AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 4, 2025 @ 6:30 PM

I. Call to Order

1. **Prayer**

2. **Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

1. **City Offices will be closed Tuesday, November 11th in observance of Veterans Day**

2. **The Veterans Day Laying of the Wreath Ceremony will be on Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.**

3. **Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.**

4. **City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.**

IV. Presentation Agenda

V. Business Agenda

1. **Approval of the Final Plat for Phase 3 of Legacy Park located at 4416 Highway 57, Gautier, MS**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

2. **Consideration to repave the curb and gutter portion of Northridge Road**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

3. **Approval of a contract between the City of Gautier and Southern Properties United, LLC, for the sale and purchase of real estate**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

4. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. Consent Agenda (All items approved in one motion)

1. **Approval of Minutes from Recessed Council Meeting held October 21, 2025**

2. **Approval of water and sewer adjustments for November 2025 in the amount of $12,501.13**

3. **Authorization to close City Administration offices in observance of the Christmas Holiday**

4. **Acceptance of a Certificate of Attendance from the Mississippi Municipal Court Clerk Conference for Michael Steward, Gautier Municipal Court Clerk**

5. **Authorization to remove broken equipment and furniture from the City of Gautier's inventory.**

6. **Authorization to Acknowledge Bid and Award Contract for Section 592 Chemical Building Water Line Replacement**

7. **Approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project**

8. **Authorization to enter into a Modification Agreement to the subaward grant agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project**

9. **Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project**

10. **Authorization to extend the Professional Services Agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months**

11. **Approval of Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project**

12. **Approval to waive the rental fee in the amount of ($40.00) for the use of Pavilion at Bacot Park for Gautier High School Alumni Association's Yard Sale Fundraiser**

13. **Approval of Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC**

14. **Authorization to enter into a Contract Agreement with Pyro Shows**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Recess until November 18, 2025 at 6:30pm
www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
November 4, 2025

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **City Offices will be closed Tuesday, November 11th in observance of Veterans Day.**

2. **The Veterans Day Laying of the Wreath Ceremony will be on Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.**

3. **Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.**

4. **City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.**

NOTES:

Veterans Day

Laying of the Wreath Ceremony

Please join us to honor our veterans
and those men and women
currently serving in the military.
Hosted by

American Legion Post 1992 Family & The City of Gautier

November 11, 2025 ~ 11:00 A.M.

Veterans Tribute Tower

3330 Hwy 90 Gautier, Mississippi

For more information contact
American Legion Post 1992 Family
228-497-6422

In the event of inclement weather , event will be held at the American Legion
3824 Old Spanish Trail

NATURE'S PLAYGROUND
GAUTIER
MISSISSIPPI

CITY OF GAUTIER'S ANNUAL

Lights & Lagniappe on the Bayou

December 6th
1 PM

- Christmas Music
- Pictures w/Santa
- Face Painting
- Children Craft Area
- Carnival Games
- Carnival Rides
- Dance Performances
- Annual Tree Lighting
- Light the Night Fireworks Show

Food Trucks/Concessions
Arts & Craft Vendors

A free event for the entire family to enjoy!

Former SR Mall Property 2800 Hwy 90

For more information call Gautier Parks & Recreation 228-497-2244

STATE OF MISSISSIPPI

Office of the Governor

PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

Tate Reeves

TATE REEVES
GOVERNOR

BY THE GOVERNOR

Michael Watson

MICHAEL WATSON
SECRETARY OF STATE

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
November 4, 2025

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting: **November 4, 2025**
Approval of the Final Plat for Phase 3 of Legacy Park located at 4416 Highway 57, Gautier, MS

Introduced by:
Contact Person/Telephone **Scott Ankerson 497-8000 ext. 312**

Summary Explanation: Approval of the Final Plat for Phase 3 (Lots 2 and 6) of Legacy Park located at 4416 Highway 57, Gautier, MS (PID#82430100.050)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Planning Department received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, for approval of the Final Plat for Phase 3 (Lots 2 and 6 only) of Legacy Park located at 4416 Highway 57, (PID#82430100.050); and

WHEREAS, following a recommendation for approval by the Planning Commission, the Preliminary Plat and/or Master Plan for Legacy Park was approved by City Council on April 16, 2024; and

WHEREAS, the Developer now requests approval of the Final Plat for Phase 3 of Legacy Park, as indicated in the attached documentation; and

WHEREAS, the City of Gautier finds that approval of the Final Plat for Phase 3 of Legacy Park is in the best interests of the City; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Final Plat for Phase 3 (Lots 2 and 6 only) of Legacy Park, located at 4416 Highway 57, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 10/28/2025
Subject: Consider a request for approval of the Final Plat for Phase 3 of Legacy Park

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REQUEST:

The Planning Department has received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, for approval of the Final Plat for Phase 3 of Legacy Park, an approved Planned Unit Development, located at 4416 Highway 57, PID #82430100.050.

BACKGROUND:

On April 4, 2024, the Planning Commission heard a request for a Zoning Change from C-3 Highway Commercial to a PUD Planned Unit Development at 4416 Highway 57, PID #82430100.050. The Planning Commission recommended the City Council approve the request. On April 16, 2024, the City Council approved the request. Dr. Adlakha is requesting approval of the Final Plat for Phase 3 of Legacy Park.

DISCUSSION:

Satjit Adlakha is requesting approval for the Final Plat for Phase 3 of Legacy Park, a Planned Unit Development.

RECOMMENDATION:

ATTACHMENTS:

1. Phase 3 Final Plat Memorandum
2. LEGACY PARK PHASE 3 FOR REVIEW 9-26-2025

CITY OF GAUTIER
MEMO TO COUNCIL

To: Mayor and City Council

From: Scott Ankerson, Planning Director

Date: October 28, 2025

Subject: Consider a request for approval of the Final Plat for Phase 3 of Legacy Park, an approved Planned Unit Development, located at 4416 Highway 57, PID #82430100.050.

REQUEST:

The Planning Department has received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, for approval of the Final Plat for Phase 3 of Legacy Park, an approved Planned Unit Development, located at 4416 Highway 57, PID #82430100.050.

BACKGROUND:

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DISCUSSION:

Satjit Adlakha is requesting approval for the Final Plat for Phase 3 of Legacy Park, a Planned Unit Development.

ATTACHMENTS:

1. Proposed Final Plat for Phase 3

FLOOD ZONE NOTE:
BY GRAPHIC PLOTTING ONLY, THIS PROPERTY IS LOCATED IN F.I.R.M. ZONE "X" ACCORDING TO FEMA MAP NUMBER(S) 28059C0313G & 28059C0314G, DATED MARCH 16, 2009. CHECK WITH BUILDING OFFICIALS FOR COMMUNITY DETERMINED BASE FLOOD ELEVATION. AN EXACT DESIGNATION CAN ONLY BE DETERMINED BY AN ELEVATION CERTIFICATE. THE ABOVE STATEMENT IS FOR INFORMATION ONLY AND DOES NOT REPRESENT THIS SURVEYOR'S OPINION OF THE PROBABILITY OF FLOODING. THIS SURVEYOR ASSUMES NO LIABILITY FOR THE CORRECTNESS OF THE CITED MAP.

FLOOD ZONE EXPLANATION:
X - AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.

ABBREVIATION LEGEND:
P.O.C. = POINT OF COMMENCEMENT
P.O.B. = POINT OF BEGINNING
PLAT = PLATTED DIMENSION
P.O.L. = POINT ON LINE
DEED = DEED DIMENSION
R.O.W. = RIGHT-OF-WAY
PRIOR = PRIOR SURVEY
C/L = CENTERLINE
N90°00'00"E 435.00' = ACTUAL FIELD MEASUREMENT

PATRICK M. MARTINO PMM PROFESSIONAL LAND SURVEYOR

A PLAT OF
LEGACY PARK SUBDIVISION, PHASE 3
(PLANNED UNIT DEVELOPMENT)
A SUBDIVISION SITUATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 30, TOWNSHIP 7 SOUTH, RANGE 7 WEST, CITY OF GAUTIER, JACKSON COUNTY, MISSISSIPPI

50 0 50 100 150
GRAPHIC SCALE – FEET

CAP DETAIL: (PROPERTY CORNER)
MARTINO COA 27453 – TOP VIEW
– SIDE VIEW
DETAIL OF TYPICAL PROPERTY CORNER CAP FOR 1/2"x18" REBAR SET BY PATRICK M. MARTINO, PLS, INC.

N W E S
SCALE: 1" = 50'

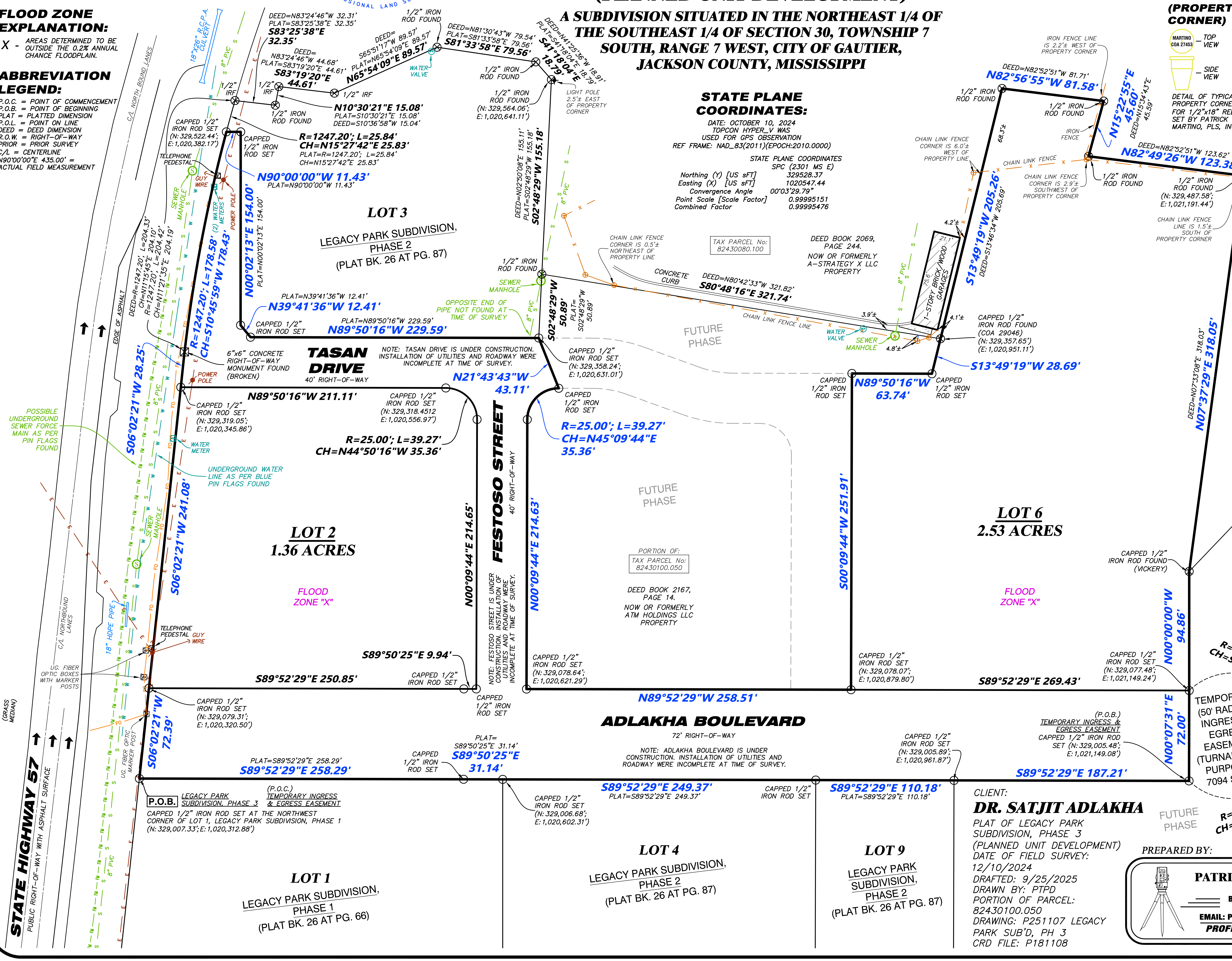
STATE PLANE COORDINATES:
DATE: OCTOBER 10, 2024
TOPCON HYPER_V WAS USED FOR GPS OBSERVATION
REF FRAME: NAD_83(2011)(EPOCH:2010.0000)

STATE PLANE COORDINATES SPC (2301 MS E)

Northing (Y) [US sFT]	329528.37
Easting (X) [US sFT]	1020547.44
Convergence Angle	00°03'29.79"
Point Scale [Scale Factor]	0.99995151
Combined Factor	0.99995476

BEARING REFERENCE: GRID NORTH BY GPS OBSERVATION
NAD83(2011)
(EPOCH:2010.0000)

LEGEND:
⊗ -- (IRF) IRON ROD FOUND
○ -- (IRS) IRON ROD SET (CAPPED)
● -- (IPF) IRON PIPE FOUND (MEASURED ON THE OUTSIDE)
⊠ -- (CMF) CONCRETE MONUMENT FOUND



CLIENT:
DR. SATJIT ADLAKHA
PLAT OF LEGACY PARK SUBDIVISION, PHASE 3 (PLANNED UNIT DEVELOPMENT)
DATE OF FIELD SURVEY: 12/10/2024
DRAFTED: 9/25/2025
DRAWN BY: PTPD
PORTION OF PARCEL: 82430100.050
DRAWING: P251107 LEGACY PARK SUB'D, PH 3
CRD FILE: P181108

SHEET 1 OF 2

PREPARED BY:

PATRICK M. MARTINO, PLS
13010 KAYLEIGH COVE
BILOXI, MISSISSIPPI 39532
PHONE: 228-396-2283
EMAIL: PATRICK@MARTINOSURVEYING.COM
PROFESSIONAL LAND SURVEYOR

A PLAT OF
LEGACY PARK SUBDIVISION, PHASE 3
(PLANNED UNIT DEVELOPMENT)
A SUBDIVISION SITUATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 30, TOWNSHIP 7 SOUTH, RANGE 7 WEST, CITY OF GAUTIER, JACKSON COUNTY, MISSISSIPPI

CERTIFICATIONS AND ACKNOWLEDGEMENT: OWNER'S CERTIFICATION AND DEDICATION

STATE OF MISSISSIPPI, COUNTY OF JACKSON

THIS IS TO CERTIFY THAT ATM HOLDINGS, LLC, A MISSISSIPPI LIMITED LIABILITY COMPANY IS THE OWNER OF ALL THE LAND SHOWN ON THIS PLAT OF LEGACY PARK SUBDIVISION, PHASE 3 (PLANNED UNIT DEVELOPMENT) AND CERTIFIES THAT THIS PLAT WAS MADE AT HIS REQUEST AND ACCORDING TO THE DIRECTION OF THE UNDERSIGNED OWNER. ALL ROADS AND EASEMENTS SHOWN HEREON ARE DEDICATED TO THE PUBLIC FOREVER.

WITNESS MY SIGNATURE, THIS THE ________ DAY OF ________________, 2025.

BY:____
DR. SATJIT ADLAKHA, MANAGING MEMBER

CERTIFICATE OF NOTARY PUBLIC

STATE OF MISSISSIPPI, COUNTY OF ______________________

BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR THE COUNTY OF ______________________, STATE OF MISSISSIPPI, PERSONALLY APPEARED THE AFORENAMED, DR. SATJIT ADLAKHA, A MEMBER OF ATM HOLDINGS, LLC, A MISSISSIPPI LIMITED LIABILITY COMPANY, ACKNOWLEDGED BEFORE ME THAT HE EXECUTED THE ABOVE AND FOREGOING DEDICATION OF THIS PLAT.

WITNESS MY SIGNATURE AND OFFICIAL SEAL ON THIS ________ DAY OF ____________, 2025.

______________________________ ______________________
NOTARY PUBLIC MY COMMISSION EXPIRES:

CERTIFICATE OF SURVEYOR

I, PATRICK M. MARTINO, PROFESSIONAL LAND SURVEYOR IN AND FOR THE STATE OF MISSISSIPPI, DO HEREBY CERTIFY THAT THIS MAP IS A TRUE AND COMPLETE SURVEY MADE BY ME AND THAT ALL MONUMENTS AND LOT CORNER PINS ARE (OR WILL BE) SET AS SHOWN.

WITNESS MY SIGNATURE AND SEAL THIS ________ DAY OF __________________, 2025.

PRELIMINARY DRAFT

____
PATRICK M. MARTINO, P.L.S. #02838

CERTIFICATE OF NOTARY PUBLIC

STATE OF MISSISSIPPI, COUNTY OF HARRISON

BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR THE COUNTY OF HARRISON, STATE OF MISSISSIPPI, PERSONALLY APPEARED THE AFORENAMED, PATRICK M. MARTINO, ACKNOWLEDGED BEFORE ME THAT HE SIGNED AND DELIVERED THE FOREGOING CERTIFICATE ON THE DATE THEREIN WRITTEN AND FOR THE PURPOSE THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL ON THIS ________ DAY OF ____________, 2025.

______________________________ ______________________
NOTARY PUBLIC MY COMMISSION EXPIRES:

RECORDING CERTIFICATE

STATE OF MISSISSIPPI, COUNTY OF JACKSON

THIS IS TO CERTIFY THAT THIS PLAT WAS FILED IN MY OFFICE AND RECORDED IN PLAT BOOK No. ______,

AT PAGE No. ______ – ______ ON THE ________ DAY OF ____________, 2025.

________________________ _________________________
CHANCERY CLERK BY: DEPUTY CLERK

CERTIFICATE OF COMPARISON

STATE OF MISSISSIPPI, COUNTY OF JACKSON

WE, THE UNDERSIGNED DO HEREBY CERTIFY THAT WE HAVE EACH COMPARED THIS RECORDED PLAT WITH THE ORIGINAL PLAT OF LEGACY PARK SUBDIVISION, PHASE 3 (PLANNED UNIT DEVELOPMENT), AND THAT WE FIND THE SAME TO BE AN EXACT DUPLICATE THEREOF AND OF THE WHOLE SAID PLAT.

WITNESS OUR SIGNATURES AND OFFICIAL SEAL ON THIS ________ DAY OF

____________, 2025.

_____________________________ _________________________
CHANCERY CLERK BY: DEPUTY CLERK

____
SURVEYOR

CERTIFICATION OF FINAL ACCEPTANCE

STATE OF MISSISSIPPI
COUNTY OF JACKSON

FINAL APPROVAL OF PLAT BY THE CITY OF GAUTIER CITY COUNCIL.

THIS, THE ________ DAY OF _____________, 2025.

________________________ _________________________
BY: CITY CLERK MAYOR – CITY OF GAUTIER

ZONING INFORMATION:

PARCEL OF LAND IS LOCATED IN A C–3 HIGHWAY COMMERCIAL (WITH P.U.D. OVERLAY) DISTRICT ACCORDING TO THE CITY OF GAUTIER ZONING WEBSITE.

1.) NO SETBACK REQUIREMENTS ARE PROVIDED ON LOTS WITHIN LEGACY PARK, PHASE 3 WITH THE EXCEPTION OF A 40 SETBACK ALONG HIGHWAY 57. BUILDING OR SEPARATION STANDARDS WILL BE BASED ON REQUIREMENTS OF THE CURRENT BUILDING CODE (IBC 2018) IN PLACE AT TIME OF PLATTING.

2.) PARKING, PEDESTRIAN ACCESS, COMMON AREAS, AND UTILITIES FOR PHASE 3 OF LEGACY PARK SUBDIVISION INCLUDES SHARED EASEMENTS WITH OTHER LOTS OF THE SUBDIVISION.

3.) THE DEVELOPMENT IS DESIGNATED AS A PLANNED UNIT DEVELOPMENT (P.U.D.). THIS IS CONSIDERED AN OVERLAY DISTRICT OF THE C–3 HIGHWAY COMMERCIAL DISTRICT.

4.) PHASE 3 IS SUBJECT TO ALL LAND USE AND ARCHITECTURAL REQUIREMENTS OR STANDARDS ESTABLISHED, OR TO BE ESTABLISHED, FOR THE DEVELOPMENT OF LEGACY PARK SUBDIVISION AS OUTLINED IN RESTRICTIVE COVENANTS AND PUD DOCUMENTS FILED WITH THE CITY OF GAUTIER.

**CONTACT THE CITY OF GAUTIER PLANNING AND ZONING DEPARTMENT FOR ALL SETBACK AND ZONING REQUIREMENTS AND REGULATIONS.

GENERAL NOTES:

1.) THIS SURVEY WAS PREPARED FROM INFORMATION PROVIDED BY CLIENT, WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT.
2.) THIS PROPERTY IS LOCATED IN F.I.R.M. ZONE "X" ACCORDING TO FEMA MAP NUMBER 28059C0313G & 28059C0314G, DATED MARCH 16, 2009.
3.) BEARINGS SHOWN HEREON ARE BASED ON GRID NORTH BY GPS OBSERVATION NAD83(2011)(EPOCH:2010.0000), ALL LINES RELATIVE TO.
4.) THIS SURVEY MEETS MISSISSIPPI MINIMUM REQUIREMENTS FOR A CLASS "B" SURVEY.
5.) ALL LOT CORNERS ARE SET 1/2" IRON RODS WITH CAP STAMPED "MARTINO PLS 02838" OR "MARTINO COA 27453", UNLESS OTHERWISE NOTED.
6.) TOTAL NUMBER OF LOTS = 2 LOTS.
7.) TOTAL AREA = 5.87 ACRES.
8.) ALL ADJOINING LAND OWNER NAMES WERE OBTAINED BY JACKSON COUNTY LAND ROLL RECORDS ON THE DATE OF THIS PLAT.
9.) THIS SURVEY IS SUBJECT TO ALL APPLICABLE GOVERNMENTAL REGULATIONS, BUILDING OR OTHER RESTRICTIONS, LEGAL RESTRICTIONS OF ANY NATURE AND FURTHER SUBJECT TO ANY AND ALL EASEMENTS, RESTRICTIVE COVENANTS, AND RIGHTS–OF–WAY OF RECORD.
10.) THE LOT CONFIGURATION SHOWN HEREON WAS PROVIDED BY DENNIS STIEFFEL AND ASSOCIATES, INC. (DSA) CONSULTING ENGINEERS.
11.) NO WETLANDS EXIST ON PHASE 3, PER INFORMATION PROVIDED BY CLIENT.

CERTIFICATION OF APPROVAL OF FINAL PLAT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

FINAL APPROVAL OF PLAT BY THE CITY OF GAUTIER, AT THE REGULAR MEETING OF SAID CITY HELD ON

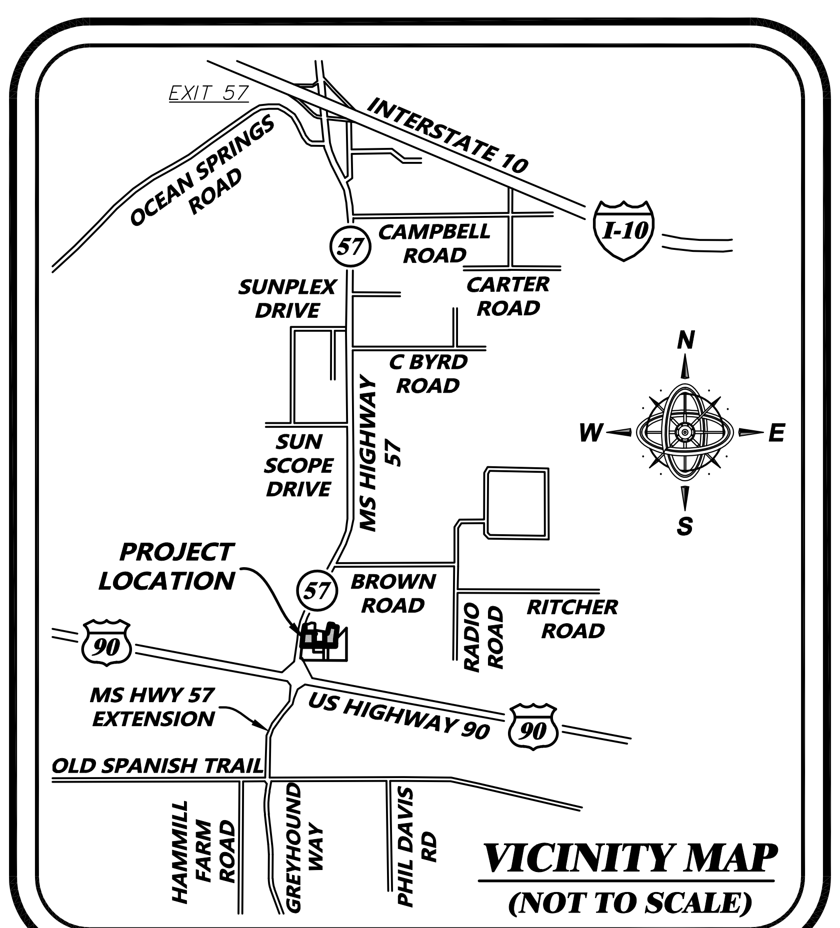
THE ________ DAY OF ____________, 2025, SAID PROCEEDING BEING DULY RECORDED IN MINUTE

BOOK _______, PAGE _____ – _____.

WITNESS OUR HAND AND THE OFFICIAL SEAL OF THE CITY OF GAUTIER, MISSISSIPPI THIS THE ______ DAY

OF ___________, 2025.

__________________________ __________________________ __________________________
CITY ENGINEER BY: CITY CLERK MAYOR – CITY OF GAUTIER



VICINITY MAP
(NOT TO SCALE)

REFERENCE MATERIALS:

1.) JACKSON COUNTY GIS WEBSITE AND TAX MAP, CURRENT EDITION.
2.) INFORMATION PROVIDED BY CLIENT.
3.) LEGACY PARK SUBDIVISION, PHASE 3 LAYOUT PROVIDED BY DENNIS STIEFFEL AND ASSOCIATES, INC. (DSA) CONSULTING ENGINEERS.
4.) DEED BOOK 2167, PAGE 14.
5.) DEED BOOK 1990, PAGE 679.
6.) DEED BOOK 1919, PAGE 203.
7.) DEED BOOK 1960, PAGE 207.
8.) DEED BOOK 1249, PAGE 311.
9.) DEED BOOK 2069, PAGE 244.
10.) DEED BOOK 1589, PAGE 568.
11.) PLAT OF LEGACY PARK SUBDIVISION, PHASE 1 RECORDED IN PLAT BOOK 26 AT PAGE 66.
12.) PLAT OF LEGACY PARK SUBDIVISION, PHASE 2 RECORDED IN PLAT BOOK 26 AT PAGE 87.

LEGAL DESCRIPTION: PHASE 3
(AS PER SURVEY DIMENSIONS)

A PARCEL OF LAND SITUATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 30, TOWNSHIP 7 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI, AS SHOWN ON THE PLAT OF SURVEY PERFORMED BY PATRICK M. MARTINO PLS, INC. DATED SEPTEMBER 25, 2025 (SURVEY BASED ON THE MISSISSIPPI STATE PLANE COORDINATE SYSTEM (EAST ZONE, NAD_83(2011)(EPOCH:2010.0000), GRID VALUES USING A SCALE FACTOR OF 0.99995151 AND A CONVERGENCE ANGLE OF 00°03'29.79" DETERMINED SPECIFICALLY FOR THIS PROJECT USING GRID BEARINGS DERIVED FROM STATIC GPS OBSERVATIONS FROM A BASE STATION LOCATED AT N:329,528.37'; E:1,020,547.44', ALL LINES RELATIVE TO) AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" (N:329,007.33'; E:1,020,312.88') AT THE NORTHWEST CORNER OF LOT 1, LEGACY PARK SUBDIVISION, PHASE 1, BEING RECORDED IN PLAT BOOK 26 AT PAGE 66 AS PER THE OFFICIAL MAP OR PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE CHANCERY CLERK OF JACKSON COUNTY, MISSISSIPPI; THENCE ALONG THE NORTH LINE OF LOT 1 OF SAID LEGACY PARK SUBDIVISION, PHASE 1, S89°52'29"E 258.29 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838"; THENCE CONTINUE ALONG SAID NORTH LINE, S89°50'25"E 31.14 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" AT THE NORTHWEST CORNER OF LOT 4, LEGACY PARK SUBDIVISION, PHASE 2, BEING RECORDED IN PLAT BOOK 26 AT PAGE 87 AS PER THE OFFICIAL MAP OR PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE CHANCERY CLERK OF JACKSON COUNTY, MISSISSIPPI; THENCE ALONG THE NORTH LINE OF LOT 4 OF SAID LEGACY PARK SUBDIVISION, PHASE 2, S89°52'29"E 249.37 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838"; THENCE CONTINUE ALONG SAID NORTH LINE, S89°52'29"E 110.18 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" AT THE NORTHEAST CORNER OF LOT 9 OF SAID LEGACY PARK SUBDIVISION, PHASE 2; THENCE LEAVING SAID NORTH LINE AND CONTINUING ALONG AN EXTENSION THEREOF, S89°52'29"E 187.21 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453"; THENCE LEAVING SAID EXTENSION, N00°07'31"E 72.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453" (N:329,077.48'; E:1,021,149.24'); THENCE N00°00'00"W 94.86 FEET TO A FOUND 1/2" IRON ROD WITH CAP STAMPED "VICKERY", SAID POINT LYING ON THE SOUTHERNMOST POINT OF THE PROPERTY NOW OR FORMERLY A–STRATEGY X LLC, AS DESCRIBED IN DEED BOOK 2069 AT PAGE 244; THENCE ALONG THE SOUTHERN LINE OF SAID A–STRATEGY X LLC PROPERTY, N07°37'29"E 318.05 FEET TO A 1/2" IRON ROD FOUND (N:329,487.58'; E:1,021,191.44'); THENCE CONTINUE ALONG SAID SOUTHERN LINE, N82°49'26"W 123.38 FEET TO A 1/2" IRON ROD FOUND; THENCE CONTINUE ALONG SAID SOUTHERN LINE, N15°22'55"E 45.60 FEET TO A 1/2" IRON ROD FOUND; THENCE CONTINUE ALONG SAID SOUTHERN LINE, N82°56'55"W 81.58 FEET TO A 1/2" IRON ROD FOUND; THENCE CONTINUE ALONG SAID SOUTHERN LINE, S13°49'19"W 205.26 FEET TO A FOUND 1/2" IRON ROD WITH CAP STAMPED "COA 29046" (N:329,357.65'; E:1,020,951.11'); THENCE LEAVING SAID SOUTHERN LINE AND CONTINUING ALONG AN EXTENSION THEREOF, S13°49'19"W 28.69 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453"; THENCE LEAVING SAID EXTENSION, N89°50'16"W 63.74 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453"; THENCE S00°09'44"W 251.91 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453" (N:329,078.07'; E:1,020,879.80'); THENCE N89°52'29"W 258.51 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453" (N:329,078.64'; E:1,020,621.29'); THENCE N00°09'44"E 214.63 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453"; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, AND A CHORD BEARING AND DISTANCE OF N45°09'44"E 35.36 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453"; THENCE N21°43'43"W 43.11 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" (N:329,358.24'; E:1,020,631.01') AT THE SOUTHEAST CORNER OF LOT 3 OF AFOREMENTIONED LEGACY PARK SUBDIVISION, PHASE 2; THENCE ALONG THE SOUTH LINE OF SAID LOT 3, N89°50'16"W 229.59 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" AT THE SOUTHWEST CORNER OF SAID LOT 3; THENCE ALONG THE WEST LINE OF SAID LOT 3, N39°41'36"W 12.41 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838"; THENCE CONTINUE ALONG SAID WEST LINE, N00°02'13"E 154.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838"; THENCE CONTINUE ALONG SAID WEST LINE, N90°00'00"W 11.43 TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" (N:329,522.44'; E:1,020,382.17') LYING ON THE EAST MARGIN OF STATE HIGHWAY 57; THENCE ALONG SAID EAST MARGIN, ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 1247.20 FEET, AN ARC LENGTH OF 178.58 FEET, AND A CHORD BEARING AND DISTANCE OF S10°45'59"W 178.43 FEET TO A BROKEN 6"x6" CONCRETE RIGHT–OF–WAY MONUMENT FOUND; THENCE CONTINUE ALONG SAID EAST MARGIN, S06°02'21"W 28.25 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453" (N:329,319.05'; E:1,020,345.86'); THENCE CONTINUE ALONG SAID EAST MARGIN, S06°02"21"W 241.08 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 02838" (N:329,079.31'; E:1,020,320.50'); THENCE CONTINUE ALONG SAID EAST MARGIN, S06°02'21"W 72.39 FEET TO THE POINT OF BEGINNING, CONTAINING 5.87 ACRES, MORE OR LESS.

LEGAL DESCRIPTION: TEMPORARY INGRESS & EGRESS EASEMENT (TURNAROUND PURPOSES)
(AS PER SURVEY DIMENSIONS)

AN INGRESS & EGRESS EASEMENT SITUATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 30, TOWNSHIP 7 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI, AS SHOWN ON THE PLAT OF SURVEY PERFORMED BY PATRICK M. MARTINO PLS, INC. DATED SEPTEMBER 25, 2025 (SURVEY BASED ON THE MISSISSIPPI STATE PLANE COORDINATE SYSTEM (EAST ZONE, NAD_83(2011)(EPOCH:2010.0000), GRID VALUES USING A SCALE FACTOR OF 0.99995151 AND A CONVERGENCE ANGLE OF 00°03'29.79" DETERMINED SPECIFICALLY FOR THIS PROJECT USING GRID BEARINGS DERIVED FROM STATIC GPS OBSERVATIONS FROM A BASE STATION LOCATED AT N:329,528.37'; E:1,020,547.44', ALL LINES RELATIVE TO) AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" (N:329,007.33'; E:1,020,312.88') AT THE NORTHWEST CORNER OF LOT 1, LEGACY PARK SUBDIVISION, PHASE 1, BEING RECORDED IN PLAT BOOK 26 AT PAGE 66 AS PER THE OFFICIAL MAP OR PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE CHANCERY CLERK OF JACKSON COUNTY, MISSISSIPPI; THENCE ALONG THE NORTH LINE OF LOT 1 OF SAID LEGACY PARK SUBDIVISION, PHASE 1, S89°52'29"E 258.29 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838"; THENCE CONTINUE ALONG SAID NORTH LINE, S89°50'25"E 31.14 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" AT THE NORTHWEST CORNER OF LOT 4, LEGACY PARK SUBDIVISION, PHASE 2, BEING RECORDED IN PLAT BOOK 26 AT PAGE 87 AS PER THE OFFICIAL MAP OR PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE CHANCERY CLERK OF JACKSON COUNTY, MISSISSIPPI; THENCE ALONG THE NORTH LINE OF LOT 4 OF SAID LEGACY PARK SUBDIVISION, PHASE 2, S89°52'29"E 249.37 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838"; THENCE CONTINUE ALONG SAID NORTH LINE, S89°52'29"E 110.18 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO PLS 02838" AT THE NORTHEAST CORNER OF LOT 9 OF SAID LEGACY PARK SUBDIVISION, PHASE 2; THENCE LEAVING SAID NORTH LINE AND CONTINUING ALONG AN EXTENSION THEREOF, S89°52'29"E 187.21 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453" (N:329,005.48'; E:1,021,149.08') AT THE POINT OF BEGINNING; THENCE LEAVING SAID EXTENSION, N00°07'31"E 72.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "MARTINO COA 27453"; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 116.89 FEET, AND A CHORD BEARING AND DISTANCE OF S66°50'51"E 92.03 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "EASEMENT COA 27453"; THENCE ALONG A CURVE TO THE RIGHT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 116.89 FEET, AND A CHORD BEARING AND DISTANCE OF S67°05'53"W 92.03 FEET TO THE POINT OF BEGINNING. SAID EASEMENT CONTAINS 7,094 SQUARE FEET, MORE OR LESS.

CLIENT:
DR. SATJIT ADLAKHA
PLAT OF LEGACY PARK SUBDIVISION, PHASE 3 (PLANNED UNIT DEVELOPMENT)
DATE OF FIELD SURVEY: 12/10/2024
DRAFTED: 9/25/2025
DRAWN BY: PTPD
PORTION OF PARCEL: 82430100.050
DRAWING: P251107 LEGACY PARK SUB'D, PH 3
CRD FILE: P181108

PATRICK M. MARTINO PROFESSIONAL LAND SURVEYOR PMM

PREPARED BY:

PATRICK M. MARTINO, PLS
13010 KAYLEIGH COVE
BILOXI, MISSISSIPPI 39532
PHONE: 228-396-2283
EMAIL: PATRICK@MARTINOSURVEYING.COM
PROFESSIONAL LAND SURVEYOR

SHEET 2 OF 2

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting: **November 4, 2025**
Approve the repaving of the curb and gutter portion of Northridge Road

Introduced by:
Contact Person/Telephone **Ramona Morgan 497-8000 ext. 312**

Summary Explanation: Approve the repaving of the curb and gutter portion of Northridge Road out of the FY2026 Paving Funds, in an amount not to exceed $59,266.67

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Public Works Department is requesting City Council approval for repaving the curb and gutter portion of Northridge Road out of the FY2026 Paving Funds, in an amount not to exceed $59,266.67; and

WHEREAS, in August 2025, the county milled and paved Northridge Road, leaving a dip along the edge to allow water to drain during rainstorms. However, the dip created a steep drop-off between some driveways and the roadway; and

WHEREAS, the City hired Asphalt Contractors, LLC, to install small asphalt ramps at each affected driveway in the amount of $9,860.00, but residents have remained dissatisfied with the appearance of the road; and

WHEREAS, after meeting with Jackson County, City officials, and local residents, the county has offered to correct the portion of Northridge Road with funds out of the City's FY2026 paving fund; and

WHEREAS, the City's original paving budget of $359,000 has increased to $415,741, due to the county providing additional funds to the City's paving budget in the amount of $56,741; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the repaving of the curb and gutter portion of Northridge Road out of the FY2026 Paving Funds, in the amount not to exceed $59,266.67 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Ramona Morgan, Public Works Director

Date: October 28, 2025

Subject: Consideration to repave the curb and gutter portion of Northridge Road

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REQUEST:

Request Council approval or denial for the repaving of the curb and gutter portion of Northridge Road for $59,266.67 out of the FY2026 Paving Funds.

BACKGROUND:

In August 2025, the county milled and paved Northridge Road, leaving a dip along the edge to allow water to drain during rainstorms. However, residents were unhappy with the paving, as the dip created a steep drop-off between some driveways and the roadway. To address this issue, the city hired Asphalt Contractors LLC to install small asphalt ramps at each affected driveway at a cost of $9,860.00. Despite this effort, residents remained dissatisfied with the appearance of the road following the repairs. At the request of Councilwoman Kay C. Jamison, a meeting was held with Mayor Vaughan, Interim City Manager, Chassity Bilbo, Supervisor Ken Taylor, Road Supervisor Joe O'Neal, Councilwoman Kay C. Jamison, Ramona Morgan, Public Works Director and several residents to evaluate possible solutions. The options were that the county could come and redo the portion of the road or leave the road as it is. The County would evaluate Northridge and give the city the cost to repave.

DISCUSSION:

The following week staff received a call from Joe O'Neal, Jackson County Road Manager, and he provided a verbal quote in the amount of $59,266.27 to repair Northridge. His estimate is based on 499 tons of asphalt required for the repair. During the conversation, Mr. Oneal informed the city that the County would provide an additional $56,741 to be added to the FY 2026 paving budget to help cover the cost to repave Northridge. The city's original FY 2026 paving budget from Jackson County was $359,000 but has been increased to $415,741, an increase of $56,741. The city has 11 roads that remain unpaved from the FY2025 paving list. The remaining FY2025 roads will be moved to the FY2026 paving list at a later date.

RECOMMENDATION:

ASPHALT
CONTRACTORS, LLC
Asphalt Paving
Seal Coating
Striping
Jason McGee 228.209.2616
Kirk Harbin 228.217.6466

INVOICE
INVOICE DATE: 9/16/2025

ANY ADDITIONAL WORK REQUESTED THAT IS NOT COVERED IN THE ORIGINAL INVOICE WILL BE QUOTED SEPARATELY AND ADDED TO THE ORIGINAL INVOICE.

BILL TO:
NAME: City of Gautier
Ramona
ADDRESS: Northridge Dr
Gautier, MS 39553
PHONE NUMBER:
EMAIL:

ASPHALT CONTRACTORS, LLC
2411 WASHINGTON AVENUE
PASCAGOULA, MS 39567

PO# 251388

	DESCRIPTION	AMOUNT
1	Add asphalt for slope on driveways on Northridge	$9,860.00
2	Drive as discussed (45 driveways)	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
	TOTAL	$9,860.00

Signed by: ____

Left over 2025 County Paving List

Budget

Asphalt	Description	Area (LF)	Area (sy)	Volume (Tons)	Add 15% Volume	Milling (sy)	Budget	Ward
East Lake Rd		656	874	72.1	10.8	744.8	$ 12,190.13	1
Robinson Still		2580	3439	283.7	42.6	2929.4	$ 47,942.88	1
Carter Rd		2504	3338	275.4	41.3	2843.1	$ 46,530.61	1
				-	-	0.0	$ -	1
								2
				-	-	0.0	$ -	2
				-	-	0.0	$ -	3
Jo Beth		1700	2266	187.0	28.0	1930.2	$ 31,590.27	3
Johnston		1645	2193	180.9	27.1	1867.8	$ 30,568.23	3
				-	-	0.0	$ -	3
				-	-	0.0	$ -	3
Townsend		1760	2346	193.6	29.0	1998.4	$ 32,705.22	3
Watson		1025	1366	112.7	16.9	1163.8	$ 19,047.08	3
Briargate		2100	2799	230.9	34.6		$ 31,870.03	4
				-	-		$ -	4
Fairley		1030	1373	113.3	17.0	1169.5	$ 19,139.99	4
Dailey		4706	6273	517.5	77.6	5343.4	$ 87,449.30	4
Meadowfair		410	547	45.1	6.8	465.5	$ 7,618.83	5

$120	Per Ton (Asphalt)
$3	Per SY (Milling)
	Ward 1
	Ward 2
	Ward 3
	Ward 4
	Ward 5

TOTAL: $ 366,652.58

GAUTIER MISSISSIPPI Nature's Playground

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approval of a contract between the City of Gautier and Southern Properties United, LLC, for the sale and purchase of real estate**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000 ext. 306**

Summary Explanation: Approval of a contract between the City of Gautier and Southern Properties United, LLC, for the sale and purchase of real estate

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Southern Properties United, LLC, owns certain interest in a parcel of real property located at 2204 C.W. Webb, Gautier, MS 39553; and

WHEREAS, Southern Properties United, LLC, desires to sell, transfer and convey good marketable title to the Property to the City for the agreed purchase price of Twenty-Eight Thousand Dollars and No Cents ($28,000.00); and

WHEREAS, the City of Gautier finds this contract for the sale and purchase of real estate is in the best interests of the City; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Contract for the Sale and Purchase of Real Estate between the City of Gautier and Southern Properties United, LLC, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

REAL ESTATE PURCHASE AND SALE AGREEMENT

THIS REAL ESTATE PURCHASE AND SALE AGREEMENT (hereinafter "Agreement") is entered into between the municipal City of Gautier, incorporated under the laws of the State of Mississippi, and Southern Properties United, LLC, a Mississippi limited liability company, (hereinafter "SPU"), for the purchase and sale of real property and hereby recite as follows:

I. RECITALS

WHEREAS, SPU owns certain interest in a parcel of real property located at the municipal address of 2204 C.W. Webb Rd., Gautier, MS 39553 (hereinafter the "Property"); and

WHEREAS, SPU desires to sell, transfer and convey good marketable title to the Property to the City for the agreed purchase price of Twenty-Eight Thousand Dollars and No Cents ($28,000.00); and

WHEREAS, the Parties acknowledges that the agreed purchase price of $28,000.00 is below the initial sale price and tax assessed value of Forty-Eight Thousand Dollars and No Cents ($48,000), resulting in a loss of potential sale value; and

WHEREAS, the City agrees and acknowledges that SPU is entitled to any state and/or federal tax benefits and/or incentives, if any, associated with the property transaction and will work in good faith to execute whatever documents are necessary for SPU to obtain said tax benefit[1].

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged the parties agree as follows:

II. TERMS

1) DESCRIPTION: Certain real property located in the City of Gautier, County of Jackson, State of Mississippi, more particularly identified as 2204 C.W. Webb Rd., Gautier, MS 39553, the Property includes the land and all buildings, structures, fixtures, infrastructure (whether above or below ground), and any and all of Seller's rights in the Property.

2) PURCHASE PRICE/CONSIDERATION: The purchase price of the property Twenty-Eight Thousand Dollars and No Cents ($28,000.00), to be paid at closing as defined herein. Seller agrees that any and all liens or other encumbrances on the Property will be satisfied at the time of closing with the proceeds of same.

   As additional consideration, separate from the Purchase Price, the Parties hereby agree and acknowledge that SPU shall be entitled to any state or federal tax benefit available to it

[1] SPU understands the City is not a tax professional and that no assertion regarding state and/or federal tax benefits or incentives constitutes advice or guarantees regarding those matters. Additionally, the parties agree that references to tax benefits or incentives do not refer to municipal tax benefits or incentives, and that none of the referenced tax benefits or incentives will be paid or owed by the City to SPU or any other entity.

related to the sale of the Property and that the City shall work in good faith to execute any and all documents, including forms, acknowledgments, and/or certifications that SPU will require to receive said state or federal tax benefit.

3) SURVEY: Seller will provide the Buyer with a survey, having been performed by a licensed surveyor.

4) TAXES: Seller agrees to satisfy at closing any unpaid taxes on the Property through the date of this agreement. Any unpaid taxes incurred on the Property from the date of this agreement until closing are to be assumed by the Purchaser.

5) EARNEST MONEY DEPOSIT: Within fifteen (15) days of the execution of this agreement, Purchaser will deposit the sum of $500.00 with Pilger Title (hereinafter, "the law firm") as earnest money and as a deposit towards payment of the Purchase Price (hereinafter, "the Earnest Money Deposit"). The Earnest Money Deposit shall be credited against the Purchase Price at Closing. Said sum will be returned if the survey, title opinion or environmental inspection are not clear.

6) TITLE: The Seller is to transfer its interests in the Property by Warranty Deed, and reasonable time shall be allowed for examination of title. Should examination of title reveal defects which can be cured, the Seller hereby obligates itself to cure said defects as quickly as possible, and to execute and tender said Warranty Deed in accordance with the terms hereof. This includes the requirement to cure any monetary encumbrances or liens on the Property at or before the time of closing. The transaction will transfer to the Purchaser any and all rights currently possessed by the Seller, including ownership of any and all water and sewer infrastructure currently possessed by the Seller in relation to the Property.

7) ENVIRONMENTAL ISSUES: Buyer shall have a "due diligence" period which shall terminate on the date of the closing of the sale, during which an environmental inspection may be performed to determine that there are no environmental issues affecting the property. This inspection will be at Buyer's cost. If Purchaser determines prior to closing that there exists a violation of any environmental law, statute, or regulation, or any conditions requiring response, cleanup or remediation to the Property under any environmental law, statute, or regulation, Purchaser may, at its sole discretion, cancel this agreement. Seller will use best efforts to assist Purchaser to cure any such issues if Purchaser elects not to cancel this agreement.

8) POSSESSION: The Property shall be delivered to Purchaser on the date of closing. Prior to closing, and pursuant to a prior lease agreement, Purchaser shall have exclusive possession of the Property.

9) TIME AND PLACE OF CLOSING: Closing will occur on or before November 6, 2025.

10) CLOSING COSTS: Closing costs (excluding title insurance and realtor fees) will be split

evenly by the parties. The Seller shall be responsible for obtaining title insurance and shall pay any realtor fees associated with the sale. The closing attorney shall be chosen and paid by the Purchaser.

11) BREACH REMEDY: If the Seller breaches any material term of this Contract, the Purchaser will be entitled to specific performance of this agreement, and will be entitled to recover attorneys fees in relation to same. If the Purchaser breaches any material term of this Contract, the Seller's sole recourse shall be retention of the Earnest Money Deposit.

12) GOVERNING LAW: The laws of the State of Mississippi shall govern the interpretation of this contract, the transaction, and any disputes arising therefrom.

13) COMPLETE AGREEMENT: This contract is the entire and only agreement between the Seller and Purchaser. This contract replaces any previous agreements between these parties, and can only be changed by an agreement, in writing, signed by both parties after appropriate authorization is obtained. The Seller states that there exists no current contract to sell the Property to any third party.

WITNESS OUR SIGNATURES, this the _______ day of October 2025.

Southern Properties United LLC	City of Gautier, Mississippi
________________________________	______________________________
Owner/Seller	By: Chassity Bilbo, Interim City Manager

STATE OF ______________________
COUNTY OF ____________________

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Chassity Bilbo, who acknowledged to me that he, as a duly authorized agent of the City of Gautier, has the authority to bind said entity as Interim City Manager, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of the City of Gautier, after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of

November 2025.

____

NOTARY PUBLIC

My Commission Expires:________________

STATE OF ______________________
COUNTY OF ____________________

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Paul Howard Boudreaux, who acknowledged to me that he, as a duly authorized agent of Southern Properties United, LLC, has the authority to bind said entity, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of

November 2025.

____

NOTARY PUBLIC

My Commission Expires:________________

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approval of the Docket of Claims**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AGJ SYSTEMS & NETWORKS INC	260185	11/04/2025	10/21/2025			10,805.20	
001	DELTA COMPUTER SYSTEMS INC	260216	11/04/2025	10/27/2025			471.70	
001	ADRIANNE CRAWFORD RHOADS	260218	11/04/2025	10/27/2025			1,200.00	
001	M & E FEED & SEED	260220	11/04/2025	10/27/2025			54.99	
001	WARREN PAVING INC	260228	11/04/2025	10/27/2025			304.32	
001	SEYMOUR ENGINEERING PLLC	260232	11/04/2025	10/28/2025			4,800.00	
001	SBM REPORTING LLC	260233	11/04/2025	10/29/2025			242.00	
001	SEYMOUR ENGINEERING PLLC	260241	11/04/2025	10/29/2025			395.00	
001	C SPIRE WIRELESS	260247	11/04/2025	10/29/2025			661.30	

AGJ SYSTEMS & NETWORKS INC (260185)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-606	OCT 2025: MSP COMP/ENDPT DET	MSP-125735	10/01/2025		4,343.50
001-092-606	OCT 2025: MS365 E-73; B-30	125822	10/01/2025		585.55
001-092-606	OCT 2025: LITIGATN HOLD (17)	125822	10/01/2025		53.55
001-092-606	OCT 2025: BACKUP SERVER (2)	125848	10/01/2025		420.00
001-092-606	NOV 2025: MSP COMP/ENDPT DET	MSP-126489	11/01/2025		4,343.50
001-092-606	NOV 2025: MS365 E-73; B-30	126576	11/01/2025		585.55
001-092-606	NOV 2025: LITIGATN HOLD (17)	126576	11/01/2025		53.55
001-092-606	NOV 2025: BACKUP SERVER (2)	126602	11/01/2025		420.00

DELTA COMPUTER SYSTEMS INC (260216)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-606	NOV 2025 ACCT SW MNT 50%	DHLMN19296	10/15/2025		259.70
001-092-606	NOV 2025 PRIV LIC SW MAINT	DHLMN19297	10/15/2025		212.00

ADRIANNE CRAWFORD RHOADS (260218)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-010-602	PUBLIC DEFENDER: 228925	10062025	10/13/2025		600.00
001-010-602	PUBLIC DEFENDER: 228689	10202025	10/23/2025		600.00

M & E FEED & SEED (260220)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-514	DOG FOOD (1): K-9	5927	10/16/2025		54.99

WARREN PAVING INC (260228)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	3.17 TN ASPHALT: POTHOLES	115087	10/10/2025		304.32

SEYMOUR ENGINEERING PLLC (260232)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-608	PLAN REVIEW: LEGACY PK MOB	9580	10/28/2025		4,800.00

SBM REPORTING LLC (260233)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-698	2/18/25 MTG: BOSARGE SE/VAR	MB25121	10/28/2025		242.00

SEYMOUR ENGINEERING PLLC (260241)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-603	MAP/SCHEDULE: MDOT TA GRANT	9574	10/28/2025		220.00
001-201-603	MEET W/ JC RE PAVING	9574	10/28/2025		175.00

C SPIRE WIRELESS (260247)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-605	POLICE CELLS	0032680896	10/11/2025		488.90
001-100-606	DATA CARDS (5)	0032680896	10/11/2025		172.40

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Date	P.O.	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC	001-161-698	UNL-J9T600-01 RENTAL FEE	260248	11/04/2025	10/29/2025	INV7760863	10/28/2025				155.00	155.00
001	AT&T	001-100-699	NCIC MONITORING	260249	11/04/2025	10/29/2025	2284970262	10/14/2025				38.06	38.06
001	SPARKLIGHT	001-161-698	NOV 2025: NFD 35678	260252	11/04/2025	10/29/2025	10232025	10/19/2025				114.76	114.76
001	SPARKLIGHT	001-170-698	NOV 2025: BACOT 22221	260253	11/04/2025	10/29/2025	10232025	10/19/2025				257.88	257.88
001	SPARKLIGHT	001-092-698	NOV 2025: CITY HALL 17254	260254	11/04/2025	10/29/2025	11012025	11/26/2025				164.55	164.55
001	SPARKLIGHT	001-170-698	NOV 2025: SR BLDG 48895	260255	11/04/2025	10/29/2025	11012025	10/26/2025				102.08	102.08
001	SPARKLIGHT	001-205-698	NOV 2025: GARAGE 17239	260256	11/04/2025	10/29/2025	10202025	10/16/2025				146.00	146.00
001	SPARKLIGHT	001-161-698	NOV 2025: SFD 32212	260257	11/04/2025	10/29/2025	10232025	10/19/2025				114.76	114.76
001	SPARKLIGHT	001-161-698	NOV 2025: CFD 49000	260258	11/04/2025	10/29/2025	10232025	10/19/2025				134.71	134.71
001	CATALIS COURTS AND LAND RECORDS LLC	001-010-698	OCT 2025 COURT SUPPORT	260262	11/04/2025	10/29/2025	308362249	10/27/2025				1,711.50	1,711.50
001	GLOBALSTAR	001-092-605	MONTHLY SERVICE	260263	11/04/2025	10/29/2025	100373639	10/16/2025				104.61	104.61
001	SINGING RIVER ELECTRIC COOPERATIVE			260264	11/04/2025	10/29/2025						724.96	
		001-161-631	BROWN FD 95237002				10152025	10/23/2025					448.72
		001-161-631	MARTIN BLUFF FD 58380001				10172025	10/24/2025					234.52
		001-092-631	CITY LIMIT SIGN 17546				10172025	10/24/2025					41.72

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	260267	11/04/2025	10/30/2025			2,979.44	
001	FUELMAN	260269	11/04/2025	10/30/2025			3,246.42	
001	FUELMAN	260271	11/04/2025	10/30/2025			2,864.84	
001	REYNOLDS WHOLESALE CO	260276	11/04/2025	10/30/2025			1,043.25	
001	SUNBELT FIRE INC	260278	11/04/2025	10/30/2025			2,286.05	

001 AT&T — 260267 11/04/2025 10/30/2025 — 2,979.44

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-605	OCT 2025 BILLING	2284978000	10/14/2025		2,979.44

001 FUELMAN — 260269 11/04/2025 10/30/2025 — 3,246.42

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-525	UNL FUEL	NP69331136	10/20/2025		53.25
001-092-525	UNL FUEL	NP69331136	10/20/2025		72.32
001-100-525	UNL FUEL	NP69331136	10/20/2025		2,214.85
001-161-525	UNL&DSL FUEL	NP69331136	10/20/2025		621.73
001-170-525	UNL FUEL	NP69331136	10/20/2025		153.68
001-205-525	DSL FUEL	NP69331136	10/20/2025		130.59

001 FUELMAN — 260271 11/04/2025 10/30/2025 — 2,864.84

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-525	UNL FUEL	NP69354626	10/27/2025		59.69
001-092-525	UNL FUEL	NP69354626	10/27/2025		37.74
001-100-525	UNL FUEL	NP69354626	10/27/2025		1,959.18
001-161-525	UNL&DSL FUEL	NP69354626	10/27/2025		435.69
001-170-525	UNL FUEL	NP69354626	10/27/2025		184.52
001-205-525	DSL FUEL	NP69354626	10/27/2025		188.02

001 REYNOLDS WHOLESALE CO — 260276 11/04/2025 10/30/2025 — 1,043.25

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-559	145CT BAG MARS FUN SIZE (15)	79650	10/16/2025	260088	374.25
001-161-559	200CT BAG SOUR GUMMI (15)	79650	10/16/2025	260088	359.25
001-161-559	360CT BAG FROOTIE ROLLS (25)	79650	10/16/2025	260088	200.00
001-161-559	180CT BAG HERSHEY MINI (5)	79650	10/16/2025	260088	109.75

001 SUNBELT FIRE INC — 260278 11/04/2025 10/30/2025 — 2,286.05

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-639	7.5 LABOR:FLOW TEST 15 SCBA	00032003	10/21/2025	260062	1,095.00
001-161-639	BR AIR WASTE OIL DISP FEE	00032005	10/21/2025	260063	10.00
001-161-639	SERVICE LABOR (2)	00032005	10/21/2025	260063	200.00
001-161-639	CTG SECURUS MS/MS/AC/MS/HP27"	00032005	10/21/2025	260063	275.13
001-161-639	O-RING (2)	00032005	10/21/2025	260063	7.72
001-161-639	RNG BACK-UP (2)	00032005	10/21/2025	260063	2.84
001-161-639	ELM OIL FILTER	00032005	10/21/2025	260063	11.40
001-161-639	O-RING	00032005	10/21/2025	260063	2.58
001-161-639	GASKET	00032005	10/21/2025	260063	5.93
001-161-639	O-RING	00032005	10/21/2025	260063	1.00
001-161-639	1 GAL CHEMLUBE 800	00032005	10/21/2025	260063	123.53
001-161-639	NFPA 1500 AIR TEST SINGLE	00032005	10/21/2025	260063	102.37
001-161-639	FREIGHT	00032005	10/21/2025	260063	18.00
001-161-639	ELM INTAKE FIR	00032005	10/21/2025	260063	12.56
001-161-639	VALUE TOGGLE AE816	00032005	10/21/2025	260063	257.99
001-161-639	TRAVEL TIME BA TECH TRAVEL	00032005	10/21/2025	260063	160.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTERS A/C & HEATING INC	260279	11/04/2025	10/30/2025			1,000.35	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-635	AC DIAGNOSTIC: CENTRAL STN	W1180812	10/22/2025	260114	125.00
001-161-635	PARTS	W1180812	10/22/2025	260114	550.35
001-161-635	REPL BLOWER MOWER: LABOR	W1180812	10/22/2025	260114	300.00
001-161-635	FREIGHT	W1180812	10/22/2025	260114	25.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	260281	11/04/2025	10/30/2025			1,117.24	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-565	18X24 SPEED LMT 15 SIGN (10)	INV37790	10/16/2025	260091	237.60
001-201-565	30X30 NO OUTLET SIGN (2)	INV37790	10/16/2025	260091	102.50
001-201-565	SHIPPING: #QUO28275	INV37790	10/16/2025	260091	52.73
001-201-565	30X30X30 YIELD SIGN (5)	INV38460	10/28/2025	260111	133.25
001-201-565	30X30 ROAD END SIGN (4)	INV38460	10/28/2025	260111	295.76
001-201-565	18X24 NO LITTERING SIGN (10)	INV38460	10/28/2025	260111	237.60
001-201-565	SHIPPING: QUO28482	INV38460	10/28/2025	260111	57.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BOOT OUTLET LLC	260287	11/04/2025	10/30/2025			169.95	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-535	DUTY BOOTS: GOFF, IAN	37531	09/16/2025	260061	169.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	260288	11/04/2025	10/30/2025			1,107.04	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-500	LGL FILE FOLDER 100CT (3)	6044819533	10/09/2025	260059	65.28
001-040-500	ADDRESS LABEL 5162 1400CT	6044819533	10/09/2025	260059	31.47
001-022-500	CLASSIFICATION FOLDER 10CT	6044819533	10/09/2025	260059	26.97
001-040-500	2026 AAG WALL CALENDAR 8X11	6044748959	10/08/2025	260057	15.39
001-040-500	2026 AAG DSK PAD CALENDAR(4)	6044748959	10/08/2025	260057	61.56
001-040-500	2026 MTHLY PLANNER 8X11(4)	6044748959	10/08/2025	260057	81.96
001-040-500	RECEIPT BOOK 3X8 2PT (4)	6044748959	10/08/2025	260057	40.64
001-040-500	PENTEL BLU RETRACT PEN 3PK	6044748959	10/08/2025	260057	4.99
001-040-500	LEXMARK 501 BLK HY TONER (3)	6044748959	10/08/2025	260057	578.79
001-021-559	LEATHER MANAGER CHAIR	6044819531	10/09/2025	260060	199.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	EMERGENCY EQUIPMENT PROFESSIONALS INC	260290	11/04/2025	10/30/2025			3,841.12	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-638	LABOR REPL STARTER: ENG 1	521538	10/23/2025	251421	3,145.00
001-161-638	ATF TRANSYND 55GAL DRUM (3)	521538	10/23/2025	251421	178.50
001-161-638	SHOP SUPPLIES	521538	10/23/2025	251421	55.00
001-161-638	RING GEAR ADAPTER PLATE	521538	10/23/2025	251421	432.62
001-161-638	FREIGHT	521538	10/23/2025	251421	30.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	260292	11/04/2025	10/30/2025			918.65	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-535	PB GUARDIAN GEN III SM NVY	36619	10/23/2025	251243	253.65
001-100-535	HI-LITE CARRIER SM NVY	36619	10/23/2025	251243	665.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMAZON CAPITAL SERVICE	260293	11/04/2025	10/30/2025			257.84	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-559	OTTERBOX IPHONE 15 CASE	143PFT4T9T	10/16/2025	260084	39.95
001-205-559	GATORADE ZERO POWDER 40PK	143PFT4T9T	10/16/2025	260084	16.26
001-205-418	8' LED LIGHT 10PK: MAINT SHOP	1C1MMQQLYP	10/27/2025	260123	189.89
001-205-418	DISCOUNT	1C1MMQQLYP	10/27/2025	260123	-25.00
001-100-559	VERBTM CD/DVD SLEEVE 100PK(2)	1NQ7GH39D7	10/27/2025	260127	11.98
001-100-559	6X9 BRWN CLASP ENVELOPE 100PK	1NQ7GH39D7	10/27/2025	260127	17.77
001-100-559	SHIPPING	1NQ7GH39D7	10/27/2025	260127	6.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUDIOWAVE INC	260294	11/04/2025	10/30/2025			685.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-638	SOUNDOFF SIG AMPLIFIER AFR100	A59154	10/24/2025	251406	400.00
001-161-638	LABOR: ENG 4	A59154	10/24/2025	251406	250.00
001-161-638	SHOP SUPPLIES	A59154	10/24/2025	251406	10.00
001-161-638	SHIPPING AND HANDLING	A59154	10/24/2025	251406	25.00

FUND TOTAL 1 Claims to Checks 34 Total 44,220.57 Manual Held Total 44,220.57

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	GOTTFRIED CONSTRUCTION LLC	260235	11/04/2025	10/29/2025			182,221.17	

Account Number	Description	Invoice #	Date	P.O.	Amount
003-721-713	LS UPGRADES 100%	14	10/24/2025		182,221.17

FUND TOTAL 3 Claims to Checks 1 Total 182,221.17 Manual Held Total 182,221.17

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	MISSISSIPPI POWER	260219	11/04/2025	10/27/2025			4,972.00	
	Account Number: 004-510-628; Description: OCT 2025 LEASE: SOUND			Invoice #: 0945635021	Date: 10/21/2025	P.O.	Amount	4,972.00
004	SPARKLIGHT	260259	11/04/2025	10/29/2025			2,580.00	
	Account Number: 004-510-699; Description: NOV 2025: SOUND 51824			Invoice #: 10202025	Date: 10/16/2025	P.O.	Amount	2,580.00

FUND TOTAL 4 Claims to Checks 2 Total 7,552.00 Manual Held Total 7,552.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
030	GOODWYN MILLS & CAWOOD INC	260231	11/04/2025	10/28/2025			400.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
030-355-763	CONSTRUCTION DOCS 16.44%	2506829	10/27/2025		400.00

FUND TOTAL 30 Claims to Checks 1 Total 400.00 Manual Held Total 400.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL	260229	11/04/2025	10/27/2025			74,290.99	
	Account Number: 130-130-763	Description: CONST ENG & INS: #29		Invoice #: 1264511	Date: 10/21/2025	P.O.	Amount	74,290.99
130	SEYMOUR ENGINEERING PLLC	260234	11/04/2025	10/29/2025			8,740.00	
	Account Number: 130-130-763	Description: PROJECT OVERSIGHT: MBLUFF RD		Invoice #: 9579	Date: 10/28/2025	P.O.	Amount	8,740.00

FUND TOTAL 130 Claims to Checks 2 Total 83,030.99 Manual Held Total 83,030.99

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	SOLAR CONTROL INC	260291	11/04/2025	10/30/2025			200.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
157-100-799	WINDOW TINT: 10266	101725	10/23/2025	260097	150.00
157-100-799	WINDSHIELD TINT: 10266	101725	10/23/2025	260097	50.00

FUND TOTAL 157 Claims to Checks 1 Total 200.00 Manual Held Total 200.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	260187	11/04/2025	10/22/2025			5,742.12	

Account Number	Description	Invoice #	Date	P.O.	Amount
172-350-650	FY 2025 TAX SALE	09012025	10/22/2025		3,639.18
172-350-650	OCT 2025 LIBRARY SUPPORT	10242025	10/24/2025		2,102.94

FUND TOTAL 172 Claims to Checks 1 Total 5,742.12 Manual Held Total 5,742.12

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	260250	11/04/2025	10/29/2025			180.30	
	Account Number: 176-170-605; Description: MTHLY SERV 2 LINES			Invoice #: 2284972244	Date: 10/14/2025	P.O.:	Amount: 180.30	
176	SPARKLIGHT	260260	11/04/2025	10/29/2025			144.75	
	Account Number: 176-170-699; Description: NOV 2025:SSP 50008			Invoice #: 10232025	Date: 10/19/2025	P.O.:	Amount: 144.75	
176	SPARKLIGHT	260261	11/04/2025	10/29/2025			242.44	
	Account Number: 176-170-699; Description: NOV 2025:SSP 50016			Invoice #: 10202025	Date: 10/16/2025	P.O.:	Amount: 242.44	
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	260289	11/04/2025	10/30/2025			399.99	
	Account Number: 176-170-559; Description: EPSON ET4950 WRLS AIO PRINTER			Invoice #: 6044889009	Date: 10/10/2025	P.O.: 260072	Amount: 399.99	

FUND TOTAL 176 Claims to Checks 4 Total 967.48 Manual Held Total 967.48

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
252	FIRST NATIONAL BANK TRUST DEPT	260226	11/04/2025	10/27/2025			318,600.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
252-680-801	PRN PMT: S2019 REV BOND	12012025	10/15/2025		250,000.00
252-680-811	INT PMT: S2019 REV BOND	12012025	10/15/2025		68,600.00

FUND TOTAL 252 Claims to Checks 1 Total 318,600.00 Manual Held Total 318,600.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
310	SEYMOUR ENGINEERING PLLC	260236	11/04/2025	10/29/2025			780.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
310-093-763	CONS ADMIN/RPR 100%	9577	10/28/2025		780.00

FUND TOTAL 310 Claims to Checks 1 Total 780.00 Manual Held Total 780.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC	260237	11/04/2025	10/29/2025			33,060.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
362-600-763	CONST ADMIN 80%: HH DRNG	9575	10/28/2025		6,550.00
362-600-763	RES PROJ REP 80%: HH DRNG	9575	10/28/2025		26,510.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	MILLER ENTERPRISES LLC	260238	11/04/2025	10/29/2025			296,224.72	

Account Number	Description	Invoice #	Date	P.O.	Amount
362-600-790	HH DRAINAGE IMPS 94.09%	7	10/27/2025		296,224.72

FUND TOTAL 362 Claims to Checks 2 Total 329,284.72 Manual Held Total 329,284.72

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
363	SEYMOUR ENGINEERING PLLC	260239	11/04/2025	10/29/2025			6,000.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
363-726-762	MDEQ PERMITTING 30%	9578	10/28/2025		6,000.00

FUND TOTAL 363 Claims to Checks 1 Total 6,000.00 Manual Held Total 6,000.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
364	SEYMOUR ENGINEERING PLLC	260240	11/04/2025	10/29/2025			58,690.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
364-724-762	TOPO SURVEY 10%	9543	09/30/2025		5,270.00
364-724-762	ENG DESIGN/BIDING 10%	9543	09/30/2025		24,075.00
364-724-762	TOPO SURVEY 20%	9576	10/28/2025		5,270.00
364-724-762	ENG DESIGN/BIDING 20%	9576	10/28/2025		24,075.00

FUND TOTAL 364 Claims to Checks 1 Total 58,690.00 Manual Held Total 58,690.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	260184	11/04/2025	10/21/2025			35,549.66	
400	AGJ SYSTEMS & NETWORKS INC	260186	11/04/2025	10/21/2025			4,630.80	
400	JACKSON COUNTY UTILITY AUTHORITY	260188	11/04/2025	10/22/2025			269,116.00	
400	DELTA COMPUTER SYSTEMS INC	260217	11/04/2025	10/27/2025			259.70	
400	2018-2019 BOND DEBT SERVICE FUND	260221	11/04/2025	10/27/2025			23,000.00	
400	2018-2019 BOND DEBT SERVICE FUND	260222	11/04/2025	10/27/2025			32,000.00	
400	COGENT STRATEGIES LLC	260223	11/04/2025	10/27/2025			7,500.00	
400	MICRO METHODS INC	260224	11/04/2025	10/27/2025			400.00	
400	MISSION COMMUNICATIONS LLC	260225	11/04/2025	10/27/2025			3,910.80	

COG DEPOSITORY ACCOUNT

Account Number	Description	Invoice #	Date	P.O.	Amount
400-680-822	ST LNS #4 90/57 WTR	10092025	10/09/2025		10,948.67
400-680-822	ST LNS #4 90/57 SWR	10092025	10/09/2025		9,019.22
400-680-823	ST LNS #5 ALLEN RD	10092025	10/09/2025		2,149.95
400-680-824	ST LNS #6 OLD SPAN TR	10092025	10/09/2025		3,765.83
400-680-825	ST LNS #7 OLD SPAN TR	10092025	10/09/2025		9,665.99

AGJ SYSTEMS & NETWORKS INC

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-606	OCT 2025: MSP COMP/ENDPT DET	MSP-125735	10/01/2025		1,861.50
400-650-606	OCT 2025: MS365 E-73; B-30	125822	10/01/2025		250.95
400-650-606	OCT 2025: LITIGATN HOLD (17)	125822	10/01/2025		22.95
400-650-606	OCT 2025: BACKUP SERVER (2)	125848	10/01/2025		180.00
400-650-606	NOV 2025: MSP COMP/ENDPT DET	MSP-126489	11/01/2025		1,861.50
400-650-606	NOV 2025: MS365 E-73; B-30	126576	11/01/2025		250.95
400-650-606	NOV 2025: LITIGATN HOLD (17)	126576	11/01/2025		22.95
400-650-606	NOV 2025: BACKUP SERVER (2)	126602	11/01/2025		180.00

JACKSON COUNTY UTILITY AUTHORITY

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-668	NOV 2025 WASTEWATER TRMT	3215	11/01/2025		269,116.00

DELTA COMPUTER SYSTEMS INC

Account Number	Description	Invoice #	Date	P.O.	Amount
400-092-606	NOV 2025 ACCT SW MNT 50%	DHLMN19296	10/15/2025		259.70

2018-2019 BOND DEBT SERVICE FUND

Account Number	Description	Invoice #	Date	P.O.	Amount
400-900-950	NOV 2025: 2018 BOND DS	11012025	11/01/2025		23,000.00

2018-2019 BOND DEBT SERVICE FUND

Account Number	Description	Invoice #	Date	P.O.	Amount
400-900-950	NOV 2025:2019 BOND DS	11012025	11/01/2025		32,000.00

COGENT STRATEGIES LLC

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-601	PROF FEES: 10/06/25-11/05/25	4067	10/17/2025		7,500.00

MICRO METHODS INC

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-698	TSS MONTHLY SAMPLE	2510347186	10/23/2025		70.00
400-651-698	COLIFORM(2):NARCISSUS/PETUNIA	2510473186	10/27/2025		130.00
400-651-698	OVERTIME 10/24/25	2510473186	10/27/2025		200.00

MISSION COMMUNICATIONS LLC

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-698	RENEWAL: LAKEWOOD WEST	2013990	10/18/2025		402.00
400-651-698	RENEWAL: GUILLOTTEVILLE	2013990	10/18/2025		402.00
400-651-698	RENEWAL: HOYT	2013990	10/18/2025		402.00

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MISSION COMMUNICATIONS LLC	260225	11/04/2025	10/27/2025			3,910.80	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-698	RENEWAL: BARRACUDA	2013990	10/18/2025		347.40
400-651-698	RENEWAL: FRENCHMAN	2013990	10/18/2025		402.00
400-651-698	RENEWAL: DOLPHIN LS	2013990	10/18/2025		347.40
400-651-698	RENEWAL: HOLIDAY LS	2013990	10/18/2025		402.00
400-651-698	RENEWAL: CAMPBELL LS	2013990	10/18/2025		402.00
400-651-698	RENEWAL: SEACLIFF LS	2013990	10/18/2025		402.00
400-651-698	RENEWAL: HWY 90 NELSON LS	2013990	10/18/2025		402.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	VULCAN CONSTRUCTION MATERIAL LLC	260227	11/04/2025	10/27/2025			207.68	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-585	3.52TN MDOT 200LB: HASTING	4833524	10/21/2025		207.68

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SEYMOUR ENGINEERING PLLC	260242	11/04/2025	10/29/2025			2,862.50	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-683	RESEARCH: G-V RD; VICTORIA	9574	10/28/2025		870.00
400-651-683	SURVEY/MAP: CARWSH/CAMB SQ	9574	10/28/2025		1,317.50
400-651-683	SURVEY: DRAINAGE G-V	9574	10/28/2025		675.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	260251	11/04/2025	10/29/2025			189.28	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-605	MONTHLY SERVICE	2284975234	10/14/2025		189.28

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	260265	11/04/2025	10/29/2025			1,770.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	SCHOONER WELL 20688	10122025	10/21/2025		588.42
400-651-631	LIFT STNS 20688	10122025	10/21/2025		260.14
400-651-631	CARTER-WTR TNK 109812001	10152025	10/21/2025		31.21
400-651-631	LIFT STNS 20649	10152025	10/23/2025		684.40
400-651-631	LIFT STNS 28779	10152025	10/23/2025		98.59
400-651-631	LIFT STNS 89627001	10172025	10/24/2025		77.99
400-651-631	LIFT STNS 89702001	10172025	10/24/2025		30.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	260266	11/04/2025	10/30/2025			5,555.11	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	LIFT STNS 17881	10172025	10/24/2025		2,185.37
400-651-631	WATER WELLS 17881	10172025	10/24/2025		3,369.74

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	260268	11/04/2025	10/30/2025			1,986.30	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-092-605	OCT 2025 BILLING	2284978000	10/14/2025		1,986.30

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	260270	11/04/2025	10/30/2025			165.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-525	UNL FUEL	NP69331136	10/20/2025		165.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	260272	11/04/2025	10/30/2025			137.28	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-525	UNL FUEL	NP69354626	10/27/2025		137.28

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant / Account Number	Description	Trans #	Release Date	Claim Date / Invoice #	Claim Number / Date	Check Number / P.O.	Claim Amount	Approved/Disapproved
400	REYNOLDS WHOLESALE CO		260277	11/04/2025	10/30/2025			73.90	
	400-650-510	VB PAPER TOWELS 30/CS (2)			79693	10/20/2025	260096		73.90
400	GULF COAST FENCE COMPANY INC		260280	11/04/2025	10/30/2025			4,500.00	
	400-651-683	200' 8'CHNLNK FENCE W/BWIRE			38928	10/10/2025	251122		4,500.00
400	SOUTHERN PIPE & SUPPLY CO INC		260282	11/04/2025	10/30/2025			2,292.44	
	400-651-709	12X17X12 METER BOX/LID (72)			1035395300	10/10/2025	260034		1,874.88
	400-651-709	1" BLMJ DIRECT METER (2)			1035395300	10/10/2025	260034		417.56
400	CONSOLIDATED PIPE & SUPPLY		260283	11/04/2025	10/30/2025			932.00	
	400-650-500	BROOKS BARRELL LOCK (100)			MS03713245	10/14/2025	260045		500.00
	400-651-683	8X112 GEO DS STRAW BLNKT(4)			MS03713439	10/22/2025	260089		152.00
	400-651-683	3X360 PP NON-WVN FABRIC (4)			MS03713439	10/22/2025	260089		280.00
400	CENTRAL PIPE SUPPLY-JACKSON		260284	11/04/2025	10/30/2025			8,150.13	
	400-651-683	ADS HDPE STIB 12X20 BLK 80'			430272.001	10/21/2025	260092		801.60
	400-651-683	ADS HDPE STIB 15X20 BLK 80'			430272.001	10/21/2025	260092		1,115.20
	400-651-583	HYMAX CPLG 6X10.8 (6)			430276.001	10/21/2025	260090		2,391.90
	400-651-583	HYMAX CPLG 2"X6.8 (7)			428525.002	10/21/2025	260032		1,204.98
	400-651-581	PIPE PVC C900 6" DR18 60'			430273.001	10/21/2025	260087		639.00
	400-651-581	PIPE PVC C900 8" DR18 40'			430273.001	10/21/2025	260087		731.20
	400-651-581	PIPE PVC C900 10" DR18 20'			430273.001	10/21/2025	260087		548.80
	400-651-583	PVC SDR35 45 ELL 4" (20)			431017.001	10/24/2025	260110		178.80
	400-651-583	PVC SDR35 22 1/2 ELL 4" (20)			431017.001	10/24/2025	260110		196.40
	400-651-583	PVC SDR35 45 ELL 6" (5)			431017.001	10/24/2025	260110		154.25
	400-651-583	PVC SDR35 22 1/2 ELL 6" (5)			431017.001	10/24/2025	260110		188.00
400	BAYOU CONCRETE LLC		260285	11/04/2025	10/30/2025			588.00	
	400-651-683	3000 PSI 2CY:CAMINO/AUTO ZONE			335459	10/13/2025	251427		308.00
	400-651-683	DELIVERY FEE			335459	10/13/2025	251427		200.00
	400-651-683	FUEL			335459	10/13/2025	251427		20.00
	400-651-683	DROP FEE			335459	10/13/2025	251427		60.00
400	BAY MOTOR WINDING INC		260286	11/04/2025	10/30/2025			680.00	
	400-651-584	50' OPEN FLOAT (10): LS INV			0136630	10/20/2025	260035		680.00
400	J H WRIGHT & ASSOCIATES INC		260295	11/04/2025	10/30/2025			3,930.00	
	400-651-584	2HP GRINDER PUMP (2): WW1 LS			473649	10/28/2025	260108		3,930.00

FUND TOTAL 400 Claims to Checks 25 Total 410,388.08 Manual Held Total 410,388.08

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

SUMMARY OF ALL FUNDS

FUND	1	Claims	to	Checks	34	Total	44,220.57	Manual		Held	Total	44,220.57
FUND	3	Claims	to	Checks	1	Total	182,221.17	Manual		Held	Total	182,221.17
FUND	4	Claims	to	Checks	2	Total	7,552.00	Manual		Held	Total	7,552.00
FUND	30	Claims	to	Checks	1	Total	400.00	Manual		Held	Total	400.00
FUND	130	Claims	to	Checks	2	Total	83,030.99	Manual		Held	Total	83,030.99
FUND	157	Claims	to	Checks	1	Total	200.00	Manual		Held	Total	200.00
FUND	172	Claims	to	Checks	1	Total	5,742.12	Manual		Held	Total	5,742.12
FUND	176	Claims	to	Checks	4	Total	967.48	Manual		Held	Total	967.48
FUND	252	Claims	to	Checks	1	Total	318,600.00	Manual		Held	Total	318,600.00
FUND	310	Claims	to	Checks	1	Total	780.00	Manual		Held	Total	780.00
FUND	362	Claims	to	Checks	2	Total	329,284.72	Manual		Held	Total	329,284.72
FUND	363	Claims	to	Checks	1	Total	6,000.00	Manual		Held	Total	6,000.00
FUND	364	Claims	to	Checks	1	Total	58,690.00	Manual		Held	Total	58,690.00
FUND	400	Claims	to	Checks	25	Total	410,388.08	Manual		Held	Total	410,388.08
Total for all Funds				Checks	77	Total	1,448,077.13	Manual		Held	Total	1,448,077.13

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approval of Minutes from the Recessed Council Meeting held October 21, 2025**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held October 21, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held October 21, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

Tuesday
October 21, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held October 21, 2025 at 6:30pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Council Members Eric Minor, Cameron George, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Paula Yancey, City Manager; Josh Danos, City Attorney and other concerned citizens. Present by teleconference was Mayor Casey Vaughan, with Mayor Pro-Tem Councilman Jackson leading the meeting.

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 21, 2025 @ 6:30 PM

I. **Call to Order**

1. **Prayer**
2. **Pledge of Allegiance**

II. **Agenda Order Approval**

III. **Announcements**

1. **Pink Heart Funds Trail Fun Run will be Saturday, November 1st, starting at 9am, at Shepard State Park.**
2. **The Veterans Day Laying of the Wreath Ceremony will be Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.**

IV. **Presentation Agenda**

V. **Business Agenda**

1. **Approval of the Docket of Claims**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. **Consent Agenda (All items approved in one motion)**

1. **Approval of Minutes from the Regular Council Meeting held October 7, 2025**

2. **Receive August 2025 Finance Reports**

3. **Authorization for the Chief of Police to submit a letter to the Department of Public Safety requesting funds from the Wireless Communication Fund**

4. **Authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program — Sanitary Sewer Mains Rehabilitation**

5. **Authorization to enter into a Modification Agreement to the subaward grant agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Hwy 90 Sanitary Sewer and Water Lines**

6. **Authorization to enter into a Modification Agreement to the subaward grant agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program – Citywide Lift Station Upgrades Project**

7. **Authorization to enter into a Professional Services Agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project**

8. **Designate Grants and Projects Director, Sam King, as the Authorized Official for the Dolphin Drive CSX Grade Separation Project**

9. **Approval of the Limited Use Agreement between the City of Gautier and Gautier Community Pride**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Adjourn until November 4, 2025 at 6:30pm
www.gautier-ms.gov

Councilman Jackson called the meeting to order at 6:30pm.

Councilman Fuller made the motion to approve the agenda order with the following revisions:

1. Add Consent Agenda Item 10 – Approve the use of the official City Logo in an Educational Coloring Book

2. Add Consent Agenda Item 11 – Resolution approving the In-Kind Service Request for the Wounded Warriors Project Event

Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Announcements

1. Pink Heart Funds Trail Fun Run will be Saturday, November 1st, starting at 9am, at Shepard State Park.

2. The Veterans Day Laying of the Wreath Ceremony will be Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.

Presentation

1. None

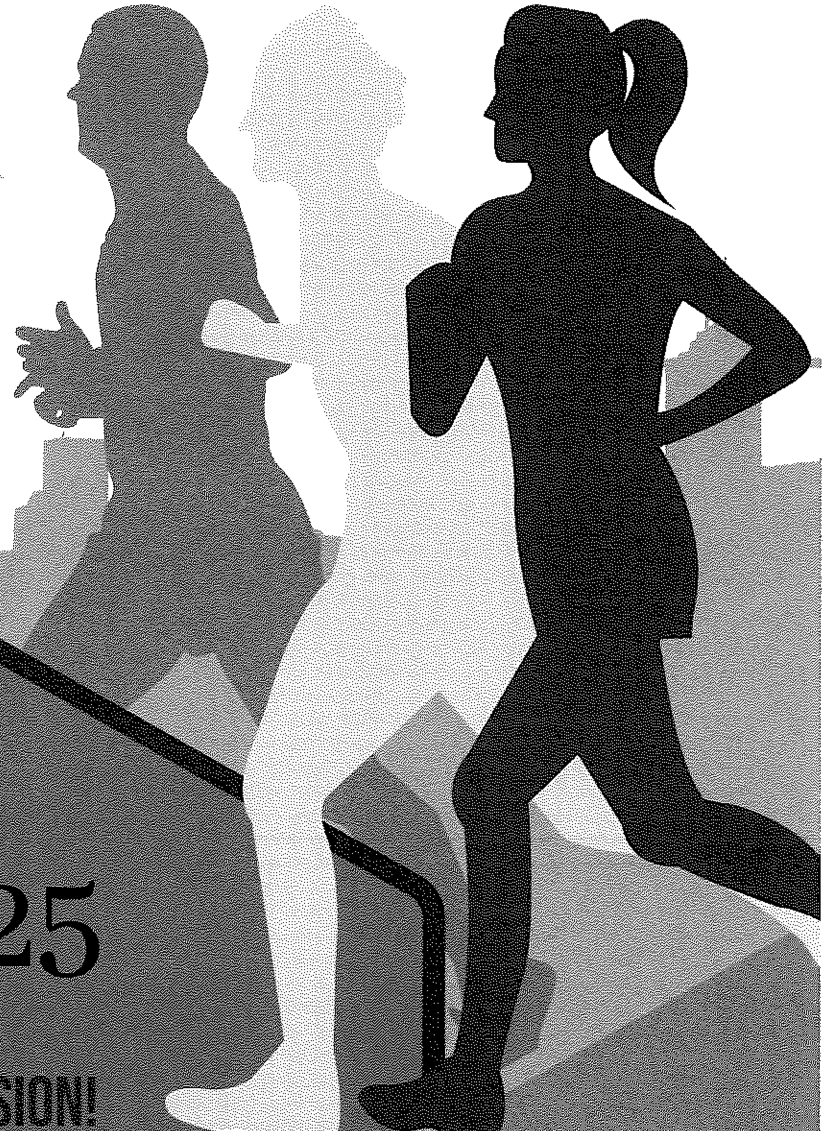
PINK HEART FUNDS

Caring for All WITH CANCER

NATURE'S PLAYGROUND

GAUTIER

MISSISSIPPI



Pink Heart Funds Trail Fun Run 2025

SUPPORT PINK HEART FUNDS' MISSION!

NOV. 1ST 2025
9AM

Shepard State Park

1034 Graveline Rd Gautier, MS 39553

004

Online Registration has now closed

FEE: $40 PER PERSON

Park entry fee included (same day registration not guaranteed medal or t-shirt

Veterans Day

Laying of the Wreath Ceremony

Please join us to honor our veterans
and those men and women
currently serving in the military.
Hosted by

American Legion Post 1992 Family & The City of Gautier

November 11, 2025 ~ 11:00 A.M.

Veterans Tribute Tower

3330 Hwy 90 Gautier, Mississippi

For more information contact
American Legion Post 1992 Family
228-497-6422

In the event of inclement weather, event will be held at the American Legion
3824 Old Spanish Trail

Councilman Fuller made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Minor seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 384-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller,** seconded by **Councilman Minor,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACE HARDWARE OF OCEAN SPRINGS	260087	10/21/2025	10/13/2025			72.13	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	.105 .5LB DONUT THE FIRE(2)	41505517	10/02/2025		18.16
001-170-639	223' NYLON LINE(5): WDEATER	41505517	10/02/2025		53.97

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	260088	10/21/2025	10/13/2025			322.70	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-638	BRAKE VALVE: ENG 5	325767	09/10/2025		15.90
001-161-638	SLACK ADJUSTER (2): ENG 5	325811	09/11/2025		157.80
001-161-638	BRAKE DRUM (2): ENG 5	325853	09/12/2025		149.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HOME TEAM TIRE & AUTO SERVICE	260089	10/21/2025	10/13/2025			574.35	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	REPL TUBE/MOUNT(4): EXMARK	501032	09/03/2025		46.49
001-100-638	FS F-HAWK PURSUIT (1): 17823	501236	09/12/2025		150.84
001-100-638	FLAT REPAIR: 10636	501147	09/16/2025		22.00
001-205-638	FLAT REPAIR: CODE ENF	501154	09/17/2025		24.20
001-100-638	TIRE PRESS SENSOR: 17823	501185	09/22/2025		89.99
001-100-638	TIRE PRESS SENSOR: 11882	501197	09/24/2025		89.99
001-100-638	FS F-HAWK PURSUIT: 17823	501236	09/30/2025		150.84

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SUN HERALD ADVERTISING	260091	10/21/2025	10/13/2025			2,553.43	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-615	NOTICE: FY 2026 TAX LEVY	IN52855	09/30/2025		144.34
001-040-615	NOTICE: FY25 EMERG AMNDMNTS	IN52856	09/30/2025		1,569.14
001-040-615	NOTICE: FY25 SW DISCLOSURE	IN52857	09/30/2025		411.95
001-040-615	PUBLISH: FY 2026 COMB BUDGET	IN52859	09/30/2025		428.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	260092	10/21/2025	10/14/2025			663.82	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-205-570	EXP VLV; AC SEAL: #39091	1978381198	09/02/2025		72.64
001-205-570	WHL BEARING GREASE: SHOP	1978381319	09/03/2025		7.99
001-205-570	FRONT SHOCKS (2): 17634	1978381360	09/03/2025		53.90
001-205-570	MAP SNSR; DSL TRMT: 17634	1978381462	09/04/2025		77.82
001-205-570	6QT OIL; FLTR: PILOT 07953	1978381895	09/08/2025		55.65
001-100-570	OIL FILTER: PD UNIT	1978381896	09/08/2025		12.00
001-100-570	OIL FILTER (3): PD FORDS	1978381897	09/08/2025		36.00
001-205-570	SCRATCH RMVR KIT: HONDA 07953	1978381937	09/08/2025		19.99
001-161-638	BATTERY: HW1 H-WTR TRK	1978382268	09/12/2025		185.07
001-161-559	BRIGHTENER: FIRE DEPT	1978382580	09/15/2025		13.57
001-100-570	OIL FILTER: 11862	1978382767	09/17/2025		12.00
001-100-570	ADH REMOVER: HARLEYS	1978382793	09/17/2025		22.45
001-170-638	OIL FILTER: 37193	1978382808	09/17/2025		3.41
001-170-638	OIL FILTER: REC TRK	1978382879	09/18/2025		4.09
001-100-570	OIL FILTER (4): PD FORDS	1978383533	09/24/2025		48.00
001-100-570	OIL DRAIN PLUG: 17530	1978383546	09/24/2025		4.35
001-205-570	6QT OIL; FLTR: 19415	1978383547	09/24/2025		34.89

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant / Account Number	Description	Trans #	Release Date	Claim Date / Invoice #	Claim Number / Date	Check Number / P.O.	Claim Amount / Amount	Approved/Disapproved
001	AIRGAS USA LLC		260093	10/21/2025	10/14/2025			647.87	
	001-205-588	CYLINDER RENTAL			5519572950	09/30/2025			647.87
001	AIR MASTERS MECHANICAL INC		260094	10/21/2025	10/14/2025			4,500.00	
	001-100-699	HVAC PREV MAINT: CLNG/FLTRS			SA01-03	10/14/2025			4,500.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC		260095	10/21/2025	10/14/2025			833.33	
	001-170-642	SEP 2025 CLUB SUPPORT			09302025	10/10/2025			833.33
001	DIRECTV LLC		260096	10/21/2025	10/14/2025			180.00	
	001-161-698	WEST STN: 022727663 (NOV)			X251014	10/14/2025			180.00
001	H2O INNOVATION OPERATION & MAINTENANCE		260097	10/21/2025	10/14/2025			51,937.31	
	001-201-672	SEP 2025 MAINT OPS			2025-09	09/30/2025			31,832.51
	001-201-672	FY 2025 RETAINAGE			2024-25-R	09/30/2025			20,104.80
001	PRO-LOCK LOCKSMITH SERVICE LLC		260099	10/21/2025	10/14/2025			425.00	
	001-092-635	REPL ELECT DOOR LOCK: CH ADMN			73011	10/02/2025			425.00
001	PSYCHOLOGICAL RESOURCES INC		260100	10/21/2025	10/14/2025			750.00	
	001-100-604	PRE-EMP PSYCH EVAL (2)			2509044	09/05/2025			300.00
	001-100-604	PRE-EMP PSYCH EVAL (3)			2510046	10/03/2025			450.00
001	MISSISSIPPI POWER		260102	10/21/2025	10/14/2025			1,155.00	
	001-170-628	SEP 2025 LEASE: BACOT			0796886005	10/07/2025			1,155.00
001	CINTAS CORPORATION		260103	10/21/2025	10/14/2025			553.84	
	001-205-535	SEP 04 2025 MAINT			4242207423	09/04/2025			138.46
	001-205-535	SEP 10 2025 MAINT			4242863558	09/10/2025			138.46
	001-205-535	SEP 17 2025 MAINT			4243603795	09/17/2025			138.46
	001-205-535	SEP 24 2025 MAINT			4244344858	09/24/2025			138.46
001	TEC		260105	10/21/2025	10/14/2025			109.10	
	001-092-605	MONTHLY LONG DISTANCE			1246747	10/01/2025			109.10
001	DEPT PUBLIC SAFETY		260106	10/21/2025	10/14/2025			60.00	
	001-100-699	ANALYTICAL FEES (SEP 2025)			90166856	10/06/2025			60.00

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Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Claim Number	Check Number	Invoice #	Date	P.O.	Claim Amount	Approved/Disapproved (Amount)
001	SPARKLIGHT			260107	10/21/2025	10/14/2025						62.38	
		001-100-699	OCT 2025:CBL BOX 28848						10082025	11/07/2025			62.38
001	JACKSON COUNTY ADULT DETENTION CENTER			260108	10/21/2025	10/14/2025						3,520.00	
		001-010-696	SEP 2025 ADC CHGS						09302025	10/08/2025			3,520.00
001	RJ YOUNG COMPANY LLC			260109	10/21/2025	10/14/2025						310.00	
		001-100-699	UNL-J7RK00-01 RENTAL FEE						INC7734233	10/08/2025			310.00
001	RJ YOUNG COMPANY LLC			260110	10/21/2025	10/14/2025						746.00	
		001-092-698	UNL-J9NI00-01 RENTAL FEE						INV7726810	10/03/2025			746.00
001	WASTE PRO - GAUTIER			260112	10/21/2025	10/14/2025						285.00	
		001-170-698	FRASIER PORT O LET						0001511168	09/30/2025			35.00
		001-170-698	BACOT PORT O LET						0001511183	09/30/2025			250.00
001	DELTA UTILITIES			260117	10/21/2025	10/14/2025						59.85	
		001-161-630	CENTRAL FIRE:08/25-09/25/25						11000885-1	10/02/2025			59.85
001	DELTA UTILITIES			260118	10/21/2025	10/14/2025						51.33	
		001-161-630	SOUTH FIRE:08/25-09/25/25						11000999-0	10/02/2025			51.33
001	AT&T MOBILITY			260120	10/21/2025	10/14/2025						63.24	
		001-092-605	OCT 2025 IT AIR BUS:WFD						X10082025	09/20/2025			63.24
001	C SPIRE WIRELESS			260121	10/21/2025	10/14/2025						540.00	
		001-100-606	NCIC EQUIP CHGS 3000652433						0652433-52	10/01/2025			540.00
001	C SPIRE WIRELESS			260122	10/21/2025	10/14/2025						1,505.85	
		001-001-605	COUNCIL CELL PHONES						0030759348	09/30/2025			310.10
		001-021-605	CITY MGR CELL PHONE						0030759348	09/30/2025			48.89
		001-040-605	ADMIN CELL PHONE						0030759348	09/30/2025			83.37
		001-090-605	BLDG-PLNG CELL PHONES						0030759348	09/30/2025			258.52
		001-090-698	IPAD SERVICE (3)						0030759348	09/30/2025			103.44
		001-161-605	FIRE CELL PHONES						0030759348	09/30/2025			146.67
		001-170-605	REC CELL PHONES						0030759348	09/30/2025			254.33
		001-205-605	MAINT CELL PHONES						0030759348	09/30/2025			153.86
		001-094-605	GRANT-PROJ CELL PHONES						0030759348	09/30/2025			146.67

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HENZE ENTERPRISES INC	260135	10/21/2025	10/15/2025			60.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	3CY TOPSOIL: RD REPR	33857	10/02/2025		60.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260137	10/21/2025	10/15/2025			3,012.96	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-525	UNL FUEL	NP69191311	09/29/2025		154.30
001-100-525	UNL FUEL	NP69191311	09/29/2025		2,017.94
001-161-525	DSL FUEL	NP69191311	09/29/2025		338.81
001-170-525	UNL&DSL FUEL	NP69191311	09/29/2025		357.95
001-205-525	UNL&DSL FUEL	NP69191311	09/29/2025		143.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260141	10/21/2025	10/15/2025			3,323.43	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-525	UNL FUEL	NP69266692	10/06/2025		2,086.00
001-161-525	UNL&DSL FUEL	NP69266692	10/06/2025		641.13
001-170-525	UNL&DSL FUEL	NP69266692	10/06/2025		414.82
001-205-525	DSL FUEL	NP69266692	10/06/2025		181.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWE'S	260143	10/21/2025	10/15/2025			1,891.03	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-635	S40 PVC (3): CH WTR LN REPR	972353	08/25/2025		16.25
001-092-635	17W 2' GE BULB (3): PLNG	972672	08/25/2025		36.99
001-092-635	17W 2' GE BULB (5): PLNG	972538	08/25/2025		61.70
001-100-635	1X2X8 F STRIP(3): SUBSTN DOOR	973661	08/26/2025		4.23
001-100-635	2X6X8 #2: SUBSTN DOOR	973661	08/26/2025		7.77
001-170-502	18OZ FIELD PAINT(12): FBALL	976273	08/27/2025		107.76
001-170-502	18OZ FLD PAINT 6CT (6): FBALL	976273	08/27/2025		248.22
001-100-635	4PK SLV ANCHOR(2):SUBSTN DOOR	992605	09/02/2025		28.46
001-100-635	2PK SCREWS;CAULK(3):SUBSTN DR	992415	09/02/2025		45.52
001-100-635	PAINT SUPPLIES: SUBSTN DOOR	997195	09/04/2025		15.24
001-092-635	17W 2' GE BULB (13): C HALL	978118	09/08/2025		160.29
001-092-635	RTN CR: 17W GE BULB (3)	978349	09/08/2025		-36.99
001-092-635	T8 GE BALLAST (2): C HALL	978735	09/08/2025		72.16
001-092-635	17W 2' GE BULB (3): C HALL	978363	09/08/2025		37.02
001-170-520	27" WOOD D HANDLE SCOOP (3)	981690	09/09/2025		113.94
001-170-634	QK 80LB (42):BB GOALS-FRASIER	983648	09/10/2025		231.68
001-205-559	KB 3/8" RATCHET: SHOP TOOL	983018	09/10/2025		27.53
001-170-634	QK 80LB (25):BB GOALS-FRASIER	986307	09/11/2025		126.00
001-161-559	3' X 5' USA FLAG: CENTRAL	985942	09/11/2025		35.13
001-205-559	MULTI MAX LUBE: SHOP	974220	09/18/2025		7.77
001-205-559	32OZ 409 CLNR: SHOP	985036	09/23/2025		4.73
001-170-634	BLK GATE LATCH: INCL PLYGRND	987733	09/24/2025		10.43
001-092-520	2CU FT BAG BROWN MULCH (140)	987864	09/24/2025		529.20

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260144	10/21/2025	10/15/2025			2,640.93	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-525	UNL FUEL	NP69299196	10/13/2025		196.90
001-100-525	UNL FUEL	NP69299196	10/13/2025		1,572.84
001-161-525	UNL&DSL FUEL	NP69299196	10/13/2025		430.37

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260144	10/21/2025	10/15/2025			2,640.93	(CONTINUED)
001	ACE DATA STORAGE INC	260146	10/21/2025	10/15/2025			105.00	
001	CREDIT CARD CENTER	260147	10/21/2025	10/15/2025			574.36	
001	ELAN FINANCIAL SERVICES	260148	10/21/2025	10/15/2025			1,126.44	
001	REYNOLDS WHOLESALE CO	260156	10/21/2025	10/16/2025			1,982.13	
001	GOODGAMES INC	260158	10/21/2025	10/16/2025			82.50	

001 FUELMAN — 260144 10/21/2025 10/15/2025 — 2,640.93 (CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-525	UNL FUEL	NP69299196	10/13/2025		265.83
001-205-525	UNL&DSL FUEL	NP69299196	10/13/2025		174.99

001 ACE DATA STORAGE INC — 260146 10/21/2025 10/15/2025 — 105.00

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	SEP 2025 SHREDDING SERVICE	0203082	10/01/2025		105.00

001 CREDIT CARD CENTER — 260147 10/21/2025 10/15/2025 — 574.36

Account Number	Description	Invoice #	Date	P.O.	Amount
001-001-681	DISASTER CONF:VAUGHAN	09042025	09/05/2025		346.08
001-092-698	LATE FEE	09222025	09/22/2025		39.00
001-094-681	HOTEL-GRANT WRITING:S.KING	09272025	09/29/2025		189.28

001 ELAN FINANCIAL SERVICES — 260148 10/21/2025 10/15/2025 — 1,126.44

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-606	ONEWAY APP: SEP 2025	09072025	09/08/2025		75.00
001-170-500	INK MAINT BOX T04D1: REC PRNTR	09132025	09/15/2025		23.52
001-010-681	HOTEL-COURT CONF: STEWARD	09172025	09/19/2025		139.00
001-001-615	KEYS TO THE CITY (20)	09262025	09/29/2025		938.92
001-170-502	REFUND:RTN CHEER SHOES SIZER	09032025	09/04/2025		-50.00

001 REYNOLDS WHOLESALE CO — 260156 10/21/2025 10/16/2025 — 1,982.13

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-559	38X63 CLR LINER 100CT (10)	79610	10/06/2025	260053	589.50
001-170-513	AIO POPCORN 10.6 OZ 24CT	79630	10/08/2025	260065	44.00
001-170-513	KRAFT HANDLE BAG 250CT	79641	10/10/2025	260073	82.00
001-092-510	VB PAPER TOWEL 30 ROLLS (4)	79655	10/14/2025	260079	147.80
001-092-510	FUSION TIME MIST SPRAY 12CT	79655	10/14/2025	260079	69.00
001-092-510	24X33 WHT LINER 500CT (2)	79655	10/14/2025	260079	65.90
001-092-510	VB TISSUE 96 ROLLS (2)	79655	10/14/2025	260079	109.00
001-092-510	CLOROX WIPES 12CT (4)	79655	10/14/2025	260079	237.60
001-092-510	#1508 MFB TOWEL (6)	79655	10/14/2025	260079	167.70
001-092-510	LYSOL BOWL CLNR 4CT (2)	79655	10/14/2025	260079	31.60
001-092-510	PLEDGE 12CT	79655	10/14/2025	260079	71.40
001-092-510	409 SPRAY 12CT	79655	10/14/2025	260079	59.88
001-092-510	FABULOSO GAL (4)	79655	10/14/2025	260079	47.80
001-092-510	WIPING RAGS 25LB	79655	10/14/2025	260079	53.50
001-092-510	ECO-CLIP DEODORIZER 12CT (2)	79655	10/14/2025	260079	72.00
001-092-510	NABC CLEANER GAL	79655	10/14/2025	260079	15.95
001-092-510	OURFRESH REFILL CARTDG 8CT	79655	10/14/2025	260079	47.60
001-092-510	38X58 BLK LINER 100CT (2)	79655	10/14/2025	260079	69.90

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001 GOODGAMES INC — 260158 10/21/2025 10/16/2025 — 82.50

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-512	LT ARROW SIGN KEEP CRUISIN(2)	112067	09/29/2025	251417	27.50
001-170-512	RT ARROW SIGN KEEP CRUISIN(2)	112067	09/29/2025	251417	27.50
001-170-512	UP ARROW SIGN KEEP CRUISIN(2)	112067	09/29/2025	251417	27.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	260159	10/21/2025	10/16/2025			540.52	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	SPINDLE PULLEY (2): EXMARK	45888	09/04/2025	251370	175.80
001-170-639	BOLT (4): EXMARK	45888	09/04/2025	251370	29.16
001-170-639	STRAP (2): EXMARK	45888	09/04/2025	251370	42.00
001-170-639	WING NUT (4): EXMARK	45888	09/04/2025	251370	23.56
001-170-639	DECK STRUT (2): EXMARK	45894	09/08/2025	251369	270.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	260160	10/21/2025	10/16/2025			468.34	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-565	STREET NAME SIGN (8)	INV37322	10/09/2025	260019	283.20
001-201-565	PKG HARDWARE MOUNT SIGNS	INV37322	10/09/2025	260019	15.22
001-201-565	BRACKET STD 5.5" CROSS (4)	INV37322	10/09/2025	260019	25.20
001-201-565	BRACKET STD 5.5" U-CHNL(4)	INV37322	10/09/2025	260019	23.84
001-201-565	24X08 SCHOOL SIGN	INV37322	10/09/2025	260019	32.24
001-201-565	24X10 CHILDREN PRESENT SIGN	INV37322	10/09/2025	260019	30.82
001-201-565	SHIPPING	INV37322	10/09/2025	260019	57.82

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HOME TEAM TIRE & AUTO SERVICE	260162	10/21/2025	10/16/2025			469.44	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	B LAWN TRAC BSW	501096	09/08/2025	251387	164.99
001-170-639	DISPOSAL FEE	501096	09/08/2025	251387	4.50
001-170-639	24X12-12 TR-13 TIRE: EXMARK	501096	09/08/2025	251387	24.99
001-170-639	24X12-12 TR-13 TIRE: EXMARK	501124	09/12/2025	251405	24.99
001-170-639	DEESTONE D265 TURF TL	501124	09/12/2025	251405	83.99
001-170-639	DISPOSAL FEE	501124	09/12/2025	251405	4.50
001-170-639	24X12-12 TR-13 TIRE: EXMARK	501125	09/12/2025	251404	24.99
001-170-639	SHOP SUPPLIES	501125	09/12/2025	251404	1.50
001-170-639	MNT TIRE/REPL TUBE: LWN MOWER	501125	09/12/2025	251404	15.00
001-170-638	VINTAGE TOURING TIRE: REC VAN	501173	09/19/2025	251418	99.99
001-170-638	WHEEL BAL/LABOR/VALVE STEM	501173	09/19/2025	251418	15.50
001-170-638	TIRE DISPOSAL FEE: 2019 DODGE	501173	09/19/2025	251418	4.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	IMAGES GALORE SIGNS LLC	260164	10/21/2025	10/16/2025			158.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	12" WHT VINYL DECAL (4)	25-4132	10/08/2025	260055	88.00
001-170-638	NVY CUT LTR 3" & 1/5" (2)	25-4132	10/08/2025	260055	70.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	260165	10/21/2025	10/16/2025			1,017.14	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-205-638	BRAKE ROTOR (2): 17634	1978381318	09/03/2027	251371	226.80
001-205-638	18B5022 BRACKTED CAL: 17634	1978381318	09/03/2027	251371	63.62
001-205-638	CORE CHARGE (RTND)	1978381318	09/03/2027	251371	55.00
001-205-638	18B5023 BRACKTED CAL: 17634	1978381318	09/03/2027	251371	63.62
001-205-638	CORE CHARGE (RTND)	1978381318	09/03/2027	251371	55.00
001-205-638	SEMI-MET PAD: 17634	1978381318	09/03/2027	251371	31.60
001-205-638	DUST CAP (2): 17634	1978381318	09/03/2027	251371	22.26
001-205-638	BH621004 BRAKE HOSE: 17634	1978381318	09/03/2027	251371	19.03
001-205-638	OIL SEAL (2): 17634	1978381318	09/03/2027	251371	17.28
001-205-638	BH621005 BRAKE HOSE: 17634	1978381318	09/03/2027	251371	16.21

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	260165	10/21/2025	10/16/2025			1,017.14	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-205-638	RTN CR: CORE CHARGE	1978381358	09/03/2025	251371	-55.00
001-205-638	RTN CR: CORE CHARGE	1978381358	09/03/2025	251371	-55.00
001-161-638	31-5T BATTERY (4): ENG-1	1978383545	09/24/2025	251344	556.72

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ELITE SPORTSWEAR LP	260167	10/21/2025	10/16/2025			671.30	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-502	ION CHEER SHOE SZ 5H WHT	5020219795	09/17/2025	251401	32.99
001-170-502	ION CHEER SHOE SZ 13Y WHT	5020219795	09/17/2025	251401	32.99
001-170-502	ION CHEER SHOE SZ 1HY WHT	5020219795	09/17/2025	251401	32.99
001-170-502	ION CHEER SHOE SZ 2Y WHT (2)	5020219795	09/17/2025	251401	65.98
001-170-502	SHIPPING	5020219795	09/17/2025	251401	17.00
001-170-502	YTH PINK POM POM 5" (35)	5020231140	09/26/2025	251412	279.65
001-170-502	MINI PINK MET POM POM (30)	5020231629	09/27/2025	251412	209.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACE HARDWARE OF OCEAN SPRINGS	260171	10/21/2025	10/16/2025			513.91	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	CARBURETOR RC2-S243	41505516	10/02/2025	260039	35.44
001-170-639	FILTER	41505516	10/02/2025	260039	3.65
001-170-639	SPARK PLUG NGK CMR6H	41505516	10/02/2025	260039	11.98
001-170-639	FAN HOUSING	41505516	10/02/2025	260039	33.82
001-170-639	SET PICKUP BODIES	41505516	10/02/2025	260039	10.57
001-170-639	CLUTCH	41505516	10/02/2025	260039	39.64
001-170-639	CARBURETOR	41505516	10/02/2025	260039	98.15
001-170-639	STARTER CVR W/REWIND STARTER	41505516	10/02/2025	260039	67.65
001-170-639	AIR FILTER BR600	41505516	10/02/2025	260039	15.39
001-170-639	FUEL PUMP	41505516	10/02/2025	260039	11.36
001-170-639	GASKET	41505516	10/02/2025	260039	2.93
001-170-639	LABOR: STIHL BR600 & FS94	41505516	10/02/2025	260039	183.33

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMAZON CAPITAL SERVICE	260173	10/21/2025	10/16/2025			406.25	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-500	MINUTE BK PAPER 100CT (3)	16N1LCXRLL	10/03/2025	260028	266.31
001-170-511	6PC ASRT CLR TABLECLOTH 40X100	1V7DFDT394	10/14/2025	260069	63.99
001-170-577	CS WHT FIELD PAINT 12CT	16WDQ4T7FJ	10/15/2025	260077	75.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CANNON PAF LLC	260175	10/21/2025	10/16/2025			3,827.92	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-638	#1 FUEL INJECTOR: CMD 33	529086	07/14/2025	251422	470.00
001-161-638	R/R FUEL INJECTOR/PROG PCM	529086	07/14/2025	251422	895.00
001-161-638	REPL CCV FILTER	529086	07/14/2025	251422	179.00
001-161-638	CCV FILTER	529086	07/14/2025	251422	177.47
001-161-638	HAZARDOUS MATERIALS	529086	07/14/2025	251422	2.25
001-161-638	DIAGNOSTIC	529086	07/14/2025	251422	179.00
001-161-638	POWERTRAIN CNTRL MODULE	529086	07/14/2025	251422	1,497.83
001-161-638	FULE INJECTOR SEAL	529086	07/14/2025	251422	20.17
001-161-638	SHOP SUPPLIES	529086	07/14/2025	251422	150.00
001-161-638	R/R INJECTOR PIGTAIL:	529436	07/14/2025	251422	179.00
001-161-638	PIGTAIL OVERNIGHT: CMD 33	529436	07/14/2025	251422	78.20

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OCCUPATIONAL HEALTH CENTER INC	260178	10/21/2025	10/16/2025			255.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-604	PRE EMP PHYS: THURMAN	411140	10/02/2025	251380	75.00
001-100-604	QK DRUG SCRN: THURMAN	411140	10/02/2025	251380	35.00
001-100-604	PRE EMP PHYS: CHAPMAN	411140	10/02/2025	251380	75.00
001-100-604	COC DRUG SCRN: CHAPMAN	411140	10/02/2025	251380	70.00

FUND TOTAL 1 Claims to Checks 46 Total 95,608.13 Manual Held Total 95,608.13

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Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Date	P.O.	Claim Amount	Amount	Approved/Disapproved
004	LENA'S LAUNDRY LLC			260114	10/21/2025	10/14/2025				99.40		
		004-510-699	LAUNDRY 10/03/25: 49.7 LBS				45	10/14/2025			99.40	
004	TAPPER SECURITY INC			260115	10/21/2025	10/14/2025				75.00		
		004-510-699	SERVICE CALL: CAMERA SYSTEM				H12506	09/05/2025			75.00	
004	SINGING RIVER ELECTRIC COOPERATIVE			260126	10/21/2025	10/14/2025				2,002.90		
		004-510-631	AMPHITHEATER 118241002				10012025	10/07/2025			2,002.90	
004	FUELMAN			260138	10/21/2025	10/15/2025				143.50		
		004-510-630	DSL FUEL				NP69191311	09/29/2025			143.50	
004	HENZE ENTERPRISES INC			260140	10/21/2025	10/15/2025				150.00		
		004-510-586	6CY TOPSOIL: THE SOUND LAWN				33857	10/02/2025			150.00	
004	LOWE'S			260153	10/21/2025	10/15/2025				27.52		
		004-510-559	ASST ANCHORS W/ SCREWS 100PK				971653	08/27/2025			15.18	
		004-510-559	GORILLA MOUNTING TAPE				971653	08/27/2025			7.30	
		004-510-586	QK 80LB: FENCE REPR				980451	09/09/2025			5.04	
004	REYNOLDS WHOLESALE CO			260157	10/21/2025	10/16/2025				188.70		
015		004-510-510	#1508 MFB TOWELS CS (3)				79585	10/01/2025	260029		83.85	
		004-510-510	38X58 BLK LINERS 100CT (3)				79585	10/01/2025	260029		104.85	
004	A-1 TREE SERVICE INC			260172	10/21/2025	10/16/2025				4,500.00		
		004-510-699	CUT/REMV LRG PINE TREE(3): THE				10142025	10/14/2025	260056		4,500.00	

FUND TOTAL 4 Claims to Checks 8 Total 7,187.02 Manual Held Total 7,187.02

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	C SPIRE WIRELESS	260125	10/21/2025	10/14/2025			896.48	
	Account Number: 156-100-606; Description: GPD MODEM PLAN(26) SEP 2025; Invoice #: 09032025; Date: 10/02/2025; P.O.: ; Amount: 896.48							
156	CANNON PAF LLC	260176	10/21/2025	10/16/2025			43,600.00	
	Account Number: 156-100-799; Description: 2025 FORD EXPLORER INTCP; Invoice #: 126422; Date: 10/15/2025; P.O.: 250869; Amount: 43,600.00							

FUND TOTAL 156 Claims to Checks 2 Total 44,496.48 Manual Held Total 44,496.48

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	AUDIOWAVE INC	260179	10/21/2025	10/16/2025			3,020.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
157-100-799	INSTL SAT COM(2): 13828/19455	A58686	10/09/2025	250746	500.00
157-100-799	INSTL RADAR (2): 13828/19455	A58686	10/09/2025	250746	600.00
157-100-799	INSTL 12 LEDS: 13828/19455	A58686	10/09/2025	250746	780.00
157-100-799	SHOP SUPPLIES: 13828/19455	A58686	10/09/2025	250746	100.00
157-100-799	V10 880 BIG BLUE PAIR (2)	A58686	10/09/2025	250746	250.00
157-100-799	1156 LAD RD REAR AMBER (2)	A58686	10/09/2025	250746	130.00
157-100-799	1157 FLAT RD SWB FRONT (2)	A58686	10/09/2025	250746	300.00
157-100-799	FRONT CLEAR LENS COVER (2)	A58686	10/09/2025	250746	60.00
157-100-799	REAR CLEAR LENS COVER (2)	A58686	10/09/2025	250746	60.00
157-100-799	REPL HD M1 & M2: 13828/19455	A58686	10/09/2025	250746	200.00
157-100-799	SHIPPNG (2): M1 & M2	A58686	10/09/2025	250746	40.00

FUND TOTAL 157 Claims to Checks 1 Total 3,020.00 Manual Held Total 3,020.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BAY ICE COMPANY INC	260116	10/21/2025	10/14/2025			50.00	
176	C SPIRE WIRELESS	260123	10/21/2025	10/14/2025			53.08	
176	AD2 INC	260133	10/21/2025	10/15/2025			702.20	
176	LOWE'S	260154	10/21/2025	10/15/2025			21.32	

Claimant	Account Number	Description	Invoice #	Date	P.O.	Amount
BAY ICE COMPANY INC	176-170-699	SEP 2025 BOX RENTAL	716968	09/30/2025		50.00
C SPIRE WIRELESS	176-170-605	CELL PHONE	0030759348	09/30/2025		53.08
AD2 INC	176-170-699	HOSTING FEE OCT 2025	4190	10/15/2025		52.20
	176-170-699	SHOPPING CART	4190	10/15/2025		300.00
	176-170-699	WEBSITE MAINT 09/15-10/14/25	4190	10/15/2025		350.00
LOWE'S	176-170-586	1G TOG PLATE; 3W TOG SWTCH	981188	09/09/2025		4.24
	176-170-586	GFCI 15A 125V OUTLET: S22	974214	09/18/2025		17.08

FUND TOTAL 176 Claims to Checks 4 Total 826.60 Manual Held Total 826.60

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
355	WAGGONER ENGINEERING INC	260130	10/21/2025	10/14/2025			6,789.26	

Account Number	Description	Invoice #	Date	P.O.	Amount
355-723-763	CONSTR PHASE: TRMNT PLANT	43889	04/04/2025		4,771.76
355-723-763	CONSTR PHASE: TRMNT PLANT	44436	07/26/2025		2,017.50

FUND TOTAL 355 Claims to Checks 1 Total 6,789.26 Manual Held Total 6,789.26

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HOME TEAM TIRE & AUTO SERVICE	260090	10/21/2025	10/13/2025			22.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-638 FLAT REPAIR: R-1			501187	09/22/2025			22.00
400	H2O INNOVATION OPERATION & MAINTENANCE	260098	10/21/2025	10/14/2025			298,713.54	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-672 SEP 2025 MAINT OPS			2025-09	09/30/2025			183,082.50
	400-650-672 FY 2025 RETAINAGE			2024-25-R	09/30/2025			115,631.04
400	PITNEY BOWES INC PURCHASE POWER	260101	10/21/2025	10/14/2025			600.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-607 POSTAGE METER #6095325			0434-6213	10/14/2025			600.00
400	SPARKLIGHT	260104	10/21/2025	10/14/2025			207.88	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-698 NOV 2025: 44399			10162025	11/15/2025			207.88
400	RJ YOUNG COMPANY LLC	260111	10/21/2025	10/14/2025			225.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-698 UNL-J9T500-01 RENTAL FEE			INV7725076	10/02/2025			225.00
400	AT&T	260119	10/21/2025	10/14/2025			72.84	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-605 MONTHLY SERVICES			2284972276	10/06/2025			72.84
400	C SPIRE WIRELESS	260124	10/21/2025	10/14/2025			199.75	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-605 CELL PHONES (4)			0030759348	09/30/2025			199.75
400	ANSER	260127	10/21/2025	10/14/2025			725.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-698 BASE RATE: 09/24-10/23/25			277-092425	09/30/2025			685.00
	400-650-698 PAPER INVOICE FEE			277-092425	09/30/2025			5.00
	400-650-698 HOLIDAY CHARGE SEP 2025			277-092425	09/30/2025			20.00
	400-650-698 LATE CHG			277-092425	09/30/2025			15.00
400	ARISTA INFORMATION SYSTEMS INC	260128	10/21/2025	10/14/2025			5,290.54	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-698 SEP 2025 PRINTING 2067001			12788	09/30/2025			1,142.15
	400-650-698 SEP 2025 POSTAGE 2067001			12788	09/30/2025			4,148.39
400	MICRO METHODS INC	260129	10/21/2025	10/14/2025			130.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-698 COLIFORM(2):RVRSIDE/KINGFSHR			2510005186	10/02/2025			130.00
400	WARREN PAVING INC	260134	10/21/2025	10/15/2025			918.72	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-683 3.20 ASPHALT: EAST LAKE			114684	10/01/2025			307.20
	400-651-683 3.25 ASPHALT: DOLPHIN			114684	10/01/2025			312.00
	400-651-683 2.08 ASPHALT: WINDWD/DPOINTE			114743	10/02/2025			199.68

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	WARREN PAVING INC	260134	10/21/2025	10/15/2025			918.72	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-585	1.04 ASPHALT: FAIRVIEW TAPS	114743	10/02/2025		99.84

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HENZE ENTERPRISES INC	260136	10/21/2025	10/15/2025			3,420.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-683	26CY FILL: BAYOU OAKS DRNG	33857	10/02/2025		390.00
400-651-585	3CY RAP: ST ANN W/S	33857	10/02/2025		120.00
400-651-683	22CY TOPSOIL: BAYOU OAKS DRNG	33857	10/02/2025		440.00
400-651-683	33CY FILL: BAYOU OAKS DRNG	33857	10/02/2025		495.00
400-651-683	15CY TOPSOIL: BAYOU OAKS DRNG	33857	10/02/2025		300.00
400-651-683	5CY FILL: E LAKE STM DRN	33857	10/02/2025		75.00
400-651-683	3CY RAP: E LAKE STM DRN	33857	10/02/2025		120.00
400-651-683	3CY TOPSOIL: OST/LADNIER DRNG	33857	10/02/2025		60.00
400-651-683	3CY TOPSOIL: LARK DRNG	33857	10/02/2025		60.00
400-651-683	7CY TOPSOIL: EL VIERNES DRNG	33857	10/02/2025		140.00
400-651-683	2.5CY RAP: PENTON DRNG	33857	10/02/2025		100.00
400-651-585	6CY FILL: WINWOOD/H-90 WTR	33857	10/02/2025		90.00
400-651-585	8CY FILL: WHITEWD WTR	33857	10/02/2025		120.00
400-651-683	34CY FILL: DOLPHIN DRNG	33857	10/02/2025		510.00
400-651-683	7CY CONC AGG: DOLPHIN DRNG	33857	10/02/2025		280.00
400-651-585	4CY FILL: RVRSIDE FIRE HYD	33857	10/02/2025		60.00
400-651-585	4CY FILL: RVRSIDE FIRE HYD	33857	10/02/2025		60.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	260139	10/21/2025	10/15/2025			189.19	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-525	UNL FUEL	NP69191311	09/29/2025		189.19

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	260142	10/21/2025	10/15/2025			193.47	

021

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-525	UNL FUEL	NP69266692	10/06/2025		193.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	260145	10/21/2025	10/15/2025			126.10	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-525	UNL FUEL	NP69299196	10/13/2025		126.10

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LOWE'S	260155	10/21/2025	10/15/2025			29.42	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-635	4X8 BROWN FLOOR REGISTER (2)	984323	09/10/2025		29.42
400-650-635	4X10 WH CEILING REGISTER (2)	984212	09/10/2025		27.14
400-650-635	RTN CR: CEILING REGISTER (2)	984312	09/10/2025		-27.14

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN PIPE & SUPPLY CO INC	260161	10/21/2025	10/16/2025			9,940.55	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-581	3/4 CORP STOP MNPTXCTS (33)	1033430100	10/03/2025	260030	2,012.34
400-651-581	3/4X5/8X3/4 SWVL CURB STP(33)	1033430100	10/03/2025	260030	2,961.09
400-651-709	5/8X3/4 BLMJ DIRECT METER(58)	1033267600	10/03/2025	260033	4,967.12

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	260163	10/21/2025	10/16/2025			8,719.26	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-581	HYMAX CPLG 6"X10.8" (5)	S100428514	10/03/2025	260031	1,926.80
400-651-581	HYMAX CPLG 8"X10.8" (2)	S100428514	10/03/2025	260031	855.16
400-651-581	HYMAX CPLG 10"X10.8" (4)	S100428514	10/03/2025	260031	2,161.60

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CENTRAL PIPE SUPPLY-JACKSON	260163	10/21/2025	10/16/2025			8,719.26	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-583	HYMAX CPLG 2"X6.8"	S100428525	10/03/2025	260032	172.14
400-651-583	HYMAX CPLG 4"X8.8" (8)	S100428525	10/03/2025	260032	2,327.84
400-651-583	HYMAX CPLG 12"X10.8" (2)	S100428525	10/03/2025	260032	1,275.72

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SUN HERALD ADVERTISING	260166	10/21/2025	10/16/2025			207.71	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-615	BID AD: S592 ION PLANT IMPS	IN52858	10/01/2025	251409	207.71

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SHEPPARD SERVICES LLC	260168	10/21/2025	10/16/2025			4,825.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-584	RPR PUMP MOTOR: OCEAN EST LS	RI-4727	10/14/2025	251255	4,825.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	260169	10/21/2025	10/16/2025			538.44	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-500	HP 206X BLK HY TONER	6044424587	10/03/2025	260050	125.64
400-650-500	SHARP EL2630PIII CALCULATOR	6044424587	10/03/2025	260050	113.43
400-650-500	2026 8.5X11 MNTH PLANNER	6044424587	10/03/2025	260050	20.49
400-650-500	2026 7X8.75 ATG PLANNER (3)	6044424587	10/03/2025	260050	67.77
400-650-500	2026 20X30 MTH CALENDAR (3)	6044424587	10/03/2025	260050	89.37
400-650-500	2026 36X24 YR CALENDAR (2)	6044424587	10/03/2025	260050	45.18
400-650-500	2026 21X17 DESK CALENDAR (3)	6044424587	10/03/2025	260050	18.27
400-650-500	ASRT CLR LTR FOLDER 100CT	6044424587	10/03/2025	260050	58.29

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY ELECTRIC SUPPLY CO	260170	10/21/2025	10/16/2025			54.84	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-584	PLUG IN RELAY 250V(2): PW LS	PAS/104665	09/23/2025	251408	54.84

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AMAZON CAPITAL SERVICE	260174	10/21/2025	10/16/2025			217.65	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-500	CORDLESS STICK SUMP PUMP (2)	1TL6NTKY6K	10/07/2025	260046	239.18
400-650-500	PROMOTION APPLIED	1TL6NTKY6K	10/07/2025	260046	-21.53

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MISSION COMMUNICATIONS LLC	260177	10/21/2025	10/16/2025			400.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-581	MAIN BOARD ASSY:HWY 57/CARTER	2013066	10/01/2025	251419	400.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC	260180	10/21/2025	10/16/2025			6,149.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-584	NEMA SZ 2 SQ-D STARTER: BUCK	473019	10/02/2025	251213	894.00
400-651-584	PRMX TRANSDUCER PSLT-33.4 (2)	473020	10/02/2025	260036	1,325.00
400-651-584	2HP SUB GRINDER PUMP (2)	473173	10/09/2025	260047	3,930.00

FUND TOTAL 400 Claims to Checks 25 Total 342,115.90 Manual Held Total 342,115.90

Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	260113	10/21/2025	10/14/2025			173,746.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
404-677-693	SEP 2025 RES GARBAGE (6376)	0001511143	09/30/2025		173,746.00

FUND TOTAL 404 Claims to Checks 1 Total 173,746.00 Manual Held Total 173,746.00

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Docket of Claims
Release date from 10/21/2025 thru 10/21/2025

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	46	Total	95,608.13	Manual	Held	Total	95,608.13
FUND 4	Claims	to	Checks	8	Total	7,187.02	Manual	Held	Total	7,187.02
FUND 156	Claims	to	Checks	2	Total	44,496.48	Manual	Held	Total	44,496.48
FUND 157	Claims	to	Checks	1	Total	3,020.00	Manual	Held	Total	3,020.00
FUND 176	Claims	to	Checks	4	Total	826.60	Manual	Held	Total	826.60
FUND 355	Claims	to	Checks	1	Total	6,789.26	Manual	Held	Total	6,789.26
FUND 400	Claims	to	Checks	25	Total	342,115.90	Manual	Held	Total	342,115.90
FUND 404	Claims	to	Checks	1	Total	173,746.00	Manual	Held	Total	173,746.00
Total for all Funds			Checks	88	Total	673,789.39	Manual	Held	Total	673,789.39

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Mayor Vaughan arrived at the meeting at 6:35pm.

Councilman Jackson made the motion to approve consent agenda items 1-11, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 385-2025

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-11 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 386-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held October 7, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 387-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for August 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

AUG 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$5,174,830.00
HB1 Modernization Act Funds	Depository Account	002-000-001	$1,250,342.02
ARP Fiscal Recovery Funds	Depository Account	003-000-001	$337,350.19
Amphitheater Venue	Depository Account	004-000-001	$82,878.20
MDAH School House Grant	Depository Account	030-000-001	$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	$106,052.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$75,788.74
Fire Protection Fund	Depository Account	160-000-001	$269,893.20
Tidelands Grant	Depository Account	171-000-001	$30,284.69
Library Support Fund	Depository Account	172-000-001	$3,265.61
Fairway Boat Launch	Depository Account	173-000-001	
MSTIG Rec Trail Maint Grant	Depository Account	175-000-001	($3,800.00)
Shepard State Park Fund	Depository Account	176-000-001	$79,151.00
S2020 GO Refnd Bond Debt Service	Depository Account	255-000-001	
USDA NRCS EWP Program	Depository Account	300-000-001	$3,511.57
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
South Gautier/Vancleave Rd Sidewalk	Depository Account	313-000-001	$40,350.00
Solid Waste Fund	Depository Account	404-000-001	$304,745.68
EPA: Brownfields Assessment	Depository Account	409-000-001	
	General Ledger Cash Balance		$7,775,070.97
	General Depository Reconciled Cash Balance		**$7,775,070.97**

ENTERPRISE FUND

Fund Name		Account #	Balance
2024 GO Note Debt Service	Enterprise Account	256-000-002	$0.00
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	($320,050.43)
Hickory Hill Sewer Rehab/SS Lines	Enterprise Account	363-000-002	($84,000.00)
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	$0.00
Water & Sewer Utility	Enterprise Account	400-000-002	$4,539,743.58
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	$218,224.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
	General Ledger Cash Balance		$4,353,929.40
	Enterprise Reconciled Cash Balance		**$4,343,618.42**

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	$545,949.55
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	$79,091.10
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	$367,356.52
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	$739,943.14
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	$72,890.77
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	$72,889.42
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	$16,995.39
S2024 Pub Imps 2M Bond Debt Service	Restricted Fund	257-000-007	$5,074.35
5.3M Uty Rev S2024 Bond Debt Service	Restricted Fund	258-000-007	$605,047.26
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	$541,532.45
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	$73.60
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	$2.15
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	$1,528,838.06
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	$1,555,644.68
Performing Arts Center HB603	Restricted Fund	309-000-005	$2,066,084.34
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	$431,645.72
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	$1,064,812.15
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	$1,448,176.48
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	$604.66
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	$3,321,441.39
SB2468 Water Meter Imps	Restricted Fund	422-000-001	$1,528,838.06
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	$264,286.25
Customer Meter Deposit Funds	Restricted Fund	406-000-001	$1,043,102.57
	Total Bond & Restricted Reconciled Cash Balances		**$17,300,320.06**

AUG 2025
YEAR TO DATE TOTALS

General Fund Totals

		BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
	General Fund Revenues	**12,104,430.00**	**11,248,107.82**	**856,322.18**	***92.9%***
	Expenditures:				
001	Legislative	**246,854.00**	**213,651.46**	**33,202.54**	***86.5%***
010	City Court	**464,096.00**	**377,749.37**	**86,346.63**	***81.3%***
021	City Manager	**147,300.00**	**133,257.91**	**14,042.09**	***90.4%***
022	Human Resources	**76,701.00**	**63,139.93**	**13,561.07**	***82.3%***
030	Elections	**60,000.00**	**29,769.60**	**30,230.40**	***49.6%***
040	City Clerk	**500,258.00**	**437,119.02**	**63,138.98**	***87.3%***
060	City Attorney	**150,000.00**	**125,116.00**	**24,884.00**	***83.4%***
090	Economic Dev - Planning	**522,794.00**	**442,513.38**	**80,280.62**	***84.6%***
092	Building & General Expenses	**1,279,074.00**	**1,152,902.31**	**126,171.69**	***90.1%***
094	Grants & Project Admin	**240,376.00**	**207,756.70**	**32,619.30**	***86.4%***
100	Police	**4,256,897.00**	**3,490,701.26**	**766,195.74**	***82.0%***
161	Fire	**3,119,334.00**	**2,680,327.31**	**439,006.69**	***85.9%***
170	Recreation	**844,080.00**	**636,644.02**	**207,435.98**	***75.4%***
201	PW: Streets	**675,100.00**	**463,605.04**	**211,494.96**	***68.6%***
205	PW: Maintenance	**380,505.00**	**298,319.86**	**82,185.14**	***78.4%***
680	Debt Service	**87,454.00**	**87,453.55**	**0.45**	***99.9%***
900	Interfund Transfers	**767,100.00**	**767,080.50**	**19.50**	***99.9%***
	General Fund Expenditures	**13,817,923.00**	**11,607,107.22**	**2,210,815.78**	***84.0%***

	BUDGET FY 2025	AUG 2025	Balance
Total Operating Expenditures	**12,521,488.00**	**10,379,445.40**	**2,142,042.60**
Total Capital Outlay Expenditures	**305,670.00**	**237,094.89**	**68,575.11**
Total Debt Service	**223,665.00**	**223,486.43**	**178.57**
Total Transfers Out	**767,100.00**	**767,080.50**	**19.50**
Total Unappropriated	**0.00**	**0.00**	**0.00**
Check Total	**13,817,923.00**	**11,607,107.22**	**2,210,815.78**

	BUDGET FY 2025	AUG 2025	Balance
Personnel	**8,905,316.00**	**7,735,814.47**	**1,169,501.53**
Supplies	**728,150.00**	**407,315.23**	**320,834.77**
Other Services	**2,888,022.00**	**2,236,315.70**	**651,706.30**
Capital Outlay	**305,670.00**	**237,094.89**	**68,575.11**
Debt Service	**223,665.00**	**223,486.43**	**178.57**
Interfund Transfers for DS	**767,100.00**	**767,080.50**	**19.50**
Unappropriated	**0.00**	**0.00**	**0.00**
Check Total	**13,817,923.00**	**11,607,107.22**	**2,210,815.78**

AUG 2025
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
002 HB1 Modernization Funds				
Revenues	1,285,030.00	1,285,030.81	(0.81)	100.0%
Expenditures	2,886,651.71	1,636,310.50	1,250,341.21	56.6%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,197,457.79	2,422,436.58	775,021.21	75.7%
Expenditures	4,064,396.11	3,040,708.31	1,023,687.80	74.8%
004 Amphitheater Venue Fund				
Revenues	600,000.00	277,136.50	322,863.50	46.1%
Expenditures	609,590.00	219,053.14	390,536.86	35.9%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 $7M GO Bond - Capital Improvements				
Revenues	4,647,254.72	2,173,337.13	2,473,917.59	46.7%
Expenditures	5,474,100.19	2,451,479.44	3,022,620.75	44.7%
156 SE MS METRO TASK FORCE				
Revenues	82,053.22	82,053.22	0.00	100.0%
Expenditures	207,053.22	105,777.18	101,276.04	51.0%
157 US Justice Equitable Sharing				
Revenues	70,327.21	70,327.21	0.00	100.0%
Expenditures	135,812.16	76,362.47	59,449.69	56.2%
160 Fire Protection Fund				
Revenues	186,000.00	127,244.71	58,755.29	68.4%
Expenditures	216,550.00	193,344.60	23,205.40	89.2%
171 Combined Tidelands Grant				
Revenues	755,176.84	114,949.97	640,226.87	15.2%
Expenditures	750,551.47	74,800.00	675,751.47	9.9%
172 Library Support Fund				
Revenues	127,913.00	122,691.58	5,221.42	95.9%
Expenditures	127,913.00	119,425.97	8,487.03	93.3%
173 Fairway Boat Launch - Tidelands				
Revenues	487,125.00	318,595.00	168,530.00	65.4%
Expenditures	487,125.00	308,695.00	178,430.00	63.3%
175 MSTIG REC TRAIL MAINT GRANT				
Revenues	410,000.00		410,000.00	
Expenditures	410,000.00	3,800.00	406,200.00	0.9%

AUG 2025
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
176 Shepard State Park				
Revenues	198,050.00	217,767.21	(19,717.21)	109.9%
Expenditures	221,463.00	176,338.15	45,124.85	79.6%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	2,987.18	(2,987.18)	
Expenditures	218,309.63	67,622.46	150,687.17	30.9%
250 2018 W&S Bond Debt Service				
Revenues	289,850.00	268,641.49	21,208.51	92.6%
Expenditures	284,306.26	284,306.26	0.00	100.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,560.00	19,917.88	(8,357.88)	172.3%
Expenditures	1,450.00	1,450.00	0.00	100.0%
252 2019 W&S Bond Debt Service				
Revenues	386,600.00	358,663.57	27,936.43	92.7%
Expenditures	381,250.00	381,250.00	0.00	100.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,900.00	22,809.68	(10,909.68)	191.6%
Expenditures	2,000.00	2,000.00	0.00	100.0%
254 S2018 MPI GO Bond Debt Service				
Revenues	297,792.00	293,384.45	4,407.55	98.5%
Expenditures	297,731.26	297,076.64	654.62	99.7%
255 S2020 Refnd GO Bond Debt Service				
Revenues	469,367.50	469,367.50	0.00	100.0%
Expenditures	469,367.50	469,367.50	0.00	100.0%
256 S2023 GO Note Debt Service	374,314.00	374,313.50	0.50	99.9%
Revenues	374,314.00	374,313.50	0.50	99.9%
Expenditures				
257 S2024 Publ Imps 2M Bond Debt Service				
Revenues	5,080.00	5,074.35	5.65	99.8%
Expenditures	5,080.00		5,080.00	
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	606,000.00	605,047.26	952.74	99.8%
Expenditures	606,000.00		606,000.00	
259 5.3M Uty Rev Bond DS Reserve				
Revenues	542,500.00	541,532.45	967.55	99.8%
Expenditures	542,500.00		542,500.00	

AUG 2025
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
300 USDA-NRCS EWP				
Revenues	104,362.50	90,436.50	13,926.00	86.6%
Expenditures	138,500.00	121,620.00	16,880.00	87.8%
304 Town Commons Park Project				
Revenues	2,649.50	6.40	2,643.10	0.2%
Expenditures	2,649.50	2,649.50	0.00	100.0%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,221.35	1,866.89	(645.54)	152.8%
Expenditures	21,959.79	14,648.02	7,311.77	66.7%
309 Town Center: MS Songwriters PA Center				
Revenues	1,640,000.00	1,642,114.23	(2,114.23)	100.1%
Expenditures	6,008,847.01	437,605.22	5,571,241.79	7.2%
310 S2024 Public Imp 2M GO Bond Constn				
Revenues	2,040,054.90	2,039,218.70	836.20	99.9%
Expenditures	2,040,054.90	974,406.55	1,065,648.35	47.7%
311 Hickory Hill "Lark" Park				
Revenues	1,501,000.00	1,528,176.48	(27,176.48)	101.8%
Expenditures	1,501,000.00	80,000.00	1,421,000.00	5.3%
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	255,510.00	40,350.00	215,160.00	15.7%
Expenditures	255,510.00		255,510.00	
355 Water Supply & Treatment Plant				
Revenues	2,188,265.88	2,188,813.48	(547.60)	100.0%
Expenditures	2,453,519.03	2,347,910.00	105,609.03	95.6%
356 Lark Water Treatment Plant				
Revenues	4,980,000.00	2,210,000.00	2,770,000.00	44.3%
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constn				
Revenues	5,444,656.00	5,486,665.39	(42,009.39)	100.7%
Expenditures	5,444,656.00	4,480,833.03	963,822.97	82.2%
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,872,391.00	862,034.96	2,010,356.04	30.0%
Expenditures	2,831,331.00	1,161,555.39	1,669,775.61	41.0%

AUG 2025
YEAR TO DATE TOTALS

Special Funds	BUDGET FY 2025	AUG 2025	Balance	*91.66% % to date*
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	3,071,150.00	56,000.00	3,015,150.00	*1.8%*
Expenditures	3,071,150.00	140,000.00	2,931,150.00	*4.5%*
364 SEC 592 Water-Sewer Improvements				
Revenues	3,450,000.00		3,450,000.00	
Expenditures	3,450,000.00		3,450,000.00	
401 S2023 GO Note Equipment Fund				
Revenues	170,331.00	170,331.00	0.00	*100.0%*
Expenditures	279,550.25	61,326.00	218,224.25	*21.9%*
404 Solid Waste Fund				
Revenues	2,343,600.00	2,016,508.49	327,091.51	*86.0%*
Expenditures	2,378,275.00	1,822,782.15	555,492.85	*76.6%*
422 Water Meter Replacement				
Revenues	1,500,500.00	1,528,838.06	(28,338.06)	*101.8%*
Expenditures	1,500,500.00		1,500,500.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	800.00	6,820.16	(6,020.16)	*852.5%*
Expenditures	0.00		0.00	

AUG 2025
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)	BUDGET FY 2025	AUG 2025	Balance	91.66% % to date
Utility Fund Revenues	10,990,600.00	10,405,059.80	585,540.20	94.6%
Administration	3,423,689.00	2,779,785.17	643,903.83	81.1%
Water & Sewer O & M	4,169,932.00	3,531,213.19	638,718.81	84.6%
Debt Service	1,036,246.00	856,970.73	179,275.27	82.6%
Transfers	2,397,265.00	2,230,313.50	166,951.50	93.0%
Contingencies	61,544.00	0.00	61,544.00	
Utility Fund Expenditures	11,088,676.00	9,398,282.59	1,690,393.41	84.7%
Total Operating Expenditures	7,509,621.00	6,267,156.87	1,242,464.13	
Total Capital Outlay Expenditures	84,000.00	43,841.49	40,158.51	
Total Debt Service	1,036,246.00	856,970.73	179,275.27	
Total Interfund Transfers	2,397,265.00	2,230,313.50	166,951.50	
Total Contingency Expenditures	61,544.00	0.00	61,544.00	
Check Total	11,088,676.00	9,398,282.59	1,690,393.41	
Personnel	592,368.00	522,620.40	69,747.60	
Supplies	396,000.00	250,908.33	145,091.67	
Other Services	6,521,253.00	5,493,628.14	1,027,624.86	
Capital Outlay	84,000.00	43,841.49	40,158.51	
Debt Service	1,036,246.00	856,970.73	179,275.27	
Interfund Transfers	2,397,265.00	2,230,313.50	166,951.50	
Contingencies	61,544.00	0.00	61,544.00	
Check Total	11,088,676.00	9,398,282.59	1,690,393.41	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 388-2025

WHEREAS, the Gautier Police Department is requesting authorization from the City Council for the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund to purchase eTicket printers and modem service for patrol vehicles; and

WHEREAS, the Wireless Communication Fund was established by state statute 63-9-31, allowing governing authorities to place a $10 surcharge on traffic offenses by their court. The funds collected are sent to the Department of Public Safety, where it is held until funds are requested by the governing authority; and

WHEREAS, on April 5, 2016, the City of Gautier approved the surcharge that can be used for public safety wireless communication systems, related computer equipment and electronic ticketing; and

WHEREAS, the Police Department is requesting $18,653.76 from the Wireless Communication Fund to purchase eTicket printers and modem service for patrol vehicles; and

WHEREAS, the City Council and Mayor hereby find that authorizing the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the authorization for the Chief of Police to submit a letter to the Department of Public Safety, on behalf of Mayor Vaughan, requesting funds from the Wireless Communication Fund to purchase eTicket printers and modem service for patrol vehicles, in the amount of $18,653.76, is hereby authorized and approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: David Bever, Chief of Police

Date: October 21, 2025

Subject: Approval to Request Funds from Department of Public Safety Wireless Communication Fund

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REQUEST:

The Chief of Police is requesting the City Council's approval for the Mayor to submit a letter to the Department of Public Safety requesting $18,653.76 from the Wireless Communication Fund.

BACKGROUND:

The Wireless Communication Fund was established by state statute 63-9-31, allowing governing authorities to place a $10 surcharge on traffic offenses by their court. The monies collected are sent to the Department of Public Safety, where it is held until funds are requested by the governing authority. The City of Gautier approved the surcharge on April 5, 2016, Order Number 077-2016. The funds can be used for public safety wireless communications systems, related computer equipment and electronic ticketing.

DISCUSSION:

The police department is requesting $18,653.76 from the fund to purchase eTicket printers and modem service for patrol vehicles.

RECOMMENDATION:

The Chief of Police recommends the City Council approves the Mayor to submit a letter to the Department of Public Safety requesting $18,653.76 from the Wireless Communication Fund.

ATTACHMENT:

Letter to Department of Public Safety
State Statute 63-9-31

Document: Miss. Code Ann. § 63-9-31

Miss. Code Ann. § 63-9-31

Copy Citation

Current with 2024 1st and 2nd Extraordinary Sessions and Regular Session legislation signed by the Governor and effective upon passage through July 1, 2024, not including changes and corrections made by the Joint Legislative Committee on Compilation, Revision and Publication of Legislation.

Mississippi Code 1972 Annotated **Title 63. Motor Vehicles and Traffic Regulations (Chs. 1 — 39)** **Chapter 9. Traffic Violations Procedure (§§ 63-9-1 — 63-9-37)**

§ 63-9-31. Additional surcharge for traffic violations to fund automation of citations issued by Highway Safety Patrol and wireless radio communications programs; funding of agency expenses; deposit of monies into State General Fund.

(1) In addition to any other monetary penalties and other penalties imposed by law, any county, municipality or the Pearl River Valley Water Supply District Patrol which participates in a wireless radio communications program approved by the applicable governing authorities may assess an additional surcharge in an amount not to exceed Ten Dollars ($10.00) on each person upon whom a court imposes a fine or other penalty for each violation of Title 63, Mississippi Code of 1972, except offenses relating to vehicular parking or registration. On all citations issued by Mississippi Highway Safety Patrol officers, a surcharge in the amount of Ten Dollars ($10.00) shall be collected by the court and deposited as provided in subsection (2) of this section. The proceeds from the surcharge on citations issued by county and municipal law enforcement officers or the Pearl River Valley Water Supply District Patrol may be used by a county or municipality only to fund that county's or municipality's or the Pearl River Valley Water Supply District Patrol's participation in the wireless radio communications program by funding public safety wireless communications systems and related computer and communications equipment. The proceeds from the surcharge on citations issued by Mississippi Highway Safety Patrol officers shall be used as provided in subsection (2) of this section. All proceeds from the surcharge imposed by this subsection shall be deposited into a special fund in the Department of Public Safety's Office of Public Safety Planning. The Office of Public Safety Planning shall promulgate rules and procedures relating to the administration of the special fund and the disbursement of monies in the fund to participating governmental entities. The maximum amount that a governmental entity may receive from the special fund shall be an amount equal to the deposits made into the fund by that entity, less one percent (1%) to be retained by the Office of Public Safety Planning to defray the costs of administering the special fund. Interest earned on the special fund shall remain in the fund and shall be used by the Office of Public Safety Planning to further defray the costs of administering the special fund.

(2) Deposits into the special fund resulting from citations issued by the Mississippi Highway Safety Patrol shall be utilized as follows: Fifty percent (50%) of the deposits into the special fund shall be used to automate the citations issued by Mississippi Highway Safety Patrol officers (including the transmittal of citations to the justice court, retrieval of the disposition from the justice court, and updating the driver's records) and fifty percent (50%) of the deposits into the special fund shall be used for the purpose of funding wireless communications and related computer equipment and computer software, subject to the approval of the Mississippi Department of Information Technology Services.

(3) Approval of a wireless radio communications program must be given by the applicable governing authorities when:

(a) The program includes the sharing of support facilities including, but not limited to, towers, shelters and microwave by participating entities; or

(b) The program includes the establishment of a mutual aid system using common radio frequency channels between participating entities; or

(c) The program sets forth a feasible methodology that utilizes the radio frequency spectrum in an efficient manner.

(4) Participating counties, municipalities, the Pearl River Valley Water Supply District Patrol and the Mississippi Highway Safety Patrol must provide notification of facilities available for interoperability to the Mississippi Department of Information Technology Services annually.

(5) Counties and municipalities and the Pearl River Valley Water Supply District Patrol participating in a wireless radio communications program and the Mississippi Highway Safety Patrol must comply with competitive bidding requirements prescribed in Section 31-7-13 and are encouraged to utilize an open architecture, nonproprietary system.

(6) From and after July 1, 2016, the expenses of this agency shall be defrayed by appropriation from the State General Fund and all user charges and fees authorized under this section shall be deposited into the State General Fund as authorized by law.

(7) From and after July 1, 2016, no state agency shall charge another state agency a fee, assessment, rent or other charge for services or resources received by authority of this section.

History

Laws, 2001, ch. 569, § 12; Laws, 2002, ch. 486, § 1; Laws, 2004, ch. 441, § 1; Laws, 2006, ch. 311, §

1; Laws, 2008, ch. 522, § 1; Laws, 2016, ch. 459, § 17, eff from and after July 1, 2016.

Mayor: Casey Vaughan
At Large: Adam Colledge
Ward 1: Cameron George
Ward 2: Richard Jackson
Ward 3: Gordon Gollott

CITY OF GAUTIER
Nature's Playground

Ward 4: Rusty Anderson
Ward 5: Dante Elbin
City Manager: Paula Yancey
City Attorney: Josh Danos
City Clerk: Teresa Montgomery

October 21, 2025

Bridgette Wade
Mississippi Department of Public Safety
P.O. Box 958
Jackson, MS 39205

RE: Wireless Reimbursement

Dear Ms. Wade:

The City of Gautier is requesting $18,653.76 from the available funds that we have contributed to the "Wireless Radio Communication Program." The funds will provide the necessary funding for the purchase of twelve (12) eTicket printers and service for mobile modems for our department's Mobile Data Terminals (MDTs). The MDTs are for used for communications between officers and dispatch and will be used for eTickets.

This will help maintain the professional services our citizens are used to being provided by the City of Gautier's Police Department.

DPS Vendor Number: 3100016398

Respectfully,

Casey Vaughan
Mayor
City of Gautier

Phone: (228) 497-8000
Fax: (228) 497-8028

www.gautier-ms.gov

3330 Highway 90
Gautier, MS 39553

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 389-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program regarding the Sanitary Sewer Mains Rehabilitation - College Park, Guillotteville Road, and Valleywood Subdivisions Project; and

WHEREAS, the Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure; and

WHEREAS, the Jackson County Board of Supervisors pledged County ARPA funds to assist with the project; and

WHEREAS, completed in April of 2025, the project provided CCTV (closed circuit television video), smoke testing, and manhole inspections followed by repair, replacement, or lining of sanitary sewer lines or manholes that decrease the inflow and infiltration in most problem areas; and

WHEREAS, due to the project being under budget, the modification to the subaward agreement between Jackson County is needed to move the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 13, 2025

Subject: Modification Agreement to Subaward Grant Agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Grant Program – Sanitary Sewer Mains Rehabilitation - College Park, Guillotteville Road, and Valleywood Subdivisions Project.

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Sanitary Sewer Mains Rehabilitation – College Park, Guillotteville Road, and Valleywood Subdivisions Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Sanitary Sewer Mains Rehabilitation - College Park, Guillotteville Road, and Valleywood Subdivisions Project.

The Jackson County Board of Supervisors pledged County ARPA funds to assist with the project.

The project provided CCTV (closed circuit television video), smoke testing, and manhole inspections followed by repair, replacement, or lining of sanitary sewer lines or manholes that decrease the inflow and infiltration in most problem areas.

DISCUSSION:

This modification to the subaward agreement between the Jackson County Board of Supervisors and the City mirrors the agreement previously approved by the Council on August 19, 2025, with MCWI/MDEQ. It authorizes the transfer of the remaining pledged funds from the Sanitary Sewer Mains Rehabilitation – College Park, Guillotteville Road, and Valleywood Subdivisions Project to the Citywide Lift Station Project.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a modification agreement to the subaward grant agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the College Park, Guillotteville Road, and Valleywood Subdivisions Project.

City Council may:

1. Approve the modification to the subaward grant agreement, as presented; or
2. Not approve the modification to subaward grant agreement, as presented.

ATTACHMENT(S):

1. Modification Subaward Grant Agreement

JACKSON COUNTY, MISSISSIPPI LOCAL FISCAL RECOVERY FUND CONTRIBUTION MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION NO. 1

STATE OF MISSISSIPPI
COUNTY OF JACKSON

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement ("Agreement") between the Board of Supervisors of Jackson County, Mississippi ("County") and the **City of Gautier** ("Subrecipient" and/or "City"), which was entered into on the 3rd day of April, 2023. This Agreement is subject to all terms and conditions of the Prime Award, the MDEQ Subaward Agreement, MDEQ Agreement Modification #1, and any attachments thereto. **WITNESSETH THAT**:

WHEREAS, it has been determined that a modification of the Agreement is required;

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT Section 6, CONSIDERATION AND PAYMENT, Subsections A and B, are revised as follows:

6. CONSIDERATION AND PAYMENT

A. *Project Cost*. The Total Project cost shall not exceed **$1,177,818.80**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **$588,909.36**;

ii. The LFRF received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **$294,454.68**;

ii. The LFRF transferred to the SUBRECIPIENT by the County shall not exceed **$294,454.68**;

iii. Any other funds the SUBRECIPIENT obligated to the project that are not eligible for MCWI match shall not exceed **$0.08**.

B. *Consideration*. As consideration for the performance of the tasks included in this Agreement and the attached MDEQ **Agreement No. 337-1-CW-5.5 Modification #2** (Exhibit "A"), the County agrees to reimburse SUBRECIPIENT an amount not to exceed **Two Hundred Ninety-Four Thousand Four Hundred Fifty-Four Dollars and 32/100 ($294,454.68)**. Consideration paid by the County shall in no event exceed 50% of the amount paid by MCWI Grant Funds.

For the faithful performance and consideration provided under the terms of this Agreement, the Parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI

____
Barry Cumbest, President

____
Date

CITY OF GAUTIER

____
Casey Vaughn, Mayor

____
Date

EXHIBIT "A"

**MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY
MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT
AGREEMENT MODIFICATION #2**

**STATE OF MISSISSIPPI
COUNTY OF HINDS**

MDEQ AGREEMENT NO. 337-1-CW-5.5

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement between the Mississippi Department of Environmental Quality ("MDEQ"), a pass-through entity as defined in 2 C.F.R. 200.1, and the City of Gautier, UEI Number: NNHKF6JZHN65 ("SUBRECIPIENT", and together with MDEQ, the "Parties", and each, a "Party") which was entered into on the 3rd day of March 2023.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Section 7. **CONSIDERATION AND PAYMENT**, Subsections A-C. are revised as follows:

7. **CONSIDERATION AND PAYMENT**

A. *Project Cost.* The total Project cost shall not exceed **$1,177,818.80**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **$588,909.36**;

ii. The Local Fiscal Recovery Funds ("LFRF") received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **$294,454.68**;

iii. Any LFRF transferred to SUBRECIPIENT from a county or municipality ("Transferred LFRF") shall not exceed **$294,454.68**;

iv. Any other funds that SUBRECIPIENT obligates(ed) to the project that are not eligible for MCWI match ("Other Funds") shall not exceed **$0.08**.

B. Professional fees that will be reimbursed with MCWI Grant Funds shall not exceed **$47,112.75**. This amount is included in, and is not in addition to, the maximum MCWI Grant Funds specified in Article 7.A.i, above and Article 7.C., below.

SUBRECIPIENT understands and acknowledges that the amount of professional fees, as defined in the MCWI Regulations, Rule 1.1 E. (18), that may be matched with MCWI Grant Funds is limited to no more than 4% of the total amount of costs actually

incurred on the Project, which in no case may be more than the total Project cost set forth in Article 7.A., above.

C. *Consideration.* As consideration for the performance of the tasks included in this Agreement, MDEQ agrees to reimburse SUBRECIPIENT an amount not to exceed **Five Hundred Eighty-Eight Thousand Nine Hundred Nine Dollars and Thirty-Six Cents ($588,909.36)** (the "Maximum Amount").

MDEQ is under no obligation to provide funds to SUBRECIPIENT if SUBRECIPIENT has not met, or does not continue to meet, minimum federal requirements to receive funds, such as but not limited to, adhering to applicable procurement requirements found in 2 C.F.R. Part 200 *et al.* Moreover, MDEQ bears no responsibility relative to SUBRECIPIENT's expenditure of its own funds. To that end, in the process of review of documentation for reimbursement, as well as compliance monitoring activities associated with the Program, MDEQ is not responsible or liable for any expenditure made by SUBRECIPIENT with its funds. As such, SUBRECIPIENT is solely responsible for compliance with federal and state requirements associated with its LFRF, its LFRF Transferred Funds, and any other funds it uses towards its Project that are not a part of the MCWI Grant Funds. SUBRECIPIENT must substantiate all expenditures in a compliant manner. MDEQ is under no obligation to reimburse costs incurred that are not demonstrably compliant with federal and state law.

{Signature Page Follows}

Except as it is modified by the provisions of **Agreement Modification No. 1 and No. 2** this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

Chris Wells
Executive Director

8/25/25
Date

CITY OF GAUTIER

Casey Vaughan
Mayor Casey Vaughan
Signature of Authorized Representative

Casey Vaughan
Casey Vaughan
Printed Name

Mayor
Title

8/19/2025
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 339-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality, for the Mississippi Municipality and County Water Infrastructure Grant Program, regarding the funding related to the Sanitary Mains Rehabilitation – College Park, Guillotteville Road, and Valleywood Subdivisions Project; and

WHEREAS, the Sanitary Mains Rehabilitation Project was completed in April of 2025 and was under budget; and

WHEREAS, this modification agreement to the grant subaward agreement is needed to remove the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

Casey Vaughan
MAYOR

ATTEST:

Teresa L. McTopney
CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 19, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 390-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program regarding the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project; and

WHEREAS, the Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure; and

WHEREAS, the Jackson County Board of Supervisors pledged County ARPA funds to assist with the project; and

WHEREAS, completed in May of 2025, the Highway 90 Sanitary Sewer and Water Line project consisted of the installation of water lines, sewer lines, and new manholes along Highway 90 directly South of the Singing River Mall property; and

WHEREAS, due to the project being under budget, the modification to the subaward agreement between Jackson County is needed to move the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 13, 2025

Subject: Modification Agreement to Subaward Grant Agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Grant Program – Highway 90 Sanitary Sewer and Water Lines-Singing River Mall Project

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REQUEST:
The Grants and Projects Department requests City Council authorization to enter into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Hwy. 90 Sanitary Sewer and Water Lines-Singing River Mall Project.

BACKGROUND:
The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Hwy. 90 Sanitary Sewer and Water Lines-Singing River Mall Project.

The Jackson County Board of Supervisors pledged County ARPA funds to assist with the project.

The project was one of three submittals to the MCWI Grant Program, and all three projects were awarded. The other two projects were previously awarded in round 1 of the MCWI Grant Program. The Highway 90 Sanitary Sewer and Water Line project consisted of the installation of water lines, sewer lines, and new manholes along Highway 90 directly South of the Singing River Mall property.

DISCUSSION:
This modification to the subaward agreement between the Jackson County Board of Supervisors and the City mirrors the agreement previously approved by the Council on August 19, 2025, with MCWI/MDEQ. It authorizes the transfer of the remaining pledged funds from the Highway 90 Sanitary Sewer and Water Lines – Singing River Mall Project to the Citywide Lift Station Project.

RECOMMENDATION:
The Grants and Projects Department recommends that City Council authorize entering into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Highway 90 Water and Sewer Lines-Singing River Mall Project.

City Council may:

1. Approve the modification to the subaward grant agreement, as presented; or
2. Not approve the modification to subaward grant agreement, as presented.

ATTACHMENT(S):

1. Modification Subaward Grant Agreement

JACKSON COUNTY, MISSISSIPPI LOCAL FISCAL RECOVERY FUND CONTRIBUTION MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION NO. 1

STATE OF MISSISSIPPI
COUNTY OF JACKSON

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement ("Agreement") between the Board of Supervisors of Jackson County, Mississippi ("County") and the **City of Gautier** ("Subrecipient" and/or "City"), which was entered into on the 3rd day of July, 2023. This Agreement is subject to all terms and conditions of the Prime Award, the MDEQ Subaward Agreement, any Agreement modifications, and any attachments thereto. **WITNESSETH THAT**:

WHEREAS, it has been determined that a modification of the Agreement is required;

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT Section 6, CONSIDERATION AND PAYMENT, Subsections A and B, are revised as follows:

6. CONSIDERATION AND PAYMENT

A. *Project Cost.* The Total Project cost shall not exceed **$1,025,408.04**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **$512,704.00**;

ii. The LFRF received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **$268,954.00**;

ii. The LFRF transferred to the SUBRECIPIENT by the County shall not exceed **$243,750.00**;

iii. Any other funds the SUBRECIPIENT obligated to the project that are not eligible for MCWI match shall not exceed **$0.04**.

B. *Consideration*. As consideration for the performance of the tasks included in this Agreement and the attached MDEQ **Agreement No. 126-2-CW-5.5 Modification #1** (Exhibit "A"), the County agrees to reimburse SUBRECIPIENT an amount not to exceed **Two Hundred Forty-Three Thousand Seven Hundred Fifty Dollars and 00/100 ($243,750.00)**. Consideration paid by the County shall in no event exceed 50% of the amount paid by MCWI Grant Funds.

For the faithful performance and consideration provided under the terms of this Agreement, the Parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI

____
Barry Cumbest, President

____
Date

CITY OF GAUTIER

____
Casey Vaughn, Mayor

____
Date

EXHIBIT "A"

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY
MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION #1

STATE OF MISSISSIPPI **MDEQ AGREEMENT NO. 126-2-CW-5.5**
COUNTY OF HINDS

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement between the Mississippi Department of Environmental Quality ("MDEQ"), a pass-through entity as defined in 2 C.F.R. 200.1, and the City of Gautier, UEI Number: NNHKF6JZHN65 ("SUBRECIPIENT", and together with MDEQ, the "Parties", and each, a "Party") which was entered into on the 18th day of May 2023.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Section 7. **CONSIDERATION AND PAYMENT**, Subsections A-C. are revised as follows:

7. **CONSIDERATION AND PAYMENT**

A. *Project Cost.* The total Project cost shall not exceed **$1,025,408.04**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **$512,704.00**;

ii. The Local Fiscal Recovery Funds ("LFRF") received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **$268,954.00**;

iii. Any LFRF transferred to SUBRECIPIENT from a county or municipality ("Transferred LFRF") shall not exceed **$243,750.00**;

iv. Any other funds that SUBRECIPIENT obligates(ed) to the project that are not eligible for MCWI match ("Other Funds") shall not exceed **$0.04**.

B. Professional fees that will be reimbursed with MCWI Grant Funds shall not exceed **$41,016.32**. This amount is included in, and is not in addition to, the maximum MCWI Grant Funds specified in Article 7.A.i, above and Article 7.C., below.

SUBRECIPIENT understands and acknowledges that the amount of professional fees, as defined in the MCWI Regulations, Rule 1.1 E. (18), that may be matched with MCWI Grant Funds is limited to no more than 4% of the total amount of costs actually

incurred on the Project, which in no case may be more than the total Project cost set forth in Article 7.A., above.

C. *Consideration.* As consideration for the performance of the tasks included in this Agreement, MDEQ agrees to reimburse SUBRECIPIENT an amount not to exceed **Five Hundred Twelve Thousand Seven Hundred Four Dollars and Zero Cents ($512,704.00)** (the "Maximum Amount").

MDEQ is under no obligation to provide funds to SUBRECIPIENT if SUBRECIPIENT has not met, or does not continue to meet, minimum federal requirements to receive funds, such as but not limited to, adhering to applicable procurement requirements found in 2 C.F.R. Part 200 *et al.* Moreover, MDEQ bears no responsibility relative to SUBRECIPIENT's expenditure of its own funds. To that end, in the process of review of documentation for reimbursement, as well as compliance monitoring activities associated with the Program, MDEQ is not responsible or liable for any expenditure made by SUBRECIPIENT with its funds. As such, SUBRECIPIENT is solely responsible for compliance with federal and state requirements associated with its LFRF, its LFRF Transferred Funds, and any other funds it uses towards its Project that are not a part of the MCWI Grant Funds. SUBRECIPIENT must substantiate all expenditures in a compliant manner. MDEQ is under no obligation to reimburse costs incurred that are not demonstrably compliant with federal and state law.

{Signature Page Follows}

Except as it is modified by the provisions of **Agreement Modification No. 1,** this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

____
Chris Wells
Executive Director

8/25/25
____
Date

CITY OF GAUTIER

____
Mayor Casey Vaughan
Signature of Authorized Representative

Casey Vaughan
____
Casey Vaughan
Printed Name

Mayor
____
Title

8/19/2025
____
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 338-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality, for the Mississippi Municipality and County Water Infrastructure Grant Program, regarding the funding related to the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project; and

WHEREAS, the Hwy 90 Sanitary Sewer and Water Lines – Singing River Mall Project was completed in May of 2025 and was under budget; and

WHEREAS, this modification agreement to the grant subaward agreement is required by MDEQ to move the remaining funds to the Citywide Lift Station Project to be expended; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

Casey Vaughan
MAYOR

ATTEST:

Teresa L. McTyney
CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 19, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 391-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with Jackson County for the Mississippi Municipality and County Water Infrastructure Grant Program regarding the Citywide Lift Station Upgrades Project; and

WHEREAS, the Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure; and

WHEREAS, the Jackson County Board of Supervisors pledged County ARPA funds to assist with the project; and

WHEREAS, this project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements; and

WHEREAS, the modification to the subaward agreement between Jackson County is needed to move the remaining funds from the Hwy 90 Water and Sewer Line-SRM and Sanitary Sewer Mains Rehabilitation Projects to the Citywide Lift Station Project, which will assist in upgrading lift stations that need repair and permanent generators for the stations; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

____

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 13, 2025

Subject: Modification Agreement to Subaward Grant Agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Grant Program – Citywide Lift Station Upgrades Project

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REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a modification agreement to the subaward grant agreement with the Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Citywide Lift Station Upgrades Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) will manage this program. MDEQ will produce Rules and Regulations as to the administration of the program, disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Citywide Lift Station Upgrades Project.

The Jackson County Board of Supervisors pledged County ARPA funds to assist with the project.

The project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements.

DISCUSSION:

This modification to the subaward agreement between the Jackson County Board of Supervisors and the City mirrors the agreement previously approved by the Council on August 19, 2025, with MCWI/MDEQ. It authorizes the transfer of the remaining pledged funds from the Highway 90 Sanitary Sewer and Water Lines – Singing River Mall Project and the Sanitary Sewer Mains Rehabilitation Project. The additional pledged funds will assist in upgrading lift stations that need repair and permanent generators for the lift stations.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a modification agreement to the subaward grant agreement with Jackson County Board of Supervisors for the Mississippi Municipality and County Water Infrastructure Program for funding related to the Citywide Lift Station Upgrades Project

City Council may:

1. Approve the modification to the subaward grant agreement, as presented; or
2. Not approve the modification to subaward grant agreement, as presented.

ATTACHMENT(S):

1. Modification Subaward Grant Agreement

JACKSON COUNTY, MISSISSIPPI LOCAL FISCAL RECOVERY FUND CONTRIBUTION MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION NO. 1

STATE OF MISSISSIPPI
COUNTY OF JACKSON

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement ("Agreement") between the Board of Supervisors of Jackson County, Mississippi ("County") and the **City of Gautier** ("Subrecipient" and/or "City"), which was entered into on the 3rd day of April, 2023. This Agreement is subject to all terms and conditions of the Prime Award, the MDEQ Subaward Agreement, MDEQ Agreement Modification #1, and any attachments thereto. **WITNESSETH THAT**:

WHEREAS, it has been determined that a modification of the Agreement is required;

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT Section 6, CONSIDERATION AND PAYMENT, Subsections A and B, are revised as follows:

6. CONSIDERATION AND PAYMENT

A. *Project Cost*. The Total Project cost shall not exceed **$3,126,780.00**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **$1,559,592.39**;

ii. The LFRF received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **$826,193.07**;

ii. The LFRF transferred to the SUBRECIPIENT by the County shall not exceed **$733,399.32**;

iii. Any other funds the SUBRECIPIENT obligated to the project that are not eligible for MCWI match shall not exceed **$7,595.22.**

B. *Consideration*. As consideration for the performance of the tasks included in this Agreement and the attached MDEQ **Agreement No. 331-1-CW-5.5 Modification #2** (Exhibit "A"), the County agrees to reimburse SUBRECIPIENT an amount not to exceed **Seven Hundred Thirty-Three Thousand Three Hundred Ninety-Nine Dollars and 32/100 ($733,399.32)**. Consideration paid by the County shall in no event exceed 50% of the amount paid by MCWI Grant Funds.

For the faithful performance and consideration provided under the terms of this Agreement, the Parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

BOARD OF SUPERVISORS OF JACKSON COUNTY, MISSISSIPPI

____
Barry Cumbest, President

____
Date

CITY OF GAUTIER

____
Casey Vaughn, Mayor

____
Date

EXHIBIT "A"

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY
MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT AGREEMENT MODIFICATION #2

STATE OF MISSISSIPPI
COUNTY OF HINDS

MDEQ AGREEMENT NO. 331-1-CW-5.5

SUBAWARD AGREEMENT

This document is a Modification to the Subaward Agreement between the Mississippi Department of Environmental Quality ("MDEQ"), a pass-through entity as defined in 2 C.F.R. 200.1, and the City of Gautier, UEI Number: NNHKF6JZHN65 ("SUBRECIPIENT", and together with MDEQ, the "Parties", and each, a "Party") which was entered into on the 3rd day of March 2023.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Section 7. **CONSIDERATION AND PAYMENT**, Subsections A-C. are revised as follows:

7. **CONSIDERATION AND PAYMENT**

A. *Project Cost.* The total Project cost shall not exceed **$3,126,780.00**, with said amount broken down as follows:

i. MCWI Grant Funds shall not exceed **$1,559,592.39**;

ii. The Local Fiscal Recovery Funds ("LFRF") received by SUBRECIPIENT from the U.S. Treasury or the Mississippi Department of Finance and Administration used as matching funds in this Agreement shall not exceed **$826,193.07**;

iii. Any LFRF transferred to SUBRECIPIENT from a county or municipality ("Transferred LFRF") shall not exceed **$733,399.32**;

iv. Any other funds that SUBRECIPIENT obligates(ed) to the project that are not eligible for MCWI match ("Other Funds") shall not exceed **$7,595.22**.

B. Professional fees that will be reimbursed with MCWI Grant Funds shall not exceed **$125,071.20**. This amount is included in, and is not in addition to, the maximum MCWI Grant Funds specified in Article 7.A.i, above and Article 7.C., below.

SUBRECIPIENT understands and acknowledges that the amount of professional fees, as defined in the MCWI Regulations, Rule 1.1 E. (18), that may be matched with MCWI Grant Funds is limited to no more than 4% of the total amount of costs actually

incurred on the Project, which in no case may be more than the total Project cost set forth in Article 7.A., above.

C. *Consideration.* As consideration for the performance of the tasks included in this Agreement, MDEQ agrees to reimburse SUBRECIPIENT an amount not to exceed **One Million Five Hundred Fifty-Nine Thousand Five Hundred Ninety-Two Dollars and Thirty-Nine Cents ($1,559,592.39)** (the "Maximum Amount").

MDEQ is under no obligation to provide funds to SUBRECIPIENT if SUBRECIPIENT has not met, or does not continue to meet, minimum federal requirements to receive funds, such as but not limited to, adhering to applicable procurement requirements found in 2 C.F.R. Part 200 *et al.* Moreover, MDEQ bears no responsibility relative to SUBRECIPIENT's expenditure of its own funds. To that end, in the process of review of documentation for reimbursement, as well as compliance monitoring activities associated with the Program, MDEQ is not responsible or liable for any expenditure made by SUBRECIPIENT with its funds. As such, SUBRECIPIENT is solely responsible for compliance with federal and state requirements associated with its LFRF, its LFRF Transferred Funds, and any other funds it uses towards its Project that are not a part of the MCWI Grant Funds. SUBRECIPIENT must substantiate all expenditures in a compliant manner. MDEQ is under no obligation to reimburse costs incurred that are not demonstrably compliant with federal and state law.

{Signature Page Follows}

Except as it is modified by the provisions of **Agreement Modification No. 1 and No. 2,** this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

Chris Wells
Executive Director

8/25/25
Date

CITY OF GAUTIER

Mayor Casey Vaughan
Signature of Authorized Representative

Casey Vaughan
Casey Vaughan
Printed Name

Mayor
Title

8/19/2025
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 340-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality, for the Mississippi Municipality and County Water Infrastructure Grant Program, regarding the funding related to the Citywide Lift Station Upgrades Project; and

WHEREAS, this ongoing project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements; and

WHEREAS, this modification agreement to the grant subaward agreement is needed to move the remaining funds from the Hwy 90 Water and Sewer Line-SR Mall Project and Sanitary Sewer Mains Rehabilitation Projects to the Citywide Lift Station Project; and

WHEREAS, the additional funds will assist in upgrading lift stations that need repair and permanent generators for the stations; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

Casey Vaughan
MAYOR

ATTEST:

Teresa L. McKinney
CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of August 19, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 392-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Professional Services Agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project; and

WHEREAS, CSX currently operates along an east-west mainline that roughly bisects the city of Gautier. Due to frequent blockages caused by passing and stationary trains along the tracks, motorists, including law enforcement and emergency responders, often experience congestion and delays at the crossings; and

WHEREAS, the Project will remove an existing at-grade crossing and replace it with a grade separated crossing over the CSX; and

WHEREAS, Seymour Engineering will provide project administration and management, environmental review, and preliminary engineering services. Project deliverables will include a Project Management Plan, Final Performance Report, Preliminary Purpose and Need statement, Stakeholder Coordination Plan, Existing Conditions Report, Alternatives Analysis with a preliminary environmental impact assessment, and Conceptual Engineering with accompanying capital cost estimates to the satisfaction of the Federal Railroad Administration (FRA); and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide these services in the amount not to exceed $1,500,000; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering for the Dolphin Drive CSX Grade Separation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

Casey Vaughan

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 13, 2025

Subject: Professional Services Agreement with Seymour Engineering for the Dolphin Drive CSX Grade Separation Project

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REQUEST:
The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for the development of the Dolphin Drive CSX Grade Separation Project in an amount not to exceed $1,500,000.

BACKGROUND:
The grant funds were made available through the legislative authority Section 22305 of the Bipartisan Infrastructure Law. 49 U.S.C. § 22909. Funding made available by the FY 2023 and 2024 advance appropriations provided in Title VIII of Division J of the Bipartisan Infrastructure Law and by remaining unawarded FY 2022 RCE Program balances

The Project will remove an existing at-grade crossing and replace it with a grade separated crossing over the CSX. CSX currently operates along an east-west mainline that roughly bisects the city of Gautier. Due to frequent blockages caused by passing and stationary trains along the tracks, motorists, including law enforcement and emergency responders, often experience congestion and delays at the crossings.

This award is an 80/20 with the federal award agreement of $1,500,000. The FRA will contribute a maximum of 80 percent of the total project cost, not to exceed the agreement Federal Funds of $1,200,000 (80%), and the City will contribute $300,000 (20%).

DISCUSSION:
Seymour Engineering and team will provide project administration and management, environmental review, and preliminary engineering. Project deliverables of the project management plan, final performance report, preliminary purpose and need, stakeholder coordination plan, existing conditions report, alternatives analysis including preliminary environmental impact analysis, and conceptual engineering with supporting capital cost estimates will need to be completed to FRA's satisfaction.

RECOMMENDATION:
The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for the Dolphin Drive CSX Grade Separation Project in an amount not to exceed $1,500,000.

The City Council may:

1. Approve entering into a professional services agreement with Seymour Engineering, as presented; or
2. Not approve entering into a professional services agreement with Seymour Engineering, as presented.

ATTACHMENT(S):

1. Professional Service Agreement

STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of_________________, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to perform preliminary engineering to support a Project Management Plan (PMP) to ensure effective, efficient, and safe delivery of the Project on time and within budget for the Dolphin Drive/CSX Grade Separation Project in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1 - BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by a governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

SECTION 2 – ENGINEERING DUTIES AND RESPONSIBILITIES

Task 1: Project Administration and Management

Subtask 1.1: Project Administration

The Engineer will perform all tasks required for the Project through a coordinated process, which will involve affected railroad owners, operators, and funding partners, including:

The Engineer will facilitate the coordination of all activities necessary for implementation of the Project. The Engineer will:

- participate in a Project kickoff meeting with the Federal Railroad Administration (FRA) following award;
- hold regularly scheduled Project meetings with FRA;
- inspect and approve work as it is completed; and
- participate in other coordination, as needed.

The Engineer will demonstrate to FRA that it is carrying out the project benefits in the most cost-efficient manner.

Subtask 1.2: Project Management Plan

The Engineer will prepare a Project Management Plan (PMP), that describes how the Project will be implemented and monitored to ensure effective, efficient, and safe delivery of the Project on time and within budget. The PMP will describe, in detail, the activities and steps necessary to complete the tasks outlined in the Statement of Work.

The PMP will include a Project Schedule and Project Budget for the work to be performed under the Grant Agreement.

The PMP should emphasize early-stage planning level scope and project development activities, cost, schedule, scope, risk assessment and management, project team and management controls, and establish placeholder sections and the initial framework for future updates to the project management plan.

The Engineer will submit the PMP to the FRA for review and approval. The Engineer will implement the Project as described in the approved PMP. The Engineer will not begin work on subsequent tasks until FRA has provided written approval of the PMP, unless FRA has provided pre-award authority for such work. FRA will not reimburse the Engineer for costs incurred in contravention of this requirement.

FRA may require the Engineer to update the PMP. The Engineer will submit any such updates to FRA for review and approval, and FRA will determine if updates to the PMP require an amendment to the Agreement.

The PMP will be consistent with the FRA Guidance on Development and Implementation of Railroad Capital Projects (Railroad Capital Projects Guidance) and U.S.C. § 22903, as applicable.

Subtask 1.3: Project Closeout

The Engineer will submit a Final Performance Report as required by Section 7.2 of Attachment 1 of the Grant Agreement, which should describe the cumulative activities of the Project, including a complete description of the Engineer's achievements with respect to the Project objectives and milestones.

Task 2: Purpose & Need Statement and Stakeholder Coordination Plan

Subtask 2.1: Preliminary Purpose and Need Statement

The Engineer will develop, and submit to FRA for approval, a preliminary Purpose and Need statement to serve as the foundation for the Alternatives Analysis. The preliminary Purpose and Need is for project planning and will be subject to agency and public review and comment as part of a potential future NEPA process.

Subtask 2.2: Stakeholder Coordination Plan

A Stakeholder Coordination Plan will need to identify key contacts within agencies, civic and business groups, public officials, relevant interest groups, present and potential riders/users, private service providers/shippers, other key stakeholder groups, and the public. The Stakeholder Coordination Plan will also identify potential state, local, and Federal agencies that should be consulted with. The plan will identify involvement activities linked to key milestones in the planning/conceptual engineering and alternatives analysis process. The Engineer will prepare, and submit to FRA for approval, a Stakeholder Coordination Plan.

Task 3: Alternatives Analysis

The Engineer will submit to FRA, for approval, an Alternatives Analysis report, which will determine the preliminary range of reasonable alternatives to carry forward into future project development phases. The Engineer must consider at least two alternatives which can include the no-build alternative along with one proposed alternative for each rail crossing. The Alternatives Analysis report will build upon completed and approved deliverables identified in Tasks 1 through 3. Prior to initiating work under task 3 the Engineer will submit to FRA, for approval, a memo documenting the methodologies to be employed in carrying out Alternative Analysis.

Subtask 3.1: Existing Conditions

The Engineer will assess the condition of current rail operations and infrastructure and other conditions within the project area. This should include information on the roadway crossing characteristics, train operations and safety, maintenance activities, engineering/capacity constraints of the existing facilities or infrastructure. Identify any planned or programmed infrastructure improvements contained in state and local planning documents and check to see if rail operators have planned infrastructure enhancements.

- Roadway Crossing Features: The number of highway lanes, highway speed limit, traffic flows, character of highway traffic through the railroad crossing, types of traffic control devices (including protective devices), land use, sight distance, topography, and distance to the next closest crossing. Include information on sidewalks, bicycle lanes and public transit (if this applies).
- Train Operations: The number of train tracks, train speed and train traffic through the railroad crossing.
- Safety: The safety of the highway-rail grade crossings (including crash history, near misses, injuries, fatalities, or incidences of rail-related trespassing for each railroad crossing, if such exists), and deficiencies that hinder achieving a higher level of safety.

Subtask 3.2: Transportation Technical Analysis

The Engineer will conduct a transportation technical analysis of the railroad crossing. *The Federal Highway Administration Scoping and Conducting Data-Driven 21st Century Transportation System Analyses (2017)* document can be used as a reference to help scope the technical analysis. The transportation technical analysis should be completed for each alternative. General considerations for the technical analysis should include the following items listed below.

- Traffic counts per day that use the roadway now versus the traffic counts expected in the future, including any seasonal variation in traffic counts. Future traffic counts should anticipate regional growth and traffic generated by background developments, as well as any planned changes in roadway geometry. Include pedestrian and bicycle counts if this applies
- Determine the travel delay including the peak demand for each railroad crossing
- Frequency and duration of roadway blockage by trains including sidewalks and bicycle lanes (if this applies) and consider peak demand for train operations
- Discuss the direction the travel delays are occurring in (northbound, southbound, westbound, and eastbound)
- The character of the adjacent road network and whether the railroad crossing creates access issues for the community, and does this consider future development projections close to the railroad crossing? For relevant circumstances, access issues for schools and/or emergency facilities

If the Engineer is performing a microsimulation, *section 6 (pages 42-55)* in the *Case Studies to Develop a Highway-Rail Grade Crossing Analysis Framework Using Microsimulation (2023)* document should be used for guidance. Additionally, the Engineer should provide the supporting data for the technical analysis and if any traffic analysis tool(s) were used to perform the work. The Engineer will work with the FRA to determine any further technical analysis and traffic simulation required to perform a thorough assessment of vehicle movements impacted by potential grade crossing changes. More railway highway crossing resources can be found at FHWA's site (2025).

Subtask 3.3: Conceptual Engineering

The Engineer will develop conceptual engineering to a level sufficient to identify necessary infrastructure improvements and determine the cost estimates for each alternative. Conceptual engineering will include developing design criteria, track work concepts, structural concepts and roadway crossing concepts for grade separation or closure, track relocation, installation of protective devices (signals, signs, other and measures that improve safety), mobility enhancements, and technology solutions, etc. The Engineer will coordinate with key stakeholders including FRA on this task. The conceptual engineering designs will form the basis of the Project design and construction. The scope elements should fulfil the high-level conceptual engineering requirements found in the Railroad Capital Project Guidance (2025).

Subtask 3.4: Capital Cost Estimate

The objective of this task is to identify the capital cost to design, construct, and implement the proposed project. The Engineer will provide capital cost estimates for each alternative, including quantity and unit cost of each element relating to core track structures, roadway crossing enhancements, land acquisition, contingencies, and any new facilities or upgrades required for train operations.

Subtask 3.5: Preliminary Environmental Impact Analysis

The objective of this task is to identify key environmental considerations in the development of the alternatives to support future lifecycle stages of the project's development. The Engineer will perform a high-level qualitative socioeconomic, cultural, human environment, and natural environmental resource inventory and preliminary effects analysis as part of the development and screening of options concurrently with tasks 3.3 and 3.4. The Engineer can use the Railroad Capital Project Guidance (2025) document as a high-level reference for developing the preliminary environmental analysis.

SECTION 3 - DELIVERABLES

3.1 Deliverables

The Project deliverables are listed below. The Engineer will complete these deliverables to FRA's satisfaction to be authorized for funding reimbursement and for the Project to be considered complete.

Deliverable #	Deliverable
1	Project Management Plan
2	Final Performance Report
3	Preliminary Purpose and Need
4	Stakeholder Coordination Plan
5	Existing Conditions Report
6	Alternatives Analysis including Preliminary Environmental Impact Analysis
7	Conceptual Engineering with Supporting Capital Cost Estimates

SECTION 4 - GENERAL CONSIDERATION

4.0 Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.1 Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNERS sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.2 Insurance.

4.2.1 ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.2.2 Also, ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of $1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.3 Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.4 Successors and Assigns.

4.4.1 OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.4.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.4.2 Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.4.3 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS AND EXHIBITS

5.1 This Agreement is subject to the following special provisions:

5.1.1 The Final Design and Construction Phases of this Contract between the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibits are attached to and made a part of this Agreement:

5.2.1 **Exhibit A** Payments to Engineer, consisting of 1 page

5.2.2 This Agreement (consisting of pages 1 to 7, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER: DATE:

CITY OF GAUTIER

ADDRESS FOR GIVING NOTICES:

3330 HIGHWAY 90
GAUTIER, MS 39553

ENGINEER: DATE:

MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING

ADDRESS FOR GIVING NOTICES:

925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532

EXHIBIT A

TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated_______________(for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on ____________________, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) for providing professional engineering services.

Task 1: Project Administration and Management

COST: LUMP SUM $75,000.00

Task 2: Environmental Review

COST: LUMP SUM $250,000.00

Task 3: Preliminary Engineering

COST: LUMP SUM $1,275,000.00

3.1 Deliverables

The Project deliverables are listed below. The Engineer will complete these deliverables to FRA's satisfaction to be authorized for funding reimbursement and for the Project to be considered complete.

Deliverable #	Deliverable
1	Project Management Plan
2	Final Performance Report
3	Preliminary Purpose and Need
4	Stakeholder Coordination Plan
5	Existing Conditions Report
6	Alternatives Analysis including Preliminary Environmental Impact Analysis
7	Conceptual Engineering with Supporting Capital Cost Estimates

TOTAL COST: LUMP SUM $1,500,000.00

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 393-2025

WHEREAS, the Grants and Projects Department requests that City Council designate the Authorized Official for the Dolphin Drive CSX Grade Separation project to Sam King, Grants and Projects Director; and

WHEREAS, due to the departure of Paula Yancey, former City Manager, it is necessary to designate the Authorized Official to Sam King, Grants and Projects Director; and

WHEREAS, the Authorizing Official is formally identified on the Notice of Award (NOA) and is responsible for supervising the actions of the Grantee Security Monitor, who manages user access and security settings within the GrantSolutions system; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the designation of Sam King, Grants and Projects Director, as the Authorized Official for the City's Dolphin Dr. CSX Grade Separation Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants & Projects Manager

Date: October 13, 2025

Subject: Authorized Designated Official for the City of Gautier on the FRA's Dolphin Dr CSX Grade Separation Project-Sam King

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REQUEST:
The Grants and Projects Department requests that City Council designate the Authorized Designated Official on the FRA's Dolphin Dr. CSX Grade Separation Project from Paula Yancey, former City Manager, to Samuel King, Grants and Projects Director.

BACKGROUND:
The Federal Railroad Administration (FRA) uses the GrantSolutions system to manage and administer its grant funding processes. This platform supports a range of functions critical to the lifecycle of a grant, from application through closeout. Within GrantSolutions, Grant Recipient Users are responsible for several key administrative tasks, including: designating appropriate role authorities to ensure proper access and internal controls, creating and managing user accounts, submitting fully executed grant agreements, and requesting reimbursements for eligible project expenses.

Specific roles are assigned to ensure compliance and accountability. The Authorizing Official (AO) is also referred to as the Authorizing Representative (AR) or Grantee Authorizing Official (GAO), holds ultimate authority over grant activities carried out by their organization. This individual is formally identified on the Notice of Award (NOA) and is responsible for supervising the actions of the Grantee Security Monitor, who manages user access and security settings within the GrantSolutions system.

DISCUSSION:
The new designation must be made due to the departure of Paula Yancey, former City Manager, to Samuel King, Grants and Projects Manager for the City's FRA Dolphin Dr. CSX Grade Separation Project.

RECOMMENDATION:
The city staff recommends that Samuel King, Grants and Projects Director, be designated as the Authorized Designated Official for the City's FRA Dolphin Dr. CSX Grade Separation Project.

ATTACHMENT(S):
N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 394-2025

WHEREAS, to promote community pride within the City of Gautier, Gautier Community Pride has partnered with the City's Park and Recreation Department to decorate areas along Highway 90 and the three city entrance signs; and

WHEREAS, Gautier Community Pride is in need of storage for seasonal decorations used to decorate on behalf of the City; and

WHEREAS, the Recreation Department has a storage room that is not in use at this time; and

WHEREAS, the Mayor and Members of the Council have determined that the Limited Use Agreement with Gautier Community Pride is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the Limited Use Agreement between the City of Gautier and Gautier Community Pride is hereby approved.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Mayor and Council

From: Chassity Bilbo, Interim City Manager

Date: October 15, 2025

Subject: Approval of a Limited Use Agreement with Gautier Community Pride

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REQUEST:

City staff requests the approval of a Limited Use Agreement with Gautier Pride to store seasonal decorations used by Gautier Pride to decorate the City entrance signs, planters, and intersections.

BACKGROUND:

In an effort to help promote community pride within the City of Gautier, Gautier Community Pride has partnered with the Recreation Dept and now decorates areas along Hwy 90 and the three city entrance signs.

DISCUSSION:

Gautier Community Pride is in need storage for seasonal decorations used to decorate on behalf of the city. The Recreation Dept has a storage room that is not in use at this time that can be used to store the decorations.

RECOMMENDATION:

Staff recommends that City Council approve the Limited Use Agreement with Gautier Community Pride.

The City Council may:

1. Approve the Limited Use Agreement with Gautier Community Pride;
2. Not approve the Limited Use Agreement with Gautier Community Pride

ATTACHMENT(S):

Limited Use Agreement with Gautier Community Pride

LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI AND GAUTIER COMMUNITY PRIDE, INC.

This Limited Use Agreement (hereinafter, "the Agreement") is executed to be effective the ___ day of __________, 2025, between the City of Gautier, Mississippi (hereinafter, "the City") and Gautier Community Pride, Inc. (hereinafter, "Gautier Pride").

WHEREAS, Gautier Community Pride, Inc., a non-profit civic corporation, has offered to provide and place seasonal decorations throughout the City, including but not limited to the 3 City entrances, planters along HWY 90, and several intersections along HWY 90; and

WHEREAS, this saves City Staff an immense amount of time and resources; and

WHEREAS, the City finds that this activity is civic and social in nature; and

WHEREAS, City Staff has offered to store the seasonal decorations not then being used in a storage room at the Sportsplex, currently owned by the City, in exchange for Gautier Community Pride's continued efforts to decorate the City; and

WHEREAS, this space is not being utilized for any municipal purpose or operation during at this time; and

WHEREAS, pursuant to Miss. Code Ann. 21-17-1, the City has the authority to enter such an agreement;

WHEREAS, Gautier Community Pride's use of the storage room will promote and foster the development, safety, and improvement of the local community and the economic welfare thereof; and

THEREFORE, in consideration of the following mutual covenants and conditions the City and Gautier Community Pride agree to the following terms:

1. The storage room at the Sportsplex may be utilized to store seasonal decorations used by

Gautier Community Pride throughout the year.

2. Gautier Community Pride, in consideration for the use of the storage room, agrees to leave the property in the same condition as it existed before the Event.

3. Gautier Community Pride will provide all necessary physical items required to decorate the City.

4. Gautier Community Pride agrees to defend, indemnify, and hold harmless the City and its employees, agents, representative, and council members from any claims arising from the use of the storage room.

5. Gautier Community Pride will not keep or have any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the premises or that might be considered hazardous by a responsible insurance company.

6. Both parties acknowledge that this agreement is for the limited purpose of governing the activities described herein, and that any additional use will require a separate use agreement as may be appropriate.

7. Both parties acknowledge that this agreement, its enforcement, and the interpretation of its provisions shall be governed by the laws of the State of Mississippi.

8. If the City determines, in its sole discretion, that the Property is required for a municipal purpose, the parties agree this Limited Use Agreement will be immediately terminated.

9. The points of contact for purposes of this agreement are:

Name: Chassity Bilbo	**Name:**
Entity: City of Gautier	**Entity: Gautier Pride, Inc.**
Phone: (228) 497-8000	**Phone: (228) ____________**

In the event of any problems or questions, the parties agree that they will go through the point of contact listed in this agreement to resolve any issues.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

City of Gautier, Mississippi	Gautier Pride, Inc.
By:_____________________________ Chassity Bilbo, Interim City Manager	By: _____________________________ Authorized Representative of Gautier Community Pride, Inc.
Date: ___________________________	Date: ___________________________

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 395-2025

WHEREAS, Dr. Heather Annulis, Professor Emerita at The University of Southern Mississippi and a long-time resident of the Mississippi Gulf Coast, has requested permission to include the official City of Gautier logo in an educational coloring book celebrating the unique heritage, natural beauty, and ecology of the Mississippi Gulf Coast; and

WHEREAS, eight of the nine coastal cities, along with the three coastal counties and five barrier islands, have agreed to be included in the publication; and

WHEREAS, the inclusion of the City of Gautier's official logo will authentically represent the city and promote civic pride, educational awareness, and appreciation of Gautier's natural and cultural heritage; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the use of official City logo for the Mississippi Gulf Coast Educational Coloring Book is hereby authorized.

IT IS FURHTER ORDERED that the use of the official City logo for the Educational Coloring Book is in the best interest of the City of Gautier

.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

September 25, 2025

Dear Mayor Vaughan,

My name is Heather Annulis, Ph.D., Professor Emerita at The University of Southern Mississippi. I am a long-time, proud resident of the Coast. Along with my daughter and mother, I am developing an educational coloring book aimed at celebrating the unique heritage and natural beauty of the Mississippi Gulf Coast.

This project will feature illustrations and information about our region's cities, counties, barrier islands, and coastal ecosystems, designed to engage learners of all ages. To authentically represent Gautier, I am requesting permission to include the official city logo in the coloring book. The inclusion of the logo would enhance the educational value of the book and showcase the city's identity.

I am committed to ensuring that the city's logo is used respectfully and in accordance with any guidelines you may provide. Please review the first couple of pages of the coloring book and the draft of the Gautier coloring book pages. Eight other cities along our coastline, the three counties and five barrier islands will also be featured in the book. Eight of our nine coastal cities have already agreed to be included in this initiative. If you require additional information or documentation, please let me know.

Thank you for considering this request. Kindly respond with your approval via email. I look forward to the opportunity to highlight Gautier in this educational initiative. Let's work together to help our children, as well as adults, learn about and appreciate our beautiful coast.

Keep shining,

Heather M. Annulis, Ph.D.
Professor Emerita, Human Capital Development
The University of Southern Mississippi
College of Business and Economic Development
Heather.annulis@usm.edu
C: 228.343.1252

Work Hard -- Have Fun -- Make a Difference!


CITY OF GAUTIER
MISSISSIPPI

Coloring the Secret Coast...

The Mississippi Gulf Coast

(front cover artwork in progress)

Mississippi's Secret Coast

M, i, crooked letter, crooked letter, i, crooked letter, crooked letter, i, humpback, humpback, i.

That's how we spell Mississippi.

The state is as fun as its spelling and the coastal cities and islands are as unique as its people. Its subtropical climate with mighty oak and palm trees line the beaches of the Mississippi Sound... the gateway to The Gulf of America.

Color and learn many interesting facts about The Secret Coast... the Mississippi Gulf Coast.

ISBN: XXX-X-XXXXXX-XX-X

Mississippi's Coastline

The 26 miles of man-made, white, sandy beaches give Mississippi one of the most beautiful coastlines in the United States.

There are three counties that hug the coast: Hancock, Harrison, and Jackson, with nine coastal cities that span from the far east to the far west of the state. Its unique cities create a culture like no other.

The Gulf Coast also has five main barrier islands: Cat, Ship, Deer, Horn, and Petit Bois. These islands border the Mississippi Sound which has an average depth of 12 feet and a maximum depth of 20 feet, making it a relatively shallow body of water. The islands help protect coastal cities from storms and are important homes for birds, fish, and sea turtles.

Waveland

Waveland is a friendly little town on the Gulf, known for its welcoming spirit and referred to as the "Hospitality City".

Waveland is home to Buccaneer State Park, where visitors can camp under the stars, make a splash in the wave pool, play a round of disc golf, or simply enjoy the natural beauty of the area.

Andrew Jackson, the seventh president of the United States, once lived and owned land in Waveland on what is known as Jackson Ridge. Much of Jackson Ridge is now Buccaneer State Park.

Gautier

Gautier, pronounced GO-chay or GO-shay, is known as "Nature's Playground". The city is home to the Mississippi Sandhill Crane National Wildlife Refuge. The Sandhill Crane is a tall bird with long legs and a long neck that often dances to show off. These cranes are also known for their beautiful, trumpeting calls. They can live for over 20 years, making them a special part of the Mississippi Gulf Coast.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING THE IN-KIND SERVICE REQUEST FOR THE WOUNDED WARRIORS PROJECT EVENT

RESOLUTION NUMBER 217-2025

WHEREAS, the Wounded Warriors Project has requested the Mayor and Members of the Council of the City of Gautier, Mississippi to provide in-kind services from the Police Department, Fire Department, and the Recreation Department for the use of one set of bleachers, for the Wounded Warriors Project event on Saturday, October 25, 2025; and

WHEREAS, the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier.

WHEREAS, the Mayor and Members of the Council have determined that this event is a community and/or social service program.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, as follows to-wit:

SECTION 1. in-kind services are hereby authorized for the Recreation Department to provide one set of bleachers and for Police and Fire presence; and

IT IS FURTHER ORDERED the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jackson,** seconded by **Councilman George,** and the following vote was recorded:

AYES: **Casey Vaughan**
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 21, 2025.

Gave to Chassity
10/21/25
[illegible]

CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit this form with all required documents to the City Clerk Office at least __60__ days prior to the requested event

Date of Application: 10/13/2025

Summary of Event: Gulf coast Wounded Warriors Project

Event Title: Annual Fishing Tournament

Event Description: *Attach a detailed map of the proposed event layout, parking plan, tent location, etc.* ***YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.*** *Incomplete applications will not be considered.*

See Attached
Requesting First Responders to on-site ~~[illegible]~~
Police & Fire Dept. Saturday October 25th, 2025 at
0500 – 0700, then from 1100hrs until 1600hrs.
Request Marine Patrol from 0500 – 1400hrs.

Event Start Date: Oct. 24, 2025 **Event End Date:** Oct 25, 2025

Event Start Time: 1700hrs - 2000hr/24th **Event End Time:** 0500 – 1700/25th

Location: 1600 Indian Point Pkwy, Gautier, MS. 39553

Location Description:

Indian Point RV Resort
Campground

Individual Making Application for Organization:

Name: Eric Bowers Phone (Home): (254) 768-4517
Address: 813 Powells Point Drive Phone (Work); (___) ___-____
City: Gautier State: MS Zip Code: 39553 -____
Position with Organization: Organizer

Individual(s) Responsible for keeping order and maintenance:

Name: Eric Bowers Phone (H): (254) 768-4517 (W) (___) ___-____
Name: Alan Hults Phone (W): (228) 217-1378 (W) (___) ___-____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: Eric Bowers / Gulf Coast Wounded Warriors **Title:** Organizer/Chair
Print

Applicant's Signature: [signature] **Date:** 10/13/2025

FOR OFFICE USE ONLY

Date Rec' d: ___________ Received By: _______________

Event has been: Approved: ______ Disapproved: ______

Approval/Disapproval Authority ________________________________ Date: ______________

Councilman Jackson made the motion to enter closed session to determine whether executive session is appropriate. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to enter executive session to discuss personnel matters relating to the City Manager position and a report on police security plans. Councilman Fuller seconded the motion. The vote was carried unanimously.

No action was taken during executive session.

Councilman George made the motion to re-enter open session. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to recess until November 4, 2025, at 6:30 PM. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

____
MAYOR

ATTEST:

____
CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approval of water and sewer adjustments for November 2025 in the amount of $12,501.13**
Introduced by:	
Contact Person/Telephone	**Ramona Morgan 497- 8000**

Summary Explanation: Approval of water and sewer adjustments for November 2025 in the amount of $12,501.13

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2025

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated November 2025 in the amount of $12,501.13 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

	NOVEMBER 2025 UTILITY ADJUSTMENTS							
	THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
		100	400	195	130	800		REASON FOR
CUSTOMER NAME	ACCT #	WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT
	003-33301-000		140.53				140.53	Pool Fill
	007-00801-001		54.03				54.03	Water heater
	013-13401-001	145.88	287.79				433.67	Line in yard
	013-24901-002		61.03				61.03	Pool Fill
	015-21401-007	168.67	425.19	35.00			628.86	Behind Walls
	021-11401-011		129.80				129.80	Pool Fill
	023-13001-001	63.11	135.65	35.00			233.76	Line in yard
	027-07401-003		122.64	105.00			227.64	Pool Fill
	027-26501-004	435.89	937.42	140.00			1,513.31	Behind Walls
	031-04701-002	18.75	25.71	70.00			114.46	Theft
	041-03301-010		233.18				233.18	Pool Fill
	041-05101-002		136.16	105.00			241.16	Pool Fill
	041-16401-002		315.99	70.00			385.99	Pool Fill
	047-22001-000		401.30	70.00			471.30	Pool Fill
	047-24201-008		253.96	35.00			288.96	Pool Fill
	047-26201-002		217.15	70.00			287.15	Pool Fill
	050-08701-001	49.19	97.47	70.00			216.66	Behind Walls
	065-01101-000	588.50		35.00			623.50	Line in yard
	071-05101-001	165.99	380.39	70.00			616.38	Line in yard
	071-07801-005		220.23				220.23	Pool Fill
	074-10801-001		86.38	35.00			121.38	Pool Fill
	077-12501-000		56.16	70.00			126.16	Line in yard
	080-06701-002		53.29				53.29	Pool Fill
	080-20501-000		519.79				519.79	Line in yard
	086-12601-005		126.31				126.31	Pool Fill
	086-13701-000		380.26	140.00			520.26	Behind Walls
	089-14701-000	28.76	83.98				112.74	Line in yard
	089-16001-000		78.75	70.00			148.75	Water heater
	095-10201-003		130.54	140.00			270.54	Pool Fill
	095-12501-000		38.56				38.56	Pool Fill
	095-14601-000		59.29				59.29	Line in yard
	101-11001-009		289.27	140.00			429.27	Line in yard
	110-02301-000	230.05	429.31	35.00			694.36	Line in yard
	119-42201-001	190.10	483.97	35.00			709.07	Line in yard
	125-18011-000	283.08			450.00	51.32	784.40	Line in yard
	139-12401-002	118.81	222.27				341.08	Spigot
	139-33601-002		289.28	35.00			324.28	Pool Fill
	TOTAL	2,486.78	7,903.03	1,610.00	450.00	51.32	12,501.13	
	COMPLETED							

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to close City Administration offices in observance of Christmas Holiday**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000 Ext. 306**

Summary Explanation: Authorization to close City Administration offices on December 24th in observance of the Christmas Holiday

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, pursuant to MS Code § 3-3-7(1), Governor Tate Reeves authorized the closing of all offices of the State of Mississippi on Thursday, November 27, 2025 in observance of Thanksgiving Day; Thursday, December 25, 2025 in observance of Christmas Day; and Thursday, January 1, 2025 in observance of New Year's Day; and

WHEREAS, in addition, Governor Tate Reeves also authorized to close all offices in the State of Mississippi on Friday, November 28, 2025, in observance of the Thanksgiving Holiday, Friday, December 26, 2025 in observance of the Christmas season, and Friday, January 2, 2025 in observance of New Year's Day; and

WHEREAS, the governing authorities of any municipality or county may declare, by order spread upon its minutes, Mardi Gras Day or any one (1) other day during the year, to be a legal holiday, pursuant to MS Code § 3-3-7(2); and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the closing of City Administration offices on Wednesday, December 24, 2025 in observance of the Christmas holiday is hereby authorized.

IT IS FURTHER ORDERED that the additional day of Monday December 24, 2025 will not be compensated and employees will be required to charge leave.

IT IS FURTHER ORDERED that the newly hired employees can work at the City of Gautier's Lights and Lagniappe Event to receive compensation time.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

STATE OF MISSISSIPPI

Office of the Governor

PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

Tate Reeves

TATE REEVES
GOVERNOR

BY THE GOVERNOR

Michael Watson

MICHAEL WATSON
SECRETARY OF STATE

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Acceptance of a Certificate of Attendance from the Mississippi Municipal Court Clerk Conference for Michael Steward, Gautier Municipal Court Clerk**
Introduced by:	
Contact Person/Telephone	**Teresa L Montgomery**

Summary Explanation: Acceptance of a Certificate of Attendance from the Municipal Court Clerk Conference held virtually via Zoom, September 16-18, 2020 for Michael Steward, Gautier Municipal Court Clerk pursuant to Miss. Code Ann. § 21-23-12 (2020).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Court Clerk, Michael Steward attended the Municipal Court Clerks Conference held by the MS Judicial College, and pursuant to statute, the Certification of Completion must be accepted by the City Council;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Certificate of Completion from the Municipal Court Clerk Conference held in Oxford, MS, September 17-19, 2025 for Michael Steward, Gautier Municipal Court Clerk is hereby accepted.

IT IS FURTHER ORDERED that the certificate of completion shall be made a permanent record of the minutes of the City Council in the municipality from which the municipal clerk is appointed. Miss. Code Ann. § 21-23-12.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

Certificate

of

Completion

The Mississippi Judicial College
of the University of Mississippi Law Center
Presents this Certificate to

Michael Todd Steward

for having completed the

2025 Municipal Court Clerks Conference
Oxford Conference Center ~ Oxford, Mississippi
September 17-19, 2025

13 Hours

Chelsey Wilson
Program Coordinator

Carroll E Murphey
Director

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to remove broken office equipment and furniture from the City of Gautier's Inventory**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Authorization to remove office equipment from the City of Gautier's Inventory

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 000-2025

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING BROKEN OFFICE EQUIPMENT AND FURNITURE FROM THE CITY OF GAUTIER'S INVENTORY

WHEREAS, the City Clerk Department is requesting the following office equipment and furniture be removed from the City's inventory:

- White Office Chair – Asset Number 3463
- Epson Printer – Asset Number 3871

WHEREAS, the Mayor and Members of the Council have determined that given the condition, this equipment has no value, and therefore removal from inventory is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the equipment described on the attached list is hereby removed from inventory and used to discard, surplus, or use as parts.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 4th of November, 2025.

MAYOR

ATTEST:

CITY CLERK

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 10/28/2025
Subject: Authorization to remove broken equipment and furniture from the City of Gautier's inventory.

REQUEST:

City Council authorization is requested by the City Clerk's Department to remove the following equipment and furniture from the City of Gautier's inventory and discard. Asset number 3463, white office chair, from the City Hall and asset number 3871, Epson printer, from the recreation department.

BACKGROUND:

The City Clerk's department has determined that these items are no longer in working order, and they have been replaced. Removal of inventory is in the best interest of the City of Gautier.

DISCUSSION:

None.

RECOMMENDATION:

The City Staff recommends that the City Council authorize the removal of these items from inventory, so the inventory spreadsheet may be updated.

ATTACHMENTS:

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to Acknowledge Bids and Award a Contract for Section 592 Chemical Building Water Line Replacement**
Introduced by:	
Contact Person/Telephone	**Sam King 497-8000**

Summary Explanation: Authorization to acknowledge the receipt of one (1) bid for the Section 592 Chemical Building Water Line Replacement and award a contract to the lowest and best bid, Brotherhood Service Company, LLC, in an amount not to exceed $79,625.00

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City of Gautier has requested bids for the Section 592 Chemical Building Water Line Replacement Project; and

WHEREAS, The chemical building water line replacement will consist of replacing approximately 400 linear feet of portable water lines from copper to CPVC; 1 hot water heater; 2 safety showers with eyewash, and 1 mixing valve; and

WHEREAS, on or before October 16, 2025, one bid was received by the City, which is hereby acknowledged; and

WHEREAS, Seymour Engineering performed a complete review of the bid and recommends awarding the contract to the lowest and best bid, Brotherhood Service Company, LLC; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Brotherhood Service Company, LLC, in an amount not to exceed $79,625.00; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Brotherhood Service Company, LLC, has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Brotherhood Service Company, LLC, for Section 592 Chemical Building Water Line Replacement Project is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 16, 2025

Subject: Authorization to Acknowledge Bid and Award Contract for Section 592 Chemical Building Water Line Replacement

---

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of one (1) bid for the Section 592 Chemical Building Water Line Replacement and award a contract to the lowest and best bid, Brotherhood Service Company, LLC, in an amount not to exceed $79,625.

BACKGROUND:

The project is authorized to provide design and construction assistance for publicly owned, non-federal water-related environmental infrastructure and resource protection and development projects in Mississippi, including projects for wastewater treatment and related facilities, elimination or control of combined sewer overflows, water supply and related facilities, and surface water resource protection and development pursuant to Section 592 of the Water Resources Development Act of 1999, Public Law 106-53, as amended (hereinafter "Section 592").

There are five (5) water and sewer system rehabilitation projects: Southeast Gautier Infiltration & Inflow Improvements; West Park Drive Drainage; Singing River Mall Property Water and Sewer Main Improvements; Bucks Road Lift Station Replacement; and the Replacement of Copper Pipe at the Public Works Chemical Building. These projects include the replacement or rehabilitation of the water supply well and lines, as well as measures to address sanitary sewer overflows, ensuring full compliance with environmental standards set by the EPA within the City of Gautier.

The agreement with the Department of the Army, Corps of Engineers (USACE) was signed and terms agreed to on August 13, 2024, at the signing ceremony for the projects. The total project cost is estimated to be $3,600,000. The cost share agreement will be 75% federally funded and 25% non-federally funded.

The environmental assessment and public review of the projects were completed in June 2025. Each project under the Gautier Waer and Sewer Improvements (Section 592) will be advertised and bid out separately.

The chemical building water line replacement will consist of replacing approximately 400 linear feet of potable water lines from copper to CPVC; 1 hot water heater; 2 safety showers with eyewash, and 1 mixing valve.

DISCUSSION:

One (1) bid for this project was received and opened on October 16, 2025. Seymour Engineering performed a complete review of the bid and recommends awarding the contract to the lowest and best bid, Brotherhood Service Company, LLC.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of one (1) bid for the Section 592 Chemical Building Water Line Replacement and award a contract to the lowest and best bid, Brotherhood Service Company, LLC.

The City Council may:

1. Accept the bid and authorize the award and execution of the contract, as presented; or
2. Reject the bid and modify the scope of the project; or
3. Reject the bid and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter and Certified Bid Tabulation

SEYMOUR ENGINEERING

Engineering, Environmental and Professional Land Surveying

SECTION 592 INFRASTRUCTURE IMPROVEMENT PROJECT - CHEMICAL BUILDING WATER LINE REPLACEMENT

BID TABULATION SHEET

Bid Date: October 16, 2025 - 11:00 AM Bid Location: Gautier City Hall

				Brotherhood Service Company, LLC	
ITEM NO.	**DESCRIPTION**	**QTY**	**UNIT**	**UNIT PRICE**	**COST**
1	Chemical Building Water Line Replacement	1	LS	$ 79,625.00	$ 79,625.00
			TOTAL BID		**$79,625.00**

PREPARED BY: ______________________

KYLE TOOTLE, PROJECT MANAGER
SEYMOUR ENGINEERING

October 17, 2025

Chassity Bilbo
Interim City Manager
City of Gautier
3330 US 90
Gautier, Mississippi 39553

RE: Recommendation of Award
Section 592 – Chemical Building Water Line Replacement

Dear Ms. Bilbo:

As you are aware, Bids were received on October 16, 2025, for the above referenced project. I am requesting the City acknowledge the submitted bid of: Brotherhood Service Company, LLC. Brotherhood Service Company, LLC was the only bidder with an amount of 79,625.00. The Engineer's Opinion of Probable Cost for the project was $85,470.00 and the Certified Bid Tabulation is attached.

In review of references, past project experience, Mississippi State Board of Contractor's Licensing, and Good Standing status with the Mississippi Secretary of State's Office, we are recommending the City to Award the project to Brotherhood Service Company, LLC.

Subject to the City awarding the project, we will coordinate with the Contractor on the required submittal of bonds, insurances and contract for execution.

Should you have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

Matt Kirkland, PE
Project Manager

Cc: Brotherhood Service Company, LLC
6826 Old 63 North
Lucedale, Mississippi 39452

925 Tommy Munro Dr., Ste. G, Biloxi, MS 39532
Phone: 228-385-2350 Fax: 228-385-2353 Email: se@seymoureng.com

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project**
Introduced by:	
Contact Person/Telephone	**Sam King 497-8000 ext. 315**

Summary Explanation: Approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests council to approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project; and

WHEREAS, this project installed a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that were also implemented throughout the project; and

WHEREAS, the Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the Certificate of Substantial Completion as presented; and

IT IS HEREBY ORDERED that the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To:	Chassity Bilbo, Interim City Manager
From:	Samuel King, Grants & Projects Director
Date:	October 27, 2025
Subject:	GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project-Certificate of Substantial Completion

---

REQUEST:
The Grants and Projects Department requests City Council authorization to approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

BACKGROUND:
The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded $2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, and hurricane protection, and mitigate the loss of coastal wetlands.

Change Order No. 1 served to increase the contract amount by $12,300 due to the additional line item of a 4" thick concrete driveway that was overlooked in the original plans. Change Order No. 1 was approved by Council, and the contract amount was increased from $1,739,193 to $1,751,493.

Change Order No. 2 served to increase the contract time by an additional 90 days, which pushed the project completion from July 26, 2025, to October 24, 2025. The request for additional days was due to weather and material delays the contractor encountered on the project. The contractor has worked every weekend since the notice to proceed was issued to keep the project on track. Change Order No. 2 was approved by Council, and the contract time was increased from 120 days to 210 days.

DISCUSSION:
The Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025.

RECOMMENDATION:
The Grants and Projects Department recommends that City Council approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

The City Council may:
1. Authorize approval of Certificate of Substantial Completion as presented; or
2. Not authorize approval of Certificate of Substantial Completion, as presented.

ATTACHMENT(S):
1. Certificate of Substantial Completion

Certificate of Substantial Completion

Project: Hickory Hills Drainage Improvements	Owner: City of Gautier	Owner's Contract No.:
Contract: Hickory Hills Drainage Improvements (GOMESA)		Date of Contract: 2-18-2025
Contractor: Miller Enterprises, LLC		Engineer's Project No.: 23-066.04

This [tentative] [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents: ☐ The following specified portions:

October 22, 2025

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities Not Amended

Owner's Amended Responsibilities: None

Contractor's Amended Responsibilities: Contractor has work as listed on the Substantial Completion Walk-Through Punch List to complete. The contractor acknowledges that the punch list items must be complete in the two-week period, weather permitting.

The following documents are attached to and made part of this Certificate:

Substantial Completion Walk-Through Punch List Letter

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

[signature]	10-27-2025
Executed by Engineer	Date
[signature]	10-27-25
Accepted by Contractor	Date
Accepted by Owner	Date

SEYMOUR
ENGINEERING

Civil Engineers & Professional Land Surveyors

October 27, 2025

Russell Miller
Miller Enterprises, LLC.
136 Wilson Rd
Hattiesburg, MS 39402

RE: Substantial Completion Inspections for the Hickory Hills Drainage Improvements.

Dear Mr. Miller,

A substantial completion walkthrough was completed 10/22/2025 for the above referenced project and listed below are the punch list items to be completed.

Punch list items:

1. Finish asphalt / clean up road edges
2. Finish outfall ditch and culvert
3. Clean debris out of all grated drain structures
4. Grouting on headwall blowouts / damage from form pulling
5. Make sure any water valves in project limits are exposed

You will have two weeks to complete the work associated with punch list items, weather permitting. A final walkthrough will be held to insure everything has been completed.

If you should have any questions or need additional information, please let me know.

Sincerely,

Hunter Sonier,
E.I.

925 Tommy Munro Dr., Ste. G, Biloxi, MS 39532
Phone: 228-385-2350 Fax: 228-385-2353 Email: se@seymoureng.com

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to enter into a Modification Agreement to the subaward grant agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project**
Introduced by:	
Contact Person/Telephone	**Sam King 497-8000**

Summary Explanation: Authorization to enter into a Modification Agreement to the subaward grant agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project; and

WHEREAS, the City was awarded $370,000 for engineering, design, and permitting of wastewater system infrastructure upgrades by the Restore Council and Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) for the Hickory Hills Sewer Rehabilitation; and

WHEREAS, the modification to the subaward agreement between MDEQ and the City will extend the grant's end date from October 31, 2025, to December 31, 2025, due to delays in receiving right-of-way letter responses and completed forms from affected Gautier residents; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 28, 2025

Subject: RESTORE Council WQIP Modification #1 to Sub-award Agreement with the Mississippi Department of Environmental Quality – Hickory Hills Sewer Rehabilitation

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REQUEST:
The Grants and Projects Department requests City Council approval to enter into a modification agreement to the sub-award agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation.

BACKGROUND:
Consistent with the RESTORE Council's water quality restoration goal, the State of Mississippi has prioritized the improvement of water quality for promoting ecosystem health and restoring and revitalizing Mississippi's economy. The conversion of septic-to-sewer (Kelly et al., 2021) and the implementation of stormwater and wastewater system improvement practices (Reisinger, et al., 2018) is anticipated to reduce non-point source pollutant loads to downstream coastal receiving water bodies. This will result in an improvement in the water quality of coastal waters and would provide in-situ benefits to living coastal marine resources, as well as the economy of the Mississippi Gulf Coast.

Hickory Hills is not currently served by the City's wastewater collection system. There are approximately 30+/- residents currently on septic tanks and/or other private sewer systems. The plan is to install individual grinder pumps, coupled with 2" pressure mains, at each of the residences to convey household effluent into a new 8" sewer gravity main that would be installed along Ferry Point Rd, Castelle Bluff Dr., Lauban Ln., and partial upgrades to the lift stations to handle the additional effluent.

The City of Gautier has been awarded $370,000 for engineering, design, and permitting of wastewater system infrastructure upgrades by the Restore Council and Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) for the Hickory Hills Sewer Rehabilitation.

The grant's period of performance will commence upon execution of this agreement by MDEQ's Executive Director and shall end on October 31, 2025. Funds will be reimbursed on a monthly basis. The grant award number is 24-00026. The CFDA number is 87.051.

DISCUSSION:
The modification to the subaward agreement between MDEQ and the City will extend the grant's end date from October 31, 2025, to December 31, 2025. This extension is primarily due to delays in receiving right-of-way letter responses and completed forms from affected Gautier residents, which set the project back by approximately two months. Additional time required for MDEQ's permitting approval was also considered in determining the new end date.

RECOMMENDATION:
The Grants and Projects Department recommends that City Council approve entering into a modification agreement to the sub-award agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation.

The City Council may:

1. Authorize approval of the sub-award agreement as presented; or
2. Not authorize approval of the sub-award agreement.

ATTACHMENT(S):
Sub-award Agreement

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

STATE OF MISSISSIPPI **MDEQ AGREEMENT NO. 24-00026**
COUNTY OF HINDS

SUB-AWARD AGREEMENT
MODIFICATION NO. 1

The Mississippi Department of Environmental Quality (herein referred to as "MDEQ") and City of Gautier ("SUB-RECIPIENT", and together with MDEQ, the "Parties", and each a "Party") entered into Sub-Award Agreement (the "Agreement") on the **7th day of February 2024**.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Paragraph 6, Period of Performance, is modified as follows:

> The Period of Performance shall commence February 7, 2024 and shall end on December 31, 2025 ("Period of Performance"). The SUB-RECIPIENT agrees to complete all tasks included in the Scope of Work within this Period of Performance, unless otherwise specified in writing by MDEQ. If, at any time during the Period of Performance of this Agreement, SUB-RECIPIENT determines, based on the work performed to date, that the work cannot be completed within the Period of Performance, SUB-RECIPIENT shall so notify MDEQ immediately in writing.

Except as it is modified by the provisions of Sub-Award Agreement Modification No. 1, this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

[SIGNATURE PAGE FOLLOWS]

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

____

Chris Wells
Executive Director

____

Date

CITY OF GAUTIER

____

Signature of Authorized Representative

____

Printed Name

____

Title

____

Date

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project**
Introduced by:	
Contact Person/Telephone	**Sam King 497-8000 Ext. 315**

Summary Explanation: Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project, in the amount not to exceed $24,350.00

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Professional Services Agreement with Seymour Engineering for the work associated with the Shepard State Park Bath House Project; and

WHEREAS, the scope of work consists of renovating the existing bathhouse, with additional shower stalls, restrooms on both sides, and a laundry facility at the Shepard State Park campground; and

WHEREAS, Seymour Engineering will provide the City with services that include topographic survey, engineering design, bidding, construction administration, and resident project representative services; and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide these services in the amount not to exceed $24,500.00; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering for the Shepard State Park Bath House Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, City Manager

From: Samuel King, Grants and Projects Director

Date: October 28, 2025

Subject: Shepard State Park Bath House Project – Professional Services Agreement with Seymour Engineering

---

REQUEST:
The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project in an amount not to exceed $24,350.

BACKGROUND:
The scope of work consists of renovating the existing bathhouse, with additional shower stalls, restrooms on both sides, and a laundry facility at the Shepard State Park campground. Campers currently experience long wait times at the small existing bathhouse, and additional capacity is needed, especially considering the City's recent RV site expansion.

DISCUSSION:
Seymour Engineering will provide the City of Gautier with services that include topographic survey, engineering design, bidding, construction administration, and resident project representative services. This project is funded through Tidelands and House Bill 1353.

RECOMMENDATION:
The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project in an amount not to exceed $24,350.

The City Council may:

1. Approve entering into a professional services agreement, as presented; or
2. Not approve entering into a professional services agreement, as presented.

ATTACHMENT(S):

1. Proposed Contract

STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of____________, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to construct a Bathhouse at Shepard State Park in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1-BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by a governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

1.2 Preliminary Design.

1.2.1 ENGINEER shall provide preliminary design for the project. Upon completion of preliminary design, ENGINEER shall meet with OWNER to review documents. Upon acceptance by OWNER, ENGINEER shall commence with Final Design Documents.

1.3. Final Design Phase.

After written authorization to proceed with the Final Design Phase, ENGINEER shall:

1.3.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Project Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the construction specifications Institute).

1.3.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project and assist OWNER in consultations with appropriate authorities.

1.3.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications. Total project cost for purposes of determining engineering fees excludes mitigation, relocation or any other costs not directly involving the actual construction or building of the project.

1.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.3.5 Furnish copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.4 Bidding or Negotiating Phase.

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

1.4.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.4.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.4.3 Advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.4.4 Advise OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.5. Construction Phase.

During the Construction Phase:

1.5.1 *General Administration of Construction Contract.* ENGINEER shall consult with and advise OWNER and act as OWNER's representative. All of OWNER's instructions to Contractor(s) will be issued through ENGINEER as instructed by Owner.

1.5.2 *Visits to Site and Observation of Construction.* In connection with observations of the work of Contractor(s) while it is in progress:

1.5.2.1. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Project Documents and ENGINEER shall keep OWNER informed of the progress of the work.

1.5.2.2. The Resident Project Representative (and any assistants) will be ENGINEER's agent or employee and under ENGINEER's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit A "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

1.5.2.3. The purpose of Engineer's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Project Documents and that the integrity of the design concept as reflected in the Project Documents has been implemented and preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Project Documents.

1.5.3 *__Defective Work__.* During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Project Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Project Documents.

1.5.4 *__Interpretations and Clarifications__.* ENGINEER shall issue necessary interpretations and clarifications of the Project Documents and in connection therewith and prepare work directive changes and change orders as required.

1.5.5 *__Shop Drawings__.* ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings, samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Project Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.5.6 *__Substitutes__.* ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).

1.5.7 *__Inspections and Tests__.* ENGINEER shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Project Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Project Documents).

1.5.8 *__Disputes between OWNER and Contractor__.* Engineer shall act as initial interpreter of the requirements of the Project Documents and judge the acceptability of the work thereunder and make recommendations on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Project Documents pertaining to the execution and progress of the work. To the extent allowable under Mississippi law, ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.5.9 *__Applications for Payment__.* Based on on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.5.9.1. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payment to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Project Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Project Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Project Documents).

1.5.9.2. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Project Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

1.5.10 ***Contractor(s)' Completion Documents.*** ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Project Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Project Documents); and shall transmit them to OWNER with written comments. Engineer shall provide record drawings to the Owner and provide written certification that the project was constructed according to the approved plans, specifications, and contract documents.

1.5.11 ***Inspections.*** ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.5.9.2.

1.5.12 ***Limitation of Responsibilities.*** ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work: however, nothing contained in paragraphs 1.1 thru 1.5.12 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Project Documents.

1.5.13 ***Indemnification.*** ENGINEER shall defend, indemnify and hold harmless OWNER, its agents, servants, employees, successors and assigns from actions, causes, suits, costs, claims, damages, expenses and demands whatsoever in law or in equity, including but not limited to attorneys' fees, with respect to, or on account of, any injury, including bodily injury, disability or death, or damages to property, including loss of the use thereof, in any way attributable to or in connection with performance of Engineer under this Contract.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance.
If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed in paragraphs 2.1.1 through 2.1.4, inclusive. These services are not included as part of Basic Services; these will be paid for by OWNER, as indicated in Section 3.

2.1.1. Assistance in connection with bid protests, rebidding or renegotiating Project for construction, materials, equipment or services.

2.1.2. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.3. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.

2.1.4. Topographic Survey to assist with Design Phase.

<u>SECTION 3 - PAYMENTS TO ENGINEER</u>

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

> 3.1.1.1. *<u>Payment to Engineer for Basic Services</u>.* ENGINEER shall be paid the total amount outlined in Exhibit C:
>
> 3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

> 3.1.2.1. *General.* For Additional Services of ENGINEER's principals and employees engaged directly on the Project and rendered pursuant to paragraph 2.1. (except services as a consultant or witness under paragraph 2.1.3), at standard hourly rates for services rendered by principals and employees for Items 2.1.1 and 2.1.2 as shown in Exhibit B. Item number 2.1.4 shall be paid monthly based on percentage complete of the Lump Sum Amount.
>
> 3.1.2.2. *Serving as a Witness.* For services rendered by ENGINEER's principals and employees as consultants or witnesses in any litigation, arbitration or other legal or administrative proceeding in accordance with paragraph 2.1.3. at the rate agreed to by both parties before the start of such additional service.

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements for Basic Services will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt undisputed payments in response to ENGINEER's statements in accordance with its claims docket and state law.

<u>SECTION 4 - GENERAL CONSIDERATION</u>

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNERS sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also, ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of $1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

5.1 This Agreement is subject to the following special provisions.

5.1.1 The Final Design and Construction Phases of this Contract between the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibits are attached to and made a part of this Agreement:

5.2.1 **Exhibit A** Duties, Responsibilities and Limitations of Authority of Resident Project Representative, consisting of 3 pages.

5.2.2 **Exhibit B** Seymour Engineering Man-Hour Fee Schedule, consisting of 1 page.

5.2.3 **Exhibit C** Payments to Engineer, consisting of 2 pages.

5.2.4 This Agreement (consisting of pages 1 to 13, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

______________________________________ ______________________

OWNER: DATE:

CHASSITY BILBO, INTERIM CITY MANAGER
CITY OF GAUTIER

ADDRESS FOR GIVING NOTICES:

3330 HIGHWAY 90
GAUTIER, MS 39553

______________________________________ ______________________

ENGINEER: DATE:

MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING

ADDRESS FOR GIVING NOTICES:

925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532

EXHIBIT A

TO AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES,

(for use with No. 1910-1. 1984 Edition)

A LISTING OF THE DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on__________20_, between the City of Gautier (OWNER) and SEYMOUR ENGINEERING (ENGINEER) for providing professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to ENGINEER in observing performance of the work of Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants. ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Project Documents.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the Project Contract Documents, and are further limited and described as follows:

A. GENERAL

RPR is ENGINEER's agent at the site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and CONTRACTOR keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge of and under the direction of the ENGINEER.

B. DUTIES AND RESPONSIBILITIES OF RPR

1. Schedules: Review the progress schedules, schedule of Shop Drawing submittals and schedule of values prepared by CONTRACTOR and consult with ENGINEER concerning acceptability.

2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.

3. Liaison:

    a. Serve as ENGINEER's liaison with CONTRACTOR, working principally through CONTRACTOR's superintendent and assist in understanding the intent of the Project Documents; and assist ENGINEER in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's on-site operations.

    b. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.

4. Shop Drawings and Samples:

    a. Record date of receipt of Shop Drawings and samples.

b. Receive samples which are furnished at the site by CONTRACTOR, and notify ENGINEER of availability of samples for examination.

c. Advise ENGINEER and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.

5. Review of Work, Rejection of Defective Work, Inspections and Tests:

a. Conduct on-site observations of the Work in progress to assist ENGINEER in determining if the Work is in general proceeding in accordance with the Project Documents.

b. Report to ENGINEER whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Project Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER or Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.

d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to ENGINEER.

6. Interpretation of Project Documents: Report to ENGINEER when clarifications and interpretations of the Project Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by ENGINEER.

7. Modifications: Consider and evaluate CONTRACTOR's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER. Transmit to CONTRACTOR decisions as issued by ENGINEER.

8. Records

a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Project Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Project Documents, progress reports, and other Project related documents.

b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.

c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.

9. Reports

a. Furnish ENGINEER periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.

b. Consult with ENGINEER in advance of scheduled major tests, inspections or start of important phases of the Work.

c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to ENGINEER Change Orders, Work Directive Changes, and Field Orders.

d. Report immediately to ENGINEER and OWNER upon the occurrence of any accident.

10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site, but not incorporated in the Work.

11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Project Documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the Work.

12. Completion

    a. Before ENGINEER issues a Certificate of Substantial Completion, submit to CONTRACTOR a list of observed items requiring completion or correction.

    b. Conduct final inspection in the company of ENGINEER, OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.

    c. Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

C. LIMITATIONS OF AUTHORITY - Resident Project Representative:

1. Shall not authorize any deviation from the Project Documents or substitution of materials or equipment, unless authorized by ENGINEER.

2. Shall not exceed limitations of ENGINEER's authority as set forth in the Project Documents.

3. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.

4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advise or directions are specifically required by the Project Documents.

5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.

6. Shall not accept Shop Drawings or sample submittals from anyone other than Contractor.

7. Shall not authorize OWNER to occupy the Project in whole or in part.

8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

EXHIBIT B

STANDARD HOURLY RATES

PRINCIPAL ENGINEER (P.E.)	$200.00/HOUR
SENIOR STRUCTURAL/CIVIL ENGINEER (P.E.)	$175.00/HOUR
ENGINEER (P.E.)	$160.00/HOUR
PROJECT MANAGER	$150.00/HOUR
ENGINEER (E.I.T.)	$140.00/HOUR
ENVIRONMENTAL SCIENTIST	$125.00/HOUR
SENIOR ENGINEERING TECHNICIAN	$105.00/HOUR
ENGINEERING TECHNICIAN	$75.00/HOUR
DESIGN/CADD TECHNICIAN	$95.00/HOUR
DRAFTSMAN (CADD)	$75.00/HOUR
ADMINISTRATIVE ASSISTANT/SPECIFICATIONS TECHNICIAN	$60.00/HOUR
CLERICAL	$50.00/HOUR
SURVEY TECHNICIAN (P.L.S.)	$120.00/HOUR
SURVEY ASSISTANT	$75.00/HOUR
SURVEY CREW (TWO-MAN)	$140.00/HOUR
SURVEY CREW (THREE-MAN)	$150.00/HOUR
SURVEY CREW (GLOBAL POSITIONING SYSTEM)	$150.00/HOUR
HYDROGRAPHIC SURVEY CREW	$175.00/HOUR
BOAT RENTAL AND OPERATOR (minimum 4 hours)	$135.00/HOUR

REIMBURSABLE:

TRAVEL, LODGING, SHIPPING AND REPRODUCTION COSTS SHALL BE REIMBURSABLE EXPENSES BILLED TO THE PROJECT.

NOTE: ALL TRAVEL COSTS SHALL NOT EXCEED THE ALLOWABLE REIMBURSEMENTS AS ADOPTED BY THE STATE OF MISSISSIPPI.

EXHIBIT C
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated________________(for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _________ __________, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) for providing professional engineering services.

1. ADDITIONAL SERVICES:

A. Topographic Survey

Conduct a topographic survey of the project area with elevation cross-sections, existing structures, and pertinent drainage data will be collected. Existing sanitary sewer and water distribution lines will be located. A Topographic Survey drawing will be provided depicting existing conditions.

COST: LUMP SUM $750.00

2. BASIC SERVICES:

A. Engineering Design

Construction drawings and specifications will be prepared for the Project, taking into consideration the fees and costs associated with the construction and the professional services and administration of the Project. The design scope of this project includes the construction of a bathhouse at Shepard State Park in Gautier, MS.

COST: LUMP SUM $5,000.00

B. Bidding

Assist Owner in obtaining bids for the construction contract. Review submitted bids and recommend a contractor to perform the project. Consult with the Owner in the execution of Contract Documents.

COST: LUMP SUM $6,100.00

C. Construction Administration

i. Review the contractor's shop drawings and materials submittals for conformance with the construction documents.

ii. Serve as OWNER'S liaison with CONTRACTOR, work principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents.

iii. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to OWNER.

iv. Conduct final inspection in the company of OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.

COST: <u>LUMP SUM $7,500.00</u>

D. <u>Resident Project Representative</u>

ENGINEER shall furnish a Resident Project Representative (RPR), in observing performance of the work of Contractor. (See Exhibit A)

COST: <u>LUMP SUM $5,000.00</u>

TOTAL COST: <u>LUMP SUM $24,350.00</u>

CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to extend the Professional Services Agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months**
Introduced by:	
Contact Person/Telephone	**Sam King 497-8000 Ext. 315**

Summary Explanation: Authorization to extend the Professional Services Agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to extend the Professional Services Agreement with Seymour Engineering for the work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months; and

WHEREAS, the City was awarded a grant for the installation of a 5-foot sidewalk concrete multiuse pathway .44 miles in length along Gautier Vancleave Road from Valleywood Drive to Hwy 90 that provides connectivity around MGCCC; and

WHEREAS, Seymour Engineering was contracted to provide services for topographic survey and engineering design/bidding services for installing a new sidewalk along Gautier Vancleave Road from Valleywood Dr to Hwy 90; and

WHEREAS, this addendum extends the original contract term by 12 months, moving the engineering design period of performance from December 31, 2025 to December 31, 2026; and

WHEREAS, the extension is necessary, due to Seymour Engineering being required to establish a new Overhead Rate, which involved detailed internal accounting of company costs and revenues. Additional time was also needed to finalize the engineering contract and obtain approvals from MDOT; and

WHEREAS, the Mayor and Council Members hereby find that extending this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the extension to the Professional Services Agreement with Seymour Engineering for the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 23, 2025

Subject: Gautier Vancleave Road Sidewalk (Valleywood to US 90) Addendum to LPA Professional Services Agreement with Seymour Engineering Extend Time

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REQUEST:
The Grants and Projects Department requests City Council authorization to extend the professional services agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months.

BACKGROUND:
The City was awarded a grant for the installation of a 5-foot sidewalk concrete multiuse pathway .44 miles in length along Gautier Vancleave Road from Valleywood Drive to Hwy 90 that provides connectivity around MGCCC.

Seymour Engineering was contracted to provide services for topographic survey and engineering design/bidding services for installing a new sidewalk along Gautier Vancleave Road from Valleywood Dr to Hwy 90.

DISCUSSION:
This addendum extends the original contract term by 12 months, moving the engineering design period of performance from December 31, 2025, to December 31, 2026. The extension is necessary because Seymour Engineering was required to establish a new Overhead Rate, which involved detailed internal accounting of company costs and revenues. Additional time was also needed to finalize the engineering contract and obtain approvals from MDOT.

RECOMMENDATION:
The Grants and Projects Department recommends City Council authorization to extend the professional services agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months.

The City Council may:

1. Authorize approval of the addendum to extend the professional services agreement with Seymour Engineering, as presented; or
2. Not authorize approval of the addendum to extend the professional services agreement with Seymour Engineering, as presented.

ATTACHMENT(S):

1. Addendum to Extend Time LPA Professional Service Agreement

ADDENDUM TO EXTEND TIME
LPA PROFESSIONAL SERVICES CONTRACT
BY AND BETWEEN
City of Gautier
& Seymour Engineering, PLLC

This Addendum is made a part of that Professional Services Contract entered into by and between the ***City of Gautier*** (known as the "LPA") and ***Seymour Engineering, PLLC*** (Known as the "CONSULTANT"), whose address is ***925 Tommy Munro Drive, Suite G, Biloxi, Mississippi, 39532*** signed by CONSULTANT on ***May 1, 2025***, and signed by LPA on ***May 1, 2025***.

WHERAS, in consideration of the agreement of the Parties hereto to modify the original Professional Services Contract between them, the **City of Gautier** and ***Seymour Engineering, PLLC***, do by entering into this Addendum mutually agree to amend ARTICLE III. CONTRACT TERM of the original contract as afore described herein, in order to extend the Contract Term or period of performance of the Professional Services Contract for an additional ***twelve (12) months,*** and said Professional Services Contract is amended as set out below:

> ARTICLE III. CONTRACT TERM: The CONTRACT ending date as shown in this Article for ***Seymour Engineering, PLLC*** for ***constructing a new sidewalk along Gautier-Vancleave Road, STP-9187-00(006)LPA/109618-701000, Jackson County*** will change from ***December 31, 2025, at 11:59 P.M.*** to ***December 31, 2026, at 11:59 P.M.***

Except as provided herein, all other terms and conditions set forth in the original Professional Services Contract of the parties, and not in conflict with this Addendum, shall remain in full force and effect.

WITNESS this my signature in execution hereof, this the_______ day of ______________________ 20__.

____
Chassity Bilbo, Interim City Manager

WITNESS this my signature in execution hereof, this the_______ day of ______________________ 20__.

____
Mark M. Seymour, Jr., P.E., Principal

Attested By:

____

Address:___________________________
____

CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approval of Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project**
Introduced by:	
Contact Person/Telephone	**Sam King 497-8000**

Summary Explanation: Approval of Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests City Council authorization to approve Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project; and

WHEREAS, Change Order No. 3 increases the contract amount by $126,228.63, using funds reallocated from two other projects that came in under budget.

WHEREAS, the additional funds will be used to complete the SRM1 renovation, purchase two new generators for Nelson 3 and Nelson 4, and acquire additional (9) spare pumps; and

WHEREAS, Change Order No. 3 also extends the contract time by 60 days, moving the project completion date from December 1, 2025, to January 30, 2026, in order to allow the delivery of the pump and generator installation; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in contract days and amount is reasonable; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order No. 3, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Chassity Bilbo, Interim City Manager

From: Samuel King, Grants and Projects Director

Date: October 28, 2025

Subject: Citywide Lift Station Project – Gottfried Contracting, LLC – Change Order No.3 for Contract Time and Amount

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REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) manages this program. MDEQ produced Rules and Regulations as to the administration of the program, and disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Citywide Lift Station Upgrades Project.

The project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements.

Change Order No. 1 served to add 300 days to the contract time, which pushed the project completion from July 28, 2024, to May 24, 2025. The original contract time was 360 days, and some of the materials for the project were on back order for 18 months from the order date. An additional two (2) lift stations were added to the project LS 32 and SRM 1 for modifications as well.

Change Order No. 2 served to add 179 days to the contract time, which pushed the project completion from May 24, 2025, to December 1, 2025, for a generator that's been on order for a year.

DISCUSSION:

Change Order No. 3 increases the contract amount by $126,228.63, using funds reallocated from two other projects that came in under budget. The additional funds will be used to complete the SRM1 renovation, purchase two new generators for Nelson 3 and Nelson 4, and acquire additional (9) spare pumps. This change order also extends the contract time by 60 days to allow for pump delivery and generator installation, moving the project completion date from December 1, 2025, to January 30, 2026.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 to increase the contract days and amount to complete the renovation of SRM1, the purchase of two generators, and additional (9) pumps for the project.

The City Council may:

1. Approve Change Order No. 3, as presented; or
2. Not approve Change Order No. 3.

ATTACHMENT(S):

1. Change Order No. 3

SEYMOUR
ENGINEERING

Civil Engineers & Professional Land Surveyors

MEMORANDUM

DATE: October 28, 2025

TO: Chasity Bilbo, Interim City Manager
City of Gautier

FROM: Mark Seymour, P.E., President
Seymour Engineering, PLLC

SUBJECT: Change Order No. 3 – Citywide Lift Station Upgrades

Mrs. Bilbo,

The original scope of the **Citywide Lift Station Upgrades Project** has been successfully completed. The City has obtained additional funding as a result of coming in under budget on its two other ARPA-funded projects. We would like to allocate these remaining funds toward completing the renovation of SRM-1, located adjacent to the Gautier Town Commons Development.

In addition, we propose to install two new generators at the Nelson 3 and Nelson 5 Lift Stations, and to purchase nine (9) spare pumps for the City to maintain on standby. A portion of this work will be funded through a credit the City received from the Contractor following a cost-saving redesign of the Martin Bluff Lift Station by Seymour Engineering. The total cost of this change order would be $126,228.63 and will use 99% of the remaining ARPA funds. Please note that our intent is simply to utilize the remaining ARPA funds so that no money is required to be returned.

Should you have any questions or need additional information, please don't hesitate to contact us.

Respectfully submitted,

Mark Seymour, P.E., President
Seymour Engineering, PLLC

925 Tommy Munro Dr., Ste. G, Biloxi, MS 39532
Phone: 228-385-2350 Fax: 228-385-2353 Email: se@seymoureng.com

CHANGE ORDER

OWNER:
City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO. 3
DATE: October 28, 2025

CONTRACTOR:
Gottfried Contracting, LLC
6 Meyers Road
Covington, Louisiana 70435

ENGINEER: Seymour Engineering, PLLC

PROJECT: Citywide Lift Station Upgrades

SUMMARY:
This Change Order serves to add a lift station renovation, two generators (Nelson 3 & Nelson 5), as well as purchase nine (9) spare pumps for the City to keep on standby. This additional work is being proposed to use additional ARPA funds to avoid returning them. We are also requested an additional 60 days for the pumps to be delivered to the City's Public Works Department.

THE CONTRACT IS AMENDED AS SHOWN BELOW:
(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	$3,126,780.00
Net Change by previously authorized Change Orders:	$0.00
The Contract Sum prior to this Change Order was:	$3,126,780.00
The Contract Sum will now Change (-):	$126,228.63
The New Contract Sum including this Change Order will be:	$3,253,008.63

The original Contract Time:	365 Days
Net Change by previously authorized Change Orders:	479
The Date of Substantial Completion prior to this Change Order:	12/1/2025
The Contract Time will now Change by (+) days:	60
The New Date of Substantial Completion will be:	1/30/2026

CONTRACTOR:	ENGINEER:	OWNER:
By: [signature]	By: [signature]	By:
Date: 10/29/25	Date: 10 / 28 / 2025	Date:

Revised Bid Schedule					
Citywide Lift Station Upgrades					
City of Gautier, MS					
NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	COST
1	Mobilization	LS	1	$260,000.00	$260,000.00
2	Traffic Control	LS	1	$27,000.00	$27,000.00
3	Silt Fence	LF	1500	$4.00	$6,000.00
4	Wattles	LF	250	$8.00	$2,000.00
5	Clearing & Grubbing	SY	300	$10.00	$3,000.00
6	Solid Sodding	SY	750	$12.00	$9,000.00
7	Tree Removal	EA	2	$1,500.00	$3,000.00
8	Dewatering	DAY	10	$600.00	$6,000.00
9	Select Fill (Class 9)	CY	500	$30.00	$15,000.00
10	Geotextile Fabric Type IV	SY	300	$6.00	$1,800.00
11	Size "610" Limestone	CY	250	$100.00	$25,000.00
12	Class "B" Concrete for Generator Pads	CY	10	$2,100.00	$21,000.00
13	Flowable Fill	CY	5	$900.00	$4,500.00
14	15" HDPE	LF	10	$130.00	$1,300.00
15	HDPE Pipe Collar	EA	1	$600.00	$600.00
16	1.5 HP Submersible Pumps	EA	2	$9,200.00	$18,400.00
17	3 HP Submersible Pumps	EA	8	$9,600.00	$76,800.00
18	5 HP Submersible Pumps	EA	18	$11,000.00	$198,000.00
19	7.5 HP Submersible Pumps	EA	6	$11,600.00	$69,600.00
20	15 HP Submersible Pumps	EA	6	$14,000.00	$84,000.00
21	20 HP Submersible Pumps	EA	2	$20,000.00	$40,000.00
22	30 HP Submersible Pumps	EA	2	$20,500.00	$41,000.00
23	40 HP Submersible Pumps	EA	2	$24,000.00	$48,000.00
24	Pump Base Elbow	EA	16	$4,500.00	$72,000.00
25	Rail System (2-20' Lengths) (5'-6' Wet Well)	EA	3	$12,500.00	$37,500.00
26	Check Valve (Inside Valve Box)	EA	28	$2,900.00	$81,200.00
27	Gate Valve (Inside Valve Box)	EA	28	$1,200.00	$33,600.00
28	Control Panel Stand (Incl. all necessary re-wiring)	EA	11	$12,700.00	$139,700.00
29	Pressure Wash Wet Well/Valve Box & Remove Debris	EA	23	$2,400.00	$55,200.00
30	New Floodlight and Pole	EA	16	$2,000.00	$32,000.00
31	Power Pole w/ Weatherhead & Floodlight	EA	2	$3,600.00	$7,200.00
32	Underground Power Feed	LF	350	$52.00	$18,200.00
33	Meter Box & Disconnect	EA	11	$300.00	$3,300.00
34	Power Conversion Control Panel (3 HP)	EA	3	$40,000.00	$120,000.00
35	Power Conversion Control Panel (5 HP)	EA	1	$13,400.00	$13,400.00
36	6" Bypass (Includes Valves and Flange)	EA	2	$18,400.00	$36,800.00
37	Valve Pit for Pump Discharge Piping/Valves	EA	5	$12,000.00	$60,000.00
38	4" Min. Pump Discharge Piping	LF	275	$235.00	$64,625.00
39	NEMA4 Rated Electrical Junction Box (At Grade)	EA	16	$1,300.00	$20,800.00
40	40kW Generator, w/ATS	EA	1	$64,600.00	$64,600.00
41	60kW Generator, w/ATS	EA	2	$72,000.00	$144,000.00
42	80kW Generator, w/ATS	EA	1	$76,500.00	$76,500.00
43	100kW Generator, w/ATS	EA	1	$95,700.00	$95,700.00
44	150kW Generator, w/ATS	EA	1	$117,000.00	$117,000.00
45	200A Generator Connection w/MTS	EA	9	$5,600.00	$50,400.00
46	Demo Chain Link Fence	LF	250	$6.00	$1,500.00
47	6' Chain Link Security Fence	LF	1250	$46.00	$57,500.00
48	6' Wooden Perimeter Fence	LF	285	$43.00	$12,255.00
49	Specification Section 1 Allowance	LS	1	$240,000.00	$240,000.00
50	Precast Wet Well Lid w/ New Hatch	EA	4	$3,200.00	$12,800.00
A-1	Demo Existing LS (Martin Bluff Rd)	LS	1	$18,000.00	$18,000.00
A-2	New Lift Station (Incl. Wet Well, Valve Pit, Control Panel, Piping, Appurtenances, Shoring & Dewatering)	LS	1	$480,000.00	$480,000.00
A-3	SRM-1 Lift Station Renovation	LS	1	$24,025.50	$24,025.50
A-4	Credit for Wet Well (Martin Bluff LS)	LS	1	-$86,366.36	-$86,366.36
A-5	Nelson 3 Generator	EA	1	$74,159.35	$74,159.35
A-6	Nelson 5 Generator	EA	1	$21,356.30	$21,356.30
A-7	Spare Pumps	LS	1	$93,053.84	$93,053.84
				ORIGINAL CONTRACT VALUE =	$3,126,780.00
				MODIFIED CONTRACT VALUE (CO#2) =	$3,253,008.63

CITY OF GAUTIER
Consent Agenda Item #12
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to waive Pavilion rental fee at Bacot Park for Gautier High School Alumni Association's Yard Sale Fundraiser**
Introduced by:	
Contact Person/Telephone	**Chassity Bilbo 497-2244**

Summary Explanation: Authorization to waive Pavilion rental fee at Bacot Park Pavilion for Gautier High School Alumni Association's Yard Sale Fundraiser on November 22, 2025 from 7am-11am, with clean-up from 11am-12pm

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Second Made by:													
Vaughan	☐	**Minor**	☐	**George**	☐	**Jackson**	☐	**Jamison**	☐	**Fuller**	☐	**Elbin**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Vaughan**	☐	☐	☐	☐
At Large	**Minor**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Jamison**	☐	☐	☐	☐
Ward 4	**Fuller**	☐	☐	☐	☐
Ward 5	**Elbin**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2025

WHEREAS, Gautier High School Alumni Association has requested the City waive the $40 pavilion rental fee at Bacot Park in order to host a Yard Sale Fundraiser on November 22, 2025, from 7:00am until 11:00am, with clean-up from 11:00am until 12:00pm; and

WHEREAS, it is determined that this waiver advertises and brings into favorable notice the opportunities, possibilities and resources of the municipality.

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

WHEREAS, Mayor and Members of the Council hereby find that waiver of these fees do, in fact assist the voluntary character development or public service programs of that school district; and

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to waive the fee associated with the use of the Bacot Park Pavilion by Gautier High School Alumni Association on November 22, 2025, from 7:00am until 11:00am, with clean-up from 11:00am until 12:00pm is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Recreation Director
Date:	10/29/2025
Subject:	Approval to waive the rental fee in the amount of ($40.00) for the use of Pavilion at Bacot Park for Gautier High School Alumni Association’s Yard Sale Fundraiser

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REQUEST:

The Recreation Department has received a request from Gautier High School Alumni Association to waive the rental fee in the amount of ($40.00) for the use of Bacot Park Pavilion for Yard Sale Fundraiser to be held on November 22, 2025 from 7am-11am with clean up from 11am-12pm

BACKGROUND:

GHS Alumni Association is in need of funds to carry out their initiatives for early 2026. This is a low cost, low risk, multigenerational, family friendly event. In addition to fundraising, they will relate to the community and will use this opportunity to network and identify needs that they may be able to assist with in the future.

DISCUSSION:

The yard sale will take place at the pavilion at Bacot Park. The existing tables will be used to sell donated items as a fundraiser for the GHS Alumni association. 1 to 2 additional tables will be brought as the purchase table, along with chairs for association members. The purpose of this event is to raise funds for the association’s initiatives for the first quarter of 2026 and to engage with the community in a relaxed and positive environment. Attendees will park in the currently designated parking area. The association will only be providing the donated items that will be for sale and signage to promote the event. Background music (Gospel and R&B) will be played on a small Bluetooth speaker. No food or drink will be provided for attendees. Attendees will be required to take their purchases away in hand, we will not be providing bags to reduce waste. Any items that are not sold will be taken away by the association members.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the rental fee in the amount of ($40.00) for the Bacot Park Pavilion rental for Gautier High School Alumni Association’s Yard Sale Fundraiser.

The City Council may:

1. Approve to waive the rental fee in the amount of ($40.00) for the Gautier High School Alumni Association’s Yard Sale Fundraiser.; or
2. Not approve to waive the rental fee in the amount of ($40.00) for the Bacot Park Pavilion for Gautier High School Alumni Association’s Yard Sale Fundraiser.

ATTACHMENTS:

1. CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT
2. FeeWaiverRequest (1)
3. GHSAAYardSaleFlyer

CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit this form with all required documents to the City Clerk Office at least ***60*** *days prior to the requested event*

Date of Application: _10/20/2025, updated 10/28/2025__

Summary of Event: _Yard Sale, Fundraising Event_____________________________

Event Title: _Gautier High School Alumni Association's Yard Sale____________________

Event Description: A*ttach a detailed map of the proposed event layout, parking plan, tent location, etc.* ***YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.*** *Incomplete applications will not be considered.*

The yard sale will take place at the pavilion at Bacot Park. The existing tables will be used to sell donated items as a fundraiser for the GHS Alumni association. 1 to 2 additional tables will be brought as the purchase table, along with chairs for association members. The purpose of this event is to raise funds for the association's initiatives for the first quarter of 2026 and to engage with the community in a relaxed and positive environment. Attendees will park in the currently designated parking area. The association will only be providing the donated items that will be for sale and signage to promote the event. Background music (Gospel and R&B) will be played on a small Bluetooth speaker. No food or drink will be provided for attendees. Attendees will be required to take their purchases away in hand, we will not be providing bags to reduce waste. Any items that are not sold will be taken away by the association members.

We are requesting an exception to the 60-day requirement due to the needs of the association. We need funds to carry out our initiatives for early 2026. This is a low cost, low risk, multigenerational, family friendly event. In addition to fundraising, we will relate to the community and will use this opportunity to network and identify needs we may be able to assist with in the future.

Event Start Date: ____11/22/2025______________ **Event End Date:** __11/22/2025______________
Event Start Time: __07:00 AM_ **Event End Time:** 11:00 AM, clean up 11:00 AM to 12:00 PM

Location: _Bacot Park, 2300 Ladnier Rd.__________ **Location Description: Bacot Park Pavilion**

Individual Making Application for Organization:

Name: Marjorie Hyde____Phone (Home): (228) 369 - 0553 Address: _308 Nixon Street ___________________________________Phone (Work); (N/A) -____
City: __Biloxi____________________State: __MS _________________ Zip Code: _39530___________-
Position with Organization: _Fundraising Committee Chairperson __________________________ Individual(s) Responsible for keeping order and maintenance:
Name: Marjorie Hyde__________________________Phone (H): (228)-369-0553 (W)(N/A)_____
Name: Santana Rodgers_______________________ Phone(H):(228)-219-3757 (W)(N/A) _____
Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Applicant Information:

Organization:

Name: Gautier High School Alumni Association____

Phone: (228) 219 - 3757__ Address: P.O. Box 363, Gautier, MS 39553

Type of Organization: Nonprofit Corporation______ Profit: ____

Non-Profit Federal ID#__1460362_________ (*must attach copy 0of non- profit status)* (*Religious, Civic, Social, Etc.)*

Event Cleanup

If the event is on public property, it shall be the responsibility of the applicant to clean up all trash after the event and return the property to its state prior to the event. Depending on the size of the event, dumpsters may be required. *Cleanup deposit will be required based on the type of event*.

Marketing and Public Relations

Will this event be marketed, promoted or advertised in any manner? ____X___Yes, *if yes, attach flyer and list where the if will be advertised* _____No

Event Questionnaire

Is the event location a public parking lot, public park, or public space? _____X___ Yes___No

Will there be a fee charged for this event? ______Yes, *if so, how much*_ ___X___No

Will there be alcohol? ______Yes ___X___No

Will there be food trucks or vendors? ______Yes, if so, how many _________________ ___X___No

Will there be volunteers working the event? ______Yes, if so, how many __X____No

Will there be live music or a DJ? ____ Yes, if so, list the DJ or band name: N/A________________

Will there be cooking or grilling on site that's not a licensed food truck? _______Yes __X_____ No

Will there be inflatable bounce houses/ games at the event? ______Yes, *if so, list the quantity and type*

____X__ No

Anticipated Attendance Total: Goal of 300 people throughout the day but not at a single given time.

Anticipated Participants Total: 10 to 15 association members to set up, sell, and clean up.

Road Closure Information:

___N/A____ *Attach a detailed map of the proposed route if requesting a street closure for the event, attach a list of the adjacent business owners*

Insurance

Events held on city property will require a certificate of insurance. The certificate of insurance must be submitted to City Hall at least 2 weeks prior to your event. The minimum policy amount must be $1M per occurrence with a $2M aggregate. The City of Gautier must be listed as an additional insured. *(City of Gautier 3330 Hwy 90 Gautier, MS 39553)*

Security

Gautier Police and Fire Department will review the details in this application and determine the need for security and public safety plan is needed. I understand that if Gautier Police and Fire Dept. determines that the event will need security/public safety plan, it will be the responsibility of the host organization to cover the cost.

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: __Marjorie Hyde___________________________

Title: Fundraising Committee Chairperson__ *Print*

Applicant's Signature: ____Marjorie R. Hyde________________________ **Date:** ___10/20/2025________________

FOR OFFICE USE ONLY

Date Rec' d: ____________ Received By: ________________

Event has been: Approved: ______ Disapproved: ______

Approval/Disapproval Authority __________________________________ Date: _______________

October 28, 2025

To: City of Gautier

From: Marjorie Hyde, GHSAA Fundraising Committee Chair

Subject: Facility Use Fee Waiver Request

Dear City of Gautier,

This letter is a request to have the facility use fee waived for the Gautier High School Alumni Association's Yard Sale as it is a fundraiser for our charitable organization. Our business status is attached to the special event application.

Thank you for considering our request and we appreciate your ongoing partnership.

Sincerely,

Marjorie Hyde

Fundraising Committee Chair

Gautier High School Alumni Association


Please Support
Gautier High School Alumni
Association's
Alumni
YARD
SALE
Come find your next
treasure!
We can't wait to see you!
NOVEMBER 22, 2025
7 AM - 11 AM
Bacot Ball Park Pavilion
2300 Ladnier Rd.
Gautier, MS
Donated items will be accepted 11/05/25 to 11/21/25.
Pick up available. Please call or text 228.369.0553.

CITY OF GAUTIER
Consent Agenda Item #13
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Approval of Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000**

Summary Explanation: Approval of Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, on October 17, 2023, the City of Gautier entered into a Post-Opening agreement with 46 Entertainment, which serves to enhance Town Commons Park and ensure its viability and functionality through successful promotion and engagement of performers at the Amphitheater to operate The Sound; and

WHEREAS, this contract amendment serves to:

1) Amend Section 1(B) to extend the contract to March 1, 2028;
2) Amend Section 1(B) if either party does not wish to extend the agreement for an additional term, only upon 60 days' notice prior to the expiration of the term must be provided to the other party or the term shall automatically be extended for additional term for the same period as the original term.

WHEREAS, the Mayor and Council Member hereby find that approval of Amendment 4 is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

AMENDMENT 4 TO POST-OPENING AGREEMENT FOR THE SOUND AMPHITHEATER

This Amendment 4 to the Post-Opening Agreement for The Sound Amphitheater ("the Agreement"), dated ____________ is effective as of November ___, 2025 ("Amendment Effective Date") by and between the City of Gautier and PTP Country, LLC. The parties agree to amend the Agreement as set forth herein:

1. **TERM.** As of the Amendment Effective Date, Section 1(B) is hereby deleted and replaced with the following:

   B. TERM. The non-exclusive license extended by VENUE to PROMOTER shall be for a period (hereinafter called the "Term") commencing on October 17, 2023, and ending on March 1, 2028, for the sole purpose of concerts and parking (hereinafter called the "Events"). The parties may extend the term by mutual agreement prior to the end of the term. If either party does not wish to extend the agreement for an additional term, 60 days' notice prior to the expiration of the term must be provided to the other party or the term shall automatically be extended for additional term for the same period as the original term (to the extent permitted under Mississippi law).

2. **Effect of Amendment.** Except for the changes reflected in this Amendment, all terms and conditions contained in the Agreement shall continue in full force and effect in accordance with their provisions on the date of this Amendment. In the event of a conflict between the provision of this Amendment and the provisions of the Agreement, the provisions of this Amendment shall control.

3. **Counterparts.** This Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment.

(*signature page to follow*)

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same on the date first above written.

THE CITY:
CITY OF GAUTIER,
A MUNICIPAL CORPORATION

By: ________________________

Title: _______________________

Date: _______________________

IN WITNESS WHEREOF, this instrument has been executed in multiple originals in the presence of the undersigned witness, as__________________, this ________ day of_____________ ____________, 2025.

PROMOTER:
PTP Country, LLC

By: ________________________

Title: _______________________

Date: _______________________

STATE OF ____________________

COUNTY OF __________________

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named PTP Country, LLC who being by me duly sworn, states on oath that they signed the above and foregoing Amendment 4 to the Post Opening Agreement in regard to Gautier Amphitheater on the date and for the purpose mentioned therein.

SWORN TO AND SUBSCRIBED BEFORE ME, this ______ day of____________, 2025.

____
NOTARY PUBLIC

My Commission Expires: _______________

STATE OF ____________________

COUNTY OF __________________

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named the City of Gautier, who being by me duly sworn, states on oath that they signed the above and foregoing Amendment 4 to the Post Opening Agreement in regard the Gautier Amphitheater on the date and for the purpose mentioned therein.

SWORN TO AND SUBSCRIBED BEFORE ME, this ______ day of____________, 2025.

____
NOTARY PUBLIC

My Commission Expires: _______________

CITY OF GAUTIER
Consent Agenda Item #14
Fact Sheet

Council Meeting:	**November 4, 2025**
Title:	**Authorization to enter into a Contract Agreement with Pyro Shows**
Introduced by:	
Contact Person/Telephone	**Chassity Bilbo 497-8000**

Summary Explanation: Authorization to enter into a Contract Agreement with Pyro Shows in the amount of $10,000 for a firework show at the City's Annual Lights and Lagniappe on the Bayou.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 6th at the Singing River Mall Property; and

WHEREAS, the City desires to have fireworks entertainment at the event, as it has in past years; and

WHEREAS, Pyro Shows has offered to perform this entertainment for a price of $10,000.00, requiring a 50% down payment, pursuant to the attached contract; and

WHEREAS, Pyro Shows intends to present a firework show titled "Christmas Light the Night"; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the contract agreement with Pyro Shows is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK,** seconded by **BLANK,** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: October 30, 2025
Subject: Approval of a Contract Agreement with Pyro Shows

REQUEST:
The Recreation Department requests City Council authorization to enter into a contract agreement with Pyro Shows in the amount of $10,000, requiring a 50% down payment for the City's Annual Lights and Lagniappe on the Bayou.

BACKGROUND:
The City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 6th 1:00 p.m. - 6:00 p.m. at Former Singing River Mall Property. This year's festivities will include a Christmas tree lighting, Christmas themed festival, pictures with Santa and fireworks show presented by Pyro Shows titled "Christmas Light the Night"

DISCUSSION:
Pyro Shows has been providing fireworks entertainment throughout the world for almost half a century. From Stockholm, Sweden, to San Sebastian, Spain, and from Abu Dhabi in the UAE, to Taipei, Taiwan, Pyro Shows has competed in some of the most prestigious international competitions. Pyro Shows won first place in the North American Fireworks Competition in Norfolk, Virginia, and has had the honor to provide the 4th of July fireworks at the Washington Monument in Washington, D.C. for 13 times since 1995.

Pyro Shows currently provides fireworks for the Biloxi Shuckers, Scarlet Pearl Casino, and Mississippi State University.

RECOMMENDATION:
The Recreation Department recommends that City approve a Contract Agreement with Pyro Shows in the amount of $10,000.

City Council May:

1. Approve a Contract Agreement with Pyro Shows in the amount of $10,000.

2. Not approve a Contract Agreement with Pyro Shows in the amount of $10,000.

ATTACHMENT(S):
Proposal

PYRO SHOWS, INC.
Contract Agreement

This Agreement made on **October 22, 2025,** by and between **PYRO SHOWS, Inc., a Tennessee Corporation, whose address is 115 N. 1st Street, LaFollette, Tennessee, 37766, with a mailing address at P.O. Box 1776, LaFollette, TN 37766** and hereinafter referred to as **"PYRO SHOWS"** and **City of Gautier, MS** with its principal place of business located at **3330 Highway 90 Gautier, MS 39553** hereinafter referred to as "Customer".

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

I. FIREWORKS DISPLAY: PYRO SHOWS agrees to furnish to Customer a fireworks display, hereinafter referred to as "Show", pursuant to the project/sales order # **25 MS 12-06- custom 10000-000705** dated **October 22, 2025.** The Show will be given on **December 06, 2025.** Rain date/postponement date: **No Rain Date Selected.**

II. TARIFF PROVISION: Because our pyrotechnics are products which are primarily imported into the U.S., PYRO SHOWS is legally responsible for payment of any applicable tariffs (a border tax imposed on the buyer) for pyrotechnics. From the date of execution of the contract herein, in the event of additional cost due to increased price of product as imposed by manufacturer and/or tariffs levied for imported products. Available options are as follows: Customer may opt to increase their budget to absorb tariff - OR - Customer may maintain the current budget of their show with a corresponding reduction in the amount of product included in their show. Should Customer elect to defer, modify, or cancel Show, Customer shall notify PYRO SHOWS no less than ninety (90) days prior to Show date to cancel or reduce the size of show.

III. CANCELLATION: PYRO SHOWS shall determine what weather conditions prohibit PYRO SHOWS from proceeding with the Show; in which case, PYRO SHOWS agrees to present the Show on the following day or previously agreed upon postponement date. In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the show on subsequent occasion to include labor, lodging, per diem, etc.; in no event shall these additional expenses be less than ten percent (10%) of the contracted price of the Show. In the event the Show must be RESCHEDULED to a mutually agreed upon date other that the previously agreed upon rain date, in addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the Show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these expenses be less than thirty percent (30%) of the contracted price of the Show. Should Customer elect to CANCEL the Show for any reason, Customer must provide PYRO SHOWS with thirty (30) days' written notice by certified mail, return receipt, to PYRO SHOWS' address as set forth above. Customer agrees that PYRO SHOWS shall incur substantial expense in preparation for the Show and, accordingly, agrees to pay PYRO SHOWS fifty (50%) of the total contract price for the show as liquidated damages for cancellation due to the fault of the Customer.

IV. SECURITY AREA: Customer agrees to furnish sufficient space for PYRO SHOWS to properly conduct the Show as determined by NFPA 1123-2014 (hereinafter "Security Area"). Customer agrees to provide adequate security protection to preclude persons unauthorized by PYRO SHOWS from entering the Security Area. For the purposes of the Agreement, "Unauthorized Persons" shall mean anyone other than the employee(s) of PYRO SHOWS or persons specifically designated in writing by the sponsor or the Authority Having Jurisdiction (AHJ), and submitted and approved, to PYRO SHOWS prior to the event. Any expenses for security or stand-by fire protection shall be the responsibility of the Customer.

V. SITE CLEANUP: PYRO SHOWS shall be responsible for basic cleanup of the launch area to include policing of the fallout zone for any unexploded ordnance and removal of all large paper debris, wood, wire, foil, racks, mortars and firing equipment used in the setup for the show. Customer shall be responsible for cleanup of debris located in and around fallout zone.

VI. INDEMNIFICATION AND HOLD HARMLESS: **To the extent permissible under Mississippi law,** Customer agrees to hold PYRO SHOWS harmless from any damages caused to Customer which result as a consequence of unauthorized persons entering the Security Area. **To the extent permissible under Mississippi law,** Furthermore, Customer agrees to defend and indemnify PYRO SHOWS from any and all claims brought against PYRO SHOWS for damages caused wholly or in part by Unauthorized Person who have entered the Security Area.

VII. AMENDMENT & ASSIGNMENT: This agreement is deemed personal and confidential to Customer, his heirs, executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of PYRO SHOWS.

VIII. **COMPLIANCE WITH THE LAWS AND REGULATIONS:** Promptly upon the execution of this Agreement, Customer shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. **To the extent permissible under Mississippi law,** Customer agrees to indemnify and hold harmless PYRO SHOWS from against all claims, suits, and causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of customer to obtain such approval. This Agreement is made expressly subject to, and Customer expressly agrees to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.

IX. **PERMITS AND LICENSES:** PYRO SHOWS shall process the necessary permits and licenses to enable PYRO SHOWS to perform fully hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise. It is hereby stipulated that this Agreement is to be construed and governed by the laws of the State of ~~Tennessee~~Mississippi, and any suit involving this contract shall be brought in the Courts of ~~Campbell~~ Jackson County in the State of ~~Tennessee~~Mississippi. The Customer hereby submits itself to the jurisdiction of said Courts and waives any rights to initiate proceedings against PYRO SHOWS in any other courts or jurisdictions. For Shows that include licensed music accompaniment, Customer agrees to verify with their organization, venue, sponsor, and/or municipality, the permission to simulcast music and agrees to pay any and all fees associated with the broadcast of said music in the public environment of the Show.

X. **LATE PAYMENT:** PYRO SHOWS shall charge, and Customer agrees to pay, one and one-half percent (1 1/2%) per month late payment fee for each month until PYRO SHOWS is paid the amount set forth in Paragraph XIV herein. The stated late payment fee shall begin to run from the applicable date(s) established in Section XIV, unless this provision is prohibited by law.

XI. **ADVERTISEMENT AND PROMOTIONS:** Customer agrees that when promoting fireworks performed by PYRO SHOWS, Customer will name PYRO SHOWS as the fireworks provider in promotional advertising media. Customer agrees to allow PYRO SHOWS to use Customer's name as Customer.

XII. **COMPLAINTS:** In the event that Customer has a complaint concerning the Show, or any material or product used in or pursuant to the Show, or of the conduct of the Show by PYRO SHOWS, or any act or omission of PYRO SHOWS or its agents, either directly or indirectly, without limitation, Customer shall make complaint known to PYRO SHOWS in writing by certified mail to PYRO SHOWS' address as set forth above~~, within ten (10) days after the date of the Show. In the event that Customer fails to register any complaint in the time and in the manner specified, Customer agrees that it shall not claim such complaint as cause for an offset or withhold any payment due to PYRO SHOWS hereunder on account of or because of such complaint or any matter arising from, relating to or a consequence of the complaint. Furthermore, Customer agrees that should PYRO SHOWS have to collect any amount due PYRO SHOWS hereunder which Customer claims as an offset or which is withheld by Customer on account of, or because of, a complaint not registered with PYRO SHOWS in the time and in the manner specified herein, by law or through an Attorney-at-Law, PYRO SHOWS shall be entitled to collect attorneys' fees in the amount of 15% of the amount owing PYRO SHOWS or the maximum amount allowed by law, whichever is greater, along with all cost of collection.~~

XIII. **INSURANCE:** PYRO SHOWS will provide General Liability Insurance and Automobile Liability in the amount of $10,000,000.00, combined single limit, covering its activities and services in connection with the show described in this contract. PYRO SHOWS also agrees to include Customer as additional Insured under the terms of this coverage. PYRO SHOWS, INC. will provide a Certificate of Insurance. All entities listed on the certificate will be deemed an additional Insured per this contract.

XIV. **PAYMENT TERMS: City of Gautier, MS** shall pay PYRO SHOWS **$10,000.00** plus applicable taxes in the amount of **$0.00** for a grand total of **$10,000.00** according to the terms and conditions set forth for presenting the Show. Customer shall submit a **50%** deposit **($5,000.00)** upon return of signed contract by **November 22, 2025.** Balance will be due in the PYRO SHOWS office upon Customer's receipt of invoice.

XV. **TAXES:** Customer shall be responsible for all applicable sales taxes.

IMPORTANT: Checks must be made payable to **PYRO SHOWS, INC.** and mailed to P.O. Box 1776, LaFollette, TN 37766.

All the terms and conditions set forth in any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

PYRO SHOWS, INC.

BY: ____ **DATE:** ____________________

Lansden E. Hill Jr., President and CEO -OR- Michael E. Walden, Vice President

CUSTOMER

BY: ____________________ ____________________ ____________________ **DATE:** ____________________

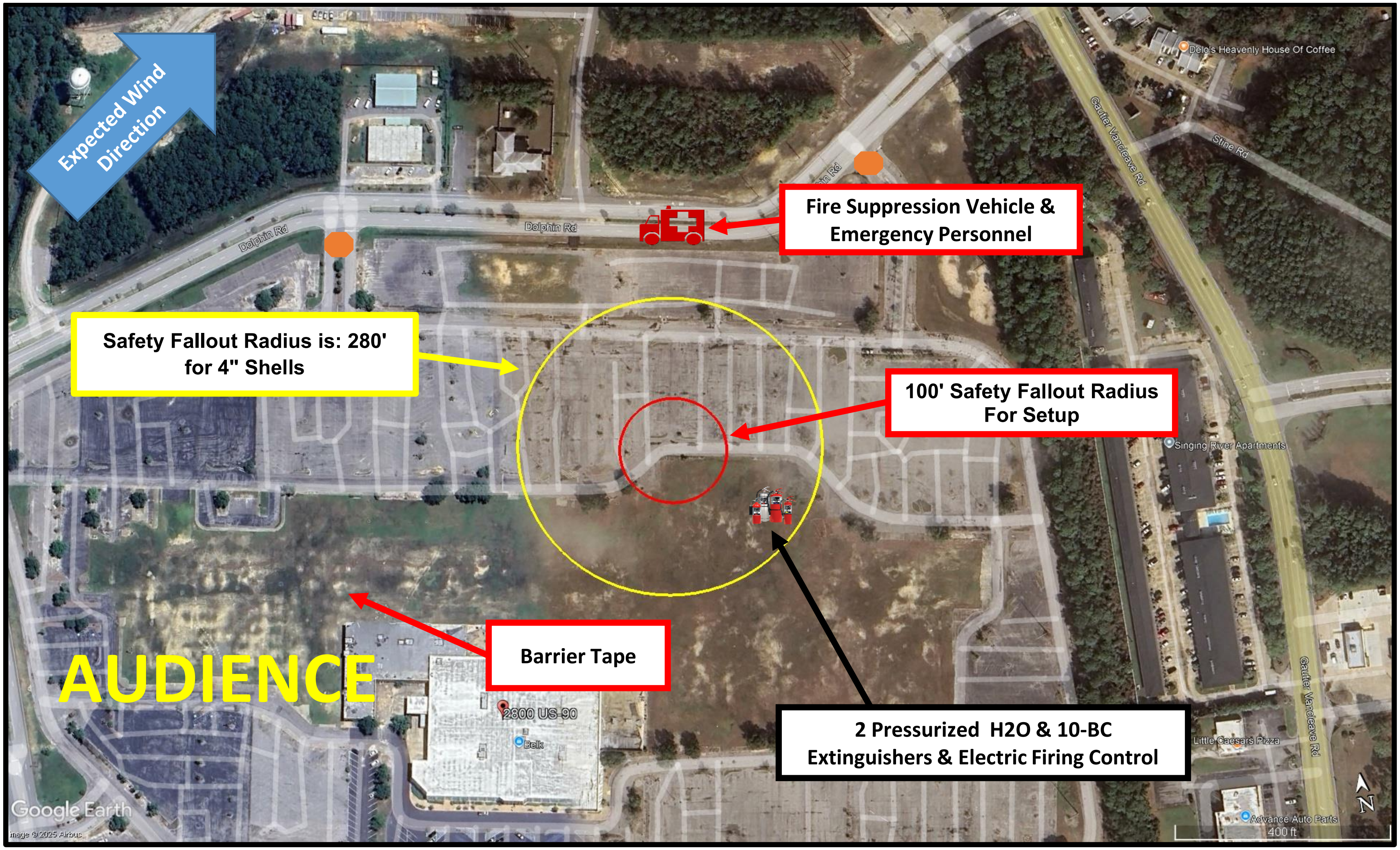
Signature **Printed Name** **Title**

WARRANTY EXCLUSIONS

To the extent permissible under Mississippi law, EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

No representation of affirmation of fact including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or be deemed to be, a warranty by PYRO SHOWS for any purpose, nor give rise to any liability or obligation of PYRO SHOWS whatsoever.

To the extent permissible under Mississippi law, IN NO EVENT SHALL PYRO SHOWS BE LIABLE FOR ANY LOSS OF PROFITS OR OTHER ECONOMIC LOSS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY CLAIMED BREACH OF OBLIGATIONS HEREUNDER.



Customer: City of Gautier, MS
Show Date: Saturday, December 6, 2025
Show Address: 2800 US-90 Gautier, MS 39553
Show Site Lat / Long: 36.419658, -84.054459
Show Time: 6:00pm
Rain Date: null

Show Name: Gautier - Christmas Light the Night 2025
Maximum Device Size: 4
Safety Fallout Radius: 280'
Storage Required: 0
Diagram Created: 10/22/25
Diagram Created By:

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
November 4, 2025

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
