

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 18, 2025 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.
2. City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

IV. Presentation Agenda

1. Presentation acknowledging Firefighter and Police Officer of the year

V. Business Agenda

1. Consider a request for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, located at 2400 Santa Cruz, Gautier, MS (GPC #25-47-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Regular Council Meeting held November 4, 2025
2. Receive September 2025 Finance Reports
3. Approval to renew a Rental Agreement with Pitney Bowes, Inc.

4. Resolution approving the Sponsorship of Gautier Rotary Club Christmas Parade to be held on December 6, 2025
5. Resolution approving closure of roads and traffic control measures for the Gautier Rotary Club Christmas Parade

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until December 2, 2025 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
November 18, 2025**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.
2. City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

NOTES:



CITY OF GAUTIER'S ANNUAL

Lights & Lagniappe on the Bayou

Christmas Music
Pictures w/Santa
Face Painting
Children Craft Area
Carnival Games
Carnival Rides
Dance Performances
Annual Tree Lighting
Light the Night Fireworks Show

**December 6th
1 PM**

**Food Trucks/Concessions
Arts & Craft Vendors**

A free event for the entire family to enjoy!
Former SR Mall Property 2800 Hwy 90

004

For more information call Gautier Parks & Recreation 228-497-2244

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
November 18, 2025**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Presentation acknowledging Firefighter and Police Officer of the year

NOTES:

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting: November 18, 2025
Title: Consider a request for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, located at 2400 Santa Cruz, Gautier, MS (GPC #25-47-VAR)

Introduced by:
Contact Person/Telephone Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consider a request for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, located at 2400 Santa Cruz, Gautier, MS (GPC #25-47-VAR) (PID #86302003.000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order/Public Hearing	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Planning Department received a request from Don Frederic, located at 2400 Santa Cruz, for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, on October 3, 2025, the Planning Department received a request from the applicant to build a 20' x 20' unattached carport to be located on the side of his home, which would be located three-feet (3') past the building line of the house; and

WHEREAS, the Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure; and

WHEREAS, the applicant is requesting a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same; and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance (have or have not) been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby (adopts or denies) the variance with the recommendation from the Planning Commission for this request;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 11/10/2025
Subject: Consider a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

REQUEST:

The Planning Department has received a request from Don Frederic for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR). The application fee of \$175 was paid on October 3, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 20' x 20' unattached carport to be located on the side of his house. The carport would be three feet (3') past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The applicant is asking for a 3' variance to front yard setback requirements for an accessory building.

DISCUSSION:

The applicant is asking for a 3' variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District. He would like to put an unattached carport on the side of his house, but it would be located 3' past the front building line of the house. The UDO requires that an accessory structure be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision

of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the Variance because the evidence presented meets the criteria for approval from the UDO as listed.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request. _

ATTACHMENTS:

1. Excerpt GPC Meeting 11.6.25 (
2. Complete Packet 25-47-VAR

The Planning Department has received a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

Chairman Ward noted that he had gone by the property and the structure was already there. He asked if the structure was already permitted and said he assumed it wasn't since they needed a variance.

Mr. Ankerson said that it could not be permitted until a variance was approved. It was his understanding that the applicant had come in and talked to staff about what he wanted to do and discussed a variance. Sometime after that the structure was built.

REQUEST:

The Planning Department has received a request from Don Frederic for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR). The application fee of \$175 was paid on October 3, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 20' x 20' unattached carport to be located on the side of his house. The carport would be three feet (3') past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The applicant is asking for a 3' variance to front yard setback requirements for an accessory building.

DISCUSSION:

The applicant is asking for a 3' variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District. He would like to put an unattached carport on the side of his house, but it would be located 3' past the front building line of the house. The UDO requires that an accessory structure be behind the front building line of the primary structure.

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is authorized only for height, area and size of structure, or size of yards, separation

of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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4.18.1 Who May Initiate

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4.18.2 Application for Variance

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- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Ward asked the applicant to present his case.

Don Frederic, the applicant, said he wanted to build a carport. He said he came to the city and asked what he needed to do. He was originally going to attach it to the house, so he was in the process of building it after having got a permit. He decided he was not going to like it attached to the house, so he came back to the city and told them he needed to change the plans because he no longer wanted to attach the carport to the house. That is when he was told he would need a variance.

Mr. Ankerson advised the Commissioners that had Mr. Frederic attached the carport he would not need a variance because he would just have to meet the front setbacks for a primary structure.

Chairman Ward noted that Mr. Frederic tried to do things the right way, but then he couldn't build it the way he originally wanted to, so now he needs a variance. He said when he went by to look at the property, he noticed there was kind of a drop off behind the structure. It looks like if he moved it back three feet there would be quite an infill or something that would have to be done structurally to be able to support the structure.

Mr. Frederic said that was his approach to the structure too. If he went back too far it was going to go off of the hill and he would have to do some excavating.

Mr. Ankerson noted that most of the property is in a flood zone. No matter where the structure is located it would be in a flood zone, but it would keep it higher up in elevation the further to the front he puts it.

Chairman Ward noted that it was set back about 50' from the road.

Commissioner Williams stated that there were some carports just around the corner from Mr. Frederic that were much closer to the road.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Canada made a motion to recommend approval of the Variance because the evidence presented meets the criteria for approval from the UDO as listed.

Commissioner Buxton seconded the motion, and the following vote was recorded:

AYES: **Josh Ward**
 Robert Williams
 Herman Green
 Marquitta Buxton
 Greg Canada
 Ricky Decoteau

ABSENT: **Maurice Hudson**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

November 6, 2025

GPC #25-47-VAR

2400 Santa Cruz

VII. NEW BUSINESS

1. Consider a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: October 8, 2025

Subject: Consider a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

REQUEST:

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BACKGROUND:

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DISCUSSION:

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DETERMINATION OF APPLICABLE LAW:

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4.18.1 Who May Initiate

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4.18.2 Application for Variance

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4.18.3 Administrative Variances

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- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

25-47-VARTO BE HEARD BY GAUTIER PLANNING COMMISSION:FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant: DON FREDERICK

Name of Business: _____

Phone: 925-895-6851Property Address: 2400 SANTA CRUZ ST.

Mailing Address (if Different): _____

E-Mail Address: TDFR4@GMAIL.COMReason for request, location and intended use of Property: DESIGNED CAR PORT TOATTACH TO HOUSE WITH 3' INTRUSION OF HOUSE, NO

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits. ATTACHMENT TO
- ✓ 2. A detailed project narrative. HOOD
- MA 3. Copy of protective covenants or deed restrictions, if any. NEEDS
- MA 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- MA 5. Any other information requested by the Planning Director.

Signature of Applicant: Don FredrickDate of Application: 9/24/25

FOR OFFICE USE ONLY

Date Received 10/3/25Verify as Complete BelsFee Amount Received 176.00Initials of Employee Receiving Application Bels

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

\$ NW CARPORT IS 3 FEET IN FRONT OF HOUSE

2. Are these special conditions and circumstances a result of your actions? Explain.

DESIGNED WITH 3' EASEMENT FOR ATTACHMENT TO HOUSE NOT NEEDED

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

~~SHOULD~~ BE NO EFFECT
WILL

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

NO, CARPORT A HEAD OF HOUSE
BY 3 FEET. BARELY NOTICEABLE.

NARRATIVE

I WANTED A 20 X 20 CARPORT
BUILT NEXT TO HOUSE.

AND ATTACH CARPORT TO

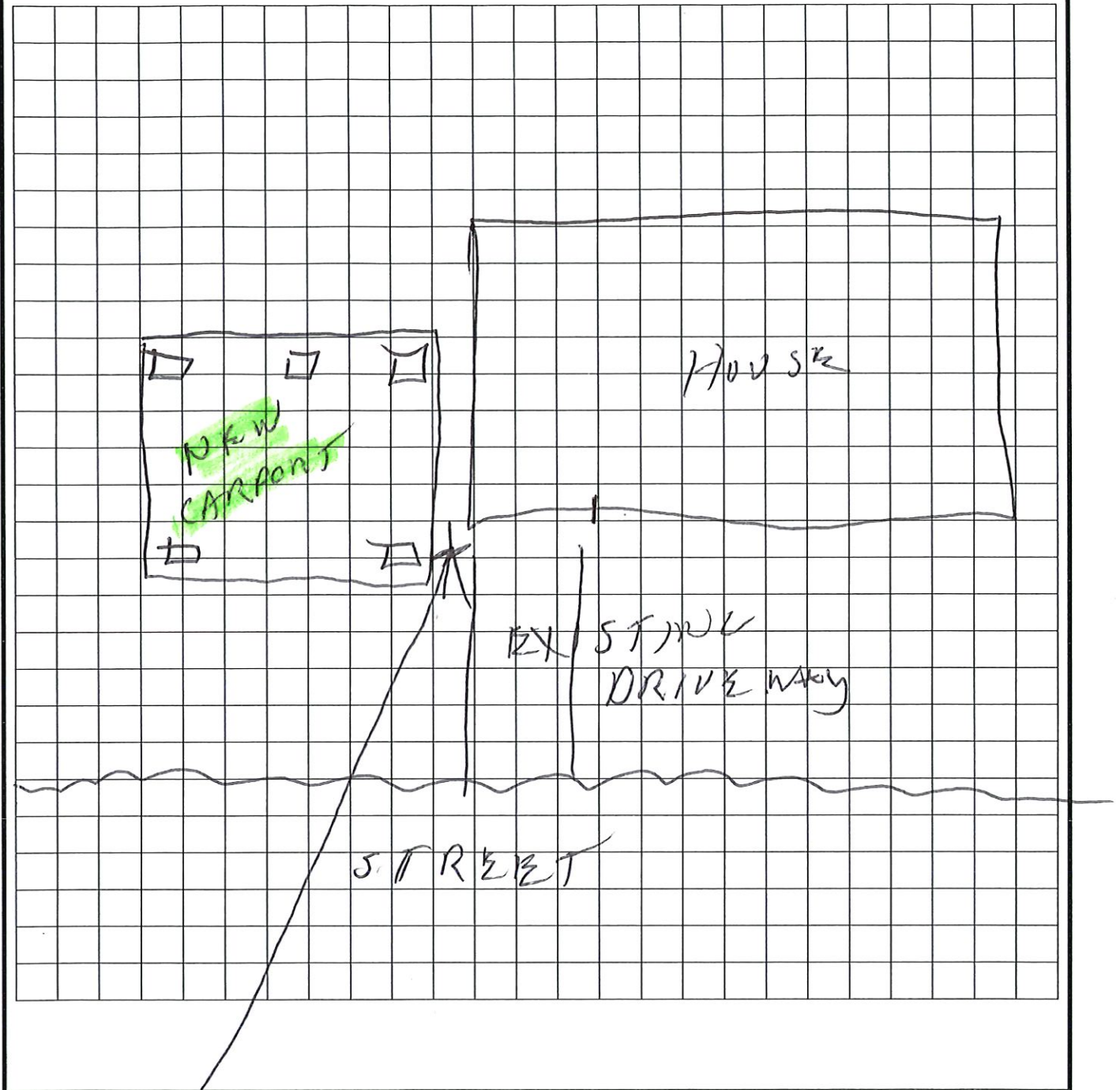
HOUSE WITH 3' WIDE EASEMENT
* APPROVED BY BUILDING DEPT

AFTER POST PUT IN GROUND
AND DISCUSSIONS WITH MY
BUILDER, I DETERMINED
NOT TO ATTACH IT TO THE
~~HOUSE~~ HOUSE FOR LOOKS
NOTHING STRUCTURAL,

WITHOUT ATTACHING, THE PLANNING
DEPARTMENT INFORMED ME
I NEEDED THIS 3 FOOT EASEMENT
APPROVED BY CITY COUNCIL.

~~W. J. D. D.~~

DIAGRAM



3 FEET IN FRONT OF HOUSE

86302003.000 FREDERIC DONALD E JR (LE)

PIDN: 86302003.000

GISP: 872.03-04-0336.00M

Owner Information

Percent of Ownership: 100

Name: FREDERIC DONALD E JR (LE)

Name 2:

Mailing Address: 2400 SANTA CRUZ

GAUTIER MS

39553

Site Address: 2400 SANTA CRUZ GAUTIER

Land Information

Section: 03

Acreage: 0.96

Township: 8

Range: 7

Street Name SANTA CRUZ

Value and Tax Information

Total Assessed Value: 21575

Total Appraised Value: 215753

Improvement Value: 163243

Land Value: 52510

Tax Amount: 0

SQ FT: 1899

Year Built: 1972

Legal Description

Description: LOTS 720 & 721 POINT CLEAR RIVIE

RA S/D SECT F PB 9-50 DB 1825-65

5 DB 1874-372 (336M MAP872.03-04

)

Deed Book / Page: 1874 / 372

<https://webmap.co.jackson.ms.us/>

86302003.000 FREDERIC DONALD E JR (LE)

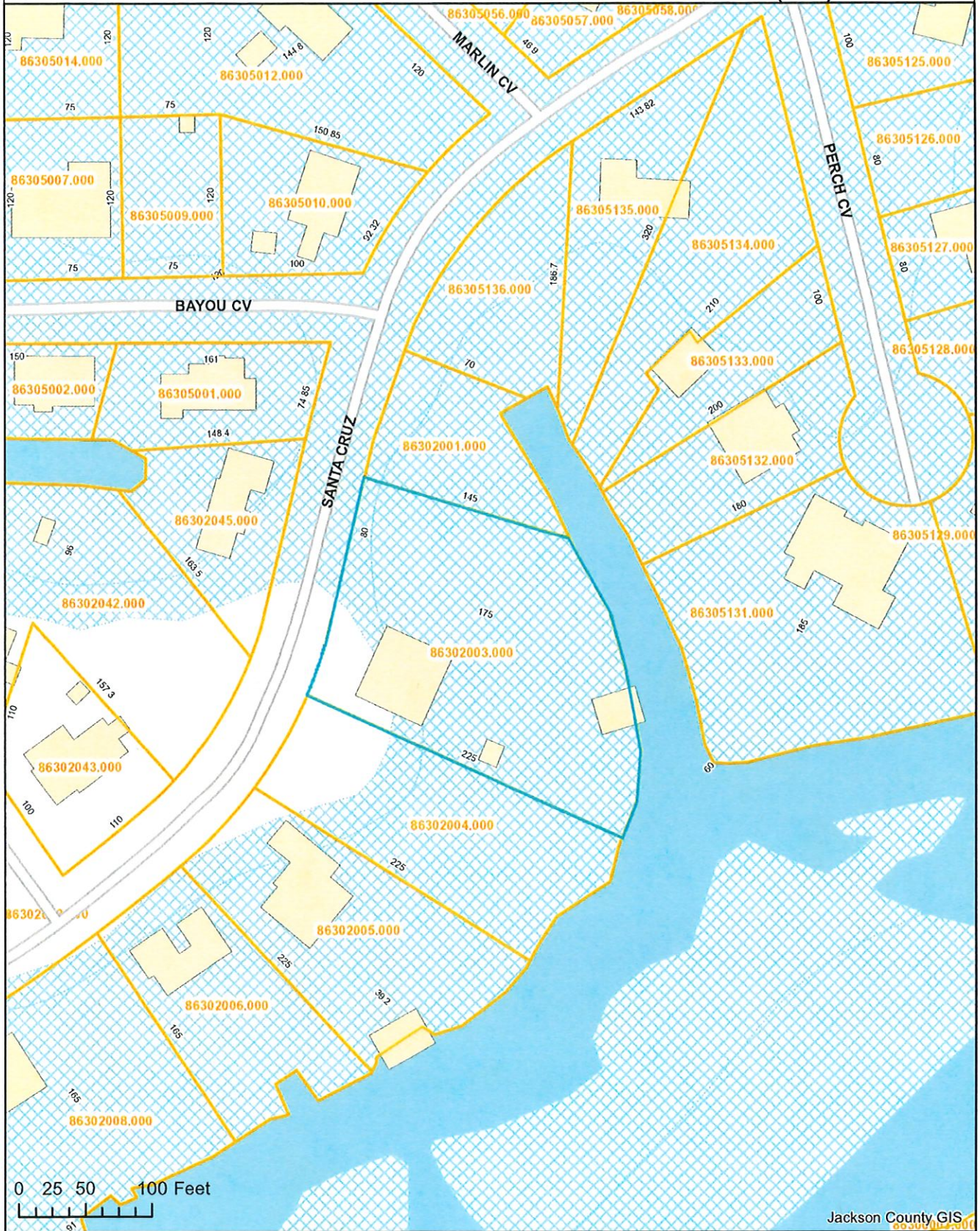


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

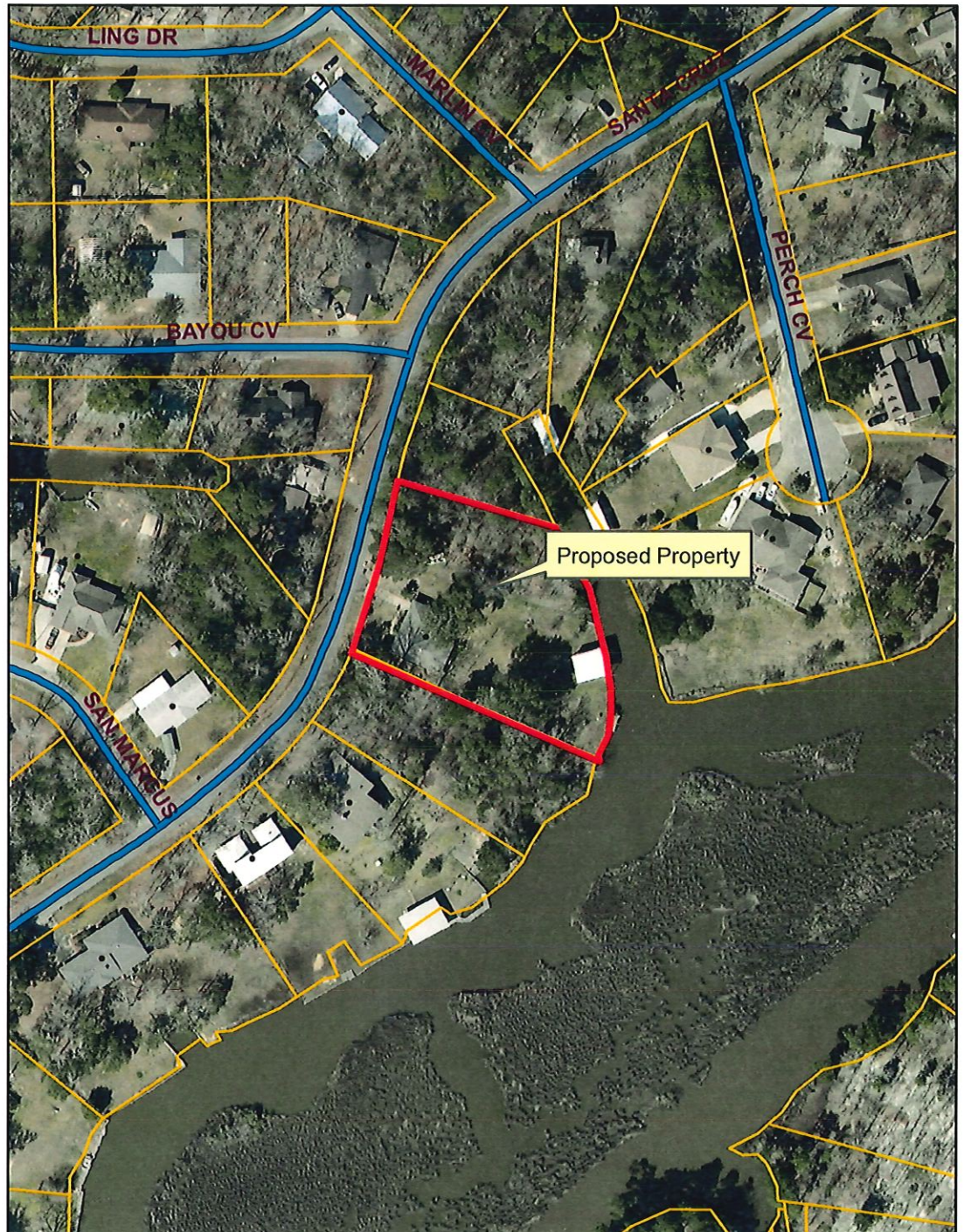


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

AG
C-1
C-2
C-3
I-2
MURC-1
MURC-2
MURC-MW
PL
PUD
R-1
R-2
R-3
RE
TC

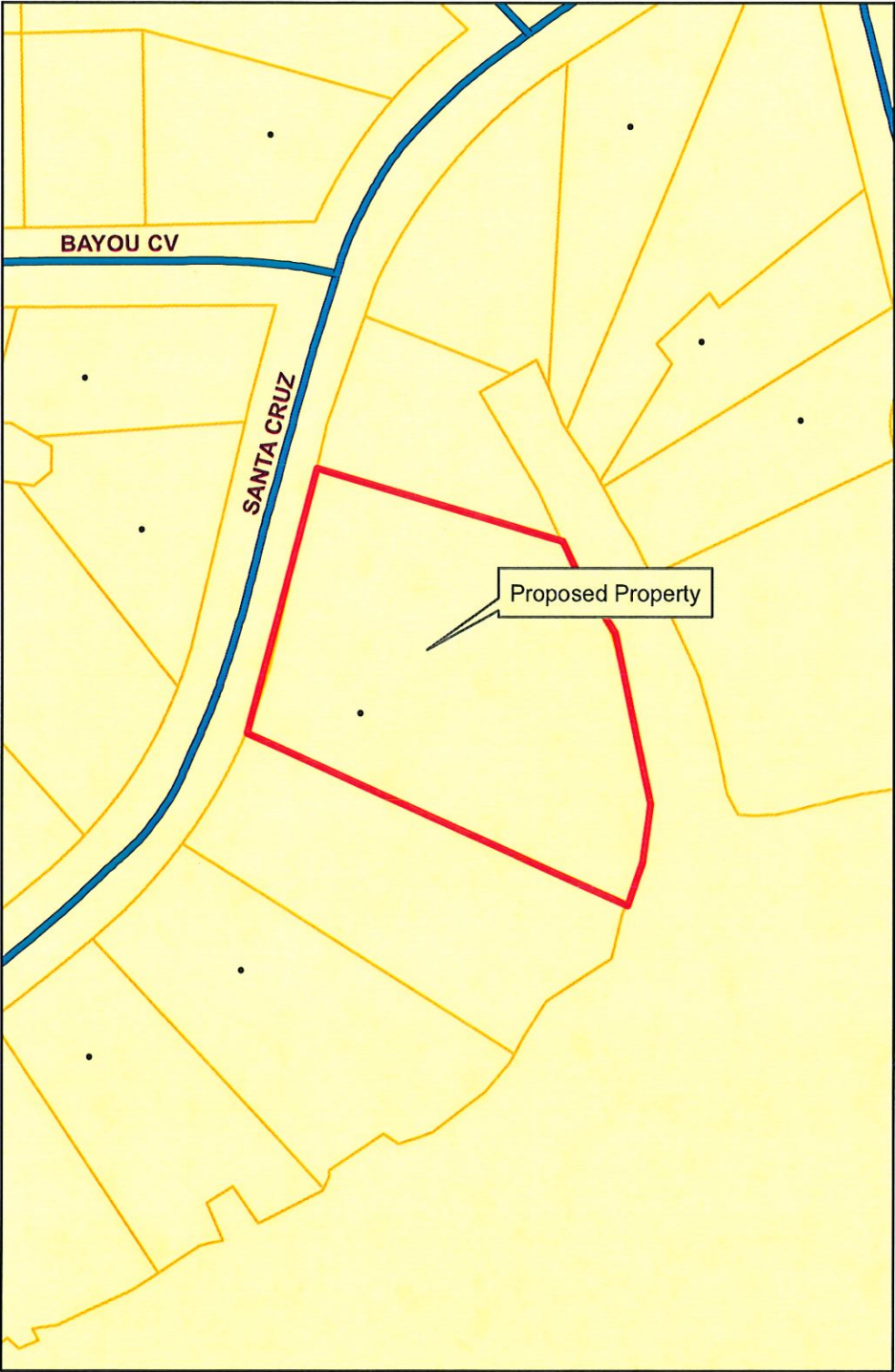


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

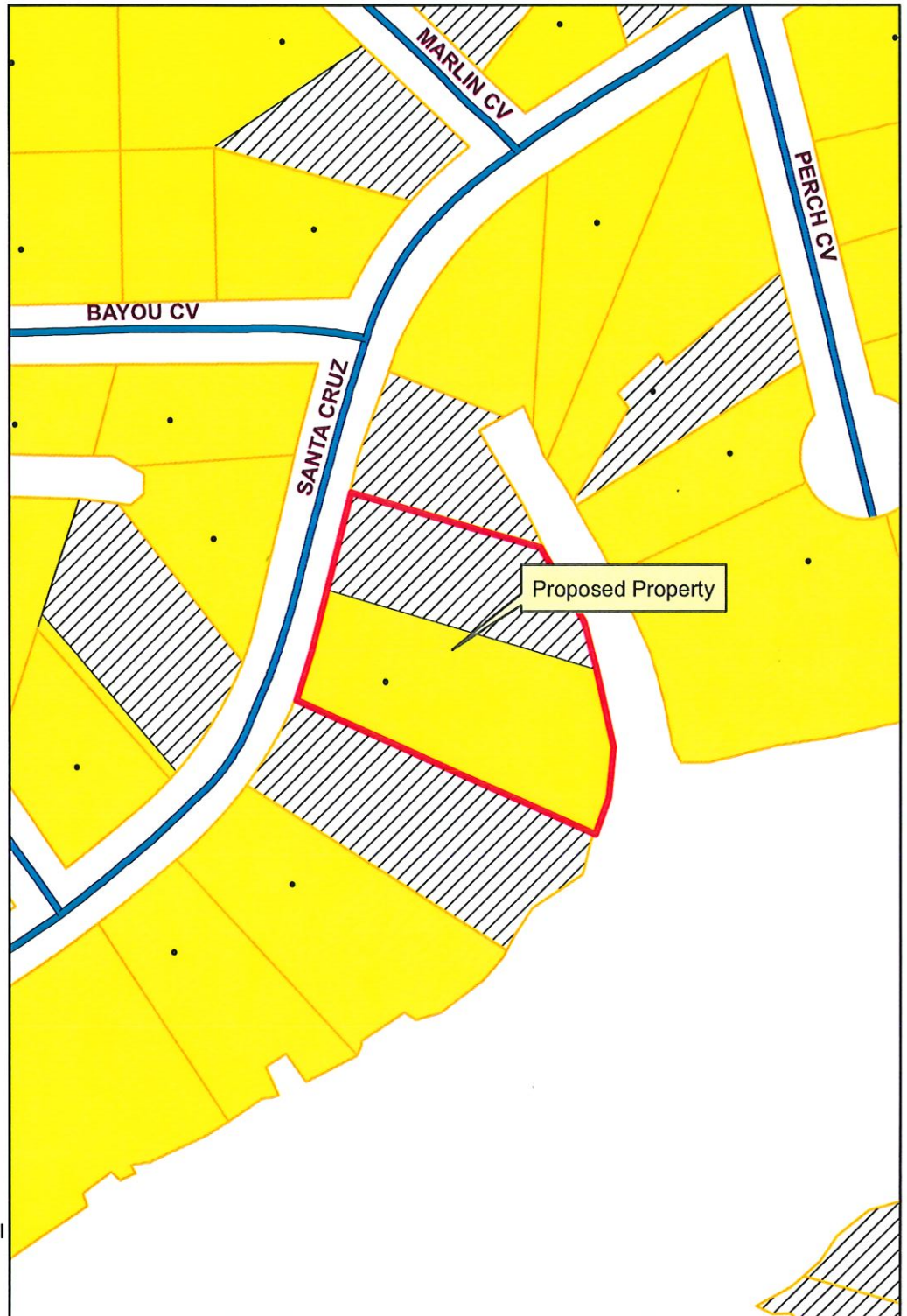


Exhibit D Future Land-Use

Prepared By:

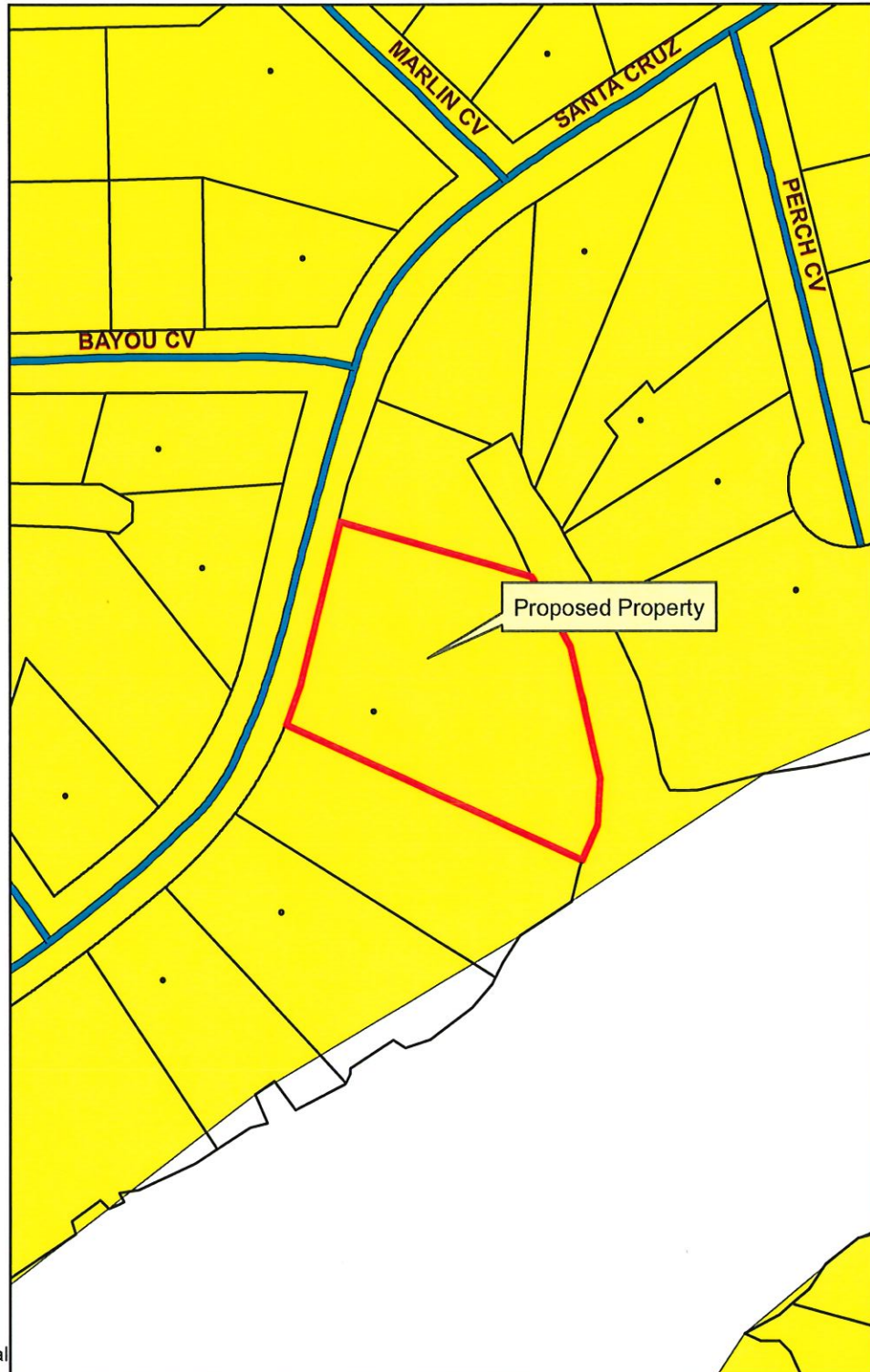
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting: November 18, 2025
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG ENTERPRISE FUND	260322	11/18/2025	11/03/2025			49,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDEQ WIRE: FUND 363		11032025	11/03/2025			49,000.00
001	ACE HARDWARE OF OCEAN SPRINGS	260342	11/18/2025	11/10/2025			3.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	KEY TAG;BRASS KEY: SPORTSPLEX		41514245	10/29/2025			3.29
001	ADVANCE AUTO PARTS	260343	11/18/2025	11/10/2025			70.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	CAR WASH(2): CFD-NFD TRKS		525331065	09/10/2025			17.98
	001-161-559	PASTE CLNR WAX: CFD-NFD TRKS		525331065	09/10/2025			15.35
	001-161-559	MICROFIBER APPL PAD 2PK		525331065	09/10/2025			4.47
	001-161-638	ATF DXRN/MRCN 1 GAL: E-2		528562160	10/12/2025			33.17
001	AUTO TRUCK AND TRAILER PARTS INC	260344	11/18/2025	11/10/2025			156.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	FUEL FILTER 33682		326308	10/02/2025			27.10
	001-161-638	AIR BRAKE SWITCH(2): E-5		326762	10/20/2025			129.20
001	AUTOZONE INC	260345	11/18/2025	11/10/2025			32.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	BONDO HAIR FILLER: PG EQUIP		4907880992	10/06/2025			26.18
	001-170-634	3PC PUTTY KNIFE:GM PARK PG EQ		4907880992	10/06/2025			6.10
001	BELL AUTO PARTS INC	260346	11/18/2025	11/10/2025			321.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PULLEY (2): EXMARK MOWERS		45938	10/13/2025			120.00
	001-170-639	PULLEY: EXMARK MOWER		45939	10/14/2025			57.00
	001-170-559	32" REACHER TOOL (6)		45939	10/14/2025			144.00
001	BIENVILLE ANIMAL MEDICAL CENTER	260347	11/18/2025	11/10/2025			1,470.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	ZD CANINE/BENADRYL: LADY J		2231010	10/08/2025			149.00
	001-100-514	EXAM/ASPIRATE-INTPT: LADY J		2231010	10/08/2025			128.00
	001-100-514	SURGERY-MASS RMVD: SEFI		2231510	10/09/2025			923.10
	001-100-514	OVARIOHYSTERECTOMY: LADY J		2232993	10/28/2025			311.41
	001-100-514	CREDIT ON ACCOUNT		2231474	10/09/2025			-41.00
001	DIRECTV LLC	260351	11/18/2025	11/10/2025			184.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (DEC)		X251114	11/14/2025			184.00
001	HOME TEAM TIRE & AUTO SERVICE	260352	11/18/2025	11/10/2025			290.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	REPL LOOSE WHEEL: TRAILER		501250	10/03/2025			84.49
	001-170-639	FLAT REPR/REPL VLV STEM: REC		501251	10/03/2025			16.50
	001-100-638	FLAT REPAIR: #12079		501255	10/08/2025			22.00
	001-100-638	FLAT REPAIR: PD VEHICLE		501295	10/09/2025			20.00
	001-100-638	FLAT REPAIR: #12459		501336	10/15/2025			24.20

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HOME TEAM TIRE & AUTO SERVICE	260352	11/18/2025	11/10/2025			290.38	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FLAT REPAIR: #19687		501355	10/17/2025			24.20
	001-100-638	ALIGNMENT: #19685		501437	10/29/2025			98.99
001	HUEY P STOCKSTILL LLC	260354	11/18/2025	11/10/2025			133.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	1.5 TN ASPHALT: POTHOLE		84146	10/23/2025			133.50
001	JACKSON COUNTY BOARD OF SUPERVISORS	260357	11/18/2025	11/10/2025			3,215.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	TAX SALE-SCHOOL DIST(643)		52	10/30/2025			3,215.00
001	JOSH LATCH	260358	11/18/2025	11/10/2025			138.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: MS CHIEFS ASSC		12012025	10/10/2025			138.00
001	JOSHUA HILL	260359	11/18/2025	11/10/2025			138.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: MS CHIEFS ASSC		12012025	10/10/2025			138.00
001	RELX INC DBA LEXISNEXIS	260360	11/18/2025	11/10/2025			163.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2025 4254VNBSY		3096104535	10/31/2025			163.00
001	STATE TREASURER	260361	11/18/2025	11/10/2025			8,082.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 COURT ASSESSMENTS		10312025	11/03/2025			8,082.37
001	MS DEPT OF PUBLIC SAFETY	260362	11/18/2025	11/10/2025			572.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 SPECIAL ASSESSMENTS		10312025	11/03/2025			572.00
001	MS DEPT OF PUBLIC SAFETY	260363	11/18/2025	11/10/2025			45.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 INTERLOCK FEES		10312025	11/03/2025			45.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	260364	11/18/2025	11/10/2025			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 STATE ASSESSMENTS		10312025	11/03/2025			125.00
001	OCCUPATIONAL HEALTH CENTER INC	260365	11/18/2025	11/10/2025			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PHYSICAL - ACADEMY: BOLTON		414105	11/04/2025			115.00
	001-100-604	EKG - ACADEMY: BOLTON		414105	11/04/2025			60.00
001	WASTE PRO - GAUTIER	260366	11/18/2025	11/10/2025			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRASIER PORT O LET		0001521819	10/31/2025			35.00
	001-170-698	BACOT PORT O LET		0001521839	10/31/2025			250.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CINTAS CORPORATION	260367	11/18/2025	11/10/2025			692.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	OCT 01 2025 MAINT		4245089852	10/01/2025			138.46
	001-205-535	OCT 08 2025 MAINT		4245825010	10/08/2025			138.46
	001-205-535	OCT 15 2025 MAINT		4246566438	10/15/2025			138.46
	001-205-535	OCT 22 2025 MAINT		4247303867	10/22/2025			138.46
	001-205-535	OCT 29 2025 MAINT		4248071481	10/29/2025			138.46
001	WARREN PAVING INC	260368	11/18/2025	11/10/2025			287.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.99 TN ASPHALT: POTHOLES		116514	11/06/2025			287.04
001	AIRGAS USA LLC	260370	11/18/2025	11/10/2025			662.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5520260305	10/31/2025			662.80
001	RIDGDELL BROS INC	260371	11/18/2025	11/10/2025			2,604.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-679	NOV 2025 LAWN MNT:HWY 90 INTS		23084728	10/20/2025			983.33
	001-201-679	NOV 2025 LAWN MNT: S HWY 90		23084730	10/20/2025			615.00
	001-092-680	NOV 2025 BED MNT: ENT SIGNS		23084731	10/20/2025			1,006.66
001	MISSISSIPPI POWER	260374	11/18/2025	11/10/2025			1,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	OCT 2025 LEASE: BACOT		0796886005	11/05/2025			1,155.00
001	H2O INNOVATION OPERATION & MAINTENANCE	260375	11/18/2025	11/10/2025			31,832.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-672	OCT 2025 MAINT OPS		2025-10	10/31/2025			31,832.51
001	DAVID FRANKLIN BATES	260383	11/18/2025	11/12/2025			3,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-425	ON CALL: WE 10/03/25		11122025	11/12/2025			250.00
	001-170-425	ON CALL: WE 10/10/25		11122025	11/12/2025			250.00
	001-170-425	GAME COORD (1.5): 10/07/25		11122025	11/12/2025			135.00
	001-170-425	ON CALL: WE 10/17/25		11122025	11/12/2025			250.00
	001-170-425	GAME COORD (2): 10/14/25		11122025	11/12/2025			180.00
	001-170-425	GAME COORD (4): 10/18/25		11122025	11/12/2025			360.00
	001-170-425	ON CALL: WE 10/24/25		11122025	11/12/2025			250.00
	001-170-425	GAME COORD (2): 10/27/25		11122025	11/12/2025			180.00
	001-170-425	ON CALL: WE 10/31/25		11122025	11/12/2025			250.00
	001-170-425	ON CALL: WE 11/07/25		11122025	11/12/2025			250.00
	001-170-425	SUPER BOWL COORD(8): 11/08/25		11122025	11/12/2025			800.00
001	KEITH SMITH	260384	11/18/2025	11/12/2025			475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (1.5): 10/07/25		111220251	11/12/2025			75.00
	001-170-502	REFEREE (2): 10/14/25		111220251	11/12/2025			100.00
	001-170-502	REFEREE (4): 10/18/25		111220251	11/12/2025			200.00
	001-170-502	REFEREE (2): 10/27/25		111220251	11/12/2025			100.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RICHARD TILLMAN	260385	11/18/2025	11/12/2025			275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREEE (1.5); 10/07/25		111220252	11/12/2025			75.00
	001-170-502	REFEREEE (2); 10/14/25		111220252	11/12/2025			100.00
	001-170-502	REFEREEE (2); 10/27/25		111220252	11/12/2025			100.00
001	LOWE'S	260388	11/18/2025	11/12/2025			634.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-635	TOILET SEAT: SR CENTER		991374	09/25/2025			32.28
	001-205-559	7PK PAINT RAGS: MAINT		999725	09/29/2025			22.78
	001-161-635	ETN 60A AC DISCONN: CFD		972261	09/30/2025			16.99
	001-161-635	S40 PVC ELBOW & CONN: CFD		972261	09/30/2025			2.23
	001-170-634	15A 125V OUTLET: BACOT		972067	09/30/2025			17.08
	001-170-634	15A 125V OUTLET (2): BACOT		975135	10/01/2025			37.41
	001-170-634	EPOXY;15A 125V OUTLET:BACOT		974654	10/01/2025			40.79
	001-170-577	ORTHENE 12OZ FIRE ANT (9)		977192	10/02/2025			102.42
	001-170-559	50' ROPE; TOMCAT 8CT		977192	10/02/2025			18.49
	001-170-559	6' T-POST GRN (10): BANNERS		977192	10/02/2025			75.70
	001-170-559	RAID INSECT SPRAY: SR CENTER		977598	10/02/2025			6.63
	001-170-512	4'X100' ORG SFTY FENCE (2)		977598	10/02/2025			73.48
	001-170-559	1G TANK SPRAYER; GLOVES (2)		991267	10/08/2025			40.51
	001-170-559	3M SCOTCHGARD SFTY GOGGLES		991267	10/08/2025			33.71
	001-161-559	5G SNAP LID TOTE (5): E-6		974776	10/13/2025			42.65
	001-092-635	EXHAUST FAN: CH BATHROOM		974122	10/13/2025			20.88
	001-092-635	COMM DOOR HINGE (3): C HALL		981282	10/16/2025			30.15
	001-205-635	10PK 15A 125V RES OUTLET		993449	10/21/2025			6.01
	001-170-577	1.33 GAL BUG STOP		998009	10/23/2025			14.23
	001-170-635	TOILET FLAPPER: SSP		992143	09/26/2025			11.38
	001-170-635	RTN CR: TOILET FLAPPER (SSP)		992296	09/26/2025			-11.38
001	TEC	260390	11/18/2025	11/12/2025			89.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1253653	11/01/2025			89.01
001	ACE DATA STORAGE INC	260392	11/18/2025	11/12/2025			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	OCT 2025 SHREDDING SERVICE		0203644	11/01/2025			105.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	260393	11/18/2025	11/12/2025			1,394.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	AUG 2025 ACCT 6006920		202508-1	09/01/2025			353.00
	001-100-699	SEP 2025 ACCT 6006920		202509-1	10/01/2025			344.00
	001-100-699	OCT 2025 ACCT 6006920		202510-1	11/01/2025			697.00
001	DELTA UTILITIES	260394	11/18/2025	11/12/2025			55.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:9/25-10/24/25		11000999-0	10/31/2025			55.98

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA UTILITIES	260395	11/18/2025	11/12/2025			63.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:9/25-10/24/25		11000885-1	10/31/2025			63.76
001	SINGING RIVER ELECTRIC COOPERATIVE	260398	11/18/2025	11/12/2025			398.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		10192025	10/28/2025			252.52
	001-170-631	BACOT SPLASHPAD 103751001		10192025	10/28/2025			31.75
	001-170-631	BACOT UPGRADES 113730001		10192025	10/28/2025			54.39
	001-170-631	BACOT 114484001		10192025	10/28/2025			60.03
001	O'REILLY AUTO PARTS	260399	11/18/2025	11/12/2025			2,211.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	14OZ BRAKE CLEANER (12)		1978384171	09/30/2025			41.88
	001-100-570	14OZ BRAKE CLEANER (12)		1978384172	09/30/2025			41.88
	001-100-570	GAL WIPER FLUID (24)		1978384172	09/30/2025			39.48
	001-100-570	GAL ANTIFREEZE (2)		1978384172	09/30/2025			29.98
	001-100-570	HEATER HOSE ASSY (2): 12456		1978384370	10/01/2025			193.48
	001-100-570	GAL ANTIFREEZE (2): 12456		1978384371	10/01/2025			35.98
	001-100-570	LK DET PUMP;PURGE VLV: 19685		1978384442	10/02/2025			75.49
	001-100-570	BATTERY: 13074		1978384887	10/06/2025			192.07
	001-205-570	BRK PADS;6Q OIL; FLTR: 36383		1978385015	10/07/2025			75.47
	001-205-570	FUEL VAPOR CANNISTER: 36383		1978385067	10/07/2025			157.91
	001-205-570	WIPER BLADE (2): RANGER		1978385099	10/07/2025			22.20
	001-100-570	1Q PWR STRG FLUID: 17530		1978385155	10/08/2025			6.99
	001-205-570	EVAP PURGE SOLENOID: 36383		1978385296	10/09/2025			33.80
	001-205-570	OIL PLUG COPPER GASKETS (2)		1978385342	10/09/2025			6.84
	001-205-570	BTRY TERM PRTCTR & CLNR		1978385342	10/09/2025			11.48
	001-205-570	ABS SENSOR LH: 17634		1978385858	10/13/2025			62.96
	001-100-570	BATTERY: 12459		1978386034	10/15/2025			145.59
	001-100-570	STARTER: 12459		1978386123	10/15/2025			128.77
	001-100-570	BELT; IDLER PULLEY: 10636		1978386167	10/16/2025			88.21
	001-161-639	2Q OIL: HONDA GENERATOR LT		1978386182	10/16/2025			18.98
	001-170-639	BATTERY: LIGHT PLANT		1978386234	10/16/2025			117.73
	001-100-570	AIR FILTER (2): 12459; 19687		1978386265	10/17/2025			47.18
	001-100-570	EVAP PURGE SOLENOID: 19687		1978386265	10/17/2025			49.89
	001-170-638	7Q OIL; FILTER: 58331		1978386577	10/20/2025			41.38
	001-100-570	BRK PADS; ROTORS(2): 17530		1978386654	10/21/2025			133.99
	001-100-570	GAL FUEL TREATMENT: PD VEHS		1978386654	10/21/2025			36.99
	001-100-570	BRK PADS; ROTORS(2): 19685		1978386796	10/22/2025			144.99
	001-100-570	BATTERY (2): PS BOAT		1978386922	10/23/2025			189.94
	001-100-570	FLUSHER: PS BOAT		1978386924	10/23/2025			14.33
	001-205-570	BRK HOSE;CALIPER BLDR SCREW		1978387238	10/27/2025			26.69
	001-205-570	CR: BRK HOSE EXCHNG 36383		1978387293	10/27/2025			-1.24
001	SINGING RIVER ELECTRIC COOPERATIVE	260400	11/18/2025	11/12/2025			2,420.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298001		10182025	10/27/2025			1,863.22
	001-201-629	SIGNAL LIGHT 89113001		10182025	10/27/2025			68.53
	001-201-633	STREET LIGHTS 90345002		10182025	10/27/2025			179.09

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001	SINGING RIVER ELECTRIC COOPERATIVE	260400	11/18/2025	11/12/2025			2,420.84	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-631	RECORDS BLDG 90790001		10182025	10/27/2025			267.73
	001-201-633	BELK SIGN 97127001		10182025	10/27/2025			42.27
001	SINGING RIVER ELECTRIC COOPERATIVE	260401	11/18/2025	11/12/2025			388.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		10182025	10/27/2025			120.95
	001-170-631	CITY PARK RSTRMS 89912001		10182025	10/27/2025			81.52
	001-170-631	FRAZIER RSTRMS 98546001		10182025	10/27/2025			61.24
	001-170-631	SRM VENUE 104312012		10182025	10/27/2025			31.61
	001-170-631	SRM PW BOX 8 104459007		10182025	10/27/2025			30.11
	001-170-631	FITNESS TRAIL 109268001		10182025	10/27/2025			32.74
	001-170-631	DOLPHIN PW BOX 110759006		10182025	10/27/2025			30.00
001	SINGING RIVER ELECTRIC COOPERATIVE	260402	11/18/2025	11/12/2025			928.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		10182025	10/27/2025			46.97
	001-201-633	DOLPHIN ST 94988002		10182025	10/27/2025			48.90
	001-201-633	DOLPHIN ST 94989002		10182025	10/27/2025			87.26
	001-201-633	DOLPHIN ST 94990002		10182025	10/27/2025			745.23
001	SINGING RIVER ELECTRIC COOPERATIVE	260403	11/18/2025	11/12/2025			635.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT LIGHTS 10137		10192025	10/28/2025			517.55
	001-201-629	SIGNAL LIGHTS 10138		10192025	10/28/2025			118.25
001	SINGING RIVER ELECTRIC COOPERATIVE	260404	11/18/2025	11/12/2025			90.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	WM PAYNE 100245001		10182025	10/27/2025			60.96
	001-170-631	ROUNDAABOUT 102311004		10182025	10/27/2025			30.00
001	SINGING RIVER ELECTRIC COOPERATIVE	260405	11/18/2025	11/12/2025			10,377.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING		10182025	10/27/2025			7,105.73
	001-201-633	WM PAYNE 10054-100244008		10182025	10/27/2025			55.49
	001-092-631	CITY HALL 10045		10182025	10/27/2025			949.24
	001-170-631	FRAZIER PARK 10045		10182025	10/27/2025			70.33
	001-170-631	SENIOR BLDG 10054		10182025	10/27/2025			345.33
	001-161-631	CENTRAL FD 10054		10182025	10/27/2025			429.18
	001-092-631	HWY 90 SIGN 10054		10182025	10/27/2025			30.00
	001-170-631	CITY PARK 10054		10182025	10/27/2025			140.11
	001-201-629	SIGNAL LIGHTS 10054		10182025	10/27/2025			901.44
	001-092-631	PUBLIC WORKS 10054		10182025	10/27/2025			350.24
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	260410	11/18/2025	11/13/2025			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	OCT 2025 CLUB SUPPORT		10312025	10/31/2025			833.33
001	WILLIE L BEVERLY	260411	11/18/2025	11/13/2025			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (2): 10/27/25		111220253	11/12/2025			80.00

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001	EMEKA IGWE	260412	11/18/2025	11/13/2025			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (2): 10/14/25		111220254	11/12/2025			80.00
	001-170-502	REFEREE (4): 10/18/25		111220254	11/12/2025			160.00
001	AL R STANTON	260413	11/18/2025	11/13/2025			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (2): 10/27/25		111220255	11/12/2025			80.00
001	CHARLES KEVIN EDMONSOR	260414	11/18/2025	11/13/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (1.5): 10/07/25		111220256	11/12/2025			60.00
001	ELISHA JOHNSON	260415	11/18/2025	11/13/2025			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (4): 10/18/25		111220257	11/12/2025			160.00
001	HENZE ENTERPRISES INC	260416	11/18/2025	11/13/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	5CY RAP: POTHLES		33918	11/14/2025			200.00
001	JACKSON COUNTY ADULT DETENTION CENTER	260419	11/18/2025	11/13/2025			4,895.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	OCT 2025 ADC CHGS		10312025	10/12/2025			4,895.00
001	RJ YOUNG COMPANY LLC	260420	11/18/2025	11/13/2025			398.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	UNL-J9NI00-01 RENTAL FEE		INV7772565	11/04/2025			398.92
001	RJ YOUNG COMPANY LLC	260421	11/18/2025	11/13/2025			351.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	UNL-J7RK00-01 RENTAL FEE		INV7780579	11/10/2025			351.40
001	PAMELA MICHELE WOODS	260422	11/18/2025	11/13/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MTG 11/6/25		PMW25005	11/13/2025			200.00
001	C SPIRE WIRELESS	260423	11/18/2025	11/13/2025			1,130.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONES		0030759348	10/31/2025			124.04
	001-021-605	CITY MGR CELL PHONE		0030759348	10/31/2025			19.56
	001-040-605	ADMIN CELL PHONE		0030759348	10/31/2025			41.69
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	10/31/2025			258.52
	001-090-698	IPAD SERVICE (3)		0030759348	10/31/2025			103.44
	001-161-605	FIRE CELL PHONES		0030759348	10/31/2025			146.67
	001-170-605	REC CELL PHONES		0030759348	10/31/2025			254.33
	001-205-605	MAINT CELL PHONES		0030759348	10/31/2025			123.09
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	10/31/2025			58.67

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001	FUELMAN	260426	11/18/2025	11/13/2025			2,899.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69420178	11/03/2025			128.74	
	001-100-525	UNL FUEL	NP69420178	11/03/2025			1,886.26	
	001-161-525	UNL&DSL FUEL	NP69420178	11/03/2025			595.53	
	001-170-525	UNL FUEL	NP69420178	11/03/2025			183.74	
	001-205-525	UNL&DSL FUEL	NP69420178	11/03/2025			105.31	
001	FUELMAN	260428	11/18/2025	11/13/2025			2,857.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69461904	11/10/2025			159.31	
	001-100-525	UNL FUEL	NP69461904	11/10/2025			1,761.89	
	001-161-525	UNL&DSL FUEL	NP69461904	11/10/2025			547.76	
	001-170-525	UNL&DSL FUEL	NP69461904	11/10/2025			189.88	
	001-205-525	UNL&DSL FUEL	NP69461904	11/10/2025			199.04	
001	CREDIT CARD CENTER	260430	11/18/2025	11/13/2025			779.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-681	HOTEL-GRANT SEMINAR: KING	09302025	10/02/2025			160.37	
	001-094-681	REG-GRANT SEMINAR: KING	10032025	10/06/2025			565.00	
	001-092-698	CARD FEES	10242025	10/24/2025			53.94	
001	M & E FEED & SEED	260431	11/18/2025	11/13/2025			54.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-514	DOG FOOD (1)	5978	09/05/2025			54.99	
001	CREDIT CARD CENTER	260432	11/18/2025	11/13/2025			992.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	MS FIRE CHIEF CONF: LATCH	10232025	10/24/2025			100.00	
	001-161-681	MS FIRE CHIEF CONF: HILL	10232025	10/24/2025			100.00	
	001-001-681	HOTEL-SM TOWN CONF: JAMISON	10162025	10/20/2025			198.00	
	001-001-681	HOTEL-SM TOWN CONF: MINOR	10162025	10/20/2025			198.00	
	001-001-681	HOTEL-SM TOWN CONF: VAUGHAN	10162025	10/20/2025			198.00	
	001-001-681	HOTEL-SM TOWN CONF: FULLER	10162025	10/20/2025			198.00	
001	ELAN FINANCIAL SERVICES	260433	11/18/2025	11/13/2025			3,874.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-606	ONEWAY APP: OCT 2025	10072025	10/08/2025			75.00	
	001-001-615	SHIPPING: KEYS TO CITY	10082025	10/09/2025			23.00	
	001-100-500	EASEL PAD (6); MARKERS	10082025	10/10/2025			162.96	
	001-170-511	SUPPLIES: SR HALLOWEEN LUNCH	10102025	10/14/2025			74.61	
	001-170-513	SUPPLIES: HALLOWEEN EVENT	10102025	10/14/2025			293.14	
	001-092-698	SAMS CLUB MEMBERSHIP FEE	10152025	10/17/2025			110.00	
	001-100-559	STORAGE BOXES(3), FOLDERS(5)	10202025	10/22/2025			363.79	
	001-100-559	EXT BSU HARD DRIVE (2)	10212025	10/22/2025			149.78	
	001-205-570	POWER UNIT: AUTO LIFT	10272025	10/28/2025			78.58	
	001-170-639	BRAKE CYLINDER: NH BACKHOE	10272025	10/28/2025			173.46	
	001-100-559	CANDY: TRUNK OR TREAT	10272025	10/29/2025			704.72	
	001-161-575	CODE BOOKS	10302025	10/31/2025			1,393.66	
	001-170-639	BRAKE FLUID: NH TRACTOR	10302025	11/03/2025			60.27	

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001	ELAN FINANCIAL SERVICES	260433	11/18/2025	11/13/2025			3,874.83	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-586	5G DRYLOK PAINT: NP FOUNTAIN		10302025	11/03/2025			211.86
001	GOODGAMES INC	260435	11/18/2025	11/13/2025			85.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	DBL SD SIGN(2): BOLLINGER		112433	10/29/2025	260132		28.50
	001-170-502	DBL SD SIGN:SONS AMERICAN LGN		112433	10/29/2025	260132		14.25
	001-170-502	DBL SD SIGN: MANNING TRUCK		112433	10/29/2025	260132		14.25
	001-170-502	DBL SD SIGN: COUVILLION		112466	10/31/2025	260137		14.25
	001-170-502	DBL SD SIGN SONS AMERICAN LGN		112485	11/03/2025	260172		14.25
001	BELL AUTO PARTS INC	260436	11/18/2025	11/13/2025			2,043.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	ROLLER SCALP (20): EXMARK		45969	10/29/2025	260178		419.80
	001-170-639	SPACER WHEEL (20): EXMARK		45969	10/29/2025	260178		299.80
	001-170-639	SCREW HH (20): EXMARK		45969	10/29/2025	260178		299.80
	001-170-639	NUT HF (10): EXMARK		45969	10/29/2025	260178		11.90
	001-170-639	SCREW (20): EXMARK		45969	10/29/2025	260178		101.80
	001-170-639	TUBE SPANNER (20): EXMARK		45969	10/29/2025	260178		239.80
	001-170-639	CASTER KIT (2): EXMARK		45969	10/29/2025	260178		345.98
	001-170-639	WHEEL & TIRE: EXMARK		45969	10/29/2025	260178		317.99
	001-170-639	NUT (4): EXMARK		45969	10/29/2025	260178		2.00
	001-170-639	SCREW (2): EXMARK		45969	10/29/2025	260178		4.40
001	CUSTOM PRODUCTS CORPORATION	260437	11/18/2025	11/13/2025			181.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	30X30 SIGN: DEAD END NO TURN		INV38545	10/29/2025	260122		73.94
	001-201-565	SHIPPING: ROLLING MEADOWS		INV38545	10/29/2025	260122		23.26
	001-092-565	30X24 TRAFFIC SIGN		INV39342	11/11/2025	260190		61.48
	001-092-565	SHIPPING:FAIRWAY BOAT LAUNCH		INV39342	11/11/2025	260190		23.22
001	CAN'T BE BEAT FENCE	260438	11/18/2025	11/13/2025			2,088.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	REMOV/REPL DMGD FENCE: BACOT		22218	11/07/2025	260121		224.00
	001-170-634	50LF CL;38LF TOPRAIL;POST(2)		22218	11/07/2025	260121		1,550.00
	001-170-634	CONNECT/STRETCH/TIE/CONCRETE		22218	11/07/2025	260121		314.50
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	260440	11/18/2025	11/13/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	9X12 PLAQUE: FF OF THE YEAR		2510149	10/29/2025	260100		60.00
001	HOME TEAM TIRE & AUTO SERVICE	260442	11/18/2025	11/13/2025			1,999.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FS F-HAWK PURSUIT (4): 17530		501256	10/08/2025	260049		523.36
	001-100-638	TIRE INSTALL PKG		501256	10/08/2025	260049		89.00
	001-100-638	THRUST ANGLE ALIGNMENT		501256	10/08/2025	260049		89.99
	001-100-638	FS F-HAWK PURSUIT (4): 12079		501288	10/09/2025	260048		479.56
	001-100-638	TIRE INSTALL PKG		501288	10/09/2025	260048		89.00
	001-100-638	THRUST ANGLE ALIGNMENT		501288	10/09/2025	260048		89.99
	001-170-638	VANTAGE TOURING TIRE (3)		501387	10/22/2025	260106		299.97
	001-170-638	INSTALL PKG		501387	10/22/2025	260106		46.50
	001-170-638	TIRE DISPOSAL FEE (3)		501387	10/22/2025	260106		13.50

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001	HOME TEAM TIRE & AUTO SERVICE	260442	11/18/2025	11/13/2025			1,999.84	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	SHOP SUPPLIES		501387	10/22/2025	260106		9.00
	001-170-638	THRUST ANGLE ALIGNMENT		501387	10/22/2025	260106		89.99
	001-205-638	TIRE PRESS MONITOR SENSOR (2)		501436	10/29/2025	260076		179.98
001	SUN HERALD ADVERTISING	260445	11/18/2025	11/13/2025			158.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-615	PUBLIC NOTICE: GPC 25-47-VAR		IN77952	11/02/2025	260101		24.61
	001-040-615	PUBLIC NOTICE: FY24 AUDIT		IN77951	11/02/2025			133.75
001	HOWARD INDUSTRIES INC DBA	260446	11/18/2025	11/13/2025			90.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	Z-PERFORM 2.4 MIL RECPT PAPER		5489522025	10/16/2025	260078		90.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	260447	11/18/2025	11/13/2025			1,528.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	BIC MECH PENCIL 24PK (2)		6045756601	10/23/2025	260116		14.92
	001-161-500	SMTH PAPER CLIP 10OCT 10PK		6045756601	10/23/2025	260116		3.38
	001-161-500	SMTH JUMBO PAPER CLIP 100OCT		6045756601	10/23/2025	260116		8.00
	001-161-500	JR NOTEPAD 5X8 12PK (2)		6045756601	10/23/2025	260116		48.94
	001-161-500	SHARPIE KING RED MARKER 12PK		6045756601	10/23/2025	260116		20.49
	001-161-500	SHARPIE METALLIC MARKER 4PK		6045756601	10/23/2025	260116		5.94
	001-161-500	ASRT SHARPIE MARKER 36PK		6045756601	10/23/2025	260116		25.65
	001-161-500	SHARPIE YLW HIGHLIGHTER 12PK		6045756601	10/23/2025	260116		7.49
	001-161-500	SHARPIE KING BLK 4PK (2)		6045756601	10/23/2025	260116		12.12
	001-161-500	CS 8.5X11 COPY PAPER (2)		6045756601	10/23/2025	260116		84.98
	001-161-500	BRO P-TOUCH LABEL PRINTER		6045756601	10/23/2025	260116		86.59
	001-161-500	RICOH SCANSNAP IX2500		6045842687	10/24/2025	260116		479.99
	001-100-500	CS 8.5X11 COPY PAPER (5)		6045948801	10/25/2025	260125		212.45
	001-100-500	LEXMARK 70C10YO YEL TONER		6045948801	10/25/2025	260125		72.99
	001-100-500	LEXMARK 70C10CO CYAN TONER		6045948801	10/25/2025	260125		72.99
	001-100-500	LEXMARK 70C10MO MAG TONER		6045948801	10/25/2025	260125		72.69
	001-100-500	HP 138A BLK SY TONER (4)		6045948801	10/25/2025	260125		298.64
001	CITY ELECTRIC SUPPLY CO	260449	11/18/2025	11/13/2025			304.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-637	.5" AL STEM 2000W LED (6)		PAS/105611	11/05/2025	260194		304.86
001	SPORTABOUT	260451	11/18/2025	11/13/2025			782.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER TROPHY (25)		12484	11/10/2025	260201		150.00
	001-170-502	ENGRVD FOOTBALL MEDALS (11)		12484	11/10/2025	260201		632.50
001	GRAFIX SHOPPE	260452	11/18/2025	11/13/2025			438.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	DRIVERS SIDE GRAPHICS: 11882		167327	10/23/2025	260098		393.00
	001-100-535	SHIPPING		167327	10/23/2025	260098		45.00
001	SOUTHERN TIRE MART LLC DEPT 143	260454	11/18/2025	11/13/2025			3,724.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	12R22.5/16 FS561A TIRE(1)		2500194600	10/31/2025	260131		406.85
	001-161-638	WASTE TIRE FEE (1): E-5		2500194600	10/31/2025	260131		2.00

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001	SOUTHERN TIRE MART LLC DEPT 143	260454	11/18/2025	11/13/2025			3,724.83	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	VALVE STEM	2500194600	10/31/2025	260131		6.95	
	001-161-638	AFTER HRS CALL-EMERGENCY (2)	2500194600	10/31/2025	260131		270.00	
	001-161-638	FUEL SURCHARGE	2500194600	10/31/2025	260131		25.00	
	001-161-638	TIRE DISPOSAL	2500194600	10/31/2025	260131		7.00	
	001-161-638	385/65R22.5/18 FS818 TIRE(2)	2500194786	10/31/2025	260131		1,241.74	
	001-161-638	WASTE TIRE FEE (2): E-5	2500194786	10/31/2025	260131		4.00	
	001-161-638	12R22.5/16 FS561A TIRE (3)	2500194786	10/31/2025	260131		1,220.55	
	001-161-638	WASTE TIRE FEE (3): E-5	2500194786	10/31/2025	260131		6.00	
	001-161-638	FRONT END ALIGN: E-5	2500194786	10/31/2025	260131		299.99	
	001-161-638	TIRE CHANGE MED TRUCK: E-5	2500194786	10/31/2025	260131		200.00	
	001-161-638	VALVE STEM (5)	2500194786	10/31/2025	260131		34.75	
001	INDUSTRIAL/ORGANIZATIONAL SOLUTIONS INC	260455	11/18/2025	11/13/2025			418.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-660	FIRE OFFICER EXAM (3)	C64532A	11/11/2025	260130		396.00	
	001-022-660	SHIPPING	C64532A	11/11/2025	260130		22.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	260456	11/18/2025	11/13/2025			538.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	POLY TROUSER NVY (4): BEVER	2728	10/28/2025	260102		299.96	
	001-100-535	STRIPING NVY/GLD PANT (4)	2728	10/28/2025	260102		40.00	
	001-100-535	SS ZIP POLY SHIRT NVY (2)	2728	10/28/2025	260102		119.98	
	001-100-535	SS POLY SUPER SHIRT WHT	2728	10/28/2025	260102		79.00	
001	AMAZON CAPITAL SERVICE	260457	11/18/2025	11/13/2025			807.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	320W CHARGING STATION (2)	1D4RXM3X93	10/29/2025	260119		83.78	
	001-100-559	CRIME SCENE MARKERS	1D4RXM3X93	10/29/2025	260119		39.99	
	001-100-559	BIOHAZARD WARNING 250 LABELS	1D4RXM3X93	10/29/2025	260119		10.99	
	001-100-559	BIOHAZARD WASTE BAGS 3GAL	1D4RXM3X93	10/29/2025	260119		28.99	
	001-100-570	FUEL TANK FILLER: 10636	1D4RXM3X93	10/29/2025	260119		36.09	
	001-100-559	EVIDENCE BAG 9.45X5X3 50PK(2)	1D4RXM3X93	10/29/2025	260119		29.98	
	001-100-559	EVIDENCE BAG MED 100PK	1D4RXM3X93	10/29/2025	260119		45.00	
	001-100-559	EVIDENCE BAG LRG 100PK	1D4RXM3X93	10/29/2025	260119		70.00	
	001-100-559	RTN CR: 320W CHRG STN (1)	1PDVNP1V6G	10/30/2025	260119		-41.89	
	001-161-510	ICE MACHINE CLEANER 1GAL	1Q6FYPTW39	11/04/2025	260140		86.49	
	001-161-510	IOMQ WATER FILTER 2PK	1Q6FYPTW39	11/04/2025	260140		104.99	
	001-100-559	VOICE RECORDER: POLICE	1QGR61CVCG	11/10/2025	260191		249.99	
	001-100-559	EXTERNAL BR/DVD DRIVE: POLICE	1QGR61CVCG	11/10/2025	260191		62.99	
001	CANNON MPN LLC	260459	11/18/2025	11/13/2025			3,545.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	1 HR @ \$179 DIAGNOSTIC: U 1959	528553	09/25/2025	251353		179.00	
	001-100-638	10 HR @ \$179:LABOR R/R CAM PHA	528553	09/25/2025	251353		1,790.00	
	001-100-638	CAM SHAFT SPROCKET (2): PARTS	528553	09/25/2025	251353		563.34	
	001-100-638	CAM SPROCKET (2): PARTS	528553	09/25/2025	251353		472.60	
	001-100-638	BOLT/GASKET/SEAL/COOLANT: PART	528553	09/25/2025	251353		492.30	
	001-100-638	.50 HR @ \$179:LABOR R/R SPARK	528553	09/25/2025	251353		89.50	
	001-100-638	SPARK PLUG (8): LABOR	528553	09/25/2025	251353		82.96	
	001-100-638	HAZARDOUS MATERIALS	528553	09/25/2025	251353		2.25	
	001-100-638	CREDIT ON ACCOUNT 3062	31OCT25	10/31/2025			-126.65	

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001	OCCUPATIONAL HEALTH CENTER INC	260460	11/18/2025	11/13/2025			1,961.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PRE-EMP PHYSICAL: BOLTON, J	414105	11/04/2025	260038		75.00	
	001-100-604	COC DRG SCR: BOLTON, J	414105	11/04/2025	260038		70.00	
	001-100-604	PRE-EMP PHYSICAL: HARRELSON	414105	11/04/2025	260038		75.00	
	001-100-604	QUICK DRG SCR: HARRELSON	414105	11/04/2025	260038		35.00	
	001-161-604	PRE EMP PHYSICAL: HARRISON	414105	11/04/2025	260064		75.00	
	001-161-604	COC DRG SCR: HARRISON	414105	11/04/2025	260064		70.00	
	001-161-604	PFT: HARRISON	414105	11/04/2025	260064		45.00	
	001-161-604	PRE-EMP PHYSICAL: SCARDINO	414105	11/04/2025	260064		75.00	
	001-161-604	COC DRG SCR: SCARDINO	414105	11/04/2025	260064		70.00	
	001-161-604	PFT: SCARDINO	414105	11/04/2025	260064		45.00	
	001-161-604	FIREFIGHTER PHYS(6): ACADEMY	416835	11/04/2025	260115		450.00	
	001-161-604	AUDIOGRAM (6): FIRE ACADEMY	416835	11/04/2025	260115		210.00	
	001-161-604	VISION-ISHIHARA (6): ACADEMY	416835	11/04/2025	260115		90.00	
	001-161-604	VISION-SNELLEN (6): ACADEMY	416835	11/04/2025	260115		96.00	
	001-161-604	RESPIRATOR MED CLEARANCE (6)	416835	11/04/2025	260115		120.00	
	001-161-604	EKG (6): FIRE ACADEMY	416835	11/04/2025	260115		360.00	
FUND TOTAL	1 Claims	to	Checks	79 Total	166,377.32 Manual	Held	Total	166,377.32

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004	HUEY P STOCKSTILL LLC	260356	11/18/2025	11/10/2025			158.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	1.78 TB ASPHALT: WTR LEAK		94144	10/23/2025			158.42
004	RIDGDELL BROS INC	260372	11/18/2025	11/10/2025			5,140.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-680	NOV 2025 LAWN MNT: SOUND		23084729	10/20/2025			3,695.83
	004-510-699	NOV 2025 GNAT-INSECT APPL		23084732	10/20/2025			267.00
	004-510-680	NOV 2025 CHEMICAL APP: SOUND		23084733	10/20/2025			1,177.91
004	GREENAWALT HOSPITALITY LLC	260373	11/18/2025	11/10/2025			280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	NOV 2025 SERV FEE		I638	11/01/2025			280.00
004	LOWE'S	260389	11/18/2025	11/12/2025			118.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	2X10 MESH; 2X36 BALSTR (2)		970857	09/29/2025			18.93
	004-510-586	4X8 PT LATTICE PANEL		970857	09/29/2025			27.82
	004-510-586	QUIKRETE 10LB VNYL CONCRETE		999707	09/29/2025			10.43
	004-510-586	50A CIRC BRKR; YLW SFTY TAPE		970219	09/29/2025			26.36
	004-510-586	YLW REFL VNYL SFTY TAPE (2)		977677	10/02/2025			9.28
	004-510-586	8CT PH 16MM MACH SCREW (4)		978708	10/15/2025			9.44
	004-510-586	6CT PH 20MM MACH SCREW		980091	10/15/2025			2.36
	004-510-586	8CT PH 16MM MACH SCREW		980091	10/15/2025			2.36
	004-510-586	QUIKRETE 50LB CONCRETE		993690	10/21/2025			3.12
	004-510-586	2G RECPT BOX; BLK SPRAY PAINT		994217	10/21/2025			8.70
004	SINGING RIVER ELECTRIC COOPERATIVE	260397	11/18/2025	11/12/2025			1,609.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-631	AMPHITHEATER 118241002		11012025	11/07/2025			1,577.53
	004-510-631	GATES 122412001		10182025	10/27/2025			31.54
004	HENZE ENTERPRISES INC	260417	11/18/2025	11/13/2025			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	6CY RAP: WTR REPAIR		33918	11/04/2025			240.00
FUND TOTAL	4 Claims	to	Checks	6 Total	7,547.03	Manual	Held	Total 7,547.03

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176	GRAND VIEW SECURITY LLC	260380	11/18/2025	11/10/2025			340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	SSP MONITORING: 11/25-11/26		0214-9403	11/02/2025			340.00
176	SINGING RIVER ELECTRIC COOPERATIVE	260406	11/18/2025	11/12/2025			2,921.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	HOUSE 76855002		10192025	10/28/2025			55.60
	176-170-631	PARK FACILITIES 76854002		10192025	10/28/2025			2,431.55
	176-170-631	DUMP STATION 109931001		10192025	10/28/2025			30.00
	176-170-631	SP WELCOME CENTER 108928002		10192025	10/28/2025			404.02
176	C SPIRE WIRELESS	260424	11/18/2025	11/13/2025			53.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	10/31/2025			53.08
176	HENZE ENTERPRISES INC	260441	11/18/2025	11/13/2025			1,025.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	15 TNS LIMESTONE: SSP		260005	11/06/2025	260174		855.00
	176-170-559	15 CY FILL DIRT: SSP		260005	11/06/2025	260174		170.00
176	QUALITY TREE AND DEBRIS LLC	260453	11/18/2025	11/13/2025			650.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	REMOV PINE TREE/DEBRIS: SSP		260200	11/05/2025	260200		650.00
FUND TOTAL 176 Claims	to	Checks	5 Total	4,989.25 Manual		Held	Total	4,989.25

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309	ALLRED STOLARSKI ARCHITECTS PA	260386	11/18/2025	11/12/2025			4,482.17	
	Account Number 309-510-763	Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION ADMIN		202173-10	11/04/2025			4,482.17
309	DAN HENSARLING INC	260387	11/18/2025	11/12/2025			458,046.30	
	Account Number 309-510-756	Description		Invoice #	Date	P.O.	Amount	
		MS SONGWRITERS PAC 19.21%		5	11/04/2025			458,046.30
FUND TOTAL 309 Claims to		Checks	2 Total	462,528.47	Manual		Held	Total 462,528.47

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400	COG DEPOSITORY ACCOUNT	260323	11/18/2025	11/03/2025			402,006.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	SEP 2025 GARBAGE PMTS		09302025	09/30/2025			196,750.84
	400-000-104	OCT 2025 GARBAGE PMTS		10312025	10/31/2025			205,255.49
400	BORDIS & DANOS PLLC	260350	11/18/2025	11/10/2025			10,125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-060-602	NOV 2025 RETAINER		149	11/03/2025			10,125.00
400	HOME TEAM TIRE & AUTO SERVICE	260353	11/18/2025	11/10/2025			22.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	FLAT REPAIR: R-2 MTR RDR		501398	10/23/2025			22.00
400	HUEY P STOCKSTILL LLC	260355	11/18/2025	11/10/2025			294.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	3.31 TN ASPHALT: WTR LK REPRS		84145	10/23/2025			294.59
400	H2O INNOVATION OPERATION & MAINTENANCE	260376	11/18/2025	11/10/2025			183,082.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	OCT 2025 MAINT OPS		2025-10	10/31/2025			183,082.50
400	VULCAN CONSTRUCTION MATERIAL LLC	260377	11/18/2025	11/10/2025			774.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	18.02 TN MS 610: DEAD RIVER		4942359	10/31/2025			774.86
400	ANSER	260378	11/18/2025	11/10/2025			690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 10/24-11/18/25		277-102225	09/30/2025			685.00
	400-650-698	PAPER INVOICE FEE		277-102225	09/30/2025			5.00
400	MICRO METHODS INC	260379	11/18/2025	11/10/2025			130.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	COLIFORM(2): HILLDALE		2510586186	10/31/2025			130.00
400	REGIONS BANK CORPORATE TRUST	260381	11/18/2025	11/10/2025			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-803	S2020 BI# 11504 BOND FEE		127263	10/28/2025			800.00
400	ARISTA INFORMATION SYSTEMS INC	260382	11/18/2025	11/12/2025			5,499.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	OCT 2025 PRINTING 2067001		0012962	10/31/2025			1,336.55
	400-650-698	OCT 2025 POSTAGE 2067001		0012962	10/31/2025			4,163.05
400	RJ YOUNG COMPANY LLC	260391	11/18/2025	11/12/2025			225.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UNL-J9T500-01 RENTAL FEE		INV7772566	11/04/2025			225.00

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400	LOWE'S	260396	11/18/2025	11/12/2025			767.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	4"DWV BUSHING & 90D LNG SWEEP		990037	09/25/2025			49.84
	400-651-683	REPR DRNG LID: CAMINO GRANDE		970431	09/25/2025			300.62
	400-651-683	CONTRACTORS MIX (4): STOCK		973111	09/30/2025			319.12
	400-650-559	MARKING PAINT BLUE (3)		991840	10/08/2025			28.44
	400-650-635	TOILET FLAPPER: UTY RESTRM		991861	10/08/2025			15.18
	400-650-559	5G LOWES BUCKET & LID (2)		994191	10/09/2025			13.98
	400-651-683	60LB TYPE N MORTAR: CAMINO GR		984401	10/17/2025			6.63
	400-651-583	22.5D ELBOW(3); 45D ELBOW(4)		991713	10/20/2025			26.67
	400-651-584	2' S40 PVC PIPE: WHITEWOOD		993309	10/21/2025			5.43
	400-651-584	1.25" PVC ADPTR: WHITEWOOD		995339	10/22/2025			1.67
400	SINGING RIVER ELECTRIC COOPERATIVE	260407	11/18/2025	11/12/2025			1,738.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		10182025	10/27/2025			906.51
	400-651-631	LIFT STNS 114260001		09192025	10/28/2025			832.44
400	SINGING RIVER ELECTRIC COOPERATIVE	260408	11/18/2025	11/12/2025			4,841.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		10192025	10/28/2025			315.61
	400-651-631	LIFT STNS 17883		10192025	10/28/2025			2,423.76
	400-651-631	LIFT STNS 17884		10192025	10/28/2025			2,102.13
400	SINGING RIVER ELECTRIC COOPERATIVE	260409	11/18/2025	11/12/2025			8,362.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		10182025	10/27/2025			242.18
	400-651-631	WATER WELLS 17882		10182025	10/27/2025			3,907.01
	400-651-631	CITY HALL SOUTH 17882		10182025	10/27/2025			1,572.75
	400-651-631	LIFT STNS 17882		10182025	10/27/2025			2,640.09
400	HENZE ENTERPRISES INC	260418	11/18/2025	11/13/2025			5,122.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	10CY TOPSOIL: HYDRANT REMVL		33918	11/04/2025			200.00
	400-651-585	20CY FILL: SWR REPR MBLUFF		33918	11/04/2025			300.00
	400-651-585	2CY RAP: DRNG REPR AUTO ZONE		33918	11/04/2025			80.00
	400-651-585	2CY RAP: WTR LEAK STONEGATE		33918	11/04/2025			80.00
	400-651-585	9CY RAP: SWR TAP REDSTONE		33918	11/04/2025			360.00
	400-651-585	27CY FILL: WTR LINE HASTINGS		33918	11/04/2025			405.00
	400-651-585	2CY RAP: WTR LINE HASTINGS		33918	11/04/2025			80.00
	400-651-585	17CY FILL: SWR REPR SEACLIFF		33918	11/04/2025			255.00
	400-651-585	8CY TOPSOIL: SWR RPR SEACLIFF		33918	11/04/2025			160.00
	400-651-683	8CY FILL: SINKHOLE OXFORD		33918	11/04/2025			120.00
	400-651-585	12CY FILL: WTR LEAK PETUNIA		33918	11/04/2025			180.00
	400-651-585	3.5CY RAP: WTR LK IRON COVE		33918	11/04/2025			140.00
	400-651-683	3.5CY TOPSOIL: DRNG OXFORD		33918	11/04/2025			70.00
	400-651-683	179.5CY FILL: DRNG DEAD RIVER		33918	11/04/2025			2,692.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	C SPIRE WIRELESS	260425	11/18/2025	11/13/2025			575.59	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-001-605	COUNCIL CELL PHONES	0030759348	10/31/2025			186.06	
	400-021-605	CITY MGR CELL PHONE	0030759348	10/31/2025			29.33	
	400-040-605	ADMIN CELL PHONE	0030759348	10/31/2025			41.68	
	400-205-605	MAINT CELL PHONES	0030759348	10/31/2025			30.77	
	400-094-605	GRANT-PROJ CELL PHONES	0030759348	10/31/2025			88.00	
	400-650-605	CELL PHONES (4)	0030759348	10/31/2025			199.75	
400	FUELMAN	260427	11/18/2025	11/13/2025			180.77	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69420178	11/03/2025			180.77	
400	FUELMAN	260429	11/18/2025	11/13/2025			216.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69461904	11/10/2025			216.58	
400	SOUTHERN PIPE & SUPPLY CO INC	260439	11/18/2025	11/13/2025			9,876.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-709	1.5 THRD MJ DIRECT METER (3)	1036856900	10/17/2025	260066		1,094.73	
	400-651-709	1.5X100' BLU PIPE COIL 100'	1036856900	10/17/2025	260066		150.00	
	400-651-709	1.5 METER NIPPLE/CPLG (6)	1036856900	10/17/2025	260066		195.42	
	400-651-709	10X1.5 DBL SADDLE IPS TAP (3)	1036856901	10/24/2025	260066		516.42	
	400-651-581	4' O/L 6" MJ SHOE 3WAY RED	1040464800	10/24/2025	260107		3,234.88	
	400-651-581	FULL REPR CLAMP 3/4X3CTS (16)	1040464800	10/24/2025	260107		299.84	
	400-651-581	FULL REPR CLAMP 1X3CTS (16)	1040464800	10/24/2025	260107		311.04	
	400-651-581	129 HYD 5-1/4 BURY O/L 6MJ	1040457100	11/03/2025	260133		3,084.59	
	400-651-581	6"DW SS SVC SDLE 1"IPS TAP(4)	1040457100	11/03/2025	260133		529.68	
	400-651-581	8"DW SS SVC SDLE 1"IPS TAP(3)	1040457100	11/03/2025	260133		459.72	
400	COAST CHLORINATOR & PUMP CO INC	260443	11/18/2025	11/13/2025			13,714.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	480RM 100PPD/2KGH: LARK 6	79453	10/17/2025	260093		478.00	
	400-651-581	480RM 100PPD/2KGH: BEASLEY	79453	10/17/2025	260093		478.00	
	400-651-581	AS 500PPD CL2 ASO MOD:BEASLEY	79453	10/17/2025	260093		941.00	
	400-651-581	EJECT 100PPD CL2 #12: BEASLEY	79453	10/17/2025	260093		685.00	
	400-651-581	480RM 100PPD/2KGH: HONDURAS	79453	10/17/2025	260093		478.00	
	400-651-581	AS 500PPD CL2 ASO MOD:HONDURAS	79453	10/17/2025	260093		941.00	
	400-651-581	EJECT 100PPD CL2 #12:HONDURAS	79453	10/17/2025	260093		685.00	
	400-651-581	1HP BOOSTER PUMP: WESTGATE	79460	10/22/2025	260109		1,705.00	
	400-651-581	20% DISCOUNT ON PURCHASE	79460	10/22/2025	260109		-341.00	
	400-651-581	480 REG ASO 100PPD: WESTGATE	79460	10/22/2025	260109		1,086.00	
	400-651-581	AS 500PPD CL2 ASO MOD:WESTGATE	79460	10/22/2025	260109		941.00	
	400-651-581	480 REG ASO 100PPD: CITY HALL	79460	10/22/2025	260109		1,086.00	
	400-651-581	480 RM 100PPD/2KGH: CITY HALL	79460	10/22/2025	260109		478.00	
	400-651-581	03020 EJ100C1H-12 EJCTR:HWY57	79483	10/30/2025	260134		685.00	
	400-651-581	03020 RM02C7 480 RM: HWY 57	79483	10/30/2025	260134		478.00	
	400-651-581	AS 500PPD CL2 AUTO SO MODULE	79483	10/30/2025	260134		941.00	
	400-651-581	BOOSTER PUMP 1HP: OFFICE WELL	79483	10/30/2025	260134		2,222.00	
	400-651-581	20% DISCOUNT ON PURCHASE	79483	10/30/2025	260134		-444.40	

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COAST CHLORINATOR & PUMP CO INC	260443	11/18/2025	11/13/2025			13,714.60	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	TUBING CONNECTOR 1/4X3/8 (12)	79483	10/30/2025	260134		192.00	
400	O'REILLY AUTO PARTS	260444	11/18/2025	11/13/2025			332.15	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-638	N712941 STARTER: MR1	1978385294	10/09/2025	260070		168.17	
	400-650-638	CORE CHRG: MR1	1978385294	10/09/2025	260070		10.00	
	400-650-638	SC1094 BRAKE PADS: MR1	1978385294	10/09/2025	260070		28.99	
	400-650-638	980370RGS BRAKE ROTOR(2): MR1	1978385294	10/09/2025	260070		124.00	
	400-650-638	08506 BATTERY TERMINAL: MR1	1978385294	10/09/2025	260070		10.99	
	400-650-638	CORE RETURN: MR1	1978385294	10/09/2025	260070		-10.00	
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	260448	11/18/2025	11/13/2025			221.49	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-500	LEXAR JUMPDRIVE 128GB	6045617461	10/21/2025	260103		28.49	
	400-650-500	VERBATIM 32GB FLASH DRIVE 5PK	6045617461	10/21/2025	260103		54.23	
	400-650-500	HP 951 CYAN SY CARTRIDGE	6045617461	10/21/2025	260103		25.78	
	400-650-500	LEXMARK B221H00 HY TONER	6045756599	10/23/2025	260103		112.99	
400	CITY ELECTRIC SUPPLY CO	260450	11/18/2025	11/13/2025			1,368.62	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	3/4X10 COPPER GRD ROD (10)	PAS/104931	10/06/2025	260054		689.50	
	400-651-584	BARE SD 4 SOLID 1000 REEL	PAS/104931	10/06/2025	260054		158.51	
	400-651-581	3/4"DB GRD ROD CLAMP(10):MALL	PAS/104931	10/06/2025	260054		30.30	
	400-651-584	18A 3P CONT AUX 120VAC COIL(2)	PAS/105193	10/17/2025	260082		86.12	
	400-651-584	OL RELAY 12-18 W/MCG9MCG40(2)	PAS/105193	10/17/2025	260082		67.32	
	400-651-584	SCOTCH SUPER ELEC TAPE (6)	PAS/105194	10/17/2025	260058		49.56	
	400-651-584	PHASE TAPE 3/4X66 RED (3)	PAS/105194	10/17/2025	260058		19.50	
	400-651-584	PHASE TAPE 3/4X66 YEL (3)	PAS/105194	10/17/2025	260058		19.50	
	400-651-584	PHASE TAPE 3/4X66 WHT (3)	PAS/105194	10/17/2025	260058		19.50	
	400-651-584	F4P 8" CABLE TIE 120LB (300)	PAS/105309	10/23/2025	260112		83.49	
	400-651-584	F4P 14" CABLE TIE 120LB (300)	PAS/105309	10/23/2025	260112		145.32	
400	AGJ SYSTEMS & NETWORKS INC	260458	11/18/2025	11/13/2025			1,349.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-559	POWER SUPPLY-PC: WILLIAMS	126059	09/23/2025	251400		39.99	
	400-650-704	DELL PRO SLIM: BILLING CLERK	126280	10/10/2025	260051		1,200.81	
	400-650-704	UPS 600 WORKSTATION BACKUP	127055	11/07/2025	260135		109.19	
400	J H WRIGHT & ASSOCIATES INC	260461	11/18/2025	11/13/2025			1,465.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	1PH NEMA SIMPLX CNTRL PANEL(2)	473251	10/13/2025	260068		1,140.00	
	400-651-584	PMPU PHASE MONITOR 208-480 (2)	473865	11/07/2025	260197		325.00	
400	RJ YOUNG COMPANY LLC	260462	11/18/2025	11/13/2025			398.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-092-698	UNL-J9NI00-01 RENTAL FEE	INV7772565	11/04/2025			398.92	
FUND TOTAL 400 Claims		to	Checks	27 Total	654,182.47 Manual	Held	Total	654,182.47

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	BORDIS & DANOS PLLC	260349	11/18/2025	11/10/2025			1,125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-060-602	NOV 2025 RETAINER		149	11/03/2025			1,125.00
404	DELTA SANITATION OF MS LLC	260369	11/18/2025	11/10/2025			174,781.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	OCT 2025 RES GARBAGE (6414)		0001521790	10/31/2025			174,781.50
FUND TOTAL 404 Claims		to	Checks	2 Total	175,906.50	Manual	Held	Total 175,906.50

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	79 Total	166,377.32 Manual	Held	Total	166,377.32
FUND 4 Claims	to	Checks	6 Total	7,547.03 Manual	Held	Total	7,547.03
FUND 176 Claims	to	Checks	5 Total	4,989.25 Manual	Held	Total	4,989.25
FUND 309 Claims	to	Checks	2 Total	462,528.47 Manual	Held	Total	462,528.47
FUND 400 Claims	to	Checks	27 Total	654,182.47 Manual	Held	Total	654,182.47
FUND 404 Claims	to	Checks	2 Total	175,906.50 Manual	Held	Total	175,906.50
Total for all Funds		Checks	121 Total	1,471,531.04 Manual	Held	Total	1,471,531.04

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: November 18, 2025
Title: Approval of Minutes from the Regular Council Meeting held November 4, 2025

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Regular Council Meeting held November 4, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ Minor ☐ George ☐ Jackson ☐ Jamison ☐ Fuller ☐ Elbin ☐

Second Made by:

Vaughan ☐ Minor ☐ George ☐ Jackson ☐ Jamison ☐ Fuller ☐ Elbin ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held November 4, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

Tuesday
November 4, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 4, 2025 at 6:30pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Cameron George, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Chassity Bilbo, Interim City Manager; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 4, 2025 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. City Offices will be closed Tuesday, November 11th in observance of Veterans Day**
 - 2. The Veterans Day Laying of the Wreath Ceremony will be on Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.**
 - 3. Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.**
 - 4. City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.**
- IV. Presentation Agenda**
- V. Business Agenda**

1. Approval of the Final Plat for Phase 3 of Legacy Park located at 4416 Highway 57, Gautier, MS

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Consideration to repave the curb and gutter portion of Northridge Road

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of a contract between the City of Gautier and Southern Properties United, LLC, for the sale and purchase of real estate

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda **(All items approved in one motion)**

1. Approval of Minutes from Recessed Council Meeting held October 21, 2025
2. Approval of water and sewer adjustments for November 2025 in the amount of \$12,501.13
3. Authorization to close City Administration offices in observance of the Christmas Holiday
4. Acceptance of a Certificate of Attendance from the Mississippi Municipal Court Clerk Conference for Michael Steward, Gautier Municipal Court Clerk
5. Authorization to remove broken equipment and furniture from the City of Gautier's inventory.
6. Authorization to Acknowledge Bid and Award Contract for Section 592 Chemical Building Water Line Replacement
7. Approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project
8. Authorization to enter into a Modification Agreement to the subaward grant agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project

9. Authorization to enter into a Professional Services Agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project
10. Authorization to extend the Professional Services Agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months
11. Approval of Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project
12. Approval to waive the rental fee in the amount of (\$40.00) for the use of Pavilion at Bacot Park for Gautier High School Alumni Association's Yard Sale Fundraiser
13. Approval of Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC
14. Authorization to enter into a Contract Agreement with Pyro Shows

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until November 18, 2025 at 6:30pm
www.gautier-ms.gov

Councilman Jackson called the meeting to order at 6:30pm.

Councilman Fuller made the motion to approve the agenda order with the following revisions:

1. Business Agenda Item 2 – Revised Order for the Consideration to repave the curb and gutter portion of Northridge Road
2. Business Agenda Item 3 – Revised Contract for the Approval of a contract between the City of Gautier and Southern Properties United, LLC, for the sale and purchase of real estate

3. Consent Agenda Item 13 – Revised Order and Contract for the Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC
4. Recess until November 5, 2025 at 1:00pm

Councilman Jackson seconded the motion. The vote was carried unanimously.

Announcements

1. City Offices will be closed Tuesday, November 11th in observance of Veterans Day
2. The Veterans Day Laying of the Wreath Ceremony will be on Tuesday, November 11th, starting at 11am, at the Veterans Tribute Tower.
3. Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.
4. City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

Presentation

1. None
-

Veterans Day

Laying of the Wreath Ceremony



**Please join us to honor our veterans
and those men and women
currently serving in the military.
Hosted by**

American Legion Post 1992 Family & The City of Gautier

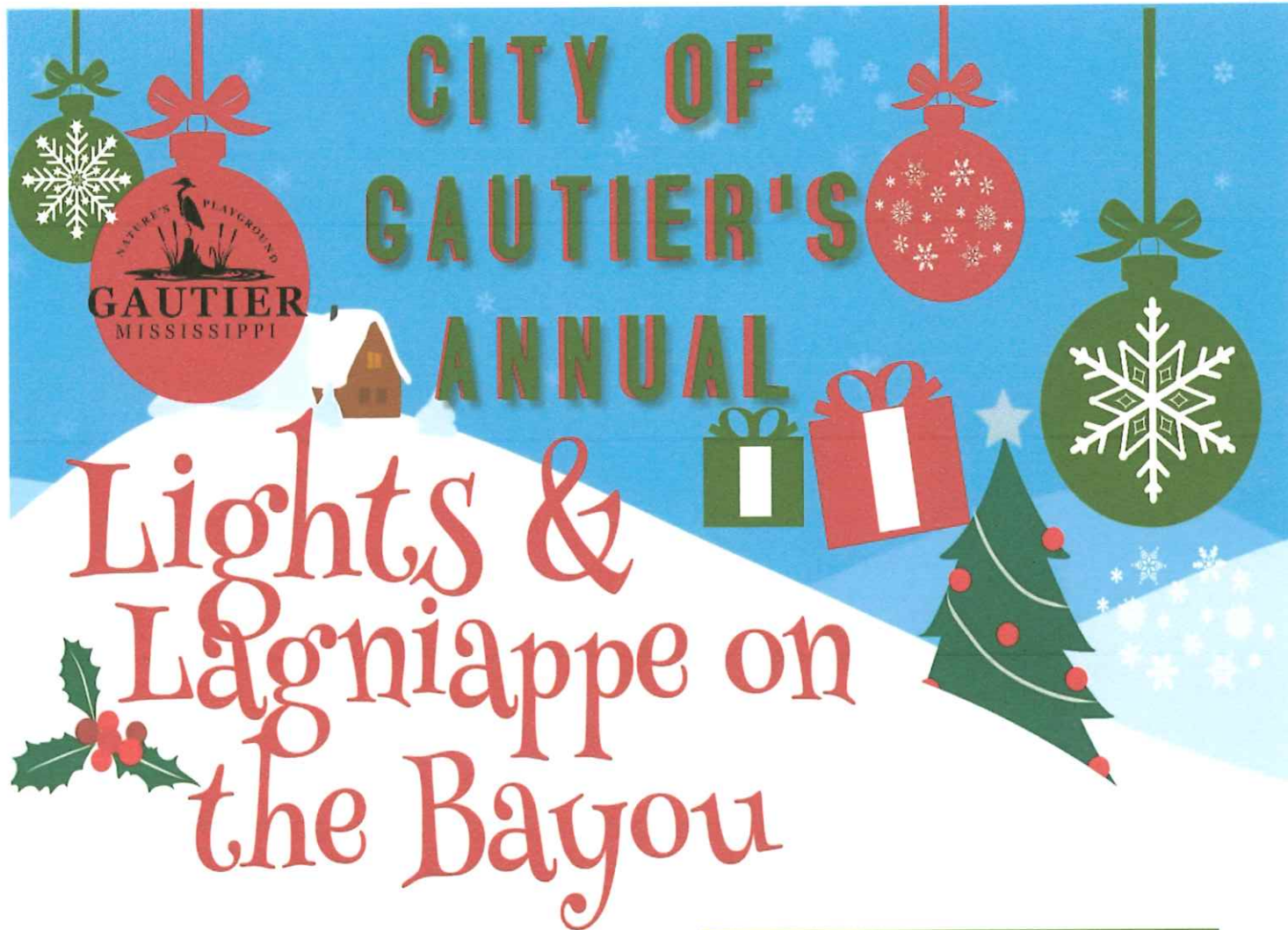
November 11, 2025 ~ 11:00 A.M.

Veterans Tribute Tower

3330 Hwy 90 Gautier, Mississippi

For more information contact
American Legion Post 1992 Family
228-497-6422

*In the event of inclement weather , event will be held at the American Legion
3824 Old Spanish Trail*



Christmas Music
Pictures w/Santa
Face Painting
Children Craft Area
Carnival Games
Carnival Rides
Dance Performances
Annual Tree Lighting
Light the Night Fireworks Show

December 6th
1 PM

Food Trucks/Concessions
Arts & Craft Vendors

A free event for the entire family to enjoy!
Former SR Mall Property 2800 Hwy 90

006
For more information call Gautier Parks & Recreation 228-497-2244

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

Councilwoman Jamison made the motion to approve the Final Plat for Phase 3 of Legacy Park, as presented, located at 4416 Highway 57, Gautier, MS. Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 396-2025

WHEREAS, the Planning Department received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, for approval of the Final Plat for Phase 3 (Lots 2 and 6 only) of Legacy Park located at 4416 Highway 57, (PID#82430100.050); and

WHEREAS, following a recommendation for approval by the Planning Commission, the Preliminary Plat and/or Master Plan for Legacy Park was approved by City Council on April 16, 2024; and

WHEREAS, the Developer now requests approval of the Final Plat for Phase 3 of Legacy Park, as indicated in the attached documentation; and

WHEREAS, the City of Gautier finds that approval of the Final Plat for Phase 3 of Legacy Park is in the best interests of the City; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Final Plat for Phase 3 (Lots 2 and 6 only) of Legacy Park, located at 4416 Highway 57, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Jamison**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None

MAYOR_____

ATTEST:

CITY CLERK_____

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 10/28/2025
Subject: Consider a request for approval of the Final Plat for Phase 3 of Legacy Park

REQUEST:

The Planning Department has received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, for approval of the Final Plat for Phase 3 of Legacy Park, an approved Planned Unit Development, located at 4416 Highway 57, PID #82430100.050.

BACKGROUND:

On April 4, 2024, the Planning Commission heard a request for a Zoning Change from C-3 Highway Commercial to a PUD Planned Unit Development at 4416 Highway 57, PID #82430100.050. The Planning Commission recommended the City Council approve the request. On April 16, 2024, the City Council approved the request. Dr. Adlakha is requesting approval of the Final Plat for Phase 3 of Legacy Park.

DISCUSSION:

Satjit Adlakha is requesting approval for the Final Plat for Phase 3 of Legacy Park, a Planned Unit Development.

RECOMMENDATION:

ATTACHMENTS:

1. Phase 3 Final Plat Memorandum
2. LEGACY PARK PHASE 3 FOR REVIEW 9-26-2025

**CITY OF GAUTIER
MEMO TO COUNCIL**

To: Mayor and City Council

From: Scott Ankerson, Planning Director

Date: October 28, 2025

Subject: Consider a request for approval of the Final Plat for Phase 3 of Legacy Park, an approved Planned Unit Development, located at 4416 Highway 57, PID #82430100.050.

REQUEST:

The Planning Department has received a request from Satjit Adlakha, member and manager of ATM Holdings, LLC, for approval of the Final Plat for Phase 3 of Legacy Park, an approved Planned Unit Development, located at 4416 Highway 57, PID #82430100.050.

BACKGROUND:

On April 4, 2024, the Planning Commission heard a request for a Zoning Change from C-3 Highway Commercial to a PUD Planned Unit Development at 4416 Highway 57, PID #82430100.050. The Planning Commission recommended the City Council approve the request. On April 16, 2024, the City Council approved the request. Dr. Adlakha is requesting approval of the Final Plat for Phase 3 of Legacy Park.

DISCUSSION:

Satjit Adlakha is requesting approval for the Final Plat for Phase 3 of Legacy Park, a Planned Unit Development.

ATTACHMENTS:

1. Proposed Final Plat for Phase 3

Councilwoman Jamison made the motion to utilize FY 2026 Paving Funds to repave the curb and gutter portion of Northridge Road, as presented. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 397-2025

WHEREAS, the Public Works Department is requesting City Council consider repaving the curb and gutter portion of Northridge Road out of the FY2026 Paving Funds, in an amount not to exceed \$59,266.67; and

WHEREAS, in August 2025, the county milled and paved Northridge Road, leaving a dip along the edge to allow water to drain during rainstorms. However, the dip created a steep drop-off between some driveways and the roadway; and

WHEREAS, the City hired Asphalt Contractors, LLC, to install small asphalt ramps at each affected driveway in the amount of \$9,860.00, but residents have remained dissatisfied with the appearance of the road; and

WHEREAS, after meeting with Jackson County, City officials, and local residents, the county has offered to correct the portion of Northridge Road with funds out of the City's FY2026 paving fund; and

WHEREAS, the City's original paving budget of \$359,000 has increased to \$415,741, due to the county providing additional funds to the City's paving budget in the amount of \$56,741; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the repaving of the curb and gutter portion of Northridge Road out of the FY2026 Paving Funds, in the amount not to exceed \$59,266.67 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilwoman Jamison**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR _____

ATTEST:

CITY CLERK _____

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager

From: Ramona Morgan, Public Works Director

Date: October 28, 2025

Subject: Consideration to repave the curb and gutter portion of Northridge Road

REQUEST:

Request Council approval or denial for the repaving of the curb and gutter portion of Northridge Road for \$59,266.67 out of the FY2026 Paving Funds.

BACKGROUND:

In August 2025, the county milled and paved Northridge Road, leaving a dip along the edge to allow water to drain during rainstorms. However, residents were unhappy with the paving, as the dip created a steep drop-off between some driveways and the roadway. To address this issue, the city hired Asphalt Contractors LLC to install small asphalt ramps at each affected driveway at a cost of \$9,860.00. Despite this effort, residents remained dissatisfied with the appearance of the road following the repairs. At the request of Councilwoman Kay C. Jamison, a meeting was held with Mayor Vaughan, Interim City Manager, Chassity Bilbo, Supervisor Ken Taylor, Road Supervisor Joe O'Neal, Councilwoman Kay C. Jamison, Ramona Morgan, Public Works Director and several residents to evaluate possible solutions. The options were that the county could come and redo the portion of the road or leave the road as it is. The County would evaluate Northridge and give the city the cost to repave.

DISCUSSION:

The following week staff received a call from Joe O'Neal, Jackson County Road Manager, and he provided a verbal quote in the amount of \$59,266.27 to repair Northridge. His estimate is based on 499 tons of asphalt required for the repair. During the conversation, Mr. Oneal informed the city that the County would provide an additional \$56,741 to be added to the FY 2026 paving budget to help cover the cost to repave Northridge. The city's original FY 2026 paving budget from Jackson County was \$359,000 but has been increased to \$415,741, an increase of \$56,741. The city has 11 roads that remain unpaved from the FY2025 paving list. The remaining FY2025 roads will be moved to the FY2026 paving list at a later date.

RECOMMENDATION:



INVOICE
INVOICE DATE: 9/16/2025

ANY ADDITIONAL WORK REQUESTED THAT IS
NOT COVERED IN THE ORIGINAL INVOICE WILL
BE QUOTED SEPARATELY AND ADDED TO THE
ORIGINAL INVOICE.

BILL TO:

NAME: City of Gautier
Ramona

ADDRESS: Northridge Dr
Gautier, MS 39553

PHONE NUMBER:

EMAIL:

ASPHALT CONTRACTORS, LLC
2411 WASHINGTON AVENUE
PASCAGOULA, MS 39567

PO# 251388

DESCRIPTION	AMOUNT
1 Add asphalt for slope on driveways on Northridge	\$9,860.00
2 Drive as discussed (45 driveways)	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
TOTAL	\$9,860.00

Signed by: _____

Left over 2025 County Paving List

Budget

Asphalt	Description	Area (LF)	Area (sy)	Volume (Tons)	Add 15% Volume	Milling (sy)	Budget	Ward
East Lake Rd		656	874	72.1	10.8	744.8	\$ 12,190.13	1
Robinson Still		2580	3439	283.7	42.6	2929.4	\$ 47,942.88	1
Carter Rd		2504	3338	275.4	41.3	2843.1	\$ 46,530.61	1
				-	-	0.0	\$ -	1
								2
				-	-	0.0	\$ -	2
				-	-	0.0	\$ -	3
Jo Beth		1700	2266	187.0	28.0	1930.2	\$ 31,590.27	3
Johnston		1645	2193	180.9	27.1	1867.8	\$ 30,568.23	3
				-	-	0.0	\$ -	3
				-	-	0.0	\$ -	3
Townsend		1760	2346	193.6	29.0	1998.4	\$ 32,705.22	3
Watson		1025	1366	112.7	16.9	1163.8	\$ 19,047.08	3
Briargate		2100	2799	230.9	34.6		\$ 31,870.03	4
				-	-		\$ -	4
S Fairley		1030	1373	113.3	17.0	1169.5	\$ 19,139.99	4
Dailey		4706	6273	517.5	77.6	5343.4	\$ 87,449.30	4
Meadowfair		410	547	45.1	6.8	465.5	\$ 7,618.83	5

\$120	Per Ton (Asphalt)
\$3	Per SY (Milling)

TOTAL: \$ 366,652.58



Ward 1
Ward 2
Ward 3
Ward 4
Ward 5

Councilman Jackson made the motion to approve the contract between the City of Gautier and Southern Properties United, LLC, as presented, for the sale and purchase of real estate. Councilman Fuller seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 398-2025

WHEREAS, Southern Properties United, LLC, owns certain interest in a parcel of real property located at 2204 C.W. Webb, Gautier, MS 39553; and

WHEREAS, Southern Properties United, LLC, desires to sell, transfer and convey good marketable title to the Property to the City for the agreed purchase price of Twenty-Eight Thousand Dollars and No Cents (\$28,000.00); and

WHEREAS, the City of Gautier finds this contract for the sale and purchase of real estate is in the best interests of the City; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Contract for the Sale and Purchase of Real Estate between the City of Gautier and Southern Properties United, LLC, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilman Fuller**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

REAL ESTATE PURCHASE AND SALE AGREEMENT

THIS REAL ESTATE PURCHASE AND SALE AGREEMENT (hereinafter "Agreement") is entered into between the municipal City of Gautier, incorporated under the laws of the State of Mississippi, and Southern Properties United, LLC, a Mississippi limited liability company, (hereinafter "SPU"), for the purchase and sale of real property and hereby recite as follows:

I. RECITALS

WHEREAS, SPU owns certain interest in a parcel of real property located at the municipal address of 2204 C.W. Webb Rd., Gautier, MS 39553 (hereinafter the "Property"); and

WHEREAS, SPU desires to sell, transfer and convey good marketable title to the Property to the City for the agreed purchase price of Twenty-Eight Thousand Dollars and No Cents (\$28,000.00); and

WHEREAS, the Parties acknowledges that the agreed purchase price of \$28,000.00 is below the initial sale price and tax assessed value of Forty-Eight Thousand Dollars and No Cents (\$48,000), resulting in a loss of potential sale value; and

WHEREAS, the City agrees and acknowledges that SPU is entitled to any state and/or federal tax benefits and/or incentives, if any, associated with the property transaction and will work in good faith to execute whatever documents are necessary for SPU to obtain said tax benefit¹.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged the parties agree as follows:

II. TERMS

- 1) DESCRIPTION: Certain real property located in the City of Gautier, County of Jackson, State of Mississippi, more particularly identified as 2204 C.W. Webb Rd., Gautier, MS 39553, the Property includes the land and all buildings, structures, fixtures, infrastructure (whether above or below ground), and any and all of Seller's rights in the Property.
- 2) PURCHASE PRICE/CONSIDERATION: The purchase price of the property Twenty-Eight Thousand Dollars and No Cents (\$28,000.00), to be paid at closing as defined herein. Seller agrees that any and all liens or other encumbrances on the Property will be satisfied at the time of closing with the proceeds of same.

As additional consideration, separate from the Purchase Price, the Parties hereby agree and acknowledge that SPU shall be entitled to any state or federal tax benefit available to it

¹ SPU understands the City is not a tax professional and that no assertion regarding state and/or federal tax benefits or incentives constitutes advice or guarantees regarding those matters. Additionally, the parties agree that references to tax benefits or incentives do not refer to municipal tax benefits or incentives, and that none of the referenced tax benefits or incentives will be paid or owed by the City to SPU or any other entity.

related to the sale of the Property and that the City shall work in good faith to execute any and all documents, including forms, acknowledgments, and/or certifications that SPU will require to receive said state or federal tax benefit.

- 3) SURVEY: Seller will provide the Buyer with a survey, having been performed by a licensed surveyor.
- 4) TAXES: Seller agrees to satisfy at closing any unpaid taxes on the Property through the date of this agreement. Any unpaid taxes incurred on the Property from the date of this agreement until closing are to be assumed by the Purchaser.
- 5) EARNEST MONEY DEPOSIT: Within fifteen (15) days of the execution of this agreement, Purchaser will deposit the sum of \$500.00 with Pilger Title (hereinafter, "the law firm") as earnest money and as a deposit towards payment of the Purchase Price (hereinafter, "the Earnest Money Deposit"). The Earnest Money Deposit shall be credited against the Purchase Price at Closing. Said sum will be returned if the survey, title opinion or environmental inspection are not clear.
- 6) TITLE: The Seller is to transfer its interests in the Property by Warranty Deed, and reasonable time shall be allowed for examination of title. Should examination of title reveal defects which can be cured, the Seller hereby obligates itself to cure said defects as quickly as possible, and to execute and tender said Warranty Deed in accordance with the terms hereof. This includes the requirement to cure any monetary encumbrances or liens on the Property at or before the time of closing. The transaction will transfer to the Purchaser any and all rights currently possessed by the Seller, including ownership of any and all water and sewer infrastructure currently possessed by the Seller in relation to the Property.
- 7) ENVIRONMENTAL ISSUES: Buyer shall have a "due diligence" period which shall terminate on the date of the closing of the sale, during which an environmental inspection may be performed to determine that there are no environmental issues affecting the property. This inspection will be at Buyer's cost. If Purchaser determines prior to closing that there exists a violation of any environmental law, statute, or regulation, or any conditions requiring response, cleanup or remediation to the Property under any environmental law, statute, or regulation, Purchaser may, at its sole discretion, cancel this agreement. Seller will use best efforts to assist Purchaser to cure any such issues if Purchaser elects not to cancel this agreement.
- 8) POSSESSION: The Property shall be delivered to Purchaser on the date of closing. Prior to closing, and pursuant to a prior lease agreement, Purchaser shall have exclusive possession of the Property.
- 9) TIME AND PLACE OF CLOSING: Closing will occur on or before November 7, 2025.
- 10) CLOSING COSTS: Closing costs (excluding title insurance and realtor fees) will be split

evenly by the parties. The Seller shall be responsible for obtaining title insurance and shall pay any realtor fees associated with the sale. The closing attorney shall be chosen and paid by the Purchaser.

- 11) BREACH REMEDY: If the Seller breaches any material term of this Contract, the Purchaser will be entitled to specific performance of this agreement, and will be entitled to recover attorneys fees in relation to same. If the Purchaser breaches any material term of this Contract, the Seller's sole recourse shall be retention of the Earnest Money Deposit.
- 12) GOVERNING LAW: The laws of the State of Mississippi shall govern the interpretation of this contract, the transaction, and any disputes arising therefrom.
- 13) COMPLETE AGREEMENT: This contract is the entire and only agreement between the Seller and Purchaser. This contract replaces any previous agreements between these parties, and can only be changed by an agreement, in writing, signed by both parties after appropriate authorization is obtained. The Seller states that there exists no current contract to sell the Property to any third party.

WITNESS OUR SIGNATURES, this the _____ day of November 2025.

Southern Properties United LLC

City of Gautier, Mississippi

Owner/Seller

By: Chassity Bilbo,
Interim City Manager

STATE OF _____
COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Chassity Bilbo, who acknowledged to me that he, as a duly authorized agent of the City of Gautier, has the authority to bind said entity as Interim City Manager, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of the City of Gautier, after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of
November 2025.

NOTARY PUBLIC

My Commission Expires:_____

STATE OF _____
COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Paul Howard Boudreaux, who acknowledged to me that he, as a duly authorized agent of Southern Properties United, LLC, has the authority to bind said entity, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of
November 2025.

NOTARY PUBLIC

My Commission Expires:_____

Councilman Fuller made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Minor seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 399-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Minor**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AGJ SYSTEMS & NETWORKS INC	260185	11/04/2025	10/21/2025	Invoice #	Date	10,805.20	
	Account Number						Amount	
	001-092-606				MSP-125735	10/01/2025		4,343.50
	001-092-606				OCT 2025: MSP COMP/ENDPT DET	10/01/2025		585.55
	001-092-606				OCT 2025: MS365 E-73; B-30	10/01/2025		53.55
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		420.00
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		4,343.50
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		585.55
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		53.55
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		420.00
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		4,343.50
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		585.55
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		53.55
	001-092-606				OCT 2025: LITIGATN HOLD (17)	10/01/2025		420.00
001	DELTA COMPUTER SYSTEMS INC	260216	11/04/2025	10/27/2025	Invoice #	Date	471.70	
	Account Number						Amount	
	001-092-606				DLHMN19296	10/15/2025		259.70
	001-092-606				DLHMN19297	10/15/2025		212.00
001	ADRIANNE CRAWFORD RHOADS	260218	11/04/2025	10/27/2025	Invoice #	Date	1,200.00	
	Account Number						Amount	
	001-010-602				PUBLIC DEFENDER: 228925	10/13/2025		600.00
	001-010-602				PUBLIC DEFENDER: 228689	10/23/2025		600.00
001	M & E FEED & SEED	260220	11/04/2025	10/27/2025	Invoice #	Date	54.99	
	Account Number						Amount	
	001-100-514				DOG FOOD (1): K-9	10/16/2025		54.99
001	WARREN PAVING INC	260228	11/04/2025	10/27/2025	Invoice #	Date	304.32	
	Account Number						Amount	
	001-201-576				3.17 TN ASPHALT: POTHLES	10/10/2025		304.32
001	SEYMOUR ENGINEERING PLLC	260232	11/04/2025	10/28/2025	Invoice #	Date	4,800.00	
	Account Number						Amount	
	001-090-608				PLAN REVIEW: LEGACY PK MOB	10/28/2025		4,800.00
001	SBM REPORTING LLC	260233	11/04/2025	10/29/2025	Invoice #	Date	242.00	
	Account Number						Amount	
	001-090-698				2/18/25 MTG: BOSARGE SE/VAR	10/28/2025		242.00
001	SEYMOUR ENGINEERING PLLC	260241	11/04/2025	10/29/2025	Invoice #	Date	395.00	
	Account Number						Amount	
	001-201-603				MAP/SCHEDULE: MDOT TA GRANT	10/28/2025		220.00
	001-201-603				MEET W/ JC RE PAVING	10/28/2025		175.00
001	C SPIRE WIRELESS	260247	11/04/2025	10/29/2025	Invoice #	Date	661.30	
	Account Number						Amount	
	001-100-605				POLICE CELLS	10/11/2025		488.90
	001-100-605				DATA CARDS (5)	10/11/2025		172.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RJ YOUNG COMPANY LLC Account Number 001-161-698	260248	11/04/2025	10/29/2025	INV7760863	10/28/2025	155.00	155.00
		Description UNL-J9T600-01 RENTAL FEE		Invoice # INV7760863		P.O.	Amount	
001	AT&T Account Number 001-100-699	260249	11/04/2025	10/29/2025	2284970262	10/14/2025	38.06	38.06
		Description NCIC MONITORING		Invoice # 2284970262		P.O.	Amount	
001	SPARKLIGHT Account Number 001-161-698	260252	11/04/2025	10/29/2025	10232025	10/19/2025	114.76	114.76
		Description NOV 2025: NFD 35678		Invoice # 10232025		P.O.	Amount	
001	SPARKLIGHT Account Number 001-170-698	260253	11/04/2025	10/29/2025	10232025	10/19/2025	257.88	257.88
		Description NOV 2025: BACOT 22221		Invoice # 10232025		P.O.	Amount	
001	SPARKLIGHT Account Number 001-092-698	260254	11/04/2025	10/29/2025	11012025	11/26/2025	164.55	164.55
		Description NOV 2025: CITY HALL 17254		Invoice # 11012025		P.O.	Amount	
001	SPARKLIGHT Account Number 001-170-698	260255	11/04/2025	10/29/2025	11012025	10/26/2025	102.08	102.08
		Description NOV 2025: SR BLDG 48895		Invoice # 11012025		P.O.	Amount	
001	SPARKLIGHT Account Number 001-205-698	260256	11/04/2025	10/29/2025	10202025	10/16/2025	146.00	146.00
		Description NOV 2025: GARAGE 17239		Invoice # 10202025		P.O.	Amount	
001	SPARKLIGHT Account Number 001-161-698	260257	11/04/2025	10/29/2025	10232025	10/19/2025	114.76	114.76
		Description NOV 2025: SFD 32212		Invoice # 10232025		P.O.	Amount	
001	SPARKLIGHT Account Number 001-161-698	260258	11/04/2025	10/29/2025	10232025	10/19/2025	134.71	134.71
		Description NOV 2025: CFD 49000		Invoice # 10232025		P.O.	Amount	
001	CATALIS COURTS AND LAND RECORDS LLC Account Number 001-010-698	260262	11/04/2025	10/29/2025	308362249	10/27/2025	1,711.50	1,711.50
		Description OCT 2025 COURT SUPPORT		Invoice # 308362249		P.O.	Amount	
001	GLOBALSTAR Account Number 001-092-605	260263	11/04/2025	10/29/2025	100373639	10/15/2025	104.61	104.61
		Description MONTHLY SERVICE		Invoice # 100373639		P.O.	Amount	
001	SINGING RIVER ELECTRIC COOPERATIVE Account Number 001-161-631 001-161-631 001-092-631	260264	11/04/2025	10/29/2025	10152025 10172025 10172025	10/23/2025 10/24/2025 10/24/2025	724.96	448.72 234.52 41.72
		Description BROWN FD 95237002 MARTIN BLUFF FD 58380001 CITY LIMIT SIGN 17546		Invoice # 10152025 10172025 10172025		P.O.	Amount	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTERS A/C & HEATING INC	260279	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number							
	001-161-635				W1180812	10/22/2025	260114	125.00
	001-161-635				W1180812	10/22/2025	260114	550.35
	001-161-635				W1180812	10/22/2025	260114	300.00
	001-161-635				W1180812	10/22/2025	260114	25.00
001	CUSTOM PRODUCTS CORPORATION	260281	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number							
	001-201-565				INV37790	10/16/2025	260091	237.60
	001-201-565				INV37790	10/16/2025	260091	102.50
	001-201-565				INV37790	10/16/2025	260091	52.73
	001-201-565				INV38460	10/28/2025	260111	133.25
	001-201-565				INV38460	10/28/2025	260111	295.76
	001-201-565				INV38460	10/28/2025	260111	237.60
	001-201-565				INV38460	10/28/2025	260111	57.80
001	BOOT OUTLET LLC	260287	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number							
	001-161-535				37531	09/15/2025	260061	169.95
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	260288	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number							
	001-040-500				6044819533	10/09/2025	260059	65.28
	001-040-500				6044819533	10/09/2025	260059	31.47
	001-040-500				6044819533	10/09/2025	260059	26.97
	001-040-500				6044748959	10/08/2025	260057	15.39
	001-040-500				6044748959	10/08/2025	260057	61.56
	001-040-500				6044748959	10/08/2025	260057	81.96
	001-040-500				6044748959	10/08/2025	260057	40.64
	001-040-500				6044748959	10/08/2025	260057	578.79
	001-040-500				6044748959	10/08/2025	260057	199.99
001	EMERGENCY EQUIPMENT PROFESSIONALS INC	260290	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number							
	001-161-638				521538	10/23/2025	251421	3,145.00
	001-161-638				521538	10/23/2025	251421	1,178.50
	001-161-638				521538	10/23/2025	251421	55.00
	001-161-638				521538	10/23/2025	251421	432.62
	001-161-638				521538	10/23/2025	251421	30.00
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	260292	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number							
	001-100-535				36619	10/23/2025	251243	253.65
	001-100-535				36619	10/23/2025	251243	665.00

Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMAZON CAPITAL SERVICE	260293	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number	Description						
	001-090-559	OTTERBOX IPHONE 15 CASE			143PFT4T9T	10/16/2025	260084	39.95
	001-205-559	GATORADE ZERO POWDER 40PK			143PFT4T9T	10/16/2025	260084	16.26
	001-205-418	8' LED LIGHT 10PK: MAINT SHOP			1C1MMQOLYP	10/27/2025	260123	189.89
	001-205-418	DISCOUNT			1C1MMQOLYP	10/27/2025	260123	-25.00
	001-100-559	VERBTM CD/DVD SLEEVE 100PK(2)			1NQ7GH39D7	10/27/2025	260127	11.98
	001-100-559	6X9 BRWN CLASP ENVELOPE 100PK			1NQ7GH39D7	10/27/2025	260127	17.77
	001-100-559	SHIPPING			1NQ7GH39D7	10/27/2025	260127	6.99
001	AUDIOWAVE INC	260294	11/04/2025	10/30/2025	Invoice #	Date	P.O.	Amount
	Account Number	Description						
	001-161-638	SOUNDOFF SIG AMPLIFIER AFR100			A59154	10/24/2025	251406	400.00
	001-161-638	LABOR: ENG 4			A59154	10/24/2025	251406	250.00
	001-161-638	SHOP SUPPLIES			A59154	10/24/2025	251406	10.00
	001-161-638	SHIPPING AND HANDLING			A59154	10/24/2025	251406	25.00
FUND TOTAL	1 Claims	to	34 Total	44,220.57 Manual	Checks	Held	Total	44,220.57

Docket of Claims
Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
0003	GOTTFRIED CONSTRUCTION LLC Account Number 003-721-713	260235	11/04/2025	10/29/2025	Invoice # 14	Date 10/24/2025	182,221.17 Amount	
		Description LS UPGRADES 100%				P.O.		
FUND TOTAL	3 Claims	1 Total	182,221.17	Manual			Held	Total 182,221.17

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	MISSISSIPPI POWER	260219	11/04/2025	10/27/2025	Invoice # 0945635021	Date 10/21/2025	P.O.	
	Account Number 004-510-628							
004	SPARKLIGHT	260259	11/04/2025	10/29/2025	Invoice # 10202025	Date 10/16/2025	P.O.	
	Account Number 004-510-699							
FUND TOTAL	4 Claims	2 Total	7,552.00	Manual	Held	Total	7,552.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
030	GOODWYN MILLS & CAMWOOD INC Account Number 030-355-763	260231	11/04/2025	10/28/2025	Invoice # 2506829	Date 10/27/2025	400.00 Amount	
		Description CONSTRUCTION DOCS	16.44%			P.O.		
FUND TOTAL	30 Claims	Checks	1 Total	400.00	Manual	Held	Total	400.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-763	260229	11/04/2025	10/27/2025	Invoice # 1264511	Date 10/21/2025	74,290.99 Amount	74,290.99
130	SEYMOUR ENGINEERING PLLC Account Number 130-130-763	260234	11/04/2025	10/29/2025	Invoice # 9579	Date 10/28/2025	8,740.00 Amount	8,740.00
FUND TOTAL 130 Claims	to	Checks	2 Total	83,030.99	Manual	Held	Total	83,030.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	SOLAR CONTROL INC	260291	11/04/2025	10/30/2025	Invoice #	Date	P.O. Amount	
	Account Number	Description						
	157-100-799	WINDOW TINT: 10266			101725	10/23/2025	260097	150.00
	157-100-799	WINDSHIELD TINT: 10266			101725	10/23/2025	260097	50.00
FUND TOTAL	157 Claims	1 Total	200.00 Manual				Held	Total 200.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	260187	11/04/2025	10/22/2025	Invoice #	Date	5,742.12	
	Account Number	Description		Invoice #		P.O.	Amount	
	172-350-650	FY 2025 TAX SALE		09012025	10/22/2025		3,639.18	
	172-350-650	OCT 2025 LIBRARY SUPPORT		10242025	10/24/2025		2,102.94	
FUND TOTAL	172 Claims	Checks	1 Total	5,742.12 Manual		Held	Total	5,742.12

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	260250	11/04/2025	10/29/2025	Invoice # 2284972244	180.30	180.30
		Description			Date	P.O.	
		MTHLY SERV 2 LINES			10/14/2025		
176	SPARKLIGHT	260260	11/04/2025	10/29/2025	Invoice # 10232025	144.75	144.75
		Description			Date	P.O.	
		NOV 2025:SSP 50008			10/19/2025		
176	SPARKLIGHT	260261	11/04/2025	10/29/2025	Invoice # 10202025	242.44	242.44
		Description			Date	P.O.	
		NOV 2025:SSP 50016			10/16/2025		
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	260289	11/04/2025	10/30/2025	Invoice # 6044889009	399.99	399.99
	Account Number 176-170-559	Description			Date	P.O.	
		EPSON ET4950 WRLS AIO PRINTER			10/10/2025	260072	
FUND TOTAL 176 Claims	to	Checks	4 Total	967.48 Manual	Held	Total	967.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
252	FIRST NATIONAL BANK TRUST DEPT	260226	11/04/2025	10/27/2025			318,600.00	
	Account Number	Description		Invoice #		Date	Amount	
	252-680-801	PRN PMT: S2019 REV BOND		12012025		10/15/2025	250,000.00	
	252-680-811	INT PMT: S2019 REV BOND		12012025		10/15/2025	68,600.00	
FUND TOTAL 252 Claims	to	Checks	1 Total	318,600.00 Manual		Held	Total	318,600.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
310	SEYMOUR ENGINEERING PLLC Account Number 310-093-763	260336	11/04/2025	10/29/2025			780.00	
		Description CONS ADMIN/RPR 100%		Invoice # 9577		Date 10/28/2025	P.O. Amount	
		Checks	1 Total	780.00	Manual		Held	Total
FUND TOTAL	310 Claims							780.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC Account Number 362-600-763 362-600-763	260237	11/04/2025	10/29/2025	Invoice # 9575	Date 10/28/2025	33,060.00 Amount	
					CONST ADMIN 80%: HH DRNG	P.O.		6,550.00
					RES PROJ REP 80%: HH DRNG	10/28/2025		26,510.00
362	MILLER ENTERPRISES LLC Account Number 362-600-790	260238	11/04/2025	10/29/2025	Invoice # 7	Date 10/27/2025	296,224.72 Amount	
					HH DRAINAGE IMPS 94.09%	P.O.		296,224.72
FUND TOTAL 362 Claims	to	Checks	2 Total	329,284.72 Manual	Held	Total	329,284.72	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
363	SEYMOUR ENGINEERING PLLC Account Number 363-726-762	260239	11/04/2025	10/29/2025			6,000.00	
		Description		Invoice #		Date	Amount	
		MDEQ PERMITTING 30%		9578		10/28/2025		6,000.00
FUND TOTAL 363	Claims	Checks	1 Total	6,000.00	Manual	Held	Total	6,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
364	SEYMOUR ENGINEERING PLLC	260240	11/04/2025	10/29/2025	Invoice #	Date	P.O.	
	Account Number	Description						
	364-724-762	TOPO SURVEY 10%			9543	09/30/2025		5,270.00
	364-724-762	ENG DESIGN/BIDING 10%			9543	09/30/2025		24,075.00
	364-724-762	TOPO SURVEY 20%			9576	10/28/2025		5,270.00
	364-724-762	ENG DESIGN/BIDING 20%			9576	10/28/2025		24,075.00
FUND TOTAL	364 Claims	Checks	1 Total	58,690.00	Manual	Held	Total	58,690.00

Release date from 11/04/2025 thru 11/04/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	260184	11/04/2025	10/21/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-680-822	ST LNS #4 90/57 WTR		10092025		10/09/2025		10,948.67
	400-680-822	ST LNS #4 90/57 SWR		10092025		10/09/2025		9,019.22
	400-680-823	ST LNS #5 ALLEN RD		10092025		10/09/2025		2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		10092025		10/09/2025		3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		10092025		10/09/2025		9,665.99
							35,549.66	Amount
400	AGJ SYSTEMS & NETWORKS INC	260186	11/04/2025	10/21/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-650-606	OCT 2025: MSP COMP/ENDPT DET		MSP-125735		10/01/2025		1,861.50
	400-650-606	OCT 2025: NS365 E-73; B-30		125822		10/01/2025		250.95
	400-650-606	OCT 2025: LITIGATN HOLD (17)		125822		10/01/2025		22.95
	400-650-606	OCT 2025: BACKUP SERVER (2)		125848		10/01/2025		180.00
	400-650-606	NOV 2025: MSP COMP/ENDPT DET		MSP-126489		11/01/2025		1,861.50
	400-650-606	NOV 2025: NS365 E-73; B-30		126576		11/01/2025		250.95
	400-650-606	NOV 2025: LITIGATN HOLD (17)		126576		11/01/2025		22.95
	400-650-606	NOV 2025: BACKUP SERVER (2)		126602		11/01/2025		180.00
							4,630.80	Amount
400	JACKSON COUNTY UTILITY AUTHORITY	260188	11/04/2025	10/22/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-651-668	NOV 2025 WASTEWATER TRMT		3215		11/01/2025		269,116.00
							269,116.00	Amount
400	DELTA COMPUTER SYSTEMS INC	260217	11/04/2025	10/27/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-092-606	NOV 2025 ACCT SW MNT 50%		DHLMN19296		10/15/2025		259.70
							259.70	Amount
400	2018-2019 BOND DEBT SERVICE FUND	260221	11/04/2025	10/27/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-900-950	NOV 2025: 2018 BOND DS		11012025		11/01/2025		23,000.00
							23,000.00	Amount
400	2018-2019 BOND DEBT SERVICE FUND	260222	11/04/2025	10/27/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-900-950	NOV 2025:2019 BOND DS		11012025		11/01/2025		32,000.00
							32,000.00	Amount
400	COGENT STRATEGIES LLC	260223	11/04/2025	10/27/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-650-601	PROF FEES: 10/06/25-11/05/25		4067		10/17/2025		7,500.00
							7,500.00	Amount
400	MICRO METHODS INC	260224	11/04/2025	10/27/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-651-698	TSS MONTHLY SAMPLE		2510347186		10/23/2025		70.00
	400-651-698	CALIFORM(2):NARCISUS/PETUNIA		2510473186		10/27/2025		130.00
	400-651-698	OVERTIME 10/24/25		2510473186		10/27/2025		200.00
							400.00	Amount
400	MISSION COMMUNICATIONS LLC	260225	11/04/2025	10/27/2025	Invoice #	Date	P.O.	
	Account Number	Description		Invoice #				
	400-651-698	RENEWAL: LAKEWOOD WEST		2013990		10/18/2025		402.00
	400-651-698	RENEWAL: GUILLOTTEVILLE		2013990		10/18/2025		402.00
	400-651-698	RENEWAL: HOYT		2013990		10/18/2025		402.00
							3,910.80	Amount

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MISSION COMMUNICATIONS LLC	260225	11/04/2025	10/27/2025	Invoice #	Date	3,910.80	(CONTINUED)
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-651-698	RENEWAL: BARRACUDA	2013990	2013990	10/18/2025		347.40	
	400-651-698	RENEWAL: FRENCHMAN	2013990	2013990	10/18/2025		402.00	
	400-651-698	RENEWAL: DOLPHIN LS	2013990	2013990	10/18/2025		347.40	
	400-651-698	RENEWAL: HOLIDAY LS	2013990	2013990	10/18/2025		402.00	
	400-651-698	RENEWAL: CAMERELL LS	2013990	2013990	10/18/2025		402.00	
	400-651-698	RENEWAL: SEACLIFF LS	2013990	2013990	10/18/2025		402.00	
	400-651-698	RENEWAL: HWY 90 NELSON LS	2013990	2013990	10/18/2025		402.00	
400	VULCAN CONSTRUCTION MATERIAL LLC	260227	11/04/2025	10/27/2025	Invoice #	Date	207.68	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-651-585	3.52TN MDOT 200LB: HASTING	4833524	4833524	10/21/2025		207.68	
400	SEYMOUR ENGINEERING PLLC	260242	11/04/2025	10/29/2025	Invoice #	Date	2,862.50	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-651-683	RESEARCH: G-V RD; VICTORIA	9574	9574	10/28/2025		870.00	
	400-651-683	SURVEY/MAP: CARWASH/CAMB SQ	9574	9574	10/28/2025		1,317.50	
	400-651-683	SURVEY: DRAINAGE G-V	9574	9574	10/28/2025		675.00	
400	AT&T	260251	11/04/2025	10/29/2025	Invoice #	Date	189.28	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-650-605	MONTHLY SERVICE	2284975234	2284975234	10/14/2025		189.28	
400	SINGING RIVER ELECTRIC COOPERATIVE	260265	11/04/2025	10/29/2025	Invoice #	Date	1,770.75	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-651-631	SCHOONER WELL 20688	10122025	10122025	10/21/2025		588.42	
	400-651-631	LIFT STNS 20688	10122025	10122025	10/21/2025		260.14	
	400-651-631	CARTER-WTR TANK 109812001	10152025	10152025	10/21/2025		31.21	
	400-651-631	LIFT STNS 20649	10152025	10152025	10/23/2025		684.40	
	400-651-631	LIFT STNS 28779	10152025	10152025	10/23/2025		98.59	
	400-651-631	LIFT STNS 89627001	10172025	10172025	10/24/2025		77.99	
	400-651-631	LIFT STNS 89702001	10172025	10172025	10/24/2025		30.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	260266	11/04/2025	10/30/2025	Invoice #	Date	5,555.11	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-651-631	LIFT STNS 17881	10172025	10172025	10/24/2025		2,185.37	
	400-651-631	WATER WELLS 17881	10172025	10172025	10/24/2025		3,369.74	
400	AT&T	260268	11/04/2025	10/30/2025	Invoice #	Date	1,986.30	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-092-605	OCT 2025 BILLING	2284978000	2284978000	10/14/2025		1,986.30	
400	FUELMAN	260270	11/04/2025	10/30/2025	Invoice #	Date	165.75	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-650-525	UNL FUEL	NP69331136	NP69331136	10/20/2025		165.75	
400	FUELMAN	260272	11/04/2025	10/30/2025	Invoice #	Date	137.28	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	400-650-525	UNL FUEL	NP69354626	NP69354626	10/27/2025		137.28	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	REYNOLDS WHOLESALE CO Account Number 400-650-510	260277	11/04/2025	10/30/2025	Invoice # 79693	Date 10/20/2025	P.O. 260096	73.90
400	GULF COAST FENCE COMPANY INC Account Number 400-651-683	260280	11/04/2025	10/30/2025	Invoice # 38928	Date 10/10/2025	P.O. 251122	4,500.00
400	SOUTHERN PIPE & SUPPLY CO INC Account Number 400-651-709	260282	11/04/2025	10/30/2025	Invoice # 1035395300	Date 10/10/2025	P.O. 260034	2,292.44
400	CONSOLIDATED PIPE & SUPPLY Account Number 400-650-500	12X17X12 METER BOX/LTD (72)			1035395300	10/10/2025	260034	1,874.88
400	CENTRAL PIPE SUPPLY-JACKSON Account Number 400-651-683	1" BLMJ DIRECT METER (2)			1035395300	10/10/2025	260034	417.56
400		260283	11/04/2025	10/30/2025	Invoice # MS03713245	Date 10/14/2025	P.O. 260045	932.00
400		BROOKS BARRELL LOCK (100)			MS03713439	10/22/2025	260089	500.00
400		3X360 PP NON-WVN FABRIC (4)			MS03713439	10/22/2025	260089	152.00
400		260284	11/04/2025	10/30/2025	Invoice # 430272.001	Date 10/21/2025	P.O. 260092	801.60
400		ADS HDPE STIB 12X20 BLK 80'			430272.001	10/21/2025	260092	1,115.20
400		ADS HDPE STIB 15X20 BLK 80'			430276.001	10/21/2025	260090	2,391.90
400		HYMAX CPLG 6X10.8 (6)			428525.002	10/21/2025	260032	1,204.98
400		HYMAX CPLG 2"X6.8 (7)			430273.001	10/21/2025	260087	639.00
400		PIPE PVC C900 6" DRI8 60'			430273.001	10/21/2025	260087	731.20
400		PIPE PVC C900 8" DRI8 40'			430273.001	10/21/2025	260087	548.80
400		PIPE PVC C900 10" DRI8 20'			431017.001	10/24/2025	260110	178.80
400		PVC SDR35 45 ELL 4" (20)			431017.001	10/24/2025	260110	196.40
400		PVC SDR35 22 1/2 ELL 4" (5)			431017.001	10/24/2025	260110	154.25
400		PVC SDR35 22 1/2 ELL 6" (5)			431017.001	10/24/2025	260110	188.00
400	BAYOU CONCRETE LLC Account Number 400-651-683	260285	11/04/2025	10/30/2025	Invoice # 335459	Date 10/13/2025	P.O. 251427	588.00
400		3000 PSI 2CY:CAMINO/AUTO ZONE			335459	10/13/2025	251427	308.00
400		DELIVERY FEE			335459	10/13/2025	251427	20.00
400		FUEL			335459	10/13/2025	251427	20.00
400		DROP FEE			335459	10/13/2025	251427	60.00
400	BAY MOTOR WINDING INC Account Number 400-651-584	260286	11/04/2025	10/30/2025	Invoice # 0136630	Date 10/20/2025	P.O. 260035	680.00
400		50' OPEN FLOAT (10): LS INV			0136630	10/20/2025	260035	680.00
400	J H WRIGHT & ASSOCIATES INC Account Number 400-651-584	260295	11/04/2025	10/30/2025	Invoice # 473649	Date 10/28/2025	P.O. 260108	3,930.00
400		2HP GRINDER PUMP (2): WW1 LS			473649	10/28/2025	260108	3,930.00
FUND TOTAL 400 Claims to								Total
25 Total 410,388.08 Manual Held								410,388.08

Release date from 11/04/2025 thru 11/04/2025

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	34 Total	44,220.57 Manual	Held	Total	44,220.57
FUND 3 Claims	to	Checks	1 Total	182,221.17 Manual	Held	Total	182,221.17
FUND 4 Claims	to	Checks	2 Total	7,552.00 Manual	Held	Total	7,552.00
FUND 30 Claims	to	Checks	1 Total	400.00 Manual	Held	Total	400.00
FUND 130 Claims	to	Checks	2 Total	83,030.99 Manual	Held	Total	83,030.99
FUND 157 Claims	to	Checks	1 Total	200.00 Manual	Held	Total	200.00
FUND 172 Claims	to	Checks	1 Total	5,742.12 Manual	Held	Total	5,742.12
FUND 176 Claims	to	Checks	4 Total	967.48 Manual	Held	Total	967.48
FUND 252 Claims	to	Checks	1 Total	318,600.00 Manual	Held	Total	318,600.00
FUND 310 Claims	to	Checks	1 Total	780.00 Manual	Held	Total	780.00
FUND 362 Claims	to	Checks	2 Total	329,284.72 Manual	Held	Total	329,284.72
FUND 363 Claims	to	Checks	1 Total	6,000.00 Manual	Held	Total	6,000.00
FUND 364 Claims	to	Checks	1 Total	58,690.00 Manual	Held	Total	58,690.00
FUND 400 Claims	to	Checks	25 Total	410,388.08 Manual	Held	Total	410,388.08
Total for all Funds			77 Total	1,448,077.13 Manual	Held	Total	1,448,077.13

Councilman Fuller made the motion to approve consent agenda items 1-14, as presented. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 400-2025

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-14 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 401-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held October 21, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 402-2025

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated November 2025 in the amount of \$12,501.13 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

NOVEMBER 2007 ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

CUSTOMER NAME	ACCT #	100 WATER	400 SEWER	195 L/C	130 CAPACITY	800 TAX	ADJ	REASON FOR ADJUSTMENT
	003-33301-000		140.53				140.53	Pool Fill
	007-00801-001		54.03				54.03	Water heater
	013-13401-001	145.88	287.79				433.67	Line in yard
	013-24901-002		61.03				61.03	Pool Fill
	015-21401-002	168.67	425.19	35.00			628.86	Behind Walls
	021-11401-011		129.80				129.80	Pool Fill
	023-13001-001	63.11	135.65	35.00			233.76	Line in yard
	027-07401-003		122.64	105.00			227.64	Pool Fill
	027-26501-004	435.89	937.42	140.00			1,513.31	Behind Walls
	031-04701-002	18.75	25.71	70.00			114.46	Theft
	041-03301-010		233.18				233.18	Pool Fill
	041-05101-002		136.16	105.00			241.16	Pool Fill
	041-16401-002		315.99	70.00			385.99	Pool Fill
	047-22001-000		401.30	70.00			471.30	Pool Fill
	047-24201-008		253.96	35.00			288.96	Pool Fill
	047-26201-002		217.15	70.00			287.15	Pool Fill
	050-08701-001	49.19	97.47	70.00			216.66	Behind Walls
	065-01101-000	588.50		35.00			623.50	Line in yard
	071-05101-001	165.99	380.39	70.00			616.38	Line in yard
	071-07801-005		220.23				220.23	Pool Fill
	074-10801-001		86.38	35.00			121.38	Pool Fill
	077-12501-000		56.16	70.00			126.16	Line in yard
	080-06701-002		53.29				53.29	Pool Fill
	080-20501-000		519.79				519.79	Line in yard
	086-12601-005		126.31				126.31	Pool Fill
	086-13701-000		380.26	140.00			520.26	Behind Walls
	089-14701-000	28.76	83.98				112.74	Line in yard
	089-16001-000		78.75	70.00			148.75	Water heater
	095-10201-003		130.54	140.00			270.54	Pool Fill
	095-12501-000		38.56				38.56	Pool Fill
	095-14601-000		59.29				59.29	Line in yard
	101-11001-009		289.27	140.00			429.27	Line in yard
	110-02301-000	230.05	429.31	35.00			694.36	Line in yard
	119-42201-001	190.10	483.97	35.00			709.07	Line in yard
	125-18011-000	283.08			450.00	51.32	784.40	Line in yard
	139-12401-002	118.81	222.27				341.08	Spgot.
	139-33601-002		289.28	35.00			324.28	Pool Fill
	TOTAL	2,486.78	7,903.03	1,610.00	450.00	51.32	12,501.13	
	COMPLETED							

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 403-2025

WHEREAS, pursuant to MS Code § 3-3-7(1), Governor Tate Reeves authorized the closing of all offices of the State of Mississippi on Thursday, November 27, 2025 in observance of Thanksgiving Day; Thursday, December 25, 2025 in observance of Christmas Day; and Thursday, January 1, 2025 in observance of New Year's Day; and

WHEREAS, in addition, Governor Tate Reeves also authorized to close all offices in the State of Mississippi on Friday, November 28, 2025, in observance of the Thanksgiving Holiday, Friday, December 26, 2025 in observance of the Christmas season, and Friday, January 2, 2025 in observance of New Year's Day; and

WHEREAS, the governing authorities of any municipality or county may declare, by order spread upon its minutes, Mardi Gras Day or any one (1) other day during the year, to be a legal holiday, pursuant to MS Code § 3-3-7(2); and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the closing of City Administration offices on Wednesday, December 24, 2025 in observance of the Christmas holiday is hereby authorized.

IT IS FURTHER ORDERED that the additional day of Monday December 24, 2025 will not be compensated and employees will be required to charge leave.

IT IS FURTHER ORDERED that the newly hired employees can work at the City of Gautier's Lights and Lagniappe Event to receive compensation time.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 404-2025

WHEREAS, the Court Clerk, Michael Steward attended the Municipal Court Clerks Conference held by the MS Judicial College, and pursuant to statute, the Certification of Completion must be accepted by the City Council;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Certificate of Completion from the Municipal Court Clerk Conference held in Oxford, MS, September 17-19, 2025 for Michael Steward, Gautier Municipal Court Clerk is hereby accepted.

IT IS FURTHER ORDERED that the certificate of completion shall be made a permanent record of the minutes of the City Council in the municipality from which the municipal clerk is appointed. Miss. Code Ann. § 21-23-12.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.



Certificate of Completion

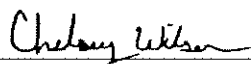
The Mississippi Judicial College
of the University of Mississippi Law Center
Presents this Certificate to

Michael Todd Steward

for having completed the

2025 Municipal Court Clerks Conference
Oxford Conference Center ~ Oxford, Mississippi
September 17-19, 2025

13 Hours



Program Coordinator



Director

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 218-2025

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING BROKEN OFFICE EQUIPMENT AND FURNITURE FROM THE CITY OF GAUTIER'S INVENTORY

WHEREAS, the City Clerk Department is requesting the following office equipment and furniture be removed from the City's inventory:

- White Office Chair – Asset Number 3463
- Epson Printer – Asset Number 3871

WHEREAS, the Mayor and Members of the Council have determined that given the condition, this equipment has no value, and therefore removal from inventory is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the equipment described on the attached list is hereby removed from inventory and used to discard, surplus, or use as parts.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary for this purpose.

The motion to approve the foregoing resolution was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 4th of November, 2025.

MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Deputy City Clerk
Date: 10/28/2025
Subject: Authorization to remove broken equipment and furniture from the City of Gautier's inventory.

REQUEST:

City Council authorization is requested by the City Clerk's Department to remove the following equipment and furniture from the City of Gautier's inventory and discard. Asset number 3463, white office chair, from the City Hall and asset number 3871, Epson printer, from the recreation department.

BACKGROUND:

The City Clerk's department has determined that these items are no longer in working order, and they have been replaced. Removal of inventory is in the best interest of the City of Gautier.

DISCUSSION:

None.

RECOMMENDATION:

The City Staff recommends that the City Council authorize the removal of these items from inventory, so the inventory spreadsheet may be updated.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 405-2025

WHEREAS, the City of Gautier has requested bids for the Section 592 Chemical Building Water Line Replacement Project; and

WHEREAS, The chemical building water line replacement will consist of replacing approximately 400 linear feet of portable water lines from copper to CPVC; 1 hot water heater; 2 safety showers with eyewash, and 1 mixing valve; and

WHEREAS, on or before October 16, 2025, one bid was received by the City, which is hereby acknowledged; and

WHEREAS, Seymour Engineering performed a complete review of the bid and recommends awarding the contract to the lowest and best bid, Brotherhood Service Company, LLC; and

WHEREAS, the Mayor and Members of Council find that it is in the best interests of the City to award the contract to Brotherhood Service Company, LLC, in an amount not to exceed \$79,625.00; and

WHEREAS, the Mayor and Council Members hereby find that, based on all relevant criteria, the written recommendation of Seymour Engineering, and the bases outlined therein, that Brotherhood Service Company, LLC, has submitted the lowest and best bid; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the award and execution of a contract with Brotherhood Service Company, LLC, for Section 592 Chemical Building Water Line Replacement Project is hereby authorized and approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 16, 2025
Subject: Authorization to Acknowledge Bid and Award Contract for Section 592 Chemical Building Water Line Replacement

REQUEST:

The Grants and Projects Department requests that City Council acknowledge receipt of one (1) bid for the Section 592 Chemical Building Water Line Replacement and award a contract to the lowest and best bid, Brotherhood Service Company, LLC, in an amount not to exceed \$79,625.

BACKGROUND:

The project is authorized to provide design and construction assistance for publicly owned, non-federal water-related environmental infrastructure and resource protection and development projects in Mississippi, including projects for wastewater treatment and related facilities, elimination or control of combined sewer overflows, water supply and related facilities, and surface water resource protection and development pursuant to Section 592 of the Water Resources Development Act of 1999, Public Law 106-53, as amended (hereinafter "Section 592").

There are five (5) water and sewer system rehabilitation projects: Southeast Gautier Infiltration & Inflow Improvements; West Park Drive Drainage; Singing River Mall Property Water and Sewer Main Improvements; Bucks Road Lift Station Replacement; and the Replacement of Copper Pipe at the Public Works Chemical Building. These projects include the replacement or rehabilitation of the water supply well and lines, as well as measures to address sanitary sewer overflows, ensuring full compliance with environmental standards set by the EPA within the City of Gautier.

The agreement with the Department of the Army, Corps of Engineers (USACE) was signed and terms agreed to on August 13, 2024, at the signing ceremony for the projects. The total project cost is estimated to be \$3,600,000. The cost share agreement will be 75% federally funded and 25% non-federally funded.

The environmental assessment and public review of the projects were completed in June 2025. Each project under the Gautier Water and Sewer Improvements (Section 592) will be advertised and bid out separately.

The chemical building water line replacement will consist of replacing approximately 400 linear feet of potable water lines from copper to CPVC; 1 hot water heater; 2 safety showers with eyewash, and 1 mixing valve.

DISCUSSION:

One (1) bid for this project was received and opened on October 16, 2025. Seymour Engineering performed a complete review of the bid and recommends awarding the contract to the lowest and best bid, Brotherhood Service Company, LLC.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council acknowledge receipt of one (1) bid for the Section 592 Chemical Building Water Line Replacement and award a contract to the lowest and best bid, Brotherhood Service Company, LLC.

The City Council may:

1. Accept the bid and authorize the award and execution of the contract, as presented; or
2. Reject the bid and modify the scope of the project; or
3. Reject the bid and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter and Certified Bid Tabulation

SEYMOUR ENGINEERING

Engineering, Environmental and Professional Land Surveying

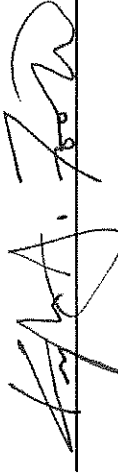
SECTION 592 INFRASTRUCTURE IMPROVEMENT PROJECT - CHEMICAL BUILDING WATER LINE REPLACEMENT

BID TABULATION SHEET

Bid Date: October 16, 2025 - 11:00 AM Bid Location: Gautier City Hall

ITEM NO.	DESCRIPTION	QTY	UNIT	Brotherhood Service Company, LLC	
				UNIT PRICE	COST
1	Chemical Building Water Line Replacement	1	LS	\$ 79,625.00	\$ 79,625.00
TOTAL BID				\$79,625.00	

PREPARED BY:



KYLE TOOTLE, PROJECT MANAGER

SEYMOUR ENGINEERING



October 17, 2025

Chassity Bilbo
Interim City Manager
City of Gautier
3330 US 90
Gautier, Mississippi 39553

RE: Recommendation of Award
Section 592 – Chemical Building Water Line Replacement

Dear Ms. Bilbo:

As you are aware, Bids were received on October 16, 2025, for the above referenced project. I am requesting the City acknowledge the submitted bid of: Brotherhood Service Company, LLC. Brotherhood Service Company, LLC was the only bidder with an amount of 79,625.00. The Engineer's Opinion of Probable Cost for the project was \$85,470.00 and the Certified Bid Tabulation is attached.

In review of references, past project experience, Mississippi State Board of Contractor's Licensing, and Good Standing status with the Mississippi Secretary of State's Office, we are recommending the City to Award the project to Brotherhood Service Company, LLC.

Subject to the City awarding the project, we will coordinate with the Contractor on the required submittal of bonds, insurances and contract for execution.

Should you have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

Matt Kirkland, PE
Project Manager

Cc: Brotherhood Service Company, LLC
6826 Old 63 North
Lucedale, Mississippi 39452

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 406--2025

WHEREAS, the Grants and Projects Department requests council to approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project; and

WHEREAS, this project installed a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that were also implemented throughout the project; and

WHEREAS, the Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve the Certificate of Substantial Completion as presented; and

IT IS HEREBY ORDERED that the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants & Projects Director
Date: October 27, 2025
Subject: GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project-Certificate of Substantial Completion

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, and hurricane protection, and mitigate the loss of coastal wetlands.

Change Order No. 1 served to increase the contract amount by \$12,300 due to the additional line item of a 4" thick concrete driveway that was overlooked in the original plans. Change Order No. 1 was approved by Council, and the contract amount was increased from \$1,739,193 to \$1,751,493.

Change Order No. 2 served to increase the contract time by an additional 90 days, which pushed the project completion from July 26, 2025, to October 24, 2025. The request for additional days was due to weather and material delays the contractor encountered on the project. The contractor has worked every weekend since the notice to proceed was issued to keep the project on track. Change Order No. 2 was approved by Council, and the contract time was increased from 120 days to 210 days.

DISCUSSION:

The Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Certificate of Substantial Completion for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

The City Council may:

1. Authorize approval of Certificate of Substantial Completion as presented; or
2. Not authorize approval of Certificate of Substantial Completion, as presented.

ATTACHMENT(S):

1. Certificate of Substantial Completion

Certificate of Substantial Completion

Project: Hickory Hills Drainage Improvements	Owner: City of Gautier	Owner's Contract No.:
Contract: Hickory Hills Drainage Improvements (GOMESA)		Date of Contract: 2-18-2025
Contractor: Miller Enterprises, LLC		Engineer's Project No.: 23-066.04

This ~~[tentative]~~ [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents;

☐ The following specified portions:

October 22, 2025

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

Not Amended

Owner's Amended Responsibilities: None

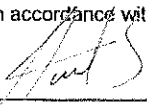
Contractor's Amended Responsibilities: Contractor has work as listed on the Substantial Completion Walk-Through

Punch List to complete. The contractor acknowledges that the punch list items must be complete in the two-week period, weather permitting.

The following documents are attached to and made part of this Certificate:

Substantial Completion Walk-Through Punch List Letter

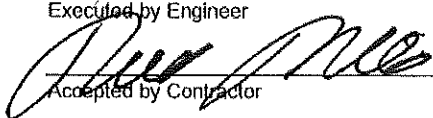
This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.



Executed by Engineer

10-27-2025

Date



Accepted by Contractor

10-27-25

Date

Accepted by Owner

Date



October 27, 2025

Russell Miller
Miller Enterprises, LLC.
136 Wilson Rd
Hattiesburg, MS 39402

RE: Substantial Completion Inspections for the Hickory Hills Drainage Improvements.

Dear Mr. Miller,

A substantial completion walkthrough was completed 10/22/2025 for the above referenced project and listed below are the punch list items to be completed.

Punch list items:

1. Finish asphalt / clean up road edges
2. Finish outfall ditch and culvert
3. Clean debris out of all grated drain structures
4. Grouting on headwall blowouts / damage from form pulling
5. Make sure any water valves in project limits are exposed

You will have two weeks to complete the work associated with punch list items, weather permitting. A final walkthrough will be held to insure everything has been completed.

If you should have any questions or need additional information, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hunter Sonier'.

Hunter Sonier,
E.I.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 407-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project; and

WHEREAS, the City was awarded \$370,000 for engineering, design, and permitting of wastewater system infrastructure upgrades by the Restore Council and Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) for the Hickory Hills Sewer Rehabilitation; and

WHEREAS, the modification to the subaward agreement between MDEQ and the City will extend the grant's end date from October 31, 2025, to December 31, 2025, due to delays in receiving right-of-way letter responses and completed forms from affected Gautier residents; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 28, 2025
Subject: RESTORE Council WQIP Modification #1 to Sub-award Agreement with the Mississippi Department of Environmental Quality – Hickory Hills Sewer Rehabilitation

REQUEST:

The Grants and Projects Department requests City Council approval to enter into a modification agreement to the sub-award agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation.

BACKGROUND:

Consistent with the RESTORE Council's water quality restoration goal, the State of Mississippi has prioritized the improvement of water quality for promoting ecosystem health and restoring and revitalizing Mississippi's economy. The conversion of septic-to-sewer (Kelly et al., 2021) and the implementation of stormwater and wastewater system improvement practices (Reisinger, et al., 2018) is anticipated to reduce non-point source pollutant loads to downstream coastal receiving water bodies. This will result in an improvement in the water quality of coastal waters and would provide in-situ benefits to living coastal marine resources, as well as the economy of the Mississippi Gulf Coast.

Hickory Hills is not currently served by the City's wastewater collection system. There are approximately 30+/- residents currently on septic tanks and/or other private sewer systems. The plan is to install individual grinder pumps, coupled with 2" pressure mains, at each of the residences to convey household effluent into a new 8" sewer gravity main that would be installed along Ferry Point Rd, Castelle Bluff Dr., Lauban Ln., and partial upgrades to the lift stations to handle the additional effluent.

The City of Gautier has been awarded \$370,000 for engineering, design, and permitting of wastewater system infrastructure upgrades by the Restore Council and Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) for the Hickory Hills Sewer Rehabilitation.

The grant's period of performance will commence upon execution of this agreement by MDEQ's Executive Director and shall end on October 31, 2025. Funds will be reimbursed on a monthly basis. The grant award number is 24-00026. The CFDA number is 87.051.

DISCUSSION:

The modification to the subaward agreement between MDEQ and the City will extend the grant's end date from October 31, 2025, to December 31, 2025. This extension is primarily due to delays in receiving right-of-way letter responses and completed forms from affected Gautier residents, which set the project back by approximately two months. Additional time required for MDEQ's permitting approval was also considered in determining the new end date.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve entering into a modification agreement to the sub-award agreement with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation.

The City Council may:

1. Authorize approval of the sub-award agreement as presented; or
2. Not authorize approval of the sub-award agreement.

ATTACHMENT(S):

Sub-award Agreement

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

**STATE OF MISSISSIPPI
COUNTY OF HINDS**

MDEQ AGREEMENT NO. 24-00026

**SUB-AWARD AGREEMENT
MODIFICATION NO. 1**

The Mississippi Department of Environmental Quality (herein referred to as “MDEQ”) and City of Gautier (“SUB-RECIPIENT”, and together with MDEQ, the “Parties”, and each a “Party”) entered into Sub-Award Agreement (the “Agreement”) on the **7th day of February 2024**.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Paragraph 6, Period of Performance, is modified as follows:

The Period of Performance shall commence February 7, 2024 and shall end on December 31, 2025 (“Period of Performance”). The SUB-RECIPIENT agrees to complete all tasks included in the Scope of Work within this Period of Performance, unless otherwise specified in writing by MDEQ. If, at any time during the Period of Performance of this Agreement, SUB-RECIPIENT determines, based on the work performed to date, that the work cannot be completed within the Period of Performance, SUB-RECIPIENT shall so notify MDEQ immediately in writing.

Except as it is modified by the provisions of Sub-Award Agreement Modification No. 1, this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

[SIGNATURE PAGE FOLLOWS]

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

Chris Wells
Executive Director

Date

CITY OF GAUTIER

Signature of Authorized Representative

Printed Name

Title

Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 408-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Professional Services Agreement with Seymour Engineering for the work associated with the Shepard State Park Bath House Project; and

WHEREAS, the scope of work consists of renovating the existing bathhouse, with additional shower stalls, restrooms on both sides, and a laundry facility at the Shepard State Park campground; and

WHEREAS, Seymour Engineering will provide the City with services that include topographic survey, engineering design, bidding, construction administration, and resident project representative services; and

WHEREAS, pursuant to this agreement, Seymour Engineering will provide these services in the amount not to exceed \$24,350.00; and

WHEREAS, the Mayor and Council Members hereby find that entering this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Seymour Engineering for the Shepard State Park Bath House Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, City Manager
From: Samuel King, Grants and Projects Director
Date: October 28, 2025
Subject: Shepard State Park Bath House Project – Professional Services Agreement with Seymour Engineering

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a professional services agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project in an amount not to exceed \$24,350.

BACKGROUND:

The scope of work consists of renovating the existing bathhouse, with additional shower stalls, restrooms on both sides, and a laundry facility at the Shepard State Park campground. Campers currently experience long wait times at the small existing bathhouse, and additional capacity is needed, especially considering the City's recent RV site expansion.

DISCUSSION:

Seymour Engineering will provide the City of Gautier with services that include topographic survey, engineering design, bidding, construction administration, and resident project representative services. This project is funded through Tidelands and House Bill 1353.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for work associated with the Shepard State Park Bath House Project in an amount not to exceed \$24,350.

The City Council may:

1. Approve entering into a professional services agreement, as presented; or
2. Not approve entering into a professional services agreement, as presented.

ATTACHMENT(S):

1. Proposed Contract

STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of _____, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to construct a Bathhouse at Shepard State Park in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1-BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services, including but not limited to, all services required or requested by OWNER in connection with obtaining any permits required by a governmental agency or authority in connection with the project. The Contract will extend through completion of project construction and submittal of all required closeout documents to the Owner.

1.2 Preliminary Design.

1.2.1 ENGINEER shall provide preliminary design for the project. Upon completion of preliminary design, ENGINEER shall meet with OWNER to review documents. Upon acceptance by OWNER, ENGINEER shall commence with Final Design Documents.

1.3. Final Design Phase.

After written authorization to proceed with the Final Design Phase, ENGINEER shall:

1.3.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Project Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the construction specifications Institute).

1.3.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project and assist OWNER in consultations with appropriate authorities.

1.3.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications. Total project cost for purposes of determining engineering fees excludes mitigation, relocation or any other costs not directly involving the actual construction or building of the project.

1.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.3.5 Furnish copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.4 Bidding or Negotiating Phase.

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

1.4.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.4.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.4.3 Advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.4.4 Advise OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.5. Construction Phase.

During the Construction Phase:

1.5.1 General Administration of Construction Contract. ENGINEER shall consult with and advise OWNER and act as OWNER's representative. All of OWNER's instructions to Contractor(s) will be issued through ENGINEER as instructed by Owner.

1.5.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

1.5.2.1. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Project Documents and ENGINEER shall keep OWNER informed of the progress of the work.

1.5.2.2. The Resident Project Representative (and any assistants) will be ENGINEER's agent or employee and under ENGINEER's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit A "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

1.5.2.3. The purpose of Engineer's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Project Documents and that the integrity of the design concept as reflected in the Project Documents has been implemented and preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Project Documents.

1.5.3 Defective Work. During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Project Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Project Documents.

1.5.4 Interpretations and Clarifications. ENGINEER shall issue necessary interpretations and clarifications of the Project Documents and in connection therewith and prepare work directive changes and change orders as required.

1.5.5 Shop Drawings. ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings, samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Project Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.5.6 Substitutes. ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).

1.5.7 Inspections and Tests. ENGINEER shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Project Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Project Documents).

1.5.8 Disputes between OWNER and Contractor. Engineer shall act as initial interpreter of the requirements of the Project Documents and judge the acceptability of the work thereunder and make recommendations on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Project Documents pertaining to the execution and progress of the work. To the extent allowable under Mississippi law, ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.5.9 Applications for Payment. Based on on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.5.9.1. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payment to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information and belief, the quality of such work is generally in accordance with the Project Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Project Documents and to any other qualifications stated in the recommendation). In the case of unit

price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Project Documents).

1.5.9.2. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Project Documents. ENGINEER's review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

1.5.10 Contractor(s)' Completion Documents. ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Project Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Project Documents); and shall transmit them to OWNER with written comments. Engineer shall provide record drawings to the Owner and provide written certification that the project was constructed according to the approved plans, specifications, and contract documents.

1.5.11 Inspections. ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.5.9.2.

1.5.12 Limitation of Responsibilities. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work: however, nothing contained in paragraphs 1.1 thru 1.5.12 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Project Documents.

1.5.13 Indemnification. ENGINEER shall defend, indemnify and hold harmless OWNER, its agents, servants, employees, successors and assigns from actions, causes, suits, costs, claims, damages, expenses and demands whatsoever in law or in equity, including but not limited to attorneys' fees, with respect to, or on account of, any injury, including bodily injury, disability or death, or damages to property, including loss of the use thereof, in any way attributable to or in connection with performance of Engineer under this Contract.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance.

If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed in paragraphs 2.1.1 through 2.1.4, inclusive. These services are not included as part of Basic Services; these will be paid for by OWNER, as indicated in Section 3.

2.1.1. Assistance in connection with bid protests, rebidding or renegotiating Project for construction, materials, equipment or services.

2.1.2. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.3. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.

2.1.4. Topographic Survey to assist with Design Phase.

SECTION 3 - PAYMENTS TO ENGINEER

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

3.1.1.1. *Payment to Engineer for Basic Services.* ENGINEER shall be paid the total amount outlined in Exhibit C:

3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

3.1.2.1. *General.* For Additional Services of ENGINEER's principals and employees engaged directly on the Project and rendered pursuant to paragraph 2.1. (except services as a consultant or witness under paragraph 2.1.3), at standard hourly rates for services rendered by principals and employees for Items 2.1.1 and 2.1.2 as shown in Exhibit B. Item number 2.1.4 shall be paid monthly based on percentage complete of the Lump Sum Amount.

3.1.2.2. *Serving as a Witness.* For services rendered by ENGINEER's principals and employees as consultants or witnesses in any litigation, arbitration or other legal or administrative proceeding in accordance with paragraph 2.1.3. at the rate agreed to by both parties before the start of such additional service.

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements for Basic Services will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt undisputed payments in response to ENGINEER's statements in accordance with its claims docket and statelaw.

SECTION 4 - GENERAL CONSIDERATION

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon thirty days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. The ENGINEER understands that this Contract is voidable by any newly elected City Council upon taking office.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNERS sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also, ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of \$1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the law of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder. ENGINEER may subcontract portions of the services under this Agreement, subject to the written approval of OWNER and reflected on its minutes.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

- 5.1 This Agreement is subject to the following special provisions.
- 5.1.1 The Final Design and Construction Phases of this Contract between the City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.
- 5.2 The following Exhibits are attached to and made a part of this Agreement:
- 5.2.1 **Exhibit A** Duties, Responsibilities and Limitations of Authority of Resident Project Representative, consisting of 3 pages.
- 5.2.2 **Exhibit B** Seymour Engineering Man-Hour Fee Schedule, consisting of 1 page.
- 5.2.3 **Exhibit C** Payments to Engineer, consisting of 2 pages.
- 5.2.4 This Agreement (consisting of pages 1 to 13, inclusive) together with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and superseded all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

DATE:

**CHASSITY BILBO, INTERIM CITY MANAGER
CITY OF GAUTIER**

ADDRESS FOR GIVING NOTICES:

**3330 HIGHWAY 90
GAUTIER, MS 39553**

ENGINEER:

DATE:

**MARK M. SEYMOUR, JR., P.E.
SEYMOUR ENGINEERING**

ADDRESS FOR GIVING NOTICES:

**925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532**

EXHIBIT A

TO AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES, (for use with No. 1910-1. 1984 Edition)

A LISTING OF THE DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on _____ 20__, between the City of Gautier (OWNER) and SEYMOUR ENGINEERING (ENGINEER) for providing professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to ENGINEER in observing performance of the work of Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants. ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Project Documents.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the Project Contract Documents, and are further limited and described as follows:

A. GENERAL

RPR is ENGINEER's agent at the site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and CONTRACTOR keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge of and under the direction of the ENGINEER.

B. DUTIES AND RESPONSIBILITIES OF RPR

1. Schedules: Review the progress schedules, schedule of Shop Drawing submittals and schedule of values prepared by CONTRACTOR and consult with ENGINEER concerning acceptability.
2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - a. Serve as ENGINEER's liaison with CONTRACTOR, working principally through CONTRACTOR's superintendent and assist in understanding the intent of the Project Documents; and assist ENGINEER in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's on-site operations.
 - b. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.
4. Shop Drawings and Samples:
 - a. Record date of receipt of Shop Drawings and samples.

- b. Receive samples which are furnished at the site by CONTRACTOR, and notify ENGINEER of availability of samples for examination.
 - c. Advise ENGINEER and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.
5. Review of Work, Rejection of Defective Work, Inspections and Tests:
- a. Conduct on-site observations of the Work in progress to assist ENGINEER in determining if the Work is in general proceeding in accordance with the Project Documents.
 - b. Report to ENGINEER whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Project Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.
 - d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to ENGINEER.
6. Interpretation of Project Documents: Report to ENGINEER when clarifications and interpretations of the Project Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by ENGINEER.
7. Modifications: Consider and evaluate CONTRACTOR's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER. Transmit to CONTRACTOR decisions as issued by ENGINEER.
8. Records
- a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Project Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Project Documents, progress reports, and other Project related documents.
 - b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.
 - c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
9. Reports
- a. Furnish ENGINEER periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - b. Consult with ENGINEER in advance of scheduled major tests, inspections or start of important phases of the Work.
 - c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to ENGINEER Change Orders, Work Directive Changes, and Field Orders.
 - d. Report immediately to ENGINEER and OWNER upon the occurrence of any accident.

10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site, but not incorporated in the Work.
11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Project Documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the Work.
12. Completion
 - a. Before ENGINEER issues a Certificate of Substantial Completion, submit to CONTRACTOR a list of observed items requiring completion or correction.
 - b. Conduct final inspection in the company of ENGINEER, OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.
 - c. Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

C. LIMITATIONS OF AUTHORITY - Resident Project Representative:

1. Shall not authorize any deviation from the Project Documents or substitution of materials or equipment, unless authorized by ENGINEER.
2. Shall not exceed limitations of ENGINEER's authority as set forth in the Project Documents.
3. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advise or directions are specifically required by the Project Documents.
5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Shall not accept Shop Drawings or sample submittals from anyone other than Contractor.
7. Shall not authorize OWNER to occupy the Project in whole or in part.
8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

EXHIBIT B
STANDARD HOURLY RATES

PRINCIPAL ENGINEER (P.E.)_____	\$200.00/HOUR
SENIOR STRUCTURAL/CIVIL ENGINEER (P.E.)_____	\$175.00/HOUR
ENGINEER (P.E.)_____	\$160.00/HOUR
PROJECT MANAGER_____	\$150.00/HOUR
ENGINEER (E.I.T.)_____	\$140.00/HOUR
ENVIRONMENTAL SCIENTIST_____	\$125.00/HOUR
SENIOR ENGINEERING TECHNICIAN_____	\$105.00/HOUR
ENGINEERING TECHNICIAN_____	\$75.00/HOUR
DESIGN/CADD TECHNICIAN_____	\$95.00/HOUR
DRAFTSMAN (CADD)_____	\$75.00/HOUR
ADMINISTRATIVE ASSISTANT/SPECIFICATIONS TECHNICIAN_____	\$60.00/HOUR
CLERICAL_____	\$50.00/HOUR
SURVEY TECHNICIAN (P.L.S.)_____	\$120.00/HOUR
SURVEY ASSISTANT_____	\$75.00/HOUR
SURVEY CREW (TWO-MAN)_____	\$140.00/HOUR
SURVEY CREW (THREE-MAN)_____	\$150.00/HOUR
SURVEY CREW (GLOBAL POSITIONING SYSTEM)_____	\$150.00/HOUR
HYDROGRAPHIC SURVEY CREW_____	\$175.00/HOUR
BOAT RENTAL AND OPERATOR (minimum 4 hours)_____	\$135.00/HOUR

REIMBURSABLE:

TRAVEL, LODGING, SHIPPING AND REPRODUCTION COSTS SHALL BE REIMBURSABLE EXPENSES BILLED TO THE PROJECT.

NOTE: ALL TRAVEL COSTS SHALL NOT EXCEED THE ALLOWABLE REIMBURSEMENTS AS ADOPTED BY THE STATE OF MISSISSIPPI.

EXHIBIT C
TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES,
Dated _____ (for use with No. 1910-1, 1984 Edition).

PAYMENTS TO ENGINEER

This is an exhibit attached to, made part of, and incorporated by reference into the Agreement made on _____, 2025, between the CITY OF GAUTIER (OWNER) and SEYMOUR ENGINEERING (ENGINEER) for providing professional engineering services.

1. ADDITIONAL SERVICES:

A. Topographic Survey

Conduct a topographic survey of the project area with elevation cross-sections, existing structures, and pertinent drainage data will be collected. Existing sanitary sewer and water distribution lines will be located. A Topographic Survey drawing will be provided depicting existing conditions.

COST: LUMP SUM \$750.00

2. BASIC SERVICES:

A. Engineering Design

Construction drawings and specifications will be prepared for the Project, taking into consideration the fees and costs associated with the construction and the professional services and administration of the Project. The design scope of this project includes the construction of a bathhouse at Shepard State Park in Gautier, MS.

COST: LUMP SUM \$5,000.00

B. Bidding

Assist Owner in obtaining bids for the construction contract. Review submitted bids and recommend a contractor to perform the project. Consult with the Owner in the execution of Contract Documents.

COST: LUMP SUM \$6,100.00

C. Construction Administration

i. Review the contractor's shop drawings and materials submittals for conformance with the construction documents.

ii. Serve as OWNER'S liaison with CONTRACTOR, work principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents.

iii. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedures for their submission and forward with recommendations to OWNER.

- iv. Conduct final inspection in the company of OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.

COST: LUMP SUM \$7,500.00

D. Resident Project Representative

ENGINEER shall furnish a Resident Project Representative (RPR), in observing performance of the work of Contractor. (See Exhibit A)

COST: LUMP SUM \$5,000.00

TOTAL COST: LUMP SUM \$24,350.00

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 409-2025

WHEREAS, the Grants and Projects Department requests authorization to extend the Professional Services Agreement with Seymour Engineering for the work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months; and

WHEREAS, the City was awarded a grant for the installation of a 5-foot sidewalk concrete multiuse pathway .44 miles in length along Gautier Vancleave Road from Valleywood Drive to Hwy 90 that provides connectivity around MGCCC; and

WHEREAS, Seymour Engineering was contracted to provide services for topographic survey and engineering design/bidding services for installing a new sidewalk along Gautier Vancleave Road from Valleywood Dr to Hwy 90; and

WHEREAS, this addendum extends the original contract term by 12 months, moving the engineering design period of performance from December 31, 2025 to December 31, 2026; and

WHEREAS, the extension is necessary, due to Seymour Engineering being required to establish a new Overhead Rate, which involved detailed internal accounting of company costs and revenues. Additional time was also needed to finalize the engineering contract and obtain approvals from MDOT; and

WHEREAS, the Mayor and Council Members hereby find that extending this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the extension to the Professional Services Agreement with Seymour Engineering for the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 23, 2025
Subject: Gautier Vancleave Road Sidewalk (Valleywood to US 90) Addendum to LPA Professional Services Agreement with Seymour Engineering Extend Time

REQUEST:

The Grants and Projects Department requests City Council authorization to extend the professional services agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months.

BACKGROUND:

The City was awarded a grant for the installation of a 5-foot sidewalk concrete multiuse pathway .44 miles in length along Gautier Vancleave Road from Valleywood Drive to Hwy 90 that provides connectivity around MGCCC.

Seymour Engineering was contracted to provide services for topographic survey and engineering design/bidding services for installing a new sidewalk along Gautier Vancleave Road from Valleywood Dr to Hwy 90.

DISCUSSION:

This addendum extends the original contract term by 12 months, moving the engineering design period of performance from December 31, 2025, to December 31, 2026. The extension is necessary because Seymour Engineering was required to establish a new Overhead Rate, which involved detailed internal accounting of company costs and revenues. Additional time was also needed to finalize the engineering contract and obtain approvals from MDOT.

RECOMMENDATION:

The Grants and Projects Department recommends City Council authorization to extend the professional services agreement with Seymour Engineering for work associated with the Gautier Vancleave Road Sidewalk (Valleywood to US 90) project for an additional 12 months.

The City Council may:

1. Authorize approval of the addendum to extend the professional services agreement with Seymour Engineering, as presented; or
2. Not authorize approval of the addendum to extend the professional services agreement with Seymour Engineering, as presented.

ATTACHMENT(S):

1. Addendum to Extend Time LPA Professional Service Agreement

ADDENDUM TO EXTEND TIME
LPA PROFESSIONAL SERVICES CONTRACT
BY AND BETWEEN
City of Gautier
& Seymour Engineering, PLLC

This Addendum is made a part of that Professional Services Contract entered into by and between the *City of Gautier* (known as the "LPA") and *Seymour Engineering, PLLC* (Known as the "CONSULTANT"), whose address is *925 Tommy Munro Drive, Suite G, Biloxi, Mississippi, 39532* signed by CONSULTANT on *May 1, 2025*, and signed by LPA on *May 1, 2025*.

WHEREAS, in consideration of the agreement of the Parties hereto to modify the original Professional Services Contract between them, the *City of Gautier* and *Seymour Engineering, PLLC*, do by entering into this Addendum mutually agree to amend ARTICLE III. CONTRACT TERM of the original contract as afore described herein, in order to extend the Contract Term or period of performance of the Professional Services Contract for an additional *twelve (12) months*, and said Professional Services Contract is amended as set out below:

ARTICLE III. CONTRACT TERM: The CONTRACT ending date as shown in this Article for *Seymour Engineering, PLLC* for *constructing a new sidewalk along Gautier-Vancleave Road, STP-9187-00(006)LPA/109618-701000, Jackson County* will change from *December 31, 2025, at 11:59 P.M.* to *December 31, 2026, at 11:59 P.M.*

Except as provided herein, all other terms and conditions set forth in the original Professional Services Contract of the parties, and not in conflict with this Addendum, shall remain in full force and effect.

WITNESS this my signature in execution hereof, this the _____ day of _____ 20__.

Chassity Bilbo, Interim City Manager

WITNESS this my signature in execution hereof, this the _____ day of _____ 20__.

Mark M. Seymour, Jr., P.E., Principal

Attested By:

Address: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 410-2025

WHEREAS, the Grants and Projects Department requests City Council authorization to approve Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project; and

WHEREAS, Change Order No. 3 increases the contract amount by \$126,228.63, using funds reallocated from two other projects that came in under budget.

WHEREAS, the additional funds will be used to complete the SRM1 renovation, purchase two new generators for Nelson 3 and Nelson 4, and acquire additional (9) spare pumps; and

WHEREAS, Change Order No. 3 also extends the contract time by 60 days, moving the project completion date from December 1, 2025, to January 30, 2026, in order to allow the delivery of the pump and generator installation; and

WHEREAS, the Mayor and Council Members find, consistent with fact, that this change order is necessary and incidental to the completion of the work as originally stated, is commercially reasonable, is not made to circumvent the public purchasing statutes, and that the increase in contract days and amount is reasonable; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order No. 3, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 is approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: October 28, 2025
Subject: Citywide Lift Station Project – Gottfried Contracting, LLC – Change Order No.3 for Contract Time and Amount

REQUEST:

The Grants and Projects Department requests City Council authorization to approve Change Order No. 3 to increase the contract days and amount for the Citywide Lift Station Project.

BACKGROUND:

The Mississippi Legislature and Gov. Tate Reeves created the Mississippi Municipality & County Water Infrastructure Grant Program Act (MCWI) to provide matching funds to eligible entities for making necessary investments in water, wastewater, and stormwater infrastructure.

The Mississippi Department of Environmental Quality (MDEQ) manages this program. MDEQ produced Rules and Regulations as to the administration of the program, and disburse funds in accordance with the terms herein to reimburse the costs associated with the implementation of the Citywide Lift Station Upgrades Project.

The project will provide 26 existing lift stations with replacement or upgrades, such as new pumps, motors, control panels, check valves, wheel valves, rail systems, generator connections, lights, bypass connections, and permanent generators on some stations, among other improvements.

Change Order No. 1 served to add 300 days to the contract time, which pushed the project completion from July 28, 2024, to May 24, 2025. The original contract time was 360 days, and some of the materials for the project were on back order for 18 months from the order date. An additional two (2) lift stations were added to the project LS 32 and SRM 1 for modifications as well.

Change Order No. 2 served to add 179 days to the contract time, which pushed the project completion from May 24, 2025, to December 1, 2025, for a generator that's been on order for a year.

DISCUSSION:

Change Order No. 3 increases the contract amount by \$126,228.63, using funds reallocated from two other projects that came in under budget. The additional funds will be used to complete the SRM1 renovation, purchase two new generators for Nelson 3 and Nelson 4, and acquire additional (9) spare pumps. This change order also extends the contract time by 60 days to allow for pump delivery and generator installation, moving the project completion date from December 1, 2025, to January 30, 2026.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Change Order No. 3 to increase the contract days and amount to complete the renovation of SRM1, the purchase of two generators, and additional (9) pumps for the project.

The City Council may:

1. Approve Change Order No. 3, as presented; or
2. Not approve Change Order No. 3.

ATTACHMENT(S):

1. Change Order No. 3



MEMORANDUM

DATE: October 28, 2025

TO: Chasity Bilbo, Interim City Manager
City of Gautier

FROM: Mark Seymour, P.E., President
Seymour Engineering, PLLC

SUBJECT: Change Order No. 3 – Citywide Lift Station Upgrades

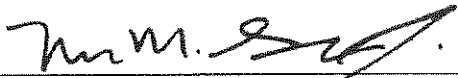
Mrs. Bilbo,

The original scope of the **Citywide Lift Station Upgrades Project** has been successfully completed. The City has obtained additional funding as a result of coming in under budget on its two other ARPA-funded projects. We would like to allocate these remaining funds toward completing the renovation of SRM-1, located adjacent to the Gautier Town Commons Development.

In addition, we propose to install two new generators at the Nelson 3 and Nelson 5 Lift Stations, and to purchase nine (9) spare pumps for the City to maintain on standby. A portion of this work will be funded through a credit the City received from the Contractor following a cost-saving redesign of the Martin Bluff Lift Station by Seymour Engineering. The total cost of this change order would be \$126,228.63 and will use 99% of the remaining ARPA funds. Please note that our intent is simply to utilize the remaining ARPA funds so that no money is required to be returned.

Should you have any questions or need additional information, please don't hesitate to contact us.

Respectfully submitted,



Mark Seymour, P.E., President
Seymour Engineering, PLLC

CHANGE ORDER

OWNER:

City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO. 3**DATE:** October 28, 2025**CONTRACTOR:**

Gottfried Contracting, LLC
6 Meyers Road
Covington, Louisiana 70435

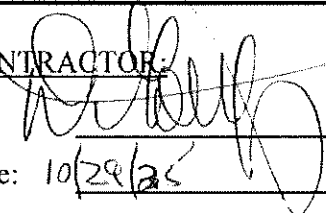
ENGINEER: Seymour Engineering, PLLC**PROJECT:** Citywide Lift Station
Upgrades**SUMMARY:**

This Change Order serves to add a lift station renovation, two generators (Nelson 3 & Nelson 5), as well as purchase nine (9) spare pumps for the City to keep on standby. This additional work is being proposed to use additional ARPA funds to avoid returning them. We are also requested an additional 60 days for the pumps to be delivered to the City's Public Works Department.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$3,126,780.00
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$3,126,780.00
The Contract Sum will now Change (-):	\$126,228.63
The New Contract Sum including this Change Order will be:	\$3,253,008.63

The original Contract Time:	365 Days
Net Change by previously authorized Change Orders:	479
The Date of Substantial Completion prior to this Change Order:	12/1/2025
The Contract Time will now Change by (+) days:	60
The New Date of Substantial Completion will be:	1/30/2026

CONTRACTOR:By: 

Date: 10/28/25

ENGINEER:By: 

Date: 10/28/2025

OWNER:

By: _____

Date: _____

Revised Bid Schedule					
Citywide Lift Station Upgrades					
City of Gautier, MS					
NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	COST
1	Mobilization	LS	1	\$260,000.00	\$260,000.00
2	Traffic Control	LS	1	\$27,000.00	\$27,000.00
3	Silt Fence	LF	1500	\$4.00	\$6,000.00
4	Wattles	LF	250	\$8.00	\$2,000.00
5	Clearing & Grubbing	SY	300	\$10.00	\$3,000.00
6	Solid Sodding	SY	750	\$12.00	\$9,000.00
7	Tree Removal	EA	2	\$1,500.00	\$3,000.00
8	Dewatering	DAY	10	\$600.00	\$6,000.00
9	Select Fill (Class 9)	CY	500	\$30.00	\$15,000.00
10	Geotextile Fabric Type IV	SY	300	\$6.00	\$1,800.00
11	Size "610" Limestone	CY	250	\$100.00	\$25,000.00
12	Class "B" Concrete for Generator Pads	CY	10	\$2,100.00	\$21,000.00
13	Flowable Fill	CY	5	\$900.00	\$4,500.00
14	15" HDPE	LF	10	\$130.00	\$1,300.00
15	HDPE Pipe Collar	EA	1	\$600.00	\$600.00
16	1.5 HP Submersible Pumps	EA	2	\$9,200.00	\$18,400.00
17	3 HP Submersible Pumps	EA	8	\$9,600.00	\$76,800.00
18	5 HP Submersible Pumps	EA	18	\$11,000.00	\$198,000.00
19	7.5 HP Submersible Pumps	EA	6	\$11,600.00	\$69,600.00
20	15 HP Submersible Pumps	EA	6	\$14,000.00	\$84,000.00
21	20 HP Submersible Pumps	EA	2	\$20,000.00	\$40,000.00
22	30 HP Submersible Pumps	EA	2	\$20,500.00	\$41,000.00
23	40 HP Submersible Pumps	EA	2	\$24,000.00	\$48,000.00
24	Pump Base Elbow	EA	16	\$4,500.00	\$72,000.00
25	Rail System (2-20' Lengths) (5'-6' Wet Well)	EA	3	\$12,500.00	\$37,500.00
26	Check Valve (Inside Valve Box)	EA	28	\$2,900.00	\$81,200.00
27	Gate Valve (Inside Valve Box)	EA	28	\$1,200.00	\$33,600.00
28	Control Panel Stand (Incl. all necessary re-wiring)	EA	11	\$12,700.00	\$139,700.00
29	Pressure Wash Wet Well/Valve Box & Remove Debris	EA	23	\$2,400.00	\$55,200.00
30	New Floodlight and Pole	EA	16	\$2,000.00	\$32,000.00
31	Power Pole w/ Weatherhead & Floodlight	EA	2	\$3,600.00	\$7,200.00
32	Underground Power Feed	LF	350	\$52.00	\$18,200.00
33	Meter Box & Disconnect	EA	11	\$300.00	\$3,300.00
34	Power Conversion Control Panel (3 HP)	EA	3	\$40,000.00	\$120,000.00
35	Power Conversion Control Panel (5 HP)	EA	1	\$13,400.00	\$13,400.00
36	6" Bypass (Includes Valves and Flange)	EA	2	\$18,400.00	\$36,800.00
37	Valve Pit for Pump Discharge Piping/Valves	EA	5	\$12,000.00	\$60,000.00
38	4" Min. Pump Discharge Piping	LF	275	\$235.00	\$64,625.00
39	NEMA4 Rated Electrical Junction Box (At Grade)	EA	16	\$1,300.00	\$20,800.00
40	40kW Generator, w/ATS	EA	1	\$64,600.00	\$64,600.00
41	60kW Generator, w/ATS	EA	2	\$72,000.00	\$144,000.00
42	80kW Generator, w/ATS	EA	1	\$76,500.00	\$76,500.00
43	100kW Generator, w/ATS	EA	1	\$95,700.00	\$95,700.00
44	150kW Generator, w/ATS	EA	1	\$117,000.00	\$117,000.00
45	200A Generator Connection w/MTS	EA	9	\$5,600.00	\$50,400.00
46	Demo Chain Link Fence	LF	250	\$6.00	\$1,500.00
47	6' Chain Link Security Fence	LF	1250	\$46.00	\$57,500.00
48	6' Wooden Perimeter Fence	LF	285	\$43.00	\$12,255.00
49	Specification Section 1 Allowance	LS	1	\$240,000.00	\$240,000.00
50	Precast Wet Well Lid w/ New Hatch	EA	4	\$3,200.00	\$12,800.00
A-1	Demo Existing LS (Martin Bluff Rd)	LS	1	\$18,000.00	\$18,000.00
A-2	New Lift Station (Incl. Wet Well, Valve Pit, Control Panel, Piping, Appurtenances, Shoring & Dewatering)	LS	1	\$480,000.00	\$480,000.00
A-3	SRM-1 Lift Station Renovation	LS	1	\$24,025.50	\$24,025.50
A-4	Credit for Wet Well (Martin Bluff LS)	LS	1	-\$86,366.36	-\$86,366.36
A-5	Nelson 3 Generator	EA	1	\$74,159.35	\$74,159.35
A-6	Nelson 5 Generator	EA	1	\$21,356.30	\$21,356.30
A-7	Spare Pumps	LS	1	\$93,053.84	\$93,053.84
ORIGINAL CONTRACT VALUE =					\$3,126,780.00
MODIFIED CONTRACT VALUE (CO#2) =					\$3,253,008.63

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 219-2025

WHEREAS, Gautier High School Alumni Association has requested the City waive the \$40 pavilion rental fee at Bacot Park in order to host a Yard Sale Fundraiser on November 22, 2025, from 7:00am until 11:00am, with clean-up from 11:00am until 12:00pm; and

WHEREAS, it is determined that this waiver advertises and brings into favorable notice the opportunities, possibilities and resources of the municipality.

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

WHEREAS, Mayor and Members of the Council hereby find that waiver of these fees do, in fact assist the voluntary character development or public service programs of that school district; and

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to waive the fee associated with the use of the Bacot Park Pavilion by Gautier High School Alumni Association on November 22, 2025, from 7:00am until 11:00am, with clean-up from 11:00am until 12:00pm is hereby approved and authorized; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 10/29/2025
Subject: Approval to waive the rental fee in the amount of (\$40.00) for the use of Pavilion at Bacot Park for Gautier High School Alumni Association's Yard Sale Fundraiser

REQUEST:

The Recreation Department has received a request from Gautier High School Alumni Association to waive the rental fee in the amount of (\$40.00) for the use of Bacot Park Pavilion for Yard Sale Fundraiser to be held on November 22, 2025 from 7am-11am with clean up from 11am-12pm

BACKGROUND:

GHS Alumni Association is in need of funds to carry out their initiatives for early 2026. This is a low cost, low risk, multigenerational, family friendly event. In addition to fundraising, they will relate to the community and will use this opportunity to network and identify needs that they may be able to assist with in the future.

DISCUSSION:

The yard sale will take place at the pavilion at Bacot Park. The existing tables will be used to sell donated items as a fundraiser for the GHS Alumni association. 1 to 2 additional tables will be brought as the purchase table, along with chairs for association members. The purpose of this event is to raise funds for the association's initiatives for the first quarter of 2026 and to engage with the community in a relaxed and positive environment. Attendees will park in the currently designated parking area. The association will only be providing the donated items that will be for sale and signage to promote the event. Background music (Gospel and R&B) will be played on a small Bluetooth speaker. No food or drink will be provided for attendees. Attendees will be required to take their purchases away in hand, we will not be providing bags to reduce waste. Any items that are not sold will be taken away by the association members.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the rental fee in the amount of (\$40.00) for the Bacot Park Pavilion rental for Gautier High School Alumni Association's Yard Sale Fundraiser.

The City Council may:

1. Approve to waive the rental fee in the amount of (\$40.00) for the Gautier High School Alumni Association's Yard Sale Fundraiser.; or
2. Not approve to waive the rental fee in the amount of (\$40.00) for the Bacot Park Pavilion for Gautier High School Alumni Association's Yard Sale Fundraiser.

ATTACHMENTS:

1. CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT
2. FeeWaiverRequest (1)
3. GHSAAYardSaleFlyer

CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit this form with all required documents to the City Clerk Office at least 60 days prior to the requested event

Date of Application: 10/20/2025, updated 10/28/2025

Summary of Event: Yard Sale, Fundraising Event

Event Title: Gautier High School Alumni Association's Yard Sale

Event Description: Attach a detailed map of the proposed event layout, parking plan, tent location, etc. **YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.**
Incomplete applications will not be considered.

The yard sale will take place at the pavilion at Bacot Park. The existing tables will be used to sell donated items as a fundraiser for the GHS Alumni association. 1 to 2 additional tables will be brought as the purchase table, along with chairs for association members. The purpose of this event is to raise funds for the association's initiatives for the first quarter of 2026 and to engage with the community in a relaxed and positive environment. Attendees will park in the currently designated parking area. The association will only be providing the donated items that will be for sale and signage to promote the event. Background music (Gospel and R&B) will be played on a small Bluetooth speaker. No food or drink will be provided for attendees. Attendees will be required to take their purchases away in hand, we will not be providing bags to reduce waste. Any items that are not sold will be taken away by the association members.

We are requesting an exception to the 60-day requirement due to the needs of the association. We need funds to carry out our initiatives for early 2026. This is a low cost, low risk, multigenerational, family friendly event. In addition to fundraising, we will relate to the community and will use this opportunity to network and identify needs we may be able to assist with in the future.

Event Start Date: 11/22/2025 Event End Date: 11/22/2025

Event Start Time: 07:00 AM Event End Time: 11:00 AM, clean up 11:00 AM to 12:00 PM

Location: Bacot Park, 2300 Ladnier Rd. Location Description: **Bacot Park Pavilion**

Individual Making Application for Organization:

Name: Marjorie Hyde Phone (Home): (228) 369 - 0553 Address: 308 Nixon Street Phone (Work): (N/A) -

City: Biloxi State: MS Zip Code: 39530 -

Position with Organization: Fundraising Committee Chairperson

Individual(s) Responsible for keeping order and maintenance:

Name: Marjorie Hyde Phone (H): (228)-369-0553 (W)(N/A)

Name: Santana Rodgers Phone(H):(228)-219-3757 (W)(N/A)

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Applicant Information:

Organization:

Name: Gautier High School Alumni Association_____

Phone: (228) 219 - 3757__ Address: P.O. Box 363, Gautier, MS 39553

Type of Organization: Nonprofit Corporation_____ Profit: _____

Non-Profit Federal ID#_1460362_____ (must attach copy of non-profit status) (Religious, Civic, Social, Etc.)

Event Cleanup

If the event is on public property, it shall be the responsibility of the applicant to clean up all trash after the event and return the property to its state prior to the event. Depending on the size of the event, dumpsters may be required. *Cleanup deposit will be required based on the type of event.*

Marketing and Public Relations

Will this event be marketed, promoted or advertised in any manner? ____X____ Yes, if yes, attach flyer and list where the if will be advertised ____No

Event Questionnaire

Is the event location a public parking lot, public park, or public space? ____X____ Yes ____No

Will there be a fee charged for this event? ____Yes, if so, how much_ ____X____No

Will there be alcohol? ____Yes ____X____No

Will there be food trucks or vendors? ____Yes, if so, how many _____ ____X____No

Will there be volunteers working the event? ____Yes, if so, how many ____X____No

Will there be live music or a DJ? ____Yes, if so, list the DJ or band name: N/A_____

Will there be cooking or grilling on site that's not a licensed food truck? ____Yes ____X____No

Will there be inflatable bounce houses/ games at the event? ____Yes, if so, list the quantity and type
____X____No

Anticipated Attendance Total: Goal of 300 people throughout the day but not at a single given time.

Anticipated Participants Total: 10 to 15 association members to set up, sell, and clean up.

Road Closure Information:

___N/A___ Attach a detailed map of the proposed route if requesting a street closure for the event, attach a list of the adjacent business owners

Insurance

Events held on city property will require a certificate of insurance. The certificate of insurance must be submitted to City Hall at least 2 weeks prior to your event. The minimum policy amount must be \$1M per occurrence with a \$2M aggregate. The City of Gautier must be listed as an additional insured. (City of Gautier 3330 Hwy 90 Gautier, MS 39553)

Security

Gautier Police and Fire Department will review the details in this application and determine the need for security and public safety plan is needed. I understand that if Gautier Police and Fire Dept. determines that the event will need security/public safety plan, it will be the responsibility of the host organization to cover the cost.

Page 2 of 3

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: ___Marjorie Hyde___

Title: Fundraising Committee Chairperson___ Print

Applicant's Signature: ___Marjorie R. Hyde___ **Date:** ___10/20/2025___

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____

Event has been: Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____ Date: _____

October 28, 2025

To: City of Gautier

From: Marjorie Hyde, GHSA Fundraising Committee Chair

Subject: Facility Use Fee Waiver Request

Dear City of Gautier,

This letter is a request to have the facility use fee waived for the Gautier High School Alumni Association's Yard Sale as it is a fundraiser for our charitable organization. Our business status is attached to the special event application.

Thank you for considering our request and we appreciate your ongoing partnership.

Sincerely,

Marjorie Hyde

Fundraising Committee Chair

Gautier High School Alumni Association

Please Support
Gautier High School Alumni
Association's



YARD Sale

Come find your next
treasure!

We can't wait to see you!

NOVEMBER 22, 2025

7 AM - 11 AM

Bacot Ball Park Pavilion
2300 Ladnier Rd.
Gautier, MS

Donated items will be accepted 11/05/25 to 11/21/25.

Pick up available. Please call or text 228.369.0553.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 411-2025

WHEREAS, on October 17, 2023, the City of Gautier entered into a Post-Opening agreement with 46 Entertainment, which serves to enhance Town Commons Park and ensure its viability and functionality through successful promotion and engagement of performers at the Amphitheater to operate The Sound; and

WHEREAS, this contract amendment serves to delete and replace Section 1(B) with the following:

B. **TERM**. The non-exclusive license extended by VENUE to PROMOTER shall be for a period (hereinafter called the "Term") commencing on October 17, 2023, and ending on March 1, 2028, for the sole purpose of concerts and parking (hereinafter called the "Events"). The parties may extend the term by mutual agreement prior to the end of the term. If either party does not wish to extend the agreement for an additional term, 60 days' notice prior to the expiration of the term must be provided to the other party or the term shall automatically be extended for additional term for the same period as the original term (to the extent permitted under Mississippi law). If either party desires to terminate this Agreement without cause prior to March 1, 2028, prior written notice of termination must be provided to the other party by December 31 of that calendar year, which will serve to terminate this Agreement on March 1st of the following year. This is the only method of notice through which this Agreement can be terminated without cause.

WHEREAS, the Mayor and Council Member hereby find that approval of Amendment 4 is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment 4 to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

AMENDMENT 4 TO POST-OPENING AGREEMENT FOR THE SOUND AMPHITHEATER

This Amendment 4 to the Post-Opening Agreement for The Sound Amphitheater (“the Agreement”), dated _____ is effective as of November ____, 2025 (“Amendment Effective Date”) by and between the City of Gautier and PTP Country, LLC. The parties agree to amend the Agreement as set forth herein:

1. **TERM.** As of the Amendment Effective Date, Section 1(B) is hereby deleted and replaced with the following:

B. **TERM.** The non-exclusive license extended by VENUE to PROMOTER shall be for a period (hereinafter called the “Term”) commencing on October 17, 2023, and ending on March 1, 2028, for the sole purpose of concerts and parking (hereinafter called the “Events”). The parties may extend the term by mutual agreement prior to the end of the term. If either party does not wish to extend the agreement for an additional term, 60 days’ notice prior to the expiration of the term must be provided to the other party or the term shall automatically be extended for additional term for the same period as the original term (to the extent permitted under Mississippi law). If either party desires to terminate this Agreement without cause prior to March 1, 2028, prior written notice of termination must be provided to the other party by December 31 of that calendar year, which will serve to terminate this Agreement on March 1st of the following year. This is the only method of notice through which this Agreement can be terminated without cause.

2. **Effect of Amendment.** Except for the changes reflected in this Amendment, all terms and conditions contained in the Agreement shall continue in full force and effect in accordance with their provisions on the date of this Amendment. In the event of a conflict between the provision of this Amendment and the provisions of the Agreement, the provisions of this Amendment shall control.
3. **Counterparts.** This Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment.

(signature page to follow)

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same on the date first above written.

THE CITY:
CITY OF GAUTIER,
A MUNICIPAL CORPORATION

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, this instrument has been executed in multiple originals in the presence of the undersigned witness, as _____, this _____ day of _____, 2025.

PROMOTER:
PTP Country, LLC

By: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named PTP Country, LLC who being by me duly sworn, states on oath that they signed the above and foregoing Amendment 4 to the Post Opening Agreement in regard to Gautier Amphitheater on the date and for the purpose mentioned therein.

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of _____, 2025.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named the City of Gautier, who being by me duly sworn, states on oath that they signed the above and foregoing Amendment 4 to the Post Opening Agreement in regard the Gautier Amphitheater on the date and for the purpose mentioned therein.

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of _____, 2025.

NOTARY PUBLIC

My Commission Expires: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 412-2025

WHEREAS, the City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 6th at the Singing River Mall Property; and

WHEREAS, the City desires to have fireworks entertainment at the event, as it has in past years; and

WHEREAS, Pyro Shows has offered to perform this entertainment for a price of \$10,000.00, requiring a 50% down payment, pursuant to the attached contract; and

WHEREAS, Pyro Shows intends to present a firework show titled "Christmas Light the Night"; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the contract agreement with Pyro Shows is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: October 30, 2025
Subject: Approval of a Contract Agreement with Pyro Shows

REQUEST:

The Recreation Department requests City Council authorization to enter into a contract agreement with Pyro Shows in the amount of \$10,000, requiring a 50% down payment for the City's Annual Lights and Lagniappe on the Bayou.

BACKGROUND:

The City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 6th 1:00 p.m. - 6:00 p.m. at Former Singing River Mall Property. This year's festivities will include a Christmas tree lighting, Christmas themed festival, pictures with Santa and fireworks show presented by Pyro Shows titled "Christmas Light the Night"

DISCUSSION:

Pyro Shows has been providing fireworks entertainment throughout the world for almost half a century. From Stockholm, Sweden, to San Sebastian, Spain, and from Abu Dhabi in the UAE, to Taipei, Taiwan, Pyro Shows has competed in some of the most prestigious international competitions. Pyro Shows won first place in the North American Fireworks Competition in Norfolk, Virginia, and has had the honor to provide the 4th of July fireworks at the Washington Monument in Washington, D.C. for 13 times since 1995.

Pyro Shows currently provides fireworks for the Biloxi Shuckers, Scarlet Pearl Casino, and Mississippi State University.

RECOMMENDATION:

The Recreation Department recommends that City approve a Contract Agreement with Pyro Shows in the amount of \$10,000.

City Council May:

1. Approve a Contract Agreement with Pyro Shows in the amount of \$10,000.
2. Not approve a Contract Agreement with Pyro Shows in the amount of \$10,000.

ATTACHMENT(S):

Proposal



PYRO SHOWS, INC.
Contract Agreement

This Agreement made on **October 22, 2025**, by and between **PYRO SHOWS, Inc., a Tennessee Corporation**, whose address is **115 N. 1st Street, LaFollette, Tennessee, 37766**, with a mailing address at **P.O. Box 1776, LaFollette, TN 37766** and hereinafter referred to as **"PYRO SHOWS"** and **City of Gautier, MS** with its principal place of business located at **3330 Highway 90 Gautier, MS 39553** hereinafter referred to as **"Customer"**.

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

- I. FIREWORKS DISPLAY:** PYRO SHOWS agrees to furnish to Customer a fireworks display, hereinafter referred to as "Show", pursuant to the project/sales order # **25 MS 12-06- custom 10000-000705** dated **October 22, 2025**. The Show will be given on **December 06, 2025**. Rain date/postponement date: **No Rain Date Selected**.
- II. TARIFF PROVISION:** Because our pyrotechnics are products which are primarily imported into the U.S., PYRO SHOWS is legally responsible for payment of any applicable tariffs (a border tax imposed on the buyer) for pyrotechnics. From the date of execution of the contract herein, in the event of additional cost due to increased price of product as imposed by manufacturer and/or tariffs levied for imported products. Available options are as follows: Customer may opt to increase their budget to absorb tariff - OR - Customer may maintain the current budget of their show with a corresponding reduction in the amount of product included in their show. Should Customer elect to defer, modify, or cancel Show, Customer shall notify PYRO SHOWS no less than ninety (90) days prior to Show date to cancel or reduce the size of show.
- III. CANCELLATION:** PYRO SHOWS shall determine what weather conditions prohibit PYRO SHOWS from proceeding with the Show; in which case, PYRO SHOWS agrees to present the Show on the following day or previously agreed upon postponement date. In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the show on subsequent occasion to include labor, lodging, per diem, etc.; in no event shall these additional expenses be less than ten percent (10%) of the contracted price of the Show. In the event the Show must be RESCHEDULED to a mutually agreed upon date other than the previously agreed upon rain date, in addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the Show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these expenses be less than thirty percent (30%) of the contracted price of the Show. Should Customer elect to CANCEL the Show for any reason, Customer must provide PYRO SHOWS with thirty (30) days' written notice by certified mail, return receipt, to PYRO SHOWS' address as set forth above. Customer agrees that PYRO SHOWS shall incur substantial expense in preparation for the Show and, accordingly, agrees to pay PYRO SHOWS fifty (50%) of the total contract price for the show as liquidated damages for cancellation due to the fault of the Customer.
- IV. SECURITY AREA:** Customer agrees to furnish sufficient space for PYRO SHOWS to properly conduct the Show as determined by NFPA 1123-2014 (hereinafter "Security Area"). Customer agrees to provide adequate security protection to preclude persons unauthorized by PYRO SHOWS from entering the Security Area. For the purposes of the Agreement, "Unauthorized Persons" shall mean anyone other than the employee(s) of PYRO SHOWS or persons specifically designated in writing by the sponsor or the Authority Having Jurisdiction (AHJ), and submitted and approved, to PYRO SHOWS prior to the event. Any expenses for security or stand-by fire protection shall be the responsibility of the Customer.
- V. SITE CLEANUP:** PYRO SHOWS shall be responsible for basic cleanup of the launch area to include policing of the fallout zone for any unexploded ordnance and removal of all large paper debris, wood, wire, foil, racks, mortars and firing equipment used in the setup for the show. Customer shall be responsible for cleanup of debris located in and around fallout zone.
- VI. INDEMNIFICATION AND HOLD HARMLESS:** To the extent permissible under Mississippi law, Customer agrees to hold PYRO SHOWS harmless from any damages caused to Customer which result as a consequence of unauthorized persons entering the Security Area. To the extent permissible under Mississippi law, Furthermore, Customer agrees to defend and indemnify PYRO SHOWS from any and all claims brought against PYRO SHOWS for damages caused wholly or in part by Unauthorized Person who have entered the Security Area.
- VII. AMENDMENT & ASSIGNMENT:** This agreement is deemed personal and confidential to Customer, his heirs, executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of PYRO SHOWS.



PYRO SHOWS, INC.
Contract Agreement

- VIII. COMPLIANCE WITH THE LAWS AND REGULATIONS:** Promptly upon the execution of this Agreement, Customer shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. To the extent permissible under Mississippi law, Customer agrees to indemnify and hold harmless PYRO SHOWS from against all claims, suits, and causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of customer to obtain such approval. This Agreement is made expressly subject to, and Customer expressly agrees to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.
- IX. PERMITS AND LICENSES:** PYRO SHOWS shall process the necessary permits and licenses to enable PYRO SHOWS to perform fully hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise. It is hereby stipulated that this Agreement is to be construed and governed by the laws of the State of ~~Tennessee~~Mississippi, and any suit involving this contract shall be brought in the Courts of ~~Campbell~~Jackson County in the State of ~~Tennessee~~Mississippi. The Customer hereby submits itself to the jurisdiction of said Courts and waives any rights to initiate proceedings against PYRO SHOWS in any other courts or jurisdictions. For Shows that include licensed music accompaniment, Customer agrees to verify with their organization, venue, sponsor, and/or municipality, the permission to simulcast music and agrees to pay any and all fees associated with the broadcast of said music in the public environment of the Show.
- X. LATE PAYMENT:** PYRO SHOWS shall charge, and Customer agrees to pay, one and one-half percent (1 1/2%) per month late payment fee for each month until PYRO SHOWS is paid the amount set forth in Paragraph XIV herein. The stated late payment fee shall begin to run from the applicable date(s) established in Section XIV, unless this provision is prohibited by law.
- XI. ADVERTISEMENT AND PROMOTIONS:** Customer agrees that when promoting fireworks performed by PYRO SHOWS, Customer will name PYRO SHOWS as the fireworks provider in promotional advertising media. Customer agrees to allow PYRO SHOWS to use Customer's name as Customer.
- XII. COMPLAINTS:** In the event that Customer has a complaint concerning the Show, or any material or product used in or pursuant to the Show, or of the conduct of the Show by PYRO SHOWS, or any act or omission of PYRO SHOWS or its agents, either directly or indirectly, without limitation, Customer shall make complaint known to PYRO SHOWS in writing by certified mail to PYRO SHOWS' address as set forth above, ~~within ten (10) days after the date of the Show. In the event that Customer fails to register any complaint in the time and in the manner specified, Customer agrees that it shall not claim such complaint as cause for an offset or withhold any payment due to PYRO SHOWS hereunder on account of or because of such complaint or any matter arising from, relating to or a consequence of the complaint. Furthermore, Customer agrees that should PYRO SHOWS have to collect any amount due PYRO SHOWS hereunder which Customer claims as an offset or which is withheld by Customer on account of, or because of, a complaint not registered with PYRO SHOWS in the time and in the manner specified herein, by law or through an Attorney-at-Law, PYRO SHOWS shall be entitled to collect attorneys' fees in the amount of 15% of the amount owing PYRO SHOWS or the maximum amount allowed by law, whichever is greater, along with all cost of collection.~~
- XIII. INSURANCE:** PYRO SHOWS will provide General Liability Insurance and Automobile Liability in the amount of \$10,000,000.00, combined single limit, covering its activities and services in connection with the show described in this contract. PYRO SHOWS also agrees to include Customer as additional Insured under the terms of this coverage. PYRO SHOWS, INC. will provide a Certificate of Insurance. All entities listed on the certificate will be deemed an additional Insured per this contract.
- XIV. PAYMENT TERMS:** City of Gautier, MS shall pay PYRO SHOWS \$10,000.00 plus applicable taxes in the amount of \$0.00 for a grand total of \$10,000.00 according to the terms and conditions set forth for presenting the Show. Customer shall submit a 50% deposit (\$5,000.00) upon return of signed contract by **November 22, 2025**. Balance will be due in the PYRO SHOWS office upon Customer's receipt of invoice.
- XV. TAXES:** Customer shall be responsible for all applicable sales taxes.



PYRO SHOWS, INC.
Contract Agreement

IMPORTANT: Checks must be made payable to **PYRO SHOWS, INC.** and mailed to P.O. Box 1776, LaFollette, TN 37766.

All the terms and conditions set forth in any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

PYRO SHOWS, INC.

BY: _____ **DATE:** _____
Lansden E. Hill Jr., President and CEO -OR- Michael E. Walden, Vice President

CUSTOMER

BY: _____ **DATE:** _____
Signature Printed Name Title

WARRANTY EXCLUSIONS

To the extent permissible under Mississippi law, EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

No representation of affirmation of fact including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or be deemed to be, a warranty by PYRO SHOWS for any purpose, nor give rise to any liability or obligation of PYRO SHOWS whatsoever.

To the extent permissible under Mississippi law, IN NO EVENT SHALL PYRO SHOWS BE LIABLE FOR ANY LOSS OF PROFITS OR OTHER ECONOMIC LOSS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY CLAIMED BREACH OF OBLIGATIONS HEREUNDER.

During Council Comments, Mayor Vaughan requesting Council approval for a Proclamation of Local Emergency regarding the tornado damage on October 26, 2025.

Councilman Jackson made the motion approving the Proclamation of Local Emergency regarding the tornado damage from October 26, 2025. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

**PROCLAMATION OF LOCAL EMERGENCY
BY GAUTIER CITY COUNCIL
REGARDING TORNADO DAMAGE ON OCTOBER 26, 2025**

WHEREAS, on October 26, 2025, a severe weather system produced a tornado that struck portions of the City of Gautier, Mississippi, causing significant damage to public infrastructure, residential and commercial properties, and disrupting essential public services; and

WHEREAS, emergency response efforts are ongoing, and resources of the City of Gautier are being utilized to their fullest extent to provide emergency protective measures, debris removal, and restoration of essential services; and

WHEREAS, the conditions of extreme peril warrant and necessitate the proclamation of a local emergency in order to provide for health and safety of the citizens and the protection of their property within the affected jurisdiction; and

WHEREAS, pursuant to Mississippi Code Annotated § 33-15-17, the governing authorities of a municipality are empowered to declare that a local emergency exists within their jurisdiction when conditions so warrant; and

NOW, THEREFORE, THE GAUTIER CITY COUNCIL, HEREBY PROCLAIMS that a local emergency exists in the City of Gautier, Mississippi as of the 4th day of November 2025 due to the effects of this tornado; and

HEREBY DECLARE that the City shall exercise all powers and authority granted unto it under the laws of the State of Mississippi to address this emergency.

BE IT FURTHER PROCLAIMED, that this state of local emergency shall continue until the next regular meeting of the City Council of the City of Gautier, Mississippi, wherein the same maybe extended or terminated, if necessary, as provided in the aforesaid statute.

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

During City Attorney comments, Councilman Jackson made the motion to enter Closed Session to determine the need for Executive Session. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to enter Executive Session to discuss potential litigation concerning the Martin Bluff Road Project and the potential sale of real property at the Town Commons site. Councilman Minor seconded the motion. The vote was carried unanimously.

City Attorney announced that Council was in Executive Session and recused himself from the meeting during the discussion regarding the Martin Bluff Road Project at 7:16pm.

City Attorney returned to the meeting at 7:46pm.

Councilman Jackson made the motion to acknowledge and approve the non-binding Walmart Letter of Intent in substantial form. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to return to Open Session. Councilman Minor seconded the motion. The vote was carried unanimously.

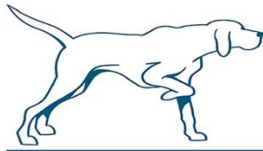
Councilman Jackson made the motion to recess until November 5, 2025, at 1:00 PM. Councilman Minor seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.



ON POINT DEVELOPMENT

806 Water Street
Madisonville, LA 70447
985.705.5758
tommy@onpointdevelopment.net

October 31, 2025

City of Gautier

RE: Purchase Proposal of a section of the Town Commons
Gautier, Mississippi

To Whom It May Concern,

This letter of intent reflects a bona fide offer to purchase attached parcel. Such an obligation shall only follow from the execution of a definitive Purchase Agreement (the “Agreement”) between Purchaser and Seller. Notwithstanding any terms or provisions contained herein, this Letter of Intent does not constitute an enforceable agreement. Neither of the parties is, nor will be, bound unless and until a formal Purchase Agreement is approved and signed by each of the parties.

Property: Minimum of +/-8.30 Acres located on US Highway 90 in Gautier, Mississippi (See Exhibit A, Attached)

Purchaser: Walmart Real Estate Trust

Seller: City of Gautier

Purchase Price: The Purchase Price of the property shall be \$942,000

Deliverables: Simultaneously with execution and delivery of the Letter of Intent, Seller shall deliver to Purchaser any and all title reports, surveys, leases, environmental reports, engineering reports, building plans, covenants and restriction of shopping center and any other documents associated with the Property in Seller’s possession (collectively, the “Deliverables”).

An Initial Earnest Deposit of \$5,000.00 dollars (the “Deposit”) will be delivered to the escrow agent within 10 days following execution of the

Agreement, which amount shall be applicable to the purchase price and shall be refundable for any reason during the Due Diligence (defined below).

Due Diligence: Purchaser's obligations under the Agreement shall be contingent upon: a) Purchaser's satisfactory modification to the Redevelopment Agreement dated September 22, 2023, affecting the Subject Property; b) Purchaser's execution and city approval for Purchaser's SMPDD Commercial Redevelopment Program Agreement for the Subject Property; c) Purchaser's satisfactory completion of a comprehensive evaluation of the Property, including, but not limited to, an environmental review, a legal review of the Property (focusing on title, survey, zoning, etc) of Subject Property. Purchaser may terminate the Agreement for any reason or no reason whatsoever on or before the date (the "Due Diligence Termination Date") which is One Hundred and Eighty (180) days from the delivery and full execution of Agreement.

Extension: On or before the date of expiration of the Due Diligence Period, Purchaser may extend the Due Diligence Period for a period of sixty (60) days as follows: (i) Purchaser shall provide written notice to Seller prior to expiration of its Due Diligence period, (ii) Purchaser is not in default of the terms of the Agreement, and (iii) Purchaser shall timely deposit an additional \$10,000.00 of Earnest Money with the Escrow Agent.

Closing Date: On or before 30 days after expiration of Due Diligence Period.

Form of Agreement: Purchaser's counsel shall prepare the Agreement for Sellers review.

Expenses: Purchaser shall bear all its own fees and expenses in connection with its due diligence, including legal, civil engineering, environmental, accounting, etc. Closing costs shall be apportioned as customary in the jurisdiction in which the Property is located. Ordinary apportionment adjustments shall be made at Closing.

Brokers Commission: The parties represent that they have not engaged any real estate broker or finder, and that no commissions or finder's fees are due in connection with this transaction other than to Scott Delano with Southeast Commercial and Tommy Vervaeke with On Point Development, which brokers shall be paid by Seller a commission of 6% of the total sales price, to be split equally pursuant to a separate agreement. Seller and Buyer shall each hold the other harmless from any claim of any broker or finder not referenced herein.

Non-Binding: The above terms are intended to be general business terms on which the purchase of the referenced property would be considered and are non-

binding on either party until a final agreement is fully executed by both parties.

Expiration:

This offer shall expire if Seller has not accepted the above terms and so notifies Purchaser in writing by 5:00 pm CST on the 31th day of Novermer, 2025.

Sincerely,



Tommy Vervaeke

AGREED TO BY SELLER:

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**November 18, 2025
Receive September 2025 Finance Reports**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive September 2025 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for September 2025 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting November 18, 2025.

SEP 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$4,883,246.07
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,065,420.02
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$333,264.07
Amphitheater Venue	Depository Account	004-000-001	\$176,457.47
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$120,726.15
U S Justice Equitable Sharing	Depository Account	157-000-001	\$74,304.76
Fire Protection Fund	Depository Account	160-000-001	\$253,591.20
Tidelands Grant	Depository Account	171-000-001	\$30,284.69
Library Support Fund	Depository Account	172-000-001	\$2,692.94
Fairway Boat Launch	Depository Account	173-000-001	
MSTIG Rec Trail Maint Grant	Depository Account	175-000-001	(\$3,800.00)
Shepard State Park Fund	Depository Account	176-000-001	\$91,865.49
S2020 GO Refnd Bond Debt Service	Depository Account	255-000-001	
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,511.57
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
South Gautier/Vancleave Rd Sidewalk	Depository Account	313-000-001	\$40,350.00
Solid Waste Fund	Depository Account	404-000-001	\$49,686.28
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,142,028.14
General Depository Reconciled Cash Balance			\$7,142,028.14

ENTERPRISE FUND

Fund Name		Account #	Balance
2024 GO Note Debt Service	Enterprise Account	256-000-002	\$0.00
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	\$0.00
Hickory Hill Sewer Rehab/SS Lines	Enterprise Account	363-000-002	(\$85,000.00)
Sect 592 Wtr-Swr Improvements	Enterprise Account	364-000-002	\$900,000.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	\$0.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,583,475.73
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$218,649.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$5,617,136.98
Enterprise Reconciled Cash Balance			\$5,613,372.33

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$820,290.10
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$79,276.50
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$424,340.16
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$741,677.65
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$73,061.64
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$73,060.16
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$17,035.23
S2024 Pub Imps 2M Bond Debt Service	Restricted Fund	257-000-007	\$5,086.25
5.3M Uty Rev S2024 Bond Debt Service	Restricted Fund	258-000-007	\$606,465.56
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	\$542,801.86
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$0.00
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$134.48
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	\$1,532,421.82
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	\$1,559,291.28
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,070,927.47
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$281,259.88
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	\$1,062,693.87
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	\$1,451,571.17
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$0.00
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	\$2,427,863.15
SB2468 Water Meter Imps	Restricted Fund	422-000-001	\$1,532,421.82
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$264,905.76
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$1,051,951.83
Total Bond & Restricted Reconciled Cash Balances			\$16,618,537.64

SEP 2025
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
General Fund Revenues	12,839,430.00	12,863,369.01	(23,939.01)	100.1%
Expenditures:				
001 Legislative	246,854.00	241,252.27	5,601.73	97.7%
010 City Court	464,096.00	406,701.77	57,394.23	87.6%
021 City Manager	147,300.00	144,605.69	2,694.31	98.1%
022 Human Resources	76,701.00	69,128.42	7,572.58	90.1%
030 Elections	60,000.00	29,769.60	30,230.40	49.6%
040 City Clerk	500,258.00	482,296.54	17,961.46	96.4%
060 City Attorney	150,000.00	137,550.00	12,450.00	91.7%
090 Economic Dev - Planning	522,794.00	488,486.99	34,307.01	93.4%
092 Building & General Expenses	1,279,074.00	1,231,128.56	47,945.44	96.2%
094 Grants & Project Admin	240,376.00	222,082.55	18,293.45	92.3%
100 Police	4,256,897.00	3,925,046.46	331,850.54	92.2%
161 Fire	3,854,334.00	3,678,472.09	175,861.91	95.4%
170 Recreation	844,080.00	742,261.83	101,818.17	87.9%
201 PW: Streets	675,100.00	580,053.75	95,046.25	85.9%
205 PW: Maintenance	380,505.00	339,815.91	40,689.09	89.3%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	767,100.00	767,080.50	19.50	99.9%
General Fund Expenditures	14,552,923.00	13,573,186.48	979,736.52	93.2%
<i>Total Operating Expenditures</i>	12,521,488.00	11,617,216.98	904,271.02	
<i>Total Capital Outlay Expenditures</i>	1,040,670.00	965,402.57	75,267.43	
<i>Total Debt Service</i>	223,665.00	223,486.43	178.57	
<i>Total Transfers Out</i>	767,100.00	767,080.50	19.50	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,552,923.00	13,573,186.48	979,736.52	
<i>Personnel</i>	8,905,316.00	8,576,302.71	329,013.29	
<i>Supplies</i>	728,150.00	517,134.53	211,015.47	
<i>Other Services</i>	2,888,022.00	2,523,779.74	364,242.26	
<i>Capital Outlay</i>	1,040,670.00	965,402.57	75,267.43	
<i>Debt Service</i>	223,665.00	223,486.43	178.57	
<i>Interfund Transfers for DS</i>	767,100.00	767,080.50	19.50	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,552,923.00	13,573,186.48	979,736.52	

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
002 HB1 Modernization Funds				
Revenues	1,285,030.00	1,285,030.81	(0.81)	100.0%
Expenditures	2,886,651.71	1,821,232.50	1,065,419.21	63.0%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,197,457.79	2,455,044.13	742,413.66	76.7%
Expenditures	4,064,396.11	3,077,401.98	986,994.13	75.7%
004 Amphitheater Venue Fund				
Revenues	600,000.00	454,019.50	145,980.50	75.6%
Expenditures	609,590.00	312,547.29	297,042.71	51.2%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43	1,100.00	93,904.43	1.1%
130 \$7M GO Bond - Capital Improvements				
Revenues	4,647,254.72	2,643,605.78	2,003,648.94	56.8%
Expenditures	5,474,100.19	2,659,910.04	2,814,190.15	48.5%
156 SE MS METRO TASK FORCE				
Revenues	82,053.22	102,053.22	(20,000.00)	124.3%
Expenditures	207,053.22	155,600.15	51,453.07	75.1%
157 US Justice Equitable Sharing				
Revenues	70,327.21	70,327.21	0.00	100.0%
Expenditures	135,812.16	94,574.45	41,237.71	69.6%
160 Fire Protection Fund				
Revenues	236,500.00	127,244.71	109,255.29	53.8%
Expenditures	267,050.00	209,646.60	57,403.40	78.5%
171 Combined Tidelands Grant				
Revenues	755,176.84	114,949.97	640,226.87	15.2%
Expenditures	750,551.47	74,800.00	675,751.47	9.9%
172 Library Support Fund				
Revenues	127,913.00	125,384.52	2,528.48	98.0%
Expenditures	127,913.00	125,384.52	2,528.48	98.0%
173 Fairway Boat Launch - Tidelands				
Revenues	487,125.00	318,595.00	168,530.00	65.4%
Expenditures	487,125.00	308,695.00	178,430.00	63.3%
175 MSTIG REC TRAIL MAINT GRANT				
Revenues	410,000.00		410,000.00	
Expenditures	410,000.00	3,800.00	406,200.00	0.9%

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
176 Shepard State Park				
Revenues	198,050.00	242,718.98	(44,668.98)	122.5%
Expenditures	221,463.00	193,266.19	28,196.81	87.2%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	3,172.58	(3,172.58)	
Expenditures	218,309.63	67,622.46	150,687.17	30.9%
250 2018 W&S Bond Debt Service				
Revenues	289,850.00	292,985.47	(3,135.47)	101.0%
Expenditures	284,306.26	284,306.26	0.00	100.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,560.00	20,825.22	(9,265.22)	180.1%
Expenditures	1,450.00	1,450.00	0.00	100.0%
252 2019 W&S Bond Debt Service				
Revenues	386,600.00	391,303.23	(4,703.23)	101.2%
Expenditures	381,250.00	381,250.00	0.00	100.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,900.00	23,978.66	(12,078.66)	201.5%
Expenditures	2,000.00	2,000.00	0.00	100.0%
254 S2018 MPI GO Bond Debt Service				
Revenues	297,792.00	293,424.29	4,367.71	98.5%
Expenditures	297,731.26	297,076.64	654.62	99.7%
255 S2020 Refnd GO Bond Debt Service				
Revenues	469,367.50	469,367.50	0.00	100.0%
Expenditures	469,367.50	469,367.50	0.00	100.0%
256 S2023 GO Note Debt Service				
Revenues	374,314.00	374,313.50	0.50	99.9%
Expenditures	374,314.00	374,313.50	0.50	99.9%
257 S2024 Publ Imps 2M Bond Debt Service				
Revenues	5,080.00	5,086.25	(6.25)	100.1%
Expenditures	5,080.00		5,080.00	
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	606,000.00	606,465.56	(465.56)	100.0%
Expenditures	606,000.00		606,000.00	
259 5.3M Uty Rev Bond DS Reserve				
Revenues	542,500.00	542,801.86	(301.86)	100.0%
Expenditures	542,500.00		542,500.00	

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
300 USDA-NRCS EWP				
Revenues	104,362.50	90,436.50	13,926.00	86.6%
Expenditures	138,500.00	121,620.00	16,880.00	87.8%
304 Town Commons Park Project				
Revenues	2,649.50	6.40	2,643.10	0.2%
Expenditures	2,649.50	2,649.50	0.00	100.0%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,221.35	1,999.22	(777.87)	163.6%
Expenditures	21,959.79	14,721.62	7,238.17	67.0%
309 Town Center: MS Songwriters PA Center				
Revenues	1,640,000.00	1,654,963.44	(14,963.44)	100.9%
Expenditures	6,008,847.01	861,525.99	5,147,321.02	14.3%
310 S2024 Public Imp 2M GO Bond Constn				
Revenues	2,040,054.90	2,041,780.42	(1,725.52)	100.0%
Expenditures	2,040,054.90	990,930.30	1,049,124.60	48.6%
311 Hickory Hill "Lark" Park				
Revenues	1,501,000.00	1,531,571.17	(30,571.17)	102.0%
Expenditures	1,501,000.00	80,000.00	1,421,000.00	5.3%
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	255,510.00	40,350.00	215,160.00	15.7%
Expenditures	255,510.00		255,510.00	
355 Water Supply & Treatment Plant				
Revenues	2,188,265.88	2,188,813.48	(547.60)	100.0%
Expenditures	2,453,519.03	2,368,349.26	85,169.77	96.5%
356 Lark Water Treatment Plant				
Revenues	4,980,000.00	2,210,000.00	2,770,000.00	44.3%
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constn				
Revenues	5,444,656.00	5,492,482.49	(47,826.49)	100.8%
Expenditures	5,444,656.00	5,380,833.03	63,822.97	98.8%
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,872,391.00	1,354,173.21	1,518,217.79	47.1%
Expenditures	2,831,331.00	1,528,073.32	1,303,257.68	53.9%

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	3,071,150.00	80,000.00	2,991,150.00	2.6%
Expenditures	3,071,150.00	178,000.00	2,893,150.00	5.7%
364 SEC 592 Water-Sewer Improvements				
Revenues	3,450,000.00	900,000.00	2,550,000.00	26.0%
Expenditures	3,450,000.00		3,450,000.00	
401 S2023 GO Note Equipment Fund				
Revenues	170,331.00	170,756.00	(425.00)	100.2%
Expenditures	279,550.25	61,326.00	218,224.25	21.9%
404 Solid Waste Fund				
Revenues	2,343,600.00	2,210,522.09	133,077.91	94.3%
Expenditures	2,378,275.00	2,271,855.15	106,419.85	95.5%
422 Water Meter Replacement				
Revenues	1,500,500.00	1,532,421.82	(31,921.82)	102.1%
Expenditures	1,500,500.00		1,500,500.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	800.00	7,439.67	(6,639.67)	929.9%
Expenditures	0.00		0.00	

**SEP 2025
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
Utility Fund Revenues	10,990,600.00	11,368,831.33	(378,231.33)	103.4%
Administration	3,423,689.00	3,351,501.09	72,187.91	97.8%
Water & Sewer O & M	4,169,932.00	3,925,822.96	244,109.04	94.1%
Debt Service	1,036,246.00	1,036,245.26	0.74	99.9%
Transfers	2,397,265.00	2,397,264.50	0.50	99.9%
Contingencies	61,544.00	0.00	61,544.00	
Utility Fund Expenditures	11,088,676.00	10,710,833.81	377,842.19	96.5%
<i>Total Operating Expenditures</i>	<i>7,509,621.00</i>	<i>7,220,324.59</i>	<i>289,296.41</i>	
<i>Total Capital Outlay Expenditures</i>	<i>84,000.00</i>	<i>56,999.46</i>	<i>27,000.54</i>	
<i>Total Debt Service</i>	<i>1,036,246.00</i>	<i>1,036,245.26</i>	<i>0.74</i>	
<i>Total Interfund Transfers</i>	<i>2,397,265.00</i>	<i>2,397,264.50</i>	<i>0.50</i>	
<i>Total Contingency Expenditures</i>	<i>61,544.00</i>	<i>0.00</i>	<i>61,544.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>10,710,833.81</i>	<i>377,842.19</i>	
 <i>Personnel</i>	 <i>592,368.00</i>	 <i>577,706.51</i>	 <i>14,661.49</i>	
<i>Supplies</i>	<i>396,000.00</i>	<i>288,877.01</i>	<i>107,122.99</i>	
<i>Other Services</i>	<i>6,521,253.00</i>	<i>6,353,741.07</i>	<i>167,511.93</i>	
<i>Capital Outlay</i>	<i>84,000.00</i>	<i>56,999.46</i>	<i>27,000.54</i>	
<i>Debt Service</i>	<i>1,036,246.00</i>	<i>1,036,245.26</i>	<i>0.74</i>	
<i>Interfund Transfers</i>	<i>2,397,265.00</i>	<i>2,397,264.50</i>	<i>0.50</i>	
<i>Contingencies</i>	<i>61,544.00</i>	<i>0.00</i>	<i>61,544.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>10,710,833.81</i>	<i>377,842.19</i>	

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

November 18, 2025
Approval to renew a Rental Agreement with Pitney Bowes, Inc.

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval to renew a Rental Agreement with Pitney Bowes, Inc. for the postage machine in the amount of \$111.45 monthly (or \$334.35 quarterly). The monthly decrease will be \$67.73.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City desires to renew the lease with Pitney Bowes, Inc. for the rental of a postage machine in order to increase efficiency through automation and reducing the amount of individual-piece handling of mail;

WHEREAS, the Mayor and Council Members find that renewing the attached lease agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to renew a Rental Agreement with Pitney Bowes for the rental of a postage machine in the monthly amount of \$111.45 (or quarterly amount of \$334.35).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Queita Reddix, Purchasing Agent
Date: 11/12/2025
Subject: Approval for renewal of Rental Agreement with Pitney Bowes, Inc. for a mailing machine.

REQUEST:

City Council authorization is requested for the City of Gautier to accept the renewal agreement for the mailing machine between City of Gautier and Pitney Bowes, Inc. in the amount of \$111.45 monthly or billed quarterly at \$334.35. The monthly decrease will be \$67.73.

BACKGROUND:

Pitney Bowes, Inc. has provided a postage machine to the City of Gautier in order to increase efficiency through automation and reducing the amount of individual-piece handling of mail.

DISCUSSION:

None

RECOMMENDATION:

Based on the attached information from Pitney Bowes, Inc. City Staff recommends that City Council authorize the renewal agreement for the mailing machine in the amount of \$111.45 monthly or billed quarterly in the amount of \$334.35.

ATTACHMENTS:

1. Pitney Bowes Rental Agreement 2025

**RENTAL AGREEMENT
FOR USE BY MISSISSIPPI AGENCIES & GOVERNING AUTHORITIES
AND VENDORS
(applicable to equipment rental transactions)**

This Rental Agreement (hereinafter referred to as Agreement) is entered into by and between CITY OF GAUTIER (hereinafter referred to as Customer), and Pitney Bowes Inc. (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor, and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. **CUSTOMER ACCOUNT ESTABLISHMENT:**

- A. A separate Vendor Customer Number will be required for each specific customer/installation location.
- B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address in accordance with Paragraph 8 herein.
- C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.
- D. Unless creditworthiness for this Customer Number has been previously established by Vendor, Vendor's Credit Department may conduct a credit investigation for this Agreement. Notwithstanding delivery of equipment, Vendor may revoke this Agreement by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Agreement is accepted for Vendor by an authorized representative.

2. **EQUIPMENT SELECTION, PRICES, AND AGREEMENT:** The Customer has selected and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. **SHIPPING AND TRANSPORTATION:** Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by Customer.

4. **RISK OF LOSS OR DAMAGE TO EQUIPMENT:** While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. **DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:**

- A. **DELIVERY:** Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, Vendor is unable to deliver the equipment or software, the prices, terms and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost or expense to Customer of any kind whatsoever.
- B. **INSTALLATION SITE:** At the time of delivery and during the period Vendor is responsible for maintenance of the equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the

equipment and to a telephone for local or toll free calls.

- C. INSTALLATION DATE: The installation date of the equipment shall be that date as is agreed upon by the parties, if Vendor is responsible for installing the equipment.
 - D. ACCEPTANCE: Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.
 - E. RELOCATION: Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software and payment remitted in accordance with Paragraph 8 herein.
6. RENTAL TERM: The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the Customer desires to continue renting the equipment at the expiration of the original rental agreement, the Customer must enter into a new rental agreement which shall be separate from this Agreement. There will be no automatic renewals allowed. There shall be no option to purchase.
7. OWNERSHIP: Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title or interest therein, unless purchased by Customer. Nameplates, stencils or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.
8. PAYMENTS:
- A. INVOICING AND PAYMENTS: The charges for the equipment, software or services covered by this Agreement are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer.
 - 1. E-PAYMENT: The Vendor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies", Section 31-7-301, *et seq.* of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by the agency within forty-five (45) days of receipt of the invoice.
 - 2. PAYMODE: Payments by state agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. The State, may at its sole discretion, require the Vendor to submit invoices and supporting documentation electronically at any time during the term of this Agreement. These payments shall be deposited into the bank account of the Vendor's choice. The Vendor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.
 - B. METER READINGS: If applicable, the Customer shall provide accurate and timely meter readings at the end of each applicable billing period on the forms or other alternative means specified by Vendor. Vendor shall have the right, upon reasonable prior notice to Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.
 - C. COPY CREDITS: If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which

was produced during servicing of the equipment. Copy credits will be issued only if Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. **USE OF EQUIPMENT:** Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which consent shall not be unreasonably withheld.
10. **MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:**
 - A. **SERVICES:** If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory or which are designed to insure accuracy of meters.
 - B. **EXCLUSIONS:** The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with noncompatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.
 - C. **REMEDIES:** If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.
11. **HOLD HARMLESS:** To the fullest extent allowed by law, Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Customer and the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Vendor and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the Customer's sole discretion, Vendor may be allowed to control the defense of any such claim, suit, etc. In the event Vendor defends said claim, suit, etc., Vendor shall use legal counsel acceptable to the Customer; Vendor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the Customer shall be entitled to participate in said defense. Vendor shall not settle any claim, suit, etc., without the Customer's concurrence, which the Customer shall not unreasonably withhold.
12. **ALTERATIONS, ATTACHMENTS, AND SUPPLIES:**
 - A. If Customer makes an alteration, attaches a device or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. **ASSIGNMENT:** The Vendor shall not assign, subcontract or otherwise transfer in whole or in part, its right or obligations under this Agreement without prior written consent of the Customer. Any attempted assignment or transfer without said consent shall be void and of no effect.
14. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of said state. The Vendor shall comply with applicable federal, state, and local laws and regulations.
15. **NOTICE:** Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the Vendor:

Name **Bill Walter**
Title **VP Government and GPO's**
Address **3001 Summer Street**
City, State, & Zip Code **Stamford, CT 0692**

For the Customer:

Name **Chassity Bilbo**
Title **Interim City Manager**
Address **3330 HIGHWAY 9**
City, State, & Zip Code **GAUTIER, MS 39553-5124**

16. **WAIVER:** Failure by the Customer at any time to enforce the provisions of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of this Agreement or any part thereof or the right of the Customer to enforce any provision at any time in accordance with its terms.
17. **CAPTIONS:** The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.
18. **SEVERABILITY:** If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
19. **THIRD PARTY ACTION NOTIFICATION:** Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Vendor by any entity that may result in litigation related in any way to this Agreement.
20. **AUTHORITY TO CONTRACT:** Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement and that entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.
21. **RECORD RETENTION AND ACCESS TO RECORDS:** The Vendor agrees that the Customer or any of its duly authorized representatives at any time during the term of this Agreement shall have unimpeded, prompt access to and the right to audit and examine any pertinent books, documents, papers, and records of the Vendor related to the Vendor's charges and performance under this Agreement. All records related to this Agreement shall be kept by the Vendor for a period of three (3) years after final payment under this Agreement and all pending matters are closed unless the Customer authorizes their earlier disposition. However, if any litigation, claim, negotiation, audit or other action arising out of or related in any way to this Agreement has been started before the expiration of the three (3) year period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved. The Vendor agrees to refund to the Customer any overpayment disclosed by any such audit arising out of or related in any way to this Agreement.
22. **EXTRAORDINARY CIRCUMSTANCES:** If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply

with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. **TERMINATION:** This Agreement may be terminated as follows: (a) Customer and Vendor mutually agree to the termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.
24. **AVAILABILITY OF FUNDS:** It is expressly understood and agreed that the obligation of the Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Customer, the Customer shall have the right upon ten (10) working days written notice to the Vendor, to terminate this Agreement without damage, penalty, cost or expenses to the Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
25. **MODIFICATION OR RENEGOTIATION:** This Agreement may be modified, altered or changed only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal, state and/or the Customer's revisions of any applicable laws or regulations make changes in this Agreement necessary.
26. **WARRANTIES:** Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment.
27. **E-VERIFY COMPLIANCE:** If applicable, the Vendor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act of 2008, Section 71-11-1, *et seq.* of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Vendor agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the Customer. The Vendor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws of these warranties, the breach of which may subject the Vendor to the following: (1) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (2) the loss of any license, permit, certification or other document granted to the Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (3) both --in the event of such cancellation/termination, the Vendor would also be liable for any additional costs incurred by the Customer due to the contract cancellation or loss of license or permit.
28. **HARD DRIVE SECURITY:** Vendor must properly format the hard drive, deleting all information, or replace the hard drive with a new hard drive prior to storing or re-selling the equipment. The Customer may request to retain the hard drive for a nominal fee. Vendor will supply written notification to the Customer that all data has been made inaccessible. This notification must be provided with forty-five (45) days of the equipment being returned to the Vendor.
29. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Agreement.
30. **TRANSPARENCY:** This Agreement, including any accompanying exhibits, attachments, and appendices, is subject to

the “Mississippi Public Records Act of 1983,” codified as Section 25-61-1 et seq., Mississippi Code Annotated and exceptions found in Section 79-23-1 of the Mississippi Code Annotated (1972, as amended). In addition, this Agreement is subject to provisions of the Mississippi Accountability and Transparency Act of 2008 (MATA), codified as Section 27-104-151 of the Mississippi Code Annotated (1972, as amended). Unless exempted from disclosure due to a court-issued protective order, this Agreement is required to be posted to the Department of Finance and Administration’s independent agency contract website for public access. Prior to posting the Agreement to the website, any information identified by the Vendor as trade secrets, or other proprietary information including confidential vendor information, or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes will be redacted. A fully executed copy of this Agreement shall be posted to the State of Mississippi’s accountability website at: <http://www.transparency.mississippi.gov>.

31. COMPLIANCE WITH LAWS: The Vendor understands that the Customer is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and the Vendor agrees during the term of the Agreement that the Vendor will strictly adhere to this policy in its employment practices and provision of services. The Vendor shall comply with, and all activities under this Agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the 6th day of November, 2025.

Vendor: Pitney Bowes Inc.

By: *Alex Torres*
Authorized Signature

Printed Name: Alex Torres _____

Title: GOVT ACCOUNT MANAGER _____

WITNESS:

Clarence Hunt
Clarence Drew Hunt _____

Witness my signature this the _____ day of _____, 20____.

Customer: _____

By: _____
Authorized Signature

Printed Name: _____

Title: _____

WITNESS:

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI Agencies AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor shall be considered to be a part of the Rental Agreement between the parties.

State Contract Number: 822281069

Vendor Company Name: Pitney Bowes Inc.

Customer Agency Name: CITY OF GAUTIER

Bill to Address: PO BOX 670, GAUTIER, MS 39553-0670

Ship to Address:
3330 HIGHWAY 90, GAUTIER, MS 39553-5124

<u>Description of Equipment, Software, or Services</u>	<u>Price</u>
C-AUTO	\$111.45 per Month
95 LPM	
10LB SCALE	
COVER	
100 COST ACCOUNTING	
INSTALLATION AND TRAINING	
SERVICE LEVEL AGREEMENT	

Delivery Schedule and Installation Date: TBD

Rental Term: 60 months
Start Date: 1/20/2026
End Date: 1/19/2031

Modifications: _____

Alex Torres

Vendor Signature

Customer Signature

**CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

**November 18, 2025
Resolution approving the Sponsorship of Gautier
Rotary Club Christmas Parade to be held on
December 6, 2025**

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

**Summary Explanation: Resolution approving the Sponsorship of Gautier Rotary Club
Christmas Parade to be held on December 6, 2025**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING SPONSORSHIP OF GAUTIER ROTARY CLUB
CHRISTMAS PARADE TO BE HELD ON DECEMBER 6, 2025**

RESOLUTION NUMBER 000-2025

WHEREAS, the Gautier Rotary Club has requested that the City sponsor its annual Christmas Parade to be held on December 6, 2025; and

WHEREAS, the sponsorship includes assistance cleaning up following the event, and placement of City barricades and other City amenities, as indicated in the attached request; and

WHEREAS, in exchange for this sponsorship, the City receives advertisement of its resources, and the Gautier Police and Fire Departments are permitted to participate in the parade; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

BE IT THEREFORE RESOLVED THAT, the sponsorship of the Gautier Rotary Club Christmas Parade is hereby authorized.

BE IT FURTHER RESOLVED THAT, the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form with all required documents to the City Clerk Office at least 60 days prior to requested event

Date of Application: 11.14.25

Summary of Event: Gautier Rotary Club Christmas Parade

Event Title: 27th Annual Gautier Rotary Christmas Parade

Event Description: *Attach a detailed map of the proposed event layout, parking plan, tent location, etc. **YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.***

To attract both locals and visitors to the City of Gautier. The City of Gautier has historically provided logistical support as well as traffic control and security for this event. The Gautier Rotary Club would like to request in kind services from the City of Gautier for the 2023 Christmas Parade to include: road closure, police support for safety & traffic control, clean up the streets and grass along the parade route after the parade; barricades; placement of banners if necessary; announcement on digital signs & social media. By 10:00 a.m. the morning of the parade please have barricades at the specific areas of the staging area.

Event Start Date: December 6, 2025 **Event End Date:** December 6, 2025

Event Start Time: 11:00 a.m. line-up; 12:00 p.m. parade **Event End Time:** 1:00 p.m.

Location: William Payne Adams Boulevard; Dolphin Drive; Gautier-Vancleave Road; Hwy.90

Location Description:

Line-up: William Payne Adams Boulevard
Route:
1. William Payne Adams Boulevard to;
2. Dolphin Drive (East) to;
3. Turn right on Gautier-Vancleave Road (South) to;
4. Turn right on Highway 90 (West) to;
5. Turn right on Dolphin Drive (North) to;
6. End at Dolphin Drive and William Payne Adams Boulevard (the roundabout)

Individual Making Application for Organization:

Name: Gautier Rotary Club ; Casey Vaughan Phone (Home): (228) 297 - 3063

Address: Post Office Box 241 Phone (Work): () -

City: Gautier State: Mississippi Zip Code: 39553 -

Position with Organization: Parade Chairman; Public Relations

Individual(s) Responsible for keeping order and maintenance:

Name: Casey Vaughan Phone (H): (228) 297 - 3063 (W) () -

Name: Billie Lofton Phone (W): (228) 238 - 0830 (W) () -

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Applicant Information:

Organization:

Name: Gautier Rotary Club Phone: (228) 238 - 0830Address: Post Office Box 241, Gautier, Mississippi 39555

City State Zip

Type of Organization: Non-Profit; Civic Profit: Non-Profit Federal ID# 640-76-8451 (must attach copy of non-profit status) (Religious, Civic, Social, Etc.)**Event Cleanup**

If the event is on public property, it shall be the responsibility of the applicant to clean up all trash after the event and return the property to its state prior to the event. Depending on the size of the event, dumpsters may be required. *Cleanup deposit will be required based on the type of event.*

Marketing and Public Relations

Will this event be marketed, promoted or advertised in any manner? X Yes, if yes, attach flyer and list where the if will be advertised No

Posted on The Gautier Rotary social media pages; information sent to news media; banners; etc.

Event Questionnaire

Is the event location a public parking lot, public park, or public space? Yes X public roads No

Will there be a fee charged for this event? Yes, if so, how much X No

Will there be alcohol? Yes X No

Will there be food trucks or vendors? Yes, if so, how many X No

Will there be volunteers working the event? X Yes, if so, how many 3-6 No

Will there be live music or a DJ? Yes Yes, if so, list the DJ or band name only on individual floats

Will there be cooking or grilling on site that's not a licensed food truck? Yes X No

Will there be inflatable bounce houses/ games at the event? Yes, if so, list the quantity and type X No

Anticipated Attendance Total: 250/500 Anticipated Participants Total: 20 floats

Road Closure Information: See above location description

Attach a detailed map of the proposed route if requesting a street closure for the event, attach a list of the adjacent business owners

Insurance

Events held on city property will require a certificate of insurance. The certificate of insurance must be submitted to City Hall at least 2 weeks prior to your event. The minimum policy amount must be \$1M per occurrence with a \$2M aggregate. The City of Gautier must be listed as an additional insured. (City of Gautier 3330 Hwy 90 Gautier, MS 39553)

Security

Gautier Police and Fire Department will review the details in this application and determine the need for security and public safety plan is needed. I understand that if Gautier Police and Fire Dept. determines that the event will need security/ public safety plan, it will be the responsibility of the host organization to cover the cost.

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: Gautier Rotary Club **Title:** Parade Chairman /
Print Public Relations

Applicant's Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____

Event has been: Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____ Date: _____

This year's Christmas Parade is Saturday, December 6, 2025 and will roll at 12:00 p.m. Line-up will be north of Lowe's at the intersection of William Payne Adams Boulevard and Dolphin Drive starting at 11:00 a.m. The parade route will be the same as the last few years.

Summary of in-kind services requested:

The Gautier Rotary Club would like to request in kind services from the City of Gautier for the 2023 Christmas Parade to include: police support for safety & traffic control, clean up the streets and grass along the parade route after the parade; barricades; placement of banners if necessary; announcement on digital signs & social media. By 10:00 a.m. the morning of the parade please have barricades at the specific areas of the staging area.

Details:

Josh Latch, Fire Chief:

* As in year's past, you all let Santa Claus ride on the fire truck. Can you do that again this year? If not, please advise so we can make other arrangements.

David Bever, Police Chief:

* Will you advise a few days before the parade and estimate of how many police cars will be riding in the parade? This is so we will know how far back to start staging the other participants. In the past, you and your family rode and we would like you to please join us and ride again. In addition, we would like you and your agency to lead and any other law enforcement agency to line-up behind you all. If any particular agency is wanting to walk or have a float, we ask that they fall in line like all other participants.

* Will there be support from other agencies? Sometimes the Sheriff's Department comes on 4-wheelers or horses. If horses, we ask that they go in front of the fire truck.

* As usual, we will need traffic and safety support.

City of Gautier

* The city usually requests a spot for the City Council member's float. Several years ago, the city employees had a float too. Please advise if there will be more than one so we save room in the staging area.

* We ask that you all provide the clean up after the parade.

* Request that when the Port-O-Lets are put on the parade route that one is at the beginning of the staging area. The placement on the North side of William Payne Adams Boulevard was a great spot last year.

* Place banners out if they are received.

* Announcement on digital sign and social media.

Thanks for your support!

We're going to have a great community event Saturday, December 6, 2025!

Casey Vaughan, Co-Chairman
228-297-3063

Billie Lofton, Co-Chairwoman
228-238-0830

Rotary Club of Gautier, MS
P.O. Box 241
Gautier, MS 39553

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

November 18, 2025
Resolution approving closure of roads and traffic control measures for the Gautier Rotary Club Christmas Parade

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Resolution approving closure of roads and traffic control measures for the Gautier Rotary Club Christmas Parade

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING CLOSURE OF ROADS AND TRAFFIC CONTROL MEASURES
AS DESCRIBED IN THE APPLICATION FOR SPECIAL EVENT PERMIT SUBMITTED BY
THE GAUTIER ROTARY CLUB FOR A CHRISTMAS PARADE**

RESOLUTION NUMBER 000-2025

WHEREAS, the Gautier Rotary Club has made a request for road closures as fully described in an application for special permit; and

WHEREAS, the purpose of the road closure is to conduct the 2025 Gautier Rotary Club Christmas Parade; and

WHEREAS, pursuant to Miss. Code Ann. 21-27-3, municipalities have full jurisdiction over city streets; and

WHEREAS, pursuant to that jurisdiction, cities may close public streets temporarily for public purposes, e.g., parades, festivals, regulation of traffic or other valid purposes under the police power; and

WHEREAS, this authority would include the ability to temporarily close streets to prevent injury to, destruction of, or interference with public or private property, based upon a finding of necessity; and

WHEREAS, based on the application submitted by the Gautier Rotary Club, the Mayor and Members of Council hereby find that closure of the relevant public streets for the time period requested is necessary to prevent injury to, destruction of, or interference with public or private property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gautier, Mississippi that the request for road closures as fully described in an application for the special permit is hereby approved.

BE IT, FURTHER RESOLVED that associated traffic and crowd control is hereby approved, subject to the discretion and judgment of the Police Chief;

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or Clerk to execute all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
November 18, 2025**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
