent with Legacy Park, but may be designed and constructed by other parties. Lots 1, 4, 5, and 9 include smaller sub-parcels within their boundaries that may be conveyed or leased to other entities. These sub-parcels will include buildings that occupy a large portion or the entire footprint. Parking for these sub-parcels will be provided with cross parking easements situated on the primary lots and throughout Legacy Park.

Unlike typical commercial parcels or buildings within the City of Gautier, parking areas within Legacy Park may not be contained on each individual lot or parcel. Parking is expected to be shared among the majority of tenants or uses. Parking calculations will be based on the overall site requirements and spread throughout Legacy Park. Similarly, stormwater retention requirements will not be imposed on individual lots or parcels. It is expected that buildings constructed on the lots and parcels will occupy the majority of the respective footprints. A common retention/detention pond located in the southeast corner of the property will serve the entire site.

To establish a Main Street environment, setback requirements will be significantly reduced. No setback requirements are proposed on any lots or sub-parcels within Legacy Park with the exception of a 40 setback along Highway 57.

Legacy Park Lot Standards

Front Yard Setback (Minimum)	0
Side Yard Setback (Minimum)	0
Rear Yard Setback (Minimum)	0
Highway 57 Setback (Minimum)	40
Percent Coverage (Maximum)	100

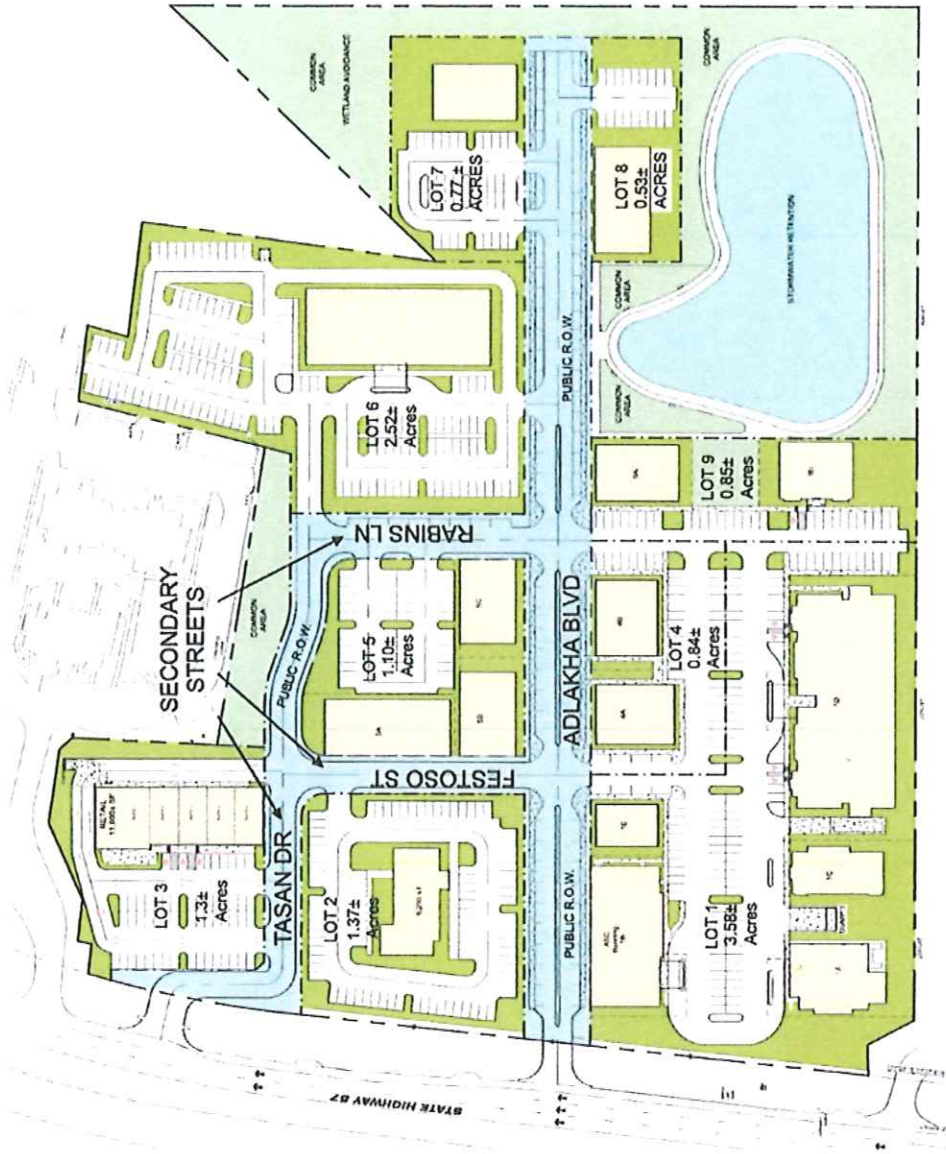


Legacy Park: The Streets

Legacy Park will include streets that are constructed and dedicated to the City of Gautier. The streets will form a small grid pattern with two access points to Highway 57 along the west property line. The common area along the north side of Lot 5 could include a connection to the existing multifamily development located north of the site. With the open space available, this access could include vehicular or pedestrian access for improved connectivity.

Adlakha Boulevard is the Main Street and will include a center median. This Street will also include parallel parking for improved access to adjacent buildings.

The smaller secondary streets are expected to be dedicated to the City of Gautier as rights of way. The lots south of Adlakha Boulevard will be accessed by private drives and easements. These areas will permit access and shared parking, but the drives will not be dedicated to the City.

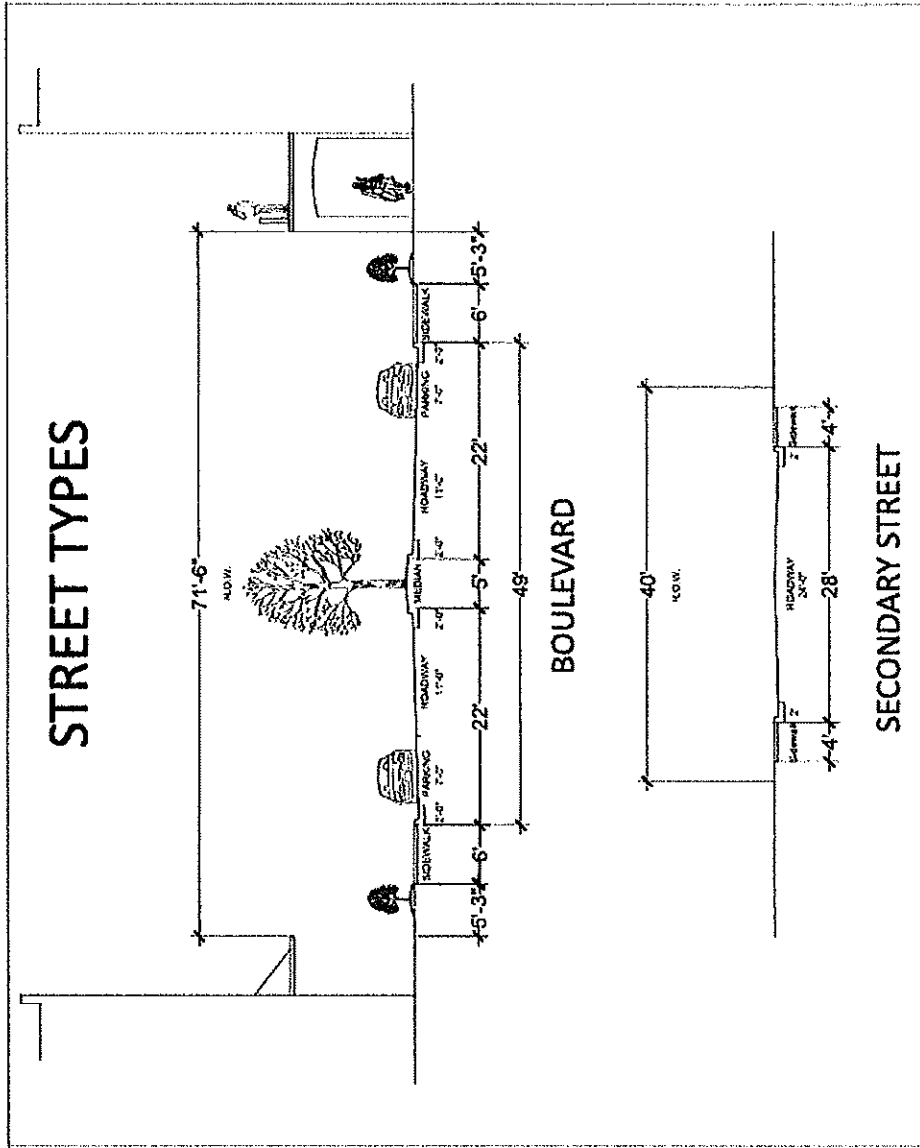


Legacy Park will include two Street Types. These streets will differ greatly in widths and functions.

Adlakha Boulevard is the Main Street. This is a 'Boulevard' Street Type, and it provides the primary access to the site. This roadway has a proposed right of way of approximately 71'6". To establish the downtown character, the street will include two vehicular lanes (one east and one west) and a landscaped median. The street will include parallel or on-street parking and sidewalks. Buildings will be arranged either at or near the property line. The right of way is sufficient to accommodate a tree well or landscaping along the exterior boundary or the sidewalk can be widened to enhance pedestrian traffic. This right of way will also accommodate the required infrastructure.

As demonstrated in the image to the right, Adlakha Boulevard is expected to permit buildings to be constructed to the common lot line and right of way with little or no setback. Additional public or pedestrian areas are expected along within the private areas adjacent to the buildings, in some cases. These areas may be covered by awnings or other structures. Additionally, some buildings may be constructed to the front or side property lines.

Secondary Streets include the roadways located north of Adlakha Boulevard. These are secondary streets that will not include on-street parking or medians. These are functional streets that are provided to access parking areas. The primary access to Lot 3 will be along Tazan Drive, and this street will provide secondary access to other lots. While the right of way is 40 feet in width, the driving surface of the roadway is approximately 27 feet. The roadway will include a sidewalk with a width of 4 to 6 feet depending on the location and the relationship to adjacent buildings.

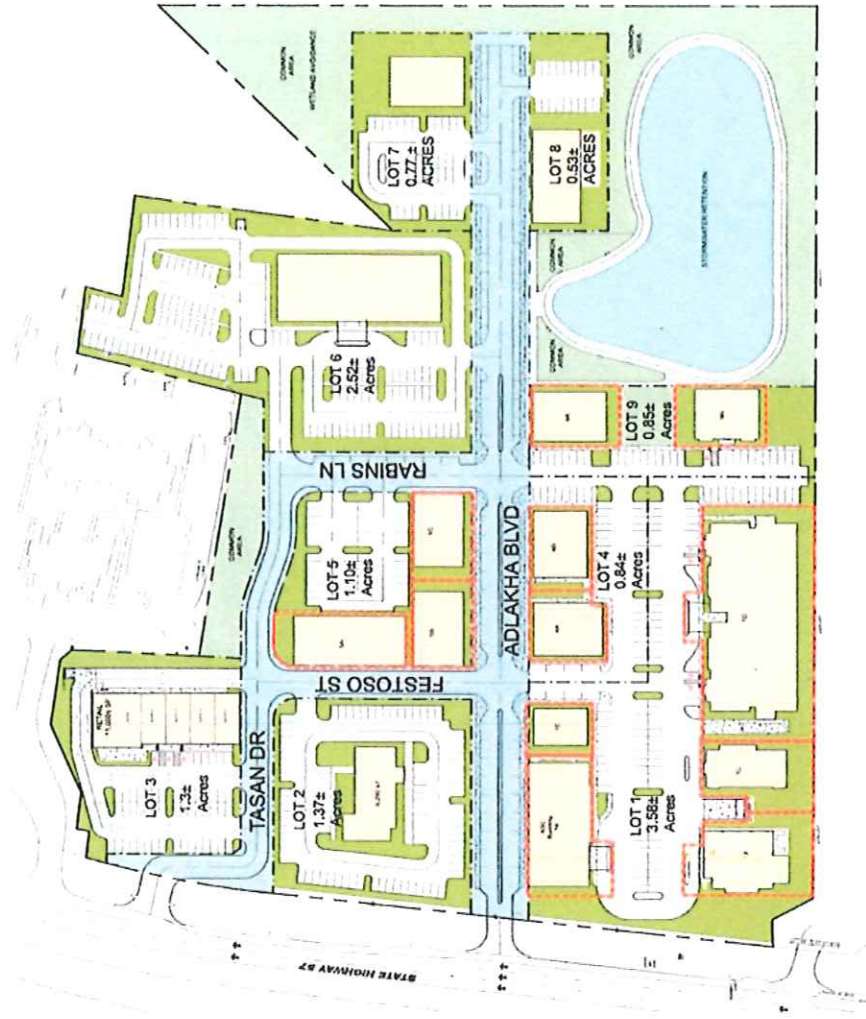


Legacy Park: The Buildings

The mixed-use component of Legacy Park will be most evident on the small sub-parcels of the developments. These sub-parcels are located on Lots 1, 4, 5, and 9. These sub-parcels are compact with sizes ranges from approximately 10,000 to 15,000 square feet. These sub-parcels can be converged as lots, if necessary.

The buildings that will be constructed on these sites will occupy the majority of the sub-parcels' areas with little or no setback from the boundaries. Areas of the parcels that are not occupied by a building will likely include impervious or hard-surfaces for pedestrian movement, outdoor dining, or other uses. The buildings will not have regulated setbacks other than those established by the City's adopted building code. The buildings' sizes and locations will also be subject to established interior easements addressed in Legacy Park: Interior Easements (page 10).

These buildings are expected to be constructed by the Legacy Park development group. These buildings will range in height from one to three stories. The buildings will be designed by the group with a consistent character or theme that will be established by the project architect.



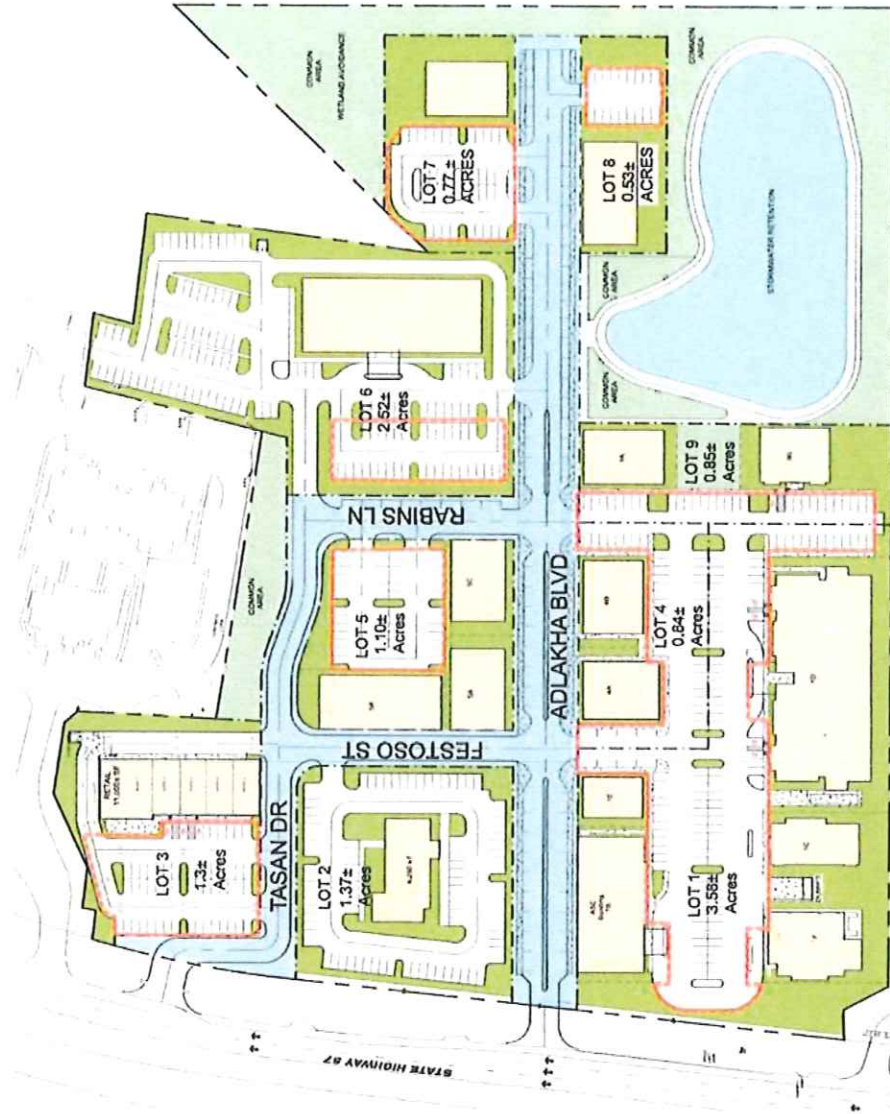
The smaller parcels within the Lots 1, 4, 5, and 9 are referred to as "sub-parcels" in this document.

Legacy Park: Parking

Legacy Park will be developed as a mixed-use site that will include restaurants, offices, retail spaces, medical facilities, hospitality accommodations, residences and other uses. Mixed-use developments, such as Legacy Park, encourage walkability among the various uses and spaces within these developments. With services available, visitors or residents will have opportunities to meet many of their daily needs without traveling off-site. For this reason, there will be a number of common parking areas on the site and most lots are expected to include 'cross-parking easements'. This will allow visitors to park once and visit multiple locations within Legacy Park without the need to drive. Lot 2 and a portion of Lot 6 do not include 'common parking' areas. However, portions of these lots may include cross-parking easements.

Parking calculations will be based on the total number of spaces required for specific uses and building areas and the common and cross-parking considerations. Parking calculations for Lots 2 and 6 will be based on the specific uses for the respective lot. Reductions for the required spaces may be utilized as permitted within the City of Gautier's Unified Development Code. While sufficient parking is necessary and desirable, excessive parking leads to an inefficient use of land, increased stormwater runoff, and heat island effects.

Individual sub-parcels will not include parking contained within the footprint of the parcels but within Common Parking Areas throughout the development.

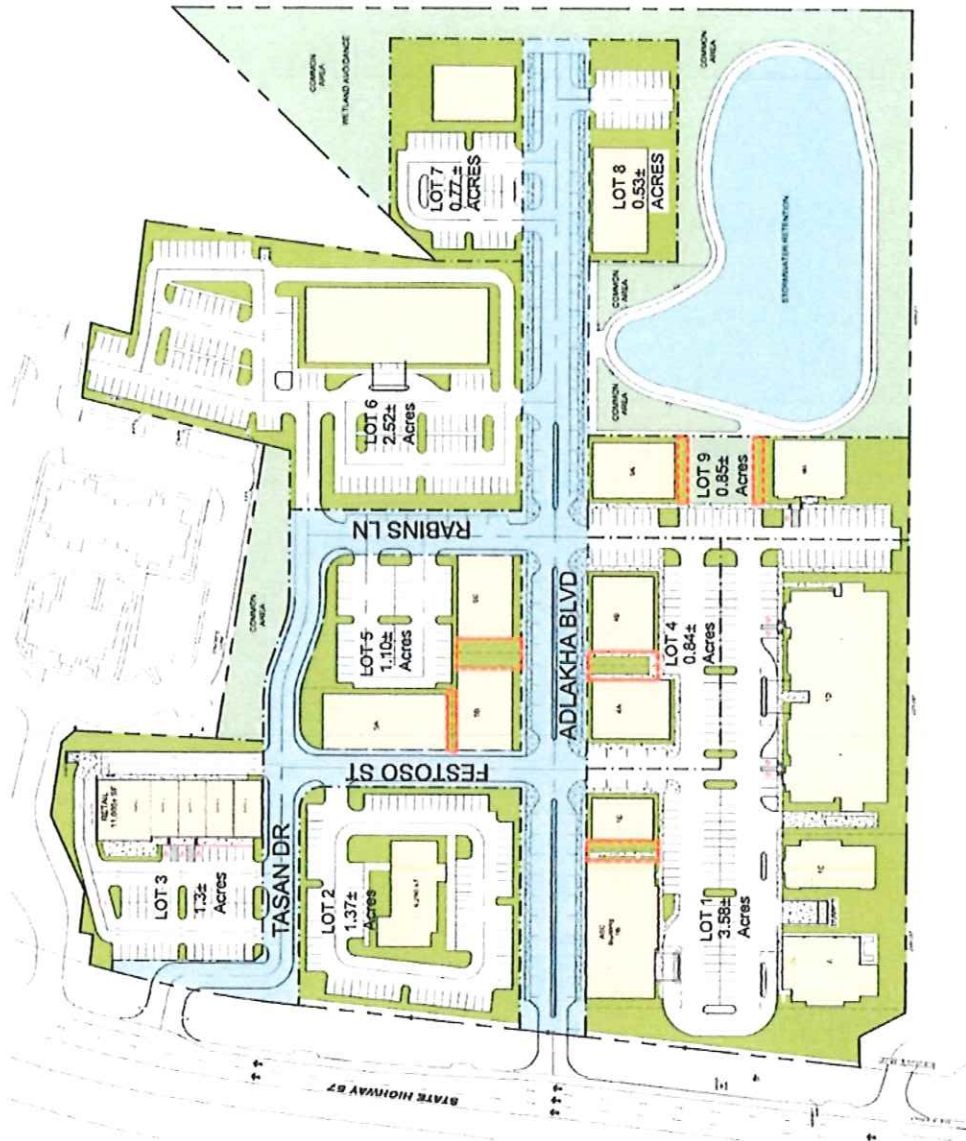


Legacy Park: Interior Easements

Legacy Park is arranged as a small, Main Street development. This will include Adlakha Boulevard with buildings located along the front building line with on-street parking. Street parking will not accommodate all the required parking for the development, and the majority of parking will be located to the rear of the lots.

To make these parking areas more accessible, Legacy Park will include a number of pedestrian easements between buildings. These easements are centered along the sub-parcel lines to enhance access from other locations to the parking areas in the rear of the buildings. Similarly, these pedestrian easements are provided along the southeast portion of the property for access to the recreational common area.

While these areas include pedestrian easements, private use is expected. Dining, congregating, and other private uses will be encouraged along the sidewalks and exterior spaces of Legacy Park. Outdoor dining spaces within attractive, walkable areas are desirable and also expands the service areas. These outdoor dining areas enhance communications among visitors and foster a vibrant downtown environment.

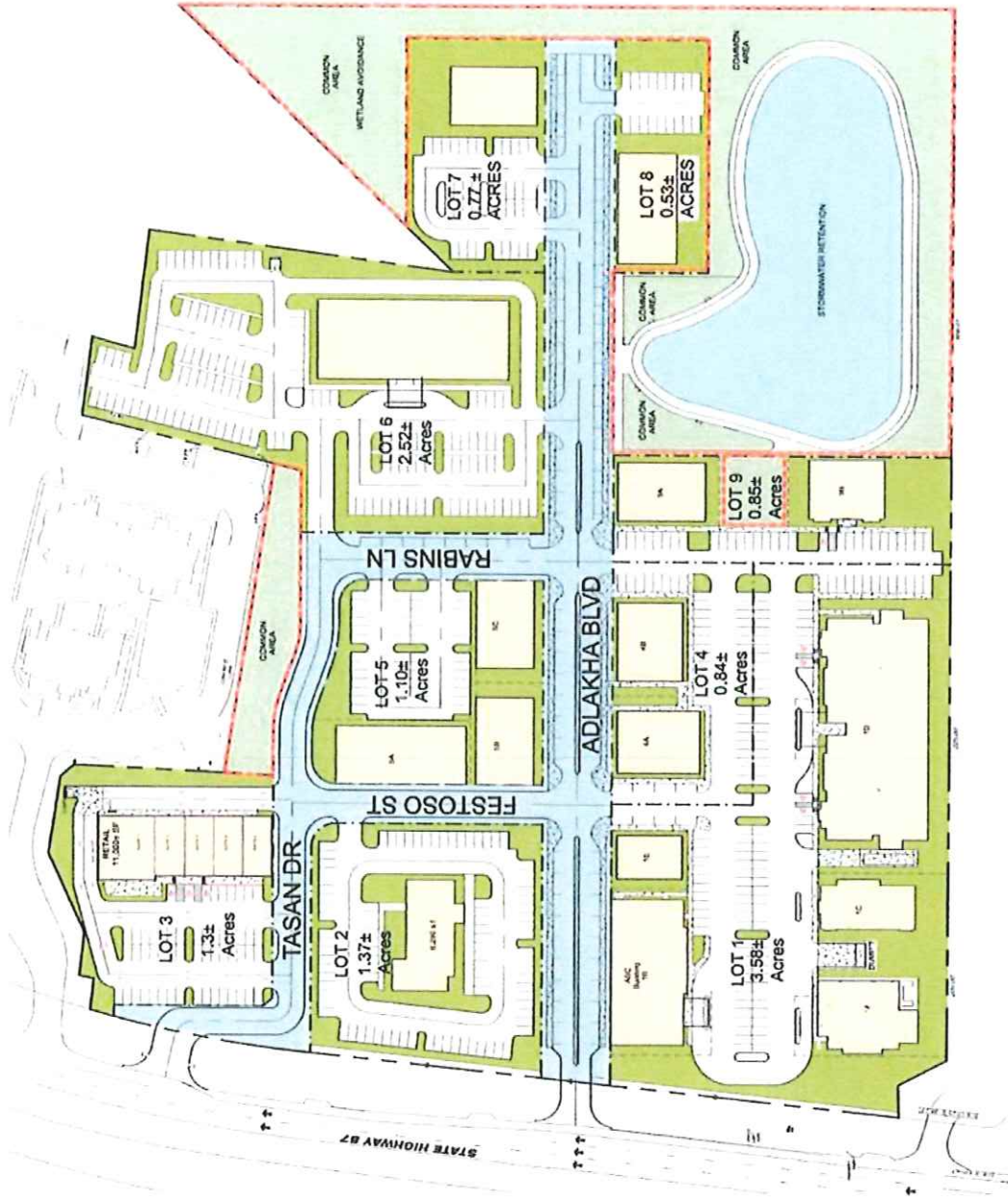


Legacy Park: Open and Common Spaces

Legacy Park will include three primary Open or Common Spaces within the development.

The largest and primary common area is situated around the stormwater retention pond within the southeast corner of the site. The common area intends to utilize the retention pond as a site amenity for recreational and social uses. The site is adjacent to a small common area within Lot 9. This is envisioned as a more active area for outdoor events and entertainment. Proximity to the water feature enhances this space.

Along the north side of the property is a linear common area. This space assists in providing a buffer area for the multifamily development to the north. It could be used as a dog park or similar amenity for the residents. Because of the proximity to the residential development to the north, it will likely include some form of pedestrian or vehicular access to encourage and enhance interaction.



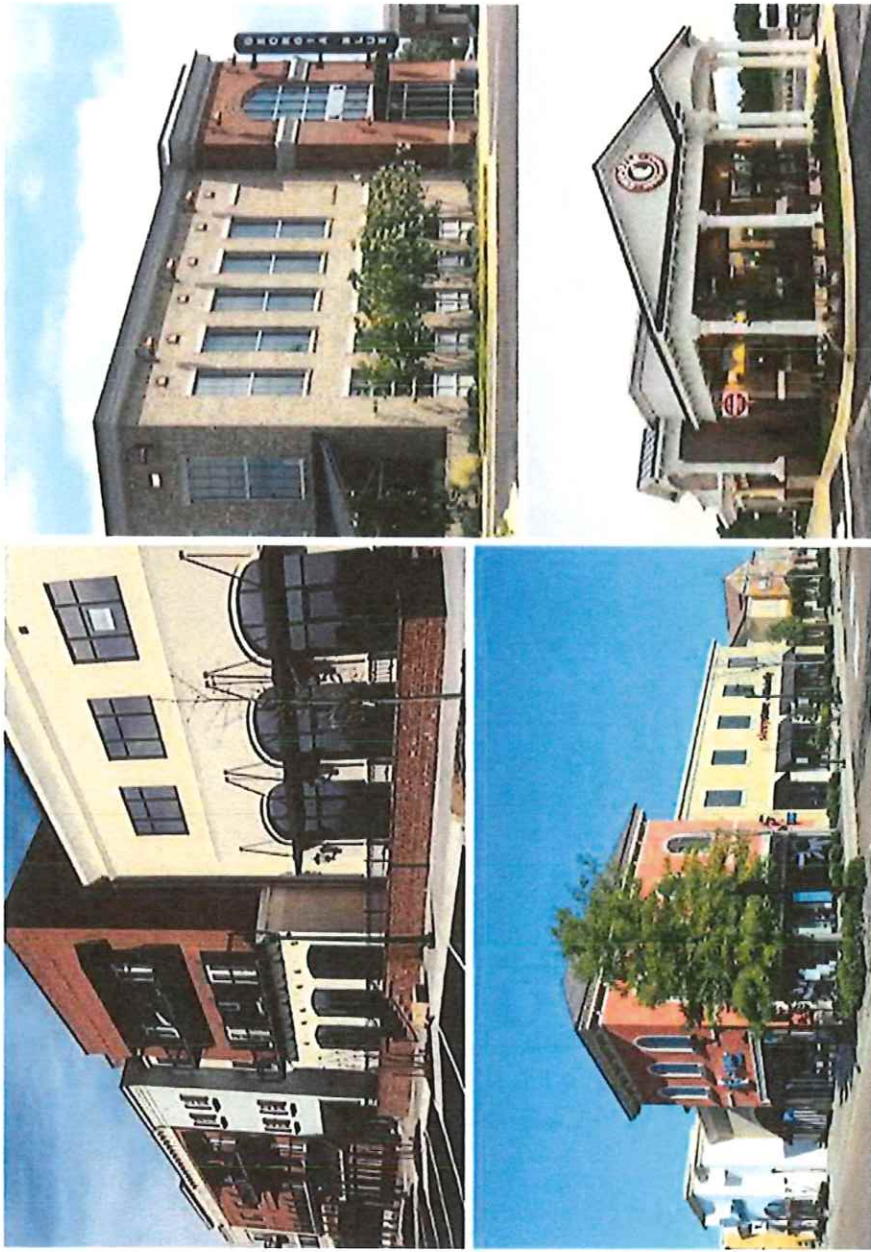
Legacy Park: Architectural Design and Standards

Legacy Park is controlled by an Architectural Review Board. The Board will review the design of buildings to include materials, massing, setbacks, encroachments, common areas, and other building related elements. All buildings and lots are subject to established standards and reviews.

While buildings within the development are not intended to duplicate appearances, consistency in quality of material and elements are required. Lots within the development may be developed by independent or franchised commercial establishments, but the design will be reviewed to be complementary with the established scheme and design of Legacy Park.

Use of brick, stone, ornamental ironwork and other materials when coupled with varying roof styles and building heights can create an environment that is inviting and lasting.

The architectural design will be initially established with the design buildings by the developer and/or his designee.



Images on this page provide examples of material and elements that should be considered in building design.

Legacy Park: Project Status September 2025

Legacy Park's initial Planned Unit Development (PUD) Master Plan was approved in January 2024. In October 2024, the PUD Plan was amended for the arrangement of the medical services buildings along the southwest corner (Lot 1) of the development. Site development plans for Phase 1 of Legacy Park were approved shortly afterwards and the infrastructure installation and construction began in the spring of 2025. These improvements are expected to be completed in early 2026. The initial building has been permitted and is under construction (upper right hand image), and other buildings are in the permitting phases with the Gautier Building Department.

As agreements continue to be solidified, a more defined plan is taking shape. This PUD Plan amendment is to accommodate the development of hotel on Lot 6. This hotel was originally expected to be constructed farther east on the original Lot 8. However, with an agreement being finalized for more immediate construction, this Plan is being amended to accommodate the proposed hotel.



Site construction is significantly underway. This includes both infrastructure improvements to include water and sewer services and drainage structures. The initial building is being constructed on Lot 9. Photos taken September 22, 2025.

Councilman Jackson made the motion to approve the Major Development Plan of Legacy Park, Lot 6, as presented, located at 4416 Highway 57, Gautier, MS (PID#82430100.050). Councilman Fuller seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 368-2025

WHEREAS, the Planning Department received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, to approve the Major Development Plan of Legacy Park, Lot 6, located at 4416 Highway 57, (PID#82430100.050); and

WHEREAS, Legacy Park is a Planned Unit Development that includes 9 lots in total, with 1, 2, 3, 4, and 9 were originally included in the Construction Plan for Phase 1; and

WHEREAS, adding Lot 6 to the initial phase to extend water, sewer, and other services is necessary for conveyance purposes with the development of a hotel or other commercial structure; and

WHEREAS, the City of Gautier finds the Major Development Plan of Legacy Park, Lot 6, is in the best interests of the City; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Major Development Plan of Legacy Park, Lot 6, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Fuller**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

GAUTIER, MISSISSIPPI
APPLICATION

TO BE HEARD BY GAUTIER CITY COUNCIL		FEE:
Major Development	_____	\$101.00
*Included \$1.00 filing fee per MS Code §25-60-5		

Name of Applicant : ATM Holdings, LLC by Satjit Adlakha, Manager

Name of Business: ATM Holdings, LLC Phone: 228-282-0977

Property Address: Hwy 57 north of Hwy 90 Mailing Address (if Different): 419 East Beach Drive
Ocean Springs, MS 39564

E-Mail Address: Adlakha101@gmail.com

Reason for request, location and intended use of Property: Development and platting of Lot 6 for a proposed hotel

ATTACHMENTS REQUIRED AS APPLICABLE:

- X 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- X 2. A detailed project narrative.
- NA 3. Copy of protective covenants or deed restrictions, if any.
- NA 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Planning Director.

Signature of Applicant: _____

Date of Application: 9/23/2025

Revised 9/10/25

FOR OFFICE USE ONLY	
Date Received <u>9/24/25</u>	Verify as Complete <u>Scott</u>
Fee Amount Received <u>101.00</u>	Initials of Employee Receiving Application <u>Scott</u>

-Council Only-

September 29, 2025



Mr. Scott Ankerson, Planning Director
City of Gautier
3330 US-90
Gautier, MS 39553

RE: Major Development Application
Legacy Park, Lot 6

Dear Mr. Ankerson:

Attached is a dimensioned layout of the proposed Lot 6 of Legacy Park Subdivision. Upon approval of this application, Lot 6 will be platted for conveyance and development. Legacy Park is a Planned Unit Development that includes 9 lots in total. Lots 1, 2, 3, 4, and 9 were originally included in the Construction Plans for Phase 1. With amendments to the plan, Lot 6 is expected to be included in this initial phase. This will require the extension of water, sewer, and drainage infrastructure eastward to Lot 6. The owners are currently negotiating with a hotel developer for construction on the subject lot.

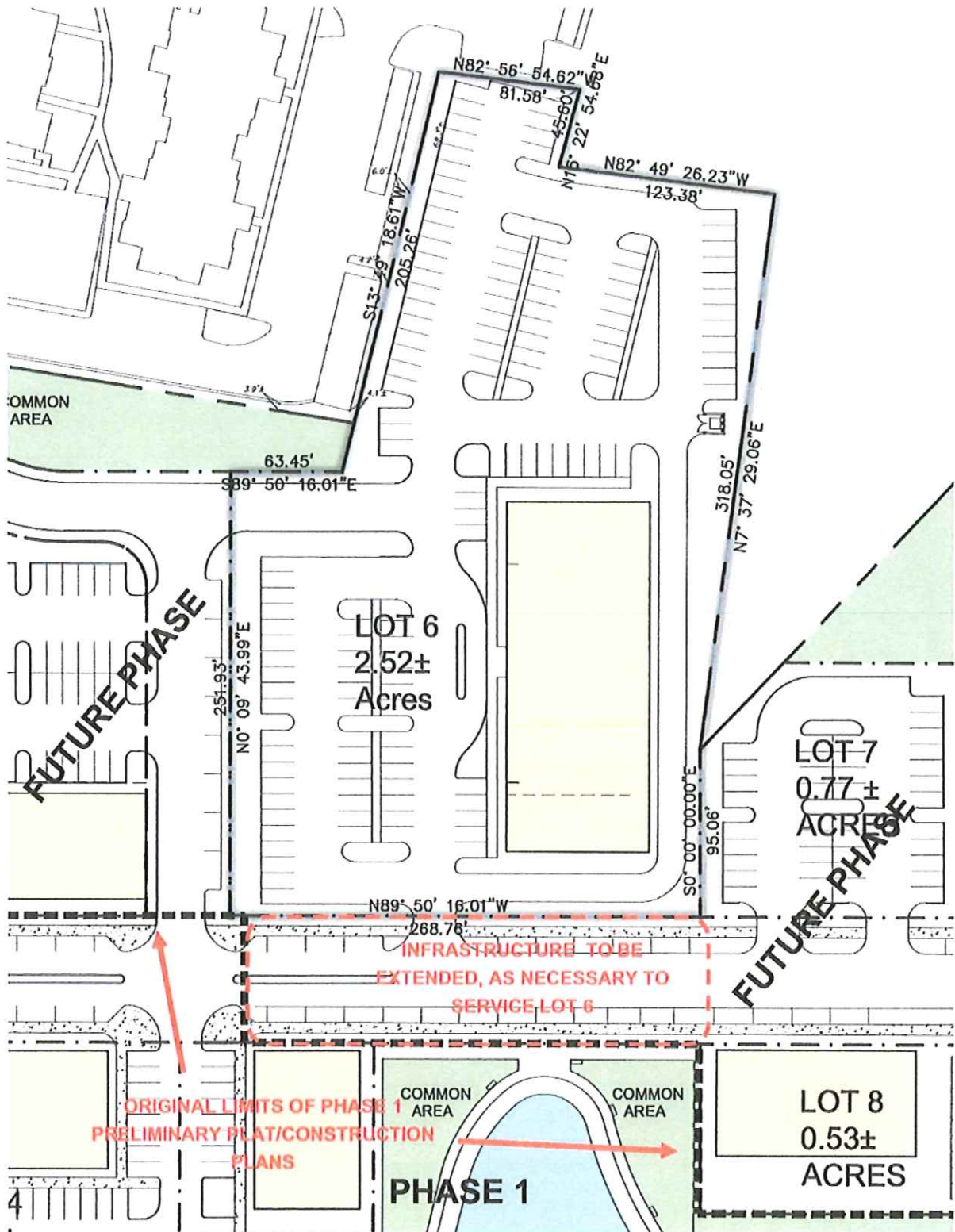
With the platting of this phase, the owners hope to plat Lots 2 and 6 and dedicate the rights of way to provide access to the site and Lot 6. The infrastructure related to the rights of way will not be dedicated to the City until construction is complete to the satisfaction of the City.

Ultimately, with the improvements and conveyance of infrastructure, a Final Plat will be provided that will include all phases of this development.

If you have any questions, please feel free to contact me at 228.348.1315.

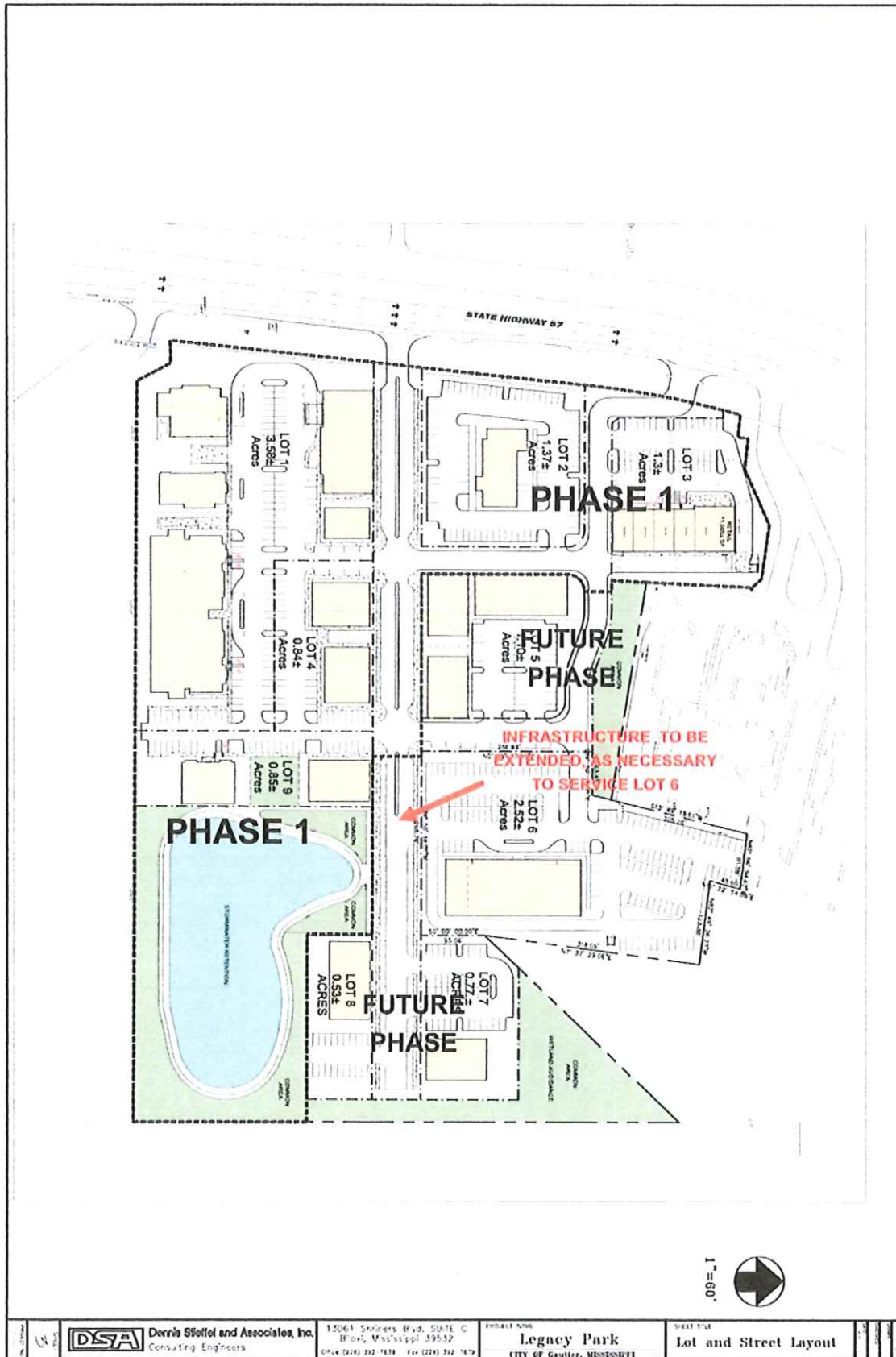
Sincerely,

Donovan Scruggs, AICP



This request is limited to the platting of Lot 6 for conveyance purposes for the development of a hotel or other commercial structure. The extension of water, sewer, and other services will be largely dependent on the site plan for the development of Lot 6. A site plan for Lot 6 to include size and location of structure, parking, and other requirements will be submitted at the appropriate time.

Updated Development Plan for Legacy Park



Donovan Scruggs Town Planning and Consulting, LLC

317 Pine Drive, Ocean Springs

Mississippi 39564

Ph 228.348.1315

EM donovan@scruggstplanning.com

Councilwoman Jamison made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Fuller seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 369-2025

WHEREAS, the Grants and Projects Department requests that City Council to designate the Chief LPA Official for the City's MDOT projects to Chassity Bilbo, Interim City Manager; and

WHEREAS, due to the departure of Paula Yancey, former City Manager, it is necessary to designate the Chief LPA Official to Chassity Bilbo, interim City Manager; and

WHEREAS, signatures from the Chief LPA Official are required for selecting consultants, project director for overseeing projects, and for signing final construction estimates; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the designation of Chassity Bilbo, Interim City Manager, as the Chief LPA Official for the City's MDOT projects is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Jamison**, seconded by **Councilman Fuller**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG ENTERPRISE FUND Account Number 001-000-104	253492	10/07/2025	09/16/2025	Invoice # 09122025	Date 09/12/2025	P.O. Amount 36,000.00	36,000.00
001	GLOBALSTAR Account Number 001-092-605	253496	10/07/2025	09/18/2025	Invoice # 0098562590	Date 09/16/2025	P.O. Amount 103.91	103.91
001	FUELMAN Account Number 001-090-525 001-100-525 001-161-525 001-170-525 001-205-525	253500	10/07/2025	09/18/2025	Invoice # NP69135345 NP69135345 NP69135345 NP69135345 NP69135345	Date 09/15/2025 09/15/2025 09/15/2025 09/15/2025 09/15/2025	P.O. Amount 2,946.18 80.64 2,000.27 497.50 262.07 105.70	2,946.18
001	AGJ SYSTEMS & NETWORKS INC Account Number 001-092-606 001-092-606 001-092-606 001-092-606 001-092-606 001-092-606	253521	10/07/2025	09/24/2025	Invoice # MSP-125109 MSP-125109 MSP-125109 125191 125191 125191	Date 09/01/2025 09/01/2025 09/01/2025 09/01/2025 09/01/2025 09/01/2025	P.O. Amount 7,718.00 6,200.00 5.00 401.50 435.00 76.50 600.00	7,718.00
001	DOROTHY D SHAW Account Number 001-022-660	253522	10/07/2025	09/24/2025	Invoice # 09112025	Date 09/11/2025	P.O. Amount 120.00	120.00
001	VICTORIA HOOVER Account Number 001-022-660	253523	10/07/2025	09/24/2025	Invoice # 09112025	Date 09/11/2025	P.O. Amount 100.00	100.00
001	TARA N TAPPER Account Number 001-170-681	253524	10/07/2025	09/24/2025	Invoice # 09252025	Date 09/18/2025	P.O. Amount 101.64	101.64
001	WRIGHT WARD HATTEN & GUEL PLLC Account Number 001-092-600	253525	10/07/2025	09/24/2025	Invoice # 3667	Date 09/16/2025	P.O. Amount 37,000.00	37,000.00
001	FOSTERS A/C & HEATING INC Account Number 001-092-635 001-092-635 001-170-698 001-161-635	253526	10/07/2025	09/24/2025	Invoice # P1171177 P179986E P1173388 W1179026	Date 09/04/2025 09/04/2025 09/05/2025 09/18/2025	P.O. Amount 1,266.50 660.00 104.00 302.50 200.00	1,266.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC Account Number 001-170-642 001-170-642	253527 Description JUL 2025 CLUB SUPPORT AUG 2025 CLUB SUPPORT	10/07/2025 09/24/2025 07312025 08312025	09/24/2025 09/15/2025 09/15/2025	P.O.		1,666.66 Amount 833.33 833.33	
001	MISSISSIPPI POWER Account Number 001-170-628	253528 Description AUG 2025 LEASE: BACOT	10/07/2025 09/24/2025 0796886005	09/24/2025 09/05/2025	P.O.		1,155.00 Amount 662.80 Amount 1,155.00	
001	AIRGAS USA LLC Account Number 001-205-588	253530 Description CYLINDER RENTAL	10/07/2025 09/24/2025 5518883640	09/24/2025 08/31/2025	P.O.		662.80 Amount 662.80	
001	WARREN PAVING INC Account Number 001-201-576 001-201-576 001-201-576 001-092-586	253540 Description 3.09 TN ASPHALT: POTHLES 3.28 TN ASPHALT: POTHLES 2.29 TN ASPHALT: POTHLES 1.15 TN ASPHALT: TC PKG LOT	10/07/2025 09/24/2025 113504 113507 114061 114061	09/24/2025 09/11/2025 09/12/2025 09/19/2025 09/19/2025	P.O.		941.76 Amount 296.64 314.88 219.84 110.40	
001	ELEKTRA TECH ENTERTAINMENT Account Number 001-170-512	253542 Description SOUND-STAGE COVER: CRUISIN	10/07/2025 09/24/2025 8698	09/24/2025 08/27/2025	P.O.		2,000.00 Amount 2,000.00	
001	GULF SOUTH PRODUCTIONS LLC Account Number 001-170-512	253543 Description TECH SERVS-STAGING: CRUISIN	10/07/2025 09/24/2025 5863	09/24/2025 09/11/2025	P.O.		3,450.00 Amount 3,450.00	
001	DORSETT PRODUCTIONS UNLIMITED LLC Account Number 001-170-512	253544 Description HD LED MOBILE SCRIN(2):CRUISIN	10/07/2025 09/24/2025 2010-5150	09/24/2025 09/12/2025	P.O.		6,500.00 Amount 6,500.00	
001	MS MUNICIPAL LEAGUE Account Number 001-001-682	253545 Description FY 2026 MNL DUES (50%)	10/07/2025 09/24/2025 41424	09/24/2025 10/01/2025	P.O.		4,004.80 Amount 4,004.80	
001	GULF REGIONAL PLANNING COMMISSION Account Number 001-021-643	253547 Description FY 2026 MPO-MGC FUNDING	10/07/2025 09/24/2025 MPO FY2026	09/24/2025 06/02/2025	P.O.		8,477.00 Amount 8,477.00	
001	DELTA COMPUTER SYSTEMS INC Account Number 001-092-606 001-092-606	253552 Description OCT 2025 ACCT SW MNT 50% OCT 2025 PRIV LIC SW MAINT	10/07/2025 09/24/2025 DHLMN18996 DHLMN18997	09/24/2025 08/15/2025 08/15/2025	P.O.		471.70 Amount 259.70 212.00	
001	LEADSONLINE LLC Account Number 001-100-699	253555 Description TOTALTRACK PKG 10/1-9/30/26	10/07/2025 09/24/2025 419828	09/24/2025 07/15/2025	P.O.		3,771.00 Amount 3,771.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TYLER TECHNOLOGIES INC Account Number 001-090-698 001-090-698	253556	10/07/2025	09/24/2025	Invoice # 025-523683 025-523683	Date 09/01/2025 09/01/2025	P.O. Amount 1,533.61	1,022.41 511.20
001	SPECIAL RISK INSURANCE COMPANY Account Number 001-092-625	253557	10/07/2025	09/24/2025	Invoice # 89781	Date 09/08/2025	P.O. Amount 713.00	713.00
001	HUB INTERNATIONAL Account Number 001-092-625	253558	10/07/2025	09/24/2025	Invoice # 4299601	Date 09/23/2025	P.O. Amount 2,925.00	2,925.00
001	HUB INTERNATIONAL Account Number 001-092-625	253559	10/07/2025	09/24/2025	Invoice # 4298240 4299559	Date 09/23/2025 09/23/2024	P.O. Amount 19,591.00	2,739.00 16,852.00
001	COG ENTERPRISE FUND Account Number 001-900-969 001-900-969	253568	10/07/2025	09/24/2025	Invoice # 09302025 11012025	Date 09/30/2025 11/01/2025	P.O. Amount 245,704.43	135,501.49 110,202.94
001	S2024 PUBL IMPS 2M BOND DEBT SERVICE Account Number 001-900-969	253571	10/07/2025	09/25/2025	Invoice # 11012025	Date 11/01/2025	P.O. Amount 150,452.00	150,452.00
001	LIBERTY MUTUAL INSURANCE COMPANY Account Number 001-092-625	253572	10/07/2025	09/25/2025	Invoice # 328421494	Date 10/07/2025	P.O. Amount 472.50	472.50
001	RIDGELL BROS INC Account Number 001-201-679 001-201-679 001-092-680	253574	10/07/2025	09/25/2025	Invoice # 23084624 23084626 23084627	Date 09/16/2025 09/16/2025 09/16/2025	P.O. Amount 2,604.99	983.33 615.00 1,006.66
001	CULPEPPER & ASSOCIATES Account Number 001-092-698	253576	10/07/2025	09/25/2025	Invoice # 82513011	Date 09/22/2025	P.O. Amount 3,500.00	3,500.00
001	AT&T Account Number 001-092-605	253577	10/07/2025	09/25/2025	Invoice # 2284978000	Date 09/14/2025	P.O. Amount 5,004.17	5,004.17
001	HUB INTERNATIONAL Account Number 001-092-625 001-092-625	253579	10/07/2025	09/26/2025	Invoice # 4302006 4302006	Date 09/25/2025 09/25/2025	P.O. Amount 227,058.76	202,537.00 24,521.76

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	A & B TOWING AND AUTOMOTIVE LLC Account Number 001-161-638	253584	10/07/2025	09/26/2025	P.O.	250.00	250.00
		Description TOW CMD 33 TO CANNON		Invoice # 09242025	Date 09/24/2025	Amount	
001	SINGING RIVER ELECTRIC COOPERATIVE Account Number 001-201-633	253591	10/07/2025	09/29/2025	P.O.	10,738.23	7,105.11
		Description STREET LIGHTING 10054		Invoice # 09182025	Date 09/24/2025	Amount	54.83
		WM PAYNE 10054-100244008		09182025	09/24/2025		1,082.34
		CITY HALL 10054		09182025	09/24/2025		65.32
		FRAZIER PARK 10054		09182025	09/24/2025		379.01
		SENIOR BLDG 10054		09182025	09/24/2025		471.95
		CENTRAL FD 10054		09182025	09/24/2025		30.00
		HWY 90 SIGN 10054		09182025	09/24/2025		145.37
		CITY PARK 10054		09182025	09/24/2025		758.13
		SIGNAL LIGHTS 10054		09182025	09/24/2025		428.46
		PUBLIC WORKS 10054		09182025	09/24/2025		217.71
		2808 HWY 90 BLDG 10054		08182025	08/25/2025		
001	SINGING RIVER ELECTRIC COOPERATIVE Account Number 001-161-631	253592	10/07/2025	09/29/2025	P.O.	837.50	514.68
		Description BROWN FD 95237002		Invoice # 09152025	Date 09/22/2025	Amount	280.76
		MARTIN BLUFF FD 58380001		09172025	09/23/2025		42.06
		CITY LIMIT SIGN 17546		09172025	09/23/2025		
001	SINGING RIVER ELECTRIC COOPERATIVE Account Number 001-201-633	253596	10/07/2025	09/29/2025	P.O.	89.54	59.54
		Description WM PAYNE 100245001		Invoice # 09182025	Date 09/24/2025	Amount	30.00
		ROUNDABOUT 102311004		09182025	09/24/2025		
001	SPARKLIGHT Account Number 001-092-698	253597	10/07/2025	09/29/2025	P.O.	172.55	172.55
		Description OCT 2025: CITY HALL 17254		Invoice # 10012025	Date 09/30/2025	Amount	
001	SPARKLIGHT Account Number 001-205-698	253598	10/07/2025	09/29/2025	P.O.	134.00	134.00
		Description OCT 2025: GARAGE 17239		Invoice # 09202025	Date 09/16/2025	Amount	
001	SPARKLIGHT Account Number 001-161-698	253599	10/07/2025	09/29/2025	P.O.	122.71	122.71
		Description OCT 2025: CFD 49000		Invoice # 09232025	Date 09/19/2025	Amount	
001	SPARKLIGHT Account Number 001-161-698	253600	10/07/2025	09/29/2025	P.O.	102.76	102.76
		Description OCT 2025: NFD 35678		Invoice # 09232025	Date 09/19/2025	Amount	
001	SPARKLIGHT Account Number 001-161-698	253601	10/07/2025	09/29/2025	P.O.	102.76	102.76
		Description OCT 2025: SFD 32212		Invoice # 09232025	Date 09/19/2025	Amount	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	Account Number 001-170-698	253602 10/07/2025 Description OCT 2025: BACOT 22221	09/29/2025 Invoice # 09232025	09/19/2025 P.O.		245.88 Amount	245.88
001	SPARKLIGHT	Account Number 001-170-698	253603 10/07/2025 Description OCT 2025: SR BLDG 48895	09/29/2025 Invoice # 10012025	09/26/2025 P.O.		110.08 Amount	110.08
001	SBM REPORTING LLC	Account Number 001-090-698	253607 10/07/2025 Description PLANNING MTG 9/4/25	09/30/2025 Invoice # MB25098	09/25/2025 P.O.		200.00 Amount	200.00
001	C SPIRE WIRELESS	Account Number 001-100-605 001-100-606	253608 10/07/2025 Description POLICE CELLS DATA CARDS (6)	09/30/2025 Invoice # 0032680896 0032680896	09/11/2025 P.O.		630.65 Amount	458.25 172.40
001	RJ YOUNG COMPANY LLC	Account Number 001-161-698	253621 10/07/2025 Description UNL-J9T600-01 RENTAL FEE	09/30/2025 Invoice # INV7712154	09/25/2025 P.O.		155.00 Amount	155.00
001	CATALIS COURTS AND LAND RECORDS LLC	Account Number 001-010-698	253622 10/07/2025 Description SEP 2025 COURT SUPPORT	09/30/2025 Invoice # 308350041	09/19/2025 P.O.		1,711.50 Amount	1,711.50
001	AT&T	Account Number 001-100-699	253623 10/07/2025 Description NCIC MONITORING	09/30/2025 Invoice # 2284970262	09/14/2025 P.O.		37.63 Amount	37.63
001	FUELMAN	Account Number 001-090-525 001-100-525 001-161-525 001-170-525 001-205-525	253626 10/07/2025 Description UNL FUEL UNL FUEL UNL & DSL FUEL UNL FUEL DSL FUEL	09/30/2025 Invoice # NP69167495 NP69167495 NP69167495 NP69167495 NP69167495	09/22/2025 P.O.		3,003.91 Amount	159.42 2,128.29 359.89 181.08 175.23
001	DAVID FRANKLIN BATES	Account Number 001-170-425 001-170-425 001-170-425 001-170-425 001-170-425 001-170-425 001-170-425 001-170-425 001-170-425 001-170-425	253628 10/07/2025 Description MGCYFL 06/25/25 MGCYFL 08/12/25 ON CALL: WE 8/18/25 ON CALL: WE 8/25/25 ON CALL: WE 9/01/25 ON CALL: WE 9/08/25 GAME COORD (4): 9/13/25 ON CALL: WE 9/15/25 ON CALL: WE 9/22/25 GAME COORD (2): 9/23/25	09/30/2025 Invoice # 848484 848484 848484 848484 848484 848484 848484 848484 848484 848484	09/25/2025 P.O.		2,140.00 Amount	50.00 50.00 250.00 250.00 250.00 250.00 360.00 250.00 250.00 180.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RICHARD TILLMAN	253629	10/07/2025	09/30/2025	#		300.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-425	ASST COORD (4): 9/13/25	858585	09/25/2025			200.00	
	001-170-425	ASST COORD (2): 9/23/25	858585	09/25/2025			100.00	
001	KEITH SMITH	253630	10/07/2025	09/30/2025	#		300.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-502	HEAD REFEREE (4): 9/13/25	868686	09/25/2025			200.00	
	001-170-502	HEAD REFEREE (2): 9/23/25	868686	09/25/2025			100.00	
001	COREY CROCKETT SR	253631	10/07/2025	09/30/2025	#		160.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE GAME (4): 9/13/25	878787	09/25/2025			160.00	
001	EMEKA IGWE	253633	10/07/2025	09/30/2025	#		160.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE GAME (4): 9/13/25	898989	09/25/2025			160.00	
001	ALLEN LEE EDEN	253634	10/07/2025	09/30/2025	#		80.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE GAME (2): 9/23/25	909090	09/25/2025			80.00	
001	DAMIAN BRENT GUYTON	253635	10/07/2025	09/30/2025	#		80.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE GAME (2): 9/23/25	919191	09/25/2025			80.00	
001	MICAH HANCOCK	253636	10/07/2025	09/30/2025	#		181.39	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM REIM: TRENCH RESCUE	09182025	09/24/2025			181.39	
001	SEYMOUR ENGINEERING PLLC	253637	10/07/2025	09/30/2025	#		830.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-094-603	INTERSCCTN DRAWING: MALL PROP	9541	09/30/2025			330.00	
	001-201-603	RESEARCH; CORRESPONDENCE: EID	9541	09/30/2025			500.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	253647	10/07/2025	09/30/2025	#		640.65	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT LIGHTS 10137	09192025	09/25/2025			517.24	
	001-201-629	SIGNAL LIGHTS 10138	09192025	09/25/2025			123.41	
001	CAN'T MISS EMBROIDERY	253649	10/07/2025	09/30/2025	#		209.00	
	Account Number	Description	Date	Invoice #	Date	P.O.	Amount	
	001-170-512	TEE GREEN W/LOGO (9): CRUISIN	29773	09/16/2025			90.00	
	001-170-512	TEE GREEN W/LOGO (2): CRUISIN	29773	09/16/2025			30.00	
	001-170-512	PKT TEE KELLY W/LOGO (3) L	29773	09/16/2025			39.00	
	001-170-512	PKT TEE KELLY W/LOGO XL	29773	09/16/2025			15.00	
	001-170-512	PKT TEE KELLY W/LOGO (2) 3x, 4x	29773	09/16/2025			35.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	253650	10/07/2025	09/30/2025	Invoice #	Date	P.O.	753.30
		Description		Invoice #				Amount
		#1508 CS MFB TOWELS (5)	79474	09/12/2025	251407			139.75
		409 SPRAY 32OZ 12CT	79474	09/12/2025	251407			59.88
		DAWN DETERGENT 38OZ 8CT	79474	09/12/2025	251407			55.60
		VB OVEN CLEANER 12CT	79474	09/12/2025	251407			72.50
		BLEACH GALLON CS 6CT (2)	79474	09/12/2025	251407			51.90
		PINE SOL 80OZ BOTTLE (6)	79474	09/12/2025	251407			58.50
		COMET POWDER 21OZ 12CT (2)	79474	09/12/2025	251407			40.56
		LYSOL DISINFECT SPRAY 12CT	79474	09/12/2025	251407			83.88
		38X58 BL CAN LINER 100CT	79474	09/12/2025	251407			34.95
		SCOTCH BRIGHT SPONGE 12CT	79474	09/12/2025	251407			10.68
		SCOURING PAD 10CT	79474	09/12/2025	251407			5.90
		#9127 GOJO SOAP 12CT	79474	09/12/2025	251407			58.50
		PLEDGE FURNITURE POLISH 12CT	79474	09/12/2025	251407			80.70
001	SIRCHIE ACQUISITION COMPANY LLC	253651	10/07/2025	09/30/2025	Invoice #	Date	P.O.	371.45
		Description		Invoice #				Amount
		AMIDO BLK SPRAY 8OZ (4)	0683741-IN	02/28/2025	250620			56.20
		NINHYDRIN AEROSOL SPRAY (4)	0683741-IN	02/28/2025	250620			51.04
		WHT SPR W/SPRAY HEAD	0683741-IN	02/28/2025	250620			38.41
		MAGNETIC PHOTO EVID SCALE 2"	0683741-IN	02/28/2025	250620			9.11
		6" MAGNETIC EVID SCALES	0683741-IN	02/28/2025	250620			16.73
		WHT ADH PHOTO EVID SCALE (4)	0683741-IN	02/28/2025	250620			36.92
		ZERO EDGE PROTRACTOR (4)	0683741-IN	02/28/2025	250620			12.28
		PLAIN SWAB BOXES SET 1000	0683741-IN	02/28/2025	250620			216.76
		SHIPPING	0683741-IN	02/28/2025	250620			79.65
		RIN AMIDO BLK SPRAY (4)	0700036-CM	07/02/2025	250620			-56.20
		RIN NINHYDRIN AEROSOL(4)	0700036-CM	07/02/2025	250620			-51.04
		RIN WHT SPR W/SPRAY HEAD	0700036-CM	07/02/2025	250620			-38.41
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	253653	10/07/2025	09/30/2025	Invoice #	Date	P.O.	50.00
		Description		Invoice #				Amount
		2 COLUMN TROPHY 36": CRUISIN	2509051	09/12/2025	251399			50.00
001	ASPHALT CONTRACTORS LLC	253654	10/07/2025	09/30/2025	Invoice #	Date	P.O.	9,860.00
		Description		Invoice #				Amount
		LVL PAVING: SLOPE DRWAY(45)	09162025	09/16/2025	251388			9,860.00
001	OFFICE DEPOT 1104	253655	10/07/2025	09/30/2025	Invoice #	Date	P.O.	109.89
		Description		Invoice #				Amount
		HP910 XL B/C/M/Y HY 4PK	4386515110	09/16/2025	251411			109.89
001	KINGS INC	253656	10/07/2025	09/30/2025	Invoice #	Date	P.O.	559.00
		Description		Invoice #				Amount
		41D-12288 STARTER: ENG 2	253440	09/23/2025	251423			559.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	ROUGHWATER MARINE & AUTO LLC Account Number 001-161-638	253657	10/07/2025	09/30/2025 Invoice # 10308	07/18/2025 P.O. 251228	256.46 Amount	256.46
001	RUSSOM'S REDSTONE INC Account Number 001-100-570 001-100-570	253658	10/07/2025	09/30/2025 Invoice # 255985 FUEL PUMP ASSY: 19665 TRANSFR TUBE FUEL PUMP: 19665	07/31/2025 P.O. 251245 07/31/2025 251245	221.98 Amount 190.99 30.99	
001	KROWN USA INC Account Number 001-170-502 001-170-502 001-170-502 001-170-502 001-170-502 001-170-502	253660	10/07/2025	09/30/2025 Invoice # 18960 INTGR FTBL PANT GRY (18) INTGR FTBL PANT NPY (98) SOCKS FTBL GRY (18) SOCKS FTBL NPY (98) INTGR FTBL PANT GRY (11) INTGR FTBL PANT NPY (9)	09/11/2025 P.O. 251336 09/11/2025 251336 09/11/2025 251336 09/11/2025 251336 09/11/2025 251336	3,980.00 Amount 450.00 2,450.00 90.00 490.00 275.00 225.00	
001	EMERGENCY EQUIPMENT PROFESSIONALS INC Account Number 001-161-638 001-161-638 001-161-638 001-161-638	253662	10/07/2025	09/30/2025 Invoice # 519818 LABOR: ENG 2 CONNECTION GASKET: ENG 2 SHOP SUPPLIES: ENG 2 ACCT CREDIT: #519817	09/10/2025 P.O. 251386 09/10/2025 251386 09/10/2025 251386 09/10/2025 251386	585.59 Amount 555.00 17.88 20.00 -7.29	
001	HOME TOWN LUMBER & SUPPLY INC Account Number 001-205-559	253663	10/07/2025	09/30/2025 Invoice # 178777 2X8X20 TRTD GROUND CONTACT (2)	09/17/2025 P.O. 251413	43.18 Amount	43.18
001	GRAFIX SHOPPE Account Number 001-100-570 001-100-570	253664	10/07/2025	09/30/2025 Invoice # 166313 DRIVER/REAR SIDE GRAPHICS SHIPPING: U 44	09/04/2025 P.O. 251352 09/04/2025 251352	523.00 Amount 493.00 30.00	
001	AXON ENTERPRISE INC Account Number 001-100-559	253666	10/07/2025	09/30/2025 Invoice # INUS375872 TASER CARTRIDGE (50)	09/06/2025 P.O. 251221	2,230.00 Amount	2,230.00
001	SOUTHERN STATE K9 LLC Account Number 001-100-681	253667	10/07/2025	09/30/2025 Invoice # 2025-38 K9 HANDLER RECERT: ZELAYA,A	09/21/2025 P.O. 251324	350.00 Amount	350.00
001	THE SOUTHERN CONNECTION POLICE SUPPLIES Account Number 001-161-535 001-161-535 001-161-535 001-161-535 001-161-535 001-161-535	253669	10/07/2025	09/30/2025 Invoice # 1888 M V2 TAC PANT 30X32 NPY (6) M V2 TAC PANT 30X34 NPY (3) M V2 TAC PANT 32X30 NPY (9) M V2 TAC PANT 32X32 NPY (9) M V2 TAC PANT 32X30 NPY (24) M V2 TAC 34X32 NPY (24)	07/18/2025 P.O. 251134 07/18/2025 251134 07/18/2025 251134 07/18/2025 251134 07/18/2025 251134 07/18/2025 251134	7,055.06 Amount 359.94 179.97 539.91 539.91 1,439.76 1,416.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STATE TREASURER Account Number 001-000-300	260006	10/07/2025	10/01/2025	Invoice # 09302025	Date 10/01/2025	P.O. Amount 5,778.87	5,778.87
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	260007	10/07/2025	10/01/2025	Invoice # 09302025	Date 10/01/2025	P.O. Amount 466.00	466.00
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	260008	10/07/2025	10/01/2025	Invoice # 09302025	Date 10/01/2025	P.O. Amount 300.00	300.00
001	VICTIMS OF HUMAN TRAFFICKING FUND Account Number 001-000-300	260009	10/07/2025	10/01/2025	Invoice # 09302025	Date 10/01/2025	P.O. Amount 50.00	50.00
001	SHERRY FARABEE, CUSTODIAN Account Number 001-100-559	260010	10/07/2025	10/01/2025	Invoice # 05082025	Date 09/30/2025	P.O. Amount 133.40	133.40
001	CHASSITY BILBO, CUSTODIAN Account Number 001-170-559				09112025	09/30/2025		20.00
					09112025	09/30/2025		10.00
					09112025	09/30/2025		12.00
					09122025	09/30/2025		31.40
001	CHASSITY BILBO, CUSTODIAN Account Number 001-170-559	260012	10/07/2025	10/01/2025	Invoice # 11012024	Date 09/30/2025	P.O. Amount 36.10	36.10
					03022025	09/30/2025		8.00
					09082025	09/30/2025		12.00
								16.10
001	SAMUEL J KING Account Number 001-094-681	260013	10/07/2025	10/01/2025	Invoice # 09302025	Date 09/30/2025	P.O. Amount 255.73	255.73
					09302025	09/30/2025		95.50
								160.23
001	SOUTHERN PEST CONTROL INC Account Number 001-092-698	260014	10/07/2025	10/01/2025	Invoice # 171-467834	Date 09/04/2025	P.O. Amount 605.00	605.00
001	LEE N BOND, CUSTODIAN Account Number 001-100-559	260017	10/07/2025	10/01/2025	Invoice # 04082025	Date 10/01/2025	P.O. Amount 356.63	356.63
					05222025	10/01/2025		36.00
					06062025	10/01/2025		44.25
					06132025	10/01/2025		49.41
					06162025	10/01/2025		19.24
					07022025	10/01/2025		29.50
					07022025	10/01/2025		34.00
					07172025	10/01/2025		9.00
					07292025	10/01/2025		20.06
								21.28

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	LEE N BOND, CUSTODIAN	260017	10/07/2025	10/01/2025		356.63	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-100-559	MOUNTING TAPE	08252025	10/01/2025			7.39
	001-100-559	WASHER&NUTS	08282025	10/01/2025			12.00
	001-100-559	TAG RENEWAL (2)	08292025	10/01/2025			29.50
	001-100-559	5QT OIL:T.WILLIAMS	09242025	10/01/2025			45.00
001	RELX INC DBA LEXISNEXIS	260022	10/07/2025	10/02/2025		163.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-092-698	SEP 2025 4254VNSY	3096043521	09/30/2025			163.00
001	SPARKLIGHT	260023	10/07/2025	10/02/2025		64.38	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-100-699	SEP 2025:CBX BOX 28848	09082025	09/04/2025			64.38
001	SINGING RIVER ELECTRIC COOPERATIVE	260024	10/07/2025	10/02/2025		2,692.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004	09182025	09/24/2025			2,101.52
	001-201-629	SIGNAL LIGHT 89113001	09182025	09/24/2025			68.74
	001-201-633	STREET LIGHTS 90345002	09182025	09/24/2025			170.75
	001-092-631	RECORDS BLDG 90790001	09182025	09/24/2025			309.59
	001-201-633	BELK SIGN 97127001	09182025	09/24/2025			41.72
001	SINGING RIVER ELECTRIC COOPERATIVE	260025	10/07/2025	10/02/2025		941.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002	09182025	09/24/2025			46.54
	001-201-633	DOLPHIN ST 94988002	09182025	09/24/2025			47.60
	001-201-633	DOLPHIN ST 94989002	09182025	09/24/2025			83.42
	001-201-633	DOLPHIN ST 94990002	09182025	09/24/2025			764.27
001	SINGING RIVER ELECTRIC COOPERATIVE	260026	10/07/2025	10/02/2025		422.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001	09192025	09/25/2025			282.56
	001-170-631	BACOT SPLASHPAD 103751001	09192025	09/25/2025			31.98
	001-170-631	BACOT UPGRADES 113730001	09192025	09/25/2025			52.13
	001-170-631	BACOT 114484001	09192025	09/25/2025			55.64
001	SINGING RIVER ELECTRIC COOPERATIVE	260028	10/07/2025	10/02/2025		494.54	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005	09182025	09/24/2025			222.26
	001-170-631	CITY PARK RSTRMS 89912001	09182025	09/24/2025			85.29
	001-170-631	FRAZIER RSTRMS 98546001	09182025	09/24/2025			64.25
	001-170-631	SRM VENUE 104312012	09182025	09/24/2025			30.00
	001-170-631	SRM PW BOX 8 104459007	09182025	09/24/2025			30.00
	001-170-631	FITNESS TRAIL 109268001	09182025	09/24/2025			32.74
	001-170-631	DOLPHIN PW BOX 110759006	09182025	09/24/2025			30.00
001	A & B TOWING AND AUTOMOTIVE LLC	260031	10/07/2025	10/02/2025		200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	001-100-638	TOW #14435 TO MAINT SHOP	09242025	09/24/2025			200.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TILLY WILLIE CREATIONS LLC	260033	10/07/2025	10/02/2025			250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	NAVY SWEATSUIT: DEES	0006904	09/25/2025	251416	50.00		
	001-100-535	NAVY T-SHIRT (5): DEES	0006904	09/25/2025	251416	100.00		
	001-100-535	WHITE T-SHIRT (5): DEES	0006904	09/25/2025	251416	100.00		
001	THE SOUTHERN CONNECTION POLICE	260034	10/07/2025	10/02/2025			918.65	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	PB GUARDIAN GEN III: WEBB	36263	09/24/2025	251159	253.65		
	001-100-535	HI-LITE CARRIER: WEBB	36263	09/24/2025	251159	665.00		
FUND TOTAL	1 Claims	to	Checks	98 Total	858,951.94	Manual	Held	Total 858,951.94

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
004	SINGING RIVER ELECTRIC COOPERATIVE	253497	10/07/2025	09/18/2025		1,901.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	004-510-631	AMPHITHEATER 118241002	09012025	09/08/2025			1,869.97
	004-510-631	GATES 122412001	09182025	09/24/2025			31.43
004	MISSISSIPPI POWER	253529	10/07/2025	09/24/2025		4,972.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	004-510-628	SEP 2025 LEASE: SOUND	0945635021	09/19/2025			4,972.00
004	RIDGELL BROS INC	253575	10/07/2025	09/25/2025		5,140.74	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	004-510-680	OCT 2025 LAWN MNT: SOUND	23084625	09/16/2025			3,695.83
	004-510-699	OCT 2025 GNAT-INSECT APPL	23084628	09/16/2025			267.00
	004-510-680	OCT 2025 CHEMICAL APP: SOUND	23084629	09/16/2025			1,177.91
004	SPARKLIGHT	253604	10/07/2025	09/29/2025		2,580.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	004-510-699	OCT 2025: SOUND 51824	09202025	09/16/2025			2,580.00
004	LENA'S LAUNDRY LLC	260018	10/07/2025	10/02/2025		918.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	004-510-699	LAUNDRY 06/03/25: 56.05 LBS	36	08/07/2025			112.10
	004-510-699	LAUNDRY 06/13/25: 134.8 LBS	36	08/07/2025			269.60
	004-510-699	LAUNDRY 07/28/25: 95.25 LBS	36	08/07/2025			190.50
	004-510-699	LAUNDRY 08/04/25: 75 LBS	36	08/07/2025			150.00
	004-510-699	LAUNDRY 09/10/25: 44.8 LBS	39	09/11/2025			89.60
	004-510-699	LAUNDRY 09/29/25: 53.15 LBS	41	10/01/2025			106.30
004	GREENAWALT HOSPITALITY LLC	260030	10/07/2025	10/02/2025		280.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount	
	004-510-699	OCT 2025 SERV FEE	I568	10/01/2025			280.00
FUND TOTAL	4 Claims	to	Checks	6 Total	15,792.24 Manual	Held	Total 15,792.24

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
030	GOODWYN MILLS & CAWOOD INC Account Number 030-355-763	253581	10/07/2025	09/26/2025	Invoice # 2506063	Date 10/25/2025	P.O. 1,100.00 Amount	1,100.00
FUND TOTAL	30 Claims	to	Checks	1 Total	1,100.00 Manual	Held	Total	1,100.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	SEYMOUR ENGINEERING PLLC Account Number 130-130-763	260015	10/07/2025	10/01/2025			12,502.50	
		Description	Invoice #	Date	P.O.		Amount	
		PROJECT OVERSIGHT: MBLUFF RD	9546	09/30/2025			12,502.50	
FUND TOTAL	130 Claims	Checks	1 Total	12,502.50	Manual	Held	Total	12,502.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	C SPIRE WIRELESS Account Number 156-100-606	253495	10/07/2025	09/18/2025	Invoice # 08032025	Date 09/02/2025	896.48 Amount	
		Description GPD MODEM PLAN (26)	AUG 2025			P.O.		
FUND TOTAL	156 Claims	Checks	1 Total	896.48	Manual	Held	Total	896.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	AMERICAN ALUMINUM ACCESSORIES INC	253661	10/07/2025	09/30/2025			5,490.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	K9/PRISONER PARTITION: 12164	120019	09/18/2025	251345	4,480.00		
	157-100-799	WATER DISH:	120019	09/18/2025	251345	180.00		
	157-100-799	FREIGHT	120019	09/18/2025	251345	600.00		
	157-100-799	BLOCK OUT FULL SET: 12164	120019	09/18/2025	251345	230.00		
157	GRAFIX SHOPPE	253665	10/07/2025	09/30/2025			785.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	REFLECT GRAPHIC KIT: U# 53	166524	09/15/2025	251383	655.00		
	157-100-799	CAUTION K9 GRAPHIC RED (3)	166524	09/15/2025	251383	90.00		
	157-100-799	SHIPPING	166524	09/15/2025	251383	40.00		
157	KUSTOM SIGNALS INC	260032	10/07/2025	10/02/2025			2,368.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	RAPTOR RP-1 KA-BAND ANTENNAS	622362	09/23/2025	251350	2,320.00		
	157-100-799	SHIPPING: U 53	622362	09/23/2025	251350	48.00		
157	AUDIOWAVE INC	260035	10/07/2025	10/02/2025			5,065.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	LABOR: EQUIP INSTALL #12164	A58635	09/26/2025	250722	5,065.00		
FUND TOTAL 157 Claims	to	Checks	4 Total	13,708.00 Manual	Held	Total	13,708.00	

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Release date from 10/07/2025 thru 10/07/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY Account Number 172-350-650	253537	10/07/2025	09/24/2025			2,692.94	
		Description LIBRARY SUPPORT		Invoice # SEP 2025		Date 09/22/2025	Amount 2,692.94	
FUND TOTAL 172 Claims	to	Checks	1 Total	2,692.94 Manual	Held	Total	2,692.94	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	253538	10/07/2025	09/24/2025	Invoice #	Date	P.O.	702.20
	Account Number	Description	Invoice #	09/15/2025	Amount			52.20
	176-170-699	HOSTING FEE AUG 2025	4182	09/15/2025				300.00
	176-170-699	SHOPPING CART	4182	09/15/2025				350.00
	176-170-699	WEBSITE MAINT 08/15-09/14/25	4182					
176	SPARKLIGHT	253605	10/07/2025	09/29/2025	Invoice #	Date	P.O.	230.44
	Account Number	Description	Invoice #	09/20/2025	Amount			230.44
	176-170-699	OCT 2025: SSP 50016						
176	SPARKLIGHT	253606	10/07/2025	09/29/2025	Invoice #	Date	P.O.	132.75
	Account Number	Description	Invoice #	09/23/2025	Amount			132.75
	176-170-699	OCT 2025: SSP 50008						
176	AT&T	253624	10/07/2025	09/30/2025	Invoice #	Date	P.O.	179.44
	Account Number	Description	Invoice #	09/14/2025	Amount			179.44
	176-170-605	MTHLY SERV 2 LINES	2284972244					
176	J H WRIGHT & ASSOCIATES INC	253673	10/07/2025	09/30/2025	Invoice #	Date	P.O.	605.00
	Account Number	Description	Invoice #	09/29/2025	Amount			500.00
	176-170-635	OEC-ESS SIMPLEX CNTL PANEL: SS 472928		09/29/2025				105.00
	176-170-635	30' CORD MERCURY CNTRL FLOATS: 472928						
176	SINGING RIVER ELECTRIC COOPERATIVE	260027	10/07/2025	10/02/2025	Invoice #	Date	P.O.	2,716.53
	Account Number	Description	Invoice #	09/25/2025	Amount			55.60
	176-170-631	HOUSE 76855002	09192025	09/25/2025				2,141.27
	176-170-631	PARK FACILITIES 76854002	09192025	09/25/2025				30.00
	176-170-631	DUMP STATION 109931001	09192025	09/25/2025				489.66
	176-170-631	SP WELCOME CENTER 108928002	09192025	09/25/2025				
FUND TOTAL 176 Claims	to	Checks	6 Total	4,566.36 Manual	Held			Total 4,566.36

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
250	FIRST NATIONAL BANK TRUST DEPT Account Number 250-680-811	253567	10/07/2025	09/24/2025	Invoice # 11012025	Date 09/15/2025	P.O. Amount 53,753.13	
		INT PMT: S2018 REV BOND						
FUND TOTAL	250 Claims	to	Checks	1 Total	53,753.13	Manual	Held	Total 53,753.13

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
256	TRUSTMARK LOAN OPERATIONS Account Number 256-680-812 256-680-813	253569	10/07/2025	09/24/2025	Invoice # 11012025 11012025	Date 09/24/2025 09/24/2025	304,428.00 Amount	276,000.00 28,428.00
FUND TOTAL	256 Claims	1	Total	304,428.00	Manual	Held	Total	304,428.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
257	THE PEOPLES BANK	253570	10/07/2025	09/25/2025	Invoice #	Date	150,452.81	
	Account Number	Description				P.O.	Amount	
	257-680-812	PRN: 3379 GO PI BOND S24			GAUTGOPI24	08/12/2025	60,000.00	
	257-680-813	INT: 3379 GO PI BOND S24			GAUTGOPI24	08/12/2025	88,702.81	
	257-680-803	ANNUAL ADMIN FEE 3379			GAUTGOPI24	08/12/2025	1,750.00	
FUND TOTAL	257 Claims	Checks	1 Total	150,452.81	Manual	Held	Total	150,452.81

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
258	FIRST SECURITY BANK	253566	10/07/2025	09/24/2025	594	09/01/2025	587,648.10	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	258-680-801	PRN PMT: 5.3 UTY REV BOND	594	09/01/2025			335,000.00	
	258-680-811	INT PMT: 5.3 UTY REV BOND	594	09/01/2025			251,694.44	
	258-680-803	AGENT/WIRE FEES	594	09/01/2025			251,953.66	
FUND TOTAL	258 Claims	1 Total	587,648.10	Manual			Held	Total 587,648.10

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
309	ALLRED STOLARSKI ARCHITECTS PA Account Number 309-510-763	260019	10/07/2025	10/02/2025	Invoice # 202173-09	Date 10/01/2025	2,644.76 Amount	2,644.76
309	DAN HENSARLING INC Account Number 309-510-756	260020	10/07/2025	10/02/2025	Invoice # 4	Date 10/01/2025	270,114.45 Amount	270,114.45
FUND TOTAL 309 Claims	to	Checks	2 Total	272,759.21	Manual	Held	Total	272,759.21

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
310	SEYMOUR ENGINEERING PLLC Account Number 310-093-763	253639	10/07/2025	09/30/2025	Invoice # 9544	Date 09/30/2025	780.00 Amount	
FUND TOTAL 310 Claims		Checks	1 Total	780.00 Manual	Held		780.00	Total
							780.00	780.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC Account Number 355-723-763	260036	10/07/2025	10/02/2025	Invoice # 45018	Date 09/26/2025	13,650.00 Amount	13,650.00
FUND TOTAL	355 Claims	Checks	1 Total	13,650.00	Manual	Held	Total	13,650.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC Account Number 362-600-763 362-600-763	253640	10/07/2025	09/30/2025	Invoice # 9542 9542	Date 09/30/2025 09/30/2025	33,060.00 Amount	6,550.00 26,510.00
362	MILLER ENTERPRISES LLC Account Number 362-600-790	253642	10/07/2025	09/30/2025	Invoice # 6	Date P.O. 09/29/2025	161,370.11 Amount	161,370.11
FUND TOTAL	362 Claims	2	Total	194,430.11	Manual	Held	Total	194,430.11

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
363	SEYMOUR ENGINEERING PLLC	253641	10/07/2025	09/30/2025			13,000.00	
	Account Number	Description	Invoice #	Date		P.O.	Amount	
	363-726-762	TOPO SURVEY 100%	9545	09/30/2025			7,000.00	
	363-726-762	MDEQ PERMITTING 20%	9545	09/30/2025			6,000.00	
FUND TOTAL	363 Claims	1 Total	13,000.00	Manual			Held	Total 13,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	253493	10/07/2025	09/16/2025	Invoice #	Date	P.O.	35,549.66
	Account Number	Description	Invoice #	09/11/2025			Amount	10,948.67
	400-680-822	ST LNS #4 90/57 WTR	09092025	09/11/2025				9,019.22
	400-680-822	ST LNS #4 90/57 SWR	09092025	09/11/2025				2,149.95
	400-680-823	ST LNS #5 ALLEN RD	09092025	09/11/2025				3,765.83
	400-680-824	ST LNS #6 OLD SPAN TR	09092025	09/11/2025				9,665.99
	400-680-825	ST LNS #7 OLD SPAN TR	09092025	09/11/2025				
400	SPARKLIGHT	253498	10/07/2025	09/18/2025	Invoice #	Date	P.O.	203.88
	Account Number	Description	Invoice #	09/15/2025			Amount	203.88
	400-650-698	OCT 2025: 44399	09162025					
400	AT&T	253499	10/07/2025	09/18/2025	Invoice #	Date	P.O.	74.44
	Account Number	Description	Invoice #	09/05/2025			Amount	74.44
	400-650-605	MONTHLY SERVICES	2284972276					
400	FUELMAN	253501	10/07/2025	09/18/2025	Invoice #	Date	P.O.	145.51
	Account Number	Description	Invoice #	09/15/2025			Amount	145.51
	400-650-525	UNL FUEL	NP69135345					
400	ANSER	253541	10/07/2025	09/24/2025	Invoice #	Date	P.O.	690.00
	Account Number	Description	Invoice #	08/31/2025			Amount	685.00
	400-650-698	BASE RATE: 08/27-09/23/25	277-082725				5.00	
	400-650-698	PAPER INVOICE FEE	277-082725	08/31/2025				
400	MS MUNICIPAL LEAGUE	253553	10/07/2025	09/24/2025	Invoice #	Date	P.O.	4,004.80
	Account Number	Description	Invoice #	10/01/2025			Amount	4,004.80
	400-001-682	FY 2026 MML DUES (50%)	41424					
400	DELTA COMPUTER SYSTEMS INC	253554	10/07/2025	09/24/2025	Invoice #	Date	P.O.	259.70
	Account Number	Description	Invoice #	08/15/2025			Amount	259.70
	400-092-606	OCT 2025 ACCT SW MNT 50%	DHLMN18996					
400	HUB INTERNATIONAL	253560	10/07/2025	09/24/2025	Invoice #	Date	P.O.	9,257.00
	Account Number	Description	Invoice #	09/23/2025			Amount	4,109.00
	400-092-625	CWRA-CYBER CRIME RENEWAL	4298240				5,148.00	
	400-092-625	AGENCY SERVICES/CONSULTING	4299559	09/23/2025				
400	HUB INTERNATIONAL	253561	10/07/2025	09/24/2025	Invoice #	Date	P.O.	73,928.90
	Account Number	Description	Invoice #	09/23/2025			Amount	69,969.90
	400-650-625	PROP RENEWAL: WELLS/ION PLANT	4299595	09/29/2025			3,959.00	
	400-650-625	EQUIP BRKDNW: WELLS/ION PLANT	4308127					
400	2018-2019 BOND DEBT SERVICE FUND	253562	10/07/2025	09/24/2025	Invoice #	Date	P.O.	23,000.00
	Account Number	Description	Invoice #	10/01/2025			Amount	23,000.00
	400-900-950	OCT 2025: 2018 BOND DS	10012025					

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	2018-2019 BOND DEBT SERVICE FUND Account Number 400-900-950	253563	10/07/2025	09/24/2025	Invoice # 10012025	Date 10/01/2025	P.O. Amount	32,000.00 Amount 32,000.00
400	TYLER TECHNOLOGIES INC Account Number 400-650-698 400-650-698	253564	10/07/2025	09/24/2025	Invoice # 025-525173	Date 09/01/2025	P.O. Amount	3,459.00 Amount 2,520.00 939.00
400	MISSION COMMUNICATIONS LLC Account Number 400-651-698	253565	10/07/2025	09/24/2025	Invoice # 2012779	Date 09/11/2025	P.O. Amount	347.40 Amount 347.40
400	LIBERTY MUTUAL INSURANCE COMPANY Account Number 400-092-625	253573	10/07/2025	09/25/2025	Invoice # 325421484	Date 10/07/2025	P.O. Amount	52.50 Amount 52.50
400	HUB INTERNATIONAL Account Number 400-092-625 400-092-625	253580	10/07/2025	09/26/2025	Invoice # 4302006 4302006	Date 09/25/2025 09/25/2025	P.O. Amount	14,697.44 Amount 13,110.00 1,587.44
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631 400-651-631 400-651-631 400-651-631 400-651-631 400-651-631	253593	10/07/2025	09/29/2025	Invoice # 09122025 09122025 09152025 09152025 09152025 09172025 09172025	Date 09/18/2025 09/18/2025 09/22/2025 09/22/2025 09/22/2025 09/23/2025 09/23/2025	P.O. Amount	681.59 281.86 31.11 763.96 93.55 79.79 30.00
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631 400-651-631 400-651-631	253594	10/07/2025	09/29/2025	Invoice # 09172025 09172025 09182025	Date 09/23/2025 09/23/2025 09/24/2025	P.O. Amount	5,898.90 Amount 2,183.75 3,441.97 273.18
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631 400-651-631 400-651-631	253595	10/07/2025	09/29/2025	Invoice # 09182025 09182025 09182025	Date 09/24/2025 09/24/2025 09/24/2025	P.O. Amount	8,465.43 Amount 3,485.61 1,264.69 3,715.13
400	At&T Account Number 400-650-605	253625	10/07/2025	09/30/2025	Invoice # 2284975234	Date 09/14/2025	P.O. Amount	189.09 Amount 189.09

Fund	Name of Claimant	Trans #	Description	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	253627	UNL FUEL	10/07/2025	09/30/2025	NP69167495	234.96	234.96
400	SEYMOUR ENGINEERING PLLC	253638	DRAINAGE: MELUFF/TAUNTA	10/07/2025	09/30/2025	9541	175.00	175.00
400	MICRO METHODS INC	253645	TSS MONTHLY SAMPLE COLIFORM(2): WHITEWOOD	10/07/2025	09/30/2025	2509428186	200.00	200.00
400	AMERICAN TANK MAINTENANCE LLC	253646	MAINT CONTRACT: HWY 57	10/07/2025	09/30/2025	94309	43,693.00	43,693.00
			MAINT CONTRACT: CENTRAL STN			94299	1,095.00	1,095.00
			MAINT CONTRACT: MARTIN BLUFF			94289	12,450.50	12,450.50
			MAINT CONTRACT: TOWN COMNS			94279	9,247.50	9,247.50
			MAINT CONTRACT: CARTER RD			94319	7,348.50	7,348.50
			MAINT CONTRACT: LARK ST			94269	7,852.50	7,852.50
400	SINGING RIVER ELECTRIC COOPERATIVE	253648	LIFT STNS 17875	10/07/2025	09/30/2025	09192025	4,229.14	4,229.14
			LIFT STNS 17883			09192025	287.30	287.30
			LIFT STNS 17884			09212025	2,450.96	2,450.96
400	SOUTHERN PIPE & SUPPLY CO INC	253652	3/4 BRS 5/8 BALL VLV PVC(12)	10/07/2025	09/30/2025	848113-01	3,095.60	3,095.60
			1" CURB STOP (12)			848113-02	893.04	893.04
			4" SDR35 MPT THRD PLUG (15)			1028845200	1,692.72	1,692.72
			2" PVC S40 BE PIPE (300)			1030083900	46.50	46.50
			3/4 NL BRS 2W Y (UFRI325) (2)			1030246300	234.00	234.00
400	MAGNOLIA REPAIR SERVICES LLC	253659	ELECTRIC MOTOR REPR: UNIV LS	10/07/2025	09/30/2025	250859	2,945.00	2,945.00
400	BMW PUMP & EQUIPMENT LLC	253668	CHAMPION 5HP 230V: COTITA LS	10/07/2025	09/30/2025	4881	4,491.00	4,491.00
			4ZN 150# RR FF 1/8 FLG PK			4881	4,446.00	4,446.00
400	LYMAN WELL COMPANY	253672	20HP 3P SUB MOTOR: WGATE WELL	10/07/2025	09/30/2025	25-081	8,088.00	8,088.00
			120' WIRE 6/3 JACKED			25-081	4,560.00	4,560.00
			LABOR/EQUIP INSTL: WGATE WELL			25-081	528.00	528.00
						251101	3,000.00	3,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC Account Number 400-651-584	253674	10/07/2025	09/30/2025	Invoice # 472601	Date 09/16/2025	P.O. 251090	1,745.00 Amount 1,745.00
400	JACKSON COUNTY UTILITY AUTHORITY Account Number 400-651-668	253675	10/07/2025	09/30/2025	Invoice # 3179	Date 10/01/2025	P.O. 269,116.00	269,116.00 Amount 269,116.00
400	VULCAN CONSTRUCTION MATERIAL LLC Account Number 400-651-683	260001	10/07/2025	10/01/2025	Invoice # 4652936	Date 09/30/2025	P.O. 462.56	462.56 Amount 462.56
400	SHERRY FARABEE, CUSTODIAN PETTY CASH Account Number 400-650-559	260011	10/07/2025	10/01/2025	Invoice #	Date 09/30/2025	P.O. 53.69	53.69 Amount 5.24 12.82 13.63 10.00 12.00
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	260029	10/07/2025	10/02/2025	Invoice #	Date 09/24/2025	P.O. 1,935.62	1,935.62 Amount 1,030.40 905.22
FUND TOTAL 400 Claims		33	Total	554,650.08	Manual	Held	Total	554,650.08

Release date from 10/07/2025 thru 10/07/2025

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	98 Total	858,951.94	Manual	Held	Total	858,951.94
FUND 4 Claims	to	Checks	6 Total	15,792.24	Manual	Held	Total	15,792.24
FUND 30 Claims	to	Checks	1 Total	1,100.00	Manual	Held	Total	1,100.00
FUND 130 Claims	to	Checks	1 Total	12,502.50	Manual	Held	Total	12,502.50
FUND 156 Claims	to	Checks	1 Total	896.48	Manual	Held	Total	896.48
FUND 157 Claims	to	Checks	4 Total	13,708.00	Manual	Held	Total	13,708.00
FUND 172 Claims	to	Checks	1 Total	2,692.94	Manual	Held	Total	2,692.94
FUND 176 Claims	to	Checks	6 Total	4,566.36	Manual	Held	Total	4,566.36
FUND 250 Claims	to	Checks	1 Total	53,753.13	Manual	Held	Total	53,753.13
FUND 256 Claims	to	Checks	1 Total	304,428.00	Manual	Held	Total	304,428.00
FUND 257 Claims	to	Checks	1 Total	150,452.81	Manual	Held	Total	150,452.81
FUND 258 Claims	to	Checks	1 Total	587,648.10	Manual	Held	Total	587,648.10
FUND 309 Claims	to	Checks	2 Total	272,759.21	Manual	Held	Total	272,759.21
FUND 310 Claims	to	Checks	1 Total	780.00	Manual	Held	Total	780.00
FUND 355 Claims	to	Checks	1 Total	13,650.00	Manual	Held	Total	13,650.00
FUND 362 Claims	to	Checks	2 Total	194,430.11	Manual	Held	Total	194,430.11
FUND 363 Claims	to	Checks	1 Total	13,000.00	Manual	Held	Total	13,000.00
FUND 400 Claims	to	Checks	33 Total	554,650.08	Manual	Held	Total	554,650.08
Total for all Funds		Checks	162 Total	3,055,761.90	Manual	Held	Total	3,055,761.90

Councilman Fuller made the motion to approve consent agenda items 1-15, as presented. Councilman Minor seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 370-2025

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-15 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 371-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Budget Meeting held September 9, 2025 and Recessed Council Meeting held September 16, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 372-2025

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for September 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

City of Gautier				
Business Registry				
Sep-25				
ACCOUNT#	LICENSE #	BUSINESS NAME/OWNER	AMOUNT	STATUS
557	2026-09-0009277	Awesome Maintenance & Janitorial Services	\$20.00	Current
1889	2026-08-0009278	LaLa Daiquiri LLC	\$38.50	Delinquent
1726	2026-07-0009279	Dollar General #2389	\$124.88	Delinquent
1949	2026-09-0009280	Brown Road Nursery	\$20.00	New Business
1900	2026-09-0009281	Coastal Suds	\$20.00	Current
1894	2026-09-0009282	Mindworks Wellness	\$20.00	Current
791	2026-09-0009283	Walgreens #10360	\$580.00	Current
261	2026-09-0009284	Children's Clinic of Gautier	\$20.00	Current
533	2025-09-0009285	Gautier Automotive	\$24.20	Delinquent
533	2026-09-0009286	Gautier Automotive	\$20.00	Current
867	2026-09-0009287	Regency of Mississippi	\$20.00	Current
511	2026-09-0009288	Primo Engineering	\$20.00	Current
870	2026-09-0009289	O'Reilly Auto Parts	\$150.00	Current
1791	2026-09-0009290	Lori Thurman	\$116.00	Current
1231	2026-09-0009291	Jeffrey L. Knight Dentistry	\$20.00	Current
1950	2026-09-0009292	Level Construction, LLC	\$20.00	New Business
524	2026-09-0009293	McClure's Comfort Zone	\$20.00	Current
534	2026-09-0009294	Belk, Inc.	\$1,840.00	Current
516	2026-09-0009295	Conrad Yelvington Distributors	\$30.00	Current
1951	2026-09-0009296	L Dumas Handmade Luxury Fashion	\$20.00	New Business
879	2026-10-0009297	Hurd Realty	\$20.00	Current
1502	2026-09-0009298	A Kut Above Tree Services	\$20.00	Current
1284	2026-10-0009299	Clark's Attic, LLC	\$20.00	Current
32	2026-10-0009300	Indian Point RV Resort	\$30.00	Current
1952	2026-09-0009301	Crazy Cajuns Bin Store	\$20.00	New Business
1185	2026-10-0009302	Azeca's	\$75.00	Current
1655	2026-07-0009303	MPC Gautier Walk-In-Clinic	\$22.20	Delinquent
30	2026-10-0009304	Huck's Cove	\$51.00	Current
1903	2026-10-0009305	Faith Vision Inc.	\$20.00	Current
62	2026-10-0009306	Town & Country Vet. Hospital	\$30.00	Current
1627	2026-10-0009307	Goff Apartments	\$20.00	Current
941	2026-10-0009308	Victory Chiropractic Center	\$20.00	Current
1842	2026-10-0009309	Pretty Girls Beauty Services	\$20.00	Current
1902	2026-10-0009310	Magnus Training Academy	\$70.00	Current
1094	2026-09-0009311	Hot Nails	\$30.00	Current
27	2026-10-0009312	Hardees #1556	\$36.00	Current
1733	2026-08-0009313	VooDoo Tattoo	\$22.00	Delinquent
532	2026-09-0009314	O'Bryant-O'Keefe Funeral Home	\$20.00	Current
1953	2026-09-0009315	Evolve Autism Services	\$30.00	New Business
5	2026-10-0009316	Air Masters Mechanical, Inc.	\$150.00	Current
20	2026-10-0009317	First Federal Savings & Loan	\$30.00	Current
8	2026-10-0009318	Burger King #9337	\$30.00	Current
		TOTAL:		
		New Business	5	
		Transient Vendor	0	
		Closed Business	0	
		Delinquent Renewal Issued	5	
		Current	32	

New Business September 2025			
Business Name	Business Address	Business Phone	Business Description
Brown Road Nursery	5408 Brown Rd	334-590-8602	Nursery
Level Construction, LLC	1704 Mary Ann Dr	228-366-4460	Home office for construction business
L Dumas Handmade Luxury Fashion	2707 Hwy 90 Suite 5	228-990-4106	Sewing/Dance Studio
Crazy Cajuns Bin Store	2525 Hwy 90 Suite 5	228-618-5717	Amazon overstock resale
Evolve Autism Services	341 Hwy 90	228-206-4963	ABA Therapy for children/adolescents with autism

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 373-2025

WHEREAS, as part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Municipal Compliance Questionnaire for FY 2024-2025 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:

CITY OF GAUTIER 3330 HWY 90 GAUTIER MS 39553

2. List the date and population of the latest official U.S. Census or most recent official census:

2020 – 19,024

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

ATTACHED

4. Period of time covered by this questionnaire:

From: **OCTOBER 2024**

To: **SEPTEMBER 2025**

5. Expiration date of current elected officials' term: **JUNE 2029**
-

MUNICIPAL COMPLIANCE QUESTIONNAIRE

Year Ended September 30, 2025

Answer All Questions: Y - YES, N - NO, N/A - NOT

APPLICABLE PART I - General

- | | |
|---|------------|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | <u>Y</u> |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | <u>Y</u> |
| 3. Are municipal records open to the public? (Section 25-61-5) | <u>Y</u> |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | <u>Y</u> |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | <u>Y</u> |
| 5. Are all required personnel covered by appropriate surety bonds? | <u>Y</u> |
| · Board or council members (Sec. 21-17-5) | <u>Y</u> |
| · Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | <u>Y</u> |
| · Municipal clerk (Section 21-15-38) | <u>Y</u> |
| · Deputy clerk (Section 21-15-23) | <u>Y</u> |
| · Chief of police (Section 21-21-1) | <u>Y</u> |
| · Deputy police (Section 45-5-9) (if hired under this law) | <u>N/A</u> |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | <u>Y</u> |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?
(Section 21-15-33) | <u>Y</u> |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | <u>Y</u> |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | <u>Y</u> |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | <u>Y</u> |

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19)	Y _____
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PART II - Cash and Related Records

1. Where required, is a claims docket maintained? (Section 21-39-7)	Y _____
--	------------

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)	Y _____
--	------------

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7)	Y _____
---	------------

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)	Y _____
---	------------

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13)	Y _____
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6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)	Y _____
--	------------

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)	Y _____
---	------------

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)	Y _____
--	------------

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)	Y _____
--	------------

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)	Y _____
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11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) N
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

PART IV - Bonds and Other Debt

- | | | |
|----|--|----------|
| 1. | Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) | <u>Y</u> |
| 2. | Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) | <u>Y</u> |
| 3. | Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) | <u>Y</u> |
| 4. | Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) | <u>Y</u> |
| 5. | Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) | <u>Y</u> |

PART V - Taxes and Other Receipts

- | | | |
|----|--|----------|
| 1. | Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) | <u>Y</u> |
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | <u>Y</u> |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | <u>Y</u> |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | <u>Y</u> |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | <u>Y</u> |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | <u>Y</u> |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | <u>Y</u> |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | <u>Y</u> |

- | | |
|--|----------|
| 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | <u>Y</u> |
| 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) | <u>Y</u> |
| 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | <u>Y</u> |
| 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) | <u>Y</u> |
| 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) | <u>Y</u> |
| 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) | <u>Y</u> |
| 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) | <u>Y</u> |

Contact Information for Officials of the City of Gautier, Mississippi

Mayor

Casey Vaughan
PO Box 267
Gautier, MS 39553
228-346-3338
cvaughan@gautier-ms.gov

City Manager

Interim Chassity Bilbo
3330 Hwy 90 Gautier, MS
39553
228-990-7122
cbilbo@gautier-ms.gov

City Attorney

Josh Danos 3330 Hwy 90
Gautier, MS 39553
228-215-1367
jdanos@bordisdanos.com

City Clerk

Teresa Montgomery 3330
Hwy 90
Gautier, MS 39553
228-497-8000
tmontgomery@gautier-
ms.gov

Councilman-at-Large

Eric Minor
1705 Marina
Gautier, MS 39553
228-217-7781
eminor@gautier-ms.gov

Councilman Ward 1

Cameron George
4313 Cobblestone lane
Gautier, MS 39553
228-219-4137
cgeorge@gautier-ms.gov

Councilman Ward 2

Richard "DJ" Jackson 1920
CW Webb Road
Gautier, MS 39553
228-424-5615
rjackson@gautier-m .gov

Councilman Ward 3

Kay C. Jamison
4018 Hillandale Drive
Gautier, MS 39553
228-217-7520
kjamison@gautier-ms.gov

Councilman Ward 4

Lorenzo Fuller
1436 Rue' De Courmont
Gautier, MS 39553
228-217-7937
lfuller@gautier-ms.gov

Councilman Ward 5

Dante Elbin
1409 Lagrange Drive
Gautier, MS 39553
228-217-2392
elbind@gautier-ms.gov

(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2025

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Gautier, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)

(Mayor's Signature)

(Date)

(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

There came for consideration of the Mayor and Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 215-2025

WHEREAS, MCA § 7-7-60, Miss. Code Ann. (1972), provides authority for municipalities to operate petty cash funds in accordance with regulations set forth by the Office of the State Auditor; and

WHEREAS, said regulations require that establishment of petty cash funds be authorized by the governing authority and spread upon the minutes; and

WHEREAS, the City has determined that petty cash funds are necessary for the continued efficient operation of City business;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Gautier, Mississippi:

SECTION 1. That a petty cash fund is hereby issued to the following custodians to be used for legally budgeted purposes:

1. City Clerk	\$200.00
2. Planning Director	\$200.00
3. Police Chief	\$800.00
4. Fire Chief	\$150.00
5. Recreation Director	\$200.00

SECTION 2. That cash funds shall be spent on purchases in accordance with purchasing laws of the State and the policies of the City.

SECTION 3. That the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 216-2025

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING OFFICE EQUIPMENT AND OTHER VARIOUS ITEMS FROM THE CITY OF GAUTIER'S INVENTORY TO DISCARD, SURPLUS, OR USE STRICTLY FOR PARTS

WHEREAS, pursuant to the attached list, the City Clerk Department is requesting the following office equipment and other various items be removed from inventory to discard, surplus, or use as parts.

WHEREAS, the Mayor and Members of the Council have determined that given the condition, this equipment has no value, and therefore removal from inventory to discard, surplus, or use as parts is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the equipment described on the attached list is hereby removed from inventory and used to discard, surplus, or use as parts.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

ABSENT: Cameron George

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 7th of October, 2025.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 09/26/2025
Subject: Authorization to remove broken furniture, equipment and vehicles from the City of Gautier's inventory.

REQUEST:

City Council authorization is requested by the City Clerk's Department to remove the attached items list from the City of Gautier's inventory and discard, surplus, destroy or use as parts.

BACKGROUND:

The City Clerk's department has determined that these items are no longer in working order, damaged, outdated and can not be repaired, and they have already been replaced. Removal of inventory is in the best interest of the City of Gautier.

DISCUSSION:

None.

RECOMMENDATION:

The City Staff recommends that City Council authorize the removal of these items from inventory, so the inventory spreadsheet may be updated.

ATTACHMENTS:

1. inventory removed for agenda

REMOVED INVENTORY

Asset #	Item description	Department	Notes
2818	DELL OPTIPLEX W10 PRO WITH MS HOME AND BUSINESS FOR WINDOWS	CITY HALL	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
465	5 SHELF BOOKCASE	COURT	BROKEN AND REPLACED
824	COMPUTER	FIRE	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
3819	GE MICROWAVE	FIRE	BROKEN AND REPLACED
3824	BUNN COFFEE MAKER	FIRE	BROKEN AND REPLACED
1905	REFRIGERATOR	FIRE	BROKEN AND REPLACED
1974	SMALL MAYTAG WASHING MACHINE	FIRE	BROKEN AND REPLACED
2206	COUCH	FIRE	BROKEN AND REPLACED
2215	TREADMILL	FIRE	BROKEN AND REPLACED
2223	ELLIPTICAL	FIRE	BROKEN AND REPLACED
2246	BED - TWIN	FIRE	BROKEN AND REPLACED
841	CHAIR	FIRE	BROKEN AND REPLACED
852	BROWN CHAIR	FIRE	BROKEN AND REPLACED
1923	BLUE OFFICE CHAIR	FIRE	BROKEN AND REPLACED
1929	RED CHAIR	FIRE	BROKEN AND REPLACED

1931	RED CHAIR	FIRE	BROKEN AND REPLACED
1934	RED CHAIR	FIRE	BROKEN AND REPLACED
1935	RED CHAIR	FIRE	BROKEN AND REPLACED
1936	RED CHAIR	FIRE	BROKEN AND REPLACED
1947	PRO FORM TREADMILL	FIRE	BROKEN AND REPLACED
2323	BLACK OFFICE CHAIR	FIRE	BROKEN AND REPLACED
3494	RECLINER	FIRE	BROKEN AND REPLACED
3495	RECLINER	FIRE	BROKEN AND REPLACED
3496	RECLINER	FIRE	BROKEN AND REPLACED
3497	RECLINER	FIRE	BROKEN AND REPLACED
3498	RECLINER	FIRE	BROKEN AND REPLACED
3489	DELL OPTI PLEX 3060 COMPUTER	FIRE	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
2687	3-INCH RUBBER HOSE	FIRE	DAMAGED AND REPLACED (destroyed)
3499	AIR COMPRESSOR	FIRE	BROKEN AND REPLACED
3812	DELL OPTI PLEX 790	FIRE	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
3816	DELL OPTI PLEX 790	FIRE	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
4016	DELL DOCKING STATION	GRANTS	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED

3480	DELL OPTI PLEX 3050 COMPUTER	PLANNING	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
214	COMPUTER	PLANNING	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
2470	PORTABLE TORCH	PLANNING	BROKEN AND REPLACED
2361	SNAP RING PLIERS	PLANNING	BROKEN AND REPLACED
2369	GEAR PULLER PLIER KIT	PLANNING	BROKEN AND REPLACED
2808	HP 570-P030 DESKTOP WITH OFFICE HOME AND BUSINESS 2016 FOR WINDOWS	PUBLIC WORKS	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED (sent to AGJ to destroy)
3618	HISENSE 200 SF PORTABLE AC	PUBLIC WORKS	BROKEN AND REPLACED
3622	GE 8000 BTU WINDOW UNIT	PUBLIC WORKS	BROKEN AND REPLACED
4635	2012 DODGE RAM 1500 PK	PUBLIC WORKS	NO LONGER IN WORKING ORDER AND CAN NOT BE REPAIRED
4131	TP LINK-LINK ROUTER	RECREATION	BROKEN AND REPLACED
3868	OUTDOOR LOCKING BULLETIN BOARD	RECREATION	BROKEN AND REPLACED
3869	20" AUTO FLOOR SCRUBBER	RECREATION	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
3775	HP PRINTER 9025	RECREATION	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
3582	NIKON CAMERA	RECREATION	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
3023	14 GAL SHOP VAC	RECREATION	BROKEN AND DESTROYED
2946	GRINCH COSTUME	RECREATION	COSTUME WAS DAMAGED AND COULD NOT BE REPAIRED AND WAS REPLACED

923	YELLOW JET STREAM CAUTION LIGHT	RECREATION	BROKEN AND DESTROYED
934	STIHL TRIMMER/EDGER	RECREATION	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
935	STIHL MAGNIM BLOWER 600	RECREATION	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
936	STIHL WEEDEATER	RECREATION	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
734	SHOP VAC	SHEPARD STATE PARK	BROKEN AND REPLACED
751	STIHL WEEDEATER	SHEPARD STATE PARK	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
752	STIHL WEEDEATER	SHEPARD STATE PARK	BROKEN AND NO LONGER IN WORKING ORDER AND REPLACED
676	5 LEVEL BLEACHERS 20 FT	SHEPARD STATE PARK	BROKEN AND COULD NOT BE USED
686	4 LEVEL 20FT BLEACHER	SHEPARD STATE PARK	BROKEN AND COULD NOT BE USED

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 374-2025

WHEREAS, the City Clerk Department has requested that the City Council review and approve the updated, current inventory spreadsheets of the City of Gautier's assets; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the updated inventory spreadsheets of the City of Gautier's assets is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 09/26/2025
Subject: Approval for the current updated inventory spreadsheet for the City of Gautier.

REQUEST:

Authorization to approve the current updated inventory spreadsheet of the City of Gautier's assets.

BACKGROUND:

When assets have been purchased by the City of Gautier, each department head is given an asset inventory tag to place on the item. The department head will then report the serial number (if available) and item so that it can be placed on the inventory spreadsheet.

DISCUSSION:

The City Clerk's department is current with all purchases from department heads and assets that are documented on the current spreadsheet. The City Clerk's department has made sure that all items have been properly removed from inventory when broken and replaced.

RECOMMENDATION:

The City Staff recommends City Council to authorize the updated inventory spreadsheet.

ATTACHMENTS:

1. Vehicles, Furniture and Equipment Inventory
2. Building Inventory
3. Land Inventory
4. Infrastructure Inventory

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 375-2025

WHEREAS, the 29th Annual Cruisin' the Coast will be held October 5, 2025 through October 12, 2025 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, several sponsors have offered donations to the City for the purpose of hosting this event, including Silver Sponsor – Chevron (\$1,000) and Platinum Sponsor – Waste Pro (\$5,000); and

WHEREAS, the Mayor and Council Members have determined that acceptance of these donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that acceptance of the monetary donation from Chevron (\$1,000) and Waste Pro (\$5,000), for the City of Gautier's Cruisin' Through the Decades Event to be held October 5, 2025 starting at 12:00 P.M. is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 09/24/2025
Subject: Approval to accept monetary donations for The City of Gautier's Cruisin' Through the Decades Event

REQUEST:

The Recreation Department is seeking authorization from City Council to accept the following monetary donations for the City of Gautier's Cruisin' Through the Decades Event held on October 5, 2025.

BACKGROUND:

The 29th Annual Cruisin' the Coast will be held Oct. 5 – 12, 2025 on the Mississippi Gulf Coast and will feature activities like cruise-ins, headline bands & oldies entertainment, a swap meet, the CTC/Vicari Auto Auction and much more. The City of Gautier has been approved to host a one-day event called, Cruisin' Through the Decades that will take place October 5, 2025 starting at 12 p.m. This is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier.

DISCUSSION:

The City of Gautier has received monetary donations from the following sponsors:

1. Silver Sponsor - \$1,000- Chevron
2. Platinum Sponsor \$5,000- Waste Pro

RECOMMENDATION:

The Recreation Department recommends that City Council approve the above monetary donation for the Cruisin Through the Decades Event.

The City Council may:

1. Approve the monetary donations listed above; or
2. Not approve the monetary donations listed above.

ATTACHMENTS:

1. Chevron Sponsorship

BACOT FOUNDATION OF SOUTH MISSISSIPPI
PO BOX 1442
PASCAGOULA, MS 39568

THE CITIZENS BANK

7432

8/20/2025

PAY TO THE
ORDER OF

City of Gautier

\$ **1,000.00

One Thousand and 00/100*****

DOLLARS

City of Gautier

MEMO

Cruisin Through the Decades - Silver

Chevron



[Handwritten Signature]

AUTHORIZED SIGNATURE

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 376-2025

WHEREAS, the Mississippi Gulf Coast Community College has requested from the City the use of four (4) portable lights for the Fall Festival Event from October 27, 2025 through October 29, 2025 for security purposes; and

WHEREAS, the City has authority to provide said equipment to an entity such as the community college pursuant to Miss. Code Ann. § 21-19-49;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Mississippi Gulf Coast College for the use of four (4) portable lights for the Fall Festival from October 27, 2025 through October 29, 2025 for security purposes is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Kaleigh Morgan
Date: 09/30/2025
Subject: Approval of a request from Mississippi Gulf Coast Community College for the use of four portable lights

REQUEST:

The Recreation Department received a request from Mississippi Gulf Coast Community College for the use of four portable lights for their upcoming Fall Festival, scheduled October 28th on the Gautier campus. MGCCC Chief of Police, requests the lighting units be delivered on Monday, October 27th for the purpose of providing lighting for security purposes during the scheduled Fall Festival event on October 28th.

BACKGROUND:

Mississippi Gulf Coast Community College is the hosting a Fall Festival event October 28th. The event offers fun & free activities including: trunk-or-treat, arts and crafts, and children's games and activities.

DISCUSSION:

In an effort to have a safe event for the community, Mississippi Gulf Coast Community College is in need of additional lighting for security purposes during the Fall Festival.

RECOMMENDATION:

The Recreation Department recommends that City Council approve the use of four portable lights for a period of no more than three days beginning on October 27th and ending October 29th

The City Council may:

1. Approve the use of four portable lights for a period of no more than three days beginning on October 27th and ending October 29th; or
2. Not approve the use of four portable lights for a period of no more than three days beginning on October 27th and ending October 29th

ATTACHMENTS:

1. Portable Lighting Request 10.28.25

From: [Charles Houston](#)
To: [Chassity Bilbo](#)
Subject: Portable Lighting Request
Date: Friday, September 26, 2025 2:13:19 PM
Attachments: [Outlook-a6cddece-3.png](#)

Ms. Bilbo,

MGCCC would like to request the City of Gautier's portable lighting units for our upcoming Fall Festival on campus, scheduled for Tuesday, October 28, 2025. As in previous years, we would greatly appreciate the use of four lighting units.

If possible, we kindly ask that the units be delivered on Monday, October 27, 2025. Please let me know if that can be arranged or if you need any additional details from us.

Thank you again for your continued support of our event—we truly appreciate your assistance.

Thank You!



Cary Houston, MCJA
Chief of Police
Jackson County Campus
PO Box 100
2300 US HWY 90
Gautier, MS 39553
228-497-7697 Office
cary.houston@mgccc.edu

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 377-2025

WHEREAS, the Grants and Projects Department requests council to approve the Certificate of Substantial Completion and Final Pay Application No. 2 (retainage) for the Belk Canopy Demolition Project; and

WHEREAS, this project demolished the existing canopy and removed the concrete slab, along with structural modifications that were constructed adjacent to the Belk building; and

WHEREAS, the Substantial Completion of the project was achieved on August 19, 2025. Seymour Engineering has reviewed the Certificate of Substantial Completion and Final Pay Application No. 2 and recommends approval; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the Certificate of Substantial Completion and Final Pay Application No. 2 (retainage), as presented; and

IT IS HEREBY ORDERED that the Certificate of Substantial Completion and Final Pay Application No. 2 (retainage) for the Belk Canopy Demolition Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Sam King, Grants & Projects Director
Date: September 29, 2025
Subject: Belk Canopy Demolition Project Certificate of Substantial Completion, and Final Pay Application

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the Certificate of Substantial Completion and Final Pay Application No. 2 (retainage) for the Belk Canopy Demolition Project.

BACKGROUND:

The old Singing River Mall property was purchased back in 2021 by the City of Gautier, excluding the Belk Building and parking area. Upon the purchase of the old mall site, and in conjunction with the development of the Town Center, the city plans to establish a centralized, downtown area for retail growth and other development.

The city is to demolish the existing canopy and remove the concrete slab. In addition, structural modifications will also be constructed adjacent to the Belk building.

Change Order 1 served to increase the contract amount by \$1,750 due to changes in the actual quantities placed in the field according to the unit price in the bid documents. The contract amount increased from \$186,275.00 to \$188,025.00.

DISCUSSION:

The Certificate of Substantial Completion was received from Seymour Engineering along with the final pay application No. 2 (retainage). Substantial completion of the project was achieved on August 19, 2025. During the walk-through on the same day, flashing and felt hanging from the side of the building were identified for prompt removal. The contractor completed the items identified.

Seymour Engineering has reviewed the final pay application No. 2 (retainage), and Certificate of Substantial Completion, and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Certificate of Substantial Completion and Final Pay Application No. 2 (retainage) for the Belk Canopy Demolition Project.

The City Council may:

1. Authorize approval of Certificate of Substantial Completion, and Final Pay Application No. 2 (retainage), as presented; or
2. Not authorize approval of Certificate of Substantial Completion, and Final Pay Application No. 2 (retainage), as presented.

ATTACHMENT(S):

1. Certificate of Substantial Completion
2. Final Pay Application No. 2 (retainage)

Certificate of Substantial Completion

Project: Belk Canopy Demo	Owner: City of Gautier	Owner's Contract No.:
Contract: Belk Canopy Demo		Date of Contract: 5-6-2025
Contractor: Vice Brothers Unlimited, LLC		Engineer's Project No.: 24-066.04

This tentative [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents:

☐ The following specified portions:

August 19th, 2025

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

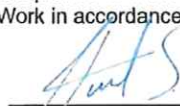
Not Amended

Owner's Amended Responsibilities: None

Contractor's Amended Responsibilities: Contractor has completed all work for this contract. There is some flashing/ felt hanging from the side of the building that the contractor will remove. Contractor has acknowledged this and plans to remove said flashing immediately.

The following documents are attached to and made part of this Certificate:

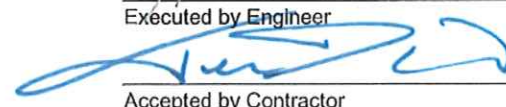
This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.



Executed by Engineer

8/19/2025

Date



Accepted by Contractor

8/20/25

Date

Accepted by Owner

Date

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353

September 10, 2025

Paula Yancey
City Manager
City of Gautier, MS 3330 US-90
Gautier, MS 39553

RE: Pay Application No 2 – Final, Vice Brothers Unlimited, LLC
Belk Canopy Demo

Dear Paula,

Enclosed please find Pay Application No. 2 - Final for work completed on the referenced project. I am recommending that you place this on the next meeting agenda for consideration and approval by the Council for payment in the amount of \$11,063.75 to Vice Brothers Unlimited, LLC. for completed work as noted.

If you should have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in blue ink, appearing to read 'Mark Seymour', with a stylized flourish at the end.

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Cc: Vice Brothers Unlimited, LLC.

CONTRACTOR'S APPLICATION FOR PAYMENT

Contractor's Vico Brothers Unlimited, LLC Date: 8/21/2025 Job Number: _____
 Address: 6524 Hatfield St. Vendor #: _____ Cost Code: _____
Moss Point, MS 39562 Project: 24-066.04
 Location: Gautier, Ms.
 Application No.: 2 FINAL Period: 8/6/2025 to 8/19/2025

1. Original Contract Amount:		\$	<u>186,276.00</u>
2. Net Changes through Change Order Number <u>1</u>		\$	<u>1,750.00</u>
3. Contract Sum to Date (Line 1 +/- 2)		\$	<u>188,025.00</u>
4. Total Completed & Stored to Date		\$	<u>188,025.00</u>
5. Retainage: <u>5%</u>		\$	<u>-</u>
6. Total Earned Less Retainage		\$	<u>188,025.00</u>
7. Less Previous Certificates for Payment		\$	<u>178,961.25</u>
8. Current Payment Due		\$	<u>11,063.75</u>
9. Balance to finish, Plus Retainage		\$	<u>-</u>

PAYMENT IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE SUBCONTRACT DATED WHICH IS INCORPORATED BY REFERENCE. *False statements may form the basis for perjury.*

CONTRACTOR'S AFFIDAVIT OF PAYMENT, WAIVER OF LIENS AND RELEASE OF ALL CLAIMS

STATE OF _____
 COUNTY/PARISH OF _____

Having first been duly sworn, the undersigned authorized representative of the referenced Subcontractor (hereafter "Subcontractor") hereby certifies that the amount shown on Line 8 above represents the correct and full amount currently due for the actual value of Subcontractor Work performed in strict accordance with the Subcontract through the date of this Application. Subcontractor also certifies that Subcontractor has made full payment through the date of Subcontractor's previous pay application for all labor, material, equipment, services and other obligations of whatever nature relating to the referenced Project, with exception of those listed in the space provided after the next certification (if none, either state "none" or leave blank.) Subcontractor further certifies that aside from the amount of this Application and the amount of retainage, noted above, Subcontractor is entitled to no other amounts from and Subcontractor has no unsatisfied claims against _____ with respect to the Project through the date of this Application, with the exception of those listed in the space provided below. (If none, either state none" or leave blank.)

Individual or Firm

Amount Due or Claimed

Terry D. Vico

\$11,063.75

Subcontractor hereby agrees that Subcontractor's acceptance of payment in the amount shown on Line 8 of this Application shall constitute Subcontractor's release and waiver of all compensation, claims, rights of lien, security interests, and entitlement of whatever nature arising out of or relating to any action, omission, event or occurrence with respect to the Project through the date of this Application, with the sole and exclusive exception of the Subcontractor's right to payment of retainage in the amount stated above and payable in strict accordance with the terms of the Subcontract with _____. Subcontractor's waiver of liens, release of claims, and other agreements herein shall be liberally construed and shall be enforced to the fullest extent permitted by law. Except as supplemented by the Subcontractor's agreements herein, all terms of Subcontractor's Subcontract with _____, including but not limited to warranty and additional indemnity obligations, remain in full force and effect.

The Affidavit is given for the purposes of confirming to _____ the amount of payment due on the referenced construction project through the date of this Application and for inducing _____ to make such payment with the express understanding that _____ will rely upon this Affidavit and upon the certifications and agreements made herein by Subcontractor in issuing payment to Subcontractor.

Date: 8/22/25

SUBCONTRACTOR'S AUTHORIZED SIGNATURE

SUBSCRIBED AND SWORN BEFORE ME, this 22nd day of Aug, 20 25

NOTARY PUBLIC

PERSONS SERVICE COMPANY USE ONLY

Vendor No: _____ Job No: _____ Subcontract No: _____
 INV#: _____ Gross: _____ Retainage: _____

Phase Cost: _____

Hold Codes: _____

PJA Approval: Hut



APPLICATION FOR PAYMENT

Application #: 2 FINAL
 Application Date: 07/12/2018
 Period From: 6/1/2018
 Period To: 6/30/2018
 Contractor's Project #: 7404564

ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	PREVIOUS APPLICATIONS	THIS PERIOD	PERCENTAGE PAID/PAID STORAGE	TOTAL COMPLETED & STORED	%	BALANCE TO BE PAID	RETAINAGE
BASE CONTRACT WORK									
1	Driveway Driveway	166,275.00	166,275.00			166,275.00	100%	0.00	
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
SUBTOTAL BASE CONTRACT WORK		166,275.00	166,275.00	0.00	0.00	166,275.00	100%		
CHANGE ORDER									
1	RESEALING THE ELECTRICAL ROOM ROOF ON THE ADJACENT SIDE OF BELK	1,750.00		1,750.00		1,750.00	100%		
2	SEALED CORNERS OF THE EXISTING SUB/ROOF								
SUBTOTAL CHANGE ORDER WORK		1,750.00	0.00	1,750.00	0.00	1,750.00			
GRAND TOTAL		168,025.00		1,750.00	0.00	168,025.00			

185075

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 378-2025

WHEREAS, the Grants and Projects Department requests City Council authorization to submit a grant application to the Firehouse Subs Public Safety Foundation on behalf of the Gautier Fire Department; and

WHEREAS, the Firehouse Subs Public Safety Foundation Grants are available to Fire Departments, Law Enforcement, EMS agencies, as well as public safety organizations, and funds organizations within 60 miles of a Firehouse Subs Restaurant. This grant has a quarterly cycle and accepts a maximum of 600 grant applications per quarter, with a maximum guideline request of \$40,000; and

WHEREAS, the Grants and Projects Department requests to apply on behalf of the Gautier Fire Department to acquire two (2) Hurst Jaws of Life; and

WHEREAS, the Mayor and Council Members find that submission of an application for such a grant is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the Firehouse Subs Public Safety Foundation, on behalf of the Gautier Fire Department, is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Sam King, Grants and Projects Director
Date: September 29, 2025
Subject: Request to submit an application to the Firehouse Subs Public Safety Foundation on behalf of the Gautier Fire Department

REQUEST:

The Grants and Projects Department requests City Council authorization to submit a grant application to the Firehouse Subs Public Safety Foundation on behalf of the Gautier Fire Department for life-saving equipment.

BACKGROUND:

The Firehouse Subs Public Safety Foundation was founded in 2005 in the aftermath of Hurricane Katrina. Inspired Firehouse Subs founders, Chris Sorensen and Robin Sorensen knew they could do more and established the Firehouse Subs Public Safety Foundation in the US.

Firehouse Subs Public Safety Foundation goal is to provide funding for lifesaving equipment for first responders; prevention education tools; scholarships and continued education for public safety officers; natural disaster, and support for military veterans

DISCUSSION:

The Firehouse Subs Public Safety Foundation Grants are available to Fire Departments, Law Enforcement, EMS agencies, as well as public safety organizations, and funds organizations within 60 miles of a Firehouse Subs Restaurant. This grant has a quarterly cycle and accepts a maximum of 600 grant applications per quarter, with a maximum guideline request of \$40,000.

The Gautier Fire Department requests authorization to apply for the life-saving equipment of two (2) Hurst Jaws of Life.

RECOMMENDATION:

The Grants and Project Department recommends that City Council authorize the submission of a grant application to the Firehouse Subs Public Safety Foundation on behalf of the Gautier Fire Department for life-saving equipment.

City Council may:

1. Authorize submission of a grant application; or
2. Not authorize submission of the grant application.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 379-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Grant Agreement with the Mississippi Office of Homeland Security to accept MOHS funding for the Gautier Police Department for the purchase of equipment of an off-road vehicle/UTV in an amount not to exceed \$19,100; and

WHEREAS, in Fiscal Year 2025, the U.S. Department of Homeland Security (DHS) is providing funds to enhance the ability of state, local, tribal, and territorial governments to prevent, protect against, mitigate, recover, and respond to potential terrorist acts and other hazards; and

WHEREAS, the Gautier Police Department was awarded \$19,100 in MOHS funding to purchase equipment; and

WHEREAS, the Off-Road Vehicle/UTV will allow the Gautier Police Department to respond to and mitigate incidents within the City's most targeted areas of large crowds

WHEREAS, the Mayor and Council hereby find that entering into a Grant Agreement with the Mississippi Department of Homeland Security is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Grant Agreement with the Mississippi Office of Homeland Security to accept MOHS funding for the Gautier Police Department for the purchase of equipment of an off-road vehicle/UTV in an amount not to exceed \$19,100 is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants & Projects Director
Date: September 30, 2025
Subject: MOHS – Mississippi Office of Homeland Security FY24 Grant Acceptance-
Gautier Police Department

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a Grant Agreement with the Mississippi Office of Homeland Security to accept MOHS funding for the Gautier Police Department for the purchase of equipment of an off-road vehicle/UTV in an amount not to exceed \$19,100.

BACKGROUND:

In Fiscal Year (FY) 2025, the U.S. Department of Homeland Security (DHS) is providing funds to enhance the ability of state, local, tribal, and territorial governments to prevent, protect against, mitigate, recover, and respond to potential terrorist acts and other hazards.

DHS/FEMA determined (5) national priorities should be addressed by allocating a specific percentage of funds to each of the listed areas, for a total of thirty (30) percent of total funds: Enhancing Protection of Soft Target/Crowded Places; Supporting Homeland Security Task Forces and Fusion Centers; Enhancing Cybersecurity; Enhancing Election Security, Supporting Border Crisis Response, and Enforcement.

DISCUSSION:

The Gautier Police Department was awarded \$19,100 in MOHS funding to purchase equipment. The Off-Road Vehicle/UTV will allow the Gautier Police Department to respond to and mitigate incidents within the City's most targeted areas of large crowds.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a Grant Agreement with the Mississippi Office of Homeland Security to accept (MOHS) funds for the Gautier Police Department to purchase the equipment in an amount not to exceed \$19,100.

The City Council may:

1. Approve acceptance of the grant award as presented; or
2. Not approve acceptance of the grant award as presented.

ATTACHMENT(S):

1. Grant Agreement



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

MISSISSIPPI OFFICE OF HOMELAND SECURITY HOMELAND SECURITY GRANT PROGRAM SUB-RECIPIENT GRANT AWARD

Sub-Recipient Name: Gautier Police Department

Project Title: Homeland Security Grant Program

Grant Period: 9/1/2025-8/31/2028

Date of Award: 9/1/2025

Total Amount of Award: \$19,100

Grant Number: 25LE192

In accordance with the provisions of Federal Fiscal Year 2025 Homeland Security Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards to the foregoing Sub-Recipient a grant in the federal amount shown above. The CFDA number is 97.067 and MOHS federal grant number is EMW-2025-SS-05001. Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C.603).

Enclosed is a signed grant agreement obligating federal funds as outlined above. Please review the grant agreement in full, sign in the designated signature areas and return to the MOHS by **October 15, 2025**. Strict adherence to these provisions is essential to ensure compliance with applicable federal and state statutes, rules, regulations, and guidelines.

Grant funds will be disbursed to Sub-Recipients (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

I certify that I understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions and the Mississippi Department of Public Safety, Office of Homeland Security, Homeland Security Grant Program, Policies and Procedures Manual; to comply with provisions of the Act governing these funds and all other federal laws and regulations; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the Sub-Recipient; and that all agencies involved with this project understand that all federal funds are limited to a twelve-month period.

Supplantation: The Sub-Recipient provides assurance that funds will not be used to supplant or replace local, state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, I certify that the receipt of federal funds through the MOHS shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

ACCEPTANCE OF THE FEDERAL GRANT AWARD FOR THE SUB-RECIPIENT

Signature of Authorized Signatory Official



011125

Signature of MOHS Executive Director/SAA

MISSISSIPPI OFFICE OF HOMELAND SECURITY



FY25 HOMELAND SECURITY GRANT PROGRAM GRANT AGREEMENT AND AWARD PACKET

FY25 MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT AGREEMENT

1. Sub-Recipient's Name:
Gautier Police Department

Mailing Address:
3330 Hwy 90
Gautier, MS 39553

Telephone Number: 228.497.8000

E-Mail: bgreco@gautier-ms.gov

2. Effective Date of Grant: September 1, 2025

3. Sub-Recipient Grant Number: 25LE192

4. Grant Identifier (Funding Source & Year):
EMW-2025-SS-05001

5. Period of Performance: Start and End Dates:
September 1, 2025-August 31, 2028

6. Subgrant Payment Method: Cost Reimbursement Method

7. CFDA # - 97.607

8. UEI # - NNHKF6JZHN65

9. Congressional District: 4th

10. FAIN #: 646000779

11. Initial Federal Award
Date: September 1, 2025

12. Federal Awarding Agency:
Homeland Security (800)368-6498

13. Research and Development:
___ Yes ___ X ___ No

14. Indirect Cost Rate
Charged: \$0.00

15. The following grant funds are obligated:

A. Cost Category		B. Source of Funds		C. Match	D. Ratio%
(1) Contractual Services	\$0.00	(1) Federal	\$19,100	\$0.00	100%
(2) Equipment	\$19,100	(2) State	\$0.00	\$0.00	0%
(3) Commodities/Supplies	\$0.00	(3) Local	\$0.00	\$0.00	0%
(4) Other	\$0.00	(4) Other	\$0.00	\$0.00	0%
TOTAL:	\$19,100	Total:	\$19,100	\$0.00	100%

E. Total of All Federal Grants Through MOHS to Agency:

Number of Grants:	FY22	FY23	FY24
Total Award Funding of Grants:	\$0.00	\$0.00	\$0.00

The Sub-Recipient agrees to operate the program outlined in this Grant Agreement in accordance with all provisions of this Agreement as included herein. The following sections are attached and incorporated into this Agreement: Final Approved Agreement which includes Sub-Recipient Signature Sheet; Project Description; Goals and Objectives; Implementation Schedule; Cost Summary Support Sheet; Agreement of Understanding and Compliances, and all required documentation. All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Sub-Recipient, are also incorporated into this agreement, and Sub-Recipient agrees to fully comply therewith.

14. Approval from Grantee:

 9/1/25

15. Approval from Sub-Recipient:

Signature

Date

Signature

Date

Name: Baxter Kruger

Title: MOHS Executive Director/SAA

Name:

Title: Authorized Signatory Official

FY25 HOMELAND SECURITY GRANT PROJECT DESCRIPTION

The Mississippi Office of Homeland Security Grant Program (HSGP) is provided by Federal grant funds to assist local, state, and tribal efforts in obtaining the resources required to support the National Preparedness Goal, mission areas and core capabilities to build a culture of preparedness. All grant programs funded will help the State of Mississippi in the prevention, preparation, protection, and response to acts of terrorism.

These efforts will be coordinated through the MOHS, along with training and exercises developed during the grant year. All programs utilize risk assessments, data, and community knowledge to target and deploy resources that are community and state-wide threats and hazards.

FY25 HOMELAND SECURITY PROJECT GOALS AND OBJECTIVES

PROJECT:

The awarded project/jurisdiction will:

- Prevent a threatened or actual threat of terrorism.
- Protect citizens, residents, visitors and assets against the threats that pose the greatest risk to the security of the United States.
- Mitigate the loss of life and property by lessening the impact of future catastrophic events.
- Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.

GOAL:

Increase jurisdiction participation with multi-level intelligence components and capabilities to assist agencies to prevent, protect against, respond and recover from terrorism incidents and attacks.

OBJECTIVES:

- Provide intelligence gathering and information sharing capabilities to 50% of local jurisdictions within three (3) years after approval of state strategy.
- Establish/enhance statewide deterrence/prevention and response efforts.
- Provide funds to jurisdictions for prevention and response efforts through the funding of services, equipment, training and supplies that will be deployed, as needed and requested to help in statewide homeland efforts.

GOAL:

Reduce Mississippi's vulnerability, capability gaps and risks to extremism and terrorism through preparedness and protective efforts. Increase jurisdiction capabilities by reducing vulnerabilities, gaps and risks against terrorism incidents and events.

OBJECTIVES:

- Create, implement, and maintain terrorism preparedness plans consistent with the National Response Plan (NRP) and provide advice, assistance, training, and oversight to local governments in the development of such plans within three (3) years after approval of state strategy.
- Improve the number of emergency responders prepared to respond to terrorism incidents, including hoaxes, threats and suspicious packages within three (3) years of the approval of the state strategy.

FY25 PROGRAM MILESTONE SCHEDULE

The Program Milestone Schedule is intended to provide Sub-Recipients with a timeline for the progress, completion and success of their awarded grant program. All Sub-Recipients should strive to complete the awarded program with the following Program Milestone timeline, which represents a twelve (12) month cycle.

1st Quarter (September, October & November)

- Attend a required Grant Implementation Meeting.
 - In Person Meeting: Submit Grant Implementation Acknowledgement form at the MOHS Implementation Meeting.
 - Virtual Meeting: Submit Grant Implementation Acknowledgement to mohsgrants@dps.ms.gov, by **October 1, 2025**.
- Submit the following required documentation for the Grant Award. Forms should be executed by the Signatory Authorized Official. A copy of the following forms must be maintained in the Agency file and will be reviewed during grant monitoring. A submission deadline has been set for **October 15, 2025**, for the following forms.
 - Grant Award Letter, Agreement and Appendix documents.
 - Environmental Historic Preservation (EHP) Form, if required.
 - NIMS Certifications (100, 200, 700 and 800), if not submitted
 - Latest Audit, if not submitted.
 - Memorandum of Understanding for License Plate Reader, if required.
 - State and Local Cybersecurity Grant Program Memorandum of Understanding and Consent Form.
 - Nationwide Cybersecurity Review (NCSR) Assessment (Open from October 1-February 28th)
- Solicit quotes and/or bids for equipment. (If equipment is over \$5,000.00, two (2) quotes are required)
- Review proposals, quotes, bids and select vendors.
- Purchase approved equipment during the 1st quarter for the grant year.
- Begin preparation of 1st Quarter Report. (September 1-November 30). Due to MOHS **December 15th**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

2nd QUARTER (DECEMBER, JANUARY & FEBRUARY)

- Submit 2nd Quarter Report to MOHS. Due **March 15**.
- Receive approved equipment and/or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment is received.
- Begin preparation of 3rd Quarter Report. (**March 1- May 31**). Due to MOHS **June 15**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

3rd QUARTER (March, April & May)

- Submit 3rd Quarter Report to MOHS. Due **June 15**.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment is received.
- Begin preparation of 4th Quarter Report. (**June 1-Aug 31**). Due to MOHS **Sept 15**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

FY25 PROGRAM MILESTONE SCHEDULE

4th QUARTER (June, July, and August)

- Submit 4th Quarter Report to MOHS. Due **September 15**.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment is received.
- Begin preparation of 1st **Supplemental Report. (Sept 1-Nov 30)**. Due to MOHS **December 15**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

CLOSEOUT (September 1-October 1)

- Submit 4th Quarter Report. (June 1-August 31). Due to MOHS **September 15th**.
- Prepare Closeout Form and supporting documentation to MOHS. Due **October 15th**.
- Assess and review program's threats, hazards, core capabilities and needs.

Budget Detail Sheet			
Agency Name:	Gautier Police Department		
Date Reviewed:	5/2/2025		
Funding Source:	FY25 Homeland Security Grant Program		
National Priority	Soft Targets/Law Enforcement		
Grant Number	25LE192		
Equipment List Approved:			
Description	Equipment Costs	Quantity of Equipment	Total
Off Road Vehicle/UTV	\$19,100.00	1	\$ 19,100.00
	Total Equipment Costs		\$ 19,100.00
Approval Budget: This grant applications has been reviewed and approved by the MOHS Executive Review Committee			
Contractual Services Approved:		Commodities/Supplies Approved:	
Equipment List Approved:	\$ 19,100.00	Other Expenses Approved:	
Total Grant Award:		\$	19,100.00
EHP Needed:	EHP not Required		
Director Comments:			
All Equipment and Commodities need to be ordered, purchased and reimbursed within the FY25 grant year. Extensions will be limited. If funds have not been expended by 3rd Quarter, funds can be reallocated to other projects. Items provided in these grant amounts were awarded by the Executive Committee and are not allowed to be modified or revised at time of award. Modifications during FY25 will be limited.			

MISSISSIPPI OFFICE HOMELAND SECURITY GRANT AGREEMENT OF UNDERSTANDING AND COMPLIANCES

This Grant Agreement (GA) is made and entered into by and between the State of Mississippi by and through the Mississippi Department of Public Safety and the Mississippi Office of Homeland Security, hereto referred to as State, and governmental unit or agency named in this Agreement, hereinafter referred to as Sub-Recipient.

Section 2002 of the Homeland Security Act of 2023 and the Department of Homeland Security Appropriation Act, 2021, as amended, provides federal funds to the State for approved homeland security projects for the purpose of enhancing, the ability of state, local, tribal, and territorial governments, as well as non-profits, to prevent, protect against, respond to, and recover from terrorist attacks, and

The State may make said funds available to state, local, tribal, and territorial governments, as well as non-profits entities upon application and approval from the State and Homeland Security. The Sub-Recipient must comply with all requirements listed herein, to be eligible for federal funds in approved homeland security projects, and

Now, therefore in consideration of mutual promises and other consideration, the parties agree as follows:

Federal Terms and Conditions:

Terms and conditions pertain not only to Recipients, but grant funded Sub-Recipients, as well. The following list of terms and conditions should be reviewed and followed. Terms and Conditions listed below are applicable, as of the time of the Application. Each Sub-Recipient will abide by the latest federal terms and conditions, as published by FEMA.

The Fiscal Year (FY) 2025 Department of Homeland Security (DHS) Standard Terms and Conditions apply to all new federal awards of federal financial assistance (federal awards) for which the federal award date occurs in FY 2025 and flow down to subrecipients unless a term or condition specifically indicates otherwise. For federal continuation awards made in subsequent FYs, the FY 2025 DHS Standard Terms and Conditions apply unless otherwise specified in the terms and conditions of the continuation awards. The United States has the right to seek judicial enforcement of these terms and conditions.

All legislation and digital resources are referenced with no digital links. These FY 2025 DHS Standard Terms and Conditions are maintained on the DHS website at <https://www.dhs.gov/publication/dhs-standard-terms-and-conditions>.

A. Assurance, Administrative Requirements, Cost Principles, Representations, and Certifications

- I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances, as instructed.

B. General Acknowledgements and Assurances Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located in Title 2, Code of Federal Regulations, Part 200 and adopted by DHS at 2 C.F.R. § 3002.10.

All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337.

- I. Recipients must cooperate with any DHS compliance reviews or compliance investigations.

- II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal award and permit access to facilities and personnel.
- III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
- IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or DHS Component program guidance. Organization costs related to data and evaluation are allowable. The definition of data and evaluation costs is in 2 C.F.R. § 200.455(c), the full text of which is incorporated by reference.
- V. Recipients must complete DHS Form 3095 within 60 days of receipt of the Notice of Award for the first award under which this term applies. For further instructions and to access the form, please visit: [https://www.dhs.gov/civil- rightsresources-recipients-dhs-financial-assistance](https://www.dhs.gov/civil-rightsresources-recipients-dhs-financial-assistance).

C. Standard Terms & Conditions

- I. Acknowledgement of Federal Funding from DHS
Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.
- II. Activities Conducted Abroad
Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.
- III. Age Discrimination Act of 1975
Recipients must comply with the requirements of the *Age Discrimination Act of 1975*, Pub. L. No. 94-135 (codified as amended at Title 42, U.S. Code § 6101 *et seq.*), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
- IV. Americans with Disabilities Act of 1990
Recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
- V. Best Practices for Collection and Use of Personally Identifiable Information
 - (1) Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect.
 - (2) Definition. DHS defines “PII” as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
- VI. CHIPS and Science Act of 2022, Public Law 117-167 CHIPS
 - (1) Recipients of DHS research and development (R&D) awards must report to the DHS Component research program office any finding or determination of sex based and sexual harassment and/or an administrative or disciplinary action taken against principal investigators or co-investigators to be completed by an authorized organizational representative (AOR) at

the recipient institution.

- (2) Notification. An AOR must disclose the following information to agencies within 10 days of the date/the finding is made, or 10 days from when a recipient imposes an administrative action on the reported individual, whichever is sooner. Reports should include:

- (a) Award number,
- (b) Name of PI or Co-PI being reported,
- (c) Awardee name,
- (d) Awardee address,
- (e) AOR name, title, phone, and email address,
- (f) Indication of the report type:
 - (i) Finding or determination has been made that the reported individual violated awardee policies or codes of conduct, statutes, or regulations related to sexual harassment, sexual assault, or other forms of harassment, including the date that the finding was made.
 - (ii) Imposition of an administrative or disciplinary action by the recipient on the reporting individual related to a finding/determination or an investigation of an alleged violation of recipient policy or codes of conduct, statutes, or regulations, or other forms of harassment.
 - (iii) The date and nature of the administrative/disciplinary action, including a basic explanation or description of the event, which should not disclose personally identifiable information regarding any complaints or individuals involved. Any description provided must be consistent with the *Family Educational Rights in Privacy Act*.

- (3) Definitions.

- (a) An “authorized organizational representative (AOR)” is an administrative official who, on behalf of the proposing institution, is empowered to make certifications and representations and can commit the institution to the conduct of a project that an agency is being asked to support as well as adhere to various agency policies and award requirements.
- (b) “Principal investigators and co-principal investigators” are award personnel supported by a grant, cooperative agreement, or contract under Federal law.
- (c) A “reported individual” refers to recipient personnel who have been reported to a federal agency for potential sexual harassment violations.
- (d) “Sex based harassment” means a form of sex discrimination and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity.
- (e) “Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when this conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.

VII. Civil Rights Act of 1964 – Title VI

Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964*, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d *et seq.*), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found

at 6 C.F.R. Part 21. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.

VIII. Civil Rights Act of 1968

Recipients must comply with Title VIII of the *Civil Rights Act of 1968*, Pub. L. No. 90284 (codified as amended at 42 U.S.C. § 3601 *et seq.*) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

IX. Communication and Cooperation with the Department of Homeland Security and Immigration Officials

- (1) All recipients and other recipients of funds under this award must agree that they will comply with the following requirements related to coordination and cooperation with the Department of Homeland Security and immigration officials:
 - (a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. § 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity;
 - (b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes;
 - (c) That they will honor requests for cooperation, such as participation in joint operations, sharing of information, or requests for short term detention of an alien pursuant to a valid detainer. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance;
 - (d) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and
 - (e) That they will not leak or otherwise publicize the existence of an immigration enforcement operation.
- (2) The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award.
- (3) The recipient agrees that compliance with this term is material to the Government's decision to make or continue with this award and that the Department of homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to

comply with this term.

- X. Copyright
Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.
- XI. Debarment and Suspension
Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
- XII. Drug-Free Workplace Regulations
Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the *Drug-Free Workplace Act of 1988* (41 U.S.C. §§ 8101-8106).
- XIII. Duplicative Costs
Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing requirements of any other federal award in either the current or a prior budget period. See 2 C.F.R. § 200.403(f).
However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal award terms and conditions.
- XIV. Education Amendments of 1972 (*Equal Opportunity in Education Act*) – Title IX
Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 *et seq.*), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 19.
- XV. Energy Policy and Conservation Act
Recipients must comply with the requirements of the *Energy Policy and Conservation Act*, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 *et seq.*), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
- XVI. Equal Treatment of Faith-Based Organizations
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries.

Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

XVII. Anti-Discrimination

Recipients must comply with all applicable Federal anti-discrimination laws material to the government's payment decisions for purposes of 31 U.S.C. § 372(b)(4).

(1) Definitions. As used in this clause –

- (a) DEI means “diversity, equity, and inclusion.”
- (b) DEIA means “diversity, equity, inclusion, and accessibility.”
- (c) Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190 of January 29, 2025.
- (d) Discriminatory prohibited boycott means refusing to deal, cutting commercial relations, or otherwise limiting commercial relations specifically with Israeli companies or with companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of Israel to do business.
- (e) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin.
- (f) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States.

(2) Grant award certification.

(a) By accepting the grant award, recipients are certifying that:

- (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and
- (ii) They do not engage in and will not during the term of this award engage in, a discriminatory prohibited boycott.
- (iii) They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration.

(3) DHS reserves the right to suspend payments in whole or in part and/or terminate financial assistance awards if the Secretary of Homeland Security or her designee determines that the recipient has violated any provision of subsection (2).

(4) Upon suspension or termination under subsection (3), all funds received by the recipient shall be deemed to be in excess of the amount that the recipient is determined to be entitled to under the Federal award for purposes of 2 C.F.R. §

200.346. As such, all amounts received will constitute a debt to the Federal Government that may be pursued to the maximum extent permitted by law.

XVIII. False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the *False Claims Act*, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

XIX. Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

- XX. Federal Leadership on Reducing Text Messaging While Driving
Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of Executive Order 13513.
- XXI. Fly America Act of 1974
Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: Certificated Air Carriers List | US Department of Transportation, <https://www.transportation.gov/policy/aviation-policy/certificated-aircarriers-list>) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974*, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
- XXII. Hotel and Motel Fire Safety Act of 1990
Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. § 2225a.
- XXIII. John S. McCain National Defense Authorization Act of Fiscal Year 2019
Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the *John S. McCain National Defense Authorization Act for Fiscal Year 2019*, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.
- XXIV. Limited English Proficiency (Civil Rights Act of 1964, Title VI)
Recipients must comply with Title VI of the *Civil Rights Act of 1964* (42 U.S.C. § 2000d *et seq.*) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizationsprovide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.
- XXV. Lobbying Prohibitions
Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

XXVI. National Environmental Policy Act

Recipients must comply with the requirements of the *National Environmental Policy Act of 1969*, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 *et seq.*) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

XXVII. National Security Presidential Memorandum-33 (NSPM-33) and provisions of the CHIPS and Science Act of 2022, Pub. L. 117-167, Section 10254

- (1) Recipient research institutions (“covered institutions”) must comply with the requirements in NSPM-33 and provisions of Pub. L. 117-167, Section 10254 (codified at 42 U.S.C. § 18951) certifying that the institution has established and operates a research security program that includes elements relating to:
 - (a) cybersecurity;
 - (b) foreign travel security;
 - (c) research security training; and
 - (d) export control training, as appropriate.
- (2) Definition. “Covered institutions” means recipient research institutions receiving federal Research and Development (R&D) science and engineering support “in excess of \$50 million per year.”

XXVIII. Non-Supplanting Requirement

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

XXIX. Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the federal award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

XXX. Patents and Intellectual Property Rights

Recipients are subject to the *Bayh-Dole Act*, 35 U.S.C. § 200 *et seq.* and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

XXXI. Presidential Executive Orders

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.

XXXII. Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the

Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the *Resource Conservation and Recovery Act* at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

XXXIII. Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

XXXIV. Reporting Recipient Integrity and Performance Matters

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide federal award term and condition for Recipient Integrity and Performance Matters is in 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

XXXV. Reporting Subawards and Executive Compensation

For federal awards that total or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

XXXVI. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

- (1) Recipients of a federal award from a financial assistance program that provides funding for infrastructure are hereby notified that none of the funds provided under this federal award may be used for a project for infrastructure unless:
 - (a) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
 - (b) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
 - (c) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.
- (2) The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

(3) *Waivers*

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements.

- (a) When the Federal agency has determined that one of the following exceptions applies, the federal awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:
 - (i) applying the domestic content procurement preference would be inconsistent with the public interest;
 - (ii) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
 - (iii) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.
 - (b) A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.
 - (c) There may be instances where a federal award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov.
- (4) *Definitions.* The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

XXXVII. SAFECOM

Recipients receiving federal awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment | CISA.

XXXVIII. Subrecipient Monitoring and Management

Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in 2 C.F.R. §§ 200.331-333.

XXXIX. System for Award Management and Unique Entity Identifier Requirements

Recipients are required to comply with the requirements set forth in the governmentwide federal award term and condition regarding the System for Award Management and Unique Entity Identifier Requirements in 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.

XL. Termination of a Federal Award

- (1) By DHS. DHS may terminate a federal award, in whole or in part, for the following reasons:
 - (a) If the recipient fails to comply with the terms and conditions of the federal award;
 - (b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; or
 - (c) Pursuant to the terms and conditions of the federal award, including, to the extent authorized by law, if the federal award no longer effectuates the program goals or agency

priorities.

- (3) By the Recipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS may terminate the federal award in its entirety.
- (4) Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30 calendar days prior to the effective date of the termination.
- (5) Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344-200.345 after an award is terminated.

XLII. Terrorist Financing

Recipients must comply with Executive Order 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the Executive Order and laws.

XLIII. Trafficking Victims Protection Act of 2000(TVPA)

Recipients must comply with the requirements of the government-wide federal award term and condition which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The federal award term and condition is in 2 C.F.R. § 175.105, the full text of which is incorporated by reference.

XLIV. Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001, Pub. L. 107-56

Recipients must comply with the requirements of Pub. L. 107-56, Section 817 of the USA PATRIOT Act, which amends 18 U.S.C. §§ 175–175c.

XLV. Use of DHS Seal, Logo and Flags

Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

XLVI. Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections in 10 U.S.C § 470141 U.S.C. § 4712.

FEMA Standard Terms and Conditions
FEMA STANDARD TERMS AND CONDITIONS

[<https://www.fema.gov/fact-sheet/fiscal-year-2023-fema-standard-terms-and-conditions>]

FEMA standard terms and conditions are updated each fiscal year (FY). This Fact Sheet displays the FEMA standard terms and conditions for FY. These standard terms and conditions apply to all non-disaster financial assistance awards funded in FY.

1. Environmental Planning and Historic Preservation (EHP) Review

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website [<https://www.fema.gov/grants/guidance-tools/environmental-historic>]. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

2. Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

3. Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/ GMD Call Center at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

4. Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

5. Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308 [<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.308>].

For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) [<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.308>] regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition

threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved.

For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) [<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.308>] to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work.

You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) [<https://www.grants.gov/forms/post-award-reporting-forms.html>] you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

6. Indirect Cost Rate

2 C.F.R. section 200.211(b)(15) [<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-C/section-200.211>] requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Mississippi Office of Homeland Security FY25 Terms and Conditions:

Compliance and Regulations:

1. Sub-Recipient must comply with the rules and regulations of 2CFR 200 and all federal, state, and local rules and regulations.
2. Sub-Recipient shall comply with the provisions of the Hatch Act limiting political activities of public employees and 44CFR Part 18, New Restrictions on Lobbying.
3. Sub-Recipient shall comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
4. Sub-Recipients are required to modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols.
5. Sub-Recipients must fully engage citizens by expanding plans and task force memberships to address citizen participation; awareness and outreach to inform and engage the public; include citizens in training and exercise; and develop or expand programs that integrate citizen/volunteer support for the emergency responder disciplines.
6. The Signatory Authorized Official is responsible for committing to the terms of this Agreement, budgeting local funds to purchase equipment or support jurisdictional exercise, training, and planning efforts for executing this Agreement on behalf of the Sub-Recipient's jurisdiction. The designated representative certifies that he/she has legal signatory authority to receive assistance.
7. The Signatory Authorized Official shall designate a person(s) as the Sub-Recipient Grant Administrator (SGA) for developing and attaching the scope of work, obtaining project approval from respective officials, reporting, submitting applications to Recipient, equipment distribution, training, and obtaining and submitting supporting documentation and requests for reimbursement on behalf of the Sub-Recipient to *Recipient* for repayment.

Grant Funding:

8. Grant funds expended prior to the date of the award letter are not authorized to be reimbursed. No cost or obligation shall be incurred by the Recipient under this Agreement, unless and until the Recipient advises the Sub-Recipient in writing that the Award has been executed and funds are available.
9. Sub-Recipients shall use approved and awarded funds solely for the purpose for which these funds are approved and awarded by the Mississippi Office of Homeland Security. All changes and/or revisions to the program scope of work and/or budget items must be approved in writing by the MOHS.
10. Sub-Recipient shall comply with the cost-sharing requirements of the awarded grant, if applicable.
11. Sub-Recipient shall not enter any contracts or purchase goods from any party and/or vendor which is disbarred or suspended from participating in Federal assistance programs. The sub-recipient shall comply with all applicable provisions of Federal and State laws and regulations regarding procurement of goods and services. It is the responsibility of the awarded agency to follow all local, state and federal procurement.
12. Sub-Recipient shall establish and maintain a proper accounting system to record expenditure of awarded funds in accordance with generally accepted accounting standards and OMB Circulars 2 CFR 200 as applicable and/or as directed by the DPS Authorized Representative and the MOHS.
13. Sub-Recipients shall provide all required financial and program documentation to meet the terms and conditions of receiving Federal and State assistance.
14. The period of performance for this Grant Agreement shall begin on the date of acceptance of the Subrecipient Award execution and shall continue through the period of Subrecipient unless terminated by the MOHS and/or the Department of Public Safety.
15. Sub-Recipient **shall return** to the State, within thirty (30) days of such a request by the DPS/MOHS, any funds which are not supported by audit, Federal and/or State review of documentation by the Sub-Recipient for programs and costs associated with the Award.
16. All radios and radio communications purchased with grant funds should be APCO 25 compliant and follow Project 25 suite of standards for voice and low-moderate speed data interoperability. (If Applicable)
17. Contractual services, internet service, radio service, cellular phone, satellite phone, etc. will be eligible for grant funding for up to **twelve (12) months*** during the awarded period of performance. *Some grant programs may have increased contractual services periods of performance. Ex. SLCGP services, etc.
18. The Sub-Recipient shall develop and improve their capability to combat the effects of a terrorism event. This is accomplished through the purchase of specialized equipment as identified in the published FEMA Authorized Equipment List (AEL) or support of planning, exercises or training activities associated with the prevention, response, or recovery from terrorism incidents. Any equipment not purchased from FEMA AEL or without prior approval will be disallowed.
19. Position descriptions are required for each person being paid with grant funds. Organizational charts identifying grant funded position(s) are also required.
20. The Recipient will not be liable under this Agreement for any amount greater than the award allocated by the FEMA and the Office for Domestic Preparedness to the State for the grant performance period.

21. Reimbursement is contingent upon the funds being expended in accordance with all applicable local and state regulations, as well as Federal regulations, policies, guidelines, and submission for reimbursement made in accordance with the SAA's grant policies and procedures manual.
22. Sub-Recipient's requests for advance of funds to support purchases of equipment or other expenditure must be requested in writing to the MOHS explaining the justification for the request. Reasons, i.e., for the shortage of local funds or items not contained in the current annual jurisdictional budget must be accompanied by supporting documentation.

Equipment/Supplies for Program Activities:

23. Equipment purchased under the terms of this Agreement will be stored, maintained, and used in accordance with the purpose and objectives of this Grant Agreement. Adequate maintenance procedures must be developed to keep the property in good working condition.
24. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
25. If equipment or an asset is damaged, lost, or stolen, it is the responsibility of the agency to contact the MOHS immediately. If an item is past useful life, and/or in need to disposal or selling, please see instructions on how to sell and/or dispose of equipment, please visit our website at www.homelandsecurity.ms.gov. (Click on the tab Grants /Grant Forms).
26. All equipment awarded in this grant agreement **should be ordered** within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this from being accomplished, the MOHS must be notified as to the reason for the delay and projected purchase date of the equipment.
27. It is mutually agreed and promised that the Sub-Recipient shall immediately notify the MOHS if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such an event, Sub-Recipient further agrees to transfer or otherwise dispose of such equipment, as directed by the MOHS.
28. It is mutually agreed and promised by the Sub-Recipient that no equipment will be conveyed, sold, salvaged, transferred, etc., **without the express written approval** of the MOHS.
29. It is mutually agreed and promised that the Sub-Recipient shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.

Reporting of Program Requirements:

30. Each quarter the SGA will prepare and submit a Quarterly Request for Reimbursement to the MOHS. This request shall contain all appropriate supporting documentation to substantiate expenses made in accordance with all applicable requirements. The MOHS will review the reimbursement package for completeness and process for payment through the Mississippi Accountability System for Government Information and Collaboration (MAGIC), accounting system.
31. Programmatic and Financial Reports: Program Reporting and Financial Reports are due within 15 days after each reporting quarter:

Grant Period	Quarter	Date Report is Due
September 1-November 30	1 st Quarter	December 15
December 1-February 28	2 nd Quarter	March 15
March 1-May 31	3 rd Quarter	June 15
June 1-August 31	4 th Quarter	September 15
Closeout	Closeout	October 15

Non-performance of Grant Activities:

32. Failure by the Sub-Recipient to comply with the terms of this Grant Agreement may result in suspension from the program and loss of any outstanding grant fund allocation balance, as determined by the Recipient.
33. Failure to expend all grant funds awarded (by date stated in the Award Letter) and to comply with Recipient request and guidelines will result in the reallocation of unspent grant funds and the immediate redistribution of all equipment purchased with grant funds.
34. In addition, the failure to maintain adequate response capability (as determined by the MOHS) will also result in the reallocation of grant funds and the immediate redistribution of all equipment purchased with grant funds.
35. The *Recipient* and *Sub-Recipient* agree to carry out the administrative and financial requirements of this Agreement in accordance with the policies and procedures established by FEMA and set forth in other applicable state and federal guides. The Biannual Strategy Implementation Report (BSIR) will update information on obligations, expenditures, and progress made on activities and will include an update of all the information submitted in that report.

Audit Requirements:

36. Law enforcement, state, local, non-profit agencies funded with Federal funds administered by the MOHS for the purpose of grant activity must comply with the following (2 CFR§200.501):
 - (a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
 - (b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
 - (c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all the Federal awards expended are received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.
 - (d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

- (e) *Federally Funded Research and Development Centers (FFRDC)*. Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.
- (f) *Sub-Recipients and Contractors*. An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient, or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.330 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.
- (g) *Compliance responsibility for contractors*. In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions follow Federal statutes, regulations, and the terms and conditions of Federal awards.
- (h) *For-profit sub-recipient*. Since this part does not apply to for-profit sub recipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit sub recipients. The agreement with the for-profit sub recipient must describe applicable compliance requirements and the for-profit sub recipient's compliance responsibilities. Methods to ensure compliance with Federal awards made to for-profit sub recipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.331 Requirements for pass-through entities.

Monitoring/Inspection:

- 37. Sub-Recipient shall give the State and Federal agencies designated by the DPS Authorized Representative access to and the right to examine all records and documents related to use of award funds.
- 38. Physical inventory of property and equipment must be completed, and the results reconciled with the MOHS property control, at least once every two years for the used life of the property. All property and equipment acquired with grant funds must be tagged and tracked using an inventory management system.
- 39. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage or theft shall be investigated.

Monitoring:

- 40. Pursuant to Federal guidelines (2 CFR§200.328-329), the State has developed a plan for evaluating all projects. Each Sub-Recipient may be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems, and reimbursements of the project. The State evaluates all subrecipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purpose of determining the appropriate level of sub-recipient monitoring.
- 41. Management will evaluate audit findings, questioned costs and corrective action plans. The issuance of a written decision will be issued to the Sub-Recipient, which will entail whether or not the audit finding is

sustained; the reasons for the decision; the expected action of the Sub-Recipient to repay any disallowed costs, make financial adjustments or take other actions; the reference number(s) the auditor assigned to each audit finding; and a description of any appeal process available to the Sub-Recipient regarding the management decision, as required by 2 CFR 200.521. If the Sub-Recipient has not completed corrective action, a follow-up timetable will be given.

42. The MOHS will contact Sub-Recipient(s) for additional information as needed and determines course of action for federal program audit findings, financial statement audit findings, negative disclosures (such as financial capacity concerns) and schedule of expenditures of federal awards deficiencies. Depending on the issue or combination of issues, procedures may be modified to ensure efficient and effective resolution. Updates the status of each audit review until all follow-up actions are completed and the file is closed.

Intelligence Sharing:

43. Sub-Recipients will provide available intelligence to the Mississippi Office of Homeland Security and the Mississippi Analysis and Information Center (MSAIC). Intelligence should be shared between local, state, tribal, territorial, and federal agencies with the focus on homeland security matters.
44. Any agency or organization that accepts Homeland Security Grant Funding (HSGP) from MOHS agrees to share threat data with MOHS and MSAIC for use in Threat Analysis Reporting. This includes routine reporting designated by the MS Information Liaison Officer (MILO) Program Coordinator and situational reporting for events that have a Terrorism/Critical Infrastructure/Gangs nexus.
45. Usage of Homeland Security Grant Program (HSGP) Funding for the purchase of License Plate Reader (LPRs) must allow access to the data of equipment in question by request from MOHS agents or MSAIC analysts and be sharable to other members of the agency's regional fusion center (if applicable).

Other Provisions:

46. This agreement is not intended to conflict with current laws or regulations of Mississippi or your jurisdiction. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
47. Sub-Recipient is required to ensure that grant monies are used to support all Emergency Service-related agencies and departments, specifically law enforcement, fire, and rescue. Senior officials of these agencies must sign this agreement and familiarize themselves with the rules and regulations governing each grant program. They are encouraged to work together in determining and prioritizing their needs and requirements prior to submitting their plan.
48. All final requests for reimbursement, performance reports and closeout documents must be received in the Mississippi Office of Homeland Security within forty-five (45) days of completion of the project.
49. Sub-Recipient delinquent in submitting reimbursements, quarterly/progress reports, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period of performance, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.
50. All Sub-Recipients (and or jurisdictions) must also maintain membership in the Emergency Management Assistance Compact (EMAC) to facilitate the mutual aid of capabilities, to be eligible for Department of Homeland Security (DHS) funding and reimbursement of DHS grant funds. (If applicable)

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-RECIPIENTS:

As the Authorized Official for, Gautier Police Department (Sub-Recipient), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. I acknowledge by my signature below that I understand that the Grant Agreement **is not effective until both parties (MOHS and Authorized Signatory Official) have signed, dated, and fully executed the Grant Agreement.**

Therefore, the Agency I represent promises and will comply with all Federal, State and Mississippi Office of Homeland Security Certifications and Assurances and their conditions.

SUB-RECIPIENT:

ATTESTS:

Authorized Signatory Official's Signature:
(Sub-Recipient)

Date:

Authorized Signatory Official's Printed Name:

Organizational Title:

UEI Number: NNHKF6JZHN65

APPROVED: STATE OF MISSISSIPPI/DEPARTMENT OF PUBLIC SAFETY/MISSISSIPPI OFFICE OF HOMELAND SECURITY

By: 
Executive Director/SAA
Mississippi Office of Homeland Security

Date: 9/11/25

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 380-2025

WHEREAS, the Gautier Mullet and Music Festival will be held on October 18, 2025;
and

WHEREAS, the Gautier Mullet and Music Festival has requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

- i) Advertisement of the event on the City's electronic signs;
- ii) Provision of traffic control at the event (2 officers with an all-terrain vehicle) and fire department presence;
- iii) Provision of 4 sets of bleachers;
- iv) Banner placement at the highway city entrances and other designated locations;
- v) Provision of the 16X16 wooden stage;
- vi) Provision of the large and small tents;
- vii) Provision of 4 - night light plants;
- viii) Provision of 8 Tables and Chairs
- ix) Provision of setting up and taking down barricades / orange netting
- x) \$1,000 sponsorship for insurance cost
- xi) Use of the Singing River Mall Property site

WHEREAS, in exchange for these services, the City of Gautier will be recognized as a sponsor of this event; and

WHEREAS, the Mayor and Members of the Council have determined that the sponsorship of the 2025 Gautier Mullet & Music Festival is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, in the judgment of the Council, the sponsorship will be helpful toward advancing the moral, financial and other interests of the City.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the sponsorship described above is hereby approved.

IT IS FURTHER ORDERED that, as an additional form of sponsorship, the Singing River Mall Site, currently owned by the City, will be made available as the location for the 2025 Gautier Mullet & Music Festival, pursuant to the Limited Use Agreement.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 09/30/2025
Subject: 2025 Gautier Mullet & Music Festival Sponsorship

REQUEST:

The Recreation Department has received a request from the Gautier Mullet and Music Festival Committee to sponsor the 2025 Gautier Mullet and Music Festival by providing in-kind services.

BACKGROUND:

The 35th Annual Gautier Mullet and Music Festival will be held on Saturday, October 18th from 9:00 a.m. to 5:00 p.m. The free event features arts and craft vendors, live entertainment, heritage and educational displays, children's area, classic cars, and food booths.

DISCUSSION:

Gautier Mullet and Music Festival have requested that the City sponsor the event by providing in-kind services, including but not limited to the following:

1. Advertisement of the event on the City's electronic signs
2. Provision of traffic control and fire department at the event (2 officers with an all-terrain vehicle);
3. Provision of 4 sets of bleachers
4. Banner placement at the highway city entrances and other designated locations
5. Provision of the 16X16 wooden stage
6. Provision of the large and small tents
7. Provision of 4-night light plants
8. Provision of 8 Tables and Chairs
9. Provision of setting up and taking down barricades/ orange netting
10. \$1,000 sponsorship for insurance cost
11. Use of the former Singing River Mall Site

RECOMMENDATION:

The Recreation Department has determined that it is in the best interest of the City to provide in-kind services for the festival as this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve all in-kind services as listed above for the 2025 Gautier Mullet & Music Festival as requested;
- 2) Approve in-kind services with amendments
- 3) Not approve in-kind services for the 2025 Gautier Mullet & Music Festival as requested.

ATTACHMENTS:



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit this form with all required documents to the City Clerk Office at least 60 days prior to the requested event

Date of Application: 3 Sept 2025

Summary of Event: Music, arts, vendors, various activities

Event Title: 35th Annual Gautier Mullet & Music Festival

Event Description: Attach a detailed map of the proposed event layout, parking plan, tent location, etc. **YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.** Incomplete applications will not be considered.

It's a one day event from 9-5 with Art & craft vendors, live music, contest, kid's zone activities, classic car and motorcycle show, and food vendors.

Event Start Date: 18 Oct 2025 Event End Date: 18 Oct 2025

Event Start Time: 0900 Event End Time: 1700

Location: Gautier Greens (Previous to Singing River Mall West end)

Location Description:

West end of Old Singing River mall parking lot inside of Dolphin Rd

Individual Making Application for Organization:

Name: Wesley Ward Phone (Home): (228) 257-3168

Address: 7928 Martin Bluff Rd Phone (Work): () -

City: Gautier State: MS Zip Code: 39553

Position with Organization: Chairman

Individual(s) Responsible for keeping order and maintenance:

Name: Kate Rayer Phone (H): (228) 282-3732(W) () -

Name: Guy Cagnolatti Phone (W): (228) 218-6649(W) () -

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Applicant Information:

Organization:

Name: Gautier Mullet & Music Festival Committee Phone: () -

Address: _____

City State Zip

Type of Organization: NON CIVIL Profit: _____ Non-Profit Federal ID# 26-3108192 (must attach
copy of non-profit status) (Religious, Civic, Social, Etc.)**Event Cleanup**

If the event is on public property, it shall be the responsibility of the applicant to clean up all trash after the event and return the property to its state prior to the event. Depending on the size of the event, dumpsters may be required. *Cleanup deposit will be required based on the type of event.*

Marketing and Public Relations

Will this event be marketed, promoted or advertised in any manner? ☒ Yes, if yes, attach flyer and list where the
if will be advertised _____ No

Facebook & website

Event Questionnaire

Is the event location a public parking lot, public park, or public space? ☒ Yes _____ No

Will there be a fee charged for this event? _____ Yes, if so, how much _____ ☒ No

Will there be alcohol? ☒ Yes _____ No

Will there be food trucks or vendors? ☒ Yes, if so, how many _____ No

Will there be volunteers working the event? ☒ Yes, if so, how many _____ No

Will there be live music or a DJ? ☒ Yes, if so, list the DJ or band name _____

Will there be cooking or grilling on site that's not a licensed food truck? _____ Yes ☒ No

Will there be inflatable bounce houses/ games at the event? ☒ Yes, if so, list the quantity and type _____ No

Anticipated Attendance Total: 8000 Anticipated Participants Total: _____

Road Closure Information: PARKING LOT AREA CLOSURE

Attach a detailed map of the proposed route if requesting a street closure for the event, attach a list of the adjacent business owners

Insurance

Events held on city property will require a certificate of insurance. The certificate of insurance must be submitted to City Hall at least 2 weeks prior to your event. The minimum policy amount must be \$1M per occurrence with a \$2M aggregate. The City of Gautier must be listed as an additional insured. (City of Gautier 3330 Hwy 90 Gautier, MS 39553)

Security

Gautier Police and Fire Department will review the details in this application and determine the need for security and public safety plan is needed. I understand that if Gautier Police and Fire Dept. determines that the event will need security/public safety plan, it will be the responsibility of the host organization to cover the cost.

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: Wesley W. Ward Title: Chairman
Print

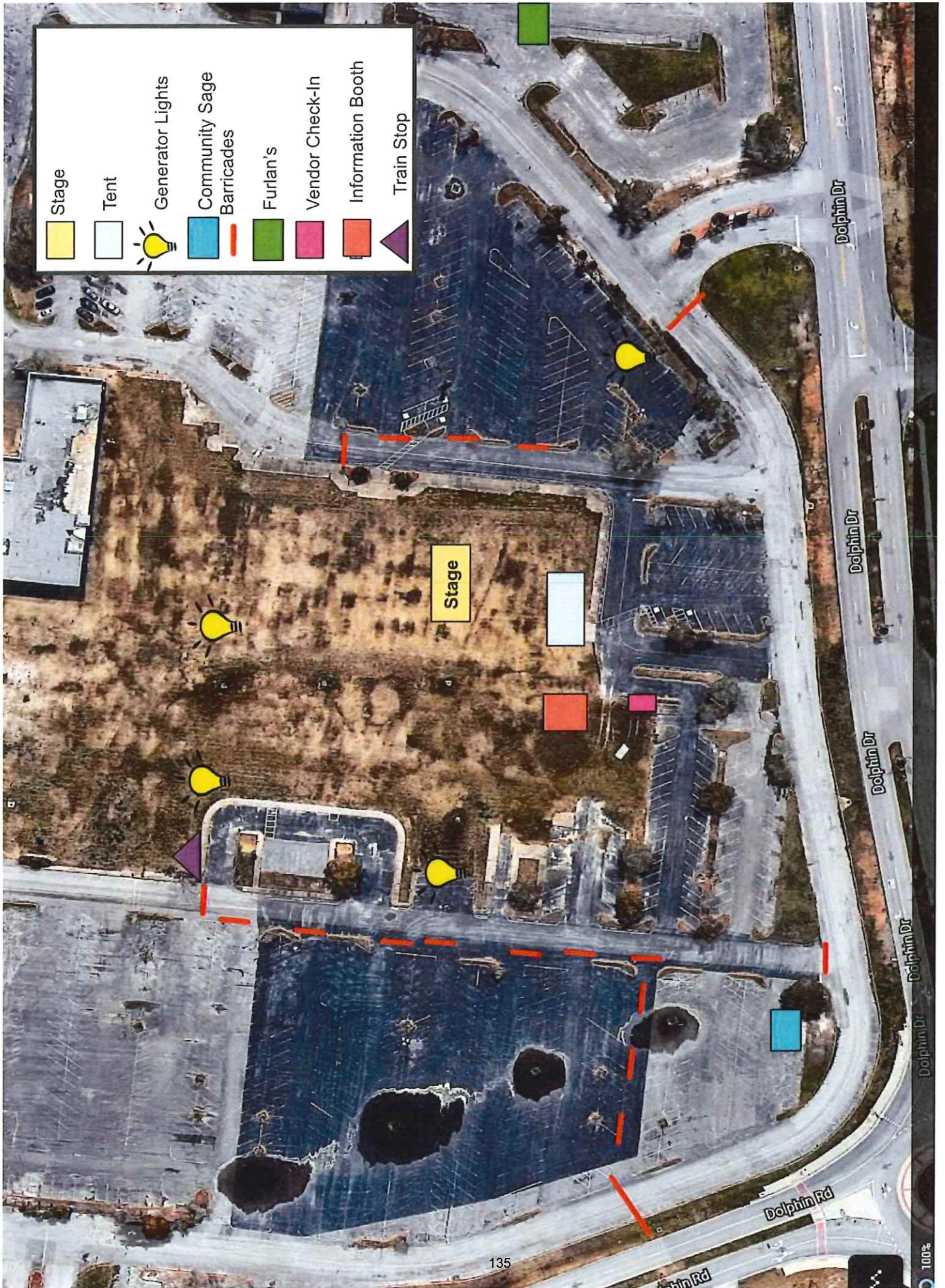
Applicant's Signature: Wesley W Ward Date: 9/19/2025

FOR OFFICE USE ONLY

Date Rec'd: 9/19/25 Received By: cus

Event has been: Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____ Date: _____



NOTE: UPDATES WILL BE MORE ACCURATE CLOSER TO EVENT

GAUTIER MULLET AND MUSIC FEST

OCTOBER 18, 2025

List of "In Kind" services from the City of Gautier that GMMF is requesting:

1. Announcements on the City's electronic signs 3 weeks prior to the event.
2. Provision of traffic control and fire department at the event (2 officers with an all-terrain vehicle.)
3. Provision of 4 sets of bleachers.
4. Banner placement at the highway city entrances and other designated locations.
5. Provision of the 16X16 wooden stage.
6. Provision of the large and small tents.
7. Provision of 4-night light plants.
8. Provision of 8 tables and chairs.
9. Provision of setting up and taking down barricades/orange netting.
10. \$1,000 sponsorship to cover insurance costs.
11. Use of the former Singing River Mall site.
12. Activation of electrical boxes located on site.

**LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER AND
THE GAUTIER MULLET & MUSIC FEST
FOR THE SINGING RIVER MALL SITE**

WHEREAS, the Singing River Mall Site (more fully depicted in the attached “Exhibit A”) is owned by the City of Gautier (hereinafter, “the City”); and

WHEREAS, the Gautier Mullet & Music Fest wishes to promote the facilities, opportunities, possibilities and resources available within the City of Gautier, by hosting a community festival on Saturday, October 18, 2025; and

WHEREAS, the City wishes to sponsor the 2025 Gautier Mullet & Music Fest (hereinafter “the event”) as an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

WHEREAS, this sponsorship and the 2025 Gautier Mullet & Music Fest will be helpful toward advancing the moral, financial and other interests of the City; and

WHEREAS, the City will allow Gautier Mullet & Music Fest to use the Mall Site on October 18, 2025 as part of the sponsorship.

THEREFORE, in consideration of the above, the City and Gautier Mullet & Music Fest agree to the following terms which constitute a Limited Use Agreement of the Mall Site:

1. This Agreement shall govern the use of the Singing River Mall Site by the Gautier Mullet & Music Fest on October 18, 2025.
2. As part of the City’s sponsorship of this event, any and all applicable fees associated with use of the Singing River Mall Site are waived.
3. The Gautier Mullet & Music Fest will be allowed to conduct the 2025 Mullet and Music Fest on the Singing River Mall Site on October 18, 2025.
4. The Gautier Mullet & Music Fest is responsible for setting up in preparation for the event.
5. The Gautier Mullet & Music Fest will provide all physical items necessary to conduct the event.
6. The Gautier Mullet & Music Fest will not keep or have any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the premises or that might be considered hazardous by a responsible insurance company.
7. The Gautier Mullet & Music Fest will be responsible for cleaning up the Singing River Mall Site after the event, and will return the property to its normal condition after the event.

8. The Gautier Mullet & Music Fest will provide The City of Gautier with proof of liability insurance in an amount of \$1,000,000.00, to cover the event and will list the City of Gautier as an additional insured on the policy for purposes of the event.
9. The Gautier Mullet & Music Fest agrees to indemnify and hold harmless the City of Gautier, its employees, council members, and any other of the City's agents and assigns from any and all claims of every kind and nature arising out of or occurring directly or indirectly as a result of the event.
10. Both parties acknowledge that this agreement is for the limited purpose of governing the activities being conducted by Gautier Mullet & Music Fest on October 18, 2025, and that any future use will require a separate use agreement as may be appropriate.
11. Both parties acknowledge that this agreement, its enforcement, and the interpretation of its provisions shall be governed by the laws of the State of Mississippi.
12. The points of contact for purposes of this agreement are:

Name: Chassity Bilbo

Entity: City of Gautier

Phone: (228) 497-8000

Name: Guy Cagnolatti

Entity: Gautier Mullet & Music Fest

Phone: 228-218-6649

In the event of any problems or questions, the parties agree that they will go through the point of contact listed in this agreement to resolve any issues.

BY:

Chassity Bilbo, Interim City Manager

DATE: _____

BY:

Gautier Mullet & Music Fest

DATE: _____

ATTEST:

CITY CLERK

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 381-2025

WHEREAS, Butler Snow LLP will provide the City with representation in connection with drafting and establishment of development and operating covenants and restrictions, including a comprehensive declaration to be recorded and summary guide for both commercial and residential development and uses on certain property owned by the City, which is commonly known as the former Singing River Mall Property; and

WHEREAS, this declaration will be in addition to the Declaration contemplated by the Redevelopment Agreement between the City of Gautier and Belk Stores of Mississippi, LLC, dated September 22, 2023; and

WHEREAS, Butler Snow has offered to do such work on a flat rate of \$42,500, plus any necessary expenses for representation in connection with drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall Property/Town Commons Center; and

WHEREAS, the Mayor and Council Members hereby find that entering this engagement agreement is in the best interests of the City of Gautier;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the engagement agreement (flat rate option) with Butler Snow LLP to provide representation in connection with drafting and establishment of development and operating covenants and restrictions, including a comprehensive declaration to be recorded and summary guide for both commercial and residential development for the former Singing River Mall Property/Town Commons Center is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 09/30/2025
Subject: Authorization to enter into an Engagement Agreement with Butler Snow LLP for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall property

REQUEST:

Staff is seeking authorization to enter into an Engagement Agreement with Butler Snow LLP for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall property also listed as Project City Center in the agreement.

BACKGROUND:

Butler Snow LLP will provide the City with representation in connection with the drafting and establishment of development and operating covenants and restrictions, including a comprehensive declaration to be recorded and summary guide for both commercial and residential development and uses on certain property owned by the City commonly known as the former Singing River Mall/ Project City Center location, alternatively referred to in the engagement letter as "Project City Center".

This Declaration will be in addition to and not in lieu of the Declaration contemplated by the Redevelopment Agreement between the City and Belk Stores of Mississippi, LLC dated September 22, 2023. This engagement will be handled primarily Steve Hendrix, and assisted as necessary by other Butler Snow attorneys and paraprofessionals.

The drafting and establishment of development and operating covenants and restrictions are essential to have prior to the development agreement being signed by developers to protect future developments on the property.

DISCUSSION:

RECOMMENDATION:

Staff recommends that City Council authorize the Engagement Agreement with Butler Snow LLP at a fixed flat fee arrangement, for a sum of \$42,500 plus any necessary expenses for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall property/ Project City Center.

City Council May:

1. Authorize the Engagement Agreement with Butler Snow LLP at a fixed flat fee arrangement, for a sum of \$42,500 plus any necessary expenses for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall property/ Project City Center
2. Not authorize the Engagement Agreement with Butler Snow LLP at a fixed flat fee arrangement, for a sum of \$42,500 plus any necessary expenses for representation in connection with the drafting and establishment of development and operating covenants and restrictions for the former Singing River Mall property/ Project City Center

September 25, 2025

VIA E-MAIL

City of Gautier Mississippi
3330 US-90
Gautier, Mississippi 39553
Attention: Paula Yancey (City Manager)

Re: Terms of Engagement for Project Town Commons

Robert:

As set out more fully herein, this Engagement Letter establishes the terms of the engagement of Butler Snow LLP ("Butler Snow," "we," or "us") for the representation of the City of Gautier Mississippi (the "Client," "you," or "your") in connection with the drafting and establishment of development and operating covenants and restrictions, including a comprehensive declaration to be recorded and summary guide for both commercial and residential development and uses on certain property owned by the City commonly known as the former Singing River Mall location, alternatively referred to herein as "Project Town Commons". This Declaration will be in addition to and not in lieu of the Declaration contemplated by the Redevelopment Agreement between the City and Belk Stores of Mississippi, LLC dated September 22, 2023. This engagement (the "Engagement") will be handled for you primarily by me, assisted as necessary by other Butler Snow attorneys and paraprofessionals.

Client and Scope of Engagement. You have retained Butler Snow to represent you in connection with Project Town Commons as described above.

Opinions/Fee Estimates and Budgets. No law firm or attorneys, including our firm and our attorneys, can or will guarantee the outcome of any legal matter or dispute. Thus, although an attorney or attorneys of our firm may offer an opinion about possible results regarding any matter in which we represent or advise, we do not and we cannot guarantee any particular result. Moreover, we cannot predict in advance what the total amount of fees will be for our services. Although, for a client's convenience, whenever possible and when requested, we may provide clients with a budget or our best estimate from time to time of fees and/or costs that we anticipate will be incurred on a particular project, these estimates are subject to unforeseen circumstances and are by their nature inexact. Providing an accurate estimate is usually very difficult, since the size and scope of the project and the extent to which a client may request us to perform services may vary substantially during the course of such representation.

Fees and Expenses. Based on my current understanding of the scope of the Engagement, I estimate the legal fees associated with drafting a Declaration and a summary guide (assuming no substantive time negotiating with any third-party user including the proposed hotel developer) to be between \$35,000 and \$50,000. Actual hours may differ significantly from this estimate. Butler Snow's fees are based on the actual time spent on the Engagement by Butler Snow's attorneys and paraprofessionals at the hourly rate

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BUTLER SNOW LLP

then in effect. The following hourly rates will apply to this Engagement: Steve M. Hendrix, \$600 per hour. Our other attorneys who may assist would be in the \$350 to \$475 range and paralegals would be \$225 per hour. These rates reflect reduced rates that we are offering to the City for this Engagement.

As an alternative to billing per hour spent on the Engagement, we are willing to offer fixed flat fee arrangement, we can offer a sum of **\$42,500** plus any necessary expenses (which I do not anticipate being significant). Again, note this flat fee is based on no substantive time negotiating with any third-party user including the proposed hotel developer. Significant third-party input and negotiations is outside the scope of the flat fee amount. In the event we are asked to engage in significant negotiations or revisions based on third party user comments, that time will be billed separately based on the above referenced hourly rates.

It is our goal for our bills to be easy to understand and reflect appropriate charges for the value our services provide. We are attaching a copy of Butler Snow's Standard Billing Terms and Charges for Expenses which sets forth details of our expense charges and additional terms and conditions of our representation, all of which are incorporated herein by reference. These Standard Billing Terms and Charges for Expenses are applicable to our representation of the Client, unless expressly modified in writing.

As we all recognize, from time to time, circumstances develop under which an effort of this nature is abandoned, or for whatever reason not pursued to conclusion; however, our fee will be due and payable in full, whether or not the matter is pursued by you to conclusion.

Butler Snow ordinarily will bill the Client on a monthly basis and invoices are due within forty-five (45) days of receipt. Billing for ancillary services may lag the rendering or use of those services because of delays in the receipt of third-party bills and the posting of accounts.

Communication. We will keep you regularly and currently informed of the status of the Engagement and will consult with you whenever appropriate. In the event of an emergency, please contact me directly on my cell phone or my assistant, Emily Morgan, at (601) 985-4607 or Emily.Morgan@butlersnow.com, and she will endeavor to reach one of us as soon as practicable.

Protection of Client Confidences - High Tech Communication Devices. We are always mindful of our obligation to preserve our clients' secrets and confidences; accordingly, it is important that we agree from the outset what kinds of communications technology we will employ in the course of this Engagement. Unless you specifically direct us to the contrary, for purposes of this Engagement, we agree that it is appropriate for us to use fax machines and e-mail, as well as cellular communication devices, in the course of the Engagement without any encryption or other special protections. Please notify us if you have any other requests or requirements in connection with the methods of communication, or persons to be included or copied in the circulation of documents relating to the Engagement.

Electronic Files and File Retention. Butler Snow maintains its client files electronically. We do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will retain **only** the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be

maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents. We understand that you are not a Covered Entity or a Business Associate as defined by the Health Care Portability and Accountability Act (HIPAA) Privacy Rules. You agree to contact us immediately if this understanding is incorrect or if this designation changes at any time during the course of the Engagement.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate this file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed file. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed. A more complete notice of Butler Snow's Record Retention and Destruction Policy for Client Files, which also will be applicable to this Engagement, is attached and incorporated herein by reference.

Conflicts and Potential Conflicts. The Client acknowledges that Butler Snow represents many other institutions, companies and individuals, some of which may be competitors of the Client. The Client agrees that the fact that Butler Snow represents or takes on representation of a competitor of Client while also representing the Client does not constitute a conflict of interest, and does not require the consent of Client, unless the matter is directly adverse to Client, is substantially related to a matter on which Butler Snow is representing Client in which that person or entity's interest is materially adverse to Client, or is a matter in which Butler Snow could use adversely to Client non-public, confidential information it has learned through its representation of Client. Client further acknowledges that another party or parties in a matter on which Butler Snow is representing Client may seek legal counsel or representation from Butler Snow wholly unrelated to the matter in which Butler Snow is representing Client. Butler Snow will inform Client if and when such situations arise, and Client agrees that they will not unreasonably withhold their consent to Butler Snow's representing such party or parties in the matter unrelated to the matter in which Butler Snow is representing Client.

Termination of Engagement. We appreciate the opportunity to serve as your attorneys and look forward to a long professional and mutually beneficial relationship; however, in the event the Client becomes dissatisfied with any aspect of our relationship, work, or the fees charged, we encourage the Client to bring such concerns to our attention immediately. It is our belief that most problems can be resolved by a good faith discussion between us. Nonetheless, Client may terminate this representation at any time by reasonable written notice to us, but Client will be obligated to pay our fees for services provided pursuant to this Engagement Letter through the date on which you terminate our services. We may withdraw from this representation at any time and for any reason to the extent permitted by the applicable ethical rules, including your failure to pay any bill when due. In the event of our withdrawal we will be entitled to payment for all fees for services provided before the date of our withdrawal. We also will be entitled to reimbursement of any costs and expenses paid or incurred on your behalf up to the date of withdrawal or

discharge. In the event of our withdrawal or discharge, we will be entitled to apply any retainer amount being held by the firm to payment of any outstanding fees and expenses.

Notwithstanding the foregoing, this Engagement will terminate at the time of completion of the services addressed in the Scope of Engagement section of this letter and, in any event, no later than submission of the final billing statement for such services.

Binding Agreement. This letter represents the entire agreement between Client and Butler Snow with respect to the scope of services to be provided to Client. No change or waiver of any of the provisions of this letter shall be binding on Client or on Butler Snow unless the change is in writing and signed by both Client and Butler Snow.

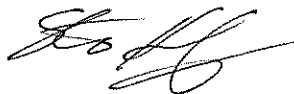
Counterparts; Facsimile Signatures. This Agreement and any amendment, waiver or consent relating hereto may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The delivery by any party of an executed signature page to this Agreement or any amendment, waiver or consent relating hereto by facsimile transmission or by electronic email in Adobe Corporation's Portable Document Format (or .PDF) shall be deemed to be, and shall be enforceable to the same extent as, an original signature page hereto or thereto. Any party who delivers such a signature page agrees to later deliver an original counterpart to any party that requests it.

Please do not hesitate to contact me to discuss any questions you may have regarding this letter. If the foregoing does not accurately reflect our agreement or if you have any objections to any of these terms, please inform me immediately in writing.

Unless you inform us otherwise in writing, we will proceed with this representation with the understanding that you have accepted the terms and conditions of the representation set forth herein.

Thank you again for this opportunity to be of service. We look forward to working with you.

Sincerely,



Steve M. Hendrix

Enclosures

BUTLER SNOW LLP STANDARD BILLING TERMS AND CHARGES FOR EXPENSES As of January 1, 2023

Butler Snow LLP (the "Firm") will bill clients on a monthly basis for legal services, unless another arrangement is agreed to and approved in writing by the Firm and the Client. The Firm typically sends bills for legal services and expenses via the U.S. Postal Service or by e-mail. Electronic billing services may also be used by specific agreement.

It is our goal that our bills are easy to understand, simple, and reflect appropriate charges for the value our services provided. As such, we do not charge for many incidental costs or routine services. We are continually working to ensure that our bills are clear and understandable. Should you have questions about any aspect of your bill, please contact the Firm as soon as possible so that your concerns may be quickly resolved. The chart below spells out the complete details of our expense charges. Our bills are **due upon receipt** of the bill, unless other arrangements are agreed to in advance.

Any overpayments or duplicate payments the Firm receives that cannot be posted to an outstanding bill ("unapplied payments") will be deposited into the Firm's operating account upon receipt and posted as unapplied cash to the client's account. These unapplied payments will either be applied to a future bill or refunded to the client, whichever is appropriate.

Document Reproduction (Print, Copy & Scan)		
Normal sized documents (up to 11 x 17)	Black & White: \$0.15/page	Color: \$0.30/page
Oversize documents (size in excess of 11 x 17)	Bates Labeling –	
	Electronic: \$0.03/page	Manual: \$0.15/page
Electronic Data Manipulation for reproduction	Charge for each page – no exclusion	
	Black & white: \$1.00/page	Color: \$4.00/page
Binders	\$75 per hour	
	Actual cost of the binders plus \$1.00 per comb	
Wire Transfers		
	Outgoing: International: \$50/wire Domestic: \$25/wire	
Data/Audio/Visual Duplication & Reproduction	CD/DVD: Portable Media Devices:	\$12.00 for each disc Priced per data storage size
Electronically Stored Information (Litigation Support Services)	Data Room:	\$750.00/room
	Data Processing:	\$100.00/gb per occurrence
	Data Storage:	\$10.00/gb per month
	Document Review & Hosting:	\$25.00/gb per month
	Review User License Fees:	\$80.00/user per month
	Minimum Monthly Fee:	\$150.00
Computerized Legal Research	No charge for basic research.	
	\$60/search for public records, special treatises, briefs, motions, trial court documents and expert directory databases	
	Research from secondary sources and outside of firm's plan at actual cost	
Electronic retrieval of Court documents	Specialized research at actual cost with prior client approval	
	\$0.40 / document	
Fax and Long-Distance Phone	\$0.50/Page	
	Non-domestic and conference calls charged at actual cost.	
Travel (personal vehicle)	Current Standard Mileage Rate as allowed by the IRS	
Messenger Delivery and Service of Subpoenas or Summons	Deliveries 0-25 miles one way - \$30.00 ; over 25 miles one way -	
	\$10.00/hour plus mileage;	
Overnight Package Delivery	Service of Subpoenas/Summons - \$35.00 plus delivery	
Postage	Charged at actual cost per package	
Conference Center & Catering	Postage charged at actual cost	
	Charges for costs associated with client meetings and events will be passed on to the client at cost, unless agreed upon prior. This excludes basic client meetings without associated food and beverage services or special costs for conference services.	

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**NOTICE TO CLIENTS OF BUTLER SNOW'S
RECORD RETENTION & DESTRUCTION POLICY FOR CLIENT FILES**

Butler Snow maintains its client files electronically. Ordinarily, we do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will ordinarily retain only the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents while the matter is pending.

At all times, records and documents in our possession relating to your representation are subject to Butler Snow's Record Retention and Destruction Policy for Client Files. Compliance with this policy is necessary to fulfill the firm's legal and ethical duties and obligations, and to ensure that information and data relating to you and the legal services we provide are maintained in strict confidence at all times during and after the engagement. All client matter files are subject to these policies and procedures.

At your request, at any time during the representation, you may access or receive copies of any records or documents in our possession relating to the legal services being provided to you, excluding certain firm business or accounting records. We reserve the right to retain originals or copies of any such records or documents as needed during the course of the representation.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed files. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed.

You will be notified and given the opportunity to identify and request copies of such items you would like to have sent to you or someone else designated by you. You will have 30 days from the date our notification is sent to you to advise us of any items you would like to receive. You will be billed for the expense of assimilating, copying and transmitting such records. We reserve the right to retain copies of any such items as we deem appropriate or necessary for our use. Any non-public information, records or documents retained by Butler Snow and its employees will be kept confidential in accordance with applicable rules of professional responsibility.

Any file records and documents or other items not requested within 30 days will become subject to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files and will be subject to final disposition by Butler Snow at its sole discretion. Pursuant to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files, all unnecessary or extraneous items, records or documents may be removed from the file and destroyed. The remainder of the file will be prepared for closing and placed in storage or archived. It will be retained for the period of time established by the policy for files related to this practice area, after which it will be completely destroyed. This includes all records and documents, regardless of format.

While we will use our best efforts to maintain confidentiality and security over all file records and documents placed in storage or archived, to the extent allowed by applicable law, Butler Snow specifically

disclaims any responsibility for claimed damages or liability arising from damage or destruction to such records and documents, whether caused by accident; natural disasters such as flood, fire, or wind damage; terrorist attacks; equipment failures; breaches of Butler Snow's network security; or the negligence of third-party providers engaged by our firm to store and retrieve records.

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 382-2025

WHEREAS, the Public Works Department requests Council acknowledge and reject six (6) bids for the purchase of a Dulevo D3 Sweeper Truck; and

WHEREAS, due to the City's current sweeper truck being out of service, the City advertised for bids for the purchase of a new Dulevo D3 sweeper truck; and

WHEREAS, six bids were received and opened on September 18, 2025; and

WHEREAS, the City Clerk has recommended that the purchase be canceled at this time, all submitted bids be rejected, with the intent to re-advertise at a later date; and

THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City staff is hereby authorized to reject the bids, cancel the purchase of a Dulevo D3 Sweeper Truck, and readvertise at a later date.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Ramona Morgan, Public Works Director
Date: October 7, 2025
Subject: Authorization to Acknowledge and Reject All Bids for a Dulevo D3 Sweeper Truck and Re-advertise at a Later Date

REQUEST:

The Public Works Department requests that City Council acknowledge receipt of six bids for the purchase of a Dulevo D3 Sweeper Truck, reject all submitted bids, and authorize re-advertisement for bids at a later date.

BACKGROUND:

The City's sweeper truck is currently out of service, and we advertised for bids for the purchase of a new Dulevo D3 sweeper truck.

DISCUSSION:

Six bids were received for the purchase of a new Dulevo D3 sweeper truck. Bids were opened September 18, 2025. Based on imminent budget amendments, the City Clerk recommended to Public Works that the purchase be canceled at this time, all submitted bids be rejected, and no truck be purchased.

RECOMMENDATION:

The Public Works Department recommends that City Council acknowledge receipt of six bids for the purchase of a new Dulevo D3 sweeper truck, reject all submitted bids, and authorize re-advertisement at a later date.

The City Council may:

1. Acknowledge and reject all bids and approve the re-advertisement of bids as presented; or
2. Not acknowledge and reject all bids and not approve the re-advertisement of bids at a later date.

ATTACHMENT(S):

1. Bid tabulation sheet

Place: Gautier City Council Chambers Date: Thursday, September 18, 2025 Time: 11:00 A.M.

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 383-2025

WHEREAS, the Grants and Projects Department requests that City Council to designate the Chief LPA Official for the City's MDOT projects to Chassity Bilbo, Interim City Manager; and

WHEREAS, due to the departure of Paula Yancey, former City Manager, it is necessary to designate the Chief LPA Official to Chassity Bilbo, interim City Manager; and

WHEREAS, signatures from the Chief LPA Official are required for selecting consultants, project director for overseeing projects, and for signing final construction estimates; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the designation of Chassity Bilbo, Interim City Manager, as the Chief LPA Official for the City's MDOT projects is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 7, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants & Projects Manager
Date: October 1, 2025
Subject: Authorization of Change of Chief LPA Official on MDOT Projects

REQUEST:

The Grants and Projects Department requests that City Council designate changing the Chief LPA Official for the City's MDOT projects from Paula Yancey, former City Manager, to Chassity Bilbo, Interim City Manager.

BACKGROUND:

Mississippi Department of Transportation (MDOT), the "Chief LPA" signature requirements vary by document, but generally, the Chief LPA Official or Project Director must sign documents on LPA letterhead, and the Project Director or Project Manager must sign project estimates. Key signatures include the Chief Official for selecting consultants, the Project Director for overseeing projects, and the Project Director/Manager and other authorized personnel for signing final construction estimates.

DISCUSSION:

The new designation must be made due to the departure of Paula Yancey, former City Manager, to Chassity Bilbo, Interim City Manager for the City's MDOT projects.

RECOMMENDATION:

The city staff recommends that Chassity Bilbo, Interim City Manager, be designated as the Chief LPA Official for the City's MDOT projects as of the date of this meeting.

ATTACHMENT(S):

N/A

Councilman Jackson made the motion to enter closed session to determine whether executive session is appropriate. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to enter executive session to discuss personnel matters relating to the City Manager position. Councilman Jackson seconded the motion. The vote was carried unanimously.

No action was taken during executive session.

Councilman Jackson made the motion to re-enter open session. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to recess until October 21, 2025 at 6:30 PM. Councilman Fuller seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

October 21, 2025
Receive August 2025 Finance Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive August 2025 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for August 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting October 21, 2025.

AUG 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$5,174,830.00
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,250,342.02
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$337,350.19
Amphitheater Venue	Depository Account	004-000-001	\$82,878.20
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$106,052.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$75,788.74
Fire Protection Fund	Depository Account	160-000-001	\$269,893.20
Tidelands Grant	Depository Account	171-000-001	\$30,284.69
Library Support Fund	Depository Account	172-000-001	\$3,265.61
Fairway Boat Launch	Depository Account	173-000-001	
MSTIG Rec Trail Maint Grant	Depository Account	175-000-001	(\$3,800.00)
Shepard State Park Fund	Depository Account	176-000-001	\$79,151.00
S2020 GO Refnd Bond Debt Service	Depository Account	255-000-001	
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,511.57
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
South Gautier/Vancleave Rd Sidewalk	Depository Account	313-000-001	\$40,350.00
Solid Waste Fund	Depository Account	404-000-001	\$304,745.68
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,775,070.97
General Depository Reconciled Cash Balance			\$7,775,070.97

ENTERPRISE FUND

Fund Name		Account #	Balance
2024 GO Note Debt Service	Enterprise Account	256-000-002	\$0.00
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	(\$320,050.43)
Hickory Hill Sewer Rehab/SS Lines	Enterprise Account	363-000-002	(\$84,000.00)
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	\$0.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,539,743.58
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$218,224.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$4,353,929.40
Enterprise Reconciled Cash Balance			\$4,343,618.42

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$545,949.55
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$79,091.10
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$367,356.52
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$739,943.14
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$72,890.77
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$72,889.42
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$16,995.39
S2024 Pub Imps 2M Bond Debt Service	Restricted Fund	257-000-007	\$5,074.35
5.3M Uty Rev S2024 Bond Debt Service	Restricted Fund	258-000-007	\$605,047.26
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	\$541,532.45
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$73.60
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$2.15
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	\$1,528,838.06
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	\$1,555,644.68
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,066,084.34
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$431,645.72
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	\$1,064,812.15
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	\$1,448,176.48
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$604.66
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	\$3,321,441.39
SB2468 Water Meter Imps	Restricted Fund	422-000-001	\$1,528,838.06
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$264,286.25
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$1,043,102.57
Total Bond & Restricted Reconciled Cash Balances			\$17,300,320.06

**AUG 2025
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
General Fund Revenues	12,104,430.00	11,248,107.82	856,322.18	92.9%
Expenditures:				
001 Legislative	246,854.00	213,651.46	33,202.54	86.5%
010 City Court	464,096.00	377,749.37	86,346.63	81.3%
021 City Manager	147,300.00	133,257.91	14,042.09	90.4%
022 Human Resources	76,701.00	63,139.93	13,561.07	82.3%
030 Elections	60,000.00	29,769.60	30,230.40	49.6%
040 City Clerk	500,258.00	437,119.02	63,138.98	87.3%
060 City Attorney	150,000.00	125,116.00	24,884.00	83.4%
090 Economic Dev - Planning	522,794.00	442,513.38	80,280.62	84.6%
092 Building & General Expenses	1,279,074.00	1,152,902.31	126,171.69	90.1%
094 Grants & Project Admin	240,376.00	207,756.70	32,619.30	86.4%
100 Police	4,256,897.00	3,490,701.26	766,195.74	82.0%
161 Fire	3,119,334.00	2,680,327.31	439,006.69	85.9%
170 Recreation	844,080.00	636,644.02	207,435.98	75.4%
201 PW: Streets	675,100.00	463,605.04	211,494.96	68.6%
205 PW: Maintenance	380,505.00	298,319.86	82,185.14	78.4%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	767,100.00	767,080.50	19.50	99.9%
General Fund Expenditures	13,817,923.00	11,607,107.22	2,210,815.78	84.0%
<i>Total Operating Expenditures</i>	12,521,488.00	10,379,445.40	2,142,042.60	
<i>Total Capital Outlay Expenditures</i>	305,670.00	237,094.89	68,575.11	
<i>Total Debt Service</i>	223,665.00	223,486.43	178.57	
<i>Total Transfers Out</i>	767,100.00	767,080.50	19.50	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	13,817,923.00	11,607,107.22	2,210,815.78	
<i>Personnel</i>	8,905,316.00	7,735,814.47	1,169,501.53	
<i>Supplies</i>	728,150.00	407,315.23	320,834.77	
<i>Other Services</i>	2,888,022.00	2,236,315.70	651,706.30	
<i>Capital Outlay</i>	305,670.00	237,094.89	68,575.11	
<i>Debt Service</i>	223,665.00	223,486.43	178.57	
<i>Interfund Transfers for DS</i>	767,100.00	767,080.50	19.50	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	13,817,923.00	11,607,107.22	2,210,815.78	

**AUG 2025
YEAR TO DATE TOTALS**

Special Funds

	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
002 HB1 Modernization Funds				
Revenues	1,285,030.00	1,285,030.81	(0.81)	100.0%
Expenditures	2,886,651.71	1,636,310.50	1,250,341.21	56.6%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,197,457.79	2,422,436.58	775,021.21	75.7%
Expenditures	4,064,396.11	3,040,708.31	1,023,687.80	74.8%
004 Amphitheater Venue Fund				
Revenues	600,000.00	277,136.50	322,863.50	46.1%
Expenditures	609,590.00	219,053.14	390,536.86	35.9%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,647,254.72	2,173,337.13	2,473,917.59	46.7%
Expenditures	5,474,100.19	2,451,479.44	3,022,620.75	44.7%
156 SE MS METRO TASK FORCE				
Revenues	82,053.22	82,053.22	0.00	100.0%
Expenditures	207,053.22	105,777.18	101,276.04	51.0%
157 US Justice Equitable Sharing				
Revenues	70,327.21	70,327.21	0.00	100.0%
Expenditures	135,812.16	76,362.47	59,449.69	56.2%
160 Fire Protection Fund				
Revenues	186,000.00	127,244.71	58,755.29	68.4%
Expenditures	216,550.00	193,344.60	23,205.40	89.2%
171 Combined Tidelands Grant				
Revenues	755,176.84	114,949.97	640,226.87	15.2%
Expenditures	750,551.47	74,800.00	675,751.47	9.9%
172 Library Support Fund				
Revenues	127,913.00	122,691.58	5,221.42	95.9%
Expenditures	127,913.00	119,425.97	8,487.03	93.3%
173 Fairway Boat Launch - Tidelands				
Revenues	487,125.00	318,595.00	168,530.00	65.4%
Expenditures	487,125.00	308,695.00	178,430.00	63.3%
175 MSTIG REC TRAIL MAINT GRANT				
Revenues	410,000.00		410,000.00	
Expenditures	410,000.00	3,800.00	406,200.00	0.9%

**AUG 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
176 Shepard State Park				
Revenues	198,050.00	217,767.21	(19,717.21)	109.9%
Expenditures	221,463.00	176,338.15	45,124.85	79.6%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	2,987.18	(2,987.18)	
Expenditures	218,309.63	67,622.46	150,687.17	30.9%
250 2018 W&S Bond Debt Service				
Revenues	289,850.00	268,641.49	21,208.51	92.6%
Expenditures	284,306.26	284,306.26	0.00	100.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,560.00	19,917.88	(8,357.88)	172.3%
Expenditures	1,450.00	1,450.00	0.00	100.0%
252 2019 W&S Bond Debt Service				
Revenues	386,600.00	358,663.57	27,936.43	92.7%
Expenditures	381,250.00	381,250.00	0.00	100.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,900.00	22,809.68	(10,909.68)	191.6%
Expenditures	2,000.00	2,000.00	0.00	100.0%
254 S2018 MPI GO Bond Debt Service				
Revenues	297,792.00	293,384.45	4,407.55	98.5%
Expenditures	297,731.26	297,076.64	654.62	99.7%
255 S2020 Refnd GO Bond Debt Service				
Revenues	469,367.50	469,367.50	0.00	100.0%
Expenditures	469,367.50	469,367.50	0.00	100.0%
256 S2023 GO Note Debt Service				
Revenues	374,314.00	374,313.50	0.50	99.9%
Expenditures	374,314.00	374,313.50	0.50	99.9%
257 S2024 Publ Imps 2M Bond Debt Service				
Revenues	5,080.00	5,074.35	5.65	99.8%
Expenditures	5,080.00		5,080.00	
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	606,000.00	605,047.26	952.74	99.8%
Expenditures	606,000.00		606,000.00	
259 5.3M Uty Rev Bond DS Reserve				
Revenues	542,500.00	541,532.45	967.55	99.8%
Expenditures	542,500.00		542,500.00	

**AUG 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
300 USDA-NRCS EWP				
Revenues	104,362.50	90,436.50	13,926.00	86.6%
Expenditures	138,500.00	121,620.00	16,880.00	87.8%
304 Town Commons Park Project				
Revenues	2,649.50	6.40	2,643.10	0.2%
Expenditures	2,649.50	2,649.50	0.00	100.0%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,221.35	1,866.89	(645.54)	152.8%
Expenditures	21,959.79	14,648.02	7,311.77	66.7%
309 Town Center: MS Songwriters PA Center				
Revenues	1,640,000.00	1,642,114.23	(2,114.23)	100.1%
Expenditures	6,008,847.01	437,605.22	5,571,241.79	7.2%
310 S2024 Public Imp 2M GO Bond Constrn				
Revenues	2,040,054.90	2,039,218.70	836.20	99.9%
Expenditures	2,040,054.90	974,406.55	1,065,648.35	47.7%
311 Hickory Hill "Lark" Park				
Revenues	1,501,000.00	1,528,176.48	(27,176.48)	101.8%
Expenditures	1,501,000.00	80,000.00	1,421,000.00	5.3%
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	255,510.00	40,350.00	215,160.00	15.7%
Expenditures	255,510.00		255,510.00	
355 Water Supply & Treatment Plant				
Revenues	2,188,265.88	2,188,813.48	(547.60)	100.0%
Expenditures	2,453,519.03	2,347,910.00	105,609.03	95.6%
356 Lark Water Treatment Plant				
Revenues	4,980,000.00	2,210,000.00	2,770,000.00	44.3%
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constrn				
Revenues	5,444,656.00	5,486,665.39	(42,009.39)	100.7%
Expenditures	5,444,656.00	4,480,833.03	963,822.97	82.2%
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,872,391.00	862,034.96	2,010,356.04	30.0%
Expenditures	2,831,331.00	1,161,555.39	1,669,775.61	41.0%

**AUG 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	3,071,150.00	56,000.00	3,015,150.00	1.8%
Expenditures	3,071,150.00	140,000.00	2,931,150.00	4.5%
364 SEC 592 Water-Sewer Improvements				
Revenues	3,450,000.00		3,450,000.00	
Expenditures	3,450,000.00		3,450,000.00	
401 S2023 GO Note Equipment Fund				
Revenues	170,331.00	170,331.00	0.00	100.0%
Expenditures	279,550.25	61,326.00	218,224.25	21.9%
404 Solid Waste Fund				
Revenues	2,343,600.00	2,016,508.49	327,091.51	86.0%
Expenditures	2,378,275.00	1,822,782.15	555,492.85	76.6%
422 Water Meter Replacement				
Revenues	1,500,500.00	1,528,838.06	(28,338.06)	101.8%
Expenditures	1,500,500.00		1,500,500.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	800.00	6,820.16	(6,020.16)	852.5%
Expenditures	0.00		0.00	

**AUG 2025
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
Utility Fund Revenues	10,990,600.00	10,405,059.80	585,540.20	94.6%
Administration	3,423,689.00	2,779,785.17	643,903.83	81.1%
Water & Sewer O & M	4,169,932.00	3,531,213.19	638,718.81	84.6%
Debt Service	1,036,246.00	856,970.73	179,275.27	82.6%
Transfers	2,397,265.00	2,230,313.50	166,951.50	93.0%
Contingencies	61,544.00	0.00	61,544.00	
Utility Fund Expenditures	11,088,676.00	9,398,282.59	1,690,393.41	84.7%
<i>Total Operating Expenditures</i>	<i>7,509,621.00</i>	<i>6,267,156.87</i>	<i>1,242,464.13</i>	
<i>Total Capital Outlay Expenditures</i>	<i>84,000.00</i>	<i>43,841.49</i>	<i>40,158.51</i>	
<i>Total Debt Service</i>	<i>1,036,246.00</i>	<i>856,970.73</i>	<i>179,275.27</i>	
<i>Total Interfund Transfers</i>	<i>2,397,265.00</i>	<i>2,230,313.50</i>	<i>166,951.50</i>	
<i>Total Contingency Expenditures</i>	<i>61,544.00</i>	<i>0.00</i>	<i>61,544.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>9,398,282.59</i>	<i>1,690,393.41</i>	
 <i>Personnel</i>	 <i>592,368.00</i>	 <i>522,620.40</i>	 <i>69,747.60</i>	
<i>Supplies</i>	<i>396,000.00</i>	<i>250,908.33</i>	<i>145,091.67</i>	
<i>Other Services</i>	<i>6,521,253.00</i>	<i>5,493,628.14</i>	<i>1,027,624.86</i>	
<i>Capital Outlay</i>	<i>84,000.00</i>	<i>43,841.49</i>	<i>40,158.51</i>	
<i>Debt Service</i>	<i>1,036,246.00</i>	<i>856,970.73</i>	<i>179,275.27</i>	
<i>Interfund Transfers</i>	<i>2,397,265.00</i>	<i>2,230,313.50</i>	<i>166,951.50</i>	
<i>Contingencies</i>	<i>61,544.00</i>	<i>0.00</i>	<i>61,544.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>9,398,282.59</i>	<i>1,690,393.41</i>	

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

October 21, 2025
Authorization for the Chief of Police to submit a letter to the Department of Public Safety requesting funds from the Wireless Communication Fund

Introduced by:
Contact Person/Telephone

Chief David Bever 497-8007

Summary Explanation: Authorization for the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ Minor ☐ George ☐ Jackson ☐ Jamison ☐ Fuller ☐ Elbin ☐

Second Made by:

Vaughan ☐ Minor ☐ George ☐ Jackson ☐ Jamison ☐ Fuller ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Gautier Police Department is requesting authorization from the City Council for the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund to purchase eTicket printers and modem service for patrol vehicles; and

WHEREAS, the Wireless Communication Fund was established by state statute 63-9-31, allowing governing authorities to place a \$10 surcharge on traffic offenses by their court. The funds collected are sent to the Department of Public Safety, where it is held until funds are requested by the governing authority; and

WHEREAS, on April 5, 2016, the City of Gautier approved the surcharge that can be used for public safety wireless communication systems, related computer equipment and electronic ticketing; and

WHEREAS, the Police Department is requesting \$18,653.76 from the Wireless Communication Fund to purchase eTicket printers and modem service for patrol vehicles; and

WHEREAS, the City Council and Mayor hereby find that authorizing the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the authorization for the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund to purchase eTicket printers and modem service for patrol vehicles, in the amount of \$18,653.76, is hereby authorized and approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of June 17, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: David Bever, Chief of Police
Date: October 21, 2025
Subject: Approval to Request Funds from Department of Public Safety Wireless Communication Fund

REQUEST:

The Chief of Police is requesting the City Council's approval for the Mayor to submit a letter to the Department of Public Safety requesting \$18,653.76 from the Wireless Communication Fund.

BACKGROUND:

The Wireless Communication Fund was established by state statute 63-9-31, allowing governing authorities to place a \$10 surcharge on traffic offenses by their court. The monies collected are sent to the Department of Public Safety, where it is held until funds are requested by the governing authority. The City of Gautier approved the surcharge on April 5, 2016, Order Number 077-2016. The funds can be used for public safety wireless communications systems, related computer equipment and electronic ticketing.

DISCUSSION:

The police department is requesting \$18,653.76 from the fund to purchase eTicket printers and modem service for patrol vehicles.

RECOMMENDATION:

The Chief of Police recommends the City Council approves the Mayor to submit a letter to the Department of Public Safety requesting \$18,653.76 from the Wireless Communication Fund.

ATTACHMENT:

Letter to Department of Public Safety
State Statute 63-9-31

Miss. Code Ann. § 63-9-31

Copy Citation

Current with 2024 1st and 2nd Extraordinary Sessions and Regular Session legislation signed by the Governor and effective upon passage through July 1, 2024, not including changes and corrections made by the Joint Legislative Committee on Compilation, Revision and Publication of Legislation.

Mississippi Code 1972 Annotated Title 63. Motor Vehicles and Traffic Regulations (Chs. 1 — 39) Chapter 9. Traffic Violations Procedure (§§ 63-9-1 — 63-9-37)

§ 63-9-31. Additional surcharge for traffic violations to fund automation of citations issued by Highway Safety Patrol and wireless radio communications programs; funding of agency expenses; deposit of monies into State General Fund.

(1) In addition to any other monetary penalties and other penalties imposed by law, any county, municipality or the Pearl River Valley Water Supply District Patrol which participates in a wireless radio communications program approved by the applicable governing authorities may assess an additional surcharge in an amount not to exceed Ten Dollars (\$10.00) on each person upon whom a court imposes a fine or other penalty for each violation of Title 63, Mississippi Code of 1972, except offenses relating to vehicular parking or registration. On all citations issued by Mississippi Highway Safety Patrol officers, a surcharge in the amount of Ten Dollars (\$10.00) shall be collected by the court and deposited as provided in subsection (2) of this section. The proceeds from the surcharge on citations issued by county and municipal law enforcement officers or the Pearl River Valley Water Supply District Patrol may be used by a county or municipality only to fund that county's or municipality's or the Pearl River Valley Water Supply District Patrol's participation in the wireless radio communications program by funding public safety wireless communications systems and related computer and communications equipment. The proceeds from the surcharge on citations issued by Mississippi Highway Safety Patrol officers shall be used as provided in subsection (2) of this section. All proceeds from the surcharge imposed by this subsection shall be deposited into a special fund in the Department of Public Safety's Office of Public Safety Planning. The Office of Public Safety Planning shall promulgate rules and procedures relating to

the administration of the special fund and the disbursement of monies in the fund to participating governmental entities. The maximum amount that a governmental entity may receive from the special fund shall be an amount equal to the deposits made into the fund by that entity, less one percent (1%) to be retained by the Office of Public Safety Planning to defray the costs of administering the special fund. Interest earned on the special fund shall remain in the fund and shall be used by the Office of Public Safety Planning to further defray the costs of administering the special fund.

(2) Deposits into the special fund resulting from citations issued by the Mississippi Highway Safety Patrol shall be utilized as follows: Fifty percent (50%) of the deposits into the special fund shall be used to automate the citations issued by Mississippi Highway Safety Patrol officers (including the transmittal of citations to the justice court, retrieval of the disposition from the justice court, and updating the driver's records) and fifty percent (50%) of the deposits into the special fund shall be used for the purpose of funding wireless communications and related computer equipment and computer software, subject to the approval of the Mississippi Department of Information Technology Services.

(3) Approval of a wireless radio communications program must be given by the applicable governing authorities when:

(a) The program includes the sharing of support facilities including, but not limited to, towers, shelters and microwave by participating entities; or

(b) The program includes the establishment of a mutual aid system using common radio frequency channels between participating entities; or

(c) The program sets forth a feasible methodology that utilizes the radio frequency spectrum in an efficient manner.

(4) Participating counties, municipalities, the Pearl River Valley Water Supply District Patrol and the Mississippi Highway Safety Patrol must provide notification of facilities available for interoperability to the Mississippi Department of Information Technology Services annually.

(5) Counties and municipalities and the Pearl River Valley Water Supply District Patrol participating in a wireless radio communications program and the Mississippi Highway Safety Patrol must comply with competitive bidding requirements prescribed in Section 31-7-13 and are encouraged to utilize an open architecture, nonproprietary system.

(6) From and after July 1, 2016, the expenses of this agency shall be defrayed by appropriation from the State General Fund and all user charges and fees authorized under this section shall be deposited into the State General Fund as authorized by law.

(7) From and after July 1, 2016, no state agency shall charge another state agency a fee, assessment, rent or other charge for services or resources received by authority of this section.

History

1; Laws, 2008, ch. 522, § 1; Laws, 2016, ch. 459, § 17, eff from and after July 1, 2016.

Mississippi Code 1972 Annotated

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Content Type:

Terms:

Narrow By: -None-

Date and Time: Oct 29, 2024 04:55:40 p.m. EDT



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Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER

Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

October 21, 2025

Bridgette Wade
Mississippi Department of Public Safety
P.O. Box 958
Jackson, MS 39205

RE: Wireless Reimbursement

Dear Ms. Wade:

The City of Gautier is requesting \$18,653.76 from the available funds that we have contributed to the "Wireless Radio Communication Program." The funds will provide the necessary funding for the purchase of twelve (12) eTicket printers and service for mobile modems for our department's Mobile Data Terminals (MDTs). The MDTs are for used for communications between officers and dispatch and will be used for eTickets.

This will help maintain the professional services our citizens are used to being provided by the City of Gautier's Police Department.

DPS Vendor Number: 3100016398

Respectfully,

Casey Vaughan
Mayor
City of Gautier

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

October 21, 2025
Authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Sanitary Sewer Mains Rehabilitation

Introduced by:
Contact Person/Telephone

Sam King 497-8000

Summary Explanation: Authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program - Sanitary Sewer Mains Rehabilitation - College Park, Guillotville Road, and Valleywood Subdivisions Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program regarding the Sanitary Sewer Mains Rehabilitation - College Park, Guillotteville Road, and Valleywood Subdivisions Project; and

WHEREAS, the Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure; and

WHEREAS, the Jackson County Board of Supervisors pledged County ARPA funds to assist with the project; and

WHEREAS, completed in April of 2025, the project provided CCTV (closed circuit television video), smoke testing, and manhole inspections followed by repair, replacement, or lining of sanitary sewer lines or manholes that decrease the inflow and infiltration in most problem areas; and

WHEREAS, due to the project being under budget, the modification to the subaward agreement between Jackson County is needed to move the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 13, 2025
Subject: Modification Agreement to Subaward Grant Agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Grant Program – Sanitary Sewer Mains Rehabilitation - College Park, Guillotville Road, and Valleywood Subdivisions Project.

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Sanitary Sewer Mains Rehabilitation – College Park, Guillotville Road, and Valleywood Subdivisions Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Sanitary Sewer Mains Rehabilitation - College Park, Guillotville Road, and Valleywood Subdivisions Project.

The Jackson County Board of Supervisors pledged County ARPA funds to assist with the project.

The project provided CCTV (closed circuit television video), smoke testing, and manhole inspections followed by repair, replacement, or lining of sanitary sewer lines or manholes that decrease the inflow and infiltration in most problem areas.

DISCUSSION:

This modification to the subaward agreement between the Jackson County Board of Supervisors and the City mirrors the agreement previously approved by the Council on August 19, 2025, with MCWI/MDEQ. It authorizes the transfer of the remaining pledged funds from the Sanitary Sewer Mains Rehabilitation – College Park, Guillotville Road, and Valleywood Subdivisions Project to the Citywide Lift Station Project.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a modification agreement to the subaward grant agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the College Park, Guillotville Road, and Valleywood Subdivisions Project.

City Council may:

1. Approve the modification to the subaward grant agreement, as presented; or
2. Not approve the modification to subaward grant agreement, as presented.

ATTACHMENT(S):

1. Modification Subaward Grant Agreement 47

**JACKSON COUNTY, MISSISSIPPI LOCAL FISCAL RECOVERY FUND
CONTRIBUTION MISSISSIPPI MUNICIPALITY AND COUNTY WATER
INFRASTRUCTURE GRANT AGREEMENT MODIFICATION NO. 1**

STATE OF MISSISSIPPI
COUNTY OF JACKSON

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement (“Agreement”) between the Board of Supervisors of Jackson County, Mississippi (“County”) and the **City of Gautier** (“Subrecipient” and/or “City”), which was entered into on the 3rd day of April, 2023. This Agreement is subject to all terms and conditions of the Prime Award, the MDEQ Subaward Agreement, MDEQ Agreement Modification #1, and any attachments thereto. **WITNESSETH THAT:**

WHEREAS, it has been determined that a modification of the Agreement is required;

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT Section 6, CONSIDERATION AND PAYMENT, Subsections A and B, are revised as follows:

6. CONSIDERATION AND PAYMENT

A. *Project Cost.* The Total Project cost shall not exceed **\$1,177,818.80**, with said amount broken down as follows:

- i. MCWI Grant Funds shall not exceed **\$588,909.36**;
- ii. The LFRF received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **\$294,454.68**;
- ii. The LFRF transferred to the SUBRECIPIENT by the County shall not exceed **\$294,454.68**;
- iii. Any other funds the SUBRECIPIENT obligated to the project that are not eligible for MCWI match shall not exceed **\$0.08**.

B. *Consideration.* As consideration for the performance of the tasks included in this Agreement and the attached MDEQ **Agreement No. 337-1-CW-5.5 Modification #2** (Exhibit “A”), the County agrees to reimburse SUBRECIPIENT an amount not to exceed **Two Hundred Ninety-Four Thousand Four Hundred Fifty-Four Dollars and 32/100 (\$294,454.68)**. Consideration paid by the County shall in no event exceed 50% of the amount paid by MCWI Grant Funds.

For the faithful performance and consideration provided under the terms of this Agreement, the Parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI

Barry Cumbest, President

Date

CITY OF GAUTIER

Casey Vaughn, Mayor

Date

EXHIBIT "A"

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION #2

STATE OF MISSISSIPPI
COUNTY OF HINDS

MDEQ AGREEMENT NO. 337-1-CW-5.5

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement between the Mississippi Department of Environmental Quality ("MDEQ"), a pass-through entity as defined in 2 C.F.R. 200.1, and the City of Gautier, UEI Number: NNHKF6JZHN65 ("SUBRECIPIENT", and together with MDEQ, the "Parties", and each, a "Party") which was entered into on the 3rd day of March 2023.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Section 7. **CONSIDERATION AND PAYMENT**, Subsections A-C. are revised as follows:

7. **CONSIDERATION AND PAYMENT**

A. *Project Cost.* The total Project cost shall not exceed **\$1,177,818.80**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **\$588,909.36**;

ii. The Local Fiscal Recovery Funds ("LFRF") received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **\$294,454.68**;

iii. Any LFRF transferred to SUBRECIPIENT from a county or municipality ("Transferred LFRF") shall not exceed **\$294,454.68**;

iv. Any other funds that SUBRECIPIENT obligates(ed) to the project that are not eligible for MCWI match ("Other Funds") shall not exceed **\$0.08**.

B. Professional fees that will be reimbursed with MCWI Grant Funds shall not exceed **\$47,112.75**. This amount is included in, and is not in addition to, the maximum MCWI Grant Funds specified in Article 7.A.i, above and Article 7.C., below.

SUBRECIPIENT understands and acknowledges that the amount of professional fees, as defined in the MCWI Regulations, Rule 1.1 E. (18), that may be matched with MCWI Grant Funds is limited to no more than 4% of the total amount of costs actually

incurred on the Project, which in no case may be more than the total Project cost set forth in Article 7.A., above.

C. *Consideration.* As consideration for the performance of the tasks included in this Agreement, MDEQ agrees to reimburse SUBRECIPIENT an amount not to exceed **Five Hundred Eighty-Eight Thousand Nine Hundred Nine Dollars and Thirty-Six Cents (\$588,909.36)** (the “Maximum Amount”).

MDEQ is under no obligation to provide funds to SUBRECIPIENT if SUBRECIPIENT has not met, or does not continue to meet, minimum federal requirements to receive funds, such as but not limited to, adhering to applicable procurement requirements found in 2 C.F.R. Part 200 *et al.* Moreover, MDEQ bears no responsibility relative to SUBRECIPIENT’s expenditure of its own funds. To that end, in the process of review of documentation for reimbursement, as well as compliance monitoring activities associated with the Program, MDEQ is not responsible or liable for any expenditure made by SUBRECIPIENT with its funds. As such, SUBRECIPIENT is solely responsible for compliance with federal and state requirements associated with its LFRF, its LFRF Transferred Funds, and any other funds it uses towards its Project that are not a part of the MCWI Grant Funds. SUBRECIPIENT must substantiate all expenditures in a compliant manner. MDEQ is under no obligation to reimburse costs incurred that are not demonstrably compliant with federal and state law.

{Signature Page Follows}

Except as it is modified by the provisions of **Agreement Modification No. 1 and No. 2** this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

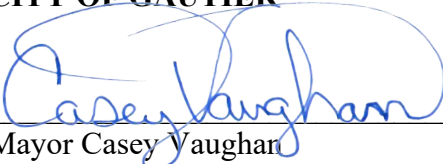


Chris Wells
Executive Director

8/25/25

Date

CITY OF GAUTIER



Mayor Casey Vaughan
Signature of Authorized Representative

Casey Vaughan
Casey Vaughan
Printed Name

Mayor
Title

8/19/2025
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 339-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality, for the Mississippi Municipality and County Water Infrastructure Grant Program, regarding the funding related to the Sanitary Mains Rehabilitation – College Park, Guillotville Road, and Valleywood Subdivisions Project; and

WHEREAS, the Sanitary Mains Rehabilitation Project was completed in April of 2025 and was under budget; and

WHEREAS, this modification agreement to the grant subaward agreement is needed to remove the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

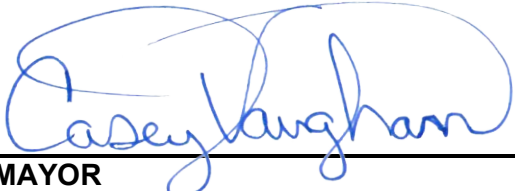
IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None


MAYOR

ATTEST:


CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 19, 2025.

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

October 21, 2025
Authorization to enter into a Modification Agreement to the subaward grant agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Hwy 90 Sanitary Sewer and Water Lines

Introduced by:
Contact Person/Telephone

Sam King 497-8000

Summary Explanation: Authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program regarding the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project; and

WHEREAS, the Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure; and

WHEREAS, the Jackson County Board of Supervisors pledged County ARPA funds to assist with the project; and

WHEREAS, completed in May of 2025, the Highway 90 Sanitary Sewer and Water Line project consisted of the installation of water lines, sewer lines, and new manholes along Highway 90 directly South of the Singing River Mall property; and

WHEREAS, due to the project being under budget, the modification to the subaward agreement between Jackson County is needed to move the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 13, 2025
Subject: Modification Agreement to Subaward Grant Agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Grant Program – Highway 90 Sanitary Sewer and Water Lines-Singing River Mall Project

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Hwy. 90 Sanitary Sewer and Water Lines-Singing River Mall Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Hwy. 90 Sanitary Sewer and Water Lines-Singing River Mall Project.

The Jackson County Board of Supervisors pledged County ARPA funds to assist with the project.

The project was one of three submittals to the MCWI Grant Program, and all three projects were awarded. The other two projects were previously awarded in round 1 of the MCWI Grant Program. The Highway 90 Sanitary Sewer and Water Line project consisted of the installation of water lines, sewer lines, and new manholes along Highway 90 directly South of the Singing River Mall property.

DISCUSSION:

This modification to the subaward agreement between the Jackson County Board of Supervisors and the City mirrors the agreement previously approved by the Council on August 19, 2025, with MCWI/MDEQ. It authorizes the transfer of the remaining pledged funds from the Highway 90 Sanitary Sewer and Water Lines – Singing River Mall Project to the Citywide Lift Station Project.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Highway 90 Water and Sewer Lines-Singing River Mall Project.

City Council may:

1. Approve the modification to the subaward grant agreement, as presented; or
2. Not approve the modification to subaward grant agreement, as presented.

ATTACHMENT(S):

1. Modification Subaward Grant Agreement

**JACKSON COUNTY, MISSISSIPPI LOCAL FISCAL RECOVERY FUND
CONTRIBUTION MISSISSIPPI MUNICIPALITY AND COUNTY WATER
INFRASTRUCTURE GRANT AGREEMENT MODIFICATION NO. 1**

STATE OF MISSISSIPPI
COUNTY OF JACKSON

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement (“Agreement”) between the Board of Supervisors of Jackson County, Mississippi (“County”) and the **City of Gautier** (“Subrecipient” and/or “City”), which was entered into on the 3rd day of July, 2023. This Agreement is subject to all terms and conditions of the Prime Award, the MDEQ Subaward Agreement, any Agreement modifications, and any attachments thereto. **WITNESSETH THAT:**

WHEREAS, it has been determined that a modification of the Agreement is required;

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT Section 6, CONSIDERATION AND PAYMENT, Subsections A and B, are revised as follows:

6. CONSIDERATION AND PAYMENT

A. *Project Cost.* The Total Project cost shall not exceed **\$1,025,408.04**, with said amount broken down as follows:

- i. MCWI Grant Funds shall not exceed **\$512,704.00**;
- ii. The LFRF received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **\$268,954.00**;
- ii. The LFRF transferred to the SUBRECIPIENT by the County shall not exceed **\$243,750.00**;
- iii. Any other funds the SUBRECIPIENT obligated to the project that are not eligible for MCWI match shall not exceed **\$0.04**.

B. *Consideration.* As consideration for the performance of the tasks included in this Agreement and the attached MDEQ **Agreement No. 126-2-CW-5.5 Modification #1** (Exhibit “A”), the County agrees to reimburse SUBRECIPIENT an amount not to exceed **Two Hundred Forty-Three Thousand Seven Hundred Fifty Dollars and 00/100 (\$243,750.00)**. Consideration paid by the County shall in no event exceed 50% of the amount paid by MCWI Grant Funds.

For the faithful performance and consideration provided under the terms of this Agreement, the Parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI

Barry Cumbest, President

Date

CITY OF GAUTIER

Casey Vaughn, Mayor

Date

EXHIBIT "A"

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION #1

STATE OF MISSISSIPPI
COUNTY OF HINDS

MDEQ AGREEMENT NO. 126-2-CW-5.5

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement between the Mississippi Department of Environmental Quality ("MDEQ"), a pass-through entity as defined in 2 C.F.R. 200.1, and the City of Gautier, UEI Number: NNHKF6JZHN65 ("SUBRECIPIENT", and together with MDEQ, the "Parties", and each, a "Party") which was entered into on the 18th day of May 2023.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Section 7. **CONSIDERATION AND PAYMENT**, Subsections A-C. are revised as follows:

7. **CONSIDERATION AND PAYMENT**

A. *Project Cost.* The total Project cost shall not exceed **\$1,025,408.04**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **\$512,704.00**;

ii. The Local Fiscal Recovery Funds ("LFRF") received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **\$268,954.00**;

iii. Any LFRF transferred to SUBRECIPIENT from a county or municipality ("Transferred LFRF") shall not exceed **\$243,750.00**;

iv. Any other funds that SUBRECIPIENT obligates(ed) to the project that are not eligible for MCWI match ("Other Funds") shall not exceed **\$0.04**.

B. Professional fees that will be reimbursed with MCWI Grant Funds shall not exceed **\$41,016.32**. This amount is included in, and is not in addition to, the maximum MCWI Grant Funds specified in Article 7.A.i, above and Article 7.C., below.

SUBRECIPIENT understands and acknowledges that the amount of professional fees, as defined in the MCWI Regulations, Rule 1.1 E. (18), that may be matched with MCWI Grant Funds is limited to no more than 4% of the total amount of costs actually

incurred on the Project, which in no case may be more than the total Project cost set forth in Article 7.A., above.

C. *Consideration.* As consideration for the performance of the tasks included in this Agreement, MDEQ agrees to reimburse SUBRECIPIENT an amount not to exceed **Five Hundred Twelve Thousand Seven Hundred Four Dollars and Zero Cents (\$512,704.00)** (the “Maximum Amount”).

MDEQ is under no obligation to provide funds to SUBRECIPIENT if SUBRECIPIENT has not met, or does not continue to meet, minimum federal requirements to receive funds, such as but not limited to, adhering to applicable procurement requirements found in 2 C.F.R. Part 200 *et al.* Moreover, MDEQ bears no responsibility relative to SUBRECIPIENT’s expenditure of its own funds. To that end, in the process of review of documentation for reimbursement, as well as compliance monitoring activities associated with the Program, MDEQ is not responsible or liable for any expenditure made by SUBRECIPIENT with its funds. As such, SUBRECIPIENT is solely responsible for compliance with federal and state requirements associated with its LFRF, its LFRF Transferred Funds, and any other funds it uses towards its Project that are not a part of the MCWI Grant Funds. SUBRECIPIENT must substantiate all expenditures in a compliant manner. MDEQ is under no obligation to reimburse costs incurred that are not demonstrably compliant with federal and state law.

{Signature Page Follows}

Except as it is modified by the provisions of **Agreement Modification No. 1**, this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

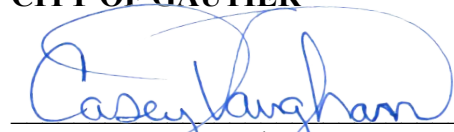


Chris Wells
Executive Director

8/25/25

Date

CITY OF GAUTIER



Mayor Casey Vaughan
Signature of Authorized Representative

Casey Vaughan
Casey Vaughan
Printed Name

Mayor
Title

8/19/2025
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 338-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality, for the Mississippi Municipality and County Water Infrastructure Grant Program, regarding the funding related to the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project; and

WHEREAS, the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project was completed in May of 2025 and was under budget; and

WHEREAS, this modification agreement to the grant subaward agreement is required by MDEQ to move the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

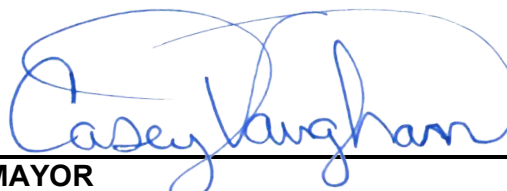
IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None


MAYOR

ATTEST:


CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 19, 2025.

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:

October 21, 2025

Title:

Authorization to enter into a Modification Agreement to the subaward grant agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Citywide Lift Station Upgrades Project

Introduced by:

Contact Person/Telephone

Sam King 497-8000

Summary Explanation: Authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Citywide Lift Station Upgrades Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program regarding the Citywide Lift Station Upgrades Project; and

WHEREAS, the Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure; and

WHEREAS, the Jackson County Board of Supervisors pledged County ARPA funds to assist with the project; and

WHEREAS, this project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements; and

WHEREAS, the modification to the subaward agreement between Jackson County is needed to move the remaining funds from the Hwy 90 Water and Sewer Line-SRM and Sanitary Sewer Mains Rehabilitation Projects to the Citywide Lift Station Project, which will assist in upgrading lift stations that need repair and permanent generators for the stations; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 13, 2025
Subject: Modification Agreement to Subaward Grant Agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Grant Program – Citywide Lift Station Upgrades Project

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Citywide Lift Station Upgrades Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Citywide Lift Station Upgrades Project.

The Jackson County Board of Supervisors pledged County ARPA funds to assist with the project.

The project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements.

DISCUSSION:

This modification to the subaward agreement between the Jackson County Board of Supervisors and the City mirrors the agreement previously approved by the Council on August 19, 2025, with MCWI/MDEQ. It authorizes the transfer of the remaining pledged funds from the Highway 90 Sanitary Sewer and Water Lines – Singing River Mall Project and the Sanitary Sewer Mains Rehabilitation Project. The additional pledged funds will assist in upgrading lift stations that need repair and permanent generators for the lift stations.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a modification agreement to the subaward grant agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Citywide Lift Station Upgrades Project

City Council may:

1. Approve the modification to the subaward grant agreement, as presented; or
2. Not approve the modification to subaward grant agreement, as presented.

ATTACHMENT(S):

1. Modification Subaward Grant Agreement

**JACKSON COUNTY, MISSISSIPPI LOCAL FISCAL RECOVERY FUND
CONTRIBUTION MISSISSIPPI MUNICIPALITY AND COUNTY WATER
INFRASTRUCTURE GRANT AGREEMENT MODIFICATION NO. 1**

STATE OF MISSISSIPPI
COUNTY OF JACKSON

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement (“Agreement”) between the Board of Supervisors of Jackson County, Mississippi (“County”) and the **City of Gautier** (“Subrecipient” and/or “City”), which was entered into on the 3rd day of April, 2023. This Agreement is subject to all terms and conditions of the Prime Award, the MDEQ Subaward Agreement, MDEQ Agreement Modification #1, and any attachments thereto. **WITNESSETH THAT:**

WHEREAS, it has been determined that a modification of the Agreement is required;

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT Section 6, CONSIDERATION AND PAYMENT, Subsections A and B, are revised as follows:

6. CONSIDERATION AND PAYMENT

A. *Project Cost.* The Total Project cost shall not exceed **\$3,126,780.00**, with said amount broken down as follows:

- i. MCWI Grant Funds shall not exceed **\$1,559,592.39**;
- ii. The LFRF received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **\$826,193.07**;
- ii. The LFRF transferred to the SUBRECIPIENT by the County shall not exceed **\$733,399.32**;
- iii. Any other funds the SUBRECIPIENT obligated to the project that are not eligible for MCWI match shall not exceed **\$7,595.22**.

B. *Consideration.* As consideration for the performance of the tasks included in this Agreement and the attached MDEQ **Agreement No. 331-1-CW-5.5 Modification #2** (Exhibit “A”), the County agrees to reimburse SUBRECIPIENT an amount not to exceed **Seven Hundred Thirty-Three Thousand Three Hundred Ninety-Nine Dollars and 32/100 (\$733,399.32)**. Consideration paid by the County shall in no event exceed 50% of the amount paid by MCWI Grant Funds.

For the faithful performance and consideration provided under the terms of this Agreement, the Parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI

Barry Cumbest, President

Date

CITY OF GAUTIER

Casey Vaughn, Mayor

Date

EXHIBIT "A"

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION #2

STATE OF MISSISSIPPI
COUNTY OF HINDS

MDEQ AGREEMENT NO. 331-1-CW-5.5

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement between the Mississippi Department of Environmental Quality ("MDEQ"), a pass-through entity as defined in 2 C.F.R. 200.1, and the City of Gautier, UEI Number: NNHKF6JZHN65 ("SUBRECIPIENT", and together with MDEQ, the "Parties", and each, a "Party") which was entered into on the 3rd day of March 2023.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Section 7. **CONSIDERATION AND PAYMENT**, Subsections A-C. are revised as follows:

7. **CONSIDERATION AND PAYMENT**

A. *Project Cost.* The total Project cost shall not exceed **\$3,126,780.00**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **\$1,559,592.39**;

ii. The Local Fiscal Recovery Funds ("LFRF") received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **\$826,193.07**;

iii. Any LFRF transferred to SUBRECIPIENT from a county or municipality ("Transferred LFRF") shall not exceed **\$733,399.32**;

iv. Any other funds that SUBRECIPIENT obligates(ed) to the project that are not eligible for MCWI match ("Other Funds") shall not exceed **\$7,595.22**.

B. Professional fees that will be reimbursed with MCWI Grant Funds shall not exceed **\$125,071.20**. This amount is included in, and is not in addition to, the maximum MCWI Grant Funds specified in Article 7.A.i, above and Article 7.C., below.

SUBRECIPIENT understands and acknowledges that the amount of professional fees, as defined in the MCWI Regulations, Rule 1.1 E. (18), that may be matched with MCWI Grant Funds is limited to no more than 4% of the total amount of costs actually

incurred on the Project, which in no case may be more than the total Project cost set forth in Article 7.A., above.

C. *Consideration.* As consideration for the performance of the tasks included in this Agreement, MDEQ agrees to reimburse SUBRECIPIENT an amount not to exceed **One Million Five Hundred Fifty-Nine Thousand Five Hundred Ninety-Two Dollars and Thirty-Nine Cents (\$1,559,592.39)** (the “Maximum Amount”).

MDEQ is under no obligation to provide funds to SUBRECIPIENT if SUBRECIPIENT has not met, or does not continue to meet, minimum federal requirements to receive funds, such as but not limited to, adhering to applicable procurement requirements found in 2 C.F.R. Part 200 *et al.* Moreover, MDEQ bears no responsibility relative to SUBRECIPIENT’s expenditure of its own funds. To that end, in the process of review of documentation for reimbursement, as well as compliance monitoring activities associated with the Program, MDEQ is not responsible or liable for any expenditure made by SUBRECIPIENT with its funds. As such, SUBRECIPIENT is solely responsible for compliance with federal and state requirements associated with its LFRF, its LFRF Transferred Funds, and any other funds it uses towards its Project that are not a part of the MCWI Grant Funds. SUBRECIPIENT must substantiate all expenditures in a compliant manner. MDEQ is under no obligation to reimburse costs incurred that are not demonstrably compliant with federal and state law.

{Signature Page Follows}

Except as it is modified by the provisions of **Agreement Modification No. 1 and No. 2**, this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

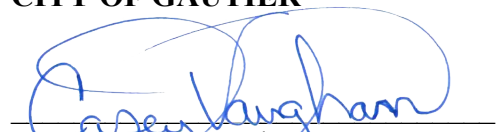


Chris Wells
Executive Director

8/25/25

Date

CITY OF GAUTIER



Mayor Casey Vaughan
Signature of Authorized Representative

Casey Vaughan
Casey Vaughan
Printed Name

Mayor
Title

8/19/2025
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 340-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality, for the Mississippi Municipality and County Water Infrastructure Grant Program, regarding the funding related to the Citywide Lift Station Upgrades Project; and

WHEREAS, this ongoing project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements; and

WHEREAS, this modification agreement to the grant subaward agreement is needed to move the remaining funds from the Hwy 90 Water and Sewer Line-SR Mall Project and Sanitary Sewer Mains Rehabilitation Projects to the Citywide Lift Station Project; and

WHEREAS, the additional funds will assist in upgrading lift stations that need repair and permanent generators for the stations; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

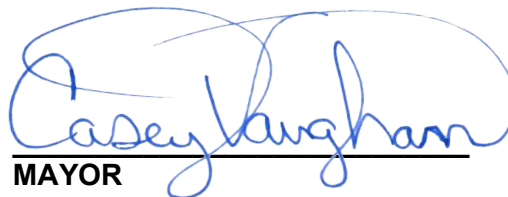
IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None


MAYOR

ATTEST:


CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 19, 2025.

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

October 21, 2025
Authorization to enter into a Professional Services Agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project

Introduced by:
Contact Person/Telephone

Sam King 497-8000 Ext. 315

Summary Explanation: Authorization to enter into a Professional Services Agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project, in the amount not to exceed \$1,500,000

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Professional Services Agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project; and

WHEREAS, CSX currently operates along an east-west mainline that roughly bisects the city of Gautier. Due to frequent blockages caused by passing and stationary trains along the tracks, motorists, including law enforcement and emergency responders, often experience congestion and delays at the crossings; and

WHEREAS, the Project will remove an existing at-grade crossing and replace it with a grade separated crossing over the CSX; and

WHEREAS, Seymour Engineering will provide project administration and management, environmental review, and preliminary engineering services. Project deliverables will include a Project Management Plan, Final Performance Report, Preliminary Purpose and Need statement, Stakeholder Coordination Plan, Existing Conditions Report, Alternatives Analysis with a preliminary environmental impact assessment, and Conceptual Engineering with accompanying capital cost estimates to the satisfaction of the Federal Railroad Administration (FRA); and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide these services in the amount not to exceed \$1,500,000; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering for the Dolphin Drive CSX Grade Separation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 13, 2025
Subject: Professional Services Agreement with Seymour Engineering for the Dolphin Drive CSX Grade Separation Project

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project in an amount not to exceed \$1,500,000.

BACKGROUND:

The grant funds were made available through the legislative authority Section 22305 of the Bipartisan Infrastructure Law, 49 U.S.C. § 22909. Funding made available by the FY 2023 and 2024 advance appropriations provided in Title VIII of Division J of the Bipartisan Infrastructure Law and by remaining unawarded FY 2022 RCE Program balances

The Project will remove an existing at-grade crossing and replace it with a grade separated crossing over the CSX. CSX currently operates along an east-west mainline that roughly bisects the city of Gautier. Due to frequent blockages caused by passing and stationary trains along the tracks, motorists, including law enforcement and emergency responders, often experience congestion and delays at the crossings.

This award is an 80/20 with the federal award agreement of \$1,500,000. The FRA will contribute a maximum of 80 percent of the total project cost, not to exceed the agreement Federal Funds of \$1,200,000 (80%), and the City will contribute \$300,000 (20%).

DISCUSSION:

Seymour Engineering and team will provide project administration and management, environmental review, and preliminary engineering. Project deliverables of the project management plan, final performance report, preliminary purpose and need, stakeholder coordination plan, existing conditions report, alternatives analysis including preliminary environmental impact analysis, and conceptual engineering with supporting capital cost estimates will need to be completed to FRA's satisfaction.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for the Dolphin Drive CSX Grade Separation Project in an amount not to exceed \$1,500,000.

The City Council may:

1. Approve entering into a professional services agreement with Seymour Engineering, as presented; or
2. Not approve entering into a professional services agreement with Seymour Engineering, as presented.

ATTACHMENT(S):

1. Professional Service Agreement

**STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT made as of _____, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to perform preliminary engineering to support a Project Management Plan (PMP) to ensure effective, efficient, and safe delivery of the Project on time and within budget for the Dolphin Drive/CSX Grade Separation Project in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1 - BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by a governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

SECTION 2 – ENGINEERING DUTIES AND RESPONSIBILITIES

Task 1: Project Administration and Management

Subtask 1.1: Project Administration

The Engineer will perform all tasks required for the Project through a coordinated process, which will involve affected railroad owners, operators, and funding partners, including:

The Engineer will facilitate the coordination of all activities necessary for implementation of the Project. The Engineer will:

- participate in a Project kickoff meeting with the Federal Railroad Administration (FRA) following award;
- hold regularly scheduled Project meetings with FRA;
- inspect and approve work as it is completed; and
- participate in other coordination, as needed.

The Engineer will demonstrate to FRA that it is carrying out the project benefits in the most cost-efficient manner.

Subtask 1.2: Project Management Plan

The Engineer will prepare a Project Management Plan (PMP), that describes how the Project will be implemented and monitored to ensure effective, efficient, and safe delivery of the Project on time and within budget. The PMP will describe, in detail, the activities and steps necessary to complete the tasks outlined in the Statement of Work.

The PMP will include a Project Schedule and Project Budget for the work to be performed under the Grant Agreement.

The PMP should emphasize early-stage planning level scope and project development activities, cost, schedule, scope, risk assessment and management, project team and management controls, and establish placeholder sections and the initial framework for future updates to the project management plan.

The Engineer will submit the PMP to the FRA for review and approval. The Engineer will implement the Project as described in the approved PMP. The Engineer will not begin work on subsequent tasks until FRA has provided written approval of the PMP, unless FRA has provided pre-award authority for such work. FRA will not reimburse the Engineer for costs incurred in contravention of this requirement.

FRA may require the Engineer to update the PMP. The Engineer will submit any such updates to FRA for review and approval, and FRA will determine if updates to the PMP require an amendment to the Agreement.

The PMP will be consistent with the FRA Guidance on Development and Implementation of Railroad Capital Projects (Railroad Capital Projects Guidance) and U.S.C. § 22903, as applicable.

Subtask 1.3: Project Closeout

The Engineer will submit a Final Performance Report as required by Section 7.2 of Attachment 1 of the Grant Agreement, which should describe the cumulative activities of the Project, including a complete description of the Engineer's achievements with respect to the Project objectives and milestones.

Task 2: Purpose & Need Statement and Stakeholder Coordination Plan

Subtask 2.1: Preliminary Purpose and Need Statement

The Engineer will develop, and submit to FRA for approval, a preliminary Purpose and Need statement to serve as the foundation for the Alternatives Analysis. The preliminary Purpose and Need is for project planning and will be subject to agency and public review and comment as part of a potential future NEPA process.

Subtask 2.2: Stakeholder Coordination Plan

A Stakeholder Coordination Plan will need to identify key contacts within agencies, civic and business groups, public officials, relevant interest groups, present and potential riders/users, private service providers/shippers, other key stakeholder groups, and the public. The Stakeholder Coordination Plan will also identify potential state, local, and Federal agencies that should be consulted with. The plan will identify involvement activities linked to key milestones in the planning/conceptual engineering and alternatives analysis process. The Engineer will prepare, and submit to FRA for approval, a Stakeholder Coordination Plan.

Task 3: Alternatives Analysis

The Engineer will submit to FRA, for approval, an Alternatives Analysis report, which will determine the preliminary range of reasonable alternatives to carry forward into future project development phases. The Engineer must consider at least two alternatives which can include the no-build alternative along with one proposed alternative for each rail crossing. The Alternatives Analysis report will build upon completed and approved deliverables identified in Tasks 1 through 3. Prior to initiating work under task 3 the Engineer will submit to FRA, for approval, a memo documenting the methodologies to be employed in carrying out Alternative Analysis.

Subtask 3.1: Existing Conditions

The Engineer will assess the condition of current rail operations and infrastructure and other conditions within the project area. This should include information on the roadway crossing characteristics, train operations and safety, maintenance activities, engineering/capacity constraints of the existing facilities or infrastructure. Identify any planned or programmed infrastructure improvements contained in state and local planning documents and check to see if rail operators have planned infrastructure enhancements.

- Roadway Crossing Features: The number of highway lanes, highway speed limit, traffic flows, character of highway traffic through the railroad crossing, types of traffic control devices (including protective devices), land use, sight distance, topography, and distance to the next closest crossing. Include information on sidewalks, bicycle lanes and public transit (if this applies).
- Train Operations: The number of train tracks, train speed and train traffic through the railroad crossing.
- Safety: The safety of the highway-rail grade crossings (including crash history, near misses, injuries, fatalities, or incidences of rail-related trespassing for each railroad crossing, if such exists), and deficiencies that hinder achieving a higher level of safety.

Subtask 3.2: Transportation Technical Analysis

The Engineer will conduct a transportation technical analysis of the railroad crossing. *The Federal Highway Administration Scoping and Conducting Data-Driven 21st Century Transportation System Analyses (2017)* document can be used as a reference to help scope the technical analysis. The transportation technical analysis should be completed for each alternative. General considerations for the technical analysis should include the following items listed below.

- Traffic counts per day that use the roadway now versus the traffic counts expected in the future, including any seasonal variation in traffic counts. Future traffic counts should anticipate regional growth and traffic generated by background developments, as well as any planned changes in roadway geometry. Include pedestrian and bicycle counts if this applies
- Determine the travel delay including the peak demand for each railroad crossing
- Frequency and duration of roadway blockage by trains including sidewalks and bicycle lanes (if this applies) and consider peak demand for train operations
- Discuss the direction the travel delays are occurring in (northbound, southbound, westbound, and eastbound)
- The character of the adjacent road network and whether the railroad crossing creates access issues for the community, and does this consider future development projections close to the railroad crossing? For relevant circumstances, access issues for schools and/or emergency facilities

If the Engineer is performing a microsimulation, *section 6 (pages 42-55)* in the *Case Studies to Develop a Highway-Rail Grade Crossing Analysis Framework Using Microsimulation (2023)* document should be used for guidance. Additionally, the Engineer should provide the supporting data for the technical analysis and if any traffic analysis tool(s) were used to perform the work. The Engineer will work with the FRA to determine any further technical analysis and traffic simulation required to perform a thorough assessment of vehicle movements impacted by potential grade crossing changes. More railway highway crossing resources can be found at FHWA's site (2025).

Subtask 3.3: Conceptual Engineering

The Engineer will develop conceptual engineering to a level sufficient to identify necessary infrastructure improvements and determine the cost estimates for each alternative. Conceptual engineering will include developing design criteria, track work concepts, structural concepts and roadway crossing concepts for grade separation or closure, track relocation, installation of protective devices (signals, signs, other and measures that improve safety), mobility enhancements, and technology solutions, etc. The Engineer will coordinate with key stakeholders including FRA on this task. The conceptual engineering designs will form the basis of the Project design and construction. The scope elements should fulfil the high-level conceptual engineering requirements found in the Railroad Capital Project Guidance (2025).

Subtask 3.4: Capital Cost Estimate

The objective of this task is to identify the capital cost to design, construct, and implement the proposed project. The Engineer will provide capital cost estimates for each alternative, including quantity and unit cost of each element relating to core track structures, roadway crossing enhancements, land acquisition, contingencies, and any new facilities or upgrades required for train operations.

Subtask 3.5: Preliminary Environmental Impact Analysis

The objective of this task is to identify key environmental considerations in the development of the alternatives to support future lifecycle stages of the project's development. The Engineer will perform a high-level qualitative socioeconomic, cultural, human environment, and natural environmental resource inventory and preliminary effects analysis as part of the development and screening of options concurrently with tasks 3.3 and 3.4. The Engineer can use the Railroad Capital Project Guidance (2025) document as a high-level reference for developing the preliminary environmental analysis.

SECTION 3 - DELIVERABLES

3.1 Deliverables

The Project deliverables are listed below. The Engineer will complete these deliverables to FRA's satisfaction to be authorized for funding reimbursement and for the Project to be considered complete.

Deliverable #	Deliverable
1	Project Management Plan
2	Final Performance Report
3	Preliminary Purpose and Need
4	Stakeholder Coordination Plan
5	Existing Conditions Report
6	Alternatives Analysis including Preliminary Environmental Impact Analysis
7	Conceptual Engineering with Supporting Capital Cost Estimates

SECTION 4 - GENERAL CONSIDERATION

4.0 Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.1 Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNER'S sole risk and without liability or legal exposure to ENGINEER or to ENGINEER'S independent professional associates or consultants.

4.2 Insurance.

4.2.1 ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.2.2 Also, ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of \$1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.3 Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.4 Successors and Assigns.

4.4.1 OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.4.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.4.2 Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.4.3 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS AND EXHIBITS

5.1 This Agreement is subject to the following special provisions:

5.1.1 The Final Design and Construction Phases of this Contract between the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibits are attached to and made a part of this Agreement:

5.2.1 **Exhibit A** Payments to Engineer, consisting of 1 page

5.2.2 This Agreement (consisting of pages 1 to 7, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

DATE:

CITY OF GAUTIER

ADDRESS FOR GIVING NOTICES:

**3330 HIGHWAY 90
GAUTIER, MS 39553**

ENGINEER:

DATE:

**MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING**

ADDRESS FOR GIVING NOTICES:

**925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532**

EXHIBIT A
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated _____ (for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _____, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) for providing professional engineering services.

Task 1: Project Administration and Management

COST: LUMP SUM \$75,000.00

Task 2: Environmental Review

COST: LUMP SUM \$250,000.00

Task 3: Preliminary Engineering

COST: LUMP SUM \$1,275,000.00

3.1 Deliverables

The Project deliverables are listed below. The Engineer will complete these deliverables to FRA's satisfaction to be authorized for funding reimbursement and for the Project to be considered complete.

Deliverable #	Deliverable
1	Project Management Plan
2	Final Performance Report
3	Preliminary Purpose and Need
4	Stakeholder Coordination Plan
5	Existing Conditions Report
6	Alternatives Analysis including Preliminary Environmental Impact Analysis
7	Conceptual Engineering with Supporting Capital Cost Estimates

TOTAL COST: LUMP SUM \$1,500,000.00

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting: October 21, 2025
Title: Designate Grants and Projects Director, Sam King, as the Authorized Official for the Dolphin Drive CSX Grade Separation Project

Introduced by:
Contact Person/Telephone Sam King 497-8000

Summary Explanation: Designate Grants and Projects Director, Sam King, as the Authorized Official for the Dolphin Drive CSX Grade Separation Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests that City Council designate the Authorized Official for the Dolphin Drive CSX Grade Separation project to Sam King, Grants and Projects Director; and

WHEREAS, due to the departure of Paula Yancey, former City Manager, it is necessary to designate the Authorized Official to Sam King, Grants and Projects Director; and

WHEREAS, the Authorizing Official is formally identified on the Notice of Award (NOA) and is responsible for supervising the actions of the Grantee Security Monitor, who manages user access and security settings within the GrantSolutions system; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the designation of Sam King, Grants and Projects Director, as the Authorized Official for the City's Dolphin Dr. CSX Grade Separation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants & Projects Manager
Date: October 13, 2025
Subject: Authorized Designated Official for the City of Gautier on the FRA's Dolphin Dr CSX Grade Separation Project-Sam King

REQUEST:

The Grants and Projects Department requests that City Council designate the Authorized Designated Official on the FRA's Dolphin Dr. CSX Grade Separation Project from Paula Yancey, former City Manager, to Samuel King, Grants and Projects Director.

BACKGROUND:

The Federal Railroad Administration (FRA) uses the GrantSolutions system to manage and administer its grant funding processes. This platform supports a range of functions critical to the lifecycle of a grant, from application through closeout. Within GrantSolutions, Grant Recipient Users are responsible for several key administrative tasks, including: designating appropriate role authorities to ensure proper access and internal controls, creating and managing user accounts, submitting fully executed grant agreements, and requesting reimbursements for eligible project expenses.

Specific roles are assigned to ensure compliance and accountability. The Authorizing Official (AO) is also referred to as the Authorizing Representative (AR) or Grantee Authorizing Official (GAO), holds ultimate authority over grant activities carried out by their organization. This individual is formally identified on the Notice of Award (NOA) and is responsible for supervising the actions of the Grantee Security Monitor, who manages user access and security settings within the GrantSolutions system.

DISCUSSION:

The new designation must be made due to the departure of Paula Yancey, former City Manager, to Samuel King, Grants and Projects Manager for the City's FRA Dolphin Dr. CSX Grade Separation Project.

RECOMMENDATION:

The city staff recommends that Samuel King, Grants and Projects Director, be designated as the Authorized Designated Official for the City's FRA Dolphin Dr. CSX Grade Separation Project.

ATTACHMENT(S):

N/A

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:

October 21, 2025

Title:

**Approval of the Limited Use Agreement between
the City of Gautier and Gautier Community Pride**

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-8000

**Summary Explanation: Approval of the Limited Use Agreement between the City of Gautier
and Gautier Community Pride**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐ Minor	☐ George	☐ Jackson	☐ Jamison	☐ Fuller	☐ Elbin	☐
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Second Made by:

Vaughan	☐ Minor	☐ George	☐ Jackson	☐ Jamison	☐ Fuller	☐ Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, to promote community pride within the City of Gautier, Gautier Community Pride has partnered with the City's Park and Recreation Department to decorate areas along Highway 90 and the three city entrance signs; and

WHEREAS, Gautier Community Pride is in need of storage for seasonal decorations used to decorate on behalf of the City; and

WHEREAS, the Recreation Department has a storage room that is not in use at this time; and

WHEREAS, the Mayor and Members of the Council have determined that the Limited Use Agreement with Gautier Community Pride is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the Limited Use Agreement between the City of Gautier and Gautier Community Pride is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Mayor and Council
From: Chassity Bilbo, Interim City Manager
Date: October 15, 2025
Subject: Approval of a Limited Use Agreement with Gautier Community Pride

REQUEST:

City staff requests the approval of a Limited Use Agreement with Gautier Pride to store seasonal decorations used by Gautier Pride to decorate the City entrance signs, planters, and intersections.

BACKGROUND:

In an effort to help promote community pride within the City of Gautier, Gautier Community Pride has partnered with the Recreation Dept and now decorates areas along Hwy 90 and the three city entrance signs.

DISCUSSION:

Gautier Community Pride is in need storage for seasonal decorations used to decorate on behalf of the city. The Recreation Dept has a storage room that is not in use at this time that can be used to store the decorations.

RECOMMENDATION:

Staff recommends that City Council approve the Limited Use Agreement with Gautier Community Pride.

The City Council may:

1. Approve the Limited Use Agreement with Gautier Community Pride;
2. Not approve the Limited Use Agreement with Gautier Community Pride

ATTACHMENT(S):

Limited Use Agreement with Gautier Community Pride

**LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND GAUTIER COMMUNITY PRIDE, INC.**

This Limited Use Agreement (hereinafter, “the Agreement”) is executed to be effective the ____ day of _____, 2025, between the City of Gautier, Mississippi (hereinafter, “the City”) and Gautier Community Pride, Inc. (hereinafter, “Gautier Pride”).

WHEREAS, Gautier Community Pride, Inc., a non-profit civic corporation, has offered to provide and place seasonal decorations throughout the City, including but not limited to the 3 City entrances, planters along HWY 90, and several intersections along HWY 90; and

WHEREAS, this saves City Staff an immense amount of time and resources; and

WHEREAS, the City finds that this activity is civic and social in nature; and

WHEREAS, City Staff has offered to store the seasonal decorations not then being used in a storage room at the Sportsplex, currently owned by the City, in exchange for Gautier Community Pride’s continued efforts to decorate the City; and

WHEREAS, this space is not being utilized for any municipal purpose or operation during at this time; and

WHEREAS, pursuant to Miss. Code Ann. 21-17-1, the City has the authority to enter such an agreement;

WHEREAS, Gautier Community Pride’s use of the storage room will promote and foster the development, safety, and improvement of the local community and the economic welfare thereof; and

THEREFORE, in consideration of the following mutual covenants and conditions the City and Gautier Community Pride agree to the following terms:

1. The storage room at the Sportsplex may be utilized to store seasonal decorations used by

Gautier Community Pride throughout the year.

2. Gautier Community Pride, in consideration for the use of the storage room, agrees to leave the property in the same condition as it existed before the Event.
3. Gautier Community Pride will provide all necessary physical items required to decorate the City.
4. Gautier Community Pride agrees to defend, indemnify, and hold harmless the City and its employees, agents, representative, and council members from any claims arising from the use of the storage room.
5. Gautier Community Pride will not keep or have any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the premises or that might be considered hazardous by a responsible insurance company.
6. Both parties acknowledge that this agreement is for the limited purpose of governing the activities described herein, and that any additional use will require a separate use agreement as may be appropriate.
7. Both parties acknowledge that this agreement, its enforcement, and the interpretation of its provisions shall be governed by the laws of the State of Mississippi.
8. If the City determines, in its sole discretion, that the Property is required for a municipal purpose, the parties agree this Limited Use Agreement will be immediately terminated.
9. The points of contact for purposes of this agreement are:

Name: Chassity Bilbo

Name:

Entity: City of Gautier

Entity: Gautier Pride, Inc.

Phone: (228) 497-8000

Phone: (228) _____

In the event of any problems or questions, the parties agree that they will go through the point of contact listed in this agreement to resolve any issues.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on
the dates shown below.

City of Gautier, Mississippi

Gautier Pride, Inc.

By: _____
Chassity Bilbo, Interim City Manager

By: _____
Authorized Representative of
Gautier Community Pride, Inc.

Date: _____

Date: _____

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
October 21, 2025**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
