

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 6, 2026 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. City Offices will be closed on Monday, January 19th, in observance of the birthdays of Dr. Martin Luther King Jr. and Robert E. Lee.
2. City of Gautier’s Mardi Gras Tailgating Event will be Saturday, February 7th, starting at 4pm at Gautier Town Commons (former SR Mall Property), followed by fireworks after the parade.
3. Gautier Men’s Club Mardi Gras Parade will be Saturday, February 7th, starting at 7pm.

IV. Presentation Agenda

V. Business Agenda

1. Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2025

<input type="checkbox"/>	STAFF PRESENTATION	<input type="checkbox"/>	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	<input type="checkbox"/>	MOTION COUNCIL DISCUSSION/QUESTIONS	<input type="checkbox"/>	VOTE
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2. Approval of the Docket of Claims

<input type="checkbox"/>	STAFF PRESENTATION	<input type="checkbox"/>	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	<input type="checkbox"/>	MOTION COUNCIL DISCUSSION/QUESTIONS	<input type="checkbox"/>	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Recessed Council Meeting held December 16, 2025, and the Special Call Meeting held December 23, 2025
2. Resolution approving the sponsorship request from Gautier Men’s Club for the Annual Mardi Gras Parade to be held on February 7, 2026
3. Designate City Manager, Carlos Moulds, as the Chief LPA Official for all MDOT Projects

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss City Clerk Comments**
- 5. Discuss City Attorney Comments**

Recess until January 20, 2026 at 6:30pm
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
January 6, 2026**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **City Offices will be closed on Monday, January 19th, in observance of the birthdays of Dr. Martin Luther King Jr. and Robert E. Lee.**
2. **City of Gautier's Mardi Gras Tailgating Event will be Saturday, February 7th, starting at 4pm at Gautier Town Commons (former SR Mall Property), followed by fireworks after the parade.**
3. **Gautier Men's Club Mardi Gras Parade will be Saturday, February 7th, starting at 7pm.**

NOTES:

FEBRUARY 7, 2026

4 PM - UNTIL

Gautier's

MARDI GRAS

Laissez les bons temps rouler

Tailgate Party

LIVE DJ

FOOD
TRUCKS

FIREWORKS will
follow the Gautier
Men's Club
Parade, which
starts at 7 PM.

Gautier Town Commons
Property Next to Belk
2800 HWY 90



Gautier Men's Club
PRESENTS



IT'S NOT TOO LATE TO SIGN UP

ENTER the Gautier Mardi Gras Night Parade!
Floats, Clubs, Marching Groups, Bikes, Carts, use
your MARDI GRAS imagination. We want you to get
creative with us and make this the BIGGEST small
town party on the coast!

For more info or to register contact:

Mike Wagner

mwagner59@hotmail.com

540-645-7062

Steven Lowry

StevenLowry73@gmail.com

228-224-7315

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
January 6, 2026**

ITEM DESCRIPTION:

PRESENTATION AGENDA

None

NOTES:

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

**January 6, 2026
Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2025**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2025. The fee estimated for these services is \$39,500.

EXHIBITS FOR REVIEW

Resolution	<input type="checkbox"/>
Ordinance	<input type="checkbox"/>
Contract	<input checked="" type="checkbox"/>
Minutes	<input type="checkbox"/>
Plan Maps	<input type="checkbox"/>
Order	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Second Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Large	Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 1	George	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 2	Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 3	Jamison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 4	Fuller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 5	Elbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2026

WHEREAS, the governing authorities of every municipality in the state shall have their books audited annually, prior to the close of the net succeeding fiscal year, either by a competent accountant approved by the State Auditor or by a certified public accountant in accordance with Miss Code Ann. § 21-35-31; and

WHEREAS, the firm of Wright, Ward, Hatten & Guel has offered to perform these services pursuant to the attached agreement; and

WHEREAS, the Mayor and Council Members hereby find that entering this agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2025, is hereby authorized.

IT IS FURTHER ORDERED that the proposed audit will include the audit of all funds in accordance with government auditing standards prescribed by the United States General Accounting Office (GAO) and the corresponding Yellow Book standards and requirements and the Office of the State Auditor (OSA) guidelines, including Mississippi State Law and Regulations, and the Single Audit Act, as delineated in OMB Circular A-133.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 6, 2026.

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

Certified Public Accountants

MICHAEL E. GUEL, CPA, CVA, PFS, CFP, CFE
SANDE W. HENTGES, CPA, CFE

CHARLENE KERKOW, CPA

HANCOCK BANK BUILDING
2510 - 14TH STREET
P.O. BOX 129
GULFPORT, MISSISSIPPI 39502

MEMBERS
AMERICAN INSTITUTE OF CPAS
MISSISSIPPI SOCIETY OF CPAS

TELEPHONE (228) 863-6501
FAX NUMBER (228) 863-6544
EMAIL: OFFICE@WWHGCPA.COM

December 2, 2025

To the Mayor, City Council and Management
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

We are pleased to confirm our understanding of the services we are to provide for the City of Gautier, Mississippi for the year ended September 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Gautier, Mississippi as of and for the year ended September 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Gautier, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Gautier, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule – budget and actual
- 3) Schedule of the City's proportionate share of net pension liability
- 4) Schedule of the City's contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gautier, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Schedule of surety bonds

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Elected officials
- 2) Organizational chart

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks: management override of controls, not reserving receivables for bad debts.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Gautier, Mississippi's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct

and material effect on each of the City of Gautier, Mississippi's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Gautier, Mississippi's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in

conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Gautier, Mississippi in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the city council; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten and Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten and Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of the State Auditor, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Sande Hentges, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$39,500. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City of Gautier, Mississippi. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Gautier, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Walter Wood Wether * Sheriff

RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier, Mississippi.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting: January 6, 2026
Title: Approval of the Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	<input type="checkbox"/>
Ordinance	<input type="checkbox"/>
Contract/Agreement	<input type="checkbox"/>
Minutes	<input type="checkbox"/>
Plan Maps	<input type="checkbox"/>
Order	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Second Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Large	Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 1	George	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 2	Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 3	Jamison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 4	Fuller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 5	Elbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2026

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 6, 2026.

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TRAVELERS CL REMITTANCE CENTER	260797	01/06/2026	12/22/2025			2,045.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	ADD 2025 FORD EXPLORER		4394J5094	12/12/2025			1,099.00
	001-092-625	ADD 2012 & 2013 RAM 1500		4394J5094	12/12/2025			946.00
001	AT&T	260798	01/06/2026	12/22/2025			37.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC MONITORING		2284970262	12/14/2025			37.93
001	GLOBALSTAR	260801	01/06/2026	12/22/2025			104.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		104010652	12/16/2025			104.61
001	CATALIS COURTS AND LAND RECORDS LLC	260802	01/06/2026	12/22/2025			1,711.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	DEC 2025 COURT SUPPORT		308365328	12/16/2025			1,711.53
001	DEPT PUBLIC SAFETY	260803	01/06/2026	12/22/2025			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES (NOV 2025)		90169194	12/08/2025			60.00
001	JACKSON COUNTY ADULT DETENTION CENTER	260804	01/06/2026	12/22/2025			7,370.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	NOV 2025 ADC CHGS		11302025	12/16/2025			7,370.00
001	TRANSUNION RISK-ALTERNATE DATA SOLS INC	260805	01/06/2026	12/22/2025			186.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NOV 2025 ACCT 6006920		202511-1	12/01/2025			186.17
001	MS DEVELOPMENT AUTHORITY	260809	01/06/2026	12/23/2025			46,323.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-680-830	ANNUAL PMT: 12-192-CP-1		50758	01/01/2026			46,323.96
001	AGJ SYSTEMS & NETWORKS INC	260810	01/06/2026	12/23/2025			402.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-601	JCBS RECORDS REQ: EMAILS		126799	10/24/2025			402.50
001	AGJ SYSTEMS & NETWORKS INC	260811	01/06/2026	12/23/2025			5,422.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	JAN 2026: MSP COMP/ENDPT DET		MSP-127993	01/01/2026			4,343.50
	001-092-606	JAN 2026: MS365 E-73; B-31		128076	01/01/2026			605.85
	001-092-606	JAN 2026: LITIGATN HOLD (17)		128076	01/01/2026			53.55
	001-092-606	JAN 2026: BACKUP SERVER (2)		128097	01/01/2026			420.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	260813	01/06/2026	12/23/2025			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	NOV 2025 CLUB SUPPORT		11302025	12/11/2025			833.33

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA COMPUTER SYSTEMS INC	260814	01/06/2026	12/23/2025			471.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-606	JAN 2026 ACCT SW MNT 50%		DHLMN19889	12/15/2025			259.70
	001-092-606	JAN 2026 PRIV LIC SW MAINT		DHLMN19890	12/15/2025			212.00
001	SAMUEL J KING	260816	01/06/2026	12/23/2025			261.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-681	PER DIEM REIM: GRANT TRNG		12142025	12/17/2025			100.91
	001-094-681	MILEAGE REIM: 228.9 MILES		12142025	12/17/2025			160.65
001	RIDGDELL BROS INC	260820	01/06/2026	12/23/2025			2,604.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-679	JAN 2026 LAWN MNT:HWY 90 INTS		23084915	12/12/2025			983.33
	001-201-679	JAN 2026 LAWN MNT: S HWY 90		23084917	12/12/2025			615.00
	001-092-680	JAN 2026 BED MNT: ENT SIGNS		23084918	12/12/2025			1,006.66
001	BUTLER SNOW LLP	260834	01/06/2026	12/23/2025			43,026.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-688	GAUTIER TOWN COMMONS PROJECT		10504314	12/05/2025			42,500.00
	001-001-688	OTHER COSTS/EXPENSES		10504314	12/05/2025			526.00
001	AT&T	260835	01/06/2026	12/23/2025			3,017.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	DEC 2025 BILLING		2284978000	12/14/2025			3,017.34
001	COG 7M BOND ACCT	260839	01/06/2026	12/29/2025			122,048.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-104	TR MDOT WIRE: FUND 130		12122025	12/12/2025			122,048.94
001	RJ YOUNG COMPANY LLC	260845	01/06/2026	12/29/2025			164.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	UNL-J9T600-01 RENTAL FEE		INV7846165	12/23/2025			164.90
001	SPARKLIGHT	260846	01/06/2026	12/29/2025			102.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2026: SFD 32212		12232025	12/19/2025			102.76
001	SPARKLIGHT	260847	01/06/2026	12/29/2025			102.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2026: NFD 35678		12232025	12/19/2025			102.76
001	SPARKLIGHT	260848	01/06/2026	12/29/2025			122.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	JAN 2026: CFD 49000		12232025	12/19/2025			122.71
001	C SPIRE WIRELESS	260850	01/06/2026	12/29/2025			1,131.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-605	COUNCIL CELL PHONES		0030759348	11/30/2025			124.04
	001-021-605	CITY MGR CELL PHONE		0030759348	11/30/2025			19.56
	001-040-605	ADMIN CELL PHONE		0030759348	11/30/2025			41.69

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	260850	01/06/2026	12/29/2025			1,131.05	(CONTINUED)
	Account Number		Description		Invoice #	Date P.O.	Amount	
	001-090-605		BLDG-PLNG CELL PHONES		0030759348	11/30/2025	258.52	
	001-090-698		IPAD SERVICE (3)		0030759348	11/30/2025	103.44	
	001-161-605		FIRE CELL PHONES		0030759348	11/30/2025	146.67	
	001-170-605		REC CELL PHONES		0030759348	11/30/2025	255.38	
	001-205-605		MAINT CELL PHONES		0030759348	11/30/2025	123.08	
	001-094-605		GRANT-PROJ CELL PHONES		0030759348	11/30/2025	58.67	
001	FUELMAN	260853	01/06/2026	12/29/2025			2,610.51	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	001-090-525		UNL FUEL		NP69656189	12/15/2025	33.28	
	001-100-525		UNL&DSL FUEL		NP69656189	12/15/2025	1,971.57	
	001-161-525		UNL&DSL FUEL		NP69656189	12/15/2025	331.06	
	001-170-525		UNL&DSL FUEL		NP69656189	12/15/2025	196.39	
	001-205-525		UNL FUEL		NP69656189	12/15/2025	78.21	
001	FUELMAN	260855	01/06/2026	12/29/2025			2,189.52	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	001-090-525		UNL FUEL		NP69681739	12/22/2025	115.12	
	001-100-525		UNL&DSL FUEL		NP69681739	12/22/2025	1,414.93	
	001-161-525		UNL&DSL FUEL		NP69681739	12/22/2025	417.05	
	001-170-525		UNL FUEL		NP69681739	12/22/2025	162.53	
	001-205-525		UNL&DSL FUEL		NP69681739	12/22/2025	79.89	
001	FUELMAN	260858	01/06/2026	12/29/2025			1,749.09	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	001-090-525		UNL FUEL		NP69713139	12/29/2025	51.89	
	001-092-525		UNL FUEL		NP69713139	12/29/2025	30.36	
	001-100-525		UNL&DSL FUEL		NP69713139	12/29/2025	1,323.59	
	001-161-525		DSL FUEL		NP69713139	12/29/2025	191.08	
	001-170-525		UNL FUEL		NP67913139	12/29/2025	152.17	
001	SINGING RIVER ELECTRIC COOPERATIVE	260862	01/06/2026	12/29/2025			96.21	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	001-201-633		WM PAYNE 100245001		12182025	12/26/2025	66.21	
	001-170-631		ROUNABOUT 102311004		12182025	12/26/2025	30.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	260863	01/06/2026	12/29/2025			10,674.67	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	001-201-633		STREET LIGHTING 10054		12182025	12/26/2025	7,552.46	
	001-201-633		WM PAYNE 10054-100244008		12182025	12/26/2025	60.74	
	001-092-631		CITY HALL 10054		12182025	12/26/2025	1,136.38	
	001-170-631		FRAZIER PARK 10045		12182025	12/26/2025	63.51	
	001-170-631		SENIOR BLDG 10054		12182025	12/26/2025	278.36	
	001-161-631		CENTRAL FD 10054		12182025	12/26/2025	308.26	
	001-092-631		HWY 90 & SRM SIGNS 10054		12182025	12/26/2025	106.41	
	001-170-631		CITY PARK 10054		12182025	12/26/2025	149.77	
	001-092-631		PUBLIC WORKS 10054		12182025	12/26/2025	246.58	
	001-201-629		SIGNAL LIGHTS 10054		12182025	12/26/2025	669.72	
	001-092-631		2808 HWY 90 BLDG		12182025	12/26/2025	102.48	

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SPARKLIGHT	260864	01/06/2026	12/29/2025			245.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	JAN 2026: BACOT 22221		12232025	12/19/2025			245.88
001	BORDIS & DANOS PLLC	260871	01/06/2026	12/30/2025			18,027.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	JAN 2026 RETAINER		151	01/05/2026			5,062.50
	001-060-602	LITIGATION: M BLUFF/GULF BRZ		151	01/05/2026			12,965.10
001	SPARKLIGHT	260875	01/06/2026	12/30/2025			176.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JAN 2026: CITY HALL 17254		01012026	12/26/2025			176.55
001	SPARKLIGHT	260877	01/06/2026	12/30/2025			114.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	JAN 2026: SR BLDG 48895		01012026	12/26/2025			114.08
001	SINGING RIVER ELECTRIC COOPERATIVE	260878	01/06/2026	12/30/2025			504.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002		12152025	12/22/2025			414.03
	001-161-631	MARTIN BLUFF FD 58380001		12172025	12/23/2025			172.78
	001-161-631	CAPITAL CR REFUND: 58380001		12172025	12/23/2025			-124.74
	001-092-631	CITY LIMIT SIGN 17546		12172025	12/23/2025			42.16
001	SEYMOUR ENGINEERING PLLC	260904	01/06/2026	12/30/2025			1,720.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-603	TOWN CENTER SITE: PARCEL F		9636	12/30/2025			695.00
	001-094-603	PLAN UPDTES: SSP GRAY HOUSE		9636	12/30/2025			937.50
	001-094-603	LEGACY PLATS		9636	12/30/2025			87.50
001	REYNOLDS WHOLESALE CO	260905	01/06/2026	12/31/2025			1,162.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	CS TISSUE 96 ROLLS (4)		80028	12/18/2025	260339		227.80
	001-092-510	#1508 CS BMF TOWELS (8)		80028	12/18/2025	260339		223.60
	001-092-510	NABC CLEANER GAL 4CT (2)		80028	12/18/2025	260339		127.60
	001-092-510	PF LATEX GLOVES 100CT (2)		80028	12/18/2025	260339		140.00
	001-092-510	VB PAPER TOWEL 30 ROLLS (2)		80028	12/18/2025	260339		73.90
	001-092-510	409 SPRAY 32OZ 12CT		80028	12/18/2025	260339		59.88
	001-092-510	URINAL SCREEN 10CT		80028	12/18/2025	260339		23.75
	001-092-510	30X36 CAN LINER CLR 200CT		80028	12/18/2025	260339		39.95
	001-092-510	DIAL ANTI SOAP 12CT		80028	12/18/2025	260339		47.88
	001-092-510	OUR FRESH BATTERY CART 8CT		80028	12/18/2025	260339		47.60
	001-170-513	2 HR STERNO FUEL CAN (10)		80012	12/16/2025	260330		15.90
	001-170-513	FULL SZ ALUMINUM PAN (10)		80012	12/16/2025	260330		16.90
	001-170-513	HALF SZ ALUMINUM PAN (10)		80012	12/16/2025	260330		6.90
	001-170-513	10" STRYO PLATES 125CT (2)		80012	12/16/2025	260330		29.90
	001-170-513	12OZ STRYO BOWL 125CT (3)		80012	12/16/2025	260330		23.85
	001-170-513	PLASTIC FORK 100CT (2)		80012	12/16/2025	260330		7.90
	001-170-513	PLASTIC SPOON 100CT (2)		80012	12/16/2025	260330		7.90
	001-170-513	PLASTIC KNIFE 100CT		80012	12/16/2025	260330		3.95

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	260905	01/06/2026	12/31/2025			1,162.26	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	6" CLEAR PLASTIC PLATE 20CT(5)	80012	12/16/2025	260330		21.25	
	001-170-513	9OZ CLEAR TUMBLER 20CT (4)	80012	12/16/2025	260330		9.16	
	001-170-513	BEVERAGE NAPKIN NAVY 50CT	80012	12/16/2025	260330		1.69	
	001-170-513	CLEAR MINI TONGS (10)	80012	12/16/2025	260330		5.00	
001	ACTION PRINTING CENTER INC	260907	01/06/2026	12/31/2025			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-500	BUSINESS CARD (500): KING,S	6118	12/29/2025	260325		100.00	
001	HATTIESBURG COMPUTER SUPPLIES INC	260908	01/06/2026	12/31/2025			155.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	W2 FORMS (300)	9545	12/15/2025	260298		84.00	
	001-040-500	W2 ENVELOPES (200)	9545	12/15/2025	260298		52.00	
	001-040-500	SHIPPING	9545	12/15/2025	260298		19.85	
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	260910	01/06/2026	12/31/2025			35.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-559	DESK PLAQUE: MOULDS,C	2512073	12/16/2025	260331		35.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	260915	01/06/2026	12/31/2025			723.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	CS COPY PAPER 8.5X11 (10)	6049785424	12/04/2025	260296		424.90	
	001-040-500	SHARPIE ULTRA FINE TIP 12CT	6049785424	12/04/2025	260296		8.51	
	001-040-559	ROUND STAMPER W/CITY SEAL	6050285501	12/11/2025	260296		45.99	
	001-021-559	27"DELL PLUS QHD LCD MONITOR	6050950190	12/20/2025	260343		179.99	
	001-021-559	LOGITECH WEBCAM	6050950189	12/20/2025	260343		29.99	
	001-021-559	DISPLAY PORT/HDMI ADPTR CABLE	6050950188	12/20/2025	260343		33.99	
001	AMAZON CAPITAL SERVICE	260918	01/06/2026	12/31/2025			379.67	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	8'LED SHOP 15000LM 12PK: SHOP	1GRV1LMFCR	12/11/2025	260305		196.99	
	001-090-500	8.5X11 250CT CARDSTOCK WHT(3)	1GRV1LMFCR	12/11/2025	260305		36.12	
	001-170-513	40LB CANOPY WEIGHT 4CT (2)	19QDV4JOC1	12/11/2025	260308		56.66	
	001-100-702	MAGNETIC MIC (2): U #53	1HVDWNKR1T	12/23/2025	260340		89.90	
FUND TOTAL	1 Claims	to	Checks	39 Total	278,217.13 Manual	Held	Total	278,217.13

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
004	RIDGDELL BROS INC	260821	01/06/2026	12/23/2025			5,140.74		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	004-510-680	JAN 2026 LAWN MNT: SOUND		23084916	12/12/2025		3,695.83		
	004-510-699	JAN 2026 GNAT-INSECT APPL		23084919	12/12/2025		267.00		
	004-510-680	JAN 2026 CHEMICAL APP: SOUND		23084920	12/12/2025		1,177.91		
004	SPARKLIGHT	260849	01/06/2026	12/29/2025			2,580.00		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	004-510-699	JAN 2026: SOUND 51824		12202025	12/16/2025		2,580.00		
004	MISSISSIPPI POWER	260856	01/06/2026	12/29/2025			4,972.00		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	004-510-628	DEC 2025 LEASE: SOUND		0945635021	12/18/2025		4,972.00		
FUND TOTAL	4 Claims	to	Checks	3 Total	12,692.74	Manual	Held	Total	12,692.74

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	SEYMOUR ENGINEERING PLLC Account Number 130-130-763	260903	01/06/2026	12/30/2025			5,952.50	
		Description		Invoice #	Date	P.O.	Amount	
		PROJECT OVERSIGHT: MBLUFF RD		9642	12/30/2025		5,952.50	5,952.50
FUND TOTAL 130 Claims to		Checks	1 Total	5,952.50	Manual	Held	Total	5,952.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	C SPIRE WIRELESS	260808	01/06/2026	12/22/2025			896.48	
	Account Number 156-100-606	Description GPD MODEM PLAN (26)NOV 2025		Invoice # 11032025	Date 12/02/2025	P.O.	Amount	896.48
FUND TOTAL	156 Claims	to	Checks	1 Total	896.48 Manual	Held	Total	896.48

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	SEYMOUR ENGINEERING PLLC	260880	01/06/2026	12/30/2025			5,550.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-762	ENG DESIGN 100%: SP BATH HSE		9640	12/30/2025		2,500.00	
	171-176-762	BIDDING 50%: SP BATH HSE		9640	12/30/2025		3,050.00	
FUND TOTAL 171 Claims	to	Checks	1 Total	5,550.00	Manual	Held	Total	5,550.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY Account Number 172-350-650	260874	01/06/2026	12/30/2025			1,645.23	
					Invoice #	Date	P.O.	
					12222025	12/22/2025		1,645.23
FUND TOTAL	172 Claims	to	Checks	1 Total	1,645.23	Manual	Held	Total 1,645.23

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
176	AT&T	260799	01/06/2026	12/22/2025			180.70		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-605	MTHLY SERV 2 LINES		2284972244	12/14/2025			180.70	
176	SPARKLIGHT	260806	01/06/2026	12/22/2025			230.44		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-699	JAN 2026: SSP 50016		12202025	12/16/0025			230.44	
176	AD2 INC	260824	01/06/2026	12/23/2025			742.20		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-699	SHOPPING CART: FEE INC		4198	11/15/2025			20.00	
	176-170-699	HOSTING FEE DEC 2025		4205	12/15/2025			52.20	
	176-170-699	SHOPPING CART		4205	12/15/2025			320.00	
	176-170-699	WEBSITE MAINT 11/15-12/14/25		4205	12/15/2025			350.00	
176	FOSTERS A/C & HEATING INC	260826	01/06/2026	12/23/2025			167.50		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-699	ESA RENEWAL/CLNG: ENT BLDG		P1182560	12/08/2025			167.50	
176	C SPIRE WIRELESS	260851	01/06/2026	12/29/2025			53.08		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-605	CELL PHONE		0030759348	11/30/2025			53.08	
176	SPARKLIGHT	260865	01/06/2026	12/29/2025			132.75		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-699	JAN 2026: SSP 50008		12232025	12/19/2025			132.75	
176	OFFICE DEPOT 1104	260911	01/06/2026	12/31/2025			155.33		
	Account Number	Description		Invoice #	Date	P.O.	Amount		
	176-170-559	8.5X11 2026 MTHLY PLANNER (5)		4480858180	12/05/2025	260303		129.15	
	176-170-559	DISCOUNT		4480858180	12/05/2025	260303		-1.29	
	176-170-559	4X6 2026 MONTHLY PLANNER (6)		4449181460	11/21/2025	260252		92.58	
	176-170-559	ATG 24X36 2026 YRLY WALL CALEN		4449181460	11/21/2025	260252		27.75	
	176-170-559	DISCOUNT		4449181460	11/21/2025	260252		-1.20	
	176-170-559	4X6 2026 MONTHLY PLANNER (6)		4509789620	12/22/2025	260252		-92.58	
	176-170-559	DISCOUNT		4509789620	12/22/2025	260252		.92	
FUND TOTAL 176 Claims		to	Checks	7 Total	1,662.00	Manual	Held	Total	1,662.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
255	THE PEOPLES BANK	260833	01/06/2026	12/23/2025			18,357.50	
	Account Number 255-680-813	Description INT: GO REF BOND S2020		Invoice # 3322	Date 11/07/2025	P.O.	Amount	18,357.50
FUND TOTAL 255 Claims		to	Checks	1 Total	18,357.50 Manual	Held	Total	18,357.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
311	SEYMOUR ENGINEERING PLLC Account Number 311-300-762	260881	01/06/2026	12/30/2025			13,000.00	
		Description		Invoice #	Date	P.O.	Amount	
		ENG DESIGN 60%		9641	12/30/2025			13,000.00
FUND TOTAL 311 Claims to		Checks	1 Total	13,000.00	Manual	Held	Total	13,000.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
314	SEYMOUR ENGINEERING PLLC Account Number 314-301-762	260882	01/06/2026	12/30/2025			11,250.00	
		Description		Invoice #	Date	P.O.	Amount	
		TO 1 PROJ ADM/MGT: CSX PROJ		9643	12/30/2025			11,250.00
FUND TOTAL 314	Claims	to	Checks	1 Total	11,250.00	Manual	Held	Total 11,250.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
362	COG DEPOSITORY ACCOUNT Account Number 362-000-104	260837	01/06/2026	12/29/2025			3,250.00	
					Invoice #	Date	P.O.	
					12192025	12/19/2025		3,250.00
362	SEYMOUR ENGINEERING PLLC Account Number 362-600-763 362-600-763	260883	01/06/2026	12/30/2025			9,902.50	
					Invoice #	Date	P.O.	
					9637	12/30/2025		3,275.00
					9637	12/30/2025		6,627.50
FUND TOTAL 362 Claims to		Checks	2 Total	13,152.50	Manual		Held	Total 13,152.50

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
363	SEYMOUR ENGINEERING PLLC	260901	01/06/2026	12/30/2025			30,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	363-726-762	MDEQ PERMITTING 50%		9639	12/30/2025		6,000.00	
	363-726-762	ENG DESIGN/BIDDING 50%		9639	12/30/2025		24,000.00	
FUND TOTAL 363	Claims	to	Checks	1 Total	30,000.00	Manual	Held	Total 30,000.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
364	SEYMOUR ENGINEERING PLLC Account Number 364-724-762	260902	01/06/2026	12/30/2025			10,540.00	
		Description TOPO SURVEY 50%		Invoice # 9638	Date 12/30/2025	P.O.	Amount	10,540.00
FUND TOTAL 364 Claims to		Checks	1 Total	10,540.00	Manual	Held	Total	10,540.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	260800	01/06/2026	12/22/2025			84.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICES		2284972276	12/06/2025			84.18
400	SPARKLIGHT	260807	01/06/2026	12/22/2025			207.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2026: 44399		12162025	12/12/2025			207.88
400	AGJ SYSTEMS & NETWORKS INC	260812	01/06/2026	12/23/2025			2,324.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-092-606	JAN 2026: MSP COMP/ENDPT DET		MSP-127993	01/01/2026			1,861.50
	400-092-606	JAN 2026: MS365 E-73; B-32		128076	01/01/2026			259.65
	400-092-606	JAN 2026: LITIGATN HOLD (17)		128076	01/01/2026			22.95
	400-092-606	JAN 2026: BACKUP SERVER (2)		128097	01/01/2026			180.00
400	DELTA COMPUTER SYSTEMS INC	260815	01/06/2026	12/23/2025			259.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-092-606	JAN 2026 ACCT SW MNT 50%		DHLMN19889	12/15/2025			259.70
400	2018-2019 BOND DEBT SERVICE FUND	260827	01/06/2026	12/23/2025			23,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JAN 2026: 2018 BOND DS		01012026	01/01/2026			23,000.00
400	2018-2019 BOND DEBT SERVICE FUND	260828	01/06/2026	12/23/2025			32,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-900-950	JAN 2026: 2019 BOND DS		01012026	01/01/2026			32,000.00
400	COG DEPOSITORY ACCOUNT	260829	01/06/2026	12/23/2025			35,549.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-822	ST LNS #4 90/57 WTR		12092025	12/09/2025			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		12092025	12/09/2025			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		12092025	12/09/2025			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		12092025	12/09/2025			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		12092025	12/09/2025			9,665.99
400	JACKSON COUNTY UTILITY AUTHORITY	260830	01/06/2026	12/23/2025			269,116.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	JAN 2026 WASTEWATER TRMT		3274	01/01/2026			269,116.00
400	AT&T	260831	01/06/2026	12/23/2025			129.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	12/14/2025			129.22
400	MICRO METHODS INC	260832	01/06/2026	12/23/2025			460.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	COLIFORM(1): TANK-LARK DR		2512275186	12/12/2025			100.00
	400-651-698	COLIFORM(4): E VILLAGE AREA		2512407186	12/19/2025			190.00
	400-651-698	COLIFORM(1): COLLEGE CIRCLE		2512427186	12/19/2025			100.00
	400-651-698	TSS MONTHLY SAMPLE		2512472186	12/29/2025			70.00

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400	AT&T	260836	01/06/2026	12/23/2025			2,011.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-092-605	DEC 2025 BILLING		2284978000	12/14/2025			2,011.57
400	COGENT STRATEGIES LLC	260838	01/06/2026	12/29/2025			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROF FEES: 12/06/25-01/05/26		4145	12/28/2025			7,500.00
400	COG DEPOSITORY ACCOUNT	260840	01/06/2026	12/29/2025			896.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	TR CLAIM PMT: FUND 176		12222025	12/22/2025			896.13
400	C SPIRE WIRELESS	260852	01/06/2026	12/29/2025			575.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-001-605	COUNCIL CELL PHONES		0030759348	11/30/2025			186.06
	400-021-605	CITY MGR CELL PHONE		0030759348	11/30/2025			29.33
	400-040-605	ADMIN CELL PHONE		0030759348	11/30/2025			41.68
	400-205-605	MAINT CELL PHONES		0030759348	11/30/2025			30.78
	400-094-605	GRANT-PROJ CELL PHONES		0030759348	11/30/2025			88.00
	400-650-605	CELL PHONES (4)		0030759348	11/30/2025			199.75
400	FUELMAN	260854	01/06/2026	12/29/2025			213.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP69656189	12/15/2025			213.14
400	FUELMAN	260857	01/06/2026	12/29/2025			109.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP69681739	12/22/2025			109.48
400	FUELMAN	260859	01/06/2026	12/29/2025			66.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP69713139	12/29/2025			66.27
400	SINGING RIVER ELECTRIC COOPERATIVE	260866	01/06/2026	12/29/2025			7,266.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17881		12172025	12/23/2025			2,449.89
	400-651-631	WATER WELLS 17881		12172025	12/23/2025			3,671.27
	400-651-631	SCHOONER WELL 20688		12122025	12/18/2025			856.24
	400-651-631	LIFT STNS 20688		12122025	12/18/2025			288.76
400	SINGING RIVER ELECTRIC COOPERATIVE	260867	01/06/2026	12/29/2025			6,803.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		12182025	12/26/2025			207.83
	400-651-631	WATER WELLS 17882		12182025	12/26/2025			3,564.91
	400-651-631	CITY HALL SOUTH 17882		12182025	12/26/2025			1,509.28
	400-651-631	LIFT STNS 17882		12182025	12/26/2025			1,521.49

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	BORDIS & DANOS PLLC	260872	01/06/2026	12/30/2025			5,062.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-060-602	JAN 2026 RETAINER		151	01/05/2026			5,062.50
400	ANSER	260876	01/06/2026	12/30/2025			769.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	BASE RATE: 12/17-01/13/26		277-121725	12/17/2025			685.00
	400-650-698	PAPER INVOICE FEE		277-121725	12/17/2025			5.00
	400-650-698	HOLIDAY CHG: DEC 2025		277-121725	12/17/2025			20.00
	400-650-698	488 AGENT MNTS: 11/19-12/16		277-121725	12/17/2025			59.97
400	SINGING RIVER ELECTRIC COOPERATIVE	260879	01/06/2026	12/30/2025			1,049.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	CARTER-WTR TNK 109812001		12152025	12/22/2025			31.43
	400-651-631	LIFT STNS 20649		12152025	12/22/2025			805.74
	400-651-631	LIFT STNS 28779		12152025	12/22/2025			95.87
	400-651-631	LIFT STNS 89627001		12172025	12/23/2025			86.35
	400-651-631	LIFT STNS 89702001		12172025	12/23/2025			30.00
400	REYNOLDS WHOLESALE CO	260906	01/06/2026	12/31/2025			282.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-510	#275GN TISSUE 96 ROLLS		79989	12/11/2025	260318		56.95
	400-650-510	#1508 CS MFB TOWELS		79989	12/11/2025	260318		27.95
	400-650-510	NABC CLEANER 1/2 GAL (4)		79989	12/11/2025	260318		31.90
	400-650-510	CS 32OZ WINDEX SPRAY		79989	12/11/2025	260318		42.32
	400-650-510	FUSION TIME MIST 12CT		79989	12/11/2025	260318		69.00
	400-650-510	16OZ COTTON QUICK MOP HEAD		79989	12/11/2025	260318		6.50
	400-650-510	OURFRESH BTRY CART (8)		79989	12/11/2025	260318		47.60
400	SOUTHERN PIPE & SUPPLY CO INC	260909	01/06/2026	12/31/2025			2,961.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 NL BRS CPL CTS GJXGJ (25)		1057620200	12/15/2025	260312		834.75
	400-651-581	2X3 STD BRS NIPPLE (14)		1057620200	12/15/2025	260312		214.48
	400-651-581	1"S40 PVC SXS BALL VALVE (3)		1057620200	12/15/2025	260312		14.25
	400-651-581	3/4 THRD BALL VALVE (10)		1057620200	12/15/2025	260312		250.90
	400-651-581	3/4X5/8X3/4 5/8 MTR LOCK(10)		1057620200	12/15/2025	260312		901.50
	400-651-581	3/4 BRS ADPT MIPXCTS GJ (10)		1057620200	12/15/2025	260312		274.20
	400-651-581	1X2-5/8 BRS METER CPL (10)		1057620200	12/15/2025	260312		118.80
	400-651-581	BLUE MARKING PAINT (36)		1057620200	12/15/2025	260312		227.52
	400-651-581	WHITE MARKING PAINT (12)		1057620200	12/15/2025	260312		74.16
	400-651-581	2 150 GLV MALL THRD 90ELB(6)		1057620200	12/15/2025	260312		50.52
400	CONSOLIDATED PIPE & SUPPLY	260912	01/06/2026	12/31/2025			3,109.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	1.5 CTS BL HDPE WTR TUBE 100'		MS03714470	12/15/2025	260314		125.00
	400-651-581	1X3/4 708YS22 BRS WYE (9)		MS03714359	12/10/2025	260248		567.00
	400-651-581	1" IPSXCTS BRS CPL 22X44(10)		MS03714359	12/10/2025	260248		640.00
	400-651-581	3/4X5/8X3/4 CTS CURB STP(13)		MS03714628	12/22/2025	260248		1,105.00
	400-651-581	1X3/4 CTS 74760G BRS TEE (8)		MS03714628	12/22/2025	260248		672.00

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400	CENTRAL PIPE SUPPLY-JACKSON Account Number 400-651-583 400-651-583	260913	01/06/2026	12/31/2025			3,330.39	
		Description		Invoice #	Date	P.O.	Amount	
		HYMAX COUPLING 8X10.8 (7)		435690.001	12/10/2025	260313		3,045.63
		GREEN MARKING PAINT (36)		435690.001	12/10/2025	260313		284.76
400	SHEPPARD SERVICES LLC Account Number 400-651-584 400-651-584	260914	01/06/2026	12/31/2025			6,376.00	
		Description		Invoice #	Date	P.O.	Amount	
		LABOR: REBUILD PUMP MOTOR		RI-4853	12/19/2025	260083		4,450.00
		MATERIALS: QUOTE # RQ4986		RI-4853	12/19/2025	260083		1,926.00
400	CITY ELECTRIC SUPPLY CO Account Number 400-651-584 400-651-584 400-651-584 400-651-583 400-651-583 400-651-583	260916	01/06/2026	12/31/2025			623.64	
		Description		Invoice #	Date	P.O.	Amount	
		KNACKER LOOSE(12): GRVLN LS		PAS/106315	12/15/2025	260328		205.92
		3POLE SPLCR/REDCR(2):GRVLN LS		PAS/106315	12/15/2025	260328		68.26
		2AWG CU SPLIT BOLT(6):GRVLN LS		PAS/106315	12/15/2025	260328		42.12
		30A 120/240 2P MINI C-BRKR(2)		PAS/106314	12/15/2025	260327		153.90
		OL RELAY 12-18A W/MCG-9 (2)		PAS/106314	12/15/2025	260327		67.32
		18A 3P 1N01NC AUX 120V-COIL(2)		PAS/106314	12/15/2025	260327		86.12
400	QUALITY TREE AND DEBRIS LLC Account Number 400-651-683	260917	01/06/2026	12/31/2025			1,400.00	
		Description		Invoice #	Date	P.O.	Amount	
		REMV WATER OAK(2): RUE GENTLY		12142025	12/14/2025	260309		1,400.00
400	MISSION COMMUNICATIONS LLC Account Number 400-651-581 400-651-581	260919	01/06/2026	12/31/2025			271.79	
		Description		Invoice #	Date	P.O.	Amount	
		TRANSDUCER: HWY 57 WELL		2016406	12/05/2025	260113		259.17
		FREIGHT		2016406	12/05/2025	260113		12.62
FUND TOTAL 400 Claims to		Checks	30 Total	413,808.58	Manual	Held	Total	413,808.58

Docket of Claims
 Release date from 01/06/2026 thru 01/06/2026

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	BORDIS & DANOS PLLC Account Number 404-060-602	260873	01/06/2026	12/30/2025			1,125.00	
				JAN 2026	RETAINER	Invoice # 151 Date 01/05/2026 P.O.	Amount	1,125.00
FUND TOTAL 404	Claims	to	Checks	1 Total	1,125.00 Manual	Held	Total	1,125.00

Docket of Claims
Release date from 01/06/2026 thru 01/06/2026

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	39 Total	278,217.13	Manual	Held	Total	278,217.13	
FUND 4	Claims	to	Checks	3 Total	12,692.74	Manual	Held	Total	12,692.74	
FUND 130	Claims	to	Checks	1 Total	5,952.50	Manual	Held	Total	5,952.50	
FUND 156	Claims	to	Checks	1 Total	896.48	Manual	Held	Total	896.48	
FUND 171	Claims	to	Checks	1 Total	5,550.00	Manual	Held	Total	5,550.00	
FUND 172	Claims	to	Checks	1 Total	1,645.23	Manual	Held	Total	1,645.23	
FUND 176	Claims	to	Checks	7 Total	1,662.00	Manual	Held	Total	1,662.00	
FUND 255	Claims	to	Checks	1 Total	18,357.50	Manual	Held	Total	18,357.50	
FUND 311	Claims	to	Checks	1 Total	13,000.00	Manual	Held	Total	13,000.00	
FUND 314	Claims	to	Checks	1 Total	11,250.00	Manual	Held	Total	11,250.00	
FUND 362	Claims	to	Checks	2 Total	13,152.50	Manual	Held	Total	13,152.50	
FUND 363	Claims	to	Checks	1 Total	30,000.00	Manual	Held	Total	30,000.00	
FUND 364	Claims	to	Checks	1 Total	10,540.00	Manual	Held	Total	10,540.00	
FUND 400	Claims	to	Checks	30 Total	413,808.58	Manual	Held	Total	413,808.58	
FUND 404	Claims	to	Checks	1 Total	1,125.00	Manual	Held	Total	1,125.00	
			Total for all Funds	Checks	91 Total	817,849.66	Manual	Held	Total	817,849.66

**CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet**

Council Meeting: January 6, 2026
Title: Approval of Minutes from the Recessed Council Meeting held December 16, 2025 and Special Call Meeting held December 23, 2025

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000

Summary Explanation: Approval of Minutes from the Recessed Council Meeting held December 16, 2025 and Special Call Meeting held December 23, 2025

EXHIBITS FOR REVIEW

Resolution	<input type="checkbox"/>
Ordinance	<input type="checkbox"/>
Contract/Agreement	<input checked="" type="checkbox"/>
Minutes	<input type="checkbox"/>
Plan Maps	<input type="checkbox"/>
Order	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Second Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Large	Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 1	George	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 2	Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 3	Jamison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 4	Fuller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 5	Elbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2026

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Recessed Council Meeting held December 16, 2025 and the Special Call Meeting held December 23, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 6, 2026.

Tuesday
December 16, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held December 16, 2025 at 6:30pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Cameron George, Richard Jackson, Kay Jamison, Lorenzo Fuller, and Dante Elbin. Also present were Emily Dickerson, Deputy City Clerk; Carlos Moulds, City Manager; Josh Danos, City Attorney and other concerned citizens. Absent was Teresa Montgomery, City Clerk.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 16, 2025 @ 6:30 PM**

I. Call to Order

- 1. Prayer
- 2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

- 1. City Offices will be closed on Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

IV. Presentation Agenda

- 1. Recognition of H2O Innovation's Employees

V. Business Agenda

- 1. Consider a request for a seven hundred eighty (780) square foot variance to rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, located at 2858 Honduras Drive, Gautier, MS (GPC #25-55-VAR)

<input type="checkbox"/>	STAFF PRESENTATION	<input type="checkbox"/>	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	<input type="checkbox"/>	MOTION COUNCIL DISCUSSION/QUESTIONS	<input type="checkbox"/>	VOTE
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2. Consideration of a Special Exception that would allow a temporary on-site food truck in a TCMU Town Center Mixed Use Zoning District, located at 2405 Hwy 90, Gautier, MS, (GPC 25-56-SE)

<input type="checkbox"/> STAFF PRESENTATION	<input type="checkbox"/> PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	<input type="checkbox"/> MOTION COUNCIL DISCUSSION/QUESTIONS	<input type="checkbox"/> VOTE
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3. Approve the Supplemental Agreement with Seymour Engineering to retain services for the Martin Bluff Improvements Project

<input type="checkbox"/> STAFF PRESENTATION	<input type="checkbox"/> PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	<input type="checkbox"/> MOTION COUNCIL DISCUSSION/QUESTIONS	<input type="checkbox"/> VOTE
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4. Approval of the Docket of Claims

<input type="checkbox"/> STAFF PRESENTATION	<input type="checkbox"/> PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	<input type="checkbox"/> MOTION COUNCIL DISCUSSION/QUESTIONS	<input type="checkbox"/> VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of Minutes from the Regular Council Meeting held December 2, 2025
2. Receive October 2025 Finance Reports
3. Approval of water and sewer adjustments for December 2025 in the amount of \$26,851.74
4. Authorization to close City Administration offices on December 18, 2025, from 11:30am-1:30pm, for an Employee Christmas Luncheon
5. Approval of Amendment 1 to the Memorandum of Agreement with the Mississippi Department of Archives, Mississippi Landmark Program for the Gautier Historic School Rehabilitation Project
6. Approve the Final Pay Application (retainage) and closeout documents for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvements Project
7. Authorization to designate K-9 Unit Lady Justice as surplus property, to approve the sale of same to the George County Police Department; and to authorize the purchase of new K-9 Unit with the proceeds

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments

3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until January 6, 2025 at 6:30pm
www.gautier-ms.gov

Mayor Vaughan called the meeting to order at 6:30pm.

Councilman Fuller made the motion to approve the agenda order, as presented.
Councilwoman Jamison seconded the motion. The vote was carried unanimously.

Announcements

1. City Offices will be closed on Wednesday, December 24th, Thursday, December 25th, and Friday, December 26th in observance of the Christmas Holiday and Thursday, January 1st and Friday, January 2nd for the New Years Holiday.

Presentation

1. Recognition of H2O Innovation's Employees
-

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Mississippi Code Ann. § 3-3-7(1), Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and the Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states; and

WHEREAS, let us be mindful of the words of President Ronald Reagan during the upcoming holiday season: *"Let us pause from our many activities to give thanks to Almighty God for our bountiful harvests and abundant freedoms. Let us call upon Him for continued guidance and assistance in all our endeavors. And let us be mindful of the faith and spiritual values that have made our Nation great and that alone can keep us great."*

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, and consistent with the Federal holiday schedule, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 27, 2025, in observance of THANKSGIVING DAY; on Thursday, December 25, 2025, in observance of CHRISTMAS DAY; and on Thursday, January 1, 2026, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi for part or the full day on Friday, November 28, 2025, in further observance of the Thanksgiving holiday, Friday, December 26, 2025, in further observance of the Christmas season, and Friday, January 2, 2026, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and the Christmas and New Year's season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and twenty-five, and of the Independence of the United States of America, the two hundred and fiftieth.

TATE REEVES
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

Councilman Minor made the motion to accept the Planning Commission's recommendation and approve the request for a seven hundred eighty (780) square foot variance to rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single Family Residential Zoning District, as presented, located at 2858 Honduras Drive, Gautier, MS (GPC #25-55-VAR). Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 434-2025

WHEREAS, the Planning Department received a request from Patrick Reynolds, located at 2858 Honduras Drive, for a seven hundred eighty (780) square foot variance to rear yard lot coverage for an accessory structure in a R-1 Low Density Single Family Residential Zoning District; and

WHEREAS, on December 4, 2025, the Planning Department received a request from the applicant to build a 50' x 30' (1500 square feet) shop, with the square footage of his rear yard being 1800 square feet; and

WHEREAS, the Unified Development Ordinance (UDO) requires accessory structures to not exceed forty percent (40%) of the rear lot area in a R-1 Low Density Single-Family Residential Zoning District. Forty percent (40%) of the rear lot area would be seven hundred twenty (720) square feet; and

WHEREAS, the applicant is requesting a seven hundred eighty (780) square foot variance to rear yard lot coverage for an accessory structure in a R-1 Low Density Single-Family Residential District; and

WHEREAS, Planning Commission conducted a public hearing on this request and recommended approval of same; and

WHEREAS, based on the information presented to the Council, the Mayor and Councilmembers hereby find that all criteria under Section 4.18.4 of the Unified Development Ordinance have been met in this case;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the variance with the recommendation from the Planning Commission for this request;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Minor**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Babs Logan, Planning Technician
Date: 12/09/2025
Subject: Consider a request for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR)

REQUEST:

The Planning Department has received a request from Patrick Reynolds for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR). The application fee of \$175 was paid on October 24, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 50' x 30' (1500 square feet) shop. The square footage of his rear yard is 1800 square feet. The Unified Development Ordinance (UDO) Section 5.4.4 (F) states that accessory structures shall not exceed forty (40) percent of the rear lot area in an R-1 Low Density Single-Family Residential District. Forty percent (40%) of his rear lot area would be seven hundred twenty (720) square feet. The applicant is asking for a variance of seven hundred eighty (780) square feet.

DISCUSSION:

The applicant is asking for a 780 square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. He would like to build a 1500 square foot shop. The square footage of his rear lot area is 1800 square feet. The UDO only allows 40% of the rear lot area to be used for accessory structures. Forty percent of his rear lot area is 720 square feet.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the

Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

1. 30% of required off-street parking spaces and/or
2. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

1. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
2. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
3. That the special conditions and circumstances do not result from actions of the applicant; and
4. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

The Planning Commission recommends approval of the Variance because the evidence presented meets the criteria for approval from the UDO as listed.

The City Council may:

- Approve the variance request as presented;
- Approve the variance request with changes; or
- Deny variance request.

ATTACHMENTS:

1. Excerpt GPC Meeting 12.4.25 (#25-55-VAR)
2. Complete Packet 25-55-VAR

Excerpt from December 4, 2025, Gautier Planning Commission Meeting:

The Planning Department has received a request for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR).

Scott Ankersen, Planning Director, gave a brief overview of the case. He explained that the house was built in the 70's and placed on the lot in such a manner that it is really too close to the rear lot line, so that limits the rear lot area in this case. The lot is an oversized lot for the area because two additional lots were probably purchased and the lot lines dropped. The applicant also owns the lot directly behind the primary residence, but the square footage of that lot was not figured in because the building does not cross over that lot line. That lot could still be sold separately. If that lot had been figured in with the backyard area and was later sold, then it might not be compliant.

REQUEST:

The Planning Department has received a request from Patrick Reynolds for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR). The application fee of \$175 was paid on October 24, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 50' x 30' (1500 square feet) shop. The square footage of his rear yard is 1800 square feet. The Unified Development Ordinance (UDO) Section 5.4.4 (F) states that accessory structures shall not exceed forty (40) percent of the rear lot area in an R-1 Low Density Single-Family Residential District. Forty percent (40%) of his rear lot area would be seven hundred twenty (720) square feet. The applicant is asking for a variance of seven hundred eighty (780) square feet.

DISCUSSION:

The applicant is asking for a 780 square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. He would like to build a 1500 square foot shop. The square footage of his rear lot area is 1800 square feet. The UDO only allows 40% of the rear lot area to be used for accessory structures. Forty percent of his rear lot area is 720 square feet.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would

result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor

Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the variance request as presented;
2. Recommend that City Council approve the variance request with changes; or
3. Recommend that City Council deny variance request.

Chairman Ward asked the applicant to present his case.

Patrick Reynolds, the applicant, stated that he had lived on the property since 2012 and he had accumulated a couple of structures, such as a carport and lean-to. He has been doing some improvements to his home and trying to clean everything up and condense things to one nice looking accessory structure. The structure will be set back behind the front line of his home. It is just a little bit too big to meet the requirements because of the position of his house.

Chairman Ward asked if there were any plans to add on to the house.

Mr. Reynolds said his only plan as of now is to build an attached carport on the east side of the house.

Commissioner Canada noted that the application stated that the total square footage of the rear yard was 1980 square feet, but the drawing shows 1800 square feet behind the house.

Mr. Ankerson explained that the City uses the County's web map and measuring tool to calculate the square footage.

Mr. Reynolds said that his neighbor had a survey done previously, so he measured from the back of his house to the survey line, and it was about eleven feet (11').

Commissioner Decoteau asked how big the primary structure was.

Mr. Reynolds replied that it was 1716 square feet, heated and cooled.

Commissioner Williams asked if he understood correctly that he owned the lot behind his house, and if so was it his plan to eventually make it all one big lot.

Mr. Reynolds said that he purchased that lot around 2022 and he had been clearing it a little. He said there were some really big pine trees on that lot and he didn't really want to build on that lot. He said he bought it for his kids to have a little bit more area to play in and so no one would build behind him. He said he has no intention of getting rid of it.

Commissioner Williams asked if he could access the shop from that lot and if that lot was on another road.

Mr. Reynolds said that his house was on Honduras and that lot connects him to Grouper. He said he could access it from that lot, but it would not be easy. There will not be a driveway there.

Commissioner Williams said he didn't know if he was going to have an issue with the person that owned the lot behind him.

Mr. Reynolds said there was a house behind the shop, but he has had a carport there for many years and there hasn't been a problem. He also talked with the owner of that lot.

Babs Logan, Planning Technician, advised that the owner of the house behind where the shop was going had called. He said he didn't have a problem as long as it would not be on his property in any way.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Commissioner Canada made a motion to recommend approval of the Variance because the evidence presented meets the criteria for approval from the UDO as listed.

Commissioner Decoteau seconded the motion, and the following vote was recorded:

AYES: **Josh Ward**
 Maurice Hudson
 Robert Williams
 Herman Green
 Marquitta Buxton
 Greg Canada
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

December 4, 2025

GPC #25-55-VAR

2858 Honduras Drive

VII. NEW BUSINESS

2. Consider a request for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: November 18, 2025

Subject: Consider a request for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR)

REQUEST:

The Planning Department has received a request from Patrick Reynolds for a seven hundred eighty (780) square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District at 2858 Honduras Drive, PID #86303136.000, (GPC #25-55-VAR). The application fee of \$175 was paid on October 24, 2025. All public notice requirements have been met.

BACKGROUND:

The applicant would like to build a 50' x 30' (1500 square feet) shop. The square footage of his rear yard is 1800 square feet. The Unified Development Ordinance (UDO) Section 5.4.4 (F) states that accessory structures shall not exceed forty (40) percent of the rear lot area in an R-1 Low Density Single-Family Residential District. Forty percent (40%) of his rear lot area would be seven hundred twenty (720) square feet. The applicant is asking for a variance of seven hundred eighty (780) square feet.

DISCUSSION:

The applicant is asking for a 780 square foot variance to the rear yard lot coverage allowance for an accessory structure in a R-1 Low Density Single-Family Residential Zoning District. He would like to build a 1500 square foot shop. The square footage of his rear lot area is 1800 square feet. The UDO only allows 40% of the rear lot area to be used for accessory structures. Forty percent of his rear lot area is 720 square feet.

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance

would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as "use Variances" are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets all "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

- 1. Recommend that City Council approve the variance request as presented;
- 2. Recommend that City Council approve the variance request with changes; or
- 3. Recommend that City Council deny variance request.

ATTACHMENTS:

- 1. Applicant's Exhibit 1 – Application
- 2. City's Exhibit A – Location Map
- 3. City's Exhibit B – Existing Zoning Map
- 4. City's Exhibit C – Existing Land Use Map
- 5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

25-~~24~~-VAR
55

<u>TO BE HEARD BY GAUTIER PLANNING COMMISSION:</u>	<u>FEE:</u>
Variance _____	\$176.00
*Includes \$1.00 filing fee per MS Code §25-60-5	

Name of Applicant: Patrick Reynolds

Name of Business: _____ Phone: 228-327-1428

Property Address: 2858 Honourus Drive Mailing Address (if Different): _____

E-Mail Address: _____

Reason for request, location and intended use of Property: going over square footage

Allowance, West side of property, using building to store boat, tools, and hobbies.

ATTACHMENTS REQUIRED AS APPLICABLE:

- 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- 2. A detailed project narrative.
- NA 3. Copy of protective covenants or deed restrictions, if any.
- NA 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- NA 5. Any other information requested by the Planning Director.

Signature of Applicant: Patrick Reynolds Date of Application: 10-24-2025

FOR OFFICE USE ONLY	
Date Received <u>10/24/25</u>	Verify as Complete <u>Bebs</u>
Fee Amount Received <u>176.00</u>	Initials of Employee Receiving Application <u>AB/Bebs</u>

VARIANCE

Criteria for Approval

1. What special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels), or structures or buildings in the same district?

My home was built 11' from rear property line. I do not have much square footage behind rear plane of home.

2. Are these special conditions and circumstances a result of your actions? Explain.

No. The house was built in 1977. I purchased it in 2012.

3. How will the literal interpretation of the provisions of this Ordinance deprive you of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance? Explain.

I own 4 adjoining lots. I was told that I can build a structure $\frac{1}{2}$ the square footage of yard behind rear plane of home. My home is set back so far that I only have 1980 sqft behind

4. Will the granting of the Variance requested confer upon you any special privilege that is denied by this Ordinance to other similar sites (lots or parcels), structures or buildings in the same district? Explain.

If I'm understanding the question correctly, ~~yes~~ no. There are many similar size and style buildings in point clear. One in particular at 2016 Dolphin Drive is the same size shop 30' x 50' with a very similar house/land layout.

Driveway

Handicapped

Living Space
Driveway
(Garage)

DOOR
P O S T
F R A M E
B L O C K

50' 1500 sqft

780 sqft

Various

30'

60'

60'

40%

720 sqft

30' 10'

H O U S E

55'

40'

10' 10' 10' 10'

1000 sqft

180
110' 55' 44'
1000

120

1021

NARRATIVE

I've been at 2858 Honouras for 13 years. I've consistently improved the home and property. I'm wanting to build a larger shop to consolidate my smaller sheds and have a place to store my boats, golf cart, vehicles etc. The way my ~~lot~~ home is set back on my 3 honouras drive parcels does not give me enough sq ft of yard to build the size shop that I am needing. I also own the 60' x 120 lot directly behind my home but I was told that wouldnt be considered as it is not deeded together with the other 3 lots.

I take pride in my house and I respect my neighbors. I'm not going to build an industrial looking shed. My shop will have a roll up door, windows, and will match the house as closely as possible.

Thank you & I appreciate your time!

86303136.000 REYNOLDS PATRICK

PIDN: 86303136.000

GISP: 872.03-01-0051.00M

Owner Information

Percent of Ownership: 100

Name: REYNOLDS PATRICK

Name 2:

Mailing Address: 2858 HONDURAS DR
GAUTIER MS
39553

Site Address: 2858 HONDURAS DR GAUTIER

Land Information

Section: 03 Acreage: 0

Township: 8

Range: 7

Street Name HONDURAS
DR

Value and Tax Information

Total Assessed Value: 11146

Total Appraised Value: 111460

Improvement Value: 98990

Land Value: 12470

Tax Amount: 0

SQ FT: 1716

Year Built: 1977

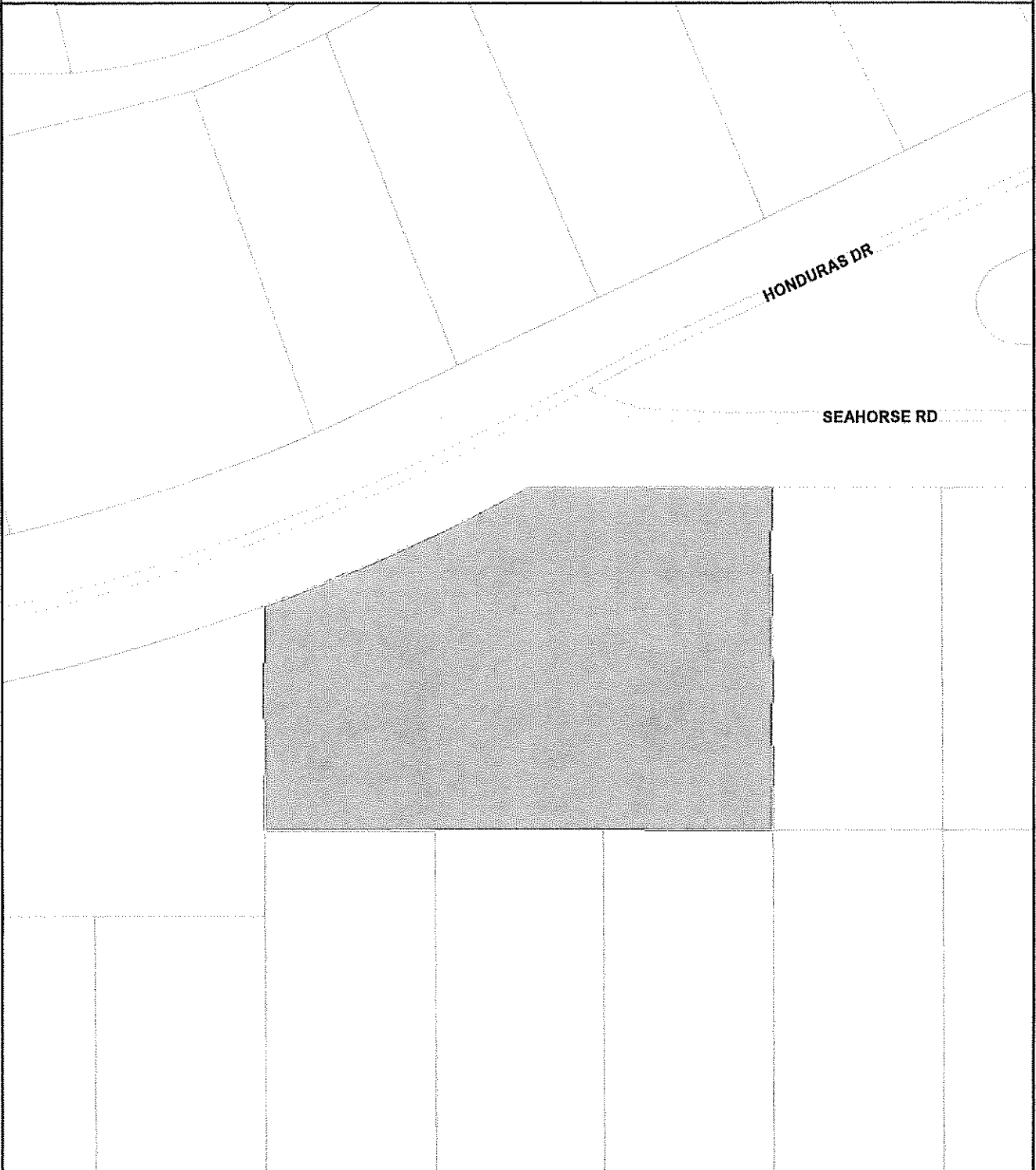
Legal Description

Description: LOTS 129 130 & 131 POINT CLEAR R
IVIERA S/D SEC H PB 10-16&17 DB
1639-830 DB 1925-173 (51M MAP872
.03-01)

Deed Book / Page: 1925 / 173

<https://webmap.co.jackson.ms.us/>

86303136.000 REYNOLDS PATRICK



0 12.5 25 50 Feet
|-----|-----|-----|-----|

GROUPEL RD

Jackson County GIS

<https://webmap.co.jackson.ms.us/>

11/10/2025

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department

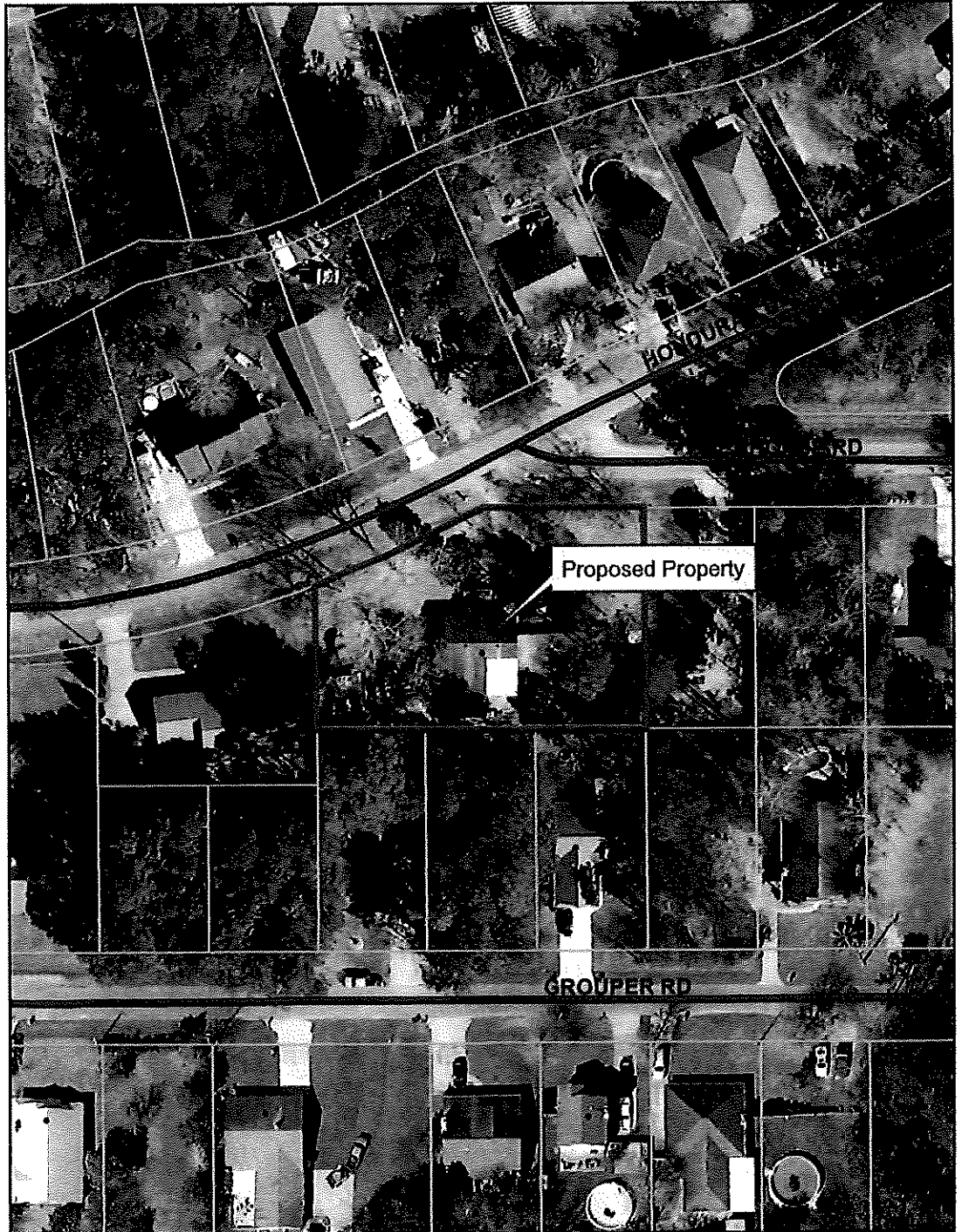

















Exhibit B Existing Zoning

Prepared by:
City of Gautier
Planning Department

Legend

Zoning

ZONECODE

-  AG
-  C-1
-  C-2
-  C-3
-  I-2
-  MURC-1
-  MURC-2
-  MURC-MW
-  PL
-  PUD
-  R-1
-  R-2
-  R-3
-  RE
-  TC

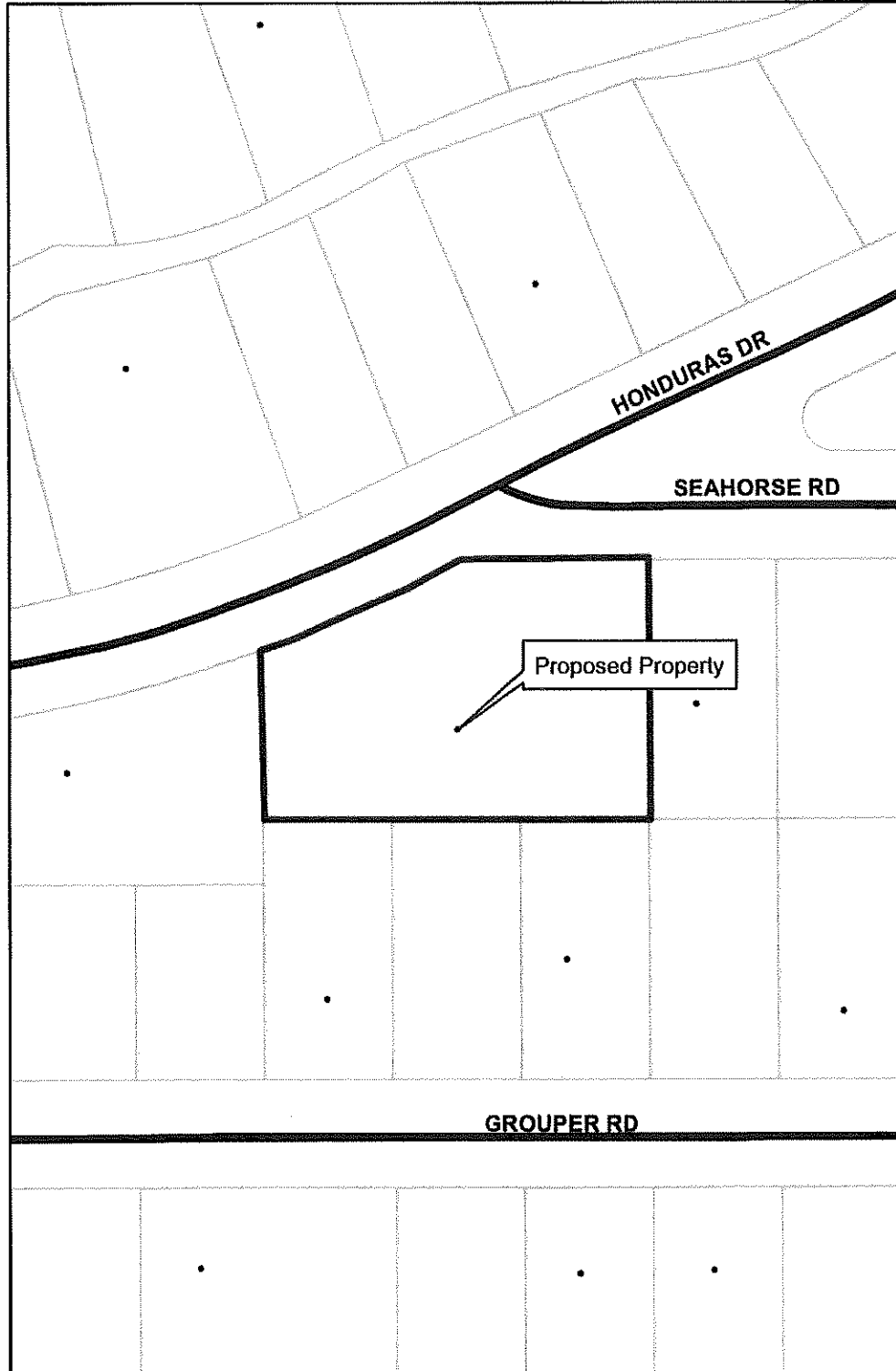
















Exhibit C Existing Land-Use

Prepared by:
City of Gautier
Planning Department

Legend

EXISTING LAND USE

ELU_08

-  commercial-retail
-  conservation
-  civic
-  industrial
-  marina/fish camps
-  high density residential
-  mobile home
-  mobile home park
-  medium density residential
-  office
-  recreation
-  very low to low density residential
-  utility
-  vacant

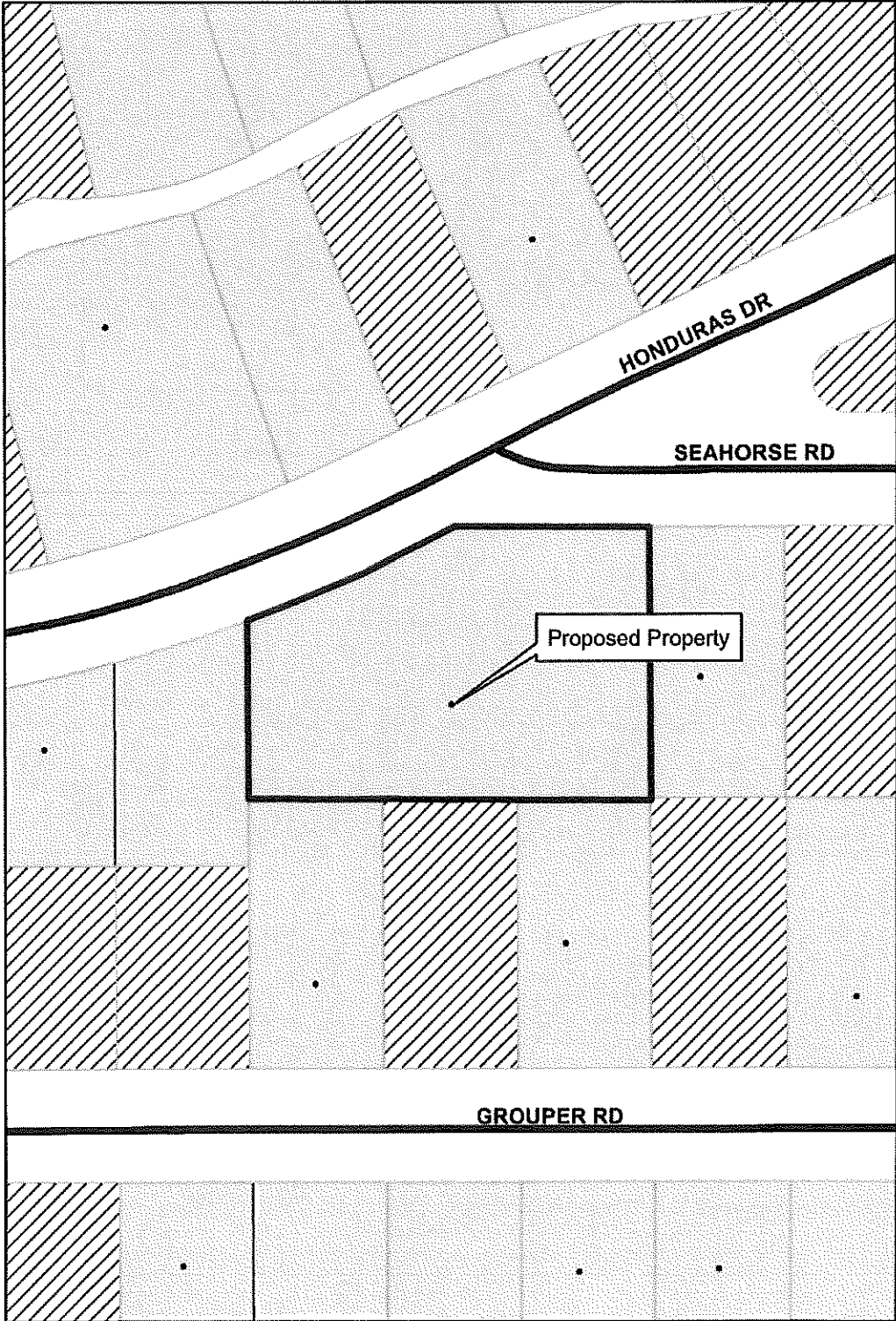

















Exhibit D Future Land-Use

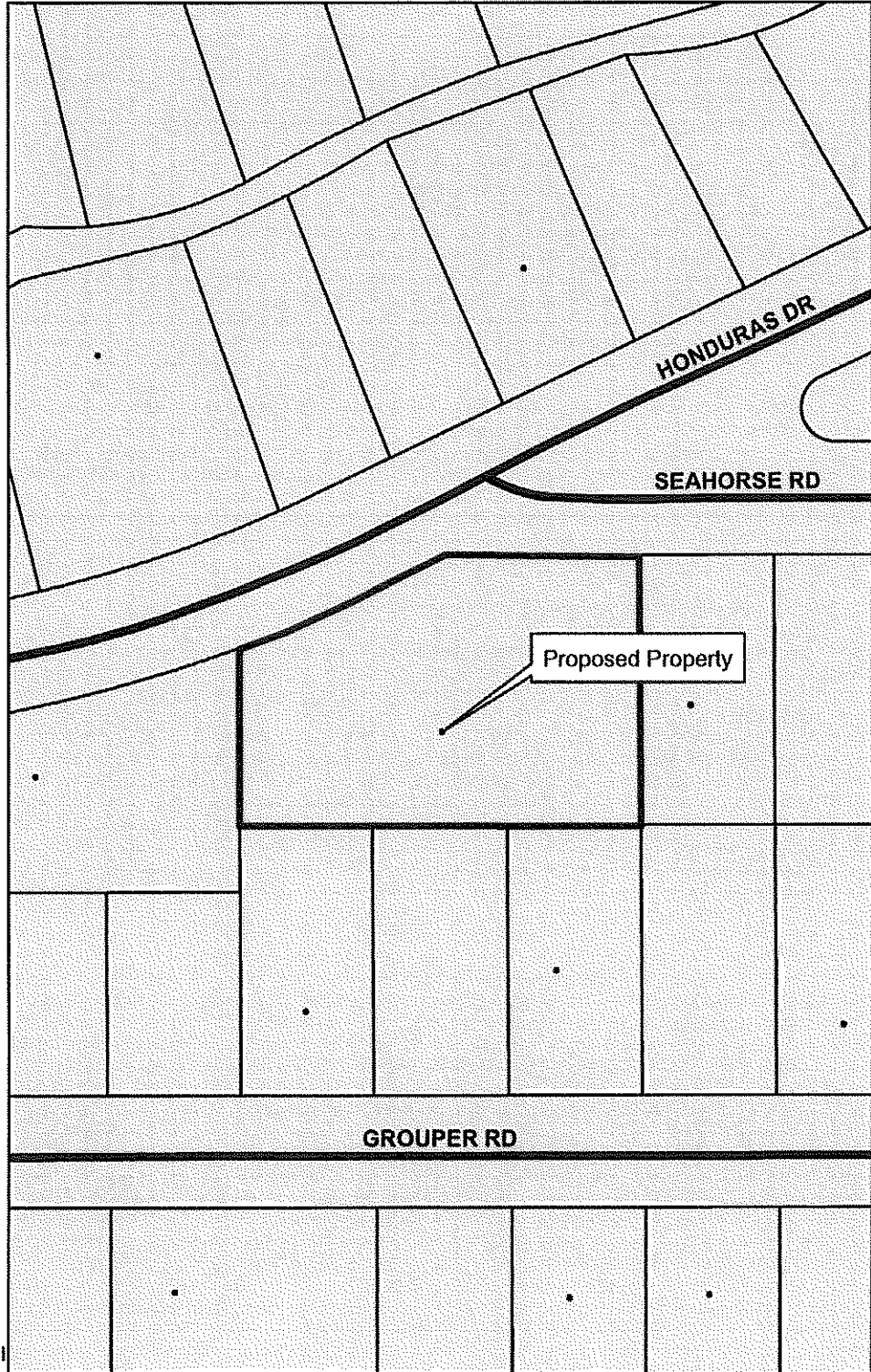
Prepared By:
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



Councilman Jackson made the motion to accept the Planning Commission's recommendation, as presented, and approve the Special Exception that would allow a temporary on-site food truck in a TCMU Town Center Mixed Use Zoning District, located at 2405 Hwy 90, Gautier, MS, (GPC 25-56-SE). Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 435-2025 CITY

**OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 25-56-SE**

**2405 HIGHWAY 90 – SPECIAL EXCEPTION THAT WOULD ALLOW A
TEMPORARY ON-SITE FOOD TRUCK IN A TCMU TOWN CENTER
MIXED USE ZONING DISTRICT
REGARDING PARCEL ID NO: 82435100.110**

WHEREAS, an application for a Special Exception Permit that would allow a temporary on-site food truck in a TCMU Town Center Mixed Use Zoning District was submitted by Aztecas Restaurant & Cantina – Durango, LLC; and

WHEREAS, the City Council hereby finds that the proposed use, that would allow a temporary on-site food truck, located at 2405 Hwy 90, requires a Special Exception in a TCMU Town Center Mixed Use Zoning District; and

WHEREAS, the parcel subject to this Permit is located at 2405 Hwy 90, Gautier, MS; and

WHEREAS, after due public notice, the Planning Commission, at its December 4, 2025 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended to approve the Special Exception; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

IT IS THEREFORE ORDERED that the Mayor and City Council accepts the recommendation of the Planning Commission and approves the application submitted by Aztecas Restaurant & Cantina – Durango, LLC on November 3, 2025 for a Special Exception Permit.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Jackson**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR _____

ATTEST:

CITY CLERK _____

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Babs Logan, Planning Technician
Date: 12/09/2025
Subject: Consider a request for a **SPECIAL EXCEPTION** that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District. 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE)

REQUEST:

The Planning Department has received a request from Aztecas Restaurant & Cantina – Durango LLC for a Special Exception that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District at 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE). The application fee of \$250 was waived by the City Council. All public notice requirements have been met.

BACKGROUND:

The request property is zoned TCMU Town Center Mixed Use.
Location: 2405 Highway 90, PID #82435100.110 (See Exhibit A)
General features of the proposed project: Existing restaurant being repaired due to tornado damage
Potable Water and Wastewater Services: Available at current location
Current Zoning (See Exhibit B): TCMU Town Center Mixed Use
Current Surrounding Zoning (See Exhibit B): TCMU Town Center Mixed Use to the east, south, and west; PL Public Land to the north.
Current Surrounding Existing Land Use (See Exhibit C): Commercial -Retail to the east, south, and west; Civic to the north.
Comprehensive Plan Future Land Use Designation (See Exhibit D): Town center

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO. Explain how a literal interpretation of the City of Gautier’s Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: See attached.

Staff Finding: Unsubstantiated

Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier’s Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: See attached.

Staff Finding: It is staff’s opinion that this will not be injurious to the neighborhood or the general welfare.

Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: See attached.

Staff Finding: The request was made due to the tomado damage to the existing restaurant. The Special Exception would allow them to continue to bring in revenue while the restaurant is being repaired.

DETERMINATION OF APPLICABLE LAW:

The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. “Special Exceptions” are not transferable from one (1) owner of land to another.

Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4) Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

1. The property changes ownership
2. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
3. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION:

The Planning Commission recommends approval of the Special Exception as presented due to the circumstances of the natural disaster that happened in the City of Gautier.

The City Council may:

- Approve the Special Exception;
- Approve the Special Exception with changes; or
- Deny the Special Exception.

ATTACHMENTS:

1. Excerpt GPC Meeting 12.4.25 (#25-56-SE)
2. Complete Packet 25-56-SE

Excerpt from December 4, 2025, Gautier Planning Commission Meeting:

The Planning Department has received a request for a Special Exception that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District at 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE)

Scott Ankersen, Planning Director, gave a brief overview of the case. He stated that the applicant had recently received severe tornado damage to his restaurant. He is pulling permits to rebuild the building, but in the meantime, he would like to place a food trailer truck on the premises to continue to serve the citizens just though the time period they will be rebuilding the building. Food trucks or trailers are not allowed by right in any district, so this request requires a Special Exception.

REQUEST:

The Planning Department has received a request from Aztecas Restaurant & Cantina – Durango LLC for a Special Exception that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District at 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE). The application fee of \$250 was waived by the City Council. All public notice requirements have been met.

BACKGROUND:

The request property is zoned TCMU Town Center Mixed Use.

1. Location: 2405 Highway 90, PID #82435100.110 (See Exhibit A)
2. General features of the proposed project:
Existing restaurant being repaired due to tornado damage
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): TCMU Town Center Mixed Use
5. Current Surrounding Zoning (See Exhibit B): TCMU Town Center Mixed Use to the east, south, and west; PL Public Land to the north.
6. Current Surrounding Existing Land Use (See Exhibit C): Commercial -Retail to the east, south, and west; Civic to the north.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Town center

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: See attached.

Staff Finding: Unsubstantiated

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: See attached.

Staff Finding: It is staff's opinion that this will not be injurious to the neighborhood or the general welfare.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: See attached.

Staff Finding: The request was made due to the tornado damage to the existing restaurant. The Special Exception would allow them to continue to bring in revenue while the restaurant is being repaired.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a

recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

Chairman Ward asked the applicant to present his case.

Luis Mendoza, applicant and manager of Aztecas Restaurant & Cantina, said that on October 26 a tornado hit the restaurant. They are working very hard to rebuild as fast as they can, and have been working with the city getting permits, etc. They would like to have a food truck for the customers that have been asking when they will reopen. They just got a brand-new food truck. They had 55 employees and most of them have lost their jobs. He was able to accommodate some of them at other locations from Gulfport to Moss Point, but he couldn't employ them all. This will give some of them a job.

Chairman Ward said he was worried about people trying to get into the construction area. He asked if they would rope that area off and perhaps put up signs to direct them.

Mr. Mendoza said that in the beginning they were thinking of placing the truck/trailer in front of the building in the drive thru parking area, but that is basically where they are doing the construction and have the dumpster located. They will need to keep it away from the noise and pollution from what they are doing. He said they are thinking now of putting it on the east side of the building where the temporary power pole is. Once they clear the west side of the building, they could possibly move it there.

Chairman Ward stated that it sounded like Mr. Mendoza had definitely given it some thought and was working with Mr. Ankerson.

Mr. Mendoza said he has learned from his experience with all the pickup orders they had on Cinco De Mayo when the traffic blocked part of Highway 90. He doesn't want to have that problem again. He said they would be taking orders by phone or on-line, and would be taking care of the traffic so there would not be problems.

Commissioner Williams said that his main concern was the safety of the customers. He noted that the east side of the shopping center parking lot was pretty open, but they might need some signage to direct the traffic to the food trucks in the back.

Mr. Mendoza said they were planning to redirect the traffic to go to the back, through Ramey's parking lot. He thought the back corner would be a good setup because they were about to finish what they were doing on the back area. He said that right now they have two storage containers to store their goods in that area.

Commissioner Hudson said he had some concerns. He is worried about safety and location. He said he isn't anti food truck, but he is pro Aztecas. He is concerned because of the city's food truck ordinance, and because this would be the face of the city with a food truck out front. He said he drove by and looked for the best location and didn't think the front was it. He stated that construction sites should have footage squared off where you can't have visitors, debris, etc. He also asked what the dimensions of the food truck were and said that he was concerned about the safety of the food.

Mr. Mendoza said they had closed parts of the area because of nails, etc. He explained that it is a normal size food trailer, not an actual truck .

Chairman Ward noted that all food trucks had to have a food safety certification, and were checked on a routine basis.

Mr. Ankerson said that this was a trailer that would be movable, so he feels like Aztecas and the contractor would work together to move the trailer around as needed around construction. They could start on one side, get that side tidied up and finished, and then move the trailer around depending on where they are construction wise. Also around back is not necessarily an option because that is not their property. The shared parking is good, but the food truck itself should be kept on their property. He feels certain that they will be able to put it on this property in a manner that is safe and move it around as needed for the construction.

Commissioner Hudson noted that the power connection was mentioned, but what about water and sewage. He feels like the city would allow portable restrooms, and that is why he is really concerned about location.

Chairman Ward said that food trucks are intended to be a to go order situation, so if there are no chairs or tables, there shouldn't be a law that requires bathrooms. Since there is no restaurant there, you are not really promoting people to stay around to eat. He said there are probably port-o-lets on site for the construction people now.

Mr. Mendoza said there are restrooms inside the restaurant that are still working, so he does still have running water and sewage there.

Chairman Ward asked if there was a time frame for the food truck to be there or would it just be until construction is complete.

Mr. Ankerson said the time frame stated in the Special Exception is for the duration of the construction. The building permit is good for 180 days, and as the Building Official he could extend that.

Mr. Mendoza explained that there are already some other events that the food truck is already engaged with for schools, fairs, etc., so even now it would not be there on an everyday basis. They do not normally like having it at the restaurant location because there is no room.

Commissioner Canada asked if there was an estimated completion date on the construction.

Mr. Mendoza said their goal was to be reopened as soon as possible. They are hoping it will be no later than March 2026.

Chairman Ward said that he appreciates everything that Aztecas has done in the City of Gautier. He noted that they had been awarded the Larry Moran Award of Excellence previously because they have done a lot for the city. Although this is a rare situation, food trucks are a touchy subject also, so it makes this a bit difficult.

Mayor Vaughan said as a resident and then as the mayor, this restaurant is one of our biggest businesses in the city that just went through a natural disaster. They always go above and beyond. They own beautiful restaurants from the Alabama state line to the Louisiana state line on the coast. They hire our youth, but now there are people without jobs. Allowing them this Special Exception will continue to allow them to support our sporting events that they might not be able to otherwise because they are investing their money in reconstruction. If they are able to have a food truck it has to be able to be a little flexible due to the construction, so it may have to be moved around on the property. It won't be there every day because it will be at the schools, the fair, or some other event. Unfortunately, we do not have a food truck ordinance, but the city will be working on one in the coming months. We don't want to lose sales tax revenue due to them being closed, so we have to raise taxes to offset low sales tax revenue.

Council Jamison said that as a former Band Booster officer, she wanted to say that Mr. Mendoza has supported the band with so much food, and does so much for the community, that is why she nominated him for the Larry Moran Award of Excellence a few years ago. They are very needed in this town, especially since Country Gentleman is currently closed for renovations, and they are two major businesses in this town. Under the circumstances, it being a natural disaster that destroyed their business, we need to help them out and do anything we can to support them.

Commissioner Buxton said that Mr. Mendoza and his business partner have been amazing. She has reached out to him with short notice, and he has provided meals for the football team. When they won South State, he provided their full meal for them. People are missing being able to eat at Aztecas. She looks forward to the food truck. They deserve to open back up to employ people again, and to keep their revenue going because they do so much for the City of Gautier. There are a lot of great businesses in Gautier, and Aztecas opening back up is an asset to the community as a whole.

Chairman Ward suggested that Mr. Mendoza put something on social media explaining how they were going to operate until they could reopen, and maybe asking them to be careful around the construction areas when they come to pick up food at the food truck.

There were none in attendance speaking in opposition of the request.

ACTION TAKEN:

Chairman Ward made a motion to recommend approval of the Special Exception as presented due to the circumstances of the natural disaster that happened in the City of Gautier.

Commissioner Hudson seconded the motion, and the following vote was recorded:

AYES: **Josh Ward**
 Maurice Hudson
 Robert Williams
 Herman Green
 Marquitta Buxton
 Greg Canada
 Ricky Decoteau

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

December 4, 2025

GPC #25-56-SE

Aztecas Restaurant & Cantina – Durango LLC

2405 Highway 90

VII. NEW BUSINESS

1. Consider a request for a **SPECIAL EXCEPTION** that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District. 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE)

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: November 18, 2025

Subject: Consider a request for a Special Exception that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District. 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE)

REQUEST:

The Planning Department has received a request from Aztecas Restaurant & Cantina – Durango LLC for a Special Exception that would allow a temporary on-site food truck during tornado damage repairs in a TCMU Town Center Mixed Use Zoning District at 2405 Highway 90, PID #82435100.110. (GPC #25-56-SE). The application fee of \$250 was waived by the City Council. All public notice requirements have been met.

BACKGROUND:

The request property is zoned TCMU Town Center Mixed Use.

1. Location: 2405 Highway 90, PID #82435100.110 (See Exhibit A)
2. General features of the proposed project:
Existing restaurant being repaired due to tornado damage
3. Potable Water and Wastewater Services: Available at current location
4. Current Zoning (See Exhibit B): TCMU Town Center Mixed Use
5. Current Surrounding Zoning (See Exhibit B): TCMU Town Center Mixed Use to the east, south, and west; PL Public Land to the north.
6. Current Surrounding Existing Land Use (See Exhibit C): Commercial - Retail to the east, south, and west; Civic to the north.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Town center

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant Response: See attached.

Staff Finding: Unsubstantiated

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: See attached.

Staff Finding: It is staff's opinion that this will not be injurious to the neighborhood or the general welfare.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: See attached.

Staff Finding: The request was made due to the tornado damage to the existing restaurant. The Special Exception would allow them to continue to bring in revenue while the restaurant is being repaired.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

The UDO defines **Hardship** as:

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

RECOMMENDATION & CONCLUSION:

If recommending approval, Planning Commission shall record that the evidence presented meets the "Criteria for Approval" from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Public Hearing Number

25-56-SE

<u>TYPE OF REQUEST:</u>	<u>FEE:</u>
Special Exception _____	\$251.00
*Includes \$1.00 filing fee per MS Code §25-60-5	

Special Exception— These uses are not allowed by right and require a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Luis Mendoza, Manager & Orlando Godoy, Owner

Name of Business: Aztecas Restaurant & Cantina - Durango LLC

Address: 2405 Highway 90, Gautier, Mississippi 39553

Mailing Address (if different): _____

Email Address: _____

Phone: 228-497-2100 Cell Phone: 228-249-3898

Reason for request, location and intended use of Property: See Attachment

ATTACHMENTS REQUIRED AS APPLICABLE:

- 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- 2. Legal descriptions and street address.
- 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- NA 4. Copy of protective covenants or deed restrictions, if any.
- NA 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- NA 6. Any other information requested by the Planning Director.
- 7. Owner's Consent form if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: [Signature] 11-03-2025

FOR OFFICE USE ONLY	
Date Received	<u>11/4/25</u> Verify as Complete <u>Bales</u>
Fee Amount Received	<u>Waived - tornado damage</u>
Initials of Employee Receiving Application	<u>Bales</u>

Date of Application: November 3, 2025

I, Ruben Gimenez, the fee simple owner of the following described property (give legal description):

See PIDN: 82435100.110; Durango LLC; 2405 Highway 90, Gautier, Mississippi 39553

hereby petition to the City of Gautier to *Grant a Special Exception of* temporary operation of a food truck on-site and affirm that Orlando Godoy; Luis Mendoza

is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application, attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

[Signature]
(Owner's Signature)

The foregoing instrument was acknowledged before me this 4 day of November, 2025 by Ruben Gimenez, who is personally known to me or has produced Driver's license as identification and who did take an oath.

Lauren Glenn
(Printed Name of Notary Public)

[Signature]
(Signature of Notary Public)

Commission # 347855. My commission expires April 18, 2027.

(Notary's Seal)

★ STATE OF MISSISSIPPI ★
LAUREN GLENN, NOTARY PUBLIC
JACKSON COUNTY
MY COMMISSION EXPIRES APRIL 18, 2027
COMMISSION NUMBER 347855

OWNERS CONSENT AND DESIGNATION OF AGENCY - SPECIAL EXCEPTION

SPECIAL EXCEPTION

Reason for Request, Location, and Intended Use of Property:

The applicant, Aztecas Restaurant & Cantina, located at 2405 Highway 90, Gautier, Mississippi 39553, is requesting a Special Exception to allow the temporary operation of a food truck on-site in front of the existing restaurant building because of the tornado that hit Gautier, Mississippi on Sunday, October 26, 2025.

This request is due to catastrophic tornado damage sustained by the main restaurant structure, which is currently unusable and under reconstruction. The temporary food truck will allow Aztecas to continue limited operations during the rebuilding process, enabling the business to serve customers, maintain a community presence, and preserve at least 10 full-time jobs while construction is underway.

The intended use is temporary food service for take-out and limited outdoor dining, located north of the damaged building with designated customer parking on the west side of the property. The use will cease immediately upon completion of the restaurant's reconstruction.

SPECIAL EXCEPTION

Criteria for Approval

Special Exception

A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant.

A literal interpretation of the ordinance would deprive Aztecas Restaurant & Cantina of the ability to continue limited food service operations while its permanent structure is being rebuilt due to catastrophic damage from the recent tornado. Other businesses within the district are able to operate and serve customers on-site, but the applicant cannot do so because of storm-related destruction outside their control. Without a temporary Special Exception to operate a food truck in front of the property, the business will experience severe financial hardship and be unable to generate revenue needed to recover and retain key staff members.

B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare.

The requested Special Exception supports the intent of the City's Unified Development Ordinance by allowing continued economic activity and employment within an existing commercial corridor while the business undergoes reconstruction. The temporary use of a food truck on-site will ensure that Aztecas can continue to provide food service to the community in a controlled, safe, and health-compliant manner. This temporary operation will maintain customer engagement and contribute to the area's economic vitality without creating noise, traffic, or visual impacts inconsistent with surrounding commercial uses. The food truck will be removed upon completion of the new building construction.

C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

The circumstances requiring this request were caused by a natural disaster, a tornado that caused significant structural damage to the restaurant building. These events were beyond the applicant's control. The applicant has acted responsibly and promptly to secure the site, begin insurance and construction planning, and seek lawful permission to operate temporarily through this Special Exception. The purpose of the request is to maintain partial business operations and preserve employment for approximately 10 staff members until the facility can reopen, minimizing further economic hardship to the business and the local community.



82435100.110 DURANGO LLC



Jackson County GIS, 1

Exhibit A Location Map

Prepared by:
City of Gautier
Planning Department



Exhibit B Existing Zoning
















Prepared by:

City of Gautier
Planning Department

Legend

Zoning

ZONECODE

	AG
	C-1
	C-2
	C-3
	I-2
	MURC-1
	MURC-2
	MURC-MW
	PL
	PUD
	R-1
	R-2
	R-3
	RE
	TC

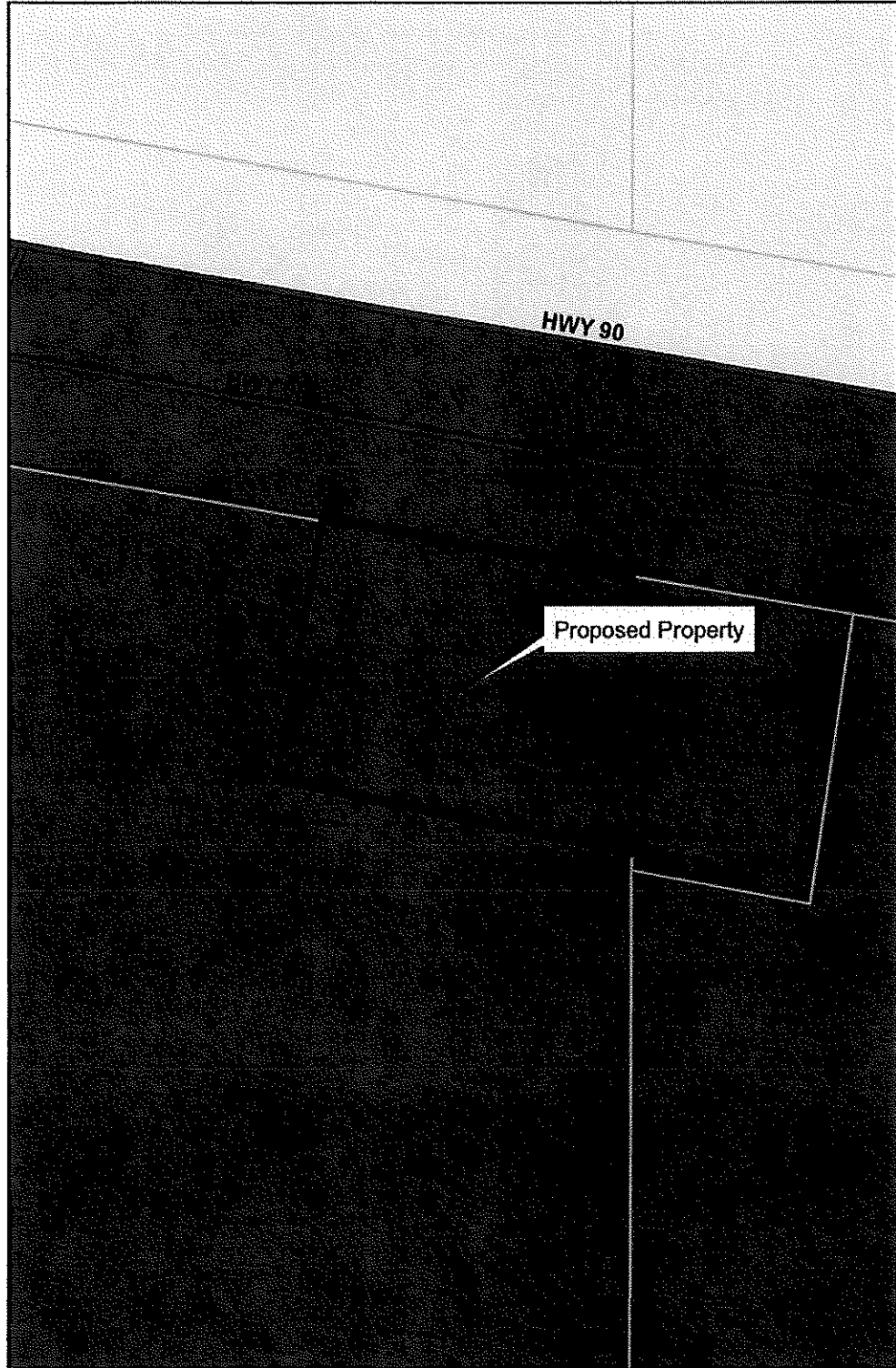
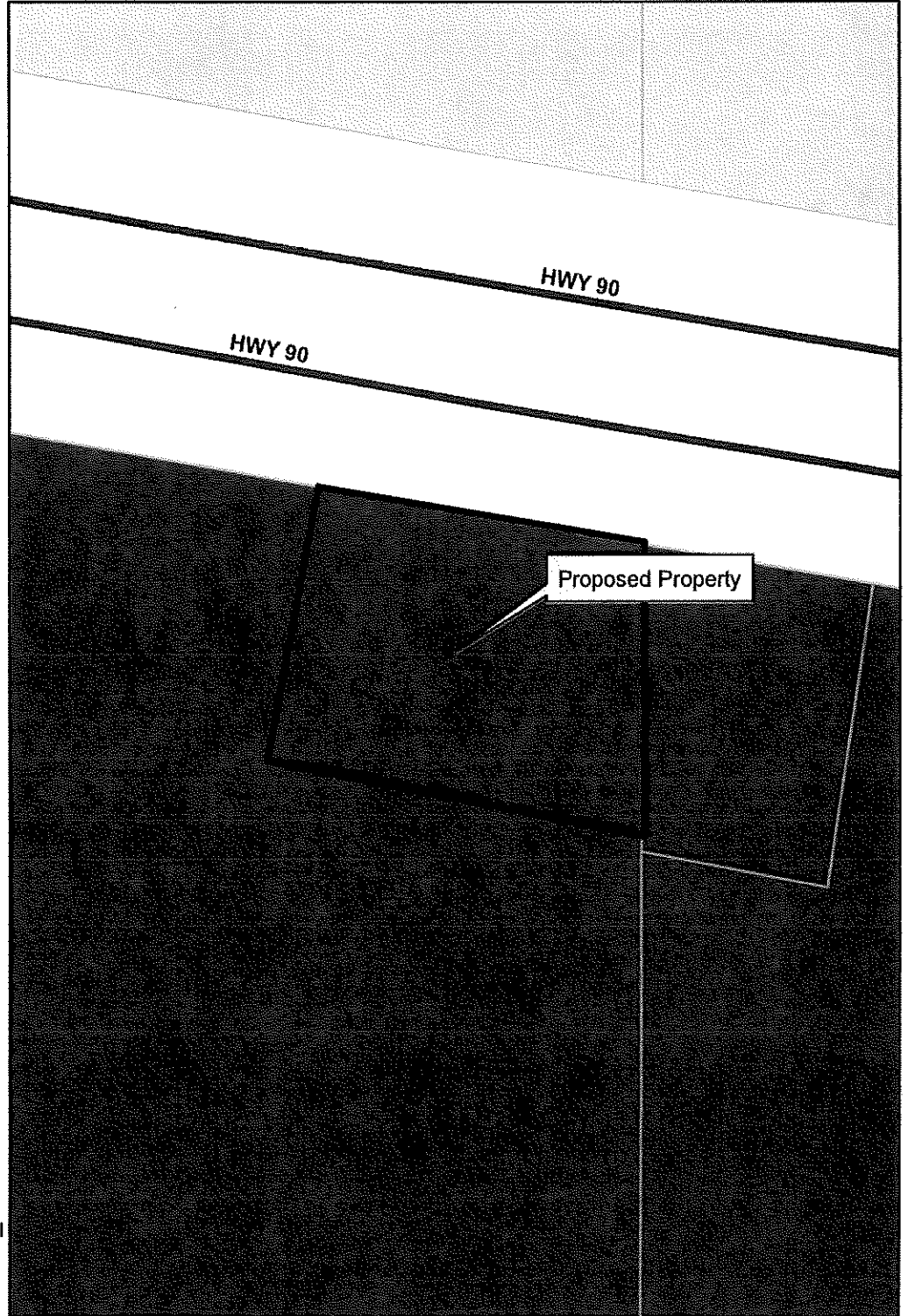


Exhibit C

Existing Land-Use



Prepared by:
 City of Gautier
 Planning Department

Legend

EXISTING LAND USE

ELU_08















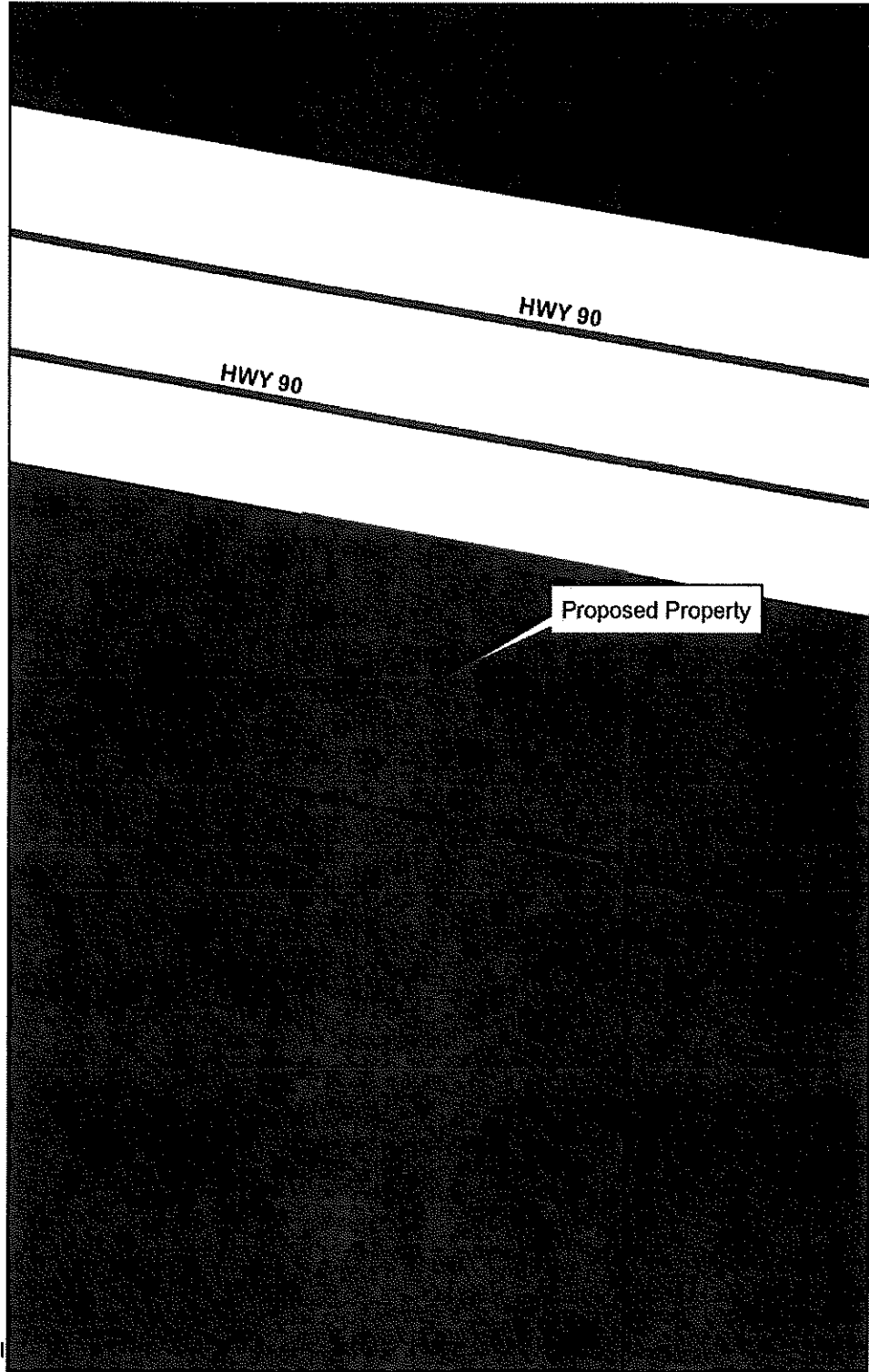
-  commercial-retail
-  conservation
-  civic
-  industrial
-  marina/fish camps
-  high density residential
-  mobile home
-  mobile home park
-  medium density residential
-  office
-  recreation
-  very low to low density residential
-  utility
-  vacant

Exhibit D Future Land-Use



Prepared By:
















City of Gautier
Planning Department



Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential

Councilman Minor made the motion to approve the Supplemental Agreement with Seymour Engineering, as presented, to continue retaining their services for the Martin Bluff Roadway Improvements Project in the amount not to exceed \$18,000. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 436-2025

WHEREAS, the Grants and Projects Department is requesting approval of the Supplemental Agreement with Seymour Engineering to continue retaining their services for the Martin Bluff Roadway Improvements Project in the amount not to exceed \$18,000; and

WHEREAS, on June 3, 2025, the City Council approved Seymour Engineering to advise the City and provide oversight to the Martin Bluff Roadway Improvements Project; and

WHEREAS, this supplemental agreement is to continue retaining the services of Seymour Engineering to attend regularly scheduled project update meetings for project compliance and with stakeholders, review payment applications of work completed during the pay period, project site visits, daily inspection reports, review and advise on design changes, review of supplemental agreements, and attend City Council meeting as needed to update City representatives on the project status; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Supplemental Agreement with Seymour Engineering to continue retaining services for the Martin Bluff Roadway Improvements Project in the amount not to exceed \$18,000.00, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Minor**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Sam King, Grants and Projects Director
Date: December 8, 2025
Subject: Seymour Engineering Supplemental Agreement to Retain Services for the Martin Bluff Road Improvement Project.

REQUEST:

The Grants and Projects Department requests that City Council approve the Supplemental Agreement with Seymour Engineering to continue retaining their services to advise the City and oversee the Martin Bluff Roadway Improvements Project in an amount not to exceed \$18,000.

BACKGROUND:

The Martin Bluff Road Widening Improvement Project is designed to enhance traffic operations and improve safety along the corridor between Gautier-Vancleave Road and Frontage Road, north of Interstate 10.

During the June 3, 2025 Council Meeting, the Council entered executive session to consider retaining Seymour Engineering to advise the City and provide oversight for the project.

DISCUSSION:

This Supplemental Agreement is to continue to retain the services of Seymour Engineering to attend regularly scheduled project update meetings for project compliance and with stakeholders, review payment applications of work completed during the pay period, project site visits, daily inspection reports, review and advise on design changes, review of supplemental agreements, and attend City Council meeting as needed to update City representatives on the project status in an amount not to exceed \$18,000.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the Supplemental Agreement with Seymour Engineering to continue retaining their services to advise the City and oversee the Martin Bluff Roadway Improvement Project in an amount not to exceed \$18,000.

The City Council may:

1. Approve Supplemental Agreement, as presented; or
2. Not approve Supplemental Agreement.

ATTACHMENT(S):

1. Supplemental Agreement



Supplemental Agreement
City of Gautier/Seymour Engineering, PLLC
Martin Bluff Roadway Improvements

Scope of Work

- Attend regularly scheduled project update meetings with stakeholders as well as any additional meetings needed for project compliance
Review payment applications based on work completed during pay period
Project site visits on a regularly scheduled basis
Review project daily inspection reports
Review and advise on design changes that may arise during construction
Coordination between project stakeholders
Review supplemental agreements and project change orders as needed
Attend City Council meetings as needed to update City representatives on project status

Total Cost of Proposed Supplemental Agreement: \$6,000.00/mo. December 2025-February 2026 = \$18,000.00

By Signing this Authorization or ordering the commencement of Services to be effective _____ you are affirming that you are authorized to bind Client to the Terms and Conditions of this Supplemental Agreement and have read and accepted the Terms and Conditions, including restrictions and limitations, as set forth in the Agreement and subsequent page of Additional Terms and Conditions.

SEYMOUR ENGINEERING, PLLC

CITY OF GAUTIER

Handwritten signature and date: Mark M. Seymour, Jr. 12-8-25

Mark M. Seymour, Jr. P.E. Date
President

Carlos Moulds Date
City Manager

ADDITIONAL TERMS AND CONDITIONS

Change Orders. Client may request changes to Scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will submit to Client a Supplement Agreement of the change, addition and or a cost adjustment associated with the proposed request for change of Services for Clients review. Subsequent to Clients review, Client may execute the Supplemental Agreement.

Compensation and Term of Payment. Client shall pay compensation for the Services performed at the fees stated in the approved Scope of Work within this Agreement. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice.

Choice of Law. This Agreement shall be governed by and construed according to Mississippi law.

Subsurface Exploration. Consultant will take reasonable precautions to reduce damage to site when performing services necessary to complete the required scope of work. Client accepts that invasive services may be required to aid in determining the final design and may damage or alter the site. Site restoration is not provided unless specifically included in the Services.

Utilities. Consultant shall utilize a utility locating service for public utilities. Client shall provide and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.

Site Access and Safety. Client shall secure all necessary site related approvals and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors. Subcontractors, or other parties present at the site.

Termination. Either party may terminate this Agreement or the Services upon written notice to the other. Consultant shall be paid costs incurred and fees earned to date to the date of termination plus reasonable costs of closing the project.

Insurance. Consultant represents that it now carries, and will continue to carry; Commercial General Liability (\$1,000,000 occ/\$2,000,000 agg); and Professional Liability (\$1,000,000 claim/agg). Client and Consultant shall waive subrogation against the other party on General Liability. Client is additional insured with respect to General Liability.

Councilman Fuller made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 437-2025

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilman George**, and the following vote was recorded:

AYES: Casey Vaughan
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COG 7M BOND ACCT Account Number 001-000-104	260626	12/16/2025	12/02/2025	11282025		59,432.79	59,432.79
		TR MDOT WIRE: FUND 130						
001	ARTHUR J GALLAGHER RISK MGT SERV LLC Account Number 001-092-625	260627	12/16/2025	12/02/2025	5879140		70.00	70.00
		PUBL OFFICIAL BOND: MOULDS, C						
001	BORDIS & DANOS PLLC Account Number 001-060-602 001-060-602	260628	12/16/2025	12/02/2025	150		11,786.70	11,786.70
		DEC 2025 RETAINER						
		LITIGATION; M BLUFF/GULF BRZ						
001	MS MUNICIPAL LEAGUE Account Number 001-001-681 001-001-681 001-021-681 001-001-681 001-001-681 001-001-681 001-021-681	260632	12/16/2025	12/02/2025	61744238 61744710 61757743 61761531 61877286 61877535 62098317		1,400.00	1,400.00
		MID WINTER CONF: VAUGHAN						
		MID WINTER CONF: JACKSON						
		MID WINTER CONF: BILBO						
		MID WINTER CONF: JAMISON						
		MID WINTER CONF: FULLER						
		MID WINTER CONF: MINOR						
		MID WINTER CONF: MOULDS						
001	DIRECTV LLC Account Number 001-161-598	260633	12/16/2025	12/02/2025	X251214		184.02	184.02
		WEST STN: 022727663 (JAN)						
001	STATE TREASURER Account Number 001-000-300	260634	12/16/2025	12/02/2025	11302025		5,729.95	5,729.95
		NOV 2025 COURT ASSESSMENTS						
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	260635	12/16/2025	12/02/2025	11302025		424.00	424.00
		NOV 2025 SPECIAL ASSESSMENTS						
001	MS DEPT OF PUBLIC SAFETY Account Number 001-000-300	260636	12/16/2025	12/02/2025	11302025		300.00	300.00
		NOV 2025 INTERLOCK FEES						
001	VICTIMS OF HUMAN TRAFFICKING FUND Account Number 001-000-300	260637	12/16/2025	12/02/2025	11302025		38.88	38.88
		NOV 2025 STATE ASSESSMENTS						
001	H2O INNOVATION OPERATION & MAINTENANCE Account Number 001-201-672	260638	12/16/2025	12/02/2025	2025-11		31,832.51	31,832.51
		NOV 2025 MAINT OPS						

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RELX INC DBA LEXISNEXIS Account Number 001-092-698	260640	12/16/2025	12/02/2025	3096151513	11/30/2025	163.00 Amount	163.00
001	MS MUNICIPAL CLERKS ASSOC Account Number 001-040-682 001-040-682	260641	12/16/2025	12/02/2025	00345	12/02/2025	142.50 Amount	70.00 72.50
001	PITNEY BOWES INC PURCHASE POWER Account Number 001-092-607	260642	12/16/2025	12/02/2025	0434-6213	11/20/2025	600.00 Amount	600.00
001	PITNEY BOWES GLOBAL FINANCIAL SERVS Account Number 001-092-698	260643	12/16/2025	12/02/2025	3321676148	11/29/2025	537.54 Amount	537.54
001	SPORTSCONDUCTOR LLC DBA JARVIS Account Number 001-170-503	260644	12/16/2025	12/02/2025	6566	12/01/2025	11.85 Amount	11.85
001	DIXIE RUBBER & BELTING COMPANY Account Number 001-161-638	260660	12/16/2025	12/03/2025	252043	11/26/2025	126.50 Amount	126.50
001	BELL AUTO PARTS INC Account Number 001-170-639	260662	12/16/2025	12/03/2025	45981	11/13/2025	123.15 Amount	123.15
001	AUTOZONE INC Account Number 001-161-559 001-161-638	260663	12/16/2025	12/03/2025	4907897748	11/03/2025	83.33 Amount	13.43 69.90
001	BIENVILLE ANIMAL MEDICAL CENTER Account Number 001-100-514	260665	12/16/2025	12/05/2025	2234843	11/17/2025	113.00 Amount	113.00
001	DELTA UTILITIES Account Number 001-161-630	260666	12/16/2025	12/05/2025	11000999-0	12/03/2025	61.17 Amount	61.17
001	DELTA UTILITIES Account Number 001-161-630	260667	12/16/2025	12/05/2025	11000885-1	12/03/2025	66.76 Amount	66.76
001	SOUTHERN PEST CONTROL INC Account Number 001-092-698	260668	12/16/2025	12/05/2025	171-470829	11/20/2025	403.35 Amount	403.35

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	WASTE PRO - GAUTIER	260670	12/16/2025	12/05/2025			285.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-170-698		FRASIER PORT O LET	60430	11/30/2025		35.00	
	001-170-698		BACOT PORT O LET	60459	11/30/2025		250.00	
001	AUTO TRUCK AND TRAILER PARTS INC	260676	12/16/2025	12/05/2025			279.15	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-170-638		ANTIFREEZE (6); REC DBPT	327337	11/12/2025		91.80	
	001-170-639		U BOLT KIT: 18; TRAILER	327499	11/19/2025		30.20	
	001-161-638		EXHAUST GASKET (2); E2	327441	11/17/2025		38.50	
	001-161-638		4" PIPE(S); 4" 90D UNION; E2	327579	11/24/2025		74.95	
	001-161-638		4" CLAMP (4); COUPLER; E2	327579	11/24/2025		34.00	
	001-161-638		4" CLAMP (2); E2	327614	11/25/2025		9.70	
001	ACE DATA STORAGE INC	260677	12/16/2025	12/08/2025			105.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-100-699		NOV 2025 SHREDDING SERVICE	0204214	12/01/2025		105.00	
001	CREDIT CARD CENTER	260678	12/16/2025	12/08/2025			267.15	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-090-682		ASFPM DUES; ANKERSON,S	11252025	11/26/2025		180.00	
	001-092-698		ANNUAL FEE	11252025	11/26/2025		35.00	
	001-092-698		CHGS / FEES: XXXX4007	11252025	11/26/2025		52.15	
001	LOWE'S	260680	12/16/2025	12/08/2025			2,552.91	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	001-205-586		CLR; SPRAY BTTL;3PK SCOUR PAD	976689	10/27/2025		33.10	
	001-205-586		MORTAR;TROWEL;SAW BLADE;FOUNT	976782	10/27/2025		80.69	
	001-205-586		10LB GROUT; FOUNTAIN	976782	10/27/2025		24.68	
	001-205-586		CHLORINE; ALGAECIDE; FOUNTAIN	982059	10/29/2025		30.35	
	001-205-559		N95 RESP 3PK; EARPLUG 10CT	996059	11/03/2025		12.98	
	001-205-559		4.5" CUT OFF WHL 5PK; SHOP	996059	11/03/2025		17.08	
	001-205-559		6" CUT OFF WHEEL (3); SHOP	996059	11/03/2025		18.48	
	001-161-559		2CF BLK MULCH(210); VET TOWER	995062	11/03/2025		793.80	
	001-170-634		5CF DRNG ROCK(3); ICE MACH	998331	11/04/2025		17.04	
	001-170-577		60W LED BULB 16PK; FAVILIONS	997428	11/04/2025		23.73	
	001-170-559		ORTHERNE 12OZ FIRE ANT (10)	997428	11/04/2025		113.80	
	001-161-559		5G BUCKET/LID; 6CT GLOVE	997295	11/04/2025		26.56	
	001-161-559		10LEX PIPE;ANGLE VLV;ICE MACH	997295	11/04/2025		18.15	
	001-161-559		ASST PVC PIPE (17); ICE MACH	997295	11/04/2025		13.50	
	001-161-559		9' 12-GA AIRC; CENTRAL FD	997295	11/04/2025		19.66	
	001-092-520		1.5CF RED MULCH(5); CITY HALL	970485	11/05/2025		22.72	
	001-205-586		RTN CR; 6"ALUM FASCIA CAP	970065	11/05/2025		6.40	
	001-205-586		VNYL PANEL(3); EX TRIM NAILS	973004	11/06/2025		23.65	
	001-092-635		6" ALUM FASCIA CAP; 2808 H90	972612	11/06/2025		-21.55	
	001-161-639		6PK LED FIXTURE; RETROFIT KIT	974558	11/06/2025		21.55	
	001-161-639		12CT SCREW;10CT NUT;36CT WSHR	973550	11/06/2025		75.96	
	001-161-639		.25" MINI BALL VALVE; FIRE EQ	973550	11/06/2025		8.49	
	001-161-639						11.67	

Account Number Description Trans Release Date Claim Date Invoice # Claim Number Check Number Claim Amount Approved/Disapproved

Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001-161-639	BCT SCREW; 5CT WSHR; FIRE EQ	260680	12/16/2025	12/08/2025	973550	11/06/2025	P.O.	2,552.91	(CONTINUED)
001-092-635	RTN CR; 6PK LED FXTR;RETRO KIT				975468	11/07/2025		Amount	5.64
001-170-639	HITCH PIN CLIP(7); TENT				983581	11/10/2025			-75.96
001-170-639	ANTIFREEZE; REC RANGER XST				984813	11/10/2025			7.86
001-170-634	100W LED BULB 2PK(2); PAVILION				984813	11/10/2025			30.36
001-170-634	200W LED BULB; PAVILION				984813	11/10/2025			14.23
001-170-634	25' STL CHAIN; 4 QKLINK; GM PARK				989122	11/12/2025			88.34
001-205-586	3" FLAT BRUSH; ROLLER CVR (2)				989006	11/12/2025			21.70
001-170-634	25CT HEX NUT; 25CT WSHR; SIGNS				992646	11/13/2025			6.14
001-170-634	CARRIAGE BOLT(12); GM PARK				992646	11/13/2025			3.00
001-205-586	SPRAY PAINT(2); FAIRWAY SIGN				972075	11/17/2025			5.66
001-170-639	INSERT NUT(10); REC MOWERS				972995	11/17/2025			1.80
001-161-510	MOP HEAD REFILL 2PK; NFD				974971	11/18/2025			18.32
001-161-638	WASH N WAX; CAR WASH; NFD				974971	11/18/2025			24.43
001-092-635	TOILET SEAT; CH-PLANNING				977709	11/19/2025			37.98
001-161-559	32CT NIAGARA WATER (60)				978824	11/19/2025			388.80
001-170-635	20X48 SHELVING UNIT(3); FIRE				979397	11/19/2025			299.19
001-170-635	1.5" PTRAP; 1.25" PTRAP; SINK				981358	11/20/2025			18.21
001-170-635	1.25" EXT TUBE; SINK-SR CENTER				981358	11/20/2025			9.40
001-092-635	RETROFIT RECSSD DWNIT 6PK (4)				981764	11/20/2025			190.72
001-161-559	MASKING TAPE; CENTRAL				986880	11/22/2025			4.73
001-161-559	ANCHOR/SCREW 100CT; CENTRAL				986880	11/22/2025			8.55

Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001 TRAVELERS CL REMITTANCE CENTER								96,114.00	
001-092-625	BUSINESS AUTO RENEWAL	260699	12/16/2025	12/08/2025	0W080024EA	11/12/2025	P.O.	Amount	96,114.00

Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001 BLOSSMAN GAS INC								197.37	
001-161-630	67.8 GALS PROPANE; NORTH STN	260702	12/16/2025	12/09/2025	33512294	11/13/2025	P.O.	Amount	197.37
001-161-630	COMPLIANCE FEE				33512294	11/13/2025			182.38
									14.99

Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001 PRECISION DOOR SERVICE MOBILE-GULFPORT								350.00	
001-161-635	EMERGENCY BAY DOOR REPR; NFD	260703	12/16/2025	12/09/2025	144449252	12/08/2025	P.O.	Amount	350.00

Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001 CINTAS CORPORATION								551.92	
001-205-535	LS T-SHIRT	260704	12/16/2025	12/09/2025	4248783152	11/05/2025	P.O.	Amount	551.92
001-205-535	NOV 05 2025 MAINT				42495229153	11/12/2025			138.46
001-205-535	NOV 12 2025 MAINT				42503495599	11/19/2025			137.82
001-205-535	NOV 19 2025 MAINT				4251052111	11/25/2025			137.82

Account Number	Description	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001 ELAN FINANCIAL SERVICES								1,960.96	
001-090-535	LS T-SHIRT ASST SIZE (2)	260705	12/16/2025	12/09/2025	6100	11/07/2025	P.O.	Amount	1,960.96
001-090-535	JERSEY POLO ASST SIZE (10)				6100	11/07/2025			23.66
001-090-535	SHIPPING; UNIFORM SHIRTS				6100	11/07/2025			173.28
001-092-606	ONEWAY APP; NOV 2025				7749	11/07/2025			15.45
001-170-511	SUPPLIES; SR THANKSGIVING				8028	11/14/2025			75.00
001-170-511	SUPPLIES; SR THANKSGIVING				3722	11/14/2025			11.76

Release date from 12/16/2025 thru 12/16/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ELAN FINANCIAL SERVICES	260705	12/16/2025	12/09/2025			1,960.96	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-513	CANDY CANES: L&L EVENT	3730	11/14/2025			126.72	
	001-001-615	DECORATIONS: CHRISTMAS FLOAT	6836	11/17/2025			27.98	
	001-001-615	THROWS: CHRISTMAS PARADE	6836	11/17/2025			445.17	
	001-090-535	SS T-SHIRT ASST SIZE (13)	8929	11/18/2025			74.31	
	001-090-535	LS T-SHIRT ASST SIZE (7)	8929	11/18/2025			59.11	
	001-090-535	FUEL SURCHG (NO SHIP FEE)	8929	11/18/2025			1.00	
	001-170-511	DELI ITEM: SR THANKSGIVING	4036	11/19/2025			28.99	
	001-021-703	EXECUTIVE CHAIR: CITY MGR	262433	11/20/2025			799.00	
001	PRO-LOCK LOCKSMITH SERVICE LLC	260707	12/16/2025	12/09/2025			20.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-040-559	DUPLICATE KEYS (4): CITY HALL	120925-1	12/09/2025			20.00	
001	SPARKLIGHT	260708	12/16/2025	12/09/2025			164.55	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	DEC 2025: CITY HALL 17254	12012025	11/26/2025			164.55	
001	SPARKLIGHT	260709	12/16/2025	12/09/2025			102.08	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-698	DEC 2025: SR BLDG 48895	12012025	11/26/2025			102.08	
001	C SPIRE WIRELESS	260711	12/16/2025	12/09/2025			1,080.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-606	NCIC EQUIP CHG 3000652433	0652433-53	11/01/2025			540.00	
	001-100-606	NCIC EQUIP CHG 3000652433	0652433-54	12/01/2025			540.00	
001	TEC	260714	12/16/2025	12/09/2025			95.24	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY LONG DISTANCE	1260611	12/01/2025			95.24	
001	SEM REPORTING LLC	260715	12/16/2025	12/09/2025			175.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-698	PLANNING MTG 12/04/25	MB25133	12/08/2025			175.00	
001	HOME TEAM TIRE & AUTO SERVICE	260716	12/16/2025	12/09/2025			193.42	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-638	FLAT REPR: #11882	501609	11/24/2025			24.20	
	001-100-638	FS FIREHAWK PURSUIT: #12456	501638	12/03/2025			125.02	
	001-100-638	TIRE INSTALL PKG: #12456	501638	12/03/2025			20.00	
	001-100-638	FLAT REPAIR: #12164	501655	12/03/2025			24.20	
001	RJ YOUNG COMPANY LLC	260717	12/16/2025	12/09/2025			351.40	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-699	UNL-J7RK00-01 RENTAL FEE	INV7821223	12/08/2025			351.40	
001	RJ YOUNG COMPANY LLC	260718	12/16/2025	12/09/2025			398.92	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	UNL-J9NI00-01 RENTAL FEE	INV7815975	12/03/2025			398.92	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	260719	12/16/2025	12/09/2025			655.37	
	Account Number	Description	Invoice #	Date		P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002	11182025	11/24/2025			48.14	
	001-201-633	DOLPHIN ST 94988002	11182025	11/24/2025			50.88	
	001-201-633	DOLPHIN ST 94989002	11182025	11/24/2025			88.01	
	001-201-633	DOLPHIN ST 94990002	11182025	11/24/2025			468.34	
001	AIRGAS USA LLC	260720	12/16/2025	12/09/2025			702.65	
	Account Number	Description	Invoice #	Date		P.O.	Amount	
	001-205-588	CYLINDER RENTAL	5520943582	11/30/2025			702.65	
001	SINGING RIVER ELECTRIC COOPERATIVE	260722	12/16/2025	12/09/2025			368.43	
	Account Number	Description	Invoice #	Date		P.O.	Amount	
	001-170-631	SPORTS PAVILION 66582005	11182025	11/24/2025			81.33	
	001-170-631	CITY PARK RSTRNS 89912001	11182025	11/24/2025			104.02	
	001-170-631	FRAZIER RSTRNS 98546001	11182025	11/24/2025			53.06	
	001-170-631	SRM VENUE 104312012	11182025	11/24/2025			34.40	
	001-170-631	SRM PW BOX 8 104459007	11182025	11/24/2025			31.61	
	001-170-631	FITNESS TRAIL 109268001	11182025	11/24/2025			32.74	
	001-170-631	DOLPHIN PW BOX 110759006	11182025	11/24/2025			31.27	
001	O'REILLY AUTO PARTS	260723	12/16/2025	12/09/2025			1,585.61	
	Account Number	Description	Invoice #	Date		P.O.	Amount	
	001-205-570	ABS SENSOR: 17634	1978387455	10/29/2025			62.96	
	001-100-570	PWR STRG FLUID;LUBE: 11277	1978387456	10/29/2025			23.98	
	001-100-570	IGNITION SWITCH: 17634	1978387495	10/29/2025			48.72	
	001-161-638	LOCKING BIT SET: E-4	1978387496	10/29/2025			17.99	
	001-205-570	HEADLIGHT BULB: 17634	1978387513	10/29/2025			21.01	
	001-205-570	FUEL FLTR KIT: 17634	1978387557	10/30/2025			33.80	
	001-205-559	WIRE WHL;SAWZALL BLADE: SHOP	1978388138	11/05/2025			31.48	
	001-170-638	QT 20W OIL (12): REC DEPT	1978388139	11/05/2025			89.88	
	001-205-570	COPPER GASKET ASST: SHOP	1978388200	11/05/2025			3.80	
	001-100-570	BRK ROTOR(2);BRK PADS: 13634	1978388219	11/05/2025			164.99	
	001-100-570	DISC PAD SET (RTND-WRG TYPE)	1978388300	11/06/2025			87.82	
	001-100-570	RTN CR: DISC PAD SET	1978388302	11/06/2025			-87.82	
	001-100-570	REAR BRK PADS: 13634	1978388301	11/06/2025			50.60	
	001-100-570	BRK ROTOR(2); BRK PADS: 12456	1978388918	11/12/2025			144.99	
	001-170-639	QT OIL(12);FLTR(2): REC EQUIP	1978388940	11/12/2025			86.72	
	001-170-638	GAL WIPER FLUID (12): REC	1978388941	11/12/2025			39.48	
	001-170-639	OIL FILTER (2): REC MOWERS	1978388954	11/12/2025			8.84	
	001-100-570	6QT OIL; OIL FILTER: 12164	1978388931	11/13/2025			58.22	
	001-205-629	OIL FILTER (5): PD FORDS	1978389127	11/13/2025			60.00	
	001-100-570	PWR KID BELT: SHOP EXH FAN	1978389147	11/14/2025			30.35	
	001-100-570	WARRANTY CR: VVT SOLENOID(4)	1978389147	11/14/2025			-81.64	
	001-100-570	HEADLIGHT BULB: 19686	1978389444	11/16/2025			8.87	
	001-100-570	CONTROL ARM ASSY U-RT: 19684	1978389478	11/17/2025			148.97	
	001-100-570	CONTROL ARM ASSY U-LT: 19684	1978389479	11/17/2025			148.97	
	001-161-638	COOLANT CRP; ANTIFRZ (2): E4	1978389494	11/17/2025			40.59	
	001-161-635	RADIATOR ADDITIVE: E4	1978389494	11/17/2025			14.99	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	260723	12/16/2025	12/09/2025			1,585.61	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.			
	001-100-570	3N1 DETAILER; MTL POLISH	1978389663	11/19/2025			28.48	
	001-100-570	MICROBR TOWEL(3); HARLEYS	1978389663	11/19/2025			7.47	
	001-100-570	WIN REG ASSY; ULTRA STAT; PD	1978389774	11/20/2025			92.66	
	001-100-570	HEADLIGHT BULB; SILICONE; PD	1978389774	11/20/2025			40.86	
	001-161-638	GAL AUTO TRNS FLUID (2); E2	1978390161	11/24/2025			55.98	
	001-161-638	EXHAUST HANGER (2); E2	1978390309	11/25/2025			11.72	
001	SINGING RIVER ELECTRIC COOPERATIVE	260724	12/16/2025	12/09/2025			1,971.81	
	Account Number	Description	Invoice #	Date	P.O.			
	001-100-631	POLICE STATION 662980004	11182025	11/24/2025			1,487.93	
	001-201-629	SIGNAL LIGHT 89113001	11182025	11/24/2025			70.71	
	001-201-633	STREET LIGHTS 90345002	11182025	11/24/2025			186.64	
	001-092-631	RECORDAS BLDG 90790001	11182025	11/24/2025			186.00	
	001-201-633	BELX SIGN 97127001	11182025	11/24/2025			40.53	
001	SINGING RIVER ELECTRIC COOPERATIVE	260725	12/16/2025	12/09/2025			340.65	
	Account Number	Description	Invoice #	Date	P.O.			
	001-161-631	SOUTH ED 76008001	11182025	11/24/2025			207.93	
	001-170-631	BACOT SPLASHPAD 103751001	11182025	11/24/2025			30.66	
	001-170-631	BACOT UPGRADES 11373001	11182025	11/24/2025			56.18	
	001-170-631	BACOT 114484001	11182025	11/24/2025			45.88	
001	SINGING RIVER ELECTRIC COOPERATIVE	260726	12/16/2025	12/09/2025			557.97	
	Account Number	Description	Invoice #	Date	P.O.			
	001-201-633	WM PAYNE 100245001	11182025	11/24/2025			64.78	
	001-170-631	ROUNDABOUT 102311004	11182025	11/24/2025			30.00	
	001-170-631	BACOT LIGHTS 101137	11182025	11/24/2025			344.06	
	001-201-629	SIGNAL LIGHTS 101138	11182025	11/24/2025			119.13	
001	SINGING RIVER ELECTRIC COOPERATIVE	260727	12/16/2025	12/09/2025			10,235.80	
	Account Number	Description	Invoice #	Date	P.O.			
	001-201-633	STREET LIGHTING 10054	11182025	11/24/2025			7,564.93	
	001-201-633	WM PAYNE 10054-100244008	11182025	11/24/2025			57.56	
	001-092-631	CITY HALL 10054	11182025	11/24/2025			724.61	
	001-170-631	FRAZIER PARK 10045	11182025	11/24/2025			62.84	
	001-170-631	SENIOR BLDG 10054	11182025	11/24/2025			231.90	
	001-161-631	CENTRAL FD 10054	11182025	11/24/2025			346.29	
	001-092-631	HWY 90 SIGN 10054	11182025	11/24/2025			30.00	
	001-170-631	CITY PARK 10054	11182025	11/24/2025			139.90	
	001-092-631	PUBLIC WORKS 10054	11182025	11/24/2025			266.03	
	001-201-629	SIGNAL LIGHTS 10054	11182025	11/24/2025			811.74	
001	FUELMAN	260733	12/16/2025	12/09/2025			1,808.66	
	Account Number	Description	Invoice #	Date	P.O.			
	001-090-525	UNL FUEL	NP69548394	12/01/2025			37.17	
	001-100-525	UNL FUEL	NP69548394	12/01/2025			1,382.84	
	001-161-525	UNL&DSL FUEL	NP69548394	12/01/2025			333.46	
	001-170-525	UNL FUEL	NP69548394	12/01/2025			55.19	

Release date from 12/16/2025 thru 12/16/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	260735	12/16/2025	12/09/2025			2,968.87	
		Description	Invoice #	Date	P.O.		Amount	
		UNL FUEL	NP69626816	12/08/2025			141.36	
		UNL FUEL	NP69626816	12/08/2025			34.49	
		UNL FUEL	NP69626816	12/08/2025			1,675.16	
		UNL&DSL FUEL	NP69626816	12/08/2025			575.60	
		UNL&DSL FUEL	NP69626816	12/08/2025			384.75	
		DSL FUEL	NP69626816	12/08/2025			57.51	
001	PSYCHOLOGICAL RESOURCES INC	260739	12/16/2025	12/10/2025			150.00	
		Description	Invoice #	Date	P.O.		Amount	
		PRE-EMP PSYCH EVALUATION	251150	11/05/2025			150.00	
001	CAN'T MISS EMBROIDERY	260741	12/16/2025	12/10/2025			117.25	
		Description	Invoice #	Date	P.O.		Amount	
		COG LOGO ONLY LC (7): POLOS	29941	11/25/2025	260255		70.00	
		PLANNING COMM RC (7): POLOS	29941	11/25/2025	260255		47.25	
001	REYNOLDS WHOLESALE CO	260742	12/16/2025	12/10/2025			492.00	
		Description	Invoice #	Date	P.O.		Amount	
		JUMBO JR TISSUE 12CT (5)	79955	12/08/2025	260306		142.50	
		38X58 BLK CAN LINER 100CT (10)	79955	12/08/2025	260306		349.50	
001	ACTION PRINTING CENTER INC	260744	12/16/2025	12/10/2025			72.00	
		Description	Invoice #	Date	P.O.		Amount	
		BUSINESS CARD (250): MOULDS	6086	12/08/2025	260264		72.00	
001	CUSTOM PRODUCTS CORPORATION	260746	12/16/2025	12/10/2025			151.51	
		Description	Invoice #	Date	P.O.		Amount	
		24X24 SIGN:CAUTION-RD ENDS(2)	INV40188	11/25/2025	260251		106.16	
		SHIPPING: FAIRWAY BOAT LAUNCH	INV40188	11/25/2025	260251		45.35	
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	260748	12/16/2025	12/10/2025			20.00	
		Description	Invoice #	Date	P.O.		Amount	
		NAME PLATE: MOULDS	2512016	12/03/2025	260295		20.00	
001	HOME TEAM TIRE & AUTO SERVICE	260751	12/16/2025	12/10/2025			989.05	
		Description	Invoice #	Date	P.O.		Amount	
		VANTAGE LT HD (2): 2019 F350	501462	11/06/2025	260136		269.98	
		TIRE INSTALL PKG	501462	11/06/2025	260136		31.00	
		TIRE DISPOSAL FEE (2)	501462	11/06/2025	260136		9.00	
		FS FIREHAWK PURSUIT(4): 19684	501637	12/03/2025	260227		500.08	
		TIRE INSTALL PKG: 19684	501637	12/03/2025	260227		89.00	
		THRUST ANGLE ALIGNMENT: 19684	501637	12/03/2025	260227		89.99	
001	STRUTHERS RECREATION LLC	260753	12/16/2025	12/10/2025			2,135.73	
		Description	Invoice #	Date	P.O.		Amount	
		GT ADA 49" PUNCH STEEL DECK	1072920101	12/03/2025	260138		1,737.00	
		GT P/S SQUARE DECK HARDWARE	1072920101	12/03/2025	260138		33.11	
		FREIGHT: QUOTE #107292-01-01	1072920101	12/03/2025	260138		312.52	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STROTHERS RECREATION LLC Account Number 001-170-634	260753	12/16/2025	12/10/2025	1072920101	12/03/2025	260138	2,135.73 (CONTINUED)
	MATERIAL SURCHARGE			Invoice #	Date	P.O.	Amount	53.10
001	SUMMIT TOPCO LP Account Number 001-100-638	260757	12/16/2025	12/10/2025				2,155.41
	REPL LT DOOR ASSY: 11882			Invoice #	Date	P.O.	Amount	787.63
	REPL LT LOWER MOLDING			208103293	10/29/2025		260086	160.58
	BODY LABOR @ 7.2 HRS			208103293	10/29/2025		260086	504.00
	PAINT LABOR @ 4.9 HRS			208103293	10/29/2025		260086	343.00
	MECHANICAL LABOR @ 1.0 HRS			208103293	10/29/2025		260086	125.00
	PAINT SUPPLIES @ 4.9 HRS			208103293	10/29/2025		260086	235.20
001	TODD TEACHNOR Account Number 001-201-698	260758	12/16/2025	12/10/2025				1,300.00
	CUT/REMV LRG PINE TREE ROW			Invoice #	Date	P.O.	Amount	1,100.00
	HAUL OFF: 5801 MAGGIE LANE			12012025	12/01/2025		260266	200.00
001	STAPLES BUSINESS ADVANTAGE DEPT Account Number 001-010-500	260759	12/16/2025	12/10/2025				1,225.72
	DESKTOP STAPLER			Invoice #	Date	P.O.	Amount	8.52
	SHARPIE BLK FINE TIP 12CT			6048210255	11/18/2025		260233	8.51
	PILOT RED GEL PEN 12CT			6048210255	11/18/2025		260233	12.04
	SHARPIE BLK GEL PEN 36CT			6048210255	11/18/2025		260233	34.85
	JUMBO PAPER CLIP 100CT 10PK			6048210255	11/18/2025		260233	13.07
	BINDER CLIP 1" 60CT			6048210255	11/18/2025		260233	5.62
	3" 3-RING BINDER HD 4CT			6048210255	11/18/2025		260233	37.63
	AVERY LABELS 5202 252CT			6048210255	11/18/2025		260233	2.86
	THERMAL PAPER ROLL 9PK			6048210255	11/18/2025		260233	25.55
	CS 8.5X11 COPY PAPER (6)			6048210255	11/18/2025		260233	254.94
	2026 ATG YR WALL CALENDAR (2)			6048210255	11/18/2025		260233	29.92
	2026 11X8.5 MTHLY PLANNER			6048210255	11/18/2025		260233	7.17
	FILE FOLDER LTR SIZE 100CT			6048210255	11/18/2025		260233	14.95
	EXP POCKET LGL SIZE 10CT			6048210255	11/18/2025		260233	32.71
	STICKY NOTES SMALL 12PK (2)			6048210255	11/18/2025		260233	6.16
	PRESENTATN CVR LTR CLR 100CT			6048210255	11/18/2025		260233	26.82
	PRESENTATN CVR LRG BLK 200CT			6048210255	11/18/2025		260233	36.37
	PAID RED INK STAMP			6048210255	11/18/2025		260233	8.67
	CANARY COPY PAPER LTR 500CT			6048210255	11/18/2025		260233	8.81
	MINI BINDER CLIP 25" 144PK			6048210255	11/18/2025		260233	2.34
	HIGHLIGHTER ASSORTED SPK			6048210255	11/18/2025		260233	5.58
	5X7 NOTEBOOK COLLEGE RULE			6048210255	11/18/2025		260233	9.89
	5X8 NOTEPAD COLLEGE RULE			6048210255	11/18/2025		260233	11.14
	BRO TN-221 C/M/Y SY			6048210255	11/18/2025		260233	184.23
	BRO TN-221 BLK SY			6048210255	11/18/2025		260233	83.04
	HP 950XL/951XL E/C/M/Y			6048210255	11/18/2025		260233	268.55
	9X12 BROWN ENVELOPE 100CT			6048210255	11/18/2025		260233	13.35
	12-PKT MTHLY ACCORDION LTR			6048210255	11/18/2025		260233	10.96
	EXP FILE POCKET LTR 5CT (3)			6048210256	11/18/2025		260233	61.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Invoice #	Check Number	Claim Amount	Approved/Disapproved
001	WARING OIL COMPANY LLC Account Number 001-092-525 001-092-525	260761	12/16/2025	12/10/2025	481558	260216	3,262.58	3,248.70 13.88
	Description 87 OCTANE GAS: 1300 GALS COMPLIANCE FEE				481558	260216	Amount	
001	STERLING PETROLEUM PRODUCTS INC Account Number 001-205-559	260762	12/16/2025	12/10/2025	117740	260217	489.00	489.00
	Description KEROSENE 55 GALS: MECH SHOP				117740	260217	Amount	
001	AMAZON CAPITAL SERVICE Account Number 001-170-513 001-170-513 001-170-513 001-170-513 001-170-513 001-090-500 001-090-500 001-090-500 001-090-500	260764	12/16/2025	12/10/2025			194.53	
	Description 8PC GRINCH COSTUME LRG GRINCH COSPLAY MASK 4 GAL PAIL REG ROLLED OATS 300CT SNACK BAGS CHRISTMAS SPRINKLES 2.2LBS 17X11.5 DESK CALENDAR (2) 9PK 4X6 LINED STICKY NOTES 500CT SIGN HERE STICKER 50PK LEGAL HANG FILE FOLDER						Amount	43.99 24.99 34.19 7.81 24.44 15.20 7.98 8.99 26.94
001	GRAFIX SHOPPE Account Number 001-100-570 001-100-570	260771	12/16/2025	12/11/2025	167972	260226	390.00	350.00 30.00
	Description SET UNIT# GRAPHICS (24) SHIPPING: ESTIMATE 155903				167972	260226	Amount	
001	SPARKLIGHT Account Number 001-100-699	260773	12/16/2025	12/11/2025	12082025		62.38	62.38
	Description DEC 2025: CBL BOX 28848				12082025		Amount	
001	MISSISSIPPI POWER Account Number 001-170-628	260774	12/16/2025	12/11/2025	0796886005		1,155.00	1,155.00
	Description NOV 2025 LEASE: BACOT				0796886005		Amount	
001	AT&T MOBILITY Account Number 001-092-605	260775	12/16/2025	12/11/2025	X12082025		63.24	63.24
	Description DEC 2025 IT AIR BUS:WFD				X12082025		Amount	
001	WARREN PAVING INC Account Number 001-201-576	260776	12/16/2025	12/11/2025	117852		495.36	495.36
	Description 5.16TN ASPHALT: STREET REPRS				117852		Amount	
FUND TOTAL	1 Claims	70 Total	254,991.65 Manual			Held	Total	254,991.65

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
002	COG 7M BOND ACCT	260664	12/16/2025	12/05/2025			400,000.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	002-900-950	TR FUND 130 MBLUFF	12052025	12/05/2025			400,000.00	
FUND TOTAL	2 Claims	to	Checks	1 Total	400,000.00	Manual	Held	Total 400,000.00

Docket of Claims
Release date from 12/16/2025 thru 12/16/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Claim Amount	Approved/Disapproved
004	GREENAWALT HOSPITALITY LLC Account Number 004-510-699	260645	12/16/2025	12/02/2025	1693			280.00	280.00
		Description DEC 2025 SERV FEE		Invoice # 1693		Date 12/01/2025	P.O.	Amount	
004	SOUTHERN PEST CONTROL INC Account Number 004-510-699	260669	12/16/2025	12/05/2025	171-470829			180.00	180.00
		Description SOUND FACILITIES		Invoice # 171-470829		Date 11/20/2025	P.O.	Amount	
004	LOWE'S Account Number 004-510-635	260681	12/16/2025	12/08/2025	975450			319.54	319.54
		Description PAINT SUPPLIES: SOUND STAGE SGAL DURAMAX PAINT: SOUND STAGE		Invoice # 975450		Date 11/18/2025	P.O.	Amount	55.44 264.10
004	SINGING RIVER ELECTRIC COOPERATIVE Account Number 004-510-631	260729	12/16/2025	12/09/2025	12012025			1,298.46	1,298.46
		Description AMPHITHEATER 118241002 GATES 122412001		Invoice # 12012025 11182025		Date 12/08/2025 11/24/2025	P.O.	Amount	1,256.92 31.54
FUND TOTAL	4 Claims	4 Total	2,078.00	Manual			Held	Total	2,078.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	GULF BREEZE CONSTRUCTION INC Account Number 130-130-770	260721	12/16/2025	12/09/2025			1,115,444.88	
				Invoice # 34		Date 12/05/2025	Amount 1,115,444.88	
	FUND TOTAL 130 Claims	1	Total 1,115,444.88	Manual			Held	Total 1,115,444.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
156	GRAINGER	260770	12/16/2025	12/11/2025	Invoice #	Date	P.O.	6,007.75
					Description			Amount
					PREFILTER FUME HOODS	9704302927	11/07/2025	260187
					HEPA AIR FILTER	9704302927	11/07/2025	260187
					FILTER CARBON	9704302927	11/07/2025	260187
					SHIPPING: OTE2736269567	9704302927	11/07/2025	260187
					EVIDENCE DRYING CABINET	9725712609	11/28/2025	260187
					SHIPPING: QTE2736269567	9725712609	11/28/2025	260187
								208.52
								330.81
								490.23
								10.21
								4,819.19
								148.79

FUND TOTAL 156 Claims 1 Total 6,007.75 Manual Held Total 6,007.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	AUDIOWAVE INC	260772	12/16/2025	12/11/2025			7,307.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	157-100-799	SETINA PUSH BUMPER: U 12164	A59114	12/04/2025	251346		500.00	
	157-100-799	C-VS-1012-INUT	A59114	12/04/2025	251346		1,075.00	
	157-100-799	400 SERIES CONSOLE BUTTON	A59114	12/04/2025	251346		195.00	
	157-100-799	100W COMP SPEAKER/BRACKET	A59114	12/04/2025	251346		50.00	
	157-100-799	PI UTILITY SPK BRKT	A59114	12/04/2025	251346		35.00	
	157-100-799	MPOWER 4" FASCIA LICENSE PLATE	A59114	12/04/2025	251346		400.00	
	157-100-799	LED 10-30V UC INSERT BLU (4)	A59114	12/04/2025	251346		7.00	
	157-100-799	COLLAR KIT	A59114	12/04/2025	251346		2,200.00	
	157-100-799	54" NFORCE B/W LIGHTTEAR	A59114	12/04/2025	251346		1,450.00	
	157-100-799	4" STUD MOUNT SAE BLU (10)	A59114	12/04/2025	251346		400.00	
	157-100-799	SHOP SUPPLIES	A59114	12/04/2025	251346		400.00	
	157-100-799	SHIPPING	A59114	12/04/2025	251346		400.00	
FUND TOTAL	157 Claims	1 Total	7,307.00	Manual	Held	Total	7,307.00	

172 JACKSON-GEORGE REGIONAL LIBRARY

Fund Name of Claimant

172 JACKSON-GEORGE REGIONAL LIBRARY
 Account Number
 172-350-650

Trans # Release Date Claim Date Claim Number Check Number Claim Amount Approved/Disapproved

260598 12/16/2025 11/26/2025 11212025 11/21/2025 P.O.
 NOV 2025 LIBRARY SUPPORT

2,055.65
 Amount

2,055.65

FUND TOTAL 172 Claims to Checks 1 Total 2,055.65 Manual Held Total 2,055.65

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved	
176	BAY ICE COMPANY INC Account Number 176-170-699	260672	12/16/2025	12/05/2025	719840	P.O.	50.00	50.00	
		NOV 2025 BOX RENTAL					Amount		
176	LOWE'S	260682	12/16/2025	12/08/2025	983995	P.O.	24.45	24.45	
		20A CIRC BRKR: SITE 26					Amount		
		BRASS NOZZLE (2): HOSES			991406		7.39	7.39	
							17.06	17.06	
176	ELAN FINANCIAL SERVICES Account Number 176-170-541	260706	12/16/2025	12/09/2025	3714	P.O.	61.86	61.86	
		Description					Amount		
		CANDY; GROCERY ITEMS			3714		50.54	50.54	
		PAPER TOWEL(2);RV TISSUE (2)			3714		11.32	11.32	
176	SINGING RIVER ELECTRIC COOPERATIVE Account Number 176-170-631	260728	12/16/2025	12/09/2025		P.O.	2,358.71	2,358.71	
		Description					Amount		
		HOUSE 76855002			11182025		55.60	55.60	
		PARK FACILITIES 76854002			11182025		2,009.28	2,009.28	
		DUMP STATION 10931001			11182025		30.00	30.00	
		SP WELCOME CENTER 108928002			11182025		263.83	263.83	
176	A 1 TERMITE AND PEST CONTROL Account Number 176-170-699	260740	12/16/2025	12/10/2025		P.O.	180.00	180.00	
		Description					Amount		
		RENEW-CONTROL ONLY: BTH HOUSE			28412		180.00	180.00	
176	REYNOLDS WHOLESALE CO Account Number 176-170-510	260743	12/16/2025	12/10/2025		P.O.	317.25	317.25	
		Description					Amount		
		JUMBO JR TISSUE 12CT (5)			79956		142.50	142.50	
		38X58 BLK CAN LINER 100CT (5)			79956		174.75	174.75	
176	HAYGOODS INDUSTRIAL ENGRAVERS INC Account Number 176-170-559	260749	12/16/2025	12/10/2025		P.O.	110.00	110.00	
		Description					Amount		
		LS TEE S PNK SSP CITY LOGO			2512013		11.00	11.00	
		LS TEE L ORG SSP CITY LOGO(2)			2512013		22.00	22.00	
		LS TEE L RED SSP CITY LOGO(2)			2512013		22.00	22.00	
		LS TEE XL RED SSP CITY LOGO(2)			2512013		22.00	22.00	
		LS TEE M PUR SSP CITY LOGO(2)			2512013		22.00	22.00	
		LS TEE M IRISH GRN SSP CITY			2512013		11.00	11.00	
176	MOBILE BAY FIREWOOD Account Number 176-170-541	260763	12/16/2025	12/10/2025		P.O.	715.00	715.00	
		Description					Amount		
		65CT FIREWOOD BUNDLE (2)			M4071		715.00	715.00	
FUND TOTAL 176 Claims							8 Total	3,817.27	3,817.27
							Manual	Held	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Invoice #	Claim Number	Check Number	Date	P.O.	Claim Amount	Approved/Disapproved			
309	ALLRED STOLARSKI ARCHITECTS PA Account Number 309-510-763	260674	12/16/2025	12/05/2025	202173-11	12/05/2025		12/05/2025		1,820.70	1,820.70			
			CONSTRUCTION ADMIN							Amount	Amount			
309	DAN HENSARLING INC Account Number 309-510-756	260675	12/16/2025	12/05/2025	6	11/30/2025		11/30/2025		185,808.60	185,808.60			
			MS SONGWRITERS PAC 22.48%							Amount	Amount			
FUND TOTAL 309 Claims to										187,629.30	187,629.30			
Checks										2 Total	187,629.30 Manual	Held	Total	187,629.30

Approved/Disapproved

Fund	Name of Claimant	Description	Trans #	Release Date	Claim Date	Invoice #	Check Number	Claim Number	Claim Amount	Approved/Disapproved
400	BORDIS & DANOS PLLC Account Number 400-060-602	260629 12/16/2025 12/02/2025 DEC 2025 RETAINER	150		12/01/2025				5,062.50 Amount	5,062.50
400	ARTHUR J GALLAGHER RISK MGT SERV LLC Account Number 400-092-625	260631 12/16/2025 12/02/2025 FUEL OFFICIAL BOND: MOULDS, C	5879140		11/24/2025				105.00 Amount	105.00
400	H2O INNOVATION OPERATION & MAINTENANCE Account Number 400-650-672	260639 12/16/2025 12/02/2025 NOV 2025 MAINT OPS	2025-11		11/30/2025				183,082.50 Amount	183,082.50
400	MICRO METHODS INC Account Number 400-651-698	260646 12/16/2025 12/02/2025 COLIFORM(2): CLARESHOLM	251141186		11/26/2025				720.00 Amount	130.00
										70.00
										520.00
400	VULCAN CONSTRUCTION MATERIAL LLC Account Number 400-651-683	260647 12/16/2025 12/02/2025 8.96 TNS MS610: MBLUFF DRNG	5133165		11/25/2025				385.28 Amount	385.28
400	MISSISSIPPI 811 INC Account Number 400-651-698	260661 12/16/2025 12/03/2025 2025 LOCATES (5614)	260382		11/10/2025				13,809.34 Amount	10,947.30
										2,806.00
										56.14
										-.10
000	MISSION COMMUNICATIONS LLC Account Number 400-651-698	260673 12/16/2025 12/05/2025 RENEWAL: TOMSEND	2016242		12/01/2025				1,608.00 Amount	402.00
										402.00
										402.00
										402.00
400	LOWE'S Account Number 400-651-585	260683 12/16/2025 12/08/2025 Description	985027		10/30/2025				1,093.99 Amount	54.12
		OK 20LB HYD(2): SEWER-LEWIS GT	987948		10/31/2025					20.16
		OK 80LB CONCRETE(4): DEAD RVR	997698		11/04/2025					30.24
		OK 80LB CONCRETE(6): DEAD RVR	997698		11/04/2025					98.38
		20LB GRASS SEED (2): DEAD RVR	997698		11/04/2025					94.96
		25LB RYE GRASS (2): DEAD RVR	997698		11/04/2025					4.66
		TOILET BOLT CAPS	997496		11/04/2025					6.92
		PVC TOILET FLANGE	997209		11/04/2025					5.02
		3" PVC SPIGOT FLANGE	997138		11/04/2025					35.18
		GATE HINGE(2): LAG SCREW(18)	970334		11/05/2025					28.75
		2" CONDUIT; 2" HUB; MERIDA LS	975458		11/07/2025					42.69
		2"S40 BALL VLV (3): MERIDA LS	975458		11/07/2025					2.86
		.5" S40 BALL VLV; MERIDA LS	975458		11/07/2025					

Fund Name of Claimant Account Number Description Trans Release Date Claim Date Claim Number Check Number Claim Amount Approved/Disapproved

Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LOWE'S	400-651-581	90D CONN;S40 BUSHING;LARK WELL	260683	12/16/2025	12/08/2025			1,093.99	(CONTINUED)
		400-651-583	3X100 SILT FENCE; SWR TAP				992069	11/13/2025		7.85
		400-651-583	QK 20LB HYD (2); SWR TAP				991748	11/13/2025		48.42
		400-651-581	10LB RYE GRASS SEED; WTR REPR				994370	11/14/2025		54.12
		400-651-581	10LB RYE GRASS SEED(2);DRNAGE				994370	11/14/2025		26.58
		400-651-582	FOAM PIPE WRAP(4); ION PLANT				973449	11/17/2025		53.16
		400-651-582	11"ELK CABLE TIE(2); ION PLNT				973449	11/17/2025		30.32
		400-650-635	24X24 BASIC AC FILTER				975319	11/18/2025		28.46
		400-651-683	QK 80LB CONC (4); M BLUFF				978705	11/19/2025		13.27
		400-651-683	QK 20LB HYD (4); M BLUFF				978705	11/19/2025		20.16
		400-651-683	60LB TYPE N MORTAR (4); MBLUFF				978705	11/19/2025		108.24
		400-651-584	OD CONTACT CLNR(8);GRAVELINE				977445	11/19/2025		26.52
		400-651-584	ASST 25PK WIRE CONN (7); L/S				983259	11/21/2025		91.04
		400-651-585	QK 80LB CONC(10); STONEGATE				982929	11/21/2025		28.36
		400-651-683	QK 80LB CONC; WINWARD				992143	11/21/2025		50.40
		400-650-635	4' SHOP LIGHT (2)				991446	11/24/2025		10.08
		400-651-581	S40 COMP CPLG(2);S40 BALL VLV				993038	11/24/2025		37.96
										35.11
400	ANSER	Account Number	Description				Invoice #	Date	710.00	
		400-650-698	BASE RATE; 11/20-12/17/25				INV7-112025	11/20/2025	Amount	
		400-650-698	PAPER INVOICE FEE				277-112025	11/20/2025		685.00
		400-650-698	HOLIDAY CHG; NOV 2025				277-112025	11/20/2025		5.00
										20.00
400	TRAVELERS CL REMITTANCE CENTER	Account Number	Description				Invoice #	Date	3,693.00	
		400-092-625	BUSINESS AUTO RENEWAL				0W080024BA	11/12/2025	Amount	
										3,693.00
400	ARISTA INFORMATION SYSTEMS INC	Account Number	Description				Invoice #	Date	3,621.73	
		400-650-698	NOV 2025 PRINTING 2067001				0013135	11/30/2025	Amount	
		400-650-698	NOV 2025 POSTAGE 2067001				0013135	11/30/2025		790.25
										2,831.48
400	RJ YOUNG COMPANY LLC	Account Number	Description				Invoice #	Date	235.80	
		400-650-698	UNL-J9T500-01 RENTAL FEE				INV7813943	12/02/2025	Amount	
										235.80
400	HENZE ENTERPRISES INC	Account Number	Description				Invoice #	Date	3,035.00	
		400-651-683	47CY TOPSOIL; DEAD RIVER DRNG				33966	12/02/2025	Amount	
		400-651-585	3CY TOPSOIL; LEWIS GATE SWR				33966	12/02/2025		940.00
		400-651-585	3CY TOPSOIL; HILLENDALE WTR				33966	12/02/2025		60.00
		400-651-683	18CY FILL; MSPRAY CW DRNG				33966	12/02/2025		60.00
		400-651-683	6CY TOPSOIL; M BLUFF DRNG				33966	12/02/2025		270.00
		400-651-585	6CY FILL; ST GERMAIN WTR				33966	12/02/2025		120.00
		400-651-683	16CY FILL; M BLUFF DRNG				33966	12/02/2025		90.00
		400-651-585	6CY RAP; SANDTRAP SWR				33966	12/02/2025		240.00
		400-651-683	16CY FILL; M BLUFF DRNG				33966	12/02/2025		240.00
		400-651-585	3CY FILL; LOUIS ALEXIS WTR				33966	12/02/2025		240.00
		400-651-585	3CY FILL; HAMESTED/VICTORIA				33966	12/02/2025		45.00
		400-651-585	1CY RAP;HAMESTED/VICTORIA WTR				33966	12/02/2025		45.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HENZE ENTERPRISES INC	260712	12/16/2025	12/09/2025			3,035.00	(CONTINUED)
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-651-585	21CY FILL: VICTORIA WTR	33966	11/24/2025		12/02/2025	315.00	
	400-651-585	10CY FILL: BAYOU VIEW WTR TAP	33966	11/24/2025		12/02/2025	150.00	
	400-651-585	4CY FILL: SSP REPR	33966	11/24/2025		12/02/2025	60.00	
	400-651-585	3CY RAP: BAYOU VIEW WTR TAP	33966	11/24/2025		12/02/2025	120.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	260730	12/16/2025	12/09/2025			1,865.82	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-651-631	CITY HALL WELL 114046001	11182025	11/24/2025		11/24/2025	1,015.47	
	400-651-631	LIFT STNS 114260001	11182025	11/24/2025		11/24/2025	850.35	
400	SINGING RIVER ELECTRIC COOPERATIVE	260731	12/16/2025	12/09/2025			4,292.53	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-651-631	LIFT STNS 17875	11192025	11/24/2025		11/24/2025	293.32	
	400-651-631	LIFT STNS 17883	11192025	11/24/2025		11/24/2025	2,454.24	
	400-651-631	LIFT STNS 17884	11212025	11/25/2025		11/25/2025	1,544.97	
400	SINGING RIVER ELECTRIC COOPERATIVE	260732	12/16/2025	12/09/2025			7,731.64	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-651-631	IONAZATION PLANT 99216002	11182025	11/24/2025		11/24/2025	230.34	
	400-651-631	WATER WELLS 17882	11182025	11/24/2025		11/24/2025	3,729.05	
	400-651-631	CITY HALL SOUTH 17882	11182025	11/24/2025		11/24/2025	1,463.60	
	400-651-631	LIFT STNS 17882	11182025	11/24/2025		11/24/2025	2,308.65	
400	FUELMAN	260734	12/16/2025	12/09/2025			104.83	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-650-525	UNL FUEL	NP69548394	12/01/2025			104.83	
400	FUELMAN	260736	12/16/2025	12/09/2025			119.81	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-650-525	UNL FUEL	NP69626816	12/08/2025			119.81	
400	SOUTHERN PEST CONTROL INC	260737	12/16/2025	12/10/2025			201.65	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-092-698	CITY FACILITIES	171-470829	11/20/2025			201.65	
400	RJ YOUNG COMPANY LLC	260738	12/16/2025	12/10/2025			398.92	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-092-698	UNL-J9N100-01 RENTAL FEE	INV7815975	12/03/2025			398.92	
400	ACTION PRINTING CENTER INC	260745	12/16/2025	12/10/2025			255.42	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-650-500	APPLICATION-NEW SERV(750):W/S	6077	12/01/2025			255.42	
400	SOUTHERN PIPE & SUPPLY CO INC	260747	12/16/2025	12/10/2025			15,837.88	
	Account Number	Description	Invoice #	Date		Date	Amount	
	400-651-584	SHP 230V VERTICAL DISCHRG(2)	104727700	12/03/2025			13,907.50	
	400-651-584	KITS 1PH SIMPLEX COMP (2)	104727700	12/03/2025			1,208.24	
	400-651-683	8X112 STRAW BLKT SINGL NET (4)	1051748700	11/21/2025			1,195.84	
	400-651-581	1X500 CTS 200# BL HDPE PR(500)	1048694900	11/21/2025			400.00	
	400-651-583	2.5X2 S40 PVC BUSHING (3)	1043015000	11/21/2025			11.82	
	400-651-583	2X1.5 S40 PVC BUSHING (3)	1043015000	11/21/2025			8.04	

Release date from 12/16/2025 thru 12/16/2025

Fund	Name of Claimant	Account Number	Description	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN PIPE & SUPPLY CO INC	400-651-583	1.5X1.25 S40 PVC MALE AD (12)	260747	12/16/2025	12/10/2025	1043015000	11/21/2025	260207	15,837.88 (CONTINUED)
										106.44
400	CONSOLIDATED PIPE & SUPPLY	400-651-581	3/4 CTS 74754-22 BRS ADPTR(8)			12/10/2025				1,909.00
			1XS/8X3/4 CTSXMSN LD FREE(13)			11/26/2025				224.00
			1XS/4 708YS22 BRASS WYE (4)			11/26/2025				1,183.00
			1*72117T 600 BRS VLV FIPT(10)			11/26/2025				252.00
										250.00
400	HOME TEAM TIRE & AUTO SERVICE	400-650-638	GY WRANGLER 2657016 (2): MR2			12/10/2025				550.97
			TIRE INSTALL PKG: MR2			11/05/2025				411.98
			TIRE DISPOSAL FEE (2): MR2			11/05/2025				31.00
			SHOP SUPPLIES: MR2			11/05/2025				9.00
			THRUST ANGLE ALIGNMENT: MR2			11/05/2025				89.99
400	CENTRAL PIPE SUPPLY-JACKSON	400-651-583	260754 12/16/2025 12/10/2025			12/10/2025				610.60
			PVC S40 2" WYE 475-020 (20)			433071.002				552.20
			PVC S40 45 ELL 2" 417-020(7)			433071.002				20.88
			PVC DWV PLUG 4" THRD D1154(7)			433071.002				37.52
400	CONTROL SYSTEMS INC	400-651-584	260755 12/16/2025 12/10/2025			12/10/2025				154.00
			DCTB101 BOARD: LS SPARE			10/15/2025				137.00
			FREIGHT			10/15/2025				17.00
400	O'REILLY AUTO PARTS	400-650-638	260756 12/16/2025 12/10/2025			12/10/2025				466.78
			9CB80043 CONTROL ARM RT: MR2			1978387964				114.58
			9CB80044 CONTROL ARM LT: MR2			1978387964				114.58
			K80470 SWAY BAR LINK: MR2			1978388143				33.16
			K80471 SWAY BAR LINK: MR2			1978388143				33.16
			BU05020 SWY BR BSHNG: MR2			1978388143				17.31
			SC1094 BRAKE PADS: MR2			1978388143				28.99
			980370RGS BRK ROTOR (2): MR2			1978388143				125.00
400	CITY ELECTRIC SUPPLY CO	400-651-584	260760 12/16/2025 12/10/2025			12/10/2025				2,566.65
			THEN-2-BLK-19STR-CUL00R(100)			PAS/105953				283.91
			WI REDUCE WASHER 2X1-1/A(2)			PAS/105953				1.59
			WI REDUCE WSHR 3X2(2): LS46			PAS/105953				4.13
			250V 200A 7-1/8 9/10 TD (4)			PAS/105992				627.80
			100A 3P CONT AUX 120V COIL(2)			PAS/105992				1,314.86
			OL RELAY 70-95A W/MCG-75 (2)			PAS/105992				1,334.36
400	CANNON MPN LLC	400-650-638	260765 12/16/2025 12/10/2025			12/10/2025				133.08
			54580 7500 PIN TRANS(4): MR2			10736				89.52
			54559 1Z600 DISC ECCE(4): MR2			10736				30.56

Docket of Claims
Release date from 12/16/2025 thru 12/16/2025

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved	
400	CANNON MPN LLC	260765	12/16/2025	12/10/2025	11/04/2025	260177	133.08 (CONTINUED)	
	Account Number 400-650-638	08918 6441A NUT (4): MR2		Invoice # 10736	Date 11/04/2025	P.O. 260177	Amount 13.00	
400	J H WRIGHT & ASSOCIATES INC	260766	12/16/2025	12/10/2025				
	Account Number 400-651-584	Description PMPU PHASE MONITOR:GRAVELINE		Invoice # 474377	Date 12/01/2025	P.O. 260258	Amount 163.00	
	Account Number 400-651-584	Description PMPU PHASE MONITOR:FAIRWAY LS		Invoice # 474375	Date 12/01/2025	P.O. 260259	Amount 163.00	
400	COG DEPOSITORY ACCOUNT	260768	12/16/2025	12/11/2025				
	Account Number 400-000-104	Description TR MDAH WIRE: FUND 030		Invoice # 12042025	Date 12/04/2025	P.O.	Amount 880.00	
400	COG DEPOSITORY ACCOUNT	260769	12/16/2025	12/11/2025				
	Account Number 400-000-104	Description NOV 2025 GARBAGE PWTS		Invoice # 11302025	Date 11/30/2025	P.O.	Amount 177,841.75	
FUND TOTAL 400 Claims to							Held	Total 433,409.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	BORDIS & DANOS PLLC Account Number 404-060-602	260630	12/16/2025	12/02/2025	150	P.O.	1,125.00	1,125.00
		Description DEC 2025 RETAINER		Invoice # 150	Date 12/01/2025		Amount 1,125.00	
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	260671	12/16/2025	12/05/2025	60673	P.O.	174,590.75	174,590.75
		Description NOV 2025 RES GARBAGE (6407)		Invoice # 60673	Date 11/30/2025		Amount 174,590.75	
FUND TOTAL 404 Claims		2	Total	175,715.75	Manual	Held	Total	175,715.75

Release date from 12/16/2025 thru 12/16/2025

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	70	Total	254,991.65	Manual	Held	Total	254,991.65	
FUND 2	Claims	to	Checks	1	Total	400,000.00	Manual	Held	Total	400,000.00	
FUND 4	Claims	to	Checks	4	Total	2,078.00	Manual	Held	Total	2,078.00	
FUND 130	Claims	to	Checks	1	Total	1,115,444.88	Manual	Held	Total	1,115,444.88	
FUND 156	Claims	to	Checks	1	Total	6,007.75	Manual	Held	Total	6,007.75	
FUND 157	Claims	to	Checks	1	Total	7,307.00	Manual	Held	Total	7,307.00	
FUND 172	Claims	to	Checks	1	Total	2,055.65	Manual	Held	Total	2,055.65	
FUND 175	Claims	to	Checks	1	Total	17,310.19	Manual	Held	Total	17,310.19	
FUND 176	Claims	to	Checks	8	Total	3,817.27	Manual	Held	Total	3,817.27	
FUND 309	Claims	to	Checks	2	Total	187,629.30	Manual	Held	Total	187,629.30	
FUND 400	Claims	to	Checks	32	Total	433,409.47	Manual	Held	Total	433,409.47	
FUND 404	Claims	to	Checks	2	Total	175,715.75	Manual	Held	Total	175,715.75	
Total for all Funds										Total	2,605,766.91

Councilman Fuller made the motion to approve consent agenda items 1-7, as presented. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 438-2025

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 439-2025

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from the Regular Council Meeting held December 2, 2025 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 440-2025

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for October 2025 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting December 16, 2025.

OCT 2025 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$4,053,317.28
HB1 Modernization Act Funds	Depository Account	002-000-001	\$1,065,420.02
ARP Fiscal Recovery Funds	Depository Account	003-000-001	\$382,190.27
Amphitheater Venue	Depository Account	004-000-001	\$152,471.97
MDAH School House Grant	Depository Account	030-000-001	\$19,327.43
SE MS METRO TASK FORCE	Depository Account	156-000-001	\$75,333.19
U S Justice Equitable Sharing	Depository Account	157-000-001	\$57,576.76
Fire Protection Fund	Depository Account	160-000-001	\$253,591.20
Tidelands Grant	Depository Account	171-000-001	\$30,284.69
Library Support Fund	Depository Account	172-000-001	\$5,742.12
Fairway Boat Launch	Depository Account	173-000-001	
MSTIG Rec Trail Maint Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$112,937.31
S2020 GO Refnd Bond Debt Service	Depository Account	255-000-001	
USDA NRCS EWP Program	Depository Account	300-000-001	\$3,511.57
MDOT TA Grant: Martin Bluff Sidewalk	Depository Account	303-000-001	
Town Center Retail Dev Complex	Depository Account	309-000-001	
South Gautier/Vancleave Rd Sidewalk	Depository Account	313-000-001	\$40,350.00
Solid Waste Fund	Depository Account	404-000-001	(\$137,351.64)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$6,114,702.17
General Depository Reconciled Cash Balance			\$6,114,702.17

ENTERPRISE FUND

Fund Name		Account #	Balance
2024 GO Note Debt Service	Enterprise Account	256-000-002	
GV-Robertsdale Sewer Imps	Enterprise Account	361-000-002	\$12.00
Hickory Hill Water Quality-Stormwater	Enterprise Account	362-000-002	
Hickory Hill Sewer Rehab/SS Lines	Enterprise Account	363-000-002	(\$62,000.00)
Sect 592 Wtr-Swr Improvements	Enterprise Account	364-000-002	\$900,000.00
Animal Shelter Water Main Ext	Enterprise Account	371-000-002	
Water & Sewer Utility	Enterprise Account	400-000-002	\$4,765,242.48
S2023 GO Note Equipment Fund	Enterprise Account	401-000-002	\$218,649.25
Hurricane Katrina (PW Bldg)	Enterprise Account	449-000-002	
General Ledger Cash Balance			\$5,821,903.73
Enterprise Reconciled Cash Balance			\$5,818,233.67

BOND & RESTRICTED FUNDS

Fund Name		Account #	Balance
7M GO Bond S2010	Bond Fund	130-000-001	\$809,757.94
HB 1353 Shepard State Park Project	Restricted Fund	177-000-001	\$79,468.52
W&S Bond S2018-S2019: Debt Service	Debt Service Fund	250/252-000-007	\$426,655.02
W&S Bond S2018-S2019: DS Reserve	Restricted Fund	251/253-000-003	\$743,474.17
W&S Bond S2018-S2019: Contingency	Restricted Fund	251/253-000-005	\$73,238.61
W&S Bond S2018-S2019: Depreciation	Restricted Fund	251/253-000-009	\$73,237.00
S2019 MPI GO Bond DS Fund	Restricted Fund	254-000-007	\$17,076.49
S2024 Pub Imps 2M Bond Debt Service	Restricted Fund	257-000-007	\$5,191.80
5.3M Uty Rev S2024 Bond Debt Service	Restricted Fund	258-000-007	\$19,597.71
5.3M Uty Rev S2024 Bond DSR	Restricted Fund	259-000-003	\$544,116.66
S2019 Cash w/ Fiscal Agent (Debt Service)	Restricted Fund	305-000-014	\$134.48
SB2468 Ops-Edu Programs MSPAC	Restricted Fund	309-000-002	\$1,536,133.73
MSPAC-TC Park HB1535 Project	Restricted Fund	309-000-004	\$1,563,068.27
Performing Arts Center HB603	Restricted Fund	309-000-005	\$2,075,943.77
SB 2971 Amphitheater-Museum	Restricted Fund	309-000-006	\$8,861.85
S2024 Pub Imps 2M Bond Construction	Bond Fund	310-000-001	\$1,053,414.72
SB2468 Hickory Hill "Lark" Park	Restricted Fund	311-000-001	\$1,455,087.23
5.3M Utility Rev S2024 Bond Construction	Bond Fund	Multiple Funds	\$2,413,284.52
SB2468 Water Meter Imps	Restricted Fund	422-000-001	\$1,536,133.73
S2020 Utility Bond Refunding DS Reserve	Restricted Fund	498-000-003	\$266,547.43
Customer Meter Deposit Funds	Restricted Fund	406-000-001	\$1,056,800.29
Total Bond & Restricted Reconciled Cash Balances			\$15,756,223.94

**OCT 2025
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2026	OCT 2025	Balance	<i>8.33%</i> % to date
General Fund Revenues	13,348,978.00	726,823.21	12,622,154.79	5.4%
Expenditures:				
001 Legislative	264,436.00	11,644.79	252,791.21	4.4%
010 City Court	397,834.00	14,415.69	383,418.31	3.6%
021 City Manager	149,800.00	9,009.03	140,790.97	6.0%
022 Human Resources	75,563.00	3,517.34	72,045.66	4.6%
030 Elections	0.00	0.00	0.00	
040 City Clerk	493,028.00	15,401.53	477,626.47	3.1%
060 City Attorney	145,000.00	10,363.00	134,637.00	7.1%
090 Economic Dev - Planning	560,844.00	21,192.21	539,651.79	3.7%
092 Building & General Expenses	1,103,525.00	257,445.14	846,079.86	23.3%
094 Grants & Project Admin	251,922.00	3,303.90	248,618.10	1.3%
100 Police	4,944,779.00	298,596.91	4,646,182.09	6.0%
161 Fire	3,972,614.00	209,092.48	3,763,521.52	5.2%
170 Recreation	935,541.00	38,671.99	896,869.01	4.1%
201 PW: Streets	675,100.00	2,656.17	672,443.83	0.3%
205 PW: Maintenance	386,935.00	13,751.51	373,183.49	3.5%
680 Debt Service	87,454.00	0.00	87,454.00	
900 Interfund Transfers	949,703.00	396,156.43	553,546.57	41.7%
General Fund Expenditures	15,394,078.00	1,305,218.12	14,088,859.88	8.4%
<i>Total Operating Expenditures</i>	13,015,430.00	909,061.69	12,106,368.31	
<i>Total Capital Outlay Expenditures</i>	1,239,800.00	0.00	1,239,800.00	
<i>Total Debt Service</i>	189,145.00	0.00	189,145.00	
<i>Total Transfers Out</i>	949,703.00	396,156.43	553,546.57	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	15,394,078.00	1,305,218.12	14,088,859.88	
<i>Personnel</i>	9,652,280.00	604,543.50	9,047,736.50	
<i>Supplies</i>	722,150.00	9,822.61	712,327.39	
<i>Other Services</i>	2,641,000.00	294,695.58	2,346,304.42	
<i>Capital Outlay</i>	1,239,800.00	0.00	1,239,800.00	
<i>Debt Service</i>	189,145.00	0.00	189,145.00	
<i>Interfund Transfers for DS</i>	949,703.00	396,156.43	553,546.57	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	15,394,078.00	1,305,218.12	14,088,859.88	

**OCT 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2026	OCT 2025	Balance	8.33% % to date
002 HB1 Modernization Funds				
Revenues	1,285,030.00		1,285,030.00	
Expenditures	1,888,000.00		1,888,000.00	
003 ARP FEDERAL FUNDS SLFR22621				
Revenues	275,216.14	48,926.20	226,289.94	17.7%
Expenditures	608,458.32		608,458.32	
004 Amphitheater Venue Fund				
Revenues	560,000.00		560,000.00	
Expenditures	586,782.00	13,795.08	572,986.92	2.3%
030 MDAH 2014 Community Heritage				
Revenues	74,577.00		74,577.00	
Expenditures	95,004.43		95,004.43	
130 \$7M GO Bond - Capital Improvements				
Revenues	2,079,755.87	1,970.34	2,077,785.53	
Expenditures	2,724,201.21		2,724,201.21	
156 SE MS METRO TASK FORCE				
Revenues				
Expenditures	50,941.00	896.48	50,044.52	1.7%
157 US Justice Equitable Sharing				
Revenues				
Expenditures	50,000.00		50,000.00	
160 Fire Protection Fund				
Revenues	118,000.00		118,000.00	
Expenditures	180,665.00		180,665.00	
171 Combined Tidelands Grant				
Revenues	640,226.48		640,226.48	
Expenditures	670,511.17		670,511.17	
172 Library Support Fund				
Revenues	138,964.00	5,742.12	133,221.88	4.1%
Expenditures	138,964.00		138,964.00	
173 Fairway Boat Launch - Tidelands				
Revenues	170,930.00		170,930.00	
Expenditures	170,930.00		170,930.00	
175 MSTIG REC TRAIL MAINT GRANT				
Revenues	410,000.00	3,800.00	406,200.00	0.9%
Expenditures	406,200.00		406,200.00	

**OCT 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2026	OCT 2025	Balance	8.33% % to date
176 Shepard State Park				
Revenues	234,000.00	35,027.70	198,972.30	14.9%
Expenditures	268,123.00	9,265.12	258,857.88	3.4%
177 HB1353 Local Imps: Shepard				
Revenues	200.00	192.02	7.98	96.0%
Expenditures	79,300.00		79,300.00	
250 2018 W&S Bond Debt Service				
Revenues	285,213.00	23,379.14	261,833.86	8.1%
Expenditures	282,506.26	53,753.13	228,753.13	19.0%
251 2018 W&S Bond Debt Serv Reserve				
Revenues	16,900.00	939.77	15,960.23	5.5%
Expenditures	7,713.00		7,713.00	
252 2019 W&S Bond Debt Service				
Revenues	397,348.00	32,688.85	364,659.15	8.2%
Expenditures	382,825.00		382,825.00	
253 2019 W&S Bond Debt Serv Reserve				
Revenues	16,800.00	1,210.56	15,589.44	7.2%
Expenditures	11,348.00		11,348.00	
254 S2018 MPI GO Bond Debt Service				
Revenues	295,382.00	41.26	295,340.74	
Expenditures	295,782.00		295,782.00	
255 S2020 Refnd GO Bond Debt Service				
Revenues	459,965.00		459,965.00	
Expenditures	459,965.00		459,965.00	
256 S2023 GO Note Debt Service				
Revenues	325,749.00	304,428.00	21,321.00	93.4%
Expenditures	325,749.00	304,428.00	21,321.00	93.4%
257 S2024 Publi Imps 2M Bond Debt Service				
Revenues	194,656.00	150,558.36	44,097.64	77.3%
Expenditures	194,556.00	150,452.81	44,103.19	77.3%
258 S2024 5.3M Uty Rev Bond Debt Service				
Revenues	615,000.00	780.25	614,219.75	0.1%
Expenditures	712,895.00	587,648.10	125,246.90	82.4%
259 5.3M Uty Rev Bond DS Reserve				
Revenues	6,000.00	1,314.80	4,685.20	21.9%
Expenditures	12,000.00		12,000.00	

**OCT 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2026	OCT 2025	Balance	8.33% % to date
309 Town Center: MS Songwriters PA Center				
Revenues	307,000.00	12,866.38	294,133.62	4.1%
Expenditures	5,749,498.02		5,749,498.02	
310 S2024 Public Imp 2M GO Bond Constn				
Revenues	3,000.00	2,564.60	435.40	85.4%
Expenditures	1,050,562.14		1,050,562.14	
311 Hickory Hill "Lark" Park				
Revenues	3,000.00	3,516.06	(516.06)	117.2%
Expenditures	1,453,660.00		1,453,660.00	
312 SSP Ranger House Renovation				
Revenues	1,300,000.00		1,300,000.00	
Expenditures	1,300,000.00		1,300,000.00	
313 South Gautier-Vancleave Rd Sidewalk				
Revenues	215,160.00		215,160.00	
Expenditures	255,510.00		255,510.00	
314 Dolphin-CSX Grade Separation Project				
Revenues	1,500,000.00		1,500,000.00	
Expenditures	1,500,000.00		1,500,000.00	
355 Water Supply & Treatment Plant				
Revenues	0.00		0.00	
Expenditures	106,215.03		106,215.03	
356 Lark Water Treatment Plant				
Revenues	2,770,000.00		2,770,000.00	
Expenditures	4,980,000.00		4,980,000.00	
359 S2024 5.3M Uty Rev Bond Constn				
Revenues	15,606.00	5,860.63	9,745.37	37.5%
Expenditures	127,412.45		127,412.45	
362 Hickory Hill Wtr Qty-Stormwater				
Revenues	1,969,296.04	194,430.11	1,774,865.93	9.8%
Expenditures	1,477,157.79		1,477,157.79	
363 HH Sewer Rehab RESTORE/GOMESA				
Revenues	2,991,150.00	36,000.00	2,955,150.00	1.2%
Expenditures	2,906,150.00		2,906,150.00	
364 SEC 592 Water-Sewer Improvements				
Revenues	2,550,000.00		2,550,000.00	
Expenditures	3,450,000.00		3,450,000.00	

**OCT 2025
YEAR TO DATE TOTALS**

Special Funds	BUDGET FY 2026	OCT 2025	Balance	8.33% % to date
401 S2023 GO Note Equipment Fund				
Revenues	0.00		0.00	
Expenditures	218,224.25		218,224.25	
404 Solid Waste Fund				
Revenues	2,343,600.00		2,343,600.00	
Expenditures	2,346,260.00	187,037.92	2,159,222.08	7.9%
422 Water Meter Replacement				
Revenues	8,000.00	3,711.91	4,288.09	46.3%
Expenditures	1,540,000.00		1,540,000.00	
498 DSR Fund: 2020 UTY Bond Refunding				
Revenues	1,500.00	641.67	858.33	42.7%
Expenditures	0.00		0.00	

**OCT 2025
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2026	OCT 2025	Balance	8.33% % to date
Utility Fund Revenues	11,140,627.00	1,203,315.78	9,937,311.22	10.8%
General Admin & Operations	0.00	80,161.61	(80,161.61)	
W & S Management & Operations	3,462,608.00	135,636.69	3,326,971.31	3.9%
Water & Sewer O & M	4,541,792.00	337,201.21	4,204,590.79	7.4%
Debt Service	831,041.45	35,549.66	795,491.79	4.2%
Transfers	2,237,749.00	249,225.06	1,988,523.94	11.1%
Contingencies	150,000.00	0.00	150,000.00	
Utility Fund Expenditures	11,223,190.45	837,774.23	10,385,416.22	7.4%
<i>Total Operating Expenditures</i>	<i>7,833,400.00</i>	<i>548,032.39</i>	<i>7,285,367.61</i>	
<i>Total Capital Outlay Expenditures</i>	<i>171,000.00</i>	<i>4,967.12</i>	<i>166,032.88</i>	
<i>Total Debt Service</i>	<i>831,041.45</i>	<i>35,549.66</i>	<i>795,491.79</i>	
<i>Total Interfund Transfers</i>	<i>2,237,749.00</i>	<i>249,225.06</i>	<i>1,988,523.94</i>	
<i>Total Contingency Expenditures</i>	<i>150,000.00</i>	<i>0.00</i>	<i>150,000.00</i>	
<i>Check Total</i>	<i>11,223,190.45</i>	<i>837,774.23</i>	<i>10,385,416.22</i>	
<i>Personnel</i>	<i>610,787.00</i>	<i>98,834.28</i>	<i>511,952.72</i>	
<i>Supplies</i>	<i>466,000.00</i>	<i>20,023.35</i>	<i>445,976.65</i>	
<i>Other Services</i>	<i>6,756,613.00</i>	<i>429,174.76</i>	<i>6,327,438.24</i>	
<i>Capital Outlay</i>	<i>171,000.00</i>	<i>4,967.12</i>	<i>166,032.88</i>	
<i>Debt Service</i>	<i>831,041.45</i>	<i>35,549.66</i>	<i>795,491.79</i>	
<i>Interfund Transfers</i>	<i>2,237,749.00</i>	<i>249,225.06</i>	<i>1,988,523.94</i>	
<i>Contingencies</i>	<i>150,000.00</i>	<i>0.00</i>	<i>150,000.00</i>	
<i>Check Total</i>	<i>11,223,190.45</i>	<i>837,774.23</i>	<i>10,385,416.22</i>	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 441-2025

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated December 2025 in the amount of \$26,851.74 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

DECEMBER 2025 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

CUSTOMER NAME	ACCT #	100		400		195		130		800		REASON FOR	
		WATER	SEWER	L/C	CAPACITY	TAX	ADJ	ADJUSTMENT					
	003-30501-000		684.93								684.93	Pool Fill	
	013-58501-000	245.79	636.98	35.00							917.77	Line in yard	
	020-02001-002	108.43	225.46								333.89	Behind Walls	
	020-60801-000		837.95								837.95	Line in yard	
	021-06101-007	2,048.96	5,633.02	35.00							7,716.98	Behind Walls	
	021-00101-002	194.19	272.66	70.00							536.85	Theft	
	025-02401-001	750.97	1,240.70		650.00						2,641.67	Theft	
	025-10101-002	445.04	1,202.98	70.00							1,718.02	Behind Walls	
	092-12201-000		218.04	70.00							288.04	Pool Fill	
	095-17501-000	105.93	169.00								274.93	Line in yard	
	098-05801-006		24.84	35.00							59.84	Water heater	
	102-15101-009		83.36	105.00							188.36	Line in yard	
	103-10001-001		93.11								93.11	Sod	
	103-1201-000		538.22	35.00							573.22	Pool Fill	
	105-13501-001		200.57								200.57	Pressure Washing	
	116-26701-000		13.85								13.85	Behind Walls	
	116-31301-001	90.05	201.30								291.35	Under slab	
	116-36201-002	41.86	77.38								119.24	Spigot	
	119-01001-003		42.43	35.00							77.43	Pool Fill	
	119-07501-007	253.44	556.75	105.00							915.19	Line in yard	
	119-25951-002	138.55	307.85	70.00							516.40	Line in yard	
	119-27401-000	256.44	525.06								781.50	Behind Walls	
	119-34951-003		924.90								924.90	Line in yard	
	122-09051-002		3,102.99								3,102.99	Under slab	
	122-18401-000	152.33	299.50		125.00				19.41		596.24	Theft	
	125-07901-013	105.47	257.89								363.36	Under slab	
	130-19401-002	296.43	743.02	70.00							1,109.45	Line in yard	
	137-05501-000	304.17	634.54	35.00							973.71	Line in yard	
	TOTAL	5,538.05	19,749.28	770.00	775.00				19.41		26,851.74		

COMPLETED

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 442-2025

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi, recognize the value of City employees and desire to host an Employee Christmas Luncheon; and

WHEREAS, in order to allow staff to attend and participate in this event, it is necessary to temporarily close City Administration offices from 11:30am until 1:30pm; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the closing of City Administration offices on Thursday, December 18, 2025, from 11:30am until 1:30pm for an Employee Christmas Luncheon is hereby authorized.

IT IS FURTHER ORDERED that the City Manager and department heads shall ensure that any essential services and emergency operations remain available to the public during this time.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 443-2025

WHEREAS, the schoolhouse was designated a Mississippi Landmark by MDAH on October 19, 2012, for its historical and architectural significance; and

WHEREAS, the City received an \$80,000 MDAH Community Heritage Preservation grant in 2013, with a \$20,000 match, along with a \$50,000 DMR grant for Phase I stabilization, which was completed in 2017 and included a new foundation, roof, and floor; and

WHEREAS, the rehabilitation project, supported through the Mississippi Landmark Grant Program, will restore and weatherproof the exterior, repair and refinish siding and windows, replace missing windows, provide new entrance doors, remediate lead-based paint, repaint the exterior, and restore and make the front porch accessible; and

WHEREAS, this MDAH grant will provide \$74,577 toward the current phase, requiring a local match of \$18,644, for a total project cost of \$93,221; and

WHEREAS, Amendment No. 1 to the memorandum agreement between MDAH and the City of Gautier will extend the grant end date from December 1, 2025, to December 1, 2026, due to coordination and environmental review delays impacting project progress; and

WHEREAS, the Mayor and Council Member hereby find that approval of Amendment 1 is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment 1 to the Memorandum of Agreement with the Mississippi Department of Archives (MDAH), Mississippi Landmark Program for the Gautier Historic School Rehabilitation Project (MLG#2023-001) to extend the completion date to December 1, 2026, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Samuel King, Grants and Projects Director
Date: December 8, 2025
Subject: Amendment No. 1 to the Memorandum of Agreement with the Mississippi Department of Archives (MDAH), Mississippi Landmark Grant Program for the Gautier Historic School Rehabilitation Project (MLG#2023-001) to Extend the Completion Date.

REQUEST:

The Grants and Projects Department requests City Council approval to enter into Amendment No. 1 to the memorandum of agreement with the Mississippi Department of Archives and History (MDAH) for the Gautier Historic School Rehabilitation Project to extend the project completion date.

BACKGROUND:

The Gautier Historic Schoolhouse (also known as the West Pascagoula Colored School) is located at 902 De La Pointe Drive in Gautier, Mississippi. The schoolhouse was built c.1921 for the community's African- American children. While school records date back to 1882, the earlier school buildings were destroyed by fire or storms. The 1921 schoolhouse was built when the Jackson County Board of Supervisors appropriated \$200 toward the construction, and a fundraiser by the local community raised \$500. Volunteers provided the labor for construction. A local sawmill furnished heart pine wood from virgin timber in the area, and local skilled carpenters built the schoolhouse in the West Indies or Cajun style. The one-room was used as a school until 1946, and later the building was used as a community center, senior citizens center, and voting place.

The schoolhouse was designated as a Mississippi Landmark by MDAH on October 19, 2012 for both its historical and architectural significance and was also named in 2013 as one of the 10 Most Endangered Historic Sites in Mississippi by the Mississippi Heritage Trust.

The City received a MDAH Community Heritage Preservation grant of \$80,000 in December 2013, with a \$20,000 match, for Phase I to stabilize the building. A \$50,000 grant was also received from the Mississippi Department of Marine Resources for the first phase, which was completed in 2017. At that time, the building received a new foundation, roof, and floor.

This rehabilitation project of the Gautier Historic School, with assistance from the Mississippi Landmark Grant Program established under House Bill 1082, Laws of Mississippi 1999, and administered through MDAH, will restore and weatherproof the exterior structure, repair and refinish existing exterior siding; remediate lead-based paint and repaint the exterior; repair and refinish existing windows; replace missing windows; provide new entrance doors; and restore the front porch and make it accessible.

This MDAH grant will provide \$74,577 toward this phase of the project. A local match of \$18,644 is required. The project total is \$93,221.

DISCUSSION:

Amendment No. 1 to the memorandum agreement between the Mississippi Department of Archives and History (MDAH) and the City of Gautier will extend the grant's end date from December 1, 2025, to December 1, 2026. This extension is primarily due to several challenges that have contributed to multiple delays in moving the project forward, including unforeseen coordination and environmental review issues.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve entering into Amendment No. 1 to the memorandum of agreement with the Mississippi Department of Archives and History (MDAH) for the Gautier Historic School Rehabilitation Project (MLG#2023-001) to extend the project completion date.

City Council may:

1. Approve Amendment No. 1 to the memorandum of agreement, as presented; or
2. Not approve Amendment No. 1 to the memorandum of agreement, as presented.

ATTACHMENT(S):

1. Amendment No. 1

Mississippi Landmark Grant Program
House Bill 1082, *Laws of Mississippi 1999*
Grantee Name: City of Gautier
Project Number: MLG#2023-001
Project Name: Gautier Colored School Rehabilitation

AMENDMENT No. 1 TO THE MEMORANDUM OF AGREEMENT

THE MEMORANDUM OF AGREEMENT executed by the City of Gautier on April 4, 2023, is hereby amended as follows:

- **PROJECT PERIOD**
The project period began February 21, 2023, and all work shall be **completed** prior to **December 1, 2026**.

THIS AGREEMENT becomes effective upon signature of the parties below.

BY _____
Katie Blount
Director
Department of Archives and History
Date _____

BY _____
Casey Vaughan
Mayor
City of Gautier
Date _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 444-2025

WHEREAS, the Grants and Projects Department requests council to approve the final pay application (retainage) and closeout documents for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvements Project; and

WHEREAS, the project consisted of installing a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that were also implemented throughout the project; and

WHEREAS, the contractor completed or corrected the items listed in the substantial completion document within the two (2) week period from the date of Substantial Completion, which was reached on October 22, 2025; and

WHEREAS, Seymour Engineering has reviewed the Final Pay Application (retainage) and closeout documents and recommends approval; and

WHEREAS, the Mayor and Council Members find it in the best interest of the City of Gautier to approve the Final Pay Application (retainage) and closeout documents, as presented; and

IT IS HEREBY ORDERED that the Final Pay Application (retainage) and closeout documents for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvements Project is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose, including any remaining close out documents.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAY: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Samuel King, Grants & Projects Director
Date: December 8, 2025
Subject: GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project--Final Pay Application and Closeout Documents

REQUEST:

The Grants and Projects Department requests City Council authorization to approve the final pay application (retainage) in the amount of \$42,855.33 and closeout documents for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

BACKGROUND:

The Gulf of Mexico Energy Security Act (GOMESA) of 2006 created a revenue-sharing model for oil- and gas-producing gulf states. Under the act, Alabama, Louisiana, Mississippi and Texas receive a portion of the revenue generated from oil and gas production offshore in the Gulf of Mexico. The act also directs a portion of revenue to the Land and Water Conservation Fund.

The City was awarded \$2,973,981 in GOMESA funding for the Hickory Hills, Lagrange, and Cotita Water Quality and Stormwater Runoff Improvements project, which will improve coastal water quality, protect natural resources and mitigate damage to fish, wildlife, and natural resources.

The project will consist of installing a new drainage system including drain inlets, concrete ditch, series of reinforced concrete pipes, grassed outfall swales as a secondary treatment system, and erosion control measures that will also be implemented throughout the project.

The stormwater treatment structures will remove sediment from stormwater runoff decreasing pollutant discharges into the Pascagoula River and Gulf of Mexico. The implementation of erosion control measures will aid in coastal restoration, and hurricane protection, and mitigate the loss of coastal wetlands.

Change Order No. 1 served to increase the contract amount by \$12,300 due to the additional line item of a 4" thick concrete driveway that was overlooked in the original plans. Change Order No. 1 was approved by Council, and the contract amount was increased from \$1,739,193 to \$1,751,493.

Change Order No. 2 served to increase the contract time by an additional 90 days, which pushed the project completion from July 26, 2025, to October 24, 2025. The request for additional days was due to weather and material delays the contractor encountered on the project. The contractor has worked every weekend since the notice to proceed was issued to keep the project on track. Change Order No. 2 was approved by Council, and the contract time was increased from 120 days to 210 days.

The Certificate of Substantial Completion was received from Seymour Engineering on October 27, 2025. The contractor will complete or correct the items listed in the substantial completion document within 14 days, weather permitting, from the date Substantial Completion was reached on October 22, 2025.

Change Order No. 3 (Summary) served to decrease the contract value by \$37,279.85 to reflect the actual quantities placed in the field, and the contractor pay application No. 8 in the amount of \$64,559.78. The contract amount was reduced from \$1,751,493.00 to \$1,714,213.15.

DISCUSSION:

The work performed on the project has been completed and the final pay application (retainage) in the amount of \$42,855.33, and the close-out documents submitted.

Seymour Engineering has reviewed the final pay application and close-out documents and recommends approval.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve the final pay application (retainage) in the amount of \$42,855.33, and close-out documents for the GOMESA Hickory Hills, LaGrange, and Cotita Water Quality and Stormwater Runoff Drainage Improvement Project.

The City Council may:

1. Final pay application (retainage), and close-out documents as presented; or
2. Not approve the final pay application (retainage), and close-out documents as presented.

ATTACHMENT(S):

1. Final pay application #9
2. Closeout documents

SEYMOUR ENGINEERING

Civil Engineers and Professional Land Surveyors



925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532
Phone: 228-385-2350
Fax: 228-385-2353

December 8, 2025

Carlos Moulds
City Manager
City of Gautier, MS 3330 US-90
Gautier, MS 39553

RE: Pay Application No 9 (Final), Miller Enterprises, LLC
Hickory Hills Drainage Improvements (GOMESA)

Dear Carlos,

Enclosed please find Pay Application No. 9 (Final) for work completed on the referenced project. I am recommending that you place this on the next meeting agenda for consideration and approval by the Council for payment in the amount of \$42,855.33 to Miller Enterprises, LLC. for completed work as noted.

If you should have any questions or need additional information, please let me know.

Sincerely,
SEYMOUR ENGINEERING

A handwritten signature in black ink, appearing to read 'Mark Seymour', written over a horizontal line.

Mark Seymour, P.E., President
Seymour Engineering, PLLC

Cc: Miller Enterprises, LLC.

APPLICATION AND CERTIFICATION FOR PAYMENT

OWNER: City of Gautier
3330 Hwy 90
Gautier, MS 39553

PROJECT: Hickory Hills Drainage Improvements
(GOMESA)

APPLICATION: 9 Distribution to:
 OWNER
 ARCHITECT
 ENGINEER
 CONTRACTOR

CONTRACTOR: Miller Enterprises LLC
136 Wilson Road
Hattiesburg, MS 39402

VIA ENG: Seymour Engineering
925 TOMMY MUNRO DRIVE, SUITE G
BILOXI, MISSISSIPPI 39532

APP. DATE: 12/2/2025
PERIOD FROM: 11/21/2025
PERIOD TO: 12/2/2025

PROJECT NOS:

CONTRACT FOR: Hickory Hills Drainage Improvements (GOMESA)

CONTRACT DATE: 2/18/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

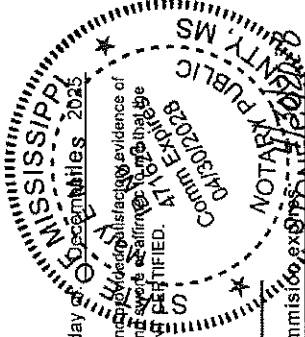
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, G703, is attached.

I hereby certify that the labor and materials listed on this request for payment has been used in the construction of this work or that all materials included in this request for payment and not yet incorporated into the construction are now on the site or stored at an approved location; and payment received from the last request for payment has been used to make payments to all first-tier subcontractors and suppliers except as listed below.

CONTRACTOR: Miller Enterprises LLC
 By:  Date: 12/2/2025

<u>ORIGINAL CONTRACT SUM</u>	\$1,739,193.00
<u>Net Change By Change Order</u>	-\$24,979.85
<u>CONTRACT SUM TO DATE</u>	\$1,714,213.15
<u>TOTAL COMPLETED AND STORED TO DATE</u>	\$1,714,213.15
<u>RETAINAGE:</u>	\$0.00
<u>0.00% OF COMPLETED WORK & STORED MATERIALS</u>	\$0.00
<u>TOTAL RETAINAGE</u>	\$0.00
<u>TOTAL EARNED LESS RETAINAGE</u>	\$1,714,213.15
<u>LESS PREVIOUS CERTIFICATES FOR PAYMENT</u>	\$1,671,357.82
<u>CURRENT PAYMENT DUE</u>	\$42,855.33
<u>BALANCE TO FINISH, INCLUDING RETAINAGE</u>	\$0.00

State of: Mississippi County of: Lamar
 Subscribed and sworn to before me this 2 nd day of December 2025



The above personally appeared before me the undersigned notary public and provided sufficient evidence of identification to be the person who signed this document in my presence and I certify that the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED.


Signature: Maurye Miller
 Notary Public: Stone Brantley My Commission Expires 04/30/2028

ARCHITECT/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect/Engineer certifies to the Owner that to the best of the A/E's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$42,855.33**

(Attached explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: 

By: _____ Date: 12/8/2025
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to and rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTION
Initial changes approved in previous months by Owner	\$12,300.00	
Initial approval this Month		\$37,279.85
TOTALS	\$12,300.00	\$37,279.85
NET CHANGES by Change Order	-\$24,979.85	

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 9
 APPLICATION DATE: 12/02/25
 PERIOD TO: 12/02/25
 PROJECT NAME: Hickory Hills Drainage Improvements
 (GOMESA)

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored	G Total Completed And Stored to Date	H Balance To Finish	I Retainage
			Previous Application	% (G/C)					
1	MOBILIZATION	\$75,000.00	\$75,000.00				\$75,000.00	\$0.00	\$0.000
2	TRAFFIC CONTROL	\$17,000.00	\$17,000.00				\$17,000.00	\$0.00	\$0.000
3	SILT FENCE	\$1,305.00	\$1,305.00				\$1,305.00	\$0.00	\$0.000
4	WATTLES	\$2,380.00	\$2,380.00				\$2,380.00	\$0.00	\$0.000
5	HYDROSEED AND FERTILIZER	\$8,503.04	\$8,503.04				\$8,503.04	\$0.00	\$0.000
6	SODDING	\$5,875.00	\$5,875.00				\$5,875.00	\$0.00	\$0.000
7	CLEARING AND GRUBBING	\$16,892.00	\$16,892.00				\$16,892.00	\$0.00	\$0.000
8	LIMESTONE, 610	\$168,883.35	\$168,883.35				\$168,883.35	\$0.00	\$0.000
9	SELECT FILL, CLASS 9	\$44,843.04	\$44,843.04				\$44,843.04	\$0.00	\$0.000
10	UNCLASSIFIED EXCAVATION	\$52,990.30	\$52,990.30				\$52,990.30	\$0.00	\$0.000
11	GEOTEXTILE FABRIC	\$0.00	\$0.00				\$0.00	\$0.00	\$0.000
12	SAWCUT EXISTING ROADS	\$27,880.00	\$27,880.00				\$27,880.00	\$0.00	\$0.000
13	MILLING AND ASPHALT REMOVAL ALL DEPTHS	\$21,494.01	\$21,494.01				\$21,494.01	\$0.00	\$0.000
14	ASPHALT, 12.5MM, 2.5"	\$102,660.73	\$102,660.73				\$102,660.73	\$0.00	\$0.000
15	ASPHALT, 9.5MM, 1"	\$114,773.16	\$114,773.16				\$114,773.16	\$0.00	\$0.000
16	DRAIN MANHOLE, 4' DIA	\$35,388.00	\$35,388.00				\$35,388.00	\$0.00	\$0.000
17	DRAIN MANHOLE, 5' DIA	\$18,750.00	\$18,750.00				\$18,750.00	\$0.00	\$0.000
18	DRAIN MANHOLE, 8' DIA	\$48,000.00	\$48,000.00				\$48,000.00	\$0.00	\$0.000
19	6" DUCTILE IRON	\$32,527.30	\$32,527.30				\$32,527.30	\$0.00	\$0.000
20	UTILITY RELOCATION, 8" OR LESS	\$32,500.00	\$32,500.00				\$32,500.00	\$0.00	\$0.000
21	UTILITY RELOCATION, 10"	\$7,531.36	\$7,531.36				\$7,531.36	\$0.00	\$0.000
22	12" HDPE	\$6,443.60	\$6,443.60				\$6,443.60	\$0.00	\$0.000
23	24" RCP	\$29,480.00	\$29,480.00				\$29,480.00	\$0.00	\$0.000
24	22 X 13 RCAP	\$26,243.20	\$26,243.20				\$26,243.20	\$0.00	\$0.000
25	29 X 18 RCAP	\$47,414.50	\$47,414.50				\$47,414.50	\$0.00	\$0.000
26	36 X 23 RCAP	\$49,042.00	\$49,042.00				\$49,042.00	\$0.00	\$0.000
27	30 RCP	\$15,008.00	\$15,008.00				\$15,008.00	\$0.00	\$0.000

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 9
 APPLICATION DATE: 12/02/25
 PERIOD TO: 12/02/25
 PROJECT NAME: Hickory Hills Drainage Improvements
 (GOMESA)

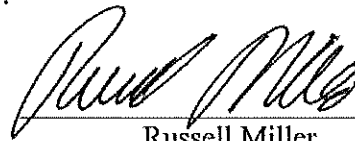
A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored	G Total Completed And Stored to Date	H Balance To Finish	I Retainage
			Previous Application	This Period					
28	44 X 27 RCAP	\$79,119.63	\$79,119.63			-	\$79,119.63	\$0.00	\$0.000
29	36 RCP	\$29,844.00	\$29,844.00			-	\$29,844.00	\$0.00	\$0.000
30	59 X 36 RCAP	\$239,372.00	\$239,372.00			-	\$239,372.00	\$0.00	\$0.000
31	48 RCP	\$18,524.80	\$18,524.80			-	\$18,524.80	\$0.00	\$0.000
32	200 LBS RIPRAP	\$12,948.93	\$12,948.93			-	\$12,948.93	\$0.00	\$0.000
33	CLASS B MINOR STRUCTURES	\$101,460.00	\$101,460.00			-	\$101,460.00	\$0.00	\$0.000
34	REINFORCING STEEL	\$28,915.28	\$28,915.28			-	\$28,915.28	\$0.00	\$0.000
35	CASTINGS AND GRATINGS	\$44,980.00	\$44,980.00			-	\$44,980.00	\$0.00	\$0.000
36	VORTECH VX7000	\$53,795.00	\$53,795.00			-	\$53,795.00	\$0.00	\$0.000
37	REMOVAL OF CONCRETE DITCH	\$8,800.00	\$8,800.00			-	\$8,800.00	\$0.00	\$0.000
38	CONCRETE TRAPEZOIDAL DITCH	\$21,450.00	\$21,450.00			-	\$21,450.00	\$0.00	\$0.000
39	CONCRETE HEADWALL	\$26,450.00	\$26,450.00			-	\$26,450.00	\$0.00	\$0.000
40	FLOWABLE FILL	\$981.92	\$981.92			-	\$981.92	\$0.00	\$0.000
41	DEWATERING	\$29,500.00	\$29,500.00			-	\$29,500.00	\$0.00	\$0.000
CO-1	CONCRETE DRIVEWAY 4"	\$9,264.00	\$9,264.00			-	\$9,264.00	\$0.00	\$0.000
GRAND TOTALS		\$1,714,213.15	\$1,714,213.15	\$0.00		\$0.00	\$1,714,213.15	\$0.00	\$0.00

November 25, 2025

City of Gautier
3330 Hwy 90
Gautier, MS 39553

Warranty for Hickory Hills Drainage Improvements (GOMESA)

We hereby warranty that the construction of Hickory Hills Drainage Improvements (GOMESA) has been done in strict accordance with the drawings and specifications and that the work installed will fulfill the requirements of those specifications. We agree to repair or replace or cause to be repaired or replaced any or all of the work which may prove to be defective in workmanship or material together with any adjacent work which required repair or replacement because of our defective work within a period of one year from October 22, 2025 to October 21, 2026. End of year punch list will be included in this warranty. Ordinary wear and tear and unusual abuse or neglect will not be under this warranty.



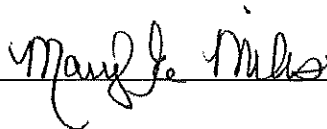
Russell Miller
President

State of Mississippi

County of Stone

Subscribed and sworn before me this 25 day of November 2025

Notary Public





AIA[®] Document G707[™] – 1994

Consent Of Surety to Final Payment

Bond # 602-203544-1

PROJECT: <i>(Name and address)</i> Hickory Hills Drainage Improvements (GOMESA)	ARCHITECT'S PROJECT NUMBER:	OWNER: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> City of Gautier 3330 Hwy 90 Gautier, MS 39553	CONTRACT FOR: Construction	ARCHITECT: <input type="checkbox"/>
	CONTRACT DATED:	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

United States Fire Insurance Company
305 Madison Avenue
Morristown, NJ 07960

, SURETY.

on bond of

(Insert name and address of Contractor)

Miller Enterprises, LLC
136 Wilson Road
Hattiesburg, MS 39402

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety
of any of its obligations to

(Insert name and address of Owner)

City of Gautier
3330 Hwy 90
Gautier, MS 39553

, OWNER,

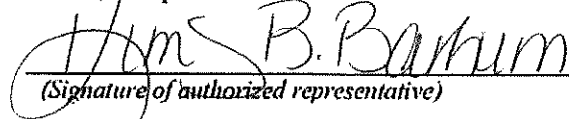
as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has herunto set its hand on this date: November 25th, 2025

(Insert in writing the month followed by the numeric date and year.)

United States Fire Insurance Company

(Surety)


(Signature of authorized representative)

Kimberly B. Barhum, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal):



**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

82632

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Troy P. Wagener, Patrick Mason, Dewey B. Mason, Kathleen Scarborough, Susan Skrmetta, Lisa Butler, Joseph Beattie, James Eley Brashier, Debbie L. Dunaway, Kimberly B. Barhum, David R. Fortenberry

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Unlimited**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;


(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 31st day of March, 2025.

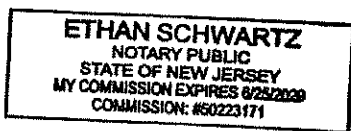
UNITED STATES FIRE INSURANCE COMPANY





Matthew E. Lubin, President

State of New Jersey }
County of Morris }

On this 31st day of March, 2025, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.




Ethan Schwartz (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the **25th** day of **November** 20**25**

UNITED STATES FIRE INSURANCE COMPANY


Michael C. Fay, Senior Vice President



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 445-2025

WHEREAS, K-9 Unit Lady Justice, a dual-purpose narcotics detection and patrol K-9, was purchased by the Gautier Police Department last year; and

WHEREAS, although Lady Justice has demonstrated strong performance in training and operational deployments, she has not successfully adapted to her assigned handler's home environment and has exhibited aggressive behavior toward the handler's children; and

WHEREAS, the handler, trainers, and department staff have attempted multiple corrective measures, but these efforts have not resolved the issue, making Lady Justice unsuitable as a long-term placement for her current handler ; and

WHEREAS, pursuant to Mississippi Code Annotated § 17-25-25, the Chief of Police has determined that Lady Justice is no longer suitable for public service within the Gautier Police Department and recommends that she be declared surplus property; and

WHEREAS, the George County Sheriff's Office has expressed interest in acquiring K-9 Lady Justice and has offered \$8,500 for her purchase, pursuant to Mississippi Code Annotated § 21-21-5; and

WHEREAS, the Mayor and Council hereby find that this price represents fair market value for the K-9 Unit; and

WHEREAS, the Chief of Police further recommends that the proceeds from this sale be used to acquire a new single-purpose K-9 for the department, allowing the City to maintain its K-9 capabilities without additional cost to the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that K9 Lady Justice is hereby declared surplus property pursuant to Mississippi Code Annotated § 17-25-25; and

IT IS FURTHER ORDERED that the sale of K9 Lady Justice to the George County Sheriff's Office in the amount of \$8,500 is hereby approved; and

IT IS FURTHER ORDERED that the Gautier Police Department is authorized to use the sale proceeds for the purchase of a replacement single-purpose K9.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: Casey Vaughan
Eric Minor
Cameron George
Richard Jackson
Kay Jamison
Lorenzo Fuller
Dante Elbin

NAY: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Chief David Bever, Police Department
Date: December 9, 2025
Subject: Authorization to Surplus K9 Lady Justice, Approve Sale to George County Sheriff's Office, and Purchase a Replacement K9

REQUEST:

The Chief of Police respectfully requests authorization from the Mayor and City Council to declare K9 Lady Justice as surplus property; approve the sale of K9 Lady Justice to the George County Sheriff's Office; and approve the purchase of a replacement K9 for the Gautier Police Department.

BACKGROUND:

K9 Lady Justice, a dual-purpose narcotics detection and patrol K9, was purchased by the department last year. Despite strong performance in training and operational deployments, she has not successfully adapted to her assigned handler's home environment. Specifically, K9 Lady Justice has shown aggressive behavior toward the handler's children.

The handler, trainers, and department staff have attempted corrective measures; however, these efforts have not resolved the issue. While K9 Lady Justice remains a highly capable working dog, she is not an appropriate long-term fit for her current handler.

DISCUSSION:

The George County Sheriff's Office has expressed interest in acquiring K9 Lady Justice and has offered \$8,500 for her purchase.

The proceeds from this sale will be used to acquire a new single-purpose K9 for the department. This approach resolves the handler compatibility issue, ensures continued K9 program capability, and avoids any additional cost to the City.

RECOMMENDATION:

The Chief of Police recommends that the Mayor and City Council declare K9 Lady Justice as surplus property; approve the sale of K9 Lady Justice to the George County Sheriff's Office for \$8,500; and authorize the use of the sale proceeds to purchase a new single-purpose K9 for the Gautier Police Department.

ATTACHMENT(S):

1. Letter of Intent to Purchase



Mitchell Mixon
Sheriff



GEORGE COUNTY SHERIFF'S OFFICE

355 Cox Street, Suite B • Lucedale, MS 39452
Phone: (601) 947-4811 • Fax: (601) 947-0233 • Website: www.georgecountymssheriff.com



Dominique Tanner
Chief Deputy

Sheriff Mitchell Mixon

325 Cox St., Suite B
Lucedale, MS 39452

December 8, 2025

Chief David Bever

2300 Highway 90
Gautier, MS 39553

Re: Intent to Purchase Dual-Purpose K9 "Lady Justice"

Chief Bever,

I am writing to formally express the intent of the George County Sheriff's Office to purchase K9 "Lady Justice" from the Gautier Police Department. At this time, I do not foresee any issues that would hinder the purchase; however, I will need until December 15, 2025, to present this matter to the George County Board of Supervisors for final approval and to ensure the purchase is properly documented in the board meeting minutes.

I sincerely appreciate the opportunity to obtain K9 "Lady Justice," which will greatly enhance our mission in combating illegal narcotics within our community and those trafficked through George County.

Respectfully,

Sheriff Mitchell Mixon
George County Sheriff's Office

Upon request of the City Manager, Councilman Fuller made a motion to approve the monetary donations from Seymour Engineering (\$1,000), Waste Pro (\$350), and H2O Innovations (\$500) for an employee Christmas luncheon. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 446-2025

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi, desire to host an Employee Christmas Luncheon in recognition and appreciation of City employees; and

WHEREAS, several sponsors have offered monetary donations to the City for the purpose of hosting this event, including Seymour Engineering (\$1,000), Waste Pro (\$350), and H2O Innovations (\$500); and

WHEREAS, Mississippi Code Annotated § 21-17-5 authorizes municipalities to accept gifts, grants, donations, or contributions of money for municipal purposes; and

WHEREAS, acceptance of said monetary donations will support employee morale and goodwill and will serve a valid public and municipal purpose; and

WHEREAS, the Mayor and Council Members have determined that acceptance of monetary donations is in the best interest of the City of Gautier.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the monetary donations from Seymour Engineering (\$1,000), Waste Pro (\$350), and H2O Innovations (\$500) for the City of Gautier's Employee Christmas Luncheon to be held on December 18th from 11:30am until 1:30pm is hereby approved and accepted.

IT IS FURTHER ORDERED that the City Manager and City Clerk are authorized to execute any and all documents necessary for this purpose.

Motion was made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 16, 2025.

Councilman Jackson made the motion to Adjourn until January 6, 2026, at 6:30pm.
Councilwoman Jamison seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier,
Mississippi, at the meeting of January 6, 2026.

Tuesday
December 23, 2025
Gautier, Mississippi

BE IT REMEMBERED THAT A SPECIAL CALLED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held December 23, 2025, at 12:00pm in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Casey Vaughan, Council Members Eric Minor, Kay Jamison, and Lorenzo Fuller. Also present were Teresa Montgomery, City Clerk; Carlos Moulds, City Manager; Josh Danos, City Attorney and other concerned citizens. Those present by teleconference were Council Members Cameron George, Richard Jackson, and Dante Elbin.

**December 23, 2025
CALL FOR SPECIAL MEETING**

WHEREAS, there exist certain matters which the below signed Mayor and Council Members of the City of Gautier desire to handle prior to the next regular meeting; and

NOW, THEREFORE, the undersigned Mayor and Council Members of the City of Gautier hereby call for a Special Meeting of the Mayor and Council of the City of Gautier, said meeting to be held in the Gautier Municipal Building, 3330 HWY 90, Gautier, Mississippi, on December 23, 2025 at 12:00 Noon. This Special Meeting is called in accordance with Section 21-9-39, Mississippi Code of 1972.

The agenda of said Special Meeting shall be as follows:

**AGENDA
CITY OF GAUTIER
December 23, 2025
12:00 Noon**

- I. Call to Order**
- II. Business Agenda**
 - a. Consider Amendment to The Sound Promoter contract.**
- IV. Adjourn until January 6, 2026 at 6:30pm**

www.gautier-ms.gov

/s/ Casey Vaughan
MAYOR VAUGHAN

/s/ Lorenzo Fuller, Sr.
COUNCILMAN FULLER

/s/ Eric Minor
COUNCILMAN MINOR

/s/ Kay C. Jamison
COUNCILMAN JAMISON

/s/ Dante Elbin
COUNCILMAN ELBIN

/s/ Richard Jackson
COUNCILMAN JACKSON

/s/ Cameron George
COUNCILMAN GEORGE

Mayor Vaughan called the meeting to order at 12:00pm.

Councilman Jackson made the motion to approve the agenda order, as presented. Councilman Fuller seconded the motion. The vote was carried unanimously.

Councilman Fuller made the motion to approve Amendment 5, as presented, to the Post Opening Agreement for The Sound Amphitheater between the City of Gautier and PTP Country, LLC. Councilwoman Jamison seconded the motion. The vote was carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 446-2025

WHEREAS, the City of Gautier has entered a Post-Opening Agreement for The Sound Amphitheater (“the Agreement”), including four (4) Amendments thereto; and

WHEREAS, Staff recommends the City enter a 5th Amendment to that Agreement, the terms of which are attached hereto; and

WHEREAS, the Mayor and Council Members hereby find that Amendment No. 5 to the Agreement is in the best interest of the City.

IT IS HEREBY ORDERED by the Mayor and Member of the Council of the City of Gautier, Mississippi, that Amendment No. 5 to the Post-Opening Agreement for The Sound Amphitheater is hereby approved.

IT IS FURTHER ORDERED that the City Manager is authorized to execute this Agreement, which may include any terms more financially beneficial to the City.

Motion made by **Councilman Fuller**, seconded by **Councilwoman Jamison**, and the following vote was recorded:

AYES: **Casey Vaughan**
 Eric Minor
 Cameron George
 Richard Jackson
 Kay Jamison
 Lorenzo Fuller
 Dante Elbin

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 23, 2025.

PROPOSED AMENDMENTS TO POST-OPENING AGREEMENT
FOR THE SOUND AMPHITHEATER

1. The guarantee of \$560,000.00 annually to the City is eliminated.
2. 36 shows will be guaranteed at The Sound during years 2026-2028.
3. \$4/ticket “facility fee” shall be added to every ticket and provided to the City (reduced from \$8.50).
4. Peachtree will make a one-time investment of \$250,000.00 in The Sound production infrastructure and screens which will immediately become property of the City.
5. The City will receive 10% of net profits from each show (this will need to be accompanied by an accounting and independent auditing).
6. The City will receive 10% of the sponsorship revenues (\$30,000.00) (this will also require an accounting with independent auditing).
7. The City will be responsible for cleaning the venue and chair set-up/break down, if applicable.
8. Peachtree will be responsible for marketing/advertising/promotion.
9. The City will install a large roadside sign with amphitheater name and directions.
10. \$650,000.00 will be guaranteed to the City over the next three years of the Contract (the goal of this is to cover actual operational costs incurred by the City to run The Sound).
11. To reach the 3-year payment guarantee, we will have to extend the contract to March 1, 2029 (*however, we can get out of the agreement any given year by providing notice of termination during the month of December*).
12. Peachtree agrees to submit to independent, 3rd party auditing.
13. Peachtree agrees to participate in and facilitate the formation of an advisory committee to make recommendations for future talent bookings at The Sound based on local feedback.
14. The City can engage artists and place shows at the venue so long as the dates do not conflict with entertainment provided under the existing contract.

Councilwoman Jamison made the motion to Adjourn until January 6, 2026, at 6:30pm.
Councilman Jackson seconded the motion. The vote was carried unanimously.

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 6, 2026.

**CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

January 6, 2026
**Resolution approving the sponsorship request from
Gautier Men's Club for the Annual Mardi Gras
Parade to be held on February 7, 2026.**

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000

Summary Explanation: Resolution approving the sponsorship request from Gautier Men's Club for the Annual Mardi Gras Parade to be held on February 7, 2026.

EXHIBITS FOR REVIEW

Resolution	<input checked="" type="checkbox"/>
Ordinance	<input type="checkbox"/>
Contract	<input type="checkbox"/>
Minutes	<input type="checkbox"/>
Plan Maps	<input type="checkbox"/>
Order	<input type="checkbox"/>
Other	<input type="checkbox"/>
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Vaughan Minor George Jackson Jamison Fuller Elbin

Second Made by:

Vaughan Minor George Jackson Jamison Fuller Elbin

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Large	Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 1	George	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 2	Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 3	Jamison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 4	Fuller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 5	Elbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING SPONSORSHIP FROM GAUTIER MEN’S CLUB FOR THE ANNUAL MARDI GRAS PARADE TO BE HELD ON FEBRUARY 7, 2026

RESOLUTION NUMBER 000-2026

WHEREAS, the Gautier Men’s Club has requested that the City sponsor its annual Mardi Gras Parade to be held on February 7, 2026; and

WHEREAS, the sponsorship costs \$700.00, in addition to provision of certain city services; and

WHEREAS, in addition to monetary consideration, the sponsorship includes the following:

- Advertising of the event on the City’s electronic signs
- Provision of traffic control night of the parade
- Police participation in parade as in past years
- Firefighters and Fire Truck participation in parade
- Barricade set up and take down
 - Four-night light plants
- Street and street apron clean-up after parade
 - Portalets

WHEREAS, in exchange for this sponsorship, the City receives advertisement of its resources, and the Gautier Police and Fire Departments are permitted to participate in the parade; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

BE IT THEREFORE RESOLVED, by the Mayor and Members of the Council that sponsorship, as described above, of the Gautier Men’s Club’s Annual Mardi Gras Parade is hereby authorized and approved.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary for this purpose.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 6, 2026.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos A. Moulds, City Manager
From: Chassity Bilbo, Assistant City Manager- Director of Parks and Recreation
Date: December 29, 2025
Subject: 2026 Gautier Mardi Gras Parade Request

REQUEST:

The Recreation Department requests City Council approval of in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$700.00 for the Annual Gautier Mardi Gras Parade.

BACKGROUND:

The Gautier Men's Club's Annual Mardi Gras Parade will be held on Saturday, February 7th at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

The Mardi Gras Parade organizers have submitted a request for in-kind services and sponsorship of the Annual Gautier Men's club Mardi Gras Parade. Municipalities may set aside appropriate and expend money, not to exceed one mill of their respective valuation and assessment for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of such municipality.

DISCUSSION:

Gautier Men's Club has requested that the city sponsor the event by providing in-kind services and sponsorship, including but not limited to the following:

- | | |
|--|--|
| 1. Advertising of the event on the City's electronic signs | 5. Barricade set up and take down |
| 2. Provision of traffic control night of the parade | 6. Four-night light plants |
| 3. Police participation in parade as in past years | 7. Street and street apron clean-up after parade |
| 4. Firefighters and Fire Truck participation in parade | 8. \$700 sponsorship |
| | 9. Portalets |

RECOMMENDATION:

The Recreation Department recommends that City Council authorize in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$700.00 for the Annual Gautier Mardi Gras Parade as the City has determined that this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve the in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$700, or
- 2) Not approve the in-kind services and a sponsorship request from the Gautier Men's Club in the amount of \$700.

ATTACHMENT(S):

Special Event Application/In-kind Request 046



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form with all required documents to the City Clerk Office at least 60 days prior to requested event

Date of Application: _____

Summary of Event: _____

Event Title: _____

Event Description: *Attach a detailed map of the proposed event layout, parking plan, tent location, etc. **YOU MUST ACCURATELY DESCRIBE THE ENTIRETY OF YOUR EVENT. ONLY THE DESCRIPTION LISTED WILL BE CONSIDERED FOR APPROVAL AND NOTHING OUTSIDE OF THE DESCRIPTION WILL BE ALLOWED.***

Event Start Date: _____ **Event End Date:** _____

Event Start Time: _____ **Event End Time:** _____

Location: _____

Location Description:

Individual Making Application for Organization:

Name: _____ Phone (Home): (____) _____ - _____

Address: _____ Phone (Work): (____) _____ - _____

City: _____ State: _____ Zip Code: _____ - _____

Position with Organization: _____

Individual(s) Responsible for keeping order and maintenance:

Name: _____ Phone (H): (____) _____ - _____ (W) (____) _____ - _____

Name: _____ Phone (W): (____) _____ - _____ (W) (____) _____ - _____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Applicant Information:

Organization:

Name: _____ Phone: (____) ____ - ____

Address: _____

City State Zip

Type of Organization: _____ Profit: ____ Non-Profit Federal ID# _____ (must attach copy of non-profit status) (Religious, Civic, Social, Etc.)

Event Cleanup

If the event is on public property, it shall be the responsibility of the applicant to clean up all trash after the event and return the property to its state prior to the event. Depending on the size of the event, dumpsters may be required. *Cleanup deposit will be required based on the type of event.*

Marketing and Public Relations

Will this event be marketed, promoted or advertised in any manner? _____ Yes, if yes, attach flyer and list where the if will be advertised _____ No

Event Questionnaire

Is the event location a public parking lot, public park, or public space? _____ Yes _____ No

Will there be a fee charged for this event? _____ Yes, if so, how much _____ No

Will there be alcohol? _____ Yes _____ No

Will there be food trucks or vendors? _____ Yes, if so, how many _____ No

Will there be volunteers working the event? _____ Yes, if so, how many _____ No

Will there be live music or a DJ? _____ Yes, if so, list the DJ or band name _____

Will there be cooking or grilling on site that's not a licensed food truck? _____ Yes _____ No

Will there be inflatable bounce houses/ games at the event? _____ Yes, if so, list the quantity and type _____ No

Anticipated Attendance Total: _____ Anticipated Participants Total: _____

Road Closure Information: _____

Attach a detailed map of the proposed route if requesting a street closure for the event, attach a list of the adjacent business owners

Insurance

Events held on city property will require a certificate of insurance. The certificate of insurance must be submitted to City Hall at least 2weeks prior to your event. The minimum policy amount must be \$1M per occurrence with a \$2M aggregate. The City of Gautier must be listed as an additional insured. (City of Gautier 3330 Hwy 90 Gautier, MS 39553)

Security

Gautier Police and Fire Department will review the details in this application and determine the need for security and public safety plan is needed. I understand that if Gautier Police and Fire Dept. determines that the event will need security/ public safety plan, it will be the responsibility of the host organization to cover the cost.

Affidavit of Applicant

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Gautier Special Event Application. I understand that this application is made subject to the rules and regulations established by City policy. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I also understand that any deviation from this special event application will result in the special event application being revoked and the event canceled. I agree to pay all sales tax associated with this event. The City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event application permit. I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit to that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Gautier.

Name of Applicant/Host Organization: _____ **Title:** _____
Print

Applicant's Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Date Rec' d: _____ Received By: _____

Event has been: Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____ Date: _____

Gautier Men's Club
PRESENTS



IT'S NOT TOO LATE TO SIGN UP

ENTER the Gautier Mardi Gras Night Parade!
Floats, Clubs, Marching Groups, Bikes, Carts, use
your MARDI GRAS imagination. We want you to get
creative with us and make this the BIGGEST small
town party on the coast!

For more info or to register contact:

Mike Wagner

mwagner59@hotmail.com

540-645-7062

Steven Lowry

StevenLowry73@gmail.com

228-224-7315

**CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet**

Council Meeting: January 6, 2026
Title: Designate City Manager, Carlos Moulds, as the Chief LPA Official for all MDOT Projects

Introduced by:
Contact Person/Telephone Sam King 497-8000

Summary Explanation: Designate City Manager, Carlos Moulds, as the Chief LPA Official for all MDOT Projects

EXHIBITS FOR REVIEW

Resolution	<input type="checkbox"/>
Ordinance	<input type="checkbox"/>
Contract/Agreement	<input type="checkbox"/>
Minutes	<input type="checkbox"/>
Plan Maps	<input type="checkbox"/>
Order	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Second Made by:													
Vaughan	<input type="checkbox"/>	Minor	<input type="checkbox"/>	George	<input type="checkbox"/>	Jackson	<input type="checkbox"/>	Jamison	<input type="checkbox"/>	Fuller	<input type="checkbox"/>	Elbin	<input type="checkbox"/>

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Vaughan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Large	Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 1	George	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 2	Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 3	Jamison	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 4	Fuller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 5	Elbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2026

WHEREAS, the Grants and Projects Department requests that City Council designate the Chief LPA Official for the City's MDOT projects to Carlos Moulds, City Manager; and

WHEREAS, due to the City's recent City Manager appointment, it is necessary to change the designation of Chief LPA Official from Chassity Bilbo, interim City Manager to Carlos Moulds, City Manager; and

WHEREAS, signatures from the Chief LPA Official are required for selecting consultants, project director for overseeing projects, and for signing final construction estimates; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the designation of Carlos Moulds, City Manager, as the Chief LPA Official for the City's MDOT projects is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 6, 2026.

**CITY OF GAUTIER
MEMORANDUM**

To: Carlos Moulds, City Manager
From: Samuel King, Grants & Projects Manager
Date: December 22, 2025
Subject: Authorization of Change of Chief LPA Official on MDOT Projects

REQUEST:

The Grants and Projects Department requests that City Council designate changing the Chief LPA Official for the City's MDOT projects from the Interim City Manager, Chassity Bilbo, to Carlos Moulds, City Manager.

BACKGROUND:

Mississippi Department of Transportation (MDOT), the "Chief LPA" signature requirements vary by document, but generally, the Chief LPA Official or Project Director must sign documents on LPA letterhead, and the Project Director or Project Manager must sign project estimates. Key signatures include the Chief Official for selecting consultants, the Project Director for overseeing projects, and the Project Director/Manager and other authorized personnel for signing final construction estimates.

DISCUSSION:

The new designation must be made due to the newly appointed City Manager. Changing the designation from the Interim City Manager, Chassity Bilbo, to Carlos Moulds, Gautier City Manager, for the City's MDOT projects.

RECOMMENDATION:

The city staff recommends that Carlos Moulds, City Manager, be designated as the Chief LPA Official for the City's MDOT projects as of the date of this meeting.

ATTACHMENT(S):

N/A

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
January 6, 2026**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
