

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 2, 2025 @ 6:30 PM

I. Call to Order

- 1. Prayer**
- 2. Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- 1. The Taste of the Holidays will be Thursday, December 4th, from 4pm until 7pm at the former Singing River Mall Property.**
- 2. The Rotary Christmas Parade will be on Saturday, December 6th, starting at 12pm, followed by Lights and Lagniappe on the Bayou, starting at 1pm at the former SR Mall Property.**
- 3. City Offices will be closed on Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.**

IV. Presentation Agenda

- 1. Recognition of the Gautier 12U football team for winning the Superbowl Championship game**
- 2. Andrew Levens from Overstreet and Associates on The City of Gautier's MS4 Permit**
- 3. Presentation by newly appointed City Manager, Carlos Moulds**

V. Business Agenda

- 1. Authorization to enter into a Lighting Services – Standard Lease Agreement with Mississippi Power for the Dolphin Road Lighting Project**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Approval of Supplemental Agreement No. 6 for the Martin Bluff Roadway Improvements Project to increase the contract time and amount**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Work Sessions held November 5th and November 12th, 2025, Recessed Council Meeting held November 18, 2025, and Special Called Meeting held November 21, 2025
2. Receive October 2025 Privilege License Reports
3. Approve the renewal of the Rental Agreement with Pitney Bowes, Inc.
4. Renew the Professional Services Agreement with Flock Safety
5. Authorization to enter into a Modification Agreement to the subaward grant agreement #2 with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project
6. Authorization to Advertise for Bid for the Lark Park Improvement Project
7. Authorization to advertise for bids for the Shepard State Park Bathhouse Renovation Project
8. Approval of Change Order No. 3 (Summary) and Contractor Pay Application No. 8 for the Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Improvement Project
9. Authorization to Advertise for Bid for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project
10. Authorization to accept a monetary donation from Gautier Pride, Inc. for the City of Gautier's Lights and Lagniappe on the Bayou
11. Approve Right-of-way Easement for Singing River Electric to provide a new electric distribution system to the new Water Treatment Plant

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments

4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until December 16, 2025 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
December 2, 2025**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. The Taste of the Holidays will be Thursday, December 4th from 4pm until 7pm at the former Singing River Mall Property.
2. The Rotary Christmas Parade will be on Saturday, December 6th, starting at 12pm, followed by Lights and Lagniappe on the Bayou, starting at 1pm at the former SR Mall Property.
3. City Offices will be closed on Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

NOTES:

A Taste Of The

Holidays



DECEMBER 4TH

4pm - 7pm

2800 Hwy 90

Come see the famous
Coca-Cola Polar Bear and the
festive Coca-Cola Truck

FOOD TRUCKS. CHRISTMAS MUSIC.

COCA-COLA POLAR BEAR





CITY OF GAUTIER'S ANNUAL

Lights & Lagniappe on the Bayou

Christmas Music
Pictures w/Santa
Face Painting
Children Craft Area
Carnival Games
Carnival Rides
Dance Performances
Annual Tree Lighting
Light the Night Fireworks Show

**December 6th
1 PM**

**Food Trucks/Concessions
Arts & Craft Vendors**

A free event for the entire family to enjoy!
Former SR Mall Property 2800 Hwy 90

006

For more information call Gautier Parks & Recreation 228-497-2244

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
December 2, 2025**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Recognition of the Gautier 12U football team for winning the Superbowl Championship game
2. Andrew Levens from Overstreet and Associates on The City of Gautier's MS4 Permit.
3. Presentation by newly appointed City Manager, Carlos Moulds

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:

December 2, 2025

Title:

**Authorization to enter into a Lighting Services –
Standard Lease Agreement with Mississippi
Power for the Dolphin Road Lighting Project**

Introduced by:

Contact Person/Telephone

City Manager 497-8000 Ext. 315

**Summary Explanation: Authorization to enter into a Lighting Services – Standard Lease
Agreement with Mississippi Power for the Dolphin Road Lighting Project**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Dolohin Drive is in need of lighting upgrades due to public safety issues from the entrance of The Sound Amphitheater; and

WHEREAS, MS Power currently provides lighting for the Sound Amphitheater all the way to the entrance and has completed a lighting plan to improve visibility in the area; and

WHEREAS, the lighting project would include the removal of (6) bolted base poles, (11) brackets, and (11) pendant fixtures; Install (8) new bolted base poles, (7) double slip brackets (1) single slip bracket, (15) new LED fixtures, (15) photocells, and new wiring from the fixture to the handhole.

WHEREAS, during this agreement, Mississippi Power will maintain the facilities, lighting, and will bear the cost of routine repair or replacement; and

WHEREAS, pursuant to the Lease-Agreement, Mississippi Power has agreed to provide these services for the Dolphin Drive lighting project in the amount of \$897.00 for the term of 84 months; and

WHEREAS, the Mayor and Council Members hereby find that entering into a Lighting Services – Standard Lease Agreement with Mississippi Power for the Dolphin Drive Lighting Project is in the best interests of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that, to the extent the terms are consistent with Mississippi law, the City is hereby authorized to enter into a Lighting Services – Standard Lease Agreement with Mississippi Power for the Dolphin Drive Lighting Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Mayor and Council
From: Chassity Bilbo, Interim City Manager
Date: November 24, 2025
Subject: Authorization to enter into a Lighting Services - Standard Lease Agreement with Mississippi Power

REQUEST:

City staff requests City Council authorization to enter into a Lighting Services - Standard Lease Agreement with Mississippi Power for Dolphin Rd lighting project in the amount of \$ 897.00 for a term of 84 months.

BACKGROUND:

Dolphin Dr is in need of lighting upgrades due to public safety issues from the entrance of The Sound Amphitheater to Gautier Vancleave Road. MS Power currently provides lighting for the Sound Amphitheater all the way to the entrance. After receiving complaints from concert goers in relation to poor lighting conditions and safety concerns, MS Power completed a lighting plan to improve visibility in the area. However, this is not a budgeted expense but, in the interest of public safety staff consulted the Comptroller, she can amend the budget to fund the account for this project after the new contract has been renegotiated.

DISCUSSION:

The project scope includes the following:

Removal of (6) bolted base poles, (11) brackets, and (11) pendant fixtures; Install (8) new bolted base poles, (7) double slip brackets (1) single slip bracket, (15) new LED fixtures, (15) photocells, and new wiring from fixture to handhole. Mississippi Power will maintain the lighting. This agreement includes new wire run from the bottom of the pole to the top, new bracket arms, and new fixtures. During this agreement, Mississippi Power will maintain the facilities and will bear the cost of routine repair or replacement.

RECOMMENDATION:

City staff recommends that City Council enter into a Lighting Services - Standard Lease Agreement with Mississippi Power for Dolphin Rd lighting project in the amount of \$ 897.00 for a term of 84 months.

City Council May:

1. Enter into a Lighting Services - Standard Lease Agreement with Mississippi Power for the Dolphin Rd lighting project in the amount of \$ 897.00 for a term of 84 months.
2. Not enter into a Lighting Services - Standard Lease Agreement with Mississippi Power for the Dolphin Rd lighting project in the amount of \$ 897.00 for a term of 84 months.

3. ATTACHMENT(S):

Dolphin Rd. Lighting Project

Mississippi Power

Business Description (Apartment Complex, Restaurant, Ball-field, etc.): Dolphin Dr pole change outs

- 2 **Term.** The "Initial Term" of this Agreement is the period stated on Page 1, calculated from the date of the first monthly bill. After the Initial Term, the Agreement will automatically renew on an annual basis until terminated by either Customer or MPC by providing written notice of intent to terminate to the other party at least 30 days before the desired termination date. MPC's address for notice is Mississippi Power Company, ATTN: Marketing Lighting Services, PO Box 4079, Gulfport, MS 39502-4079. Customer's address for notice is the Mailing Address shown on Page 1.
- 3 **Payment.** MPC will invoice Customer per the terms stated on Page 1. Customer agrees to pay the amount billed by the due date. If there is a balance outstanding past the due date, Customer agrees to also pay a 1.5% late fee on the unpaid monthly balance and also acknowledges that Customer may be required to pay a deposit of up to two times the Monthly Charge in order to continue service. CUSTOMER ACKNOWLEDGES THAT MPC MAKES NO REPRESENTATION OR WARRANTY REGARDING TREATMENT OF THIS TRANSACTION BY THE INTERNAL REVENUE SERVICE OR THE STATUS OF THIS AGREEMENT UNDER ANY FEDERAL OR STATE TAX LAW; CUSTOMER ENTERS INTO THIS AGREEMENT IN SOLE RELIANCE UPON CUSTOMER'S OWN ADVISORS.
- 4 **Equipment Protection.** Throughout this Agreement's term, Customer will inform its personnel (and any contractor or person performing construction at the Premises or digging near MPC's Facilities) of the Facilities presence. Either Customer or the other party must provide notices and locate requests to the Mississippi One Call System and must coordinate all activities with the One Call Center and with all utility facility owners or operators as required by the then current Mississippi One Call Law. Customer further acknowledges that any such work may require compliance with certain laws and regulations, including, without limitation, the Mississippi High Voltage Power Lines Act, Miss. Code Ann. §§ 45-15-1, et seq., and regulations of the Occupational Safety and Health Administration. These laws and regulations shall be independently consulted by Customer to determine if any additional compliance measures shall be undertaken by Customer prior to commencement of any work; provided, however, that no work shall be performed until such consultation and compliance has been completed. As between Customer and MPC, Customer will bear all costs arising from failure to comply with these laws or for Facility damage caused by anyone other than MPC (or MPC's representatives or contractors). IF THE FACILITIES ARE DAMAGED, CUSTOMER WILL REPORT THE DAMAGE TO MPC AS SOON AS POSSIBLE BY CALLING 800-487-3275.
- 5 **Maintenance/Repairs.** During this Agreement's term, MPC will maintain the Facilities and will bear the cost of routine repair or replacement. All non-routine maintenance or repair can be done at the Customer's request and will be billed to Customer at then-current MPC rates. Customer must notify MPC of any need for Facility repair by calling 877-656-1836. If the Facility damage was caused by Customer or third party, Customer will reimburse MPC for the repair or replacement cost. Either Party shall be excused from performance of its obligations hereunder other than accrued payment obligations and shall not be construed to be in default in respect of such obligations to the extent that, and for so long as, failure to perform such obligations is due to a Force Majeure Event defined as any occurrence, nonoccurrence or set of circumstances that is beyond the reasonable control of such Party.
- 6 **Safety/Damages.** CUSTOMER ACKNOWLEDGES SOLE RESPONSIBILITY FOR THE SAFETY OF THE PREMISES AND ACKNOWLEDGES THAT MPC NEITHER HAS, NOR ASSUMES, ANY OBLIGATION TO ENSURE THE PREMISES' SAFETY. MPC makes no covenant, warranty, or representation of any kind (including warranty of fitness for a particular purpose or of merchantability) regarding the equipment or any MPC activity under this agreement. Customer will not be entitled to indirect or consequential damages from MPC of any kind (including loss of revenue, loss of actual or anticipated profits, loss of capital costs, loss of business reputation, or punitive damages) arising from any damage or delay involving the Facilities or this Agreement.
- 7 **Indemnity.** To the fullest extent allowed by law, Customer agrees to indemnify, defend (if requested by MPC), and hold harmless MPC and its affiliates and contractors (and their officers, directors, employees, representatives, and agents) from and against any claim, demand, damage, expense (including attorney's fees and court costs), action, proceeding, judgment, penalty, fine, cost, or other liability (whether based upon tort, breach of contract, strict liability, equity, or otherwise) of any kind or nature for bodily injury (including death) to persons, damage to real or personal property (including loss of use), monetary damage, or equitable relief caused by or arising out of any act or omission of Customer involving this Agreement, the Facilities, or the Premises, in whatever manner caused and regardless of whether caused by or arising out of the joint, concurrent, or contributory (but not sole) negligence of MPC, any other person indemnified under this Agreement, or any other person not a party to this Agreement.
- 8 **Default.** Customer will be in default if any amount owed under this Agreement is not paid within 45 days of billing. MPC's waiver of any past default will not waive any other default. If default occurs, MPC may, at its discretion, immediately terminate this Agreement, collect all past due amounts and all amounts due for the Facilities during the Agreement's remaining term, remove the Facilities from the Premises, and seek any other available remedy. MPC shall be entitled to reasonable attorney's fees, costs and expenses associated with any claim or litigation concerning Customer's default of this Agreement.
- 9 **Entire Agreement.** This Agreement contains the parties' entire agreement relating to the Facilities and replaces any prior agreement, written or oral. This Agreement may be modified only by an amendment signed by each party, except that updated contact information (e.g. address, phone number, etc) may be provided at any time by written notice to the other party. This Agreement will be governed by Mississippi law. If any provision is ruled invalid or unenforceable, the Agreement as a whole will not be affected. In this Agreement, "including" means "including, but not limited to."
- 10 **Pole Attachments.** If Customer desires to attach anything to any Facilities (poles, light fixtures, brackets, etc), Customer must first obtain MPC's written permission. Customer must contact MPC's Lighting Services Business Unit at 877-656-1836 to obtain the proper pole attachment authorization.
- 11 **Customer Representations.** Customer represents to MPC that: (i) Customer is expressly authorized by all Premises owners (and any other party with rights in the Premises) to enter into this Agreement and to authorize the MPC Activities (including the use of vehicles, equipment, tools, and materials necessary); (ii) all Premises property lines are clearly and accurately marked; and (iii) the Premises' final grade will vary no more than 6" from the grade existing at the time of Facility installation.
- a. **Customer Duty.** If MPC agrees to allow Customer to perform any part of the Facility installation (including trenching) itself or through a third party, Customer warrants that its work will meet MPC's installation specifications (which will be provided to the Customer). Customer will bear all reasonable additional costs arising from Customer's non-compliance with MPC's specifications or lack of timely (i.e. 10 days) notice to MPC that MPC's portion of the Facilities installation can commence.
- b. **Underground Facilities/Obstructions.** Because MPC's Activities may require excavation or digging, Customer acknowledges that **Customer must mark all underground obstructions and private utilities and facilities (e.g. gas lines, water lines, sewer lines, irrigation facilities, low voltage data or communication cables or lines, etc) at the Premises.** Customer warrants either that: (i) all underground obstructions and private utilities and facilities have been marked or will be marked before MPC commences Facility installation or other MPC Activities involving excavation or digging; or (ii) there are no underground obstructions or private utilities or facilities at the Premises.
- c. **Unforeseen Conditions.** If Customer fails to properly mark or identify a private utility or facility or other underground obstruction, and damage occurs in connection with MPC's Activities, Customer agrees that, as between Customer and MPC, Customer will bear sole responsibility for any and all damages incurred, including MPC and/or third-party damages, and that MPC will have no liability for any damage or resulting delay. Customer also acknowledges that the estimated charges shown on Page 1 include no allowance for any subsurface rock, wetlands, underground stream, buried waste, unsuitable or unstable soil, underground obstruction, archeological artifact, burial ground, threatened or endangered species, hazardous substance, etc. not known to Customer or properly identified and marked by Customer. If an unforeseen condition is encountered, MPC, in its sole discretion, may stop all MPC Activity until Customer either remedies the unforeseen condition or agrees to reimburse all MPC expenses arising from the unforeseen condition. Customer will bear all costs of any Facility modification or change requested by Customer or dictated by unforeseen conditions or circumstances outside MPC's control.

CUSTOMER REPRESENTATIONS ACKNOWLEDGED BY CUSTOMER: Initials: _____ Date: _____

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

December 2, 2025
**Approval of Supplemental Agreement No. 6 for
the Martin Bluff Roadway Improvements Project
to increase the contract time and amount**

Introduced by:
Contact Person/Telephone

Sam King 497-8000 ext. 306

Summary Explanation: Approval of Supplemental Agreement No. 6 for the Martin Bluff Roadway Improvements Project to increase Gulf Breeze Construction's contract time for paving repairs North of Roy's Road and increase the contract amount not to exceed \$52,500.00 (STP-9194-00(001)LPA/105069-801000)

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
Fuller	☐	Elbin	☐						

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
Fuller	☐	Elbin	☐						

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department is requesting approval of Supplemental Agreement 6 for the Martin Bluff Roadway Improvements Project (STP-9194-00(001) LPA/105069-801000) to increase Gulf Breeze Construction's contract time by five (5) working days for paving repairs North of Roy's Road and increase the contract amount not to exceed \$52,500.00; and

WHEREAS, Supplemental Agreement No. 6 adds five (5) working days to complete additional milling and paving repairs needed just north of Roy's Road, due to this roadway exhibiting severe deterioration, resulting in unstable pavement areas; and

WHEREAS, these repairs are beyond the scope of the originally planned pavement rehabilitation and require the addition of a new pay item, increasing the contract price by \$52,500.00; and

WHEREAS, the contract time will be revised from 585 working days to 590 working days; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Supplemental Agreement 6 for the Martin Bluff Roadway Improvements Project (STP-9194-00(001) LPA/105069-801000) to increase Gulf Breeze Construction's contract time by five (5) working days for paving repairs North of Roy's Road and increase the contract amount not to exceed \$52,500.00, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Sam King, Grants and Projects Director
Date: November 21, 2025
Subject: Supplemental Agreement 6 Contract Time and Increase Amount for Paving Repairs North of Roy's Road for the Martin Bluff Roadway Improvements Project (STP-9194-00(001)LPA/105069-801000),

REQUEST:

The Grants and Projects Department requests that City Council approve Supplemental Agreement 6 for the Martin Bluff Roadway Improvements Project (STP-9194-00(001) LPA/105069-801000) to increase Gulf Breeze Construction's contract time by five (5) working days for paving repairs North of Roy's Road and increase the contract amount not to exceed \$52,500.00.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and Frontage Road, north of Interstate 10.

DISCUSSION:

Supplemental Agreement No. 6 adds five (5) working days to complete additional milling and paving repairs needed just north of Roy's Road. This section of roadway is exhibiting severe deterioration, resulting in unstable pavement areas. These repairs are beyond the scope of the originally planned pavement rehabilitation and require the addition of a new pay item, increasing the contract price by \$52,500.00. With the removal of the proposed 5-foot widening from Roy's Road to Frontage Road, the City's additional contribution will be minimal. The contract time will be revised from 585 working days to 590 working days.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Supplemental Agreement 6 for the Martin Bluff Roadway Improvements Project (STP-9194-00(001) LPA/105069-801000) to increase Gulf Breeze Construction's contract time by five (5) working days for paving repairs North of Roy's Road and increase the contract amount not to exceed \$52,500.00.

The City Council may:

1. Approve Supplemental Agreement No. 6, as presented; or
2. Not approve Supplemental Agreement No. 6.

ATTACHMENT(S):

1. Supplemental Agreement 6

CSD-720-LPA

City of Gautier, MS
 Project No. STP-9194-00(001)LPA / 105069-801000
SUPPLEMENTAL AGREEMENT NO. 6

WHEREAS, WE, Gulf Breeze Construction, Inc., Contractor, and Merchants National Bonding, Inc., Surety, entered into a contract with the City of Gautier, MS, LPA, on the 11th day of June, 2021, for the construction of Federal Aid Project No. STP-919400(001)LPA/105069-801000, Jackson County; and

WHEREAS: The project provides for the Improvements along Martin Bluff Road from Gautier Vancleave Road to the I-10 Frontage Road,

WHEREAS: the contract includes items for milling and paving within the project limits,

WHEREAS: It was determined during construction that areas within existing pavement between project station 79+34.12 (just north of Roy's Road and Martin Bluff Elementary) to project station 122+00 (End of Project) are exhibiting signs of severe deterioration result in unstable areas of pavements. The repair and replacement of the aforementioned areas is beyond the originally planned pavement rehabilitation techniques for the project, thereby necessitating the addition of new pay item for the completion of these repair activities.

WHEREAS: the existing pavements will be removed by milling using existing pay item 406 - A002 Cold Milling of Bituminous Pavements, All Depths at the current contract unit price.

Pay Item	Description	Previous Quantity	Revised Quantity	Increase or Decrease	Unit	Unit Price	Amount
907-403-B006 - S/A#7	19-mm, ST, Asphalt Pavement, Leveling	0.00	300	300	TON	\$175.00	\$52,500.00
						TOTAL	\$52,500.00

This Supplemental Agreement \$52,500.00
 Revised Construction Cost \$8,759,494.90

NOW, THEREFORE, it is mutually agreed by all parties the pay item above with the respective unit price shall be added to the contract,

NOW, THEREFORE, it is mutually agreed by all parties that five (5) additional working days will be added to the contract time of 585 working days, for a total of 590 working days. Owner and Contractor agree that Contractor reserves the right to request additional time to perform the work referenced in this Supplemental Agreement if necessary and justified.

This agreement in no way modifies or changes the original contract of which it becomes a part, except as specifically stated herein.

This Supplemental Agreement has been discussed with Chuck Starita, District LPA Coordinator, Greg Grondin, MDOT Construction Area Engineer, Mitchell Young, MDOT LPA Division, and Scott White, MDOT District 6 Construction Engineer.

CSD-720-LPA

City of Gautier, MS
Project No. STP-9194-00(001)LPA / 105069-801000
SUPPLEMENTAL AGREEMENT NO. 6

NOW, THEREFORE, WE, Gulf Breeze Construction, Inc., Contractor, and Merchants National Bonding, Inc., Surety, hereby agree to said Supplemental Agreement consisting of the above mentioned items and prices and agree that this Supplemental Agreement is hereby made a part of the original contract to be performed under specifications thereof, and that the original contract is in full force and effect, except insofar as it might be modified by this Supplemental Agreement.

LPA, Contractor and Surety further agree that the execution of this Supplemental Agreement No. 6 is without prejudice to any other rights, claims and/or defenses with the Parties may possess as of the date of this Supplemental Agreement No. 6.

Dated, this 13th day of November, 2025.

Merchants National Bonding, Inc.
Surety

Gulf Breeze Construction, Inc
Contractor

By: Kathleen Scarborough 11/13/25
Kathleen Scarborough, Attorney-in-Fact Date

Wm B. Boring 11/13/25
Date

RECOMMENDED FOR APPROVAL:

Kay Ott 11/20/2025
LPA Project Engineer/Architect Date

Billy Owen, P.E. 11-21-2025
MDOT District Engineer Date

APPROVED:

LPA OFFICIAL Date

* {concurrence only for Supplemental Agreements adding a "stand-alone" time extension or exceeding \$100,000}

CSD-720-LPA

City of Gautier, MS
Project No. STP-9194-00(001)LPA / 105069-801000
SUPPLEMENTAL AGREEMENT NO. 6

SUPPLEMENTAL SHEET

DETAIL EXPLANATION OF NECESSITY OF WORK INVOLVED:

{Note: Should reiterate issue explanation giving more specific and relevant information than the front sheet}

During the construction of the roadway, it was identified in the field that approximately 11 areas in the roadway between project station 79+34.12 (just north of Roy's Road and Martin Bluff Elementary) to project station 122+00 (End of Project) totaling approximately 500 square yards were severely deteriorated asphalt pavement. It was determined that patching these areas by milling and filling with asphalt would adequately support the proposed roadway improvements within this area of the project.

JUSTIFICATION OF ADDITIONAL TIME:

Using MDOT's average production parameters for urban construction, as referenced in the LPA Project Development Manual, additional time for each additional pay item were calculated as follows:

Pay Item	Description	Increased Quantity	Additional Time
907-403-B006- SA#6	19-mm, ST, Asphalt Pavement, Levelling (Patching)	300 TONS	5 Working Days

Working days were based on the production parameters for urban construction. Assuming roughly 2-3 problem areas can be completed per day, this would be 5 days. Owner and Contractor agree that Contractor reserves the right to request additional time to perform the work referenced in this Supplemental Agreement if necessary and justified.



Project Professional

LPA Official

CSD-720-LPA

City of Gautier, MS
Project No. STP-9194-00(001)LPA / 105069-801000
SUPPLEMENTAL AGREEMENT NO. 6

SUPPLEMENTAL SHEET

JUSTIFICATION OF UNIT PRICES SUBMITTED:

{Note: Proposed prices for added work must be verified by Construction Division to be within the allowable range for comparable work}

The prices submitted by the asphalt paving subcontractor for Gulf Breeze Construction represent the material price for 19-mm, ST, Asphalt Pavement, Leveling (Patching) and the labor effort to place the asphalt within the identified repair areas. Mobilizing paving crews and equipment for small patching areas is less efficient than continuous paving and requires frequent starts and stops along with equipment relocations to the separate patching areas. The price presented is within the range item bid prices documented by MDOT in the table of Item Bid Prices for the period from 7/01/2025 to 9/30/2025.

		From 7/1/2025 to 9/30/2025							
1	Item	Description	Unit	Min Quantity	Min Price	Max Quantity	Max Price	Avg Quantity	Avg Price
369	907-403-B003	12.5-mm, ST, Asphalt Pavement, Leveling	Ton	786	\$189.00	786	\$208.65	786	\$197.55
370	907-403-B006	19-mm, ST, Asphalt Pavement, Leveling	Ton	56	\$150.00	303	\$274.00	162.57	\$212.59
371	907-403-B011	9.5-mm, MT, Asphalt Pavement, Leveling	Ton	1000	\$149.00	3000	\$199.13	2200	\$173.33

DETAIL ANALYSIS OF UNIT PRICES:

{Note: Prices found to be out of the allowable range for comparable work will require a detailed breakdown of the proposed price including individual breakdowns of labor, materials, and equipment.}

Subcontractor Quote (HPS) - \$150.00 per ton in place

Prime Contractor Mark up (GBC) - \$25.00 per ton

Total Unit Price for 19-mm, ST, Asphalt Pavement, Leveling (Patching) - \$175.00 per ton



Gulf Breeze Construction

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

QUANTITY ADJUSTMENT

1. QUANTITY ADJUSTMENT NO. 3

2. DATE: 10/09/2025

3. PROJECT NO. STP-9194-00(001)/105039-801000

4. LPA: CITY OF GAUTIER

5. COUNTY: Jackson

6. The following changes on the above project with stations, quantities, and items involved are recommended for the reasons stated in detail:

Pay Item	Description	Previous Quantity	Revised Quantity	Increase or Decrease	Unit	Unit Price	Amount
907-403-B006 SA	1 1/2-in. ST, Asphalt Pavement, Leveling (Patching)	0.00	300.00	300.00	TON	\$175.00	\$52,500.00
TOTAL							\$52,500.00

Contract Total Prior to QA#3 \$ 8,706,984.98
 Revised Contract Total \$8,759,484.90

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, Individually,

Charlotte Ramsey; Chris Boone; David R Fortenberry; Debbie Dunaway; Dewey B Mason; James Eley Brashier; Jennifer Roberts; Joey Beattie; Julie C Livingston; Kathleen Scarborough; Kimberly B Barhum; Lisa R Butler; Mary J Norval; Patrick Thomas Mason; Sharon L Tuten; Susan Skrmetta; Troy P Wagener

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

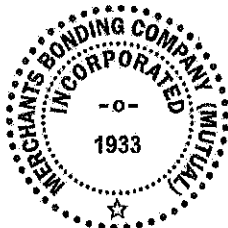
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of June, 2025.



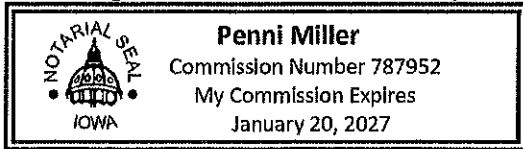
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
MERCHANTS NATIONAL INDEMNITY COMPANY

By

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 2nd day of June, 2025, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

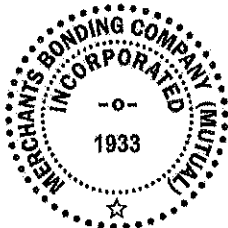


(Expiration of notary's commission
does not invalidate this instrument)

Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 13th day of November, 2025.



Secretary

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:

December 2, 2025

Title:

Approval of the Docket of Claims

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TRAVELERS CL REMITTANCE CENTER	260499	12/02/2025	11/24/2025			111,884.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-625	GENERAL LIABILITY	4394J5094	11/11/2025			17,306.00	
	001-092-625	PUBLIC OFFICIAL LIABILITY	4394J5094	11/11/2025			5,137.00	
	001-092-625	EMP PRACTICES LIABILITY	4394J5094	11/11/2025			22,181.00	
	001-092-625	LAW ENFORCEMENT LIABILITY	4394J5094	11/11/2025			66,698.00	
	001-092-625	CRIME 0W080024 660	4394J5094	11/11/2025			562.00	
001	AGJ SYSTEMS & NETWORKS INC	260501	12/02/2025	11/24/2025			5,412.75	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-606	DEC 2025: MSP COMP/ENDPT DET	MSP-127369	12/01/2025			4,343.50	
	001-092-606	DEC 2025: MS365 E-73; B-31	127132	12/01/2025			595.70	
	001-092-606	DEC 2025: LITIGATN HOLD (17)	127132	12/01/2025			53.55	
	001-092-606	DEC 2025: BACKUP SERVER (2)	127160	12/01/2025			420.00	
001	RIDGDELL BROS INC	260503	12/02/2025	11/24/2025			2,604.99	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-679	DEC 2025 LAWN MNT:HWY 90 INTS	23084818	11/17/2025			983.33	
	001-201-679	DEC 2025 LAWN MNT: S HWY 90	23084820	11/17/2025			615.00	
	001-092-680	DEC 2025 BED MNT: ENT SIGNS	23084821	11/17/2025			1,006.66	
001	DELTA COMPUTER SYSTEMS INC	260505	12/02/2025	11/24/2025			471.70	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-606	DEC 2025 ACCT SW MNT 50%	DHLMN19592	11/15/2025			259.70	
	001-092-606	DEC 2025 PRIV LIC SW MAINT	DHLMN19593	11/15/2025			212.00	
001	K&K SYSTEMS INC	260514	12/02/2025	11/24/2025			1,507.46	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-639	100A 12V AGM BATTERY(2)	28890	11/13/2025			882.46	
	001-170-639	LABOR: REPR DIGITAL SIGN	28890	11/13/2025			625.00	
001	MS FIRE ACADEMY	260515	12/02/2025	11/24/2025			175.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-681	FIRE INSP II: MCCLURE,M	13020	11/15/2025			175.00	
001	GLOBALSTAR	260522	12/02/2025	11/24/2025			104.61	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY SERVICE	102190186	11/16/2025			104.61	
001	DEPT PUBLIC SAFETY	260523	12/02/2025	11/24/2025			60.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-699	ANALYTICAL FEES (OCT 2025)	90168166	11/12/2025			60.00	
001	CATALIS COURTS AND LAND RECORDS LLC	260524	12/02/2025	11/24/2025			1,711.50	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-698	NOV 2025 COURT SUPPORT	308363784	11/20/2025			1,711.50	

Docket of Claims
Release date from 12/02/2025 thru 12/02/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DIXIE RUBBER & BELTING COMPANY	260526	12/02/2025	11/24/2025			281.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	1.25X26" TANK TRK HOSE: E-2		252026	11/24/2025			281.40
001	C SPIRE WIRELESS	260530	12/02/2025	11/24/2025			661.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	11/11/2025			488.90
	001-100-606	DATA CARDS (5)		0032680896	11/11/2025			172.40
001	AT&T MOBILITY	260532	12/02/2025	11/24/2025			63.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	NOV 2025 IT AIR BUS:WFD		X11082025	10/31/2025			63.24
001	AT&T	260533	12/02/2025	11/24/2025			37.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC MONITORING		228470262	11/14/2025			37.93
001	SEYMOUR ENGINEERING PLLC	260537	12/02/2025	11/24/2025			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-603	PLAN REVIEW: LEGACY PARK		9612	11/24/2025			125.00
001	AT&T	260538	12/02/2025	11/24/2025			2,996.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	NOV 2025 BILLING		2284978000	11/14/2025			2,996.27
001	SPARKLIGHT	260544	12/02/2025	11/25/2025			257.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	DEC 2025: BACOT 22221		11232025	11/19/2025			257.88
001	SPARKLIGHT	260545	12/02/2025	11/25/2025			114.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	DEC 2025: NFD 35678		11232025	11/19/2025			114.76
001	SPARKLIGHT	260547	12/02/2025	11/25/2025			134.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	DEC 2025: CFD 49000		11232025	11/19/2025			134.71
001	SPARKLIGHT	260548	12/02/2025	11/25/2025			114.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	DEC 2025: SFD 32212		11232025	11/19/2025			114.76
001	SPARKLIGHT	260549	12/02/2025	11/25/2025			62.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NOV 2025: CBL BOX 28848		11082025	11/04/2025			62.38
001	RJ YOUNG COMPANY LLC	260553	12/02/2025	11/25/2025			164.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	UNL-J9T600-01 RENTAL FEE		INV7802712	11/21/2025			164.90

Docket of Claims
Release date from 12/02/2025 thru 12/02/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260554	12/02/2025	11/25/2025			2,922.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69493862	11/17/2025			94.46	
	001-100-525	UNL FUEL	NP69493862	11/17/2025			1,982.09	
	001-161-525	UNL&DSL FUEL	NP69893862	11/17/2025			564.54	
	001-170-525	UNL FUEL	NP69493862	11/17/2025			281.83	
001	FUELMAN	260556	12/02/2025	11/25/2025			3,288.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69516636	11/24/2025			90.43	
	001-092-525	UNL FUEL	NP69516636	11/24/2025			41.26	
	001-100-525	UNL FUEL	NP69516636	11/24/2025			2,224.94	
	001-161-525	UNL&DSL FUEL	NP69516636	11/24/2025			513.88	
	001-170-525	UNL&DSL FUEL	NP69516636	11/24/2025			335.93	
	001-205-525	UNL&DSL FUEL	NP69516636	11/24/2025			82.39	
001	SINGING RIVER ELECTRIC COOPERATIVE	260558	12/02/2025	11/25/2025			657.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	BROWN FD 95237002	11152025	11/20/2025			407.16	
	001-161-631	MARTIN BLUFF FD 58380001	11172025	11/21/2025			207.68	
	001-092-631	CITY LIMIT SIGN 17546	11172025	11/21/2025			42.16	
001	SPARKLIGHT	260560	12/02/2025	11/25/2025			146.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-698	DEC 2025: GARAGE 17239	11202025	11/16/2025			146.00	
001	M & E FEED & SEED	260563	12/02/2025	11/25/2025			54.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-514	DOG FOOD (1)	5938	11/21/2025			54.99	
001	CAN'T MISS EMBROIDERY	260564	12/02/2025	11/25/2025			360.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	CS412 POLO BLACK 2X (4)	29840	11/07/2025	260074		160.00	
	001-161-535	CS412 POLO CHARCOAL 2X (2)	29840	11/07/2025	260074		80.00	
	001-161-535	CS412 POLO RED 2X (2)	29840	11/07/2025	260074		80.00	
	001-161-535	CS412 POLO WHITE 2X: FIRE DPT	29840	11/07/2025	260074		40.00	
001	REYNOLDS WHOLESALE CO	260565	12/02/2025	11/25/2025			388.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-510	#1508 CS MFB TOWEL (7)	79877	11/19/2025	260244		195.65	
	001-161-510	409 SPRAY 32OZ (4)	79877	11/19/2025	260244		19.96	
	001-161-510	DAWN DISH 38OZ (4)	79877	11/19/2025	260244		31.80	
	001-161-510	BLEACH GALLON 6CT	79877	11/19/2025	260244		27.95	
	001-161-510	COMET POWDER 12CT	79877	11/19/2025	260244		20.28	
	001-161-510	LYSOL DISINFECT SPRAY (6)	79877	11/19/2025	260244		41.94	
	001-161-510	CS WINDEX SPRAY 8CT	79877	11/19/2025	260244		42.32	
	001-161-510	SCOTCH BRITE SPONGE (10)	79877	11/19/2025	260244		8.90	

Docket of Claims
Release date from 12/02/2025 thru 12/02/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GOODGAMES INC	260566	12/02/2025	11/25/2025			210.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	NO PARKING-GRASS(6): GM PARK		112515	11/05/2025	260144		210.00
001	ACTION PRINTING CENTER INC	260567	12/02/2025	11/25/2025			464.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	NOTICE-COMPLIANCE(200): FIRE		5927	11/24/2025	260095		114.12
	001-090-500	#10 REG ENV (1500): PLANNING		6177	11/24/2025	260221		350.16
001	AIR MASTERS MECHANICAL INC	260568	12/02/2025	11/25/2025			3,161.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-635	DIAGNOSTIC LABOR		SM15386	11/12/2025	260224		135.00
	001-100-635	REPAIR LABOR (7)		SM15386	11/12/2025	260224		945.00
	001-100-635	R410A ANTIFREEZE 5LBS		SM15386	11/12/2025	260224		300.00
	001-100-635	REPL EVAP COIL/TXV: DISPATCH		SM15386	11/12/2025	260224		2,133.00
	001-100-635	DISCOUNT 10%		SM15386	11/12/2025	260224		-351.30
001	GULF SALES AND SUPPLY INC	260569	12/02/2025	11/25/2025			734.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	HEATER DIESEL: MECHANIC SHOP		1080858	11/13/2025	260192		734.40
001	SUNBELT FIRE INC	260570	12/02/2025	11/25/2025			1,721.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	NFPA ANNUAL PUMP TEST: E-1		33372	11/21/2025	260071		245.00
	001-161-638	TRAVEL COST		33372	11/21/2025	260071		496.00
	001-161-638	NFPA ANNUAL PUMP TEST: E-2		33373	11/21/2025	260071		245.00
	001-161-638	NFPA ANNUAL PUMP TEST: E-4		33374	11/21/2025	260071		245.00
	001-161-638	NFPA ANNUAL PUMP TEST: E-5		33375	11/21/2025	260071		245.00
	001-161-638	NFPA ANNUAL PUMP TEST: E-6		33376	11/21/2025	260071		245.00
001	CUSTOM PRODUCTS CORPORATION	260571	12/02/2025	11/25/2025			3,588.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	POST U CHNL GALV 14' 3LB (50)		INV39417	11/12/2025	260208		3,118.50
	001-201-565	BOLT HEX HEAD 5/16"-18X2(100)		INV39417	11/12/2025	260208		42.00
	001-201-565	WASHER NYLON 5/16" (100)		INV39417	11/12/2025	260208		15.00
	001-201-565	WASHER LOCK 5/16" ZINC(100)		INV39417	11/12/2025	260208		9.00
	001-201-565	NUT HEX 5/16"-18 ZINC NC(100)		INV39417	11/12/2025	260208		13.00
	001-201-565	SHIPPING: QUO29133		INV39417	11/12/2025	260208		390.83
001	HARRISON COUNTY HCLETA	260572	12/02/2025	11/25/2025			5,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BASIC LEO CADET: DEES,C		2025-078	11/04/2025	260231		4,000.00
	001-100-681	FULL REFRESHER CLASS: LEE,T		2025-078	11/04/2025	260231		1,500.00
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	260574	12/02/2025	11/25/2025			12.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	NAME PLATE: SGT BRIANNE WARD		2511043	11/13/2025	260228		12.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUNTIME EVENT SERVICES	260579	12/02/2025	11/25/2025			5,900.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	INTERMEDIATE SWINGS	21494	12/02/2025	260037		1,675.00	
	001-170-513	MINDWINDER RIDE	21494	12/02/2025	260037		1,675.00	
	001-170-513	PIRATE'S REVENGE RIDE	21494	12/02/2025	260037		1,675.00	
	001-170-513	CARNIVAL BANK A BALL	21494	12/02/2025	260037		125.00	
	001-170-513	CARNIVAL BASKETBALL	21494	12/02/2025	260037		125.00	
	001-170-513	CARNIVAL DARTBOARD	21494	12/02/2025	260037		125.00	
	001-170-513	DELIVERY CHG: LIGHTS & LAGNIAP	21494	12/02/2025	260037		500.00	
001	BOOT OUTLET LLC	260580	12/02/2025	11/25/2025			154.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	DUTY ARIAT BOOT: SCARDINO	37590	11/17/2025	260175		154.95	
001	CHRIS ZIEMBA	260582	12/02/2025	11/25/2025			1,100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	INSTL POLICE GRAPHIC: 12066	54818	11/07/2025	260189		300.00	
	001-100-638	INSTL POLICE GRAPHICS: 44	54818	11/07/2025	260189		300.00	
	001-100-638	INSTL PRTL PD GRAPHIC: 45	54818	11/07/2025	260189		250.00	
	001-100-638	INSTL DRV R SIDE GRAPHIC: 10	54819	11/10/2025	260205		250.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	260583	12/02/2025	11/25/2025			485.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-559	SWINGLINE 12" PAPER CUTTER	6047410556	11/06/2025	260193		41.95	
	001-090-500	BUS CARD 3.5X2 WHT 250PK	6047410556	11/06/2025	260193		9.54	
	001-090-500	2026 DESK PAD CALENDAR (3)	6047410556	11/06/2025	260193		11.43	
	001-090-500	PILOT G2 RETR PEN RED 12CT	6047410556	11/06/2025	260193		12.04	
	001-090-500	ASRT POP UP NOTE 3X3 12CT	6047410556	11/06/2025	260193		10.67	
	001-090-500	HP923 B/C/M/Y INK SY	6047410556	11/06/2025	260193		96.05	
	001-090-500	SHARPIE MARKER ASRTD 4PK	6047410556	11/06/2025	260193		4.17	
	001-090-500	SHARPIE MARKER BLACK 4PK	6047410556	11/06/2025	260193		3.91	
	001-090-500	#10 SEC BUS ENVELOPE 100PK	6047410556	11/06/2025	260193		12.58	
	001-090-500	ASRT PEN MARKER FINE 5PK	6047410556	11/06/2025	260193		6.59	
	001-090-500	STACKABLE PLSTC LTR TRAY 6CT	6047410556	11/06/2025	260193		21.64	
	001-090-500	LAMINATE POUCH 200CT (2)	6047410556	11/06/2025	260193		36.98	
	001-021-500	BROTHER TN221 CYAN SY TONER	6047582258	11/08/2025	260204		66.47	
	001-021-500	BROTHER TN221 MAG SY TONER	6047582258	11/08/2025	260204		68.13	
	001-021-500	BROTHER TN221 BL SY TONER	6047582258	11/08/2025	260204		83.04	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	260585	12/02/2025	11/25/2025			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	DUTY BOOTS: WILLIAMS,T	2907	11/04/2025	260188		100.00	
001	AMAZON CAPITAL SERVICE	260586	12/02/2025	11/25/2025			742.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	300 LED 120'CHRISTMAS LT(12)	117WYDQ44T	11/18/2025	260214		215.88	
	001-090-535	SPOSULEI JACKET BLK MED	11DPWJKXLM	11/19/2025	260219		65.98	
	001-090-535	COLUMBIA RAIN JACKET BLK 3X	11DPWJKXLM	11/19/2025	260219		47.50	
	001-090-535	REALTREE MEN JACKET BLK 5X	11DPWJKXLM	11/19/2025	260219		79.99	
	001-090-535	BERNE DUCK WRK JACKET 3X NVY	11DPWJKXLM	11/19/2025	260219		84.99	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AMAZON CAPITAL SERVICE	260586	12/02/2025	11/25/2025			742.83	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	6PK LED HIGH BAY LIGHT:BACOT		1XDGYPY3G	11/20/2025	260238		248.49
001	AGJ SYSTEMS & NETWORKS INC	260588	12/02/2025	11/25/2025			13.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	USB TO AUDIO JACK: BLEVINS		127404	11/25/2025	260230		13.98
001	PERKINS TIRE & POLARIS	260593	12/02/2025	11/25/2025			19,083.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-597	26' POLARIS RANGER CREW		3640	11/25/2025	260261		19,999.00
	001-100-597	K-ACCY WNSLD FLIP DOWN HERC		3640	11/25/2025	260261		784.99
	001-100-597	GOV DISCOUNT		3640	11/25/2025	260261		-1,750.00
	001-100-597	OTHER FEES		3640	11/25/2025	260261		50.00
FUND TOTAL	1 Claims	to	Checks	44 Total	179,737.73	Manual	Held	Total 179,737.73

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
003	GOTTFRIED CONSTRUCTION LLC	260517	12/02/2025	11/24/2025			31,516.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	003-721-713	LS UPGRADES C/O		15	11/19/2025			31,516.05
FUND TOTAL	3 Claims	to	Checks	1 Total	31,516.05 Manual	Held	Total	31,516.05

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	RIDGDELL BROS INC	260504	12/02/2025	11/24/2025			5,140.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-680	DEC 2025 LAWN MNT: SOUND		23084819	11/17/2025			3,695.83
	004-510-699	DEC 2025 GNAT-INSECT APPL		23084822	11/17/2025			267.00
	004-510-680	DEC 2025 CHEMICAL APP: SOUND		23084823	11/17/2025			1,177.91
004	MISSISSIPPI POWER	260528	12/02/2025	11/24/2025			4,972.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-628	NOV 2025 LEASE: SOUND		0945635021	11/18/2025			4,972.00
004	SPARKLIGHT	260561	12/02/2025	11/25/2025			2,580.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	DEC 2025:SOUND 51824		11202025	11/16/2025			2,580.00
004	JOSEPH DAVIS	260578	12/02/2025	11/25/2025			11,875.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-635	REFINISH WOOD: AMPHITHEATER		199	11/18/2025	260067		8,950.00
	004-510-635	STAIN: SW SUPERDECK EXT OIL		199	11/18/2025	260067		2,925.00
004	AMAZON CAPITAL SERVICE	260587	12/02/2025	11/25/2025			39.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-559	WATCH YOUR STEP DECAL 24CT		1VK1FD3GGY	11/24/2025	260253		39.59
004	AGJ SYSTEMS & NETWORKS INC	260589	12/02/2025	11/25/2025			954.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	WALL MOUNT SURGE PROTECTOR		127386	11/25/2025	260222		34.00
	004-510-699	INSTL INTERNET/WIFI:ARTIST FAC		127386	11/25/2025	260222		920.00
FUND TOTAL	4 Claims	to	Checks	6 Total	25,561.33	Manual	Held	Total 25,561.33

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	SEYMOUR ENGINEERING PLLC	260594	12/02/2025	11/25/2025			4,562.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-763	PROJECT OVERSIGHT: MBLUFF RD		9617	11/24/2025			4,562.50
FUND TOTAL 130 Claims	to	Checks	1 Total	4,562.50	Manual	Held	Total	4,562.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	C SPIRE WIRELESS	260529	12/02/2025	11/24/2025			896.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-606	GPD MODEM PLAN(26)OCT 2025		10032025	11/02/2025			896.48
156	HAYGOODS INDUSTRIAL ENGRAVERS INC	260575	12/02/2025	11/25/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	8X10 PLAQUE: OFFICER-YEAR		2510148	11/05/2025	260185		30.00
	156-100-799	8X10 PLAQUE: PSAFETY CHAMPION		2510148	11/05/2025	260185		30.00
156	OFFICE FURNITURE SOLUTIONS, LLC	260590	12/02/2025	11/25/2025			4,252.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	156-100-799	SPLIT HIGH BACK SEATING (2)		21398	10/31/2025	260080		4,252.50
FUND TOTAL 156 Claims	to	Checks	3 Total	5,208.98 Manual		Held		Total 5,208.98

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	KFD TRAINING AND CONSULTATION LLC	260581	12/02/2025	11/25/2025			17,500.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	LOCKUP POLICE TRNG 3 DAY PROG	4947	11/04/2025	251054		18,500.00	
	157-100-799	PROF COURTESY DISCOUNT	4947	11/04/2025	251054		-1,000.00	
FUND TOTAL 157 Claims	to	Checks	1 Total	17,500.00	Manual	Held	Total	17,500.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	SEYMOUR ENGINEERING PLLC	260540	12/02/2025	11/24/2025			3,250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-762	TOPO SURVEY 100%:SP BATH HSE		9616	11/24/2025			750.00
	171-176-762	ENG DESIGN 50%: SP BATH HSE		9616	11/24/2025			2,500.00
FUND TOTAL 171 Claims	to	Checks	1 Total	3,250.00	Manual	Held	Total	3,250.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	260507	12/02/2025	11/24/2025			702.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	HOSTING FEE NOV 2025		4198	11/15/2025			52.20
	176-170-699	SHOPPING CART		4198	11/15/2025			300.00
	176-170-699	WEBSITE MAINT 10/15-11/14/25		4198	11/15/2025			350.00
176	BAY ICE COMPANY INC	260508	12/02/2025	11/24/2025			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	OCT 2025 BOX RENTAL		718416	10/31/2025			50.00
176	COCA COLA BOTTLING CO UNITED INC	260509	12/02/2025	11/24/2025			82.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-541	CS 200Z DASANI (1)		4945670507	10/24/2025			17.52
	176-170-541	CS 200Z SPRITE (1)		4945670507	10/24/2025			32.64
	176-170-541	CS 200Z DIET DR PEPPER (1)		4945670507	10/24/2025			32.64
176	AT&T	260534	12/02/2025	11/24/2025			180.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	MTHLY SERV 2 LINES		2284972244	11/14/2025			180.70
176	SPARKLIGHT	260550	12/02/2025	11/25/2025			242.44	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	DEC 2025:SSP 50016		11202025	11/16/2025			242.44
176	SPARKLIGHT	260551	12/02/2025	11/25/2025			144.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	DEC 2025:SSP 50008		11232025	11/19/2025			144.75
176	QUALITY TREE AND DEBRIS LLC	260584	12/02/2025	11/25/2025			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	REMOV HOLLOW OAK/DEBRIS: SSP		260215	11/24/2025	260215		1,500.00
FUND TOTAL 176 Claims		to	Checks	7 Total	2,902.89 Manual	Held	Total	2,902.89

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
314	SEYMOUR ENGINEERING PLLC	260543	12/02/2025	11/25/2025			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	314-301-762	TO 1 PROJ ADM/MGT: CSX PROJ		9618	11/24/2025			7,500.00
FUND TOTAL 314 Claims	to	Checks	1 Total	7,500.00	Manual	Held	Total	7,500.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	SEYMOUR ENGINEERING PLLC	260541	12/02/2025	11/25/2025			19,805.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	362-600-763	CONST ADMIN 70%: HH DRNG		9613	11/24/2025		6,550.00	
	362-600-763	RES PROJ REP 60%: HH DRNG		9613	11/24/2025		13,255.00	
FUND TOTAL 362 Claims	to	Checks	1 Total	19,805.00	Manual	Held	Total	19,805.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
363	SEYMOUR ENGINEERING PLLC	260542	12/02/2025	11/25/2025			6,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	363-726-762	MDEQ PERMITTING		9615	11/24/2025			6,000.00
FUND TOTAL 363 Claims	to	Checks	1 Total	6,000.00	Manual	Held	Total	6,000.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
364	SEYMOUR ENGINEERING PLLC	260546	12/02/2025	11/25/2025			29,345.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	364-724-762	TOPO SURVEY 30%		9614	11/24/2025			5,270.00
	364-724-762	ENG DESIGN/BIDDING 30%		9614	11/24/2025			24,075.00
FUND TOTAL 364 Claims	to	Checks	1 Total	29,345.00	Manual	Held	Total	29,345.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	260475	12/02/2025	11/14/2025			35,549.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-822	ST LNS #4 90/57 WTR		11102025	11/10/2025			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		11102025	11/10/2025			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		11102025	11/10/2025			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		11102025	11/10/2025			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		11102025	11/10/2025			9,665.99
400	TRAVELERS CL REMITTANCE CENTER	260500	12/02/2025	11/24/2025			36,973.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-092-625	GENERAL LIABILITY		4394J5094	11/11/2025			25,960.00
	400-092-625	PUBLIC OFFICIAL LIABILITY		4394J5094	11/11/2025			842.00
	400-092-625	EMP PRACTICES LIABILITY		4394J5094	11/11/2025			7,706.00
	400-092-625	LAW ENFORCEMENT LIABILITY		4394J5094	11/11/2025			2,465.00
400	AGJ SYSTEMS & NETWORKS INC	260502	12/02/2025	11/24/2025			2,319.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-606	DEC 2025: MSP COMP/ENDPT DET		MSP-127369	12/01/2025			1,861.50
	400-650-606	DEC 2025: MS365 E-73; B-31		127132	12/01/2025			255.30
	400-650-606	DEC 2025: LITIGATN HOLD (17)		127132	12/01/2025			22.95
	400-650-606	DEC 2025: BACKUP SERVER (2)		127160	12/01/2025			180.00
400	DELTA COMPUTER SYSTEMS INC	260506	12/02/2025	11/24/2025			259.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-092-606	DEC 2025 ACCT SW MNT 50%		DHLMN19592	11/15/2025			259.70
400	2018-2019 BOND DEBT SERVICE FUND	260510	12/02/2025	11/24/2025			23,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	DEC 2025: 2018 BOND DS		12012025	12/01/2025			23,000.00
400	2018-2019 BOND DEBT SERVICE FUND	260511	12/02/2025	11/24/2025			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	DEC 2025: 2019 BOND DS		12012025	12/01/2025			32,000.00
400	COGENT STRATEGIES LLC	260512	12/02/2025	11/24/2025			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 11/06/25-12/05/25		4105	11/18/2025			7,500.00
400	JACKSON COUNTY UTILITY AUTHORITY	260513	12/02/2025	11/24/2025			269,116.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	DEC 2025 WASTEWATER TRMT		3244	12/01/2025			269,116.00
400	REGIONS BANK CORPORATE TRUST	260516	12/02/2025	11/24/2025			16,135.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-819	INT: S2020 BOND 11504		G067Z08	11/05/2025			16,135.00
400	SINGING RIVER ELECTRIC COOPERATIVE	260525	12/02/2025	11/24/2025			6,563.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		11172025	11/21/2025			2,245.08
	400-651-631	WATER WELLS 17881		11172025	11/21/2025			3,450.33

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Release date from 12/02/2025 thru 12/02/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	260525	12/02/2025	11/24/2025			6,563.26	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	SCHOONER WELL 20688		11122025	11/18/2025			591.48
	400-651-631	LIFT STNS 20688		111122025	11/15/2025			276.37
400	VULCAN CONSTRUCTION MATERIAL LLC	260527	12/02/2025	11/24/2025			318.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	2.48TN MDOT 100LB: MSPRY CW		5088314	11/18/2025			146.32
	400-651-683	2.91TN MDOT 100LB: MSPRY CW		5088314	11/18/2025			171.69
400	SEYMOUR ENGINEERING PLLC	260531	12/02/2025	11/24/2025			887.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	STAKE DRNG EASEMNT:CLARESHOLM		9612	11/24/2025			637.50
	400-650-603	PERMIT DOCS: COVENTRY DR		9612	11/24/2025			250.00
400	AT&T	260535	12/02/2025	61/24/2025			72.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	11/06/2025			72.84
400	AT&T	260536	12/02/2025	61/24/2025			189.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	11/14/2025			189.22
400	AT&T	260539	12/02/2025	11/24/2025			1,997.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-092-605	NOV 2025 BILLING		2284978000	11/14/2025			1,997.52
400	SPARKLIGHT	260552	12/02/2025	11/25/2025			207.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2025: 44399		11162025	11/12/2025			207.88
400	FUELMAN	260555	12/02/2025	11/25/2025			114.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP69493862	11/17/2025			114.48
400	FUELMAN	260557	12/02/2025	11/25/2025			175.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP69516636	11/24/2025			175.80
400	SINGING RIVER ELECTRIC COOPERATIVE	260559	12/02/2025	11/25/2025			1,010.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER-WTR TNK 109812001		11152025	11/20/2025			31.32
	400-651-631	LIFT STNS 20649		11152025	11/20/2025			773.32
	400-651-631	LIFT STNS 28779		11152025	11/20/2025			92.95
	400-651-631	LIFT STNS 89627001		11172025	11/21/2025			82.43
	400-651-631	LIFT STNS 89702001		11172025	11/21/2025			30.00
400	SOUTHERN PIPE & SUPPLY CO INC	260573	12/02/2025	11/25/2025			7,443.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	2" CPLG 2000 SERIES (3)		1046459900	11/07/2025	260196		886.41
	400-651-581	3/4X2.5 BRS METER CPL LF(30)		1046459900	11/07/2025	260196		420.00
	400-651-581	3/4 NL BRS ADPT MIPXCTS (30)		1046456900	11/07/2025	260195		766.20
	400-651-581	3/4 NL BRS KEY CORP STOP(20)		1046456900	11/07/2025	260195		1,027.00

Docket of Claims
Release date from 12/02/2025 thru 12/02/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN PIPE & SUPPLY CO INC	260573	12/02/2025	11/25/2025			7,443.09	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	3/4 NL BRS ADPT FIPXPVC (22)	1046456900	11/07/2025	260195		680.90	
	400-651-581	3/4X1 NL BRS CPLG CTS (30)	1046456900	11/07/2025	260195		999.30	
	400-651-581	3/4 NL BRS CPLG CTS (30)	1046456900	11/07/2025	260195		1,162.80	
	400-651-709	1.5 NL BB CRP STOP MIPXCTS (3)	1036856902	11/07/2025	260066		649.08	
	400-651-709	1.5 NL BB CURB STOP CTS (3)	1036856902	11/07/2025	260066		851.40	
400	CONSOLIDATED PIPE & SUPPLY	260576	12/02/2025	11/25/2025			2,657.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	3" C153 DI TEE L/ACC MJ (2)	MS03713981	11/14/2025	260199		204.00	
	400-651-581	3" SBR MJ TRNSTN GASKET (3)	MS03713981	11/14/2025	260199		18.00	
	400-651-581	3" SBR CS TOP BOLT CPL (6)	MS03713981	11/14/2025	260199		1,182.00	
	400-651-581	3"S40 PVC TEE SWXSWXSW DOM(5)	MS03713981	11/14/2025	260199		75.00	
	400-651-581	2" SBR CS TOP BOLT CPL (5)	MS03713981	11/14/2025	260199		775.00	
	400-651-583	4" S80 PVC VS FLANGE SW (5)	MS03713982	11/14/2025	260198		211.25	
	400-651-583	4" CL150 FLNGE KIT 1/8" (5)	MS03713982	11/14/2025	260198		105.00	
	400-651-581	4" S40 PVC DEEP CPLG SW (5)	MS03713982	11/14/2025	260198		60.00	
	400-651-583	4" S40 PVC COUP SEXSW DOM(5)	MS03713982	11/14/2025	260198		27.50	
400	CENTRAL PIPE SUPPLY-JACKSON	260577	12/02/2025	11/25/2025			5,660.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-683	CURB INLET 4' V4302-1 (2)	432892.001	11/13/2025	260206		1,284.12	
	400-651-683	CURB INLET 5' #V-4343	432892.001	11/13/2025	260206		784.35	
	400-651-683	ADS DW HDPE PIPE 15X20 (60')	434211.001	11/19/2025	260242		873.00	
	400-651-683	ADS DW HDPE PIPE 18X20 (60')	434211.001	11/19/2025	260242		1,158.60	
	400-651-583	PVC S/W BALL VLV LGND 2"(12)	433071.001	11/19/2025	260234		523.80	
	400-651-583	PVC S40 45 ELL 2" 417020(14)	433071.001	11/19/2025	260234		48.72	
	400-651-583	PIPE DOPE #5 1PT #25431 (12)	433071.001	11/19/2025	260234		331.80	
	400-651-583	PVC CEMENT HOT 203L 1PT (12)	433071.001	11/19/2025	260234		128.04	
	400-651-583	PVC PRIMER CLR 1PT 55705(12)	433071.001	11/19/2025	260234		136.32	
	400-651-583	PVC S40 FEM ADT 4" 435040(20)	433071.001	11/19/2025	260234		219.40	
	400-651-583	PVC DWV PLUG 4"THRD D1154(13)	433071.001	11/19/2025	260234		69.68	
	400-651-583	RBR FRNCO CPLG PVCXPVC 4"(12)	433071.001	11/19/2025	260234		102.96	
400	MISSION COMMUNICATIONS LLC	260591	12/02/2025	11/25/2025			1,776.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	RTU WRLS ALARM SYS:GRAVELINE	2014463	11/12/2025	260124		1,450.00	
	400-651-584	FREIGHT	2014463	11/12/2025	260124		14.08	
	400-651-584	RMDT1 MODEM/ADPTR ASSY:LINDEN	2015434	11/18/2025	260209		300.00	
	400-651-584	FREIGHT	2015434	11/18/2025	260209		12.62	
400	J H WRIGHT & ASSOCIATES INC	260592	12/02/2025	11/25/2025			13,787.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	3HP GRINDER PUMP(2): LS-55	473986	11/13/2025	260052		13,787.00	
FUND TOTAL 400 Claims		to	Checks	24 Total	465,714.97 Manual	Held	Total	465,714.97

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	44 Total	179,737.73 Manual	Held	Total	179,737.73
FUND 3 Claims	to	Checks	1 Total	31,516.05 Manual	Held	Total	31,516.05
FUND 4 Claims	to	Checks	6 Total	25,561.33 Manual	Held	Total	25,561.33
FUND 130 Claims	to	Checks	1 Total	4,562.50 Manual	Held	Total	4,562.50
FUND 156 Claims	to	Checks	3 Total	5,208.98 Manual	Held	Total	5,208.98
FUND 157 Claims	to	Checks	1 Total	17,500.00 Manual	Held	Total	17,500.00
FUND 171 Claims	to	Checks	1 Total	3,250.00 Manual	Held	Total	3,250.00
FUND 176 Claims	to	Checks	7 Total	2,902.89 Manual	Held	Total	2,902.89
FUND 314 Claims	to	Checks	1 Total	7,500.00 Manual	Held	Total	7,500.00
FUND 362 Claims	to	Checks	1 Total	19,805.00 Manual	Held	Total	19,805.00
FUND 363 Claims	to	Checks	1 Total	6,000.00 Manual	Held	Total	6,000.00
FUND 364 Claims	to	Checks	1 Total	29,345.00 Manual	Held	Total	29,345.00
FUND 400 Claims	to	Checks	24 Total	465,714.97 Manual	Held	Total	465,714.97
Total for all Funds		Checks	92 Total	798,604.45 Manual	Held	Total	798,604.45

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

December 2, 2025
Approval of Minutes from the Work Sessions held
November 5th and November 12th, 2025, Recessed
Council Meeting held November 18, 2025, and Special
Called Meeting held November 21, 2025

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Work Sessions held November 5th and November 12th, 2025, Recessed Council Meeting held November 18, 2025, and Special Called Meeting held November 21, 2025

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
								Elbin	☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
								Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Work Sessions held November 5th and November 12th, 2025, Recessed Council Meeting held November 18, 2025, and the Special Called Meeting held November 21, 2025, are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

Tuesday
November 5, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A WORK SESSION MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 5, 2025 at 1:00pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Cameron George, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Emily Dickerson, Deputy City Clerk; Chassity Bilbo, Interim City Manager and other concerned citizens. Those absent were Teresa Montgomery, City Clerk and Josh Danos, City Attorney.

**AGENDA
CITY OF GAUTIER
November 5, 2025 at 1:00 PM**

- I. Call to Order**
- II. Agenda Order Approval**
- III. Business Agenda**
 - 1. Suspend Robert's Rules of Order
 - 2. Discussion regarding Personnel Matters
 - 3. Reinstate Robert's Rules of Order

Recess until November 18, 2025 at 6:30 PM
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 1:00pm.

Councilman Jackson made the motion to approve the agenda order, as presented. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to suspend Robert's Rules of Order. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to enter closed session to determine if executive session is necessary. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to enter executive session to discuss personnel matters. Councilman Jackson seconded the motion. The vote was carried unanimously.

A discussion was held between Mayor, Council, Jamie Miller and Dr. Shannon Campbell from the Gulf Coast Business Council.

No action was taken.

Councilman Jackson made the motion to enter open session. Councilman George seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to recess until November 12, 2025, at 4:00pm. Councilman George seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

**Tuesday
November 12, 2025
Gautier, Mississippi**

BE IT REMEMBERED THAT A WORK SESSION MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 12, 2025 at 4:00pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Cameron George, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Chassity Bilbo, Interim City Manager; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER
November 12, 2025 at 4:00 PM**

- I. Call to Order**
- II. Agenda Order Approval**
- III. Business Agenda**
 - 1. Suspend Robert's Rules of Order
 - 2. Discussion regarding City Manager Position
 - 3. Reinstate Robert's Rules of Order

Recess until November 18, 2025 at 6:30 PM
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 4:00pm.

Councilman Jackson made the motion to approve the agenda order with the following revision:

- 1. Add as Business Agenda Item 3 - Authorize City Administration to close on the purchase of the CW Webb property
- 2. Move Business Agenda Item 3 as Business Agenda Item 4.

Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to suspend Robert's Rules of Order. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to enter closed session to determine if executive session is necessary. Councilman George seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to enter executive session to discuss personnel matters regarding the City Manager position. Councilman Fuller seconded the motion. The vote was carried unanimously.

Interviews were held by Mayor and Council for Applicant 1 and Applicant 2.

Councilman George made the motion to offer the City Manager position to Applicant 1 with the yearly salary of \$100,000, plus benefits. Councilwoman Jamison seconded the motion. The vote was carried by majority. Those in favor were Mayor Vaughan, Councilman George, Councilwoman Jamison, and Councilman Elbin. Those opposed were Councilman Minor, Councilman Jackson, and Councilman Fuller.

Councilman Jackson made the motion to appoint Applicant 2 as a second-alternate. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to enter open session. Councilman Minor seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to reinstate Robert's Rules of Order. Councilman Minor seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to authorize City Administration to close on the purchase of the CW Webb property. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to Recess until November 18, 2025, at 6:30pm. Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

**Stewart Title Guaranty Company
AFFIDAVIT AND AGREEMENT**

State of Mississippi
County of Jackson

(OWNERS AND CONTRACTORS)
(Final)

PERSONALLY appeared before me, the undersigned authority in and for said county and state, the undersigned owner, purchaser and/or contractor, who after being first duly sworn states on oath:

They are/he is the owner and/or general or contractor in connection with improvements on the real property situated in the County of Jackson, State of Mississippi known as

SEE EXHIBIT A ATTACHED HERETO

more particularly described in the Deed of Trust, Mortgage or other Security Instrument in favor of , dated _____, securing the sum of _____ and filed or to be filed for record in the office of the recorder of the county in which the above land is located which Deed of Trust, Mortgage or other Security Instrument is a valid first lien on said premises; and,

The undersigned owner states that of his personal knowledge, no other contracts have been let or guarantees of payment made by the undersigned owner to anyone other than: (List each contract let or guarantee made and obtain affidavit and agreement for each)

The owner has no interest or ownership in the contracting firm or firms and the contractor has no interest in the real property described above, except:

The undersigned owner has inspected the premises before making this affidavit and found all work satisfactory to owner and that the undersigned owner is in possession of the subject premises, unless otherwise stated: (List discrepancies and nature of possession other than by owner)

The contractor has been paid in full for work or services performed and materials furnished on the above project to date and does hereby waive, release and surrender any and all lien or claim or right of lien including amounts earned but retained under the contract with owner, to the date for which payment is made, for labor, services and/or materials furnished by the undersigned upon the premises described above, except: (If none state "None")

The owner and/or contractor has/have paid in full any and all amounts due architects, engineers, surveyors, attorneys, subcontractors, materialmen and laborers for work or services performed and materials furnished to date to the undersigned in connection with the construction of the improvements on the above property, except: (If none, state "None")

The owner has received no notice of any unpaid bills or claims for labor or services performed or materials furnished on the above project, except: (If none, state "None")

NONE

The owner and/or contractor state that no chattel mortgages, conditional sales contracts, security agreements, financing statements, retention of title agreements, personal property leases or the like have been given or are now outstanding as to any materials, fixtures, appliances, furnishings or equipment placed upon, installed in or upon the aforesaid premises or the improvements thereon, and that all plumbing heating, lighting, refrigerating and other equipment stored or installed is

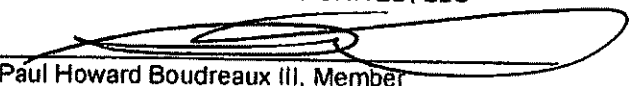
fully paid for and,

The owner and/or contractor hereby request(s) Stewart Title Guaranty Company to issue its policy or policies of title insurance, or endorsements thereto, upon said real estate without exception therein as to any possible unfilled mechanics' or materialmen's lien, and in consideration thereof, and as an inducement therefor, the undersigned does hereby agree to indemnify and hold harmless the said Stewart Title Guaranty Company of and from any and all loss, cost, damage and expense of every kind including attorney's fees, which said Stewart Title Guaranty Company shall suffer or may suffer or incur or become liable for under its said policy or policies now to be issued, or any reissue, renewal or extension thereof, or a new policy anytime issued upon said real estate, part thereof or interest therein arising, directly or indirectly, out of or on account of any such mechanics' or materialmen's liens, claim or claims as a result of the undersigned unpaid bills or in connection with its enforcement of its rights under this agreement.

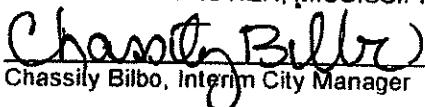
The undersigned purchaser(s) (if applicable) state(s) that he/they has/have no notice of any unpaid bills or claims for labor or services performed or materials furnished on the above described land, except:
(If none, state "None")

NONE

SOUTHERN PROPERTIES UNITED, LLC


Paul Howard Boudreaux III, Member

THE CITY OF GAUTIER, MISSISSIPPI


Chassily Bilbo, Interim City Manager

SWORN TO AND SUBSCRIBED before me, by the owner (or Seller), contractor or purchaser whose signature appears above, this the 17th day of November, 2025.

My Commission Expires: _____


Notary Public



EXHIBIT "A"

LEGAL DESCRIPTION

A parcel of land being a part of Section 12 and 13, Township 8 South, Range 7 West, Jackson County, Mississippi, and being more particularly described as follows: Commencing at the SW corner of Lot 153 of College Park, a subdivision in Plat Book 10 page 6 on file in the Office of the Chancery Clerk of Jackson County, Mississippi and being more particularly described as follows: Commencing at the SW corner of Lot 153 of College Park Subdivision on file in the Office of the Chancery Clerk of Jackson County, Mississippi. thence S 89° 47' 00" W 324.65 feet to a set 1/2" rebar on the North margin of C. W. Webb Public Paved Road for the Point of Beginning; thence along said margin S 89° 47' 00" W 200.15 feet to a set 1/2" rebar on the East margin of Ladnier Public Paved Road; thence along said margin N 2° 27' 00" W 102.00 feet to a set 1/2" rebar; thence leaving said margin N 87° 33' 00" E 200.00 feet to a set 1/2" rebar; thence S 2° 27' 00" E 109.80 feet back to the Point of Beginning, the Area being 0.486 Acres more or less.

Bearings shown are referenced to Deed Book 1806. page 897.

Buyer(s): The City of Gautier, Mississippi
Seller(s): Southern Properties United, LLC
Property Address: 2204 C.W. Webb Rd.
Gautier, MS 39553

COMPLIANCE AGREEMENT

State of Mississippi

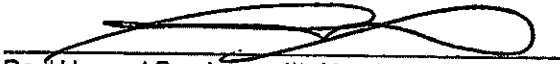
County of Jackson

The undersigned buyer(s) and seller(s) for and in consideration of the above referenced property agrees, if requested by Closing Agent, to fully cooperate and adjust for clerical errors, on any or all closing documentation and/or loan documentation if deemed necessary or desirable in the reasonable discretion of said Closing Agent and/or Lender.

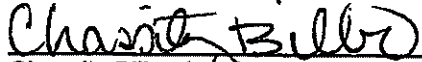
"If the undersigned buyer(s) or seller(s) fails, after 15 days of Closing Agent and/or Lender's requests, to execute said documents correcting errors, and buyer(s) or seller(s) fails to cooperate with Closing Agent and/or Lender's requests, Closing Agent may institute any action or proceeding against the buyer(s) and seller(s) relating to the provisions herein and modifying or reforming the closing documents as described herein. In that event, Closing Agent and/or Lender shall be entitled to recover from the buyer(s) and/or seller(s) its reasonable costs, expense and attorneys' fees."

DATED this 17th day of November, 2025.

SOUTHERN PROPERTIES UNITED, LLC


Paul Howard Boudreaux III, Member

THE CITY OF GAUTIER, MISSISSIPPI


Chassity Bilbo, Interim City Manager

ACKNOWLEDGEMENT

State of Mississippi
County of Jackson

PERSONALLY appeared, before me, the undersigned authority in and for the said County and State, within my jurisdiction, the within named Paul Howard Boudreaux III, who acknowledged to me that he is Member of Southern Properties United, LLC, a Mississippi Corporation, and for and on behalf of said corporation and as its act and deed he signed, executed, and delivered the above and foregoing instrument of writing for the purposes mentioned on the day and year therein mentioned after first having been duly authorized by said corporation so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE this 17th day of November, 2025.



Notary Public

My Commission expires: _____



Certified True
and Correct Copy

Index as: A parcel of land being a part of Section 12 and 13, Township 8 South, Range 7 West,
Jackson County, Mississippi.

Prepared By and Return To:

Sarah D. Rimes
1000 North Halstead Road, Suite B
Ocean Springs, MS 39564
(228) 875-2307
MS Bar No. 101555

State of Mississippi
County of Jackson

SPECIAL WARRANTY DEED

FOR AND IN CONSIDERATION OF the price and sum of Ten and No/100 Dollars (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, **Southern Properties United, LLC, a Mississippi Limited Liability Company**, 2486 Pass Road, Biloxi, MS 39531, 228-678-8410, does hereby sell, convey and specially warrant unto **The City of Gautier, Mississippi a municipal corporation organized and existing under and by virtue of the laws of the State of Mississippi**, 3330 Highway 90, Gautier, MS 39553, 228-497-8000, all of that certain tract, piece or parcel of land situated in Jackson County, Mississippi, together with all improvements, buildings, fixtures, and appurtenances thereunto belonging, and being more particularly described as follows, to-wit:

SEE EXHIBIT "A" ATTACHED HERETO

The above described property constitutes no part of the homestead of the Grantor(s) above.

This conveyance is subject to any and all covenants, rights of way, easements, oil, gas, and other mineral reservations, restrictions and other reservations of record in the office of the Chancery Clerk of Jackson County, Mississippi.

It is agreed and understood that the taxes for the current year have been prorated as of this date on an estimated basis, and when said taxes are actually determined, if the proration as of this date is incorrect, the Parties hereto agree to make all necessary adjustments on the basis of an actual proration.

WITNESS MY SIGNATURE, on this the 17th day of November, 2025.

SOUTHERN PROPERTIES UNITED, LLC


Paul Howard Boudreaux III, Member

State of Mississippi
County of Jackson

PERSONALLY appeared, before me, the undersigned authority in and for the said County and State, within my jurisdiction, the within named Paul Howard Boudreaux III, who acknowledged to me that he is Member of Southern Properties United, LLC, a Mississippi Corporation, and for and on behalf of said corporation and as its act and deed he signed, executed, and delivered the above and foregoing instrument of writing for the purposes mentioned on the day and year therein mentioned after first having been duly authorized by said corporation so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE this 17th day of November, 2025.


Notary Public

My Commission expires: _____

Parcel Number: 85700176.000



EXHIBIT "A"
LEGAL DESCRIPTION

A parcel of land being a part of Section 12 and 13, Township 8 South, Range 7 West, Jackson County, Mississippi, and being more particularly described as follows: Commencing at the SW corner of Lot 153 of College Park, a subdivision in Plat Book 10 page 6 on file in the Office of the Chancery Clerk of Jackson County, Mississippi and being more particularly described as follows: Commencing at the SW corner of Lot 153 of College Park Subdivision on file in the Office of the Chancery Clerk of Jackson County, Mississippi. thence S 89°47'00" W 324.65 feet to a set 1/2" rebar on the North margin of C. W. Webb Public Paved Road for the Point of Beginning; thence along said margin S 89°47'00" W 200.15 feet to a set 1/2" rebar on the East margin of Ladnier Public Paved Road; thence along said margin N 2°27'00" W 102.00 feet to a set 1/2" rebar; thence leaving said margin N 87°33'00" E 200.00 feet to a set 1/2" rebar; thence S 2°27'00" E 109.80 feet back to the Point of Beginning, the Area being 0.486 Acres more or less.

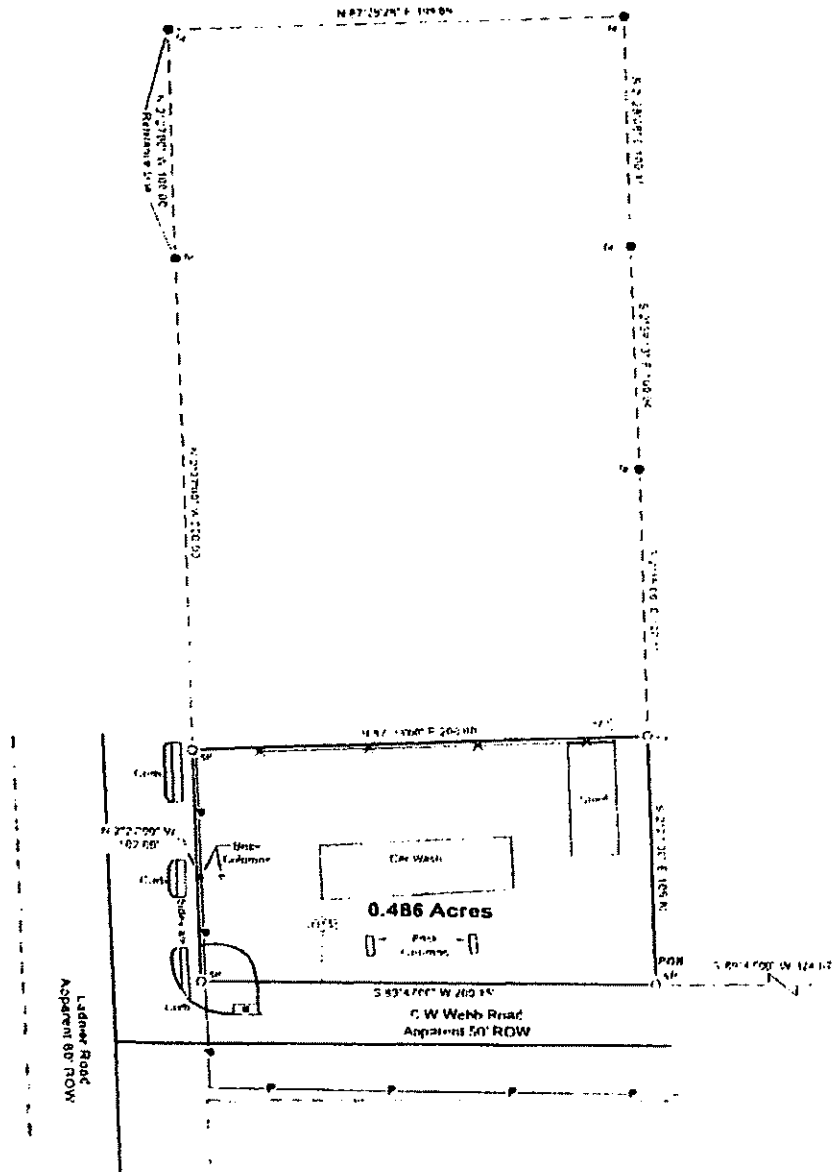
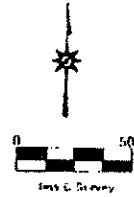
Bearings shown are referenced to Deed Book 1806. page 897.

Amacker Surveying, LLC
41 Meadow Hill, Poplarville, MS 39470
601-550-0050 601-795-5645
bryanamacker@gmail.com
grayson.amacker@gmail.com

A parcel of land being a part of Section 12 and 13, Township 5 South, Range 7 West, Jackson County, Mississippi, and being more particularly described as follows: Commencing at the SW corner of Lot 153 of College Park, a Subdivision in Plat Book 10 page 5 on file in the Office of the Clerk of the Board of Jackson County, Mississippi and being more particularly described as follows: Commencing at the SW corner of Lot 153 of College Park Subdivision on file in the Office of the Clerk of the Board of Jackson County, Mississippi, thence S 89° 47' 00" W 128.65 feet to a set 1/2" rebar on the East margin of L. W. Webb Road, thence along said margin N 2° 27' 00" W 102.00 feet to a set 1/2" rebar, thence leaving said margin N 87° 29' 27" E 369.70 feet to a set 1/2" rebar, thence S 2° 27' 00" E 119.50 feet back to the Point of Beginning, the Area being 0.455 Acres more or less.

Bearings shown are referenced to Mean Sea Level 1988, East 89°.

Note: This survey does not constitute a title search. There may be other documents of record that may affect the property.



LEGEND	
○	Set 1/2" Rebar
●	Found 1/2" Rebar
⊠	Manhole
—X—	Fence
—P—	Utility Power

Reference
DB 846, p. 132, DB 1297, p. 888
DB 1306, p. 497, DB 2037, p. 25

A Survey for Southern Properties United		
SCALE 50' = 1" = 0'	DATE 7/30/2025	DRAWN BY BA
JOB 25-149		

This map drawn with TRAVELO 170 Software



A. Settlement Statement (HUD-1)

B. Type of Loan

1. ☐ FHA 2. ☐ RHS 3. ☐ Conv. Unins.
4. ☐ VA 5. ☐ Conv. Ins. ☐ Other

6. File Number:
25-20551S

7. Loan Number:

8. Mortgage Insurance Case Number:

C. Note:

This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(POC)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower:

The City of Gautier, Mississippi

E. Name & Address of Seller:

Southern Properties United, LLC, 2486 Pass Road, Biloxi, MS 39531

F. Name & Address of Lender:

G. Property Location:

2204 C.W. Webb Rd. Gautier, Mississippi 39553

85700176.000

H. Settlement Agent:

Signature Title of Mississippi, LLC d/b/a Delta Title & Escrow Company, 1000 North Halstead Road, Suite B, Ocean Springs, MS 39564, (228) 875-2307

Place of Settlement:

1000 North Halstead Road, Suite B, Ocean Springs, MS 39564

I. Settlement Date:

11/17/2025

Proration Date:

11/17/2025

Disbursement Date:

11/17/2025

J. Summary of Borrower's Transaction		K. Summary of Seller's Transaction	
100. Gross Amount Due from Borrower		400. Gross Amount Due to Seller	
101. Contract sales price	\$28,000.00	401. Contract sales price	\$28,000.00
102. Personal property		402. Personal property	
103. Settlement charges to borrower (line 1400)	\$773.00	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		Adjustments for items paid by seller in advance	
106. City/town taxes		406. City/town taxes	
107. County taxes		407. County taxes	
108. Assessments		408. Assessments	
109.		409.	
110.		410.	
111.		411.	
112.		412.	
120. Gross Amount Due from Borrower	\$28,773.00	420. Gross Amount Due to Seller	\$28,000.00
200. Amounts Paid by or in Behalf of Borrower		500. Reductions in Amount Due to Seller	
201. Deposit or earnest money	\$500.00	501. Excess deposit (see instructions)	
202. Principal amount of new loan(s)		502. Settlement charges to seller (line 1400)	\$623.00
203. Existing loan(s) taken subject to		503. Existing loan(s) taken subject to	
204.		504. Payoff of first mortgage loan	
205.		505. Payoff of second mortgage loan	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		Adjustments for items unpaid by seller	
210. City/town taxes		510. City/town taxes	
211. County taxes 1/1/2025 to 11/17/2025	\$958.59	511. County taxes 1/1/2025 to 11/17/2025	\$958.59
212. Assessments		512. Assessments	
213.		513.	
214.		514.	
215.		515.	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
220. Total Paid by/for Borrower	\$1,458.59	520. Total Reduction Amount Due Seller	\$1,581.59
300. Cash at Settlement from/to Borrower		600. Cash at Settlement to/from Seller	
301. Gross amount due from borrower (line 120)	\$28,773.00	601. Gross amount due to seller (line 420)	\$28,000.00
302. Less amounts paid by/for borrower (line 220)	(\$1,458.59)	602. Less reductions in amount due seller (line 520)	(\$1,581.59)
303. Cash ☒ From ☐ To Borrower	\$27,314.41	603. Cash ☒ To ☐ From Seller	\$26,418.41

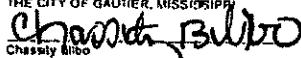
L. Settlement Charges		
	Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
700. Total Real Estate Broker Fees		
Division of commission (line 700) as follows:		
701.		
702.		
703. Commission paid at settlement		
704.		
800. Items Payable in Connection with Loan		
801. Our origination charge (from GFE #1)		
802. Your credit or charge (points) for the specific interest rate chosen (from GFE #2)		
803. Your adjusted origination charges (from GFE A)		
804. Appraisal fee (from GFE #3)		
805. Credit report (from GFE #3)		
806. Tax service (from GFE #3)		
807. Flood certification (from GFE #3)		
808. Documentation Fee		
900. Items Required by Lender to Be Paid in Advance		
901. Daily interest charges from (from GFE #10)		
902. Mortgage insurance premium for (from GFE #3)		
903. Homeowner's insurance for (from GFE #11)		
904. Wind & Hail insurance		
905. Flood Insurance		
1000. Reserves Deposited with Lender		
1001. Initial deposit for your escrow account (from GFE #9)		
1002. Homeowner's insurance		
1003. Mortgage insurance		
1004. City property taxes		
1005. County property taxes		
1006.		
1007.		
1008.		
1009. Aggregate Adjustment		
1100. Title Charges		
1101. Title services and lender's title insurance (from GFE #4)		
1102. Settlement or closing fee to Delta Title & Escrow Company	\$350.00	
1103. Owner's title insurance to Delta Title & Escrow Company (from GFE #5)		\$200.00
1104. Lender's title insurance to Delta Title & Escrow Company		
1105. Lender's title policy limit		
1106. Owner's title policy limit \$28,000.00		
1107. Agent's portion of the total title insurance premium to Delta Title & Escrow Company \$155.00		
1108. Underwriter's portion of the total title insurance premium to Stewart Title Guaranty Company \$45.00		
1109. Title Examination to Delta Title & Escrow Company	\$87.50	\$87.50
1110. Abstract Service to Delta Title & Escrow Company	\$200.00	\$200.00
1111. Title Insurance Binder to Delta Title & Escrow Company	\$45.00	\$45.00
1112. Notary Service/Documentation Prep to Delta Title & Escrow Company	\$75.00	\$75.00
1113.		
1114.		
1115.		
1200. Government Recording and Transfer Charges		
1201. Government recording charges (from GFE #7)		
1202. Deed \$28.00 Mortgage Releases	\$13.00	\$13.00
1203. Transfer taxes (from GFE #8)		
1204. City/County tax/stamps		
1205. State tax/stamps		
1206. E-Recording Fee to Delta Title & Escrow Company	\$2.50	\$2.50
1207. ARL		
1300. Additional Settlement Charges		
1301. Required services that you can shop for (from GFE #8)		
1302. Pest Inspection		
1303. Property Taxes		
1304.		
1305.		
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)	\$773.00	\$623.00

Items marked "POC" were paid outside the closing by: Borrower (POCB), Lender (POCL), Mortgage Broker (POCM), Other (POCO), Real Estate Agent (POCR), or Seller (POCS).

CERTIFICATION:

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of HUD-1 Settlement Statement. The Settlement Agent does not warrant or represent the accuracy of information provided by any party, including information concerning POC items and information supplied by the lender in this transaction appearing on this HUD-1 Settlement Statement pertaining to 'Companion of Good Faith Estimate (GFE) and HUD-1 Charges' and 'Loan Terms' and the parties hold harmless the Settlement Agent as to any inaccuracies in such matters.

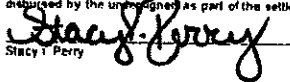
THE CITY OF GAUTIER, MISSISSIPPI



Chasidy Wilbo

Interim City Manager / Director of Parks and Recreation

To the best of my knowledge, the HUD-1 Settlement Statement which I have prepared is a true and accurate account of the funds which were received and have been or will be disbursed by the undersigned as part of the settlement of this transaction.

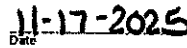


Stacy Perry

SOUTHERN PROPERTIES UNITED, LLC



Paul Howard Boudreau III Member



Date

WARNING: It is a crime to knowingly make false statements in the United States on this or any other similar form. Penalties upon conviction can include a fine and imprisonment. For details see Title 18 U.S. Code Section 1001 and Section 1010.

Tuesday
November 18, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 18, 2025 at 6:30pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Teresa Montgomery, City Clerk; Chassity Bilbo, Interim City Manager and other concerned citizens. Those absent were Councilman Cameron George and City Attorney, Josh Danos. Chuck Bordis was present as acting City Attorney.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 18, 2025 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas Parade, at the former SR Mall Property.
2. City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

IV. Presentation Agenda

1. Presentation acknowledging Firefighter and Police Officer of the year

V. Business Agenda

1. Consider a request for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, located at 2400 Santa Cruz, Gautier, MS (GPC #25-47-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of the Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda **(All items approved in one motion)**

1. Approval of Minutes from the Regular Council Meeting held November 4, 2025
2. Receive September 2025 Finance Reports
3. Approval to renew a Rental Agreement with Pitney Bowes, Inc.
4. Resolution approving the Sponsorship of Gautier Rotary Club Christmas Parade to be held on December 6, 2025
5. Resolution approving closure of roads and traffic control measures for the Gautier Rotary Club Christmas Parade

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until December 2, 2025 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 6:30pm.

Councilman Fuller made the motion to approve the agenda order with the following revisions.

1. Add to Announcements – The Taste of the Holidays will be Thursday, December 4th from 4pm until 7pm at the former Singing River Mall Property.
2. Add to Announcements – The Rotary Christmas Parade will be Saturday, December 6th starting at 12pm.

Councilman Jackson seconded the motion. The vote was carried unanimously.

Announcements

1. Lights and Lagniappe on the Bayou will be Saturday, December 6th, following the Christmas

Parade, at the former SR Mall Property.

2. City Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday; Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday; and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.
 3. The Taste of the Holidays will be Thursday, December 4th from 4pm until 7pm at the former Singing River Mall Property.
 4. The Rotary Christmas Parade will be Saturday, December 6th starting at 12pm.
-

Presentation

1. Presentation acknowledging Firefighter and Police Officer of the year.
-



CITY OF GAUTIER'S ANNUAL

Lights & Lagniappe on the Bayou

Christmas Music
Pictures w/Santa
Face Painting
Children Craft Area
Carnival Games
Carnival Rides
Dance Performances
Annual Tree Lighting
Light the Night Fireworks Show

**December 6th
1 PM**

**Food Trucks/Concessions
Arts & Craft Vendors**

A free event for the entire family to enjoy!
Former SR Mall Property 2800 Hwy 90

004

For more information call Gautier Parks & Recreation 228-497-2244

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

Councilman Minor made the motion to accept the Planning Commission's recommendation and approve the request for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, as presented, located at 2400 Santa Cruz, Gautier, MS (GPC #25-47-VAR) (PID #86302003.000). Councilman Jackson seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 413-2025

WHEREAS, the Planning Department received a request from Don Frederic, located at 2400 Santa Cruz, for a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, on October 3, 2025, the Planning Department received a request from the applicant to build a 20' x 20' unattached carport to be located on the side of his home, which would be located three-feet (3') past the building line of the house; and

WHEREAS, the Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure; and

WHEREAS, the applicant is requesting a three-foot (3') variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same; and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the variance with the recommendation from the Planning Commission for this request;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Minor**, seconded by **Councilman Jackson**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 4, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Babs Logan, Planning Technician
Date: 11/10/2025
Subject: Consider a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

REQUEST:

The Planning Department has received a request from Don Frederic for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR). The application fee of \$175 was paid on October 3, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 20' x 20' unattached carport to be located on the side of his house. The carport would be three feet (3') past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The applicant is asking for a 3' variance to front yard setback requirements for an accessory building.

DISCUSSION:

The applicant is asking for a 3' variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District. He would like to put an unattached carport on the side of his house, but it would be located 3' past the front building line of the house. The UDO requires that an accessory structure be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the Variance because the evidence presented meets the criteria for approval from the UDO as listed.

The City Council may:

Approve the variance request as presented;
Approve the variance request with changes; or
Deny variance request. _

ATTACHMENTS:

1. Excerpt GPC Meeting 11.6.25 (
2. Complete Packet 25-47-VAR

The Planning Department has received a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

Scott Ankerson, Planning Director, gave a brief overview of the case.

Chairman Ward noted that he had gone by the property and the structure was already there. He asked if the structure was already permitted and said he assumed it wasn't since they needed a variance.

Mr. Ankerson said that it could not be permitted until a variance was approved. It was his understanding that the applicant had come in and talked to staff about what he wanted to do and discussed a variance. Sometime after that the structure was built.

REQUEST:

The Planning Department has received a request from Don Frederic for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR). The application fee of \$175 was paid on October 3, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 20' x 20' unattached carport to be located on the side of his house. The carport would be three feet (3') past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The applicant is asking for a 3' variance to front yard setback requirements for an accessory building.

DISCUSSION:

The applicant is asking for a 3' variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District. He would like to put an unattached carport on the side of his house, but it would be located 3' past the front building line of the house. The UDO requires that an accessory structure be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance

is authorized only for height, area and size of structure, or size of yards, separation

of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

Chairman Ward asked the applicant to present his case.

Don Frederic, the applicant, said he wanted to build a carport. He said he came to the city and asked what he needed to do. He was originally going to attach it to the house, so he was in the process of building it after having got a permit. He decided he was not going to like it attached to the house, so he came back to the city and told them he needed to change the plans because he no longer wanted to attach the carport to the house. That is when he was told he would need a variance.

Mr. Ankerson advised the Commissioners that had Mr. Frederic attached the carport he would not need a variance because he would just have to meet the front setbacks for a primary structure.

Chairman Ward noted that Mr. Frederic tried to do things the right way, but then he couldn't build it the way he originally wanted to, so now he needs a variance. He said when he went by to look at the property, he noticed there was kind of a drop off behind the structure. It looks like if he moved it back three feet there would be quite an infill or something that would have to be done structurally to be able to support the structure.

Mr. Frederic said that was his approach to the structure too. If he went back too far it was going to go off of the hill and he would have to do some excavating.

Mr. Ankerson noted that most of the property is in a flood zone. No matter where the structure is located it would be in a flood zone, but it would keep it higher up in elevation the further to the front he puts it.

Chairman Ward noted that it was set back about 50' from the road.

Commissioner Williams stated that there were some carports just around the corner from Mr. Frederic that were much closer to the road.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Canada made a motion to recommend approval of the Variance because the evidence presented meets the criteria for approval from the UDO as listed.

Commissioner Buxton seconded the motion, and the following vote was recorded:

AYES: **Josh Ward**
 Robert Williams
 Herman Green
 Marquitta Buxton
 Greg Canada
 Ricky Decoteau

ABSENT: **Maurice Hudson**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

November 6, 2025

GPC #25-47-VAR

2400 Santa Cruz

VII. NEW BUSINESS

1. Consider a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: October 8, 2025

Subject: Consider a request for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR)

REQUEST:

The Planning Department has received a request from Don Frederic for a three-foot (3') variance to the front yard setback requirement for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2400 Santa Cruz, PID #86302003.000, (GPC #25-47-VAR). The application fee of \$175 was paid on October 3, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 20' x 20' unattached carport to be located on the side of his house. The carport would be three feet (3') past the front building line of his house. The Unified Development Ordinance (UDO) requires accessory structures to be behind the front building line of the primary structure. The applicant is asking for a 3' variance to front yard setback requirements for an accessory building.

DISCUSSION:

The applicant is asking for a 3' variance to front yard setback requirements for an accessory structure in a R-1 Low Density Single-Family Residential District. He would like to put an unattached carport on the side of his house, but it would be located 3' past the front building line of the house. The UDO requires that an accessory structure be behind the front building line of the primary structure.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a

Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision

of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

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Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

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 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
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In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

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4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

25-47-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:

FEE:

Variance _____

\$176.00

*Includes \$1.00 filing fee per MS Code §25-60-5

Name of Applicant:

DON FREDERICK

Name of Business: _____

Phone:

925-895-6851

Property Address:

2400 SANTA CRUZ ST.

Mailing Address (if Different): _____

E-Mail Address:

TDFR4@GMAIL.COM

Reason for request, location and intended use of Property:

DESIGNED CAR PORT TOATTACH TO HOUSE WITH 3' INTRUSION OF HOUSE, NO

ATTACHMENTS REQUIRED AS APPLICABLE:

ATTACHMENT TO
HOOD
NEEDS

- ✓ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ✓ 2. A detailed project narrative.
- MA 3. Copy of protective covenants or deed restrictions, if any.
- MA 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- MA 5. Any other information requested by the Planning Director.

Signature of Applicant:

Don Fredrick

Date of Application:

9/24/25

FOR OFFICE USE ONLY

Date Received

10/3/25

Verify as Complete

Bels

Fee Amount Received

176.00

Initials of Employee Receiving Application

Bels

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

\$ NW CARPORT IS 3 FEET IN FRONT OF HOUSE

2. Are these special conditions and circumstances a result of your actions? Explain.

DESIGNED WITH 3' EASEMENT FOR ATTACHMENT TO HOUSE NOT NEEDED

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

~~SHOULD~~ BE NO EFFECT
WILL

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

NO, CARPORT A HEAD OF HOUSE
BY 3 FEET. BARELY NOTICEABLE.

NARRATIVE

I WANTED A 20 X 20 CARPORT
BUILT NEXT TO HOUSE.

AND ATTACH CARPORT TO

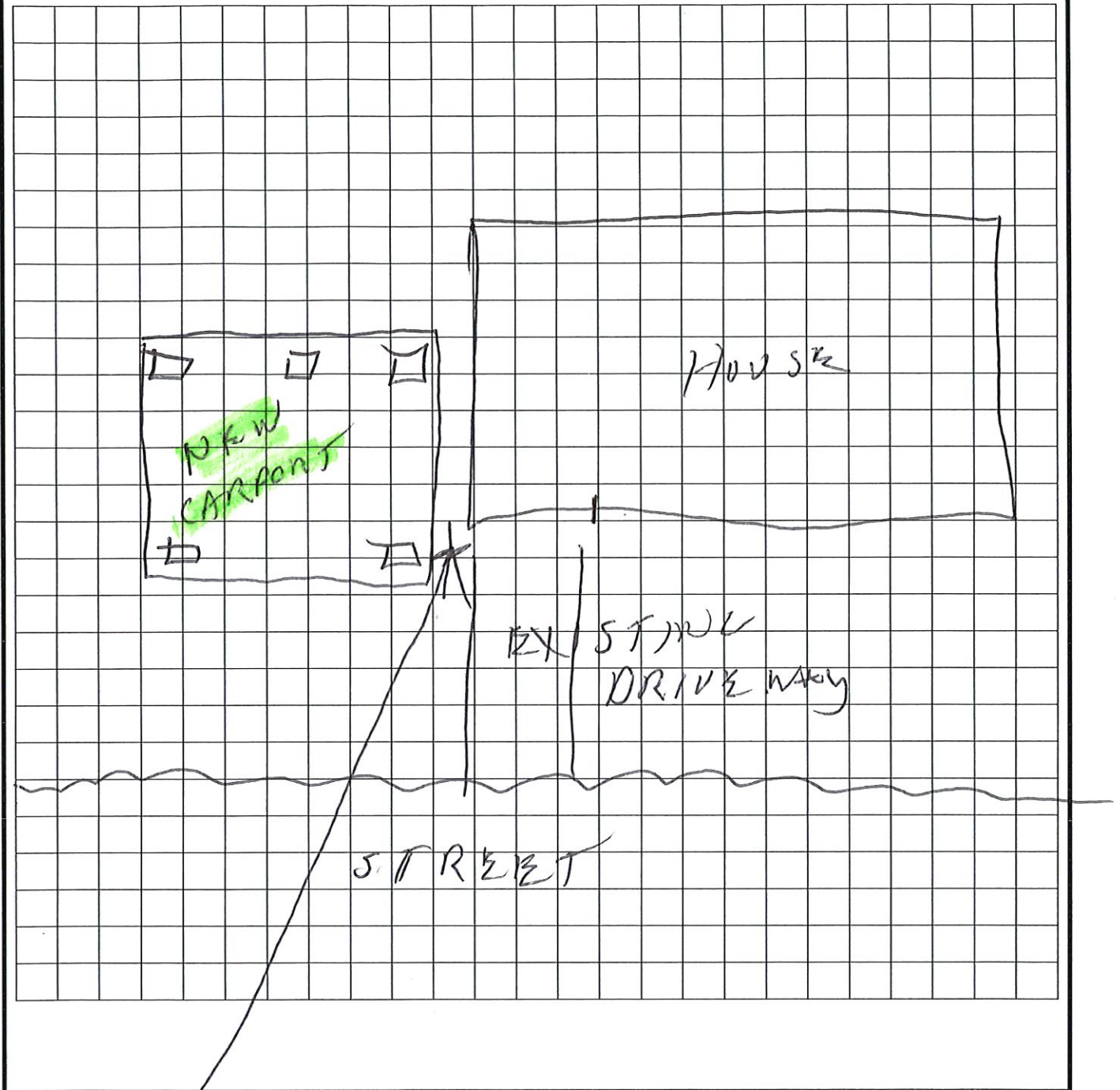
HOUSE WITH 3' WIDE EASEMENT
* APPROVED BY BUILDING DEPT

AFTER POST PUT IN GROUND
AND DISCUSSIONS WITH MY
BUILDER, I DETERMINED
NOT TO ATTACH IT TO THE
~~HOUSE~~ HOUSE FOR LOOKS
NOTHING STRUCTURAL,

WITHOUT ATTACHING, THE PLANNING
DEPARTMENT INFORMED ME
I NEEDED THIS 3 FOOT EASEMENT
APPROVED BY CITY COUNCIL.

~~W. D. D. D.~~

DIAGRAM



3 FEET IN FRONT OF HOUSE

86302003.000 FREDERIC DONALD E JR (LE)

PIDN: 86302003.000
GISP: 872.03-04-0336.00M

Owner Information

Percent of Ownership: 100
Name: FREDERIC DONALD E JR (LE)
Name 2:
Mailing Address: 2400 SANTA CRUZ
GAUTIER MS
39553

Site Address: 2400 SANTA CRUZ GAUTIER

Land Information

Section: 03 Acreage: 0.96
Township: 8
Range: 7
Street Name SANTA CRUZ

Value and Tax Information

Total Assessed Value: 21575	Total Appraised Value: 215753
Improvement Value: 163243	Land Value: 52510
Tax Amount: 0	SQ FT: 1899 Year Built: 1972

Legal Description

Description: LOTS 720 & 721 POINT CLEAR RIVIE
RA S/D SECT F PB 9-50 DB 1825-65
5 DB 1874-372 (336M MAP872.03-04
)

Deed Book / Page: 1874 / 372

<https://webmap.co.jackson.ms.us/>

86302003.000 FREDERIC DONALD E JR (LE)

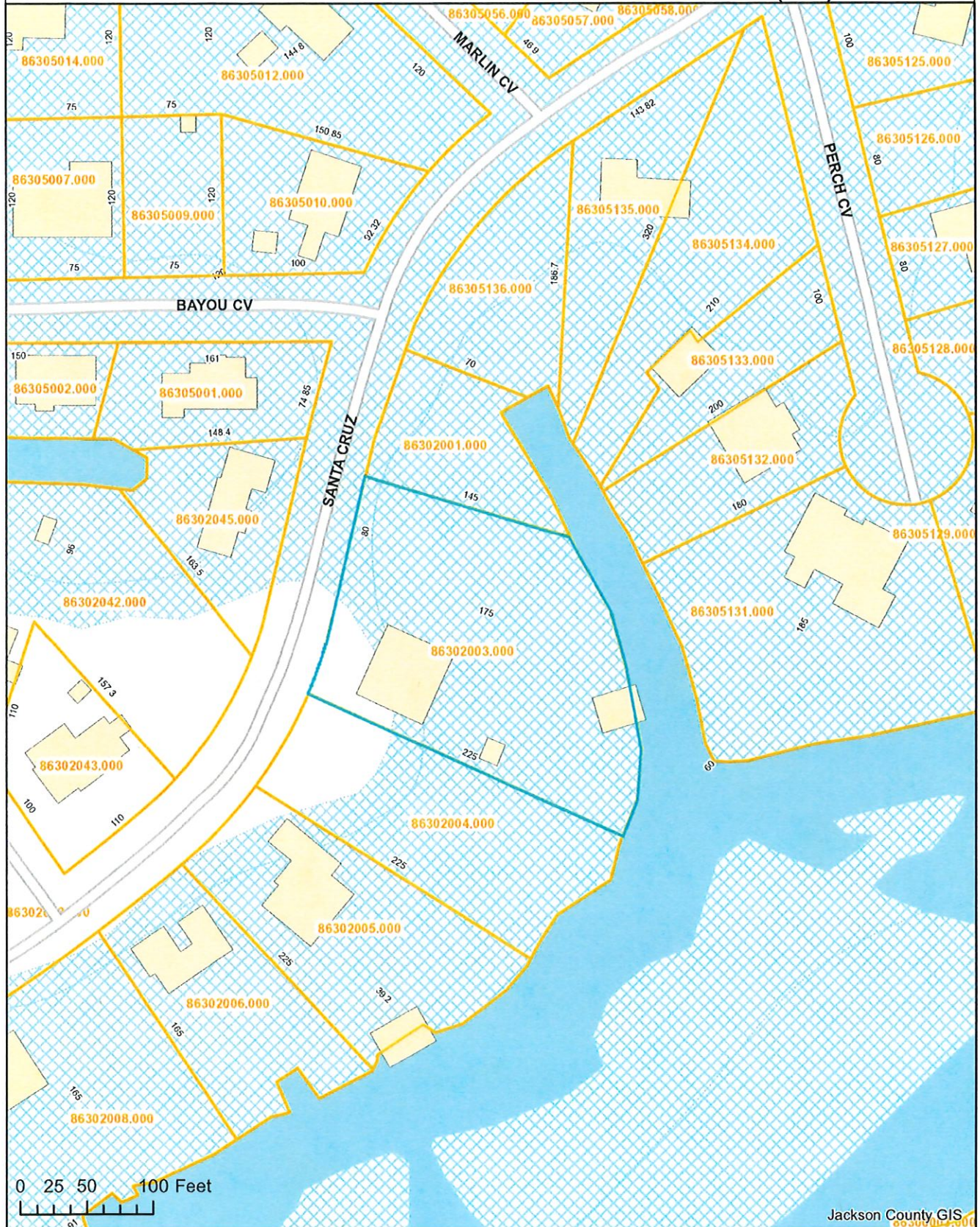


Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

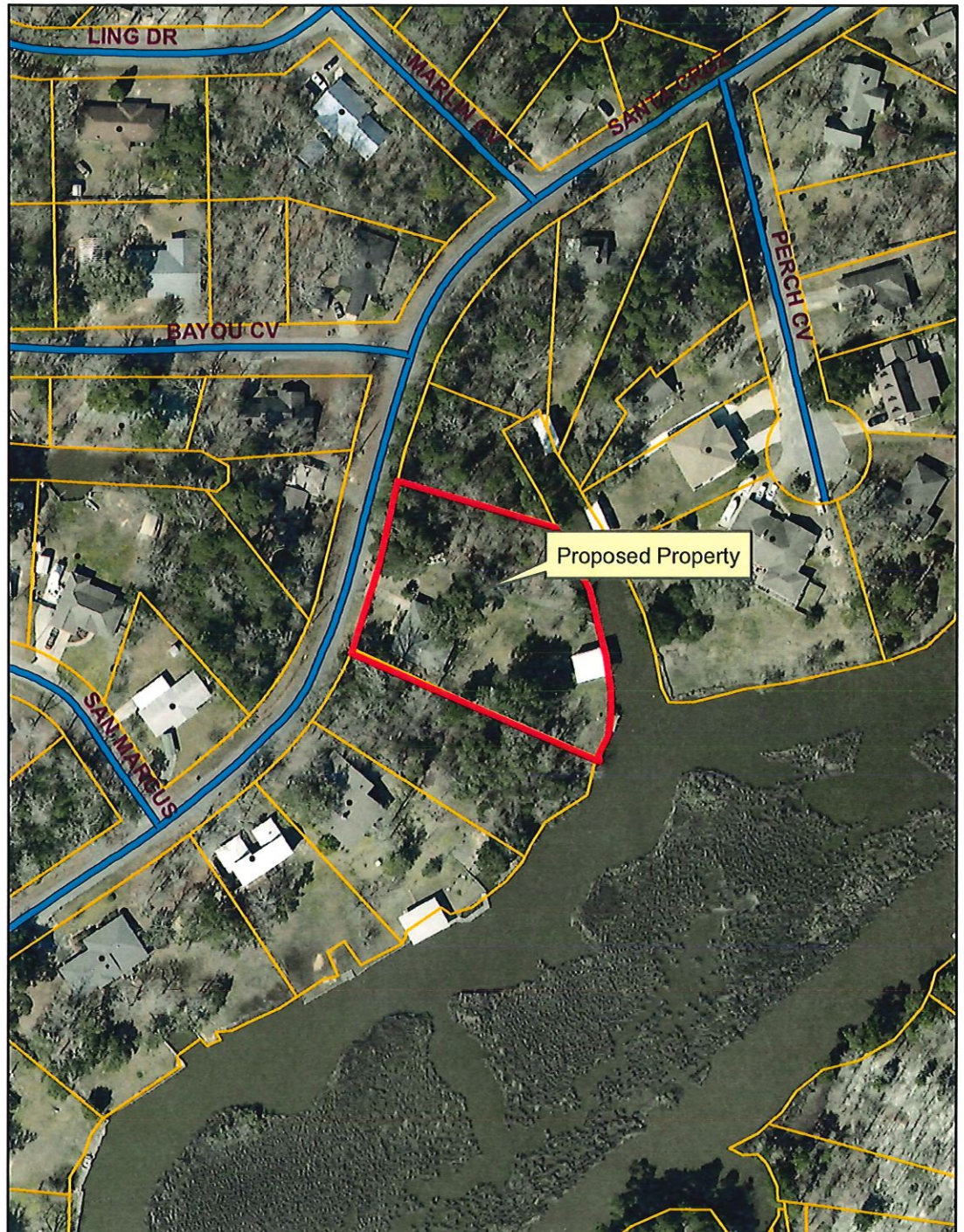


Exhibit B

Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning ZONECODE

AG
C-1
C-2
C-3
I-2
MURC-1
MURC-2
MURC-MW
PL
PUD
R-1
R-2
R-3
RE
TC

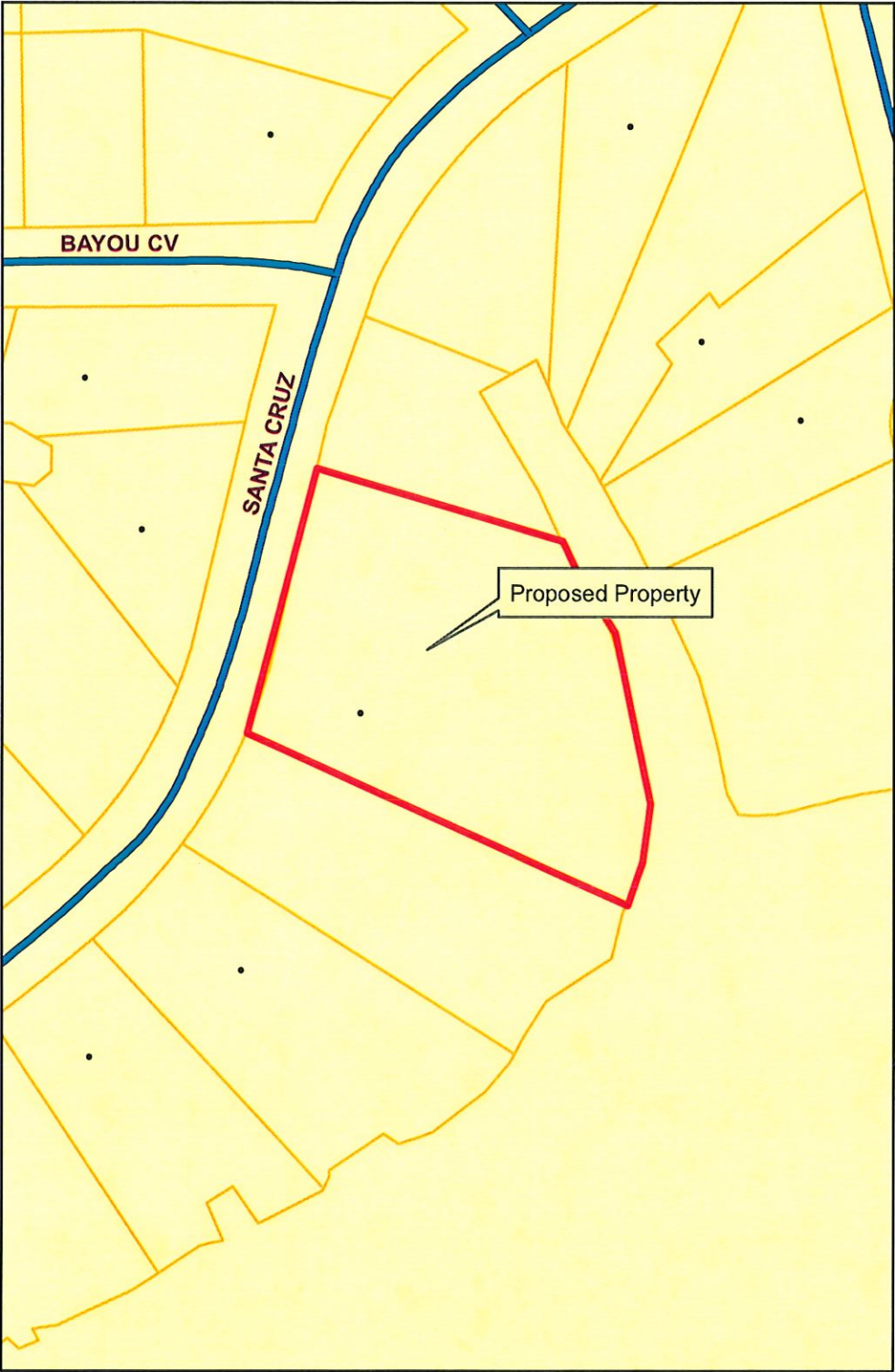


Exhibit C

Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

- commercial-retail
- conservation
- civic
- industrial
- marina/fish camps
- high density residential
- mobile home
- mobile home park
- medium density residential
- office
- recreation
- very low to low density residential
- utility
- vacant

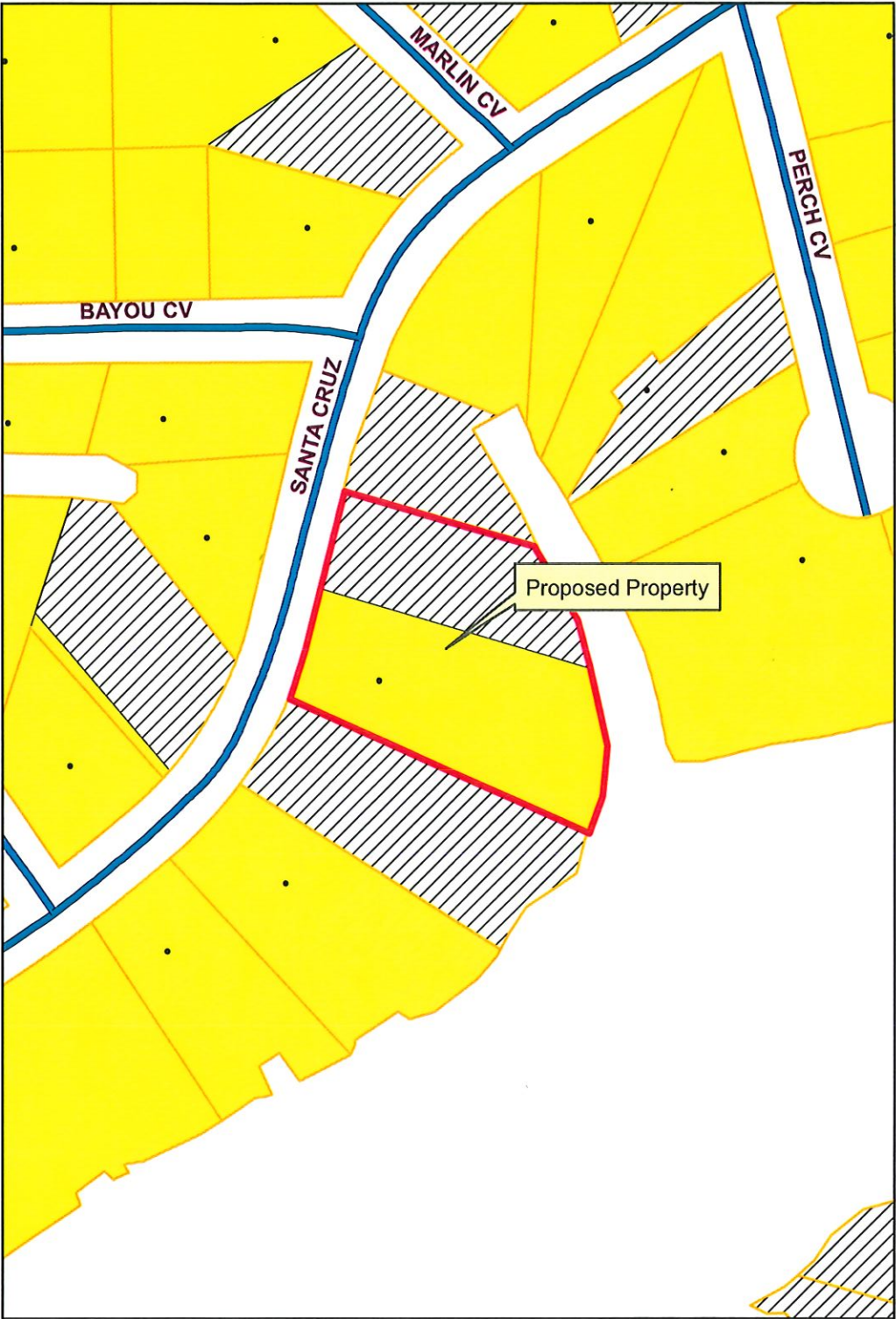


Exhibit D Future Land-Use

Prepared By:

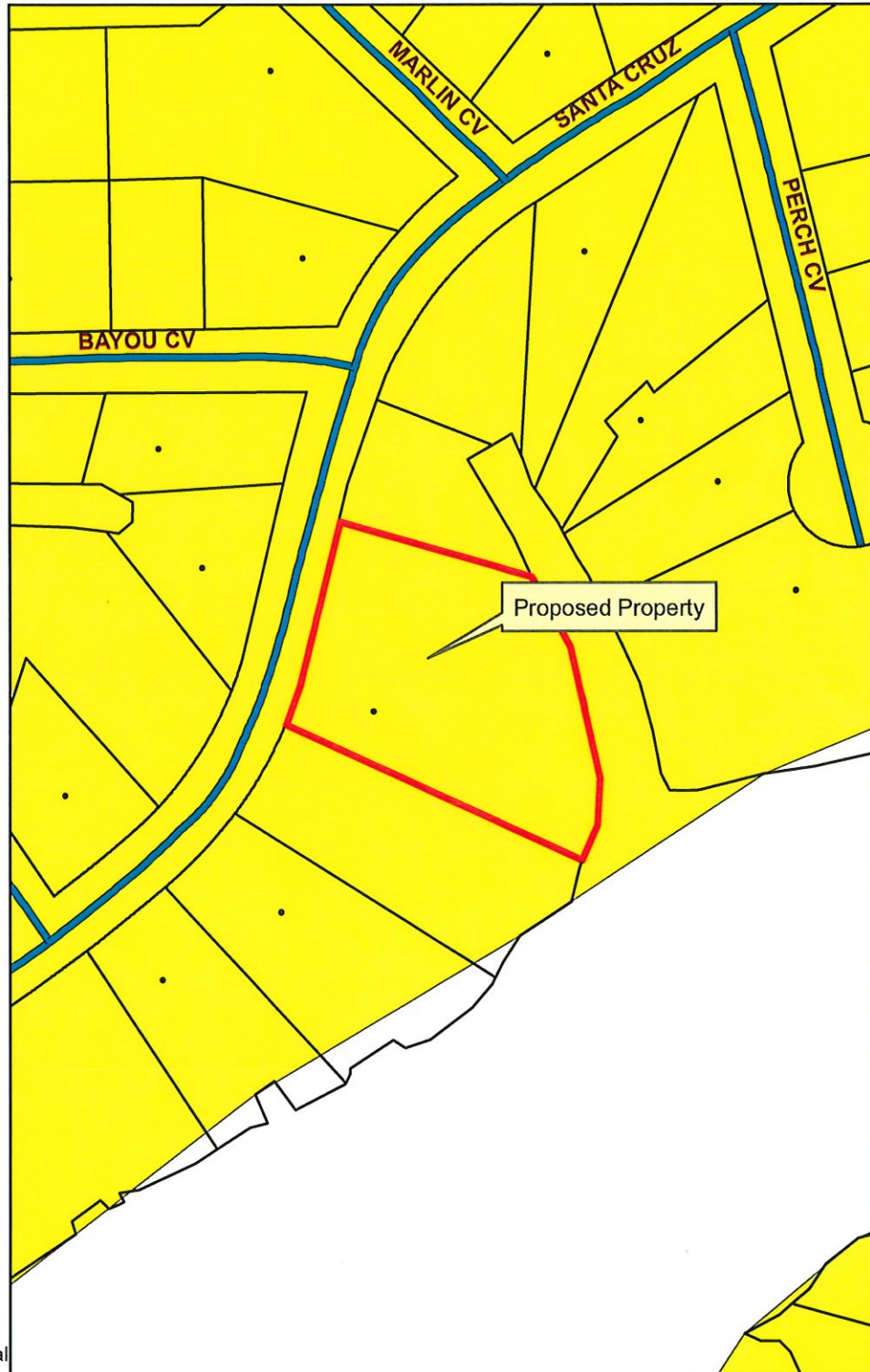
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Councilwoman Jamison made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Elbin seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 414-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Jamison**, seconded by **Councilman Elbin**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None

ABSENT: Cameron George

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG ENTERPRISE FUND	260322	11/18/2025	11/03/2025			49,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDEQ WIRE: FUND 363		11032025	11/03/2025			49,000.00
001	ACE HARDWARE OF OCEAN SPRINGS	260342	11/18/2025	11/10/2025			3.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	KEY TAG;BRASS KEY: SPORTSPLEX		41514245	10/29/2025			3.29
001	ADVANCE AUTO PARTS	260343	11/18/2025	11/10/2025			70.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	CAR WASH(2): CFD-NFD TRKS		525331065	09/10/2025			17.98
	001-161-559	PASTE CLNR WAX: CFD-NFD TRKS		525331065	09/10/2025			15.35
	001-161-559	MICROFIBER APPL PAD 2PK		525331065	09/10/2025			4.47
	001-161-638	ATF DXRN/MRCN 1 GAL: E-2		528562160	10/12/2025			33.17
001	AUTO TRUCK AND TRAILER PARTS INC	260344	11/18/2025	11/10/2025			156.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	FUEL FILTER 33682		326308	10/02/2025			27.10
	001-161-638	AIR BRAKE SWITCH(2): E-5		326762	10/20/2025			129.20
001	AUTOZONE INC	260345	11/18/2025	11/10/2025			32.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	BONDO HAIR FILLER: PG EQUIP		4907880992	10/06/2025			26.18
	001-170-634	3PC PUTTY KNIFE:GM PARK PG EQ		4907880992	10/06/2025			6.10
001	BELL AUTO PARTS INC	260346	11/18/2025	11/10/2025			321.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PULLEY (2): EXMARK MOWERS		45938	10/13/2025			120.00
	001-170-639	PULLEY: EXMARK MOWER		45939	10/14/2025			57.00
	001-170-559	32" REACHER TOOL (6)		45939	10/14/2025			144.00
001	BIENVILLE ANIMAL MEDICAL CENTER	260347	11/18/2025	11/10/2025			1,470.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	ZD CANINE/BENADRYL: LADY J		2231010	10/08/2025			149.00
	001-100-514	EXAM/ASPIRATE-INTPT: LADY J		2231010	10/08/2025			128.00
	001-100-514	SURGERY-MASS RMVD: SEFI		2231510	10/09/2025			923.10
	001-100-514	OVARIOHYSTERECTOMY: LADY J		2232993	10/28/2025			311.41
	001-100-514	CREDIT ON ACCOUNT		2231474	10/09/2025			-41.00
001	DIRECTV LLC	260351	11/18/2025	11/10/2025			184.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (DEC)		X251114	11/14/2025			184.00
001	HOME TEAM TIRE & AUTO SERVICE	260352	11/18/2025	11/10/2025			290.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	REPL LOOSE WHEEL: TRAILER		501250	10/03/2025			84.49
	001-170-639	FLAT REPR/REPL VLV STEM: REC		501251	10/03/2025			16.50
	001-100-638	FLAT REPAIR: #12079		501255	10/08/2025			22.00
	001-100-638	FLAT REPAIR: PD VEHICLE		501295	10/09/2025			20.00
	001-100-638	FLAT REPAIR: #12459		501336	10/15/2025			24.20

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HOME TEAM TIRE & AUTO SERVICE	260352	11/18/2025	11/10/2025			290.38	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FLAT REPAIR: #19687		501355	10/17/2025			24.20
	001-100-638	ALIGNMENT: #19685		501437	10/29/2025			98.99
001	HUEY P STOCKSTILL LLC	260354	11/18/2025	11/10/2025			133.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	1.5 TN ASPHALT: POTHOLE		84146	10/23/2025			133.50
001	JACKSON COUNTY BOARD OF SUPERVISORS	260357	11/18/2025	11/10/2025			3,215.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	TAX SALE-SCHOOL DIST(643)		52	10/30/2025			3,215.00
001	JOSH LATCH	260358	11/18/2025	11/10/2025			138.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: MS CHIEFS ASSC		12012025	10/10/2025			138.00
001	JOSHUA HILL	260359	11/18/2025	11/10/2025			138.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: MS CHIEFS ASSC		12012025	10/10/2025			138.00
001	RELX INC DBA LEXISNEXIS	260360	11/18/2025	11/10/2025			163.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2025 4254VNBSY		3096104535	10/31/2025			163.00
001	STATE TREASURER	260361	11/18/2025	11/10/2025			8,082.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 COURT ASSESSMENTS		10312025	11/03/2025			8,082.37
001	MS DEPT OF PUBLIC SAFETY	260362	11/18/2025	11/10/2025			572.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 SPECIAL ASSESSMENTS		10312025	11/03/2025			572.00
001	MS DEPT OF PUBLIC SAFETY	260363	11/18/2025	11/10/2025			45.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 INTERLOCK FEES		10312025	11/03/2025			45.00
001	VICTIMS OF HUMAN TRAFFICKING FUND	260364	11/18/2025	11/10/2025			125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	OCT 2025 STATE ASSESSMENTS		10312025	11/03/2025			125.00
001	OCCUPATIONAL HEALTH CENTER INC	260365	11/18/2025	11/10/2025			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PHYSICAL - ACADEMY: BOLTON		414105	11/04/2025			115.00
	001-100-604	EKG - ACADEMY: BOLTON		414105	11/04/2025			60.00
001	WASTE PRO - GAUTIER	260366	11/18/2025	11/10/2025			285.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRASIER PORT O LET		0001521819	10/31/2025			35.00
	001-170-698	BACOT PORT O LET		0001521839	10/31/2025			250.00

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001	CINTAS CORPORATION	260367	11/18/2025	11/10/2025			692.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	OCT 01 2025 MAINT		4245089852	10/01/2025			138.46
	001-205-535	OCT 08 2025 MAINT		4245825010	10/08/2025			138.46
	001-205-535	OCT 15 2025 MAINT		4246566438	10/15/2025			138.46
	001-205-535	OCT 22 2025 MAINT		4247303867	10/22/2025			138.46
	001-205-535	OCT 29 2025 MAINT		4248071481	10/29/2025			138.46
001	WARREN PAVING INC	260368	11/18/2025	11/10/2025			287.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	2.99 TN ASPHALT: POTHOLES		116514	11/06/2025			287.04
001	AIRGAS USA LLC	260370	11/18/2025	11/10/2025			662.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		5520260305	10/31/2025			662.80
001	RIDGDELL BROS INC	260371	11/18/2025	11/10/2025			2,604.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-679	NOV 2025 LAWN MNT:HWY 90 INTS		23084728	10/20/2025			983.33
	001-201-679	NOV 2025 LAWN MNT: S HWY 90		23084730	10/20/2025			615.00
	001-092-680	NOV 2025 BED MNT: ENT SIGNS		23084731	10/20/2025			1,006.66
001	MISSISSIPPI POWER	260374	11/18/2025	11/10/2025			1,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-628	OCT 2025 LEASE: BACOT		0796886005	11/05/2025			1,155.00
001	H2O INNOVATION OPERATION & MAINTENANCE	260375	11/18/2025	11/10/2025			31,832.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-672	OCT 2025 MAINT OPS		2025-10	10/31/2025			31,832.51
001	DAVID FRANKLIN BATES	260383	11/18/2025	11/12/2025			3,155.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-425	ON CALL: WE 10/03/25		11122025	11/12/2025			250.00
	001-170-425	ON CALL: WE 10/10/25		11122025	11/12/2025			250.00
	001-170-425	GAME COORD (1.5): 10/07/25		11122025	11/12/2025			135.00
	001-170-425	ON CALL: WE 10/17/25		11122025	11/12/2025			250.00
	001-170-425	GAME COORD (2): 10/14/25		11122025	11/12/2025			180.00
	001-170-425	GAME COORD (4): 10/18/25		11122025	11/12/2025			360.00
	001-170-425	ON CALL: WE 10/24/25		11122025	11/12/2025			250.00
	001-170-425	GAME COORD (2): 10/27/25		11122025	11/12/2025			180.00
	001-170-425	ON CALL: WE 10/31/25		11122025	11/12/2025			250.00
	001-170-425	ON CALL: WE 11/07/25		11122025	11/12/2025			250.00
	001-170-425	SUPER BOWL COORD(8): 11/08/25		11122025	11/12/2025			800.00
001	KEITH SMITH	260384	11/18/2025	11/12/2025			475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (1.5): 10/07/25		111220251	11/12/2025			75.00
	001-170-502	REFEREE (2): 10/14/25		111220251	11/12/2025			100.00
	001-170-502	REFEREE (4): 10/18/25		111220251	11/12/2025			200.00
	001-170-502	REFEREE (2): 10/27/25		111220251	11/12/2025			100.00

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001	RICHARD TILLMAN	260385	11/18/2025	11/12/2025			275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREEE (1.5); 10/07/25		111220252	11/12/2025			75.00
	001-170-502	REFEREEE (2); 10/14/25		111220252	11/12/2025			100.00
	001-170-502	REFEREEE (2); 10/27/25		111220252	11/12/2025			100.00
001	LOWE'S	260388	11/18/2025	11/12/2025			634.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-635	TOILET SEAT: SR CENTER		991374	09/25/2025			32.28
	001-205-559	7PK PAINT RAGS: MAINT		999725	09/29/2025			22.78
	001-161-635	ETN 60A AC DISCONN: CFD		972261	09/30/2025			16.99
	001-161-635	S40 PVC ELBOW & CONN: CFD		972261	09/30/2025			2.23
	001-170-634	15A 125V OUTLET: BACOT		972067	09/30/2025			17.08
	001-170-634	15A 125V OUTLET (2): BACOT		975135	10/01/2025			37.41
	001-170-634	EPOXY;15A 125V OUTLET:BACOT		974654	10/01/2025			40.79
	001-170-577	ORTHENE 12OZ FIRE ANT (9)		977192	10/02/2025			102.42
	001-170-559	50' ROPE; TOMCAT 8CT		977192	10/02/2025			18.49
	001-170-559	6' T-POST GRN (10): BANNERS		977192	10/02/2025			75.70
	001-170-559	RAID INSECT SPRAY: SR CENTER		977598	10/02/2025			6.63
	001-170-512	4'X100' ORG SFTY FENCE (2)		977598	10/02/2025			73.48
	001-170-559	1G TANK SPRAYER; GLOVES (2)		991267	10/08/2025			40.51
	001-170-559	3M SCOTCHGARD SFTY GOGGLES		991267	10/08/2025			33.71
	001-161-559	5G SNAP LID TOTE (5): E-6		974776	10/13/2025			42.65
	001-092-635	EXHAUST FAN: CH BATHROOM		974122	10/13/2025			20.88
	001-092-635	COMM DOOR HINGE (3): C HALL		981282	10/16/2025			30.15
	001-205-635	10PK 15A 125V RES OUTLET		993449	10/21/2025			6.01
	001-170-577	1.33 GAL BUG STOP		998009	10/23/2025			14.23
	001-170-635	TOILET FLAPPER: SSP		992143	09/26/2025			11.38
	001-170-635	RTN CR: TOILET FLAPPER (SSP)		992296	09/26/2025			-11.38
001	TEC	260390	11/18/2025	11/12/2025			89.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		1253653	11/01/2025			89.01
001	ACE DATA STORAGE INC	260392	11/18/2025	11/12/2025			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	OCT 2025 SHREDDING SERVICE		0203644	11/01/2025			105.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	260393	11/18/2025	11/12/2025			1,394.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	AUG 2025 ACCT 6006920		202508-1	09/01/2025			353.00
	001-100-699	SEP 2025 ACCT 6006920		202509-1	10/01/2025			344.00
	001-100-699	OCT 2025 ACCT 6006920		202510-1	11/01/2025			697.00
001	DELTA UTILITIES	260394	11/18/2025	11/12/2025			55.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	SOUTH FIRE:9/25-10/24/25		11000999-0	10/31/2025			55.98

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001	DELTA UTILITIES	260395	11/18/2025	11/12/2025			63.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE:9/25-10/24/25		11000885-1	10/31/2025			63.76
001	SINGING RIVER ELECTRIC COOPERATIVE	260398	11/18/2025	11/12/2025			398.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		10192025	10/28/2025			252.52
	001-170-631	BACOT SPLASHPAD 103751001		10192025	10/28/2025			31.75
	001-170-631	BACOT UPGRADES 113730001		10192025	10/28/2025			54.39
	001-170-631	BACOT 114484001		10192025	10/28/2025			60.03
001	O'REILLY AUTO PARTS	260399	11/18/2025	11/12/2025			2,211.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	14OZ BRAKE CLEANER (12)		1978384171	09/30/2025			41.88
	001-100-570	14OZ BRAKE CLEANER (12)		1978384172	09/30/2025			41.88
	001-100-570	GAL WIPER FLUID (24)		1978384172	09/30/2025			39.48
	001-100-570	GAL ANTIFREEZE (2)		1978384172	09/30/2025			29.98
	001-100-570	HEATER HOSE ASSY (2): 12456		1978384370	10/01/2025			193.48
	001-100-570	GAL ANTIFREEZE (2): 12456		1978384371	10/01/2025			35.98
	001-100-570	LK DET PUMP;PURGE VLV: 19685		1978384442	10/02/2025			75.49
	001-100-570	BATTERY: 13074		1978384887	10/06/2025			192.07
	001-205-570	BRK PADS;6Q OIL; FLTR: 36383		1978385015	10/07/2025			75.47
	001-205-570	FUEL VAPOR CANNISTER: 36383		1978385067	10/07/2025			157.91
	001-205-570	WIPER BLADE (2): RANGER		1978385099	10/07/2025			22.20
	001-100-570	1Q PWR STRG FLUID: 17530		1978385155	10/08/2025			6.99
	001-205-570	EVAP PURGE SOLENOID: 36383		1978385296	10/09/2025			33.80
	001-205-570	OIL PLUG COPPER GASKETS (2)		1978385342	10/09/2025			6.84
	001-205-570	BTRY TERM PRTCTR & CLNR		1978385342	10/09/2025			11.48
	001-205-570	ABS SENSOR LH: 17634		1978385858	10/13/2025			62.96
	001-100-570	BATTERY: 12459		1978386034	10/15/2025			145.59
	001-100-570	STARTER: 12459		1978386123	10/15/2025			128.77
	001-100-570	BELT; IDLER PULLEY: 10636		1978386167	10/16/2025			88.21
	001-161-639	2Q OIL: HONDA GENERATOR LT		1978386182	10/16/2025			18.98
	001-170-639	BATTERY: LIGHT PLANT		1978386234	10/16/2025			117.73
	001-100-570	AIR FILTER (2): 12459; 19687		1978386265	10/17/2025			47.18
	001-100-570	EVAP PURGE SOLENOID: 19687		1978386265	10/17/2025			49.89
	001-170-638	7Q OIL; FILTER: 58331		1978386577	10/20/2025			41.38
	001-100-570	BRK PADS; ROTORS(2): 17530		1978386654	10/21/2025			133.99
	001-100-570	GAL FUEL TREATMENT: PD VEHS		1978386654	10/21/2025			36.99
	001-100-570	BRK PADS; ROTORS(2): 19685		1978386796	10/22/2025			144.99
	001-100-570	BATTERY (2): PS BOAT		1978386922	10/23/2025			189.94
	001-100-570	FLUSHER: PS BOAT		1978386924	10/23/2025			14.33
	001-205-570	BRK HOSE;CALIPER BLDR SCREW		1978387238	10/27/2025			26.69
	001-205-570	CR: BRK HOSE EXCHNG 36383		1978387293	10/27/2025			-1.24
001	SINGING RIVER ELECTRIC COOPERATIVE	260400	11/18/2025	11/12/2025			2,420.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298001		10182025	10/27/2025			1,863.22
	001-201-629	SIGNAL LIGHT 89113001		10182025	10/27/2025			68.53
	001-201-633	STREET LIGHTS 90345002		10182025	10/27/2025			179.09

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001	SINGING RIVER ELECTRIC COOPERATIVE	260400	11/18/2025	11/12/2025			2,420.84	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-631	RECORDS BLDG 90790001		10182025	10/27/2025			267.73
	001-201-633	BELK SIGN 97127001		10182025	10/27/2025			42.27
001	SINGING RIVER ELECTRIC COOPERATIVE	260401	11/18/2025	11/12/2025			388.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005		10182025	10/27/2025			120.95
	001-170-631	CITY PARK RSTRMS 89912001		10182025	10/27/2025			81.52
	001-170-631	FRAZIER RSTRMS 98546001		10182025	10/27/2025			61.24
	001-170-631	SRM VENUE 104312012		10182025	10/27/2025			31.61
	001-170-631	SRM PW BOX 8 104459007		10182025	10/27/2025			30.11
	001-170-631	FITNESS TRAIL 109268001		10182025	10/27/2025			32.74
	001-170-631	DOLPHIN PW BOX 110759006		10182025	10/27/2025			30.00
001	SINGING RIVER ELECTRIC COOPERATIVE	260402	11/18/2025	11/12/2025			928.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		10182025	10/27/2025			46.97
	001-201-633	DOLPHIN ST 94988002		10182025	10/27/2025			48.90
	001-201-633	DOLPHIN ST 94989002		10182025	10/27/2025			87.26
	001-201-633	DOLPHIN ST 94990002		10182025	10/27/2025			745.23
001	SINGING RIVER ELECTRIC COOPERATIVE	260403	11/18/2025	11/12/2025			635.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT LIGHTS 10137		10192025	10/28/2025			517.55
	001-201-629	SIGNAL LIGHTS 10138		10192025	10/28/2025			118.25
001	SINGING RIVER ELECTRIC COOPERATIVE	260404	11/18/2025	11/12/2025			90.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	WM PAYNE 100245001		10182025	10/27/2025			60.96
	001-170-631	ROUNDAABOUT 102311004		10182025	10/27/2025			30.00
001	SINGING RIVER ELECTRIC COOPERATIVE	260405	11/18/2025	11/12/2025			10,377.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING		10182025	10/27/2025			7,105.73
	001-201-633	WM PAYNE 10054-100244008		10182025	10/27/2025			55.49
	001-092-631	CITY HALL 10045		10182025	10/27/2025			949.24
	001-170-631	FRAZIER PARK 10045		10182025	10/27/2025			70.33
	001-170-631	SENIOR BLDG 10054		10182025	10/27/2025			345.33
	001-161-631	CENTRAL FD 10054		10182025	10/27/2025			429.18
	001-092-631	HWY 90 SIGN 10054		10182025	10/27/2025			30.00
	001-170-631	CITY PARK 10054		10182025	10/27/2025			140.11
	001-201-629	SIGNAL LIGHTS 10054		10182025	10/27/2025			901.44
	001-092-631	PUBLIC WORKS 10054		10182025	10/27/2025			350.24
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	260410	11/18/2025	11/13/2025			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	OCT 2025 CLUB SUPPORT		10312025	10/31/2025			833.33
001	WILLIE L BEVERLY	260411	11/18/2025	11/13/2025			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (2): 10/27/25		111220253	11/12/2025			80.00

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001	EMEKA IGWE	260412	11/18/2025	11/13/2025			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (2): 10/14/25		111220254	11/12/2025			80.00
	001-170-502	REFEREE (4): 10/18/25		111220254	11/12/2025			160.00
001	AL R STANTON	260413	11/18/2025	11/13/2025			80.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (2): 10/27/25		111220255	11/12/2025			80.00
001	CHARLES KEVIN EDMONSOR	260414	11/18/2025	11/13/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (1.5): 10/07/25		111220256	11/12/2025			60.00
001	ELISHA JOHNSON	260415	11/18/2025	11/13/2025			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE (4): 10/18/25		111220257	11/12/2025			160.00
001	HENZE ENTERPRISES INC	260416	11/18/2025	11/13/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	5CY RAP: POTHLES		33918	11/14/2025			200.00
001	JACKSON COUNTY ADULT DETENTION CENTER	260419	11/18/2025	11/13/2025			4,895.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	OCT 2025 ADC CHGS		10312025	10/12/2025			4,895.00
001	RJ YOUNG COMPANY LLC	260420	11/18/2025	11/13/2025			398.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	UNL-J9NI00-01 RENTAL FEE		INV7772565	11/04/2025			398.92
001	RJ YOUNG COMPANY LLC	260421	11/18/2025	11/13/2025			351.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	UNL-J7RK00-01 RENTAL FEE		INV7780579	11/10/2025			351.40
001	PAMELA MICHELE WOODS	260422	11/18/2025	11/13/2025			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	PLANNING MTG 11/6/25		PMW25005	11/13/2025			200.00
001	C SPIRE WIRELESS	260423	11/18/2025	11/13/2025			1,130.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONES		0030759348	10/31/2025			124.04
	001-021-605	CITY MGR CELL PHONE		0030759348	10/31/2025			19.56
	001-040-605	ADMIN CELL PHONE		0030759348	10/31/2025			41.69
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	10/31/2025			258.52
	001-090-698	IPAD SERVICE (3)		0030759348	10/31/2025			103.44
	001-161-605	FIRE CELL PHONES		0030759348	10/31/2025			146.67
	001-170-605	REC CELL PHONES		0030759348	10/31/2025			254.33
	001-205-605	MAINT CELL PHONES		0030759348	10/31/2025			123.09
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	10/31/2025			58.67

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001	FUELMAN	260426	11/18/2025	11/13/2025			2,899.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69420178	11/03/2025			128.74	
	001-100-525	UNL FUEL	NP69420178	11/03/2025			1,886.26	
	001-161-525	UNL&DSL FUEL	NP69420178	11/03/2025			595.53	
	001-170-525	UNL FUEL	NP69420178	11/03/2025			183.74	
	001-205-525	UNL&DSL FUEL	NP69420178	11/03/2025			105.31	
001	FUELMAN	260428	11/18/2025	11/13/2025			2,857.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP69461904	11/10/2025			159.31	
	001-100-525	UNL FUEL	NP69461904	11/10/2025			1,761.89	
	001-161-525	UNL&DSL FUEL	NP69461904	11/10/2025			547.76	
	001-170-525	UNL&DSL FUEL	NP69461904	11/10/2025			189.88	
	001-205-525	UNL&DSL FUEL	NP69461904	11/10/2025			199.04	
001	CREDIT CARD CENTER	260430	11/18/2025	11/13/2025			779.31	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-681	HOTEL-GRANT SEMINAR: KING	09302025	10/02/2025			160.37	
	001-094-681	REG-GRANT SEMINAR: KING	10032025	10/06/2025			565.00	
	001-092-698	CARD FEES	10242025	10/24/2025			53.94	
001	M & E FEED & SEED	260431	11/18/2025	11/13/2025			54.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-514	DOG FOOD (1)	5978	09/05/2025			54.99	
001	CREDIT CARD CENTER	260432	11/18/2025	11/13/2025			992.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	MS FIRE CHIEF CONF: LATCH	10232025	10/24/2025			100.00	
	001-161-681	MS FIRE CHIEF CONF: HILL	10232025	10/24/2025			100.00	
	001-001-681	HOTEL-SM TOWN CONF: JAMISON	10162025	10/20/2025			198.00	
	001-001-681	HOTEL-SM TOWN CONF: MINOR	10162025	10/20/2025			198.00	
	001-001-681	HOTEL-SM TOWN CONF: VAUGHAN	10162025	10/20/2025			198.00	
	001-001-681	HOTEL-SM TOWN CONF: FULLER	10162025	10/20/2025			198.00	
001	ELAN FINANCIAL SERVICES	260433	11/18/2025	11/13/2025			3,874.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-606	ONEWAY APP: OCT 2025	10072025	10/08/2025			75.00	
	001-001-615	SHIPPING: KEYS TO CITY	10082025	10/09/2025			23.00	
	001-100-500	EASEL PAD (6); MARKERS	10082025	10/10/2025			162.96	
	001-170-511	SUPPLIES: SR HALLOWEEN LUNCH	10102025	10/14/2025			74.61	
	001-170-513	SUPPLIES: HALLOWEEN EVENT	10102025	10/14/2025			293.14	
	001-092-698	SAMS CLUB MEMBERSHIP FEE	10152025	10/17/2025			110.00	
	001-100-559	STORAGE BOXES(3), FOLDERS(5)	10202025	10/22/2025			363.79	
	001-100-559	EXT BSU HARD DRIVE (2)	10212025	10/22/2025			149.78	
	001-205-570	POWER UNIT: AUTO LIFT	10272025	10/28/2025			78.58	
	001-170-639	BRAKE CYLINDER: NH BACKHOE	10272025	10/28/2025			173.46	
	001-100-559	CANDY: TRUNK OR TREAT	10272025	10/29/2025			704.72	
	001-161-575	CODE BOOKS	10302025	10/31/2025			1,393.66	
	001-170-639	BRAKE FLUID: NH TRACTOR	10302025	11/03/2025			60.27	

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001	ELAN FINANCIAL SERVICES	260433	11/18/2025	11/13/2025			3,874.83	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-586	5G DRYLOK PAINT: NP FOUNTAIN		10302025	11/03/2025			211.86
001	GOODGAMES INC	260435	11/18/2025	11/13/2025			85.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	DBL SD SIGN(2): BOLLINGER		112433	10/29/2025	260132		28.50
	001-170-502	DBL SD SIGN: SONS AMERICAN LGN		112433	10/29/2025	260132		14.25
	001-170-502	DBL SD SIGN: MANNING TRUCK		112433	10/29/2025	260132		14.25
	001-170-502	DBL SD SIGN: COUVILLION		112466	10/31/2025	260137		14.25
	001-170-502	DBL SD SIGN SONS AMERICAN LGN		112485	11/03/2025	260172		14.25
001	BELL AUTO PARTS INC	260436	11/18/2025	11/13/2025			2,043.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	ROLLER SCALP (20): EXMARK		45969	10/29/2025	260178		419.80
	001-170-639	SPACER WHEEL (20): EXMARK		45969	10/29/2025	260178		299.80
	001-170-639	SCREW HH (20): EXMARK		45969	10/29/2025	260178		299.80
	001-170-639	NUT HF (10): EXMARK		45969	10/29/2025	260178		11.90
	001-170-639	SCREW (20): EXMARK		45969	10/29/2025	260178		101.80
	001-170-639	TUBE SPANNER (20): EXMARK		45969	10/29/2025	260178		239.80
	001-170-639	CASTER KIT (2): EXMARK		45969	10/29/2025	260178		345.98
	001-170-639	WHEEL & TIRE: EXMARK		45969	10/29/2025	260178		317.99
	001-170-639	NUT (4): EXMARK		45969	10/29/2025	260178		2.00
	001-170-639	SCREW (2): EXMARK		45969	10/29/2025	260178		4.40
001	CUSTOM PRODUCTS CORPORATION	260437	11/18/2025	11/13/2025			181.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	30X30 SIGN: DEAD END NO TURN		INV38545	10/29/2025	260122		73.94
	001-201-565	SHIPPING: ROLLING MEADOWS		INV38545	10/29/2025	260122		23.26
	001-092-565	30X24 TRAFFIC SIGN		INV39342	11/11/2025	260190		61.48
	001-092-565	SHIPPING: FAIRWAY BOAT LAUNCH		INV39342	11/11/2025	260190		23.22
001	CAN'T BE BEAT FENCE	260438	11/18/2025	11/13/2025			2,088.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	REMOV/REPL DMGD FENCE: BACOT		22218	11/07/2025	260121		224.00
	001-170-634	50LF CL; 38LF TOPRAIL; POST(2)		22218	11/07/2025	260121		1,550.00
	001-170-634	CONNECT/STRETCH/TIE/CONCRETE		22218	11/07/2025	260121		314.50
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	260440	11/18/2025	11/13/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	9X12 PLAQUE: FF OF THE YEAR		2510149	10/29/2025	260100		60.00
001	HOME TEAM TIRE & AUTO SERVICE	260442	11/18/2025	11/13/2025			1,999.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FS F-HAWK PURSUIT (4): 17530		501256	10/08/2025	260049		523.36
	001-100-638	TIRE INSTALL PKG		501256	10/08/2025	260049		89.00
	001-100-638	THRUST ANGLE ALIGNMENT		501256	10/08/2025	260049		89.99
	001-100-638	FS F-HAWK PURSUIT (4): 12079		501288	10/09/2025	260048		479.56
	001-100-638	TIRE INSTALL PKG		501288	10/09/2025	260048		89.00
	001-100-638	THRUST ANGLE ALIGNMENT		501288	10/09/2025	260048		89.99
	001-170-638	VANTAGE TOURING TIRE (3)		501387	10/22/2025	260106		299.97
	001-170-638	INSTALL PKG		501387	10/22/2025	260106		46.50
	001-170-638	TIRE DISPOSAL FEE (3)		501387	10/22/2025	260106		13.50

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001	HOME TEAM TIRE & AUTO SERVICE	260442	11/18/2025	11/13/2025			1,999.84	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	SHOP SUPPLIES		501387	10/22/2025	260106		9.00
	001-170-638	THRUST ANGLE ALIGNMENT		501387	10/22/2025	260106		89.99
	001-205-638	TIRE PRESS MONITOR SENSOR (2)		501436	10/29/2025	260076		179.98
001	SUN HERALD ADVERTISING	260445	11/18/2025	11/13/2025			158.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-615	PUBLIC NOTICE: GPC 25-47-VAR		IN77952	11/02/2025	260101		24.61
	001-040-615	PUBLIC NOTICE: FY24 AUDIT		IN77951	11/02/2025			133.75
001	HOWARD INDUSTRIES INC DBA	260446	11/18/2025	11/13/2025			90.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	Z-PERFORM 2.4 MIL RECPT PAPER		5489522025	10/16/2025	260078		90.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	260447	11/18/2025	11/13/2025			1,528.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	BIC MECH PENCIL 24PK (2)		6045756601	10/23/2025	260116		14.92
	001-161-500	SMTH PAPER CLIP 10OCT 10PK		6045756601	10/23/2025	260116		3.38
	001-161-500	SMTH JUMBO PAPER CLIP 1000CT		6045756601	10/23/2025	260116		8.00
	001-161-500	JR NOTEPAD 5X8 12PK (2)		6045756601	10/23/2025	260116		48.94
	001-161-500	SHARPIE KING RED MARKER 12PK		6045756601	10/23/2025	260116		20.49
	001-161-500	SHARPIE METALLIC MARKER 4PK		6045756601	10/23/2025	260116		5.94
	001-161-500	ASRT SHARPIE MARKER 36PK		6045756601	10/23/2025	260116		25.65
	001-161-500	SHARPIE YLW HIGHLIGHTER 12PK		6045756601	10/23/2025	260116		7.49
	001-161-500	SHARPIE KING BLK 4PK (2)		6045756601	10/23/2025	260116		12.12
	001-161-500	CS 8.5X11 COPY PAPER (2)		6045756601	10/23/2025	260116		84.98
	001-161-500	BRO P-TOUCH LABEL PRINTER		6045756601	10/23/2025	260116		86.59
	001-161-500	RICOH SCANSNAP IX2500		6045842687	10/24/2025	260116		479.99
	001-100-500	CS 8.5X11 COPY PAPER (5)		6045948801	10/25/2025	260125		212.45
	001-100-500	LEXMARK 70C10YO YEL TONER		6045948801	10/25/2025	260125		72.99
	001-100-500	LEXMARK 70C10CO CYAN TONER		6045948801	10/25/2025	260125		72.99
	001-100-500	LEXMARK 70C10MO MAG TONER		6045948801	10/25/2025	260125		72.69
	001-100-500	HP 138A BLK SY TONER (4)		6045948801	10/25/2025	260125		298.64
001	CITY ELECTRIC SUPPLY CO	260449	11/18/2025	11/13/2025			304.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-637	.5" AL STEM 2000W LED (6)		PAS/105611	11/05/2025	260194		304.86
001	SPORTABOUT	260451	11/18/2025	11/13/2025			782.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	CHEER TROPHY (25)		12484	11/10/2025	260201		150.00
	001-170-502	ENGRVD FOOTBALL MEDALS (11)		12484	11/10/2025	260201		632.50
001	GRAFIX SHOPPE	260452	11/18/2025	11/13/2025			438.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	DRIVERS SIDE GRAPHICS: 11882		167327	10/23/2025	260098		393.00
	001-100-535	SHIPPING		167327	10/23/2025	260098		45.00
001	SOUTHERN TIRE MART LLC DEPT 143	260454	11/18/2025	11/13/2025			3,724.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	12R22.5/16 FS561A TIRE(1)		2500194600	10/31/2025	260131		406.85
	001-161-638	WASTE TIRE FEE (1): E-5		2500194600	10/31/2025	260131		2.00

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001	SOUTHERN TIRE MART LLC DEPT 143	260454	11/18/2025	11/13/2025			3,724.83	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	VALVE STEM	2500194600	10/31/2025	260131		6.95	
	001-161-638	AFTER HRS CALL-EMERGENCY (2)	2500194600	10/31/2025	260131		270.00	
	001-161-638	FUEL SURCHARGE	2500194600	10/31/2025	260131		25.00	
	001-161-638	TIRE DISPOSAL	2500194600	10/31/2025	260131		7.00	
	001-161-638	385/65R22.5/18 FS818 TIRE(2)	2500194786	10/31/2025	260131		1,241.74	
	001-161-638	WASTE TIRE FEE (2): E-5	2500194786	10/31/2025	260131		4.00	
	001-161-638	12R22.5/16 FS561A TIRE (3)	2500194786	10/31/2025	260131		1,220.55	
	001-161-638	WASTE TIRE FEE (3): E-5	2500194786	10/31/2025	260131		6.00	
	001-161-638	FRONT END ALIGN: E-5	2500194786	10/31/2025	260131		299.99	
	001-161-638	TIRE CHANGE MED TRUCK: E-5	2500194786	10/31/2025	260131		200.00	
	001-161-638	VALVE STEM (5)	2500194786	10/31/2025	260131		34.75	
001	INDUSTRIAL/ORGANIZATIONAL SOLUTIONS INC	260455	11/18/2025	11/13/2025			418.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-660	FIRE OFFICER EXAM (3)	C64532A	11/11/2025	260130		396.00	
	001-022-660	SHIPPING	C64532A	11/11/2025	260130		22.00	
001	THE SOUTHERN CONNECTION POLICE SUPPLIES	260456	11/18/2025	11/13/2025			538.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	POLY TROUSER NAVY (4): BEVER	2728	10/28/2025	260102		299.96	
	001-100-535	STRIPING NAVY/GLD PANT (4)	2728	10/28/2025	260102		40.00	
	001-100-535	SS ZIP POLY SHIRT NAVY (2)	2728	10/28/2025	260102		119.98	
	001-100-535	SS POLY SUPER SHIRT WHT	2728	10/28/2025	260102		79.00	
001	AMAZON CAPITAL SERVICE	260457	11/18/2025	11/13/2025			807.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	320W CHARGING STATION (2)	1D4RXM3X93	10/29/2025	260119		83.78	
	001-100-559	CRIME SCENE MARKERS	1D4RXM3X93	10/29/2025	260119		39.99	
	001-100-559	BIOHAZARD WARNING 250 LABELS	1D4RXM3X93	10/29/2025	260119		10.99	
	001-100-559	BIOHAZARD WASTE BAGS 3GAL	1D4RXM3X93	10/29/2025	260119		28.99	
	001-100-570	FUEL TANK FILLER: 10636	1D4RXM3X93	10/29/2025	260119		36.09	
	001-100-559	EVIDENCE BAG 9.45X5X3 50PK(2)	1D4RXM3X93	10/29/2025	260119		29.98	
	001-100-559	EVIDENCE BAG MED 100PK	1D4RXM3X93	10/29/2025	260119		45.00	
	001-100-559	EVIDENCE BAG LRG 100PK	1D4RXM3X93	10/29/2025	260119		70.00	
	001-100-559	RTN CR: 320W CHRG STN (1)	1PDVNP1V6G	10/30/2025	260119		-41.89	
	001-161-510	ICE MACHINE CLEANER 1GAL	1Q6FYPTW39	11/04/2025	260140		86.49	
	001-161-510	IOMQ WATER FILTER 2PK	1Q6FYPTW39	11/04/2025	260140		104.99	
	001-100-559	VOICE RECORDER: POLICE	1QGR61CVCG	11/10/2025	260191		249.99	
	001-100-559	EXTERNAL BR/DVD DRIVE: POLICE	1QGR61CVCG	11/10/2025	260191		62.99	
001	CANNON MPN LLC	260459	11/18/2025	11/13/2025			3,545.30	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	1 HR @ \$179 DIAGNOSTIC: U 1959	528553	09/25/2025	251353		179.00	
	001-100-638	10 HR @ \$179:LABOR R/R CAM PHA	528553	09/25/2025	251353		1,790.00	
	001-100-638	CAM SHAFT SPROCKET (2): PARTS	528553	09/25/2025	251353		563.34	
	001-100-638	CAM SPROCKET (2): PARTS	528553	09/25/2025	251353		472.60	
	001-100-638	BOLT/GASKET/SEAL/COOLANT: PART	528553	09/25/2025	251353		492.30	
	001-100-638	.50 HR @ \$179:LABOR R/R SPARK	528553	09/25/2025	251353		89.50	
	001-100-638	SPARK PLUG (8): LABOR	528553	09/25/2025	251353		82.96	
	001-100-638	HAZARDOUS MATERIALS	528553	09/25/2025	251353		2.25	
	001-100-638	CREDIT ON ACCOUNT 3062	31OCT25	10/31/2025			-126.65	

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001	OCCUPATIONAL HEALTH CENTER INC	260460	11/18/2025	11/13/2025			1,961.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PRE-EMP PHYSICAL: BOLTON, J	414105	11/04/2025	260038		75.00	
	001-100-604	COC DRG SCR: BOLTON, J	414105	11/04/2025	260038		70.00	
	001-100-604	PRE-EMP PHYSICAL: HARRELSON	414105	11/04/2025	260038		75.00	
	001-100-604	QUICK DRG SCR: HARRELSON	414105	11/04/2025	260038		35.00	
	001-161-604	PRE EMP PHYSICAL: HARRISON	414105	11/04/2025	260064		75.00	
	001-161-604	COC DRG SCR: HARRISON	414105	11/04/2025	260064		70.00	
	001-161-604	PFT: HARRISON	414105	11/04/2025	260064		45.00	
	001-161-604	PRE-EMP PHYSICAL: SCARDINO	414105	11/04/2025	260064		75.00	
	001-161-604	COC DRG SCR: SCARDINO	414105	11/04/2025	260064		70.00	
	001-161-604	PFT: SCARDINO	414105	11/04/2025	260064		45.00	
	001-161-604	FIREFIGHTER PHYS(6): ACADEMY	416835	11/04/2025	260115		450.00	
	001-161-604	AUDIOGRAM (6): FIRE ACADEMY	416835	11/04/2025	260115		210.00	
	001-161-604	VISION-ISHIHARA (6): ACADEMY	416835	11/04/2025	260115		90.00	
	001-161-604	VISION-SNELLEN (6): ACADEMY	416835	11/04/2025	260115		96.00	
	001-161-604	RESPIRATOR MED CLEARANCE (6)	416835	11/04/2025	260115		120.00	
	001-161-604	EKG (6): FIRE ACADEMY	416835	11/04/2025	260115		360.00	
FUND TOTAL	1 Claims	to	Checks	79 Total	166,377.32 Manual	Held	Total	166,377.32

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004	HUEY P STOCKSTILL LLC	260356	11/18/2025	11/10/2025			158.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	1.78 TB ASPHALT: WTR LEAK		94144	10/23/2025			158.42
004	RIDGDELL BROS INC	260372	11/18/2025	11/10/2025			5,140.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-680	NOV 2025 LAWN MNT: SOUND		23084729	10/20/2025			3,695.83
	004-510-699	NOV 2025 GNAT-INSECT APPL		23084732	10/20/2025			267.00
	004-510-680	NOV 2025 CHEMICAL APP: SOUND		23084733	10/20/2025			1,177.91
004	GREENAWALT HOSPITALITY LLC	260373	11/18/2025	11/10/2025			280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-699	NOV 2025 SERV FEE		I638	11/01/2025			280.00
004	LOWE'S	260389	11/18/2025	11/12/2025			118.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	2X10 MESH; 2X36 BALSTR (2)		970857	09/29/2025			18.93
	004-510-586	4X8 PT LATTICE PANEL		970857	09/29/2025			27.82
	004-510-586	QUIKRETE 10LB VNYL CONCRETE		999707	09/29/2025			10.43
	004-510-586	50A CIRC BRKR; YLW SFTY TAPE		970219	09/29/2025			26.36
	004-510-586	YLW REFL VNYL SFTY TAPE (2)		977677	10/02/2025			9.28
	004-510-586	8CT PH 16MM MACH SCREW (4)		978708	10/15/2025			9.44
	004-510-586	6CT PH 20MM MACH SCREW		980091	10/15/2025			2.36
	004-510-586	8CT PH 16MM MACH SCREW		980091	10/15/2025			2.36
	004-510-586	QUIKRETE 50LB CONCRETE		993690	10/21/2025			3.12
	004-510-586	2G RECPT BOX; BLK SPRAY PAINT		994217	10/21/2025			8.70
004	SINGING RIVER ELECTRIC COOPERATIVE	260397	11/18/2025	11/12/2025			1,609.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-631	AMPHITHEATER 118241002		11012025	11/07/2025			1,577.53
	004-510-631	GATES 122412001		10182025	10/27/2025			31.54
004	HENZE ENTERPRISES INC	260417	11/18/2025	11/13/2025			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	004-510-586	6CY RAP: WTR REPAIR		33918	11/04/2025			240.00
FUND TOTAL	4 Claims	to	Checks	6 Total	7,547.03	Manual	Held	Total 7,547.03

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176	GRAND VIEW SECURITY LLC	260380	11/18/2025	11/10/2025			340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	SSP MONITORING: 11/25-11/26		0214-9403	11/02/2025			340.00
176	SINGING RIVER ELECTRIC COOPERATIVE	260406	11/18/2025	11/12/2025			2,921.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	HOUSE 76855002		10192025	10/28/2025			55.60
	176-170-631	PARK FACILITIES 76854002		10192025	10/28/2025			2,431.55
	176-170-631	DUMP STATION 109931001		10192025	10/28/2025			30.00
	176-170-631	SP WELCOME CENTER 108928002		10192025	10/28/2025			404.02
176	C SPIRE WIRELESS	260424	11/18/2025	11/13/2025			53.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	10/31/2025			53.08
176	HENZE ENTERPRISES INC	260441	11/18/2025	11/13/2025			1,025.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	15 TNS LIMESTONE: SSP		260005	11/06/2025	260174		855.00
	176-170-559	15 CY FILL DIRT: SSP		260005	11/06/2025	260174		170.00
176	QUALITY TREE AND DEBRIS LLC	260453	11/18/2025	11/13/2025			650.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-699	REMOV PINE TREE/DEBRIS: SSP		260200	11/05/2025	260200		650.00
FUND TOTAL 176 Claims	to	Checks	5 Total	4,989.25 Manual		Held	Total	4,989.25

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309	ALLRED STOLARSKI ARCHITECTS PA	260386	11/18/2025	11/12/2025			4,482.17	
	Account Number 309-510-763	Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION ADMIN		202173-10	11/04/2025			4,482.17
309	DAN HENSARLING INC	260387	11/18/2025	11/12/2025			458,046.30	
	Account Number 309-510-756	Description		Invoice #	Date	P.O.	Amount	
		MS SONGWRITERS PAC 19.21%		5	11/04/2025			458,046.30
FUND TOTAL 309 Claims to		Checks	2 Total	462,528.47	Manual		Held	Total 462,528.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COG DEPOSITORY ACCOUNT	260323	11/18/2025	11/03/2025			402,006.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	SEP 2025 GARBAGE PMTS		09302025	09/30/2025			196,750.84
	400-000-104	OCT 2025 GARBAGE PMTS		10312025	10/31/2025			205,255.49
400	BORDIS & DANOS PLLC	260350	11/18/2025	11/10/2025			10,125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-060-602	NOV 2025 RETAINER		149	11/03/2025			10,125.00
400	HOME TEAM TIRE & AUTO SERVICE	260353	11/18/2025	11/10/2025			22.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-638	FLAT REPAIR: R-2 MTR RDR		501398	10/23/2025			22.00
400	HUEY P STOCKSTILL LLC	260355	11/18/2025	11/10/2025			294.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	3.31 TN ASPHALT: WTR LK REPRS		84145	10/23/2025			294.59
400	H2O INNOVATION OPERATION & MAINTENANCE	260376	11/18/2025	11/10/2025			183,082.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	OCT 2025 MAINT OPS		2025-10	10/31/2025			183,082.50
400	VULCAN CONSTRUCTION MATERIAL LLC	260377	11/18/2025	11/10/2025			774.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	18.02 TN MS 610: DEAD RIVER		4942359	10/31/2025			774.86
400	ANSER	260378	11/18/2025	11/10/2025			690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 10/24-11/18/25		277-102225	09/30/2025			685.00
	400-650-698	PAPER INVOICE FEE		277-102225	09/30/2025			5.00
400	MICRO METHODS INC	260379	11/18/2025	11/10/2025			130.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	COLIFORM(2): HILLDALE		2510586186	10/31/2025			130.00
400	REGIONS BANK CORPORATE TRUST	260381	11/18/2025	11/10/2025			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-803	S2020 BI# 11504 BOND FEE		127263	10/28/2025			800.00
400	ARISTA INFORMATION SYSTEMS INC	260382	11/18/2025	11/12/2025			5,499.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	OCT 2025 PRINTING 2067001		0012962	10/31/2025			1,336.55
	400-650-698	OCT 2025 POSTAGE 2067001		0012962	10/31/2025			4,163.05
400	RJ YOUNG COMPANY LLC	260391	11/18/2025	11/12/2025			225.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UNL-J9T500-01 RENTAL FEE		INV7772566	11/04/2025			225.00

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400	LOWE'S	260396	11/18/2025	11/12/2025			767.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	4"DWV BUSHING & 90D LNG SWEEP		990037	09/25/2025			49.84
	400-651-683	REPR DRNG LID: CAMINO GRANDE		970431	09/25/2025			300.62
	400-651-683	CONTRACTORS MIX (4): STOCK		973111	09/30/2025			319.12
	400-650-559	MARKING PAINT BLUE (3)		991840	10/08/2025			28.44
	400-650-635	TOILET FLAPPER: UTY RESTRM		991861	10/08/2025			15.18
	400-650-559	5G LOWES BUCKET & LID (2)		994191	10/09/2025			13.98
	400-651-683	60LB TYPE N MORTAR: CAMINO GR		984401	10/17/2025			6.63
	400-651-583	22.5D ELBOW(3); 45D ELBOW(4)		991713	10/20/2025			26.67
	400-651-584	2' S40 PVC PIPE: WHITEWOOD		993309	10/21/2025			5.43
	400-651-584	1.25" PVC ADPTR: WHITEWOOD		995339	10/22/2025			1.67
400	SINGING RIVER ELECTRIC COOPERATIVE	260407	11/18/2025	11/12/2025			1,738.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CITY HALL WELL 114046001		10182025	10/27/2025			906.51
	400-651-631	LIFT STNS 114260001		09192025	10/28/2025			832.44
400	SINGING RIVER ELECTRIC COOPERATIVE	260408	11/18/2025	11/12/2025			4,841.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		10192025	10/28/2025			315.61
	400-651-631	LIFT STNS 17883		10192025	10/28/2025			2,423.76
	400-651-631	LIFT STNS 17884		10192025	10/28/2025			2,102.13
400	SINGING RIVER ELECTRIC COOPERATIVE	260409	11/18/2025	11/12/2025			8,362.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		10182025	10/27/2025			242.18
	400-651-631	WATER WELLS 17882		10182025	10/27/2025			3,907.01
	400-651-631	CITY HALL SOUTH 17882		10182025	10/27/2025			1,572.75
	400-651-631	LIFT STNS 17882		10182025	10/27/2025			2,640.09
400	HENZE ENTERPRISES INC	260418	11/18/2025	11/13/2025			5,122.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	10CY TOPSOIL: HYDRANT REMVL		33918	11/04/2025			200.00
	400-651-585	20CY FILL: SWR REPR MBLUFF		33918	11/04/2025			300.00
	400-651-585	2CY RAP: DRNG REPR AUTO ZONE		33918	11/04/2025			80.00
	400-651-585	2CY RAP: WTR LEAK STONEGATE		33918	11/04/2025			80.00
	400-651-585	9CY RAP: SWR TAP REDSTONE		33918	11/04/2025			360.00
	400-651-585	27CY FILL: WTR LINE HASTINGS		33918	11/04/2025			405.00
	400-651-585	2CY RAP: WTR LINE HASTINGS		33918	11/04/2025			80.00
	400-651-585	17CY FILL: SWR REPR SEACLIFF		33918	11/04/2025			255.00
	400-651-585	8CY TOPSOIL: SWR RPR SEACLIFF		33918	11/04/2025			160.00
	400-651-683	8CY FILL: SINKHOLE OXFORD		33918	11/04/2025			120.00
	400-651-585	12CY FILL: WTR LEAK PETUNIA		33918	11/04/2025			180.00
	400-651-585	3.5CY RAP: WTR LK IRON COVE		33918	11/04/2025			140.00
	400-651-683	3.5CY TOPSOIL: DRNG OXFORD		33918	11/04/2025			70.00
	400-651-683	179.5CY FILL: DRNG DEAD RIVER		33918	11/04/2025			2,692.50

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400	C SPIRE WIRELESS	260425	11/18/2025	11/13/2025			575.59	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-001-605	COUNCIL CELL PHONES	0030759348	10/31/2025			186.06	
	400-021-605	CITY MGR CELL PHONE	0030759348	10/31/2025			29.33	
	400-040-605	ADMIN CELL PHONE	0030759348	10/31/2025			41.68	
	400-205-605	MAINT CELL PHONES	0030759348	10/31/2025			30.77	
	400-094-605	GRANT-PROJ CELL PHONES	0030759348	10/31/2025			88.00	
	400-650-605	CELL PHONES (4)	0030759348	10/31/2025			199.75	
400	FUELMAN	260427	11/18/2025	11/13/2025			180.77	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69420178	11/03/2025			180.77	
400	FUELMAN	260429	11/18/2025	11/13/2025			216.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-525	UNL FUEL	NP69461904	11/10/2025			216.58	
400	SOUTHERN PIPE & SUPPLY CO INC	260439	11/18/2025	11/13/2025			9,876.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-709	1.5 THRD MJ DIRECT METER (3)	1036856900	10/17/2025	260066		1,094.73	
	400-651-709	1.5X100' BLU PIPE COIL 100'	1036856900	10/17/2025	260066		150.00	
	400-651-709	1.5 METER NIPPLE/CPLG (6)	1036856900	10/17/2025	260066		195.42	
	400-651-709	10X1.5 DBL SADDLE IPS TAP (3)	1036856901	10/24/2025	260066		516.42	
	400-651-581	4' O/L 6" MJ SHOE 3WAY RED	1040464800	10/24/2025	260107		3,234.88	
	400-651-581	FULL REPR CLAMP 3/4X3CTS (16)	1040464800	10/24/2025	260107		299.84	
	400-651-581	FULL REPR CLAMP 1X3CTS (16)	1040464800	10/24/2025	260107		311.04	
	400-651-581	129 HYD 5-1/4 BURY O/L 6MJ	1040457100	11/03/2025	260133		3,084.59	
	400-651-581	6"DW SS SVC SDLE 1"IPS TAP(4)	1040457100	11/03/2025	260133		529.68	
	400-651-581	8"DW SS SVC SDLE 1"IPS TAP(3)	1040457100	11/03/2025	260133		459.72	
400	COAST CHLORINATOR & PUMP CO INC	260443	11/18/2025	11/13/2025			13,714.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	480RM 100PPD/2KGH: LARK 6	79453	10/17/2025	260093		478.00	
	400-651-581	480RM 100PPD/2KGH: BEASLEY	79453	10/17/2025	260093		478.00	
	400-651-581	AS 500PPD CL2 ASO MOD:BEASLEY	79453	10/17/2025	260093		941.00	
	400-651-581	EJECT 100PPD CL2 #12: BEASLEY	79453	10/17/2025	260093		685.00	
	400-651-581	480RM 100PPD/2KGH: HONDURAS	79453	10/17/2025	260093		478.00	
	400-651-581	AS 500PPD CL2 ASO MOD:HONDURAS	79453	10/17/2025	260093		941.00	
	400-651-581	EJECT 100PPD CL2 #12:HONDURAS	79453	10/17/2025	260093		685.00	
	400-651-581	1HP BOOSTER PUMP: WESTGATE	79460	10/22/2025	260109		1,705.00	
	400-651-581	20% DISCOUNT ON PURCHASE	79460	10/22/2025	260109		-341.00	
	400-651-581	480 REG ASO 100PPD: WESTGATE	79460	10/22/2025	260109		1,086.00	
	400-651-581	AS 500PPD CL2 ASO MOD:WESTGATE	79460	10/22/2025	260109		941.00	
	400-651-581	480 REG ASO 100PPD: CITY HALL	79460	10/22/2025	260109		1,086.00	
	400-651-581	480 RM 100PPD/2KGH: CITY HALL	79460	10/22/2025	260109		478.00	
	400-651-581	03020 EJ100C1H-12 EJCTR:HWY57	79483	10/30/2025	260134		685.00	
	400-651-581	03020 RM02C7 480 RM: HWY 57	79483	10/30/2025	260134		478.00	
	400-651-581	AS 500PPD CL2 AUTO SO MODULE	79483	10/30/2025	260134		941.00	
	400-651-581	BOOSTER PUMP 1HP: OFFICE WELL	79483	10/30/2025	260134		2,222.00	
	400-651-581	20% DISCOUNT ON PURCHASE	79483	10/30/2025	260134		-444.40	

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400	COAST CHLORINATOR & PUMP CO INC	260443	11/18/2025	11/13/2025			13,714.60	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	TUBING CONNECTOR 1/4X3/8 (12)	79483	10/30/2025	260134		192.00	
400	O'REILLY AUTO PARTS	260444	11/18/2025	11/13/2025			332.15	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-638	N712941 STARTER: MR1	1978385294	10/09/2025	260070		168.17	
	400-650-638	CORE CHRG: MR1	1978385294	10/09/2025	260070		10.00	
	400-650-638	SC1094 BRAKE PADS: MR1	1978385294	10/09/2025	260070		28.99	
	400-650-638	980370RGS BRAKE ROTOR(2): MR1	1978385294	10/09/2025	260070		124.00	
	400-650-638	08506 BATTERY TERMINAL: MR1	1978385294	10/09/2025	260070		10.99	
	400-650-638	CORE RETURN: MR1	1978385294	10/09/2025	260070		-10.00	
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	260448	11/18/2025	11/13/2025			221.49	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-500	LEXAR JUMPDRIVE 128GB	6045617461	10/21/2025	260103		28.49	
	400-650-500	VERBATIM 32GB FLASH DRIVE 5PK	6045617461	10/21/2025	260103		54.23	
	400-650-500	HP 951 CYAN SY CARTRIDGE	6045617461	10/21/2025	260103		25.78	
	400-650-500	LEXMARK B221H00 HY TONER	6045756599	10/23/2025	260103		112.99	
400	CITY ELECTRIC SUPPLY CO	260450	11/18/2025	11/13/2025			1,368.62	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-581	3/4X10 COPPER GRD ROD (10)	PAS/104931	10/06/2025	260054		689.50	
	400-651-584	BARE SD 4 SOLID 1000 REEL	PAS/104931	10/06/2025	260054		158.51	
	400-651-581	3/4"DB GRD ROD CLAMP(10):MALL	PAS/104931	10/06/2025	260054		30.30	
	400-651-584	18A 3P CONT AUX 120VAC COIL(2)	PAS/105193	10/17/2025	260082		86.12	
	400-651-584	OL RELAY 12-18 W/MCG9MCG40(2)	PAS/105193	10/17/2025	260082		67.32	
	400-651-584	SCOTCH SUPER ELEC TAPE (6)	PAS/105194	10/17/2025	260058		49.56	
	400-651-584	PHASE TAPE 3/4X66 RED (3)	PAS/105194	10/17/2025	260058		19.50	
	400-651-584	PHASE TAPE 3/4X66 YEL (3)	PAS/105194	10/17/2025	260058		19.50	
	400-651-584	PHASE TAPE 3/4X66 WHT (3)	PAS/105194	10/17/2025	260058		19.50	
	400-651-584	F4P 8" CABLE TIE 120LB (300)	PAS/105309	10/23/2025	260112		83.49	
	400-651-584	F4P 14" CABLE TIE 120LB (300)	PAS/105309	10/23/2025	260112		145.32	
400	AGJ SYSTEMS & NETWORKS INC	260458	11/18/2025	11/13/2025			1,349.99	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-559	POWER SUPPLY-PC: WILLIAMS	126059	09/23/2025	251400		39.99	
	400-650-704	DELL PRO SLIM: BILLING CLERK	126280	10/10/2025	260051		1,200.81	
	400-650-704	UPS 600 WORKSTATION BACKUP	127055	11/07/2025	260135		109.19	
400	J H WRIGHT & ASSOCIATES INC	260461	11/18/2025	11/13/2025			1,465.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-584	1PH NEMA SIMPLX CNTRL PANEL(2)	473251	10/13/2025	260068		1,140.00	
	400-651-584	PMPU PHASE MONITOR 208-480 (2)	473865	11/07/2025	260197		325.00	
400	RJ YOUNG COMPANY LLC	260462	11/18/2025	11/13/2025			398.92	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-092-698	UNL-J9NI00-01 RENTAL FEE	INV7772565	11/04/2025			398.92	
FUND TOTAL 400 Claims		to	Checks	27 Total	654,182.47 Manual	Held	Total	654,182.47

Docket of Claims
Release date from 11/18/2025 thru 11/18/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	BORDIS & DANOS PLLC	260349	11/18/2025	11/10/2025			1,125.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-060-602	NOV 2025 RETAINER		149	11/03/2025			1,125.00
404	DELTA SANITATION OF MS LLC	260369	11/18/2025	11/10/2025			174,781.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	OCT 2025 RES GARBAGE (6414)		0001521790	10/31/2025			174,781.50
FUND TOTAL 404 Claims		to	Checks	2 Total	175,906.50	Manual	Held	Total 175,906.50

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	79 Total	166,377.32 Manual	Held	Total	166,377.32
FUND 4 Claims	to	Checks	6 Total	7,547.03 Manual	Held	Total	7,547.03
FUND 176 Claims	to	Checks	5 Total	4,989.25 Manual	Held	Total	4,989.25
FUND 309 Claims	to	Checks	2 Total	462,528.47 Manual	Held	Total	462,528.47
FUND 400 Claims	to	Checks	27 Total	654,182.47 Manual	Held	Total	654,182.47
FUND 404 Claims	to	Checks	2 Total	175,906.50 Manual	Held	Total	175,906.50
Total for all Funds		Checks	121 Total	1,471,531.04 Manual	Held	Total	1,471,531.04

Councilman Jackson made the motion to approve consent agenda items 1-5, as presented. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 415-2025

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-5 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 416-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held November 4, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 417-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for September 2025 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting November 18, 2025.

SEP 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$4,883,246.07
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,065,420.02
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$333,264.07
Amphitheater Venue	Depository Account	004-000-001	\$176,457.47
MDAH School House Grant	Depository Account	030-000-001	\$20,427.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$120,726.15
U S Justice Equitable Sharing	Depository Account	157-000-001	\$74,304.76
Fire Protection Fund	Depository Account	160-000-001	\$253,591.20
Tidelands Grant	Depository Account	171-000-001	\$30,284.69
Library Support Fund	Depository Account	172-000-001	\$2,692.94
Fairway Boat Launch	Depository Account	173-000-001	
MSTIG Rec Trail Maint Grant	Depository Account	175-000-001	(\$3,800.00)
Shepard State Park Fund	Depository Account	176-000-001	\$91,865.49
S2020 GO Refnd Bond Debt Service	Depository Account	255-000-001	
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,511.57
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
South Gautier/Vancleave Rd Sidewalk	Depository Account	313-000-001	\$40,350.00
Solid Waste Fund	Depository Account	404-000-001	\$49,686.28
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$7,142,028.14
General Depository Reconciled Cash Balance			\$7,142,028.14

ENTERPRISE FUND

Fund Name		Account #	Balance
2024 GO Note Debt Service	Enterprise Account	256-000-002	\$0.00
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	\$0.00
Hickory Hill Sewer Rehab/SS Lines	Enterprise Account	363-000-002	(\$85,000.00)
Sect 592 Wtr-Swr Improvements	Enterprise Account	364-000-002	\$900,000.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	\$0.00
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,583,475.73
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$218,649.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$5,617,136.98
Enterprise Reconciled Cash Balance			\$5,613,372.33

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$820,290.10
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$79,276.50
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$424,340.16
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$741,677.65
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$73,061.64
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$73,060.16
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$17,035.23
S2024 Pub Imps 2M Bond Debt Service	Restricted Fund	257-000-007	\$5,086.25
5.3M Uty Rev S2024 Bond Debt Service	Restricted Fund	258-000-007	\$606,465.56
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	\$542,801.86
S2019 Construction Fund MPI GO Bond	Bond Fund	Funds 304-308	\$0.00
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$134.48
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	\$1,532,421.82
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	\$1,559,291.28
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,070,927.47
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$281,259.88
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	\$1,062,693.87
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	\$1,451,571.17
W&S Bond S2018-S2019: Construction	Bond Fund	Fund 355	\$0.00
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	\$2,427,863.15
SB2468 Water Meter Imps	Restricted Fund	422-000-001	\$1,532,421.82
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$264,905.76
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$1,051,951.83
Total Bond & Restricted Reconciled Cash Balances			\$16,618,537.64

SEP 2025
YEAR TO DATE TOTALS

General Fund Totals

	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
General Fund Revenues	12,839,430.00	12,863,369.01	(23,939.01)	100.1%
Expenditures:				
001 Legislative	246,854.00	241,252.27	5,601.73	97.7%
010 City Court	464,096.00	406,701.77	57,394.23	87.6%
021 City Manager	147,300.00	144,605.69	2,694.31	98.1%
022 Human Resources	76,701.00	69,128.42	7,572.58	90.1%
030 Elections	60,000.00	29,769.60	30,230.40	49.6%
040 City Clerk	500,258.00	482,296.54	17,961.46	96.4%
060 City Attorney	150,000.00	137,550.00	12,450.00	91.7%
090 Economic Dev - Planning	522,794.00	488,486.99	34,307.01	93.4%
092 Building & General Expenses	1,279,074.00	1,231,128.56	47,945.44	96.2%
094 Grants & Project Admin	240,376.00	222,082.55	18,293.45	92.3%
100 Police	4,256,897.00	3,925,046.46	331,850.54	92.2%
161 Fire	3,854,334.00	3,678,472.09	175,861.91	95.4%
170 Recreation	844,080.00	742,261.83	101,818.17	87.9%
201 PW: Streets	675,100.00	580,053.75	95,046.25	85.9%
205 PW: Maintenance	380,505.00	339,815.91	40,689.09	89.3%
680 Debt Service	87,454.00	87,453.55	0.45	99.9%
900 Interfund Transfers	767,100.00	767,080.50	19.50	99.9%
General Fund Expenditures	14,552,923.00	13,573,186.48	979,736.52	93.2%
<i>Total Operating Expenditures</i>	12,521,488.00	11,617,216.98	904,271.02	
<i>Total Capital Outlay Expenditures</i>	1,040,670.00	965,402.57	75,267.43	
<i>Total Debt Service</i>	223,665.00	223,486.43	178.57	
<i>Total Transfers Out</i>	767,100.00	767,080.50	19.50	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,552,923.00	13,573,186.48	979,736.52	
<i>Personnel</i>	8,905,316.00	8,576,302.71	329,013.29	
<i>Supplies</i>	728,150.00	517,134.53	211,015.47	
<i>Other Services</i>	2,888,022.00	2,523,779.74	364,242.26	
<i>Capital Outlay</i>	1,040,670.00	965,402.57	75,267.43	
<i>Debt Service</i>	223,665.00	223,486.43	178.57	
<i>Interfund Transfers for DS</i>	767,100.00	767,080.50	19.50	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	14,552,923.00	13,573,186.48	979,736.52	

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
002 HB1 Modernization Funds				
Revenues	1,285,030.00	1,285,030.81	(0.81)	100.0%
Expenditures	2,886,651.71	1,821,232.50	1,065,419.21	63.0%
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	3,197,457.79	2,455,044.13	742,413.66	76.7%
Expenditures	4,064,396.11	3,077,401.98	986,994.13	75.7%
004 Amphitheater Venue Fund				
Revenues	600,000.00	454,019.50	145,980.50	75.6%
Expenditures	609,590.00	312,547.29	297,042.71	51.2%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43	1,100.00	93,904.43	1.1%
130 \$7M GO Bond - Capital Improvements				
Revenues	4,647,254.72	2,643,605.78	2,003,648.94	56.8%
Expenditures	5,474,100.19	2,659,910.04	2,814,190.15	48.5%
156 SE MS METRO TASK FORCE				
Revenues	82,053.22	102,053.22	(20,000.00)	124.3%
Expenditures	207,053.22	155,600.15	51,453.07	75.1%
157 US Justice Equitable Sharing				
Revenues	70,327.21	70,327.21	0.00	100.0%
Expenditures	135,812.16	94,574.45	41,237.71	69.6%
160 Fire Protection Fund				
Revenues	236,500.00	127,244.71	109,255.29	53.8%
Expenditures	267,050.00	209,646.60	57,403.40	78.5%
171 Combined Tidelands Grant				
Revenues	755,176.84	114,949.97	640,226.87	15.2%
Expenditures	750,551.47	74,800.00	675,751.47	9.9%
172 Library Support Fund				
Revenues	127,913.00	125,384.52	2,528.48	98.0%
Expenditures	127,913.00	125,384.52	2,528.48	98.0%
173 Fairway Boat Launch - Tidelands				
Revenues	487,125.00	318,595.00	168,530.00	65.4%
Expenditures	487,125.00	308,695.00	178,430.00	63.3%
175 MSTIG REC TRAIL MAINT GRANT				
Revenues	410,000.00		410,000.00	
Expenditures	410,000.00	3,800.00	406,200.00	0.9%

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
176 Shepard State Park				
Revenues	198,050.00	242,718.98	(44,668.98)	122.5%
Expenditures	221,463.00	193,266.19	28,196.81	87.2%
177 HB1353 Local Imps: Shepard				
Revenues	0.00	3,172.58	(3,172.58)	
Expenditures	218,309.63	67,622.46	150,687.17	30.9%
250 2018 W&S Bond Debt Service				
Revenues	289,850.00	292,985.47	(3,135.47)	101.0%
Expenditures	284,306.26	284,306.26	0.00	100.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	11,560.00	20,825.22	(9,265.22)	180.1%
Expenditures	1,450.00	1,450.00	0.00	100.0%
252 2019 W&S Bond Debt Service				
Revenues	386,600.00	391,303.23	(4,703.23)	101.2%
Expenditures	381,250.00	381,250.00	0.00	100.0%
253 2019 W&S Bond Debt Serv Reserve				
Revenues	11,900.00	23,978.66	(12,078.66)	201.5%
Expenditures	2,000.00	2,000.00	0.00	100.0%
254 S2018 MPI GO Bond Debt Service				
Revenues	297,792.00	293,424.29	4,367.71	98.5%
Expenditures	297,731.26	297,076.64	654.62	99.7%
255 S2020 Refnd GO Bond Debt Service				
Revenues	469,367.50	469,367.50	0.00	100.0%
Expenditures	469,367.50	469,367.50	0.00	100.0%
256 S2023 GO Note Debt Service				
Revenues	374,314.00	374,313.50	0.50	99.9%
Expenditures	374,314.00	374,313.50	0.50	99.9%
257 S2024 Publ Imps 2M Bond Debt Service				
Revenues	5,080.00	5,086.25	(6.25)	100.1%
Expenditures	5,080.00		5,080.00	
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	606,000.00	606,465.56	(465.56)	100.0%
Expenditures	606,000.00		606,000.00	
259 5.3M Uty Rev Bond DS Reserve				
Revenues	542,500.00	542,801.86	(301.86)	100.0%
Expenditures	542,500.00		542,500.00	

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
300 USDA-NRCS EWP				
Revenues	104,362.50	90,436.50	13,926.00	86.6%
Expenditures	138,500.00	121,620.00	16,880.00	87.8%
304 Town Commons Park Project				
Revenues	2,649.50	6.40	2,643.10	0.2%
Expenditures	2,649.50	2,649.50	0.00	100.0%
305 S2019 MPI GO Bond Construction Fund				
Revenues	1,221.35	1,999.22	(777.87)	163.6%
Expenditures	21,959.79	14,721.62	7,238.17	67.0%
309 Town Center: MS Songwriters PA Center				
Revenues	1,640,000.00	1,654,963.44	(14,963.44)	100.9%
Expenditures	6,008,847.01	861,525.99	5,147,321.02	14.3%
310 S2024 Public Imp 2M GO Bond Constn				
Revenues	2,040,054.90	2,041,780.42	(1,725.52)	100.0%
Expenditures	2,040,054.90	990,930.30	1,049,124.60	48.6%
311 Hickory Hill "Lark" Park				
Revenues	1,501,000.00	1,531,571.17	(30,571.17)	102.0%
Expenditures	1,501,000.00	80,000.00	1,421,000.00	5.3%
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	255,510.00	40,350.00	215,160.00	15.7%
Expenditures	255,510.00		255,510.00	
355 Water Supply & Treatment Plant				
Revenues	2,188,265.88	2,188,813.48	(547.60)	100.0%
Expenditures	2,453,519.03	2,368,349.26	85,169.77	96.5%
356 Lark Water Treatment Plant				
Revenues	4,980,000.00	2,210,000.00	2,770,000.00	44.3%
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constn				
Revenues	5,444,656.00	5,492,482.49	(47,826.49)	100.8%
Expenditures	5,444,656.00	5,380,833.03	63,822.97	98.8%
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	2,872,391.00	1,354,173.21	1,518,217.79	47.1%
Expenditures	2,831,331.00	1,528,073.32	1,303,257.68	53.9%

**SEP 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	3,071,150.00	80,000.00	2,991,150.00	2.6%
Expenditures	3,071,150.00	178,000.00	2,893,150.00	5.7%
364 SEC 592 Water-Sewer Improvements				
Revenues	3,450,000.00	900,000.00	2,550,000.00	26.0%
Expenditures	3,450,000.00		3,450,000.00	
401 S2023 GO Note Equipment Fund				
Revenues	170,331.00	170,756.00	(425.00)	100.2%
Expenditures	279,550.25	61,326.00	218,224.25	21.9%
404 Solid Waste Fund				
Revenues	2,343,600.00	2,210,522.09	133,077.91	94.3%
Expenditures	2,378,275.00	2,271,855.15	106,419.85	95.5%
422 Water Meter Replacement				
Revenues	1,500,500.00	1,532,421.82	(31,921.82)	102.1%
Expenditures	1,500,500.00		1,500,500.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	800.00	7,439.67	(6,639.67)	929.9%
Expenditures	0.00		0.00	

**SEP 2025
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2025	SEP 2025	Balance	100.0% % to date
Utility Fund Revenues	10,990,600.00	11,368,831.33	(378,231.33)	103.4%
Administration	3,423,689.00	3,351,501.09	72,187.91	97.8%
Water & Sewer O & M	4,169,932.00	3,925,822.96	244,109.04	94.1%
Debt Service	1,036,246.00	1,036,245.26	0.74	99.9%
Transfers	2,397,265.00	2,397,264.50	0.50	99.9%
Contingencies	61,544.00	0.00	61,544.00	
Utility Fund Expenditures	11,088,676.00	10,710,833.81	377,842.19	96.5%
<i>Total Operating Expenditures</i>	<i>7,509,621.00</i>	<i>7,220,324.59</i>	<i>289,296.41</i>	
<i>Total Capital Outlay Expenditures</i>	<i>84,000.00</i>	<i>56,999.46</i>	<i>27,000.54</i>	
<i>Total Debt Service</i>	<i>1,036,246.00</i>	<i>1,036,245.26</i>	<i>0.74</i>	
<i>Total Interfund Transfers</i>	<i>2,397,265.00</i>	<i>2,397,264.50</i>	<i>0.50</i>	
<i>Total Contingency Expenditures</i>	<i>61,544.00</i>	<i>0.00</i>	<i>61,544.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>10,710,833.81</i>	<i>377,842.19</i>	
 <i>Personnel</i>	 <i>592,368.00</i>	 <i>577,706.51</i>	 <i>14,661.49</i>	
<i>Supplies</i>	<i>396,000.00</i>	<i>288,877.01</i>	<i>107,122.99</i>	
<i>Other Services</i>	<i>6,521,253.00</i>	<i>6,353,741.07</i>	<i>167,511.93</i>	
<i>Capital Outlay</i>	<i>84,000.00</i>	<i>56,999.46</i>	<i>27,000.54</i>	
<i>Debt Service</i>	<i>1,036,246.00</i>	<i>1,036,245.26</i>	<i>0.74</i>	
<i>Interfund Transfers</i>	<i>2,397,265.00</i>	<i>2,397,264.50</i>	<i>0.50</i>	
<i>Contingencies</i>	<i>61,544.00</i>	<i>0.00</i>	<i>61,544.00</i>	
<i>Check Total</i>	<i>11,088,676.00</i>	<i>10,710,833.81</i>	<i>377,842.19</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 418-2025

WHEREAS, the City desires to renew the lease with Pitney Bowes, Inc. for the rental of a postage machine in order to increase efficiency through automation and reducing the amount of individual-piece handling of mail;

WHEREAS, the Mayor and Council Members find that renewing the attached lease agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to renew a Rental Agreement with Pitney Bowes for the rental of a postage machine in the monthly amount of \$111.45 (or quarterly amount of \$334.35).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Queita Reddix, Purchasing Agent
Date: 11/12/2025
Subject: Approval for renewal of Rental Agreement with Pitney Bowes, Inc. for a mailing machine.

REQUEST:

City Council authorization is requested for the City of Gautier to accept the renewal agreement for the mailing machine between City of Gautier and Pitney Bowes, Inc. in the amount of \$111.45 monthly or billed quarterly at \$334.35. The monthly decrease will be \$67.73.

BACKGROUND:

Pitney Bowes, Inc. has provided a postage machine to the City of Gautier in order to increase efficiency through automation and reducing the amount of individual-piece handling of mail.

DISCUSSION:

None

RECOMMENDATION:

Based on the attached information from Pitney Bowes, Inc. City Staff recommends that City Council authorize the renewal agreement for the mailing machine in the amount of \$111.45 monthly or billed quarterly in the amount of \$334.35.

ATTACHMENTS:

1. Pitney Bowes Rental Agreement 2025

**RENTAL AGREEMENT
FOR USE BY MISSISSIPPI AGENCIES & GOVERNING AUTHORITIES
AND VENDORS
(applicable to equipment rental transactions)**

This Rental Agreement (hereinafter referred to as Agreement) is entered into by and between CITY OF GAUTIER (hereinafter referred to as Customer), and Pitney Bowes Inc. (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor, and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. **CUSTOMER ACCOUNT ESTABLISHMENT:**

- A. A separate Vendor Customer Number will be required for each specific customer/installation location.
- B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address in accordance with Paragraph 8 herein.
- C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.
- D. Unless creditworthiness for this Customer Number has been previously established by Vendor, Vendor's Credit Department may conduct a credit investigation for this Agreement. Notwithstanding delivery of equipment, Vendor may revoke this Agreement by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Agreement is accepted for Vendor by an authorized representative.

2. **EQUIPMENT SELECTION, PRICES, AND AGREEMENT:** The Customer has selected and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. **SHIPPING AND TRANSPORTATION:** Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by Customer.

4. **RISK OF LOSS OR DAMAGE TO EQUIPMENT:** While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. **DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:**

- A. **DELIVERY:** Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, Vendor is unable to deliver the equipment or software, the prices, terms and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost or expense to Customer of any kind whatsoever.
- B. **INSTALLATION SITE:** At the time of delivery and during the period Vendor is responsible for maintenance of the equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the

equipment and to a telephone for local or toll free calls.

- C. INSTALLATION DATE: The installation date of the equipment shall be that date as is agreed upon by the parties, if Vendor is responsible for installing the equipment.
 - D. ACCEPTANCE: Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.
 - E. RELOCATION: Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software and payment remitted in accordance with Paragraph 8 herein.
6. RENTAL TERM: The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the Customer desires to continue renting the equipment at the expiration of the original rental agreement, the Customer must enter into a new rental agreement which shall be separate from this Agreement. There will be no automatic renewals allowed. There shall be no option to purchase.
7. OWNERSHIP: Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title or interest therein, unless purchased by Customer. Nameplates, stencils or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.
8. PAYMENTS:
- A. INVOICING AND PAYMENTS: The charges for the equipment, software or services covered by this Agreement are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer.
 - 1. E-PAYMENT: The Vendor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies", Section 31-7-301, *et seq.* of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by the agency within forty-five (45) days of receipt of the invoice.
 - 2. PAYMODE: Payments by state agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. The State, may at its sole discretion, require the Vendor to submit invoices and supporting documentation electronically at any time during the term of this Agreement. These payments shall be deposited into the bank account of the Vendor's choice. The Vendor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.
 - B. METER READINGS: If applicable, the Customer shall provide accurate and timely meter readings at the end of each applicable billing period on the forms or other alternative means specified by Vendor. Vendor shall have the right, upon reasonable prior notice to Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.
 - C. COPY CREDITS: If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which

was produced during servicing of the equipment. Copy credits will be issued only if Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. **USE OF EQUIPMENT:** Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which consent shall not be unreasonably withheld.
10. **MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:**
 - A. **SERVICES:** If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory or which are designed to insure accuracy of meters.
 - B. **EXCLUSIONS:** The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with noncompatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.
 - C. **REMEDIES:** If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.
11. **HOLD HARMLESS:** To the fullest extent allowed by law, Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Customer and the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Vendor and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the Customer's sole discretion, Vendor may be allowed to control the defense of any such claim, suit, etc. In the event Vendor defends said claim, suit, etc., Vendor shall use legal counsel acceptable to the Customer; Vendor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the Customer shall be entitled to participate in said defense. Vendor shall not settle any claim, suit, etc., without the Customer's concurrence, which the Customer shall not unreasonably withhold.
12. **ALTERATIONS, ATTACHMENTS, AND SUPPLIES:**
 - A. If Customer makes an alteration, attaches a device or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. **ASSIGNMENT:** The Vendor shall not assign, subcontract or otherwise transfer in whole or in part, its right or obligations under this Agreement without prior written consent of the Customer. Any attempted assignment or transfer without said consent shall be void and of no effect.
14. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of said state. The Vendor shall comply with applicable federal, state, and local laws and regulations.
15. **NOTICE:** Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the Vendor:

Name **Bill Walter**
Title **VP Government and GPO's**
Address **3001 Summer Street**
City, State, & Zip Code **Stamford, CT 0692**

For the Customer:

Name **Chassity Bilbo**
Title **Interim City Manager**
Address **3330 HIGHWAY 9**
City, State, & Zip Code **GAUTIER, MS 39553-5124**

16. **WAIVER:** Failure by the Customer at any time to enforce the provisions of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of this Agreement or any part thereof or the right of the Customer to enforce any provision at any time in accordance with its terms.
17. **CAPTIONS:** The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.
18. **SEVERABILITY:** If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
19. **THIRD PARTY ACTION NOTIFICATION:** Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Vendor by any entity that may result in litigation related in any way to this Agreement.
20. **AUTHORITY TO CONTRACT:** Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement and that entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.
21. **RECORD RETENTION AND ACCESS TO RECORDS:** The Vendor agrees that the Customer or any of its duly authorized representatives at any time during the term of this Agreement shall have unimpeded, prompt access to and the right to audit and examine any pertinent books, documents, papers, and records of the Vendor related to the Vendor's charges and performance under this Agreement. All records related to this Agreement shall be kept by the Vendor for a period of three (3) years after final payment under this Agreement and all pending matters are closed unless the Customer authorizes their earlier disposition. However, if any litigation, claim, negotiation, audit or other action arising out of or related in any way to this Agreement has been started before the expiration of the three (3) year period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved. The Vendor agrees to refund to the Customer any overpayment disclosed by any such audit arising out of or related in any way to this Agreement.
22. **EXTRAORDINARY CIRCUMSTANCES:** If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply

with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. **TERMINATION:** This Agreement may be terminated as follows: (a) Customer and Vendor mutually agree to the termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.
24. **AVAILABILITY OF FUNDS:** It is expressly understood and agreed that the obligation of the Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Customer, the Customer shall have the right upon ten (10) working days written notice to the Vendor, to terminate this Agreement without damage, penalty, cost or expenses to the Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
25. **MODIFICATION OR RENEGOTIATION:** This Agreement may be modified, altered or changed only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal, state and/or the Customer's revisions of any applicable laws or regulations make changes in this Agreement necessary.
26. **WARRANTIES:** Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment.
27. **E-VERIFY COMPLIANCE:** If applicable, the Vendor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act of 2008, Section 71-11-1, *et seq.* of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Vendor agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the Customer. The Vendor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws of these warranties, the breach of which may subject the Vendor to the following: (1) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (2) the loss of any license, permit, certification or other document granted to the Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (3) both --in the event of such cancellation/termination, the Vendor would also be liable for any additional costs incurred by the Customer due to the contract cancellation or loss of license or permit.
28. **HARD DRIVE SECURITY:** Vendor must properly format the hard drive, deleting all information, or replace the hard drive with a new hard drive prior to storing or re-selling the equipment. The Customer may request to retain the hard drive for a nominal fee. Vendor will supply written notification to the Customer that all data has been made inaccessible. This notification must be provided with forty-five (45) days of the equipment being returned to the Vendor.
29. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Agreement.
30. **TRANSPARENCY:** This Agreement, including any accompanying exhibits, attachments, and appendices, is subject to

the “Mississippi Public Records Act of 1983,” codified as Section 25-61-1 et seq., Mississippi Code Annotated and exceptions found in Section 79-23-1 of the Mississippi Code Annotated (1972, as amended). In addition, this Agreement is subject to provisions of the Mississippi Accountability and Transparency Act of 2008 (MATA), codified as Section 27-104-151 of the Mississippi Code Annotated (1972, as amended). Unless exempted from disclosure due to a court-issued protective order, this Agreement is required to be posted to the Department of Finance and Administration’s independent agency contract website for public access. Prior to posting the Agreement to the website, any information identified by the Vendor as trade secrets, or other proprietary information including confidential vendor information, or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes will be redacted. A fully executed copy of this Agreement shall be posted to the State of Mississippi’s accountability website at: <http://www.transparency.mississippi.gov>.

31. COMPLIANCE WITH LAWS: The Vendor understands that the Customer is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and the Vendor agrees during the term of the Agreement that the Vendor will strictly adhere to this policy in its employment practices and provision of services. The Vendor shall comply with, and all activities under this Agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the 6th day of November, 2025.

Vendor: Pitney Bowes Inc.

By: Alex Torres
Authorized Signature

Printed Name: Alex Torres _____

Title: GOVT ACCOUNT MANAGER _____

WITNESS:

Clarence Hunt
Clarence Drew Hunt _____

Witness my signature this the _____ day of _____, 20____.

Customer: _____

By: _____
Authorized Signature

Printed Name: _____

Title: _____

WITNESS:

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI Agencies AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor shall be considered to be a part of the Rental Agreement between the parties.

State Contract Number: 822281069

Vendor Company Name: Pitney Bowes Inc.

Customer Agency Name: CITY OF GAUTIER

Bill to Address: PO BOX 670, GAUTIER, MS 39553-0670

Ship to Address:
3330 HIGHWAY 90, GAUTIER, MS 39553-5124

Description of Equipment, Software, or Services

Price

C-AUTO

\$111.45 per Month

95 LPM

10LB SCALE

COVER

100 COST ACCOUNTING

INSTALLATION AND TRAINING

SERVICE LEVEL AGREEMENT

Delivery Schedule and Installation Date: TBD

Rental Term: 60 months

Start Date: 1/20/2026

End Date: 1/19/2031

Modifications: _____

Alex Torres

Vendor Signature

Customer Signature

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING SPONSORSHIP OF GAUTIER ROTARY CLUB
CHRISTMAS PARADE TO BE HELD ON DECEMBER 6, 2025**

RESOLUTION NUMBER 220-2025

WHEREAS, the Gautier Rotary Club has requested that the City sponsor its annual Christmas Parade to be held on December 6, 2025; and

WHEREAS, the sponsorship includes assistance cleaning up following the event, and placement of City barricades and other City amenities, as indicated in the attached request; and

WHEREAS, in exchange for this sponsorship, the City receives advertisement of its resources, and the Gautier Police and Fire Departments are permitted to participate in the parade; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

BE IT THEREFORE RESOLVED THAT, the sponsorship of the Gautier Rotary Club Christmas Parade is hereby authorized.

BE IT FURTHER RESOLVED THAT, the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form with all required documents to the City Clerk Office at least 60 days prior to requested event

Date of Application: 11.14.25

Summary of Event: Gautier Rotary Club Christmas Parade

Event Title: 27th Annual Gautier Rotary Christmas Parade

Event Description: Attach a detailed map of the proposed event layout, parking plan, tent location, etc. **YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.**

To attract both locals and visitors to the City of Gautier. The City of Gautier has historically provided logistical support as well as traffic control and security for this event. The Gautier Rotary Club would like to request in kind services from the City of Gautier for the 2023 Christmas Parade to include: road closure, police support for safety & traffic control, clean up the streets and grass along the parade route after the parade; barricades; placement of banners if necessary; announcement on digital signs & social media. By 10:00 a.m. the morning of the parade please have barricades at the specific areas of the staging area.

Event Start Date: December 6, 2025 **Event End Date:** December 6, 2025

Event Start Time: 11:00 a.m. line-up; 12:00 p.m. parade **Event End Time:** 1:00 p.m.

Location: William Payne Adams Boulevard; Dolphin Drive; Gautier-Vancleave Road; Hwy.90

Location Description:

Line-up: William Payne Adams Boulevard
Route:
1. William Payne Adams Boulevard to;
2. Dolphin Drive (East) to;
3. Turn right on Gautier-Vancleave Road (South) to;
4. Turn right on Highway 90 (West) to;
5. Turn right on Dolphin Drive (North) to;
6. End at Dolphin Drive and William Payne Adams Boulevard (the roundabout)

Individual Making Application for Organization:

Name: Gautier Rotary Club ; Casey Vaughan Phone (Home): (228) 297 - 3063

Address: Post Office Box 241 Phone (Work): () -

City: Gautier State: Mississippi Zip Code: 39553 -

Position with Organization: Parade Chairman; Public Relations

Individual(s) Responsible for keeping order and maintenance:

Name: Casey Vaughan Phone (H): (228) 297 - 3063 (W) () -

Name: Billie Lofton Phone (W): (228) 238 - 0830 (W) () -

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Applicant Information:

Organization:

Name: Gautier Rotary Club Phone: (228) 238 - 0830Address: Post Office Box 241, Gautier, Mississippi 39555

City State Zip

Type of Organization: Non-Profit; Civic Profit: Non-Profit Federal ID# 640-76-8451 (must attach copy of non-profit status) (Religious, Civic, Social, Etc.)**Event Cleanup**

If the event is on public property, it shall be the responsibility of the applicant to clean up all trash after the event and return the property to its state prior to the event. Depending on the size of the event, dumpsters may be required. *Cleanup deposit will be required based on the type of event.*

Marketing and Public Relations

Will this event be marketed, promoted or advertised in any manner? X Yes, if yes, attach flyer and list where the if will be advertised No

Posted on The Gautier Rotary social media pages; information sent to news media; banners; etc.

Event Questionnaire

Is the event location a public parking lot, public park, or public space? Yes X public roads No

Will there be a fee charged for this event? Yes, if so, how much X No

Will there be alcohol? Yes X No

Will there be food trucks or vendors? Yes, if so, how many X No

Will there be volunteers working the event? X Yes, if so, how many 3-6 No

Will there be live music or a DJ? Yes Yes, if so, list the DJ or band name only on individual floats

Will there be cooking or grilling on site that's not a licensed food truck? Yes X No

Will there be inflatable bounce houses/ games at the event? Yes, if so, list the quantity and type X No

Anticipated Attendance Total: 250/500 Anticipated Participants Total: 20 floats

Road Closure Information: See above location description

Attach a detailed map of the proposed route if requesting a street closure for the event, attach a list of the adjacent business owners

Insurance

Events held on city property will require a certificate of insurance. The certificate of insurance must be submitted to City Hall at least 2 weeks prior to your event. The minimum policy amount must be \$1M per occurrence with a \$2M aggregate. The City of Gautier must be listed as an additional insured. *(City of Gautier 3330 Hwy 90 Gautier, MS 39553)*

Security

Gautier Police and Fire Department will review the details in this application and determine the need for security and public safety plan is needed. I understand that if Gautier Police and Fire Dept. determines that the event will need security/ public safety plan, it will be the responsibility of the host organization to cover the cost.

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: Gautier Rotary Club **Title:** Parade Chairman /
Print Public Relations

Applicant's Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____

Event has been: Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____ Date: _____

This year's Christmas Parade is Saturday, December 6, 2025 and will roll at 12:00 p.m. Line-up will be north of Lowe's at the intersection of William Payne Adams Boulevard and Dolphin Drive starting at 11:00 a.m. The parade route will be the same as the last few years.

Summary of in-kind services requested:

The Gautier Rotary Club would like to request in kind services from the City of Gautier for the 2023 Christmas Parade to include: police support for safety & traffic control, clean up the streets and grass along the parade route after the parade; barricades; placement of banners if necessary; announcement on digital signs & social media. By 10:00 a.m. the morning of the parade please have barricades at the specific areas of the staging area.

Details:

Josh Latch, Fire Chief:

* As in year's past, you all let Santa Claus ride on the fire truck. Can you do that again this year? If not, please advise so we can make other arrangements.

David Bever, Police Chief:

* Will you advise a few days before the parade and estimate of how many police cars will be riding in the parade? This is so we will know how far back to start staging the other participants. In the past, you and your family rode and we would like you to please join us and ride again. In addition, we would like you and your agency to lead and any other law enforcement agency to line-up behind you all. If any particular agency is wanting to walk or have a float, we ask that they fall in line like all other participants.

* Will there be support from other agencies? Sometimes the Sheriff's Department comes on 4-wheelers or horses. If horses, we ask that they go in front of the fire truck.

* As usual, we will need traffic and safety support.

City of Gautier

* The city usually requests a spot for the City Council member's float. Several years ago, the city employees had a float too. Please advise if there will be more than one so we save room in the staging area.

* We ask that you all provide the clean up after the parade.

* Request that when the Port-O-Lets are put on the parade route that one is at the beginning of the staging area. The placement on the North side of William Payne Adams Boulevard was a great spot last year.

* Place banners out if they are received.

* Announcement on digital sign and social media.

Thanks for your support!

We're going to have a great community event Saturday, December 6, 2025!

Casey Vaughan, Co-Chairman
228-297-3063

Billie Lofton, Co-Chairwoman
228-238-0830

Rotary Club of Gautier, MS
P.O. Box 241
Gautier, MS 39553

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING CLOSURE OF ROADS AND TRAFFIC CONTROL MEASURES
AS DESCRIBED IN THE APPLICATION FOR SPECIAL EVENT PERMIT SUBMITTED BY
THE GAUTIER ROTARY CLUB FOR A CHRISTMAS PARADE**

RESOLUTION NUMBER 221-2025

WHEREAS, the Gautier Rotary Club has made a request for road closures as fully described in an application for special permit; and

WHEREAS, the purpose of the road closure is to conduct the 2025 Gautier Rotary Club Christmas Parade; and

WHEREAS, pursuant to Miss. Code Ann. 21-27-3, municipalities have full jurisdiction over city streets; and

WHEREAS, pursuant to that jurisdiction, cities may close public streets temporarily for public purposes, e.g., parades, festivals, regulation of traffic or other valid purposes under the police power; and

WHEREAS, this authority would include the ability to temporarily close streets to prevent injury to, destruction of, or interference with public or private property, based upon a finding of necessity; and

WHEREAS, based on the application submitted by the Gautier Rotary Club, the Mayor and Members of Council hereby find that closure of the relevant public streets for the time period requested is necessary to prevent injury to, destruction of, or interference with public or private property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gautier, Mississippi that the request for road closures as fully described in an application for the special permit is hereby approved.

BE IT, FURTHER RESOLVED that associated traffic and crowd control is hereby approved, subject to the discretion and judgment of the Police Chief;

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or Clerk to execute all documents necessary.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 18, 2025.

During the Mayor's Comments, Councilman Fuller made the motion to waive the rental fee for the Senior Citizen Building for the nonprofit organization, Unchanged Hearts, to host a Thanksgiving lunch on November 27, 2025, in substantial form. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

During City Attorney comments, Councilwoman Jamison made the motion to enter closed session to determine need for executive session. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to enter executive session to discuss Declaration of Easements and Covenants, 60 Day Extension for Stay Gautier LLC real estate property agreement, and Blackwater Redevelopment Agreement, due to real property transactions at the Town Commons Property. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to return to open session. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Councilman Minor made the motion to approve a 60 day extension for the STAY GAUTIER, LLC hotel development agreement, with changes made in substantial form, by City Attorney, Josh Danos and Steve Hendrix. Councilman Jackson seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to mutually terminate the Blackwater Development Company, LLC Agreement. Councilman Minor seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to adjourn until December 2, 2025 at 6:30pm. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

Tuesday
November 21, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A SPECIAL CALLED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 21, 2025 at 11:30am in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Richard Jackson, Lorenzo Fuller. Also present were Emily Dickerson, Deputy City Clerk; Chassity Bilbo, Interim City Manager; Josh Danos, City Attorney and other concerned citizens. Those present by teleconference were Council Members Cameron George, Kay Jamison, and Dante Elbin.

**November 21, 2025
CALL FOR SPECIAL MEETING**

WHEREAS, there exist certain matters which the below signed Mayor and Council Members of the City of Gautier desire to handle prior to the next regular meeting; and

NOW, THEREFORE, the undersigned Mayor and Council Members of the City of Gautier hereby call for a Special Meeting of the City Council, said meeting to be held in the Gautier Municipal Building, 3330 HWY 90, Gautier, Mississippi, on November 21, 2025 at 11:30 AM. This Special Meeting is called in accordance with Section 21-9-39, Mississippi Code of 1972. The agenda of said Special Meeting shall be as follows:

**AGENDA
CITY OF GAUTIER
November 21, 2025 at 11:30 AM**

I. Call to Order

II. Agenda Order Approval

III. Business Agenda

1. Discussion regarding the sale of Town Commons property and Butler Snow Engagement Letter regarding same

Adjourn until December 2, 2025 at 6:30 PM

www.gautier-ms.gov

/s/ Casey Vaughan
MAYOR VAUGHAN

/s/ Eric Minor
COUNCILMAN MINOR

/s/ Kay Jamison
COUNCILMAN JAMISON

/s/ Lorenzo Fuller, Sr.
COUNCILMAN FULLER

/s/ Dante Elbin
COUNCILMAN ELBIN

/s/ Richard Jackson
COUNCILMAN JACKSON

/s/ Cameron George
COUNCILMAN GEORGE

Mayor Vaughan called the meeting to order at 11:30am.

Councilman Jackson made the motion to approve the agenda order, as presented. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to enter closed session to determine if executive session is necessary. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilwoman Jamison made the motion to enter executive session to discuss the sale of Town Commons property and Butler Snow Engagement Letter regarding same. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to approve the Butler Snow Engagement Letter, pursuant to the attachment. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilman Jackson made the motion to enter open session. Councilman Fuller seconded the motion. The vote was carried unanimously.

City Attorney announced the action taken.

Councilman Jackson made the motion to Adjourn until December 2, 2025, at 6:30pm. Councilman Fuller seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

November 20, 2025

VIA E-MAIL

City of Gautier Mississippi
3330 US-90
Gautier, Mississippi 39553
Attention: Chassity Bilbo (Interim City Manager)

Re: Terms of Engagement for Project Town Commons related Transactions

Chassity:

As set out more fully herein, this Engagement Letter establishes the terms of the engagement of Butler Snow LLP (“Butler Snow,” “we,” or “us”) for the representation of the City of Gautier Mississippi (the “Client,” “you,” or “your”) in assisting with the potential conveyance of real property owned by the City within the area commonly known as the former Singing River Mall location, alternatively referred to herein as “Project Town Commons”, including drafting, negotiating and advising on all agreements and relevant terms and provisions relating to any such transaction. This engagement (the “Engagement”) will be handled for you primarily by me, assisted John Parker and Lee Fraley and as necessary by other specifically designated Butler Snow attorneys and paraprofessionals.

Conflict Waiver. In the event that any transaction may involve Walmart or any of its affiliates, please be advised that Butler Snow also represents Walmart on other unrelated transactions. Wal-Mart has provided a conflict waiver and a recognition of this engagement; provided, however, the attorneys and paralegals who will be involved in the representation of the City will not be involved in any Walmart related matter and assurances that Butler Snow has taken appropriate steps to ensure proper ethical screens are in place to protect the proprietary information of both the City and Walmart. Butler Snow would not represent or advise Walmart in any manner relating this engagement or anything involving the City. In connection with this engagement, we ask that the City also provided a conflict waiver relating to Walmart and its affiliates.

Client and Scope of Engagement. You have retained Butler Snow to represent you in connection with Project Town Commons as described above.

Opinions/Fee Estimates and Budgets. No law firm or attorneys, including our firm and our attorneys, can or will guarantee the outcome of any legal matter or dispute. Thus, although an attorney or attorneys of our firm may offer an opinion about possible results regarding any matter in which we represent or advise, we do not and we cannot guarantee any particular result. Moreover, we cannot predict in advance what the total amount of fees will be for our services. Although, for a client’s convenience, whenever possible and when requested, we may provide clients with a budget or our best estimate from time to time of fees and/or costs that we anticipate will be incurred on a particular project, these estimates are subject to unforeseen circumstances and are by their nature inexact. Providing an accurate estimate is usually very

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BUTLER SNOW LLP

difficult, since the size and scope of the project and the extent to which a client may request us to perform services may vary substantially during the course of such representation.

Fees and Expenses. Based on my current understanding of the scope of the Engagement, we are not in a position to estimate the fees. Actual hours may differ significantly from this estimate. Butler Snow's fees are based on the actual time spent on the Engagement by Butler Snow's attorneys and paraprofessionals at the hourly rate then in effect. The following hourly rates will apply to this Engagement: Steve M. Hendrix, \$600 per hour. John Parker who will assist on this engagement is \$450 per hour. Our other attorneys who may assist would be in the \$350 to \$475 range and Lee Fraley or other paralegals would be \$225 per hour. These rates reflect reduced rates that we are offering to the City for this Engagement.

As an alternative to billing per hour spent on the Engagement, we are willing to offer a fixed flat fee arrangement per transaction, after we have a better understating of the scope of any transactions and related engagement.

It is our goal for our bills to be easy to understand and reflect appropriate charges for the value our services provide. We are attaching a copy of Butler Snow's Standard Billing Terms and Charges for Expenses which sets forth details of our expense charges and additional terms and conditions of our representation, all of which are incorporated herein by reference. These Standard Billing Terms and Charges for Expenses are applicable to our representation of the Client, unless expressly modified in writing.

As we all recognize, from time to time, circumstances develop under which an effort of this nature is abandoned, or for whatever reason not pursued to conclusion; however, our fee will be due and payable in full, whether or not the matter is pursued by you to conclusion.

Butler Snow ordinarily will bill the Client on a monthly basis and invoices are due within forty-five (45) days of receipt. Billing for ancillary services may lag the rendering or use of those services because of delays in the receipt of third-party bills and the posting of accounts.

Communication. We will keep you regularly and currently informed of the status of the Engagement and will consult with you whenever appropriate. In the event of an emergency, please contact me directly on my cell phone or my assistant, Emily Morgan, at (601) 985-4607 or Emily.Morgan@butlersnow.com, and she will endeavor to reach one of us as soon as practicable.

Protection of Client Confidences - High Tech Communication Devices. We are always mindful of our obligation to preserve our clients' secrets and confidences; accordingly, it is important that we agree from the outset what kinds of communications technology we will employ in the course of this Engagement. Unless you specifically direct us to the contrary, for purposes of this Engagement, we agree that it is appropriate for us to use fax machines and e-mail, as well as cellular communication devices, in the course of the Engagement without any encryption or other special protections. Please notify us if you have any other requests or requirements in connection with the methods of communication, or persons to be included or copied in the circulation of documents relating to the Engagement.

Electronic Files and File Retention. Butler Snow maintains its client files electronically. We do

not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will retain **only** the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents. We understand that you are not a Covered Entity or a Business Associate as defined by the Health Care Portability and Accountability Act (HIPAA) Privacy Rules. You agree to contact us immediately if this understanding is incorrect or if this designation changes at any time during the course of the Engagement.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate this file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed file. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed. A more complete notice of Butler Snow's Record Retention and Destruction Policy for Client Files, which also will be applicable to this Engagement, is attached and incorporated herein by reference.

Conflicts and Potential Conflicts. The Client acknowledges that Butler Snow represents many other institutions, companies and individuals, some of which may be competitors of the Client. The Client agrees that the fact that Butler Snow represents or takes on representation of a competitor of Client while also representing the Client does not constitute a conflict of interest, and does not require the consent of Client, unless the matter is directly adverse to Client, is substantially related to a matter on which Butler Snow is representing Client in which that person or entity's interest is materially adverse to Client, or is a matter in which Butler Snow could use adversely to Client non-public, confidential information it has learned through its representation of Client. Client further acknowledges that another party or parties in a matter on which Butler Snow is representing Client may seek legal counsel or representation from Butler Snow wholly unrelated to the matter in which Butler Snow is representing Client. Butler Snow will inform Client if and when such situations arise, and Client agrees that they will not unreasonably withhold their consent to Butler Snow's representing such party or parties in the matter unrelated to the matter in which Butler Snow is representing Client.

Termination of Engagement. We appreciate the opportunity to serve as your attorneys and look forward to a long professional and mutually beneficial relationship; however, in the event the Client becomes dissatisfied with any aspect of our relationship, work, or the fees charged, we encourage the Client to bring such concerns to our attention immediately. It is our belief that most problems can be resolved by a good faith discussion between us. Nonetheless, Client may terminate this representation at any time by reasonable written notice to us, but Client will be obligated to pay our fees for services provided pursuant to this Engagement Letter through the date on which you terminate our services. We may withdraw from

this representation at any time and for any reason to the extent permitted by the applicable ethical rules, including your failure to pay any bill when due. In the event of our withdrawal we will be entitled to payment for all fees for services provided before the date of our withdrawal. We also will be entitled to reimbursement of any costs and expenses paid or incurred on your behalf up to the date of withdrawal or discharge. In the event of our withdrawal or discharge, we will be entitled to apply any retainer amount being held by the firm to payment of any outstanding fees and expenses.

Notwithstanding the foregoing, this Engagement will terminate at the time of completion of the services addressed in the Scope of Engagement section of this letter and, in any event, no later than submission of the final billing statement for such services.

Binding Agreement. This letter represents the entire agreement between Client and Butler Snow with respect to the scope of services to be provided to Client. No change or waiver of any of the provisions of this letter shall be binding on Client or on Butler Snow unless the change is in writing and signed by both Client and Butler Snow.

Counterparts; Facsimile Signatures. This Agreement and any amendment, waiver or consent relating hereto may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The delivery by any party of an executed signature page to this Agreement or any amendment, waiver or consent relating hereto by facsimile transmission or by electronic email in Adobe Corporation's Portable Document Format (or .PDF) shall be deemed to be, and shall be enforceable to the same extent as, an original signature page hereto or thereto. Any party who delivers such a signature page agrees to later deliver an original counterpart to any party that requests it.

Please do not hesitate to contact me to discuss any questions you may have regarding this letter. If the foregoing does not accurately reflect our agreement or if you have any objections to any of these terms, please inform me immediately in writing.

Unless you inform us otherwise in writing, we will proceed with this representation with the understanding that you have accepted the terms and conditions of the representation set forth herein.

Thank you again for this opportunity to be of service. We look forward to working with you.

Sincerely,

Steve M. Hendrix

Enclosures



BUTLER SNOW LLP
STANDARD BILLING TERMS AND CHARGES FOR EXPENSES
As of January 1, 2023

Butler Snow LLP (the "Firm") will bill clients on a monthly basis for legal services, unless another arrangement is agreed to and approved in writing by the Firm and the Client. The Firm typically sends bills for legal services and expenses via the U.S. Postal Service or by e-mail. Electronic billing services may also be used by specific agreement.

It is our goal that our bills are easy to understand, simple, and reflect appropriate charges for the value our services provided. As such, we do not charge for many incidental costs or routine services. We are continually working to ensure that our bills are clear and understandable. Should you have questions about any aspect of your bill, please contact the Firm as soon as possible so that your concerns may be quickly resolved. The chart below spells out the complete details of our expense charges. Our bills are **due upon receipt** of the bill, unless other arrangements are agreed to in advance.

Any overpayments or duplicate payments the Firm receives that cannot be posted to an outstanding bill ("unapplied payments") will be deposited into the Firm's operating account upon receipt and posted as unapplied cash to the client's account. These unapplied payments will either be applied to a future bill or refunded to the client, whichever is appropriate.

Document Reproduction (Print, Copy & Scan)		
Normal sized documents (up to 11 x 17)	Black & White: \$0.15/page	Color: \$0.30/page
Oversize documents (size in excess of 11 x 17)	Bates Labeling –	
	Electronic: \$0.03/page	Manual: \$0.15/page
	Charge for each page – no exclusion	
Electronic Data Manipulation for reproduction	Black & white: \$1.00/page	Color: \$4.00/page
	\$75 per hour	
Binders	Actual cost of the binders plus \$1.00 per comb	
Wire Transfers	Outgoing:	International: \$50/wire Domestic: \$25/wire
Data/Audio/Visual Duplication & Reproduction	CD/DVD:	\$12.00 for each disc
	Portable Media Devices:	Priced per data storage size
Electronically Stored Information (Litigation Support Services)	Data Room:	\$750.00/room
	Data Processing:	\$100.00/gb per occurrence
	Data Storage:	\$10.00/gb per month
	Document Review & Hosting:	\$25.00/gb per month
	Review User License Fees:	\$80.00/user per month
	Minimum Monthly Fee:	\$150.00
Computerized Legal Research	No charge for basic research.	
	\$60/search for public records, special treatises, briefs, motions, trial court documents and expert directory databases	
	Research from secondary sources and outside of firm’s plan at actual cost	
	Specialized research at actual cost with prior client approval	
Electronic retrieval of Court documents	\$0.40 / document	
Fax and Long-Distance Phone	\$0.50/Page	Non-domestic and conference calls charged at actual cost.
Travel (personal vehicle)	Current Standard Mileage Rate as allowed by the IRS	
Messenger Delivery and Service of Subpoenas or Summons	Deliveries 0-25 miles one way - \$30.00 ; over 25 miles one way -	
	\$10.00/hour plus mileage; Service of Subpoenas/Summons - \$35.00 plus delivery	
Overnight Package Delivery	Charged at actual cost per package	
Postage	Postage charged at actual cost	
Conference Center & Catering	Charges for costs associated with client meetings and events will be passed on to the client at cost, unless agreed upon prior. This excludes basic client meetings without associated food and beverage services or special costs for conference services.	

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BUTLER SNOW LLP

**NOTICE TO CLIENTS OF BUTLER SNOW'S
RECORD RETENTION & DESTRUCTION POLICY FOR CLIENT FILES**

Butler Snow maintains its client files electronically. Ordinarily, we do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will ordinarily retain only the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents while the matter is pending.

At all times, records and documents in our possession relating to your representation are subject to Butler Snow's Record Retention and Destruction Policy for Client Files. Compliance with this policy is necessary to fulfill the firm's legal and ethical duties and obligations, and to ensure that information and data relating to you and the legal services we provide are maintained in strict confidence at all times during and after the engagement. All client matter files are subject to these policies and procedures.

At your request, at any time during the representation, you may access or receive copies of any records or documents in our possession relating to the legal services being provided to you, excluding certain firm business or accounting records. We reserve the right to retain originals or copies of any such records or documents as needed during the course of the representation.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed files. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed.

You will be notified and given the opportunity to identify and request copies of such items you would like to have sent to you or someone else designated by you. You will have 30 days from the date our notification is sent to you to advise us of any items you would like to receive. You will be billed for the expense of assimilating, copying and transmitting such records. We reserve the right to retain copies of any such items as we deem appropriate or necessary for our use. Any non-public information, records or documents retained by Butler Snow and its employees will be kept confidential in accordance with applicable rules of professional responsibility.

Any file records and documents or other items not requested within 30 days will become subject to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files and will be subject to final disposition by Butler Snow at its sole discretion. Pursuant to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files, all unnecessary or extraneous items, records or documents may be removed from the file and destroyed. The remainder of the file will be prepared for closing and placed in storage or archived. It will be retained for the period of time established by the policy for files related to this practice area, after which it will be completely destroyed. This includes all records and documents, regardless of format.

While we will use our best efforts to maintain confidentiality and security over all file records and documents placed in storage or archived, to the extent allowed by applicable law, Butler Snow specifically

disclaims any responsibility for claimed damages or liability arising from damage or destruction to such records and documents, whether caused by accident; natural disasters such as flood, fire, or wind damage; terrorist attacks; equipment failures; breaches of Butler Snow's network security; or the negligence of third-party providers engaged by our firm to store and retrieve records.

98434853.v2

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

December 2, 2025
Receive October 2025 Privilege License Reports

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive October 2025 Privilege License Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Reports for October 2025 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

	City of Gautier		
	Business Registry		
	Oct-25		
<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
2026-10-0009319	The MRI Center at East Lake	\$30.00	Current
2026-10-0009320	Auto Zone #104907	\$50.00	Current
2026-10-0009321	Southern Oil Company	\$40.00	Current
2026-10-0009322	Posh Pets, LLC	\$20.00	Current
2026-08-0009323	Gautier Thrift Store	\$22.20	Current
2026-10-0009324	Waffle House #1185	\$60.00	Current
2026-10-0009325	Jmart II, LLC	\$240.00	Current
2026-10-0009326	Shoe Dept. #379	\$122.50	Current
2026-10-0009327	Spanish Trail Lanes	\$51.00	Current
2026-10-0009328	Lorenzos Pools & Projects	\$20.00	New Business
2026-05-0009329	Family Dollar Stores of MS, LLC	\$111.15	Delinquent
2026-10-0009330	Singing River Grocery	\$40.00	Current
2026-10-0009331	Coast Construction	\$20.00	Current
2026-10-0009332	Gautier Animal Clinic	\$20.00	Current
2026-10-0009333	No Mirrors Barber Studio	\$20.00	Current
2026-10-0009334	Gulf Coast Electrical/HVAC Services, LLC	\$20.00	New Business
2026-10-0009335	Hancock Whitney Bank	\$30.00	Current
2026-10-0009336	Spay Neuter Impact Project	\$30.00	Current
2026-10-0009337	HII Family Vision Center	\$20.00	Current
2026-10-0009338	Auto Truck & Trailer Parts, Inc.	\$20.00	Current
2026-11-0009339	Michael Hillman/Allstate	\$20.00	Current
2026-10-0009340	Luna Studios	\$20.00	New Business
2026-10-0009341	Sassy Wags	\$20.00	Current
2026-11-0009342	Yogi Liquor and Wine	\$35.00	Current
2025-09-0009343	Smoke Zone	\$24.40	Delinquent
2026-09-0009344	Smoke Zone	\$22.00	Delinquent
2026-11-0009345	Wonder Nails & Spa, LLC	\$30.00	Current
2026-10-0009346	Walden Auto Repair	\$20.00	Current
2026-11-0009347	Hunt Security	\$30.00	Current
2026-11-0009348	Sweet Tooth Bakery	\$20.00	Current
2026-11-0009349	Coldwell Banker	\$30.00	Current
2026-10-0009350	Dark Water Tours, LLC	\$20.00	New Business
2026-11-0009351	Eddie Pearson Roofing, LLC	\$20.00	Current
2026-11-0009352	Dockside RV Park, LLC	\$20.00	Current
2026-11-0009353	Roughwater Marine & Auto, LLC	\$45.00	Current
2026-11-0009354	Shanghai Restaurant	\$35.00	Current
2026-10-0009355	Sanford N Son Home Repair & Construction, LLC	\$20.00	New Business
2026-10-0009356	Kay Lynn Salon	\$20.00	Current
2026-10-0009357	Sioux Bayour Arms 2022, LLC	\$20.00	Current
2026-10-0009358	Herbert Ramey	\$370.00	Current
2026-11-0009359	J.T. Martin Enterprises	\$20.00	Current
2026-11-0009360	United Parcel Service, Inc.	\$150.00	Current
2026-10-0009361	Mowa Development, LLC	\$30.00	Current
2026-10-0009362	Daniel G. Foster	\$20.00	Current
	Huck's Cove Waterfront Paradise		Closed Business
2025-09-0009363	State Farm Merideth Dickerson	\$24.40	Delinquent
2026-09-0009364	State Farm Merideth Dickerson	\$22.00	Delinquent
2026-10-0009365	Family RV Sales, LLC	\$20.00	Current
2026-10-0009366	Set It Off Creations LLC	\$20.00	Current
	TOTAL:		
	New Business	5	
	Transient Vendor	0	
	Closed Business	1	
	Delinquent Renewal Issued	5	
	Current	38	

New Business October 2025			
Business Name	Business Address	Business Phone	Business Description
Lorenzos Pools & Projects	6312 Dobson Rd	228-238-7199	Pool Installation & Repair
Luna Studios	810 Hwy 90	228-369-1541	Nail Services
Dark Water Tours, LLC	1600 Fairway Dr	615-785-7571	Home office for Dark Water Tours, LLC
Sanford N Son Home Repair & Construction	2105 Tulane Dr	228-217-0772	Home office for Home repair/construction

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

December 2, 2025
Approve the renewal of the Rental Agreement with Pitney Bowes, Inc.

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approve the renewal of the Rental Agreement with Pitney Bowes, Inc. for the postage machine in the amount of \$183.88 monthly (or \$551.64 quarterly). The monthly increase will be \$14.10

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City desires to renew the lease with Pitney Bowes, Inc. for the rental of a postage machine in order to increase efficiency through automation and reducing the amount of individual-piece handling of mail;

WHEREAS, the Mayor and Council Members find that renewing the attached lease agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to renew a Rental Agreement with Pitney Bowes for the rental of a postage machine in the monthly amount of \$183.88 (or quarterly amount of \$551.64).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Queita Reddix, Purchasing Agent
Date: 11/24/2025
Subject: Approval for renewal of Rental Agreement with Pitney Bowes, Inc. for a mailing machine.

REQUEST:

City Council authorization is requested for the City of Gautier to accept the renewal agreement for the mailing machine between City of Gautier and Pitney Bowes, Inc. in the amount of \$183.88 monthly or billed quarterly at \$551.64. The monthly increase will be \$14.10.

BACKGROUND:

Pitney Bowes, Inc. has provided a postage machine to the City of Gautier in order to increase efficiency through automation and reducing the amount of individual-piece handling of mail.

DISCUSSION:

None

RECOMMENDATION:

Based on the attached information from Pitney Bowes, Inc. City Staff recommends that City Council authorize the renewal agreement for the mailing machine in the amount of \$183.88 monthly or billed quarterly in the amount of \$551.64.

ATTACHMENTS:

1. Pitney Bowes Rental Agreement 2025

RENTAL AGREEMENT
FOR USE BY MISSISSIPPI AGENCIES & GOVERNING AUTHORITIES
AND VENDORS
(applicable to equipment rental transactions)

This Rental Agreement (hereinafter referred to as Agreement) is entered into by and between CITY OF GAUTIER (hereinafter referred to as Customer), and Pitney Bowes Inc. (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor, and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. CUSTOMER ACCOUNT ESTABLISHMENT:

- A. A separate Vendor Customer Number will be required for each specific customer/installation location.
- B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address in accordance with Paragraph 8 herein.
- C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.
- D. Unless creditworthiness for this Customer Number has been previously established by Vendor, Vendor's Credit Department may conduct a credit investigation for this Agreement. Notwithstanding delivery of equipment, Vendor may revoke this Agreement by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Agreement is accepted for Vendor by an authorized representative.

2. EQUIPMENT SELECTION, PRICES, AND AGREEMENT: The Customer has selected and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. SHIPPING AND TRANSPORTATION: Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by Customer.

4. RISK OF LOSS OR DAMAGE TO EQUIPMENT: While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:

- A. DELIVERY: Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, Vendor is unable to deliver the equipment or software, the prices, terms and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost or expense to Customer of any kind whatsoever.
- B. INSTALLATION SITE: At the time of delivery and during the period Vendor is responsible for maintenance of the equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the

equipment and to a telephone for local or toll free calls.

- C. INSTALLATION DATE: The installation date of the equipment shall be that date as is agreed upon by the parties, if Vendor is responsible for installing the equipment.
 - D. ACCEPTANCE: Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.
 - E. RELOCATION: Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software and payment remitted in accordance with Paragraph 8 herein.
- 6. RENTAL TERM: The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the Customer desires to continue renting the equipment at the expiration of the original rental agreement, the Customer must enter into a new rental agreement which shall be separate from this Agreement. There will be no automatic renewals allowed. There shall be no option to purchase.
 - 7. OWNERSHIP: Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title or interest therein, unless purchased by Customer. Nameplates, stencils or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.
 - 8. PAYMENTS:
 - A. INVOICING AND PAYMENTS: The charges for the equipment, software or services covered by this Agreement are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer.
 - 1. E-PAYMENT: The Vendor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies", Section 31-7-301, *et seq.* of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by the agency within forty-five (45) days of receipt of the invoice.
 - 2. PAYMODE: Payments by state agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. The State, may at its sole discretion, require the Vendor to submit invoices and supporting documentation electronically at any time during the term of this Agreement. These payments shall be deposited into the bank account of the Vendor's choice. The Vendor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.
 - B. METER READINGS: If applicable, the Customer shall provide accurate and timely meter readings at the end of each applicable billing period on the forms or other alternative means specified by Vendor. Vendor shall have the right, upon reasonable prior notice to Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.
 - C. COPY CREDITS: If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which

was produced during servicing of the equipment. Copy credits will be issued only if Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. USE OF EQUIPMENT: Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which consent shall not be unreasonably withheld.
10. MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:
 - A. SERVICES: If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory or which are designed to insure accuracy of meters.
 - B. EXCLUSIONS: The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with noncompatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.
 - C. REMEDIES: If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.
11. HOLD HARMLESS: To the fullest extent allowed by law, Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Customer and the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Vendor and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the Customer's sole discretion, Vendor may be allowed to control the defense of any such claim, suit, etc. In the event Vendor defends said claim, suit, etc., Vendor shall use legal counsel acceptable to the Customer; Vendor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the Customer shall be entitled to participate in said defense. Vendor shall not settle any claim, suit, etc., without the Customer's concurrence, which the Customer shall not unreasonably withhold.
12. ALTERATIONS, ATTACHMENTS, AND SUPPLIES:
 - A. If Customer makes an alteration, attaches a device or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. **ASSIGNMENT:** The Vendor shall not assign, subcontract or otherwise transfer in whole or in part, its right or obligations under this Agreement without prior written consent of the Customer. Any attempted assignment or transfer without said consent shall be void and of no effect.
14. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of said state. The Vendor shall comply with applicable federal, state, and local laws and regulations.
15. **NOTICE:** Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the Vendor:

Name **Bill Walter**
 Title **VP Government and GPO's**
 Address **3001 Summer Street**
 City, State, & Zip Code **Stamford, CT 0692**

For the Customer:

Name **Chassity Bilbo**
 Title **Interim City Manager**
 Address **3330 HIGHWAY 9**
 City, State, & Zip Code **GAUTIER, MS 39553-5124**

16. **WAIVER:** Failure by the Customer at any time to enforce the provisions of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of this Agreement or any part thereof or the right of the Customer to enforce any provision at any time in accordance with its terms.
17. **CAPTIONS:** The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.
18. **SEVERABILITY:** If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
19. **THIRD PARTY ACTION NOTIFICATION:** Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Vendor by any entity that may result in litigation related in any way to this Agreement.
20. **AUTHORITY TO CONTRACT:** Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement and that entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.
21. **RECORD RETENTION AND ACCESS TO RECORDS:** The Vendor agrees that the Customer or any of its duly authorized representatives at any time during the term of this Agreement shall have unimpeded, prompt access to and the right to audit and examine any pertinent books, documents, papers, and records of the Vendor related to the Vendor's charges and performance under this Agreement. All records related to this Agreement shall be kept by the Vendor for a period of three (3) years after final payment under this Agreement and all pending matters are closed unless the Customer authorizes their earlier disposition. However, if any litigation, claim, negotiation, audit or other action arising out of or related in any way to this Agreement has been started before the expiration of the three (3) year period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved. The Vendor agrees to refund to the Customer any overpayment disclosed by any such audit arising out of or related in any way to this Agreement.
22. **EXTRAORDINARY CIRCUMSTANCES:** If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply

with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. TERMINATION: This Agreement may be terminated as follows: (a) Customer and Vendor mutually agree to the termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.
24. AVAILABILITY OF FUNDS: It is expressly understood and agreed that the obligation of the Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Customer, the Customer shall have the right upon ten (10) working days written notice to the Vendor, to terminate this Agreement without damage, penalty, cost or expenses to the Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
25. MODIFICATION OR RENEGOTIATION: This Agreement may be modified, altered or changed only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal, state and/or the Customer's revisions of any applicable laws or regulations make changes in this Agreement necessary.
26. WARRANTIES: Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment.
27. E-VERIFY COMPLIANCE: If applicable, the Vendor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act of 2008, Section 71-11-1, *et seq.* of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Vendor agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the Customer. The Vendor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws of these warranties, the breach of which may subject the Vendor to the following: (1) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (2) the loss of any license, permit, certification or other document granted to the Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (3) both --in the event of such cancellation/termination, the Vendor would also be liable for any additional costs incurred by the Customer due to the contract cancellation or loss of license or permit.
28. HARD DRIVE SECURITY: Vendor must properly format the hard drive, deleting all information, or replace the hard drive with a new hard drive prior to storing or re-selling the equipment. The Customer may request to retain the hard drive for a nominal fee. Vendor will supply written notification to the Customer that all data has been made inaccessible. This notification must be provided with forty-five (45) days of the equipment being returned to the Vendor.
29. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Agreement.
30. TRANSPARENCY: This Agreement, including any accompanying exhibits, attachments, and appendices, is subject to

the “Mississippi Public Records Act of 1983,” codified as Section 25-61-1 et seq., Mississippi Code Annotated and exceptions found in Section 79-23-1 of the Mississippi Code Annotated (1972, as amended). In addition, this Agreement is subject to provisions of the Mississippi Accountability and Transparency Act of 2008 (MATA), codified as Section 27-104-151 of the Mississippi Code Annotated (1972, as amended). Unless exempted from disclosure due to a court-issued protective order, this Agreement is required to be posted to the Department of Finance and Administration’s independent agency contract website for public access. Prior to posting the Agreement to the website, any information identified by the Vendor as trade secrets, or other proprietary information including confidential vendor information, or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes will be redacted. A fully executed copy of this Agreement shall be posted to the State of Mississippi’s accountability website at: <http://www.transparency.mississippi.gov>.

31. COMPLIANCE WITH LAWS: The Vendor understands that the Customer is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and the Vendor agrees during the term of the Agreement that the Vendor will strictly adhere to this policy in its employment practices and provision of services. The Vendor shall comply with, and all activities under this Agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the 6th day of November, 2025.

Vendor: Pitney Bowes Inc.

By: *Alex Torres*
Authorized Signature

Printed Name: Alex Torres_____

Title: GOVT ACCOUNT MANAGER_____

WITNESS:

Clarence Hunt

Clarence Drew Hunt

Witness my signature this the _____ day of _____, 20____.

Customer: City of Gautier

By: _____
Authorized Signature

Printed Name: Chassity Bilbo

Title: Interim City Manager

WITNESS:

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI Agencies AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor shall be considered to be a part of the Rental Agreement between the parties.

State Contract Number: 822281069

Vendor Company Name: Pitney Bowes Inc.

Customer Agency Name: CITY OF GAUTIER

Bill to Address: PO BOX 670, GAUTIER, MS 39553-0670

Ship to Address:
3330 HIGHWAY 90, GAUTIER, MS 39553-5124

<u>Description of Equipment, Software, or Services</u>	<u>Price</u>
C-AUTO	\$111.45 per Month Equipment
95 LPM	\$39.60 per Month Meter
10LB SCALE	\$32.83 per Month Service
COVER	
100 COST ACCOUNTING	Total = \$183.88 per Month
INSTALLATION AND TRAINING	
SERVICE LEVEL AGREEMENT	

Delivery Schedule and Installation Date: TBD

Rental Term: 60 months

Start Date: 1/20/2026

End Date: 1/19/2031

Modifications: _____

Alex Torres

Vendor Signature

Customer Signature

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting: December 2, 2025
Title: Renew the Professional Services Agreement with Flock Safety
Introduced by:
Contact Person/Telephone City Manager 497-8000

Summary Explanation: Renew the Professional Services Agreement with Flock Safety for two (2) tag ready cameras and flock safety platform for the City of Gautier's Amphitheater

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Second Made by:													
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, on March 5, 2024, the City of Gautier entered into a Professional Services Agreement with Flock Safety for two (2) tag ready cameras and the flock safety platform for the City of Gautier's Amphitheater; and

WHEREAS, Flock Safety has submitted a renewal quote for continued access to the Flock Safety Platform and two (2) tag ready cameras for a 24-month subscription term with an annual recurring amount of \$6,000, totaling \$12,000 for the full contract period, as reflected in the attached quote; and

WHEREAS, the Mayor and Council Members hereby find that renewing this Professional Services agreement is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal to the Professional Services Agreement with Flock Safety for two (2) tag ready cameras and flock safety platform for the City of Gautier's Amphitheater is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

Flock Safety + MS - Gautier PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:

Megan Kildahl
megan.timmermankildahl@flocksafety.com
+17063191480

Created Date: 11/18/2025
Expiration Date: 12/18/2025
Quote Number: Q-174716
PO Number:



Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 3329 Us-90 Gautier, Mississippi 39553

Ship To: 3329 Us-90 Gautier, Mississippi 39553

Billing Company Name: MS - Gautier PD

Billing Contact Name:

Billing Email Address:

Billing Phone:

Subscription Term: 24 Months

Renewal Term:

Payment Terms: Net 30

Billing Frequency: Annual - First Year at Signing.

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$6,000.00
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	2	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			

Subtotal Year 1: \$6,000.00

Annual Recurring Subtotal: \$6,000.00

Estimated Tax: \$0.00

Contract Total: \$12,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.

Product and Services Description

Flock Safety Platform Items	Product Description
-----------------------------	---------------------

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

December 2, 2025
Authorization to enter into a Modification Agreement to the subaward grant agreement #2 with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project

Introduced by:
Contact Person/Telephone

Sam King 497-8000

Summary Explanation: Authorization to enter into a Modification Agreement to the subaward grant agreement #2 with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project for additional time

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department requests authorization to enter into a Modification Agreement to the grant subaward agreement #2 with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation Project for additional time; and

WHEREAS, the City was awarded \$370,000 for engineering, design, and permitting wastewater system infrastructure upgrades by the Restore Council and Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) for the Hickory Hills Sewer Rehabilitation; and

WHEREAS, the Mississippi Department of Environmental Quality has requested additional time for approvals and environmental permitting before the project can move forward into the construction phase of connecting residents from septic tanks to the City's sewer system; and

WHEREAS, the modification to the subaward agreement between MDEQ and the City will extend the grant's end date from December 31, 2025, to June 26, 2026; and

WHEREAS, the Mayor and Council hereby find that entering the attached modification to the Subaward Agreement #2 is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Modification Agreement to the Subaward Agreement #2 is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: November 19, 2025
Subject: RESTORE Council WQIP Modification to Sub-award Agreement #2 with the Mississippi Department of Environmental Quality – Hickory Hills Sewer Rehabilitation Time

REQUEST:

The Grants and Projects Department requests City Council approval to enter into a modification agreement to the sub-award agreement #2 with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation regarding additional time.

BACKGROUND:

Consistent with the RESTORE Council's water quality restoration goal, the State of Mississippi has prioritized the improvement of water quality for promoting ecosystem health and restoring and revitalizing Mississippi's economy. The conversion of septic-to-sewer (Kelly et al., 2021) and the implementation of stormwater and wastewater system improvement practices (Reisinger, et al., 2018) is anticipated to reduce non-point source pollutant loads to downstream coastal receiving water bodies. This will result in an improvement in the water quality of coastal waters and would provide in-situ benefits to living coastal marine resources, as well as the economy of the Mississippi Gulf Coast.

Hickory Hills is not currently served by the City's wastewater collection system. There are approximately 30+/- residents currently on septic tanks and/or other private sewer systems. The plan is to install individual grinder pumps, coupled with 2" pressure mains, at each of the residences to convey household effluent into a new 8" sewer gravity main that would be installed along Ferry Point Rd, Castelle Bluff Dr., Lauban Ln., and partial upgrades to the lift stations to handle the additional effluent.

The City of Gautier has been awarded \$370,000 for engineering, design, and permitting of wastewater system infrastructure upgrades by the Restore Council and Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) for the Hickory Hills Sewer Rehabilitation.

The grant's period of performance will commence upon execution of this agreement by MDEQ's Executive Director and shall end on October 31, 2025. Funds will be reimbursed on a monthly basis. The grant award number is 24-00026. The CFDA number is 87.051.

The modification to the subaward agreement between MDEQ and the City will extend the grant's end date from October 31, 2025, to December 31, 2025. This extension is primarily due to delays in receiving right-of-way letter responses and completed forms from affected Gautier residents, which set the project back by approximately two months. Additional time required for MDEQ's permitting approval was also considered in determining the new end date.

DISCUSSION:

MDEQ has requested additional time for approvals and environmental permitting before the project can move forward into the construction phase of connecting residents from septic tanks to the City's sewer system. As a result, Subaward Agreement #2 between MDEQ and the City will be modified to extend the grant end date from December 31, 2025, to June 26, 2026.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve entering into a modification agreement to the sub-award agreement #2 with the Mississippi Department of Environmental Quality for the Water Quality Improvement Program (WQIP) for the Hickory Hills Sewer Rehabilitation regarding additional time.

The City Council may:

1. Authorize approval of the sub-award agreement modification #2 as presented; or
2. Not authorize approval of the sub-award agreement modification #2.

ATTACHMENT(S):

Sub-award Agreement Modification #2

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

**STATE OF MISSISSIPPI
COUNTY OF HINDS**

MDEQ AGREEMENT NO. 24-00026

**SUB-AWARD AGREEMENT
MODIFICATION NO. 2**

The Mississippi Department of Environmental Quality (herein referred to as “MDEQ”) and City of Gautier (“SUB-RECIPIENT”, and together with MDEQ, the “Parties”, and each a “Party”) entered into Sub-Award Agreement (the “Agreement”) on the 7th day of February 2024.

WITNESSETH THAT:

Whereas, MDEQ has determined that a modification of the Agreement is required:

IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:

Paragraph 6, Period of Performance, is modified as follows:

The Period of Performance shall commence February 7, 2024 and shall end on June 30, 2026 (“Period of Performance”). The SUB-RECIPIENT agrees to complete all tasks included in the Scope of Work within this Period of Performance, unless otherwise specified in writing by MDEQ. If, at any time during the Period of Performance of this Agreement, SUB-RECIPIENT determines, based on the work performed to date, that the work cannot be completed within the Period of Performance, SUB-RECIPIENT shall so notify MDEQ immediately in writing.

Except as it is modified by the provisions of Sub-Award Agreement Modification Nos. 1-2, this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

[SIGNATURE PAGE FOLLOWS]

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

Chris Wells
Executive Director

Date

CITY OF GAUTIER

Signature of Authorized Representative

Printed Name

Title

Date

**CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet**

Council Meeting: December 2, 2025
Title: Authorization to advertise for bids for the Lark Park Improvements Project
Introduced by:
Contact Person/Telephone: Sam King 497-8000

Summary Explanation: Authorization to advertise for bids for the Lark Park Improvements Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department is requesting authorization to advertise for bids for the Lark Park Improvements Project; and

WHEREAS, Section 10 of Senate Bill 2468, 2024 Regular Legislative Session, Local Improvements Projects Fund authorized expenditures from the Capital Expense Fund in an amount not to exceed \$1.5 million to provide funding to assist the City of Gautier in paying costs associated with the construction of Lark Park; and

WHEREAS, this project will consist of installing an outdoor basketball court, tennis/pickleball courts, a splash pad, a playground, and restroom facility; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on January 14, 2026, and January 21, 2026. The bid opening will be on February 12, 2026 at Gautier City Hall; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids for the Lark Park Improvements Project is in the best interests of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Lark Park Improvements Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: November 19, 2025
Subject: Authorization to Advertise for Bid for the Lark Park Improvement Project

REQUEST:

The Grants and Projects Department requests City Council authorization to advertise for bid for the Lark Park Improvement Project.

BACKGROUND:

Section 10 of Senate Bill 2468, 2024 Regular Legislative Session, Local Improvements Projects Fund authorized expenditures from the Capital Expense Fund in an amount not to exceed \$1.5 million to provide funding to assist the City of Gautier in paying costs associated with the construction of Lark Park.

The additional recreational facilities at the park would include activities for both adults and youth. The park will consist of an outdoor basketball court, tennis/pickleball courts, a splash pad, a playground, and restroom facility.

DISCUSSION:

This project is funded through Senate Bill 2468. If approved, this advertisement will publish in the *Sun Herald* on January 14, 2026, and January 21, 2026. Bids will be opened on February 12, 2026.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bid for the Lark Park Improvement Project.

The City Council may:

1. Approve the advertisement as presented, or
2. Not approve the advertisement as presented.

ATTACHMENT(S):

1. Advertisement for bids.

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39553 until 10:00 A.M. on February 12, 2026, and bids will be opened at 11:00 A.M. on February 12, 2026, at City Hall for the following:

CITY OF GAUTIER LARK PARK IMPROVEMENTS PROJECT

Work on which proposals are invited consists of constructing two tennis/pickleball courts, basketball court, splashpad, playground and restroom facility. A parking lot and perimeter fence will also be part of this project, along with court lighting and site landscaping. The project will be taking place at in Gautier, Mississippi.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Kyle Tootle and can be contacted at the listed address or at ktootle@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39553 and designated as Bid for:

CITY OF GAUTIER LARK PARK IMPROVEMENTS PROJECT

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2025.

CHASSITY BILBO, INTERIM CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise: January 14, 2026
Advertise: January 21, 2026

Bid Opening: February 12, 2026

**CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet**

Council Meeting:
Title:

December 2, 2025
Authorization to advertise for bids for the
Shepard State Park Bathhouse Renovation
Project

Introduced by:
Contact Person/Telephone

Sam King 497-8000

Summary Explanation: Authorization to advertise for bids for Shepard State Park Bathhouse Renovation Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department is requesting authorization to advertise for bids for the Shepard State Park Bathhouse Renovation Project; and

WHEREAS, this project will consist of renovating the existing bathhouse, which includes additions to the men and women restroom areas, a laundry facility, and storage room at the Shepard State Park campground; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on January 7, 2026, and January 14, 2026. The bid opening will be on February 5, 2026 at Gautier City Hall; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids for the Shepard State Park Bathhouse Renovation Project is in the best interests of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Shepard State Park Bathhouse Renovation Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants and Projects Director
Date: November 19, 2025
Subject: Authorization to Advertise for Bid for the Shepard State Park Bathhouse Renovation Project

REQUEST:

The Grants and Projects Department requests City Council authorization to advertise for bid for the Shepard State Park Bathhouse Renovation Project.

BACKGROUND:

The scope of work consists of renovating the existing bathhouse, which includes additions to the men and women restroom areas, a laundry facility, and storage room at the Shepard State Park campground. Campers currently experience long wait times at the small existing bathhouse, and additional capacity is needed, especially considering the City's recent RV site expansion.

DISCUSSION:

This project is funded through Tidelands and House Bill 1353. If approved, this advertisement will publish in the *Sun Herald* on January 7, 2026, and January 14, 2025. Bids will be opened on February 5, 2026.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bid for the Shepard State Park Bathhouse Renovation Project.

The City Council may:

1. Approve the advertisement as presented, or
2. Not approve the advertisement as presented.

ATTACHMENT(S):

1. Advertisement for bids.

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39553 until 10:00 A.M. on February 5, 2026, and bids will be opened at 11:00 A.M. on February 5, 2026, at City Hall for the following:

CITY OF GAUTIER SHEPARD STATE PARK BATHHOUSE EXPANSION PROJECT

These bids are invited to preform additions to an existing bathhouse, totaling approximately 660 square feet (heated and cooled). This includes additions to the men and women restroom areas, creating a laundry room, and storage room. The project will be taking place at Shepard State Park in Gautier, Mississippi. **CONTRACTOR IS RESPONSIBLE FOR THEIR OWN DETAILED MATERIAL QUANTITY TAKEOFFS WHEN PREPARING CONTRACT PRICE.**

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Kyle Tootle and can be contacted at the listed address or at ktootle@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39553 and designated as Bid for:

CITY OF GAUTIER SHEPARD STATE PARK BATHHOUSE EXPANSION PROJECT

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2025.

CHASSITY BILBO, INTERIM CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise: January 7, 2026
Advertise: January 14, 2026

Bid Opening: February 5, 2026

CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet

Council Meeting:
Title:

December 2, 2025
Approval of Change Order No. 3 (Summary) and
Contractor Pay Application No. 8 for the Hickory
Hills, LaGrange, and Cotita Water Quality and
Stormwater Runoff Improvement Project

Introduced by:
Contact Person/Telephone

Sam King 497-8000 ext. 315

Summary Explanation: Approval of Change Order No. 3 (Summary), to decrease the contract amount by \$37,279.85, and the current contractor payment application No. 8 in the amount of \$64,559.78, for the Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Improvement Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
		Fuller	☐			Elbin	☐		☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
		Fuller	☐			Elbin	☐		☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the City was awarded \$2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources; and

WHEREAS, the project consisted of installing a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project. The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico; and

WHEREAS, the Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025; and

WHEREAS, Change Order No. 3 (Summary) serves to decrease the contract value by \$37,279.85 to reflect the actual quantities placed in the field, and the current contractor pay application No. 8 in the amount of \$64,559.78; and

WHEREAS, the contract amount will be reduced from \$1,751,493.00 to \$1,714,213.15; and

WHEREAS, the Mayor and Council Members find it is in the best interest of the City of Gautier to approve Change Order No. 3 (summary) and contractor payment application No. 8, as presented; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order No. 3 (Summary) and Contractor Pay Application No. 8 for the Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Project are approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Samuel King, Grants & Projects Director
Date: November 24, 2025
Subject: GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project-Approval of Change Order No. 3 (Summary) decrease in contract amount and current contractor pay application No. 8.

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the Change Order No. 3 (Summary) decrease in the contract amount by \$37,279.85, and the current contractor payment application No. 8 in the amount of \$64,559.78 for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, and hurricane protection, and mitigate the loss of coastal wetlands.

Change Order No. 1 served to increase the contract amount by \$12,300 due to the additional line item of a 4" thick concrete driveway that was overlooked in the original plans. Change Order No. 1 was approved by Council, and the contract amount was increased from \$1,739,193 to \$1,751,493.

Change Order No. 2 served to increase the contract time by an additional 90 days, which pushed the project completion from July 26, 2025, to October 24, 2025. The request for additional days was due to weather and material delays the contractor encountered on the project. The contractor has worked every weekend since the notice to proceed was issued to keep the project on track. Change Order No. 2 was approved by Council, and the contract time was increased from 120 days to 210 days.

The Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025.

DISCUSSION:

Change Order No. 3 (Summary) serves to decrease the contract value by \$37,279.85 to reflect the actual quantities placed in the field, and the current contractor pay application No. 8 in the amount of \$64,559.78. If approved, the contract amount will be reduced from \$1,751,493.00 to \$1,714,213.15.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Change Order No. 3 (Summary) for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

The City Council may:

1. Approve of Change Order No. 3 as presented; or
2. Not approve Change Order No. 3, as presented.

ATTACHMENT(S):

1. Change Order No. 3

CHANGE ORDER

OWNER:

City of Gautier
3330 Hwy. 90
Gautier, MS 39553

CHANGE ORDER NO. 3 Summary**DATE:** November 24, 2025**CONTRACTOR:**

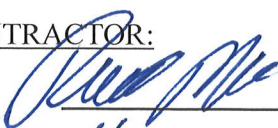
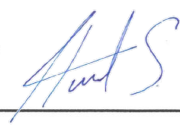
MILLER ENTERPRISE, LLC
136 WILSON RD
HATTIESBURGE, MS 39402

ENGINEER: Seymour Engineering, PLLC**PROJECT:** HICKORY HILLS DRAINAGE
IMPROVEMENTS**SUMMARY:**

This Change Order serves to decrease the contract amount to reflect the actual amount based on actual quantities placed in the field according to the unit price contained on the Contractor's Bid Proposal. See attached Table.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$1,739,193.00
Net Change by previously authorized Change Orders:	\$12,300.00
The Contract Sum prior to this Change Order was:	\$1,751,493.00
The Contract Sum will now Change (+):	(\$37,279.85)
The New Contract Sum including this Change Order will be:	\$1,714,213.15
The original Contract Time:	120
Net Change by previously authorized Change Orders:	90
The Date of Substantial Completion prior to this Change Order:	10/24/2025
The Contract Time will now Change by (+) days:	0
The New Date of Substantial Completion will be:	10/24/2025

CONTRACTOR:By: Date: 11-25-25**ENGINEER:**By: Date: 11/25/2025**OWNER:**

By: _____

Date: _____

ORIGINAL CONTRACT			AMENDED QUANTITIES			CONTRACT REVISIONS				
ITEM NO.	DESCRIPTION	UNIT	PRICE	QUANTITY	EXTENSION	INCREASE	DECREASE	QUANTITY	EXTENSION	TOTAL
3	SILT FENCE	LF	\$0.90	2000	\$1,800.00		550	1450	\$1,305.00	-\$495.00
4	WATTLES	LF	\$7.00	1000	\$7,000.00		660	340	\$2,380.00	-\$4,620.00
5	HYDROSEED AND FERTILIZER	SY	\$8.00	1000	\$8,000.00	62.88		1063	\$8,503.04	\$503.04
6	SODDING	SY	\$12.50	3000	\$37,500.00		2530	470	\$5,875.00	-\$31,625.00
7	CLEARING AND GRUBBING	AC	\$4,100.00	0.5	\$2,050.00	3.62		4.12	\$16,892.00	\$14,842.00
8	LIMESTONE 610	CY	\$155.00	2500	\$387,500.00		1410.43	1089.57	\$168,883.35	-\$218,616.65
9	SELECT FILL, CLASS 9	CY	\$14.40	3000	\$43,200.00	114.1		3114	\$44,843.04	\$1,643.04
10	UNCLASSIFIED EXCAVATION	CY	\$11.00	2000	\$22,000.00	2817.30		4817	\$52,990.30	\$30,990.30
11	GEOTEXTILE FABRIC	SF	\$0.95	2000	\$1,900.00		2000	0.00	\$0.00	-\$1,900.00
12	SAWCUT EXISTING ROADS	LF	\$8.00	700	\$5,600.00	2785		3485	\$27,880.00	\$22,280.00
13	MILLING AND ASPHALT REMOVAL ALL DEPTHS	SY	\$5.05	6600	\$33,330.00		2343.76	4256.24	\$21,494.01	-\$11,835.99
14	ASPHALT, 12.5MM, 2.5"	TON	\$157.00	925	\$145,225.00		271.11	653.89	\$102,660.73	-\$42,564.27
15	ASPHALT, 9.5MM, 1"	TON	\$186.00	575	\$106,950.00	42.06		617	\$114,773.16	\$7,823.16
16	DRAIN MANHOLE, 4' DIA	EA	\$4,950.00	5	\$24,750.00	2.15		7	\$35,388.00	\$10,638.00
19	6" DUCTILE IRON	LF	\$77.00	400	\$30,800.00	22.43		422	\$32,527.30	\$1,727.30
20	UTILITY RELOCATION, 8" OR LESS	EA	\$6,500.00	2	\$13,000.00	3.00		5	\$32,500.00	\$19,500.00
21	UTILITY RELOCATION, 10"	EA	\$9,750.00	1	\$9,750.00		0.23	0.77	\$7,531.36	-\$2,218.64
22	12" HDPE	LF	\$62.50	100	\$6,250.00	3.10		103	\$6,443.60	\$193.60
23	24" RCP	LF	\$111.50	50	\$5,575.00	214.39		264	\$29,480.00	\$23,905.00
24	22 X 13 RCAP	LF	\$110.50	175	\$19,337.50	62.50		237	\$26,243.20	\$6,905.70
25	29 X 18 RCAP	LF	\$131.00	320	\$41,920.00	41.94		362	\$47,414.50	\$5,494.50
26	36 X 23 RCAP	LF	\$149.00	330	\$49,170.00		0.86	329.14	\$49,042.00	-\$128.00
27	30 RCP	LF	\$134.00	120	\$16,080.00		8.00	112.00	\$15,008.00	-\$1,072.00
28	44 X 27 RCAP	LF	\$179.50	445	\$79,877.50		4.22	440.78	\$79,119.63	-\$757.87
29	36 RCP	LF	\$167.00	170	\$28,390.00	8.71		179	\$29,844.00	\$1,454.00
30	59 X 36 RCAP	LF	\$259.25	850	\$220,362.50	73.32		923	\$239,372.00	\$19,009.50
31	48 RCP	LF	\$256.00	35	\$8,960.00	37.3623		72	\$18,524.80	\$9,564.80
32	200 LBS RIPRAP	TON	\$99.50	80	\$7,960.00	50.14		130	\$12,948.93	\$4,988.93
33	CLASS B MINOR STRUCTURES	CY	\$2,000.00	25	\$50,000.00	25.73		51	\$101,460.00	\$51,460.00
34	REINFORCING STEEL	LBS	\$3.50	5500	\$19,250.00	2761.51		8262	\$28,915.28	\$9,665.28
35	CASTINGS AND GRATINGS	LBS	\$5.00	6500	\$32,500.00	2496		8996	\$44,980.00	\$12,480.00
38	CONCRETE TRAPEZOIDAL DITCH	CY	\$975.00	20	\$19,500.00	2		22	\$21,450.00	\$1,950.00
39	CONCRETE HEADWALL	EA	\$6,425.00	3	\$19,275.00	1.12		4	\$26,450.00	\$7,175.00
40	FLOWABLE FILL	CF	\$18.15	170	\$3,085.50		115.90	54.10	\$981.92	-\$2,103.59
41	DEWATERING	DAY	\$1,000.00	10	\$10,000.00	19.5		30	\$29,500.00	\$19,500.00
CO-1	CONCRETE DRIVEWAY 4"	SY	\$150.00	82	\$12,300.00		20.24	61.76	\$9,264.00	-\$3,036.00
TOTAL CONTRACT ADJUSTMENT AMOUNT =										-\$7,279.85

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353

November 24, 2025

Chassity Bilbo
Interim City Manager
City of Gautier, MS 3330 US-90
Gautier, MS 39553

RE: Pay Application No 8, Miller Enterprises, LLC
Hickory Hills Drainage Improvements (GOMESA)

Dear Chassity,

Enclosed please find Pay Application No. 8 for work completed on the referenced project. I am recommending that you place this on the next meeting agenda for consideration and approval by the Council for payment in the amount of \$64,559.78 to Miller Enterprises, LLC. for completed work as noted.

If you should have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in blue ink, appearing to read 'Mark Seymour'.

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Cc: Miller Enterprises, LLC.

APPLICATION AND CERTIFICATION FOR PAYMENT

OWNER:

City of Gautier
3330 Hwy 90
Gautier, MS 39553

PROJECT:

Hickory Hills Drainage Improvements
(GOMESA)

APPLICATION:

8

Distribution to:

X OWNER

ARCHITECT

X ENGINEER

CONTRACTOR

CONTRACTOR:

Miller Enterprises LLC.
136 Wilson Road
Hattiesburg, MS 39402

VIA ENG:

Seymour Engineering
925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532

APP. DATE:

11/24/2025

PERIOD FROM:

10/26/2025

PERIOD TO:

11/20/2025

PROJECT NOS:

CONTRACT FOR:

Hickory Hills Drainage Improvments (GOMESA)

CONTRACT DATE:

2/18/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, G703, is attached.

1	ORIGINAL CONTRACT SUM	\$1,739,193.00
2	Net Change By Change Order	-\$24,979.85
3	CONTRACT SUM TO DATE	\$1,714,213.15
4	TOTAL COMPLETED AND STORED TO DATE	\$1,714,213.15
5	RETAINAGE:	
	2.50% OF COMPLETED WORK & STORED MATERIALS	\$42,855.33
	TOTAL RETAINAGE	\$42,855.33
6	TOTAL EARNED LESS RETAINAGE	\$1,671,357.82
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$1,606,798.04
8	CURRENT PAYMENT DUE	\$64,559.78
9	BAI ANCE TO FINISH, INCLUDING RETAINAGE	\$42,855.33

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTION
Total changes approved in previous months by Owner	\$12,300.00	
Total approval this Month		\$37,279.85
TOTALS	\$12,300.00	\$37,279.85
NET CHANGES by Change Order		-\$24,979.85

I hereby certify that the labor and materials listed on this request for payment has been used in the construction of this work or that all materials included in this request for payment and not yet incorporated into the construction are now on the site or stored at an approved location; and payment recieved from the last request for payment has been used to make payments to all first-tier subcontractors and suppliers except as listed below.

CONTRACTOR: Miller Entrprises LLC.

By: 

Date: 11/24/2025

State of: Mississippi

County of: Lamar

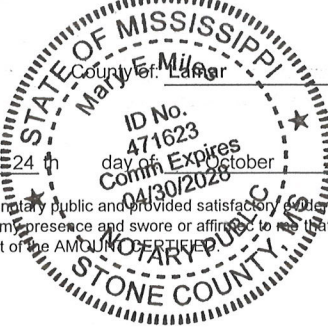
Subscribed and sworn to before me this 24th day of November, 2025

The above personally appeared before me the undersigned notary public and provided satisfactory evidence of indentification to be the person who signed this document in my presence and swore or affirmed to me that the Contract Documents and the Contractor is intitled to payment of the AMOUNT CERTIFIED.

Signature: 

Notary Public: Stone County, Mississippi

My Commision expires: 4/30/2028



ARCHITECT/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect/Engineer certifies to the Owner that to the best of the A/E's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$64,559.78

(Attached explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: 

By: _____

Date: 11/25/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to and rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8

APPLICATION DATE: 11/24/25

PERIOD TO: 11/20/25

PROJECT NAME: Hickory Hills Drainage Improvements
(GOMESA)

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed And Stored to Date	% (G/C)	Balance To Finish	Retainage
			Previous Application	This Period					
1	MOBILIZATION	\$75,000.00	\$75,000.00	\$0.00		\$75,000.00	100.00%	\$0.00	\$1,875.000
2	TRAFFIC CONTROL	\$17,000.00	\$17,000.00	\$0.00		\$17,000.00	100.00%	\$0.00	\$425.000
3	SILT FENCE	\$1,305.00	\$1,260.00	\$45.00		\$1,305.00	100.00%	\$0.00	\$32.625
4	WATTLES	\$2,380.00	\$2,240.00	\$140.00		\$2,380.00	100.00%	\$0.00	\$59.500
5	HYDROSEED AND FERTILIZER	\$8,503.04	\$2,375.04	\$6,128.00		\$8,503.04	100.00%	\$0.00	\$212.576
6	SODDING	\$5,875.00	\$4,000.00	\$1,875.00		\$5,875.00	100.00%	\$0.00	\$146.875
7	CLEARING AND GRUBBING	\$16,892.00	\$16,892.00	\$0.00		\$16,892.00	100.00%	\$0.00	\$422.300
8	LIMESTONE, 610	\$168,883.35	\$152,997.40	\$15,885.95		\$168,883.35	100.00%	\$0.00	\$4,222.084
9	SELECT FILL, CLASS 9	\$44,843.04	\$44,843.04	\$0.00		\$44,843.04	100.00%	\$0.00	\$1,121.076
10	UNCLASSIFIED EXCAVATION	\$52,990.30	\$52,786.80	\$203.50		\$52,990.30	100.00%	\$0.00	\$1,324.758
11	GEOTEXTILE FABRIC	\$0.00	\$0.00	\$0.00		\$0.00	100.00%	\$0.00	\$0.000
12	SAWCUT EXISTING ROADS	\$27,880.00	\$27,880.00	\$0.00		\$27,880.00	100.00%	\$0.00	\$697.000
13	MILLING AND ASPHALT REMOVAL ALL DEPTHS	\$21,494.01	\$18,749.24	\$2,744.78		\$21,494.01	100.00%	\$0.00	\$537.350
14	ASPHALT, 12.5MM, 2.5"	\$102,660.73	\$102,660.73	\$0.00		\$102,660.73	100.00%	\$0.00	\$2,566.518
15	ASPHALT, 9.5MM, 1"	\$114,773.16	\$114,773.16	\$0.00		\$114,773.16	100.00%	\$0.00	\$2,869.329
16	DRAIN MANHOLE, 4' DIA	\$35,388.00	\$35,388.00	\$0.00		\$35,388.00	100.00%	\$0.00	\$884.700
17	DRAIN MANHOLE, 5' DIA	\$18,750.00	\$18,750.00	\$0.00		\$18,750.00	100.00%	\$0.00	\$468.750
18	DRAIN MANHOLE, 8' DIA	\$48,000.00	\$48,000.00	\$0.00		\$48,000.00	100.00%	\$0.00	\$1,200.000
19	6" DUCTILE IRON	\$32,527.30	\$32,527.30	\$0.00		\$32,527.30	100.00%	\$0.00	\$813.183
20	UTILITY RELOCATION, 8" OR LESS	\$32,500.00	\$32,500.00	\$0.00		\$32,500.00	100.00%	\$0.00	\$812.500
21	UTILITY RELOCATION, 10"	\$7,531.36	\$7,531.36	\$0.00		\$7,531.36	100.00%	\$0.00	\$188.284
22	12" HDPE	\$6,443.60	\$6,443.60	\$0.00		\$6,443.60	100.00%	\$0.00	\$161.090
23	24" RCP	\$29,480.00	\$29,480.00	\$0.00		\$29,480.00	100.00%	\$0.00	\$737.000
24	22 X 13 RCAP	\$26,243.20	\$20,939.20	\$5,304.00		\$26,243.20	100.00%	\$0.00	\$656.080
25	29 X 18 RCAP	\$47,414.50	\$47,414.50	\$0.00	-	\$47,414.50	100.00%	\$0.00	\$1,185.363
26	36 X 23 RCAP	\$49,042.00	\$49,042.00	\$0.00	-	\$49,042.00	100.00%	\$0.00	\$1,226.050
27	30 RCP	\$15,008.00	\$15,008.00	\$0.00	-	\$15,008.00	100.00%	\$0.00	\$375.200

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8

APPLICATION DATE: 11/24/25

PERIOD TO: 11/20/25

PROJECT NAME: Hickory Hills Drainage Improvements
(GOMESA)

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed And Stored to Date	% (G/C)	Balance To Finish	Retainage
			Previous Application	This Period					
28	44 X 27 RCAP	\$79,119.63	\$79,119.63	\$0.00	-	\$79,119.63	100.00%	\$0.00	\$1,977.991
29	36 RCP	\$29,844.00	\$29,844.00	\$0.00	-	\$29,844.00	100.00%	\$0.00	\$746.100
30	59 X 36 RCAP	\$239,372.00	\$239,372.00	\$0.00	-	\$239,372.00	100.00%	\$0.00	\$5,984.300
31	48 RCP	\$18,524.80	\$18,524.80	\$0.00	-	\$18,524.80	100.00%	\$0.00	\$463.120
32	200 LBS RIPRAP	\$12,948.93	\$7,960.00	\$4,988.93		\$12,948.93	100.00%	\$0.00	\$323.723
33	CLASS B MINOR STRUCTURES	\$101,460.00	\$101,460.00	\$0.00		\$101,460.00	100.00%	\$0.00	\$2,536.500
34	REINFORCING STEEL	\$28,915.28	\$28,915.28	\$0.00	-	\$28,915.28	100.00%	\$0.00	\$722.882
35	CASTINGS AND GRATINGS	\$44,980.00	\$42,030.00	\$2,950.00	-	\$44,980.00	100.00%	\$0.00	\$1,124.500
36	VORTECH VX7000	\$53,795.00	\$53,795.00	\$0.00		\$53,795.00	100.00%	\$0.00	\$1,344.875
37	REMOVAL OF CONCRETE DITCH	\$8,800.00	\$8,800.00	\$0.00		\$8,800.00	100.00%	\$0.00	\$220.000
38	CONCRETE TRAPIZOIDAL DITCH	\$21,450.00	\$21,450.00	\$0.00		\$21,450.00	100.00%	\$0.00	\$536.250
39	CONCRETE HEADWALL	\$26,450.00	\$7,175.00	\$19,275.00	-	\$26,450.00	100.00%	\$0.00	\$661.250
40	FLOWABLE FILL	\$981.92	\$981.92	\$0.00		\$981.92	100.00%	\$0.00	\$24.548
41	DEWATERING	\$29,500.00	\$29,500.00	\$0.00		\$29,500.00	100.00%	\$0.00	\$737.500
CO-1	CONCRETE DRIVEWAY 4"	\$9,264.00	\$2,589.00	\$6,675.00		\$9,264.00	100.00%	\$0.00	\$231.600
	GRAND TOTALS	\$1,714,213.15	\$1,647,997.99	\$66,215.16	\$0.00	\$1,714,213.15	100.00%	\$0.00	\$42,855.33

**CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet**

Council Meeting:
Title:

December 2, 2025
**Authorization to advertise for bids for the Gautier
Water and Sewer Improvements (Section 592)
Bucks Road Lift Station Improvements Project**

Introduced by:
Contact Person/Telephone

Sam King 497-8000

Summary Explanation: Authorization to advertise for bids for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Second Made by:

Vaughan ☐ **Minor** ☐ **George** ☐ **Jackson** ☐ **Jamison** ☐ **Fuller** ☐ **Elbin** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Grants and Projects Department is requesting authorization to advertise for bids for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project; and

WHEREAS, Bucks Road Lift Station Replacement is one of the five (5) water and sewer rehabilitation projects, which includes the replacement or rehabilitation of the water supply well and lines, as well as measures to address sanitary sewer overflows, ensuring full compliance with environmental standards set by the EPA within the City of Gautier; and

WHEREAS, the environmental assessment and public review of the projects was completed in June 2025. Each project under the Gautier Water and Sewer Improvements (Section 592) will be advertised and bid out separately; and

WHEREAS, this project will consist of demolishing the existing lift stations, new panel, pumps, electrical, and lining of the existing wet well; and

WHEREAS, if approved, the advertisement for bids will run in the Sun Herald on December 10, 2025, and December 17, 2025. The bid opening will be on January 21, 2026 at 11am at Gautier City Hall; and

WHEREAS, the Mayor and Council Members hereby find that advertising for bids for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project is in the best interests of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for bids for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Sam King, Grants and Projects Department
Date: November 24, 2025
Subject: Authorization to Advertise for Bid for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project

REQUEST:

The Grants and Projects Department requests City Council authorization to advertise for bid for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project.

BACKGROUND:

The project is authorized to provide design and construction assistance for publicly owned, non-federal water-related environmental infrastructure and resource protection and development projects in Mississippi, including projects for wastewater treatment and related facilities, elimination or control of combined sewer overflows, water supply and related facilities, and surface water resource protection and development pursuant to Section 592 of the Water Resources Development Act of 1999, Public Law 106-53, as amended (hereinafter “Section 592”).

There are five (5) water and sewer system rehabilitation projects: Southeast Gautier Infiltration & Inflow Improvements; West Park Drive Drainage; Singing River Mall Property Water and Sewer Main Improvements; Bucks Road Lift Station Replacement; and the Replacement of Copper Pipe at the Public Works Chemical Building. These projects include the replacement or rehabilitation of the water supply well and lines, as well as measures to address sanitary sewer overflows, ensuring full compliance with environmental standards set by the EPA within the City of Gautier.

The agreement with the Department of the Army, Corps of Engineers (USACE) was signed and terms agreed to on August 13, 2024, at the signing ceremony for the projects. The total project cost is estimated to be \$3,600,000. The cost share agreement will be 75% federally funded and 25% non-federally funded.

DISCUSSION:

The environmental assessment and public review of the projects were completed in June 2025. Each project under the Gautier Water and Sewer Improvements (Section 592) will be advertised and bid out separately.

The Bucks Road Lift Station Improvements will consist of demoing the existing lift station, new panel, pumps, electrical, and lining of the existing wet well.

If approved, this advertisement will publish in the *Sun Herald* on December 10, 2025, and December 17, 2025. Bids will be opened at 11:00 a.m. on January 21, 2026.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize advertising for bids for the Gautier Water and Sewer Improvements (Section 592) Bucks Road Lift Station Improvements Project.

The City Council may:

1. Approve the advertisement as presented; or
2. Not approve the advertisement as presented.

ATTACHMENT(S):

1. Advertisement for bids

NOTICE OF INVITATION FOR BID

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 A.M. on January 21, 2026 for the following:

CITY OF GAUTIER BUCKS ROAD LIFT STATION IMPROVEMENTS

These bids are invited to perform lift station upgrades at the Bucks Rd Lift Station in Gautier, Mississippi. The improvements will include demo of the existing lift station, new panel, pumps and electrical, and the lining of the existing wet well.

These bids will be opened at 11:00 A.M. at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 on January 21, 2026. A pre-bid meeting will be held Thursday, January 8, 2026 at 2:00 P.M. at the Seymour Engineering office located at 925 Tommy Munro Drive, Biloxi, MS 39532.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors. The Contractor's classification should include the ability to perform work in regards to the following: Municipal and Public Works projects.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at www.SeymourEngPlans.com. At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Matt Kirkland, P.E. and can be contacted at the listed address or at mkirkland@seymoureng.com regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at www.SeymourEngPlans.com until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533 and designated as Bid for:

CITY OF GAUTIER BUCKS ROAD LIFT STATION IMPROVEMENTS

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ DAY OF _____, 2025.

CHASITY BILBO, INTERIM CITY MANAGER
CITY OF GAUTIER
3330 US-90
GAUTIER, MS 39553

Advertise December 10, 2025
Advertise December 17, 2025
Open January 21, 2026

**CITY OF GAUTIER
Consent Agenda Item #10
Fact Sheet**

Council Meeting:

December 2, 2025

Title:

**Authorization to accept a monetary donation from
Gautier Pride, Inc. for the City of Gautier's Lights and
Lagniappe on the Bayou**

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-8000

**Summary Explanation: Authorization to accept a monetary donation from Gautier Pride Inc.
for the City of Gautier's Lights and Lagniappe on the Bayou in the amount of \$10,000.00.**

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Second Made by:

Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐	Fuller	☐	Elbin	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 000-2025

WHEREAS, the City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 6th at 1:00pm at the former Singing River Mall Property; and

WHEREAS, this is an excellent opportunity for the City of Gautier to promote and bring favorable recognition to the City of Gautier and will have a great economic impact to the local businesses within the City of Gautier; and

WHEREAS, Gautier Pride Inc. offered to provide a monetary donation in the amount of \$10,000.00 for the purpose of offsetting the costs incurred by the City for the Lights and Lagniappe on the Bayou; and

WHEREAS, the Mayor and Council Members have determined that acceptance of this donation is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the monetary donation of \$10,000.00 from Gautier Pride Inc. for the City of Gautier's Lights and Lagniappe on the Bayou held on December 6th is hereby approved and accepted.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 11/24/2025
Subject: Approval to accept a monetary donation for The City of Gautier's Lights and Lagniappe on the Bayou

REQUEST:

The Recreation Department requests City Council accept a monetary donation for The City of Gautier's Lights and Lagniappe on the Bayou in the amount of \$10,000 from Gautier Pride Inc.

BACKGROUND:

The City of Gautier will host its annual Lights and Lagniappe on the Bayou on December 6th 1:00 p.m. at Town Commons Property. This year's festival will include a Fireworks Show presented by Pyro Shows titled "Christmas Light the Night". The City has obtained a donor to cover the cost of the show.

Festivities this year includes appearances by Rudolph and the Grinch, fireworks show, children's craft area, pictures with Santa, carnival rides, the Pascagoula– Gautier School District Choir spreading holiday cheer, and the Annual Tree Lighting Ceremony.

DISCUSSION:

Pyro Shows has been providing fireworks entertainment throughout the world for almost half a century. From Stockholm, Sweden, to San Sebastian, Spain, and from Abu Dhabi in the UAE, to Taipei, Taiwan, Pyro Shows has competed in some of the most prestigious international competitions. Pyro Shows won first place in the North American Fireworks Competition in Norfolk, Virginia, and has had the honor to provide the 4th of July fireworks at the Washington Monument in Washington, D.C. for 13 times since 1995.

Pyro Shows currently provides fireworks for the Biloxi Shuckers, Scarlet Pearl Casino, and Mississippi State University.

RECOMMENDATION:

The Recreation Department recommends that City Council accept a monetary donation for The City of Gautier's Lights and Lagniappe on the Bayou in the amount of \$10,000 from Gautier Pride Inc.

City Council May:

1. Accept a monetary donation for The City of Gautier's Lights and Lagniappe on the Bayou in the amount of \$10,000 from Gautier Pride Inc.
2. Not accept a monetary donation for The City of Gautier's Lights and Lagniappe on the Bayou in the amount of \$10,000 from Gautier Pride Inc.

ATTACHMENTS:

1. Gautier Pride Firework Donation Check

GAUTIER COMMUNITY PRIDE INC
PO BOX 598
GAUTIER MS 39553

1157
85-136/653

11/19/2025
Date

Pay To The
Order Of

THE CITY OF GAUTIER

\$ 10,000. ⁰⁰/₁₀₀

TEN THOUSAND DOLLARS ⁰⁰/₁₀₀

Dollars

Security features
Details on back.



Merchants
& Marine Bank MandMBank.com

For

Children's Firework Donation

[Signature]

MP

MP

**CITY OF GAUTIER
Consent Agenda Item #11
Fact Sheet**

Council Meeting:
Title:

December 2, 2025
Approve Right-of-way Easement for Singing River
Electric to provide a new electric distribution
system to the new Water Treatment Plant

Introduced by:
Contact Person/Telephone

Ramona Morgan 497-2276

Summary Explanation: Approve Right-of-way Easement for Singing River Electric to provide a new electric distribution system to the new Water Treatment Plant

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Second Made by:									
Vaughan	☐	Minor	☐	George	☐	Jackson	☐	Jamison	☐
								Fuller	☐
									Elbin
									☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	☐	☐	☐	☐
At Large	Minor	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Jamison	☐	☐	☐	☐
Ward 4	Fuller	☐	☐	☐	☐
Ward 5	Elbin	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2025

WHEREAS, the Public Works Department is requesting City Council approval to grant Singing River Electric a Right-of-Way Easement to provide a new electric distribution system to the new Water Treatment Plant; and

WHEREAS, the new Water Filtration Plant requires the installation of a new transformer and utility lines to feed the plant and service the plant/well in the event of a power outage; and

WHEREAS, to provide these services, it is necessary to permit Singing River Electric a 40' Right-of-Way Easement to Singing River Electric to construct, remove, operate and maintain the electric distribution system; and

WHEREAS, the Mayor and Council Members hereby find that the Right-of-Way Easement to Singing River Electric is in the best interests of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request to grant a 40' Right-of-Way Easement to Singing River Electric to provide a new electric distribution system to the new Water Treatment Plant is hereby approved..

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 2, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Chassity Bilbo, Interim City Manager
From: Ramona Morgan, Public Works Director
Date: December 1, 2025
Subject: Approve Right-of-way Easement for Singing River Electric to provide a new electric distribution system to the new Water Treatment Plant

REQUEST:

The Public Works Department is requesting approval from City Council to grant Singing River Electric a 40' Right-of-Way Easement for a new transformer and new utility lines to the new water treatment plant.

BACKGROUND:

The new Water Filtration Plant requires the installation of a new transformer and utility lines to feed the plant and service the plant/well in the event of a power outage.

DISCUSSION:

In order to provide these services, it is necessary for the City to permit a Right-of-way Easement to Singing River Electric to construct, remove, operate and maintain the electric distribution system.

RECOMMENDATION:

The Public Works Department recommends City Council approve the Right of Way Easement to Singing River Electric.

The City Council may:

1. Approve the Right of Way Easement to Singing River Electric
2. Not Approve the Right of Way Easement to Singing River Electric

ATTACHMENT(S):

1. Right of Way Easement Agreement

Prepared by
Amanda B. Seymour, Esquire
Currie Johnson & Myers, P.A.
925 Tommy Munro Drive, Suite H
Biloxi, Mississippi 39532
Telephone: (228) 385-1010
Facsimile: (228) 385-1011

Return to:
Singing River Electric Cooperative
P.O. Box 767
Lucedale, MS 39452
601-947-4211

STATE OF MISSISSIPPI
COUNTY OF JACKSON

Right-of-way Easement

KNOW ALL MEN BY THESE PRESENTS, for and in consideration of Ten and no/100 Dollars (\$10.00), and other good and valuable considerations, the receipt whereof is hereby acknowledged, we, the undersigned,

NAME: CITY OF GAUTIER PUBLIC WORKS

ADDRESS: 3305 GAUTIER VANCLEAVE RD
GAUTIER, MS.39553

TELEPHONE: _____

Do/does hereby grant and convey unto,

Singing River Electric Cooperative
Post Office Box 767
Lucedale, Mississippi 39452
601-947-4211

and to its successors (or) assigns, and permits a right-of-way and easement to construct, remove, operate and maintain, an electric distribution system, and appurtenances thereto, across said lands as described below:

Upon, over and under a strip of land 40 feet wide located across the following lands in JACKSON County, State of Mississippi, Section 35 , Township 7S , Range 7 W, additionally described as follows:

FOR CONSTRUCTING A LINE FROM SOUTH TO NORTH ALONG PROPERTY LINE FROM POLE# 276-34-45.003 NORTH FOR APPROX 560 FT LINE WILL BE ON THE WEST SIDE OF GAUTIER VANCELEAVE RD AND NORTH OF OLD SPANISH TRAIL. 2 TAPS WILL BE BUILT WEST INTO PROPERTY OFF OF MAIN LINE THAT GOES NORTH AND SOUTH 1 LINE WILL FEED WEST INTO PROPERTY APPROX 180' THEN ANOTHER LINE WILL WEST INTO PROPERTY FOR APPROX 145'. THIS WILL BE ON AND FOR PROPERTY ID#'S 80,092.00, 80,099.00, 80,093.00 AND 80,098.00 . THIS WILL FEED INTO MAP BLOCK# 276-34-25 AND 276-34-25 .

The undersigned certifies that he/she/it has the power to grant, if at all, along and under the roads, streets, or highways adjoining or through said property.

The following rights granted: ingress and egress to said easement at all times; to clear the easement and keep it cleared of (all obstructions, to include but not limited to,) all trees, undergrowth or other obstructions; and to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the easement which might interfere with or fall upon the electric distribution system (or which might otherwise threaten to endanger the operation and maintenance of said lines or system).

The Grantor(s) agree that all poles, wires and other facilities including any main service entrance equipment, installed in, upon or under the above described lands at the Cooperative's expense shall remain the property of the Cooperative, removable at the option of the cooperative. The Grantor(s) also agrees not to construct or place any building or other structure within the right-of-way easements granted herein.

Grantor(s) warrants that he/she/they is/are the true owner(s) of record of the above described land on which the aforesaid easement is granted (and covenants the said lands are free and clear of encumbrances and liens of whatsoever character except those held by the following persons:

_____, _____,
_____, _____.

In witness whereof, the undersigned has/have caused this instrument to be executed on the _____ day of _____, 20____.

Witness

Owner's name printed

Owner

State of _____

County of _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on this _____ day of _____, 20____, within my jurisdiction, _____, one of the subscribing witnesses to the above and foregoing instrument, who being first duly sworn, states that he/she/it saw the within or above named _____ (owner), whose name is subscribed thereto, sign and deliver the same to Singing River Electric Cooperative, and that the affiant subscribed his/her/its name as witness thereto in the presence of said owner.

SWORN TO AND SUBSCRIBED TO BEFORE ME, this the _____ day of _____, 20____.

NOTARY PUBLIC

(SEAL)

MY COMMISSION EXPIRES:



Jackson County, MS

Tax Parcel Viewer

Find address or place



82435240.220

82435240.005

82435140.100

82435140.150

82435140.103

82435140.102

82435140.101

82435140.104

82435140.011

82435140.112

82435150.000

82435240.001

82435140.000

GAUTIER VANCE LEAVE RD

82435100.125

82435100.100

Parcels: GAUTIER UTILITY DISTRICT OF

GISP	777.35-04-0015.00
FIRST_ROUT	0015
FIRST_SUFF	00
FIRST_SHAP	89,806.97
OID_	
ID	80,092.00
PIDN	82435140.000
MAPNO	779.35-35-026.00
GISP_1	777.35-04-0015.00
NAME	GAUTIER UTILITY DISTRICT OF
NAME2	JACKSON COUNTY MS
ADDRESS	P O BOX 670

[Zoom to](#) [Print](#)

1,042,637.327 322,934.775 Feet

200ft



82435240.220

82435240.005

82435140.103

82435140.100

82435140.150

82435100.125

82435100.100

82435140.102

8243514

82435140

82435140

82435140

82435150.000

82435240.001

82435140.1

GAUTIER VANCE LEAVE RD

(1 of 3)

Parcels: GAUTIER UTILITY DISTRICT OF

GISP	777.35-04-0014.00
FIRST_ROUT	0014
FIRST_SUFF	00
FIRST_SHAP	4,359.68
OID_	
ID	80,099.00
PIDN	82435140.125
MAPNO	779.35-35-027.00
GISP_1	777.35-04-0014.00
NAME	GAUTIER UTILITY DISTRICT
NAME2	JACKSON CO MISS
ADDRESS	P O BOX 692

[Zoom to](#) [Print](#)

1,040,870.661 324,082.692 Feet

200ft



Jackson County, MS

Tax Parcel Viewer

Find address or place



82435240.220

82435240.005

82435140.103

82435140.100

82435140.150

82435100.125

82435100.100

82435140.102

824351

8243514

824351

8243514

82435150.000

82435240.001

82435140

GAUTIER VANCE LEAVE RD

Parcels: GAUTIER UTILITY DISTRICT

GISP	777.35-04-0013.00
FIRST_ROUTE	0013
FIRST_SUFFIX	00
FIRST_SHAPE	6,630.23
OID_	
ID	80,093.00
PIDN	82435140.010
MAPNO	779.35-35-028.00
GISP_1	777.35-04-0013.00
NAME	GAUTIER UTILITY DISTRICT
NAME2	
ADDRESS	P O BOX 670

Zoom to Print

1,041,308.161 323,574.358 Feet

200ft



Jackson County, MS

Tax Parcel Viewer

Find address or place



82435240.220

82435240.005

82435140.100

82435140.103

82435140.150

82435100.125

82435100.100

82435140.100

82435

82435

82435

82435

82435150.000

82435240.001

10,000

Parcels: CITY OF GAUTIER MS

GISP	777.35-04-0012.00
FIRST_ROUT	0012
FIRST_SUFF	00
FIRST_SHAP	22,001.81
OID_	
ID	80,098.00
PIDN	82435140.105
MAPNO	779.35-35-029.00
GISP_1	777.35-04-0012.00
NAME	CITY OF GAUTIER MS
NAME2	
ADDRESS	3330 HWY 90

[Zoom to](#) [Print](#)

1,042,039.411 323,726.442 Feet

200ft

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
December 2, 2025**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
